



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 83-85 Main Street, Proserpine on **Wednesday 23 April 2025**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Ry Collins (Mayor), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Gary Simpson and John Finlay



Warren Bunker

CHIEF EXECUTIVE OFFICER

**Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 83-85 Main Street, Proserpine on Wednesday 23 April 2025
commencing at 9:00 AM**

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose
country we hold this meeting.*

TABLE OF CONTENTS

| | |
|---|------------|
| 1 APOLOGIES/LEAVE OF ABSENCE | 4 |
| 2 CONDOLENCES | 5 |
| 3 CONFIRMATION OF MINUTES | 6 |
| 4 BUSINESS ARISING | 44 |
| 5 MAYORAL MINUTE | 45 |
| 6 NOTICES OF MOTION..... | 46 |
| 7 DEPUTATIONS | 47 |
| 8 PETITIONS / QUESTIONS ON NOTICE | 48 |
| 9 QUESTIONS FROM THE PUBLIC GALLERY | 49 |
| 10 COMMITTEES REPORTS..... | 50 |
| 11 OFFICERS REPORTS | 51 |
| 11.1 Corporate Plan Adoption..... | 51 |
| 11.2 20241308 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots and Easements - 30 Wrights Road, Strathdickie - 13RP734153 - Big Pammy Pty Ltd | 74 |
| 11.3 Planning Scheme Amendment - Short-term Accommodation - Outcome of State Interest Review | 95 |
| 11.4 Request for Sponsorship - Airlie Beach Festival of Music 2025 | 135 |
| 11.5 Regional Arts Development Fund (RADF) 2024/25 Funding Round 3 - February 2025 | 143 |
| 11.6 Donations, Sponsorships, In Kind Requests and Grants Approved March 2025..... | 149 |
| 11.7 Office of the Mayor & CEO Quarterly Report..... | 158 |
| 11.8 Corporate Services Quarterly Report..... | 172 |
| 11.9 Monthly Finance Report | 192 |
| 12 CONFIDENTIAL MATTERS | 206 |
| 12.1 Auction for Intention to Sell Land for Rate Arrears..... | 206 |
| 12.2 Assignment of Lease - Whitsunday Coast Airport..... | 207 |
| 12.3 Planning & Environment Court Appeal No. 28 of 2025 | 208 |
| 13 MATTERS OF IMPORTANCE | 209 |

1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2 CONDOLENCES

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Governance Administration Officer

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 26 March 2025 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 26 March 2025.

BACKGROUND

In accordance with s254F of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 26 March 2025 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 26 March 2025.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 26 March 2025 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 26 March 2025 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 26 March 2025 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

CONSULTATION/ENGAGEMENT

Manager Governance & Administration
Director Corporate Services

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Ordinary Council Meeting held on 26 March 2025, the following conflicts of interests were declared and recorded in the minutes:

| Councillor/Officer | Prescribed or Declarable | Report No. | Particulars of the interest |
|--------------------|--------------------------|------------|---|
| Cr John Finlay | Prescribed | 11.6 | <p>Cr Finlay declared a prescribed conflict of interest in item 11.6 regarding Donation Request - Rates and Service Charges - Bowen Seagulls Rugby League as defined by section 150EL of the Local Government Act 2009, due to the following:</p> <p>The name of any entity, other than the councillor, that has an interest in the matter: Bowen Seagulls Rugby League.</p> <p>The nature of the councillor's relationship with the entity: Client of SBB Partners, to which Cr Finlay is a manager.</p> <p>Details of the councillor's, and any other entity's, interest in the matter: Cr Finlay is the manager of SBB Partners.</p> <p>As a result of this conflict of interest, Cr Finlay advised that he will leave the meeting and take no part in the discussion or decision making of this matter.</p> |

Local Government Regulation 2012

Section 254F of the Local Government Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a motion, the names of all persons voting on the motion and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

RISK ASSESSMENT/DEADLINES

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

TABLED MATTERS

| Unresolved Tabled Matters | | | |
|---------------------------|--|---|---|
| Date of Meeting | Resolution Number | Summary | Status |
| 24/04/2024 | Notice of Motion – Dingo Beach Stinger Net OM2024/04/24.2 | That the item regarding Dingo Beach Stinger Net be deferred pending further community Consultation. | This matter is currently being actioned by officers and will be presented to a future meeting of Council. |

ATTACHMENTS

1. 26 March 2025 - Unconfirmed Ordinary Council Meeting Minutes [3.1.1 - 35 pages]



UNCONFIRMED

Minutes of the Ordinary Council Meeting held on **Wednesday 26 March 2025** at **Council Chambers, 67 Herbert Street, Bowen**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

Councillors Present:

Ry Collins (Mayor/Chair), Michelle Wright (Deputy Mayor), Jan Clifford, Clay Bauman (via Microsoft Teams), John Collins, Gary Simpson, and John Finlay

Council Officers Present:

Warren Bunker (Chief Executive Officer); Scott Hardy (Acting Director Community Services and Facilitation); Neil McGaffin (Director Regional Strategy and Planning); Jason Bradshaw (Director Corporate Services); Gary Murphy (Director Infrastructure Services); Greg Martin (Communications and Marketing Manager); Craig Turner (Director Commercial Businesses), Adam Hagy (Director Capital Program and Network Planning), James Ngoroyemoto (Manager Governance and Administration); Madeleine Bailey (Governance Administration Officer/Minute Taker)

Other Officers Present (Partial Attendance):

Daniel Borg (Capital Program Project Manager); Troy Pettiford (Chief Operating Officer Whitsunday Water); and Peter Shuttlewood (Executive Manager Procurement, Property and Fleet)

The meeting commenced at 9:00am
The meeting adjourned for morning tea at 10:32am
The meeting reconvened from morning tea at 11:02am
The meeting concluded at 12:23am

Mayor Collins started the meeting by celebrating a historic win for the Whitsundays. The Queensland Government has officially confirmed that the region will host the sailing events for the 2032 Olympic and Paralympic Games. This is a game-changing opportunity that puts the Whitsundays on the world stage and will deliver long-term economic and tourism benefits.

Mayor Collins also noted that in the release of the 2032 plan, that the Bruce Highway for Goorganga Plains is listed as a key project. This achievement didn't happen by chance, it was the result of strong advocacy, clear vision, and the unwavering support from the community. Mayor Collins acknowledged the hard work of those who stood behind this push, including Member for Whitsunday Amanda Camm, our regional sailing fraternity and all who championed this vision.

Mayor Collins also thanked the Crisafulli government for including the region in the vision for the 2032 Olympics. To be successful, Mayor Collins asked that the council must: Work closely with all stakeholders, including the Brisbane 2032 Organising Committee, Australian Sailing, and all levels of government, to ensure the region gets the infrastructure, funding, and support needed to deliver a world-class event.

Mayor Collins looks forward to working with all, to ensure the Whitsundays not only hosts Olympic sailing but does so in a way that leaves a lasting legacy for the entire region.

TABLE OF CONTENTS

| | |
|--|-----------|
| 1 APOLOGIES/LEAVE OF ABSENCE | 4 |
| 2 CONDOLENCES | 4 |
| 3 CONFIRMATION OF MINUTES | 4 |
| 4 BUSINESS ARISING | 5 |
| 5 MAYORAL MINUTE | 5 |
| 6 NOTICES OF MOTION | 5 |
| 7 DEPUTATIONS | 5 |
| 8 PETITIONS / QUESTIONS ON NOTICE | 5 |
| 9 QUESTIONS FROM THE PUBLIC GALLERY | 5 |
| 10 COMMITTEES REPORTS | 5 |
| 11 OFFICERS REPORTS | 6 |
| 11.1 20090030 - Other Change Application - Development Application for Preliminary Approval (Variation) for Material Change of Use and Reconfiguration of a Lot; Development Permit for ROL - 4 Lots into 74 Lots & 4 Balance Lots (Hidden Valley Stage 4 & 6) | 6 |
| 11.2 Australian Local Government Association Assembly 2025 | 19 |
| 11.3 Collinsville Community Hub | 21 |
| 11.4 Infrastructure Services - Quarterly Report - October to December 2024 | 22 |
| 11.5 Commercial Businesses Quarterly Report - October to December 2024 | 23 |
| 11.6 Donation Request - Rates and Service Charges - Bowen Seagulls Rugby League | 24 |
| 11.7 Donations, Sponsorships, In Kind Requests and Grants Approved in February 2025 | 26 |
| 12 LATE REPORT ITEMS | 27 |
| 12.1 Budget Review 2 | 27 |
| 12.2 Monthly Finance Report | 29 |
| 13 CONFIDENTIAL MATTERS | 30 |
| 13.1 Disposal of Part of Council Freehold Land - Shute Harbour Road | 31 |
| 13.2 Acquisition of Land - Rectification of Road Encroachments on Mountney Road | 32 |
| 13.3 500.2025.0006 - Queens Beach Hub Licencing Opportunities Tender | 33 |
| 13.4 Water Charges Assessment | 34 |
| 14 MATTERS OF IMPORTANCE | 35 |

This is page 3 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

This is page 11 of the Agenda of Council's Ordinary Council Meeting - 23 April 2025

1 APOLOGIES/LEAVE OF ABSENCE

There were no apologies/leaves of absence requests for this meeting.

~~~~~

**2 CONDOLENCES**

Council acknowledged and observed a minute silence for the recently deceased throughout the Whitsunday Region.

Cr Finlay requested that we pay our respects to the family and friends of the recently deceased young man who passed away in the car accident on Monday the 24th of March on the Bruce Highway in Bowen.

~~~~~

3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 26 February 2025 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 26 February 2025.

RESOLUTION OM2025/03/26.1

Moved By: CR J FINLAY

Seconded By: CR M WRIGHT

That Council confirms the Minutes of the Ordinary Meeting held on 26 February 2025 subject to the following changes:

- a) Item 11.7 resolution seconded by Mayor Ry Collins, and Cr J Clifford
- b) Item 14 under matters of importance, vote was carried 5/2

MEETING DETAILS

The motion was Carried 7 / 0

CARRIED

~~~~~

This is page 4 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

UNCONFIRMED

**4 BUSINESS ARISING**

~~~~~

5 MAYORAL MINUTE

There was no mayoral minute for this meeting.

~~~~~

**6 NOTICES OF MOTION**

There were no notice of motions for this meeting.

~~~~~

7 DEPUTATIONS

There were no deputations for this meeting.

~~~~~

**8 PETITIONS / QUESTIONS ON NOTICE**

There were no petitions or questions on notice for this meeting.

~~~~~

9 QUESTIONS FROM THE PUBLIC GALLERY

There were no public questions submitted during this meeting.

~~~~~

**10 COMMITTEES REPORTS**

There were no agenda items for this section.

Mayor Collins acknowledged that there were additional reports to be included as part of the agenda in item 12, and in the confidential matters.

~~~~~



11 OFFICERS REPORTS

11.1 - 20090030 - Other Change Application - Development Application for Preliminary Approval (Variation) for Material Change of Use and Reconfiguration of a Lot; Development Permit for ROL - 4 Lots into 74 Lots & 4 Balance Lots (Hidden Valley Stage 4 & 6)

PURPOSE

To present the assessment of the development application for a preliminary approval for the Twin Creeks Eco Park and seek Council's determination.

OFFICER'S RECOMMENDATION

That Council refuse the Change Application (Other) to the Preliminary Approval (Variation Request to the Whitsunday Regional Planning Scheme 2017 v3.9) for Material Change of Use and Reconfiguration of a Lot; and Development Permit for a Reconfiguration of a Lot - 4 Lots into 81 Lots and 4 Balance Lots, made by Blue Jeep Investments Pty Ltd, on L: 7 SP: 137723, L: 25 SP: 342157, L: 5 RP: 740965, L: 210 SP: 332143 and located at Bushranger Dr, Cowan Rd, Duval Rd, Swagmans Lane, Rifle Range Road, for the following reasons:

1. There has been no demonstration that an overriding planning need exists for lots below 4,000m².
2. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the Whitsunday Regional Council Urban Growth Study and adequate land is zoned to accommodate predicted demand.
- 3.
4. The variation for minimum lot sizes in precinct C1 of 3,000m² and minimum lot sizes of the development permit for Stage 6 conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - a. The proposal is unable to comply with the Liveable Communities and Housing theme of the Strategic Intent which seeks to ensure Rural residential development only occurs on the fringes of the urban area.
 - b. The proposal conflicts with AO1.1 and AO1.2 of the Reconfiguring a lot code as the minimum lot sizes and dimensions are below those specified in Table 9.4.7.3.2.
 - c. The proposal conflicts with PO1 (a) and (b) as the lot sizes are not appropriate for the intended use of semi-rural living nor compatible with the prevailing character and density of surrounding development.
 - d. The proposal conflicts with overall outcome 2(a)(i) and (iii) of the Reconfiguring a lot code as the lot sizes are not appropriate for the intended use of semi-rural living nor compatible with the prevailing character and density of surrounding development.
 - e. The proposal conflicts with purpose (2) of the Rural residential zone code as the lot sizes are not semi-rural in nature or developed as a logical extension, infill or consolidation of existing rural residential zoned land.

This is page 6 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

RESOLUTION OM2025/03/26.2

Moved By: CR G SIMPSON

Seconded By: CR J COLLINS

That Council:

- a) Approve the Change Application (Other) to the Preliminary Approval (Variation Request to the Whitsunday Regional Planning Scheme 2017 v3.9) for Material Change of Use and Reconfiguration of a Lot; and Development Permit for a Reconfiguration of a Lot - 4 Lots into 81 Lots and 4 Balance Lots, made by Blue Jeep Investments Pty Ltd, on L: 7 SP: 137723, L: 25 SP: 342157, L: 5 RP: 740965, L: 210 SP: 332143 and located at Bushranger Dr, Cowan Rd, Duval Rd, Swagmans Lane, Rifle Range Road, subject to the following conditions:

PART A - PRELIMINARY APPROVAL (VARIATION REQUEST) FOR MATERIAL CHANGE OF USE AND RECONFIGURING A LOT

ADMINISTRATION

- 1.1 This is a preliminary approval to vary the effect of the Whitsunday Regional Council Planning Scheme 2017 given under Section 49(2) of the *Planning Act 2016*.
- 1.2 Where not specified within the Table of Assessment for the Rural Zone, all land and development is considered to be within the Whitsunday Regional Council Planning Scheme 2017 (as amended) and the category of development and assessment is determined accordingly.
- 1.3 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

| Plan/Document Name | Prepared By | Plan Number | Dated |
|-------------------------------------|-------------|------------------|------------|
| Overall Masterplan | Applicant | A6594/21/SK100 | 09/01/2025 |
| Concept Plan - Twin Creeks Eco Park | Veris | 431390 Version C | 23/09/2024 |

- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of the commencement of the use or reconfiguration of a lot.

CONCURRENCE AGENCY CONDITIONS

- 2.1 The applicant is to note the concurrence agency response set out in the Department of State Development, Manufacturing, Infrastructure and Planning's letter dated 27 November 2024 attached to this Decision Notice.

UNCONFIRMED

OTHER DEVELOPMENT PERMITS

3.1 Other development permits which may be required to allow the development to be undertaken are listed below and these conditions do not affect the need to obtain such permits, namely:

- Development Permit(s) for Material Change of Use
- Development Permit(s) for Building Works
- Development Permit(s) for Reconfiguring a Lot
- Development Permit(s) for Operational Works
- Plumbing and Drainage Works.

3.2 The developer must also obtain all other permits, approvals and authorities required by other legislation.

CURRENCY PERIOD

4.1 In accordance with section 85 of the Planning Act 2016, the Variation Approval has a currency period of six (6) years.

COMPLETION PERIOD

5.1 In accordance with section 88 of the Planning Act 2016, The Variation Approval lapses to the extent the development is not completed within ten (10) years from the date of the decision notice.

MISCELLANEOUS

6.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

6.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

6.3 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

ADVISORY NOTES

7.1 HOURS OF WORK

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30pm and 6.30am from Monday to Saturday and at all times on Sundays or Public Holidays.

7.2 DUST CONTROL

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

This is page 8 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

UNCONFIRMED

7.3 SEDIMENTATION CONTROL

It is the developer’s responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

7.4 NOISE DURING CONSTRUCTION AND NOISE IN GENERAL

It is the developer’s responsibility to ensure compliance with the Environmental Protection Act 1994.

7.5 GENERAL SAFETY OF PUBLIC DURING CONSTRUCTION

It is the project manager’s responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor’s responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person’s workers.

7.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Strategy & Planning Directorate who will direct the enquiry to the relevant officer.

TWIN CREEKS ECO PARK DEVELOPMENT SCHEME

8.1 The development shall comply with the Twin Creeks Eco Park Development Scheme (v3.2) as follows:

PART B – DEVELOPMENT PERMIT FOR RECONFIGURING A LOT – 4 LOTS INTO 74 LOTS AND 4 BALANCE LOTS (HIDDEN VALLEY ESTATE STAGE 4 AND 6)

ADMINISTRATION

1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

| Plan/Document Name | Prepared By | Plan Number | Dated |
|--|-----------------|---------------------|--------------|
| Stage 4 Proposal Plan | Alta | A6594/ST4/22/P40 | 06/09/2024 |
| Stage 6 Proposal Plan | Veris | 431390 S6-02 Rev. A | 07/02/2025 |
| Stage 4 Engineering Report | Alta | A6594/24/ENG STG 4 | January 2024 |
| Landslide Risk Assessment Slope Stability Analysis | CQ Soil Testing | CQ18974 | 20/01/2024 |
| Land Suitability Assessment for On-site Wastewater Treatment and Effluent Disposal (Stage 4) | CQ Soil Testing | CQ19478 | 20/01/2024 |
| Bushfire Hazard/Risk Report | Earth | Version 4 | 9 July 2024 |

This is page 9 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025



| | | | |
|--|---------------------|--------------------|----------------|
| (Stage 4) | Environmental | | |
| Hidden Valley - Stage 4 Flood Investigation | Colliers | 21-0083-FS002-V1 | November 2022 |
| Stage 6 Engineering Report | Alta | A6594/23/ENG STG 6 | October 2024 |
| Land Suitability Assessment for On-site Wastewater Treatment and Effluent Disposal (Stage 6) | CQ Soil Testing | CQ23817 | 27/09/2023 |
| Bushfire Hazard/Risk Report (Stage 6) | Earth Environmental | Version 4 | November 2023 |
| Hidden Valley - Stage 6 Flood Investigation | Colliers | 21-0083-FS003-V1 | 16 August 2024 |

1.2 The developer is to comply with the Department of State Development, Infrastructure, Local Government and Planning's conditions as outlined in the Department's correspondence dated 27 November 2024.

1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:

- Operational Works:
 1. Earthworks;
 2. Stormwater;
 3. Access and Parking (Internal & External Access);
 4. Roadworks; and
 5. Erosion Prevention and Sediment Control.

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.

1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan.

1.6 The developer shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the Survey Plan.

CLEARING, LANDSCAPING AND FENCING

2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.

2.2 All vegetative waste cleared as part of the development of the site is to be either:
 a) stored neatly on site and shredded within sixty (60) days of clearing; or
 b) removed off the site to an approved disposal location.

2.3 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.

2.4 No invasive plants (Biosecurity Act, 2014) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.

This is page 10 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.

EARTHWORKS

- 3.1 A Development Permit for Operational Works (Earthworks) must be obtained prior to commencement of work on site. Any application for Operational Works (Earthworks) must be accompanied by detailed engineering design drawings demonstrating compliance with the recommendations of any Geotechnical and Civil Engineering report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3789. Compaction test results are to be submitted to Council for its records.
- 3.2 All site works must be designed and undertaken in accordance with the recommendations of the Slope Stability Assessment Report prepared by a Registered Professional Engineer of Queensland, submitted with the development application.
- 3.3 Any retaining structures must be designed in accordance with the recommendations of the CQ Soil Testing – Landslide Risk Assessment Slope Stability Analysis – CQ18974 dated 20/01/2024 and are stable and will remain so over the long term.
- 3.4 During and at the completion of the excavation and filling of the site the applicants Civil/Geotechnical Engineer shall supervise, and at the completion, certify that the work carried out on site has meet the design intent and provide evidence that the finished work will not cause adverse impact on adjoining property and will be stable over the long term.
- 3.5 All cut/fill batter slopes created as a result of earthworks carried out on the site are to be protected and retained. Any retaining structures, necessary as a result of works on the site must be designed, supervised and certified by a Registered Professional Engineer of Queensland prior to signing of the Survey Plan.
- 3.6 Any retaining structures must not be located within road reserve.
- 3.7 Prior to prior to lodgement of a survey plan with Council, the owner must lodge with Council, a geotechnical engineer's certification (by an experienced and qualified geotechnical engineer). The certification must be addressed to Council and must certify that the works have been constructed according to the geotechnical engineer's recommendations of the CQ Soil Testing – Landslide Risk Assessment Slope Stability Analysis – CQ18974 dated 20/01/2024 and are stable and will remain so over the long term.

WATER INFRASTRUCTURE

- 4.1 Design and construct a potable water supply to proposed lot or development in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detail design at future building application stage.

ON-SITE EFFLUENT DISPOSAL

- 5.1 At future building application stage design and construct an on-site sewerage treatment system to Proposed Lots of Stage 4 and Stage 6 in accordance with the Queensland Plumbing and Wastewater code, CQ Soil Testing – Land Suitability Assessment for On-Site Wastewater Treatment and Effluent Disposal – CQ19478 dated 20/01/2024, and CQ Soil Testing – Land Suitability Assessment for On-Site Wastewater Treatment and Effluent Disposal – CQ23817 dated 27/09/2023.

This is page 11 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

ACCESS AND PARKING

- 6.1 Prior to commencement of any work on site for Stage 4 or Stage 6, an Operational Works development permit must be obtained in relation to Access and Parking. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 6.2 Prior to signing of the Survey Plans for Stage 4, the external accesses from the road pavement to the property boundary of each proposed lot must be constructed with the dimensions, gradients and specifications as indicated Council's Standard Drawings RS-056.
- 6.3 All external accesses must be located so as to achieve Safe Intersection Sight Distance in accordance with Section 3 of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.
- 6.4 The internal access from the property boundary throughout the length of the battle axe handle in Proposed Lot 400 and 429 in Stage 4 must be constructed to sealed standard prior to signing of the Survey Plans in accordance with DG 1.17 and DG 2.12 of the Whitsunday Regional Council's Development Manual.
- 6.5 The internal access from the property boundary through the section of the battle axe handle in Proposed Lot 12 in Stage 6, to a point at the northern boundary of Proposed Lot 11 must be constructed to a 6m wide sealed standard prior to signing of the Survey Plans in accordance with ALTA – Stage 6 – Roadworks and Stormwater Drainage Layout Plan – A6594/ST6/23/P03 Rev E dated 23/03/2025 and ALTA – Stage 6 – Roadworks Typical Sections – Sheet 2 – A6594/ST6/23/P05 Rev C dated 14/10/2024.
- 6.6 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that all internal accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.

STORMWATER AND FLOODING

- 7.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Stormwater Drainage. Any application for Operational Works (Stormwater) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual current at the time of development, Council's Development Manual (current at the time of development) and this Decision Notice.
- 7.2 An inter-allotment drainage system must be provided to all allotments where any part of the allotment falls away from the frontage of the roadway or the mid-block finished surface level is less than 600mm above the channel level along the frontage kerb and channel. Easements must be provided over inter-allotment systems. The design criteria shall be in accordance with QUDM and Council's Standard.
- 7.3 The earthworks design is to provide for the capture and management of natural flows from External Catchments, adjoining properties and site drainage through the site and discharged, as called for in Queensland Urban Drainage Manual, to a Lawful Point of discharge.
- 7.4 The developed flows from the land must be drained to a lawful point of discharge prior to signing of the Survey Plans. Easements for this purpose

This is page 12 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

must be provided over all land from the development to the lawful point of discharge.

- 7.5 All site work must be undertaken to ensure that any increase in velocity profiles does not cause scouring and/or erosion.
- 7.6 Each allotment must be designed so as to be self-draining and flood free for all levels of immunity up to and including Q100.
- 7.7 Easements must be provided over all land assessed to be below the Q100 level of immunity identified in the Colliers Engineering & Design – Flood Investigation – Hidden Valley Stage 4 – 21-0083-FS002-V1 dated 28/11/2022 and Colliers Engineering & Design – Flood Investigation – Hidden Valley Stage 6 – 21-0083-FS003-V1 dated 18/08/2024.
- 7.8 Easements must also be provided over all drainage infrastructure proposed in ALTA – Stage 6 – Roadworks and Stormwater Drainage Layout Plan – A6594/ST6/23/P03 Rev E dated 23/03/2025.
- 7.9 Easement documentation must be provided free of cost to Council.
- 7.10 Prior to signing of Plan of Survey, the owner must lodge with Council, a civil engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that the Stormwater Drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

CATCHMENT AND LAND MANAGEMENT

- 8.1 Prior to signing of the Survey Plans for Stage 6, any stormwater quality devices and supporting infrastructure, those shall be inspected by the applicants' RPEQ engineer and Council's Officers. Should any stormwater quality devices or supporting infrastructure not be in an acceptable condition, the defects shall be rectified by the applicant, at the applicant's cost.
- 8.2 Any operational works application including stormwater for Stage 6, shall be accompanied by a detailed design package for the proposed bio-pods.
- 8.3 Prior to signing of Plan of Survey, the owner must lodge with Council, a civil engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that the Stormwater Quality Treatment devices have been constructed in accordance with the requirements of Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice and Council's Stormwater Quality Guideline.

ROADWORKS

- 9.1 A Development Permit for Operational Works (Roadworks) must be obtained prior to commencement of work on site. Any application for Operational Works (Roadworks) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual (current at the time of development), Council's Development Manual (current at the time of development) and this Decision Notice.

STAGE 4

- 9.2 Prior to signing of Plan of Survey the applicant must design and construct the internal road generally as indicated on:

This is page 13 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025



UNCONFIRMED

- ALTA – Stage 4 Roadworks Layout Plan – Sheet 1 – A6594/ST4/22/P04 Rev E dated 06/09/2024.
- ALTA – Stage 4 Roadworks Layout Plan – Sheet 2 – A6594/ST4/22/P05 Rev E dated 06/09/2024.
- ALTA – Stage 4 Typical Sections – Sheet 1 – A6594/ST4/22/P06 Rev E dated 06/09/2024.
- ALTA – Stage 4 Typical Sections – Sheet 2 – A6594/ST4/22/P07 Rev E dated 06/09/2024.

9.3 The cul-de-sac on proposed Road 44 and Road 45 is to be constructed in accordance with the criteria and specifications in Council's Development Manual.

9.4 The proposed Streets/Roads shall be designed to meet as a minimum requirement the Street and Road Hierarchy as shown in Table D1.1 and Table D1.4 of Council's Development Manual. The design criteria must as a minimum be as follows:

Rifle Range Road (Rural Sub-Arterial)

| | | |
|----------------|---|---------------|
| Road Reserve | - | 30.1m |
| Pavement Width | - | 6.5m |
| Shoulder | - | 1.75m |
| Surface | - | Two Coat Seal |
| Verge Width | - | 10.05m |

Road 41 and Road 43 (Rural Sub-Arterial)

| | | |
|----------------|---|---------------|
| Road Reserve | - | 20m |
| Pavement Width | - | 8m |
| Shoulder | - | 1m |
| Surface | - | Two Coat Seal |
| Verge Width | - | 5.0m |

Road 42 (Rural Collector)

| | | |
|----------------|---|---------------|
| Road Reserve | - | 20m |
| Pavement Width | - | 6.5m |
| Shoulder | - | 1.75m |
| Surface | - | Two Coat Seal |
| Verge Width | - | 5.0m |

Road 44 and Road 45 (Rual Access Street)

| | | |
|----------------|---|---------------|
| Road Reserve | - | 20m |
| Pavement Width | - | 6m |
| Shoulder | - | 1m |
| Surface | - | Two Coat Seal |
| Verge Width | - | 6.0m |

9.5 Prior to signing of the Survey Plans, all Cul-de-sac, Road intersections and Roundabouts must be constructed of Asphaltic Concrete.

STAGE 6

9.6 Prior to signing of Plan of Survey the applicant must design and construct the internal road generally as indicated on:

This is page 14 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025



- ALTA – Stage 6 Roadworks and Stormwater Drainage Layout Plan – A6594/ST6/23/P03 Rev E dated 20/03/2025.
- ALTA – Stage 6 Roadworks Typical Section – Sheet 1 – A6594/ST6/23/P04 Rev C dated 14/10/2024.

9.7 The proposed Streets/Roads shall be designed to meet as a minimum requirement the Street and Road Hierarchy as shown in Table D1.1 and Table D1.4 of Council's Development Manual. The design criteria must as a minimum be as follows:

Road 1 (Rural Sub-Arterial)

| | | |
|----------------|---|---------------|
| Road Reserve | - | 20m |
| Pavement Width | - | 6.5m |
| Shoulder | - | 1.75m |
| Surface | - | Two Coat Seal |
| Verge Width | - | 5m |

Road 61 and Road 62 (Rural Access Street)

| | | |
|------------------|---|---------------|
| Road Reserve | - | 18m |
| Pavement Width | - | 6.5m |
| Formation | - | 8m |
| Kerb and Channel | - | M1 |
| Surface | - | Two Coat Seal |
| Verge Width | - | 5m |

- 9.8 Prior to signing of the Survey Plans, all Cul-de-sac, Road intersections and Roundabouts must be constructed of Asphaltic Concrete.
- 9.9 All road designs must comply with the criteria and specification as detailed in Council's Development Manual (current at the time of development).
- 9.10 All stormwater drainage works associated with the above roadworks must be designed and constructed in accordance with Council's Development Manual, Queensland Urban Drainage Manual and approved plans.
- 9.11 Design and construction of the works must be in accordance with Council's Standard Specifications and Standard Drawings applicable at the time of development.
- 9.12 Street trees must be established in all Proposed Road Stage 6 road reserve in accordance with Council's Development Manual.
- 9.13 Prior to signing of the Plan of Survey, the developer must lodge with Council, an engineer's certification (by an experienced and qualified geotechnical/civil engineer). The certification must be addressed to Council and must certify that all Roadworks have been designed and constructed according to the conditions of this Decision Notice and Council's Development Manual.

ELECTRICITY AND TELECOMMUNICATIONS

10.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
- (b) a certificate of supply that the developer has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

This is page 15 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

If low-voltage electricity supply is unavailable to the newly created lots then the developer must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to signing of the Survey Plan.

ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 11.1** A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.
- 11.2** Prior to commencement of any work on the site, the applicant must submit to Council for approval, an Erosion Prevention and Sediment Control Plan for the site.
- 11.3** The plan must be prepared in accordance with requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the Environmental Protection Act.
- 11.4** The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 11.5** Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 11.6** No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 11.7** The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.
- 11.8** At first Operational Works stage for each stage, submit an Erosion and Sediment Control Report (ESC Report) in line with IECA's Best Practice Erosion and Sediment Control guidelines, and including, as a minimum, the following:

ESC Report

A site hazard assessment (ESC Report) is required to provide justification for the control measures. Components which should be included in the site hazard assessment include:

- a) Erosion risk assessment calculations (RUSLE)
- b) Identification of minimum sediment control – Type 1,2 or 3
- c) Soil characteristics issues and methods of management in ESC and site rehabilitation (eg. Sodic or Dispersive)
- d) Receiving environment characteristics
- e) Initial staging issues/control
- f) Sequencing control in line with staging.

This is page 16 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

This information will allow Council to assess the drainage controls based on design storm, erosion controls based on rainfall erosivity, and sediment controls based on soil loss rates.

MAINTENANCE VALUATION

12.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$42.00 per lot.

MISCELLANEOUS

13.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

13.2 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

13.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

13.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Road Reserve or adjoining land unless written permission from the owner of that land and Council is provided.

13.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

ADVISORY NOTES

14.1 HOURS OF WORK

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

14.2 DUST CONTROL

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

14.3 SEDIMENTATION CONTROL

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation

This is page 17 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

14.4 NOISE DURING CONSTRUCTION AND NOISE IN GENERAL

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

14.5 GENERAL SAFETY OF PUBLIC DURING CONSTRUCTION

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

14.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Strategy and Planning Directorate who will direct the enquiry to the relevant officer.

- a) That Council delegate to the Chief Executive Officer to negotiate and execute the Twin Creeks Eco Park – Hidden Valley, Whitsundays – Infrastructure Agreement 2025.

REASONS FOR DECISION:

In accordance with sections 273(1)(b)(i) and 273(3) of the Local Government Regulation 2012 and section 60(3) of the Planning Act, 2016, the statement of reasons for not adopting the recommendation or advice of the Council Officer is as follows:

Council supports the approval of this application on the basis that:

- The sub-4000m² allotments are generally consistent with other rural residential allotments in the vicinity of the site.
- The proposal provides wider benefits to the community through Other Relevant Matters that demonstrate a significant public benefit in delivering a mainland tourist facility.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

## 11.2 - Australian Local Government Association Assembly 2025

### PURPOSE

To present Council's motions for submission to the Australian Local Government Association for potential inclusion in the National General Assembly 2025 Business Papers.

### OFFICER'S RECOMMENDATION

That Council submit the following motions to the ALGA National General Assembly for consideration:

#### Motion 1:

That this National General Assembly calls on the Australian Government to include the President of the Australian Local Government Association into the National Cabinet to reinstate the Local Government's representation into national decision making that existed in the Council of Australian Governments' (COAG).

#### Motion 2:

That this National General Assembly calls on the Australian Government to confirm the payment of the Financial Assistance Grants (FAG's) will be paid in the financial year to which the funding applies and that it is resolved to allowed Council's to adequately plan and budget for these funds.

#### Motion 3:

That this National General Assembly calls on the Australian Government to emulate the community benefits and effectiveness of the National Cyclone Reinsurance Pool with a National Flood Reinsurance Pool.

#### Motion 4:

That this National General Assembly calls on the Australian Government to allocate dedicated funding and resources for Local Governments to support the implementation of the PFAS National Environmental Management Plan.

### RESOLUTION OM2025/03/26.3

Moved By: CR M WRIGHT

Seconded By: CR J CLIFFORD

That Council submit the following motions to the ALGA National General Assembly for consideration:

#### Motion 1:

That this National General Assembly calls on the Australian Government to include the President of the Australian Local Government Association into the National Cabinet to reinstate the Local Government's representation into national decision making that existed in the Council of Australian Governments' (COAG).

This is page 19 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

This is page 27 of the Agenda of Council's Ordinary Council Meeting - 23 April 2025

UNCONFIRMED

**Motion 2:**

That this National General Assembly calls on the Australian Government to confirm the payment of the Financial Assistance Grants (FAG's) will be paid in the financial year to which the funding applies and that it is resolved to allow Councils' to adequately plan and budget for these funds.

**Motion 3:**

That this National General Assembly calls on the Australian Government to emulate the community benefits and effectiveness of the National Cyclone Reinsurance Pool with a National Flood Reinsurance Pool.

**Motion 4:**

That this National General Assembly calls on the Australian Government to allocate dedicated funding and resources for Local Governments to support the implementation of the PFAS National Environmental Management Plan.

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

~~~~~

11.3 - Collinsville Community Hub

PURPOSE

This report provides background information in recommending to Council a preferred redevelopment option for the new Collinsville Community Hub.

OFFICER'S RECOMMENDATION

That Council approve the following:

- 1) Construction of a new Community Hub (**Option B**) inclusive of a Customer Service Centre, Library, Visitor Information Centre as well as the externally operated Telecentre and Gym. In addition, meeting spaces and a 300-seat hall at 11 Conway Street, Collinsville Qld 4804; and
- 2) Demolish the existing Collinsville Community Centre - 11 Conway Street, Collinsville Qld 4804.

RESOLUTION OM2025/03/26.4

Moved By: CR M WRIGHT

Seconded By: CR R COLLINS (MAYOR)

That Council approve the following:

- 1) Construction of a new Community Hub (**Option B**) inclusive of a Customer Service Centre, Library, Visitor Information Centre as well as the externally operated Telecentre and Gym. In addition, meeting spaces and a 300-seat hall at 11 Conway Street, Collinsville Qld 4804; and
- 2) Demolish the existing Collinsville Community Centre - 11 Conway Street, Collinsville Qld 4804.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

UNCONFIRMED

**11.4 - Infrastructure Services - Quarterly Report - October to December 2024**

**PURPOSE**

The purpose of this report is to provide an update pertaining to the functions of each branch within the Infrastructure Services Directorate for the period of October to December 2024.

**OFFICER'S RECOMMENDATION**

That Council receive the Infrastructure Services Quarterly Report (Q2) for 2024/2025.

**RESOLUTION OM2025/03/26.5**

Moved By: CR J CLIFFORD

Seconded By: CR G SIMPSON

That Council receive the Infrastructure Services Quarterly Report (Q2) for 2024/2025.

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

~~~~~

UNCONFIRMED

11.5 - Commercial Businesses Quarterly Report - October to December 2024

PURPOSE

To advise Council of the activities of the Commercial Businesses Directorate from October to December 2024.

OFFICER'S RECOMMENDATION

That Council endorse the Commercial Businesses Directorate Quarterly Report from October to December 2024.

RESOLUTION OM2025/03/26.6

Moved By: CR J FINLAY

Seconded By: CR J CLIFFORD

That Council endorse the Commercial Businesses Directorate Quarterly Report from October to December 2024.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

UNCONFIRMED

Cr Finlay declared a prescribed conflict of interest in item 11.6 regarding Donation Request - Rates and Service Charges - Bowen Seagulls Rugby League as defined by section 150EL of the *Local Government Act 2009*, due to the following:

The name of any entity, other than the councillor, that has an interest in the matter: Bowen Seagulls Rugby League.

The nature of the councillor's relationship with the entity: Client of SBB Partners, to which Cr Finlay is a manager.

Details of the councillor's, and any other entity's, interest in the matter: Cr Finlay is the manager of SBB Partners.

As a result of this conflict of interest, Cr Finlay advised that he will leave the meeting and take no part in the discussion or decision making of this matter.

Cr Finlay left the room at 9:53am

## 11.6 - Donation Request - Rates and Service Charges - Bowen Seagulls Rugby League

### PURPOSE

For council to consider a request from the Bowen Seagulls Rugby League Inc. for a donation on their rates and service charges at 4-24 Queens Road, Bowen for the period of 1 August 2023 to 30 June 2024 and 1 July 2024 to 30 June 2025.

### OFFICER'S RECOMMENDATION

That Council:

- a) Approve a donation of \$2,743.32 to Bowen Seagulls Rugby League Inc. which is equivalent to 100% of the nett General Rate for the period 1 August 2023 to 30 June 2024.
- b) Approve a donation of \$12,661.15 to Bowen Seagulls Rugby League Inc. which is equivalent to 100% of the nett General Rate, 50% of the nett Service Charges and 50% of the Water Consumption Charges for the period 1 July 2024 to 31 December 2024.
- c) Approve a donation of \$4,337.45 to Bowen Seagulls Rugby League Inc. which is equivalent to 100% of the nett General Rate and 50% of the nett Service Charges for the period 1 January 2025 to 30 June 2025.

### RESOLUTION OM2025/03/26.7

Moved By: CR M WRIGHT

Seconded By: CR G SIMPSON

That Council:

- a) Approve a donation of \$2,743.32 to Bowen Seagulls Rugby League Inc. which is equivalent to 100% of the nett General Rate for the period 1 August 2023 to 30 June 2024.

This is page 24 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

- b) Approve a donation of \$12,661.15 to Bowen Seagulls Rugby League Inc. which is equivalent to 100% of the nett General Rate, 50% of the nett Service Charges and 50% of the Water Consumption Charges for the period 1 July 2024 to 31 December 2024.
- c) Approve a donation of \$4,337.45 to Bowen Seagulls Rugby League Inc. which is equivalent to 100% of the nett General Rate and 50% of the nett Service Charges for the period 1 January 2025 to 30 June 2025.

**MEETING DETAILS**

The motion was Carried 6 / 0.

**CARRIED**

~~~~~

Cr Finlay returned to the room at 9:57am.

UNCONFIRMED

11.7 - Donations, Sponsorships, In Kind Requests and Grants Approved in February 2025

PURPOSE

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of February 2025.

OFFICER'S RECOMMENDATION

That Council:

- a) Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of February 2025 to the applicants identified in **Attachment 11.7.1**.
- b) Note the Financial Support for Donation applications approved for the month of February 2025 to the applicants identifies in **Attachment 11.7.2**.
- c) Note the Financial Support for Sponsorship applications approved for the month of February 2025 to the applicants identifies in **Attachment 11.7.3**.
- d) Note the Financial Support for Sport & Recreation Club application approved for the month of February 2025 to the applicants identified in **Attachment 11.7.4**.
- e) Note the Financial Support for Donation on Council Fee applications approved for the month of February 2024 to the applicants identified in **Attachment 11.7.5**.

RESOLUTION OM2025/03/26.8

Moved By: CR J CLIFFORD

Seconded By: CR M WRIGHT

That Council:

- a) **Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of February 2025 to the applicants identified in Attachment 11.7.1.**
- b) **Note the Financial Support for Donation applications approved for the month of February 2025 to the applicants identifies in Attachment 11.7.2.**
- c) **Note the Financial Support for Sponsorship applications approved for the month of February 2025 to the applicants identifies in Attachment 11.7.3.**
- d) **Note the Financial Support for Sport & Recreation Club application approved for the month of February 2025 to the applicants identified in Attachment 11.7.4.**
- e) **Note the Financial Support for Donation on Council Fee applications approved for the month of February 2024 to the applicants identified in Attachment 11.7.5.**

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~  
This is page 26 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

## 12 LATE REPORT ITEMS

The below report was presented by the Director Corporate Services noting that it was a late report.

### 12.1 - Budget Review 2

#### PURPOSE

To review the current budget and make amendments to better reflect the current and forecast financial position of Council and to confirm priorities for capital projects to be finalised in the 2024/25 financial year.

#### OFFICER'S RECOMMENDATION

That Council resolve:

- A. In accordance with section 170(3) of the *Local Government Regulation 2012*, to revise the Whitsunday Regional Council Budget adopted for the financial year 2024/25, as presented in the following statements prepared in accordance with section 169 of the *Local Government Regulation 2012*:
  1. Revised Statement of Comprehensive Income,
  2. Revised Statement of Financial Position,
  3. Revised Statement of Cash Flows,
  4. Revised Statement of Changes in Equity for the financial year 2024/25,
  5. the resulting Revised Long-Term Financial Forecast for the financial years 2024/25 through 2033/34, inclusive,
  6. the Revised Measures of Financial Sustainability; and
- B. to make the following transfers to and from reserves for the financial year 2024/25:
  1. 942,527 from the Infrastructure Reserve to fund capital works projects, and
  2. A net transfer of \$ 14,312,381 from the Capital Works Reserve, as follows:
    - a) \$ 4,933,318 to the Capital Works Reserve, and
    - b) \$ 19,245,699 from the Capital Works Reserve to fund capital works projects.
- C. to agree in principle to the transfer of up to \$2,000,000 from Operational Reserves to fund long term capital planning projects, in Budget Review 3.

The below report was presented by the Director Corporate Services noting that it was a late report.

#### PROCEDURAL MOTION - MATTER LIE ON THE TABLE OM2025/03/26.9

Moved by: CR R COLLINS (MAYOR)

That the item lie on the table for further discussion.

#### MEETING DETAILS:

The procedural motion was Carried 7 / 0

**CARRIED**

~~~~~  
This is page 27 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

The Mayor adjourned the meeting for morning tea at 10:32am.

The Mayor resumed the meeting from morning tea break at 11:03am.

After the meeting resumed, the Mayor asked Councillors for any further questions. The motion as then moved.

PROCEDURAL MOTION - MATTER BE LIFTED FROM THE TABLE OM2025/03/26.10

Moved by: CR R COLLINS (MAYOR)

That Council lift the matter of Budget Review 2 from the table for debate.

MEETING DETAILS:

The procedural motion was Carried 7 / 0

CARRIED

RESOLUTION OM2025/03/26.11

Moved By: CR M WRIGHT

Seconded By: CR J FINLAY

That Council resolve:

A. In accordance with section 170(3) of the *Local Government Regulation 2012*, to revise the Whitsunday Regional Council Budget adopted for the financial year 2024/25, as presented in the following statements prepared in accordance with section 169 of the *Local Government Regulation 2012*:

1. Revised Statement of Comprehensive Income,
2. Revised Statement of Financial Position,
3. Revised Statement of Cash Flows,
4. Revised Statement of Changes in Equity for the financial year 2024/25,
5. the resulting Revised Long-Term Financial Forecast for the financial years 2024/25 through 2033/34, inclusive,
6. the Revised Measures of Financial Sustainability; and

B. to make the following transfers to and from reserves for the financial year 2024/25:

1. \$942,527 from the Infrastructure Reserve to fund capital works projects, and
2. A net transfer of \$ 14,312,381 from the Capital Works Reserve, as follows:

- a) \$ 4,933,318 to the Capital Works Reserve, and
- b) \$ 19,245,699 from the Capital Works Reserve to fund capital works projects.

C. to agree in principle to the transfer of up to \$2,000,000 from Operational Reserves to fund long term capital planning projects, in Budget Review 3.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

This is page 28 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

12.2 - Monthly Finance Report

PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 28th February 2025.

RESOLUTION OM2025/03/26.12

Moved By: CR J COLLINS

Seconded By: CR J CLIFFORD

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 28th February 2025.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

UNCONFIRMED

13 CONFIDENTIAL MATTERS

PROCEDURAL MOTION - CLOSURE OF MEETING (CONFIDENTIAL SESSION)

OM2025/03/26.13

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council close the meeting to the public at 11:06am in accordance with Section 254J of the Local Government Regulations 2012 for closed meetings, for the purpose of discussing the following items and the reasons for going into closed session:

13.1 - Disposal of Part of Council Freehold Land - Shute Harbour Road

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

13.2 - Acquisition of Land - Rectification of Road Encroachments on Mountney Road

- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

13.3 - 500.2025.0006 - Queens Beach Hub Licencing Opportunities Tender

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

13.4 - Water Charges Assessment

- (d) rating concessions.

MEETING DETAILS:

The procedural motion was Carried 7 / 0

CARRIED

PROCEDURAL MOTION - REOPEN MEETING OM2025/03/26.14

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council reopen the meeting to the general public at 12:02 pm.

MEETING DETAILS:

The motion was Carried 7 / 0

CARRIED

This is page 30 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

13.1 - Disposal of Part of Council Freehold Land - Shute Harbour Road

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

RESOLUTION OM2025/03/26.15

Moved By: CR G SIMPSON

Seconded By: CR J COLLINS

That Council authorise the Chief Executive Officer to enter into negotiations and execute a Contract of Sale and transfer documents with Aaron Stephen Barr & Jodie Louise Duffy for the sale of part of the land being 2482m2 of Lot 3 on RP 742888 in accordance with Section 236 (1)(c)(iv) A, B, C and D of the Local Government Regulation 2012.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

UNCONFIRMED

**13.2 - Acquisition of Land - Rectification of Road Encroachments on Mountney Road**

**CONFIDENTIAL**

**S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.*

**RESOLUTION OM2025/03/26.16**

**Moved By: CR G SIMPSON**

**Seconded By: CR J CLIFFORD**

**That Council authorise the Chief Executive Officer to negotiate and finalise an agreement to acquire the encroachments as per Identification Survey 329821 so that the existing road can correctly run within the designated road reserve.**

**MEETING DETAILS**

The motion was Carried 7 / 0.

**CARRIED**

~~~~~

UNCONFIRMED

13.3 - 500.2025.0006 - Queens Beach Hub Licencing Opportunities Tender

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

RESOLUTION OM2025/03/26.17

Moved By: CR M WRIGHT

Seconded By: CR J FINLAY

That Council authorise the Chief Executive Officer to enter into negotiations and execute a licence agreement with N & G Earl for the Queens Beach Hub Building, previously known as the Old Bowen Surf Lifesaving Building for a term of 1 + 1 years in accordance with Section 227 of the Local Government Regulation 2012.

MEETING DETAILS

The motion was Carried 7 / 0.

CARRIED

~~~~~

UNCONFIRMED

**13.4 - Water Charges Assessment**

**CONFIDENTIAL**

**S254J Local Government Regulation 2012 - Closed Meetings**

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
- (d) rating concessions.*

**RESOLUTION OM2025/03/26.18**

**Moved By: CR J CLIFFORD**

**Seconded By: CR R COLLINS (MAYOR)**

**That Council**

- 1. Refund the water access charges for assessments 1102454 and 1102455.**
- 2. Delegate authority to the Chief Executive Officer to negotiate the charges for the historical water consumption for assessment 1102454.**
- 3. Charge the current consumption charges in accordance with the budget.**

**MEETING DETAILS**

The motion was Carried 6 / 1.

**CARRIED**

~~~~~

UNCONFIRMED

14 MATTERS OF IMPORTANCE

Cr Clifford regarding Vacant land at Erromango Drive, Mandalay – Council owned or controlled.

- A report be prepared on Council owned land and identify any land for disposal.

Cr Finlay regarding Erosion Control – Rose Bay, Bowen

- Investigate and develop a project Brief for appropriate control works including the necessary approvals required for erosion control at this location.
- Cr Wright also referenced what had been completed historically.

Cr Finlay regarding Bowen Foreshore Masterplan

- Positive community engagement and feedback over the proposed plans. Noting Council land adjacent and proposed future use.

Cr J Collins regarding Lethebrook Flooding

- Lethebrook – recent flooding in December and the cleaning out of the creek and river systems.

Cr Simpson regarding Chemicals and waterways choked up weeds

- How do we work for better outcomes in managing waterways.

Cr Clifford regarding Shute Harbour Road

- Fixing of potholes that are significant rather than just patching potholes as a temporary measure.
- What is planned with Transport and Main Roads for better outcomes.

The Meeting closed at 12:23 pm.

Confirmed as a true and correct recording this (insert next meeting date)

Cr Ry Collins

MAYOR

This is page 35 of the Minutes of Council's Ordinary Council Meeting - 26 March 2025

This is page 43 of the Agenda of Council's Ordinary Council Meeting - 23 April 2025

UNCONFIRMED

4 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

5 MAYORAL MINUTE

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

6 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

7 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

8 PETITIONS / QUESTIONS ON NOTICE

This item on the agenda allows for the following two options:

1. Councillors to present a petition to the meeting in accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.
2. The inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

10 COMMITTEES REPORTS

This item on the agenda is for consideration of any Council Committee's business.

11.1 - Corporate Plan Adoption

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Manager - Governance and Administration Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present the newly drafted Corporate Plan 2025-2030 for adoption.

EXECUTIVE SUMMARY

The Corporate Plan sets the strategic direction to guide Council's future programs and investments and provides the community and local business with a guiding framework to understand emerging opportunities and identifies risks and challenges that may need to be met for future growth and in balancing community expectations.

Council has reviewed its corporate strategy and developed a new Corporate Plan, 2025-2030.

OFFICER'S RECOMMENDATION

That Council adopt the Corporate Plan 2025 – 2030, for implementation from 1 July 2025.

BACKGROUND

In accordance with the *Local Government Act 2009*, Councils in Queensland must adopt a five-year corporate plan, and this plan is designed to show how it will meet the goals and aspirations of the region. It explains what Council is planning to do, why we are doing it, and how we will use our resources wisely to benefit everyone who calls the Whitsundays home.

To make this plan, Council asked the community for their thoughts through consultation in late 2024. Over 150 people shared their ideas, and this feedback helped us understand what's important to locals, shaping the vision, goals, and priorities in the Corporate Plan.

Significant internal consultation has occurred throughout development of the Corporate Plan 2025-2030 framework with Council's senior management, and through multiple workshops with Councillors.

DISCUSSION/CURRENT ISSUE

The new Corporate Plan includes a refreshed vision, purpose, and values that reflect the heart of our community:

- **Vision:** A united community working together to drive a resilient and diverse economy and a liveable environment
- **Mission:** To ensure the Whitsunday Region thrives for everyone now and in the future
- **Values:** Connection, Innovation and Sustainability

The Corporate Plan describes how Council will deliver on the big goals that matter to the community. With this Plan, Council is committing to improving how we work and

communicate, ensuring we stay accountable to the Whitsunday community. The Plan will be reviewed periodically, to ensure it aligns with our community's priorities

This Plan describes the vision, desired outcomes, objectives and strategic priorities, and articulates how success will be measured. Council will provide an annual report on progress against key strategies and an operational plan will be developed and implemented annually to ensure continued relevance in an ever-changing environment.

The Corporate Plan describes how Council will meet broad and diverse community needs, with consideration for its resource capacity. It outlines desired outcomes, objectives, priority actions, success measures and resources, and is broken up into five strategic focus areas as shown below: -

- **Our Economy** – We plan for growth with the future needs of the community, business, and industry in mind
- **Our Community** – Our places and spaces enhance the liveability and diversity of our communities
- **Our Environment** – Our region is resilient and celebrates its natural assets
- **Our Council** – People, business, and community
- **Our Infrastructure** – Our region has infrastructure that meets current and future needs

Each of these strategic focus areas are supported by a number of outcomes that Council is committed to achieving. The Corporate Plan is directly linked to Council's long term strategic documents, including our annual Budget and Operational Plan. Reporting on the progress of the outcomes within the Corporate Plan are conducted through Operational Plan quarterly progress reports.

Our Corporate Plan sets the strategic direction and priorities for our organisation for the next five financial years. It identifies expectations that the community desires within the Region and outlines what Council will do to achieve these expectations.

FINANCIAL IMPLICATIONS

The proposed Corporate Plan 2025-2030 articulates Council's ongoing budget commitment over the next five financial years as well as demonstrating where Council will focus its attention to endeavour to obtain grants and collaboration for delivering on the key community priorities outlined in the document.

CONSULTATION/ENGAGEMENT

Council completed community engagement and public consultation activities on the Corporate Plan 2025-2030 from 6 November 2024 through to 18 December 2024. This feedback has been included in shaping the final plan.

STATUTORY/COMPLIANCE MATTERS

A Corporate Plan It is a mandatory requirement of Council under the *Local Government Act 2009*.

Pursuant to Section 166 of the Local Government Regulation 2012, a local government must adopt its corporate plan with sufficient time to allow an annual budget and operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.

Adoption of the Corporate Plan in April 2025 allows for the priorities to be included in the development of the budget for the 2025/26 Financial Year.

RISK ASSESSMENT/DEADLINES

Risks associated with endorsing the recommendation:

- Community does not like or understand the new Corporate Plan. This risk has been mitigated through community consultation and reflects straight forward presentation of information in its drafting.

Risks associated with not endorsing the recommendation:

- Council will need to continue with its current Corporate Plan until such time as a new Corporate Plan is adopted. The current Corporate Plan does not expire until 30 June 2026, unless superseded by a new Corporate Plan adopted by Council.

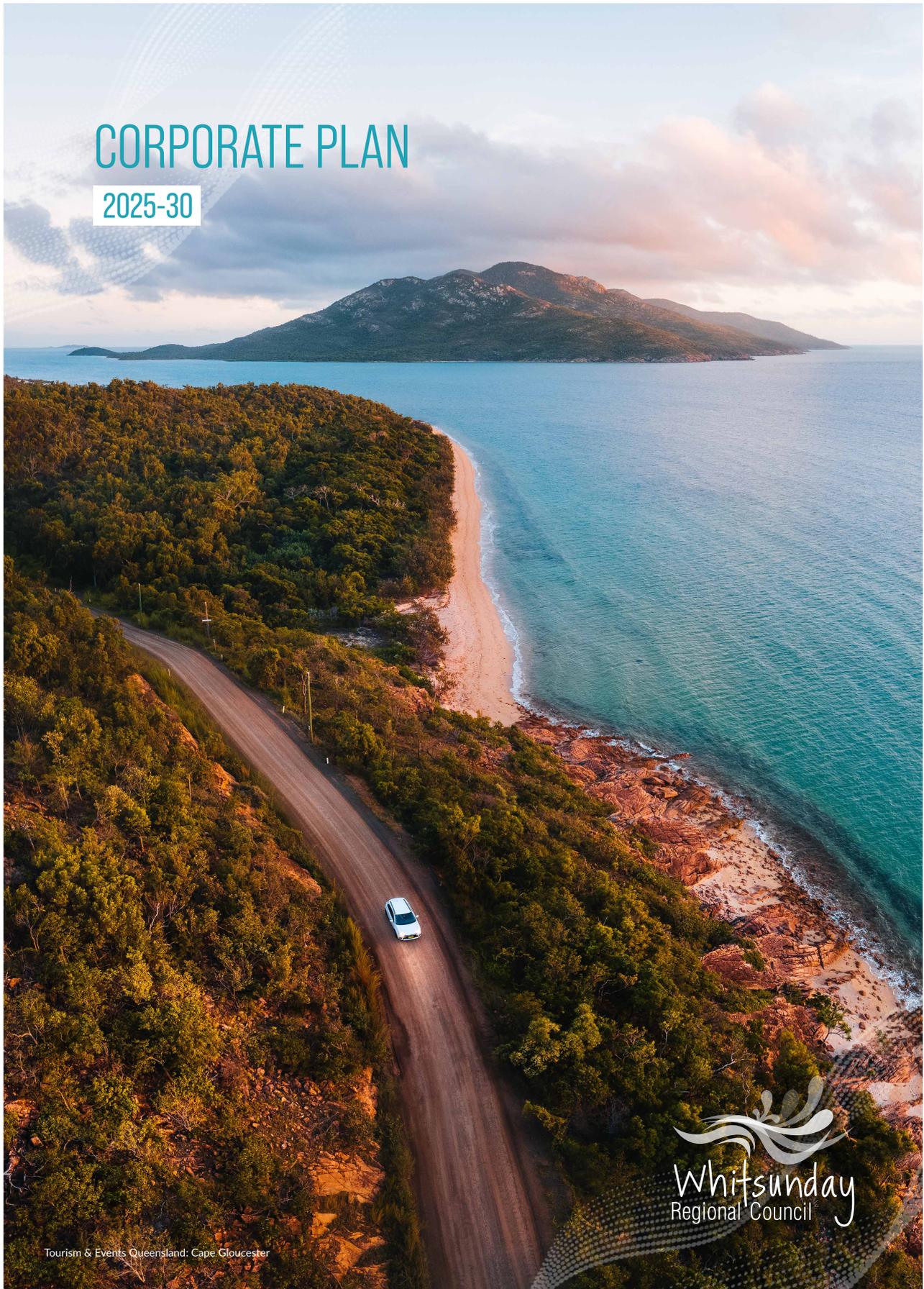
STRATEGIC IMPACTS

Corporate Plan Reference:

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

ATTACHMENTS

1. Corporate Plan - Final [11.1.1 - 20 pages]



CORPORATE PLAN

2025-30



Tourism & Events Queensland: Cape Gloucester

CORPORATE PLAN

2025-2030

The Whitsunday Regional Council Corporate Plan 2025 - 2030 sets the strategic direction for the next five years, guiding Council's decisions, services, and investments to ensure a sustainable and prosperous future for the region.

Council works to provide high quality leadership and responsible governance for residents and ratepayers, with effective resource management to support a vibrant and connected community.

This Corporate Plan outlines the key priorities and strategies that will shape the region's future, building on its unique natural environment, diverse economy, and strong community spirit.

While acknowledging challenges such as economic shifts, housing availability, and population growth, Council remains committed to advancing the region through effective leadership and long-term planning.

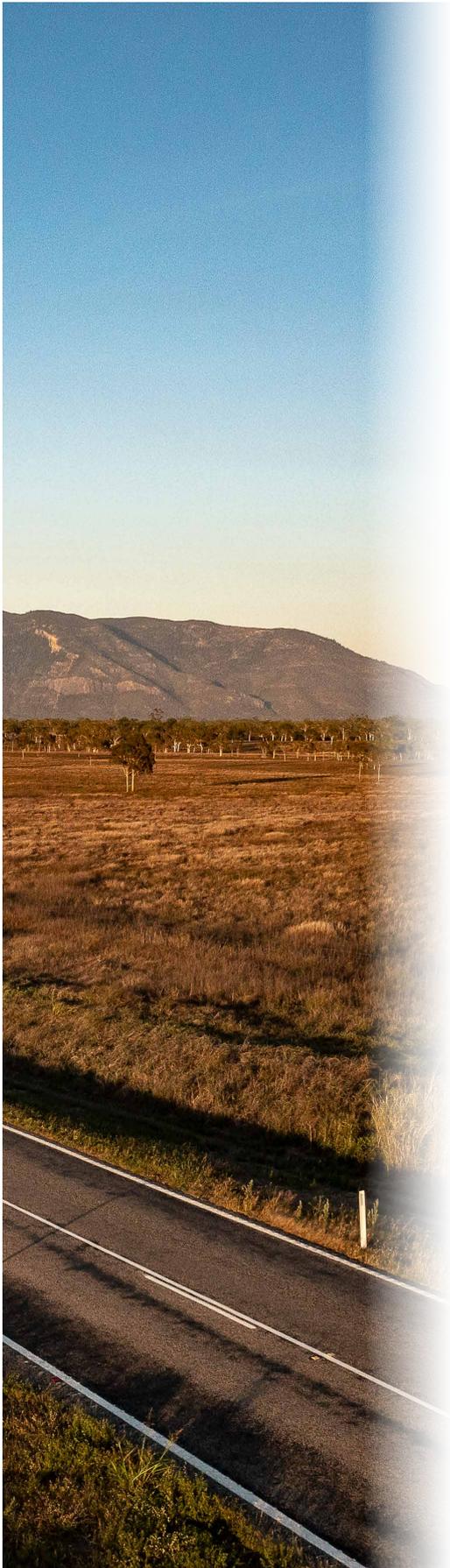
This plan provides a clear framework to navigate these challenges while embracing opportunities for sustainable growth and regional prosperity.

By aligning its projects and initiatives with the Corporate Plan, Council ensures transparency, accountability, and a shared vision for the Whitsunday Region, fostering a thriving community where residents, businesses, and visitors can flourish for years to come.

ACKNOWLEDGEMENT OF COUNTRY

Whitsunday Regional Council acknowledge the traditional owners and custodians of the lands where we live and work.

We pay respect to Elders past and present, and we recognise their continuing connection to country and the important role Aboriginal and Torres Strait Islander peoples play within the Whitsunday Region.



CONTENTS

| | |
|--|-----------|
| Message from the Mayor and CEO | 4 |
| Our Whitsunday Region | 6 |
| Our Vision, Mission and Values | 8 |
| Corporate Planning Framework | 9 |
| Our Strategic Direction | 10 |
| Managing our Risks | 15 |
| Commercial Business Activities | 16 |
| Significant Business Activities | 19 |

MESSAGE FROM THE MAYOR AND CEO



We are proud to present the Whitsunday Regional Council Corporate Plan 2025-2030, a roadmap for our region's future that reflects our shared vision, values, and aspirations.

This document is more than a plan—it is a commitment to the people of the Whitsundays to build a thriving, sustainable, and inclusive community.

Over the next five years, the Whitsundays will continue to experience significant growth and transformation. As stewards of this unique and vibrant region, we are dedicated to balancing economic development with environmental preservation, delivering essential services, and fostering a sense of belonging for all who call the Whitsundays home.

The Corporate Plan 2025-2030 outlines clear priorities and strategic directions to guide our efforts. From creating jobs and attracting investment to strengthening community services and safeguarding our natural assets, this plan provides a framework for achieving meaningful and lasting outcomes.

This vision is only possible with collaboration. We extend our heartfelt gratitude to our community members, stakeholders, and partners who contributed their insights and feedback during the development of this plan. Your voice is at the heart of our decision-making, ensuring this plan truly reflects the needs and aspirations of our region.

As your Mayor and CEO, we are committed to working together with Council, our dedicated staff, and our community to bring this plan to life. Through leadership, accountability, and innovation, we will deliver on the goals set out in this Corporate Plan and ensure the Whitsundays continues to flourish as a place of opportunity and inspiration.

Thank you for your ongoing support and trust in Whitsunday Regional Council. Together, let us shape a bright future for our region—one that reflects the strength of our people, the beauty of our environment, and the promise of our potential.

Warren Bunker
Chief Executive Officer

Ry Collins
Mayor

COUNCILLORS



Our Council comprises the Mayor and six Councillors, each representing their local electoral division. The 2024 Local Government Elections took place on 16th March with Mayor Ry Collins elected as Mayor. This council term will conclude in March 2028.

The Councillors as they appear in the picture above include: Councillor Michelle Wright - Division 4, Councillor Gary Simpson - Division 5, Councillor John Collins - Division 3, Mayor Ry Collins, Councillor Clay Bauman - Division 2, Councillor Jan Clifford - Division 1 and Councillor John Finlay - Division 6.

OUR WHITSUNDAY REGION

The Whitsunday Region is home to approximately 39,712 permanent residents. However, when accounting for visitors and seasonal workers, the functional population is estimated to be around 50,000.

Renowned for its relaxed lifestyle, the region boasts beaches, rainforests and large tracts of national parkland, encompassing a total land area of 23,819km².

The region encompasses the five main townships of Airlie Beach, Bowen, Cannonvale, Collinsville and Proserpine with numerous rural and coastal communities and residential areas scattered throughout the region.

The 74 Whitsunday Islands are also within the Council area. Many of these islands are uninhabited national parks, some islands offer a variety of resort accommodation, all with the Great Barrier Reef and fringing coral reefs at their doorstep.

The local economy is diverse and robust, driven by key industries such as tourism, grazing, agriculture, mining, and marine services. Tourism remains a foundation of the regional economy, with the Great Barrier Reef and Whitsunday Islands attracting visitors from around the globe.

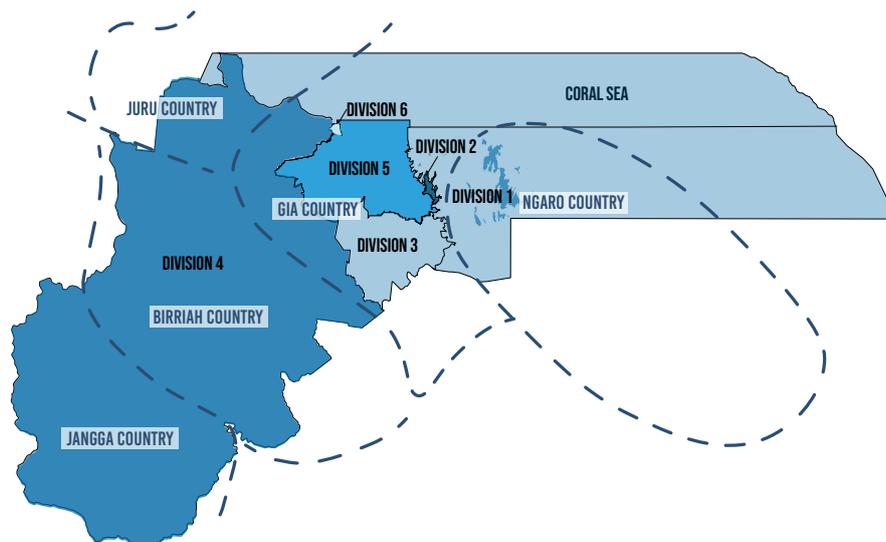
Agriculture, particularly sugar cane and horticulture, contributes significantly to the region's economic output.

The mining sector, particularly coal mining in the Bowen Basin, also plays a vital role in supporting the local economy.

The region is a well-established transport hub with the council owned and operated Whitsunday Coast Airport located 10 minutes' drive from the township of Proserpine, and a number of smaller aerodromes in Bowen, Collinsville and Mt Coolon. Privately owned airports are located on Hamilton Island and Jubilee Pocket.

It is less than 2 hours by air to the Queensland state capital of Brisbane from the Whitsunday Coast Airport. The Bruce Highway is the major transport corridor running from Brisbane in the South to Cairns in the North.

Five groups of traditional owners occupy the country known as Ngaro Country, Gia Country, Juru Country, Jangga Country and Birriah Country (pictured below).



REGIONAL SNAPSHOT



OUR ENVIRONMENT

- Land area 23,819km²
- 514km of coastline
- 11 rivers
- 58,380ha of high ecologically significant wetlands
- 84,801ha of National Park and Conservation Park
- 118,300ha of essential habitat for endangered/vulnerable animals and plants
- 60,210ha of declared fish habitat area



OUR COMMUNITY

- 39,712 residents (2023)
- Resident population growth 2.2% p.a.
- Median age 40 years
- 8,769 families (2021)
- 121 parks and open spaces (530 HA)
- 55 community centres and facilities
- 4 libraries
- 17 schools



OUR ECONOMY

- 4,201 GST registered businesses
- 20,355 workers
- Gross Regional Product (GRP) \$4.4B (2023)
- Growth State Product \$5.3B (2023)
- Average unemployment rate 3.3% 2023
- Functional population 50k + (11,500 average nightly visitation)
- Tourism largest employer
- \$1.06B tourism expenditure



VISION

A united community working together to drive a resilient and diverse economy and a liveable environment

MISSION

To ensure the Whitsunday Region thrives for everyone now and in the future

WHAT WE VALUE

Connection | Innovation | Sustainability

ROLES

Deliver

We identify opportunities and make them happen for our community

Support

We assist community groups and drive services through responsible policy, decision making and funding

Partner

We nurture relationships and promote our region in the interests of everybody

CORPORATE PLANNING FRAMEWORK

Corporate Plan

A statement of strategy that sets out what the goals and objectives of the council are for a 5-year period.

Operational Plan

Council is required to adopt an annual Operational Plan which sets out how council will progress the goals in the Corporate Plan.

Budget

Council prioritises annual expenditure toward program outcomes, services and projects, by taking into account emerging issues, community feedback, advice from Council's management and employees and the Corporate Plan.

Business Plans

Each department develops a business plan which complements the Operational Plan setting out the goals and objectives of that department for the year.

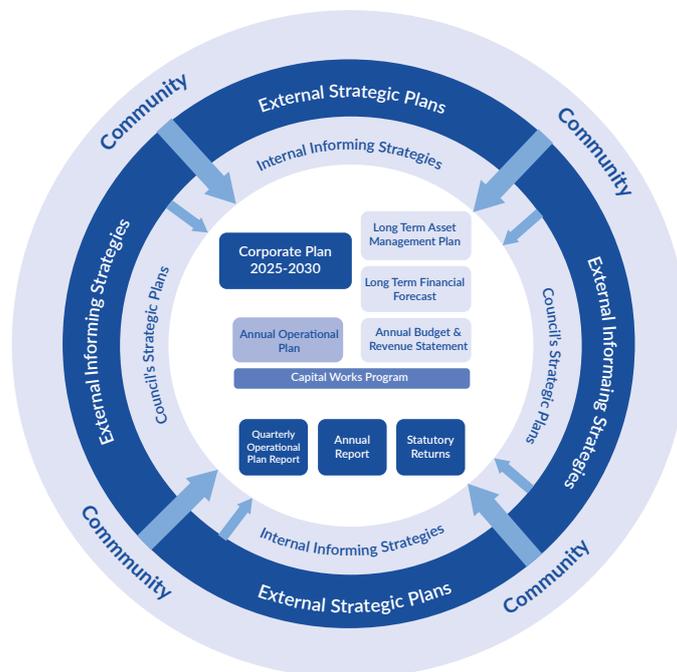
Reporting

There are many ways in which council reports to the community its progress towards implementing the Corporate Plan.

The Annual Report details council's progress and performance to the community, highlighting our achievements and challenges throughout the financial year. Council's Chief Executive Officer presents a quarterly report detailing council's progress towards achieving the Operational Plan.

Risk Management

Risk Management is an integral part of business planning and an essential element of sound corporate governance. Effective risk management helps to ensure the council minimises the impact of the risks it faces, thereby improving the region's ability to deliver on its Corporate Plan and improve outcomes to our community.



STRATEGIC DIRECTION

The Corporate Plan is committed to strategic focus areas within which outcomes are prioritised. The identified focus areas are the strategies and indicators that are used to measure their successful realisation.

Our Economy

We plan for growth with the future needs of the community, business and industry in mind



What we want to achieve together

- Diverse economic opportunities where traditional industries and futuristic vision meet
- We're committed to identifying and driving innovation and opportunities
- Bolstering local business and attracting new investment

Our focus for the next five years

- Implement Whitsunday Economic Development Strategy and publish an attraction prospectus
Identifying priorities for advocacy and investment
- In partnership with our local businesses and industries, identify and define our regional priorities for advocacy, investment and growth
- Leverage council's commercial operations to support local industries, enhance regional connectivity and create new opportunities for business investment.
- Advocate to the Queensland Government for Abbot Point State Development Area planning and development, including the provision of critical infrastructure to enable industry growth
- Advance and advocate the region's growth ambitions through identifying a pipeline of major projects, infrastructure and events.
- Articulate future vision and areas of economic opportunity through the development of regional and precinct masterplanning
- Support the future planning and sustainability of regional key industries
- Develop an advocacy framework to provide one voice for the needs of the Whitsundays

Our measure of success

- Growth in economic output
- Growth in visitation and tourism spend
- Growth of high-profile events
- Growth in employment and increased job opportunities
- Business retention and attraction

Our Community

Our places and spaces enhance the liveability and diversity of our communities



What we want to achieve together

- Supporting everyone in the region
- Working with our residents to provide opportunities, programs, facilities and resources
- Building strong relationships and engagement which meets community expectations

Our focus for the next five years

- Invest in our parks, facilities and public spaces to ensure they are attractive and welcoming to members of the community
- Review of community and recreational grants support to ensure consistency and alignment with future stakeholder needs
- Ensuring appropriate community engagement to guide Council's decision making and project priorities
- Advocate for essential community needs including adequate education and healthcare
- Promotion of arts, events, culture and sport within the region
- Continuous development of the Proserpine Entertainment Centre as the arts and cultural hub of the region
- Plan for the future of our community services and public spaces through the development of targeted strategies and precinct masterplanning

Our measure of success

- Growth in population
- Increase in events, local arts and cultural activities
- Support for community groups
- Increased visitation and activation of Council's venues
- Opportunities for communities to connect and engage with Council

Our Environment

Our region is resilient and celebrates its natural assets



What we want to achieve together

- Promote our natural advantage for liveability
- Demonstrate a commitment to leave a responsible sustainable environmental footprint
- Minimise waste and encourage recycling as we work towards a circular economy through innovation

Our focus for the next five years

- Enhance the quality of our local waterways and stormwater runoff
- Develop a waste strategy to plan for future network investment, landfill remediation, service delivery and support improved community outcomes in education and waste recovery
- Ongoing improvements to community facilities energy efficiency and sustainability
- Advocate to other levels of government to support regional biosecurity, land and animal management initiatives
- Support initiatives to celebrate and protect our natural environment and recognise our place at the heart of the Great Barrier Reef, with the Great Barrier Reef Marine Parks and Queensland Government
- Build resilience and strengthen the capacity of our community to withstand natural disasters

Our Measure of Success

- Increased investment in renewable energy
- Improved green infrastructure network, safely connecting natural areas and wildlife habitats.
- Reduced greenhouse gas emissions from our operations
- Reduced bushfire risk on our managed land
- Increased waste is recycled and diverted from landfill

Our Council

People, business and community



What we want to achieve together

- At the heart of the organisation are our people and community
- Delivering accountable goals
- Ensuring good governance, agile procurement, consolidated systems and robust financials

Our focus for the next five years

- Undertake a business transformation project to support organisational growth, prioritise and streamline service delivery and deliver improved value to the community
- Progress a workforce management system that delivers improved outcomes to safety, wellbeing, retention and productivity
- Develop rating system to better reflect new land valuations, changes in land uses and expected growth
- Advance the independence of commercial business structures to promote their ability to grow and deliver improved returns to the community
- Ongoing improvement to asset management systems to support future planning, maintenance schedules and capital works forecasts
- Progress the implementation of the asset management framework and systems
- Implement Business plans for functions and process for periodic review of business models
- Deliver a strategic land initiative to identify and secure the options for future strategic land needs

Our Measure of Success

- Increased customer service standards and spend with local suppliers
- Improve staff engagement, safety, training and well-being
- Capital projects delivered in line with key milestones and Budget
- Delivering Operational Plan and long-term financial sustainability benchmarks
- Meet obligations of the local Disaster Management Plan

Our Infrastructure

Our region has infrastructure that meets current and future needs



What we want to achieve together

- Prioritise the needs of the region
- Plan and manage growth corridors for future expansion
- Develop and action masterplans that support community ambitions

Our focus for the next five years

- Develop growth management and housing strategies to determine infrastructure and land use planning needs required for future growth
- Complete network planning for the future across key infrastructure networks, including stormwater, water supply, sewerage, waste, roads and parks
- Upgrades to key major strategic roads on our state and local road network
- Advocacy for improved funding of rural roads
- Review and initiate an update the Whitsunday Planning Scheme to better align with community aspirations and meet future needs
- Development of improved transport and drainage infrastructure
- Advance the project management frameworks to provide improved long-term capital programming and value
- Enhance equitable access and user safety of our public infrastructure and networks

Our Measure of Success

- Improved connectivity of cycleways, footpaths and shaded tree cover
- Asset management plans in place for infrastructure
- Achieve and maintain statutory water and waste water performance requirements
- Development and building activity as indicated through development applications and building approval statistics, within statutory timeframes
- Develop and implement regional network plans



MANAGING OUR RISKS

Risk management is an essential part of Council's corporate planning and governance. It helps us to manage risks and opportunities that may impact on our ability to deliver on our vision and Corporate Plan.

We are committed to embedding a proactive risk culture across the organisation.

Our Enterprise Risk Management Program will continue to work towards a risk maturity that ensures sound risk management practices are integrated into strategic and operational planning, budgeting and project prioritisation processes.

While we typically have a low appetite for unmitigated risks, it is recognised we may need to take some considered risks to ensure that infrastructure and services is able to respond to projected growth and meet the needs of our communities now and into the future.

Emerging Risks

Council continues to focus on providing essentials services such as water supply, sewerage, waste collection, roads & drainage, planning considerations which results in challenges with respect to

financial sustainability, community engagement and infrastructure management. However, themes such as environmental sustainability, technological advancements, and demographic shifts further complicate the landscape, necessitating council to adopt forward-thinking strategies.

The following risk themes have been identified as emerging risks:

- Skills shortages and long-term vacancies in key roles
- Cybersecurity and data security
- Asset management
- Environmental, social and governance requirements
- Innovation and artificial intelligence
- Financial sustainability

COMMERCIAL BUSINESS ACTIVITIES



Whitsunday Coast Airport

Operated by Council, Whitsunday Coast Airport (WCA) is a key economic driver for the region, supporting tourism, business travel and freight services.

As a commercial business, WCA combines aviation compliance with a strong focus on customer experience, delivering high-quality services for passengers, airlines and local operators.

Located on 430 hectares with easy access to the Whitsunday Islands and surrounding towns, the airport features the region's longest runway and capacity for multiple commercial aircraft. It is serviced by major carriers offering direct connections to with key, strategically important Australian capital cities, boosting visitation and business opportunities.

The airport also supports freight growth through a purpose-built distribution centre, enhancing regional logistics.

Council applies the Code of Competitive Conduct, where practicable, to ensure the airport operates efficiently and competitively.

Shute Harbour Marine Terminal

Operated by Council, the Shute Harbour Marine Terminal (SHMT) is a commercial business with specialised infrastructure and resources to meet the demands of marine tourism businesses, island resorts, passengers, and the general public. In addition to marine compliance requirements, SHMT must also meet the requirements of its tourism role by providing residents of and visitors to the Whitsunday region with a world class marine port facility focused on the future.

With the key priority for long term growth of SHMT into a commercial marine port precinct integrated with Whitsunday Coast Airport as a marine transportation and tourism hub.

Council, to the extent practicable, applies the Code of Competitive Conduct (CCC) to the relevant business decisions related to this business unit.

Foxdale Quarry

Council operates the Foxdale Quarry as a commercial business. The quarry supplies crushed rock materials for the construction industry which utilises it for the construction and maintenance of roads, subdivisions, housing, general industrial construction, and infrastructure projects.

The output from the quarry is sold to Council for its internal construction purposes as well as sold to external parties.

Council, to the extent practicable, applies the Code of Competitive Conduct to the relevant business decisions related to this business unit.





Whitsunday Holiday Parks

The Whitsunday Regional Council manages three key holiday parks - Lake Proserpine, Proserpine, and Queens Beach Bowen - as part of its commitment to enhancing community facilities and supporting regional growth.

These parks serve as valuable public assets, providing versatile spaces for recreation, community events, and local engagement.

Lake Proserpine Holiday Park offers outdoor recreation opportunities, including fishing, boating, and camping, promoting healthy lifestyles and community connection.

Proserpine Holiday Park is centrally located near local amenities, making it a convenient hub for sports, leisure activities, and community events.

Queens Beach Bowen Holiday Park combines coastal access with recreational amenities, serving as a key space for relaxation, social gatherings, and active living.

Council's management of these facilities ensures they are maintained to high standards, providing safe, welcoming, and accessible environments for residents and visitors alike.

Council's investment in these parks enhances public spaces, supports local businesses, and stimulates the regional economy by driving local spending and attracting visitors.

These efforts align with Council's broader goals of improving regional infrastructure and providing quality facilities that meet the evolving needs of the Whitsundays community.

Council, to the extent practicable, applies the Code of Competitive Conduct (CCC) to the relevant business decisions related to this business unit.

Proserpine Entertainment Centre

The Proserpine Entertainment Centre (PEC) is a modern events and convention facility serving as the Whitsunday Region's hub for performing arts and entertainment. Built to support community growth, the PEC offers a versatile space for everything from local performances to conferences and corporate events.

Centrally located on Proserpine's main street, the PEC provides diverse event spaces suitable for community, private and corporate use. Its proximity to the Bruce Highway and Whitsunday Coast Airport makes it easily accessible, enhancing its role as a key venue for regional events.

Council's management of the PEC provides a vital community facility that supports local arts, attracts events, and contributes to the regional economy.

The centre boosts local employment, drives visitor spending, and aligns with Council's commitment to fostering economic growth and enhancing community infrastructure in the Whitsundays.

Whilst the PEC receives funding from trading in goods and services, the overall objective of the Proserpine Entertainment Centre is to promote economic, artistic and cultural development within the community. Applying the code of competitive conduct would add expense without necessarily improving decision-making or the financial results of the activity, therefore, the code is not applied to the PEC.

SIGNIFICANT BUSINESS ACTIVITIES (SBA)

Whitsunday Water - Water & Sewerage Services

This business unit provides potable water to the water supply areas within the region. The business unit also collects wastewater (sewage) from the sewerage service areas and treats the collected sewage in keeping with license and environmental requirements before disposing of the treated effluent. Council also recycles treated effluent via fit for purpose use in selected public spaces and sporting facilities such as golf courses.

As per the definitions contained in the Act and the Regulation, this business unit is a Significant Business Activity (SBA). Council, to the extent practicable, applies full cost pricing principles in determining the pricing for water and sewerage and recycled water services.

Waste Services

This business unit provides waste collection, recycling and waste disposal services to the serviced area within the region.

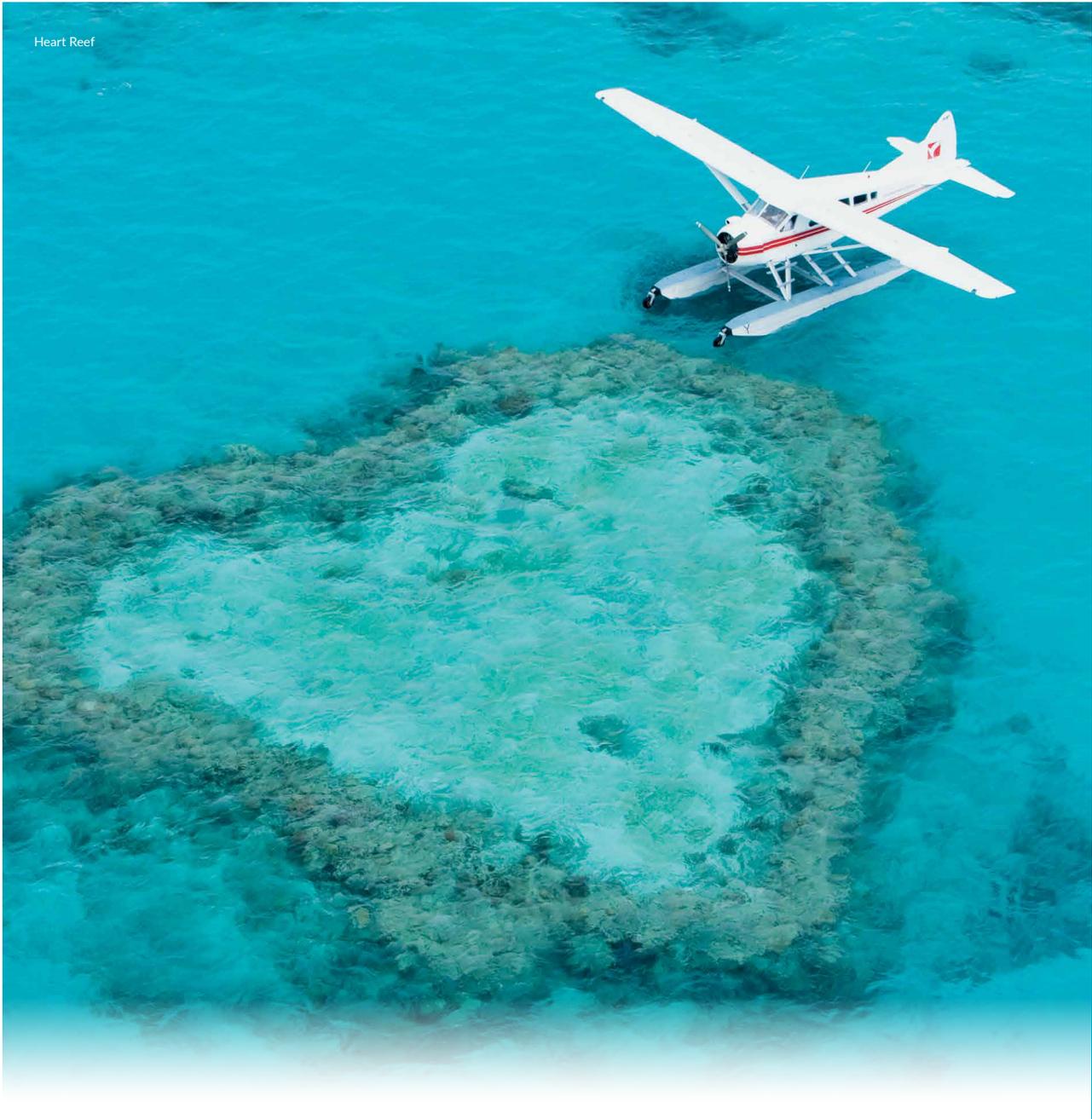
The objective is to ensure the Whitsundays becomes a sustainable, low waste region in which human health and the environment are protected from the impact of waste and its mission is to provide long term sustainable waste management solutions to the community that enhance resource recovery and recycling outcomes.

As per the definitions contained in the Act and the Regulation, this business unit is a Significant Business Activity. Council, to the extent practicable, applies full cost pricing principles in determining the pricing for waste services.



Bowen Water Treatment Plant

Heart Reef



CONNECTING WITH COUNCIL

PO Box 104 Proserpine QLD 4800
E: info@whitsundayrc.qld.gov.au
T: 1300 972 753

To receive Council news and information, please follow our updates via the following platforms:

Website: www.whitsundayrc.qld.gov.au
Social Media: Instagram, Facebook, LinkedIn
Online Engagement Portal: yoursay.whitsundayrc.qld.gov.au

11.2 - 20241308 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots and Easements - 30 Wrights Road, Strathdickie - 13RP734153 - Big Pammy Pty Ltd

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Planner

AUTHORISING OFFICER: Director Regional Strategy and Planning

PURPOSE

To present the assessment of the development application for a five-lot rural residential subdivision and seek Council's determination.

EXECUTIVE SUMMARY

The application is for subdivision of one lot into five lots. The property is adjoining rural residential zoned properties and small rural zoned lots in Wrights Road. As a result, the proposal presents a 'missing tooth' of rural residential zoned land between the subject site and the surrounding lots. The premises currently contains a dwelling house and domestic outbuildings. The front portion of the land has been cleared of vegetation and will accommodate four lots.

The subdivision seeks to create four lots between 4014 m² and 5307 m², plus a larger residual lot of 2.253 ha.

The proposal is consistent with the Regional Plan, which considers the site is within the Rural Living Area and generally complies with the overall outcomes of the Rural zone code wherein the lots will remain for rural living, maintain the existing rural living character and does not create conflict with surrounding rural living uses.

Two submissions have raised various concerns about flooding, bore water safety, amenity, character, environment, noise and privacy impacts. The submitters concerns have been addressed by the applicant, including submission of technical reports. Conditions of approval can be imposed to ensure the design and works are completed to Council's requirements.

The proposal is recommended for approval, subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Five (5) Lots and Easements for Access and Drainage, made by Big Pammy Pty Ltd, on L: 13 RP: 734153 and located at 30 Wrights Road Strathdickie, subject to the conditions outlined in **Attachment 11.2.4**.

BACKGROUND

The application was not lodged following any compliance action from Council.

DISCUSSION/CURRENT ISSUE

The proposed subdivision is impact assessable as the lot sizes proposed are below the 100ha requirement of the Rural zone. Notwithstanding this conflict, the proposal is found to have several factors that weigh in favour of approval as outlined below:

- Compliance the Mackay Isaac Whitsunday Regional Plan as the proposal is in a rural living area;
- The proposal does not conflict with the Rural zone code to an extent that supports refusal;
- The proposed lots sizes are compatible with the surrounding area;
- The proposal is infill as it presents a 'missing tooth' of rural residential size lots between two rural residential nodes that surround the site.
- The proposal does not create contested land with any adjoining uses.

On account of these factors, the application is recommended for approval.

FINANCIAL IMPLICATIONS

The application fee has been paid in full.

The development attracts infrastructure charges of \$59,258.56

CONSULTATION/ENGAGEMENT

Manager Development Assessment
 Development Engineer
 Technical Officer Engineering Assessment
 Team Leader Plumbing Services
 Environment Officer

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016
 Whitsunday Regional Council Planning Scheme 2017

RISK ASSESSMENT/DEADLINES

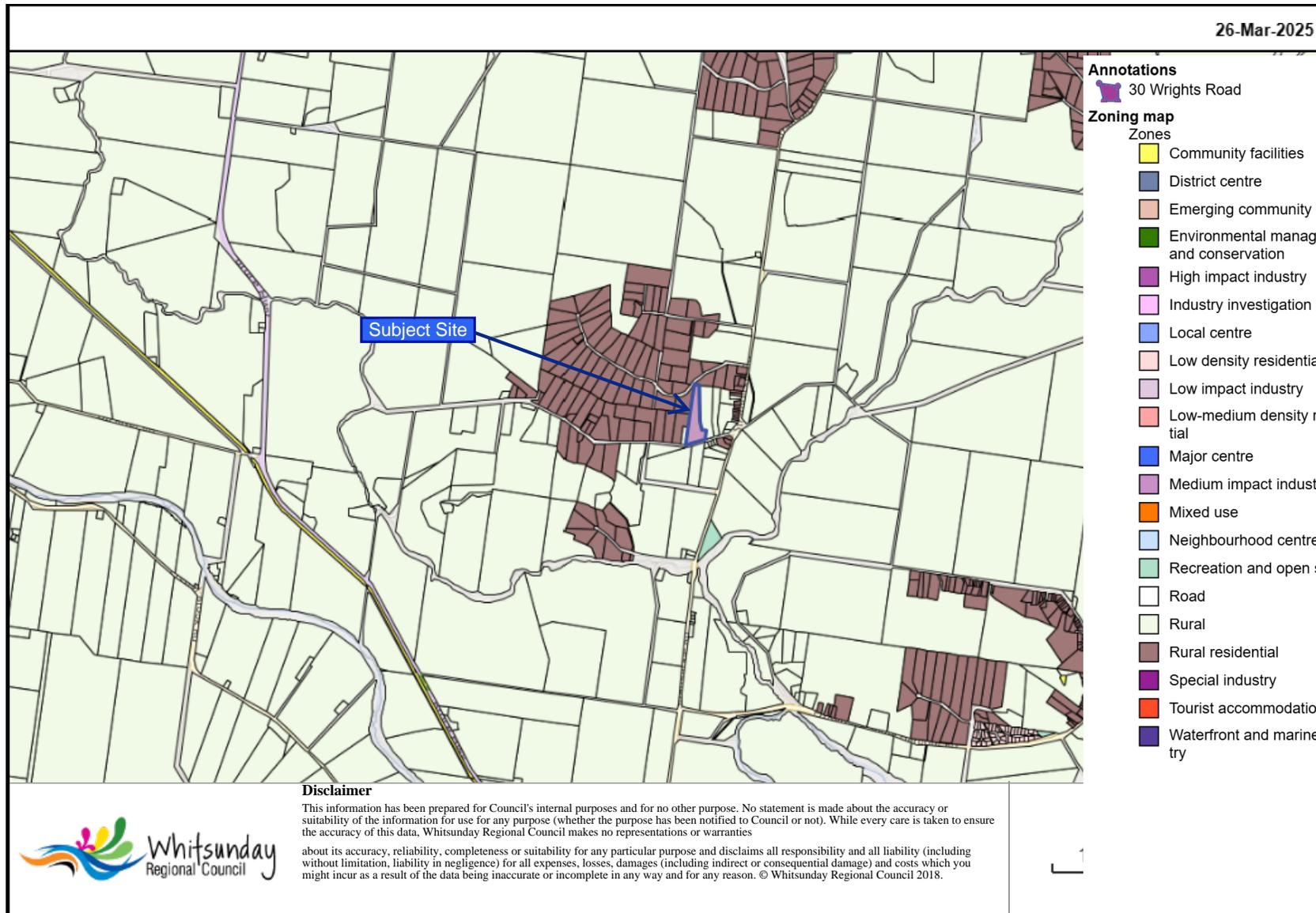
The decision may be appealed in the Planning & Environment Court of Queensland.

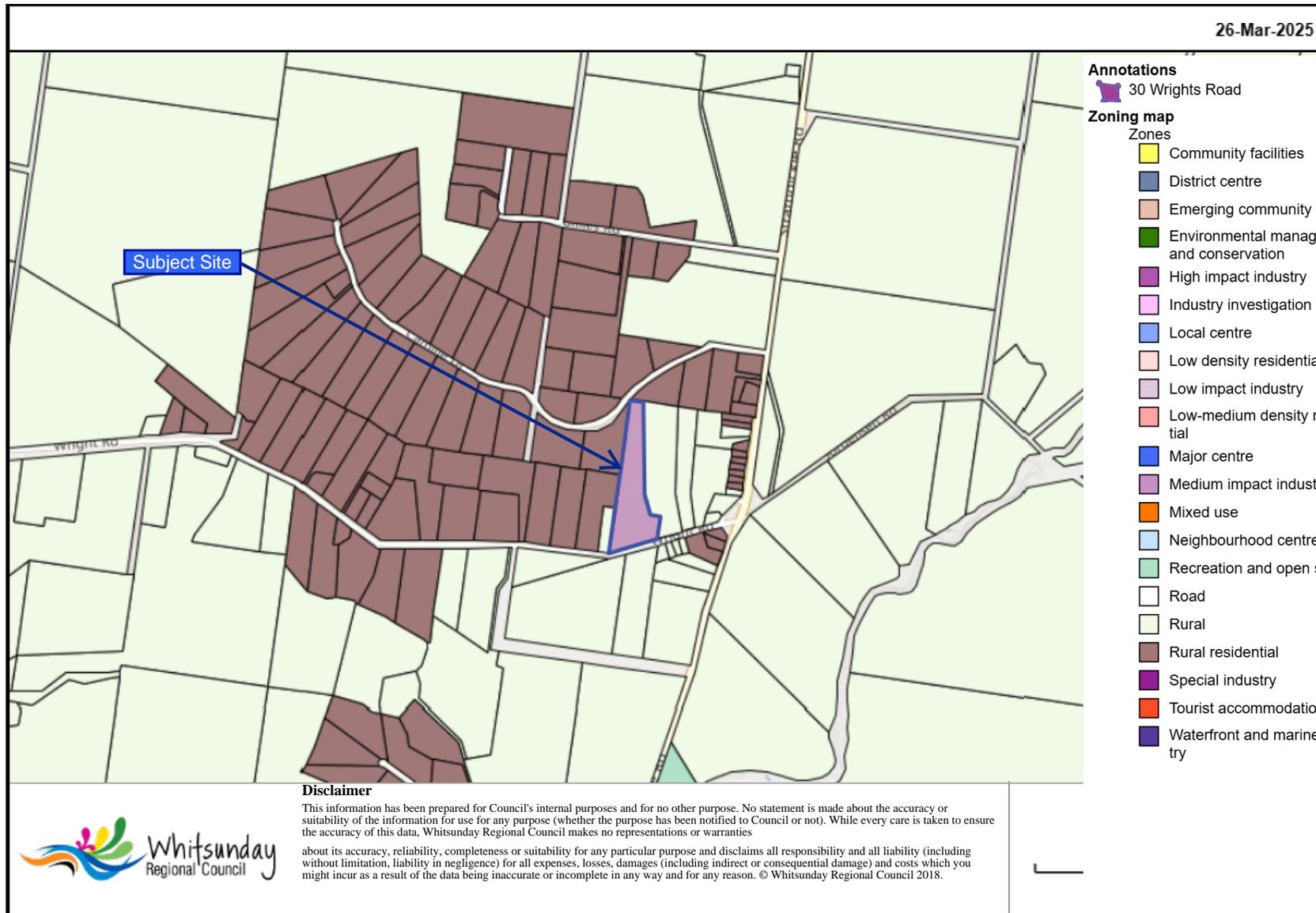
STRATEGIC IMPACTS

Corporate Plan 2022-2026 Development Services objective 4.
 Process all statutory applications within statutory timeframes.

ATTACHMENTS

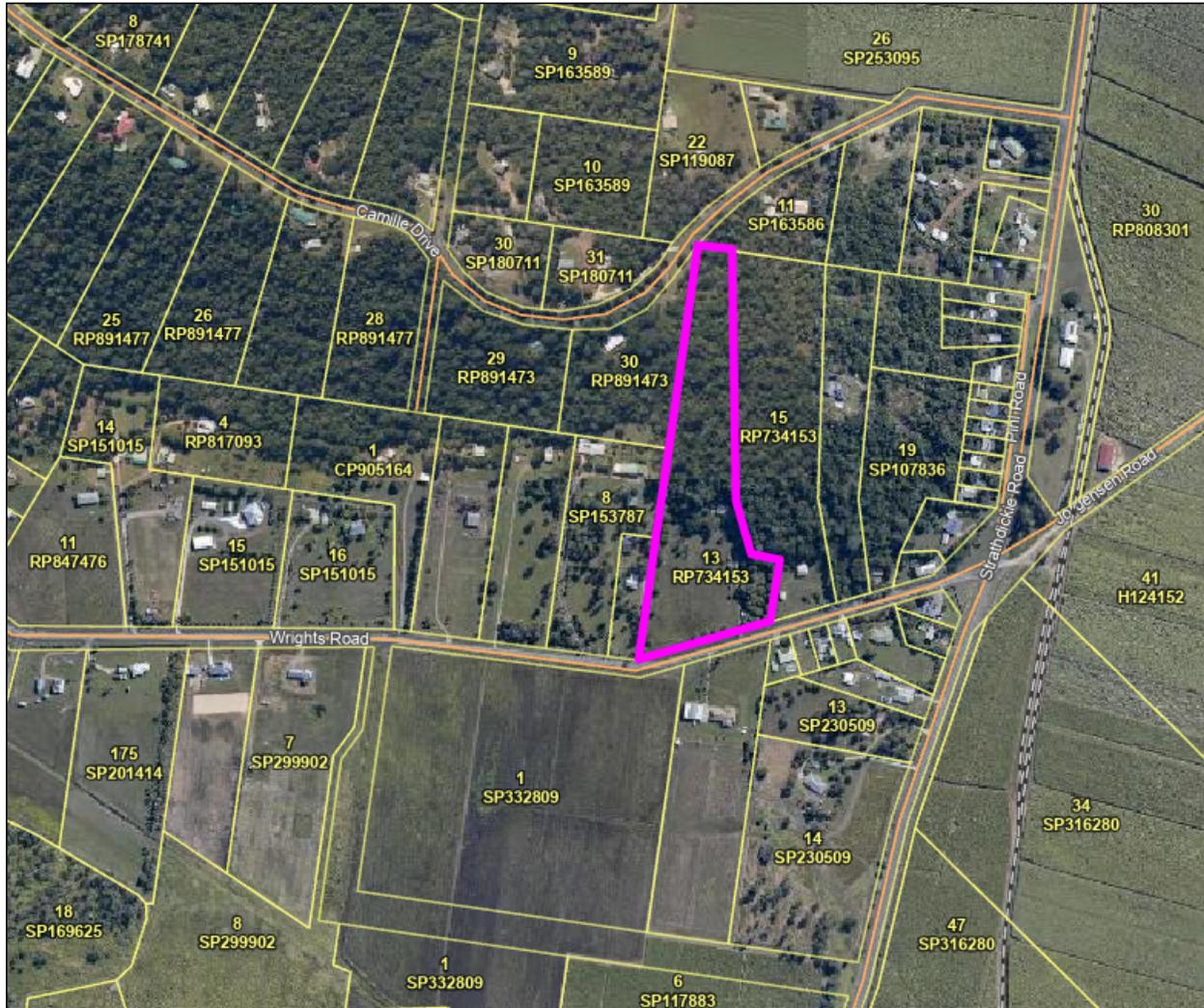
1. Regional Plan [11.2.1 - 1 page]
2. Locality Plan [11.2.2 - 1 page]
3. Aerial Plan [11.2.3 - 1 page]
4. Planning Assessment Report [11.2.4 - 8 pages]
5. Conditions of Approval [11.2.5 - 7 pages]
6. Plans of Development [11.2.6 - 1 page]





20°21'14"S 148°34'53"E

20°21'14"S 148°35'42"E



20°21'52"S 148°34'53"E

20°21'52"S 148°35'42"E



Legend located on next page

Places: Search Results

 13RP734153



0 100 metres

Scale: 1:7285

Printed at: A4

Print date: 9/4/2025

Not suitable for accurate measurement.
 Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

Includes material © State of Queensland 2025. You are responsible for ensuring that the map is suitable for your purposes. The State of Queensland makes no representation or warranties in relation to the map contents and disclaims all liability.

If imagery is displayed, imagery includes material © CNES reproduced under license from Airbus DS, all rights reserved © 21AT © Earth-i, all rights reserved, © Planet Labs PBC, 2023



Queensland Government

Department of Natural Resources and Mines,
 Manufacturing, and Regional and Rural Development

PLANNING ASSESSMENT REPORT

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

| | |
|-------------------------|--|
| Proposal: | Development Permit for Reconfiguration of a Lot – One (1) Lot into Five (5) Lots and Easements |
| Landowner | Big Pammy Pty Ltd |
| Property Address: | 30 Wrights Road STRATHDICKIE |
| Property Description: | L: 13 RP: 734153 T: N1150/224 |
| Area of Site: | 3.998ha |
| Planning Scheme Zone: | Rural zone |
| Level of assessment | Impact Assessable |
| Overlays: | Acid Sulfate Soils Agriculture Land Bushfire Hazard Biodiversity, Waterways and Wetlands (vegetation) Flood Hazard Infrastructure Landslide Hazard |
| Existing Use: | Dwelling house |
| Existing Approvals: | Nil. |
| Public Notification: | 6 February 2025 / 26 February 2025 |
| Submissions received: | Two submissions |
| State referrals: | None |
| Infrastructure charges: | \$59,258.56 |

2. Site Description

The premises is surrounded by rural residential allotments at the west and north, as well as dwelling houses on rural lots at the east and south. Adjacent larger rural lot is vacant. The land is currently used for rural living.

3. Proposal Details

The application is for the subdivision of one rural lot into five lots as below:

- Proposed Lot 1 – 5307m²
- Proposed Lot 2 – 4014m²
- Proposed Lot 3 – 4025m²
- Proposed Lot 4 – 4102m²
- Proposed Lot 5 – 2.253ha

The application is Impact Assessable as the lot sizes are below the minimum lot size for the Rural zone as specified in Table 9.4.6.3.2 Minimum lot sizes and dimensions of the Reconfiguration of Lot Code.

The rural zoned lot is positioned between two rural residential nodes, has rural residential zoned land to the rear and all adjacent properties are used for rural residential purposes. The proposal results in rural residential sized lots that have sufficient space for residential purposes on unconstrained land. The subdivision will create a 5.5m wide internal access driveway shared between Lots 1, 2, 4 and 5. The existing driveway will remain for proposed Lot 3. Proposed Lots 3 will contain the existing dwelling and Proposed Lot 5 will contain an existing domestic outbuilding. Lots 1, 2 and 4 are currently vacant. Easements will be provided for stormwater / flood and stormwater/ shared access.

Two submissions have been received from an adjoining neighbour and a nearby neighbour.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 4).

4.1. State Assessment and Referral Agency (SARA)

The application was not referrable.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all the State's interests in the SPP. The most recent SPP has been reflected in the Whitsunday Regional Council Planning Scheme, particularly Part 2 of State Planning Provisions.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise.

The proposal is for rural residential living and will be connected to rural residential services, located in an area designated as Rural Living Area within the Plan. The proposal complies with the Desired Regional Outcomes.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The proposed development does not conflict with the strategic framework as the development remains rural residential properties in a rural residential area.

4.4.2. Strategic Intent

Strategic Intent – Theme 1 – Liveable Communities and Housing

Although the zoning of the land is designated as rural under the Strategic Framework, the proposal does not conflict with the character of the surroundings. The proposal is supportable given the development is located within two rural residential nodes.

Strategic Intent – Theme 2 – Economic Growth

The intent of this strategy is to protect agricultural land. However, considering the location of the site being in between rural residential nodes and that residential activities are already established around the site, the premises would not create contested land. Instead, the premises will provide suitable opportunities for rural residential living that conforms with the existing rural residential character of the area.

Strategic Intent – Theme 3 – Environment and Heritage

The site is not within the local or state heritage registers and has been cleared of vegetation. The proposal does not conflict with this theme.

Strategic Intent – Theme 4 – Safety and Resilience to Hazard

The site is affected by bushfire, flood and landside hazards. Easements and conditions of approval are imposed to ensure safety and resilience to the identified hazards. The proposal does not conflict with this theme.

Strategic Intent – Theme 5 – Infrastructure

The proposal will not impact on existing infrastructure networks. The proposal therefore does not conflict with this theme.

4.4.3. Overlay Codes

Acid Sulfate Soils

An Acid Sulphate Soil Assessment Report has been provided. The results indicate that sulfate levels are below the threshold in the Queensland Acid Sulfate Soil Technical Manual Guidelines and does not trigger the requirement for on-site acid sulfate management.

Agriculture Land

This land is identified as a State Important Agriculture Area and Agricultural land class A and B. The proposal conflicts with this overlay however given the site's location,

Attachment 11.2.4 Planning Assessment Report

predominantly surrounded by residential dwellings within rural residential allotments and rural lots and the size of the land, the site will not create contested land.

Biodiversity, Waterways and Wetlands (vegetation)

This overlay is located at the rear of Proposed Lot 5 only. The applicant has submitted an environmental review and vegetation and bushfire hazard assessment report. The results of the study did not identify any regulated vegetation and instead, the mapped area contains remnant vegetation (vine scrub). Some eucalypt species are also present in the northern section of the block. No vegetation clearing is proposed as part of this application.

Bushfire Hazard

Only proposed Lot 5 contains the overlay. The subdivision is not expected to increase the bushfire hazard. As above, the remnant vegetation does not present bushfire risk and will act as a bushfire hazard buffer.

Flood Hazard

The engineering report indicates that the development area is affected by overland flow. The proposed internal stormwater infrastructure will collect the overland flows and safely discharge it to the lawful point of discharge, which is the open drain on Wrights Road. The 1% AEP area is located at the south-west corner at the lawful point of discharge. Easements will be established over the stormwater infrastructure / 1% AEP event flood extent.

Further, the flood catchment will be modified such that the runoff will be diverted on common boundary of Proposed Lots 2 and 3 which is past the existing driveway culvert on Lot 3. This reduces the runoff from the culvert resulting in no worsening or less worsening in flooding on adjacent properties.

Infrastructure (Major Electricity Buffer)

A 20m wide Major Electricity buffer exists fronting Wrights Road (up to 132kV). Although proposed Lots 1, 2 and 3 will be affected, there is sufficient room for building a dwelling outside of the buffer area.

Landslide Hazard

A landslide hazard assessment report has been provided to support the proposal. The report only provides the assessment for proposed Lots 1 to 4. No further development is proposed on Lot 5 other than the proposed easement area. Conditions of approval require the development to provide an updated geotechnical report to include proposed Lot 5 at operational works stage.

4.4.4. Zone Code

Rural zone code

The proposed development does not comply with the Purpose and Overall Outcomes of the Rural Zone. The purpose of the Rural Zone is to provide for a wide range of rural activities and a limited range of non-rural activities which complement or provide a service to rural areas. The proposal has limited conflict against the Rural zone code and generally complies with the overall outcomes particularly (b), (h) and (j).

All four additional lots are intended for dwelling houses which achieves overall outcome (b). Adjoining the property are rural residential zoned properties and smaller rural zoned lands, spanning across the vicinity of Wrights Road – Strathdickie – Camille Drive. This subdivision proposal presents a ‘missing tooth’ of rural residential zoned land between the subject site and the surrounding lots, which assimilates to the existing rural residential living properties that surround the subject land. Proposed Lots 1 to 4 will have sufficient area to construct future dwelling houses and wastewater treatment systems for rural living purposes, maintaining the existing rural living character and complying with overall outcome (j). Furthermore, the subdivision does not conflict with surrounding rural properties as no agricultural activities are occurring on the rural allotments within this section of Wrights Road. Therefore, the proposal satisfies overall outcome (h).

4.4.5. Development Codes

Reconfiguring a lot code

The proposed development is inconsistent with this Code. The proposal is unable to meet the acceptable outcome as it does not create lots of 100ha and does not meet the minimum width and length requirements. However, all five allotments are of a sufficient size to accommodate future rural residential uses.

Excavation and filling code

Earthworks is not expected to be extensive. Works will be minimal and limited to the construction related to the internal driveway, stormwater flow and housing pads, all of which will be facilitated under further detailed design through related operational works approvals.

Infrastructure code

An Effluent Feasibility Study has been supplied. The report demonstrates that each new lot can be serviced with an effluent disposal system in accordance with the Queensland Plumbing and Wastewater Code, sized for a 4-bedroom dwelling. If the application is approved, conditions of approval will require a detailed report at Building Works stage. There is space for the appropriate number of water tanks. The subdivision will construct stormwater infrastructure for drainage purposes and within the proposed easements under operational works. The land is capable of connection to electricity and mobile phone coverage exists in the locality.

Landscaping code

The proposed new lots will have sufficient space for future landscaping.

Transport and parking code

Access to proposed Lot 3 is existing. The applicant proposes a new internal access to proposed Lots 1, 2, 4 and 5, with the preliminary engineering design demonstrating full compliance with Council’s Development Manual. Detailed design will be provided with a future operational works application.

5. Public Submissions

The development application was placed on public notification between 6 February 2025 and 26 February 2025 in accordance with the relevant provisions of the Planning Act 2016.

Attachment 11.2.4 Planning Assessment Report

The Notice of Compliance was received on 28 February 2025. Two submissions were received during this period of Public Notification.

Two submissions have been received and summarised in the below table:

| Issue | Comment/Condition Number |
|---|---|
| 1. Further flooding concern | <p>Concern the development could exacerbate the existing culvert overflows across the road during significant rainfall events.</p> <p>In response to the submission, the consulting engineer has rerun their flood model. The results show no worsening in flooding on adjacent 33 Wrights Road as the proposed flood catchment will divert the runoff past the existing culvert into the open drain on Wrights Road.</p> |
| 2. Bore water safety concern | <p>Concern about the quality and safety of bore water supply adjacent to the site due to the addition of four new wastewater treatment systems. The submitter request that the potential risks to their water supply be assessed accordingly.</p> <p>CQ Soil Testing's Allotment Reconfiguration plan indicates the proposed advanced secondary systems will be located more than 10m from the subject bore, meeting the minimum setback requirement under the Queensland Plumbing and Wastewater Code.</p> |
| 3. Unaware of the development during purchase of adjoining property | <p>Submitter objected that they were not made aware of the proposed development during the purchasing of their property.</p> <p>The applicant has undertaken Public Notification in accordance with the Planning Act 2016. There is no requirement for development proposals to be made known in the sale of adjoining properties.</p> |
| 3. Inconsistency with the amenity and character of the area | <p>An adjoining submitter views the creation of 5 lots as excessive and appearing as "a small-scale estate, minus the gates" therefore inconsistent with the rest of the area, compromising the amenity and character of the area.</p> |

| | |
|---|---|
| | <p>The development will create lot sizes that are suitable for rural residential living, between 4014m² to 2.253ha. The nearest rural lots on Wrights Road are sized between 1138m² to 12ha. Therefore, the development is consistent with the character of the area.</p> |
| <p>4. Environmental concerns</p> | <p>Concern about the damage to local flora and fauna due to the construction of stormwater drainage, the removal of current driveway and the clearing of mature trees on proposed Lots 3 and 4.</p> <p>No natural vegetation clearing and nor removal of the existing driveway is proposed as part of this application. The applicant has also advised it is highly unlikely that the natural vegetation will be disturbed as there is sufficient room to build a house on Lot 4 outside the patch in the northwest corner, and the balance of the vegetation on Lot 5 will remain as it is.</p> |
| <p>5. Potential noise and privacy impacts</p> | <p>Concern about construction noise related to preparation of the lot for subdivision and building four dwellings as well as car noise. Concern about future privacy from two direct neighbours in proximity to their property.</p> <p>Operational hours for works related to the subdivision and construction will be regulated under Environmental Protection Act 1994, that is between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.</p> <p>The proposed driveway is 47.3m away from the submitter's boundary and is not expected to generate significant noise. The development provides adequate buffer of 5.5m and 6.5m through Easement B along the shared boundary, which is unlikely to affect the privacy of adjoining properties.</p> |
| <p>6. Property sale concerns</p> | <p>Concern about the ability to sell their property given the future construction noises, loss of privacy, ongoing construction and "close cluster of neighbours of 4 new houses next door".</p> |

| | |
|--|---|
| | <p>Noise and privacy matters are discussed in item 5 above.</p> <p>Impacts to property value is not a relevant matter for consideration in accordance with the Planning Act 2016.</p> |
|--|---|

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

| Adopted Charge | | | | | |
|-----------------------------|--|-------------------|-------------|----------------|---------------------|
| Type of Development | Development Category | Demand Unit & Qty | Charge Rate | Adopted Charge | |
| ROL | Residential – 3 or more bedroom dwelling house | 5 | \$34,452.65 | \$172,263.25 | |
| <i>Total Adopted Charge</i> | | | | | <i>\$172,263.25</i> |
| Credit | | | | | |
| Type of Development | Development Category | Demand Unit & Qty | Charge Rate | Discount | Total Credit |
| ROL – Existing Lawful Use | Residential – 3 or more bedroom dwelling house | 1 | \$34,452.65 | 100% | \$34,452.65 |
| ROL – Sewer N/A | Residential – 3 or more bedroom dwelling house | 4 | \$34,452.65 | 27% | \$37,208.86 |
| ROL – Water N/A | Residential – 3 or more bedroom dwelling house | 4 | \$34,452.65 | 30% | \$41,343.18 |
| <i>Total Credit</i> | | | | | <i>\$113,004.69</i> |
| <i>Total Levied Charge</i> | | | | | <i>\$59,258.56</i> |

Attachment 11.2.5 Conditions of Approval

1. **ADMINISTRATION**

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

| Plan/Document Name | Prepared By | Plan Number | Dated |
|--|---------------------|----------------------|------------|
| Proposal Plan | Locus Survey | PD-01 Rev L | 29/01/2025 |
| Engineering Infrastructure Report | Mosaic | 24-0166.R01 Rev 2 | 30/10/2024 |
| Roadworks & Draining Layout Plan | Mosaic | SK01 Rev 2 | 29/01/2025 |
| Sight Distances Plan | Mosaic | SK02 Rev2 | 29/01/2025 |
| Hydraulic Impact Assessment | Mosaic | 24-0166.R02 Rev 1 | 30/10/2024 |
| Acid Sulfate Soil Assessment | CQ Soil Testing | CQ25901 Version | 06/08/2024 |
| Landslide Susceptibility Assessment And Geotechnical Comments | CQ Soil Testing | CQ25901 Version A | 07/08/2024 |
| Land Suitability Assessment for On-site Wastewater Treatment and Effluent Disposal | CQ Soil Testing | CQ25901 Version C | 20/11/2024 |
| Lot 13 RP734153 Wright Road: Environmental Review and Vegetation and Bushfire Hazard Assessment Report | Earth Environmental | Version 4 | 02/09/2024 |

- 1.2 The following further development permits are required prior to commencement of work on site or commencement of the use:

- a) Operational Works:
- i. Earthworks
 - ii. Internal access
 - iii. Stormwater
 - iv. Erosion prevention and sediment control

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.

2. **CLEARING, LANDSCAPING AND FENCING**

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.

- 2.2 All vegetative waste cleared as part of the development of the site is to be either:

- a) stored neatly on site and shredded within sixty (60) days of clearing; or
- b) removed off the site to an approved disposal location.

3. **EARTHWORKS**

Attachment 11.2.5 Conditions of Approval

- 3.1 A Development Permit for Operational Works (Earthworks) must be obtained prior to commencement of work on site.

Any application for Operational Works (Earthworks) must be accompanied by detailed engineering design drawings demonstrating compliance with the recommendations of any Geotechnical and Civil Engineering report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS3789. Compaction test results are to be submitted to Council for its records.

- 3.2 During and at the completion of the excavation and filling of each stage the applicants Civil/Geotechnical Engineer must supervise, and at the completion, certify that the work carried out on site has meet the design intent and provide evidence that the finished work will not cause adverse impact on adjoining property.
- 3.3 All cut/fill batter slopes created as a result of earthworks carried out on the site are to be protected and retained. Any retaining structure, necessary as a result of works on the site must be designed, supervised and certified by a Registered Professional Engineer of Queensland prior to signing of the Survey Plan.

4. WATER INFRASTRUCTURE

- 4.1 Design and construct a potable water supply to proposed Lots 1,2,3 and 4 in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detailed design at future building application stage.

5. ON SITE EFFLUENT DISPOSAL

- 5.1 At future building application stage, the applicant is to design and construct an on-site sewerage treatment system to proposed Lots 1,2,3 and 4. Such work must be in accordance with Councils Planning Scheme applicable at the time and Queensland Plumbing and Wastewater code. The Land Suitability Assessment for On-site Wastewater Treatment and Effluent Disposal by CQ Soil Testing dated 20/11/2024 should be noted at future building stage.

6. ACCESS AND PARKING

- 6.1 A Development Permit for Operational Works (Internal Access) must be obtained prior to commencement of work on site.
- 6.2 Any application for Operational Works (Internal Access) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Council's Development Manual (current at the time of development) and this Decision Notice.
- 6.3 The applicant must design and construct the internal access from Wrights Road Reserve for the full length of the access Easement to proposed Lots 4 and 5 to a sealed standard so as to comply as a minimum with the levels, dimensions and specifications as shown on Councils current Standard Drawing, Mosaic Drawing Roadworks and Drainage Layout Plan SKC01 rev 1 and Whitsunday Regional Councils Development manual standard DG 1.17 and DG 1.30 Access to Allotments prior to the signing of the Plan of Survey.
- 6.4 The applicant must maintain the existing access from Wrights Road, Road Reserve for the full length of the access to proposed Lot 3 so as to comply as a minimum with the levels, dimensions and specifications as shown on Councils current Standard Drawing and Whitsunday Regional Councils Development manual standard DG 1.17 and DG 1.30 Access to Allotments prior to the signing of the Plan of Survey.
- 6.6 At completion of construction and prior to signing of plan of survey/commencement of the use, the Supervising Engineer must provide certification that all access & parking works

Attachment 11.2.5 Conditions of Approval

constructed on site comply with Council's Development Manual, and the Decision Notice of Approval.

- 6.5 The documentation for the proposed Access Easement must be supplied to Council free of charge and is to include statements with the regard to ownership and responsibility for future construction and ongoing maintenance requirements of the access within the Easement.
- 6.7 A Road Works permit must be obtained prior to commencement of work for the external access on site.
- 6.8 The external access must be constructed in accordance with the Approved Road Works permit prior to the signing of the Survey Plans.

7. STORMWATER AND FLOODING

- 7.1 A Development Permit for Operational Works (Stormwater Drainage) must be obtained prior to commencement of work on site.
- 7.2 Any application for Operational Works (Stormwater Drainage) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual (current at the time of development), Council's Development Manual (current at the time of development) and this Decision Notice.
- 7.3 The applicant must demonstrate that the developed flows from the land drain to a lawful point of discharge. Natural and Developed Flows from adjoining properties are to be managed through the site and discharged to a lawful point of discharge. Easements will be required over any land to accommodate the flows.
- 7.4 The earthworks design is to provide for the capture and management of natural flows from External Catchments, adjoining properties and site drainage through the site and discharged, as called for in Queensland Urban Drainage Manual, to a Legal Point of discharge.
- 7.5 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (current at the time of development).
- 7.6 Each allotment to be created must be provided with a lawful point of discharge prior to signing of the Survey Plan.
- 7.7 Easements must be provided over proposed Lots 1, 2, 3 and 4 to be below the Q100 level of immunity identified in the Locus Survey – Proposal Plan – PD-01 dated 29/01/2025.
- 7.7 Easements required for drainage purposes through allotments must be in accordance with details described in the Queensland Urban Drainage Manual current at the time of development.
- 7.8 Easement documentation must be provided free of cost to Council.
- 7.9 Each allotment must be designed so as to be self-draining and flood free for all levels of immunity up to and including Q100.
- 7.10 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

- 7.11 Prior to signing of Plan of Survey, the owner must lodge with Council, a civil engineer's design and construction certification (by an experienced and qualified RPEQ engineer). The certification must be addressed to Council and must certify that the Roof and Allotment and Stormwater Drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

8. ELECTRICITY AND TELECOMMUNICATIONS

- 8.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:
- a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
 - b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to sealing of the survey plan.

9. ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 9.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.

The plan must be prepared in accordance with requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the Environmental Protection Act.

- 9.2 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g., turfed, concreted).
- 9.3 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 9.4 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 9.5 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

10. GEOTECHNICAL

- 10.1 The first Development Application for Operational Works must be accompanied by an updated Geotechnical Report by a suitably qualified Geotechnical Engineer to include

Attachment 11.2.5 Conditions of Approval

proposed Lot 5. The Geotechnical Report is to address and include a Slope Stability Assessment, Certification and Recommendations of suitability of the lot for the proposed development. The investigation and report must address and provide as a minimum:

- a) A stability assessment report and certification on the Lot taking into account the proposed structures on the site.
 - b) Provide recommendations with respect to possible restrictions/precautions to be taken into account in the development of the Lot, proposed earthworks, stormwater drainage and services.
 - c) Retaining Wall recommendations and design parameters on the Lot
 - d) Foundation recommendations on the Lot
 - e) Construction recommendations
 - f) Earthworks recommendations
 - g) Construction and site management recommendations
- 10.2 Any application must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the updated Geotechnical Report.
- 10.3 All site works must be designed and supervised by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the updated Geotechnical Report.
- 10.4 All cut/fill batter slopes are to be protected and retained in a visually acceptable manner prior to commencement of the use. Any retaining structures must be designed in accordance with the recommendations of the updated Geotech Report and are stable and will remain so over the long term.
- 10.5 Prior to commencement of use on the site, the owner must lodge with Council, an engineer's certification (by an experienced and qualified RPEQ Geotechnical Engineer). The certification must be addressed to Council and must certify that the works have been constructed according to the geotechnical engineer's recommendations of the updated Geotechnical Report and are stable and will remain so over the long term.

11. MAINTENANCE VALUATION

- 11.1 The applicant must pay Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$42.00 per lot.

12. MISCELLANEOUS

- 12.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 12.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

Attachment 11.2.5 Conditions of Approval

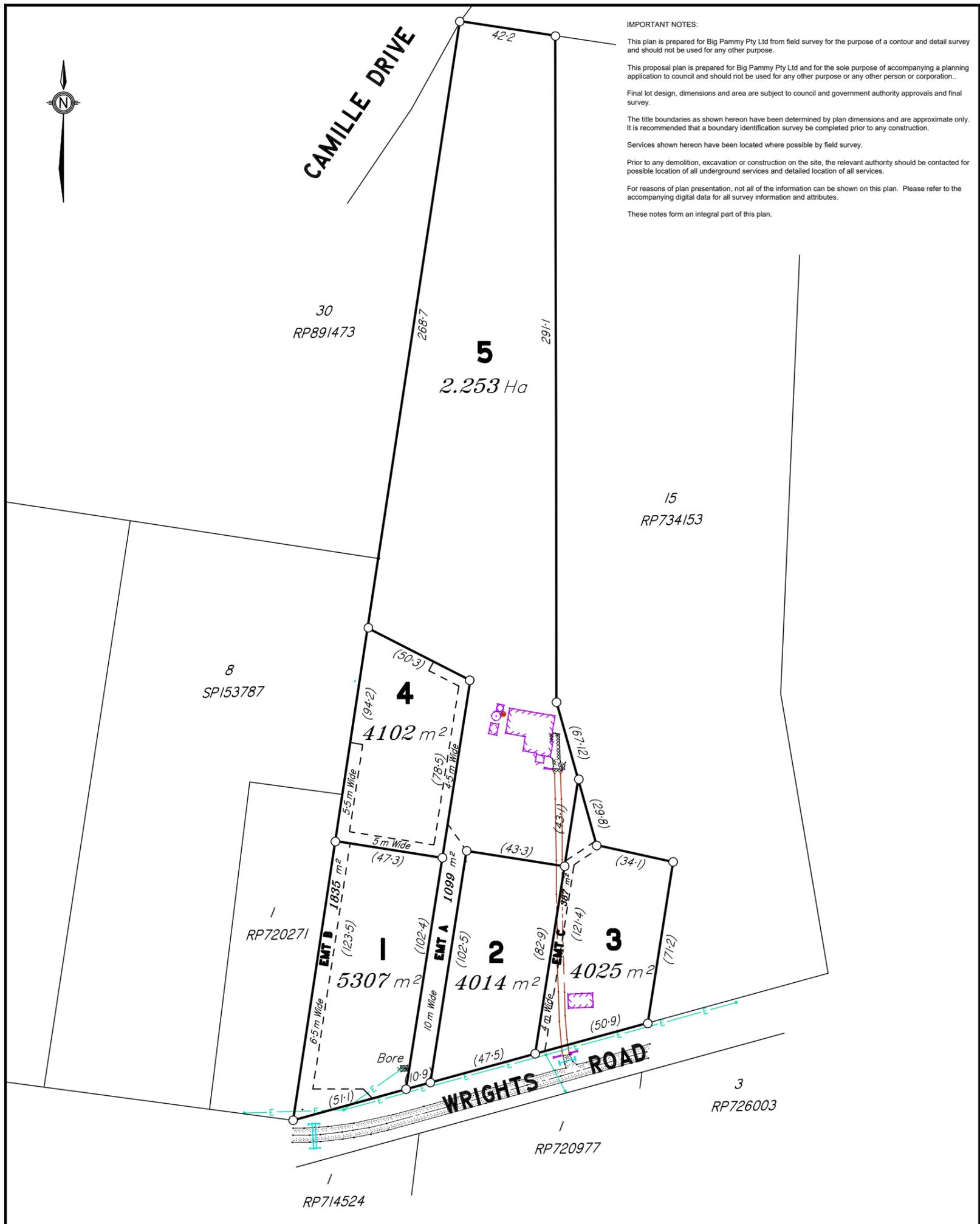
- 12.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 12.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Wrights Road or adjoining land unless written permission from the owner of that land and Council is provided.
- 12.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

13. ADVISORY NOTES

- 13.1 Hours of work
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.
- 13.2 Dust Control
It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.
- 13.3 Sedimentation Control
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.
- 13.4 Noise During Construction and Noise in General
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.
- 13.5 General Safety of Public During Construction
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.
- 13.6 Enquiries relating to the aforementioned conditions should be directed to the Regional Strategy and Planning Directorate who will direct the enquiry to the relevant officer.



IMPORTANT NOTES:

This plan is prepared for Big Pamm Pty Ltd from field survey for the purpose of a contour and detail survey and should not be used for any other purpose.

This proposal plan is prepared for Big Pamm Pty Ltd and for the sole purpose of accompanying a planning application to council and should not be used for any other purpose or any other person or corporation.

Final lot design, dimensions and area are subject to council and government authority approvals and final survey.

The title boundaries as shown hereon have been determined by plan dimensions and are approximate only. It is recommended that a boundary identification survey be completed prior to any construction.

Services shown hereon have been located where possible by field survey.

Prior to any demolition, excavation or construction on the site, the relevant authority should be contacted for possible location of all underground services and detailed location of all services.

For reasons of plan presentation, not all of the information can be shown on this plan. Please refer to the accompanying digital data for all survey information and attributes.

These notes form an integral part of this plan.

| | | | | | |
|---------------------------|---|--|--------------------|--|-----------------|
| Surveyed by TMM | Horizontal Datum GDA2020 Zone 55 Vide | Client BIG PAMMY PTY LTD | |  <p>LOCUS SURVEYS Pty Ltd ABN 42 644 532 041 PO Box 1081 Proserpine QLD 4800 Ph - 0473 079790 Email - scott@locussurveys.com.au Web - locussurveys.com.au</p> | |
| Survey Date 11/06/2024 | Level Datum AHD Vide | Title PROPOSAL PLAN Lot 13 on RP734153 30 Wrights Road, Strathdickie | | | |
| Drawn by TMM | Parish ---- | Job Ref 0140 | | | |
| Checked by TMM | County ---- | Drawing No PD-01 | | | |
| Locality Strathdickie | Local Authority WHITSUNDAY REGIONAL | CCAD 0140.mjo | Date 29/01/2025 | Scale 1:1500 @ A3 | Rev L |

11.3 - Planning Scheme Amendment - Short-term Accommodation - Outcome of State Interest Review

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Planner

AUTHORISING OFFICER: Director Regional Strategy and Planning

PURPOSE

The purpose of this report is to:

1. Advise Council of the outcome of State Interest Review for the Draft Planning Scheme Major Amendment Package A (Short-term Accommodation),
2. Seek endorsement of administrative edits made to the proposed amendment during the State Interest Review period, and
3. Seek direction to commence public consultation for the proposed amendment.

EXECUTIVE SUMMARY

A proposed amendment to the Planning Scheme has been prepared to address Council's concerns relating to the presence of dwellings used for Short-term accommodation (STA) in the low density residential zone.

The amendment seeks to strengthen assessment benchmarks within the Planning Scheme to clearly identify that STA is not supported within the Low density residential zone, with the exception of several STA Precincts traditionally used for holiday home purposes.

To progress the amendment, Council must follow the process outlined within Chapter 2, Part 4 of the Ministers Guidelines and Rules (making a major amendment). On 1 April 2025 the amendment completed State Interest Review and received Ministerial approval to commence public consultation.

OFFICER'S RECOMMENDATION

That Council:

1. Endorse the administrative edits made to Amendment Package A – Short-term Accommodation during the State Interest Review period (**Attachment 11.3.1**).
2. Commence public consultation on the proposed amendment package in accordance with the Community Engagement Plan provided in (**Attachment 11.3.2**).

BACKGROUND

At the Ordinary Meeting in August 2024, Council decided to:

1. Make a Major Amendment to the Whitsunday Regional Council Planning Scheme 2017 in accordance with the Planning Act 2016 to include additional assessment benchmarks for Short-term accommodation; and
2. Endorse the amendment and supporting materials to restrict Short Term Accommodation in the Low-Density Residential zone with limited identified inclusion areas where the use is deemed Code Assessable and proceed to State Interest Review.

The package was lodged with the Department on 3 September 2024, formally commencing the State Interest Review period.

The State Interest Review period was paused in January to allow Council to consider Cannonvale Beach for inclusion as an STA Precinct. On 29 January Council resolved to not include Cannonvale Beach as an STA Precinct and notified the Department of this decision, lifting the pause.

On the 1 April 2025, Council received notification of the outcome of State Interest Review (**Attachment 11.3.3**), confirming the proposed amendment appropriately integrates the relevant State interests and can proceed to public consultation in accordance with Chapter 2, Part 4 of the Ministers Guidelines and Rules.

DISCUSSION/CURRENT ISSUE

Throughout the State Interest Review period, liaison has occurred with the Department to resolve concerns relating to the amendment. This involved preparation of further justification materials and administrative edits to the amendment package to improve useability of the amendment. The administrative amendments made relate to:

- Improved consistency in terminology when referring to 'STA Precincts'
- Improved mapping of the STA Precincts by:
 - formally incorporating mapping into the Planning Scheme (Online mapping)
 - Improve and refine Mapping to only include relevant properties (Low density residential zone)
- Improved clarity within the editors notes when referring boundaries of STA Precincts.
- Correction of an administrative error in the use definition of Short-term accommodation (within Schedule 2 of the Planning Scheme) to align with Schedule 3 of the Planning Regulation.

These edits are detailed in track changes in **Attachment 11.3.1** for information.

The next step in the amendment process is to undertake public consultation in accordance with the approved Community Engagement Plan and Chapter 2, Part 4 s18 of the Ministers Guidelines and Rules. Consultation must be carried out for a minimum of 20 business days and is intended to be undertaken throughout May-June 2025.

The Community Engagement Plan is provided in **Attachment 11.3.2** and is a mandatory requirement for making or amending a Planning Scheme under the Planning Act 2016. It outlines a structured approach for effectively engaging stakeholders throughout the amendment process to ensure compliance with legislative requirements, facilitate transparent communication, and promote meaningful consultation with government agencies, non-government stakeholders, and the community.

Engagement efforts will include but are not limited to:

- Newspaper public notice
- Displays in Customer service centres and Libraries
- Gazettal (at adoption)
- Fact Sheets and FAQs
- Emailing/ mailing key stakeholders
- Social Media Postings
- Explanatory videos
- Media release
- Meet a planner opportunities
- Submission analysis report and submitter response mail-out

Upon completion of the community engagement, a submission analysis report will be prepared for Council's consideration including responses to submitters.

FINANCIAL IMPLICATIONS

The proposed amendment has been prepared in house with advertising costs associated with public consultation being absorbed within the Strategic Planning Operational Budget.

CONSULTATION/ENGAGEMENT

Manager Strategic Planning
 Manager Development Assessment
 Director Community Services and Facilitation
 Coordinator Engagement and Place
 Department of Housing, Local Government, Planning and Public Works

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016
 Planning Regulation 2017
 Ministers Guidelines and Rules V3.0 2024

RISK ASSESSMENT/DEADLINES

Risks associated consultation have been identified within the Community Engagement Plan (**Attachment 11.3.2**) and below with appropriate risk management measures assigned.

| Communication/Process risks | Level of impact (high, medium, low) | Risk management measure |
|---|-------------------------------------|---|
| If following public consultation changes of substance are made to the Major Amendment, the lengthy process must restart at State Interest Review, adding up to 190 business days to the process | Medium | Non-mandatory informal pre-consultation will be conducted with key local & State Government stakeholders for the key components to be amended in the Scheme. |
| Stakeholders perceiving that their views are not being heard. | High | <p>During public consultation for the last Major Amendment, Council received 348 submissions with themes involving further restriction of STA.</p> <p>Council has also received a combined total of 143 submissions received for development applications during their statutory public notification period. Proposed amendments to the Scheme will be communicated to stakeholders.</p> <p>All efforts will be made to identify and notify by email interested stakeholders, who may be affected by the proposed amendments to ensure that they engage in the consultation process and a range of views are heard.</p> |

| | | |
|--|--------|--|
| Objection to STA restrictions in Low density residential zone. | High | Fact sheets and consultation efforts surrounding the changes will explain the intent of the change and the balance it seeks to strike in maintaining the unique sense of place and sense of community whilst promoting growth in the tourism industry. |
| Public being unclear on what the Planning Scheme and the Planning Scheme Major Amendment is. | Medium | Key messages and fact sheets will seek to explain the role of the Planning Scheme, the nature of the amendments in the context of previous Planning Scheme consultations, responses to local issues, and amendments to support economic growth, and improve residential amenity. |
| Perception that Council is disincentivising new investment | High | Key messages and fact sheets will seek to explain the purpose of the amendment is to prioritise the housing needs of local residents by ensuring dwellings in the Low density residential zone are available for local residents and residential amenity is maintained. |

STRATEGIC IMPACTS

Corporate Plan Reference:

Provide a consistent and transparent strategic framework and direction for the development industry and community.

ATTACHMENTS

1. Administrative edits made during State Interest Review [11.3.1 - 12 pages]
2. Community Engagement Plan [11.3.2 - 23 pages]
3. Deputy Premier - Letter to Mayor Ry Collins - Outcome of State Interest Review [11.3.3 - 1 page]

Overview of changes made to Planning Scheme Amendment Package A (Short-term Accommodation) during State Interest Review.

Blue text details existing additions made in the amendment. Red text indicates where edits have been made during State Interest Review. Note: This document does not provide a full overview of track changes for the amendment and is just excerpts of where additional changes to those endorsed by Council in August 2024.

1. Planning Scheme Part 3 – Strategic Framework

Addition of purple text in section 3.2.1.2(3) to provide further clarity.

(3) [Historic development approvals and past planning schemes have resulted in a presence of short-term accommodation alongside permanent residences in the Low density residential zone. Whilst this mix is recognised, the Low density residential zone is intended for local residents with new Short-term accommodation uses to only occur in localities traditionally used for holiday homes and designated as STA precincts within the planning scheme mapping.](#)

2. Planning Scheme Part 5 – Table of Assessment for Low density residential zone

Refinement to the editors note in Table 5.5.8 to reflect the formal STA Precinct mapping within the planning scheme online mapping rather than the Census geography boundaries the STA precincts are based on.

| | | |
|---|--|---|
| <p>Short-term accommodation</p> | <p>Code assessment if for Short-term accommodation (Dwelling) where located within one of the following localities STA precincts:</p> <ul style="list-style-type: none"> • Hydeaway Bay; or • Dingo Beach; or • Conway Beach; or • Wilson's Beach; or • Brisk Bay; or • Queens Beach; or • Horseshoe Bay; or • Shute Harbour; or • Airlie Beach; or • North Mandalay. <p><small>Editor's note – STA precinct boundary mapping is designated within Schedule 2 – Mapping and adopts a variety of 2021 Census geography boundaries and refined to only include properties zoned Low density residential. Locality boundaries are reflective of the 2021 Census geographies for Suburbs and Localities (SAL) with the exception of Horseshoe Bay, Queens Beach and North Mandalay localities which adopt mesh block boundaries. Details of the SAL and mesh block codes can be found within the WPG Short-term Accommodation Guideline.</small></p> | <p>Short-term accommodation and multi-unit uses code Low density residential zone code Healthy waters code Infrastructure code Landscaping code Transport and parking code</p> |
|---|--|---|

3. Planning Scheme Part 6 – Low density residential zone code

Replacement of the word ‘suburb’ with ‘STA Precinct’ for improved consistency throughout the Scheme and refinement of the editors note to reflect the formal STA Precinct mapping within the planning scheme online mapping rather than the Census geography boundaries the STA precincts are based on.

- (c) [Short-term accommodation \(Dwelling\) uses are confined to the following suburbs STA precincts¹ only:](#)
- i. [Hydeaway Bay](#)
 - ii. [Dingo Beach](#)
 - iii. [Conway Beach](#)
 - iv. [Wilson's Beach](#)
 - v. [Brisk Bay](#)
 - vi. [Queens Beach](#)
 - vii. [Horseshoe Bay](#)
 - viii. [Shute Harbour](#)
 - ix. [Airlie Beach](#)
 - x. [North Mandalay](#)

¹ [Editors note - STA precinct boundary mapping is designated within Schedule 2 – Mapping and is based on a variety of 2021 Census geography boundaries and refined to only include properties zoned Low density residential. Locality boundaries are reflective of the 2021 Census geographies for Suburbs and Localities \(SAL\) with the exception of Horseshoe Bay, Queens Beach and North Mandalay localities which adopt mesh block boundaries. Details of the SAL and mesh block codes can be found within the WRC Short-term Accommodation Guidelines.](#)

4. Planning Scheme Part 9 – Short-term Accommodation and multi-unit uses code

Replacement of the word ‘localities’ with ‘STA Precinct’ for improved consistency throughout the Scheme and refinement of the editors note to reflect the formal STA Precinct mapping within the planning scheme online mapping rather than the Census geography boundaries the STA precincts are based on.

Table 9.3.17.3.1 Benchmarks for assessable development

| Performance Outcomes | | Acceptable Outcomes | |
|--|--|---------------------|---|
| Short-term accommodation (Dwelling) - Location | | | |
| PO1 | Short-term accommodation (Dwelling) within a Low-density residential zone is located in areas traditionally used for holiday homes and compatible with the character of the area as to maintain a high level of residential amenity. | AO1.1 | <p>If within the Low density residential zone, Short-term accommodation (Dwelling) is limited to operate within the following localities STA precincts:</p> <ul style="list-style-type: none"> • Hydeaway Bay, or • Dingo Beach, or • Conway Beach, or • Wilson's Beach, or • Brisk Bay, or • Queens Beach, or • Horseshoe Bay, or • Shute Harbour, or • Airlie Beach, or • North Mandalay. <p><small>Editor's note – STA precinct boundary mapping is designated within Schedule 2 –</small></p> |
| | | | <p><small>Mapping and adopts a variety of 2021 Census geography boundaries and refined to only include properties zoned Low density residential. Locality boundaries are reflective of the 2021 Census geographies for Suburbs and Localities (SAL) with the exception of Horseshoe Bay, Queens Beach and North Mandalay localities which adopt mesh block boundaries. Details of the SAL and mesh block codes can be found within the WRC Short-term Accommodation Guideline.</small></p> |

5. Planning Scheme Schedule 1 – Definitions

Removal of the word 'hotel' from Column 3 to resolve error and align with the Planning Regulation definitions (hotel is included in Column 4)

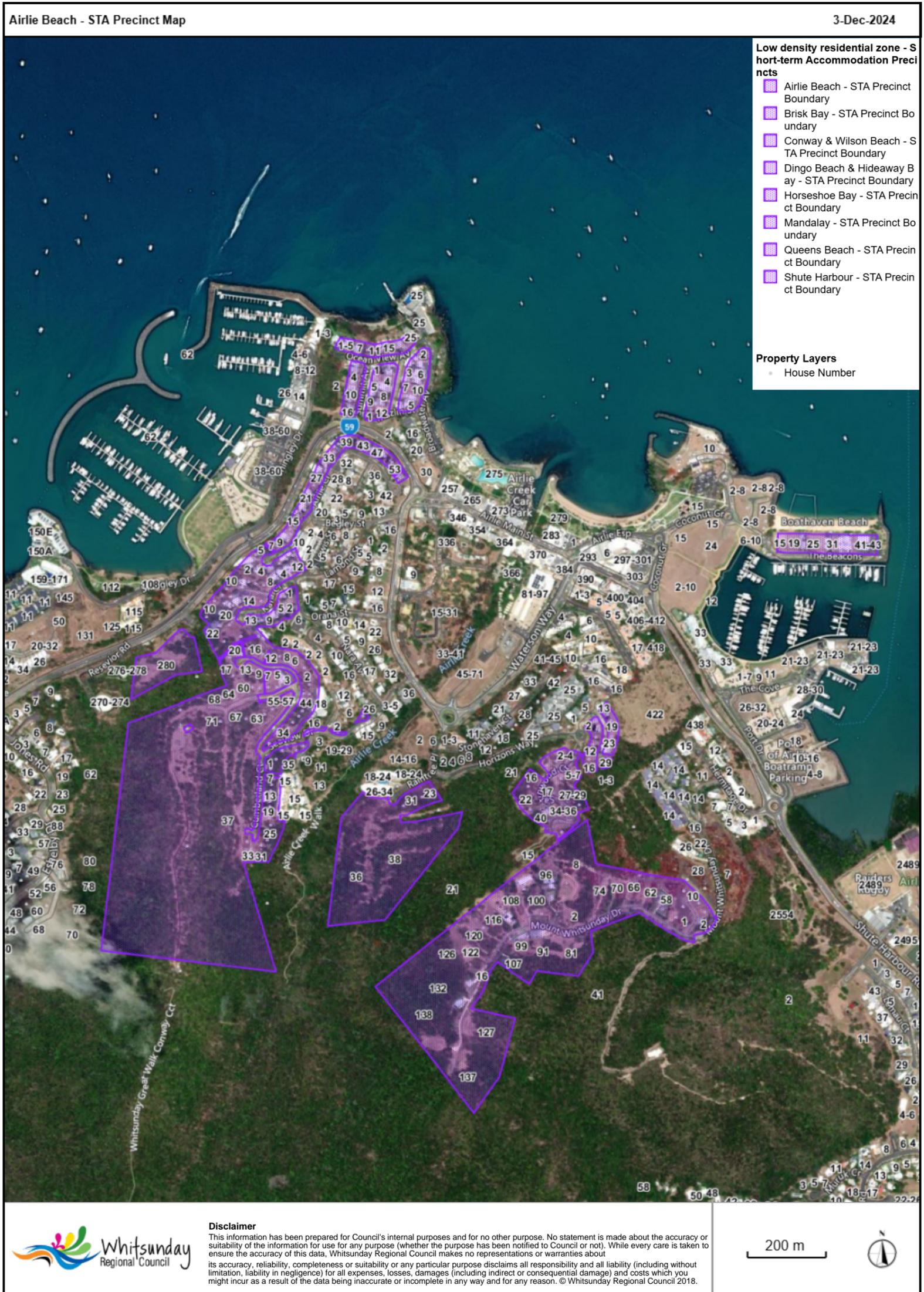
| Column 1 Use | Column 2 Definition | Column 3 Examples include | Column 4 Does not include the following examples |
|--------------------------|--|--|--|
| Short-term accommodation | <p>Premises used to provide accommodation of less than 3 consecutive months to tourists or travellers.</p> <p>Where ancillary the use may include a manager's residence, office, or recreation facilities for the exclusive use of guests.</p> | Motel, backpacker's accommodation, cabins, serviced apartments, hotel , farm stay | Hostel, rooming accommodation, tourist park hotel, nature-based tourism, resort complex or tourist park. |

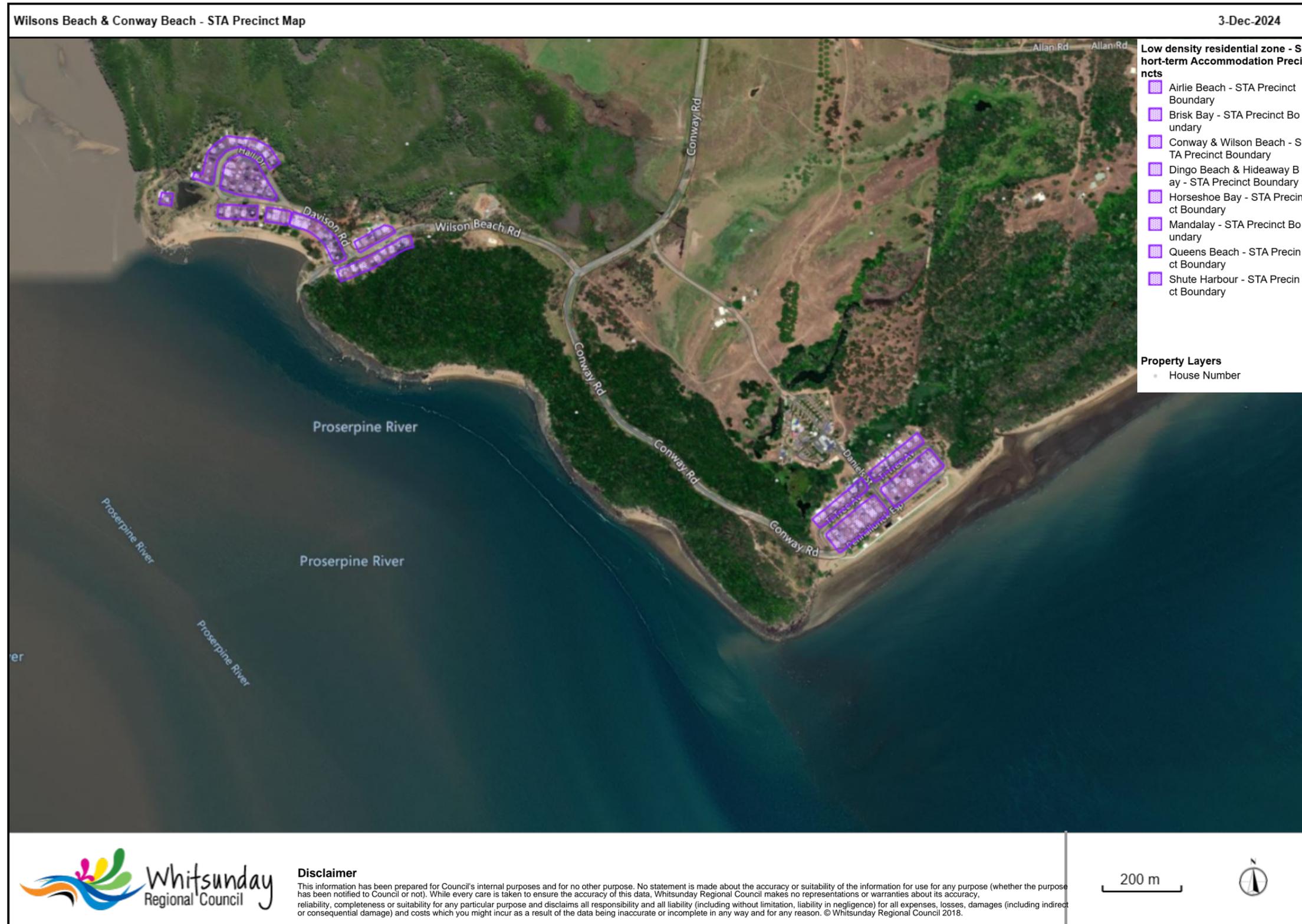
6. Planning Scheme Schedule 2 – Mapping

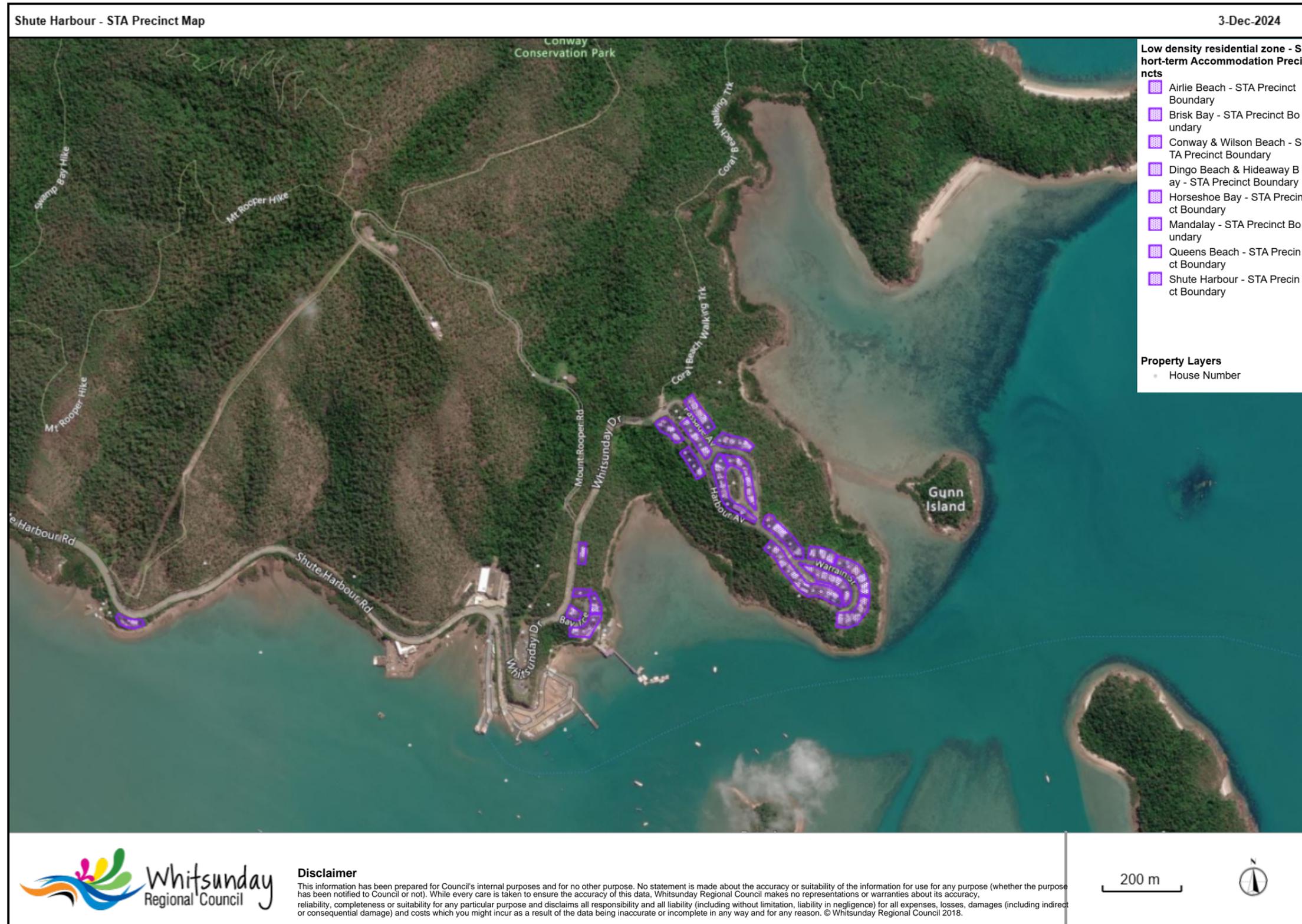
Edits to SC2.1 (Map index) to reference the new layers in the online planning scheme mapping

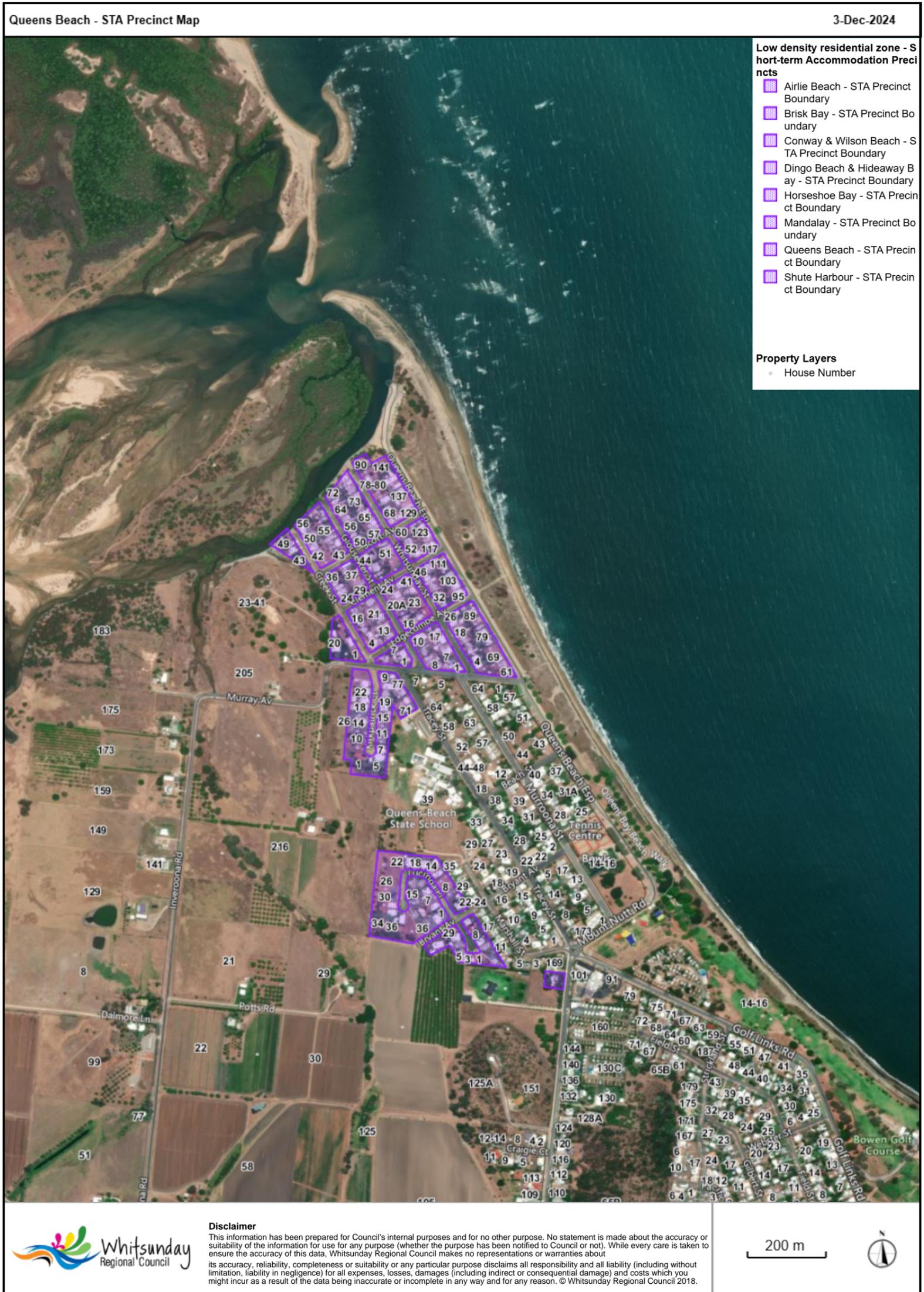
| Low density residential zone – Short-term Accommodation Precincts | | |
|---|--|--|
| | Airlie Beach - STA Precinct Boundary | |
| | Brisk Bay - STA Precinct Boundary | |
| | Conway & Wilson Beach - STA Precinct Boundary | |
| | Dingo Beach & Hydeaway Bay - STA Precinct Boundary | |
| | Horseshoe Bay - STA Precinct Boundary | |
| | Mandalay - STA Precinct Boundary | |
| | Queens Beach - STA Precinct Boundary | |
| | Shute Harbour - STA Precinct Boundary | |

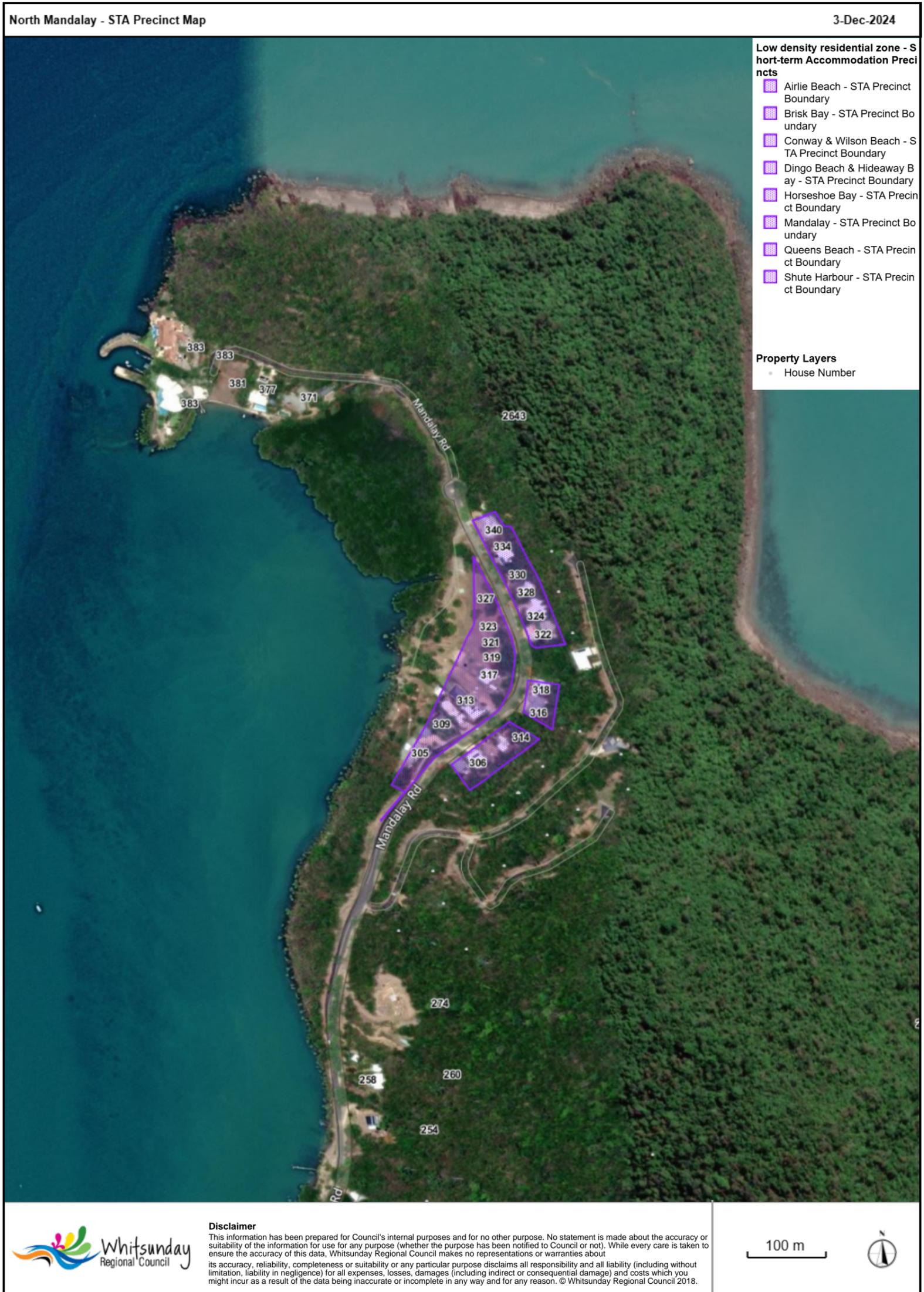


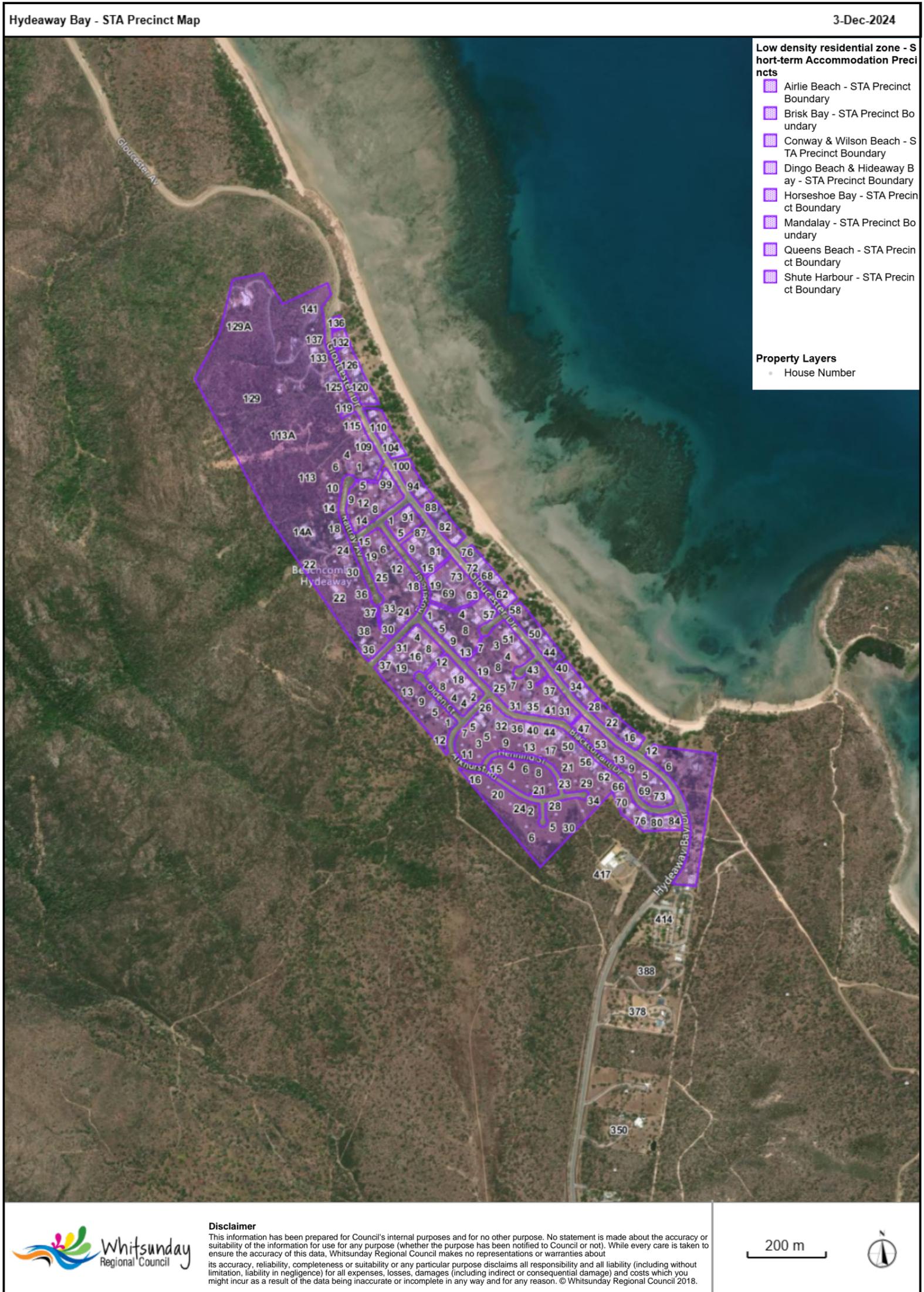


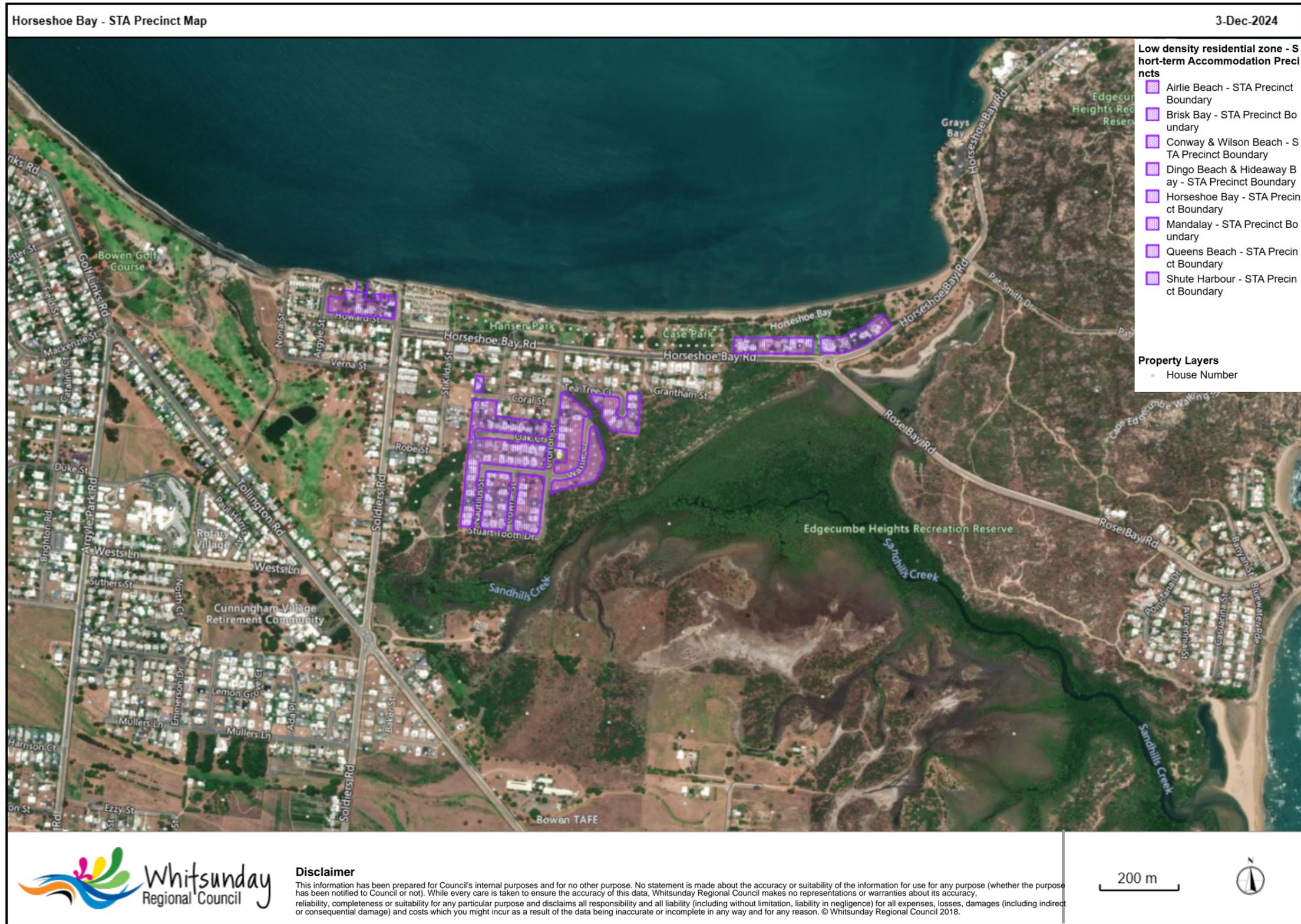


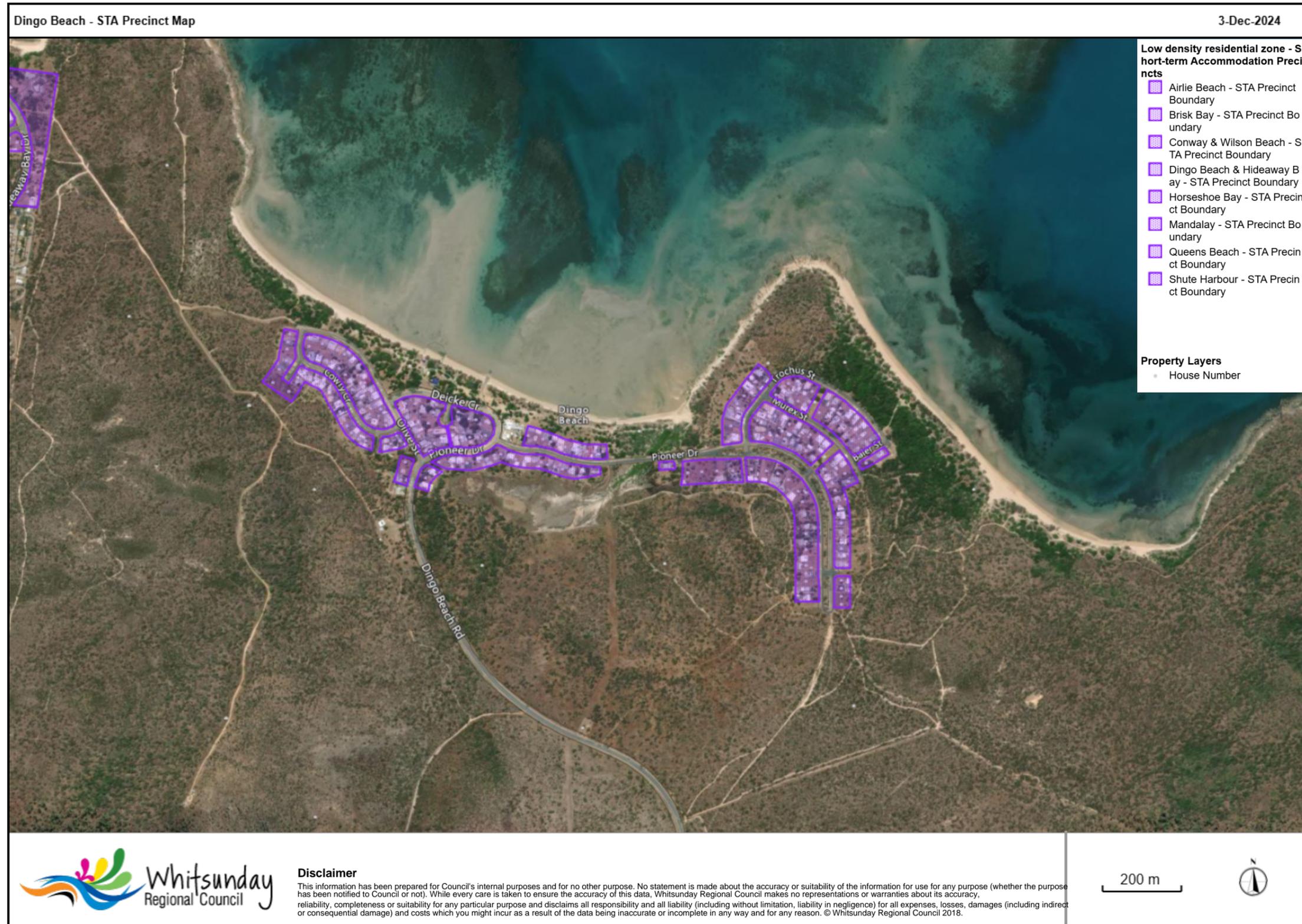














***Whitsunday Planning Scheme 2017 - Major
Amendment package A (Short-Term
Accommodation)***

Community Engagement Plan

Date: August 2024

TABLE OF CONTENTS
Community Consultation Plan..... 1

| | |
|---|-----------|
| 1. Introduction | 3 |
| 2.1 Background | 3 |
| 2.2 Purpose and Aim of the Community Engagement Plan | 3 |
| 2.3 Communication objectives | 3 |
| 2.4 Communication Principles..... | 3 |
| 2. Statutory Consultation Requirements | 4 |
| 2.1 Consultation Timeline | 4 |
| 2.2 <i>Ministers Guidelines and Rules 2024 - Significantly Different Assessment</i> | 5 |
| 3. Stakeholder Identification..... | 5 |
| 3.1 Level of stakeholder participation | 5 |
| 3.2 Stakeholder analysis..... | 6 |
| 4. Consultation Context..... | 7 |
| 5. Communication risks..... | 8 |
| 6. Communication Strategy..... | 9 |
| 6.1 Communication Management | 9 |
| 6.1.1. Internal Communication Tools..... | 9 |
| 6.1.2. External Communication Tools | 10 |
| 6.1.3. Key messages | 13 |
| 7. Action Plan..... | 15 |
| 8. Roles and Responsibilities | 17 |
| 9. Feedback and Integration | 17 |
| 9.1 Next steps..... | 17 |
| 9.2 Feedback..... | 17 |
| 10. Conclusion..... | 17 |
| Appendix A – Communication guidelines | 23 |
| Communication Protocol..... | 23 |
| Recording Informal and Formal Correspondence | 23 |
| Appendix B - Newspaper advertisement (examples)..... | 24 |

Document History

| Title | Version No. | Date | Author | Reviewer | Approved by |
|--------------|--------------------|-------------|------------------|--|--------------------|
| Report | 1.0 | July 2024 | Artiqua Harrison | Lisa Jackson Maria Lockley; & Neil McGaffin | |

1. Introduction

2.1 Background

The *Whitsunday Regional Council Planning Scheme 2017* (the Planning Scheme) commenced on 30 June 2017. In August 2024 it was decided to prepare a Planning Scheme Amendment to restrict Short Term Accommodation uses in the Low density residential zone.

2.2 Purpose and Aim of the Community Engagement Plan

This Community Engagement Plan (Plan) is a mandatory requirement for making or amending a Planning Scheme under the *Planning Act 2016*. The Plan seeks to address the following aspects for the Planning Scheme Major Amendment:

- Legislative requirements in accordance with the *Ministers Guidelines and Rules 2024*, Chapter 2, Part 4 (Major Amendment);
- Amendment preparation and risk management;
- Key messages for each consultation stage;
- Government stakeholder consultation (relevant State agencies) and Non-government stakeholder consultation;
 - Communication protocols (covering communication with both internal and external stakeholders);
 - Appropriate communication tools (including approved protocols and timing);
- Community engagement program and timelines;
- Submission evaluation and reporting requirements; and
- Examples of communication material.

This Communication strategy has been modelled upon guidance from the Minister's *Community Engagement Toolkit 2017 and Councils Community Engagement Strategy 2023*. Following Council's decision to make the amendment and State Interest Review, public consultation must be completed in accordance with this Plan.

2.3 Communication objectives

Open and transparent communication and stakeholder management plays a key role in enabling Council to engage effectively with the public. The key objectives of this Plan are to:

- Define consultation efforts, timelines and strategies for the Major Amendment, including preparation, consultation and post-consultation;
- Create an inclusive consultation period that encourages the community and residents to engage with Council staff in a constructive manner;
- Set out key messages and consultation materials to build the community's capacity to understand proposed amendments and encourage engagement; and
- Capture knowledge for refinements to proposed amendments and all aspects of the Planning Scheme to make better decisions about planning and development.

2.4 Communication Principles

To develop an effective Plan a number of key communication principles have been developed. These principles, summarised in **Table 1** below, will assist in guiding the preparation and implementation of community engagement across the Region.

Table 1: Summary of Communication Principles to guide Major Amendment public consultation.

| Principles |
|------------|
|------------|

| |
|--|
| 1. Integrity and transparency – Engagement involves trust and transparency. Council will carefully consider and accurately portray the community’s role in decision-making and will ensure staff are aware of the scope of their influence on the decisions made. |
| 2. Respect – Council will facilitate a safe and respectful consultation environment that values individual opinions and input. Council values the contributions made and time given and will facilitate consultation processes that respect all participants and their contributions. |
| 3. Inclusive – Council will use a range of opportunities and techniques to encourage the participation and awareness of all people who may be affected by the outcome of this process. |
| 4. Informative – Effective engagement will ensure all parties understand the relevant legal, statutory, strategic and local context of this project and the process being undertaken. |
| 5. Well planned – Engagement requires informed judgement and planning in its approach and implementation in order to be effective, practical and suitably resourced. |
| 6. Meaningful – The community will have opportunities to participate in engagement processes in relation to project constraints, the scope of influence, and Council’s decision-making process. |
| 7. Closing the loop – Providing feedback is important in maintaining an open and transparent process. Council needs to ensure the community understand the reasons for the final decision. |

2. Statutory Consultation Requirements

2.1 Consultation Timeline

The *Ministers Guidelines and Rules 2024*, Chapter 2, Part 4, defines the mandatory consultation timeline for a Major Amendment.

Table 2: Statutory consultation requirements.

| Step | Description | Undertaken by | Estimated timeframe (business days) |
|---|---|-----------------------------------|--|
| 1. Planning and preparation | Decide to make a major amendment and give the proposed amendment to the Minister for State Interest Review (no early confirmation of state interests). | Whitsunday Regional Council (WRC) | (July 2024 – September 2024) |
| 2. State Interest Review | Undertake State Interest Review. State Government Election will happen 26 October 2024- this will impact this expected timeframe (expected pause and delay TBD by Ministers Office) Estimated pause 3 Months. | Minister | Max. 60 b.d. (Includes likely 3 month pause for State Govt Elect) (September 2024 – February 2024) |
| 3. Public consultation & Submission analysis * | Undertake 20 b.d. public consultation, assess submissions, make amendments (if necessary*) and lodge proposed amendment to the Minister for adoption. | WRC | Min. 20 b.d. public consultation (March – April 2025) Approx. 30 b.d. for analysis and adoption (May - June 2025) |
| 4. Minister’s consideration | Consider the proposed amendment and give a notice advising if the | Minister | Max. 40 b.d. |

| | | | |
|--|--|-----|---|
| | proposed amendment may be adopted OR Minister may consider changes to the Planning Scheme is <i>significantly different</i> from original before Public Consultation and request a second round of Public Consultation. | | (July - August 2025) |
| 5. 2nd Public consultation & Submission analysis | Undertake 20 b.d. public consultation, assess submissions, make amendments (if necessary*) and lodge proposed amendment to the Minister for adoption. | WRC | Min. 20 b.d. public consultation (only if required) Approx. 30 b.d. for analysis and adoption (only if required) |
| 6. Adoption | Decide to adopt the proposed amendment and give public notice of the adoption. | WRC | Estimated 30 b.d. (only if required) |
| 7. Copy to chief executive | Give a copy of the amendment to the Chief Executive of the Department. | WRC | Max. 10 b.d. (October 2025) |
| Total (excluding preparation) | | | 250 b.d. |

*Where non-administrative amendments are required after Public consultation at Step 3, WRC will be required to return to Step 2 – State interest review, restarting the 190 b.d. process. Given amendments are likely to be minor in nature, a second State interest review will likely be a shorter timeframe than 60b.d, focusing only on amendments consultation.

2.2 Ministers Guidelines and Rules 2024 - Significantly Different Assessment

If required to make changes to the Planning Scheme Major Amendment following public consultation. Council will include a statement in a letter to the Minister requesting to adopt the Planning Scheme, whether it considers any proposed amendment is *significantly different* from the version for which public consultation has been undertaken. The statement will include reasons why Council formed this view, in accordance with Chapter 2, Part 4, Section 21.3 of *Ministers Guidelines and Rules 2024*. What is considered *significantly different* is defined by Schedule 2 of *Ministers Guidelines and Rules 2024*.

3. Stakeholder Identification

3.1 Level of stakeholder participation

To ensure the best results from this engagement process, a series of participation levels has been determined, based on the International Association of Public Participation (IAP2) guidelines.

Table 3: IAP2 Public Participation Spectrum.

| | | INCREASING IMPACT ON THE DECISION | | | | |
|---------------------------|--|--|--|---|--|--|
| | | INFORM | CONSULT | INVOLVE | COLLABORATE | EMPOWER |
| PUBLIC PARTICIPATION GOAL | | To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions. | To obtain public feedback on analysis, alternatives and/or decisions. | To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered. | To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution. | To place final decision making in the hands of the public. |
| PROMISE TO THE PUBLIC | | We will keep you informed. | We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals. | We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision. | We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible. | We will implement what you decide. |

Based on the levels of engagement, outlined in **Table 3**, within the Major Amendment, Council will:

- **Involve** major stakeholders in key amendments;
- **Inform** the public on the nature of the changes; and
- **Consult** to obtain feedback on the proposed changes.

3.2 Stakeholder analysis

A summary of potential stakeholders has been developed in **Table 4** below. This Table also demonstrates the level of consultation best suited to each stakeholder group, based upon impacts of amendments on each group, level of interest and the stakeholders likely influence.

Table 4: Project stakeholders and level of consultation.

| Stakeholder Category | Level of consultation and timing |
|---------------------------------|--|
| Internal | |
| Whitsunday Regional Council | Involve through consultations on amendments as relevant. Consult prior to formal consultation. |
| External | |
| State Government Departments | Involve through presentations of proposed amendments prior to, and during, State interest review. Consult during State Interest Review. |
| Key community interest groups | Involve through presentation or discussion workshops during formal consultation. Consult during formal consultation. |
| All known Industry stakeholders | Consult during formal consultation. |

| Stakeholder Category | Level of consultation and timing |
|---------------------------------------|--|
| All interested Community stakeholders | Consult during formal consultation. |

4. Consultation Context

The most recent major amendment to the WRC Planning Scheme, commenced in October 2023, involved various updates to:

- issues raised in the rounds of consultation for the formation of the Planning Scheme (2015 – 2017);
- numerous minor workability problems identified by internal and external stakeholders during the past few years;
- updating of the different sections of the Scheme as required by State Planning Policy Guidance Materials;
- administration updates to the LGIP as a result of updates to components of the Planning Scheme; and
- zoning amendment requests (in and outside of the official consultation periods).

The short-term accommodation related changes made as part of the Major Amendment include:

- Introduction of additional administrative definition for Short-term accommodation (Dwelling) to assist in clarifying requirements in the relevant development codes.
- Renaming of the Multi-unit uses code to the Short-term accommodation and multi-unit uses code
- Inclusion of additional requirements for Short-term accommodation (Dwelling) relating to bins and signage.

Public consultation for this amendment ran from 25 July 2022 to 31 October 2022. A total of 1331 submissions were received during this period comprising of:

- 1120 submissions in petition type format of pre-typed forms with an individual signature,
- 163 submissions in template type format with individual comments on email, and
- 48 individual submissions.

Of these submissions, a total of 348 submissions included reference to short-term accommodation. The predominant themes and concerns raised by the submitters included:

- *Short-term accommodation should not be supported in low density residential zones, and*
- *Short-term accommodation to be made impact assessable within the Low- medium density residential zone.*

Over the last five years Council has received a total of 143 submissions during public consultation periods for development applications for short-term accommodation within the Low-density residential zone.

The primary concerns raised by the submitters include:

- Number of STA properties in locality,
- Privacy concerns,
- Noise,
- Security concerns from increased number of tourists,
- Impacts to long-term accommodation supply,
- Parking,
- Rubbish, and
- Behaviour of visitors.

Region-wide and area specific consultation material outlined within **Section 6 – Action plan**, will seek to engage the community to understand amendments made in response to submissions from 2019- 2024, appreciate the purpose and intention behind amendments and focus on relevant priorities for each local area.

5. Communication risks

A communication risk or issue is any aspect, impact or result of a project that has potential to raise concerns or objections from stakeholders and adversely affect the progress and/or reputation of Council.

The risks identified in **Table 5** provide a breakdown of communication and consultation process risks that must be mitigated to achieve the objectives of the Plan.

DRAFT

Table 5 – Major amendment communication risks.

| Communication / Process risks | Level of impact (high, medium, low) | Risk management measure |
|--|-------------------------------------|--|
| If following public consultation changes must be made to the Major Amendment, the lengthy process must restart at State Interest Review, adding up to 190 b.d. to the process. | Medium | Non-mandatory informal pre-consultation will be conducted with key local & State Government stakeholders for the key components to be amended in the Scheme. Pre-consultation tools are set out in more detail within Section 7 . |
| Stakeholders perceiving that their views are not being heard. | High | During public consultation for the last Major Amendment, Council received 348 submissions with themes involving further restriction of STA. Council has also received a combined total of 143 submissions received for development applications during their statutory public notification period. Proposed amendments to the Scheme will be communicated to stakeholders. All efforts will be made to identify and notify by email interested stakeholders, who may be affected by the proposed amendments to ensure that they engage in the consultation process and a range of views are heard. |
| Objection to STA restrictions in Low density residential zone. | High | Fact sheets and consultation efforts surrounding the changes will explain the intent of the change and the balance it seeks to strike in maintaining the unique sense of place and sense of community whilst promoting growth in the tourism industry. |
| Public being unclear on what the Planning Scheme and the Planning Scheme Major Amendment is. | Medium | Key messages and fact sheets will seek to explain the role of the Planning Scheme, the nature of the amendments in the context of previous Planning Scheme consultations, responses to local issues, and amendments to support economic growth, and improve residential amenity. |
| Perception that Council is disincentivising new investment | High | Key messages and fact sheets will seek to explain the purpose of the amendment is to prioritise the housing needs of local residents by ensuring dwellings in the Low density residential zone are available for local residents and residential amenity is maintained. |

6. Communication Strategy

6.1 Communication Management

6.1.1. Internal Communication Tools

The following engagement tools will be used to facilitate effective communication with Council's internal stakeholders and manage potential issues:

- Email/phone;
- Meetings/briefings;

- Progress reports; and
- Project meetings.

6.1.2. External Communication Tools

The following engagement tools may be used to facilitate effective communication of proposed amendments and key messages with external stakeholders, as well as assisting the continued development of the consultation process. Details of each communication tool are elaborated on in the sections below:

Table 6: Mandatory and non-mandatory consultation tools to be utilised.

| Mandatory consultation tools | Non-mandatory consultation tools |
|---|--|
| <ul style="list-style-type: none"> • Newspaper public notice; • Displays in Customer service centres and Libraries, including: <ul style="list-style-type: none"> ○ Public notice advertisement; ○ viewing the amendment and online mapping; ○ submission receipt box; • Consultation website - yoursay.whitsundayrc.qld.gov.au for: <ul style="list-style-type: none"> ○ Public notice advertisement; ○ viewing the amendment and online mapping; ○ explanatory materials; ○ online submission; • Submission analysis report and submitter response mail-out; • Gazettal (at adoption) | <ul style="list-style-type: none"> • Pre-consultation meetings with Government agencies; • Fact sheets & FAQs; • ‘Meet a planner’ at Council service centres; • Emailing/ mailing key stakeholders; and • Social Media Postings. • Media release to local media. |

6.1.2.1. Your Say Whitsunday website (mandatory)

Council's Your Say Whitsunday Online Engagement Portal will be utilised as a central consultation hub that provides an avenue for the community to view amendments, public notices, up-coming consultation activities, consultation timelines, key messages, fact sheets and lodge submissions on the proposed amendments.

The proposed amendment package will be placed online on Your Say Whitsunday to enable the community to identify how the amendments may affect their premises.

6.1.2.2. Our Whitsunday community update - Newspaper advertisement (mandatory)

Advertisements within the local newspaper will be utilised to inform residents of the launch and closure of formal public consultation periods. Paid advertisements will ensure that the full spectrum of the community is made aware of Planning Scheme consultations. A sample of the proposed newspaper advertisements created in accordance with Schedule 4 of the *Ministers Guidelines and Rules 2023* are attached in **Appendix B**.

Table 7: Major amendment consultation.

| Newspaper | Date |
|-----------|------|
|-----------|------|

| | | |
|----------------------------|------------|--------------------|
| Mackay and Whitsunday Life | Friday TBD | Consultation Start |
| Mackay and Whitsunday Life | Friday TBD | Consultation End |

6.1.2.3. Council offices displays (mandatory)

At Council offices and libraries in Collinsville, Airlie Beach, Proserpine and Bowen, consultation material will be displayed in a visible area, including:

- Public notices as published within Newspapers;
- The Planning Scheme amendment in hard copy or available on laptop;
- Online mapping Scheme available on laptop;
- Explanatory material, such as fact sheets; and
- Submission templates and receipt boxes.

6.1.2.4. Submission Analysis Report (mandatory)

At completion of public consultation, Council will receive a Submission Analysis Report providing an overview of key themes within the consultation period and recommended responses to individual submissions. Council will mail or email submitters to notify them of the public release of the report and how to view the response to their submission.

6.1.2.5. Gazettal (mandatory)

Following public consultation and Minister approval to adopt the proposed amendment, Council will notify the community of the adoption and commencement of the proposed amendment within the Queensland Gazette.

6.1.2.6. Pre-consultation meetings with Government agencies and key stakeholders

For stakeholders with significant interest in proposed amendments, both Government and non-Government, Council will conduct workshops during the preparation phase of the amendment to capture knowledge and gain a common understanding from relevant stakeholders for proposed amendments.

Table 8 outlines workshops already completed for the Major Amendment

Table 8: Pre-consultation activities with Government agencies and Non-government key stakeholders

| Amendment | Stakeholder | Method |
|---------------------|--|--|
| STA Amendments LDRZ | Department of Housing, Local Government, Planning and Public Works | Emails and pre-state interest review meetings. |
| | Local Tourism Industry representatives | Phone calls, one on one meetings, emails. |
| | Lawyers McCullough Robertson | Request of proposed drafting edits to specific sections of the Scheme. |
| | Individuals who have been submitted objections for development applications for STA. | Survey (by invitation) |
| | Owners of properties with STA approvals. | Survey (by invitation) |

6.1.2.7. Fact sheets

Fact sheets including FAQs and infographics will be utilised to communicate key messages in a manner that focuses the consultation upon the objectives of this Plan. These fact sheets may also be utilised for handouts and social media postings to build awareness of the consultation and key messages. Fact sheets, to be developed closer to the consultation period, will include:

Table 9: Fact sheets to be developed to improve community understanding of components within the Major amendment and Administrative LGIP amendment.

| Fact sheet | Content |
|---|---|
| Consultation overview | <ul style="list-style-type: none"> • Overview of consultation; • Timeline; • Amendments made in response to submissions; • How to make a submission; and • Key amendments relevant to priorities of each local area. |
| Frequently asked questions (FAQs) | Communication of key messages and response to expected community concerns. |
| Short-term accommodation in residential areas | Outline Short-term accommodation in residential areas policy position and proposed amendments to the Scheme. |
| Short term Accommodation – Local Law | <ul style="list-style-type: none"> • What is the local law; • How does it interact with planning; • When do you need a local law permit; • How to apply for a local law permit. |

6.1.2.8. Social media postings

Social media postings may be used at key points in the consultation process to educate, encourage participation, outline consultation activities and provide feedback to stakeholders on the outcomes of these activities. All media enquiries will be directed through Council’s Communications and Marketing Manager. All other enquiries will be directed to Council’s Director of Development Services.

6.1.2.9. Consultation – Meet a planner

In an effort to raise awareness and engagement from the community, meet a planner opportunity will be available at the following customer service centres, throughout the consultation period as outlined by the **Table 10** below.

Table 10: Meet a planner opportunity at local customer service centres.

| Customer service centre | Week 1 | Week 3 |
|-------------------------|-----------|-----------|
| Bowen | Monday | Wednesday |
| Proserpine | Tuesday | Thursday |
| Cannonvale | Wednesday | Monday |

6.1.2.10. Emailing / Mailing key stakeholders

Key stakeholders will be notified by mail or email of key amendments proposed within the Planning Scheme prior to the public consultation period beginning.

6.1.3. Key messages

Key messaging seeks to respond to core consultation matters identified within **Section 5 – Consultation risks**. The following key messages have been drafted to communicate about the project, and will be updated regularly with new information, as required:

Table 11: Key messages for the Planning Scheme Major Amendment consultation.

| Theme | Key messages |
|---|---|
| What is a Planning Scheme? | <ul style="list-style-type: none"> • A Planning Scheme manages development within the Region to ensure that it occurs in a manner that does not adversely impact upon the amenity or expectations of a neighbourhood, enables economic development, promotes hazard resilience and preserves areas of natural or cultural significance. The Planning Scheme manages everything from impacts on waterways to the nature and design of development within various zones to ensure the Region as an ecosystem function effectively and sustainably, in line with the expectations of the community and the State. |
| What is the Planning Scheme Major Amendment (STA) package? | <ul style="list-style-type: none"> • The Planning Scheme Major Amendment is proposed in response to submissions identified for further investigation during the last Planning Scheme amendment in 2023 and in response to submissions received against development applications for Short Term accommodation in Low density residential zones over the last five years. |
| Why is this amendment happening? | <ul style="list-style-type: none"> • Council is prioritising the housing needs and residential amenity of local residents within the Low density residential zone by preventing further short-term accommodation uses from being supported by the Planning Scheme. |
| How Council has responded to issues raised regarding STA operations in the community. | <ul style="list-style-type: none"> • In response to submissions and complaints received Council has undertaken the following: <ul style="list-style-type: none"> ○ Introduced a local law, requiring those operating short term accommodation to obtain an annual licence. ○ Additionally, Council imposes an extensive suite of conditions on all STA approvals including the requirement for owners to nominate a property manager to undertake the following actions: <ul style="list-style-type: none"> ▪ display a sign including the name of the property manager and their all-hours contact ▪ have two (2) 24-hour contact number that must be answered, not with a recorded message. Inform in writing, the occupants of every neighbouring dwelling that the property has been approved for short-term accommodation and provide contact details including a 24-hour contact number phone number; ▪ prepare a Code of Conduct (with minimum standard requirements) which must be provided to and agreed-to in |

| | |
|---|--|
| | <p>writing by all adult guests prior to occupation.</p> <ul style="list-style-type: none"> ▪ to attend to any complaint about anti-social guest behaviour reported to the contact number, within 20 minutes. Agent response may include attendance by a private security firm. ▪ to immediately evict any guests whose behaviour repeatedly breaches the Code of conduct. <p>establish and maintain an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document. This register is to be provided to Council on request.</p> |
| <p>Stakeholders perceiving that their views are not being heard.</p> | <ul style="list-style-type: none"> • Council has responded to predominant themes from the 2022 Planning Scheme consultation with policy changes that respond to submitter concerns. Council wishes to test these proposed changes with stakeholders to ascertain if their previously raised concerns have been met. • Key stakeholders will be emailed the consultation report and summary. |
| <p>How will this amendment impact properties currently being used for STA/ have existing STA approvals?</p> | <ul style="list-style-type: none"> • The introduction of this amendment will not impact on properties that have existing approvals or use rights for Short-term accommodation. |

7. Action Plan

The public consultation program for the Major Amendment is identified in **Table 14** below.

Table 12: Major Amendment Consultation Strategy.

| Stage | Actions | Target Stakeholders | Consultation tool |
|------------------------------------|---|--|--|
| Stage 1 - Planning and Endorsement | Meet with key Government stakeholders in relation to key amendments. | "Department" | Pre-consultation meetings. |
| | Gain endorsement from relevant State agencies regarding the concept of proposed amendments. | | |
| | Adopt the proposed amendment by Council resolution, for inclusion into the Major amendment package. | WRC Managers, Council Executive, Councillors and Communications team | Pre-consultation workshops and meetings. Council briefing/meeting. |
| | Adopt consultation plan, key messages and associated material guiding Major Amendment consultations. | | |
| Stage 2 - Preparation | Notify the "Department" of Council's decision to amend the Planning Scheme in accordance with the <i>Ministers Guidelines and Rules 2023</i> , Chapter 2, Part 4, including all 'required material' defined by Schedule 3 of the <i>Ministers Guidelines and Rules 2023</i> . | "Department" | Email. |
| | Prepare all consultation material and fact sheets based upon approved key messages. | Key WRC staff | Internal briefings. |
| | Provide WRC staff with briefings on proposed amendments, Consultation plan and key messages being used. | | Briefings (Key staff) and Email. |
| Stage 3 - Initiate consultation | Ensure the Council understands proposed amendments, consultation risks and associated key messages. | WRC Councillors | Councillor Briefing. |
| | Inform WRC communities and key stakeholders of upcoming consultations, purpose of the consultations, where to access relevant information and opportunities available to make a submission. | Key stakeholder groups and WRC communities | Newspaper advertisements; Fact sheets; Social media posting; Email key stakeholders; Mail landowners affected by zone amendments; Mapping Yoursay website; and Amendments & fact sheets at Council offices. |

| | | | |
|--|---|--|---|
| <p>Stage 4 - Statutory Consultation</p> | <ul style="list-style-type: none"> • Explain the rationale and context of the Major Amendment consultation process for the Planning Scheme, including key dates; • Encourage community to access information that is available and participate in various engagement activities; • Conduct consultation activities at Council offices, considering content relevant to priorities of each Township; and • Effectively respond to inquiries and continue to communicate key messages. | <p>Key stakeholder groups, Local industry and WRC Communities</p> | <p>Fact Sheets; FAQs; Social media posting; Newspaper advertisements; Yoursay engagement portal; Consultation – meet a planner; mapping; and Amendments & fact sheets at Council offices.</p> |
| <p>Stage 5 - Submission Analysis</p> | <ul style="list-style-type: none"> • Inform WRC communities that public consultation period has closed and when Submission Analysis Report is expected to be released; • Acknowledge receipt of submissions received in submissions register; • Advise community and submitters on Council's response to submissions made during the consultation period and proposed changes to be considered in future amendments; • Where changes are made in response to submissions, advise community of council decision, enact changes on feedback and prepare to re-consult if changes are considered 'significantly different' from what was consulted upon; and • Release Submission analysis report identifying key themes and notify submitters how to review submission response. | <p>Councillors, Consultation submitters and WRC Communities</p> | <p>Social media posting; Submission Analysis Report; Website update; and Mail or email all submitters</p> |
| <p>Optional step – Amendment changes made in response to submissions</p> | <ul style="list-style-type: none"> • Notify stakeholders of proposed changes and intention to undergo further consultation; and • Return to State Interest Review and renew Consultation strategy. | <p>Key stakeholder groups, Councillors, Local industry and WRC Communities</p> | <p>Council Briefing and Meeting; Social media posting; Newspaper advertisements; Your Say engagement portal; and Consultation Plan.</p> |
| <p>Stage 6 - Adopt Amendments</p> | <ul style="list-style-type: none"> • Adopt Major Amendment; • Begin analysis on key issues identified by submissions for consideration in future amendments; • Notify "Department" of adoption; and • Notify community of adoption via Gazette, Newspaper, Facebook post and on Council's website. | <p>The "Department" WRC Communities; Councillors</p> | <p>Council Briefing and Meeting; Social media update; Gazette; and Newspaper.</p> |

8. Roles and Responsibilities

The project team's roles and responsibilities have been outlined below in **Table 15**:

Table 13: Roles and responsibilities.

| Project Team Role | Responsibilities |
|---|--|
| Whitsunday Regional Council | |
| Director Regional Strategy and Planning | Provide final approvals for all major external communications during consultation. The Director will act as liaison between Councillors and the Project Team |
| Manager of Strategic Planning | Assist in the coordination of project deliverables, phases, communications material and act as a key project spokesperson. |
| Communications & Marketing Manager | Manage all media enquiries and issues, which may arise during the project. Approve all media communications and external communications. |

9. Feedback and Integration

9.1 Next steps

Community Engagement materials will now be developed in preparation for the consultation activities, subject to State Interest Review approval.

9.2 Feedback

Key Stakeholders and consultation participants will be contacted after the project is completed to advise them of the outcome and confirm their feedback, by distributing a copy of the Consultation Summary by email. The Consultation Summary is a summary document, which outlines the key results of the engagement process and indicates the next steps for the project.

Closing the loop with participants is one of the most important steps of an effective community engagement process. Once the community sees an outcome from the engagement process, they become more engaged and involved in future decision-making.

10. Conclusion

This Plan seeks to provide an overview and strategy for public and State agency consultation of the Major Amendment to the Planning Scheme. The Plan seeks to promote engagement and understanding of the proposed amendments in an effort to enable informed discussion, understanding and submissions on the Planning Scheme. Engagement will be built using tools that promote awareness online, newspapers, but also in person within meet a planner. Key messages, fact sheets and FAQ's respond to the consultation context and key priorities from each Township to ensure that engagement is high.

The proposed Plan is in alignment with the requirements set out within the *Minister's Guidelines and Rules 2023*. Should any changes occur to the proposed amendments following formal consultations that are considered 'significantly different' from what was

Attachment 11.3.2 Community Engagement Plan

advertised, a new consultation plan will be prepared to guide an amended public consultation process on proposed amendments

Appendix A – Communication guidelines

Communication Protocol

The following protocols will be followed throughout each consultation process:

- All media enquiries will be directed through Council's Communications & Marketing Manager and Manager of Strategic Planning;
- All other enquiries will be directed to the Manager of Strategic Planning who will notify the Council's Director of Regional Strategy and Planning, if necessary;
- All formal external communication materials will be reviewed and approved by both the Director of Regional Strategy and Planning and Communications Manager; and
- All incoming communication to Council from external stakeholders and the responses to these enquiries will be recorded and tracked using Enterprise Content Management (ECM) and Customer Request Management (CRM). Key information to be recorded will include name of person, contact details, query, action required, response and any other comments required.

Recording Informal and Formal Correspondence

When Council receives phone calls or front counter enquires, the following process is to be undertaken for CRMs:

1. Any contact with Customer Service Centres that can be recorded as a CRM will be recorded (i.e. phone calls, front counter enquiry);
2. All CRMs for the Major Amendment consultations will be allocated to ECM;
3. CRMs will initially be tasked to Strategic Planning Administration who will then allocate enquiries to a Project Manager within the Strategic Planning Branch;
4. If there are questions about the Plan that Customer Contact can address, the task will be closed out by this team. Key talking points will be provided to Customer Contact for use;
5. As much detail as possible will be recorded to ensure quality of information; and
6. A report will be run of all CRMs to allow for registration to ECM.

When Council receives written correspondence via submissions@whitsundayrc.qld.gov.au or yoursay@whitsundayrc.qld.gov.au

1. Submissions to yoursay@whitsundayrc.qld.gov.au are automatically forwarded to submissions@whitsundayrc.qld.gov.au;
2. All submissions for the Major Amendment consultation will be allocated to ECM;
3. Strategic Planning ADMIN: once registered, move into "Registered – [Officer] – Draft" folder in email;
4. Strategic Planning ADMIN: enter Submitter details into the submissions database to create the new user;
5. Strategic Planning ADMIN: once email is assigned to an officer and details are entered into the submissions database, forward the email to the allocated officer for actioning;
6. Strategic Planning OFFICER: enter submission into the submissions database and assign issue;
7. Strategic Planning OFFICER: populate the details/create response; and
8. Strategic Planning ADMIN: Export file into formal Submission analysis report.

When Council receives written correspondence by post, the following process will be undertaken for ECM:

1. Any written correspondence is to be registered to the relevant Strategic Planning consultation folder by Records;
2. Tasks will be added to the Planning task list;
3. Planning Administration will allocate any consultation related tasks to the Strategic Planning team to action; and

4. All responses to any incoming enquiries or submissions will be recorded to ECM via registration.

Appendix B - Newspaper advertisement (examples)

WHITSUNDAY PLANNING SCHEME 2017 MAJOR AMENDMENT CONSULTATION START

Whitsunday Regional Council is seeking public comment on the Major Amendment of the Whitsunday Planning Scheme 2017 from xx Date xx – xx Date xx.

The Major Amendment to the Planning Scheme has the following purpose and general effect relating to the entire local government area:

The amendment seeks to strengthen assessment benchmarks within the Planning Scheme to clearly identify that Short-term accommodation is not supported within the Low density residential zone, with the exception of several localities traditionally used for holiday home purposes.

(further details will be included following State Interest Review).

To view the proposed amendments to the Planning Scheme, including supporting fact sheets, how to make a submission instructions and FAQs, please visit Council's consultation website at Yoursay@whitsundayrc.qld.gov.au or visit a Council office to view or purchase a copy of the Major Amendment at:

BOWEN
67 Herbert Street,
Bowen QLD 4805

COLLINSVILLE
Cnr. Stanley and Conway Streets,
Collinsville QLD 4804

CANNONVALE
Shop 23 Whitsunday Plaza,
Cannonvale QLD 4802

PROSERPINE
83 - 85 Main Street,
Proserpine QLD 4800

To make a submission on any aspect of the amendments, please register and lodge online at Yoursay@whitsundayrc.qld.gov.au, email Council on submissions@whitsundayrc.qld.gov.au, deliver by mail to PO Box 104, Proserpine QLD 4800 or deliver in person to Council offices.

A properly made submission may be made by any person, which must be lodged during the public consultation period and include:

- your name;
- residential or business address;
- facts or grounds of the submission;
- postal address or email; and
- your signature.

Enquiries on this matter should be directed to the Strategic Planning Branch on ☎ 07 4945 0263.

Warren Bunker
Chief Executive Officer

Consultation End ##DATE ##

WHITSUNDAY PLANNING SCHEME 2017 MAJOR AMENDMENT CONSULTATION END

Whitsunday Regional Council is seeking public comment on the Major Amendment Whitsunday Planning Scheme 2017 from xx Date xx – xx Date xx.

The Major Amendment has the following purpose and general effect relating to the entire local government area:

The amendment seeks to strengthen assessment benchmarks within the Planning Scheme to clearly identify that Short-term accommodation is not supported within the Low density residential zone, with the exception of several localities traditionally used for holiday home purposes.

(further details will be included following State Interest Review).

To view the proposed amendments to the Planning Scheme, including supporting fact sheets, how to make a submission instructions and FAQs, please visit Council's consultation website at Yoursay@whitsundayrc.qld.gov.au or visit a Council office to view or purchase a copy of the Major Amendment at:

BOWEN
67 Herbert Street,
Bowen QLD 4805

COLLINSVILLE
Cnr. Stanley and Conway Streets,
Collinsville QLD 4804

CANNONVALE
Shop 23 Whitsunday Plaza,
Cannonvale QLD 4802

PROSERPINE
83 - 85 Main Street,
Proserpine QLD 4800

To make a submission on any aspect of the amendments, please register and lodge online at Yoursay@whitsundayrc.qld.gov.au, email Council on submissions@whitsundayrc.qld.gov.au, deliver by mail to PO Box 104, Proserpine QLD 4800 or deliver in person to Council offices.

A properly made submission may be made by any person, which must be lodged during the public consultation period and include:

- your name;
- residential or business address;
- facts or grounds of the submission;
- postal address or email; and
- your signature.

Enquiries on this matter should be directed to the Strategic Planning Branch on ☎ 07 4945 0263.

Warren Bunker
Chief Executive Officer



The Hon Jarrod Bleijie MP
Deputy Premier
Minister for State Development, Infrastructure and Planning
Minister for Industrial Relations

Our ref: MC24/3200

Your ref: Major amendment (short-term accommodation)

30 MAR 2025

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone: +61 7 3719 7100
Email: deputy.premier@ministerial.qld.gov.au
Email: industrialrelations@ministerial.qld.gov.au

ABN 65 959 415 158

Mayor Ry Collins
Whitsunday Regional Council
mayor@wrc.qld.gov.au

Dear Mayor Collins

Thank you for the letter of 2 September 2024 from the Whitsunday Regional Council (the Council) requesting a State Interest Review (SIR) and approval to proceed to public consultation on the proposed Major Amendment Package A - Short-term Accommodation (the proposed amendment) to the *Whitsunday Regional Council Planning Scheme 2017*.

I am writing to notify you of the outcome of the SIR in accordance with chapter 2, part 4, section 17.5 of the Minister's Guidelines and Rules (MGR).

As part of the SIR, and in accordance with the MGR, officers from the Department of State Development, Infrastructure and Planning (the Department) together with officers from other State agencies have assessed the proposed amendment against the *Planning Act 2016*, the *Planning Regulation 2017* and the State interests contained in the *State Planning Policy*, the *Mackay Isaac Whitsunday Regional Plan 2012* and other legislation.

I am pleased to advise that, in accordance with the MGR, I am satisfied that the proposed amendment (version received on 6 December 2024) appropriately integrates the relevant State interests. The Council may now proceed to public consultation in accordance with the community engagement plan for the proposed major amendment.

If you require any further information regarding this matter, please contact my Chief of Staff, Mr Nathan Ruhle, by email at deputy.premier@ministerial.qld.gov.au or by telephone on (07) 3719 7100.

Yours sincerely


JARROD BLEIJIE MP
DEPUTY PREMIER
Minister for State Development, Infrastructure and Planning
Minister for Industrial Relations

11.4 - Request for Sponsorship - Airlie Beach Festival of Music 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Manager Investment, Attraction & Growth

AUTHORISING OFFICER: Director Commercial Businesses

PURPOSE

To present the sponsorship request from Airlie Beach Festival of Music for the 2025 event under the Major Festival & Event Support Policy for Council's consideration.

EXECUTIVE SUMMARY

The Airlie Beach Festival of Music has been recognised as one of the regions well known and well-established events in the Whitsundays Region Destination Management Plan 2024 – 2028, which is the key destination plan produced by Tourism Whitsundays.

Airlie Beach Festival of Music have requested financial sponsorship under the Major Festival & Event Support Policy for \$20,000 cash. Council is also requested to consider providing \$5000 in-kind support for their 2025 event.

OFFICER'S RECOMMENDATION

That Council approve the following financial sponsorship to Airlie Beach Festival of Music for the 2025 event to be held 07 - 09 November 2025:

- a) \$4,000 (ex. GST) cash for the production of the Destination Video featuring a well-known festival ambassador, with Whitsunday Regional Council and Tourism Whitsundays to receive full licencing for use and reproduction rights.
- b) Up to \$5,000 (ex GST) of in-kind support; and
- c) Recommend to Tourism Whitsundays to undertake \$10,000 (ex. GST) of Destination Marketing to be provided under the existing 2024 - 2025 Financial Year Tourism Whitsundays Annual Funding Agreement.

BACKGROUND

The Airlie Beach Festival of Music 'ABFoM' has been operating annually since 2013 with the exception of 2020 which was cancelled due to COVID-19. The event is recognised in the Destination Management Plan as appealing to varied audiences and attracting an influx of tourists to the region annually.

Council has provided various levels of support to the event since its inception which includes both in-kind and direct financial sponsorship.

The economic impact of the 3-day event in 2024 was \$4.94M, as shown in **Attachment 11.4.1**.

DISCUSSION/CURRENT ISSUE

It is projected that the 2025 event will attract 158 exhibitors and artists from outside the Whitsunday region. It is expected that they will stay approximately 2 nights locally.

There will also be 389 support personnel, staying around 3 nights locally, preparing for and running the event. Visiting exhibitors, artists, and officials equates to 1,483 visitor nights in the Whitsundays. Organisers anticipate up to 580 attendees from the Whitsundays and 3,620 attendees from outside the region that will stay approximately 4.2 nights which equates to 15,204 visitor nights.

Attachment 11.4.2 highlights the potential economic impact of the 2025 event to be \$5.12M to the Whitsunday region. This is calculated on the 2024 visitor spend highlighted in the IER Report **Attachment 11.4.1**.

The below KPI's for the 2025 event will be incorporated into the sponsorship agreement, and include but are not limited to:

- Council to receive full licencing for use and reproduction rights of the destination video funded;
- The destination video is to increase exposure of the Whitsunday region and increase visitor stay through promoting activities and attractions within the whole region; and
- Goal attendance from outside the region (as per application):
 - o Exhibitors/Artists: 158
 - o Support personnel: 389
 - o Visitors: 3,620

Major Festival & Event Support Policy Submission

As a well-established event, the festival falls under *Tier One – Grow and Extend* program in the Major Festival & Event Support Policy 'the Policy'. This means funding can only be considered on a single-year, case-by-case basis, and must be directed toward enhancing visitor attraction, rather than supporting regular operations.

An application form has been submitted by ABFoM for \$20,000 for three activities:

- Item 1** \$6,000 - Creation of new strategic business plan.
- Item 2** \$10,000 - Engagement of short-term personal to develop and implement the Passport to Airlie Engagement and Marketing Strategy.
- Item 3** \$4,000 - Creation of destination focused video featuring a Festival Ambassador. Content would feature footage from locations across the wider Whitsunday region. Video edits will be able to be utilised within both festival and Passport to Airlie marketing activities and be available to bodies including Whitsunday Regional Council, Tourism Whitsundays, and Tourism and Events Queensland for extended promotion.

Council Officers have assessed each of the submitted activities utilising the Policy's Assessment Tool and provide the following evaluation:

- Item 1** Did not meet the assessment criteria for funding under the Policy.
- Item 2** Proposed engaging short-term personal to develop and implement the Passport to Airlie Engagement and Marketing Strategy.

Whitsunday Regional Council partners with Tourism Whitsundays through an Annual Funding Agreement as its designated destination marketing partner. This

partnership leverages Tourism Whitsundays unique regional insights, skilled board, and strong membership base of local tourism businesses to enhance the Whitsunday region's profile effectively.

It is recommended that Council continue to leverage this existing partnership with Tourism Whitsundays rather than providing funds to engage another external agency, ensuring a coordinated and strategic approach to destination and event marketing. This approach supports the promotion of the entire Whitsunday region, encouraging visitor spend across all centres and maximising economic benefits for local businesses.

Council officers have liaised with Tourism Whitsundays and identified a unique opportunity to enhance the reach of the activity described in **Item 3** through additional destination marketing. It is therefore recommended that the existing Tourism Whitsundays 2024/25 FY Funding Agreement allocate \$10,000 towards marketing ABFoM 2025 event and the broader destination, utilising the video outlined in **Item 3**.

By channelling marketing sponsorship through Tourism Whitsundays, the regions peak destination marketing body, the festival's reach can be strategically expanded to align with Council's broader marketing objectives. Tourism Whitsundays has the expertise, networks, and industry connections to amplify sponsorship dollars into wider-reaching campaigns. Their established promotional channels, including media partnerships, digital campaigns, and trade engagement can extend the festival's visibility, driving increased regional exposure. Additionally, Tourism Whitsundays has indicated that it can deliver further key event marketing services within the Whitsundays on a fee-for-service basis should events wish to engage them.

Item 3 Item 3 shows the ability to increase visitor attraction as well as broaden awareness of the event and destination by leveraging a Festival Ambassador through the marketing channels of Tourism Whitsundays, Council, and Tourism Events Queensland. Therefore, it is recommended that this Item is supported under Whitsunday Regional Council's Major Events and Festivals Policy.

FINANCIAL IMPLICATIONS

2024/25 FY – For **Item 2** No further financial implications to Council as it is being recommended to Tourism Whitsundays that \$10,000 (ex. GST) of Destination Marketing is to be provided under the existing 2024 - 2025 Financial Year Tourism Whitsundays Annual Funding Agreement.

2024/25 FY - \$4,000 (ex. GST) cash for Destination Video for **Item 3**.

2025/26 FY – Up to a maximum of \$5,000 (ex. GST) of in-kind support.

CONSULTATION/ENGAGEMENT

Chief Executive Officer
Director Commercial Businesses
Director Community Services and Facilitation
Manager Investment Attraction and Growth

STATUTORY/COMPLIANCE MATTERS

N/A

RISK ASSESSMENT/DEADLINES

There is a reputational risk to Council should the event not be supported due to its long running history in the region and the economic benefits that it provides to the Whitsunday tourism industry.

There is a low risk to Council in supporting the event as the organisers have displayed significant experience in running the event. However, it should be noted that the event organisers are still to complete the event Risk Assessment and obtain current Insurances for this years' event.

STRATEGIC IMPACTS

Corporate Plan Reference:

Manage the aviation and tourism activities of the region as the gateway to the Whitsundays. Provide a fantastic experience for our community and visitors when using our open spaces, natural features, and facilities.

ATTACHMENTS

IER – Airlie Beach Festival of Music 2024

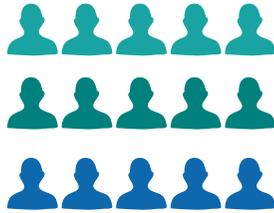
Tourism Impact Modelling Airlie Beach Festival of Music 2025

AIRLIE BEACH FESTIVAL OF MUSIC

8 - 10 NOVEMBER 2024

Queensland

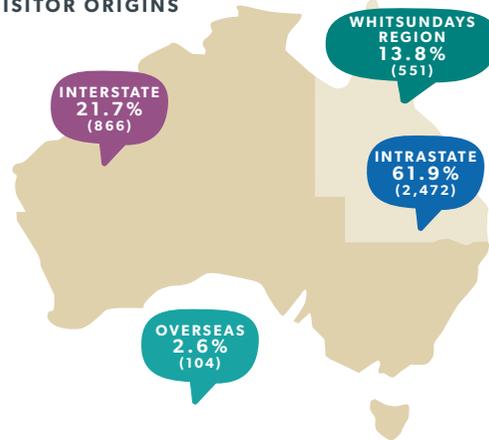
ATTENDANCES



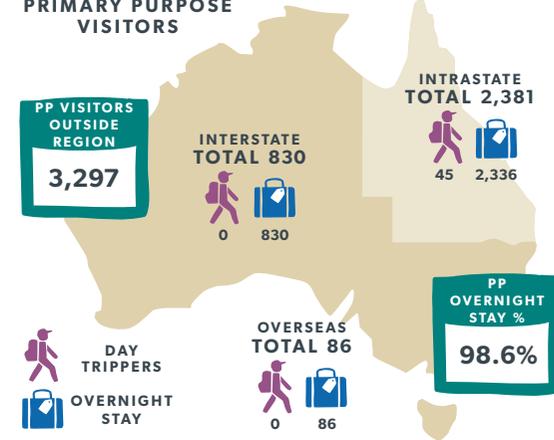
| | |
|-----------------------------|-------|
| TOTAL ATTENDANCES | 7,508 |
| INDIVIDUAL GENERAL ATTENDEE | 3,390 |
| INDIVIDUAL PERFORMERS+OTHER | 603 |
| ACCOMPANYING PEOPLE | 0 |



VISITOR ORIGINS



PRIMARY PURPOSE VISITORS



DIRECT VISITOR NIGHTS

| | WHITSUNDAYS REGION | OTHER QUEENSLAND | AVERAGE NIGHTS IN QUEENSLAND |
|---------------------|--------------------|------------------|------------------------------|
| INTRASTATE VISITORS | 9,102 | 604 | 4.2 |
| INTERSTATE VISITORS | 4,666 | 926 | 6.7 |
| OVERSEAS VISITORS | 320 | 332 | 7.6 |
| TOTAL | 14,088 | 1,862 | 4.9 |

TOTAL DIRECT VISITOR NIGHTS IN QUEENSLAND 15,950

VISITOR DAY TRIP EXPENDITURE

45 VISITORS
\$339.94 AVERAGE DAILY SPEND
2.5 AVERAGE DAYS ATTENDED

TOTAL PRIMARY PURPOSE DAY TRIPPER EXPENDITURE \$38,575

OVERNIGHT VISITOR EXPENDITURE

3,251 VISITORS
\$307.13 AVERAGE DAILY SPEND
4.9 AVERAGE NIGHTS STAYED

TOTAL OVERNIGHT VISITOR EXPENDITURE \$4,898,673

ECONOMIC AND TOURISM IMPACTS

Total Direct and Incremental Expenditure for Whitsundays Region



TOTAL DIRECT AND INCREMENTAL EXPENDITURE FOR WHITSUNDAYS REGION \$4,144,096

Total Direct and Incremental Expenditure for Other Queensland

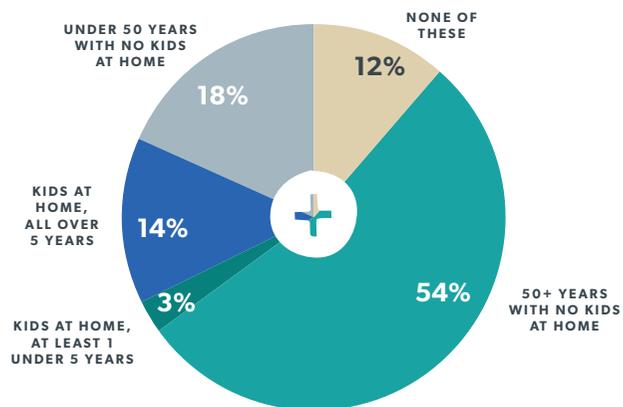


TOTAL DIRECT AND INCREMENTAL EXPENDITURE FOR OTHER QUEENSLAND \$601,961

TOTAL DIRECT AND INCREMENTAL EXPENDITURE FOR QUEENSLAND \$4,746,057

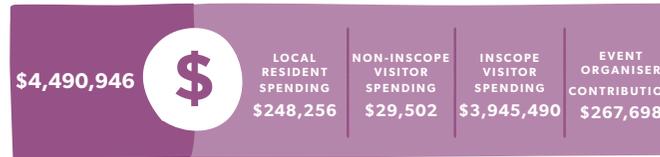
*Intrastate visitor contribution in other parts of Queensland.

DEMOGRAPHIC PROFILE



GROSS ECONOMIC STIMULUS

Total spending in the region by in-scope/non-in-scope attendees, and the event organiser

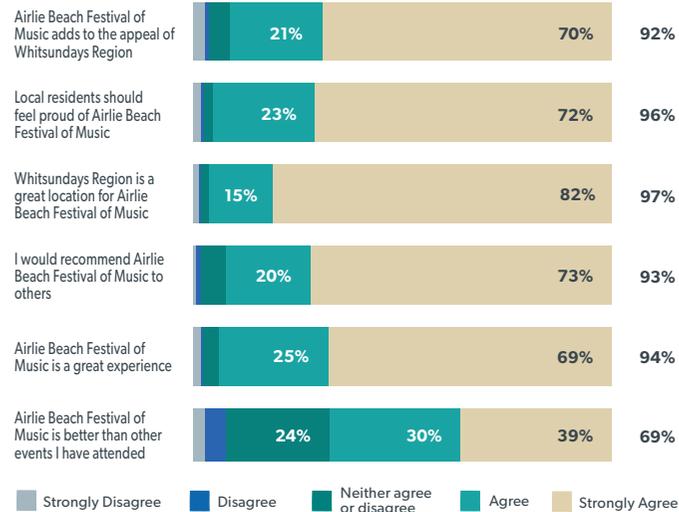


NET PROMOTER SCORE

+66



COMMUNITY PRIDE



AT A GLANCE

+ Across the 3 days Airlie Beach Festival of Music attracted 3,993 individuals who attended or participated in one of the Airlie Beach Festival of Music events.

+ Airlie Beach Festival of Music generated direct and incremental expenditure of \$4,144,096 attributable to the Whitsundays Region economy and \$4,746,057 attributable to the Queensland economy.

+ Airlie Beach Festival of Music was responsible for generating 14,088 visitor nights in the Whitsundays Region. The majority of these nights were generated by intrastate visitors (9,102).

+ In total, \$4,898,673 was spent by overnight visitors who stayed more than 40km from their normal place of residence.

+ Overall, the event generated \$4,490,946 in Gross Expenditure Stimulus. This considers all attendee spending, including non-in-scope attendees and the event organiser.



Artists:

Tourism Impact Scenario

Name Airlie Beach Festival of Music
 Duration 3 days

| Direct Impact | Domestic Day | Domestic Overnight | International | Total |
|--|--------------|--------------------|---------------|----------|
| Number of Visitors | 0 | 153 | 5 | 158 |
| Number of Nights | n/a | 2.00 | 2.00 | |
| Estimated Expenditure per Visitor per Day (\$) | \$0 | \$307 | \$307 | |
| Total Estimated Expenditure (\$) | \$0 | \$93,982 | \$3,071 | \$97,053 |

Estimated Expenditure per Visitor per Day data sourced from custom data source:
 ABFoM IER Report 2024

Support Personnel:

Tourism Impact Scenario

Name Airlie Beach Festival of Music
 Duration 3 days

| Direct Impact | Domestic Day | Domestic Overnight | International | Total |
|--|--------------|--------------------|---------------|-----------|
| Number of Visitors | 0 | 389 | 0 | 389 |
| Number of Nights | n/a | 3.00 | 0.00 | |
| Estimated Expenditure per Visitor per Day (\$) | \$0 | \$307 | \$0 | |
| Total Estimated Expenditure (\$) | \$0 | \$358,421 | \$0 | \$358,421 |

Estimated Expenditure per Visitor per Day data sourced from custom data source:
 ABFoM IER Report 2024

Attendees:

Tourism Impact Scenario

Name Airlie Beach Festival of Music
Duration 3 days

| Direct Impact | Domestic Day | Domestic Overnight | International | Total |
|--|---------------------|---------------------------|----------------------|--------------|
| Number of Visitors | 0 | 3,620 | 0 | 3,620 |
| Number of Nights | n/a | 4.20 | 0.00 | |
| Estimated Expenditure per Visitor per Day (\$) | \$0 | \$307 | \$0 | |
| Total Estimated Expenditure (\$) | \$0 | \$4,669,605 | \$0 | \$4,669,605 |

Estimated Expenditure per Visitor per Day data sourced from custom data source:
ABFoM IER Report 2024

Total economic impact: \$5,125,079

11.5 - Regional Arts Development Fund (RADF) 2024/25 Funding Round 3 - February 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Arts & Community Programs Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 3 of the 2024/25 Program, as recommended by the RADF Advisory Committee.

EXECUTIVE SUMMARY

Whitsunday Regional Council has participated in the Regional Arts Development Fund since its inception in 1994. The Queensland Government, through the Arts Office, operates the RADF program in partnership with local government. The RADF program provides funding for development of cultural activities through locally determined policy and assessment procedures.

RADF has been introduced to foster and promote professional development and employment of artists in regional Queensland.

The program supports locally determined regional arts and cultural development opportunities by providing discrete, short term, project based financial assistance.

Individuals, groups, and organisations are encouraged to seek assistance for:

- Professional services to amateur arts activity.
- Strategic arts & culture initiatives in local communities i.e. increasing amenity, community pride and liveability through infrastructure, public art and place-making projects.
- Travel costs associated with local artists attending specialised seminars/workshops in major centres for the purpose of Individual Professional Development.
- Professional components of projects such as residencies, productions, commissions, exhibitions, short term workshops, research, and promotion.
- Networking, training, and professional development for local arts workers.
- Development and delivery of diverse, exciting, and accessible arts and cultural activities, projects, and initiatives for, by and with local communities.

The RADF Local Committee advised that at the most recent meeting the committee assessed the applications for funding received and have recommended the applications below subject to conditions being endorsed by Council for approval.

Council's responsibilities for RADF operations are promotion, endorsement, and administration. Before RADF payments can be distributed Council is required to endorse RADF Committee decisions at a Council meeting.

OFFICER'S RECOMMENDATION

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 3 as recommended to Council by the RADF Advisory Committee to assist the following recipients:
 - a. Catherine Zanevra – Children's Activity Book celebrating the Great Barrier Reef - \$10,000
 - b. Annette Oosterhof – Threads of Connection, a project bringing women together to create connect & craft -- \$8,000
 - c. Connor Hawkins – Rehearsal & Performance of play 'Thom Pain – based on nothing' + workshops - \$6,000

BACKGROUND

RADF invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Local Arts and Cultural workers submit an application to Council for funding grants. Applications are assessed by an elected committee against the criteria based on program guidelines and priorities identified in Council's Arts and Culture Policy.

All projects and activities receiving RADF funding are required to report on their contribution towards RADF 2024/25 Key Performance Outcomes (KPOs) included in the RADF guidelines.

The 2025 funding Round 3 closed on Wednesday 26 February 2025 for projects commencing after Monday, 14 April 2025.

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Catherine Zanevra – Dive into the Reef – A Children's Activity Book celebrating the Great Barrier Reef.
Requested \$15,000 - Recommended \$10,000

Dive into the Reef falls under the Regional Projects & Activities category, as it focuses on celebrating the Whitsunday Regions distinct marine ecosystem through an engaging, educational activity book.

The project aims to foster environmental awareness, community engagement and cultural storytelling by collaborating with local artists, marine experts and tourism operators. Incorporating QR codes linking to multimedia content, the book creates an interactive experience that enhances learning for both residents and tourists. It aligns with RADF objectives by documenting regional heritage and delivering an innovative, professionally developed product that promotes the Whitsundays.

Comments from the committee – A very thorough application, wonderful idea to support tourism, marketing the Great Barrier Reef and very educational.

The RADF Committee's recommendation was to partially fund the application being a commendable project and activity.

Annette Oosterhof – Threads of Connection, a project bringing women together to create connect & craft.

Requested \$8,800 – Recommended \$8,000

The Weekend Workshop in Needle Felting and Rigid Heddle Weaving aims to foster creativity, skill development, and community engagement among local women in the Whitsundays. By providing hands-on instruction in fibre arts, the project enhances cultural participation and artistic expression, contributing to the 'Building Community Cultural Capacity' category objective.

This initiative supports lifelong learning, strengthens local artistic practice, and creates opportunities for women to connect through shared creative experiences. The workshop aligns with RADFs goals by engaging the community in accessible arts activities, encouraging collaboration, and celebrating regional craftsmanship.

Comments from the committee – Support for local women, enhancing their skills and increasing confidence.

The RADF Committee's recommended was to fund the application. This project will provide a wealth of knowledge and techniques using textiles to create works of art and have ongoing benefits for the local artists.

Connor Hawkins – Rehearsals & performance of play 'Thom Pain – based on nothing' + workshops.

Requested \$6,080 – Recommended \$6,000

The project aims to enrich the cultural landscape of the Whitsundays by bringing professional theatre to the region through the production of Thom Pain - Based on Nothing. Alongside the performance, Connor will lead workshops with local students and emerging artists, fostering the development of local talent and providing valuable exposure to the creative process.

This initiative aligns with the RADF objective of supporting the growth of arts and culture, promoting inclusion, and engaging diverse communities. It will inspire young creatives, enhance artistic opportunities, and strengthen the cultural fabric of the Whitsundays.

Comments from the committee – I love this. Good news story. Opportunity to share skills and life experience with the community and provide a stimulating theatre experience. Using local talent and would help students in their chosen profession.

The RADF Committee's recommended was to fund the application. A very thorough and valuable application.

Total approved for Round Three - \$24,000

FINANCIAL IMPLICATIONS

The funding for the support will be taken from budget code: GL:3640.6405 – Arts & Culture Development (3640) / Donations (6405).

| Description | Amount (\$) |
|-----------------------------|---------------|
| 2024/25 Budget | 60,500 |
| Actual + Commitment | 37,675 |
| YTD Remaining Budget | 22,825 |

The budget contribution for RADF funding is 60% from Arts Queensland and 40% from Council.

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation
RADF Advisory Committee

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012
LSP_COMM_02 – Arts & Culture Policy

RISK ASSESSMENT/DEADLINES

The assistance RADF provides will ensure Council is portrayed in a positive manner by way of supporting the local community in their pursuit of developing skills, engaging in projects and activities that contribute to the value of arts and culture.

Payment to be made within one month of approval.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. RADF Minutes Round 3 - February 2025 [11.5.1 - 2 pages]

**WHITSUNDAY REGIONAL ARTS DEVELOPMENT FUND (RADF)
ADVISORY COMMITTEE**

Round 3 February 2025

Meeting Minutes – 13 March 2025



| | |
|-------------------|---|
| Chair: | Cr Clay Bauman |
| Present: | Marg Tawse, Ruth Morton, Liaison Officer Jacqui Neave |
| Apologies: | Jess Begun, Janice Germain |

Meeting commenced: 11.30am

| | |
|----------|--|
| 1 | Minutes of previous meeting |
| | 🚩 Noted |
| 2 | Business arising from minutes |
| | 🚩 N/A |
| 3 | Correspondence and news |
| | 🚩 Cr. Clay Bauman |
| 4 | Promotion and advertising |
| | 🚩 Ongoing – RADF strategies, promotions, activities, and resources |
| 5 | Presentations |
| | No presentations held |
| 6 | Applications |
| | <p>Catherine Zanevra – Dive into the Reef – A Children’s Activity Book celebrating the Great Barrier Reef. Requested \$15,000 Recommended \$10,000</p> <p>Dive into the Reef falls under the Regional Projects & Activities category, as it focuses on celebrating the Whitsunday Regions distinct marine ecosystem through an engaging, educational activity book.</p> <p>The project aims to foster environmental awareness, community engagement and cultural storytelling by collaborating with local artists, marine experts and tourism operators. Incorporating QR codes linking to multimedia content, the book creates an interactive experience that enhances learning for both residents and tourists It aligns with RADF objectives by documenting regional heritage and delivering an innovative, professionally developed product that promotes the Whitsundays.</p> <p>Comments from the committee – A very thorough application, wonderful idea to support tourism, marketing the GBR and very educational.</p> <p>The RADF Committee’s recommendation was to partially fund the application being a commendable project and activity.</p> <p>Annette Oosterhof – Threads of Connection, a project bringing women together to create, connect & craft. Requested \$8,800 – Recommended \$8,000</p> |

| | |
|----------|--|
| | <p>The Weekend Workshop in Needle Felting and Rigid Heddle Weaving aims to foster creativity, skill development, and community engagement among local women in the Whitsundays. By providing hands-on instruction in fibre arts, the project enhances cultural participation and artistic expression, contributing to the 'Building Community Cultural Capacity' category objective.</p> <p>This initiative supports lifelong learning, strengthens local artistic practice, and creates opportunities for women to connect through shared creative experiences. The workshop aligns with RADFs goals by engaging the community in accessible arts activities, encouraging collaboration, and celebrating regional craftsmanship.</p> <p>Comments from the committee – Support for local women, enhancing their skills and increasing confidence.</p> <p>The RADF Committee's recommended was to fund the application. This project will provide a wealth of knowledge and techniques using textiles to create works of art and have ongoing benefits for the local artists.</p> <p>Connor Hawkins – Rehearsals & performance of play 'Thom Pain – based on nothing' + workshops. Requested \$6,080 – Recommended \$6,000</p> <p>The project aims to enrich the cultural landscape of the Whitsundays by bringing professional theatre to the region through the production of Thom Pain - Based on Nothing. Alongside the performance, Connor will lead workshops with local students and emerging artists, fostering the development of local talent and providing valuable exposure to the creative process.</p> <p>This initiative aligns with the RADF objective of supporting the growth of arts and culture, promoting inclusion, and engaging diverse communities. It will inspire young creatives, enhance artistic opportunities, and strengthen the cultural fabric of the Whitsundays.</p> <p>Comments from the committee – I love this. Good news story. Opportunity to share skills and life experience with the community and provide a stimulating theatre experience. Using local talent and would help students in their chosen profession.</p> <p>The RADF Committee's recommended was to fund the application. A very thorough and valuable application.</p> <p>Total approved for February Round Three - \$24,000</p> |
| 7 | General business |
| | <ul style="list-style-type: none"> ✚ The committee agreed to change the first-round closure date ✚ To advise those forwarded for donation considerations due to expended funds, the following applicants: <ul style="list-style-type: none"> ➢ Whitsunday Songwriter Festival ➢ Whitsunday Writers Festival ➢ Bowen State High School ➢ Proserpine State High School |

Meeting Closed: 12.30pm

Next meeting: TBA

| 7 | Actions for next meeting | | |
|---|--------------------------|--|--|
| 1 | | | |
| 2 | | | |

11.6 - Donations, Sponsorships, In Kind Requests and Grants Approved March 2025

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

To advise Council of the donations, sponsorships, in-kind support and grants up to \$20,000 provided for the month of March 2025.

EXECUTIVE SUMMARY

Council is often approached by community groups for financial assistance, requesting support to help them deliver their endeavours and events within the community. These requests are assessed and approved or declined as they are received by the Community Services team and a monthly report is submitted to Council advising of the assistance that has been approved, as per resolution 2024/06/26.19.

Approvals outlined in this report include:

- a) Financial Support for Junior Elite Athlete Grants
- b) Donations
- c) Sponsorships
- d) Sport and Recreation Club Grants

OFFICER'S RECOMMENDATION

That Council:

- a) Note the Financial Support for Junior Elite Athlete Grant applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.1**.
- b) Note the Financial Support for Donation and In-Kind applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.2**
- c) Note the Financial Support for Sponsorship applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.3**.
- d) Note the Financial Support for Sport & Recreation Club applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.4**.
- e) Note the Financial Support for Donations on Council Fee applications approved for the month of March 2025 to the applicants identified in **Attachment 11.6.5**.

BACKGROUND

As per resolution 2024/06/26.19, Council resolved to:

- 1) Adopt the following amended policies:
 - a) Community Donations Policy
 - b) Community Sponsorship Policy
 - c) Community Grant Policy
- 2) Revoke the Financial Support for a Junior Elite Athlete Policy

DISCUSSION/CURRENT ISSUE

Below is an overview of the financial approvals that were made in the month of March 2025. A detailed description of each can be found in the attachments.

Junior Elite Athlete Grant

15 approved, totalling \$3,750

Donations

3 approved, totalling \$2,800

In-Kind Donations

1 approved, totalling \$500

Sponsorships

8 approved, totalling \$35,200

Sport & Recreation Club Grants

3 approved, totalling \$4,500

Donation on Council Fees

3 approved, totalling \$1,344

FINANCIAL IMPLICATIONS

The funds for Junior Elite Athlete Grants will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description | Amount (\$) |
|-----------------------------|--------------|
| 2024/25 Budget | 80,000 |
| Actual + Commitment | 78,179 |
| YTD Remaining Budget | 1,821 |

The funds for Donations will be taken from JC: 2967.11074.63150 – Community Donations (2967) / Donations (11074)

| Description | Amount (\$) |
|-----------------------------|--------------|
| 2024/25 Budget | 80,000 |
| Actual + Commitment | 78,179 |
| YTD Remaining Budget | 1,821 |

The funds for In-Kind Donations will be taken from JC: 2967.10642.61004 – Community Donations (2967) / Council In-Kind Support Materials – Other (10642)

| Description | Amount (\$) |
|-----------------------------|---------------|
| 2024/25 Budget | 20,000 |
| Actual + Commitment | 7,211 |
| YTD Remaining Budget | 12,789 |

The funds for Sponsorships will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorships (10249)

| Description | Amount (\$) |
|----------------|-------------|
| 2024/25 Budget | 120,000 |

| | |
|-----------------------------|---------------|
| Actual + Commitment | 56,316 |
| YTD Remaining Budget | 63,684 |

The funds for Sport & Recreation Club Grant will be taken from JC: 2967.10250.63151

| Description | Amount (\$) |
|-----------------------------|---------------|
| 2024/25 Budget | 110,000 |
| Actual + Commitment | 53,500 |
| YTD Remaining Budget | 56,500 |

The funds for Donation on a Council Fee will be taken from JC: 2967.10249.63150 - Community Donations (2967) / Donations (10249)

| Description | Amount (\$) |
|-----------------------------|---------------|
| 2024/25 Budget | 120,000 |
| Actual + Commitment | 63,684 |
| YTD Remaining Budget | 56,316 |

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

Community Donations Policy

Community Sponsorships Policy

Community Grants Policy

RISK ASSESSMENT/DEADLINES

There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

To be completed by 30 June 2025 in line with the 2024/25 financial year budget.

STRATEGIC IMPACTS

Corporate Plan Reference:

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

- Attachment 1 - Approved Financial Support for Junior Elite Athlete Grant - March 2026 [11.6.1 - 2 pages]
- Attachment 2 - Approved Donation and In- Kind Applications - March 2025 [11.6.2 - 1 page]
- Attachment 3 - Approved Sponsorship Applications - March 2025 [11.6.3 - 1 page]
- Attachment 4 - Approved Sport Recreation Club Grants - March 2025 [11.6.4 - 1 page]
- Attachment 5 - Approved Donation on Council Fees Applications - March 2025 [11.6.5 - 1 page]



Correspondence:
Chief Executive Officer,
Whitsunday Regional Council,
PO Box 104, Proserpine QLD 4800
P: 1300 WRC QLD (1300 972 753)
F: (07) 4945 0222
E: info@whitsundayrc.qld.gov.au
www.whitsundayrc.qld.gov.au
ABN 63 291 580 128

**Attachment 1 – Approved Financial Support for Junior Elite Athlete Grant
Applications – March 2025**

| Name | Location | Age | Competition | Competition Level | Sport | Received Funding Previously | Amount (\$) |
|------------------|------------|-----|--|-------------------|------------|-----------------------------|-------------|
| Eloise Chegwidan | Cannonvale | 9 | 10-12 Yrs State Championships - Swimming | NQ | Swimming | No | 250 |
| Gabrielle Patton | Cannonvale | 14 | 13-15 Yrs Girls Volleyball Championships | NQ | Volleyball | No | 250 |
| Jax Clayworth | Cannonvale | 11 | 10-12 Yrs State Swimming Championships | NQ | Swimming | Yes | 250 |
| Zane Clayworth | Cannonvale | 9 | 10-12 Yrs State Swimming Championships | NQ | Swimming | No | 250 |
| Sarah Finn | Bowen | 16 | QLD State Age Netball | NQ | Netball | Yes | 250 |
| Brock Childs | Cannonvale | 14 | 13-15 Yrs Boys Volleyball Championships | NQ | Volleyball | No | 250 |
| Charlee Boorman | Cannonvale | 14 | Senior State Age Netball Championships | NQ | Netball | Yes | 250 |
| Declan Dichiera | Proserpine | 11 | 10-12 Years State Swimming Championships | NQ | Swimming | No | 250 |
| Ruby Henry | Cannonvale | 14 | QLD State Age Netball Championships | NQ | Netball | Yes | 250 |
| Harris Delac | Cannonvale | 11 | 10-12 Years State Swimming Championships | NQ | Swimming | Yes | 250 |
| Tora Delac | Cannonvale | 14 | 13-19 Years QLD Swimming Championships | NQ | Swimming | Yes | 250 |
| Elyse Peterson | Cannonvale | 14 | State Age Netball | NQ | Netball | No | 250 |
| Elyse Peterson | Cannonvale | 14 | 13-15 Years Girls Volleyball Championships | NQ | Volleyball | No | 250 |

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802



Attachment 11.6.1 Attachment 1 - Approved Financial Support for Junior Elite Athlete Grant
- March 2026

| | | | | | | | |
|-----------------------------|------------|----|------------------------------------|----|--------|-----|-------------------|
| Karlee Goodin | Cannonvale | 14 | Football QLD State Soccer Carnival | NQ | Soccer | Yes | 250 |
| Byron Goodin | Cannonvale | 15 | Football QLD State Soccer Carnival | NQ | Soccer | Yes | 250 |
| TOTAL for March 2025 | | | | | | | \$3,750.00 |



Correspondence:
 Chief Executive Officer,
 Whitsunday Regional Council,
 PO Box 104, Proserpine QLD 4800
 P: 1300 WRC QLD (1300 972 753)
 F: (07) 4945 0222
 E: info@whitsundayrc.qld.gov.au
 www.whitsundayrc.qld.gov.au
 ABN 63 291 580 128

Attachment 2 – Approved Donation Applications – March 2025

| Organisation Name | Location | Description | Donation Amount (\$) |
|-----------------------------------|--------------|---|----------------------|
| Collinsville Lions Club | Collinsville | 2025 RV Park BBQ's for Travellers | 1000 |
| Whitsunday Cruisin Car Club | Proserpine | Show and Shine 2025 | 1000 |
| Whitsunday Catchment Landcare Inc | Proserpine | Survey of Underground Facilities Fee and Donation towards Cost of Materials to Improve Drainage Issue | 800 |
| Total for March 2025 | | | \$2,800 |

Approved In-Kind Donation Applications – March 2025

| Organisation Name | Description | In-Kind Support (\$) |
|------------------------------------|--|----------------------|
| Collinsville Community Association | Delivery and collections of 10 x waste bins for 2025 Collinsville May Day Parade | 500 |
| Total for March 2025 | | \$500 |

Declined Donation Applications – March 2025

| Organisation Name | Location | Description | Reason |
|-------------------------------|----------|--|------------------------------------|
| Bowen Collinsville Rifle Club | Bowen | Club Shirts Donation | Declined due to budget constraints |
| Mackay 122 Army Cadet Unit | Regional | Travel Costs for Cadets to Travel to Mackay Barracks | Based outside of Whitsunday region |

Bowen
 Cnr Herbert & Powell Streets
 Bowen QLD 4805

Proserpine
 83-85 Main Street
 Proserpine QLD 4800

Collinsville
 Cnr Stanley & Conway Streets
 Collinsville QLD 4804

Cannonvale
 Shop 23, Whitsunday Plaza
 Shute Harbour Road, Cannonvale QLD 4802





Correspondence:
 Chief Executive Officer,
 Whitsunday Regional Council,
 PO Box 104, Proserpine QLD 4800
 P: 1300 WRC QLD (1300 972 753)
 F: (07) 4945 0222
 E: info@whitsundayrc.qld.gov.au
 www.whitsundayrc.qld.gov.au
 ABN 63 291 580 128

Attachment 3 – Approved Sponsorship Applications – March 2025

| Organisation Name | Location | Description | Amount (\$) |
|--|--------------|---|-----------------|
| Chiggy's Skateboarding | Regional | Skateboarding Workshops | 7,700 |
| Whitsundays Songwriter Festival - AUSPICED by Whitsunday Arts Festival | Airlie Beach | Whitsundays Songwriter Festival | 5,000 |
| Whitsunday Writers Festival Inc | Airlie Beach | Lindsay Simpson Memoir Writing Workshops & Local Authors Long Lunch | 5,000 |
| Bowen State High School P&C | Bowen | 2025 High School Musical 'School of Rock' | 5,000 |
| Bowen Pastoral Agricultural Association Inc | Bowen | 2025 Bowen Show | 5,000 |
| Proserpine State High School P&C | Proserpine | 2025 High School Musical 'Newsies' | 5,000 |
| Weetalaba Campdraft Association Inc | Collinsville | 2025 Weetalaba Campdraft | 2,000 |
| Whitsunday Sporting Car Club | Proserpine | NQ Khanacross Championship | 500 |
| Total for March 2025 | | | \$35,200 |

Declined Sponsorship Applications – March 2025

| Organisation Name | Location | Description | Reason |
|----------------------------|----------|----------------------|---|
| The Christmas Party Mackay | Regional | 2025 Christmas Party | Club and event based outside of Whitsunday region |

Bowen
 Cnr Herbert & Powell Streets
 Bowen QLD 4805

Proserpine
 83-85 Main Street
 Proserpine QLD 4800

Collinsville
 Cnr Stanley & Conway Streets
 Collinsville QLD 4804

Cannonvale
 Shop 23, Whitsunday Plaza
 Shute Harbour Road, Cannonvale QLD 4802





Correspondence:
 Chief Executive Officer,
 Whitsunday Regional Council,
 PO Box 104, Proserpine QLD 4800
 P: 1300 WRC QLD (1300 972 753)
 F: (07) 4945 0222
 E: info@whitsundayrc.qld.gov.au
www.whitsundayrc.qld.gov.au
 ABN 63 291 580 128

Attachment 4 – Approved Sport and Recreation Club Grant Applications – March 2025

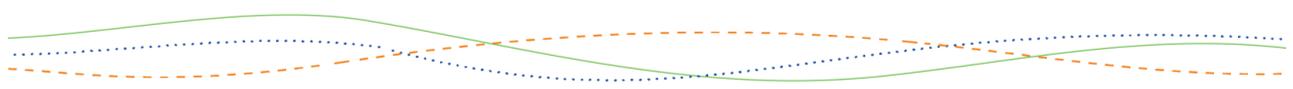
| Organisation Name | Junior Members | Senior Members | Total Members | Band | Public Liability | Amount Approved (\$) | Town |
|--|----------------|----------------|---------------|------|------------------|----------------------|------------|
| Bowen Seagulls Junior Rugby League Club Inc. | 263 | 60 | 323 | 3 | Yes | 2,000 | Bowen |
| Bowen Collinsville Rifle Club Inc. | 1 | 14 | 15 | 1 | Yes | 1,000 | Bowen |
| Whitsunday Cruisin' Car Club Inc. | 1 | 62 | 63 | 2 | Yes | 1,500 | Cannonvale |
| | | | | | Total | 4,500 | |

Bowen
 Cnr Herbert & Powell Streets
 Bowen QLD 4805

Proserpine
 83-85 Main Street
 Proserpine QLD 4800

Collinsville
 Cnr Stanley & Conway Streets
 Collinsville QLD 4804

Cannonvale
 Shop 23, Whitsunday Plaza
 Shute Harbour Road, Cannonvale QLD 4802





Correspondence:
 Chief Executive Officer,
 Whitsunday Regional Council,
 PO Box 104, Proserpine QLD 4800
 P: 1300 WRC QLD (1300 972 753)
 F: (07) 4945 0222
 E: info@whitsundayrc.qld.gov.au
www.whitsundayrc.qld.gov.au
 ABN 63 291 580 128

Attachment 5 – Approved Donation on Council Fee Applications – March 2025

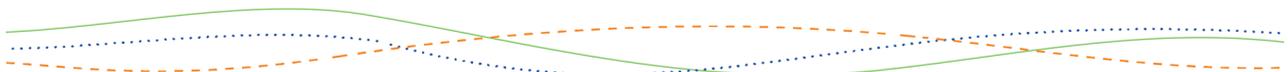
| Organisation Name | Location | Description | Donation Amount (\$) |
|--|-----------------------------|--|----------------------|
| Collinsville Community Association | Collinsville | Collinsville May Day Parade and Event | 448 |
| RSL Airlie Beach Whitsunday Sub-Branch | Cannonvale and Airlie Beach | Anzac Day Dawn Service, March and Main Service | 448 |
| PCYC Bowen | Bowen | PCYC Colour Xplosion | 448 |
| Total | | | 1,344 |

Bowen
 Cnr Herbert & Powell Streets
 Bowen QLD 4805

Proserpine
 83-85 Main Street
 Proserpine QLD 4800

Collinsville
 Cnr Stanley & Conway Streets
 Collinsville QLD 4804

Cannonvale
 Shop 23, Whitsunday Plaza
 Shute Harbour Road, Cannonvale QLD 4802



11.7 - Office of the Mayor & CEO Quarterly Report

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Chief Executive Officer

AUTHORISING OFFICER: Chief Executive Officer

PURPOSE

To provide an overview of the activities of the Office of the Mayor and CEO Directorate for the quarter January to March 2025.

EXECUTIVE SUMMARY

The Office of the Mayor and CEO Directorate encompasses several key functions, including:

- Chief Executive Officer
- Communications & Marketing
- People & Culture
- Capital Program & Network Planning Directorate
- Commercial Businesses Directorate

As the Capital Program & Network Planning Directorate and the Commercial Businesses Directorate provide separate reports to Council, this update focuses on the activities and progress of the remaining functions.

OFFICER'S RECOMMENDATION

That Council receive the Office of the Mayor and CEO quarterly report for January to March 2025.

BACKGROUND

This report provides an overview of the key activities, initiatives, and engagements undertaken by the Office of the Mayor and CEO Directorate during the third quarter, January to March 2025.

This report is for informational purposes only.

DISCUSSION/CURRENT ISSUE

Please refer to **Attachment 11.7.1** which details the activities during the January to March 2025 period by the Office of the Mayor and CEO Directorate.

FINANCIAL IMPLICATIONS

N/A

CONSULTATION/ENGAGEMENT

Chief Executive Officer
Manager Communication and Marketing
Manager People and Culture

STATUTORY/COMPLIANCE MATTERS

N/A

RISK ASSESSMENT/DEADLINES

N/A

STRATEGIC IMPACTS

Corporate Plan Reference:

Through strong and open leadership, develop an organisation with a culture of respect, accountability and community service.

ATTACHMENTS

1. OMCEO Report - Jan- Mar 2025 [11.7.1 - 12 pages]

Office of the Mayor & CEO Quarterly Report

January 2025 – March 2025



Directorate Functions

- Chief Executive Officer (CEO)
- Communications & Marketing
- People & Culture
- Capital Program & Network Planning
- Commercial Businesses

Note: Capital Program & Network Planning and Commercial Businesses report separately to Council



CEO Focus

The CEO has prioritised strategic direction for the January to March quarter, encompassing;

- Corporate Plan 2025-2030
- Operational Plan 2025-2026
- 2025-2026 Budget



Communications & Marketing Focus

This quarter, this function worked on a variety of projects supporting all avenues of Council, including but not limited to:

- economic development and advocacy
- marketing WRC commercial businesses
- consultation and promotion of capital projects and Masterplans
- internal and external event marketing and promotion
- waste and water campaigns
- disaster communications
- video production

Public consultations have been delivered to seek community feedback on Council's Corporate Plan 2025-2030, Collinsville Community Hub, Whitsunday Walking Trails and the draft Bowen Foreshore Masterplan.



Websites & Social Media

We manage seven websites on behalf of Council and commercial arms, including:

| Page | Social Reach | Social Followers | Website Views |
|---------------------------------|-------------------------------------|------------------|---------------|
| Whitsunday Regional Council | 140.5K | 15.9K | 944,413 |
| Proserpine Entertainment Centre | 36.8K | 3K | 51,530 |
| Shute Harbour Terminal | 22K | 385 | 7,046 |
| Whitsunday Coast Airport | 129.7K | 6.8K | 141,329 |
| Whitsunday Regional Libraries | N/A | | 7,297 |
| Whitsunday Holiday Parks | Socials managed by park contractors | | 7,918 |

Top post reached 25,956 people

“13 January 2025

Our \$7.8M road re-seal program kicks off for 2025 with works being undertaken along Dingo Beach Road. Works will be completed in stages across three priority sections, from today until March, subject to weather. Expect minor delays with single lane closures around individual work sections required.

Neighbouring residents affected by the upcoming re-seal works will receive letters identifying expected start and end dates of each stage prior to commencement. Access to driveways will not be restricted. Please follow traffic controllers for direction, respect the safety of our workers and exercise caution following works, as line marking will not be completed until seal has cured, which takes approximately 2-3 weeks.”



Major Campaigns, Events & Projects

This quarter we worked on a range of campaigns, events and projects with highlights as listed below:

- Disaster Management Plan and Preparedness Communications
- Council meeting update videos
- Corporate and Operational Plan development
- Minute with the Mayor updates – plus extra updates for severe weather
- 'Let's Get it Sorted' Waste and Recycling campaign development
- 'Play Your Part – Be Water Smart' campaign on water conservation and hidden leaks
- How Do You Library? Community Expos campaign
- International Women's Day video and internal event assistance and promotion
- DV Safe Phone video and promotion
- Bowen Sporting Complex announcement and video
- Whitsunday Coast Airport Freight Distribution Centre video and promotion
- Cannonvale Community Hub Funding and Bruce Highway funding announcement videos with the Mayor and Senator Nita Green
- Kelsey Creek Landfill progress video and update letters to account holders in Jan and March



Advocacy

Our team worked on several projects concentrating on economic development and advocacy, including:

- 2pp Advocacy Documents created for:
 - Housing (Stage 1 of Bowen South, Cannon Valley & Proserpine)
 - Marine (Shute Harbour Stage 2 | Bowen Foreshore)
 - Airlie Beach Place of Refuge
 - Roads (Shute Harbour Rd | Bowen Development Road | Bruce Highway)
 - Whitsunday Regional Sports Precinct
 - Gloucester Avenue
 - Skateboarding Facilities
- State Election advocacy video series “Asking for our Fair Share”
- 2032 Olympics Campaign Strategy
- Media Backdrops created for media opportunities following funding announcements for Bruce Highway, Whitsunday Regional Sports Precinct and Cannonvale Community Hub
- Federal Election priority documents and map, social tiles/posts (ongoing)
- Design of ED Strategy
- Design of materials and collateral for State of the Region event

People & Culture Focus

This function focused on wellbeing, connection and purpose this quarter, including but not limited to:

- partnering with schools
- recognising our diverse workforce
- Certified Agreement
- Staff well-being
- Council's image



Council Partners with Education Providers

The Whitsunday Regional Council (WRC) values partnerships with schools to benefit students and the community. The People and Culture team has been actively engaging with schools and training companies to promote WRC as a top employer for young professionals.

These collaborations offer students hands-on experience, skill development, and career exploration through internships, mentorships, and local projects. This fosters civic responsibility and encourages youth engagement.

Recently, WRC onboarded five trainees and three apprentices. These partnerships also align education with workforce needs, creating a pipeline of skilled workers, strengthening the local economy, and shaping the future workforce.



Recognising our diverse workforce

The Council offers diverse career opportunities across IT, engineering, planning, trades, horticulture, community services, entertainment, and airport operations, with new roles emerging regularly.

Every team member contributes proudly to the Region, and Council values their dedication.

In the challenging tropical climate, especially during the wet season, teams consistently exceed expectations. To show appreciation, Council hosts BBQs and Management personally visits Depots and Administrative Centres to thank staff for their exceptional efforts.



A new Certified Agreement

Enterprise bargaining is an important process to ensure that the wages and employment conditions meet the needs of both staff and Council, while continuing to provide value to our community.

In January, negotiations began for our new Certified Agreement. Under Queensland's Industrial Relations jurisdiction, which differs from the federal Fair Work System, the Council negotiates with eight professional and trade unions representing our employees. These negotiations have been conducted professionally and respectfully, allowing all parties the opportunity to review current employment terms and explore areas for improvement.



Looking after our staff

Council values staff excellence and prioritises physical and mental well-being.

New initiatives, such as Heavy Vehicle training, support workplace development. To promote well-being, the "Real Mates Talk" program was trialled in Bowen, fostering peer support.

Additionally, EAP services conducted regional visits to raise awareness of their 24/7 confidential support services, ensuring employees and their families have access to counselling and mental health resources year-round.

Smart, Modern and Practical

Council uniforms create a professional identity, foster team spirit, and enhance security and safety. They also ensure appropriate attire for various roles.

To improve practicality and suitability, a cross-departmental committee is reviewing and modernising the uniform range for all staff across the Whitsunday Region.



11.8 - Corporate Services Quarterly Report

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Personal Assistant - Director Corporate Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

The purpose of this report is to provide an overview the key outcomes and statistics for the Corporate Services Directorate for the Quarter three of the 2024/25 financial year.

EXECUTIVE SUMMARY

The Corporate Services Directorate is responsible for a number of organisation support (back of house) functions and partners across Council to enable the functional departments and business activities to deliver services to the community. This report presents key highlights and information that may of interest to Council and the community.

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Quarterly Report for Quarter three for the 2024/25 financial year.

BACKGROUND

The Corporate Services Directorate provides leadership to support the service delivery arms of Council through organisational support to the functions of Finance and Asset Management, Procurement, Fleet, Property and Facilities, Information, Communications and Technology, Information Management and Governance and Administration.

Previous reporting had been provided internally to Councillors on monthly and quarterly statistics for the directorate. The activities of the directorate are driven by supporting the various needs of running the business of the organisation. There is a focus on continuous improvement in the systems and processes of the organisation and making sure that services are efficiently delivered.

DISCUSSION/CURRENT ISSUE

The report details the work undertaken and key statistics for the month as well as commentary on the key initiatives being progressed across the organisation.

FINANCIAL IMPLICATIONS

There are no additional financial implications, and all are managed within existing budget allocations as amended.

CONSULTATION/ENGAGEMENT

Manager Governance & Administration
Manager Innovation & Technology
Executive Manager Procurement, Property & Fleet
Manager Financial Services

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

RISK ASSESSMENT/DEADLINES

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified strategic and corporate risks.

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

ATTACHMENTS

1. Corporate Services - Quarterly Directorate Update - January to March 2025 [11.8.1 - 18 pages]



CORPORATE SERVICES

Innovation and Technology

Financial Services

Procurement, Property and Fleet

Governance and Administration

Quarterly Directorate Update | Q3 January - March 2025

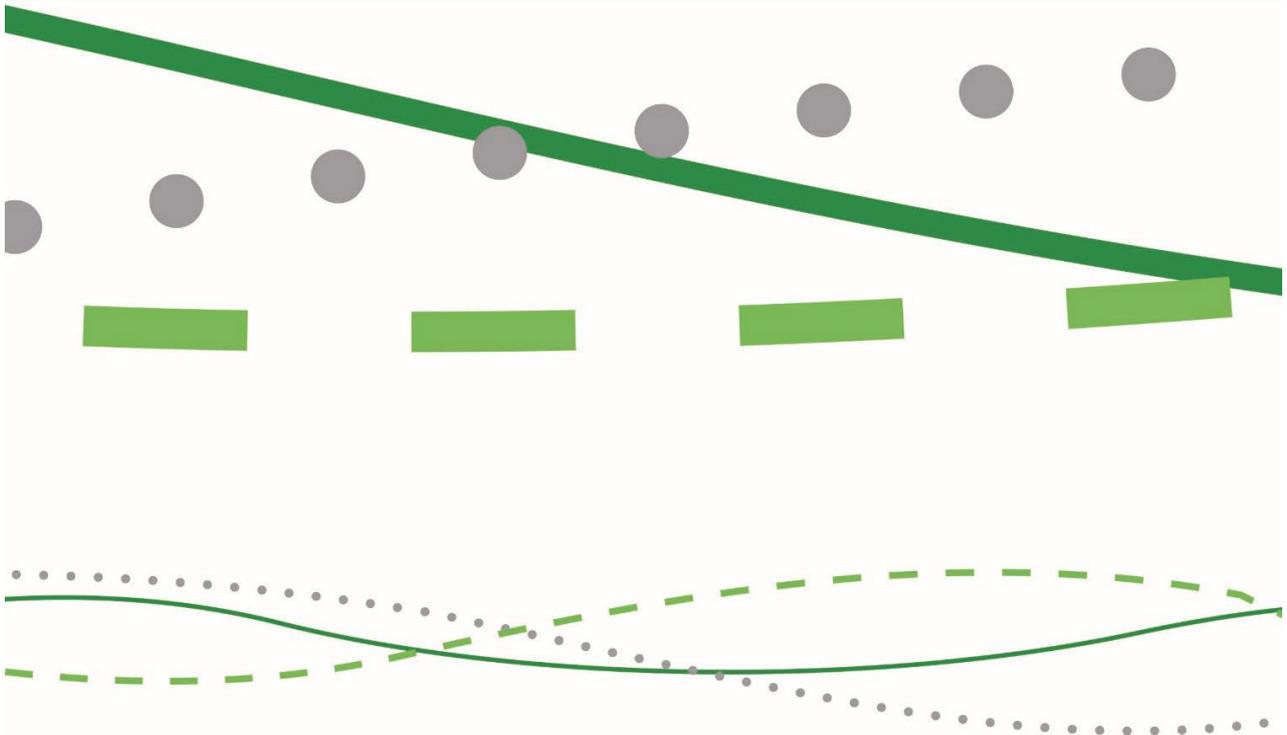


TABLE OF CONTENTS

| | |
|---|-----------|
| Directors Report..... | 3 |
| Innovation and Technology | 4 |
| Financial Services..... | 7 |
| Procurement, Property and Fleet..... | 11 |
| Governance & Administration..... | 17 |

Directors Report

This quarter continues to see increasing expectations and increasing workloads across the organisation as the preparation of the upcoming budget for 2025/26 evolves and we maintain the reporting cycle again with a budget review for the second quarter and the development of the Corporate and Operational Plans progresses.

The budget development this year has taken a different approach with a focus on Core Functions, Utilities (water, sewer, waste), commercial businesses and capital investment. There is a focus on the efficiency and improvements needed from the 'back of house' organisational support functions by reviewing our systems, processes, policies, and people (skills and experience) to ensure we are delivering value for money.

Significant time has been directed along with external support to the development of a new general rating strategy to address continuing issues in how the general rate revenue is raised from across the various sectors of the economy and through different communities. With no revaluation occurring this year, it is timely to reset the rating framework and set guiding principles to assist in creating the most equitable and consistent approach that is simple to explain and administer.

Within the Innovation and Technology Team there has been a focus on consolidation and completing all current minor projects and improvements, but also in examining where network efficiency and maintenance cost can be better managed to reduce the overall ICT spend by investigating how we can work more effectively with current technology.

The Property and Facilities teams have been busy with reactive work requests due to the impacts of the weather this quarter in dealing with building maintenance issues associated with the rain across the region with most issues being resolved in a timely manner.

In response to the request for external reviews of 'back of house' functions, an external review has been completed on Council's ICT services and a review of the governance functions of Council is currently underway. These reviews are focussed on identifying improvements and efficiencies in systems and processes as well as development opportunities to enhance skills and knowledge of staff that leads to better outcomes for services to the community.

The Directorate continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery directorates of Council.

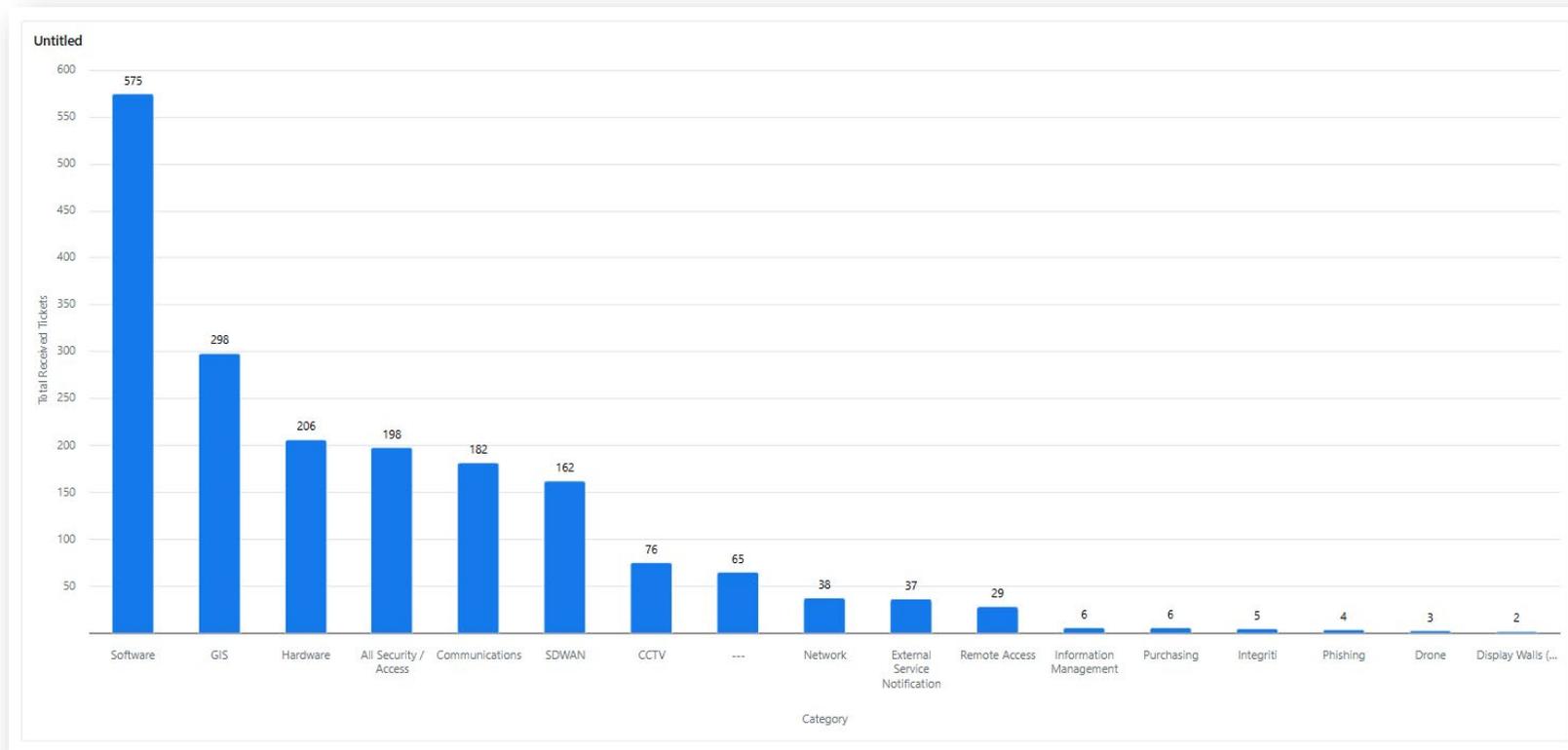
Jason Bradshaw

Director Corporate Services

Innovation and Technology

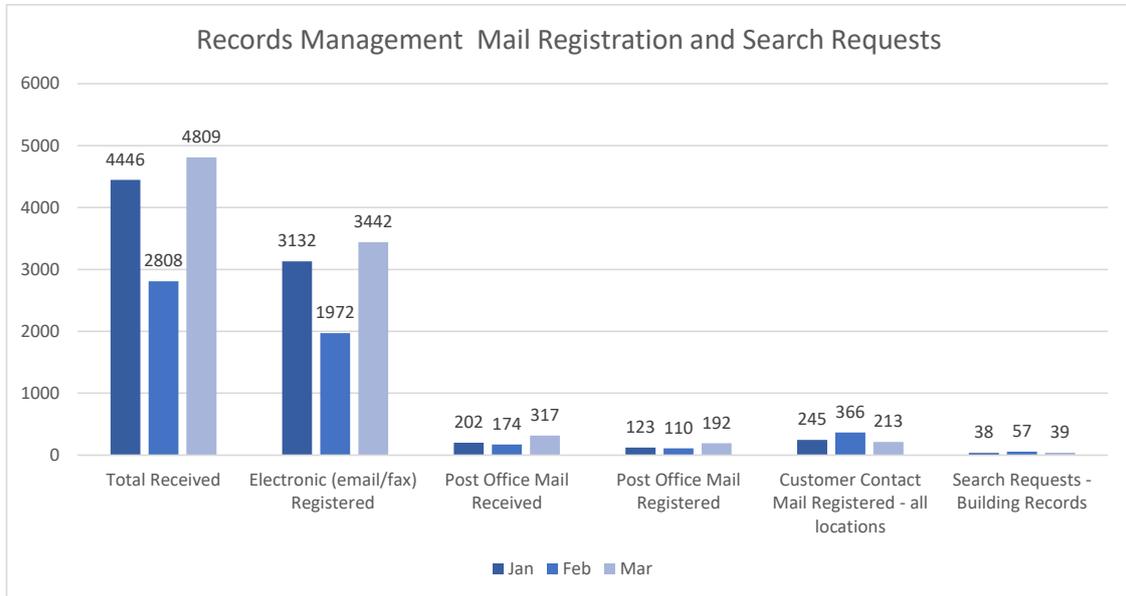
Tickets by Category

Helpdesk tickets by type of IT services. The major tickets are for software support, followed by GIS and hardware.



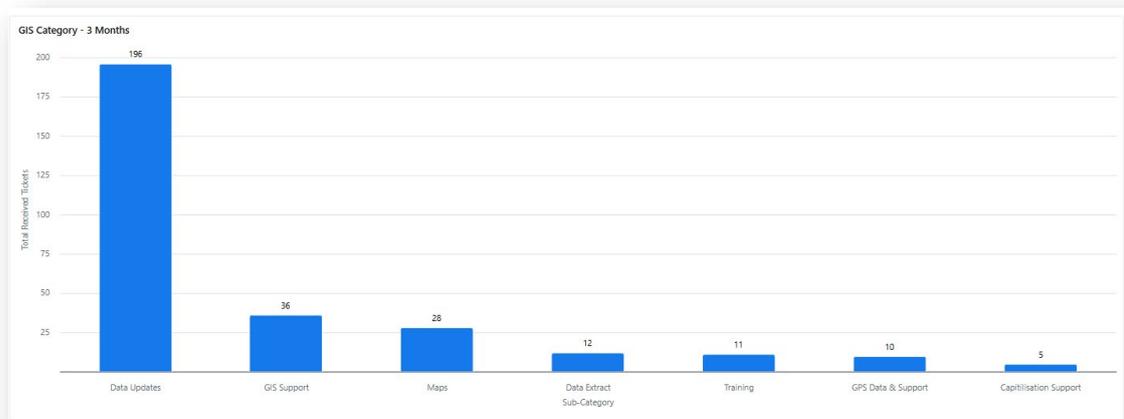
Information Management

Key Statistics for the last three months from the Information Management team:



Mail volume was high this month due to the rates discount period closing.

Geographical Information System Requests



Tasks assigned to the GIS team show a significant number of data updates that are related mostly to updating new house connection plans but also incorporates other existing spatial layer updates. This is followed by general GIS support on utilising the spatial programs and generating maps.

Key Innovation and Technology Projects and Activities

Network Upgrade

The SDWAN Phase 1 of the network upgrade has been completed. Phase 2 which covers further strengthening of the network is about 85% completed, scheduled for completion in this financial year.

VHF Replacement

The council has implemented the VHF Replacement program known as IFR – Infrastructure Free Radio. This solution has been installed in close to fifty vehicles. Tender closed for Mount Devlin tower at Collinsville. Considering the options.

Mobile Data Management

The council is piloting standardised corporate devices, mobile phones, and tablets, for council workers. Currently live with approved applications with the following groups Local Laws, Parks and Gardens, Natural Resource Management, AML, Innovation and Technology.

2025 Rollout to wider groups with existing devices, including Procurement and Fleet, Planning, Community Services, Roads and Drainage, Councillors and Executive as needs dictate.

Cyber Security

All system patching is up to date and no security incidents were recorded in the last quarter.

Key Information Management Activities

Information Management Governance

An enterprise / data architecture has been drafted to provide a structured roadmap for improving information security and lifecycle. An AI Copilot readiness assessment was conducted to review Council's environment and workshop beneficial use cases of this technology.

Records

An upgrade of ECM is due to commence in late April to improve staff interaction of Council records. Further refinement of the SharePoint and Teams ecosystem for communications and information with the Microsoft compliance centre (Purview) being configured.

GIS

Upgrades to Spectrum Spatial Analyst (SSA spatial viewer) both internal and external services to add feature enhancements, improve security and maintain supported platform have been completed. Processing of new and replaced capital asset projects are underway for finalisation by the end of financial year.

Discussions have been ongoing across Council on improvement opportunities to be reviewed in providing better services and support across Council. These discussions have highlighted some current technical issues that need to be addressed, and alternate solutions are being considered and explored for quick wins to be realised before the end of financial year.

Financial Services

2024/25 Budget Progress

| Budget | Adopted |
|-----------------|-------------------------------|
| Original Budget | 26 th June 2024 |
| Budget Review 1 | 30 th October 2024 |
| Budget Review 2 | 26 th March 2025 |
| Budget Review 3 | Scheduled for May adoption |

The Budget Review 2 (BR2) commenced by the organisation during the second quarter 2024/25. The focus of the second budget review includes a detailed assessment of operational budget spend including phasing, mitigation of budget risks identified in the budget risk register, deliverability review of the capital budget and a collation of any additional operational budget risks that need mitigating using the below framework:

| Key Messaging | | |
|--|---|--|
| Budget Review 1 | Budget Review 2 | Budget Review 3 (if required) |
| CAPEX: Capital carryovers | | |
| CAPEX: Deliverability Assessment & deferrals | CAPEX: Deliverability Assessment & deferrals | CAPEX: Deliverability Assessment & deferrals |
| CAPEX: Refined phasing of budget spend | CAPEX: Refined phasing of budget spend | CAPEX: Refined phasing of budget spend |
| CAPEX: Affordability assessment | CAPEX: Affordability assessment | CAPEX: Affordability assessment |
| OPEX: Analysis of budget risks | OPEX: Analysis of budget risks | OPEX: Analysis of budget risks |
| OPEX: High level review by Responsible Officers | OPEX: Detailed Budget review by Responsible Officers | OPEX: High level review by Responsible Officers |
| OPEX: Detailed review of budget phasing | | |
| OPEX: Recoupment of Vacancy Dividend | OPEX: Recoupment of Vacancy Dividend | OPEX: Recoupment of Vacancy Dividend |
| OPEX: Refined phasing of budget spend | OPEX: Refined phasing of budget spend | |
| | OPEX: Recoupment of Materials Dividend | OPEX: Recoupment of Materials Dividend |

2025/26 Budget Progress

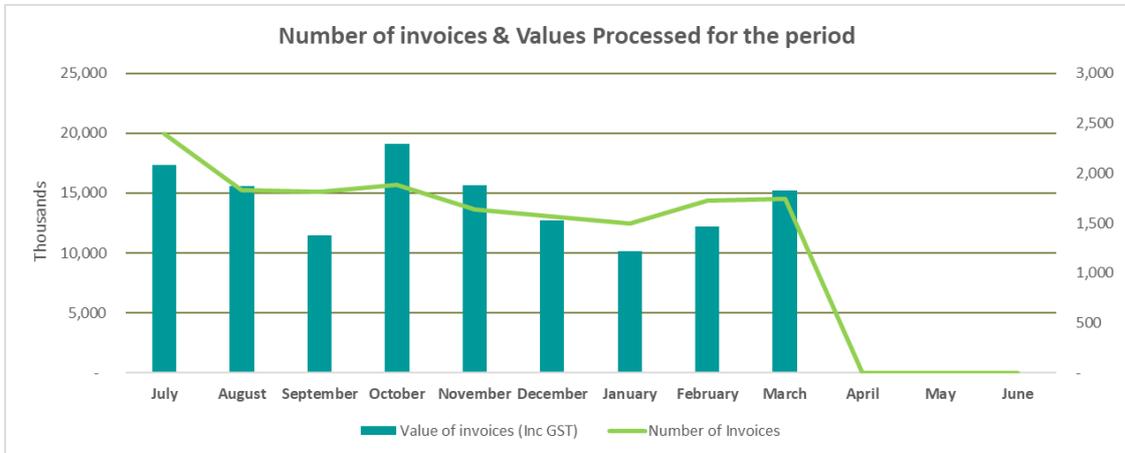
The 2025/26 Budget process is well underway with workshops being held throughout the quarter focussed on a Function Roadshow by the business to Councillors. The Rating Strategy has been workshopped several times to identify revenue needs and distribution as well as the Capital budget deliverability assessment.

The upcoming budget workshops will be focussed on Fees and Charges, Capital affordability, finalising the Rating Strategy and long-term sustainability which will run until budget adoption in June 2025.

Property Transfers

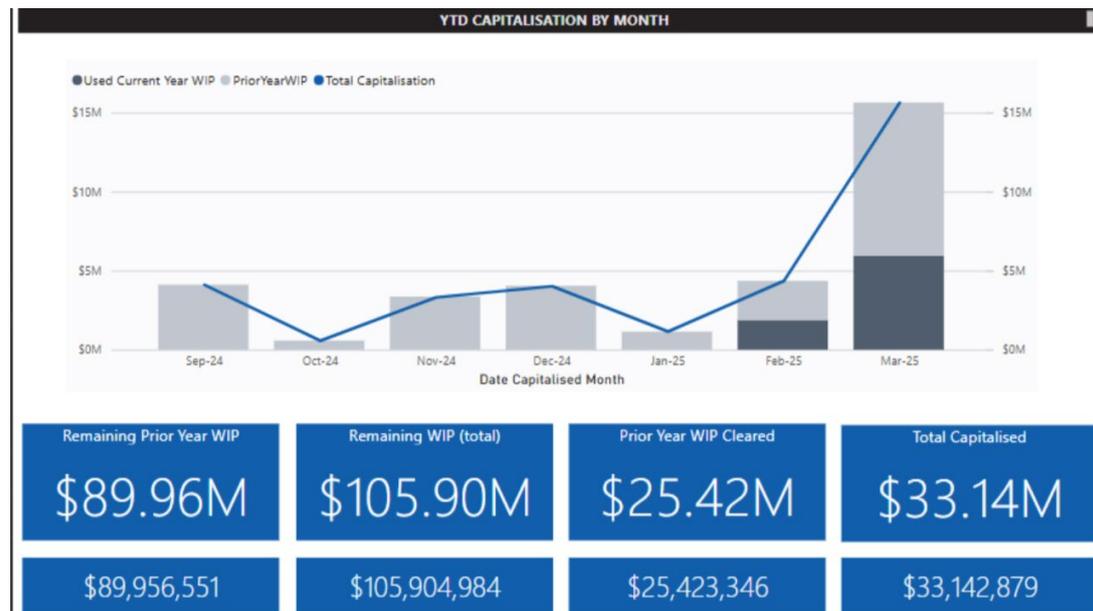


Supplier Invoice Processing 'Year to date'



Capitalisations

Capitalisation has continued through the months of January to March, a total of \$33.14M has now been capitalised for the year, this is largely related to old outstanding Work in Progress (WIP). In total \$5.5M was capitalised in January/February with \$15.7M capitalised in March. Ongoing efforts are continuing through April with a focus to reducing as much of the completed capital works relating back to prior financial years.



Annual Revaluation

The Revaluation of Land and Land Improvements is well underway with the first draft report received late March 2025. This is currently being scrutinised by Council officers with an external challenge meeting scheduled with the Valuer early April with the project on track for finalisation to occur in April 2025 and uploaded into the Asset Register early May prior to audit milestones.

Asset Management

The March quarter has seen quite a lot of activity in the development of Asset Management Plans (AMPs). Teams have been busy verifying data, providing recommendations and working on the key inputs into these plans. A number of meetings have taken place for the following AMPs over the course of the quarter for:

- Whitsunday Coast Airport
- Holiday Parks
- Open Spaces

The ICT AMP was put on hold in the December quarter, however with an Acting Manager ICT now onboard, this AMP is scheduled to recommence in April with a finalisation expected by June 2025. The Fleet AMP is currently being completed in conjunction with an external consultant and is due to be completed by the end of June 2025.

After consultation with the relevant parties, it was agreed to that the next round of AMPs for Water and Sewer, Stormwater, Buildings and Marine and Aquatic would be placed on hold for the rest of 2024/25. These AMPs are due to commence now at the start of the 2025/26 financial year.

Reviews of draft AMPs that were already developed in 2024 were agreed with Asset Managers to recommence from April 2025 for review.

A Draft Asset Management Maturity report was presented to the Asset Management Working Group and Asset Management Steering Committee in March, this report addresses the maturity of the organisation in the Asset Management space and provides key recommendations and findings. Further work will be done over the coming months to determine priorities with the Strategic Leadership Team from this report which will provide Council with a continuous improvement plan moving forward.

The Asset Management Improvement (AMI) project is progressing well, with the team working across Council to ensure the TechnologyOne OneCouncil system fits our needs and is delivering process improvement and consistent outcomes. Fleet department will be the first to transition. Expenditure for the project is currently sitting at 64.92% of the total budget, with 58% of the project spend sourced from State Government grant funding.

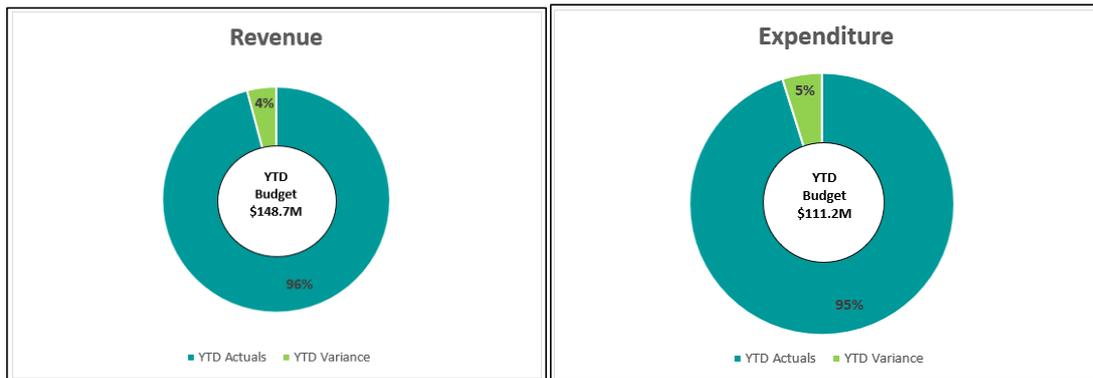
The focus for the team has been on:

- Finalisation of activities and planning for Go-Live for Fleet, targeting June 2025.
- Data Migration - cleansing and transformation for all asset classes in progress
- Requirements for asset class customisation
- Documenting To- Be workflows
- Finance and Payroll reconfiguration
- Build for Project Lifecycle Management

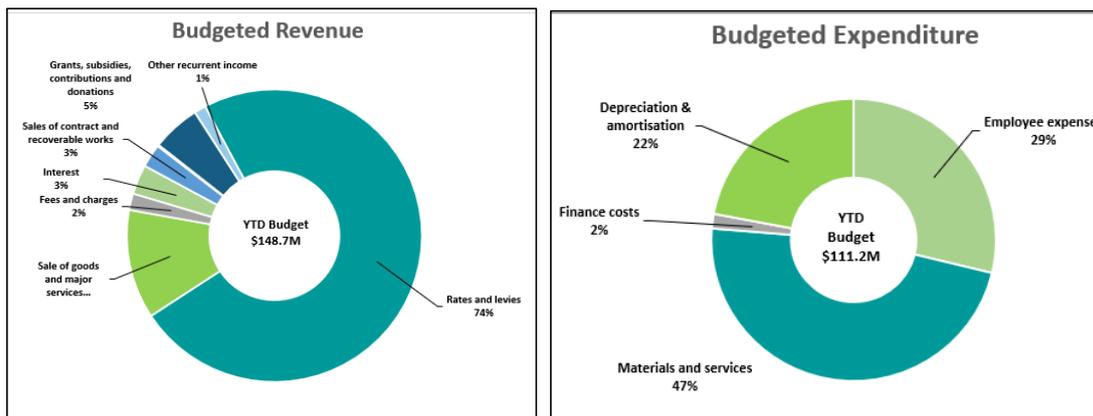
2024/25 Operational Budget Overview – July to February 2025

The below position is subject to change as End of Financial Year activities are finalised prior to Council's external audit.

For the period stated above, below demonstrates the percentage of revenue and expenditure achieved compared to budget.



For the above reporting period, below demonstrates the split of revenue and expenditure of the YTD budget:



The operating budget will continue to be monitored, and risks mitigated to manage the financial position as we head towards the end of the financial year.

Procurement, Property and Fleet

Contracts Awarded (Tenders and Significant Quotations)

Capital Program and Network Planning

| Contract Number | Details | Type | Status |
|-----------------|---|------|------------------------------|
| 500.2024.0052 | Stormwater Relining and Cleaning Package 2024/2025 | RFQ | Awarded on 10 January 2025. |
| 500.2024.0068 | Southern SCADA Upgrade | RFT | Awarded on 30 January 2025. |
| 500.2024.0072 | Bowen Water Treatment Plant (BWTP) – Solar Inverter Replacement | RFQ | Awarded on 7 February 2025. |
| 500.2024.0073 | Airlie Beach – Electrical, Lighting, CCTV and Communications Mapping | RFQ | Awarded on 19 February 2025. |
| 500.2024.0075 | Regionwide Fencing Package | RFT | Awarded on 21 March 2025. |
| 500.2025.0002 | DRFA Road Package I5 - Scartwater Road Fishway Construction | RFQ | Awarded on 17 February 2025. |
| 500.2025.0003 | Whitsunday Coast Airport (WCA) Sewage Treatment Plant Upgrade - Irrigation Field Power Supply | RFQ | Awarded on 27 February 2025. |

Corporate Services

| Contract Number | Details | Type | Status |
|-----------------|--|------|-----------------------------|
| 500.2024.0043 | Preferred/Prequalified Panel Arrangement for Plant and/or Equipment Hire | RFT | Awarded on 29 January 2025. |
| 500.2024.0050 | Fleet – Supply & Delivery of Various Light Vehicles | RFT | Awarded on 10 January 2025. |

Commercial Business

| Contract Number | Details | Type | Status |
|-----------------|---|------|---------------------------|
| 500.2024.0070 | Shute Harbour Marine Terminal Precinct Plan | RFQ | Awarded on 11 March 2025. |
| 500.2025.0012 | Whitsunday Coast Airport (WCA) Parking System Support & Maintenance | RFQ | Awarded on 11 March 2025. |

Infrastructure Services

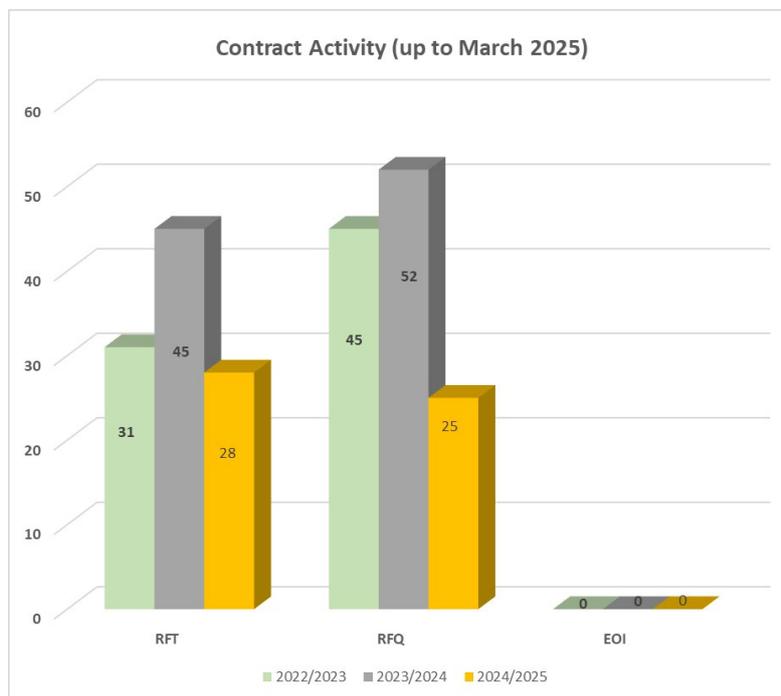
| Contract Number | Details | Type | Status |
|-----------------|--|------|------------------------------|
| 500.2024.0077 | Landfill Volumetric Surveys | RFQ | Awarded on 6 March 2025. |
| 500.2024.0078 | Proserpine Sewerage Treatment Plant (STP) Masterplan | RFQ | Awarded on 27 February 2025. |
| 500.2024.0079 | Cemetery Strategy | RFQ | Awarded on 3 March 2025. |

Regional Strategy & Planning

| Contract Number | Details | Type | Status |
|-----------------|---|------|-----------------------------|
| 500.2024.0069 | Cannonvale Community Centre District Masterplan | RFQ | Awarded on 16 January 2025. |

Contract Activity

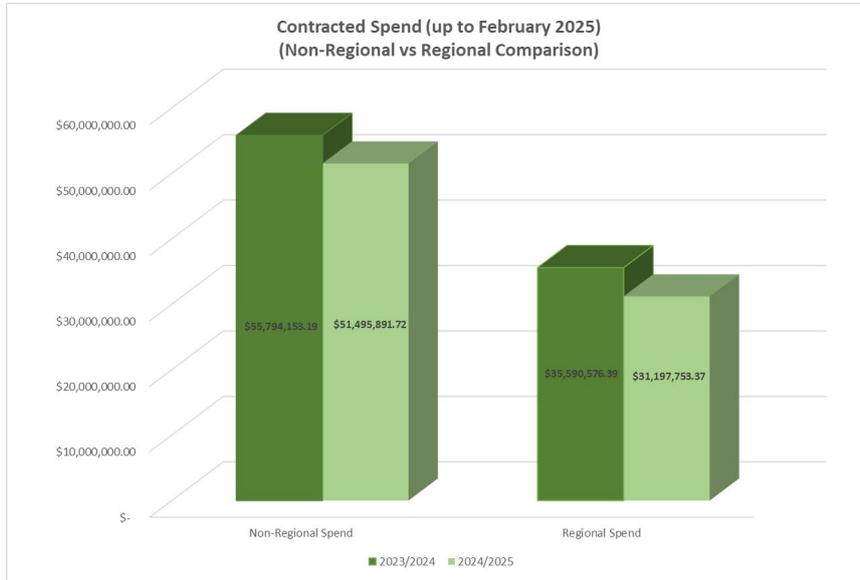
Yearly contract activity is shown below:



The complexity and workload of each engagement does impact the timeliness of the delivery of the outcomes and the team has been training and developing new staff throughout the quarter.

Contracted Spend

The below graph is the overall contracted spend for Council displaying Non-regional vs Regional Suppliers comparison:



Where practical the procurement and contract spend is maximised within the region and the non-region spend is influenced by core expenditure like electricity and insurance.

Property and Facilities 2024/2025

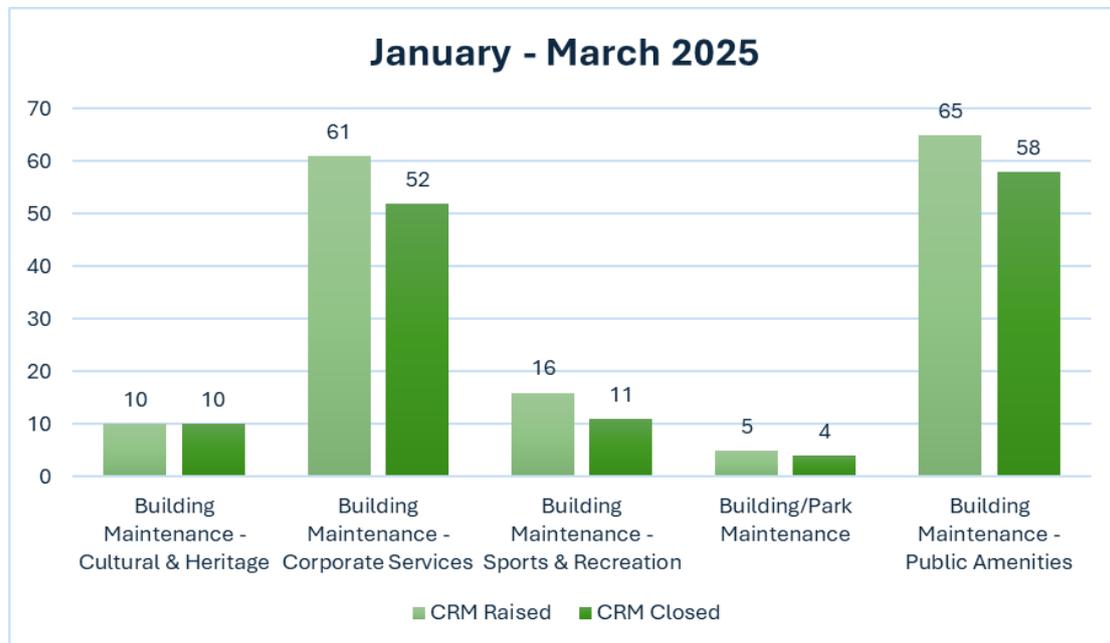
During the period between January and March 2025, the following Property & Facilities Projects have progressed:

Property and Facilities Capital Projects 24/25

| Project Description | Budget | Time frame | Tender Award Date | Commentary |
|--|--------|------------|-------------------|---|
| 24/25 WRC Fencing Renewals | ü | ü | 21/03/25 | Project was open tendered as separable portions and awarded to 3 different contractors on the 21 st March. Prestart meetings conducted prior to the end of the month with contractors to start on separate sites in April. |
| 24/25 WRC Buildings Painting Program | ü | ü | 06/03/25 | Project advertised to trade services panel in February and awarded in whole to a local contractor on the 6th March. Due to current commitments and resources the contractor is unable to start a portion of the works in April. Awaiting program with locations to determine start date. |
| Amenities CCTV Installation Project | ü | ü | 29/05/24 | Combined project including installation of auto gates at the Cannonvale, Collinsville and Bowen depots. Project has encountered network issues delaying the delivery of the project. Due to limited internal resources to deliver final components project has been delayed further with a defined program to be presented by ICT department. |
| Dingo Beach Amenities Renewal | ü | ü | TBC | Contractor engaged in March to present design elements for the STP. Detailed design to be tendered in Q4 and the STP component for this project can be delivered in this financial year. |
| Gloucester Sport & Recreation Centre - STP Renewal | ü | ü | TBC | Site meetings with Lessees and council conducted to develop scope of works that aligns with the GPRC masterplan. STP design consultant engaged in March scope to be redrafted to align with design and tendered in Q4. Project to be delivered prior to end of financial year. |
| Les Stag Oval Changeroom & Amenities Renewal | ü | ü | TBC | Draft Masterplan presented to internal project delivery team. Stakeholder meetings conducted internally with discussions involving R+D, W+S, Property and planning. Further meetings to be held in April. |
| Proserpine Depot Mechanics, Welding & Amenities Building Roof renewal | ü | ü | TBC | Internal stakeholder meeting conducted to inform staff and safety team about project at toolbox talk and discuss how we can manage safety of staff and contractor movements. Scope to be altered for changes discussed with internal stakeholders and tendered in Q4. |
| Whitsunday PCYC Insurance Works | ü | ü | 21/02/25 | Project was tendered in January and awarded to a local contractor who has been working with internal and site stakeholders. Variations to project raised to provide additional storage and functionality for PCYC and community groups within budget parameters. Project to reach practical completion in April. |

Reactive Works and Customer Requests

This graph shows the requests received by category for reactive maintenance between **January** and **March** 2025. The CRM data in this graph includes the requests raised, actioned and closed in **Q3**.



Land Management Update

The Q3 January to March 2025 saw the commencement of negotiations for a number of community leases and land management actions.

These included the finalisation of the leases for:

- Creative Connections
- Whitsunday Sportspark Operations Inc

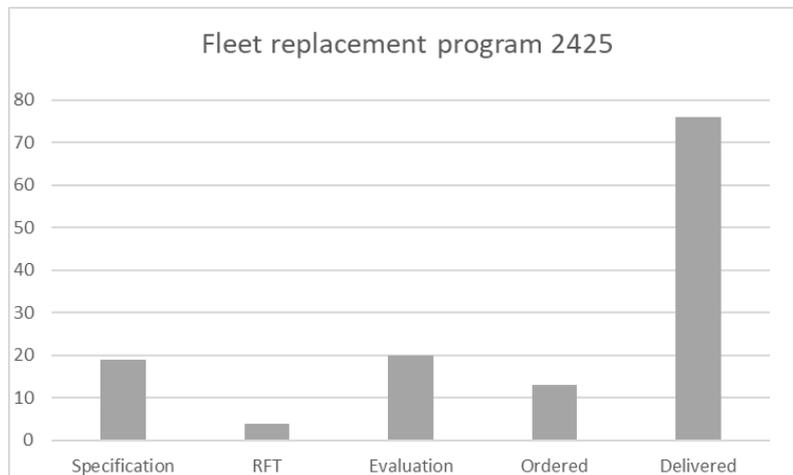
Initial lease negotiations have commenced for the following:

- Girudala Community Co-operative Society (renewal)
- Island FM (renewal)
- Airbridge Networks Pty Ltd (option renewal)
- RadioTAB (new)

Council approved a number of land dealings which have dealt with historical road misalignments in Bowen and Cannon Valley. The result of these corrections has resulted in land compensation being paid by Council and also a land purchase by an adjoining landowner.

Fleet Management

Fleet and Plant Replacement program 2024/25



Fleet Replacement Program

The third quarter of 2024/2025 has seen some additional deliveries of light fleet as a result of a recent public tender. These operational light fleet items assist in the areas of State Emergency Service (SES), Pest Control, Property and Facilities and Roads and Drainage.

Light fleet deliveries have commenced late in the third quarter of the 2024-25 financial year, with a significant replacement program of updating vehicles currently underway. Example pictured below:



Governance & Administration

New Corporate Plan (2025-2030)

The team has been working with the Councillors and executive leadership team with the support of an external consultant to develop the new corporate plan, following the community engagement conducted late last year. Several workshops have been held to clarify the following:

- Outline expectations
- Verify Council context
- Set goals and objectives
- Develop an action plan
- Assess capabilities
- Set measures
- Put strategy on one page

Once completed, the plan will be presented to Council for adoption and shared. The plan will be measured progress against the objectives, revisited and monitored to ensure it remains a valid, and adapt the plan as conditions change.

Australian Local Government Association Motions

Australian Local Government Association Annual Conference (ALGA), the National General Assembly of Local Government (NGA), will be occurring in Canberra from 24 June to 27 June 2025 at the National Convention Centre. As a result, ALGA is called for councils to submit motions for the 2025 NGA. The theme of the 2025 NGA will be "National Priorities Need Local Solutions". ALGA sought motions that align with this theme and identify opportunities for new federal programs and policies that will support councils. Motions were due on 31 March 2025.

Council at its March Council meeting resolved to adopt the following motions following comprehensive consultation:

Motion 1:

That this National General Assembly calls on the Australian Government to include the President of the Australian Local Government Association into the National Cabinet to reinstate the Local Government's representation into national decision making that existed in the Council of Australian Governments' (COAG).

Motion 2:

That this National General Assembly calls on the Australian Government to confirm the payment of the Financial Assistance Grants (FAG's) will be paid in the financial year to which the funding applies and that it is resolved to allowed Council's to adequately plan and budget for these funds.

Motion 3:

That this National General Assembly calls on the Australian Government to emulate the community benefits and effectiveness of the National Cyclone Reinsurance Pool with a National Flood Reinsurance Pool.

Motion 4:

That this National General Assembly calls on the Australian Government to allocate dedicated funding and resources for Local Governments to support the implementation of the PFAS National Environmental Management Plan.

Insurance Declarations for 2025

The finance and governance teams undertake an annual review of insurance coverage to ensure the right balance of adequacy and affordability. The process is an important part of Council's risk management framework. Council is insured through the LGAQ sponsored Local Government Mutual Services (LGMS) suite of offerings (managed by Jardine Lloyd Thompson). LGMS incorporates three self-insurance schemes of Local Government in Queensland, consisting of LGM Liability, LGM Assets and LGW WorkCare.

The 2025 insurance declaration schedules were due and submitted to LGM Liability on 21 March 2025. The declarations consist of comprehensive questionnaires to assist Council with understanding each insurance cover and assess the risks of exposure for each area i.e., airport operations, venue hire, cyber security, motor vehicles and plant hire.

The declarations also assist to provide the underwriter a risk profile of Council and enable LGM Assets and LGM Liability to provide quotes to renew insurance policies for the 2025/26 financial year.

LGM Liability risk Assessment 2025

The Governance team coordinated the annual LGM Liability Risk Self-Assessment for 2025. The self-assessment provides an opportunity to LGMS scheme members to review their risk management systems and processes against recommended practice and identify opportunities for targeted development and improvement. Participation in the self-assessment is voluntary however the risk improvement action plan provided as a result of this audit has assisted in addressing areas for improvement.

Legal Advice Matters

Year to Date:

| Matters | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD |
|---------------|------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| New | 4 | 7 | 5 | 4 | 5 | 0 | 2 | 3 | 1 | | | | 31 |
| Active | 0 | 5 | 3 | 4 | 5 | 0 | 2 | 2 | 1 | | | | 22 |
| Closed | 4 | 2 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | | | | 8 |

2025 Q3

| Received | Active | Closed |
|----------|--------|--------|
| 6 | 5 | 1 |

Integrity Reviews and Investigations Q3

| Agency | Open | New | Closed |
|---|------|-----|--------|
| Office of Independent Assessor | 0 | 0 | 0 |
| Ombudsman | 0 | 2 | 2 |
| Crime and Corruption Commission | 0 | 0 | 0 |
| Office of Information Commissioner (External Reviews) | 0 | 0 | 0 |
| Administrative Action Complaints | 0 | 2 | 2 |
| CEO Investigations | 0 | 0 | 0 |

11.9 - Monthly Finance Report

MEETING DETAILS: Ordinary Council Meeting - Wednesday 23 April 2025

AUTHOR: Coordinator Strategic Finance

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

EXECUTIVE SUMMARY

This report promotes sound financial management and accountability by presenting the Monthly Finance Reports and sustainability ratios for the period ending 31st March 2025 to Council, including relevant commentary on the financial performance against budget and any risks associated with Council's financial position.

OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report, including the Unaudited Financial Statements for the period ended 31st March 2025.

BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the Local Government Regulation 2012 to present the financial report at a meeting of the Local Government on a monthly basis.

The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

DISCUSSION/CURRENT ISSUE

Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- **Attachment 11.13.1** contains a summary of the financial performance with commentary around significant items.
- **Attachment 11.13.2** contains unaudited financial statements.

The current operating position reflects an operating surplus of \$24M but it is acknowledged that the operating position is impacted by the timing of expenditure which is lower than expected for the financial year.

There will continue to be a close monitoring of the budget to ensure that budget risks when identified are being actively managed. It is forecast that the operating position will likely be a deficit by the years' end with the budget risks for reduced revenue and expenditure timing likely to be not mitigated by the 30th June 2025.

Council officers have been actively involved in the preparation of the 2025/26 budget with ongoing sessions planned with Council to meet the deadline for a June 2025 budget.

FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives with budget risks identified in Budget Review 2 (BR2) impacting Council's original adopted balanced budget.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Manager Financial Services
Management Accountant

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

204 Financial Report

- (1) The local government must prepare a financial report.
- (2) The Chief Executive Officer must present the financial report -
 - (a) If the local government meets less frequently than monthly - at each meeting of the local government; or
 - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

RISK ASSESSMENT/DEADLINES

If actual revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in quarterly budget reviews.

There is mandatory reporting to Council each month as per Section 204 of the Local Government Regulation 2012 to ensure ongoing oversight of the financial position.

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

1. Monthly Financial Report March 2025 [11.9.1 - 7 pages]
2. Financial Statements for the period ending March 2025 [11.9.2 - 5 pages]

FINANCIAL REPORT

Financial Year: 2024/25
Period Ending: 31 March 2025



BACKGROUND

This report provides the unaudited estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the 2024/25 Budget.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

For the period under review, Council's operating surplus stood at \$24M after charging depreciation (What We Set-aside for Asset Renewals) of \$27.8M.

Table 1 : Statement of Income & Expenditure to 31 March 2025

| | Prev. Yr. Audited | Current Budget to date | Actual to date | % Var Current Bud v Act |
|---|---------------------|------------------------|--------------------|-------------------------|
| What We Levied Our Ratepayers | 102,717,873 | 109,204,311.00 | 106,795,649 | 98% |
| What We Invoiced Our Customers | 32,321,658 | 28,412,954 | 23,659,021 | 83% |
| What We Rcvd. as Grants & Subsidies | 2,833,470 | 8,320,946 | 7,223,346 | 87% |
| What We Rcvd. As Interest from Investment | 7,673,761 | 5,382,775 | 5,563,980 | 103% |
| Our Other Revenue | 3,019,528 | 2,142,147 | 1,775,993 | 83% |
| Our Total Recurrent Earnings | 148,566,290 | 153,463,133 | 145,017,988 | 94% |
| What We Spent on Our Staff | 44,764,538 | 37,327,856 | 36,352,412 | 97% |
| What We Spent on Our Suppliers | 71,180,993 | 59,702,950 | 55,208,118 | 92% |
| Our Total Direct Spend | 115,945,531 | 97,030,806 | 91,560,530 | 94% |
| What We Paid Our Bankers | 4,072,098 | 2,009,995 | 1,640,797 | 82% |
| What We Set-aside for Asset Renewals | 31,684,485 | 27,573,032 | 27,761,797 | 101% |
| Our Operating Surplus/(Deficit) | (3,135,824) | 26,849,300 | 24,054,864 | 90% |
| Our Capital Revenue | 34,860,356 | 40,504,465 | 26,706,621 | 66% |
| Our Capital Expenses | 49,492,736 | 11,910,658 | 7,322,574 | 61% |
| Our Capital Surplus/(Deficit) | (14,632,380) | 28,593,808 | 19,384,047 | 68% |
| Our Net Earnings | (17,768,204) | 55,443,108 | 43,438,911 | 78% |

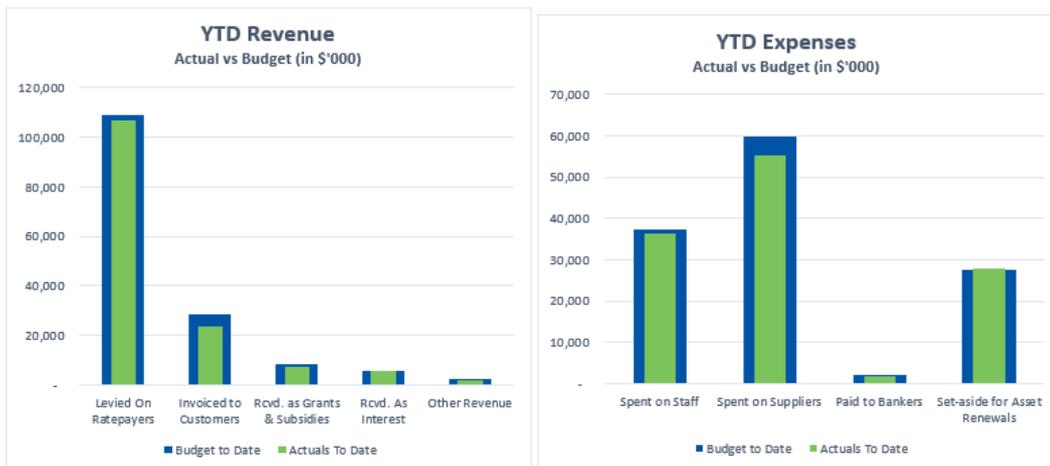
Revenue

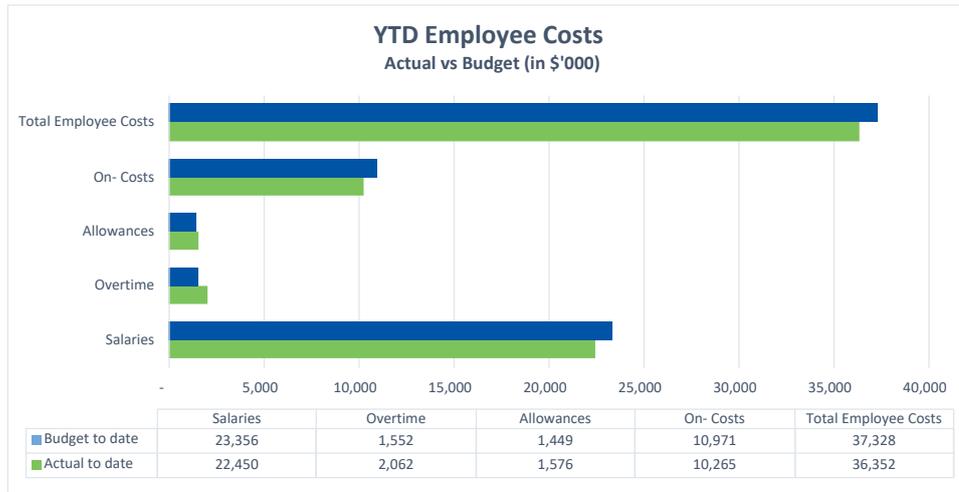
- Total Recurrent Earnings is slightly under budget, currently sitting at 94%.
- What we Invoice our Customers is tracking under budget at 83% due to the timing of RMPC Acquittals. The variance also relates to the phasing of Airport passenger fee revenue and Quarry sales which is forecasted to improve with upcoming peak periods.
- Our Other Revenue is tracking under budget at 83% in part due in part to the phasing of passenger screening numbers at Whitsunday Coast Airport which is forecasted to improve with upcoming peak periods.
- What we received as Grants & Subsidies is under target to meet budget by 83%, due to the timing of grant funded projects. Phasing of grants revenue to expenditure will be reviewed in BR3 to ensure matching is aligned.

Expenditure

- Total direct spend is below YTD budget sitting at 94%.
- Total spend on our staff is currently on slightly under budget at 97%.
- Total spend on suppliers is currently under budget at 92% with additional reviews of phasing for contractors and consultants to take place during BR3.
- Total depreciation set aside for asset renewals is on target to budget.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:





Employee costs will be closely reviewed to identify any relevant savings throughout the balance of the financial year including management of accrued leave balances.

COMMUNITY WEALTH

This represents the value of resources Council has to service our community. Net Community wealth at the end of the period stood at \$1.4B.

Table 2 : Statement of Financial Position as at 31 March 2025

| | Prev. Yr. Audited | Annual Budget | Actual to date |
|----------------------------------|----------------------|----------------------|----------------------|
| What We Own | 1,369,137,318 | 1,408,223,908 | 1,385,964,681 |
| Inventory We Hold | 2,100,388 | 2,200,000 | 2,454,323 |
| What We are Owed | 26,477,578 | 19,228,404 | 28,766,416 |
| What We Have in Bank | 136,414,816 | 96,627,409 | 137,682,036 |
| Our Total Assets | 1,534,130,100 | 1,526,279,721 | 1,554,867,457 |
| What We Owe Our Suppliers | 89,103,638 | 61,151,102 | 71,054,085 |
| What We Owe Our Lenders | 65,317,500 | 59,076,558 | 60,665,499 |
| Our Total Liabilities | 154,421,138 | 120,227,660 | 131,719,584 |
| Our Community Wealth | 1,379,708,962 | 1,406,052,061 | 1,423,147,873 |

- Cash balances (what we have in bank) remain at healthy levels with \$40M invested in Term Deposits at competitive rates to continue to maximise return on investment. Capital commitments are sitting at \$27M YTD which is anticipated to be expensed and therefore reduce the cash balance over the coming months.
- What we are Owed has decreased from the previous month from \$64M to \$28M. This is due to the discount for prompt payment of Rates & Charges closing on the 13th March 2025.
- What we Owe Our Suppliers has decreased from the previous month from \$72M to \$71M.

Debtors & Borrowings

| What We Are Owed | |
|--------------------------|-------------------|
| Category | Amount |
| Rates & Charges | 15,593,186 |
| General Debtors | 6,529,605 |
| GST Receivable/(Payable) | 1,011,892 |
| Advances to Community | 5,500 |
| SUB-TOTAL | 23,140,183 |

| | |
|------------------------------|------------------|
| Contract Assets | 5,132,297 |
| Water Charges not yet levied | - |
| Prepayments | 1,278,644 |
| Provision for Bad Debts | (784,708) |
| SUB-TOTAL | 5,626,233 |

| | |
|--------------------|-------------------|
| GRAND TOTAL | 28,766,416 |
|--------------------|-------------------|

| What We Have Borrowed | | |
|-----------------------|-------|-------------------|
| Loan | Rate | Balance |
| 81091 Gen5 05/06 | 7.08% | 515,914 |
| 81092 Gen7 08/09 | 6.82% | 2,557,320 |
| 81090 Gen8 09/10 | 6.33% | 1,843,655 |
| 81089 Gen8 AMSU | 5.07% | 1,866,975 |
| 81093 STP Projects | 5.25% | 13,678,875 |
| 81094 WTP Projects | 4.86% | 6,710,741 |
| Bowen STP 19/20 | 2.20% | 7,588,390 |
| WCA Run 19/20 | 2.20% | 18,591,556 |
| Bowen Cell 3 19/20 | 0.91% | 1,040,841 |
| Bowen STP 20/21 | 1.80% | 4,512,855 |
| Lease Liabilities | | 1,758,375 |
| TOTAL | | 60,665,499 |

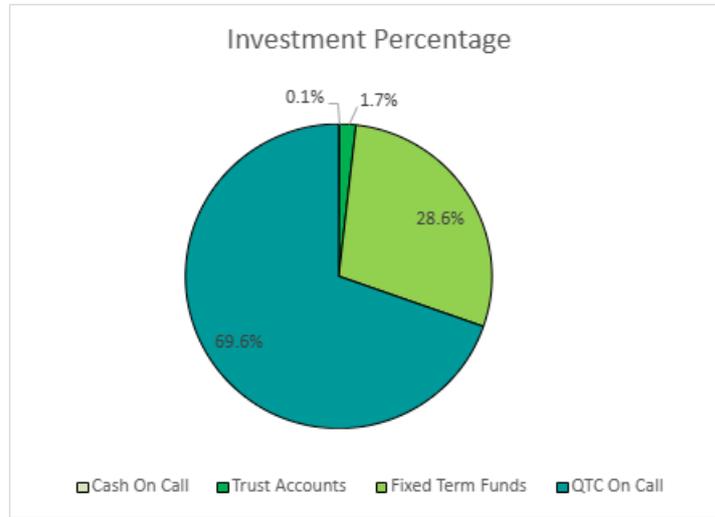
| What We Have Available to Borrow | | |
|----------------------------------|--|-------------------|
| Facility | Rate | Limit |
| Working Capital Facility | RBA official Cash Rate + 0.10% Admin Fee | 20,000,000 |
| Term Loans | | - |
| TOTAL | | 20,000,000 |

- Rates & charges owed has reduced from \$47M in February to \$16M in February, attributed to the second half levy run being issued in February due for payment in March.
- General Debtors balance is \$6.5M compared to \$6.1M the previous month. General Debtors vary depending upon when invoices have been issued within the month.
- Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors to ensure outstanding debt remains at acceptable levels.

Investments

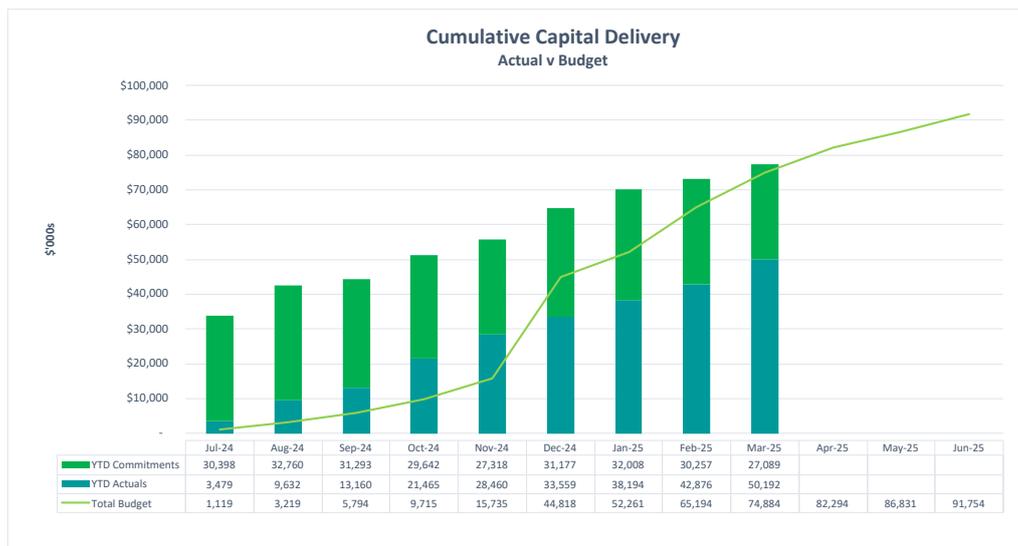
| | Prev. Yr | Current |
|---------------------------------|--------------------|--------------------|
| Queensland Treasury Corporation | 96,414,816 | 97,682,036 |
| Term Deposit < 3 Months | 20,000,000 | |
| Term Deposit > 3 Months | 20,000,000 | 40,000,000 |
| Total | 136,414,816 | 137,682,036 |

- \$40M is currently invested in term deposits at competitive interest rates to maximise Council's return on investment, with \$30M maturing in August 2025 and \$10M in March 2026.
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterpart institutions.



CAPITAL DELIVERY (Including remediation)

- During Budget Review 2 (BR2) the total capital budget decreased from \$106.7M to \$91.7M.
- \$50.2M or 55% of the full year capital budget of \$91.7M has been expended up to 31 March excluding commitments.
- The capital works budget is tracking on budget with a further \$27M that has been committed to date, which in total equates to 84% of the full year capital budget being spent or committed.



SUSTAINABILITY RATIOS

- The financial sustainability ratios are within the accepted ranges for the month of March 2025 and will vary throughout the financial year as Council completes its operational and capital budgets.
- All financial sustainability ratios are currently within the target range set for Council by the State Government as at 31st March 2025.

As at March 2025

| Type | Measure | Target (Tier4) | As at March 2025 | 5 Year Average |
|-------------------------|---------------------------------------|-----------------------|------------------|----------------|
| Audited ratios | | | | |
| Liquidity | Unrestricted Cash Expense Cover Ratio | Greater than 4 months | 15.98 months ✓ | N/A |
| Operating Performance | Operating Surplus Ratio | Greater than 0% | 16.78% ✓ | 6.38% |
| | Operating Cash Ratio | Greater than 0% | 36.92% ✓ | 29.38% |
| Asset Management | Asset Sustainability Ratio | Greater than 80% | 93.97% ✓ | 100.61% |
| | Asset Consumption Ratio | Greater than 60% | 68.69% ✓ | 71.83% |
| Debt Servicing Capacity | Leverage Ratio | 0 to 3 times | 1.1 times ✓ | 1.77 times |

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within the budgeted expenditure parameters and manage cash flows is presented below. Delivery on budget will change as we progress through the 2024/25 financial year.

- Earnings and Cash on Hand indicators are within expected levels as of 31 March due to timing of rates and charges being issued, and water usage revenue also being raised.
- Our Expenditure is at 72% is tracking slightly low, however it is expected that this will change as we progress throughout the financial year and with an upcoming review on materials and services phasing in line with supply chain movements.

- Milestones:**
- 2024/25 Budget was adopted by Council on the 26th June 2024.
 - Rates and Charges half yearly notices were issued on the 12th February 2025, with discount for prompt payment closing on the 13th March 2025.
 - Water meter reads have been finalised with the second half-yearly water notices issued on the 4th March and due on the 2nd April 2025.
 - Budget Review (BR1) was adopted at Council's Ordinary Council Meeting on 30 October 2024.
 - Budget Review 2 (BR2) was adopted on 26th March 2025.
 - Budget risks continue to be monitored as the year progresses and discussions will continue during the budget review deliberations with certain risks proposed to be mitigated in BR3.
 - Budget Review 3 is planned for May 2025 with a focus on reviewing expenditure on planning projects which may need to be funded from operational reserves, unless they can be funded from operational underspends.

Attachment 11.9.1 Monthly Financial Report March 2025

| Item | Prev. Yr Act vs Bud | Curr. Yr. to date | Flag |
|------------------|------------------------|-------------------|---|
| Our Earnings | 95% | 87% |  |
| Our Expenditure | 98% | 72% |  |
| Our Cash on Hand | 136% | 151% |  |

All indicators are within the ranges, although expenditure is lower than anticipated at this time of year. The cash of hand will be impacted by the forecast spend n commitments between now and the end of the financial year.

Whitsunday Regional Council

**Statement of Comprehensive Income
For the period ending 31 March 2025**

| | YTD Actual 2024/25 \$ | Actual 2023/24 \$ | Current Budget 2024/25 \$ | Current Budget YTD 2024/25 \$ | Variance to Current YTD Budget |
|--|-----------------------------|-------------------------|---------------------------------|-------------------------------------|--------------------------------------|
| REVENUE | | | | | |
| Recurrent revenue | | | | | |
| Rates and levies | 106,795,649 | 102,717,873 | 108,818,028 | 109,204,311 | 98% |
| Sale of goods and major services | 17,302,895 | 21,789,918 | 26,148,136 | 19,611,102 | 88% |
| Fees and charges | 3,569,422 | 4,117,090 | 4,207,273 | 3,202,705 | 111% |
| Interest received | 5,563,980 | 7,673,761 | 7,054,400 | 5,382,775 | 103% |
| Sales of contract and recoverable works | 2,560,604 | 6,074,765 | 7,095,330 | 5,321,498 | 48% |
| Rental income | 226,100 | 339,885 | 370,200 | 277,650 | 81% |
| Grants, subsidies, contributions and donations | 7,223,346 | 2,833,470 | 9,426,167 | 8,320,946 | 87% |
| Other recurrent income | 1,775,993 | 3,019,528 | 2,880,096 | 2,142,147 | 83% |
| Total recurrent revenue | 145,017,988 | 148,566,290 | 165,999,631 | 153,463,133 | 94% |
| Capital revenue | | | | | |
| Grants, subsidies, contributions and donations | 26,710,296 | 33,725,703 | 40,733,470 | 39,890,475 | 67% |
| Other capital income | (3,675) | 1,134,653 | 818,654 | 613,991 | -1% |
| Total capital revenue | 26,706,621 | 34,860,356 | 41,552,124 | 40,504,465 | 66% |
| Total revenue | 171,724,609 | 183,426,646 | 207,551,755 | 193,967,599 | 89% |
| EXPENSES | | | | | |
| Recurrent expenses | | | | | |
| Employee expenses | 36,352,412 | 44,764,538 | 48,712,337 | 37,327,856 | 97% |
| Materials and services | 55,208,118 | 71,180,992 | 79,611,809 | 59,702,950 | 92% |
| Finance costs | 1,640,797 | 4,072,098 | 2,679,994 | 2,009,995 | 82% |
| Depreciation and amortisation | | | | | |
| Property, plant and equipment | 27,525,589 | 31,341,579 | 36,421,699 | 27,316,269 | 101% |
| Intangible assets | - | - | - | - | |
| Right of use assets | 236,208 | 342,906 | 342,354 | 256,763 | 92% |
| Total recurrent expenses | 120,963,124 | 151,702,114 | 167,768,194 | 126,613,833 | 96% |
| Capital expenses | 7,322,574 | 49,492,736 | 13,440,463 | 11,910,658 | 61% |
| Total expenses | 128,285,698 | 201,194,850 | 181,208,657 | 138,524,491 | 93% |
| Net operating result | 24,054,864 | (3,135,824) | (1,768,563) | 26,849,300 | 90% |
| Net result | 43,438,911 | (17,768,204) | 26,343,098 | 55,443,108 | 78% |
| Other comprehensive income | | | | | |
| Items that will not be reclassified to net result | | | | | |
| Increase/(decrease) in asset revaluation surplus | - | 103,022,301 | 0 | 0 | |
| Total other comprehensive income for the year | - | 103,022,301 | - | - | |
| Total comprehensive income for the year | 43,438,911 | 85,254,098 | 26,343,098 | 55,443,108 | |

Whitsunday Regional Council

Statement of Financial Position

As at 31 March 2025

| | Actual 2024/25 \$ | Actual 2023/24 \$ | Budget 2024/25 \$ |
|--------------------------------------|-------------------------|-------------------------|-------------------------|
| ASSETS | | | |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 97,682,036 | 116,414,816 | 76,627,409 |
| Cash Investments | 40,000,000 | 20,000,000 | 20,000,000 |
| Trade and other receivables | 21,339,583 | 11,594,319 | 12,724,404 |
| Inventories | 1,829,323 | 1,475,388 | 1,575,000 |
| Contract assets | 5,132,297 | 6,694,019 | - |
| Other assets | 2,290,536 | 8,185,240 | 6,500,000 |
| | 168,273,776 | 164,363,782 | 117,426,813 |
| Non-current assets held for sale | 625,000 | 625,000 | 625,000 |
| Total current assets | 168,898,776 | 164,988,782 | 118,051,813 |
| NON-CURRENT ASSETS | | | |
| Trade and other receivables | 4,000 | 4,000 | 4,000 |
| Investment property | 2,780,017 | 2,785,000 | 2,785,000 |
| Property, plant and equipment | 1,381,524,060 | 1,364,455,506 | 1,403,854,059 |
| Right of use assets | 1,660,605 | 1,896,813 | 1,584,849 |
| Total non-current assets | 1,385,968,681 | 1,369,141,319 | 1,408,227,908 |
| TOTAL ASSETS | 1,554,867,457 | 1,534,130,101 | 1,526,279,721 |
| LIABILITIES | | | |
| CURRENT LIABILITIES | | | |
| Trade and other payables | 10,382,367 | 24,743,954 | 16,472,545 |
| Contract liabilities | 14,964,626 | 16,817,546 | - |
| Provisions | 13,556,352 | 14,761,725 | 9,250,000 |
| Borrowings | 6,026,073 | 6,026,073 | 6,741,800 |
| Lease liabilities | 81,084 | 309,262 | - |
| Total current liabilities | 45,010,502 | 62,658,559 | 32,464,345 |
| NON-CURRENT LIABILITIES | | | |
| Trade and other payables | 3,079,884 | 3,079,884 | 3,050,734 |
| Provisions | 29,070,856 | 29,700,531 | 32,377,823 |
| Borrowings | 52,881,051 | 57,304,874 | 50,659,946 |
| Lease liabilities | 1,677,291 | 1,677,291 | 1,674,812 |
| Total non-current liabilities | 86,709,082 | 91,762,580 | 87,763,315 |
| TOTAL LIABILITIES | 131,719,584 | 154,421,139 | 120,227,660 |
| NET COMMUNITY ASSETS | 1,423,147,873 | 1,379,708,962 | 1,406,052,061 |
| COMMUNITY EQUITY | | | |
| Asset revaluation reserve | 536,829,651 | 536,829,651 | 536,829,659 |
| Retained surplus | 886,318,222 | 842,879,311 | 869,222,402 |
| TOTAL COMMUNITY EQUITY | 1,423,147,873 | 1,379,708,962 | 1,406,052,061 |

Statement of Cash Flows

For the year ending 30 June 2025

Period ending 31 March 2025

| | Actuals 2024/25 | Actual 2023/24 | Budget 2024/25 |
|---|----------------------------|---------------------------|---------------------------|
| | \$ | \$ | \$ |
| Cash flows from operating activities: | | | |
| Receipts from customers | 124,937,603 | 136,079,912 | 148,720,669 |
| Payments to suppliers and employees | (104,692,580) | (110,197,836) | (136,145,447) |
| Interest received | 5,563,980 | 7,673,761 | 7,054,400 |
| Rental income | 226,100 | 339,885 | 370,200 |
| Non capital grants and contributions | 15,163,865 | 2,278,466 | 8,386,746 |
| Borrowing costs | (1,726,982) | (2,521,001) | (2,564,994) |
| Net cash inflow from operating activities | 39,471,986 | 33,653,188 | 25,821,574 |
| Cash flows from investing activities: | | | |
| Payments for property, plant and equipment | (48,007,722) | (60,195,265) | (89,291,106) |
| Net movement in loans to community organisations | 1,002,500 | 12,000 | |
| Proceeds from sale of property, plant and equipment | - | 1,140,061 | 818,654 |
| Payment for rehabilitation work | (1,118,435) | (333,657) | (2,463,194) |
| Grants, subsidies, contributions and donations | 15,045,666 | 39,236,166 | 31,567,605 |
| Net transfer (to) from cash investments | (20,000,000) | 10,000,000 | |
| Net cash outflow from investing activities | (53,077,991) | (10,140,696) | (59,368,041) |
| Cash flows from financing activities: | | | |
| Repayment of borrowings | (4,423,823) | (5,683,845) | (5,929,200) |
| Repayments made on leases (principal only) | (702,952) | (312,561) | (311,742) |
| Net cash inflow (outflow) from financing activities | (5,126,775) | (5,996,406) | (6,240,942) |
| Net increase in cash and cash equivalents held | (18,732,780) | 17,516,086 | (39,787,409) |
| Cash and cash equivalents at beginning of the financial year | 116,414,816 | 98,898,730 | 116,414,818 |
| Cash and cash equivalents at end of the financial year | 97,682,036 | 116,414,816 | 76,627,409 |
| Summary of Cash and cash equivalents:- | | | |
| Investments | 40,000,000 | 20,000,000 | 20,000,000 |
| Cash & cash equivalents | 97,682,036 | 116,414,816 | 76,627,409 |
| Total Cash and cash equivalents at end of the financial year | 137,682,036 | 136,414,816 | 96,627,409 |

Attachment 11.9.2 Financial Statements for the period ending March 2025

Whitsunday Regional Council

Statement of Changes in Equity

As at 31 March 2025

| | TOTAL | | Retained Surplus | | Asset revaluation surplus | |
|---|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|-------------------------|
| | Actual 2024/25 \$ | Actual 2023/24 \$ | Actual 2024/25 \$ | Actual 2023/24 \$ | Actual 2024/25 \$ | Actual 2023/24 \$ |
| Total | | | | | | |
| Balance at beginning of year | 1,379,708,962 | 1,294,454,864 | 842,879,311 | 860,647,515 | 536,829,651 | 433,807,349 |
| Assets not previously recognised | - | - | - | - | - | - |
| Restated opening Balance | 1,379,708,962 | 1,294,454,864 | 842,879,311 | 860,647,515 | 536,829,651 | 433,807,349 |
| Net Result | 43,438,911 | (17,768,204) | 43,438,911 | (17,768,204) | - | - |
| Revaluations: | | | | | | |
| Property, plant & Equipment | - | 103,022,478 | - | - | - | 103,022,478 |
| Change in value of future: | | | | | | |
| Rehabiliaiton costs | - | (177) | - | - | - | (177) |
| Total comprehensive income for the year | 43,438,911 | 85,254,098 | 43,438,911 | (17,768,204) | - | 103,022,301 |
| Balance at end of year | 1,423,147,873 | 1,379,708,962 | 886,318,222 | 842,879,311 | 536,829,651 | 536,829,651 |

Attachment 11.9.2 Financial Statements for the period ending March 2025

Whitsunday Regional Council

**Notes to the Financial Statements
For the period ending 31 March 2025**

Property, plant and equipment

Basis of measurement

Asset Value

Opening gross value as at 1 July 2024

Minor correction to opening balance

Additions at cost

Contributed assets at valuation

Internal transfers from work in progress

Transfer to Non-Current assets held for sale

Revaluation adjustment to other comprehensive income

Disposals

Write-offs

Internal transfers between asset classes

Closing gross value as at 30 June 2025

| | Land and Improvements | Building and Other Structures | Plant and Equipment | Transport Infrastructure | Marine Infrastructure | Water Infrastructure | Sewerage Infrastructure | Work in progress | Total |
|--|-----------------------|-------------------------------|---------------------|--------------------------|-----------------------|----------------------|-------------------------|--------------------|----------------------|
| | Fair Value 2024/25 | Fair Value 2024/25 | Fair Value 2024/25 | Fair Value 2024/25 | Fair Value 2024/25 | Fair Value 2024/25 | Fair Value 2024/25 | Fair Value 2024/25 | Fair Value 2024/25 |
| Opening gross value as at 1 July 2024 | 48,720,581 | 184,450,116 | 77,353,709 | 936,242,701 | 44,674,827 | 351,370,765 | 241,084,403 | 89,956,551 | 1,973,853,654 |
| Minor correction to opening balance | - | - | - | - | - | - | - | - | - |
| Additions at cost | - | 5,305,549 | 7,797,502 | 14,077,198 | 1,198,677 | 4,075,618 | 696,359 | 48,007,722 | 81,158,624 |
| Contributed assets at valuation | - | - | - | 2,698,495 | - | 252,913 | 481,505 | - | 3,432,913 |
| Internal transfers from work in progress | - | - | - | - | - | - | - | (32,085,503) | (32,085,503) |
| Transfer to Non-Current assets held for sale | - | - | - | - | - | - | - | - | - |
| Revaluation adjustment to other comprehensive income | - | - | - | - | - | - | - | - | - |
| Disposals | (135,000) | - | (2,413,416) | - | - | - | - | - | (2,548,416) |
| Write-offs | - | (1,878,580) | (322,367) | (8,142,654) | - | (2,244,086) | (12,094) | - | (12,599,781) |
| Internal transfers between asset classes | - | - | - | - | - | - | - | - | - |
| Closing gross value as at 30 June 2025 | 48,585,581 | 187,877,086 | 82,415,427 | 944,875,740 | 45,873,504 | 353,455,210 | 242,250,173 | 105,878,770 | 2,011,211,492 |

Accumulated depreciation and impairment

Opening gross value as at 1 July 2024

Minor correction to opening balance

Depreciation provided in year

Depreciation on disposals

Depreciation on write-offs

Revaluation adjustment to other comprehensive income

Internal transfers between asset classes

Closing gross value as at 30 June 2025

| | | | | | | | | | |
|--|---------------|-------------------|-------------------|--------------------|-------------------|--------------------|-------------------|----------|--------------------|
| Opening gross value as at 1 July 2024 | 28,647 | 56,108,478 | 42,060,489 | 268,588,031 | 11,730,128 | 137,772,706 | 93,109,669 | - | 609,398,148 |
| Minor correction to opening balance | - | - | - | - | - | - | - | - | - |
| Depreciation provided in year | - | 4,018,678 | 4,292,519 | 10,884,733 | 598,755 | 4,331,198 | 3,399,705 | - | 27,525,589 |
| Depreciation on disposals | - | - | (1,944,115) | - | - | - | - | - | (1,944,115) |
| Depreciation on write-offs | - | (608,924) | (249,287) | (2,849,601) | - | (1,576,597) | (7,781) | - | (5,292,190) |
| Revaluation adjustment to other comprehensive income | - | - | - | - | - | - | - | - | - |
| Internal transfers between asset classes | - | - | - | - | - | - | - | - | - |
| Closing gross value as at 30 June 2025 | 28,647 | 59,518,231 | 44,159,606 | 276,623,163 | 12,328,883 | 140,527,308 | 96,501,593 | - | 629,687,432 |

Written down value as at 30 June 2025

| | | | | | | | | | |
|---------------------------------------|-------------------|--------------------|-------------------|--------------------|-------------------|--------------------|--------------------|--------------------|----------------------|
| Written down value as at 30 June 2025 | 48,556,934 | 128,358,854 | 38,255,821 | 668,252,577 | 33,544,621 | 212,927,903 | 145,748,580 | 105,878,770 | 1,381,524,060 |
|---------------------------------------|-------------------|--------------------|-------------------|--------------------|-------------------|--------------------|--------------------|--------------------|----------------------|

12.1 - Auction for Intention to Sell Land for Rate Arrears**CONFIDENTIAL*****S254J Local Government Regulation 2012 - Closed Meetings***

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.***

12.2 - Assignment of Lease - Whitsunday Coast Airport

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

13 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.