



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, on **Wednesday 18 March 2026**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Ry Collins (Mayor), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson and John Finlay



Warren Bunker

CHIEF EXECUTIVE OFFICER

**Agenda of the Ordinary Council Meeting to be held at
Council Chambers, on Wednesday 18 March 2026 commencing at 9:00 AM**

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose
country we hold this meeting.*

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2 CONDOLENCES

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes - 25 February 2026 Ordinary Council Meeting

MEETING DETAILS: Ordinary Council Meeting - Wednesday 18 March 2026

AUTHOR: Governance Administration Officer

AUTHORISING OFFICER: Director Corporate Services & CFO

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 25 February 2026 are provided for Council's review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 25 February 2026.

BACKGROUND

In accordance with s254F of the *Local Government Regulation 2012*, minutes were taken at Council's Ordinary Council Meeting held on 25 February 2026 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 25 February 2026.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 25 February 2026 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 25 February 2026 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 25 February 2026 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

CONSULTATION/ENGAGEMENT

Manager Governance
Director Corporate Services & CFO

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Ordinary Council Meeting held on 25 February 2026, the following conflicts of interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
Cr Michelle Wright	Declarable	13.1	<p>Councillors and the mayor suspected that Cr Michelle Wright had a declarable conflict of interest in item 13.1 regarding Organisational Restructure 2025/26 as defined by section 150EQ of the <i>Local Government Act 2009</i>.</p> <p>As a result of this conflict of interest, Cr Wright was advised to leave the meeting and take no part in the discussion or decision making of this matter.</p> <p>Cr Wright left the room at 3:04pm</p>

Local Government Regulation 2012

Section 254F of the *Local Government Regulation* stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a motion, the names of all persons voting on the motion and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

RISK ASSESSMENT/DEADLINES

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Status
There were no tabled matters at this meeting.			

ATTACHMENTS

1. 25 February 2026 - Unconfirmed Ordinary Council Meeting Minutes updated [3.1.1 - 33 pages]



UNCONFIRMED

Minutes of the Ordinary Council Meeting held on Wednesday 25 February 2026 at Council Chambers, 83-85 Main Street, Proserpine

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

Councillors Present:

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson, and John Finlay

Council Officers Present:

Warren Bunker (Chief Executive Officer); Julie Wright (Director Community Services and Facilitation); James McEvoy-Bowe (Senior Planner); Patty Johnson (Director Corporate Services & CFO); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Craig Turner (Director Commercial Businesses), Tony Trace (Acting Director Capital Program and Network Planning), Norman Garsden (Manager Governance), Madeleine Bailey (Governance Administration Officer/Minute Taker)

Other Officers Present (Partial Attendance):

Troy Pettiford (Chief Operating Officer Whitsunday Water)

The meeting commenced at 9:01am

The meeting adjourned for morning tea at 10:51am

The meeting reconvened from morning tea at 11:19am

The meeting adjourned for lunch at 12:58pm

The meeting reconvened from lunch at 1:22pm

The meeting closed at 3:12pm

UNCONFIRMED

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1 APOLOGIES/LEAVE OF ABSENCE

There were no apologies/leaves of absence requests for this meeting.

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**2 CONDOLENCES**

Council acknowledged and observed a minute silence for the recently deceased throughout the Whitsunday Region.

Cr Finlay acknowledged the recent passing of a Bowen Local, Colin Pearce. Colin was a former Whitsunday and Bowen Rugby league player, who represented Whitsunday from 1972 Under 19 up to 1979. Colin was also a former reserve grade coach for the Muddies back in 1988, and the inaugural Mudcrabs A-Grade coach when the Muddies entered the TDRU A Grade competition for the first time. Colin also worked in the railway for many years.

Cr Finlay sends his condolences to Colin's family.

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3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes - 28 January 2026 Ordinary Council Meeting

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 28 January 2026 are provided for Council's review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 28 January 2026.

RESOLUTION OM2025/02/25.1

Moved By: CR J CLIFFORD

Seconded By: CR M WRIGHT

That Council confirms the Minutes of the Ordinary Meeting held on 28 January 2026.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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### 3.2 - Confirmation of Minutes - 11 February 2026 Budget Meeting

#### PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Budget Council Meeting held on 11 February 2026 are provided for Council's review and confirmation.

#### OFFICER'S RECOMMENDATION

That Council:

1. Confirms the Minutes of the Budget Council Meeting held on 11 February 2026.

#### RESOLUTION OM2025/02/25.2

Moved By: CR J CLIFFORD

Seconded By: CR M WRIGHT

That Council:

1. Confirms the Minutes of the Budget Council Meeting held on 11 February 2026.

#### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

#### 4 BUSINESS ARISING

##### 4.1 - Public Question Responses - 28 January 2026

There were two public questions presented at the Ordinary Council Meeting held on the 28 January 2026 by the below individuals:

- Anne-Maree McNichol
- Janice Pearce

The questions were read out by the submitters. The questions were taken on notice, and the responses were provided.

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**4.2 - Lift Tabled Matter - 20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey**

**PROCEDURAL MOTION - MATTER BE LIFTED FROM THE TABLE OM2025/02/25.3**

Moved by: CR M WRIGHT

That the item titled “20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey”, which was ordered to lie on the table at the 28 January 2026 Ordinary Council Meeting, be now taken from the table and considered.

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

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4.3 - 20250004 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements - 54 Buttermans Road, Riordanvale - 6SP274357 - LJ & M Pendrey

PURPOSE

To present the assessment of the development application for a four-lot rural residential subdivision at Buttermans Road, Riordanvale and seek Council’s determination.

OFFICER’S RECOMMENDATION

That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements, made by M Pendrey & L J Pendrey, on L: 6 SP: 274357 and located at 54 Buttermans Road, Riordanvale, subject to the conditions outlined in (**Attachment 4.3.4**).

RESOLUTION OM2025/02/25.4

Moved By: CR M WRIGHT

Seconded By: CR G SIMPSON

That Council approve the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Four (4) Lots (Staged) and Access Easements, made by M Pendrey & L J Pendrey, on L: 6 SP: 274357 and located at 54 Buttermans Road, Riordanvale, subject to the following conditions:

1. ADMINISTRATION

1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Proposal Plan	Wynne Planning &	1342-01 Rev.C	27/07/2022

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	Development		
Engineering Infrastructure Report	Mosaic Consultants	22-0015.R01	03/11/2022
Preliminary Slope Stability Risk Assessment Report	Nepean Geotechnics	R22170.Rev0	06/10/2022
Effluent Feasibility Study	SubTest	J-080922	29/09/2022
Bushfire Hazard Assessment	Wynne Planning & Development	N/A	08/12/2022
Review of Environmental Features	Wynne Planning & Development	N/A	06/12/2022

- 1.2 The applicant is to comply with the Department of State Development, Infrastructure, Local Government and Planning's conditions as outlined in the Department's correspondence dated 17 July 2025.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- a) Operational Works:
 - i. Earthworks;
 - ii. Internal Access; and
 - iii. Erosion Prevention and Sediment Control.
- All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.
- 1.4 Access through Holloway Drive is not permitted.
- 1.5 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.6 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.7 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner.
- 2. CLEARING, LANDSCAPING AND FENCING**
- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.

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- 2.3 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.
- 2.4 No invasive plants (*Biosecurity Act, 2014*) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.

3. EARTHWORKS

- 3.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Earthworks. Any application for Operational Works (Earthworks) must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical and Civil site report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3798. Compaction test results are to be submitted to Council for its records.
- 3.2 All site works must be designed by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the Geotechnical Investigation and Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022.
- 3.3 Any retaining and earthworks structures must be designed in accordance with the recommendations of the Geotechnical Investigation and Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022 and are stable and will remain so over the long term.
- 3.4 Prior to commencement of use on the site, the owner must lodge with Council, a geotechnical engineer's certification (by an experienced and qualified geotechnical engineer). The certification must be addressed to Council and must certify that the works have been constructed according to the geotechnical engineer's recommendations of the Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022 and are stable and will remain so over the long term.

4. WATER INFRASTRUCTURE

- 4.1 Design and construct a potable water supply to all proposed lots in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detail design at future building application stage.

5. ON SITE EFFLUENT DISPOSAL

- 5.1 Design and construct an on-site sewerage treatment system to all proposed lots in accordance with the Wastewater Management Report by Graychurch Industries Reference: J-080922 dated 29/09/2022 at future building application stage.

6. ACCESS AND PARKING

- 6.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Internal Access.

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- 6.2 Any application for Operational Works (Internal Access) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 6.3 The applicant must design and construct the internal access driveway for the entire length as to comply as a minimum with the levels, dimensions and specifications as shown on Mosaic Consultants' Driveway Layout Plan Drawing SKC001 Rev.A. Excluding the Hollaway Drive crossover, prior to the signing of the plan of survey.
- 6.4 The applicant must design and construct the internal access driveway starting from chainage 260 through to chainage 325 to a minimum 5.5m wide sealed standard, generally in accordance with Avery Survey's Drawing 1342-01 Rev.C, prior to the signing of the plan of survey.
- 6.5 The internal existing driveway must taper from a minimum width of 3m at the property boundary of proposed Lot 1 with Buttermans Road's road reserve to a width of minimum 5.5m over a maximum 15m transition and must also transition from a minimum width of 5.5m at point past the proposed driveway to Lot 4 to 3m width over a 10m transition in accordance with DG 1.17 and DG 1.30, prior to the signing of the plan of survey.
- 6.6 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification.
- 6.7 The documentation for the proposed Access Easements must be supplied to Council free of charge and is to include statements with the regard to ownership and responsibility for future construction and ongoing maintenance requirements of the access within the Easement.

7. STORMWATER AND FLOODING

- 7.1 The applicant must demonstrate that the developed flows from the land drain to a lawful point of discharge. Natural and Developed Flows from adjoining properties are to be managed through the site and discharged to a lawful point of discharge. Easements will be required over any land to accommodate the flows.
- 7.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (or equivalent replacement document current at the time of development).

All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

- 7.3 The earthworks design is to provide for the capture and management of natural flows from External Catchments, adjoining properties and site drainage through the site and discharged, as called for in Queensland Urban Drainage Manual, to a Legal Point of discharge.

8. ELECTRICITY AND TELECOMMUNICATIONS



8.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to signing of the Survey Plans.

9. BUSHFIRE PROTECTION PLAN

9.1 The applicant is to construct and maintain a minimum cleared width of 3 meters bushfire control line on the boundary as follows:

- a) along the western boundary of proposed Lot 1, specifically from the boundary of Richardson Road to the boundary of proposed Lot 2,
- b) along the entire western boundary of both proposed Lots 2 and 4,
- c) along the southern boundary of proposed Lot 1,
- d) along the eastern boundary of proposed Lot 1, specifically from the boundary of Richardson Road to the boundary of proposed Lot 3, and
- e) along the entire eastern boundary of proposed Lot 3.

All vegetation at high risk of bushfire (saplings, grasses, branches and leaves) are to be removed within the control line.

9.2 All species of Eucalyptus and Corymbia located within 30 metres of any approved future buildings are to be removed.

9.3 At future building application stage, one tank that is below ground or of non-combustible construction is located within 10 metres of each Class 1, 2, 3 or 4 building is to be provided as follows:

- a) a take-off connection from the tank that is at a level that allows static water supply of 10,000 litres to be dedicated for firefighting purposes;
- b) a hardstand area allowing heavy rigid fire appliance access within 6m of tank;
- c) fire brigade tank fittings (50mm ball valve & male camlock coupling);
- d) above ground water pipes, where fittings are metal; and
- e) if underground, the tank has an access hole of 200mm (minimum) to allow access for suction lines.

9.4 Prior to sealing the plan of survey, one tank that is below ground or of non-combustible construction is located within 10 metres of each existing Class 1, 2, 3 or 4 building is to be provided as follows:

- a) a take-off connection from the tank that is at a level that allows static water supply of 10,000 litres to be dedicated for firefighting purposes;
- b) a hardstand area allowing heavy rigid fire appliance access within 6m of tank;
- c) fire brigade tank fittings (50mm ball valve & male camlock coupling);
- d) above ground water pipes, where fittings are metal; and

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- e) if underground, the tank has an access hole of 200mm (minimum) to allow access for suction lines.

10. ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 10.1** A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.

The Erosion Prevention and Sediment Control Plan must be prepared in accordance with requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book). The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g., turfed, concreted).

- 10.2** Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.

- 10.3** No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

- 10.4** The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the *Environmental Protection Act 1994* and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

11. GEOTECHNICAL

- 11.1** All site works must be designed and supervised by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the Slope Stability Assessment Report by Nepean Geotechnics – R22170.Rev0 dated 6/10/2022.

12. MAINTENANCE VALUATION

- 12.1** The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$48.00 per lot.

13. MISCELLANEOUS

- 13.1** If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the *Aboriginal Cultural Heritage Act, 2003* and the *Torres Strait Islander Cultural Heritage Act 2003*. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 13.2** Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 13.3** Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 13.4** All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Buttermans Road, Richardson Road or adjoining land unless written permission from the owner of that land and Council is provided.
- 13.5** It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

14. ADVISORY NOTES

14.1 Hours of work

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

14.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the *Environmental Protection Act 1994* which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

14.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994* and Schedule 9 of the *Environmental Protection Regulation 2008* to prevent soil erosion and contamination of the stormwater drainage system and waterways.

14.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*.

14.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent

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or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the *Work Health and Safety Act 2011*. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

14.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Strategy and Planning Directorate who will direct the enquiry to the relevant officer.

MEETING DETAILS

The motion was Carried 5 / 2.

Cr Clifford called for a division.

For the Motion: Mayor Collins, Cr Wright, Cr Finlay, Cr Collins, Cr Simpson

Against the Motion: Cr Clifford, Cr Bauman

CARRIED

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**5 MAYORAL MINUTE**

There was no mayoral minute for this meeting.

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6 NOTICES OF MOTION

There were no notices of motion for this meeting.

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**7 DEPUTATIONS**

There were no deputations for this meeting.

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8 PETITIONS / QUESTIONS ON NOTICE

There were no petitions or questions on notice for this meeting.

UNCONFIRMED

9 QUESTIONS FROM THE PUBLIC GALLERY

QUESTION ONE

Name: Alysha Lee

Question 1:

Whether the local host community will be formally engaged in the development of Council's proposed Community Benefit Agreement Policy?

Question 2:

Whether, if and/or when a Community Benefit Agreement is negotiated for the Mt Challenger Wind Farm (and other proposed projects), the host community will be provided with a formal opportunity to review and provide feedback on the proposed agreement as part of the development assessment process, prior to Council making its final determination?

QUESTION TWO

Name: Kelly Dalling

Question 1:

Given that one site of the proposed Mt Challenger Wind Farm is located adjacent to Crystal Brook Road — a designated scenic corridor within this rural valley landscape - how does Council reconcile the introduction of 240-metre industrial turbines within this setting with its own adopted scenic amenity policies and definitions of undesirable development, and will Council formally advocate to the State assessment manager if it determines that the proposal conflicts with these adopted scenic protections?

A response will be provided to the residents in due course and included in the next available Ordinary Council Meeting agenda under the business arising section.

~~~~~

**10 COMMITTEES REPORTS**

**10.1 - 3 February 2026 - Unconfirmed Audit & Risk Committee Meeting Minutes**

**PURPOSE**

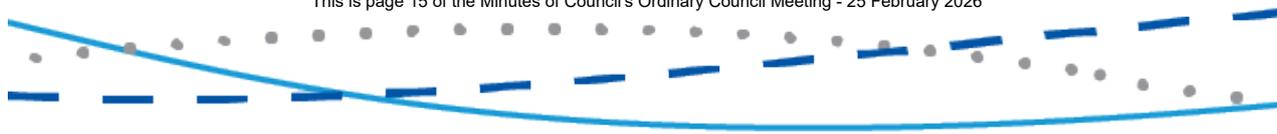
To confirm the Audit and Risk Committee Meeting Minutes held on 3 February 2026.

**OFFICER'S RECOMMENDATION**

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (**Attachment 10.1.1**) held 3 February 2026.

**RESOLUTION OM2025/02/25.5**

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**Moved By:** CR J FINLAY  
**Seconded By:** CR R COLLINS (MAYOR)

**That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (Attachment 10.1.1) held 3 February 2026.**

#### MEETING DETAILS

The motion was Carried 7 / 0.

**CARRIED**

~~~~~  
Cr Finlay noted that the report 6.3.1 – Internal Audit Activity Report containing the Procurement and Contract Management (follow-up), and Commercial Operations Reporting do not make part of the minutes that were being adopted, and that council could not speak to this report.

The CEO advised that these areas will be investigated, and Council will be focusing their attention over the coming year in relation to both of those two areas within Council.

11 OFFICERS REPORTS

11.1 - Q2 Operational Plan

PURPOSE

To present Council with a statistical summary of progress against the 2025/2026 Operational Plan for the December quarter (Quarter Two Review), highlighting achievements aligned with strategic goals and identifying areas requiring further attention.

OFFICER'S RECOMMENDATION

That Council receive the Operational Plan 2025/26 Quarter Two Progress Report for the period to 31 December 2025 (**Attachment 11.1.1**).

RESOLUTION OM2025/02/25.6

Moved By: CR J COLLINS
Seconded By: CR C BAUMAN

That Council receive the Operational Plan 2025/26 Quarter Two Progress Report for the period to 31 December 2025 (Attachment 11.1.1).

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~  
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Cr Collins advised of a declarable conflict of interest on item 11.2 20190246 - Development Application Permit for a Minor Change to the Development Permit for Material Change of Use for a Tourist Park (RV Rest Stop) - 126 Main Street, Proserpine that was declared in 2025, and is not required to declare for this item on the agenda.

Director Commercial Businesses, Craig Turner left the room at 9:50am for item 11.2 - 20190246 - Development Application for Minor Change to Development Permit for a Material Change of Use for Tourist Park (RV Rest Stop) - 126 Main Street Proserpine - Whitsunday Regional Council.

**11.2 - 20190246 - Development Application for Minor Change to Development Permit for a Material Change of Use for Tourist Park (RV Rest Stop) - 126 Main Street Proserpine - Whitsunday Regional Council**

**PURPOSE**

To present the assessment of a request for a minor change to a development permit and seek Council's determination.

**OFFICER'S RECOMMENDATION**

That Council approves the request for a Minor Change to the Development Permit for Material Change of Use for a Tourist Park (RV Rest Stop), on L: 11 RP: 835215 and located at 126 Main Street Proserpine, subject to the conditions outlined in **Attachment 11.2.3**.

**RESOLUTION OM2025/02/25.7**

Moved By: CR J COLLINS

Seconded By: CR J CLIFFORD

That Council approves the request for a Minor Change to the Development Permit for Material Change of Use for a Tourist Park (RV Rest Stop), on L: 11 RP: 835215 and located at 126 Main Street Proserpine, subject to the conditions outlined in **Attachment 11.2.3**.

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

~~~~~

Director Commercial Businesses, Craig Turner returned to the room at 9:56am.

11.3 - 20250902 - Development Application for Development Permit for Reconfiguration of Lot - One (1) Lot into Two (2) Lots - 206 Telegraph Road, Bowen - 1RP738070 - CC & CJ Edgerton

PURPOSE

To present the assessment of the development application for a rural subdivision at Telegraph Road, Bowen and seek Council's determination.

OFFICER'S RECOMMENDATION

That Council refuse the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots, made by C J Edgerton & C C Edgerton, on L: 1 RP: 738070 and located at 206 Telegraph Road, Delta, for the following reasons:

1. The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land.
2. There has been no demonstration that an overriding community need exists for the proposed development.
3. The proposal conflicts with the *Whitsunday Regional Council Planning Scheme 2017* and cannot be conditioned to comply. Specifically:
 - a. The proposal conflicts with the Liveable Communities and Housing theme of the Strategic Intent as the proposal seeks to establish rural residential density on land zoned for rural purposes. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the Whitsunday Regional Council Urban Growth Study and adequate land is zoned to accommodate the predicted demand.
 - b. The proposal conflicts with the Economic Growth theme of the Strategic Intent as the proposal adds no economic benefit to the region and negatively impacts rural production by further decreasing the agricultural capacity of the land and adjacent lands.
 - c. The proposed conflicts with the Rural Zone Code, specifically Overall Outcomes 1(a)-(c), 2 and 3(a), (b), (d), (f) and (h).
 - d. The proposal conflicts with the Agricultural Land Overlay, specifically AO1.1/AO1.2/PO1, AO2.1/PO2 and Overall Outcome 1 and 2 (a)-(c), which does not support fragmentation and alienation of agricultural land, or the creation of contested land to existing agricultural uses.
 - e. The proposal conflicts with the Reconfiguring a Lot, specifically AO1.1/AO1.2/PO1 and Overall Outcome 2(a)(iii) and (c)(iii), which do not support lot sizes under the minimum specified in Table 9.4.7.3.2 Minimum lot sizes and dimensions, results in the land being unable to maintain the productive use and amenity of rural lands or be compatible with the preferred character for the zone and local area in which the land is located, and results in adverse impacts to a natural resource area.
 - f. The proposal conflicts with the Infrastructure Code, specifically AO1.3/PO1 and Overall Outcome 2(b), which do not support development that is not serviced

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with appropriate level of wastewater treatment and disposal for land that is within a flood area.

RESOLUTION OM2025/02/25.8

Moved By: CR M WRIGHT

Seconded By: CR G SIMPSON

That Council approve the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots, made by C J Edgerton & C C Edgerton, on L: 1 RP: 738070 and located at 206 Telegraph Road, Delta, subject to the following conditions:

ADMINISTRATION

1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Reconfiguration of a Lot Proposed Lots 4 & 5. Cancelling Lot 1 on RP738070 206 Telegraph Road, Bowen	Wynne Planning & Development Pty Ltd	Telegraph Road Sheet No 1/1	19/02/2025
Engineering Report	Paradise Engineering	NIL	06/08/2025
RFI Response	Paradise Engineering	NIL	03/11/2025

1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.

1.3 All conditions of this approval must be complied with in full to Council's satisfaction prior to the signing of the Survey Plan.

1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of the signing of the Survey Plan.

CLEARING, LANDSCAPING AND FENCING

2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.

2.2 All vegetative waste cleared as part of the development of the site is to be either:

- a) stored neatly on site and shredded within sixty (60) days of clearing; or
- b) removed off the site to an approved disposal location.

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- 2.3 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.
- 2.4 No invasive plants (*Biosecurity Act, 2014*) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.

WATER INFRASTRUCTURE

- 3.1 Design and construct a potable water supply to Proposed Lots 2 and 3 in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detailed design at future building application stage.

ON SITE EFFLUENT DISPOSAL

- 4.1 At future building application stage, the applicant is to Design and Construct an on-site sewerage treatment system to Proposed Lot 4. Such work must be in accordance with Council's Planning Scheme applicable at the time and Queensland Plumbing and Wastewater code. The applicant will be required to supply a detailed site-specific Wastewater Report at building stage for each lot that complies with AS 1547:2012 and the Queensland Plumbing and Wastewater Code Version 1:2019.

ACCESS AND PARKING

- 5.1 A Road Works permit must be obtained prior to commencement of work for the external access to Proposed Lot 4.
- 5.2 The external access must be constructed in accordance with the Approved Road Works permit prior to the signing of the Survey Plans.

STORMWATER AND FLOODING

- 6.1 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (or equivalent replacement document current at the time of development).
- 6.2 Each allotment to be created must be provided with a lawful point of discharge prior to signing of the Survey Plan.
- 6.3 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.
- 6.4 All habitable dwellings located in a Low risk flood hazard area or Identified flood hazard area must be constructed to a level not less than 300mm above the 1% AEP flood level for the developed site.

ELECTRICITY AND TELECOMMUNICATIONS

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7.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or**
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.**

If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to signing of the Survey Plan.

ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 8.1 The Erosion Prevention and Sediment Control Plan must be prepared in accordance with Council's Development Manual and best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the *Environmental Protection Act*.**
- 8.2 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilized (e.g., turfed, concreted).**
- 8.3 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.**
- 8.4 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.**
- 8.5 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the *Environmental Protection Act 1994* and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.**

MAINTENANCE VALUATION

- 9.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$48.00 per lot.**

MISCELLANEOUS

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10.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the *Aboriginal Cultural Heritage Act, 2003* and the *Torres Strait Islander Cultural Heritage Act 2003*. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

10.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

10.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

10.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Wrights Road or adjoining land unless written permission from the owner of that land and Council is provided.

10.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

ADVISORY NOTES

11.1 Hours of work

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

11.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the *Environmental Protection Act 1994* which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

11.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994* and Schedule 9 of the *Environmental Protection Regulation 2008* to prevent soil erosion and contamination of the stormwater drainage system and waterways.

11.4 Noise During Construction and Noise in General

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UNCONFIRMED

It is the developer's responsibility to ensure compliance with the *Environmental Protection Act 1994*.

11.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the *Work Health and Safety Act 2011*. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

11.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Planning & Development Directorate who will direct the enquiry to the relevant officer.

MEETING DETAILS

The motion was Carried 5 / 2.

CARRIED

~~~~~

#### REASONS FOR NOT ADOPTING THE RECOMMENDATION

In accordance with 254H(2) of the *Local Government Regulation, 2012*, and section 63(5)(d) of the *Planning Act, 2016*, Council's reasons for not adopting the recommendation or advice are as follows:

- The proposed lot sizes are consistent with other lots in the surrounding area.

**11.4 - Donations, Sponsorships and Grants Approved - January 2026**

**PURPOSE**

To advise Council of the donations, sponsorships and grants up to \$20,000 provided for the month of January 2026.

**OFFICER'S RECOMMENDATION**

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of January 2026 to the applicants identified in **Attachment 11.4.1**.
2. Note the Financial Support for Sponsorship applications approved for the month of January 2026 to the applicants identified in **Attachment 11.4.2**.

**RESOLUTION OM2025/02/25.9**

Moved By: CR J COLLINS

Seconded By: CR M WRIGHT

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of January 2026 to the applicants identified in Attachment 11.4.1.
2. Note the Financial Support for Sponsorship applications approved for the month of January 2026 to the applicants identified in Attachment 11.4.2.

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

~~~~~

UNCONFIRMED

11.5 - Regional Strategy and Planning Activity Update October to December 2025

PURPOSE

To provide advice and an update of the Regional Strategy and Planning Directorate for the period of October to December 2025.

OFFICER'S RECOMMENDATION

That Council note the Regional Strategy & Planning Directorate update (**Attachment 11.5.1**) for the period of October to December 2025.

RESOLUTION OM2025/02/25.10

Moved By: CR M WRIGHT

Seconded By: CR J CLIFFORD

That Council note the Regional Strategy & Planning Directorate update (**Attachment 11.5.1**) for the period of October to December 2025.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

11.6 - Community Services and Facilitation - Activity Report – October to December 2025

PURPOSE

The purpose of this report is to set out an account of statistics pertaining to the functions of each branch within the Community Services and Facilitation Directorate for Quarter Two of the 2025-2026 financial year.

OFFICER'S RECOMMENDATION

That Council receive the Community Services and Facilitation Activity Report (Q2) (**Attachment 11.6.1**) for 2025/2026.

RESOLUTION OM2025/02/25.11

Moved By: CR J CLIFFORD

Seconded By: CR J FINLAY

That Council receive the Community Services and Facilitation Activity Report (Q2) (**Attachment 11.6.1**) for 2025/2026.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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The meeting adjourned for morning tea at 10:51am.

The meeting reconvened from morning tea at 11:19am.

11.7 - Monthly Finance Report

PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31 January 2026.

RESOLUTION OM2025/02/25.12

Moved By: CR M WRIGHT

Seconded By: CR C BAUMAN

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31 January 2026.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

12 CONFIDENTIAL MATTERS

RESOLUTION OM2025/02/25.13

Moved by: CR J FINLAY

Seconded by: CR J CLIFFORD

That Council agree that it is in the public interest that Cr John Collins participates and votes on item 13.1 - Organisational Restructure 2025/26, because no direct or indirect benefit or loss accrues to Cr Collins; and therefore, it is reasonable that the final decision will be made in the public interest.

MEETING DETAILS:

The motion was Carried 5 / 1

CARRIED

Cr Collins declared a declarable conflict of interest in relation to Item 13.1 – Organisational Restructure 2025/26.

In accordance with s 150ES(3), the eligible councillors considered whether Cr Collins may participate in the decision.

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PROCEDURAL MOTION - ADJOURNMENT OM2025/02/25.14

Moved by: **CR R COLLINS (MAYOR)**

That Council adjourn the meeting for the purpose of seeking advice on councillor conflicts of interest at 11:54am.

MEETING DETAILS:

The procedural motion was Carried 7 / 0

CARRIED

~~~~~

**RESOLUTION**

Moved by: **MAYOR COLLINS**

That council reconvenes the meeting at 12:09pm.

~~~~~

A possible declarable conflict of interest regarding Item 13.1 – Organisational Restructure 2025/26 was raised in relation to Cr Wright. In accordance with s 150ER(2), the eligible councillors were required to decide whether Cr Wright has a declarable conflict of interest.

RESOLUTION OM2025/02/25.15

Moved By: **CR J CLIFFORD**

Seconded By: **CR G SIMPSON**

That Council vote for Cr Wright to leave the room for item 13.1 – Organisational Restructure 2025/26 due to a declarable conflict of interest as defined by section 150EQ of the *Local Government Act 2009*.

MEETING DETAILS

The motion was Carried 5 / 1.

CARRIED

~~~~~

UNCONFIRMED

UNCONFIRMED

**PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION)  
OM2025/02/25.16**

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council close the meeting to the public at 12:17pm in accordance with Section 254J of the Local Government Regulations 2012 for closed meetings, for the purpose of discussing the following items and the reasons for going into closed session:

**12.1 - Residential Activation Fund Project Delivery Model Stage 2**

*– (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

**12.2 - Legal Update and Councillor Expenditure**

*– (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

**12.3 - Withdraw Sale of Land for Outstanding Rates and Charges**

*– (d) rating concessions.*

**13.1 - Organisational Restructure 2025/26**

*– (b) industrial matters affecting employees.*

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

~~~~~

Cr Wright left the meeting during the closed confidential session at 1:38pm.

Cr Wright returned to the meeting during the closed confidential session at 2:59pm.

The meeting adjourned for lunch during the closed confidential session at 12:58pm.

The meeting reconvened from lunch during the closed confidential session at 1:22pm.

PROCEDURAL MOTION - REOPEN MEETING OM2025/02/25.17

Moved by: CR J CLIFFORD

Seconded by: CR C BAUMAN

That Council reopen the meeting to the general public at 3:00pm.

MEETING DETAILS:

The motion was Carried 7 / 0

CARRIED

12.1 - Residential Activation Fund Project Delivery Model Stage 2

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

RESOLUTION OM2025/02/25.18

Moved By: CR J FINLAY

Seconded By: CR J CLIFFORD

That Council resolves to:

1. Adopt the Tender Consideration Plan (TCP) in accordance with section 230 (2) of the *Local Government Regulation 2012* for the Residential Activation Fund (RAF) Projects and other capital projects, if identified.
2. Delegate authority to the Chief Executive Officer to engage a Contractor(s) for the delivery of the RAF Projects pursuant to the Tender Consideration Plan (TCP) from respondents to the Request for Expressions of Interest (REOI) process.

MEETING DETAILS

The motion was Carried 6 / 1.

CARRIED

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12.2 - Legal Update and Councillor Expenditure

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

RESOLUTION OM2025/02/25.19

Moved By: CR J CLIFFORD

Seconded By: CR C BAUMAN

That Council:

- a) Receive the legal status update for the quarter (Attachment 12.2.1); and
- b) Receive the Councillor Expenditure update for the quarter (Attachment 12.2.2).

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

UNCONFIRMED

**12.3 - Withdraw Sale of Land for Outstanding Rates and Charges**

**CONFIDENTIAL**

**S254J Local Government Regulation 2012 - Closed Meetings**

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

– (d) rating concessions.

**RESOLUTION OM2025/02/25.20**

**Moved By: CR J CLIFFORD**

**Seconded By: CR G SIMPSON**

**That Council withdraw five (5) properties listed in schedule 1 of the current Sale of Land actions:**

**Schedule 1**

| <b>Assessment</b> | <b>RPD</b>                                                                                                                                                                                    |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1205356           | L B SM 52 T TL242089/RES2, L 136 SM 804305 T GHPL2129<br><br>Lot A SM63 T/L212487 RES 2 is part of Lot 5 Crown Plan SM 70<br><br>Lot B SM52 T/L216692 Res 2 is part of Lot 5 Crown Plan SM 70 |
| 1205904           | L 26 CP MPH 13504                                                                                                                                                                             |
| 1204395           | L 1 CP RL6993 T RL6993, L 2 RP 746050 Cov 714265824                                                                                                                                           |
| 1205735           | L 14 CP MPH13512 Term Lease NCL201549                                                                                                                                                         |
| 1204425           | L 18 RP 734370                                                                                                                                                                                |

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

~~~~~

Councillors and the mayor suspected that Cr Michelle Wright had a declarable conflict of interest in item 13.1 regarding Organisational Restructure 2025/26 as defined by section 150EQ of the *Local Government Act 2009*.

As a result of this conflict of interest, Cr Wright was advised to leave the meeting and take no part in the discussion or decision making of this matter.

Cr Wright left the room at 3:04pm.

13.1 – Organisational Restructure 2025/26

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (d) *industrial matters affecting employees*

RESOLUTION OM2025/02/25.21

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR C BAUMAN

That Council in accordance with section 196 of *Local Government Act 2009*, approve the revised structure as per Attachment 13.1.1 at Directorate and departmental level.

MEETING DETAILS

The motion was Carried 6 / 0.

CARRIED

Cr Wright returned to the room at 3:05pm.

13 MATTERS OF IMPORTANCE

At this time in the meeting, Councillors had the opportunity to raise any matters of importance.

Cr Wright raised the below matters of importance:

Cr Wright raised concerns with the outcome of item 13.1 in particular the process moving forward, savings and impacts on the organisation.

Cr Wright tendered her withdrawal resignation as Deputy Mayor:

Cr Wright formally resigned from the position of Deputy Mayor, effective immediately.

~~~~~

**14 CLOSURE OF MEETING**

The Meeting closed at 3:12pm.

Confirmed as a true and correct recording this 18 March 2026.

---

**Cr Ry Collins  
MAYOR**

UNCONFIRMED

## 3.2 - Confirmation of Minutes - 25 February 2026 Budget Meeting

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Governance Administration Officer

**AUTHORISING OFFICER:** Director Corporate Services & CFO

---

### PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Special Meeting – Budget held on 25 February 2026 are provided for Council's review and confirmation.

### OFFICER'S RECOMMENDATION

That Council:

1. Confirms the Minutes of the Special Meeting – Budget held on 25 February 2026.

### BACKGROUND

In accordance with s254F of the *Local Government Regulation 2012*, minutes were taken at Council's Special Meeting – Budget held on 25 February 2026 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

### DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Special Meeting – Budget held on 25 February 2026.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 25 February 2026 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Special Meeting – Budget held on 25 February 2026 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at this meeting held on 25 February 2026 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

### FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

### CONSULTATION/ENGAGEMENT

Director Corporate Services & CFO  
Chief Executive Officer  
Manager Governance

## STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Special Meeting – Budget held on 25 February 2026, there were no conflicts of interests declared at this meeting.

### Local Government Regulation 2012

Section 254F of the *Local Government Regulation* stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a motion, the names of all persons voting on the motion and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

## RISK ASSESSMENT/DEADLINES

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

## TABLED MATTERS

| Unresolved Tabled Matters                     |                   |         |        |
|-----------------------------------------------|-------------------|---------|--------|
| Date of Meeting                               | Resolution Number | Summary | Status |
| There were no tabled matters at this meeting. |                   |         |        |

## ATTAHMENTS

1. 25 February 2026 - Unconfirmed Special Meeting - Budget Minutes [3.2.1 - 6 pages]



UNCONFIRMED

# Minutes of the Special Meeting – Budget held on Wednesday 25 February 2026 at Council Chambers, 83-85 Main Street, Proserpine

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.*

**Councillors Present:**

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson, and John Finlay

**Council Officers Present:**

Warren Bunker (Chief Executive Officer); Julie Wright (Director Community Services and Facilitation); Patty Johnson (Director Corporate Services & CFO); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Craig Turner (Director Commercial Businesses), (Norman Garsden (Manager Governance), Madeleine Bailey (Governance Administration Officer/Minute Taker)

The meeting commenced at 3:23pm

The meeting adjourned for the confidential discussion at 3:24pm

The meeting reconvened from the confidential discussion at 4:58pm

The meeting adjourned at 4:59pm

UNCONFIRMED

This is page 2 of the Minutes of Council's Budget Meeting - 25 February 2026

This is page 45 of the Agenda of Council's Ordinary Council Meeting - 18 March 2026

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UNCONFIRMED

This is page 3 of the Minutes of Council's Budget Meeting - 25 February 2026

This is page 46 of the Agenda of Council's Ordinary Council Meeting - 18 March 2026

**1 RECONVENE MEETING**

**1.1 - Reconvene Meeting - 11 February 2026**

**PROCEDURAL MOTION - RECONVENE SM2026/02/25.1**

Moved by: **CR R COLLINS (MAYOR)**

**That Council reconvene the Special Meeting - Budget at 3:23pm on the 25 February 2026 that was adjourned on the 11 February 2026.**

**MEETING DETAILS:**

The procedural motion was Carried 7 / 0

**CARRIED**

~~~~~

2 APOLOGIES/LEAVE OF ABSENCE

There were no apologies/leaves of absence requests for this meeting.

~~~~~

UNCONFIRMED

This is page 4 of the Minutes of Council's Budget Meeting - 25 February 2026

3 MOVE INTO CLOSED MEETING

**3.1 - Move into Closed Meeting - Confidential Budget Discussion**

**CONFIDENTIAL**

**S254J Local Government Regulation 2012 - Closed Meetings**

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

(c) the local Government's budget.

**PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION)  
SM2026/02/25.2**

Moved by: CR J CLIFFORD

Seconded by: CR G SIMPSON

That Council close the meeting to the public at 3:24pm in accordance with Section 254J of the Local Government Regulations 2012 for closed meetings, for the purpose of discussing the Whitsunday Regional Council's 2026-2027 Budget.

**MEETING DETAILS:**

The procedural motion was Carried 6 / 1

**CARRIED**

~~~~~

UNCONFIRMED

4 OFFICERS REPORTS

This section on the agenda was for the purpose of discussing Council's 2026/27 Budget.

~~~~~

**5 RETURN INTO OPEN MEETING**

**6.1 - Return into Open Meeting**

**PROCEDURAL MOTION - REOPEN MEETING SM2026/02/25.3**

**Moved by: CR J CLIFFORD**

**Seconded by: CR J FINLAY**

**That Council reopen the meeting to the general public at 4:58pm.**

**MEETING DETAILS:**

The motion was Carried 6 / 1

**CARRIED**

~~~~~

6 ADJOURN MEETING

7.1 - Adjourn Meeting - 4 March 2026

PROCEDURAL MOTION - ADJOURNMENT SM2026/02/25.4

Moved by: CR R COLLINS (MAYOR)

That Council adjourn the Special Meeting - Budget to the 4 March 2026.

MEETING DETAILS:

The procedural motion was Carried 6 / 1

CARRIED

~~~~~

UNCONFIRMED

### 3.3 - Confirmation of Minutes - 4 March 2026 Budget Meeting

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Governance Administration Officer

**AUTHORISING OFFICER:** Director Corporate Services & CFO

---

#### **PURPOSE**

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Special Meeting – Budget held on 4 March 2026 are provided for Council's review and confirmation.

#### **OFFICER'S RECOMMENDATION**

That Council:

1. Confirms the Minutes of the Special Meeting – Budget held on 4 March 2026.

#### **BACKGROUND**

In accordance with s254F of the *Local Government Regulation 2012*, minutes were taken at Council's Special Meeting – Budget held on 4 March 2026 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

#### **DISCUSSION/CURRENT ISSUE**

Council's options are:

Confirm the Minutes of the Special Meeting – Budget held on 4 March 2026.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 4 March 2026 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Special Meeting – Budget held on 4 March 2026 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at this meeting held on 4 March 2026 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

#### **FINANCIAL IMPLICATIONS**

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

## CONSULTATION/ENGAGEMENT

Director Corporate Services & CFO  
Chief Executive Officer  
Manager Governance  
Director Corporate Services

## STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Special Meeting – Budget held on 4 March 2026, there were no conflicts of interests declared at this meeting.

### Local Government Regulation 2012

Section 254F of the *Local Government Regulation* stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a motion, the names of all persons voting on the motion and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

## RISK ASSESSMENT/DEADLINES

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

## TABLED MATTERS

| Unresolved Tabled Matters                     |                   |         |        |
|-----------------------------------------------|-------------------|---------|--------|
| Date of Meeting                               | Resolution Number | Summary | Status |
| There were no tabled matters at this meeting. |                   |         |        |

## ATTAHMENTS

1. 4 March 2026 - Unconfirmed Budget Meeting Minutes [3.3.1 - 4 pages]



UNCONFIRMED

**Minutes of the  
Special Budget Meeting held on  
Wednesday 4 March 2026 at  
Council Chambers, 83-85 Main  
Street, Proserpine**

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.*

**Councillors Present:**

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), John Collins, Gary Simpson, and John Finlay

**Council Officers Present:**

Warren Bunker (Chief Executive Officer) via Microsoft Teams; Julie Wright (Director Community Services and Facilitation); Patty Johnson (Director Corporate Services & CFO); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Craig Turner (Director Commercial Businesses), Madeleine Bailey (Governance Administration Officer/Minute Taker)

**Apologies:**

Cr Jan Clifford, and Cr Clay Bauman

The meeting commenced at 3:57pm  
The meeting adjourned at 4:00

UNCONFIRMED

This is page 2 of the Minutes of Council's Budget Meeting - 4 March 2026

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UNCONFIRMED

This is page 3 of the Minutes of Council's Budget Meeting - 4 March 2026

1 RECONVENE MEETING

**1.1 - Reconvene Meeting - 25 February 2026**

**PROCEDURAL MOTION - RECONVENE SM2026/03/4.1**

Moved by: CR R COLLINS (MAYOR)

That Council reconvene the Special Meeting - Budget at 3:57pm on the 4 March that was adjourned on the 25 February 2026.

**MEETING DETAILS:**

The procedural motion was Carried 4 / 1

CARRIED

2 APOLOGIES/LEAVE OF ABSENCE

**RESOLUTION SM2026/03/4.2**

Moved By: CR J FINLAY

Seconded By: CR R COLLINS (MAYOR)

That Council receives the apologies from Cr Jan Clifford and Cr Clay Bauman.

**MEETING DETAILS**

The motion was Carried 4 / 1.

CARRIED

3 ADJOURN MEETING

**7.1 - Adjourn Meeting - 4 March 2026**

**PROCEDURAL MOTION - ADJOURNMENT SM2026/03/4.3**

Moved by: CR R COLLINS (MAYOR)

That Council adjourn the Special Meeting - Budget to the 11 March 2026.

**MEETING DETAILS:**

The procedural motion was Carried 4 / 1

CARRIED

This is page 4 of the Minutes of Council's Budget Meeting - 4 March 2026

#### **4 BUSINESS ARISING**

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

## 4.1 - Public Question Responses - 25 February 2026

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Governance Administration Officer

**AUTHORISING OFFICER:** Chief Executive Officer

---

There was one public question presented at the Ordinary Council Meeting held on the 25 February 2026 by the below individuals:

- Alysha Lee
- Kelly Dalling

The questions were read out by the submitter and the Chief Executive Officer. The questions were taken on notice, and the responses have been provided.

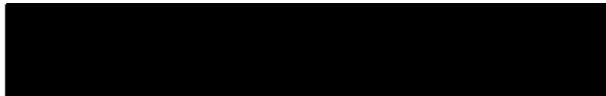
### ATTACHMENTS

1. Public Question Response Letter - Alysha Lee - 25 February 2026 - Redacted [4.1.1 - 3 pages]
2. Public Question Response Letter - Kelly Dalling - 25 February 2026 - Redacted [4.1.2 - 2 pages]



**Correspondence:**  
Chief Executive Officer,  
Whitsunday Regional Council,  
PO Box 104, Proserpine QLD 4800  
P: 1300 WRC QLD (1300 972 753)  
F: (07) 4945 0222  
E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)  
[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
ABN 63 291 580 128

20<sup>th</sup> February 2026



Dear Whitsunday Wind Farm Action Group (c/o Alysha),

**RE: Mt Challenger Wind Farm (Alinta Energy) – Community Position and Council Considerations**

Council wants to thank you for raising your concerns and acknowledges the interest of the Whitsunday Wind Farm Action Group and the broader community in relation to renewable energy development within the region. Council recognises that proposals of this nature can raise complex environmental, social, economic and amenity considerations, and is committed to acting transparently and within its statutory responsibilities.

The following responses address the questions raised in your letter:

**Question 1)**

**Formally acknowledge the overwhelming community opposition to the Mt Challenger Wind Farm project.**

Whitsunday Regional Council acknowledges that this proposal has generated significant community interest.

While Council does not hold final decision-making authority for the wind farm project itself, we recognise our responsibility to ensure that community views are appropriately documented, communicated and considered within relevant assessment processes.

Council also recognises its role in relation to the Social Impact Assessment and any potential Community Benefit Agreement (CBA) processes which is covered by Question 3 below.

**Bowen**  
Cnr Herbert & Powell Streets  
Bowen QLD 4805

**Proserpine**  
83-85 Main Street  
Proserpine QLD 4800

**Collinsville**  
Cnr Stanley & Conway Streets  
Collinsville QLD 4804

**Cannonvale**  
Shop 23, Whitsunday Plaza  
Shute Harbour Road, Cannonvale QLD 4802



**Question 2)**

**Decline to approve the Meteorological Mast application when presented to Council.**

The development application for the meteorological (Met) Mast must be assessed strictly in accordance with the Planning Act 2016, Planning Regulation 2017, and the Whitsunday Regional Council Planning Scheme 2017.

Under the planning framework, the Met Mast constitutes a standalone material change of use. There is no statutory requirement for Council to assess the Met Mast application in the context of a potential future wind farm proposal.

Approval of a Met Mast does not authorise, approve, endorse or indicate support for a wind farm development. Nor does it create any legal rights or expectations that a future wind farm proposal would be approved.

Council is bound to determine the application on its planning merits, consistent with legislative requirements.

**Question 3)**

**Decline to endorse, support, or enter into a Community Benefit Agreement associated with the Mt. Challenger Wind Farm project.**

Recent Queensland Government legislative amendments through the Planning (Social Impact and Community Benefit) and Other Legislation Amendment Act 2025 have altered the assessment framework for renewable energy projects.

For wind and solar farms generating 1 MW or more:

- The Queensland Government is now the assessment manager and approval authority.
- A Social Impact Assessment (SIA) is mandatory prior to lodgement of a development application.
- A Community Benefit Agreement (CBA) must be established with the relevant local government, informed by the outcomes of the SIA.

In this context, Council cannot pre-emptively decline to engage in a Community Benefit Agreement process. In response to the change of legislative requirements, Council is currently developing a formal Community Benefit Agreement Policy to guide how such agreements are assessed, negotiated and transparently managed.

This policy will articulate Council's expectations of proponents, the principles that must guide negotiations, and the standards required to ensure any agreement delivers genuine, measurable and long-term value to Whitsunday communities.

Council remains committed to:

- Transparency in relation to project information
- Robust environmental, social and economic assessment processes
- Meaningful and accessible community engagement

Any future CBA discussions will be guided by Council's adopted policy framework.

**Question 4)**

**Engage with the Whitsunday Wind Farm Action Group in the development of Council's Community Benefit Agreement policy.**

As part of the Community Benefit Agreement policy development process, Council will undertake community consultation. Council welcomes input from community stakeholders including the Whitsunday Wind Farm Action Group through this process.

On behalf of Whitsunday Regional Council, I thank you for your letter and look forward to welcoming your involvement in upcoming community engagement opportunities. I would also like to advise that the Queensland Government, through Coexistence Queensland, will be hosting a Community Energy Forum on Friday, 20 March 2026 at the Proserpine Entertainment Centre. This forum provides an important opportunity for community members to engage in discussion regarding current and proposed energy projects.

Further information, including registration details, please visit:  
<https://qldenergyforum.org.au/proserpine-20-march-2026/>

Should you have any questions, please contact Council's Manager Investment Attraction and Growth, Paul Hanlon, on 0488 942 673.

Yours faithfully



**Warren Bunker**  
Chief Executive Officer



Correspondence:  
Chief Executive Officer,  
Whitsunday Regional Council,  
PO Box 104, Proserpine QLD 4800  
P: 1300 WRC QLD (1300 972 753)  
F: (07) 4945 0222  
E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)  
[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
ABN 63 291 580 128

2 March 2026



Dear Ms Dalling,

**RE: PUBLIC QUESTION REQUEST: 20 February 2026**

In response to the question that you raised via email on the 20 February 2026, the following response has been provided.

**Question:** Given that one site of the proposed Mt Challenger Wind Farm is located adjacent to Crystal Brook Road — a designated scenic corridor within this rural valley landscape — how does Council reconcile the introduction of 240-metre industrial turbines within this setting with its own adopted scenic amenity policies and definitions of undesirable development, and will Council formally advocate to the State assessment manager if it determines that the proposal conflicts with these adopted scenic protections?

**Response:** *Recent Queensland Government legislative amendments through the Planning (Social Impact and Community Benefit) and Other Legislation Amendment Act 2025 have altered the assessment framework for renewable energy projects. For wind and solar farms generating 1 MW or more:*

- *The Queensland Government is now the assessment manager and approval authority.*
- *A Social Impact Assessment (SIA) is mandatory prior to lodgement of a development application.*
- *A Community Benefit Agreement (CBA) must be established with the relevant local government, informed by the outcomes of the SIA.*

*Whilst Whitsunday Regional Council are not the assessment managers of the Development Application, Council will have input in the process through the SIA and CBA.*

*Council is currently developing a formal Community Benefit Agreement Policy to guide how such agreements are assessed, negotiated and transparently managed.*

*This policy will articulate Council's expectations of proponents, the principles that must guide negotiations, and the standards required to ensure any agreement delivers genuine, measurable and long-term value to Whitsunday communities.*

**Council remains committed to:**

- *Transparency in relation to project information.*
- *Robust environmental, social and economic assessment processes.*

Bowen  
Cnr Herbert & Powell Streets  
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Cnr Stanley & Conway Streets  
Collinsville QLD 4804

Cannonvale  
Shop 23, Whitsunday Plaza  
Shute Harbour Road, Cannonvale QLD 4802

- **Meaningful and accessible community engagement,**

**Matters such as those mentioned above regarding scenic amenity should be addressed through the SIA and CBA process.**

I trust the information provided addresses your inquiry. Should you require further clarification, please do not hesitate to contact [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au).

Yours faithfully,



**Warren Bunker**  
Chief Executive Officer

**Bowen**  
Cnr Herbert & Powell Streets  
Bowen QLD 4805

**Proserpine**  
83-85 Main Street  
Proserpine QLD 4800

**Collinsville**  
Cnr Stanley & Conway Streets  
Collinsville QLD 4804

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Shop 23, Whitsunday Plaza  
Shute Harbour Road, Cannonvale QLD 4802

## 5 MAYORAL MINUTE

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

## 6 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

## 7 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

## 8 PETITIONS / QUESTIONS ON NOTICE

This item on the agenda allows for the following two options:

1. Councillors to present a petition to the meeting in accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.
2. The inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

## 9 QUESTIONS FROM THE PUBLIC GALLERY

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

**10 COMMITTEES REPORTS**

There are no agenda items for this section of the agenda.

**11.1 - Resignation of Deputy Mayor and Appointment of Replacement**

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Manager Governance

**AUTHORISING OFFICER:** Director Corporate Services & CFO

---

**PURPOSE**

To formally declare the office of Deputy Mayor vacant following the incumbent’s (Cr M Wright) resignation from the Deputy Mayor position, and to enable Council to appoint a new Deputy Mayor in accordance with the *Local Government Act 2009*.

**EXECUTIVE SUMMARY**

The Deputy Mayor (Cr M Wright) has provided notice resigning from the Deputy Mayor role but remains a serving councillor. Under section 165 of the *Local Government Act 2009*, Council may declare the Office of Deputy Mayor vacant by resolution, provided councillors received at least 14 days’ notice of the proposed resolution. Once the vacancy is declared, Council must immediately appoint another councillor to the Office of Deputy Mayor. This report seeks resolutions to:

- 1. Declare the office of Deputy Mayor vacant; and
- 2. Appoint a councillor to the role of Deputy Mayor.

**OFFICER’S RECOMMENDATION**

That Council:

- 1. Declare the office of Deputy Mayor vacant in accordance with section 165(3) of the *Local Government Act 2009*.
- 2. Appoint Councillor \_\_\_\_\_ as Deputy Mayor, effective immediately, in accordance with section 165(5) of the *Local Government Act 2009*.
- 3. Note that the outgoing Deputy Mayor continues in office as a councillor.
- 4. Thank Cr Wright for her service in the Deputy Mayor’s role.

**BACKGROUND**

On 25 February 2026, the Deputy Mayor (Cr M Wright) submitted written notice resigning from the Office of Deputy Mayor. The councillor has not resigned their councillor position; therefore, no byelection is required.

Section 165(3) of the *Local Government Act 2009* permits a council to declare the office of Deputy Mayor vacant by resolution, but this resolution can only be passed with 14 days’ notice to councillors as required by section 165(4).

Once the declaration is made, section 165(5) requires Council to immediately appoint another councillor as Deputy Mayor.

**DISCUSSION/CURRENT ISSUE**

The Deputy Mayor’s resignation triggers a statutory process to fill the vacancy. Until Council declares the vacancy and appoints a successor:

- Acting mayoral arrangements cannot be undertaken by the resigned Deputy Mayor.
- Any delegations, responsibilities or public representative roles tied to the Deputy Mayor position cease.
- Council must maintain stable governance arrangements and ensure mayoral succession pathways remain compliant with the Act.

Council must formally declare the position vacant by resolution due to the resignation of the Deputy Mayor. Appointment of the Deputy Mayor is undertaken by resolution: Council needs to vote to declare the position vacant (akin to revocation of the previous resolution). Declaring the vacancy is also a governance safeguard, it ensures the vacancy is recorded, transparent, and decided by council resolution.

The appointment of a new Deputy Mayor restores the mandated structure for leadership continuity, provides organisational clarity, and reinforces transparent governance.

## FINANCIAL IMPLICATIONS

The change in Deputy Mayor may result in minor budget adjustments associated with the Deputy Mayor allowance as set out in the remuneration schedule determined by the Local Government Remuneration Commission. No other material financial impacts are anticipated.

## CONSULTATION/ENGAGEMENT

Director Corporate Services & CFO  
Chief Executive Officer  
Manager Governance  
Executive Leadership Team

## STATUTORY/COMPLIANCE MATTERS

The proposed actions comply with:

- *Local Government Act 2009 (Qld)* – Section 165 (vacancy and appointment of Deputy Mayor).
- Local Government governance principles requiring transparent and accountable decision making.

No other statutory approvals are required.

## RISK ASSESSMENT/DEADLINES

### Risks if not adopted:

- Non-compliance with the *Local Government Act 2009* regarding vacancy and appointment requirements.
- Ambiguity regarding acting mayoral arrangements, particularly in emergencies.
- Reputational risk due to governance uncertainty.

### Deadlines:

- Appointment must occur immediately after the vacancy is declared (per s165(5)).

## STRATEGIC IMPACTS

Corporate Plan Reference: Ensuring good governance, agile procurement, consolidated systems and robust financials.

## ATTACHMENTS

1. Deputy Mayor Resignation - Cr Michelle Wright [11.1.1 - 1 page]

This is page 70 of the Agenda of Council's Ordinary Council Meeting - 18 March 2026

## Attachment 11.1.1 Deputy Mayor Resignation - Cr Michelle Wright

25 February 2026

To:

Mayor Ry Collins

CEO Warren Bunker

### **Resignation from Deputy Mayor**

Today I formally resign from the position of Deputy Mayor, effective immediately.

This has not been an easy decision. However, the role of Deputy Mayor carries a responsibility to support councils' leadership and direction of Council. At this point in time, I do not feel I am fully aligned with that direction.

Integrity in public office means being honest about where you stand. It means not holding a position for status or title. The question I've been asking myself, how do I fulfill my role as Deputy if I don't support the direction. Simple answer; I can't.

For that reason, I believe stepping aside as Deputy Mayor is the right and respectful course of action.

I want to be very clear — I am not resigning as a Councillor. I remain fully committed to serving the residents of Division 4 and the broader Whitsunday Region and will always advocate strongly on their behalf. My dedication to my community has not changed. And I don't need a title to fight for what's right. No matter what the consequences are.

Yours sincerely

Michelle Wright

Councillor Division 4

## 11.2 - Planning Scheme Amendment - Short-term Accommodation - Final Adoption and Commencement

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Planner

**AUTHORISING OFFICER:** Acting Director Regional Strategy and Planning

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### PURPOSE

The purpose of this report is to present the *Whitsunday Planning Scheme 2017* Version 5.0 (Major Amendment – Short-term Accommodation) for adoption.

### EXECUTIVE SUMMARY

In August 2024, Council resolved to amend the Whitsunday Regional Council Planning Scheme to include additional assessment benchmarks for Short-term accommodation (STA) operating within dwellings in the Low-density residential zone.

The amendment forms part of Council's three-pronged approach to improving management of Short-term accommodation within residential zones across planning, local laws and rating tools.

The amendment seeks to strengthen assessment benchmarks within the Planning Scheme to clearly identify that STA is not supported within the Low density residential zone, with the exception of 10 STA Precincts traditionally used for holiday home purposes.

The proposed amendment has been progressing through the steps required by the Ministers Guidelines and Rules (MGR) for undertaking a Major Amendment to a planning scheme and is in the final stages of the process.

This report seeks Council's final adoption of the amendment package to formally commence Version 5.0 of the *Whitsunday Regional Council Planning Scheme*.

### OFFICER'S RECOMMENDATION

That Council:

1. Adopt the *Whitsunday Regional Council Planning Scheme* Version 5.0 in accordance with Chapter 2, Part 4, Section 22.1 (a) of the Ministers Guidelines and Rules;
2. Authorise the Chief Executive Officer to undertake the following actions in accordance with Chapter 2, Part 4, Section 22.1 (b) and Section 22.2 of the *Ministers Guidelines and Rules*, being:
  - a. Publish a public notice in accordance with the *Act* and Schedule 5 of the MGR to commence the *Whitsunday Regional Council Planning Scheme 2017* V5.0; and
  - b. Notify the Department of State Development, Infrastructure, Local Government and Planning.

### BACKGROUND

*The Whitsunday Planning Scheme* was adopted on 3 July 2017. It has been amended six times to address various issues and remain compliant with the *Planning Act 2016*.

In August 2024, Council resolved to amend the Planning Scheme to introduce additional assessment benchmarks for Short-term Accommodation (STA) to clearly signal that STA is not supported within the Low Density Residential Zone, with the exception of 10 precincts where the STA may be supported subject to requirements.

The amendment forms part of Council's three-pronged approach to improving management of Short-term accommodation within residential zones across planning, local laws and rating tools.

The amendments are detailed within **Attachment 11.2.2** with key components including:

- Amendments to the Strategic Framework (Part 3) to reflect policy direction on STA and support diverse and affordable housing in major developments.
- Changes to the Table of Assessment (Part 5) to reduce the level of assessment for the identified precincts from impact assessable to code assessable.
- Amendments to the Low density residential zone code purpose statement and overall outcomes to clarify the policy intent.
- New acceptable and performance outcome within the Short-term accommodation and multi-unit uses code.
- Introduction of two (2) administrative definitions for 'residential amenity' and 'local resident'.
- A new mapping layer within the Planning Scheme to spatially identify the STA precincts.
- Minor administrative edits throughout the document.

In October 2025, Council endorsed the Consultation Report for the proposed major amendment which was sent to the Minister with a request to adopt. Council has now received notification from the Minister that the amendment may be adopted (**Attachment 11.2.1**).

The final step in progressing the amendment is detailed in Chapter 2, Part 4, Section 22 of the *Ministers Guidelines and Rules 2023* and requires a decision of Council to adopt the amendment and move to the gazettal stage.

## **DISCUSSION/CURRENT ISSUE**

The Minister has notified Council that the amendment may be adopted. In order to implement and commence the changes within the amendment, a resolution of Council is required.

## **FINANCIAL IMPLICATIONS**

The amendment has been prepared in house with advertising costs associated with public notices being absorbed within the Strategic Planning Operational Budget. There are no additional costs incurred to administer the amended Planning Scheme.

## **CONSULTATION/ENGAGEMENT**

Executive Leadership Team  
Manager Financial Services  
Acting Manager Development Assessment  
Manager Investment Attraction and Growth  
Coordinator Engagement and Place

## STATUTORY/COMPLIANCE MATTERS

*Planning Act 2016*

*Planning Regulation 2017*

Ministers Guidelines and Rules V3.0

## RISK ASSESSMENT/DEADLINES

| Risk                                                                                                                                                                                                                                                                                                                                                                | Level of impact (low, medium, high) | Risk management measure                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Should Council not adopt the Planning Scheme Amendment, the Scheme will remain misaligned with Council's recent decision making for STA development applications. The risk associated with this is a lack of direction for the community and the potential of continued legal costs associated with applicant appeals to the Planning and Environment Court.</p> | High                                | <p>It is recommended that the Amendment Package is adopted.</p>                                                                                                                                                                                                                                                                                                    |
| <p>If changes of substance are made to the amendment at this stage in the process (post public consultation and ministerial approval to adopt) the lengthy process must repeat, resulting in delays to this high-priority amendment and risk of ongoing misalignment between Council decision making and the current Planning Scheme.</p>                           | High                                | <p>Recommend progressing with the amendment in its current form to reduce delays that minimise risk and investigate further changes part of a future amendment.</p>                                                                                                                                                                                                |
| <p>Public being unclear on what the Planning Scheme and the Planning Scheme Major Amendment is.</p>                                                                                                                                                                                                                                                                 | Medium                              | <p>Consultation materials including factsheets and an educational video have distilled key messages and sought to explain the role of the Planning Scheme and the amendment. These materials will be modified to suit the stage of the amendment and ensure key messages and helpful materials continue to provide this guidance and clarity to the community.</p> |
| <p>Stakeholders perceiving that their views are not being heard.</p>                                                                                                                                                                                                                                                                                                |                                     | <p>Council undertook an extensive public consultation campaign during the consultation period and received wide range of feedback from a variety of stakeholders.<br/>The amendment seeks to strike a balance of managing diverse visitor accommodation options and resident impacts. The</p>                                                                      |

|                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                            |      | <p>relatively balanced feedback in relation to the intent of the amendment and the changes indicate the amendment is demonstrating alignment with its purpose.</p> <p>This feedback has been analysed within the Consultation Report which has been provided to each person who made a submission and made available online and in Council offices to close the loop.</p>                                        |
| Perception that Council is disincentivising new investment | High | <p>Key messages and fact sheets will continue to clearly communicate the purpose of the amendment is to balance the housing needs of local residents and managing diverse visitor accommodation options. The content of these materials will outline the targeted nature of the amendment and focus on the Low density residential zone and provision of precincts demonstrate the intent to strike balance.</p> |

**STRATEGIC IMPACTS**

Corporate Plan Reference:

Review and initiate an update the Whitsunday Planning Scheme to better align with community aspirations and meet future needs.

**ATTACHMENTS**

1. M C 25-8402 - Letter to Mr Warren Bunker [11.2.1 - 1 page]
2. Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts [11.2.2 - 38 pages]

**The Hon Jarrod Bleijie MP**  
**Deputy Premier**  
Minister for State Development,  
Infrastructure and Planning  
Minister for Industrial Relations

**DELIVERING**  
FOR QUEENSLAND



Our ref: MC25/8402 (MA-00154)

16 DEC 2025

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Mr Warren Bunker  
Chief Executive Officer  
Whitsunday Regional Council  
info@whitsundayrc.qld.gov.au

Dear Mr Bunker

Thank you for your letter of 31 October 2025 requesting approval for the Whitsunday Regional Council (the Council) to adopt the major amendment for Short-term accommodation (the proposed amendment) to the *Whitsunday Planning Scheme 2017* (the planning scheme) in accordance with chapter 2, part 4, section 21.1 of the Minister's Guidelines and Rules (MGR).

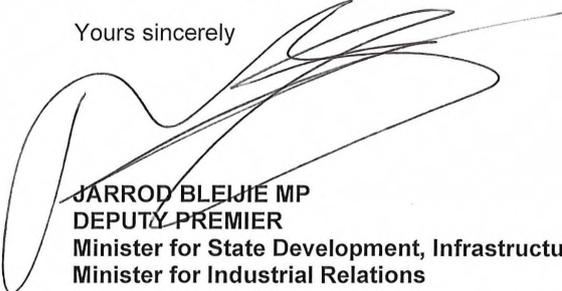
I am writing to notify the Council of the outcome of my consideration in accordance with chapter 2, part 4, section 21.5 of the MGR.

The version of the proposed amendment, as received on 6 December 2024, has been assessed in accordance with the MGR, including consideration of the *Planning Act 2016* and the Planning Regulation 2017.

I appreciate the effort that has gone into the proposed amendment and the community consultation undertaken, and I am pleased to advise that the Council may now proceed to adopt the proposed amendment in accordance with chapter 2, part 4, sections 22.1 and 22.2 of the MGR.

I have asked for Ms Nastassja Lazarus, Manager, Planning Services, in the Department of State Development, Infrastructure and Planning, to assist you with any further queries. You may wish to contact Ms Lazarus on telephone (07) 4037 3216 or by email at MIWSARA@dasilgp.qld.gov.au.

Yours sincerely



JARROD BLEIJIE MP  
DEPUTY PREMIER  
Minister for State Development, Infrastructure and Planning  
Minister for Industrial Relations

## Whitsunday Regional Council Planning Scheme 2017 Major Amendment - Short-term Accommodation

This document contains extracts of the Planning Scheme relevant to the amendment. To view the full planning scheme document, please contact the Strategic Planning Team on 4945 0284 or email - [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)

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## Part 3 Strategic framework

### 3.1 Preliminary

- (1) The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.
- (2) Mapping for the Strategic framework is included in Schedule 2 (Mapping).
- (3) For the purpose of describing the policy direction for the Planning Scheme, the Strategic framework is structured in the following way:
  - (a) the Strategic intent;
  - (b) the following five themes that collectively represent the policy intent of the Planning Scheme:
    - (i) Liveable communities and housing;
    - (ii) Economic growth;
    - (iii) Environment and heritage;
    - (iv) Safety and resilience to hazards; and
    - (v) Infrastructure;
  - (c) the Strategic outcome proposed for development in the Planning Scheme area for each theme; and
  - (d) the Land use strategies for achieving these outcomes.
- (4) Although each theme has its own section, the Strategic framework in its entirety represents the policy intent of the Planning Scheme. Zones organise the Planning Scheme area in a way that facilitates the location of preferred or acceptable land uses.

## 3.2 Strategic intent

- (1) In 2036 and beyond, the Whitsundays is a prosperous, liveable and sustainable region where people live, work, play and invest. The region, extending over 23,862 square kilometres, will be built on the integration of the unique attributes and competitive advantages of Airlie Beach, Bowen, Collinsville, Proserpine and their surrounds as shown in Strategic framework map - SFM - 01:05 (Strategic framework maps).
- (2) The Region's major townships and communities have a strong and proud social identity, ~~being sustainable and~~ well supported through the provision of diverse, accessible and well-serviced housing options catering for all groups in the current and future demographic and socio-economic profile of the Region, including seniors and those on low to moderate incomes. Valuable residential land in key locations is safeguarded for the development of diverse housing typologies, supporting housing supply and affordability for local residents. Appropriate community and utility infrastructure will ensure sustainability and support a vibrant, equitable and interconnected community. a variety of social and affordable housing lifestyle options and appropriate community and utility infrastructure. Risks to the community (including life and property) from hazardous activities and natural hazards are appropriately mitigated or avoided, ensuring disaster management response capabilities and capacities are supported.
- ~~(2)~~(3) Risks to the community (including life and property) from hazardous activities and natural hazards are appropriately mitigated or avoided, ensuring disaster management response capabilities and capacities are supported.
- ~~(3)~~(4) The major townships of the Region operate as a network of centres, each maintaining relatively strong levels of growth supported by the ongoing strengthening and development of the key economic sectors of agriculture, mining and tourism and associated development and construction activities. The strength of these industry sectors will continue to be supported by maintaining and protecting the resources and values upon which these sectors rely, promoting business innovation and increasing accessibility to robust road, rail, port and aviation facilities.
- ~~(4)~~(5) The promotion and protection of the Region's cultural heritage and unique aquatic, coastal and inland environmental values continues as developmental and environmental pressures increase cumulatively. All matters of ecological, environmental and scenic value (including key urban gateways, views and vistas) are valued and preserved, ensuring the health and resilience of the regions overall biodiversity.

### 3.2.1 Liveable communities and housing

#### 3.2.1.1 Strategic outcome

- (1) The life-enriching (educational, health, cultural and recreational) capacities and resilience of the community and community infrastructure are enhanced or restored for present and future generations in a way which supports the region's settlement pattern and hierarchy of centres.

#### 3.2.1.2 Land use strategies

- (1) The settlement pattern of the Region ensures that urban uses are primarily located within the established urban areas of Airlie Beach, Bowen, Collinsville and Proserpine with greater densities focused around higher order Centre zones of each township and major public transport corridors. New residential expansion will occur in Cannon Valley (to the west of Airlie Beach), Mount Bramston and Mount Gordon (to the south of Bowen) and Moongunya Springs (to the north of Collinsville).

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 3 – ~~October~~ December 2023 ~~4~~ (Amendment Package A – during-SIRV4.7)

- (2) The low density residential areas of Cannonvale, Cannon Valley, Jubilee Pocket, the southern end of Mandalay, Proserpine and Bowen primarily serve as dormitory suburbs accommodating the majority of the Region's resident population. These areas will continue to provide low density residential housing, supplemented by a limited range of local convenience services and facilities.
- (3) Historic development approvals and past planning schemes have resulted in a presence of short-term accommodation alongside permanent residences in the Low density residential zone. Whilst this mix is recognised, the Low density residential zone is intended for local residents with new Short-term accommodation uses to only occur in localities traditionally used for holiday homes and designated as STA precincts within the planning scheme mapping.
- ~~(2)~~(4) Limited Accommodation activities and low order Community and convenience Business activities are located within the settlements of Brisk Bay, Conway Beach, Dingo Beach, Gumlu, Guthalungra, ~~Hy~~deaway Bay, Shutehaven, Merinda, Mt Coolon and Wilson Beach.
- ~~(3)~~(5) The community of each major urban area will be supported by a hierarchy of centres. The highest order, Major centres are provided at Paluma Road/Galbraith Avenue (Cannonvale), Herbert Street (Bowen) and Main Street (Proserpine). Communities of the Region are further serviced by a series of lower order, smaller scale centres. Business activities are only located outside of centres if they cannot be practically located within nominated centres due to their nature, scale, effects or necessary relationship to other activities or particular features, resources or infrastructure.
- ~~(4)~~(6) Primary and/or secondary schools are co-located with existing facilities in Bowen, Cannonvale, Collinsville, Gumlu, Hamilton Island, Hayman Island and Proserpine, with new facilities in Cannon Valley and Mount Gordon and higher order educational facilities, such as a secondary boarding school and a tertiary educational facility located within the established urban area of Proserpine.
- ~~(5)~~(7) A regionally significant health facility is located in Proserpine with supporting health facilities in Airlie Beach, Bowen, Cannonvale, Collinsville and Hamilton Island.
- ~~(6)~~(8) Urban uses are only located away from identified urban areas if they cannot be practically located within the existing settlement pattern due to their nature, scale, effects or necessary relationship to other activities or particular features, resources or infrastructure.
- ~~(7)~~(9) Rural residential areas will continue to occur on the fringes of urban areas and will generally not expand into adjacent rural areas.
- (10) Non-resident workers accommodation is only utilised for the workforce associated with the construction phase of a project. This form of accommodation activity is not to be utilised for workers associated with the operational phase of a project. Accommodation activities for an operational workforce are to be integrated into existing urban areas.
- ~~(8)~~(11) All new major developments will be encouraged to incorporate a greater range of housing types and affordable housing products. This includes provision of housing for entry-level buyers, low-income households, and a variety of demographic groups, ensuring broader housing affordability, diversity and inclusivity.

### 3.2.2 Economic growth

#### 3.2.2.1 Strategic outcome

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 3 – ~~October~~ December 2023 <sup>34</sup> (Amendment Package A – during-SIR <sup>V4.7</sup>)

- (1) The economic resilience, wealth creating and employment generating capacities of the Region's key sectors are protected and enhanced for present and future generations.

### 3.2.2.2 Land use strategies

- (1) Agricultural land (including stock routes) and existing Rural activities are protected and diversified with Rural activities being intensified in areas to the west of Collinsville, along the Bowen River, west and south-west of Proserpine and between Gumlu and Bowen. Land based marine aquaculture is promoted within Aquaculture Development Areas and protected from incompatible development. The long-term viability of this agricultural land is enhanced through sustainable land management practices, the use of new technology and the improvement and expansion of supporting infrastructure, such as water storage and irrigation infrastructure.
- (2) Rural activities are located outside the existing and proposed urban and environmental areas with only Business and Industry activities that support or supplement the primary Rural activity being located within rural areas. Development in rural areas does not create unacceptable biosecurity risks, such as the spread of pest and weed species, to current or future potential agriculture within our Region.
- (3) The integrity and functionality of the mining and extractive resource industry, including within the Abbot Point and Galilee Basin State Development Areas, are maintained and protected to reduce potential conflict with incompatible uses.
- (4) Major industrial expansion is appropriately accommodated where the scale, intensity and nature of the Industry activity can be adequately supported. New expansion will predominantly occur within the Abbot Point State Development Area, around the Delta intersection, between Collinsville and the mines to the south, east of Proserpine and within the vicinity of the Whitsunday Coast Airport.
- (5) Bulk loading and supporting multi-commodity port facilities are established at the Port of Abbot Point. High impact industry is primarily located adjacent to Port of Abbot Point within the Abbot Point State Development Area, particularly where Industry activities value-add to commodities being exported or imported through the Port of Abbot Point.
- (6) Marine industry servicing the fishing and recreational boating fleet of Central and North Queensland is primarily located within the Bowen Boat Harbour with limited facilities of a smaller nature and scale located at Coral Sea Marina and Port of Airlie. A public passenger ferry facility servicing the Whitsunday Islands is primarily located at the Port of Airlie with supplementary facilities at Coral Sea Marina and Shute Harbour. Commercial vessels supporting the tourism industry predominately operate from Coral Sea Marina and Port of Airlie, with opportunity for expansion within Shute Harbour. A freight (barge) facility servicing the Whitsunday Islands is primarily located at Shute Harbour.
- (7) Tourism development is located within the established island resorts on Daydream, Hayman, Hook, Long, Dent and South Molle Islands. A new major regional function facility is located within Airlie Beach. New or expanded tourist accommodation and ancillary Business activities are located at Airlie Beach, Bowen Front Beach, Bowen Marina, Funnel Bay, Hamilton Island, Horseshoe Bay, Murray Bay, Rose Bay, Stone Island and Shute Harbour with Nature-based tourism at the northernmost point of Cape Gloucester, Lake Proserpine surrounds and in rural areas where appropriate. Tourism development is only located away from these areas if their nature, scale and effects are minor and they have a necessary relationship to other activities or areas of high natural amenity. Tourism development supports drive tourism routes and focuses tourism support and services in existing towns to provide economic diversity, choice and enhanced visitor experience.

### **3.2.3 Environment and heritage**

#### **3.2.3.1 Strategic outcome**

- (1) The cultural heritage of the Region, including the Ngaro, Gia, Juru, Jangga, Birriah peoples and early European settlements, is preserved and treasured. Ecological systems, including air, soil, water, flora and fauna habitats are conserved or enhanced through development to ensure sustainability for future generations.

#### **3.2.3.2 Land use strategies**

- (1) The key ecological values of the Great Barrier Reef, Brigalow Belt, Central Queensland Coast and Einasleigh Uplands and the fauna and flora they support are protected. The protection of key endangered species such as the Black-throated Finch (White-rumped subspecies), Leatherback Turtle, Loggerhead Turtle, Olive Ridley Turtle and Proserpine Rock-wallaby and the habitat on which they rely continues to be enhanced as development and environmental pressures increase.
- (2) The core landscape values within the Region are protected and, if practical, enhanced with connectivity between matters of environmental significance where possible. The core landscape values include the urban gateways to Airlie Beach, Bowen, Collinsville, Proserpine and the Whitsunday Coast Airport, as well as the significant visual backdrops as viewed from major scenic routes of the Bowen Development Road, Bruce Highway, Lascelles Avenue, Shute Harbour Road and the boating routes along the coastline and throughout the Whitsunday Islands.
- (3) Development, within Ngaro Country around the Town of Whitsunday and Islands, Gia Country around Proserpine and Gloucester surrounds, Juru Country around Bowen and Gumlu surrounds, Jangga Country around Mount Coolon surrounds and Birriah Country around Collinsville surrounds is designed sympathetically in response to cultural traditions and protected areas and, where possible, development incorporates local Aboriginal art and storytelling.
- (4) Places and objects of Aboriginal cultural significance, such as sites for story telling or other cultural activities, scarred trees, stone extraction sites, ceremonial sites, fireplaces, ochre, axe grinding grooves, rock art, fish traps, graves, old growth vegetation, including culturally significant flora and fauna, shell middens, artefact scatters and traditional foods are appropriately preserved for current and future generations to maintain important connections to Country, lore and ancestry.
- (5) All places of cultural significance that reflect historic traditions, culture and early settlement forms are appropriately preserved and promoted to enhance community identity and maintain important connections to the past for the benefit of current and future generations.
- (6) Future urban development is planned and managed to avoid or mitigate adverse impacts on MSES and MNES.

### **3.2.4 Safety and resilience to hazards**

#### **3.2.4.1 Strategic outcome**

- (1) The safety of the community, property and infrastructure is protected and enhanced for present and future generations and the community's resilience to hazards is enhanced.

#### **3.2.4.2 Land use strategies**

Whitsunday Regional Council Planning Scheme – Part 3 – ~~October~~ December 2023 ~~4~~ (Amendment Package A –  
during-SIRV4.7)

- (1) Risks to people, property, essential service uses and vulnerable uses are minimised in areas within or adjacent to natural hazard areas by avoiding the risk, where the risk cannot be avoided or where it is not possible to be avoided, then mitigating the risk or removing the hazard.
- (2) Community health and safety, sensitive land uses and the natural environment are appropriately planned and managed to avoid or mitigate potential adverse impacts of emissions (air, noise and odour) and hazardous activities, whilst ensuring the long-term viability of such activities (Industry and Recreation activities).
- (3) Low lying areas across the Whitsunday Council area contain ASS that, if exposed, can result in damage to buildings, assets, infrastructure and the local environment. Where disturbance is unavoidable, the disturbance should be minimised to prevent the mobilisation and release of acid, iron and other contaminants.

### **3.2.5 Infrastructure**

#### **3.2.5.1 Strategic outcome**

- (1) The service-supporting capacities of infrastructure are coordinated, efficient and orderly. Infrastructure provision and operation are financially sustainable.

#### **3.2.5.2 Land use strategies**

- (1) An international airport (runway and terminal), remote mine operations centre, air freight and supporting education and Industry activities are located within the vicinity of the Whitsunday Coast Airport, with a secondary regional airport (runway and terminal) at Hamilton Island. Smaller scale and supplementary facilities are provided at Bowen, Collinsville, Flametree and Mount Coolon Airports.
- (2) Existing road and rail corridors are protected and operate efficiently. New road connections are established from Cannonvale to Gregory-Cannon Valley Road as a parallel network to Shute Harbour Road, from Collinsville to Proserpine and between Abbot Point State Development Area and the North-West Minerals Province. New railway connections are established from Abbot Point State Development Area to the North Bowen Basin, the Galilee Basin State Development Area and the North-West Minerals Province.
- (3) Significant power generation facilities are established and expanded near Collinsville (base-load power station) and the Burdekin Falls Dam (hydro-electric) connecting to the north-south transmission lines which traverse the Region. Large scale Renewable energy facilities are promoted in rural areas around existing and future major electrical infrastructure in the Region, where they do not affect quality agricultural land for present and future productivity. Small scale renewable energy facilities are only located in rural areas where functioning as ancillary power generation to support a primary use. Existing transmission corridors are protected and new corridors are provided from the Collinsville Power Station to the Galilee Basin and the North-West Minerals Province. Gas pipeline(s) are established from gas fields in the Bowen Basin to the Collinsville Power Station and, where practical, new development aligns with existing or future linear corridors.
- (4) The water resource catchments of the Bowen River Weir, Burdekin Falls Dam, Peter Faust Dam (Lake Proserpine) and the potential water resource catchments of the Andromache River and Urannah Creek are protected for future use. Water pipelines are established from Lake Dalrymple and the Burdekin River to Bowen and Abbot Point State Development Area, and from the Bowen River catchment to the Galilee Basin State Development Area.

# Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 5 – ~~October~~ December 2023 ~~4~~ (V4.7 Amendment Package A – during-SIR)

**Table 5.5.888 Low density residential zone**

| Low density residential                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                    |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Use                                      | Categories of development and assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Assessment benchmarks for assessable development and requirements for accepted development                                                                                                                                                                                                         |
| <b>Accommodation activities</b>          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                    |
| Dwelling house                           | Accepted development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                    |
| Home based business                      | Accepted development if complying with the acceptable outcomes of the applicable code(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Home based business code                                                                                                                                                                                                                                                                           |
|                                          | Otherwise code assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Home based business code<br>Low density residential zone code<br>Infrastructure code                                                                                                                                                                                                               |
| Residential care facility                | Code assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Residential care facility and retirement facility code<br>Low density residential zone code<br>Healthy waters code<br>Infrastructure code<br>Landscaping code<br>Transport and parking code                                                                                                        |
| Retirement facility                      | Code assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Residential care facility and retirement facility code<br>Low density residential zone code<br>Healthy waters code<br>Infrastructure code<br>Landscaping code<br>Transport and parking code                                                                                                        |
| <a href="#">Short-term accommodation</a> | <p><a href="#">Code assessment if for Short-term accommodation (Dwelling) where located within one of the following STA precincts:</a></p> <ul style="list-style-type: none"> <li>• <a href="#">Hydeaway Bay; or</a></li> <li>• <a href="#">Dingo Beach; or</a></li> <li>• <a href="#">Conway Beach; or</a></li> <li>• <a href="#">Wilson's Beach; or</a></li> <li>• <a href="#">Brisk Bay; or</a></li> <li>• <a href="#">Queens Beach; or</a></li> <li>• <a href="#">Horseshoe Bay; or</a></li> <li>• <a href="#">Shute Harbour; or</a></li> <li>• <a href="#">Airlie Beach; or</a></li> <li>• <a href="#">North Mandalay.</a></li> </ul> <p><small><a href="#">Editor's note – STA precinct boundary mapping is designated within Schedule 2 – Mapping and is based on a variety of 2021 Census geography boundaries and refined to only include properties zoned Low density residential.</a></small></p> | <p><a href="#">Short-term accommodation and multi-unit uses code</a><br/><a href="#">Low density residential zone code</a><br/><a href="#">Healthy waters code</a><br/><a href="#">Infrastructure code</a><br/><a href="#">Landscaping code</a><br/><a href="#">Transport and parking code</a></p> |
|                                          | <a href="#">Otherwise impact assessment</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <a href="#">The Planning Scheme</a>                                                                                                                                                                                                                                                                |

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 5 – ~~October~~ December 2023 (V4.7 Amendment Package A – during-SIR)

| <b>Low density residential</b>     |                                                                                          |                                                                                                                                                               |
|------------------------------------|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Use</b>                         | <b>Categories of development and assessment</b>                                          | <b>Assessment benchmarks for assessable development and requirements for accepted development</b>                                                             |
| All other Accommodation activities | Impact assessment                                                                        | The Planning Scheme                                                                                                                                           |
| <b>Business activities</b>         |                                                                                          |                                                                                                                                                               |
| Sales office                       | Accepted development if complying with the acceptable outcomes of the applicable code(s) | Sales office code                                                                                                                                             |
|                                    | Otherwise code assessment                                                                | Sales office code<br>Low density residential zone code<br>Healthy waters code<br>Infrastructure code                                                          |
| Shop                               | Code assessment if for a corner store                                                    | Business activities code<br>Low density residential zone code<br>Healthy waters code<br>Infrastructure code<br>Landscaping code<br>Transport and parking code |
|                                    | Otherwise impact assessment                                                              | The Planning Scheme                                                                                                                                           |
| All other Business activities      | Impact assessment                                                                        | The Planning Scheme                                                                                                                                           |
| <b>Entertainment activities</b>    |                                                                                          |                                                                                                                                                               |
| All Entertainment activities       | Impact assessment                                                                        | The Planning Scheme                                                                                                                                           |
| <b>Industry activities</b>         |                                                                                          |                                                                                                                                                               |
| All Industry activities            | Impact assessment                                                                        | The Planning Scheme                                                                                                                                           |
| <b>Community activities</b>        |                                                                                          |                                                                                                                                                               |
| Child care centre                  | Code assessment                                                                          | Child care centre code<br>Low density residential zone code<br>Healthy waters code<br>Infrastructure code<br>Landscaping code<br>Transport and parking code   |
| Community care centre              | Code assessment                                                                          | Low density residential zone code<br>Healthy waters code<br>Infrastructure code<br>Landscaping code<br>Transport and parking code                             |
| Community use                      | Accepted development if undertaken by or on behalf of the Council                        |                                                                                                                                                               |
|                                    | Otherwise impact assessment                                                              | The Planning Scheme                                                                                                                                           |
| Emergency services                 | Accepted development if undertaken by or on behalf of the Council                        |                                                                                                                                                               |
|                                    | Otherwise impact assessment                                                              | The Planning Scheme                                                                                                                                           |
| All other Community activities     | Impact assessment                                                                        | The Planning Scheme                                                                                                                                           |
| <b>Recreation activities</b>       |                                                                                          |                                                                                                                                                               |
| Park                               | Accepted development                                                                     |                                                                                                                                                               |

# Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 5 – ~~October~~ December 2023 <sup>34</sup> (V4.7 Amendment Package A – during-SIR)

| <b>Low density residential</b>                  |                                                                   |                                                                                                   |
|-------------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <b>Use</b>                                      | <b>Categories of development and assessment</b>                   | <b>Assessment benchmarks for assessable development and requirements for accepted development</b> |
| All other Recreation activities                 | Impact assessment                                                 | The Planning Scheme                                                                               |
| <b>Rural activities</b>                         |                                                                   |                                                                                                   |
| All Rural activities                            | Impact assessment                                                 | The Planning Scheme                                                                               |
| <b>Other activities</b>                         |                                                                   |                                                                                                   |
| Utility installation                            | Accepted development if undertaken by or on behalf of the Council |                                                                                                   |
|                                                 | Otherwise impact assessment                                       | The Planning Scheme                                                                               |
| All other activities                            | Impact assessment                                                 | The Planning Scheme                                                                               |
| <b>Undefined uses</b>                           |                                                                   |                                                                                                   |
| Any use not defined in Schedule 1 (Definitions) | Impact assessment                                                 | The Planning Scheme                                                                               |

Editor's note—The above levels of assessment apply unless otherwise prescribed within the Act or the Regulation.

Whitsunday Regional Council Planning Scheme – Part 6 – ~~October-December 2023~~<sup>4</sup> (Amendment Package A – ~~during-SJR~~<sup>V4.7</sup>)

**6.2.8 Low density residential zone code**

**6.2.8.1 Application**

This code applies to assessable development:

- (a) within the Low density residential zone as identified on the zoning maps contained within Schedule 2 (Mapping); and
- (b) identified as requiring assessment against the Low density residential zone code by the tables of assessment in Part 5 (Tables of assessment).

**6.2.8.2 Purpose and overall outcomes**

- (1) The purpose of the Low density residential zone code is to provide for –
  - (a) [a variety of low density dwelling types; and](#)
  - (b) [community uses, and small-scale services, facilities and infrastructure, to support local residents.](#)
  - ~~(1) predominantly dwelling houses supported by community uses and small-scale services and facilities that cater for local residents.~~
- (2) The purpose of the Low density residential zone code in the local government area is to provide for predominantly low density, low-rise Accommodation activities on a range of lot sizes. Whilst primarily intended to accommodate dwelling houses, limited other Accommodation activities may also be established in the zone where compatible with the prevailing residential character and amenity.
- (3) The purpose of the Low density residential zone code will be achieved through the following overall outcomes:
  - (a) development provides for [a variety of low density housing types, to accommodate local residents](#) primarily in the form of dwelling houses that promote variety in housing size and choice;
  - (b) limited other Accommodation activities, such as community residences, residential care facilities and retirement facilities, may be established in the zone, where such uses are compatible with the prevailing scale and residential [amenity and](#) character of surrounding development;
  - (c) [Short-term accommodation \(Dwelling\) uses are confined to the following STA precincts only<sup>12</sup>:](#)
    - i. [Hydeaway Bay](#)
    - ii. [Dingo Beach](#)
    - iii. [Conway Beach](#)
    - iv. [Wilson's Beach](#)
    - v. [Brisk Bay](#)
    - vi. [Queens Beach](#)
    - vii. [Horseshoe Bay](#)
    - viii. [Shute Harbour](#)
    - ix. [Airlie Beach](#)
    - x. [North Mandalay](#)
  - ~~(b)~~ [Short-term accommodation \(Dwelling\) is not intended in other areas of the zone.](#)
  - ~~(e)~~(d) home based businesses that are compatible with local residential amenity may be established in the zone;

<sup>12</sup> Editors note - STA precinct boundary mapping is designated within Schedule 2 – Mapping and is based on a variety of 2021 Census geography boundaries and refined to only include properties zoned Low density residential.

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## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 6 – ~~October-December 2023~~4 (Amendment Package A – during-SIR~~V4.7~~)

- ~~(d)~~~~(e)~~ development may provide for limited Business, Community and Other activities, including sales offices, shops (limited to corner stores), community uses, emergency services and utility installations, which:
- (i) directly support the day to day needs of the immediate residential community;
  - (ii) are a small-scale and low intensity;
  - (iii) are compatible with the local residential character and amenity of the area;
  - (iv) wherever possible, are co-located with similar activities within the zone;
  - (v) are accessible to the population they serve and are located on the major road network rather than local residential streets; and
  - (vi) do not have a significant detrimental impact on the amenity of surrounding residents, having regard to hours of operation, generation of odours, noise, waste products, dust, traffic, electrical interference, lighting and visual impacts;
- ~~(e)~~~~(f)~~ development occurring in residential neighbourhoods takes place in a planned, orderly manner that promotes certainty and maintains a high level of residential amenity for existing residents, in terms of the type, design and density of development that may occur over time;
- ~~(f)~~~~(g)~~ development in the zone provides for an attractive, open and low density form of urban residential living that promotes a sense of character and community inclusion;
- ~~(g)~~~~(h)~~ development provides for a range of lot sizes;
- ~~(h)~~~~(i)~~ to maintain the low density character and residential amenity of the zone, development has a low-rise built form;
- ~~(i)~~~~(j)~~ the scale, density and layout of development facilitates an efficient land use pattern that:
- (i) is well connected to other parts of the urban fabric and planned future development;
  - (ii) supports walkable neighbourhoods that are well connected to employment nodes, centres, open space and recreation areas, community services and educational opportunities; and
  - (iii) encourages public transport accessibility and use;
- ~~(j)~~~~(k)~~ development is designed and located in a manner which makes a positive contribution to the streetscape and is sympathetic to the intended scale and character of surrounding development;
- ~~(k)~~~~(l)~~ development incorporates a high level of residential amenity, personal health and safety and protection for property;
- ~~(l)~~~~(m)~~ communities are supported by interconnected open space networks and local centres incorporating attractive, comfortable, safe and convenient public spaces;

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 6 – ~~October-December 2023~~<sup>4</sup> (Amendment Package A – during-SIR<sup>V4.7</sup>)

- ~~(m)~~(n) development provides for pedestrian and bicycle movement networks that maximise connectivity, permeability and ease of movement within emerging community areas and to existing urban areas;
- ~~(n)~~(o) vehicle movement networks are provided that facilitate convenient connections to centres and Community activities;
- ~~(o)~~(p) development demonstrates an appropriate level of transport infrastructure is available and that development will not unreasonably interfere with the safe and efficient operation of the surrounding road network<sup>13</sup>;
- ~~(p)~~(q) development sensitively responds to scenic values and landscape character elements, particularly prominent ridgelines, foreshores, coastal landforms, significant landmarks, prominent stands of vegetation and rural and coastal views and vistas;
- ~~(q)~~(r) development avoids or mitigates any adverse impacts on areas of cultural heritage significance or environmental significance (including creeks, gullies, waterways, wetlands, coastal areas, habitats and vegetation) through sensitive location, design, operation and management;
- ~~(r)~~(s) development is provided with the full range of urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunications infrastructure;
- ~~(s)~~(t) development is located and designed to maximise the efficient extension and safe operation of infrastructure; and
- ~~(t)~~(u) the safety and efficiency of existing and future infrastructure (including road, rail, pipelines, telecommunications and transmission infrastructure) is protected and the amenity and safety of development is not adversely affected by proximity to such infrastructure.

<sup>13</sup> Development within the Low density residential zone may be requested to provide a Traffic impact assessment report in accordance with PSP SC6.7 (Growth management).

Whitsunday Regional Council Planning Scheme – Part 9 – ~~October-December 2023~~4 (V4.7 Amendment Package A – during-SIR)

### 9.3.17 Short-term accommodation and multi-unit uses code

#### 9.3.17.1 Application

This code applies to assessable development identified as requiring assessment against the Short-term accommodation and multi-unit uses code by the tables of assessment in Part 5 (Tables of assessment).

#### 9.3.17.2 Purpose and overall outcomes

- (1) The purpose of the Short-term accommodation and multi-unit uses code is to ensure Short-term accommodation and multi-unit uses are of a high-quality design, and appropriately integrate with local character, environment and amenity.
- (2) The purpose of the Short-term accommodation and multi-unit uses code will be achieved through the following overall outcomes:

~~(a)~~ Short-term accommodation is located in appropriate areas, providing suitable options for visitors.

~~(b)~~ development minimises residential amenity impacts on the surrounding area;

~~(c)~~ development is visually attractive addresses the street and integrates with surrounding development;

~~development minimises residential amenity impacts on the surrounding area;~~

~~(d)~~ development incorporates high quality landscaping and well designed, useable communal and private open space areas, that provide visual relief to the built form;

~~(e)~~ development provides a high standard of privacy and amenity for residents; and

~~(f)~~ infrastructure and services are provided, commensurate with the scale of the use and its location.

#### 9.3.17.3 Assessment benchmarks

Table 9.3.17.3.1 Benchmarks for assessable development

| Performance Outcomes                           |                                                                                                                                                                                                                                      | Acceptable Outcomes |                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Short-term accommodation (Dwelling) - Location |                                                                                                                                                                                                                                      |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| PO1                                            | Short-term accommodation (Dwelling) within a Low-density residential zone is located in areas traditionally used for holiday homes and compatible with the character of the area as to maintain a high level of residential amenity. | AO1.1               | If within the Low density residential zone, Short-term accommodation (Dwelling) is limited to operate within the following STA precincts: <ul style="list-style-type: none"> <li>• Hydeaway Bay; or</li> <li>• Dingo Beach; or</li> <li>• Conway Beach; or</li> <li>• Wilsons Beach; or</li> <li>• Brisk Bay; or</li> <li>• Queens Beach; or</li> <li>• Horseshoe Bay; or</li> <li>• Shute Harbour; or</li> <li>• Airlie Beach; or</li> </ul> |

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Whitsunday Regional Council Planning Scheme – Part 9 – ~~October-December 2023~~4 (v4.7 Amendment Package A – during-SIR)

| Performance Outcomes                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                | Acceptable Outcomes             |                                                                                                                                                                                                                                                                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                |                                 | <ul style="list-style-type: none"> <li>• <a href="#">North Mandalay</a>.<br/>Editor's note - STA precinct boundary mapping is designated within Schedule 2 – Mapping and is based on a variety of 2021 Census geography boundaries and refined to only include properties zoned Low density residential.</li> </ul>                                                                                           |
| <b>PO4</b> <a href="#">PO2</a>                                                                         | Short-term accommodation (Dwelling) must manage residential amenity, including: <ol style="list-style-type: none"> <li>adequate waste storage; and</li> <li>contact details of the property manager must be visible from the front of the premises.</li> </ol>                                                                                                                                                 | <b>AO1.1</b> <a href="#">AO</a> | If within an Urban area, where 3 or more bedrooms are used: <ol style="list-style-type: none"> <li>provides two recycling bins and one general waste bin;</li> <li>provides adequate space for storing all rubbish bins in an area that is screened from frontages by a solid fence or vegetation at least 1.2m in height.</li> </ol>                                                                         |
|                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                | <b>AO1.2</b> <a href="#">AO</a> | A 0.3m <sup>2</sup> sign, visible from the street includes contact details of a local property manager including a phone number, available twenty-four (24) hours a day, seven (7) days per week.                                                                                                                                                                                                             |
| <b>Site layout and relationship of buildings to site features for a multi-unit use</b>                 |                                                                                                                                                                                                                                                                                                                                                                                                                |                                 |                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>PO2</b> <a href="#">PO3</a>                                                                         | The multi-unit use is located on a site, which has an area and dimensions capable of accommodating a well-designed and integrated multi-unit development, incorporating: <ol style="list-style-type: none"> <li>vehicle access, parking and manoeuvring areas;</li> <li>communal and private open space areas; and</li> <li>any necessary buffering to incompatible uses or sensitive environments.</li> </ol> | <b>AO2.1</b> <a href="#">AO</a> | The multi-unit use is located on a lot having a minimum area of: <ol style="list-style-type: none"> <li>800m<sup>2</sup>; or</li> <li>600m<sup>2</sup> if within Airlie Beach Local Plan Precinct A or B (Main Street).</li> </ol>                                                                                                                                                                            |
| <b>Relationship of buildings to streets, public spaces and private open space for a multi-unit use</b> |                                                                                                                                                                                                                                                                                                                                                                                                                |                                 |                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>PO3</b> <a href="#">PO4</a>                                                                         | The multi-unit use is sited and designed to: <ol style="list-style-type: none"> <li>provide a visibly clear pedestrian entrance to and from the building; and</li> <li>minimise the potential for pedestrian and vehicular conflict.</li> </ol>                                                                                                                                                                | <b>AO3.1</b> <a href="#">AO</a> | The building is sited and designed, such that: <ol style="list-style-type: none"> <li>the main pedestrian entrance to the building, or group of buildings, is located on the primary street frontage;</li> <li>pedestrian access to the entrance of the building(s) or individual dwellings is easily discerned; and</li> <li>vehicular access to the site is separate from the pedestrian access.</li> </ol> |
| <b>PO4</b> <a href="#">PO5</a>                                                                         | The multi-unit use is sited and designed to: <ol style="list-style-type: none"> <li>address and provide a semi-active frontage to the street, adjacent parkland or other public areas;</li> </ol>                                                                                                                                                                                                              | <b>AO4.1</b> <a href="#">AO</a> | The building is sited and designed, such that: <ol style="list-style-type: none"> <li>street and parkland frontages of the site comprise semi-active uses/spaces, such as</li> </ol>                                                                                                                                                                                                                          |

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 9 – ~~October-December 2023~~4 (v4.7 Amendment Package A – during-SIR)

| Performance Outcomes          |                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Acceptable Outcomes    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                               | <ul style="list-style-type: none"> <li>(b) promote casual surveillance of public and semi-public spaces;</li> <li>(c) contribute to a residential character; and</li> <li>(d) achieve a high level of amenity for dwellings within the site.</li> </ul>                                                                                                                                                                                                |                        | habitable rooms, indoor and outdoor common recreation areas and landscaped areas, to facilitate casual surveillance; and<br><ul style="list-style-type: none"> <li>(b) the number of dwellings, rooming units, windows and balconies of habitable rooms that address adjoining streets, communal recreation areas and open spaces is optimised.</li> </ul>                                                                                                                                                                                                                                                                                                        |
| <b>PO5</b> <b>PO6</b>         | The multi-unit use is designed to ensure that car parking areas, services or any mechanical plant does not visually dominate the site or surrounding area.                                                                                                                                                                                                                                                                                             | <b>AO5-1</b> <b>AO</b> | Services and any mechanical plant, including individual air conditioning equipment for dwellings or rooming units, are visually integrated into the design and finish of the building or are effectively screened from view.                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Building mass and composition |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>PO6</b> <b>PO7</b>         | The multi-unit use is sited and designed in a manner, which: <ul style="list-style-type: none"> <li>(a) minimises building mass and scale;</li> <li>(b) provides visual interest through building articulation and architectural design features; and</li> <li>(c) allows sufficient area at ground level for communal open space, site facilities, resident and visitor parking, landscaping and maintenance of a residential streetscape.</li> </ul> | <b>AO6-1</b> <b>AO</b> | Buildings do not exceed 60% total site coverage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>AO6-2</b> <b>AO</b> | The building incorporates most or all of the following design features: <ul style="list-style-type: none"> <li>(a) vertical and horizontal articulation, such that no unbroken elevation is longer than 15m;</li> <li>(b) variations in plan shape, such as curves, steps, recesses, projections or splays;</li> <li>(c) variations in the treatment and patterning of windows, sun protection and shading devices, or other elements of a façade treatment at a finer scale than the overall building structure;</li> <li>(d) balconies, verandahs or terraces; or</li> <li>(e) planting, particularly on podiums, terraces and low level roof decks.</li> </ul> |
| <b>PO7</b> <b>PO8</b>         | The multi-unit use is sited and designed to: <ul style="list-style-type: none"> <li>(a) provide amenity for users of the premises whilst preserving the privacy and amenity of nearby properties;</li> <li>(b) provide adequate separation distance from adjoining uses;</li> </ul>                                                                                                                                                                    | <b>AO7-1</b> <b>AO</b> | Buildings and structures comply with the minimum boundary setbacks in Table 9.3.17.3.2 Minimum boundary setbacks for multi-unit uses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>AO7-2</b> <b>AO</b> | The building has a top level and roof form that is shaped to: <ul style="list-style-type: none"> <li>(a) reduce the bulk of the building;</li> <li>(b) provide a visually attractive skyline silhouette; and</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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| Performance Outcomes                            |                                                                                                                                                                                                                                                                                                                                 | Acceptable Outcomes        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                 | <p>(c) preserve any existing vegetation that will buffer the proposed building;</p> <p>(d) allow for landscaping to be provided between buildings and street frontages and between neighbouring buildings; and</p> <p>(e) maintain the visual continuity and pattern of buildings and landscape elements within the street.</p> |                            | <p>(c) screen mechanical plant and equipment from view.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Privacy and amenity for a multi-unit use</b> |                                                                                                                                                                                                                                                                                                                                 |                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <del>PO8</del> <u>PO9</u>                       | Where a mixed use development, residential amenity is managed through design and operation, considering likely impacts of non-accommodation uses on or adjoining the premises.                                                                                                                                                  | <del>AO8-1</del> <u>AO</u> | No acceptable outcome.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <del>PO9</del> <u>PO10</u>                      | The multi-unit use ensures that dwellings, rooming units, private open spaces and adjoining Accommodation activities are provided with a reasonable level of privacy and amenity.                                                                                                                                               | <del>AO9-1</del> <u>AO</u> | Non-habitable room windows of a dwelling or rooming unit are not located opposite the non-habitable room windows of another dwelling or rooming unit, unless views are controlled by screening devices, distance, landscaping or design of the opening.                                                                                                                                                                                                                                                                                                   |
|                                                 |                                                                                                                                                                                                                                                                                                                                 | <del>AO9-2</del> <u>AO</u> | Where habitable room windows look directly at habitable room windows in an adjacent dwelling or rooming unit within 2m at the ground level or 9m at levels above the ground level, privacy is protected by: <ul style="list-style-type: none"> <li>(a) window sill heights being a minimum of 1.5m above floor level;</li> <li>(b) fixed opaque glazing being applied to any part of a window below 1.5m above floor level;</li> <li>(c) fixed external screens; or</li> <li>(d) if at ground level, screen fencing to a minimum height of 2m.</li> </ul> |
|                                                 |                                                                                                                                                                                                                                                                                                                                 | <del>AO9-3</del> <u>AO</u> | For development up to, and including, 3 storeys in height, the outlook from private, communal and public areas is screened, where direct view is available into the private open space of an existing dwelling.                                                                                                                                                                                                                                                                                                                                           |
| <del>PO10</del> <u>PO</u>                       | The multi-unit use utilises appropriate lighting for the security of residents, whilst not                                                                                                                                                                                                                                      | <del>AO10-1</del> <u>A</u> | Glare conditions or excessive light spill into dwellings, rooming units, adjacent sites and public                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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| Performance Outcomes              |                                                                                                                                                                                                                          | Acceptable Outcomes |                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   | impacting on the amenity of surrounding residents.                                                                                                                                                                       |                     | spaces is avoided or minimised through measures, such as:<br>(a) the use of building design and architectural elements or landscape treatments to block or reduce excessive light spill to locations where it would cause a nuisance; and<br>(b) the alignment of driveways and servicing areas to minimise vehicle headlight impacts on residential accommodation and private open space.                             |
|                                   |                                                                                                                                                                                                                          | <b>AO10.2.A</b>     | All access points, footpaths, car parks, building entrances and foyers are provided with adequate illumination.                                                                                                                                                                                                                                                                                                        |
|                                   |                                                                                                                                                                                                                          | <b>AO10.3.A</b>     | All external lighting complies with AS4282 Control of the obtrusive effects of outdoor lighting and does not exceed 8 lux measured at any lot boundary and at any level.                                                                                                                                                                                                                                               |
| <b>Open space and landscaping</b> |                                                                                                                                                                                                                          |                     |                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>PO11</b>                       | The multi-unit use provides communal and private open space and landscaping, such that residents have sufficient area to engage in communal activities, enjoy private and semi-private spaces, and accommodate visitors. | <b>AO11.4.A</b>     | At least 30% of the site area is provided as communal and private open space.                                                                                                                                                                                                                                                                                                                                          |
|                                   |                                                                                                                                                                                                                          | <b>AO11.2.A</b>     | Each ground floor dwelling or rooming unit has a courtyard or similar private open space area, directly accessible from the main living area and complying with the following minimum areas and dimensions respectively:<br>(a) 10m <sup>2</sup> and 2.5m for a studio or rooming unit;<br>(b) 18m <sup>2</sup> and 2.5m for a 1 bedroom unit; and<br>(c) 20m <sup>2</sup> and 3.0m for a 2 or more bedroom unit.      |
|                                   |                                                                                                                                                                                                                          | <b>AO11.3.A</b>     | Each dwelling or rooming unit above ground floor level has a balcony or similar private open space area directly accessible from the living area and complying with the following minimum areas and dimensions respectively:<br>(a) 4.5m <sup>2</sup> and 1.7m for a studio or rooming unit;<br>(b) 5.5m <sup>2</sup> and 2.1m for a 1 bedroom unit; and<br>(c) 8m <sup>2</sup> and 2.5m for a 2 or more bedroom unit. |

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 9 – ~~October~~ December 2023<sup>4</sup> (V4.7 Amendment Package A – during-SIR)

| Performance Outcomes                        |                                                                                                                                                                                                                                                                                            | Acceptable Outcomes |                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                             |                                                                                                                                                                                                                                                                                            | <b>AO11.4.A</b>     | Where not adjoining a park or similar public open space, a minimum 2m high solid screen fence is provided and maintained along the full length of any side or rear boundary.                                                                                                                                                                                                                                 |
|                                             |                                                                                                                                                                                                                                                                                            | <b>AO11.5.A</b>     | Communal open space is provided on-site and complies with the following minimum areas and dimensions:<br>(a) minimum width of 4m; and<br>(b) area equal to 15% of total area of the site.                                                                                                                                                                                                                    |
| <b>PO12</b> <b>PO1</b>                      | The scale and external finishes of buildings:<br>(a) complements the rural and/or natural character of the area and integrates with the surrounding natural landscape; and<br>(b) incorporates colours and finishes that allow buildings to blend in with the natural and rural landscape. | <b>AO12.1.A</b>     | The architectural style and materials used for any new building:<br>(a) use muted earth or environmental tones that blend with the rural and natural environment; and<br>(b) use low reflective roofing and building materials.<br><br>Note – Appropriate colours will depend on the existing native vegetation and backdrop. A colour palette may be requested by Council to ensure built form integration. |
| <b>Site facilities and waste management</b> |                                                                                                                                                                                                                                                                                            |                     |                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>PO13</b> <b>PO1</b>                      | Adequate communal clothes drying facilities are provided where dwellings or rooming units are not provided with individual drying facilities.                                                                                                                                              | <b>AO13.1.A</b>     | Where dwellings or rooming units are not provided with individual clothes drying facilities, one or more outdoor communal clothes drying areas are provided in an accessible location, equipped with robust clothes lines.                                                                                                                                                                                   |
| <b>PO14</b> <b>PO1</b>                      | Refuse disposal and recycling areas are located in convenient and unobtrusive positions and are capable of being serviced by the Council's refuse collection contractor.<br><br>Note - Developments must comply with Council's Trade Waste Policy.                                         | <b>AO14.1.A</b>     | Refuse disposal and recycling areas are of an appropriate size and preferably use collective bins instead of multiple individual bins.<br><br>Note - There should be sufficient space to accommodate the equivalent of two 240L bins (for waste and recycling) per dwelling per week contained in the communal bins.                                                                                         |
|                                             |                                                                                                                                                                                                                                                                                            | <b>AO14.2.A</b>     | Refuse disposal and recycling areas are:<br>(a) provided on-site;<br>(b) screened by a solid fence or wall having a minimum height of 1.2m;<br>(c) are not directly visible from the street;<br>(d) are imperviously sealed, bunded and roofed;                                                                                                                                                              |

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Part 9 – ~~October-December 2023~~4 (V4.7 Amendment Package A – during-SIR)

| Performance Outcomes                                                                 |                                                                                                                                                             | Acceptable Outcomes |                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                      |                                                                                                                                                             |                     | <p>(e) contain a hose down area draining to the reticulated sewerage system;</p> <p>(f) are fitted with a strainer basket type drain outlet or other appropriate pre-treatment device; and</p> <p>(g) drain into the reticulated sewerage system.</p> |
|                                                                                      |                                                                                                                                                             | <b>AO14.3A</b>      | Backwash discharge from commercial swimming pools, spas and decorative ponds must be connected to the reticulated sewer system or otherwise approved by Council.                                                                                      |
| <b>Additional requirements for rooming accommodation or short-term accommodation</b> |                                                                                                                                                             |                     |                                                                                                                                                                                                                                                       |
| <b>PO15PO1</b>                                                                       | The rooming accommodation or short-term accommodation use is provided with sufficient facilities to accommodate the needs of temporary residents and staff. | <b>AO15.1A</b>      | Facilities including, but not limited to, kitchens, dining rooms, laundries and common rooms are provided for the use of temporary residents and staff.                                                                                               |

**Table 9.3.17.3.2 Minimum boundary setbacks for multi-unit uses**

| Building height | Boundary type     | Minimum setback |
|-----------------|-------------------|-----------------|
| Up to 8.5       | Side              | 2m              |
|                 | Front (primary)   | 6m              |
|                 | Front (secondary) | 3m              |
|                 | Rear              | 2m              |
| 8.5m up to 11m  | Side              | 4m              |
|                 | Front (primary)   | 6m              |
|                 | Front (secondary) | 4m              |
|                 | Rear              | 6m              |
| 11m to 16m      | Side              | 4m              |
|                 | Front (primary)   | 6m              |
|                 | Front (secondary) | 4m              |
|                 | Rear              | 6m              |
| 16m up to 21m   | Side              | 6m              |
|                 | Front (primary)   | 6m              |
|                 | Front (secondary) | 6m              |
|                 | Rear              | 6m              |
| 21m and above   | Side              | 8m              |
|                 | Front (primary)   | 6m              |
|                 | Front (secondary) | 6m              |
|                 | Rear              | 8m              |

# Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Schedule 1 – ~~October-December 2023~~ (V4.7 Amendment Package A – during-SIR)

## Schedule 1 Definitions

### SC1.1 Use definitions

- a) Use definitions have a particular meaning for the purpose of the Planning Scheme.
- b) Any use not listed in Table SC1.1.2 (Use definitions) column 1 is an undefined use.  
Note—development comprising a combination of defined uses is not considered to be an undefined use.
- c) A use listed in Table SC1.1.2 (Use definitions) column 1 has the meaning set out beside that term in column 2.
- d) The use definitions listed here are the definitions used in this Planning Scheme.
- e) Column 3 of Table SC1.1.2 (Use definitions) identifies examples of the types of activities that are consistent with the use identified in column 1.
- f) Column 4 of Table SC1.1.2 (Use definitions) identifies examples of activities that are not consistent with the use identified in column 1.
- g) Columns 3 and 4 of Table SC1.1.2 (Use definitions) are not exhaustive lists.
- h) Uses listed in Table SC1.1.2 (Use definitions) columns 3 and 4 that are not listed in column 1 do not form part of the definition.
- i) All use definitions are derived from the Planning Regulations 2017, where any discrepancy occurs the Planning Regulation 2017 use definition prevails.

**Table SC 1.1.1 Index of use definitions**

|                             |                                                    |                                  |
|-----------------------------|----------------------------------------------------|----------------------------------|
| Adult store                 | Health care services                               | Port services                    |
| Agricultural supplies store | High impact industry                               | Relocatable home park            |
| Air service                 | Home based business                                | Renewable energy facility        |
| Animal husbandry            | Hospital                                           | Research and technology industry |
| Animal keeping              | Hotel                                              | Residential care facility        |
| Aquaculture                 | Indoor sport and recreation                        | Resort complex                   |
| Bar                         | Intensive animal industry                          | Retirement facility              |
| Battery storage facility    | Intensive horticulture                             | Roadside stall                   |
| Brothel                     | Landing                                            | Rooming accommodation            |
| Bulk landscape supplies     | Low impact industry                                | Rural industry                   |
| Caretaker's accommodation   | Major electricity infrastructure                   | Rural workers' accommodation     |
| Car wash                    | Major sport, recreation and entertainment facility | Sales office                     |
| Cemetery                    | Marine industry                                    | Service industry                 |
| Child care centre           | Market                                             | Service station                  |
| Club                        | Medium impact industry                             | Shop                             |
| Community care centre       | Motor sport facility                               | Shopping centre                  |
| Community residence         | Multiple dwelling                                  | Short-term accommodation         |
| Community use               | Nature-based tourism                               | Showroom                         |
| Crematorium                 |                                                    | Special industry                 |

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Schedule 1 – ~~October-December 2023~~ (V4.7 Amendment Package A – during-SIR)

| Column 1<br>Use          | Column 2<br>Definition                                                                                                                                                                                                                                                                  | Column 3<br>Examples include                                                                                           | Column 4<br>Does not include the following examples                                                      |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
|                          | with other non-industrial uses.                                                                                                                                                                                                                                                         | cleaning, hand engraving, jewellery making, laundromat, locksmith, picture framing, shoe repairs, tailor               | impact, high impact industry, special industry                                                           |
| Service station          | Premises used for the sale of fuel including, for example, petrol, liquid petroleum gas, automotive distillate and alternative fuels.<br><br>Where ancillary the use may include a food and drink outlet, shop, trailer hire, or maintaining, repairing, servicing or washing vehicles. |                                                                                                                        | Car wash                                                                                                 |
| Shop                     | Premises used for the display, sale or hire of goods or the provision of personal services or betting to the public.                                                                                                                                                                    | Betting agency, corner store, department store, discount variety store, hair dressing salon, liquor store, supermarket | Adult store, food and drink outlet, showroom, market                                                     |
| Shopping centre          | Premises used for an integrated shopping complex consisting mainly of shops.                                                                                                                                                                                                            |                                                                                                                        |                                                                                                          |
| Short-term accommodation | Premises used to provide accommodation of less than 3 consecutive months to tourists or travellers.<br><br>Where ancillary the use may include a manager's residence, office, or recreation facilities for the exclusive use of guests.                                                 | Motel, backpacker's accommodation, cabins, serviced apartments, <del>hotel</del> , farm stay                           | Hostel, rooming accommodation, tourist park hotel, nature-based tourism, resort complex or tourist park. |
| Showroom                 | Premises used the sale of goods that are of in a related product line, and a size, shape or weight that requires a large area for handling, display or storage, and                                                                                                                     | Bulky goods sales, motor vehicles sales showroom, bulk stationary supplies, bulk home supplies                         | Food and drink outlet, shop, outdoor sales                                                               |

# Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Schedule 1 – ~~October-December 2023~~ [\(V4.7 Amendment Package A – during-SIR\)](#)

## SC1.2 Administrative terms

- (1) Administrative terms and definitions assist with the interpretation of the Planning Scheme but do not have a meaning in relation to a use.
- (2) An administrative term listed in Table SC1.2.2 (Administrative definitions) column 1 has the meaning set out beside that administrative term in column 2.
- (3) The administrative terms and definitions listed here are the terms and definitions for the purpose of the Planning Scheme.

**Table SC 1.2.1 Index of administrative definitions**

|                                     |                                  |                                     |
|-------------------------------------|----------------------------------|-------------------------------------|
| Access handle                       | Demand unit                      | Non-tidal artificial waterways      |
| Active uses                         | Development footprint            | Obstacle limitation surfaces        |
| Adjoining premises                  | Display home                     | Outermost projection                |
| Advertising device                  | Domestic outbuilding             | Planning assumptions                |
| Affordable housing                  | Dune crest height                | Plot ratio                          |
| Agricultural land                   | Dwelling                         | Projection area(s)                  |
| Annual exceedance probability (AEP) | Engineering work                 | Rear lot                            |
| Area of environmental significance  | Essential service uses           | Relevant Overlay                    |
| Average building height (ABH)       | Flood hazard area                | <a href="#">Residential amenity</a> |
| Average width                       | Future State transport corridor  | Secondary dwelling                  |
| Base date                           | Gross floor area                 | Semi-public space                   |
| Basement                            | Gross leasable area              | Sensitive use                       |
| Battery storage device              | Ground level                     | Service catchment                   |
| Boundary clearance                  | Hazardous chemical facility uses | Setback                             |
| Building height                     | Hazardous material               | Short-term accommodation (Dwelling) |
| Bushfire prone area                 | Hazardous material in bulk       | Significant attributes              |
| Centre zones                        | Heritage place                   | Site                                |
| Coastal dependant development       | Household                        | Site cover                          |
| Coastal hazard area                 | Industrial zones                 | Social housing                      |
| Coastal protection work             | Isolated areas                   | Solar panel farm                    |
| Communal open space                 | Landslide hazard                 | Storey                              |
| Communal space                      | Landscaping works                | Stream order                        |
| Community infrastructure            | <a href="#">Local resident</a>   | Temporary development               |
| Corner store                        | Minor building work              | Total use area                      |
| Country living                      | Minor electricity infrastructure | Transit oriented development        |
| Defined flood event (DFE)           | Minor marine development         | Ultimate development                |
| Defined flood level (DFL)           | Multi-unit uses                  | Urban area                          |
| Defined storm tide event (DSTE)     | Net developable area             | Urban purposes                      |
|                                     | Netserv plan                     | Urban services                      |
|                                     | Non-resident workers             | Vulnerable uses                     |

## Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Schedule 1 – ~~October-December 2023~~ [\(V4.7 Amendment Package A – during-SIR\)](#)

| Column 1<br>Term                 | Column 2<br>Definition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Industrial zones                 | Industrial zones is an Area classification for the purposes of the Local government infrastructure plan only and includes the following zones: <ul style="list-style-type: none"> <li>• High impact industry;</li> <li>• Medium impact industry;</li> <li>• Low impact industry;</li> <li>• Special industry;</li> <li>• Waterfront and marine industry; and</li> <li>• Industry investigation.</li> </ul>                                                                                                                                                 |
| Isolated areas                   | An area that is: <ol style="list-style-type: none"> <li>isolated solely by floodwaters; or</li> <li>isolated by a combination of floodwaters and impassable terrain.</li> </ol> <p>(Source – State Planning Policy July 2017)</p>                                                                                                                                                                                                                                                                                                                          |
| Landslide hazard                 | An area that is: <ol style="list-style-type: none"> <li>identified as slope greater than, or equal to 15% on Overlay map - LH - 01:29 (Landslide hazard overlay); or</li> <li>if not identified on the Landslide hazard overlay map, an area of land with a slope greater than, or equal to 15%.</li> </ol>                                                                                                                                                                                                                                                |
| Landscaping works                | Planning, design and implementation of all hardscape and softscape treatment of the surface of the land in all areas external to a building envelope. This may include both public and private open space areas and road reserve areas for the purposes of amenity and function.                                                                                                                                                                                                                                                                           |
| <a href="#">Local resident</a>   | <a href="#">An individual who resides or lives in a particular suburb on a regular, semi-permanent or permanent basis. Often this is considered their primary place of residence.</a>                                                                                                                                                                                                                                                                                                                                                                      |
| Minor building work              | building work that increases the gross floor area of a building by no more than the lesser of the following— <ol style="list-style-type: none"> <li>50m<sup>2</sup>;</li> <li>an area equal to 5% of the gross floor area of the building.</li> </ol> <p>(Source—Planning Regulation 2017)</p>                                                                                                                                                                                                                                                             |
| Minor electricity infrastructure | Development for a supply network or for private electricity works that form an extension of, or provide service connections to, properties from the network, if the network operates at standard voltages up to and including 66kV, other than development for— <ol style="list-style-type: none"> <li>a new zone substation or bulk supply substation; or</li> <li>the augmentation of a zone substation or bulk supply substation that significantly increases the input or output standard voltage.</li> </ol> <p>(Source—Planning Regulation 2017)</p> |
| Minor marine development         | An alteration, addition or extension to an existing maritime development where the floor area, including balconies, is less than five per cent of the building or 50m <sup>2</sup> , whichever is the lesser.                                                                                                                                                                                                                                                                                                                                              |
| Multi-unit uses                  | A premise that contains three or more separate, short-term or long-term residences on the premises.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

# Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Schedule 1 – ~~October-December 2023~~ [\(V4.7 Amendment Package A – during-SIR\)](#)

| Column 1 Term                       | Column 2 Definition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Projection area(s)                  | A part of the local government area for which the local government has carried out demand growth projection.<br><br>(Source—Planning Regulation 2017)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Rear lot                            | A lot that has access to a road only by means of an access handle that forms part of the lot.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Relevant Overlay                    | (a) an overlay, or part of an overlay, that is about—<br>(i) bush fire hazards, coastal hazards, flood hazards or landslide hazards; or<br>(ii) safety hazards arising from historic mining activities, including, for example, mining subsidence and mining contamination; or<br>(b) an overlay, or part of an overlay, that includes an overlay code and is about—<br>(i) development of a local heritage place; or<br>(ii) development in a place with traditional building character; or<br>(iii) the protection of areas of natural, environmental or ecological significance, including the protection of the biodiversity, significant animals and plants, wetlands and waterways of such areas; or<br>(iv) development within an area identified on a map titled 'ANEF' on the State Planning Policy Interactive Mapping System.<br><br>This administrative term is in relation to Section 9.2 Development that cannot be made assessable in accordance with Schedule 6 of the Planning Regulation 2017<br><br>(Source – Planning Regulation 2017) |
| <a href="#">Residential amenity</a> | <a href="#">Residential amenity is the combined public and private qualities and characteristics of an area that contribute to a resident's living condition, health and wellbeing and overall enjoyment of their dwelling and neighbourhood. Elements which impact residential amenity include:</a><br><br><a href="#">(a) noise and vibration from different sources including machinery and equipment (but not temporary construction noise), traffic and transport, business activities, resident and guest use of neighbouring dwellings and outdoor areas;</a><br><br><a href="#">(b) presence of non-local residents and their ability to negatively impact on the neighbourhood's character, sense of place and community that comes from having consistent neighbours,</a><br><br><a href="#">(c) loss of privacy and overlooking into indoor and outdoor private spaces; or</a><br><br><a href="#">(d) light spill from public light sources and surrounding properties affecting sleep.</a>                                                     |
| Secondary dwelling                  | Means a dwelling on a lot that is used in conjunction with, but subordinate to, another dwelling on the lot, whether or not the dwelling is:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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Whitsunday Regional Council Planning Scheme – Schedule 2 – ~~October-December 2023~~<sup>4</sup> (V4.7 Amendment Package A – during SIF)

## Contents of Schedule 2

### Schedule 2 Mapping

|                                                                                         |     |
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| SC2.2 Overview map                                                                      |     |
| SC2.3 Strategic framework maps                                                          |     |
| SC2.4 Zone maps                                                                         |     |
| SC2.5 Local plan maps                                                                   |     |
| SC2.6 Overlay maps                                                                      |     |
| <a href="#">SC2.7 Low density residential zone – Short-term Accommodation Precincts</a> |     |

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## Tables of Schedule 2

Table SC 2.1.1 Map index

# Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Schedule 2 – ~~October-December 2023~~ [\(V4.7 Amendment Package A – during SIF\)](#)

## Schedule 2 Mapping

### SC2.1 Map index

The table below lists any strategic framework, zoning, local plan and overlay maps applicable to the planning scheme area

Editor's note—Mapping for the LGIP is contained in Schedule 3 (LGIP mapping and supporting material).

Editor's note – All Whitsunday Planning Scheme mapping is on Council's website [www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au) under 'Planning' 'Online Mapping System'.

**Table SC 2.1.1 Map index**

| Map number(s)                                                            | Map title                                                                                         | Gazettal date |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|---------------|
| <b>Overview map</b>                                                      |                                                                                                   |               |
| WRC                                                                      | Local government planning scheme area and context                                                 |               |
| <b>Strategic framework maps</b>                                          |                                                                                                   |               |
| SFM                                                                      | Strategic framework map                                                                           |               |
| <b>Zone maps</b>                                                         |                                                                                                   |               |
| ZM                                                                       | Zoning map                                                                                        |               |
| <b>Local plan maps</b>                                                   |                                                                                                   |               |
| ABLPT                                                                    | Airlie Beach Local Plan Transport Map                                                             |               |
| ALLPP                                                                    | Airlie Beach Local Plan Boundary and Precinct Map                                                 |               |
| BLPBP                                                                    | Bowen Local Plan Boundary and Precinct Map                                                        |               |
| HILPP                                                                    | Hamilton island local plan: Precinct Plan                                                         |               |
| <b>Overlay maps</b>                                                      |                                                                                                   |               |
| ASS                                                                      | Acid sulfate soil overlay                                                                         |               |
| AL                                                                       | Agriculture land overlay                                                                          |               |
| AE                                                                       | Airport environs overlay                                                                          |               |
| BWW                                                                      | Biodiversity, waterways and wetlands overlay                                                      |               |
| BH                                                                       | Building heights overlay                                                                          |               |
| BH                                                                       | Bushfire hazard overlay                                                                           |               |
| CP1                                                                      | Coastal hazard overlay: Storm tide inundation & Maritime development                              |               |
| CP2                                                                      | Coastal hazard overlay: Erosion prone areas, permanent inundation and coastal management district |               |
| ER                                                                       | Extractive resources overlay                                                                      |               |
| FH                                                                       | Flood hazard overlay                                                                              |               |
| HER                                                                      | Heritage overlay                                                                                  |               |
| INF1                                                                     | Infrastructure overlay: Transport infrastructure                                                  |               |
| INF2                                                                     | Infrastructure overlay: Utility infrastructure                                                    |               |
| LH                                                                       | Landslide hazard overlay                                                                          |               |
| <b>Low density residential zone – Short-term Accommodation Precincts</b> |                                                                                                   |               |
|                                                                          | <a href="#">Airlie Beach - STA Precinct Boundary</a>                                              |               |
|                                                                          | <a href="#">Brisk Bay - STA Precinct Boundary</a>                                                 |               |
|                                                                          | <a href="#">Conway &amp; Wilson Beach - STA Precinct Boundary</a>                                 |               |
|                                                                          | <a href="#">Dingo Beach &amp; Hideaway Bay - STA Precinct Boundary</a>                            |               |
|                                                                          | <a href="#">Horseshoe Bay - STA Precinct Boundary</a>                                             |               |
|                                                                          | <a href="#">Mandalay - STA Precinct Boundary</a>                                                  |               |

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# Attachment 11.2.2 Planning Scheme Amendment - Short-term Accommodation - Amendment Extracts

Whitsunday Regional Council Planning Scheme – Schedule 2 – ~~October-December 2023~~<sup>4</sup> (~~V4.7~~Amendment Package A – during SIF)

| Map number(s) | Map title                                             | Gazettal date |
|---------------|-------------------------------------------------------|---------------|
|               | <a href="#">Queens Beach - STA Precinct Boundary</a>  |               |
|               | <a href="#">Shute Harbour - STA Precinct Boundary</a> |               |



SC2:3

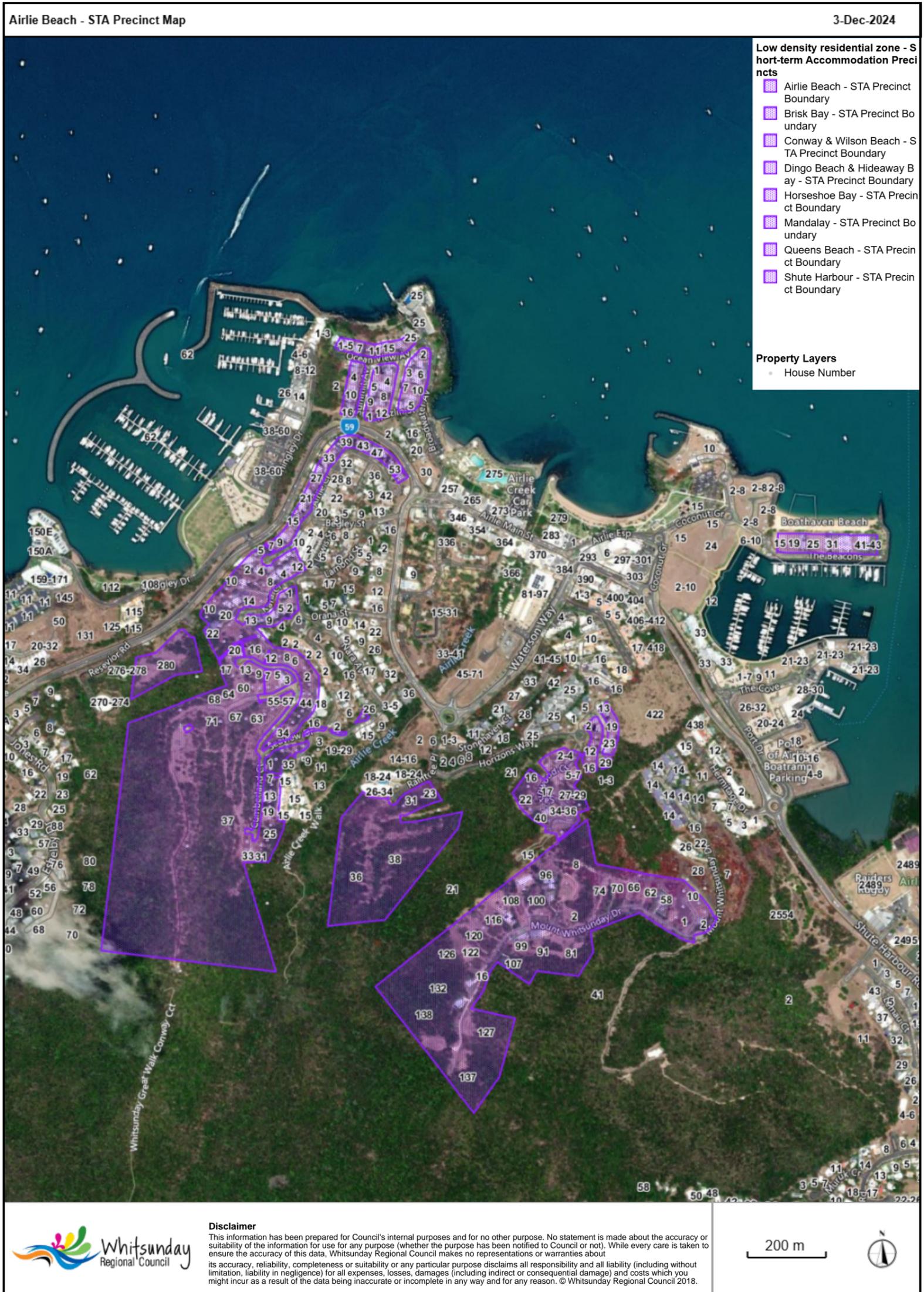
Whitsunday Regional Council Planning Scheme – Schedule 2 – ~~October-December 2023~~ (V4.7 Amendment Package A – during SIR)

**SC2.7 SC2.7 Low density residential zone – Short-term Accommodation Precincts**

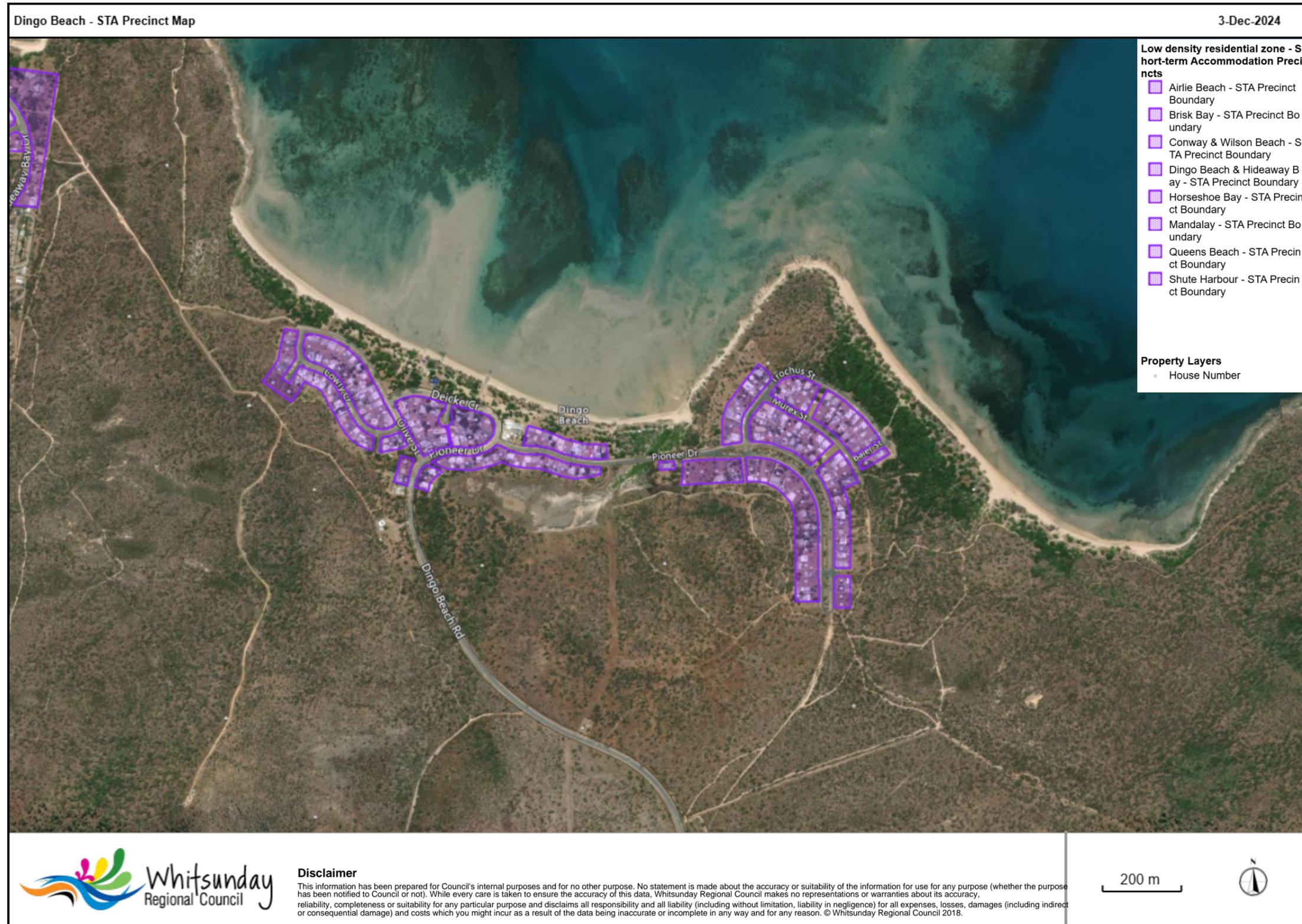
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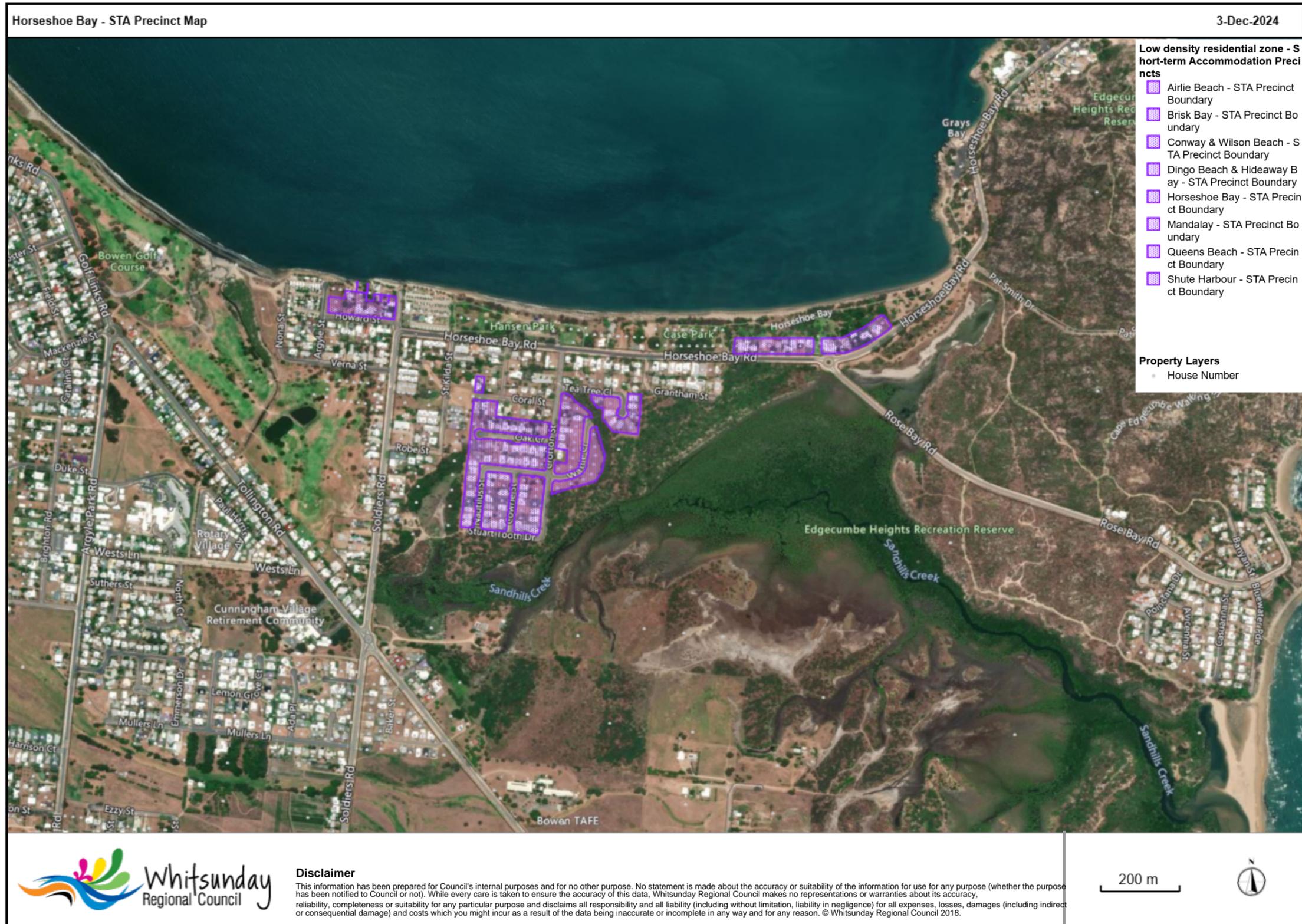
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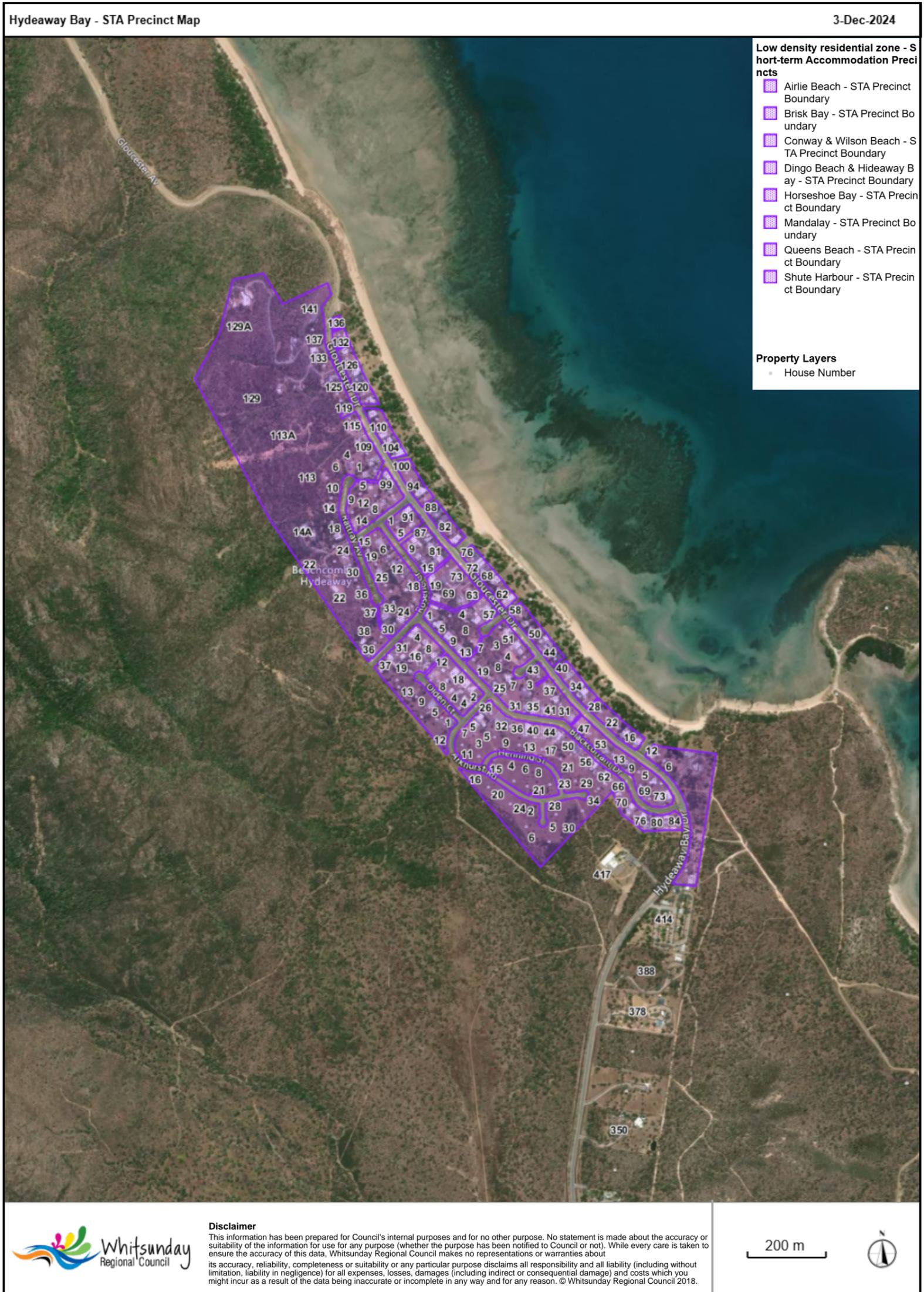












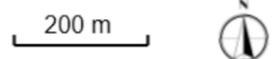
Hydeaway Bay - STA Precinct Map

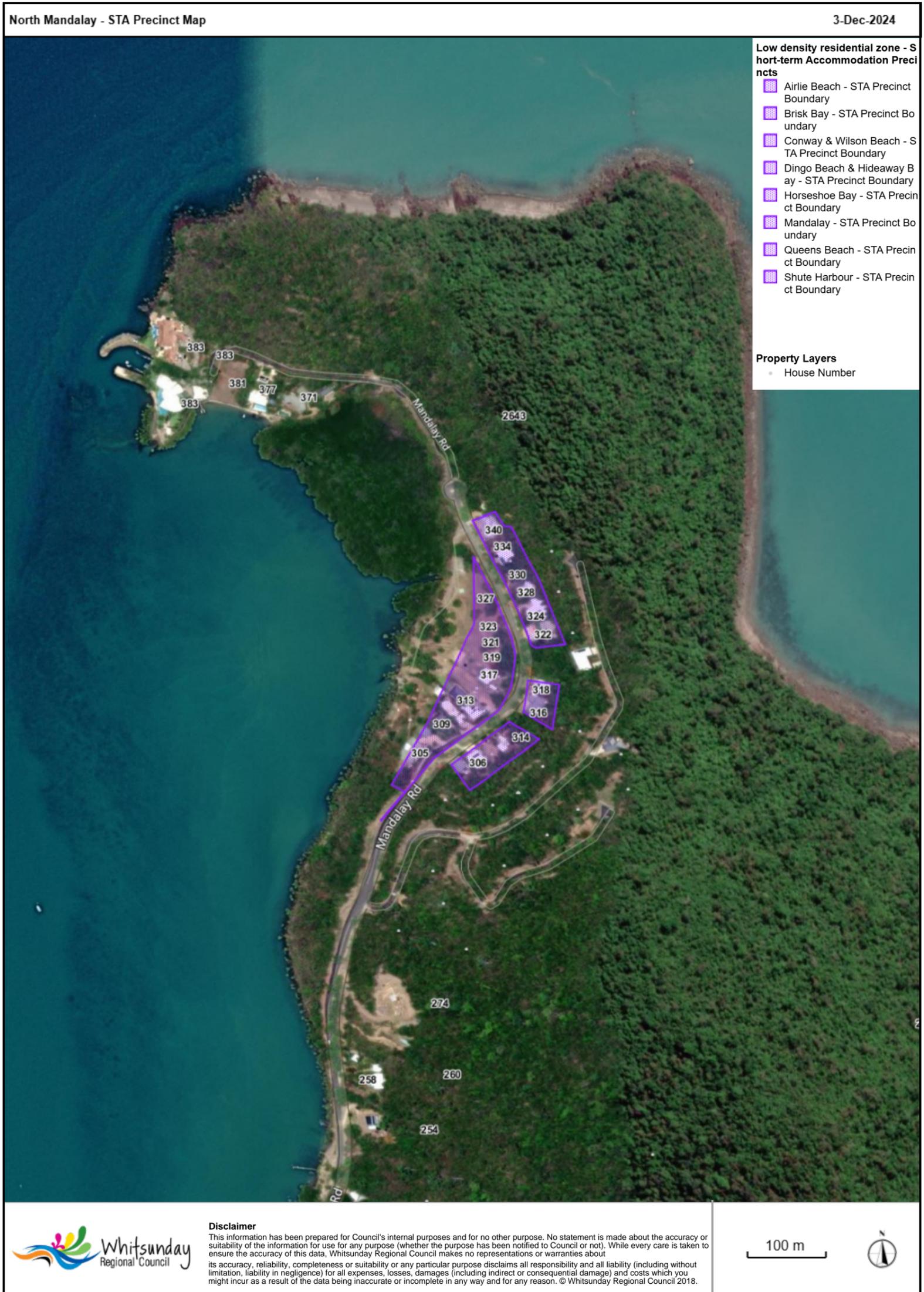
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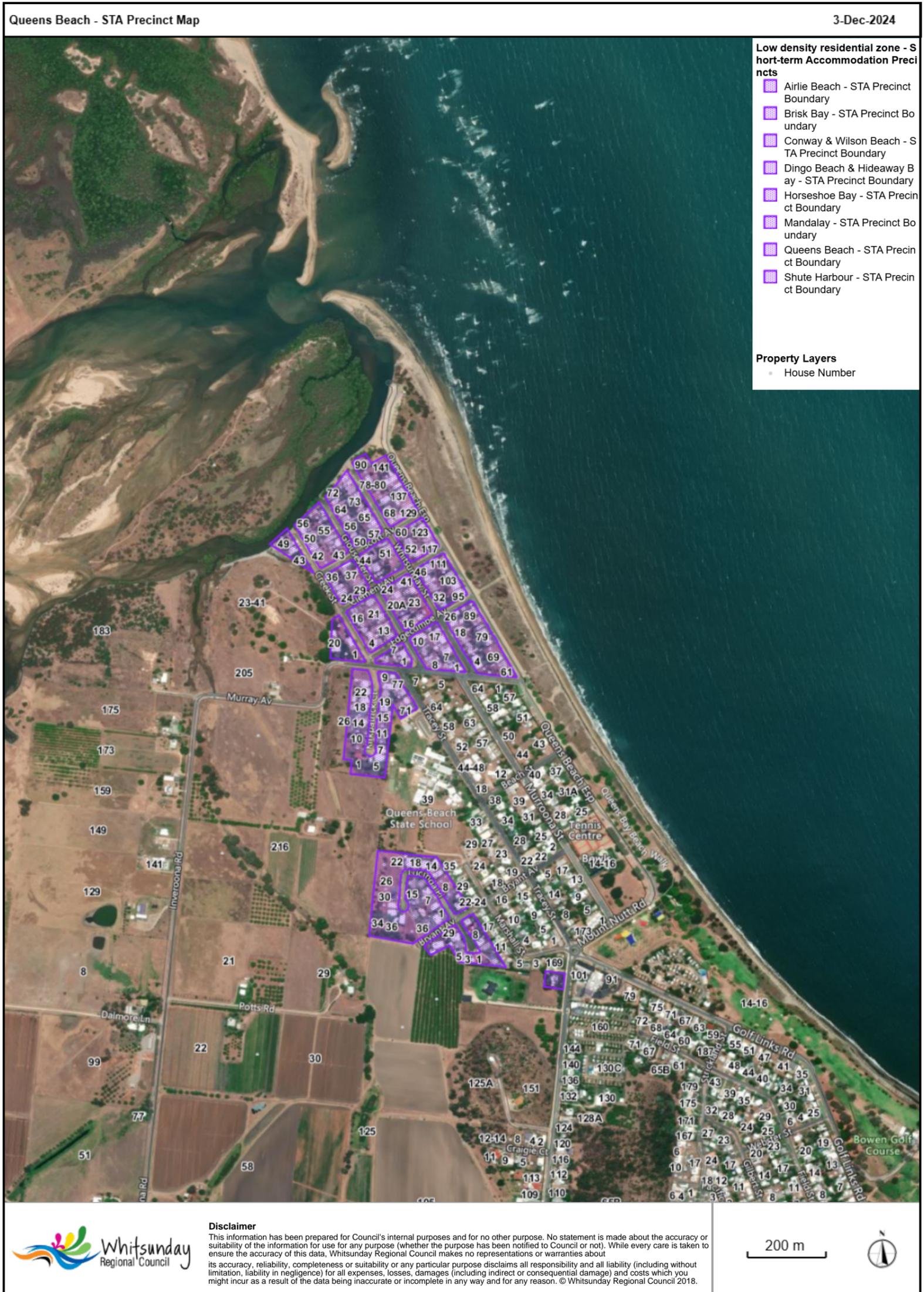
- Low density residential zone - Short-term Accommodation Precincts**
- Airlie Beach - STA Precinct Boundary
  - Brisk Bay - STA Precinct Boundary
  - Conway & Wilson Beach - STA Precinct Boundary
  - Dingo Beach & Hideaway Bay - STA Precinct Boundary
  - Horseshoe Bay - STA Precinct Boundary
  - Mandalay - STA Precinct Boundary
  - Queens Beach - STA Precinct Boundary
  - Shute Harbour - STA Precinct Boundary
- Property Layers**
- House Number

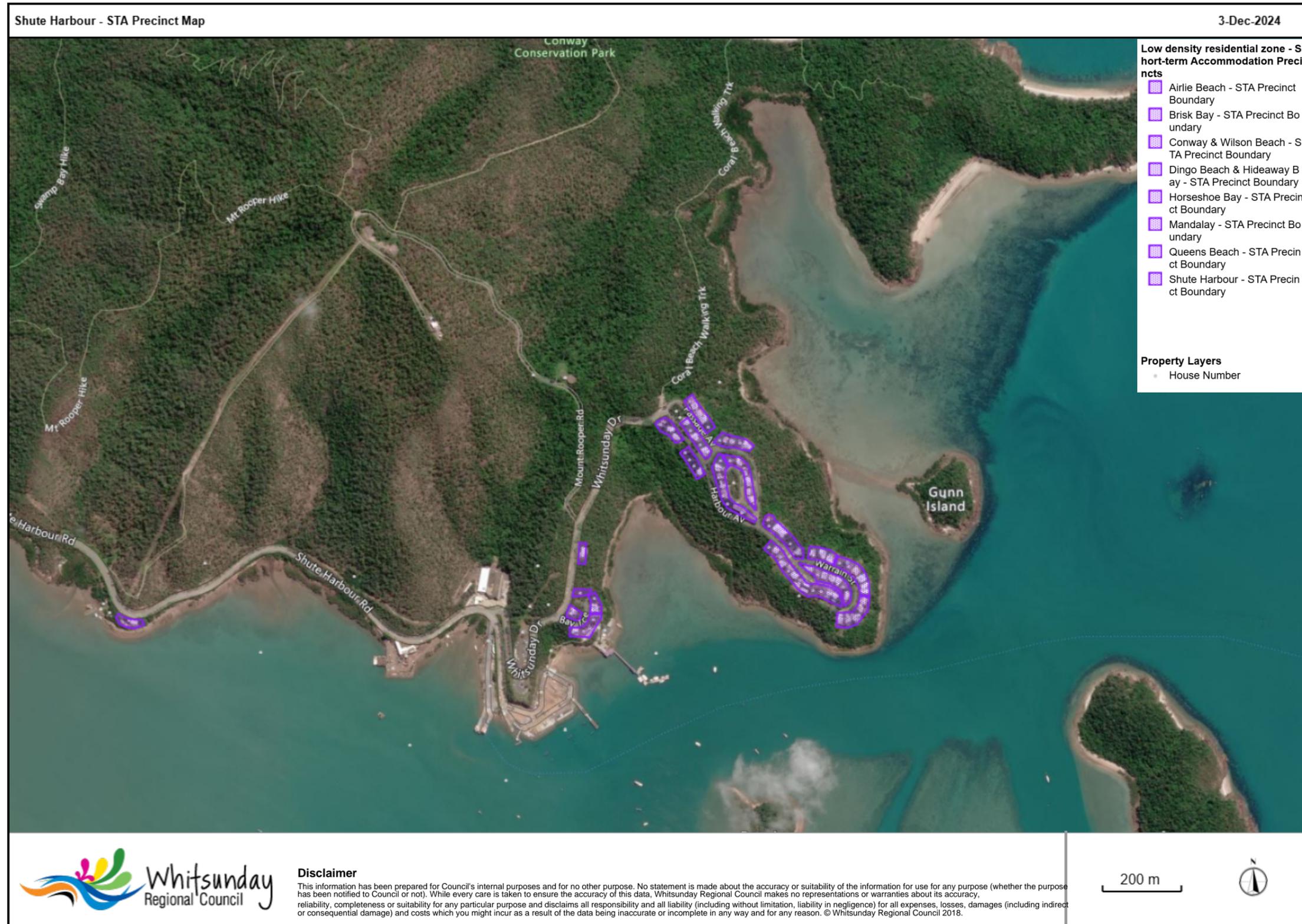


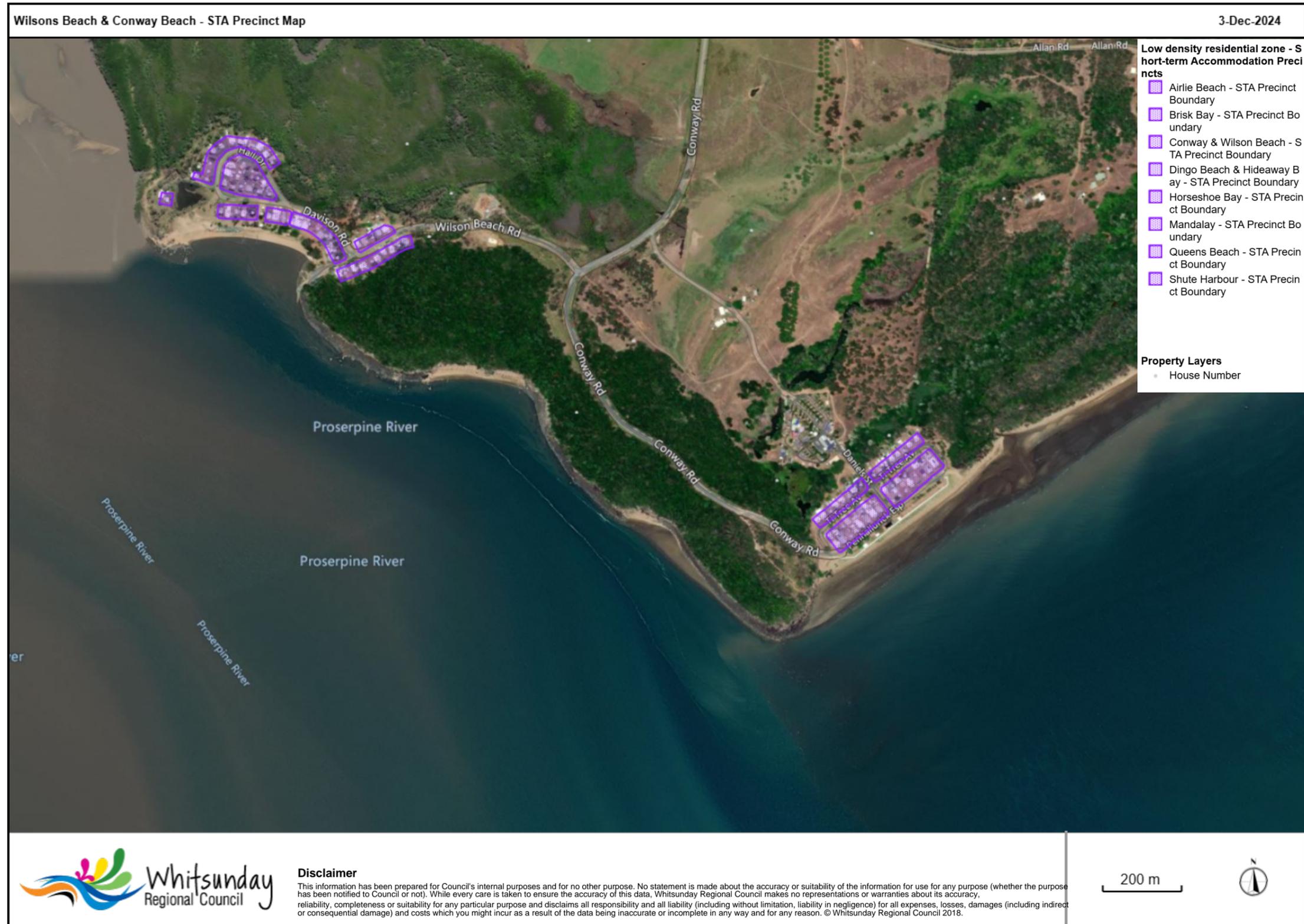
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### 11.3 - Strategic Procurement Pilot Program

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Operations Manager Whitsunday Coast Airport

**AUTHORISING OFFICER:** Director Commercial Businesses

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#### PURPOSE

For Council to consider initiating a Strategic Procurement Pilot within the Commercial Businesses Directorate, initially applying to the Aviation department, with flexibility to include other procurement activities that align with the pilot's intent, authorised under Section 230(1)(a) - (b) of the *Local Government Regulation 2012* (Qld).

#### EXECUTIVE SUMMARY

All local governments must comply with Chapter 6 of the *Local Government Regulation 2012* (LGR) when entering contracts for the supply of goods and services and the disposal of a non-current asset. There are two different contracting procedures by which a local government can undertake procurement functions – Default Contracting Procedures (DCP) and Strategic Contracting Procedures (SCP).

Council currently undertakes its procurement and contracting procedures pursuant to the DCP.

While the DCP provides a consistent compliance-based framework, the uniform application can present practical challenges for specialist, operationally time-critical business units such as Aviation. These challenges are most evident where procurement involves highly specialised technical services, safety-critical works, or limited supplier markets.

The *Local Government Regulation 2012* (Qld) provides a lawful mechanism under Section 230(1)(a) - (b) for Council to proceed with procurement activities without inviting quotes or tenders, where a Quote or Tender Consideration Plan is prepared and adopted by Council. This mechanism enables Council to trial procurement practices aligned with the intent of SCP in a limited, governed and fully compliant way within the DCP, allowing evidence and capability to be built before considering any formal adoption of SCP under Section 219 of the Regulation. The SCP represent an alternative contracting model available under the Regulation. Through this pilot, Council would be trialling key elements and principles of SCP in a controlled and compliant way, without formally adopting those procedures, to assess whether they deliver improved value for money, more proportionate governance and better use of Council resources.

In practical terms, the SCP provides a framework that enables councils to design procurement and contracting approaches that are more flexible, outcomes-focused and proportionate to risk. The proposed pilot is intended to test these features in practice, within a controlled and compliant environment, before any decision is made regarding wider, formal adoption.

## OFFICER'S RECOMMENDATION

That Council:

1. Approves the establishment of a Strategic Procurement Pilot to trial a more strategic, outcomes-focused procurement approach across the Aviation Department of the Commercial Business Directorate.
2. Resolves, under Section 230(1)(a) - (b) of the *Local Government Regulation 2012* (Qld), to adopt the attached Quote or Tender Consideration Plan as the authorising framework for procurement activities undertaken as part of the Strategic Procurement Pilot, enabling such activities to proceed without inviting quotes or tenders where justified in accordance with the Plan.
3. Notes that the pilot will be governed by the sound contracting principles under Section 104 of the *Local Government Act 2009* and commercial governance practices consistent with Council's broader accountability and risk frameworks.
4. Authorises the Chief Executive Officer to approve the inclusion of additional procurement activities that align with the pilot's intent and governance framework, without requiring further Council resolution, provided these are documented and tracked within the pilot evaluation process.
5. Endorses that the pilot will operate until such time as a final evaluation report is provided to Council and a determination is made regarding the potential adoption of Strategic Contracting Procedures under Section 219 of the *Local Government Regulation 2012* (Qld).

## BACKGROUND

The Aviation department within the Commercial Directorate operates in a highly specialised and operationally time-critical environment. Applying the Default Contracting Procedures in this context can present practical challenges when procuring specialised technical services and safety-critical works. The proposed Strategic Procurement Pilot is intended to provide a controlled and lawful mechanism to trial more flexible, outcomes-focused procurement approaches in such environments, initially within Aviation and potentially across other suitable commercial or operational areas of Council. The pilot is expected to support improved value for money, service outcomes and community benefit over the longer term.

## DISCUSSION/CURRENT ISSUE

Current challenges with the default procurement policy in the Aviation department largely relate to its limited alignment with the specialised and operationally time-critical nature of airport services. While the policy provides a consistent, compliance-based framework, it is not designed to accommodate the flexibility, professional judgement and proportionality often required in environments where operational continuity, regulatory compliance, and safety outcomes depend on timely decision.

Airport operations function within a commercial operating environment where responsiveness is essential to ensure aircraft movements continue safely and reliably. Procurement delays or rigid processes can impact the ability to engage suitably qualified suppliers within required timeframes, potentially affecting service delivery, operational

efficiency and stakeholder confidence. The intent is not to reduce governance or increase fraud risk, but rather to ensure procurement approaches appropriately support commercial operations while maintaining strong transparency, accountability and probity controls.

The broad, whole-of-council approach does not always reflect the technical complexity and specialised supplier market associated with aviation-specific goods and services. This can create challenges in achieving optimal value for money and timely engagement of capable providers. In addition, the administrative burden associated with compliance, documentation and approval pathways can place pressure on staff resources, diverting effort from strategic asset management, regulatory oversight and operational service delivery.

While these challenges are particularly evident in Aviation, similar issues may arise in other specialist or operationally time-critical functions of Council. Collectively, these factors indicate an opportunity to better enable commercial areas of Council to operate in a manner consistent with their operating environments, while continuing to uphold strong governance, transparency and accountability standards. Aviation provides a suitable initial environment in which to test more flexible, risk-proportionate procurement approaches through a controlled and governed pilot. The objective is to support timely, commercially sound decision making that keeps critical services operating, ensures aircraft movements continue safely and reliably, and minimises reputational risk to Council through delayed or constrained responses, while maintaining strong public accountability and oversight, with flexibility to extend the pilot to other categories, directorates or program areas where appropriate.

## **FINANCIAL IMPLICATIONS**

Piloting a tailored procurement program for the aviation department is expected to involve modest short-term costs, primarily associated with planning, implementation and capability uplift, but these are likely to be offset by medium to long-term operational savings and efficiency gains. Initial financial impacts may include staff time to design and document the revised procedures, and the engagement of external procurement or legal specialists to ensure compliance with local government legislation.

## **CONSULTATION/ENGAGEMENT**

Internal consultation has occurred with relevant officers across the Commercial Directorate and Governance functions, as well as members of the Executive Leadership Team and the Audit and Risk Committee, to confirm governance arrangements and operational feasibility. Targeted external legal advice has also been obtained to inform and validate the proposed approach.

Chief Executive Officer  
Director Commercial Businesses  
Mary Goodwin (External One People)

## **STATUTORY/COMPLIANCE MATTERS**

The Strategic Procurement Pilot and associated Tender/Quote Consideration Plan are proposed to be undertaken in accordance with Section 230(1)(a) - (b) of the *Local Government Regulation 2012* (Qld) and the sound contracting principles under Section 104 of the *Local Government Act 2009* (Qld).

The pilot operates within the Default Contracting Procedures and does not constitute adoption of Strategic Contracting Procedures under Section 219 of the Regulation. Any future consideration of Strategic Contracting Procedures would be informed by the outcomes of the pilot and would require a separate Council decision and statutory process.

## RISK ASSESSMENT/DEADLINES

Key risks associated with the pilot relate to governance, probity and change management. These risks will be mitigated through Council approval of the Tender / Quote Consideration Plan, application of sound contracting principles, and monitoring and reporting of pilot outcomes.

### Strategic Procurement Pilot – Risk Assessment

| Risk Category                            | Risk Description                                                                                                       | Potential Impact                                                                          | Mitigation / Controls                                                                                                                                                                                                                                                  |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Governance &amp; Probity</b>          | Perception that procurement activities are undertaken without sufficient oversight or consistency.                     | Reduced confidence in procurement decisions; audit or probity concerns.                   | Council approval of the Strategic Procurement Pilot and the attached Tender / Quote Consideration Plan; application of sound contracting principles under s104; documented rationale for procurement decisions; monitoring and reporting of pilot outcomes to Council. |
| <b>Legal &amp; Regulatory Compliance</b> | Misinterpretation of the pilot as adoption of Strategic Contracting Procedures without meeting statutory requirements. | Legal challenge or non-compliance with the <i>Local Government Regulation 2012</i> (Qld). | Pilot authorised under s230(1)(a)–(b) within the Default Contracting Procedures; explicit confirmation that SCP is not adopted; external legal advice obtained; any future SCP consideration subject to a separate Council decision and statutory process.             |
| <b>Reputational / Perception Risk</b>    | Perception that Council is bypassing standard procurement processes or implementing reform by stealth.                 | Stakeholder concern, media scrutiny, or loss of public trust.                             | Clear Council resolution defining scope and intent of the pilot; transparent documentation through the Tender / Quote Consideration Plan; communication that the pilot is governed, and                                                                                |

|                                           |                                                                                                                 |                                                                   |                                                                                                                                                                                      |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                           |                                                                                                                 |                                                                   | evidence-based; reporting back to Council.                                                                                                                                           |
| <b>Capability &amp; Change Management</b> | Inconsistent application of the pilot approach or limited internal capability to apply new procurement methods. | Inefficient implementation or inconsistent outcomes across areas. | Use of existing governance frameworks (including PMF); parallel officer-led readiness activities; documentation of lessons learned; targeted guidance and oversight during the pilot |

Procurement activities under the Strategic Procurement Pilot may continue in accordance with the approved Tender / Quote Consideration Plan unless and until Council resolves to amend or discontinue the pilot.

**STRATEGIC IMPACTS**

Corporate Plan Reference:

Leverage council’s commercial operations to support local industries, enhance regional connectivity and create new opportunities for business investment.

Undertake a business transformation project to support organisational growth, prioritise and streamline service delivery and deliver improved value to the community.

Advance the independence of commercial business structures to promote their ability to grow and deliver improved returns to the community.

The Strategic Procurement Pilot supports delivery of Council’s Corporate Plan by enabling more flexible, outcomes-focused procurement approaches that are better aligned to operational needs. By improving value for money, reducing unnecessary administrative burden and supporting timely delivery of critical services, the pilot is expected to enhance Council’s capacity to deliver community benefit while maintaining strong governance and accountability.

The pilot also contributes to Council’s reputation as a capable and responsive organisation by demonstrating a practical, governed approach to getting things done while maintaining transparency, accountability and public trust.

**ATTACHMENTS**

1. Council Report 2026 Pilot Program V 4 - Attachment [11.3.1 - 4 pages]

## **Tender / Quote Consideration Plan**

*(Strategic Procurement Pilot - Section 230(1)(a) - (b))*

### **1. Purpose of this Plan**

This Tender / Quote Consideration Plan has been prepared to support the Strategic Procurement Pilot approved by Council under Section 230(1)(a) - (b) of the Local Government Regulation 2012 (Qld).

The purpose of this Plan is to provide a controlled, transparent and lawful mechanism for Council to undertake specified procurement activities without inviting quotes or tenders, where doing so supports better value for money, improved outcomes, and proportionate governance.

This Plan is intended to operate as an enabling framework and should not be interpreted as limiting Council's ability to trial a range of proportionate and flexible procurement approaches consistent with the objectives of the Strategic Procurement Pilot.

### **2. Legislative Authority**

This Plan is prepared under:

- Section 230(1)(a) - (b) of the Local Government Regulation 2012 (Qld); and
- Section 104 of the Local Government Act 2009 (Qld) (sound contracting principles).

This Plan operates within the Default Contracting Procedures and does not constitute adoption of Strategic Contracting Procedures under Section 219 of the Regulation.

### **3. Scope of the Strategic Procurement Pilot**

This Plan applies to procurement activities undertaken as part of the Strategic Procurement Pilot, which may include:

- one or more categories, directorates or programs (initially including Aviation); and
- additional procurement activities that align with the intent and objectives of the pilot, as approved in accordance with Council's resolution and delegation framework.

The scope of activities covered by this Plan may be expanded during the pilot period, provided such activities:

- are consistent with the pilot objectives; and
- are documented and tracked as part of the pilot governance and evaluation process.

This scope description is intended to be enabling rather than exhaustive and should not be interpreted as limiting the types of procurement activities or approaches that may be trialled, provided they align with the objectives and governance of the Strategic Procurement Pilot.

#### **4. Rationale for Not Inviting Quotes or Tenders**

Council has determined that, within the Strategic Procurement Pilot, inviting quotes or tenders will not always represent the most effective or proportionate procurement approach. Procurement methods will be selected based on the nature, risk, market conditions, and operational context of each procurement activity, including but not limited to, circumstances where:

- the market for the goods or services is specialised or limited.
- the procurement is time-critical, safety-related or operationally urgent.
- the scope or outcomes are best refined through direct engagement with suppliers.
- improved value for money can be achieved through alternative procurement approaches.

This Plan provides the basis for selecting an alternative procurement approach where justified and appropriately approved.

#### **5. Value for Money Considerations**

For each procurement activity undertaken under this Plan, Council will assess value for money having regard to factors including, but not limited to:

- whole-of-life cost.
- market knowledge and commercial outcomes.
- quality, capability and performance.
- risk allocation and management.
- service continuity and reliability.
- safety and regulatory requirements.
- alignment with Council objectives and community outcomes.

Value for money assessments, including the rationale for the selected procurement approach, will be documented as part of the procurement record.

#### **6. Procurement Approach**

The intent of this Plan is to enable proportionate procurement decision making that supports operational continuity while maintaining transparency, accountability and probity.

Procurement activities under this Plan may include, but are not limited to, where appropriate:

- direct engagement with one or more suitably qualified suppliers.
- targeted or limited market approaches.
- negotiated outcomes.
- collaborative or staged procurement approaches.
- other flexible procurement methods aligned with the pilot's intent.

The selected approach will be proportionate to the nature, scale and risk of the procurement, and determined using professional procurement judgement supported by appropriate governance oversight.

#### **7. Governance, Probity and Risk Management**

All procurement activities undertaken under this Plan will:

- comply with the sound contracting principles under Section 104 of the Local Government Act 2009.
- be conducted in accordance with Council's resolution approving this Tender / Quote Consideration Plan, the requirements of this Plan, and Council's applicable delegations and governance arrangements, as relevant to the Strategic Procurement Pilot.
- include appropriate conflict of interest declarations.
- be supported by documented risk and probity controls proportionate to the value, risk, and criticality of the procurement.

Council's Project Management Framework may be used to support governance, documentation and risk management where appropriate.

#### **8. Approval and Authority**

This Tender / Quote Consideration Plan is approved by Council as part of the Strategic Procurement Pilot.

Approval of this Plan authorises procurement activities to proceed within its defined scope, subject to:

- compliance with Council's delegation framework.
- documentation and reporting requirements established for the pilot.

**9. Monitoring, Reporting and Evaluation**

Procurement activities undertaken under this Plan will be monitored and evaluated as part of the Strategic Procurement Pilot.

The pilot will operate under ongoing executive oversight to ensure procurement approaches remain consistent with governance expectations and Council's risk appetite.

Officers of the pilot program will report to Council on the completion of the first project that is undertaken to gain an understanding of the efficiencies, savings and benefits the pilot has achieved.

Additional reporting on findings, lessons learned and outcomes will be reported to Council throughout the pilot program to inform any future consideration of procurement policy or contracting approaches.

## 11.4 - Donations, Sponsorships and Grants Approved - February 2026

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Events and Community Sponsorship Officer

**AUTHORISING OFFICER:** Director Community Services and Facilitation

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### PURPOSE

To advise Council of the donations, sponsorships and grants up to \$20,000 provided for the month of February 2026.

### EXECUTIVE SUMMARY

Council is often approached by community groups for financial assistance, requesting support to help them deliver their endeavours and events within the community. These requests are assessed and approved or declined as they are received by the Community Services team and a monthly report is submitted to Council advising of the assistance that has been approved, as previously resolved by Council on 18 June 2025.

Approvals outlined in this report include:

- a) Financial Support for Junior Elite Athlete Grants
- b) Donations
- c) Sponsorships
- d) Sport and Recreation Club Grants
- e) Donation on Council Fees

### OFFICER'S RECOMMENDATION

That Council:

1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of February 2026 to the applicants identified in **Attachment 11.4.1**.
2. Note the Sport and Recreation Club Grant applications approved for the month of February 2026 to the applicants identified in **Attachment 11.4.2**.

### BACKGROUND

As per resolution 2025/06/18.17, Council resolved to:

- 1) Adopt the following amended policies:
  - a. Community Donations Policy
  - b. Community Grants Policy
  - c. Community Sponsorship Policy.

### DISCUSSION/CURRENT ISSUE

Below is an overview of the financial approvals that were made in the month of February 2026. A detailed description of each can be found in **Attachments 11.4.1 to 11.4.2**.

Junior Elite Athlete Grant  
4 approved, totalling \$1,000

Donations

0 approved, totalling \$0

In-Kind Donations

0 approved, totalling \$0

Sponsorships

0 approved, totalling \$0

Sport and Recreation Club Grants

3 approved, totalling \$5,500

Donation on Council Fees

0 approved, totalling \$0

## FINANCIAL IMPLICATIONS

The funds for Junior Elite Athlete Grants will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2025/26 Budget              | 78,000        |
| Actual + Commitment         | 39,072        |
| <b>YTD Remaining Budget</b> | <b>39,928</b> |

The funds for Donations will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2025/26 Budget              | 78,000        |
| Actual + Commitment         | 39,072        |
| <b>YTD Remaining Budget</b> | <b>39,928</b> |

The funds for Sponsorships will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorships (10249)

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2025/26 Budget              | 93,113        |
| Actual + Commitment         | 30,383        |
| <b>YTD Remaining Budget</b> | <b>62,730</b> |

The funds for Sport and Recreation Club Grants will be taken from JC: 2967.10250.63151

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2025/26 Budget              | 107,250       |
| Actual + Commitment         | 45,500        |
| <b>YTD Remaining Budget</b> | <b>61,750</b> |

The funds for Donations on Council Fees will be taken from JC: 2967.11074.63150 Community Donations (2967) / Donations (11074)

| Description | Amount (\$) |
|-------------|-------------|
|-------------|-------------|

|                             |               |
|-----------------------------|---------------|
| 2025/26 Budget              | 78,000        |
| Actual + Commitment         | 39,072        |
| <b>YTD Remaining Budget</b> | <b>39,928</b> |

## **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation

## **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

*Local Government Regulation 2012*

Community Donations Policy

Community Sponsorships Policy

Community Grants Policy

## **RISK ASSESSMENT/DEADLINES**

There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

To be completed by 30 June 2026 in line with the 2025/26 financial year budget.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Review of community and recreational grants support to ensure consistency and alignment with future stakeholder needs

## **ATTACHMENTS**

1. Attachment 1 Approved Financial Support for Junior Elite Athlete Grant Fe [11.4.1 - 1 page]
2. Attachment 4 Approved Sport Recreation Club Grants February 2026 (1) [11.4.2 - 1 page]



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 E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)  
[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
 ABN 63 291 580 128

**Attachment 1**

**Approved Financial Support for Junior Elite Athlete Grant Applications – February 2026**

| Name                           | Location   | Age | Competition                            | Comp Level | Sport    | Received Funding Previously | Amount (\$)    |
|--------------------------------|------------|-----|----------------------------------------|------------|----------|-----------------------------|----------------|
| Landon Craig                   | Bowen      | 11  | 2026 QRSS Aquathon State Championships | QLD        | Aquathon | No                          | 250            |
| Roxanne Groom                  | Cannonvale | 14  | 2026 QLD State Sprint Championships    | QLD        | Swimming | Yes                         | 250            |
| James Davies                   | Proserpine | 12  | 2026 QLD State Sprint Championships    | QLD        | Swimming | No                          | 250            |
| Declan Dichiera                | Proserpine | 12  | 2026 QLD State Sprint Championships    | QLD        | Swimming | Yes                         | 250            |
| <b>Total for February 2026</b> |            |     |                                        |            |          |                             | <b>\$1,000</b> |

**Bowen**  
 Cnr Herbert & Powell Streets  
 Bowen QLD 4805

**Proserpine**  
 83-85 Main Street  
 Proserpine QLD 4800

**Collinsville**  
 Cnr Stanley & Conway Streets  
 Collinsville QLD 4804

**Cannonvale**  
 Shop 23, Whitsunday Plaza  
 Shute Harbour Road, Cannonvale QLD 4802





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 Chief Executive Officer,  
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 ABN 63 291 580 128

**Attachment 2 – Approved Sport and Recreation Club Grant Applications – February 2026**

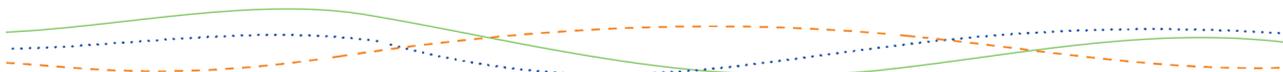
| Organisation Name                        | Junior Members | Senior Members | Total Members | Band | Public Liability | Amount Approved (\$) | Town         |
|------------------------------------------|----------------|----------------|---------------|------|------------------|----------------------|--------------|
| Bowen Tennis Association Inc.            | 59             | 65             | 124           | 3    | Yes              | \$2,000              | Bowen        |
| Whitsunday Australian Football Club Inc. | 124            | 64             | 188           | 3    | Yes              | 2,000                | Airlie Beach |
| Whitsunday Mountain Bike Club Inc.       | 12             | 49             | 61            | 2    | Yes              | 1,500                | Airlie Beach |
|                                          |                |                |               |      | <b>Total</b>     | <b>\$5,500</b>       |              |

**Bowen**  
 Cnr Herbert & Powell Streets  
 Bowen QLD 4805

**Proserpine**  
 83-85 Main Street  
 Proserpine QLD 4800

**Collinsville**  
 Cnr Stanley & Conway Streets  
 Collinsville QLD 4804

**Cannonvale**  
 Shop 23, Whitsunday Plaza  
 Shute Harbour Road, Cannonvale QLD 4802



## 11.5 - Regional Arts Development Fund (RADF) 2025/26 Funding Round 2 - February 2026

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Arts & Community Programs Officer

**AUTHORISING OFFICER:** Director Community Services and Facilitation

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### PURPOSE

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 2 of the 2025/26 Program, as recommended by the RADF Advisory Committee.

### EXECUTIVE SUMMARY

Whitsunday Regional Council has participated in the Regional Arts Development Fund since its inception in 1994. The Queensland Government, through the Arts Office, operates the RADF program in partnership with local government. The RADF program provides funding for development of cultural activities through locally determined policy and assessment procedures.

RADF has been introduced to foster and promote professional development and employment of artists in regional Queensland.

The program supports locally determined regional arts and cultural development opportunities by providing discrete, short term, project based financial assistance.

Individuals, groups, and organisations are encouraged to seek assistance for:

- Professional services to amateur arts activity.
- Strategic arts & culture initiatives in local communities i.e. increasing amenity, community pride and liveability through infrastructure, public art and place-making projects.
- Travel costs associated with local artists attending specialised seminars/workshops in major centres for the purpose of Individual Professional Development.
- Professional components of projects such as residencies, productions, commissions, exhibitions, short term workshops, research, and promotion.
- Networking, training, and professional development for local arts workers.
- Development and delivery of diverse, exciting, and accessible arts and cultural activities, projects, and initiatives for, by and with local communities.

The RADF Local Committee advised that at the most recent meeting the committee assessed the applications for funding received and have recommended the applications below subject to conditions being endorsed by Council for approval.

Council's responsibilities for RADF operations are promotion, endorsement, and administration. Before RADF payments can be distributed Council is required to endorse RADF Committee decisions at a Council meeting.

## OFFICER'S RECOMMENDATION

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 2 as recommended to Council by the RADF Advisory Committee to assist the following recipients:
  - a. Natasha Hardiman - \$5,940
  - b. Whitsunday Public Art Group - \$5,000
  - c. Noosa Film Academy - \$2,999
  - d. Donna Lawrence - \$3,700
3. Advise the following applicant that the application was unsuccessful:
  - a) Nicholas Di Gregorio – Tiny Vinyl Sessions – showcasing Whitsunday Musicians - \$6,600

## BACKGROUND

RADF invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Local Arts and Cultural workers submit an application to Council for funding grants. Applications are assessed by an elected committee against the criteria based on program guidelines and priorities identified in Council's Arts and Culture Policy.

All projects and activities receiving RADF funding are required to report on their contribution towards RADF 2025/26 Key Performance Outcomes (KPOs) included in the RADF guidelines.

The 2026 Funding Round 2 closed on Wednesday 4 February 2026 for projects commencing after Monday, 16 March 2026.

## DISCUSSION/CURRENT ISSUE

The following applications were submitted:

**Natasha Hardiman – Launch is a two-day intensive songwriting and music development program for young people 12-18 delivered at Whitsundays OCYC, followed by a public youth showcase  
Requested \$9,000 Recommended \$5,940**

Launch focuses on delivering regionally focused arts activities, engaging local experienced arts practitioners to support young people as creators in the Whitsunday's cultural landscape. Launch responds to the need for accessible creative opportunities for youth in regional areas and provides a structured pathway from creative development to public presentation. To build confidence, encourage teamwork, and self-expression through collaborative workshops and live performances.

Participants will develop songwriting and performance skills, while experiencing collaboration with other musicians. Participants will also leave with skills to craft original bodies of work, experience in collaboration professional assets (press photos, recorded performances), confidence, music industry knowledge, and industry connections. The showcase concert will be open to the public, celebrating youth creativity and strengthening the local arts scene.

*Comments from the committee – A great activity to support youth within the region.*

*The RADF Committee's recommendation was to partially fund the application. RADF committee backs youth development in music and songwriting through NAVA workshop facilitator rate and requested accommodation and travel expenses.*

**Whitsunday Public Art Group auspice by Creative Connections Whitsundays – Public Art – Fibre Bomb Palm Trees on Bruce Highway.  
Requested \$5,000 – Recommended \$5,000**

The project will Fibre Bomb 5 palm trees at the southern entrance to Proserpine. It will be a 6mx4.5m artwork. Using bright durable UV resistant fabric, this Public Art will create an exciting & unique landmark on the Bruce Highway. Travelers will remember our vibrant community, & our community will understand that creativity is part of daily life, sparking curiosity, conversation, and community pride.

With this work an established artist will mentor two emerging artists. The expectation is that more people will see art accessible and will encourage more public art, transforming more of our streetscape into colourful community features. Interest in art & craft is widespread in the community, but it is “behind closed doors”.

*Comments from the committee – Support for a local group, enhancing their skills and create a unique landmark.*

*The RADF Committee's recommendation was to fund the application. RADF committee supports public art installations around our region.*

**Noosa Film Academy - Youth Community acting and screen production workshop in Bowen and screening event  
Requested \$2,999 Recommended \$2,999**

This project delivers inclusive digital storytelling and screen production workshops that build creative, technical, and teamwork skills while strengthening community connection and cultural participation. Through hands-on filmmaking, youth and community members develop confidence, communication, and employability skills while producing original short films screened at public community events. The initiative aligns with RADF objectives by building community cultural capacity supporting emerging creatives and increasing access to locally produced arts activities.

The project will deliver measurable creative social outcomes including improved digital storytelling, filming, and editing skills, increased confidence, communication, and teamwork. Public screening events will strengthen community connection, generate positive local visibility, and celebrate locally produced content. Outcomes include strengthened cultural networks, increased social inclusion, and enhanced community wellbeing through collaborative, inclusive arts engagement across the Whitsunday region.

*Comments from the committee – They haven't included Proserpine for 4 years. Do we know why? Committee suggested asking Noosa Film Academy if they considered offering or offered the activity to other schools?*

*The RADF Committee's recommendation was to fund the activity. Free workshop day and screening event that has been well attended over the years.*

**Donna Lawrence - Mindscapes: Art for Healing – An exhibition that empowers mental health through creative expression.**

## **Requested \$5,590 Recommended \$3,700**

This project expands on Donna's ongoing visual exploration of DBT and Bipolar disorder, transforming therapeutic principles into a high-quality, immersive exhibition that reduces mental-health stigma and strengthens community well-being. It aligns with RADF objectives by investing in diverse local arts practice, engaging regional audiences, and supporting local employment through exhibition delivery and partnerships with the Whitsunday Sailing Club. The project increases cultural participation, fosters inclusive community dialogue, and brings new audiences into the arts. It builds strong cross-sector collaboration, uses investment effectively, and contributes to cultural innovation, community pride, and growth of a resilient, diverse regional arts sector.

The exhibition will broaden cultural access by drawing regional audiences and encourage participation from people effected by mental illness, mental-health professionals, and the broader community. Through this, it will enhance social inclusion, strengthen community well-being, elevate mental health awareness locally. This project strengthens local community by increasing access to creative mental health engagement focused on bipolar disorder and DBT. While DBT is widely used in regional Queensland, it is rarely communicated through visual art. Presented in a community-faced venue, it engages intentional and incidental audiences, reducing stigma, fostering inclusion, connection, wellbeing, and resilience locally.

*Comments from the committee – NAVA doesn't have a pay rate for creating artwork, that onus is on the artist. Just paying an artist to create art isn't professional development.*

*The RADF Committee's recommendation was to support the community artistic event and mental health week Mindscapes exhibition only.*

## **Unsuccessful Applicant**

### **Nicholas Di Gregorio - Tiny Vinyl Sessions – Showcasing Whitsunday Musicians Requested \$6,600 – Recommended \$0**

This project supports the ongoing production of Tiny Vinyl Sessions, a fortnightly music documentation series showcasing Whitsunday regional musicians. Funding enables essential production infrastructure that ensures consistent, high-quality delivery across 10 episodes between March 2026 and March 2027. Each session provides participating artists with professionally recorded audio and video content, supporting career development, visibility, and access to new audiences, by documenting local musical practice and sharing it through accessible digital releases, the project strengthens regional music culture, supports professional artist, and celebrates the creative identity of the Whitsunday community.

The project will result in the delivery of 10 professionally produced music episodes, (3 music recordings + conversation) featuring Whitsunday musicians, with broadcast-quality audio and video content provided to 10 participating artists for career development. Outcomes include improved production quality through upgraded equipment, increased audience access via consistent digital release, and strengthen professional skills in live recording audio engineering, and content creation.

*Comments from the committee – Don't see how we can support this as it's for equipment that stays with a company, rather than a community not for profit group.*

*The RADF Committee's recommendation is not to fund the application. The RADF committee encourages emerging musicians, however, RADF grant guidelines do not support equipment purchases that do not remain for community use.*

**Total approved for Round Two - \$17,639**

### **FINANCIAL IMPLICATIONS**

The funding for the support will be taken from budget code: GL:3640.6405 – Arts & Culture Development (3640) / Donations (6405).

| <b>Description</b>          | <b>Amount (\$)</b> |
|-----------------------------|--------------------|
| 2025/26 Budget              | 60,500             |
| Actual + Commitment         | 18,359             |
| <b>YTD Remaining Budget</b> | <b>42,141</b>      |

The budget contribution for RADF funding is 60% from Arts Queensland and 40% from Council.

### **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation  
RADF Advisory Committee

### **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*  
*Local Government Regulation 2012*  
LSP\_COMM\_02 – Arts & Culture Policy

### **RISK ASSESSMENT/DEADLINES**

The assistance RADF provides will ensure Council is portrayed in a positive manner by way of supporting the local community in their pursuit of developing skills, engaging in projects and activities that contribute to the value of arts and culture.

Payment to be made within one month of approval.

### **STRATEGIC IMPACTS**

Facilitate, foster and encourage region wide activities and programs that engage our community.

### **ATTACHMENTS**

1. RADF Minutes Round 2 February 2026 [**11.5.1** - 3 pages]

**WHITSUNDAY REGIONAL ARTS DEVELOPMENT FUND (RADF)  
ADVISORY COMMITTEE**

**Round 2 - February 2026**

**Meeting Minutes – February 2026**



|                   |                                                                       |
|-------------------|-----------------------------------------------------------------------|
| <b>Chair:</b>     | <b>Cr Clay Bauman</b>                                                 |
| <b>Present:</b>   | Marg Tawse, Ruth Morton, Janice Germain, Liaison Officer Jacqui Neave |
| <b>Apologies:</b> | Jess Begun (overseas)                                                 |

**Meeting commenced: Comments received via email**

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Minutes of previous meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|          | 👉 Noted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>2</b> | <b>Business arising from minutes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|          | 👉 N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>3</b> | <b>Correspondence and news</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|          | 👉 Cr. Clay Bauman                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>4</b> | <b>Promotion and advertising</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|          | 👉 Ongoing – RADF strategies, promotions, activities, and resources                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>5</b> | <b>Presentations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|          | No presentations held                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>6</b> | <b>Applications</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|          | <p><b>Natasha Hardiman – Launch is a two-day intensive songwriting and music development program for young people 12-18 delivered at Whitsundays PCYC, followed by a public youth showcase.<br/>Requested \$9,000 Recommended \$5,940</b></p> <p>Launch focuses on delivering regionally focused arts activities, engaging local experienced arts practitioners to support young people as creators in the Whitsunday's cultural landscape. Launch responds to the need for accessible creative opportunities for youth in regional areas and provides a structured pathway from creative development to public presentation. To build confidence, encourage teamwork, and self-expression through collaborative workshops and live performances.</p> <p>Participants will develop songwriting and performance skills, while experiencing collaboration with other musicians. Participants will also leave with skills to craft original bodies of work, experience in collaboration professional assets (press photos, recorded performances), confidence, music industry knowledge, and industry connections. The showcase concert will be open to the public, celebrating youth creativity and strengthening the local arts scene.</p> <p><i>Comments from the committee – A great activity to support youth within the region.</i></p> <p><i>The RADF Committee's recommendation was to partially fund the application. RADF committee backs youth development in music and songwriting through NAVA workshop facilitator rate and requested accommodation and travel expenses.</i></p> |

**Whitsunday Public Art Group auspice by Creative Connections Whitsundays – Public Art – Fibre Bomb Palm Trees on Bruce Highway.  
Requested \$5,000 – Recommended \$5,000**

The project will Fibre Bomb 5 palm trees at the southern entrance to Proserpine. It will be a 6mx4.5m artwork. Using bright durable UV resistant fabric, this Public Art will create an exciting & unique landmark on the Bruce Highway. Travelers will remember our vibrant community, & our community will understand that creativity is part of daily life, sparking curiosity, conversation, and community pride.

With this work an established artist will mentor two emerging artists. The expectation is that more people will see art accessible and will encourage more public art, transforming more of our streetscape into colourful community features. Interest in art & craft is widespread in the community, but it is “behind closed doors”.

*Comments from the committee – Support for a local group, enhancing their skills and create a unique landmark.*

*The RADF Committee’s recommendation was to fund the application. RADF committee supports public art installations around our region.*

**Nicholas Di Gregorio - Tiny Vinyl Sessions – Showcasing Whitsunday Musicians  
Requested \$6,600 – Recommended \$0 - Unsuccessful**

This project supports the ongoing production of Tiny Vinyl Sessions, a fortnightly music documentation series showcasing Whitsunday regional musicians. Funding enables essential production infrastructure that ensures consistent, high-quality delivery across 10 episodes between March 2026 and March 2027. Each session provides participating artists with professionally recorded audio and video content, supporting career development, visibility, and access to new audiences, by documenting local musical practice and sharing it through accessible digital releases, the project strengthens regional music culture, supports professional artist, and celebrates the creative identity of the Whitsunday community.

The project will result in the delivery of 10 professionally produced music episodes, (3 music recordings + conversation) featuring Whitsunday musicians, with broadcast-quality audio and video content provided to 10 participating artists for career development. Outcomes include improved production quality through upgraded equipment, increased audience access via consistent digital release, and strengthen professional skills in live recording audio engineering, and content creation.

*Comments from the committee – Don’t see how we can support this as it’s for equipment that stays with a company rather than a community not for profit group.*

*The RADF Committee’s recommendation is not to fund the application. The RADF committee encourages emerging musicians, however, RADF grant guidelines do not support equipment purchases that do not remain for community use.*

**Noosa Film Academy - Youth Community acting and screen production workshop in Bowen and screening event  
Requested \$2,999 Recommended \$2,999**

This project delivers inclusive digital storytelling and screen production workshops that build creative, technical, and teamwork skills while strengthening community connection and cultural participation. Through hands-on filmmaking, youth and community members develop confidence, communication, and employability skills while producing original short films screened at public community events. The initiative aligns with RADF objectives by building community cultural capacity supporting emerging creatives and increasing access to locally produced arts activities.

The project will deliver measurable creative social outcomes including improved digital storytelling, filming, and editing skills, increased confidence, communication, and teamwork. Public screening events will strengthen community connection, generate positive local visibility, and celebrate locally

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|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                     | <p>produced content. Outcomes include strengthened cultural networks, increased social inclusion, and enhanced community wellbeing through collaborative, inclusive arts engagement across the Whitsunday region.</p> <p><i>Comments from the committee – They haven't included Proserpine for 4 years. Do we know why? Committee suggested asking Noosa Film Academy if they considered offering or offered the activity to other schools?</i></p> <p><i>The RADF Committee's recommendation was to fund the activity. Free workshop day and screening event that has been well attended over the years.</i></p> <p><b>Donna Lawrence - Mindscapes: Art for Healing – An exhibition that empowers mental health through creative expression.</b><br/> <b>Requested \$5,590 Recommended \$3,700</b></p> <p>This project expands on Donna's ongoing visual exploration of DBT and Bipolar disorder, transforming therapeutic principles into a high-quality, immersive exhibition that reduces mental-health stigma and strengthens community well-being. It aligns with RADF objectives by investing in diverse local arts practice, engaging regional audiences, and supporting local employment through exhibition delivery and partnerships with the Whitsunday Sailing Club. The project increases cultural participation, fosters inclusive community dialogue, and brings new audiences into the arts. It builds strong cross-sector collaboration, uses investment effectively, and contributes to cultural innovation, community pride, and growth of a resilient, diverse regional arts sector.</p> <p>The exhibition will broaden cultural access by drawing regional audiences and encourage participation from people effected by mental illness, mental-health professionals, and the broader community. Through this, it will enhance social inclusion, strengthen community well-being, elevate mental health awareness locally. This project strengthens local community by increasing access to creative mental health engagement focused on bipolar disorder and DBT. While DBT is widely used in regional Queensland, it is rarely communicated through visual art. Presented in a community-faced venue, it engages intentional and incidental audiences, reducing stigma, fostering inclusion, connection, wellbeing, and resilience locally.</p> <p><i>Comments from the committee – NAVA doesn't have a pay rate for creating artwork, that onus is on the artist. Just paying an artist to create art isn't professional development.</i></p> <p><i>The RADF Committee's recommendation was to support the community artistic event and mental health week Mindscapes exhibition only.</i></p> <p><b>Total approved for February Round Two - \$17,639</b></p> |
| <b>7</b>                                                                            | <b>General business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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**Meeting Closed:** N/A

**Next meeting:** TBA

| <b>7</b> | <b>Actions for next meeting</b> |  |  |
|----------|---------------------------------|--|--|
| <b>1</b> |                                 |  |  |
| <b>2</b> |                                 |  |  |

## 11.6 - Audit Risk and Improvement Committee Charter

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Manager Governance

**AUTHORISING OFFICER:** Director Corporate Services & CFO

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### PURPOSE

To seek Council approval to adopt the Audit, Risk and Improvement Committee (ARIC) Charter, replacing the current Audit and Risk Committee Charter (adopted 28 November 2023). The new Charter expands the Committee's remit to include continuous improvement and organisational learning, while maintaining strong oversight of audit, risk and compliance in line with the *Local Government Act 2009* and *Local Government Regulation 2012*, and adopting recommendations and better practice insights from the Queensland Audit Office (QAO).

### EXECUTIVE SUMMARY

The proposed ARIC Charter reframes Council's committee from a compliance-oriented Audit & Risk focus to a principles-based assurance and improvement committee, explicitly encompassing service review, performance data, and organisational learning, without diminishing audit oversight.

The Charter is consistent with s105 of the *Local Government Act 2009* (auditing and audit committees) and Subdivision 2, ss208–211 of the *Local Government Regulation 2012* (application, functions and meetings of audit committees).

It also aligns with QAO's 2025 "Insights on audit committees in local government" (Report 10: 2024–25), including clearer responsibilities, skills-based membership, structured work planning, performance assessment, and improved reporting to Council.

Adoption will strengthen Councillor's governance maturity, reinforce independence and transparency, and support delivery of the Corporate Plan through better risk informed decision making and continuous improvement.

### OFFICER'S RECOMMENDATION

That Council:

1. Adopt the Audit, Risk and Improvement Committee (ARIC) Charter as Council's governing charter for the committee (**Attachment 11.6.1**).
2. Revoke the Audit and Risk Committee Charter (adopted 28 November 2023) upon commencement of the ARIC Charter (**Attachment 11.6.2**).
3. Authorise the Chief Executive Officer to finalise administrative arrangements, including updates to membership instruments, the annual ARIC priority work plan, and publication on Council's website.

### BACKGROUND

Council currently operates under the Audit and Risk Committee Charter (Adopted 28 November 2023). That Charter set out traditional committee responsibilities for financial statements, risk management, internal and external audit, internal controls, compliance, cybersecurity, and meeting procedures.

A draft ARIC Charter has been prepared to modernise Council's approach and explicitly incorporate "Improvement": including service reviews, business improvement and performance data, while retaining and clarifying responsibilities for audit and risk oversight. The draft aligns to contemporary sector practice and QAO's 2025 insights on audit committee roles, composition, planning and performance.

## **DISCUSSION/CURRENT ISSUE**

### **Evolution from Audit & Risk to Audit, Risk & Improvement**

The 2023 Audit and Risk Charter relied on detailed activity lists; the ARIC Charter organises responsibilities under principles (Internal Audit, Risk, Internal Controls, Compliance, Fraud & Corruption, Financial Management, Governance, Service Reviews & Business Improvement, Performance Data & Measurement). This clarifies scope and supports a strategic, outcomes focused approach.

The proposed ARIC Charter introduces structured focus on continuous improvement, organisational learning, and service efficiency/outcomes, complementing assurance functions and ensuring insights from audits and operations translate into sustained performance gains.

### **Legislative Alignment**

*Local Government Act 2009* (s105) requires councils to have an effective internal audit function and for large local governments (including the Whitsunday Regional Council) to establish an audit committee with specified monitoring and recommending functions. The ARIC Charter satisfies and operationalises these obligations.

*Local Government Regulation 2012* (ss208–211) applies to all audit committees, sets meeting frequency (at least twice per financial year), requires review of internal audit plans, draft annual financial statements, and auditor reports, and mandates written reports to Council after each meeting. The ARIC Charter embeds these requirements and exceeds them (e.g., quarterly meetings, work planning, and performance review).

### **Alignment with Queensland Audit Office (QAO) Recommendations and Better Practice**

The QAO 2025 Insights report emphasises: appointing the right members (skills and independence), defining responsibilities, planning work, and assessing performance. ARIC incorporates skills-based appointments, induction, explicit performance KPIs and annual reviews, and a four-year strategic work plan refreshed annually.

The QAO also encourages improved accountability, transparency, and robust oversight of financial management, reporting and internal controls. ARIC's strengthened reporting lines, agenda/minuting discipline, and separate sessions with internal and external audit respond directly to these insights.

### **Maintaining Audit Oversight While Extending into Improvement**

The ARIC retains all core audit functions: review of internal and external audit scope and outcomes, financial statement oversight, internal control and compliance monitoring and adds service review and improvement responsibilities to ensure audit findings drive measurable improvements (e.g., tracking remediation, embedding lessons learned, and monitoring efficiency/productivity trends).

## FINANCIAL IMPLICATIONS

No material additional cost is anticipated beyond existing budgets for committee operations. The ARIC Charter permits seeking external professional advice via the CEO where necessary; such costs would be managed within governance budgets or reported through normal budget processes if beyond allocation.

Over time, the improvement focus aims to reduce cost of risk and enhance value for money through better controls, asset and project oversight, and service efficiencies, consistent with QAO's rationale for effective committees.

## CONSULTATION/ENGAGEMENT

Chief Executive Officer  
Director Corporate Services & CFO  
Manager Governance  
Audit & Risk Committee Members

## STATUTORY/COMPLIANCE MATTERS

The ARIC Charter gives effect to:

- *Local Government Act 2009*, s105 (internal audit function; audit committee role).
- *Local Government Regulation 2012*, ss208–211 (application to all councils; committee functions; meeting and reporting requirements).

It also aligns with QAO better practice and sector insights on committee purpose, composition, planning, and performance assessment.

## RISK ASSESSMENT/DEADLINES

Risk if not adopted: Reduced clarity of remit, missed opportunities for organisational improvement, weaker alignment to QAO guidance, and potential compliance and governance maturity gaps.

Timing: Adoption now enables ARIC to finalise a four year strategic work plan and 2025/2026 annual plan in time for the next quarterly meeting and the annual financial statement cycle.

## STRATEGIC IMPACTS

Corporate Plan Reference:

Ensuring good governance, agile procurement, consolidated systems and robust financials.

## ATTACHMENTS

1. AUDIT AND RISK COMMITTEE CHARTER - ADOPTED 28 NOVEMBER 2023 [11.6.1 - 10 pages]
2. ARIC Charter.new [11.6.2 - 8 pages]



## Audit and Risk Committee Charter

### Corporate Services - Governance

Adopted: 28 November 2023

#### 1. INTRODUCTION

- 1.1 Section 105 of the Local Government Act 2009 (the Act) requires the Whitsunday Regional Council (Council) to have and maintain an Audit Committee. This charter defines the responsibilities of the Audit and Risk Committee (the Committee) and explains the role of the Committee within Council.
- 1.2 The Committee is established in accordance with Subdivision 2, Sections 208-211 of the Local Government Regulation 2012 (the Regulation). It has no authority in itself and does not replace the management responsibilities of Executive Management, but rather acts as a source of independent advice to the Chief Executive Officer (CEO) and to Council. The Committee in no way diminishes management's responsibility to maintain an adequate governance and internal environment control system and manage risks.

#### 2. PURPOSE

- 2.1 The primary objective of the Committee is to assist Council in fulfilling its oversight responsibilities relating to accounting and reporting requirements imposed under the Act and other relevant legislation, in particular relating to financial statements, risk management, external audit, and internal audit obligations.
- 2.2 These terms of reference set the principles and standards for the Audit Committee to:
  - a) Add to the credibility and objectivity of financial reports.
  - b) Enhance the objectivity and effectiveness of the Council's Internal Audit Function.
  - c) Oversee the application of appropriate accounting and disclosure policies and procedures.
  - d) Monitor existing corporate policies and review new corporate policies to prohibit unethical, questionable, or illegal activities.
  - e) Provide a communication link between management, internal auditors/external auditors, and Council.
  - f) Promote the need for public accountability of managers to Council, the community, and other interested parties.
  - g) Support measures to improve governance, risk, and internal controls.
  - h) Other requirements under the Act.

#### 3. AUTHORITY

The Committee has the authority to conduct or authorise investigations into matters within its scope of responsibility.

In carrying out its responsibilities, the Committee must at all times recognise that primary responsibility for management of Council rests with the Council and the Chief Executive Officer as defined by the Act.



## Audit and Risk Committee Charter

### Corporate Services - Governance

Adopted: 28 November 2023

#### 4. INDEPENDENCE AND ACCESS

- 4.1 The Committee will need to liaise closely with management and internal and external auditors to carry out its responsibilities. Whilst the primary responsibility for financial and other reporting, internal control and compliance with laws, regulations, and ethics within Council rests with management, the Committee may exercise a monitoring and review role.
- 4.2 The Committee will have unrestricted access to all members of management, employees, information, including documents and personnel, and have adequate resources in order to fulfil its oversight responsibilities, subject to any other legal requirements and relevant information in the normal course of duties.
- 4.3 Requests for Council officers, employees of business units and independent experts to attend an Audit Committee meeting or provide information will be undertaken through the Chief Executive Officer and be in accordance with Council policies.
- 4.4 The Committee will maintain its independence from the day-to-day operations of Council.

#### 5. MEMBERSHIP

- 5.1 The Committee will be comprised of at least four members, plus an independent Chair who shall be determined by Council. At least one member of the Committee shall have significant experience and skills in financial matters. Further: -
  - a) Members, including the Chair, are appointed by Council.
  - b) Membership of the committee will consist of four members, plus an independent Chair.
  - c) The other two members will be independent and external to Council.
  - d) The Committee Chairperson should be independent of Council.
  - e) The Committee has the ability to co-opt, any persons as Advisors, from time to time or for a particular period, subject to reasonable budget limitations.
  - f) A maximum of two (2) members will be Councillors of the Whitsunday Regional Council.
  - g) A proxy member will be nominated for each Elected Member on the Audit and Risk Committee.
  - h) At least one member will have expertise in Local Government; The External Auditor, Internal Auditor, Advisors and Ex Officio attendees are non-voting observers.
  - i) Council should ensure that there is an appropriate coverage of risk in line with the risks faced by Council.
  - j) The Mayor, Chief Executive Officer, Executive Leadership Team and Manager Governance and Administration are permanent invitees and are non-voting observers (the Mayor may have voting privileges as an 'Alternate' member as defined in section 266(1), (2) of the Regulation).
  - k) Other Council officers should attend as required by the Committee.
  - l) The term of appointment is for four years and can be extended for a further term subject to the composition and skill requirements of the committee. The maximum



## Audit and Risk Committee Charter

### Corporate Services - Governance

Adopted: 28 November 2023

term is eight years.

- m) To ensure continuity within the Committee, the appointment of members should be staggered;
- n) appointment should only be extended after the performance of the member has been reviewed.

#### 6. ROLE

- 6.1 The role of the committee is to provide independent assurance and assistance to the Council of Whitsunday Regional Council on:
  - a) The risk, control, and compliance frameworks.
  - b) Council's external accountability responsibilities as prescribed in the Local Government Act and Regulations 2009/2010.
- 6.2 The committee does not replace or replicate established management responsibilities and delegations, the responsibilities of other executive management groups within Whitsunday Regional Council, or the reporting lines and responsibilities of external audit functions.
- 6.3 The committee will provide prompt and constructive reports on its findings directly to Council, as required by legislation.

#### 7. SCOPE OF COMMITTEE ACTIVITIES

The committee is directly responsible and accountable to the full Council for the exercise of its duties and responsibilities. In carrying out its duties and responsibilities, the committee must at all times recognise that the responsibility for management of Whitsunday Regional Council rests with the Chief Executive Officer. The audit committee's duties and responsibilities are to:

- 7.1 Local Government Act & Regulations:
  - a) Monitor and review:
    - i. The integrity of the financial documents of the local government;
    - ii. The internal audit function of the local government;
    - iii. The effectiveness and objectivity of Council's internal auditors; and
    - iv. The effectiveness, independence, and objectivity of the local government's external auditors.
  - b) Make recommendations to the Council about matters that the audit committee considers need action or improvement.
- 7.2 Financial Statements
  - a) Satisfy itself that the financial statements are supported by management and audit



## Audit and Risk Committee Charter

### Corporate Services - Governance

Adopted: 28 November 2023

sign-off.

- b) Review the financial statements, recommend, and provide advice to the local government on the adoption of the audited financial statements taking into account audit recommendations and adjustments.
- c) Make recommendations to the Council about matters that the audit committee considers need action or improvement.
- d) Review the appropriateness of accounting policies.
- e) Review the appropriateness of significant assumptions made by management in preparing the financial statements.
- f) Review the financial statements for compliance with prescribed accounting and other requirements.
- g) Review, with management and the external auditors, the results of the external audit and any significant issues identified.
- h) Ensure there is proper explanation for any unusual transactions or trends or variations from budget.
- i) Ensure that assurance with respect to the accuracy and completeness of the financial statements is given by management.

#### 7.3 Risk Management

- a) Review whether management has in place a current and comprehensive risk management framework, and associated procedures for effective identification and management of operational and strategic risks.
- b) Review the impact of the risk management framework on its control environment and insurance arrangements.
- c) Review whether a sound and effective approach has been followed in establishing business continuity planning arrangements.
- d) Consider risk and probity matters associated with significant procurement activities.
- e) Review high and extreme strategic risks and implementation of treatment plans.

#### 7.4 Internal Controls

- a) Review, through the internal and external audit functions, the adequacy of the internal control structure and systems, including information technology security and control.
- b) Review, through the internal and external audit functions, whether relevant policies and procedures are in place and up to date, including those for the management and exercise of delegations, and whether they are complied with.

#### 7.5 Performance Management

- a) Review Council's compliance with the performance reporting requirements of the Financial Administration and Audit Act 1977, the Financial Management Standard 1997 and the Annual Report Guidelines for Queensland Government Agencies.
- b) Review whether performance management systems in place reflect Council's



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mission, goals and operational objectives.

- c) Identify that the performance reporting and information uses appropriate benchmarks, targets, and trend analysis.

#### 7.6 External Audit Activities

- a) Oversee Council compliance with the Act and other relevant legislation requirements for financial reporting.
- b) Review the scope of the total audit activities with the external auditors.
- c) Review of effectiveness of the annual audit, to ascertain whether emphasis is being placed on areas where the Committee, management or the auditors believe special attention is necessary.
- d) Review management responses to audit reports and the extent to which external audit recommendations concerning internal accounting controls and other matters are implemented.
- e) Review the final draft financial statements prior to submission to the Auditor-General for auditing, in particular the review should focus on:
  - i. significant changes in accounting policies and practices
  - ii. major judgmental areas
  - iii. significant audit adjustments
  - iv. proposed departures from accounting standards
  - v. significant and major balances.

#### 7.7 Internal Audit Activities

- a) Review the effectiveness of the control environment established by management.
- b) Review the Internal Audit Charter to ensure appropriate organisational structures, authority, access and reporting arrangements in place.
- c) Review the annual internal audit plan to assess that it covers the material business risks of the Council.
- d) Monitor the effectiveness and objectivity of the Council's internal auditors.
- e) Review internal audit progress reports.
- f) Monitor the implementation of internal audit recommendations by management (Audit Recommendations Actions Register).
- g) The Audit Committee's responsibilities do not extend to managing the day-to-day activities of the internal audit function. This is a function which is carried out by the Chief Executive Officer.

#### 7.8 Compliance

- a) Determine whether management has considered legal and compliance risks as part of Council's risk assessment and management arrangements.
- b) Review the effectiveness of the system for monitoring Council's compliance with relevant laws, regulations, and government policies.



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- c) Review the findings of any examinations by regulatory agencies, and any auditor observations.

#### 7.9 Cybersecurity

- a) Overseeing a successful cybersecurity programme.
- b) Frequent and proactive engagement coordinating cyber risk initiatives and policies and confirming their efficacy.
- c) Setting expectations and accountability for management, as well as assessing the adequacy of resources, funding and focus for cybersecurity activities.

#### 7.10 Other Matters

- a) Review the effectiveness, reliability and timeliness of management information being provided to Council.
- b) Members are required to declare any interests that could constitute a real, potential, or apparent conflict of interest with respect to participation on the Committee. The declaration must be made on appointment to the Committee and in relation to specific agenda items at the outset of each committee meeting and be updated as necessary.
- c) Review policies and procedures relating to conflict of interest, misconduct, fraud and other related sensitive issues.
- d) Review steps taken by management to embed a culture which is committed to ethical and lawful behaviour.
- e) Recommend special projects or investigations on any matter within its terms of reference.

#### 7.11 Meetings, Records and Reporting Structure

- a) The Committee shall meet at least four times each financial year. The Chief Executive Officer will set the date, time, and place for the meetings. Before setting the date, time and place for a committee meeting, the Chief Executive Officer must, if practicable, consult with the Chairperson of the Committee. In addition, the Chief Executive Officer may call a meeting if requested to do so by any Committee member, or the internal or external auditors.
- b) Minutes will be prepared and will be provided in draft format at least two weeks after the Committee meeting to the Chair for review.
- c) A quorum shall consist of at least 50% of members, one of whom must be an independent member.
- d) The external auditors shall be given notice of all meetings and sent an agenda. The external auditors shall have the right to attend and speak.
- e) The Governance section of Corporate Services will provide secretarial functions to the meetings.
- f) The Committee Chair has the right to meet with internal and/or external auditors without management being involved.
- g) The Committee's Reports shall be presented at the next available Council



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General Meeting.

- h) All meetings of the Audit Committee are deemed to be meetings to which the provisions of Section 275(1) Local Government Regulation 2012 apply and accordingly will be closed to the public.
- i) The Committee will schedule, and hold, if necessary, a private session with the Chief Executive Officer (CEO), External Auditors, Internal Auditor, other assurance providers and with any other officials that the Committee may deem appropriate at each of its meetings.

#### 8. ETHICAL PRACTICES

Members are required to declare any interests that could constitute a real, potential, or apparent conflict of interest with respect to participation on the committee. The declaration must be made on appointment to the committee and in relation to specific agenda items at the outset of each committee meeting and be updated as necessary.

#### 9. TELECONFERENCE ATTENDANCE

- 9.1 The Chairperson may allow independent members or auditors to take part in a meeting by teleconferencing. Where the Chairperson has approved the teleconferencing arrangement, the attendee must be able to hear and be heard by each other person at the same time throughout the meeting.
- 9.2 The circumstances in which teleconferencing in a meeting would be allowed include where a natural disaster or severe weather prevents them from attending the place of the meeting.
- 9.3 In considering a request for attendance at a committee meeting by teleconferencing, confidentiality and privacy matters need to be considered as this may pose a risk to Council due to the nature of discussions. Teleconferencing technologies are not and cannot be guaranteed 100% secure from interception.
- 9.4 Specified attendees (documented in 5.1) may participate in all aspects of a committee meeting via teleconference (e.g. by phone or computer) provided a quorum is present, and the attendee can be heard by all persons attending the meeting. It is the responsibility of the caller to be on the line in advance of the time of the meeting; calls received after the meeting has begun may not be accepted at the discretion of the Chair.
- 9.5 Any member participating in such fashion shall identify any, and all persons present in the location from which the member is participating.
- 9.6 Should the Chairperson attend by teleconferencing, he/she shall appoint another member to conduct the meeting or postpone the meeting to another date. (If the latter situation is known more than twenty-four (24) hours in advance, the meeting should be postponed).

#### 10. TRAINING

- 10.1 New members of the Committee will be provided with induction material to allow the



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members to familiarise themselves with the environment and to facilitate their understanding of its principal operations and activities, corporate practices, and culture.

- 10.2 Members are to attend training and professional development opportunities, as they consider are appropriate to their needs or are offered by Council. External members are expected to undergo and maintain the necessary professional expertise to fulfil their role on the Committee.
- 10.3 If a member attends training which is required to update their knowledge in their capacity as a committee member, the member's attendance at training should be recorded in the Committee's meeting minutes.

#### 11. SELF EVALUATION

- 11.1 At least once every two (2) years, the Audit Committee should assess the performance and achievements of the Committee for the previous period and ensure that it is meeting its objectives efficiently and effectively.
- 11.2 Where this evaluation highlights a need for enhancements to the role, operational processes or membership of the Committee, the Chairperson should take action to ensure such enhancements are implemented.
- 11.3 At least once every four years the committee will arrange for an external peer review of its operations and activities. The results of this review are to be provided directly to Council.
- 11.4 The Chair will provide each individual member with feedback on that person's contribution to the committee's activities at least once during each member's term of office. This assessment will include a review of any training needs of the member.

#### 12. REVIEW OF CHARTER

- 12.1 The charter will be reviewed biennially (once every 2 years) by the committee to ensure it remains consistent with the committee's authority, objectives and responsibilities.
- 12.2 All amendments to the charter will be discussed and approved by the audit committee.



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**Audit Committee Annual Assessment  
Questionnaire of the Internal Audit Activity  
Covering the fiscal year:**

**Background**

Under its charter, the Audit Committee is required to *assess the performance of Internal audit*. The collated results of this questionnaire will aid that process.

**Instructions**

Please tick each of the boxes that best represent your assessment.

Return the completed questionnaires to the Audit Committee Chairperson.

**Your Name:**

**Your Role on (or with) the Audit Committee:**

**Your Signature:** ..... **Date Completed:**        /        /

*Audit and Risk Committee Annual Assessment Questionnaire of the Internal Audit activity.*

| Assessment of the Internal Audit Activity                                                                     | NO                       | NO                       | UNSURE                   | YES                      | YES                      |
|---------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|                                                                                                               | Strongly Disagree        | Disagree                 | Neutral                  | Agree                    | Strongly Agree           |
|                                                                                                               | 1                        | 2                        | 3                        | 4                        | 5                        |
| Do you consider that the internal audit mandate is appropriate?                                               | <input type="checkbox"/> |
| Do you consider that the internal audit activity covers key priorities, risks and areas of concern?           | <input type="checkbox"/> |
| Do you consider the information and reports of internal audit meet the needs of the Audit and Risk Committee? | <input type="checkbox"/> |



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|                                                                                |                          |                          |                          |                          |                          |
|--------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Do you consider internal audit's assessment of risks and controls is reliable? | <input type="checkbox"/> |
|--------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

*Audit and Risk Committee Annual Assessment Questionnaire of the Internal Audit Activity*

|                                                                               |                          |                          |                          |                          |                          |
|-------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| What is your perception of the internal audit activity compared to last year? | <b>Deteriorated</b>      | <b>Same</b>              |                          | <b>Better</b>            |                          |
|                                                                               | 1                        | 3                        |                          | 5                        |                          |
|                                                                               | <input type="checkbox"/> | <input type="checkbox"/> |                          | <input type="checkbox"/> |                          |
| How would you rate the internal audit activity overall?                       | <b>Unsatisfactory</b>    | <b>Fair</b>              |                          | <b>Satisfactory</b>      |                          |
|                                                                               | 1                        | 2                        | 3                        | 4                        | 5                        |
|                                                                               | <input type="checkbox"/> |

Comments/Suggestions for improvement:

**Note:** In particular, please provide comments on any ratings of 'no', 'deteriorated', or 'unsatisfactory'.

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## AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC) CHARTER



### 1. Introduction

1.1 Section 105 of the Local Government Act 2009 requires Whitsunday Regional Council (Council) to maintain an Audit Committee. The Council has decided to extend the role of the Audit Committee to include Risk and Improvement as a contemporary 'best practice' approach. This Charter defines the responsibilities of the Audit, Risk and Improvement Committee (ARIC) and its role within Council.

1.2 ARIC is a committee of Council and established under Subdivision 2, Sections 208–211 of the Local Government Regulation 2012.

### 2. Purpose

The Audit, Risk and Improvement Committee (ARIC) exists to provide Council with independent oversight, assurance and advice that assures compliance and sound risk management and supports better decision-making with meaningful organisational impact.

In doing so, the ARIC strengthens effective governance and confidence in the organisation's ability to deliver the Corporate Plan and strategic objectives, meet its statutory obligations, and manage integrity and financial sustainability, while encouraging continuous improvement and organisational learning.

In fulfilling this purpose, the ARIC focuses on matters of highest risk and organisational impact, and considers whether appropriate governance, risk and assurance frameworks, systems and processes are in place to support effective decision-making, accountability and sustained performance over time.

### 3. Authority

The Council authorises the ARIC, for the purposes of exercising its responsibilities, to:

- access any information it needs from the Council;
- use any Council resources it needs;

- have direct and unrestricted access to the Chief Executive Officer and senior management of the Council;
- seek the Chief Executive Officer's permission to meet with any other Council staff member or contractor/s;
- discuss any matters with the external auditor or other external parties; and
- seek approval from the Chief Executive Officer to obtain external legal or other professional advice in line with the Council's procurement policies.

Information and documents pertaining to the ARIC are confidential and are not to be made publicly available. The ARIC may only release Council information to external parties that are assisting the ARIC to fulfil its responsibilities with the approval of the Chief Executive Officer, except where it is being provided to an external investigative or oversight agency for the purpose of informing that agency of a matter that may warrant its attention.

ARIC's authority is limited to providing independent oversight, assurance and advice. It does not direct, approve or implement management actions, nor does it assume responsibility for operational decision-making or delivery.

Management remains accountable for the design, implementation and operation of governance, risk, control, performance and improvement arrangements, and for decisions taken in response to ARIC's advice.

Where ARIC provides significant advice or recommendations, management is expected to consider that advice and provide a response, in the interest of respect, transparency and informed oversight, regardless of whether the advice is adopted.

#### **4. Independence and Reporting**

The ARIC is to be independent to ensure it has no real or perceived bias or conflicts of interest that may interfere with its ability to act independently and to provide the Council with robust, objective and unbiased advice and assurance.

The ARIC must always ensure it maintains a direct reporting line to and from the Internal Audit Function and act as a mechanism for internal audit to report to the Council and the Chief Executive Officer on matters affecting the performance of the Internal Audit Function.

The ARIC must regularly report to the Council to ensure that it is kept informed of matters considered by the ARIC and any emerging issues that may influence the strategic direction of the Council or the achievement of the Council's goals and objectives. The ARIC will provide an update to the Council and the Chief Executive Officer of its activities and opinions after every ARIC meeting.

The ARIC will provide an annual assessment to the Council and the Chief Executive Officer on the ARIC's work. The ARIC will provide a comprehensive assessment every Council term of the matters listed in Schedule 1 to the Council and the Chief Executive Officer. The ARIC may at any time report to the Council or the Chief Executive Officer on any other matter it deems of sufficient importance to warrant their attention. The Mayor and the Chair of the ARIC may also meet at any time to discuss issues relating to the work of the ARIC.

#### **5. Membership**

##### **5.1 Audit, Risk and Improvement Committee**

The ARIC must consist of at least 3 but no more than 6 members and include 1, but no more than 2, councillors appointed by the Council. Members will be appointed for up to a four-year term. Members can be reappointed for one further term, but the total period of continuous membership cannot exceed eight years. To preserve the ARIC's knowledge of the Council, ideally, no more than two members should retire from the ARIC due to rotation in any one year.

The terms and conditions of each member's appointment to the ARIC are to be set out in a letter of appointment. New members will be inducted to their role and receive relevant information and briefings on their appointment to assist them to meet their responsibilities.

Council must appoint 1 of the independent members of ARIC as chairperson.

Prior to approving the reappointment or extension of the Chair's or an Independent Member's term, the Council is to undertake an assessment of the Chair's or Independent Member's performance. Reappointment of the Chair or an Independent Member is also to be subject to that person continuing to meet the independence and eligibility requirements.

Members of the ARIC must possess and maintain a broad range of skills, knowledge and experience relevant to the operations, governance and financial management of the Council, the environment in which the Council operates, and the contribution that the ARIC makes to the Council. At least one member of the ARIC must have accounting or related financial management experience with an understanding of accounting and auditing standards in a local government environment. All members should have sufficient understanding of the Council financial reporting responsibilities to be able to contribute to the ARIC's consideration of the Council annual financial statements.

New members will be assessed on their relevant skills and experience, having regard to any skill 'gaps' identified for the ARIC, and appointed in accordance with section 192 (Appointing senior executive employees) of the Local Government Act 2009.

Where the Chair or an ARIC member is unable to complete their term or does not intend to seek reappointment after the expiry of their term, they should give 4 weeks' notice to the Chair and the Council prior to their resignation to allow the Council to ensure a smooth transition to a new Chair or ARIC member.

The Council can, by resolution, terminate the appointment of the Chair or an independent ARIC member before the expiry of their term where that person has:

- breached the Council's Code of Conduct;
- performed unsatisfactorily or not to expectations;
- declared, or is found to be in, a position of a conflict of interest which is unresolvable;
- been declared bankrupt or found to be insolvent;
- experienced an adverse change in business status;
- been charged with a serious criminal offence;
- been proven to be in serious breach of their obligations under any legislation; or
- experienced an adverse change in capacity or capability.

The position of a Councillor Member on the ARIC can be terminated at any time by the Council by resolution.

### 5.2 Review Arrangements

At least once every Council term, the Council must review or arrange for an external review of the effectiveness of the ARIC. These terms of reference must be reviewed annually by the ARIC and once each Council term by the governing body. Any substantive changes are to be approved by Council.

## 6. Responsibilities of Members

The responsibilities of ARIC are set out in Schedule 1. They describe the matters over which ARIC provides oversight, assurance and advice to Council, and are intended to guide ARIC's focus and lines of enquiry.

These responsibilities do not assign management or operational functions ARIC. Accountability for action and delivery remains with management and Council, in accordance with their respective roles.

### 6.1 Independent Members

The Chair and independent members of the ARIC are expected to understand and observe the requirements for risk management and internal audit for local government in Queensland.

Members are also expected to:

- make themselves available as required to attend and participate in meetings;
- contribute the time needed to review and understand information provided;
- apply good analytical skills, objectivity and judgement;
- act in the best interests of the Council;
- have the personal courage to raise and deal with tough issues, express opinions frankly, ask questions that go to the fundamental core of the issue and pursue independent lines of inquiry;
- maintain effective working relationships with the Council;
- have strong leadership qualities (Chair); and
- oversee the Internal and External Audit Function (Chair)

### 6.2 Councillor Members

The role of councillor members is to:

- relay to the ARIC any concerns the Council may have regarding the Council and issues being considered by the ARIC;
- provide insights into local issues and the strategic priorities of the Council that would add value to the ARIC's consideration of agenda items;
- advise the Council (as necessary) of the work of the ARIC and any issues arising from it; and
- assist the Council to review the performance of the ARIC.

### 6.3 Conduct

Independent Members are required to comply with the Council's Code of Conduct for Employees. Complaints alleging breaches of the Council's Code of Conduct by an independent ARIC member are to be dealt with in accordance with Council's policy on Investigations.

The Chief Executive Officer must consult with the Council before taking any disciplinary action against an independent ARIC member in response to a breach of the Council's Code of Conduct.

Councillor Members are required to comply with the Councillor's Code of Conduct.

### 6.4 Conflicts of Interest

Once a year, ARIC independent members must provide written declarations to the Council stating that they do not have any conflicts of interest that would preclude them from being members of the ARIC.

Where an ARIC member or observer declares a pecuniary or a significant non-pecuniary conflict of interest, they must remove themselves from ARIC deliberations on the issue. Details of conflicts of interest declared at meetings must be minuted.

## 7. Scope of Activities

The ARIC must develop a strategic work plan every four years to ensure that the matters listed in Schedule 1 are reviewed by ARIC and considered by the Internal Audit Function when developing their risk-based program of internal audits.

The work plan must be reviewed at least annually to ensure it remains appropriate, however, the ARIC may, in consultation with the Council, vary the work plan at any time to address emerging risks. The Council may also, by resolution, request the ARIC to approve a variation to the strategic work plan. Any decision to vary the strategic work plan must be made by the ARIC.

## 8. Meetings

The ARIC will meet at least quarterly at a time agreed by ARIC. The need for an additional special meeting (e.g. to review the Council's annual financial

statements) will be assessed by the Chair. Additional meetings may be convened upon request by an ARIC member, the Chief Executive Officer (CEO), Mayor or the Council.

The Chair, in consultation with the Mayor and CEO, will determine the agenda for each meeting. Each meeting will be minuted to preserve a record of issues considered, actions taken, and decisions made.

A quorum will consist of a majority of voting members. Decisions during meetings will be reached through consensus wherever possible. At the conclusion of each meeting, an overall vote will be taken to formally capture ARIC's recommendations and observations for reporting purposes. Where the vote is tied, the Chair will have the casting vote.

The CEO and Internal Audit Contractor should attend ARIC meetings as non-voting invitees. The external auditor (or representative) will be invited to each meeting as an independent observer. The Chair may request attendance by any Council employee, contractor, or subject matter expert. Observers have no voting rights and may be excluded by the Chair at any time. The ARIC may hold closed sessions with voting members to discuss confidential or sensitive matters. The ARIC must meet separately with the Internal Audit Contractor and the external auditor at least once annually.

## 9. Appointment of New Members

When a vacancy arises, the following process will apply:

1. Advertisement – The position will be publicly advertised to ensure transparency and attract suitably qualified candidates.
2. Shortlisting and Interview – Candidates will be shortlisted and interviewed by a panel comprising:
  - » The Mayor;
  - » The CEO (or delegate); and
  - » Where appointing an independent member, the ARIC Chair; or
  - » Where appointing the ARIC Chair, another Councillor.

3. Appointment – The Mayor will make the final appointment based on the panel’s recommendation and Council endorsement.

### 10. Virtual Attendance

Meetings may be held in person, by telephone, or audio-visual link, in accordance with Section 254K of the Local Government Regulation 2012.

ARIC may schedule a mix of virtual and onsite meetings to optimise engagement (including site visits and strategic discussions), while minimising costs and inconvenience for independent members attending meetings in the Whitsunday region.

### 11. Secretariat

The Chief Executive Officer will nominate a staff member to provide secretariat support to the ARIC. The secretariat will ensure the agenda for each meeting and supporting papers are circulated after approval from the Chair at least 3 full business days before the meeting and ensure that minutes of meetings are prepared and maintained.

Minutes must be approved by the Chair and circulated within 2 weeks of the meeting to each member and the Council.

### 12. Training

Induction and ongoing training will be provided to members, on an ‘as needed’ basis.

### 13. Evaluation

- Self-assessment will be undertaken biennially
- An external peer review will be undertaken every four years
- Individual performance feedback will be provided by the Chair as required

### 14. Annual Plan and Review of Charter

ARIC is responsible for developing and endorsing an annual plan that outlines its key activities, priorities, and meeting schedule.

This plan should include a review of the Charter to ensure it remains aligned with Council’s strategic direction, legislative obligations, and emerging risks or opportunities.

### 15. Performance and Peer Review

The ARIC will undertake an annual performance review of:

- ARIC as a whole; and
- Each individual member.

The review will include:

- Key Performance Indicators (KPIs):
  - » Attendance and active participation in meetings
  - » Contribution to discussions and decision-making
  - » Compliance with the Charter and ethical standards
  - » Ability to provide strategic insight and oversight
- Critical Review Expectations:
  - » Assessment of ARIC’s effectiveness in fulfilling its responsibilities
  - » Identification of areas for improvement and professional development
  - » Peer feedback to promote accountability and continuous improvement

Results of the review will be documented and reported to Council by the Mayor.

### 16. Compliance and Best Practice Alignment

This Charter must remain consistent with the Local Government Act 2009, Local Government Regulation 2012, Queensland Audit Office recommendations, and recognised best practice standards for audit and risk committees. The Charter should also support and inform the development of Council’s annual internal audit plan.

This Charter aligns with recommendations and insights outlined in the Queensland Audit Office report: Insights on Audit Committees in Local Government (available at QAO website). These insights inform best practice for governance, risk management, and audit committee effectiveness.

### **Schedule 1 - Audit, Risk and Improvement Committee Responsibilities (detailed)**

The responsibilities set out in this Schedule are expressed as principles that guide how ARIC discharges its oversight, assurance and advisory role. They describe the matters over which ARIC provides focus, enquiry and advice to Council, rather than assigning management or operational responsibilities.

In applying these principles, ARIC seeks to support effective governance, risk management, financial stewardship, integrity and continuous improvement, while recognising that accountability for action and delivery rests with management and Council.

#### **Internal Audit Principle:**

The Council has an effective internal audit function and receives maximum value from its internal audit activities. Review and advise the Council:

- on whether the Council is providing the resources necessary to successfully deliver the Internal Audit Function;
- if the Council is complying with internal audit requirements, including conformance with the International Professional Practices Framework;
- if the Council's internal audit charter is appropriate and whether the internal audit policies and procedures and audit/risk methodologies used by the Council are suitable;
- of the strategic four-year work plan and annual work plan of internal audits to be undertaken by the Council's Internal Audit Function;
- if the Council's internal audit activities are effective, including the performance of the Internal Audit Contractor and the Internal Audit Function;
- of the findings and recommendations of internal audits conducted, and corrective actions needed to address issues raised;
- of the implementation by the Council of these corrective actions
- on the appointment of the Internal Audit Providers; and

- on the Internal Audit Function structure appropriately and has sufficient skills and expertise to meet its responsibilities.

#### **Risk Management Principle:**

The Council has an effective risk management framework and internal controls that successfully identify and manage the risks it faces. Review and advise the Council:

- if the Council has in place a current and appropriate risk management framework that is consistent with the Australian Risk Management Standard;
- whether the Council is providing the resources necessary to successfully implement its risk management framework;
- whether the Council's risk management framework is adequate and effective for identifying and managing the risks the Council faces, including those associated with individual projects, programs and other activities;
- if risk management is integrated across all levels of the Council and across all processes, operations, services, decision-making, functions and reporting;
- of the adequacy of risk reports and documentation, for example, the Council's risk register and risk profile
- whether a sound approach has been followed in developing risk management plans for major projects or undertakings;
- whether appropriate policies and procedures are in place for the management and exercise of delegations
- if the Council has taken steps to embed a culture which is committed to ethical and lawful behaviour;
- if there is a positive risk culture within the Council and strong leadership that supports effective risk management;
- of the adequacy of staff training and induction in risk management;
- how the Council's risk management approach impacts on the Council's insurance arrangements;

- of the effectiveness of the Council's management of its assets; and
- of the effectiveness of business continuity arrangements, including business continuity plans, disaster recovery plans and the periodic testing of these plans.

**Internal Controls Principle:**

The Council has an effective risk management framework and internal controls that successfully identify and manage the risks it faces. Review and advise the Council:

- whether the Council's approach to maintaining an effective internal audit framework, including over external parties such as contractors and advisors, is sound and effective;
- whether the Council has in place relevant policies and procedures and that these are periodically reviewed and updated;
- whether appropriate policies and procedures are in place for the management and exercise of delegations;
- whether staff are informed of their responsibilities and processes and procedures to implement controls are complied with:
  - » if the Council's monitoring and review of controls is sufficient, and
  - » if internal and external audit recommendations to correct internal control weaknesses are implemented appropriately.

**Compliance Principle:**

The Council has an effective compliance framework that ensures it is complying with its legal obligations and other governance and contractual requirements when undertaking its functions. Review and advise the Council of the adequacy and effectiveness of the Council's compliance framework, including:

- if the Council has appropriately considered legal and compliance risks as part of the Council's risk management framework;

- how the Council manages its compliance with applicable laws, regulations, policies, procedures, codes, and contractual arrangements; and
- whether appropriate processes are in place to assess compliance.

**Fraud and Corruption Principle:**

The Council has an effective fraud and corruption control framework in place that minimises the incidence of fraud and corruption.

Review and advise the Council of the adequacy and effectiveness of the Council's fraud and corruption prevention framework and activities, including whether the Council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

**Financial Management Principle:**

The Council has an effective financial management framework, sustainable financial position and positive financial performance. Review and advise the Council:

- if the Council is complying with accounting standards and external accountability requirements
- of the appropriateness of the Council's accounting policies and disclosures
- of the implications for the Council of the findings of external audits and performance audits and the Council's responses and implementation of recommendations
- whether the Council's financial statement preparation procedures and timelines are sound
- the accuracy of the Council's annual financial statements prior to external audit, including:
  - » management compliance/representations;
  - » significant accounting and reporting issues;
  - » the methods used by the Council to account for significant or unusual transactions and areas of significant estimates or judgements; and
  - » appropriate management signoff on the statements.

- if effective processes are in place to ensure financial information included in the Council's annual report is consistent with signed financial statements
- if the Council's financial management processes are adequate
- the adequacy of cash management policies and procedures
- if there are adequate controls over financial processes, for example:
  - » appropriate authorisation and approval of payments and transactions
  - » adequate segregation of duties
  - » timely reconciliation of accounts and balances
  - » review of unusual and high value purchases
- if policies and procedures for management review and consideration of the financial position and performance of the Council are adequate
- if the Council's grants and tied funding policies and procedures are sound.

#### **Governance Principle:**

The Council has an effective governance framework to ensure it is appropriately directing and controlling the management of the Council. Review and advise the Council regarding its governance framework, including the Council's:

- decision-making processes;
- implementation of governance policies and procedures;
- assignment of key roles and responsibilities;
- committee structure;
- management oversight responsibilities;
- human resources and performance management activities <sup>22</sup> reporting and communication activities;
- information and communications technology (ICT) governance; and
- management and governance of the use of data, information and knowledge.

#### **Service Reviews and Business Improvement Principle:**

The Council has effective arrangements to support continuous improvement and organisational learning across its governance, risk, control, performance and service delivery activities. Review and advise the Council:

- whether the Council has appropriate frameworks, systems and processes in place to identify, prioritise and monitor improvement opportunities arising from audits, reviews, performance reporting, incidents and complaints.
- whether Council has visibility of organisational productivity and efficiency trends, and whether improvement initiatives are delivering sustainable gains in capability, service outcomes or resource utilisation over time.
- whether lessons learned from assurance activities and operational experience are systematically embedded to strengthen governance, risk management, internal controls, performance and service delivery.
- whether recurring or systemic issues are identified and addressed over time.
- whether improvement insights are used to inform decision-making, planning and future assurance priorities.

#### **Performance Data and Measurement Principle:**

The Council's performance management framework ensures the Council can measure its performance and if it is achieving its strategic goals.

Review and advise the Council:

- if the Council has a robust system to determine appropriate performance indicators to measure the achievement of its strategic objectives;
- if the performance indicators the Council uses are effective; and
- of the adequacy of performance data collection and reporting.

## 11.7 - Commercial Businesses Activity Report - October 2025 to December 2025

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Administration Officer - Aviation & Tourism

**AUTHORISING OFFICER:** Director Commercial Businesses

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### PURPOSE

To advise Council of the activities of the Commercial Businesses Directorate from October to December 2025.

### EXECUTIVE SUMMARY

Council's Commercial Businesses Directorate consists of the following business units:

- Whitsunday Coast Airport and Aerodromes;
- Shute Harbour Marine Terminal;
- Whitsunday Holiday Parks;
- Foxdale Quarry and;
- Other commercial undertakings as identified.

Operational updates from each business unit are detailed in **Attachment 11.7.1**.

### OFFICER'S RECOMMENDATION

That Council endorse the Commercial Businesses Activity Report from October to December 2025 as per **Attachment 11.7.1**.

### BACKGROUND

This report is for informational purposes only.

### DISCUSSION/CURRENT ISSUE

Please refer to **Attachment 11.7.1** detailing the activities during October to December 2025 by the Commercial Businesses Directorate.

### FINANCIAL IMPLICATIONS

N/A

### CONSULTATION/ENGAGEMENT

Operations Manager - Whitsunday Coast Airport  
Shute Harbour Marine Terminal Operations Supervisor  
Manager Foxdale Quarry

### STATUTORY/COMPLIANCE MATTERS

N/A

### RISK ASSESSMENT/DEADLINES

N/A

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Leverage council's commercial operations to support local industries, enhance regional connectivity and create new opportunities for business investment.

Advance the independence of commercial business structures to promote their ability to grow and deliver improved returns to the community.

## **ATTACHMENTS**

1. Commercial Businesses Activity Report October to December 2025 (1) [11.7.1 - 7 pages]

# Whitsunday Regional Council

## Commercial Businesses Activity Report

October to December 2025



# Whitsunday Coast Airport

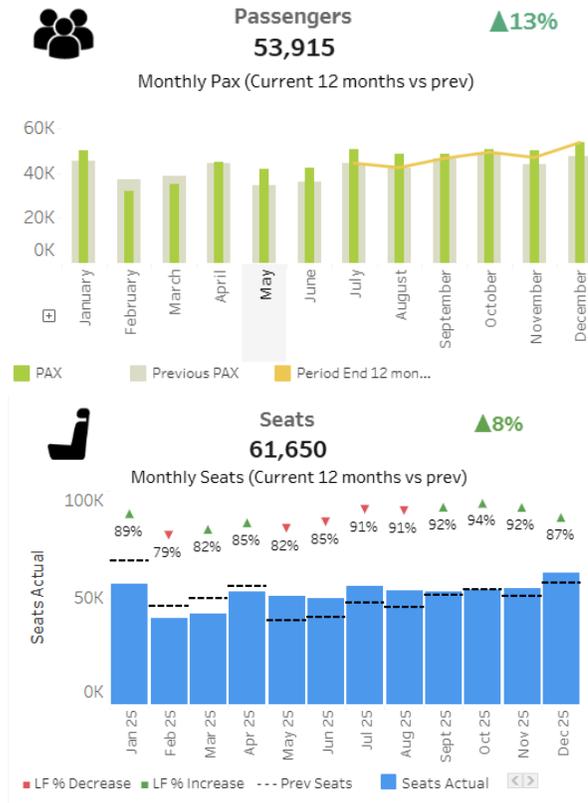
## Operations

- 154,841 passengers October to December 2025.
- 91% average load factor October to December 2025.
- Whitsunday Coast Airport recorded strong year-on-year passenger growth for three consecutive months.
- Quarterly Terminal Stakeholder meeting was held.
- Sewerage Treatment Plant progressing – front of terminal works and sewerage pump station underway.
- Jetstar's 30% uplift in capacity commenced October 2025, including the introduction of the A321 aircraft.
- New Airport Reporting Officer commenced November 2025.
- New Lighting Cabinet installed at Whitsunday Coast Airport.
- Celebrated Airport Safety Week October 2025.
- Jetstar self check in kiosks installed.
- Emergency Tabletop Exercise was conducted with 24 attendees.
- Full review and update of all Standard Operating Procedures.
- Storm Season preparation and clean up.
- Application submitted for Australian Tourism Exchange – Aviation Hub.

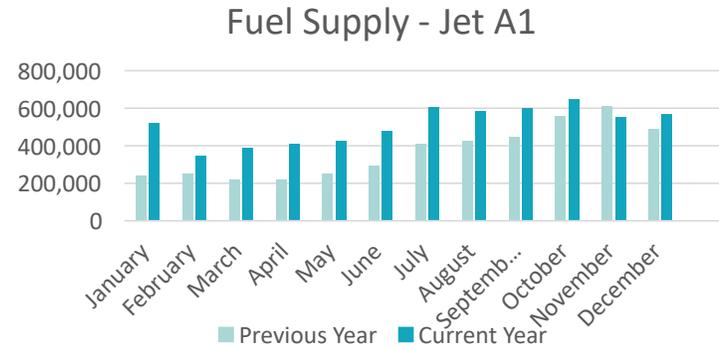


# Whitsunday Coast Airport

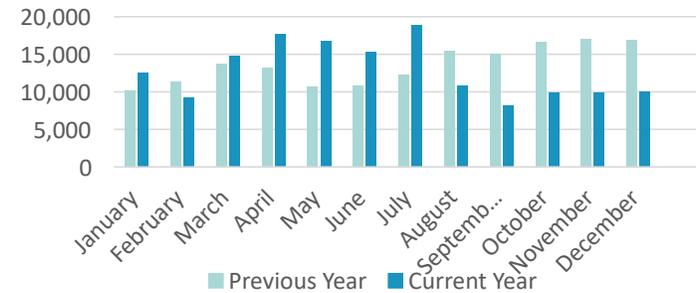
Flight Dashboard – Actual Results as of December 2025



Total Aerodrome Fuel Sales



Fuel Supply - Avgas



# Shute Harbour Marine Terminal

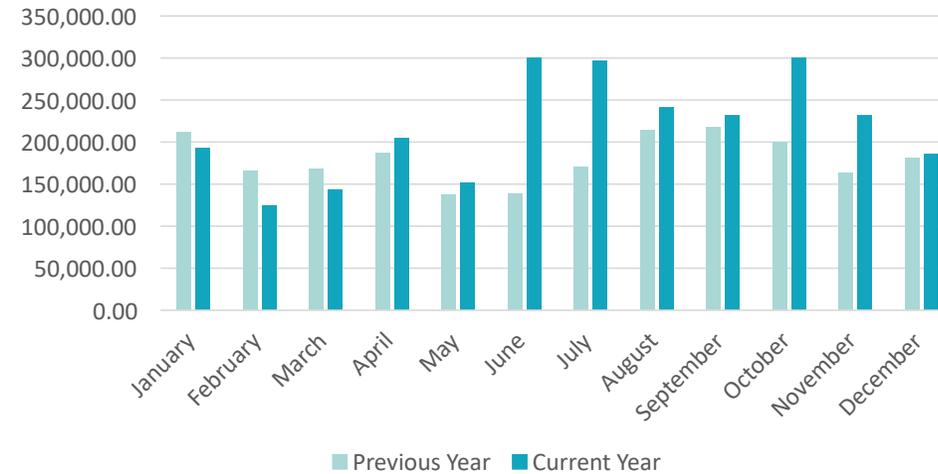
## Operations

- Fuel sales: 354,920 litres sold
- Resort Connection passengers: 14,981
- Cruise Ship Passengers: 26,483
- 15 October, team members attended a major emergency exercise at Coral Sea Marina, simulating a vessel fire while bunkering fuel. Multiple agencies were involved, providing a valuable opportunity to refine emergency procedures and coordination.
- Shute Harbour is now well into the 2025/26 cruise season with a total of 8 cruise ship visits throughout the quarter.

## Events Held

- Three Whitsunday Regional Council events were held, including the WRC Leadership Forum, the Major Projects Program and a Councillor Meeting and Workshop.
- St Catherine's College Year 8 Retreat.
- 19 November 2025 the terminal hosted the Proserpine State High School Formal.

Fuel Sales



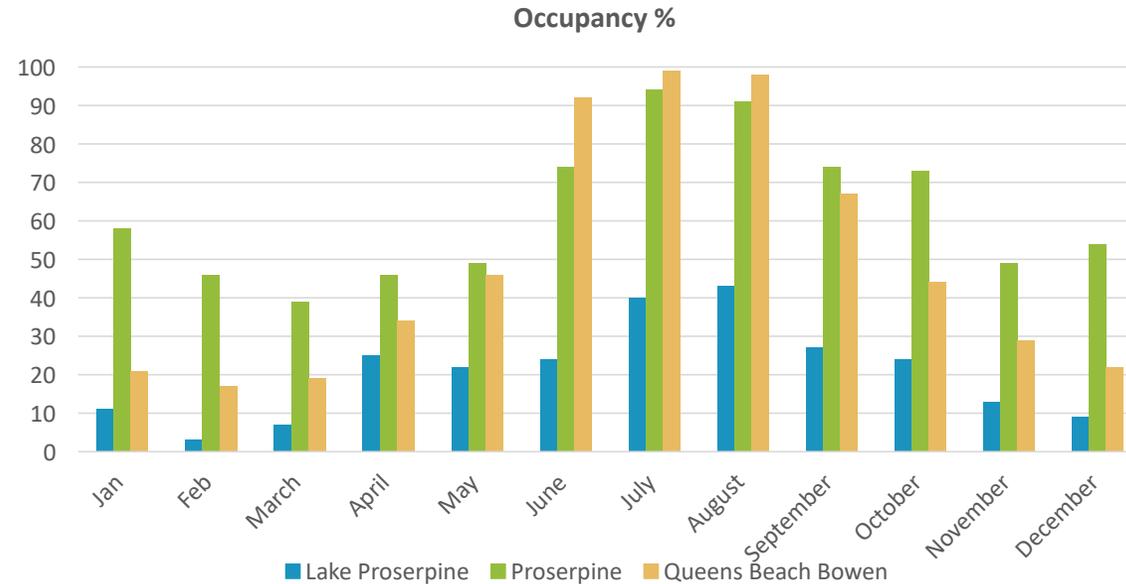
# Foxdale Quarry

## Operations

- Consistent production was maintained across the quarter, with crushing output for the quarter totalling 48,247 tonnes.
- Total product sales for the quarter: 53,988 tonnes.
- Crushing operations occurred on 49 out of 57 available working days across the quarter.
- October focused on production of 20mm concrete aggregate, with crushing completed on 20 of 22 available working days.
- November production was dedicated to cane road gravel to support the Council rural road grading program, with dry weather conditions enabling full focus on this material.
- December production included cane road gravel, concrete aggregate and road base.
- Planned and unplanned maintenance activities across the quarter included electrical testing, crusher liner replacements (gyratory and jaw), servicing and conveyor repairs.
- The quarry closed for the Christmas period on 19 December 2025 and will reopen 5 January 2026.



# Whitsunday Holiday Parks



## Operations

Practical completion of infrastructure upgrades at Proserpine Holiday Park were achieved, including finalisation of the water pipe upgrade in November 2025. Electrical upgrade works at Lake Proserpine were finalised in December, with construction scheduled to commence in February 2026. Master planning initiatives are being implemented across park assets, alongside ongoing improvements to guest amenities and shared-use facilities.

Targeted marketing initiatives continued, highlighted by a partnership with Jayco Mackay offering customers a 20 per cent discount on stays. Membership with the Caravan Parks Association of Queensland (CPAQ) commenced, which includes participation in 2026 trade shows across Australia.



# Other Commercial Business

## Queens Beach Hub Bowen

- Tender closed 1 October. Two interested parties, Bowen Potters & South Sea Outriggers. Take over from 2 February 2026 (Handover completed).

## RV Park Proserpine

- Resolved at Councils November Ordinary Meeting to reopen 1 April 2026.
- Amendment to DA currently sitting with Council. (Approved as February 2026).
- New branding finalised with signage creative completed.

## Bowen Hangar Lease

- Tender closed 13 November. Three submissions were received.
- A council report went to the November Ordinary Meeting to resolve that Russell Aviation be awarded the agreement.
- Handover due March 2026 (handover completed).

## Whitsunday Event Centres (WEC)

- Consists of Shute Harbour Marine Terminal, Proserpine Entertainment Centre, Flagstaff Hill Convention Centre.
- Briefed to Council October 2025.
- WEC brand finalised. Flyers, website underway. Marketing to commence March 2026.

Proserpine  
RV PARK



AVENIR  
Love letters



## 11.8 - Infrastructure Activity Report - October 2025 to December 2025

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** PA to the Director Infrastructure Services

**AUTHORISING OFFICER:** Director Infrastructure Services

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### **PURPOSE**

The purpose of this report is to provide an update pertaining to the functions of each branch within the Infrastructure Services Directorate for the period of October to December 2025.

### **EXECUTIVE SUMMARY**

The Infrastructure Services Directorate provides a range of critical and essential services to the Community, many of the services provided have a direct interaction with the public or impact on the community. The performance of each of the work unit areas within the Directorate are outlined in the attached Activity Report.

### **OFFICER'S RECOMMENDATION**

That Council receive the Infrastructure Services Activity Report (**Attachment 11.8.1**) for Quarter two for the 2025/26 financial year.

### **BACKGROUND**

Report is for information purposes.

### **DISCUSSION/CURRENT ISSUE**

This report provides an overview of Whitsunday Regional Council's Infrastructure Services Directorate for the 2025/2026 financial year with particular focus on the second quarter.

### **FINANCIAL IMPLICATIONS**

There are no financial implications with the Council accepting this report.

### **CONSULTATION/ENGAGEMENT**

Director Infrastructure Services  
Chief Operating Officer Whitsunday Water  
Manager Waste and Recycling  
Manager Parks and Open Spaces  
Acting Manager Transport and Drainage Assets  
RMPC, Transport and Drainage Operations Manager

### **STATUTORY/COMPLIANCE MATTERS**

N/A

### **RISK ASSESSMENT/DEADLINES**

Regular reporting on the Directorates progress and achievements ensures accountability and fosters a positive culture.

## STRATEGIC IMPACTS

Corporate Plan Reference:

In partnership with our local businesses and industries, identify and define our regional priorities for advocacy, investment and growth.

Leverage council's commercial operations to support local industries, enhance regional connectivity and create new opportunities for business investment.

Advance and advocate the region's growth ambitions through identifying a pipeline of major projects, infrastructure and events.

Develop an advocacy framework to provide one voice for the needs of the Whitsundays.

Invest in our parks, facilities and public spaces to ensure they are attractive and welcoming to members of the community.

Plan for the future of our community services and public spaces through the development of targeted strategies and precinct master planning.

Enhance the quality of our local waterways and stormwater runoff.

Develop a waste strategy to plan for future network investment, landfill remediation, service delivery and support improved community outcomes in education and waste recovery.

Support initiatives to celebrate and protect our natural environment and recognise our place at the heart of the Great Barrier Reef, with the Great Barrier Reef Marine Parks and Queensland Government.

Build resilience and strengthen the capacity of our community to withstand natural disasters.

Undertake a business transformation project to support organisational growth, prioritise and streamline service delivery and deliver improved value to the community.

Complete network planning for the future across key infrastructure networks, including stormwater, water supply, sewerage, waste, roads and parks.

Development of improved transport and drainage infrastructure.

## ATTACHMENTS

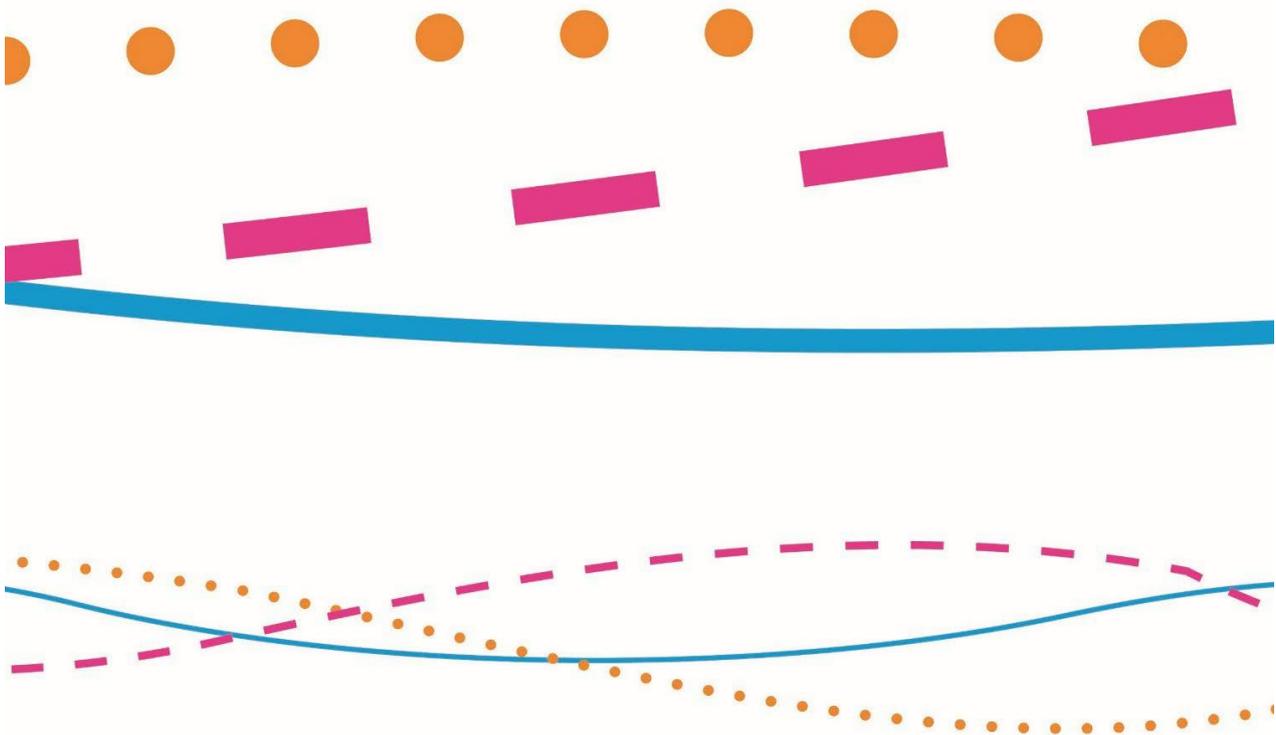
1. Infrastructure Services Activity Report - October to December 2025 [11.8.1 - 17 pages]



## Infrastructure Services

Parks & Open Spaces  
Whitsunday Water  
Waste & Recycling  
Transport & Drainage

### Activity Report October – December 2025



# Director’s Report

The Infrastructure Services Directorate provides a range of critical and essential services to the Community. Many of the services provided have a direct interaction with the public or impact on the community.

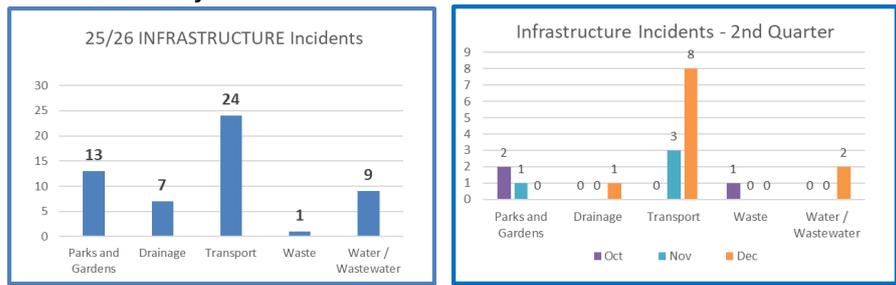
The Infrastructure Services Directorate consists of the following departments:

- Parks & Open Spaces
- Whitsunday Water
- Waste & Recycling
- Transport & Drainage

## Workplace Health and Safety (WHS) Update – Infrastructure Services Q2

The Infrastructure Directorate has made significant progress in addressing Workplace Health and Safety (WHS) incidents, accidents, and near misses during the second quarter.

### Incident Summary



### WHS Actions Overview

- Actions Assigned to Directorate by Others: 11 - only 1 of these remain OPEN

**Hazard** – improve emergency call out process and coordination with internal and external stakeholders.

**Recommended Control** – Develop a standardised emergency call out procedure for all three depots that clearly defines how to coordinate internal and external stakeholders (e.g. Traffic controllers, QPS) The procedure must address initial response and dynamic risk assessment, appropriate TGS requirements, coordination with police (including use of PoliceLink), communications, required equipment, public intervention, incident reporting and criteria for escalation and requesting additional support.

This reflects the strong safety performance of our sites and workers, demonstrating their commitment to operating safely within well-maintained worksites and addressing non-conformances.

- Actions Assigned by Directorate to Others: 114 - 1 of these was classed as **Extreme**
  - exposed wiring on the ash dosing pump.

This shows the vigilance of our staff in identifying opportunities for improvement during inspections and contributing to overall workplace safety across the organisation.

**Actions Closed**

- Total Actions Closed with Evidence: 50

**Outstanding Actions**

- Overdue Actions: 1

**Hazard** – no shut-off valve at emulsion tank.

**Recommended Control** – Procure a shut off valve for the truck end of the emulsion hose to isolate and prevent future spills of emulsion. Enquire to ensure that the emulsion truck pre-start (Plant Assessor) asks questions around filling from the emulsion tank before the process is begun.

Infrastructure Services remains committed to enhancing Council's WHS performance by fostering a culture of safety and vigilance throughout the organization. The progress made this quarter reflects the dedication of staff in prioritising safe practices and ensuring compliance.

**Parks and Open Spaces**

**Parks Assets:**

- 120 parks & 8 cemeteries (3 current & 5 historical)
- 93 separate playgrounds
- 156 pieces of playground equipment
- 30 pieces of exercise equipment
- 65 single & 40 double barbeques
- 742 hectares mowing & landscaping maintenance to parkland and recreational areas

**Significant Projects and Opportunities:**

- Mullers Lagoon Master Plan
- Network Planning for Township Parks (TBC)
- \$1.2m Asset Renewal Program for 24/25
- Improved Quality Systems to ensure service standards are met
- Progression of Airlie Beach Master Plan for final draft to be adopted in January 2026
- Progression of Galbraith Park Master Plan for final draft to be adopted in January 2026
- Progression of Cemeteries Strategy and Cemetery Master Plans for final draft to be adopted in January 2026

**Major Risks:**

- Assumption that Parks Team responsible for all public areas
- Increasing expectation of service levels
- Growing population
- Overservicing of lower-level parks
- Lack of current master planning for future open space

During Quarter 2 of the 2025/26 financial year, the Parks & Gardens team delivered a wide range of maintenance activities, asset improvements, and operational enhancements across the Whitsunday region. This quarter's work focused on seasonal readiness, event preparation, amenity upgrades, and continued commitment to community safety and service quality.

### Seasonal & Event Readiness

In preparation for the Schoolies period and the Airlie Beach Music Festival, the team undertook increased maintenance along the Airlie Beach Foreshore. Works included enhanced litter collection, presentation improvements, and intensified upkeep of high-traffic areas. These efforts ensured the foreshore was clean, well-presented, and equipped to support high visitor volumes.

### Public Space Enhancements

A number of targeted improvements were delivered across key community assets:

- Scottsville Oval: A full site clean-up was completed, including the removal of outdated assets. These works improved the overall functionality, presentation, and accessibility of the site for future community use.
- Bowen: Several garden beds were renewed, contributing to township beautification and reinforcing the region's commitment to maintaining high-quality green spaces.
- Collinsville: Additional bin enclosures were installed along Main Street, supporting improved waste management and contributing to a cleaner and more welcoming streetscape.



### Playground Safety and Compliance

To maintain compliance with playground safety standards, sand softfall was topped up across multiple playgrounds in Bowen. This ensured safe play environments for families and upheld Council's commitment to well-maintained recreational spaces.

### Training & Safety

The Northern Crew successfully completed verification of competency training for safe mower operation. This further strengthens Council's safety culture and ensures maintenance activities continue to be performed to a high operational standard.



### Coastal Preparedness

Ahead of stinger season, the stinger net at Dingo Beach was reinstalled. Additional bin enclosures were also positioned in the area to support high visitation and maintain a clean foreshore during peak season.

### Operational Highlights

#### Irrigation Upgrades

A new irrigation system was installed at Horseshoe Bay, improving water efficiency, supporting healthier turf conditions, and enabling more consistent maintenance outcomes.

#### Park Availability

Park readiness remained strong, with 94.5% availability achieved throughout the quarter. This ensured dependable access to parks and open spaces during the busy holiday period.

#### Transition to TechOne

The team commenced onboarding to the new TechOne system for inspections and work order management. Once fully implemented, this platform will streamline workflows, improve recordkeeping, and increase responsiveness across operational activities.

#### Forward Planning

Project planning and procurement activities are underway for upcoming renewal and improvement works scheduled for the second half of the financial year. These planned initiatives will continue to align with community needs, asset lifecycle priorities, and Council's long-term public space management objectives.

The Parks & Gardens team remains committed to delivering high-quality, safe, and well-maintained public spaces across the Whitsunday region, ensuring our parks, gardens, and recreation areas continue to be enjoyed by residents and visitors alike.

#### Parks & Open Space Statistics Breakdown:

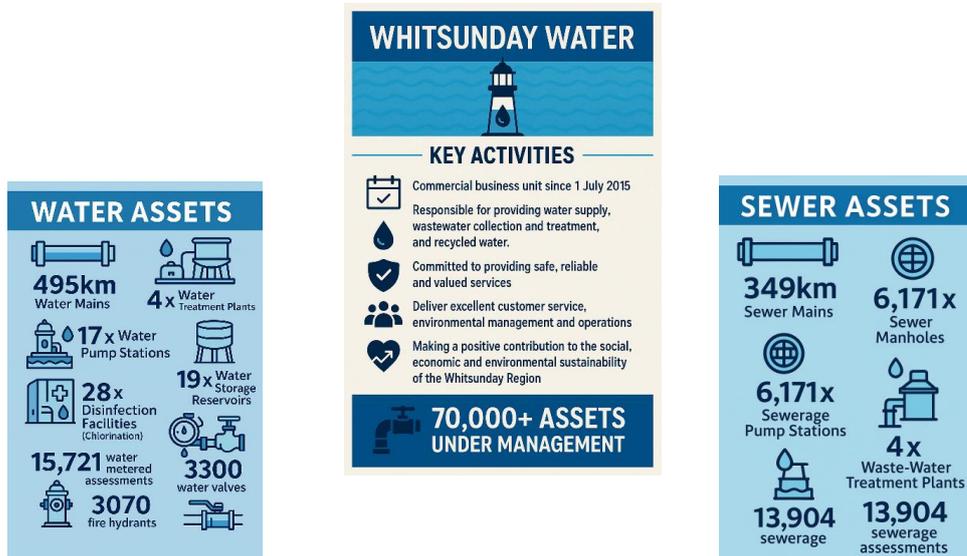
| Service - Mowing & Landscaping | October | November | December | Q2 Total |
|--------------------------------|---------|----------|----------|----------|
| High                           | 99.04%  | 92%      | 92%      | 94.74%   |
| Medium                         | 93.33%  | 83%      | 79%      | 86.08%   |
| Road Reserves                  | 85.59%  | 94%      | 88%      | 89.54%   |
| Low                            | 68.75%  | 72%      | 44%      | 61.53%   |

| BBQ Cleaning Location         | No. of Plates | Weekly Clean | Quarterly Clean |
|-------------------------------|---------------|--------------|-----------------|
| Bowen                         | 42            | 210          | 2730            |
| Cannonvale/ Airlie Beach      | 20            | 100          | 1300            |
| Collinsville                  | 12            | 60           | 780             |
| Proserpine/ Outer Communities | 27            | 135          | 1755            |
| <b>Total</b>                  | <b>101</b>    | <b>505</b>   | <b>6565</b>     |

| Services Hierarchy | Managed Area (ha) | Q2 Total %    | Estimated Mowed Area (ha) |
|--------------------|-------------------|---------------|---------------------------|
| High               | 1855              | 94.74%        | 1785.90                   |
| Medium             | 422.5             | 86.08%        | 363.7                     |
| Road Reserves      | 1137.5            | 89.54%        | 1018.5                    |
| Low                | 105               | 61.53%        | 64.6                      |
| <b>Total</b>       | <b>3550</b>       | <b>82.97%</b> | <b>3232.7</b>             |

| Region                        | Tree Planting | Tree Removals |
|-------------------------------|---------------|---------------|
| Airlie Beach/ Cannonvale      | 0             | 2             |
| Bowen/ Collinsville           | 5             | 4             |
| Proserpine/ Outer Communities | 0             | 12            |
| <b>Total</b>                  | <b>5</b>      | <b>18</b>     |

**Whitsunday Water**



**Significant Projects and Opportunities – Timelines**

- WRC Telemetry (SCADA) Upgrade Strategy – 2025/26 – Completed
- Biosolids Reuse Facility Strategy Stg1 – 2025/26 – Completed
- Proserpine STP Master Plan – 2025/26 – Completed
- Burdekin Regional Water Assessment – Commenced

**2025/26**

- Water & Sewer Operational Strategy & Network Plans – 2025/26 – *Commenced*
- Full Cost Pricing – Price Path – 2025/26 – *Commenced*
- Whitsunday Sewer and Water Network Modelling – Optimisation Update – 2025/26 – *Commenced*
- Water Network Flow Continuity Assessment – 2025/26 & 2026/27 – *Commenced*

**2026/27**

- Water, Asset Management Plan – Update 2026/27
- WRC Regional Water Strategy Update (includes Bulk Water Strategy) – 2026/27
- Biosolids Reuse Facility Strategy Stg2 – 2026/27
- Recycled & Raw Water Irrigation Strategy – 2026/27
- Whitsunday Water Workforce Plan (including rostering) – 2026/27
- Smart Metering / District Metering Strategy – 2026/27
- Regional Engineering Standards Alignment – Water & Sewer – 2026/27
- Sewer Manhole Monitoring Trial (AI – Analysis of Data) – 2026/27
- Water Supply Borefield Optimisation Assessment – 2026/27
- Water Network Flow Continuity Assessment – *continuing into 2026/27*

**2027/28**

- Sewerage Asset Management Plan – 2027/28
- Cannonvale STP Master Plan – 2027/28

- Pump Station and Facility Style Plan (including advertising/tours) – 2027/28
- Regional Sewerage Strategy Update – 2027/28

**Major Risks:**

- Full cost recovery impacts
- Future planning and catering for growth
- Changing legislation/Regulation
- REEF effluent discharge
- Emerging Contaminants of Concern (forever chemicals) – PFAS, Micro Plastics etc
- Resourcing/Market Constraints – Borne from Olympic Games Infrastructure Projects
- Infrastructure Cliff – buried assets (Asset Management)
- Trunk Infrastructure – Who pays?
- Land Acquisition – Future sites e.g. STP, Reservoirs

**Disaster Preparedness and Emergency Planning**

Whitsunday Water recently participated in a region-wide disaster management exercise held within the Local Disaster Coordination Centre (LDCC). The scenario, *Shaken Waters*, tested the organisation's ability to respond to a major emergency event, with a strong focus on coordination, communication, and operational readiness across multiple teams.



In parallel, Whitsunday Water also undertook its own annual emergency exercise, aligned to the same scenario. This combined approach enhanced collaboration across departments and strengthened Council's integrated emergency planning framework. These activities play an essential role in ensuring our teams are well prepared to respond effectively during real-world disaster events and

continue to uphold the safety and resilience of our community.

**Technical Workshop and Innovation in Treatment Operations**

Seven members of the Whitsunday Water team, including plant operators, attended a regional technical workshop focused on enhancing water and wastewater treatment performance.

A team representative delivered a two-part presentation covering:

- Collaborative regulatory planning for the future upgrade of the Airport Sewage Treatment Plant (STP), ensuring that both short-term and long-term infrastructure needs are met in a sustainable and compliant manner.
- Innovative treatment optimisation work at the Bowen Water Treatment Plant, with a focus on improving manganese removal from Proserpine River water. These improvements have reduced concrete corrosion along the Bowen pipeline and lowered chlorate and trihalomethane (THM) levels in the water network.

The workshop offered valuable opportunities for professional development, knowledge sharing, and reinforcing Council's commitment to continuous improvement in water quality and infrastructure reliability.

**Service Milestones**

Council recognises and celebrates the long-standing commitment of two team members within the Whitsunday Water Department:

- 30 Years of Service – Water & Sewerage Network Operations (Cannonvale)**  
 Commencing in 1995 as a Plumber’s Labourer, this employee has since completed their Plumbing Apprenticeship, achieved a Certificate III in Plumbing, and undertaken numerous leadership acting roles. They currently serve as a temporary Team Leader and have made a significant contribution to the reliability and performance of Council’s water and sewer network over three decades.
- 10 Years of Service – Whitsunday Water Administration**  
 Beginning in 2015, this employee has held several key administrative roles including Trade Waste Administration Officer and Administration Officer for Treatment Operations & Finance. Since 2024 they have served as Administration Officer for Whitsunday Water, providing essential support that enables efficient day-to-day operations across the team.

Council thanks both employees for their dedication, professionalism, and valuable contributions to the organisation and the community.

**Whitsunday Water Statistics Breakdown:**

| Water Scheme                 |       |         |              |            |        |
|------------------------------|-------|---------|--------------|------------|--------|
| Category                     | Bowen | Coastal | Collinsville | Proserpine | TOTALS |
| Low Water Pressure           | 10    | 5       | 1            | 1          | 17     |
| Water Planned Interruption   | 1     | 4       | 0            | 0          | 5      |
| No Water                     | 5     | 2       | 4            | 3          | 14     |
| Fire Hydrants                | 14    | 9       | 1            | 1          | 25     |
| Water Unplanned Interruption | 9     | 6       | 0            | 2          | 17     |
| Dirty Water/Quality          | 2     | 2       | 0            | 0          | 4      |
| Water Main Broken/Leaking    | 14    | 7       | 1            | 3          | 25     |
| Water Maintenance Other      | 16    | 40      | 4            | 5          | 65     |
| Water Meter Damaged/Leaking  | 7     | 7       | 3            | 1          | 18     |
| Water Service Broken/Leaking | 41    | 69      | 16           | 28         | 154    |
| Water Connections            | 7     | 26      | 1            | 0          | 34     |

| Sewer Scheme                  |       |         |              |            |        |
|-------------------------------|-------|---------|--------------|------------|--------|
| Category                      | Bowen | Coastal | Collinsville | Proserpine | TOTALS |
| House Pump Alarm              | 0     | 5       | 0            | 0          | 5      |
| Manholes                      | 2     | 0       | 0            | 1          | 3      |
| Pump Stations                 | 0     | 0       | 0            | 0          | 0      |
| Sewer Mains                   | 1     | 0       | 0            | 0          | 1      |
| Sewer Odour                   | 3     | 0       | 0            | 2          | 5      |
| Sewer Overflows and Blockages | 5     | 1       | 1            | 3          | 10     |
| Sewer Maintenance Other       | 0     | 0       | 0            | 0          | 0      |

### **Waste and Recycling**

**Operational Budget: - (expenditure) \$11.89m**

**Staff Levels: 5**

**- (income) \$12.8m**

#### **Key Activities**

- Significant business activity – due to business exceeds Budget Threshold \$9.7m expenditure.
- Responsible for providing waste & recycling services.
- Committed to providing safe, reliable and valued services.
- Deliver excellent customer service, environmental management and operations.
- Making a positive contribution to the social, economic and environmental sustainability of the Whitsunday Region.

#### **Waste & Recycling Services Assets**

- 2 x Landfills (Bowen & Kelsey Creek) - Managed by Wanless Waste Management Pty Ltd
- 2 x Transfer Stations (Collinsville, Cannonvale) - Managed by JJ Richard's
- 14 x Unattended Satellite Stations
- 12 x Legacy Landfills (remediation phase)
- 18,857 waste services

#### **Significant Projects and Opportunities**

- Waste & Recycling Strategy – update medium term plan
- Waste & Recycling Operational Strategy - complete current draft
- Waste & Recycling Network Plan – 30-year horizon to be developed
- Kelsey Creek Landfill (KCL) Masterplan - Update
- Bowen Landfill (BL) Masterplan - Update
- KCL & BL – Leachate & Stormwater Management Plans
- Cannonvale Transfer Station Masterplan - develop
- Full Cost Pricing – Price Path finalised
- Waste, Asset Management Plan - Update
- Waste Education and Communication Strategy – develop and implement
- Satellite Waste Transfer Stations - Review

#### **Major Risks**

- Full cost recovery – & Cost drivers
- Consumption of landfill space
- Legacy landfills
- Leachate, Stormwater & Gas management
- Future planning and catering for growth
- Changing legislation
- Emerging Contaminants of Concern – PFAS, Micro Plastics etc
- Staff Resourcing/Market Constraints – Borne from Olympic Games Infrastructure Projects
- Service Contracts – Landfill, Transfer Stations, Shredding, Mulching, Crushing

#### **National Recycling Week Engagement**

National Recycling Week was celebrated from 10–14 November, with coordinated and engaging messaging delivered both internally and to the broader community. The campaign focused on

refreshing recycling habits and emphasising how small, everyday actions contribute to positive environmental outcomes.

A key focus of the week was reinforcing awareness of the five core material types accepted in the yellow-lid recycling bin:

- hard plastic containers and bottles
- steel cans
- aluminium cans
- paper and cardboard
- glass bottles and jars

This simple, consistent messaging supported improved understanding of correct recycling practices across the region.

#### Community Education and Library Events

To support hands-on learning, special Storytime sessions were delivered at Bowen Library on 11 November and Cannonvale Library on 13 November. These sessions were delivered in partnership with the Waste team and JJ Richards Waste & Recycling and featured an onsite recycling truck to demonstrate real-world recycling processes.

Families participated in interactive activities, including a story session featuring *Recycling is Fun!* and a practical sorting exercise where children identified recyclable items and helped “clean up” a simulated park and beach environment within the library. These activities successfully increased engagement, particularly among younger residents, and helped build early awareness of responsible waste behaviours.



#### Recycle Mate – Enhanced Recycling Education Tools



Whitsunday Regional Council secured access to the Recycle Mate program following a successful Expression of Interest, supported through Queensland Government funding. This initiative provides Council and the community with a suite of user-friendly digital tools designed to improve understanding of recycling requirements.

Key benefits of the program include:

- clearer and more accessible guidance for residents on what can and cannot be recycled
- reduced contamination through consistent, evidence-based education
- improved recovery rates across the regional waste system

Additionally, Recycle Mate provides Council with valuable analytics and data insights, including information on common contamination issues and recycling behaviour trends. These insights will support future waste education initiatives, operational planning, and long-term infrastructure decision-making.

These activities delivered during Quarter 2 demonstrate ongoing commitment to strong community education, improved recycling outcomes, and progress toward Council’s broader sustainability objectives.

**Waste & Recycling Statistics Breakdown:****Waste Management**

- Bowen Landfill: 5,474 tonnes of waste received.
- Kelsey Creek Landfill: 7,754 tonnes of waste received.
- Landfilled: 10,120 tonnes of waste landfilled.
- 2,308 Tonnes of Kerbside General Waste collected.
- 387 Tonnes of Kerbside Recycling collected and delivered to the MRF in Mackay.

**Waste Diversion from Landfill**

The total tonnage of waste managed was 15,674 tonnes.

- 13,229 tonnes received at Kelsey Creek & Bowen Landfills.
- 2,057 tonnes recycling waste received at Cannonvale & Collinsville Transfer station
- 387 tonnes kerbside recycling collection – (disposed at Materials Recovery Facilities - MRFs)
- 3,110 tonnes of waste were diverted from landfill.

**Transfer Station Update****Cannonvale**

- Total tonnes received – 1,718
- Daily Average (tonnes) – 56.02
- Total transactions – 20,322
- Daily Average - 622

**Collinsville**

- Total tonnes received – 463
- Daily Average (tonnes) – 15.09
- Total transactions – 2,065
- Daily Average - 67

**Kerbside Waste Collection**

| Collection Data |                       |                         |                          |                            |
|-----------------|-----------------------|-------------------------|--------------------------|----------------------------|
| Period          | Garbage Bins Serviced | Recycling Bins Serviced | Garbage Bin Total Tonnes | Recycling Bin Total Tonnes |
| Quarter 2 25/26 | 173,539               | 55,354                  | 2,229                    | 375                        |

A breakdown of requests received for waste and recycling services received for the 2<sup>nd</sup> Quarter of the 25/26 financial year is detailed below.

| Category - Waste                    | Bowen | Collinsville | Whitsundays |
|-------------------------------------|-------|--------------|-------------|
| Additional Bin Service – Waste      | 1     | 0            | 2           |
| Additional Bin Service - Recycle    | 0     | 0            | 2           |
| Missed Bin Service - Recycling      | 2     | 0            | 3           |
| Missed Bin Service – Waste          | 2     | 0            | 16          |
| New Bin Service – Waste & Recycling | 16    | 0            | 56          |

|                                    |    |   |    |
|------------------------------------|----|---|----|
| Repair Replacement Bin – Recycling | 5  | 0 | 8  |
| Repair Replacement Bin – Waste     | 60 | 8 | 61 |

### **Roads and Drainage**

#### **Key Activities:**

Construction and maintenance of all council owned:

- Roads
- Bridges
- Footpaths
- Carparks
- Bridges
- Stormwater drainage systems

Within the Whitsunday Region, Council maintains approximately:

- 616km of sealed roads
- 1160km of unsealed roads
- 130.7km of footpaths
- 377km of kerb
- 33 bridges
- Maintenance to the 538km of the Bruce Highway and other State Controlled Roads – contract value more than \$5.3M annually
- Circa 50,000 assets under management

#### **Significant Projects and Opportunities:**

- Circa \$52M of Disaster Recovery Works are nearing completion for the 23' event by 30 June 2025.

Other than a few issues with damage on damage delaying some packages due to the new event in February/March this year – the Capital Delivery Team supported by Infrastructure Services have completed an amazing amount of work.

Infrastructure Services supports DRFA activities via undertaking some packages of restoration and all the ancillary works on the network not covered by DRFA funding, for example, table drain maintenance, restoration of haul roads, missing links not covered by DRFA, prioritisation, matching our works program to DRFA activities, customer enquiries on timing of works and assisting with quality control.

As the asset owner there are also many decisions required for asset renewals to support the Capital Teams delivery.

#### **Major Risks:**

- Cost escalation in excess of revenue increases
- Availability of skilled operators
- Significant legacy drainage issues
- Resourcing CRM's
- Lack of succession planning for Manager Roads and Drainage role and building engineering capacity in the department
- Lack of overall coordination of RMPC works
- Relaxation of development conditions leading to a future issue

### Community Appreciation – Bowen Golf Club

Council received positive feedback from the Bowen Golf Club expressing appreciation for the recent maintenance undertaken on the Tollington Road drain. The prompt removal of weeds, reeds, and accumulated debris has significantly improved drainage performance ahead of the wet season. These works enhance community safety and support strong relationships with local organisations.

This acknowledgment highlights the value of proactive maintenance activities and the consistent efforts of Council teams in delivering high quality outcomes for the community.



To Whom It May Concern,

The Bowen Golf Club would like to thank the Whitsunday Regional Council and Aaron Stapleton for the quick and thorough job on removing weeds, reeds and built up debris in the Tollington Road drain that runs through our course. This will greatly help keep Tollington Road and our course safe and clear in the upcoming wet season.

Thank you again to Whitsunday Regional Council and Aaron for the planning and organisation for the works to be completed.

Yours Sincerely

Bowen Golf Course

### Stormwater Improvement Works – Queens Beach Esplanade

Stormwater outlet improvements were completed along the Queens Beach Esplanade in preparation for the wet season. Works included reinstatement of a duckbill check valve, an essential component for preventing tidal and stormwater backflow and improving drainage efficiency in the area.



The project involved:

- excavation of the stormwater outlet
- removal of form ply and internal sand from the reinforced concrete pipe
- cutting and removal of the existing concrete base slab
- installation and secure attachment of a new duckbill check valve
- placement of sandbags and construction of a temporary headwall for site stability
- final site shaping prior to demobilisation

These works will help mitigate localised flooding risks and ensure the Esplanade remains safe and functional during peak weather events. The project reflects Council's ongoing commitment to resilient coastal infrastructure and effective asset management.

### Completion of Works – Myrtle Creek (Bruce Highway)

Significant progress was made this quarter with the successful completion of works at Myrtle Creek along the Bruce Highway. The project was delivered efficiently and with minimal disruption to road users and the surrounding community.

Key achievements included:

- completion of final line marking (now progressed to RoadTek)
- installation of stick-and-stomp fauna protection devices
- full remediation of the recent truck rollover site
- all works completed and crews demobilised ahead of schedule

This milestone demonstrates strong planning, coordination, and execution by Council teams, ensuring high-quality outcomes while maintaining a strong focus on safety and operational efficiency.



### Roads and Drainage Network Planning – Cannonvale Business Precinct

Network planning for roads and drainage within the Cannonvale business precinct is progressing extremely well. A final review phase is underway, and the project remains on track for completion by February 2026. Once finalised, this planning will provide a clear and coordinated base infrastructure framework to guide future development and ensure consistent, well-planned growth in the precinct.

In addition, Council has identified all sealed roads scheduled for resealing and resurfacing over the next two years. Having this program locked in early provides certainty for forward planning, enables timely contractor engagement, and ensures works are delivered efficiently—particularly ahead of the wet season.

Together, these planning initiatives strengthen Council's ability to deliver reliable, sustainable, and future focused transport infrastructure across the region.

#### Roads & Drainage Statistics Breakdown:

##### Accomplishments by Activity – Local Roads

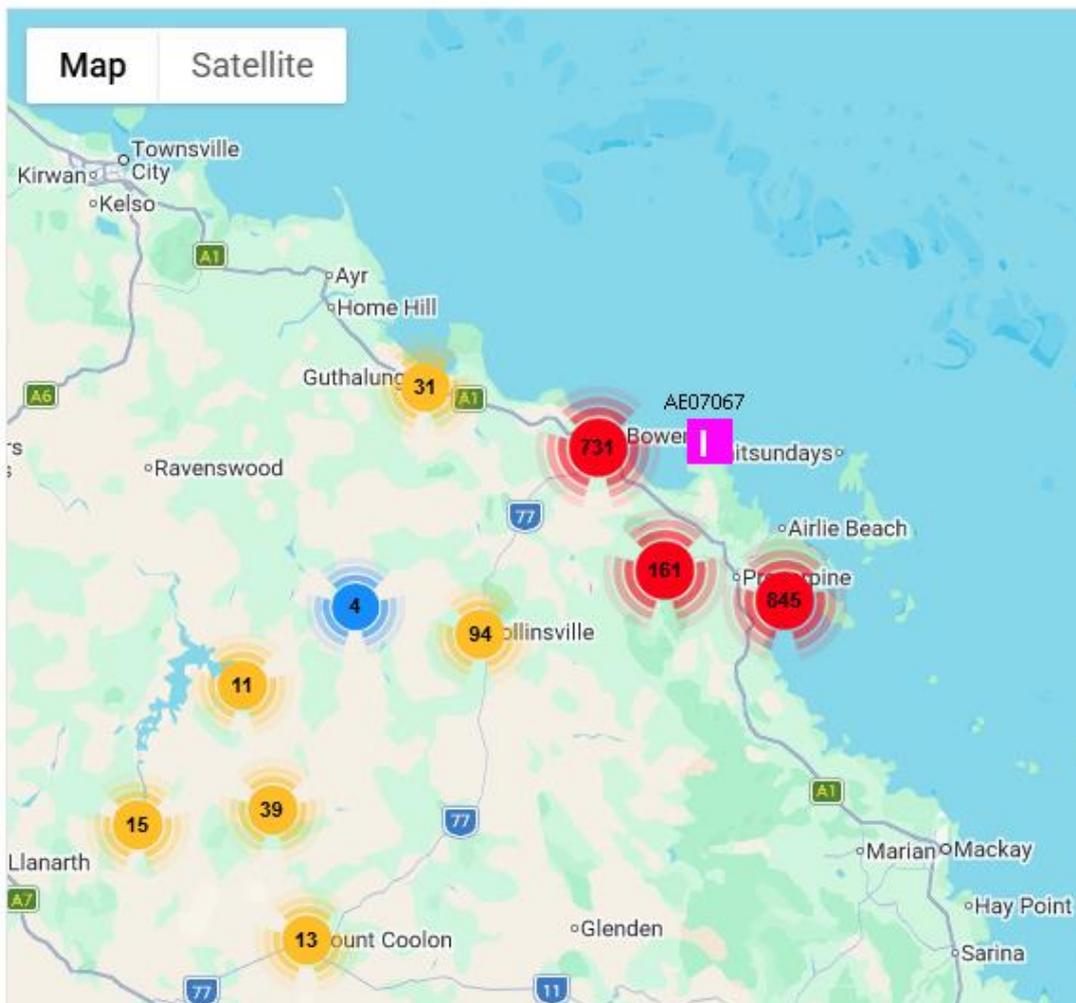
| Activity Name                | No. of Activities Completed | Qty Accomplished | Unit of Measure |
|------------------------------|-----------------------------|------------------|-----------------|
| Asset & Defect Inspections   | 902                         | 902              | Inspections     |
| Boardwalk Oil/Repair         | 18                          | 188.5            | m               |
| Bus Stop Clean/Repair        | 3                           | 5                | job             |
| Crack Seal Treatment         | 3                           | 464              | m2              |
| Culvert Clear/Repair         | 53                          | 149              | job             |
| Edge Repair                  | 53                          | 36.64            | tonne           |
| Emergency Callout            | 10                          | 10               | job             |
| Floodways Clear/Repair       | 16                          | 745              | m2              |
| Footpath Maintenance         | 88                          | 2,706.31         | m2              |
| Guard Rail Repair/Replace    | 2                           | 21               | m               |
| Guide Markers Repair/Replace | 191                         | 489              | ea              |
| Heavy Formation Grading      | 15                          | 14.69            | km              |
| Herbicide Spraying           | 5                           | 1,030.00         | litre           |
| Kerb & Channel Maintenance   | 13                          | 35               | m               |
| Line Marking                 | 18                          | 1,320.08         | m               |
| Medium Formation Grading     | 52                          | 54               | km              |
| Mowing                       | 16                          | 1,702.90         | m2              |
| Other Formation Work         | 16                          | 1,242.07         | job             |
| Pavement Repairs             | 10                          | 266.03           | m2              |
| Pothole Patching             | 340                         | 184.54           | tonne           |
| Resurface                    | 2                           | 437              | m2              |
| Roadside Object Removal      | 9                           | 165.61           | m3              |
| Scour Repairs                | 24                          | 572              | m2              |
| Shoulder Grading             | 16                          | 42.64            | km.side         |
| Signs Repair/Replace         | 262                         | 347              | ea              |
| Surface Drains Clear/Repair  | 58                          | 4,011.00         | m               |
| Surface Sweeping             | 3                           | 1.2              | km              |
| Tractor Slashing             | 18                          | 13.6             | Hectares        |
| Vegetation Clearing          | 38                          | 1910             | m3              |

- The above figures are based on the data available at the time of preparation and may be subject to revision.

Accomplishments entered into the Whitsunday Local Roads REFLECT Data Base between 01/10/2025-31/12/2025:

### ACCOMPLISHMENT MAP VIEW

Showing 1945 items on map and 310 with no Lat/Long.



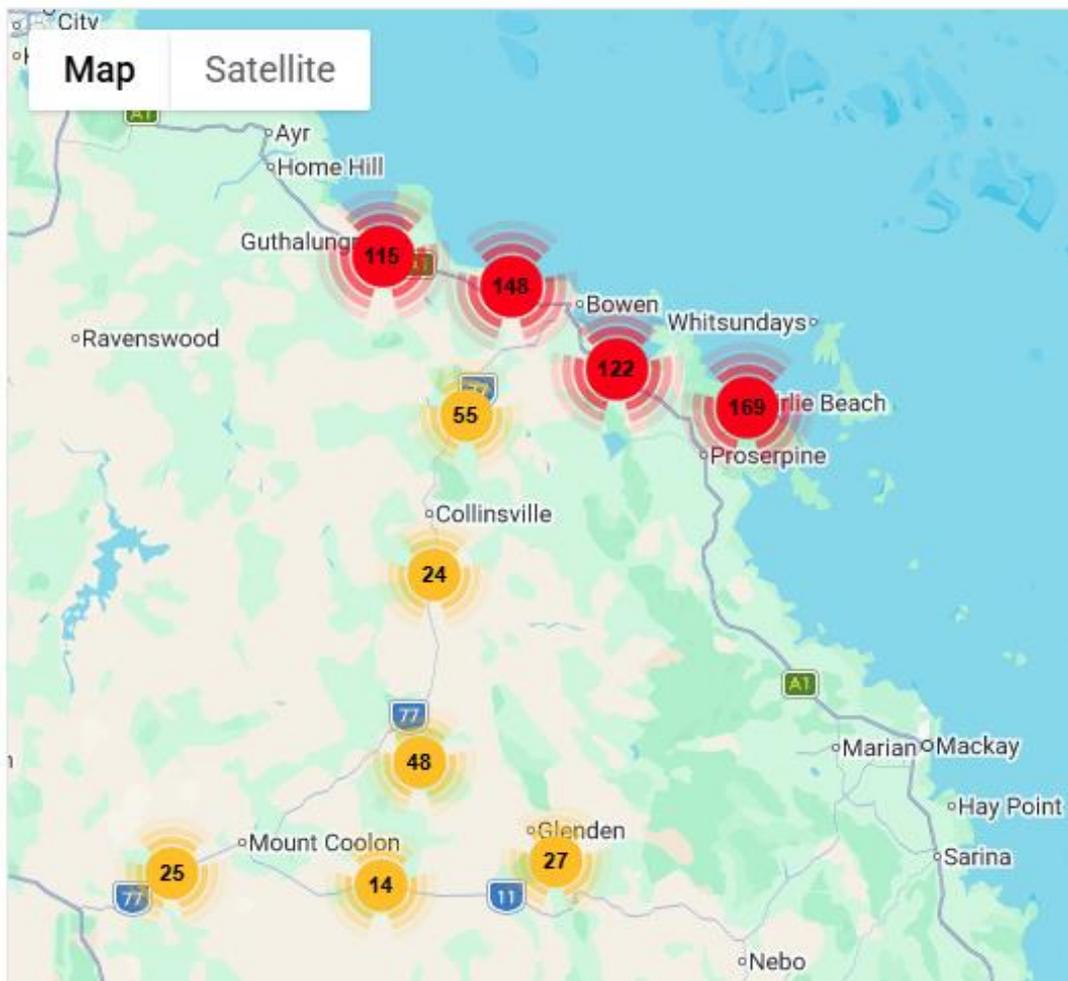
**Accomplishments by Activity – RMPC Roads**

| Activity Name                                                | No. of Activities Completed | Qty Accomplished | Unit of Measure |
|--------------------------------------------------------------|-----------------------------|------------------|-----------------|
| Clean Culverts, Pipes and Pits- Major                        | 1                           | 0                | Dollars         |
| Clean Earth and Concrete Surface Drains                      | 2                           | 1,061.60         | Metres          |
| Clearing                                                     | 5                           | 2,839.00         | Dollars         |
| Edge Repair (Manual)                                         | 31                          | 21.85            | Tonnes          |
| Emergency Call Out Activities                                | 11                          | 16,576.22        | Dollars         |
| Heavy Formation Grading                                      | 1                           | 2.71             | Kilometres      |
| Herbicide Spraying                                           | 9                           | 1,450.00         | Litres          |
| Inspections for Forward List of Works                        | 105                         | 42,833.76        | Dollars         |
| Medium Formation Grading                                     | 2                           | 54.45            | Kilometres      |
| Other minor culvert pipes and pit work                       | 3                           | 6,607.14         | Dollars         |
| Other Sign Work                                              | 33                          | 6,258.48         | Dollars         |
| Other Unsealed Shoulder Work                                 | 2                           | 4,000.00         | Dollars         |
| Other Vegetation Control Works                               | 6                           | 2,941.00         | Dollars         |
| Pavement Repairs, Gravel (Mech. < 500m2 per 1km)             | 24                          | 1,709.00         | m2              |
| Pothole Patching                                             | 227                         | 27.13            | Tonnes          |
| Repair Guide Signs                                           | 1                           | 2,949.27         | Dollars         |
| Repair minor concrete culverts, pipes and pits               | 1                           | 4,531.28         | Dollars         |
| Repair or Replace Guide Markers                              | 35                          | 16,935.16        | Dollars         |
| Repair Signs (excluding Guide Signs)                         | 25                          | 28               | Each            |
| Replace Guide Markers                                        | 255                         | 268              | Each (Marker)   |
| Rest Area Servicing                                          | 6                           | 51,751.66        | Dollars         |
| Roadside Litter Collection - Rural                           | 58                          | 30,695.65        | Dollars         |
| Surface Correction, Premix / A/C (Manual <150 lin.m per 1km) | 3                           | 0                | Tonnes          |
| Tractor Slashing - Boom Mower                                | 2                           | 1,972.45         | Dollars         |
| Tractor Slashing, Rural                                      | 50                          | 106.9            | Hectares        |

Accomplishments entered into the RMPC REFLECT Data Base between 01/10/2025-31/12/2025:

### ACCOMPLISHMENT MAP VIEW

Showing 747 items on map and 151 with no Lat/Long.



## 11.9 - Monthly Finance Report

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 18 March 2026

**AUTHOR:** Coordinator Strategic Finance

**AUTHORISING OFFICER:** Director Corporate Services & CFO

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### PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

### EXECUTIVE SUMMARY

This report promotes sound financial management and accountability by presenting the Monthly Finance Reports and sustainability ratios for year-to-date February 2026 to Council, including relevant commentary on the financial performance against budget and any risks associated with Council's financial position.

### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for year-to-date February 2026.

### BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the financial report at a meeting of the Local Government on a monthly basis.

The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

### DISCUSSION/CURRENT ISSUE

#### Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- **Attachment 11.9.1** contains a summary of the financial performance with commentary around significant items.
- **Attachment 11.9.2** contains unaudited financial statements.

The budget will continue to be closely monitored throughout the financial year to ensure that budget risks when identified, are being actively managed with any significant risks being raised with Councillors outside of a budget review and all remaining risks being addressed through budget reviews (BRs) throughout the year.

### FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services & CFO  
Manager Financial Services  
Management Accountant

## **STATUTORY/COMPLIANCE MATTERS**

*Local Government Regulation 2012*

### **204 Financial Report**

- (1) The local government must prepare a financial report.
- (2) The Chief Executive Officer must present the financial report -
  - (a) If the local government meets less frequently than monthly - at each meeting of the local government; or
  - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

## **RISK ASSESSMENT/DEADLINES**

If actual revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in quarterly budget reviews.

There is mandatory reporting to Council each month as per *Section 204 of the Local Government Regulation 2012* to ensure ongoing oversight of the financial position.

## **STRATEGIC IMPACTS**

Advance the independence of commercial business structures to promote their ability to grow and deliver improved returns to the community.

Ongoing improvement to asset management systems to support future planning, maintenance schedules and capital works forecasts.

Progress the implementation of the asset management framework and systems.

## **ATTACHMENTS**

1. Monthly Financial Report February 2026 final 5 [11.9.1 - 4 pages]
2. Financial Statements for the Period Ending 28 February 2026 [11.9.2 - 5 pages]

# FINANCIAL REPORT

**Financial Year: 2025/26**  
**Period Ending: 28 February 2026**



## BACKGROUND

This report provides the unaudited estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the 2025/26 Budget.

## IMPORTANT TIMING UPDATES

Upcoming financial updates are as follows:

- The next 2025/2026 Budget Review will be presented to Council in April 2026.
- Rates and Charges half yearly notices were issued mid-February.
- Water meter reads have occurred with issue dates being scheduled for early March 2026.

## INCOME & EXPENDITURE EXECUTIVE SUMMARY

Overall, Council is where it is expected to be 8 months (33% left) through the 2025/26 financial year except for explanation detailed below. Note, most of the variations are due to timing and there are no material variances to the end of year position as yet.

### Statement of Income & Expenditure to 28 February 2026

|                                    | Current Budget | Actual to date | Amount left     | Amount Left |
|------------------------------------|----------------|----------------|-----------------|-------------|
|                                    | \$'000         | \$'000         | \$'000          | %           |
| Rates and charges                  | 118,971        | 118,476        | 495             | 0%          |
| Income from customers              | 39,043         | 24,933         | 14,110          | 36%         |
| Grants and subsidies               | 7,412          | 3,149          | 4,263           | 58%         |
| Interest earned                    | 5,426          | 4,598          | 828             | 15%         |
| Other revenue                      | 2,994          | 2,157          | 837             | 28%         |
| <b>Total recurrent earnings</b>    | <b>173,846</b> | <b>153,313</b> | <b>20,533</b>   | <b>12%</b>  |
| Staff costs                        | 52,436         | 35,209         | 17,227          | 33%         |
| Materials and supply costs         | 77,217         | 49,217         | 27,999          | 36%         |
| <b>Total direct spend</b>          | <b>129,653</b> | <b>84,426</b>  | <b>45,227</b>   | <b>35%</b>  |
| Finance Costs                      | 2,691          | 1,553          | 1,139           | 42%         |
| Depreciation                       | 37,837         | 24,994         | 12,843          | 34%         |
| <b>Operating Surplus/(Deficit)</b> | <b>3,664</b>   | <b>42,340</b>  | <b>(38,675)</b> |             |

For the period under review, Council’s operating surplus stood at \$42M after charging depreciation of \$25M.

The main movements from budget to actuals are explained as follows:

- **Rates & Charges** are on budget with February issued General rates included.
- **Grants & Subsidies** are less than budgeted mainly due to timing.
- **Interest earned** is above budget due to higher-than-anticipated cash balances and the implementation of an active, low-risk investment strategy focused on optimising returns.

**Revenue and expense graphs are below comparing last years actuals to this years YTD budget and actuals**

| Income                                                                                                                                                                                                                       | Expenses                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Notes:</p> <ul style="list-style-type: none"> <li>• YTD actuals are comparable to last year</li> <li>• YTD actuals are above the YTD budget for 2025/26 due to Interest earned coming in higher than budgeted.</li> </ul> | <p>Notes:</p> <ul style="list-style-type: none"> <li>• YTD Actuals are higher than last year however are below YTD Budget mainly due to timing of actuals spend vs budgeted spend for contractors.</li> </ul> |

**BALANCE SHEET (COMMUNITY WEALTH) EXECUTIVE SUMMARY**

This represents the value of resources Council reports on its balance sheet and represents assets, liabilities and equity for the reporting period. Net Community wealth at the end of the period stood at \$1.4B.

The main movements from budget to actuals are explained as follows:

- **Cash and investments** are over budget at 106% which is mainly due to funds received and held for the Collinsville Community Precinct (RCIF), Residential Activation Funding, Cannonvale Community Facility Hub, Works for Queensland and Disaster Recovery Funding. There is currently \$83M in Term Deposits held at competitive rates to maximise the return on investment.
- **Property Plant and other like assets** are lower than budgeted due to timing of capitalisations.
- **Inventory** is higher than budgeted due to the volume of stock held at a point in time.
- **Debtors and receivables** have increased mainly due to rates and charges due. They have increased from \$25.5M in January to \$78.3M in February due to the rates issued in February. A summary of debtors and receivables is below with General debtors mainly representing invoicing for airlines, licences and permit fees, parking fines, quarry, marina berthing and transfer stations.

- **Creditors, accruals and provisions** have increased due to contract liabilities for grants received in advance for the Residential Activation Fund and Queensland Reconstruction Authority (QRA) flood damage funded projects. Contract liabilities are held as a balance until the works they relate to are delivered.

**Statement of Financial Position as 28 February 2026**

|                                             | <i>Current Budget</i> | <i>Actual to Date</i> | <i>Movement</i> | <i>Movement</i> |
|---------------------------------------------|-----------------------|-----------------------|-----------------|-----------------|
|                                             | <i>\$'000</i>         | <i>\$'000</i>         | <i>\$'000</i>   | <i>%</i>        |
| <i>Cash and investments</i>                 | 79,970                | 164,780               | 84,810          | 106%            |
| <i>Property Plant and other like assets</i> | 1,484,515             | 1,390,024             | (94,491)        | (6%)            |
| <i>Inventory</i>                            | 1,575                 | 2,752                 | 1,177           | 75%             |
| <i>Debtors and receivables</i>              | 19,767                | 78,356                | 58,589          | 296%            |
| <b>Total Assets</b>                         | <b>1,585,827</b>      | <b>1,635,911</b>      | <b>50,084</b>   | <b>3%</b>       |
| <i>Creditors, accruals and provisions</i>   | 69,339                | 133,636               | 64,297          | 93%             |
| <i>Borrowings</i>                           | 61,319                | 55,441                | (5,878)         | (10%)           |
| <b>Total liabilities</b>                    | <b>130,658</b>        | <b>189,077</b>        | <b>58,419</b>   | <b>(43%)</b>    |
| <b>Equity (Community Wealth)</b>            | <b>1,455,170</b>      | <b>1,446,834</b>      | <b>(8,335)</b>  | <b>(1%)</b>     |

**Debtors and borrowings as at 28 February 2026**

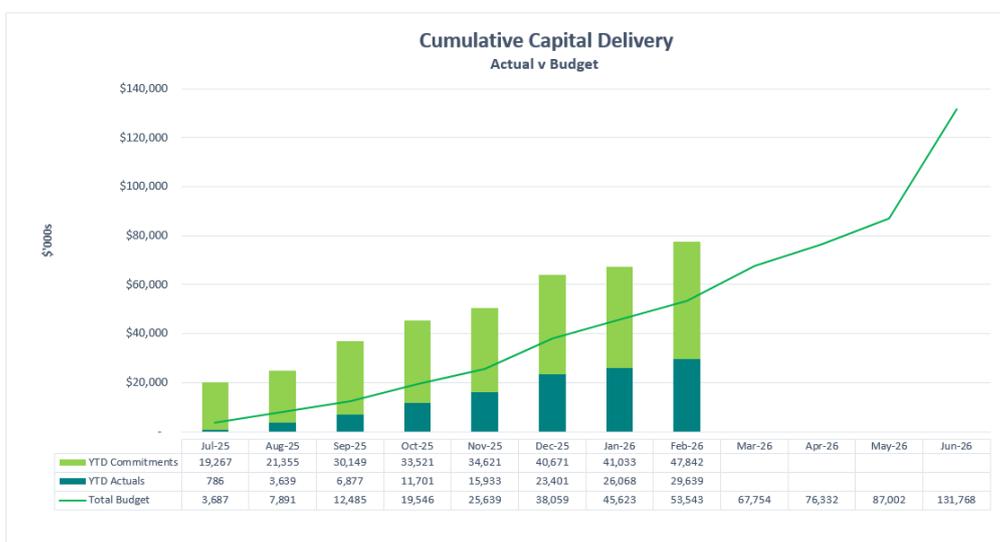
| <b>What We Are Owed</b>      |                   | <b>What We Have Borrowed</b>                 |                                          |                   |
|------------------------------|-------------------|----------------------------------------------|------------------------------------------|-------------------|
| Category                     | Amount            | Loan                                         | Rate                                     | Balance           |
| Rates & Charges              | 59,509,765        | 81091 Gen5 05/06 (Road Plant)                | 7.08%                                    | 142,212           |
| General Debtors              | 7,235,442         | 81092 Gen7 08/09 (Road Plant)                | 6.82%                                    | 2,068,103         |
| GST Receivable/(Payable)     | 246,480           | 81090 Gen8 09/10 (Road Plant)                | 6.33%                                    | 1,565,358         |
| Advances to Community        | -                 | 81089 Gen8 AMSU (Airlie Main Street Upgrade) | 5.07%                                    | 1,591,906         |
| <b>SUB-TOTAL</b>             | <b>66,991,687</b> | 81093 STP (Sewerage Projects)                | 5.25%                                    | 12,168,571        |
| Contract Assets              | 5,557,689         | 81094 WTP (Water Projects)                   | 4.86%                                    | 5,990,907         |
| Water Charges not yet levied | 5,054,063         | Bowen STP 19/20 (Bowen Sewerage Project)     | 2.20%                                    | 7,172,843         |
| Prepayments                  | 1,451,981         | WCA Run 19/20 (Airport Runway)               | 2.20%                                    | 17,573,464        |
| Provision for Bad Debts      | (699,797)         | Bowen Cell 3 19/20 (Bowen Waste Project)     | 0.91%                                    | 750,823           |
| <b>SUB-TOTAL</b>             | <b>11,363,935</b> | Bowen STP 20/21 (Bowen Sewerage Project)     | 1.80%                                    | 4,277,672         |
| <b>GRAND TOTAL</b>           | <b>78,355,622</b> | Lease Liabilities                            |                                          | 2,139,361         |
|                              |                   | <b>TOTAL</b>                                 |                                          | <b>55,441,220</b> |
|                              |                   | <b>What We Have Available to Borrow</b>      |                                          |                   |
|                              |                   | Facility                                     | Rate                                     | Limit             |
|                              |                   | Working Capital Facility                     | RBA official Cash Rate + 0.10% Admin Fee | 20,000,000        |
|                              |                   | Term Loans                                   |                                          | -                 |
|                              |                   | <b>TOTAL</b>                                 |                                          | <b>20,000,000</b> |

**Cash and Investments as at 28 February 2026**

|                                   | 2025/26<br>\$'000 | 2024/25<br>\$'000 |
|-----------------------------------|-------------------|-------------------|
| Queensland Treasury Corporation   | 81,780            | 84,104            |
| Term Deposit < 3 Months           | 10,000            | 30,000            |
| Term Deposit > 3 Months           | 73,000            | 10,000            |
| <b>Total Cash and Investments</b> | <b>164,780</b>    | <b>124,104</b>    |

**CAPITAL DELIVERY** (Including remediation)

**Year to Date Capital Delivery and Commitments**



As shown in the graph above, 22% of the capital budget has been expended as at 28 February 2026. Ongoing detailed analysis is being undertaken to support the delivery of the capital program through to 30 June 2026. As part of the upcoming budget review process, it is anticipated that some projects may be rephased and carried forward into the 2026–27 financial year to ensure effective completion.

**SUSTAINABILITY RATIOS**

Table provides ratios against target as at 28 February 2026 and 5 year average data

| Type                    | Measure                           | Target       | 25 Feb 2026 | 5 Year Average |
|-------------------------|-----------------------------------|--------------|-------------|----------------|
| Liquidity               | Unrestricted cash exp cover ratio | >4 mths      | 14 mths     | N/a            |
| Operating performance   | Operating surplus ratio           | > 0%         | 27.78%      | 0.88%          |
|                         | Operating cash ratio              | > 0%         | 44.83%      | 24.61%         |
| Asset management        | Asset sustainability ratio        | > 80%        | 78.0%       | 104.88%        |
|                         | Asset consumption ratio           | > 60%        | 67.96%      | 70.64%         |
| Debt servicing capacity | Leverage ratio                    | 0 to 3 times | 0.78        | 2.0            |

The sustainability ratio targets are determined by the State Government.

# Attachment 11.9.2 Financial Statements for the Period Ending 28 February 2026

## Whitsunday Regional Council

### Statement of Comprehensive Income For the period ending 28 February 2026

|                                                          | YTD Actual<br>2025/26<br>\$ | Actual<br>2024/25<br>\$ | Current Budget<br>2025/26<br>\$ | Current Budget<br>YTD 2025/26<br>\$ | Variance to<br>Current<br>YTD Budget |
|----------------------------------------------------------|-----------------------------|-------------------------|---------------------------------|-------------------------------------|--------------------------------------|
| <b>REVENUE</b>                                           |                             |                         |                                 |                                     |                                      |
| <b>Recurrent revenue</b>                                 |                             |                         |                                 |                                     |                                      |
| Rates and levies                                         | 118,475,960                 | 110,857,809             | 118,970,987                     | 118,970,987                         | 100%                                 |
| Sale of goods and major services                         | 18,813,618                  | 23,002,732              | 28,379,381                      | 18,958,190                          | 99%                                  |
| Fees and charges                                         | 3,378,265                   | 4,465,878               | 4,985,260                       | 3,386,840                           | 100%                                 |
| Interest received                                        | 4,598,017                   | 7,427,009               | 5,426,245                       | 3,606,248                           | 128%                                 |
| Sales of contract and recoverable works                  | 2,508,574                   | 6,951,888               | 5,678,200                       | 3,053,373                           | 82%                                  |
| Rental income                                            | 232,454                     | 280,759                 | 381,306                         | 254,204                             | 91%                                  |
| Grants, subsidies, contributions and donations           | 3,149,172                   | 12,387,587              | 7,412,386                       | 1,495,521                           | 211%                                 |
| Other recurrent income                                   | 2,156,618                   | 2,275,903               | 2,612,318                       | 1,732,481                           | 124%                                 |
| <b>Total recurrent revenue</b>                           | <b>153,312,678</b>          | <b>167,649,565</b>      | <b>173,846,083</b>              | <b>151,457,844</b>                  | <b>101%</b>                          |
| <b>Capital revenue</b>                                   |                             |                         |                                 |                                     |                                      |
| Grants, subsidies, contributions and donations           | 12,770,002                  | 33,508,689              | 53,508,176                      | 22,390,930                          | 57%                                  |
| Other capital income                                     | 183,423                     | 2,808,145               | 155,718                         | 103,812                             | 177%                                 |
| <b>Total capital revenue</b>                             | <b>12,953,426</b>           | <b>36,316,834</b>       | <b>53,663,894</b>               | <b>22,494,742</b>                   | <b>58%</b>                           |
| <b>Total revenue</b>                                     | <b>166,266,104</b>          | <b>203,966,399</b>      | <b>227,509,977</b>              | <b>173,952,586</b>                  | <b>96%</b>                           |
| <b>EXPENSES</b>                                          |                             |                         |                                 |                                     |                                      |
| <b>Recurrent expenses</b>                                |                             |                         |                                 |                                     |                                      |
| Employee expenses                                        | 35,208,729                  | 49,409,928              | 52,436,121                      | 34,339,823                          | 103%                                 |
| Materials and services                                   | 49,217,394                  | 77,357,079              | 77,216,740                      | 52,665,857                          | 93%                                  |
| Finance costs                                            | 1,552,762                   | 3,502,839               | 2,691,493                       | 1,794,329                           | 87%                                  |
| Depreciation and amortisation                            |                             |                         |                                 |                                     |                                      |
| Property, plant and equipment                            | 24,776,542                  | 37,327,504              | 37,592,428                      | 24,643,037                          | 101%                                 |
| Right of use assets                                      | 217,497                     | 326,246                 | 245,036                         | 209,968                             | 104%                                 |
| <b>Total recurrent expenses</b>                          | <b>110,972,924</b>          | <b>167,923,596</b>      | <b>170,181,817</b>              | <b>113,653,014</b>                  | <b>98%</b>                           |
| <b>Capital expenses</b>                                  | <b>17,584,047</b>           | <b>24,143,477</b>       | <b>11,283,625</b>               | <b>7,522,417</b>                    | <b>234%</b>                          |
| <b>Total expenses</b>                                    | <b>128,556,971</b>          | <b>192,067,073</b>      | <b>181,465,442</b>              | <b>121,175,431</b>                  | <b>106%</b>                          |
| <b>Net operating result</b>                              | <b>42,339,754</b>           | <b>(274,031)</b>        | <b>3,664,265</b>                | <b>37,804,830</b>                   | <b>112%</b>                          |
| <b>Net result</b>                                        | <b>37,709,133</b>           | <b>11,899,326</b>       | <b>46,044,534</b>               | <b>52,777,155</b>                   | <b>71%</b>                           |
| <b>Other comprehensive income</b>                        |                             |                         |                                 |                                     |                                      |
| <b>Items that will not be reclassified to net result</b> |                             |                         |                                 |                                     |                                      |
| Increase/(decrease) in asset revaluation surplus         | -                           | 7,766,998               | 0                               | 0                                   |                                      |
| <b>Total other comprehensive income for the year</b>     | <b>-</b>                    | <b>7,766,998</b>        | <b>-</b>                        | <b>-</b>                            |                                      |
| <b>Total comprehensive income for the year</b>           | <b>37,709,133</b>           | <b>19,666,324</b>       | <b>46,044,534</b>               | <b>52,777,155</b>                   |                                      |

Attachment 11.9.2 Financial Statements for the Period Ending 28 February 2026

**Whitsunday Regional Council**

**Statement of Financial Position**

As at 28 February 2026

|                                      | Actual<br>2025/26<br>\$ | Actual<br>2024/25<br>\$ | Budget<br>2025/26<br>\$ |
|--------------------------------------|-------------------------|-------------------------|-------------------------|
| <b>ASSETS</b>                        |                         |                         |                         |
| <b>CURRENT ASSETS</b>                |                         |                         |                         |
| Cash and cash equivalents            | 91,779,851              | 114,104,000             | 59,970,304              |
| Cash Investments                     | 73,000,000              | 10,000,000              | 20,000,000              |
| Receivables                          | 66,045,410              | 16,501,479              | 13,210,650              |
| Inventories                          | 2,126,566               | 1,995,678               | 1,575,000               |
| Contract assets                      | 5,557,689               | 5,659,585               |                         |
| Other assets                         | 6,752,523               | 9,218,682               | 6,556,250               |
|                                      | 245,262,039             | 157,479,424             | 101,312,204             |
| Non-current assets held for sale     | 625,000                 | 625,000                 | -                       |
| <b>Total current assets</b>          | 245,887,039             | 158,104,424             | 101,312,204             |
| <b>NON-CURRENT ASSETS</b>            |                         |                         |                         |
| Receivables                          | -                       | -                       | -                       |
| Investment property                  | 2,950,000               | 2,950,000               | 2,977,850               |
| Property, plant and equipment        | 1,385,065,242           | 1,398,078,895           | 1,479,555,794           |
| Right of use assets                  | 2,008,651               | 2,226,148               | 1,981,112               |
| <b>Total non-current assets</b>      | 1,390,023,892           | 1,403,255,043           | 1,484,514,756           |
| <b>TOTAL ASSETS</b>                  | 1,635,910,932           | 1,561,359,467           | 1,585,826,960           |
| <b>LIABILITIES</b>                   |                         |                         |                         |
| <b>CURRENT LIABILITIES</b>           |                         |                         |                         |
| Payables                             | 14,804,029              | 19,538,733              | 16,552,545              |
| Contract liabilities                 | 65,887,630              | 20,664,991              | -                       |
| Provisions                           | 19,853,324              | 19,167,366              | 9,750,000               |
| Borrowings                           | 6,283,873               | 6,283,873               | 6,410,400               |
| Lease liabilities                    | 103,260                 | 312,462                 |                         |
| <b>Total current liabilities</b>     | 106,932,116             | 65,967,426              | 32,712,945              |
| <b>NON-CURRENT LIABILITIES</b>       |                         |                         |                         |
| Payables                             | 1,570,741               | 1,570,741               | 3,100,734               |
| Provisions                           | 31,519,883              | 31,552,451              | 39,935,256              |
| Borrowings                           | 47,017,985              | 51,107,776              | 52,871,696              |
| Lease liabilities                    | 2,036,102               | 2,036,102               | 2,036,822               |
| <b>Total non-current liabilities</b> | 82,144,712              | 86,267,070              | 97,944,508              |
| <b>TOTAL LIABILITIES</b>             | 189,076,827             | 152,234,496             | 130,657,453             |
| <b>NET COMMUNITY ASSETS</b>          | 1,446,834,104           | 1,409,124,971           | 1,455,169,507           |
| <b>COMMUNITY EQUITY</b>              |                         |                         |                         |
| Asset revaluation reserve            | 544,596,649             | 544,596,649             | 544,596,656             |
| Retained surplus                     | 902,237,456             | 864,528,323             | 910,572,851             |
| <b>TOTAL COMMUNITY EQUITY</b>        | 1,446,834,104           | 1,409,124,971           | 1,455,169,507           |

# Attachment 11.9.2 Financial Statements for the Period Ending 28 February 2026

## Statement of Cash Flows

For the year ending 30 June 2025/26

Period ending 28 February 2026

|                                                                     | <i>Actuals</i><br>2025/26<br>\$ | <i>Actual</i><br>2024/25<br>\$ | <i>Budget</i><br>2025/26<br>\$ |
|---------------------------------------------------------------------|---------------------------------|--------------------------------|--------------------------------|
| <b>Cash flows from operating activities:</b>                        |                                 |                                |                                |
| Receipts from customers                                             | 93,956,339                      | 156,566,919                    | 166,514,945                    |
| Payments to suppliers and employees                                 | (84,213,628)                    | (149,379,338)                  | (129,271,255)                  |
| Interest received                                                   | 4,598,017                       | 7,427,009                      | 5,426,245                      |
| Rental income                                                       | 232,454                         | 280,759                        | 381,306                        |
| Non capital grants and contributions                                | 2,735,369                       | 11,563,635                     | 7,191,916                      |
| Borrowing costs                                                     | (1,389,069)                     | (2,283,264)                    | (2,576,494)                    |
| <b>Net cash inflow from operating activities</b>                    | <b>15,919,480</b>               | <b>24,175,720</b>              | <b>47,666,663</b>              |
| <b>Cash flows from investing activities:</b>                        |                                 |                                |                                |
| Payments for property, plant and equipment                          | (29,345,952)                    | (68,526,153)                   | (121,352,953)                  |
| Payments for investment property                                    | -                               | (1,737)                        | -                              |
| Net movement in loans to community organisations                    | 4,000                           | 250,000                        | -                              |
| Proceeds from sale of property, plant and equipment                 | 188,495                         | 759,450                        | 752,868                        |
| Payment for rehabilitation work                                     | (293,465)                       | (1,694,274)                    | (10,415,460)                   |
| Grants, subsidies, contributions and donations                      | 58,502,285                      | 38,959,045                     | 38,636,481                     |
| Net transfer (to) from cash investments                             | (63,000,000)                    | 10,000,000                     | (11,000,000)                   |
| <b>Net cash outflow from investing activities</b>                   | <b>(33,944,636)</b>             | <b>(20,253,669)</b>            | <b>(103,379,064)</b>           |
| <b>Cash flows from financing activities:</b>                        |                                 |                                |                                |
| Repayment of borrowings                                             | (4,089,791)                     | (5,939,297)                    | (6,825,053)                    |
| Repayments made on leases (principal only)                          | (209,203)                       | (293,571)                      | (311,742)                      |
| <b>Net cash inflow (outflow) from financing activities</b>          | <b>(4,298,994)</b>              | <b>(6,232,868)</b>             | <b>1,578,705</b>               |
| <b>Net increase in cash and cash equivalents held</b>               | <b>(22,324,150)</b>             | <b>(2,310,816)</b>             | <b>(54,133,696)</b>            |
| Cash and cash equivalents at beginning of the financial year        | 114,104,000                     | 116,414,816                    | 114,104,000                    |
| <b>Cash and cash equivalents at end of the financial year</b>       | <b>91,779,850</b>               | <b>114,104,000</b>             | <b>59,970,304</b>              |
| <b>Summary of Cash and cash equivalents:-</b>                       |                                 |                                |                                |
| Investments                                                         | 73,000,000                      | 10,000,000                     | 20,000,000                     |
| Cash & cash equivalents                                             | 91,779,851                      | 114,104,000                    | 59,970,304                     |
| <b>Total Cash and cash equivalents at end of the financial year</b> | <b>164,779,851</b>              | <b>124,104,000</b>             | <b>79,970,304</b>              |

Attachment 11.9.2 Financial Statements for the Period Ending 28 February 2026

**Whitsunday Regional Council**

**Statement of Changes in Equity**

As at 28 February 2026

|                                         | TOTAL                   |                         | Retained Surplus        |                         | Asset revaluation surplus |                         |
|-----------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|-------------------------|
|                                         | Actual<br>2025/26<br>\$ | Actual<br>2024/25<br>\$ | Actual<br>2025/26<br>\$ | Actual<br>2024/25<br>\$ | Actual<br>2025/26<br>\$   | Actual<br>2024/25<br>\$ |
| <b>Total</b>                            |                         |                         |                         |                         |                           |                         |
| Balance at beginning of year            | 1,409,124,971           | 1,389,458,647           | 864,528,323             | 852,628,996             | 544,596,649               | 536,829,651             |
| Assets not previously recognised        | -                       | -                       | -                       | -                       | -                         | -                       |
| Restated opening Balance                | <b>1,409,124,971</b>    | <b>1,389,458,647</b>    | <b>864,528,323</b>      | <b>852,628,996</b>      | <b>544,596,649</b>        | <b>536,829,651</b>      |
| Net Result                              | 37,709,133              | 11,899,326              | 37,709,133              | 11,899,326              | -                         | -                       |
| Revaluations:                           |                         |                         |                         |                         |                           |                         |
| Property, plant & Equipment             | -                       | 7,766,998               | -                       | -                       | -                         | 7,766,998               |
| Change in value of future:              |                         |                         |                         |                         |                           |                         |
| Rehabilitation costs                    | -                       | -                       | -                       | -                       | -                         | -                       |
| Total comprehensive income for the year | <b>37,709,133</b>       | <b>19,666,324</b>       | <b>37,709,133</b>       | <b>11,899,326</b>       | <b>-</b>                  | <b>7,766,998</b>        |
| <b>Balance at end of year</b>           | <b>1,446,834,104</b>    | <b>1,409,124,971</b>    | <b>902,237,456</b>      | <b>864,528,323</b>      | <b>544,596,649</b>        | <b>544,596,649</b>      |

# Attachment 11.9.2 Financial Statements for the Period Ending 28 February 2026

## Whitsunday Regional Council

### Notes to the Financial Statements

For the period ending 28 February 2026

#### Property, plant and equipment

|                                                      | Land and Improvements | Building and Other Structures | Plant and Equipment | Transport Infrastructure | Marine Infrastructure | Water Infrastructure | Sewerage Infrastructure | Work in progress   | Total                |
|------------------------------------------------------|-----------------------|-------------------------------|---------------------|--------------------------|-----------------------|----------------------|-------------------------|--------------------|----------------------|
| Basis of measurement                                 | Fair Value 2025/26    | Fair Value 2025/26            | Fair Value 2025/26  | Fair Value 2025/26       | Fair Value 2025/26    | Fair Value 2025/26   | Fair Value 2025/26      | Fair Value 2025/26 | Fair Value 2025/26   |
| <b>Asset Value</b>                                   |                       |                               |                     |                          |                       |                      |                         |                    |                      |
| Opening gross value as at 1 July 2025                | 56,352,579            | 190,479,725                   | 84,882,988          | 953,954,115              | 45,868,148            | 354,104,894          | 243,741,262             | 105,395,695        | 2,034,779,405        |
| Minor correction to opening balance                  | -                     | -                             | -                   | -                        | -                     | -                    | -                       | -                  | -                    |
| Additions at cost                                    | -                     | 1,749,723                     | 1,656,167           | 22,243,464               | -                     | -                    | 511,263                 | 29,345,952         | 55,506,568           |
| Contributed assets at valuation                      | -                     | -                             | -                   | 6,056                    | -                     | -                    | -                       | -                  | 6,056                |
| Internal transfers from work in progress             | -                     | (1,700,923)                   | (452,183)           | 2,153,106                | -                     | -                    | -                       | (26,160,617)       | (26,160,617)         |
| Transfer to Non-Current assets held for sale         | -                     | -                             | -                   | -                        | -                     | -                    | -                       | -                  | -                    |
| Revaluation adjustment to other comprehensive income | -                     | -                             | -                   | -                        | -                     | -                    | -                       | -                  | -                    |
| Disposals                                            | -                     | -                             | (1,038,027)         | -                        | -                     | -                    | -                       | -                  | (1,038,027)          |
| Write-offs                                           | -                     | (1,913,959)                   | (1,237,345)         | (21,701,099)             | -                     | (42,927)             | (29,819)                | -                  | (24,925,149)         |
| Internal transfers between asset classes             | -                     | -                             | -                   | -                        | -                     | -                    | -                       | -                  | -                    |
| Closing gross value as at 30 June 2026               | <b>56,352,579</b>     | <b>188,614,566</b>            | <b>83,811,600</b>   | <b>956,655,641</b>       | <b>45,868,148</b>     | <b>354,061,967</b>   | <b>244,222,705</b>      | <b>108,581,030</b> | <b>2,038,168,236</b> |
| <b>Accumulated depreciation and impairment</b>       |                       |                               |                     |                          |                       |                      |                         |                    |                      |
| Opening gross value as at 1 July 2025                | 29,893                | 60,514,366                    | 45,675,738          | 279,887,278              | 12,527,472            | 141,719,880          | 96,345,883              | -                  | 636,700,510          |
| Minor correction to opening balance                  | -                     | -                             | -                   | -                        | -                     | -                    | -                       | -                  | -                    |
| Depreciation provided in year                        | -                     | 3,422,380                     | 4,074,931           | 9,898,019                | 530,835               | 3,826,621            | 3,023,756               | -                  | 24,776,542           |
| Depreciation on disposals                            | -                     | -                             | (1,032,956)         | -                        | -                     | -                    | -                       | -                  | (1,032,956)          |
| Depreciation on write-offs                           | -                     | (825,225)                     | (940,279)           | (5,552,177)              | -                     | (7,257)              | (16,165)                | -                  | (7,341,102)          |
| Revaluation adjustment to other comprehensive income | -                     | -                             | -                   | -                        | -                     | -                    | -                       | -                  | -                    |
| Internal transfers between asset classes             | -                     | 77,891                        | (111,457)           | 33,566                   | -                     | -                    | -                       | -                  | -                    |
| Closing gross value as at 30 June 2026               | <b>29,893</b>         | <b>63,189,413</b>             | <b>47,665,977</b>   | <b>284,266,686</b>       | <b>13,058,307</b>     | <b>145,539,245</b>   | <b>99,353,474</b>       | <b>-</b>           | <b>653,102,995</b>   |
| <b>Written down value as at 30 June 2026</b>         | <b>56,322,686</b>     | <b>125,425,153</b>            | <b>36,145,622</b>   | <b>672,388,956</b>       | <b>32,809,841</b>     | <b>208,522,722</b>   | <b>144,869,231</b>      | <b>108,581,030</b> | <b>1,385,065,242</b> |

**12.1 - Auction for Intention to Sell Land for Rate Arrears****CONFIDENTIAL****S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

### **13 MATTERS OF IMPORTANCE**

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.