



# Amend/Cancel Rates/Water Direct Debit

## Form – Amend/Cancel Rates/Water Direct Debit

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

This request can be used for your Rates and/or Water Assessment for ONE property only. If you require changes to the Direct Debit for another property, please complete a separate form.

Owners Name				Contact No	
Assessment No.		Property Address			

**Please act on the following instructions:**

### CANCEL DIRECT DEBIT

I would like to cancel my Direct Debit for:

Rates (please ✓ one)	Weekly <input type="checkbox"/>	Fortnightly <input type="checkbox"/>	Monthly <input type="checkbox"/>	Nett rates on due date <input type="checkbox"/>
Water (please ✓ one)	Monthly <input type="checkbox"/>	Nett water on due date <input type="checkbox"/>		

### AMEND PAYMENT AMOUNT

I would like to amend the payment amount commencing on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (please refer attached calendar)

Rates (please ✓ one)	From \$ _____ to \$ _____ Weekly <input type="checkbox"/>	Fortnightly <input type="checkbox"/>	Monthly <input type="checkbox"/>	(Minimum payment amount \$50)
Water (please ✓ one)	From \$ _____ to \$ _____ Monthly <input type="checkbox"/>	(Minimum payment amount \$50)		

### AMEND BANK ACCOUNT

I would like to amend the Bank Account Number of my existing Direct Debit to:

Account Name		Name & Branch of Bank	
BSB	_____ - _____	Account Number	
Commencing on:	_____ / _____ / _____	(please refer attached calendar)	

The Signatures below must be the same as on the original Direct Debit Request received by Council.

By signing this Amend/Cancel Direct Debit Request I acknowledge having read and understood the terms and conditions governing the debit arrangements between myself and Whitsunday Regional Council as set out in this Request and in the Direct Debit Request Service Agreement.

Signature/s		Date	
		Date	

If debiting from a joint bank account, both signatures are required. If signing for a company, print full name and capacity for signing e.g. Director

**Correspondence:** Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800  
P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au) [www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)

**Bowen**  
Cnr Herbert & Powell Streets  
Bowen QLD 4805

**Proserpine**  
83-85 Main Street  
Proserpine QLD 4800

**Collinsville**  
Cnr Stanley & Conway Streets  
Collinsville QLD 4804

**Cannonvale**  
Shop 23, Whitsunday Plaza  
Shute Harbour Road, Cannonvale QLD 4802



## CALENDAR FOR DIRECT DEBITS 2026

January 2026							February 2026							March 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2		1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				
April 2026							May 2026							June 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	4					1	2		1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
July 2026							August 2026							September 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	4					1	2		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
October 2026							November 2026							December 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	4					6	7		1	2	3	4	5	6
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30			



- Dates for Weekly Instalments
- Dates for Weekly and Fortnightly Instalments
- Dates for Monthly Instalments
- Dates for Weekly and Monthly Instalments
- Dates for Weekly, Fortnightly & Monthly Instalments

QUEENSLAND PUBLIC HOLIDAYS ARE SHOWN IN RED - DIRECT DEBITS  
WILL BE DRAWN ON THE FIRST WORKING DAY AFTER THE PUBLIC HOLIDAY