



# Minutes of the Ordinary Council Meeting held on Wednesday 27 August 2025 at Council Chambers, 83-85 Main Street, Proserpine

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.*

**Councillors Present:**

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford (via Microsoft Teams), Clay Bauman, John Collins, Gary Simpson, and John Finlay (via Microsoft Teams)

**Council Officers Present:**

Warren Bunker (Chief Executive Officer); Julie Wright (Director Community Services and Facilitation); Neil McGaffin (Director Regional Strategy and Planning); Peter Shuttlewood (Acting Director Corporate Services); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Amy Humphries-Behan (Acting Director Commercial Businesses), Tony Trace (Acting Director Capital Program and Network Planning), Jessica Price (Acting Manager Governance and Administration), Madeleine Bailey (Governance Administration Officer/Minute Taker)

**Other Officers Present (Partial Attendance):**

Paul Hanlon (Manager Investment Attraction and Growth), and Scott Hardy (Manager Natural Resource Management and Climate)

The meeting commenced at 09:00am

The meeting adjourned at 09:03am

The meeting reconvened at 12:32pm

The meeting concluded at 15:13pm

Mayor Collins advised the members of the public that Cr John Finlay was absent from the beginning of the meeting, and that Cr Jan Clifford was joining the meeting via Microsoft teams.

**PROCEDURAL MOTION - ADJOURNMENT OM2025/08/27.1**

**Moved by: CR R COLLINS (MAYOR)**

**Seconded by: CR J CLIFFORD**

**That Council adjourn the meeting at 09:03am for the purpose of attending a significant announcement that is considered to be essential.. The meeting will commence at 12:30pm.**

**MEETING DETAILS:**

The procedural motion was Carried 6 / 0

**CARRIED**

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Cr John Finlay and Cr Jan Clifford joined the meeting via Microsoft Teams at 12:32pm.

**PROCEDURAL MOTION - RECONVENE OM2025/08/27.2**

**Moved by: CR R COLLINS (MAYOR)**

**Seconded by: CR M WRIGHT**

**That Council reconvene the meeting at 12:32pm.**

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

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## **1 APOLOGIES/LEAVE OF ABSENCE**

There were no apologies/leaves of absence requests for this meeting.

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## **2 CONDOLENCES**

Council acknowledged and observed a minute silence for the recently deceased throughout the Whitsunday Region.

Cr John Collins acknowledged the passing of Walter John Daniels, better known as 'Jack Daniels'. Jack was a long-term resident of the region and a former councillor for Whitsunday Shire Council back in the 80's and early 90's. He was a pioneer, Walter started the Black Stump Caravan Park at Conway Beach. Cr Collins also had dealings with Jack buying cattle off him over the years.

Cr Collins passed on his condolences to Walter John Daniel's family.

Cr Jan Clifford wanted to note the passing of a good friend of hers, Sharon Price. Affectionately known to everyone as 'Half Price'. Cr Clifford passed on her sincerest condolences to her husband, family, and her circle of friends.

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3                   **CONFIRMATION OF MINUTES**

**3.1 - Confirmation of Minutes**

**PURPOSE**

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 30 July 2025 are provided for Council's review and confirmation.

**OFFICER'S RECOMMENDATION**

That Council confirms the Minutes of the Ordinary Meeting held on 30 July 2025.

**RESOLUTION OM2025/08/27.3**

Moved By:           **CR M WRIGHT**

Seconded By:   **CR J COLLINS**

**That Council confirms the Minutes of the Ordinary Meeting held on 30 July 2025.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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4                   **BUSINESS ARISING**

**4.1 - Public Question Responses - 30 July 2025**

The following matters were raised as business arising from the minutes of the previous meeting:

There were two public questions submitted for the Ordinary Council Meeting held on 30 July 2025 by the following individuals:

- 1. Rogin Taylor
- 2. Ivy Weston

Both Mr Rogin and Ms Weston read out their public questions. Both questions were taken on notice, and the responses were provided.

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## 5 MAYORAL MINUTE

Mayor Collins provided commentary regarding the adjournment of the meeting this morning. It is a fantastic day for our region, we are the fastest growing local government area in regional Queensland and Mayor Collins joined the Deputy Premier Jarrod Bleijie, member for Burdekin, Dale Last and other local stakeholders in Bowen to announce \$33 million in state funding under the residential activation fund, to unlock the next stage of growth under the build Whitsundays program.

The funding is aimed to provide stage one funding to the build the Bowen south utilities project, which will deliver back infrastructure for our region. Over 15 km of new sewer mains, 5 new pump stations, expanded treatment capacity that will enable 360 new homes by 2028, and more than 2000 dwellings over the next decade. More importantly, it sets Bowen up for future growth, and many around the table here will know that the challenges we've had facilitating housing and that is something that we have had right across the region.

This funding will enable that investment to occur and set a strong and positive trajectory for the Bowen community in the years ahead. People are choosing the Whitsundays for its liveability, and this investment supports housing activation that would not be possible for council on its own or for the development industry.

Mayor Collins sincerely thanked the Crisafulli Government, Premier David Crisafulli, the Deputy Premier Jarrod Bleijie and member for Burdekin, Dale Last, who has been a strong advocate for the project and also for the broader community in really helping to bring this to life, it will be a fantastic outcome for the years ahead in the region.

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## 6 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

### 6.1 - Kelsey Creeks Bridges Two & Three - Heavy Vehicle Bypass

#### PURPOSE

To immediately address the current load restrictions on Kelsey Creek Bridges 2 and 3 that are impacting cane farmers, graziers, and residents of the Kelsey Creek area, by fast tracking alternate heavy vehicle access.

#### COUNCILLORS RECOMMENDATION

That Council authorises the Chief Executive Officer to prioritise the construction of heavy vehicle bypasses, for Kelsey Creek Bridges 2 and 3 utilising the funds already allocated in the 2025/26 budget using whatever means is necessary to obtain access to alternate routes.

#### RESOLUTION OM2025/08/27.5

Moved By: CR J COLLINS

Seconded By: CR G SIMPSON

**That Council authorises the Chief Executive Officer to prioritise the construction of heavy vehicle bypasses, for Kelsey Creek Bridges 2 and 3 utilising the funds already allocated in the 2025/26 budget using whatever means is necessary to obtain access to alternate routes.**

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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## **7 DEPUTATIONS**

There were no deputations for this meeting.

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## **8 PETITIONS / QUESTIONS ON NOTICE**

There were no petitions or questions on notice for this meeting.

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## **9 QUESTIONS FROM THE PUBLIC GALLERY**

### **QUESTION ONE**

**Name: Teena Sewell**

#### **Question 1:**

Why is there no definition of what constitutes a dormitory?

#### **Question 2:**

Without a definition, how can Council dispute an Applicant's claim that a new development is a dormitory?

#### **Question 3:**

Lacking its own definition, does Council use a dictionary definition? Please state what that definition is.

#### **Question 4:**

Why has the Council accepted the Applicant's self-serving claim that the private rooms in this development are dormitories? What reasoning or precedents can be provided to justify Council's acceptance?

### **QUESTION TWO**

**Name: Pascal Schaeffer**

#### **Question 1:**

How can the operator remove disruptive persons at 2am when they cannot be advised of the disruption?

#### **Question 2:**

In order to ensure that residents in Hermitage Drive can sleep at night, will Council impose a condition, stipulating a response time to any noise complaint, e.g. 20 minutes, as is the case with complaints about noise in Holiday letting accommodation?

#### **Question 3:**

Where will the residents gather socially when bad weather prevents the use of the open rooftop terrace?

### QUESTION THREE

**Name: Michael Steele**

#### Question 1:

Why has the Planning Department ignored this identified problem and wrongly advised the Council that the privacy of residents in Units 2, 5 and 8 of Le Jarden has been protected?

A response will be provided to the customers in due course and included in the next available Ordinary Council Meeting agenda under the business arising section.

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## 10 COMMITTEES REPORTS

### 10.1 - 29 July 2025 - Unconfirmed Audit & Risk Committee Meeting Minutes

#### PURPOSE

To confirm the Audit and Risk Committee Meeting Minutes held on 29 July 2025.

#### OFFICER'S RECOMMENDATION

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (**Attachment 10.1.1**) held on 29 July 2025.

#### RESOLUTION OM2025/08/27.6

Moved By: CR J FINLAY

Seconded By: CR M WRIGHT

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (**Attachment 10.1.1**) held on 29 July 2025.

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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Peter Shuttlewood acknowledged that the 26 August 2025 Audit & Risk Committee meeting was the final meeting for the Chairman, Graham Webb. Graham was part of the Whitsunday Regional Council Audit & Risk committee for the past 8 years.

## 11 OFFICERS REPORTS

### **11.1 - 20241233 - Development Application for Development Permit for Material Change of Use - Outdoor Sport and Recreation (Mini Golf) - 281 Shute Harbour Road, Airlie Beach - Ellenahs Designer Elegance Pty Ltd As TTE**

#### **PURPOSE**

To present the assessment of the development application for Outdoor Sport and Recreation – Mini Golf at 281 Shute Harbour Road Airlie Beach and seek Council's determination.

#### **OFFICER'S RECOMMENDATION**

That Council refuse the Development Application for Development Permit for Material Change of Use for Outdoor Sport & Recreation (Mini-golf), made by Ellenah's Designer Elegance Pty Ltd As TTE, on L: 201 A: 8592 and located at 281 Shute Harbour Road Airlie Beach, for the following reasons:

1. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
  - a. The proposal conflicts with the Environment and Heritage theme of the Strategic Intent as the proposal's facade impacts the identified core landscape values for Airlie Beach that are required to be protected or enhanced through good urban design that integrates with the existing urban fabric.
  - b. The proposal conflicts with the Airlie Beach Local Plan, specifically AO4.1/PO4, AO8.1/PO8, AO9.1/PO10 and AO19.1/PO19 and overall outcome (c), (g), (j) and (k).
  - c. The proposal conflicts with 6.2.2.2 District Centre Zone, specifically, AO2.1/PO2, AO3.1, AO5.1 – AO5.3/PO5 and Purpose and overall outcomes 3 (c), (f), (h) and (i).
  - d. The proposal conflicts with the Business Activities Code, specifically, AO2.1/PO2, AO3.1/PO3 and AO5.1/PO5 overall outcomes (b) and (c)
  - e. The proposal conflicts with the Transport and Parking Code, specifically, AO4.1/PO4, PO5 and Overall outcome 3 (c), as the proposal contains an on-site parking shortfall of 21 spaces.
2. The proposal is not compatible with the existing or intended character and streetscape of Airlie Beach Main Street.
3. The proposal does not incorporate a high standard of architecture design that creates an attractive streetscape reflective of the role and function of the Airlie Beach Main Street.

#### **RESOLUTION OM2025/08/27.7**

**Moved By: CR G SIMPSON**

**Seconded By: CR J CLIFFORD**

**That Council refuse the Development Application for Development Permit for Material Change of Use for Outdoor Sport & Recreation (Mini-golf), made by Ellenah's Designer Elegance Pty Ltd As TTE, on L: 201 A: 8592 and located at 281 Shute Harbour Road Airlie Beach, for the following reasons:**

- 1. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:**
  - a. The proposal conflicts with the Environment and Heritage theme of the Strategic Intent as the proposal's facade impacts the identified core landscape values for Airlie Beach that are required to be protected or enhanced through good urban design that integrates with the existing urban fabric.**
  - b. The proposal conflicts with the Airlie Beach Local Plan, specifically AO4.1/PO4, AO8.1/PO8, AO9.1/PO10 and AO19.1/PO19 and overall outcome (c), (g), (j) and (k).**
  - c. The proposal conflicts with 6.2.2.2 District Centre Zone, specifically, AO2.1/PO2, AO3.1, AO5.1 – AO5.3/PO5 and Purpose and overall outcomes 3 (c), (f), (h) and (i).**
  - d. The proposal conflicts with the Business Activities Code, specifically, AO2.1/PO2, AO3.1/PO3 and AO5.1/PO5 overall outcomes (b) and (c).**
  - e. The proposal conflicts with the Transport and Parking Code, specifically, AO4.1/PO4, PO5 and Overall outcome 3 (c), as the proposal contains an on-site parking shortfall of 21 spaces.**
- 2. The proposal is not compatible with the existing or intended character and streetscape of Airlie Beach Main Street.**
- 3. The proposal does not incorporate a high standard of architecture design that creates an attractive streetscape reflective of the role and function of the Airlie Beach Main Street.**

## **MEETING DETAILS**

The motion was Carried 5 / 2.

For the Motion: Mayor Collins, CR J Clifford, CR C Bauman, CR G Simpson, CR J Finlay

Against the Motion: CR M Wright, CR J Collins

**CARRIED**

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**11.2 - 20241144 - Request for Negotiated Decision Notice - Development Permit for Reconfiguration of a lot - One (1) into Seven (7) Lots and Access Easement - 88 Yachtsmans Parade Cannonvale - Peter Hegarty**

**PURPOSE**

To present the assessment of a request for negotiated decision notice and seek Council's determination.

**OFFICER'S RECOMMENDATION**

That Council refuse the Negotiated Decision Notice request for the Development Permit for Reconfiguration of a lot - One (1) into Seven (7) Lots and Access Easement at 88 Yachtsmans Parade- Private Cannonvale.

**RESOLUTION OM2025/08/27.8**

**Moved By: CR C BAUMAN**

**Seconded By: CR J CLIFFORD**

**That Council refuse the Negotiated Decision Notice request for the Development Permit for Reconfiguration of a lot - One (1) into Seven (7) Lots and Access Easement at 88 Yachtsmans Parade - Private Cannonvale subject to amending condition 6.3 to read:**

**6.3 The internal access from the property boundary through the easement in Proposed Lot 7 must be constructed with a minimum of 5.5m wide carriageway to a sealed standard prior to signing of the Survey Plans as shown on Samana Blue Engineering – Concept Civil Plan – 2025021RAL – C06 Rev A dated 14/05/2025.**

**MEETING DETAILS**

The motion was Carried 6 / 1.

For the Motion: Mayor Collins, CR J Clifford, CR C Bauman, CR M Wright, CR G Simpson, CR J Finlay

Against the Motion: CR J Collins

**CARRIED**

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### 11.3 - Regional Strategy & Planning Quarterly Update April - June 2025

#### PURPOSE

To provide advice and a summary of the Regional Strategy & Planning Directorate for the period of April to June 2025.

#### OFFICER'S RECOMMENDATION

That Council note the Regional Strategy & Planning Directorate report for the period of April to June 2025.

#### RESOLUTION OM2025/08/27.9

Moved By: CR J FINLAY

Seconded By: CR J CLIFFORD

That Council note the Regional Strategy & Planning Directorate report for the period of April to June 2025.

#### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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## 11.4 - Stormwater Management Strategy July 2025

### PURPOSE

This report recommends Council adopt the Stormwater Management Strategy July 2025 (incorporating Stormwater Modelling and Design Guidelines).

The strategy enhances understanding of stormwater and flooding, reduces flood risks, and promotes greater outcomes for public and private developments.

### OFFICER'S RECOMMENDATION

That Council:

1. Adopt and publish the Stormwater Management Strategy July 2025 as contained in **Attachment 11.4.1**
2. Authorise the introduction of Stormwater Design and Modelling Guidelines

### RESOLUTION OM2025/08/27.10

Moved By: **CR M WRIGHT**

Seconded By: **CR R COLLINS (MAYOR)**

That Council:

1. Adopt and publish the Stormwater Management Strategy July 2025 as contained in Attachment 11.4.1
2. Authorise the introduction of Stormwater Design and Modelling Guidelines

### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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**11.5 - Rescind Incoming Grant Funding Application Policy**

**PURPOSE**

To seek Council’s approval to rescind the Incoming Grant Funding Application Policy, noting there is an existing internal operational policy (*Incoming Grant Funding Administration Policy*) which has been updated to be aligned to the Whitsunday 2030 Economic Development Strategy.

**OFFICER’S RECOMMENDATION**

That Council rescind the Incoming Grant Funding Application Policy (noting that the internal *Incoming Grant Funding Administration Policy* will govern incoming grant applications and processes in the future).

**RESOLUTION OM2025/08/27.11**

**Moved By: CR R COLLINS (MAYOR)**

**Seconded By: CR J COLLINS**

**That Council rescind the Incoming Grant Funding Application Policy (noting that the internal *Incoming Grant Funding Administration Policy* will govern incoming grant applications and processes in the future).**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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## **11.6 - Request for Sponsorship - Bowen Fishing Classic 2025**

### **PURPOSE**

To present the sponsorship request from Bowen Fishing Classic Inc for the 2025 event in Bowen on 20<sup>th</sup> – 21<sup>st</sup> September 2025 under the Major Festival & Event Support Policy for Council's consideration.

### **OFFICER'S RECOMMENDATION**

That Council approve financial sponsorship to Bowen Fishing Classic Inc. for the 2025 fishing event being held in Bowen on 20<sup>th</sup> – 21<sup>st</sup> September 2025:

- a) \$15,000 (ex. GST) cash for the provision of entertainment, staging and production;
- b) \$5,000 (ex. GST) cash for website development & digital Infrastructure;
- c) Up to \$10,000 (ex. GST) of in-kind support from Council

### **RESOLUTION OM2025/08/27.12**

**Moved By: CR J FINLAY**

**Seconded By: CR M WRIGHT**

**That Council approve financial sponsorship to Bowen Fishing Classic Inc. for the 2025 fishing event being held in Bowen on 20<sup>th</sup> – 21<sup>st</sup> September 2025:**

- a) \$15,000 (ex. GST) cash for the provision of entertainment, staging and production;**
- b) \$5,000 (ex. GST) cash for website development & digital Infrastructure;**
- c) Up to \$10,000 (ex. GST) of in-kind support from Council**

### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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## **11.7 – Environment Advisory Group**

### **PURPOSE**

To present to Council for consideration to appoint an Environment Advisory Group.

### **OFFICER'S RECOMMENDATION**

That Council:

- a) Establish an Environmental Advisory Group
- b) Adopt the Terms of Reference for the Environment Advisory Group
- c) Appoint the Mayor to the Environmental Advisory Group
- d) Nominate Cr Clay Bauman as the Council group member.

### **RESOLUTION OM2025/08/27.13**

**Moved By: CR R COLLINS (MAYOR)**

**Seconded By: CR G SIMPSON**

**That Council:**

- a) **Establish an Environmental Advisory Group**
- b) **Adopt the Terms of Reference for the Environment Advisory Group**
- c) **Appoint the Mayor to the Environmental Advisory Group**
- d) **Nominate Cr Clay Bauman as the Council group member.**

### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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## 11.8 - Donations, Sponsorships, In Kind Requests and Grants Approved July 2025

### PURPOSE

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of July 2025.

### OFFICER'S RECOMMENDATION

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.1**.
2. Note the Financial Support for Donation and In-Kind Donation applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.2**.
3. Note the Financial Support for Sponsorship applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.3**.
4. Note the Financial Support for Sport & Recreation Club applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.4**.
5. Note the Donation on Council Fee applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.5**.

### RESOLUTION OM2025/08/27.14

Moved By: CR M WRIGHT

Seconded By: CR J CLIFFORD

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of July 2025 to the applicants identified in Attachment 11.8.1.
2. Note the Financial Support for Donation and In-Kind Donation applications approved for the month of July 2025 to the applicants identified in Attachment 11.8.2.
3. Note the Financial Support for Sponsorship applications approved for the month of July 2025 to the applicants identified in Attachment 11.8.3.
4. Note the Financial Support for Sport & Recreation Club applications approved for the month of July 2025 to the applicants identified in Attachment 11.8.4.
5. Note the Donation on Council Fee applications approved for the month of July 2025 to the applicants identified in Attachment 11.8.5.

### MEETING DETAIL

The motion was Carried 7 / 0.

CARRIED

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## 11.9 - Approved Inspection Program 2025 - Dog & Cat Registration Audit

### PURPOSE

The purpose of the program is to inspect residential properties in the Whitsunday Regional Council area to identify the number and registration of dogs and cats kept at each property to determine compliance with the *Animal Management Act 2008 (Cats and Dogs)* and Whitsunday Regional Council Local Law No. 2 (*Animal Management Act 2008*) 2014.

### OFFICER'S RECOMMENDATION

That Council approves:

- 1) To conduct a Selective Inspection Program in accordance with the *Local Government Act 2009*, from Monday, 22 September 2025 to Friday, 12 December 2025 for the purposes of:
  - a. Inspecting residential properties to ensure animals or multiple animals requiring registration or approval to be kept, are registered with and approved by the local government;
  - b. Upgrading of the dog and cat registration register in accordance with the *Animal Management Act 2008 (Cats & Dogs)* and Whitsunday Regional Council Local Law No. 2 (*Animal Management*) 2014; and
  - c. Identifying compliance and non-compliance with the *Animal Management Act 2008 (Cats & Dogs)* regarding registration of dogs.
- 2) The public notification of the program in accordance with the *Local Government Act 2009*.

### RESOLUTION OM2025/08/27.15

Moved By: CR J CLIFFORD

Seconded By: CR M WRIGHT

That Council approves:

- 1) To conduct a Selective Inspection Program in accordance with the *Local Government Act 2009*, from Monday, 22 September 2025 to Friday, 12 December 2025 for the purposes of:
  - a. Inspecting residential properties to ensure animals or multiple animals requiring registration or approval to be kept, are registered with and approved by the local government;
  - b. Upgrading of the dog and cat registration register in accordance with the *Animal Management Act 2008 (Cats & Dogs)* and Whitsunday Regional Council Local Law No. 2 (*Animal Management*) 2014; and
  - c. Identifying compliance and non-compliance with the *Animal Management Act 2008 (Cats & Dogs)* regarding registration of dogs.
- 2) The public notification of the program in accordance with the *Local Government Act 2009*.

### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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**11.10 - Community Services and Facilitation - Quarterly Report – January to March 2025**

**PURPOSE**

The purpose of this report is to set out an account of statistics pertaining to the functions of each branch within the Community Services and Facilitation Directorate for Quarter Four of the 2024-2025 financial year.

**OFFICER’S RECOMMENDATION**

That Council receive the Community Services and Facilitation Quarterly Report (Q4) for 2024/2025.

**RESOLUTION OM2025/08/27.16**

Moved By: CR M WRIGHT  
Seconded By: CR R COLLINS (MAYOR)

That Council receive the Community Services and Facilitation Quarterly Report (Q4) for 2024/2025.

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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## **11.11 – Coastal Council Adaptation Taskforce (C-CAT)**

### **PURPOSE**

The purpose of this report is to seek support to continue the involvement of the Whitsunday Regional Council in the Coastal Councils Adaptation Taskforce (C-CAT) for a further three years, seek support to contribute funding and nominate a Councillor for the C-CAT executive position.

### **OFFICER'S RECOMMENDATION**

That Council:

- a) Supports the Whitsunday Regional Council being a member of the Coastal Council Adaptation Taskforce (C-CAT) for one year to the end of the 2026 financial year with the option to continue following the completion of the Environment Strategy; and
- b) Nominate Councillor Gary Simpson to be the Whitsunday Regional Council executive member on the C-CAT committee.

### **RESOLUTION OM2025/08/27.17**

**Moved By: CR J COLLINS**

**Seconded By: CR M WRIGHT**

That Council:

- a) **Supports the Whitsunday Regional Council being a member of the Coastal Council Adaptation Taskforce (C-CAT) for one year to the end of the 2026 financial year with the option to continue following the completion of the Environment Strategy; and**
- b) **Nominate Councillor Gary Simpson to be the Whitsunday Regional Council executive member on the C-CAT committee and nominate Councillor Jan Clifford to be the proxy.**

### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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**11.12 - Implementation of Council Resolutions**

**PURPOSE**

To provide Council with a status update on all Council resolutions.

**OFFICER’S RECOMMENDATION**

That Council receive this report detailing the status of implementation of Council resolutions.

**RESOLUTION OM2025/08/27.18**

Moved By:        **CR G SIMPSON**

Seconded By:    **CR J COLLINS**

That Council receive this report detailing the status of implementation of Council resolutions.

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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## 11.13 - Annual Christmas Closure 2025

### PURPOSE

This report seeks the endorsement of Council for the annual Christmas closure of Council buildings, offices, and depots for 2025.

### OFFICER'S RECOMMENDATION

That Council:

1. Endorse the closure of Council offices and libraries, customer service centres and depots during the Christmas/New Year period commencing from Monday 22<sup>nd</sup> December 2025 and resuming normal operating hours on Monday 5<sup>th</sup> of January 2026.
2. Note that other facilities will be operating throughout this period including after-hours service, skeleton works crews and waste services.

### RESOLUTION OM2025/08/27.19

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR M WRIGHT

That Council:

1. Endorse the closure of Council offices and libraries, customer service centres and depots during the Christmas/New Year period commencing from Monday 22<sup>nd</sup> December 2025 and resuming normal operating hours on Monday 5<sup>th</sup> of January 2026.
2. Note that other facilities will be operating throughout this period including after-hours service, skeleton works crews and waste services.

### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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## 11.14 - Monthly Finance Report

### PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report for the period ended 31<sup>st</sup> July 2025.

### RESOLUTION OM2025/08/27.20

Moved By: CR J FINLAY

Seconded By: CR C BAUMAN

That Council receive the Monthly Financial Report for the period ended 31<sup>st</sup> July 2025.

### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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## 12 CONFIDENTIAL MATTERS

### PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION) OM2025/08/27.21

Moved by: CR M WRIGHT

Seconded by: CR G SIMPSON

That Council close the meeting to the public at 14:29pm in accordance with Section 254J of the Local Government Regulations 2012 for closed meetings, for the purpose of discussing the following items and the reasons for going into closed session:

#### 12.1 - Renewal of Lease – Part of Land – Lot 5 on CPB66104

- (g) *negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

#### 12.2 – Complex Hardship Rate Relief

- (d) *rating concessions.*

#### 12.2 - CEO Performance Review

- (a) *the appointment, discipline or dismissal of the Chief Executive Officer*

#### MEETING DETAILS:

The procedural motion was Carried 7 / 0

CARRIED

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Cr Finlay left the meeting during the confidential session at 14:50pm.

### PROCEDURAL MOTION - REOPEN MEETING OM2025/08/27.22

Moved by: CR J COLLINS

Seconded by: CR M WRIGHT

That Council reopen the meeting to the general public at 15:08pm.

#### MEETING DETAILS:

The motion was Carried 6 / 0

CARRIED

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## **12.1 - Renewal of Lease - Part of Land – Lot 5 on CPB66104**

### **CONFIDENTIAL**

#### **S254J Local Government Regulation 2012 - Closed Meetings**

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

#### **RESOLUTION OM2025/08/27.23**

**Moved By: CR M WRIGHT**

**Seconded By: CR J COLLINS**

**That Council authorise the Chief Executive Officer to enter into negotiations and execute a trustee lease with Katie Harris for the operation of The Baker's Tray for part of Lot 5 on CP B66104 (Lease A) of Shop 1, 67 Herbert Street, Bowen for a term of 2 years in accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012.**

#### **MEETING DETAILS**

The motion was carried 6/0.

**CARRIED**

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12.2 - Complex Hardship Rate Relief

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (d) rating concessions.

RESOLUTION OM2025/08/27.24

Moved By: CR M WRIGHT  
Seconded By: CR R COLLINS (MAYOR)

That Council resolve to:

- 1. Approve the write-off of all outstanding interest charges in the amount of \$26,809.68, and any interest accrued at the date of write-off charged to the following assessments conditional on full settlement of all remaining outstanding balance and charges on the August 2025 rates notice by the due date:

| Interest Adj | Assessment No. | Interest Adj | Assessment No. | Interest Adj | Assessment No. | Interest Adj | Assessment No. |
|--------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|
| \$247.15     | 1103522        | \$689.37     | 1201115        | \$708.30     | 1203040        | \$249.11     | 1203884        |
| \$268.60     | 1103538        | \$712.74     | 1201364        | \$243.73     | 1203314        | \$166.20     | 1204898        |
| \$698.90     | 1103698        | \$282.69     | 1201388        | \$707.28     | 1203400        | \$186.85     | 1204914        |
| \$793.59     | 1104334        | \$1,076.59   | 1201419        | \$720.55     | 1203446        | \$253.37     | 1206821        |
| \$1,103.40   | 1104618        | \$1,830.47   | 1201658        | \$403.26     | 1203495        | \$253.37     | 1206822        |
| \$747.81     | 1104790        | \$687.42     | 1201679        | \$411.85     | 1203514        | \$242.96     | 1206838        |
| \$743.59     | 1104793        | \$696.02     | 1202265        | \$389.16     | 1203594        |              |                |
| \$799.41     | 1107929        | \$230.02     | 1202283        | \$380.43     | 1203655        |              |                |
| \$169.23     | 1200656        | \$2,362.63   | 1202486        | \$410.98     | 1203698        |              |                |
| \$799.28     | 1200728        | \$682.98     | 1202553        | \$886.38     | 1203789        |              |                |
| \$748.26     | 1200752        | \$716.77     | 1202568        | \$325.37     | 1203835        |              |                |
| \$690.52     | 1200930        | \$429.54     | 1202672        | \$311.98     | 1203845        |              |                |
| \$697.40     | 1200978        | \$387.82     | 1202878        | \$266.35     | 1203880        |              |                |

- 2. Allow prompt payment discount if payment is made in full of outstanding balance excluding interest charges and the August rates notice.
- 3. Continue to support partnerships with housing providers that deliver community value and social outcomes.

MEETING DETAILS

The motion was Carried 5 / 1.

For the motion: Mayor Collins, CR J Clifford, CR C Bauman, CR M Wright, CR G Simpson

Against the motion: CR J Collins

CARRIED

## 12.3 - CEO Performance Review

### CONFIDENTIAL

#### **S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - ***(a) the appointment, discipline or dismissal of the Chief Executive Officer.***

#### **RESOLUTION OM2025/08/27.25**

**Moved By: CR R COLLINS (MAYOR)**

**Seconded By: CR M WRIGHT**

**That the Council notes that the annual performance appraisal of the Chief Executive Officer Mr Warren Bunker has been completed and a new Performance Plan for the annual period to 30<sup>th</sup> June 2025 has been finalised.**

#### **MEETING DETAILS**

The motion was Carried 6 / 0.

**CARRIED**

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## 13 MATTERS OF IMPORTANCE

### Cr Michelle Wright Raised the Below Matter of Importance:

Cr Wright received a phone call and an email from Gwen Huth, who is the daughter of Gene and Sylvia Wilson who built Mullers Lagoon. Gwen's mother passed away last year and her father, Gene is currently residing at the Sunshine Coast in a nursing home with onset dementia and is 98 years old. Gwen discussed with her family that she would like to see some part of Mullers Lagoon named after her father.

Time is of the essence in this instance, and in Gene's nursing home he does have a photo up on the wall of Mullers Lagoon, and he talks fondly to visitors. It is a big part of his life and has shaped Bowen in that particular area. Gwen would like to talk to council and discuss around the table at a briefing session some options, and if council is in favour of supporting this request.

The family have made a large contribution to Bowen.

The Chief Executive has taken this on notice, and will be discussed further at a briefing session.

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The Meeting closed at 15:13pm.

Confirmed as a true and correct recording this 24 September 2025.

*Mayor Ry Collins*

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**Cr Ry Collins**

**MAYOR**