



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 83-85 Main Street, Proserpine on **Wednesday 27 August 2025**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Ry Collins (Mayor), Michelle Wright (Deputy Mayor), Jan

Clifford, Clay Bauman, John Collins, Gary Simpson and

John Finlay

Warren Bunker

CHIEF EXECUTIVE OFFICER



Agenda of the Ordinary Council Meeting to be held at Council Chambers, 83-85 Main Street, Proserpine on Wednesday 27 August 2025 commencing at 9:00 AM

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2 CONDOLENCES

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

3.1 - Confirmation of Minutes

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

AUTHOR: Governance Administration Officer

AUTHORISING OFFICER: Acting Director Corporate Services

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 30 July 2025 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 30 July 2025.

BACKGROUND

In accordance with s254F of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 30 July 2025 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 30 July 2025.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 30 July 2025 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 30 July 2025 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 30 July 2025 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

CONSULTATION/ENGAGEMENT

Acting Director Corporate Services
Acting Manager Governance and Administration

This is page 7 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025

STATUTORY/COMPLIANCE MATTERS

In accordance with the *Local Government Act 2009*, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Ordinary Council Meeting held on 30 July 2025, there were no conflicts of interests declared and recorded in the meeting.

Local Government Regulation 2012

Section 254F of the Local Government Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a motion, the names of all persons voting on the motion and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

RISK ASSESSMENT/DEADLINES

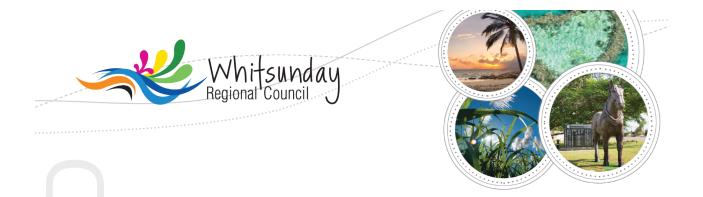
A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

TABLED MATTERS

| | Unresolved Tabled Matters | | | | | |
|-----------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| Date of Meeting | Resolution Number | Summary | Status | | | |
| 18 June 2025 | OM2025/06/18.6 | That Council table the Development Application for Development Permit for Material Change of Use for Outdoor Sport & Recreation (Mini-golf), made by Ellenah's Designer Elegance Pty Ltd As TTE, on L: 201 A: 8592 and located at 281 Shute Harbour Road Airlie Beach, pending further discussion with the CEO. | The applicant met with the Chief Executive Officer and Director of Regional Strategy and Planning to discuss the development application. The matter is being presented at the 27 August 2025 Ordinary Council Meeting. | | | |

ATTACHMENTS

1. 30 July 2025 - Unconfirmed Ordinary Council Meeting Minutes [3.1.1 - 32 pages]



Minutes of the Ordinary Council Meeting held on Wednesday 30 July 2025 at Council Chambers, 67 Herbert Street, Bowen

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

Councillors Present:

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford (via phone), Clay Bauman, John Collins, Gary Simpson, and John Finlay

Council Officers Present:

Warren Bunker (Chief Executive Officer); Julie Wright (Director Community Services and Facilitation); Neil McGaffin (Director Regional Strategy and Planning); Leah Bradley (Acting Director Corporate Services); Gary Murphy (Director Infrastructure Services); Craig Turner (Director Commercial Businesses); Tony Trace (Acting Director Capital Program and Network Planning); Jessicca Price (Acting Manager Governance & Administration); Naomi Hoenig (Councillor Support Officer); Madeleine Bailey (Governance Administration Officer/Minute Taker)

Other Officers Present (Partial Attendance):

Peter Shuttlewood (Executive Manager Procurement, Property and Fleet)

The meeting commenced at 09:20am
The meeting adjourned for morning tea at 10:29am
The meeting reconvened from morning tea at 10:52am
The meeting concluded at 12:37pm

Mayor Collins started the meeting by advising the public of technical issues, and that the meeting is being recorded and will be uploaded to the website following the meeting.

Mayor Collins also acknowledged that today was a special day for Bowen residents, as the Gilmore Space Craft launched at the Bowen Spaceport. Mayor Collins congratulated them on their efforts for getting it off the launchpad, and looks forward to their next steps.

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

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#### 2 CONDOLENCES

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

Cr Finlay acknowledged the recent passing of Raylene Montagna. Raylene was a descendant of the Jack and Topsy Yasso family.

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3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes - Special Council Meeting 18 June 2025

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Special Council Meeting held on 18 June 2025 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council:

1. Confirms the Minutes of the Special Council Meeting held on 18 June 2025.

RESOLUTION OM2025/07/30.1

Moved By: CR J COLLINS Seconded By: CR M WRIGHT

That Council:

1. Confirms the Minutes of the Special Council Meeting held on 18 June 2025 subject to a minor amendment.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

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3.2 - Confirmation of Minutes - Ordinary Council Meeting 18 June 2025

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 18 June 2025 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council:

1. Confirms the Minutes of the Ordinary Council Meeting held on 18 June 2025.

RESOLUTION OM2025/07/30.2

Moved By: CR M WRIGHT Seconded By: CR C BAUMAN

That Council:

1. Confirms the Minutes of the Ordinary Council Meeting held on 18 June 2025 subject to a minor amendment.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

This is page 6 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

4 BUSINESS ARISING

Cr Wright noted that the mayor and herself met with the Bowen State School students last week visiting the chamber and were going to observe today's meeting and thus were unable to due to technical difficulties with the livestream.

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#### 5 MAYORAL MINUTE

There was no mayoral minute for this meeting.

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6 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

6.1 - Councillor Expenditure

PURPOSE

Request for Council to report on all costs associated with travel, sponsorship travel, functions and events attended by all Councillors, excluding the Mayor more regularly to ensure transparency and accessibility.

COUNCILLORS RECOMMENDATION

That Council report all costs and benefits associated with travel, sponsorship travel, functions and events attended by all Councillors, excluding the mayor and be reported within the quarterly report and annual report.

RESOLUTION OM2025/07/30.3

Moved by: CR J COLLINS
Seconded by: CR M WRIGHT

That Council report all costs and benefits associated with travel, sponsorship travel, functions and events attended by all Councillors, be reported within the quarterly report and annual report.

MEETING DETAILS:

The motion was Carried 5 / 2

CARRIED

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#### 6.2 - Opening Hours - Cannonvale & Proserpine Libraries

#### **PURPOSE**

To retain Saturday morning opening hours for the Proserpine and Cannonvale libraries.

#### **COUNCILLORS RECOMMENDATION**

That Council:

- 1. Allocates immediate funding to retain Saturday morning opening hours at the Proserpine and Cannonvale Libraries, effective for Saturday August 2<sup>nd</sup>, 2025;
- Commits to aligning full-year funding for these services as part of Budget Review 1 of the 2025/26 financial year.

#### **RESOLUTION OM2025/07/30.4**

Moved by: CR C BAUMAN
Seconded by: CR J COLLINS

#### That Council:

- 1. Allocates immediate funding to retain Saturday morning opening hours at the Bowen, Cannonvale and Proserpine Libraries, effective for Saturday August 2nd, 2025:
- 2. Commits to a review of funding and operations for these services as part of Budget Review 1 of the 2025/26 financial year.

#### **MEETING DETAILS:**

The motion was Carried 6 / 1

Cr M Wright recorded against no.1 in the motion.

**CARRIED** 

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7 DEPUTATIONS

There were no deputations for this meeting.

8 PETITIONS / QUESTIONS ON NOTICE

RESOLUTION OM2025/07/30.5

Moved by: CR J COLLINS Seconded by: CR J FINLAY

That Council receive the petition regarding the Proposed Halpanel Basketball Court.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

A report will be bought back to Council regarding the proposed Halpanel Basketball Court. Mayor Collins has ordered a stop-work on construction until Council has been briefed.

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9 QUESTIONS FROM THE PUBLIC GALLERY

QUESTION ONE

Name: Rogin Taylor

Question 1:

How many clubs, groups or organizations were contacted by Ross Planning, and which were they?

Question 2:

Were the Rotary and Lions Clubs contacted who would conduct weekend markets, garage sales or car boot sales, arrange Boat, Fishing and Marine shows, Car shows, Caravan and Camping shows, Farm and Tractor shows with tractor pulls, concerts, pet parades and many other community events?

Question 3:

As much of the Sports Park Community Facility has been leased for growing cane, who was the successful tenderer, what is the remuneration to Council from each of the two leases and when do the leases expire?

Question 4:

Can you advise when the hangars will be constructed and when the hangars will be available for hire?

Question 5:

Can you advise when the hangars will be constructed and when the hangars will be available for hire?

Question 6:

Although the Council's meeting livestream can be accessed and the video viewed after the Council meetings, I would like permission to transcribe a one-minute section of the public Council meeting livestream to text only.

QUESTION TWO

Name: Ivy Weston

Question 1:

What was the percentage increase of green waste? People are struggling with bills and this is a big jump in expenses.

Question 1:

Request that the library remain open on Saturday for the use of her and her family who use the facility frequently.

A response will be provided to the public members in due course and included in the next available Ordinary Council Meeting agenda under the business arising section.

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10 COMMITTEES REPORTS

There were no committee reports for this meeting.

This is page 11 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

11 OFFICERS REPORTS

11.1 - 20240682 - Development Application for Development Permit for Material Change of Use for Thirty-Two Rooming Accommodation Units and Short-term Accommodation (extension to Colonial Palms Motor Inn) - 2 Hermitage Drive Airlie Beach

This item was withdrawn by the applicant prior to the meeting and is expected to be presented at the 27 August 2025 Ordinary Council Meeting for consideration.

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11.2 - 20241307 - Development Application for Development Permit for Material Change of Use - Childcare Centre - 25-27 Parker Road, Cannonvale - 10SP332202 - Parker Road Investments Pty Ltd

#### **PURPOSE**

To present the assessment of the development application for a Childcare centre at 25-27 Parker Road Cannonvale and seek Council's determination.

#### OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Development Permit for Material Change of Use for Child Care Centre, made by Parker Road Investments Pty Ltd As TTE, on L: 10 SP: 332202 and located at 25-27 Parker Road Cannonvale, subject to the conditions outlined in **Attachment 11.2.4**.

#### **RESOLUTION OM2025/07/30.6**

Moved By: CR C BAUMAN
Seconded By: CR J FINLAY

That Council approve the application for Development Application for Development Permit for Material Change of Use for Child Care Centre, made by Parker Road Investments Pty Ltd As TTE, on L: 10 SP: 332202 and located at 25-27 Parker Road Cannonvale, subject to the conditions outlined in Attachment 11.2.4.

#### **MEETING DETAILS**

The motion was Carried 7 / 0

**CARRIED** 

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11.3 - 20140001 - Request for Extension of Currency Period – Development Application for Development Permit For Reconfiguration of a Lot – One (1) Into Five (5) Lots – Allan Road, Conway – 5RP738979 – Deloma Pty Ltd C/- Veris

#### **PURPOSE**

To present the assessment of the request to extend the currency period of an approval for subdivision and seek Council's determination.

#### OFFICER'S RECOMMENDATION

That Council approve the request for an extension of the currency period of the Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots on L: 5 RP: 738979 T: N1207/239 and located at Allan Road Conway Beach, to 1 December 2025.

#### **RESOLUTION OM2025/07/30.7**

Moved By: CR G SIMPSON Seconded By: CR J COLLINS

That Council approve the request for an extension of the currency period of the Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots on L: 5 RP: 738979 T: N1207/239 and located at Allan Road Conway Beach, to 1 December 2025.

#### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED** 

The meeting adjourned for morning tea at 10:29am.

The meeting reconvened from morning tea at 10:52am.

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11.4 - 20250258 – Development Permit for Operational Works for Advertising Devices (Freestanding Sign – Billboard) – 228 Shute Harbour Road, Cannonvale - L0 SP180692 – POA Media

#### **PURPOSE**

To present the assessment of the development application for a billboard and seek Council's determination.

#### OFFICER'S RECOMMENDATION

That Council refuse the application for Development Application for Development Permit for Operational Works - Advertising Devices (Freestanding Sign - Billboard), made by POA Media, on L: 0 SP: 180692 CTS: EMTS W-Z and located at 228 Shute Harbour Road Cannonvale, for the following reasons:

- 1. The proposal does not comply with overall outcome (g) of the Advertising Devices Code as the sign is not consistent with the character of the area and there is no legitimate need to provide directions and business identification.
- The proposal does not comply with parts a) and b) of Performance Outcome 1 of the Advertising Devices Code as the sign is inconsistent with the existing and planned character of the area as no third party variable signage exists.
- 3. The proposal does not comply with Performance Outcome 6 of the Advertising Devices Code as the sign is located within the Restriction Notice Area.

#### **RESOLUTION OM2025/07/30.8**

Moved By: CR J FINLAY
Seconded By: CR C BAUMAN

That Council refuse the application for Development Application for Development Permit for Operational Works - Advertising Devices (Freestanding Sign - Billboard), made by POA Media, on L: 0 SP: 180692 CTS: EMTS W-Z and located at 228 Shute Harbour Road Cannonvale, for the following reasons:

- 1. The proposal does not comply with overall outcome (g) of the Advertising Devices Code as the sign is not consistent with the character of the area and there is no legitimate need to provide directions and business identification.
- 2. The proposal does not comply with parts a) and b) of Performance Outcome 1 of the Advertising Devices Code as the sign is inconsistent with the existing and planned character of the area as no third party variable signage exists.
- 3. The proposal does not comply with Performance Outcome 6 of the Advertising Devices Code as the sign is located within the Restriction Notice Area.

#### **MEETING DETAILS**

The motion was Lost 3 / 4.

LOST

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**RESOLUTION OM2025/07/30.9** 

Moved By: CR M WRIGHT
Seconded By: CR G SIMPSON

To approve the development application subject to the following development conditions.

#### 1. ADMINISTRATION

1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

| Plan/Document Name                                                          | Prepared<br>By | Plan Number                            | Dated      |
|-----------------------------------------------------------------------------|----------------|----------------------------------------|------------|
| Proposed Double<br>Sided 44.2m <sup>2</sup> LED<br>Signage Site Plan        |                | BSV_POA_WHITSUNDAYBC_00<br>0 Sheet 1/1 | 26/02/2025 |
| Signage Plan                                                                | BSV            | BSV_POA_WHITSUNDAYBC_00<br>1 Sheet 1/1 | 26/02/2025 |
| Electronic Advertising<br>Device – 230 Shute<br>Harbour Road,<br>Cannonvale |                | 25-472 Rev. B                          | 14/05/2025 |

- 1.2 The following further development permits are required prior to commencement of work on site or commencement of the use:
  - a. Building Works.

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.5 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner.

#### 2. BUILDING

- 1. Building and materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.
- Buildings and materials are to be finished with colours to reduce scale and bulk.

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#### 3. ENVIRONMENTAL HEALTH

- 3.1 Lighting associated with the use must be designed, sited, installed and tested to comply with Australian Standard AS4282-2019 "Control of the obtrusive effects of outdoor lighting.
- 3.2 Certification must be submitted to Council from a qualified person which certifies that all outdoor lighting devices comply with the requirements of this Decision Notice.
- 3.3 In the event the business/operator of the advertising device or Whitsunday Regional Council receives a lighting nuisance complaint the following procedure must be enacted:
  - a. The business/operator shall record the following details of the complaint:
    - i. Contact details of the complainant;
    - ii. Time and date of the complaint;
    - iii. Details and nature of the complaint;
    - iv. The method which the complaint was lodged; and
    - v. The action taken by the responsible person in relation to the complaint.
  - b. If the issue cannot be resolved in house between the business/operator and the complainant within 5 days, the business/operator shall be responsible to commission an independent lighting consultant which is endorsed by Council to conduct a lighting assessment. The lighting assessment must include:
    - i. the nature or the potential harm/nuisance;
    - ii. the sensitivity of the receiving environment;
    - iii. the current state of technical knowledge of the activity;
    - iv. appropriate lighting standards; and
    - v. the likelihood of successful application of different control measures that may be taken.
  - Upon receipt of the lighting assessment report the business/operator must undertake appropriate actions to resolve the complaint.
  - d. The business/operator must then advise the complainant and Whitsunday Regional Council of actions taken to resolve the complaint.
  - No trees shall be removed to facilitate the construction of the sign without offsets to council's satisfaction.

#### 4. OPERATING PROCEDURES

- 4.1 No part of the advertising devices may protrude beyond the property boundary and into the road reserve.
- 4.2 The advertising device is fitted with an automatic sensor device at all times to automatically adjust the luminance levels depending on the ambient light level throughout the day. The level of illumination resulting from the advertising device shall not exceed 25% at night.

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- 4.3 The applicant must ensure 80% of third-party advertising on the advertising device is limited to the promotion of businesses, goods and services which can be accessed or purchased within the Whitsunday Regional Council local government area.
- 4.4 The device has a minimum dwell time of ten (10) seconds.
- 4.5 The device is to have a maximum luminance level of the 6,000cd/m<sup>2</sup> be displayed at any time.
- 4.6 A feedback loop is to be incorporated to automatically adjust the luminance levels depending on the ambient light level throughout the day.
- 4.7 The device must be oriented a minimum of five (5) degrees from right angles with the driver's line of sight along Shute Harbour Road.
- 4.8 The device must only display one static image at a time and that the images:
  - a. are directly and easily interpreted.
  - b. do not give instructions to 'stop' or similar.
  - c. do not imitate traffic control devices.
  - d. do not go blank between advertisements.
  - e. minimise emotional content that may affect emotional biases.
- 4.9 Changes to brightness levels can only be applied during a transition between advertisements.
- 4.10 The advertising device must not contain flashing red, blue or amber point light sources which, when viewed from the road, could give the appearance of an emergency service or other special purpose vehicle warning light/s. Advertisements must not use colours in combinations or shapes that could be reasonably interpreted as a traffic control device.
- 4.11 Changeover animation effects such as 'fade', 'zoom', or 'fly-in' between advertisements must not be used on the device.
- 4.12 Advertisements that comprise of, or incorporate moving visual images, such as videos or animations must not be displayed.

#### 5. MISCELLANEOUS

- 5.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
  - The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: <a href="www.datsip.qld.gov.au">www.datsip.qld.gov.au</a>
- 5.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 5.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The onsite supervisor is to ensure that all

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contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

- 5.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Shute Harbour Road or adjoining land unless written permission from the owner of that land and Council is provided.
- 5.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

#### 6. ADVISORY NOTES

#### 6.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30pm and 6.30am from Monday to Saturday and at all times on Sundays or Public Holidays.

#### 6.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

#### 6.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

#### 6.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

#### 6.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the

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workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

6.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Strategy & Planning Directorate who will direct the enquiry to the relevant officer.

#### **MEETING DETAILS**

The motion was Carried 5 / 2.

**CARRIED** 

This is page 20 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 11.5 - Infrastructure Charges Resolutions No.1 2025

#### **PURPOSE**

To inform Council of the increase to the prescribed maximum infrastructure charge amount and present an updated Infrastructure Charges Resolution (No.1) 2025 for consideration.

#### OFFICER'S RECOMMENDATION

That Council

- (1) rescind the Infrastructure Charges Resolution (No. 1) 2024; and
- (2) adopt the Infrastructure Charges Resolution (No. 1) 2025.

#### **RESOLUTION OM2025/07/30.10**

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR M WRIGHT

#### **That Council**

- (1) rescind the Infrastructure Charges Resolution (No. 1) 2024; and
- (2) adopt the Infrastructure Charges Resolution (No. 1) 2025.

#### **MEETING DETAILS**

The motion was Carried 7 / 0

**CARRIED** 

This is page 21 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 11.6 - Donations, Sponsorships, In Kind Requests and Grants Approved June 2025

#### **PURPOSE**

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of June 2025.

#### OFFICER'S RECOMMENDATION

#### That Council:

- 1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of June 2025 to the applicants identified in **Attachment 11.6.1**.
- Note the Financial Support for Donation applications approved for the month of June 2025 to the applicants identified in Attachment 11.6.2.
- 3. Note the Financial Support for Sponsorship applications approved for the month of June 2025 to the applicants identified in **Attachment 11.6.3**.
- 4. Note the Financial Support for Sport & Recreation Club applications approved for the month of June 2025 to the applicants identified in **Attachment 11.6.4**.

#### **RESOLUTION OM2025/07/30.11**

Moved By: CR J COLLINS Seconded By: CR J FINLAY

#### **That Council:**

- 1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of June 2025 to the applicants identified in Attachment 11.6.1.
- 2. Note the Financial Support for Donation applications approved for the month of June 2025 to the applicants identified in Attachment 11.6.2.
- 3. Note the Financial Support for Sponsorship applications approved for the month of June 2025 to the applicants identified in Attachment 11.6.3.
- 4. Note the Financial Support for Sport & Recreation Club applications approved for the month of June 2025 to the applicants identified in Attachment 11.6.4.

#### **MEETING DETAILS**

The motion was Carried 7 / 0.

CARRIED

This is page 22 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 11.7 - Show Holidays 2026

#### **PURPOSE**

To provide Council the opportunity to determine the region's special holidays for the 2026 calendar year.

#### OFFICER'S RECOMMENDATION

That Council propose 'special and show holidays' for the 2026 calendar year as follows:

- 1. Proserpine, Airlie Beach, and Cannonvale districts Friday 19th June 2026.
- 2. Bowen district including the localities of:
  - a. Bowen;
  - b. Guthalungra;
  - c. Gumlu; and
  - d. Bogie excluding the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area – Tuesday 23<sup>rd</sup> June 2026.
- 3. Collinsville district, including the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area **Tuesday 3<sup>rd</sup> November 2026.**

#### **RESOLUTION OM2025/07/30.12**

Moved By: CR J COLLINS Seconded By: CR M WRIGHT

That Council propose 'special and show holidays' for the 2026 calendar year as follows:

- 1. Proserpine, Airlie Beach, and Cannonvale districts Friday 19th June 2026.
- 2. Bowen district including the localities of:
  - a. Bowen;
  - b. Guthalungra;
  - c. Gumlu; and
  - d. Bogie excluding the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area – Tuesday 23<sup>rd</sup> June 2026.
- Collinsville district, including the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area – Tuesday 3<sup>rd</sup> November 2026.

#### **MEETING DETAILS**

The motion was Carried 7 / 0

CARRIED

This is page 23 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 11.8 - IPOLA Policy Review

#### **PURPOSE**

Inform and comply with the *Information Privacy and Other Legislation Amendment Act 2023* (IPOLA) that commenced on 1 July 2025, including the adoption of a clearly expressed and up-to-date Privacy Policy about the management of personal information held by Council.

#### OFFICER'S RECOMMENDATION

That Council:

- 1. Adopt the new Privacy Policy to comply with the *Information Privacy and Other Legislation Amendment Act 2023* (IPOLA) and;
- 2. Rescind Privacy Policy 2024

**RESOLUTION OM2025/07/30.13** 

Moved By: CR M WRIGHT
Seconded By: CR G SIMPSON

#### **That Council:**

- 1. Adopt the new Privacy Policy to comply with the *Information Privacy and Other Legislation Amendment Act 2023* (IPOLA) and;
- 2. Rescind Privacy Policy 2024

#### **MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED** 

Cr J Clifford left the meeting at 11:44am.

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#### 11.9 - Debt (Borrowing) Policy

#### **PURPOSE**

To present for re-adoption the Debt (Borrowing) Policy for the 2025/26 financial year.

#### OFFICER'S RECOMMENDATION

That Council resolve in accordance with Section 192 of the *Local Government Regulation 2012 (Qld)* to adopt the amended Debt (Borrowing) Policy (**Attachment 11.9.1**) for the 2025/26 financial year.

#### **RESOLUTION OM2025/07/30.14**

Moved By: CR J FINLAY
Seconded By: CR C BAUMAN

That Council resolve in accordance with Section 192 of the *Local Government Regulation 2012 (Qld)* to adopt the amended Debt (Borrowing) Policy (Attachment 11.9.1) for the 2025/26 financial year with the below amendment:

That the policy be endorsed excluding borrowings in appendix A which are:

- 2025/26 Water \$865,000
- 2034/35 Water \$656,000

#### **MEETING DETAILS**

The motion was Lost 1 / 5.

LOST

**RESOLUTION OM2025/07/30.15** 

Moved By: CR M WRIGHT
Seconded By: CR G SIMPSON

That Council resolve in accordance with Section 192 of the *Local Government Regulation 2012 (Qld)* to adopt the amended Debt (Borrowing) Policy (Attachment 11.9.1) for the 2025/26 financial year.

#### **MEETING DETAILS**

The motion was Carried 5 / 1.

Cr Finlay recorded a division.

For the motion: Mayor Collins, Cr M Wright, Cr C Bauman, Cr J Collins, Cr G Simpson

Against the motion: Cr J Finlay

**CARRIED** 

This is page 25 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 11.10 - Office of the Mayor & CEO Quarterly Report

#### **PURPOSE**

To provide an overview of the activities of the Office of the Mayor and CEO Directorate for the quarter April to June 2025.

#### OFFICER'S RECOMMENDATION

That Council receive the Office of the Mayor and CEO quarterly report (Attachment 11.10.1) for April to June 2025.

#### **RESOLUTION OM2025/07/30.16**

Moved By: CR R COLLINS (MAYOR)

Seconded By: CR M WRIGHT

That Council receive the Office of the Mayor and CEO quarterly report (Attachment 11.10.1) for April to June 2025.

#### **MEETING DETAILS**

The motion was Carried 6 / 0.

**CARRIED** 

This is page 26 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 11.11 - Corporate Services Quarterly Report

#### **PURPOSE**

The purpose of this report is to provide an overview the key outcomes and statistics for the Corporate Services Directorate for the Quarter 4 of the 2024/25 financial year.

#### OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Quarterly Report for Quarter four for the 2024/25 financial year.

#### **RESOLUTION OM2025/07/30.17**

Moved By: CR M WRIGHT Seconded By: CR C BAUMAN

That Council receive the Corporate Services Quarterly Report for Quarter four for the 2024/25 financial year.

#### **MEETING DETAILS**

The motion was Carried 6 / 0

**CARRIED** 

This is page 27 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 11.12 - Monthly Finance Report

#### **PURPOSE**

To inform Council of the current unaudited financial performance and position for the reporting period.

#### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 30th June 2025.

#### **RESOLUTION OM2025/07/30.18**

Moved By: CR J COLLINS Seconded By: CR M WRIGHT

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 30th June 2025.

#### **MEETING DETAILS**

The motion was Carried 6 / 0

**CARRIED** 

This is page 28 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

#### 12 CONFIDENTIAL MATTERS

PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION) OM2025/07/30.19

Moved by: CR M WRIGHT Seconded by: CR C BAUMAN

That Council close the meeting to the public at 12:14pm in accordance with Section 254J of the Local Government Regulations 2012 for closed meetings, for the purpose of discussing the following items and the reasons for going into closed session:

# 12.1 - Land Lease - Part of Lot 3 on RP 742888 & Lot 25 on CP HR49

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
- 12.1 Paluma Industrial Pty Ltd & Whitsunday Regional Council Infrastructure Agreement
  - $-\left(g\right)$  negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

# **MEETING DETAILS:**

The procedural motion was Carried 6 / 0

CARRIED

PROCEDURAL MOTION - REOPEN MEETING OM2025/07/30.20

Moved by: CR C BAUMAN Seconded by: CR J FINLAY

That Council reopen the meeting to the general public at 12:35pm.

**MEETING DETAILS:** 

The motion was Carried 6 / 0

**CARRIED** 

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# 12.1 - Land Lease - Part of Lot 3 on RP 742888 & Lot 25 on CP HR49

#### **CONFIDENTIAL**

# S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### **RESOLUTION OM2025/07/30.21**

Moved By: CR G SIMPSON Seconded By: CR M WRIGHT

That Council resolves to award the contract 500.2025.0030 Lease for Cane Farming at Lot 3 Shute Harbour Road, Cannon Valley to P Atkinson & A A Holmes t/as AJP Harvesting and authorises the Chief Executive Officer to negotiate and execute a lease agreement.

# **MEETING DETAILS**

The motion was Carried 6 / 0.

**CARRIED** 

~~~~~

This is page 30 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

12.2 - Paluma Industrial Pty Ltd & Whitsunday Regional Council – Infrastructure Agreement

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

RESOLUTION OM2025/07/30.22

Moved By: CR M WRIGHT Seconded By: CR J FINLAY

That Council delegate to the Chief Executive Officer to execute the Paluma Road Water and Sewer Infrastructure Agreement between Whitsunday Regional Council, Paluma Industrial Pty Ltd, Altmann Rise Pty Ltd and Woodwark Rise Pty Ltd.

MEETING DETAILS

The motion was Carried 6 / 0.

CARRIED

This is page 31 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

13 MATTERS OF IMPORTANCE

Cr Wright raised the below matter of importance:

Cr Wright acknowledged The Director Corporate Services, Jason Bradshaw on his recent departure from Whitsunday Regional Council, and his dedication and service to the organisation over the years.

~~~~~

The Meeting closed at 12:37pm.

Confirmed as a true and correct recording this 27 August 2025.

Cr Ry Collins

MAYOR

This is page 32 of the Minutes of Council's Ordinary Council Meeting - 30 July 2025

# 4 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

# 4.1 - Public Question Responses - 30 July 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Governance Administration Officer

**AUTHORISING OFFICER:** Chief Executive Officer

**Director Infrastructure Services** 

**Director Community Services and Facilitation** 

Director Commercial Businesses Acting Director Corporate Services

Acting Director of Capital Program and Network Planning

There were two public questions submitted for the Ordinary Council Meeting held on 30 July 2025 by the following individuals:

- Rogin Taylor
- Ivy Weston

Both Mr Rogin and Ms Weston read out their public questions. Both questions were taken on notice, and the response has been provided and attached to this report.

# **ATTACHMENTS**

- Response to Question From Public Gallery Rogin Taylor 30 July 2025 Redacted
   [4.1.1 3 pages]
- 2. Response to Question From Public Gallery Ivy Weston 30 July 2025 Redacted [4.1.2 1 page]

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11 August 2025

Mr R B Taylor

Dear Mr Taylor,

# RE: QUESTION FROM PUBLIC GALLERY - 30 JULY 2025

In response to the questions you raised at the Ordinary Council Meeting on 30 July 2025, the following responses are provided.

#### Question 1:

'How many clubs, groups or organizations were contacted by Ross Planning and which were they?'

- 1. Whitsunday Sea Eagles AFL
- 2. Whitsunday Athletics Club
- 3. Whitsunday Basketball
- 4. Proserpine BMX
- 5. Proserpine Junior Cricket
- 6. Proserpine Cricket Association
- 7. Airlie Beach Cricket Club
- 8. Whitsunday Equestrian Group
- 9. Proserpine Hack and Pony Club
- 10. Proserpine Tiapans Junior Football
- 11. Airlie Beach Football Club
- 12. Whitsunday United Football Club
- 13. Whitsunday Netball Association
- 14. Proserpine Whitsunday Junior Rugby League
- 15. Whitsunday Brahmans Rugby league

16. Whitsunday Raiders Junior Rugby Union

Correspondence:
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- 17. Proserpine Whitsunday Rugby Union Club
- 18. Tennis Whitsunday
- 19. Proserpine Tennis Club
- 20. Whitsunday Touch Football
- 21. Cannonvale Swim Centre
- 22. Proserpine Memorial Pool
- 23. Proserpine Junior Sports Complex Committee
- 24. Whitsunday Sports Park Board
- 25. Whitsunday Aero Club
- 26. Department of Tourism, Innovation & Sport
- 27. Northern Region School Sport

# Question 2:

'As it would take too much time at this meeting to go through the extensive list of Whitsunday Clubs, I would like to know if the three Car clubs, Gun club, the Rare Fruit Club with nearly 100 members, the Model plane club, the Equestrian Groups, Community Markets, the Dog training club or Puppy School were contacted, to mention a few?'

Interviews were conducted with most of the existing traditional sporting groups (and their peak bodies) across the area. Hard to-locate (noisy sports) were not included in the engagement given that residential development is projected to approach the Sports Precinct and limit opportunities for these types of sports without creating noise-related impacts. This outlines why the other clubs were not consulted as the targeted consultation was towards traditional sports most in need of additional facilities. Further there is an events space proposed within

Bowen Cnr Herbert & Powell Streets Bowen QLD 4805 Proserpine 83-85 Main Street Proserpine QLD 4800 Collinsville Cnr Stanley & Conway Streets Collinsville QLD 4804

Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 480

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the equestrian precinct which is in outer stages of the masterplan. Further consultation with markets and events type groups will be conducted when this stage is funded and enters detailed design.

#### Question 3:

'Were the Rotary and Lions Clubs contacted who would conduct weekend markets, garage sales or car boot sales, arrange Boat, Fishing and Marine shows, Car shows, Caravan and Camping shows, Farm and Tractor shows with tractor pulls, concerts, pet parades and many other community events?'

As above.

#### Question 4:

'As much of the Sports Park Community Facility has been leased for growing cane, who was the successful tenderer, what is the remuneration to Council from each of the two leases and when do the leases expire?'

The successful tenderer is P Atkinson & AA Holmes T/as AJP Harvesting. For an initial term of five years. Council will receive a commission on the cane harvested for the term of the lease.

#### Question 5:

'Can you advise when the hangars will be constructed and when the hangars will be available for hire?'

Over the past 12 months, the strategic direction at WCA has evolved significantly, largely due to the continued growth in Regular Public Transport (RPT) services and commercial aviation operations. As a result, our focus has shifted towards expanding commercial and passenger service infrastructure to support this growth.

Given these changes, Council's appetite for general aviation development at WCA has been paused. We are now exploring more suitable and cost-effective alternatives for supporting the general aviation sector and, as such, are actively progressing discussions around the expansion of the Bowen Aerodrome to accommodate this need. Bowen offers greater flexibility and fewer constraints for general aviation operations, including future hangar development.

In assessing options for hangar construction at WCA, the cost of delivering compliant, cyclonerated hangars with appropriate airside access and supporting infrastructure has shown to be significant. When considering the required return on investment, the commercial viability of such developments at WCA is limited. Conversely, Bowen Aerodrome presents a more economically sustainable opportunity for general aviation growth hence our focus moving to this facility.

We understand the demand for hangar space remains high across the region and we value your advocacy for meeting this need. Council remains committed to supporting general aviation and will provide further updates as our planning for Bowen Aerodrome progresses.

Bowen Cnr Herbert & Powell Streets Bowen QLD 4805 Proserpine 83-85 Main Street Proserpine QLD 4800 Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
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Shute Harbour Road, Cannonvale QLD 4802

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#### Question 6:

'Although the Council's meeting livestream can be accessed and the video viewed after the Council meetings, I would like permission to transcribe a one minute section of the public Council meeting livestream to text only?'

To enable a transcript to be prepared, please provide details of the meeting, the speaker, and the context of the conversation you are referring to.

In accordance with Council's Standing Orders, Section 32.2(e):

e) No other audio or video recording of a meeting of the local government may be made without the express and prior permission of the Chairperson of the meeting. Any person publishing part or all of a recording of a meeting assumes full responsibility for the release of the information, including the risks associated with the publication of potentially defamatory material or personal information.

As Council Meeting recordings on YouTube is a public recording, there is no issue with a member of the public transcribing a section of the meeting recording provided it is no more than 10% of the full recording under the Copyright Act 1968. For educational institutions, there is a legal obligation to credit the author when work is used unless the author has agreed not to be credited. To ensure the work is not misconstrued and published affecting Councils reputation, we require the material to include the following statement:

"This material is a sample translated from a Whitsunday Regional Council meeting for educational purposes only. For the official record of the Council meeting, please refer to Whitsunday Regional Council's website."

In order for the Chairperson to consider granting permission, it is essential to understand the specific purpose and scope of your request.

I look forward to receiving the additional information regarding your question number 6 and I trust this correspondence satisfactorily addresses the remaining matters you raised.

Yours faithfully,

**Gary Murphy** 

**Acting Chief Executive Officer** 

Bowen Cnr Herbert & Powell Streets Bowen QLD 4805

Proserpine 83-85 Main Street Proserpine QLD 4800 Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

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12 August 2025

Correspondence:

Chief Executive Officer,

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ABN 63 291 580 128

Ms Ivy Weston

Dear Ms Weston,

RE: QUESTION FROM PUBLIC GALLERY - 30 JULY 2025

In response to the questions you raised at the Ordinary Council Meeting on 30 July 2025, the following responses are provided.

#### Question 1:

'What was the percentage increase of green waste? People are struggling with bills, and this is a big jump in expenses.'

As discussed, following the Council meeting, Council undertook a full cost pricing review of fees and charges for waste. This identified that the commercial and industrial charge for green waste was not covering the costs of receipt, managing on site, mulching and disposal.

The fee increases by 25% being an increase from \$16 up to \$20 per cubic metre (m3) and from \$60 up to \$75 per tonne. We discussed that this fee did not apply to domestic customer's self-hauling green waste. We discussed that a standard 6x4 trailer would be approximately 0.85m3 and thus the increase in cost would be approximately \$3.50 per trailer or cost \$17.30 per load.

# Question 2:

Request that the library remain open on Saturday for the use of her and her family who use the facility frequently.

The library operating hours are currently being reviewed for a final outcome to be determined in the next two to three months.

Yours faithfully

4-1

Gary Murphy Acting Chief Executive Officer

**Bowen** Cnr Herbert & Powell Streets Bowen QLD 4805 Proserpine 83-85 Main Street Proserpine QLD 4800 Collinsville Cnr Stanley & Conway Streets Collinsville QLD 4804 Cannonvale
Shop 23, Whitsunday Plaza
Shuta Harbara Bood, Cannonvala OLD 490

# 5 MAYORAL MINUTE

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

# 6 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

# 6.1 - Kelsey Creeks Bridges Two & Three - Heavy Vehicle Bypass

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**REQUESTED BY:** Cr John Collins

RESPONSIBLE OFFICER: Chief Executive Officer & Director Infrastructure Services

# **PURPOSE**

To immediately address the current load restrictions on Kelsey Creek Bridges 2 and 3 that are impacting cane farmers, graziers, and residents of the Kelsey Creek area, by fast tracking alternate heavy vehicle access.

# **COUNCILLORS RECOMMENDATION**

That Council authorises the Chief Executive Officer to prioritise the construction of heavy vehicle bypasses, for Kelsey Creek Bridges 2 and 3 utilising the funds already allocated in the 2025/26 budget using whatever means is necessary to obtain access to alternate routes.

# **BACKGROUND**

The current weight restrictions on the existing bridges 2 and 3 are significantly impacting cane farmers, graziers, and residents of the Kelsey Creek area. These restrictions are preventing the delivery of essential inputs such as fertiliser and filter mud, and are interfering with the transport of livestock, produce, and farming equipment during the peak of the sugar crushing season.

The bypass is to be constructed to a standard that will allow dry-weather access for heavy vehicles, and where possible, be designed to form part of the detour route during the future construction of the new bridges.

# **OFFICERS COMMENTS**

Council has been successful in obtaining \$4,532,900 (80%) funding under the Safer Local Roads and Infrastructure Program via the Federal Government. The total project value is \$5,666,125.

Council has also allocated \$184,784 (50%) of Transport Infrastructure Development Scheme funding towards the construction of bypasses in 25/26. Project value of \$369,568. There have been discussions with landowners regarding potential dry weather bypass routes and now that bridge replacement funding has been provided, there is a need to find a solution to progress the project.

The proposed motion will further empower officers to use appropriate statute to deliver bypass options for heavy vehicles ahead of the replacement of the bridges.

# **ATTACHMENTS**

Nil

# 7 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

# 8 PETITIONS / QUESTIONS ON NOTICE

This item on the agenda allows for the following two options:

- Councillors to present a petition to the meeting in accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.
- 2. The inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

# 9 QUESTIONS FROM THE PUBLIC GALLERY

Excerpt from Council's Standing Orders:

- 1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
- 2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
- 3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
- 4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

# 10.1 - 29 July 2025 - Unconfirmed Audit & Risk Committee Meeting Minutes

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Governance Administration Officer

**AUTHORISING OFFICER:** Acting Director Corporate Services

# **PURPOSE**

To confirm the Audit and Risk Committee Meeting Minutes held on 29 July 2025.

# **EXECUTIVE SUMMARY**

The Audit and Risk Committee is a Committee of Council, and the minutes are presented to Council for endorsement. A number of recommendations were made by the Committee to Council and the receipt and endorsement of these minutes will see the actions move into implementation.

# OFFICER'S RECOMMENDATION

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting (**Attachment 10.1.1**) held on 29 July 2025.

# **BACKGROUND**

Whitsunday Regional Council's Audit & Risk Committee met on 29 July 2025 and minutes were recorded from this meeting and are provided to Council to consider and review the Committee's recommendations, in accordance with Section 211(1)(c) of the Local Government Regulation 2012.

The primary objective of the Audit & Risk Committee is to promote good corporate governance through the provision of independent assurance, oversight, and advice to Council on matters relating to:

- Internal Audit;
- External Audit;
- Financial Reporting;
- Risk Management;
- Internal Controls; and
- Legislative and Organisational Compliance.

# **DISCUSSION/CURRENT ISSUE**

The reports outlined in **Attachment 10.1.1** will be endorsed by the Audit and Risk Committee Members at the 16 September 2025 Audit and Risk Meeting.

# FINANCIAL IMPLICATIONS

Financial Implications are managed within the existing budgets and delegations.

# **CONSULTATION/ENGAGEMENT**

**Acting Director Corporate Services** 

This is page 53 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025

Audit and Risk Committee Chairperson and Committee Members Chief Executive Officer

# STATUTORY/COMPLIANCE MATTERS

Audit and Risk Committee Charter Local Government Regulation 2012

# RISK ASSESSMENT/DEADLINES

Council risks non-compliance with the Audit & Risk Committee Charter if they do not consider and review the recommendations of the Committee.

Minutes are to be presented to the next available Council Ordinary Meeting.

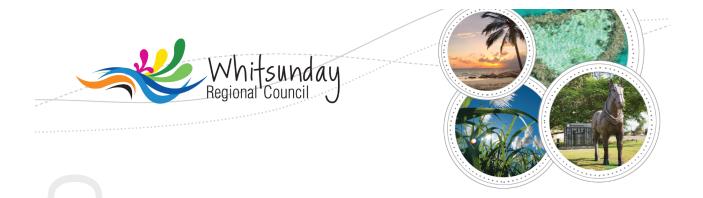
# STRATEGIC IMPACTS

Corporate Plan Reference:

Progress a workforce management system that delivers improved outcomes to safety, wellbeing, retention and productivity

# **ATTACHMENTS**

29 July 2025 - Unconfirmed Audit & Risk Committee Meeting Minutes [10.1.1 - 20 pages]



Minutes of the Audit & Risk Committee Meeting held on Tuesday 29 July 2025 at Council Chambers, 83-85 Main Street, Proserpine

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

#### **Members Present:**

Mr Graham Webb (Chair)
Ms Mary Goodwin (External Committee Member)
Mr Peter Sheville (External Committee Member) via Microsoft Teams
Cr Ry Collins (Mayor)
Cr John Finlay (Councillor – Division 6) via Microsoft Teams

#### Internal/Externals Present:

Warren Bunker (Chief Executive Officer); Gary Murphy (Director Infrastructure Services); Neil McGaffin (Director Regional Strategy and Planning); Julie Wright (Director Community Services and Facilitation); Leah Bradley (Acting Director Corporate Services); Craig Turner (Director Commercial Business); Natalie Hansen (Acting Manager People and Culture); Lisha Belbin (Information Management and GIS Coordinator); Edwina Pettiford (Management Accountant); Katie Coates (Coordinator Strategic Finance); Matthew Monaghan (William Buck); Wayne Gorrie (O'Connor Marsden); Jessicca Price (Acting Manager Governance and Administration); and Madeleine Bailey (Governance Administration Officer/Minute Taker).

#### **Observers:**

Cr Michelle Wright (Councillor – Division 4) via Microsoft Teams Cr Clay Bauman (Councillors – Division 2) via Microsoft Teams

# Internal/Externals Present via MS Teams - Teleconference:

Jacques Coetzee (Queensland Audit Office)
Kellie Beatty (WRC - Coordinator Asset Management)

## **Chairperson Declared:**

The meeting commenced at 9.00 am
The meeting adjourned for morning tea at 10:24am
The meeting reconvened from morning tea at 10:55am
The meeting closed at 12:09pm

Chairman, Graham Webb acknowledged and thanked Whitsunday Regional Council for hosting lunch on Tuesday 29<sup>th</sup> July 2025 and Whitsunday Regional Council Audit and Risk Committee Dinner, Palace Hotel, Proserpine Monday, 28<sup>th</sup> July 2025 from 6.00pm to 7.30pm.

Graham was first appointed by Whitsunday Regional Council at a Council Meeting, on 9<sup>th</sup> August 2017 as one of two Independent External Members to the Whitsunday Regional Council Audit and Risk Committee. The other appointed External Member, at the time, was John Finlay. At the same time, the Deputy Mayor, Cr John Collins was appointed as a new Committee member.

John Finlay and Graham were the first two former Local Government Chief Executive Officers to serve together as Community Representatives on an Audit and Risk Committee.

Council at its meeting on 9<sup>th</sup> December 2020 approved Graham's application for the role of Chairperson of the Committee, a position Graham has held since that time.

Under the Charter, Graham will conclude his service as Chair and member of the Audit and Risk Committee following his final meeting on 19<sup>th</sup> August 2025 (Teleconference) having served the maximum term of eight (8) years.

This is page 2 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

As an externally appointed member, and prior to his appointment as Chairperson, Graham served with previous Mayors/ Chairpersons - Cr Andrew Wilcox; and Cr Julie Hall prior to the election of Cr Ry Collins at the March 2024 Local Government Election, and his appointment, with Cr John Finlay as Councillor representatives on the Committee.

In addition to Cr John Collins and John Finlay's appointment as Committee members, other Councillors who have served as Committee members since Graham's original appointment, and as Proxy Members have included Cr Michelle Wright (Deputy Mayor), and Cr Gary Simpson.

Mary Goodwin and Peter Sheville were appointed Independent Committee members during Graham's first appointment as Chairperson and continue to provide their valuable services/contribution to the Committee.

Rod Ferguson was the initial Acting Chief Executive Officer, followed by CEO, Warren Bunker, who has been in that key Executive Officer position for most Graham's time as Chairman. With Warren's many competing professional responsibilities, Graham appreciates and values his willingness to attend and participate in all our Audit and Risk Committees.

Other key Executive Professional Officers, who have and /or continue to contribute to the professional, compliance and sound governance practices include Jason Bradshaw, former Director Corporate Services; James Ngoroyemoto, former Manager, Governance and Anne Law former Governance and Risk Officer; and Leah Bradley, Manager Financial Services, Julie Moller, Manager Strategic Finance, David Royston- Jennings, JLTA- LG Mutual Services, and Tailah Jensen, and Madeleine Bailey as Minutes Secretaries.

At our last meeting, we acknowledged and recorded in our record of the meeting the contribution by James Ngoroyemoto, former Manager, Governance to the Audit and Risk function.

At this meeting, Graham thanked Jason Bradshaw, former Director Corporate Services and Anne Law former Governance and Risk Officer for their valuable contributions to Audit and Risk Committee and sound governance and financial management.

Throughout Graham's career, he has also Chaired Central Highlands and Lockyer Valley Regional Councils Audit and Risk Committees and been a Committee representative of Burdekin and Johnstone Shires, and Cassowary Coast and Isaac Regional Councils Audit and Risk Committees.

Graham wasn't to know that when he concluded his service as Chief Executive Officer (CEO), Burdekin Shire Council on 14<sup>th</sup> July 2006, that some nineteen (19) years later at this Audit and Risk Committee Meeting that contributors/ attendees at this meeting, would include Graham's former neighbouring CEO colleague at Bowen Shire Council John Finlay, now Councillor with Whitsunday Regional Council and Julie Wright who he appointed at Burdekin Shire Council as Manager, Environmental Services, and now holds the position as Director Community Services and Facilitation with this Council.

In conclusion, Graham congratulated Peter Sheville, who has been appointed by Council as Chair of this Committee and will succeed Graham in that role following Chairing his final meeting on Tuesday 19<sup>th</sup> August 2025. To everyone who has contributed to the Audit and Risk function for the Whitsunday Regional Council – Graham thanked for the memories.

This is page 3 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

# Whitsunday Regional Council Minutes of the Audit & Risk Committee Meeting held at Council Chambers, 83-85 Main Street, Proserpine on Tuesday 29 July 2025 commencing at 9:00 AM

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# 1 APOLOGIES/LEAVE OF ABSENCE

# 1.0.1 - Apologies/Leave of Absence - Agenda

There were no apologies/leaves of absence requests for this meeting.

UNCONFIRMED

This is page 5 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

# 2 DECLARATIONS OF INTEREST

# 2.0.1 - Declarations of Interest - Agenda

The Chairman advised the Committee of his previous declaration made for transparency:

A conflict of interest, in that the Chair's son works for McCullough Robertson Lawyers, who does do contract work for Whitsunday Regional Council as part of the legal services panel adopted by Council. The Chairperson advised that the interest will not impact his role as Chair of the Audit & Risk Committee but wanted to make the disclosures for openness and completeness.

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# 3 CONFIRMATION OF MINUTES

# 3.1 - Confirmation of Minutes

# **EXECUTIVE SUMMARY**

In accordance with the Audit and Risk Committee Charter Meetings, Records and Reporting Structure. Minutes of the meeting shall be presented at the next available Council General Meeting. Committee minutes for the meeting held on 20 May 2025 were endorsed at the Council Ordinary Council meeting held on 18 June 2025 and are presented for confirmation.

#### **RECOMMENDATION**

That the Committee confirms the Minutes of the Audit and Risk Committee Meeting held on 20 May 2025.

# **RESOLUTION AR2025/07/29.1**

Moved By: CR R COLLINS (MAYOR)

Seconded By: MS M GOODWIN

That the Committee confirms the Minutes of the Audit and Risk Committee Meeting held on 20 May 2025.

# **MEETING DETAILS**

The motion was Carried 5 / 0.

**CARRIED** 

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This is page 7 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

4 AUDIT & RISK COMMITTEE REPORTS

4.1 Audit & Risk Committee Operations

4.1.1 - Chief Executive Officer Briefing Update

EXECTUVE SUMMARY

The Chief Executive Officer provided a verbal update.

RECOMMENDATION

That the committee receive the verbal update from the Chief Executive Officer.

RESOLUTION AR2025/07/29.2

Moved By: MR G WEBB

Seconded By: CR R COLLINS (MAYOR)

That the committee receive the verbal update from the Chief Executive Officer.

MEETING DETAILS

The motion was Carried 5 / 0.

CARRIED

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This is page 8 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

# 4.1.2 - Audit and Risk Committee Priorities Guide - July 2025

#### **EXECUTIVE SUMMARY**

A guide for the 2025 Audit & Risk Committee meetings was established and based upon the previous year's activities to ensure that all items that required to be reviewed and discussed by this committee are presented. This annual guide was endorsed by the Committee at its November 2024 meeting.

# RECOMMENDATION

That the Audit & Risk Committee receive and note the current Audit and Risk Priorities Guide.

#### **RESOLUTION AR2025/07/29.3**

Moved By: MS M GOODWIN

Seconded By: CR R COLLINS (MAYOR)

That the Audit & Risk Committee receive and note the current Audit and Risk Priorities Guide.

#### **MEETING DETAILS**

The motion was Carried 5 / 0.

**CARRIED** 

It was noted there were a number of deferrals of expected reports due to turnover and capacity issues. A point was made that we would be willing to accept a verbal report update on these particular matters in the interest of keeping the committee informed and enabling discussion and contribution.

We acknowledge the time that goes into writing reports, and we also recognise the consequence i.e., is we do not see anything for another 3 months.

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# 4.1.3 - Audit and Risk Committee 2026 Meeting Dates

#### **EXECUTIVE SUMMARY**

Setting of Committee Meeting dates enables successful forward planning for all Committee Members. The dates proposed in this report are in line with expected 2025/26 Audit Milestones still to be discussed with Council's new External Auditors and Queensland Audit Office but are consistent with last financial year audit milestones which is not expected to shift considerably.

It is proposed that the Priorities Guide is revisited by the future onboarding new Chair to determine the approach to managing the Committee and priorities moving forward focussing on peer review, transformation and technical reporting from Council. This is proposed to come to a future Committee Meeting for discussion and consideration.

#### RECOMMENDATION

Audit and Risk Committee Meetings 2025:

- Meeting 1 11 February 2025
- Meeting 2 20 May 2025
- Meeting 3 29 July 2025
- Meeting 4 19 August 2025
- Meeting 5 16 September 2025
- Meeting 6 25 November 2025

That the Audit and Risk Committee adopt the following Committee Meeting dates schedule for **2026** calendar year:

- Meeting 1 10 February 2026
- Meeting 2 19 May 2026
- Meeting 3 28 July 2026
- Meeting 4 18 August 2026 via Teleconference
- Meeting 5 13 October 2026

# **RESOLUTION AR2025/07/29.4**

Moved By: CR J FINLAY

Seconded By: CR R COLLINS (MAYOR)

# Audit and Risk Committee Meetings 2025:

- Meeting 1 11 February 2025
- Meeting 2 20 May 2025
- Meeting 3 29 July 2025
- Meeting 4 19 August 2025
- Meeting 5 16 September 2025
- Meeting 6 25 November 2025

This is page 10 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

That the Audit and Risk Committee adopt the following Committee Meeting dates schedule for 2026 calendar year:

- Meeting 1 3 February 2026
- Meeting 2 19 May 2026
- Meeting 3 28 July 2026
- Meeting 4 18 August 2026 via Teleconference
- Meeting 5 13 October 2026

# **MEETING DETAILS**

The motion was Carried 5 / 0.

**CARRIED** 

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4.2 Financial Reporting

There was a request for the August Financials to come back to the August Meeting including variations/movements and cash analysis with particular interest in the performance of the commercial businesses (e.g. including COGS for the quarry).

4.2.1 - Monthly Financial Report

EXECUTIVE SUMMARY

This report promotes sound financial management and accountability by presenting the Monthly Finance Reports and sustainability ratios for the period ending 31 May 2025 to the Audit & Risk Committee.

RECOMMENDATION

That the Audit & Risk Committee receive the Monthly Financial Report and the Unaudited Financial Statements for the period ending 31 May 2025.

RESOLUTION AR2025/07/29.5

Moved By: CR J FINLAY
Seconded By: MS M GOODWIN

That the Audit & Risk Committee receive the Monthly Financial Report and the Unaudited Financial Statements for the period ending 31 May 2025.

MEETING DETAILS

The motion was Carried 5 / 0.

CARRIED

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4.2.2 - 2024/2025 Draft Financial Statements Report

EXECUTIVE SUMMARY

The draft 2024/25 Financial Statements have been completed in accordance with Accounting Standards, the Local Government Act and Regulations. We are seeking the committee's endorsement to provide the unaudited statements to the Auditor-General to commence auditing as per our audit plan.

RECOMMENDATION

That the Audit & Risk Committee endorse the Draft (unaudited) General Purpose Financial Statements and the Financial Sustainability Statement for the financial year 2024/25 (2024/25 Financial Statements), for submission to the Auditor-General of Queensland for audit as required by Section 212 of the *Local Government Regulation 2012 (Qld)*.

Draft Financial Statements will be circulated by email on Monday 28th July 2025 as per previous financial years due to tight turnaround times post-End of Financial Year.

RESOLUTION AR2025/07/29.6

Moved By: CR J FINLAY Seconded By: MR G WEBB

That the Audit & Risk Committee endorse the Draft (unaudited) General Purpose Financial Statements and the Financial Sustainability Statement for the financial year 2024/25 (2024/25 Financial Statements), for submission to the Auditor-General of Queensland for audit as required by Section 212 of the *Local Government Regulation* 2012 (QId).

Draft Financial Statements will be circulated by email on Monday 28th July 2025 as per previous financial years due to tight turnaround times post-End of Financial Year.

MEETING DETAILS

The motion was Carried 5 / 0.

CARRIED

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4.3 Internal Audit

4.3.1 - Internal Audit Activity Report

EXECUTIVE SUMMARY

Council undertakes internal audits in alignment with the Strategic Internal Audit Plan for Council. This report provides an update on how Council is progressing through internal audit actions identified through previous Internal Audits.

RECOMMENDATION

That the Audit & Risk Committee receive:

- 1. The Internal Audit Activity Report
- 2. Internal Audit Register Status Update Report July 2025

RESOLUTION AR2025/07/29.7

Moved By: MS M GOODWIN
Seconded By: CR J FINLAY

That the Audit & Risk Committee receive:

- 1. The Internal Audit Activity Report
- 2. Internal Audit Register Status Update Report July 2025

MEETING DETAILS

The motion was Carried 5 / 0.

CARRIED

While improvement in the reporting was noted, there was a request to perhaps reference overdue extreme/high risk items in the One Pager and provide some further context or comment re: issues/concerns/risk treatment in the interim.

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4.4 External Audit

4.4.1 - QAO Briefing Paper and External Update Draft Report

EXECUTIVE SUMMARY

The External Auditors, Queensland Audit Office and their delegates William Buck presented an update on the current issues for the Committees reference, and this is to keep abreast of changes and expectations in the current climate.

RECOMMENDATION

That the Audit and Risk Committee receive the Briefing Paper from the Queensland Audit Office.

RESOLUTION AR2025/07/29.8

Moved By: CR J FINLAY
Seconded By: MS M GOODWIN

That the Audit and Risk Committee receive the Briefing Paper from the Queensland Audit Office.

MEETING DETAILS

The motion was Carried 5 / 0

CARRIED

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4.5 Internal Controls/Risk Compliance

4.5.1 - ICT Strategy Update Report

EXECUTIVE SUMMARY

An independent ICT Review was conducted late last year and finalised in December 2024. The ICT Review has been peer reviewed with several findings. Action items have been developed and incorporated into the revision of the Draft ICT Strategy Plan. The ICT Strategy Plan was reviewed internally by the ICT Steering Committee and feedback incorporated.

The ICT Strategy Plan is presented to the Committee for further input into its development.

RECOMMENDATION

That the Audit & Risk Committee receive the Draft ICT Strategy Plan 2025.

RESOLUTION AR2025/07/29.9

Moved By: CR J FINLAY
Seconded By: MS M GOODWIN

That the Audit & Risk Committee receive the Draft ICT Strategy Plan 2025.

MEETING DETAILS

The motion was Carried 5 / 0

CARRIED

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This is page 16 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

# 4.5.2 - Cyber Security Update

#### **EXECUTIVE SUMMARY**

This report provides updates on Council's cyber security posture, service delivery improvements and advisories on legislative changes and risks to Council.

No incidents affecting Council's assets or services occurred during this reporting period. Proactive monitoring observations are reviewed and corrective action taken when required.

Reviews and improvements include Microsoft technologies and network security reviews with recommendations. Continued modernisation of communications and network rolled out to an additional seven sites, maturing Council's Microsoft (Azure) cloud IT services, aligning information security and protection with state and federal frameworks, and IT staff training on incident response process.

Advisories include key changes on the *Cyber Security Act 2024* and the new *Information Privacy and Other Legislation Amendment Act 2023.* 

## RECOMMENDATION

That the Audit & Risk Committee receive the cyber security update to July 2025.

**RESOLUTION AR2025/07/29.10** 

Moved By: MS M GOODWIN

Seconded By: CR R COLLINS (MAYOR)

That the Audit & Risk Committee receive the cyber security update to July 2025.

#### **MEETING DETAILS**

The motion was Carried 5 / 0.

CARRIED

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This is page 17 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

4.5.3 - WHS Update & Statistics Report

EXECUTIVE SUMMARY

The Safety team is focused on modernising and strengthening its WHS procedures by implementing a streamlined and practical, user-friendly Safety Management Framework and revised WHS procedures which meet current legislative requirements. In 2025–2026, Phase One (1) of the rollout of a safety management software solution (SMSS) will transform the way Council collects and uses safety data—automating the reporting of lead and lag indicators, simplifying incident reporting and investigation, action management and providing access to the system in the field for users.

Council has also created a Working Draft Occupational Hygiene Management Plan, identifying qualitative exposure risks across all workgroups, with the purpose of establishing a centralised health surveillance program. At the same time, Council is closing gaps in WHS leadership capability by rolling out psychosocial hazard training to executive and frontline leaders in the coming months. Council has continued to improve our site induction processes and review onboarding practices for new staff.

RECOMMENDATION

That the Audit and Risk Committee receive the Workplace Health and Safety July 2025 Update.

RESOLUTION AR2025/07/29.11

Moved By: CR R COLLINS (MAYOR)

Seconded By: MR G WEBB

That the Audit and Risk Committee receive the Workplace Health and Safety July 2025 Update.

MEETING DETAILS

The motion was Carried 5 / 0.

CARRIED

This is page 18 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

5 GENERAL BUSINESS

At this time in the meeting, Councillors have the opportunity to raise any matters of importance.

Cr Finlay raised the below matters of importance:

- Budget, operational savings and the use of dividends.
- Requested that the committee members be provided with quarterly business reports
- Requested that further reports be provided on steps being taken and steps for the future.

Warren Bunker raised the below matter of importance:

 Warren Bunker acknowledged the last face to face meeting with the Whitsunday Regional Council Audit & Risk Committee Chairperson, Graham Webb, who served as chairperson for the last 7 years.

Mr Sheville and Cr Finlay also acknowledged Graham's time and participation with the Audit & Risk Committee.

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6 CLOSURE OF MEETING

The Meeting closed at 12:09pm.

Confirmed as a true and correct recording this 19 August 2025.

Mr Graham Webb
CHAIRPERSON

This is page 20 of the Minutes of Council's Audit & Risk Committee Meeting - 29 July 2025

11.1 - 20241233 - Development Application for Development Permit for Material Change of Use - Outdoor Sport and Recreation (Mini Golf) - 281 Shute Harbour Road, Airlie Beach - Ellenahs Designer Elegance Pty Ltd As TTE

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

AUTHOR: Planner

AUTHORISING OFFICER: Director Regional Strategy and Planning

PURPOSE

To present the assessment of the development application for Outdoor Sport and Recreation – Mini Golf at 281 Shute Harbour Road Airlie Beach and seek Council's determination.

EXECUTIVE SUMMARY

This application was tabled by Council at the Ordinary Council Meeting of 18 June 2025 pending a further discussion with the Chief Executive Officer. Since the meeting was held, the applicant has supplied additional external renders of the proposal. The renders do not alter the visual appearance of the development to any significant degree.

The applicant has also provided supplementary information to confirm the lightweight nature of the façade and rear building structures, describing them as a modulated relocatable structure able to be removed within a week. The temporary and lightweight nature of the structural elements could result in an inferior design outcome for the streetscape even assuming suitable structural stability to withstand severe weather events.

The applicant has also reaffirmed their position that the total on-site parking demand is four spaces. The applicant proposes to enter into an infrastructure agreement for a payment contribution for the car parking. The amount proposed is \$10,500.00 per parking space. No draft infrastructure agreement has been presented nor any suitable justification regarding how the amount was derived highlighting potential inequity for future development.

The previous report to Council is reproduced below.

The proposal is for a prehistoric dinosaur-themed mini-golf centre named 'Jurassic Falls' on the site currently occupied by a single dwelling. The mini-golf course provides for sixteen holes wrapping around landscaping and dinosaur-themed features including animatronic dinosaurs. A two-storey Dinosaur Activity Centre is proposed as ancillary to the use fronting the foreshore. This centre will include a games arcade for theme-relevant arcade/virtual reality games, food and drink outlet and roof top seating.

The proposed course will be provided in the following three stages:

- Stage 1 16-hole mini golf course
- Stage 2 installation of a semi-enclosed roof (8.9m in height covering 82% of the site).
- Stage 3 dinosaur activity centre to be placed beneath the rear viewing deck fronting the foreshore.

A key feature of the proposal is the façade to Airlie Beach Main Street. This aspect consists of an 8m tall prehistoric Jurassic Park themed façade that includes a waterfall with a 1.5m-wide faux stone awning. The applicant intends to keep as much on-site vegetation as possible so that the development best creates the tropical theme.

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The intent to introduce a mainland activity for tourists and residents is supported despite such uses being nominated as impact assessable development in the Airlie Beach Local Plan area.

Notwithstanding support for the activity, there are two key issues:

- The visual impact of the development; and
- The inability of the proposal to provide onsite car parking.

The proposal's façade to the Airlie Beach Main Street is not consistent with the existing streetscape, noting the intent to provide a pre-historic aesthetic. The Airlie Beach Local Plan and District Centre Zone Code speak to development that promotes a tropical sense of place and is compatible with the character of the streetscape and surrounding area and incorporates a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places. Such outcomes are inherently subjective which is confirmed through the variety of opinions made during public notification of the proposal.

Public notification occurred between 18 April 2025 and 14 May 2025, where 23 submissions including 1 petition (515 signatures) were received. Of the 23 submissions, 13 submissions (including the petition) were entirely against the proposal for both its visual impact and location, 5 were supportive of the location but against the visual impact and 5 were entirely supportive of the proposal for both location and visual impact.

It is noted since public notification the applicant has amended the proposal to remove certain design elements including the dinosaurs elevated above the facade. Despite these changes to the design, the visual appeal, scale and bulk of the proposal remains incompatible with the character of the streetscape and surrounding area. The development does not overcome this conflict by incorporating a high standard of architecture that would create an attractive and functional streetscape. Although significant onsite landscaping is retained, the tropical sense of place of the site is not contemporary or aligned with the urban design pallet of Airlie Beach.

The subject land has a total of 36 trees, and the applicant proposes to remove 11 trees from the site, as well as relocate 9 trees to different parts of the site to work with the mini-golf layout. All trees on adjoining public land will be retained.

There are no onsite car parking spaces proposed. The applicant seeks to rely on the availability of on-street car parks and Council managed off-street car parks.

Information provided to support the proposal outlined that the proposal creates a car parking demand of 2-3 spaces. The Planning Scheme requires 30 car parking spaces for similar outdoor sport and recreation uses. A cross-utilisation is considered reasonable with other Main Street uses and therefore a 30% reduction is appropriate, reducing the car parking demand by 9 spaces to 21. As the size of the land is approximately 600 m2 it does not accommodate a development as proposed including reasonable carparking.

The proposal is therefore recommended for refusal.

OFFICER'S RECOMMENDATION

That Council refuse the Development Application for Development Permit for Material Change of Use for Outdoor Sport & Recreation (Mini-golf), made by Ellenah's Designer Elegance Pty Ltd As TTE, on L: 201 A: 8592 and located at 281 Shute Harbour Road Airlie Beach, for the following reasons:

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- 1. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - a. The proposal conflicts with the Environment and Heritage theme of the Strategic Intent as the proposal's facade impacts the identified core landscape values for Airlie Beach that are required to be protected or enhanced through good urban design that integrates with the existing urban fabric.
 - b. The proposal conflicts with the Airlie Beach Local Plan, specifically AO4.1/PO4, AO8.1/PO8, AO9.1/PO10 and AO19.1/PO19 and overall outcome (c), (g), (j) and (k).
 - c. The proposal conflicts with 6.2.2.2 District Centre Zone, specifically, AO2.1/PO2, AO3.1, AO5.1 AO5.3/PO5 and Purpose and overall outcomes 3 (c), (f), (h) and (i).
 - d. The proposal conflicts with the Business Activities Code, specifically, AO2.1/PO2, AO3.1/PO3 and AO5.1/PO5 overall outcomes (b) and (c)
 - e. The proposal conflicts with the Transport and Parking Code, specifically, AO4.1/PO4, PO5 and Overall outcome 3 (c), as the proposal contains an on-site parking shortfall of 21 spaces.
- 2. The proposal is not compatible with the existing or intended character and streetscape of Airlie Beach Main Street.
- 3. The proposal does not incorporate a high standard of architecture design that creates an attractive streetscape reflective of the role and function of the Airlie Beach Main Street.

BACKGROUND

The subject land parcel was created in 1936.

DISCUSSION/CURRENT ISSUE

New development in Airlie Beach is required to ensure core landscape values are protected; values such as the urban gateways to Airlie Beach, visual backdrops as viewed from Shute Harbour Road / Main Street, and the boating routes along the coastline and throughout the Whitsunday Islands. Additionally, new development is to be built around the Airlie Beach Local Plan Framework which requires new development that:

- Promotes the unique attributes of the locality.
- Facilitates diverse Accommodation, Business and Entertainment activities.
- Cultivates a hub of activity, social interaction, quality public space and placemaking.
- Contributes to the vitality and experience of Airlie Beach, as a tropical coastal tourist destination.

Although a unique land use for Airlie Beach, the proposed design does not pertain to the cultural heritage or character of Airlie Beach. This has resulted in a conflict with the framework outlined above and several other benchmarks in the Planning Scheme that relate to character, compatibility, scale, urban design, and sense of place.

A summary of the key design issues are:

- Limited architectural features that align with the character and streetscape of Airlie Beach.
- No ground level transparency which prevents an active street engagement.

- No balconies, windows, or openings for casual surveillance.
- The proposal necessitates relocating an existing public shelter and does not replace it with a 3m wide awning as part of the design.

The proposal is found to conflict with the Airlie Beach Local Plan and District Centres Zone to a degree that warrants refusal.

The applicant has provided a Traffic Technical Memo that includes the only car parking demand generator will be for the staff.

The Transport and Parking Code does not specify an exact acceptable outcome (AO) car parking rate for a mini golf proposal. The closest rate is determined to be lawn bowls which is 30 spaces per green. As there are 16 mini golf holes available and ancillary activities provided onsite within the Dinosaur Activity Centre such as a gaming room and food and drink outlet, there could be up to 70 persons on site at peak times. Cross utilisation of car parking would occur between other uses within the Main Street, however a detailed assessment of such has not been provided by the applicant. A conservative cross utilisation rate is therefore recommended at 30%. Applied to the 30 car parking spaces requires the by the AO this gives a car parking demand of 21 spaces.

Therefore, the provision of zero car parking spaces cannot be accepted.

FINANCIAL IMPLICATIONS

Application fees have been paid.

There are no infrastructure charges payable due to the existing credit of the dwelling house on the land.

Applicant's total parking (4) contribution based on offer: **\$42,000.00**Contribution based on applicant's offer with Council Officer parking number (21): **\$220,500.00**

CONSULTATION/ENGAGEMENT

Manager Development Assessment Development Engineer

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016
Whitsunday Regional Council Planning Scheme 2017

RISK ASSESSMENT/DEADLINES

A decision is required by 11 September 2025. The decision may be appealed in the Planning & Environment Court of Queensland.

STRATEGIC IMPACTS

Corporate Plan Reference:

Process all statutory applications within statutory timeframes.

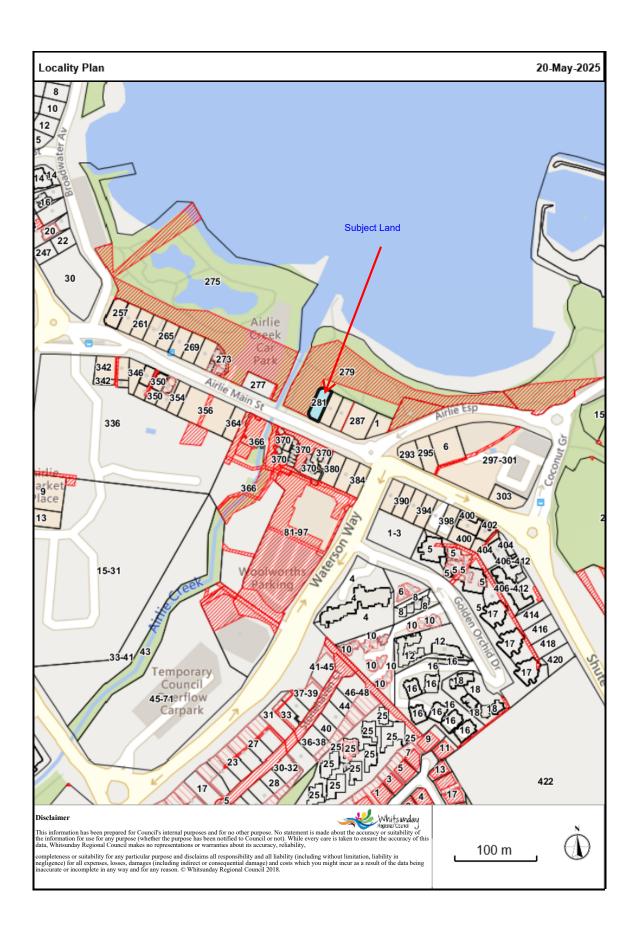
ATTACHMENTS

- 1. Regional Locality Plan [11.1.1 1 page]
- 2. Locality Plan [**11.1.2** 1 page]

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- 3. 4. Planning Assessment Report [11.1.3 - 11 pages] Development Plans [11.1.4 - 11 pages]





PLANNING ASSESSMENT REPORT

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

| - Application Cammary | | | | | |
|-------------------------|------------------------------------------------------------------|--|--|--|--|
| Proposal: | Development Application for Development Permit for Material | | | | |
| | Change of Use – Outdoor Sport & Recreation (Mini-golf) | | | | |
| Landowner | Ellenahs Designer Elegance Pty Ltd As TTE | | | | |
| Property Address: | 281 Shute Harbour Road Airlie Beach | | | | |
| Property Description: | L: 201 A: 8592 T: N0716/028 | | | | |
| Area of Site: | 607m2 | | | | |
| Planning Scheme Zone: | District centre zone / Airlie beach local plan area – Precinct A | | | | |
| Level of assessment | Impact Assessable | | | | |
| Overlays: | Acid Sulfate Soils Overlay | | | | |
| | Building Heights Overlay | | | | |
| | Biodiversity, Waterways and Wetlands (Vegetation) Overlay | | | | |
| | Infrastructure Overlay – Transport | | | | |
| | Infrastructure Overlay – Utility | | | | |
| Existing Use: | Food and Drink Outlet (Mobile Food Vans) | | | | |
| Existing Approvals: | Nil | | | | |
| Public Notification: | 18 April 2025 / 14 May 2025 | | | | |
| Submissions received: | 23 submissions including 1 petition (515 signatures) | | | | |
| State referrals: | Nil | | | | |
| Infrastructure charges: | Nil | | | | |

2. Site Description

The subject land is located centrally on the foreshore side Airlie Beach Main Street. The Airlie Beach Foreshore Reserve is directly adjacent to the site to north and east, Magnums Airlie Beach is located directly south and commercial premises directly west. The subject parcel is of a regular shape with truncations to the foreshore on the eastern boundary. The site currently contains an old dwelling (to be demolished) which is not in use. The site now has food vending vans that form part of the Whitsunday Food Garden, being a small outdoor food and drink court.

3. Proposal Details

The proposal is for a Development Permit for Material Change of Use for Outdoor Sport & Recreation in the form of a Mini-golf course. The course, named Jurassic Falls, is proposed as a prehistoric dinosaur theme and will also contain a dinosaur activity centre which will include arcade/virtual reality games.

The mini-golf course provides for an sixteen-hole course wrapping around landscaping and dinosaur themed features including animatronic dinosaurs within the site. The course will be provided in the following three stages:

• Stage 1 – 16-hole mini golf course

- Stage 2 installation of an enclosed roof (8.9m in height)
- Stage 3 dinosaur activity centre to be placed beneath the rear viewing deck.

The proposal also includes a small food and drink outlet at the rear which proposes to service both on-site customers and external customers from the foreshore.

The applicant made a minor change to the proposal in response to the submissions that have been received. The changes involved a softening of the façade to remove the dinosaurs and putting replicas that were elevated above the façade, as well as changing the colour scheme to match the colour palette of the working draft Airlie Beach Masterplan.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act*, 2016 and the *Whitsunday Regional Council Planning Scheme*, 2017.

The proposal is recommended for refusal due to the following conflicts:

- 1. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - a. The proposal conflicts with the Environment and Heritage theme of the Strategic Intent as the proposal's facade impacts the identified core landscape values for Airlie Beach that are required to be protected or enhanced through good urban design that integrates with the existing urban fabric.
 - b. The proposal conflicts with the Airlie Beach Local Plan, specifically AO4.1/PO4, AO8.1/PO8, AO9.1/PO10 and AO19.1/PO19 and overall outcome (c), (g), (j) and (k).
 - c. The proposal conflicts with 6.2.2.2 District Centre Zone, specifically, AO2.1/PO2, AO3.1, AO5.1 AO5.3/PO5 and Purpose and overall outcomes 3 (c), (f), (h) and (i).
 - d. The proposal conflicts with the Business Activities Code, specifically, AO2.1/PO2, AO3.1/PO3 and AO5.1/PO5 overall outcomes (b) and (c)
 - e. The proposal conflicts with the Transport and Parking Code, specifically, AO4.1/PO4, PO5 and Overall Outcome 3 (c), as the proposal contains an on-site parking shortfall of 21 spaces.
- The proposal is not compatible with the existing or intended character and streetscape of Airlie Beach Main Street.
- The proposal does not incorporate a high standard of architectural design that creates an attractive streetscape reflective of the role and function of the Airlie Beach Main Street.

4.1. State Assessment and Referral Agency (SARA)

The application was not referrable.

4.2. State Planning Policy - July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday (MIW) Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise.

The Desired Regional Outcomes of the Plan are high level outcomes for development in the region and the proposal generally achieves all applicable outcomes.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

4.4.2. Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond the Whitsundays is a prosperous, liveable and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The Regions townships and communities have a strong and proud social identity linked to its key economic sectors. The promotion and protection of the regions environmental values is significant to the expressed identities, including the unique scenic values, which consist of key urban gateways, views and vistas. An assessment of the development against the key themes of the Strategic Intent is as followed:

<u>Strategic Intent – Theme 1 - Liveable Communities and Housing</u>

The proposed development supports the hierarchy of centres. The proposal is a commercial/ recreational use located within a centre zone and is intended to provide recreational opportunities for locals and tourists alike.

The proposal does not conflict with the Liveable Communities and Housing theme.

Strategic Intent - Theme 2 - Economic Growth

The proposal will not be a major employment generator for the region, with a total of three staff anticipated. The proposal will support the tourism sector by offering a new type of activity, with no other mini-golf business operating on the Whitsundays mainland.

Therefore, the proposed use does not impact the Economic Growth theme as it increases economic diversity for the area and could enhance visitor experience.

Strategic Intent - Theme 3 - Environment and Heritage

The environment and heritage theme seeks to protect the region's cultural heritage and environmental values for the future. The proposal in its current form is unable to demonstrate it will not have a significant impact to the core landscape values within the region, specifically Airlie Beach. New development in Airlie Beach is required to ensure core landscape values are protected; values such as the urban gateways to Airlie Beach, visual backdrops as viewed from Shute Harbour Road / Main Street, and the boating routes along the coastline and throughout the Whitsunday Islands.

The subject site is within a high profile site that is widely viewed and due to the visual appeal, scale, bulk and lack of integration of the façade, the proposal impacts the identified core landscape values above and is therefore unable to comply with the Environment and Heritage theme.

Strategic Intent - Theme 4 - Safety and Resilience to Hazards

The development site is not at an unacceptable risk to hazards. No mitigation works are required to minimise the risk of hazards to people, property and essential infrastructure. The proposal complies with the Safety and Resilience to Hazards theme.

Strategic Intent - Theme 5 - Infrastructure

The proposal will not impact Council's ability to supply infrastructure to the region.

The proposal aligns with Theme 5, Infrastructure.

4.4.3. Overlay Codes

Acid Sulphate Soils Overlay

Minimal earthworks will be required to undertake the development. If Acid Sulfates are encountered during construction, they are to be managed in accordance with the Queensland Acid Sulfate Soils Technical manual (Queensland Government, 2014) by the Building Certifier.

Building Heights Overlay

The proposed development contains a compliant maximum building height of 8.9m (14m maximum in Airlie Beach Precinct A).

Biodiversity, Waterways and Wetlands (Vegetation) Overlay

The overlay is triggered due to the site's proximity to Airlie Creek which is mapped for Category R vegetation. Airlie Creek is classified as a Stream Order 1 where a 10m setback is required from the top of the high bank. The site is approximately 30m setback from the top of the Airlie Creek bank and is therefore acceptable. Further, the applicant advises that vegetation will be kept on-site where possible and the design of the development has reflected the intent to retain on-site vegetation.

Infrastructure Overlay (major electricity buffer)

The subject site is identified within the major electricity buffer. The proposal does not contain any sensitive land uses, and the development of the site as proposed will have no material impact on this infrastructure.

4.4.4. Airlie Beach Local Plan Code

In accordance with Part 1.5 of the Planning Scheme, the Airlie Beach Local Plan Code prevails over the District Centre Zone Code. It is noted there are no conflicts between the Local Plan and Zone in regard to the development. The purpose of the Airlie Beach Local Plan code is to provide a development framework that:

- Promotes the unique attributes of the locality.
- Facilitates diverse Accommodation, Business and Entertainment activities.
- Cultivates a hub of activity, social interaction, quality public space and placemaking.

 Contributes to the vitality and experience of Airlie Beach, as a tropical coastal tourist destination.

The use of the site as intended is considered to be consistent with the Airlie Beach Local Plan with the exception of the design and demand for additional car parking not being met onsite or via an alternative arrangement.

From a design and character and car parking perspective, the proposal conflicts in relation to the following acceptable and performance outcomes sought in the local plan:

- The development does not provide balconies windows and other openings that overlook Main Street to maximise casual surveillance creating limited shading at street level – AO4.1/PO4.
- The proposal does not provide a ground level frontage at least 80% open or transparent to allow internal activities to be visible from the street and does not stimulate interaction between public and private space at ground level – AO8 1/PO8
- The proposal does not provide a 3m wide awning and further removes an existing public shelter and does not provide a suitable awning alternative that is a minimum of 3m wide – AO9.1/PO10.
- The proposal does not provide additional car parking to meet the demands of the development – AO19.1/PO19

When considering the overall outcomes sought by the Airlie Beach Local Plan the proposal conflicts in regard to the following:

- The proposal does not provide a high-quality adaptable design that is sensitive to surrounding spaces – Overall outcome (c)
- The proposal does not provide active uses at the ground level fronting main street and an awning covering the full length of the footpath has not been created – Overall outcome (g)
- The car parking demand of the development has not been provided for onsite or via an alternative arrangement – Overall outcome (j)
- The redevelopment is not a high-density development Overall outcome (k)

Overall, the design is a major departure from the existing streetscape and does not activate or complement the existing awnings that adjoin the site.

4.4.5. District Centre Zone Code

District Centres are intended to include a variety of retail, commercial, residential, health, entertainment and recreational facilities. District centre uses are to be developed as well designed, safe and visually attractive businesses that complement but do not compete with the role and function of the major activity centres.

Recreational uses such as the proposed may be established where they are compatible with the character and amenity of surrounding development. Compatibility with surrounding development is a key benchmark throughout the zone code. Uses are required to be compatible with the intended scale and character of the streetscape and

surrounding area, incorporate a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places. The proposal is unable to comply with the following requirements:

- Overall outcome (c) the design of the recreation use is not compatible with the character and amenity of surrounding development.
- Overall outcome (f) whilst the development has a low to medium rise-built form
 it is not compatible with the character of the streetscape and surrounding area.
- Overall outcome (h) when considering the main street setting of the proposal the development does not provide a high standard of architecture that creates an attractive building and streetscape.
- Overall outcome (i) the proposal does not provide an active or articulated streetscape as the development cannot be seen through the facade.

Overall, the proposal is at odds with the existing and planned character of the Main Street and the design is not sympathetic to and challenges the visual appeal of the streetscape as a high-quality offering.

4.4.6. Development Codes

Business Activities Code

The purpose of the business activities code is to ensure that business activities are developed consistent with the Whitsunday regions hierarchy of centres are of a high-quality design which reflects good centre design principles and appropriately responds to local character, environment and amenity considerations. Whilst not being a business activity the location of the proposal requires that consistency with the code is achieved.

The proposal conflicts with the following acceptable and performance outcomes of the code:

- AO2.1/PO2 the proposal has not provided an adequate pedestrian shelter along the frontage of the site.
- AO3.1/PO3 as there is not a minimum of 65% of the building frontage that is transparent and does not activate the streetscape.
- AO5.1 AO5.3/PO5 as the design of the proposal does not respond to the character and amenity of neighbouring premises and the streetscape.

The proposal further conflicts with the following overall outcomes of the code:

- Overall outcome (b) as the building design does not respond consistently with the character of the particular local area.
- Overall outcome (c) the development is not integrated into its surroundings and does not reflect a high-quality town centre design and streetscape.

Infrastructure Code

Limited services are required to facilitate the development. Council sewer infrastructure has been acknowledged, and the footings of the Stage 2 roof will avoid impacts to this sewer.

Landscaping Code

The proposal intends to retain as much existing on-site landscaping as possible whilst proposing additional landscaping features in the façade. Additional landscaping is proposed, and no non-compliance is found with the code.

Healthy Waters Code

The Healthy Waters Code is not applicable as the development is not on a premises 2,500m2 or larger.

Transport and Parking (T&P) Code

There is no onsite car parking proposed to support the development, with the applicant seeking to rely on the availability of on-street carparking and Council managed off-street car parks.

The T&P code does not specify an exact acceptable outcome (AO) car parking rate for a mini golf proposal, with the outdoor sport and recreation rates focussing on courts, fields or swimming pools. It is therefore necessary to apply the car parking rate of the most closely related activity described for outdoor sport and recreation to determine number required under the AO. The closest rate is determined to be lawn bowls which is 30 spaces per green. As there are 16 mini golf holes available for use this will see the number of users similar to a lawn bowls club and accounts for the ancillary activities provided onsite within the Dinosaur Activity Centre, being a gaming room and food and drink outlet.

The applicant has provided a Traffic Technical Memo prepared by Burchills Engineering Solutions that states there is no AO car parking rate applicable within the Planning Scheme for mini golf. The tech memo therefore uses a first principles analysis to determine the likely car parking demands generated by the proposed mini golf course. The memo concludes the following "... the location of the site within a District Centre and the intention of the site to operate as part of the wider Airlie Beach destination to cater for visitors to the area, it is anticipated that the sole purpose car parking demand generated by the use is anticipated to be zero noting that the majority of (if not all) patrons of the use are anticipated to utilise other uses in the vicinity of the site."

In terms of the staffing requirement, the memo concludes that the development is anticipated to require a total of 2 to 3 staff spaces on-site during peak periods. Using ABS 2021 Sensus data to determine the Journey to Work mode splits, 78% of respondents on census day 2021 drove to work, or 2.3 car parking spaces. The memo concludes that the car parking demand of the development to be 2-3 car parking spaces.

There is limited support to sustain the broad observation from the memo that the majority (if not all) patrons of the use are anticipated to utilise other uses in the vicinity of the site. Surrounding the site are a mix of tourist shops, cafes, restaurants and bars. The use is a unique activity in the Main Street and one which would reasonably be considered a sole attractor of tourists and locals alike. Notwithstanding, a cross utilisation of car parking would occur between other uses within the Main Street, however a detailed assessment of such has not been provided by the applicant. A conservative cross utilisation rate is therefore recommended at 30%. Applied to the 30 car parking spaces requires the by the AO this gives a car parking demand of 21 spaces.

It is not recommended that Council approves the development on the basis that on-street car parking and Council managed off-street car parks cater for the demand. The 2021 Cardno Airlie Beach Car Parking Study found that by 2036 between 300 and 480 additional car parking spaces will be required. It is therefore necessary that additional development within the precinct provides or contributes to this additional car parking.

An applicant may request Council to enter into an infrastructure agreement to make a financial contribution in lieu of providing onsite car parking. Council is however unable to progress such a request currently as the price of a car parking space in Airlie Beach is unknown until such time as Council identifies and costs the site for additional precinct car parking.

The proposal therefore has a shortfall of 21 parking spaces and is therefore unable to comply with Overall outcome 3 (c), PO4 and PO5 of the code.

5. Public Submissions

The development application was placed on public notification between 18 April 2025 and 14 May 2025 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 15 May 2025. 23 submissions including 1 petition (515 signatures) were received during this period of Public Notification. Submissions have been received and summarised in the below table:

| Issue | Comment/Condition Number | | | |
|----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| Non-compliance with Environment and Heritage theme of the Strategic Intent | A submitter raised concern that the proposal is non-compliant with the Environment and Heritage theme of the Strategic Intent of the Planning Scheme, specifically that the proposal is in breach of 3.2.3.2 (2) where core landscape values are protected. | | | |
| | The proposal is unable to achieve the relevant Planning Scheme benchmarks in relation to visual appearance, mass, composition and streetscape compatibility, which includes the Environment and Heritage theme of the Strategic Intent. Refer to the assessment in Part 4.4.2 above. | | | |
| | A submitter raised concern that the proposal is non-compliant with the Overall Outcomes of the District Centre zone, specifically 3(h) and 3(i). | | | |
| Non-compliance with District Centre Overall Outcomes | The proposal is unable to achieve the relevant Planning Scheme benchmarks in relation to visual appearance, mass, composition and streetscape compatibility, which are referred to in the District centre zone Overall outcomes. Refer to the assessment in Part 4.4.5 above. | | | |
| 3. Non-compliance with the Performance Outcomes of the Business Activities code. | A submitter has raised concern that the proposal does not comply with PO4 – PO7 of the Business Activities code, which relate to building mass and composition, building features and articulation and amenity of nearby residential premises. | | | |

| | The proposal is unable to achieve the relevant Planning Scheme benchmarks in relation to visual appearance, mass, composition and streetscape compatibility, which are referred to in the Business Activities code benchmarks. The proposal is not considered to make undesirable amenity impacts to nearby public spaces and sensitive uses. Refer to the assessment in Part 4.4.6 above. |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Streetscape incompatibility / Visual impact | Submitters have raised concern regarding the theme of the development in that there is no connection to Whitsundays' natural landscape, identity, or surrounding built environment. Submissions have expressed concern regarding the façade's mass and composition being too dominant with too much impact on the visual amenity of the streetscape. |
| | It is noted since public notification the applicant has amended the proposal to remove certain elements of the facade, including dinosaurs that are elevated above the facade. Despite these changes to the design, the visual appeal, scale and bulk of the proposal remains incompatible with the character of the streetscape and surrounding area. Refer to the assessment in Part 4 above. |
| 5. Parking | Submitters have expressed concern regarding the proposal's car parking provision of zero spaces, siting that there is limited parking close to the venue and that the proposal will only add more pressure on the nearby parking facilities. A submitter also noted noncompliance with PO19 of the Airlie Beach Local Plan that requires development to provide sufficient car parking. The proposal is unable to achieve the relevant |
| | benchmarks in relation to on-site parking supply. |
| 6. Public safety risk | Concerns have been raised in relation to the façade's external design being a public safety risk as it contains climbing hazards for both children and adults, further exacerbated by the high-traffic public area where the proposal is located. |
| | The submitters concerns are noted, and the proposal has been amended by the applicant to put glass in front of the waterfall in response to this concern. |
| 7. Location | Submitters have raised concern regarding the location of the proposal being in the Main Street of |

| the Cannonvale. The submitters concerns are noted. Submitters have raised concern over the height of the viewing deck at the rear, which may cause amenity impacts to the neighbouring premises such as overlooking, loss of light, overshadowing. 8. Overlooking, loss of light, overshadowing. The viewing deck at the rear is the first level of the proposal and has a building height of 4.54m which is unlikely to cause undesirable amenity impacts from excessive building height. Further, the maximum building height for the area is 14m. Submitters have concerns that the introduction of a new, high-volume attraction is likely to result in significantly increased vehicle congestion in Main Street, as well as impacts to traffic flow and conflicts between vehicles and pedestrians, especially in the vicinity of bus shelters, crossings, and narrow footpaths. The submitters concerns are noted; however, the proposed development is not required to make changes to the existing traffic regime through Airlie Main Street. Submissions have raised concern that many of the existing trees in the foreshore may be removed by the construction of the proposed development. Development plans provided with the proposal identify which tree requires removal, with only one palm tree that shares a boundary with the site and foreshore reserve to be removed. This palm tree is located within the truncation on the front boundary. A submitter raises concern that there is risk of a poor thematic fit that deters repeat visitation and undermines brand integrity (cf. "Palmersaurus", in Coolum). Only physical elements of the proposal are able to be subject of the assessment. It is acknowledged however that the theme has exacerbated the noncompliances with the Planning Scheme benchmarks that relate to visual appearance, mass and | | Airlie Beach and that the proposal is better located in | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------|--|--|--|--|
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| composition and streetscape compatibility. Since the | | '' ' | | | | |
| submission period, the applicant has amended the | | | | | | |
| ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' | | proposal to remove certain elements of the facade, | | | | |
| managed to consider a contract of the contract | | proposal to remove certain elements of the facade, | | | | |

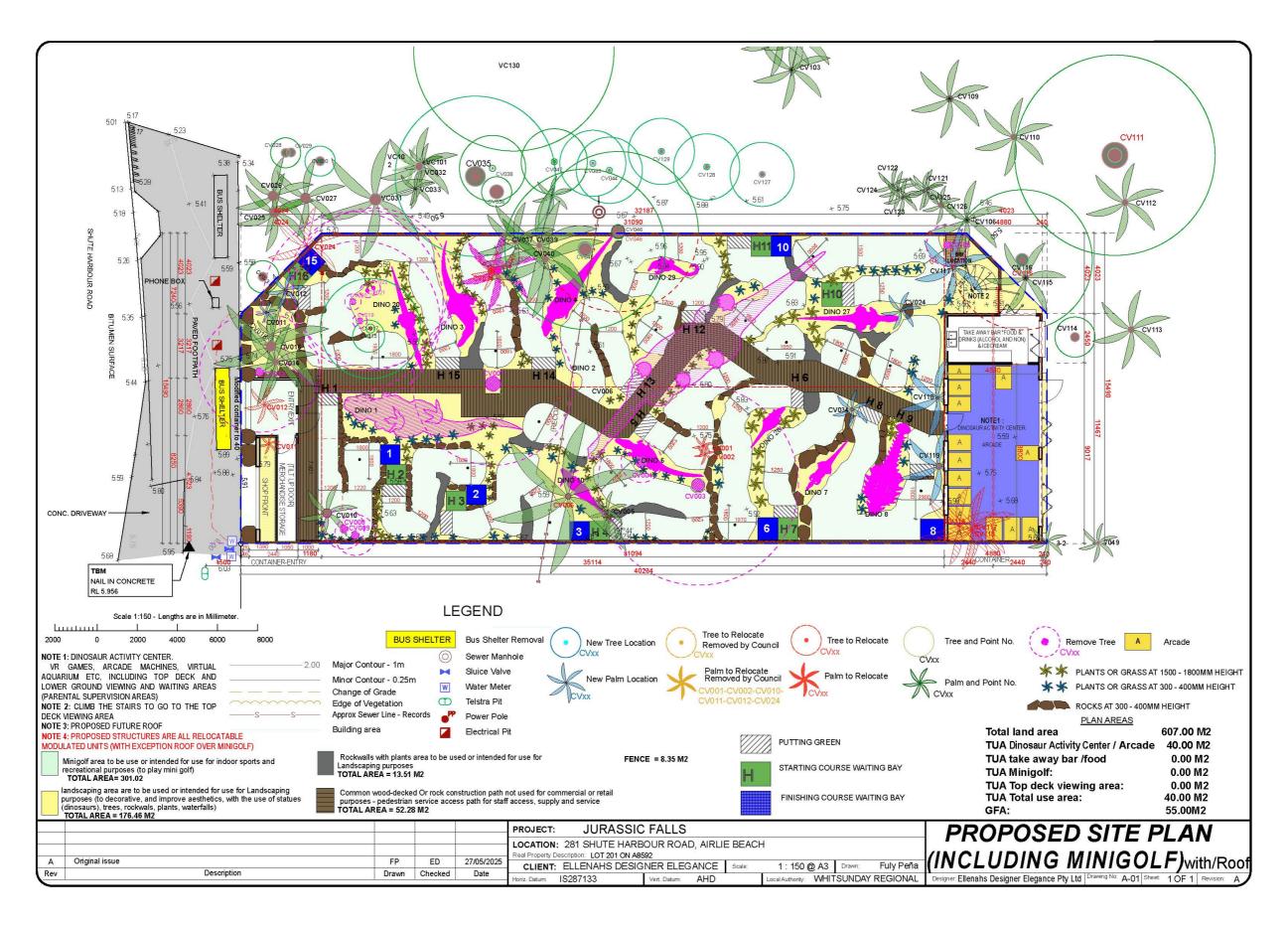
| including dinosaurs that are elevated above the |
|-------------------------------------------------------|
| facade. Despite these changes to the design, the |
| visual appeal, scale and bulk of the proposal remains |
| incompatible with the character of the streetscape |
| and surrounding area. |

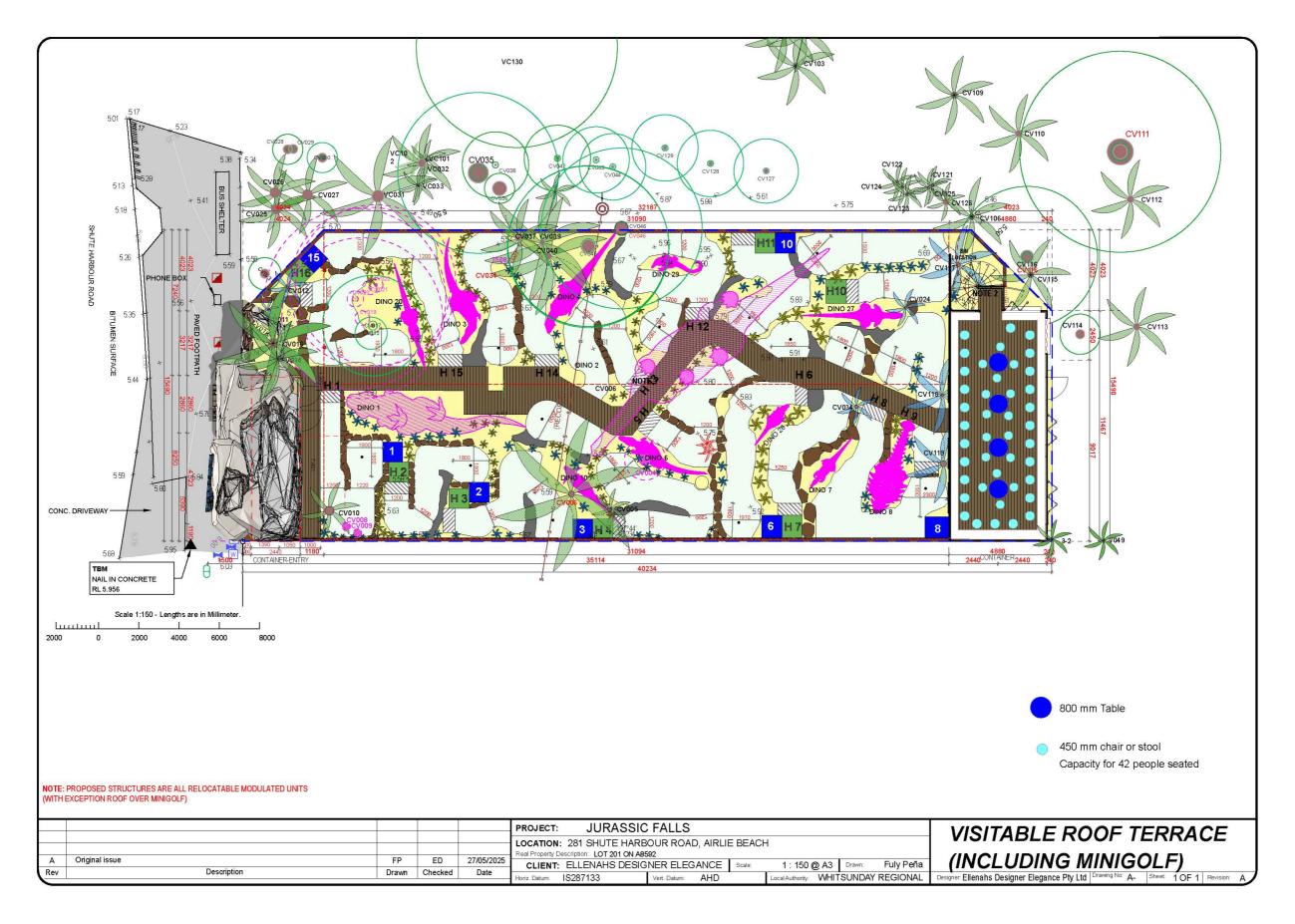
6. Infrastructure Charges

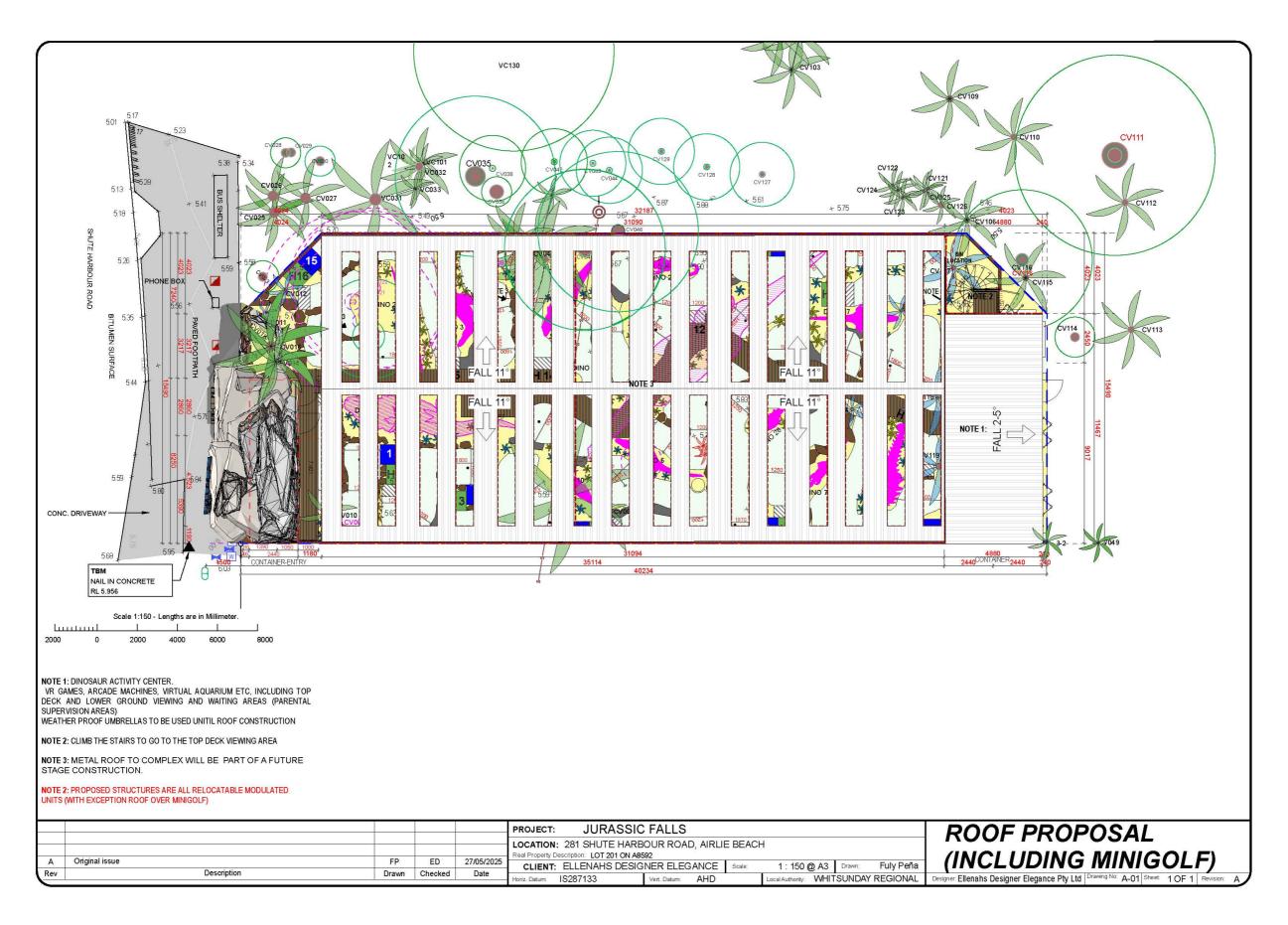
6.1. Adopted Infrastructure Charges Resolution

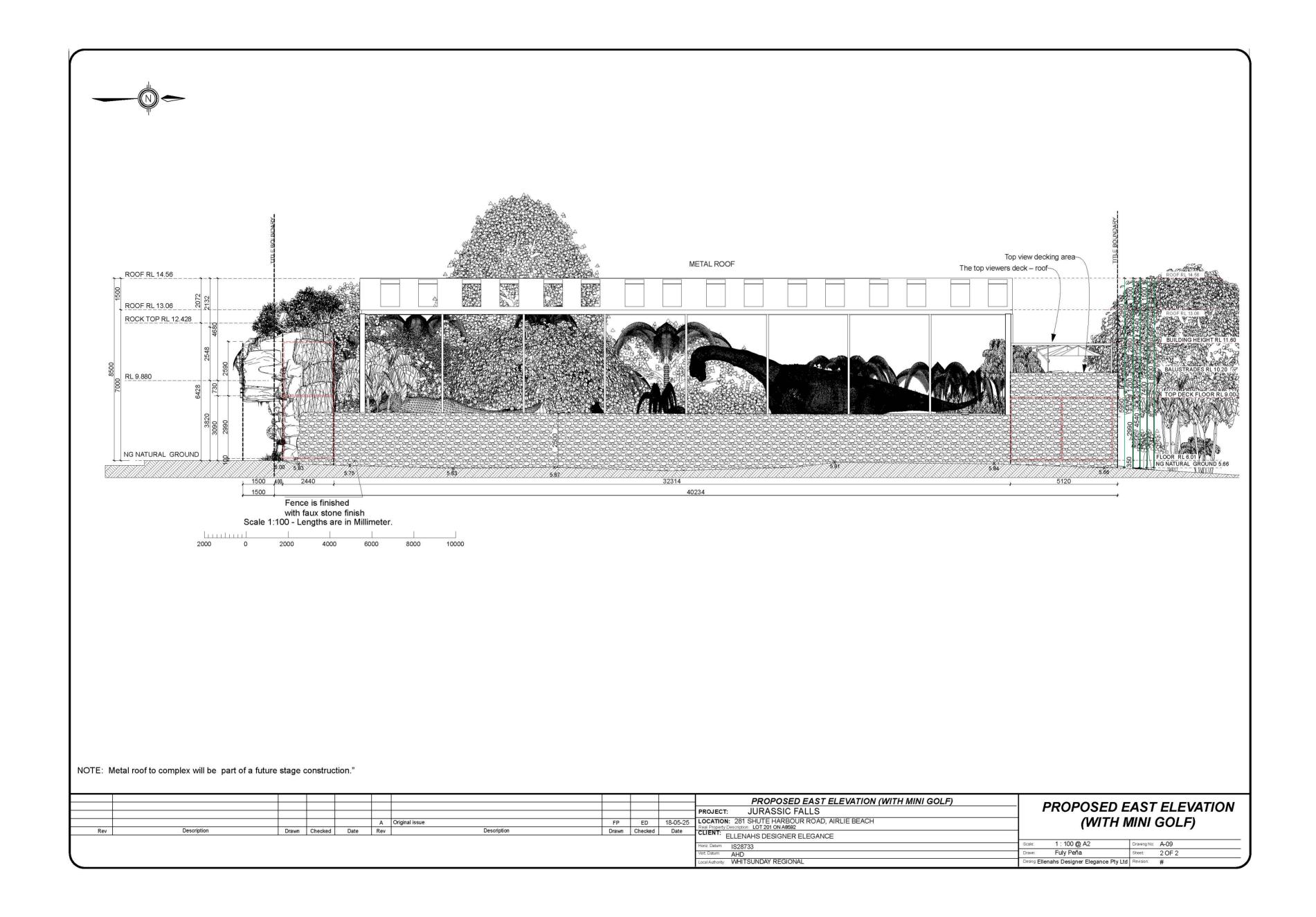
The following is a breakdown on the Infrastructure Charges for the development:

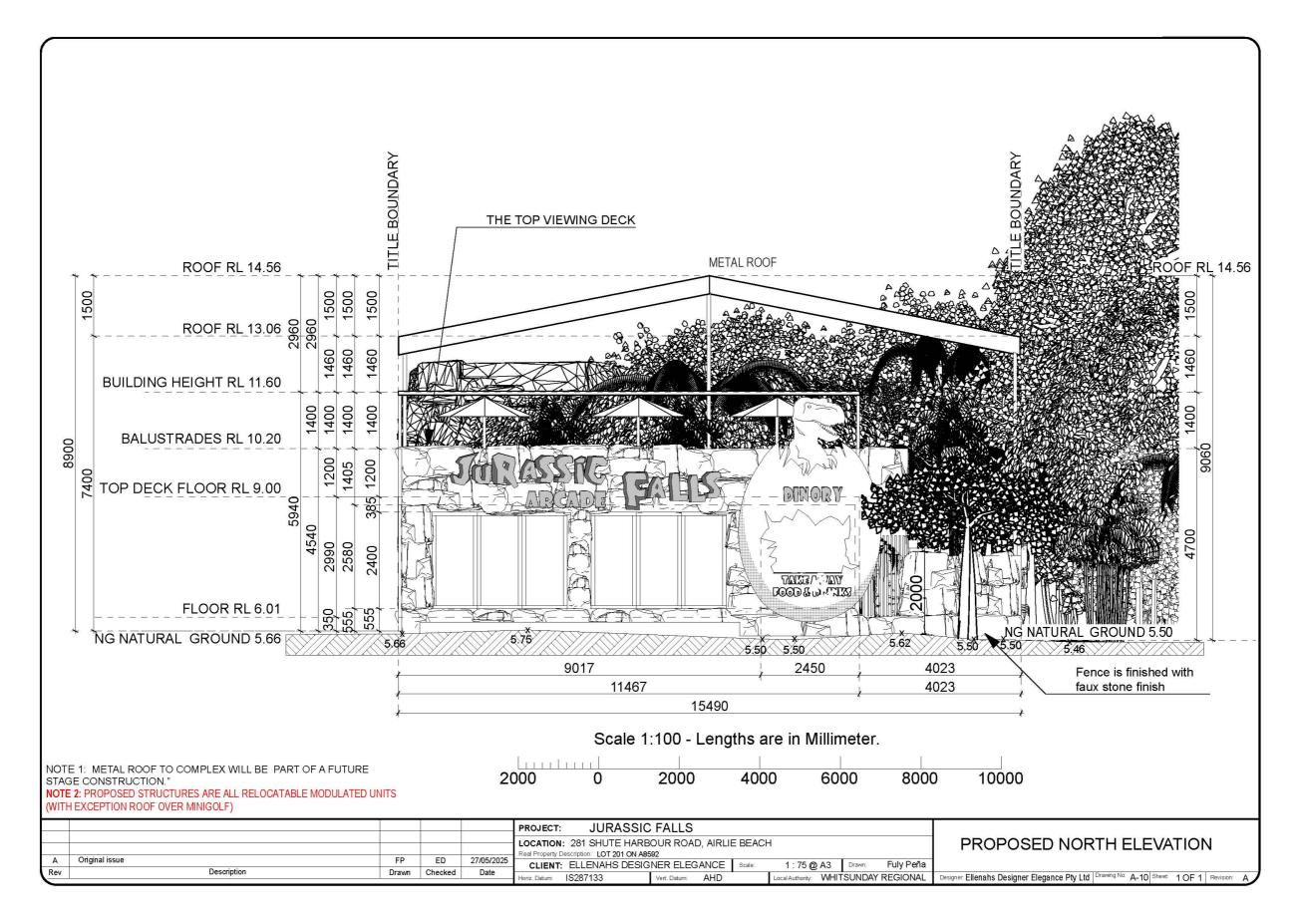
| | \$NIL | | | | | |
|-------------------------|-------------------------|----------------------|-----------------------|----------|--------------|--|
| | \$34,452.65 | | | | | |
| Lawful Use | dwelling) | | | | | |
| Existing | more-bedroom | | | | | |
| MCU - | Residential (3 or | 1 | \$34,452.65 | 100% | \$34,452.65 | |
| Type of Development | Development Category | Demand Unit & Qty | Charge Rate | Discount | Total Credit | |
| | | Credit | | | | |
| Total Adopted Charge | | | | | \$14,901.85 | |
| | recreational facility | | | | | |
| | sport and | | for court areas | | | |
| MCU Other uses - Indoor | | 607m2 | \$24.55 per m2 of GFA | | \$14,901.85 | |
| Development | velopment Category | | _ | | Charge | |
| Type of | Development | Demand | Charge Rate | | Adopted | |
| Adopted Charge | | | | | | |
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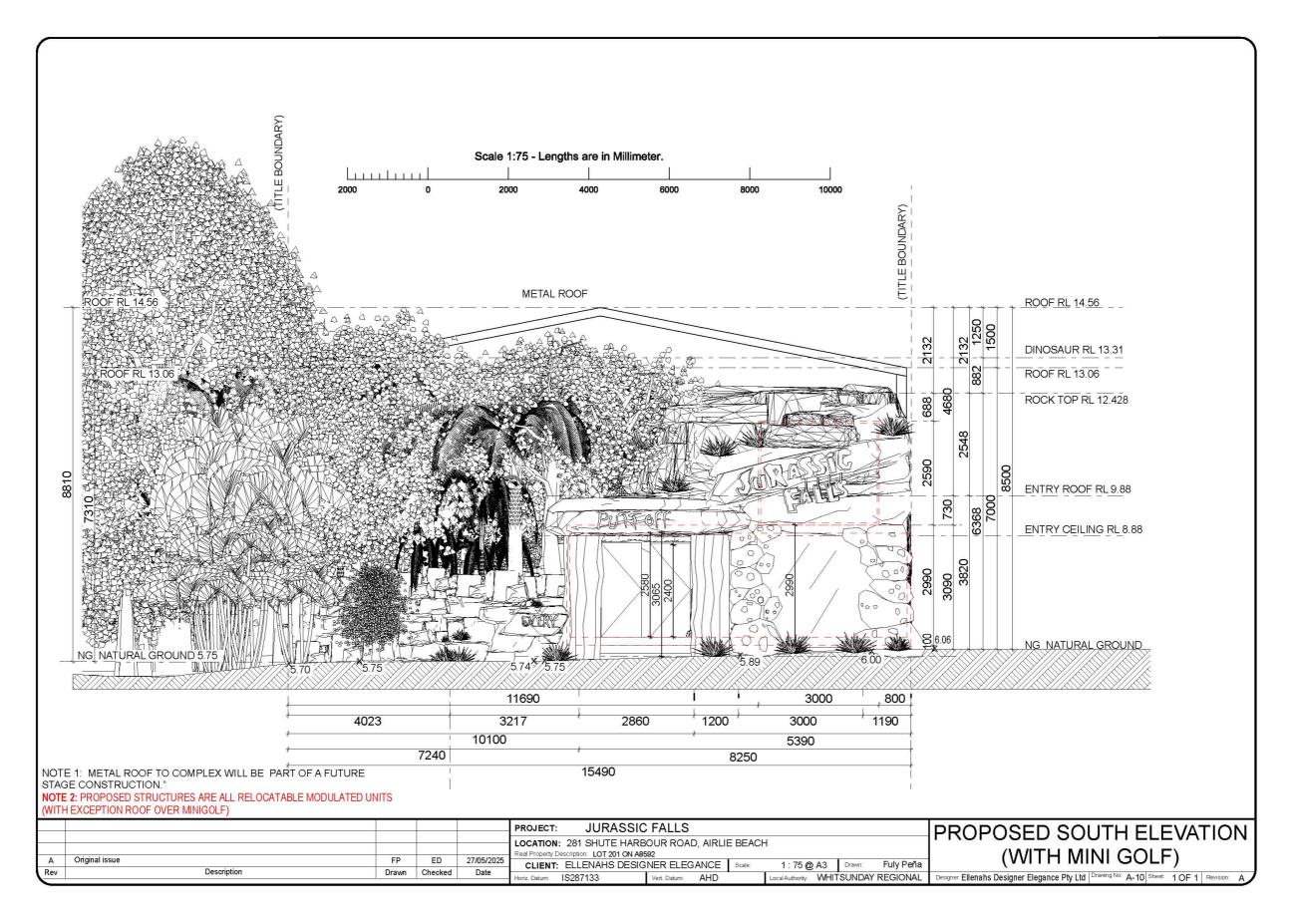


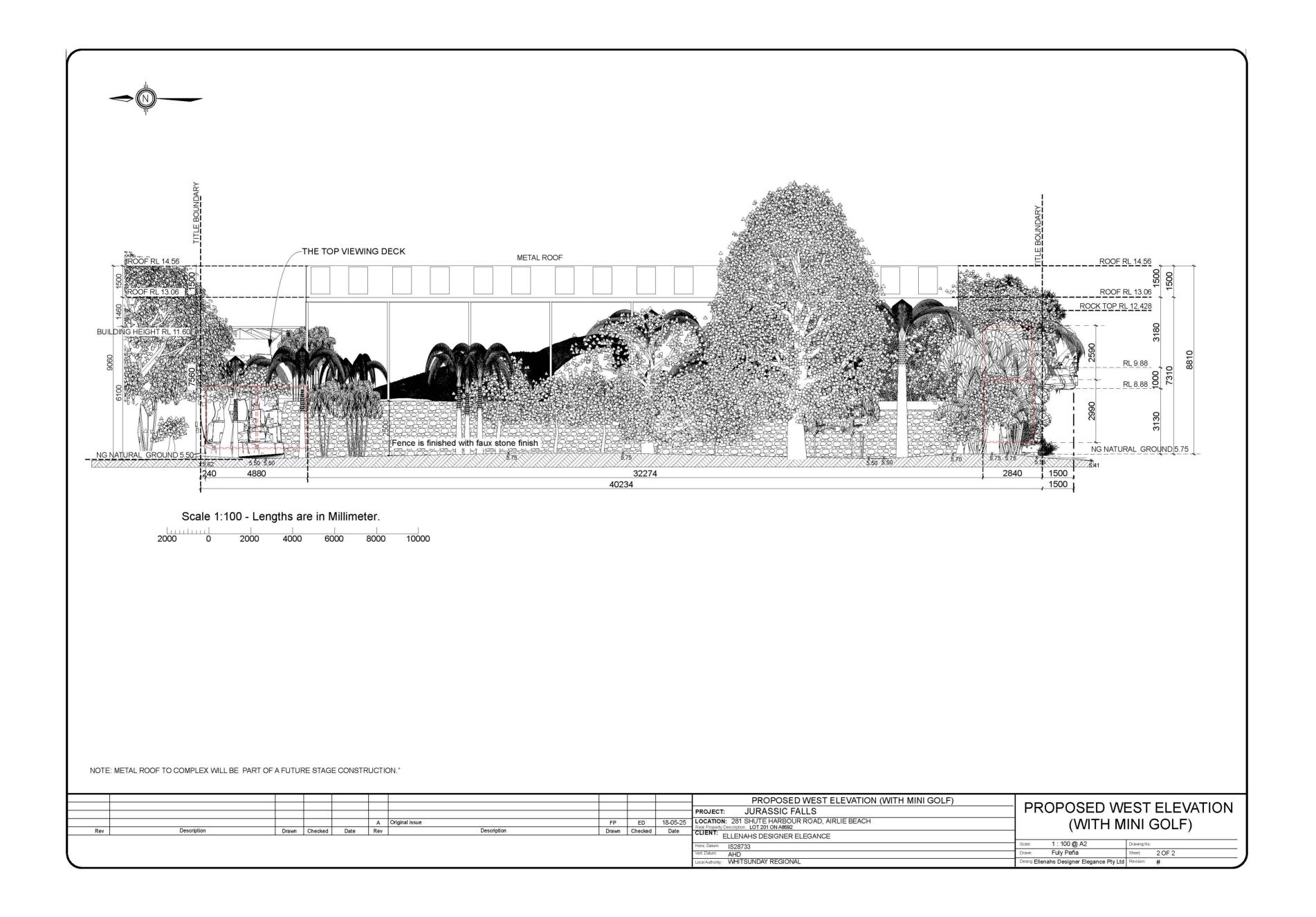










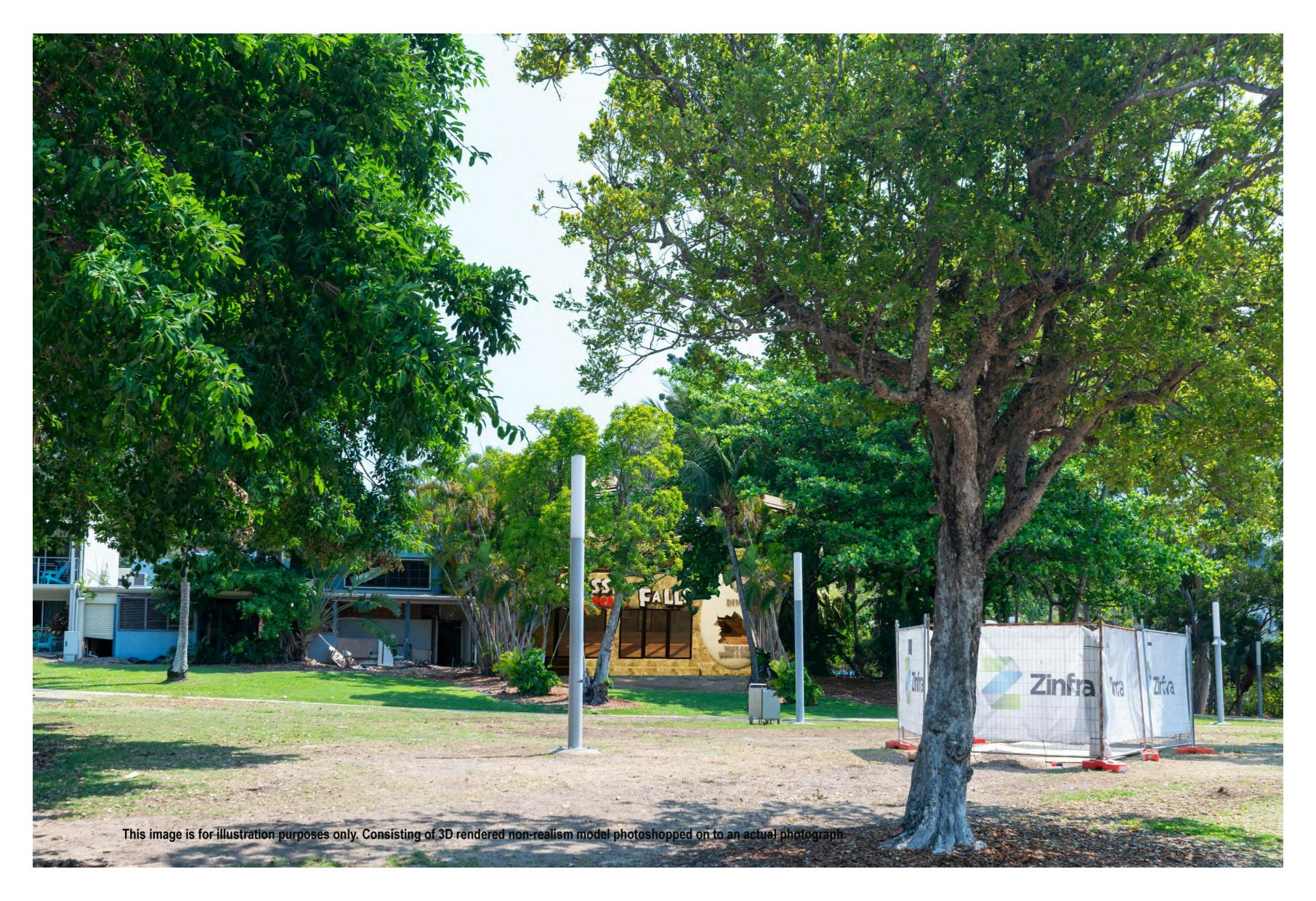








This is page 102 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025



11.2 - 20241144 - Request for Negotiated Decision Notice - Development Permit for Reconfiguration of a lot - One (1) into Seven (7) Lots and Access Easement - 88 Yachtsmans Parade Cannonvale - Peter Hegarty

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

AUTHOR: Senior Planner

AUTHORISING OFFICER: Director Regional Strategy and Planning

PURPOSE

To present the assessment of a request for negotiated decision notice and seek Council's determination.

EXECUTIVE SUMMARY

A request for a negotiated decision notice has been received to amend a condition of approval imposed on a rural residential subdivision at 88 Yachtsmans Parade, Cannonvale. The application was approved by delegation on 1 July 2025.

The development creates seven rural residential lots on land that adjoins the Whitsunday Cayman Estate, a body corporate, where vehicles must access through Yachtsmans Parade, a private and steep 440m long concrete driveway. Yachtsmans Parade provides access to 31 existing residential properties and 7 proposed rural residential lots. The road ranges in width from 4.0m up to 8.0m at various sections. Council's Development Manual standard for two-way traffic movements on private driveways is a minimum width of 5.5m.

The applicant seeks to amend Condition 6.5, which requires:

The full access driveway over Easement A on SP219994 be upgraded to a 5.5m-wide concrete carriageway, ensuring safe access to all lots via Yachtsmans Parade. Parking spaces cannot be included in this width unless replaced elsewhere. Works must comply with Council standards (DG 1.17 and DG 2.12), and any impacted infrastructure must be approved and addressed to the satisfaction of relevant asset owners.

The applicant seeks to amend the condition to allow the following:

• Upgrade Easement A on SP219994 from the boundary of Lots 14 and 15 on SP219994 to the southeast corner of Lot 18, as shown on Locus Surveys Drawing 0144 PD-04 Rev B, to a 5.5m-wide carriageway with pavers to allow future access to underground services. The works must ensure safe access to all lots via Yachtsmans Parade, be completed at the applicant's cost, and any impacted infrastructure must be approved and addressed to the satisfaction of relevant asset owners.

For the bottom 230m of the driveway from Border Drive to the boundary of Lots 14 and 15, the applicant proposes no widening of the driveway for the following reasons:

- The section of the driveway is 5m wide.
- The driveway is private and a low-speed environment with limited usage by the public.
- Any widening will cause great disruption and upheaval among the current residents, with some existing landscaping impacted.

From the boundary of Lots 14 and 15 to the top of the estate, the applicant proposes to widen some sections of the driveway to 5.5m using pavers so that the underground services can be easily accessed. The extent of the proposed widening is shown in **Attachment 11.2.3**.

The proposal will add 60 additional vehicle movements to Yachtsmans Parade. The proposed sections of widening are not considered to be sufficient to address the safety of users, with approximately 30m left without the opportunity to pass in the upper section of the driveway at a blind corner. Providing the increase in width using pavers remains consistent with the requirements of the Development Manual which requires a sealed surface to be used.

Whilst the inconvenience to residents of having small sections of existing landscaping removed in the lower section of the driveway to provide the 500mm of additional width is acknowledged, it is not an exceptional circumstance that justifies the removal of the condition.

Consistent with previous decisions by Council, it is recommended to maintain the requirements of the Development Manual for a 5.5m wide driveway when multiple lots are serviced.

OFFICER'S RECOMMENDATION

That Council refuse the Negotiated Decision Notice request for the Development Permit for Reconfiguration of a lot - One (1) into Seven (7) Lots and Access Easement at 88 Yachtsmans Parade- Private Cannonvale.

BACKGROUND

The subject application was approved under delegation on 1 July 2025.

The Cayman Estate was approved on 25 July 2006 for a Development Permit for Material Change of Use (Residential Dwellings) and Reconfiguration of a Lot – Two (2) Lots into Thirty-four (34). The specific driveway conditions for Yachtsmans Parade required a 5.5m driveway for the full length of Yachtsmans Parade in compliance with Council's Development Manual at the time.

The Operational Works approval was granted in 2010 and approved the driveway widths that exist onsite today as shown in **Attachment 11.2.5**.

DISCUSSION/CURRENT ISSUE

Yachtsmans Parade varies in width between 4.0m - 8.0m and services 31 residential allotments. The proposed development will increase the number of vehicle movements on Yachtsmans Parade by 60 bringing the total number of vehicle movements per day to 360.

The applicant proposed to amend the condition of approval that requires compliance with Council's Development Manual standard for shared driveways with no widening of the driveway for the bottom 230m and select sections of widening for the remainder using pavers.

A Road Safety Audit (RSA) by Bitzios Consulting was submitted in the original application: however, the findings of the audit were not accepted for the following reasons:

The proposed development would not increase vehicle movements by only 11 vehicle movements per day, as suggested by the applicant, with the Development Manual calculating this at 60 vehicle movements per day. This underestimated the existing and future demand on the driveway.

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- No consideration of the existing 4.0m carriageway width and the opportunities for vehicles to safely pass.
- No consideration was given that dwellings adjacent to the 4.0m sections on the driveway did not have their parking areas inside the lot, forcing vehicles to park in the carriageway of the driveway, which further decreased the space for passing on the 4.0m sections of the driveway.
- No consideration of the proposed regular use of refuse collection vehicles on the driveway.
- Supplementing recommendations of the audit with comments from the client as to whether they could be installed on the driveway with Body Corporate permission.

It is noted that since the application was decided, the Body Corporate has written to properties that do not have onsite parking, requesting that modifications be made to their properties to provide the required parking onsite. As this is a Body Corporate matter Council is unable to address the parking in the common property areas through conditions on the approval. Due to the unacceptable safety risk of a refuse collection vehicle accessing the driveway, conditions of approval have also been imposed to prevent such an occurrence, and that all refuse collection must be from Border Drive.

Notwithstanding the matters of the Road Safety Audit addressed through conditions of approval, Council officers consider that the condition imposed to comply with the Development Manual requirements for shared driveways is necessary to ensure safety for all road users and therefore achieve compliance with the Transport and Parking Code requirements of the Planning Scheme.

FINANCIAL IMPLICATIONS

No application fee is applicable to a negotiated decision notice. Infrastructure Charge of **\$88,887.90** is applicable.

CONSULTATION/ENGAGEMENT

Manager Development Assessment
Development Engineer

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016
Whitsunday Regional Council Planning Scheme 2017

RISK ASSESSMENT/DEADLINES

The decision may be appealed in the Planning & Environment Court of Queensland.

STRATEGIC IMPACTS

Corporate Plan Reference:

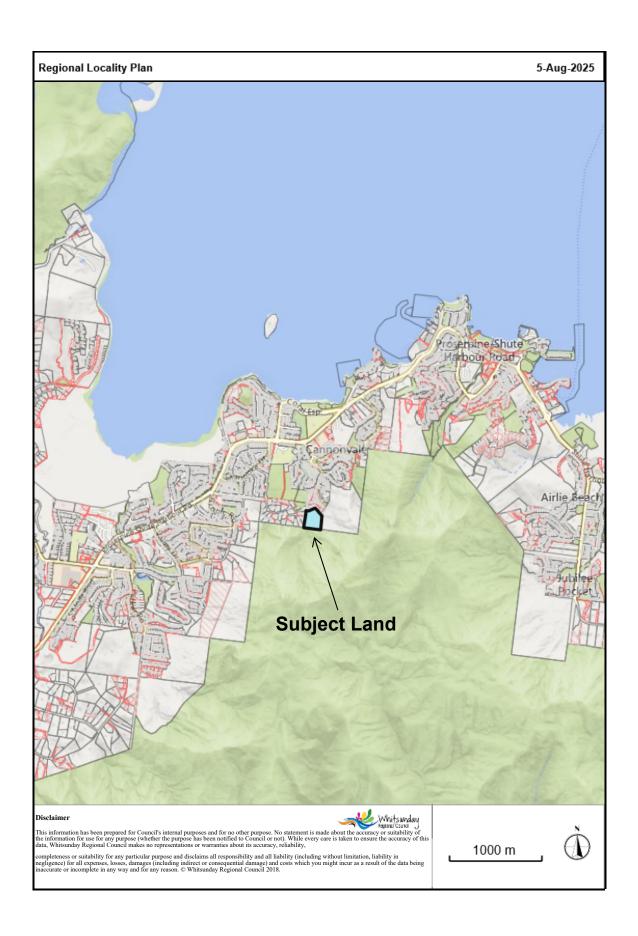
Process all statutory applications within statutory timeframes.

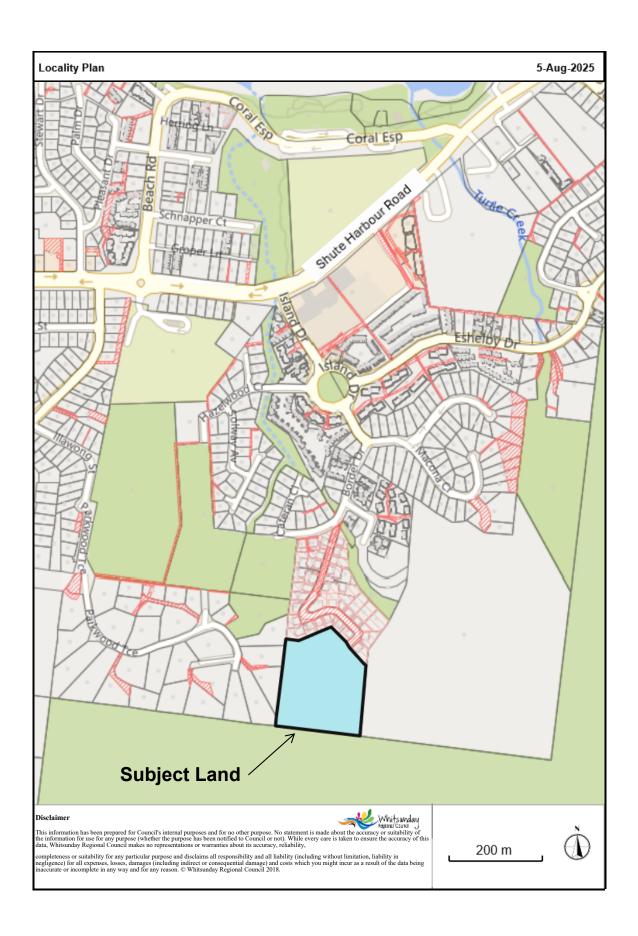
ATTACHMENTS

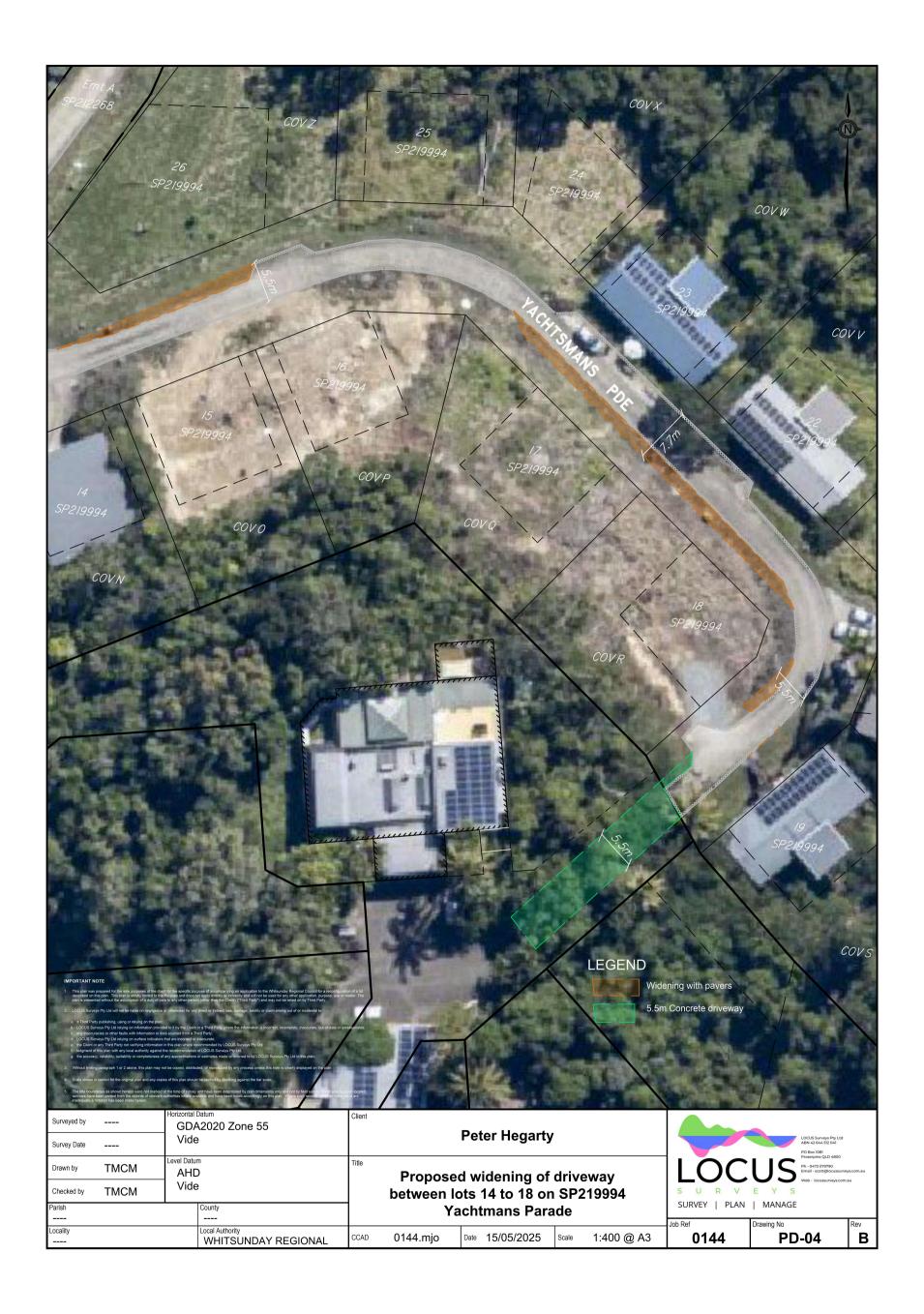
- 1. Regional Locality Plan [11.2.1 1 page]
- 2. Locality Plan [11.2.2 1 page]
- 3. Proposed Driveway Works [11.2.3 1 page]

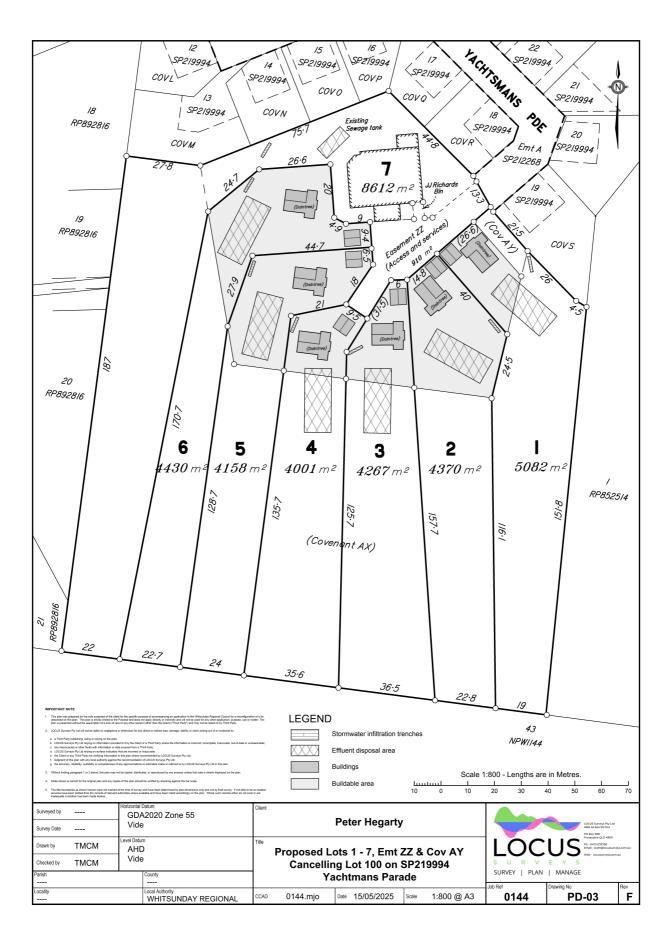
 This is page 106 of the Agenda of Council's Ordinary Council Meeting 27 August 2025

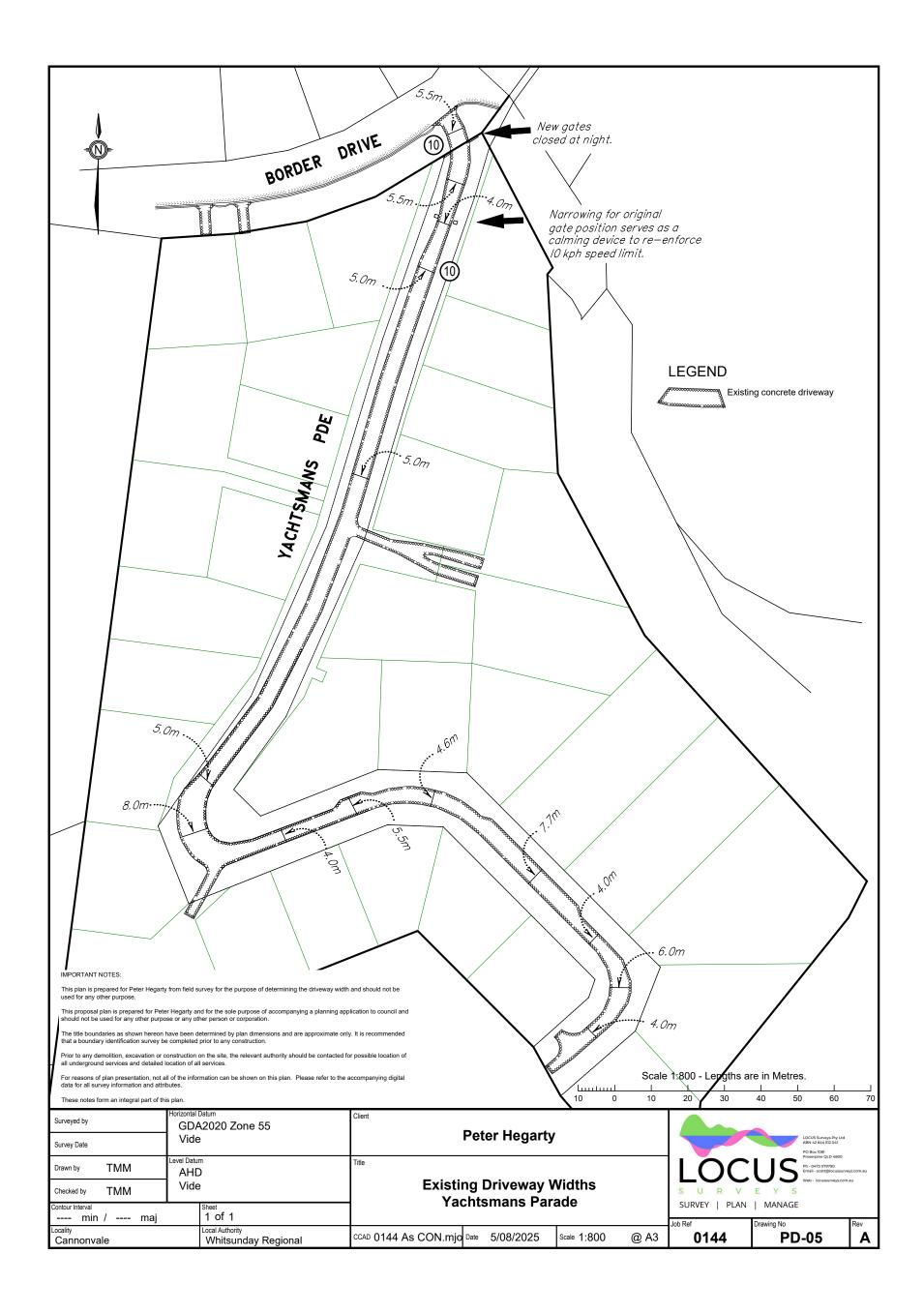
- 4. 5.
- Plan of Subdivision [11.2.4 1 page] Plan of Existing Driveway Widths [11.2.5 1 page]











11.3 - Regional Strategy & Planning Quarterly Update April - June 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

AUTHOR: Administration Coordinator Regional Strategy and Planning **AUTHORISING OFFICER:** Director Regional Strategy and Planning

PURPOSE

To provide advice and a summary of the Regional Strategy & Planning Directorate for the period of April to June 2025.

EXECUTIVE SUMMARY

The Regional Strategy and Planning Directorate provides advice and guidance to the development community in assessing applications for changes in how land is used and how the long-term planning for the region is to advance. These services involve interaction with the public and impacts of decisions and land uses and these are received by the broader community.

The main statistics for each of the work unit areas within the Directorate are outlined in detail in the attached Quarterly Report.

OFFICER'S RECOMMENDATION

That Council note the Regional Strategy & Planning Directorate report for the period of April to June 2025.

BACKGROUND

Report for information purposes.

DISCUSSION/CURRENT ISSUE

As outlined above.

FINANCIAL IMPLICATIONS

No financial implications to report on.

CONSULTATION/ENGAGEMENT

Manager Development Assessment

Manager Strategic Planning

Team Leader Plumbing Services

Development Compliance Coordinator

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016, Planning Regulation 2017, Local Government Act, Whitsunday Regional Council Planning Scheme 2017.

RISK ASSESSMENT/DEADLINES

Nil risk for the report.

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STRATEGIC IMPACTS

Corporate Plan Reference:

Articulate future vision and areas of economic opportunity through the development of regional and precinct masterplanning.

ATTACHMENTS

1. Regional Strategy and Planning Quarterly Update April - June 2025 [11.3.1 - 26 pages]



This is page 115 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025

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| Strategic Planning | . 4 |
| Plumbing Services | |
| Building Services | |
| Development Compliance | |
| Development Assessment | |

Executive Summary

This summary provides the Regional Strategy and Planning Directorate Update, covering the period of April to June 2025.

In the quarter, five applications were presented to Council for decision. During this period, 107 Development Applications were lodged, with 74 decided. Noteworthy approvals included operational works for Stage 3 of Woodwark Rise subdivision, operational works for Stages 5A and 5B of the Sanctuary Estate in Jubilee Pocket and a seven-lot rural residential development in Cannonvale.

Significant development proposals including Poppy Hills at Whitsunday Green and Edenvale continue their assessment process, with officers working towards decisions in the second half of the year.

On the ground works continue for the Woodwark Rise, Springvale and Airlie Summit developments. Works have also commenced on the new Aldi and Bunnings extensions in Cannonvale.

The Planning Scheme Amendment for Short-Term Accommodation has now completed its public consultation phase following a comprehensive five-and-a-half-week engagement campaign. The next steps involve reviewing and considering all the almost 90 submissions received providing many in support of the amendment, and many not in support! The findings will be presented to Council for a decision on how best to progress most likely in September. The team remains committed to ensuring the amendment aligns with community expectations and complies with all relevant regulatory requirements.

Work is progressing on the Cannonvale Central Business District Masterplan, with a Preliminary Masterplan being prepared for public consultation later this year. The Plan outlines a long-term vision and strategic priorities for the CBD, focusing on three key themes: Land Use, Place, and Connectivity. Implementation of the Master Plan will involve coordinated actions across government and private sector stakeholders, with specific actions to be detailed in the final plan.

A review of the future of Rural Residential growth is underway, with an initial focus on the Growth Corridor. The Proserpine statistical area, including Strathdickie, Sugarloaf, Mt Julian, Riordanvale, Brandy Creek, and Conway has historically accommodated most of this growth. With continued demand for Rural Residential properties expected, current work is focused on identifying sustainable approaches to future supply.

Scoping is underway for a Housing and Centres Growth Strategy to guide future housing and employment growth in the Whitsunday Region through to 2046 with an expectation that our recent grant funding application will be successful. The strategy will provide a framework for sustainable development, inform future planning scheme amendments, and support housing choice, diversity, and affordability. This work aligns with Action 2.1 of the Local Housing Action Plan and Action 3.1 of the Economic Development Strategy.

Council's Plumbing Inspectors remained highly active throughout the quarter, undertaking a total of 306 plumbing inspections across the region. This significant inspection workload reflects both the volume of ongoing development and Council's commitment to ensuring compliance with relevant plumbing and drainage standards.

Council formally farewelled Kelvin Stephens during the quarter following his retirement after 36 years of dedicated service. Kelvin's longstanding commitment and contribution to the organisation and the community are sincerely acknowledged and appreciated.



In this quarter, a total of 178 Building Approvals were lodged with Council by Private Building Certifiers. This figure reflects a decrease of 22 approvals when compared to the same quarter in the previous year. Of the approvals lodged, 38 were for new dwellings.

Compliance has remained active with 15 Penalty Infringement Notices issued for development offences in April-June quarter, totalling \$61,616. Of these, 12 (80%) have been referred to SPER for collection.

The team will continue to engage with stakeholders and the community to ensure that our planning efforts align with the needs and aspirations of our residents.

Neil McGaffin Director Regional Strategy and Planning

Strategic Planning

Strategic Planning is responsible for developing and maintaining land use and infrastructure plans and policies, such as the Planning Scheme, as well as reviewing various planning related State planning instruments and legislation. The functions of the team include:

- Land Use Planning
- Infrastructure Planning
- State and Regional Planning
- Local Planning

The Strategic Planning Branch is undertaking and managing many projects including;

- Planning Scheme Projects Planning Scheme Review and Amendments: Short Term Accommodation,
 Local Government Infrastructure Plan Amendment & Flood Hazard Overlay Amendment
- Housing and Centres Growth Strategy
- Rural Residential Strategy
- Cannonvale Central Business District Masterplan
- Development of Growth Corridor Plans Cannon Valley and Proserpine to Shute Harbour
- Cane Sustainability Project
- On-going Strategic Referrals for Development Assessment
- On-going Assessment of Façade Improvement Policy Application
- Monitoring and delivering the Local Housing Action Plan



Plumbing Services

The Plumbing Services team is responsible for delivering Council's regulatory obligations under the *Plumbing and Drainage Act 2018* and *Plumbing and Drainage Regulation 2019*. This function involves assessing plumbing and drainage applications, inspecting work for compliance with relevant codes and standards, and enforcing legislative requirements to protect public health and the environment. Through its regulatory role, the Plumbing Services function ensures that all plumbing work carried out within the region is safe, lawful, and meets the standards set by state legislation and the Queensland Plumbing and Wastewater Code.

Plumbing Statistics

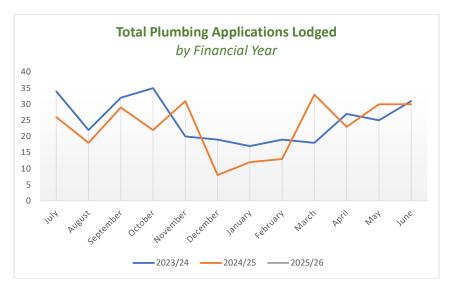
During the reporting period, 83 new plumbing applications were lodged with Council for assessment. Of these, 47 applications (57%) were deemed incomplete, resulting in the issuance of Requests for Information to applicants to progress the assessment process. This highlights the ongoing need for improved application quality and education among industry professionals regarding submission requirements.

Council's Plumbing Inspectors remained highly active throughout the quarter, undertaking a total of 306 plumbing inspections across the region. This significant inspection workload reflects both the volume of ongoing development and Council's commitment to ensuring compliance with relevant plumbing and drainage standards.

Council formally farewelled Kelvin Stephens during the quarter following his retirement after 36 years of dedicated service. Kelvin's longstanding commitment and contribution to the organisation and the community are sincerely acknowledged and appreciated. Council extends its gratitude and best wishes to Kelvin for his many years of service and wishes him all the best in his retirement.

24/25 Financial Year Review

In the 24/25 financial year, Council received a total of 201 plumbing applications, representing a slight increase from the 190 applications lodged in 23/24. Of the 201 applications received, 188 (93%!) were deemed not properly made in accordance with legislative requirements, resulting in the issuance of a Request for Information to the applicant. This trend highlights the ongoing need for applicants and licensed plumbers to ensure that applications are complete and compliant to avoid processing delays and ensure timely assessment.



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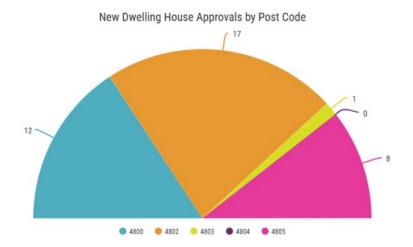
Building Services

The Building Services function delivers Council's regulatory requirements under the *Building Act 1975* and associated legislation, with a primary focus on ensuring compliance with building standards and approval requirements. Through its regulatory role, Building Services plays a key part in maintaining the integrity of the built environment and upholding community expectations regarding lawful development.

Building Statistics

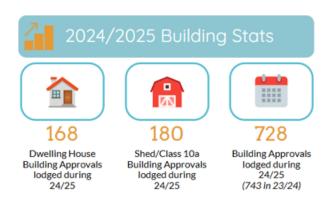
In this quarter, a total of 178 Building Approvals were lodged with Council by Private Building Certifiers. This figure reflects a decrease of 22 approvals when compared to the same quarter in the previous year.

Of the approvals lodged, 38 were for new dwellings. Notably, the 4802 postcode area which includes the key growth areas of Cannonvale, Jubilee Pocket and Airlie Beach accounted for the majority of dwelling approvals, with 17 new residential approvals recorded in this locality alone. This concentration suggests continued residential demand and development pressure in this part of the region.



24/25 Financial Year Review

Council received 728 Building Approvals lodged by Private Building Certifiers during 24/25 the financial year.

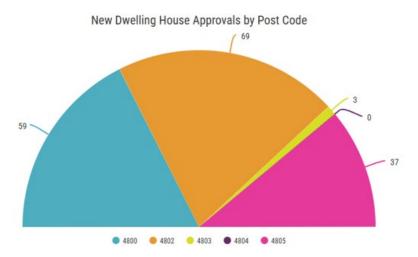


This represents a slight decrease of 15 lodgements when compared to the 23/24 financial year, which recorded 743 lodgements in total.

While the overall reduction is minimal, the data may reflect a stabilisation of construction activity across the region following recent fluctuations in the building industry. Ongoing monitoring of approval volumes will assist in identifying emerging trends in local development and housing demand.

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Of the 728 building approvals lodged by Private Building Certifiers, 168 related specifically to the construction of new dwelling houses. These figures reflect continued demand for residential development and ancillary structures across the region, and highlight the importance of Council's regulatory oversight in ensuring all building work meets the applicable standards and planning requirements.



Development Compliance

Regional Strategy & Planning manage and regulate enforcement and compliance across the Building, Plumbing and Planning sectors throughout the Region.

A comprehensive review of all existing building, plumbing, and planning compliance matters continues. The large volume of cases on the Compliance Register necessitates a prioritisation strategy based on urgency, risk, and resource availability. Short term accommodation remains a key concern, with reviews of unapproved operators in the region leading to either the submission of development applications for consideration or the cessation of the use.

Compliance Statistics

The Development Compliance function continued to deliver results throughout the quarter, demonstrating a proactive and solutions-focused approach to ensuring building, plumbing and planning legislation is upheld across the region. The function effectively managed a wide range of compliance matters, including unauthorised works, conditions of approval and land use concerns, while maintaining a strong emphasis on education and early engagement with property owners and developers.

Through consistent collaboration with internal departments and external stakeholders, the function achieved positive outcomes that support sustainable development and protect community amenity.

24/25 Financial Year Review

During the 24/25 financial year, the Development Compliance function successfully recovered \$1,027,282 in outstanding infrastructure charges. These charges are critical to funding essential infrastructure and services required to support new development across the region.

31 Penalty Infringement Notices were issued for development offences in the 24/25 period, totalling \$103,525 with 23 (74%) of these being referred to SPER for collection.

The recovery of these funds reflects Council's ongoing commitment to ensuring development contributions are appropriately collected in accordance with the *Planning Act 2016* and Council's Infrastructure Charges Resolution.



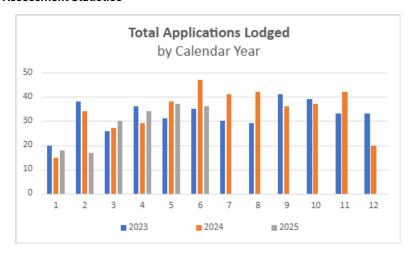


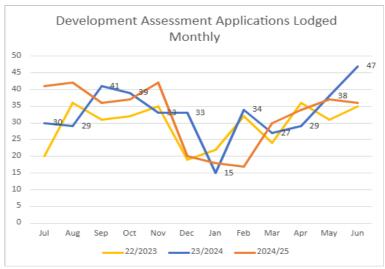
Development Assessment

The Development Assessment team is responsible for assessing development applications, reviewing referrals for state land, reviewing environmental impact statements and other material for coordinated projects, preparing planning and development certificates and inspecting developments for compliance with development approvals and other planning requirements. The functions of the team include:

- Planning assessment
- Engineering assessment
- Subdivision assessment
- Planning governance
- Engineering governance

Development Assessment Statistics





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Development Assessment

Summary of Applications Lodged from 1 April – 30 April 2025

| Application | Applicant & Location | Approval Details |
|-------------|---------------------------------------|------------------------------------------------------------------------------------------|
| | B & S Little | Development Application for Reconfiguration of a Lot - One (1) Lot into Three (3) Lots |
| 00050007 | 410 Shute Harbour Rd Mount Julian | of a Lot - Offe (1) Lot lifto Tiffee (3) Lots |
| 20250287 | McLare Investments Pty Ltd | Development Application for Development |
| | 2 Mann Street Proserpine | Permit for Operational Works for Driveway Access, Stormwater, and Erosion & Sediment |
| 20230170 | · | Control |
| | AAA Building Consultants | QDC Siting Variation Application for Dwelling House (Carport) - Front Boundary Setback & |
| 20250295 | 16 Hibiscus Rd Cannon Valley | Additional Length |
| 20200200 | Approval Solutions | QDC Siting Variation Application for Dwelling |
| | 37 Scottville Rd Collinsville | House (Carport) - Front Boundary Setback |
| 20250307 | Architekon | QDC Siting Variation Application for Dwelling |
| | | House (New Dwelling) - Side Boundary |
| 20250302 | 158 & 162 Shute Harbour Rd Cannonvale | Setback |
| | Architekon | QDC Siting Variation Application for Dwelling House (New Dwelling) - Side Boundary |
| 20250303 | 160 Shute Harbour Rd Cannonvale | Setback |
| | Architekon | QDC Siting Variation Application for Dwelling |
| 20250204 | 156 Shute Harbour Rd Cannonvale | House (New) - Side Boundary Setback |
| 20250304 | Rapid Building Approvals | QDC Siting Variation Application for Dwelling |
| | 23 Hidden Court, Cannonvale | House (Garage) - Side Boundary Setback |
| 20250308 | Casa Sul Largo Pty Ltd | Development Application for Development |
| | | Permit for Material Change of Use - |
| 20250324 | 33 Dalrymple Street Bowen | Warehouse (Storage Sheds) |
| | Queensland Venue Co | Development Application for Development Permit for Material Change of Use for Short |
| | Shute Harbour Rd Jubilee Pocket | Term Accommodation - Forty (40) |
| 20250315 | A W Maher | Accommodation Units QDC Siting Variation Application for Dwelling |
| | 127 Clausester Ave Unidentify Bay | House (Swimming Pool & Deck) - Rear |
| 20250319 | 127 Gloucester Ave Hydeaway Bay | Boundary Setback |
| | F J Browne | Development Application for Development Permit for Reconfiguration of a Lot - One (1) |
| 20250163 | 393 Paluma Rd Woodwark | Lot into Three (3) Lots |
| | Algona Developments Pty Ltd as TTE | Development Application for Development |
| 20250320 | 1010 Shute Harbour Rd Mount Marlow | Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots |
| 20230320 | Wynne Planning & Development Pty Ltd | QDC Siting Variation Application for Dwelling |
| | 32 Bentley Rise Cannonvale | House (Shed) - Rear and Side Boundary Setbacks |
| 20250327 | Approval Solutions | QDC Siting Variation Application for Dwelling |
| | | House (New Dwelling & Garage) - Rear |
| 20250328 | 62 Gloucester Ave Hydeaway Bay | Boundary Setback |

| | Aslan Nominees Pty Ltd | Generally in Accordance Determination – |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | nsian Nominees Fty Ltu | Development Permit for Material Change of |
| | 14 Paluma Rd Cannonvale | Use – Integrated Business/Industry Complex |
| | 14 Falama Na Gamonyale | (Comprising Light Industry, Professional |
| | | Offices, Service Trade, Showrooms, |
| 20060285 | | Refreshment Premises & Ancillary Uses |
| | J E Rule | Development Application for Development |
| | o E rtaio | Permit for Reconfiguration of a Lot - Two (2) |
| | 377 Thorogood Rd Kelsey Creek | Lots into Two (2) Lots (Boundary |
| 20250337 | orr moregoda na nolody orden | Realignment) |
| 2020001 | D A Cameron | Development Application for Development |
| | 5 / Cambrell | Permit for Reconfiguration of a Lot – Two (2) |
| | 273 Shute Harbour Rd Mount Julian | Lots into Two (2) (Boundary Realignment) |
| 20250342 | | Lote line (1) (Boardary Hoangilliont) |
| | Delvator Developments Pty Ltd | QDC Siting Variation Application for Dwelling |
| | 50.0 · B · A · I · B · I | House (New Dwelling) - Front & Side |
| | 56 Seaview Drive Airlie Beach | Boundary Setback, Site Coverage and Height |
| 20250350 | | Above NGL |
| | BDD Group Pty Ltd | QDC siting variation application for dwelling |
| | | house (Carport) - Front Boundary Setback |
| 00050011 | 39 Davison Rd Wilson Beach | |
| 20250344 | | |
| | Joyce Resources Pty Ltd | QDC Siting Variation Application for Dwelling |
| | | House (New Dwelling) - Side Boundary |
| 20250352 | 119 Botanica Drive Woodwark | Setback & Height Above NGL |
| 20200002 | BP Ogilvie | Development Application for Development |
| | BF Oglivie | Permit for Reconfiguration of a lot: one (1) into |
| | 796 Gregory Cannon Valley Rd Gregory | three (3) with Access Easement |
| 20250348 | River | unee (3) with Access Easement |
| 20230340 | | ODC Siting Variation Application for Duralling |
| | J P Blackman | QDC Siting Variation Application for Dwelling |
| | 12 Air Whiteunday Dd Clametrae | House (New Dwelling & Hangar) - Side |
| 20250354 | 12 Air Whitsunday Rd Flametree | Boundary Setback & Height Above NGL |
| | J P Blackman | Development Application for Development |
| | | Permit for Material Change of Use - Dwelling |
| 00050055 | 12 Air Whitsunday Rd Flametree | House and Hangar |
| 20250355 | | |
| | J C Moir | Development Application for Development |
| | 00.5 | Permit for Reconfiguring a Lot – One (1) Lot |
| 20250353 | 69 Beames Crescent Cannon Valley | into Two (2) Lots |
| 2020000 | J Cheung | New Development Application for Material |
| | o onlowing | Change of Use (Dwelling and Hangar) |
| | 12 Air Whitsunday Rd Flametree | Shange of ooc (Dwoming and Hangar) |
| 20250356 | • | |
| | B D Low | Development Application for Development |
| | | Permit for Material Change of Use - Short |
| 20050250 | 10 Hermitage Drive Airlie Beach | Term Accommodation |
| 20250359 | MUE Puilding Once District | Development Application C. D. J. |
| | WHF Building Group Pty Ltd | Development Application for Development |
| | | |
| | A Barria da mara Baixa C | Permit for Operational Works - Stormwater & |
| 20250362 | 1 Pandanus Drive Cannonvale | |
| 20250362 | | Permit for Operational Works - Stormwater & Earthworks |
| 20250362 | 1 Pandanus Drive Cannonvale Jumbo Properties Pty Ltd | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change |
| | Jumbo Properties Pty Ltd | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use |
| 20250362 20210750 | Jumbo Properties Pty Ltd 18 Mt Whitsunday Drive Airlie Beach | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility |
| | Jumbo Properties Pty Ltd | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility Development Application for Operational |
| | Jumbo Properties Pty Ltd 18 Mt Whitsunday Drive Airlie Beach | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility |
| 20210750 | Jumbo Properties Pty Ltd 18 Mt Whitsunday Drive Airlie Beach | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility Development Application for Operational |
| | Jumbo Properties Pty Ltd 18 Mt Whitsunday Drive Airlie Beach Whitsunday Commercial Centre Pty Ltd Shute Harbour Rd Cannonvale | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility Development Application for Operational Works - Extension of Sewer Network - Whitsunday Commercial Centre |
| 20210750 | Jumbo Properties Pty Ltd 18 Mt Whitsunday Drive Airlie Beach Whitsunday Commercial Centre Pty Ltd | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility Development Application for Operational Works - Extension of Sewer Network - Whitsunday Commercial Centre Development Application for Development |
| 20210750 | Jumbo Properties Pty Ltd 18 Mt Whitsunday Drive Airlie Beach Whitsunday Commercial Centre Pty Ltd Shute Harbour Rd Cannonvale A D Walker | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility Development Application for Operational Works - Extension of Sewer Network - Whitsunday Commercial Centre Development Application for Development Permit for Reconfiguration of a Lot - Three |
| 20210750 | Jumbo Properties Pty Ltd 18 Mt Whitsunday Drive Airlie Beach Whitsunday Commercial Centre Pty Ltd Shute Harbour Rd Cannonvale | Permit for Operational Works - Stormwater & Earthworks Development Application for Other Change Application - Stage 1 - Material Change of Use - Function Facility Development Application for Operational Works - Extension of Sewer Network - Whitsunday Commercial Centre Development Application for Development |

| | BDD Group Pty Ltd | QDC Siting Variation Application for Dwelling |
|----------|----------------------------------|-----------------------------------------------|
| | | House (Carport & Retaining Wall) - Front & |
| | 21 Airlie Cres Airlie Beach | Side Boundary Setback and Additional Length |
| 20250369 | | on Boundary |
| | BDD Group Pty Ltd | QDC siting variation application for dwelling |
| | | house (Garage & Retaining Wall) - Front/ |
| | 2 Dianella Close Hamilton Island | Rear/ Side Boundary Setbacks and Height |
| 20250370 | | Above Natural Ground Level |
| | Timewell Australia Pty Ltd | Development Application for Development |
| | | Permit for Operational Works Application - |
| 20250373 | 9 Grandview Terrace Bowen | Earthworks |

Summary of Applications Decided by Council Resolution from 1 April – 30 April 2025

| | Application | Applicant & Location | Approval Details |
|---|-------------|------------------------------|----------------------------------------------|
| ſ | | Big Pammy Pty Ltd | Decision Notice & SoR - Development |
| | | | Application for Reconfiguration of a Lot One |
| | | 30 Wrights Road Strathdickie | (1) Lot into Five (5) Lots and Easement |
| | 20241308 | | (Access & Drainage) - Approved |

Summary of Applications Decided from 1 April – 30 April 2025

| Application | Applicant & Location | Approval Details |
|-------------|---------------------------------|-----------------------------------------------------------------------------------------------------|
| | A O Del Simone | QDC Siting Variation Application for Dwelling House - Front Boundary Relaxation - Approved |
| 20250077 | 15-21 Creek Street Queens Beach | , |
| | Blue Jeep Investments Pty Ltd | Preliminary Approval for MCU & ROL, and ROL - Four (4) Lots into Seventy-four (74) Lots and four |
| 20090030 | Bushranger Drive Preston | (4) Balance Lots - Approved |
| | Greater Whitsunday Vet Services | Development Permit for Operational Works - Sewage Infrastructure - Approved |
| 20241309 | 52 Main Street Proserpine | |
| | Deloma Pty Ltd | Affected Entity Pre-Response - Development Permit for Reconfiguration of a Lot - One (1) Lot |
| 20140001 | Allan Road Conway Beach | into Six (6) Lots |
| | Woodwark Rise Pty Ltd | Minor Change Decision Notice - Development Permit for Reconfiguration of a Lot for Three (3) |
| 20240191 | Botanica Drive Woodwark | Lots into Thirty-Six (36) Lots - Approved |
| | S S Edwards-Bland | Referral Agency Response - QDC Siting Variation Application for Dwelling House - Open |
| 20240274 | 61 Parkwood Terrace Cannonvale | Carport - Front Boundary Setback - Approved |
| | Approval Solutions | Referral Agency Response - QDC Siting Variation Application for Dwelling House |
| 20241357 | 4-8 Kapok Rd Queens Beach | (Garage) - Front Boundary Setback - 4-8 Kapok Road, Bowen - Approved |
| | Spring Vale Development Pty Ltd | Decision Notice - Development Application for Development Permit for Op Works - Stages 2B & |
| 20241236 | Riordanvale Rd Riordanvale | 3 - Approved |
| | McLare Investments Pty Ltd | Extension Decision Notice Approval - Operational Works – Driveway Access – Stormwater & |
| 20230170 | 2 Mann Street Proserpine | Erosion Sediment Control - Approved |
| | Estate of E E Anderson | Referral Agency Response - QDC Siting Variation Application for New Dwelling - Front |
| 20241300 | 11 Thomas St Bowen | and Side Boundary Setback & Height Relaxation - Approved |

| | Aldi Stores | Minor Change Decision Notice – Development |
|----------|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 00004007 | 7-11 Central Ave Cannonvale | Permit for Material Change of Use – Shop (Aldi) & Operational Works for Advertising Devices - |
| 20231307 | Vision Surveys | Approved Response - Request for Confirmation of |
| 00000005 | 14 Paluma Rd Cannonvale | Generally in Accordance - Reef Plaza - Approved |
| 20060285 | L J Rix | Decision Notice & SoR - Development Permit for |
| 00044005 | 86 Kookaburra Drive Cannon Valley | Material Change of Use – Dwelling House (Secondary Dwelling) Plaza - Approved |
| 20241265 | Woodwark Rise Pty Ltd | Minor Change Decision Notice - Development |
| 20240191 | Botanica Drive Woodwark | Permit for Reconfiguration of a Lot for Three (3) Lots into Thirty-Six (36) Lots – Approved |
| | C L Peterson | Decision Notice & SoR - Development |
| 20250029 | 7 Bluebird Drive Strathdickie | Application for Development Permit for Reconfiguring a Lot - One (1) Lot into Two (2) Lots and Easements – Approved |
| | BLUECHP Limited | Decision Notice - Minor Change - Development |
| 20240513 | 27-29 Queens Road Bowen | Application for Development Permit for Operational Works - Stormwater, Earthworks, Water & Sewage Infrastructure – Approved |
| | Woodwark Rise Pty Ltd | Decision Notice - Development Application for |
| 20250010 | Botanica Drive Woodwark | Development Permit for Operational Works - Woodwark Rise Stage 3 – Approved |
| | Woodwark Rise Pty Ltd | Decision Notice - Development Permit for |
| 20240922 | Botanica Drive Woodwark | Operational Works - Roadwork, Stormwater & Earthworks - Woodwark Rise - Stage 2B – Approved |
| 20210022 | SCG Urban | Decision Notice - Minor Change to Operational |
| 20240375 | Regatta Boulevard Cannon Valley | Works Approval (OPW) for Bulk Earthworks Golf Course – Approved |
| | H E Gemenis | Decision Notice Approval - Extension of Time - |
| 20230218 | 18 Moon Crescent Sugarloaf | Operational Works – Driveway Access, Stormwater & Erosion Sediment Control – Approved |
| | Rapid Building Approvals | Referral Agency Response - QDC Siting |
| 20250308 | 23 Hidden Court Cannonvale | Variation Application for Dwelling House (Garage) - Side Boundary Setback - Approved |
| | Approval Solutions | Referral Agency Response Letter - QDC Siting |
| 20250238 | 150D Shingley Drive Cannonvale | Variation Application for Dwelling House (New Dwelling) - Approved |
| 20200200 | Big Pammy Pty Ltd | Decision Notice & SoR - Development |
| 20241308 | 30 Wrights Road Strathdickie | Application for Reconfiguration of a Lot One (1) Lot into Five (5) Lots and Easement (Access & Drainage) – Approved |
| | Patio World | Referral Agency Response - QDC Siting |
| 20250231 | 111 Gregory St Bowen | Variation Application - Patio (Side Boundary Setback) - Approved |
| | AAA Building Consultants | Referral Agency Response - QDC Siting |
| 20250295 | 16 Hibiscus Rd Cannon Valley | Variation Application for Dwelling House (Carport) - Front Boundary Setback - Approved |
| | WS Smith & SD Duthie-Smith | Confirmation of Existing Use Rights - Application |
| 20241014 | 18 Seaview Drive Airlie Beach | for Confirmation of Existing Use Rights – STA - Approved |
| | GD White & S White | Confirmation of Existing Use Rights - Application |
| 20240792 | 14 Waterson Way Airlie Beach | for Confirmation of Existing Use Rights - Short Term Accommodation - Approved |
| | | · · · · · · · · · · · · · · · · · · · |

| | S M Jackson | Confirmation of Existing Use Rights - Application |
|----------|-------------------------------|---------------------------------------------------|
| | | for Confirmation of Existing Use Rights - Short |
| | 18 Seaview Drive Airlie Beach | Term Accommodation - Approved |
| 20241024 | | • • • • • • • • • • • • • • • • • • • • |

Development Assessment

Summary of Applications Lodged from 1 May – 31 May 2025

| Date Lodged | Application | Applicant & Location | Landowner | Approval Details |
|---------------------|----------------------------|----------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| | | CC & VD Howarth | CC & VD Howarth | QDC Siting Variation Application for Dwelling House |
| 1/05/2025 | 20250395 | 40 Sonoma Street, Collinsville | 40 Sonoma Street, Collinsville | (Open Carport) – Front Boundary Relaxation |
| | | Julianne O'Connell | B Mitchell & K Mitchell | Request for a Minor Change – Development |
| 5/05/2025 | 20121114 | 1580 Shute Harbour Road, Cannon Valley | 10 Frangipani Court, Cannon Valley | Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Four (4) Lots |
| | | Leben Pty Ltd | Leben Pty Ltd As TTE | Development Application for Development Permit for |
| 2/05/2025 | 20250402 | 13-15 Lamond Street, Airlie Beach | 13-15 Lamond Street, Airlie Beach | Material Chage of Use – Multiple Dwelling Units (28 Units) |
| | | N & S Mitchell | N & S Mitchell | Development Application for Development Permit for |
| 7/05/2025 | 7/05/2025 20250414 | 539 Gordon Glen Road, Bowen | 539 Gordon Glen Road, Bowen | Reconfiguration of a Lot (Boundary Realignment) – Two (2) Lots into Two (2) Lots |
| | | S De Bruyn & B Doolin | S De Bruyn & B Doolin | Development Application for Development Permit for |
| 9/05/2025 | 20250424 | 13 Orana Street, Airlie Beach | 13 Orana Street, Airlie Beach | Material Change of Use – Short Term Accommodation |
| | | Aslan Nominees Pty Ltd | Aslan Nominees Pty Ltd & S T Svenson | Development Application for Development Permit for |
| 9/05/2025 | 20250425 | 18 Paluma Road, Cannonvale | 18 Paluma Road, Cannonvale | Operational Works – Advertising Device |
| | | R McMcllan | R McMillan | QDC Siting Variation Application for Dwelling House |
| 12/05/2025 20250434 | 63 Camm Road, Mount Julian | 63 Camm Road, Mount Julian | (Garage) – Side Boundary setback & Height Above Natural Ground Level | |
| | | K Sterling | K Sterling | QDC Siting Variation Application for Dwelling House |
| 13/05/2025 | 20250437 | 14 Schnapper Street, Cannonvale | 14 Schnapper Street, Cannonvale | (Carport) - Rear & Side Boundary Setback |
| | | R James | R James | QDC Siting Variation Application for Dwelling House |
| 13/05/2025 | 20250439 | 22 South Molle Boulevard, Cannonvale | 22 South Molle Boulevard, Cannonvale | (Dwelling & Garage) – Front & Side Boundary Setback |

| 40/05/0005 | 00050440 | L F Henry & S J Henry | L F Henry & S J Henry | QDC Siting Variation Application for Dwelling House |
|----------------|----------|-----------------------------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 13/05/2025 | 20250440 | 15 Warrain Street, Shute Harbour | 15 Warrain Street, Shute Harbour | (Carport) – Front Boundary Setback |
| 13/05/2025 | 20250442 | Evans & Van Heek | C M Evans | QDC Siting Variation Application for Dwelling House (New Dwelling) – Front Boundary Setback |
| 13/03/2023 | 20230442 | 9 Gregory Court, Cannonvale | 9 Gregory Court, Cannonvale | (New Dweiling) – Front Boundary Setback |
| 4.4/0.5/0.05 | | Blue Jeep Investments | Blue Jeep Investments Pty Ltd | Development Application for Development Permit for |
| 14/05/2025 | 20250450 | Rifle Range Road, Preston | Rifle Range Road, Preston | Operational Works – Roadworks, Stormwater, Drainage, Earthworks, Erosion & Sediment Control |
| 4.440.540.00.5 | | C Behncke | C Behncke | QDC Siting Variation Application for Dwelling House |
| 14/05/2025 | 20250449 | Lot 129 Springfield Circuit, Cannonvale | Lot 129 Springfield Circuit, Cannonvale | (New Dwelling) – Side Boundary Setback |
| 45/05/2225 | 00050455 | M Keyte | M Keyte & A L Keyte | Development Application for Development Permit for |
| 15/05/2025 | 20250455 | Lot 286 Bruce Highway, Bowen | Lot 286 Bruce Highway, Bowen | Operational Works – Earthworks (Motorcross Tack) |
| | | Moxie Group Pty Ltd | Moxie Group Pty Ltd | Request to Change Conditions – Development |
| 15/05/2025 | 20240665 | 6-10 Carlo Drive, Cannonvale | 6-10 Carlo Drive, Cannonvale | Application for Development Permit for Material Change of Use – Warehouse (Including Self- Storage Sheds & Ancillary Office Space) |
| | | Calardu Pty Ltd | Calardu Pty Limited as TTE | Development Application for Development Permit for |
| 15/05/2025 | 20250459 | 2-12 Central Avenue, Cannonvale | 2-12 Central Avenue, Cannonvale | Operational Works – Earthworks, Stormwater, Clearing, Erosion & Sediment Control |
| | | Deanne Allan Churcher TTE | Deanne Allan Churcher TTE | Development Application for Development Permit for |
| 16/05/2025 | 20250460 | 79-81 Marathon Street, Proserpine | 79-81 Marathon Street, Proserpine | Reconfiguration of a Lot – One (1) Lot into Two (2) Lots |
| | | Swell Constructions | Hamilton Island Enterprises Ltd | QDC Siting Variation Application for Dwelling House |
| 16/05/2025 | 20250462 | Lot MVM Marina Terrace, Hamilton Island | Lot MVM Marina Terrace, Hamilton Island | (New Dwelling) – Front Boundary Setback & Heigh Above Natural Ground Level |
| | | Ellenahs Designer Elegance | Ellenahs Designer Elegance Pty Ltd As | Development Application for Development Permit for |
| 16/05/2025 | 20250464 | 281 Shute Harbour Road, Airlie Beach | TTE 281 Shute Harbour Road, Airlie Beach | Material Change of Use – Short Term Accommodation – Ten (10) Multiple Dwelling Units |
| | | T & J Garrod | T & J Garrod | Development Application for Development Permit for |
| 19/05/2025 | 20250466 | 19 Bayside Court, Bowen | 19 Bayside Court, Bowen | Operational Works – Stormwater, Sewer Infrastructure, Water Infrastructure & Erosion Sediment Control |

| 19/05/2025 | 20250467 | BJ Martin & A Martin Bowen Developmental Road, Bowen | Delta Commercial Investments Pty Ltd As TTE Bowen Developmental Road, Bowen | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Three (3) Lots and Access Easement |
|------------|----------|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22/05/2025 | 20250480 | L Mitchell 40 Seaview Drive, Cannonvale | L Mitchell 40 Seaview Drive, Cannonvale | QDC Siting Variation Application for Dwelling House (New Dwelling & Garage) – Front & Side Boundary Setback & Height Above Natural Ground Level |
| 21/05/2025 | 20250404 | D & L Curro 25 Pandanus Street, Rose Bay | D & L Curro 25 Pandanus Street, Rose Bay | Development Application for Development Permit for Material Change of Use – Short Term Accommodation |
| 22/05/2025 | 20250474 | V8 Developments Pty Ltd 6-10 the Beacons, Airlie Beach | V8 Developments Pty Ltd & Fox Development & Inves 6-10 the Beacons, Airlie Beach | Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots and Material Change of Use – Dual Occupancy |
| 23/05/2025 | 20250477 | J Samwell 19 Matthews Street, Bowen | J Samwell & A Griffiths 19 Matthews Street, Bowen | QDC Siting Variation Application for Dwelling House (Carport) – Front Boundary Setback |
| 23/05/2025 | 20250479 | BJ Palmero & EK Palmero 5 Shelley Close, Cannonvale | BJ Palmero & EK Palmero 5 Shelley Close, Cannonvale | QDC Siting Variation Application for Dwelling House (Carport) – Side Boundary Setback |
| 26/05/2025 | 20250481 | D Jones & S Jones 59-61 West Street, Bowen | D Jones & S Jones 59-61 West Street, Bowen | Development Application for Development Permit for Operational Works – Earthworks |
| 26/05/2025 | 20250482 | D Armitage & S Armitage 1018 Gregory Cannon Valley Road, Strathdickie | D Armitage & S Armitage 1018 Gregory Cannon Valley Road, Strathdickie | Development Application for Development Permit for Operational Works – Driveway Access |
| 27/05/2025 | 20250491 | S Ristevski 13 Crofton Street, Bowen | S Ristevski 13 Crofton Street, Bowen | QDC Siting Variation Application for Dwelling House (New Dwelling) – Front Boundary Setback |
| 27/05/2025 | 20250484 | E Loft 29 Island Drive, Cannonvale | E Loft & H Loft 29 Island Drive, Cannonvale | QDC Siting Variation Application for Dwelling House (Dwelling Addition & Pergola) – Side Boundary Setback |
| 29/05/2025 | 20250505 | S Knight 37 Jones Road, Cannonvale | S Knight 37 Jones Road, Cannonvale | QDC Siting Variation Application for Dwelling House (New Dwelling & Retaining Wall) – Side Boundary Setback |

Attachment 11.3.1 Regional Strategy and Planning Quarterly Update April - June 2025

| 29/05/2025 | 20220578 | R Biggs Brandy Creek Road, Brandy Creek | R Biggs Brandy Creek Road, Brandy Creek | Generally In Accordance – Development Application for Development Permit for Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots |
|------------|----------|-------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 29/05/2025 | 20250498 | P Byers Molongle Beach Road, Guthalungra | Rathaine Pty Ltd Molongle Beach Road, Guthalungra | Development Application for Development Permit for Reconfiguration of a Lot – Three (3) Lots into Three (3) Lots (Boundary Realignment) |
| 29/05/2025 | 20250499 | M McFie Lot 902 Adjoining 9 Beams Crescent, Cannon Valley | Whitsunday Regional Council Lot 902 Adjoining 9 Beams Crescent, Cannon Valley | Development Application for Development Permit for Operational Work – Creek Stabilisation Work |
| 29/05/2025 | 20250502 | H Langton 27 Macarthur Drive, Cannonvale | H Langton 27 Macarthur Drive, Cannonvale | Confirmation of Accepted Development – Home Based Business (Bed and Breakfast) |
| 29/05/2025 | 20240867 | B Harding 3 Holloway Drive, Sugarloaf | B Harding 3 Holloway Drive, Sugarloaf | Generally In Accordance Request – Development Application for Development Permit for Operational Works – Driveway Access |
| 30/05/2025 | 20230270 | Springvale Development Pty Ltd As TTE 150 Riordanvale Road, Riordanvale | Springvale Development Pty Ltd As TTE 150 Riordanvale Road, Riordanvale | Minor Change Request – Development Application for Development Permit for Reconfiguration of a Lot – One (1) Lot into Thirty-Eight (38) Lots, One (1) Balance Lot & One (1) Reserve Lot for Drainage |

Summary of Applications Decided by Council Resolution from 1 May – 31 May 2025

| Date Lod | dged Applicat | on Applicant & Location | Landowner | Approval Details |
|----------|---------------|-------------------------------------------------------------------------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| 20/03/20 | 202502 | Cannon Valley MPC Pty Ltd As TTE 1405 Shute Harbour Road, Cannon Valley | 4.40F Objects Heads according to the Community | Development Application for Development Permit for Operational Works – One (1) Advertising Device (Freestanding Sign – Billboard) – Refused |

Summary of Applications Decided from 1 May – 31 May 2025

| Date Lodged | Application | Applicant & Location | Landowner | Approval Details |
|-------------|-------------|-------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6/11/2024 | 20241183 | M & M Emes 16 Yachtsman Parade, Cannonvale | M & M Emes 16 Yachtsman Parade, Cannonvale | QDC Siting Variation Application for Dwelling House (Deck & Swimming Pool) – Side Boundary Setback - Approved |
| 10/12/2024 | 20241324 | A Galloway 3/186 Mandalay Road, Mandalay | A Galloway 3/186 Mandalay Road, Mandalay | Confirmation of Accepted Development for Home Based Business (Bed and Breakfast Accommodation) – Approved |
| 19/02/2025 | 20250143 | Fiddlers Green Developments Pty Ltd 31 Bentley Rise, Cannonvale | Fiddlers Green Developments Pty Ltd 31 Bentley Rise, Cannonvale | Development Permit for Operational Works – Road Work, Stormwater, Water Infrastructure, Drainage Work, Earthworks, Sewage Infrastructure and Internal Access Driveway – Approved |
| 20/01/2025 | 20250031 | M & C McLachlan 130 & 132 Africandar Road, Bowen | M & C McLachlan 130 & 132 Africandar Road, Bowen | Development Permit for Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots – Boundary Realignment – Approved |
| 1/05/2025 | 20250395 | C & V Howarth 40 Sonoma Street, Collinsville | C & V Howarth 40 Sonoma Street, Collinsville | QDC Siting Variation Application for Dwelling House (Carport) – Front Boundary Setback – Approved |
| 24/04/2025 | 20250368 | A & E Walker & N K Mummery 332, 334 & 340 Mandalay Road, Mandalay | A & E Walker & N K Mummery 332, 334 & 340 Mandalay Road, Mandalay | Development Permit for Reconfiguration of a Lot – Three Lots into Two (2) Lots – Approved |
| 22/10/2024 | 20241017 | A C Machin & S D Machin 13, 18 Seaview Drive, Airlie Beach | A C Machin & S D Machin 13, 18 Seaview Drive, Airlie Beach | Confirmation of Existing Use Rights – Short Term Accommodation – Approved |
| 14/04/2025 | 20250344 | BDD Group Pty Ltd 39 Davidson Road, Wilson Beach | G Patterson & K Patterson 39 Davidson Road, Wilson Beach | QDC Siting Variation Application for Dwelling House (Carport) – Front Boundary Setback – Approved |
| 26/03/2025 | 20250276 | D Maraia 17 Armada Crescent, Jubilee Pocket | D Maraia & C Maraia 17 Armada Crescent, Jubilee Pocket | QDC Siting Variation Application for Dwelling House (New Dwelling) – Front Boundary Setback – Approved |
| 10/12/2024 | 20241321 | B Perdon 5 Marina View Court, Airlie Beach | B Perdon & M Taylor 5 Marina View Court, Airlie Beach | QDC Siting Variation Application for Dwelling House (New Dwelling) – Side Boundary Setback – Approved |

Attachment 11.3.1 Regional Strategy and Planning Quarterly Update April - June 2025

| 24/04/2025 | 20250369 | BDD Group Pty Ltd | M Andrew | QDC Siting Variation Application for Dwelling House (Carport |
|------------|----------|------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------|
| 24/04/2025 | 2020009 | 21 Airlie Crescent, Airlie Beach | 21 Airlie Crescent, Airlie Beach | & Retaining Wall) – Front & Side Boundary Setback and Additional Length on Boundary – Approved |
| 47/00/0005 | 00050040 | R Mayhew | Wehyam Pty Ltd As TTE | Development Permit for Operational Works – Landscaping & |
| 17/03/2025 | 20250240 | Mt Nutt Road, Queens Beach | Mt Nutt Road, Queens Beach | Earthworks – Approved |
| 00////000/ | 222112== | G Williams | G Williams | Development Permit for Reconfiguration of a Lot – Two (2) |
| 26/11/2024 | 20241277 | 22-24 Skene Street, Merinda | 22-24 Skene Street, Merinda | Lots into Two (2) Lots (Boundary Realignment) – Approved |
| | | AAA Building Consultants | A Giller & P Giller | QDC Siting Variation Application for Dwelling House (Carport) |
| 28/03/2025 | 20250285 | 38 Sandpiper Crescent, Jubilee Pocket | 38 Sandpiper Crescent, Jubilee Pocket | – Side Boundary Setback – Approved |
| 05/04/0005 | 20250052 | M Hutchings | M Hutchings | Confirmation of Accepted Development for Home Based |
| 25/01/2025 | 20250053 | 31 Kingfisher Terrace, Jubilee Pocket | 31 Kingfisher Terrace, Jubilee Pocket | Business (Bed and Breakfast Accommodation) – Approved |
| 23/04/2025 | 20250363 | Whitsunday Commercial Centre Pty Ltd As TTE | Belmar Investments (QLD) Pty Ltd As TTE | Development Permit for Operational Works – Sewer – Approved |
| | | Lot 7 & 4 Central Avenue, Cannonvale | Lot 7 & 4 Central Avenue, Cannonvale | |
| | | | B Wynne-Jones | QDC Siting Variation Application for Dwelling House (Shed) – |
| 09/04/2025 | 20250327 | 32 Bentley Rise, Cannonvale | 32 Bentley Rise, Cannonvale | Rear & Side Boundary Setback – Approved |
| | | Cannon Valley MPC Pty Ltd As TTE | Cannon Valley MPC Pty Ltd As TTE | Development Application for Development Permit for |
| 20/03/2025 | 20250259 | 1405 Shute Harbour Road, Cannon Valley | 1405 Shute Harbour Road, Cannon Valley | Operational Works – One (1) Advertising Device (Freestanding Sign – Billboard) – Refused |
| 07/07/0007 | | E Loft | E Loft & H Loft | QDC Siting Variation Application for Dwelling House |
| 27/05/2025 | 20250484 | 29 Island Drive, Cannonvale | 29 Island Drive, Cannonvale | (Dwelling Addition & Pergola) – Side Boundary Setback – Approved |

Development Assessment

Summary of Applications Lodged from 1 June – 30 June 2025

| Date Lodged | Application | Applicant & Location | Landowner | Application Details |
|-------------|-------------|-------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| 05/06/2025 | 20230037 | T J Parker & G Shaw 125 Paluma Road Woodwark | T J Parker & G Shaw | Minor Change – Reconfiguration of a Lot – One (1) Lot into Two (2) Lots & Access Easement |
| 06/06/2025 | 20230168 | B Harding 5 & 44 Holloway Drive, Sugarloaf | Holloway Pty Ltd as TTE & D R & R L Dibben | Minor Change – Reconfiguration of a Lot – Two (2) Lots into Eleven (11) Lots |
| 13/06/2025 | 20250590 | Gregory Brian Hill Lots 23 & 24 Berryhill Road, Sugarloaf | G B Hill | Reconfiguration of a Lot – Two (2) Lots into Four (4) Lots |
| 20/06/2025 | 20250617 | Jim Groom & Leesa Horsfield 440 & 442 Sugarloaf Road, Riordanvale | P L Pole & J S Groom & L Horsfield | Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots (Boundary Realignment) |
| 23/06/2025 | 20250622 | Samual & Christine Angel 12 Black Road & 124 Tucker Road, Riordanvale | PJ Angel & S J Angel & C M Angel | Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots (Boundary Realignment) |
| 27/06/2025 | 20250646 | J R Bailey 53 Orchid Road, Cannon Valley | J R Bailey | Reconfiguration of a Lot – One (1) Lot into Two (2) Lots & Access Easement |
| 02/06/2025 | 20250515 | Dingo Beach Progress Association 10 Dingo Beach Road, Dingo Beach | Dingo Beach Progress Association | Operational Works – Advertising Device |
| 13/06/2025 | 20250588 | Samana Blue Engineering Pty Ltd 4 Herbert Street, Bowen | T R Holloway & L M Holloway & P M Freestone & C L Freestone | Operational Works – Drainage, Driveway, Stormwater & Earthworks |
| 27/06/2025 | 20241236 | Spring Vale Development Trust Pty Ltd 150 Riordanvale Road, Riordanvale | Spring Vale Development Pty Ltd as TTE | Minor Change – Operational Works – Roadwork, Drainage, Landscaping, Stormwater, Earthworks, Signage & Clearing Vegetation |

| | | Linda Mahood | L Mahood | Material Change of Use – Short Term Accommodation |
|------------|----------|--------------------------------------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10/06/2025 | 20250405 | Unit 2/9 Lamond Street, Airlie Beach | | Accommodation |
| | | Bruce Hwy Pty Ltd | Bruce Hwy Pty Ltd | Material Change of Use – Service Station, Transport |
| 02/06/2025 | 20250520 | 18498 Bruce Highway, Bowen | | Depot, Shop, Food & Drink Outlet and; Operational Works – Removal of Marine Vegetation |
| | | BLUECHP Limited | BLUECHP Limited | Minor Change - Material Change of Use – Multiple |
| 04/06/2025 | 20230553 | 27-29 & 31-33 Queens Road, Bowen | | Dwellings – Thirty-Two (32) Dwelling Units |
| | | Relag Group Pty Ltd | Fresh Fields Centre Pty Ltd As TTE | Generally In Accordance – Reconfiguration of a Lot |
| 04/06/2025 | 20070500 | Dudley Road, Proserpine | | Two (2) Lots into Two Hundred and Fifty-Two (252) Lots Comprising Two Hundred and Forty (240) Residential Lots, Two (2) Buffer Lots and Ten (1) Public Open Space Lots |
| | | BDD Group Pty Ltd | S C McBean | QDC Siting Variation – Dwelling, Garage & Shed – |
| 04/06/2025 | 20250537 | Lot 2 Moon Crescent, Strathdickie | | Front & Rear Boundary Setback |
| | | Approval Solutions | M C Toney & T Sano | QDC Siting Variation – Dwelling & Garage – Side |
| 04/06/2025 | 20250540 | 21 Gloucester Avenue, Hydeaway Bay | | Boundary Setback |
| | | Approval Solutions | J S & T L Henderson | QDC Siting Variation – Dwelling – Front Boundary |
| 04/06/2025 | 20250542 | 79 Beames Crescent, Cannon Valley | | Setback |
| | | Lot 7 Shute Harbour Road Pty Ltd | Lot 7 Shute Harbour Road Pty Ltd | Minor Change – Reconfiguration of a Lot – One (1) |
| 06/06/2025 | 20220324 | Lot 7 Shute Harbour Road, Cannonvale | | Lot into Three (3) Lots & Access Easement |
| | | Integral Services Pty Ltd | M N Collins | QDC Siting Variation – Garage – Front Boundary |
| 6/06/2025 | 20250562 | 24 Jones Road, Cannonvale | | Setback |
| | | BDD Group Pty Ltd | D R Hogarth | QDC Siting Variation – Patio – Side Boundary |
| 11/06/2025 | 20250579 | 21 Seabreeze Crescent, Bowen | | Setback |
| | | BDD Group Pty Ltd | G D Perkins | QDC Siting Variation – Carport – Front Boundary |
| 11/06/2025 | 20250575 | 91 Shute Harbour Road, Cannonvale | | Setback |

Attachment 11.3.1 Regional Strategy and Planning Quarterly Update April - June 2025

| | | BDD Group Pty Ltd | M N Mott | QDC Siting Variation– Dwelling – Front & Side |
|------------|----------|-------------------------------------|------------------------------------------|---------------------------------------------------------------------------------------------------|
| 11/06/2025 | 20250576 | 50 Ruge Street, Proserpine | | Boundary Setback |
| | | E Loft | Quattro Investment Properties Pty Ltd As | QDC Siting Variation- Dwelling Addition & Pergola - |
| 11/06/2025 | 20250577 | 2 Marina View Court, Airlie Beach | TTE | Side Boundary Setback |
| | | D L Flynn | D L Flynn | Exemption Certification – Flood Hazard Overlay |
| 13/06/2025 | 20250585 | 14 Bayside Court, Bowen | | |
| | | Approval Solutions | K Moir | QDC Siting Variation – Carport – Side Boundary |
| 18/06/2025 | 20250606 | 65 Pitcairn Avenue, Bowen | | Setback |
| | | Approval Solutions | C S & P G Jones | QDC Siting Variation – Garage – Side Boundary |
| 18/06/2025 | 20250607 | 11 Duke Street, Bowen | | Setback |
| | | Tenthcastle Pty Ltd | Tenthcastle Pty Ltd | Generally in Accordance – Reconfiguration of a Lot |
| 18/06/2025 | 20170378 | 25 Abell Road, Cannonvale | | One (1) Lot into One Hundred and Nine (109) Multiple Dwelling Units. |
| | | Approval Solutions | T N Hoang & G C Liew | QDC Siting Variation – New Dwelling – Side |
| 20/06/2025 | 20250613 | 10 Amber Street, Cannonvale | | Boundary Setback |
| | | C R Ross | C R & R A Ross | QDC Siting Variation – Patio – Side Boundary |
| 20/06/2025 | 20250619 | 69 Endeavour Circuit, Cannonvale | | Setback |
| | | L A Maclean | L A Maclean & M E Jowett | Material Change of Use – Short Term |
| 24/06/2025 | 20250624 | Unit 4/2 Lewis Street, Airlie Beach | | Accommodation |
| | | Up in Airlie Pty Ltd | Up in Airlie Pty Ltd | Material Change of Use – Short Term |
| 26/06/2025 | 20250632 | 7 Summit Avenue, Airlie Beach | | Accommodation |
| | | J Franks | S & J Franks | Material Change of Use – Three (3) Multiple |
| 27/06/2025 | 20250640 | 8 Wambiri Street, Cannonvale | | Dwelling Units |

| Ī | | | C J Swane | C J Swane | QDC Siting Variation – New Dwelling & Hangar - |
|---|------------|----------|------------------------------------|-----------|------------------------------------------------|
| | 27/06/2025 | 20250642 | 12 Air Whitsunday Drive, Flametree | | Front Boundary Setback |

Summary of Applications Decided by Council Resolution from 1 June – 30 June 2025

| Decision Made | Application | Applicant & Location | Landowner | Application Details |
|------------------|-------------|--------------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------------|
| 18/06/2025 | 20241233 | Ellenahs Designer Elegance Pty Ltd As TTE 281 Shute Harbour Road, Airlie Beach | | Material Change of Use - Outdoor Sport and Recreation (Mini Golf) - Tabled |
| 18/06/2025 | 20250216 | F Zerafa 345 Riordanvale Road Riordanvale | | Reconfiguration of a Lot - One (1) lot into four (4) lots - Approved |
| 18/06/2025 | 20240246 | J A Carr 47 Gillies Road, Strathdickie | J A Carr & J E Ellis | r Reconfiguration of a Lot – One (1) Lot Into Two (2) Lots and Access Easement - Approved |

Summary of Applications Decided from 1 June – 30 June 2025

| Decision Made | Application | Applicant & Location | Landowner | Application Details |
|------------------|-------------|-----------------------------------|-----------------------------|------------------------------------------------------------|
| | | Ninigo Airlie Beach Pty Ltd | Ninigo Airlie Beach Pty Ltd | Reconfiguration of a Lot – One (1) Lot into Two (2) Lots |
| 03/06/2025 | 20250058 | 3-5 Loop Road, Jubilee Pocket | | |
| | | Derliz Pty Ltd As TTE | Derliz Pty Ltd As TTE | Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots |
| 12/06/2025 | 20241130 | 23 Allan Road, Conway Beach | | (Boundary Realignment) |
| | | Spring Vale Developments Pty Ltd | | Minor Change - Reconfiguration of a Lot – One (1) Lot into |
| 16/06/2025 | 20230270 | 150 Riordanvale Road, Riordanvale | | Thirty-Seven (37) Lots |
| | | G Shaw | T J Parker & G Shaw | Minor Change – Reconfiguration of a Lot – One (1) Lot into |
| 30/06/2025 | 20230037 | 125 Paluma Road, Woodwark | | Two (2) Lots & Access Easement |

Attachment 11.3.1 Regional Strategy and Planning Quarterly Update April - June 2025

| | | D P Armitage | D P & S Armitage | Operational Works – Internal Access |
|------------|----------|------------------------------------|---------------------------------|-----------------------------------------------------------|
| 12/06/2025 | 20250482 | 1018 Gregory, Cannon Valley | | |
| | | Built Pty Ltd | Vicinity Manager Pty Ltd As TTE | Operational Works – six (6) Advertising Devices |
| 13/06/2025 | 20250203 | 8 Galbraith Park Drive, Cannonvale | | |
| | | Approval Solutions | S W McGowan | QDC Siting Variation – Carport – Front Boundary Setback |
| 04/06/2025 | 20250307 | 37 Scottville Road, Collinsville | | |
| | | Peto's Constructions Pty Ltd | C E Auld | QDC Siting Variation – Carport – Side Boundary Setback |
| 05/06/2025 | 20250264 | 26 Olive Street, Dingo | | |
| | | Moxie Group Pty Ltd As TTE | Moxie Group Pty Ltd As TTE | Minor Change – Material Change of Use – Warehouse |
| 06/06/2025 | 20240665 | 6-10 Carlo Drive, Cannonvale | | (Storage Sheds & Ancillary Office Space) |
| | | BDD Group Pty Ltd | R D McMillian | QDC Siting Variation – Garage – Side Boundary Setback & |
| 06/06/2025 | 20250434 | 63 Camm Road, Mount Julian | | Height Above Natural Ground Level |
| | | J M O'Connell | J M O'Connell | Reconfiguration of a Lot – One (1) Lot into Four (4) Lots |
| 11/06/2025 | 20121114 | 19 Frangipani Court, Cannon Valley | | |
| | | B J Palmero | E K & B J Palmero | QDC Siting Variation – Carport – Side Boundary Setback |
| 12/06/2025 | 20250479 | 5 Shelley Close, Cannonvale | | |
| | | Approval Solutions | M & M Janjgava | QDC Siting Variation – Dual Occupancy – Side Boundary |
| 13/06/2025 | 20250196 | 8 Nara Avenue, Airlie Beach | | Setback |
| | | T J Holtum | T J Holtum | Material Change of Use – Short Term Accommodation |
| 13/06/2025 | 20250079 | Lot 5/3 Beach Road, Cannonvale | | |
| | | BDD Group Pty Ltd | J R Mainwaring-Samwell | QDC Siting Variation – Carport – Front Boundary Setback |
| 13/06/2025 | 20250477 | 19 Matthews Street, Bowen | | |

| | | K E Jarvie | K E Jarvie | Material Change of Use – Short Term Accommodation |
|------------|----------|-------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13/06/2025 | 20250151 | 16 Stonehaven Court, Airlie Beach | | |
| | | Approval Solutions | C W Behnck | QDC Siting Variation – Dwelling – Side Boundary Setback |
| 16/06/2025 | 20250449 | 63 Springfield Circuit, Cannonvale | | |
| | | Relag Group Pty Ltd | Fresh Fields Centre Pty Ltd As TTE | Generally In Accordance – Reconfiguration of a Lot – Two (2) |
| 16/06/2025 | 20070500 | Dudley Road, Proserpine | | Lots into Two Hundred and Fifty-Two (252) Lots Comprising Two Hundred and Forty (240) Residential Lots, Two (2) Buffer Lots and Ten (1) Public Open Space Lots |
| | | A W Maher | R D & A W Maher | QDC Siting Variation – Swimming Pool & Deck – Rear |
| 19/06/2025 | 20250319 | 127 Gloucester Avenue, Hydeaway Bay | | Boundary Setback |
| | | L D Mitchell | L D Mitchell | QDC Siting Variation – New Dwelling & Garage – Front & |
| 19/06/2025 | 20250480 | 40 Seaview Drive, Airlie Beach | | Side Boundary Setback & Height Above Natural Ground Level |
| | | Steve Knight Builders Pty Ltd | S J Knight | QDC Siting Variation – New Dwelling & Retaining Wall - Side |
| 19/06/2025 | 20250505 | 37 Jones Road, Cannonvale | | Boundary Setback |
| | | Swell Constructions | Hamilton Island Enterprises Ltd | QDC Siting Variation – New Dwelling – Front Boundary |
| 23/06/2025 | 20250462 | Lot MVM SP156128 | | Setback & Height Above Natural Ground Level |
| | | D L Mawhirt | D L Mawhirt | QDC Siting Variation – Carport & Patio – Front & Side |
| 23/06/2025 | 20250137 | 10 Brisbane Street, Bowen | | Boundary Setback |
| | | Tenthcastle Pty Ltd | Tenthcastle Pty Ltd | Generally in Accordance – Reconfiguration of a Lot – One (1) |
| 24/06/2025 | 20170378 | 25 Abell Road, Cannonvale | | Lot into One Hundred and Nine (109) Multiple Dwelling Units. |
| | | J Mazlin | S Mazlin | QDC Siting Variation – Carport – Side Boundary Setback & |
| 24/06/2025 | 20250138 | 49 Whyte Avenue, Brisk Bay | | Site Coverage |
| | | P D Squires | P D Squires | QDC Siting Variation – Shed – Rear Boundary Setback |
| 26/06/2025 | 20250207 | 81 Black Road, Riordanvale | | |

11.4 - Stormwater Management Strategy July 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

AUTHOR: Senior Stormwater Engineer

AUTHORISING OFFICER: Director Infrastructure Services

PURPOSE

This report recommends Council adopt the Stormwater Management Strategy July 2025 (incorporating Stormwater Modelling and Design Guidelines).

The strategy enhances understanding of stormwater and flooding, reduces flood risks, and promotes greater outcomes for public and private developments.

EXECUTIVE SUMMARY

Developed from 2023 to 2025, the strategy, pending Whitsunday Regional Council adoption, enhances stormwater and flood risk management. Council's newly updated 12 advanced hydraulic and hydrological models, using latest LiDAR, improves flood risk understanding and disaster preparedness.

It integrates seven sub-strategies—asset management, catchment management, community engagement, data management, flood risk management, governance, and levels of service—into a \$410M, 10-year plan, prioritising safety, cost-effectiveness, and environmental values with flexible, risk-based project prioritisation.

Developed with input from the Council's Project Control Group (PCG), Senior Leadership Team (SLT), Urban Development Institute of Australia (UDIA), and community stakeholders, it aligns with regional goals and complies with Queensland Planning Act 2016 and State Planning Policy.

An additional key element of the strategy adoption is to support stormwater design and modelling guidelines which aims to improve consistency and efficiency for modelling, designing, and assessing stormwater features associated with development in the Whitsunday region.

Key Advantages of Adoption:

- **Emergency Response**: Accurate data for swift, effective actions.
- **Risk Management**: Precise flood-prone area identification.
- Investments: Efficient drainage and levee upgrades.
- **Compliance**: Aligns planning and guidelines with standards.
- Development: Guides zoning to reduce risks and liabilities.
- Community Trust: Public campaigns and model access enhance transparency.

Adoption ensures robust disaster management, model utilisation, guideline updates, regulatory alignment, and resilient development in the flood-prone Whitsundays.

The draft public facing stormwater management strategy is attached to this report.

OFFICER'S RECOMMENDATION

That Council:

- 1. Adopt and publish the Storm Water Management Strategy July 2025 as contained in **Attachment 11.4.1**
- 2. Authorise the introduction of Stormwater Design and Modelling Guidelines

BACKGROUND

The Stormwater Management Strategy, developed by Whitsunday Regional Council (WRC), enhances stormwater and flood risk management, ensuring region-wide investment and compliance. Key to the strategy are 12 advanced hydraulic and hydrological models from AECOM, covering major townships. These models provide accurate flood behaviour insights, enabling informed actions to protect lives, property, and infrastructure. Their adoption is essential for the strategy's credibility and effectiveness.

Developed with a technical reference group, the models prioritise over 50 capital projects in a 10-year plan for stormwater and flood mitigation. They ensure emergency responders use precise data for efficient resource deployment and refined evacuation measures, adapting to evolving flood risks. Rapid regional growth underscores the urgency of adopting these models, as outdated flood data in development proposals risks inadequate infrastructure, delayed evacuations, and legal liabilities.

Adopting the models enables safer emergency responses and aligns development with current flood risks, enhancing resilience. Model access fees generate revenue for ongoing updates, ensuring accuracy amid climate and land-use changes.

To support this vision and the strategy, Stormwater Design and Modelling Guidelines were developed for Whitsunday Regional Council to proactively manage flood and stormwater risks, guiding sustainable investment in infrastructure and asset management to improve community, environmental and economic wellbeing.

The guidelines are intended to establish a standardised approach which enhances consistency in stormwater management reports for development. The guideline provides direction on hydrologic and hydraulic modelling, parameter ranges, impact assessments, mitigation strategies, reporting, and mapping, without mandating specific software, parameters, or solutions. They aim to ensure development aligns with local and whole-of-catchment flood risk considerations, addressing mechanisms such as riverine, creek, overland flooding, and storm tide inundation. As a dynamic document, the guidelines will evolve with changing stormwater management practices, requiring developers and consultants to seek clarification from Council as needed to maintain compliance and resilience.

DISCUSSION/CURRENT ISSUE

The strategy identifies gaps in asset management, catchment management, community services, engagement, data management, flood risk management, governance, and service levels. Adoption, led by infrastructure services, will address these, enhancing region-wide planning. Stormwater Design and Modelling Guidelines further support this by establishing standardised design protocols, ensuring consistent stormwater management practices that align infrastructure development with current flood risks, improving resilience and compliance.

FINANCIAL IMPLICATIONS

A potential \$410M, 10-year investment across the seven sub-strategies focuses on renewing and strategically improving stormwater infrastructure, informed by 2022 CCTV assessments and 12 hydraulic models. This investment, further bolstered by Stormwater Design and Modelling Guidelines, the strategy strategically mitigates flood damage, reduces liabilities, and ensures sustainability through model access fees, which fund ongoing updates to maintain accuracy in design and planning.

CONSULTATION/ENGAGEMENT

Developed with input from council's Project Control Group, technical experts, Senior Leadership Team, UDIA, and community stakeholders, the strategy ensures alignment with regional priorities. Post-adoption and introduction of Stormwater Design and Modelling Guidelines, public campaigns and developer workshops will enhance flood risk awareness, as mandated by the Queensland Planning Act 2016, promoting community engagement and informed development.

STATUTORY/COMPLIANCE MATTERS

Adoption ensures compliance with *Queensland Planning Act 2016*, *Local Government Act 2009*, and State Planning Policy. The updated models and implementation of Stormwater Design and Modelling Guidelines inform the planning scheme, Development Control Manual, and forthcoming policies, ensuring resilient infrastructure designs. Non-adoption risks legal liabilities and funding ineligibility.

RISK ASSESSMENT/DEADLINES

It is important to note that although the Stormwater Management Strategy spells out a particular commitment to stormwater infrastructure and strategic upgrades, the projects identified are not locked in and are flexible. The adoption of the strategy and implementation of Stormwater Design and Modelling Guidelines targets the commitment to improvement overtime and identifies many key opportunities for current and future consideration.

The following list potential impacts if the strategy is NOT adopted.

- 1. **Compromised Response:** Outdated models delay emergency actions, risking lives and property.
- 2. Obsolete Data: Flawed decisions increase flood vulnerability.
- 3. **Development Risks:** Inadequate designs fail during floods, hindering evacuations.
- 4. **Liabilities:** Approvals with old data risk lawsuits or claims.
- 5. **Delayed Strategy:** Stalls mitigation projects and preparedness.
- 6. Missed Funding: Weakens grant applications.
- 7. **Inefficient Resources:** Misdirects investments to low-priority areas.
- 8. **Reputation:** Signals weak risk management, eroding trust.
- 9. **Growth Misalignment:** Fails to reflect regional changes.
- 10. **Regulatory Issues:** Non-compliant infrastructure designs.

Non-adoption risks weakened responses, outdated planning, increased vulnerabilities, and reputational harm, undermining trust and growth adaptation. Adoption ensures regulatory compliance, community confidence, and a proactive framework for flood risk management.

STRATEGIC IMPACTS

Corporate Plan Reference:

- Develop growth management and housing strategies to determine infrastructure and land use planning needs required for future growth.
- Complete network planning for the future across key infrastructure networks, including stormwater, water supply, sewerage, waste, roads and parks.
- Upgrades to key major strategic roads on our state and local road network.
- Advocacy for improved funding of rural roads.
- Review and initiate an update the Whitsunday Planning Scheme to better align with community aspirations and meet future needs.

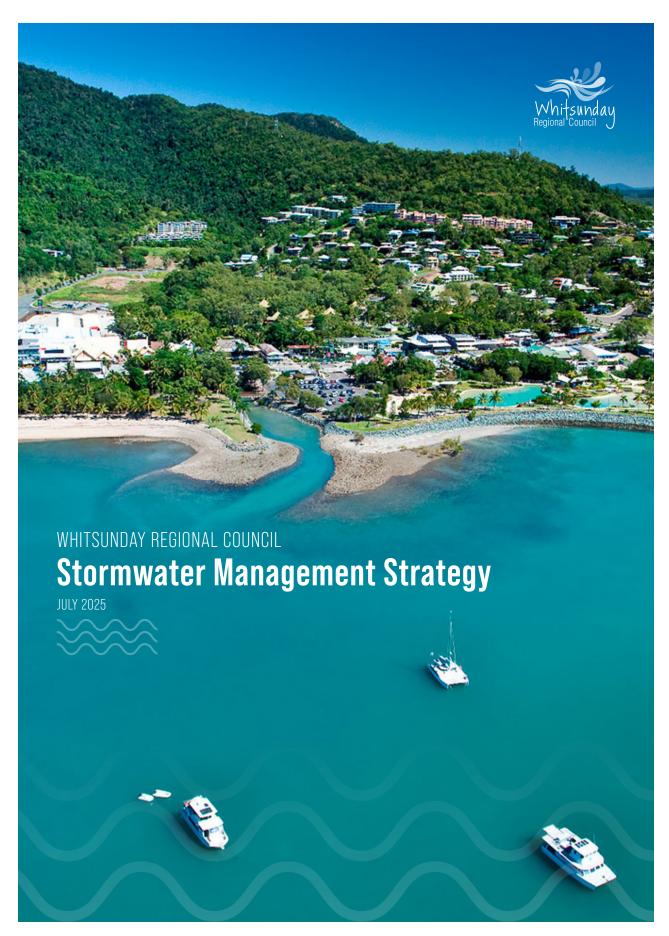
Adopting the Stormwater Management Strategy July 2025, supported by updated flood models and Stormwater Design and Modelling Guidelines:

- 1. **Disaster Preparedness:** 12 models enable faster, effective responses, ensuring safety.
- 2. Sustainable Growth: Current risk assessments reduce infrastructure liabilities.
- 3. Investment Plan: \$410M, 10-year flexible plan optimises resilience across seven substrategies.
- 4. Corporate Alignment: Supports 2025 plan for asset resilience and safety.
- 5. **Economic Benefits:** Drives jobs and local business opportunities.
- 6. **Environmental Protection:** Enhances stormwater quality, preserving Great Barrier Reef.

7. Funding/Revenue: Secures grants and generates update funds via model fees.

ATTACHMENTS

1. WRC Stormwater Strategy JULY 2025 [11.4.1 - 11 pages]



This is page 146 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025



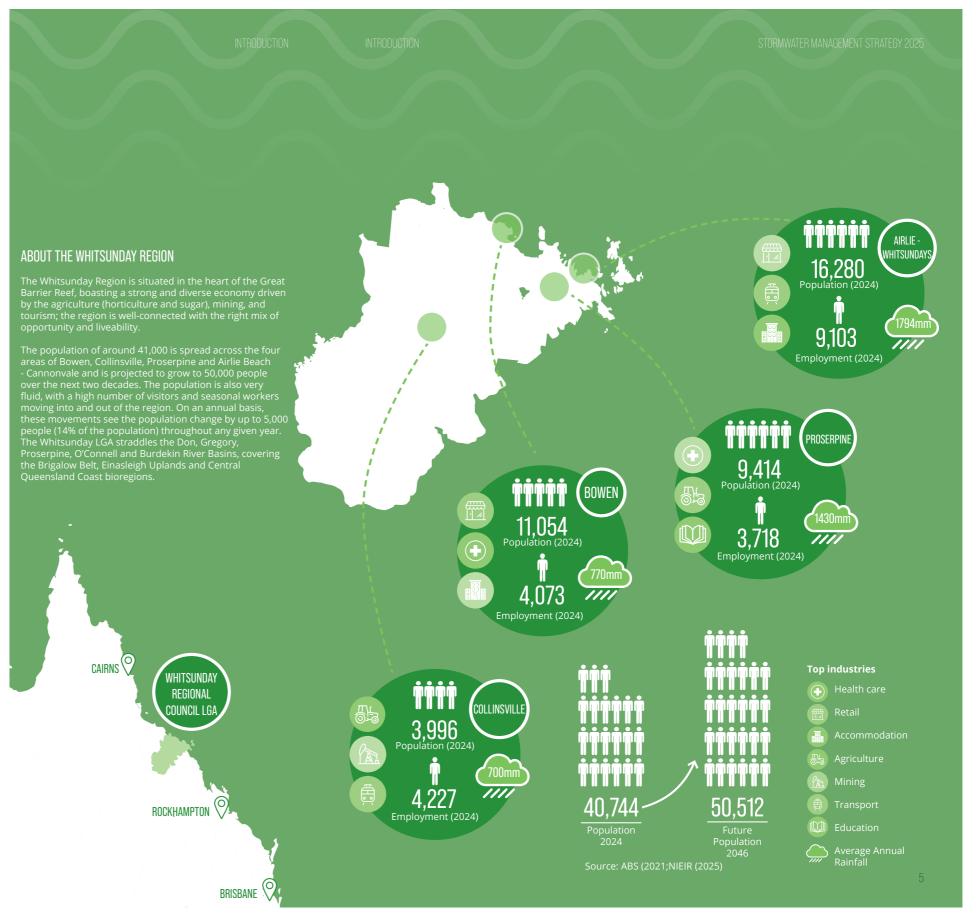
The Whitsunday Regional Council (WRC) Local Government Area (LGA) is situated on the central/northern Queensland coast approximately 1,100km north of Brisbane and covers an area of more than 23,800 square kilometres. The urban areas of the Whitsunday region see communities increasingly exposed to localised stormwater drainage issues from legacy development, while the proximity to the Great Barrier Reef World Heritage Area, presents an imperative to ensure sustainable stormwater management practices.

Stormwater drainage infrastructure and overland flow paths used to reduce the impact of stormwater drainage, may pose a risk to the safety of people and property due to existing condition and levels of service. To move towards proactive risk management and investment, Council initiated the Stormwater Management Strategy which enables Council to respond to the challenge of servicing future growth while making provision for the maintenance and augmentation of existing stormwater infrastructure. This strategy provides:

- Thought leadership and strategic thinking regarding stormwater management.
- Defendable outcomes based on quantified information (versus qualitative), wherever possible.
- Clarity of logic.
- High degree of proficiency in risk communication.
- Outcomes that can be continuously improved and realigned as Council's vision changes over time (adaptable).

The Strategy sets Council's future direction with actions that will manage localised stormwater drainage issues to minimise the consequences to life, assets, community wellbeing, the environment and the economy. It also addresses the need to ensure that Council spends money on stormwater infrastructure in the most appropriate areas to demonstrate that Council is actively managing localised stormwater drainage issues proactively, on a risk basis.

The Strategy also makes provision for the environmental health of waterways, social amenity, pollution control, affordability and impacts of a changing climate and aligns with Council's overarching Corporate Plan vision to be a sustainable and progressive region, for the benefit of the diverse community, visitors and the environment.



INTRODUCTION

CURRENT SITUATION

Through the development of this strategy and feedback from the Technical Reference Group (TRG), Council's current situation has been defined and can generally be characterised by the following:



across the LGA.



OPERATION Maintenance / Renewal Planning

PLANNING

Currently the maintenance
budget is based on historical
sudgets, and individual / corporate
knowledge of the current state of
the infrastructure. Operational
maintenance planning is
reactive, and, at times,
crisis driven

CAPITAL WORKS

Current practice for capital works budgeting for stormwater infrastructure is either: driven by development demand, responsive to flooding complaints (large volumes during wet seasons), targeting renewal works as advised by operations staff or guided by political and/or community factors.



Council's LGIP does
not presently identify any
Plans for Trunk Infrastructure
nor schedule charges for
stormwater infrastructure.
Consequently, Council has
little to no developer funding
to contribute to enabling
infrastructure for

development

SERVICE OUTCOMES

The currently adopted level of service for stormwater management is an aspirational target. The overall cost of achieving these aspirational Risk reduction targets and their acceptability by the community is relatively unknown.



STORMWATER QUALITY

Council have undertaken little planning for stormwater quality. Council requires a vision to move towards an Integrated Water Sensitive region and the formal vision required to move towards this in the future.

DATA
A key challenge
for Council is the
cost-effective collection,
storage, analysis
and sharing of data
throughout the
organisation and its
stakeholders.





Stormwater management is the term used for planning and implementing actions that manage urban stormwater runoff and overland flows from areas such as roofs, roads, pavements and green space.

Flooding can result from multiple sources including rivers, creeks, coastal storm surge and overland flows. The management of overland flooding and stormwater is the subject of this strategy. Overland flooding occurs when urban stormwater runoff and overland flows exceed the capacity of the drainage system and usually occurs with little or no warning. When this occurs, water begins to flow over the surface of the land along natural flow paths or valleys towards the nearest creek or river. This type of flooding may be hazardous and presents a risk to the community.

There is a distinction between flood hazard and flood risk. Flooding only presents as a hazard where it exceeds the coping capacity of the environment or community. Flood risk refers to (and is a measure of) the likelihood and consequence of the hazard eventuating.

Stormwater risk management is about identifying means of reducing the likelihood and consequence of flooding.

THE NEED FOR A STRATEGY

Extreme rainfall and flooding is a natural event in the Australian environment and an inevitable occurrence within the Whitsunday Region. Climate change is predicted to increase flood risk, frequency & intensity. Whilst we cannot stop flooding from happening all together, we can reduce the consequences of flooding, manage the risk and plan for the future.

STORMWATER MANAGEMENT STRATEGY 2025

This strategy enables us to deliver a service that caters for future growth whilst maintaining and improving existing stormwater infrastructure. This strategy delivers:

- An overarching vision for the long-term management of stormwater.
- A consistent and transparent approach to identifying and prioritising future expenditure
- A commitment to progressively reducing risk and improving community resilience with clear actions and accountabilities

The strategy sets Council's future direction for managing stormwater with a priority placed on minimising the consequences to human life, assets, community wellbeing, the environment and the economy. It also demonstrates how projects are prioritised based on a number of factors, the most important being protection of human life and property. The strategy makes provision for the environmental health of waterways, social amenity, affordability and impacts of a changing climate. It also aligns with Council's overarching Corporate Plan.

UNDERSTANDING THE RISKS

STORMWATER MANAGEMENT STRATEGY 2025



WHAT IS FLOODING?

Flooding generally relates to the inundation of usually dry areas of land and can refer to a variety of flood mechanisms, which may occur in isolation or concurrently with other mechanisms. These include:



Urban local catchment flooding during rainfall events.



River and creek flooding as a result of excess runoff overtopping the banks of the river or



Coastal inundation as a result of sea water inundation due to high tides or storm surge

Most flooding in the Whitsunday region is caused by rainfall, either in the form of local catchment or riverine flooding. Other possible flooding mechanisms include coastal tidal flooding from storm surge and tropical cyclone activity.

LIKELIHOOD OF FLOODING

Rainfall events, storm surge and the floods that result from them are categorised by the frequency at which events of a given size are likely to occur. Annual Exceedance Probability (AEP) is the statistical likelihood of the occurrence of a flood of a given size or larger in any one year, usually expressed as a percentage. For example, floods with a discharge equal to the 1% AEP event has a 1% probability of occurring each year.

Average Recurrence Interval (ARI) is a statistical estimate of the average period in years between the occurrences of a flood of a given size or larger. For example, floods with a discharge as large as the 100 year ARI flood event will occur on average once every 100 years. The ARI of an event gives no indication of when a flood of that size will occur next. The 1% AEP event is equivalent to the 100 year ARI event.

Small events generally occur frequently (e.g. 39% AEP or 2 year ARI) and large events quite rarely (1% AEP or 100 year ARI)

The 1% AEP flood, is the generally accepted event on which current guidelines and standards are based to protect new development.

CHALLENGES FACED WHEN MANAGING STORMWATER Managing stormwater and associated infrastructure is a complex challenge. Effective action must consider a range of values and the cumulative effects of change at a catchment and region wide scale. 1 BROWTH enabling development whilst minimising future risk and nourishing the environment. 2 AGENIC INFRASTRUCTURE identifying critical assets and prioritising proactive maintenance and renewal efforts. 3 FLOORISK effectively managing and minimising flood hazards to public safety, property and assets. 4 LIVEABILITY delivering social and environmental values.

MINOR FLOODING

Minor (gentle) rainfall events can still cause flooding to areas such as road corridors, backyards, channels and creeks. However, minor and more frequent rain is less likely to pose a risk to life and property.

During minor flooding, the community may see or experience:

- Ponded or slow-moving water in backyards or open areas (such as parks or fields).
- · Water flowing along overland flow paths.
- Water passing along kerb and channel.
- · Water flowing through channels and creeks.

Minor flooding may result in low-risk flooding of minor structures (such as garden sheds, carports etc.) or under high-set houses.



MAJOR FLOODING

UNDERSTANDING THE RISKS

Very intense rainfall which can cause major flooding is less likely to occur than minor flooding. When it does occur, large amounts of runoff can rapidly accumulate and overwhelm urban drainage systems (like pits and pipes) or cause channels and creeks to break their banks.

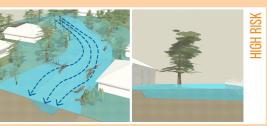
This type of flooding can be very fast moving and reach areas which may have not previously flooded. Major flooding can pose significant risk to life and property where development and associated stormwater infrastructure was designed to older standards and methods.

During major flooding, the community may see or experience:

- Flooded buildings.
- Very fast-moving water along overland flow paths, towards creeks.

- Water flowing within the full road corridor.
- · Water rapidly flowing in channels and creeks.
- Water breaking out of channels and creeks.

Major flooding may result in high-risk flooding of buildings (sheds and houses), parked cars and highly hazardous flow (deep, fast moving water) in channels and creeks.







GROWTH

Council's current Planning Scheme anticipates over 25% growth in population over the coming decade. This is coupled with an increasing demand for parks and community facilities, which are often integrated with natural waterways. The majority of this demand is projected to originate from the Whitsunday growth Corridor (Crofton to Jubilee Pocket), where waterways are largely confined through urban encroachment. As urban environments become more intensely developed, impervious surface area is expected to increase, which will result in more runoff. To successfully meet projected growth, Council aspire to provide infrastructure ahead of, or in parallel with, new development. Failure to meet this increasing demand in a sustainable, adaptable manner may result in significant flooding, pollution, deterioration of urban amenity and increased burden on stakeholders.

To facilitate growth sustainably, Council requires:

- a forward-looking, risk-based pipeline of infrastructure
- effective use of technology to guide infrastructure requirements
- integration with natural assets to minimise maintenance, flood risk and preserve a wide range of community values.

AGEING INFRASTRUCTURE

Council manages more than \$186M of stormwater infrastructure assets that provide a level of flood protection across the region and reduce nuisance flooding incidences in some areas during local catchment events. As a result of Whitsunday's long history and continued growth, these assets vary in age with some up to 70 years old.

Recent decades have seen significant growth in Council's assets which accentuates the need to proactively plan and manage infrastructure in a sustainable, adaptable manner. Assets age with time and require timely maintenance and timely renewal to enable the continued service.

The Strategy provides an essential framework for best practice asset management decision-making and informs the organisation on the requirements to meet a certain level of service for the community.



~~~~ 4

The management of overland flooding / stormwater is the subject of this Strategy.

FLOOD RISK

Flood risk also changes in response to the effects of climate change, such as higher intensity rainfall. This can increase the frequency and hazard associated with rainfall and must be managed in advance through careful planning and adaptable infrastructure.

The Whitsunday Region has a long history of historical flooding with significant flooding occurring after Tropical Cyclone Debbie in 2017 (pictured). Notable Don River flood





LIVEABILITY

Liveable communitie must identify and nurture the social and environmental values associated with their catchments. Recognising these values amongst managing growth, ageing infrastructure and flood risk ensures Whitsunday's future includes important aspects that the community values.

Traditional approaches to stormwater management have often seen catchments densely developed and degraded as a result. Well-integrated stormwater corridors and creeks add significant value to communities by:

- Providing natural passage for floodwaters and 'slowing the flood wave'.
- Connected, open spaces which provide social benefits, climate cooling and lush native vegetation.
- Opportunities for wildlife ecosystems.
- Increasing value and reducing maintenance over time, if planned correctly.

These aspects (and more) make up the social and environmental values which must be protected, maintained and enhanced now for the future Whitsunday Region to thrive as a liveable regional community.

THE STRATEGY

THE STRATEGY

STORMWATER MANAGEMENT STRATEGY 2025



Whitsunday Regional Council will proactively plan and manage flooding and stormwater risks to guide sustainable investment in asset management whilst improving the overall wellbeing of the community, the environment and the economy.

### STRATEGY VISION

Whitsunday Regional Council's vision for the future was developed collaboratively with the Technical Reference Group and was informed by Council's planning documents and key themes.

As an organisation, Whitsunday's vision for the future is to:

- · Create and foster safe, liveable and resilient communities supported by well-planned and maintained infrastructure.
- Encourage holistic risk management to improve public safety, the environment and the community.

### **OBJECTIVES OF THE STRATEGY**

The objectives of the Stormwater Management Strategy are as follows:

- Manage stormwater infrastructure in an integrated, sustainable way which prioritises public safety
- Demonstrate consistent, long-term risk mitigation and
- value for money Incorporate social, cultural and environmental values in financial investment
- Manage demands for growth in line with the Vision
- Raise community awareness regarding stormwater management and potential risk
- Continuously improve methods and practices



Vision | Values | Priorities | Capability | Capacity | Legislation | Demand

**POLICY** STRATEGY **PLANS PRACTICES** 

Expectations | Funding

### **CURRENT APPROACH**

### FUTURE STRATEGY









PROACTIVE High risk assets and project benefits prioritised





RISK CONSTRAINED Budget based on agreed risk targets





Money is spent but overall risks remain

MANAGED RISK Highest risks addressed first



### BENEFITS OF THE STRATEGY

Why we need stormwater

management

exploring levels of service and developing integrated, risk mitigations which offer a range of benefits. This Stormwater Management Strategy will enable Council to be proactive, forward looking and risk orientated.

- An overarching stormwater vision, identified for the long-term management of drainage
- A consistent and transparent approach to identify and prioritise future expenditure. This will ensure a defendable and balanced approach to progressively reduce risk affecting the
- Consensus at all levels within Council through active participation in the strategy development

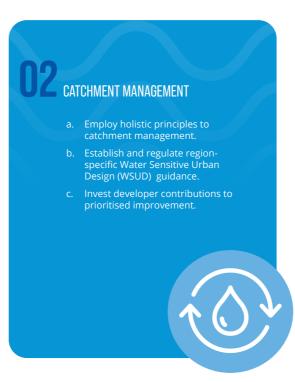
- Collation of existing data (asset and condition assessments) offering Council a reliable GIS (Geographic Information System) database.
- Governance provisions and accountabilities clearly outlined to ensure the overarching vision is maintained.
- expenditure based on agreed service criteria and risk targets, providing more certainty and ensuring high risk assets are targeted first,

WHITSUNDAY REGIONAL COUNCIL THE STRATEGY THE STRATEGY THE STRATEGY STORMWATER MANAGEMENT STRATEGY 2025

### STRATEGIC OUTCOMES

Council's Stormwater Management Strategy focuses on seven key themes, which are presented below. Strategic outcomes have been established based on each of these focus areas. These form a framework aimed at supporting each departmental owner in implementing the strategy, enabling continued prioritisation of future investment on a risk basis.







# D4 DATA MANAGEMENT, SHARING AND SYSTEMS

- a. Establish data & model management practices.
- Continue infrastructure data capture including field data capture, condition assessment and feedback.
- c. Provide means for ready access to regularly used data tailored for the end user to easily interpret.



# 07 LEVELS OF SERVICE

- Develop cost-effective management strategies for the long-term ensuring sustainable use of physical resources.
- b. Provide a defined level of service and monitoring performance.
- c. Meet the demands of growth through demand management and infrastructure investment.



# **05** FLOOD RISK MANAGEMENT

- Implement flood risk reduction projects and initiatives to address existing flood risk.
- b. Existing flood risk used to inform infrastructure planning, development growth, emergency planning and floodplain management.
- c. Realise long-term flood risk reduction in the catchment, through adaptable mitigation measures and providing appropriate design and model assets to support development



# 06 GOVERNANCE AND LEADERSHIP

- a. Proactively manage and support quality development outcomes.
- b. Clearly defined roles, responsibilities and asset ownership.
- c. Quantitatively assess and evaluate stormwater projects.



DELIVERING FOR THE REGION

DELIVERING FOR THE REGION

STORMWATER MANAGEMENT STRATEGY 2025



### HOW WE WILL DELIVER THE STRATEGY

The Strategy articulates how we intend to manage stormwater into the future. This supports Council in developing a mature stormwater infrastructure pipeline which delivers value to the community.

In order to achieve the Strategic Outcomes, Council will implement a series of actions which will provide more information for critical decision making and prepare the way for proactive management of stormwater assets. These actions will be implemented though a Stormwater Technical Reference Group and include the following focuses:



Ongoing asset condition assessments



Data collection for key assets and flood events



Detailed flood modelling



Risk analysis



Development of a proactive maintenance schedule



Emergency management



Raising awareness through community engagement

### HOW WE WILL PRIORITISE STORMWATER PROJECTS

Throughout the strategy development process, more than 74 operational initiatives and 45 potential capital projects were identified.

In order to prioritise these based on risk and value, a multi-criteria assessment (MCA) tool has been developed. This tool considers how a given project aligns with and delivers on the values identified by stakeholders. The MCA framework criteria is displayed to the right, with the highest priority values being public health & safety.

The Strategy MCA frameworks aims to capture the benefits, deficits and costs associated with each process through a simple scoring system. This score is then summarised and ranked to support decisions regarding future stormwater investment

### MULTI CRITERIA ASSESSMENT

A robust ranking and prioritisation method was seen as an essential part of the Strategy to ensure that projects (both structural and non-structural) were appropriately prioritised and that the decision-making process is transparent.

The Multi Criteria Analysis (MCA) process has been used to capture various benefits, deficits and costs associated with each individual mitigation project, whilst taking into account other qualitative variables determined by the project team. Assessment frameworks have been developed to support a scoring and ranking process undertaken collaboratively by AECOM and Council.

Assessment of the projects was carried out based on the following principles:

- Benchmark the performance of the options against the objectives of the study
- Where possible, utilise quantitative measures of performance.
- Recognise the complexity of the assessment and rely upon a number of measures rather than a single answer (the simplicity of which would compromise the assessment).
- Use consistent measures to enable a strong comparative assessment of options because the aim of the assessment is to derive a prioritised list of projects. Hence, direct comparisons are important and absolute scoring is less important.



WHITSUNDAY REGIONAL COUNCIL STORMWATER MANAGEMENT STRATEGY 2025

### COMMITMENT TO MANAGING STORMWATER ASSETS

Understanding the current condition of stormwater assets and associated risks is a significant driver to determining a sustainable operational and renewal program, capital works program and long-term, sustainable investment.

To this end, Council is adopting a new annual initiative of proactively inspecting assets (such as underground pipes and concrete channels) and identifying opportunities for renewal before issues arrive. This will ensure that critical assets can be managed based on risk and factored into stormwater infrastructure investment ahead of time.





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### LEVELS OF SERVICE

As an organisation, Council provides services to its community, some of which are facilitated by infrastructure assets. The goal in managing infrastructure assets is to meet the defined Levels of Service in a risk-based, cost-effective manner today and into the future. Levels of Service also guide the investment in technical resources and initiatives required to deliver projects and services in line with stakeholder expectations.

To this end, Council have developed a Levels of Service Framework for stormwater assets based on community values and current practice within the industry.

### FINANCIAL SUSTAINABILITY



- Improve Council's asset management planning maturity and develop long term financial plans for all asset classes which are financially affordable over the long term
- Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction

### COMMUNITY INVOLVEMENT



- Ensure WRC openly communicates with and promotes the communities of the Whitsunday Region
- management
- Increase community awareness on stormwater issues

### NETWORK PERFORMANCE & UTILISATION



- Protect life and property
- Provide safe access for emergency services
- Provide safe access to private property
- Preserve the alignment and capacity of major drainage corridors and overland flow paths

### RESPONSIVENESS



- Maintain a high level of preparedness, capability, and responsiveness to respond to, and recovery from, natural disasters that impact on our local communities and infrastructure
- High community satisfaction with customer service and council's overall performance

### FUNCTIONALITY

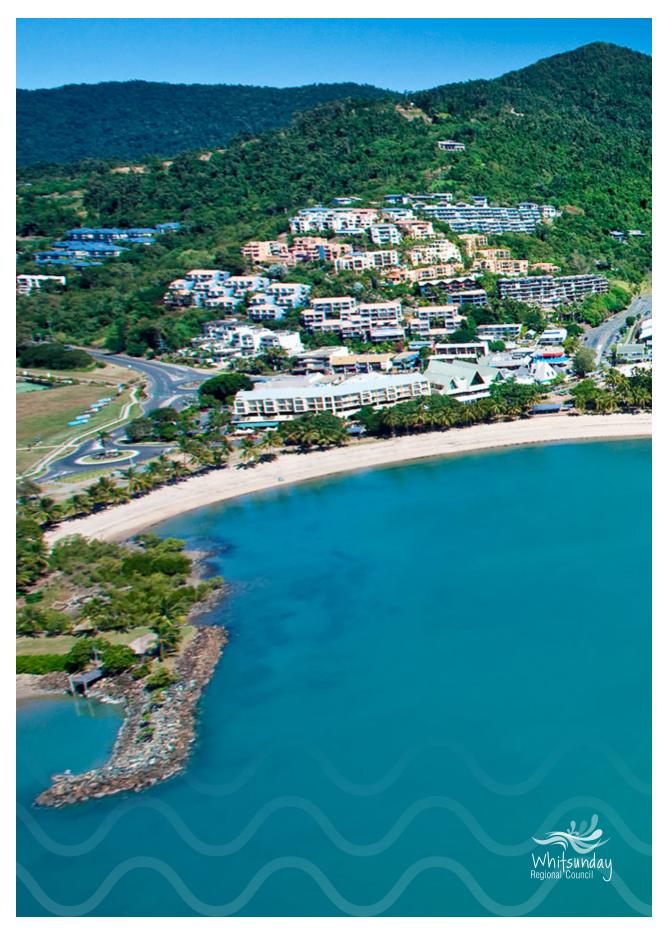


- Deliver a plan for the development industry and community around trunk infrastructure provision
- Delivery of network infrastructure maintenance to meet council's approved plans and standards and maintain function of the stormwater drainage system

### HEALTH, SAFETY & ENVIRONMENT



- Maintain, protect and enhance natural
   waterways and their ecological health
- Adopt and promote water sensitive urban design principles
- Integrate stormwater systems (natural environment) with the built environment
- Optimise the use of stormwater as a sustainable resource
- Minimise health nuisance reports related to stormwater (e.g. mosquito's, septic function



This is page 156 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025

### 11.5 - Rescind Incoming Grant Funding Application Policy

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Manager Investment, Attraction & Growth **AUTHORISING OFFICER:** Chief Executive Officer

### **PURPOSE**

To seek Council's approval to rescind the Incoming Grant Funding Application Policy, noting there is an existing internal operational policy (*Incoming Grant Funding Administration Policy*) which has been updated to be aligned to the Whitsunday 2030 Economic Development Strategy.

### **EXECUTIVE SUMMARY**

The existing policy is outdated and no longer aligns with Council's current strategic direction. Council has a current internal operational policy which has been updated to reflect the Economic Development Strategy and Operational Plan. This change will:

- align processes with strategic priorities;
- enable streamlined, officer-level implementation;
- enable the Chief Executive Officer to have sign off approval of grant applications made on behalf of Council; and
- provide Council with Strategic input through monthly grant funding workshops at briefing sessions.

### OFFICER'S RECOMMENDATION

That Council rescind the Incoming Grant Funding Application Policy (noting that the internal *Incoming Grant Funding Administration Policy* will govern incoming grant applications and processes in the future).

### **BACKGROUND**

The Incoming Grant Funding Application Policy was first endorsed following findings from the July 2017 Internal Audit conducted by Crowe Howarth. The audit included recommendations related to both incoming and outgoing grant funding across Council. To address a key finding that grant applications may be made or received that do not align with Council's strategic intent, Council adopted the Incoming Grant Funding Application Policy.

Since its endorsement on 6 June 2018, the Economic Development team has worked closely with Corporate Services and the Executive Leadership Team to ensure incoming grant activities comply with the policy. Over time, the concerns raised in the audit have been addressed, and best practice processes have been implemented to improve the centralisation and management of grant application procedures.

The recently adopted Whitsunday 2030 Economic Development Strategy includes an action directly related to this report:

**Action 1.3:** Establish an Incoming Grant Funding Policy and governance structure for priority investment areas. Attract investment through competitive grant submissions for priority projects and core infrastructure that benefit the community.

### **DISCUSSION/CURRENT ISSUE**

During the development of the Economic Development Strategy, it was identified that Council's improved project management, budgeting, master planning, and forward planning processes have reduced the need for the existing Incoming Grant Policy. These improvements address the key concerns raised in the July 2017 Internal Audit, which found that grant applications could be made without sufficient strategic alignment or oversight.

While the current policy's requirement for formal resolutions provides a high level of control, it also creates additional administrative overhead for officers and limits their capacity to focus on the most productive elements of their role, particularly identifying and securing grant funding. This is made more difficult given that Council has only one full-time equivalent (FTE) position dedicated to grant submissions.

Over time, Council's internal processes have matured. Our budget planning, project management, master planning, and forward planning frameworks now enable a more strategic, organisation-wide view of upcoming projects and funding needs. In addition, the establishment of the Economic Development Advisory Group and Advocacy Advisory Group has strengthened how we identify priority projects and policy initiatives. These changes have directly responded to the audit's recommendations by improving governance and ensuring grant applications align with Council's strategic priorities.

In light of this progress, it is proposed that the current Incoming Grant Policy be rescinded. This change will delegate authority to the Chief Executive Officer to approve and submit grant applications on behalf of Council, removing the need for a formal resolution each time.

To maintain strong oversight and alignment with Council priorities, an updated internal operational policy will ensure all applications align with key guiding documents, including:

- Corporate and Operational Plans
- Long-Term Financial Forecast
- Asset Management Plans
- Project Management Framework
- Advocacy Plan and Priority Projects

### Strategic Oversight through Monthly Grant Workshops

Council will continue to have regular visibility and input through monthly Strategic Grant Workshops. These workshops, led by the Economic Development team, will:

- Provide an overview of upcoming funding opportunities
- Outline current and planned grant submissions
- Report on the outcomes of previous applications

These sessions will provide Councillors with the opportunity to guide strategic direction on grants. Where grant deadlines fall outside this schedule, officers will engage Councillors through out-of-session communication.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications from rescinding the policy.

### **CONSULTATION/ENGAGEMENT**

Chief Executive Officer Executive Leadership Team

### STATUTORY/COMPLIANCE MATTERS

As the Incoming Grant Funding Policy is not a legislative or mandated policy, it may be rescinded and replaced with internal operational documents in accordance with Council's policy governance framework.

### **RISK ASSESSMENT/DEADLINES**

Risks are considered low as Council maintains control in the grant application process through the development of integrated strategic reporting framework documents and a monthly strategic grant workshop.

### STRATEGIC IMPACTS

Corporate Plan Reference:

To support business units across Council in the delivery of their objectives through enabling access to Grants and Funding.

### **ATTACHMENTS**

Nil

### 11.6 - Request for Sponsorship - Bowen Fishing Classic 2025

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Manager Investment, Attraction & Growth **AUTHORISING OFFICER:** Chief Executive Officer

### **PURPOSE**

To present the sponsorship request from Bowen Fishing Classic Inc for the 2025 event in Bowen on  $20^{th} - 21^{st}$  September 2025 under the Major Festival & Event Support Policy for Council's consideration.

### **EXECUTIVE SUMMARY**

Bowen Fishing Classic Inc is seeking financial support to deliver the 2025 Bowen Fishing Classic under a newly formed and formally incorporated committee. The event, which was held for 29 years until 2023 under different management, combines competitive fishing with entertainment and family-friendly activities. The new committee is working to re-establish the event with improved governance and a focus on attracting both local and out-of-region visitation to support tourism, economic activity, and community engagement.

The event organisers have requested financial sponsorship under the Major Festival & Event Support Policy for \$20,000 cash. Council is also requested to consider providing up to \$10,000 in-kind support for their 2025 event.

### OFFICER'S RECOMMENDATION

That Council approve financial sponsorship to Bowen Fishing Classic Inc. for the 2025 fishing event being held in Bowen on 20<sup>th</sup> – 21<sup>st</sup> September 2025:

- a) \$15,000 (ex. GST) cash for the provision of entertainment, staging and production;
- b) \$5,000 (ex. GST) cash for website development & digital Infrastructure;
- c) Up to \$10,000 (ex. GST) of in-kind support from Council

### **BACKGROUND**

The Bowen Fishing Classic has been a well-known event for nearly 30 years, celebrating the region's fishing culture and drawing locals and visitors to Bowen's Front Beach. Council previously provided \$5,000 of in-kind support for a scaled-down return of the event in 2023, following an extended break due to COVID.

The 2025 event is being revitalised by a newly incorporated not-for-profit committee who have no access to previous resources meaning the event is ultimately starting from a nil base apart from adopting the name. The new committee aims to strengthen governance and re-establish the event as a major tourism and community asset. Scheduled for 20–21 September 2025, the two-day program features fishing competitions, live music, family-friendly activities, and community entertainment. Highlights include:

- **Saturday**: Blessing of the Fishermen, live music, kids' programs, fishing seminars, dance performances, fireworks, and a headline band.
- **Sunday**: Charity fun run, beachfront breakfast, weigh-ins, sand sculpting, lure casting, fun races, prize presentations, and closing ceremony.

Around 3,000 attendees are expected (1,000 out of region overnight visitors and 2,000 Whitsunday locals over the 2 days), supported by a new website with ticketing, data capture, and sponsor engagement.

### Fishing and Boating Tourism as a market segment

Fishing is recognised as a secondary tourism market in the *Whitsunday Region Destination Management Plan 2024*—2028, with the region offering diverse fishing experiences that attract visitors from across Queensland.

The Bowen Fishing Classic has also has a large captive audience within close proximity, supported by high recreational boat ownership across North and Central Queensland. According to the 2022 *Statewide Recreational Boating Study*, five surrounding Local Government Areas collectively represent a fleet of more than 40,000 registered vessels:

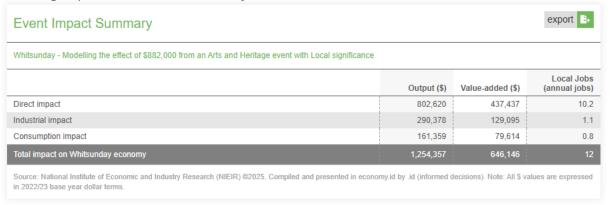
- Townsville 13,704 boats
- Mackay 14,885 boats
- Whitsunday 6,779 boats
- Burdekin (Ayr) 3,536 boats
- Isaac (Moranbah) 1,840 boats

### **DISCUSSION/CURRENT ISSUE**

Historically, the event attracted up to 10,000 people over the two days. https://www.mackayandwhitsundaylife.com/article/bowen-family-fishing-classic-is-back

As this event is the first for the new organising committee, they have estimated that the event will attract 3,000 attendees (1,000 out of region overnight visitors and 2,000 Whitsunday locals over the 2 days). With an average visitor spend per person per day of \$441, this equals a total visitor spend of \$882,000 attributed to this event. This means that Council's \$30,000 investment is estimated to return at a ratio of 29:1 which is \$29 for every \$1 invested.

Furthermore, Council's Economy .id product estimates that the event will result in the following impact on the local economy:



### Major Festival & Event Support Policy Submission

The event can either be categorised as a Tier 2 Develop or Tier 3 New event under the Major Festival & Event Support Policy 'the Policy'. This is due to the fact that the 2023 event was a smaller scaled event and the first held since 2019. As such, the event organisers had to demonstrate how the event would attract a visitor market gap and contribute to the local economy by drawing in visitors from outside the Whitsunday region.

An application form has been submitted by the Bowen Fishing Classic for three activities:

### **Item 1** \$15,000 (ex. GST) Entertainment, Staging and Production

This funding directly supports the hire of a third party to deliver staging, production, and entertainment costs that form the backbone of the public event. The event organisers have highlighted that without this contribution, the event cannot be delivered at the standard needed to re-establish its reputation and draw strong attendance. This funding will ensure that the event operates with a high-quality setup, including staging, sound, equipment and performance acts that bring people into town and keep them there.

### Item 2 \$5,000 (ex. GST) Website Development & Digital Infrastructure

The event organisers have highlighted that the webpage is an interactive and highfunctioning digital platform that allows the event to:

- Sell tickets online securely
- Manage event registrations and competition entries
- Promote sponsors and give them measurable digital value
- Share schedules, maps and updates in real time
- Engage the local community through stories, galleries, and results
- Build a year-round interactive platform and online following

The event organisers have highlighted that this platform will significantly increase the event's professionalism, improve audience experience, and give them the tools to grow beyond a once-a-year event into a sustainable brand that supports the region.

### Item 3 Up to \$10,000 (ex. GST) In-kind support from Council

The event organisers have indicated that support is required for the following items: waiver of the event application fee, hire of the Bowen Soundshell and Foreshore, development and submission of a traffic management plan, provision of road closure equipment, placement of event banners on the Bowen Administration Building, supply and removal of 20 Sulo bins, and assistance with event set-up and pack-down (subject to availability).

### FINANCIAL IMPLICATIONS

2025/26 FY – \$15,000 (ex. GST) cash for Entertainment and Staging for Item 1.

2025/26 FY – \$5,000 (ex. GST) cash for Website Development & Digital Infrastructure for **Item 2.** 

2025/26 FY – Up to a maximum of \$10,000 (ex. GST) of in-kind support for Item 3.

### **CONSULTATION/ENGAGEMENT**

Acting Chief Executive Officer Director Commercial Businesses

### STATUTORY/COMPLIANCE MATTERS

N/A

### RISK ASSESSMENT/DEADLINES

There is a reputational risk to Council should the event not be supported due to its long running history in the region.

There is also a low reputational risk to Council in supporting the event as the organisers are new. However, it should be noted that the event organisers have completed significant event planning documentation.

### STRATEGIC IMPACTS

Corporate Plan Reference:

Manage the aviation and tourism activities of the region as the gateway to the Whitsundays. Ensure WRC openly communicates with and promotes the communities of the Whitsunday Region.

### **ATTACHMENTS**

Nil

### 11.7 - Environment Advisory Group

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Manager Natural Resource Management and Climate

**AUTHORISING OFFICER:** Director Community Services and Facilitation

### **PURPOSE**

To present to Council for consideration to appoint an Environment Advisory Group.

### **EXECUTIVE SUMMARY**

The development of an Environment Strategy is a task in the 2025-2026 Operational Plan. To guide the development of the Environment Strategy, it is suggested that an Environment Advisory Group is established. The role of the Environment Advisory Group is to guide the content and oversee the factual content of the Environment Strategy.

### OFFICER'S RECOMMENDATION

That Council:

- a) Establish an Environmental Advisory Group
- b) Adopt the Terms of Reference for the Environment Advisory Group
- c) Appoint the Mayor to the Environmental Advisory Group
- d) Nominate Cr Clay Bauman as the Council group member.

### **BACKGROUND**

The establishment of the Environmental Advisory Group (EAG) is to provide guidance, advice and recommendations on Environmental initiatives in the Whitsunday Region. The Whitsunday Regional Council Environment Strategy will encompass the whole of the Local Government area and apply across all tenures.

The primary objective of the EAG is to support the identification of environmental issues and solutions across the Whitsunday region. The EAG will act as a forum for dialogue, knowledge sharing and the development of innovative strategies to enhance environmental protection and inform sustainable development across the region.

### **DISCUSSION/CURRENT ISSUE**

The EAG will consist of representatives from key sectors of the regional environment stakeholder network and will include but not limited to:

- a) Council representatives
- b) Local environmental stakeholders
- c) Regional State Government environmental stakeholders.
- d) Private sector stakeholders

Individuals within the industry and group will be selected through nomination by the EAG to ensure representation from a diverse range of organisations and stakeholders within the Whitsunday region. The number of members will be determined based on the scope and requirements of the Whitsunday region and the local economy but is expected to be between 12 and 20 members. Meetings will be chaired by the Mayor or the delegated Councillor who will be responsible for facilitating meetings, setting agendas and ensuring effective communications. The EAG will be reassessed annually.

### FINANCIAL IMPLICATIONS

The coordination of the Environment Advisory Group will be funded via approved operational budgets.

### **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation Chief Executive Officer Manager Natural Resource Management & Climate

### STATUTORY/COMPLIANCE MATTERS

Nil.

### **RISK ASSESSMENT/DEADLINES**

The establishment of the EAG will ensure that Council is proactive within the environment sector and promote positive collaboration between members and organisations.

### STRATEGIC IMPACTS

Corporate Plan Reference:

Research and assist in the current and future protection of the region's natural environment. Protect community health and safety, biosecurity, and amenity within the region by providing community education and administrative services.

### **ATTACHMENTS**

1. Environment Advisory Group (EAG) Terms of Reference [11.7.1 - 6 pages]



# **Environment Advisory Group Terms of Reference**

Document Version: 1.1

### **VERSION HISTORY**

| Date       | Document<br>Version | Document Revision History | Document Author/Reviser |  |
|------------|---------------------|---------------------------|-------------------------|--|
| 18.07.2025 | 1.0                 | Initial draft             | Manager NRMC            |  |
|            |                     |                           |                         |  |

### **A**PPROVALS

| Date | Document<br>Version | Approver Name and Title | Approver Signature |  |  |
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### 1. BACKGROUND

- 1.1 The Environment Advisory Group (EAG) is established by the Whitsunday Regional Council (WRC) to provide guidance, advice, and recommendations on Environment initiatives in the Whitsunday region.
- 1.2 The primary objective of the EAG is to support and promote the collective understanding of environmental issues and solutions across the Whitsunday region. The EAG will act as a forum for dialogue, knowledge sharing, and the development of innovative strategies to enhance the Environment in the region.

### 2. MEMBERSHIP

- 2.1 The EAG will consist of representatives from key sectors of the local environment, including but not limited to:
  - WRC representatives including but not limited to the Mayor, Councillors as nominated, Chief Executive Officer, Director Community and Facilitation, Director Regional Strategy & Planning, and the Manager of Natural Resource Management and Climate;
  - b) Industry-specific associations; and
  - c) Relevant State and Commonwealth government representatives.
- 2.2 Industry Members will be selected through nomination by the Environment Team in consultation with the Mayor and CEO to ensure representation from a diverse range of stakeholders within the Whitsunday region.
- 2.3 The number of members will be determined based on the scope and requirement of the Whitsunday region and local economy, but it is recommended to have a balanced representation of approximately 12-20 members.
- 2.4 Meetings will be chaired by the Mayor (or Councillor) and will be responsible for facilitating meetings, setting agendas, and ensuring effective communication.

# 3. ROLES AND RESPONSIBILITIES OF THE ENVIRONMENT ADVISORY GROUP (EAG) MEMBERS

- 3.1 The roles and responsibilities of the EAG is as follows:
  - a) The EAG Chair will be the Mayor (or nominated Councillor).
  - b) Secretary will be a WRC representative as nominated from time to time.
  - Strengthen partnerships with local and regional organizations with an interest in the Whitsunday environment.
  - d) Play an important role in shaping the Environment in our region as well as establishing partnerships and a unified approach to harness the strengths of the regions environmental organisations, and the community.
  - e) Provide advice and recommendations to WRC on Environment, initiatives, and programs to foster sustainable growth and protection of the environment.
  - f) Identify and assess Environment opportunities, challenges, and emerging trends in the local area, and propose strategies to leverage these for the benefit of the community.
  - g) Collaborate with WRC to develop and implement an Environment Strategy that aligns with the community's vision, goals, and objectives.
  - h) Act as a conduit between WRC and the community stakeholders, ensuring effective communication, information sharing and collaboration.
  - Review and provide input on proposed regulations, policies and projects that may impact the local economy and environment.
  - Support the development and implementation of programs and initiatives to foster entrepreneurship, innovation, and workforce development.
  - Monitor and evaluate the progress and outcomes of Environment initiatives, providing feedback and recommendations for improvement.



- I) Provide strong environmental leadership and regional representation.
- m) Actively participate in meetings through attendance, discussion, and review of minutes, papers and other EAG documents.
- n) Support open discussion and debate and encourage fellow EAG members to voice their insights.
- Seek approval of the Chair before inviting an external representative to attend meetings of, or otherwise participate in, the group and/or any subsequent working groups.
- p) Abide by WRC's Code of Conduct

# 4. RESPONSIBILITIES OF THE ENVIRONMENT ADVISORY GROUP (EAG) CHAIR

- 4.1 The Environment Advisory Group Chair will be the Mayor (or nominated Councillor).
- 4.2 The responsibilities of the EAG Chair are as follows:
  - a) Sets the agenda for each meeting;
  - b) Ensures that agenda and supporting materials are delivered to members in advance of meetings;
  - Makes the purpose of each meeting clear to members and explains the agenda at the beginning of each meeting;
  - d) Clarifies and summarises what is happening throughout each meeting;
  - e) Keeps the meeting moving by putting time limits on each agenda item and keeping all meetings to two hours or less:
  - f) Encourages broad participation from members in discussion by calling on different people;
  - g) Ends each meeting with a summary of decisions and assignments; and
  - h) Represent WRC as a key representative on Environment matters, and if not available will delegate the authority to group members. Such delegates will be notified via email or telephone.

### 5. MEETINGS AND REPORTING

- 5.1 The EAG will meet on a quarterly basis, determined by mutual agreement on a rotational basis between WRC Bowen and Proserpine Administration Buildings or an alternative location as advised.
- 5.2 Meetings may be conducted in person, virtually or through a combination of both, depending on prevailing circumstances and member preferences.
- 5.3 Minutes of the meetings will be recorded, including discussions, decisions, and action items, and circulated among members within a reasonable timeframe.
- 5.4 The EAG will provide an annual report to WRC to summarise its activities, recommendations, and progress towards achieving Environment goals.

### 6. DURATION AND REVIEW

- 6.1 The EAG will be reassessed annually.
- 6.2 A review of the EAG's effectiveness, composition, and relevance will be conducted at least once every 12 months, with recommendations for any necessary modifications or adjustments.



### 7. GENERAL

### 7.1 Quorum and Decision-making

### 7.1.1 Quorum

A minimum number of seven (7) EAG members are required for decision-making purposes.

### 7.1.2 Decision-making Process

- Majority: a course of action requires support from more than 50% members who attend the meeting if there is a quorum.
- The Chair has a casting vote if an equal number of members vote for and against a proposed decision.
- c) An annual update will be provided to WRC.

### 7.2 Agenda, Minutes, and Decision Papers

- a) A package will be sent to members three to five business days in advance of a meeting.
- b) This package may include the following:
  - i. Agenda for upcoming meeting.
  - ii. Minutes of previous meeting.
  - iii. A progress report.
  - iv. Decision papers.
  - v. Any other documents/information to be considered at the meeting.

### 7.3 Proxies

- Members of the EAG can send their nominated proxy to meetings. Only nominated proxies are entitled to participate in discussion.
- b) Nominated proxies are to be approved by the EAG board before attending the meeting.
- EAG members will inform the Chair as soon as possible if they intend to send their proxy to a
  meeting and no less than two business days before the scheduled meeting.

These Terms of Reference will guide the operations of the Environment Advisory Group, enabling effective collaboration between WRC and environmental stakeholders to drive environmental protection and address challenges that threaten the Whitsundays economy and biodiversity.



### 11.8 - Donations, Sponsorships, In Kind Requests and Grants Approved July 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Community Development Officer

**AUTHORISING OFFICER:** Director Community Services and Facilitation

### **PURPOSE**

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of July 2025.

### **EXECUTIVE SUMMARY**

Council is often approached by community groups for financial assistance, requesting support to help them deliver their endeavours and events within the community. These requests are assessed and approved or declined as they are received by the Community Services team and a monthly report is submitted to Council advising of the assistance that has been approved, as previously resolved by Council on 18 June 2025.

Approvals outlined in this report include:

- a) Financial Support for Junior Elite Athlete Grants
- b) Donations
- c) In-Kind Donations
- d) Sponsorships
- e) Sport and Recreation Club Grants
- f) Donation on Council Fees

### OFFICER'S RECOMMENDATION

That Council:

- 1. Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.1**.
- 2. Note the Financial Support for Donation and In-Kind Donation applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.2**.
- 3. Note the Financial Support for Sponsorship applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.3**.
- 4. Note the Financial Support for Sport & Recreation Club applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.4**.
- 5. Note the Donation on Council Fee applications approved for the month of July 2025 to the applicants identified in **Attachment 11.8.5**.

### **BACKGROUND**

As per resolution 2025/06/18.17, Council resolved to:

- 1) Adopt the following amended policies:
  - a. Community Donations Policy
  - b. Community Grants Policy
  - c. Community Sponsorship Policy.

### **DISCUSSION/CURRENT ISSUE**

Below is an overview of the financial approvals that were made in the month of July 2025. A detailed description of each can be found in **Attachments 11.8.1 to 11.8.5**.

Junior Elite Athlete Grant 10 approved, totalling \$2,500

**Donations** 

1 approved, totalling \$1,000

In-Kind Donations 2 approved, totalling \$6,620

Sponsorships 6 approved, totalling \$63,575

Sport & Recreation Club Grants 1 approved, totalling \$2,000

Donation on Council Fees 3 approved, totalling \$1,374

### **FINANCIAL IMPLICATIONS**

The funds for Junior Elite Athlete Grants will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description          | Amount (\$) |
|----------------------|-------------|
| 2025/26 Budget       | 78,000      |
| Actual + Commitment  | 6,550       |
| YTD Remaining Budget | 71,450      |

The funds for Donations will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description          | Amount (\$) |  |  |
|----------------------|-------------|--|--|
| 2025/26 Budget       | 78,000      |  |  |
| Actual + Commitment  | 6,550       |  |  |
| YTD Remaining Budget | 71,450      |  |  |

The funds for In-Kind Donations will be taken from JC: 2967.10642.61004 – Community Donations (2967) / In-Kind Donations (10642) / Materials Other (61004)

| Description          | Amount (\$) |
|----------------------|-------------|
| 2025/26 Budget       | 9,500       |
| Actual + Commitment  | 64          |
| YTD Remaining Budget | 9,436       |

The funds for Sponsorships will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorships (10249)

| Description    | Amount (\$) |
|----------------|-------------|
| 2025/26 Budget | 93,112      |

| Actual + Commitment  | 14,273 |  |  |
|----------------------|--------|--|--|
| YTD Remaining Budget | 78,839 |  |  |

The funds for Sport & Recreation Club Grant will be taken from JC: 2967.10250.63151

| Description          | Amount (\$) |  |  |
|----------------------|-------------|--|--|
| 2025/26 Budget       | 107,250     |  |  |
| Actual + Commitment  | 1,500       |  |  |
| YTD Remaining Budget | 105,750     |  |  |

The funds for Donations on Council Fees will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description          | Amount (\$ |  |  |
|----------------------|------------|--|--|
| 2025/26 Budget       | 78,000     |  |  |
| Actual + Commitment  | 6,550      |  |  |
| YTD Remaining Budget | 71,450     |  |  |

### CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

### STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012
Community Donations Policy
Community Sponsorships Policy
Community Grants Policy.

### RISK ASSESSMENT/DEADLINES

There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

To be completed by 30 June 2026 in line with the 2025/26 financial year budget.

### STRATEGIC IMPACTS

Corporate Plan Reference:

Review of community and recreational grants support to ensure consistency and alignment with future stakeholder needs.

### **ATTACHMENTS**

- 1. Attachment 1 Approved Financial Support for Junior Elite Athlete Grant July 2025 [11.8.1 1 page]
- 2. Attachment 2 Approved Donation Applications July 2025 [11.8.2 1 page]
- 3. Attachment 3 Approved Sponsorship Applications July 2025 [11.8.3 2 pages]
- 4. Attachment 4 Approved Sport Recreation Club Grants July 2025 [11.8.4 1 page]
- 5. Attachment 5 Approved Donation on Council Fees Applications July 2025 [11.8.5 1 page]



### Correspondence:

Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine QLD 4800

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F: (07) 4945 0222

E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au ABN 63 291 580 128

## Attachment 1 – Approved Financial Support for Junior Elite Athlete Grant Applications – July 2025

| Name                 | Location     | Age | Competition                                     | Comp<br>Level | Sport            | Received<br>Funding<br>Previously | Amount (\$) |
|----------------------|--------------|-----|-------------------------------------------------|---------------|------------------|-----------------------------------|-------------|
| Ava Martin           | Bowen        | 11  | Softball State<br>Championships                 | NQ            | Softball         | No                                | 250         |
| Alexis<br>Howell     | Bowen        | 13  | 10-19 Years Cross<br>Country<br>Championships   | NQ            | Cross<br>Country | Yes                               | 250         |
| Kade<br>Harrison     | Cannonvale   | 16  | Australian Youth<br>Volleyball<br>Championships | QLD           | Volleyball       | Yes                               | 250         |
| Kayne<br>Higgins     | Cannonvale   | 9   | 10-19 Years Cross<br>Country<br>Championships   | NQ            | Cross<br>Country | Yes                               | 250         |
| Karlee<br>Goodin     | Cannonvale   | 14  | Football QLD Academy<br>State Championships     | NQ            | Soccer           | Yes                               | 250         |
| Byron<br>Goodin      | Cannonvale   | 16  | Football QLD Academy<br>State Championships     | NQ            | Soccer           | Yes                               | 250         |
| Adelaide<br>Sanders  | Airlie Beach | 12  | NQ Football Girls 10-12 years                   | NQ            | Soccer           | Yes                               | 250         |
| Charlie<br>Williams  | Bowen        | 14  | 10-19 Years Cross<br>Country<br>Championships   | NQ            | Cross<br>Country | Yes                               | 250         |
| Isabelle<br>Williams | Bowen        | 11  | 10-19 Years Cross<br>Country<br>Championships   | NQ            | Cross<br>Country | Yes                               | 250         |
| Maeve<br>Dichiera    | Proserpine   | 10  | 10-19 Years Cross<br>Country<br>Championships   | NQ            | Cross<br>Country | No                                | 250         |
| TOTAL for July 2025  |              |     |                                                 |               | \$2,500          |                                   |             |

Bowen Cnr Herbert & Powell Streets Bowen QLD 4805 Proserpine 83-85 Main Street Proserpine QLD 4800 Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale Shop 23, Whitsunday Plaza Shute Harbour Road, Cannonvale QLD 4802



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### Attachment 2 - Approved Donation Applications - July 2025

| Organisation Name           | Location     | Description        | Requested<br>Amount (\$) | Approved<br>Amount (\$) |  |
|-----------------------------|--------------|--------------------|--------------------------|-------------------------|--|
| Cannonvale State School P&C | Airlie Beach | Annual School Fete | 3,500                    | 1,000                   |  |
| Total for July 2025         |              |                    |                          |                         |  |

### Approved In-Kind Donation Applications - July 2025

| Organisation Name                 | Location     | Description                                                                                                               | In-Kind<br>Support<br>(\$) |
|-----------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Whitsunday Running<br>Club        | Airlie Beach | Whitsunday Trail Fest – 5 x general waste bins, parking permits and fees associated with use of Airlie Beach movie screen | 620                        |
| Bowen Delta Rural<br>Fire Brigade | Bowen        | Donation of PVC Water Pipe for construction of new driveway                                                               | 2,000                      |
| Total for July 2025               |              |                                                                                                                           | \$2,620                    |

### **Declined Donation Applications - July 2025**

| Organisation Name                       | Location     | Description                                           | Reason                                                                                                  |
|-----------------------------------------|--------------|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| Making Waves Foundation                 | Regional     | Making Waves Northern<br>Campaign - Requested \$2,500 | Policy restrictions - Organisation based outside of Whitsunday region                                   |
| Ocean Crusaders                         | Regional     | Clean Up Flotilla at Airlie<br>Beach Race Week        | Sponsorship already provided to<br>Whitsunday Sailing Club Ltd for<br>waste removal costs at same event |
| St John Bosco<br>Catholic School<br>P&C | Collinsville | Donation of raffle prize for NAIDOC Week Event        | Donation has already been provided to applicant in previous financial year for same event               |



### Attachment 3 - Approved Sponsorship Applications - July 2025

### Correspondence:

Chief Executive Officer,

Whitsunday Regional Council,

PO Box 104, Proserpine QLD 4800

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www.whitsundayrc.qld.gov.au

ABN 63 291 580 128

| Organisation Name                                             | Location        | Description                                                    | Requested<br>Amount (\$)      | Approve d<br>Amount (\$) |
|---------------------------------------------------------------|-----------------|----------------------------------------------------------------|-------------------------------|--------------------------|
| Whitsunday Sailing Club                                       | Airlie<br>Beach | Airlie Beach Race Week 2025 (Application received June 2025)   | 5,000 cash<br>5,000 ln-kind   | 5,000                    |
| Great Barrier Reef<br>Festival                                | Airlie<br>Beach | Great Barrier Reef Festival<br>(Application received May 2025) | 10,000 cash<br>10,000 in-kind | 10,000                   |
| Girudala Community Co-<br>operative                           | Bowen           | NAIDOC Week Events<br>(Application received May 2025)          | 2,000 cash                    | 2,000                    |
| Proserpine Whitsunday<br>Junior Rugby League<br>Football Club | Proserpine      | Paul Bowman Challenge<br>(Application received June 2025)      | 4,175 cash<br>In-kind         | 4,175                    |
| Proserpine Veteran<br>Golfers Association Inc.                | Proserpine      | Wintersun 2025 Golf Event<br>(Application received May 2025)   | 3,000 cash                    | 3,000                    |
| Total for July 2025                                           |                 |                                                                |                               |                          |

### Approved In-Kind Sponsorship Applications - July 2025

| Organisation Name                                             | Location     | Description                                                                                                                                                                                                                                                                                                                                                | In-Kind<br>Support (\$) |
|---------------------------------------------------------------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Whitsunday Sailing<br>Club Ltd                                | Airlie Beach | Delivery and collection of 20 general waste and<br>10 recycling bins, outdoor movie event fees and<br>parking permits for Airlie Beach Race Week 2025                                                                                                                                                                                                      | 5,000                   |
| Great Barrier Reef<br>Festival                                | Airlie Beach | Costs towards outdoor movie event/Traffic management & road closures/20 general waste & 5 recycling bins/carpark closures and signage for Great Barrier Reef Festival                                                                                                                                                                                      | 10,000                  |
| Girudala Community<br>Co-operative                            | Bowen        | Donation towards Council Fees/Road closure/5 x bins and Cost of sound support to be provided by Soundzgood for NAIDOC Week Events                                                                                                                                                                                                                          | 3,000                   |
| Proserpine Whitsunday<br>Junior Rugby League<br>Football Club | Proserpine   | Donation towards Costs for improvements to carpark                                                                                                                                                                                                                                                                                                         | 1,400                   |
| The Burdekin<br>Offroaders Inc                                | Bowen        | Donation towards Traffic Management Plan and Traffic Guidance Scheme/Coordination of road closures and on-site safety monitoring throughout the event/Provision of a water truck service at Showgrounds/Waste management, including 5 x 660L and 63 x 240L general waste bins/Fee Waiver for the 2025 Don River Dash 300 (Application received March 2025) | 20,000                  |
| Total for July 2025                                           |              | , , , , , , , , , , , , , , , , , , ,                                                                                                                                                                                                                                                                                                                      | \$39,400                |

Bowen Cnr Herbert & Powell Streets Bowen QLD 4805 Proserpine 83-85 Main Street Proserpine QLD 4800 Collinsville Cnr Stanley & Conway Streets Collinsville QLD 4804

Cannonvale Shop 23, Whitsunday Plaza Shute Harbour Road, Cannonvale QLD 4802

| Attachment 11.8.3 Attachment 3 Approved Sponsorship Applications July 2025 |
|----------------------------------------------------------------------------|
|----------------------------------------------------------------------------|

### **Declined Sponsorship Applications – July 2025**

| Organisation Name | Location | Description                      | Reason                                                 |
|-------------------|----------|----------------------------------|--------------------------------------------------------|
| Daniel Spurway    | Regional | 2025 Dunlop Super2 Championships | Applicant and event based outside of Whitsunday region |



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### Attachment 4 - Approved Sport and Recreation Club Grant Applications - July 2025

| Organisation<br>Name                               | Junior<br>Members | Senior<br>Members | Total<br>Members | Band | Public<br>Liability | Amount<br>Approved<br>(\$) | Town            |
|----------------------------------------------------|-------------------|-------------------|------------------|------|---------------------|----------------------------|-----------------|
| Gloucester<br>Sports &<br>Recreation<br>Assoc Inc. | 20                | 141               | 161              | 3    | Yes                 | 2,000                      | Hydeaway<br>Bay |
|                                                    |                   |                   |                  |      | Total               | \$2,000                    |                 |

Bowen Cnr Herbert & Powell Streets Bowen QLD 4805 Proserpine 83-85 Main Street Proserpine QLD 4800 Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale Shop 23, Whitsunday Plaza Shute Harbour Road, Cannonvale QLD 4802



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### Attachment 5 - Approved Donation on Council Fee Applications - July 2025

| Organisation Name                     | Location     | Description           | Donation<br>Amount (\$) |
|---------------------------------------|--------------|-----------------------|-------------------------|
| Whitsunday Suicide Prevention Network | Cannonvale   | R U OK Day            | 159                     |
| Whitsunday Airlie Beach RSL Subbranch | Airlie Beach | Vietnam Veterans Day  | 470                     |
| Feros Community Care                  | Bowen        | Strength in Songlines | 745                     |
|                                       |              | Total                 | 1,374                   |

# 11.9 - Approved Inspection Program 2025 - Dog & Cat Registration Audit

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Director Community Services and Facilitation

**AUTHORISING OFFICER:** Director Community Services and Facilitation

# **PURPOSE**

The purpose of the program is to inspect residential properties in the Whitsunday Regional Council area to identify the number and registration of dogs and cats kept at each property to determine compliance with the *Animal Management Act 2008 (Cats and Dogs)* and Whitsunday Regional Council Local Law No. 2 (*Animal Management Act 2008*) 2014.

# **EXECUTIVE SUMMARY**

Whitsunday Regional Council will be carrying out an approved inspection program in accordance with Part 2 Division 1 Subdivision 3 Section 134 Local Government Act 2009. The program will be conducted for a period of three (3) months commencing Monday, 22 September 2025 and conclude on Friday, 12 December 2025.

# OFFICER'S RECOMMENDATION

That Council approves:

- 1) To conduct a Selective Inspection Program in accordance with the *Local Government Act 2009*, from Monday, 22 September 2025 to Friday, 12 December 2025 for the purposes of:
  - a. Inspecting residential properties to ensure animals or multiple animals requiring registration or approval to be kept, are registered with and approved by the local government;
  - b. Upgrading of the dog and cat registration register in accordance with the *Animal Management Act 2008 (Cats & Dogs)* and Whitsunday Regional Council Local Law No. 2 (*Animal Management*) 2014; and
  - c. Identifying compliance and non-compliance with the *Animal Management Act* 2008 (Cats & Dogs) regarding registration of dogs.
- 2) The public notification of the program in accordance with the *Local Government Act* 2009.

# **BACKGROUND**

Approved Inspection Programs - Dog and Cat Registration Audits have been conducted by Council in the past. The program generally assists in increasing the number of dogs and cats registered in the Council region as the figures below indicate:

| Animal/Year | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
|-------------|-----------|-----------|-----------|-----------|-----------|
| Dogs        | 4,788     | 4,353     | 4,350     | 4,156     | 4,208     |
| Cats        | 572       | 538       | 523       | 518       | 485       |

### **DISCUSSION/CURRENT ISSUE**

The registration of a cat or dog with the local government is required in accordance with the Animal Management Act 2008 (Cats & Dogs) and Whitsunday Regional Council Local Law No. 2 (*Animal Management*) 2014. The number of animals, including dogs and cats, permitted to be kept on a property is also regulated by Council.

Animal registration makes identification of an animal and their owner readily available, when investigating animal related incidents/complaints e.g., wandering animals, attacks, dog barking etc. Council approval for multiple animals is also necessary to reduce impacts on community health and safety.

Animal registration and approval to keep multiple animals are vital in ensuring animal related matters are resolved in an effective and efficient manner.

# FINANCIAL IMPLICATIONS

There is potential for a further decrease in revenue from unregistered animals in the region. The animal registration and renewal funds will be placed into: GL: 3580.6105.41123 – Local Law Revenue (01580) / Statutory Fees & Charges (0105) / Dog Registration & Renewal (0079).

# CONSULTATION/ENGAGEMENT

Local Laws Team

# STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 Sections 133 & 134

Animal Management (Cats and Dogs) Act 2008

Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014

# RISK ASSESSMENT/DEADLINES

It is difficult for Local Law Officers to identify unregistered dog owners, should there be an attack in a public place or wandering at large. A Council registration tag and microchip enables Council Officers to locate animal owners to ensure compliance is undertaken in an effective and efficient manner.

# STRATEGIC IMPACTS

Corporate Plan Reference:

Progress a workforce management system that delivers improved outcomes to safety, wellbeing, retention and productivity.

Legislative and Local Law requirement.

# **ATTACHMENTS**

- 1. Approved Inspection Program Dog Cat Registration Audit [11.9.1 1 page]
- 2. Proposed Advertisement [11.9.2 1 page]

# Attachment 1 - Approved Inspection Program - Dog & Cat Registration Audit

Selective Inspection Program

Dog/Cat Registration Audit

Local Government Act 2009

Part 2 Division 1 Subdivision 3 Section 134 -

Approved Inspection Programs

Whitsunday Regional Council program for inspection of properties for compliance with:

- (i) Animal Management (Cats and Dogs) Act 2008
- (ii) Local Law No. 2 (Animal Management) 2014

#### Purpose of Program

The purpose of the program is to inspect selected residential properties in the Whitsunday Regional Council area to identify registration and the number of dogs and cats kept at each property to determine compliance with the *Animal Management (Cats and Dogs) Act 2008* and *Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014.* 

# Premises to be Inspected

Residential properties within the Whitsunday Regional Council Local Government area.

# Start of Program

The approved inspection program will commence on Monday, 22 September 2025 and conclude on Friday, 12 December 2025.

### Additional Information

Inspections will be carried out between 8:00am and 5:00pm Monday to Friday.

Inspections will be carried out by Council's Local Law Officers.

The Authorised Officers will be carrying identification badges at all times.

# Attachment 2 - Proposed Advertisement

# Whitsunday Regional Council Approved Inspection Program Part 2 Division 1 Subdivision 3 Section 134 – Approved Inspection Program Local Government Act 2009

Animal Management (Cats and Dogs) Act 2008

# Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014

Whitsunday Regional Council will be carrying out an approved inspection program in accordance with *Part 2 Division 1 Subdivision 3 Section 134 Local Government Act 2009*. The purpose of the program is to inspect selected residential properties in the Whitsunday Regional Council area to identify registration and the number of dogs and cats kept at each property to determine compliance with the *Animal Management (Cats and Dogs) Act 2008* and *Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014*, and

The program will be conducted for a period of three (3) months commencing Monday, 22 September 2025 and conclude on Friday, 12 December 2025.

Council Local Law Officers will be clearly identified by way of Whitsunday Regional Council's Uniform and Identification Badge.

A copy of the program is available for inspection at the following Whitsunday Regional Council Offices:

- Bowen 67 Herbert Street, Bowen
- Cannonvale Whitsunday Plaza, Cannonvale
- Collinsville Corner Stanley & Conway Street, Collinsville
- Proserpine 52 Main Street, Proserpine

Copies of the program are available at Whitsunday Regional Council.

# 11.10 - Community Services and Facilitation - Quarterly Report - January to March 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Administration Coordinator Community Services and Facilitation

**AUTHORISING OFFICER:** Director Community Services and Facilitation

#### **PURPOSE**

The purpose of this report is to set out an account of statistics pertaining to the functions of each branch within the Community Services and Facilitation Directorate for Quarter Four of the 2024-2025 financial year.

# **EXECUTIVE SUMMARY**

The Community Services and Facilitation Directorate provide a wide range of community services. Many of the services that are provided, have a direct interaction with the public.

The main statistics for each of the work unit areas within the Directorate are outlined in detail in the attached Quarterly Report.

# OFFICER'S RECOMMENDATION

That Council receive the Community Services and Facilitation Quarterly Report (Q4) for 2024/2025.

#### **BACKGROUND**

The Community Services and Facilitation Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of community Development & Libraries, Aquatic Facilities & RV Parks, Environmental Health & Local Laws, Natural Resource Management and Climate, Customer Service, Cultural Heritage and Proserpine Entertainment Centre & associated venues.

# **DISCUSSION/CURRENT ISSUE**

This report provides an overview of Whitsunday Regional Council's Community Services and Facilitation Directorate for the 2024/2025 financial year with particular focus on the fourth quarter.

# FINANCIAL IMPLICATIONS

There are no financial implications with Council accepting this report.

# **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation Manager Natural Resource Management & Climate Manager Customer Service Manager Entertainment Programming

# STATUTORY/COMPLIANCE MATTERS

N/A

# **RISK ASSESSMENT/DEADLINES**

Regular reporting on the Directorates progress and achievements ensures accountability and fosters a positive culture.

There are no risks or deadlines associated with the report.

# STRATEGIC IMPACTS

Corporate Plan Reference:

Review of community and recreational grants support to ensure consistency and alignment with future stakeholder needs.

Promotion of arts, events, culture and sport within the region.

Continuous development of the Proserpine Entertainment Centre as the arts and cultural hub of the region.

# **ATTACHMENTS**

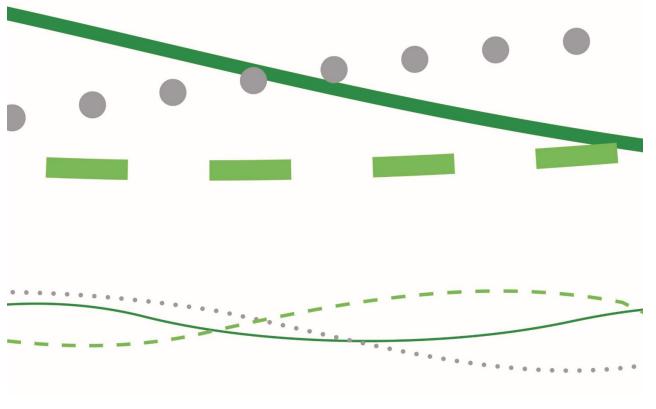
1. Q4 Community Services Quarterly Report April to June 25 [11.10.1 - 20 pages]



# **Community Services and Facilitation**

Community Development & Libraries
Aquatic Facilities & RV Parks
Proserpine Entertainment Centre
Environmental Health & Local Laws
Natural Resource Management & Climate
Customer Service
Cultural Heritage

**Quarterly Report | Q4 - 2024/2025** 



# **Director's Report**

Q4 – 2024/2025 saw five external events held across the region with a total of 1,510 participants attending.

Events included: -

- Easter Celebrations Airlie Foreshore
- National Reconciliation Week Student Speaker Series – Proserpine Entertainment Centre
- Welcome Whales Airlie Foreshore
- Queensland Day Proserpine Entertainment Centre
- Multicultural Festival Bowen Foreshore.

The Proserpine Entertainment Centre's Ticket sales for the quarter totalled 6,293 an increase of 38.36% from the previous quarter PEC Website Hits also increased to a reach of 65,212 (26.54%).

Shows and performances for the quarter included: -

- 77 x Cinema Sessions 18 Different Movies
- 15 x Shows & Performances (4 x Sold Out).

My Community Directory + Diary searches totalled 19,401 an increase of 78.89% from Q3 2025. The top searched category for this quarter is Health Services.

The Community Services & Facilitation Team received 1,246 CRMs for Q4 (875 completed) with the Environmental Health and Local Law Units receiving 909 (612 completed) complaints/requests for the quarter.

Top five complaint categories regarding complaints received 'Other' Local Laws in no order are: -

- 1. Overgrown Private Property
- 2. Illegal Parking
- 3. Illegal Dumping
- 4. Abandoned Vehicle
- 5. Illegal Camping

The Region's Libraries quarterly attendance and borrowings decreased with website visits and e-Library increasing from Q4 2024.

- Attendance 31,711 5.97% decrease
- Borrowings 35,539– 16.9% decrease
- e-Library 10,064 15.29% increase
- Library Website Visits 7,600 9.1% increase.



Photo 1 - Mandala Class - Whitsunday Regional Libraries

Natural Resource Management's Projects for Q4 2025 include:

- Two Council staff attended and presented at the Pest Animal & Weed Symposium (PAWS) 2025 in Gladstone. The four papers covered Feral Pig, Leucaena and Yellow Crazy Ants topics.
- Sediment Control Program has now ceased for the 2024-2025 season. Some quick stats:
  - 147 x inspections conducted
  - o 75 x warning letters
  - No Penalty Infringement Notices issues
  - o 2 x Environmental Enforcement Orders issued.
  - 1 x Erosion Sediment Control workshop conducted.
- Staff attended the LGAQ workshop in Mackay that was attended by approximately 30 Council NRM staff from across Central and North Queensland. WRC NRM staff presented on the topics of Erosion and Sediment Control and Leucaena.
- Whitsunday Regional Council hosted the Central Queensland Pest Forum in Airlie Beach from 18 to 19 June. There were 16 staff from a range of Councils including Longreach, Banana, Mackay, Issac and Boulia. The guest presenter was Dr Wayne Vogler from DAF on pest weeds and their management. The CQ Pest Forum provided a chance to show case pest management from the desert to the coast.
- The YCA baiting occurred from 23 April to 1 May 2025.
- The results from the trail use of eDNA to detect Yellow Crazy Ants has been finalised. This project is a joint project with James Cook University and Queensland Parks and Wildlife Service. The use of eDNA for detecting YCA was not found to be as accurate as hoped. The data collected will be used to improve the eDNA analysis model.



Page 2 of 20

- The Feral Pig Control Program involved two flights resulting in 194 feral animals destroyed.
- Collinsville Flying Fox count approximately 2,100.
- 102 property visits &/or site inspections were conducted pertaining to Environment or Bushfire Management.



Photo 2 - Bren Fuller presenting at the 2025 PAWS Conference

The Collinsville RV Park had a total of 1,362 people visit the park, an increase of 168.1% from the previous quarter.

The Bowen Work Camp contributed 1,268 hours towards Community Landscaping Maintenance, Community Indoor Tasks + Whitsunday Regional Council Landscape Maintenance.

Council's Off-Street Carparks generated \$237,165 for the Q4 with 29,397 transactions, an increase of 24.03% from the previous quarter.

The Community Services Administration Officers' statistics for Q4 2025 include the following:

Correspondence Generated – 2,712 items

- Civica & ECM Registrations 11,694 tasks
- 2716 Telephone Calls (internal and external).

Customer Service saw 4,003 visitors through the service centres a decrease of 39.63% attendance to the previous quarter with a decrease of receipts issued to 35,526 from 51,370 during Q3 2025.

Total BPay, Austpost, Direct Deposits & eServices payments for the month is 65.82% of total payments received.

Telephone calls increased to 12,030 from 10,743 up 11.97 by 58.45% from the previous month.

After hours calls generated 303 tasks to be actioned for Q4 2025 a 30.02% decrease from the previous month.

Aquatic Facility user statistics for Q4 2025 in comparison to Q4 2024 are listed below:

- Airlie Beach Lagoon increased by 108.50% to 56,925
- Bowen Pool increased by 2.97% to 11,543.
- Proserpine Pool increased by 38.79% to 18,529
- Collinsville Pool increased by 69.78 to 1,287

Q4 2025 saw the region host 15 Cruise Ships with a total of 44,903 passengers on board. 38,421 passengers and crew passed through the marinas to enjoy tours offered throughout the area plus a visit to Airlie Beach.

Julie Wright
Director Community Services and Facilitation



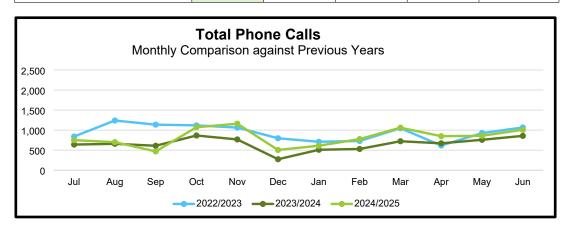
# **General**

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

# **Administration Officers**

| Service                  | Q4 Total | Apr   | May   | Jun   | Quarterly<br>Trend |
|--------------------------|----------|-------|-------|-------|--------------------|
| Correspondence Generated | 2,712    | 827   | 998   | 887   | _                  |
| ECM Task List            | 2,168    | 739   | 768   | 661   | _                  |
|                          |          |       |       |       |                    |
| Civica Registers         | 6,147    | 2,338 | 2,236 | 1,573 | _                  |
| Data Input               | 1,290    | 294   | 457   | 539   | _                  |
|                          |          |       |       |       |                    |
| CRMs Generated           | 276      | 113   | 82    | 81    | _                  |
| CRMs Closed              | 791      | 310   | 337   | 144   | _                  |
|                          |          |       |       |       |                    |
| Phone Calls - Internal   | 1,753    | 556   | 534   | 663   | _                  |
| Phone Calls - External   | 963      | 293   | 325   | 345   | _                  |
| Phone Calls - Total      | 2,716    | 849   | 859   | 1,008 | _                  |
|                          |          |       |       |       |                    |
| ECM Registering          | 1,813    | 565   | 626   | 622   | _                  |
|                          |          |       |       |       |                    |
| Purchase Orders          | 370      | 94    | 156   | 120   | _                  |
| Receipt Invoices         | 470      | 96    | 180   | 194   | _                  |
|                          |          |       |       |       |                    |
| Reports                  | 14       | 4     | 5     | 5     | _                  |

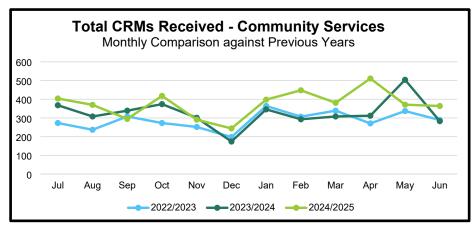






# **Customer Request Management (CRM)**

| Service                           | Q4 Total | Apr | May | Jun | Quarterly<br>Trend |
|-----------------------------------|----------|-----|-----|-----|--------------------|
| Community Development             |          |     |     |     |                    |
| CRM Received                      | 30       | 14  | 11  | 5   | _                  |
| CRM Completed                     | 20       | 13  | 5   | 2   | _                  |
| Library Services                  |          |     |     |     |                    |
| CRM Received                      | 176      | 80  | 50  | 46  | _                  |
| CRM Completed                     | 175      | 79  | 50  | 46  | _                  |
| Aquatic Facilities                |          |     |     |     |                    |
| CRM Received                      | 5        | 3   | 1   | 1   | _                  |
| CRM Completed                     | 3        | 3   | 0   | 0   | _                  |
| RV Parks                          |          |     |     |     |                    |
| CRM Received                      | 0        | 0   | 0   | 0   | _                  |
| CRM Completed                     | 0        | 0   | 0   | 0   | _                  |
| Environmental Health & Local Laws |          |     |     |     |                    |
| CRM Received                      | 909      | 367 | 266 | 276 | _                  |
| CRM Completed                     | 612      | 231 | 201 | 180 | _                  |
| Parking                           |          |     |     |     |                    |
| CRM Received                      | 9        | 4   | 0   | 5   | _                  |
| CRM Completed                     | 9        | 4   | 0   | 5   | -                  |
| NRM & Climate                     |          |     |     |     |                    |
| CRM Received                      | 97       | 34  | 38  | 25  | _                  |
| CRM Completed                     | 38       | 14  | 16  | 8   | -                  |
| Customer Service / E-Services     |          |     |     |     |                    |
| CRM Received                      | 20       | 9   | 5   | 6   | _                  |
| CRM Completed                     | 18       | 8   | 4   | 6   | _                  |
| Total CRMs for Community Services |          |     |     |     |                    |
| CRM Received                      | 1,246    | 511 | 371 | 364 | _                  |
| CRM Completed                     | 875      | 352 | 276 | 247 | -                  |



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# **Community Development**

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

# **Operations**

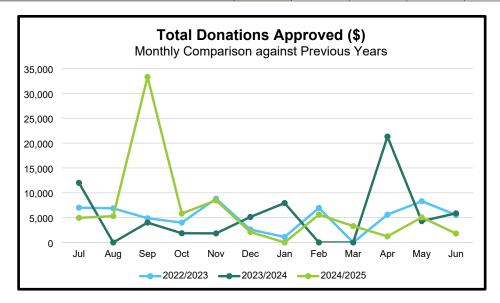
| Service                                  | Q4 Total | Apr    | May    | Jun    | Quarterly<br>Trend |
|------------------------------------------|----------|--------|--------|--------|--------------------|
| Grant Applications                       |          |        |        |        |                    |
| Facility Management - Approved           | 1        | 0      | 1      | 0      | -                  |
| Facility Management - Approved (\$)      | 20,000   | 0      | 20,000 | 0      | -                  |
| Junior Elite Athlete - Approved          | 35       | 7      | 15     | 13     | _                  |
| Junior Elite Athlete - Approved (\$)     | 8,750    | 1,750  | 3,750  | 3,250  | _                  |
| RADF - Received                          | 0        | 0      | 0      | 0      | -                  |
| RADF - Approved                          | 3        | 3      | 0      | 0      | _                  |
| RADF - Approved (\$)                     | 24,000   | 24,000 | 0      | 0      | _                  |
| RADF - Acquittals                        | 0        | 0      | 0      | 0      | _                  |
| Special Projects - Received              | 6        | 6      | 0      | 0      | _                  |
| Special Projects - Approved              | 6        | 0      | 6      | 0      | -                  |
| Special Projects - Approved (\$)         | 57,050   | 0      | 57,050 | 0      | _                  |
| Special Projects - Acquittals            | 1        | 0      | 0      | 1      | _                  |
| Sport & Rec Club - Received              | 36       | 6      | 21     | 9      | _                  |
| Sport & Rec Club - Approved              | 30       | 3      | 6      | 21     | _                  |
| Sport & Rec Club - Approved (\$)         | 43,500   | 4,500  | 7,000  | 32,000 | _                  |
| Donation & Sponsorship Requests          |          |        |        |        |                    |
| Donation Requests - Received             | 11       | 1      | 5      | 5      | -                  |
| Donation Requests - Approved             | 6        | 2      | 3      | 1      | _                  |
| Donation Requests - Approved (\$)        | 8,076    | 1,226  | 5,050  | 1,800  | -                  |
| Fee Waivers - Approved                   | 8        | 5      | 3      | 0      | -                  |
| Fee Waivers - Approved (\$)              | 2,445    | 1,992  | 453    | 0      | _                  |
| Sponsorships - Received                  | 22       | 7      | 8      | 7      | _                  |
| Sponsorships - Approved                  | 13       | 3      | 8      | 2      | _                  |
| Sponsorships - Approved (\$)             | 17,075   | 2,000  | 13,575 | 1,500  | -                  |
| Sponsorships - Approved (in kind)        | 24,050   | 6,050  | 0      | 18,000 | -                  |
| Sponsorships - Acquittals                | 3        | 1      | 1      | 1      | -                  |
| Events                                   |          |        |        |        |                    |
| Council Events - External - Completed    | 5        | 1      | 2      | 2      | -                  |
| Council Events - External - Participants | 1,510    | 200    | 410    | 900    | -                  |
| Council Events - Internal - Completed    | 0        | 0      | 0      | 0      | -                  |
| Council Events - Internal - Participants | 0        | 0      | 0      | 0      | -                  |
| External Event Applications Received     | 20       | 8      | 6      | 6      | _                  |





# **Cruise Ship Statistics**

| Statistics                 | Q4 Total | Apr    | May   | June   | Quarterly<br>Trend |
|----------------------------|----------|--------|-------|--------|--------------------|
| Total Ships                | 15       | 7      | 3     | 5      | _                  |
| Total Passengers           | 44,903   | 19,774 | 9,358 | 15,771 | _                  |
| Off Ship Passengers & Crew | 38,421   | 16,141 | 7,930 | 14,350 | -                  |
| Through Marina             | 38,421   | 16,141 | 7,930 | 14,350 | _                  |
| Town Visits                | 31,525   | 13,261 | 6,059 | 12,205 | _                  |
| Local Tours                | 6,896    | 2,880  | 1,871 | 2,145  | -                  |



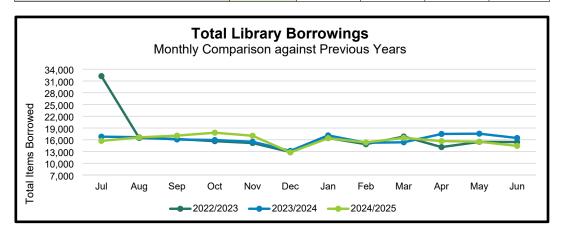


# **Library Services**

The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

# **Operations**

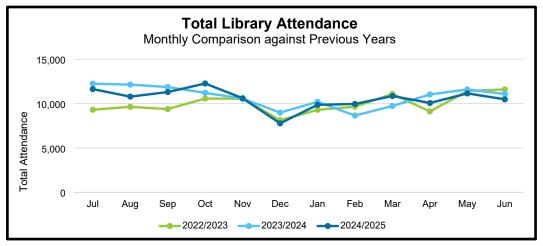
| Service                        | Q4 Total | Apr   | May   | June  | Quarterly<br>Trend |
|--------------------------------|----------|-------|-------|-------|--------------------|
| Library Resources Acquired     |          |       |       |       |                    |
| Bowen & Collinsville Libraries | 383      | 181   | 44    | 158   | -                  |
| Cannonvale Library             | 436      | 163   | 107   | 166   | -                  |
| Proserpine Library             | 249      | 61    | 98    | 90    | -                  |
| e-Library                      | 1,654    | 731   | 453   | 470   | -                  |
| Library Resources Borrowed     |          |       |       |       |                    |
| Bowen Library                  | 10,265   | 3,479 | 3,559 | 3,227 | -                  |
| Cannonvale Library             | 12,997   | 4,644 | 4,352 | 4,001 | -                  |
| Collinsville Library           | 913      | 324   | 299   | 290   | -                  |
| Proserpine Library             | 11,364   | 3,841 | 4,048 | 3,475 | -                  |
| e-Library                      | 10,064   | 3,379 | 3,237 | 3,448 | -                  |
| Mobile Library                 | 0        | 0     | 0     | 0     | -                  |
| Library Attendance             |          |       |       |       |                    |
| Bowen Library                  | 8,911    | 2,556 | 3,111 | 3,244 | -                  |
| Cannonvale Library             | 12,180   | 3,943 | 4,461 | 3,776 | -                  |
| Collinsville Library           | 1,228    | 328   | 298   | 602   | _                  |
| Proserpine Library             | 9,392    | 3,246 | 3,283 | 2,863 | -                  |
| Library Website                |          |       |       |       |                    |
| Website Visits                 | 7,600    | 2,839 | 1,890 | 2,871 | _                  |



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| Service                                    | Q4 Totals | Apr | May | Jun | Quarterly<br>Trend |
|--------------------------------------------|-----------|-----|-----|-----|--------------------|
| First 5 Forever (F5F)                      |           |     |     |     |                    |
| Resources - Acquired                       | 45        | 27  | 18  | 0   | _                  |
| Resources - Borrowed by Branches           | 246       | 84  | 114 | 48  | _                  |
| Community Partnership Interactions         | 71        | 23  | 22  | 26  | _                  |
| Toolkits Distributed                       | 25        | 2   | 14  | 9   | _                  |
| F5F In Library - Activities Held           |           |     |     |     |                    |
| Bowen Library                              | 31        | 6   | 14  | 11  | _                  |
| Cannonvale Library                         | 36        | 11  | 13  | 12  | _                  |
| Collinsville Library                       | 11        | 3   | 4   | 4   | _                  |
| Proserpine Library                         | 33        | 9   | 12  | 12  | _                  |
| F5F In Library - Activities Attendance     |           |     |     |     |                    |
| Bowen Library                              | 540       | 72  | 186 | 282 | _                  |
| Cannonvale Library                         | 547       | 199 | 151 | 197 | -                  |
| Collinsville Library                       | 46        | 10  | 18  | 18  | _                  |
| Proserpine Library                         | 547       | 149 | 255 | 143 | _                  |
| F5F Community Outreach - Events Held       |           |     |     |     |                    |
| Bowen Library                              | 11        | 2   | 4   | 5   | _                  |
| Cannonvale Library                         | 5         | 1   | 3   | 1   | _                  |
| Collinsville Library                       | 10        | 4   | 4   | 2   | _                  |
| Proserpine Library                         | 12        | 1   | 8   | 3   | _                  |
| F5F Community Outreach - Events Attendance |           |     |     |     |                    |
| Bowen Library                              | 457       | 58  | 96  | 303 | _                  |
| Cannonvale Library                         | 499       | 30  | 184 | 285 | _                  |
| Collinsville Library                       | 296       | 68  | 180 | 48  | _                  |
| Proserpine Library                         | 802       | 33  | 702 | 67  | -                  |



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| Service                                 | Q4 Totals | Apr | May | Jun | Quarterly<br>Trend |
|-----------------------------------------|-----------|-----|-----|-----|--------------------|
| In Library Programs - Events Held       |           |     |     |     | Trend              |
| Bowen Library - Adults                  | 12        | 4   | 5   | 3   | _                  |
| Bowen Library - Children                | 18        | 9   | 5   | 4   | _                  |
| Cannonvale Library - Adults             | 19        | 5   | 7   | 7   | -                  |
| Cannonvale Library - Children           | 31        | 13  | 10  | 8   | -                  |
| Collinsville Library - Adults           | 3         | 1   | 1   | 1   | _                  |
| Collinsville Library - Children         | 5         | 5   | 0   | 0   | _                  |
| Proserpine Library - Adults             | 21        | 4   | 6   | 11  | _                  |
| Proserpine Library - Children           | 23        | 8   | 8   | 7   | -                  |
| In Library Programs - Events Attendance |           |     |     |     |                    |
| Bowen Library - Adults                  | 46        | 18  | 14  | 14  | _                  |
| Bowen Library - Children                | 282       | 222 | 14  | 46  | _                  |
| Cannonvale Library - Adults             | 68        | 22  | 21  | 25  | _                  |
| Cannonvale Library - Children           | 863       | 291 | 363 | 209 | _                  |
| Collinsville Library - Adults           | 10        | 5   | 3   | 2   | _                  |
| Collinsville Library - Children         | 50        | 50  | 0   | 0   | _                  |
| Proserpine Library - Adults             | 81        | 27  | 25  | 29  | -                  |
| Proserpine Library - Children           | 508       | 268 | 125 | 115 | _                  |
| Community Outreach - Events Held        |           |     |     |     |                    |
| Bowen Library - Adults                  | 9         | 1   | 3   | 5   | -                  |
| Bowen Library - Children                | 0         | 0   | 0   | 0   | _                  |
| Cannonvale Library - Adults             | 8         | 4   | 2   | 2   | -                  |
| Cannonvale Library - Children           | 0         | 0   | 0   | 0   | _                  |
| Collinsville Library - Adults           | 5         | 3   | 1   | 1   | _                  |
| Collinsville Library - Children         | 0         | 0   | 0   | 0   | -                  |
| Proserpine Library - Adults             | 15        | 5   | 5   | 5   | _                  |
| Proserpine Library - Children           | 1         | 0   | 1   | 0   | _                  |
| Community Outreach - Events Attendance  |           |     |     |     |                    |
| Bowen Library - Adults                  | 205       | 13  | 41  | 151 | _                  |
| Bowen Library - Children                | 0         | 0   | 0   | 0   | _                  |
| Cannonvale Library - Adults             | 38        | 20  | 10  | 8   | _                  |
| Cannonvale Library - Children           | 0         | 0   | 0   | 0   | _                  |
| Collinsville Library - Adults           | 10        | 6   | 2   | 2   | _                  |
| Collinsville Library - Children         | 0         | 0   | 0   | 0   | -                  |
| Proserpine Library - Adults             | 323       | 68  | 62  | 193 | _                  |
| Proserpine Library - Children           | 23        | 0   | 23  | 0   | _                  |
| Public Computer Usage                   |           |     |     |     |                    |
| Bowen Library                           | 1,100     | 372 | 393 | 335 | _                  |
| Cannonvale Library                      | 1,431     | 470 | 510 | 451 | _                  |
| Collinsville Library                    | 5         | 1   | 2   | 2   | _                  |
| Proserpine Library                      | 833       | 363 | 276 | 194 | _                  |

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# **Bowen Work Camp**

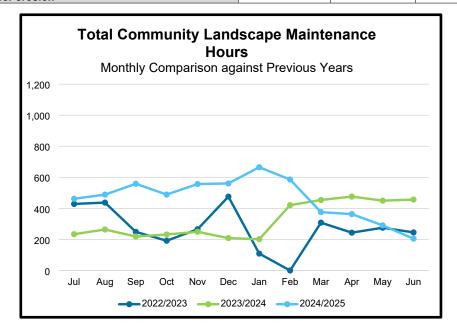
Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

# **Operations**

| Service                                   | Q4 Total | Apr    | May    | Jun    | Quarterly<br>Trend |
|-------------------------------------------|----------|--------|--------|--------|--------------------|
| Community Landscape Maintenance Hours     | 859      | 363.25 | 290.75 | 205.25 | _                  |
| Community Indoor Tasks Hours              | 231      | 70     | 70     | 91     | _                  |
| New Project Assessment Hours              | 2        | 1      | 1      | 0      | -                  |
| WRC Landscape Maintenance Hours           | 178      | 78.25  | 57     | 42.5   | _                  |
| WRC Nursery Maintenance/Propagation Hours | 94       | 73     | 10     | 10.5   | _                  |
| WRC Indoor Tasks Hours                    | 0        | 0      | 0      | 0      | _                  |
| QCS Compound Duties Hours                 | 180      | 75.25  | 58.75  | 46.25  | _                  |

# **Projects**

| Project                                                        | Status      | % Complete | Budget |
|----------------------------------------------------------------|-------------|------------|--------|
| Bowen Golf Course – Replant native plants on dunes for erosion | In Progress | 70%        | ✓      |





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# **Aquatic Facilities & RV Parks**

The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's RV parks and aquatic facilities, and master planning for future sport and recreation assets.

# **Aquatic Facilities - Operations**

| Service                              | Q4 Total | Apr    | May    | Jun    | Quarterly<br>Trend |
|--------------------------------------|----------|--------|--------|--------|--------------------|
| Airlie Beach Lagoon – Total Users    | 56,925   | 22,374 | 20,381 | 14,170 | _                  |
| Airlie Beach Lagoon – Total Offences | 300      | 96     | 91     | 113    | _                  |
| Pool Attendance – Bowen              | 11,543   | 5,562  | 3,589  | 2,392  | -                  |
| Pool Attendance – Collinsville       | 1,287    | 1,287  | 0      | 0      | _                  |
| Pool Attendance – Proserpine         | 18,529   | 6,806  | 8,226  | 3,497  | _                  |

# **RV Parks**

| Service                  | Q4 Total | Apr | May   | Jun    | Quarterly<br>Trend |
|--------------------------|----------|-----|-------|--------|--------------------|
| Collinsville RV Park     |          |     |       |        |                    |
| Occupancy (total people) | 1,362    | 204 | 380   | 778    | -                  |
| Receipt Totals           | \$19,008 | 880 | 6,230 | 11,898 | _                  |



# **Proserpine Entertainment Centre**

The Proserpine Entertainment Centre facilitates and delivers a wide variety of activities and programs from live performance to cinema, workshops and masterclasses to lectures and seminars.

# **Operations**

| Service                               | Q4 Total | Apr    | May    | Jun    | Quarterly<br>Trend |
|---------------------------------------|----------|--------|--------|--------|--------------------|
| Ticketed Events                       |          |        |        |        |                    |
| Events Held – Public Program          | 4        | 2      | 0      | 2      | -                  |
| Events Held – Hires                   | 2        | 0      | 2      | 0      | _                  |
| Events Held - Different Movies        | 18       | 5      | 6      | 7      | _                  |
| Events Held - Cinema Sessions         | 77       | 29     | 18     | 30     | -                  |
| Ticket Sales                          |          |        |        |        |                    |
| Ticket Sales - Performance - Walk Up  | 651      | 348    | 186    | 117    | -                  |
| Ticket Sales - Performance - Internet | 1,762    | 720    | 645    | 397    | _                  |
| Ticket Sales - Performance - Phone    | 68       | 39     | 23     | 6      | _                  |
| Ticket Sales - Cinema - Walk Up       | 2,383    | 1,572  | 250    | 561    | _                  |
| Ticket Sales - Cinema - Internet      | 1,429    | 949    | 129    | 351    | _                  |
| Ticket Sales - Cinema - Phone         | 0        | 0      | 0      | 0      | _                  |
| Functions & Events                    |          |        |        |        |                    |
| Functions                             | 5        | 0      | 3      | 2      | -                  |
| Functions – Attendees                 | 600      | 0      | 340    | 260    | _                  |
| Events                                | 0        | 0      | 0      | 0      | _                  |
| Events – Attendees                    | 0        | 0      | 0      | 0      | _                  |
| Hours                                 |          |        |        |        |                    |
| Volunteer Hours                       | 22       | 8      | 10     | 4      | -                  |
| Casual Hours (Paid) - Front of Hours  | 930      | 350    | 300    | 280    | _                  |
| Casual Hours (Paid) - Technical       | 1,085    | 365    | 380    | 340    | _                  |
|                                       |          |        |        |        |                    |
| Booking Enquiries                     | 15       | 4      | 6      | 5      | _                  |
| Website Hits                          | 65,212   | 22,901 | 18,183 | 24,128 | _                  |
| Facebook Reach                        | 59,189   | 13,400 | 17,845 | 27,944 | _                  |
| Feedback                              | 10       | 2      | 5      | 3      | _                  |
| Bar Sales                             | 3,743    | 1,389  | 1,242  | 1,112  | _                  |



# **Environmental Health & Local Laws**

The Environmental Health & Local Laws branch is responsible for regulation of all local laws and laws associated with Environmental Protection and Public Health. The Environmental Health Unit is responsible for licensing and inspection of food and accommodation premises, assessment of liquor licensing referrals, provides development conditions and the protection of the environment and public health. The Local Laws unit licenses prescribed activities and addresses all breaches of Local Laws including animal control and property compliance involving vegetation, accumulation of materials and temporary homes. Local Laws is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations. The branch is active in development, review and maintenance of related policies and registers.

# **Environmental Health – Operations**

| Service                                                    | Q4 Total | Apr    | May   | Jun   | Quarterly<br>Trend |
|------------------------------------------------------------|----------|--------|-------|-------|--------------------|
| Environmental Health                                       |          |        |       |       |                    |
| Environmental Health – Plan Approval Applications Received | 10       | 2      | 5     | 3     | -                  |
| <b>Environmental Health Applications Received</b>          | 16       | 5      | 6     | 5     | _                  |
| Liquor Licence Referrals Received                          | 6        | 1      | 4     | 1     | _                  |
| Food Business - Inspections                                | 83       | 28     | 25    | 30    | -                  |
| Food Business - Re-Inspections                             | 5        | 0      | 4     | 1     | _                  |
| Food Safety Programs Audit Reports Reviewed                | 1        | 0      | 0     | 1     | -                  |
| Food Safety Supervisor Approval Reviewed                   | 17       | 5      | 5     | 7     | _                  |
| Food Business Licence Enquiries                            | 15       | 6      | 5     | 4     | _                  |
| Other Environmental Health Enquiries                       | 24       | 16     | 5     | 3     | -                  |
| Other Environmental Health Inspections                     | 1        | 1      | 0     | 0     | -                  |
| <b>Development Applications Referrals Received</b>         | 14       | 1      | 7     | 6     | _                  |
| Accommodation - Inspections                                | 9        | 2      | 2     | 5     | -                  |
| Accommodation - Re-inspections                             | 0        | 0      | 0     | 0     | _                  |
| Complaints Received - EH General                           | 42       | 6      | 20    | 16    | _                  |
| Event Application Assessment                               | 0        | 0      | 0     | 0     | _                  |
| Food Inspection Compliance Categories                      |          |        |       |       |                    |
| Receiving (%)                                              | 93.32    | 100.00 | 87.65 | 92.31 | -                  |
| Storage (%)                                                | 88.94    | 97.45  | 78.57 | 90.80 | _                  |
| Processing (%)                                             | 92.34    | 98.22  | 86.21 | 92.59 | _                  |
| Display (%)                                                | 82.66    | 97.73  | 68.42 | 81.82 | _                  |
| Packaging (%)                                              | 91.70    | 100.00 | 86.21 | 88.89 | -                  |
| Transportation & Distribution (%)                          | 80.56    | 100.00 | 75.00 | 66.67 | _                  |
| Recalls/Food Disposal (%)                                  | 92.67    | 100.00 | 85.71 | 92.31 | -                  |
| Health, Hygiene & Knowledge (%)                            | 90.94    | 96.27  | 86.21 | 90.34 | -                  |
| Premises and Hygiene (%)                                   | 90.40    | 94.72  | 83.28 | 93.19 | _                  |



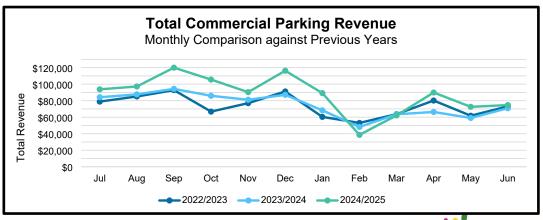
# **Local Laws – Operations**

| Service                                  | Q4 Total | Apr | May | Jun | Quarterly<br>Trend |
|------------------------------------------|----------|-----|-----|-----|--------------------|
| Local Laws                               |          |     |     |     |                    |
| Local Law Applications Received          | 28       | 10  | 10  | 8   | -                  |
| Complaints Received - Animal Management  | 289      | 78  | 95  | 116 | -                  |
| Complaints Received - Other Local Law    | 481      | 229 | 112 | 140 | -                  |
| Compliance Notices Issued                | 157      | 59  | 79  | 19  | _                  |
| Renewal/Reminder/Final Notices           | 200      | 158 | 18  | 24  | -                  |
| Infringement Responses                   | 283      | 54  | 126 | 103 | -                  |
| Dog Registrations                        | 188      | 30  | 39  | 119 | -                  |
| Cat Registrations                        | 12       | 8   | 1   | 3   | -                  |
| Short-term Accommodation Inspections     | 58       | 5   | 5   | 48  | _                  |
| Short-term Accommodation Licences Issued | 64       | 4   | 3   | 57  | -                  |
| Parking Infringements - Issued           | 601      | 202 | 208 | 191 | -                  |
| Parking Infringements - Waived           | 42       | 12  | 13  | 17  | _                  |
| Other Infringements - Issued             | 271      | 108 | 97  | 66  | -                  |
| Other Infringements - Waived             | 37       | 5   | 21  | 11  | -                  |
| Infringement Reminder Notices Sent       | 126      | 10  | 107 | 9   | _                  |



# **Commercial Parking – Operations**

| Car Parks                          | Q4 Total | Apr    | May    | Jun    | Quarterly<br>Trend |
|------------------------------------|----------|--------|--------|--------|--------------------|
| Heart of the Reef Transit Facility |          |        |        |        |                    |
| Occupancy (no.)                    | 3        | 0      | 3      | 0      | _                  |
| Revenue (\$)                       | 120      | 0      | 120    | 0      | _                  |
| Port of Airlie                     |          |        |        |        |                    |
| Average Spend (\$)                 | 15.98    | 15.85  | 16.19  | 15.91  | _                  |
| Tariff (most selected)             | 24hr     | 24hr   | 24hr   | 24hr   | _                  |
| No. of tickets purchased           | 4,976    | 1,792  | 1,580  | 1,604  | _                  |
| Revenue (\$)                       | 79,507   | 28,402 | 25,592 | 25,513 | -                  |
| Airlie Creek                       |          |        |        |        |                    |
| Average Spend (\$)                 | 5.74     | 5.83   | 5.62   | 5.76   | _                  |
| Tariff (most selected)             | 2-4hr    | 2-4hr  | 2-4hr  | 2-4hr  | -                  |
| No. of tickets purchased           | 9,526    | 3,614  | 2,873  | 3,039  | _                  |
| Revenue (\$)                       | 54,714   | 21,074 | 16,145 | 17,495 | -                  |
| Broadwater Avenue                  |          |        |        |        |                    |
| Average Spend (\$)                 | 5        | 4.98   | 4.83   | 4.69   | _                  |
| Tariff (most selected)             | 1-2hr    | 1-2hr  | 1-2hr  | 1-2hr  | _                  |
| No. of tickets purchased           | 6,556    | 2,847  | 1,767  | 1,942  | _                  |
| Revenue (\$)                       | 31,820   | 14,169 | 8,539  | 9,112  | _                  |
| Abell Point Marina                 |          |        |        |        |                    |
| Average Spend (\$)                 | 9.65     | 9.84   | 9.78   | 9.33   | _                  |
| Tariff (most selected)             | 4-12hr   | 4-12hr | 4-12hr | 4-12hr | _                  |
| No. of tickets purchased           | 5,457    | 2,058  | 1,740  | 1,659  | -                  |
| Revenue (\$)                       | 52,759   | 20,251 | 17,032 | 15,476 | _                  |
| Coconut Grove                      |          |        |        |        |                    |
| Average Spend (\$)                 | 6.32     | 6.49   | 6.11   | 6.37   | _                  |
| Tariff (most selected)             | 2-4hr    | 2-4hr  | 2-4hr  | 2-4hr  | -                  |
| No. of tickets purchased           | 2,882    | 924    | 847    | 1,111  | _                  |
| Revenue (\$)                       | 18,245   | 5,993  | 5,175  | 7,077  | -                  |



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# **Natural Resource Management & Climate**

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

# **Natural Resource Management – Operations**

| Service                                                             | Q4 Total | Apr | May   | Jun   | Quarterly<br>Trend |
|---------------------------------------------------------------------|----------|-----|-------|-------|--------------------|
| Complaints Received - Pest & Weed                                   | 52       | 18  | 20    | 14    | _                  |
| Complaints Received - Environmental                                 | 45       | 16  | 18    | 11    | _                  |
| Property Pest Management Plan (PPMP) Implemented/Reviewed           | 11       | 4   | 5     | 2     | _                  |
| PPMP Annual Reviews Completed                                       | 12       | 2   | 10    | 0     | _                  |
| Landholder Access - Herbicide Rebate                                | 12       | 5   | 3     | 4     | _                  |
| Landholder Access - Mechanical Rebate                               | 0        | 0   | 0     | 0     | _                  |
| Letters/Emails to Landholders - Weeds                               | 17       | 3   | 1     | 13    | _                  |
| Property Visit/Inspections - Weeds                                  | 8        | 4   | 4     | 0     | _                  |
| Property Visit/Inspections - Feral Animals                          | 18       | 0   | 10    | 8     | _                  |
| Feral Animals - Traps Set                                           | 4        | 0   | 3     | 1     | _                  |
| Feral Animals - Trapped                                             | 19       | 0   | 14    | 5     | _                  |
| Aerial Shooting - Flights                                           | 2        | 0   | 0     | 2     | _                  |
| Aerial Shooting - Feral Animals Shot                                | 194      | 0   | 0     | 194   | _                  |
| Properties Baited (Feral Animals & Yellow Crazy Ants)               | 108      | 108 | 0     | 0     | _                  |
| Baits Laid (kg) (1080 & ANTOFF)                                     | 715      | 0   | 715   | 0     | _                  |
| Length of Road Reserve Sprayed (km)                                 | 78.3     | 0   | 78.30 | 0     | _                  |
| No. of Council Lots Sprayed/Inspected                               | 1        | 1   | 0     | 0     | _                  |
| Mixed Chemicals Used (L)                                            | 0        | 0   | 0     | 0     | _                  |
| Workshops/Field Days/School Talks                                   | 7        | 5   | 0     | 2     | _                  |
| Letters/Emails to Landholders –<br>Environment/Bushfire Management  | 393      | 18  | 101   | 274   | _                  |
| Property Visit/Site Inspection – Environment/Bushfire Management    | 102      | 47  | 14    | 41    | _                  |
| PIN's/Biosecurity Orders/Compliance<br>Notices Issued - Environment | 0        | 0   | 0     | 0     | _                  |
| Project Reports - not to Council                                    | 15       | 3   | 10    | 2     | _                  |
| Briefing / Council Reports                                          | 1        | 1   | 0     | 0     | _                  |
| Bushfire Hazard Reduction Burns                                     | 0        | 0   | 0     | 0     | _                  |
| Bushfire Management Plans                                           | 0        | 0   | 0     | 0     | _                  |
| DA's Assessed (including RFI & Conditions & Advice) Completed       | 11       | 2   | 6     | 3     | _                  |
| Walking Tracks – Airlie Beach                                       | 2,937    | 939 | 858   | 1,140 | _                  |
| Walking Tracks - Bowen                                              | 4,073    | 929 | 1,290 | 1,854 | _                  |



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# **Customer Service**

# **Call Centre – Operations**

| Service                           | Q4 Total | Apr    | May    | June   | Quarterly<br>Trend |
|-----------------------------------|----------|--------|--------|--------|--------------------|
| Business Hours Call Centre        |          |        |        |        |                    |
| Calls Received – Total CS         | 12,030   | 2,902  | 6,449  | 2,679  | _                  |
| Calls Received – 1300 WRC QLD     | 7,296    | 2,515  | 2,476  | 2,305  | _                  |
| Calls Answered                    | 6,405    | 2,234  | 2,128  | 2,043  | _                  |
| Calls Overflowed                  | 670      | 217    | 230    | 223    | _                  |
| Calls Abandoned                   | 113      | 22     | 74     | 17     | _                  |
| Calls Abandoned (%)               | 1.55%    | 0.87%  | 2.99%  | 0.74%  | _                  |
| Untracked Calls (Voice Msg)       | 108      | 42     | 44     | 22     | _                  |
| *ASL - Average Service Level (%)  | 92.9%    | 93.2%  | 91.9%  | 93.5%  | _                  |
| *ASA - Average Speed of Answer    | 12       | 13     | 11     | 12     | _                  |
| *AHT - Average Handle Time/Secs   | 225      | 243    | 220    | 221    | _                  |
| After Hours Call Centre           |          |        |        |        | _                  |
| Calls Received - Total (inc test) | 415      | 123    | 163    | 129    | _                  |
| Calls Answered – (Charged)        | 303      | 102    | 117    | 84     | _                  |
| Calls Abandoned (%)               | 26.99%   | 17.07% | 28.22% | 34.88% | _                  |
| *ASL - Average Service Level (%)  | 48.43%   | 54.47% | 42.33% | 50.39% | _                  |
| *ASA - Average Speed of Answer    |          | 104    | 117    | 158    | _                  |
| *AHT - Average Handle Time/Secs   |          | 312    | 285    | 310    | _                  |

# **Customer Transactions**

| Service                         | Q4 Total     | Apr          | May          | June         | Quarterly<br>Trend |
|---------------------------------|--------------|--------------|--------------|--------------|--------------------|
| Receipts                        | 35,526       | 14,011       | 11,726       | 9,789        | _                  |
| eServices Receipts              | 634          | 301          | 188          | 145          | _                  |
| eServices Receipts (%)          | 1.78%        | 2.15%        | 1.60%        | 1.48%        | _                  |
| Total Requests (Logged CRM)     | 6,141(3,798) | 2,234(1,506) | 2,115(1,255) | 1,792(1,037) | _                  |
| Counter Stats at FPOC (pay/req) | 4,003        | 1,372        | 1,386        | 1,245        | _                  |
| eServices CRMs                  | 20           | 9            | 5            | 6            | _                  |
| eServices CRMs (%logged)        | 0.53%        | 0.60%        | 0.40%        | 0.58%        | _                  |

# Payments:

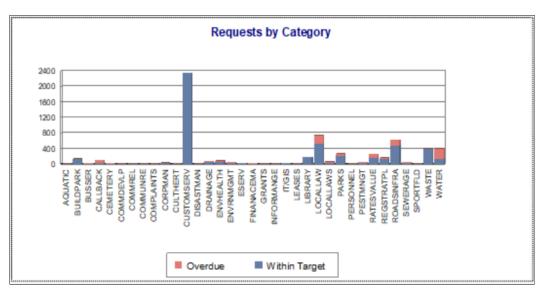
• Total BPay, Austpost, Direct Deposits & EServices payments at **65.82%** of total payments.

# **Incoming Calls & Requests:**

- CRM completion was 82.39% within timeframe.
- Total of 4,003 visitors through the service centres.
- WRC Call Statistics at 92.9% of calls answered in 25 seconds.
- First Point of Contact (FPOC) resolution was at **79.47%** for the quarter.



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# **Top Issues**

| Service                               | Q4 Totals | Apr | May | June | Quarterly<br>Trend |
|---------------------------------------|-----------|-----|-----|------|--------------------|
| Counter Receipts                      |           |     |     |      |                    |
| Water Charges                         | 374       | 274 | 84  | 16   | C                  |
| Rates Search                          | 348       | 110 | 118 | 120  | C                  |
| Rates Receipt                         | 341       | 127 | 121 | 93   | <b>၁</b>           |
| Special Water Meter                   | 193       | 61  | 64  | 68   | <b>•</b>           |
| House Drainage Plan                   | 144       | 40  | 55  | 49   | C                  |
| Telephone (First Point of Contact)    |           |     |     |      |                    |
| Rates/Water Billing                   | 643       | 291 | 202 | 150  | <b>-</b>           |
| Local Laws/Compliance and Environment | 444       | 153 | 151 | 140  | <b>ə</b>           |
| General                               | 350       | 146 | 116 | 88   | <b>ə</b>           |
| Building/Plumbing/Planning & Develop. | 309       | 94  | 106 | 109  | <b>-</b>           |
| Waste (Bins/Recycling/Refuse Centres) | 296       | 98  | 88  | 110  | <b>5</b>           |



# **Cultural Heritage**

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

# **Operations**

| Service                          | Q4 Total | Apr | May | June | Quarterly<br>Trend |
|----------------------------------|----------|-----|-----|------|--------------------|
| Meetings with Traditional Owners | 0        | 0   | 0   | 0    | _                  |

# **Projects**

| Project                               | Status      | % Complete | Budget | Time |
|---------------------------------------|-------------|------------|--------|------|
| Review of Reconciliation Action Plan  | In Progress | 10%        | ✓      | ✓    |
| Indigenous Land Use Agreements (ILUA) | In Progress | 80%        | ✓      | ✓    |



# 11.11 - Coastal Council Adaptation Taskforce (C-CAT)

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Manager Natural Resource Management and Climate

**AUTHORISING OFFICER:** Director Community Services and Facilitation

# **PURPOSE**

The purpose of this report is to seek support to continue the involvement of the Whitsunday Regional Council in the Coastal Councils Adaptation Taskforce (C-CAT) for a further three years, seek support to contribute funding and nominate a Councillor for the C-CAT executive position.

# **EXECUTIVE SUMMARY**

The Coastal Councils Adaptation Taskforce (C-CAT) is an alliance of five Queensland coastal councils dedicated to enhancing coastal resilience and supporting adaptation planning. C-CAT provides expert guidance and fosters collaboration among its member councils and their communities to address shared coastal challenges. The taskforce focuses on key issues such as coastal land use challenges, front-line risk mitigation, and bridging critical knowledge gaps related to climate change and coastal hazards. C-CAT works to support coastal planning efforts and the implementation of Coastal Hazard Adaptation Strategies.

The C-CAT Alliance now has new momentum due to the employment of a new C-CAT officer and the coordination provided by the Cassowary Coast Regional Council. The Cassowary Coast Regional Council has requested each participating C-CAT Council seek formal resolutions to commit to the C-CAT Alliance for three years, commit the required funding and nominate a Councillor as part of the Executive Committee.

Councils' annual membership cost is \$10,000 which is used to assist with the employment of a Part-time C-CAT Officer and Alliance operational costs.

# OFFICER'S RECOMMENDATION

That Council:

- a) Supports the Whitsunday Regional Council being a member of the Coastal Council Adaptation Taskforce (C-CAT) for one year to the end of the 2026 financial year with the option to continue following the completion of the Environment Strategy; and
- b) Nominate Councillor Gary Simpson to be the Whitsunday Regional Council executive member on the C-CAT committee.

# **BACKGROUND**

The C-CAT started in 2011. In February 2014 the C-CAT had developed into a six-council alliance with the following councils participating:

- Cairns Regional Council
- Whitsunday Regional Council
- Mackay Regional Council
- City of Moreton Bay
- Gladstone Regional Council
- Cassowary Coast Regional Council

This is page 207 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025

From 2019, Whitsunday Regional Council coordinated the C-CAT until 2022. The C-CAT is now coordinated by the Cassowary Regional Council. The current C-CAT Councils include:

- Cairns Regional Council
- Whitsunday Regional Council (to 2023-2024)
- Gladstone Regional Council
- Townsville City Council
- Cassowary Coast Regional Council

In 2021, the C-CAT Program started to develop and implement projects using the C-CAT funds. At this point, the LGAQ began to review the C-CAT Program and probe the future of the Alliance and whether the LGAQ would be further involved in the C-CAT program after March 2022. In October 2022, a meeting between LGAQ and C-CAT members was organised to determine if there was any role for LGAQ to assist with coordinating the C-CAT. In October 2022, it was agreed that participating C-CAT Councils would arrange for the coordination of the C-CAT Alliance without LGAQ involvement.

The C-CAT Alliance was hosted by the Whitsunday Regional Council from early 2020 to September 2022. Some of the benefits of the C-CAT were:

- Providing a forum for a small group of councils to share information on Climate change adaptation issues, particularly along the coast.
- Finalised a Coastal Nature Based Solutions Project to collate case studies from the six councils.
- Sharing information and experience from the various Coastal Hazard Adaptation Strategies (CHAS) which are underway or completed.

On 24 June 2022, Council resolved the following:

- RESOLUTION OM2022/06/24.16 Moved By: CR J COLLINS Seconded By: CR G SIMPSON
  - o That Council resolves to:
    - a) Support Whitsunday Regional Councils continued involvement in the Coastal Councils Adaptation Taskforce for a further two years, and,
    - b) Provide financial contribution of up to \$10,000 for the 2022-2023 financial year towards the Coastal Councils Adaptation Taskforce Program, and,
    - c) Support hosting the Coastal Councils Adaptation Taskforce Program and Project Officer.
  - o MEETING DETAILS The motion was Carried 5 / 0.

On 29 September 2022, the C-CAT Executive resolved:

**Motion 20220929:01**. That the C-CAT Program and C-CAT officer is hosted by Cassowary Regional Council.

The Cassowary Coast Regional Council reconvened the C-CAT Program in early 2024. In October 2024, the Cassowary Regional Council advertised for the Part-time C-CAT Officer role. In December 2024, the new C-CAT officer was appointed. The Revised C-CAT Alliance includes:

 Cairns Regional Council, Cassowary Coast Regional Council, Gladstone Regional Council, Townsville City Council, Whitsunday Regional Council

<u>Update from January – May 2025</u>

- Grant application Qcoast2100:
  - o February 2025 Coastal Climate Adaptation Taskforce Shoreline Benchmarking & Monitoring Project. Budget \$56,000
- New Terms of Reference 25 February 2025.
- Grant application Climate Resilient Councils
  - March 2025 Expanding Coastal Council Adaptation Taskforce. Budget -\$50,000.

# **DISCUSSION/CURRENT ISSUE**

The Coastal Councils Adaptation Taskforce (C-CAT) Alliance now has new momentum due to the employment of a new C-CAT officer and the coordination provided by the Cassowary Coast Regional Council. The Cassowary Coast Regional Council has requested each participating C-CAT Council seek formal resolutions to commit to the C-CAT Alliance for three years, commit the required funding and nominate a Councillor as part of the Executive Committee.

# FINANCIAL IMPLICATIONS

The membership of the C-CAT Alliance is \$10,000 from each Council for the 2025-2026 year. Whitsunday Regional Council has allocated \$10,000 towards the C-CAT Alliance in the 2025-2026 budget.

# **CONSULTATION/ENGAGEMENT**

Director Community Services and Facilitation Councillors Executive Leadership Team

# STATUTORY/COMPLIANCE MATTERS

Whitsunday Regional Council is not required to be part of the C-CAT Alliance. There is no legislative requirement for the Whitsunday Regional Council to be part of the C-CAT Alliance.

# **RISK ASSESSMENT/DEADLINES**

The membership of the C-CAT Alliance assists the Whitsunday Regional Council to learn about changes to climate change planning particularly along the coast. The advantage of the C-CAT Alliance is that it enables the sharing of coastal issues and solutions and their effectiveness amongst the member councils by providing a forum to exchange ideas, information and experiences.

# STRATEGIC IMPACTS

Corporate Plan Reference:

Research and assist in the current and future protection of the region's natural environment.

Maintain a high level of preparedness, capability, and responsiveness to respond to and recover from natural disasters that impact on our local communities and infrastructure.

# **ATTACHMENTS**

1. C-CAT Executive Terms of Reference 2025 [11.11.1 - 4 pages]



# Coastal Council Adaptation Taskforce (C-CAT) Terms of Reference Updated Mar 2025

| Purpose of C-CAT               | To collectively improve the capacity to adapt to coastal climate change challenges through an alliance of the <b>five member</b> Queensland coastal local governments.                                                                                                                                                                                                                                                                                                 |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Objectives of C-CAT            | Improve the individual and collective capacity of the Queensland coastal local government members to adapt to coastal climate change challenges through:                                                                                                                                                                                                                                                                                                               |
|                                | a. the sharing of information and experiences relevant to coastal climate change adaptation including:                                                                                                                                                                                                                                                                                                                                                                 |
|                                | <ul> <li>i. the use and application of common statutory and non-<br/>statutory instruments</li> </ul>                                                                                                                                                                                                                                                                                                                                                                  |
|                                | <ul> <li>ii. innovative and purpose-built tools, approaches, and policies<br/>specifically tailored by local governments to coastal climate<br/>change adaptation challenges</li> </ul>                                                                                                                                                                                                                                                                                |
|                                | iii. local, national, and international 'best practice' examples<br>obtained from research and environmental scanning.                                                                                                                                                                                                                                                                                                                                                 |
|                                | <ul> <li>the identification of common training and professional<br/>development needs that will assist the Queensland coastal local<br/>government members to understand and respond to the<br/>challenges of coastal climate change adaptation.</li> </ul>                                                                                                                                                                                                            |
|                                | Identify, prioritise, and initiate collaborative research into common coastal climate change adaptation challenges.                                                                                                                                                                                                                                                                                                                                                    |
|                                | <ol> <li>Identify, prioritise, and initiate in collaboration with key partner<br/>organisations, projects that will assist in delivering a common<br/>approach to coastal climate change adaptation.</li> </ol>                                                                                                                                                                                                                                                        |
|                                | <ol> <li>Engage relevant State and Federal Government agencies on<br/>policies, programs, and initiatives related to coastal climate change<br/>adaptation.</li> </ol>                                                                                                                                                                                                                                                                                                 |
|                                | 5. Provide advice to the LGAQ on policies, programs, and initiatives related to coastal climate change adaptation.                                                                                                                                                                                                                                                                                                                                                     |
| Guiding Principles             | <ol> <li>Any actions, initiatives, or policy positions generated by the C-CAT will:</li> <li>Be local government member focused, flexible and fit for purpose</li> <li>Espouse local government's long-term sustainability</li> <li>Embrace a genuine commitment to improve the capacity of local government members to adapt to coastal climate change.</li> </ol>                                                                                                    |
| C-CAT Membership and Structure | The C-CAT is a local government member-based group.  Membership is voluntary and limited to the Queensland coastal and island Councils, any landward Councils that will experience the impacts of sea level rise and storm surge. Membership is a four-year subscription aligned to the local government financial and election cycle.  Yearly subscription fees are set by the Executive. Each council's contribution is calculated at \$10,000 (exc. GST) per annum. |
|                                | The C-CAT structure is comprised of:  - the C-CAT Executive Committee (Executive)  - the C-CAT Secretariat (Secretariat) (.5FTE)                                                                                                                                                                                                                                                                                                                                       |
|                                | any necessary C-CAT Sub-committees (Sub-committees).                                                                                                                                                                                                                                                                                                                                                                                                                   |



| Role and                |
|-------------------------|
| Responsibilities of the |
| C-CAT Council           |
| Members                 |

#### The C-CAT Council Members will:

- nominate an elected member and staff representative to form the Executive
- make available council representatives to form Sub-committees
- endorse the objectives and initiatives of the C-CAT.

#### Role and Responsibilities of the Executive

#### The Executive's role is to:

- undertake overarching direction setting and project decision making on behalf of the C-CAT Council Members
- oversee the realisation of the C-CAT Purpose and Objectives
- oversee the implementation of the C-CAT Action Plan
- provide direction to the Secretariat
- raise awareness of the C-CAT, its initiatives and activities to other Local, State and National organisations
- seek assistance and invite participation from academic institutions, State and Federal Government agencies, consultants, relevant industry stakeholders and non-government organisations.

#### The Executive is responsible for:

- circulating all relevant information and/or agenda items through the Secretariat
- establishing Sub-committees to undertake specific tasks or projects
- maintaining strong communication flows to and from the C-CAT Council Members
- making judgements and decisions within the parameters identified by the C-CAT Action Plan.

#### Membership, Representation, and Selection of the Executive

#### The Executive will be comprised of:

One (1) elected voting member and one (1) non-voting technical officer (unless appointed as proxy) from each of the C-CAT Council Members.

Nominations for the Executive will be requested from the C-CAT Council Members

One observer from the Queensland State Government – Department of Environment, Science and Innovation (DESI)

One observer from Local Government Association Queensland (LGAQ).

# Role and responsibilities of the host council

### The Council hosting the C-CAT Secretariat will:

- Hold the C-CAT Membership subscription fees on behalf of the C-CAT (invoiced annually)
- Host the C-CAT officer in terms of office accommodation, computer hardware/ software and any other related employment governance matters.
- Provide the services of a Portfolio Lead as agreed through the adoption of an Annual Action Plan (Action Plan).

# Role and responsibilities of the Secretariat

### The Secretariat is responsible for:

- providing administrative support to the Executive
- coordination of all C-CAT related meetings, preparation of agendas, and preparation and distribution of minutes
- facilitating and maintaining the focus of the Executive meetings
- using discretion on the attendance by non-members or observers at meetings
- the day-to-day implementation activities required in relation to the Action Plan including:
  - a. liaison with industry, associations, and research institutions



| Meetings            | Any Sub-committee formed is required to report back to the Executive according to agreed project reporting schedules through the Secretariat.  Meetings will generally be conducted online.  The frequency of meetings will be set by the Executive but will be no less than quarterly. Meetings will be scheduled at the end of each preceding meeting.  Reminder notice of meetings will via email and provided in advance.  Other meetings will be scheduled according to identified need. Workshops                                                                                |  |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Agendas and Minutes | to address specific issues may also be scheduled.  Agendas will be prepared by the Secretariat and provided to the Executive                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| Agendas and minutes | prior to a scheduled meeting date.  A record of all meetings will be prepared by the Secretariat and provided to the Executive no later than five (5) business days post a scheduled meeting.                                                                                                                                                                                                                                                                                                                                                                                          |  |
|                     | A record of all meetings will be prepared by the Secretariat and provided to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| Voting              | A record of all meetings will be prepared by the Secretariat and provided to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| Voting              | A record of all meetings will be prepared by the Secretariat and provided to the Executive no later than five (5) business days post a scheduled meeting.  Decisions will be made by the Executive through consensus and when represented by a quorum.  If, after applying a consensus process the Executive cannot reach a decision and voting is required, each C-CAT Council Member has one vote.  If consensus cannot be reached, a decision supported by a majority of votes                                                                                                      |  |
|                     | A record of all meetings will be prepared by the Secretariat and provided to the Executive no later than five (5) business days post a scheduled meeting.  Decisions will be made by the Executive through consensus and when represented by a quorum.  If, after applying a consensus process the Executive cannot reach a decision and voting is required, each C-CAT Council Member has one vote.  If consensus cannot be reached, a decision supported by a majority of votes is the Executive's decision.  A quorum for the Executive is greater than 50% of C-CAT Council Member |  |



|                                                          | A proxy will not substitute for the Executive representative for more than half the meetings held in a 12-month period without the agreement of the Executive.                                                                                                                                                                                                                                                                                         |  |
|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Chair/ Spokesperson<br>and Deputy Chair/<br>Spokesperson | The Executive must select one representative as the Chair/ Spokesperson and one representative as the Deputy Chair/ Spokesperson.  The Chair/ Spokesperson will act as the official chair for executive meetings and spokesperson of the C-CAT.  If the Chair/ Spokesperson is absent, the Deputy Chair/ Spokesperson will assume the responsibilities of the Chair/ Spokesperson.                                                                     |  |
| Responsibilities of the Chair and Spokesperson           | The Chair/ Spokesperson is responsible for:  - Chair for executive meetings - guiding the Executive to fulfil its role - providing leadership within the Executive - creating a cooperative working relationship within the Executive and between the Executive and external stakeholders - representing the Executive and C-CAT in dealings with the public, media and other external stakeholders - maintaining the focus of the Executive meetings. |  |
| Conflict of Interest                                     | If conflict of interest cannot be avoided it must be declared.                                                                                                                                                                                                                                                                                                                                                                                         |  |
| Confidentiality                                          | All individuals associated with the C-CAT will treat information as strictly confidential when requested by the Executive, Secretariat, or C-CAT Council Members.                                                                                                                                                                                                                                                                                      |  |
| Guests                                                   | From time to time the Executive or a Sub-committee may wish to consult with representatives of organisations, groups or professionals that are not members of the C-CAT. Obligations of observers and guests are to:  - attend with the Chair/ Spokesperson or Secretariat's prior arrangement  - make presentations or comments only at the Chair/ Spokesperson's invitation  - observe all confidentialities.                                        |  |
| Review of these<br>Terms of Reference                    | Any C-CAT Council Member or Executive representative may request a review or suggest an amendment to these Terms of Reference during general business of a scheduled meeting.                                                                                                                                                                                                                                                                          |  |

# 11.12 - Implementation of Council Resolutions

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Governance Administration Officer

**AUTHORISING OFFICER:** Acting Director Corporate Services

# **PURPOSE**

To provide Council with a status update on all Council resolutions.

# **EXECUTIVE SUMMARY**

A resolution is a motion that has been passed by a majority of Councillors at an Ordinary, Confidential and/or Special Council Meeting. The Resolution Register records every motion proposed in an ordinary, confidential or special meeting and whether the resolution was passed.

Council must exercise its powers by a decision made in a meeting of the full Council unless it has delegated its powers to the Chief Executive Officer (CEO) or a Committee of Council or the Mayor. These decisions of Council are called resolutions. The minutes of Council meetings are both a record of the business transacted at the meeting and the resolutions made during the meeting.

Decisions of the Council are recorded in resolutions which are made public at every Council Meeting. Council has moved to a system of annually reporting on the status of Council resolutions. To commence this reporting, a report is attached that contains the status of open resolutions as at the date of the report. The report does not include matters for noting or matters that did not require further action to be taken.

# OFFICER'S RECOMMENDATION

That Council receive this report detailing the status of implementation of Council resolutions.

# **BACKGROUND**

Council meetings are the cornerstone of local government democracy. They are where the key decisions are made - local governments set their policies, adopt their corporate plans, approve, and adopt budgets, and make their local laws in meetings. Council meetings are the most visible activity of the work of local governments and their principal decision-making forum. These Meetings and resolutions are the prime example of accountable and transparent decision-making by local governments.

The Chief Executive Officer is responsible for ensuring that Council decisions are implemented without undue delay and, when requested, to report to Council in respect of the implementation of these decisions. The attached report informs the Council about the implementation of these decisions and provides further transparency to the community.

# **DISCUSSION/CURRENT ISSUE**

Council's decisions are the result of a democratic process and debate. The final decision is the result of open voting by the majority of councillors at the meeting. Once a collective decision is made, all Councillors must abide by the decision.

Council decisions are called resolutions and are made through a formal process by which matters requiring determination are compiled into reports prepared by staff and

This is page 214 of the Agenda of Council's Ordinary Council Meeting - 27 August 2025

management. These reports provide the necessary background to help the Councillors understand:

- the issues involved;
- any legal or policy implications; and
- alternative ways of dealing with the matter and assessment as to the best options for the community.

Policies are decisions of the Council which are used to guide future decision making to achieve consistency and fairness in dealing with similar situations.

Decisions made at full Council meetings are documented and published on Council's website as meeting minutes. The outcomes of those resolutions then become the responsibility of the Chief Executive Officer to delegate to appropriate staff for implementation.

This report is provided for the information of Councillors to ensure transparency regarding the implementation of Council decisions and provide confidence to the Council that the decisions are implemented without undue delay.

| Total Actions | 3772 |
|---------------|------|
| Completed     | 3755 |
| Open          | 22   |
| Overdue       | 15   |

# **FINANCIAL IMPLICATIONS**

There are no financial implications as this function is part of normal business operations and is provided for within Council's annual budget.

# **CONSULTATION/ENGAGEMENT**

Acting Director Corporate Services
Director Community Services and Facilitation
Director Infrastructure Services
Director Regional Strategy and Planning
Chief Executive Officer
Director Commercial Businesses

# STATUTORY/COMPLIANCE MATTERS

Resolutions are entered into the register after each meeting and the reporting officer is advised of each resolution. Once the action has been completed the register is updated. Any overdue actions are discussed at management level to ensure that there are no issues with finalising the resolution.

# RISK ASSESSMENT/DEADLINES

The risk of doing nothing and not producing a resolution register is that Council could be in breach of state legislation by not actioning a direction of the Council.

# STRATEGIC IMPACTS

Corporate Plan Reference:

Progress a workforce management system that delivers improved outcomes to safety, wellbeing, retention and productivity

# **ATTACHMENTS**

1. Open Ordinary Council Meeting Action Items [11.12.1 - 7 pages]

| Meeting<br>Date | Document                                                | Item<br>No. | Item                            | Status      | Action Required                                                                                                       | Assignee/s                        | Action Taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Due Date   | Days Overdue |
|-----------------|---------------------------------------------------------|-------------|---------------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
| 25-05-2022      | Ordinary<br>Council<br>Meeting - 25<br>May 2022         | 14.0.       | Matters of Importance - Minutes | In progress | That a report be brought back to Council regarding the declaration of Grader grass as a local pest across the region. | Erin Finau                        | 25/07/2022 Erin Finau Survey to be completed prior to report going to Council  24/01/2023 Erin Finau Grader Grass report presented to ELT - 13 December 2022. Awaiting Council report.  02/03/2023 Erin Finau Report to go to Briefing on 15 March 2023  25/03/2024 Erin Finau Discussed at ELT 8 August 2023 - Council to do a 12 month trial, Scott to work with Infrastructure & report back at the end of the trial period. WB is happy after BR2 that AH considers what money & resources may be required. Due date of September 2024.  14/10/2024 Erin Finau The report has been finished, but the issue has not been back to ELT.  The Council has conducted herbicide trails in partnership with the Dept of Agriculture and Fisheries. The final report of the trial will be available to council in November 2024.  05/08/2025 Erin Finau Report was finished in May 2025. Results of the Herbicide trial have been received. Council now has reduced resources and therefore it recommended not to locally declare Grader Grass as Council does not have the resources to treat it. This will be reported to Council in the near future. | 31-12-2024 | 220          |
| 14-12-2022      | Ordinary<br>Council<br>Meeting - 14<br>December<br>2022 | 14.0. 2     | Matters of Importance - Minutes | In progress | That a report be brought back to Council regarding potential protection of trees planted by community groups.         | Mark<br>Callaghan,<br>Scott Hardy | 27/06/2024 Erin Finau Notes from Scott Hardy: Protection of trees planted by community groups. The trees may be protected via the Significant Tree register if the trees are planted on public land. We will combine the two issues into a report back up to council in the next few months.  14/10/2024 Erin Finau Update: Internal consultation and refinement has been completed. The second draft of the report and maps are being worked on now.  05/08/2025 Erin Finau                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 31-12-2024 | 220          |

| Meeting<br>Date | Document                                                 | Item<br>No. | Item                                                        | Status          | Action Required                                                                                                                                                                                                                                                                                                                                                                                                        | Assignee/s                            | Action Taken                                                                                                                                                                                                                                                                                                                                                                                                                   | Due Date   | Days Overdue |
|-----------------|----------------------------------------------------------|-------------|-------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
|                 |                                                          |             |                                                             |                 |                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       | Street Tree Program went to ELT on 1 April 2025. There is support to continue the development of a Street Tree Program. The Street Tree Program will be managed by Parks and Gardens.                                                                                                                                                                                                                                          |            |              |
| 22-02-2023      | Ordinary<br>Council<br>Meeting - 22<br>February 2023     | 14.0.<br>2  | Matters of Importance - Minutes                             | In progress     | That a report be brought back to Council regarding the issue of commercial vehicle permits to enable commercial vehicles improved access to the loading zones in Cannonvale/Airlie Beach precinct.                                                                                                                                                                                                                     | Erin Finau                            | 17/04/2023 Erin Finau Report scheduled for a future meeting pending information obtained from the completion of the Whitsunday Region Car Parking Strategy.                                                                                                                                                                                                                                                                    | 30-12-2024 | 221          |
| 27-09-2023      | Ordinary<br>Council<br>Meeting - 27<br>September<br>2023 | 12.1        | Waterson Way Access<br>Rd Resumption &<br>Land Swap         | In progress     | That Council authorise the Chief Executive Officer to enter into negotiations and delegate the power to progress the land resumption and land swap necessary for the future access to lot 51 and 53 SP 248501, lot 331 and 332 SP 152089 off Waterson Way Airlie Beach.                                                                                                                                                | McGaffin,                             | 02/04/2024 Hannah Neumann land valuation completed by Corporate Services  02/04/2024 Allara Marais Pending valuation report and ongoing discussions with land owners  10/05/2024 Allara Marais Reminder letter issued to land owner. Pending further negotiations.  22/07/2024 Allara Marais Legal services engaged to proceed with negotiations  16/04/2025 Stacie Thomas Note - Resolution will be rescinded at a later date | 10-10-2024 | 302          |
| 13-12-2023      | Ordinary<br>Council<br>Meeting - 13<br>December<br>2023  | 14.0.<br>2  | Matters of Importance - Minutes                             | Not yet started | That the Chief Executive Officer writes to the Minister of department of Resources regarding confirmation of the accuracy of the current flood overlay mapping across the region.                                                                                                                                                                                                                                      | Neil<br>McGaffin                      |                                                                                                                                                                                                                                                                                                                                                                                                                                | 30-09-2024 | 313          |
| 28-08-2024      | Ordinary<br>Council<br>Meeting - 28<br>August 2024       | 11.5        | Planning Scheme<br>Amendment - Short-<br>Term Accommodation | In progress     | Please action as per Council resolution.                                                                                                                                                                                                                                                                                                                                                                               | Neil<br>McGaffin                      | 04/08/2025 Neil McGaffin<br>amendment to Planning Scheme prepared<br>and community consultation undertaken. to<br>be submitted to September 2025 Council<br>meeting for further consideration                                                                                                                                                                                                                                  | 24-09-2025 |              |
| 28-08-2024      | Ordinary<br>Council<br>Meeting - 28<br>August 2024       | 11.10       | AICD Company<br>Directors Course -<br>Councillor Attendance | In progress     | Please action as per Council resolution.                                                                                                                                                                                                                                                                                                                                                                               | Jason<br>Bradshaw                     | 18/11/2024 Stacie Thomas<br>In progress. CEO commenced discussions<br>on professional development with<br>Councillors to develop e program                                                                                                                                                                                                                                                                                     | 30-11-2024 | 251          |
| 25-09-2024      | Ordinary<br>Council<br>Meeting - 25<br>September<br>2024 | 11.11       | Annual Delegations<br>Review                                | In progress     | That Council:  Delegate the powers contained in the Delegations Register (Attachment 1) to the Chief Executive Officer in accordance with Section 257 of the Local Government Act 2009, subject to the limitations and conditions contained within the Register.  Endorse the Chief Executive Officer to amend the "CEO to Employees/Contractors Delegations Register" to reflect the changes as per recommendation 1. | Jason<br>Bradshaw,<br>Leah<br>Bradley | 08/04/2025 Stacie Thomas Register updated on website for delegations from Council to CEO. Sub delegations under review for officers. 03/07/2025 Stacie Thomas Sub delegations under review                                                                                                                                                                                                                                     | 31-07-2025 | 9            |

| Meeting<br>Date | Document                                                | Item<br>No. | Item                                                                                                               | Status          | Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Assignee/s                              | Action Taken                                                                                                                                                                                                                                                                                                                               | Due Date   | Days Overdue |
|-----------------|---------------------------------------------------------|-------------|--------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
| 30-10-2024      | Ordinary<br>Council<br>Meeting - 30<br>October 2024     | 11.3        | Proposal to make<br>Subordinate Local Law<br>(Amending)<br>Subordinate Local Law<br>No. 1 (Administration)<br>2024 |                 | Council resolves that:  Council propose to make Subordinate Local Law (Amending) Subordinate Local Law No. 1 (Administration) 2024, as detailed in Attachment A (the Proposed Subordinate Local Law).  Council delegate to the Chief Executive Officer the process and responsibilities to take all steps the Chief Executive Officer considers desirable under Chapter 3 of the Local Government Act 2009 (QId), including: consulting with the public about the Proposed Subordinate Local Law and conducting a public interest test in relation to anti-competitive provisions contained within with the Proposed Subordinate Local Law for at least 21 days (Consultation Period); and considering every submission properly made to Council about the Proposed Subordinate Local Law during the Consultation Period. | Jason<br>Bradshaw,<br>Leah<br>Bradley   | 07/04/2025 Stacie Thomas<br>Internal meetings held for next steps.  16/04/2025 Stacie Thomas Consultation planned for May - June                                                                                                                                                                                                           | 13-04-2025 | 118          |
| 11-12-2024      | Ordinary<br>Council<br>Meeting - 11<br>December<br>2024 | 11.1        | Sale of Land – Part of<br>Lot 1 Bootooloo Road,<br>Bowen (Lot 1 on RP<br>703864)                                   | In progress     | That Council authorise the Chief Executive Officer to enter into negotiations and execute a Contract of Sale and transfer documents with John Alexander Williams & Merrilyn Jean Williams for the sale of part of the land being Lot 1 on RP 703864 in accordance with Section 236 (1)(c)(iv)A, B, C and D of the Local Government Regulation 2012.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         | 16/04/2025 Stacie Thomas Council lawyers are currently waiting on buyers lawyer to complete the transfer and Sale of Contract.  08/07/2025 Stacie Thomas Council lawyers are currently waiting on buyers lawyer to complete the transfer and Sale of Contract.                                                                             | 30-08-2025 |              |
| 29-01-2025      | Ordinary<br>Council<br>Meeting - 29<br>January 2025     | 1.0.1       | Apologies/Leave of<br>Absence - Agenda                                                                             | Not yet started | Please action as per Council resolution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                                                                                                                                                                                                                                                                                                                            |            |              |
| 29-01-2025      | Ordinary<br>Council<br>Meeting - 29<br>January 2025     | 13.0.<br>2  | Matters of Importance - Minutes                                                                                    | Not yet started | Please action as per Council resolution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                                                                                                                                                                                                                                                                                                                            |            |              |
| 26-02-2025      | Ordinary<br>Council<br>Meeting - 26<br>February 2025    |             | Whitsunday Regional<br>Sports Precinct                                                                             | In progress     | Please action as per Council resolution.  RESOLUTION OM2025/02/26.14  Moved By: CR G SIMPSON  Seconded By: CR J COLLINS  That Council approve the invitation of tenders for a part of land lease located at Lot 35 HR49 and Lot 3 RP 742 888 for the purposes of cane farming.  MEETING DETAILS  The motion was Carried 7 / 0.  CARRIED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | 11/03/2025 Peter Shuttlewood Tender being drafted for issue to market. Updated lease documents with lawyers to allow for transition of land parcels should the Sportspark development need portions of land.  08/07/2025 Stacie Thomas Tender has closed. Report to award the lease to be completed in the July or August Council meeting. | 29-08-2025 |              |
| 26-03-2025      | Ordinary<br>Council<br>Meeting - 26<br>March 2025       | 13.3        | 500.2025.0006 -<br>Queens Beach Hub<br>Licencing<br>Opportunities Tender                                           | In progress     | RESOLUTION OM2025/03/26.17 Moved By: CR M WRIGHT Seconded By: CR J FINLAY That Council authorise the Chief Executive Officer to enter into negotiations and execute a licence agreement with N & G Earl for the Queens Beach Hub                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Craig<br>Turner,<br>Marianne<br>Goldman | 05/08/2025 Marianne Goldman<br>Attempted negotiations are continuing.                                                                                                                                                                                                                                                                      | 8-04-2025  | 122          |

| Meeting<br>Date | Document                                          | Item<br>No. | Item                                                                                                 | Status      | Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Assignee/s                            | Action Taken                                                                                                                                  | Due Date   | Days Overdue |
|-----------------|---------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
|                 |                                                   |             |                                                                                                      |             | Building, previously known as the Old Bowen Surf Lifesaving Building for a term of 1 + 1 years in accordance with Section 227 of the Local Government Regulation 2012.  MEETING DETAILS  The motion was Carried 7 / 0.  CARRIED  Please action as per Council resolution.                                                                                                                                                                                                                     |                                       |                                                                                                                                               |            |              |
| 26-03-2025      | Ordinary<br>Council<br>Meeting - 26<br>March 2025 | 13.4        | Water Charges<br>Assessment                                                                          | In progress | Please action as per Council resolution.  RESOLUTION OM2025/03/26.18  Moved By: CR J CLIFFORD  Seconded By: CR R COLLINS (MAYOR)  That Council  Refund the water access charges for assessments 1102454 and 1102455.  Delegate authority to the Chief Executive Officer to negotiate the charges for the historical water consumption for assessment 1102454.  Charge the current consumption charges in accordance with the budget.  MEETING DETAILS  The motion was Carried 6 / 1.  CARRIED | Jason<br>Bradshaw,<br>Leah<br>Bradley | 07/04/2025 Stacie Thomas CEO and Director Corporate Services are Meeting with Coral Sea Marina Katie Purdie and Paul Darrouzet on 07/04/2025. | 6-05-2025  | 94           |
| 23-04-2025      | Ordinary<br>Council<br>Meeting - 23<br>April 2025 | 11.3        | Planning Scheme<br>Amendment - Short-<br>term Accommodation -<br>Outcome of State<br>Interest Review | In progress |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Neil<br>McGaffin                      | 04/08/2025 Neil McGaffin community consultation undertaken, to be reported to OM September 2025                                               | 24-09-2025 |              |

| Meeting<br>Date | Document                                          | Item<br>No. | Item                                                                   | Status             | Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Assignee/s                         | Action Taken                                                                                                                                                                                   | Due Date   | Days Overdue |
|-----------------|---------------------------------------------------|-------------|------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
|                 |                                                   |             |                                                                        |                    | ~~~~                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                    |                                                                                                                                                                                                |            |              |
| 23-04-2025      | Ordinary<br>Council<br>Meeting - 23<br>April 2025 | 11.4        | Request for<br>Sponsorship - Airlie<br>Beach Festival of<br>Music 2025 | In progress        | Please action as per Council resolution.  RESOLUTION OM2025/04/23.5  Moved By: CR J CLIFFORD Seconded By: CR G SIMPSON  That Council approve the following financial sponsorship to Airlie Beach Festival of Music for the 2025 event to be held 07 - 09 November 2025: \$4,000 (ex. GST) cash for the production of the Destination Video featuring a well-known festival ambassador, with Whitsunday Regional Council and Tourism Whitsundays to receive full licencing for use and reproduction rights.  Up to \$5,000 (ex GST) of in-kind support; and Recommend to Tourism Whitsundays to undertake \$10,000 (ex. GST) of Destination Marketing to be provided under the existing 2024 - 2025 Financial Year Tourism Whitsundays Annual Funding Agreement.  MEETING DETAILS  The motion was Carried 6 / 1.  CARRIED | Paul Hanlon                        | 05/08/2025 Paul Hanion Council has funded the production of the video which is now being marketed through Tourism Whitsundays. In-kind support remains ongoing until the festival in November. | 7-05-2025  | 94           |
| 28-05-2025      | Ordinary<br>Council<br>Meeting - 28<br>May 2025   | 11.2        | Revenue Policy<br>2025/26                                              | Not yet<br>started | Please action as per Council resolution.  RESOLUTION OM2025/05/28.3  Moved By: CR M WRIGHT Seconded By: CR G SIMPSON  That Council adopt the Revenue Policy for 2025/26 (Attachment 11.2.1) as presented in accordance with sections 169 and 193 of the Local Government Regulation 2012 (Qld).  MEETING DETAILS  The motion was Carried 7 / 0.  CARRIED                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Jessicca<br>Price                  |                                                                                                                                                                                                | 5-07-2025  | 35           |
| 28-05-2025      | Ordinary<br>Council<br>Meeting - 28<br>May 2025   | 11.5        | Dingo Beach<br>Swimming Enclosure                                      | In progress        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Charlie<br>Norman,<br>Julie Wright | 05/08/2025 Erin Finau Project sitting with Capital team. Item has been reassigned to Charlie.  Scott Hardy has received Marine Permit 05.08.25                                                 | 10-06-2025 | 59           |

| Meeting<br>Date | Document                                        | Item<br>No. | Item                                                                                            | Status      | Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Assignee/s        | Action Taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Due Date   | Days Overdue |
|-----------------|-------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
|                 |                                                 |             |                                                                                                 |             | That Council resolves to: Receive the attached Dingo Beach Swimming Enclosure Consultation Report. Progress with establishment the Dingo Beach Swimming Enclosure as a fixture structure.  MEETING DETAILS The motion was Carried 7 / 0.  CARRIED  The Mayor adjourned the meeting for morning tea at 10:41am. The Mayor resumed the meeting from morning tea at 11:04am.                                                                                                                                                                                                                                                                                                                                                                                                          |                   | 05/08/2025 Charlie Norman Notes received - Daniel Borgh (Project Manager) Council has received the Marine Park Permit from Great Barrier Reef Marine Park Authority (GBRMPA) & Department of Environment and Science meaning the initial sequencing of the project is as follow:  Tender Release August 2025 Evaluation and Award September 2025 Demolish/make safe existing structure in October 2025 Hold point for Turtle nesting season and unsuitable tides October 2025 – April 2026 Refurbish swimming enclosure May 2026 – prior to Turtle nesting season October 2026 Final sequencing will depend on tidal levels |            |              |
| 28-05-2025      | Ordinary<br>Council<br>Meeting - 28<br>May 2025 | 11.10       | Trustee Lease - The<br>State of Queensland<br>(represented by<br>Queensland Fire<br>Department) | In progress | Please action as per Council resolution.  RESOLUTION OM2025/05/28.11  Moved By: CR M WRIGHT Seconded By: CR J FINLAY  That Council authorise the Chief Executive Officer to:  1. Surrender the current lease (expiry 15 November 2042) with The State of Queensland (Represented by Department of Community Safety) over part of the land at Lot 1 on CP M4888; and  2. Enter into negotiations and execute a new peppercorn lease with The State of Queensland (Represented by Queensland Fire Department) for the remaining term of the existing lease and for a larger part of land at Lot 1 on CP M4888 (as identified) in accordance with Section 236(1)(b)(i) and (c)(iii) of the Local Government Regulation 2012.  MEETING DETAILS  The motion was Carried 7 / 0.  CARRIED | Jason<br>Bradshaw | and timing of turtle nesting season 08/07/2025 Stacie Thomas Discussion with QFES underway with draft lease provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 31-08-2025 |              |
| 28-05-2025      | Ordinary<br>Council<br>Meeting - 28<br>May 2025 | 13.4        | 9D Dalrymple Street,<br>Bowen - Amendment<br>to Conditions of Sale                              | In progress | Please action as per Council resolution.  RESOLUTION OM2025/05/28.25  Moved By: CR M WRIGHT Seconded By: CR J FINLAY  That Council delegate authority to the Chief Executive Officer to negotiate and execute a deed amending the special condition in the current contract                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Paul Hanlon       | 05/08/2025 Paul Hanlon Council officers have commenced negotiations with the land owners. These remain ongoing whilst development plans continue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 10-06-2025 | 59           |

| Meeting<br>Date | Document                                         | Item<br>No. | Item                                                                          | Status             | Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Assignee/s | Action Taken | Due Date  | Days Overdue |
|-----------------|--------------------------------------------------|-------------|-------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|-----------|--------------|
|                 |                                                  |             |                                                                               |                    | relating to the use of the land from the sale of 9D Dalrymple Street, Bowen between PKDS Property Holdings and Council in 2023.  MEETING DETAILS  The motion was Carried 7 / 0.  CARRIED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |              |           |              |
| 18-06-2025      | Ordinary<br>Council<br>Meeting - 18<br>June 2025 | 11.2        | Local Government Association of Queensland 2025 Motions and Annual Conference | Not yet<br>started | Please action as per Council resolution.  RESOLUTION OM2025/06/18.5 Moved By: CR M WRIGHT Seconded By: CR J CLIFFORD  That Council submits the following motions to the Local Government Association of Queensland Annual Conference 2025 for consideration: That the LGAQ calls on the State Government to clarify the roles and responsibilities for Local Government in relation to the operation and maintenance of CCTV for public safety in conjunction with the Queensland Police Service.  That the LGAQ calls on the State Government to review the State Government Pensioner Rate Subsidy Scheme and the maximum value of \$200 per year which has remained unchanged since the 1st July 2011. That the LGAQ calls on the State Government to review the governance arrangements for River Improvement Trusts as constituted under the River Improvement Trust Act 1940 to clarify the roles and responsibilities for local government.  That the LGAQ calls on the State Government to provide local governments with a legislative mechanism to deal with and manage vexatious complainants where Councils are incurring significant impacts on resources and financially to continually manage the re-prosecution of complaints, including after dismissal of matters from the Office of the Independent Assessor.  That the LGAQ calls on the State Government to support the implementation of the recommendations made by the Red Tape Reduction Taskforce Report and empower the State Government Department responsible for local governments and the LGAQ.  MEETING DETAILS The motion was Carried 7 / 0.  CARRIED |            |              | 2-07-2025 | 37           |

# 11.13 - Annual Christmas Closure 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Governance Administration Officer

**AUTHORISING OFFICER:** Acting Director Corporate Services

#### **PURPOSE**

This report seeks the endorsement of Council for the annual Christmas closure of Council buildings, offices, and depots for 2025.

### **EXECUTIVE SUMMARY**

It is proposed that the annual Christmas closure for Council commences from Monday 22<sup>nd</sup> December 2025, resuming normal operating hours on Monday 5<sup>th</sup> January 2026.

The public holidays during this period are Thursday 25 December 2025, Christmas Day; Friday 26 December 2025, Boxing Day; and Thursday 1 January 2026, New Years Day.

During the closure skeleton crews and/or on-call arrangements will be scheduled for Infrastructure Services, Aviation and Tourism, Local Laws and Innovation and Technology teams to address any urgent matters that may arise. These include the following services:

- Parks & Gardens will still be doing BBQ's and essential maintenance at high usage areas
- Street sweeper will still be active
- Road closures for events still happening
- On call will still function across all areas
- Some operational staff will be on deck progressing projects
- Water and wastewater treatment plants will be running
- Plumbers will be working/on call
- Landfills and transfer stations and waste collection oversight will still be occurring
- Local Laws compliance
- Recreation Services will attend to Aquatic facility problems
- Commercial businesses will trade as normal, other than Quarry Operations and Economic Development Department which will have closures

The Whitsunday Regional Council Certified Agreement Annual Christmas Closure, states that Council will provide notice of closure dates to affected staff by 1st September each year.

#### OFFICER'S RECOMMENDATION

That Council:

- Endorse the closure of Council offices and libraries, customer service centres and depots during the Christmas/New Year period commencing from Monday 22<sup>nd</sup> December 2025 and resuming normal operating hours on Monday 5<sup>th</sup> of January 2026
- 2. Note that other facilities will be operating throughout this period including after-hours service, skeleton works crews and waste services.

#### **BACKGROUND**

Historically Whitsunday Regional Council shuts down over the end of year holiday period (December / January). The community is advised of these changes to Council operations through media releases, notices on Facebook, the Council website, and notices in Council public locations such as customer service areas.

The administration centres and library phones are diverted to the call centre who are provided with emergency contacts to respond to any events requiring immediate action, otherwise basic enquiries are handled, and the more complex enquiries are logged for action upon return to the office.

#### **DISCUSSION/CURRENT ISSUE**

Compulsory closure arrangements for the Christmas and New Year period are based on the benefits that result from closure during a traditionally low productivity period and providing the opportunity for staff to have a substantial break for family or other reasons.

The closure arrangements will apply only where departmental requirements permit the absence of employees. Limited staffing arrangements may need to be implemented in some areas of departments to meet essential Council and public needs

#### FINANCIAL IMPLICATIONS

Associated costs are funded from the approved salaries & wages budget and staff use leave allocations during the closure period.

### **CONSULTATION/ENGAGEMENT**

Chief Executive Officer

#### STATUTORY/COMPLIANCE MATTERS

Whitsunday Regional Council Certified Agreement, Annual Christmas Closure

Whitsunday Regional Council Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2014.

# **RISK ASSESSMENT/DEADLINES**

Managed within existing risk management guidelines.

## STRATEGIC IMPACTS

Corporate Plan Reference:

Progress a workforce management system that delivers improved outcomes to safety, wellbeing, retention and productivity

#### **ATTACHMENTS**

Nil

# 11.14 - Monthly Finance Report

**MEETING DETAILS:** Ordinary Council Meeting - Wednesday 27 August 2025

**AUTHOR:** Coordinator Strategic Finance

**AUTHORISING OFFICER:** Acting Director Corporate Services

#### **PURPOSE**

To inform Council of the current unaudited financial performance and position for the reporting period.

## **EXECUTIVE SUMMARY**

This report promotes sound financial management and accountability by presenting the Monthly Finance Reports and sustainability ratios for the period ending 31<sup>st</sup> July 2025 to Council, including relevant commentary on the financial performance against budget and any risks associated with Council's financial position.

#### OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report for the period ended 31st July 2025.

### **BACKGROUND**

The Chief Executive Officer is required by Section 204(2) of the Local Government Regulation 2012 to present the financial report at a meeting of the Local Government on a monthly basis.

The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

# **DISCUSSION/CURRENT ISSUE**

#### Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- Attachment 11.14.1 contains a summary of the financial performance with commentary around significant items.
- Attachment 11.14.2 contains unaudited financial statements.

The current operating position reflects an operating deficit of \$10.3M. The deficit position is set to change to a surplus once the rates are issued in August.

This report provides the interim unaudited estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the 2025/26 Budget.

This report comparative of 2024/25 actuals are unaudited and are subject to change with final Audited Statements scheduled for endorsement at the end of August 2025.

#### **FINANCIAL IMPLICATIONS**

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives.

### **CONSULTATION/ENGAGEMENT**

Director Corporate Services Manager Financial Services Management Accountant

#### STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

# 204 Financial Report

- (1) The local government must prepare a financial report.
- (2) The Chief Executive Officer must present the financial report -
  - (a) If the local government meets less frequently than monthly at each meeting of the local government; or
  - (b) Otherwise at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

### **RISK ASSESSMENT/DEADLINES**

If actual revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in quarterly budget reviews.

There is mandatory reporting to Council each month as per Section 204 of the Local Government Regulation 2012 to ensure ongoing oversight of the financial position.

## STRATEGIC IMPACTS

- Advance the independence of commercial business structures to promote their ability to grow and deliver improved returns to the community.
- Ongoing improvement to asset management systems to support future planning, maintenance schedules and capital works forecasts.
- Progress the implementation of the asset management framework and systems.

#### **ATTACHMENTS**

- 1. Monthly Financial Report July 2025 (2) [11.14.1 6 pages]
- 2. Financial Statements for the period ending 31 July 2025 [11.14.2 5 pages]

# FINANCIAL REPORT

Financial Year: 2025/26 Period Ending: 31 July 2025



### **BACKGROUND**

This report provides the unaudited estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the 2025/26 Budget.

### **INCOME & EXPENDITURE**

What was charged to our ratepayers/customers compared to what was spent in delivering our services

For the period under review, Council's operating deficit stood at \$10.3M after charging depreciation (What We Set-aside for Asset Renewals) of \$3.1M.

Table 1 : Statement of Income & Expenditure to 31 July 2025

|                                           | Prev. Yr.<br>Unaudited | Current Budget to date | Actual to date | % Var<br>Current Bud v<br>Act |
|-------------------------------------------|------------------------|------------------------|----------------|-------------------------------|
| What We Levied Our Ratepayers             | 110,403,770            | -                      | 34,604         | 0%                            |
| What We Invoiced Our Customers            | 34,701,258             | 3,038,184              | 2,784,564      | 92%                           |
| What We Rcvd. as Grants & Subsidies       | 12,387,587             | 175,704                | 63,733         | 36%                           |
| What We Rcvd. As Interest from Investment | 7,427,009              | 454,999                | 482,523        | 106%                          |
| Our Other Revenue                         | 2,275,903              | 225,333                | 375,624        | 167%                          |
| Our Total Recurrent Earnings              | 167,195,527            | 3,894,220              | 3,741,048      | 96%                           |
|                                           |                        |                        |                |                               |
| What We Spent on Our Staff                | 49,409,928             | 4,064,402              | 3,741,913      | 92%                           |
| What We Spent on Our Suppliers            | 77,357,079             | 8,985,850              | 6,978,998      | 78%                           |
| Our Total Direct Spend                    | 126,767,007            | 13,050,251             | 10,720,911     | 82%                           |
|                                           |                        |                        |                |                               |
| What We Paid Our Bankers                  | 3,502,839              | 224,291                | 202,781        | 90%                           |
| What We Set-aside for Asset Renewals      | 37,653,750             | 3,106,626              | 3,110,515      | 100%                          |
| Our Operating Surplus/(Deficit)           | (728,069)              | (12,486,948)           | (10,293,159)   | 82%                           |
|                                           |                        |                        |                |                               |
| Our Capital Revenue                       | 44,721,046             | 4,292,831              | 60,950         | 1%                            |
| Our Capital Expenses                      | 24,143,477             | 898,139                | -              | 0%                            |
| Our Capital Surplus/(Deficit)             | 20,577,569             | 3,394,693              | 60,950         | 2%                            |
|                                           |                        |                        |                |                               |
| Our Net Earnings                          | 19,849,500             | (9,092,256)            | (10,232,209)   | 113%                          |

#### Revenue

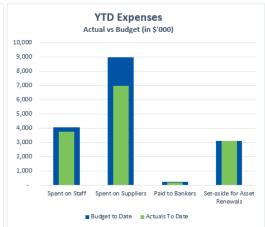
- Total Recurrent Earnings is under budget, currently sitting at 96%.
- What we levy our Ratepayers will increase once the first half rates levy is issued in August 2025.
- What we Invoice our Customers is tracking under budget at 92% partly due to timing of RMPC Acquittals.
- What we received as Grants & Subsidies is under budget at 36%, revenue recognition will
  progress throughout the year.

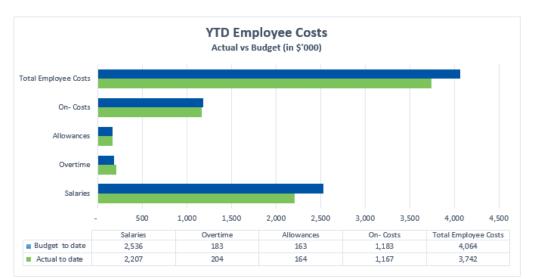
### **Expenditure**

- Total direct spend is below YTD budget sitting at 82%.
- Total spend on our staff is currently under YTD budget at 92%.
- Total spend on suppliers is currently under budget at 78% with phasing and accruals for contractors and software licenses to be reviewed during BR1.
- Total depreciation set aside for asset renewals is on budget at 100%.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:







#### **COMMUNITY WEALTH**

This represents the value of resources Council has, to service our community. Net Community wealth at the end of the period stood at \$1.4B.

Table 2 : Statement of Financial Position as 31 July 2025

|                           | Prev. Yr.     |               |                |
|---------------------------|---------------|---------------|----------------|
|                           | Unaudited     | Annual Budget | Actual to date |
| What We Own               | 1,403,255,042 | 1,475,760,528 | 1,400,914,724  |
| Inventory We Hold         | 2,620,678     | 1,575,000     | 2,806,470      |
| What We are Owed          | 30,078,403    | 18,670,242    | 25,119,994     |
| What We Have in Bank      | 124,104,000   | 76,893,424    | 114,111,965    |
| Our Total Assets          | 1,560,058,123 | 1,572,899,194 | 1,542,953,153  |
|                           |               |               |                |
| What We Owe Our Suppliers | 92,992,451    | 62,843,836    | 86,625,610     |
| What We Owe Our Lenders   | 59,740,212    | 60,655,263    | 59,234,292     |
| Our Total Liabilities     | 152,732,663   | 123,499,099   | 145,859,902    |
|                           |               |               |                |
| Our Community Wealth      | 1,407,325,460 | 1,449,400,095 | 1,397,093,251  |

- Cash balances (what we have in bank) remain at healthy levels with \$40M invested in Term Deposits at competitive rates to continue to maximise return on investment.
- What we are Owed has decreased from the previous month from \$30M to \$25.1M.
- What we Owe Our Suppliers has decreased from \$93M to \$87M.

### **Debtors & Borrowings**

| Category                     | Amount     |
|------------------------------|------------|
| Rates & Charges              | 7,290,051  |
| General Debtors              | 7,604,228  |
| GST Receivable/(Payable)     | 474,418    |
| Advances to Community        | 3,500      |
| SUB-TOTAL                    | 15,372,197 |
|                              |            |
| Contract Assets              | 5,659,585  |
| Water Charges not yet levied | 4,200,000  |
| Prepayments                  | 588,705    |
| Provision for Bad Debts      | (700,494   |
| SUB-TOTAL                    | 9,747,797  |
| •                            | •          |
| GRAND TOTAL                  | 25,119,994 |

| What We Have Borrowed                        |       |            |
|----------------------------------------------|-------|------------|
| Loan                                         | Rate  | Balance    |
| 81091 Gen5 05/06 (Road Plant)                | 7.08% | 382,651    |
| 81092 Gen7 08/09 (Road Plant)                | 6.82% | 2,382,204  |
| 81090 Gen8 09/10 (Road Plant)                | 6.33% | 1,743,825  |
| 81089 Gen8 AMSU (Airlie Main Street Upgrade) | 5.07% | 1,768,030  |
| 81093 STP (Sewerage Projects)                | 5.25% | 13,135,047 |
| 81094 WTP (Water Projects)                   | 4.86% | 6,451,319  |
| Bowen STP 19/20 (Bowen Sewerage Project)     | 2.20% | 7,437,554  |
| WCA Run 19/20 (Airport Runway)               | 2.20% | 18,222,008 |
| Bowen Cell 3 19/20 (Bowen Waste Project)     | 0.91% | 935,646    |
| Bowen STP 20/21 (Bowen Sewerage Project)     | 1.80% | 4,427,444  |
| Lease Liabilities                            |       | 2,348,564  |
| TOTAL                                        |       | 59,234,292 |

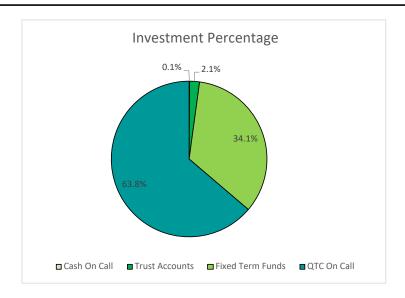
| What We Have Available to Borrow |                                                |            |
|----------------------------------|------------------------------------------------|------------|
| Facility                         | Rate                                           | Limit      |
| Working Capital Facility         | RBA official Cash<br>Rate + 0.10%<br>Admin Fee |            |
| Term Loans                       |                                                | -          |
| TOTAL                            |                                                | 20,000,000 |

- Rates & charges owed has reduced slightly from \$7.8M in June to \$7.3M in July.
- General Debtors balance is \$7.6M compared to \$8.6M the previous month. General Debtors vary depending upon when invoices have been issued within the month.
- Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors to ensure outstanding debt remains at acceptable levels.

#### **Investments**

|                                 | Prev. Yr Unaudited | Current     |
|---------------------------------|--------------------|-------------|
| Queensland Treasury Corporation | 84,104,000         | 74,111,965  |
| Term Deposit < 3 Months         | 30,000,000         | 30,000,000  |
| Term Deposit > 3 Months         | 10,000,000         | 10,000,000  |
| Total                           | 124,104,000        | 114,111,965 |

- \$40M is currently invested in term deposits at competitive interest rates to maximise Council's return on investment, with \$30M maturing in August 2025 and \$10M in March 2026.
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC
  has been providing the best returns among the acceptable counterpart institutions.



#### **CAPITAL DELIVERY** (Including remediation)

- \$785k or 1% of the full year capital budget of \$114.6M has been expensed up to 31 July excluding
  commitments. The capital program will be reviewed through the financial year to manage
  expected timeframe for delivery and availability of goods and services.
- The Capital budget will be rephased with the unspent budget carryovers from 2024/25 financial year at BR1 in September.



#### **SUSTAINABILITY RATIOS**

- The financial sustainability ratios for the month of July do not represent a sustainable outlook; this is temporary and will vary throughout the financial year as Council completes its operational and capital budgets. The operating ratio is showing a deficit for July, once the rates are issued in August the ratio should reflect a surplus.
- As part of Council's ongoing commitment to sustainable asset management, the Asset Renewal Ratio will be introduced in the 2025/26 financial year. This ratio measures the performance of the Capital renewals program and will be calculated once the Asset Management Plans have been completed, ensuring that the data used reflects current asset conditions and renewal strategies.

#### As at July 2025

| Туре                    | Measure                               | Target<br>(Tier4)     | As at July 2025 | 5 Year<br>Average |
|-------------------------|---------------------------------------|-----------------------|-----------------|-------------------|
| Audited ratios          |                                       |                       |                 |                   |
| Liquidity               | Unrestricted Cash Expense Cover Ratio | Greater than 4 months | 101.85 months ✓ | N/A               |
| Operating               | Operating Surplus Ratio               | Greater than 0%       | (275.14%) ×     | -53.03%           |
| Performance             | Operating Cash Ratio                  | Greater than 0%       | -187.35% ×      | -16.81%           |
| Asset                   | Asset Sustainability Ratio            | Greater than 80%      | 12.73% ×        | 82.71%            |
| Management              | Asset Consumption Ratio               | Greater than 60%      | 68.57%          | 70.72%            |
| Debt Servicing Capacity | Leverage Ratio                        | 0 to 3 times          | -8.12 times X   | -0.21 times       |

#### **BUDGET ACHIEVEMENT**

Council's ability to meet annual budgeted revenue, contain costs within the budgeted expenditure parameters and manage cash flows is presented below.

| Item                 | Prev. Yr<br>Act vs Bud | Curr. Yr. to date | Flag |
|----------------------|------------------------|-------------------|------|
| Our Earnings         | 102%                   | 2%                |      |
| Our Expenditure      | 100%                   | 8%                |      |
| Our Capital Delivery | 77%                    | 1%                |      |
| Our Cash on Hand     | 130%                   | 148%              |      |

- Our Earnings is at 2% which is tracking as per expectations and is expected to increase as half yearly rates are issued in August.
- Our Expenditure is at 8% which is tracking within expectations.
- Capital delivery is at 1% but this is expected to change as we progress through the year and rephase the budget accordingly with expected delivery timeframes.
- Our Cash on Hand is higher than expected levels as of 31 July 2025.

#### Milestones:

- At the time of preparing the report for 31 July 2025 the prior year comparative actuals for 2024/25 are being audited and the figures represented in the statements is subject to change.
- 2025/26 Budget was adopted by Council on the 18th June 2025.
- Rates and Charges half yearly notices are expected to be issued in August 2025, with discount for prompt payment closing on the 11<sup>th</sup> September.
- Water meter readings are complete, and accounts are scheduled to be issued on the 22<sup>nd</sup> August 2025. Due date for payment is 22<sup>nd</sup> September 2025.
- Budget Review 1 (BR1) is expected to be tabled at Council's Ordinary Council Meeting in September 2025.
- Budget risks are being monitored as the year progresses and will be discussed during the budget review deliberations.

# **Whitsunday Regional Council**

Statement of Comprehensive Income For the period ending 31 July 2025

|                                                                              | YTD Actual   | Hannelted Astrolo            | Comment Books  | Comment Books     | Variance to           |
|------------------------------------------------------------------------------|--------------|------------------------------|----------------|-------------------|-----------------------|
|                                                                              |              | Unaudited Actuals<br>2024/25 | Current Budget | _                 |                       |
|                                                                              | 2025/26      | 2024/25<br>\$                | 2025/26<br>\$  | YTD 2025/26<br>\$ | Current<br>YTD Budget |
| REVENUE                                                                      |              | •                            | *              | •                 | 11D Dauget            |
| Recurrent revenue                                                            |              |                              |                |                   |                       |
| Rates and levies                                                             | 34,604       | 110,403,770                  | 118,970,987    | -                 | 0%                    |
| Sale of goods and major services                                             | 2,216,678    | 23,002,732                   | 28,379,381     | 2,502,037         | 89%                   |
| Fees and charges                                                             | 522,451      | 4,465,878                    | 4,985,260      | 494,605           | 106%                  |
| Interest received                                                            | 482,523      | 7,427,009                    | 5,426,245      | 454,999           | 106%                  |
| Sales of contract and recoverable works                                      | 5,082        | 6,951,888                    | 5,678,200      | 9,767             | 52%                   |
| Rental income                                                                | 40,354       | 280,760                      | 381,306        | 31,776            | 127%                  |
| Grants, subsidies, contributions and donations                               | 63,733       | 12,387,587                   | 7,412,386      | 175,704           | 36%                   |
| Other recurrent income                                                       | 375,624      | 2,275,903                    | 2,612,318      | 225,333           | 167%                  |
| Total recurrent revenue                                                      | 3,741,048    | 167,195,527                  | 173,846,083    | 3,894,220         | 96%                   |
| Capital revenue                                                              |              |                              |                |                   |                       |
| Grants, subsidies, contributions and donations                               | 54,227       | 41,912,901                   | 51,358,256     | 4,279,855         | 1%                    |
| Other capital income                                                         | 6,723        | 2,808,145                    | 155,718        | 12,977            | 52%                   |
| Total capital revenue                                                        | 60,950       | 44,721,046                   | 51,513,974     | 4,292,831         | 1%                    |
|                                                                              |              |                              |                |                   |                       |
| Total revenue                                                                | 3,801,998    | 211,916,573                  | 225,360,057    | 8,187,051         | 46%                   |
| EXPENSES                                                                     |              |                              |                |                   |                       |
| Recurrent expenses                                                           |              |                              |                |                   |                       |
| Employee expenses                                                            | 3,741,913    | 49,409,928                   | 52,436,121     | 4,064,402         | 92%                   |
| Materials and services                                                       | 6,978,998    | 77,357,079                   | 77,216,739     | 8,985,850         | 78%                   |
| Finance costs                                                                | 202,781      | 3,502,839                    | 2,691,493      | 224,291           | 90%                   |
| Depreciation and amortisation                                                |              |                              |                |                   |                       |
| Property, plant and equipment                                                | 3,110,515    | 37,327,504                   | 37,592,428     | 3,080,380         | 101%                  |
| Intangible assets                                                            | -            | -                            | -              | -                 |                       |
| Right of use assets                                                          | -            | 326,246                      | 245,036        | 26,246            | 0%                    |
| Total recurrent expenses                                                     | 14,034,207   | 167,923,596                  | 170,181,817    | 16,381,168        | 86%                   |
| Capital expenses                                                             | _            | 24,143,477                   | 9,742,447      | 898,139           | 0%                    |
| Total expenses                                                               | 14.034.207   | 192,067,073                  | 179.924.264    | 17,279,307        | 81%                   |
| Total expenses                                                               | 14,004,207   | 132,007,073                  | 173,324,204    | 17,273,307        | 0170                  |
| Net operating result                                                         | (10,293,159) | (728,069)                    | 3,664,266      | (12,486,948)      | 82%                   |
| Net result                                                                   | (10,232,209) | 19,849,500                   | 45,435,793     | (9,092,256)       | 113%                  |
| L.,                                                                          |              |                              |                |                   |                       |
| Other comprehensive income Items that will not be reclassified to net result |              |                              |                |                   |                       |
| Increase/(decrease) in asset revaluation surplus                             | _            | 7,766,998                    | 0              | 0                 |                       |
| Total other comprehensive income for the year                                | -            | 7,766,998                    | -              | -                 |                       |
| Total comprehensive income for the year                                      | (10,232,209) | 27,616,498                   | 45,435,793     | (9,092,256)       |                       |
| · · · · · · · · · · · · · · · · · · ·                                        |              | 1 1 1                        |                |                   |                       |

# **Whitsunday Regional Council**

Statement of Financial Position As at 31 July 2025

|                                  | Actual        | Budget        |               |
|----------------------------------|---------------|---------------|---------------|
|                                  | 2025/26       | 2024/25       | 2025/26       |
|                                  | \$            | \$            | \$            |
| ASSETS                           |               |               |               |
| CURRENT ASSETS                   |               |               |               |
| Cash and cash equivalents        | 104,111,965   | 114,104,000   | 36,893,424    |
| Cash Investments                 | 10,000,000    | 10,000,000    | 40,000,000    |
| Receivables                      | 14,197,285    | 15,654,175    | 12,113,992    |
| Inventories                      | 2,181,470     | 1,995,678     | 1,575,000     |
| Contract assets                  | 5,659,585     | 5,659,585     | -             |
| Other assets                     | 5,263,123     | 8,764,643     | 6,556,250     |
|                                  | 141,413,429   | 156,178,081   | 97,138,666    |
| Non-current assets held for sale | 625,000       | 625,000       | -             |
| Total current assets             | 142,038,429   | 156,803,081   | 97,138,666    |
| NON-CURRENT ASSETS               |               |               |               |
| Receivables                      | -             | -             | -             |
| Investment property              | 2,950,000     | 2,950,000     | 2,812,850     |
| Property, plant and equipment    | 1,395,738,576 | 1,398,078,894 | 1,471,638,255 |
| Right of use assets              | 2,226,148     | 2,226,148     | 1,309,423     |
| Total non-current assets         | 1,400,914,724 | 1,403,255,042 | 1,475,760,528 |
| TOTAL ASSETS                     | 1,542,953,153 | 1,560,058,123 | 1,572,899,194 |
| LIABILITIES                      |               |               |               |
| CURRENT LIABILITIES              |               |               |               |
| Payables                         | 12,505,620    | 19,538,733    | 16,552,545    |
| Contract liabilities             | 21,844,845    | 21,163,160    |               |
| Provisions                       | 19,151,952    | 19,167,366    | 9,750,000     |
| Borrowings                       | 6,283,873     | 6,283,873     | 6,410,400     |
| Lease liabilities                | 312,462       | 312,462       | -             |
| Total current liabilities        | 60,098,753    | 66,465,594    | 32,712,945    |
| NON-CURRENT LIABILITIES          |               |               |               |
| Payables                         | 1,570,741     | 1,570,741     | 3,100,734     |
| Provisions                       | 31,552,451    | 31,552,451    | 33,440,557    |
| Borrowings                       | 50,601,855    | 51,107,776    | 52,881,793    |
| Lease liabilities                | 2,036,102     | 2,036,101     | 1,363,070     |
| Total non-current liabilities    | 85,761,149    | 86,267,069    | 90,786,154    |
| TOTAL LIABILITIES                | 145,859,902   | 152,732,663   | 123,499,099   |
| NET COMMUNITY ASSETS             | 1,397,093,251 | 1,407,325,460 | 1,449,400,095 |
|                                  |               |               |               |
| COMMUNITY EQUITY                 |               |               |               |
| Asset revaluation reserve        | 544,596,656   | 544,596,656   | 536,829,659   |
| Retained surplus                 | 852,496,595   | 862,728,804   | 912,570,436   |
| TOTAL COMMUNITY EQUITY           | 1,397,093,251 | 1,407,325,460 | 1,449,400,095 |

### **Statement of Cash Flows**

For the year ending 30 June 2026

Period ending 31 July 2025

|                                                                | Actuals      | Unaudited Actuals | Budget        |
|----------------------------------------------------------------|--------------|-------------------|---------------|
|                                                                | 2025/26      | 2024/25           | 2025/26       |
|                                                                | \$           | \$                | \$            |
| Cash flows from operating activities:                          |              |                   |               |
| Receipts from customers                                        | 6,250,246    | 157,414,223       | 161,223,318   |
| Payments to suppliers and employees                            | (16,106,709) | (149,379,338)     | (129,079,110) |
| Interest received                                              | 482,523      | 7,427,009         | 5,426,245     |
| Rental income                                                  | 40,354       | 280,760           | 381,306       |
| Non capital grants and contributions                           | 63,733       | 11,563,635        | 7,325,626     |
| Borrowing costs                                                | (173,786)    | (2,283,264)       | (2,576,494)   |
| Net cash inflow from operating activities                      | (9,443,639)  | 25,023,025        | 42,700,891    |
| Cash flows from investing activities:                          |              |                   |               |
| Payments for property, plant and equipment                     | (770,196)    | (68,526,153)      | (126,690,986) |
| Payments for investment property                               | , , ,        | (1,737)           | -             |
| Net movement in loans to community organisations               | 500          | 250,000           | 4,000         |
| Proceeds from sale of property, plant and equipment            | 6,723        | 759,450           | 752,868       |
| Payment for rehabiliation work                                 | (15,413)     | (1,694,274)       | (7,952,266)   |
| Grants, subsidies, contributions and donations                 | 735,913      | 38,111,741        | 51,358,256    |
| Net transfer (to) from cash invesments                         | -            | 10,000,000        |               |
| Net cash outflow from investing activities                     | (42,474)     | (21,100,972)      | (82,528,128)  |
| Cash flows from financing activities:                          |              |                   |               |
| Repayment of borrowings                                        | (505,922)    | (5,939,297)       | (6,825,053)   |
| Repayments made on leases (principal only)                     | -            | (293,571)         | (311,742)     |
| Net cash inflow (outflow) from financing activities            | (505,922)    | (6,232,868)       | 1,578,705     |
|                                                                |              |                   |               |
| Net increase in cash and cash equivalents held                 | (9,992,035)  | (2,310,816)       | (38,248,532)  |
| Cash and cash equivalents at beginning of the financial year   | 114,104,000  | 116,414,816       | 75,141,959    |
| Cash and cash equivalents at end of the financial year         | 104,111,965  | 114,104,000       | 36,893,427    |
| Summary of Cash and cash equivalents:-                         |              |                   |               |
| Investments                                                    | 10,000,000   | 10,000,000        | 40,000,000    |
| Cash & cash equivalents                                        | 104,111,965  | 114,104,000       | 36,893,427    |
| Total Cash and cash equivalents at end of the financial year   | 114,111,965  | 124,104,000       | 76,893,427    |
| Total out and out of equivalents at one of the interioral year | 114,111,903  | 124,104,000       | 10,033,421    |

# **Whitsunday Regional Council**

Statement of Changes in Equity

As at 31 July 2025

|                                          | TOTAL         |                   | Retained Surplus |                   | Asset revaluation surplus |                   |
|------------------------------------------|---------------|-------------------|------------------|-------------------|---------------------------|-------------------|
|                                          | Actual        | Unaudited Actuals | Actual           | Unaudited Actuals | Actual                    | Unaudited Actuals |
|                                          | 2025/26       | 2024/25           | 2025/26          | 2024/25           | 2025/26                   | 2024/25           |
|                                          | \$            | \$                | \$               | \$                | \$                        | \$                |
| Total                                    |               |                   |                  |                   |                           |                   |
| Balance at beginning of year             | 1,407,325,460 | 1,379,708,962     | 862,728,804      | 842,879,304       | 544,596,656               | 536,829,658       |
| Assets not previosly recognised          | -             | -                 | -                | -                 | -                         | -                 |
| Restated opening Balance                 | 1,407,325,460 | 1,379,708,962     | 862,728,804      | 842,879,304       | 544,596,656               | 536,829,658       |
| Net Result                               | (10,232,209)  | 19,849,500        | (10,232,209)     | 19,849,500        | -                         | -                 |
| Revaluations:                            |               |                   |                  |                   |                           |                   |
| Property, plant & Equipment              | -             | 7,766,998         | -                | -                 | -                         | 7,766,998         |
| Change in value of future:               |               |                   |                  |                   |                           |                   |
| Rehabiliaiton costs                      | -             | -                 | -                | -                 | -                         | -                 |
| Total comphrehensive income for the year | (10,232,209)  | 27,616,498        | (10,232,209)     | 19,849,500        | -                         | 7,766,998         |
|                                          |               |                   |                  | •                 |                           |                   |
| Balance at end of year                   | 1,397,093,251 | 1,407,325,460     | 852,496,595      | 862,728,804       | 544,596,656               | 544,596,656       |

#### **Whitsunday Regional Council**

Notes to the Financial Statements For the period ending 31 July 2025

#### Property, plant and equipment

| f measuremen |
|--------------|
|              |
|              |

#### Asset Value

Opening gross value as at 1 July 2025
Minor correction to opening balance
Additions at cost
Contributed assets at valuation
Internal transfers from work in progress
Transfer to Non-Current assets held for sale
Revaluation adjustment to other comprehensive income
Disposals
Write-offs
Internal transfers between asset classes
Closing gross value as at 30 June 2026

#### Accumulated depreciation and impairment

Opening gross value as at 1 July 2025
Minor correction to opening balance
Depreciation provided in year
Depreciation on disposals
Depreciation on write-offs
Revaluation adjustment to other comprehensive income
Internal transfers between asset classes
Closing gross value as at 30 June 2026

Written down value as at 30 June 2026

| 2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26         2025/26 <t< th=""><th>Land and Improvements</th><th>Building and<br/>Other Structures</th><th>Plant and<br/>Equipment</th><th>Transport<br/>Infrastructure</th><th>Marine<br/>Infrastructure</th><th>Water<br/>Infrastructure</th><th>Sewerage<br/>Infrastructure</th><th>Work in progress</th><th>Total</th></t<> | Land and Improvements | Building and<br>Other Structures | Plant and<br>Equipment | Transport<br>Infrastructure | Marine<br>Infrastructure | Water<br>Infrastructure | Sewerage<br>Infrastructure | Work in progress | Total                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------|------------------------|-----------------------------|--------------------------|-------------------------|----------------------------|------------------|-----------------------|
| 29,893 60,514,371 45,675,734 279,887,275 12,527,473 141,719,882 96,345,885 - 63 - 450,310 497,971 1,234,605 66,467 481,954 379,208                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                       |                                  |                        |                             |                          |                         |                            |                  | Fair Value<br>2025/26 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 56,352,581            | 190,479,727                      | 84,882,986             | 953,954,116                 | 45,868,147               | 354,104,895             | 243,741,260                | 105,395,695      | 2,034,779,406         |
| 29,893 60,514,371 45,675,734 279,887,275 12,527,473 141,719,882 96,345,885 - 63 - 450,310 497,971 1,234,605 66,467 481,954 379,208                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | -                     | -                                | -                      | -                           | -                        | -                       |                            | -<br>770,196     | -<br>770,196          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | -                     |                                  | -                      | -                           | -                        |                         |                            | -                | -                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | -                     | -                                |                        | -                           |                          |                         |                            |                  | -                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | -                     |                                  | -                      | -                           | -                        |                         |                            |                  | -                     |
| 29,893 60,514,371 45,675,734 279,887,275 12,527,473 141,719,882 96,345,885 - 63                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | -                     | -                                | -                      | -                           | -                        | -                       | -                          | -                | -                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 30,332,381            | 190,479,727                      | 84,882,988             | 903,904,116                 | 45,868,147               | 334,104,893             | 243,741,200                | 100,100,691      | 2,035,549,603         |
| - 450,310 497,971 1,234,605 66,467 481,954 379,208 - : : : : : : : : : : : : : : : : : :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 29,893                | 60,514,371                       | 45,675,734             | 279,887,275                 | 12,527,473               | 141,719,882             | 96,345,885                 |                  | 636,700,513           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | -                     | -<br>450,310                     | -<br>497,971           | 1,234,605                   | -<br>66,467              | -<br>481,954            | -<br>379,208               |                  | 3,110,515             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | -                     | -                                | -                      | -                           | -                        | -                       | -                          |                  | -                     |
| 29,893 60,964,681 46,173,705 281,121,880 12,593,940 142,201,836 96,725,093 - 63                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | -                     | -                                | -                      | -                           | -                        | -                       | -                          |                  | -                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 29,893                | 60,964,681                       | 46,173,705             | 281,121,880                 | 12,593,940               | 142,201,836             | 96,725,093                 | -                | 639,811,028           |
| 56,322,688 129,515,045 38,709,281 672,832,236 33,274,206 211,903,059 147,016,167 106,165,891 1,38                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 50,000,000            | 400 545 045                      | 20 720 004             | 070 000 000                 | 20.074.000               | 044 000 050             | 447.040.407                | 400 405 004      | 1,395,738,574         |

# 12.1 - Renewal of Lease - Part of Land - Lot 5 on CPB66104

#### **CONFIDENTIAL**

# S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

# 12.2 - Complex Hardship Rate Relief

### **CONFIDENTIAL**

# S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (d) rating concessions.

# 12.3 - CEO Performance Review

### **CONFIDENTIAL**

# S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (a) the appointment, discipline or dismissal of the Chief Executive Officer.

# 13 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.