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Whitsunday Regional Council
Minutes of the Ordinary Meeting held at
Council Chambers, 67 Herbert Street, Bowen on
10 June 2020 commencing at **9:00am**

Councillors Present:

Andrew Willcox (Mayor/Chair), Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

Council Officers Present:

Rodney Ferguson (Chief Executive Officer); Julie Wright (Director Community Services); Neil McGaffin (Director Development Services); Jason Bradshaw (Director Corporate Services); Matthew Fanning (Director Infrastructure Services); Adam Hagy (Deputy Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Tailah Jensen (Governance Administration Officer/Minute Taker)

Other Officers Present (Partial Attendance):

Craig Turner (Chief Operating Officer – Aviation and Tourism); Norman Garsden (Acting Manager – Governance & Administration); David Royston-Jennings (Governance and Legislation Advisor)

Other Details:

The meeting commenced at 9.00am

The meeting adjourned for morning tea at 10.00am

The meeting reconvened from morning tea at 11.29am

The meeting closed at 12.50pm

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1. Apologies

No Agenda items for this section.

2. Condolences

2.1 2020/06/10.01 CONDOLENCES

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

RECOMMENDATION

That Council observes one (1) minutes silence for the recently deceased.

RESOLUTION

Moved by: **CR J CLIFFORD**

Seconded by: **CR A GRUNDY**

That Council observes one (1) minutes silence for the recently deceased.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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### **3.1        Mayoral Minute**

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No Agenda items for this section.

## 3.2 Mayoral Update

### Since my last Council meeting on May 27, 2020

|                             |                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Wednesday<br/>27 May</b> | <ul style="list-style-type: none"><li>• Council Meeting, in Collinsville</li><li>• Teleconference with Premier and Queensland Mayors for Covid-19 update</li></ul>                                                                                                                                                                                                                |
| <b>Thursday<br/>28 May</b>  | <ul style="list-style-type: none"><li>• Filming for Fatality Free Friday</li><li>• Filming for the Proserpine Main Street project, on site in Proserpine</li><li>• Meeting with Whitsunday Sailing Club, in Airlie Beach</li><li>• Meeting with Qld Police Assistant Commissioner for Central Region Kev Guteridge &amp; District Superintendent Glenn Morris, in Bowen</li></ul> |
| <b>Monday<br/>1 June</b>    | <ul style="list-style-type: none"><li>• Teleconference with Reef Catchments</li><li>• Teleconference for Whitsunday LDMG extraordinary meeting</li><li>• Catch up with CEO</li><li>• Teleconference with Premier and Queensland Mayors for Covid-19 update</li></ul>                                                                                                              |
| <b>Tuesday<br/>2 June</b>   | <ul style="list-style-type: none"><li>• Radio interview with Rach from Hit FM Breaky Show</li><li>• Councillor Workshop, in Proserpine</li></ul>                                                                                                                                                                                                                                  |
| <b>Wednesday<br/>3 June</b> | <ul style="list-style-type: none"><li>• Teleconference with Cairns Mayor, Bob Manning</li><li>• Tour of Airlie Beach with Qld Premier Anastacia Palaszczuk and Minister for State Development, Tourism &amp; Innovation Kate Jones</li></ul>                                                                                                                                      |
| <b>Thursday<br/>4 June</b>  | <ul style="list-style-type: none"><li>• Tour of Urannah Dam proposed site with Bowen River Utilities</li></ul>                                                                                                                                                                                                                                                                    |
| <b>Friday<br/>5 June</b>    | <ul style="list-style-type: none"><li>• Catch up with CEO</li><li>• Teleconference with Mackay HHS - COVID-19 update</li></ul>                                                                                                                                                                                                                                                    |
| <b>Monday<br/>8 June</b>    | <ul style="list-style-type: none"><li>• Meeting with new CEO Rod Ferguson</li></ul>                                                                                                                                                                                                                                                                                               |
| <b>Tuesday<br/>9 June</b>   | <ul style="list-style-type: none"><li>• Budget Workshop, in Bowen</li></ul>                                                                                                                                                                                                                                                                                                       |

#### **4. Confirmation of Minutes**

##### **4.1 2020/06/10.02 CONFIRMATION OF MINUTES REPORT**

#### **SUMMARY**

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 27 May 2020.

#### **RECOMMENDATION**

That Council confirms the Minutes of the Ordinary Meeting held on 27 May 2020, but note that Cr Grundy, as an elected member of Council is not eligible to be a member of the Shark Control working Group.

#### **RESOLUTION**

Moved by: CR J COLLINS

Seconded by: CR J CLIFFORD

That Council confirms the Minutes of the Ordinary Meeting held on 27 May 2020, but note that Cr Grundy, as an elected member of Council is not eligible to be a member of the Shark Control working Group.

#### **MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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5. Delegations

No agenda items for this section.

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## **6. Petitions**

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No agenda items for this section.

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7. Notice of Motion

7.1 2020/06/10.03 NOTICE OF MOTION – COVID-19 WORKS FOR QUEENSLAND PROJECTS

SUMMARY

Cr Brunker has submitted a Notice of Motion to Council regarding the COVID-19 Works for Queensland allocation 20/21. The Notice of Motion was submitted on 4 June 2020.

COUNCILLOR MOTION

That Council:

- a) determine that the criteria for nomination of projects for the COVID-19 Works for Queensland 2020/21 allocation be solely utilised for renewal projects already included in Council's proposed Capital Works Program; and
 - b) include the following projects:
 - Wangaratta c/park pool refurb;
 - Proserpine Aquatic facility demo & kiosk upgrade;
 - Bowen Pool amenity upgrade (Stage 1);
 - Bowen Pool amenity upgrade (Stage 1 & 2);
 - Les Stagg Oval grandstand renewal;
 - Collinsville CYC amenities renewal;
 - Bowen Waterpark renewal;
 - Cannonvale Hall (After school care) roof renewal;
 - Cannonvale Hall (After school care) playground renewal;
 - Proserpine Airport roof renewal;
 - Airlie foreshore pedestrian path lighting cont;
 - Collinsville pool amenity & kiosk upgrade (stage 1);
 - Proserpine Water & Sewer Admin Reroof;
 - Cannonvale Depot Office Roof replacement;
 - Bowen Aerodrome Work Camp;
 - Bowen Aerodrome Sewage Treatment renewal;
 - Collinsville pool amenity & kiosk upgrade (part of stage 2);
- \$2,720,000 total

OFFICERS RECOMMENDATION

That Council consider this matter in conjunction with item 17.5.3 in this agenda, in a closed meeting.

RESOLUTION

Moved by: **CR M BRUNKER**

Seconded by: **CR J COLLINS**

That Council:

- a) determine that the criteria for nomination of projects for the COVID-19 Works for Queensland 2020/21 allocation be solely utilised for renewal projects already included in Council's proposed Capital Works Program; and

b) include the following projects:

- Wangaratta c/park pool refurb;
- Proserpine Aquatic facility demo & kiosk upgrade;
- Bowen Pool amenity upgrade (Stage 1);
- Bowen Pool amenity upgrade (Stage 1 & 2);
- Les Stagg Oval grandstand renewal;
- Collinsville CYC amenities renewal;
- Bowen Waterpark renewal;
- Cannonvale Hall (After school care) roof renewal;
- Cannonvale Hall (After school care) playground renewal;
- Proserpine Airport roof renewal;
- Airlie foreshore pedestrian path lighting cont;
- Collinsville pool amenity & kiosk upgrade (stage 1);
- Proserpine Water & Sewer Admin Reroof;
- Cannonvale Depot Office Roof replacement;
- Bowen Aerodrome Work Camp;
- Bowen Aerodrome Sewage Treatment renewal;
- Collinsville pool amenity & kiosk upgrade (part of stage 2);

\$2,720,000 total.

Procedural Motion

SUSPENSION STANDING ORDERS

Moved by: CR J COLLINS

That Council suspend standing orders at 9.10am to allow item 17.5.3 - Funding Opportunity – COVID Works for Queensland 2020/2021 to be discussed in open session with item 7.1.

MEETING DETAILS:

The procedural motion was Carried 7/0

CARRIED

17.5.3 FUNDING OPPORTUNITY – COVID WORKS FOR QUEENSLAND 2020/2021

This matter was considered in conjunction with item 7.1 following a procedural motion to suspend standing orders.

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#### **MEETING DETAILS:**

Following the consideration of item 17.5.3 in conjunction with item 7.1, the motion was the motion was Carried 6/1.

**CARRIED**

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Procedural Motion

2020/06/10.04 RESUME STANDING ORDERS

Moved by: CR J COLLINS

That Council resume standing orders at 9.17am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**8.                  Questions on Notice**

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No agenda items for this section.

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9. Questions from Public Gallery

PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

During this meeting there were two public questions. The Chief Executive Officer read out the public question time statement first and then read out the first question from Clay Bauman, along with Council's response to this question.

The Second question was read out by member of the public, Mr Noel Hardie.

QUESTION ONE

Name: Clay Bauman

Address: 12 Eshelby Drive, Cannonvale

To:

Whitsunday Regional Council, Acting Chief Executive Officer

Dear Mr Bradshaw,

Please find below my question from the public gallery for the Council meeting planned for the 10th of June 2020. I request that this be read out on my behalf.

Hello Mr Mayor and Councillors.

I am Clay Bauman of 12 Eshelby Drive, Cannonvale.

The Council recently undertook public consultation on the plan to take over a quarter of an acre of foreshore public parkland for roads leading to Port of Airlie.

In that consultation document it claims our parkland is required to build a new roundabout at Airlie Esplanade.

The Whitsunday development manual actually states it is the developers who should provide a road network “within” their subdivision that is designed to achieve safe and logical transport linkages with the existing Street system. This could have been achieved with access to the larger, double lane roundabout on Shute Harbour Rd or along Port Drive. Why was the public told it is their requirement to give up parkland, when the onus in the development manual is on the developers to have the road on their property?

The consultation document also says more public parkland is needed to make a cul-de-sac at the end of an existing road reserve comply with the Development manual.

Why was the public told it is their need to give up parkland when the development manual clearly states it is the developers who have to supply the turning cul-de-sac on their property?

The consultation also says more parkland is needed to widen a road reserve to meet the minimum width of the development manual, yet this same width was not required on the Port of Airlie subdivision.

Why is the Council telling the public a road reserve must meet the minimum of the development manual over our park, yet not be the same the moment it crosses from the public Lot 187 to the private Lot 105?

I contacted Council with these and other questions about the consultation over 7 weeks ago, sent a follow up email and still have had no response. Why has Council taken so long to reply to my serious concerns of false information being given to the public?

I certainly understand you are busy with other issues, but our foreshore parkland is irreplaceable, and I know honesty and transparency of Council are key concerns for the Councillors.

Yours sincerely,
Clay Bauman

COUNCIL’S RESPONSE

Please note that Council has not yet decided on the proposed change of purpose regarding the two (2) portions of reserve land you refer to.

A report of the proposal will be considered by Council in due course and I will ensure that all submitters receive formal notification of Council’s decision.

Further, I confirm that you have been asked to clarify the information you feel has not been responded to, as I note that there has been a significant amount of correspondence between yourself and Council.

QUESTION TWO

Although I have made my complaint through the Compliance Officer, I feel that the rest of the Council should know what's going on.

As the Mayor knows of my complaints of collusion and corruption back 3-4 years ago, resulting in a number of staff leaving Council. This complaint is about my neighbour storing his fishing boat on the footpath without penalty, even though he has his own parking available on his property. He also washes out his crab and fish boxes onto the footpath, which creates an odour problem. I trust that the Compliance Officer will manage this situation.

* Edited version of complaint to protect the privacy of another person.

COUNCIL'S RESPONSE

Mr Noel Hardie was thanked for his submission, Council note the matter and take no further action at this time.

10. Office of the Mayor and CEO

10.1 2020/06/10.05 OFFICE OF THE MAYOR AND CEO MONTHLY REPORT - MAY 2020

SUMMARY

To present the activities for the Office of the Mayor and CEO Monthly Report for the month of May 2020. Each Department of Council presents a monthly report to outline the activities and key focus areas and outcomes for the organisation, in demonstrating accountability for the work responsibilities that are distributed across the organisational structure.

RECOMMENDATION

That Council receive the Office of the Mayor and CEO Monthly Report for May 2020.

RESOLUTION

Moved by: CR M BRUNKER

Seconded by: CR A GRUNDY

That Council receive the Office of the Mayor and CEO Monthly Report for May 2020.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**10. Office of the Mayor and CEO**

**10.2 2020/06/10.06 VOTE OF THANKS – ACTING CHIEF EXECUTIVE OFFICER**

**RESOLUTION**

Moved by: CR M BRUNKER

Seconded by: CR J CLIFFORD

That Council thanks for Mr Jason Bradshaw for his work as the Acting Chief Executive Officer, whilst also managing his position as Director of Corporate Services.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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11. Corporate Services

11.1 2020/06/10.07 UNCONFIRMED AUDIT & RISK COMMITTEE MINUTES - 12 MAY 2020

SUMMARY

Council are required to review and consider the recommendations of the Audit & Risk Committee. The minutes will also be confirmed by this Committee at the next available meeting.

RECOMMENDATION

That Council:

1. Receive the unconfirmed minutes of the Audit & Risk Committee Meeting held on 12 May 2020;
2. Endorse the Committee's recommendation to implement the agreed management actions contained within the following internal audit reports:
 - i. Right to Information and Information Privacy;
 - ii. Delegations of Authority; and
 - iii. Project Management Framework; and
3. Endorse the actions arising from the Audit & Risk Committee Meeting as per the table included at point 10 of the minutes from the meeting (Attachment 1).

RESOLUTION

Moved by: **CR J COLLINS**

Seconded by: **CR J CLIFFORD**

That Council:

1. **Receive the unconfirmed minutes of the Audit & Risk Committee Meeting held on 12 May 2020;**
2. **Endorse the Committee's recommendation to implement the agreed management actions contained within the following internal audit reports:**
 - i. Right to Information and Information Privacy;**
 - ii. Delegations of Authority; and**
 - iii. Project Management Framework; and**
3. **Endorse the actions arising from the Audit & Risk Committee Meeting as per the table included at point 10 of the minutes from the meeting (Attachment 1).**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**11. Corporate Services**

**11.2 2020/06/10.08 CORPORATE PLAN AMENDMENT**

**SUMMARY**

Council must adopt its Corporate Plan in sufficient time to allow a budget and annual Operational Plan to be adopted.

**RECOMMENDATION**

That Council adopt the amended Corporate Plan 2016-2021.

**RESOLUTION**

**Moved by: CR J CLIFFORD**

**Seconded by: CR M BRUNKER**

**That Council adopt the amended Corporate Plan 2016-2021.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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11. Corporate Services

11.3 2020/06/10.09 SHOW HOLIDAY - PROSERPINE AND BOWEN AREAS

SUMMARY

To confirm the direction to seek a change in show holiday for the Bowen area from 23 June 2020 to 14 August 2020.

RECOMMENDATION

That Council endorse the request to the Minister - Education and Industrial Relations seeking a change to the Bowen Show Holiday from 23 June 2020 to 14 August 2020.

RESOLUTION

Moved by: **CR J COLLINS**

Seconded by: **CR M WRIGHT**

That Council endorse the request to the Minister - Education and Industrial Relations seeking a change to the Bowen Show Holiday from 23 June 2020 to 14 August 2020.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Development Services**

**12.1 2020/06/10.10 REEF GUARDIAN COUNCIL PROGRAM**

**SUMMARY**

The Great Barrier Reef Marine Park Authority (GBRMPA) has written to the Whitsunday Regional Council to gauge its interest in again, becoming a Reef Guardian Council.

**RECOMMENDATION**

That Council resolves to endorse the Reef Guardian Council Memorandum of Understanding with the Great Barrier Reef Marine Park Authority for the 2020-2024 period.

**RESOLUTION**

Moved by: **CR J CLIFFORD**

Seconded by: **CR A GRUNDY**

That Council resolves to endorse the Reef Guardian Council Memorandum of Understanding with the Great Barrier Reef Marine Park Authority for the 2020-2024 period.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Development Services

12.2 2020/06/10.11 ONLINE PLANNING AND INVESTOR PORTAL

SUMMARY

Inform council of the new online Planning and Investor Portal to be launched that will support an improved customer experience for development and investment inquiries.

RECOMMENDATION

That Council agree to commence the three new online platforms that make up the Planning and Investor Portal.

RESOLUTION

Moved by: CR J COLLINS

Seconded by: CR J CLIFFORD

That Council agree to commence the three new online platforms that make up the Planning and Investor Portal.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Development Services**

**12.3 2020/06/10.12 WHITSUNDAYS "HEALTHY HEART" CARBON NEUTRAL TOURISM - SUSTAINABLE DESTINATION PROJECT**

**SUMMARY**

The Whitsunday Climate Change Innovation Hub (Hub) has developed the Whitsundays Carbon Neutral Tourism – Sustainable Destination Project to be a collaborative venture with the Great Barrier Reef Foundation (GBRF) under the Whitsundays Reef Islands Initiative. The aims of this collaborative four-year project are to mitigate climate change in the Whitsundays, build resilience to climate change, create green marketing opportunities, enhance the tourism sector's sustainability and enhance recovery from COVID-19. The project will see Council achieve sustainable destination accreditations for the region and work collaboratively with the tourism sector to decarbonise and build sustainability.

**RECOMMENDATION**

That Council approve the Whitsundays Decarbonising Tourism Project, including applying for Great Barrier Reef Foundation Funding and achievement of Sustainable Destination Accreditations for the Whitsundays.

**RESOLUTION**

**Moved by: CR J CLIFFORD**

**Seconded by: CR A GRUNDY**

**That Council approve the Whitsundays Decarbonising Tourism Project, including applying for Great Barrier Reef Foundation Funding and achievement of Sustainable Destination Accreditations for the Whitsundays.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Development Services

12.4 2020/06/10.13 DEVELOPMENT SERVICES MONTHLY REPORT - MAY 2020

SUMMARY

Development Services Monthly Report – May 2020

RECOMMENDATION

That Council receive the Development Services Monthly Report for May 2020.

RESOLUTION

Moved by: CR J COLLINS

Seconded by: CR M WRIGHT

That Council receive the Development Services Monthly Report for May 2020.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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### **13. Community Services**

**13.1 2020/06/10.14 RADF - 2019/20 FUNDING ROUND 4 - FEBRUARY - MAY 2020**

#### **SUMMARY**

The Regional Arts Development Fund (RADF) is a partnership between Council and the Queensland Government through Arts Queensland which invest in quality arts and cultural experiences by providing four rounds of grant opportunities in a funding period.

#### **RECOMMENDATION**

That Council:

- a) receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held on 19 May 2020; and
- b) approve the following RADF grants (subject to conditions) for Round 4 from budget code GL: 3640.6405.63151, as recommended to Council by the RADF Local Committee:
  - Martin Jegou - \$4,935
  - Kitchen & Kin - \$5,000
  - Jessa Lloyd - \$7,590

#### **RESOLUTION**

Moved by: **CR M BRUNKER**

Seconded by: **CR J CLIFFORD**

That Council:

- a) receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held on 19 May 2020; and
- b) approve the following RADF grants (subject to conditions) for Round 4 from budget code GL: 3640.6405.63151, as recommended to Council by the RADF Local Committee:
  - Martin Jegou - \$4,935
  - Kitchen & Kin - \$5,000
  - Jessa Lloyd - \$7,590

#### **MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community Services

13.2 2020/06/10.15 COMMUNITY SERVICES - MONTHLY REPORT - MAY 2020

SUMMARY

To provide an overview of the Community Services Directorate for the month of May 2020.

RECOMMENDATION

That Council receive the Community Services Monthly Report for May 2020.

RESOLUTION

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council receive the Community Services Monthly Report for May 2020.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## **14. Infrastructure Services**

### **14.1 2020/06/10.16 FUNDING OPPORTUNITY - PASSENGER TRANSPORT INFRASTRUCTURE GRANTS SCHOOL TRANSPORT INFRASTRUCTURE PROJECT FUNDING**

#### **SUMMARY**

This report provides a recommendation to endorse the submission of funding applications in support of local school submissions to the Department of Transport and Main Roads (DTMR) for School Transport Infrastructure Projects (STIP). This program provides specific funding to improve the safety and operation at schools through new or improved infrastructure at the school and/or on the surrounding road network.

#### **RECOMMENDATION**

Council resolves to subject to 100% external funding contribution:

- 1) Support the submission to the Department of Transport and Main Roads for STIP funding at Bowen State High School to construct a carpark that will be a Council asset on Storey Street, Bowen;
- 2) Support a submission to the Department of Transport and Main Roads for STIP funding at St Mary's School, Bowen to make amendments to an existing Council asset through the provision of line marking for additional parking bays and a "Drop'n'Go" zone; and
- 3) Support a submission to the Department of Transport and Main Roads for STIP funding at Collinsville State High School to construct a carpark that will be a Council asset on Walker Street, Collinsville.

#### **RESOLUTION**

Moved by: **CR J COLLINS**

Seconded by: **CR M WRIGHT**

Council resolves to subject to 100% external funding contribution:

- 1) **Support the submission to the Department of Transport and Main Roads for STIP funding at Bowen State High School to construct a carpark that will be a Council asset on Storey Street, Bowen;**
- 2) **Support a submission to the Department of Transport and Main Roads for STIP funding at St Mary's School, Bowen to make amendments to an existing Council asset through the provision of line marking for additional parking bays and a "Drop'n'Go" zone; and**
- 3) **Support a submission to the Department of Transport and Main Roads for STIP funding at Collinsville State High School to construct a carpark that will be a Council asset on Walker Street, Collinsville.**

#### **MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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15. Economic & Business Development

No agenda items for this section.

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### **Procedural Motion**

**2020/06/10.17      PROCEDURAL MOTION - ADJOURN**

**Moved by:              CR J CLIFFORD**

**Seconded by:        CR J COLLINS**

**That the meeting be adjourned for the purpose of morning tea at 10.00am.**

### **MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2020/06/10.18 PROCEDURAL MOTION - RECONVENE

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That the meeting be reconvened from morning tea at 11.29am.

MEETING DETAILS:

The motion was Carried 0/0

CARRIED

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## **Procedural Motion**

**2020/06/10.19**

### **PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: CR J CLIFFORD**

**Seconded by: CR M WRIGHT**

**That Council close the meeting to the public at 11.30am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

#### **17.2.1 CREDIT APPLICATION - OLSEN CONTRACTING PTY LTD**

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

#### **17.2.2 PROPOSED FORMAL ACCESS AGREEMENT BETWEEN LOCAL GOVERNMENTS AND QUEENSLAND PARLIAMENT**

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

#### **17.3.1 TENDER EVALUATION - 500.2019.0101 - PARKING & INFRINGEMENT INTEGRATED MANAGEMENT SYSTEM**

- (e) contracts proposed to be made by it

#### **17.4.1 AIRLIE BEACH LAGOON LIFEGUARD SERVICES AND WATER MAINTENANCE SERVICES CONTRACT EXTENSIONS**

- (e) contracts proposed to be made by it

#### **17.5.1 FLAGSTAFF HILL - PROJECT STATUS UPDATE & OPTIONS FOR PROPOSED WAY FORWARD**

- (e) contracts proposed to be made by it; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage.

#### **17.5.2 SHUTE HARBOUR MARINE TRANSIT FACILITIES COMMERCIAL OPPORTUNITY EXPRESSION OF INTEREST**

- (e) contracts proposed to be made by it

#### **17.6.1 BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST AIRPORT - APRIL 2020**

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2020/06/10.20

PROCEDURAL MOTION – REOPEN OF MEETING

Moved by: CR J CLIFFORD

Seconded by: CR M BRUNKER

That Council reopen the meeting to the general public at 12.47pm.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## **17.1 Confidential Matters – Office of the Mayor and CEO**

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No Agenda Items for this section.

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17.2 Confidential Matters – Corporate Services

17.2.1 2020/06/10.21 CREDIT APPLICATION - OLSEN CONTRACTING PTY LTD

SUMMARY

Council has received a credit application form from Olsen Contracting Pty Ltd requesting an increased credit limit beyond the policy of \$10,000.

RECOMMENDATION

That Council endorse the actions of the Chief Executive Officer in approving the credit application submitted by Olsen Contracting Pty Ltd.

RESOLUTION

Moved by: **CR J COLLINS**

Seconded by: **CR M BRUNKER**

That Council endorse the actions of the Chief Executive Officer in approving the credit application submitted by Olsen Contracting Pty Ltd.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17.2 Confidential Matters – Corporate Services**

**17.2.2 2020/06/10.22 PROPOSED FORMAL ACCESS AGREEMENT  
BETWEEN LOCAL GOVERNMENTS AND  
QUEENSLAND PARLIAMENT**

**SUMMARY**

Council have been requested to consider their level of interest in establishing a formal mutual access arrangement with the Queensland Parliament.

**RECOMMENDATION**

That Council advise LGAQ that it would be likely to opt into the proposed Mutual Access Agreement with the Queensland Parliament subject to sighting the final agreement.

**RESOLUTION**

**Moved by: CR J CLIFFORD**

**Seconded by: CR A GRUNDY**

**That Council advise LGAQ that it would be likely to opt into the proposed Mutual Access Agreement with the Queensland Parliament subject to sighting the final agreement.**

**MEETING DETAILS:**

The motion was Carried 6/1

**CARRIED**

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17.3 Confidential Matters – Development Services

17.3.1 2020/06/10.23 TENDER EVALUATION - 500.2019.0101 - PARKING & INFRINGEMENT INTEGRATED MANAGEMENT SYSTEM

SUMMARY

Whitsunday Regional Council (Council) called for tenders for the Parking and infringement Integrated Management System.

RECOMMENDATION

That Council award contract 500.2019.0101 Parking & Infringement Integrated Management System to Reino International Pty Limited T/As Duncan Solutions Australia for the following amounts:

- a) \$130,567.69 (excluding GST) for the installation and set-up of the system;
- b) \$33,601.61 (excluding GST) for the ongoing licencing and maintenance for a contract period of two (2) years; and
- c) an additional \$34,684.69 (excluding GST) for the two (2) x 12-month extension at Council's discretion.

RESOLUTION

Moved by: **CR J COLLINS**

Seconded by: **CR M BRUNKER**

That Council award contract 500.2019.0101 Parking & Infringement Integrated Management System to Reino International Pty Limited T/As Duncan Solutions Australia for the following amounts:

- a) \$130,567.69 (excluding GST) for the installation and set-up of the system;
- b) \$33,601.61 (excluding GST) for the ongoing licencing and maintenance for a contract period of two (2) years; and
- c) an additional \$34,684.69 (excluding GST) for the two (2) x 12-month extension at Council's discretion.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## **17.4 Confidential Matters – Community Services**

### **17.4.1 2020/06/10.24 AIRLIE BEACH LAGOON LIFEGUARD SERVICES AND WATER MAINTENANCE SERVICES CONTRACT EXTENSIONS**

#### **SUMMARY**

On 13 September 2017, Council resolved to endorse the awarding of the Provision of Lifeguard Services for Airlie Beach Lagoon and the Provision of Water Maintenance Services for Airlie Beach Lagoon for a term of three years with an option of 24 months. The completion date of the Contracts is 1 September 2020.

#### **RECOMMENDATION**

That Council endorse the extension period of 24 months, by means of a deed of variation, to the following contracts with the Trustee for The Tony Lincoln Family Trust T/As Splash Pool Services:

- a) 500.2017.0031 – Provision of Lifeguard Services for Airlie Beach Lagoon; and
- b) 500.2017.0030 – Provision of Water Maintenance Services for Airlie Beach Lagoon.

#### **RESOLUTION**

Moved by: **CR J CLIFFORD**

Seconded by: **CR M WRIGHT**

That Council endorse the extension period of 24 months, by means of a deed of variation, to the following contracts with the Trustee for The Tony Lincoln Family Trust T/As Splash Pool Services:

- a) 500.2017.0031 – Provision of Lifeguard Services for Airlie Beach Lagoon; and
- b) 500.2017.0030 – Provision of Water Maintenance Services for Airlie Beach Lagoon.

#### **MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.5 Confidential Matters – Infrastructure Services

17.5.1 2020/06/10.25 FLAGSTAFF HILL - PROJECT STATUS UPDATE & OPTIONS FOR PROPOSED WAY FORWARD

SUMMARY

Council resolved to award contract No. 500.2019.0124 on 21 February 2020 for the Construction of the Flagstaff Hill project. Since the actual award on 10 March 2020, the contractor has withdrawn his offer resulting in the Council having to consider its options to progress the project given this withdrawal.

This report outlines the options available to the Council in progressing the construction of the Flagstaff Hill Project and recommends that the Council re-tender the project under and design and construct platform in an attempt to bring the project within the remaining approved project budget of \$3.267M.

RECOMMENDATION

That Council determine from the options presented and as a result of the awarded contractor withdrawing from the construction of the Flagstaff Hill Project it is recommended:

- a) that the Council retender the works as per procurement option 2 under section 228 of the local government regulation.
- b) that the Council choose delivery option D and tender the works as a full design and Construct tender. This option providing the Council the best opportunity to deliver the project with the allocated remaining budget of \$3.267M.
- c) that the existing design be used as a conceptual design and a performance specification developed to deliver on the project's functional requirements all be it in a potentially different format.

RESOLUTION

Moved by: CR M BRUNKER

Seconded by: CR J COLLINS

That Council determine from the options presented and as a result of the awarded contractor withdrawing from the construction of the Flagstaff Hill Project it is recommended:

- a) that the Council retender the works as per procurement option 2 under section 228 of the local government regulation.**
- b) that the Council choose delivery option D and tender the works as a full design and Construct tender. This option providing the Council the best opportunity to deliver the project with the allocated remaining budget of \$3.267M.**
- c) that the existing design be used as a conceptual design and a performance specification developed to deliver on the project's functional requirements all be it in a potentially different format.**

MEETING DETAILS:

The motion was Carried 7/0

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**17.5 Confidential Matters – Infrastructure Services**

**17.5.2 2020/06/10.26 SHUTE HARBOUR MARINE TRANSIT FACILITIES  
COMMERCIAL OPPORTUNITY EXPRESSION OF  
INTEREST**

**SUMMARY**

The Shute Harbour marine facility suffered significant damage as a result of Tropical Cyclone Debbie in March 2017. At the completion of the \$54.5 million restoration project jointly funded from the Commonwealth and State Governments under the Disaster Relief Funding Arrangements (DRFA) Council will have a world class facility with significant opportunity for various commercial operators and companies.

Due to the diversity of offerings at the facility such as Café, Retail, Office, Fuel Facility Management, Terminal Ticketing and Pontoon Berthing Rights etc., the calling of public tenders without further determining the scope and level of interest in the market would not be beneficial to Council. As a result, it is recommended that to ensure the greatest return on investment and most effective utilisation of the facility that the Council first invite Expressions of Interest for the Shute Harbour Marine Transit Facility - Commercial Opportunities prior to any subsequent select tender process based on the market response.

**RECOMMENDATION**

That Council resolves pursuant to section 228 of the Local Government Regulation 2012 (Qld), that it would be in the public interest to invite 'Expressions of Interest' (EOI) for the Shute Harbour Marine Transit Facility - Commercial Opportunities.

**RESOLUTION**

**Moved by: CR J CLIFFORD**

**Seconded by: CR A GRUNDY**

**That Council resolves pursuant to section 228 of the Local Government Regulation 2012 (Qld), that it would be in the public interest to invite 'Expressions of Interest' (EOI) for the Shute Harbour Marine Transit Facility - Commercial Opportunities.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.6 Confidential Matters – Economic & Business Development

**17.6.1 2020/06/10.28 BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST
AIRPORT - APRIL 2020**

SUMMARY

This report identifies the key activities for the month of April 2020 for the Whitsunday Coast Airport Business Unit.

RECOMMENDATION

That Council receive the Whitsunday Coast Airport Business Unit Activity Report for April 2020.

RESOLUTION

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council receive the Whitsunday Coast Airport Business Unit Activity Report for April 2020.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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***The meeting closed at 12.50pm***

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Confirmed as a true and correct recording this 24 June 2020.

**Cr Andrew Willcox
MAYOR**

APPENDIX A

Item 11.1 - Unconfirmed Audit & Risk Committee Minutes - 12 May 2020

Attachment 1 – Actions Arising Table



8. General Business

The chair advised the Committee about correspondence he had received from a resident of the Whitsunday Regional Council area, making an enquiry regarding the Council's solvency and financial position.

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## 9. Evaluation of Meeting

*Graham Carpenter acknowledged how the Committee have adapted well to the COVID-19 situation with the process of doing the meeting online. Meeting went smoothly and no issues were identified.*

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10. Actions Arising from this Audit & Risk Committee Meeting

Minute Item #	Description	Person Responsible	Due Date
2.1	Governance Administration Officer/Minute Taker to make changes to the previous minutes to include Cr John Collins in the attendee list, via teleconference.	Governance Admin officer	21 July 2020
2.1	Report to be included on next agenda re. follow up of Employee Conflicts of Interest policy.	Governance & Legislation Advisor	21 July 2020
3.1	Include the CEO Briefing as a standing Item.	Governance Admin officer	N/A
3.3	Report to be included on next agenda re. Local Buy strategic procurement review.	Dir Corporate Services	21 July 2020
4.2	Review the process of valuing inventories at the Quarry to ensure Operational Costs are aligned with Revenue.	Dir Corporate Services	24 November 2020
7.10	A report be brought back to the Committee regarding external peer review on the Committees Operations and activities.	Manager Governance Administration	21 July 2020
7.7	That the Audit and Risk Committee endorses a new quotation/tender process be called regarding the provision of Council's internal audit function for a 4-year period.	Manager Governance Administration	30 June 2020
7.4	Item to be tabled to the next meeting.	Governance Admin officer	21 July 2020
7.5	Item to be tabled to the next meeting.	Governance Admin officer	21 July 2020
7.8	Item to be tabled to the next meeting.	Governance Admin officer	21 July 2020
7.9	Item to be tabled to the next meeting.	Governance Admin officer	21 July 2020