



Donation on Rates & Service Charges for Not for Profit Organisations

Application Form

This form is fillable electronically. Alternatively, please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'N/A'.

Please ensure that you have read and understood the Donation on Rates & Services Charges for Not-for-Profit Organisations Policy before completing this application.

Section 1 – Organisation Details

Organisation Name			
Contact Person			
Postal Address			
Physical Address			
Assessment Number (found on your rates notice)			
Contact Phone	B	H	M
Email Address			

Section 2 – Eligibility Checklist

To be eligible to receive a donation on the rates and services charges, your organisation must comply with the following. Should you answer no to any of the following questions you will be deemed ineligible.

Application is provided to Council by 31 March	Yes	No
Organisation is an Incorporated Not for Profit Organisation	Yes	No
Organisation has minimal ability to pay the applicable Rates and Charges	Yes	No
Organisation is NOT a political or religious organisation	Yes	No

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
 P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
 Cnr Herbert & Powell Streets
 Bowen QLD 4805

Proserpine
 83-85 Main Street
 Proserpine QLD 4800

Collinsville
 Cnr Stanley & Conway Streets
 Collinsville QLD 4804

Cannonvale
 Shop 23, Whitsunday Plaza
 Shute Harbour Road, Cannonvale QLD 4802

Donation on Rates & Service Charges for Not for Profit Organisations

Organisation has own or term lease over the relevant property and use is solely or predominantly used to deliver services to the community	Yes	No
Organisation has no outstanding Council Rates and Charges	Yes	No
A current land valuation has been received from the Department of Natural Resources and Environment (for organisations with a Council lease agreement)	Yes	No
Organisation does NOT hold any liquor licence other than a 'Community Club Licence or Community-Other Licence' (excluding Community Liquor Permit and Restricted Liquor Permit)	Yes	No
Organisation does NOT hold any gaming licences under the <i>Gaming Machine Act 1991</i> , <i>Keno Act 1996</i> and/or the <i>Wagering Act 1998</i>	Yes	No
Aged Homes only – application is NOT for a portion of self-contained accommodation/housing within a multi-use aged persons or nursing home complex	Yes	N/A
Affordable/Social Housing only – the organisation is a Not for Profit and non-government organisation and is suffering financial hardship and has no other independent avenues for support	Yes	N/A
Affordable/Social Housing only – property is owned by an Affordable Housing Organisation that is used for social or affordable housing, is located in the Whitsunday region and was purchased or became available for affordable or social housing PRIOR to 30 June 2010	Yes	N/A

Section 3 – Attachments

Before submitting your application, please ensure the following documents are attached. Applications without these documents attached will not be considered.

Copy of Constitution, Terms of Reference or Governing documents	Yes
Copy of Certificate of Incorporation	Yes
Copy of Certificate of Currency (Public Liability Insurance)	Yes
Copy of previous years Audited Financial Statements	Yes
Copy of Term Lease Agreement (other than a Council Lease Agreement)	Yes

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
P: 1300 WRC QLD (1300 972 753) **F:** (07) 4945 0222 **E:** info@whitsundayrc.qld.gov.au **www:** www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802



Donation on Rates & Service Charges for Not for Profit Organisations

Section 4 – Declaration (Must be signed by two Executive Committee or Board Members)

I declare that the information provided in this application and its attachments is true and correct to the best of my knowledge. I understand that if I have deliberately given any false information or have withheld information regarding any situation, I am liable for prosecution.

Name		Position	
Signature		Date	

Name		Position	
Signature		Date	

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802