



Minutes of the Ordinary Council Meeting held on Wednesday 18 March 2026 at Council Chambers, 67 Herbert Street, Bowen

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

Councillors Present:

Ry Collins (Mayor/Chair), Michelle Wright, Jan Clifford, Clay Bauman (via Microsoft Teams), John Collins, Gary Simpson, and John Finlay

Clay Bauman participated via audio-visual link and is recorded as present at the meeting for the purposes of quorum and voting.

Council Officers Present:

Warren Bunker (Chief Executive Officer); Julie Wright (Acting Director Liveability and Development Services); Patty Johnson (Director Corporate Support Services); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Craig Turner (Director Commercial Businesses); Norman Garsden (Manager Governance) via Microsoft Teams; and Madeleine Bailey (Governance Administration Officer/Minute Taker)

Other Officers Present (Partial Attendance):

Artiqua Harrison (Strategic Planner); and Leah Bradley (Manager Financial Services)

The meeting commenced at 09:00am

The meeting adjourned for morning tea at 10:51am

The meeting reconvened from morning tea at 11:13am

The meeting concluded at 11:40am

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1 APOLOGIES/LEAVE OF ABSENCE

There were no apologies/leaves of absence requests for this meeting.

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**2 CONDOLENCES**

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

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3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes - 25 February 2026 Ordinary Council Meeting

RESOLUTION OM2025/03/18.1

Moved By: CR J COLLINS

Seconded By: CR J FINLAY

That Council confirms the Minutes of the Ordinary Meeting held on 25 February 2026.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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**3.2 - Confirmation of Minutes - 25 February 2026 Budget Meeting**

**RESOLUTION OM2025/03/18.2**

**Moved By: CR J CLIFFORD**

**Seconded By: CR R COLLINS (MAYOR)**

**That Council:**

- 1. Confirms the Minutes of the Special Meeting – Budget held on 25 February 2026.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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3.3 - Confirmation of Minutes - 4 March 2026 Budget Meeting

RESOLUTION OM2025/03/18.3

Moved By: CR J CLIFFORD

Seconded By: CR J FINLAY

That Council:

1. Confirms the Minutes of the Special Meeting – Budget held on 4 March 2026.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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### 4 BUSINESS ARISING

#### 4.1 - Public Question Responses - 25 February 2026

There were two public questions presented at the Ordinary Council Meeting held on the 25 February 2026 by the below individuals:

- Alysha Lee
- Kelly Dalling

The questions were read out by the submitters. The questions were taken on notice, and the responses have been provided.

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5 MAYORAL MINUTE

There was no mayoral minute for this meeting.

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### 6 NOTICES OF MOTION

There were no notices of motion for this meeting.

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7 DEPUTATIONS

There were no deputations for this meeting.

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## 8 PETITIONS / QUESTIONS ON NOTICE

Provis provided Cr Wright with submissions in relation to Divisions per Agenda Item 11.10 Future Electoral Arrangements – Whitsunday Regional Council and was provided to the Chief Executive Officer by Cr Wright for Official recording.

### Question on Notice – Cr Finlay

**Provide an update on the design of the plans for Mullers Lagoon Masterplan and estimated date for the commencement of construction in 2026/27.**

- Mullers Lagoon Master Plan is out to market for construction drawings for Capital Works 2025/2026, Internal Capital Works Bid in for next year and future years
- Requested \$1,045,560 through Capital Works Bids for the 2026/2027 Financial year.
- 2027/28 \$1.0M
- 2030/31 \$1.0M

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9 QUESTIONS FROM THE PUBLIC GALLERY

There were no public questions submitted during this meeting.

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## 10 COMMITTEES REPORTS

There were no committee reports for this agenda.

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11 OFFICERS REPORTS

11.1 - Resignation of Deputy Mayor and Appointment of Replacement

PURPOSE

To formally declare the office of Deputy Mayor vacant following the incumbent's (Cr M Wright) resignation from the Deputy Mayor position, and to enable Council to appoint a new Deputy Mayor in accordance with the *Local Government Act 2009*.

The Mayor declared the Office of Deputy Mayor vacant in accordance with section 165 (3) of the *Local Government Act 2009*.

RESOLUTION OM2025/03/18.4

Moved By: CR J CLIFFORD

Seconded By: CR J COLLINS

That Council:

- 1. Declare the office of Deputy Mayor vacant in accordance with section 165(3) of the *Local Government Act 2009*.**

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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The Mayor called for nominations for the office of Deputy Mayor in accordance with section 165 of the *Local Government Act 2009*.

### Motion 1:

Cr Collins moved: *“That Cr John Finlay be appointed Deputy Mayor”*

- As no councillor seconded the motion, the motion lapsed in accordance with clause 15.1 of the Council’s Standing Orders, which requires motions to be moved and seconded before being put to the meeting.

### Motion 2:

Cr Bauman moved: *“That Cr Gary Simpson be appointed Deputy Mayor.”*

- As no councillor seconded the motion, the motion lapsed under clause 15.1 of the Standing Orders.

### Motion 3:

Cr Collins’ original motion nominating Cr Finlay was then seconded by Cr Gary Simpson, thereby satisfying the requirements of clause 15.1 of the Standing Orders.

## RESOLUTION OM2025/03/18.5

Moved By: **CR J COLLINS**

Seconded By: **CR G SIMPSON**

### That Council:

1. **Appoint Councillor John Finlay as Deputy Mayor, effective immediately, in accordance with section 165(5) of the *Local Government Act 2009*.**
2. **Note that the outgoing Deputy Mayor continues in office as a councillor.**
3. **Thank Cr Wright for her service in the Deputy Mayor’s role.**

## MEETING DETAILS

The motion was Carried 4 / 3.

**CARRIED**

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Following the final vote, Cr Finlay provided a brief appreciation and expressed his support on being appointed Deputy Mayor”

11.2 - Planning Scheme Amendment - Short-term Accommodation - Final Adoption and Commencement

PURPOSE

The purpose of this report is to present the *Whitsunday Planning Scheme 2017* Version 5.0 (Major Amendment – Short-term Accommodation) for adoption.

OFFICER'S RECOMMENDATION

That Council:

1. Adopt the *Whitsunday Regional Council Planning Scheme* Version 5.0 in accordance with Chapter 2, Part 4, Section 22.1 (a) of the Ministers Guidelines and Rules;
2. Authorise the Chief Executive Officer to undertake the following actions in accordance with Chapter 2, Part 4, Section 22.1 (b) and Section 22.2 of the *Ministers Guidelines and Rules*, being:
 - a. Publish a public notice in accordance with the *Act* and Schedule 5 of the MGR to commence the *Whitsunday Regional Council Planning Scheme 2017* V5.0; and
 - b. Notify the Department of State Development, Infrastructure, Local Government and Planning.

RESOLUTION OM2025/03/18.6

Moved By: CR M WRIGHT

Seconded By: CR R COLLINS (MAYOR)

That Council:

1. Adopt the *Whitsunday Regional Council Planning Scheme* Version 5.0 in accordance with Chapter 2, Part 4, Section 22.1 (a) of the Ministers Guidelines and Rules;
2. Authorise the Chief Executive Officer to undertake the following actions in accordance with Chapter 2, Part 4, Section 22.1 (b) and Section 22.2 of the *Ministers Guidelines and Rules*, being:
 - a. Publish a public notice in accordance with the *Act* and Schedule 5 of the MGR to commence the *Whitsunday Regional Council Planning Scheme 2017* V5.0; and
 - b. Notify the Department of State Development, Infrastructure, Local Government and Planning.

MEETING DETAILS

The motion was Carried 6 / 1.

CARRIED

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## 11.3 - Strategic Procurement Pilot Program

### PURPOSE

For Council to consider initiating a Strategic Procurement Pilot within the Commercial Businesses Directorate, initially applying to the Aviation department, with flexibility to include other procurement activities that align with the pilot's intent, authorised under Section 230(1)(a) - (b) of the *Local Government Regulation 2012* (Qld).

### OFFICER'S RECOMMENDATION

That Council:

1. Approves the establishment of a Strategic Procurement Pilot to trial a more strategic, outcomes-focused procurement approach across the Aviation Department of the Commercial Business Directorate.
2. Resolves, under Section 230(1)(a) - (b) of the *Local Government Regulation 2012* (Qld), to adopt the attached Quote or Tender Consideration Plan as the authorising framework for procurement activities undertaken as part of the Strategic Procurement Pilot, enabling such activities to proceed without inviting quotes or tenders where justified in accordance with the Plan.
3. Notes that the pilot will be governed by the sound contracting principles under Section 104 of the *Local Government Act 2009* and commercial governance practices consistent with Council's broader accountability and risk frameworks.
4. Authorises the Chief Executive Officer to approve the inclusion of additional procurement activities that align with the pilot's intent and governance framework, without requiring further Council resolution, provided these are documented and tracked within the pilot evaluation process.
5. Endorses that the pilot will operate until such time as a final evaluation report is provided to Council and a determination is made regarding the potential adoption of Strategic Contracting Procedures under Section 219 of the *Local Government Regulation 2012* (Qld).

### RESOLUTION OM2025/03/18.7

Moved By: CR M WRIGHT

Seconded By: CR G SIMPSON

That Council:

1. Approves the establishment of a Strategic Procurement Pilot to trial a more strategic, outcomes-focused procurement approach across the Aviation Department of the Commercial Business Directorate.
2. Resolves, under Section 230(1)(a) - (b) of the *Local Government Regulation 2012* (Qld), to adopt the attached Quote or Tender Consideration Plan as the authorising framework for procurement activities undertaken as part of the Strategic Procurement Pilot, enabling such activities to proceed without inviting quotes or tenders were justified in accordance with the Plan.

3. Notes that the pilot will be governed by the sound contracting principles under Section 104 of the *Local Government Act 2009* and commercial governance practices consistent with Council's broader accountability and risk frameworks.
4. Authorises the Chief Executive Officer to approve the inclusion of additional aviation procurement activities that align with the pilot's intent and governance framework, without requiring further Council resolution, provided these are documented and tracked within the pilot evaluation process.
5. Endorses that the pilot will operate until such time as a final evaluation report is provided to Council and a determination is made regarding the potential adoption of Strategic Contracting Procedures under Section 219 of the *Local Government Regulation 2012 (Qld)*.

## MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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11.4 - Donations, Sponsorships and Grants Approved - February 2026

PURPOSE

To advise Council of the donations, sponsorships and grants up to \$20,000 provided for the month of February 2026.

OFFICER'S RECOMMENDATION

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of February 2026 to the applicants identified in **Attachment 11.4.1**.
2. Note the Sport and Recreation Club Grant applications approved for the month of February 2026 to the applicants identified in **Attachment 11.4.2**.

RESOLUTION OM2025/03/18.8

Moved By: CR J CLIFFORD

Seconded By: CR J COLLINS

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of February 2026 to the applicants identified in Attachment 11.4.1.
2. Note the Sport and Recreation Club Grant applications approved for the month of February 2026 to the applicants identified in Attachment 11.4.2.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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## **11.5 - Regional Arts Development Fund (RADF) 2025/26 Funding Round 2 - February 2026**

### **PURPOSE**

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 2 of the 2025/26 Program, as recommended by the RADF Advisory Committee.

### **OFFICER'S RECOMMENDATION**

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 2 as recommended to Council by the RADF Advisory Committee to assist the following recipients:
  - a. Natasha Hardiman - \$5,940
  - b. Whitsunday Public Art Group - \$5,000
  - c. Noosa Film Academy - \$2,999
  - d. Donna Lawrence - \$3,700
3. Advise the following applicant that the application was unsuccessful:
  - a) Nicholas Di Gregorio – Tiny Vinyl Sessions – showcasing Whitsunday Musicians - \$6,600

### **RESOLUTION OM2025/03/18.9**

**Moved By: CR J CLIFFORD**

**Seconded By: CR M WRIGHT**

That Council:

1. **Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.**
2. **Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 2 as recommended to Council by the RADF Advisory Committee to assist the following recipients:**
  - a. **Natasha Hardiman - \$5,940**
  - b. **Whitsunday Public Art Group - \$5,000**
  - c. **Noosa Film Academy - \$2,999**
  - d. **Donna Lawrence - \$3,700**
3. **Advise the following applicant that the application was unsuccessful:**
  - a) **Nicholas Di Gregorio – Tiny Vinyl Sessions – showcasing Whitsunday Musicians - \$6,600**

### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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11.6 - Audit Risk and Improvement Committee Charter

PURPOSE

To seek Council approval to adopt the Audit, Risk and Improvement Committee (ARIC) Charter, replacing the current Audit and Risk Committee Charter (adopted 28 November 2023). The new Charter expands the Committee's remit to include continuous improvement and organisational learning, while maintaining strong oversight of audit, risk and compliance in line with the *Local Government Act 2009 and Local Government Regulation 2012*, and adopting recommendations and better practice insights from the Queensland Audit Office (QAO).

OFFICER'S RECOMMENDATION

That Council:

1. Adopt the Audit, Risk and Improvement Committee (ARIC) Charter as Council's governing charter for the committee (**Attachment 11.6.1**).
2. Revoke the Audit and Risk Committee Charter (adopted 28 November 2023) upon commencement of the ARIC Charter (**Attachment 11.6.2**).
3. Authorise the Chief Executive Officer to finalise administrative arrangements, including updates to membership instruments, the annual ARIC priority work plan, and publication on Council's website.

RESOLUTION OM2025/03/18.10

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR J CLIFFORD

That Council:

1. **Adopt the Audit, Risk and Improvement Committee (ARIC) Charter as Council's governing charter for the committee (Attachment 11.6.1).**
2. **Revoke the Audit and Risk Committee Charter (adopted 28 November 2023) upon commencement of the ARIC Charter (Attachment 11.6.2).**
3. **Authorise the Chief Executive Officer to finalise administrative arrangements, including updates to membership instruments, the annual ARIC priority work plan, and publication on Council's website.**

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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## 11.7 - Commercial Businesses Activity Report - October 2025 to December 2025

### PURPOSE

To advise Council of the activities of the Commercial Businesses Directorate from October to December 2025.

### OFFICER'S RECOMMENDATION

That Council endorse the Commercial Businesses Activity Report from October to December 2025 as per **Attachment 11.7.1**.

### RESOLUTION OM2025/03/18.11

Moved By: **CR M WRIGHT**

Seconded By: **CR J CLIFFORD**

That Council endorse the Commercial Businesses Activity Report from October to December 2025 as per **Attachment 11.7.1**.

### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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11.8 - Infrastructure Activity Report - October 2025 to December 2025

PURPOSE

The purpose of this report is to provide an update pertaining to the functions of each branch within the Infrastructure Services Directorate for the period of October to December 2025.

OFFICER'S RECOMMENDATION

That Council receive the Infrastructure Services Activity Report (**Attachment 11.8.1**) for Quarter two for the 2025/26 financial year.

RESOLUTION OM2025/03/18.12

Moved By: **CR J COLLINS**

Seconded By: **CR J CLIFFORD**

That Council receive the Infrastructure Services Activity Report (**Attachment 11.8.1**) for Quarter two for the 2025/26 financial year.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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## 11.9 - Monthly Finance Report

### PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for year-to-date February 2026.

### RESOLUTION OM2025/03/18.13

Moved By: CR J FINLAY

Seconded By: CR J CLIFFORD

**That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for year-to-date February 2026.**

### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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11.10 - Future Electoral Arrangements - Whitsunday Regional Council

PURPOSE

To present the outcomes of Council's 2026 community consultation on electoral arrangements and outline Council's legislative options under the *Local Government Act 2009*. The report also identifies emerging demographic factors, particularly anticipated significant population growth in several small pockets and local nodes that may drive the need for future changes to divisional boundaries and affect the clarity of representation for residents. The 2026 Consultation Report is included as an attachment to this report.

OFFICER'S RECOMMENDATION

That Council:

1. Note the outcomes of the 2026 Consultation Report (**Attachment 11.10.1**) indicating majority community support for retention of the *divided* electoral model.
2. Acknowledge the likelihood of frequent future electoral divisional boundary adjustments driven by projected population growth across small nodes, and the associated risk of community confusion regarding representative identity.
3. Acknowledge the efforts of the community who engaged with the consultation process and provided their considered opinions.
4. Resolve to retain the current *divided* electoral arrangements for the 2028 local government elections.

RESOLUTION OM2025/03/18.14

Moved By: CR J FINLAY

Seconded By: CR M WRIGHT

That Council:

1. Note the outcomes of the 2026 Consultation Report (Attachment 11.10.1) indicating majority community support for retention of the *divided* electoral model.
2. Acknowledge the likelihood of frequent future electoral divisional boundary adjustments driven by projected population growth across small nodes, and the associated risk of community confusion regarding representative identity.
3. Acknowledge the efforts of the community who engaged with the consultation process and provided their considered opinions.
4. Resolve to retain the current *divided* electoral arrangements for the 2028 local government elections.

MEETING DETAILS

The motion was Carried 6 / 1.

CARRIED

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The meeting adjourned for morning tea at 10:51am.

The meeting reconvened from morning tea at 11:13am.

Cr Finlay declared a prescribed conflict of interest for item 12.1 - Auction for Intention to Sell Land for Rate Arrears and advised that he would leave the room for the discussion of the report.

Cr Finlay left the room during the confidential session at 11:14am.

Cr Finlay returned to the room during the confidential session at 11:36am.

## 12 CONFIDENTIAL MATTERS

### PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION) OM2025/03/18.15

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council close the meeting to the public at 11:13am in accordance with Section 254J of the *Local Government Regulations 2012* for closed meetings, for the purpose of discussing the following items and the reasons for going into closed session:

#### 12.1 – Auction for Intention to Sell Land for Rate Arrears

– (e) *legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

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PROCEDURAL MOTION - REOPEN MEETING OM2025/03/18.16

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council reopen the meeting to the general public at 11:37am.

MEETING DETAILS:

The motion was Carried 7 / 0

CARRIED

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Cr John Finlay declared a prescribed conflict of interest in item 12.1- Auction for Intention to Sell Land for Rate Arrears as defined by section 150EL of the *Local Government Act 2009*, due to the following:

The nature of the councillor's relationship with the entity: A ratepayer on the list is a client of SSB partners, and their child is a close associate of Cr Finlay's.

Details of the councillors, and any other entity's, interest in the matter: Cr John Finlay is a manager at SSB Partners.

As a result of this conflict of interest, Cr Finlay advised that he would leave the meeting and take no part in the discussion or decision making of this matter.

Cr Finlay left the room at 11:37am.

**12.1 - Auction for Intention to Sell Land for Rate Arrears**

**CONFIDENTIAL**

***S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

**RESOLUTION OM2025/03/18.17**

**Moved By: CR J CLIFFORD**

**Seconded By: CR G SIMPSON**

**That Council endorse:**

- 1. The Chief Executive Officer be authorised to set the reserve price on the land described in the below table to be sold by auction for overdue rates and charges under section 143 of the *Local Government Regulation 2012*:**

| <b>Assessment</b> | <b>Land Use</b>      |
|-------------------|----------------------|
| <b>1205960</b>    | <b>Commercial</b>    |
| <b>1302613</b>    | <b>Commercial</b>    |
| <b>1201834</b>    | <b>Residential</b>   |
| <b>1104260</b>    | <b>Residential</b>   |
| <b>1202596</b>    | <b>Residential</b>   |
| <b>1202892</b>    | <b>Residential</b>   |
| <b>1208741</b>    | <b>Residential</b>   |
| <b>1101169</b>    | <b>Unit - Strata</b> |
| <b>1200772</b>    | <b>Residential</b>   |
| <b>1208778</b>    | <b>Residential</b>   |
| <b>1101387</b>    | <b>Residential</b>   |
| <b>1107945</b>    | <b>Unit - Strata</b> |
| <b>1102475</b>    | <b>Unit - Strata</b> |
| <b>1201624</b>    | <b>Residential</b>   |

**MEETING DETAILS**

The motion was Carried 6 / 0.

**CARRIED**

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Cr Finlay returned to the room at 11:38am.

13 MATTERS OF IMPORTANCE

Cr Jan Clifford Raised the Below Matter of Importance:

The yellow line marking on Orana Street, Airlie Beach is now white and requested that they be painted yellow to reduce illegal parking.

The above matter was noted.

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**14 CLOSURE OF MEETING**

The Meeting closed at 11:40am.

Confirmed as a true and correct recording this 29 April 2026.

*Mayor Ry Collins*

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**Cr Ry Collins  
MAYOR**