



# Minutes of the Ordinary Council Meeting held on Wednesday 18 June 2025 at Council Chambers, 83-85 Main Street, Proserpine

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.*

**Councillors Present:**

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson, and John Finlay

**Council Officers Present:**

Warren Bunker (Chief Executive Officer); Julie Wright (Director Community Services and Facilitation); Neil McGaffin (Director Regional Strategy and Planning); Jason Bradshaw (Director Corporate Services); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Craig Turner (Director Commercial Businesses), Tony Trace (Acting Director Capital Program and Network Planning), Madeleine Bailey (Governance Administration Officer/Minute Taker)

**Other Officers Present (Partial Attendance):**

Paul Hanlon (Manager Investment Attraction and Growth); and Leah Bradley (Manager Financial Services)

The meeting commenced at 11:12am

The meeting concluded at 12:46pm

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## 1 APOLOGIES/LEAVE OF ABSENCE

There were no apologies/leaves of absence requests for this meeting.

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## 2 CONDOLENCES

Council acknowledged and observed a minute silence for the recently deceased throughout the Whitsunday Region.

Cr Finlay and Mayor Collins paid their respects to the recent passing of Bowen resident, Glenn Volker. Glenn was well known for his building projects in and around the Bowen region.

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## 3 CONFIRMATION OF MINUTES

### 3.1 - Confirmation of Minutes

#### PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 28 May 2025 are provided for Councils review and confirmation.

#### OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 28 May 2025.

#### RESOLUTION OM2025/06/18.1

Moved By: CR M WRIGHT

Seconded By: CR G SIMPSON

**That Council confirms the Minutes of the Ordinary Meeting held on 28 May 2025 subject to a minor amendment.**

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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**4 BUSINESS ARISING**

There was no business arising for this meeting.

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**5 MAYORAL MINUTE**

There was no mayoral minute for this meeting.

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**6 NOTICES OF MOTION**

There were no notices of motion for this meeting.

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**7 DEPUTATIONS**

There were no deputations for this meeting.

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**8 PETITIONS / QUESTIONS ON NOTICE**

**RESOLUTION OM2025/06/18.2**

**Moved By: CR J CLIFFORD**

**Seconded By: CR C BAUMAN**

**That Council receive the petition regarding item 11.3 - 20241233 - Development Application for Development Permit for Material Change of Use - Outdoor Sport and Recreation (Mini Golf) - 281 Shute Harbour Road, Airlie Beach - Ellenahs Designer Elegance Pty Ltd As TTE.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

CARRIED

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**9 QUESTIONS FROM THE PUBLIC GALLERY**

There were no public questions submitted during this meeting.

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## 10 COMMITTEES REPORTS

### 10.1 - Audit & Risk Committee Meeting Minutes - 20 May 2025

#### PURPOSE

To confirm the Audit and Risk Committee Meeting Minutes held on 20 May 2025.

#### OFFICER'S RECOMMENDATION

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (**Attachment 10.1.1**) held on 20 May 2025.

#### RESOLUTION OM2025/06/18.3

Moved By: CR J FINLAY

Seconded By: CR R COLLINS (MAYOR)

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (**Attachment 10.1.1**) held on 20 May 2025.

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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## 11 OFFICERS REPORTS

### 11.1 - Whitsunday 2030 Economic Development Strategy

#### PURPOSE

The purpose of this report is to seek Council's endorsement for the adoption of the Whitsunday 2030 Economic Development Strategy.

#### OFFICER'S RECOMMENDATION

That Council:

1. Adopt the Whitsunday 2030 Economic Development Strategy (**Attachment 11.1.1**); and
2. Delegate authority to the Chief Executive Officer to make amendments to the document data and information during the 5-year operation of the document to ensure it remains current.

#### RESOLUTION OM2025/06/18.4

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR J CLIFFORD

That Council:

1. **Adopt the Whitsunday 2030 Economic Development Strategy (Attachment 11.1.1); and**
2. **Delegate authority to the Chief Executive Officer to make amendments to the document data and information during the 5-year operation of the document to ensure it remains current.**

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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## **11.2 - Local Government Association of Queensland 2025 Motions and Annual Conference**

### **PURPOSE**

To present Council's motions for submission to the Local Government Association Queensland (LGAQ) Annual Conference for potential inclusion in the 2025 Business Papers.

### **OFFICER'S RECOMMENDATION**

That Council submits the following motions to the Local Government Association of Queensland Annual Conference for consideration:

1. That the LGAQ calls on the State Government to clarify the roles and responsibilities for Local Government in relation to the operation and maintenance of CCTV for public safety in conjunction with the Queensland Police Service.
2. That the LGAQ calls on the State Government to review the State Government Pensioner Rate Subsidy Scheme and the maximum value of \$200 per year which has remained unchanged for a number of years.
3. That the LGAQ calls on the State Government to review the governance arrangements for River Improvement Trusts as constituted under the River Improvement Trust Act 1940 to clarify the roles and responsibilities for local government.
4. That the LGAQ calls on the State Government to provide local governments with a legislative mechanism to deal with and manage vexatious complainants where Councils are incurring significant impacts on resources and financially to continually manage the re-prosecution of complaints, including after dismissal of matters from the Office of the Independent Assessor.
5. That the LGAQ calls on the State Government to support the implementation of the recommendations made in Red Tape Reduction Taskforce Report and empower the State Government Department responsible for local government to lead the implementation and monitoring of reforms with local governments and the LGAQ.

### **RESOLUTION OM2025/06/18.5**

**Moved By: CR M WRIGHT**

**Seconded By: CR J CLIFFORD**

**That Council submits the following motions to the Local Government Association of Queensland Annual Conference 2025 for consideration:**

- 1. That the LGAQ calls on the State Government to clarify the roles and responsibilities for Local Government in relation to the operation and maintenance of CCTV for public safety in conjunction with the Queensland Police Service.**
- 2. That the LGAQ calls on the State Government to review the State Government Pensioner Rate Subsidy Scheme and the maximum value of \$200 per year which has remained unchanged since the 1<sup>st</sup> July 2011.**
- 3. That the LGAQ calls on the State Government to review the governance arrangements for River Improvement Trusts as constituted under the River**

**Improvement Trust Act 1940 to clarify the roles and responsibilities for local government.**

- 4. That the LGAQ calls on the State Government to provide local governments with a legislative mechanism to deal with and manage vexatious complainants where Councils are incurring significant impacts on resources and financially to continually manage the re-prosecution of complaints, including after dismissal of matters from the Office of the Independent Assessor.**
- 5. That the LGAQ calls on the State Government to support the implementation of the recommendations made by the Red Tape Reduction Taskforce Report and empower the State Government Department responsible for local government to lead the implementation and monitoring of reforms with local governments and the LGAQ.**

### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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**11.3 - 20241233 - Development Application for Development Permit for Material Change of Use - Outdoor Sport and Recreation (Mini Golf) - 281 Shute Harbour Road, Airlie Beach - Ellenahs Designer Elegance Pty Ltd As TTE**

**PURPOSE**

To present the assessment of the development application for Outdoor Sport and Recreation – Mini Golf at 281 Shute Harbour Road Airlie Beach and seek Council's determination.

**OFFICER'S RECOMMENDATION**

That Council refuse the Development Application for Development Permit for Material Change of Use for Outdoor Sport & Recreation (Mini-golf), made by Ellenah's Designer Elegance Pty Ltd As TTE, on L: 201 A: 8592 and located at 281 Shute Harbour Road Airlie Beach, for the following reasons:

1. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
  - a. The proposal conflicts with the Environment and Heritage theme of the Strategic Intent as the proposal's facade impacts the identified core landscape values for Airlie Beach that are required to be protected or enhanced through good urban design that integrates with the existing urban fabric.
  - b. The proposal conflicts with the Airlie Beach Local Plan, specifically AO4.1/PO4, AO8.1/PO8, AO9.1/PO10 and AO19.1/PO19 and overall outcome (c), (g), (j) and (k).
  - c. The proposal conflicts with 6.2.2.2 District Centre Zone, specifically, AO2.1/PO2, AO3.1, AO5.1 – AO5.3/PO5 and Purpose and overall outcomes 3 (c), (f), (h) and (i).
  - d. The proposal conflicts with the Business Activities Code, specifically, AO2.1/PO2, AO3.1/PO3 and AO5.1/PO5 overall outcomes (b) and (c)
  - e. The proposal conflicts with the Transport and Parking Code, specifically, AO4.1/PO4, PO5 and Overall outcome 3 (c), as the proposal contains an on-site parking shortfall of 21 spaces.
2. The proposal is not compatible with the existing or intended character and streetscape of Airlie Beach Main Street.
3. The proposal does not incorporate a high standard of architecture design that creates an attractive streetscape reflective of the role and function of the Airlie Beach Main Street.

**PROCEDURAL MOTION - MATTER LIE ON THE TABLE OM2025/06/18.6**

**Moved by: CR J CLIFFORD**

**That Council table the Development Application for Development Permit for Material Change of Use for Outdoor Sport & Recreation (Mini-golf), made by Ellenah's Designer Elegance Pty Ltd As TTE, on L: 201 A: 8592 and located at 281 Shute Harbour Road Airlie Beach, pending further discussion with the CEO.**

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

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**11.4 - 20250216 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) lot into four (4) lots - 345 Riordanvale Road Riordanvale - F & J Zerafa**

**PURPOSE**

To present the assessment of the development application for a four-lot rural residential subdivision at Riordanvale and seek Council's determination.

**OFFICER'S RECOMMENDATION**

That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Four (4) Lots and Access Easement, made by Frank and Joanne Zerafa, on L: 5 RP: 736942 and located at 345 Riordanvale Road, Riordanvale, subject to the conditions outlined in **Attachment 11.2.4**.

**RESOLUTION OM2025/06/18.7**

**Moved By: CR G SIMPSON**

**Seconded By: CR J COLLINS**

**That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Four (4) Lots and Access Easement, made by Frank and Joanne Zerafa, on L: 5 RP: 736942 and located at 345 Riordanvale Road, Riordanvale, subject to the conditions outlined in Attachment 11.2.4.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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**11.5 - 20240246 – Request for Negotiated Decision Notice – Development Application for Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot Into Two (2) Lots and Access Easement – 47 Gillies Road, Strathdickie - 82SP1520**

**PURPOSE**

To present the assessment of a request for negotiated decision notice and seek Council's determination.

**OFFICER'S RECOMMENDATION**

That Council part approves, and part refuses the Negotiated Decision Notice request for the Development Permit for Reconfiguring a Lot – One (1) Lot into Two (2) Lots and Access Easement – 47 Gillies Road, Strathdickie, as follows:

1. Approve deleting conditions 9.1 and 9.2.
2. Refuse to amend condition 6.4.

**RESOLUTION OM2025/06/18.8**

**Moved By: CR G SIMPSON**

**Seconded By: CR J CLIFFORD**

That Council part approves, and part refuses the Negotiated Decision Notice request for the Development Permit for Reconfiguring a Lot – One (1) Lot into Two (2) Lots and Access Easement – 47 Gillies Road, Strathdickie, as follows:

1. Approve deleting conditions 9.1 and 9.2.
2. Refuse to amend condition 6.4.

**MEETING DETAILS**

The motion was Carried 5 / 2.

Cr Wright voted against the motion.

Cr Bauman abstained from voting, which is recorded as voting against the motion.

**CARRIED**

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## 11.6 - Donations, Sponsorships, In Kind Requests and Grants Approved May 2025

### PURPOSE

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of May 2025.

### OFFICER'S RECOMMENDATION

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of May 2025 to the applicants identified in **Attachment 11.6.1**.
2. Note the Financial Support for Donation and In-Kind applications approved for the month of May 2025 to the applicants identified in **Attachment 11.6.2**.
3. Note the Financial Support for Sponsorship applications approved for the month of May 2025 to the applicants identified in **Attachment 11.6.3**.
4. Note the Financial Support for Sport & Recreation Club applications approved for the month of May 2025 to the applicants identified in **Attachment 11.6.4**.
5. Note the Donation on Council Fee applications approved for the month of May 2025 to the applicants identifies in **Attachment 11.6.5**.

### RESOLUTION OM2025/06/18.9

Moved By: CR J COLLINS

Seconded By: CR J FINLAY

That Council:

1. **Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of May 2025 to the applicants identified in Attachment 11.6.1.**
2. **Note the Financial Support for Donation and In-Kind applications approved for the month of May 2025 to the applicants identified in Attachment 11.6.2.**
3. **Note the Financial Support for Sponsorship applications approved for the month of May 2025 to the applicants identified in Attachment 11.6.3.**
4. **Note the Financial Support for Sport & Recreation Club applications approved for the month of May 2025 to the applicants identified in Attachment 11.6.4.**
5. **Note the Donation on Council Fee applications approved for the month of May 2025 to the applicants identifies in Attachment 11.6.5.**

### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

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**11.7 - Commercial Businesses Quarter 3 Report - January to March 2025**

**PURPOSE**

To advise Council of the activities of the Commercial Businesses Directorate from January to March 2025.

**OFFICER'S RECOMMENDATION**

That Council receive the Commercial Business Directorate Quarterly Report from January to March 2025 as per **Attachment 11.7.1**.

**RESOLUTION OM2025/06/18.10**

**Moved By: CR J FINLAY**

**Seconded By: CR J CLIFFORD**

**That Council receive the Commercial Business Directorate Quarterly Report from January to March 2025 as per Attachment 11.7.1.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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**11.8 - Infrastructure Services Quarter 3 Report January to March 2025**

**PURPOSE**

The purpose of this report is to provide an update pertaining to the functions of each branch within the Infrastructure Services Directorate for the period of January to March 2025.

**OFFICER'S RECOMMENDATION**

That Council receive the Infrastructure Services Quarterly Report (Q3) for 2024/2025.

**RESOLUTION OM2025/06/18.11**

**Moved By: CR J COLLINS**

**Seconded By: CR J CLIFFORD**

**That Council receive the Infrastructure Services Quarterly Report (Q3) for 2024/2025.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

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## 12 LATE REPORT ITEMS

### 12.1 - Monthly Finance Report

#### PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

#### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31<sup>st</sup> May 2025.

#### RESOLUTION OM2025/06/18.12

Moved by: CR G SIMPSON

Seconded by: CR M WRIGHT

**That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31<sup>st</sup> May 2025.**

#### MEETING DETAILS:

The motion was Carried 7/0

**CARRIED**

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## 13 MATTERS OF IMPORTANCE

### Cr Jan Clifford regarding Electric Scooters on Footpaths

Cr Clifford raised her concerns regarding electric scooters on footpaths and the dangers associated with the use of electric scooters on shared footpaths.

Cr Clifford requested the issue be assessed and the footpaths be free of electric scooters.

### Cr John Collins regarding Honours and Awards Secretariat's Office

Cr John Collins was asked by the Honours and Awards Secretariat's office if I could write a letter in support of the nomination for the late Mr Douglas Winterflood to be considered for an award within the Order of Australia.

Doug was a member of the Proserpine Lions Club, and a former member of The Australian Airforce.

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The Meeting closed at 12:46 pm.

Confirmed as a true and correct recording this 30 July 2025.

*Mayor Ry Collins*

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**Cr Ry Collins**

**MAYOR**