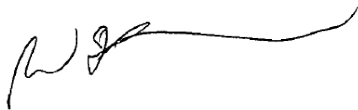




Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 67 Herbert Street, Bowen on **Wednesday 28 May 2025**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Ry Collins (Mayor), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson and John Finlay



Warren Bunker

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 67 Herbert Street, Bowen on Wednesday 28 May 2025 commencing
at **9:00 AM**

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose
country we hold this meeting.*

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2 CONDOLENCES

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

3.1 - Confirmation of Minutes

MEETING DETAILS: Ordinary Council Meeting - Wednesday 28 May 2025

AUTHOR: Governance Administration Officer

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 23 April 2025 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 23 April 2025.

BACKGROUND

In accordance with s254F of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 23 April 2025 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

1. Confirm the Minutes of the Ordinary Council Meeting held on 23 April 2025.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 23 April 2025 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

2. Confirm the Minutes of the Ordinary Council Meeting held on 23 April 2025 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 23 April 2025 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

FINANCIAL IMPLICATIONS

The production of the minutes is delivered as part of the meeting services function with corporate services and is covered by an operational budget.

The minutes can be requested to be supplied by a member of the public at the cost of printing and postage. Otherwise, they are available on the Council website.

CONSULTATION/ENGAGEMENT

Director Corporate Services

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Ordinary Council Meeting held on 23 April 2025, the following conflicts of interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
There were no Conflicts of Interest at this meeting.			

Local Government Regulation 2012

Section 254F of the Local Government Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a motion, the names of all persons voting on the motion and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

RISK ASSESSMENT/DEADLINES

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Status
24/04/2024	Notice of Motion – Dingo Beach Stinger Net OM2024/04/24.2	That the item regarding Dingo Beach Stinger Net be deferred pending further community Consultation.	This matter is currently being actioned by officers and will be presented at the 28 May 2025 Ordinary Council Meeting.

ATTACHMENTS

- 23 April 2025 - Unconfirmed Ordinary Council Meeting Minutes [3.1.1 - 19 pages]



UNCONFIRMED

Minutes of the Ordinary Council Meeting held on Wednesday 23 April 2025 at Council Chambers, 83-85 Main Street, Proserpine

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

Councillors Present:

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson, and John Finlay

Council Officers Present:

Warren Bunker (Chief Executive Officer); Julie Wright (Director Community Services and Facilitation); Neil McGaffin (Director Regional Strategy and Planning); Jason Bradshaw (Director Corporate Services); Gary Murphy (Director Infrastructure Services); Lisa Maher (Acting Communications and Marketing Manager); Shaun Cawood (Acting Director Commercial Businesses), James Ngoroyemoto (Manager Governance and Administration); Madeleine Bailey (Governance Administration Officer/Minute Taker)

Other Officers Present (Partial Attendance):

Matthew Twomey (Manager Development Assessment)

The meeting commenced at 09:00am
The meeting adjourned for morning tea at 10:30am
The meeting reconvened from morning tea at 10:53am
The meeting concluded at 11:26am

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This is page 11 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

1 APOLOGIES/LEAVE OF ABSENCE

There were no apologies/leaves of absence requests for this meeting.

~~~~~

**2 CONDOLENCES**

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

~~~~~

3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 26 March 2025 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 26 March 2025.

RESOLUTION OM2025/04/23.1

Moved By: CR J CLIFFORD

Seconded By: CR J COLLINS

That Council confirms the Minutes of the Ordinary Meeting held on 26 March 2025.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

Note: The Director Corporate Services spoke to the chronology of the minutes and decisions recorded based on a councillor query. No changes were required.

This is page 4 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 12 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025



**4 BUSINESS ARISING**

There was no business arising for this meeting.

~~~~~

5 MAYORAL MINUTE

There was no mayoral minute for this meeting.

~~~~~

**6 NOTICES OF MOTION**

There were no notice of motions for this meeting.

~~~~~

7 DEPUTATIONS

There were no deputations for this meeting.

~~~~~

**8 PETITIONS / QUESTIONS ON NOTICE**

There were no petitions or questions on notice for this meeting.

~~~~~

9 QUESTIONS FROM THE PUBLIC GALLERY

QUESTION ONE

A question was received from Mr Rogin Taylor on the night of the 22nd of April 2025 regarding the use of land (known as Havengrande) located in an area now identified as Whitsunday Regional Sports Precinct.

The Chief Executive Officer responded and advised that this matter has been resolved by council in recent meetings and will take this question as an operational matter and provide a response to Mr Taylor.

~~~~~

**10 COMMITTEES REPORTS**

There were no committees reports for this meeting.

~~~~~

This is page 5 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

11 OFFICERS REPORTS

11.1 - Corporate Plan Adoption

PURPOSE

To present the newly drafted Corporate Plan 2025-2030 for adoption.

OFFICER'S RECOMMENDATION

That Council adopt the Corporate Plan 2025 – 2030, for implementation from 1 July 2025.

RESOLUTION OM2025/04/23.2

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR J CLIFFORD

That Council

1. Adopt the Corporate Plan 2025 – 2030, for implementation from 1 July 2025.
2. Delegate authority to the Chief Executive Officer to complete any minor amendments to finalise the Corporate Plan 2025-2030 for publication.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

This is page 6 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 14 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

**11.2 - 20241308 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots and Easements - 30 Wrights Road, Strathdickie - 13RP734153 - Big Pammy Pty Ltd**

**PURPOSE**

To present the assessment of the development application for a five-lot rural residential subdivision and seek Council's determination.

**OFFICER'S RECOMMENDATION**

That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots and Easements for Access and Drainage, made by Big Pammy Pty Ltd, on L: 13 RP: 734153 and located at 30 Wrights Road Strathdickie, subject to the conditions outlined in **Attachment 11.2.4**.

**RESOLUTION OM2025/04/23.3**

Moved By: **CR G SIMPSON**

Seconded By: **CR J COLLINS**

That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots and Easements for Access and Drainage, made by Big Pammy Pty Ltd, on L: 13 RP: 734153 and located at 30 Wrights Road Strathdickie, subject to the conditions outlined in Attachment 11.2.4.

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

~~~~~

11.3 - Planning Scheme Amendment - Short-term Accommodation - Outcome of State Interest Review

PURPOSE

The purpose of this report is to:

1. Advise Council of the outcome of State Interest Review for the Draft Planning Scheme Major Amendment Package A (Short-term Accommodation),
2. Seek endorsement of administrative edits made to the proposed amendment during the State Interest Review period, and
3. Seek direction to commence public consultation for the proposed amendment.

OFFICER'S RECOMMENDATION

That Council:

1. Endorse the administrative edits made to Amendment Package A – Short-term Accommodation during the State Interest Review period (**Attachment 11.3.1**).
2. Commence public consultation on the proposed amendment package in accordance with the Community Engagement Plan provided in (**Attachment 11.3.2**).

RESOLUTION OM2025/04/23.4

Moved By: CR M WRIGHT

Seconded By: CR C BAUMAN

That Council:

1. Endorse the administrative edits made to Amendment Package A – Short-term Accommodation during the State Interest Review period (**Attachment 11.3.1**).
2. Commence public consultation on the proposed amendment package in accordance with the Community Engagement Plan provided in (**Attachment 11.3.2**).

MEETING DETAILS

The motion was Carried 6 / 1.

CARRIED

~~~~~

This is page 8 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

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#### 11.4 - Request for Sponsorship - Airlie Beach Festival of Music 2025

##### PURPOSE

To present the sponsorship request from Airlie Beach Festival of Music for the 2025 event under the Major Festival & Event Support Policy for Council's consideration.

##### OFFICER'S RECOMMENDATION

That Council approve the following financial sponsorship to Airlie Beach Festival of Music for the 2025 event to be held 07 - 09 November 2025:

- a) \$4,000 (ex. GST) cash for the production of the Destination Video featuring a well-known festival ambassador, with Whitsunday Regional Council and Tourism Whitsundays to receive full licencing for use and reproduction rights.
- b) Up to \$5,000 (ex GST) of in-kind support; and
- c) Recommend to Tourism Whitsundays to undertake \$10,000 (ex. GST) of Destination Marketing to be provided under the existing 2024 - 2025 Financial Year Tourism Whitsundays Annual Funding Agreement.

##### RESOLUTION OM2025/04/23.5

Moved By: CR J CLIFFORD

Seconded By: CR G SIMPSON

That Council approve the following financial sponsorship to Airlie Beach Festival of Music for the 2025 event to be held 07 - 09 November 2025:

- a) \$4,000 (ex. GST) cash for the production of the Destination Video featuring a well-known festival ambassador, with Whitsunday Regional Council and Tourism Whitsundays to receive full licencing for use and reproduction rights.
- b) Up to \$5,000 (ex GST) of in-kind support; and
- c) Recommend to Tourism Whitsundays to undertake \$10,000 (ex. GST) of Destination Marketing to be provided under the existing 2024 - 2025 Financial Year Tourism Whitsundays Annual Funding Agreement.

##### MEETING DETAILS

The motion was Carried 6 / 1.

CARRIED

~~~~~

This is page 9 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 17 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

11.5 - Regional Arts Development Fund (RADF) 2024/25 Funding Round 3 - February 2025

PURPOSE

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 3 of the 2024/25 Program, as recommended by the RADF Advisory Committee.

OFFICER'S RECOMMENDATION

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 3 as recommended to Council by the RADF Advisory Committee to assist the following recipients:
 - a. Catherine Zanevra – Children's Activity Book celebrating the Great Barrier Reef - \$10,000
 - b. Annette Oosterhof – Threads of Connection, a project bringing women together to create connect & craft -- \$8,000
 - c. Connor Hawkins – Rehearsal & Performance of play 'Thom Pain – based on nothing' + workshops - \$6,000

RESOLUTION OM2025/04/23.6

Moved By: CR J FINLAY

Seconded By: CR C BAUMAN

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 3 as recommended to Council by the RADF Advisory Committee to assist the following recipients:
 - a. Catherine Zanevra – Children's Activity Book celebrating the Great Barrier Reef - \$10,000
 - b. Annette Oosterhof – Threads of Connection, a project bringing women together to create connect & craft -- \$8,000
 - c. Connor Hawkins – Rehearsal & Performance of play 'Thom Pain – based on nothing' + workshops - \$6,000

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~  
This is page 10 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

## 11.6 - Donations, Sponsorships, In Kind Requests and Grants Approved March 2025

### PURPOSE

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of March 2025.

### OFFICER'S RECOMMENDATION

That Council:

- a) Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.1**.
- b) Note the Financial Support for Donation and In-Kind applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.2**
- c) Note the Financial Support for Sponsorship applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.3**.
- d) Note the Financial Support for Sport & Recreation Club applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.4**.
- e) Note the Financial Support for Donations on Council Fee applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.5**.

### RESOLUTION OM2025/04/23.7

Moved By: CR M WRIGHT

Seconded By: CR J COLLINS

That Council:

- a) Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of March 2025 to the applicants identified in Attachment 11.6.1.
- b) Note the Financial Support for Donation and In-Kind applications approved for the month of March 2025 to the applicants identified in Attachment 11.6.2
- c) Note the Financial Support for Sponsorship applications approved for the month of March 2025 to the applicants identified in Attachment 11.6.3.
- d) Note the Financial Support for Sport & Recreation Club applications approved for the month of March 2025 to the applicants identified in Attachment 11.6.4.
- e) Note the Financial Support for Donations on Council Fee applications approved for the month of March 2025 to the applicants identified in Attachment 11.6.5.

### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

This is page 11 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 19 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

11.7 - Office of the Mayor & CEO Quarterly Report

PURPOSE

To provide an overview of the activities of the Office of the Mayor and CEO Directorate for the quarter January to March 2025.

OFFICER'S RECOMMENDATION

That Council receive the Office of the Mayor and CEO quarterly report for January to March 2025.

RESOLUTION OM2025/04/23.8

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR J CLIFFORD

That Council receive the Office of the Mayor and CEO quarterly report for January to March 2025.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

UNCONFIRMED

This is page 12 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 20 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025



### 11.8 - Corporate Services Quarterly Report

#### PURPOSE

The purpose of this report is to provide an overview the key outcomes and statistics for the Corporate Services Directorate for the Quarter three of the 2024/25 financial year.

#### OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Quarterly Report for Quarter three for the 2024/25 financial year.

#### RESOLUTION OM2025/04/23.9

Moved By: CR J CLIFFORD

Seconded By: CR M WRIGHT

That Council receive the Corporate Services Quarterly Report for Quarter three for the 2024/25 financial year.

#### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

This is page 13 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 21 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

11.9 - Monthly Finance Report

PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31st March 2025.

RESOLUTION OM2025/04/23.10

Moved By: CR J COLLINS

Seconded By: CR J FINLAY

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31st March 2025.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

UNCONFIRMED

This is page 14 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 22 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

12 CONFIDENTIAL MATTERS

PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION)  
OM2025/04/23.11

Moved by: CR M WRIGHT  
Seconded by: CR J CLIFFORD

That Council close the meeting to the public at 10:03am in accordance with Section 254J of the Local Government Regulations 2012 for closed meetings, for the purpose of discussing the following items and the reasons for going into closed session:

12.1 - Auction for Intention to Sell Land for Rate Arrears

– (e) *legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

12.2 - Assignment of Lease - Whitsunday Coast Airport

– (g) *negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

12.3 - Planning & Environment Court Appeal No. 28 of 2025

– (e) *legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

MEETING DETAILS:

The procedural motion was Carried 7 / 0

CARRIED

~~~~~

The meeting was adjourned for morning tea at 10:30am.

The meeting reconvened from morning tea at 10:53am.

PROCEDURAL MOTION - REOPEN MEETING OM2025/04/23.12

Moved by: CR J CLIFFORD
Seconded by: CR C BAUMAN

That Council reopen the meeting to the general public at 11:22am.

MEETING DETAILS:

The motion was Carried 7 / 0

CARRIED

~~~~~

This is page 15 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

## 12.1 - Auction for Intention to Sell Land for Rate Arrears

### CONFIDENTIAL

#### S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

#### RESOLUTION OM2025/04/23.13

Moved By: CR J CLIFFORD

Seconded By: CR G SIMPSON

That Council resolve that the land described in the below table be sold by auction for overdue rates at 10:00am on Friday 16<sup>th</sup> May 2025 at the Proserpine Administration Building Council Chambers at 83 to 85 Main Street, Proserpine under section 142 (4) of the Local Government Regulation 2012.

| Assessment. No | Land use         |
|----------------|------------------|
| 1205942        | Commercial Hotel |
| 1206336        | Dwelling         |
| 1103473        | Vacant Land      |
| 1110358        | Vacant Land      |
| 1205439        | Dwelling         |

#### MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

This is page 16 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 24 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

12.2 - Assignment of Lease - Whitsunday Coast Airport

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

RESOLUTION OM2025/04/23.14

Moved By: CR J FINLAY

Seconded By: CR J COLLINS

That Council authorise the Chief Executive Officer to provide consent for the assignment of Lease H on Plan 2188-13 on Lot 50 on CPHR808298 (Whitsunday Coast Airport) from PA and PM Cornish to Infinity Downs Investments Pty Ltd ACN 648 551 071, with an expiry of 9 January 2028.

MEETING DETAILS

The motion was Carried 6 / 1.

CARRIED

~~~~~

This is page 17 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

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**12.3 - Planning & Environment Court Appeal No. 28 of 2025**

**CONFIDENTIAL**

**S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
- (e) *legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

**RESOLUTION OM2025/04/23.15**

**Moved By: CR G SIMPSON**

**Seconded By: CR J COLLINS**

**That Council delegate to the Chief Executive Officer the power to attend to all matters relating to the resolution of Planning and Environment Court Appeal No. 28 of 2025.**

**MEETING DETAILS**

The motion was Carried 4 / 3.

A division on the vote was called.

For the motion: Cr M Wright, Cr G Simpson, Cr J Collins and Cr J Finlay

Against the motion: Mayor R Collins, Cr J Clifford, Cr C Bauman

**CARRIED**

~~~~~

This is page 18 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 26 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

13 MATTERS OF IMPORTANCE

Cr Finlay regarding the Australian Speedway Sidecar Championships

- Cr Finlay acknowledged that the Easter weekend was an amazing weekend for the whole region. Bowen held the Australian Speedway Sidecar Championships, to which Whitsunday Regional Council was a sponsor along with many other local businesses. This event was organized by a group of volunteers in our region, and people from all over Australia travelled to the region for this event to watch some of the best Sidecar champions in Australia.

Cr Finlay wanted to pass on congratulations to all who were involved in this event, as there was a lot of track preparation involved. There were volunteers on the gates, the bar, and the showgrounds. This was an amazing weekend in Bowen and requested a letter of congratulations be sent to all involved by Whitsunday Regional Council.

Cr Clifford raised a concern regarding the parking regulation and traffic conditions throughout Airlie Beach over the recent long weekends.

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The Meeting closed at 11:26am.

Confirmed as a true and correct recording this 28 May 2025.

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**Cr Ry Collins**

**MAYOR**

This is page 19 of the Minutes of Council's Ordinary Council Meeting - 23 April 2025

This is page 27 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

#### **4 BUSINESS ARISING**

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.



## **5 MAYORAL MINUTE**

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

## **7            DEPUTATIONS**

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

## **8 PETITIONS / QUESTIONS ON NOTICE**

This item on the agenda allows for the following two options:

1. Councillors to present a petition to the meeting in accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.
2. The inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

## 10 COMMITTEES REPORTS

This item on the agenda is for consideration of any Council Committee's business.

### 11.1 - 2024/25 Operational Plan Q3 Review

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Director Corporate Services

**AUTHORISING OFFICER:** Director Corporate Services

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#### PURPOSE

The purpose of this report is to present Council's progress towards implementing the annual Operational Plan 2024/25 for the period ending 31<sup>st</sup> March 2025 (Quarter Three Review).

#### EXECUTIVE SUMMARY

Local Governments must prepare and adopt an Annual Operational Plan for each financial year and must discharge its responsibilities in a way that is consistent with its annual operational plan and report on Council's progress on a quarterly basis as an accountability and performance measure.

The Quarter Three progress review has been completed as at 31<sup>st</sup> March 2025, and is provided as **Attachment 11.1.1** to this report.

#### OFFICER'S RECOMMENDATION

That Council receive the Operational Plan 2024/25 Quarter Three Progress Report for the period of 1 January 2025 to 31 March 2025 (**Attachment 11.1.1**).

#### BACKGROUND

Council adopted its 2024/25 Operational Plan in June 2024. The Operational Plan outlines activities proposed to be undertaken during the 2024/25 financial year which will contribute to the achievement of the strategies outlined in Council's Corporate Plan 2021-2026.

Monitoring of the delivery of the Operational Plan provides Council with oversight of the performance of the organisation in delivering Council's objectives and longer-term goals under the Corporate Plan.

#### DISCUSSION/CURRENT ISSUE

The Operational Plan provides the basis for reporting to Council on the quarterly progress towards achieving the Corporate Plan outcomes through the implementation of the annual Operational Plan. This includes measuring performance and managing risk.

Actions have been identified that are linked to the Corporate Plan. Reporting on these actions is based on progress against time, budget spend, or other applicable milestones as outlined in reports to Council.

A summary of Quarter Three (Q3) progress for all actions against the 2024/25 Operational Plan is provided below:

| Action Status   | Number of Actions | % Completion |
|-----------------|-------------------|--------------|
| Not Started     | 0                 | 0            |
| Progressing     | 16                | 88.9         |
| Not Progressing | 0                 | 0            |
| Completed       | 1                 | 5.55         |
| On Hold         | 1                 | 5.55         |
| <b>Total</b>    | <b>18</b>         | <b>100</b>   |

The details of progress on each action are included within **Attachment 11.1.1**.

## FINANCIAL IMPLICATIONS

The Operational Plan has been structured within the bounds of the resources available to Council and is consistent with the 2024/25 Budget.

## CONSULTATION/ENGAGEMENT

Manager Governance & Administration  
Executive Leadership Team

## STATUTORY/COMPLIANCE MATTERS

This report for Q3 is presented to Council in accordance with section 174(3) of the Local Government Regulation 2012 that requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan.

## RISK ASSESSMENT/DEADLINES

Under the Local Government Regulation 2012, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

## STRATEGIC IMPACTS

Corporate Plan Reference:

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

## ATTACHMENTS

1. Operational Plan Quarterly Report 24-25 Q 3 [**11.1.1** - 23 pages]



# 2024/25 OPERATIONAL PLAN

## QUARTER 3 REPORT







Whitsunday Regional Council acknowledge the traditional owners and custodians of the lands where we live and work. We pay respect to Elders past and present and we recognise their continuing connection to country and the important role Aboriginal and Torres Strait Islander peoples play within the Whitsunday Region.



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## CEO'S MESSAGE

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I'm pleased to present Council's Organisational Quarterly Report for January to March 2025.

This quarter saw significant rainfall across the Whitsunday region, with the Whitsunday Disaster Coordination Centre activated three times in response to severe weather events. These activations enhanced our inter-agency coordination, refined internal processes, and reinforced our commitment to community resilience. As a result, many scheduled works were temporarily deferred, with crews redirected to emergent repairs and recovery efforts.

In good news, Council welcomed several major funding announcements this quarter - supporting vital infrastructure upgrades across the region. A recent allocation of \$1.35 million has been dedicated to targeted road upgrades, maintenance and gravel sourcing along the Bowen and Suttor Developmental Roads. These works will improve safety, address maintenance backlogs and support future re-sheeting programs.

Council also secured \$29.8 million in Federal Government funding under the Growing Regions Program, enabling delivery of two landmark projects: the Cannonvale Community Hub and the Whitsunday Regional Sports Precinct. These facilities will provide vital community infrastructure, supporting access to modern services, active lifestyles, and future event opportunities for residents and visitors alike.

This success reflects the strong advocacy efforts of the Mayor and Council and marks a significant step forward in building a vibrant future for our region.

**Warren Bunker**  
**Chief Executive Officer**







### AUSTRALIA DAY CELEBRATIONS AND CITIZENSHIP CEREMONY

On Friday, 24 January, 45 citizens from 18 different countries completed their journey to becoming Australian citizens at a ceremony held at the Proserpine Entertainment Centre. This special event marked the start of a series of Australia Day celebrations across the region.

On Sunday, 26 January, Council had planned Australia Day celebrations at the Airlie Beach Foreshore, including a special Australia Day Awards Ceremony to honour the region's community champions, alongside free entertainment, live music, and a stunning fireworks display. Unfortunately, due to wet weather, the Awards Ceremony was moved to the Proserpine Entertainment Centre. Despite the last-minute change, the event was a resounding success, drawing a large crowd and maintaining the celebratory atmosphere. The fireworks still went off with a bang at Airlie Beach, capping off a memorable evening.

A second Citizenship Ceremony was held on 25 February, where 38 new Australian citizens from 18 different countries were welcomed into the community. The ceremony was a heartfelt reminder of the diversity and unity that strengthens our region. Together, these events celebrated our collective spirit and commitment to inclusivity and community, making this Australia Day one to remember.

### HOW DO YOU LIBRARY? COMMUNITY EXPOS

Whitsunday Regional Libraries launched the How Do You Library? Community Expos in February, supported by a microgrant to promote library services and drive new memberships. The first of four planned expos was held at Proserpine Library on Saturday, 15 February, attracting 186 attendees over three hours. The event featured cake, raffles, giveaways and free activities creating a vibrant and welcoming atmosphere that engaged the community and highlighted the diverse resources available.

Bowen held their How Do You Library? Expo on Saturday 22 March within the library with a First 5 Forever (F5F) popup outside in the Town Square. The Expo attracted 233 attendees with 17 new memberships and over 10 inactive members reconnecting with the library.



The event featured a showcase of free activities offered in the library, prize raffles, giveaways and cake. Juni a local Journal maker and future adult activity guest presenter show cased how to make a journal from an old magazine. The F5F popup had a selection of activities and resources from our F5F collections, with 80 attendees in total. Children enjoyed sensory play, puzzles, a reading corner, colouring activities, along with other developmental activities.

To encourage new memberships, all new members go into the draw for JBL headphones, with a Lenovo tablet as the major prize for sign ups during the four-month campaign.

### SHUTE HARBOUR OFFSHORE REMEDIATION PROJECT

The Shute Harbour Offshore Remediation Project was successfully completed which was a complex and high-risk project undertaking, involving

marine construction, diving work, and the design and replacement of offshore fuel lines. Despite facing unexpected challenges, the project was finished on time and to the highest safety standards.

Strong coordination and careful planning ensured the project's success. One of the key challenges included stainless-steel sleeving work, which had to be completed around the clock, timed with the tides, and managed through rotating shifts.

Extensive diving work was carried out to inspect and repair the cathodic protection system and clean the underwater pylons. This work was further complicated by constant marine traffic, including cruise ships and tourism vessels, which required careful management to ensure safety and efficiency.

Council is pleased to announce the successful completion of these critical works.



### SHADE INSTALLED FOR OUR RECREATIONAL AREAS

Council has successfully completed several asset renewals, enhancing recreational spaces across the region. These renewals included the installation of shade structures at key locations, such as the Mt Coolon Soft Shade Structure, Coral Esplanade Playground in Cannonvale, and the Proserpine Swimming Pool Shade Sail.

The majority of the 2024/2025 asset renewal projects focus on play equipment, exercise equipment and associated soft fall surfaces to ensure playground equipment remains safe and functional for our community.

Council is excited to announce the completion of these projects and looks forward to seeing increased usage of these upgraded spaces, where the community can enjoy outdoor

activities, swimming, and play, all while benefiting from the added comfort of shade.

### DISASTER RESPONSE TO RAINFALL EVENTS

During this quarter the Whitsunday region experienced a significant amount of rainfall. Since December 20th, 2024, the Whitsunday Disaster Management Group (WDMG) has activated the Whitsunday Disaster Coordination Centre (WDCC) on three separate occasions.

These activations were in response to significant weather events requiring heightened situational monitoring, inter-agency coordination and community communication.

Each activation has supported continuous improvement of our internal processes and strengthened partner collaboration.

The Whitsunday Local Recovery Group convened in March 2025 for a progress meeting with sub-group representatives from Environmental, Economic, Human-Social, and Infrastructure Recovery.

The meeting focused on continued alignment with the State's recovery framework and reviewed key actions within the Local Recovery Plan, supporting long-term community resilience.

The WDMG continues to meet monthly to ensure ongoing situational awareness, maintain alignment across agencies and remain prepared for seasonal threats. These meetings are a key platform for strategic coordination, operational updates, and risk forecasting across the region. .





### SENATOR GREEN VISIT TO ANNOUNCE FUNDING FOR TWO MAJOR PROJECT

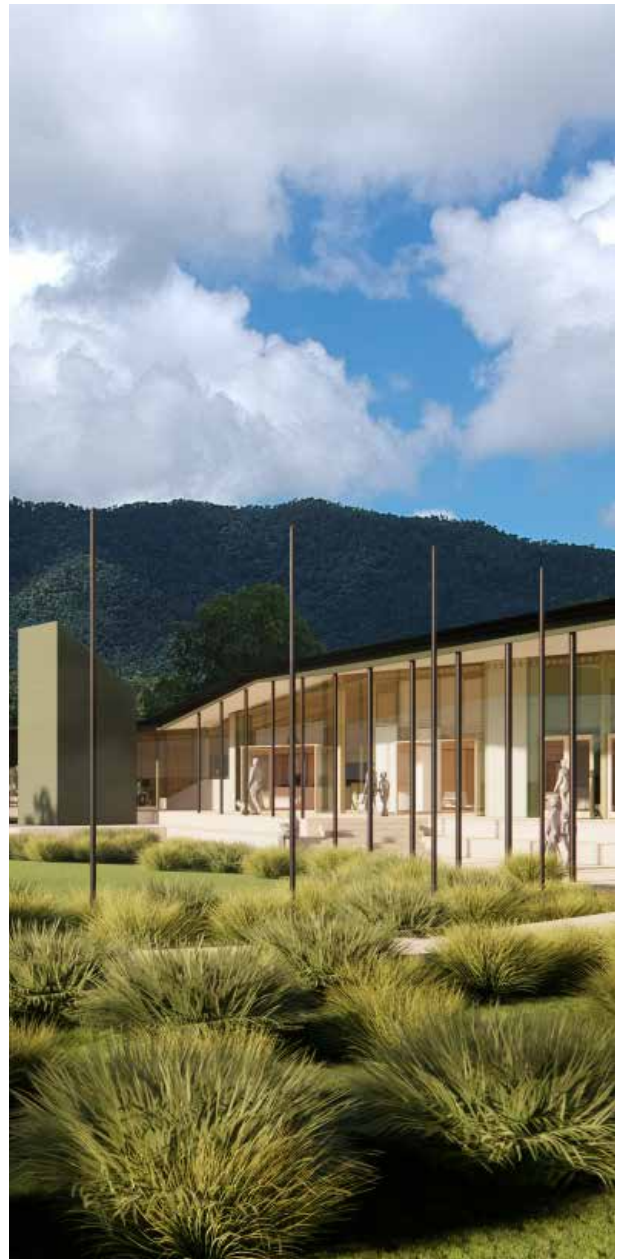
Council secured \$29.8 million in Federal Government funding under the Growing Regions Program, paving the way for two landmark projects that will deliver lasting benefits to the region.

Federal Senator for Queensland and Special Envoy for the Great Barrier Reef, Senator Nita Green and Mayor Ry Collins were on site at Galbraith Park to share more details of the funding announcement, which will help deliver:

- Cannonvale Community Hub – a \$29.7 million cutting-edge facility that will feature modern library services, flexible community meeting spaces, disaster resilience infrastructure, and much more to support the region's growing population.
- Whitsunday Regional Sports Precinct – a \$30 million once-in-a-generation sports and recreation facility designed to promote active living, host major events, and support sports tourism in the lead-up to the 2032 Brisbane Olympics.

Council thanked the Federal Government for recognising the importance of these transformative projects and supporting the vision for a vibrant and resilient Whitsunday region. The investment is set to be a game-changer, delivering lasting social, economic, and cultural benefits to the community.

Planning is now underway, with Council committed to taking the community on the journey as these exciting projects progress from concept to reality.



### COUNCIL PARTNERS WITH SES FOR COMMUNITY SANDBAG EDUCATION

Council developed a new community education video this quarter to help residents better understand the use of sandbags during severe weather events.

The video, created in collaboration with the Whitsunday SES Team, provides clear guidance on when sandbags are necessary, where to access them, how to fill and place them effectively, and how to dispose of them responsibly after use. The aim of the video is to promote flood preparedness, reduce unnecessary stockpiling, and ensure that sandbags are available to those who truly need them during extreme weather events.

This proactive communication tool forms part of Council's broader flood preparedness and resilience messaging,

encouraging residents to stay informed and work together to protect the community during the wet season.

### ROSE BAY FORESHORE UPGRADES

Upgrades were undertaken to the Rose Bay Foreshore! At the entrance, three sandstone blocks now replace the post and rail, offering a sturdier and more visually appealing entry.

The shower has been repositioned, with two additional sandstone blocks added to enhance the space. Great work undertaken by the team to enhance this space!

### WHITSUNDAY COAST AIRPORT WELCOMES HIGHEST MONTHLY PASSENGERS

Whitsunday Coast Airport has achieved a major milestone, welcoming over 50,000 passengers in January 2025 — the highest monthly figure in the airport's history.

This achievement highlights the region's continued growth and the Whitsundays' strong appeal as a world-class destination.

Travellers are making the most of direct flights to Brisbane, Sydney, Melbourne, Adelaide, and Cairns, with more routes currently in development. Increased visitation is directly supporting local jobs, boosting investment, and strengthening the regional economy through greater demand for accommodation, dining, tours, and retail services.

The airport team is proud to have delivered this record-breaking result and is focused on building further momentum. With more flight connections and continued passenger growth on the horizon, Whitsunday Coast Airport is well positioned to drive the region's success well into the future.



### STATE OF THE REGION EVENT

The 2025 State of the Region event was held on 27 March at the Proserpine Entertainment Centre, attracting a strong business and community turnout.

Mayor Ry Collins officially opened the event, welcoming attendees and introducing keynote speaker Anders Sörman-Nilsson, a futurist and innovation strategist.

The event focused on key topics including digital transformation, artificial intelligence, sustainability, and the economic trends shaping the Whitsundays' future. Mayor Collins spoke about the region's rapid growth, the importance of tourism to the economy, and the need for ongoing investment in infrastructure and housing.

Keynote speaker Anders Sörman-Nilsson encouraged local businesses to embrace new technologies and sustainability practices to remain competitive and future-ready.



### BOWEN LEGACY LANDFILL CAPPING PROJECT

Interim works have been completed on the capping project for the legacy landfill cell in Bowen. The works contribute to the environmental management of the site, as well as assist Council to meet regulatory compliance with relevant authorities.

The area covered approximately 20,000m<sup>2</sup> and has not only improved environmental conditions, but has also improved the overall amenity of the landfill.

### REGIONAL CEMETERY STRATEGY

Council commenced the development of the Regional Cemetery Strategy, with consultants recently completing onsite visits.

In addition, consultation with the community commenced in

March with key stakeholders prior to community engagement with the broader community. This initiative is vital to ensuring the future sustainability and accessibility of cemetery services, and it demonstrates Council's commitment to involving the community in shaping this important strategy.

### CQ UNIVERSITY COURSE - BIOLOGICAL NUTRIENT REMOVAL

At the beginning of March, five staff from Council's Whitsunday Water team attended a five-day course held at CQ University in Mackay for "Activated Sludge – Biological Nutrient Removal".

The purpose of the training was to better understand how to optimise our wastewater treatment plants to achieve the highest performance and lowest effluent nutrient levels. The course which was delivered by Griffith University and hosted

by the Whitsunday, Isaac and Mackay (WIM) Alliance, was also attended by delegates from Mackay, Rockhampton, Cairns, Southern Downs and Gladstone Regional Councils, Livingstone and Cook Shire Councils and Townsville City Council allowing for future collaboration with a broad range of Council's across Queensland.

The curriculum included laboratory microscopy techniques for staining and identification of bacterial species, process engineering principles, microbiological metabolism and nutrient cycles as well as a visit to the Sarina Water Recycling Facility. The course is accredited and allowed our Certificate III Water Industry Workers to gain RPL credits towards their qualification.



### ROADS FUNDING ALLOCATION

A recent funding allocation of \$1.3M has been dedicated to targeted road upgrades, maintenance and material sourcing across key sections of the Bowen and Suttor Developmental Roads.

These planned works aim to address road safety concerns, complete delayed maintenance and secure gravel resources for upcoming re-sheeting programs.

### QUEENS BEACH HOLIDAY PARK UPGRADES

Queens Beach Holiday Park has recently completed a series of upgrades to enhance the visitor experience.

The main amenities block has been refurbished with new flooring, vanities, and shower partitions, while both laundry blocks have also undergone improvements.

In addition, the main camp kitchen has been upgraded and a new secondary camp kitchen has been constructed near the second amenities block.

### DRFA EMERGENT ROAD WORKS

Council and contractors have been busy fixing roads damaged from January / February 2025 rain events, with support from Queensland Government Disaster Resilience Funding Arrangements (DRFA). DRFA functions as insurance for our roads, reducing costs to ratepayers, but the process takes time, including evidence gathering, application assessment and completion of repairs.

Across the region, emergent works have been carried out or are underway on 112 roads, including highlights:

- Bowen (52 roads) – Eden Lasse, Strathalbyn, Tondara, Coventry, Pretty Bend and Elphinstone Road
- Proserpine (46 roads) – Saltwater, Glen Isla, Gregory, Tucker, Brandy Creek and Richardson Road
- Collinsville (14 roads) – Blue Valley, Johnny Cake, Normany, Myuna, Strathmore, Mount Wyatt, Strathford and Rutherford Road

Emergent works are make-safe efforts that allow the road to be usable whilst the

DRFA assessment process is underway, taking up to 12 months, before funding is approved and comprehensive repairs are undertaken.

Our teams focus on emergent works has caused minor delays in the delivery of our 2024/25, \$45.5M DRFA program, composed of 70 roads and reseal patch repairs of over 131 roads.



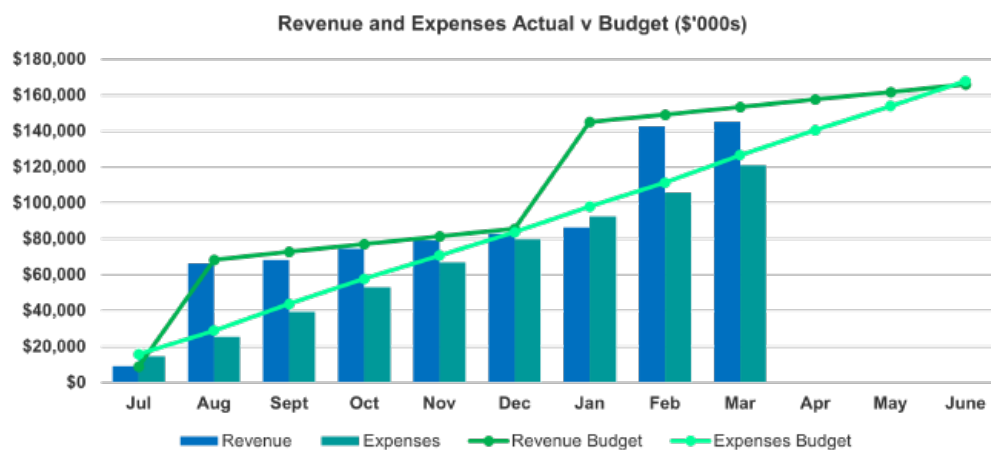


# FINANCIAL REPORTING

## REVENUE & EXPENSES ACTUAL v BUDGET

### OPERATIONAL BUDGET

Throughout the year, revenue and expenditure are consumed at different rates depending on timing of deliverables. The below graph presents where we are at the end of the quarter against the budgeted position. The below budget is based on the original budget adopted by Council in June.



## FINANCIAL SUSTAINABILITY RATIOS

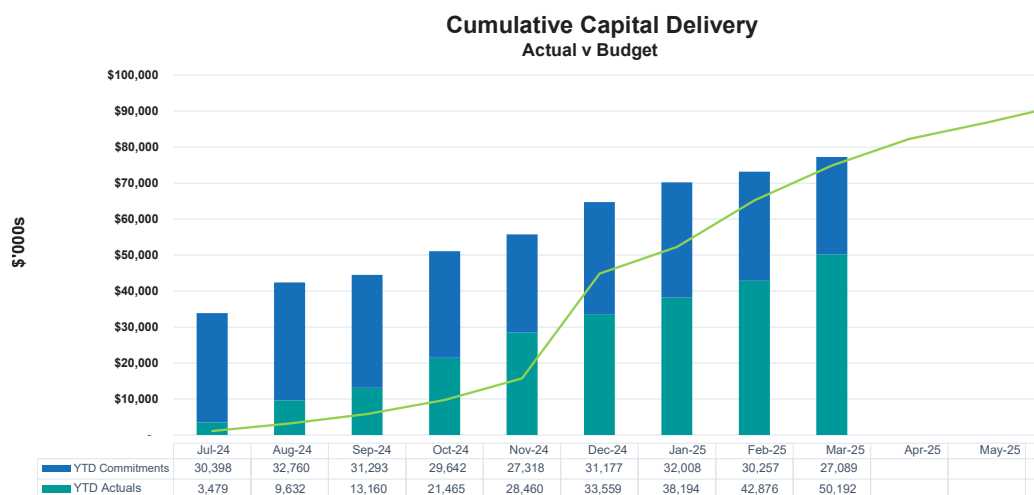
| Type                    | Measure                               | Target (Tier 4)       | As at March 2025 | 5 Year Average |
|-------------------------|---------------------------------------|-----------------------|------------------|----------------|
| Liquidity               | Unrestricted Cash Expense Cover Ratio | Greater than 4 months | 15.98 months ✓   | N/A ✓          |
| Operating Performance   | Operating Surplus Ratio               | Greater than 0%       | 16.78% ✓         | 6.38% ✓        |
|                         | Operating Cash Ratio                  | Greater than 0%       | 36.92% ✓         | 29.38% ✓       |
| Asset Management        | Asset Sustainability Ratio            | Greater than 80%      | 93.97% ✓         | 100.61% ✓      |
|                         | Asset Consumption Ratio               | Greater than 60%      | 68.69% ✓         | 71.83% ✓       |
| Debt Servicing Capacity | Leverage Ratio                        | 0 to 3 times          | 1.1 times ✓      | 1.77 times ✓   |

\*All ratios are within the target range

## CAPITAL BUDGET

The capital budget is delivered throughout the financial year and is highly dependent on weather and procurement of materials and services. The budget is based on Budget Review 2 adopted by Council at the Ordinary Meeting on 26 March and the forecasted timing of works at that point in time.

Commitments represent what is currently committed to spend by way of a contract or purchase order that has been issued with the expense not yet recognised until works are complete.





# OPERATIONAL PLAN REPORT



## Q3 OPERATIONAL PLAN REVIEW

| Reference | Operational Initiative                  | Action                                                                                                                                                                                                                   | Authorising Officer Name                     | Status                                                                                | Progress | Comments                                                                                                                                                                                                                                                                                      |
|-----------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| OI1       | Economic Development Events             | Contributions towards events across the region to enhance the economic drivers across all industries                                                                                                                     | Director Commercial Businesses               |    | 60%      | Invested in three economic driving events under current Sponsorship program. Delivered 2 economic update events including the first State of the Region event. Renewed Major Festival & Event Policy currently being drafted to define event investment support for Council for future years. |
| OI2       | Economic Development Strategy           | Develop and write a new Economic Development Strategy                                                                                                                                                                    | Director Commercial Businesses               |    | 95%      | Draft Economic Development Strategy released for Public Consultation on Friday 11th April 2025. Feedback will be reviewed with a final document expected to be completed in May 2025.                                                                                                         |
| OI3       | Enhance Customer Service Knowledge Base | To build more functionality to Customer Services's knowledge base including training documents and modules to the capability framework                                                                                   | Director Community Services and Facilitation |    | 80%      | Full implementation of Knowledge Base for whole of organisation is planned for Q4.                                                                                                                                                                                                            |
| OI4       | Explore Omni-Channel Service Streams    | Investigate digital channels and additional functions within website to allow fully integrated omni-channel experience. This will allow a more responsive 24/7 service offer and reduce the cost of delivering services. | Chief Executive Officer                      |  | 40%      | Customer Service and IT are in discussion with vendor regarding Snap Send Solve being implemented in FY25/26.                                                                                                                                                                                 |

 NOT STARTED
  COMPLETED
  ON HOLD
  PROGRESSING
  NOT PROGRESSING

| Reference | Operational Initiative                   | Action Name                                                                                                                            | Authorising Officer Name                     | Status                                                                                | Progress | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| OI5       | Implement Customer Experience Strategy   | Formalise and Implement Customer Experience Strategy to enhance the customer experience ecosystem across all touchpoints with Council. | Director Community Services and Facilitation |    | 20%      | Omni-channel implementation as well as staff training to continue in Q4 with strategy still planned for FY25/26.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| OI6       | Corporate Plan Refresh                   | Redevelopment of the Corporate plan to capture new priorities for the remaining Council term.                                          | Director Corporate Services                  |    | 90%      | Councillor Consultation workshops held in February 2025 to consider community engagement feedback results. Draft plan is being compiled for Council's consideration and endorsement. The Corporate Plan is scheduled for adoption in April 2025.                                                                                                                                                                                                                                                                                                                                                          |
| OI7       | Asset Management Strategy Implementation | Implementation of actions to achieve objectives identified in Council's Asset Management Strategy 2022 - 2026.                         | Director Corporate Services                  |  | 50%      | <p>Current Year AMPs are expecting to be finalised during the month of April. The remaining AMPs identified for commencement during 24/25 have been delayed to 25/26 due to organisation-wide priorities.</p> <p>The Asset Management Maturity Assessment has been presented to the Internal stakeholders in March with a further discussion with the Executive scheduled for May 2025.</p> <p>Foreword planning is well underway with identified officers agreement on dates for capability building through the current training program and a consultant engaged for the 2025/26 AMP development .</p> |

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  ON HOLD
  PROGRESSING
  NOT PROGRESSING



| Reference | Operational Initiative                    | Action Name                                                                                                                                                                              | Authorising Officer Name         | Status      | Progress | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| OI8       | Service Planning Assessment and Framework | Assess current position of the Service Planning landscape across Council to identify services, services cost summary, priority services and framework required to improve sustainability | Director Corporate Services      | <div></div> | 80%      | Function Roadshow presentations went to Council in February/March 2025 including a high level and detailed summary of the cost of each function. Changes in levels of service has been identified by Councillors and are under consideration for the 2025/26 draft Budget.<br><br>A proposed path forward on Strategic Service Planning is identified in the Draft Financial Sustainability Strategy for further discussion around prioritisation post budget.                                                                                                       |
| OI9       | Business Continuity Planning              | Develop Business Continuity Plans for Commercial Business Operations.                                                                                                                    | Director Corporate Services      | <div></div> | 50%      | The biosolids reuse project plan was completed and a development approval gained for the Lascelles site. Options analysis underway. Onsite Management Plan tendered and awaiting award.                                                                                                                                                                                                                                                                                                                                                                              |
| OI10      | Bio-solids Reuse Plan                     | Undertake Reuse options analysis and develop a master plan.                                                                                                                              | Director Infrastructure Services | <div></div> | 75%      | The biosolids reuse project plan was completed and a development approval gained for the Lascelles site. Options analysis underway. Onsite Management Plan tendered and awaiting award.                                                                                                                                                                                                                                                                                                                                                                              |
| OI11      | Cemetery Management Strategy              | Develop Cemetery Management Strategy                                                                                                                                                     | Director Infrastructure Services | <div></div> | 25%      | Cemetery Strategy is proceeding as per methodology that was provided by the consultant. External surveys have been sent out to the external stakeholders and a short survey for the community has been added on Whitsunday Your Say, closure of these surveys are mid-April so the consultants can progress with the survey results. Consultants are doing a lot of background research for the development of the cemetery strategy. Consultants arrived in April to conduct site inspections of each Cemetery and hold internal and external stakeholder meetings. |

NOT STARTED
  COMPLETED
  ON HOLD
  PROGRESSING
  NOT PROGRESSING

| Reference | Operational Initiative                               | Action Name                                                                                              | Authorising Officer Name         | Status                                                                                | Progress | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----------|------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------|---------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| OI12      | Stormwater Strategy Implementation                   | Implement key deliverables identified in Stormwater management plan at priority locations.               | Director Infrastructure Services |    | 15%      | Candidate projects and a renewal program has been submitted within the 25/26 round of capital budget bids. Further scoping and refinement of candidate projects planned for future years is ongoing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| OI13      | Transport Infrastructure Asset Management Priorities | Assessment of bus stops, bridge structural assessments and predictive modelling across Transport class   | Director Infrastructure Services |    | 50%      | Assessment of bus stops condition and compliance against Disability Standards Accessible Public Transport 2002 requirements has been completed. From this a prioritised program of works for bus stops has been prepared and submitted within the 25/26 round of capital budget bids. If funded it is anticipated that the works will be delivered between financial year 25/26 and 29/30. Bridge and culvert structural assessments have continued with level 2 and 3 assessments undertaken on a portion of Councils high priority assets. The predictive asset condition model for transport assets utilising network condition data requires further data cleansing for meaningful forecasting and will be ongoing. |
| OI14      | Waste & Recycling Strategy                           | Undertake community consultation on draft waste & recycling strategy to deliver on strategic objectives. | Director Infrastructure Services |  | 0%       | Progression of this action is subject to understanding the Regional Waste Strategy direction and ability of the region to meet state waste reduction targets. The draft Waste & Recycling Strategy is not yet developed to a point where community consultation can occur. the Regional Strategy is being reviewed and a resource funding application has been made.                                                                                                                                                                                                                                                                                                                                                    |

 NOT STARTED
  COMPLETED
  ON HOLD
  PROGRESSING
  NOT PROGRESSING



| Reference | Operational Initiative                                          | Action Name                                                                                                                               | Authorising Officer Name              | Status      | Progress | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| OI15      | Water & Sewerage Infrastructure Asset Management Priorities     | Electrical, instrumentation and controllers condition assessment and predictive modelling for capital and maintenance program implemented | Director Infrastructure Services      | <div></div> | 10%      | W4Q funding approved and funding schedule now has been signed. Tender went to market and closed 4 April 2025.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| OI16      | Water & Sewer Telemetry Upgrade Strategy                        | Telemetry strategy completed. 5 year integrated solution delivery plan developed.                                                         | Director Infrastructure Services      | <div></div> | 75%      | Draft Strategy Received For Review & Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| OI17      | Implementation of Workplace Health & Safety Management Software | Research & implement a safety management system that streamlines process and integrates with HRIS.                                        | Chief Executive Officer               | <div></div> | 60%      | Tender evaluation is progressing with short listing started and demonstrations planned. Project Control Group continues to meet and monitor evaluation and shortlisting outcomes with a planned decision for June 2025.                                                                                                                                                                                                                                                                                                                                                                        |
| OI18      | Growth Management & Housing Strategy                            | Future amendments to Planning Scheme                                                                                                      | Director Regional Strategy & Planning | <div></div> | 20%      | This Strategy will manage housing and employment growth through implementing policy objectives via Planning Scheme amendments (PSA) and other actions. Focus will be on delivering housing choice, diversity and affordability for current and future needs. PSA for short term accommodation approaching community consultation. PSA for streamlined housing supply improvements such as facilitation of Dual Occupancy and lot size diversity in early preparation. Awaiting to find out if grant application for Scheme Supply funding is successful as this will deliver outcomes quickly. |

NOT STARTED
  COMPLETED
  ON HOLD
  PROGRESSING
  NOT PROGRESSING



### **CONNECTING WITH COUNCIL**

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To receive Council news and information, please follow our updates via the following platforms:

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**Social Media:** Instagram, Facebook, LinkedIn

**Online Engagement Portal:** Your Say Whitsunday

## 11.2 - Revenue Policy 2025/26

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Coordinator Rates

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

To present for adoption the 2025/26 Revenue Policy as required by the *Local Government Regulation 2012 (Qld)*.

### EXECUTIVE SUMMARY

Before approving the budget for the upcoming financial year 2025/26, Council must adopt a Revenue Policy which sets the foundations for raising revenue throughout the financial year and forms the policy basis on which rates and charges are set. There are proposed changes from the 2024/25 financial year in line with the development of a Rating Strategy 2025 - 2030. The proposed change is to the Guiding Principles for the making and levying of Rates and Charges.

### OFFICER'S RECOMMENDATION

That Council adopt the Revenue Policy for 2025/26 (**Attachment 11.2.1**) as presented in accordance with sections 169 and 193 of the Local Government Regulation 2012 (Qld).

### BACKGROUND

Section 169(2)(c) of the Regulation requires that Whitsunday Regional Council's Budget include a Revenue Policy.

The Policy adopted by Council must be compiled in accordance with section 193 of the Regulation. Section 193 prescribes as follows:

#### *Revenue Policy*

- (1) *A local government's revenue policy for a financial year must state:*
  - (a) *the principles that the local government intends to apply in the financial year for:*
    - (i) *levying rates and charges; and*
    - (ii) *granting concessions for rates and charges; and*
    - (iii) *recovering overdue rates and charges; and*
    - (iv) *cost-recovery methods; and*
  - (b) *if the local government intends to grant concessions for rates and charges, the purpose for the concessions; and*
  - (c) *the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.*
- (2) *The revenue policy may state guidelines that may be used for preparing the local government's revenue statement.*
- (3) *A local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.*



## DISCUSSION/CURRENT ISSUE

The purpose of this policy is, in accordance with section 193 of the *Local Government Regulation 2012 (Qld)*, to set out the principles that Council intends to apply in adopting its budget for the 2025/26 financial year in relation to:

- a) levying Rates and Charges; and
- b) granting concessions for Rates and Charges, and the purpose for those concessions; and
- c) recovering overdue Rates and Charges; and
- d) cost-recovery methods; and
- e) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

Council is developing a Rating Strategy 2025 – 2030 to build upon improvements required to its rating structure. The purpose of this strategy is to improve transparency and community understanding of the rating system, detailing the strategy for distributing the rates burden equitably across the community, and managing the impacts of change including (where necessary) phasing in changes to reduce ratepayer impacts.

As a result of the Rating Strategy development, there are proposed changes to the current Revenue Policy to amend the Guiding Principles for the making and Levying of Rates and Charges for the 2025/26 financial year to the below:

| Principle      | Description                                                                                                                                                         |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Simplicity     | Council's rating structure will be easy to understand and differentials in the rate in the dollar and minimum rate across rating categories are easily explainable. |
| Equity         | Council's rating structure distributes the rate burden across the community in a fair and equitable manner, with like properties treated in a similar manner.       |
| Sustainability | Council's rating structure generates sufficient income to ensure the financial sustainability of Council.                                                           |

The above principles are in addition to the legislative requirements under the *Local Government Act and Regulations*.

## FINANCIAL IMPLICATIONS

To be managed within 2025/26 budget deliberations.

## CONSULTATION/ENGAGEMENT

Councillors  
Strategic Leadership Team  
Manager Financial Services  
Chief Executive Officer

## STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012 (Qld) Sections 169 and 193

## **RISK ASSESSMENT/DEADLINES**

Risk is managed by the adoption of the policy in relation to revenue security and raising capacity.

A local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

## **ATTACHMENTS**

1. Revenue Policy [11.2.1 - 7 pages]



## STRATEGIC POLICY: CORPORATE SERVICES

### Revenue Policy (FIN\_01)

Endorsed by Council

28 May 2025

## Purpose

The purpose of this policy is in accordance with section 193 of the *Local Government Regulation 2012 (Qld)*, to set out the principles that Whitsunday Regional Council (Council) intends to apply in adopting its budget for the 2025/26 financial year in relation to:

- levying Rates and Charges; and
- granting concessions for Rates and Charges, and the purpose for those concessions; and
- recovering overdue Rates and Charges; and
- cost-recovery methods; and
- the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

## Scope

This policy is applicable to:

- all ratepayers of Council; and
- all Rates and Charges levied by Council, and the process for making, levying, recovering and granting concessions for those Rates and Charges.

## Guiding Principles

### 1. Principles for Making and Levying of Rates and Charges

1.1 In general, Council will be guided by the requirements under the *Local Government Act 2009 (QLD)* and the *Local Government Regulation 2012 (QLD)* and the following principles in the making of Rates and Charges:

#### 1.1.1 Simplicity

Council's rating structure will be easy to understand and differentials in the rate in the dollar and minimum categories are explainable.

#### 1.1.2 Equity

Council's rating structure distributes the rate burden across the community in a fair and equitable manner with like properties treated in a similar manner.

#### 1.1.3 Sustainability

Council's rating structure generates sufficient income to ensure the financial sustainability of Council.

#### 1.1.4 Benefit (User Pays) Principle

At a minimum, ratepayers should contribute rates which reflect the cost of providing Council's services to rateable properties in each sector of the community. Wherever possible, this should be reflected in the minimum rate for each rating category.

1.2 In addition, Council will be guided by the following principles for each type of Rates & Charges:





## STRATEGIC POLICY: CORPORATE SERVICES

### Revenue Policy (FIN\_01)

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#### 1.2.1 General Rates

- 1.2.1.1 The basis for levying of General Rates will be the unimproved land valuation as determined by the State Government of Queensland.
- 1.2.1.2 Acknowledging the diversity of land uses within the region, and in order to maintain an equitable distribution of rates across such land uses, Council will adopt a differential rating system, in keeping with Chapter 4, Part 5 of the *Regulation*. Council considers a more equitable outcome can be achieved by a system where land with high economic activity and/or capacity to generate income contributes more in rates than land with lower economic activity and/or capacity to generate income, than would be achieved by a simple, single rate in the dollar, general rating scheme.
- 1.2.1.3 Given the significant variations in land values across the region, in the interest of maintaining an equitable distribution of rates, Council will also consider the use of minimum rates for all or some of the differential rating categories, in keeping with Chapter 4, Part 4 of the *Regulation*.
- 1.2.1.4 Council may consider the use of capping as a means of maintaining rates increases from one year to another to a reasonable and affordable level.

#### 1.2.2 Special Rates & Charges

- 1.2.2.1 Where Council believes it is appropriate for a special rate or charge to be levied in a certain area or for a certain purpose, Council may do so in keeping with Chapter 4, Part 6 of the *Regulation*. The guiding principle will be to recover the costs associated with a particular service, project or facility that provides direct or additional benefit to the ratepayer or class of ratepayers.

#### 1.2.3 Separate Rates & Charges

- 1.2.3.1 Where Council believes it is appropriate for a separate rate or charge to be levied for an identified service, facility or activity, Council may elect to do so in keeping with Chapter 4, Part 8 of the *Regulation*. The guiding principle will be to recover the costs associated with a particular service, project or facility that provides direct or additional benefit to the ratepayer or class of ratepayers.

#### 1.2.4 Water & Sewer Utility Charges

- 1.2.4.1 Council's water & sewer services are considered an Significant Business Activity (SBA) under the Local Government Act 2009.
- 1.2.4.2 As per Chapter 3, Part 2, Division 2 of the Act, Council is required to apply the National Competition Policy to its SBAs, either by way of Competitive Neutrality Principle (CNP) or Code of Competitive Conduct (CCC). In keeping with these requirements, Council will seek to apply full cost pricing in calculating its water & sewer utility charges.
- 1.2.4.3 To the extent possible and practical, Council will endeavour to apply the "User Pays" principle in establishing its water & sewer utility charges.
- 1.2.4.4 Council operates multiple water & sewer schemes across the region. In general Council will endeavour to maintain uniform utility charges across the different schemes operated by Council. However, where it deems appropriate, Council will consider the application of scheme specific utility charges.
- 1.2.4.5 Council will declare service areas for its water & sewer services and all properties within such declared service areas will be subject to utility charges, even where a property within





## STRATEGIC POLICY: CORPORATE SERVICES

### Revenue Policy (FIN\_01)

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such a declared service area may not be connected to the water or sewer network (e.g., due to the land being vacant) but is capable of being so connected. This recognises Council's obligation to provide access to water & sewer services to any property within a declared service area on request, and the cost of maintaining adequate capacity in the system to Council's obligation to provide the service.

#### 1.2.5 Waste Utility Charges

1.2.5.1 Council's waste services are considered an SBA under the Act.

1.2.5.2 As per Chapter 3, Part 2, Division 2 of the Act, Council is required to apply the NCP to its SBAs, either by way of CNP or CCC. In keeping with these requirements, Council will seek to apply full cost pricing in calculating its waste utility charges.

1.2.5.3 To the extent possible and practical, Council will endeavour to apply the "User Pays" principle in establishing its waste utility charges.

1.2.5.4 Council will declare service areas for its waste collection services. Recognising the need to maintain current as well as legacy landfills in keeping with its environmental obligations, Council recognises the need to apply a general waste utility charge even on properties outside the declared service areas.

1.2.5.5 Council will establish, as appropriate, specific fees and charges for waste that is transported by residents (including business entities) of the region, directly to a landfill or a transfer station.

#### 1.2.6 Legislative Obligations to Collect Levies

1.2.6.1 Where required to do so under legislation, Council will fulfil its legislative obligations by acting as a collection agent for any levies imposed by the State or Federal governments.

#### 1.3 Council will also have regard to the following:

1.3.1 Its legislative obligations;

1.3.2 Sustainability in raising the revenue required for the cost of operating and maintaining existing facilities and services and the need for additional facilities and services;

1.3.3 Transparency of process in determining the basis of Rates and Charges;

1.3.4 Clarity of Council's and each ratepayer's responsibilities with regards to the rating process;

1.3.5 Having a rating regime that is simple and inexpensive to administer;

1.3.6 Timing the levying of Rates & Charges to consider the financial cycle of local economic activity; and

1.3.7 Flexibility in taking into account changes in the local economy.

1.4 Council reserves the right to provide ratepayers with a prompt payment discount on certain Rates and Charges under certain conditions as may be determined by Council.

#### 2. Principles for Granting of Concessions from Rates and Charges

2.1 Council may determine to grant concessions and/or rebates for certain groups subject to the Regulation, certain criteria being met and any terms and conditions. These may include (without limitation) sectors of the rate-paying community who have a reduced capacity to pay both on demand





## STRATEGIC POLICY: CORPORATE SERVICES

### Revenue Policy (FIN\_01)

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and to the full quantum (such as pensioners), not-for-profit and sporting groups or where other special circumstances apply.

2.2 In considering the development and application of concessions, Council will be guided by the principles of:

2.2.1 Fairness and social conscience by having regard to the different levels of economic circumstance within the local community;

2.2.2 Similar treatment for ratepayers with similar circumstances;

2.2.3 Transparency by making clear the requirements necessary to receive concessions; and

2.2.4 Flexibility to allow Council to respond to local economic issues

2.3 Council may also consider granting a class concession in the event all or part of the local government area is declared a natural disaster area by the State Government.

2.4 Council will assess concessions for Rates and Charges in keeping with its policies addressing each category of concession.

### 3. Principles for Recovering Overdue Rates and Charges

3.1 Council requires payment of Rates and Charges within a specified period of time. Council will provide a range of convenient payment methods for ratepayers to make payment of Rates and Charges.

3.2 Council will pursue the collection of overdue Rates and Charges diligently. The non-payment of Rates and Charges by some ratepayers places an unfair burden on the ratepayers who diligently meet their legal obligations.

3.3 Council will exercise its rate recovery powers under the Act and Regulations having regard to ratepayer cashflows, if appropriate.

3.4 In general, Council will be guided by the following principles in the collection of overdue Rates and Charges:

3.4.1 Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them meet their financial obligations;

3.4.2 Making the processes used to recover outstanding Rates and Charges clear, simple to administer and cost effective;

3.4.3 Equity by having regard to providing the same treatment for ratepayers with similar circumstances; and

3.4.4 Flexibility by responding where necessary to changes in the local economy.

3.5 In pursuing the collection of overdue Rates and Charges, Council will give due consideration to any financial hardship faced by individual ratepayers in accordance with Council's Rate Relief Due to Hardship Policy.

3.6 The process of collecting overdue Rates and Charges will be guided by Council's Rates and Charges Recovery Policy.

### 4. Principles for Cost-Recovery Methods

4.1 Section 97 of the Act allows Council to set cost-recovery fees.





## STRATEGIC POLICY: CORPORATE SERVICES

### Revenue Policy (FIN\_01)

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- 4.2 Council recognises the validity of fully imposing the user pays/benefit principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach and is founded on the basis that Council's rating base should not subsidise specific users or clients of Council's regulatory products and services.
- 4.3 However, in setting its cost-recovery fees, Council will be cognisant of the requirement that such a fee must not be more than the cost of providing the service or taking the action, to which the fee applies.
5. Principles for Commercial Charges
- 5.1 Section 262(3)(c) of the Act allows Council to charge for a service or facility it supplies other than a service or facility for which a cost-recovery fee may be fixed.
- 5.2 The nature, level and standard of the commercial service is considered by Council when setting the charges. Council may set the charge with the aim of generating a profit margin.
- 5.3 Council will take into consideration the NCP and the CCC in setting commercial charges for goods and services where Council competes with other commercial enterprises in the provision of such goods and services.
6. Funding of Physical and Social Infrastructure
- 6.1 Pursuant to the *Planning Act 2016* (Qld), Council requires the developer of a property to pay reasonable and relevant contributions as infrastructure charges towards the cost of infrastructure required to support a development, whether that requirement is by way of utilising capacity of existing infrastructure or for the installation of additional trunk infrastructure. Specific charges are detailed in the policies and other material supporting "The Whitsunday Regional Council Planning Scheme 2017." These policies are based on normal anticipated growth rates.
- 6.2 Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Council region, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects such developers to meet sufficient costs to ensure the availability of facilities is not adversely affected and existing ratepayers are not burdened with the cost of providing the additional infrastructure.
7. Operating Fund Reserves
- 7.1 At minimum, Council will maintain three reserves within its operating fund. These are:
- 7.1.1 Infrastructure Reserve (funded by developer contributions)
  - 7.1.2 Capital Works Reserve
  - 7.1.3 Operational Grants Reserve
- 7.2 Council examines the purposes of its reserves during its budget deliberations to ensure that the reserves are used for that purpose. Ongoing reserves will be supported by transfers from operations and these transfers are included in Council's adopted budget.
8. Policies
- 8.1 Council may make other related policies from time to time which further detail how Council intends to apply the principles outlined herein.







## STRATEGIC POLICY: CORPORATE SERVICES

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## Related Policies and Legislation

Revenue Statement

Concessions for Concealed Water Leaks Policy

Prompt Payment Discount - Special Circumstances Policy

Donations on Rates and Service Charges for Not-for-Profit Organisations Policy

Pensioner Rates Rebate Policy

Rates and Charges Recovery Policy

Rates Concessions for Pensioners – Deferral Arrangement Policy

Rates Relief Policy

Whitsunday Regional Council Planning Scheme 2017

*Local Government Act 2009* (Qld) (**Act**)

*Local Government Regulation 2012* (Qld) (**Regulation**)

*Planning Act 2016* (Qld)

*Land Valuation Act 2010* (Qld)

## Definitions

**CEO** refers to the Chief Executive Officer of the Whitsunday Regional Council appointed in accordance with the Act.

**CCC** refers to the Code of Competitive Conduct as set out in section 47 of the **Act** and section 32 of the **Regulation**.

**Council** refers to the Whitsunday Regional Council.

**NCP** refers to National Competitive Policy.

**CNP** refers to the Competitive Neutrality Principle as set out in section 43(3) and 44 of the **Act**, and section 33 of the **Regulation**.

**Rates and Charges** refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council, including:

- (a) General Rates (including differential general rates);
- (b) Special Rates and Charges;
- (c) Utility Charges; and
- (d) Separate Rates and Charges; as well as any accrued interest on outstanding balances (as applicable).

**SBA** refers to a Significant Business Activity determined in accordance with section 43(4) of the **Act** and section 19 of the **Regulation**.







## STRATEGIC POLICY: CORPORATE SERVICES

### Revenue Policy (FIN\_01)

|                     |             |
|---------------------|-------------|
| Endorsed by Council | 28 May 2025 |
|---------------------|-------------|

| COUNCIL POLICY                |                            |                    |                      |
|-------------------------------|----------------------------|--------------------|----------------------|
| Date Adopted by Council       | 28 May 2025                | Council Resolution |                      |
| Effective Date                | 28 May 2025                | Next Review Date   | 28 May 2026          |
| Responsible Officer(s)        | Manager Financial Services | Revokes            | Revenue Policy 24/25 |
| Public Consultation: Yes / No | No                         |                    |                      |



**11.3 - 20250259 - Development Application for Development Permit for Operational Works - One (1) Advertising Device (Freestanding Sign - Billboard) - 1405 Shute Harbour Road, Cannon Valley - 52SP225079 - Cannon Valley MPC Pty Ltd**

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Planner

**AUTHORISING OFFICER:** Director Regional Strategy and Planning

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**PURPOSE**

To present the assessment of the development application for a billboard and seek Council's determination.

**EXECUTIVE SUMMARY**

The application is for a freestanding sign in the form of a billboard at 1405 Shute Harbour Road, which is the site for the Edenvale master planned residential proposal. The structure will have two sides. Each side will have a large section and a smaller section under the primary sign for advertising purposes. The signs are for the use of Alder Developments to promote their various developments across the region. The proposed structure will front Gregory Cannon Valley Road at the southwest corner of the property.

The entirety of Gregory Cannon Valley Road is one of the region's key scenic corridors, where the gateway is of high scenic amenity value. Approximately 600m to the east of the proposed billboard is an existing billboard. A second billboard is located on Gregory Cannon Valley Road approximately 4.5km from the proposed billboard. A third billboard is located on Gregory Cannon Valley Road approximately 8.6km from the proposed billboard.

The Planning Scheme requires billboards located on Gregory Cannon Valley Road to be at a frequency of no more than two per 10km stretch. The billboard will be a fourth within the 10km spacing. As such, the proposal is incompatible with the required visual character and will compromise the visual landscape of Gregory Cannon Valley Road. The proposal conflicts with the amenity outcomes of the Planning Scheme, cannot be conditioned to comply and is recommended for refusal.

**OFFICER'S RECOMMENDATION**

That Council refuse the Development Application for Development Permit for Operational Works – One (1) Advertising Device (Freestanding Sign - Billboard), made by Cannon Valley MPC Pty Ltd as TTE, on L: 52 SP: 225079 and located at 1405 Shute Harbour Road, Cannon Valley, for the following reason:

1. The proposal does not comply with overall outcome (d) and (g) of the Advertising Devices Code.
2. The proposal does not comply with parts (a) and (d)(iv)(v)(vi) of Performance Outcome 1 of the Advertising Devices Code.
3. The proposal does not comply with Performance Outcome 2 of the Advertising Devices Code.
4. The proposal conflicts with the existing and future planned character of the locality and does not protect scenic values viewed from Gregory Cannon Valley Road which has a high scenic amenity rating derived from the Whitsunday Region Scenic Amenity Study March 2017.

## BACKGROUND

The application was not lodged following any compliance action from Council.  
The applicant has originally proposed four billboards however changed the proposal to one billboard during the development application process.

## DISCUSSION/CURRENT ISSUE

The application is code assessable against the Whitsunday Regional Planning Scheme 2017. It is found that the proposal conflicts with the performance outcomes and overall outcomes of the Advertising devices code of the Planning Scheme, as follows:

- Does not comply with overall outcomes (d) and (g), which will adversely affect the rural, rural residential and residential amenity and there is no legitimate need to provide directions and businesses identification in a manner that is consistent with overall outcomes of the code.
- Does not comply with Performance Outcome 1, particularly (a) and (d)(iv), (v), (vi) being inconsistent with the character of the locality and impacting the visual amenity of the Gregory Cannon Valley Road scenic route.
- Does not comply with Performance Outcome 2, resulting in frequent and large advertising devices along the scenic gateway.
- Conflicts with the existing and future planned character of the locality and does not protect scenic values viewed from Gregory Cannon Valley Road which has a high scenic amenity rating derived from the Whitsunday Region Scenic Amenity Study March 2017.

## FINANCIAL IMPLICATIONS

The application fee has been paid in full.  
The development does not attract infrastructure charges.

## CONSULTATION/ENGAGEMENT

Manager Development Assessment

## STATUTORY/COMPLIANCE MATTERS

Planning Act 2016  
Whitsunday Regional Council Planning Scheme 2017

## RISK ASSESSMENT/DEADLINES

The decision may be appealed in the Planning & Environment Court of Queensland.

## STRATEGIC IMPACTS

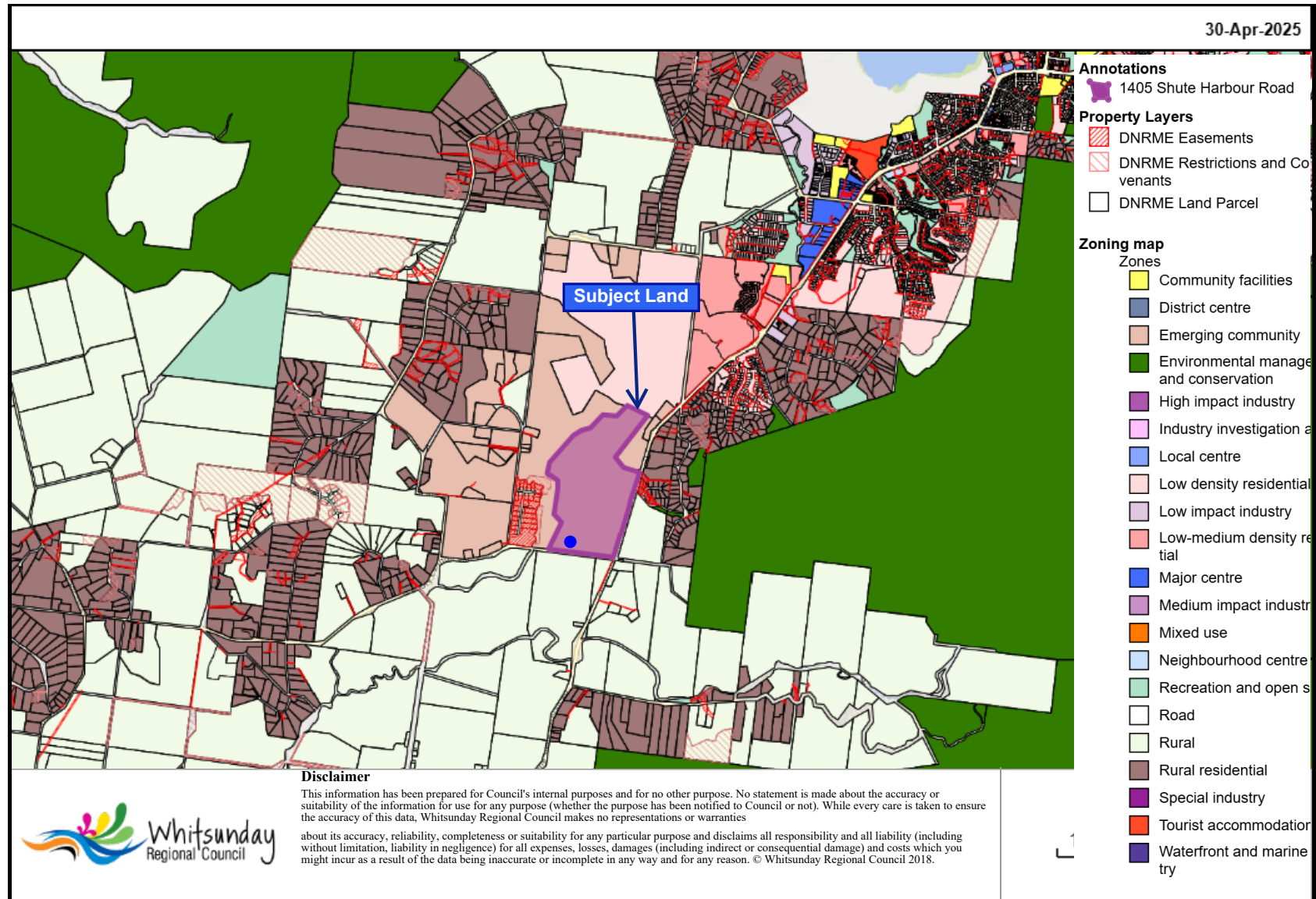
Corporate Plan 2022-2026 Development Services objective 4.  
Process all statutory applications within statutory timeframes.

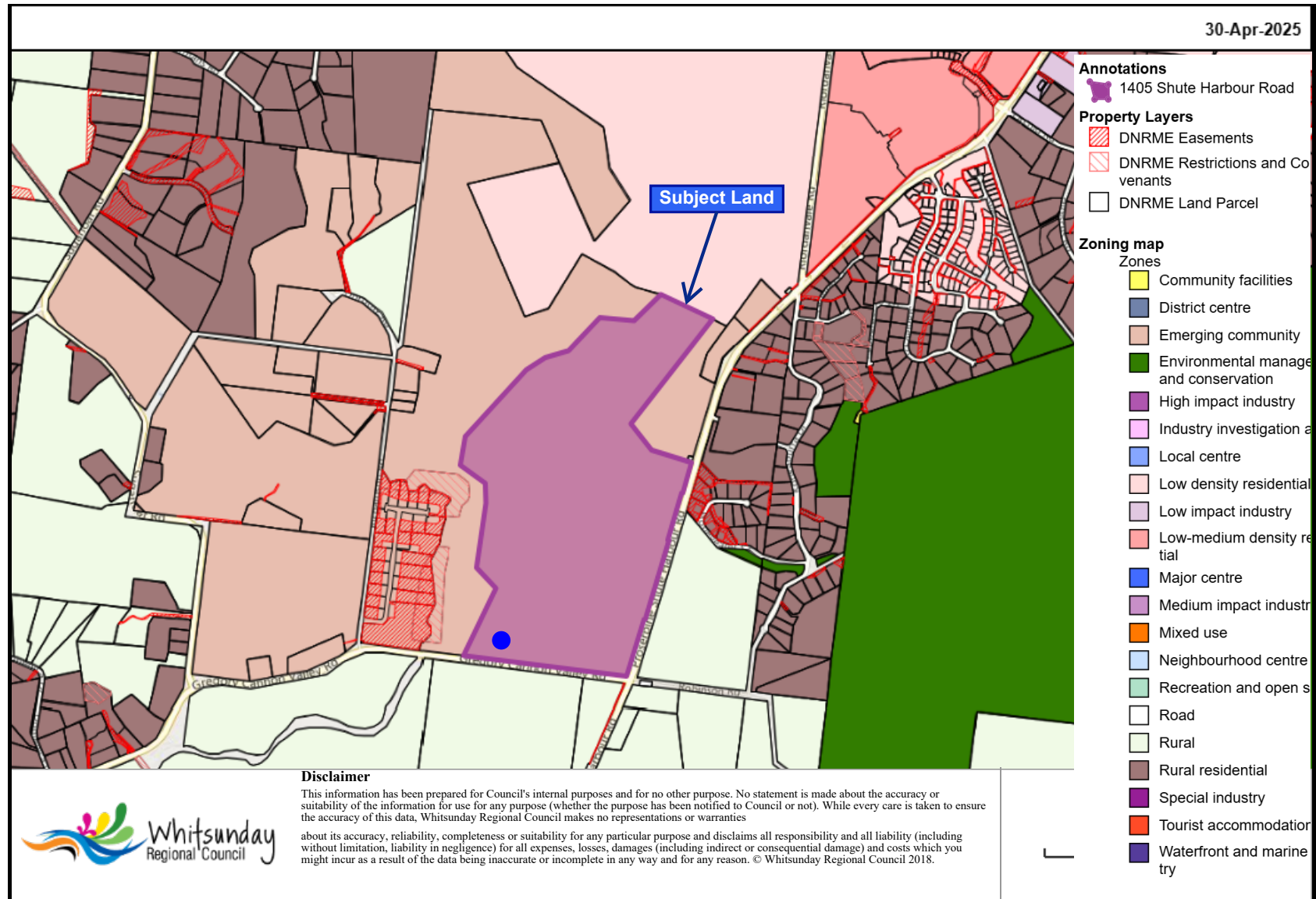
## ATTACHMENTS

1. Regional Plan [11.3.1 - 1 page]
2. Locality Plan [11.3.2 - 1 page]
3. Planning Assessment Report [11.3.3 - 4 pages]
4. Billboards on Gregory- Cannon Valley Road Plan [11.3.4 - 1 page]
5. Plans of Development [11.3.5 - 4 pages]

This is page 71 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025







## PLANNING ASSESSMENT REPORT

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

### 1. Application Summary

|                         |                                                                                                                                                                                                            |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Proposal:               | Development Permit for Operational Works – One (1) Advertising Device (Freestanding Sign - Billboard)                                                                                                      |
| Landowner               | Cannon Valley MPC Pty Ltd as TTE                                                                                                                                                                           |
| Property Address:       | 1405 Shute Harbour Road, Cannon Valley                                                                                                                                                                     |
| Property Description:   | L: 52 SP: 225079                                                                                                                                                                                           |
| Area of Site:           | 102.2ha                                                                                                                                                                                                    |
| Planning Scheme Zone:   | Emerging communities zone                                                                                                                                                                                  |
| Level of assessment     | Code Assessable                                                                                                                                                                                            |
| Overlays:               | Agriculture Land<br>Bushfire Hazard<br>Building Heights<br>Biodiversity, Waterways and Wetlands (vegetation)<br>Flood Hazard<br>Infrastructure – Transport<br>Infrastructure – Utility<br>Landslide Hazard |
| Existing Use:           | Grazing                                                                                                                                                                                                    |
| Existing Approvals:     | 20230576 – Operational Works – Earthworks, Vegetation Clearing, Erosion & Sediment Control for Stockpiling – approved on 13 July 2023                                                                      |
| Public Notification:    | NIL                                                                                                                                                                                                        |
| Submissions received:   | NIL                                                                                                                                                                                                        |
| State referrals:        | NIL                                                                                                                                                                                                        |
| Infrastructure charges: | NIL                                                                                                                                                                                                        |

### 2. Site Description

The subject premises is currently used for agricultural purposes and contains two billboards. One of which is located on Shute Harbour Road approximately 149m away from the existing dwelling and the other is fronting Shute Harbour Road and Gregory – Cannon Valley Road at the southeast corner of the property. Surrounding the site are other large emerging community lots, rural lands and rural residential lots.

### 3. Proposal Details

The proposal is for a freestanding billboard facing the Gregory-Cannon Valley Road at the southwest of the site. The structure will be located approximately 80m from the west side boundary. The proposed billboard consists of two sides facing the Gregory-Cannon Valley Road. There are two separate sections on each side for advertisements, that is, a larger 6 x 3m section and a small 6 x 0.6m section.



#### 4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*, and is not supported for the following reason:

1. The proposal does not comply with overall outcome (d) and (g) of the Advertising Devices Code.
2. The proposal does not comply with parts (a) and (d)(iv)(v)(vi) of Performance Outcome 1 of the Advertising Devices Code.
3. The proposal does not comply with Performance Outcome 2 of the Advertising Devices Code.
4. The proposal conflicts with the existing and future planned character of the locality and does not protect scenic values viewed from Gregory Cannon Valley Road which has a high scenic amenity rating derived from the Whitsunday Region Scenic Amenity Study March 2017.

##### 4.1. State Assessment and Referral Agency (SARA)

The application was not referrable.

##### 4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all the State's interests in the SPP. The most recent SPP has been reflected in the Whitsunday Regional Council Planning Scheme, in particular Part 2 of State Planning Provisions.

##### 4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

Not applicable.

##### 4.4. Whitsunday Regional Council Planning Scheme, 2017

###### 4.4.1. Strategic Framework

The Strategic Framework is not applicable in Code Assessable development.

###### 4.4.2. Overlay Codes

###### Infrastructure Overlay

The development is located outside of the Water Treatment Facility Buffer overlay. Although being in the Road Noise Corridor, the development is not a sensitive use and therefore complies with the overlay code.

###### 4.4.3. Zone Code

###### Emerging Community Zone

Not an assessment benchmark for Code Assessable development.



### 4.4.4. Development Codes

#### Advertising devices code

The proposal is not considered to comply with the applicable performance outcomes and overall outcomes of the code.

The proposed advertising device in the form of a billboard does not comply with Acceptable Outcome (AO) 1.1, which states the minimum spacing between freestanding billboard signs is 3km. There is further conflict with AO 2.3 that requires no more than two billboard advertising devices are permitted per 10km of scenic corridors, being Gregory Cannon Valley Road.

The billboard is located approximately 600m from the Shute Harbour Road turn off where there is currently a billboard. A second billboard is already located on Gregory Cannon Valley Road approximately 4.5km from the proposed billboard. A third billboard is located approximately 8.6km from the proposed billboard.

PO1 of the code requires that all advertising devices are:

- a) **compatible with the existing and future planned character of the locality in which they are erected;**
- b) compatible with the scale, proportion, bulk and other characteristics of buildings, structures, landscaping and other advertising devices on the site;
- c) of a scale, proportion and form that is appropriate to the streetscape or other setting in which they are located;
- d) sited and designed to:
  - i) be compatible with the nature and extent of development and advertising devices on adjoining sites;
  - ii) not interfere with the reasonable enjoyment of adjoining sites;
  - iii) not unreasonably obstruct lawfully established advertising devices;
  - iv) **not unduly dominate the visual landscape;**
  - v) **maintain views or vistas of public value; and**
  - vi) **protect the visual amenity of scenic routes and lookouts;**
- e) designed, sited and integrated to avoid the proliferation of visual clutter.

PO2 of the code requires that frequent and large advertising devices along key scenic gateways are avoided.

The Whitsunday Scenic Amenity Study prepared by Cardno on behalf of Council is useful to assist understanding what are the areas of scenic amenity. The study identified the vistas viewed from Gregory Cannon Valley Road as areas of high scenic amenity value and ones to protect from undesirable development which includes billboard signage. Noting this, the introduction of additional billboard signage well within the spacing is not compatible with the existing and future planned character of Gregory Cannon Valley Road. The existing and planned character for the area has been a deliberate decision to limit the amount of third-party advertising such that the area

remains largely visually unobstructed from built forms beyond that of rural and rural residential structures and future residential within the subject site. In recognising the visual significance of the vistas viewed from the corridor, the proposal will unduly dominate the visual landscape and does not protect the visual amenity of the scenic route.

The relevant overall outcomes of the code require the following:

1. an advertising device does not adversely impact on the amenity of rural, rural residential or residential areas;
2. an advertising device accommodates the legitimate need to provide directions and business identification in a manner that is consistent with achieving overall outcomes (a) to (f) above.

Considering the assessment of PO1 and PO2, the proposed large advertising device will have an adverse impact on the amenity of the area adding a second billboard within sight of an existing billboard. There is no apparent legitimate need to provide additional signage for directions or business identification for Council to consider.

#### Construction management code

The proposed advertising device is able to objectively satisfy the outcomes and purpose of the development code.

#### **5. Public Submissions**

Not applicable in Code Assessable development.

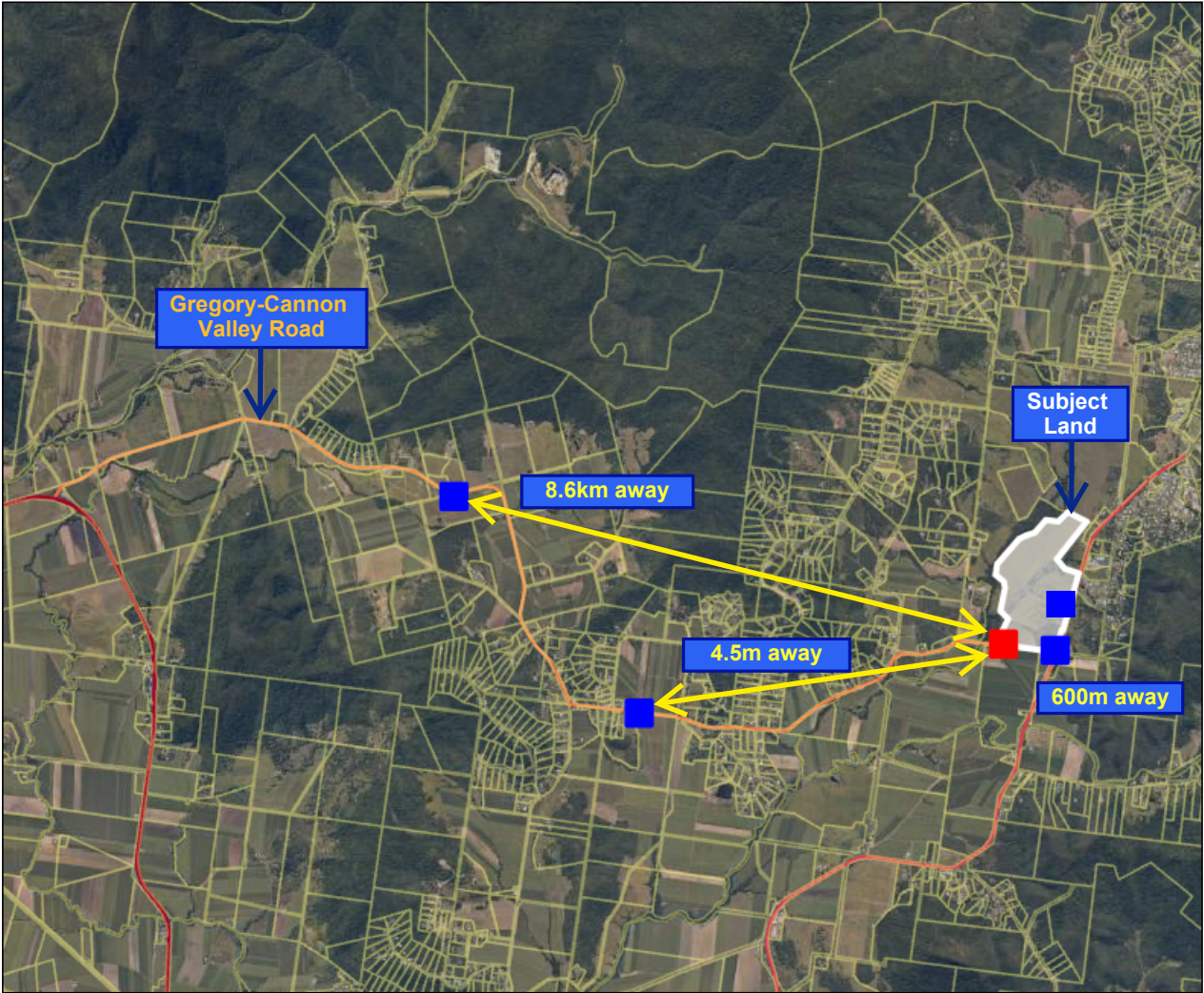
#### **6. Infrastructure Charges**

##### **6.1. Adopted Infrastructure Charges Resolution**

The development does not attract infrastructure charges.

20°15'23"S 148°32'17"E

20°15'23"S 148°40'8"E



20°21'27"S 148°32'17"E

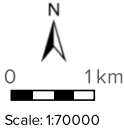
20°21'27"S 148°40'8"E

A product of  
 **Queensland Globe**



Legend located on next page

-  Existing Billboard
-  Proposed Billboard



Printed at: A4  
Print date: 2/5/2025  
Not suitable for accurate measurement.  
Projection: Web Mercator EPSG 102100 (3857)  
For more information, visit  
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

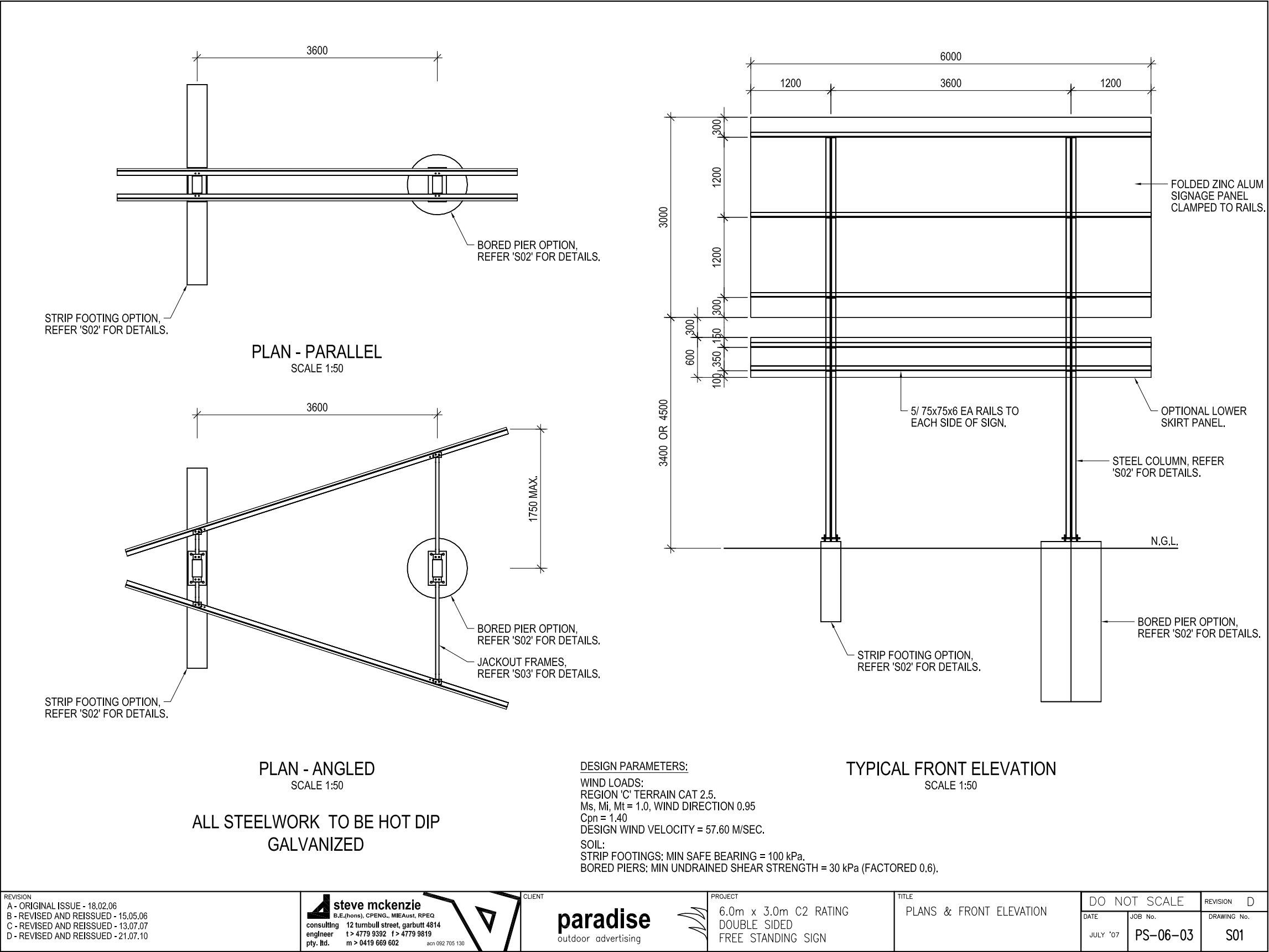
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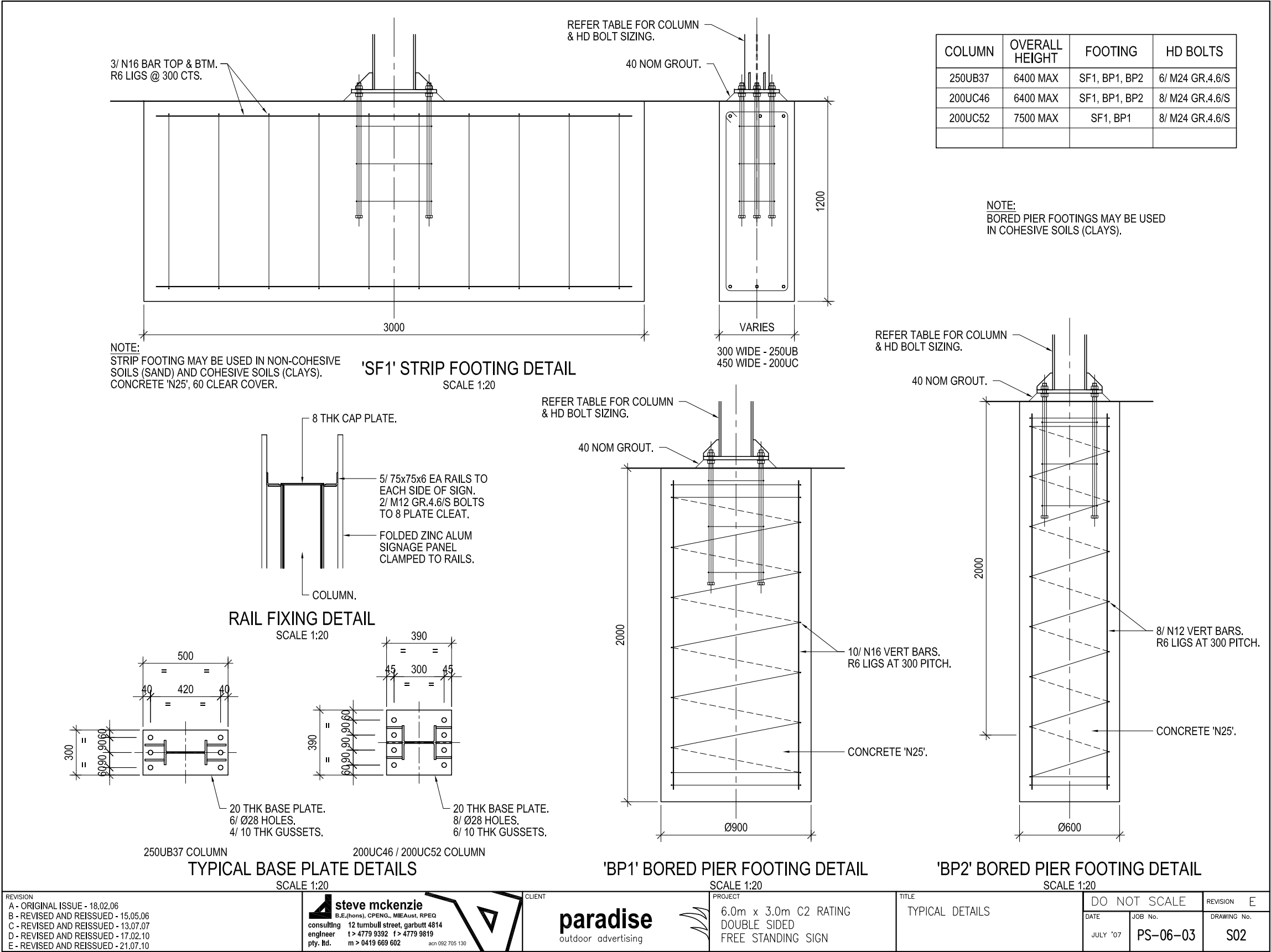
 **Queensland Government**  
Department of Natural Resources and Mines,  
Manufacturing, and Regional and Rural Development

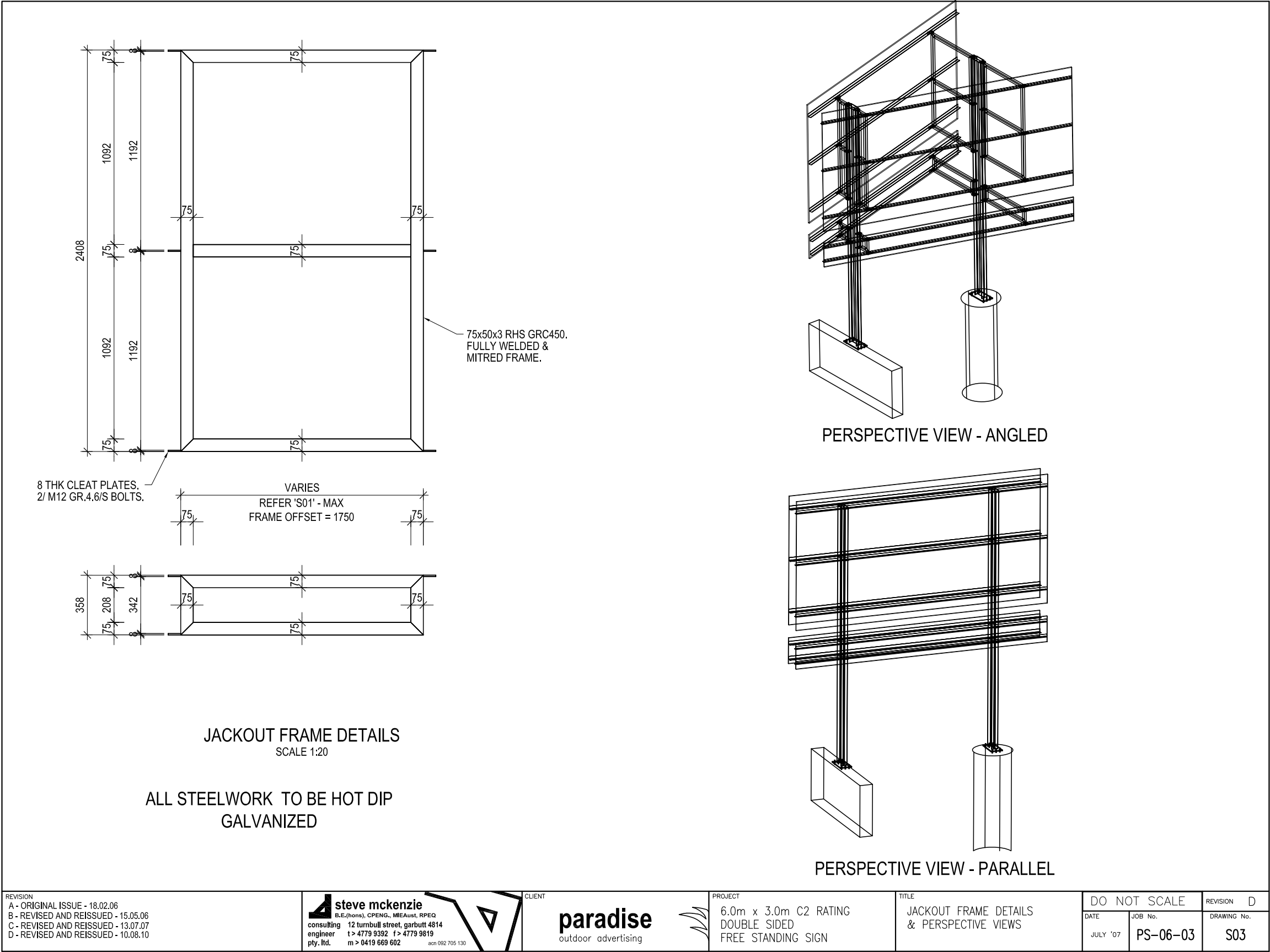


- 1. Existing billboards are indicated with a orange mark.
- 2. Proposed billboard location is indicated with red mark











## 11.4 - Regional Strategy & Planning Quarterly Update January - March 2025

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Administration Officer Regional Strategy and Planning

**AUTHORISING OFFICER:** Director Regional Strategy and Planning

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### PURPOSE

To provide advice and a summary of the Regional Strategy & Planning Directorate for the period of January to March 2025.

### EXECUTIVE SUMMARY

The Regional Strategy and Planning Directorate provides advice and guidance to the development community in assessing applications for changes in how land is used and how the long-term planning for the region is to advance. These services involve interaction with the public and impacts of decisions and land uses and these are received by the broader community.

The main statistics for each of the work unit areas within the Directorate are outlined in detail in the attached Quarterly Report.

### OFFICER'S RECOMMENDATION

That Council note the Regional Strategy & Planning Directorate report for the period of January to March 2025.

### BACKGROUND

Report for information purposes.

### DISCUSSION/CURRENT ISSUE

As outlined above

### FINANCIAL IMPLICATIONS

No financial implications to report on.

### CONSULTATION/ENGAGEMENT

Director Regional Strategy and Planning

Manager Strategic Planning

Team Leader Plumbing Services

Development Compliance Coordinator

### STATUTORY/COMPLIANCE MATTERS

Planning Act 2016, Planning Regulation 2017, Local Government Act, Whitsunday Regional Council Planning Scheme 2017

## **RISK ASSESSMENT/DEADLINES**

Nil risk for the report.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

## **ATTACHMENTS**

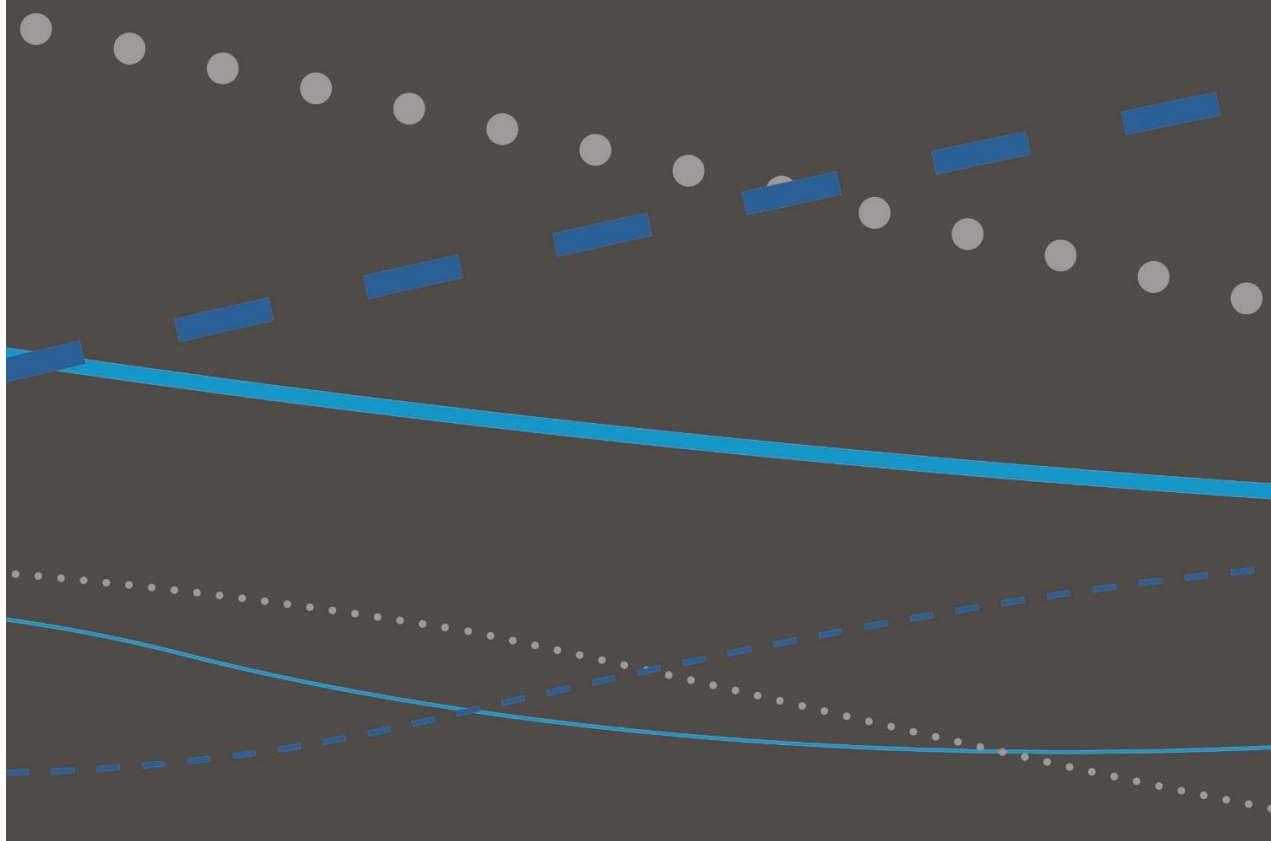
1. Regional Strategy and Planning - Quarterly Update - January - March 2025 (2) [**11.4.1**  
- 16 pages]



Regional Strategy and Planning

Quarterly Update

January – March 2025



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| <b>Building Services .....</b>      | <b>6</b> |
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## Executive Summary

This summary provides the Regional Strategy and Planning Directorate Update, covering the period of January to March 2025.

In the quarter, eight applications were presented to Council for decision. During this period, 65 Development Applications were lodged, with 44 decided. Noteworthy approvals included an industry/business park near the Whitsunday Coast Airport, the Twin Creeks Eco Park and the expansion of the Metropole Hotel in Proserpine.

In February, Council was served with a Notice of Appeal over its decision to refuse a Short-term accommodation application in Airlie Beach. The matter will now proceed through the Planning & Environment Court.

On the ground the persistent wet weather has significantly impacted civil construction works. It is hoped the wet season has now concluded and works can recommence at Airlie Summit and Woodwark Rise.

Progress is being made on the development of the region's updated flood overlay. Options are being investigated for enhancing the Council Flood Portal to facilitate community consultation regarding the new flood data and its impact on properties. This initiative will support informed decision-making and enhance community awareness of flood risks.

Focus on the Short-Term Accommodation Planning Scheme amendment through the State Interest Review process has concluded, with Council now being able to consider placing the amendment on public consultation. This is a Major Amendment, and community consultation is not expected to commence until mid to late 2025. The team is committed to ensuring the amendment aligns with community expectations and regulatory requirements.

Officers continue to support the development of the Regional Sports Precinct Masterplan. This initiative aims to enhance local sporting facilities across the region and promote active lifestyles within the community, aligning with our goals for regional development.

Work has commenced on the development of the several policies and Masterplans with the appointment of AECOM as the successful consultant. The planning kicked off by engaging with key stakeholders including landowners, development industry representatives, Regional Infrastructure providers, Whitsunday Conservation Council, Landcare and the Whitsunday Community Gardens. Key focus will be on the design of the public realm.

The future of Rural Residential growth is being reviewed with initial focus on the Growth Corridor. Historic and existing supply is most prominent within the Proserpine locality which includes Strathdickie, Sugarloaf, Mt Julian, Riordanvale, Brandy Creek and Conway. Demand for Rural Residential property is expected to continue.

The team will continue to engage with stakeholders and the community to ensure that our planning efforts align with the needs and aspirations of our residents.

**Neil McGaffin**  
**Director Regional Strategy and Planning**

## Strategic Planning

Strategic Planning is responsible for developing and maintaining land use and infrastructure plans and policies, such as the Planning Scheme, as well as reviewing various planning related State planning instruments and legislation. The functions of the team include:

- Land Use Planning
- Infrastructure Planning
- State and Regional Planning
- Local Planning

The Strategic Planning Branch is undertaking and managing many projects including;

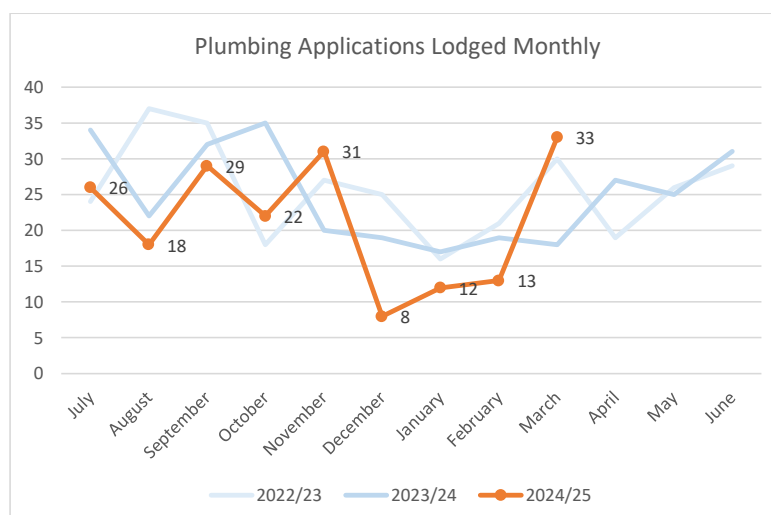
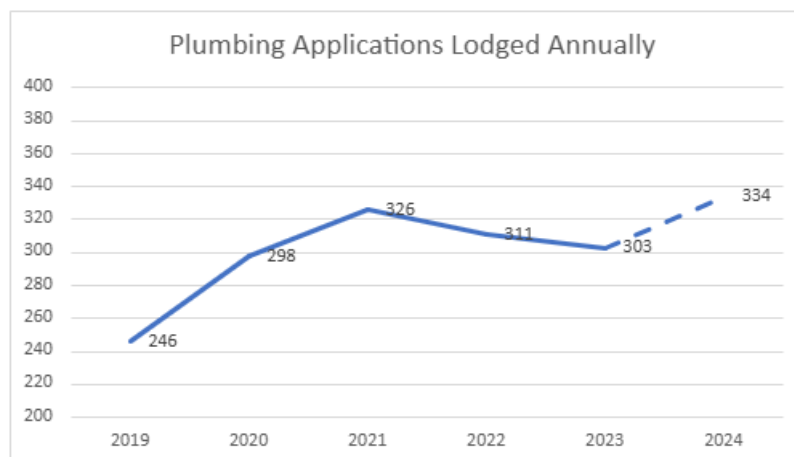
- Local Government Infrastructure Plan Amendment
- On-going Strategic Referrals for Development Assessment;
- On-going Assessment of Façade Improvement Policy Application;
- Planning Scheme Amendments – Short Term Accommodation, Flood Overlay Amendment
- Cane Sustainability Project
- Monitoring and delivering the Local Housing Action Plan
- Housing and Centres Growth Strategy
- Development of Growth Corridor Plans – Cannon Valley and Proserpine to Shute Harbour

## Plumbing Services

- The Plumbing Services team is responsible for ensuring that all plumbing and drainage work complies with relevant laws, codes, and standards. Their key functions include:
- Inspecting Plumbing Work: Checking new installations, alterations, or repairs to ensure compliance with the *Plumbing and Drainage Act 2018*, the *Plumbing and Drainage Regulation 2019*, and the *National Construction Code (NCC)*.
- Approving Permits: Assessing and approving plumbing applications and issuing permits where applicable.
- Enforcing Compliance: Working closely with Councils Compliance Officer in identifying and addressing non-compliant work, which may include issuing notices or directing rectification.
- Providing Technical Advice: Offering guidance to plumbers, builders, and the public on plumbing regulations and best practices.
- Maintaining Records: Documenting inspections, compliance activities, and reports for regulatory purposes.

Over the past three months, plumbing applications have continued to flow in (pun intended!-) with 58 lodged and 46 decided. A total of 174 inspections were carried out across the region.

## Plumbing Statistics



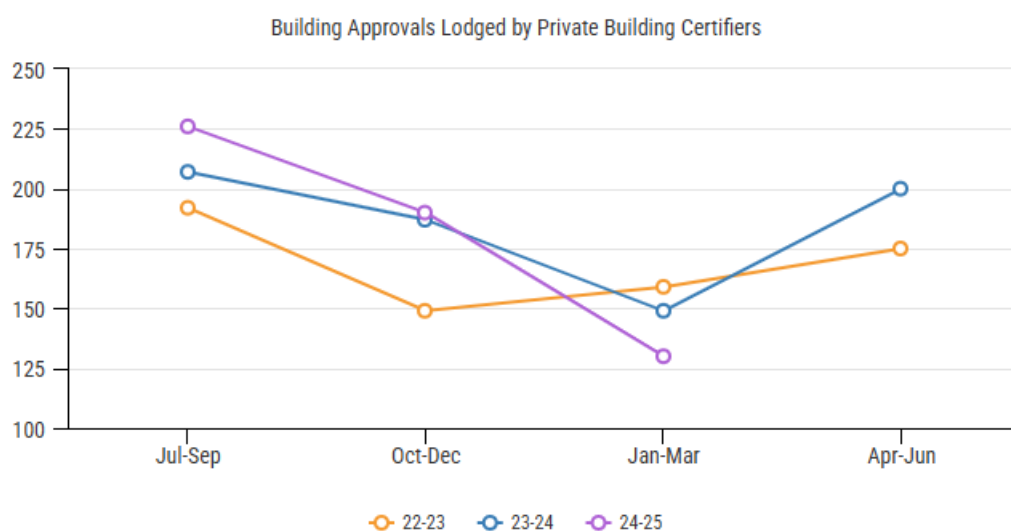


## Building Services

Council acts as regulators of all building installations in the region. The administration team is responsible for processing private certifier building applications, developing and maintaining various related registers.

The building sector within the region continues to demonstrate strength, particularly in the terms of new construction of residential housing, sheds and swimming pools.

### Building Statistics



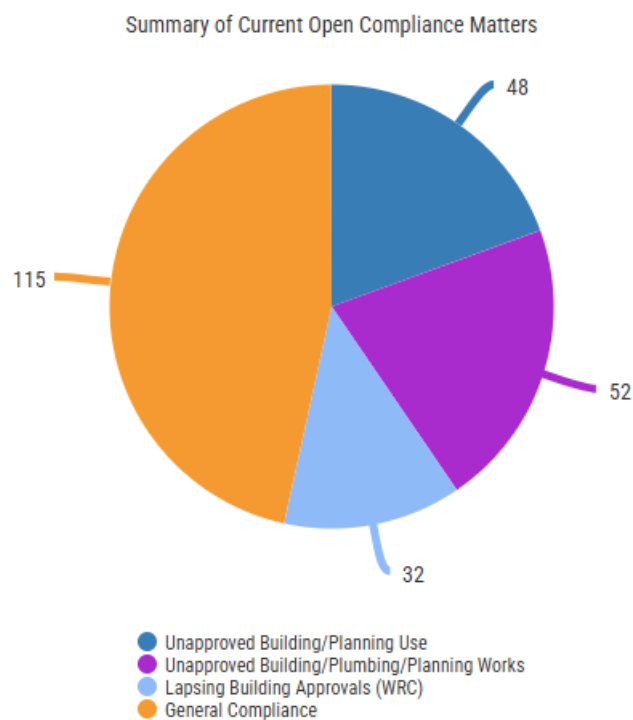
During the January to March quarter, 130 building approvals were lodged by Private Building Certifiers compared to 149 received during the same period last year. The annual Christmas/New Year trade closure generally sees a decline in works being completed and approvals lodged. In addition, the decrease could also be attributed to the extreme wet weather experienced throughout the region.

## Development Compliance

Regional Strategy & Planning manage and regulate enforcement and compliance across the Building, Plumbing and Planning sectors throughout the Region.

A comprehensive review of all existing building, plumbing, and planning compliance matters continues. The large volume of cases on the Compliance Register necessitates a prioritisation strategy based on urgency, risk, and resource availability. Short term accommodation remains a key concern, with reviews of unapproved operators in the region leading to either the submission of development applications for consideration or the cessation of use.

### Compliance Statistics

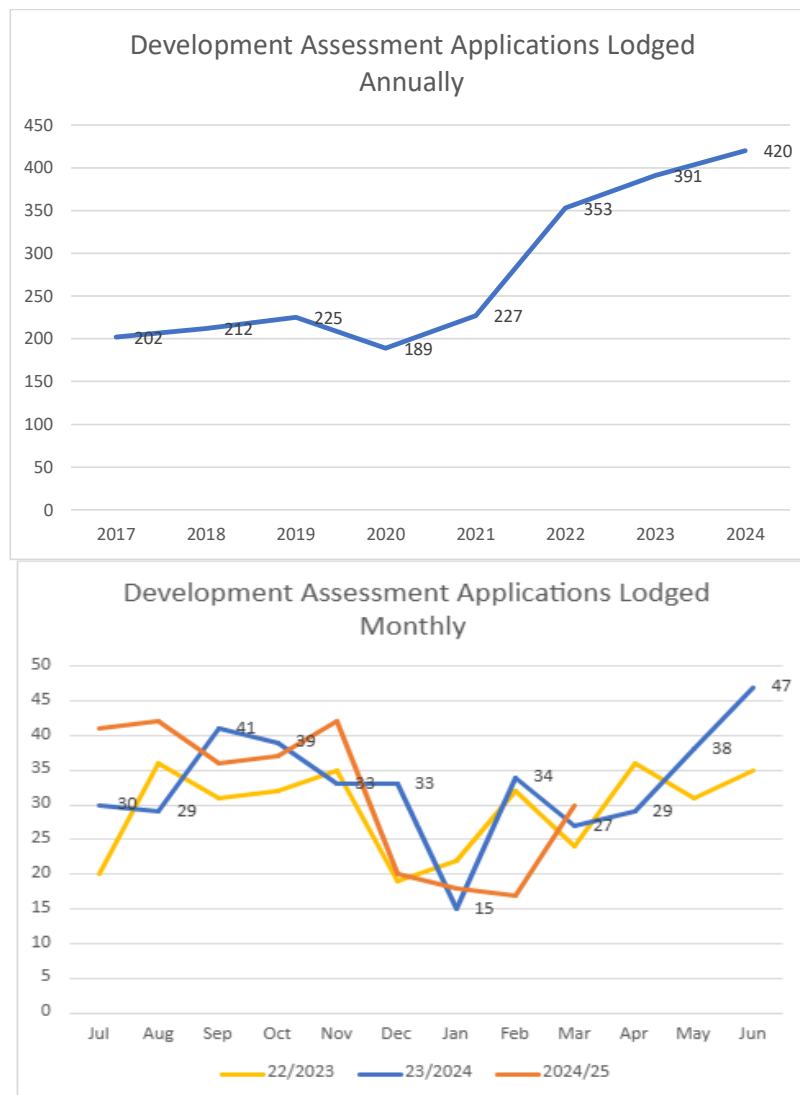


## Development Assessment

The Development Assessment team is responsible for assessing development applications, reviewing referrals for state land, reviewing environmental impact statements and other material for coordinated projects, preparing planning and development certificates and inspecting developments for compliance with development approvals and other planning requirements. The functions of the team include:

- Planning assessment
- Engineering assessment
- Subdivision assessment
- Planning governance
- Engineering governance

### Development Assessment Statistics



## Development Assessment

### Summary of Applications Lodged from 1 January 2025 – 31 January 2025

| 20250010 | Woodwark Ride Pty Ltd<br>Woodwark Rise                                                                      | Development Application for Development Permit for Operational Works – Road & Drainage Work, Landscaping, Stormwater, Earthworks, Signage, Access & Parking and Erosion & Sediment Control |
|----------|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20250004 | LJ & M Pendrey<br>54 Buttermans Road, Sugarloaf                                                             | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Four (4) Lots (Staged) and Access Easement                                                  |
| 20250005 | Magdziarz Developments<br>Allan Road, Conway                                                                | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Nine Lots                                                                                   |
| 20250006 | A & K Cernusco<br>6 & 8 Bruce Highway, Bowen                                                                | Development Application for Development Permit for Material Change of Use – Nature Based Tourism                                                                                           |
| 20250018 | Integral Services Pty Ltd<br>7 Melaleuca Close, Mount Julian                                                | QDC Siting Variation Application for Dwelling House - Open Carport – Front Boundary Setback                                                                                                |
| 20250022 | Sunset beach One Pty Ltd<br>Gloucester Avenue, Hydeaway Bay                                                 | Confirmation of Existing Use Rights – Short Term Accommodation                                                                                                                             |
| 20250025 | Gloucester Park Pty Ltd<br>890 Gloucester Avenue, Hydeaway Bay                                              | Confirmation of Existing Use Rights – Short Term Accommodation                                                                                                                             |
| 20250027 | SL & NL Kerr<br>26 Jillets Road, Bowen                                                                      | Development Application for Development Permit for Operational Works – Water Infrastructure, Drainage Work & Earthworks – One (1) Lot into Two (2) Lot Subdivision                         |
| 20250029 | M & C Peterson<br>7 Bluebird Drive, Strathdickie                                                            | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots & Access/Service Easement                                                      |
| 20250031 | MS & CM McLachlan<br>130 & 132 Africandar Road, Bowen                                                       | Development Application for Development Permit for Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots (Boundary Realignment)                                                        |
| 20250035 | Lockheed Martin Australia Pty Ltd<br>18793 Bruce Highway, Bowen                                             | Confirmation of Accepted Development – Telecommunications Facility                                                                                                                         |
| 20230553 | Blue CHP Ltd<br>27-33 Queens Road, Bowen                                                                    | Minor Change Application for Material Change of Use – Multiple Dwellings (32 Dwellings)                                                                                                    |
| 20060963 | Puma Earthmoving<br>19 Anzac Road, Proserpine                                                               | Development Application for Minor Change for Material Change of Use – Recycling Depot                                                                                                      |
| 20250049 | G Perkins<br>91 Shute Harbour Road, Cannonvale                                                              | QDC Siting Variation Application for Carport – Front Boundary Setback                                                                                                                      |
| 20230433 | Fox Developments & Investment Pty Ltd<br>and V8 Developments Pty Ltd<br>6-12 The Beacons Road, Airlie Beach | Minor Change Application for Material Change of Use for Dual Occupancy & Realignment of a Lot – One (1) Lot into Two                                                                       |

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|          |                                                                           |                                                                                                             |
|----------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
|          |                                                                           | (2) Lots and Preliminary Approval (Height Relaxation)                                                       |
| 20250053 | Yoav Russo & Melinda Hutchings<br>31B Kingfisher Crescent, Jubilee Pocket | Confirmation of Accepted Development Application for Home Based Business (Bed & Breakfast)                  |
| 20250056 | R Clelland<br>4 Harrison Court, Bowen                                     | QDC Siting Variation Application for Garage – Rear Boundary Setback                                         |
| 20250058 | Ninigo Airlie Beach PL<br>3-5 Loop Road, Airlie Beach                     | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots |

**Summary of Applications Decided by Council Resolution from 1 January 2025 – 31 January 2025**

|          |                                                                   |                                                                                                                  |
|----------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
|          |                                                                   |                                                                                                                  |
| 20240878 | Metro Op Co Pty Ltd<br>70 Main Street, Proserpine                 | Development Permit for Material Change of Use for Extension to Hotel (Bar, Beer Garden & Car Parking) – Approved |
| 20241002 | S R Griffin & A K Smith<br>Unit 2, 22 Kara Crescent, Airlie Beach | Development Permit for Material Change of Use for Short Term Accommodation – Refused                             |

**Summary of Applications Decided from 1 January 2025 – 31 January 2025**

|          |                                                                  |                                                                                                                                                 |
|----------|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
|          |                                                                  |                                                                                                                                                 |
| 20241286 | S Ben Zion<br>16 Warruga Street, Cannonvale                      | QDC Siting Variation for Dwelling & Carport – Front & Side Boundary Setback – Approved                                                          |
| 20241178 | K Roberts, T & D Brown<br>Unit 8, 18 Seaview Drive, Airlie Beach | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                                                                       |
| 20241023 | K Roberts<br>Unit 19, 18 Seaview Drive, Airlie Beach             | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                                                                       |
| 20241131 | Bowen Property Investments Pty Ltd<br>37 George Street, Bowen    | Development Permit for Operational Works – Access & Parking, Sewage Infrastructure, Erosion & Sediment Control & Stormwater Drainage – Approved |
| 20240594 | P L Kerr<br>Unit 2, 22 Airlie Crescent, Airlie Beach             | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                                                                       |
| 20241090 | Rose Bay Beach Caravan Park<br>14-22 Banyan Drive, Rose Bay      | Development Permit for Material Change of Use for Tourist Park (Ancillary Reception and Shop Building) – Approved                               |
| 20241009 | A ST Schmitzer<br>Unit 5, 18 Seaview Drive, Airlie Beach         | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                                                                       |
| 20241028 | RM Coenen<br>Unit 24, 18 Seaview Drive, Airlie Beach             | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                                                                       |
| 20241247 | Ray White<br>18 Paluma Road, Cannonvale                          | Development Permit for Operational Works – Advertising Device – Flush Wall Sign (Led Sign)                                                      |
| 20231164 | C J Hannan & B P Dawes<br>1783 Gunyarra Road, Andromache         | Minor Change – Development Permit for Material Change of Use for Nature Based tourism (15 Campsites)                                            |

|          |                                                               |                                                                                                    |
|----------|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| 20241007 | JS & DA Patterson<br>Unit 3, 18 Seaview Drive, Airlie Beach   | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                          |
| 20241285 | V L & P G Leitch<br>Lot 19, 21-23 The Cove Road, Airlie Beach | Development Permit for Material Change of Use for Short Term Accommodation – Approved              |
| 20241003 | M A & P J Pittendrigh<br>18 Marina View Court, Airlie Beach   | Development Permit for Material Change of Use for Short Term Accommodation - Approved              |
| 20241019 | R Gracey<br>Unit 15, 18 Seaview Drive, Airlie Beach           | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                          |
| 20250018 | Integral Services Pty Ltd<br>7 Melaleuca Close, Mount Julian  | QDC Siting Variation for Dwelling House (Open Carport) – Front Boundary Setback – Approved         |
| 20241220 | N L Reynolds & C H Kyriacou<br>16 Amber Court, Cannonvale     | Development Permit for Material Change of Use – Dual Occupancy – Approved                          |
| 20241018 | M Dimech<br>Unit 14, 18 Seaview Drive, Airlie Beach           | Confirmation of Existing Use Rights – Short-Term Accommodation – Approved                          |
| 20241275 | B Bauer<br>20 Wentworth Street, Bowen                         | Development Permit for Material Change of Use – Dwelling House – Coastal Hazard Overlay – Approved |
| 20241197 | B Bauer<br>20 Wentworth Street, Bowen                         | QDC Siting Variation for Dwelling House – Front Boundary Setback – Approved                        |

**Summary of Applications Lodged from 1 February 2025 – 28 February 2025**

| Application | Applicant & Location                                                                             | Approval Details                                                                                              |
|-------------|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| 20250062    | A M & M T Blohm<br>8 Curlew Court, Jubilee Pocket                                                | QDC Siting Variation Application for Dwelling House (Carport) – Front Boundary Setback                        |
| 20250063    | C & D Mclean Investments Pty Ltd<br>6, 18 Seaview Drive, Airlie Beach                            | Application for Confirmation of Existing Use Rights – Short Term Accommodation                                |
| 20250064    | C & D Mclean Investments Pty Ltd<br>7, 18 Seaview Drive, Airlie Beach                            | Application for Confirmation of Existing Use Rights – Short Term Accommodation                                |
| 20250065    | C & D Mclean Investments Pty Ltd<br>22, 18 Seaview Drive, Airlie Beach                           | Application for Confirmation of Existing Use Rights – Short Term Accommodation                                |
| 20250072    | J Parker<br>35 Dalrymple Road, Bowen                                                             | Development Application for Development Permit for Reconfiguration of a Lot – Four (4) Lots into Two (2) Lots |
| 20250073    | Service Stream Communications Pty Ltd<br>Shute Harbour Exchange, Mount Cooper Road, Mount Rooper | Application for Exemption Certificate – Minor Upgrade to Existing Telstra Facility                            |
| 20250077    | J L & A O Del Simone<br>15-21 Creek Street, Bowen                                                | QDC Siting Variation Application for Dwelling House (Carport) – Front Boundary Setback                        |
| 20250086    | D Starenko & K Zadvina<br>26 Beth Court, Cannonvale                                              | Development Application for Development Permit for Material Change of Use for Dual Occupancy                  |
| 20250090    | S Long<br>Lot 16 Lemau Court, Jubilee Pocket                                                     | QDC Siting Variation Application for Dwelling House (New Duplex) – Front Boundary Setback                     |

|          |                                                                    |                                                                                                                                                                               |
|----------|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20250091 | Alder Developments<br>1405 Shute Harbour Road, Cannon Valley       | Development Application for Development Permit for Operational Works for Waterway Realignment                                                                                 |
| 20250137 | D Mawhirt<br>10 Brisbane Street, Bowen                             | QDC Siting Variation Application for Dwelling House (Dwelling Addition & Carport) – Front & Side Boundary Setback                                                             |
| 20250138 | John Mazlin<br>49 Whyte Avenue, Bowen                              | QDC Siting Variation Application for Dwelling House (Carport) – Side Boundary Setback & Site Coverage                                                                         |
| 20250140 | R & C Wilson<br>7 Hill crest Avenue, Airlie Beach                  | QDC Siting Variation Application for Dwelling House (Dwelling Addition) – Side Boundary Setback                                                                               |
| 20250143 | Fiddlers Green Developments Pty Ltd<br>31 Bentley Rise, Cannonvale | Development Application for Development Permit for Operational Works – Road & Drainage Work, Stormwater, Earthworks, Water & Sewage Infrastructure & Internal Access Driveway |
| 20250151 | K E Jarvie<br>16 Stonehaven Court, Airlie Beach                    | Development Application for Development Permit for Material Change of Use – Short Term Accommodation                                                                          |
| 20250155 | T Rees<br>363 Paluma Road, Woodwark                                | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Three (3) Lots and Access Easement                                             |
| 20250171 | S & S Rudkin<br>32 Windemere Drive, Strathdickie                   | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots                                                                   |

**Summary of Applications Decided by Council Resolution from 1 February 2025 – 28 February 2025**

| Application | Applicant & Location                                                                | Approval Details                                                                                                                                      |
|-------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20240693    | Y Chen<br>31 Airlie Crescent, Airlie Beach                                          | Development Permit for Material Change of Use – Short Term Accommodation – Approved                                                                   |
| 20240246    | J E Ellis & J A Carr<br>47 Gillies Road, Strathdickie                               | Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots and Access Easement – Approved                                        |
| 20220789    | Ironbark Property Holdings Pty Ltd As TTE<br>3344 Shute Harbour Road, Shute Harbour | Development Permit for Material Change of Use – Marine Industry (Marine Salvage Facility) – Approved                                                  |
| 20240436    | Whitsunday Enterprise Park Pty Ltd As TTE<br>Lascelles Avenue, Gunyarra             | Development Permit for Preliminary Approval (Variation Request) for Material Change of Use – Whitsunday Enterprise Park Development Scheme – Approved |

**Summary of Applications Decided from 1 February 2025 – 28 February 2025**

| Application | Applicant & Location                      | Approval Details                                                                    |
|-------------|-------------------------------------------|-------------------------------------------------------------------------------------|
| 20241314    | M Leary<br>34 Lucinda Place, Queens Beach | QDC Siting Variation for Dwelling House (Garage) – Side Boundary Setback – Approved |



|           |                                                                                                       |                                                                                                                                                                                                     |
|-----------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20241033  | Hamilton Island Enterprises<br>Hamilton Island Resort, Hamilton Island                                | Development Permit for Material Change of Use for Air Services (Extension to Existing Aviation Hangar) – Approved                                                                                   |
| 20250035  | Masterplan Town & Country Planners<br>18793 Bruce Highway, Bowen                                      | Confirmation of Accepted Development, Telecommunications Facility – Accepted                                                                                                                        |
| 20241190  | C O'Sullivan 7 G W Croxford<br>106 Wrights Road, Strathdickie                                         | Development Permit for Material Change of Use for Dwelling House – Secondary Dwelling - Approved                                                                                                    |
| 20241313  | M Norton & S R Henshall<br>507 Sugarloaf Road, Riordanvale                                            | Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots and Access & Services Easement - Approved                                                                           |
| 20240200  | Whitsunday Super Pty Ltd & Fresh Island Seafood Pty Ltd As TTE<br>22 William Murray Drive, Cannonvale | Development Permit for Material Change of Use – Medium Impact Industry and Food & Drink Outlet – Approved                                                                                           |
| 200612660 | Puma Earthmoving Plant Hire Pty Ltd<br>19 Anzac Road, Proserpine                                      | Minor Change – Development Permit for Material Change of Use – Recycling Depot – Approved                                                                                                           |
| 20250056  | R D Celland<br>4 Harrison Court, Bowen                                                                | QDC Siting Variation Application for Dwelling House (Garage) – Side & Rear Boundary Setback – Approved                                                                                              |
| 20230553  | Blue CHP Ltd<br>27-29 Queens Road, Bowen                                                              | Minor Change – Development Permit for Material Change of Use for Multiple Dwellings – Thirty-Two 932) Dwelling Units – Approved                                                                     |
| 20241320  | S M Airey<br>1, 17 Gregory Street, Bowen                                                              | Development Permit for Material Change of Use – Indoor Sport and Recreation (Arcade) – Approved                                                                                                     |
| 20240450  | J B Garrod & T S Garrod<br>19 Bayside Court, Bowen                                                    | Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots – Approved                                                                                                          |
| 20241122  | SCG Urban<br>Erromango Drive & St Bees Boulevard, Jubilee Pocket                                      | Development Permit for Operational Works for Roadwork, Stormwater, Water Infrastructure, Earthworks, Sewage Infrastructure, Access and Parking & Erosion Prevention and Sediment Control – Approved |

**Summary of Applications Lodged from 1 March – 31 March 2025**

| Application | Applicant & Location                                                | Approval Details                                                                                                                          |
|-------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| 20250161    | P Casey<br>134-136 Main Street, Proserpine                          | Development Application for Development Permit for Material Change of Use – Hardware & Trade Supplies (Including ancillary garden centre) |
| 20231307    | Aldi Stores<br>7-11 Central Avenue, Cannonvale                      | Minor Change Application – Development Permit for Material Change of Use for a Shop & Operational Works for Advertising Devices           |
| 20250177    | Bowen Rail Company Pty Ltd<br>MEDQ Access Road, Bruce Highway Bowen | Development Application for Development Permit for Operational Works - Roadworks                                                          |
| 20250079    | T Holtum<br>5, 3 Beach Road, Cannonvale                             | Development Application for Development Permit for Material Change of Use – Short Term Accommodation                                      |
| 20250194    | Hydeaway Bay Holidays<br>62 Eshelby Drive, Cannonvale               | Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Thirty (30) Lots                           |

|          |                                                                             |                                                                                                                                                               |
|----------|-----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20250195 | L & K Addis<br>11 Scenic Ridge Drive, Cannonvale                            | QDC Siting Variation Application for Dwelling House (New Dwelling & Garage) – Front Boundary Setback                                                          |
| 20250196 | M & M Janjgava<br>8 Nara Avenue, Airlie Beach                               | QDC Siting Variation Application for Dwelling House (New Dwelling & Garage) – Side Boundary Setback                                                           |
| 20250203 | Built Pty Ltd<br>8 Galbraith Park Drive, Cannonvale                         | Development Application for Development Permit for Operational Works – Six (6) Advertising Devices                                                            |
| 20250207 | P Squires<br>81 Black Road, Riordanvale                                     | QDC Siting Variation Application for Dwelling House (Other) – Rear Boundary Setback                                                                           |
| 20250210 | C Randall & T Robinson<br>130 Maloney Road, Thoopara                        | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots                                                   |
| 20250212 | Belmore TTE<br>91 Forestry Road, Brandy Creek                               | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Five (5) Lots and Access Easement                              |
| 20250216 | F & J Zerafa<br>345 Riordanvale Road, Sugarloaf                             | Development Application for Development Permit for Reconfiguration of a Lot – One (1) into Four (4) Lots                                                      |
| 20240513 | Blue CHP Limited<br>27-31 Queens Road, Bowen                                | Minor Change Request – Development Application for Development Permit for Operational Works – Stormwater, Earthworks, Water & Sewerage Infrastructure         |
| 20240375 | Whitsunday Green<br>Regatta Boulevard, Cannon Valley                        | Minor Change Request – Development Application and Development Permit for Operational Works – Bulk Earthworks – Golf Course                                   |
| 20140114 | LD & LJ Hillery Pty Limited<br>83 Millers Lane, Bowen                       | Minor Change Request – Development Application for Development Permit for Material Change of Use – Extractive Facility (Sand Extraction)                      |
| 20250222 | Ocean View Property Group Pty Ltd<br>7 Mt Whitsunday Drive, Airlie Beach    | Development Application for Development Permit for Material Change of Use – Multiple Dwelling Units (6x Multiple Dwelling Units) and Short-Term Accommodation |
| 20250231 | Tengbom<br>Lot 12, 111 Gregory Street, Bowen                                | QDC Siting Variation Application for Dwelling House (Patio) – Side Boundary Setback                                                                           |
| 20250235 | L & K Addis<br>11 Scenic Ridge Drive, Cannonvale                            | QDC Siting Variation Application for Dwelling House (New Dwelling & Garage) – Front Boundary Setback                                                          |
| 20250238 | M Moon<br>150D Shingley Drive, Airlie Beach                                 | QDC Siting Variation Application for Dwelling House (New Dwelling, Swimming Pool & Garage) – Rear & side Boundary Setback and Additional Length on Boundary   |
| 20250239 | Energy Queensland<br>19-41 Norris Street, Bowen                             | Development Application for Development Permit for Operational Works – Road & Earthworks                                                                      |
| 20250240 | RTM Engineering & NQE Engineering<br>Cnr Mt Nutt Road & Jilleys Road, Bowen | Development Application for Development Permit for Operational Works – Landscaping & Earthworks                                                               |
| 20250266 | RIVA24 Pty Ltd<br>L15 Pearl Street, Cannonvale                              | Development Application for Development Permit for Material Change of Use – Dual Occupancy                                                                    |

|          |                                                                     |                                                                                                                         |
|----------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| 20250258 | POA Media<br>228 Shute Harbour Road, Cannonvale                     | Development Application for Development Permit for Operational Works – One (1) Double Sided Advertising Device          |
| 20250259 | Cannon Valley MPC Pty Ltd<br>1405 Shute Harbour Road, Cannon Valley | <u>Development Application for Development Permit for Operational Works - Four (4) Advertising Devices (Billboards)</u> |
| 20250264 | C Auld<br>26 Olive Street, Dingo Beach                              | <u>QDC Siting Variation Application for Dwelling House (Carport) - Side Boundary Setback</u>                            |
| 20250272 | R Milburn<br>9-11 Morrison Road, Glen Isla                          | Application for Exemption Certificate – Flood Overlay Hazard                                                            |
| 20250276 | D Maraia<br>17 Armada Crescent, Jubilee Pocket                      | QDC Siting Variation Application for Dwelling House (New Dwelling) – Front Boundary Setback                             |
| 20250281 | JR & FM Warren<br>Horseford Place, Proserpine                       | Development Application for Development Permit for Operational Works – Bulk Earthworks                                  |
| 20250284 | Aldi Stores<br>7-11 Central Avenue, Cannonvale                      | Development Application for Development Permit for Operational Work – Civil Operational Works                           |
| 20250285 | P & T Giller<br>38 Sandpiper Crescent, Jubilee Pocket               | QDC Siting Variation Application for Dwelling House (Carport) – Side Boundary Setback                                   |

**Summary of Applications Decided by Council Resolution from 1 March – 31 March 2025**

| Application | Applicant & Location                        | Approval Details                                                                                                                                                                                     |
|-------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20090030    | Blue Jeep Pty Ltd<br>Hidden Valley, Preston | Other Change Application – Preliminary Approval (Variation) for Material Change of Use and Reconfiguration of a Lot – Four (4) Lots into Seventy-Four (74) Lots and Four (4) Balance Lots - Approved |

**Summary of Applications Decided from 1 March – 31 March 2025**

| Application | Applicant & Location                                  | Approval Details                                                                                                        |
|-------------|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| 20250027    | SJ & NL Kerr<br>26 Jilletts Road, Bowen               | Development Permit for Operational Works – Water Infrastructure, Drainage Work & Earthworks - Approved                  |
| 20250171    | S & S Rudkin<br>32 Windemere Drive, Strathdickie      | Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots - Approved                              |
| 20140114    | LD & LJ Hillery Pty Limited<br>83 Millers Lane, Bowen | Minor Change Request – Development Permit for Material Change of Use – Extractive Facility (Sand Extraction) - Approved |
| 20241305    | Curtis Land Trust<br>40 Whyte Avenue, Brisk Bay       | QDC Siting Variation for Dwelling House (Carport) – Additional Length on Boundary and Site cover – Approved             |
| 20250090    | S A Long<br>Lot 16 Lemau Court, Jubilee Pocket        | QDC Siting Variation for Dwelling House – Front Boundary Setback – Approved                                             |

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|          |                                                                      |                                                                                                                    |
|----------|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| 20240131 | Fynbat Pty Ltd<br>Scully Street Mount Gordon                         | Development Permit for Reconfiguration of a Lot – One (1) Lot into Twenty-Two (22) Lots – Approved                 |
| 20241186 | D L Rossetti & T G Maloney<br>28-30 Fuller Street, Proserpine        | Development Permit for Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots (Boundary Realignment) – Approved |
| 20220789 | Ironbark Property Holdings<br>3344 Shute Harbour Road, Shute Harbour | Development Permit for Material Change of Use – Marine Industry (Marine Salvage Yard - Approved                    |
| 20231307 | Aldi Stores<br>7-11 Central Avenue, Cannonvale                       | Affected Entity Response – Aldi Stores Cannonvale – Approved                                                       |
| 20250049 | GD Perkins<br>91 Shute Harbour Road, Cannonvale                      | QDC Siting Variation for Dwelling House (Carport) – Front Boundary Setback – Approved                              |

## 11.5 - Dingo Beach Swimming Enclosure

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Manager Natural Resource Management and Climate

**AUTHORISING OFFICER:** Director Community Services and Facilitation

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### PURPOSE

The purpose of this report is to seek Council approval to refurbish the Dingo Beach Swimming enclosure.

### EXECUTIVE SUMMARY

On 26 January 2024, the Dingo Beach Swimming Enclosure was damaged during Cyclone Kirrily. In February 2024 a condition assessment was conducted on the marine Swimming Enclosure and found approximately 6 posts damaged. In July 2024, Council engaged with the Dingo Beach and wider community on whether the community wanted the structure, whether the repair was supported or whether a floating swimming enclosure was sought. Council received 607 submissions with large support for the marine wooden structure to be restored.

In November 2024, a condition assessment was conducted on the Dingo Beach Swimming Enclosure and revised the number of posts to be replaced to 22. Council staff have reviewed the options and estimated costs. It is recommended that the 22 posts targeted for replacement are the focus of the swimming enclosure refurbishment.

### OFFICER'S RECOMMENDATION

That Council resolves to:

1. Receive the attached Dingo Beach Swimming Enclosure Consultation Report.
2. Progress with establishment the Dingo Beach Swimming Enclosure as a fixture structure.

### BACKGROUND

At an Ordinary Meeting held 24 April 2024, a Notice of Motion – Dingo Beach Stinger Net OM 2024/04/24.2 was tabled. A summary of the currently unresolved matter is that the item regarding Dingo Beach Stinger Net be deferred pending further community consultation.

The Dingo Beach Swimming Enclosure was constructed in the 1990's. On 26 January 2024, the marine swimming enclosure was damaged during Cyclone Kirrily. The waves generated by the cyclone damaged at least six posts.

In March 2024, Council sought "pre-lodgement" advice from the State Government regarding the possible approvals required to repair the structure – being the replacement of 6 posts. The pre-lodgement advice back from the State SARA agency determined that the extent of the repairs meant that a formal development application and approval was not required, but a Marine Parks permit was required.

In July 2024, Council engaged with the Dingo Beach and wider community on whether the community wanted the structure, whether the repair was supported or whether a floating swimming enclosure was sought. Council received 607 submissions with large support for the structure to be restored.

In October 2024, a floating swimming enclosure was installed between the old marine Swimming Enclosure and the Dingo Beach Boat Ramp. The floating enclosure has been popular.

In November 2024, a condition assessment was conducted on the Dingo Beach marine Swimming Enclosure. It was noted that some of the remaining posts were in poor condition, which is only noticeable at very low tide. Consequently, in addition to the 6 missing posts, another 16 posts have decay and may need to be replaced. Therefore, the revised number of posts to be replaced is 22. This will mean that 80m of the 118m length of structure will be replaced (68%). Council sought pre-lodgement advice from the State Government regarding the revised number of posts that needed to be replaced. The response back from the State Government was received on 28 March 2025 which stated that there was no need for a development approval to re-construct the enclosure with the increased scope of works.

## **DISCUSSION/CURRENT ISSUE**

Council staff have reviewed the approvals required and the options and estimated costs. The community have indicated that they would like to see the marine Swimming Enclosure restored so that there is the ability to swim all year round. While the current floating enclosure is supported, it was installed as a temporary trial measure. The floating enclosure was installed in October 2024 and is due to be taken out April/May 2025.

The decision for Council is to decide to formally commit funds for the refurbishment of the marine swimming enclosure or not.

## **FINANCIAL IMPLICATIONS**

Council staff have reviewed the options for the Dingo Beach Swimming Enclosure. The cost of the floating enclosure is approximately \$23,000 for a 6-month period. The estimated cumulative cost of the floating enclosure with CPI and maintenance costs is estimated to be \$820,000 over the next 20 years. The estimated price range to refurbish the current marine enclosure will be \$400,000 to \$500,000.

## **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation

Council conducted a community consultation campaign in June-July 2024. A total of 602 individual submissions were received during the consultation period.

Key feedback included:

- Strong support to repair the existing permanent swimming enclosure, including a temporary stinger net during stinger season until the enclosure is repaired.
- The enclosure is well utilised by residents and visitors throughout the Region.
- Value the existing permanent enclosure for its all-year-round permanence, character, sense of safety and security.
- Some users haven't been swimming since the enclosure was damaged, due to fear of shark sightings in the area.
- The enclosure is an important facility for families, allowing kids a safe and secure place to play at all tides.

## **STATUTORY/COMPLIANCE MATTERS**

The refurbishment of the Dingo Beach swimming enclosure will require a Marine Park permit.

## **RISK ASSESSMENT/DEADLINES**

There is no urgent deadline associated with this decision. The risks associated with this report and decision can be summarised as:

- Social – if funds are not committed to the marine swimming enclosure, for the refurbishment, then Council will need to decide to commit funds to the dismantling of the enclosure and the commitment of funds to continue hiring the floating enclosure.
- Financial – Council does not have a quote for the refurbishment of the marine enclosure. Council will need to seek a tender for the restoration work. Council staff do not have a firm quote for the refurbishment work but believe the re-construction work may be between \$400,000 and \$500,000.
- Reputation – There may be reputation risks associated with not refurbishing the marine swimming enclosure.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Facilitate, foster and encourage region wide activities and programs that engage our community.

Provide high quality recreational facilities that are well utilised by the local community and visitors alike.

Provide fun, welcoming spaces that connect and engage the community through a variety of innovative resources, programs and activities

## **ATTACHMENTS**

1. Consultation Report\_-\_ Dingo Beach Swimming Enclosure- July 2024 [11.5.1 - 8 pages]

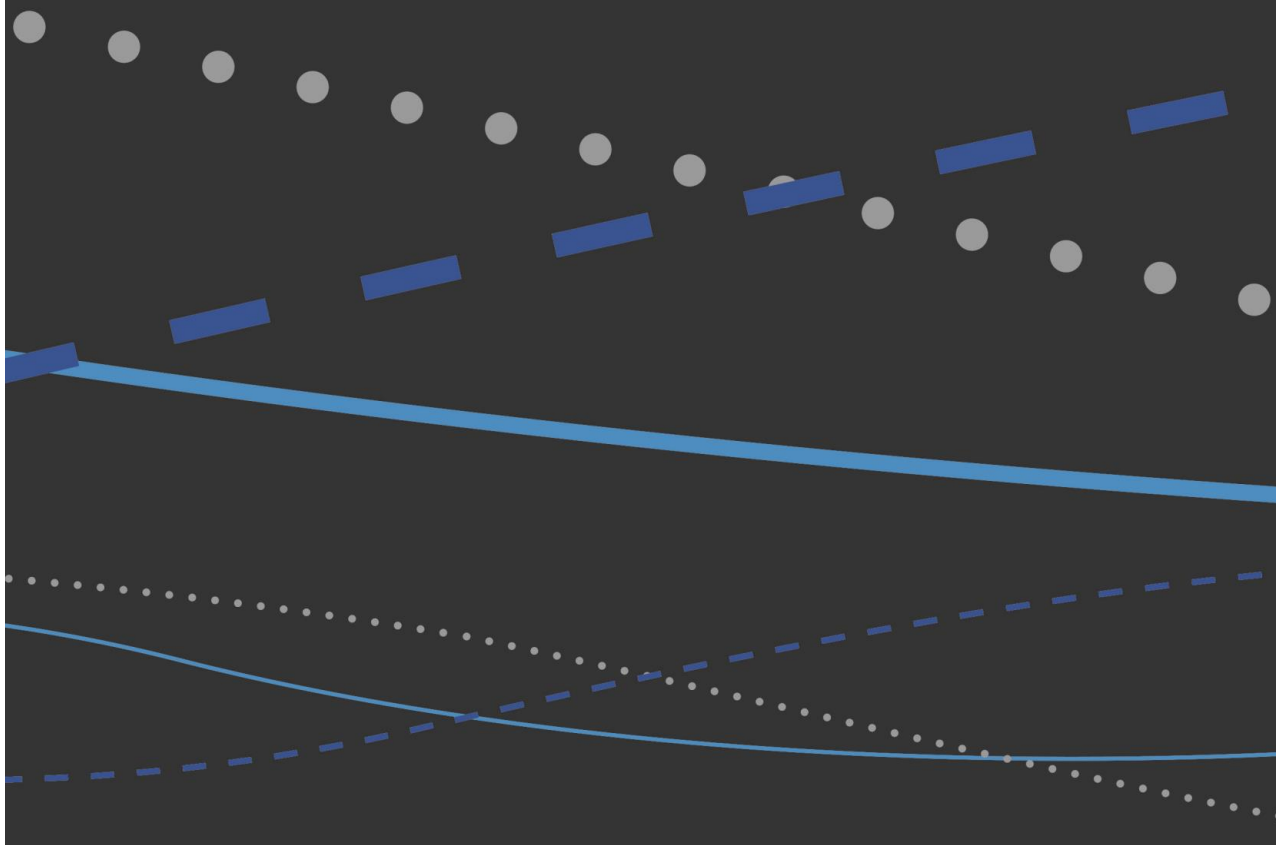




## ***Dingo Beach Swimming Enclosure***

### Consultation Report

Date: 11 July 2024



## Contents

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| 1. Executive Summary .....           | 3 |
| 2. Background .....                  | 3 |
| 3. Overview of the Consultation..... | 4 |
| 4. Overview of the Responses .....   | 5 |
| 5. Recommendations .....             | 7 |
| 6. Next Steps .....                  | 8 |

## Document History

| Title  | Version No. | Date         | Author           | Reviewer    | Approved by |
|--------|-------------|--------------|------------------|-------------|-------------|
| Report | 1.0         | 11 July 2024 | Jonathan Cutting | Scott Hardy |             |

## 1. Executive Summary

The Dingo Beach swimming enclosure has been an important structure supporting safe swimming for residents and visitors of Cape Gloucester since the 1960s. The most recent iteration of the enclosure was constructed in 1990, following Cyclone Ivor, with majority of foundations poles surviving until Cyclone Kirrily impacted the coast in January 2024. Council sought feedback from the community to understand community sentiment for repairing the physical enclosure or replacing it with an inflatable stinger net that is installed every season.

Consultation was open from Tuesday 4 June – Sunday 7 July 2024, for a period of 33 days. A total of 602 individual submissions were received during the consultation period. Key feedback included:

- Strong support to repair the existing permanent swimming enclosure, including a temporary stinger net during stinger season until the enclosure is repaired.
- The enclosure is well utilised by residents and visitors throughout the Region.
- Value the existing permanent enclosure for its all-year-round permanence, character, sense of safety and security.
- Some users haven't been swimming since the enclosure was damaged, due to fear of shark sightings in the area.
- The enclosure is an important facility for families, allowing kids a safe and secure place to play at all tides.

All submission contents have been collated in this report. Submission themes will be considered by Council when deciding upon next steps for Dingo Beach swimming enclosure.

WRC will report back to the community to close the loop and demonstrate how the feedback was taken into consideration.

## 2. Background

The Dingo Beach Swimming enclosure has long been part of the Gloucester community, constructed by local residents out of tea tree branches and netting in the 1960s (Figure 1). Stronger versions were created and repaired following cyclones in 1970, 1977, 1980, 1990 and 2017. The most recent iteration was constructed in 1990, following Cyclone Ivor, with majority of foundations poles surviving until Cyclone Kirrily impacted the coast in January 2024.

The existing structure was created in 1990 with support from the State Government, citing health and safety issues due to the distance to the Proserpine Hospital and presence of many sharks in the area, in addition to stinger risks.



**Figure 1:** Photo of the first Dingo Beach enclosure, constructed from netting and Tea Tree Branches, circa 1960s. Credit Eileen Cameron

### 3. Overview of the Consultation

The consultation process occurred between Tuesday 4 June – Sunday 7 July 2024, for a period of 33 days utilising our Online Engagement Portal. Communication tools to raise awareness of the consultation period included:

- Project page and fact sheet on our Online Engagement Portal - Yoursay Whitsunday.
- Social media post (2)
- Newspaper notice (3)
- Direct email of key stakeholders and Yoursay members interested in Beaches, parks and community facilities (180)
- Poster on digital noticeboard at Cannonvale and Proserpine
- A1 corflutes with QR code linking to survey within Dingo Beach Foreshore (4)
- Dingo Beach Markets information stall
- Hardcopy surveys in customer service centres

Two Facebook posts received above average reach, including:

- Post impressions – 20,491- The number of times a post was on screen.
- Post reach – 18,386 - The number of people who saw posts at least once.
- Link clicks – 124 - The number of times people engaged with a link in a post

Our Online Engagement Portal *Yoursay Whitsunday* attracted 705 'informed' visitors during the consultation period. 'Informed visitors' interacted with fact sheets or links on the project page.

### 3.1 Purpose of the consultation

To consult with Whitsunday Region residents on options for the future of the Dingo Beach swimming enclosure. Under the IAP2 Public Participation Spectrum, WRC was seeking to **consult** the community.

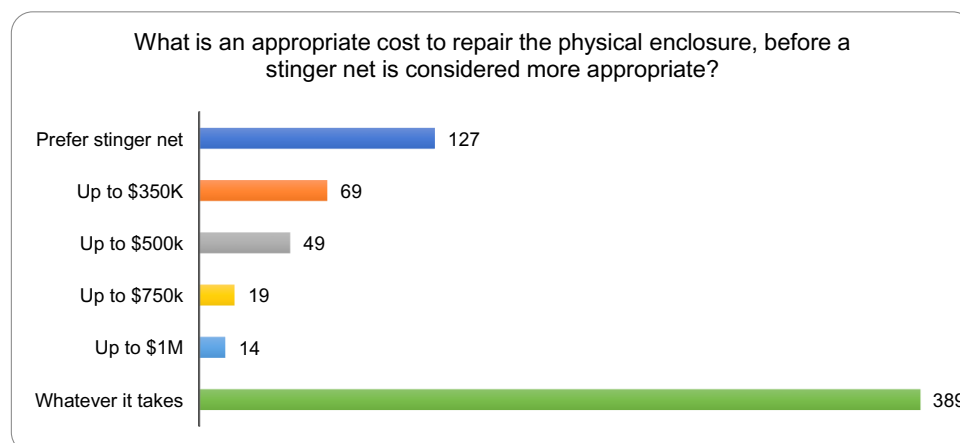
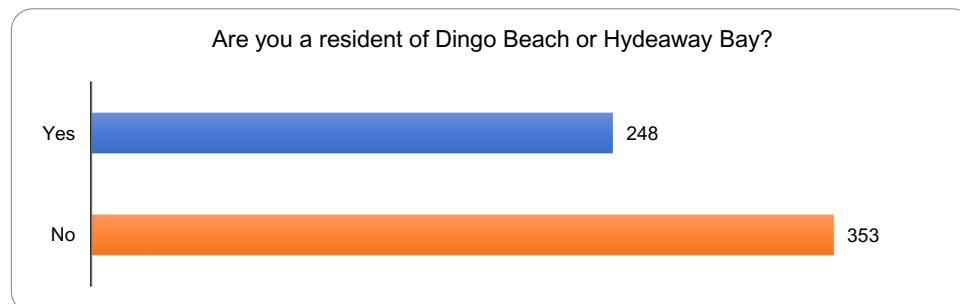
### 3.2 Who was consulted

All residents in the Whitsunday Region were invited to participate and the consultation was open to anyone online. Targeted efforts included an information stall at the Dingo Beach markets, A1 posters at the park and direct email to local businesses, sport clubs, relevant community groups and interested residents.

## 4. Overview of the Responses

Overall, there were 602 individual submissions received during the consultation period. The consultation sought feedback via written submission or online closed survey questions, which included an option for further comment. Consultation results are set out below:

### 4.1 Analysis of Responses



Please rank preferred your option:

| Option                                                                                                   |                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Re-new existing swimming enclosure, including temp stinger net until repaired                         | <div>Most preferred</div>  <div>Least preferred</div> |
| 2. Demolish existing swimming enclosure and permanently replace with a stinger net during stinger season |                                                                                                                                          |
| 3. Demolish existing swimming enclosure with no net replacement                                          |                                                                                                                                          |

What is important to you, in regard to swimming safely at Dingo Beach?

| Value                                 | Highly value | Somewhat value | Low value | No value |
|---------------------------------------|--------------|----------------|-----------|----------|
| Stinger protection                    | 562          | 31             | 2         | 2        |
| Size of swimming area                 | 441          | 132            | 18        | 5        |
| Low operational cost                  | 184          | 237            | 108       | 61       |
| Low up-front installation/repair cost | 151          | 189            | 163       | 87       |
| Coastal resilience                    | 400          | 168            | 12        | 8        |
| Connection to historical enclosure    | 341          | 129            | 64        | 56       |
| Amenity of enclosure                  | 404          | 144            | 21        | 9        |
| Impact on marine animals              | 348          | 181            | 45        | 13       |

**Top themes from submitters 'further comments' include:**

| Theme                                | Frequency |
|--------------------------------------|-----------|
| Repair enclosure                     | 176       |
| Safety from marine life              | 66        |
| Important for families               | 50        |
| Part of the character of Dingo Beach | 39        |
| Tourist attraction                   | 35        |
| Available all year round             | 34        |
| Supports temp stinger net            | 10        |
| Impacts business                     | 9         |
| Improve maintenance                  | 7         |
| Fix Wilsons                          | 6         |
| Stinger nets dangerous for wildlife  | 2         |
| No enclosure                         | 1         |
| Distance from hospital               | 1         |
| Low maintenance enclosure            | 1         |
| Expand size of enclosure             | 1         |
| Bowen needs one                      | 1         |
| Tidal impacts on temp stinger net    | 1         |
| Re-instate Proserpine RV Park        | 1         |
| Safety issue                         | 1         |

## 5. Recommendations

It is recommended the feedback submitted during the consultation process is considered by WRC when deciding next steps for the Dingo Beach swimming enclosure.

The feedback demonstrates:

- Strong support to repair the existing permanent swimming enclosure, including a temporary stinger net during stinger season, until the enclosure is repaired.
- The enclosure is well utilised by residents and visitors throughout the Region, who all value its preservation.
- Value the existing permanent enclosure for:
  - Its permanence - in place all year round, providing protection from not only stingers, but also stingrays, sharks and crocodiles.
  - Its character – forming an important tourist attraction that supports business, but also rich memories for many users throughout the Region, since early iterations were created in the 1960's.
  - Its sense of safety and security, recognised as important given the distance of Cape Gloucester from the Proserpine Hospital.
- Some users haven't been swimming since the enclosure was damaged, due to fear of shark sightings in the area.
- The enclosure is an important facility for families, allowing kids a safe and secure place to play at all tides, all year round.



## 6. Next Steps

Council will consider this report at an upcoming Council meeting to decide upon next steps for the Dingo Beach Swimming Enclosure.

It is important to close the loop with residents and show how their input has affected the outcome. A Consultation Summary infographic document has been prepared, which will be released to the public and distributed via the website and social media. The Summary will show key statistics and outcomes of the consultation process.

A database of participants has been collated during the consultation process and a direct email will be sent to those participants with a copy of the Consultation Summary.

## 11.6 - Special Project Grant Applications - Round 3 - February to April 2025

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Arts & Community Programs Officer

**AUTHORISING OFFICER:** Director Community Services and Facilitation

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### PURPOSE

For Council to consider the funding for the Special Projects Grant Applications for Round 3 of the 2024-25 Program.

### EXECUTIVE SUMMARY

Each financial year a fixed amount of funding, as determined by Council, will be allocated to the Special Projects Grant Program. The Special Projects Grant Program will be open to all incorporated not for profit clubs wishing to undertake one off projects or events that fall outside of the normal operations of the club.

Grants up to \$10,000 may be available. Organisations must adhere to the criteria stated in the Community Grants Policy and must submit a Grant Acquittal Form upon completion of the project. Clubs that can apply for the Regional Arts Development Fund are eligible to apply for this grant. In the event the funds for this program are exhausted in a financial year, the program will be closed for the remainder of that year. Funding levels for future years will be at the discretion of Council.

The following types of projects are ineligible:

- Projects which include services or activities that are the responsibility of a government body, or that the applicant organisation or another organisation is already funded to deliver.
- Projects which are political in nature or incorporate political activities.
- Projects being delivered before grants are awarded – projects are not funded retrospectively.

### OFFICER'S RECOMMENDATION

That Council:

1. Approve the payment of Special Projects Grants – Round 3, to assist the following recipients:
  - a) Proserpine Rugby League Football Club Inc. - \$9,750.
  - b) Mackay Hospital Foundation - \$10,000.
  - c) Bowen Shire Festival of Murals - \$10,000.
  - d) Whitsunday Cruisin' Car Club Inc. - \$9,000
  - e) Mackay Canegrowers - \$8,300
  - f) Port Denison Sailing Club Inc. - \$10,000

### BACKGROUND

The Special Projects Grant is open to all incorporated not for profit clubs/organisations in the region wishing to undertake one off projects or events that fall outside of the normal operations of the club.

To be eligible for the Special Projects Grant, a club/organisation must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Supplies a copy of the applicant organisation audited Financial Statement for the past year.
- Supplies at least two (2) letters of support (excluding Council and Councillors).
- Letter from other organisations that may be impacted by the projects, detailing their support of the project (where applicable).
- At least two (2) written quotations for any external services or purchases required to deliver this project.
- Completed Project Plan (as per the Special Projects Application Form).

## DISCUSSION/CURRENT ISSUE

The third round of the Special Projects Grant Program for 2024/25 closed on Wednesday 9 April 2025.

The following applications were received:

| Organisation Name              | Project Details                                                                                                                      | Amount Requested (\$) | Amount Recommended (\$) | Assessment Comments                                                                                                                                                                                                                                   |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bowen</b>                   |                                                                                                                                      |                       |                         |                                                                                                                                                                                                                                                       |
| Bowen Shire Festival of Murals | The costs of painting the rest of a mural depicting early scenes of Herbert St adjoining the Information Centre on Front Beach Bowen | 10,000                | 10,000                  | To fully fund the project. Agreed as an excellent project for the front beach area                                                                                                                                                                    |
| Port Denison Sailing Club Inc. | The costs of developing a Project Masterplan for a new Port Denison Sailing Club Building and Boatshed                               | 10,000                | 10,000                  | To fully fund the project. Essential project for the Sailing Club and the safety of members. This masterplan will allow them to enter discussions with various State, Federal and/or private bodies to assist in getting this project off the ground. |
|                                | <b>Sub-total</b>                                                                                                                     | <b>20,000</b>         | <b>20,000</b>           |                                                                                                                                                                                                                                                       |
| <b>Collinsville</b>            |                                                                                                                                      |                       |                         |                                                                                                                                                                                                                                                       |

|                                            |                                                                                                                          |               |               |                                                                                                                                                                                            |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|---------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No Applications                            |                                                                                                                          |               |               |                                                                                                                                                                                            |
| <b>Airlie Beach/Cannonvale</b>             |                                                                                                                          |               |               |                                                                                                                                                                                            |
| Whitsunday Cruisin' Car Club Inc.          | The costs of the Whitsunday Cruisin' Car Club Show & Shine Event                                                         | 10,000        | 9,000         | To partially fund the project. A beneficial event for the region.                                                                                                                          |
|                                            | <b>Sub-total</b>                                                                                                         | <b>10,000</b> | <b>9,000</b>  |                                                                                                                                                                                            |
| <b>Proserpine</b>                          |                                                                                                                          |               |               |                                                                                                                                                                                            |
| Proserpine Rugby League Football Club Inc. | The costs of a Family Feld Day Event                                                                                     | 9,750         | 9,750         | To fully fund the project. A beneficial event for the community.                                                                                                                           |
| Mackay Hospital Foundation                 | The costs of purchasing a Novasure RF Controller International equipment for Endometrial Ablation at Proserpine Hospital | 10,000        | 10,000        | To fully fund the project. Essential equipment for the hospital and patients without the need to travel to Mackay.                                                                         |
| Mackay Canegrowers                         | The costs of a Woody Weed Eradication Training Event in the Whitsundays                                                  | 8,300         | 8,300         | To fully fund the project. Essential training event to provide landholders in the Whitsunday region with the tools, knowledge and experience to eradicate woody weeds such as Rubber vine. |
|                                            | <b>Sub-total</b>                                                                                                         | <b>28,050</b> | <b>28,050</b> |                                                                                                                                                                                            |
|                                            | <b>Combined Total</b>                                                                                                    | <b>57,050</b> | <b>57,050</b> |                                                                                                                                                                                            |

## FINANCIAL IMPLICATIONS

The proposed total cost to Council for this group of applications is \$57,050, which will be budgeted against JC:2967.10081 – Community Donations (2967) / Projects Grants (10081).

| Description | Amount (\$) |
|-------------|-------------|
|-------------|-------------|

|                             |               |
|-----------------------------|---------------|
| 2024-25 Budget              | 130,000       |
| Actual + Commitment         | 72,396        |
| <b>YTD Remaining Budget</b> | <b>57,604</b> |

### Special Projects Grants Previous Funding Rounds

| <b>Round 1 - July 2024 to September 2024</b>   | <b>Number of Applications</b> | <b>Approved (\$)</b> | <b>Declined (\$)</b> |
|------------------------------------------------|-------------------------------|----------------------|----------------------|
| Bowen                                          | 2                             | 16,336               | 0                    |
| Collinsville                                   | 0                             | 0                    | 0                    |
| Airlie Beach/Cannonvale                        | 2                             | 11,650               | 0                    |
| Proserpine                                     | 2                             | 17,174               | 0                    |
| <b>Total</b>                                   | <b>6</b>                      | <b>45,160</b>        | <b>0</b>             |
| <b>Round 2 – November 2024 to January 2025</b> |                               |                      |                      |
| Bowen                                          | 1                             | 9,750                | 0                    |
| Collinsville                                   | 0                             | 0                    | 0                    |
| Airlie Beach/Cannonvale                        | 1                             | 7,486                | 0                    |
| Proserpine                                     | 1                             | 10,000               | 0                    |
| <b>Total</b>                                   | <b>3</b>                      | <b>27,236</b>        | <b>0</b>             |

### CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

### STATUTORY/COMPLIANCE MATTERS

*Local Government Act 2009*

Local Government Regulation 2012

GOV\_02 – Community Grants Policy

### RISK ASSESSMENT/DEADLINES

Reputational Risk – Providing financial support for projects undertaken by community groups will reinforce the message that Council is committed to investing in worthwhile community activities while recognising the work being done by our community groups

Payment will be made within one month of approval.

### STRATEGIC IMPACTS

Corporate Plan Reference:

Facilitate, foster and encourage region wide activities and programs that engage our community.

### ATTACHMENTS

1. Round Three - 24 February 2025 to Wed 9 April - CAG Special Projects Grant Summary [11.6.1 - 4 pages]

This is page 115 of the Agenda of Council's Ordinary Council Meeting - 28 May 2025

**Community Assistance Grants – Special Projects Proposal Report  
Round 3 – Monday 24 February to Wednesday 9 April 2025**

| Organisation                                                                                                    | Description/Benefit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Application Assessment Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GST | Amount Requested | Amount Recommended |
|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------------|--------------------|
| <b>Proserpine Rugby League Football Club Inc.</b><br>250.2025.9<br>ECM#8052271/8052269<br>jeni.rose@hotmail.com | <p><b>Towards the costs of a Family Field Day Event</b><br/> <b>Total cost of project \$13,000</b></p> <p>This is an annual event that the Rugby League Football Club solely organise. The Family Field Day is open to all ages, have activities, food vendors and amusements.</p> <p>The benefit of this project is to build awareness for the club and encourage support &amp; memberships. Enhance the club &amp; community spirit and bring fun &amp; joy to club &amp; community, also increase volunteer numbers and female participation in the sport</p> <p>Application for \$10,000 submitted for Stanmore Community Grant – Not yet advised.</p> | <p>It is proposed to contribute to the costs of:</p> <ul style="list-style-type: none"> <li>• Attractions &amp; Amusements/Activities</li> <li>• Prizes &amp; Ticketing/Raffle</li> <li>• Décor Hire &amp; set up fees.</li> <li>• Safe lighting &amp; structure purchase</li> <li>• Merchandise/Gifts/Club Promo</li> <li>• Insurance &amp; Licencing</li> <li>• Drinks &amp; Food</li> <li>• Advertising &amp; printing/posters</li> </ul> <p>Applicant will be contributing \$3,250 cash and In-kind contribution of \$10,000 towards the project.</p> <p><b>Comments: To fully fund the event. As a beneficial event for the community.</b></p> | Yes | \$9,750          | <b>\$9,750</b>     |
| <b>Mackay Hospital Foundation</b><br>250.2025.27<br>ECM #8089514<br>leonie.hansen@health.qld.gov.au             | <p><b>Towards the costs of purchasing a Novasure RF Controller International</b><br/> <b>Total cost of project \$32,250</b></p> <p>The Mackay Hospital Foundation is applying for funding to purchase the equipment for Endometrial Ablation to be carried out at Proserpine Hospital for women who suffer from symptoms of Endometriosis.</p> <p>The benefits of this equipment will mean patients will be able to undergo the procedure at Proserpine Hospital without the need to travel to Mackay. It is the foundation role to improve health outcomes across our rural and regional communities.</p>                                                 | <p>It is proposed to contribute towards the costs of:</p> <ul style="list-style-type: none"> <li>• Novasure RF Controller International</li> </ul> <p>Applicant will be contributing \$22,250 cash towards the project.</p> <p><b>Comments: To fully fund the project. Essential equipment for the hospital.</b></p>                                                                                                                                                                                                                                                                                                                                | Yes | \$10,000         | <b>\$10,000</b>    |

|                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |                 |                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------|------------------------|
| <p><b>Bowen Shire Festival of Murals</b><br/> <b>250.2025.39</b><br/> <b>ECM #8112588</b><br/> <b>heatherskinner@live.com.au</b></p>                   | <p><b>Towards the costs of painting a mural adjoining the Information Centre on Front Beach Bowen</b><br/> <b>Total cost of Project - \$14,500</b><br/> The Bowen Mural Society would like to employ Artist Glen Gillard to paint the rest of a mural on the wall adjoining the information centre on Front Beach. These will be two scenes of from Herbert St in the late 1800s &amp; early 1900s that are now gone.</p> <p>The benefits of this project will allow the community and tourists to view history of the area. Increase Community pride, teaching local history to locals &amp; newcomers alike. Honours past achievements.</p>                                                                                                                                                                                                                                                                                                                       | <p>It is proposed to contribute towards the costs of:</p> <ul style="list-style-type: none"> <li>• Artist's Fees</li> <li>• Accommodation</li> <li>• Travel from Brisbane return</li> <li>• Project Materials</li> </ul> <p>Applicant will be contributing \$4,500 cash towards the project.</p> <p><b>Comments: To fully fund the project. Agreed as an Excellent project for the front beach area.</b></p>                                                                                                                                                                                                                                                                    | <p>Yes</p> | <p>\$10,000</p> | <p><b>\$10,000</b></p> |
| <p><b>Whitsunday Cruisin' Car Club Inc.</b><br/> <b>250.2024.28</b><br/> <b>ECM #7774050/711247</b><br/> <u><b>whitsundaycruisin@gmail.com</b></u></p> | <p><b>Towards the costs of the Whitsunday Cruisin Car Club Show &amp; Shine Event</b><br/> <b>Total cost of Project - \$21,270</b><br/> The annual event showcases cars, bikes and vehicles from Queensland and Australia wide entrants. Kids activities, educational displays, innovated technology, food trucks and markets stalls. Plenty of room for families to find a space on the lawn and enjoy a picnic outside at the Coral Sea Marina Gardens.</p> <p>The benefit of this event is promoting a sense of community identity and leaving a positive and lasting contribution to the community and region. The social need to continue this event bringing people together &amp; social cohesion. The show is unique in allowing entrants of all ages and all vehicles regardless of age of class of vehicle. The show &amp; shine event has proven to increase visitors to the area, with entrants travelling from all over Queensland and Interstate.</p> | <p>It is proposed to contribute towards the costs of:</p> <ul style="list-style-type: none"> <li>• Radio outside Broadcast</li> <li>• Advertising – print &amp; media.</li> <li>• Printing &amp; Signage</li> <li>• Entrant trophies &amp; bags</li> <li>• Fund raising bbq</li> <li>• Volunteer consumable – water, parking.</li> <li>• Electronic &amp; Signage</li> </ul> <p>Applicant will be contributing \$5,000 cash, in-kind contribution value \$2,500, a Donation of \$3,000, Cash Sponsorship \$1,500, and Participation fees \$1,900 towards the project.</p> <p><b>Comments: To partially fund the project. As an ongoing beneficial event for the region.</b></p> | <p>No</p>  | <p>\$10,000</p> | <p><b>\$9,000</b></p>  |



|                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |         |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|----------------|
| <p><b>Mackay Canegrowers</b><br/> <b>250.2025.52</b><br/> <b>ECM#8118905</b><br/> <a href="mailto:Peter_albertson@canegrowers.com.au">Peter_albertson@canegrowers.com.au</a></p> | <p><b>Towards the costs of a Woody Weed Eradication Training Event in the Whitsundays</b><br/> <b>Total cost of project - \$16,300</b></p> <p>This community project is to provide landholders in the Whitsunday region with the tools, knowledge and experience to eradicate woody weeds, such as Rubber vine, which are infesting land and waterways throughout Queensland. Discussions with several key groups in the Bowen region has indicated that woody weeds are real issue, and their management is a significant cost to the region. And for many of these weeds they are not being eradicated and require repeat treatments to only restrict their spread i.e. ongoing problem. The training is to be provided by Professor Vic Galea of the University of Queensland that has been researching and developing woody weed eradication tools for the past 25 years.</p> <p>The community will benefit greatly from receiving the training. It has long term, sustainable, positive outcomes for the environment. Noxious woody weeds are infesting waterways, reducing water and soil quality, out competing native tree species and reducing fish habitats. For many of these weeds, current treatment measures are restrictive and often ineffective in their eradication, so the outcome tends to be a control measures to slower their spread/infestation.</p> | <p>It is proposed to contribute towards the costs of:</p> <ul style="list-style-type: none"> <li>• Travel and other expenses for Professor Vic Galea</li> <li>• Equipment/Chemical costs</li> <li>• Training Site/Location Fees</li> </ul> <p>Applicant will be contributing \$5,500 cash, and In-kind contribution \$2,500.</p> <p><b>Comments: To fully fund the project. Essential training event for the Whitsunday region.</b></p> | Yes | \$8,300 | <b>\$8,300</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|----------------|

|                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |          |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----------|----------|
| <p>Port Denison Sailing Club Inc.<br/>250.2025.53<br/>ECM#8122533/8123975<br/><a href="mailto:portdenisonsc@gmail.com">portdenisonsc@gmail.com</a></p> | <p><b>Towards the costs of developing a project Masterplan for a new Port Denison Sailing Club Building and Boatshed</b><br/><b>Total cost of project - \$13,450</b><br/>Currently, the PDSC is a patchwork over 160 years old, but unfortunately, after the recent rain the building has sustained some internal water ingress. This resulted in a subsequent report that deemed the Clubhouse roof being 'at the end of its life'. Which means they are unable to repair the internal damage with the roof in the state it is. Additionally, the boatshed is a combination of ageing materials, including asbestos sheeting. Although it has been encapsulated for safety, this still presents significant challenges and risks to the club and its members.</p> <p>To continue the legacy of PDSC and enhance the ability to serve the community, PDSC are wanting to develop a new boatshed and clubhouse that will ensure the safety, sustainability, and future growth of the club.</p> <p>However, to apply for funding for this project, PDSC need a masterplan to be created reflecting the vision for the club.</p> <p>With the 2032 Olympic Games set to host sailing events in the region, now is the perfect time to invest in the facilities. This project will contribute to the Region by increasing participation in sailing, showcase Bowen as a premier sailing destination, and provide training opportunities for aspiring athletes.</p> | <p>It is proposed to contribute towards the costs of:</p> <ul style="list-style-type: none"><li>A project Masterplan for a new Port Denison Sailing Club Building and Boatshed</li></ul> <p>Applicant will be contributing \$3,450 cash towards the project.</p> <p><b>Comments: To fully fund the project. Essential project for the Sailing Club and the safety of the members.</b></p> <p>This masterplan will allow them to enter discussions with various State, Federal and/or private bodies to assist in getting this project off the ground.</p> | No | \$10,000 | \$10,000 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----------|----------|

|                 |          |                |           |                                 |          |                   |          |
|-----------------|----------|----------------|-----------|---------------------------------|----------|-------------------|----------|
| TOTAL REQUESTED | \$58,050 | CURRENT BUDGET | \$130,000 | BALANCE REMAINING after Round 2 | \$57,604 | TOTAL RECOMMENDED | \$57,050 |
|-----------------|----------|----------------|-----------|---------------------------------|----------|-------------------|----------|

## 11.7 - Donation, Sponsorship, Sport & Rec and In Kind Requests Approved in April 2025

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Community Development Officer

**AUTHORISING OFFICER:** Director Community Services and Facilitation

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### PURPOSE

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of April 2025.

### EXECUTIVE SUMMARY

Council is often approached by community groups for financial assistance, requesting support to help them deliver their endeavours and events within the community. These requests are assessed and approved or declined as they are received by the Community Services team and a monthly report is submitted to Council advising of the assistance that has been approved, as per resolution 2024/06/26.19.

Approvals outlined in this report include:

- a) Financial Support for Junior Elite Athlete Grants
- b) Donations
- c) In-Kind Donations
- d) Sponsorships
- e) Sport and Recreation Club Grants
- f) Donation on Council Fees

### OFFICER'S RECOMMENDATION

That Council:

- a) Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of April 2025 to the applicants identified in **Attachment 11.7.1**.
- b) Note the Financial Support for Donation and In-Kind applications approved for the month of April 2025 to the applicants identified in **Attachment 11.7.2**.
- c) Note the Financial Support for Sponsorship applications approved for the month of April 2025 to the applicants identified in **Attachment 11.7.3**.
- d) Note the Financial Support for Sport & Recreation Club applications approved for the month of April 2025 to the applicants identified in **Attachment 11.7.4**.
- e) Note the Donation on Council Fee applications approved for the month of April 2025 to the applicants identified in **Attachment 11.7.5**.

### BACKGROUND

As per resolution 2024/06/26.19, Council resolved to:

- 1) Adopt the following amended policies:
  - a. Community Donations Policy
  - b. Community Sponsorship Policy
  - c. Community Grant Policy
- 2) Revoke the Financial Support for a Junior Elite Athlete Policy

## DISCUSSION/CURRENT ISSUE

Below is an overview of the financial approvals that were made in the month of April 2025. A detailed description of each can be found in the attachments.

Junior Elite Athlete Grant  
7 approved, totalling \$1,750

Donations  
1 approved, totalling \$500

In-Kind Donations  
1 approved, totalling \$726

Sponsorships  
1 approved, totalling \$8,050

Sport & Recreation Club Grants  
6 approved, totalling \$7,000

Donation on Council Fees  
5 approved, totalling \$2,240

## FINANCIAL IMPLICATIONS

N.B. Whilst several of the budget line items are exhausted funds are available in the relevant budget total.

The funds for Junior Elite Athlete Grants will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2024/25 Budget              | 80,000        |
| Actual + Commitment         | 82,089        |
| <b>YTD Remaining Budget</b> | <b>-2,089</b> |

The funds for Donations will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2024/25 Budget              | 80,000        |
| Actual + Commitment         | 82,089        |
| <b>YTD Remaining Budget</b> | <b>-2,089</b> |

The funds for In-Kind Donations will be taken from JC: 2967.10642.61004 – Community Donations (2967) / Council In-Kind Support Materials – Other (10642)

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2024/25 Budget              | 20,000        |
| Actual + Commitment         | 7,211         |
| <b>YTD Remaining Budget</b> | <b>12,789</b> |

The funds for Sponsorships will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorships (10249)

| Description         | Amount (\$) |
|---------------------|-------------|
| 2024/25 Budget      | 95,500      |
| Actual + Commitment | 71,316      |

|                             |               |
|-----------------------------|---------------|
| <b>YTD Remaining Budget</b> | <b>24,184</b> |
|-----------------------------|---------------|

The funds for Sport & Recreation Club Grant will be taken from JC: 2967.10250.63151

| <b>Description</b>          | <b>Amount (\$)</b> |
|-----------------------------|--------------------|
| 2024/25 Budget              | 110,000            |
| Actual + Commitment         | 62,000             |
| <b>YTD Remaining Budget</b> | <b>48,000</b>      |

The funds for Donation on Council Fees will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| <b>Description</b>          | <b>Amount (\$)</b> |
|-----------------------------|--------------------|
| 2024/25 Budget              | 80,000             |
| Actual + Commitment         | 82,089             |
| <b>YTD Remaining Budget</b> | <b>-2,089</b>      |

## **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation

## **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

Local Government Regulation 2012

Community Donations Policy

Community Sponsorships Policy

Community Grants Policy

## **RISK ASSESSMENT/DEADLINES**

There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

To be completed by 30 June 2025 in line with the 2024/25 financial year budget.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Facilitate, foster and encourage region wide activities and programs that engage our community.

## **ATTACHMENTS**

1. Attachment 1 - Approved Financial Support for Junior Elite Athlete Grant April 2025 [11.7.1 - 1 page]
2. Attachment 2 - Approved Donation and In Kind Applications April 2025 [11.7.2 - 1 page]
3. Attachment 3 - Approved Sponsorship Applications April 2025 [11.7.3 - 1 page]
4. Attachment 4 - Approved Sport Recreation Club Grants April 2025 [11.7.4 - 1 page]
5. Attachment 5 - Approved Donation on Council Fees Applications April 2025 [11.7.5 - 1 page]



**Correspondence:**  
Chief Executive Officer,  
Whitsunday Regional Council,  
PO Box 104, Proserpine QLD 4800  
P: 1300 WRC QLD (1300 972 753)  
F: (07) 4945 0222  
E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)  
[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
ABN 63 291 580 128

**Attachment 1 – Approved Financial Support for Junior Elite Athlete Grant Applications – April 2025**

| Name                        | Location   | Age | Competition                              | Competition Level | Sport      | Received Funding Previously | Amount (\$)    |
|-----------------------------|------------|-----|------------------------------------------|-------------------|------------|-----------------------------|----------------|
| Tora Delac                  | Cannonvale | 14  | Age National Swimming Championships      | QLD               | Swimming   | Yes                         | 250            |
| Nara Suckling               | Cannonvale | 14  | 13-15 Yrs Girls Volleyball Championships | NQ                | Volleyball | Yes                         | 250            |
| Jamie Henderson             | Cannonvale | 14  | 13-15 Yrs AFL Boys State Championships   | NQ                | AFL        | No                          | 250            |
| Maisie Goswell              | Cannonvale | 14  | 13-15 Yrs Girls Volleyball Championships | NQ                | Volleyball | No                          | 250            |
| Hugo Williams               | Bowen      | 15  | Under 15 Years Volleyball Championships  | NQ                | Volleyball | Yes                         | 250            |
| Mitchell Hearn              | Bowen      | 11  | 10-12 Years Netball State Championships  | NQ                | Netball    | No                          | 250            |
| Lochlan Telford             | Bowen      | 11  | QLD AFL Football Championships           | NQ                | AFL        | Yes                         | 250            |
| <b>TOTAL for April 2025</b> |            |     |                                          |                   |            |                             | <b>\$1,750</b> |

**Bowen**  
Cnr Herbert & Powell Streets  
Bowen QLD 4805

**Proserpine**  
83-85 Main Street  
Proserpine QLD 4800

**Collinsville**  
Cnr Stanley & Conway Streets  
Collinsville QLD 4804

**Cannonvale**  
Shop 23, Whitsunday Plaza  
Shute Harbour Road, Cannonvale QLD 4802





**Correspondence:**  
 Chief Executive Officer,  
 Whitsunday Regional Council,  
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 E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)  
[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
 ABN 63 291 580 128

#### Attachment 2 – Approved Donation Applications – April 2025

| Organisation Name                 | Location     | Description                   | Donation Amount (\$) |
|-----------------------------------|--------------|-------------------------------|----------------------|
| St John Bosco Catholic School P&C | Collinsville | 2025 NAIDOC Week Celebrations | 500                  |
| <b>Total for April 2025</b>       |              |                               | <b>\$500</b>         |

#### Approved In-Kind Donation Applications – April 2025

| Organisation Name           | Description                                  | In-Kind Support (\$) |
|-----------------------------|----------------------------------------------|----------------------|
| Proserpine Community Centre | Donation of garden soil for Community Garden | 726                  |
| <b>Total for April 2025</b> |                                              | <b>\$726</b>         |

#### Declined Donation Applications – April 2025

| Organisation Name             | Location | Description                    | Reason             |
|-------------------------------|----------|--------------------------------|--------------------|
| Bowen Horse and Pony Club Inc | Bowen    | Donation towards Tree Trimming | Budget constraints |

**Bowen**  
 Cnr Herbert & Powell Streets  
 Bowen QLD 4805

**Proserpine**  
 83-85 Main Street  
 Proserpine QLD 4800

**Collinsville**  
 Cnr Stanley & Conway Streets  
 Collinsville QLD 4804

**Cannonvale**  
 Shop 23, Whitsunday Plaza  
 Shute Harbour Road, Cannonvale QLD 4802





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[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
 ABN 63 291 580 128

### Attachment 3 – Approved Sponsorship Applications – April 2025

| Organisation Name                             | Location     | Description              | Amount (\$)    |
|-----------------------------------------------|--------------|--------------------------|----------------|
| Bowen River Rodeo & Campdraft Association Inc | Collinsville | 2025 The River Campdraft | 2,000          |
| <b>Total for April 2025</b>                   |              |                          | <b>\$2,000</b> |

### Approved In-kind Sponsorship Applications – April 2025

| Organisation Name                    | Location     | Description              | Amount (\$)    |
|--------------------------------------|--------------|--------------------------|----------------|
| Mt Coolon Campdraft Association Inc  | Collinsville | 2025 Mt Coolon Campdraft | 5,000          |
| Dingo Beach Progress Association Inc | Regional     | Whitfunday 2025          | 1,050          |
| <b>Total for April 2025</b>          |              |                          | <b>\$6,050</b> |

### Declined Sponsorship Applications – April 2025

| Organisation Name           | Location | Description                                        | Reason                                                  |
|-----------------------------|----------|----------------------------------------------------|---------------------------------------------------------|
| Bowen State High School P&C | Bowen    | F1 in Schools Competition                          | Budget constraints                                      |
| Noosa Film Academy Pty Ltd  | Regional | Bowen Screen Production Workshop                   | Based outside of Whitsunday region                      |
| Daniel Spurway              | Regional | 2025 Battery World Aussie Racing Cars Super Series | Individual and event based outside of Whitsunday region |

**Bowen**  
 Cnr Herbert & Powell Streets  
 Bowen QLD 4805

**Proserpine**  
 83-85 Main Street  
 Proserpine QLD 4800

**Collinsville**  
 Cnr Stanley & Conway Streets  
 Collinsville QLD 4804

**Cannonvale**  
 Shop 23, Whitsunday Plaza  
 Shute Harbour Road, Cannonvale QLD 4802







**Correspondence:**  
 Chief Executive Officer,  
 Whitsunday Regional Council,  
 PO Box 104, Proserpine QLD 4800  
 P: 1300 WRC QLD (1300 972 753)  
 F: (07) 4945 0222  
 E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)  
[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
 ABN 63 291 580 128

#### Attachment 4 – Approved Sport and Recreation Club Grant Applications – April 2025

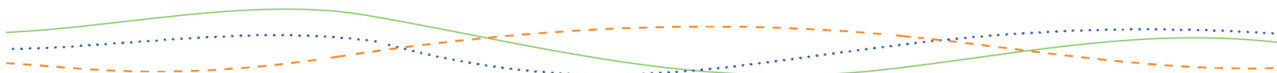
| Organisation Name                      | Junior Members | Senior Members | Total Members | Band | Public Liability | Amount Approved (\$) | Town       |
|----------------------------------------|----------------|----------------|---------------|------|------------------|----------------------|------------|
| Whitsunday Coast 4x4 Club Inc.         | 4              | 26             | 30            | 1    | Yes              | 1,000                | Cannonvale |
| Bowen Orchid & Foliage Society Inc.    | 0              | 35             | 35            | 1    | Yes              | 1,000                | Bowen      |
| Bowen Horse & Pony Club Inc.           | 7              | 6              | 13            | 1    | Yes              | 1,000                | Bowen      |
| Cannonvalley Pony Club Inc.            | 2              | 10             | 12            | 1    | Yes              | 1,000                | Cannonvale |
| Proserpine Whitsunday Rugby Union Inc. | 0              | 180            | 180           | 3    | Yes              | 2,000                | Proserpine |
| Zone 22 Pony Club Queensland           | 12             | 17             | 29            | 1    | Yes              | 1,000                | Cannonvale |
|                                        |                |                |               |      | <b>Total</b>     | <b>7,000</b>         |            |

**Bowen**  
 Cnr Herbert & Powell Streets  
 Bowen QLD 4805

**Proserpine**  
 83-85 Main Street  
 Proserpine QLD 4800

**Collinsville**  
 Cnr Stanley & Conway Streets  
 Collinsville QLD 4804

**Cannonvale**  
 Shop 23, Whitsunday Plaza  
 Shute Harbour Road, Cannonvale QLD 4802





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 Chief Executive Officer,  
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[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)  
 ABN 63 291 580 128

**Attachment 5 – Approved Donation on Council Fee Applications – April 2025**

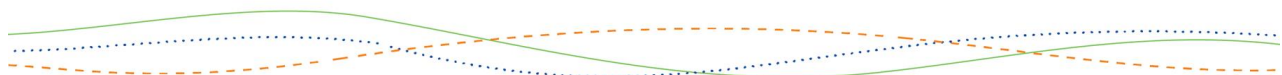
| Organisation Name                              | Location        | Description                       | Donation Amount (\$) |
|------------------------------------------------|-----------------|-----------------------------------|----------------------|
| Whitsunday Counselling and Support             | Bowen           | DV Candle Lighting Ceremony       | 151                  |
| Whitsunday Suicide Prevention Society and RUOK | Bowen           | RUOK Day                          | 151                  |
| RFDS (QLD) Services                            | Collinsville    | RFDS Dental Services Collinsville | 448                  |
| The Stonka Fishing Challenge                   | Cape Gloucester | Annual Stonka Fishing Challenge   | 745                  |
| Dingo Beach Progress Association Inc.          | Dingo Beach     | WhitFunday 2025                   | 745                  |
| <b>Total</b>                                   |                 |                                   | <b>2,240</b>         |

**Bowen**  
 Cnr Herbert & Powell Streets  
 Bowen QLD 4805

**Proserpine**  
 83-85 Main Street  
 Proserpine QLD 4800

**Collinsville**  
 Cnr Stanley & Conway Streets  
 Collinsville QLD 4804

**Cannonvale**  
 Shop 23, Whitsunday Plaza  
 Shute Harbour Road, Cannonvale QLD 4802



## 11.8 - Sport & Recreation Facility Management Grant - Proserpine Junior Sporting Complex Association Inc.

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Arts & Community Programs Officer

**AUTHORISING OFFICER:** Director Community Services and Facilitation

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### PURPOSE

For Council to consider the payment of the Facility Management Grant in accordance with Council's Facility Management Grant Guidelines.

### EXECUTIVE SUMMARY

The Facility Management Grant is only available for groups that oversee/manage facilities that are utilised by more than one type of sport. If a facility has more than one sport utilising the facility but does not reach the 201 active participants minimum threshold, they will not be eligible for funding from the Facility Management Grant.

### OFFICER'S RECOMMENDATION

That Council approve the payment of a \$20,000 Sport & Recreation Facility Management Grant to Proserpine Junior Sporting Complex Association Inc.

### BACKGROUND

To be eligible for the Facility Management Grant an organisation must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Is covered with the appropriate level of public liability insurance (20 million)
- Processes a current lease/licence agreement with Council, unless situated on privately owned land.
- Submit an operational budget for the facility with the application, as well as quarterly budget updates.

Funding is based on the total number of active participants utilising the facility per year. The funding level is based on the following:

| Band Level | No. of Active Participants | Grant Allocation (\$) |
|------------|----------------------------|-----------------------|
| Band 1     | >400                       | 20,000                |
| Band 2     | 201 - 400                  | 10,000                |

### DISCUSSION/CURRENT ISSUE

The Proserpine Junior Sporting Complex facility currently has 2 clubs:

- Proserpine Whitsunday Junior Rugby Club Inc.
- Proserpine Taipans Junior Football Club Inc.

| Organisation Name                                   | Junior Members | Senior Members | Total Members | Grant Type / Band | Amount Requested (\$) |
|-----------------------------------------------------|----------------|----------------|---------------|-------------------|-----------------------|
| Proserpine Junior Sporting Complex Association Inc. | 400            | 150            | 550           | Facility / 1      | 20,000                |
|                                                     |                |                |               | <b>Total</b>      | <b>20,000</b>         |

It should be noted, the Facility Management Grant is a separate matter to the leasing arrangements between Whitsunday Regional Council and Proserpine Junior Sporting Complex Association.

### FINANCIAL IMPLICATIONS

The funds will be taken from budget code: JC: 2967.10250 – Community Donations (2967) / Club Grants (10250).

| Description                 | Amount (\$)   |
|-----------------------------|---------------|
| 2024/25 Budget              | 110,000       |
| Actual + Commitment         | 59,000        |
| <b>YTD Remaining Budget</b> | <b>51,000</b> |

### CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

### STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009  
Local Government Regulation 2012  
LSP\_COMM\_ - Community Grants Policy

### RISK ASSESSMENT/DEADLINES

Reputation Risk – Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

Payment to be made within one month of approval.

### STRATEGIC IMPACTS

Corporate Plan Reference:

Facilitate, foster and encourage region wide activities and programs that engage our community.

### ATTACHMENTS

Nil

## **11.9 - Community Services and Facilitation - Quarterly Report – January to March 2025**

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Administration Coordinator Community Services and Facilitation

**AUTHORISING OFFICER:** Director Community Services and Facilitation

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### **PURPOSE**

The purpose of this report is to set out an account of statistics pertaining to the functions of each branch within the Community Services and Facilitation Directorate for Quarter Two of the 2024-2025 financial year.

### **EXECUTIVE SUMMARY**

The Community Services and Facilitation Directorate provide a wide range of community services. Many of the services that are provided, have a direct interaction with the public.

The main statistics for each of the work unit areas within the Directorate are outlined in detail in the attached Quarterly Report.

### **OFFICER'S RECOMMENDATION**

That Council receive the Community Services and Facilitation Quarterly Report (Q3) for 2024/2025.

### **BACKGROUND**

The Community Services and Facilitation Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of community Development & Libraries, Aquatic Facilities & RV Parks, Environmental Health & Local Laws, Natural Resource Management and Climate, Customer Service, Cultural Heritage and Proserpine Entertainment Centre & associated venues.

### **DISCUSSION/CURRENT ISSUE**

This report provides an overview of Whitsunday Regional Council's Community Services and Facilitation Directorate for the 2024/2025 financial year with particular focus on the second quarter.

### **FINANCIAL IMPLICATIONS**

There are no financial implications with the Council accepting this report.

### **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation  
Manager Natural Resource Management & Climate  
Manager Customer Service  
Manager Entertainment Programming

## **STATUTORY/COMPLIANCE MATTERS**

N/A

## **RISK ASSESSMENT/DEADLINES**

Regular reporting on the Directorates progress and achievements ensures accountability and fosters a positive culture.

There are no risks or deadlines associated with the report.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Facilitate, foster and encourage region wide activities and programs that engage our community.

Provide high quality recreational facilities that are well utilised by the local community and visitors alike.

Provide fun, welcoming spaces that connect and engage the community through a variety of innovative resources, programs and activities.

Drive well designed Customer Service by providing a proactive and responsive customer service culture across the organisation.

Connect with Traditional Owners within the region to recognise and support each group's rights and interests.

Research and assist in the current and future protection of the region's natural environment.

Protect community health and safety, biosecurity, and amenity within the region by providing community education and administrative services.

## **ATTACHMENTS**

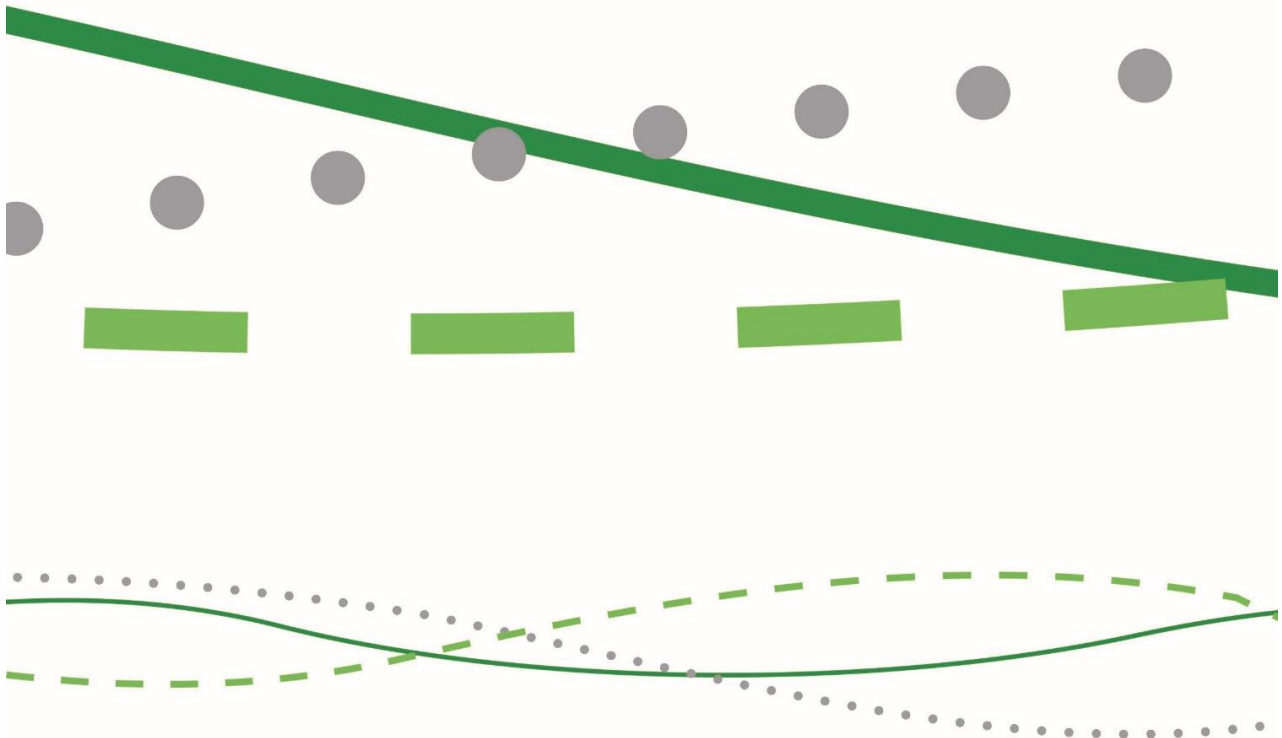
1. Q3 Community Services Quarterly Report January to March 25 (2) [**11.9.1** - 21 pages]



## Community Services and Facilitation

Community Development & Libraries  
Aquatic Facilities & RV Parks  
Proserpine Entertainment Centre  
Environmental Health & Local Laws  
Natural Resource Management & Climate  
Customer Service  
Cultural Heritage

### Quarterly Report | Q3 - 2024/2025



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

### Director's Report

Following a busy Q2, the Events team finally have the chance to plan for a number of events to be held during Q4 as Q3 had only 3 x External Council Events and 1 x an internal Council Event.

#### January

- Citizenship Ceremony - 154 guests
- Australia Day Awards & Event - 204 guests

#### February

- Citizenship Ceremony - 198 guests

#### March

- International Women's Day Workshops in Bowen & Proserpine - 60 participants



Photo 1 - Australia Day Awards

The Proserpine Entertainment Centre was closed except for cinema only throughout February to enable compulsory annual maintenance to be conducted.

Shows and performances for Q3 included: -

- 82 x Cinema Sessions – 18 x Different Movies
- The Very Hungry Caterpillar x2
- The Great British Songbook
- Anh Do
- Andrew da Silva's dedication to George Michael
- Adam Harvey
- State of the Region (Council event)
- Jack Jones
- 2 x Citizenship Ceremonies

My Community Directory + Diary searches totalled 10,850 an increase of 1.05% from Q2. The top five searched categories for Q3 included Health Services,

Sport, Community Clubs & Interest Groups, Recreation & Leisure plus Environment & Conservation.

Top ten health services searches for Q3 included: -

- Allied Health
- Hospitals
- Dental & Oral Health
- General Practice/Doctor
- Mental Health Services
- General Health Service
- Pharmacies
- Drug & Alcohol Service
- Aboriginal Health Services
- Child Youth & Family Health

The Community Services & Facilitation Team received 1,227 CRMs for Q3 (929 completed) with the Environmental Health and Local Law Units receiving 976 (757 completed) complaints/requests for the month.

Top five complaint categories for Q3 in regard to complaints received 'Other' Local Laws included: -

1. Overgrown Private Property
2. Abandoned/Impounded Vehicle
3. Illegal Parking
4. Illegal Dumping
5. Illegal Camping

Home Library service recommenced after the Christmas break across all branches ensuring that community members continued to have access to resources and programming from the comfort of their own homes.

Overall, the school holiday period proved once again to be a time of creative exploration, community engagement, and festive celebration across the Whitsunday Regional Libraries.

February saw a strong start to 2025, with successful adult and children's programs, community engagement through outreach, and the launch of the *How Do You Library!* campaign. The libraries continue to foster learning, creativity, and social connections across the Whitsunday region.

Harmony Week was a beautiful opportunity to promote inclusion and celebrate diversity in a way that was meaningful and engaging for children. Activities were designed to help young minds understand and appreciate the importance of respect and belonging for all. In the branch Libraries, patrons contributed by decorating a hand cut-out to display and celebrate what harmony means to them, creating a colourful and



## Community Services and Facilitation

### Quarterly Report | Q3 2024/2025

heartfelt display that reflected the spirit of the week. Children in Cannonvale dressed in costume and lots of fun was had with song, dance, readings and play to celebrate unity and peace. All the countries of the world were represented when the libraries celebrated Harmony Week.

A Library Team Member attended a valuable Elder Abuse Awareness and Prevention information session and returned with important insights to share with the wider library team. As trusted and welcoming community spaces, libraries are often seen as safe havens for vulnerable individuals. This session helped build our understanding of the signs of elder abuse and how we, as library staff, can play a role in connecting people with the right support services. Empowering staff with this knowledge strengthens our ability to provide inclusive and safe environments for all members of our community.

Six library staff members, along with the Director of Community Services and Facilitation, had the opportunity to attend the Queensland Public Library Association (QPLA) LEaD conference. This annual professional development event focused on current challenges within public libraries, such as managing difficult behaviours and prioritising staff wellbeing. The sessions, networking opportunities, and shared experiences left attendees feeling inspired, better connected, and well-prepared to enhance service delivery across our libraries.



Photo 2 - QPLA Conference

Whitsunday Libraries were fortunate to receive five complimentary passes to the ALIA Information Online conference, courtesy of the State Library of Queensland. This virtual event featured a range of insightful presentations exploring innovation, digital access, and the evolving role of libraries in our communities. Attendees are excited to share the key takeaways with their respective teams and put their learnings into practice.

A new tourism online training program funded by the State Government as part of the Queensland Welcomes You initiative, designed to inspire and equip frontline staff and volunteers in all employment industries with the skills and destination knowledge to

create exceptional visitor experiences. Workshops were offered in both Bowen and Proserpine, with some library staff attending these workshops. This was not only an event that gave staff an insight into our local tourism industry, but a chance to network. All library staff will also have access to the online training session.

All Whitsunday Regional Library branches celebrated Library Lovers' Month during February with a range of interactive activities for patrons to enjoy. Highlights included:

- Decorating the library with origami hearts using provided paper and instructions.
- Sharing favourite books by writing recommendations on pink hearts displayed at the front counter.
- Participating in the "I Love My Library" activity, encouraging creativity in expressing what makes the library special.
- Engaging in Library Lovers Bingo, a fun way to explore and utilise library services.
- Browsing a themed display featuring books on love and relationships.

The activities created a vibrant and engaging atmosphere, encouraging community participation and celebrating the love of libraries.

The Region's Libraries monthly borrowings and website visits both increased with attendance and e-Library decreasing from Q2.

- Attendance 30,683 – 0.92% decrease
- Borrowings 38,087 – 2.14% increase
- e-Library 10,124 – 2.09% decrease
- Library Website Visits 7,297 – 7.15% increase.

Natural Resource Management's Projects for Q3 2025 include:

- Council has been awarded a Flying Fox Roost Management grant for \$66,000 to assist residents impacted by Flying Fox. The roll-out process for the grant has been developed which aims to deliver the funds where they are most needed.
- Cyclone Alfred and coastal storms has caused coastal erosion along the coast. The coastal erosion issues are being monitored.
- The Coastal Council Adaptation Taskforce (C-CAT) is now underway with a renewed focus on the implementation of Coastal Hazard Adaptation Strategies (CHAS).
- The Declared Weed Control and Spraying Program for the State Roads was reduced due to the wet weather.
- The Declared Weed Control and Spraying Program for the State Roads was reduced due to the wet weather.



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

- Water samples were collected from 19 sites in the Waite creek, Galbraith Creek and Campbell Creek catchments in February.
- The purpose of the water sampling is to gather data on how our urban catchments are responding to the rainfall and the impact of urban development. The water sampling is complementing the Erosion and Sediment Control Program. The ESC Program and water sampling is working towards reducing sediment moving into the Council stormwater system and reducing flood capacity and reducing impacts on aquatic ecosystems.
- Collinsville Flying Fox count - Count is 7,830 in 15 private properties, in 18 trees, 1 Council property (March).

The Collinsville RV Park had a total of 508 people visit the park, a decrease of 23.6% from the previous quarter.

The Bowen Work Camp contributed 2,030 hours towards Community Landscaping Maintenance, Community Indoor Tasks + Whitsunday Regional Council Landscape Maintenance.



**Photo 3** - Bowen Work Camp Nursery

Council's Off-Street Carparks generated \$189,878 for Q3 with 23,700 transactions, a decrease of 36.79% from the previous quarter.

The Community Services Administration Officers' statistics for Q3 2025 include the following:

- Correspondence Generated – 2,095 items
- Civica & ECM Registrations – 9,199 tasks
- 2,449 Telephone Calls (internal and external).

Customer Service saw 6,631 visitors through the service centres an increase of 47.71% attendance to the previous quarter with an increase of receipts issued to 51,370 from 31,196 during the first three months of 2025.

Total BPay, Austpost, Direct Deposits & eServices payments for the quarter averaged 72.62% of total payments received.

Telephone calls increased to 10,743 from 8,166 up by 31.55% from the previous quarter.

After hours calls generated 433 tasks to be actioned for Q3 2025 a 5% increase from the previous quarter.

Aquatic Facility user statistics for Q3 2025 in comparison to Q3 2023/2024 are listed below:

- Airlie Beach Lagoon decreased by 39.96% to 56,640
- Bowen Pool – decreased by 13.80% to 26,387.
- Proserpine Pool – increased by 266.49% to 29,597
- Collinsville Pool – decreased by 58.93% to 6,928

Bowen Swimming Club held their carnival in March over two days which was a highly successful event.

March 2025 was again a very busy month for the Lifeguard Team at Airlie Beach Lagoon, minus periods of intense weather, which has seen a decline in attendance due to closures, weather and colder pool temperatures. The water temperature is around the 27- 32 degree mark for most of the reporting period, minus adverse weather periods, where temperatures dipped to 26 degrees.

Q3 also saw a total of 343 offences requiring action within the Airlie Beach Lagoon precinct.

Collinsville Swimming Pool had its first carnival since retiling in March, creating new pool records for 25m course.

Q3 2025 saw the region host 40 Cruise Ships with a total of 92,465 passengers on board. 73,562 passengers and crew passed through the marinas to enjoy tours offered throughout the area plus a visit to Airlie Beach.

**Julie Wright**  
**Director Community Services and Facilitation**

## Community Services and Facilitation Quarterly Report | Q3 2024/2025

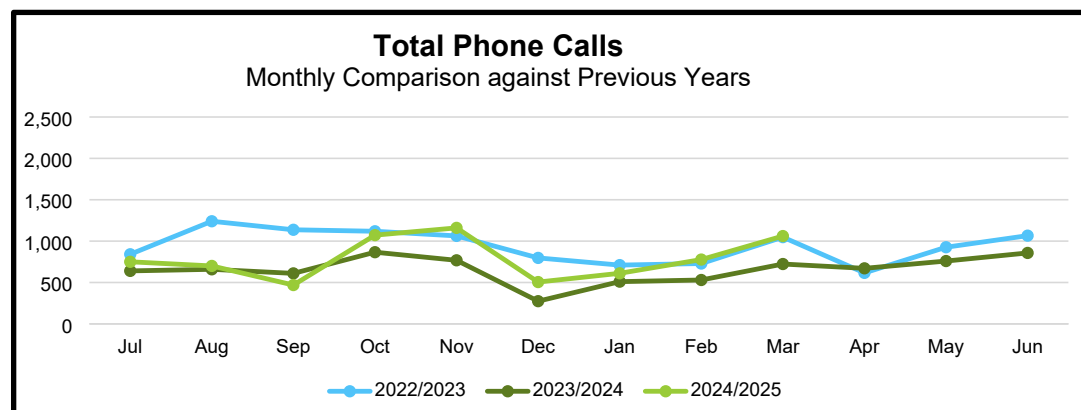
### General

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

### Administration Officers

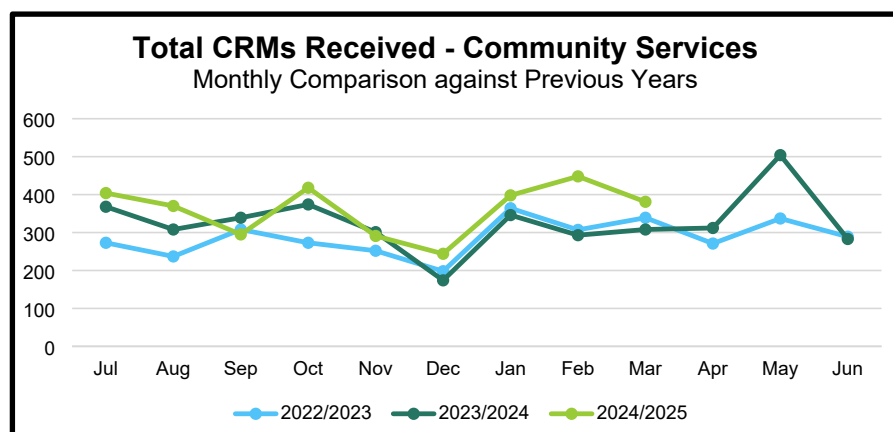
| Service                  | Q3 Total | Jan | Feb   | Mar   | Quarterly Trend |
|--------------------------|----------|-----|-------|-------|-----------------|
| Correspondence Generated | 2,095    | 854 | 638   | 603   | –               |
| ECM Task List            | 1,919    | 458 | 682   | 779   | –               |
|                          |          |     |       |       |                 |
| Civica Registers         | 4,404    | 923 | 1,402 | 2,079 | –               |
| Data Input               | 936      | 182 | 461   | 293   | –               |
|                          |          |     |       |       |                 |
| CRMs Generated           | 142      | 24  | 61    | 57    | –               |
| CRMs Closed              | 435      | 38  | 160   | 237   | –               |
|                          |          |     |       |       |                 |
| Phone Calls - Internal   | 1,641    | 385 | 556   | 700   | –               |
| Phone Calls - External   | 808      | 226 | 221   | 361   | –               |
| Phone Calls - Total      | 2,449    | 611 | 777   | 1,061 | –               |
|                          |          |     |       |       |                 |
| ECM Registering          | 1,363    | 341 | 537   | 485   | –               |
|                          |          |     |       |       |                 |
| Purchase Orders          | 291      | 89  | 95    | 107   | –               |
| Receipt Invoices         | 341      | 129 | 112   | 100   | –               |
|                          |          |     |       |       |                 |
| Reports                  | 13       | 4   | 5     | 4     | –               |



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

### Customer Request Management (CRM)

| Service                                      | Q3 Total | Jan | Feb | Mar | Quarterly Trend |
|----------------------------------------------|----------|-----|-----|-----|-----------------|
| <b>Community Development</b>                 |          |     |     |     |                 |
| CRM Received                                 | 45       | 16  | 6   | 23  | –               |
| CRM Completed                                | 27       | 8   | 6   | 13  | –               |
| <b>Library Services</b>                      |          |     |     |     |                 |
| CRM Received                                 | 69       | 23  | 45  | 1   | –               |
| CRM Completed                                | 68       | 23  | 45  | 0   | –               |
| <b>Aquatic Facilities</b>                    |          |     |     |     |                 |
| CRM Received                                 | 11       | 0   | 4   | 7   | –               |
| CRM Completed                                | 5        | 0   | 3   | 2   | –               |
| <b>RV Parks</b>                              |          |     |     |     |                 |
| CRM Received                                 | 0        | 0   | 0   | 0   | –               |
| CRM Completed                                | 0        | 0   | 0   | 0   | –               |
| <b>Environmental Health &amp; Local Laws</b> |          |     |     |     |                 |
| CRM Received                                 | 976      | 352 | 327 | 297 | –               |
| CRM Completed                                | 757      | 272 | 259 | 226 | –               |
| <b>Parking</b>                               |          |     |     |     |                 |
| CRM Received                                 | 4        | 0   | 2   | 2   | –               |
| CRM Completed                                | 4        | 0   | 2   | 2   | –               |
| <b>NRM &amp; Climate</b>                     |          |     |     |     |                 |
| CRM Received                                 | 110      | 25  | 42  | 43  | –               |
| CRM Completed                                | 37       | 12  | 11  | 14  | –               |
| <b>Customer Service / E-Services</b>         |          |     |     |     |                 |
| CRM Received                                 | 32       | 2   | 22  | 8   | –               |
| CRM Completed                                | 31       | 2   | 21  | 8   | –               |
| <b>Total CRMs for Community Services</b>     |          |     |     |     |                 |
| CRM Received                                 | 1,227    | 398 | 448 | 381 | –               |
| CRM Completed                                | 929      | 317 | 347 | 265 | –               |



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

# Community Development

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

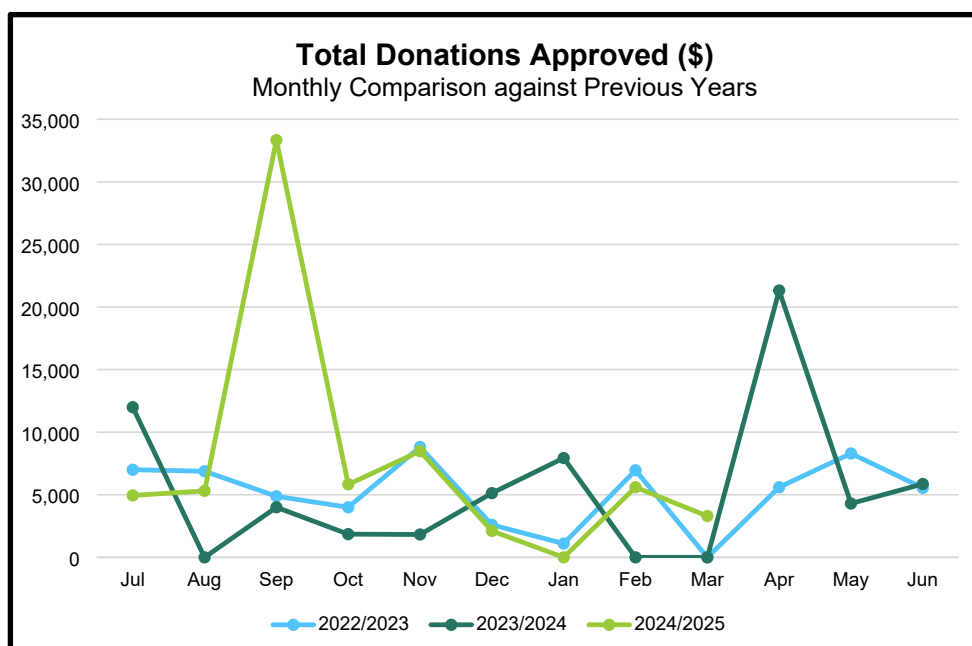
## Operations

| Service                                    | Q3 Total | Jan    | Feb    | Mar    | Quarterly Trend |
|--------------------------------------------|----------|--------|--------|--------|-----------------|
| <b>Grant Applications</b>                  |          |        |        |        |                 |
| Facility Management - Approved             | 0        | 0      | 0      | 0      | –               |
| Facility Management - Approved (\$)        | 0        | 0      | 0      | 0      | –               |
| Junior Elite Athlete - Approved            | 27       | 6      | 6      | 15     | –               |
| Junior Elite Athlete - Approved (\$)       | 6,750    | 1,500  | 1,500  | 3,750  | –               |
| RADF - Received                            | 7        | 0      | 7      | 0      | –               |
| RADF - Approved                            | 0        | 0      | 0      | 0      | –               |
| RADF - Approved (\$)                       | 0        | 0      | 0      | 0      | –               |
| RADF - Acquittals                          | 0        | 0      | 0      | 0      | –               |
| Special Projects - Received                | 4        | 1      | 1      | 2      | –               |
| Special Projects - Approved                | 3        | 0      | 3      | 0      | –               |
| Special Projects - Approved (\$)           | 27,236   | 0      | 27,236 | 0      | –               |
| Special Projects - Acquittals              | 0        | 0      | 0      | 0      | –               |
| Sport & Rec Club - Received                | 10       | 3      | 4      | 3      | –               |
| Sport & Rec Club - Approved                | 9        | 2      | 3      | 4      | –               |
| Sport & Rec Club - Approved (\$)           | 13,000   | 3,000  | 4,000  | 6,000  | –               |
| <b>Donation &amp; Sponsorship Requests</b> |          |        |        |        |                 |
| Donation Requests - Received               | 15       | 1      | 5      | 9      | –               |
| Donation Requests - Approved               | 7        | 0      | 3      | 4      | –               |
| Donation Requests - Approved (\$)          | 8,900    | 0      | 5,600  | 3,300  | –               |
| Fee Waivers - Approved                     | 13       | 0      | 10     | 3      | –               |
| Fee Waivers - Approved (\$)                | 6,397    | 0      | 5,053  | 1,344  | –               |
| Sponsorships - Received                    | 20       | 7      | 4      | 9      | –               |
| Sponsorships - Approved                    | 18       | 6      | 4      | 8      | –               |
| Sponsorships - Approved (\$)               | 57,900   | 12,200 | 10,500 | 35,200 | –               |
| Sponsorships - Approved (in kind)          | 5,800    | 3,800  | 2,000  | 0      | –               |
| Sponsorships - Acquittals                  | 1        | 1      | 0      | 0      | –               |
| <b>Events</b>                              |          |        |        |        |                 |
| Council Events - External - Completed      | 3        | 2      | 1      | 0      | –               |
| Council Events - External - Participants   | 556      | 358    | 198    | 0      | –               |
| Council Events - Internal - Completed      | 1        | 0      | 0      | 1      | –               |
| Council Events - Internal - Participants   | 60       | 0      | 0      | 60     | –               |
| External Event Applications Received       | 16       | 4      | 7      | 5      | –               |

## Community Services and Facilitation Quarterly Report | Q3 2024/2025

### Cruise Ship Statistics

| Statistics                 | Q3 Total | Jan    | Feb    | Mar    | Quarterly Trend |
|----------------------------|----------|--------|--------|--------|-----------------|
| Total Ships                | 40       | 11     | 16     | 13     | –               |
| Total Passengers           | 92,465   | 28,623 | 38,050 | 25,792 | –               |
| Off Ship Passengers & Crew | 73,562   | 22,391 | 30,009 | 21,162 | –               |
| Through Marina             | 73,562   | 22,391 | 30,009 | 21,162 | –               |
| Town Visits                | 58,043   | 18,091 | 24,340 | 15,612 | –               |
| Local Tours                | 15,721   | 4,300  | 5,871  | 5,550  | –               |





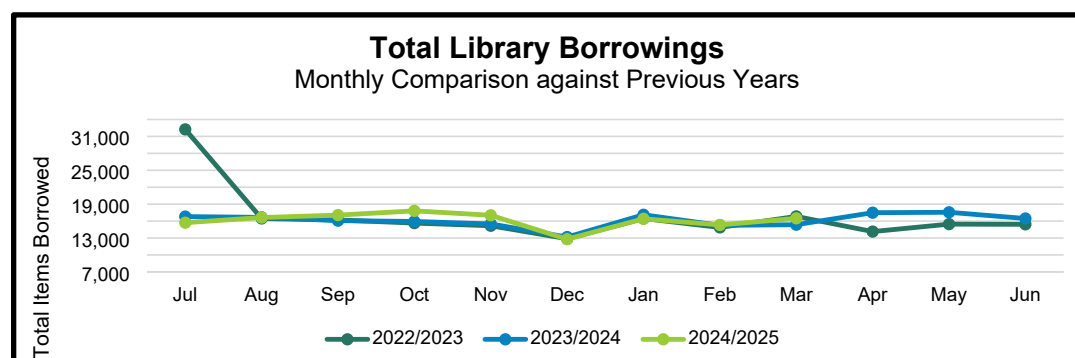
## Community Services and Facilitation Quarterly Report | Q3 2024/2025

### Library Services

The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

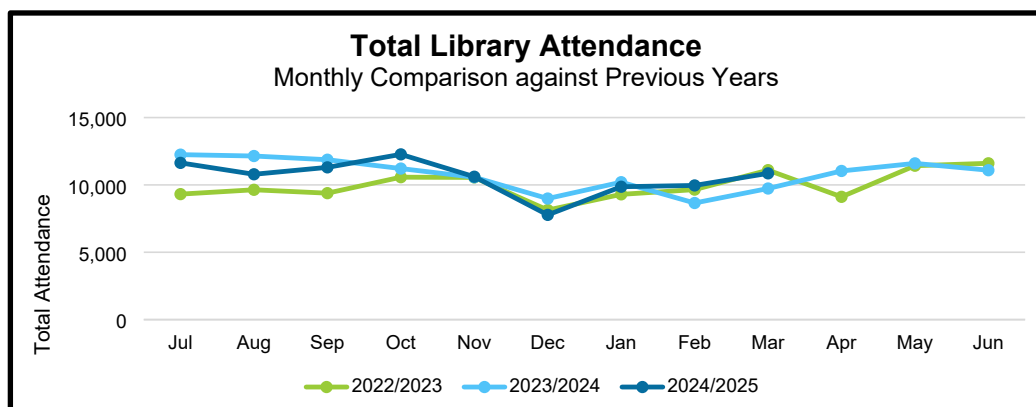
#### Operations

| Service                           | Q3 Total | Jan   | Feb   | Mar   | Quarterly Trend |
|-----------------------------------|----------|-------|-------|-------|-----------------|
| <b>Library Resources Acquired</b> |          |       |       |       |                 |
| Bowen & Collinsville Libraries    | 359      | 120   | 92    | 147   | –               |
| Cannonvale Library                | 1,235    | 507   | 265   | 463   | –               |
| Proserpine Library                | 512      | 344   | 87    | 81    | –               |
| e-Library                         | 1,568    | 636   | 416   | 516   | –               |
| <b>Library Resources Borrowed</b> |          |       |       |       |                 |
| Bowen Library                     | 10,788   | 3,686 | 3,390 | 3,712 | –               |
| Cannonvale Library                | 15,729   | 5,750 | 4,784 | 5,195 | –               |
| Collinsville Library              | 818      | 305   | 272   | 241   | –               |
| Proserpine Library                | 10,752   | 3,080 | 3,823 | 3,849 | –               |
| e-Library                         | 10,124   | 3,583 | 3,053 | 3,488 | –               |
| Mobile Library                    | 0        | 0     | 0     | 0     | –               |
| <b>Library Attendance</b>         |          |       |       |       |                 |
| Bowen Library                     | 8,982    | 3,243 | 2,645 | 3,094 | –               |
| Cannonvale Library                | 12,063   | 3,748 | 4,101 | 4,214 | –               |
| Collinsville Library              | 978      | 306   | 353   | 319   | –               |
| Proserpine Library                | 8,660    | 2,568 | 2,861 | 3,231 | –               |
| <b>Library Website</b>            |          |       |       |       |                 |
| Website Visits                    | 7,297    | 2,743 | 2,247 | 2,307 | –               |



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

| Service                                           | Q3 Total | Jan | Feb | Mar | Quarterly Trend |
|---------------------------------------------------|----------|-----|-----|-----|-----------------|
| <b>First 5 Forever (F5F)</b>                      |          |     |     |     |                 |
| Resources - Acquired                              | 12       | 0   | 4   | 8   | –               |
| Resources - Borrowed by Branches                  | 167      | 6   | 56  | 105 | –               |
| Community Partnership Interactions                | 98       | 45  | 18  | 35  | –               |
| Toolkits Distributed                              | 84       | 0   | 32  | 52  | –               |
| <b>F5F In Library - Activities Held</b>           |          |     |     |     |                 |
| Bowen Library                                     | 22       | 0   | 10  | 12  | –               |
| Cannonvale Library                                | 24       | 0   | 12  | 12  | –               |
| Collinsville Library                              | 8        | 0   | 4   | 4   | –               |
| Proserpine Library                                | 24       | 0   | 12  | 12  | –               |
| <b>F5F In Library - Activities Attendance</b>     |          |     |     |     |                 |
| Bowen Library                                     | 448      | 0   | 217 | 231 | –               |
| Cannonvale Library                                | 621      | 0   | 343 | 278 | –               |
| Collinsville Library                              | 22       | 0   | 0   | 22  | –               |
| Proserpine Library                                | 493      | 0   | 251 | 242 | –               |
| <b>F5F Community Outreach - Events Held</b>       |          |     |     |     |                 |
| Bowen Library                                     | 8        | 0   | 4   | 4   | –               |
| Cannonvale Library                                | 2        | 0   | 0   | 2   | –               |
| Collinsville Library                              | 3        | 0   | 0   | 3   | –               |
| Proserpine Library                                | 8        | 0   | 3   | 5   | –               |
| <b>F5F Community Outreach - Events Attendance</b> |          |     |     |     |                 |
| Bowen Library                                     | 222      | 0   | 78  | 144 | –               |
| Cannonvale Library                                | 55       | 0   | 0   | 55  | –               |
| Collinsville Library                              | 52       | 0   | 0   | 52  | –               |
| Proserpine Library                                | 292      | 0   | 150 | 142 | –               |





## Community Services and Facilitation Quarterly Report | Q3 2024/2025

| Service                                        | Q3 Total | Jan | Feb | Mar | Quarterly Trend |
|------------------------------------------------|----------|-----|-----|-----|-----------------|
| <b>In Library Programs - Events Held</b>       |          |     |     |     |                 |
| Bowen Library - Adults                         | 8        | 1   | 6   | 1   | –               |
| Bowen Library - Children                       | 20       | 9   | 5   | 6   | –               |
| Cannonvale Library - Adults                    | 12       | 2   | 5   | 5   | –               |
| Cannonvale Library - Children                  | 32       | 11  | 8   | 13  | –               |
| Collinsville Library - Adults                  | 2        | 0   | 1   | 1   | –               |
| Collinsville Library - Children                | 4        | 4   | 0   | 0   | –               |
| Proserpine Library - Adults                    | 12       | 3   | 6   | 3   | –               |
| Proserpine Library - Children                  | 15       | 8   | 3   | 4   | –               |
| <b>In Library Programs - Events Attendance</b> |          |     |     |     |                 |
| Bowen Library - Adults                         | 64       | 2   | 38  | 24  | –               |
| Bowen Library - Children                       | 332      | 157 | 34  | 141 | –               |
| Cannonvale Library - Adults                    | 68       | 15  | 26  | 27  | –               |
| Cannonvale Library - Children                  | 954      | 316 | 311 | 327 | –               |
| Collinsville Library - Adults                  | 3        | 0   | 2   | 1   | –               |
| Collinsville Library - Children                | 22       | 22  | 0   | 0   | –               |
| Proserpine Library - Adults                    | 84       | 12  | 55  | 17  | –               |
| Proserpine Library - Children                  | 254      | 135 | 63  | 56  | –               |
| <b>Community Outreach - Events Held</b>        |          |     |     |     |                 |
| Bowen Library - Adults                         | 6        | 2   | 2   | 2   | –               |
| Bowen Library - Children                       | 0        | 0   | 0   | 0   | –               |
| Cannonvale Library - Adults                    | 8        | 2   | 2   | 4   | –               |
| Cannonvale Library - Children                  | 0        | 0   | 0   | 0   | –               |
| Collinsville Library - Adults                  | 5        | 2   | 1   | 2   | –               |
| Collinsville Library - Children                | 0        | 0   | 0   | 0   | –               |
| Proserpine Library - Adults                    | 12       | 4   | 4   | 4   | –               |
| Proserpine Library - Children                  | 0        | 0   | 0   | 0   | –               |
| <b>Community Outreach - Events Attendance</b>  |          |     |     |     |                 |
| Bowen Library - Adults                         | 80       | 26  | 26  | 28  | –               |
| Bowen Library - Children                       | 0        | 0   | 0   | 0   | –               |
| Cannonvale Library - Adults                    | 49       | 11  | 8   | 30  | –               |
| Cannonvale Library - Children                  | 0        | 0   | 0   | 0   | –               |
| Collinsville Library - Adults                  | 10       | 4   | 2   | 4   | –               |
| Collinsville Library - Children                | 0        | 0   | 0   | 0   | –               |
| Proserpine Library - Adults                    | 159      | 53  | 55  | 51  | –               |
| Proserpine Library - Children                  | 0        | 0   | 0   | 0   | –               |
| <b>Public Computer Usage</b>                   |          |     |     |     |                 |
| Bowen Library                                  | 1,122    | 367 | 341 | 414 | –               |
| Cannonvale Library                             | 1,400    | 443 | 464 | 493 | –               |
| Collinsville Library                           | 25       | 7   | 14  | 4   | –               |
| Proserpine Library                             | 933      | 328 | 282 | 323 | –               |

## Community Services and Facilitation Quarterly Report | Q3 2024/2025

# Bowen Work Camp

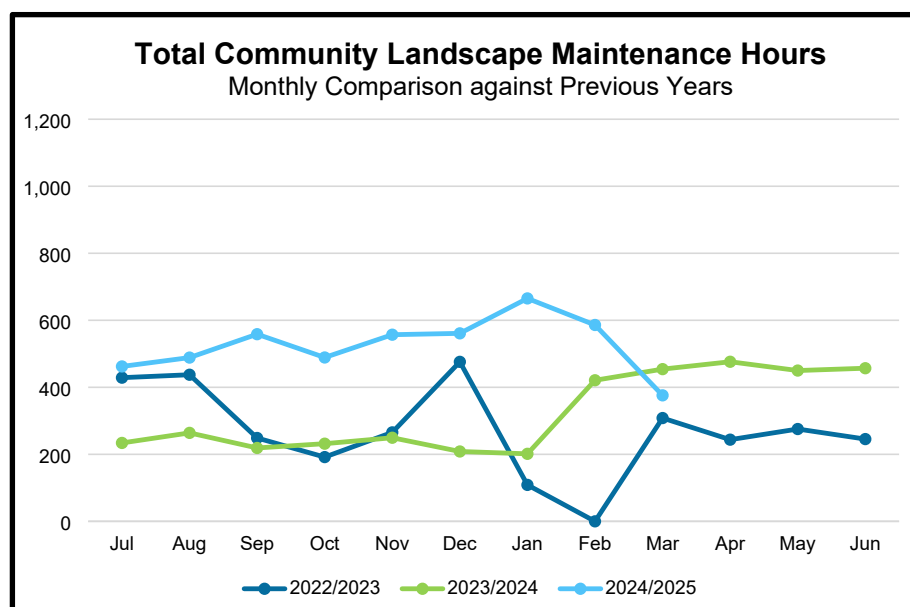
Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

## Operations

| Service                                   | Q3 Total | Jan    | Feb   | Mar   | Quarterly Trend |
|-------------------------------------------|----------|--------|-------|-------|-----------------|
| Community Landscape Maintenance Hours     | 1,627    | 665.25 | 586   | 376   | –               |
| Community Indoor Tasks Hours              | 242      | 77     | 87.5  | 77    | –               |
| New Project Assessment Hours              | 0        | 0      | 0     | 0     | –               |
| WRC Landscape Maintenance Hours           | 161      | 44.75  | 66.5  | 49.75 | –               |
| WRC Nursery Maintenance/Propagation Hours | 145      | 41     | 31    | 73    | –               |
| WRC Indoor Tasks Hours                    | 0        | 0      | 0     | 0     | –               |
| QCS Compound Duties Hours                 | 168      | 72     | 59.25 | 36.5  | –               |

## Projects

| Project                                                        | Status      | % Complete | Budget |
|----------------------------------------------------------------|-------------|------------|--------|
| Bowen Garden Centre – Erection of new garden beds.             | Complete    | 100%       | ✓      |
| Bowen Golf Course – Replant native plants on dunes for erosion | In Progress | 70%        | ✓      |



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

# Aquatic Facilities & RV Parks

The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's RV parks and aquatic facilities, and master planning for future sport and recreation assets.

## Aquatic Facilities – Operations

| Service                              | Q3 Total | Jan    | Feb    | Mar    | Quarterly Trend |
|--------------------------------------|----------|--------|--------|--------|-----------------|
| Airlie Beach Lagoon – Total Users    | 54,640   | 25,782 | 11,416 | 17,442 | –               |
| Airlie Beach Lagoon – Total Offences | 343      | 154    | 85     | 104    | –               |
| Pool Attendance – Bowen              | 26,387   | 7,534  | 8,976  | 9,877  | –               |
| Pool Attendance – Collinsville       | 6,928    | 1,086  | 2,918  | 2,924  | –               |
| Pool Attendance – Proserpine         | 29,597   | 9,356  | 10,908 | 9,333  | –               |

## RV Parks

| Service                  | Q3 Total | Jan | Feb | Mar | Quarterly Trend |
|--------------------------|----------|-----|-----|-----|-----------------|
| Collinsville RV Park     |          |     |     |     |                 |
| Occupancy (total people) | 508      | 140 | 200 | 168 | –               |
| Receipt Totals           | \$2,399  | 802 | 885 | 712 | –               |

## Community Services and Facilitation Quarterly Report | Q3 2024/2025

# Proserpine Entertainment Centre

The Proserpine Entertainment Centre facilitates and delivers a wide variety of activities and programs from live performance to cinema, workshops and masterclasses to lectures and seminars.

## Operations

| Service                               | Q3 Total | Jan    | Feb    | Mar    | Quarterly Trend |
|---------------------------------------|----------|--------|--------|--------|-----------------|
| <b>Ticketed Events</b>                |          |        |        |        |                 |
| Events Held – Public Program          | 4        | 1      | 0      | 3      | –               |
| Events Held – Hires                   | 2        | 0      | 0      | 2      | –               |
| Events Held - Different Movies        | 18       | 6      | 6      | 6      | –               |
| Events Held - Cinema Sessions         | 82       | 44     | 14     | 24     | –               |
| <b>Ticket Sales</b>                   |          |        |        |        |                 |
| Ticket Sales - Performance - Walk Up  | 441      | 12     | 0      | 429    | –               |
| Ticket Sales - Performance - Internet | 1,254    | 264    | 0      | 990    | –               |
| Ticket Sales - Performance - Phone    | 205      | 161    | 0      | 44     | –               |
| Ticket Sales - Cinema - Walk Up       | 1,861    | 1,231  | 229    | 401    | –               |
| Ticket Sales - Cinema - Internet      | 780      | 609    | 62     | 109    | –               |
| Ticket Sales - Cinema - Phone         | 7        | 4      | 0      | 3      | –               |
| <b>Functions &amp; Events</b>         |          |        |        |        |                 |
| Functions                             | 0        | 0      | 0      | 0      | –               |
| Functions – Attendees                 | 0        | 0      | 0      | 0      | –               |
| Events                                | 4        | 1      | 2      | 1      | –               |
| Events – Attendees                    | 411      | 100    | 200    | 111    | –               |
| <b>Hours</b>                          |          |        |        |        |                 |
| Volunteer Hours                       | 18       | 6      | 0      | 12     | –               |
| Casual Hours (Paid) - Front of Hours  | 905      | 320    | 250    | 335    | –               |
| Casual Hours (Paid) - Technical       | 1,191    | 380    | 400    | 411    | –               |
|                                       |          |        |        |        |                 |
| Booking Enquiries                     | 18       | 7      | 5      | 6      | –               |
| Website Hits                          | 51,531   | 21,982 | 13,289 | 16,260 | –               |
| Facebook Reach                        | 56,300   | 13,300 | 18,800 | 24,200 | –               |
| Feedback                              | 11       | 5      | 4      | 2      | –               |
| Bar Sales                             | 2,521    | 1,124  | 345    | 1,052  | –               |

## Community Services and Facilitation Quarterly Report | Q3 2024/2025

# Environmental Health & Local Laws

The Environmental Health & Local Laws branch is responsible for regulation of all local laws and laws associated with Environmental Protection and Public Health. The Environmental Health Unit is responsible for licensing and inspection of food and accommodation premises, assessment of liquor licensing referrals, provides development conditions and the protection of the environment and public health. The Local Laws unit licenses prescribed activities and addresses all breaches of Local Laws including animal control and property compliance involving vegetation, accumulation of materials and temporary homes. Local Laws is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations. The branch is active in development, review and maintenance of related policies and registers.

## Environmental Health – Operations

| Service                                                    | Q3 Total | Jan    | Feb    | Mar    | Quarterly Trend |
|------------------------------------------------------------|----------|--------|--------|--------|-----------------|
| <b>Environmental Health</b>                                |          |        |        |        |                 |
| Environmental Health – Plan Approval Applications Received | 13       | 5      | 4      | 4      | –               |
| Environmental Health Applications Received                 | 36       | 13     | 11     | 12     | –               |
| Liquor Licence Referrals Received                          | 15       | 1      | 9      | 5      | –               |
| Food Business - Inspections                                | 166      | 59     | 54     | 53     | –               |
| Food Business - Re-Inspections                             | 9        | 1      | 4      | 4      | –               |
| Food Safety Programs Audit Reports Reviewed                | 3        | 3      | 0      | 0      | –               |
| Food Safety Supervisor Approval Reviewed                   | 19       | 6      | 9      | 4      | –               |
| Food Business Licence Enquiries                            | 36       | 12     | 14     | 10     | –               |
| Other Environmental Health Enquiries                       | 24       | 10     | 8      | 6      | –               |
| Other Environmental Health Inspections                     | 18       | 9      | 9      | 0      | –               |
| Development Applications Referrals Received                | 8        | 2      | 2      | 4      | –               |
| Accommodation - Inspections                                | 19       | 6      | 6      | 7      | –               |
| Accommodation - Re-inspections                             | 0        | 0      | 0      | 0      | –               |
| Complaints Received - EH General                           | 54       | 13     | 17     | 24     | –               |
| Event Application Assessment                               | 1        | 0      | 1      | 0      | –               |
| <b>Food Inspection Compliance Categories</b>               |          |        |        |        |                 |
| Receiving (%)                                              | 99.06    | 100.00 | 99.30  | 97.87  | –               |
| Storage (%)                                                | 93.92    | 99.11  | 92.20  | 90.44  | –               |
| Processing (%)                                             | 97.97    | 99.47  | 95.75  | 98.70  | –               |
| Display (%)                                                | 95.39    | 93.38  | 98.49  | 94.30  | –               |
| Packaging (%)                                              | 100.00   | 100.00 | 100.00 | 100.00 | –               |
| Transportation & Distribution (%)                          | 100.00   | 100.00 | 100.00 | 100.00 | –               |
| Recalls/Food Disposal (%)                                  | 98.31    | 97.44  | 97.50  | 100.00 | –               |
| Health, Hygiene & Knowledge (%)                            | 96.61    | 96.81  | 97.07  | 95.96  | –               |
| Premises and Hygiene (%)                                   | 91.98    | 93.63  | 89.89  | 92.41  | –               |

**Community Services and Facilitation**  
Quarterly Report | Q3 2024/2025

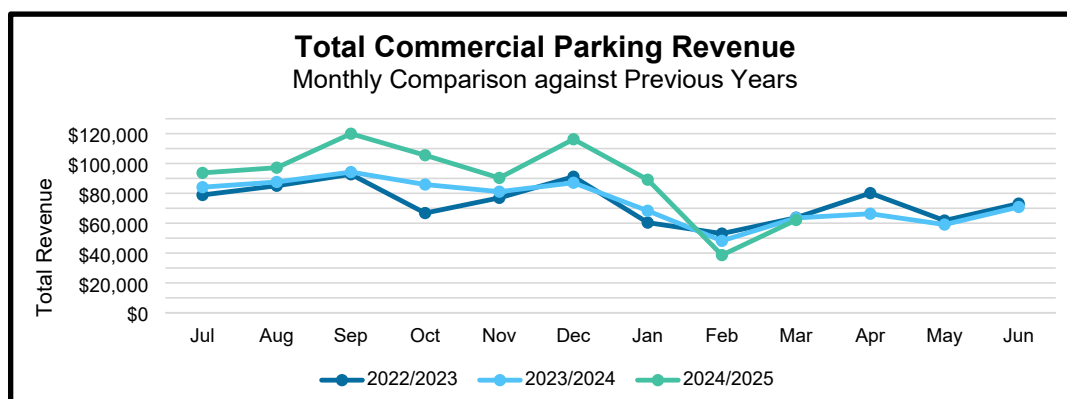
**Local Laws – Operations**

| Service                                  | Q3 Total | Jan | Feb | Mar | Quarterly Trend |
|------------------------------------------|----------|-----|-----|-----|-----------------|
| <b>Local Laws</b>                        |          |     |     |     |                 |
| Local Law Applications Received          | 35       | 13  | 10  | 12  | –               |
| Complaints Received - Animal Management  | 261      | 92  | 99  | 70  | –               |
| Complaints Received - Other Local Law    | 607      | 177 | 249 | 181 | –               |
| Compliance Notices Issued                | 212      | 88  | 40  | 84  | –               |
| Renewal/Reminder/Final Notices           | 49       | 13  | 16  | 20  | –               |
| Infringement Responses                   | 231      | 89  | 89  | 53  | –               |
| Dog Registrations                        | 143      | 49  | 40  | 54  | –               |
| Cat Registrations                        | 21       | 5   | 6   | 10  | –               |
| Short-term Accommodation Inspections     | 7        | 2   | 3   | 2   | –               |
| Short-term Accommodation Licences Issued | 8        | 1   | 3   | 4   | –               |
| Parking Infringements - Issued           | 395      | 154 | 161 | 80  | –               |
| Parking Infringements - Waived           | 59       | 29  | 23  | 7   | –               |
| Other Infringements - Issued             | 155      | 54  | 54  | 47  | –               |
| Other Infringements - Waived             | 16       | 10  | 5   | 1   | –               |
| Infringement Reminder Notices Sent       | 295      | 96  | 107 | 92  | –               |

## Community Services and Facilitation Quarterly Report | Q3 2024/2025

### Commercial Parking – Operations

| Car Parks                                 | Q3 Total | Jan    | Feb    | Mar    | Quarterly Trend |
|-------------------------------------------|----------|--------|--------|--------|-----------------|
| <b>Heart of the Reef Transit Facility</b> |          |        |        |        |                 |
| Occupancy (no.)                           | 0        | 0      | 0      | 0      | –               |
| Revenue (\$)                              | 0        | 0      | 0      | 0      | –               |
| <b>Port of Airlie</b>                     |          |        |        |        |                 |
| Average Spend (\$)                        | 15.54    | 15.44  | 15.37  | 15.81  | –               |
| Tariff (most selected)                    | 24hr     | 24hr   | 24hr   | 24hr   | –               |
| No. of tickets purchased                  | 4,298    | 1,921  | 995    | 1,382  | –               |
| Revenue (\$)                              | 66,803   | 29,656 | 15,297 | 21,850 | –               |
| <b>Airlie Creek</b>                       |          |        |        |        |                 |
| Average Spend (\$)                        | 5.74     | 5.71   | 5.76   | 5.74   | –               |
| Tariff (most selected)                    | 2-4hr    | 2-4hr  | 2-4hr  | 2-4hr  | –               |
| No. of tickets purchased                  | 8,223    | 3,833  | 1,636  | 2,754  | –               |
| Revenue (\$)                              | 47,137   | 21,903 | 9,422  | 15,812 | –               |
| <b>Broadwater Avenue</b>                  |          |        |        |        |                 |
| Average Spend (\$)                        | 5        | 4.85   | 4.86   | 4.81   | –               |
| Tariff (most selected)                    | 1-2hr    | 1-2hr  | 1-2hr  | 1-2hr  | –               |
| No. of tickets purchased                  | 5,773    | 3,043  | 1,091  | 1,639  | –               |
| Revenue (\$)                              | 27,932   | 14,745 | 5,302  | 7,885  | –               |
| <b>Abell Point Marina</b>                 |          |        |        |        |                 |
| Average Spend (\$)                        | 10.01    | 10.02  | 10.16  | 9.85   | –               |
| Tariff (most selected)                    | 4-12hr   | 4-12hr | 4-12hr | 4-12hr | –               |
| No. of tickets purchased                  | 3,682    | 1,725  | 655    | 1,302  | –               |
| Revenue (\$)                              | 36,759   | 17,281 | 6,654  | 12,824 | –               |
| <b>Coconut Grove</b>                      |          |        |        |        |                 |
| Average Spend (\$)                        | 6.58     | 6.50   | 6.81   | 6.42   | –               |
| Tariff (most selected)                    | 2-4hr    | 2-4hr  | 2-4hr  | 2-4hr  | –               |
| No. of tickets purchased                  | 1,724    | 853    | 283    | 588    | –               |
| Revenue (\$)                              | 11,247   | 5,545  | 1,927  | 3,775  | –               |



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

# Natural Resource Management & Climate

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

## Natural Resource Management – Operations

| Service                                                       | Q3 Total | Jan   | Feb | Mar | Quarterly Trend |
|---------------------------------------------------------------|----------|-------|-----|-----|-----------------|
| Complaints Received - Pest & Weed                             | 49       | 13    | 15  | 21  | –               |
| Complaints Received - Environmental                           | 46       | 12    | 12  | 22  | –               |
| Property Pest Management Plan (PPMP) Implemented/Reviewed     | 13       | 4     | 2   | 7   | –               |
| PPMP Annual Reviews                                           | 33       | 1     | 23  | 9   | –               |
| Landholder Access - Herbicide Rebate                          | 26       | 11    | 4   | 11  | –               |
| Landholder Access - Mechanical Rebate                         | 4        | 1     | 1   | 2   | –               |
| Letters/Emails to Landholders - Weeds                         | 21       | 3     | 7   | 11  | –               |
| Property Visit/Inspections - Weeds                            | 6        | 2     | 2   | 2   | –               |
| Property Visit/Inspections - Feral Animals                    | 11       | 6     | 4   | 1   | –               |
| Feral Animals - Traps Set                                     | 6        | 2     | 1   | 3   | –               |
| Feral Animals - Trapped                                       | 2        | 1     | 0   | 1   | –               |
| Aerial Shooting - Flights                                     | 0        | 0     | 0   | 0   | –               |
| Aerial Shooting - Feral Animals Shot                          | 0        | 0     | 0   | 0   | –               |
| Properties Baited                                             | 0        | 0     | 0   | 0   | –               |
| Baits Laid (kg)                                               | 0        | 0     | 0   | 0   | –               |
| Length of Road Reserve Sprayed (km)                           | 33.0     | 33    | 0   | 0   | –               |
| No. of Council Lots Sprayed/Inspected                         | 29       | 25    | 0   | 4   | –               |
| Mixed Chemicals Used (L)                                      | 2,046    | 2,046 | 0   | 0   | –               |
| Workshops/Field Days/School Talks                             | 3        | 0     | 1   | 2   | –               |
| Letters/Emails to Landholders - Environment                   | 706      | 404   | 201 | 101 | –               |
| Property Visit/Site Inspection - Environment                  | 147      | 61    | 79  | 7   | –               |
| PIN's/Biosecurity Orders Issued - Environment                 | 1        | 1     | 0   | 0   | –               |
| Project Reports - not to Council                              | 35       | 11    | 13  | 11  | –               |
| Briefing Reports                                              | 0        | 0     | 0   | 0   | –               |
| Bushfire Hazard Reduction Burns                               | 1        | 0     | 1   | 0   | –               |
| Bushfire Management Plans                                     | 8        | 4     | 4   | 0   | –               |
| DA's Assessed (including RFI & Conditions & Advice) Completed | 7        | 3     | 3   | 1   | –               |
| Correspondence Out - Whitsunday Healthy Heart Project         | 667      | 0     | 0   | 667 | –               |
| Projects/Works Completed - Whitsunday Healthy Heart Project   | 588      | 0     | 0   | 588 | –               |
| Walking Tracks - Airlie Beach                                 | 2,231    | 1,431 | 779 | 21  | –               |
| Walking Tracks - Bowen                                        | 1,391    | 863   | 506 | 22  | –               |



## Community Services and Facilitation Quarterly Report | Q3 2024/2025

# Customer Service

## Call Centre – Operations

| Service                           | Q3 Totals | Jan    | Feb    | Mar    | Quarterly Trend |
|-----------------------------------|-----------|--------|--------|--------|-----------------|
| <b>Business Hours Call Centre</b> |           |        |        |        |                 |
| Calls Received – Total CS         | 10,743    | 2,789  | 3,961  | 3,993  | –               |
| Calls Received – 1300 WRC QLD     | 9,345     | 2,405  | 3,527  | 3,413  | –               |
| Calls Answered                    | 8,315     | 2,183  | 3,143  | 2,989  | –               |
| Calls Overflowed                  | 680       | 167    | 229    | 284    | –               |
| Calls Abandoned                   | 190       | 38     | 79     | 73     | –               |
| Calls Abandoned (%)               | 2.03%     | 1.58%  | 2.24%  | 2.14%  | –               |
| Untracked Calls (Voice Msg)       | 160       | 17     | 76     | 67     | –               |
| *ASL - Average Service Level (%)  | 86.8%     | 90.3%  | 85.5%  | 85.8%  | –               |
| *ASA - Average Speed of Answer    | 20        | 16     | 22     | 21     | –               |
| *AHT - Average Handle Time/Secs   | 224       | 250    | 205    | 226    | –               |
| <b>After Hours Call Centre</b>    |           |        |        |        |                 |
| Calls Received – Total (inc test) | 577       | 257    | 188    | 132    | –               |
| Calls Answered – (Charged)        | 455       | 197    | 158    | 100    | –               |
| Calls Abandoned (%)               | 21.14%    | 23.35% | 15.96% | 24.24% | –               |
| *ASL - Average Service Level (%)  | 48.87%    | 41.63% | 53.19% | 56.82% | –               |
| *ASA - Average Speed of Answer    | –         | 192    | 121    | 98     | –               |
| *AHT - Average Handle Time/Secs   | –         | 265    | 283    | 312    | –               |

## Customer Transactions

| Service                         | Q3 Total     | Jan          | Feb          | Mar          | Quarterly Trend |
|---------------------------------|--------------|--------------|--------------|--------------|-----------------|
| Receipts                        | 50,054       | 10,096       | 13,366       | 26,592       | –               |
| eServices Receipts              | 1,316        | 157          | 250          | 909          | –               |
| eServices Receipts (%)          | 2.63%        | 1.56%        | 1.87%        | 3.42%        | –               |
| Total Requests (Logged CRM)     | 7,776(4,549) | 2,137(1,380) | 2,913(1,683) | 2,726(1,486) | –               |
| Counter Stats at FPOC (pay/req) | 6,631        | 1,179        | 2,205        | 3,247        | –               |
| eServices CRMs                  | 32           | 2            | 22           | 8            | –               |
| eServices CRMs (%logged)        | 0.70%        | 0.15%        | 1.31%        | 0.54%        | –               |

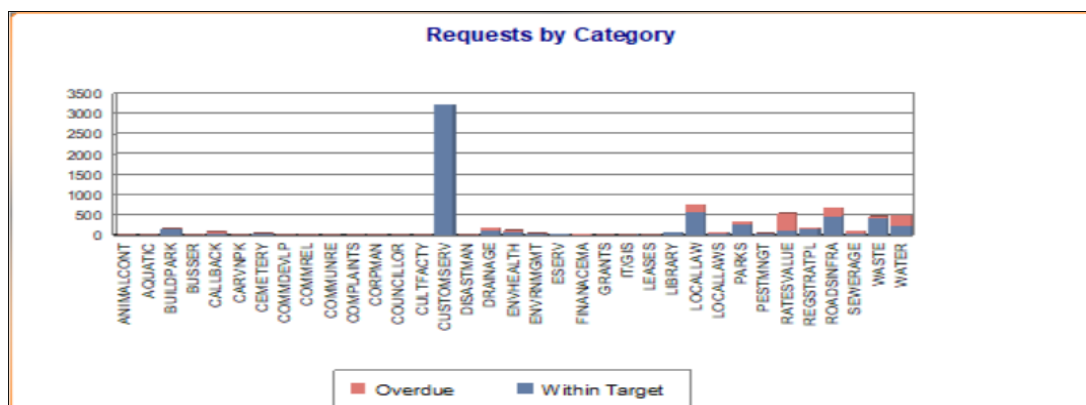
### Payments:

- Total BPay, Austpost, Direct Deposits & EServices payments at **72.62%** of total payments.

### Incoming Calls & Requests:

- CRM completion was **80.33%** within timeframe.
- Total of **6,631** visitors through the service centres.
- WRC Call Statistics at **86.8%** of calls answered in 25 seconds.
- First Point of Contact (FPOC) resolution was at **77.86%** for the quarter.

## Community Services and Facilitation Quarterly Report | Q3 2024/2025



### Top Issues

| Service                                   | Q2 Totals | Oct | Nov | Dec | Quarterly Trend |
|-------------------------------------------|-----------|-----|-----|-----|-----------------|
| <b>Counter Receipts</b>                   |           |     |     |     |                 |
| Rates Search                              | 424       | 138 | 198 | 88  | –               |
| Special Water Meter                       | 215       | 66  | 85  | 64  | –               |
| Rates Receipt                             | 356       | 186 | 116 | 54  | –               |
| New Animal Registration                   | 217       | 101 | 88  | 28  | –               |
| Private Certifier                         | 163       | 82  | 55  | 26  | –               |
| <b>Telephone (First Point of Contact)</b> |           |     |     |     |                 |
| Rates/Water Billing                       | 754       | 366 | 243 | 145 | –               |
| Local Laws/Compliance and Environment     | 607       | 246 | 226 | 135 | –               |
| General                                   | 529       | 267 | 156 | 106 | –               |
| Waste (Bins/Recycling/Refuse)             | 390       | 162 | 136 | 92  | –               |
| Building/Plumbing/Planning & Develop.     | 392       | 170 | 141 | 81  | –               |

## Community Services and Facilitation Quarterly Report | Q3 2024/2025

### Cultural Heritage

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

#### Operations

| Service                          | Q3 Total | Jan | Feb | Mar | Quarterly Trend |
|----------------------------------|----------|-----|-----|-----|-----------------|
| Meetings with Traditional Owners | 1        | 0   | 0   | 1   | –               |

- Jangga Consultative Committee Meeting held in Bowen on 18 November 2024.

#### Projects

| Project                               | Status      | % Complete | Budget | Time |
|---------------------------------------|-------------|------------|--------|------|
| Review of Reconciliation Action Plan  | In Progress | 10%        | ✓      | ✓    |
| Indigenous Land Use Agreements (ILUA) | In Progress | 80%        | ✓      | ✓    |

## **11.10 - Trustee Lease - The State of Queensland (represented by Queensland Fire Department)**

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Senior Property Officer

**AUTHORISING OFFICER:** Director Corporate Services

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### **PURPOSE**

To seek Council approval to allow The State of Queensland (Represented by Department of Community Safety) now known as The State of Queensland (Represented by Queensland Fire Department) to surrender Lease X on SP 258948 on Lot 1 on CP M4888 and enter into a new lease to allow for an increased use of the available land.

### **EXECUTIVE SUMMARY**

The State of Queensland (Represented by Department of Community Safety) currently has a registered lease over part of the land at Lot 1 Linley Street, Merinda more particularly known as Lot 1 on CP M4888 (Lease X). This lease area is utilised by Bowen Delta Rural Fire Brigade for their brigade buildings and parking.

The State have a displaced Rural Fire Brigade that they need to find a suitable site to operate. The State requests to surrender the existing registered lease and enter into a new trustee lease for a larger lease footprint area in the name of The State of Queensland (Represented by Queensland Fire Department). This will allow the State to undertake capital building extension works which will increase the size of the Station Building and provide extra area for parking bays and Vehicle Circulation areas. This will then allow both Bowen Delta Rural Fire Brigade and Abbott Point Rural Fire Brigade to operate from the same location and service their respective areas within the region.

### **OFFICER'S RECOMMENDATION**

That Council authorise the Chief Executive Officer to:

1. Surrender the current lease (expiry 15 November 2042) with The State of Queensland (Represented by Department of Community Safety) over part of the land at Lot 1 on CP M4888; and
2. Enter into negotiations and execute a new peppercorn lease with The State of Queensland (Represented by Queensland Fire Department) for the remaining term of the existing lease and for a larger part of land at Lot 1 on CP M4888 (as identified) in accordance with Section 236(1)(b)(i) and (c)(iii) of the Local Government Regulation 2012.

### **BACKGROUND**

Council is trustee of the land at Lot 1 on CP M4888 known as Lot 1 Linley Street, Merinda.

The State of Queensland (Represented by Department of Community Safety) on behalf of Bowen Delta Rural Fire Brigade has a 30-year trustee lease with Council over part of the land (Lease X on SP258948 being part of Lot 1 on CP M4888) which does not expire until 15 November 2042.

## **DISCUSSION/CURRENT ISSUE**

The State of Queensland (Represented by Department of Community Safety) currently has a registered trustee lease with Council for 30 years at a peppercorn rate. The lease site is utilised by the Bowen Delta Rural Fire Brigade and has established infrastructure such as Brigade Station Buildings with vehicle circulation area and parking bays which allow the Brigade to provide essential rural fire services to their allocated region.

The Queensland Fire Department currently have a displaced brigade being the Abbot Point Rural Fire Brigade and are looking to upgrade and expand the facilities at Lot 1 Linley Street, Merinda with the view to then co-locate both Rural Fire Brigades to allow full coverage by both brigades to the region.

The State's Trustee lease does not expire until 15 November 2042 and being a trustee lease there are no available options to alter the terms of the existing lease. To increase the lease area, they are required to surrender their existing lease, and a new lease agreement is required to be entered into to allow them to continue to have correct tenure of the land.

The change to lease area is to accommodate the building extension works to the existing Station Building together with providing additional parking areas and vehicle circulation areas. The Proposed Site Plan and Maps identify the new additional lease area requested.

It is recommended to surrender the existing trustee lease with The State of Queensland (Represented by Department of Community Safety) and enter into a new trustee lease with The State of Queensland (Represented by Queensland Fire Department) for the remaining term of the existing lease at a peppercorn rate.

## **FINANCIAL IMPLICATIONS**

The trustee lease will be at a peppercorn rate, therefore will not be providing Council with revenue.

Further in lieu of a peppercorn lease, the lessee is responsible for all capital renewal/upgrades and general maintenance of the assets and land within their leased area.

Any costs incurred will be managed through existing budget allocations.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services  
Executive Manager Procurement, Property & Fleet  
Leasing Officer - Queensland Fire Department  
Infrastructure Manager Capital Works— Queensland Fire Department

## **STATUTORY/COMPLIANCE MATTERS**

Section 236 (1)(b)(i) & (c)(iii) of the Local Government Regulation 2012 allows Council to enter into a leasing agreement with a government agency without the requirement of going to a public tender.

Land Act 1994

## **RISK ASSESSMENT/DEADLINES**

Council's community leases have provisions to mitigate Council's risk in relation to land and building condition management, pest management, sub-leasing and public liability.

## STRATEGIC IMPACTS

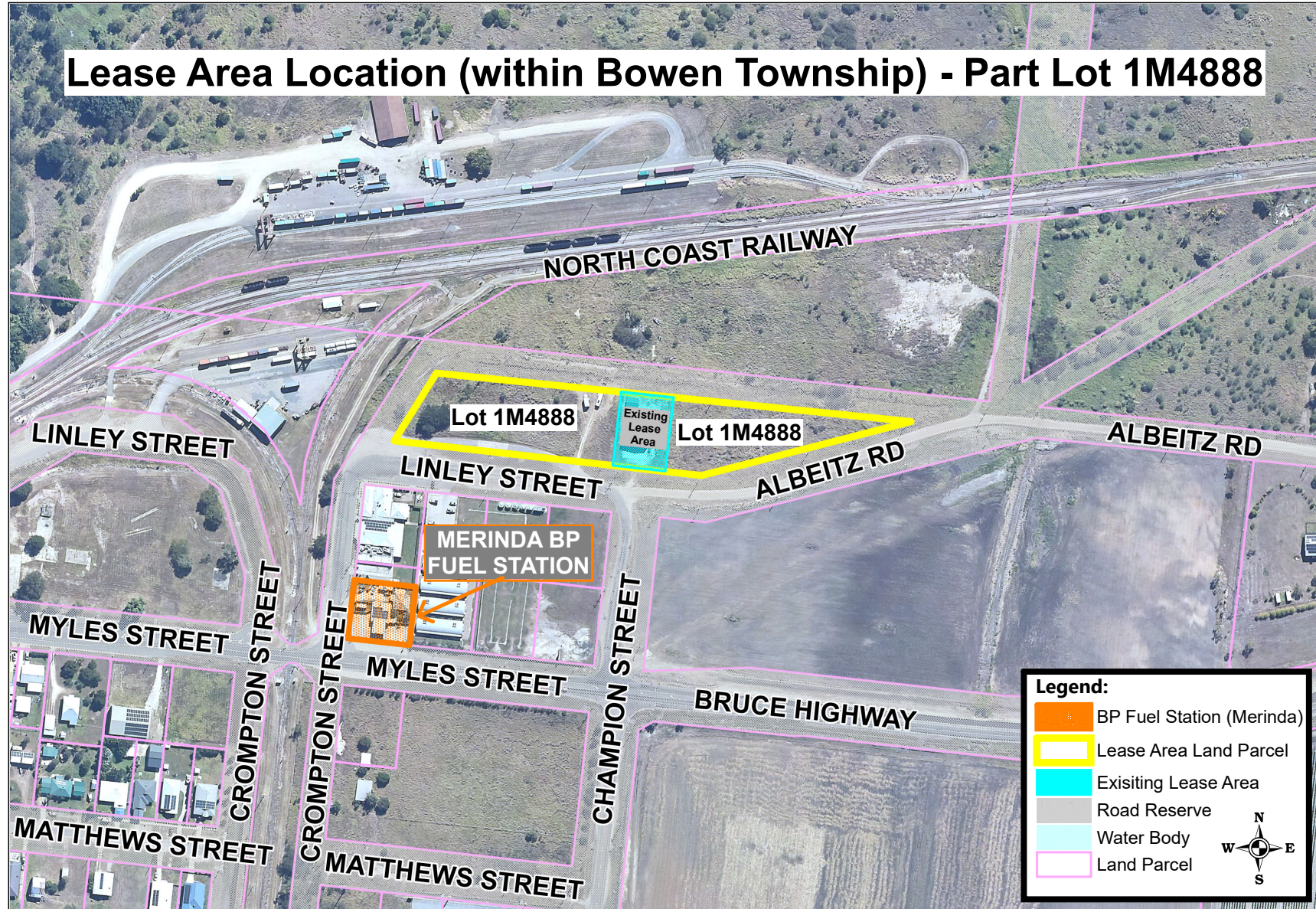
Corporate Plan Reference:

Manage Council's property and building assets to ensure optimal community outcomes.

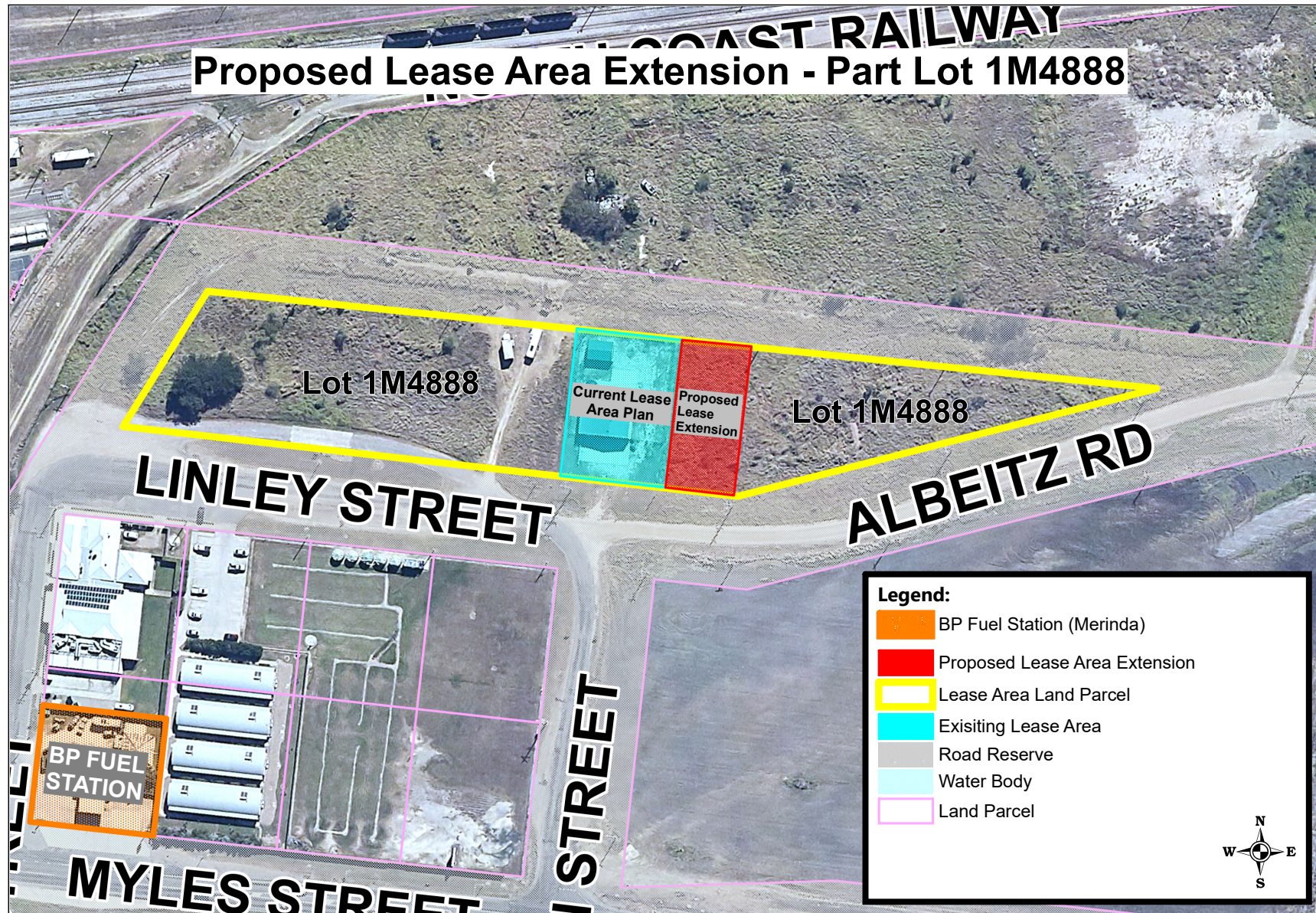
## ATTACHMENTS

1. Map - Lease Location ( Bowen Township) [**11.10.1** - 1 page]
2. Map - Lease Area ( Proposed Extension) [**11.10.2** - 1 page]
3. PROPOSED ABBOT POINT RFSQ STATION EXTENTION - 110425 [**11.10.3** - 1 page]

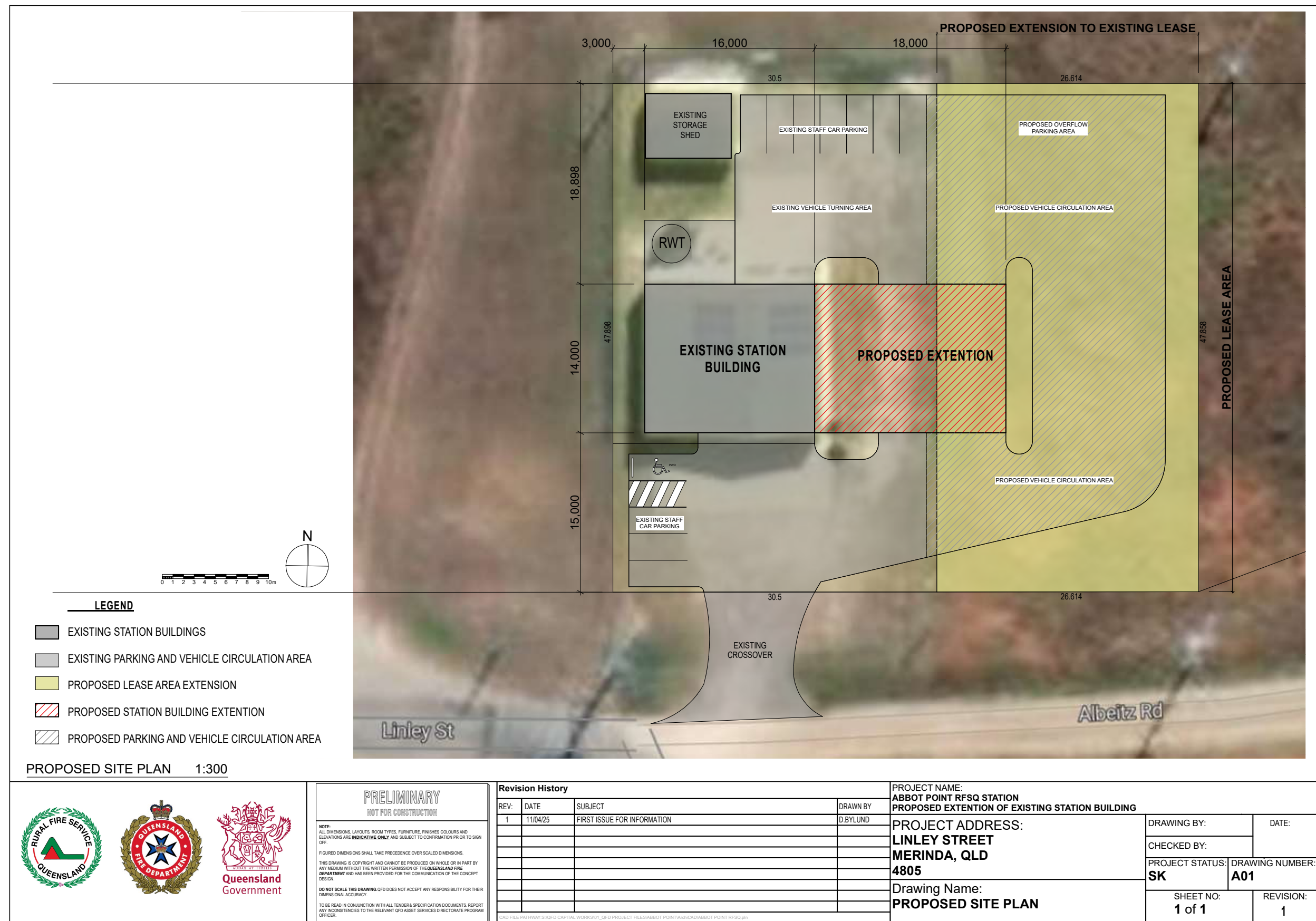












## 11.11 - Sole Source Supplier Listing 2024/2025

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Procurement and Contracts Coordinator

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

To present Council with the updated listing of Sole Suppliers for consideration and approval in accordance with section 235 of the Local Government Regulation 2012.

### EXECUTIVE SUMMARY

This continuous review and updating of the sole supplier arrangements allows for efficiencies in procurement and productivity savings in reduced organisational effort and resources. The updates to the arrangements and the approved listing will continue to be used until the next update scheduled in six months' time. The report is presented to ensure ongoing compliance with legislative obligations and to provide oversight and transparency in operations.

### OFFICER'S RECOMMENDATION

That Council:

- a) Resolves in accordance with section 235(a) and 235(b) of the Local Government Regulation 2012 that it is satisfied that the nominated suppliers listed in **Attachment 11.11.1** of the Report are Sole Suppliers and that they be added to the Sole Supplier Register for the 2024/25 financial year; and
- b) Delegates authority to the Chief Executive Officer in accordance with section 257 of the Local Government Act 2009 to enter into contracts, negotiate, finalise, and execute any and all matters associated with or in relation to Sole Suppliers subject to Council's normal procurement policies and practices.

### BACKGROUND

The Local Government Regulation 2012 'the Regulation' requires written quotations or tenders be invited for procurement of works or the supply of goods or services that are greater than \$15,000 (medium sized contracts) or \$200,000 (large sized contracts) respectively. Council's Procurement Policy contains provisions or guidelines for obtaining quotes for less than \$15,000.

The Regulation acknowledges that there are instances when it is not always possible to meet these procurement guidelines in the market and therefore it provides a number of exceptions, including the following under Sections 235(a) and 235(b):

- a) s235(a) – "The local government resolves it is satisfied that there is only one supplier who is reasonably available."
- b) s235(b) – "The local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders".

There may still be occasions where it will be necessary to present an individual Council report during the year if an unforeseen need arises for a Sole Supplier. To be listed as a Sole Supplier, Council officers must provide evidence that the supplier is the only supplier that can reasonably provide a particular good or service required. The emphasis is on the word "reasonably."

The purchase of goods and services from a sole source to support the service and maintenance of existing assets from an original equipment manufacturer who has proprietary rights can also be deemed a sole supplier.

The commentary to Section 235(a) and 235(b) of the Regulation states that this section might be applied where Council wishes to upgrade a proprietary computer software program to add functionality. There is generally only one possible supplier and the calling of tenders or quotes “would be a manifest waste of time and resources.” This interpretation of the legislation has also been used to support and validate the inclusion of a number of sole supplier recommendations with regards to ICT software.

Section 235(a) and 235(b) of the Regulation allows an exemption to inviting written quotes or tenders where Council resolves that there is only one sole/ unique supplier or a specialised supplier who is reasonably available to meet operational needs.

Sole Suppliers are used in instances where only one supplier is available due to specialised or unique services, or where services are confidential in nature that makes it disadvantageous or impractical to undertake a competitive procurement process.

## DISCUSSION/CURRENT ISSUE

On 29th January 2025 Council adopted the current Sole Supplier listing in accordance with Section 235 the Regulations. Every six months Council will review the listing and remove or add suppliers as required. **Attachment 11.11.1 – Sole Supplier Register** includes the following changes:

a) New Suppliers:

- i. Advanced Aquarium Technologies Pty Ltd – Maintenance and fish supply for the aquarium at Whitsunday Coast Airport (existing contract expires 30 June 2025, revised resolution required for new contract negotiation); and
- ii. EasyPark ANZ Pty Ltd – Preferred payment system (phone app) for Whitsunday Regional Council Parking, previously subcontracted through Duncans.
- iii. Whitsunday Auto Group Pty Ltd – Servicing and maintenance of light vehicles purchased from Whitsunday Auto Group (sole authorised Mazda dealership in the Whitsundays)
- iv. Finlane Pty Ltd trading as BNB Guard – Software to identify short term holiday rental properties in Council area

There are a number of current or proposed engagements which Council is required to engage suppliers where the stipulated legislated process for seeking quotes or tenders is not practical due to warranty, intellectual property or maintenance requirements.

The nomination of the listed suppliers as Sole Suppliers is for term of twelve months and provides Council with the capacity to engage suppliers where it would be impractical or where others do not exist, whilst satisfying Councils legislative responsibilities.

Council has collated a listing of sole suppliers which have currently been assessed as requirements to ensure the effective operations of Council.

Council officers will present every six months a report on the Sole Supplier register listing to update and/or remove suppliers should they no longer be required, or no other suppliers enter the market.

## FINANCIAL IMPLICATIONS

The procurement under these arrangements will be undertaken as provided for in the budget and against operational areas as allocated. Any new arrangements will be subject to revised budget changes.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services  
Executive Manager Procurement, Property & Fleet  
Procurement and Contracts Coordinator  
Senior Procurement and Operational Contracts Officer

## **STATUTORY/COMPLIANCE MATTERS**

Section 235 Local Government Regulation 2012  
Section 104 Local Government Act 2009

## **RISK ASSESSMENT/DEADLINES**

Risk assessments have been undertaken in the formation of this list noting that some procurement for proprietary systems and services will be subject to ongoing risk assessment and mitigation.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Lead and improve the organisation's procurement, property, and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

## **ATTACHMENTS**

1. WRC Sole Supplier Register - 2024-2025 V 2 [11.11.1 - 6 pages]

| Whitsunday Regional Council - <u>SOLE SUPPLIER REGISTER</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                                 |                   |                                                 |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------|-------------------|-------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <div>In accordance with the Local Government Regulation 2012 - Chapter 6 section 235<br/>A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—<br/>(a) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(c) a genuine emergency exists; or<br/>(d) the contract is for the purchase of goods and is made by auction; or<br/>(e) the contract is for the purchase of second-hand goods; or<br/>(f) the contract is made with, or under an arrangement with, a government agency.</div> |               |                                 |                   |                                                 |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <div>Last updated:<br/>16/05/2025</div>                                             |
| LG Regulation Section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Exemption     | Contract Number (if applicable) | Resolution Number | Supplier Name                                   | ABN               | Description of Product/ Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Justification for Sole Supplier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Expiry Date (if applicable)                                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | 12d Solutions Pty Ltd                           | 43 101 351 991    | Drafting software.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | ABB Australia Pty Ltd                           | 68 003 337 611    | Instrumentation (e.g. flow switches, pressure sensors, vibration sensors, etc.) & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier | 500.2025.0023                   | New Contract      | Advanced Aquarium Technologies Pty Ltd          | 52 105 692 028    | Maintenance and fish supply - Whitsunday Coast Airport.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Supplier and maintenance of aquarium.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | New Contract expiry 30/6/2027 (with 1 x 12-month extension at Council's discretion) |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2025/01/29.14   | AirCV Pty Ltd (uWorkin)                         | 27 159 134 997    | Whitsunday jobs website - free for businesses to use for local job advertising.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Provides free website service to Whitsunday Regional Council to provide free job advertising for local businesses in the Whitsunday region.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | TBC - allowed two years from 2024 in estimated spend                                |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Animal Control Technologies (Australia) Pty Ltd | 25 137 868 449    | Antoff Pesticide to treat Yellow Crazy Ant infestation in the Whitsunday Region. We require approximately 1,800kg of Antoff per year. A 12.5kg pail is approximately \$325.00.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Animal Control Technologies have patented the Antoff formula and are the sole provider. Antoff is the most effective pesticide to treat Yellow Crazy Ants.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2024/05/29.30   | ANSTAT Pty Ltd                                  | 15 115 133 152    | A digital platform to search and access current Australian legislation with a customised alert service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | An audit requirement to stay abreast of regulatory obligations of legislative changes. The individual can personalise their dashboard to set an alert on any relevant changes within 24 hours of public announcement to any pertinent legislative, regulatory or compliance requirements within their portfolio. No other known platform with a consolidated legal database without having to search multiple Government sites.                                                                                                                                                                                                                        |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2024/05/29.30   | Arventa Pty Ltd                                 | 81 628 842 026    | A chemical management system of chemical inventory that automates compliance relating to the storage, use and handling of chemicals and complies with ISO standards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | This program was originally procured by the previous WHS team. The software automatically creates compliant registers, hazard manifests and provides chemical segregation information.<br><br>The system is kept up to date with a live feed of current manufacturer safety data sheets (SDS) and allows for creating placards and labels when decanting. As the program addresses current legislative requirements to meet compliance with ISO standards, we have successfully passed audits using this program when the registers are kept up to date.                                                                                               |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Auma Group                                      |                   | Decanter actuator & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Aurora Information Technology                   | 97 072 511 374    | Library system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Proven Library Management System - not included as part of ERP Roadmap 2017.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Aus Assist Pty Ltd (Council Direct)             | 51 632 713 243    | Council Direct is an advertiser specific to local government.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Council Direct is an advertiser specific to local government.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Australian Laboratory Services Pty Ltd          | 84 009 936 029    | Legionella Plus TPC – Potable Waters Testing – used for Legionella testing for particular clients.<br><br>ALS Environmental Townsville are the only NATA (National Association of Testing Authorities) accredited laboratory in North Queensland offering this service.                                                                                                                                                                                                                                                                                                                                                                                                                                      | Legionella Plus TPC – Potable Waters Testing – used for Legionella testing for particular clients.<br><br>ALS Environmental Townsville are the only NATA (National Association of Testing Authorities) accredited laboratory in North Queensland offering this service.                                                                                                                                                                                                                                                                                                                                                                                |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2023/12/13.11   | Australian Radio Network Pty Limited            | 95 065 986 987    | ARN Radio Network, covering Star FM, 4MK and KIX Country Radio.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | The ARN Network covers a broad range of stations, allowing us to target a wide demographic through radio advertising. We primarily use their Star FM and 4MK networks. The individual networks also have unique range of listeners, meaning we can target a specific audience and age range in a more direct approach. Star and 4MK have an audience that reaches North past Airlie Beach, South towards St Lawrence and through the Pioneer Valley, out to the Bowen Basin and around the Whitsunday Islands. These networks also allow us to reach listeners which are unavailable through other local radio stations, such as the over 50's market. |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | AVCRM Products Pty Ltd                          | 87 606 130 867    | Manages RPAS (remotely piloted aircrafts) operations onsite and in the office with RPA Manager.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CASA compliance.<br>Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Avdata Pty Ltd                                  | 25 008 556 723    | Flight data billing and charging - Whitsunday Coast Airport.<br><br>Avdata's systems monitor water and waste for management and billing purposes. Currently Avdata provide the Water Management System for our bulk water supply standpipes in Bowen, Cannonvale, Collinsville and Proserpine. Avdata maintains a database of keyholders permitted to use this facility and updates this information in the controller. Avdata receives and stores usage data from water supply points and makes the collated information available to the facility owner via a secure website login. Avdata also provide the Water Management System for the Septage receival facility at the Bowen Sewage Treatment Plant. | Airport industry recognised specialist.<br><br>They are also a Water and Sewerage specialist supplier for maintenance and support. Avdata is used by other multiple councils as well as their standardised choice, which allows potential future opportunities of support between councils. As we have the units standardised across three areas of council, water, sewerage and airports. It would be cost prohibitive to go with a different provider as it would add unnecessary extra costs to the community.                                                                                                                                      |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Axon Public Safety Australia Pty Ltd            | 34 610 970 342    | Used to distribute CCTV evidence to State Government Agencies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CCTV transferred to State Government Agencies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Before You Dig Australia Ltd                    | 91 089 413 650    | Service to provide a single location for the public, contractors and staff the obtain information for underground services in a particular location before commencing earthworks. Service is designed to improve safety and avoid disruptions to services.                                                                                                                                                                                                                                                                                                                                                                                                                                                   | In February 2022, the Dial Before You Dig (DBYD) state entities were transformed into one single organisation to become Before You Dig Australia (BYDA). The service remains the same, but consolidates the administrative functions performed by each state for efficiency, providing a lower cost service.                                                                                                                                                                                                                                                                                                                                           |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Bentley Systems, Incorporated                   | VAT # IE 9729353D | Drawing pipelines - water.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2025/01/29.14   | Bolinda Digital Pty Ltd                         | 64 136 692 861    | Borrowbox digital resources                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Existing platform for Council's Libraries that are specific to each supplier unable to source content from another supplier.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Book Easy Pty Ltd                               | 68 122 744 209    | Comprehensive reservations and bookings management system adopted by over 150 national parks, visitor and booking centres and specialised tourism services, distributing thousands of products globally.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | System utilised by Tourism Whitsunday for local accommodation providers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Bowen Pet Motel                                 | 17 434 589 860    | Pound Services - Bowen/ Collinsville Region                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Bowen Pet Motel is the only kennel service in the Bowen and Collinsville Region.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Burkert                                         |                   | Solenoids & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                     |



| Whitsunday Regional Council - <u>SOLE SUPPLIER REGISTER</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               |                                 |                   |                                                                        |                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                             |
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| <div>In accordance with the Local Government Regulation 2012 - Chapter 6 section 235<br/>A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—<br/>(a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or<br/>(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(c) a genuine emergency exists; or<br/>(d) the contract is for the purchase of goods and is made by auction; or<br/>(e) the contract is for the purchase of second-hand goods; or<br/>(f) the contract is made with, or under an arrangement with, a government agency.</div> |               |                                 |                   |                                                                        |                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <div>Last updated:<br/>16/05/2025</div>     |
| LG Regulation Section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Exemption     | Contract Number (if applicable) | Resolution Number | Supplier Name                                                          | ABN                   | Description of Product/ Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Justification for Sole Supplier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Expiry Date (if applicable)                 |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2024/05/29.30   | Campsie Bus Co Pty Ltd T/As Whitsunday Transit                         | 49 000 953 328        | Transport service (bus) for cruise passengers docking at Shute Harbour.<br><br>Printed advertising on scheduled public transport buses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Whitsunday Transit is the only bus service available in the Whitsunday area to transport cruise passengers when docking at Shure Harbour.<br><br>Whitsunday Transit is on the only provider of public bus advertising in the region.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2023/06/07.5    | The Trustee for MPH Unit Trust T/As Captivate Connect                  | 60 946 539 511        | Maintenance of existing on hold message platform. Scripting and Production of on hold messages and IVRs (phone systems)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Phone system (Telstra TIPT) specified WRC use Captivate Connect since connection was compatible with their products. We have had a partnership since 2016. Captivate has produced content for all Council phone systems (customer service, PEC, Lake Proserpine, Airport, Pools and Shute Harbour)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Channel 7 Mackay                                                       | 75 009 884 020        | Used for marketing and advertising.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Only local television station.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Cloud A2K                                                              | 86 631 344 548        | Recognised Plan (PDF) indelible Approval stamp software.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | Core Publishing and Events Pty Ltd (Whitsunday Life and Core Magazine) | 84 151 158 708        | News and advertorial service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Whitsunday Life - one of two local newspapers circulating in region – we advertise in both and therefore don't get quote for each. We have set council rates for classified advertising.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | CR Kennedy & Co Pty Ltd                                                | 50 008 458 884        | GPS unit software                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | CV Check Limited                                                       | 25 111 728 842        | Online provider of Police Checks, Qualifications, Referee and Assessment tools.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Council is required to conduct a number of pre-employment checks for candidates during the recruitment process. The HRP Project is rolling out further modules of the One Council system which is able to integrate the Recruitment Module with the CVCheck system, automating the process for undertaking the checks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | CyberCX Pty Ltd                                                        | 90 629 363 328        | Cyber security services including managed SIEM and SOC, phriendly phishing training, security strategy, reporting, recommendations, advice and support the IT team to implement security measures, provide cyber security and data protection expertise to keep Council data and systems safe from potential exploits of systems.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | CyberCX vendor has been engaged in completing a recommendations report and assisting / upskilling our IT staff to implement 50% of the plan to date.<br>Cyber security is a high risk high profile area with limited capable vendors in the market. Working with different vendors in the security space exposes Council to greater risk with more external people knowing Council's systems and potentially exploiting vulnerabilities in our systems.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Datafuel Financial Services Pty Ltd                                    | 25 003 042 199        | Current fuel management system at Depots, Foxdale Quarry and mobile fuel trailers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Dial Before You Dig (Qld) Ltd                                          | 34 464 054 437        | Online access to underground infrastructure.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | WH&S and Infrastructure Risk Mitigation - Australian Infrastructure Information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | DocuSign                                                               | 27 308 800 598        | Electronic document signature system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Integration with One Council ERP system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | NEW SUPPLIER      | EasyPark ANZ Pty Ltd                                                   | 15 160 029 470        | EasyPark parking app                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | EasyPark is currently the preferred payment system for WRC parking. Previously, EasyPark operated as a subcontractor under Duncan's, our parking contractor. However, EasyPark and Duncan's no longer have a working relationship.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Automatic renewal with 90-day notice period |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2023/06/07.5    | Edge Digital Technology Pty Limited                                    | 47 000 499 730        | Edge Digital Technology Pty Ltd: Service Contract for our Digital Cinema Projector within the Proserpine Entertainment Centre, including remote support, in-person servicing and de-bugging, preventative maintenance and system updates. These services are required to ensure the ongoing operation of our cinema projector with minimal down time and additional expense.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | There are four of these projectors in the country, and Edge Digital Technology Pty Ltd are the service providers for all of these within Australia. There are no compatible alternatives available to us.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 26/05/2026                                  |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/06/30.09   | Emerson Electric Co.                                                   |                       | Valves, actuators, regulators, positioners & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/06/30.09   | Endress & Hauser Australia Pty Ltd                                     | 47 095 963 134        | Instrumentation (e.g. flowmeters, nutrient analysers, turbidity analysers, etc.), reagents & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2023/06/07.5    | Envirostream Australia Pty Ltd                                         | 41 617 582 420        | WRC have a "Battery Recycle Stewardship Programme" with B-Cycle – Australia's official product Stewardship Scheme for batteries. This scheme is supported by the Commonwealth and all State and Territory Governments and authorised by the ACCC.<br><br>B-Cycling keeps batteries out of the landfill, so fewer toxic materials end up in our ecosystem. Reusing the materials in every battery means that we need to mine less from the earth and can conserve our natural resources. Nearly all batteries can be reused. Giving new life to finite nature materials like lithium, cobalt and manganese means we can safeguard Australia's resource and energy security and have enough future generations. Getting used batteries out of your home means you protect our family and the environment from toxic materials. | Household Battery Recycling – Supplier who collects, sorts and recycles the batteries (accredited with the B-Cycle Battery Stewardship)<br><br>The stewardship has several accredited service providers but only 2 of which are suitable to meet the requirements of this scheme, i.e. they are collectors, sorters and recyclers. They co-ordinate the strict transportation of the batteries, provide supply of the battery boxes, battery liners, accept other types of batteries that are often in the boxes as the public do not always follow the criteria of which batteries are acceptable on the scheme and co-ordinate the rebate through B-Cycle on our behalf.<br><br>Envirostream have been our preferred household battery recycler since WRC were awarded a portion of Grant Funding towards battery recycling as part of the "Regional Recycling Transport Assistance Package 2019".<br><br>At the time of the grant submission Envirostream were the only accredited service provider option to council.<br><br>During the grant funded time, council invested in 12 Battery Receptacles to be placed at various drop off points in the region. These units have been in place since 2020 and continue in place today. These units are all branded with our current supplier and there would be a substantial cost involved to change these units. |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Exclaimer Ltd.                                                         | VAT<br>GB 258 2833 80 | Email Signature solution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Eye On It                                                              | 92 614 745 256        | Part of Telstra TIPT solution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | NEW SUPPLIER      | Finlane Pty Ltd trading as BNB Guard                                   | 88 002 234 086        | Software to identify short term holiday rental properties listed within the Whitsunday Regional council area. This is for rating purposes and for compliance with Councils local laws and Planning requirements to ensure that those properties have correctly been identified.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | This is a unique service, which is relatively new following on from the introduction of Air B&B's. I sighted a demonstration of this type of service from this company whilst I was at a LARMAQ conference 2 years ago. The showed how their software system identified the short-term accommodation properties to help Council identify these for rating and compliance purposes. This company has developed a partnership with Councils of Australia to increase revenue opportunities with tourism compliance & legislation. Short term accommodation plays a large part to Whitsundays within the tourism industry. This also gives Council the opportunity to ensure these properties are complaint and for long term planning resources, for the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Framme                                                                 | 66 970 195 965        | Strategic Finance accounting package.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Established chart of accounts reporting software.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Freshworks Inc                                                         | 33-1218825            | Support ticket Management - currently only utilised for IT Support, Request and Change Management.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Proven Support, Request & IT Change Management application, including vendor management and solution information.<br>Historical data.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                             |

| Whitsunday Regional Council - <u>SOLE SUPPLIER REGISTER</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                                 |                   |                                                                        |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |
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| <div>In accordance with the Local Government Regulation 2012 - Chapter 6 section 235<br/>A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—<br/>(a) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(c) a genuine emergency exists; or<br/>(d) the contract is for the purchase of goods and is made by auction; or<br/>(e) the contract is for the purchase of second-hand goods; or<br/>(f) the contract is made with, or under an arrangement with, a government agency.</div> |               |                                 |                   |                                                                        |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <div>Last updated:<br/>16/05/2025</div> |
| LG Regulation Section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Exemption     | Contract Number (if applicable) | Resolution Number | Supplier Name                                                          | ABN            | Description of Product/ Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Justification for Sole Supplier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Expiry Date (if applicable)             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Fulcrum                                                                |                | Create custom forms and deploy to mobile devices for fast, efficient, and reliable mobile data collection.                                                                                                                                                                                                                                                                                                                                                                                                             | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Genesis Accounting                                                     | 26 109 712 325 | Subscription for GST Add In module associated with LG Solutions€™ Fees & Charges cloud application.                                                                                                                                                                                                                                                                                                                                                                                                                    | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Go Daddy                                                               | USA            | whitsundaycoastairport.com.au                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Legacy solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2023/06/07.5    | Granicus Australia Pty Ltd                                             | 60 648 475 101 | Our Online Engagement Portal, Yoursay Whitsunday, is the central hub for projects requiring public consultation or involving construction awareness. It hosts a database of all historic and current consultation projects, consultation summary reports, tools, fact sheets and imagery. In addition to projects, it holds account profiles of users, including contact details, their project interests, preferences that identify when we should notify them and their historic interactions consultation projects. | 1. We have a body of information associated with 129 historic and current consultation projects stored on their server that is important to maintain for consultation and government transparency. Our contract with them commenced June 2016 and has been ongoing since this date.<br>2. We have over 1,700 registered accounts for community members linked to our Yoursay portal, with each person identifying their project interests, contact details and preferences that identify when we should notify them for consultation projects.<br>3. We have a range of advertising, branding and merchandise that have historically promoted the Yoursay portal, which the community is becoming more familiar with as the central point for making submissions with Council. Significant amount of merchandise and signage are stocked to continue to promote Yoursay into the future.<br>4. Due to the above, the costs and reputation impacts to change to another provider would far outweigh any more competitive quote that could be provided. Their consultation tools are very effective in supporting our consultation projects and have provided excellent customer service since our program inception. | 30/06/2026                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Grant Broadcasters Pty Ltd                                             | 65 000 667 470 | Target marketing based on audience demographic and reach.                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Industry specialist with engagements with Tourism Whitsunday.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | GrantGuru - GrantReady                                                 | 29 391 943 079 | Our GrantGuru solution provides grants support to: 1. Your Council Staff to find grants that they can apply for, through a private GrantGuru Council site, for which we will give you special login access for designated users (unlimited number); 2. Businesses within your local government area, through a customised public facing portal; and 3. Community groups and non-profits, through the same portal as business.                                                                                          | Economic Development - Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Grundfos                                                               |                | Dosing pumps & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                               | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2025/01/29.14   | Hayes Discretionary Trust T/As Empower Pty Ltd                         | 33 633 821 366 | Advocacy support/ lobbyist services to assist Council to strategically advocate for projects to State and Federal Government                                                                                                                                                                                                                                                                                                                                                                                           | In Early 2024, Council engaged AEC as per procurement policy to develop an Advocacy Plan for the Whitsunday Regional Council for the next 1.5 years. AEC subcontracted Empower PTY LTD (Dolan Hayes) as part of this activity. Dolan spent 6 months helping shape WRC's Advocacy process, resources and providing strategic advice for each interaction with State and Federal Government where Council were presenting our priorities. Council are in the process of hiring a new manager in 2025, with a desired skills to include advocacy, as has been reflected in the new job PD and title. Earlier HR activity to recruit were unsuccessful. In the interim Council are seeking to fill this gap with continuing services with Empower PR as due to existing relations with WRC, inside knowledge of our priority projects, connections with Council (presented to Council) and is already externally linked in political circles as an advisor to WRC due to representation of us to date                                                                                                                                                                                                                   | 30/06/2025                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | ID G Communications Pty Ltd (Mackay Broadcasters - Star 101.9 and 4MK) | 14 001 592 650 | Radio advertisements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Has a different primary demographic for their listeners, so we choose our supplier based on the campaign type                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Ibis Information Systems                                               | 31 086 318 818 | Rates modelling solution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2024/05/29.30   | ID Consulting Pty Ltd                                                  | 44 084 054 473 | Economic and social data supplier including a portal that provides reports to keep Council and Councillors informed of our economy and to be utilised in advocacy, grant funding and upcoming economic development strategy.                                                                                                                                                                                                                                                                                           | This supplier has years of pre-established data on our economy and communities already in their modelling. They are also the data supplier that we are contracted with to communicate our economic and social data.<br>We are seeking their assistance in developing short reports to provide to provide economic snapshots of our economic situation.<br>This will ensure consistencies with data and provide cost savings as they already have our economic and social data in their modelling systems.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 30/06/2027                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | IDEXX Laboratories Pty Ltd                                             | 31 063 154 352 | Colliert 18 Reagent<br>HPC Reagent for Quanti-Tray<br>Enterolert Reagent<br>Quanti-Tray 2K<br>Vessels with Sodium thio<br>Anti-Foam Solution<br>IDEXX provides easy-to-use water microbiological tests that are the fastest and most accurate tests for minimizing the risk of compromised public health. The IDEXX tests are recognised by the Water regulatory bodies in Australia.                                                                                                                                  | IDEXX provides easy-to-use water microbiological tests that are the fastest and most accurate tests for minimizing the risk of compromised public health. The IDEXX tests are recognised by the Water regulatory bodies in Australia.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | IFM Efactor Pty Ltd                                                    | 48 083 423 938 | Instrumentation (e.g. flow switches, pressure sensors, vibration sensors, etc.) & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                            | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/06/08.5    | Inner Range Pty Ltd                                                    | 26 007 103 933 | Access control Systems, Intruder alarms                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Council have Inner range systems installed throughout all of their corporate buildings and require technical support through from the provider.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Innovative Filtration Solutions Pty Ltd                                | 70 618 346 428 | Dewatering screw press & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                     | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Institute of Public Works Engineering Australasia Limited              | 42 087 934 898 | Subscriptions to Public Works E-books and Nams etc                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | The IPWEA is on online Portal/Knowledge Centre used for staff training with workshops seminars and conferences which are issued randomly throughout the year for staff to attend.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Institute of Public Works Engineering Australasia Queensland Ltd       | 84 244 523 855 | Public Works Technical Subscription for Standard Drawings and membership.<br>Professional association for infrastructure asset management and professionals who deliver public works and engineering services. Membership services include educational programs, conferences, technical publications, ADAC standards and peer networking both nationally and internationally.                                                                                                                                          | Subscription to the Public Works Technical Subscription that includes Queensland Urban Drainage Manual, Lower Order Roads and Guidelines, Standard Drawings, Supervisors Handbook and Temporary Traffic Management Tool.<br>The IPWEAQ is an online Portal/Knowledge Centre used for Staff Training with Workshops Seminars and Conferences which are issued randomly throughout the year for staff to attend.<br>Annual Registration of staffmembers and online subscriptions are also paid by Council annually.<br>The Institute of Public Works Engineering Australasia Ltd (IPWEA) is a peak membership association with many local governments as members. The IPWEA has formulated the ADAC (As Designed as Constructed) data specification platform which enables the efficient capture and storage of civil infrastructure asset data. It is open source and adopted widely by councils and utilities across Australia. ADAC is the industry standard for public works infrastructure.                                                                                                                                                                                                                      |                                         |



| Whitsunday Regional Council - <u>SOLE SUPPLIER REGISTER</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               |                                 |                   |                                                          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
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| <div>In accordance with the Local Government Regulation 2012 - Chapter 6 section 235<br/>A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—<br/>(a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or<br/>(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(c) a genuine emergency exists; or<br/>(d) the contract is for the purchase of goods and is made by auction; or<br/>(e) the contract is for the purchase of second-hand goods; or<br/>(f) the contract is made with, or under an arrangement with, a government agency.</div> |               |                                 |                   |                                                          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <div>Last updated:<br/>16/05/2025</div> |
| LG Regulation Section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Exemption     | Contract Number (if applicable) | Resolution Number | Supplier Name                                            | ABN            | Description of Product/ Service                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Justification for Sole Supplier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Expiry Date (if applicable)             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2025/01/29.14   | Intelleon Pty Ltd                                        | 11 169 814 733 | Support for Temetra software and L&G Water Meters (hardware) which Council uses for Water Billing and Trade Waste respectively                                                                                                                                                                                                                                                                                                                                                   | Intelleon is a subsidiary of Nucleus3 who are an Advanced Tier Engage Partner providing support for Itron's Temetra Software. Council has been utilising the Temetra software to undertake Water meter reads which are then integrated into Council's Water Billing application Civica Authority since 2021. The L&G Water Meters were pre-purchased by Council and are deployed as part of Council's Trade Waste Services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Annual Subscription                     |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier | 500.2019.0108                   | OM2022/12/14.12   | Intersystems (Asia Pacific) Pty Ltd                      | 98 072 278 552 | Flight Information Data (FIDs) for Airport.                                                                                                                                                                                                                                                                                                                                                                                                                                      | Supplier of flight tracking information for aircraft movement in and out of PPP.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 31/08/2025                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Invarion RapidPlan Pty Ltd                               | 51 162 436 142 | Software for the creation of professional traffic plans.                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | iPlatinum                                                | 36 002 322 910 | The iArchive product that provides data extraction from the legacy Authority solution into a centralised database that Council accesses.                                                                                                                                                                                                                                                                                                                                         | Part of original T1 project 2017.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | Island FM Whitsundays                                    | 61 285 700 216 | Radio advertisements.                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Only local Whitsunday radio – there is GEM Fm in Bowen but it is a Bowen only station                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | i2 Global ANZ Limited                                    | 68 862 858 673 | efax services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Legacy solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | Jangga Operations Pty Ltd                                | 33 159 813 751 | Jangga Operations have an Indigenous Land Use Agreement with Council and from time to time need to provide Cultural Heritage Training and provide Cultural Heritage Survey Works.                                                                                                                                                                                                                                                                                                | Jangga Operations are responsible for the supply of Cultural Heritage Training and Surveys on Jangga Land in accordance with ILUA.<br>No other indigenous agency can provide this training on Jangga Land.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/06/30.09   | Krohne Australia Pty Ltd                                 | 78 079 700 066 | Instrumentation (e.g. flowmeters) & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                    | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/06/30.09   | KSB Australia Pty Ltd                                    | 29 006 414 642 | Submersible pumps & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                    | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | Landfile Consultancy Pty Ltd T/A Insight GIS             | 80 059 212 798 | Licensing, support, spatial datasets and professional services for the MapInfo GIS spatial product suite and FME spatial automation suite. The MapInfo product suite includes MapInfo, Discover3D, SSA and TrueView.                                                                                                                                                                                                                                                             | In 2021, Trillium Software Pty Ltd announced all local government licensing arrangements and support in Australia were going to be handled by Landfile Consultancy Pty Ltd T/A Insight GIS as the sole distributor for the MapInfo product suite.<br><br>Due to the three year contract renewal being negotiated with Trillium Software Pty Ltd around the time of the handover, the licensing is paid to Trillium Software for MapInfo and SSA (\$55,000), but all support, services and licensing for TrueView (was created as a separate agreement prior) are provided by Landfile Consultancy Pty Ltd T/A Insight GIS. All contract renewals in the future will be through Landfile Consultancy Pty Ltd T/A Insight GIS.<br>Other spatial product suites exist, however this will require a significant change to the organisation, conversion of existing data and re-training of the GIS team to learn a new product. |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | LG Assist ANZ Pty Ltd                                    | 75 632 529 545 | LG Assist is an advertiser specific to local government.                                                                                                                                                                                                                                                                                                                                                                                                                         | LG Assist is an advertiser specific to local government.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/06/30.09   | Lime Intelligence Pty Ltd                                | 73 642 088 346 | Monthly flight data and commercial data tracking system.                                                                                                                                                                                                                                                                                                                                                                                                                         | Industry specialist.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Livepro Australia Pty Ltd                                | 92 095 140 775 | Annual license cost for 3 users.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Mailchimp                                                | USA            | Mailchimp plan for integration in the new website.                                                                                                                                                                                                                                                                                                                                                                                                                               | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2024/05/29.30   | Maxwood Technology Australia Ltd                         | 48 169 141 762 | Annual inspection, certification and servicing of retractable seating bank at Proserpine Entertainment Centre.                                                                                                                                                                                                                                                                                                                                                                   | Seating equipment is bespoke for particular solution at the Proserpine Entertainment Centre and requires the manufacturers servicing and certification to ensure ongoing use.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/06/30.09   | Merck Pty Ltd                                            | 80 001 239 818 | Laboratory equipment, reagents, and technical support for this equipment.                                                                                                                                                                                                                                                                                                                                                                                                        | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | MessageNet Pty Ltd                                       | 97 082 712 589 | SMS messaging system that integrates with applications such as the Aurora Library system.                                                                                                                                                                                                                                                                                                                                                                                        | In 2008, the Libraries requested to add SMS messaging functionality from the Aurora Library system. The only current SMS platform that will integrate with the Aurora Library management system is MessageNet. Other options can be investigated for a development fee.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2024/05/29.30   | Mongrel Gear FPV Australia                               | 71 095 721 403 | Chief Remote Pilot Services for Drones.                                                                                                                                                                                                                                                                                                                                                                                                                                          | The Civil Aviation Safety Authority (CASA) requires that Council operate their drones under a Remote Operations Certificate (ReOC) issued and approved by CASA. The ReOC requires Council to have a suitably qualified Chief Remote Pilot approved by CASA and named on the ReOC to oversee these operations. The Chief Remote Pilot must have a good knowledge of the Council's drone program and personally know the capabilities of all Council's drone pilots.<br><br>John Fleming from Mongrel Gear FPV Australia is approved by CASA to act as Council's Chief Remote Pilot as he is a very experienced drone pilot, has personally observed all Council's drone pilots flying on regular occasions, and is familiar with the area and Council's sphere of drone operations.<br><br>Council currently has nobody in-house who is suitably qualified to perform these duties.                                          |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Namecheap                                                | USA            | Jobs board application component.                                                                                                                                                                                                                                                                                                                                                                                                                                                | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2023/12/13.11   | BATESNTHOMAS Superannuation Pty Ltd T/As News Whitsunday | 77 619 019 564 | Purchase of newspapers & magazines for the Cannonnvale Library                                                                                                                                                                                                                                                                                                                                                                                                                   | Only newsagent in the area                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | Newscorp (Courier Mail and The Australian)               | 25 617 620 196 | News and advertorial service                                                                                                                                                                                                                                                                                                                                                                                                                                                     | We only advertise for specialised tenders to reach a specific target market                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2023/12/13.11   | JJ and Me Nugent (Nugents Central Newsagency)            | 41 427 455 385 | Purchase of newspapers & magazines for the Collinsville Library                                                                                                                                                                                                                                                                                                                                                                                                                  | Only newsagent in the area                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | OneMusic Australia                                       | 42 000 016 099 | Reader - Ability to assess environmental impacts reported by clients utilising the software to lodge assessable studies.                                                                                                                                                                                                                                                                                                                                                         | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | Otis Elevator Company Pty Ltd                            | 56 002 873 065 | Maintenance and servicing of lift at Shute Harbour                                                                                                                                                                                                                                                                                                                                                                                                                               | Original installer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Outback Imaging Pty Ltd                                  | 18 102 594 883 | Scanners are used in HR/Payroll Bowen and Proserpine.                                                                                                                                                                                                                                                                                                                                                                                                                            | Hardware supported software.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | OzRunways                                                | 83 145 926 941 | Provides planning, briefing, flight plan filing and moving map navigation with the ultimate in situational awareness.                                                                                                                                                                                                                                                                                                                                                            | CASA Recommended app for Remotely Piloted aircraft.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2021/12/08.10   | Pacesetter Services Pty Ltd                              | 80 955 178 191 | 200 Reports for Authority.                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Part of Authority & TechOne solutions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/06/08.50   | Prospect Group Pty Ltd                                   | 61 082 593 315 | Web hosting of flood warning cameras. Monthly fee of \$80 per camera with 5 currently installed, soon to be 6.                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2024/05/29.30   | QTEQ Pty Ltd                                             | 20 620 051 167 | Council's flood cameras are an important community resource which require monitoring and regular maintenance. QTEQ are the sole supplier of the software which allows Council to monitor our flood cameras, and charge an annual data hosting fee for this. They are also the supplier of the flood cameras and associated proprietary networking equipment, and are therefore the only organisation able to perform appropriate annual preventative maintenance on the systems. | QTEQ have custom built with flood cameras and associated monitoring equipment, which they were contracted to provide under the Flood Warning Infrastructure Network project. They are the only provider of this data hosting service, which allows Council to receive data from and monitor the cameras, and provide camera views for the public on our website. The system is a QTEC proprietary system, and consequently they are the only provider suitably qualified to in the area to perform annual preventative maintenance.                                                                                                                                                                                                                                                                                                                                                                                         | 01/01/2026                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sole Supplier |                                 | OM2022/12/14.12   | Queensland Regional Broadcasters Pty Ltd                 | 39 122 696 753 | Radio advertisements                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Has a different primary demographic for their listeners, so we choose our supplier based on the campaign type                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |

| Whitsunday Regional Council - <u>SOLE SUPPLIER REGISTER</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                                 |                   |                                                                                        |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |
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| <div>In accordance with the Local Government Regulation 2012 - Chapter 6 section 235<br/>A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—<br/>(a) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or<br/>(c) a genuine emergency exists; or<br/>(d) the contract is for the purchase of goods and is made by auction; or<br/>(e) the contract is for the purchase of second-hand goods; or<br/>(f) the contract is made with, or under an arrangement with, a government agency.</div> |               |                                 |                   |                                                                                        |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <div>Last updated:<br/>16/05/2025</div> |
| LG Regulation Section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Exemption     | Contract Number (if applicable) | Resolution Number | Supplier Name                                                                          | ABN            | Description of Product/ Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Justification for Sole Supplier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Expiry Date (if applicable)             |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Re.cycle Operations (Mackay) Pty Ltd                                                   | 52 602 778 147 | Re. Cycle processes commingled recycling through our Material Recovery Facilities. Re. Cycle develops, operates, and maintains our industry leading Material Recovery Facilities (MRFs) which process 'yellow bin'<br>Re. Cycle processes kerbside co-mingled waste to recover and effectively extend the life of materials into products such as Cardboard, Mixed Paper, Ferrous metals, Non-ferrous metals, HDPE, PET Plastics and Glass.<br>Recyclable Waste Disposal Location is Re. Cycle MRF in Mackay – this is where all our kerbside recyclables and recyclables from transfers stations are transported to for recovery. This site is our official disposal location as per our Waste and Recycling Collections Contract and is the one of two locations in the region. The other location is Townsville.<br><br>The MRF is operated under contract with Mackay Regional Council and also accepts all kerbside recycling from Isaac Regional Council. | No other company for Materials Recovery Centre for our mixed recycling in the area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2024/05/29.30   | Reef Ecologic Pty Ltd                                                                  | 66 601 301 099 | Annual survey of underwater artwork sculptures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Only supplier with the ability to undertake annual surveys of underwater artwork sculptures given their comprehensive knowledge of GBRMPA permit requirements and involvement in the Underwater Artwork project from its inception.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2025/01/29.14   | Reino International Pty Ltd T/As Duncan Solutions Australia                            | 75 079 147 201 | Maintain and Service Council's parking systems and associated software at Shute Harbour and Airlie Beach.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | The parking machines and associated software are proprietary to Duncan Solutions, and as such can only be maintained by them and their nominated subcontractors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 31/01/2029                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | RMS                                                                                    | 63 003 164 243 | Booking system for Caravan Parks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2025/01/29.14   | Roadshow Films Pty Ltd - T/As Roadshow Public Performing Licensing                     | 28 100 746 870 | Licensing approval for public screening of movies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Provider holds exclusive licensing rights for a wide range of movie titles                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Roto Pumps Limited                                                                     | 83 361 774 477 | Dosing pumps & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | There are no alternatives, except to purchase new and different parking machines from a different vendor, and this would not be good use of ratepayer funds, as the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Rotork Australia Pty Ltd                                                               | 56 006 859 598 | Actuators & positioners & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/06/08.5    | SafetyCulture Pty Ltd                                                                  | 16 089 180 049 | I Auditor (Inspection and Job management software)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Auditor is an existing system implemented within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | SAI Global Pty Ltd                                                                     | 67 050 611 642 | Providers of Australian and International Standards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sole provider of licenced products being Australian Standards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | SANZAP Pty Ltd (Solus)                                                                 | 54 609 391 380 | Annual software and support for eKiosks located at the Bowen, Cannonvale and Proserpine Libraries. Introduction of a Mobile Library App.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Both the eKiosks (legacy item) and Mobile Library App (proposed software) are full integrated with the Aurora Library Management Systems LCF APIs. SOLUS are the only 3rd party vendor that has developed and implemented Aurora LCF APIs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Schneider Electric (Australia) Pty Ltd                                                 | 42 004 969 304 | Variable speed drives & associated equipment & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2023/12/13.11   | Schindler Lifts Australia Pty Ltd                                                      | 19 005 838 773 | Servicing, Maintenance and Repair services to one Schindler Lift located at the Proserpine Entertainment Centre.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Council Currently own and operate a Schindler lift at the Proserpine Entertainment Centre. There is currently no other suppliers that are able to provide and warrant servicing, Repairs and maintenance to this product. It is proposed that Council engage with Schindler directly for Maintenance and repairs to this lift.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/12/08.10   | Seavus - Synami                                                                        | USA            | PayPal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Viewer for MS Project files - more cost effective than purchasing MS Project for users only required to view MS Project files.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Seek Limited                                                                           | 46 080 075 314 | Seek recruitment advertising                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Seek is the leading recruitment advertiser. The advertiser is also integrated within the T1 solution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Sew-Eurodrive Pty Ltd                                                                  | 27 006 076 053 | Motors & gearboxes & technical support for this equipment, including training                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier | SDWRC30006521                   | OM2021/12/08.10   | Smith Detection (Australia) Pty Ltd                                                    | 66 088 868 062 | Providers of X-ray scanning equipment for use in transport/transit facilities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Existing equipment in place at Whitsunday Coast Airport and required for service, repairs and maintenance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 31/03/2025                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2025/01/29.14   | Snells Distribution Pty Ltd - T/As Amalgamated Movies Non-Theatrical Film Distributors | 98 135 949 487 | Licensing approval for public screening of movies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Provider holds exclusive licensing rights for a wide range of movie titles                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Southern Cross Austereo Pty Ltd (Triple M & HIT FM)                                    | 78 109 243 110 | News and advertorial service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | We only advertise for specialised tenders to reach a specific target market.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |
| 234                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Sole Supplier |                                 | OM2025/01/29.14   | Storyline Pods Pty Ltd                                                                 | 93 165 833 983 | Digital Story Pads (physically located in Bowen & Proserpine Libraries)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Existing platform for Council's Libraries that are specific to each supplier unable to source content from another supplier.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2023/06/07.5    | TAMS Group Old Pty Ltd                                                                 | 64 052 266 912 | 1. Development of offshore infrastructure maintenance agreement specification based on operations and maintenance (O&M) manuals and best practice for this type of infrastructure; and<br>2. Carry out early works critical defects on the offshore structure to make safe and in case of any major weather events.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | TAMS Group Old Pty Ltd were the original subcontractor on the Shute Harbour Redevelopment Project for all the offshore activity. They provided the current O & M manuals for the site and therefore best placed to compile the offshore infrastructure maintenance specification of the equipment to ensure proper and scheduled maintenance is conducted to prolong the life of the infrastructure.<br><br>As they carried out the original construction of the offshore infrastructure as the subcontractor for Vassallo they have great knowledge and understanding of the design restraints of the infrastructure and have previously returned to site to rectify defects and provide advice. Their expert advice and experience would be a benefit to have these early works critical defects completed in a timely manner.<br><br>This was all discussed at the Shute Harbour PCG Meeting conducted on 29th May 2023 with all attendees in agreeance that this was the best and advantageous outcome moving forward. |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2022/12/14.12   | Technology One Ltd                                                                     | 84 010 487 180 | Additional support, professional services and licenses for modules within the existing ERP OneCouncil system as approved by the ICT Steering Committee.<br><br>Support and licensing for existing legacy records management (ECM) and public development assessment portal (DA Track) systems.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | In 2009 the Technology One ECM records and document management system was procured through a contract arrangement. Later in 2014 the ICON website and DA Track solution was awarded, then a few years later was acquired by Technology One. The DA Track solution integrates information from both ECM and the Authority system to display the requirements for public development assessment notification.<br><br>In 2018 Technology One was successfully awarded a 5 year contract for their ERP system OneCouncil. Since that time each year major upgrades are completed on the SaaS solution and as a result new functionality is introduced, with some new modules that were not available at the time the original contract was drawn up. To take advantage of some of this new functionality Council has purchased and implemented some additional modules to extend the processes from manual to system based.                                                                                                    |                                         |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sole Supplier |                                 | OM2021/06/30.09   | Thermo Fisher Scientific Australia Pty Ltd                                             | 52 058 390 917 | Instrumentation, lab equipment & reagents & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |

| Whitsunday Regional Council - <u>SOLE SUPPLIER REGISTER</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |                                 |                   |                                                                          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------|-------------------|--------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <div><div>In accordance with the Local Government Regulation 2012 - Chapter 6 section 235</div><div>A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if---</div><div>(a) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or</div><div>(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or</div><div>(c) a genuine emergency exists; or</div><div>(d) the contract is for the purchase of goods and is made by auction; or</div><div>(e) the contract is for the purchase of second-hand goods; or</div><div>(f) the contract is made with, or under an arrangement with, a government agency.</div></div> |               |                                 |                   |                                                                          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <div><div>Last updated:</div><div>16/05/2025</div></div> |
| LG Regulation Section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Exemption     | Contract Number (if applicable) | Resolution Number | Supplier Name                                                            | ABN            | Description of Product/ Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Justification for Sole Supplier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Expiry Date (if applicable)                              |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2025/01/29.14   | Ticketless Pty Ltd T/A Ybern Ticketless Parking System                   | 19 148 998 654 | Maintenance and servicing of Council's parking systems installed at Whitsunday Coast Airport, and the associated reporting software.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Duncan Solutions is the manufacturer of Council's parking machines at Whitsunday Coast Airport. Duncan Solutions appointed Ybern Ticketless Parking to install the system and perform ongoing maintenance of the hardware and software.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 31/01/2029                                               |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/12/08.10   | Time Doctor                                                              |                | Time tracking software to help your team be more productive while working from home.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | HR - Covid restrictions. Procured under BCP conditions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/12/08.10   | Trillium Software Pty Limited                                            | 72 070 811 013 | Local Government Enterprise Program for MapInfo products - includes Foundation Pack, Spectrum Enterprise Pack, MapInfo Discover 3D bundle, Vertical Mapper and Integrations into Authority and ECM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Many applications integrate with MapInfo data - it is the sole source of Council's GIS repository. Historical information saved in MapInfo files.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/12/08.10   | Twilio                                                                   |                | Allows SMS messages to be sent from OneCouncil.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Twilio is the messaging provider for Technology One - One Council system. This product is used to send messages to applicants during the recruitment process and employees regarding training events or other information, and reminders from the HRP system. There are costs savings in utilising the product which is already set up to integrate with the HRP system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2023/06/07.5    | Moss Family Trust T/As Uninet Enclosure Systems                          | 71 478 780 512 | <ul style="list-style-type: none"><li>* Pre-Season - Supply &amp; Delivery of the Nets.</li><li>* Onsite establishment of the Nets.</li><li>* Establish anchor points.</li><li>* Implement Net anchorage including ropes, fittings, pulleys and floats.</li><li>* Net Cleansing &amp; Maintenance</li><li>* Removal of waste and debris as required.</li><li>* Repair tears and damages to the Nets.</li><li>* Post Season - Removal of the nets and anchorage points.</li><li>* Re-Establish beach site to original state.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p>The product and material which Uninet provides comes in different sizes and importantly is equipped to suit configurations of variations in beach profiles. The two (2) systems both Fixed and Full is utilised throughout the beaches. The choice of either systems enable Council to implement the preferred system most suited to the topography and tidal variations. The strength and intensity of the current is a determining factor to the preferred system.</p> <p>In the event the net is extensively damaged, a replacement net is provided and installed by the supplier.</p> <p>There are numerous Councils which are engaged in the Uni-net Enclosure System, this includes Townsville, Cairns, Sunshine Coast, Gladstone, Gold Coast, Southport and Whitsundays.</p>                                                                                                                                                                                                                                                                                                       | 30/06/2026<br>(with 12-month extension exclusive)        |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/06/30.09   | Vega (Marcon Agencies)                                                   |                | Instrumentation (e.g. flow switches, pressure sensors, vibration sensors, etc.) & technical support for this equipment, including training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Water and Sewerage specialist supplier for maintenance and support.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/12/08.10   | Velpic                                                                   |                | Velpic is a Learning Management System (LMS) that hosts online training modules.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Velpic is the LMS that is supported by One Council. Council does not currently use an LMS but will require an online training platform when the Learning & Development Module is implemented.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/12/08.10   | Vroom Vroom Vroom Pty Ltd.                                               | 19 050 417 037 | Vroom Group own and operate online travel agencies (OTAs) in the car rental, motorhome, excess insurance, and car parking verticals globally. They are headquartered in Brisbane, Australia with regional operations based out of Singapore and the Philippines.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Provide a central point for Car hire engagement for tourism areas. Will be listed on WCA website.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2022/12/14.12   | Water Industry Operators Association of Australia (WIOA)                 | 27 302 677 808 | Corporate Membership - Water Industry Operators Association of Australia (WIOA) The Water Industry Operators Association of Australia (WIOA) is the Peak Body nationally for people in operational roles in the water industry. With an expanding national membership base, WIOA facilitates the collection, development and exchange of quality operational information with its members and water industry stakeholders. The Association has over 4,400 members and produces several publications, develops technical resources, and conducts conferences, exhibitions, seminars and other events focused on "operators" annually. Members come from both the Private or Public Sector, and from every operational sector of the water industry. Along with treatment plant, networks and other operators, we have members from a variety of roles including operations management, engineering, urban design and planning, science, research, academia and energy. | Only national group for people in operational roles in the water industry. Other groups are at a state or local level only.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | NEW SUPPLIER      | Whitsunday Auto Group Pty Ltd                                            | 98 647 696 553 | Servicing and maintenance of light vehicles purchased from Whitsunday Auto Group Pty Ltd.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | This request is based on the requirement set by the Original Equipment Manufacturer (OEM) to procure genuine parts directly from the manufacturer in order to maintain the vehicle's warranty. Whitsunday Auto Group is the sole authorized Mazda dealership within the Whitsunday region and is therefore the only local supplier able to provide OEM-certified Mazda parts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2022/12/14.12   | Whitsunday News Newspaper                                                | 72 816 597 410 | News and advertorial service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Whitsunday Life - one of two local newspapers circulating in region - we advertise in both and therefore don't get quote for each. We have set council rates for classified advertising and feature ads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2023/12/13.11   | The trustee for The Scholz Family Trust T/As Xsite Constructions Pty Ltd | 21 317 301 414 | <p>Social media influencer to increase brand awareness and encourage visitors to Lake Proserpine. Video 1 x 1 minute in length</p> <p>Matt to attend the kids fishing day at Lake Proserpine to appear in, and film fishing lessons with kids who receive a fishing rod as part of a giveaway run by Council.</p> <p>Video 2 x 1 minute</p> <p>Barramundi fishing guide for beginners - Matt to film on location and include his tips on equipment and ideal conditions to get you started with Barramundi Fishing at Lake Proserpine.</p> <p>Video 3 - 1 minute</p> <p>Video on the story of the golden barra - content to be workshopped.</p>                                                                                                                                                                                                                                                                                                                       | <p>We are looking to engage local fisherman Matthew Scholz who is a content creator/influencer who regularly fishes at Lake Proserpine to catch Barramundi. Matt's social media pages operate under the name of Pelagic Pursuit and he has a YouTube following of 74.5k, Instagram following of over 70k and 8.3k followers on Facebook.</p> <p>We wish to engage Matt as he's based in the Whitsundays, has a large social media following that reaches locals, interstate and internationals fishing enthusiasts and travellers. Matt is unrivalled in the Whitsundays in terms of his combination of Barra fishing experience and large social media following. We require his services to create three social media videos to be shared on Matt's social media pages and WRC social media pages with the intention of increasing brand awareness and to reach a specific niche group to encourage people to visit Lake Proserpine. By Matt sharing the videos on his social media pages, and appearing in the videos, the level of exposure for Lake Proserpine will be exponential.</p> | 31/12/2024                                               |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/12/08.10   | Yell IT                                                                  | 30 606 981 533 | Security training software.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Security awareness training tool for all staff with an expected life of 2 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                          |
| 235 (a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sole Supplier |                                 | OM2021/12/08.10   | Yodeck.com                                                               |                | Behind Council TV display control system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Existing solution within Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |

## 11.12 - Annual Revaluation Effective 30 June 2026

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Coordinator Rates

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

This report is seeking Council's direction about the proposed Whole of Region revaluation for the 2025/26 financial year.

### EXECUTIVE SUMMARY

Annually the Department of Resources write to all local governments in Queensland seeking their involvement in the revaluation of all land within the Council's geographic area. These valuations are for the predominant purpose of local government rates and State land taxes, to reflect the current market value of the land. It is proposed that Council confirm its request to be included in the 2026 Land Valuation Program.

### OFFICER'S RECOMMENDATION

That Council request the Department of Resources to include the Whitsunday Regional Council local government area as part of the 2026 revaluation program to take effect on 30 June 2026.

### BACKGROUND

The Department of Resources have written to Council (**Attachment 11.12.1**) seeking our view in relation to the proposed inclusion of our Local Government Area as part of the revaluation program that will take effect on 30 June 2026. They have also provided a Market Survey Summary 2022 indicating valuation movements across six of the main differential rating classifications.

Council received and implemented the last revaluation in 2024 for the 2025 financial year, the prior revaluation was undertaken in our region since 2021. In line with the consultation requirements of the Land Valuation Act 2010, the Valuer-General has written to each local government seeking their opinion on whether the annual valuation should be undertaken.

However, with property values being subject to fluctuation across the region, a revaluation offers an opportunity for valuations and rates to be reviewed and to consider the impacts of changes across the whole region for general rates. There is likely to be movements in the residential and multi-unit residential sector of the region based on preliminary market data.

### DISCUSSION/CURRENT ISSUE

The implications of requesting inclusion in the revaluation program, will be an opportunity to address the relativities and any re-adjustments of the rates borne by individual properties within the region based on movements in the valuation. With the new rating Strategy and the amount of property sales and new sub-divisions this would give Council an opportunity to see how big the impacts would affect the new rating structure. A review of the rate-in-the-dollar, applicable to each category may be required due to the significant sales of the residential and multi residential properties to help with the increase or decreases of valuations.

While current economic conditions are not conducive to implementing significant changes, given that the results of the valuations will not be applicable for some time, the conditions will hopefully have settled down by the time the changes are incorporated into the budget and rating process for the 2026/27 budget.

## **FINANCIAL IMPLICATIONS**

Each year the budget contains an allocation for maintaining the land records and valuations for rateable land within the region. The cost of this is approximately \$150,000 each year, whether a revaluation occurs or not.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services  
Manager Financial Services

## **STATUTORY/COMPLIANCE MATTERS**

*Land Valuation Act 2010*  
*Local Government Act 2009*  
Local Government Regulation 2012

## **RISK ASSESSMENT/DEADLINES**

Council has seen a lot of property movement within the past 12 months and a revaluation would align the valuations with the current market as this will otherwise be the second year without a revaluation. If this is not agreed, it will compound any future valuations and potentially impact on ratepayers.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

## **ATTACHMENTS**

1. WHITSUNDAY 2026 [11.12.1 - 1 page]

Ref CTS 08542/25



Department of  
Natural Resources and Mines,  
Manufacturing and Regional  
and Rural Development

23 April 2025

Mr Warren Bunker  
83-85 Main Street  
PROSERPINE Queensland 4800

info@whitsundayrc.qld.gov.au

Dear Mr Bunker

I am seeking your views in relation to the revaluation of your local government area as part of the 2026 Land Valuation Program that will take effect on 30 June 2026.

The *Land Valuation Act 2010* (the Act) requires that the Valuer-General undertakes an annual valuation of rateable land, but they may decide not to do so in a local government area after considering:

- Σ a market survey report for the local government area that reviews the sales of land and the probable impact of those sales on the value of land since the last annual valuation
- Σ the results of consultation with the local government for the area and appropriate local and industry groups.

The State Valuation Service (SVS) is currently considering a range of factors, including the timing of the last valuation, any extreme weather events that occurred over the last year and market movements. The SVS will continue to monitor the property market.

Consistent with the Act, please advise me of your support or otherwise for a revaluation in 2026. You may also wish to provide me with any additional information relevant for consideration.

Please provide your response to me by **Friday 30 May 2025** by email at [valuer-general@resources.qld.gov.au](mailto:valuer-general@resources.qld.gov.au). The results of this consultation will be used to inform my final decision about the 2026 Land Valuation Program.

Should you have any further enquiries regarding the annual Land Valuation Program, please email us at the above address and we will be happy to assist you.

Yours sincerely

A black rectangular box with a red border, used to redact the signature of the Valuer-General.

Laura Dietrich  
**Valuer-General**

1 William Street Brisbane  
PO Box 15216 City East  
Queensland 4002 Australia  
[www.nrmrdd.qld.gov.au](http://www.nrmrdd.qld.gov.au)  
ABN 59 020 847 551

## 11.13 - Notification of Water Meter Reading Period

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Coordinator Rates

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

To obtain a resolution for the declaration of the date for the reading of water meters for the second half of the financial year 2024/25.

### EXECUTIVE SUMMARY

Under legislation, Council must read water meters at set times during the year to allow sufficient time for the collation of billing information and the issue of water usage accounts to align with rate notices for the next financial year. This is completed in June to allow for the timely release of water usage notices.

### OFFICER'S RECOMMENDATION

That Council declare the water meter reading date to be 9<sup>th</sup> of June 2025 for the commencement of reading the water meters for the billing period.

### BACKGROUND

Under the 2024/25 Revenue Statement, Council levies Water Utility charges either as a two-part Tariff or as an Allocation Tariff. The Two-Part Tariff is a default tariff with property owners with a water connection having an annual option to elect to be charged as per the allocation tariff.

Both tariffs require the measurement of water consumption using a water meter, as the consumed quantity of water has an impact on the amount levied. Due to large amount of water meters to be read, it is not possible to read all meters within the region on a single day. As per s102(2) of the Local Government Regulation 2012, for purposes for levying water tariffs, a local government may, by resolution, declare an effective date for the water meter reads.

### DISCUSSION/CURRENT ISSUE

For the first billing period of the financial year for 2024/25, the water meters were read between 16<sup>th</sup> of December to 22<sup>nd</sup> of December 2024. The resulting Water notices were issued on the 4<sup>th</sup> of March 2025.

The intention for the first billing period of the financial year is to ensure the meter reading process is completed before the end of year break and to attend to the generation and issue the Water Notices two weeks after the issue of rates notices in February 2025. It is proposed to undertake and complete the water meter readings from the 9<sup>th</sup> of June to the 23<sup>rd</sup> of June 2025.

As such it is proposed that Council declare the effective date for the water meter readings for the second billing period of the financial year 2024/25 (December 2024 to July 2025) as the 9<sup>th</sup> of June 2025.



## **FINANCIAL IMPLICATIONS**

The costs related to water meter reading, primarily labour and use of plant, has been budgeted in the financial year. The declaration of an effective date for water meter reads will ensure that the issue of Water Notices is in conformance with legislative and regulatory requirements.

## **CONSULTATION/ENGAGEMENT**

Manager Financial Services  
Chief Operating Officer Whitsunday Water  
Manager Water & Sewerage Network Operations  
Coordinator Network Operations

## **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009* (LGA)  
*Local Government Regulation 2012* (LGR)

## **RISK ASSESSMENT/DEADLINES**

The date needs to be set in May 2025, to ensure that the water meters are read before the end of the 2024/25 financial year.

As per the Local Government Act 2009 the water meter reads must be read within two weeks either side of the declared period date.

## **STRATEGIC IMPACTS**

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

## **ATTACHMENTS**

Nil

## 11.14 - Schedule of Fees and Charges 2025/26

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Coordinator Strategic Finance

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

To establish Cost Recovery Fees and Other Charges to be levied for a range of goods and services provided by Council on a user pays basis for the 2025/26 financial year.

### EXECUTIVE SUMMARY

Each year Council must adopt a Schedule of Fees and Charges for cost-recovery and commercial fees that are supported as part of the budget process for the upcoming financial year. The fees and charges have been discussed and reviewed and are presented for adoption.

### OFFICER'S RECOMMENDATION

That Council:

- (a) In accordance with Section 97 of the *Local Government Act 2009 (Qld)*, set the Cost Recovery Fees as detailed in the **Attachment 11.14.1**, for the 2025/26 financial year, to be effective from 1 July 2025
- (b) In accordance with Section 262(3)(c) of the *Local Government Act 2009 (Qld)*, set the Other Charges, as detailed in the **Attachment 11.14.1**, for the 2025/26 financial year, to be effective from 1 July 2025.
- (c) Delegate the Chief Executive Officer to negotiate fees and charges, other than those that are cost-recovery fees, in accordance with section 257 (1)(b) of the *Local Government Act 2009*.

### BACKGROUND

As part of Council's budget process, the fees and charges schedule has been reviewed. Whilst Council's main revenue source is general rates and utility charges, fees, and charges (including Sales of Major Goods & Services) revenue generated is approximately \$26M equating to approximately 17% of total operating revenue.

The Cost Recovery Fees as well as the Other Charges have been reviewed to ensure that the fee or charge recovers Council's costs and that Other Charges proposed for adoption cover cost recovery as a minimum. The following have also been reviewed:

- Legislative changes to introduce new fees or remove existing fees
- Compliance with GST regulations
- Compliance with the Waste Levy

All departments have been involved in the preparation of the 2025/26 Schedules of Fees and Charges.

Some of the business activities undertaken by Council compete in the open market with other business entities. The fees and charges related to such business are commercially confidential. As such, those fees and charges are excluded from this resolution and are presented for adoption through a confidential report.

## DISCUSSION/CURRENT ISSUE

Council officers have reviewed the fees and charges for the current year. There are 938 Fees and Charges in total with 197 remaining unchanged or reduced. A total of 22 fees have been discontinued, 81 fees have had increases below 5% and 26 new fees added into the schedule.

Where considered appropriate, an average increase in the order of 5% has been recommended as a Councillor target to 117 fees. A total of 379 fees have increased by over 5% to meet cost recovery requirements.

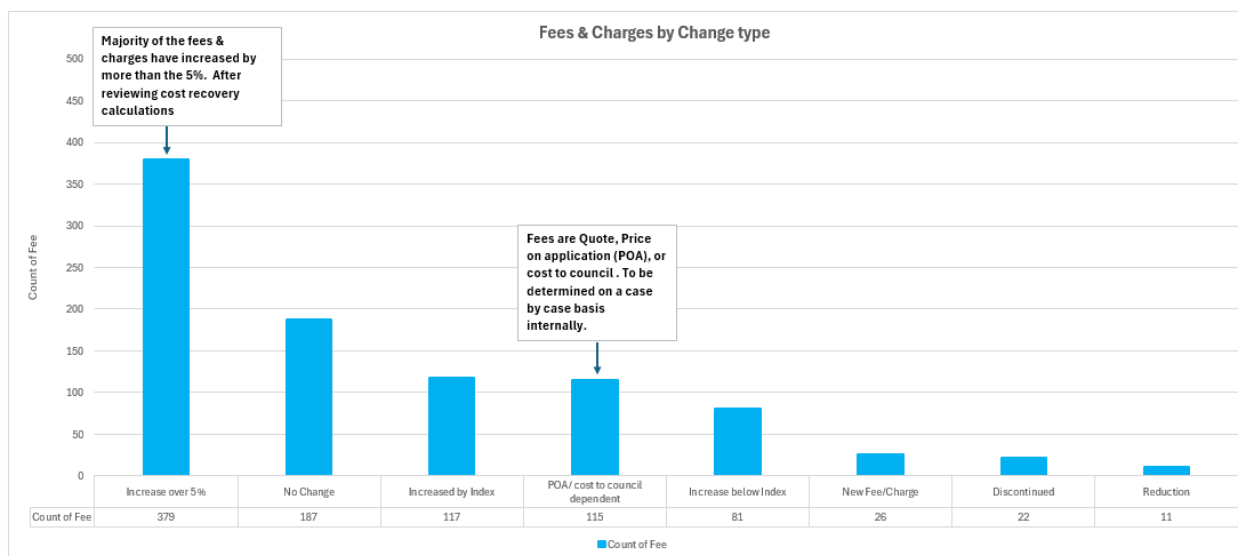
The report and **Attachment 11.14.1** provide a Register of Cost Recovery Fees and Other Charges for the 2025/26 Financial year to ensure:

- Cost Recovery Fees complies with the regulations governing such charges
- Other Charges are reflective of Council's charging appetite for a service or facility other than a service or facility for which a cost-recovery fee

These fees and other charges will be effective 1 July 2025.

## FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives. Ensuring that cost recovery fees and other charges are covering costs for the services being provided.



## CONSULTATION/ENGAGEMENT

Councillors  
Director Corporate Services  
Manager Financial Services  
Management Accountants  
Strategic Leadership Team  
Various Managers

## STATUTORY/COMPLIANCE MATTERS

*Local Government Act 2009 (Act) Section 97 and Section 262(3)(c)*

## **RISK ASSESSMENT/DEADLINES**

Preparatory work is required by internal business areas in advance of Fees & Charges becoming effective 1 July 2025. Fees & Charges are set in May each year to ensure they are adopted in advance of the commencement of the 2025/26 financial year.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

## **ATTACHMENTS**

1. Att 1 - Register of Fees & Charges (excl. Commercially Confidential) [11.14.1 - 80 pages]

Attachment 1

# Register of Cost Recovery Fees and Other Charges 2025-26

(Excl. Commercially Confidential Charges)



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| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

Whitsunday Regional Council

ADMINISTRATION

|                                                                                               |   |                     |  |
|-----------------------------------------------------------------------------------------------|---|---------------------|--|
| Card transaction Fee                                                                          | N | 0.5% of Transaction |  |
| Transaction fee for the use of payment by credit card for all payments at Council facilities. |   |                     |  |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

**AIRPORTS & AERODROMES****CAR PARKING - Whitsunday Coast Airport****SHORT TERM**

|                           |   |         |                                                   |
|---------------------------|---|---------|---------------------------------------------------|
| 30 minutes ONLY           | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| From 30 minutes to 1 hour | Y | \$7.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| From 1 to 2 hours         | Y | \$9.50  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| From 2 hours to 8 hours   | Y | \$14.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| From 8 hours to 24 hours  | Y | \$25.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

**LONG TERM**

|                                       |   |            |                                                   |
|---------------------------------------|---|------------|---------------------------------------------------|
| From 24 hours to 3 days               | Y | \$24.00    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 3 days to 5 days                      | Y | \$21.00    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| More than 5 days per day there after  | Y | \$17.00    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Corporate Parking Card – per 6 months | Y | \$1,150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Corporate Parking Card - per annum    | Y | \$2,200.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

**AIRPORT OTHER CHARGES**

|                                       |   |         |                                                   |
|---------------------------------------|---|---------|---------------------------------------------------|
| Postage and Handling fees and charges | Y | \$25.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------|---|---------|---------------------------------------------------|



| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

## ANIMALS

### DOG - REGISTRATION

A veterinarian's certificate, Statutory Declaration and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pro-rata fees apply 50% 1 January - 30 June - New Animals Only

Pro-rata fees apply 25% 1 May - 30 June - New Animals Only

Refund of fees - no refund of fees where amount to be refunded is less than \$15.00 (unless deemed to be administration error) or if registration is cancelled after 31 December

#### DISCOUNT PERIOD – FEES PAID BETWEEN 1 JULY & 31 JULY

|                               |   |          |                                                                      |
|-------------------------------|---|----------|----------------------------------------------------------------------|
| Desexed and Micro chipped dog | N | \$51.00  | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed dog                   | N | \$58.00  | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Unspayed Female/Entire Male   | N | \$120.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Dog Registered with Dogs QLD  | N | \$51.00  | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

#### OUTSIDE DISCOUNT PERIOD – FEES PAID AFTER 31 JULY

|                               |   |          |                                                                      |
|-------------------------------|---|----------|----------------------------------------------------------------------|
| Desexed and Micro chipped dog | N | \$75.00  | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed dog                   | N | \$82.00  | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Unspayed Female/Entire Male   | N | \$144.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Dog Registered with Dogs QLD  | N | \$75.00  | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

#### PENSIONER RATES

|                               |   |         |                                                                      |
|-------------------------------|---|---------|----------------------------------------------------------------------|
| Desexed and Micro chipped dog | N | \$18.50 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed dog                   | N | \$24.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Unspayed Female/Entire Male   | N | \$61.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### REGULATED DOGS (ANIMAL MANAGEMENT (CATS & DOGS) ACT 2009)

|                                                     |   |          |                                                                      |
|-----------------------------------------------------|---|----------|----------------------------------------------------------------------|
| Application for restricted dog                      | N | \$308.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Declared dangerous dog annual registration fee      | N | \$873.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Declared menacing dog annual registration fee       | N | \$292.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Restricted dog annual registration fee              | N | \$435.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Compliance inspection                               | N | \$308.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Permit, enclosure & other related matters. Per Hour |   |          |                                                                      |

### DANGEROUS DOG APPAREL (REPLACEMENT OF LOST OR DAMAGED GOODS)

|                                    |   |          |                                            |
|------------------------------------|---|----------|--------------------------------------------|
| Dangerous dog sign + Collar + Tag  | Y | \$218.00 | Local Government Act 2009   Part 2 S97 (1) |
| Restricted dog sign + Collar + Tag | Y | \$218.00 | Local Government Act 2009   Part 2 S97 (1) |
| Menacing dog sign + Collar + Tag   | Y | \$218.00 | Local Government Act 2009   Part 2 S97 (1) |

### MISCELLANEOUS FEES

|                          |   |         |                                                                      |
|--------------------------|---|---------|----------------------------------------------------------------------|
| Replacement Tag          | Y | \$18.50 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Transfer of Registration | N | \$21.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Guide Dog/Assistance Dog | N | Free    | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

### CAT - REGISTRATION

A veterinarian's certificate and/or a tattooed ear symbol only will be accepted evidence that a cat has been desexed.

Pro-rata fees apply 50% 1 January - 30 June - New Animals Only

Pro-rata fees apply 25% 1 May - 30 June - New Animals Only

Refund of fees - no refund of fees where amount to be refunded is less than \$15.00 (unless deemed to be administration error) or if registration is cancelled after 31 December

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### DISCOUNT PERIOD – FEES PAID BETWEEN 1 JULY & 31 JULY

|                               |   |         |                                                                      |
|-------------------------------|---|---------|----------------------------------------------------------------------|
| Desexed and Micro chipped Cat | N | \$12.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed Cat                   | N | \$22.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Entire Cat                    | N | \$46.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

### OUTSIDE DISCOUNT PERIOD – FEES PAID AFTER 31 JULY

|                               |   |         |                                                                      |
|-------------------------------|---|---------|----------------------------------------------------------------------|
| Desexed and Micro chipped Cat | N | \$16.50 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed Cat                   | N | \$28.50 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Entire Cat                    | N | \$57.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

### OTHER ANIMAL SERVICES

#### ANIMAL IMPOUNDMENT – ANIMALS SEIZED OR DETAINED

|                                                                                                                    |   |          |                                                                      |
|--------------------------------------------------------------------------------------------------------------------|---|----------|----------------------------------------------------------------------|
| Animal Release Microchipping (Mandatory fee prior to release)                                                      | N | \$144.00 | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Where animal is not already Microchipped                                                                           |   |          |                                                                      |
| Unregistered Animal - plus registration fees - Not discounted<br>Fee does not include Mandatory Microchipping fees | N | \$288.00 | Local Government Act 2009   Council Local Law                        |
| Registered Animal - 1st Release<br>Fee does not include Mandatory Microchipping fees                               | N | \$194.00 | Local Government Act 2009   Council Local Law                        |
| Registered Animal - 2nd Release<br>Fee does not include Mandatory Microchipping fees                               | N | \$254.00 | Local Government Act 2009   Council Local Law                        |
| Registered Animal - 3rd Release<br>Fee does not include Mandatory Microchipping fees                               | N | \$279.00 | Local Government Act 2009   Council Local Law                        |
| Sustenance Rates                                                                                                   | N | \$31.50  | Local Government Act 2009   Council Local Law                        |
| Surcharge for Weekends and public holiday release @ Minimum 4 hrs                                                  | N | \$616.00 | Local Government Act 2009   Council Local Law                        |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                   | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                   |
|------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|-----------------------------------------------|
| <b>ANIMAL TRAP HIRE</b>                                                                                                |     |                                  |                                               |
| Trap replacement fee                                                                                                   | Y   | \$463.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| <b>EUTHANIZING/SURRENDER OF ANIMALS</b>                                                                                |     |                                  |                                               |
| Requested by owner                                                                                                     |     |                                  |                                               |
| Dog/Cat                                                                                                                | Y   | \$113.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| <b>SNAKE CATCHING</b>                                                                                                  |     |                                  |                                               |
| Snake Catching                                                                                                         | Y   | Not available                    | Local Government Act 2009   Part 2 S97 (1)    |
| <b>PET SHOPS/BOARDING KENNELS/CATTERY</b>                                                                              |     |                                  |                                               |
| Application and Inspection Fee for licence                                                                             | N   | \$463.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Renewal of licence                                                                                                     | N   | \$170.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Inspection Fee per hour                                                                                                | N   | \$170.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| <b>RE-HOMING DOGS &amp; CATS</b>                                                                                       |     |                                  |                                               |
| Purchase of dog or cat from pound - includes de-sexing, microchip and registration                                     | Y   | \$285.00                         | Local Government Act 2009   Council Local Law |
| <b>PERMITS &amp; LICENCES</b>                                                                                          |     |                                  |                                               |
| N.B Registration fees for new applications are reduced by 50% from 1st January                                         |     |                                  |                                               |
| Keeping of more than 2 Dogs permit                                                                                     | N   | \$479.00                         | Local Government Act 2009   Council Local Law |
| Inclusive of annual inspection (excludes each dog's registration)                                                      |     |                                  |                                               |
| Keeping of more than 2 Cats Permit                                                                                     | N   | \$479.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Inclusive of annual inspection (excludes each cat's registration)                                                      |     |                                  |                                               |
| Authorised person inspection and other assessment fee - hourly charge                                                  | N   | \$155.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Application                                                                                                            | N   | \$155.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Transfer Permit                                                                                                        | N   | \$155.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Stable - application plus Inspection Fee                                                                               | N   | \$463.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Other Permits - including working dogs plus inspection Fee                                                             | N   | \$463.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Goats, sheep, donkeys etc. Permit Inspection Fee                                                                       | N   | \$463.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Pound Register (For inspection of Pound Register and the records of animals seized and temporarily held) - per extract | N   | \$39.50                          | Local Government Act 2009   Part 2 S97 (1)    |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                       | GST | Year 25/26<br>Fee<br>(incl. GST)    | Legislation                                |
|--------------------------------------------------------------------------------------------|-----|-------------------------------------|--------------------------------------------|
| <b>POULTRY/BIRDS</b>                                                                       |     |                                     |                                            |
| Licence (inc - application for keeping poultry/birds in excess of Local Laws requirements) | N   | \$463.00                            | Local Government Act 2009   Part 2 S97 (1) |
| <b>IMPOUNDING (LIVESTOCK)</b>                                                              |     |                                     |                                            |
| Impounding                                                                                 | N   | Cost to Council + 50%               | Local Government Act 2009   Part 2 S97 (1) |
| Per Animal per day plus transportation as per ASU Award                                    |     |                                     |                                            |
| Temporary held                                                                             | N   | Cost to Council + 50%               | Local Government Act 2009   Part 2 S97 (1) |
| Per head for each animal and for any other animal held more than once in 30 days           |     |                                     |                                            |
| Sustenance Rates                                                                           | N   | Cost to Council + 50%               | Local Government Act 2009   Part 2 S97 (1) |
| Any animal other than sheep, goats or swine                                                |     |                                     |                                            |
| Sustenance Rates                                                                           | N   | Cost to Council + 50%               | Local Government Act 2009   Part 2 S97 (1) |
| Sheep, goats and swine per head                                                            |     |                                     |                                            |
| Notice and Letters                                                                         | N   | Cost to council + Admin<br>(1 Hour) | Local Government Act 2009   Part 2 S97 (1) |
| At cost including postage, registration and/or certification                               |     |                                     |                                            |
| Notice in Media                                                                            | N   | Cost to Council + 50%               | Local Government Act 2009   Part 2 S97 (1) |
| Where a notice is inserted in a newspaper the fee shall be the cost of the advertisement   |     |                                     |                                            |
| Where a notice is inserted in the media the fee shall be the cost of the advertisement     |     |                                     |                                            |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### BUILDING

In the event that Council do not have a registered Building Surveyor employed, all building application fees will require a quote prior to lodgement.

Quote Authorisations - Note: all quotes are to be finalised by an Executive Manager/Director or CEO prior to issue.

### DWELLINGS - CLASS 1

|                                                                                              |   |          |                         |
|----------------------------------------------------------------------------------------------|---|----------|-------------------------|
| Single Dwelling (Class 1) over 200m2 (note: Duplexes & Multiple Dwellings subject to Quote)  | Y | Quote    | Planning Act 2016   s51 |
| Single Dwelling (Class 1) Up to 200m2 (note: duplexes & multiple dwellings subject to quote) | Y | Quote    | Planning Act 2016   s51 |
| Includes Lodgment Fee & Up to 5 Inspections                                                  |   |          |                         |
| Minor Building Works (minor dwelling additions up to 45m2 in floor area)                     | Y | Quote    | Planning Act 2016   s51 |
| Includes Lodgment & Up to 2 Inspections                                                      |   |          |                         |
| Dwelling Alterations & Additions (over 45m2)                                                 | Y | Quote    | Planning Act 2016   s51 |
| Includes Lodgment & up to 3 Inspections                                                      |   |          |                         |
| Extension Request                                                                            | N | \$785.00 | Planning Act 2016   s51 |

### GARAGES, SHEDS, CARPORTS, RETAINING WALLS & THE LIKE - CLASS 10A & 10 B STRUCTURES

|                                                                                                                                                                          |   |       |                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------|-------------------------|
| Minor Building Works - eg pergolas, retaining walls/restumping/reroofs/fences/lawn lockers and garages/carports (where garage/carports do not exceed 45m2 in floor area) | Y | Quote | Planning Act 2016   s51 |
| Includes Lodgment & up to 2 Inspections                                                                                                                                  |   |       |                         |
| Garages, Sheds & Carports over 45m2 (Class 10a)                                                                                                                          | Y | Quote | Planning Act 2016   s51 |
| Includes Lodgment & up to 3 Inspections                                                                                                                                  |   |       |                         |

### SWIMMING POOLS - CLASS 10B

|                                                                                             |   |       |                                                  |
|---------------------------------------------------------------------------------------------|---|-------|--------------------------------------------------|
| New Pool Application (new swimming pool & fence) - Resort & Commercial Swimming Pools       | Y | Quote | Planning Act 2016   s51                          |
| New Pool Application (new swimming pool & fence) - Associated with Class 2, 3 & 4 Buildings | Y | Quote | Planning Act 2016   s51                          |
| Pool Safety Inspection and Report/Notice - Associated with Class 2, 3 & 4 Buildings         | Y | Quote | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Pool Safety Inspection and Report/Notice - Resort & Commercial Swimming Pools               | Y | Quote | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Pool Safety Inspection and report/notice - Associated with Class 1                          | Y | Quote | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Includes 1 inspection                                                                       |   |       |                                                  |
| Pool Safety Reinspection                                                                    | Y | Quote | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Includes 1 inspection                                                                       |   |       |                                                  |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                         | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                      |
|----------------------------------------------------------------------------------------------|-----|----------------------------------|--------------------------------------------------|
| <b>SWIMMING POOLS - CLASS 10B</b> [continued]                                                |     |                                  |                                                  |
| New Pool Application (new swimming pool & fence) - Associated with Class 1                   | Y   | Quote                            | Planning Act 2016   s51                          |
| Includes Lodgment & up to 3 Inspections                                                      |     |                                  |                                                  |
| New Pool Fencing Application (pool fencing only)                                             | Y   | Quote                            | Planning Act 2016   s51                          |
| Includes Lodgment & 1 Inspection                                                             |     |                                  |                                                  |
| Request for Exemption from Pool Standards                                                    | Y   | Quote                            | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| <b>COMMERCIAL BUILDINGS</b>                                                                  |     |                                  |                                                  |
| Commercial & Industrial (Class 5 - 9) up to 300m2 - (includes new & alterations & additions) | Y   | Quote                            | Planning Act 2016   s51                          |
| Includes Lodgment & up to 4 Inspections                                                      |     |                                  |                                                  |
| Commercial & Industrial (Class 5 - 9) 300m2 - 500m2                                          | Y   | Quote                            | Planning Act 2016   s51                          |
| Includes Lodgment & up to 4 Inspections                                                      |     |                                  |                                                  |
| Commercial & Industrial (Class 5 - 9) over 500m2                                             | Y   | Quote                            | Planning Act 2016   s51                          |
| Class 2, 3 & 4 dwelling or units (including alterations & additions)                         | Y   | Quote                            | Planning Act 2016   s51                          |
| Copy of plans - Commercial                                                                   | Y   | Quote                            | Planning Act 2016   s51                          |
| <b>INSPECTIONS FEES</b>                                                                      |     |                                  |                                                  |
| Compliance Inspection                                                                        | Y   | \$264.00                         | Planning Act 2016   s51                          |
| <b>DEMOLITION</b>                                                                            |     |                                  |                                                  |
| Bond A - Removal of Materials & Site Clean Up                                                | N   | \$4,942.00                       | Planning Act 2016   s51                          |
| Bond B - Damage to Footpath                                                                  | N   | \$2,477.00                       | Planning Act 2016   s51                          |
| Bond C - Damage to Council Services                                                          | N   | \$4,942.00                       | Planning Act 2016   s51                          |
| Bond D - Completion of Works                                                                 | N   | \$31,223.00                      | Planning Act 2016   s51                          |
| <b>SPECIAL STRUCTURES</b>                                                                    |     |                                  |                                                  |
| Special Structures                                                                           | Y   | Quote                            | Building Act 1975   S 235 & S 245                |



## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### BCA CLASSIFICATIONS

|                                                                                               |   |       |                                                  |
|-----------------------------------------------------------------------------------------------|---|-------|--------------------------------------------------|
| Certificates of Classification<br>For existing buildings where no certificate has been issued | Y | Quote | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Change of Classification - all Classes                                                        | Y | Quote | Local Government Act 2009   Part 2 S97 (2) ( e ) |

### GENERAL BUILDING

|                                                                                                                                      |   |          |                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------|---|----------|--------------------------------------------------|
| All other Building Certification or Building Services not specified<br>Or where fees considered inappropriate for the proposed works | Y | Quote    | Planning Act 2016   s51                          |
| Request to extend period of Approval                                                                                                 | Y | Quote    | Planning Act 2016   s51                          |
| Request for refund of fees based on level of assessment and inspectorial work undertaken                                             | Y | Quote    | Planning Act 2016   s51                          |
| Use planning schedule as guide                                                                                                       |   |          |                                                  |
| Inspection Fee (other than for Private Certifier)                                                                                    | Y | Quote    | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Amendment or Change to an Approval<br>Hourly rate, min 1 hour                                                                        | Y | Quote    | Planning Act 2016   s51                          |
| Consultation Fee - hourly rate                                                                                                       | Y | \$269.00 | Planning Act 2016   s51                          |
| Travel - Hourly rate applies to Islands and inspections greater than 50km from Council Offices                                       | Y | \$249.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Note hourly rate for Islands applies form time of departure until time of return to mainland, plus aircraft or boat charters         |   |          |                                                  |
| Inspections on behalf of Private Certifiers<br>Includes maximum 30mins travel times                                                  | Y | \$487.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |

### REQUEST FOR LOCAL GOVERNMENT TO CERTIFY BUILDING WORK ON DISENGAGEMENT OF PRIVATE CERTIFIER

|                                                                                                        |   |       |                         |
|--------------------------------------------------------------------------------------------------------|---|-------|-------------------------|
| If application is not decided                                                                          | Y | Quote | Planning Act 2016   s51 |
| If application decided - Class 1<br>Includes Lodgment & 1 Inspection                                   | Y | Quote | Planning Act 2016   s51 |
| If application decided - Class 10<br>Includes Lodgment & 1 Inspection                                  | Y | Quote | Planning Act 2016   s51 |
| If application decided (does not include inspections and/or Certificate of Classification) - Class 2-9 | Y | Quote | Planning Act 2016   s51 |

### LODGEMENT FEES FOR PRIVATE CERTIFIED APPLICATIONS

|                                      |   |         |                                                  |
|--------------------------------------|---|---------|--------------------------------------------------|
| Late Lodgment for Private Certifiers | N | \$60.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |
|--------------------------------------|---|---------|--------------------------------------------------|

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### LODGEMENT FEES FOR PRIVATE CERTIFIED APPLICATIONS [continued]

|                |   |          |                                                  |
|----------------|---|----------|--------------------------------------------------|
| Class 1 and 10 | N | \$180.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Class 2 - 9    | N | \$400.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Demolition     | N | \$180.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |

### SEARCHES & COMPLIANCE

|                                                                                          |   |          |                                                  |
|------------------------------------------------------------------------------------------|---|----------|--------------------------------------------------|
| Copy of plans - Class 1 or 10 applications                                               | N | \$70.00  | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Building Records Search + Compliance Search - Class 1 and 10a - Urgent (5 business days) | N | \$800.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Building Records Search + Compliance Search - Class 1 and 10a (10 business days)         | N | \$600.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |

### BUILDING FILE INFORMATION SEARCH (INCLUDES POSTAGE CHARGES AND USB IF APPLICABLE)

|                                                                                          |   |          |                                                             |
|------------------------------------------------------------------------------------------|---|----------|-------------------------------------------------------------|
| Class 1 & 10 (Dwellings)                                                                 | N | \$250.00 | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |
| Class 2 - 9 (commercial & Accommodation)                                                 | N | \$320.00 | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |
| Certificate of Classification (Copy of Previously issued)                                | N | \$200.00 | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |
| Building Records Search + Compliance Search - Class 1 and 10a - Urgent (5 business days) | N | \$800.00 | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |
| Building Records Search + Compliance Search - Class 1 and 10a (10 business days)         | N | \$600.00 | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

## CEMETERY FEES

### PURCHASE OF PLOT (EXCLUDES INTERMENT FEES)

|                                               |   |            |                                                   |
|-----------------------------------------------|---|------------|---------------------------------------------------|
| Purchase of a Plot - Lawn, Beam or Monumental | N | \$1,800.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Purchase of a plot - Memorial Garden          | N | \$220.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Purchase of plot – Columbarium Wall (Double)  | N | \$440.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Purchase of plot – Columbarium Wall (Single)  | N | \$220.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Transfer of plot                              | N | \$110.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Cancellation of plot                          | Y | \$121.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### INTERMENT FEES WITHIN THE LAWN, BEAM AND MONUMENTAL

Please note the following:

- Cemetery Interment hours from 9:00am-2:00pm
- Interment includes the below with no additional cost included:
  - 1x Marquee
  - 6x Chairs and a table
  - For additional equipment please see other fees

|                                                |   |                           |                                                   |
|------------------------------------------------|---|---------------------------|---------------------------------------------------|
| Interment – Adult (Above standard coffin size) | Y | \$2,300.00                | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Interment – Adult (Standard coffin size)       | Y | \$2,030.00                | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Interment – Children (8 years and under)       | Y | \$980.00                  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Double depth 1st interment                     | Y | \$2,300.00                | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Double depth 2nd interment                     | Y | \$2,030.00                | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Concrete capping for grave (if required)       | Y | Cost price from supplier  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Ashes interred same time as coffin burial      | Y | Included in interment fee | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| After Hours Charges Upon Approval              | Y | Cost upon approval        | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### INTERMENT FEES FOR OLD MONUMENTAL SECTIONS

Please note the following:

- Cemetery Interment hours from 9:00am-2:00pm
- The old monumental sections in the cemeteries are closed and no further interments shall take place in those sections except in the following circumstances:
  - There is a pre-existing reservation.
  - It is practical and safe to inter remains or ashes; and
  - Use of machinery without damaging graves or markers placed.

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### INTERMENT FEES FOR OLD MONUMENTAL SECTIONS [continued]

|                                                             |   |                             |                                                   |
|-------------------------------------------------------------|---|-----------------------------|---------------------------------------------------|
| Interment – Adult (Standard coffin size)                    | Y | \$2,030.00                  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Interment – Adult (Above standard coffin size)              | Y | \$2,300.00                  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Interment – Children (8 years and under)                    | Y | \$1,015.00                  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Removal of material if required e.g., concrete capping etc. | Y | Additional fees if required | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Extra for a hand dug grave due to inaccessible location     | Y | Additional fees if required | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Ashes interred same time as coffin burial                   | Y | Included in interment fee   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| After Hours Charges Upon approval                           | Y | Cost upon approval          | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### INTERMENT FEES FOR PLACEMENT OF ASHES

*Please note the following:*

*Cemetery Interment hours from 9:00am-2:00pm*

|                                                         |   |                    |                                                   |
|---------------------------------------------------------|---|--------------------|---------------------------------------------------|
| Placement of ashes – Columbarium Wall – Per placement   | Y | \$150.00           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Placement of ashes – Memorial Garden – Per placement    | Y | \$150.00           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Placement of ashes in an existing grave – Per placement | Y | \$150.00           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| After Hours Charges – Upon approval                     | Y | Cost upon approval | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### BRONZE PLATED PLAQUE FEES ONLY

*Please note the following:*

*Plaques are purchased via Council. Council has a contract with supplier of which where the costings are from.*

*Council can only order a bronze-plated plaque. For all other plaques e.g., granite requires to be ordered with a stonemason.*

*Installation and removal of plaque to be completed by Council representative only*

|                                                                           |   |                          |                                                   |
|---------------------------------------------------------------------------|---|--------------------------|---------------------------------------------------|
| Purchase of plaque                                                        | Y | Cost price from supplier | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refurbishment of plaque                                                   | Y | Cost price from supplier | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Installation/Removal of plaque                                            | Y | \$84.00                  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Concrete base for plaque (Supplied by Council) – Only in certain sections | Y | \$110.00                 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Cemetery Administration Fee                                               | Y | \$220.00                 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

**HEADSTONE/MONUMENT FEES**

|                                                                                          |   |         |                                                   |
|------------------------------------------------------------------------------------------|---|---------|---------------------------------------------------|
| Submission of application and notice of intent for works to be conducted on Council land | N | \$43.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Cemetery Administration Fee                                                              | N | \$80.50 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

**VASE FEES**

|                                                                      |   |                          |                                                   |
|----------------------------------------------------------------------|---|--------------------------|---------------------------------------------------|
| Granite Vase                                                         | Y | \$220.00                 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bronze Vase for Columbarium wall (Can be ordered with bronze plaque) | Y | Cost price from supplier | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Installation of vase by Council                                      | Y | \$60.00                  | Local Government Act 2009   Part 6 S262 (3) ( c ) |

**EXHUMATIONS**

*\*Please refer to the cemetery policy for requirements\**

|                                                                 |   |            |                                                   |
|-----------------------------------------------------------------|---|------------|---------------------------------------------------|
| Exhumations where Council does full recovery – minimum fee      | Y | \$7,700.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Exhumations where Council opens/closes grave only – minimum fee | Y | \$1,925.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Removal of ashes from a plot or niche                           | Y | \$150.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Cemetery Administration Fee                                     | Y | \$220.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |

**MISCELLANEOUS**

|                                                             |   |          |                                                   |
|-------------------------------------------------------------|---|----------|---------------------------------------------------|
| Additional Equipment Hire (Chairs only)                     | Y | \$62.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Replacement/Re-issue of certificates                        | Y | \$110.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Significant information/staff site visits (Per Hour)        | Y | \$110.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Memorial Service not held at time of burial/ashes interment | Y | \$220.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### DEVELOPMENT ASSESSMENT

#### FEES PAYABLE FOR MEETINGS WITH COUNCIL OFFICERS

|                                                                                                                                                   |   |            |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|--------------------------------------------|
| No fee is applicable for a first pre-lodgement meeting                                                                                            | Y | No Charge  | Planning Act 2016   s51                    |
| All subsequent meetings relating to a particular application will be subject to a fee (Note: fee to be paid prior to confirmation of the meeting) | Y | \$1,005.00 | Local Government Act 2009   Part 2 S97 (1) |

#### PRELIMINARY/SUPERSEDED APPLICATIONS

|                                                    |   |                                                                                                                                       |                         |
|----------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Request for Superseded Planning Scheme application | N | \$1,336.00                                                                                                                            | Planning Act 2016   s29 |
| Preliminary Approval for a proposed development    | N | 90% of the prescribed fee calculated from the potential lot yield, unit yield, GFA site area<br><b>Min Fee:</b> \$1,145.00 (no GST)   | Planning Act 2016   s51 |
| Variation Approval to override the Planning Scheme | N | 150% of the prescribed fee calculated from the potential lot yield, unit yield, GFA site area.<br><b>Min Fee:</b> \$2,859.00 (no GST) | Planning Act 2016   s51 |

### RECONFIGURING A LOT

For each lot as shown on a proposal plan, including Community Title Lots

|                                                   |   |                                                   |                         |
|---------------------------------------------------|---|---------------------------------------------------|-------------------------|
| 0 to 2 lots                                       | N | \$2,808.00 minimum fee                            | Planning Act 2016   s51 |
| 3 to 5 lots                                       | N | \$2,808.00 plus \$894.00 per lot over 2 lots      | Planning Act 2016   s51 |
| 6 to 10 lots                                      | N | \$5,618.00 plus \$672.00 per lot over 5 lots      | Planning Act 2016   s51 |
| 11 to 50 lots                                     | N | \$12,642.00 plus \$535.00 per lot over 10 lots    | Planning Act 2016   s51 |
| More than 50 lots                                 | N | \$56,188.00 plus \$266.00 per lot over 50 lots    | Planning Act 2016   s51 |
| Boundary adjustment/amalgamations/Access Easement | N | \$1,515.00 per 2 lots plus \$201.00 per extra lot | Planning Act 2016   s51 |

| Name                                                                                                                                                                                                                     | GST | Year 25/26<br>Fee<br>(incl. GST)                                                                                                                                                                                                                                                                                                                                                                                                                    | Legislation             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>MATERIAL CHANGE OF USE</b>                                                                                                                                                                                            |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                         |
| <b>ACCOMMODATION</b>                                                                                                                                                                                                     |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                         |
| Caretaker's Accommodation                                                                                                                                                                                                | N   | \$1,244.00                                                                                                                                                                                                                                                                                                                                                                                                                                          | Planning Act 2016   s51 |
| Dual Occupancy                                                                                                                                                                                                           | N   | \$3,466.00                                                                                                                                                                                                                                                                                                                                                                                                                                          | Planning Act 2016   s51 |
| Dwelling House                                                                                                                                                                                                           | N   | \$1,244.00                                                                                                                                                                                                                                                                                                                                                                                                                                          | Planning Act 2016   s51 |
| Dwelling Unit                                                                                                                                                                                                            | N   | \$1,244.00                                                                                                                                                                                                                                                                                                                                                                                                                                          | Planning Act 2016   s51 |
| Home Based Business                                                                                                                                                                                                      | N   | \$1,244.00                                                                                                                                                                                                                                                                                                                                                                                                                                          | Planning Act 2016   s51 |
| Multiple Dwelling/Nature Based Tourism/Non-Resident Workforce Accommodation/Residential Care Facility/Resort Complex/<br>Retirement Facility/Rooming Accommodation/Rural Workers' Accommodation/Short Term Accommodation | N   | <p>\$5,382.00 (minimum) up to four (4) <b>code assessable</b> units plus \$538.00 per unit over 4 units up to 50 units</p> <p>\$31,878.00 over 50 <b>code assessable</b> units plus \$261.00 per unit over 50 units</p> <p>\$6,560.00 (minimum) up to four (4) <b>impact assessable</b> units plus \$522.00 per unit over 4 units up to 50 units</p> <p>\$38,260.00 over 50 <b>impact assessable</b> units plus \$261.00 per unit over 50 units</p> | Planning Act 2016   s51 |
| Relocatable Home Park/Tourist Park                                                                                                                                                                                       | N   | \$4,885.00 plus \$270.00 per site over 4 sites and plus \$488 per unit over 4 units.                                                                                                                                                                                                                                                                                                                                                                | Planning Act 2016   s51 |



## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                               | GST | Year 25/26<br>Fee<br>(incl. GST)                                                                                                                                                                           | Legislation             |
|------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>BUSINESS</b>                                                                    |     |                                                                                                                                                                                                            |                         |
| Business Activities defined activity ground of the WRCPS 2017, excluding Brothel   | N   | <b>Code assessable:</b><br>\$3,583.00 plus \$475.00<br>per 100m2 or part<br>thereof over 100m2<br><br><b>Impact<br/>assessable:</b> \$4,880.00<br>plus \$478.00 per 100m2<br>or part thereof over<br>100m2 | Planning Act 2016   s51 |
| <b>COMMUNITY</b>                                                                   |     |                                                                                                                                                                                                            |                         |
| Community Activities defined activity ground of the WRCPS 2017, excluding Hospital | N   | <b>Code Assessable:</b><br>50% of the business<br>activity's code<br>assessment fee<br><br><b>Impact<br/>Assessable:</b> 50% of<br>the business activity's<br>impact assessment fee                        | Planning Act 2016   s51 |
| <b>ENTERTAINMENT</b>                                                               |     |                                                                                                                                                                                                            |                         |
| Entertainment Activities defined activity ground of the WRCPS 2017                 | N   | <b>Code Assessable:</b><br>\$3,583.00 plus \$475.00<br>per 100m2 or part<br>thereof over 100m2<br><br><b>Impact Assessable:</b><br>\$4,880.00 plus \$478.00<br>per 100m2 or part<br>thereof over 100m2     | Planning Act 2016   s51 |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                             | GST | Year 25/26<br>Fee<br>(incl. GST)                                                                                                                                                                           | Legislation             |
|----------------------------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>INDUSTRY</b>                                                                                                                  |     |                                                                                                                                                                                                            |                         |
| Industry Activities defined activity ground of the WRCPS 2017, excluding Extractive industry                                     | N   | <b>Code Assessable:</b><br>\$3,583.00 plus \$413.00<br>per 100m2 or part<br>thereof over 100m2<br><br><b>Impact<br/>Assessable:</b> \$4,668.00<br>plus \$413.00 per 100m2<br>or part thereof over<br>100m2 | Planning Act 2016   s51 |
| <b>RECREATION</b>                                                                                                                |     |                                                                                                                                                                                                            |                         |
| Indoor Sport & Recreation/Environment Facility or Park/Outdoor Sport & Recreation, excluding a Golf Course                       | N   | <b>Code Assessable:</b><br>\$3,583.00 plus \$475.00<br>per 100m2 or part<br>thereof over 100m2<br><br><b>Impact Assessable:</b><br>\$4,878.00 plus \$475.00<br>per 100m2 or part<br>thereof over 100m2     | Planning Act 2016   s51 |
| Major Sport, Recreation & Entertainment Facility                                                                                 | N   | Price on Application                                                                                                                                                                                       | Planning Act 2016   s51 |
| Motor Sport Facility                                                                                                             | N   | Price on Application                                                                                                                                                                                       | Planning Act 2016   s51 |
| <b>RURAL</b>                                                                                                                     |     |                                                                                                                                                                                                            |                         |
| Industry Activities defined activity ground of the WRCPS 2017, excluding Aquaculture, Animal Keeping & Intensive Animal Industry | N   | <b>Code Assessable:</b><br>\$3,666.00<br><br><b>Impact<br/>Assessable:</b> \$4,877.00                                                                                                                      | Planning Act 2016   s51 |
| <b>OTHER</b>                                                                                                                     |     |                                                                                                                                                                                                            |                         |
| Air Services                                                                                                                     | N   | \$9,470.00 per 10 ha<br>total use area or part<br>thereof<br><br>New buildings<br>\$1,743.00 plus \$2.70<br>per m2 over 1,000m2                                                                            | Planning Act 2016   s51 |

# Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                 | GST | Year 25/26<br>Fee<br>(incl. GST)                                                                                                                                                              | Legislation             |
|------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>OTHER</b> [continued]                             |     |                                                                                                                                                                                               |                         |
| Animal Keeping                                       | N   | <b>Code Assessable:</b><br>\$3,665.00<br><br><b>Impact Assessable:</b> \$4,878.00                                                                                                             | Planning Act 2016   s51 |
| Aquaculture                                          | N   | \$9,431.00                                                                                                                                                                                    | Planning Act 2016   s51 |
| Brothel                                              | N   | <b>Code Assessable:</b><br>\$7,325.00<br><br><b>Impact Assessable:</b> \$9,680.00                                                                                                             | Planning Act 2016   s51 |
| Extractive Industry                                  | N   | <b>&lt; 1 ha total use area:</b><br>\$16,453.00<br><br><b>&gt; 1 ha total use area:</b><br>\$35,460.00                                                                                        | Planning Act 2016   s51 |
| Hospital/Detention Facility<br>per person            | N   | \$132.00                                                                                                                                                                                      | Planning Act 2016   s51 |
| Intensive Animal Industry                            | N   | <b>Code Assessable:</b><br>\$7,316.00<br><br><b>Impact Assessable:</b><br>\$9,679.00                                                                                                          | Planning Act 2016   s51 |
| Landing                                              | N   | \$7,965.00                                                                                                                                                                                    | Planning Act 2016   s51 |
| Major Electrical Infrastructure                      | N   | \$2,487.00 up to 1 ha<br>plus \$2.70 per m2<br>greater than 1 ha                                                                                                                              | Planning Act 2016   s51 |
| Outdoor Sport & Recreation (Golf Course)<br>per hole | N   | \$1,482.00                                                                                                                                                                                    | Planning Act 2016   s51 |
| Parking Station                                      | N   | \$6,178.00                                                                                                                                                                                    | Planning Act 2016   s51 |
| Port Services                                        | N   | <b>Code Assessable:</b><br>\$7,228.00 plus 0.2% of<br>total value of project<br>over \$1M<br><br><b>Impact Assessable:</b> \$9,680.00<br>plus 0.25% of total<br>value of project over<br>\$1M | Planning Act 2016   s51 |
| Renewable Energy Facility                            | N   | \$33,739.00                                                                                                                                                                                   | Planning Act 2016   s51 |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### OTHER [continued]

|                                    |   |                      |                         |
|------------------------------------|---|----------------------|-------------------------|
| Sand Extraction Permit             | N | \$5,212.00           | Planning Act 2016   s51 |
| Substation                         | N | \$7,965.00           | Planning Act 2016   s51 |
| Telecommunications Facility        | N | \$7,965.00           | Planning Act 2016   s51 |
| Transport Depot                    | N | \$5,729.00           | Planning Act 2016   s51 |
| Uses not defined by the WRCPS 2017 | N | Price on Application | Planning Act 2016   s51 |
| Utility Installation               | N | \$4,192.00           | Planning Act 2016   s51 |

### ADVERTISING DEVICES

|                                                                                       |   |            |                         |
|---------------------------------------------------------------------------------------|---|------------|-------------------------|
| All advertising device types, excluding freestanding signs in the form of a billboard | N | \$820.00   | Planning Act 2016   s51 |
| Freestanding signs in the form of a billboard                                         | N | \$1,680.00 | Planning Act 2016   s51 |

### COMPLIANCE ASSESSMENT

|                                                                        |   |          |                                 |
|------------------------------------------------------------------------|---|----------|---------------------------------|
| Confirmation of compliance of a use (accepted development)             | N | \$583.00 | Planning Act 2016   s286 & s319 |
| Request for Compliance Assessment as a condition of an approval permit | N | \$792.00 | Planning Act 2016   s286 & s319 |

### OPERATIONAL WORKS

#### LOT CREATION (RECONFIGURATION OF A LOT)

Plan checking, inspection of work, approval & acceptance and administration of bonds/bank guarantees: for each lot as shown on the proposed plan including community title lots

|                             |   |            |                         |
|-----------------------------|---|------------|-------------------------|
| 0 to 2 lots (per lot)       | N | \$2,515.00 | Planning Act 2016   s51 |
| 3 to 5 lots (per lot)       | N | \$2,473.00 | Planning Act 2016   s51 |
| 6 to 10 lots (per lot)      | N | \$2,422.00 | Planning Act 2016   s51 |
| 11 to 50 lots (per lot)     | N | \$2,369.00 | Planning Act 2016   s51 |
| More than 50 lots (per lot) | N | \$2,314.00 | Planning Act 2016   s51 |

#### MATERIAL CHANGE OF USE AND MINOR OPERATIONAL WORKS

|                                                                                                                                                              |   |            |                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|-------------------------|
| Associated with a Material Change of Use - greater than 10 units or 500m2 of GFA                                                                             | N | \$5,524.00 | Planning Act 2016   s51 |
| Associated with a Material Change of Use - greater than 4 units or 200m2 of GFA                                                                              | N | \$4,143.00 | Planning Act 2016   s51 |
| Associated with a Material Change of Use - up to 4 units or 200m2 of GFA                                                                                     | N | \$2,762.00 | Planning Act 2016   s51 |
| Not Associated with a Material Change of Use - Driveway / Stormwater Drainage / Water Service / Parking & driveway / Sewerage including manhole construction | N | \$3,176.00 | Planning Act 2016   s51 |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### MAJOR INFRASTRUCTURE ITEM

|                                                                                                                                                                           |   |            |                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|-------------------------|
| Single Structure ie Bridge / box culvert / water and wastewater infrastructure (sewer pump station, trunk mains, vacuum sewer, water booster, reservoir, traffic signals) | N | \$5,042.00 | Planning Act 2016   s51 |
| Prescribed Tidal Work (revetment wall, marina arm, bridge, wharf, riverwalk/boardwalk promenade)                                                                          | N | \$5,042.00 | Planning Act 2016   s51 |
| Prescribed Tidal Work for Private Use (Pontoon, deck or boat ramp associated with residential use)                                                                        | N | \$1,540.00 | Planning Act 2016   s51 |

### INTERFERING WITH THE FLOW OF WATER

|                          |   |             |                         |
|--------------------------|---|-------------|-------------------------|
| Category 1 - Levee Banks | N | \$12,093.00 | Planning Act 2016   s51 |
| Category 2 - Levee Banks | N | \$6,376.00  | Planning Act 2016   s51 |
| Category 3 - Levee Banks | N | \$1,230.00  | Planning Act 2016   s51 |

### MINOR INFRASTRUCTURE ITEM

|                                                                                                                                                                            |   |            |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|-------------------------|
| Minor infrastructure not associated with ROL or MCU (domestic water service 50mm and above, single sewer connection, extension of small dia stormwater up to 375 diameter) | N | \$1,310.00 | Planning Act 2016   s51 |
| Minor Operational Works - Driveway Access                                                                                                                                  | N | \$396.00   | Planning Act 2016   s51 |
| Operational Works for Landscaping                                                                                                                                          | N | \$384.00   | Planning Act 2016   s51 |
| Operational Works for Earthworks (Not associated with MCU/ROL) per 100 cubic metres or part thereof (maximum fee of \$5,000.00)                                            | N | \$1,282.00 | Planning Act 2016   s51 |

### MISCELLANEOUS

|                                                                                                                                 |   |            |                                            |
|---------------------------------------------------------------------------------------------------------------------------------|---|------------|--------------------------------------------|
| Approval of Management Plans conditioned in a development approval prior to commencement of a use or sealing the plan of survey | N | \$2,302.00 | Local Government Act 2009   Part 2 S97 (1) |
| Geotechnical Investigation Review and other peer reviews                                                                        | N | \$3,650.00 | Local Government Act 2009   Part 2 S97 (1) |

### RECHECKING FEE

|                                                                                                          |   |          |                                            |
|----------------------------------------------------------------------------------------------------------|---|----------|--------------------------------------------|
| Re-Checking Fee when drawings re-submitted due to non-compliance (per plan or page) and/or design change | N | \$158.00 | Local Government Act 2009   Part 2 S97 (1) |
| Note: must be considered generally in accordance                                                         |   |          |                                            |
| Re-Inspection Fee of work failing an initial inspection or other non-scheduled inspection                | N | \$540.00 | Local Government Act 2009   Part 2 S97 (1) |
| Planning Inspection fee                                                                                  | N | \$290.00 | Local Government Act 2009   Part 2 S97 (1) |
| per inspection                                                                                           |   |          |                                            |

### SUBDIVISION PLANS

Sealing of Survey Plan/Community titles (Standard Format Plan) and Building Format Plan

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                               | GST | Year 25/26<br>Fee<br>(incl. GST)                                                                                                                                                                                                                                                                       | Legislation                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <b>SUBDIVISION PLANS</b> [continued]                                                                                                                               |     |                                                                                                                                                                                                                                                                                                        |                                 |
| Base fee                                                                                                                                                           | N   | \$1,455.00 plus \$209.00 per lot                                                                                                                                                                                                                                                                       | Planning Act 2016   s284 & s286 |
| Re-endorsement of Survey Plan                                                                                                                                      | N   | \$523.00                                                                                                                                                                                                                                                                                               | Planning Act 2016   s284 & s286 |
| PLUS endorsement of legal documents associated with a Standard Format Plan/Building Format Plan (including leases/easements and transfer documents) (per document) | N   | \$516.00                                                                                                                                                                                                                                                                                               | Planning Act 2016   s284 & s286 |
| Re-assessment as a result of an action notice (i.e not all supporting material provided)                                                                           | N   | 50% of the current plan signing fee                                                                                                                                                                                                                                                                    | Planning Act 2016   s284 & s286 |
| Maintenance Valuation (per lot)                                                                                                                                    | N   | \$48.00                                                                                                                                                                                                                                                                                                | Planning Act 2016   s284 & s286 |
| Application to release survey plan by agreement before works are done plus legal costs involved in preparing the agreement                                         | N   | \$2,878.00 plus \$475.00 per lot over 2 lots                                                                                                                                                                                                                                                           | Planning Act 2016   s284 & s286 |
| Boundary Realignment or Access Easement                                                                                                                            | N   | \$727.00                                                                                                                                                                                                                                                                                               | Planning Act 2016   s284 & s286 |
| <b>PLANNING - OTHER APPLICATIONS OR SERVICES</b>                                                                                                                   |     |                                                                                                                                                                                                                                                                                                        |                                 |
| Changing Application before a decision is made: additional fee is applicable at the time of request of the change                                                  | N   | (a) If confirmation notice issued 20% of the current application fee<br>(b) If information requested is issued 60% of the current application fee<br>(c) If notification stage commenced 80% of the current application fee<br>(d) If Report / Assessment completed 90% of the current application fee | Planning Act 2016   s79         |
| Request to build in covenant or easement                                                                                                                           | N   | \$344.00                                                                                                                                                                                                                                                                                               | Planning Act 2016   s79         |
| Request for Minor Change                                                                                                                                           | N   | \$1,049.00 per condition requiring change (does not include updating plan references)                                                                                                                                                                                                                  | Planning Act 2016   s79         |
| Request for Minor Change (other)                                                                                                                                   | N   | Price on Application                                                                                                                                                                                                                                                                                   | Planning Act 2016   s79         |
| Request to cancel a Development Approval                                                                                                                           | N   | \$384.00                                                                                                                                                                                                                                                                                               | Planning Act 2016   s84         |
| Request to extend currency period of existing approval - First Extension (2 years)                                                                                 | N   | \$820.00                                                                                                                                                                                                                                                                                               | Planning Act 2016   s86         |
| Request to extend currency period of existing approval - Second or more extension                                                                                  | N   | \$1,138.00                                                                                                                                                                                                                                                                                             | Planning Act 2016   s86         |
| Request to change approval given by the Court                                                                                                                      | N   | \$1,069.00 per condition requiring change (plus all Legal costs)                                                                                                                                                                                                                                       | Planning Act 2016   s79         |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### PLANNING - OTHER APPLICATIONS OR SERVICES [continued]

|                                                                                                                           |   |                                                                                                        |                                            |
|---------------------------------------------------------------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Exemption Certificates                                                                                                    | N | \$636.00                                                                                               | Planning Act 2016   s46                    |
| Requests for Generally in Accordance determination                                                                        | N | \$636.00                                                                                               | Local Government Act 2009   Part 2 S97 (1) |
| Infrastructure Agreements                                                                                                 | N | P.O.A. (based on an estimate of cost to Council to assess and/or prepare the Infrastructure Agreement) | Local Government Act 2009   Part 2 S97 (1) |
| Conversion Applications                                                                                                   | N | \$6,747.00                                                                                             | Local Government Act 2009   Part 2 S97 (1) |
| Recalculation of Infrastructure Charges                                                                                   | N | \$675.00                                                                                               | Local Government Act 2009   Part 2 S97 (1) |
| QDC Siting Variations                                                                                                     | N | \$1,244.00                                                                                             | Planning Act 2016   s54 & s57              |
| Confirmation of Existing Use Rights                                                                                       | N | \$580.00                                                                                               | Planning Act 2016   s54 & s57              |
| Peer Review of Professional Reports - e.g. Geotechnical, Visual, Vegetation, Stormwater, that require External Review etc | N | At Cost                                                                                                | Planning Act 2016   s286 & s319            |
| Peer Review of Stormwater Management Plans/Design if relevant modelling and supporting data not provided                  | N | At Cost                                                                                                | Planning Act 2016   s286 & s319            |

### SEARCH FEES

|                                                         |   |                               |                                            |
|---------------------------------------------------------|---|-------------------------------|--------------------------------------------|
| As-constructed plans search                             | N | \$100.00                      | Planning Act 2016   s265                   |
| Limited Planning and Development Certificate - per lot  | N | \$408.00                      | Planning Act 2016   s265                   |
| Standard Planning and Development Certificate - per lot | N | \$1,309.00                    | Planning Act 2016   s265                   |
| Full Planning and Development Certificate - per lot     | N | \$4,142.00                    | Planning Act 2016   s265                   |
| Headwork's Search - per lot                             | N | At Cost with \$100.00 deposit | Local Government Act 2009   Part 2 S97 (1) |
| Planning Inspection fee                                 | N | \$290.00                      | Local Government Act 2009   Part 2 S97 (1) |

### SALE OF DOCUMENTS

|                                                  |   |       |                                            |
|--------------------------------------------------|---|-------|--------------------------------------------|
| Development Manual                               | N | Quote | Local Government Act 2009   Part 2 S97 (1) |
| Available on quote as determined by CEO/Director |   |       |                                            |
| Planning scheme Policies (each)                  | N | Quote | Local Government Act 2009   Part 2 S97 (1) |
| Available on quote as determined by CEO/Director |   |       |                                            |
| Planning scheme Policies                         | N | Quote | Local Government Act 2009   Part 2 S97 (1) |
| Available on quote as determined by CEO/Director |   |       |                                            |
| Planning Scheme on CD                            | N | Quote | Local Government Act 2009   Part 2 S97 (1) |

continued on next page ...



## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### SALE OF DOCUMENTS [continued]

|                                                  |   |       |                                            |
|--------------------------------------------------|---|-------|--------------------------------------------|
| Hard copy of Planning Scheme                     | N | Quote | Local Government Act 2009   Part 2 S97 (1) |
| Available on quote as determined by CEO/Director |   |       |                                            |

### REFUND OF FEES

|                                                                                         |   |                                                                                                   |                                            |
|-----------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------|--------------------------------------------|
| Confirmation Stage                                                                      | N | 75% of the fees paid                                                                              | Local Government Act 2009   Part 2 S97 (1) |
| Information Stage                                                                       | N | 50% of the fees paid                                                                              | Local Government Act 2009   Part 2 S97 (1) |
| Decision Making Stage                                                                   | N | 25% of the fees paid                                                                              | Local Government Act 2009   Part 2 S97 (1) |
| Withdrawal                                                                              | N | Fees less cost to be determined by CEO and/or delegate                                            | Local Government Act 2009   Part 2 S97 (1) |
| Where Council provides Building Certification and Planning assessment for a development | N | A total fee reduction of up to 20% can be negotiated at the discretion of the CEO and/or delegate | Local Government Act 2009   Part 2 S97 (1) |

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GST | Year 25/26<br>Fee<br>(incl. GST)                                                                     | Legislation                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>ENTERTAINMENT &amp; COMMUNITY CENTRES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |                                                                                                      |                                                   |
| <b>PROSERPINE ENTERTAINMENT CENTRE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |                                                                                                      |                                                   |
| All bookings made at the venue.<br>Bond (no GST) - Bond is refundable when the venue is returned in the same condition as it was hired                                                                                                                                                                                                                                                                                                                                                   |     |                                                                                                      |                                                   |
| <b>AUDITORIUM</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |     |                                                                                                      |                                                   |
| <b>PERFORMANCES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |     |                                                                                                      |                                                   |
| Auditorium Hire Performances Up to 8 Hrs for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                                    | Y   | \$750 excl. GST or 10% of Gross Box Office, whichever is greater<br><br>Min. Fee incl. GST: \$825.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$750 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Glitter / Confetti / Body Paint will attract additional cleaning fees<br>* Staff charges are not included in venue hire rates |     |                                                                                                      |                                                   |
| Auditorium Hire Performances Additional Hours for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                               | Y   | \$110.00                                                                                             | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Performances Up to 8 Hrs for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                                  | Y   | \$450 excl. GST or 5% of Gross Box Office, whichever is greater<br><br>Min. Fee incl. GST: \$495.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$450 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Glitter / Confetti / Body Paint will attract additional cleaning fees<br>* Staff charges are not included in venue hire rates |     |                                                                                                      |                                                   |
| Auditorium Hire Performances Additional Hours for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                             | Y   | \$66.00                                                                                              | Local Government Act 2009   Part 6 S262 (3) ( c ) |

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## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GST | Year 25/26<br>Fee<br>(incl. GST)                                                                    | Legislation                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>PERFORMANCES</b> [continued]                                                                                                                                                                                                                                                                                                                                                                                                                                                          |     |                                                                                                     |                                                   |
| Auditorium Hire Performances Up to 8 Hrs for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                                         | Y   | \$650 excl. GST or 5% of Gross Box Office, whichever is greater<br><br>Min. Fee incl. GST: \$715.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$650 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Glitter / Confetti / Body Paint will attract additional cleaning fees<br>* Staff charges are not included in venue hire rates |     |                                                                                                     |                                                   |
| Auditorium Hire Performances Additional Hours for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                                    | Y   | \$88.00                                                                                             | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>TECHNICAL REHEARSAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |     |                                                                                                     |                                                   |
| Auditorium Hire Technical Rehearsal Up to 8 Hrs for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                             | Y   | \$825.00                                                                                            | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$750 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Glitter / Confetti / Body Paint will attract additional cleaning fees<br>* Staff charges are not included in venue hire rates |     |                                                                                                     |                                                   |
| Auditorium Hire Technical Rehearsal Additional Hours for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                        | Y   | \$110.00                                                                                            | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Technical Rehearsal Up to 8 Hrs for Community Not For Profit                                                                                                                                                                                                                                                                                                                                                                                                             | Y   | \$495.00                                                                                            | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$450 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Glitter / Confetti / Body Paint will attract additional cleaning fees<br>* Staff charges are not included in venue hire rates |     |                                                                                                     |                                                   |
| Auditorium Hire Technical Rehearsal Additional Hours for Community Not For Profit                                                                                                                                                                                                                                                                                                                                                                                                        | Y   | \$66.00                                                                                             | Local Government Act 2009   Part 6 S262 (3) ( c ) |

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## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>TECHNICAL REHEARSAL</b> [continued]                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |                                  |                                                   |
| Auditorium Hire Technical Rehearsal Up to 8 Hrs for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                                  | Y   | \$715.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$650 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Glitter / Confetti / Body Paint will attract additional cleaning fees<br>* Staff charges are not included in venue hire rates |     |                                  |                                                   |
| Auditorium Hire Technical Rehearsal Additional Hours for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                             | Y   | \$88.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>EVENT/FUNCTION/CONFERENCE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |                                  |                                                   |
| Auditorium Hire Event/Function/Conferences Up to 8 Hrs for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                      | Y   | \$1,100.00                       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$1000 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Flat Floor, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Food & Beverage in venue may attract additional cleaning fees<br>* Staff charges are not included in venue hire rates          |     |                                  |                                                   |
| Auditorium Hire Event/Function/Conferences Up to 4 Hrs for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                      | Y   | \$770.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$1000 excl. GST required upfront and factored into settlement.</b><br><br><b>Inclusions:</b><br>Flat Floor, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Food & Beverage in venue may attract additional cleaning fees<br>* Staff charges are not included in venue hire rates                                                                                                                                         |     |                                  |                                                   |
| Auditorium Hire Event/Function/Conferences Additional Hours for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                 | Y   | \$110.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Event/Function/Conferences Up to 8 Hrs for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                    | Y   | \$715.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$650 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Flat Floor, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Food & Beverage in venue may attract additional cleaning fees<br>* Staff charges are not included in venue hire rates           |     |                                  |                                                   |

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## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>EVENT/FUNCTION/CONFERENCE</b> [continued]                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |                                  |                                                   |
| Auditorium Hire Event/Function/Conferences Up to 4 Hrs for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                          | Y   | \$550.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$650 excl. GST required upfront and factored into settlement.</b><br><br><b>Inclusions:</b><br>Flat Floor, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Food & Beverage in venue may attract additional cleaning fees<br>* Staff charges are not included in venue hire rates                                                                                                                                |     |                                  |                                                   |
| Auditorium Hire Event/Function/Conferences Additional Hours for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                     | Y   | \$66.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Event/Function/Conferences Up to 8 Hrs for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                 | Y   | \$825.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$750 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b><br>Flat Floor, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Food & Beverage in venue may attract additional cleaning fees<br>* Staff charges are not included in venue hire rates |     |                                  |                                                   |
| Auditorium Hire Event/Function/Conferences Up to 4 Hrs for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                 | Y   | \$605.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$750 excl. GST required upfront and factored into settlement.</b><br><br><b>Inclusions:</b><br>Flat Floor, Air Con, Electricity, Standard Lighting Rig, Standard Audio, Foyer Hire, Standard Cleaning<br>* Food & Beverage in venue may attract additional cleaning fees<br>* Staff charges are not included in venue hire rates                                                                                                                                |     |                                  |                                                   |
| Auditorium Hire Event/Function/Conferences Additional Hours for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                            | Y   | \$88.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>MEETING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                  |                                                   |
| Auditorium Hire Meeting Up to 8 Hrs for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                               | Y   | \$550.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$500 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br>* Staff charges are not included in venue hire rates                                                                     |     |                                  |                                                   |

# Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>MEEETING</b> [continued]                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |                                  |                                                   |
| Auditorium Hire Meeting Up to 4 Hrs for Commercial & Individuals<br><b>Deposit of \$500 excl. GST required upfront and factored into settlement.</b><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br>* Staff charges are not included in venue hire rates            | Y   | \$412.50                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Meeting Additional Hours for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                             | Y   | \$110.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Meeting Up to 8 Hrs for Community & Not for Profit<br><b>Deposit of \$300 excl. GST required upfront and factored into settlement.</b><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br>* Staff charges are not included in venue hire rates          | Y   | \$330.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Meeting Up to 4 Hrs for Community & Not for Profit<br><b>Deposit of \$300 excl. GST required upfront and factored into settlement.</b><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br>* Staff charges are not included in venue hire rates          | Y   | \$242.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Meeting Additional Hours for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                           | Y   | \$66.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Meeting Up to 8 Hrs for Dance/Performance Schools & Studios<br><b>Deposit of \$350 excl. GST required upfront and factored into settlement.</b><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br>* Staff charges are not included in venue hire rates | Y   | \$385.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Meeting Up to 4 Hrs for Dance/Performance Schools & Studios<br><b>Deposit of \$350 excl. GST required upfront and factored into settlement.</b><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br>* Staff charges are not included in venue hire rates | Y   | \$275.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium Hire Meeting Additional Hours for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                                  | Y   | \$88.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>FOYER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |     |                                  |                                                   |
| Foyer Hire Up to 8 Hrs for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                   | Y   | \$220.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$200 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Air Con, Electricity, Standard Foyer Furniture, Standard Cleaning<br><i>*food and beverage in venue may attract additional cleaning fees</i><br><i>* Staff charges are not included in venue hire rates</i> |     |                                  |                                                   |
| Foyer Hire Up to 4 Hrs for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                   | Y   | \$165.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$200 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Air Con, Electricity, Standard Foyer Furniture, Standard Cleaning<br><i>*food and beverage in venue may attract additional cleaning fees</i><br><i>* Staff charges are not included in venue hire rates</i> |     |                                  |                                                   |
| Foyer Hire Additional Hours for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                              | Y   | \$110.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Foyer Hire Up to 8 Hrs for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                 | Y   | \$121.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$110 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Air Con, Electricity, Standard Foyer Furniture, Standard Cleaning<br><i>*food and beverage in venue may attract additional cleaning fees</i><br><i>* Staff charges are not included in venue hire rates</i> |     |                                  |                                                   |
| Foyer Hire Up to 4 Hrs for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                 | Y   | \$93.50                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$110 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Air Con, Electricity, Standard Foyer Furniture, Standard Cleaning<br><i>*food and beverage in venue may attract additional cleaning fees</i><br><i>* Staff charges are not included in venue hire rates</i> |     |                                  |                                                   |
| Foyer Hire Additional Hours for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                            | Y   | \$66.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |

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## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>FOYER</b> [continued]                                                                                                                                                                                                                                                                                                                                                                                                                              |     |                                  |                                                   |
| Foyer Hire Up to 8 Hrs for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                        | Y   | \$198.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$180 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Air Con, Electricity, Standard Foyer Furniture, Standard Cleaning<br><i>*food and beverage in venue may attract additional cleaning fees</i><br><i>* Staff charges are not included in venue hire rates</i> |     |                                  |                                                   |
| Foyer Hire Up to 4 Hrs for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                        | Y   | \$110.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$180 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Air Con, Electricity, Standard Foyer Furniture, Standard Cleaning<br><i>*food and beverage in venue may attract additional cleaning fees</i><br><i>* Staff charges are not included in venue hire rates</i> |     |                                  |                                                   |
| Foyer Hire Additional Hours for Dance/Performance Schools & Studios                                                                                                                                                                                                                                                                                                                                                                                   | Y   | \$88.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>STAGE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |     |                                  |                                                   |
| Stage Hire Rehearsal Only Up to 8 Hrs Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                        | Y   | \$330.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$300 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br><i>*no audience permitted</i><br><i>* Staff charges are not included in venue hire rates</i>    |     |                                  |                                                   |
| Stage Hire Rehearsal Only Up to 4 Hrs Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                        | Y   | \$165.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$300 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning<br><i>*no audience permitted</i><br><i>* Staff charges are not included in venue hire rates</i>    |     |                                  |                                                   |
| Stage Hire Rehearsal Only Additional Hours for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                               | Y   | \$110.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |

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## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                        | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|-----------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>STAGE</b> [continued]                                                                                                    |     |                                  |                                                   |
| Stage Hire Rehearsal Only Up to 8 Hrs for Community & Not for Profit                                                        | Y   | \$220.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$200 excl. GST required upfront and factored into settlement.</b>                                            |     |                                  |                                                   |
| <b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b>     |     |                                  |                                                   |
| <b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning |     |                                  |                                                   |
| <i>*no audience permitted</i>                                                                                               |     |                                  |                                                   |
| <i>* Staff charges are not included in venue hire rates</i>                                                                 |     |                                  |                                                   |
| Stage Hire Rehearsal Only Up to 4 Hrs for Community & Not for Profit                                                        | Y   | \$132.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$200 excl. GST required upfront and factored into settlement.</b>                                            |     |                                  |                                                   |
| <b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b>     |     |                                  |                                                   |
| <b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning |     |                                  |                                                   |
| <i>*no audience permitted</i>                                                                                               |     |                                  |                                                   |
| <i>* Staff charges are not included in venue hire rates</i>                                                                 |     |                                  |                                                   |
| Stage Hire Rehearsal Only Additional Hours for Community & Not for Profit                                                   | Y   | \$66.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Stage Hire Rehearsal Only Up to 8 Hrs for Dance/Performance Schools & Studios                                               | Y   | \$275.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$250 excl. GST required upfront and factored into settlement.</b>                                            |     |                                  |                                                   |
| <b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b>     |     |                                  |                                                   |
| <b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning |     |                                  |                                                   |
| <i>*no audience permitted</i>                                                                                               |     |                                  |                                                   |
| <i>* Staff charges are not included in venue hire rates</i>                                                                 |     |                                  |                                                   |
| Stage Hire Rehearsal Only Up to 4 Hrs for Dance/Performance Schools & Studios                                               | Y   | \$165.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Deposit of \$250 excl. GST required upfront and factored into settlement.</b>                                            |     |                                  |                                                   |
| <b>Event requirements are to be discussed with the Manager of the PEC to determine resourcing on a per event basis.</b>     |     |                                  |                                                   |
| <b>Inclusions:</b> Seating bank, Air Con, Electricity, Standard Lighting Rig, Standard Audit, Foyer Hire, Standard Cleaning |     |                                  |                                                   |
| <i>*no audience permitted</i>                                                                                               |     |                                  |                                                   |
| <i>* Staff charges are not included in venue hire rates</i>                                                                 |     |                                  |                                                   |
| Stage Hire Rehearsal Only Additional Hours for Dance/Performance Schools & Studios                                          | Y   | \$88.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### COLLINSVILLE COMMUNITY CENTRE

Approximate seating capacity - 340

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### AUDITORIUM

#### AUDITORIUM

|                                                                                                                                                                                                                                                                              |   |          |                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Auditorium - Bond - Not for Profit ( over 100 persons )                                                                                                                                                                                                                      | N | \$200.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness.    |   |          |                                                   |
| Auditorium - Bond - Private Use ( over 100 persons )                                                                                                                                                                                                                         | N | \$250.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition<br>For events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness. |   |          |                                                   |
| Auditorium - Business & Government ( over 100 persons )                                                                                                                                                                                                                      | N | \$200.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness.                                                        |   |          |                                                   |
| Auditorium - Bond - Non for Profit ( up to 100 persons )                                                                                                                                                                                                                     | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                          |   |          |                                                   |
| Auditorium - Business & Government ( up to 100 persons )                                                                                                                                                                                                                     | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Auditorium - Bond - Private Use ( up to 100 persons )                                                                                                                                                                                                                        | N | \$268.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                          |   |          |                                                   |

### KITCHEN

#### KITCHEN

|                                                                                                                                                                                                                       |   |          |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Kitchen - Bond - Not for Profit (Over 100 persons)                                                                                                                                                                    | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Kitchen - Bond - Private Use (Over 100 persons)                                                                                                                                                                       | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness. |   |          |                                                   |
| Kitchen - Bond - Not for Profit ( up to 100 persons )                                                                                                                                                                 | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| refundable when venue is left in the same condition as it was hired                                                                                                                                                   |   |          |                                                   |
| Kitchen - Business & Government ( Over 100 persons )                                                                                                                                                                  | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness. |   |          |                                                   |
| Kitchen - Business & Government ( up to 100 persons )                                                                                                                                                                 | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Kitchen - Bond - Private Use ( up to 100 persons )                                                                                                                                                                    | N | \$158.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| refundable when venue is left in the same condition as it was hired                                                                                                                                                   |   |          |                                                   |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### CANTEEN AREA AND KITCHEN

|                                                                                                                                                                                                                                                                         |   |          |                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Canteen - Bond - Not for Profit (Over 100 persons)                                                                                                                                                                                                                      | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |                                                   |
| Canteen - Bond - Private Use (Over 100 persons)                                                                                                                                                                                                                         | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |                                                   |
| Canteen - Business & Government ( Over 100 persons )                                                                                                                                                                                                                    | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.                                                     |   |          |                                                   |
| Canteen - Bond - Not for Profit ( up to 100 persons )                                                                                                                                                                                                                   | N | \$50.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                     |   |          |                                                   |
| Canteen - Business & Government ( up to 100 persons )                                                                                                                                                                                                                   | N | \$50.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Canteen - Bond - Private Use ( up to 100 persons )                                                                                                                                                                                                                      | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                     |   |          |                                                   |

### Toilets only (per day)

|                                                                                                                                                                                                                                                                         |   |          |                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Toilets only per day - Bond - Not for Profit ( Over 100 persons )                                                                                                                                                                                                       | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |                                                   |
| Toilets only per day - Bond - Private Use (Over 100 persons)                                                                                                                                                                                                            | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Toilets only per day - Business & Government ( Over 100 persons )                                                                                                                                                                                                       | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.                                                     |   |          |                                                   |
| Toilets only per day - Bond - Not for Profit ( up to 100 persons )                                                                                                                                                                                                      | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                     |   |          |                                                   |
| Toilets only per day - Business & Government ( up to 100 persons )                                                                                                                                                                                                      | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Toilets only per day - Bond - Private Use ( up to 100 persons )                                                                                                                                                                                                         | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                     |   |          |                                                   |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### COLLINSVILLE FOOTBALL CLUB

|                                                                                                                                                                                                                                                                         |   |          |                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Bond - Private Use (Over 100 persons)                                                                                                                                                                                                                                   | N | \$250.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |                                                   |
| Bond - Not for Profit ( Over 100 persons )                                                                                                                                                                                                                              | N | \$200.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |                                                   |
| Businesses & Government ( Over 100 persons )                                                                                                                                                                                                                            | N | \$200.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.                                                     |   |          |                                                   |
| Bond - Not for Profit ( up to 100 persons )                                                                                                                                                                                                                             | N | \$160.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired.                                                                                                                                                                                                    |   |          |                                                   |
| Businesses & Government ( up to 100 persons )                                                                                                                                                                                                                           | N | \$160.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond - Private Users ( up to 100 persons )                                                                                                                                                                                                                              | N | \$250.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired.                                                                                                                                                                                                    |   |          |                                                   |
| Use of oval night lights (per hour)                                                                                                                                                                                                                                     | Y | \$20.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### FLAGSTAFF HILL CONFERENCE & CULTURAL CENTRE

#### CONFERENCE CENTRE

#### CONFERENCE / MEETING

|                                                                                                                                                                      |   |          |                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Conference Centre Hire Day Rate Conference/Meeting for Commercial & Individuals                                                                                      | Y | \$550.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Bond of \$500 excl. GST required upfront and factored into settlement.</b>                                                                                        |   |          |                                                   |
| <b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b>                                       |   |          |                                                   |
| <b>Inclusions:</b> Electricity, Air con, Standard Audio, Tables, Chairs, Internet (Wi - Fi), Basic Cleaning<br>* Staff charges are not included in venue hire rates. |   |          |                                                   |
| •                                                                                                                                                                    |   |          |                                                   |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>CONFERENCE / MEETING</b> [continued]                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |                                  |                                                   |
| Conference Centre Hire Per Hour ( Minimum 3 hours ) Conference/Meeting for Commercial & Individuals<br><b>Bond of \$500 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Electricity, Air con, Standard Audio, Tables, Chairs, Internet (Wi - Fi), Basic Cleaning<br>* Staff charges are not included in venue hire rates.<br>•   | Y   | \$88.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Conference Centre Hire Staffing per hour per person Conference/Meeting for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                           | Y   | \$60.50                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Conference Centre Hire Day Rate Conference/Meeting for Community & Not for Profit<br><b>Bond of \$350 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Electricity, Air con, Standard Audio, Tables, Chairs, Internet (Wi - Fi), Basic Cleaning<br>* Staff charges are not included in venue hire rates.<br>•                     | Y   | \$385.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Conference Centre Hire Per Hour ( Minimum 3 hours ) Conference/Meeting for Community & Not for Profit<br><b>Bond of \$350 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Electricity, Air con, Standard Audio, Tables, Chairs, Internet (Wi - Fi), Basic Cleaning<br>* Staff charges are not included in venue hire rates.<br>• | Y   | \$55.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Conference Centre Hire Staffing per hour per person Conference/Meeting for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                         | Y   | \$60.50                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>FUNCTION / EVENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |                                  |                                                   |
| Conference Centre Hire Day Rate Function / Event for Commercial & Individuals<br><b>Bond of \$600 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Electricity, Air con, Standard Audio, Tables, Chairs, Internet (Wi - Fi), Basic Cleaning<br>* Staff charges are not included in venue hire rates.<br>•                         | Y   | \$660.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Conference Centre Hire Staffing per hour per person Function / Event for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                             | Y   | \$60.50                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>FUNCTION / EVENT</b> [continued]                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                  |                                                   |
| Conference Centre Hire Day Rate Function / Event for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                     | Y   | \$495.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Bond of \$450 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Electricity, Air con, Standard Audio, Tables, Chairs, Internet (Wi - Fi), Basic Cleaning<br>* Staff charges are not included in venue hire rates. <ul style="list-style-type: none"> <li>•</li> </ul> |     |                                  |                                                   |
| Conference Centre Hire Staffing per hour per person Function / Event for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                 | Y   | \$60.50                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>KITCHEN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                      |     |                                  |                                                   |
| Kitchen Hire Day Rate for Commercial & Individuals                                                                                                                                                                                                                                                                                                                                                                                                  | Y   | \$220.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Bond of \$200 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Electricity, Air con, Basic Cleaning<br>* Staff charges are not included in venue hire rates. <ul style="list-style-type: none"> <li>•</li> </ul>                                                     |     |                                  |                                                   |
| Kitchen Hire Day Rate for Community & Not for Profit                                                                                                                                                                                                                                                                                                                                                                                                | Y   | \$165.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>Bond of \$150 excl. GST required upfront and factored into settlement.</b><br><br><b>Event requirements are to be discussed with the Manager of Flagstaff Hill to determine resourcing on a per event basis.</b><br><br><b>Inclusions:</b> Electricity, Air con, Basic Cleaning<br>* Staff charges are not included in venue hire rates. <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>                                          |     |                                  |                                                   |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

**ENVIRONMENTAL HEALTH****HEALTH REQUISITIONS SEARCHES**

|                                                                                                                                                                                             |   |          |                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|--------------------------------------------------|
| Search of Council's Records and Reports for Current Licenses and Latest Reports                                                                                                             | N | \$156.00 | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Health Inspection of Premises and Compliance Report for Personal Appearance Services, Environmentally Relevant Activities and Food Premises (to be completed within 14 business days)       | N | \$315.00 | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Urgent Health Inspection of Premises and Compliance Report for Personal Appearance Services, Environmentally Relevant Activities and Food Premises (to be completed within 7 business days) | N | \$463.00 | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Additional cost to Health Search if travelling to islands                                                                                                                                   | N | \$226.00 | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Reinspections of Health Requisition Search as Requested (per hour - minimum 1 hour)                                                                                                         | N | \$159.00 | Local Government Act 2009   Part 2 S97 (2) ( c ) |

**ENVIRONMENTAL PROTECTION ACT 1994 & SUSTAINABLE PLANNING ACT 2009 - ENVIRONMENTALLY RELEVANT ACTIVITIES**

Application for environmental authority [Note: The holder of the environmental authority must within 20 days of the authority taking effect, pay the administering authority the annual fee prescribed for the activity under Section 119 of the Environmental Protection Regulation 2008]

|                                                                                                                                                                    |   |                  |                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------|----------------------------------------------------------------|
| Application for assessment of a development application for 1 or more concurrence ERA's                                                                            | N | \$821.00         | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Application to change environmental authority other than an application for a minor change or a change approved by the administering authority (EPAct s 132(1)(b)) | N | \$411.00         | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Amendment application for environmental authority (EPAct s 226(1)(c))                                                                                              | N | \$411.00         | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Application to change amendment application for environmental authority (EPAct S 236(b))                                                                           | N | \$411.00         | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Amalgamation application (EPAct s 246(d))                                                                                                                          | N | \$411.00         | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Prorata License - Annual license less than 50% of the licensable period (65% of the annual renewal fee)                                                            | N | To be calculated | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Replacement of a license certificate                                                                                                                               | N | \$40.00          | Local Government Act 2009   Part 2 S97 (2) ( c )               |

**ANNUAL FEES - ENVIRONMENTALLY RELEVANT ACTIVITIES**

|                                                                              |   |          |                                                     |
|------------------------------------------------------------------------------|---|----------|-----------------------------------------------------|
| Transfer of Environmental Authority for prescribed ERA                       | N | \$168.00 | Environmental Protection Act 1994   Section 514 (6) |
| Additional Inspections (per hour - minimum 1 hour)                           | N | \$174.00 | Local Government Act 2009   Part 2 S97 (2) ( c )    |
| Transitional Environmental Program Assessment Fee (Includes Two Inspections) | N | \$712.00 | Environmental Protection Act 1994   Section 514 (6) |
| Assessment of TEP Annual return                                              | N | \$239.00 | Environmental Protection Act 1994   Section 514 (6) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                  | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                                    |
|-----------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|----------------------------------------------------------------|
| <b>ANNUAL FEES - ENVIRONMENTALLY RELEVANT ACTIVITIES</b> [continued]                                                  |     |                                  |                                                                |
| Assessment of TEP Amendment                                                                                           | N   | \$239.00                         | Environmental Protection Act 1994   Section 514 (6)            |
| Late Payment Fee                                                                                                      | N   | \$168.00                         | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| <b>ERA 6 - ASPHALT MANUFACTURING</b>                                                                                  |     |                                  |                                                                |
| Manufacturing in year: 1,000t or more                                                                                 | N   | \$5,032.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 1 Small Business (20%)                                                                                       | N   | \$4,026.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 2 Above Compliance (25%)                                                                                     | N   | \$3,773.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 3 Combined 1 and 2 (30%)                                                                                     | N   | \$3,522.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 4 Combined Discount plus EMS (40%)                                                                           | N   | \$3,020.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| <b>ERA 12 - PLASTIC PRODUCT MANUFACTURING (1)</b>                                                                     |     |                                  |                                                                |
| Manufacturing, in a year, a total of 50t or more of plastic product, other than a plastic product mentioned in item 2 | N   | \$4,405.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 1 Small Business (20%)                                                                                       | N   | \$3,522.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 2 Above Compliance (25%)                                                                                     | N   | \$3,302.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 3 Combined 1 and 2 (30%)                                                                                     | N   | \$3,083.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 4 Combined Discount plus EMS (40%)                                                                           | N   | \$2,643.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| <b>ERA 12 - PLASTIC PRODUCT MANUFACTURING (2)</b>                                                                     |     |                                  |                                                                |
| Manufacturing, in a year, a total of 5t or more of foam, composite plastics or rigid fibre-reinforced plastics        | N   | \$8,493.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 1 Small Business (20%)                                                                                       | N   | \$6,794.00                       | Environmental Protection Act 1994   Section 514 (6)            |
| Discount 2 Above Compliance (25%)                                                                                     | N   | \$6,372.00                       | Environmental Protection Act 1994   Section 514 (6)            |

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## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                            | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                         |
|-----------------------------------------------------------------------------------------------------------------|-----|----------------------------------|-----------------------------------------------------|
| <b>ERA 12 - PLASTIC PRODUCT MANUFACTURING (2)</b> [continued]                                                   |     |                                  |                                                     |
| Discount 3 Combined 1 and 2 (30%)                                                                               | N   | \$5,946.00                       | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%)                                                                     | N   | \$5,097.00                       | Environmental Protection Act 1994   Section 514 (6) |
| <b>ERA 19 - METAL FORMING</b>                                                                                   |     |                                  |                                                     |
| Not forming a total of 10,000t or more in a year                                                                | N   | \$784.00                         | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)                                                                                 | N   | \$629.00                         | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)                                                                               | N   | \$589.00                         | Environmental Protection Act 1994   Section 514 (6) |
| Discount 3 Combined 1 and 2 (30%)                                                                               | N   | \$551.00                         | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%)                                                                     | N   | \$470.00                         | Environmental Protection Act 1994   Section 514 (6) |
| <b>ERA 38 - SURFACE COATING (1)(A)</b>                                                                          |     |                                  |                                                     |
| Anodising, electroplating, enamelling or galvanizing, using, in a year, 1t to 100t of surface coating materials | N   | \$1,572.00                       | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)                                                                                 | N   | \$1,258.00                       | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)                                                                               | N   | \$1,180.00                       | Environmental Protection Act 1994   Section 514 (6) |
| Discount 3 Combined 1 and 2 (30%)                                                                               | N   | \$1,101.00                       | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%)                                                                     | N   | \$944.00                         | Environmental Protection Act 1994   Section 514 (6) |
| <b>ERA 49 - BOAT MAINTENANCE OR REPAIR</b>                                                                      |     |                                  |                                                     |
| Boat Maintenance or Repair                                                                                      | N   | \$2,673.00                       | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)                                                                                 | N   | \$2,138.00                       | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)                                                                               | N   | \$2,006.00                       | Environmental Protection Act 1994   Section 514 (6) |

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## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### ERA 49 - BOAT MAINTENANCE OR REPAIR [continued]

|                                             |   |            |                                                     |
|---------------------------------------------|---|------------|-----------------------------------------------------|
| Discount 3 Combined 1 and 2 (30%)           | N | \$1,871.00 | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%) | N | \$1,603.00 | Environmental Protection Act 1994   Section 514 (6) |

## FOOD ACT 2006 - FOOD INSPECTIONS

### PLAN ASSESSMENT

Definition of floor area: Floor areas mentioned are the gross floor area associated with the premises used for manufacturing, preparing, handling, storage and the sale of food as well as toilets and refuse areas. It does not include car parks, dining area.

|                                                                           |   |          |                           |
|---------------------------------------------------------------------------|---|----------|---------------------------|
| Food Plan Approval Amendment                                              | N | \$161.00 | Food Act 2006   S31 & S85 |
| Floor area small 0-100m2 (includes 1 RFI)                                 | N | \$321.00 | Food Act 2006   S 31 (1)  |
| Floor area medium 101-300m2 (includes 1 RFI)                              | N | \$398.00 | Food Act 2006   S 31 (1)  |
| Floor area large > 300m2 (includes 1 RFI)                                 | N | \$477.00 | Food Act 2006   S 31 (1)  |
| Home based business                                                       | N | \$213.00 | Food Act 2006   S 31 (1)  |
| For an application in which 1 RFI has been issued , then each further RFI | N | \$78.00  | Food Act 2006   S 31 (1)  |

### FOOD RENEWALS (includes required inspection)

|                                                                                                                                                                                                                   |   |                  |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------|--------------------------|
| Category 1 - High Risk Food Businesses                                                                                                                                                                            | N | \$679.00         | Food Act 2006   S 31 (1) |
| Restaurants, Takeaway, Manufacturers, Hotels, Supermarkets with more than 3 sub units or more includes (bakery, delicatessen, fruit and veg, seafood etc), Off site Caterers, Onsite Caterers, Child Care Centres |   |                  |                          |
| Category 2 - Medium Risk Food Businesses                                                                                                                                                                          | N | \$553.00         | Food Act 2006   S 31 (1) |
| Bakery, café, delicatessen, Supermarkets with 2-3 subunits (bakery, delicatessen, fruit and veg, seafood)                                                                                                         |   |                  |                          |
| Category 3 - Low Risk Food Businesses                                                                                                                                                                             | N | \$375.00         | Food Act 2006   S 31 (1) |
| Home based businesses, food stores with minimal unpackaged food, bed and breakfast, fruit stall (with preparation), Supermarkets with one subunit and child care centre with minimal food preparation             |   |                  |                          |
| Category 4 - Mobile Food Vehicle & Water Carrier (2 year licence)                                                                                                                                                 | N | \$375.00         | Food Act 2006   S 31 (1) |
| Category 5 - Market stalls & Bars with minimal food preparation                                                                                                                                                   | N | \$253.00         | Food Act 2006   S 31 (1) |
| Category 6 - Vessel Licence (2 year licence)                                                                                                                                                                      | N | \$391.00         | Food Act 2006   S 31 (1) |
| Category 6 - Vessel Licence with approved partner (2 year licence)                                                                                                                                                | N | \$292.00         | Food Act 2006   S 31 (1) |
| Licence for one only activity related to Flea Market Stall and other functions (Food Only)                                                                                                                        | N | \$97.00          | Food Act 2006   S 31 (1) |
| Does not include inspection. Where inspection required operators may be charged at \$140/hour (min \$140)                                                                                                         |   |                  |                          |
| Prorata Licence                                                                                                                                                                                                   | N | To be Calculated | Food Act 2006   S 31 (1) |
| Licence for less than 50% of the licensable period (65% of licence fee) to be calculated                                                                                                                          |   |                  |                          |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                          | GST | Year 25/26<br>Fee<br>(incl. GST)              | Legislation                                                |
|-----------------------------------------------------------------------------------------------|-----|-----------------------------------------------|------------------------------------------------------------|
| <b>FOOD RENEWALS (includes required inspection)</b> [continued]                               |     |                                               |                                                            |
| Application for Food Safety Program Accreditation                                             | N   | \$439.00                                      | Food Act 2006   S 31 (1)                                   |
| Applicant Provides Written Advice                                                             |     |                                               |                                                            |
| Application for Food Safety Program Accreditation                                             | N   | \$730.00                                      | Food Act 2006   S 31 (1)                                   |
| Written Advice Assessment and Desktop Assessment                                              |     |                                               |                                                            |
| Amendment of a Food Safety Program                                                            | N   | \$340.00                                      | Food Act 2006   S 31 (1)                                   |
| Compliance Audit of a Food Safety Program                                                     | N   | \$429.00 (+ \$124.00<br>hour if over 3 hours) | Food Act 2006   S 31 (1)                                   |
| Non Conformance Audit/Check of Food Safety Program                                            | N   | \$439.00                                      | Food Act 2006   S 31 (1)                                   |
| Administrative Amendment                                                                      | N   | \$77.00                                       | Food Act 2006   S 31 (1)                                   |
| Application to Restore a food business licence within 30 days after expiry date               | N   | Food Renewal +<br>\$124.00                    | Food Act 2006   S 31 (1)                                   |
| Additional Island Inspections - Ferry Costs                                                   | N   | Actual Cost                                   | Food Act 2006   S 31 (1)                                   |
| Additional Inspections (per hour - minimum 1 hour)                                            | N   | \$174.00                                      | Food Act 2006   S 31 (1)                                   |
| Replacement of a licence certificate                                                          | N   | \$40.00                                       | Food Act 2006   S 31 (1)                                   |
| Re-inspection fee                                                                             | N   | \$386.00                                      | Food Act 2006   S 31 (1)                                   |
| Follow-up inspection for enforcement of Show Cause, Information Notice and Improvement notice |     |                                               |                                                            |
| <b>PERSONAL APPEARANCE SERVICES</b>                                                           |     |                                               |                                                            |
| Application Fee of new Higher Risk Personal Appearance Licence                                | N   | \$323.00                                      | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |
| Includes one inspection per licensable period                                                 |     |                                               |                                                            |
| Application Fee for Renewal of Higher Risk Personal Appearance Licence                        | N   | \$248.00                                      | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |
| Includes one inspection per licensable period                                                 |     |                                               |                                                            |
| Application for Amendment or Transfer of Licence for Higher Risk Personal Appearances         | N   | \$112.00                                      | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |
| Additional Inspections for Higher Risk Personal Appearances (per hour - minimum 1 hour)       | N   | \$174.00                                      | PH(ICPAS) Act 2003   Section 9 (2) (a) + Section 105 & 106 |
| Late payment fee                                                                              | N   | \$171.00                                      | Local Government Act 2009   Part 2 S97 (2) ( c )           |
| Prorata Licence                                                                               | N   | To be Calculated                              | Local Government Act 2009   Part 2 S97 (2) ( c )           |
| Licence for less than 50% of licensable year (65% of licence fee)                             |     |                                               |                                                            |
| Replacement of a licence certificate                                                          | N   | \$40.00                                       | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

## HEART OF THE REEF TRANSIT FACILITY - PORT OF AIRLIE

### Bus Parking

All Bus Parking is required to be booked via council - approx (2) weeks notice to be provided

|                               |   |         |                                                   |
|-------------------------------|---|---------|---------------------------------------------------|
| Overnight Parking - per night | Y | \$66.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Day Parking (12 hr)           | Y | \$33.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## GROUND TRANSPORT OPERATOR ACCESS PERMIT

The schedule of fees & charges will not apply where a specific individual agreements have been negotiated with council

|                                                             |   |            |                                                   |
|-------------------------------------------------------------|---|------------|---------------------------------------------------|
| Buses / Coaches - per vehicle - per annum                   | Y | \$1,260.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Mini buses - per vehicle - per annum                        | Y | \$945.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Mini vans / Maxi-Taxi / Limousine - per vehicle - per annum | Y | \$757.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Taxi - per vehicle - per annum                              | Y | \$629.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### Carpark Bay Rental - (4) Available

|                           |   |            |                                                   |
|---------------------------|---|------------|---------------------------------------------------|
| 12 Month Rental Agreement | Y | \$1,816.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 24 Month Rental Agreement | Y | \$3,026.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                      | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|---------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>INFORMATION TECHNOLOGY</b>                                             |     |                                  |                                                   |
| <b>PRINTING, PHOTOCOPYING &amp; PLANS</b>                                 |     |                                  |                                                   |
| <b>STANDARD PHOTOCOPYING SERVICES FEES</b>                                |     |                                  |                                                   |
| <b>PHOTOCOPYING B &amp; W</b>                                             |     |                                  |                                                   |
| for each A4                                                               | Y   | \$1.10                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3                                                               | Y   | \$1.10                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>PHOTOCOPYING COLOUR</b>                                                |     |                                  |                                                   |
| for each A4                                                               | Y   | \$1.10                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3                                                               | Y   | \$1.10                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>STANDARD PRINTING SERVICES FEES</b>                                    |     |                                  |                                                   |
| <b>PRINTING B &amp; W</b>                                                 |     |                                  |                                                   |
| for each A4                                                               | Y   | \$4.00                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3                                                               | Y   | \$5.50                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>PRINTING COLOUR</b>                                                    |     |                                  |                                                   |
| for each A4                                                               | Y   | \$4.00                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3                                                               | Y   | \$5.50                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A1                                                               | Y   | \$14.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A0                                                               | Y   | \$24.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>CUSTOMISED MAPPING WORK</b>                                            |     |                                  |                                                   |
| Charged in 15 minutes intervals (print and photocopying costs additional) | Y   | \$37.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>ALL OTHER SEARCHES &amp; CUSTOMISED WORK</b>                           |     |                                  |                                                   |
| Charged in 15 minutes intervals (print and photocopying costs additional) | Y   | \$18.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

## INFRASTRUCTURE

### ROADWORKS PERMIT APPLICATION FEE

|                                                                                                                                                                        |   |          |                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Road Works Permit - Tier 1                                                                                                                                             | N | \$309.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Driveways - residential and commercial, Works for Ergon and NBN, Parking Bays Closure, Railway Crossings, General Works, Road Closures (ie Events), Works on Footpaths |   |          |                                                   |
| Road Works Permit - Tier 2                                                                                                                                             | N | Quote    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Access roads between 50m and 10Klm along road reserve                                                                                                                  |   |          |                                                   |
| Road Works Permit - Tier 3                                                                                                                                             | N | \$0.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Access roads longer than 10Klm along road reserve                                                                                                                      |   |          |                                                   |

### DIRECTIONAL SIGNAGE INSTALLATION

|                                                                                                 |   |          |                                                   |
|-------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Application - Assessment and either rejection or approval and quote for supply and installation | N | \$146.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Design, manufacture, supply and installation of approved directional sign                       | N | Quote    | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### RURAL ROAD ADDRESSING

|                                                      |   |          |                                                   |
|------------------------------------------------------|---|----------|---------------------------------------------------|
| New Rural Road Address                               | N | \$199.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Supply Rural Marker Post (each - New or Replacement) | N | \$78.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Replacement Rural Number (each)                      | N | \$1.69   | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### GATES & GRIDS

|                                                                  |   |            |                                                   |
|------------------------------------------------------------------|---|------------|---------------------------------------------------|
| Application Fee (Once off, includes approval for Works on Roads) | Y | \$1,479.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Management fee for non compliant Gates and Grids (Rate Per Hour) | Y | \$130.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Public Notification Sign (Once off and per replacement)          | Y | \$199.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### SUPPLY BASELINE HYDROLOGICAL MODEL

|                                                               |   |          |                                                   |
|---------------------------------------------------------------|---|----------|---------------------------------------------------|
| Supply Baseline Hydrological Model - Per Catchment/Study Area | N | \$951.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------------------------------|---|----------|---------------------------------------------------|

### SUPPLY OF DIGITAL DATA

|                                                                 |   |          |                                                   |
|-----------------------------------------------------------------|---|----------|---------------------------------------------------|
| Supply GIS Mapping Product for external applicant - Per dataset | N | \$107.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Supply of additional datasets - within same request             | N | \$51.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### BUILD OVER OR NEAR SEWER AND STORMWATER

|                                                                                                                                  |   |            |                                                   |
|----------------------------------------------------------------------------------------------------------------------------------|---|------------|---------------------------------------------------|
| Per application - Includes assessment, inspection (as required) and provision of either: approval/conditional approval/rejection | N | \$1,155.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------------------------------------------------------------------------------------------------|---|------------|---------------------------------------------------|

### WATER METERS

|                                                                                                                                                                                                                                                                                                                                                                                                                    |   |          |                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Lockable Device Installation/Deinstallation 20mm Meter                                                                                                                                                                                                                                                                                                                                                             | N | \$276.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Lockable Device Installation/Deinstallation 25mm Meter                                                                                                                                                                                                                                                                                                                                                             | N | \$271.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Testing of Meter (Actual Cost - Minimum Fee)                                                                                                                                                                                                                                                                                                                                                                       | N | \$229.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| If an owner or occupier of premises shall question the accuracy of the working of the meter through which his supply of water is obtained, the Council may cause such meter to be tested upon the advance payment of a fee. If the meter being tested fails to register or records a reading greater than the amount of water that has passed through the meter a refund of such fee will be made. (Non-Certified) |   |          |                                                   |
| Independent testing of Meter                                                                                                                                                                                                                                                                                                                                                                                       | N | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| If the owner or occupier is not satisfied with Council's test result, then an independent test may be carried out at the owner/occupiers' request with no refund of these costs being applicable. The Council may cause such meter to be independently tested upon payment of the fee                                                                                                                              |   |          |                                                   |
| Repair of a damaged water meter assembly                                                                                                                                                                                                                                                                                                                                                                           | N | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Special Water Meter Reading (5 days)                                                                                                                                                                                                                                                                                                                                                                               | N | \$195.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Should an owner or occupier of premises require a meter to be read other than at normal meter reading times, a fee shall apply. The fee to be paid seven (7) days before the date of meter reading required.                                                                                                                                                                                                       |   |          |                                                   |
| Urgent Special Water Meter Reading (2 days)                                                                                                                                                                                                                                                                                                                                                                        | N | \$281.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| All Services Search (Water/Sewerage/Stormwater) - within 10 days                                                                                                                                                                                                                                                                                                                                                   | N | \$78.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Urgent All Services Search (Water/Sewerage/Stormwater) - within 2 days                                                                                                                                                                                                                                                                                                                                             | N | \$117.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### REPLACEMENT METER OR FITTINGS - DAMAGED OR STOLEN:

|                                                                                        |   |          |                                                   |
|----------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Sub Meters - 25mm Replacement (Actual Cost - Minimum Fee)                              | N | \$373.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Domestic Meter - 20mm Replacement (Actual Cost - Minimum Fee)                          | N | \$486.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Domestic Meter - > 20mm Replacement (Actual cost on Private Works Basis - Minimum Fee) | N | \$614.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### WATER SUPPLY

#### WATER SERVICE CONNECTION

Complete new service from main to boundary  
For applications to be charged on a Private Works Basis - Estimate to be prepared on request prior to application being submitted

|                                                  |   |            |                                                   |
|--------------------------------------------------|---|------------|---------------------------------------------------|
| 20mm - Water service connection - Main Near Side | N | \$3,382.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 20mm - Water service connection - Main Far Side  | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 25mm - Water Service Connection - Main Near Side | N | \$3,560.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 25mm - Water Service Connection - Main Far Side  | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### WATER SERVICE CONNECTION [continued]

|                                                                                                                                                                                                               |   |            |                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|---------------------------------------------------|
| 50mm - Water Service Connection - Main Near Side                                                                                                                                                              | N | \$6,467.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 50mm - Water Service Connection - Main Far Side                                                                                                                                                               | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 80mm and >> - Water Service Connection                                                                                                                                                                        | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Sub Meters - 25mm Connection                                                                                                                                                                                  | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Water Service Disconnection - Minimum Fee                                                                                                                                                                     | N | \$1,119.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| To be approved by Council on condition that a full connection fee is payable on application for re-connection - Application via a Development application. Actual cost to be charged on a Private Works Basis |   |            |                                                   |
| Location of water service                                                                                                                                                                                     | Y | \$402.60   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Relocate water service                                                                                                                                                                                        | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Alteration to water stopcock/meter                                                                                                                                                                            | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| (Raise / Lower) Actual costs to be charged on a Private Works Basis                                                                                                                                           |   |            |                                                   |
| Developments - Connection to council water infrastructure                                                                                                                                                     | N | \$1,006.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Where service pipes installed by a developer (All new developments) - Actual Pricing for installation of meter set only listed below:-                                                                        |   |            |                                                   |
| Development - 20mm Connection - Main - standpipe installed, water meter only                                                                                                                                  | N | \$1,398.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development - 25mm Connection - Main - standpipe installed, water meter only                                                                                                                                  | N | \$1,405.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development - 50mm Connection - Main - standpipe installed, water meter only                                                                                                                                  | N | \$3,987.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development - 80mm and >> Connection - standpipe installed, water meter only                                                                                                                                  | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| For applicatons to be charged on a Private Works Basis - Estimate to be prepared on request prior to application being submitted                                                                              |   |            |                                                   |

### OUTSIDE TOWN WATER CONNECTION AREA

|                                                                                                                                                           |   |         |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------|---------------------------------------------------|
| Outside town water connection area (if approved) from reticulation                                                                                        | N | POA     | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Administration Fee for all refunds of water application fee should the service not be able to be connected - due to being outside the declared water area | N | \$78.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### WATER SUPPLIED FROM FIRE HYDRANT OTHER THAN FOR FIRE FIGHTING PURPOSES

#### TO HIRE A TEMPORARY METERED CONSTRUCTION STANDPIPE

|                                                                                                                          |   |            |                                                   |
|--------------------------------------------------------------------------------------------------------------------------|---|------------|---------------------------------------------------|
| Daily hire rate (Mon to Fri 8am-5pm) charged per day                                                                     | N | \$150.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Weekly hire rate (Seven days). Must be returned by 8am following last hire day                                           | N | \$380.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Long term - Greater than 60 days hire - By Agreement Only. Hire and water consumption will be charged monthly            | N | POA        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Users bond to be retained by Council for all hire applications                                                           | N | \$2,100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| (Any damage to the metered standpipe and/or WRC installations will be charged to the standpipe holder) (50mm Standpipes) |   |            |                                                   |

continued on next page ...



## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                               | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|----------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>TO HIRE A TEMPORARY METERED CONSTRUCTION STANDPIPE</b> [continued]                              |     |                                  |                                                   |
| Late return of metered standpipe                                                                   | N   | \$36.00                          | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Shall attract a penalty of \$36.00 per day over and above the hire rate                            |     |                                  |                                                   |
| Per Kilolitre or part thereof (Hydrant Standpipe)                                                  | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>OUTSIDE TOWN AREA WATER SUPPLY</b>                                                              |     |                                  |                                                   |
| Caravan Parks - per KL (or part thereof)                                                           | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bulk Water Supply from private Standpipe - per KL                                                  | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>MINIMUM CHARGE PER SERVICE FOR SALE OF WATER AT STANDPIPE (Per Kilolitre)</b>                   |     |                                  |                                                   |
| Water Supplied from the Public Standpipe (Bowen) (Electronic Key System)                           | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Water Supplied from the Public Standpipe (Collinsville) (Electronic Key System)                    | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Water Supplied from the Public Standpipe (Whitsunday) (Electronic Key System)                      | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bulk water supplied from the Shute Harbour Jetty                                                   | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Electronic Key Deposit on application                                                              | N   | \$167.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>TEMPORARY CONSTRUCTION WATER CONNECTION FOR SUBDIVISIONAL WORKS (25mm)</b>                      |     |                                  |                                                   |
| Per kilolitre or part thereof (to be billed monthly)                                               | N   | \$7.20                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Works performed to allow contractor to connect to existing water reticulation system               | N   | POA                              | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Private works agreement - ACTUAL COST - Minimum fee of (0 to 10 affected dwellings/ businesses)    |     |                                  |                                                   |
| Works performed to allow contractor to connect to existing water reticulation system               | N   | POA                              | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Private works agreement - ACTUAL COST - Minimum fee of (11 to 29 affected dwellings/ businesses)   |     |                                  |                                                   |
| <b>HOUSE DRAIN BLOCKAGE &amp; EQUIPMENT HIRE</b>                                                   |     |                                  |                                                   |
| Repair Council owned assets damaged by Private Contractor - Cost Recovery                          | Y   | POA                              | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Additional/Relocation of Sewer Connection                                                          | Y   | POA                              | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Actual cost to be charged on a Private Works Basis (Subject to Availability)                       |     |                                  |                                                   |
| Actual Cost to be charged on a Private Works Basis (Subject to Availability)                       |     |                                  |                                                   |
| Hire of High Pressure Drain Cleaner - per operator - per hour Monday to Friday - (minimum 4 hours) | Y   | \$228.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Charged from depot to job & return. (Subject to availability) - Monday to Friday                   |     |                                  |                                                   |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### HOUSE DRAIN BLOCKAGE & EQUIPMENT HIRE [continued]

|                                                                                                                                         |   |          |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Hire of High Pressure Drain Cleaner - per operator - per hour - Weekends & Holidays (minimum 4 hours)                                   | Y | \$436.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Charged from depot to job & return. (Subject to availability) Outside of normal working hours (M-F 6:30AM to 3:30PM) Weekends or Public |   |          |                                                   |
| Assessment and Works completed based on Customer Request on Non-Council Owned Assets - actual cost, minimum fee (Fee per hour)          | Y | \$170.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Non-Council Owned Assets After Hours Callout - per operator - per hour - Monday to Friday (minimum 4 hours)                             | Y | \$246.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Non-Council Owned Assets After Hours Callout - per operator - per hour - Weekends and Holidays (minimum 4 hours)                        | Y | \$325.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### WHITSUNDAY REGIONAL COUNCIL WATER QUALITY TESTING LABORATORY

Whitsunday Regional Council has a laboratory that can provide quality analysis of water and waste water. This analysis is conducted by qualified scientific laboratory staff located at the Proserpine Water Treatment Plant.

Council's commitment is to provide customers and the community with safe, reliable and high quality drinking water and also help identify quickly any health hazards related to water especially to untreated drinking water sources such as bore water or water from rain water tanks.

Our scientific staff conduct regular comprehensive water monitoring through sampling and testing at designated points throughout the water distribution system. The operational staff is then provided with the results for assessment to ensure the highest level of water quality.

The laboratory provides testing services Monday to Friday between 8:30 AM and 4:30 PM. Upon request the laboratory team can collect at extra cost water and sewerage samples from interested customers. The samples collected in appropriate sampling containers to preserve the components of the water samples requiring analysis are taken back to the laboratory and analysed within 24 hours from collection.

### WATER AND WASTE LABORATORY CHARGES

|                       |   |         |                                                   |
|-----------------------|---|---------|---------------------------------------------------|
| Dissolved Oxygen Test | N | \$7.20  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Field Tests           | N | \$71.40 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Phosphate Test        | N | \$20.10 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| pH Test               | N | \$7.20  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Colour Test           | N | \$10.80 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Conductivity Test     | N | \$7.20  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Turbidity Test        | N | \$10.80 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Chlorine Free Test    | N | \$8.40  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Hardness Test   | N | \$17.20 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Alkalinity Test       | N | \$17.20 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Iron Test             | N | \$19.30 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Manganese Test        | N | \$19.30 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Aluminium Test        | N | \$19.30 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### WATER AND WASTE LABORATORY CHARGES [continued]

|                                                                     |   |          |                                                   |
|---------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Total Dissolved Solids Test                                         | N | \$10.80  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Suspended Solids Test                                         | N | \$14.30  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Nitrogen Test                                                 | N | \$31.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Ammonia N Test                                                      | N | \$20.10  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Nitrate Test                                                        | N | \$20.10  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Phosphorus Test                                               | N | \$28.10  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Chemical Oxygen Demand Test                                         | N | \$39.90  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fat, Oil and Grease Test                                            | N | \$101.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Hydrocarbons Test                                             | N | \$109.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Escherichia Coli Test                                               | N | \$40.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Coliforms Test                                                | N | \$40.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Thermotolerant Coliforms Test                                       | N | \$40.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Enterococci Test                                                    | N | \$40.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Heterotrophic Plate Count Test                                      | N | \$40.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Batch Fee                                                           | N | \$41.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Sampling fees - includes officers time @169.00/hour or part thereof | N | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### PUMP OUT BY PRIVATE CONTRACTOR

Charge for Council to accept waste at Sewerage Treatment Plant

|                                                         |   |          |                                                   |
|---------------------------------------------------------|---|----------|---------------------------------------------------|
| Septage per KL (or part thereof)                        | N | \$69.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Holding Tank Waste per KL (or part thereof)             | N | \$69.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Holding Tank Waste (untreated) per KL (or part thereof) | N | \$138.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Trade Waste per KL                                      | N | \$207.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### PRIVATE WORKS

|                                    |   |     |                                                   |
|------------------------------------|---|-----|---------------------------------------------------|
| Wet Hire of Plant and/or equipment | N | POA | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|------------------------------------|---|-----|---------------------------------------------------|

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

## LIBRARY SERVICES

### MEMBERSHIP AND CARD REPLACEMENT

|                                        |   |        |                                                   |
|----------------------------------------|---|--------|---------------------------------------------------|
| Fee for replacement of membership card | N | \$6.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------|---|--------|---------------------------------------------------|

### LOST/DAMAGED ITEMS

|                      |   |                   |                                                   |
|----------------------|---|-------------------|---------------------------------------------------|
| For any lost item    | N | Replacement Costs | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Major Damage         | N | Actual cost       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Minor Damage         | N | \$6.00            | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Lost/Damaged Barcode | N | \$3.70            | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### PHOTOCOPIES & PRINTING SERVICES

|                                                  |   |        |                                                   |
|--------------------------------------------------|---|--------|---------------------------------------------------|
| per sheet - B&W A3 (Double sided)                | Y | \$1.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| per sheet - B&W A4 (Double sided)                | Y | \$0.40 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| per sheet - Colour A3 (Double sided)             | Y | \$5.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| per sheet - Colour A4 (Double sided)             | Y | \$2.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet - B&W A4             | Y | \$0.30 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet - B&W A3             | Y | \$0.60 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet - Colour A4          | Y | \$1.80 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet - Colour Photo or A3 | Y | \$3.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### FAX COMMUNICATIONS

|                                          |   |        |                                                   |
|------------------------------------------|---|--------|---------------------------------------------------|
| First page (within Australia)            | Y | \$2.30 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Every page thereafter (within Australia) | Y | \$1.10 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| First page (International)               | Y | \$4.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Every page thereafter (International)    | Y | \$2.40 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### LAMINATING

|                |   |        |                                                   |
|----------------|---|--------|---------------------------------------------------|
| A4 - per sheet | Y | \$3.50 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| A3 - per sheet | Y | \$5.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Business Card  | Y | \$1.30 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                                                                                                 | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>WITHDRAWN (OLD) STOCK FOR SALE</b>                                                                                                                |     |                                  |                                                   |
| Magazines                                                                                                                                            | Y   | \$0.50                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Books/DVDs/CDs                                                                                                                                       | Y   | \$2.30                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>INTER-LIBRARY LOANS</b>                                                                                                                           |     |                                  |                                                   |
| Inter-library loan fee (books from any other library except the Public Libraries Division or the State Library of QLD or Union/<br>Public Libraries) | Y   | As set by issuing library        | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Inter-library Loan Processing Fee                                                                                                                    | Y   | \$4.00                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

**PARKING****PARKING FEES (REGULATED ON/OFF STREET PARKING)**

|                                                         |   |          |                                               |
|---------------------------------------------------------|---|----------|-----------------------------------------------|
| Parking On - Street permit zone (including application) | N | \$144.00 | Local Government Act 2009   Council Local Law |
| Parking Bay hire permit (per day)                       | N | \$63.00  | Local Government Act 2009   Council Local Law |

**AIRLIE BEACH PRECINCT (includes Abell Point, Port of Airlie, Coconut Grove, Broadwater Ave and Airlie Creek) - OFF STREET CARPARKING (per registered vehicle)**

|                                |   |         |                                               |
|--------------------------------|---|---------|-----------------------------------------------|
| 0 - 1 Hours                    | Y | \$4.00  | Local Government Act 2009   Council Local Law |
| 1 - 2 Hours                    | Y | \$6.00  | Local Government Act 2009   Council Local Law |
| 2 - 4 Hours                    | Y | \$8.00  | Local Government Act 2009   Council Local Law |
| 4 - 12 Hours                   | Y | \$11.00 | Local Government Act 2009   Council Local Law |
| 12 - 24 Hours                  | Y | \$13.00 | Local Government Act 2009   Council Local Law |
| Each Additional Day Thereafter | Y | \$11.00 | Local Government Act 2009   Council Local Law |

**PARKING PERMITS - OFF STREET CARPARKING**

Parking spaces are not allocated or guaranteed for permit holders

Parking Permits must be used in conjunction with the individual terms and conditions of durations within the applicable car parks

|                                                                                                               |   |            |                                               |
|---------------------------------------------------------------------------------------------------------------|---|------------|-----------------------------------------------|
| 5 day (Mon-Fri) permit                                                                                        | Y | \$145.00   | Local Government Act 2009   Council Local Law |
| 28 day permit                                                                                                 | Y | \$187.00   | Local Government Act 2009   Council Local Law |
| 6 month permit                                                                                                | Y | \$940.00   | Local Government Act 2009   Council Local Law |
| 12 month permit                                                                                               | Y | \$1,491.00 | Local Government Act 2009   Council Local Law |
| Annual Permit to park in car park for commercial use of boat ramp / Commercial vessel use of public boat ramp | Y | \$5,300.00 | Local Government Act 2009   Council Local Law |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

PARKS & GARDENS

Waiver of Park Hire Fees if Organisation is non-profit and/or event is open to the general public.

BOWEN SOUND SHELL

|                                          |   |          |                                                   |
|------------------------------------------|---|----------|---------------------------------------------------|
| Not-for-Profit Organisation/Event - Bond | N | \$366.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Other Organisations - Bond               | N | \$687.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond - Sound & Lighting Equipment        | N | \$687.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

WHITSUNDAY MARKETS

|                                       |   |        |                                                   |
|---------------------------------------|---|--------|---------------------------------------------------|
| Use of parkland (per site per market) | N | \$5.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------|---|--------|---------------------------------------------------|

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### PLUMBING & DRAINAGE

Quote Authorisations - Note: all quotes are to be finalised by an Executive Manager/Director or CEO prior to issue.

#### NEW CONNECTIONS

|                                                     |   |            |                              |
|-----------------------------------------------------|---|------------|------------------------------|
| Standard fee for a secondary Dwelling               | N | \$1,449.00 | Plumbing & Drainage Act 2002 |
| Standard fee for each New Dwelling/Duplex (Class 1) | N | \$2,048.00 | Plumbing & Drainage Act 2002 |
| New Units (up to 2 units)                           | N | \$2,048.00 | Plumbing & Drainage Act 2002 |
| Per Unit                                            |   |            |                              |
| New Units (3 - 5)                                   | N | \$3,920.00 | Plumbing & Drainage Act 2002 |
| New units (Over 5)                                  | N | Quote      | Plumbing & Drainage Act 2002 |
| New Commercial Applications (max 10 fixtures)       | N | \$3,104.00 | Plumbing & Drainage Act 2002 |
| New Commercial Applications (over 10 fixtures)      | N | Quote      | Plumbing & Drainage Act 2002 |

#### SHEDS/GARAGES (CLASS 10)

|                                                                                                                                                 |   |            |                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|------------------------------|
| New sheds & garages containing plumbing and drainage being the first structure on site where no previous plumbing & drainage has been installed | N | \$2,048.00 | Plumbing & Drainage Act 2002 |
| Application fees will be as above for new dwellings                                                                                             |   |            |                              |
| New Plumbing and Drainage in an existing or new Class 10 buildings that is associated with an existing dwelling on the same site                | N | \$1,323.00 | Plumbing & Drainage Act 2002 |
| Please contact Council's Plumbing Services Department for information on which process applies to you prior to lodging an application           |   |            |                              |

#### ALTERATIONS & ADDITIONS

|                                                                                                                          |   |          |                              |
|--------------------------------------------------------------------------------------------------------------------------|---|----------|------------------------------|
| Application to Amend a Permit or Extension of Time - Lodgment of Form 2                                                  | N | \$672.00 | Plumbing & Drainage Act 2002 |
| Replace Septic System or Household Sewerage Treatment Plant with another on-site Sewerage system                         | N | \$660.00 | Plumbing & Drainage Act 2002 |
| Alterations & Additions (All Classes) maximum 10 fixtures and 2 inspections. Additional inspections will be as per below | N | \$950.00 | Plumbing & Drainage Act 2002 |
| Per Sole Occupancy Unit (e.g Tenancy)                                                                                    |   |          |                              |
| Alterations & Additions (All Classes) over 10 fixtures                                                                   | N | Quote    | Plumbing & Drainage Act 2002 |
| Installation of grey water treatment plant (all areas)                                                                   | N | \$950.00 | Plumbing & Drainage Act 2002 |
| On-site waste water assessment class 1 additions ( Referral Agency)                                                      | N | \$260.00 | Plumbing & Drainage Act 2002 |

#### BACKFLOW PREVENTION

|                                                                          |   |         |                              |
|--------------------------------------------------------------------------|---|---------|------------------------------|
| Backflow Prevention Device - installation of a new device (first device) | N | \$92.00 | Plumbing & Drainage Act 2002 |
|--------------------------------------------------------------------------|---|---------|------------------------------|

continued on next page ...



## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### BACKFLOW PREVENTION [continued]

|                                                                 |   |         |                              |
|-----------------------------------------------------------------|---|---------|------------------------------|
| Backflow Prevention Device - additional devices after the first | N | \$45.00 | Plumbing & Drainage Act 2002 |
| Backflow Prevention Device - annual licence fee                 | N | \$54.00 | Plumbing & Drainage Act 2002 |

### PLUMBING INSPECTIONS - ADDITIONAL INSPECTIONS

|                                                                                                                                                                                                                       |   |                         |                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|------------------------------|
| Issue of Request for Further Information (RFI) as part of Application Assessment or Not Properly Made Application                                                                                                     | N | First time fee of \$150 | Plumbing & Drainage Act 2002 |
| Plumbing Compliance Inspections - Hourly rate - Inspection of Plumbing & Drainage installations                                                                                                                       | N | \$249.00                | Plumbing & Drainage Act 2002 |
| General Plumbing Inspections - Hourly rate - Also includes reinspection of plumbing and drainage installations due to non-compliant work.                                                                             | N | \$272.00                | Plumbing & Drainage Act 2002 |
| Additional Plumbing Inspections resulting from non-compliant work or attendance to site when responsible person has failed to cancel inspection.                                                                      |   |                         |                              |
| Island or Remote Area Plumbing Inspections - Hourly rate                                                                                                                                                              | N | \$272.00                | Plumbing & Drainage Act 2002 |
| Applies to islands and inspections greater than 50km from Council offices (Note: hourly rate for islands applies from time of departure until time of return to mainland, plus any cost of aircraft or boat charters) |   |                         |                              |

### DISCONNECTION OR DECOMMISSIONING

|                                                                                                         |   |          |                                                  |
|---------------------------------------------------------------------------------------------------------|---|----------|--------------------------------------------------|
| Application for Removal of on-site wastewater system due to demolition of dwelling or building          | N | \$272.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Application for Disconnection of House Drainage at connection point to sewer                            | N | \$310.00 | Plumbing & Drainage Act 2002                     |
| Application for Removal of on site waste water treatment plant (septic or HSTP) for connection to sewer | N | \$672.00 | Plumbing & Drainage Act 2002                     |

### PLUMBING GENERAL

|                                                                                                                                                 |   |            |                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|--------------------------------------------------|
| Application for Performance Solution or Alternative Solution                                                                                    | N | \$1,440.00 | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Concurrency Agency Assessment for Building Work - Additions to Class 1 in non-sewered area that include additional bedroom/s                    | N | \$264.00   | Plumbing & Drainage Act 2002                     |
| Copy of Permit, Inspection Certificates, Final Inspection Certificates, Action Notices - Additional to Original Issue                           | N | \$41.00    | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Application for sub-meters to be installed on development constructed prior to sub-meter legislation                                            | N | \$800.00   | Plumbing & Drainage Act 2002                     |
| Request for refund of fees based on level of assessment and inspectorial work undertaken (As per Development Assessment refund fee calculation) | N | Quote      | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Use planning schedule as guide                                                                                                                  |   |            |                                                  |
| Copy of 'as constructed' house drainage plan or sewer plan                                                                                      | N | \$41.00    | Local Government Act 2009   Part 2 S97 (2) ( e ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### POOLS

Note 1: Adult – means a person who is aged 16 years and above

Note 2: Child – means a person under the age of 16 years

Note 3: Family means – only parents and their children under the age of 16 years

Note 4: A child under the age of 12 must be accompanied by a responsible person over the age of 18

### BOWEN SWIMMING POOL

#### ADMISSION

|                                      |   |                                   |                                                   |
|--------------------------------------|---|-----------------------------------|---------------------------------------------------|
| Adult                                | Y | Adult admission (Free)            | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Child/Concession                     | Y | Child admission (Free)            | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| School Students                      | Y | School admission (Free)           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Infant Swimmer (0-4 years)/Spectator | Y | Infant swimmer (0-4 years) (Free) | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### HIRE

|                                                       |   |          |                                                   |
|-------------------------------------------------------|---|----------|---------------------------------------------------|
| Pool Hire ( Over 30 persons ) Refundable Bond per use | N | \$300.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Pool Hire (Up to 30 persons) Refundable Bond per use  | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### COLLINSVILLE SWIMMING POOL

#### ADMISSION

|                                      |   |                                     |                                                   |
|--------------------------------------|---|-------------------------------------|---------------------------------------------------|
| Adult                                | Y | Adult admission (Free)              | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Child/Concession                     | Y | Child admission (Free)              | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| School Students                      | Y | School student admission (Free)     | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Infant Swimmer (0-4 years)/Spectator | Y | Infant swimmer (0-4 years) ( Free ) | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### HIRE

|                                                       |   |          |                                                   |
|-------------------------------------------------------|---|----------|---------------------------------------------------|
| Pool Hire ( Over 30 persons ) Refundable Bond per use | N | \$300.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Pool Hire (Up to 30 persons) Refundable Bond per use  | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### PROSERPINE SWIMMING POOL

#### ADMISSION

|                                      |   |                                       |                                                   |
|--------------------------------------|---|---------------------------------------|---------------------------------------------------|
| Adult                                | Y | Adult admission(Free)                 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Child/Concession                     | Y | Child admission (Free)                | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| School Students                      | Y | School student admission (Free)       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Infant Swimmer (0-4 years)/Spectator | Y | Infant swimmer (0 - 4 years) ( Free ) | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### HIRE

|                                                       |   |          |                                                   |
|-------------------------------------------------------|---|----------|---------------------------------------------------|
| Pool Hire ( Over 30 persons ) Refundable Bond per use | N | \$300.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Pool Hire (Up to 30 persons) Refundable Bond per use  | N | \$150.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### RATE/PROPERTY SEARCHES

#### PROPERTY SEARCH

|                                                                                                                            |   |            |                                                   |
|----------------------------------------------------------------------------------------------------------------------------|---|------------|---------------------------------------------------|
| Rate Search - 5 business day turnaround<br>Processed within 5 business days.                                               | N | \$180.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Rate Search - Urgent (2 days)<br>Processed within 2 business days.                                                         | N | \$270.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Copy House Drainage Plan if an archive search is required (if plan is not readily available on Councils Computer database) | N | \$39.00    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refund - if no work commenced                                                                                              | N | 10% of fee | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### PROVISION OF BULK ELECTRONIC DATA FROM COUNCIL'S LAND RECORD (ELECTRONIC PROPERTY DATA)

|                                                                      |   |              |                                                   |
|----------------------------------------------------------------------|---|--------------|---------------------------------------------------|
| Charges to be determined based on the amount of information provided | N | Min \$240.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------------------------------------|---|--------------|---------------------------------------------------|

#### MISCELLANEOUS

|                                                                                                                                                                       |   |         |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------|---------------------------------------------------|
| Rates Transaction Search (post-2010)                                                                                                                                  | N | \$50.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Rates Transaction Search (pre-2010)                                                                                                                                   | N | \$94.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Copy of rate/water notice (Excluding current rating period)                                                                                                           | N | \$20.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| No Charge for one copy of a Rate Notice or Water Notice for the current period.                                                                                       |   |         |                                                   |
| Change of Ownership Fee                                                                                                                                               | N | \$85.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Request refund of monies in credit - Per Assessment                                                                                                                   | N | \$26.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| First time request - no charge                                                                                                                                        |   |         |                                                   |
| Transfer of Funds due to Incorrect electronic payment allocation - Per Assessment                                                                                     | N | \$26.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| First time incorrect payment allocation - no charge.<br>If Pensioner rates notice has been incorrectly paid due to transposition of figures, this fee will be waived. |   |         |                                                   |
| Limited Rates Information Search                                                                                                                                      | N | \$21.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Verbal information provided                                                                                                                                           |   |         |                                                   |
| Rates Book search from archives<br>(i.e. prior to 2000) per volume required minimum charge                                                                            | N | \$84.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### REGULATORY CHARGES

#### EVENTS CONDUCTED ON COUNCIL LAND

Note: Events may be charged electricity where determinable

#### CLASS 1 - MAJOR EVENTS >1000 PEOPLE

|                                                                         |   |                                 |                                               |
|-------------------------------------------------------------------------|---|---------------------------------|-----------------------------------------------|
| Base Application Fee - (for other than non-profit groups/organisations) | N | \$1,093.00                      | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls - per hour                            | N | \$159.00                        | Local Government Act 2009   Council Local Law |
| Local Law Inspections - Regulatory - per hour                           | N | \$159.00                        | Local Government Act 2009   Council Local Law |
| Bond - determined on complexity of event                                | N | POA                             | Local Government Act 2009   Council Local Law |
|                                                                         |   | Min. Fee incl. GST:<br>\$750.00 |                                               |

#### CLASS 2 - MAJOR EVENTS 200-1000 PEOPLE

|                                                                         |   |                                 |                                               |
|-------------------------------------------------------------------------|---|---------------------------------|-----------------------------------------------|
| Base Application Fee - (for other than non-profit groups/organisations) | N | \$782.00                        | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls - per hour                            | N | \$159.00                        | Local Government Act 2009   Council Local Law |
| Local Law Inspections - Regulatory - per hour                           | N | \$159.00                        | Local Government Act 2009   Council Local Law |
| Bond - determined on complexity of event                                | N | POA                             | Local Government Act 2009   Council Local Law |
|                                                                         |   | Min. Fee incl. GST:<br>\$500.00 |                                               |

#### CLASS 3 - MINOR EVENT < 200 PEOPLE (PUBLIC)

|                                                                         |   |          |                                               |
|-------------------------------------------------------------------------|---|----------|-----------------------------------------------|
| Base Application Fee - (for other than non-profit groups/organisations) | N | \$470.00 | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls - per hour                            | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Local Law Inspections - Regulatory - per hour                           | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Bond                                                                    | N | \$225.00 | Local Government Act 2009   Council Local Law |

#### CLASS 4 - MINOR EVENT 10 to 200 PEOPLE (PRIVATE)

|                                                                         |   |          |                                               |
|-------------------------------------------------------------------------|---|----------|-----------------------------------------------|
| Base Application Fee - (for other than non-profit groups/organisations) | N | \$312.00 | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls - per hour                            | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Local Law Inspections - Regulatory - per hour                           | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Bond                                                                    | N | \$225.00 | Local Government Act 2009   Council Local Law |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### CLASS 5 - FAMILY GATHERINGS WITH TEMPORARY REMOVABLE EQUIPMENT/INFRASTRUCTURE < 50 PEOPLE

|                      |   |          |                                               |
|----------------------|---|----------|-----------------------------------------------|
| Base Application Fee | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Bond                 | N | \$225.00 | Local Government Act 2009   Council Local Law |

### PORTABLE DAIS - BOWEN

Where the hirer collects and returns the dais, the deposit paid (less the cost of any repairs) will be refunded

Where the Council is required to deliver or return the dais, the actual cost on PWS basis (No hireage will be charged for community bodies who do not charge admission)

|                                              |   |          |                                               |
|----------------------------------------------|---|----------|-----------------------------------------------|
| Deposit/Bond                                 | N | \$211.00 | Local Government Act 2009   Council Local Law |
| Where admission is charged hiring fees apply | Y | \$139.00 | Local Government Act 2009   Council Local Law |

### EVENTS CONDUCTED ON PRIVATE LAND

#### CLASS 1 - MAJOR EVENTS >1000 PEOPLE

|                                                                         |   |            |                                               |
|-------------------------------------------------------------------------|---|------------|-----------------------------------------------|
| Base Application Fee - (for other than non-profit groups/organisations) | N | \$1,093.00 | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls - per hour                            | N | \$159.00   | Local Government Act 2009   Council Local Law |
| Local Law Inspections - Regulatory - per hour                           | N | \$159.00   | Local Government Act 2009   Council Local Law |

#### CLASS 2 - MAJOR EVENTS 200-1000 PEOPLE

|                                                                         |   |          |                                               |
|-------------------------------------------------------------------------|---|----------|-----------------------------------------------|
| Base Application Fee - (for other than non-profit groups/organisations) | N | \$782.00 | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls - per hour                            | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Local Law Inspections - Regulatory - per hour                           | N | \$159.00 | Local Government Act 2009   Council Local Law |

#### CLASS 3 - MINOR EVENT < 200 PEOPLE

|                                                                         |   |          |                                               |
|-------------------------------------------------------------------------|---|----------|-----------------------------------------------|
| Base Application Fee - (for other than non-profit groups/organisations) | N | \$470.00 | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls - per hour                            | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Local Law Inspections - Regulatory - per hour                           | N | \$159.00 | Local Government Act 2009   Council Local Law |

### OTHER EVENTS

|                          |   |          |                                               |
|--------------------------|---|----------|-----------------------------------------------|
| As determined by the CEO | N | \$470.00 | Local Government Act 2009   Council Local Law |
|--------------------------|---|----------|-----------------------------------------------|

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### REGULATORY CHARGES

#### IMPOUNDED VEHICLES

|                                     |   |          |                             |
|-------------------------------------|---|----------|-----------------------------|
| Release fee                         | N | \$625.00 | T.O.R.U.M ACT   Section 100 |
| Daily penalty after sale of vehicle | N | \$42.50  | T.O.R.U.M ACT   Section 100 |

#### COMPLIANCE

|                                               |   |          |                                               |
|-----------------------------------------------|---|----------|-----------------------------------------------|
| Inspection fee                                | N | \$235.00 | Local Government Act 2009   Part 2 S97 (1)    |
| Administration fee                            | N | \$159.00 | Local Government Act 2009   Part 2 S97 (1)    |
| Enter & Clear Inspection (per hour)           | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Enter & Clear Administration Fee (per notice) | N | \$159.00 | Local Government Act 2009   Council Local Law |
| Feral Animals - Aerial Shooting               | N | \$375.00 | Local Government Act 2009   Council Local Law |

#### OTHER

|                               |   |          |                                               |
|-------------------------------|---|----------|-----------------------------------------------|
| Confiscated Shopping Trolleys | N | \$300.00 | Local Government Act 2009   Council Local Law |
|-------------------------------|---|----------|-----------------------------------------------|

### REGULATORY CHARGES – LICENCES

#### ACCOMMODATION/SHORT TERM ACCOMMODATION

N.B Registration fees for new accommodation facilities are reduced by 50% from 1st May

|                                                   |   |          |                                               |
|---------------------------------------------------|---|----------|-----------------------------------------------|
| Application fee - inclusive of Initial Inspection | N | \$515.00 | Local Government Act 2009   Council Local Law |
| Transfer fee (when permitted)                     | N | \$258.00 | Local Government Act 2009   Council Local Law |
| Annual licence fee                                | N | \$515.00 | Local Government Act 2009   Council Local Law |
| Inspection fee - per hour                         | N | \$174.00 | Local Government Act 2009   Council Local Law |

#### PORTABLE / TEMPORARY ADVERTISING

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                                                             |   |                   |                                               |
|---------------------------------------------------------------------------------------------|---|-------------------|-----------------------------------------------|
| Application fee - inclusive of initial inspection                                           | N | \$515.00          | Local Government Act 2009   Council Local Law |
| Annual licence fee                                                                          | N | \$258.00          | Local Government Act 2009   Council Local Law |
| Transfer fee                                                                                | N | \$258.00          | Local Government Act 2009   Council Local Law |
| Confiscating Unauthorised Signs on Public Property (including "A" frames and large signs)   | N | \$515.00          | Local Government Act 2009   Council Local Law |
| Cost of removing signs - to be charged at ACTUAL COST per hour per officer plus plant costs | N | ACTUAL COST + 50% | Local Government Act 2009   Council Local Law |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### BUSKING PERMITS

|        |   |          |                                               |
|--------|---|----------|-----------------------------------------------|
| Permit | N | \$230.00 | Local Government Act 2009   Council Local Law |
|--------|---|----------|-----------------------------------------------|

### FOOTPATH DINING - COMMERCIAL USE OF ROADS

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                                                       |   |          |                                               |
|---------------------------------------------------------------------------------------|---|----------|-----------------------------------------------|
| Application fee - inclusive of initial inspection                                     | N | \$515.00 | Local Government Act 2009   Council Local Law |
| Annual licence fee + footpath rental fee per m2                                       | N | \$174.00 | Local Government Act 2009   Council Local Law |
| Transfer fee                                                                          | N | \$174.00 | Local Government Act 2009   Council Local Law |
| Footpath dining rental fee per m2 – Cannonvale                                        | N | \$174.00 | Local Government Act 2009   Council Local Law |
| Footpath dining rental fee per m2 – Airlie Beach                                      | N | \$274.00 | Local Government Act 2009   Council Local Law |
| Footpath dining rental fee per m2 – Bowen/Collinsville/Proserpine/Dingo Beach & Other | N | \$56.00  | Local Government Act 2009   Council Local Law |

### GOODS ON FOOTPATH FOR SALE (INCLUDING VENDORS ON FOOTPATHS)

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                   |   |          |                                               |
|---------------------------------------------------|---|----------|-----------------------------------------------|
| Application fee - inclusive of initial inspection | N | \$515.00 | Local Government Act 2009   Council Local Law |
| Annual licence fee                                | N | \$258.00 | Local Government Act 2009   Council Local Law |
| Transfer fee                                      | N | \$258.00 | Local Government Act 2009   Council Local Law |

### PARKS, RESERVES & FORESHORES

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                                                        |   |          |                                               |
|----------------------------------------------------------------------------------------|---|----------|-----------------------------------------------|
| Application fee - inclusive of initial inspection – Commercial/Non Commercial Activity | N | \$342.00 | Local Government Act 2009   Council Local Law |
| Annual licence fee                                                                     | N | \$258.00 | Local Government Act 2009   Council Local Law |
| Transfer fee                                                                           | N | \$258.00 | Local Government Act 2009   Council Local Law |
| Once off use                                                                           | N | \$230.00 | Local Government Act 2009   Council Local Law |
| Filming – One Event per day                                                            | N | \$342.00 | Local Government Act 2009   Council Local Law |
| Filming – Regular Events per day                                                       | N | \$515.00 | Local Government Act 2009   Council Local Law |

### ROADS LOCAL LAWS - VENDORS

Use of Roads for food vending (includes road reserves & car parks)

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                   |   |          |                                               |
|---------------------------------------------------|---|----------|-----------------------------------------------|
| Application fee - inclusive of initial inspection | N | \$550.00 | Local Government Act 2009   Council Local Law |
|---------------------------------------------------|---|----------|-----------------------------------------------|

continued on next page ...



## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                                           | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                   |
|--------------------------------------------------------------------------------|-----|----------------------------------|-----------------------------------------------|
| <b>ROADS LOCAL LAWS - VENDORS</b> [continued]                                  |     |                                  |                                               |
| Annual licence fee                                                             | N   | \$520.00                         | Local Government Act 2009   Council Local Law |
| Transfer fee                                                                   | N   | \$258.00                         | Local Government Act 2009   Council Local Law |
| <b>TEMPORARY HOME</b>                                                          |     |                                  |                                               |
| Application fee - inclusive of initial inspection                              | N   | \$515.00                         | Local Government Act 2009   Council Local Law |
| Additional fee - Compliance and other inspections per hour                     | N   | \$174.00                         | Local Government Act 2009   Council Local Law |
| <b>GENERAL LICENCE APPLICATIONS - LOCAL LAWS (Not listed above)</b>            |     |                                  |                                               |
| Application fee - inclusive of initial inspection                              | N   | \$515.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Annual licence fee                                                             | N   | \$258.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| Transfer fee (when permitted)                                                  | N   | \$258.00                         | Local Government Act 2009   Part 2 S97 (1)    |
| <b>REPLACEMENT LICENCES</b>                                                    |     |                                  |                                               |
| Application for the replacement of damaged, destroyed, lost or stolen licence. | N   | \$84.00                          | Local Government Act 2009   Part 2 S97 (1)    |
| <b>AMENDMENT OF APPLICATION</b>                                                |     |                                  |                                               |
| Application Amendment fee                                                      | N   | 50% of Application fee           | Local Government Act 2009   Council Local Law |

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

RIGHT TO INFORMATION ACT

RTI fees as set by Office of Information Commission

|                                                                      |   |                                             |                                                 |
|----------------------------------------------------------------------|---|---------------------------------------------|-------------------------------------------------|
| Non-Personal Application Fee (per The Right to Information Act 2009) | N | As per the Office of Information Commission | Right to Information Regulation 2009   Part 3.4 |
| Processing and Access Charge (per 15 minutes)                        | N | As per the Office of Information Commission | Right to Information Regulation 2009   Part 3.4 |
| Photocopy Charges (per A4 copy per side)                             | N | As per the Office of Information Commission | Right to Information Regulation 2009   Part 3.4 |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### SHUTE HARBOUR TRANSIT FACILITY

The schedule of fees & charges will not apply where specific individual agreements have been negotiated with Council.

### CAR PARKING

#### UPPER PUBLIC CAR PARK

|                              |   |        |                                                   |
|------------------------------|---|--------|---------------------------------------------------|
| 0-1 hours                    | Y | \$0.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 1-2 hours                    | Y | \$2.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 2-4 hours                    | Y | \$3.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 4-12 hours                   | Y | \$4.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 12-24 hours                  | Y | \$5.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Additional day - Fee per day | Y | \$4.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### UPPER PUBLIC CAR PARK PERMITS

|                   |   |            |                                                   |
|-------------------|---|------------|---------------------------------------------------|
| Monthly - 28 days | Y | \$110.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Monthly - Mon-Fri | Y | \$105.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Six Monthly       | Y | \$655.50   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Yearly            | Y | \$1,048.50 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### LOWER PUBLIC CAR PARK

|                                                         |   |              |                                                   |
|---------------------------------------------------------|---|--------------|---------------------------------------------------|
| 0-1 hours                                               | Y | \$0.00       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 1-2 hours                                               | Y | \$6.00       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 2-4 hours                                               | Y | \$8.00       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 4-12 hours                                              | Y | \$10.00      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 12-24 hours                                             | Y | \$13.00      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Additional day - Fee per day                            | Y | \$11.00      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Motorcycle Parking in Designated Motorcycle Parking Bay | N | Free parking | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### TRADE WASTE

#### APPLICATION FEE

|                                       |   |          |                                                   |
|---------------------------------------|---|----------|---------------------------------------------------|
| Category 1, Category 2 and Category 3 | N | \$205.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------|---|----------|---------------------------------------------------|

#### RENEWAL FEES

|                                          |   |          |                                                   |
|------------------------------------------|---|----------|---------------------------------------------------|
| Category 1,2 & 3 (without Pre-treatment) | N | \$160.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Includes 1 inspection                    |   |          |                                                   |

|                                       |   |          |                                                   |
|---------------------------------------|---|----------|---------------------------------------------------|
| Category 1,2 & 3 (with Pre-treatment) | N | \$564.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Includes 1 inspection & 1 test        |   |          |                                                   |

#### VOLUMETRIC CHARGING

|                                                               |   |        |                                                   |
|---------------------------------------------------------------|---|--------|---------------------------------------------------|
| Category 1 - Waste discharge <350kL per annum (per kL)        | N | \$0.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Category 2 - Waste discharge >350 <5000 kL per annum (per kL) | N | \$1.15 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Category 3 - Waste discharge > 5000kL per annum (per kL)      | N | \$1.15 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### POLLUTANTS CHARGE FOR CATEGORY 3

(within sewer admission limits)

|                                             |   |        |                                                   |
|---------------------------------------------|---|--------|---------------------------------------------------|
| Chemical Oxygen Demand (COD) - per kilogram | N | \$0.62 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Suspended Solids (TSS) - per kilogram | N | \$1.08 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Phosphorus (TP) - per kilogram        | N | \$5.70 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Kjeldahl (TKN) - per kilogram         | N | \$3.33 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Dissolved Solids (TDS) - per kilogram | N | \$1.40 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Hydrocarbons (THc) - per kilogram     | N | \$1.98 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Oil & Grease (TOG) - per kilogram     | N | \$1.98 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### EXCESS POLLUTANT CHARGES

|                                             |   |        |                                                   |
|---------------------------------------------|---|--------|---------------------------------------------------|
| Chemical Oxygen Demand (COD) - per kilogram | N | \$2.40 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Suspended Solids (TSS) - per kilogram | N | \$2.89 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Phosphorus (TP) - per kilogram        | N | \$7.69 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Kjeldahl (TKN) - per kilogram         | N | \$5.21 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Dissolved Solids (TDS) - per kilogram | N | \$2.81 | Local Government Act 2009   Part 6 S262 (3) ( c ) |

continued on next page ...

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name                                                 | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation                                       |
|------------------------------------------------------|-----|----------------------------------|---------------------------------------------------|
| <b>EXCESS POLLUTANT CHARGES</b> [continued]          |     |                                  |                                                   |
| Total Hydrocarbons (THc) - per kilogram              | N   | \$3.80                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Oil & Grease (TOG) - per kilogram              | N   | \$3.80                           | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>OTHER CHARGES</b>                                 |     |                                  |                                                   |
| Late Payment Fee                                     | N   | \$191.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Additional Inspection<br>(per hour - minimum 1 hour) | N   | \$205.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Testing Fee                                          | N   | \$529.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Trade Waste Compliance Search - (within 14 days)     | N   | \$199.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Urgent Trade Waste Compliance Search (within 7 days) | N   | \$247.00                         | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| <b>EQUIVALENT GREASE ARRESTER CHARGE</b>             |     |                                  |                                                   |
| Equivalent to 1000 litre grease trap                 | N   | \$3,847.00                       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Equivalent to 1500 litre grease trap                 | N   | \$5,380.00                       | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Equivalent to 2000 litre or > grease trap            | N   | \$6,781.00                       | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### WASTE

#### MUNICIPAL SOLID WASTE (HOUSEHOLD)

|                                                                    |   |         |                                                   |
|--------------------------------------------------------------------|---|---------|---------------------------------------------------|
| Air Conditioners (each)                                            | Y | \$15.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Cardboard                                                          | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Commingled Recyclables - Cannonvale Transfer Station Only          | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| E-Waste (each)                                                     | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fluorescent Tube (each) - Cannonvale Transfer Station Only         | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fridges & Freezers (each)                                          | Y | \$12.50 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Green Waste - Self Haul Car/Ute/Trailer                            | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Household Waste <2m3 (per cubic metre) - Self Haul Car/Ute/Trailer | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Self Haul Municipal Solid Waste (Household Waste)                  |   |         |                                                   |
| Mattress Domestic (each)                                           | Y | \$52.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Scrap Metal                                                        | Y | Free    | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### CONSTRUCTION AND DEMOLITION (Landfill Pricing per tonne & Transfer Station Pricing per cubic metre)

|                                                                                             |   |                                             |                                                                            |
|---------------------------------------------------------------------------------------------|---|---------------------------------------------|----------------------------------------------------------------------------|
| C&D Mixed Waste (per tonne)                                                                 | Y | Fee(inc GST and Waste levy) \$370.00        | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| may include concrete, building materials, pipes etc                                         |   |                                             |                                                                            |
| Clean Earth (per tonne) - Conditional Acceptance by Application Subject to Council Approval | Y | Price on Application - waste levy may apply | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Concrete (per tonne)                                                                        | Y | \$70.00                                     | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Scrap Metal (per cubic metre)                                                               | Y | Free                                        | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Scrap Metal (per tonne)                                                                     | Y | Free                                        | Local Government Act 2009   Part 6 S262 (3) ( c )                          |

#### RECOVERED RESOURCES AVAILABLE AS SALEABLE PRODUCTS

|                                                                                                                                                       |   |         |                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------|---------------------------------------------------|
| Mulch (per cubic metre)                                                                                                                               | Y | \$10.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Sale of mulch, subject to availability and signed indemnity form, per cubic metre loaded by site contractor                                           |   |         |                                                   |
| Mulch (per tonne)                                                                                                                                     | Y | \$40.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Subject to availability and signed indemnity form loaded by site contractor                                                                           |   |         |                                                   |
| Mulch Bulk Quantity (per tonne)                                                                                                                       | Y | \$20.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Qty = or > 10 tonnes or 20 cubic meters. Sale of mulch, subject to availability and signed indemnity form, per cubic metre loaded by site contractor. |   |         |                                                   |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### TYRES

|                                  |   |          |                                                   |
|----------------------------------|---|----------|---------------------------------------------------|
| Bobcat                           | Y | \$28.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Car/Motorbike                    | Y | \$11.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Car/Motorbike with Rim           | Y | \$27.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Light Truck/4WD                  | Y | \$20.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Light Truck/4WD with Rim         | Y | \$49.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Super Single                     | Y | \$89.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Truck                            | Y | \$42.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Truck with Rim                   | Y | \$101.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Tractor Large (1m-2m)            | Y | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Small (0m-1m)         | Y | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Medium (1m-1.5m)      | Y | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Large (1.5m-2m)       | Y | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Extra Large (2m-2.5m) | Y | POA      | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### HAZARDOUS WASTE

|                                                                             |   |          |                                                   |
|-----------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Cylinders - Industrial Hardwall & Automotive Gas                            | Y | \$38.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| EPIRBS (each)                                                               | Y | \$5.00   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fire Extinguisher <10kg (each)                                              | Y | \$18.50  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fluoro Tube – Cannonvale Transfer Station ONLY                              | Y | Free     | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Household Batteries                                                         | Y | Free     | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Lead Acid Battery (each)                                                    | Y | Free     | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Lithium Battery Large (eg. Caravan)                                         | Y | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| *Charges to be determined at time of disposal and at discretion of operator |   |          |                                                   |
| Lithium Battery Medium (eg. EScooter, Golf Cart)                            | Y | \$50.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| *Charges to be determined at time of disposal and at discretion of operator |   |          |                                                   |
| Lithium Battery Small (eg. Power Tools)                                     | Y | Free     | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| *Charges to be determined at time of disposal and at discretion of operator |   |          |                                                   |
| LPG Bottle <20kg (each)                                                     | Y | \$17.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Marine Flare (each)                                                         | Y | Free     | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### COMMERCIAL AND INDUSTRIAL (Landfill Pricing per tonne & Transfer Station Pricing per cubic metre)

|                                                                                                                                 |   |                                      |                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------|---|--------------------------------------|----------------------------------------------------------------------------|
| Big Bag Recovery Stewardship (Landfills Only)                                                                                   | Y | Free                                 | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| C&I Mixed Waste (per cubic metre)                                                                                               | Y | Fee(inc GST and Waste levy) \$148.00 | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011                               |   |                                      |                                                                            |
| C&I Mixed Waste (per tonne)                                                                                                     | Y | Fee(inc GST and Waste levy) \$370.00 | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011                               |   |                                      |                                                                            |
| C&I Mixed Waste (per tonne) - Outside WRC Area                                                                                  | Y | Fee(inc GST and Waste levy) \$560.00 | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| from outside the WRC area                                                                                                       |   |                                      |                                                                            |
| Cardboard (per cubic metre)                                                                                                     | Y | \$37.00                              | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Cardboard (per tonne)                                                                                                           | Y | \$146.00                             | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Commingle recyclables (per cubic metre) Cannonvale Transfer Station Only                                                        | Y | \$34.00                              | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| drumMuster AGVet & Chemical Containers (Landfills Only)                                                                         | Y | Free                                 | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Accepted only at Landfills Free if cleaned to satisfactory standard as per Drummuster program, to be assessed by Landfill staff |   |                                      |                                                                            |
| Green Waste (per cubic metre)                                                                                                   | Y | \$20.00                              | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Green Waste (per tonne)                                                                                                         | Y | \$75.00                              | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Mattress                                                                                                                        | Y | Fee(inc GST and Waste levy) \$52.00  | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| Tree stumps/branches >300mm diameter (per cubic metre)                                                                          | Y | \$71.00                              | Local Government Act 2009   Part 6 S262 (3) ( c )                          |
| Tree stumps/branches >300mm diameter (per tonne)                                                                                | Y | \$112.00                             | Local Government Act 2009   Part 6 S262 (3) ( c )                          |

### REGULATED WASTE Conditional Acceptance by Application Subject to Council Approval

|                                                   |   |                                                            |                                                                            |
|---------------------------------------------------|---|------------------------------------------------------------|----------------------------------------------------------------------------|
| Animal Carcass <30kg (per tonne) - Landfills Only | Y | Free                                                       | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| Animal Carcass >30kg (per tonne) - Landfills Only | Y | Fee(inc GST and Waste levy) \$370.00                       | Waste Reduction and Recycling (Waste Levy) Amendment Act 2019   Schedule 1 |
| Asbestos (per tonne)                              | Y | Fee (inc GST) \$406.00<br><br>Min. Fee incl. GST: \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c )                          |

continued on next page ...



## Attachment 11.14.1 Att 1 - Register of Fees & Charges (excl. Commercially Confidential)

| Name | GST | Year 25/26<br>Fee<br>(incl. GST) | Legislation |
|------|-----|----------------------------------|-------------|
|------|-----|----------------------------------|-------------|

### REGULATED WASTE Conditional Acceptance by Application Subject to Council Approval [continued]

|                                                                   |   |                                                                            |                                                                               |
|-------------------------------------------------------------------|---|----------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Asbestos (per tonne) - Outside WRC Area                           | Y | Fee (inc GST) \$518.00<br>Min. Fee incl. GST:<br>\$100.00                  | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Asbestos in Clean Earth (per tonne)                               | Y | Fee (inc GST) \$406.00<br>Min. Fee incl. GST:<br>\$100.00                  | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Asbestos in Clean Earth (per tonne) - Outside WRC Area            | Y | Fee (inc GST) \$518.00<br>Min. Fee incl. GST:<br>\$100.00                  | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Asbestos mixed with Leivable Waste (per tonne)                    | Y | Fee(inc GST and Waste<br>levy) \$552.00<br>Min. Fee incl. GST:<br>\$100.00 | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Asbestos mixed with Leivable Waste (per tonne) - Outside WRC Area | Y | Fee(inc GST and Waste<br>levy) \$588.00<br>Min. Fee incl. GST:<br>\$100.00 | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Contaminated Soil (per tonne)                                     | Y | Fee(inc GST and Waste<br>levy) \$524.00                                    | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Contaminated Soil (per tonne) - Outside WRC Area                  | Y | Fee(inc GST and Waste<br>levy) \$629.00                                    | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Regulated Waste Category 2 (per tonne)                            | Y | Fee(inc GST and Waste<br>levy) \$410.00                                    | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Conditional Acceptance by Application Subject to Council Approval |   |                                                                            |                                                                               |
| Special Handling Fee (per load)                                   | Y | \$81.00                                                                    | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Waste Oil Commercial (per litre)                                  | Y | \$1.35                                                                     | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Waste Oil Domestic (<20L Free, >20L commercial charges apply)     | Y | Free                                                                       | Local Government Act 2009   Part 6 S262 (3) ( c )                             |

### OTHER

|                                                                                                          |   |          |                                                   |
|----------------------------------------------------------------------------------------------------------|---|----------|---------------------------------------------------|
| Replacement 240LT Wheelie Bin (New) includes Delivery                                                    | N | \$100.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Unscheduled 240L MGB General Waste kerbside collection service, other than a Contractor's Missed Service | N | \$208.00 | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Waste Transport Certificate as directed by WRC                                                           | N | \$10.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Waste Destruction Certificate                                                                            | Y | \$78.00  | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## 11.15 - QAO Interim Audit Report

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Personal Assistant - Director Corporate Services

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

To present the 2024/25 Interim Audit Report from the Queensland Audit Office (QAO) in accordance with Council's legislative obligations.

### EXECUTIVE SUMMARY

After the interim audit commences and the field visits are completed each financial year, the Contract Auditor (Willaim Buck) and the Queensland Audit Office provide a written report on the findings of the audit work completed. This report is provided to the Mayor who is to present the report to the Council at the next available ordinary meeting. It is also presented to the Audit and Risk Committee for oversight.

### OFFICER'S RECOMMENDATION

That Council receive and note the contents of the Queensland Audit Office 2025 Interim Audit Report.

### BACKGROUND

The QAO undertake external audits of all Local Governments, and the findings are reported annually to Parliament. Each year Council receives an interim audit report assessing the compliance and performance of Council's fiduciary responsibilities. This report was presented to the Audit and Risk Committee on the 20 May 2025 for consideration and discussion.

### DISCUSSION/CURRENT ISSUE

The Queensland Audit Office (QAO) has provided its 2025 Interim Report to the Mayor, for information.

The report details the results of their interim work performed, where the auditors' assessed the design and implementation of Council's internal controls, and whether they are operating effectively. A review of any prior year issues is also undertaken to assess if any outstanding issues can be considered resolved as well as providing a summary of the audit progress and emerging risks.

Management continuously monitor and mitigate risks by implementing controls and remain vigilant against fraudulent activities and financial reporting misstatements. To date, the interim audit work undertaken has only identified one deficiency in Council's internal controls. This deficiency relates to the Information Technology controls around terminated employees and the completeness of the processes. Whilst controls were in place additional processes have been added to ensure stronger compliance and transparency in the control environment. These changes have been made following discussions with the Auditors.

All current and historic identified issues, together with recommendations for appropriate action and management's responses, have been included in the 2025 Interim Report to the Mayor which are shown in **Attachment 11.15.1**.

## **FINANCIAL IMPLICATIONS**

Any changes required from this report will be reflected in the Council's 2024/2025 Financial Statements and managed within existing budget allocations.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services  
Queensland Audit Office  
William Buck  
Audit and Risk Committee

## **STATUTORY/COMPLIANCE MATTERS**

Section 213 Local Government Regulation 2012

## **RISK ASSESSMENT/DEADLINES**

Risk 1: Financial Sustainability – Existing control mechanism

Council continues to work within the Audit Plan scheduled dates as agreed at the start of 2025.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Lead and coordinate the organisation's corporate governance and risk management, in addition to the delivery of efficient and customer focused administration support for the organisation to ensure high levels of performance and compliance.

## **ATTACHMENTS**

1. Whitsunday Regional Council Interim report - FINAL [11.15.1 - 8 pages]



## 2025 INTERIM REPORT

# Whitsunday Regional Council

1 May 2025



SENSITIVE

Mr R Collins  
Mayor  
Whitsunday Regional Council

Dear Mayor

### 2025 Interim report

We present our interim report for Whitsunday Regional Council for the financial year ending 30 June 2025. This report details the results of our interim work performed to 4 April 2025. Under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

#### Results of our interim audit

In this phase, we assessed the design and implementation of your internal controls relevant to the financial report, and whether they are operating effectively. We assessed the key controls we intend to rely on in auditing your financial statements. We're pleased to report that 1 audit issue was resolved since our last visit. Our audit does not assess all controls that management has implemented across the organisation.

#### Significant deficiencies:

- 1 unresolved from prior years

#### Deficiencies:

- 1 raised in the current year, relating to lack of review of user access for TechOne and Civica.

#### Financial reporting matters:

- 1 unresolved from prior years

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy where we can rely upon your entity's controls.

Refer to section 1-*Status of issues* for further details.

I'd like to thank your team for the positive engagement over our interim testing. If you have any questions or would like to discuss the audit report, please contact me on 3229 5100. We look forward to hearing from you.

Yours sincerely

**Matthew Monaghan**  
Partner

Enc.

cc. Warren Bunker, Chief Executive Officer  
Graham Webb, Chair of the Audit and Risk Committee

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2025 Interim report

## 1. Status of issues

### Internal control issues

The following table identifies the number of deficiencies in internal controls and other matters we have identified. Details of the deficiencies we identified during our interim audit are outlined further in this section. Refer to section 2 *Matters previously reported* for the status of previously raised issues.

| Year and status                | Significant deficiencies | Deficiencies | Other matters* |
|--------------------------------|--------------------------|--------------|----------------|
| Current year issues            | -                        | 1            | -              |
| Prior year issues – unresolved | 1                        | -            | -              |
| <b>Total issues</b>            | <b>1</b>                 | <b>1</b>     | <b>-</b>       |

Note: \*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

The following section details control deficiencies and other matters identified as at 4 April 2025. It includes a response from management.

Our ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: [www.qao.qld.gov.au/information-internal-controls](http://www.qao.qld.gov.au/information-internal-controls) or scan the QR code.



### **D** Deficiency

#### **25IR – 1 User accounts belonging to terminated employees not disabled, and roles assigned to individual profiles not reviewed**

##### Observation

Our review of employee access to the TechnologyOne and Civica identified numerous instances where former employees/contractors still had access to systems after they had left council. Review of contractor access to systems is also lacking.

##### TechnologyOne

- 48 former council employees/contractors have not been disabled in the system. Eight of these were still listed as active (no “profile expiry date”), however all of them have been removed from the active directory preventing access to TechnologyOne.
- 3 employees who had been transferred to casual or had been re-hired after termination, have not been removed and their terminated profiles were still active in TechnologyOne.
- No access to the system using the terminated IDs has been identified, however some automated financial reports are still being sent out from a former employee's account ID.

##### Civica

- 14 former council employee/contractors were still listed as active users in Civica, however no movements occurred in Civica since their termination.
- 16 contractors have been given admin access to Civica in eight different areas, of which 3 are linked to finance and payroll. Council does not have controls in place to ensure contractors are given an appropriate level of access and that this access is periodically reviewed to ensure it remains current and appropriate.

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2025 Interim report

Implication

Failure to promptly disable and revoke access for terminated employees' user accounts poses risk of unauthorised access to council's information systems. The absence of regular reviews of roles assigned to profiles in the system also poses security risks.

This could lead to unauthorised access or fraudulent transactions within the financial system.

QAO recommendation

We recommend that:

- Council reviews its processes for off-boarding staff and contractors, between HR and IT to ensure that staff are removed immediately from all systems upon termination.
- Council implements a process for periodically reviewing user access to ensure the correct level of access applies, and inactive users are being removed (including contractors).
- Council moves the financial reports set up with a former employee ID to an active user ID or generic reporting ID.

Management response

Management agrees with the recommendation and the following commentary is further provided:

Technology One: **NOTE All accounts were disabled in Active Directory** which is the primary method for users to login in Technology One, hence the user is unable to login into the system. It should also be noted that the technology one account is set to expired and has all Technology One profiles removed which removes from functional access to the modules within Technology One. The ICT Team have now added extra control to tick disabled for all cessations. No further actions necessary, no movements or transactions were found against any of these accounts. There is also now an agreed process between Human Resources, Business Units and ICT of casual employment offboarding and side boarding needs to improve and is a work in progress with all stakeholders. ICT have found in their records only 1 Casual account was identified as not expired on their previous ID, This has been actioned. All terminated ID's have been used for automating reporting only, no user access was granted to the system

Civica: **NOTE All accounts were disabled in Active Directory** which is the primary method for users to login in Civica, hence the user is unable to login into the system. It should also be noted that ICT have now added extra control to put end dates for cessations. No further actions necessary, no movements or transactions were found against any of these accounts

There are only 3 Admin account active in Civica

1. Civica Admin Account for vendor support
2. 2x for Pacesetter, which is used for report writing in Authority , This is a vendor account
3. **Please note Civica payroll and (Finance Modules – AP and purchasing) no longer used since June 2019**
4. Note some contractors are setup as a user but have no system access but are required from system functionality process e.g. Infront security – Ability to issue infringements

Responsible officer: Manager Innovation and Technology

Status: Resolved

Action date: 11 April 2025



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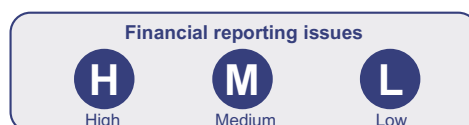
2025 Interim report

## Financial reporting issues

This table identifies the number of financial reporting issues we raised. No new financial reporting issues have been identified since our 2024 closing report dated 16 August 2024. Refer to section 2 *Matters previously reported* for the status of previously raised financial reporting issues.

| Year and status                | High risk | Medium risk | Low risk |
|--------------------------------|-----------|-------------|----------|
| Current year issues            | -         | -           | -        |
| Prior year issues – unresolved | 1         | -           | -        |
| <b>Total</b>                   | <b>1</b>  | <b>-</b>    | <b>-</b> |

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: [www.qao.qld.gov.au/information-internal-controls](http://www.qao.qld.gov.au/information-internal-controls) or scan the QR code.



## 2. Matters previously reported

The following table summarises the status of deficiencies, financial reporting issues, and other matters previously reported to you.

| Ref.     | Rating   | Issue                                                                                                                                                                                                                                                                                                                                                                         | Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 24IR-1   | <b>S</b> | <b>Purchase Orders being raised and approved after the supplier invoice date.</b><br>Testing of the procurement cycle identified 26% of transactions where the purchase order has been raised and approved after the invoice was received. Based on Council policy and Local Government procurement regulations a purchase order would be required before a purchase is made. | <b>Resolved</b><br>Analysis of the current year purchase orders noted that it has fallen to 10%. We further noted that Council is actively monitoring and reporting on the matter each month to the ELT. Given the steps taken by Council the matter has been marked as resolved.                                                                                                                                                                                                                                                                            |
| 24CR – 1 | <b>S</b> | <b>No reconciliation between valuation reports, asset registers and financial statements</b><br>When performing our reconciliation between the valuation reports, client asset registers and financial statements we identified that Council's water and sewerage assets were overstated by \$121 million.                                                                    | <b>Work in progress</b><br>Council is currently delivering on the Asset Management Improvement (AMI) Project. This project will deliver the implementation of new software to replace Councils existing Financial Asset Register. Within the scope of this project new business processes including Asset Revaluation will be created and implemented that will mitigate this risk in future as identified in the Project Initiation Document.<br>Responsible officer: Manager Financial Services<br>Status: Work in progress<br>Action date: 30 August 2025 |



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2025 Interim report

| Ref.   | Rating                                                                            | Issue                                                                                                                                                                                                                                                                                                                                                                                                                                | Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|--------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22CR-1 |  | <p><b>Capitalisation of work in progress</b></p> <p>Council had \$13.3million in projects in work in progress as at 30 June 2022 that were marked as completed but not capitalised. We understand that delays in mapping the assets are generally the cause of lengthy times to capitalise. An unadjusted audit difference for the impact of depreciation not yet calculated on these projects was noted arising from this issue</p> | <p><b>Work in progress</b></p> <p>Due to vacancies in the team and the implementation of a new Project Management Framework (PMF), capitalisations have been slower than normal.</p> <p>With PMF fully embedded for the capital program, improvements have been seen in projects being finalised ready for capitalisation. The AM team continue to capitalise assets that are in a position to be capitalised with \$33M fully capitalised up to March 2025.</p> <p>There has been a huge effort to clear as much WIP as possible with \$20M capitalised across February and March alone. This has involved a collaborated effort between Asset Management, GIS and other departments. It is anticipated another \$13M-15M will be cleared in April across approximately 80 projects.</p> <p>The Asset Management Improvement (AMI) Project will develop a system-driven capitalisation process that is anticipated to make significant improvements moving forward to minimising the WIP balances at year end.</p> <p>Current WIP balance as at 30 March 2025 was \$105M of which \$55M was prior year WIP.</p> <p>Responsible officer: Manager Financial Services.<br/>Action date: 30/06/2023<br/>Revised action date: 31/10/2023<br/>Further Revised action date: 30/06/2025</p> |

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2025 Interim report

### 3. Climate-related financial disclosures

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The following developments have occurred since our update in the external audit plan.

- The Australian Auditing and Assurance Standards Board (AUASB) has published a timetable that outlines when entities reporting under the *Corporations Act 2001* need to obtain assurance over their climate-related disclosures. The timetable is in ASSA 5010 *Timeline for Audits and Reviews of Information in Sustainability*. It's available on the AUASB website in summary form [here](#), and as a standard [here](#).

As a non-mandatory reporting entity, your entity does not need to prepare climate-related financial disclosures in compliance with AASB S2 *Climate-related Disclosures* and have this audited under the ASSA 5010 timetable noted above. Your entity may choose to voluntarily report against AASB S2. We strongly encourage you to engage with us prior to making this decision. Planning to develop a valuable report is a significant commitment.

It is also an important decision to determine the level of assurance you will seek to support your climate-related financial disclosures. ASSA 5010 may provide you with a guide on current industry practice. It reflects a mix of limited and reasonable assurance over time. Because the level of assurance obtained in a limited assurance engagement is substantially lower than in a reasonable assurance engagement, the procedures we will perform in a limited assurance engagement will vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Our assurance engagement plan for the following year will provide more details on our approach should you voluntarily report against AASB S2.

- The AUASB has issued the assurance standard ASSA 5000 *General Requirements for Sustainability Assurance Engagements*. We will undertake our assurance engagements under this standard. It is based on the international standard ISSA 5000 *General Requirements for Sustainability Assurance Engagements*.

We have developed a methodology to ensure our audits are compliant with ASSA 5000. This includes developing a framework to determine if, or when, we need to engage subject matter experts; and how to assess the in-house or out-sourced subject matter experts you have engaged.

- At the Queensland Treasury and QAO technical audit update in February 2025, Queensland Treasury shared its update. While its proposed framework does not apply to your organisation, it may help inform your future decisions on whether, and when, you may wish to prepare climate-related financial disclosures.

The slide pack is available on our website here: [www.qao.qld.gov.au/reports-resources/events](http://www.qao.qld.gov.au/reports-resources/events)

We will share thematic findings from our readiness assessment for all public sector entities who meet the Group 1 requirements under the *Corporations Act 2001* in our reports to parliament on the results of financial audits for 2025.



[qao.qld.gov.au/reports-resources/reports-parliament](https://qao.qld.gov.au/reports-resources/reports-parliament)



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 **Queensland  
Audit Office**  
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## 11.16 - Queensland Audit Office - Local Government 2024 Report 13.

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Director Corporate Services

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

To present the Queensland Audit Office report on Local Government audits for 2025.

### EXECUTIVE SUMMARY

This Report presents the Queensland Audit Office Report to Parliament for Local Government Audits for the year 2024. It identifies how Whitsunday Regional Council compares to other Councils and highlights Council's financial performance against audit.

### OFFICER'S RECOMMENDATION

That Council receive the Queensland Audit Office Local Government Report 2025 and note the outcomes and assessment from the 2024 Financial Audit Report – Local Government for Whitsunday Regional Council.

### BACKGROUND

Each year the Queensland Audit Office presents a report to the Queensland Parliament on the overall performance of local governments across the state and provides commentary on key issues facing the local government sector. The financial outcomes of each local government are disclosed in this report.

### DISCUSSION/CURRENT ISSUE

Extracts from the Report

This year, 64 councils (2023: 63) had their financial statements completed by the statutory deadline of 31 October 2024. While the deadline was achieved by most councils, they are finalising their statements later. Over the last two financial years, more than two-thirds of the sector completed their financial statements in the last 2 weeks of October or missed the 31 October statutory deadline. While a lack of adequate resources has played a part in this, weaknesses in councils' processes have also contributed.

The sector's control environment (its systems and processes) has deteriorated this financial year, with more than 200 new or unresolved significant deficiencies – of these 52 were identified and reported this year. Almost 80 per cent of the significant deficiencies have been unresolved for more than 12 months. We continue to find more weaknesses in information systems, and 49 councils (2023: 45 councils) have at least one weakness. Councils need to address these in a timely manner to strengthen the security of their information systems. Weaknesses regarding procurement and contract management, and maintenance of policies and procedures have increased in the 2023–24 financial year.

Unlike previous years, in 2023–24 councils did not receive any advance funding through federal financial assistance grants. The federal government determines the timing of these payments. As a result, 52 councils (81 per cent of those that completed their financial statements by 31 October 2024) recorded losses.

One of the Department of Local Government, Water and Volunteers' (the department) new sustainability measures is the asset consumption ratio (how much of a council's asset is left to be consumed). This ratio is currently calculated for all of councils' infrastructure assets. If this ratio is measured at an asset type (roads, water infrastructure, for example) level, it would provide better insights to councils on what assets need attention.

When this ratio is applied to the sector's water infrastructure assets, the ratio indicates that roughly half (35) of the councils are at an increased risk of not being able to provide services to their community at the required levels.

*This year, we make the following three new recommendations for councils.*

- 1. We recommend that all councils implement policies and procedures that specify when ex-gratia payments (which an entity is not legally required to make under a contract or otherwise) are appropriate. The policies and procedures should outline:*
  - who is authorised to approve ex-gratia payments*
  - under what circumstances is it appropriate for such payments to be made*
  - documentation to support*
    - the reason and nature of the payment*
    - the amount, including supporting calculations*
  - when it is appropriate to enter into non-disclosure agreements in making such payments*
- 2. We recommend that councils assess climate risks and develop strategies to address them. They should consider updating their strategic plans, risk registers, and long-term budgets to reflect the financial and operating impacts of these risks.*
- 3. We recommend all councils review the asset consumption ratio for their water infrastructure assets. Where the ratio is below 60 per cent, councils should assess the need for repairs/renewals to their water infrastructure assets that will reinstate these assets to a level that provides the appropriate level of service to their community.*

Whitsunday Regional Council has received a sound outcome through the report meeting all sustainability measures, receiving an unmodified audit opinion and recognising progress on outstanding internal control matters. Council continues to present a timely response to its financial audit outcomes with the cooperation of our external audit partners and the Queensland Audit Office.

## **FINANCIAL IMPLICATIONS**

The reporting of financial information is undertaken on a monthly basis with Council and annual financial statements are compiled and subject to audit. These costs are managed within the operating budget and annual audit fees are paid each year.

## **CONSULTATION/ENGAGEMENT**

Manager Governance & Administration  
Manager Financial Services

## **STATUTORY/COMPLIANCE MATTERS**

Council has statutory obligations under the Local Government legislation for its reporting and audit requirements covered through the *Local Government Act 2009* and *Local Government Regulation 2012*.

## **RISK ASSESSMENT/DEADLINES**

Matters of risk are addressed within the audit plan and guide the audit focus areas both from within Council and its internal audit activity and also from the Queensland Audit Office on the matters for investigation and reporting each year. This risk-based approach highlights the importance of focus areas that as an industry local government needs to improve or maintain.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership. Integrate asset management practices into the long-term financial planning to ensure sustainable service delivery for current and future generations. Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

## **ATTACHMENTS**

1. Local government 2024 ( Report 13 – 2024–25) [**11.16.1** - 86 pages]





# Local government 2024

## Report 13: 2024–25

As the independent auditor of the Queensland public sector, including local governments, the Queensland Audit Office:

- provides professional audit services, which include our audit opinions on the accuracy and reliability of entities' financial statements
- provides insights on entities' financial performance, risk, and internal controls; and on the efficiency, effectiveness, and economy of public service delivery
- produces reports to parliament on the results of our audit work, insights, and advice, and provides recommendations for improvement
- connects our reports to regions and communities with graphics, tables, and other visualisations
- conducts investigations into claims of financial waste and mismanagement raised by elected members, state and local government employees, and the public
- shares wider learnings and best practice from our work with entities, our professional networks, industry, and peers.

We conduct all our audits and reports to parliament under the *Auditor-General Act 2009*.

Learn more about our publications on our website at [www.qao.qld.gov.au/reports-resources/fact-sheets](http://www.qao.qld.gov.au/reports-resources/fact-sheets).

The Honourable P Weir MP  
Speaker of the Legislative Assembly  
Parliament House  
BRISBANE QLD 4000

17 April 2025

This report is prepared under Part 3 Division 3 of the *Auditor-General Act 2009*.



Rachel Vagg  
Auditor-General



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## Acknowledgement

The Queensland Audit Office acknowledges the Traditional and Cultural Custodians of the lands, waters, and seas across Queensland. We pay our respects to Elders past, present, and emerging.

## Report on a page

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This report summarises the audit results of Queensland's 77 local government entities (councils) and the entities they control. We also highlight the purpose and importance of accounting for depreciation expense.

### Financial statements are reliable, but not timely

---

This year, **64** councils (2023: 63) had their financial statements completed by the statutory deadline of 31 October 2024. While the deadline was achieved by most councils, they are finalising their statements later. Over the last 2 financial years, more than **two-thirds** of the sector completed their financial statements in the last 2 weeks of October, or missed the 31 October statutory deadline. While a lack of adequate resources has played a part in this, weaknesses in councils' processes have also contributed.

Allowing sufficient time for the financial statement preparation process will give councils opportunity to undertake a thorough review of the financial statements to identify and amend errors.

### The sector's control environment is weaker than before

---

The sector's control environment (its systems and processes) has deteriorated this financial year, with more than **200** new or unresolved significant deficiencies – of these 52 were identified and reported this year. Almost **80** per cent of the significant deficiencies have been unresolved for more than 12 months.

We continue to find more weaknesses in information systems, and **49 councils** (2023: 45 councils) have at least one weakness. Councils need to address these in a timely manner to strengthen the security of their information systems. Weaknesses regarding procurement and contract management, and maintenance of policies and procedures have increased in the 2023–24 financial year.

Councils will need to consider the financial and operational impacts of climate-related risks and implement appropriate mitigation strategies.

There were many new elected members and executives due to the 2024 local government elections. These changes often result in changes to the governance structure and control environment in councils. They also meant that 10 councils combined paid **\$1.4 million** in termination benefits to their existing executives above what they were entitled to under their contractual terms.

### Federal grants were not paid in advance, leading to losses

---

Unlike previous years, in 2023–24 councils did not receive any advance funding through federal financial assistance grants. The federal government determines the timing of these payments. As a result, **52** councils (81 per cent of those that completed their financial statements by 31 October 2024) recorded losses.

### The sector's water infrastructure assets need attention

---

One of the Department of Local Government, Water and Volunteers' (the department) new sustainability measures is the asset consumption ratio (how much of a council's asset is left to be consumed). This ratio is currently calculated for all of councils' infrastructure assets. If this ratio is measured at an asset type (roads, water infrastructure, for example) level, it would provide better insights to councils on what assets need attention.

When this ratio is applied to the sector's water infrastructure assets, the ratio indicates that roughly half (**35**) of the councils are at an increased risk of not being able to provide services to their community at the required levels.



# 1. Recommendations

## Recommendations for councils

This year, we make the following 3 new recommendations for councils.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Implement policies and procedures to ensure ex-gratia payments are appropriate and defensible, and the decisions made to make such payments are transparent.</b><br><b>Consider the appropriateness of using non-disclosure agreements when making such payments (Chapter 5)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <div>1. We recommend that all councils implement policies and procedures that specify when ex-gratia payments (which an entity is not legally required to make under a contract or otherwise) are appropriate. The policies and procedures should outline:<ul style="list-style-type: none"><li>• who is authorised to approve ex-gratia payments</li><li>• under what circumstances is it appropriate for such payments to be made</li><li>• documentation to support<ul style="list-style-type: none"><li>– the reason and nature of the payment</li><li>– the amount, including supporting calculations</li></ul></li><li>• when it is appropriate to enter into non-disclosure agreements in making such payments.</li></ul></div> |
| <b>Assess climate risks and add them to their risk registers (Chapter 5)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <div>2. We recommend that councils assess climate risks and develop strategies to address them.<br/>They should consider updating their strategic plans, risk registers, and long-term budgets to reflect the financial and operating impacts of these risks.</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Review the asset consumption ratio for water infrastructure assets and determine what action is required (Chapter 6)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <div>3. We recommend all councils review the asset consumption ratio for their water infrastructure assets. Where the ratio is below 60 per cent, councils should assess the need for repairs/renewals to their water infrastructure assets that will reinstate these assets to a level that provides the appropriate level of service to their community.</div>                                                                                                                                                                                                                                                                                                                                                                       |

## Councils need to take further action on prior year recommendations

We have summarised the recommendations that were outstanding in *Local government 2023* (Report 8: 2023–24) in the following tables.

|                   |                                  |                      |
|-------------------|----------------------------------|----------------------|
| Fully implemented | Further action needs to be taken | No longer applicable |
| 1                 | 14                               | 3                    |



## Local government 2024 (Report 13: 2024–25)

| Theme                               | Summary of recommendation                                                                                                                                                                                                        | Local government report | Status of recommendation         |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------|
| Governance and internal control     | Implement processes to ensure policies and procedures are regularly reviewed and kept up to date (Chapter 5)                                                                                                                     | Report 8: 2023–24       | Further action needs to be taken |
|                                     | Annually review the registration status of employees undertaking engineering services (Chapter 5)                                                                                                                                | Report 8: 2023–24       | Further action needs to be taken |
|                                     | Assess their audit committees against the actions in our 2020–21 audit committee report (Chapter 5)                                                                                                                              | Report 15: 2021–22      | Further action needs to be taken |
|                                     | Use our annual internal control assessment tool to help improve their overall control environment (Chapter 5)                                                                                                                    | Report 15: 2021–22      | Further action needs to be taken |
|                                     | Improve risk management processes (Chapter 5)                                                                                                                                                                                    | Report 17: 2020–21      | Further action needs to be taken |
|                                     | Establish and maintain an effective and efficient internal audit function (Chapter 5)                                                                                                                                            | Report 13: 2019–20      | Further action needs to be taken |
| Asset management and valuations     | Include councils' planned spending on capital projects in asset management plans (Chapter 6)                                                                                                                                     | Report 15: 2021–22      | Further action needs to be taken |
|                                     | Improve valuation and asset management practices (Chapter 4)                                                                                                                                                                     | Report 17: 2020–21      | Further action needs to be taken |
| Financial reporting                 | Reassess the maturity levels of financial statement preparation processes in line with recent experience to identify improvement opportunities that will help facilitate early certification of financial statements (Chapter 4) | Report 15: 2021–22      | Further action needs to be taken |
| Information systems                 | Strengthen the security of information systems (Chapter 5)                                                                                                                                                                       | Report 17: 2020–21      | Further action needs to be taken |
|                                     | Conduct mandatory cyber security awareness training (Chapter 5)                                                                                                                                                                  | Report 13: 2019–20      | Further action needs to be taken |
| Procurement and contract management | Assess the maturity of their procurement and contract management processes using our procure-to-pay maturity model, and implement identified opportunities to strengthen their practices (Chapter 5)                             | Report 15: 2022–23      | Further action needs to be taken |
|                                     | Enhance procurement and contract management practices (Chapter 5)                                                                                                                                                                | Report 17: 2020–21      | Further action needs to be taken |
|                                     | Secure employee and supplier information (Chapter 5)                                                                                                                                                                             | Report 13: 2019–20      | Further action needs to be taken |

Implementing our recommendations will help councils strengthen their internal controls for financial reporting and improve their financial sustainability. We have included a full list of prior year recommendations and their status in [Appendix D](#).

## Recommendations for the Department of Local Government, Water and Volunteers

This year, we make the following 2 new recommendations to the Department of Local Government, Water and Volunteers (the department).

| Develop guidance material on ex-gratia payments for local governments (Chapter 5)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. We recommend that the department develops guidance material for councils to determine when ex-gratia payments are made. The guidance should: <ul style="list-style-type: none"><li>include expectations for internal governance</li><li>specify the required documentation, including supporting calculations, to support ex-gratia payments</li><li>specify the financial reporting and disclosure requirements</li><li>address the use of non-disclosure agreements and the circumstances when these would be appropriate.</li></ul> |
| Amend the sustainability guideline to include an asset consumption ratio for each asset class (Chapter 6)                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 5. We recommend that the department amends the sustainability guideline so that councils are required to calculate and report on the asset consumption of each asset class in their financial statements.                                                                                                                                                                                                                                                                                                                                 |

### The department needs to take further action on prior year recommendations

The department has made some progress in addressing the recommendations we made in our prior reports.

| Fully implemented | Partially implemented | Not implemented | No longer applicable |
|-------------------|-----------------------|-----------------|----------------------|
| 8                 | -                     | 3               | 1                    |

It has published a framework to assess the sustainability risk of councils. However, further action is still required on 3 recommendations, as summarised below.

| Theme                                                | Summary of recommendation                                                                                                                                       | Local government report | Status of recommendation |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------------------|
| Financial reporting and capability within the sector | Introduce an internal controls assurance framework for councils (Chapter 4)                                                                                     | Report 8: 2023–24       | Not implemented          |
| Financial sustainability                             | Determine the minimum expected requirements for all qualitative measures of council sustainability and include this in the sustainability framework (Chapter 6) | Report 8: 2023–24       | Not implemented          |
|                                                      | Develop a way to measure the overall sustainability risk of individual councils (Chapter 6)                                                                     | Report 8: 2023–24       | Not implemented          |

We have included a full list of prior year recommendations and their status in [Appendix D](#).



Local government 2024 (Report 13: 2024–25)

## Reference to comments

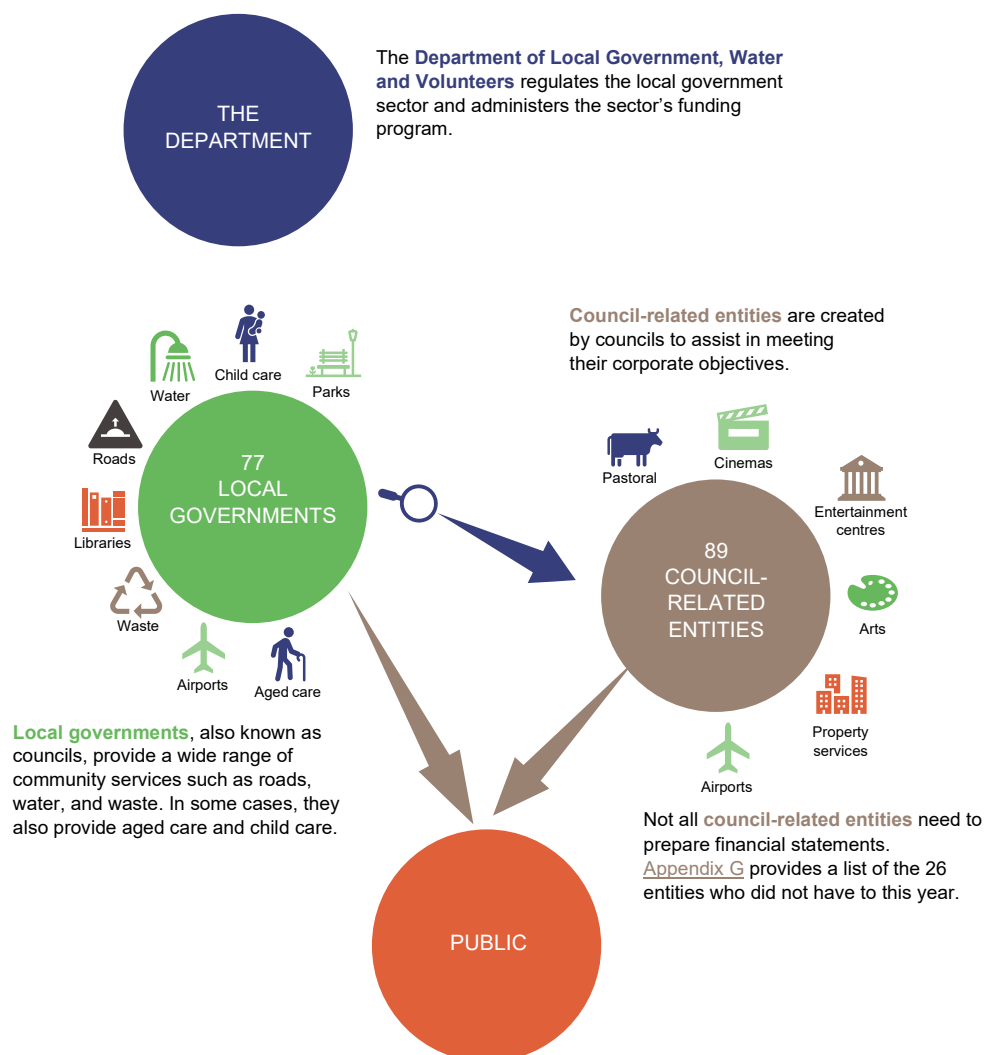
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In accordance with s.64 of the *Auditor-General Act 2009*, we provided a copy of this report to relevant entities. In reaching our conclusions, we considered their views and represented them to the extent we deemed relevant and warranted. Any formal responses from the entities are at [Appendix A](#).



## 2. Entities in this report

Figure 2A  
Entities in the local government sector



Source: Queensland Audit Office.



### 3. Area of focus – accounting for depreciation expense

---

Queensland councils collectively manage \$142 billion of infrastructure assets (roads, bridges, water assets) that are used to provide services to their communities. These assets usually have a limited life and are replaced throughout or at the end of their life. The replacement may be funded by council (using its own funds or through borrowings) or by another level of government, typically by provision of grants.

The allocation of the cost of the asset over its estimated life gives information on the value of the asset consumed by the community during a period of time – this is known as depreciation expense. This is valuable information, regardless of how the asset was funded. It provides information to allow for appropriate asset management, replacement planning, and costing of services.

Australian accounting standards require the calculation and reporting of depreciation expense in the annual financial statements. Depreciation expense is also included in some sustainability metrics.

In this chapter, we explain the fundamentals of depreciation and how councils can manage their depreciation expense and its financial impact.

#### Background

---

The financial reporting framework for councils in Queensland is determined by the Local Government Regulation 2012 (the regulation). It states that local governments in Queensland must prepare financial statements that comply with the Australian accounting standards. These standards are set by the Australian Government's independent Australian Accounting Standards Board. All local governments around Australia need to comply with them.

Accounting for depreciation expense is a requirement of the Australian accounting standards.

#### Fundamentals of depreciation

---

##### What is depreciation

Depreciation is allocating the cost of the assets over the time they are expected to be consumed. Accounting standards allow for a variety of methods to calculate depreciation as long as it represents the systematic allocation of the consumption of the asset. Once selected, the method is applied consistently.

The simplest way to calculate depreciation expenses is to divide the value of an asset by its useful life (how long it is estimated to last). The figure for depreciation expenses, as reported in a council's financial statements, is the aggregate amount of this calculation across all assets each financial year. The financial statements also provide a total of the amount of the asset consumed so far, called accumulated depreciation.

All methods of calculation of depreciation use estimates. The useful life is one of the key estimates in the calculation.

##### Why accounting for depreciation is important

##### To support the calculation of the cost of services

Councils provide various services to their communities, most for which they charge a fee. To support long-term sustainability, the fee charged should include the value of assets consumed to deliver those services.





Even where the full costs are not recovered by councils through fees, the gap identified helps councils to plan for the identification of future, alternate funding sources.

### To help understand when assets need to be replaced

Effective management of assets means knowing when major repairs or replacement is required. When an asset ages, the amounts of value that can be derived from the asset decreases. As the net asset position of an asset (value less depreciation) approaches zero, this tells councils and readers that this asset will need to be replaced or significant maintenance is required.

All councils under the regulation are required to have an asset management plan. These plans must cover a period of 10 years or more and include:

- strategies on how the council will ensure sustainable management of its assets
- the estimated capital expenditure for renewing, upgrading, and extending the assets.

When councils maintain their assets in accordance with the asset management plan, they ensure their assets are safe and reliable to provide services to their community and also know how much longer their assets will last. As depreciation represents the reduction in the value of an asset over time, it is an important element of overall asset management and helps councils manage their assets effectively.

In *Local government 2021* (Report 15: 2021–22), we made a recommendation to councils to review their asset management plans to confirm that they include the proposed timing and costs of replacement and significant repair of their assets. This would help them identify their future funding needs and help them to plan for appropriate sources of funding. As of 30 June 2024, only **two-thirds** (44 councils) of the sector had implemented this recommendation.

## Depreciation should be accounted for monthly

Councils should calculate and account for depreciation expenses each month in the financial reports they prepare for their elected members, executives, and members of their community.

Accounting for depreciation in the monthly financial reports will:

- help councils plan better for their asset management and asset valuation processes
- provide councillors and other decision makers with the true financial position and performance of council throughout the year
- show a more accurate picture of councils' financial sustainability on a periodic basis.

Councils should prepare their monthly financial reports on the same basis as they prepare their annual financial statements, which apply Australian accounting standards. This means applying the accrual basis of accounting (meaning revenue and expenses are recognised as they are earned or incurred, regardless of when cash has been received or paid).

This will ensure the elected members receive consistent and comparable monthly financial reporting that will align with the results of councils, to enable good decision making.

In our report *Local government 2022* (Report 15: 2022–23), we reviewed about one-third of councils and compared the financial results they reported in their monthly financial reports (most of which were not prepared on an accrual basis) to their financial results in the audited financial statements (that were prepared on an accrual basis). We noted that:

- 14 councils (61 per cent of those we reviewed) reported a significantly lower operating result in their year-end financial statements than the operating result reported in their monthly financial reports
- for 6 of these 14 councils, they reported an operating surplus (operating revenue higher than operating expenses) in their monthly financial reports at 30 June 2022. But they reported an operating deficit (operating expenses higher than operating revenue) in their audited year-end financial statements.



In most instances, the reason for the difference in the operating results was because these councils did not account for depreciation in their monthly financial reports but recognised it in the annual financial statements.

## Effectively managing the impact of depreciation

Depreciation is a significant component of a council's total expenditure in the profit and loss statement. There are 2 key estimates used in the depreciation expense calculation, which can materially affect the value reported:

- the fair value of the asset – the value at which an entity will be able to sell or exchange its assets with a buyer. The higher the fair value of the asset, the higher the depreciation expense
- the useful life of the asset – an estimate of how long an asset will last. The shorter the useful life of the asset, the higher the depreciation expense.

Most council assets are of a nature that cannot be easily sold to a buyer – for example roads, drainages, and bridges. Fair value of such assets is calculated by reference to what it would cost to replace these assets in their current form and condition. This is known as current replacement cost.

Councils often engage independent valuers to determine the current replacement costs and remaining useful lives of assets. To get these right, councils must work closely with the independent valuers to ensure that the asset values and useful lives are reflective of their experience of the costs of recent projects and of past asset replacement time frames.

In the following case study, we highlight an example of how a Queensland council has used its internal data and experience of its engineers and asset management teams to challenge the valuer's judgements and estimates, resulting in a lower annual depreciation expense.

**Figure 3A**  
**Case study 1**

| Managing the value and useful lives of assets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>In the 2022–23 financial year, a large council in Queensland engaged the services of an independent valuer to determine the current replacement costs and the useful lives of its water and sewer assets. This valuer was also engaged for 2 previous financial years.</p> <p>Over a 3-year period, the value of this council's water and sewer assets, as determined by the valuer, increased by approximately 60 per cent. In the same period, the useful lives of the assets declined.</p> <p>The engineers and asset management team at this council collaborated with the valuer to understand the reason for the increase in values. They compared the values to recent projects undertaken to corroborate their cost of the construction of similar assets. They noted that the increase of their cumulative costs during this 3-year period was around 40 per cent.</p> <p>The engineers and asset management team also used maintenance and repairs data to challenge the useful lives determined by the valuer. The team was able to demonstrate that the useful lives of its assets were higher than what the valuer had estimated.</p> <p>In the end, by critically assessing and challenging the independent valuer's inputs, the council was able to reduce its asset value and increase the useful lives of its water and sewer assets. This resulted in a decrease of approximately <b>\$9 million</b> or 7 per cent of its total depreciation expenses.</p> |

Source: Queensland Audit Office.



### Opportunities for councils

- Engage the independent valuer early – this will allow enough time for councils to review the results the valuer produces and critically challenge the inputs they use.
- Involve the engineering and asset management teams in discussions with the valuer. Their input into the estimated useful lives and overall value of the assets should deliver better outcomes.

## 4. Results of our audits

This chapter provides an overview of our audit opinions and the results of our audits of entities in the local government sector, timeliness of councils' financial statement certification, and the common issues that prevent councils from achieving timely financial statement certification.

### Chapter snapshot



In this chapter, we discuss the audits and issues of councils that had completed their financial statements by 31 October 2024 (the statutory reporting deadline).

**Financial statements are reliable. Strengthening financial controls and asset accounting processes will improve timeliness**



**71** audit opinions were issued for 77 councils by the date of this report

▲ 1 from 2022–23

**64** of 77 councils' statements were signed by their legislative deadline

▲ 1 from 2022–23

**60** audit opinions were issued for 70 council-related entities  
2022–23: 49 audit opinions for 64 council-related entities.



**2** prior year recommendations for councils need further action.

- Reassess their financial statement preparation process maturity level based on recent experience
- Improve valuation and asset management controls.



**1** prior year recommendation for the department needs further action.

- Introduce an internal control assurance framework for councils.

[Appendix D](#) provides the full detail of all prior year recommendations made to councils and the department.

#### DEFINITION

We express an **unmodified opinion** when financial statements are prepared in accordance with the relevant legislative requirements and Australian accounting standards.

We issue a **qualified opinion** when financial statements as a whole comply with relevant accounting standards and legislative requirements, with the exceptions noted in the opinion.

We include an **emphasis of matter** to highlight an issue of which the auditor believes the users of the financial statements need to be aware. The inclusion of an emphasis of matter paragraph does not change the audit opinion.



## Audit opinion results

---

### Audits of financial statements of councils

As of the date of this report, we have issued audit opinions for 71 councils (2022–23: 70 councils). Of these:

- 64 councils (2022–23: 63 councils) met their legislative deadline
- 3 councils (2022–23: 4 councils) met the extended time frame granted by the Minister for Local Government – who may grant an extension to the legislative time frame where extraordinary circumstances exist
- 5 councils (2022–23: 6) that received ministerial extensions did not meet their extended time frame
- one council (2022–23: 3) that had its financial statements certified past its legislative deadline did not seek an extension from the minister.

### The financial statements of councils and council-related entities are reliable

The financial statements of the councils and council-related entities for which we issued opinions were reliable and complied with relevant laws and standards.

We issued a qualified opinion for one council-related entity – Local Buy Trading Trust (controlled by the Local Government Association of Queensland Ltd). This was because we could not ensure that the revenue recorded in the financial statements was the total amount of revenue that it should have collected. We issued a qualified opinion for this entity last financial year for the same reason.

We included an emphasis of matter in the audit opinions for 4 council-related entities because:

- one was reliant on financial support from its parent entities
- 3 had decided to wind up their operations.

Not all council-related entities need to have their audits performed by the Auditor-General. [Appendix F](#) provides a full list of these entities.

## Timely financial reporting will ensure that information provided to communities is current and relevant

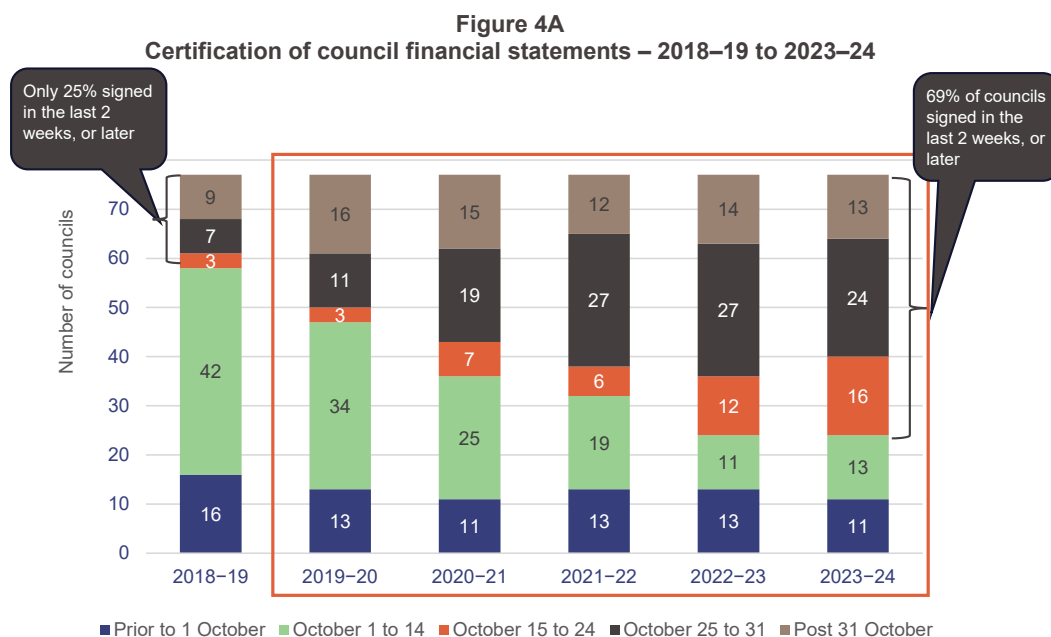
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In recent years there has been a decline in councils' timely completion of financial statements, which means the information they provide to their communities and other stakeholders is not current. When the financial information is not current, it is not as relevant.

In the last 2 financial years (2022–23 and 2023–24), about **69 per cent** of councils have completed their financial statements in the last 2 weeks before the deadline or missed the 31 October statutory reporting deadline. In 2018–19, only 25 per cent of councils completed their financial statements this late.

Figure 4A shows the reduction in timeliness of financial reporting across the sector. We have compared the last 5 financial years' results to the results of the 2018–19 financial year.





Source: Compiled by the Queensland Audit Office.

### Timely financial reporting can be achieved by planning better

Councils that prepare well in advance and ensure they have appropriate controls are more likely to achieve timely reporting. When they plan better and give themselves sufficient time, it will allow them to perform a thorough quality review of the financial statements and other information provided to the auditors. This will ensure that any errors in the financial statements are detected and amended in the correct financial year.

Each year, we agree with councils their key milestones for their financial statement processes. There are 2 key finalisation dates for the completion of the process. One is the approval and certification of the statements by the entity; the second is the issue of the audit opinion.

Councils can use the resources made available by the department (such as month-end reporting templates and a timetable to prepare for the year-end process) together with the key milestones agreed with the auditors, to assist in improving their financial reporting timeliness.



#### Opportunities for councils – better planning for financial statements improves quality and timeliness of financial statements

Preparing for timely financial reporting includes:

- improving financial controls, asset accounting, and valuation processes (discussed further in this chapter)
- discussing and agreeing timelines with the auditors early in the financial year, which includes detailed milestones for the provision of information to auditors
- using the templates and guidance provided by the department to improve their financial reporting processes
- collaborating with other business divisions within council to obtain the relevant information to complete the financial statements
- undertaking an internal quality review over the information and the financial statements provided to auditors
- renegotiating time frames with auditors when there are changes to agreed timelines.

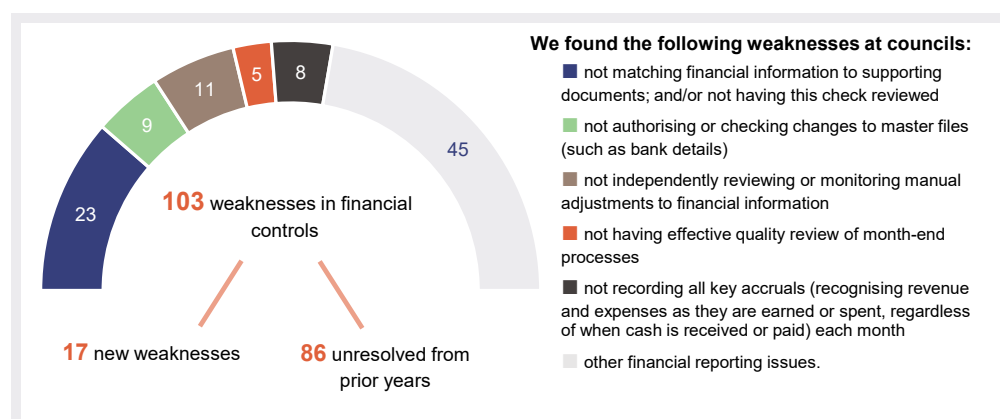
Local government 2024 (Report 13: 2024–25)

## Councils to improve common financial reporting issues

Strong financial controls help to prevent and correct errors earlier and assist with timely and quality financial reporting.

Although we have seen some improvements over the last financial year, as of 30 June 2024, there were **101** unresolved weaknesses (2023: 144 unresolved weaknesses) related to councils' financial controls. Of these weaknesses, **86** had been unresolved for more than 12 months.

### Section snapshot 4.1



### Focus on month-end processes

Strong month-end processes help assist with timely and quality financial reporting. These ensure the accuracy of council's financial records, that balances are reconciled throughout the year, and that any discrepancies and errors are identified and resolved.

Good month-end processes also ensure accurate and complete financial information is provided to the elected members, who are responsible for making financial decisions on behalf of council. Some examples of good month-end processes are provided below.



#### Examples of good month-end processes:

- checking key balances against supporting documents so all balances can be accurately supported in the month-end financial reports
- keeping general ledgers up to date by processing all transactions, including non-cash items such as depreciation expense, in the period in which the transaction has occurred
- having staff independent of those who prepared the reports conduct quality reviews over month-end financial reports
- providing complete information that assists councils in their decision-making process – this includes preparing monthly financial reports using accrual accounting processes.

### Controls to protect against fraud

All entities should exercise due care when changes are made to supplier and employee information, also known as masterfile data. Masterfile data includes bank account details, which are susceptible to fraud. Appropriate controls help entities confirm the legitimacy of requests to change details and manage fraud risk.

Most councils have implemented protective controls; however, this year, one council became the victim of a fraud that resulted in a substantial financial loss. Several other councils were targeted, but in those instances the fraud attempts were not successful due to their strong internal controls.

In Figure 4B, we provide details of the fraud that was perpetrated against this council, which highlights the significant impacts that can arise where internal controls do not operate in the way they were designed.

**Figure 4B**  
**Case study 2**

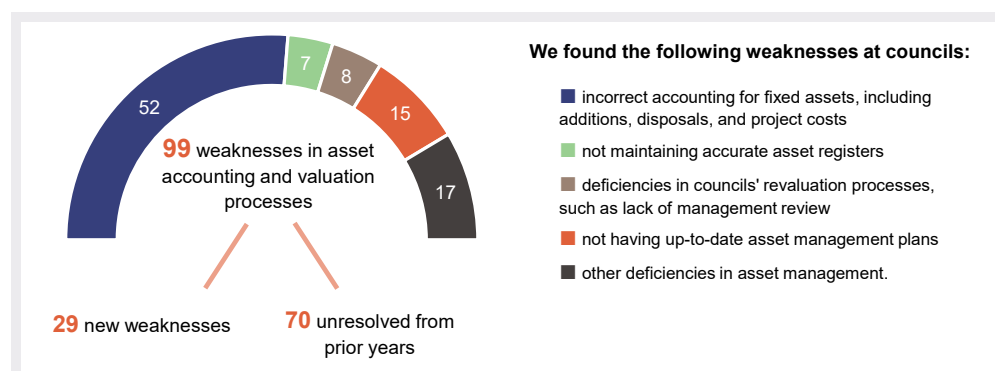
| Supplier masterfile fraud – case study                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>In the 2023–24 financial year, one Queensland council fell victim to supplier-related fraud. This resulted in a financial loss of \$2.8 million.</p> <p>In this instance, the fraudster was able to successfully change the contact details and the bank account details of a legitimate supplier.</p> <p>The fraudster was able to do this through a combination of written requests, as well as through phone conversations with accounts payable team members.</p> <p>Council engaged an external specialist to perform an independent investigation of the circumstances that resulted in the financial loss. The investigation identified several internal control breakdowns, including:</p> <ul style="list-style-type: none"> <li>• lack of documentation to support changes made to supplier details in the council's systems</li> <li>• failure in the process and controls when changes were made to the supplier's bank account</li> <li>• non-compliance with the council's policy for supplier details.</li> </ul> <p>Following this investigation, the council has taken action to strengthen its processes and implement a series of new controls. These include enhancing its documentation to support changes to supplier details and developing a checklist to address the issues that led to the fraud.</p> |

Source: Queensland Audit Office.

## Asset accounting and valuation processes need to improve

As of 30 June 2024, the sector managed \$142 billion of infrastructure assets. Accounting for and valuing assets is a key risk area and needs a continued focus on improvement.

### Section snapshot 4.2



### Local government 2024 (Report 13: 2024–25)

Common issues we continue to see with asset valuation processes include:

- delays in engaging with external valuers in determining fair values and useful lives
- not providing clear instructions to the valuer on what assets to value
- not undertaking a thorough review of information provided by external valuers, resulting in several errors
- not challenging the valuer's estimates and judgements in line with council's own experience in constructing similar assets.

Incorrect and inaccurate asset data has resulted in councils having to recognise found assets (assets that councils have owned but not previously reported in their financial statements) every year. Although, in some instances found assets have also been identified because of councils undertaking data cleansing exercises to improve their asset data.

In 2023–24, 12 councils combined identified \$255 million (\$190 million in 2022–23) of found assets and reported them for the first time in their financial statements. These councils had to restate their prior year financial statements to reflect the correct amount of assets that should have been recognised.

Some found assets have been donated to councils, either by another level of government or by property developers that undertake various developments in council areas. To recognise these donated assets, councils need to work collaboratively with their:

- town planning/development services team – which manages the developer's progress on the project
- engineering team – which provides certification on the quality of assets donated by the developer before council can assume ownership of the assets
- finance team – which accounts for these donated assets in the financial statements.

The main reason for councils recognising found assets each year is due to:

- not having good quality asset data – it is either incomplete or outdated
- a lack of adequate collaboration between respective teams in the council (listed above)
- councils not undertaking periodic reconciliation of the assets recorded in the financial systems and the assets held in geographical information systems (which are used to capture, store, and manage detailed components of assets, including their geographical location).

**From 2019–20 to 2023–24, the sector has identified approximately \$1.2 billion in found assets**

In June 2023, we published a blog on *Asset management – where do I start?*, which is available on QAO's website: [www.qao.qld.gov.au/blog](http://www.qao.qld.gov.au/blog). This blog provides guidance on how public sector entities can ensure completeness of assets – which in turn leads to improved asset accounting.

We highly encourage councils to read this blog and implement any appropriate changes to their processes.



#### **Opportunities for councils – improve asset accounting processes**

- Undertake regular reconciliations of the assets recorded in their finance systems and geographical information systems.
- Early collaboration and communication between town planning/development services, engineering, and finance personnel to record assets in a timely manner.
- Engage with valuers earlier and provide them with clear instructions for the valuation process.
- Critically assess and challenge the inputs and estimates used by the valuer in determining the asset values and useful lives.



## Update on entities that missed the statutory deadline in the 2022–23 financial year

At the time we compiled *Local government 2023* (Report 8: 2023–24), 14 councils and 17 controlled entities had not completed their financial statements. Since then, the following councils and controlled entities have completed their financial statements as shown in Figure 4C and Figure 4D.

**Figure 4C**  
**Councils that have completed their financial statements and the type of audit opinion issued**

| Council                                  | Financial year | Date audit opinion issued | Type of opinion issued |
|------------------------------------------|----------------|---------------------------|------------------------|
| Mornington Shire Council                 | 2021–22        | 16.05.2024                | Unqualified            |
| Northern Peninsula Area Regional Council | 2021–22        | 20.05.2024                | Unqualified            |
| Palm Island Aboriginal Shire Council     | 2021–22        | 15.05.2024                | Qualified <sup>1</sup> |
| Barcaldine Regional Council              | 2022–23        | 16.02.2024                | Unqualified            |
| Blackall-Tambo Regional Council          | 2022–23        | 12.12.2023                | Unqualified            |
| Burke Shire Council                      | 2022–23        | 30.11.2023                | Unqualified            |
| Cloncurry Shire Council                  | 2022–23        | 24.05.2024                | Unqualified            |
| Cook Shire Council                       | 2022–23        | 15.12.2023                | Unqualified            |
| Diamantina Shire Council                 | 2022–23        | 31.01.2024                | Unqualified            |
| Etheridge Shire Council                  | 2022–23        | 15.11.2023                | Unqualified            |
| Gympie Regional Council                  | 2022–23        | 30.11.2023                | Unqualified            |
| Lockhart River Aboriginal Shire Council  | 2022–23        | 14.11.2023                | Unqualified            |
| Mornington Shire Council                 | 2022–23        | 20.12.2024                | Unqualified            |
| Wujal Wujal Aboriginal Shire Council     | 2022–23        | 12.12.2023                | Unqualified            |

Note: <sup>1</sup> Council was unable to provide sufficient evidence of the completeness for its lease and motel revenue, service charges and landing fees, accommodation income, and employee expenses.

Source: Queensland Audit Office.



Local government 2024 (Report 13: 2024–25)

**Figure 4D**  
**Controlled entities that have completed their financial statements and**  
**the type of audit opinion issued**

| Entity                                                   | Financial year | Date audit opinion issued | Type of opinion issued <sup>1</sup>    |
|----------------------------------------------------------|----------------|---------------------------|----------------------------------------|
| Western Queensland Local Government Association          | 2021–22        | 23.05.2024                | Unqualified with an emphasis of matter |
| Ipswich Arts Foundation                                  | 2022–23        | 05.03.2024                | Unqualified                            |
| Mackay Region Enterprises                                | 2022–23        | 09.11.2023                | Unqualified with an emphasis of matter |
| Mount Isa City Council Owned Enterprises Pty Ltd         | 2022–23        | 21.02.2024                | Unqualified                            |
| NQ Spark Pty Ltd                                         | 2022–23        | 24.09.2024                | Unqualified with an emphasis of matter |
| TradeCoast Land Pty Ltd                                  | 2022–23        | 07.02.2024                | Unqualified with an emphasis of matter |
| Council of Mayors SEQ Pty Ltd                            | 2022–23        | 08.03.2024                | Unqualified                            |
| Major Brisbane Festivals Pty Ltd                         | 2022–23        | 31.05.2024                | Unqualified                            |
| SEQ Regional Recreational Facilities Pty Ltd             | 2022–23        | 18.03.2024                | Unqualified                            |
| Townsville Breakwater Entertainment Centre Joint Venture | 2022–23        | 24.01.2024                | Unqualified with an emphasis of matter |
| Western Queensland Local Government Association          | 2022–23        | 28.05.2024                | Unqualified with an emphasis of matter |

Note: <sup>1</sup> Refer to Appendix E for further details on the various emphasis of matters.

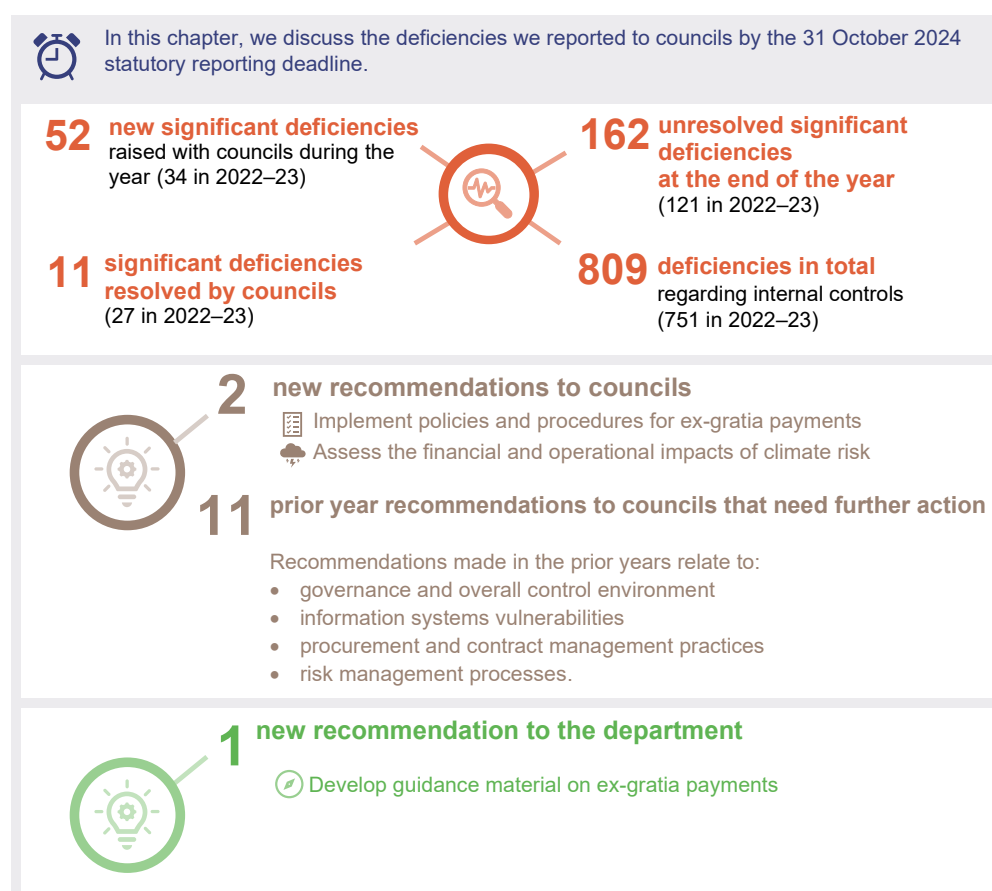
Source: Queensland Audit Office.

## 5. Internal controls at councils

In our audits, we assess whether the systems, people, and processes (internal controls) used by entities to prepare financial statements are reliable. In this chapter, we report on the effectiveness of councils' internal controls and provide areas of focus for them to improve on.

When we identify weaknesses in the controls, we categorise them as either deficiencies (those of lower risk that can be corrected over time) or significant deficiencies (those of higher risk that require immediate action by management). We report any weaknesses in the design or operation of those internal controls to management for their action.

### Chapter snapshot



[Appendix D](#) provides the full detail of all prior year recommendations made to councils and the department.

## Guidance needed for ex-gratia payments made by councils

The local government elections held in March 2024 resulted in significant changes across Queensland councils.

**Figure 5A**  
**Changes across Queensland councils following the 2024 election**



Source: Queensland Audit Office.

Elected officials (mayors and councillors) and chief executive officers are responsible for setting the strategic direction, tone, and culture of an organisation and influencing its governance practices.

There is often a significant change to chief executive officers (CEOs) and other executives after local elections, as highlighted above from the 2024 elections.

During periods of leadership change, councils need extra safeguards and controls. An audit committee and internal audit function can support governance and oversight.

**30 councils have a new CEO following the 2024 local government elections**

### Termination payments were made to some executives over and above their entitlements

Chief executive officers and other executive leaders are usually employed under contracts that identify what they are entitled to upon termination of their employment.

Termination payments typically include accrued leave, and any termination benefits such as long service leave payouts. In some instances, they also include severance payments for early termination of their contracts. For executives that are key management personnel – those who are involved in strategic decision making for councils – details of their remuneration and other benefits, including termination benefits, are separately disclosed in the council's financial statements.

In 2023–24, councils collectively paid \$6.4 million in termination payments to key management personnel. Included in these termination payments were amounts totalling to **\$1.4 million** paid over and above what these executives were entitled to under their employment contracts. These amounts are referred to as 'ex-gratia' payments.

There were also ex-gratia payments made to employees that exited councils during the year. These employees were not considered key management personnel and, therefore, their payments are not separately disclosed in the financial statements. As such, the actual level of ex-gratia payments made across the sector was higher.

The financial reporting requirements mandated by Queensland Treasury for state public sector entities require ex-gratia payments to be disclosed in the financial statements. There are currently no such requirements for local governments in Queensland. This means there is limited transparency when councils make these payments.

Ex-gratia payments are often made using non-disclosure agreements. The nature of these agreements means the terms of the payment cannot be discussed or shared without permission. There may be legitimate reasons why these agreements are made, but they do decrease transparency and increase the risk of fraud and wrongdoing. Entities should consider whether they are required in each circumstance.

The Crime and Corruption Commission's publication *Use of non-disclosure agreements – what are the corruption risks?* raises concerns over the use of non-disclosure agreements, particularly in employee separation settlements. The commission raised concerns that they may be used to conceal suspected wrongdoing or make payments that are unjustified or excessive.

### Entities lack clear guidance for ex-gratia payments

The common issue we identified is that there is no clear policy or guidance in place to outline:

- when these types of ex-gratia payments are appropriate
- the basis for determining the amount paid
- who can approve them.

#### Recommendation to all councils

Implement policies and procedures to ensure ex-gratia payments are appropriate and defensible, and the decisions made to make such payments are transparent.

Consider the appropriateness of using non-disclosure agreements when making such payments

1. We recommend that all councils implement policies and procedures that specify when ex-gratia payments (which an entity is not legally required to make under a contract or otherwise) are appropriate. The policies and procedures should outline:
  - who is authorised to approve ex-gratia payments
  - under what circumstances is it appropriate for such payments to be made
  - documentation to support
    - the reason and nature of the payment
    - the amount, including supporting calculations
  - when it is appropriate to enter into non-disclosure agreements in making such payments.

#### Recommendation to the department

Develop guidance material on ex-gratia payments for local governments

4. We recommend that the department develops guidance material for councils to determine when ex-gratia payments are made. The guidance should:
  - include expectations for internal governance
  - specify the required documentation, including supporting calculations, to support ex-gratia payments
  - specify the financial reporting and disclosure requirements
  - address the use of non-disclosure agreements and the circumstances when these would be appropriate.



## More control deficiencies were identified this year

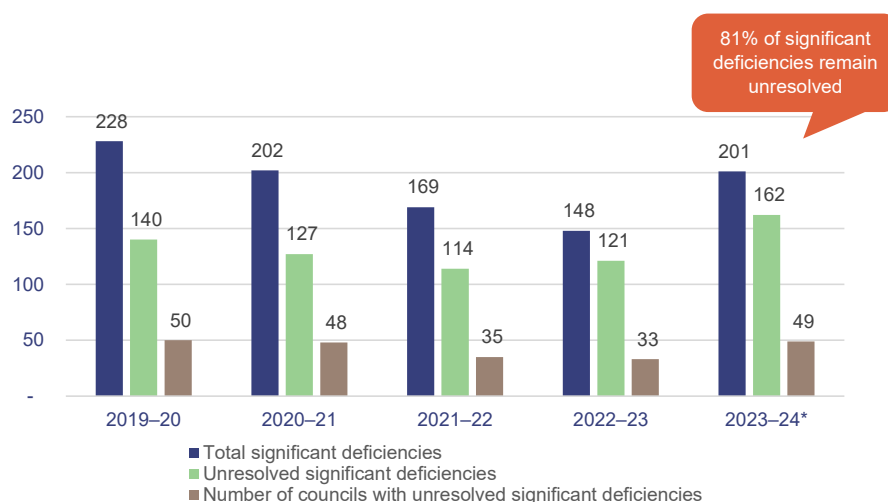
This year, the sector had more than **200** significant deficiencies that were either new or unresolved from previous years. This is the highest number of unresolved significant deficiencies that the sector has had since the 2019–20 financial year.

As of 30 June 2024, **81** per cent of these significant deficiencies remain unresolved from prior years.

The number of councils with significant deficiencies has also increased in the 2023–24 financial year, with 49 councils (2023: 33 councils) having at least one unresolved significant deficiency.

Figure 5B shows the total significant deficiencies and unresolved significant deficiencies across the sector.

**Figure 5B**  
Total significant deficiencies and unresolved significant deficiencies from 2019–20 to 2023–24



Note: \* Number of significant deficiencies reported for 2023–24 includes significant deficiencies from 2020–21, 2021–22, and 2022–23 for councils that completed their financial statements since we tabled *Local government 2023* (Report 8: 2023–24) in January 2024.

Source: Queensland Audit Office.

Significant deficiencies can result in financial and/or reputational losses and increase the risk of fraud in an organisation. As reported in the recent QAO blog, *How understanding the 'fraud risk triangle' can reduce employee fraud risk* (available at [www.qao.qld.gov.au/blog](http://www.qao.qld.gov.au/blog)), employee-committed frauds in organisations have been on the rise, especially in the last few years.

## Audit committees and internal audit support strong control environments

We continue to find that most of the unresolved significant deficiencies that have been outstanding for more than a year are in councils that do not have strong governance. Governance relates to the structures, processes, and practices through which a council is managed, controlled, and held accountable. Audit committees and internal audit are elements of good governance.

Figure 5C below shows that councils that do not have an audit committee and/or an internal audit function have a higher proportion of unresolved significant deficiencies.

**Figure 5C**  
**Councils without an audit committee and/or internal audit function and the total number of unresolved significant deficiencies in these councils**



Source: Queensland Audit Office.

### What do audit committees do?

An effective audit committee plays a pivotal role in providing oversight to management to help fulfil responsibilities relating to financial reporting, internal control systems, risk management systems, and internal audit.

In *Insights on audit committees in local government* (Report 10: 2024–25), we explore the role of audit committees and the benefits they can provide to Queensland's local governments.

### What does internal audit do?

An active internal audit function is a mandatory requirement for all councils under the Local Government Regulation 2012. An effective internal audit function provides unbiased assessments of operations and continuous review of the effectiveness of governance, risk management, and control processes. Internal auditors evaluate risks and can assist in establishing effective fraud prevention measures by assessing the strengths and weaknesses of controls.

While the regulation does not specify what the internal audit function must cover, to properly evaluate councils' risks, it should focus on more than just financial operations.

We plan to survey the sector for our next local government report to better understand what work is being performed by internal audit. This should identify potential gaps that councils can address to improve their internal capabilities and better manage risks.

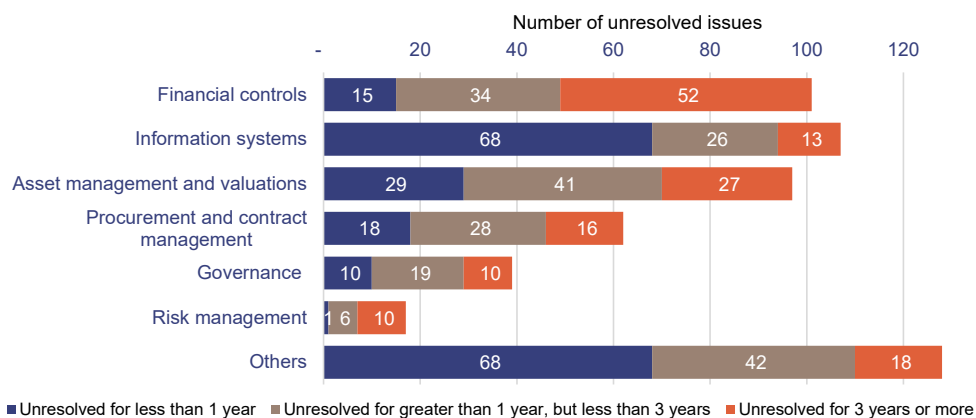


Local government 2024 (Report 13: 2024–25)

## Common internal control weaknesses

Each year, as a part of our audit, we assess the control environment of the sector. Weaknesses in the control environment are reported to the councils. In Figure 5D, we have shown the sector's control weaknesses grouped by themes and the number of years they have remained unresolved.

**Figure 5D**  
**Common internal control weaknesses unresolved as of 30 June 2024**

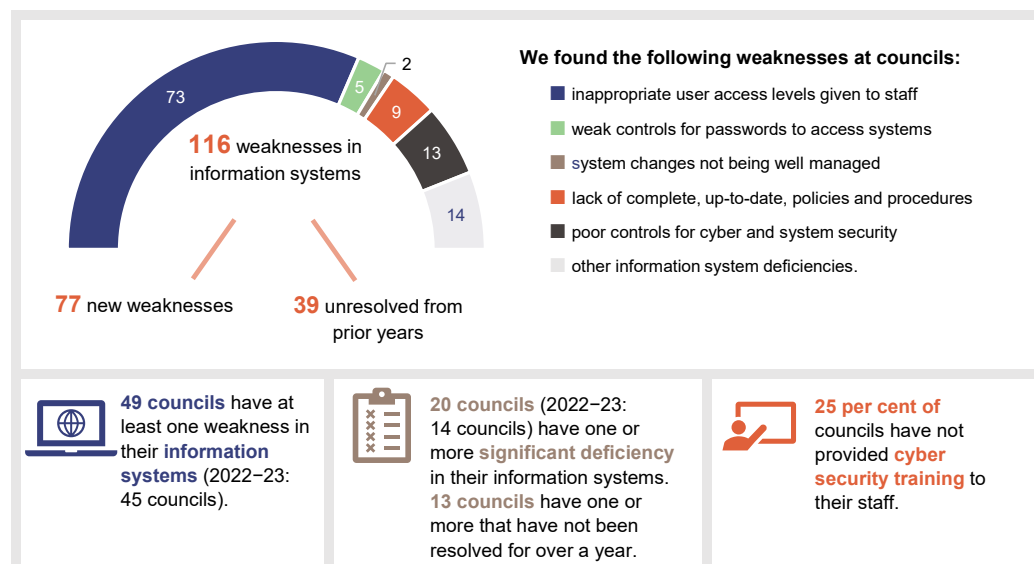


Source: Queensland Audit Office.

We discussed weaknesses in financial controls and asset management in Chapter 4. In this chapter, we cover the other common internal control weaknesses shown in Figure 5D above.

## The sector's information systems are vulnerable

### Section snapshot 5.1



Source: Queensland Audit Office.



Councils rely on their information systems for their day-to-day operations. This year, we identified **77** new weaknesses (2023: 66) in these systems. Resolving these deficiencies in a timely manner will strengthen their information systems and make them less vulnerable to cyber attacks.

One of the most common reasons organisations are victims of cyber attacks is that their staff are not appropriately trained to identify and respond to potential threats. **Eleven** councils (2023: 17 councils) did not provide mandatory cyber security training to their staff this year and **9** councils have not updated their staff on the risk of cyber attacks for more than a year.

To help entities improve their controls over their information systems, we have tabled 2 reports: *Managing cyber security risks* (Report 3: 2019–20) and *Responding to and recovering from cyber attacks* (Report 12: 2023–24). Councils should consider the recommendations in these reports and implement those applicable to them.

Cyber risks are often increased when councils engage third-party service providers to manage their information systems. Our *Forward work plan 2024–27* includes a future audit covering this area.



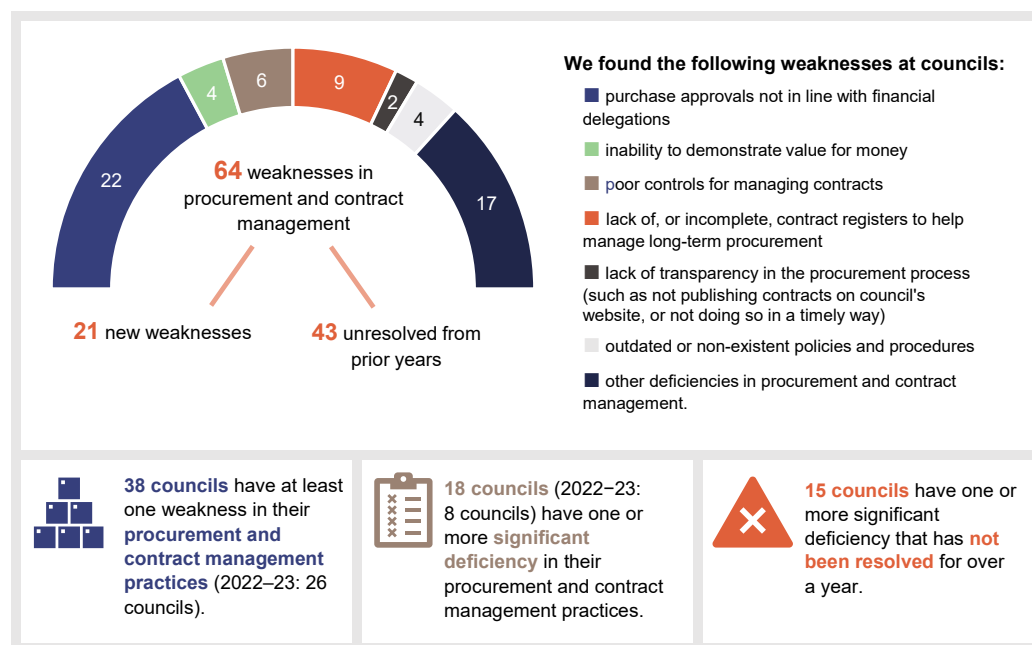
#### Opportunities for councils – make use of appropriate resources

The department, in collaboration with the Queensland Chief Customer and Digital Officer (QGCD), has been educating councils on the services and assistance that the QGCD can offer the local government sector.

We strongly encourage councils to use this service and the assistance available to them.

## Procurement and contract management processes need to improve

### Section snapshot 5.2



Source: Queensland Audit Office.

### Local government 2024 (Report 13: 2024–25)

Over the last 5 years (2019–20 to 2023–24), councils have, on average, spent \$9 billion each year for operational and capital (major projects) purposes. Almost **50** per cent of councils have at least one weakness in their procurement and contract management processes.

Obtaining value for money in the procurement process is important for councils, who are accountable to the community. Better value for money can be derived by implementing strong:

- procurement controls – prior to acquiring goods and services, such as obtaining multiple quotes to ensure the pricing you obtain is competitive
- contract management controls – after acquiring goods and services, like evaluating supplier performance to ensure that the supplier has delivered what it promised and within the time frames specified.

A contract register is a critical control that supports councils to budget for committed costs, track their obligations, and prepare for contracts ending ahead of time.

A well-maintained contract register can help manage contract variations by providing a centralised repository to track all changes made to existing contracts, including:

- details about the nature of the variation
- the reason for the change
- any cost or schedule impacts
- the updated terms.

This will allow easier monitoring and control of contract modifications across an organisation.

**Five** councils (2023: 5 councils) did not have a contract register or did not have a complete contract register at the time of our audit. These councils combined spent **\$936 million** in the 2023–24 financial year in procuring various goods and services.



#### Content of a good contract register

At a minimum, a contract register should include:

- the start and end dates of the contract
- the total contracted amount and annual amounts
- the contract manager assigned to the contract
- a link to or reference to a copy of the contract
- a trigger date for renewal to ensure an appropriate procurement process can be followed.

### The Queensland Audit Office (QAO) maturity model

When we tabled *Local government 2022* (Report 15: 2022–23), we published a maturity (procure-to-pay) model that councils can use to assess their procurement and contract management practices. It is available on our website at [www.qao.qld.gov.au/reports-resources/better-practice](http://www.qao.qld.gov.au/reports-resources/better-practice). It aims to help councils identify and implement improvement opportunities. In that report we recommended that councils undertake a self-assessment of their practices using this model.

As of 30 June 2024, only **29** councils had undertaken this self-assessment to determine their strengths and identify opportunities for improvement.





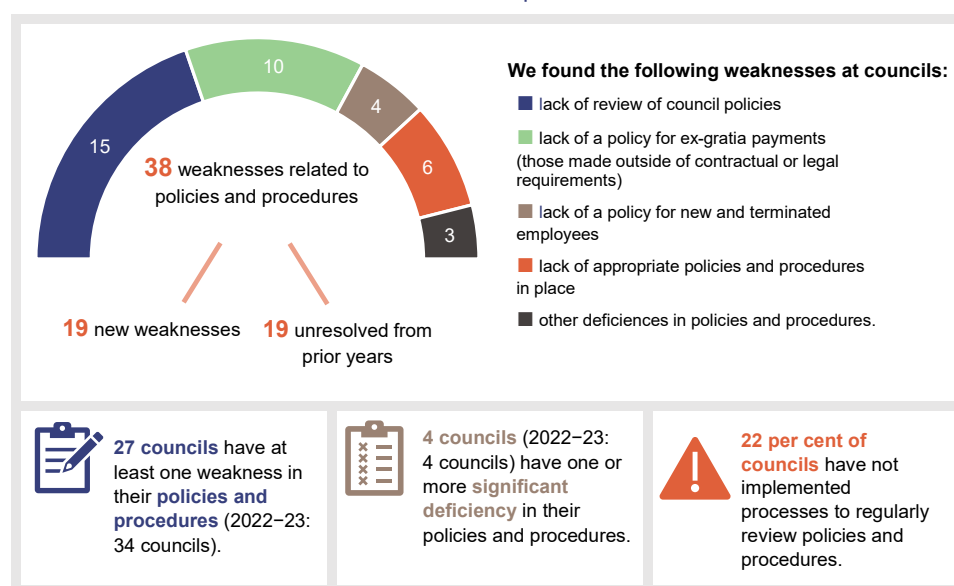
#### Opportunities for councils – strengthen procurement and contract management controls

Councils should:

- maintain an up-to-date contract register to better manage contracts and plan for contract renewals
- complete the QAO procurement maturity model to identify strengths and improvement opportunities in their procurement and contract management processes.

## Councils need to ensure they have up-to-date policies and procedures

### Section snapshot 5.3



Source: Queensland Audit Office.

Policies and procedures help shape a council's culture and ensure appropriate employee conduct and internal controls. Policies define rules, while procedures explain how to follow those rules.

As of 30 June 2024, we had identified **19** weaknesses (2023: 17) across the sector where councils do not have policies and procedures in place or have outdated policies and procedures that do not meet their business needs.

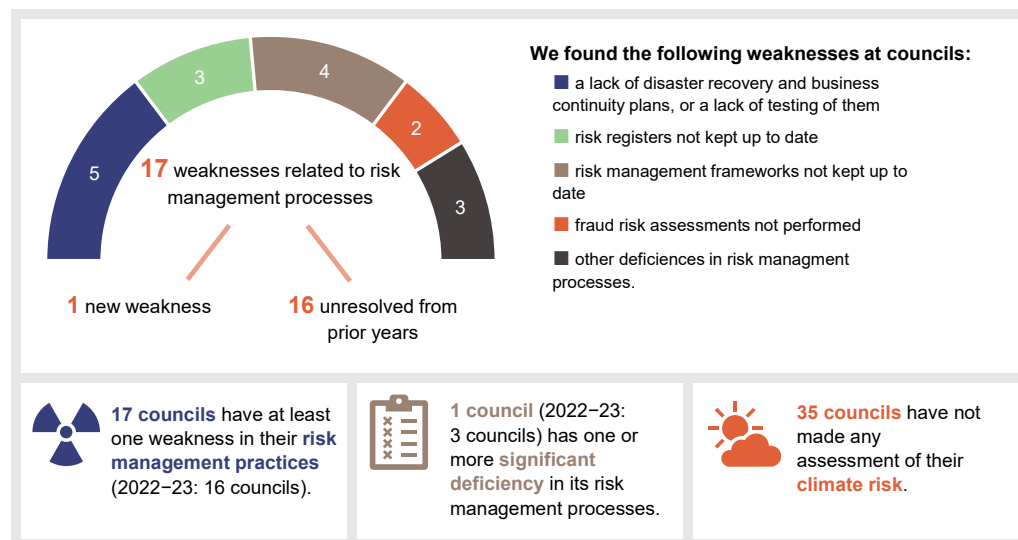
Having good policies and procedures will promote consistent practices. They also allow good decision making and prevent financial loss or non-compliance with legislation.

With the recent local government elections, there are now elected members and chief executive officers who may be new to local government, or to a particular council. Up-to-date policies and procedures will help on-board the elected members and chief executive officers and provide a framework that ensures compliance with legal and other obligations, including sound internal controls.

Local government 2024 (Report 13: 2024–25)

## Councils have not acted on recommendations to improve risk management processes

### Section snapshot 5.4



Source: Queensland Audit Office.

We only identified one new deficiency with risk management controls in the 2023–24 financial year, but there are several longstanding deficiencies councils have not addressed. Strong and robust risk management practices will assist councils in mitigating the risks they face and in achieving their strategic objectives.

### Climate risk

Councils potentially face climate-related challenges such as heatwaves, droughts, bushfires, and rising sea levels that could damage their assets, disrupt essential community services, affect local industries, and pose health risks to their communities.

In 2022–23, we surveyed councils to understand how mature the sector's knowledge of climate risk was. Only **38** councils (approximately 50 per cent) recognised the impact of climate as a key risk they needed to manage.

In September 2024, the Australian Accounting Standards Board issued 2 new sustainability standards on climate reporting. These standards are not mandatory for local governments in Queensland.

The department is expected to provide guidance to councils if these standards become applicable to the sector. In preparation, councils should consider climate risk as a part of their strategic and operational planning and put measures in place to mitigate this risk. This would assist councils in not only managing this risk well but also in being better prepared for disclosing information required in the financial statements.

**Recommendation for all councils****Assess climate risks and add them to their risk registers**

2. We recommend that councils assess climate risks and develop strategies to address them.

They should consider updating their strategic plans, risk registers, and long-term budgets to reflect the financial and operating impacts of these risks.

## Update on entities that missed the deadline for last year's report

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At the time we compiled *Local government 2023* (Report 8: 2023–24), 14 councils had not completed their financial statements.

Since then, 11 of these 14 councils have completed the financial statements, and our audit identified **9** new significant deficiencies and 25 new deficiencies in their internal control processes.

The 9 new significant deficiencies are as follows:

|  <b>Financial controls</b>                                                              |  <b>Procurement</b> |  <b>Other issues</b>   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| 3 significant deficiencies noted with respect to month-end processes, including not appropriately checking changes to supplier bank account details* and managing grants | 2 significant deficiencies noted with respect to councils not following procurement policy           | 4 significant deficiencies noted with respect to compliance with laws and regulations and record keeping |

Note: \* This topic is addressed in Chapter 4.



Local government 2024 (Report 13: 2024–25)

## 6. Financial performance

This chapter analyses the financial performance of councils, with emphasis on their financial sustainability. This is measured against the *Financial Management (Sustainability) Guideline (2024)*, issued by the Department of Local Government, Water and Volunteers (the department).

### Chapter snapshot



As 13 councils did not meet their 31 October statutory reporting deadline, we collated the financial information discussed in this chapter from the most recent certified financial statements available as of 31 October 2024.

**\$17 billion**

Revenue

▲ 8% from 2022–23

**\$14 billion**

Expenses

▲ 9% from 2022–23

**\$178 billion**

Assets

▲ 11% from 2022–23

**\$14 billion**

Liabilities

▲ 5% from 2022–23



### 6 new audited financial sustainability measures



### 1 prior year recommendation to councils that needs further action

- Include in their asset management plans proposed timing and cost of their capital projects, including the cost of maintaining these assets over their whole lives.



### 1 new recommendation to the department

- Amend the sustainability guideline to include the asset consumption ratio for each asset class.

### 2 prior year recommendations to the department need further action

- Determine the minimum expected requirements and include the qualitative measures of council sustainability
- Develop a methodology to determine the overall sustainability risk of councils.

[Appendix D](#) provides the full details of all prior year recommendations we have made to councils and the department.

## Financial sustainability in local government

Financial sustainability in local government is a very topical issue across Australia. It has attracted so much attention in the last few years that the Australian Government is conducting a nationwide inquiry into local government sustainability ([www.aph.gov.au/LocalGovernmentSustainability](http://www.aph.gov.au/LocalGovernmentSustainability)).

All local governments receive grants (known as financial assistance grants) for their day-to-day operations. These grants supplement the revenues of councils and form a substantial part of the sector's funding.

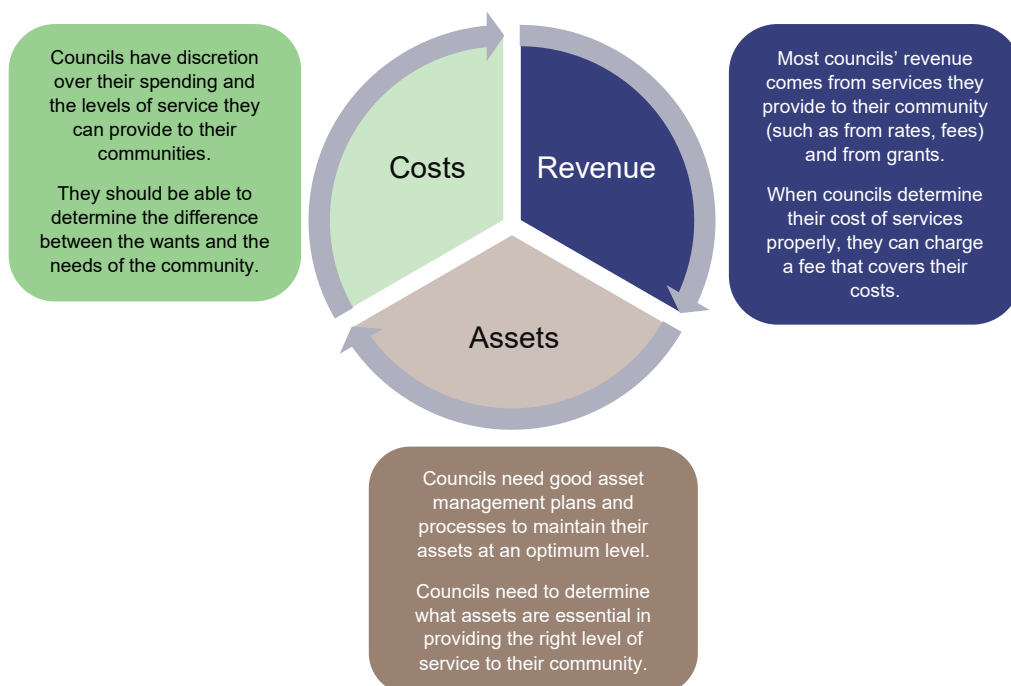
The financial assistance grants (FA grants) are allocated to each council based on a determination by the Grants Commission – an independent body appointed by the Governor of Queensland, with funding received from the Australian Government.

Councils were originally set up to provide 4 essential services to their community: roads, water, waste collection, and wastewater. However, in regional Queensland (which makes up 70 per cent of the councils in terms of numbers), they also provide various other services such as airports, child care, and aged care centres.

These services are typically delivered by private sector providers in larger cities and towns where there is enough population to avail these services. In regional communities, due to their low population, these services are not attractive business propositions for private service providers. If councils did not provide the services, they may not be available to the community.

The cost of providing these services is often much higher than the fee that councils charge their community. As such, being financially sustainable has increasingly become a challenge for most councils in Queensland. Figure 6A explains the 3 key components of financial sustainability and councils' ability to control them.

**Figure 6A**  
**Components of financial sustainability**



Source: Queensland Audit Office.

Local government 2024 (Report 13: 2024–25)

Managing all of these components effectively is key to being financially sustainable. However, councils also need:

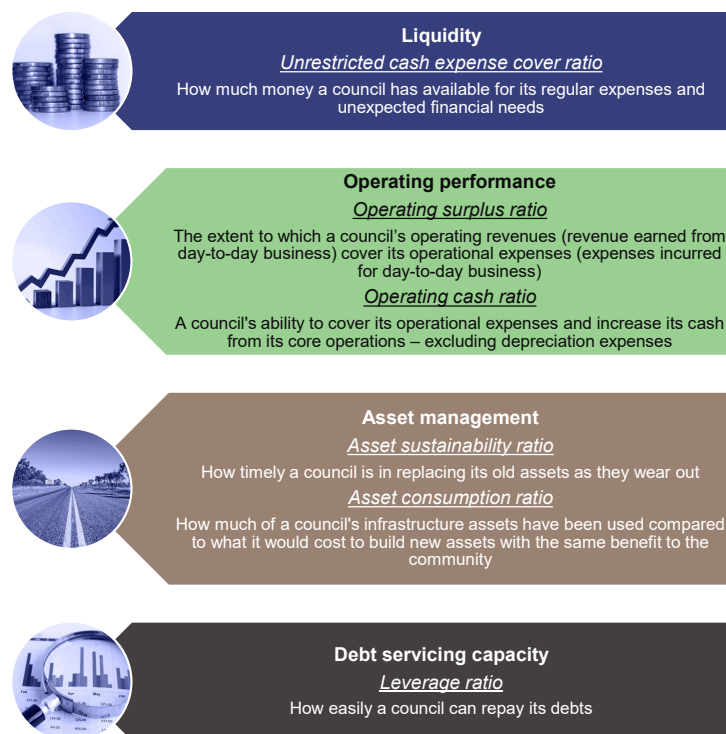
- good governance (such as an audit committee and an internal audit function – explained in Chapter 5)
- strong internal control frameworks in which significant deficiencies are resolved in a timely manner (also explained in Chapter 5)
- commitment from elected members and executives at councils (as the primary decision-makers) to make financial decisions that are in the best interest of the council in the long term.

## New sustainability measures provide more clarity, but an overall measure is needed

The department has introduced the *Financial Management (Sustainability) Guideline (2024)* (the sustainability guideline), which was implemented in the sector in the 2023–24 financial year.

The sustainability guideline includes several ratios that provide councils with meaningful ways to measure financial sustainability risk. Figure 6B provides a summary of the ratios, which councils now must report on in their financial statements.

**Figure 6B**  
**Financial sustainability measures applicable from 2023–24**



Note: Refer to [Appendix J](#) for details of the various benchmarks for these ratios.

Source: Queensland Audit Office.



The sustainability guideline groups councils into tiers – based on their remoteness, population, and common sustainability challenges they face. Each tier has different benchmarks assigned for the ratios.

Along with the sustainability guideline, the department has also published a financial sustainability risk framework (risk framework). The risk framework considers the above ratios and a number of qualitative measures (such as the existence of an audit committee and an internal audit function) to assess financial sustainability risk.

The risk framework does not assess all ratios collectively or assign an overall measure of risk. A recommendation was made to the department in *Local government 2023* (Report 8: 2023–24) to amend its risk framework, which the department accepted.

## Financial sustainability measures for the year, by tiers

In Figure 6C, we summarise how many councils met the benchmark for each ratio under the sustainability guidelines. We have only included the 6 ratios that have a measurable benchmark.

**Figure 6C**  
**Results of councils' financial sustainability measures for the year, by tier**

| Tier                    | Result  | Operating surplus ratio | Operating cash ratio | Unrestricted cash expense cover ratio | Asset sustainability ratio | Asset consumption ratio | Leverage ratio <sup>1</sup> |
|-------------------------|---------|-------------------------|----------------------|---------------------------------------|----------------------------|-------------------------|-----------------------------|
| Tier 1<br>(1 council)   | Met     | 1                       | 1                    | 1                                     | 1                          | 1                       | 1                           |
|                         | Not met | -                       | -                    | -                                     | -                          | -                       | -                           |
| Tier 2<br>(11 councils) | Met     | 6                       | 11                   | 10                                    | 10                         | 11                      | 11                          |
|                         | Not met | 5                       | -                    | 1                                     | -                          | -                       | -                           |
| Tier 3<br>(7 councils)  | Met     | 3                       | 7                    | 7                                     | 4                          | 7                       | 7                           |
|                         | Not met | 4                       | -                    | -                                     | 3                          | -                       | -                           |
| Tier 4<br>(11 councils) | Met     | 5                       | 11                   | 10                                    | 9                          | 11                      | 9                           |
|                         | Not met | 6                       | -                    | 1                                     | 2                          | -                       | -                           |
| Tier 5<br>(7 councils)  | Met     | 7                       | 7                    | 6                                     | 6                          | 7                       | 5                           |
|                         | Not met | -                       | -                    | 1                                     | 1                          | -                       | -                           |
| Tier 6<br>(7 councils)  | Met     | N/A <sup>2</sup>        | 7                    | 3                                     | 2                          | 7                       | 6                           |
|                         | Not met | N/A <sup>2</sup>        | -                    | 4                                     | 5                          | -                       | 1                           |
| Tier 7<br>(14 councils) | Met     | N/A <sup>2</sup>        | 14                   | 10                                    | 5                          | 14                      | 7                           |
|                         | Not met | N/A <sup>2</sup>        | -                    | 4                                     | 9                          | -                       | 2                           |
| Tier 8<br>(6 councils)  | Met     | N/A <sup>2</sup>        | 5                    | 4                                     | -                          | 5                       | -                           |
|                         | Not met | N/A <sup>2</sup>        | 1                    | 2                                     | 6                          | 1                       | 1                           |
| Total<br>(64 councils)  | Met     | 22                      | 63                   | 51                                    | 37                         | 63                      | 46                          |
|                         | Not met | 15                      | 1                    | 13                                    | 27                         | 1                       | 4                           |

Notes:

The above table does not include 13 councils that had not completed their financial statements by the 31 October 2024 statutory deadline.

<sup>1</sup> Only applicable for councils that have borrowings.

<sup>2</sup> Councils in tiers 6–8 do not have a benchmark for measuring their operating surplus ratios.

Source: Compiled by the Queensland Audit Office, from councils' certified financial statements available 31 October 2024.



## Councils' operating results have been affected by the timing of federal government grants

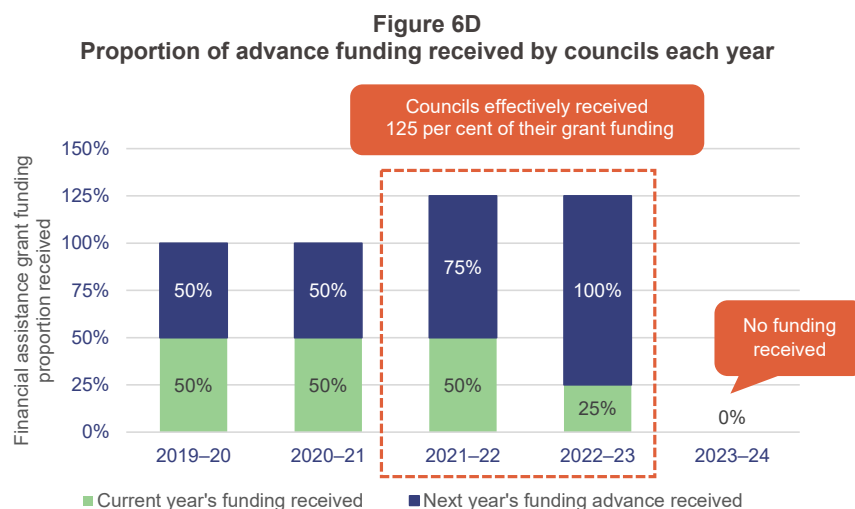
The financial assistance grants (FA grants) that local government receive are 'untied' grants, which means they do not have any conditions attached to them, and councils are free to use them for any purpose they deem fit. Accordingly, under the Australian accounting standards, these grants are recognised as revenue in the year in which they are received.

The total amount of funding, the main basis for the formulas for allocation, and the timing of the payment is determined by the Australian Government. The Queensland Government facilitates the payment.

Historically, councils have received their FA grants each year in the following manner:

- 50 per cent of their funding for the year has been received in the year the grant relates to
- 50 per cent has been received as an advance of what they are entitled to for the next year.

At the direction of the Australian Government, in the financial years 2021–22 and 2022–23, councils received 125 per cent of their FA grants in advance (as shown in Figure 6D).



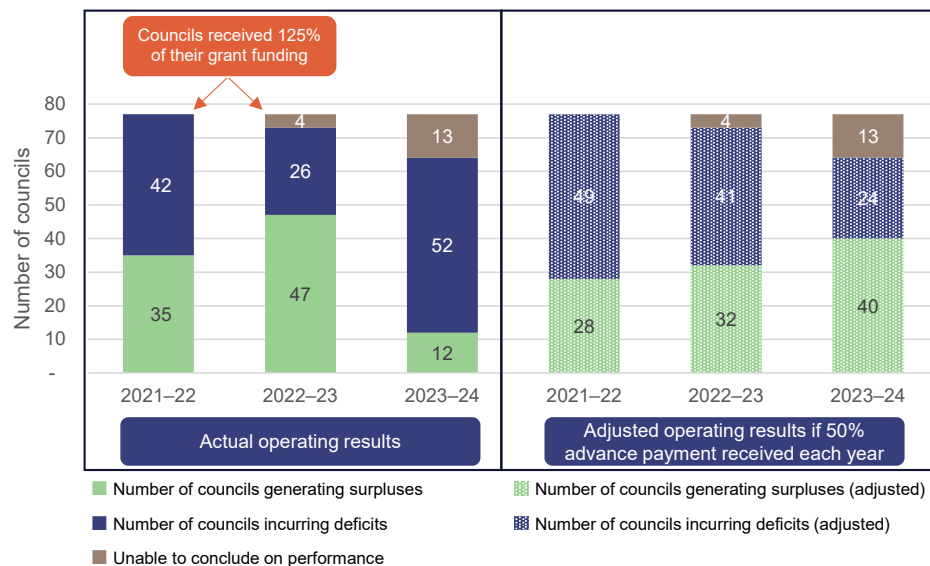
Source: Queensland Audit Office.

Over several years we have been highlighting the uncertainty over the timing and amount of FA grant funding that would be provided in advance each year for councils.

In the 2021–22 and 2022–23 years when councils received 125 per cent of their FA grants, more councils made operating surpluses. However, in 2023–24, when the sector did not receive any FA grants, it resulted in a significant number of councils incurring operating deficits. This is shown in Figure 6E.

We have also shown in Figure 6E how many councils would have generated operating surpluses and incurred deficits if they had received 50 per cent of the funding in advance and 50 per cent of the funding in arrears, as they have for many years prior to the 2021–22 financial year.

**Figure 6E**  
**Sector's operating results – actual versus adjusted for FA grants – 2021–22 to 2023–24**



Note: Adjusted results represent councils' operating results with a consistent payment of the FA grant, being 50 per cent related to the current year and 50 per cent of the next year's grant in advance.

Source: Queensland Audit Office.

## Maintaining liquidity is necessary for councils that do not generate enough own-source revenue

### DEFINITION

**Operating revenue** (also known as own-source revenue) is revenue generated by the day-to-day operations of a council's business, such as rates, fees, and charges.

**Operating expenses** are incurred in the day-to-day operations of a council's business, such as employee expenses.

**Operating surplus** is the excess of operating revenue over operating expenses.

Councils need to generate operating surpluses in the long term (for example, over a period of 5 or more years) in order to be able to fund unforeseen future expenditure. To some extent, it can also contribute to their capital needs, such as building assets for their community. Generating a surplus is difficult for some councils. In some instances, it is impossible for those with a low capacity to raise own-source revenue.

The department has recognised these challenges and has included additional ratios in the sustainability guideline to measure the financial sustainability risk for these councils. One of these ratios is the unrestricted cash expense cover ratio. It is an indicator of a council's ability to meet its ongoing and emergent financial demands based on its current operating levels.

Councils in tiers 5–8 (47 councils) are generally less able to generate sufficient operating revenue throughout the year. As such, they need to make sure they are careful in their spending and maintain sufficient cash reserves. Accordingly, the sustainability guideline prescribes a benchmark of 4 months of cash reserves for councils in these tiers.



## Local government 2024 (Report 13: 2024–25)

As of 31 October 2024, 34 of the 47 councils in tiers 5–8 had completed their financial statements. Of these, **11** councils (approximately **32** per cent of those that completed their financial statements) did not meet their benchmark for the unrestricted cash expense cover ratio.

Of the 11 councils that had lower than required cash reserves, **10** also incurred operating losses in most of the 5 financial years from 2019–20 to 2023–24, including those years in which they received 125 per cent of their FA grants.

If councils consistently incur operating losses and do not have sufficient cash reserves, they face the risk of not being able to pay their operating costs such as salaries and wages. Strong cash management processes will ensure they have enough liquidity to meet their planned expenditure.



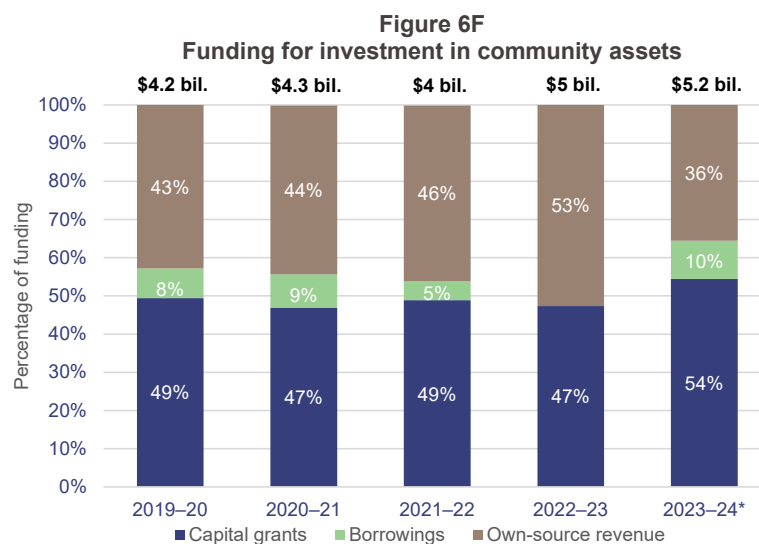
#### Opportunities for councils – good cash management processes

Good cash management processes ensure that councils maintain enough cash balances to meet their planned operational expenses and any unforeseen expenditure that may arise. Some principles of good cash management are:

- preparing a thorough and realistic budget and cashflow forecast
- periodically measuring actual performance against budget, and resetting the budget where necessary
- collecting revenue from rate payers and grant bodies in a timely manner
- avoiding unplanned spending where possible.

## Investment in community assets

Each year, councils invest significant amounts to maintain existing assets and build new ones for their community. This year, the sector invested \$5.2 billion (2022–23: \$5 billion). This is the highest expenditure for the sector in the last 5 financial years, and it has been funded from grants, own-source revenue, and borrowings.



Note: \* For 2023–24, we have included the financial information of 13 councils using their last available certified financial statements, as they had not completed their 2023–24 financial statements by the 31 October statutory deadline.

Source: Compiled by the Queensland Audit Office from councils' certified financial statements available as of 31 October 2024.

Although expenditure over the last 2 years has been approximately 20 per cent higher than in the 3 years before, this is largely due to the increased cost of procuring materials and labour. It is not necessarily because council assets are being maintained to a higher level.

This can be demonstrated through the asset consumption ratio, which measures how much of an asset's value is yet to be consumed. The new sustainability framework recommends that, for assets to meet community needs, the asset consumption ratio should be greater than 60 per cent.

As of 30 June 2024, of the 64 councils that had their financial statements completed:

- 7 councils did not meet their benchmark, meaning while their assets still probably deliver the services, the quality of service would be of a lower standard
- 16 councils had an asset consumption ratio of between 61 per cent and 65 per cent, meaning their assets are at risk in the short term of not providing the appropriate level of service.

The sustainability framework currently requires the asset consumption ratio to be reported in aggregate for all types of infrastructure assets.

Although this may provide an approximate indication of the service levels of council assets, some council asset classes (for example, road assets) may be in a better condition than others.

This would especially be the case in some of the flood-prone zones of the state (most of which are rural and remote councils) that repair their roads frequently – some do it every year. This means their roads would have a strong asset consumption ratio while other asset classes may not – meaning their overall ratio may meet the benchmark set under the sustainability guideline, but some of their assets may not be providing the level of service that they should.

An alternate and more useful way to measure the asset consumption ratio would be by asset type (for example, by road assets, water assets). This would provide councils with a better mechanism for assessing their assets by type and would show them when these assets will need renewal or replacement.

It could also help councils have timely conversations with the department regarding funding for replacement or major repairs, if needed.

#### Recommendation for the department

Amend the sustainability guideline to include the asset consumption ratio for each asset class

5. We recommend that the department amends the sustainability guideline so that councils are required to calculate and report on the asset consumption of each asset class in their financial statements.

## The sector's water infrastructure assets need immediate attention

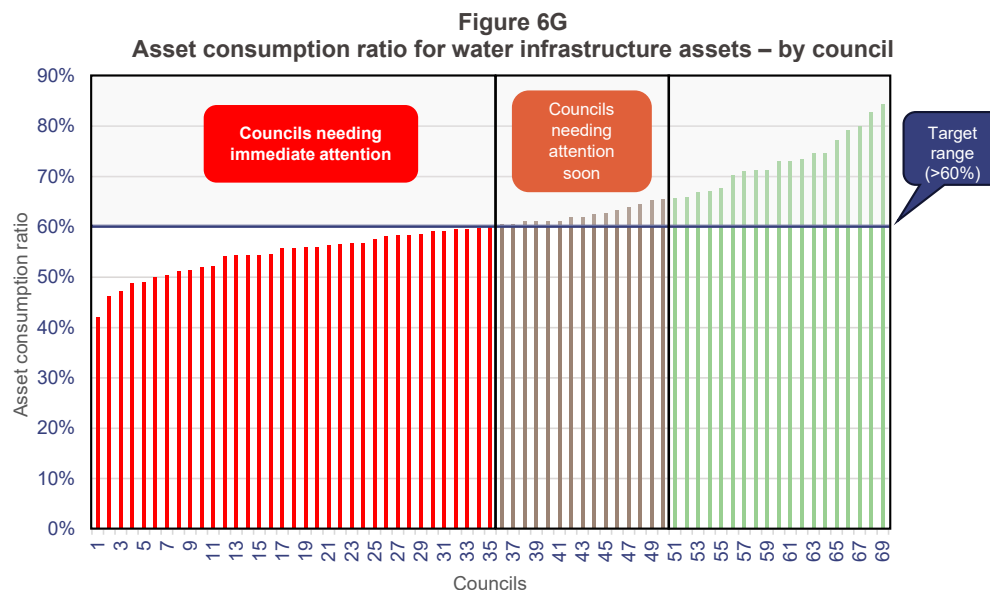
We recently tabled *Managing Queensland's regional water quality* (Report 7: 2024–25), in which we identified that well-maintained infrastructure is essential to delivering safe drinking water. As an indicator of whether councils' water infrastructure assets were of a standard to provide quality drinking water, we calculated the asset consumption ratio for water assets across all councils.

We found **35 councils** that have water infrastructure assets (69 councils own water infrastructure assets in Queensland) had an asset consumption ratio of lower than 61 per cent. This is approximately **49 per cent** of the councils that own water infrastructure assets. This may be an indication that these councils' water infrastructure assets are at a risk of not providing the appropriate level of service to their community.

Figure 6G provides a breakdown of the asset consumption ratio by councils for water infrastructure assets.



Local government 2024 (Report 13: 2024–25)



Source: Compiled by the Queensland Audit Office from councils' certified financial statements available as of 31 October 2024. (Refer to [Appendix B](#) for more information.)

Among councils that have a lower asset consumption ratio for their water infrastructure assets, **22** have a population of 10,000 or more (based on the 2021 census data published by the Australian Bureau of Statistics).

Councils that have a low asset consumption ratio for their water infrastructure assets should consider undertaking an assessment of their water infrastructure assets. They should also compare the age of these assets to their asset management plans and see if the plans need to be updated.

This will help them determine at what point in time they will need to renew or replace their water infrastructure assets, and it will allow them to start planning for the funding now.

#### Recommendation for councils

Review the asset consumption ratio for water infrastructure assets and determine what action is required

3. We recommend all councils review the asset consumption ratio for their water infrastructure assets. Where the ratio is below 60 per cent, councils should assess the need for repairs/renewals to their water infrastructure assets that will reinstate these assets to a level that provides the appropriate level of service to their community.

## Update on entities that missed the deadline for last year's report

At the time we compiled *Local government 2023* (Report 8: 2023–24), **14** councils had not completed their financial statements. Subsequently, 11 are now completed.

Of these 11 councils, **7** councils combined incurred operating losses of \$13 million for the 2022–23 financial year. All **7** of those have incurred operating losses in at least 2 of the last 3 financial years.

## Appendices

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## A. Entity responses

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As mandated in Section 64 of the *Auditor-General Act 2009*, the Queensland Audit Office gave a copy of this report with a request for comments to the Director-General, Department of Local Government, Water and Volunteers.

We also provided a copy of the report to the following entities and gave them the option of providing a response:

- Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers
- mayors and chief executive officers of all 77 councils
- Premier and Minister for Veterans
- Director-General, Department of the Premier and Cabinet.

This appendix contains the detailed responses we received.

The heads of these entities are responsible for the accuracy, fairness, and balance of their comments.





## Comments received from Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers



Hon Ann Leahy MP  
Minister for Local Government and Water and  
Minister for Fire, Disaster Recovery and Volunteers

Our ref: CTS 07425/25  
MC25/1931

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10 APR 2025

Ms Rachel Vagg  
Auditor-General  
Queensland Audit Office

Email: qao@qao.qld.gov.au

Dear Ms Vagg

Thank you for your email of 20 March 2025 regarding the draft report to Parliament titled Local Government 2024 (the draft report) and for providing the Department of Local Government, Water and Volunteers (the department), with an opportunity to review the report. I note you also provided a copy of the draft report to the department's Director-General.

The area of focus included in the draft report, accounting for depreciation, is a particularly relevant consideration given the recent discussions on this topic, and the insights you provided will be valuable as this topic is explored further.

I was pleased to note your comments that the financial statements of councils, and council-related entities for the 2023-24 financial year, are reliable and complied with relevant laws and standards. It is, however, disappointing that there is an increase in the number of councils who are finalising financial statements in the last two weeks of October.

I note you made three recommendations for councils this year:

**Recommendation 1:** Implement policies and procedures to ensure ex-gratia payments are appropriate, defensible, and the decision made to make such payments are transparent. The appropriateness of using non-disclosure agreements when making such payments should also be considered.

The department supports this recommendation for councils and will write to each council to emphasise the importance of implementing it once the final report has been tabled.

**Recommendation 2:** Assess climate risks and add them to their risk registers.

The department notes this recommendation, however, it is not mandatory for councils to report on climate related risks and the department's current focus is on reducing the burden on councils. The department will engage with the Queensland Audit Office (QAO) to consider the ways that councils can be supported in assessing climate related risks.

**Recommendation 3:** Review the asset consumption ratio for water infrastructure assets and determine what action is required.

The department supports this recommendation for councils and will write to each council to emphasise the importance of implementing it once the final report has been tabled.



Local government 2024 (Report 13: 2024–25)

In the letter to councils, the department will also remind councils of the importance of taking action to address outstanding deficiencies, as identified by the QAO.

Regarding the two recommendations for the department, I provide the following comments:

**Recommendation 4:** Develop guidance material on ex-gratia payment for local governments.

The department supports this recommendation and will proceed with developing guidance material for councils to use as part of the department's complementary projects.

**Recommendation 5:** Amend the sustainability guideline to include an asset consumption ratio for each asset class.

The department supports this recommendation in principle and will consider this amendment when reviewing the Sustainability Framework in 2026, following consultation with relevant stakeholders.

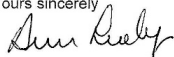
I also note the three department recommendations from previous reports identified as not implemented. I am advised that the department is working towards progressing these outstanding actions and will continue to engage with the QAO through regular updates

If you require any further information, please contact

assist.

who will be pleased to

Yours sincerely



ANN LEAHY MP  
Minister for Local Government and Water  
Minister for Fire, Disaster Recovery and Volunteers



## Comments received from Chief Executive Officer, Fraser Coast Regional Council



## B. How we prepared this report

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### Queensland Audit Office reports to parliament

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The Queensland Audit Office (QAO) is Queensland's independent auditor of public sector entities and local governments.

QAO's independent public reporting is an important part of our mandate. It brings transparency and accountability to public sector performance and forms a vital part of the overall integrity of the system of government.

QAO provides valued assurance, insights and advice, and recommendations for improvement via the reports it tables in the Legislative Assembly, as mandated by the *Auditor-General Act 2009*. These reports may be on the results of our financial audits, on the results of our performance audits, or on our insights. Our insights reports may provide key facts or a topic overview, the insights we have gleaned from across our audit work, the outcomes of an investigation we conducted following a request for audit, or an update on the status of Auditor-General recommendations.

We share our planned reports to parliament in our 3-year forward work plan, which we update annually: [www.qao.qld.gov.au/audit-program](http://www.qao.qld.gov.au/audit-program).

A fact sheet on how we prepare, consult on, and table our reports to parliament is available on our website: [www.qao.qld.gov.au/reports-resources/fact-sheets](http://www.qao.qld.gov.au/reports-resources/fact-sheets).

### About this report

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QAO prepares its reports on the results of financial audits under the *Auditor-General Act 2009*:

- section 60, which outlines the Auditor-General must prepare a report to the Legislative Assembly on each audit conducted of a public sector entity.
- section 62, which outlines the Auditor-General may combine reports on any 2 or more audits.
- section 63, which outlines the discretion the Auditor-General has for reporting to parliament.

This report summarises the audit results of Queensland's local government entities, also known as councils. They are the first line of connection to our communities, providing Queenslanders with a wide range of services such as roads, water and waste, libraries, and parks. To help deliver their corporate objectives and services to the public, some create council-related entities, for example in the pastoral, property services, and arts sectors.

Through our financial audit program, we form opinions about the reliability of local government financial statements. These audits are conducted in accordance with the Auditor-General Auditing Standards and comply with the relevant standards issued by the Australian Auditing and Assurance Standards Board.

The information and insights highlighted in this report to parliament are the result of our annual financial audits of these entities.

### What we cover

Through our financial audit program, we form opinions about the reliability of entities' financial statements. QAO completes these audits under the related Auditing and Assurance Standards Board standards. Each entity publishes our audit opinions in their annual report.

Our financial audit reports to parliament provide the results of our audits and assess the quality and effectiveness of internal controls. They also consider public sector-specific risks. These include the probity of matters associated with entity stewardship; propriety of administrative decisions; acts or omissions that give rise to a waste of public resources; and compliance with relevant Acts, regulations, and policies.



This report highlights key insights and information from across our work. It discusses the financial audit results of local government entities and considers the challenges faced by the sector.

## Entities included in this report

- 77 local governments
- 89 council-related entities

Refer to [Appendix E](#) for the names of the above entities.

## Our approach

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This report has been prepared in accordance with the Auditor-General Auditing Standards.

In this report, we present our graphs with comparative data going back to either 2019 or 2023 (2 to 6 comparative years) to show the relevant movements where appropriate.

## We used information available at the 31 October statutory reporting date to prepare our report

We compiled this report using information available at the 31 October 2024 statutory reporting date. In the following paragraphs, we summarise how we applied this cut-off date for available information.

## Final information from councils' financial statements

We have collated the financial information throughout this report using one of the following:

- councils' 2023–24 certified financial reports, if they were certified by 31 October 2024
- councils' most recently certified financial reports, if their 2023–24 reports were not certified by 31 October 2024.

## Ratios measuring the financial sustainability of councils

We explain the ratios used to measure the financial sustainability of councils in [Appendix J](#).

We have used the same approach for financial sustainability ratios as for financial information. If councils' 2023–24 certified financial reports were available as of 31 October 2024, we have used this information.

Otherwise, we have used their most recently certified financial report available at that date.

Where ratios are calculated using a 5-year average, we have used the average of the most recent 5 years that are certified as of 31 October 2024.

## Internal control weaknesses

This report and [Appendix I](#) only include internal control weaknesses reported to councils by 31 October 2024.

Often, councils that do not have their financial statements certified by 31 October have higher numbers of internal control weaknesses, so we expect the total number of weaknesses to increase when these councils have their financial statements certified.

In next year's local government report, we will report any further internal control weaknesses communicated to councils from 1 November 2024 that relate to our 2023–24 audits.



## C. Legislative context

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### Frameworks

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Under the *Constitution of Queensland 2001*, there must be a system of local government in Queensland that is made up of councils. Local governments (councils) are elected bodies that have the power to make local laws suitable to the needs and resources of the areas they represent.

The councils' legislative framework is the *Local Government Act 2009* (the Act) and the Local Government Regulation 2012 (the regulation).

The purpose of the Act is to specify the nature and extent of councils' responsibilities and powers. It requires the system of local government to be accountable, effective, efficient, and sustainable.

The regulation requires each council to prepare, by 31 October:

- general purpose financial statements
- a current year financial sustainability statement
- a long-term financial sustainability statement.

Only the general purpose financial statements and the current year financial sustainability statement are subject to audit.

Brisbane City Council has the *City of Brisbane Act 2010* and City of Brisbane Regulation 2012. This regulation imposes the same financial reporting time frames and financial reporting requirements on Brisbane City Council as other councils have.

Each council must release its annual report within one month of the audit opinion date. The Minister for Local Government may grant an extension to the deadline where extraordinary circumstances exist.

The current year financial sustainability statement includes the following 6 measures of financial sustainability:

- the *operating surplus ratio*, which indicates the extent to which operating revenues cover operating expenses
- the *operating cash ratio*, which indicates council's ability to cover its operational expenses and increase its cash from its core operations
- the *unrestricted cash expense cover ratio*, which indicates how much money a council has available for its regular expenses and unexpected financial needs
- the *asset sustainability ratio*, which approximates the extent to which a council is replacing its assets as they reach the end of their useful lives
- the *asset consumption ratio*, which indicates how much of a council's infrastructure assets has been used compared to what it would cost to build new assets with the same benefit to the community
- the *leverage ratio*, which indicates how easily a council can repay its debts.

### Accountability requirements

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The Act requires councils to establish financial management systems to identify and manage financial risks, including risks to reliable and timely reporting. The performance of financial management systems requires regular review.



## Queensland local government financial statements

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These financial statements are used by a broad range of parties, including parliamentarians, taxpayers, employees, and users of government services. For the statements to be useful, the information reported must be relevant and accurate.

The Auditor-General's audit opinion on these financial statements assures users they are accurate and in accordance with relevant legislative requirements.

We express an *unmodified opinion* when the financial statements are prepared in accordance with the relevant legislative requirements and Australian accounting standards. We *modify* our audit opinion when financial statements do not comply with the relevant legislative requirements and Australian accounting standards and are not accurate and reliable.

There are 3 types of modified opinions:

- qualified opinion – the financial statements as a whole comply with relevant accounting standards and legislative requirements, with the exceptions noted in the opinion
- adverse opinion – the financial statements as a whole do not comply with relevant accounting standards and legislative requirements
- disclaimer of opinion – the auditor is unable to express an opinion as to whether the financial statements comply with relevant accounting standards and legislative requirements.

Sometimes we include an *emphasis of matter* in our audit reports to highlight an issue that will help users better understand the financial statements. It does not change the audit opinion.



Local government 2024 (Report 13: 2024–25)

## D. Status of recommendations made in prior reports

The following tables provide the current status of the recommendations raised in our prior reports.

**Figure D1**  
**Status of recommendations for councils from *Local government 2023* (Report 8: 2023–24)**

| Implement processes to ensure policies and procedures are regularly reviewed and kept up to date        |                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Further action needs to be taken                                                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 1                                                                                                   | Councils should regularly review and update their policies and procedures to ensure they are up to date and meet the needs of their operations.<br>Each council should develop a work plan to ensure all policies are reviewed at least every 3 years or when there are significant changes to the council's structure (Chapter 4).                                                                                                                   | Councils have self-assessed their progress in implementing our recommendation as of 30 June 2024.<br>Only 78 per cent of councils have fully implemented processes to ensure they regularly review their policies and procedures.<br>Councils need to take further action on this recommendation. |
| Provide an onboarding program for all elected councillors and mayors following the March 2024 elections |                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Fully implemented                                                                                                                                                                                                                                                                                 |
| REC 2                                                                                                   | Councils should educate all elected councillors and mayors on matters that are specific to their council, including unique challenges of their council and its strategic objectives and operations. This will ensure there is a smooth transition to the new council.<br>It should also reinforce their understanding of their responsibilities and encourage mayors and councillors to work effectively together and with council staff (Chapter 4). | All councils have provided an onboarding program to elected councillors and mayors on matters that are specific to their council.                                                                                                                                                                 |
| Annually review the registration status of employees undertaking engineering services                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Further action needs to be taken                                                                                                                                                                                                                                                                  |
| REC 3                                                                                                   | Review the registration status of employees undertaking engineering services to make sure they are complying with the <i>Professional Engineers Act 2002</i> . Councils should do this on an annual basis (Chapter 4).                                                                                                                                                                                                                                | 49 out of 73 councils (67 per cent) have reviewed the registration status of employees undertaking engineering services on an annual basis to make sure they are complying with the <i>Professional Engineers Act 2002</i> .<br>Councils need to take further action on this recommendation.      |

Note: Refer to recommendation status definitions later in this appendix.

Source: Queensland Audit Office.



**Figure D2**  
**Status of recommendations for councils from *Local government 2022* (Report 15: 2022–23)**

| Assess the maturity of their procurement and contract management processes using our procure-to-pay maturity model, and implement identified opportunities to strengthen their practices |                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Further action needs to be taken                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 1                                                                                                                                                                                    | We recommend all councils assess the maturity of their procurement and contract management processes using our procure-to-pay maturity model.<br><br>Councils should identify their desired level of maturity and compare this to the maturity level that best represents their current practices. This assessment will help them identify and implement practical improvement opportunities for their procurement and contract management processes. | As of 30 June 2024, only 29 councils had assessed the maturity of their procurement and contract management processes using our procure-to-pay maturity model.<br><br>Councils need to take further action on this recommendation. |

Note: Refer to recommendation status definitions later in this appendix.

Source: Queensland Audit Office.

**Figure D3**  
**Status of recommendations for councils from *Local government 2021* (Report 15: 2021–22)**

| Reassess the maturity levels of their financial statement preparation processes in line with recent experience to identify improvement opportunities that will help facilitate early certification of financial statements |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 1                                                                                                                                                                                                                      | All councils should reassess their initial self-assessment against the financial statement maturity model and compare this to their recent financial statement preparation experiences.<br><br>Councils should also reflect on their processes from the 2018–19 financial year that enabled them to have their financial statements certified earlier. Together, these reflections will identify improvement opportunities to assist elected members and their executives to improve the timeliness of certification of financial statements. | As of 30 June 2024, 51 councils have reassessed the maturity level of their financial statement preparation processes. This means approximately 33 per cent of the sector has not undertaken a self-assessment.<br><br>Councils need to take further action on this recommendation.                                                                                                                                                                                                                                 |
| Assess their audit committees against the actions in our 2020–21 audit committee report                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| REC 2                                                                                                                                                                                                                      | Those councils who have an audit committee function, and those that are looking to establish one, should consider implementing the actions we have identified in our report <i>Effectiveness of audit committees in state government entities</i> (Report 2: 2020–21). This would improve the effectiveness of their audit committees, with flow-on benefits to council governance and performance.                                                                                                                                           | Of the 65 councils with an audit committee, 36 have fully implemented our recommendations, 20 councils have partially implemented, 8 councils have not implemented our recommendations at all, and one council did not provide a response.<br><br>Councils need to take further action on this recommendation.<br><br>In <i>Insights on audit committees in local government</i> (Report 10: 2024–25), we explore the role of audit committees and the benefits they can provide to Queensland's local governments. |



## Local government 2024 (Report 13: 2024–25)

| Improve their overall control environment                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 3                                                                                                                                                                       | All councils should use the annual internal control assessment tool available on our website to perform an initial self-assessment of the strengths and improvement opportunities of their internal controls. Where their results do not meet their performance expectations, they should develop and implement a plan to strengthen their internal controls over a specific period.                                                                                                                        | 19 councils have assessed their control environment against our internal control assessment tool, and 58 councils have not assessed.<br>Those councils that have not had an opportunity to assess the maturity of their internal controls using our assessment tool should consider doing this in the 2024–25 financial year.                                                                                                                                                                                                           |
| Asset management plans to include councils' planned spending on capital projects                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| REC 4                                                                                                                                                                       | All councils should review their asset management plans to confirm that these plans include the proposed timing and cost of their capital projects, including the cost of maintaining these assets over their whole lives.<br>This would help councils identify their future funding needs and provide better information to the department on the timing of capital funding sought by councils.                                                                                                            | 44 councils have incorporated their planned spending on capital projects into their asset management plans, and 33 councils have not.<br>We recommend that those councils who have not yet had an opportunity to review their asset management plan do so in the 2024–25 financial year.                                                                                                                                                                                                                                                |
| Review the asset consumption ratio in preparation for the new sustainability framework. Assess whether the actual usage of assets is in line with the asset management plan |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | No longer applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| REC 5                                                                                                                                                                       | All councils should review their asset consumption ratio in preparation for the new sustainability framework, to assess whether they are in line with the proposed benchmark.<br>This ratio would inform councils whether their assets have been used in line with their asset management plans. Any variance between the expected and actual usage may either result in additional maintenance to improve the service levels of their assets, or the need to reassess their expectation about asset usage. | Reporting of councils' asset consumption ratio is now included in the new sustainability framework. The then Department of State Development, Infrastructure, Local Government and Planning introduced its new sustainability guideline – <i>Financial Management (Sustainability) Guideline (2024)</i> – effective from 2023–24.                                                                                                                                                                                                       |
| Enhance their liquidity management by reporting their unrestricted cash expense ratio and their unrestricted cash balance in monthly financial reports                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | No longer applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| REC 6                                                                                                                                                                       | All councils should enhance their liquidity management by reporting their unrestricted cash expense ratio and their unrestricted cash balance in the monthly financial reports they table in council meetings.                                                                                                                                                                                                                                                                                              | This recommendation was made at the time the department was finalising its financial sustainability ratios. Now that the sustainability ratios have been published and made mandatory, councils will have to report these in the financial statements.<br>Given the councils now have a methodology to calculate this ratio, they should be including this ratio in their monthly financial reports to provide meaningful information to their elected members and executives.<br>As such, this recommendation is no longer applicable. |

Note: Refer to recommendation status definitions later in this appendix.

Source: Queensland Audit Office.

**Figure D4**  
**Status of recommendations for councils from *Local government 2020* (Report 17: 2020–21)**

| Improve valuation and asset management practices |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| REC 2                                            | <ul style="list-style-type: none"> <li>• Councils need to engage with asset valuers early to complete the valuation of assets well before year end.</li> <li>• Councils need to use accurate information in their long-term asset management strategies and budget decisions.</li> <li>• Councils need to regularly match the asset data in their financial records to the asset data in their engineering/geographic information systems to ensure it is complete and reliable.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>We continue to identify issues with the asset management policies and practices at councils. 50 councils had at least one outstanding significant deficiency or deficiency related to asset management as of 30 June 2024.</p> <p>Councils also still need to improve their processes for asset valuations. We observed several councils that did not meet their legislative deadlines because of errors and delays in asset valuations. In addition, 12 councils reported prior period errors in their financial statements that related to assets.</p> <p>Councils need to take further action on this recommendation.</p> |
| Strengthen security of information systems       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| REC 3                                            | <p>We recommend all councils strengthen the security of their information systems. Councils rely heavily on technology, and increasingly, they need to be prepared for cyber attacks. Any unauthorised access could result in fraud or error, and significant reputational damage.</p> <p>Councils' workplace culture, through their people and processes, must emphasise strong security practices to provide a foundation for the security of information systems.</p> <p>All entities across the local government sector should:</p> <ul style="list-style-type: none"> <li>• provide security training for employees so they understand the importance of maintaining strong information systems, and their roles in keeping them secure</li> <li>• assign employees only the minimum access required to perform their job, and ensure important stages of each process are not performed by the same person</li> <li>• regularly review user access to ensure it remains appropriate</li> <li>• monitor activities performed by employees with privileged access (allowing them to access sensitive data and create and configure within the system) to ensure they are appropriately approved</li> <li>• implement strong password practices and multifactor authentication (for example, a username and password, plus a code sent to a mobile), particularly for systems that record sensitive information</li> <li>• encrypt sensitive information to protect it</li> <li>• patch vulnerabilities in systems in a timely manner, as upgrades and solutions are made available by software providers to address known security weaknesses that could be exploited by external parties.</li> </ul> <p>Councils should also self-assess against all of the recommendations in our report – <i>Managing cyber security risks</i> (Report 3: 2019–20) – to ensure their systems are appropriately secured.</p> | <p>While entities are implementing our recommendations to resolve the issues we reported to them last year, we identified similar internal control deficiencies this year.</p> <p>We identified 77 new internal control issues in information systems.</p> <p>36 councils had at least one unresolved deficiency or deficiency in their information systems as of 30 June 2024.</p> <p>Councils need to take further action on this recommendation.</p>                                                                                                                                                                         |

Local government 2024 (Report 13: 2024–25)

| Improve risk management processes                     |                                                                                                                                                                                                                                                                                                                                                                                                  | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 4                                                 | <p>Councils should have a complete and up-to-date risk management framework including:</p> <ul style="list-style-type: none"> <li>comprehensive risk registers that identify risks (including the risk of fraud) and appropriate risk mitigation strategies</li> <li>current and relevant business continuity and disaster recovery plans. These plans should be tested periodically.</li> </ul> | <p>This year, 17 councils (2023: 16 councils) did not have adequate risk management processes in place.</p> <p>Councils need to take further action on this recommendation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Enhance procurement and contract management practices |                                                                                                                                                                                                                                                                                                                                                                                                  | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| REC 5                                                 | <ul style="list-style-type: none"> <li>Councils need to ensure they obtain value for money for the goods and services they procure, and that they have the appropriate approvals to procure the goods and services.</li> <li>To effectively manage their contractual obligations, councils should ensure their contract registers are complete and contain up-to-date information.</li> </ul>    | <p>We have identified issues relating to procurement and contract management practices at 38 councils this year (2023: 28 councils).</p> <p>Councils need to take further action on this recommendation.</p> <p>In our 2021–22 report, to help councils improve their procurement and contract management practices, we made a further recommendation for councils to assess the maturity of their procurement and contract management processes using our procure-to-pay maturity model. This will assist them in identifying opportunities to strengthen their procurement and contract management practices.</p> |

Note: Refer to recommendation status definitions later in this appendix.

Source: Queensland Audit Office.

**Figure D5**  
**Status of recommendations for councils from**  
***Local government entities: 2018–19 results of financial audits (Report 13: 2019–20)***

| Audit committees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Recommendations have been superseded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• All councils should have an audit committee with an independent chair.</li> <li>• All audit committee members must understand their roles and responsibilities and the risks the committee needs to monitor.</li> <li>• Audit committees must hold management accountable for ensuring timely remedial actions are taken on audit issues. All extensions of agreed time frames for remedial action require consideration by the audit committee, including management's risk mitigation strategies, until remedial action is completed.</li> </ul> | <p>As of 30 June 2024, there were still 12 councils (30 June 2023: 13 councils) that did not have an audit committee.</p> <p>Councils without an active audit committee have 86 significant deficiencies that have been unresolved for more than 12 months.</p> <p>We have recently tabled <i>Insights on audit committees in local government</i> (Report 10: 2024–25) which provides further guidance on this topic.</p> <p>To avoid tracking multiple reports with similar recommendations, we close this recommendation in this report, as it will be superseded by the <i>Insights on audit committees in local government</i>.</p> <p>We will track progress against recommendations made in our <i>Insights on audit committees in local government</i>.</p> |
| Internal audit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <ul style="list-style-type: none"> <li>• All councils must establish and maintain an effective and efficient internal audit function, as required by the <i>Local Government Act 2009</i>.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                       | <p>As of 30 June 2024, 6 councils (30 June 2023: 5 councils) still did not have an internal audit function. In addition, 5 councils (30 June 2023: 4 councils) that had an internal audit function established as of 30 June 2024 did not have any audit activity during the 2023–24 financial year.</p> <p>In <i>Local government 2022</i> (Report 15: 2022–23), we also recommended the then Department of State Development, Infrastructure, Local Government and Planning, as regulator of the sector, make sure all councils establish an effective internal audit function, as required under the legislation.</p>                                                                                                                                            |
| Secure employee and supplier information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Further action needs to be taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <ul style="list-style-type: none"> <li>• Councils must verify changes to employee and supplier bank account details through sources independent of the change request.</li> <li>• Councils need to ensure information systems are secure, to prevent unauthorised access that may result in fraud or error. Security measures could include encryption of information, restriction of user access, regular monitoring by management, and appropriate segregation of duties.</li> </ul>                                                                                                      | <p>We continue to find deficiencies at councils with regards to securing employee and supplier information. Similarly, we continue to find weaknesses with information systems security.</p> <p>In line with these findings, we continue to recommend councils secure their employee and supplier information.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



## Local government 2024 (Report 13: 2024–25)

| Conduct mandatory cyber security awareness training                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Further action needs to be taken                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Councils need to develop and implement mandatory cyber security awareness training for all staff, to be completed during induction and at regular periods during employment. This should include:</p> <ul style="list-style-type: none"> <li>delivering targeted training to higher-risk user groups, such as senior management, staff who have access to sensitive data, software developers, system administrators, and third-party providers</li> <li>recording and monitoring whether all staff have completed their required cyber security awareness training</li> <li>conducting campaigns to test the adequacy of staff vigilance to risks, such as phishing (fraudulent emails) and tailgating (following a person into an office), so entities can assess and improve their awareness programs.</li> </ul> | <p>As of 30 June 2024, 11 councils (2022–23: 20 councils) had not provided cyber security awareness training to their employees.</p> <p>We continue to recommend that all councils provide cyber security awareness training to their new and current employees.</p> |

Note: Refer to recommendation status definitions later in this appendix.

Source: Queensland Audit Office.

**Figure D6**  
**Status of recommendations for the then Department of Housing, Local Government, Planning and Public Works from *Local government 2023* (Report 8: 2023–24)**

Our recommendations from *Local government 2023* were made in January 2024, and although the department indicated it supports our recommendations, it has not yet had time to implement them.

| Introduce an internal controls assurance framework for councils                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Not implemented – recommendation accepted                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>REC 4</b> Amend the Local Government Regulation 2012 to require the head of finance to confirm whether the financial controls used to prepare the annual financial statements are effective each year.</p> <p>The confirmation should be provided to the mayor and chief executive officer each year before they sign the financial statements and should include:</p> <ul style="list-style-type: none"> <li>a summary of the council's internal control framework – the people, systems, and processes that council uses to prepare reliable financial reports – and whether these controls were effective for the period the financial statements relate to</li> <li>any significant areas of concern and their potential impact, and what action council has taken to address them</li> <li>the status of issues reported in previous years</li> <li>changes and improvements to internal controls during the year.</li> </ul> | <p>This recommendation will be considered by the department as part of an update to the Local Government Regulation 2012.</p> <p>The regulation is updated every 10 years. However, the last update has been delayed and is expected to occur in the next one to 2 years.</p> |

| Introduce an internal controls assurance framework for councils                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Not implemented – recommendation accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 5                                                                                                                                               | <p>Develop a template that councils can use to annually validate the effectiveness of their internal controls.</p> <p>This will help councils and heads of finance identify their key financial internal controls and determine whether these controls have operated effectively throughout the year. The department may benefit from Queensland Treasury's help, and from using practices that are already in place in the state sector (Chapter 3).</p>                                                                                                                                                                                                                                                                                                                                                                          | <p>This recommendation will be considered by the department as part of an update to the Local Government Regulation 2012.</p> <p>The regulation is updated every 10 years. However, the last update has been delayed and is expected to occur in the next one to 2 years.</p>                                                                                                                                                                                                                                                                                                  |
| Determine the minimum expected requirements for all qualitative measures of council sustainability and include this in the sustainability framework |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Not implemented – recommendation accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| REC 6                                                                                                                                               | <p>Amend the sustainability framework for Queensland councils to:</p> <ul style="list-style-type: none"> <li>include the qualitative (non-financial) indicators the department will use to measure councils</li> <li>define and publish the minimum expected requirements for these qualitative indicators.</li> </ul> <p>This will give councils a clear understanding of the qualitative elements they are being assessed against, and will help councils prioritise actions to improve against them (Chapter 5).</p>                                                                                                                                                                                                                                                                                                            | <p>As part of its implementation of the new sustainability framework, the department will consider opportunities to enhance the framework in its next review period. This will include consideration of defining any minimum expected requirements for qualitative indicators.</p>                                                                                                                                                                                                                                                                                             |
| Develop a way to measure the overall sustainability risk of individual councils                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Not implemented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| REC 7                                                                                                                                               | <p>Develop a methodology to determine the overall sustainability risk of councils. The methodology should assess the ratios in the department's sustainability framework in combination so an overall financial sustainability risk profile can be determined for each council.</p> <p>The methodology should also consider the impact on the overall financial sustainability if any of the benchmarks (identified for each ratio in the sustainability framework) are not met.</p> <p>This will help the department prioritise its resources for councils or groups of councils that need attention more urgently than others.</p> <p>It will also help councils understand what 'good' looks like and how the department intends to use the ratios in total to assess the financial sustainability of councils (Chapter 5).</p> | <p>The department has published its risk framework which outlines how the department will assess the financial sustainability of councils to obtain a better understanding of key risk drivers (for example, operating performance, liquidity, asset management, and debt management).</p> <p>The department has plans to continue monitoring, adjusting, and enhancing the financial risk framework over time.</p> <p>However, at the date of this report, the risk framework still does not have a methodology to determine the overall sustainability risk of councils.</p> |

Note: Refer to recommendation status definitions later in this appendix.

Source: Queensland Audit Office.



Local government 2024 (Report 13: 2024–25)

**Figure D7**  
**Status of recommendations for the then Department of Housing, Local Government, Planning and Public Works from *Local government 2022***  
**(Report 15: 2022–23)**

| <b>Provide necessary guidance and tools to councils to help improve their month-end financial reports</b>                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Fully implemented</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REC 2</b>                                                                                                                                                           | <p>The department should provide guidance and tools such as monthly management reporting pack templates and checklists for the completion of month-end financial reports.</p> <p>These tools should set the minimum standard of information that councillors will need to be provided with to make informed financial decisions. This in turn would help councils improve the quality of their month-end financial reports and their month-end processes.</p> | The department has developed an end-of-month (EOM) checklist, which has been made available on its online portal of council resources.                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Provide a clear definition of 'extraordinary circumstances' for councils seeking ministerial extensions to their legislative time frame for financial reporting</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Fully implemented</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>REC 3</b>                                                                                                                                                           | <p>The department should clearly define what 'extraordinary circumstances' are in the context of extensions to councils' legislated deadlines for certifying financial statements.</p> <p>This will provide consistent criteria for assessing council applications for extensions.</p>                                                                                                                                                                        | Guidance material on what is defined as extraordinary circumstances was published by the department on its online portal of council resources in May 2024.                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Measure the effectiveness of training programs provided to councils</b>                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Fully implemented</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>REC 4</b>                                                                                                                                                           | <p>The department should measure the effectiveness of the training programs it provides to councils.</p> <p>This would help the department identify remedial actions when desired outcomes are not achieved.</p>                                                                                                                                                                                                                                              | <p>The department has a range of tools to measure and monitor the effectiveness of training programs provided to councils. These include:</p> <ul style="list-style-type: none"> <li>• training evaluation surveys</li> <li>• annual chief executive officer/mayor surveys</li> <li>• monitoring of the sustainability framework for gaps</li> <li>• advice from the Office of the Independent Assessor on education recommendations</li> <li>• monitoring of client service visit reports for training advice.</li> </ul> |



| Provide training on financial reporting processes and support councils to meet their reporting deadlines in times of need |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fully implemented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 5                                                                                                                     | <p>The department should, for councils that do not consistently achieve early financial reporting:</p> <ul style="list-style-type: none"> <li>provide training to finance staff that covers matters such as <ul style="list-style-type: none"> <li>basic financial statement preparation</li> <li>analysing and interpreting financial statements</li> <li>preparing and delivering on a year-end timetable</li> <li>accounting concepts and application of relevant accounting standards.</li> </ul> </li> </ul> <p>This should be in addition to the tropical financial reporting workshop provided by the department each year</p> <ul style="list-style-type: none"> <li>make available a panel of financial reporting specialists that councils can call upon in times of need to help with their financial reporting processes. For this to work effectively, the department should establish ground rules that put the onus on councils to plan for their financial reporting early. This support should only be made available to councils on an exception basis.</li> </ul> | <p>The department has published a range of tools on its online portal of council resources to support councils' financial needs. This includes end-of-month templates and checklists, and finance modules accessible through its online portal of council resources and through regular finance officer network meetings held by the department.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Make sure all councils have an effective internal audit function                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fully implemented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| REC 6                                                                                                                     | <p>The department should monitor whether all councils have an internal audit function and whether appropriate internal audit activities are undertaken each year.</p> <p>To help councils meet their legislative requirements, the department should:</p> <ul style="list-style-type: none"> <li>educate councillors and senior executives on the benefits of an internal audit function and how this adds value to council operations</li> <li>make internal audit guidelines available on the department's website and provide example templates (such as a model internal audit charter) to help councils understand and meet their obligations.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>The department has published guidance about these legislative requirements on its online portal of council resources.</p> <p>It has also provided supporting materials about internal audit functions to councils through the finance modules accessible via its online portal.</p> <p>The department, as a part of its sustainability guideline, has published some qualitative factors that it will monitor. One such factor is for councils to have an effective internal audit function. We understand from discussion with the department that this qualitative factor has been reviewed for each council and conversations with those charged with governance have been held to explain the benefits and the legislative requirement of an internal audit function.</p> <p>The department plans to continue monitoring councils and educate them on the benefits of an effective internal audit function.</p> |



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| Develop a strategy to uplift capability of the sector on cyber-related matters |                                                                                                                                                                                                                                                                                                            | Fully implemented                                                                                                                                                                                             |
|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 7                                                                          | We recommend the department, in collaboration with the Queensland Government's Customer and Chief Digital Officer, develops a strategy to increase awareness and improve capability in the sector on cyber-related matters.<br><br>This will help councils strengthen their information security controls. | The department has worked with the Queensland Government's Customer and Chief Digital Officer, as the subject matter expert, to deliver greater council awareness of cyber-related matters across the sector. |

Note: Refer to recommendation status definitions later in this appendix.

Source: *Queensland Audit Office*.

**Figure D8**  
**Status of recommendations for the then Department of Housing, Local Government, Planning and Public Works from *Local government 2020***  
**(Report 17: 2020–21)**

| Require all councils to establish audit committees |                                                                                                                                                                                                                                                                                                                                                                                          | Recommendations have been superseded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 6                                              | We continue to recommend that the department requires all councils to establish an audit committee and ensures that each chairperson of the committee is independent of council and management. In light of the difficulties some councils have faced with internal control weaknesses, fraud, ransomware, and achieving financial sustainability, this is more important now than ever. | The department has developed a guideline on audit committees for councils and published this on its online portal of council resources. However, the legislation does not require all councils to establish audit committees.<br><br>We have recently tabled <i>Insights on audit committees in local government</i> (Report 10: 2024–25) which provides further guidance on this topic.<br><br>To avoid tracking multiple reports with similar recommendations, we close this recommendation in this report, as it will be superseded by the <i>Insights on audit committees in local government</i> .<br><br>We will track progress against recommendations made in our <i>Insights on audit committees in local government</i> . |
| Provide greater certainty over long-term funding   |                                                                                                                                                                                                                                                                                                                                                                                          | Fully implemented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| REC 8                                              | We recommend the department reviews its current funding model to identify opportunities to provide funding certainty to councils beyond one financial year.<br><br>A 3-year to 5-year funding model would assist councils, especially those heavily reliant on grants, to develop and implement more sustainable medium- to long-term plans.                                             | Over the last few years, the department has been introducing several funding programs that are long term in nature (3 years and more).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

| Provide training to councillors and senior leadership teams around financial governance |                                                                                                                                                                                                                                                                                                                                                                                                                               | Fully implemented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REC 9                                                                                   | <p>We recommend the department provides periodic training to councillors and senior leadership teams for councils that are highly reliant on grants. The training should focus on helping these councils:</p> <ul style="list-style-type: none"> <li>• establish strong leadership and governance</li> <li>• enhance internal controls and oversight</li> <li>• improve financial sustainability in the long term.</li> </ul> | <p>The department – in partnership with Queensland Treasury Corporation and the University of Queensland – delivered workshops and training sessions to councillors and council staff in 2022–23 with a focus on financial management and service planning. The department has advised us that 388 councillors and council staff participated in these workshops and training sessions.</p> <p>Following the recent March 2024 elections, the department, in partnership with Queensland Treasury Corporation, has provided similar training at all councils. This covered various topics – including topics on governance, the importance of good internal controls, and financial sustainability.</p> <p>The department also holds finance officers network sessions</p> <p>The department plans to support the running of these workshops and training sessions over the 2024–2028 council term.</p> <p>Financial training modules are included in LG Central and LG Leaders, and through the finance officers network. In addition, the department continues to consider opportunities to make specialised financial training available to councils.</p> |

Note: Refer to recommendation status definitions later in this appendix.

Source: Queensland Audit Office.



## Recommendation status definitions

If a recommendation is specific to an entity, we have reported on the action that entity has taken and whether the issue is *fully implemented*, *partially implemented*, *not implemented*, or *no longer applicable*.

| Status                       | Definition                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                   |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Fully implemented</b>     | Recommendation has been implemented, or alternative action has been taken that addresses the underlying issues and no further action is required. Any further actions are business as usual.                                                                                                                                                         |                                                                                                                                                                   |
| <b>Partially implemented</b> | Significant progress has been made in implementing the recommendation or taking alternative action, but further work is required before it can be considered business as usual.<br>This also includes where the action taken was less extensive than recommended, as it only addressed some of the underlying issues that led to the recommendation. |                                                                                                                                                                   |
| <b>Not implemented</b>       | <b>Recommendation accepted</b>                                                                                                                                                                                                                                                                                                                       | No or minimal actions have been taken to implement the recommendation, or the action taken does not address the underlying issues that led to the recommendation. |
|                              | <b>Recommendation not accepted</b>                                                                                                                                                                                                                                                                                                                   | The entity did not accept the recommendation.                                                                                                                     |
| <b>No longer applicable</b>  | Circumstances have fundamentally changed, making the recommendation no longer applicable. For example, a change in government policy or program has meant the recommendation is no longer relevant.                                                                                                                                                  |                                                                                                                                                                   |

If a general recommendation was made for all entities to consider, we have assessed action on issues reported to specific entities in the prior year, as well as any further issues identified in the current year. On this basis, we have determined whether *appropriate action has been taken* across the sector, or if *further action needs to be taken* to address the risk identified.

| Status                                   | Definition                                                                                                                                                                                                                                                                                                                          |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Appropriate action has been taken</b> | Recommendations made to individual entities have been implemented, or alternative action has been taken that addresses the underlying issues, and no further action is required. No new issues have been identified across the sector that indicate an ongoing underlying risk to the sector that requires reporting to parliament. |
| <b>Further action needs to be taken</b>  | Recommendations made to individual entities have not been fully implemented, and/or new recommendations have been made to individual entities, indicating further action is required by entities in the sector to address the underlying risk.                                                                                      |



## E. Audit opinions for entities preparing financial reports

The following figures detail the types of audit opinions we have issued, in accordance with Australian auditing standards, for the 2023–24 financial year.

**Figure E1**  
**Our audit opinions for local government sector financial reports for 2023–24**

| Entity                                                                                                                              | Date opinion issued | Financial statement opinion | Current year sustainability statement opinion <sup>1</sup> | Ministerial extension issued to date <sup>2</sup> |
|-------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------|------------------------------------------------------------|---------------------------------------------------|
| <b>Opinion key:</b>                                                                                                                 |                     |                             |                                                            |                                                   |
| <b>U = unmodified; Q = qualified; E = emphasis of matter. (Refer to <a href="#">Appendix C</a> for definitions of these terms.)</b> |                     |                             |                                                            |                                                   |
| <b>Councils and their controlled entities</b>                                                                                       |                     |                             |                                                            |                                                   |
| Aurukun Shire Council                                                                                                               | 19.12.2024          | U                           | E*                                                         | 30.11.2024                                        |
| Balonne Shire Council                                                                                                               | 29.10.2024          | U                           | E*                                                         | -                                                 |
| Banana Shire Council                                                                                                                | 29.10.2024          | U                           | E*                                                         | -                                                 |
| Barcaldine Regional Council                                                                                                         | 28.10.2024          | U                           | E*                                                         | -                                                 |
| Barcoo Shire Council                                                                                                                | 24.10.2024          | U                           | E*                                                         | -                                                 |
| Blackall-Tambo Regional Council                                                                                                     | 29.10.2024          | U                           | E*                                                         | -                                                 |
| Boulia Shire Council                                                                                                                | 31.10.2024          | U                           | E*                                                         | -                                                 |
| Brisbane City Council                                                                                                               | 16.08.2024          | U                           | E*                                                         | -                                                 |
| • Allara Pty Ltd                                                                                                                    | 01.08.2024          | U                           | -                                                          | -                                                 |
| • Allara SPV Trust                                                                                                                  | 01.08.2024          | E*                          | -                                                          | -                                                 |
| • Brisbane City Council Appeal for the Lord Mayor's Charitable Trust                                                                | 17.09.2024          | E*                          | -                                                          | -                                                 |
| • Brisbane Economic Development Agency Pty Ltd                                                                                      | 01.10.2024          | U                           | -                                                          | -                                                 |
| • Brisbane Powerhouse Foundation                                                                                                    | 27.09.2024          | U                           | -                                                          | -                                                 |
| • Brisbane Powerhouse Pty Ltd                                                                                                       | 27.09.2024          | U                           | -                                                          | -                                                 |
| • Brisbane Sustainability Agency Pty Ltd                                                                                            | 29.10.2024          | U                           | -                                                          | -                                                 |
| • City of Brisbane Investment Corporation Pty Ltd                                                                                   | 01.08.2024          | U                           | -                                                          | -                                                 |
| • City Parklands Services Pty Ltd                                                                                                   | 01.10.2024          | U                           | -                                                          | -                                                 |
| • Kingston Pty Ltd                                                                                                                  | 01.08.2024          | E*                          | -                                                          | -                                                 |
| • Museum of Brisbane Pty Ltd                                                                                                        | 16.10.2024          | U                           | -                                                          | -                                                 |
| • Museum of Brisbane Trust                                                                                                          | 16.10.2024          | E*                          | -                                                          | -                                                 |
| • TradeCoast Land Pty Ltd                                                                                                           | Not complete        | -                           | -                                                          | -                                                 |
| Bulloo Shire Council                                                                                                                | 03.10.2024          | U                           | E*                                                         | -                                                 |
| Bundaberg Regional Council                                                                                                          | 04.10.2024          | U                           | E*                                                         | -                                                 |
| Burdekin Shire Council                                                                                                              | 09.09.2024          | U                           | E*                                                         | -                                                 |
| Burke Shire Council                                                                                                                 | 31.10.2024          | U                           | E*                                                         | -                                                 |
| Cairns Regional Council                                                                                                             | 13.09.2024          | U                           | E*                                                         | -                                                 |
| • Cairns Art Gallery Limited                                                                                                        | 25.11.2024          | U                           | -                                                          | -                                                 |

# Attachment 11.16.1 Local government 2024 ( Report 13 – 2024–25)

## Local government 2024 (Report 13: 2024–25)

| Entity                                          | Date opinion issued | Financial statement opinion | Current year sustainability statement opinion <sup>1</sup> | Ministerial extension issued to date <sup>2</sup> |
|-------------------------------------------------|---------------------|-----------------------------|------------------------------------------------------------|---------------------------------------------------|
| Carpentaria Shire Council                       | 23.10.2024          | U                           | E*                                                         | -                                                 |
| Cassowary Coast Regional Council                | 11.10.2024          | U                           | E*                                                         | -                                                 |
| Central Highlands Regional Council              | 29.10.2024          | U                           | E*                                                         | -                                                 |
| • Central Highlands Development Corporation Ltd | 28.10.2024          | U                           | -                                                          | -                                                 |
| Charters Towers Regional Council                | 23.10.2024          | U                           | E*                                                         | -                                                 |
| Cherbourg Aboriginal Shire Council              | 22.10.2024          | U                           | E*                                                         | -                                                 |
| Cloncurry Shire Council                         | 30.10.2024          | U                           | E*                                                         | -                                                 |
| Cook Shire Council                              | 31.10.2024          | U                           | E*                                                         | -                                                 |
| Council of the City of Gold Coast               | 10.10.2024          | U                           | E*                                                         | -                                                 |
| • Experience Gold Coast Pty Ltd                 | 26.08.2024          | U                           | -                                                          | -                                                 |
| • HOTA Gold Coast Pty Ltd                       | 26.08.2024          | U                           | -                                                          | -                                                 |
| • Placemakers Gold Coast                        | 23.09.2024          | U                           | -                                                          | -                                                 |
| Croydon Shire Council                           | 25.10.2024          | U                           | E*                                                         | -                                                 |
| Diamantina Shire Council                        | Not complete        | -                           | -                                                          | 28.02.2025                                        |
| Doomadgee Aboriginal Shire Council              | 23.10.2024          | U                           | E*                                                         | -                                                 |
| Douglas Shire Council                           | 30.10.2024          | U                           | E*                                                         | -                                                 |
| Etheridge Shire Council                         | 29.10.2024          | U                           | E*                                                         | -                                                 |
| Flinders Shire Council                          | 10.10.2024          | U                           | E*                                                         | -                                                 |
| Fraser Coast Regional Council                   | 26.09.2024          | U                           | E*                                                         | -                                                 |
| • Fraser Coast Tourism & Events Ltd             | 12.12.2024          | E*                          | -                                                          | -                                                 |
| Gladstone Regional Council                      | 25.10.2024          | U                           | E*                                                         | -                                                 |
| • Gladstone Airport Corporation                 | 18.10.2024          | U                           | -                                                          | -                                                 |
| Goondiwindi Regional Council                    | 29.08.2024          | U                           | E*                                                         | -                                                 |
| Gympie Regional Council                         | 31.10.2024          | U                           | E*                                                         | -                                                 |
| Hinchinbrook Shire Council                      | 01.11.2024          | U                           | E*                                                         | -                                                 |
| Hope Vale Aboriginal Shire Council              | 31.07.2024          | U                           | E*                                                         | -                                                 |
| Ipswich City Council                            | 18.10.2024          | U                           | E*                                                         | -                                                 |
| • Ipswich Arts Foundation Trust                 | Not complete        | -                           | -                                                          | -                                                 |
| Isaac Regional Council                          | 16.10.2024          | U                           | E*                                                         | -                                                 |
| • Isaac Affordable Housing Fund Pty Ltd         | 11.12.2024          | E*                          | -                                                          | -                                                 |
| • Isaac Affordable Housing Trust                | 11.12.2024          | E*                          | -                                                          | -                                                 |
| • Moranbah Early Learning Centre Pty Ltd        | 10.12.2024          | E*                          | -                                                          | -                                                 |
| Kowanyama Aboriginal Shire Council              | 26.11.2024          | U                           | E*                                                         | 30.11.2024                                        |
| Livingstone Shire Council                       | 10.10.2024          | U                           | E*                                                         | -                                                 |
| Lockhart River Aboriginal Shire Council         | 06.12.2024          | U                           | E*                                                         | 15.11.2024                                        |
| • Lockhart River Aerodrome Company Pty Ltd      | 06.12.2024          | U                           | -                                                          | -                                                 |
| Lockyer Valley Regional Council                 | 31.10.2024          | U                           | E*                                                         | -                                                 |
| Logan City Council                              | 03.10.2024          | U                           | E*                                                         | -                                                 |
| • Invest Logan Pty Ltd                          | 03.10.2024          | E*,E <sup>3</sup>           | -                                                          | -                                                 |
| • Underwood Innovation Lab Pty Ltd              | 09.10.2024          | E*                          | -                                                          | -                                                 |

| Entity                                                          | Date opinion issued | Financial statement opinion | Current year sustainability statement opinion <sup>1</sup> | Ministerial extension issued to date <sup>2</sup> |
|-----------------------------------------------------------------|---------------------|-----------------------------|------------------------------------------------------------|---------------------------------------------------|
| Longreach Regional Council                                      | 16.10.2024          | U                           | E*                                                         | -                                                 |
| Mackay Regional Council                                         | 11.10.2024          | U                           | E*                                                         | -                                                 |
| Mapoon Aboriginal Shire Council                                 | 27.11.2024          | U                           | E*                                                         | 30.11.2024                                        |
| Maranoa Regional Council                                        | 16.10.2024          | U                           | E*                                                         | -                                                 |
| Mareeba Shire Council                                           | 03.10.2024          | U                           | E*                                                         | -                                                 |
| McKinlay Shire Council                                          | 30.10.2024          | U                           | E*                                                         | -                                                 |
| Moreton Bay City Council                                        | 11.10.2024          | U                           | E*                                                         | -                                                 |
| • Millovalte Pty Ltd                                            | 24.09.2024          | E*                          | -                                                          | -                                                 |
| Mornington Shire Council                                        | Not complete        | -                           | -                                                          | 30.06.2025                                        |
| Mount Isa City Council                                          | 13.12.2024          | U                           | E*                                                         | 31.12.2024                                        |
| • Mount Isa City Council Owned Enterprises Pty Ltd <sup>5</sup> | 13.12.2024          | U                           | -                                                          | -                                                 |
| Murweh Shire Council                                            | 15.10.2024          | U                           | E*                                                         | -                                                 |
| Napranum Aboriginal Shire Council                               | 12.12.2024          | U                           | E*                                                         | 30.11.2024                                        |
| Noosa Shire Council                                             | 31.10.2024          | U                           | E*                                                         | -                                                 |
| North Burnett Regional Council                                  | 21.10.2024          | U                           | E*                                                         | -                                                 |
| Northern Peninsula Area Regional Council                        | Not complete        | -                           | -                                                          | -                                                 |
| Palm Island Aboriginal Shire Council                            | Not complete        | -                           | -                                                          | 19.12.2024                                        |
| Paroo Shire Council                                             | 29.10.2024          | U                           | E*                                                         | -                                                 |
| Porpuraaw Aboriginal Shire Council                              | 10.09.2024          | U                           | E*                                                         | -                                                 |
| Quilpie Shire Council                                           | 12.09.2024          | U                           | E*                                                         | -                                                 |
| Redland City Council                                            | 20.09.2024          | U                           | E*                                                         | -                                                 |
| • Redland Investment Corporation Pty Ltd                        | 18.09.2024          | U                           | -                                                          | -                                                 |
| Richmond Shire Council                                          | 23.10.2024          | U                           | E*                                                         | -                                                 |
| • The Kronosaurus Korner Board Inc                              | 28.11.2024          | E*                          | -                                                          | -                                                 |
| Rockhampton Regional Council                                    | 16.10.2024          | U                           | E*                                                         | -                                                 |
| Scenic Rim Regional Council                                     | 14.10.2024          | U                           | E*                                                         | -                                                 |
| Somerset Regional Council                                       | 29.10.2024          | U                           | E*                                                         | -                                                 |
| South Burnett Regional Council                                  | 15.10.2024          | U                           | E*                                                         | -                                                 |
| • South Burnett Community Hospital Foundation Limited           | 29.10.2024          | U                           | -                                                          | -                                                 |
| Southern Downs Regional Council                                 | 17.10.2024          | U                           | E*                                                         | -                                                 |
| Sunshine Coast Regional Council                                 | 31.10.2024          | U                           | E*                                                         | -                                                 |
| • SunCentral Maroochydore Pty Ltd                               | 30.09.2024          | U                           | -                                                          | -                                                 |
| • Sunshine Coast Arts Foundation Ltd                            | 23.09.2024          | U                           | -                                                          | -                                                 |
| • Sunshine Coast Events Centre Pty Ltd                          | 22.10.2024          | E*                          | -                                                          | -                                                 |
| Tablelands Regional Council                                     | 31.10.2024          | U                           | E*                                                         | -                                                 |
| Toowoomba Regional Council                                      | 27.09.2024          | U                           | E*                                                         | -                                                 |
| • Empire Theatres Foundation                                    | Not complete        | -                           | -                                                          | -                                                 |
| • Empire Theatres Pty Ltd                                       | Not complete        | -                           | -                                                          | -                                                 |
| • Toowoomba and Surat Basin Enterprise Pty Ltd                  | 16.10.2024          | U                           | -                                                          | -                                                 |
| Torres Shire Council                                            | 31.10.2024          | U                           | E*                                                         | -                                                 |

## Local government 2024 (Report 13: 2024–25)

| Entity                                                        | Date opinion issued | Financial statement opinion | Current year sustainability statement opinion <sup>1</sup> | Ministerial extension issued to date <sup>2</sup> |
|---------------------------------------------------------------|---------------------|-----------------------------|------------------------------------------------------------|---------------------------------------------------|
| Torres Strait Island Regional Council                         | 28.10.2024          | U                           | E*                                                         | -                                                 |
| Townsville City Council                                       | 23.10.2024          | U                           | E*                                                         | -                                                 |
| • NQ Spark Pty Ltd                                            | 14.02.2025          | U                           | -                                                          | -                                                 |
| • North Rail Yard Developments Pty Ltd                        | Not complete        | -                           | -                                                          | -                                                 |
| Western Downs Regional Council                                | 22.10.2024          | U                           | E*                                                         | -                                                 |
| Whitsunday Regional Council                                   | 21.08.2024          | U                           | E*                                                         | -                                                 |
| Winton Shire Council                                          | 30.10.2024          | U                           | E*                                                         | -                                                 |
| • Waltzing Matilda Centre Ltd                                 | 31.10.2024          | U                           | -                                                          | -                                                 |
| Woorabinda Aboriginal Shire Council                           | Not complete        | -                           | -                                                          | -                                                 |
| • Woorabinda Pastoral Company Pty Ltd                         | Not complete        | -                           | -                                                          | -                                                 |
| Wujal Wujal Aboriginal Shire Council                          | Not complete        | -                           | -                                                          | 28.02.2025                                        |
| Yarrabah Aboriginal Shire Council                             | 21.10.2024          | U                           | E*                                                         | -                                                 |
| By-arrangements audits <sup>6</sup>                           |                     |                             |                                                            |                                                   |
| City of Logan Charitable Trust                                | 01.08.2024          | E*                          | -                                                          | -                                                 |
| The Josephine Ulrick and Win Schubert Foundation for the Arts | 23.08.2024          | E*                          | -                                                          | -                                                 |

## Notes:

\* We issued an emphasis of matter to alert users of the statements to the fact that special purpose financial statements had been prepared.

<sup>1</sup> Only councils prepare sustainability statements (not local government-related entities).

<sup>2</sup> Ministerial extensions may only be obtained for councils (not local government-related entities).

<sup>3</sup> We included an emphasis of matter in our audit reports for Invest Logan Pty Ltd to alert users that the financial statements were prepared on a basis other than a going concern. The company's sole shareholder, Logan City Council, approved on 22 March 2023, the orderly cessation of activities of its controlled entity with a view to carrying out a voluntary deregistration process and transferring its remaining net assets to the council.

<sup>4</sup> We included an emphasis of matter in our audit reports for Millovate Pty Ltd to alert users that the financial statements were prepared on a basis other than a going concern and it has ceased trading. The company transferred all operational responsibilities and assets to the Moreton Bay City Council, and was de-registered on 18 December 2024.

<sup>5</sup> We included an emphasis of matter in our audit report for Mount Isa City Council Owned Enterprises Pty Ltd to alert users that the company's current liabilities exceeded current assets and total liabilities exceeded total assets at 30 June 2024, and it incurred a loss for the year then ended. These circumstances indicate that a material uncertainty exists that may cast significant doubt on the company's ability to continue as a going concern.

<sup>6</sup> If asked by a minister or public sector entity, and if the Auditor-General considers there is public interest, a financial audit of non-public sector entities may be performed 'by arrangement'.

Source: Queensland Audit Office.

The following figure details the types of audit opinions we issued in accordance with Australian auditing standards for the 2023–24 financial year, for jointly controlled entities (entities controlled by multiple councils and/or other public sector entities).

**Figure E2**  
**Our audit opinions for jointly controlled entities' financial reports for 2023–24**

| Entity                                                                                                                                       | Date audit opinion issued | Type of audit opinion issued |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|
| Opinion key:<br>U = unmodified; Q = qualified; E = emphasis of matter. (Refer to <a href="#">Appendix C</a> for definitions of these terms.) |                           |                              |
| Central Western Queensland Remote Area Planning and Development Board (RAPAD)                                                                | 26.11.2024                | E*                           |



| Entity                                                                                                                                                     | Date audit opinion issued | Type of audit opinion issued |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|
| <b>Opinion key:</b><br><b>U = unmodified; Q = qualified; E = emphasis of matter. (Refer to <a href="#">Appendix C</a> for definitions of these terms.)</b> |                           |                              |
| Council of Mayors SEQ Pty Ltd                                                                                                                              | 13.12.2024                | U                            |
| Greenovate Pty Ltd                                                                                                                                         | 16.09.2024                | U                            |
| Local Government Association of Queensland Ltd                                                                                                             | 26.09.2024                | U                            |
| • Local Buy Trading Trust                                                                                                                                  | 26.09.2024                | Q <sup>1</sup>               |
| • Peak Services Legal Pty Ltd                                                                                                                              | 26.09.2024                | E <sup>2</sup>               |
| • Peak Services Holdings Pty Ltd                                                                                                                           | 26.09.2024                | U                            |
| • Peak Services Pty Ltd                                                                                                                                    | 26.09.2024                | U                            |
| Major Brisbane Festivals Pty Ltd <sup>3</sup>                                                                                                              | Not complete              | -                            |
| Queensland Local Government Mutual (LGM Queensland)                                                                                                        | 02.12.2024                | U                            |
| Queensland Local Government Workers Compensation Self-Insurance Scheme (trading as Local Government Workcare)                                              | 02.12.2024                | U                            |
| SEQ Regional Recreational Facilities Pty Ltd                                                                                                               | Not complete              | -                            |
| Townsville Breakwater Entertainment Centre Joint Venture                                                                                                   | Not complete              | -                            |
| Western Queensland Local Government Association                                                                                                            | 10.10.2024                | E <sup>4</sup>               |

## Notes:

\* We issued an emphasis of matter to alert users of the statements to the fact that special purpose financial statements had been prepared.

<sup>1</sup> We qualified our audit opinion for Local Buy Trading Trust because it was unable to provide us with enough evidence to confirm its revenue was complete. We also qualified our 2022–23 audit opinion for the same reason.

<sup>2</sup> We included an emphasis of matter in our audit opinion for Peak Services Legal Pty Ltd to alert users of the financial statements of the entity's financial dependence on its ultimate parent, the Local Government Association of Queensland Ltd.

<sup>3</sup> The financial year of Major Brisbane Festivals Pty Ltd was 1 January 2024 to 31 December 2024. The 2024 audit opinion has therefore not yet been issued.

<sup>4</sup> We included an emphasis of matter in our audit opinion for Western Queensland Local Government Association because of a members' resolution to wind up the entity. The final cash disbursement was made its member councils on 28 June 2024.

Source: Queensland Audit Office.



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## F. Entities exempt from audit by the Auditor-General

We will not issue opinions on several entities because they are exempt from audit by the Auditor-General. These audits are performed by other organisations. The following table lists the entities, grouped by the reasons for the exemptions.

**Figure F1**  
**Entities exempt from audit by the Auditor-General**

| Entity                                                                                                                                              | Audit firm who performs the audit  | Date opinion issued | Opinion             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|---------------------|---------------------|
| <b>Opinion key:</b><br>U = unmodified; Q = qualified; E = emphasis of matter. (Refer to <a href="#">Appendix C</a> for definitions of these terms.) |                                    |                     |                     |
| <b>Exempt local government entities – small in size and of low risk</b><br>(s.30A of the <i>Auditor-General Act 2009</i> )                          |                                    |                     |                     |
| Central Queensland Regional Organisation of Councils Limited                                                                                        | Evans Edwards & Associates Pty Ltd | 10.10.2024          | E*                  |
| Drive Inland Promotions Association Inc                                                                                                             | KBP Audit Services                 | 21.01.2025          | E*                  |
| Far North Queensland Regional Organisation of Councils                                                                                              | Jessups                            | 05.12.2024          | E*                  |
| Gulf Savannah Development Inc                                                                                                                       | SBB Partners                       | 06.02.2025          | E*                  |
| North West Queensland Regional Organisation of Councils                                                                                             | SBB Partners                       | 01.10.2024          | U                   |
| Regional Queensland Council of Mayors Inc <sup>1</sup>                                                                                              | SBB Partners                       | 09.12.2024          | U                   |
| South West Queensland Regional Organisation of Councils                                                                                             | UHY Haines Norton                  | 03.12.2024          | U                   |
| Torres Cape Indigenous Council Alliance (TCICA) Inc                                                                                                 | Grant Thornton Audit Pty Ltd       | 29.11.2024          | E*                  |
| Whitsunday ROC Limited <sup>2</sup>                                                                                                                 | SBB Partners                       | 09.04.2025          | U                   |
| Wide Bay Burnett Regional Organisation of Councils Inc                                                                                              | CLM Accountants                    | 30.10.2024          | Q <sup>3</sup> , E* |
| <b>Exempt local government entities – foreign-based controlled entities</b><br>(s.32 of the <i>Auditor-General Act 2009</i> )                       |                                    |                     |                     |
| Gold Coast City Council Insurance Company Limited                                                                                                   | PricewaterhouseCoopers CI LLP      | 16.08.2024          | U                   |

Notes:

\* An emphasis of matter was issued to alert users of the statements to the fact that special purpose financial statements had been prepared.

<sup>1</sup> The financial statements of the Regional Queensland Council of Mayors Inc will be for the period 1 April 2023 to 31 March 2024.

<sup>2</sup> Whitsunday ROC Limited trades as Greater Whitsunday Council of Mayors.

<sup>3</sup> The audit opinion for Wide Bay Burnett Regional Organisation of Councils Inc was qualified because it was unable to provide the auditor enough evidence to confirm its revenue was complete.

Source: *Queensland Audit Office*.

## G. Local government entities for which we will not issue opinions

The Auditor-General will not issue audit opinions for the following public sector entities for the 2023–24 financial year, because they have not produced a financial report.

**Figure G1**  
**Entities for which no opinions are issued**

| Entity                                                        | Parent entity                                   | Reason                     |
|---------------------------------------------------------------|-------------------------------------------------|----------------------------|
| <b>Controlled entities</b>                                    |                                                 |                            |
| Brisbane Tolling Pty Ltd                                      | Brisbane City Council                           | Dormant                    |
| OC Invest Pty Ltd                                             | Brisbane Sustainability Agency Pty Ltd          | Dormant                    |
| Riverfestival Brisbane Pty Ltd                                | Brisbane City Council                           | Dormant                    |
| CBIC Investment Pty Ltd                                       | City of Brisbane Investment Corporation Pty Ltd | Dormant                    |
| CBIC Valley Heart Pty Ltd                                     | City of Brisbane Investment Corporation Pty Ltd | Dormant                    |
| HOTA Services Gold Coast Pty Ltd                              | HOTA Gold Coast Pty Ltd                         | Non-reporting <sup>1</sup> |
| IA Foundation Ltd                                             | Ipswich City Council                            | Dormant                    |
| Mackay Region Enterprises Pty Ltd                             | Mackay Regional Council                         | Wound up <sup>2</sup>      |
| Outback @ Isa Pty Ltd                                         | Mount Isa City Council                          | Dormant                    |
| Palm Island Economic Development Corporation Pty Ltd          | Palm Island Aboriginal Shire Council            | Dormant                    |
| Redheart Pty Ltd                                              | Redland City Council                            | Wound up <sup>3</sup>      |
| Cleveland Plaza Pty Ltd                                       | Redland Investment Corporation Pty Ltd          | Non-reporting <sup>4</sup> |
| RIC Toondah Pty Ltd                                           | Redland Investment Corporation Pty Ltd          | Non-reporting <sup>4</sup> |
| Toowoomba and Surat Basin Enterprise Development Fund Limited | Toowoomba and Surat Basin Enterprise Pty Ltd    | Dormant                    |
| Empire Theatres Foundation Ltd                                | Toowoomba Regional Council                      | Dormant                    |
| Whitsunday Coast Airport and Infrastructure Pty Ltd           | Whitsunday Regional Council                     | Wound up <sup>5</sup>      |
| Winton Community Association Inc                              | Winton Shire Council                            | Dormant                    |
| <b>Jointly controlled entities</b>                            |                                                 |                            |
| Brisbane Festival Limited                                     | Major Brisbane Festivals Pty Ltd                | Dormant                    |
| Local Buy Pty Ltd                                             | Local Government Association of Queensland Ltd  | Dormant                    |

Notes:

<sup>1</sup> The transactions of HOTA Services Gold Coast Pty Ltd have been consolidated in the financial statements of HOTA Gold Coast Pty Ltd.

<sup>2</sup> Mackay Region Enterprises Pty Ltd was deregistered in January 2024.

<sup>3</sup> In a general meeting on 19 June 2024, Redland City Council agreed to direct Redheart Pty Ltd directors to voluntarily deregister the company. The council says that this will have no operational impact on the council's quarrying activities. The company was de-registered on 2 October 2024.

<sup>4</sup> The transactions of Cleveland Plaza Pty Ltd and RIC Toondah Pty Ltd have been consolidated in the financial statements of Redland Investment Corporation Pty Ltd.

<sup>5</sup> Whitsunday Coast Airport and Infrastructure Pty Ltd was deregistered on 7 August 2022.

Source: Queensland Audit Office.



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## H. Audit opinions issued for prior financial years

The following table contains the audit opinions issued for prior financial years that were not finalised when we issued *Local government 2023* (Report 8: 2023–24).

**Figure H1**  
**Audit opinions issued for prior financial years**

| Entity                                                                                                                                                         | Date opinion issued | Opinion        | Current year sustainability statement opinion <sup>1</sup> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|------------------------------------------------------------|
| <b>Opinion key:</b><br><b>U = unmodified; Q = qualified; E = emphasis of matter.</b> (Refer to <a href="#">Appendix C</a> for the definitions of these terms.) |                     |                |                                                            |
| <b>Financial statements from 2021–22 financial year – Councils</b>                                                                                             |                     |                |                                                            |
| Palm Island Aboriginal Shire Council                                                                                                                           | 15.05.2024          | Q <sup>2</sup> | Q <sup>2</sup> , E*                                        |
| Mornington Shire Council                                                                                                                                       | 16.05.2024          | U              | E*                                                         |
| Northern Peninsula Area Regional Council                                                                                                                       | 20.05.2024          | U              | E*                                                         |
| Woorabinda Aboriginal Shire Council                                                                                                                            | Not complete        | -              | -                                                          |
| <b>Financial statements from 2021–22 financial year – Controlled entities</b>                                                                                  |                     |                |                                                            |
| Woorabinda Pastoral Company Pty Ltd                                                                                                                            | Not complete        | -              | -                                                          |
| <b>Financial statements from 2021–22 financial year – Jointly controlled entities</b>                                                                          |                     |                |                                                            |
| Western Queensland Local Government Association                                                                                                                | 23.05.2024          | E <sup>8</sup> | -                                                          |
| <b>Financial statements from 2022–23 financial year – Entities exempt from audit by the Auditor-General</b>                                                    |                     |                |                                                            |
| South West Queensland Regional Organisation of Councils                                                                                                        | 11.05.2024          | U              | -                                                          |
| Whitsunday ROC Limited                                                                                                                                         | 19.01.2024          | U              | -                                                          |
| <b>Financial statements from 2022–23 financial year – Councils</b>                                                                                             |                     |                |                                                            |
| Barcaldine Regional Council                                                                                                                                    | 16.02.2024          | U              | E*                                                         |
| Cloncurry Shire Council                                                                                                                                        | 24.05.2024          | U              | E*                                                         |
| Diamantina Shire Council                                                                                                                                       | 31.01.2024          | U              | E*                                                         |
| Mornington Shire Council                                                                                                                                       | 20.12.2024          | U              | E*                                                         |
| Northern Peninsula Area Regional Council                                                                                                                       | Not complete        | -              | -                                                          |
| Palm Island Aboriginal Shire Council                                                                                                                           | Not complete        | -              | -                                                          |
| Woorabinda Aboriginal Shire Council                                                                                                                            | Not complete        | -              | -                                                          |
| <b>Financial statements from 2022–23 financial year – Controlled entities</b>                                                                                  |                     |                |                                                            |
| Empire Theatres Foundation                                                                                                                                     | Not complete        | -              | -                                                          |
| Ipswich Arts Foundation Trust                                                                                                                                  | 05.03.2024          | U              | -                                                          |
| Mackay Region Enterprises Pty Ltd                                                                                                                              | 09.11.2023          | E <sup>3</sup> | -                                                          |
| Mount Isa City Council Owned Enterprises Pty Ltd                                                                                                               | 21.02.2024          | U              | -                                                          |
| NQ Spark Pty Ltd                                                                                                                                               | 24.09.2024          | E <sup>4</sup> | -                                                          |

| Entity                                                                                | Date opinion issued | Opinion            | Current year sustainability statement opinion <sup>1</sup> |
|---------------------------------------------------------------------------------------|---------------------|--------------------|------------------------------------------------------------|
| TradeCoast Land Pty Ltd                                                               | 07.02.2024          | E <sup>5</sup>     | -                                                          |
| Woorabinda Pastoral Company Pty Ltd                                                   | Not complete        | -                  | -                                                          |
| <b>Financial statements from 2022–23 financial year – Jointly controlled entities</b> |                     |                    |                                                            |
| Council of Mayors SEQ Pty Ltd                                                         | 08.03.2024          | U                  | -                                                          |
| Major Brisbane Festivals Pty Ltd <sup>6</sup>                                         | 31.05.2024          | U                  | -                                                          |
| SEQ Regional Recreational Facilities Pty Ltd                                          | 18.03.2024          | U                  | -                                                          |
| Townsville Breakwater Entertainment Centre Joint Venture                              | 24.01.2024          | E*, E <sup>7</sup> | -                                                          |
| Western Queensland Local Government Association                                       | 28.05.2024          | E <sup>8</sup>     | -                                                          |

## Notes:

\* We issued an emphasis of matter to alert users of the statements to the fact that special purpose financial statements had been prepared.

<sup>1</sup> Only councils prepare sustainability statements (not local government-related entities).

<sup>2</sup> We issued a qualified opinion for Palm Island Aboriginal Shire Council's 2021–22 financial statements and its financial year sustainability statement. This was because the council was unable to provide enough information about the completeness and accuracy of reported revenues for accommodation income, lease income, motel income, service charges, and landing fees revenue (and financial sustainability ratios based on this revenue) to confirm that they were correctly reported. We also could not issue an opinion on the accuracy of employee benefits for matters relating to staff wages and salaries.

<sup>3</sup> We included an emphasis of matter in our audit report for Mackay Region Enterprises Pty Ltd to alert users that the company has ceased trading, and that on 23 November 2022 it was resolved the company be wound up. The company is dependent upon the ongoing financial support of Mackay Regional Council for the period from the closure of its bank account on 11 April 2023 until its deregistration date.

<sup>4</sup> We included an emphasis of matter in our audit report for NQ Spark Pty Ltd because the entity had incurred significant losses, and its current liabilities exceeded its current assets, indicating it may not be able to pay its debts as and when they arise.

<sup>5</sup> TradeCoast Land Pty Ltd intends to cease its operations. We included an emphasis of matter in our audit report as it had not been prepared on a going concern basis.

<sup>6</sup> The financial year of Major Brisbane Festivals Pty Ltd was 1 January 2023 to 31 December 2023.

<sup>7</sup> We included an emphasis of matter in our audit report for Townsville Breakwater Entertainment Centre Joint Venture to highlight the net loss made by the entity.

<sup>8</sup> Western Queensland Local Government Association intends to cease its operations. We included an emphasis of matter in our audit report as it had not been prepared on a going concern basis.

Source: Queensland Audit Office.



# I. Our assessment of councils' financial governance

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## Auditing internal controls

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Entities design, implement, and maintain internal controls (people, systems, and processes) to deliver reliable financial reporting, effective and efficient operations, and compliance with applicable laws and regulations.

In undertaking our audit, we are required under the Australian auditing standards to obtain an understanding of an entity's internal controls relevant to the preparation of the financial report.

We assess internal controls to ensure they are suitably designed to:

- prevent, or detect and correct, material misstatements in the financial report (which could influence a user's decision-making)
- achieve compliance with legislative requirements and make appropriate use of public resources.

Our assessment determines the nature, timing, and extent of the testing we perform to address the risk of significant mistakes in the financial statements.

If we believe the design and implementation of controls is effective, we select the controls we intend to test further. We do this by considering a balance of factors including:

- the significance of the related risks
- the characteristics of balances, transactions, or disclosures (volume, value, and complexity)
- the nature and complexity of the entity's information systems
- whether the design of the controls addresses the risk of material misstatement and facilitates an efficient audit.

If we identify deficiencies in internal controls, we determine the impact on our audit approach, considering whether additional audit procedures are necessary.

We design our audit procedures to address the risk of material (major) misstatement so we can express an opinion on the financial report. We do not express an opinion on the effectiveness of internal controls.

The deficiencies detailed in this report were identified during our audit and may have been subsequently resolved by the entity. They are reported here because they impacted on the overall system of control during 2023–24.

## Financial statement preparation processes

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We assess the strength of councils' financial statement preparation processes using a maturity model (which is available on our website at [www.qao.qld.gov.au/reports-resources/better-practice](http://www.qao.qld.gov.au/reports-resources/better-practice)).

The model is entity-driven and is scalable to each entity's size and complexity. It aims to bring flexibility in responding to the qualitative factors that influence entities' practices, which the previous assessment criteria did not take into account.

The model facilitates sharing of better practices across the public sector. It also brings focus to entities' areas of development to allow them to reach their targeted positioning.



The 4 components for effective financial statement preparation processes are:

| Quality month-end processes and reporting                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>Reconciliation</li> <li>Reporting</li> <li>Internal quality controls</li> </ul>                                                                                  | Month-end processes refer to the close-out of the current posting period and preparation of analysis reports. Quality month-end activities provide greater efficiencies in the preparation of year-end reporting. Data quality, quality checking, and internal reporting are the areas of focus.                                                                                                                            |
| Early financial statement close processes                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>Early close</li> <li>Audit and audit committee relationships</li> <li>Asset valuation</li> <li>Stocktakes</li> <li>Supporting policies and procedures</li> </ul> | These are the accounting procedures undertaken to close out future account balances in the current posting period. Early close processes are performed before the balance date and are not fully re-performed during the financial statement preparation process. They usually include fair value measurement for property, plant and equipment; major estimates and judgements; material note preparation; and stocktakes. |
| Skilled financial statement preparation processes and use of appropriate technology                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>System</li> <li>Staff skills</li> <li>Data quality</li> <li>Internal controls</li> <li>Tailored disclosure</li> </ul>                                            | High quality, timely financial statements are prepared using skilled staff, appropriate systems, and sufficient processes that rely on high-quality data sources and effective internal controls.                                                                                                                                                                                                                           |
| Timely identification and resolution of financial reporting matters                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>Matters are identified</li> <li>Analysis performed</li> <li>Consultation</li> </ul>                                                                              | The timely resolution of financial reporting matters relates to areas of accounting and presentation that require judgement and have a range of potential solutions. Financial reporting matters include the application of new accounting standards, and reporting of new and/or complex transactions in a timely manner.                                                                                                  |

## Levels of financial statement maturity

Each of these 4 components has elements describing the level of maturity within the financial statement preparation maturity model.

The 4 levels of maturity per component are:

- developing – an entity does not have key components of effective financial reporting, or they are limited
- established – an entity shows basic competency for financial reporting
- integrated – an entity's financial reporting practices are fundamentally sound, but some elements could be improved
- optimised – an entity is a leader of best practice for financial reporting.

Where a council has different maturity levels for each of the 4 components, its overall maturity may sit between 2 levels and be reported as a range, for example, established to integrated.

Each council's desired level of maturity will differ. What works for a council in a large city may not necessarily work for a smaller council in a regional town.

However, because councils have had stable business models without restructures for more than 10 years, they should be able to at least reach an established maturity level.

In 2020–21, we asked councils to self-assess their financial statement preparation processes using this model.

In 2022–23, we assessed the maturity levels of councils' financial reporting ourselves to make sure they reflect the reality of the strengths and weaknesses of their processes.



## Local government 2024 (Report 13: 2024–25)

We will undertake an assessment of council's maturity levels in the 2024–25 year and include this in our report. In this appendix, we report our assessment of the overall maturity of each council's financial statement preparation processes as determined in our assessment from the 2022–23 financial year.

## Results summary

The following tables summarise the results of our assessment of the 77 councils' internal controls and financial statement process maturity, by tier.

**Figure I1**  
**Our assessment of the financial governance of councils by tier**

**Key:**

Total SD = Total significant deficiencies

O/S SD = Number of significant deficiencies outstanding longer than 12 months as of 30 June 2024

FS maturity = Financial statement maturity levels

Days = Number of days to have audit opinion certified from 30 June 2024. (The number of days between 30 June and 31 October is 123.)

| Council                           | Internal controls |        | Financial statement maturity for 2022–23 | 2023–24 Days to complete | 2022–23 Days to complete |
|-----------------------------------|-------------------|--------|------------------------------------------|--------------------------|--------------------------|
|                                   | Total SD          | O/S SD |                                          |                          |                          |
| Tier 1                            |                   |        |                                          |                          |                          |
| Brisbane City Council             | -                 | -      | Integrated to optimised                  | 47                       | 49                       |
| Tier 2                            |                   |        |                                          |                          |                          |
| Cairns Regional Council           | -                 | -      | Optimised                                | 75                       | 77                       |
| Council of the City of Gold Coast | 2                 | -      | Established to integrated                | 102                      | 74                       |
| Fraser Coast Regional Council     | 5                 | -      | Integrated                               | 88                       | 91                       |
| Ipswich City Council              | 3                 | -      | Integrated                               | 110                      | 108                      |
| Logan City Council                | 1                 | -      | Established to integrated                | 95                       | 87                       |
| Mackay Regional Council           | 3                 | -      | Integrated                               | 103                      | 110                      |
| Moreton Bay City Council          | 1                 | 1      | Integrated                               | 103                      | 101                      |
| Redland City Council              | 1                 | -      | Integrated                               | 82                       | 74                       |
| Sunshine Coast Regional Council   | 1                 | 1      | Established to integrated                | 123                      | 103                      |
| Toowoomba Regional Council        | 3                 | 1      | Established to integrated                | 89                       | 91                       |
| Townsville City Council           | 4                 | 2      | Established to integrated                | 115                      | 111                      |
| Tier 3                            |                   |        |                                          |                          |                          |
| Bundaberg Regional Council        | -                 | -      | Integrated to optimised                  | 96                       | 104                      |
| Gladstone Regional Council        | -                 | -      | Integrated                               | 117                      | 122                      |
| Gympie Regional Council           | 3                 | 3      | Established to integrated                | 123                      | 153                      |
| Lockyer Valley Regional Council   | 1                 | -      | Integrated                               | 123                      | 116                      |



| Council                            | Internal controls |        | Financial statement maturity for 2022–23 | 2023–24 Days to complete | 2022–23 Days to complete |
|------------------------------------|-------------------|--------|------------------------------------------|--------------------------|--------------------------|
|                                    | Total SD          | O/S SD |                                          |                          |                          |
| Noosa Shire Council                | 1                 | 1      | Established                              | 123                      | 117                      |
| Rockhampton Regional Council       | 2                 | 1      | Integrated                               | 108                      | 118                      |
| Scenic Rim Regional Council        | 1                 | 1      | Established to integrated                | 106                      | 98                       |
| Tier 4                             |                   |        |                                          |                          |                          |
| Cassowary Coast Regional Council   | 1                 | -      | Established to integrated                | 103                      | 105                      |
| Central Highlands Regional Council | 1                 | -      | Integrated                               | 121                      | 117                      |
| Isaac Regional Council             | 1                 | 1      | Established to integrated                | 108                      | 123                      |
| Livingstone Shire Council          | -                 | -      | Established to integrated                | 102                      | 122                      |
| Mareeba Shire Council              | 3                 | -      | Established                              | 95                       | 96                       |
| Somerset Regional Council          | 2                 | -      | Established                              | 121                      | 112                      |
| South Burnett Regional Council     | -                 | -      | Established to integrated                | 107                      | 109                      |
| Southern Downs Regional Council    | -                 | -      | Integrated                               | 109                      | 123                      |
| Tablelands Regional Council        | 2                 | 1      | Integrated                               | 123                      | 123                      |
| Western Downs Regional Council     | -                 | -      | Integrated                               | 114                      | 110                      |
| Whitsunday Regional Council        | 2                 | -      | Established to optimised                 | 52                       | 46                       |
| Tier 5                             |                   |        |                                          |                          |                          |
| Banana Shire Council               | -                 | -      | Established                              | 121                      | 119                      |
| Burdekin Shire Council             | -                 | -      | Integrated                               | 71                       | 70                       |
| Charters Towers Regional Council   | 1                 | -      | Established                              | 115                      | 122                      |
| Douglas Shire Council              | -                 | -      | Integrated                               | 122                      | 104                      |
| Goondiwindi Regional Council       | -                 | -      | Integrated                               | 60                       | 61                       |
| Hinchinbrook Shire Council*        | 1                 | -      | Established                              | 124                      | 123                      |
| Maranoa Regional Council           | 1                 | 1      | Established                              | 108                      | 96                       |
| Mount Isa City Council*            | 8                 | 8      | Established to integrated                | 166                      | 123                      |
| North Burnett Regional Council     | 4                 | 4      | Established                              | 113                      | 118                      |
| Tier 6                             |                   |        |                                          |                          |                          |
| Balonne Shire Council              | -                 | -      | Integrated to established                | 121                      | 118                      |
| Barcaldine Regional Council        | -                 | -      | Established                              | 120                      | 231                      |
| Cloncurry Shire Council            | 2                 | 2      | Developing to established                | 122                      | 290                      |
| Cook Shire Council                 | 5                 | 3      | Established                              | 123                      | 168                      |



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| Council                                   | Internal controls |        | Financial statement maturity for 2022–23 | 2023–24 Days to complete | 2022–23 Days to complete |
|-------------------------------------------|-------------------|--------|------------------------------------------|--------------------------|--------------------------|
|                                           | Total SD          | O/S SD |                                          |                          |                          |
| Longreach Regional Council                | -                 | -      | Established                              | 108                      | 116                      |
| Murweh Shire Council                      | -                 | -      | Established to integrated                | 107                      | 115                      |
| Torres Shire Council                      | 7                 | 4      | Developing to established                | 123                      | 123                      |
| Tier 7                                    |                   |        |                                          |                          |                          |
| Barcoo Shire Council                      | -                 | -      | Established                              | 116                      | 110                      |
| Blackall-Tambo Regional Council           | -                 | -      | Established                              | 121                      | 165                      |
| Boulia Shire Council                      | -                 | -      | Integrated                               | 123                      | 123                      |
| Bulloo Shire Council                      | 1                 | 1      | Established                              | 95                       | 95                       |
| Burke Shire Council                       | -                 | -      | Established to integrated                | 123                      | 153                      |
| Carpentaria Shire Council                 | 3                 | 3      | Established                              | 115                      | 122                      |
| Croydon Shire Council                     | 1                 | 1      | Developing                               | 117                      | 118                      |
| Diamantina Shire Council*                 | -                 | -      | Established                              | Not complete             | 215                      |
| Etheridge Shire Council                   | 3                 | 2      | Developing                               | 121                      | 138                      |
| Flinders Shire Council                    | -                 | -      | Established                              | 102                      | 123                      |
| McKinlay Shire Council                    | -                 | -      | Integrated                               | 122                      | 118                      |
| Paroo Shire Council                       | 2                 | 1      | Established to integrated                | 121                      | 105                      |
| Quilpie Shire Council                     | -                 | -      | Established                              | 74                       | 74                       |
| Richmond Shire Council                    | 1                 | 1      | Developing to established                | 115                      | 118                      |
| Winton Shire Council                      | -                 | -      | Integrated                               | 122                      | 116                      |
| Tier 8                                    |                   |        |                                          |                          |                          |
| Aurukun Shire Council*                    | -                 | -      | Established                              | 172                      | 118                      |
| Cherbourg Aboriginal Shire Council        | 1                 | -      | Established                              | 114                      | 119                      |
| Doomadgee Aboriginal Shire Council        | -                 | -      | Established                              | 115                      | 123                      |
| Hope Vale Aboriginal Shire Council        | -                 | -      | Optimised                                | 31                       | 28                       |
| Kowanyama Aboriginal Shire Council        | 1                 | 1      | Established                              | 149                      | 118                      |
| Lockhart River Aboriginal Shire Council*  | 3                 | 2      | Established to integrated                | 159                      | 137                      |
| Mapoon Aboriginal Shire Council*          | 3                 | 1      | Established                              | 153                      | 123                      |
| Mornington Shire Council                  | 11                | 11     | Established <sup>2</sup>                 | Not complete             | 539                      |
| Napranum Aboriginal Shire Council*        | 6                 | 6      | Established                              | 163                      | 123                      |
| Northern Peninsula Area Regional Council* | 17                | 17     | Established <sup>2</sup>                 | Not complete             | Not complete             |

| Council                               | Internal controls |        | Financial statement maturity for 2022–23 | 2023–24 Days to complete | 2022–23 Days to complete |
|---------------------------------------|-------------------|--------|------------------------------------------|--------------------------|--------------------------|
|                                       | Total SD          | O/S SD |                                          |                          |                          |
| Palm Island Aboriginal Shire Council* | 21                | 21     | Developing <sup>2</sup>                  | Not complete             | Not complete             |
| Pormpuraaw Aboriginal Shire Council   | -                 | -      | Integrated                               | 72                       | 70                       |
| Torres Strait Island Regional Council | 3                 | 1      | Established to integrated                | 120                      | 116                      |
| Woorabinda Aboriginal Shire Council*  | 8                 | 8      | Developing <sup>1</sup>                  | Not complete             | Not complete             |
| Wujal Wujal Aboriginal Shire Council* | 2                 | 1      | Developing                               | Not complete             | 165                      |
| Yarrabah Aboriginal Shire Council     | 1                 | 1      | Integrated                               | 113                      | 105                      |

Notes:

\* For councils who had not completed their financial statements by 31 October 2024 the total unresolved significant deficiencies include only those reported by 31 October. These numbers are expected to increase as these councils complete their financial statements. Details of weaknesses reported to each council and the updates on the status of these issues are generally available on individual council websites.

<sup>1</sup> Because the 2022 audit of Woorabinda Aboriginal Shire Council is not complete, we were unable to assess the financial statement maturity of this council. We have instead reported its self-assessed financial statement maturity from 2021.

<sup>2</sup> The 2022 audits of Mornington Shire Council, Palm Island Aboriginal Shire Council, and Northern Peninsula Area Regional Council were completed this year. Because the 2023 audits of these councils were not complete by 31 October, we were unable to assess the financial statement maturity of these councils. We have instead reported their self-assessed financial statement maturity from 2021.

Source: Queensland Audit Office.



Local government 2024 (Report 13: 2024–25)

## J. Financial sustainability measures

The then Department of Housing, Local Government, Planning and Public Works (now the Department of Local Government, Water and Volunteers) introduced the *Financial Management (Sustainability) Guideline (2024)*, effective from the 2023–24 financial year onwards. This new guideline has considered the challenges that councils face, especially in rural and remote areas, and introduces additional ratios to measure financial sustainability and groups councils into tiers (based on their remoteness and their population) as shown in Figure J1.

**Figure J1**  
**Sustainability groupings of councils that apply from 1 July 2023**

| Tier 1 councils                    |                                 |                                 |                                |
|------------------------------------|---------------------------------|---------------------------------|--------------------------------|
| Brisbane City Council              |                                 |                                 |                                |
| Tier 2 councils                    |                                 |                                 |                                |
| Cairns Regional Council            | Ipswich City Council            | Moreton Bay City Council        | Toowoomba Regional Council     |
| Fraser Coast Regional Council      | Logan City Council              | Redland City Council            | Townsville City Council        |
| Gold Coast City Council            | Mackay Regional Council         | Sunshine Coast Regional Council |                                |
| Tier 3 councils                    |                                 |                                 |                                |
| Bundaberg Regional Council         | Gympie Regional Council         | Noosa Shire Council             | Scenic Rim Regional Council    |
| Gladstone Regional Council         | Lockyer Valley Regional Council | Rockhampton Regional Council    |                                |
| Tier 4 councils                    |                                 |                                 |                                |
| Cassowary Coast Regional Council   | Livingstone Shire Council       | South Burnett Regional Council  | Western Downs Regional Council |
| Central Highlands Regional Council | Mareeba Shire Council           | Southern Downs Regional Council | Whitsunday Regional Council    |
| Isaac Regional Council             | Somerset Regional Council       | Tablelands Regional Council     |                                |
| Tier 5 councils                    |                                 |                                 |                                |
| Banana Shire Council               | Douglas Shire Council           | Hinchinbrook Shire Council      | Mount Isa City Council         |
| Burdekin Shire Council             | Goondiwindi Regional Council    | Maranoa Regional Council        | North Burnett Regional Council |
| Charters Towers Regional Council   |                                 |                                 |                                |

| Tier 6 councils                    |                                         |                                          |                                       |
|------------------------------------|-----------------------------------------|------------------------------------------|---------------------------------------|
| Balonne Shire Council              | Cloncurry Shire Council                 | Longreach Regional Council               | Torres Shire Council                  |
| Barcaldine Regional Council        | Cook Shire Council                      | Murweh Shire Council                     |                                       |
| Tier 7 councils                    |                                         |                                          |                                       |
| Barcoo Shire Council               | Burke Shire Council                     | Etheridge Shire Council                  | Quilpie Shire Council                 |
| Blackall-Tambo Regional Council    | Carpentaria Shire Council               | Flinders Shire Council                   | Richmond Shire Council                |
| Boulia Shire Council               | Croydon Shire Council                   | McKinlay Shire Council                   | Winton Shire Council                  |
| Bulloo Shire Council               | Diamantina Shire Council                | Paroo Shire Council                      |                                       |
| Tier 8 councils                    |                                         |                                          |                                       |
| Aurukun Shire Council              | Kowanyama Aboriginal Shire Council      | Napranum Aboriginal Shire Council        | Torres Strait Island Regional Council |
| Cherbourg Aboriginal Shire Council | Lockhart River Aboriginal Shire Council | Northern Peninsula Area Regional Council | Woorabinda Aboriginal Shire Council   |
| Doomadgee Aboriginal Shire Council | Mapoon Aboriginal Shire Council         | Palm Island Aboriginal Shire Council     | Wujal Wujal Aboriginal Shire Council  |
| Hope Vale Aboriginal Shire Council | Mornington Shire Council                | Pormpuraaw Aboriginal Shire Council      | Yarrabah Aboriginal Shire Council     |

Source: Compiled by the Queensland Audit Office, using the then Department of Housing, Local Government, Planning and Public Works (now the Department of Local Government, Water and Volunteers) Financial Management (Sustainability) Guideline (2023).

## Local government 2024 (Report 13: 2024–25)

The new guideline has 9 ratios on which councils are required to report in their financial sustainability statements, as a part of the financial statements. The council-controlled revenue, population growth, and asset renewal funding ratio measures are reported by councils for contextual purposes only and are not audited by us. We have summarised the 6 ratios that we audit, including the target benchmarks, in Figure J2.

**Figure J2**  
**Financial sustainability ratios that we audit**

|                         |                                       |                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                  | Target prescribed in the new guideline |        |           |           |        |        |        |        |
|-------------------------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------|-----------|-----------|--------|--------|--------|--------|
| Type                    | Ratio (measure)                       | Description                                                                                                                                                                | Formula                                                                                                                                                                                                                                                                                                          | Tier 1                                 | Tier 2 | Tier 3    | Tier 4    | Tier 5 | Tier 6 | Tier 7 | Tier 8 |
| Operating performance   | Operating surplus ratio               | An indicator of the extent to which operating revenues generated cover operational expenses                                                                                | $\frac{\text{Operating results}}{\text{Total operating revenue}}$<br>Expressed as percentage                                                                                                                                                                                                                     | > 0%                                   |        |           |           | > -2%  | N/A *  |        |        |
|                         | Operating cash ratio                  | A measure of council's ability to cover its core operational expenses                                                                                                      | $\frac{\text{Operating results plus depreciation and amortisation plus financial costs}}{\text{Operating revenue}}$<br>Expressed as percentage                                                                                                                                                                   | 0%                                     |        |           |           |        |        |        |        |
| Liquidity               | Unrestricted cash expense cover ratio | An indicator of the unconstrained liquidity available to council to meet ongoing and emergent financial demands                                                            | $\frac{(\text{Total cash and cash equivalents plus current investments plus available ongoing Queensland Treasury Corporation working capital facility less external restricted cash}) * 12}{(\text{Total operating expenditure less depreciation and amortisation less finance costs})}$<br>Expressed in months | >2 months                              |        | >3 months | >4 months |        |        |        |        |
| Asset management        | Asset sustainability ratio            | Indicates the extent to which the infrastructure assets are being replaced as they reach the end of their useful lives                                                     | $\frac{\text{Capital expenses on replacement of assets (renewals)}}{\text{Depreciation expenses on infrastructure assets}}$<br>Expressed as a percentage                                                                                                                                                         | >50%                                   | >60%   | >80%      |           | >90%   |        |        |        |
|                         | Asset consumption ratio               | Measures the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community | $\frac{\text{Written down replacement cost of depreciable infrastructure assets}}{\text{Current replacement cost of depreciable infrastructure assets}}$<br>Expressed as a percentage                                                                                                                            | >60%                                   |        |           |           |        |        |        |        |
| Debt servicing capacity | Leverage ratio                        | Indicator of council's ability to repay its debts                                                                                                                          | $\frac{\text{Book value of debt}}{\text{Operating results add depreciation and amortisation and finance costs}}$<br>Expressed in times                                                                                                                                                                           | 0–5                                    | 0–4    | 0–3       |           |        |        |        |        |
|                         |                                       |                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                  |                                        |        |           |           |        |        |        |        |

Note: \* Under the department's guidelines, for tiers 6 to 8, the operating surplus ratio is contextual only – meaning that although these councils need to report this ratio, they do not have a benchmark for this ratio to measure their performance against.

Source: Queensland Audit Office.

**Figure J3**  
**Financial sustainability ratio by council tiers: Results at the end of 2023–24**

|                                                | Operating surplus ratio |                | Operating cash ratio |                | Unrestricted cash expense cover ratio | Asset sustainability ratio* |                |                      | Asset consumption ratio |                | Leverage ratio <sup>1</sup> |                |
|------------------------------------------------|-------------------------|----------------|----------------------|----------------|---------------------------------------|-----------------------------|----------------|----------------------|-------------------------|----------------|-----------------------------|----------------|
|                                                | Current year            | 5-year average | Current year         | 5-year average | Current year                          | Current year                | 5-year average | 5-year average trend | Current year            | 5-year average | Current year                | 5-year average |
| <b>Tier 1 councils</b>                         |                         |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Brisbane City Council                          | 5.5%                    | 4.3%           | 22.9%                | 24.0%          | 3.5 months                            | 81.2%                       | 71.6%          | ▲                    | 79.0%                   | 78.0%          | 5.2 times                   | 4.2 times      |
| <b>Tier 2 councils</b>                         |                         |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Cairns Regional Council                        | -2.2%                   | -0.1%          | 26.1%                | 29.1%          | 4.9 months                            | 60.3%                       | 79.2%          | ▼                    | 68.5%                   | 68.4%          | 1.3 times                   | 1.7 times      |
| Council of the City of Gold Coast <sup>2</sup> | -2.1%                   | 1.6%           | 19.4%                | 23.1%          | 4.3 months                            | 82.2%                       | 67.5%          | ▲                    | 64.5%                   | 67.5%          | 1.5 times                   | 1.7 times      |
| Fraser Coast Regional Council                  | -1.7%                   | -0.7%          | 26.1%                | 27.5%          | 6.3 months                            | 73.8%                       | 83.5%          | ▼                    | 64.1%                   | 65.1%          | 0.6 times                   | 0.8 times      |
| Ipswich City Council                           | -0.7%                   | 1.8%           | 29.4%                | 30.3%          | 7.2 months                            | 62.9%                       | 69.2%          | ▼                    | 70.9%                   | 70.5%          | 3.7 times                   | 3.8 times      |
| Logan City Council                             | -1.8%                   | 1.3%           | 19.6%                | 23.6%          | 7.1 months                            | 89.3%                       | 79.8%          | ▲                    | 69.7%                   | 70.9%          | 3.3 times                   | 2.1 times      |
| Mackay Regional Council                        | -4.3%                   | -0.8%          | 27.5%                | 30.8%          | 6.8 months                            | 48.7%                       | 60.1%          | ▼                    | 68.7%                   | 64.5%          | 0.5 times                   | 0.9 times      |
| Moreton Bay City Council                       | 3.9%                    | 10.2%          | 29.6%                | 33.6%          | 2 months                              | 71.0%                       | 66.0%          | ▲                    | 69.7%                   | 71.1%          | 1.2 times                   | 1.5 times      |
| Redland City Council                           | -10.4%                  | -2.8%          | 11.6%                | 19.2%          | 10.3 months                           | 78.5%                       | 59.0%          | ▲                    | 62.4%                   | 64.1%          | 1.7 times                   | 0.8 times      |
| Sunshine Coast Regional Council                | 2.2%                    | 4.8%           | 24.4%                | 25.7%          | 2.6 months                            | 72.3%                       | 72.0%          | ▼                    | 67.3%                   | 68.3%          | 3 times                     | 3.8 times      |
| Toowoomba Regional Council                     | -2.4%                   | 0.1%           | 24.0%                | 30.0%          | 6.1 months                            | 54.3%                       | 67.7%          | ▼                    | 72.6%                   | 73.2%          | 1.7 times                   | 1.6 times      |
| Townsville City Council                        | -11.9%                  | -2.8%          | 22.7%                | 31.2%          | 3.5 months                            | 63.8%                       | 78.8%          | ▲                    | 66.1%                   | 67.4%          | 3.5 times                   | 2.9 times      |

Notes:

<sup>1</sup> The leverage ratio is not required for councils that have no debt as of 30 June 2024.

<sup>2</sup> No 5-year consolidated average reported within Council of the City of Gold Coast's financial statements as related entity Experience Gold Coast only consolidated in the 2023–24 financial year. The 5-year average presented has been recalculated based on 4 years of council-only data and one year of consolidated data.

\* There has been no change to this ratio compared to how this was calculated in the previous financial sustainability guideline, hence we have provided a trend analysis for this ratio.

Refer also to Figures J1 and J2, which explain the financial sustainability measures and associated benchmarks.

Legend: ▲ an improving trend; ▼ a deteriorating trend.

Source: Queensland Audit Office.

## Attachment 11.16.1 Local government 2024 ( Report 13 – 2024–25)

Local government 2024 (Report 13: 2024–25)

|                                    | Operating surplus ratio |                | Operating cash ratio |                | Unrestricted cash expense cover ratio | Asset sustainability ratio* |                |                      | Asset consumption ratio |                | Leverage ratio <sup>1</sup> |                |
|------------------------------------|-------------------------|----------------|----------------------|----------------|---------------------------------------|-----------------------------|----------------|----------------------|-------------------------|----------------|-----------------------------|----------------|
|                                    | Current year            | 5-year average | Current year         | 5-year average | Current year                          | Current year                | 5-year average | 5-year average trend | Current year            | 5-year average | Current year                | 5-year average |
| <b>Tier 3 councils</b>             |                         |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Bundaberg Regional Council         | -6.2%                   | 1.3%           | 22.5%                | 28.1%          | 9.2 months                            | 45.9%                       | 48.8%          | ▲                    | 69.0%                   | 69.8%          | 2.2 times                   | 1.6 times      |
| Gladstone Regional Council         | 6.6%                    | -4.2%          | 29.3%                | 21.6%          | 9.7 months                            | 88.8%                       | 78.9%          | ▲                    | 68.7%                   | 72.0%          | 1.2 times                   | 0.4 times      |
| Gympie Regional Council            | -9.7%                   | -4.3%          | 17.4%                | 20.0%          | 3.3 months                            | 262.2%                      | 114.0%         | ▲                    | 72.4%                   | 72.0%          | 0.8 times                   | 0.7 times      |
| Noosa Shire Council                | 5.3%                    | 4.6%           | 22.3%                | 25.2%          | 9.3 months                            | 119.2%                      | 122.7%         | ▼                    | 71.2%                   | 73.5%          | 0.8 times                   | 1 times        |
| Lockyer Valley Regional Council    | 3.0%                    | 7.8%           | 22.5%                | 26.7%          | 4.6 months                            | 373.6%                      | 156.1%         | ▲                    | 73.1%                   | 73.8%          | 0 times                     | 0.9 times      |
| Rockhampton Regional Council       | -0.9%                   | -0.3%          | 29.0%                | 29.3%          | 4.3 months                            | 68.6%                       | 76.3%          | ▼                    | 67.6%                   | 69.3%          | 1.7 times                   | 2.1 times      |
| Scenic Rim Regional Council        | -8.1%                   | -1.8%          | 12.1%                | 18.5%          | 5.4 months                            | 226.5%                      | 142.9%         | ▼                    | 73.1%                   | 75.6%          | 3 times                     | 2.3 times      |
| <b>Tier 4 councils</b>             |                         |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Cassowary Coast Regional Council   | -9.0%                   | -2.4%          | 26.4%                | 30.9%          | 9 months                              | 73.1%                       | 88.9%          | ▼                    | 64.0%                   | 67.4%          | 0.5 times                   | 0.2 times      |
| Central Highlands Regional Council | 2.8%                    | -0.5%          | 29.0%                | 26.2%          | 6.9 months                            | 102.6%                      | 92.5%          | ▼                    | 64.0%                   | 69.4%          | 1.4 times                   | 1.7 times      |
| Isaac Regional Council             | -8.1%                   | 0.3%           | 19.8%                | 25.8%          | 4.4 months                            | 84.0%                       | 88.7%          | ▼                    | 66.3%                   | 68.2%          | 1 times                     | 0.7 times      |
| Livingstone Shire Council          | 3.4%                    | 2.0%           | 34.5%                | 31.1%          | 14.2 months                           | 31.0%                       | 52.3%          | ▼                    | 68.1%                   | 71.3%          | 1.2 times                   | 1.9 times      |
| Mareeba Shire Council              | 5.0%                    | 12.6%          | 22.5%                | 31.3%          | 17.5 months                           | 89.0%                       | 133.8%         | ▼                    | 71.1%                   | 78.4%          | 0.4 times                   | 0.4 times      |
| Somerset Regional Council          | -8.0%                   | -3.0%          | 8.0%                 | 16.0%          | 4 months                              | 98.0%                       | 104.0%         | ▼                    | 71.0%                   | 67.0%          | N/A                         | N/A            |
| South Burnett Regional Council     | -11.1%                  | -3.2%          | 17.0%                | 25.1%          | 9.6 months                            | 119.6%                      | 98.3%          | ▲                    | 70.9%                   | 70.5%          | 1.6 times                   | 1.5 times      |
| Southern Downs Regional Council    | -2.8%                   | -0.5%          | 21.5%                | 23.0%          | 9.7 months                            | 210.7%                      | 92.0%          | ▼                    | 64.9%                   | 65.1%          | 0.6 times                   | 0.8 times      |
| Tablelands Regional Council        | -9.7%                   | -1.6%          | 22.2%                | 24.2%          | 8.6 months                            | 62.4%                       | 71.5%          | ▼                    | 63.6%                   | 66.5%          | 1.2 times                   | 0.5 times      |
| Western Downs Regional Council     | 0.6%                    | 5.5%           | 29.6%                | 33.1%          | 12.8 months                           | 155.9%                      | 90.0%          | ▲                    | 65.2%                   | 67.4%          | N/A                         | N/A            |
| Whitsunday Regional Council        | -1.8%                   | 3.5%           | 20.9%                | 27.6%          | 12.2 months                           | 127.6%                      | 108.4%         | ▼                    | 69.1%                   | 72.6%          | 2 times                     | 2 times        |

Notes:

<sup>1</sup> The leverage ratio is not required for councils that have no debt as of 30 June 2024.

\* There has been no change to this ratio compared to how this was calculated in the previous financial sustainability guideline, hence we have provided a trend analysis for this ratio.

Refer also to Figures J1 and J2, which explain the financial sustainability measures and associated benchmarks.

Legend: ▲ an improving trend; ▼ a deteriorating trend.

Source: Queensland Audit Office.



|                                  | Operating surplus ratio |                | Operating cash ratio |                | Unrestricted cash expense cover ratio | Asset sustainability ratio* |                |                      | Asset consumption ratio |                | Leverage ratio <sup>1</sup> |                |
|----------------------------------|-------------------------|----------------|----------------------|----------------|---------------------------------------|-----------------------------|----------------|----------------------|-------------------------|----------------|-----------------------------|----------------|
|                                  | Current year            | 5-year average | Current year         | 5-year average | Current year                          | Current year                | 5-year average | 5-year average trend | Current year            | 5-year average | Current year                | 5-year average |
| Tier 5 councils                  |                         |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Banana Shire Council             | -11.9%                  | 0.6%           | 15.5%                | 27.2%          | 2 months                              | 259.2%                      | 137.6%         | ▲                    | 72.0%                   | 72.9%          | 0 times                     | 0.1 times      |
| Burdekin Shire Council           | -4.2%                   | 3.1%           | 23.4%                | 27.9%          | 19.5 months                           | 66.9%                       | 86.3%          | ▼                    | 63.7%                   | 65.9%          | 0 times                     | 0 times        |
| Charters Towers Regional Council | -15.2%                  | -2.6%          | 1.7%                 | 11.0%          | 9.1 months                            | 97.7%                       | 90.7%          | ▼                    | 66.3%                   | 65.0%          | 0 times                     | 0 times        |
| Douglas Shire Council            | -7.4%                   | -2.2%          | 11.3%                | 23.1%          | 5.1 months                            | 111.4%                      | 110.9%         | ▲                    | 60.5%                   | 62.1%          | N/A                         | N/A            |
| Goondiwindi Regional Council     | -13.9%                  | -1.0%          | 13.0%                | 23.4%          | 12.4 months                           | 241.8%                      | 161.5%         | ▲                    | 69.9%                   | 72.0%          | N/A                         | N/A            |
| Hinchinbrook Shire Council       | -23.3%                  | -14.9%         | 7.7%                 | 12.6%          | 7 months                              | 33.8%                       | 76.1%          | ▼                    | 68.3%                   | 66.6%          | N/A                         | N/A            |
| Maranoa Regional Council         | -15.3%                  | -0.8%          | 5.2%                 | 21.3%          | 7.4 months                            | 110.6%                      | 127.4%         | ▼                    | 71.1%                   | 71.2%          | 2.1 times                   | 1 times        |
| Mount Isa City Council           | -21.0%                  | -5.6%          | -2.0%                | 17.3%          | 5.8 months                            | 24.7%                       | 41.3%          | ▼                    | 62.7%                   | 59.9%          | -10 times                   | -0.9 times     |
| North Burnett Regional Council   | -67.5%                  | -27.8%         | -12.1%               | 13.3%          | 4.7 months                            | 67.6%                       | 95.1%          | ▼                    | 77.0%                   | 77.8%          | -0.4 times                  | 0.2 times      |
| Tier 6 councils                  |                         |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Balonne Shire Council            | -20.0%                  | -7.2%          | -7.4%                | 9.8%           | 2.5 months                            | 67.7%                       | 66.2%          | ▲                    | 69.9%                   | 70.8%          | -1.1 times                  | 0.8 times      |
| Barcaldine Regional Council      | -57.6%                  | -16.4%         | -33.4%               | 4.8%           | 0.3 months                            | 138.0%                      | 146.2%         | ▲                    | 74.9%                   | 73.1%          | -0.2 times                  | 0.6 times      |
| Cloncurry Shire Council          | -30.2%                  | -12.3%         | 9.2%                 | 24.1%          | 4.5 months                            | 218.3%                      | 189.8%         | ▲                    | 71.4%                   | 73.3%          | 3.9 times                   | 2 times        |
| Cook Shire Council               | -27.0%                  | -9.0%          | -8.0%                | 6.0%           | 3.3 months                            | 56.0%                       | 32.0%          | ▲                    | 74.0%                   | 68.0%          | -0.3 times                  | 5.7 times      |
| Longreach Regional Council       | -32.2%                  | -8.3%          | -9.0%                | 11.8%          | 6.3 months                            | 69.8%                       | 70.8%          | ▼                    | 69.9%                   | 70.9%          | -3.8 times                  | 1.1 times      |
| Murweh Shire Council             | -61.0%                  | -21.0%         | -26.0%               | 6.0%           | -0.4 months                           | 54.0%                       | 84.0%          | ▼                    | 73.0%                   | 77.0%          | -0.6 times                  | 0.5 times      |
| Torres Shire Council             | -57.8%                  | -25.5%         | -17.6%               | 4.4%           | 9 months                              | 40.3%                       | 67.5%          | ▼                    | 67.6%                   | 70.5%          | 0 times                     | 0 times        |

Notes:

<sup>1</sup> The leverage ratio is not required for councils that have no debt as of 30 June 2024.

\* There has been no change to this ratio compared to how this was calculated in the previous financial sustainability guideline, hence we have provided a trend analysis for this ratio.

Refer also to Figures J1 and J2, which explain the financial sustainability measures and associated benchmarks.

Legend: ▲ an improving trend; ▼ a deteriorating trend.

Source: Queensland Audit Office.



## Attachment 11.16.1 Local government 2024 ( Report 13 – 2024–25)

Local government 2024 (Report 13: 2024–25)

|                                 | Operating surplus ratio   |                | Operating cash ratio |                | Unrestricted cash expense cover ratio | Asset sustainability ratio* |                |                      | Asset consumption ratio |                | Leverage ratio <sup>1</sup> |                |
|---------------------------------|---------------------------|----------------|----------------------|----------------|---------------------------------------|-----------------------------|----------------|----------------------|-------------------------|----------------|-----------------------------|----------------|
|                                 | Current year              | 5-year average | Current year         | 5-year average | Current year                          | Current year                | 5-year average | 5-year average trend | Current year            | 5-year average | Current year                | 5-year average |
| <b>Tier 7 councils</b>          |                           |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Barcoo Shire Council            | -67.4%                    | -26.1%         | -13.1%               | 8.8%           | 6.2 months                            | 123.4%                      | 65.5%          | ▲                    | 70.8%                   | 71.0%          | N/A                         | N/A            |
| Blackall-Tambo Regional Council | -40.6%                    | -8.3%          | -16.2%               | 11.2%          | 11 months                             | 120.5%                      | 83.4%          | ▲                    | 69.6%                   | 71.2%          | N/A                         | N/A            |
| Boulia Shire Council            | -105.8%                   | -34.8%         | -42.6%               | 4.2%           | 13.9 months                           | 6.1%                        | 80.7%          | ▼                    | 72.7%                   | 78.2%          | -0.4 times                  | -0.5 times     |
| Burke Shire Council             | -49.1%                    | -27.9%         | -19.8%               | 0.1%           | 2.9 months                            | 136.6%                      | 103.1%         | ▲                    | 58.5%                   | 63.9%          | N/A                         | N/A            |
| Bulloo Shire Council            | -31.8%                    | -9.5%          | 1.5%                 | 21.5%          | 10.7 months                           | 40.4%                       | 43.0%          | ▼                    | 81.4%                   | 76.2%          | N/A                         | N/A            |
| Carpentaria Shire Council       | -25.3%                    | -11.0%         | -4.8%                | 6.3%           | 2.9 months                            | 15.4%                       | 33.5%          | ▲                    | 62.2%                   | 73.2%          | -2.1 times                  | 0.9 times      |
| Croydon Shire Council           | -16.7%                    | 0.7%           | -4.9%                | 13.1%          | 9.9 months                            | 128.2%                      | 97.3%          | ▼                    | 73.1%                   | 73.9%          | N/A                         | N/A            |
| Diamantina Shire Council        | Not complete <sup>2</sup> |                |                      |                |                                       |                             |                |                      |                         |                |                             |                |
| Etheridge Shire Council         | -21.3%                    | -5.4%          | -5.3%                | 8.7%           | 2.8 months                            | 16.2%                       | 10.9%          | ▼                    | 80.3%                   | 80.8%          | -2.9 times                  | -0.6 times     |
| Flinders Shire Council          | -31.6%                    | 2.1%           | -10.1%               | 15.9%          | 14.3 months                           | 4.2%                        | 64.0%          | ▲                    | 71.1%                   | 78.2%          | -2.5 times                  | 0.1 times      |
| McKinlay Shire Council          | -66.5%                    | -16.3%         | -18.0%               | 19.5%          | 15.1 months                           | 753.0%                      | 473.8%         | ▲                    | 66.3%                   | 76.9%          | N/A                         | N/A            |
| Paroo Shire Council             | -30.0%                    | -12.8%         | -1.9%                | 15.0%          | 4 months                              | 38.8%                       | 46.5%          | ▼                    | 65.3%                   | 64.5%          | -1.2 times                  | 0.1 times      |
| Quilpie Shire Council           | -32.0%                    | -9.4%          | -12.4%               | 13.1%          | 5 months                              | 55.8%                       | 42.3%          | ▲                    | 78.1%                   | 78.8%          | N/A                         | N/A            |
| Richmond Shire Council          | -64.4%                    | -19.4%         | -18.4%               | 9.7%           | 9 months                              | 127.6%                      | 170.0%         | ▲                    | 76.6%                   | 79.0%          | -0.6 times                  | 0.6 times      |
| Winton Shire Council            | -100.0%                   | -24.3%         | -52.9%               | 4.3%           | 11.8 months                           | 251.0%                      | 266.7%         | ▼                    | 72.0%                   | 73.6%          | -0.1 times                  | 0.3 times      |

Notes:

<sup>1</sup> The leverage ratio is not required for councils that have no debt as of 30 June 2024.

<sup>2</sup> The 2023–24 audit for this council was not complete by the date of this report. As this is the first time all sustainability measures have been reported by councils, there are no ratios from previous audited financial statements included in this table.

\* There has been no change to this ratio compared to how this was calculated in the previous financial sustainability guideline, hence we have provided a trend analysis for this ratio.

Refer also to Figures J1 and J2, which explain the financial sustainability measures and associated benchmarks.

Legend: ▲ an improving trend; ▼ a deteriorating trend.

Source: Queensland Audit Office.

|                                          | Operating surplus ratio   |                | Operating cash ratio |                | Unrestricted cash expense cover ratio | Asset sustainability ratio |                |                      | Asset consumption ratio |                | Leverage ratio <sup>1</sup> |                |
|------------------------------------------|---------------------------|----------------|----------------------|----------------|---------------------------------------|----------------------------|----------------|----------------------|-------------------------|----------------|-----------------------------|----------------|
|                                          | Current year              | 5-year average | Current year         | 5-year average | Current year                          | Current year               | 5-year average | 5-year average trend | Current year            | 5-year average | Current year                | 5-year average |
| Tier 8 councils                          |                           |                |                      |                |                                       |                            |                |                      |                         |                |                             |                |
| Aurukun Shire Council                    | -31.2%                    | -12.8%         | -0.5%                | 12.5%          | 10.3 months                           | 10.2%                      | 11.6%          | ▲                    | 60.5%                   | 64.4%          | -5.0 times                  | 1.9 times      |
| Cherbourg Aboriginal Shire Council       | -76.2%                    | -34.4%         | -2.6%                | 8.3%           | 4.5 months                            | 23.1%                      | 80.5%          | ▼                    | 64.7%                   | 70.8%          | N/A                         | N/A            |
| Doomadgee Aboriginal Shire Council       | -39.0%                    | -16.0%         | -3.0%                | 16.0%          | 4 months                              | 137.0%                     | 82.0%          | ▲                    | 63.0%                   | 66.0%          | N/A                         | N/A            |
| Hope Vale Aboriginal Shire Council       | 2.8%                      | 5.8%           | 27.9%                | 29.6%          | 34.7 months                           | 72.2%                      | 87.8%          | ▼                    | 61.0%                   | 62.1%          | N/A                         | N/A            |
| Kowanyama Aboriginal Shire Council       | -39.6%                    | -29.6%         | 11.9%                | 14.8%          | 9.2 months                            | 89.7%                      | 115.5%         | ▲                    | 52.4%                   | 53.2%          | 0.5 times                   | 0.2 times      |
| Lockhart River Aboriginal Shire Council  | -19.7%                    | -12.9%         | -5.8%                | 0.7%           | 4.1 months                            | 12.0%                      | 82.7%          | ▲                    | 75.3%                   | 74.5%          | N/A                         | N/A            |
| Mapoon Aboriginal Shire Council          | -50.0%                    | -30.5%         | -22.1%               | -7.8%          | 2.9 months                            | 0.0%                       | 42.0%          | ▼                    | 80.8%                   | 81.8%          | N/A                         | N/A            |
| Mornington Shire Council                 | Not complete <sup>2</sup> |                |                      |                |                                       |                            |                |                      |                         |                |                             |                |
| Napranum Aboriginal Shire Council        | -50.5%                    | -27.9%         | -26.7%               | -4.4%          | 1.3 months                            | 114.7%                     | 32.9%          | ▲                    | 55.3%                   | 58.3%          | N/A                         | N/A            |
| Northern Peninsula Area Regional Council | Not complete <sup>2</sup> |                |                      |                |                                       |                            |                |                      |                         |                |                             |                |
| Palm Island Aboriginal Shire Council     | Not complete <sup>2</sup> |                |                      |                |                                       |                            |                |                      |                         |                |                             |                |
| Pormpuraaw Aboriginal Shire Council      | -6.2%                     | 2.7%           | 25.9%                | 35.7%          | 46.3 months                           | 32.9%                      | 41.4%          | ▼                    | 65.6%                   | 63.8%          | N/A                         | N/A            |
| Torres Strait Island Regional Council    | -100.0%                   | -92.0%         | -14.0%               | -6.0%          | 1 months                              | 26.0%                      | 27.0%          | ▼                    | 47.0%                   | 51.0%          | N/A                         | 0 times        |
| Woorabinda Aboriginal Shire Council      | Not complete <sup>2</sup> |                |                      |                |                                       |                            |                |                      |                         |                |                             |                |
| Wujal Wujal Aboriginal Shire Council     | Not complete <sup>2</sup> |                |                      |                |                                       |                            |                |                      |                         |                |                             |                |
| Yarrabah Aboriginal Shire Council        | -47.1%                    | -37.2%         | -11.0%               | 1.3%           | 4.1 months                            | 66.6%                      | 36.5%          | ▲                    | 61.2%                   | 64.8%          | N/A                         | N/A            |

Notes:

<sup>1</sup> The leverage ratio is not required for councils that have no debt as of 30 June 2024.

<sup>2</sup> The 2023–24 audit for this council was not complete by the date of this report. As this is the first time all sustainability measures have been reported by councils, there are no ratios from previous audited financial statements included in this table.

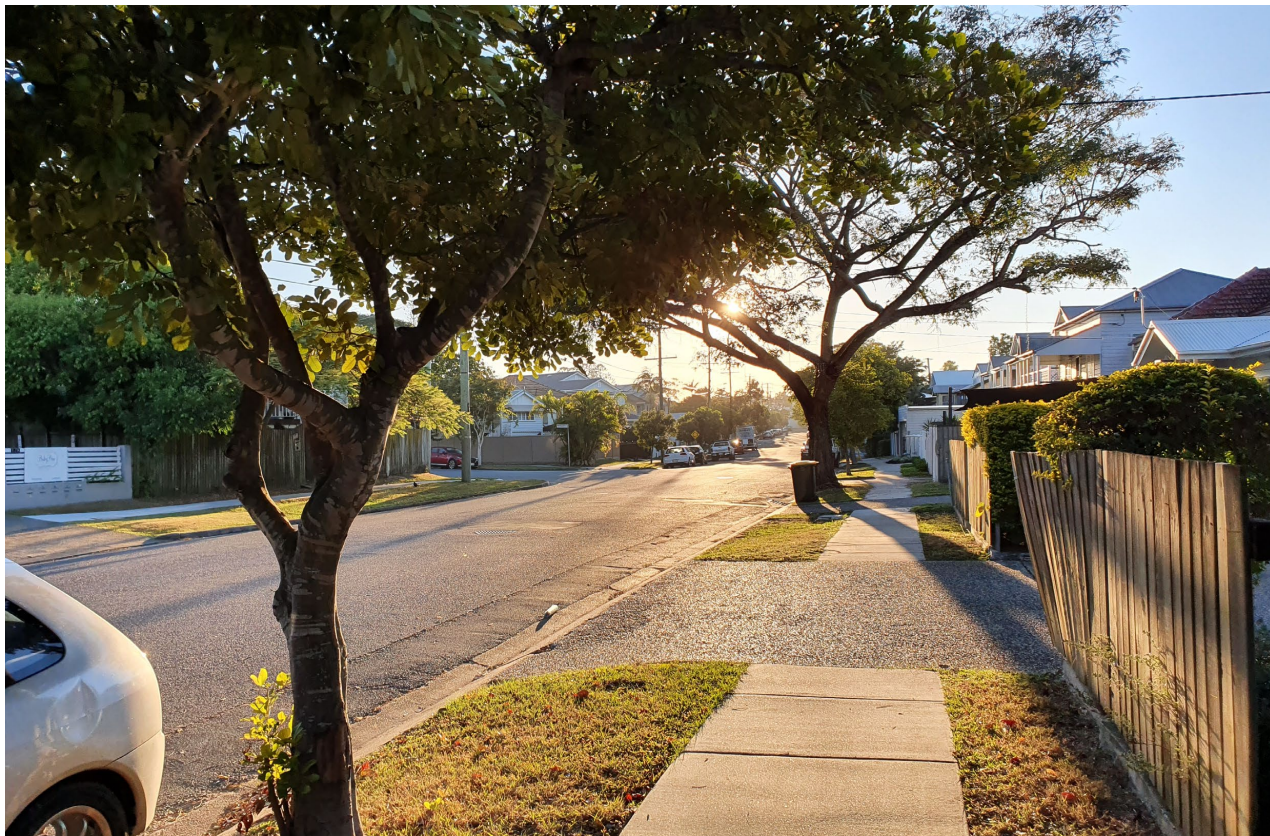
\* There has been no change to this ratio compared to how this was calculated in the previous financial sustainability guideline, hence we have provided a trend analysis for this ratio.

Refer also to Figures J1 and J2, which explain the financial sustainability measures and associated benchmarks.

Legend: ▲ an improving trend; ▼ a deteriorating trend.

Source: Queensland Audit Office.





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## 11.17 - Monthly Finance Report

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 28 May 2025

**AUTHOR:** Coordinator Strategic Finance

**AUTHORISING OFFICER:** Director Corporate Services

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### PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

### EXECUTIVE SUMMARY

This report promotes sound financial management and accountability by presenting the Monthly Finance Reports and sustainability ratios for the period ending 30<sup>th</sup> April 2025 to Council, including relevant commentary on the financial performance against budget and any risks associated with Council's financial position.

### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 30<sup>th</sup> April 2025.

### BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the Local Government Regulation 2012 to present the financial report at a meeting of the Local Government on a monthly basis.

The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

### DISCUSSION/CURRENT ISSUE

#### Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- **Attachment 11.17.1** contains a summary of the financial performance with commentary around significant items.
- **Attachment 11.17.2** contains unaudited financial statements.

The current operating position reflects an operating surplus of \$13M which is tracking under budget more than expected for the financial year.

There will continue to be a close monitoring of the budget to ensure that budget risks when identified are being actively managed. It is forecast that the operating position will likely be a deficit by the years' end with the budget risks for reduced revenue and expenditure timing likely to be not mitigated by the 30<sup>th</sup> June 2025.

Council officers have been actively involved in the preparation of the 2025/26 budget with ongoing sessions planned with Council to meet the deadline for a June 2025 budget.



## **FINANCIAL IMPLICATIONS**

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives with budget risks identified in Budget Review 2 (BR2) impacting Council's original adopted balanced budget.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services  
Manager Financial Services  
Management Accountant

## **STATUTORY/COMPLIANCE MATTERS**

Local Government Regulation 2012

### **204 Financial Report**

- (1) The local government must prepare a financial report.
- (2) The Chief Executive Officer must present the financial report -
  - (a) If the local government meets less frequently than monthly - at each meeting of the local government; or
  - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

## **RISK ASSESSMENT/DEADLINES**

If actual revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in quarterly budget reviews.

There is mandatory reporting to Council each month as per Section 204 of the Local Government Regulation 2012 to ensure ongoing oversight of the financial position.

## **STRATEGIC IMPACTS**

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

## **ATTACHMENTS**

1. Monthly Financial Report April 2025 FinalJB [11.17.1 - 6 pages]
2. Financial Statements for the period ending April 2025 [11.17.2 - 5 pages]

# FINANCIAL REPORT

**Financial Year: 2024/25**  
**Period Ending: 30 April 2025**



## BACKGROUND

This report provides the unaudited estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the 2024/25 Budget.

## INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

For the period under review, Council's operating surplus stood at \$13M after charging depreciation (What We Set-aside for Asset Renewals) of \$31M.

*Table 1 : Statement of Income & Expenditure to 30 April 2025*

|                                           | Prev. Yr. Audited   | Current Budget to date | Actual to date     | % Var<br>Current Bud v<br>Act |
|-------------------------------------------|---------------------|------------------------|--------------------|-------------------------------|
| What We Levied Our Ratepayers             | 102,717,873         | 104,775,135            | 106,118,547        | 101%                          |
| What We Invoiced Our Customers            | 32,321,658          | 31,544,755             | 26,403,075         | 84%                           |
| What We Rcvd. as Grants & Subsidies       | 2,833,470           | 8,620,488              | 7,432,898          | 86%                           |
| What We Rcvd. As Interest from Investment | 7,673,761           | 5,939,983              | 6,200,519          | 104%                          |
| Our Other Revenue                         | 3,019,528           | 2,412,180              | 1,982,949          | 82%                           |
| <b>Our Total Recurrent Earnings</b>       | <b>148,566,290</b>  | <b>153,292,541</b>     | <b>148,137,988</b> | <b>97%</b>                    |
| What We Spent on Our Staff                | 44,764,538          | 41,105,898             | 40,295,061         | 98%                           |
| What We Spent on Our Suppliers            | 71,180,993          | 66,532,776             | 61,846,874         | 93%                           |
| <b>Our Total Direct Spend</b>             | <b>115,945,531</b>  | <b>107,638,673</b>     | <b>102,141,935</b> | <b>95%</b>                    |
| What We Paid Our Bankers                  | 4,072,098           | 2,233,328              | 1,849,548          | 83%                           |
| What We Set-aside for Asset Renewals      | 31,684,485          | 30,636,703             | 31,097,752         | 102%                          |
| <b>Our Operating Surplus/(Deficit)</b>    | <b>(3,135,824)</b>  | <b>12,783,836</b>      | <b>13,048,753</b>  | <b>102%</b>                   |
| Our Capital Revenue                       | 34,860,356          | 35,992,387             | 33,579,700         | 93%                           |
| Our Capital Expenses                      | 49,492,736          | 11,200,386             | 11,908,093         | 106%                          |
| <b>Our Capital Surplus/(Deficit)</b>      | <b>(14,632,380)</b> | <b>24,792,001</b>      | <b>21,671,607</b>  | <b>87%</b>                    |
| <b>Our Net Earnings</b>                   | <b>(17,768,204)</b> | <b>37,575,837</b>      | <b>34,720,360</b>  | <b>92%</b>                    |

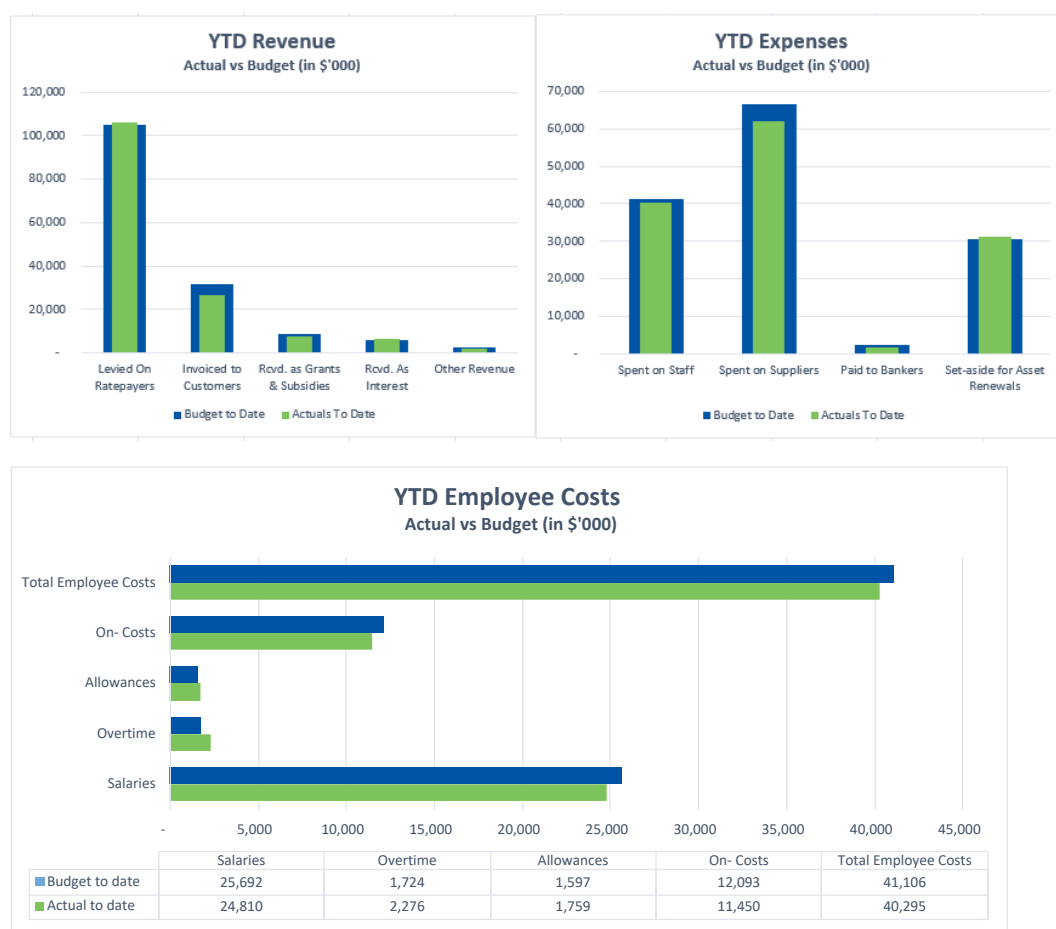
### Revenue

- Total Recurrent Earnings is slightly under budget, currently sitting at 97%.
- What we Invoice our Customers is tracking under budget at 84% in part due to reduced airline volumes through the Airport and in part due to the timing of RMPC Acquittals and Quarry sales
- What we received as Grants & Subsidies is under budget at 86%, due to the timing of grant funded projects. Phasing of grants revenue to expenditure will be reviewed in BR3 to ensure matching is aligned.
- Our Other Revenue is tracking under budget at 82% in part due to reduced passenger screening numbers at Whitsunday Coast Airport as well as the timing of Quarry sales.

### Expenditure

- Total direct spend is below YTD budget sitting at 95%.
- Total spend on our staff is currently on slightly under budget at 98%.
- Total spend on suppliers is currently under budget at 93% with additional reviews of phasing for contractors and consultants to take place during BR3 across Aviation, Open Spaces, NRM, Roads & Drainage and Water & Sewerage.
- Total depreciation set aside for asset renewals is slightly above budget at 102% as capitalisations and contributed assets are recognised leading up to EOFY.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



Employee costs will be closely reviewed to identify any relevant savings throughout the balance of the financial year including management of accrued leave balances.



**COMMUNITY WEALTH**

This represents the value of resources Council has, to service our community. Net Community wealth at the end of the period stood at \$1.4B.

Table 2 : Statement of Financial Position as at 30 April 2025

|                                  | Prev. Yr. Audited    | Annual Budget        | Actual to date       |
|----------------------------------|----------------------|----------------------|----------------------|
| <b>What We Own</b>               | <b>1,369,137,318</b> | <b>1,408,223,908</b> | <b>1,390,198,175</b> |
| Inventory We Hold                | 2,100,388            | 2,200,000            | 2,468,040            |
| What We are Owed                 | 26,477,578           | 19,228,404           | 24,543,321           |
| What We Have in Bank             | 136,414,816          | 96,627,409           | 129,042,370          |
| <b>Our Total Assets</b>          | <b>1,534,130,100</b> | <b>1,526,279,721</b> | <b>1,546,251,906</b> |
| <b>What We Owe Our Suppliers</b> | <b>89,103,638</b>    | <b>61,151,102</b>    | <b>70,358,329</b>    |
| What We Owe Our Lenders          | 65,317,500           | 59,076,558           | 61,464,254           |
| <b>Our Total Liabilities</b>     | <b>154,421,138</b>   | <b>120,227,660</b>   | <b>131,822,583</b>   |
| <b>Our Community Wealth</b>      | <b>1,379,708,962</b> | <b>1,406,052,061</b> | <b>1,414,429,322</b> |

- Cash balances (what we have in bank) remain at healthy levels with \$40M invested in Term Deposits at competitive rates to continue to maximise return on investment. Capital commitments are sitting at \$25.8M YTD which is anticipated to be expensed and therefore reduce the cash balance over the coming months.
- What we are Owed has decreased from the previous month from \$28M to \$24M.
- What we Owe Our Suppliers has decreased from the previous month from \$71M to \$70M.

**Debtors & Borrowings**

| <b>What We Are Owed</b>  |                   |
|--------------------------|-------------------|
| Category                 | Amount            |
| Rates & Charges          | 10,763,478        |
| General Debtors          | 7,561,088         |
| GST Receivable/(Payable) | 896,667           |
| Advances to Community    | 5,000             |
| <b>SUB-TOTAL</b>         | <b>19,226,233</b> |

|                              |                  |
|------------------------------|------------------|
| Contract Assets              | 5,169,569        |
| Water Charges not yet levied | -                |
| Prepayments                  | 928,468          |
| Provision for Bad Debts      | (780,949)        |
| <b>SUB-TOTAL</b>             | <b>5,317,088</b> |

|                    |                   |
|--------------------|-------------------|
| <b>GRAND TOTAL</b> | <b>24,543,321</b> |
|--------------------|-------------------|

| <b>What We Have Borrowed</b> |       |                   |
|------------------------------|-------|-------------------|
| Loan                         | Rate  | Balance           |
| 81091 Gen5 05/06             | 7.08% | 555,088           |
| 81092 Gen7 08/09             | 6.82% | 2,629,882         |
| 81090 Gen8 09/10             | 6.33% | 1,887,949         |
| 81089 Gen8 AMSU              | 5.07% | 1,907,465         |
| 81093 STP Projects           | 5.25% | 13,934,479        |
| 81094 WTP Projects           | 4.86% | 6,830,010         |
| Bowen STP 19/20              | 2.20% | 7,616,293         |
| WCA Run 19/20                | 2.20% | 18,754,430        |
| Bowen Cell 3 19/20           | 0.91% | 1,068,868         |
| Bowen STP 20/21              | 1.80% | 4,548,366         |
| Lease Liabilities            |       | 1,731,425         |
| <b>TOTAL</b>                 |       | <b>61,464,254</b> |

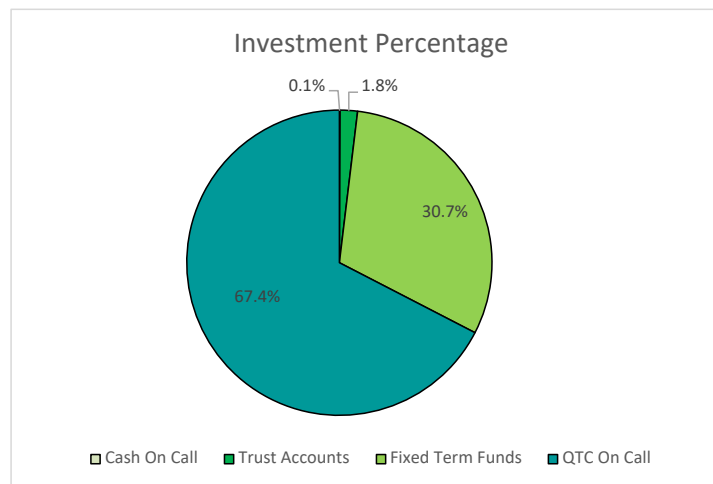
| <b>What We Have Available to Borrow</b> |                                          |                   |
|-----------------------------------------|------------------------------------------|-------------------|
| Facility                                | Rate                                     | Limit             |
| Working Capital Facility                | RBA official Cash Rate + 0.10% Admin Fee | 20,000,000        |
| Term Loans                              |                                          | -                 |
| <b>TOTAL</b>                            |                                          | <b>20,000,000</b> |

- Rates & charges owed has reduced from \$16M in March to \$10.7M in April.
- General Debtors balance is \$7.5M compared to \$6.5M the previous month. General Debtors vary depending upon when invoices have been issued within the month.
- Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors to ensure outstanding debt remains at acceptable levels.

#### Investments

|                                 | Prev. Yr    | Current     |
|---------------------------------|-------------|-------------|
| Queensland Treasury Corporation | 96,414,816  | 89,042,370  |
| Term Deposit < 3 Months         | 20,000,000  | -           |
| Term Deposit > 3 Months         | 20,000,000  | 40,000,000  |
| Total                           | 136,414,816 | 129,042,370 |

- \$40M is currently invested in term deposits at competitive interest rates to maximise Council's return on investment, with \$30M maturing in August 2025 and \$10M in March 2026.
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterpart institutions.



**CAPITAL DELIVERY** (Including remediation)

- During Budget Review 2 (BR2) the total capital budget decreased from \$106.7M to \$91.7M.
- \$57.2M or 62% of the full year capital budget of \$91.7M has been expended up to 30<sup>th</sup> April excluding commitments.
- The capital works budget is tracking on budget with a further \$26M that has been committed to date, which in total equates to 90% of the full year capital budget being spent or committed.

**SUSTAINABILITY RATIOS**

- The financial sustainability ratios are within the accepted ranges for the month of April 2025 and will vary throughout the financial year as Council completes its operational and capital budgets.
- All financial sustainability ratios are currently within the target range set for Council by the State Government as at 30<sup>th</sup> April 2025.

**As at April 2025**

| Type                    | Measure                               | Target (Tier4)        | As at April 2025 | 5 Year Average |
|-------------------------|---------------------------------------|-----------------------|------------------|----------------|
| <b>Audited ratios</b>   |                                       |                       |                  |                |
| Liquidity               | Unrestricted Cash Expense Cover Ratio | Greater than 4 months | 13.13 months ✓   | N/A            |
| Operating               | Operating Surplus Ratio               | Greater than 0%       | 9.01% ✓          | 4.83%          |
| Performance             | Operating Cash Ratio                  | Greater than 0%       | 31.09% ✓         | 28.21%         |
| Asset                   | Asset Sustainability Ratio            | Greater than 80%      | 100.90% ✓        | 102.00%        |
| Management              | Asset Consumption Ratio               | Greater than 60%      | 68.73% ✓         | 71.84%         |
| Debt Servicing Capacity | Leverage Ratio                        | 0 to 3 times          | 1.3 times ✓      | 1.81 times     |

**BUDGET ACHIEVEMENT**

Council's ability to meet annual budgeted revenue, contain costs within the budgeted expenditure parameters and manage cash flows is presented below. Delivery on budget will change as we progress through the 2024/25 financial year.

- Earnings and Cash on Hand indicators are within expected levels as of 30 April due to timing of rates and charges being issued, and water usage revenue also being raised.
- Our Expenditure is at 81% which is tracking slightly below expectations, however it is forecast that this will change as we progress throughout the financial year and with an upcoming review on materials and services phasing in line with supply chain movements.

| Item             | Prev. Yr<br>Act vs Bud | Curr. Yr. to date | Flag                                                                                |
|------------------|------------------------|-------------------|-------------------------------------------------------------------------------------|
| Our Earnings     | 95%                    | 89%               |  |
| Our Expenditure  | 98%                    | 81%               |  |
| Our Cash on Hand | 136%                   | 142%              |  |

All indicators are within the ranges, although expenditure is lower than anticipated at this time of year. The cash of hand will be impacted by the forecast spend and commitments between now and the end of the financial year.

**Milestones:**

- 2024/25 Budget was adopted by Council on the 26<sup>th</sup> June 2024.
- Rates and Charges half yearly notices were issued on the 12<sup>th</sup> February 2025, with discount for prompt payment closing on the 13<sup>th</sup> March 2025.
- Water meter reads have been finalised with the second half-yearly water notices issued on the 4<sup>th</sup> March and falling due on the 2<sup>nd</sup> April 2025.
- Budget Review (BR1) was adopted at Council's Ordinary Council Meeting on 30 October 2024.
- Budget Review 2 (BR2) was adopted on 26<sup>th</sup> March 2025.
- Budget risks continue to be monitored as the year progresses and discussions will continue during the budget review deliberations with certain risks proposed to be mitigated in BR3.
- Budget Review 3 is planned for May 2025 with a focus on reviewing expenditure on Network Planning projects which may need to be funded from operational reserves, unless they can be funded from operational underspends.

**Whitsunday Regional Council****Statement of Comprehensive Income****For the period ending 30 April 2025**

|                                                      | YTD Actual<br>2024/25<br>\$ | Actual<br>2023/24<br>\$ | Current Budget<br>2024/25<br>\$ | Current Budget<br>YTD 2024/25<br>\$ | Variance to<br>Current<br>YTD Budget |
|------------------------------------------------------|-----------------------------|-------------------------|---------------------------------|-------------------------------------|--------------------------------------|
| <b>REVENUE</b>                                       |                             |                         |                                 |                                     |                                      |
| <b>Recurrent revenue</b>                             |                             |                         |                                 |                                     |                                      |
| Rates and levies                                     | 106,118,547                 | 102,717,873             | 108,818,028                     | 104,775,135                         | 101%                                 |
| Sale of goods and major services                     | 19,316,756                  | 21,789,918              | 26,148,135                      | 21,785,919                          | 89%                                  |
| Fees and charges                                     | 3,895,105                   | 4,117,090               | 4,207,273                       | 3,537,561                           | 110%                                 |
| Interest received                                    | 6,200,519                   | 7,673,761               | 7,054,400                       | 5,939,983                           | 104%                                 |
| Sales of contract and recoverable works              | 2,962,469                   | 6,074,765               | 7,095,330                       | 5,912,775                           | 50%                                  |
| Rental income                                        | 228,746                     | 339,885                 | 370,200                         | 308,500                             | 74%                                  |
| Grants, subsidies, contributions and donations       | 7,432,898                   | 2,833,470               | 9,426,167                       | 8,620,488                           | 86%                                  |
| Other recurrent income                               | 1,982,949                   | 3,019,528               | 2,880,096                       | 2,412,180                           | 82%                                  |
| <b>Total recurrent revenue</b>                       | <b>148,137,988</b>          | <b>148,566,290</b>      | <b>165,999,630</b>              | <b>153,292,541</b>                  | <b>97%</b>                           |
| <b>Capital revenue</b>                               |                             |                         |                                 |                                     |                                      |
| Grants, subsidies, contributions and donations       | 33,583,374                  | 33,725,703              | 40,733,472                      | 35,310,175                          | 95%                                  |
| Other capital income                                 | (3,675)                     | 1,134,653               | 818,654                         | 682,212                             | -1%                                  |
| <b>Total capital revenue</b>                         | <b>33,579,700</b>           | <b>34,860,356</b>       | <b>41,552,126</b>               | <b>35,992,387</b>                   | <b>93%</b>                           |
| <b>Total revenue</b>                                 | <b>181,717,688</b>          | <b>183,426,646</b>      | <b>207,551,755</b>              | <b>189,284,927</b>                  | <b>96%</b>                           |
| <b>EXPENSES</b>                                      |                             |                         |                                 |                                     |                                      |
| <b>Recurrent expenses</b>                            |                             |                         |                                 |                                     |                                      |
| Employee expenses                                    | 40,295,061                  | 44,764,538              | 48,712,338                      | 41,105,898                          | 98%                                  |
| Materials and services                               | 61,846,874                  | 71,180,992              | 79,611,809                      | 66,532,776                          | 93%                                  |
| Finance costs                                        | 1,849,548                   | 4,072,098               | 2,679,994                       | 2,233,328                           | 83%                                  |
| Depreciation and amortisation                        |                             |                         |                                 |                                     |                                      |
| Property, plant and equipment                        | 30,835,299                  | 31,341,579              | 36,421,699                      | 30,351,410                          | 102%                                 |
| Intangible assets                                    | -                           | -                       | -                               | -                                   |                                      |
| Right of use assets                                  | 262,453                     | 342,906                 | 342,354                         | 285,293                             | 92%                                  |
| <b>Total recurrent expenses</b>                      | <b>135,089,235</b>          | <b>151,702,114</b>      | <b>167,768,195</b>              | <b>140,508,705</b>                  | <b>96%</b>                           |
| <b>Capital expenses</b>                              | <b>11,908,093</b>           | <b>49,492,736</b>       | <b>13,440,463</b>               | <b>11,200,386</b>                   | <b>106%</b>                          |
| <b>Total expenses</b>                                | <b>146,997,328</b>          | <b>201,194,850</b>      | <b>181,208,658</b>              | <b>151,709,090</b>                  | <b>97%</b>                           |
| <b>Net operating result</b>                          | <b>13,048,753</b>           | <b>(3,135,824)</b>      | <b>(1,768,565)</b>              | <b>12,783,836</b>                   | <b>102%</b>                          |
| <b>Net result</b>                                    | <b>34,720,360</b>           | <b>(17,768,204)</b>     | <b>26,343,098</b>               | <b>37,575,837</b>                   | <b>92%</b>                           |
| <b>Other comprehensive income</b>                    |                             |                         |                                 |                                     |                                      |
| Items that will not be reclassified to net result    |                             |                         |                                 |                                     |                                      |
| Increase/(decrease) in asset revaluation surplus     | -                           | 103,022,301             | 0                               | 0                                   |                                      |
| <b>Total other comprehensive income for the year</b> | <b>-</b>                    | <b>103,022,301</b>      | <b>-</b>                        | <b>-</b>                            |                                      |
| <b>Total comprehensive income for the year</b>       | <b>34,720,360</b>           | <b>85,254,098</b>       | <b>26,343,098</b>               | <b>37,575,837</b>                   |                                      |

**Whitsunday Regional Council****Statement of Financial Position****As at 30 April 2025**

|                                      | Actual<br>2024/25<br>\$ | Actual<br>2023/24<br>\$ | Budget<br>2024/25<br>\$ |
|--------------------------------------|-------------------------|-------------------------|-------------------------|
| <b>ASSETS</b>                        |                         |                         |                         |
| <b>CURRENT ASSETS</b>                |                         |                         |                         |
| Cash and cash equivalents            | 89,042,370              | 96,414,816              | 76,627,409              |
| Cash Investments                     | 40,000,000              | 40,000,000              | 20,000,000              |
| Trade and other receivables          | 17,544,617              | 11,594,319              | 12,724,404              |
| Inventories                          | 1,843,040               | 1,475,388               | 1,575,000               |
| Contract assets                      | 5,169,569               | 6,694,019               | -                       |
| Other assets                         | 1,825,135               | 8,185,240               | 6,500,000               |
|                                      | 155,424,731             | 164,363,782             | 117,426,813             |
| Non-current assets held for sale     | 625,000                 | 625,000                 | 625,000                 |
| <b>Total current assets</b>          | 156,049,731             | 164,988,782             | 118,051,813             |
| <b>NON-CURRENT ASSETS</b>            |                         |                         |                         |
| Trade and other receivables          | 4,000                   | 4,000                   | 4,000                   |
| Investment property                  | 2,780,017               | 2,785,000               | 2,785,000               |
| Property, plant and equipment        | 1,385,783,799           | 1,364,455,506           | 1,403,854,059           |
| Right of use assets                  | 1,634,359               | 1,896,813               | 1,584,849               |
| <b>Total non-current assets</b>      | 1,390,202,175           | 1,369,141,319           | 1,408,227,908           |
| <b>TOTAL ASSETS</b>                  | 1,546,251,906           | 1,534,130,101           | 1,526,279,721           |
| <b>LIABILITIES</b>                   |                         |                         |                         |
| <b>CURRENT LIABILITIES</b>           |                         |                         |                         |
| Trade and other payables             | 9,253,289               | 24,743,954              | 16,472,545              |
| Contract liabilities                 | 15,692,206              | 16,817,546              | -                       |
| Provisions                           | 13,279,410              | 14,761,725              | 9,250,000               |
| Borrowings                           | 6,026,073               | 6,026,073               | 6,741,800               |
| Lease liabilities                    | 54,133                  | 309,262                 | -                       |
| <b>Total current liabilities</b>     | 44,305,111              | 62,658,559              | 32,464,345              |
| <b>NON-CURRENT LIABILITIES</b>       |                         |                         |                         |
| Trade and other payables             | 3,079,884               | 3,079,884               | 3,050,734               |
| Provisions                           | 29,053,541              | 29,700,531              | 32,377,823              |
| Borrowings                           | 53,706,757              | 57,304,874              | 50,659,946              |
| Lease liabilities                    | 1,677,291               | 1,677,291               | 1,674,812               |
| <b>Total non-current liabilities</b> | 87,517,473              | 91,762,580              | 87,763,315              |
| <b>TOTAL LIABILITIES</b>             | 131,822,583             | 154,421,139             | 120,227,660             |
| <b>NET COMMUNITY ASSETS</b>          | 1,414,429,322           | 1,379,708,962           | 1,406,052,061           |
| <b>COMMUNITY EQUITY</b>              |                         |                         |                         |
| Asset revaluation reserve            | 536,829,651             | 536,829,651             | 536,829,659             |
| Retained surplus                     | 877,599,671             | 842,879,311             | 869,222,402             |
| <b>TOTAL COMMUNITY EQUITY</b>        | 1,414,429,322           | 1,379,708,962           | 1,406,052,061           |

**Statement of Cash Flows**

For the year ending 30 June 2025

Period ending 30 April 2025

|                                                                     | <b>Actuals<br/>2024/25<br/>\$</b> | <b>Actual<br/>2023/24<br/>\$</b> | <b>Budget<br/>2024/25<br/>\$</b> |
|---------------------------------------------------------------------|-----------------------------------|----------------------------------|----------------------------------|
| <b>Cash flows from operating activities:</b>                        |                                   |                                  |                                  |
| Receipts from customers                                             | 131,678,845                       | 136,079,912                      | 148,720,669                      |
| Payments to suppliers and employees                                 | (116,652,193)                     | (110,197,836)                    | (136,145,447)                    |
| Interest received                                                   | 6,200,519                         | 7,673,761                        | 7,054,400                        |
| Rental income                                                       | 228,746                           | 339,885                          | 370,200                          |
| Non capital grants and contributions                                | 16,242,508                        | 2,278,466                        | 8,386,746                        |
| Borrowing costs                                                     | (1,904,206)                       | (2,521,001)                      | (2,564,994)                      |
| <b>Net cash inflow from operating activities</b>                    | <b>35,794,218</b>                 | <b>33,653,188</b>                | <b>25,821,574</b>                |
| <b>Cash flows from investing activities:</b>                        |                                   |                                  |                                  |
| Payments for property, plant and equipment                          | (55,791,395)                      | (60,195,265)                     | (89,291,106)                     |
| Payments for investment property                                    | -                                 | -                                | -                                |
| Net movement in loans to community organisations                    | 1,003,000                         | 12,000                           |                                  |
| Proceeds from sale of property, plant and equipment                 | -                                 | 1,140,061                        | 818,654                          |
| Payment for rehabilitation work                                     | (1,418,918)                       | (333,657)                        | (2,463,194)                      |
| Grants, subsidies, contributions and donations                      | 16,303,268                        | 39,236,166                       | 31,567,605                       |
| Net transfer (to) from cash investments                             | (20,000,000)                      | 10,000,000                       |                                  |
| <b>Net cash outflow from investing activities</b>                   | <b>(59,904,045)</b>               | <b>(10,140,696)</b>              | <b>(59,368,041)</b>              |
| <b>Cash flows from financing activities:</b>                        |                                   |                                  |                                  |
| Repayment of borrowings                                             | (3,007,491)                       | (5,683,845)                      | (5,929,200)                      |
| Repayments made on leases (principal only)                          | (255,129)                         | (312,561)                        | (311,742)                        |
| <b>Net cash inflow (outflow) from financing activities</b>          | <b>(3,262,620)</b>                | <b>(5,996,406)</b>               | <b>(6,240,942)</b>               |
| <b>Net increase in cash and cash equivalents held</b>               | <b>(27,372,447)</b>               | <b>17,516,086</b>                | <b>(39,787,409)</b>              |
| Cash and cash equivalents at beginning of the financial year        | 116,414,816                       | 98,898,730                       | 116,414,818                      |
| <b>Cash and cash equivalents at end of the financial year</b>       | <b>89,042,370</b>                 | <b>116,414,816</b>               | <b>76,627,409</b>                |
| <b>Summary of Cash and cash equivalents:-</b>                       |                                   |                                  |                                  |
| Investments                                                         | 40,000,000                        | 20,000,000                       | 20,000,000                       |
| Cash & cash equivalents                                             | 89,042,370                        | 116,414,816                      | 76,627,409                       |
| <b>Total Cash and cash equivalents at end of the financial year</b> | <b>129,042,370</b>                | <b>136,414,816</b>               | <b>96,627,409</b>                |

**Whitsunday Regional Council**

**Statement of Changes in Equity**

**As at 30 April 2025**

|                                         | TOTAL                   |                         | Retained Surplus        |                         | Asset revaluation surplus |                         |
|-----------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|-------------------------|
|                                         | Actual<br>2024/25<br>\$ | Actual<br>2023/24<br>\$ | Actual<br>2024/25<br>\$ | Actual<br>2023/24<br>\$ | Actual<br>2024/25<br>\$   | Actual<br>2023/24<br>\$ |
| <b>Total</b>                            |                         |                         |                         |                         |                           |                         |
| Balance at beginning of year            | 1,379,708,962           | 1,294,454,864           | 842,879,311             | 860,647,515             | 536,829,651               | 433,807,349             |
| Assets not previously recognised        | -                       | -                       | -                       | -                       | -                         | -                       |
| Restated opening Balance                | 1,379,708,962           | 1,294,454,864           | 842,879,311             | 860,647,515             | 536,829,651               | 433,807,349             |
| Net Result                              | 34,720,360              | (17,768,204)            | 34,720,360              | (17,768,204)            | -                         | -                       |
| Revaluations:                           |                         |                         |                         |                         |                           |                         |
| Property, plant & Equipment             | -                       | 103,022,478             | -                       | -                       | -                         | 103,022,478             |
| Change in value of future:              |                         |                         |                         |                         |                           |                         |
| Rehabilitaiton costs                    | -                       | (177)                   | -                       | -                       | -                         | (177)                   |
| Total comprehensive income for the year | 34,720,360              | 85,254,098              | 34,720,360              | (17,768,204)            | -                         | 103,022,301             |
|                                         |                         |                         |                         |                         |                           |                         |
| <b>Balance at end of year</b>           | <b>1,414,429,322</b>    | <b>1,379,708,962</b>    | <b>877,599,671</b>      | <b>842,879,311</b>      | <b>536,829,651</b>        | <b>536,829,651</b>      |



# Attachment 11.17.2 Financial Statements for the period ending April 2025

## Whitsunday Regional Council

### Notes to the Financial Statements

For the period ending 30 April 2025

#### Property, plant and equipment

Basis of measurement

##### Asset Value

|                                                      |            |             |             |              |            |             |             |              |               |
|------------------------------------------------------|------------|-------------|-------------|--------------|------------|-------------|-------------|--------------|---------------|
| Opening gross value as at 1 July 2024                | 48,720,581 | 184,450,116 | 77,353,709  | 936,242,701  | 44,674,827 | 351,370,765 | 241,084,403 | 89,956,551   | 1,973,853,654 |
| Minor correction to opening balance                  | 0          | 0           | 0           | 0            | 0          | 0           | 0           | 0            | -             |
| Additions at cost                                    | 0          | 7,289,906   | 8,163,145   | 19,404,809   | 1,198,677  | 4,356,568   | 4,991,180   | 55,791,395   | 101,195,680   |
| Contributed assets at valuation                      | 0          | 0           | 0           | 7,292,208    | 0          | 572,309     | 1,005,090   | 0            | 8,869,607     |
| Internal transfers from work in progress             | 0          | 0           | 0           | 0            | 0          | 0           | 0           | (45,404,286) | (45,404,286)  |
| Transfer to Non-Current assets held for sale         | 0          | 0           | 0           | 0            | 0          | 0           | 0           | 0            | -             |
| Revaluation adjustment to other comprehensive income | 0          | 0           | 0           | 0            | 0          | 0           | 0           | 0            | -             |
| Disposals                                            | (135,000)  | 0           | (2,413,416) | 0            | 0          | 0           | 0           | 0            | (2,548,416)   |
| Write-offs                                           | 0          | (2,620,765) | (434,724)   | (10,394,260) | 0          | (2,457,937) | (3,678,726) | 0            | (19,586,413)  |
| Internal transfers between asset classes             | 0          | 0           | 0           | 0            | 0          | 0           | 0           | 0            | -             |
| Closing gross value as at 30 June 2025               | 48,585,581 | 189,119,257 | 82,668,713  | 952,545,458  | 45,873,504 | 353,841,706 | 243,401,947 | 100,343,660  | 2,016,379,826 |

##### Accumulated depreciation and impairment

|                                                      |        |            |             |             |            |             |             |   |             |
|------------------------------------------------------|--------|------------|-------------|-------------|------------|-------------|-------------|---|-------------|
| Opening gross value as at 1 July 2024                | 28,647 | 56,108,478 | 42,060,489  | 268,588,031 | 11,730,128 | 137,772,706 | 93,109,669  | 0 | 609,398,148 |
| Minor correction to opening balance                  | 0      | 0          | 0           | 0           | 0          | 0           | 0           | 0 | 0           |
| Depreciation provided in year                        | 0      | 4,489,914  | 4,779,784   | 12,305,201  | 664,313    | 4,809,801   | 3,786,286   | 0 | 30,835,299  |
| Depreciation on disposals                            | 0      | 0          | (1,944,115) | 0           | 0          | 0           | 0           | 0 | (1,944,115) |
| Depreciation on write-offs                           | 0      | (975,143)  | (298,386)   | (3,424,739) | 0          | (1,680,762) | (1,314,274) | 0 | (7,693,303) |
| Revaluation adjustment to other comprehensive income | 0      | 0          | 0           | 0           | 0          | 0           | 0           | 0 | 0           |
| Internal transfers between asset classes             | -      | -          | -           | -           | -          | -           | -           | - | -           |
| Closing gross value as at 30 June 2025               | 28,647 | 59,623,249 | 44,597,772  | 277,468,493 | 12,394,440 | 140,901,746 | 95,581,680  | 0 | 630,596,028 |

Written down value as at 30 June 2025

| Land and Improvements | Building and Other Structures | Plant and Equipment | Transport Infrastructure | Marine Infrastructure | Water Infrastructure | Sewerage Infrastructure | Work in progress   | Total              |
|-----------------------|-------------------------------|---------------------|--------------------------|-----------------------|----------------------|-------------------------|--------------------|--------------------|
| Fair Value 2024/25    | Fair Value 2024/25            | Fair Value 2024/25  | Fair Value 2024/25       | Fair Value 2024/25    | Fair Value 2024/25   | Fair Value 2024/25      | Fair Value 2024/25 | Fair Value 2024/25 |
| 48,720,581            | 184,450,116                   | 77,353,709          | 936,242,701              | 44,674,827            | 351,370,765          | 241,084,403             | 89,956,551         | 1,973,853,654      |
| 0                     | 0                             | 0                   | 0                        | 0                     | 0                    | 0                       | 0                  | -                  |
| 0                     | 7,289,906                     | 8,163,145           | 19,404,809               | 1,198,677             | 4,356,568            | 4,991,180               | 55,791,395         | 101,195,680        |
| 0                     | 0                             | 0                   | 7,292,208                | 0                     | 572,309              | 1,005,090               | 0                  | 8,869,607          |
| 0                     | 0                             | 0                   | 0                        | 0                     | 0                    | 0                       | (45,404,286)       | (45,404,286)       |
| 0                     | 0                             | 0                   | 0                        | 0                     | 0                    | 0                       | 0                  | -                  |
| 0                     | 0                             | 0                   | 0                        | 0                     | 0                    | 0                       | 0                  | -                  |
| (135,000)             | 0                             | (2,413,416)         | 0                        | 0                     | 0                    | 0                       | 0                  | (2,548,416)        |
| 0                     | (2,620,765)                   | (434,724)           | (10,394,260)             | 0                     | (2,457,937)          | (3,678,726)             | 0                  | (19,586,413)       |
| 0                     | 0                             | 0                   | 0                        | 0                     | 0                    | 0                       | 0                  | -                  |
| 48,585,581            | 189,119,257                   | 82,668,713          | 952,545,458              | 45,873,504            | 353,841,706          | 243,401,947             | 100,343,660        | 2,016,379,826      |

|        |            |             |             |            |             |             |   |             |
|--------|------------|-------------|-------------|------------|-------------|-------------|---|-------------|
| 28,647 | 56,108,478 | 42,060,489  | 268,588,031 | 11,730,128 | 137,772,706 | 93,109,669  | 0 | 609,398,148 |
| 0      | 0          | 0           | 0           | 0          | 0           | 0           | 0 | 0           |
| 0      | 4,489,914  | 4,779,784   | 12,305,201  | 664,313    | 4,809,801   | 3,786,286   | 0 | 30,835,299  |
| 0      | 0          | (1,944,115) | 0           | 0          | 0           | 0           | 0 | (1,944,115) |
| 0      | (975,143)  | (298,386)   | (3,424,739) | 0          | (1,680,762) | (1,314,274) | 0 | (7,693,303) |
| 0      | 0          | 0           | 0           | 0          | 0           | 0           | 0 | 0           |
| -      | -          | -           | -           | -          | -           | -           | - | -           |
| 28,647 | 59,623,249 | 44,597,772  | 277,468,493 | 12,394,440 | 140,901,746 | 95,581,680  | 0 | 630,596,028 |

|            |             |            |             |            |             |             |             |               |
|------------|-------------|------------|-------------|------------|-------------|-------------|-------------|---------------|
| 48,556,934 | 129,496,008 | 38,070,941 | 675,076,964 | 33,479,064 | 212,939,960 | 147,820,267 | 100,343,660 | 1,385,783,799 |
|------------|-------------|------------|-------------|------------|-------------|-------------|-------------|---------------|

## 12 LATE REPORT ITEMS

There are no late reports for this meeting.

**13.1 - Renewal of Vicinity Leases****CONFIDENTIAL*****S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

## 13.2 - Rate Relief - Proserpine Independent Living Inc.

### CONFIDENTIAL

#### ***S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (d) rating concessions.*

### 13.3 - Disposal of Land - Bowen Community Centre

#### CONFIDENTIAL

#### ***S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

**CONFIDENTIAL**

***S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

**CONFIDENTIAL**

***S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

## 13.6 - Appointment of Audit & Risk Committee Chairperson

### CONFIDENTIAL

#### ***S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (b) industrial matters affecting employees.*



## 13.7 - Assignment of Lease - Shute Harbour Marine Terminal

### CONFIDENTIAL

#### ***S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

## 14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.