



# Minutes of the Ordinary Council Meeting held on Wednesday 25 February 2026 at Council Chambers, 83-85 Main Street, Proserpine

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.*

**Councillors Present:**

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson, and John Finlay

**Council Officers Present:**

Warren Bunker (Chief Executive Officer); Julie Wright (Director Community Services and Facilitation); James McEvoy-Bowe (Senior Planner); Patty Johnson (Director Corporate Services & CFO); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Craig Turner (Director Commercial Businesses), Tony Trace (Acting Director Capital Program and Network Planning), Norman Garsden (Manager Governance), Madeleine Bailey (Governance Administration Officer/Minute Taker)

**Other Officers Present (Partial Attendance):**

Troy Pettiford (Chief Operating Officer Whitsunday Water)

The meeting commenced at 9:01am

The meeting adjourned for morning tea at 10:51am

The meeting reconvened from morning tea at 11:19am

The meeting adjourned for lunch at 12:58pm

The meeting reconvened from lunch at 1:22pm

The meeting closed at 3:12pm

## TABLE OF CONTENTS

<b>1 APOLOGIES/LEAVE OF ABSENCE .....</b>	<b>5</b>
<b>2 CONDOLENCES .....</b>	<b>5</b>
<b>3 CONFIRMATION OF MINUTES .....</b>	<b>5</b>
<b>4 BUSINESS ARISING.....</b>	<b>6</b>
4.1 Public Question Responses - 28 January 2026 .....	6
4.2 Lift Tabled Matter - 20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey .....	7
4.3 20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey.....	7
<b>5 MAYORAL MINUTE .....</b>	<b>14</b>
<b>6 NOTICES OF MOTION.....</b>	<b>14</b>
<b>7 DEPUTATIONS .....</b>	<b>14</b>
<b>8 PETITIONS / QUESTIONS ON NOTICE .....</b>	<b>14</b>
<b>9 QUESTIONS FROM THE PUBLIC GALLERY .....</b>	<b>15</b>
<b>10 COMMITTEES REPORTS.....</b>	<b>15</b>
10.1 3 February 2026 - Unconfirmed Audit & Risk Committee Meeting Minutes.....	15
<b>11 OFFICERS REPORTS .....</b>	<b>16</b>
11.1 Q2 Operational Plan.....	16
11.2 20190246 - Development Application for Minor Change to Development Permit for a Material Change of Use for Tourist Park (RV Rest Stop) - 126 Main Street Proserpine - Whitsunday Regional Council .....	17
11.3 20250902 - Development Application for Development Permit for Reconfiguration of Lot - One (1) Lot into Two (2) Lots - 206 Telegraph Road, Bowen - 1RP738070 - CC & CJ Edgerton .....	17
11.4 Donations, Sponsorships and Grants Approved - January 2026 .....	24
11.5 Regional Strategy & Planning Activity Report October - December 2025 .....	25
11.6 Community Services and Facilitation - Activity Report - October to December 2025 ...	25
11.7 Monthly Finance Report.....	26
<b>12 CONFIDENTIAL MATTERS .....</b>	<b>26</b>
12.1 Residential Activation Fund Project Delivery Model Stage 2 .....	29
12.2 Legal Update and Councillor Expenditure.....	29
12.3 Withdraw Sale of Land for Outstanding Rates and Charges .....	31
13.1 Organisational Restructure 2025/26 .....	32

<b>14 MATTERS OF IMPORTANCE .....</b>	<b>33</b>
<b>15 CLOSURE OF MEETING .....</b>	<b>33</b>

## 1 APOLOGIES/LEAVE OF ABSENCE

There were no apologies/leaves of absence requests for this meeting.

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## 2 CONDOLENCES

Council acknowledged and observed a minute silence for the recently deceased throughout the Whitsunday Region.

Cr Finlay acknowledged the recent passing of a Bowen Local, Colin Pearce. Colin was a former Whitsunday and Bowen Rugby league player, who represented Whitsunday from 1972 Under 19 up to 1979. Colin was also a former reserve grade coach for the Muddies back in 1988, and the inaugural Mudcrabs A-Grade coach when the Muddies entered the TDRU A Grade competition for the first time. Colin also worked in the railway for many years.

Cr Finlay sends his condolences to Colin's family.

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## 3 CONFIRMATION OF MINUTES

### 3.1 - Confirmation of Minutes - 28 January 2026 Ordinary Council Meeting

#### PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 28 January 2026 are provided for Council's review and confirmation.

#### OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 28 January 2026.

#### RESOLUTION OM2025/02/25.1

Moved By: CR J CLIFFORD

Seconded By: CR M WRIGHT

That Council confirms the Minutes of the Ordinary Meeting held on 28 January 2026.

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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### 3.2 - Confirmation of Minutes - 11 February 2026 Budget Meeting

#### PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Budget Council Meeting held on 11 February 2026 are provided for Council's review and confirmation.

#### OFFICER'S RECOMMENDATION

That Council:

1. Confirms the Minutes of the Budget Council Meeting held on 11 February 2026.

#### RESOLUTION OM2025/02/25.2

Moved By: CR J CLIFFORD

Seconded By: CR M WRIGHT

That Council:

1. Confirms the Minutes of the Budget Council Meeting held on 11 February 2026.

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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## 4 BUSINESS ARISING

### 4.1 - Public Question Responses - 28 January 2026

There were two public questions presented at the Ordinary Council Meeting held on the 28 January 2026 by the below individuals:

- Anne-Maree McNichol
- Janice Pearce

The questions were read out by the submitters. The questions were taken on notice, and the responses were provided.

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**4.2 - Lift Tabled Matter - 20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey**

**PROCEDURAL MOTION - MATTER BE LIFTED FROM THE TABLE OM2025/02/25.3**

Moved by: CR M WRIGHT

That the item titled “20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey”, which was ordered to lie on the table at the 28 January 2026 Ordinary Council Meeting, be now taken from the table and considered.

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

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**4.3 - 20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey**

**PURPOSE**

To present the assessment of the development application for a four-lot rural residential subdivision at Buttermans Road, Riordanvale and seek Council’s determination.

**OFFICER’S RECOMMENDATION**

That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements, made by M Pendrey & L J Pendrey, on L: 6 SP: 274357 and located at 54 Buttermans Road, Riordanvale, subject to the conditions outlined in (**Attachment 4.3.4**).

**RESOLUTION OM2025/02/25.4**

Moved By: CR M WRIGHT

Seconded By: CR G SIMPSON

That Council approve the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements, made by M Pendrey & L J Pendrey, on L: 6 SP: 274357 and located at 54 Buttermans Road, Riordanvale, subject to the following conditions:

**1. ADMINISTRATION**

**1.1** The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Proposal Plan	Wynne Planning &	1342-01 Rev.C	27/07/2022

	<b>Development</b>		
<b>Engineering Infrastructure Report</b>	<b>Mosaic Consultants</b>	<b>22-0015.R01</b>	<b>03/11/2022</b>
<b>Preliminary Slope Stability Risk Assessment Report</b>	<b>Nepean Geotechnics</b>	<b>R22170.Rev0</b>	<b>06/10/2022</b>
<b>Effluent Feasibility Study</b>	<b>SubTest</b>	<b>J-080922</b>	<b>29/09/2022</b>
<b>Bushfire Hazard Assessment</b>	<b>Wynne Planning &amp; Development</b>	<b>N/A</b>	<b>08/12/2022</b>
<b>Review of Environmental Features</b>	<b>Wynne Planning &amp; Development</b>	<b>N/A</b>	<b>06/12/2022</b>

1.2 The applicant is to comply with the Department of State Development, Infrastructure, Local Government and Planning’s conditions as outlined in the Department’s correspondence dated 17 July 2025.

1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:

- a) Operational Works:
  - i. Earthworks;
  - ii. Internal Access; and
  - iii. Erosion Prevention and Sediment Control.

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

1.4 Access through Holloway Drive is not permitted.

1.5 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.

1.6 All conditions of this approval must be complied with in full to Council’s satisfaction prior to the commencement of the use.

1.7 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner.

**2. CLEARING, LANDSCAPING AND FENCING**

2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.

2.2 All vegetative waste cleared as part of the development of the site is to be either:

- a) stored neatly on site and shredded within sixty (60) days of clearing; or
- b) removed off the site to an approved disposal location.

- 2.3 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.
- 2.4 No invasive plants (*Biosecurity Act, 2014*) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.

### **3. EARTHWORKS**

- 3.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Earthworks. Any application for Operational Works (Earthworks) must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical and Civil site report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3798. Compaction test results are to be submitted to Council for its records.
- 3.2 All site works must be designed by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the Geotechnical Investigation and Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022.
- 3.3 Any retaining and earthworks structures must be designed in accordance with the recommendations of the Geotechnical Investigation and Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022 and are stable and will remain so over the long term.
- 3.4 Prior to commencement of use on the site, the owner must lodge with Council, a geotechnical engineer's certification (by an experienced and qualified geotechnical engineer). The certification must be addressed to Council and must certify that the works have been constructed according to the geotechnical engineer's recommendations of the Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022 and are stable and will remain so over the long term.

### **4. WATER INFRASTRUCTURE**

- 4.1 Design and construct a potable water supply to all proposed lots in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detail design at future building application stage.

### **5. ON SITE EFFLUENT DISPOSAL**

- 5.1 Design and construct an on-site sewerage treatment system to all proposed lots in accordance with the Wastewater Management Report by Graychurch Industries Reference: J-080922 dated 29/09/2022 at future building application stage.

### **6. ACCESS AND PARKING**

- 6.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Internal Access.

- 6.2 Any application for Operational Works (Internal Access) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 6.3 The applicant must design and construct the internal access driveway for the entire length as to comply as a minimum with the levels, dimensions and specifications as shown on Mosaic Consultants' Driveway Layout Plan Drawing SKC001 Rev.A. Excluding the Hollaway Drive crossover, prior to the signing of the plan of survey.
- 6.4 The applicant must design and construct the internal access driveway starting from chainage 260 through to chainage 325 to a minimum 5.5m wide sealed standard, generally in accordance with Avery Survey's Drawing 1342-01 Rev.C, prior to the signing of the plan of survey.
- 6.5 The internal existing driveway must taper from a minimum width of 3m at the property boundary of proposed Lot 1 with Buttermans Road's road reserve to a width of minimum 5.5m over a maximum 15m transition and must also transition from a minimum width of 5.5m at point past the proposed driveway to Lot 4 to 3m width over a 10m transition in accordance with DG 1.17 and DG 1.30, prior to the signing of the plan of survey.
- 6.6 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification.
- 6.7 The documentation for the proposed Access Easements must be supplied to Council free of charge and is to include statements with the regard to ownership and responsibility for future construction and ongoing maintenance requirements of the access within the Easement.

## **7. STORMWATER AND FLOODING**

- 7.1 The applicant must demonstrate that the developed flows from the land drain to a lawful point of discharge. Natural and Developed Flows from adjoining properties are to be managed through the site and discharged to a lawful point of discharge. Easements will be required over any land to accommodate the flows.
- 7.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (or equivalent replacement document current at the time of development).

All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

- 7.3 The earthworks design is to provide for the capture and management of natural flows from External Catchments, adjoining properties and site drainage through the site and discharged, as called for in Queensland Urban Drainage Manual, to a Legal Point of discharge.

## **8. ELECTRICITY AND TELECOMMUNICATIONS**

**8.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:**

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or**
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.**

**If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to signing of the Survey Plans.**

**9. BUSHFIRE PROTECTION PLAN**

**9.1 The applicant is to construct and maintain a minimum cleared width of 3 meters bushfire control line on the boundary as follows:**

- a) along the western boundary of proposed Lot 1, specifically from the boundary of Richardson Road to the boundary of proposed Lot 2,**
- b) along the entire western boundary of both proposed Lots 2 and 4,**
- c) along the southern boundary of proposed Lot 1,**
- d) along the eastern boundary of proposed Lot 1, specifically from the boundary of Richardson Road to the boundary of proposed Lot 3, and**
- e) along the entire eastern boundary of proposed Lot 3.**

**All vegetation at high risk of bushfire (saplings, grasses, branches and leaves) are to be removed within the control line.**

**9.2 All species of Eucalyptus and Corymbia located within 30 metres of any approved future buildings are to be removed.**

**9.3 At future building application stage, one tank that is below ground or of non-combustible construction is located within 10 metres of each Class 1, 2, 3 or 4 building is to be provided as follows:**

- a) a take-off connection from the tank that is at a level that allows static water supply of 10,000 litres to be dedicated for firefighting purposes;**
- b) a hardstand area allowing heavy rigid fire appliance access within 6m of tank;**
- c) fire brigade tank fittings (50mm ball valve & male camlock coupling);**
- d) above ground water pipes, where fittings are metal; and**
- e) if underground, the tank has an access hole of 200mm (minimum) to allow access for suction lines.**

**9.4 Prior to sealing the plan of survey, one tank that is below ground or of non-combustible construction is located within 10 metres of each existing Class 1, 2, 3 or 4 building is to be provided as follows:**

- a) a take-off connection from the tank that is at a level that allows static water supply of 10,000 litres to be dedicated for firefighting purposes;**
- b) a hardstand area allowing heavy rigid fire appliance access within 6m of tank;**
- c) fire brigade tank fittings (50mm ball valve & male camlock coupling);**
- d) above ground water pipes, where fittings are metal; and**

- e) if underground, the tank has an access hole of 200mm (minimum) to allow access for suction lines.

## **10. ENVIRONMENTAL MANAGEMENT PLAN (EMP)**

- 10.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.**

The Erosion Prevention and Sediment Control Plan must be prepared in accordance with requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book). The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g., turfed, concreted).

- 10.2 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.**
- 10.3 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.**
- 10.4 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the *Environmental Protection Act 1994* and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.**

## **11. GEOTECHNICAL**

- 11.1 All site works must be designed and supervised by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022.**

## **12. MAINTENANCE VALUATION**

- 12.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$48.00 per lot.**

## **13. MISCELLANEOUS**

- 13.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.**

The Applicant is reminded of their obligations under the *Aboriginal Cultural Heritage Act, 2003* and the *Torres Strait Islander Cultural Heritage Act 2003*. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au)

- 13.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.**
- 13.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.**
- 13.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Buttermans Road, Richardson Road or adjoining land unless written permission from the owner of that land and Council is provided.**
- 13.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.**

#### **14. ADVISORY NOTES**

##### **14.1 Hours of work**

**It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.**

##### **14.2 Dust Control**

**It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the *Environmental Protection Act 1994* which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.**

##### **14.3 Sedimentation Control**

**It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994* and Schedule 9 of the *Environmental Protection Regulation 2008* to prevent soil erosion and contamination of the stormwater drainage system and waterways.**

##### **14.4 Noise During Construction and Noise in General**

**It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*.**

##### **14.5 General Safety of Public During Construction**

**It is the project manager's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.**

**It is the principal contractor's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent**

or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the *Work Health and Safety Act 2011*. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

**14.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Strategy and Planning Directorate who will direct the enquiry to the relevant officer.**

## **MEETING DETAILS**

The motion was Carried 5 / 2.

Cr Clifford called for a division.

For the Motion: Mayor Collins, Cr Wright, Cr Finlay, Cr Collins, Cr Simpson

Against the Motion: Cr Clifford, Cr Bauman

**CARRIED**

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## **5 MAYORAL MINUTE**

There was no mayoral minute for this meeting.

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## **6 NOTICES OF MOTION**

There were no notices of motion for this meeting.

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## **7 DEPUTATIONS**

There were no deputations for this meeting.

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## **8 PETITIONS / QUESTIONS ON NOTICE**

There were no petitions or questions on notice for this meeting.

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## 9 QUESTIONS FROM THE PUBLIC GALLERY

### QUESTION ONE

**Name: Alysha Lee**

**Question 1:**

Whether the local host community will be formally engaged in the development of Council's proposed Community Benefit Agreement Policy?

**Question 2:**

Whether, if and/or when a Community Benefit Agreement is negotiated for the Mt Challenger Wind Farm (and other proposed projects), the host community will be provided with a formal opportunity to review and provide feedback on the proposed agreement as part of the development assessment process, prior to Council making its final determination?

### QUESTION TWO

**Name: Kelly Dalling**

**Question 1:**

Given that one site of the proposed Mt Challenger Wind Farm is located adjacent to Crystal Brook Road — a designated scenic corridor within this rural valley landscape - how does Council reconcile the introduction of 240-metre industrial turbines within this setting with its own adopted scenic amenity policies and definitions of undesirable development, and will Council formally advocate to the State assessment manager if it determines that the proposal conflicts with these adopted scenic protections?

A response will be provided to the residents in due course and included in the next available Ordinary Council Meeting agenda under the business arising section.

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## 10 COMMITTEES REPORTS

### 10.1 - 3 February 2026 - Unconfirmed Audit & Risk Committee Meeting Minutes

#### PURPOSE

To confirm the Audit and Risk Committee Meeting Minutes held on 3 February 2026.

#### OFFICER'S RECOMMENDATION

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (**Attachment 10.1.1**) held 3 February 2026.

#### RESOLUTION OM2025/02/25.5

**Moved By: CR J FINLAY**  
**Seconded By: CR R COLLINS (MAYOR)**

**That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (Attachment 10.1.1) held 3 February 2026.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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Cr Finlay noted that the report 6.3.1 – Internal Audit Activity Report containing the Procurement and Contract Management (follow-up), and Commercial Operations Reporting do not make part of the minutes that were being adopted, and that council could not speak to this report.

The CEO advised that these areas will be investigated, and Council will be focusing their attention over the coming year in relation to both of those two areas within Council.

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**11 OFFICERS REPORTS**

**11.1 - Q2 Operational Plan**

**PURPOSE**

To present Council with a statistical summary of progress against the 2025/2026 Operational Plan for the December quarter (Quarter Two Review), highlighting achievements aligned with strategic goals and identifying areas requiring further attention.

**OFFICER'S RECOMMENDATION**

That Council receive the Operational Plan 2025/26 Quarter Two Progress Report for the period to 31 December 2025 (**Attachment 11.1.1**).

**RESOLUTION OM2025/02/25.6**

**Moved By: CR J COLLINS**  
**Seconded By: CR C BAUMAN**

**That Council receive the Operational Plan 2025/26 Quarter Two Progress Report for the period to 31 December 2025 (Attachment 11.1.1).**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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Cr Collins advised of a declarable conflict of interest on item 11.2 20190246 - Development Application Permit for a Minor Change to the Development Permit for Material Change of Use for a Tourist Park (RV Rest Stop) - 126 Main Street, Proserpine that was declared in 2025, and is not required to declare for this item on the agenda.

Director Commercial Businesses, Craig Turner left the room at 9:50am for item 11.2 - 20190246 - Development Application for Minor Change to Development Permit for a Material Change of Use for Tourist Park (RV Rest Stop) - 126 Main Street Proserpine - Whitsunday Regional Council.

**11.2 - 20190246 - Development Application for Minor Change to Development Permit for a Material Change of Use for Tourist Park (RV Rest Stop) - 126 Main Street Proserpine - Whitsunday Regional Council**

**PURPOSE**

To present the assessment of a request for a minor change to a development permit and seek Council's determination.

**OFFICER'S RECOMMENDATION**

That Council approves the request for a Minor Change to the Development Permit for Material Change of Use for a Tourist Park (RV Rest Stop), on L: 11 RP: 835215 and located at 126 Main Street Proserpine, subject to the conditions outlined in **Attachment 11.2.3**.

**RESOLUTION OM2025/02/25.7**

**Moved By: CR J COLLINS**

**Seconded By: CR J CLIFFORD**

**That Council approves the request for a Minor Change to the Development Permit for Material Change of Use for a Tourist Park (RV Rest Stop), on L: 11 RP: 835215 and located at 126 Main Street Proserpine, subject to the conditions outlined in Attachment 11.2.3.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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Director Commercial Businesses, Craig Turner returned to the room at 9:56am.

### 11.3 - 20250902 - Development Application for Development Permit for Reconfiguration of Lot - One (1) Lot into Two (2) Lots - 206 Telegraph Road, Bowen - 1RP738070 - CC & CJ Edgerton

#### PURPOSE

To present the assessment of the development application for a rural subdivision at Telegraph Road, Bowen and seek Council's determination.

#### OFFICER'S RECOMMENDATION

That Council refuse the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots, made by C J Edgerton & C C Edgerton, on L: 1 RP: 738070 and located at 206 Telegraph Road, Delta, for the following reasons:

1. The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land.
2. There has been no demonstration that an overriding community need exists for the proposed development.
3. The proposal conflicts with the *Whitsunday Regional Council Planning Scheme 2017* and cannot be conditioned to comply. Specifically:
  - a. The proposal conflicts with the Liveable Communities and Housing theme of the Strategic Intent as the proposal seeks to establish rural residential density on land zoned for rural purposes. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the Whitsunday Regional Council Urban Growth Study and adequate land is zoned to accommodate the predicted demand.
  - b. The proposal conflicts with the Economic Growth theme of the Strategic Intent as the proposal adds no economic benefit to the region and negatively impacts rural production by further decreasing the agricultural capacity of the land and adjacent lands.
  - c. The proposed conflicts with the Rural Zone Code, specifically Overall Outcomes 1(a)-(c), 2 and 3(a), (b), (d), (f) and (h).
  - d. The proposal conflicts with the Agricultural Land Overlay, specifically AO1.1/AO1.2/PO1, AO2.1/PO2 and Overall Outcome 1 and 2 (a)-(c), which does not support fragmentation and alienation of agricultural land, or the creation of contested land to existing agricultural uses.
  - e. The proposal conflicts with the Reconfiguring a Lot, specifically AO1.1/AO1.2/PO1 and Overall Outcome 2(a)(iii) and (c)(iii), which do not support lot sizes under the minimum specified in Table 9.4.7.3.2 Minimum lot sizes and dimensions, results in the land being unable to maintain the productive use and amenity of rural lands or be compatible with the preferred character for the zone and local area in which the land is located, and results in adverse impacts to a natural resource area.
  - f. The proposal conflicts with the Infrastructure Code, specifically AO1.3/PO1 and Overall Outcome 2(b), which do not support development that is not serviced

with appropriate level of wastewater treatment and disposal for land that is within a flood area.

**RESOLUTION OM2025/02/25.8**

**Moved By: CR M WRIGHT**

**Seconded By: CR G SIMPSON**

That Council approve the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots, made by C J Edgerton & C C Edgerton, on L: 1 RP: 738070 and located at 206 Telegraph Road, Delta, subject to the following conditions:

**ADMINISTRATION**

**1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:**

<b>Plan/Document Name</b>	<b>Prepared By</b>	<b>Plan Number</b>	<b>Dated</b>
<b>Reconfiguration of a Lot Proposed Lots 4 &amp; 5. Cancelling Lot 1 on RP738070 206 Telegraph Road, Bowen</b>	<b>Wynne Planning &amp; Development Pty Ltd</b>	<b>Telegraph Road Sheet No 1/1</b>	<b>19/02/2025</b>
<b>Engineering Report</b>	<b>Paradise Engineering</b>	<b>NIL</b>	<b>06/08/2025</b>
<b>RFI Response</b>	<b>Paradise Engineering</b>	<b>NIL</b>	<b>03/11/2025</b>

**1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.**

**1.3 All conditions of this approval must be complied with in full to Council's satisfaction prior to the signing of the Survey Plan.**

**1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of the signing of the Survey Plan.**

**CLEARING, LANDSCAPING AND FENCING**

**2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.**

**2.2 All vegetative waste cleared as part of the development of the site is to be either:**  
**a) stored neatly on site and shredded within sixty (60) days of clearing; or**  
**b) removed off the site to an approved disposal location.**

- 2.3 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.
- 2.4 No invasive plants (*Biosecurity Act, 2014*) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.

### **WATER INFRASTRUCTURE**

- 3.1 Design and construct a potable water supply to Proposed Lots 2 and 3 in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detailed design at future building application stage.

### **ON SITE EFFLUENT DISPOSAL**

- 4.1 At future building application stage, the applicant is to Design and Construct an on-site sewerage treatment system to Proposed Lot 4. Such work must be in accordance with Councils Planning Scheme applicable at the time and Queensland Plumbing and Wastewater code. The applicant will be required to supply a detailed site-specific Wastewater Report at building stage for each lot that complies with AS 1547:2012 and the Queensland Plumbing and Wastewater Code Version 1:2019.

### **ACCESS AND PARKING**

- 5.1 A Road Works permit must be obtained prior to commencement of work for the external access to Proposed Lot 4.
- 5.2 The external access must be constructed in accordance with the Approved Road Works permit prior to the signing of the Survey Plans.

### **STORMWATER AND FLOODING**

- 6.1 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (or equivalent replacement document current at the time of development).
- 6.2 Each allotment to be created must be provided with a lawful point of discharge prior to signing of the Survey Plan.
- 6.3 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.
- 6.4 All habitable dwellings located in a Low risk flood hazard area or Identified flood hazard area must be constructed to a level not less than 300mm above the 1% AEP flood level for the developed site.

### **ELECTRICITY AND TELECOMMUNICATIONS**

**7.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:**

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or**
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.**

**If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to signing of the Survey Plan.**

### **ENVIRONMENTAL MANAGEMENT PLAN (EMP)**

**8.1 The Erosion Prevention and Sediment Control Plan must be prepared in accordance with Council's Development Manual and best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the *Environmental Protection Act*.**

**8.2 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilized (e.g., turfed, concreted).**

**8.3 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.**

**8.4 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.**

**8.5 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the *Environmental Protection Act 1994* and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.**

### **MAINTENANCE VALUATION**

**9.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$48.00 per lot.**

### **MISCELLANEOUS**

**10.1** If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the *Aboriginal Cultural Heritage Act, 2003* and the *Torres Strait Islander Cultural Heritage Act 2003*. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au)

**10.2** Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

**10.3** Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

**10.4** All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Wrights Road or adjoining land unless written permission from the owner of that land and Council is provided.

**10.5** It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

### **ADVISORY NOTES**

#### **11.1 Hours of work**

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

#### **11.2 Dust Control**

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the *Environmental Protection Act 1994* which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

#### **11.3 Sedimentation Control**

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994* and Schedule 9 of the *Environmental Protection Regulation 2008* to prevent soil erosion and contamination of the stormwater drainage system and waterways.

#### **11.4 Noise During Construction and Noise in General**

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*.

#### **11.5 General Safety of Public During Construction**

It is the project manager's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the *Work Health and Safety Act 2011*. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

**11.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Planning & Development Directorate who will direct the enquiry to the relevant officer.**

#### **MEETING DETAILS**

The motion was Carried 5 / 2.

**CARRIED**

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#### **REASONS FOR NOT ADOPTING THE RECOMMENDATION**

In accordance with 254H(2) of the *Local Government Regulation, 2012*, and section 63(5)(d) of the *Planning Act, 2016*, Council's reasons for not adopting the recommendation or advice are as follows:

- The proposed lot sizes are consistent with other lots in the surrounding area.

## 11.4 - Donations, Sponsorships and Grants Approved - January 2026

### PURPOSE

To advise Council of the donations, sponsorships and grants up to \$20,000 provided for the month of January 2026.

### OFFICER'S RECOMMENDATION

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of January 2026 to the applicants identified in **Attachment 11.4.1**.
2. Note the Financial Support for Sponsorship applications approved for the month of January 2026 to the applicants identified in **Attachment 11.4.2**.

### RESOLUTION OM2025/02/25.9

Moved By: CR J COLLINS

Seconded By: CR M WRIGHT

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of January 2026 to the applicants identified in Attachment 11.4.1.
2. Note the Financial Support for Sponsorship applications approved for the month of January 2026 to the applicants identified in Attachment 11.4.2.

### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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## 11.5 - Regional Strategy and Planning Activity Update October to December 2025

### PURPOSE

To provide advice and an update of the Regional Strategy and Planning Directorate for the period of October to December 2025.

### OFFICER'S RECOMMENDATION

That Council note the Regional Strategy & Planning Directorate update (**Attachment 11.5.1**) for the period of October to December 2025.

### RESOLUTION OM2025/02/25.10

Moved By: CR M WRIGHT

Seconded By: CR J CLIFFORD

That Council note the Regional Strategy & Planning Directorate update (**Attachment 11.5.1**) for the period of October to December 2025.

### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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## 11.6 - Community Services and Facilitation - Activity Report – October to December 2025

### PURPOSE

The purpose of this report is to set out an account of statistics pertaining to the functions of each branch within the Community Services and Facilitation Directorate for Quarter Two of the 2025-2026 financial year.

### OFFICER'S RECOMMENDATION

That Council receive the Community Services and Facilitation Activity Report (Q2) (**Attachment 11.6.1**) for 2025/2026.

### RESOLUTION OM2025/02/25.11

Moved By: CR J CLIFFORD

Seconded By: CR J FINLAY

That Council receive the Community Services and Facilitation Activity Report (Q2) (**Attachment 11.6.1**) for 2025/2026.

### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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The meeting adjourned for morning tea at 10:51am.

The meeting reconvened from morning tea at 11:19am.

## 11.7 - Monthly Finance Report

### PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31 January 2026.

### RESOLUTION OM2025/02/25.12

Moved By: CR M WRIGHT

Seconded By: CR C BAUMAN

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31 January 2026.

### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

## 12 CONFIDENTIAL MATTERS

### RESOLUTION OM2025/02/25.13

Moved by: CR J FINLAY

Seconded by: CR J CLIFFORD

That Council agree that it is in the public interest that Cr John Collins participates and votes on item 13.1 - Organisational Restructure 2025/26, because no direct or indirect benefit or loss accrues to Cr Collins; and therefore, it is reasonable that the final decision will be made in the public interest.

### MEETING DETAILS:

The motion was Carried 5 / 1

**CARRIED**

Cr Collins declared a declarable conflict of interest in relation to Item 13.1 – Organisational Restructure 2025/26.

In accordance with s 150ES(3), the eligible councillors considered whether Cr Collins may participate in the decision.

**PROCEDURAL MOTION - ADJOURNMENT OM2025/02/25.14**

Moved by: **CR R COLLINS (MAYOR)**

That Council adjourn the meeting for the purpose of seeking advice on councillor conflicts of interest at 11:54am.

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

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**RESOLUTION**

Moved by: **MAYOR COLLINS**

That council reconvenes the meeting at 12:09pm.

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A possible declarable conflict of interest regarding Item 13.1 – Organisational Restructure 2025/26 was raised in relation to Cr Wright. In accordance with s 150ER(2), the eligible councillors were required to decide whether Cr Wright has a declarable conflict of interest.

**RESOLUTION OM2025/02/25.15**

Moved By: **CR J CLIFFORD**

Seconded By: **CR G SIMPSON**

That Council vote for Cr Wright to leave the room for item 13.1 – Organisational Restructure 2025/26 due to a declarable conflict of interest as defined by section 150EQ of the *Local Government Act 2009*.

**MEETING DETAILS**

The motion was Carried 5 / 1.

**CARRIED**

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**PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION)  
OM2025/02/25.16**

**Moved by: CR J CLIFFORD**

**Seconded by: CR M WRIGHT**

**That Council close the meeting to the public at 12:17pm in accordance with Section 254J of the Local Government Regulations 2012 for closed meetings, for the purpose of discussing the following items and the reasons for going into closed session:**

**12.1 - Residential Activation Fund Project Delivery Model Stage 2**

*– (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

**12.2 - Legal Update and Councillor Expenditure**

*– (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

**12.3 - Withdraw Sale of Land for Outstanding Rates and Charges**

*– (d) rating concessions.*

**13.1 - Organisational Restructure 2025/26**

*– (b) industrial matters affecting employees.*

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

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Cr Wright left the meeting during the closed confidential session at 1:38pm.

Cr Wright returned to the meeting during the closed confidential session at 2:59pm.

The meeting adjourned for lunch during the closed confidential session at 12:58pm.

The meeting reconvened from lunch during the closed confidential session at 1:22pm.

**PROCEDURAL MOTION - REOPEN MEETING OM2025/02/25.17**

**Moved by: CR J CLIFFORD**

**Seconded by: CR C BAUMAN**

**That Council reopen the meeting to the general public at 3:00pm.**

**MEETING DETAILS:**

The motion was Carried 7 / 0

**CARRIED**

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**12.1 - Residential Activation Fund Project Delivery Model Stage 2**

**CONFIDENTIAL**

***S254J Local Government Regulation 2012 - Closed Meetings***

*(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*

*(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*

*– (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

**RESOLUTION OM2025/02/25.18**

**Moved By: CR J FINLAY**

**Seconded By: CR J CLIFFORD**

**That Council resolves to:**

- 1. Adopt the Tender Consideration Plan (TCP) in accordance with section 230 (2) of the *Local Government Regulation 2012* for the Residential Activation Fund (RAF) Projects and other capital projects, if identified.**
- 2. Delegate authority to the Chief Executive Officer to engage a Contractor(s) for the delivery of the RAF Projects pursuant to the Tender Consideration Plan (TCP) from respondents to the Request for Expressions of Interest (REOI) process.**

**MEETING DETAILS**

The motion was Carried 6 / 1.

**CARRIED**

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## 12.2 - Legal Update and Councillor Expenditure

### CONFIDENTIAL

#### **S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - *(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

#### **RESOLUTION OM2025/02/25.19**

**Moved By: CR J CLIFFORD**

**Seconded By: CR C BAUMAN**

#### **That Council:**

- a) **Receive the legal status update for the quarter (Attachment 12.2.1); and**
- b) **Receive the Councillor Expenditure update for the quarter (Attachment 12.2.2).**

#### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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**12.3 - Withdraw Sale of Land for Outstanding Rates and Charges**

**CONFIDENTIAL**

**S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*

*– (d) rating concessions.*

**RESOLUTION OM2025/02/25.20**

**Moved By: CR J CLIFFORD**

**Seconded By: CR G SIMPSON**

**That Council withdraw five (5) properties listed in schedule 1 of the current Sale of Land actions:**

**Schedule 1**

| Assessment | RPD                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1205356    | L B SM 52 T TL242089/RES2, L 136 SM 804305 T GHPL2129<br><br>Lot A SM63 T/L212487 RES 2 is part of Lot 5 Crown Plan SM 70<br><br>Lot B SM52 T/L216692 Res 2 is part of Lot 5 Crown Plan SM 70 |
| 1205904    | L 26 CP MPH 13504                                                                                                                                                                             |
| 1204395    | L 1 CP RL6993 T RL6993, L 2 RP 746050 Cov 714265824                                                                                                                                           |
| 1205735    | L 14 CP MPH13512 Term Lease NCL201549                                                                                                                                                         |
| 1204425    | L 18 RP 734370                                                                                                                                                                                |

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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Councillors and the mayor suspected that Cr Michelle Wright had a declarable conflict of interest in item 13.1 regarding Organisational Restructure 2025/26 as defined by section 150EQ of the *Local Government Act 2009*.

As a result of this conflict of interest, Cr Wright was advised to leave the meeting and take no part in the discussion or decision making of this matter.

Cr Wright left the room at 3:04pm.

### 13.1 – Organisational Restructure 2025/26

#### CONFIDENTIAL

#### **S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (d) *industrial matters affecting employees*

#### RESOLUTION OM2025/02/25.21

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR C BAUMAN

That Council in accordance with section 196 of *Local Government Act 2009*, approve the revised structure as per Attachment 13.1.1 at Directorate and departmental level.

#### MEETING DETAILS

The motion was Carried 6 / 0.

CARRIED

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Cr Wright returned to the room at 3:05pm.

### 13 MATTERS OF IMPORTANCE

At this time in the meeting, Councillors had the opportunity to raise any matters of importance.

**Cr Wright raised the below matters of importance:**

Cr Wright raised concerns with the outcome of item 13.1 in particular the process moving forward, savings and impacts on the organisation.

**Cr Wright tendered her withdrawal resignation as Deputy Mayor:**

Cr Wright formally resigned from the position of Deputy Mayor, effective immediately.

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### 14 CLOSURE OF MEETING

The Meeting closed at 3:12pm.

Confirmed as a true and correct recording this 18 March 2026.

*Mayor Ry Collins*

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**Cr Ry Collins  
MAYOR**