



Notice of Special Meeting

Notice is hereby given that the **Special Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 83-85 Main Street, Proserpine on **Wednesday 26 June 2024**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Ry Collins (Mayor), Michelle Wright (Deputy Mayor), Gary Simpson, Jan Clifford, Clay Bauman, John Collins and John Finlay

Local Government Regulation 2012

254.(C) (1) Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

(2) The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.

The purpose of this meeting is to consider the adoption of the Whitsunday Regional Council Operational Plan, Budget and associated policies relating to the rates and charges for the 2024-2025 Financial Year.



Warren Bunker

CHIEF EXECUTIVE OFFICER

Agenda of the Special Council Meeting to be held at
Council Chambers, 83-85 Main Street, Proserpine on Wednesday 26 June 2024
commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2.1 - Mayor's Budget Speech

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Senior Communications Officer

AUTHORISING OFFICER: Chief Executive Officer

PURPOSE

To present the Mayor's Budget Speech as a summary of the Budget for 2024/25 financial year.

EXECUTIVE SUMMARY

This provides the linkage from the Mayor's budget speech to the overall budget agenda and is adopted as a record of the Special Budget Meeting.

OFFICER'S RECOMMENDATION

That Council receive the Mayor's Budget Speech for the 2024/2025 Budget (**Attachment 1**).

BACKGROUND

Presented each year as part of the budget adoption.

DISCUSSION/CURRENT ISSUE

The attached speech provides the overview of the 2024/25 budget.

FINANCIAL IMPLICATIONS

Managed within adopted budget.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Manager Financial Services
Corporate Communications Team
Chief Executive Officer

STATUTORY/COMPLIANCE MATTERS

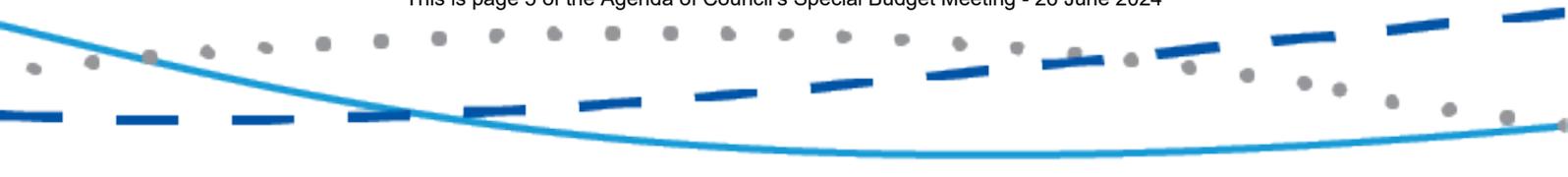
Local Government Act 2009
Local Government Regulation 2012

RISK ASSESSMENT/DEADLINES

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) A local government must adopt its budget for a financial year-
 - a. After 31 May in the year before the financial year; but
 - b. Before –

This is page 5 of the Agenda of Council's Special Budget Meeting - 26 June 2024



- i. 1 August in the financial year; or*
- ii. A later day decided by the Minister.*

STRATEGIC IMPACTS

Presented as part of the budget adoption.

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

ATTACHMENTS

1. Mayor Collins Budget Speech 2024 25 [2.1.1 - 8 pages]

2024-25 Budget Speech Mayor Collins

On behalf of Whitsunday Regional Council, I would like to start by acknowledging the traditional owners of the land on which we meet here today and pay my respects to elders' past and present.

We recognise their deep enduring connection to country, and we extend our respect and gratitude for their wisdom and culture.

Welcome everyone to the 2024/25 Whitsunday Regional Council Budget meeting.

This is my first budget as Mayor of the Whitsunday Region, and it has been a challenging one to deliver with Australia in the grips of a cost-of-living crisisand our regional communities everywhere are feeling the pinch.

Council's priority for this budget has been to maintain essential services, while keeping rates as low as possible and I'm proud to present a 0% average increase in general residential owner-occupied rates across the region.

This means we will be collecting exactly the same total amount of rates in 2024-25 as we received in 2023-24...no more no less.

Because of the huge variation in the new State Government valuations some ratepayers will be paying less, and some will pay more.

As the value of land is the basis on which general rates are calculated Council has had to make significant changes to all elements of the general rating system to ensure a fair and equitable distribution of general rates across the 19,300 properties within the Whitsunday region.

Council is appealing to the State Government for more clarity and certainty around the timings of these valuations to protect our ratepayers from significant spikes like we are experiencing in this budget. Changes to the Land Valuations Act are needed to reduce the maximum number of years between valuations to three years.

Cost shifting by the higher tiers of government is seriously impacting the future sustainability of regional Councils.

Since 2002 the financial impact of services shifted onto local councils over a 12-month period has risen from \$47 million to \$360.

This cost-shifting is directly impacting our ability to deliver vital council services like roads, parks, gardens, swimming pools and libraries.

I will be advocating to the major parties to support local communities like ours by undertaking a Parliamentary Inquiry into local government cost shifting — an unfair burden impacting our ratepayers.

The cost-of-living crisis has had a huge impact on the cost of running Council, and I'm very aware that it has also had a huge impact on residents and business owners.

Our amazing region has seen significant growth and development in the post covid era, but with this progress comes challenges that Council must tackle head-on to ensure that all our residents can thrive.

This has understandably raised community concerns about the affordability and sustainability of living in our region.

As your new Mayor, it is my responsibility to address these concerns and implement measures to mitigate the financial burden on our community.

To be honest and frank it has been a difficult process in difficult times to deliver a balanced Budget that continues to deliver services and

enhance the liveability of our region..... without compromising our future financial sustainability.

With the increased cost shifting being passed on to local government, Councillors have pushed the limits to tighten our belts so as not to impact our ratepayers during this cost-of-living crisis.

Council will continue to deliver and upgrade infrastructure with 97 million in capital works to support our local economy.

Importantly, our 167 million operating budget ensures we maintain sound financial management through an operating surplus of just over 240,000.

In many ways, we are no different to our residents who have been forced to review their budgets for their households or business due to rising costs, both nationally and globally.

Council will strive to reduce costs where we can, so we can spend where we must, to maintain service levels to our community.

Every capital project approved has been prioritised through practical and proactive asset management planning which will ensure our

infrastructure remains sound..... and that we can continue to provide high levels of service, while minimising the financial burden for the future.

Council's focus is to satisfy the expectations of our community while providing a positive long-term outcome for the region.

In preparing the 2024/25 budget, Councillors undertook a series of workshops to review and revise the complex components of the budget.

There have been many robust budget deliberations to ensure your rates deliver value for money for the community.

Against the backdrop of rising costs, the hardest item to balance this financial year has been keeping rate increases low while also spending enough to maintain and improve liveability for our residents.

In the Whitsunday region, rates and levies account for over 65 percent of our total operating revenue.

I'm proud to say that Council will continue to provide one of the most generous pensioner rates concessions in Queensland.

We are also one of the few Councils in Queensland that provide free aquatic facilities for our residents and visitors.

Waste management has been an area of challenge, with increasing compliance costs, Council has increased waste service charges by six per cent to cover the costs of operations and ensuring we are able to manage our waste sustainably now and into the future.

There are reductions in the domestic and recycling garbage charges and all properties will pay a waste management facility charge.

The underlying intent of this budget is to maintain Council's financial position, while delivering the capital works required to ensure that Council can continue to deliver the services provided to the community for the generations to come.

As Mayor, I am committed to ensuring that Council's financial decisions reflect the needs and priorities of our Whitsunday community.

Housing affordability is another critical issue. We will collaborate with state and federal governments, as well as private developers, to increase the availability of affordable housing.

Asset management remains a key focus for Council..... By looking after our assets, we are looking after our community and ensuring that Council can continue to deliver the services for future generations.

While this is a cost-of-living relief budget, we have not compromised on our commitment to long-term planning and investment in our region's future.

We have carefully allocated funds for strategic projects that will drive service delivery, economic growth, foster innovation, and create new opportunities for our residents.

With 1 in every 3 jobs in the Whitsunday region related directly to the tourism sector, Council has increased its commitment to the Tourism industry by providing additional funding to our peak body Tourism Whitsunday.

To continue to support one of the key economic drivers for the region Council's contribution has increased from \$720,000 to \$1 Million.

In keeping with Council's procurement policy that provides preference for locally based businesses, money budgeted for our capital works will be spent within region creating a strong local economic stimulus.

In conclusion, the cost-of-living crisis is a complex issue that requires a comprehensive and collaborative approach.

We remain focused on providing essential services, maintaining our infrastructure, and positioning our region for a prosperous future.

Together, we can navigate these challenges and build a brighter future for the Whitsundays.

I thank you all for attending today's Budget Meeting and acknowledge the terrific work of our dedicated Council staff, especially the finance team.

I look forward to working with my fellow Councillors, CEO Warren Bunker, and our Executive Leadership team in delivering the 2024/25 Whitsunday Regional Council budget for our community.

Together, we can build a stronger, more resilient, and vibrant region for generations to come.

2.2 - Budget Summary

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To provide Council an overview of the components of the budget and the commentary on the preparation and final composition of the budget prior to adoption.

EXECUTIVE SUMMARY

This report provides a narrative of the budget and its development and summarises the budget information for Council. Section 104 of the *Local Government Act 2009* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the *Act* identifies the key components of the system of financial management, one of which is an annual budget. It is presented to Council for adoption.

OFFICER'S RECOMMENDATION

That Council adopt the Budget Summary Report for the 2024/25 Financial Year (**Attachment 1**).

BACKGROUND

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components of the 2024/25 budget, prepared by Council officers, have been reviewed, revised and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

The attached report provides the summary on the 2024/25 Budget.

FINANCIAL IMPLICATIONS

As outlined in the budget document.

CONSULTATION/ENGAGEMENT

All Contributors to the budget.
Middle Management Group
Executive Leadership Team
Councillors

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012

RISK ASSESSMENT/DEADLINES

The budget has been developed to mitigate a number of risks both internal and external to Council and to maintain where possible the relevant key strategic risks that are applicable.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

ATTACHMENTS

1. Budget Summary [2.2.1 - 8 pages]



BUDGET REPORT

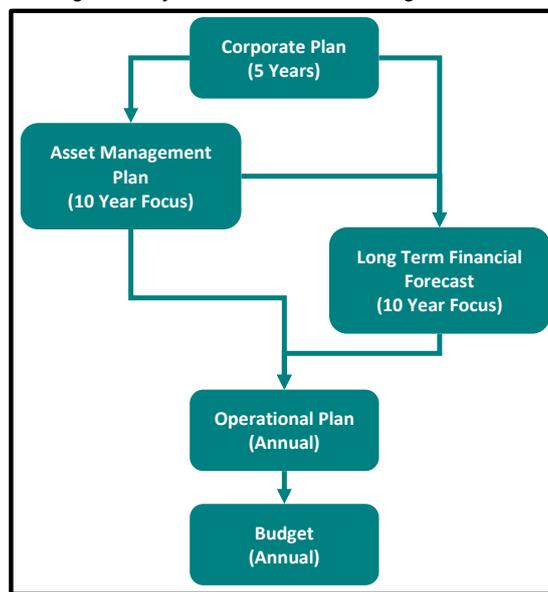
Financial Year: 2024/25

INTRODUCTION

Financial management is a key component of the manner in which local governments manage their operations. The financial management process along with the asset management process are generally considered to be the cornerstones of ensuring long term financial sustainability of a local government.

The Local Government Act 2009 specifically requires local governments in Queensland to establish a system of financial management. The system of financial management at a local government generally has the hierarchy that is shown in *Figure 1*.

Figure 1: System of Financial Management



Council’s budget for the financial year 2024/25 has been prepared, keeping in line with this system of financial management to ensure long-term sustainability. The budget preparation process has involved a series of workshops where the various components of the budget prepared by Council officers have been discussed, reviewed, and revised as necessary by the Councillors.

This \$264M Budget (\$167M operations and \$97M capital) endeavours to strike an appropriate balance between maintaining Council’s financial position whilst not placing too heavy a burden on ratepayers through substantial rate increases. A range of external factors continue to impact on the cost of providing Council services and these have had to be taken into account in preparing the Budget.

Economic conditions in Australia are challenging many Local Governments, these challenges have been balanced with the need to continue to supply essential services to the community without compromising financial sustainability.

In order to balance the multiple challenges, Council has focussed on its Commercial activities in order to generate additional revenue which has been able to offset significant rates increases. Grant funding has also been sourced where possible for one-off initiatives focussed on continuous improvement through the Operational Plan to reduce the impact on current and future rates. In addition, Council has found cost savings where possible and has decided it necessary to impose



increases to utility charges for the financial year 2024/25 to maintain long-term sustainability of the business activities in the face of the growing cost in providing these essential services.

RATES AND UTILITY CHARGES

A review on full cost recovery across our Water, Sewerage and Waste business activities has seen changes to utility charges. This review identified that changes were required to Waste Service charges including the introduction of a new Waste Management Facility Charge with all charges now to cover the costs of managing solid waste collection, recyclable processing as well as the operation of waste transfer stations and landfills including funding future landfill rehabilitation.

Water and Sewerage charges were increased over a multi-year pricing path to account for the rising cost of supply and significant infrastructure across our region. This increase aims to cover the costs required to provide these services and ensure that the business activities are financially sustainable over the long-term.

Council has been able keep utility charges to an increase of just \$3.73 per week for residential ratepayers with kerbside collection before factoring in any prompt payment discount as can be seen in *Figure 2* below. The main driver for this increase is associated with increases in the cost of providing waste services.

Due to the recent land revaluation by the Department of Resources and State Valuation Service, property valuation movements across the entire region have increased by 46% (\$1.4B) in total from the previous valuation. As can be seen in *Figure 3* below, 69% of ratepayers received an increase in valuation less than 50% with 31% of ratepayers receiving an increase in valuation of greater than 50%. The largest assessment increase was at 741% and the smallest valuation adjustment was a reduction of 40%.

Figure 2: Weekly utility increase – Residential

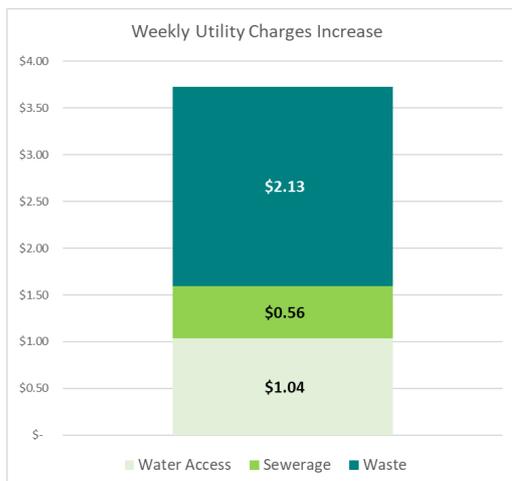
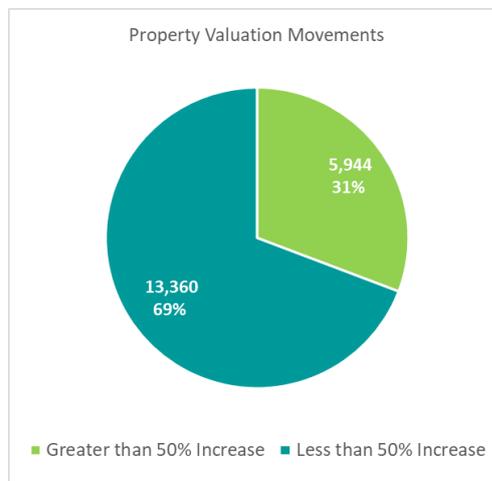


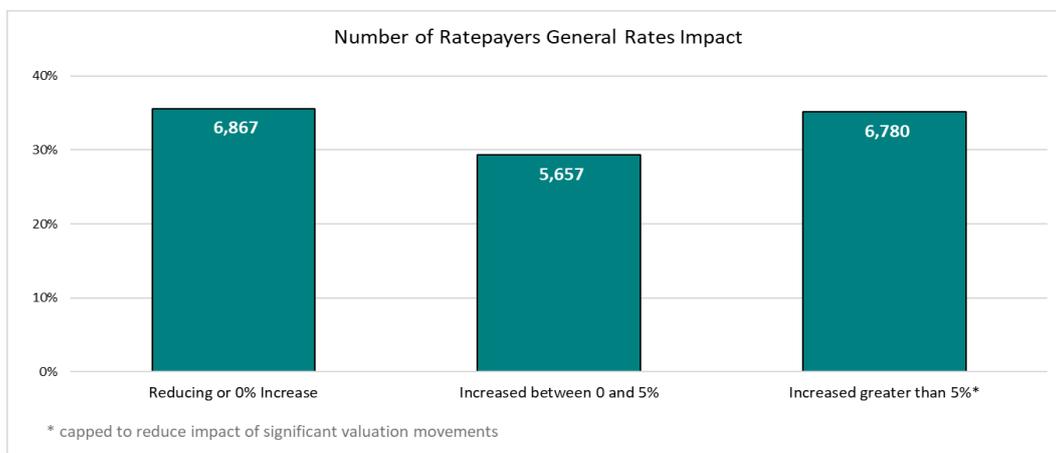
Figure 3: Property Valuation Movements



Due to the significant variance in property valuation movements that drive the value of general rates, Council has been able to smooth these increases through the rates modelling process by assessing differential rating categories and bandings as well as the introduction of a 20% cap across certain categories to minimise the impact of significant valuation increases and movements through rating bands to ensure a fair and equitable allocation of rates across residential and industry categories.

Figure 4 below demonstrates that there is no average rate increase in 2024/25 due to the large movements in valuations across our region. What it does demonstrate is that 36% of ratepayers will have either a reduction or no change in the general rates charged this year, 29% of ratepayers will have an increase between 0% and 5%, and 35% of ratepayers will have an increase greater than 5% but capped at 20%.

Figure 4: General Rates Increases



These increases are the minimum rates and utility charges increases required for Council to manage all of the above-mentioned challenges. The underlying intent of this budget is to strengthen Council’s financial position, enhance its Commercial activities, while delivering the capital works required to ensure that Council can continue to deliver the services provided to the community, sustainably into the future.

OPERATING REVENUE & EXPENSES

Table 1 gives the budgeted summary income and expenditure position for 2024/25, which indicates a marginal (breakeven) operating surplus of \$242K.

Table 1: Summary Income & Expenditure

	\$ '000
Recurrent Revenue	166,755
Recurrent Expenses	166,513
Net Operating Position	242

As can be seen from Figure 5, the most significant item of funding for Council’s operating activities is Rates & Utility Charges at 65% (\$108.9M) of Councils revenue with Sale of Goods and Fees generating 18% (\$31M) of Councils revenue.

Figure 5: Sources of Revenue

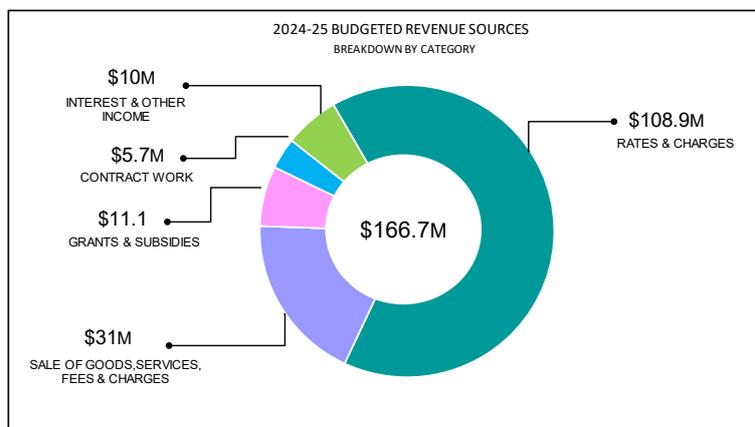


Table 2 and Table 3 provide more details on the sources of revenue and the items of expenditure, respectively. Interest Income has seen a significant increase as a result of Council maximising its return on investment with competitive interest rates. This and the budgeted increase in Sale of Goods & Services have helped to minimise the increase required in rates revenue.

Table 2: Revenue Sources

Revenue Source	\$ '000
Rates & Charges	108,882
Sale of Goods & Services	26,670
Fees, Charges & Rentals	4,350
Grants, Subsidies & Contributions	11,087
Contracts & Recoverable Works	5,741
Other Income	3,114
Interest Income	6,911
TOTAL	\$166,755

Table 3: Expenditure by Category

Expenditure Item	\$ '000
Materials & Services	78,054
Employee Costs	48,915
Depreciation & Amortisation	36,764
Finance Costs	2,780
TOTAL	\$166,513

The largest expense for Council is in sourcing materials and services required to deliver the range of services undertaken for the community. Wherever possible, Council sources its materials and services from local businesses within the region, ensuring that rates and charges raised from within the community are spent within the region. These costs have been scrutinised and savings identified during the budget process to reduce costs where possible as well as setting a savings target for the financial year across all Departments to drive efficiency.

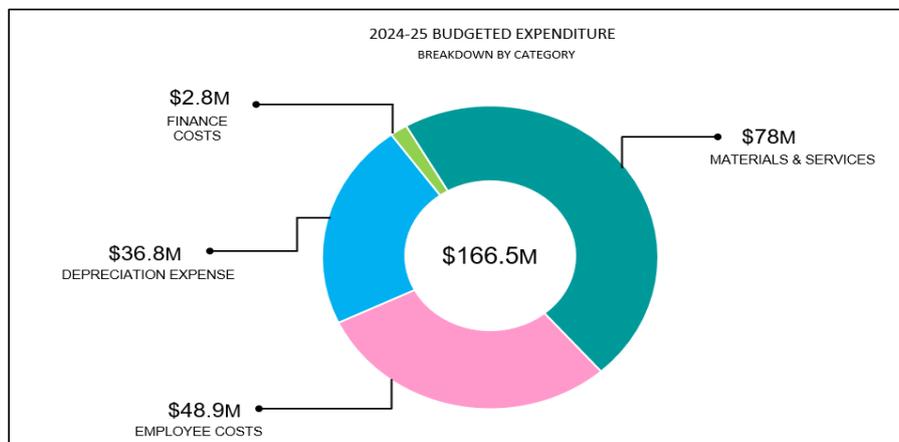
To maintain a positive image for our region, there have been increases in funding to external bodies to continue to support economic growth within our region, in addition to increased maintenance in Council's open spaces and road maintenance. There have further increases in recruitment related costs, fuel costs, software licensing fees, and electricity charges which all impact the cost of providing essential services for Water, Sewer, and Waste.

This budget has seen an increase in employee costs to ensure services are delivered efficiently and effectively across the region. Council adopted a new organisational structure on the 9th of August 2023, which remains in place for the 2024/25 budget.

Depreciation has been the largest increase in Council's 2024/25 expenses with an increase of approximately \$5M, predominantly as a result of a fully comprehensive revaluation of Transport (Roads, bridges, and footpaths) assets. Due to the increase in the cost to replace these assets at the end of their useful life, the value of Council's transport infrastructure has increased significantly which in turn, has led to an increase in annual depreciation expense.

Council's Asset Management Strategy has targeted objectives to ensure Council is maximising the value of its assets and managing the trade-off between level of service, cost, and risk to ensure long term sustainability. Figure 6 shows the expenditure by category.

Figure 6: Expenditure by Category



CORPORATE PLAN & OPERATIONAL PLAN

The budget incorporates provisions for resources required to implement Council's Operational Plan for 2024/25 as adopted by Council, which in turn is linked to Council's 2021 - 2026 Corporate Plan. The Corporate Plan is due for review, and this is scheduled for the second half of the 2024 year.

CAPITAL PROGRAM

The capital program has been set at \$97.3M for 2024/25 and is detailed by asset class in *Table 5*. Significant work has been undertaken across the organisation to ensure project management principles are applied effectively across all capital delivery and to ensure that projects included in this budget are capable of being delivered during the financial year. In addition to significant flood damage restoration works (\$27.9M), remediation works at landfills (\$4.5M) and new capital investments, the capital program focusses on asset renewals to ensure that existing assets servicing the community are maintained at an acceptable level of quality, managing level of service, whole of life costs and risk.

Table 5: Capital Program by Asset Class

Asset Class (in \$ '000)	2024/25 \$	2025/26 \$	2026/27 \$
Roads & Drainage	46,514	23,390	24,534
Water & Sewer Networks	14,596	20,064	11,072
Fleet, Plant and equipment	4,151	3,432	3,440
Waste Facilities & Remediation	10,026	7,987	2,319
Commercial Business	9,187	3,275	11,002
Community Facilities & Buildings	3,613	1,135	1,416
Parks, Gardens & Recreation	2,604	1,975	4,567
Corporate Infrastructure	6,576	16,932	7,327
TOTAL	97,267	78,190	65,677

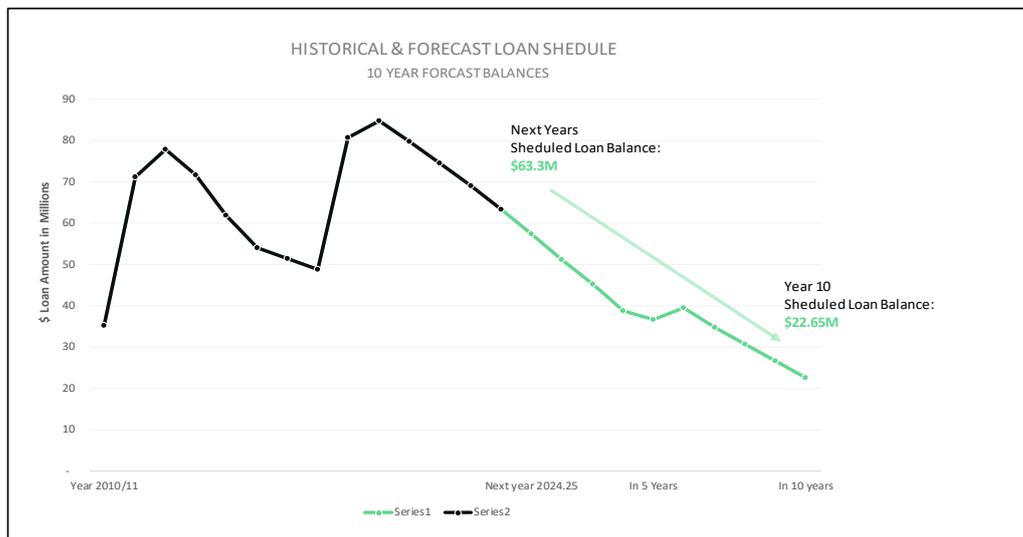
Council continues to utilise multiple sources of funding to fund its capital expenditure over the three-year adopted budget including sourcing grant funding where available for priority projects. The manner in which the capital program is funded is given in *Table 6*.

Table 6: Capital Funding Sources

Funding Source (in \$'000)	2024/25 \$	2025/26 \$	2026/27 \$
Council Reserves	16,177	7,986	3,201
General Revenue (Rates & Charges)	29,876	31,759	33,993
Grants	42,554	26,189	21,411
Developer Contributions	3,505	4,035	1,444
Remediation Provision	4,462	4,752	904
Sale of Assets	693	505	724
Loans	-	2,964	4,000
TOTAL	97,267	78,190	65,677

There are no plans to utilise additional loan funding during the 2024/25 financial year. However, in forward years, Council intends on sourcing both internal loans and external loans for business activities to fund multi-generational and commercial projects. Council will make loan repayments of \$5.9M, all of which will be funded by General Revenue as presented in *Figure 7* below.

Figure 7: Operational Plan Focus Areas



The Capital Program by Asset Class and the Capital Funding Sources are graphically presented in Figure 8 and Figure 9 respectively.

Figure 8: Capital Expenditure by Asset Class

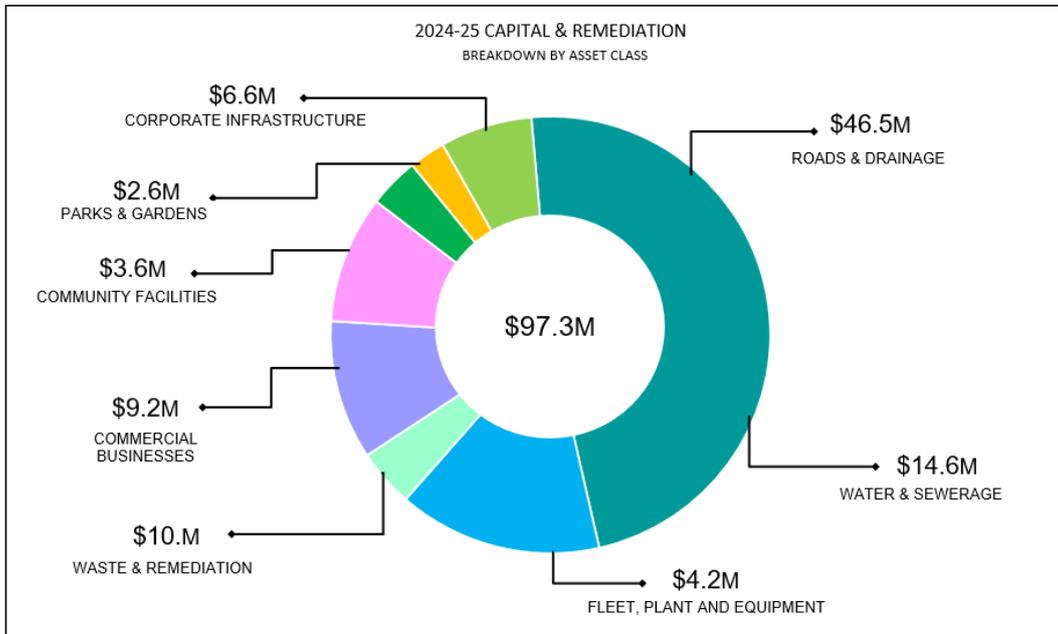
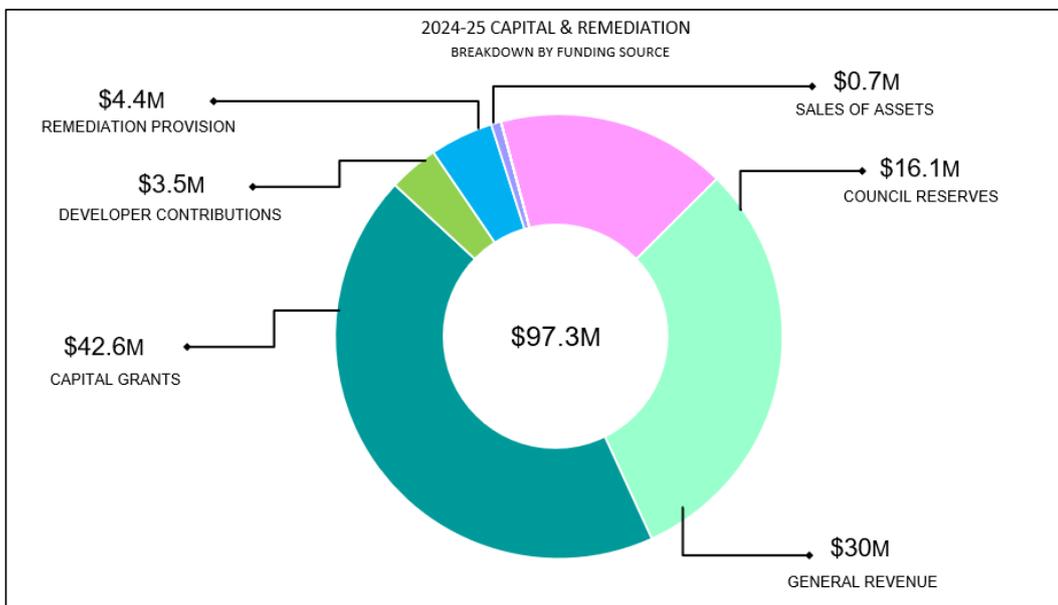


Figure 9: Capital Funding Sources



SUSTAINABILITY MEASURES

For the 2024/25 budget And the 2023/24 financial year statutory reporting, Council is required to report new sustainability measures in line with the Financial Management (Sustainability) Guidelines 2024 V1. These guidelines have been developed to recognise that sustainability is more than a Council’s financial position. It’s about how we operate, the environment in which we operate and the needs of our Community.

Whitsunday Regional Council has been classified as a ‘Tier 4’ Council under the new Guidelines based on population and a remoteness area factor. These ratios have been calculated in Council’s Long-Term Financial Forecast and are presented in *Figure 10*.

All of the measures are within the target ranges for a Tier 4 Council under the Guidelines.

Figure 10: Sustainability Measures

Type	Measure	Target (Tier4)	Period	Est Act 2024 %	2024/25 %	2025/26 %	2026/27 %	2027/28 %	2028/29 %	2029/30 %	2030/31 %	2031/32 %	2032/33 %	2033/34 %
Financial Capacity	Council-Controlled Revenue	N/A		83.63%	83.67%	85.77%	86.25%	86.79%	86.97%	87.47%	87.87%	88.45%	88.85%	89.10%
Operating	Operating Surplus Ratio	Greater than 0%	Current Year	1.06%	0.15%	1.00%	1.07%	1.10%	1.24%	1.37%	1.09%	1.04%	1.21%	1.26%
			5 Year Average					0.87%	0.91%	1.16%	1.17%	1.17%	1.19%	1.19%
Performance	Operating Cash Ratio	Greater than 0%	Current Year	23.29%	23.86%	24.78%	24.77%	24.73%	24.38%	24.17%	24.05%	23.73%	23.38%	23.05%
			5 Year Average					24.29%	24.50%	24.57%	24.42%	24.21%	23.94%	23.68%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months		11.53	9.02	7.61	6.78	6.82	6.74	6.63	6.43	6.12	6.16	6.27
Asset Management	Asset Sustainability Ratio	Greater than 80%	Current Year	198.24%	190.68%	124.34%	103.97%	96.79%	97.75%	115.78%	106.27%	84.21%	87.97%	88.45%
			5 Year Average					142.80%	122.71%	107.73%	104.11%	100.16%	98.40%	96.54%
Asset Management	Asset Consumption Ratio	Greater than 60%	Current Year	71.94%	71.25%	70.37%	69.26%	68.11%	66.80%	65.75%	64.54%	63.13%	61.77%	60.40%
			5 Year Average					70.19%	69.16%	68.06%	66.89%	65.67%	64.40%	63.12%
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	Current Year	1.74	1.55	1.28	1.07	0.89	0.82	0.87	0.75	0.65	0.55	0.46
			5 Year Average					1.31	1.12	0.99	0.88	0.79	0.73	0.65
Data Provided from Australian Bureau of Statistics					2024/25 %	2025/26 %	2026/27 %	2027/28 %	2028/29 %	2029/30 %	2030/31 %	2031/32 %	2032/33 %	2033/34 %
Financial Capacity	Population Growth	Forecast	Annual		1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%
	Population Growth	Historical 5 Year Average	Between 2018 & 2022	1.8%										

PRESENTATION OF THE BUDGET

The budget presented for adoption by Council consists of the following Statements:

1. Statement of Estimated Financial Position for 2023/24
2. Statement of Comprehensive Income for 2024/25 + 2 Years
3. Statement of Financial Position for 2024/25 + 2 Years
4. Statement of Cash Flows for 2024/25 + 2 Years
5. Statement of Changes in Equity for 2024/25 + 2 Years
6. Financial Sustainability Ratios for 2024/25 + 2 Years
7. Statement of Capital Funding for 2024/25 + 2 Years
8. Budgeted Appropriation Statement for 2024/25 + 2 Years
9. Budgeted Capital Program for 2024/25 + 2 Years
10. Long-term Financial Forecast 2024/25 to 2033/34

The Long-Term Financial Forecast presented for adoption consists of the same set of statements for a period of ten years commencing from the budget year 2024/25.

2.3 - Operational Plan 2024/25

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Governance and Administration Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present the 2024/2025 Operational Plan to Council for adoption.

EXECUTIVE SUMMARY

Council's Corporate Plan 2021-2026 outlines the vision and future direction of the organisation and the community for a period of up to five (5) years. Each year Council is required to adopt an annual operational plan that details how its activities will contribute to the achievement of the key priorities of the Corporate Plan.

Council must also ensure that each Annual Operational Plan is prepared and adopted in line with both the Corporate Plan and the Budget for the financial year. The Annual Operational Plan provides an activity-based approach on how and what Council will do during the budget year to respond to the priorities in Council's and the Communities' strategic and long-term plans.

OFFICER'S RECOMMENDATION

That Council adopt the 2024/2025 Operational Plan as included in **Attachment 1**.

BACKGROUND

This report presents the 2024/2025 Operational Plan, which sets out the key activities Council will undertake during the 2024/2025 financial year. The activities and progress towards achieving these activities will be monitored and reported to Council on a quarterly basis.

The Annual Operational Plan 2024/2025 has been developed in consultation with Council's Management Team, Executive Leadership Team, and Councillors. The plan sets out the key activities Council will undertake during the coming financial year to move the organisation and community towards the outcomes described by the Corporate Plan.

DISCUSSION/CURRENT ISSUE

The Operational Plan is implemented throughout the year to realise the intended outcomes of the Corporate Plan. Councils also need to ensure that policy and decision-making are consistent with the corporate plan and other planning frameworks.

The operational planning process includes the management of Council's strategic and operational risks. Council's commitment to risk management is outlined in the Enterprise Risk Management Framework. Implementation of the Operational Plan will be undertaken in accordance with the Enterprise Risk Management Framework and Guidelines.

This year's plan has been aligned to the current Corporate Plan noting that this year, Council will be developing a new Corporate Plan aligned to the direction of the newly elected Council from March 2024. This work is planned for the second half of the 2024 calendar year, and it is intended that this plan will be adopted in advance of the next budget for 2025/26.

FINANCIAL IMPLICATIONS

Local Government Regulation 2012 section 169(8)(b) requires that the budget must be consistent with the annual operational plan. The 2024/2025 budget is being considered by Council at this same meeting, as a separate report, which includes consideration of the funding of the 2024/2025 Operational Plan activities.

CONSULTATION/ENGAGEMENT

Councillors
Middle Management
Executive and Strategic Leadership Team

STATUTORY/COMPLIANCE MATTERS

Council will have met the requirements of the *Local Government Act 2009*, Section 511 by exercising its jurisdiction consistently within the corporate and operational plans. Throughout the implementation stage, Council will continue with community engagement activities and ongoing tasks, reporting on progress on a quarterly basis.

RISK ASSESSMENT/DEADLINES

The Operational Plan details the significant operational initiatives that Council will deliver in 2024/2025 financial year to achieve our strategic vision. Each action has a success measure that will be used to monitor and report on its performance.

A risk lens has been applied in identifying the initiatives to mitigate and address Council's strategic and operational risks. Implementation of the Operational Plan will be undertaken in accordance with the Enterprise Risk Management Process and Procedure.

The Local Government Regulation 2012, section 174 requires for the preparation and adoption of annual operational plan to be conducted for each financial year.

STRATEGIC IMPACTS

Corporate Plan Reference:

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

ATTACHMENTS

1. Operational Plan 24-25 [2.3.1 - 14 pages]



ACKNOWLEDGMENT OF COUNTRY

COUNCIL ACKNOWLEDGES THE TRADITIONAL OWNERS AND CUSTODIANS OF THE LANDS IN OUR REGION

We pay respect to Elders past, present and emerging and acknowledge their ongoing relationship and connection to Country.

To acknowledge and show respect for our traditional owner groups' history, culture and our shared future, the Welcome to Country is conducted at all significant events.

Whitsunday Regional Council endorses the vision of a nation which values Aboriginal and Torres Strait Islander heritage, cultures and peoples and recognises their distinct position as the original custodians of Australia.

Council's Mission is to make a sustainable future possible by building stronger relationships, mutual respect and encouraging cultural practices that strengthen and support harmony between Aboriginal and Torres Strait Islander peoples and the broader community within the Whitsunday Region. Council values input and active participation from Aboriginal and Torres Strait Islander peoples into decision-making.

This Operational Plan is a subordinate plan of Council's Corporate Plan. All operations, services, functions and decisions undertaken must be consistent with and aimed at achieving Council's Vision, Mission and Corporate Values.

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The 2024-28 council is dedicated to a unified, prosperous, sustainable, and liveable region, embracing diversity, natural beauty, and community pride.

Building on past efforts in maintaining our road network, parks, sporting and recreational facilities, libraries, airports, holiday parks, and aquatic facilities, we are focused on the future.

Our vision for 2041 includes managed growth supported by necessary infrastructure, facilities, and services, forming the basis for our new corporate plan.

In the next twelve months, our focus will be on:

- Advocating for key networks (water, sewerage, waste, roads, parks);
- Promoting partnerships for unity;
- Enhancing liveability for residents;
- Maximizing returns from commercial businesses, especially the Whitsunday Coast Airport;
- Ensuring community engagement guides decisions and projects.

Additionally, we will seek to improve council operations' efficiency and effectiveness to minimize costs and better serve the community.

Our efforts will provide leadership, ensure good governance, and be supported by a values-based organisation with staff committed to 'one region, one council, one team.'

OUR VISION

is to be a sustainable and progressive region achieved by unified and innovative leadership for the benefit of our diverse community, visitors and the environment.

OUR MISSION

is to provide engaged, accountable, proactive and unified leadership that is focused on delivering sustainable outcomes.

OUR CORPORATE VALUES

ACCOUNTABILITY

We are responsible, open and transparent about what we do and how we do it.

UNITY

We work together as a cohesive and proactive team.

SAFETY

We actively care for the health and wellbeing of our organisation and community.

LEADERSHIP

We provide direction and good decision making for our organisation and community in an understanding environment that embraces trust and continuous improvement.

TRUST

We foster trust within our community and organisation.

PRIDE

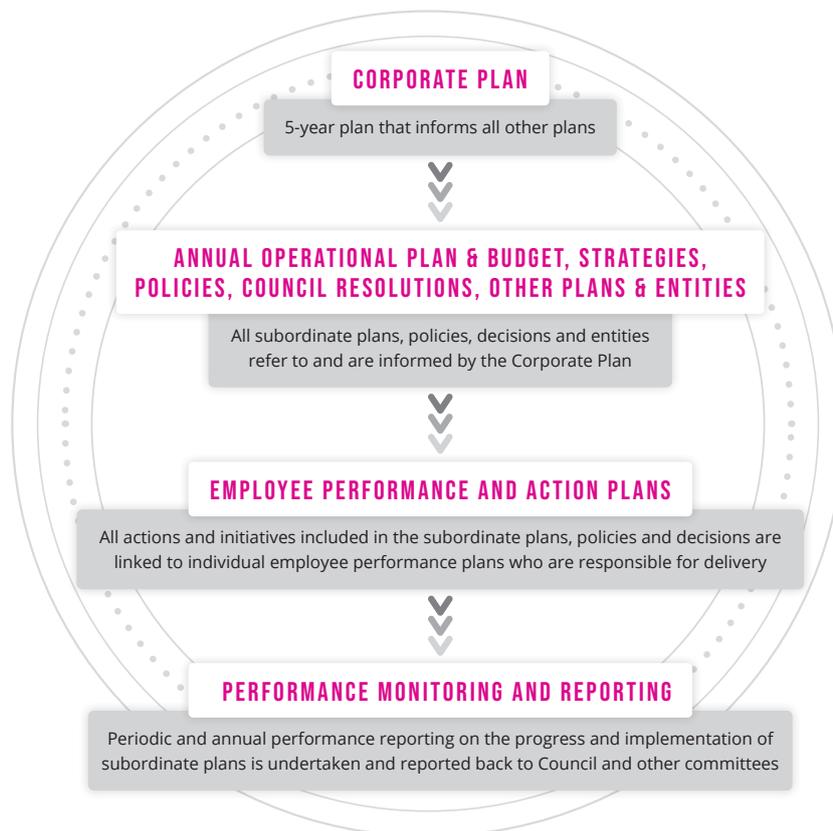
We take pride in our diverse community and the service we deliver.

OPERATIONAL PLAN 2024/2025

INTRODUCTION

ABOUT THE OPERATIONAL PLAN

The Operational Plan is an annual document which outlines activities and actions Council will undertake for the financial year in accordance with the adopted budget. These activities and actions directly align to Council's five year Corporate Plan strategies.



Council's 2021-2026 Corporate Plan sets the direction and priorities for our organisation, identifying expectations that the community desires within the Region and what Council will do to achieve these. Services, operations and projects conducted by the Council are established based on the goals and outcomes identified in the Corporate Plan.

The Operational Plan is a legislative requirement of the *Local Government Act 2009* and Local Government Regulation 2012 and must include an annual performance plan for each commercial business unit of the local government. Council has developed annual Performance Plans for each of the identified commercial business activities and are included in the Budget.

The 2024-2025 Operational Plan is a one-year plan that summarises the planned actions for achieving the Corporate Plan goals and outcomes by delivering services to the community. Council's total Operational expenditure budget of \$167M and Capital and remediation budget of \$97M will help maintain and upgrade existing services and facilities within our region.

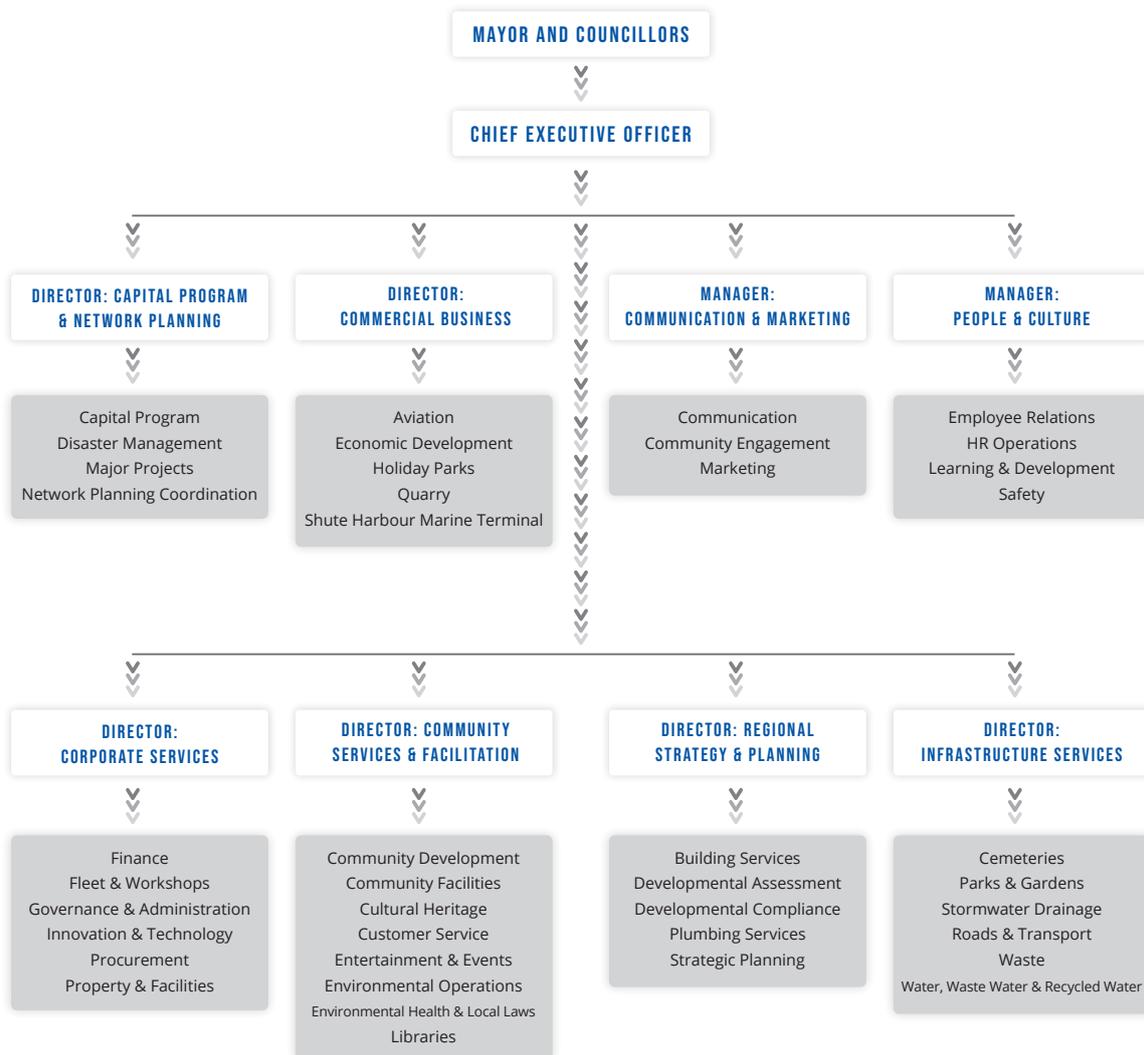
MEASURING PERFORMANCE

Quarterly reports will be presented to Council that measure and document the progress towards the achievement of the adopted actions. Reporting on these actions will be based on progress against time, budget-based and other applicable milestones as outlined in reports to Council that are linked to these various initiatives and may be developed through the course of the operational planning process from time to time.

MANAGING RISK

The operational planning process includes the management of Council's strategic and operational risks. Council's commitment to risk management is outlined in the Enterprise Risk Management Framework and the Enterprise Risk Management Policy. Implementation of the Operational Plan will be undertaken in accordance with the Enterprise Risk Management Procedure.

OUR SERVICES AND FUNCTIONS



DELIVERY OF THE OPERATIONAL PLAN

Council's Organisational Structure is the framework by which it delivers all its plans, decisions, services and functions. Each Directorate has determined objectives that align with the strategic direction of Council.

The Corporate Plan connects to Council's Annual Operational Plan and other sub-plans that are developed and in doing so allow for delivery.

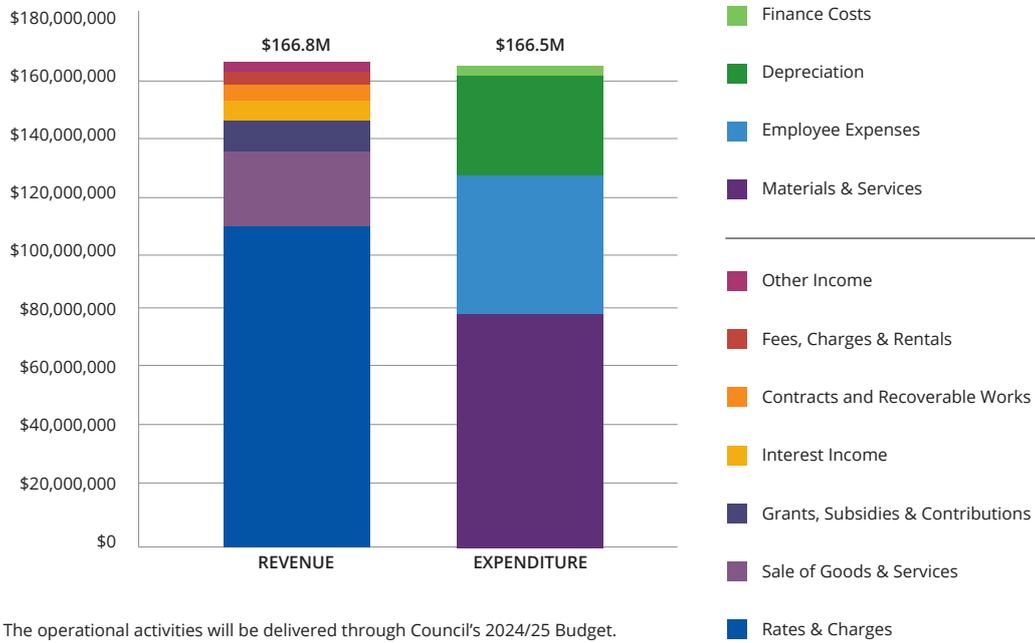
The following project initiatives/actions have been identified with success measures to be evaluated during the 2024/25 period. A number of operational activities may continue beyond 2024/25 period.

OPERATIONAL INITIATIVE/ACTION	SUCCESS MEASURES
Economic Development Events	Contributions towards events across the region to enhance the economic drivers across all industries.
Economic Development Strategy	Develop and write a new Economic Development Strategy.
Enhance Customer Service Knowledge Base	To build more functionality to Customer Services's knowledge base including training documents and modules to the capability framework.
Explore Omni-Channel Service Streams	Investigate digital channels and additional functions within website to allow fully integrated omni-channel experience. This will allow a more responsive 24/7 service offer and reduce the cost of delivering services.
Implement Customer Experience Strategy	Formalise and Implement Customer Experience Strategy to enhance the customer experience ecosystem across all touch-points with Council.
Corporate Plan Refresh	Redevelopment of the Corporate plan to capture new priorities for the remaining Council term.
Asset Management Strategy Implementation	Implementation of actions to achieve objectives identified in Council's Asset Management Strategy 2022 - 2026.

OPERATIONAL PLAN 2024/2024

OPERATIONAL INITIATIVE/ACTION	SUCCESS MEASURES
Service Planning Assessment and Framework	Assess current position of the Service Planning landscape across Council to identify services, services cost summary, priority services and framework required to improve sustainability.
Business Continuity Planning	Develop Business Continuity Plans for Commercial Business Operations.
Bio-solids Reuse Plan	Undertake Reuse options analysis and develop a master plan.
Cemetery Management Strategy	Develop Cemetery Management Strategy.
Stormwater Strategy Implementation	Implement key deliverables identified in Stormwater management plan at priority locations.
Transport Infrastructure Asset Management Priorities	Assessment of bus stops, bridge structural assessments and predictive modelling across Transport class.
Waste & Recycling Strategy	Undertake community consultation on draft waste & recycling strategy to deliver on strategic objectives.
Water & Sewerage Infrastructure Asset Management Priorities	Electrical, Instrumentation and Controllers condition assessment and predictive modelling for capital and maintenance program implemented.
Water & Sewer Telemetry Upgrade Strategy	Telemetry strategy completed. 5 year integrated solution delivery plan developed.
Implementation of Workplace Health & Safety Management Software	Research & implement a safety management system that streamlines process and integrates with HRIS
Growth Management & Housing Strategy	Future amendments to Planning Scheme.

OPERATIONAL REVENUE & EXPENSES 2024/2025 BUDGET



OUR BUSINESS ACTIVITIES

Council operates two “significant business activities” in accordance with s43 of the Local Government Act 2009, Water & Sewerage and Waste Management. Council also undertakes some activities under s39 of the Local Government Regulation 2012 that are considered “Prescribed business activities” including Whitsunday Coast Airport, Foxdale Quarry, Shute Harbour Marine Terminal, Holiday Parks and the Proserpine Entertainment Centre. Council will, at all times, endeavour to operate its business activities in the manner stated in Council’s Business Activity Policy.

Where approved, these activities are operated on a cost neutral basis with “full cost pricing approach” and “user pays principles” applied under the Code of Competitive Conduct.



FOXDALE QUARRY

Foxdale Quarry supplies material for domestic and commercial purposes. The Quarry's products are quality controlled and meet the National Standard.

SHUTE HARBOUR MARINE TERMINAL

The Shute Harbour Marine Terminal is the gateway to the Whitsunday Tourist Islands and provides residents of and visitors to the Whitsunday region with a world class marine port facility focused on the future. The complex includes a passenger terminal with ticketing, baggage handling, retail, office and café space, a fuel facility, finger pontoons, a range of craft berthing options, car parking and a recreational fishing platform.

THE PROSERPINE ENTERTAINMENT CENTRE

The Proserpine Entertainment Centre (PEC) sits proudly on the main street of Proserpine. The PEC is the hub of entertainment and performing arts for the Whitsundays.

Also offering a multitude of event spaces and configurations for private or corporate hire, the centre is diverse, flexible and adaptable to the needs of the community.

WHITSUNDAY COAST AIRPORT

The Whitsunday Coast Airport services a significant range of air traffic from all phases of commercial, public and private enterprises. The current terminal facility caters for 650,000 passengers per annum. The runway length of over 2073 metres is the longest in the Whitsunday region, with room for further growth to in excess of 3000 metres. The facility currently has the capacity to service aircraft up to A321 NEO size.

WATER SUPPLY & SEWAGE SERVICES

This business unit provides potable water to the water supply areas within the region. The business unit also collects waste water (sewage) from the sewerage service areas and treats collected sewage in keeping with license and environmental requirements before disposing of the treated effluent. Council also

recycles some of this treated effluent for use in public spaces and sporting facilities such as golf courses.

WASTE SERVICES

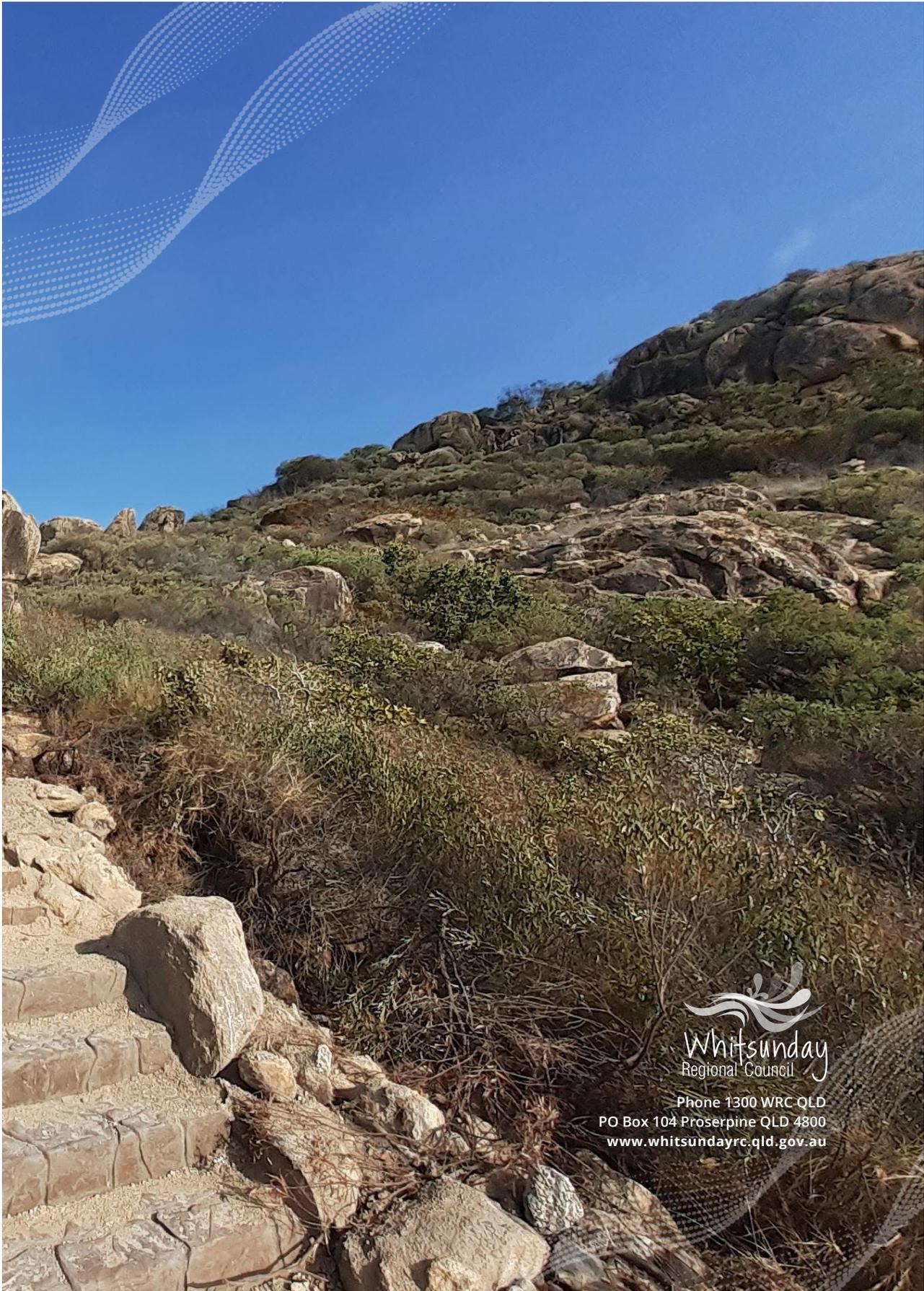
This business unit provides waste collection, recycling and waste disposal services to the serviced area within the region. The aim is for the Whitsundays to become a sustainable, low waste region in which human health and the environment are protected from the impact of waste while providing long term sustainable waste management solutions to the community that enhance resource recovery and recycling outcomes.

HOLIDAY PARKS

This business unit provides accommodation for recreational vehicles and camping in diverse locales. Proserpine, Lake Proserpine and Queens Beach, Bowen. Each site offers essential amenities and a range of outdoor activities for individual adventurers and families, highlighting the unique attractions our region has to offer.



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Phone 1300 WRC QLD
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2.4 - Revenue Statement 2024/25

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present for adoption Council's Revenue Statement for 2024/25 financial year.

EXECUTIVE SUMMARY

The Revenue Statement determines the manner and extent to which Council can levy Rates and impose Charges, and Cost Recovery and Other Charges. It is a strategic document that supports the philosophy and approach towards funding the operations and activities of Council.

The 2024/25 budget and the accompanying Long-Term Financial Forecast are designed to ensure that the operations of Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council adopt the Revenue Statement 2024/25, prepared in accordance with Section 172 of the Local Government Regulation 2012 (Qld) (**Attachment 1**).

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the *Act* identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

As required by Section 104(5)(a)(iv) of the *Local Government Act*, the Annual Budget 2024/25 includes a Revenue Statement, prepared in keeping with the requirements of Section 172 of the Local Government Regulation 2012.

The Revenue Statement incorporates the Rates and Charges to be levied in the financial year, and Cost Recovery Fees and Other Charges to be imposed, which are presented to Councillors for adoption under separate resolutions. The Revenue Statement also contains administrative, and policy matters directly related to the Rates and Charges, and Cost Recovery and Other Charges.

The Revenue Policy sets the key policy considerations and compliments the Revenue Statement which operationalises many of the mechanisms within the legislation to ensure that Council can effectively manage the revenue requirements for Council operations. It is adopted in advance of the Budget (and was in May 2024) to ensure consistency in revenue raising.

FINANCIAL IMPLICATIONS

The Revenue Statement enables Council to levy rates and charges in the financial year it relates to, defines the differential rating categories, applicable concessions, the discount available for prompt payment, interest charges applicable on overdue payments and establishing the criteria for cost-recovery fees and other charges for goods and services provided by Council's business activities undertaken on a commercial basis.

By adopting this Statement, Council can generate Rates and Utility Charges revenue for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Executive Leadership Team
Manager Financial Services
Coordinator Rates
Manager Strategic Finance
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012

The resolutions and other budget related documents have been vetted by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Managed within existing delegations.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a) *After 31 May in the year before the financial year; but*
 - b) *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

1. Revenue Statement 24-25 [2.4.1 - 20 pages]



STRATEGIC POLICY	
Revenue Statement 2024/25	
Endorsed by Council	26 June 2024

The Whitsunday Regional Council (Council) Revenue Statement for the financial year 2024/25 (Financial Year) is prepared in accordance with the *Local Government Act 2009* (Qld) (Act) and the *Local Government Regulation 2012* (Qld) (Regulation), more specifically section 104(5)(a)(iv) of the Act and sections 169 and 172 of the Regulation.

The purpose of this Revenue Statement is to:

- set out the Rates & Charges to be levied in the Financial Year, including the differential rating categories and a description of each of the rating categories;
- identify applicable concessions on the Rates & Charges to be granted during the Financial Year;
- identify the discount available for prompt payment, as well as interest charges applicable on overdue payments; and
- establish the criteria for cost-recovery fees and other charges for the goods and services provided by Council's business activities undertaken on a commercial basis.

The Rates & Charges and other revenue measures are adopted at the budget meeting of the Council and imposed in accordance with Council's Revenue Policy. As per the Revenue Policy, the Rates & Charges are based on two principles, namely the Equity Principle and the Benefit (User Pays) Principle. More details of these principles and the other factors that are considered in determining the Rates & Charges are contained in the Revenue Policy.

1. DIFFERENTIAL RATING CATEGORIES

Pursuant to sections 80 and 81 of the Regulation, Council has adopted a differential general rating scheme. The categories into which the rateable land is categorised, together with the description of those categories are as follows:

Table 1 : Differential Rating Categories

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
1	Residential Owner Occupied 1 - up to \$110,000	Land used for an owner occupied single residential dwelling having a rateable value up to \$110,000 (inclusive).	02, 05
2	Residential Owner Occupied 2 - Greater than \$110,000 up to \$300,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$110,000, up to \$300,000 (inclusive).	02, 05
3	Residential Owner Occupied 3 - Greater than \$300,000 up to \$600,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$300,000, up to \$600,000 (inclusive).	02, 05
4	Residential Owner Occupied 4 - Greater than \$600,000 up to \$2,000,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$600,000 up to \$2,000,000 (inclusive).	02, 05





STRATEGIC POLICY

Revenue Statement 2024/25

Endorsed by Council

26 June 2024

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
65	Residential Owner Occupied 4A – Greater than \$2,000,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$2,000,000.	02, 05
5	Residential - up to \$147,000	Land used for a single residential dwelling having a rateable value up to \$147,000 (inclusive).	01, 02, 04, 05, 06
6	Residential - Greater than \$147,000 up to \$400,000	Land used for a single residential dwelling having a rateable value greater than \$147,000 up to \$400,000 (inclusive).	01, 02, 04, 05, 06
7	Residential - Greater than \$400,000 up to \$600,000	Land used for a single residential dwelling having a rateable value greater than \$400,000 up to \$600,000 (inclusive).	01, 02, 04, 05, 06
8	Residential - Greater than \$600,000 up to \$1,000,000	Land used for a single residential dwelling having a rateable value greater than \$600,000 up to \$1,000,000 (inclusive).	01, 02, 04, 05, 06
9	Residential - Greater than \$1,000,000	Land used for, or capable of being used for, a single residential dwelling having a rateable value greater than \$1,000,000.	01, 02, 04, 05, 06
10	Owner Occupied Flat or Unit - up to \$110,000	Land used for a single owner-occupied dwelling within a multi-dwelling complex having a rateable value up to \$110,000 (inclusive).	08, 09
11	Owner Occupied Flat or Unit - Greater than \$110,000 up to \$200,000	Land used for a single owner-occupied dwelling within a multi-dwelling complex having a rateable value greater than \$110,000, up to \$200,000 (inclusive).	08, 09
12	Owner Occupied Flat or Unit - Greater than \$200,000	Land used for a single owner-occupied dwelling within a multi-dwelling complex having a rateable value greater than \$200,000.	08, 09
13	Flat or Unit - up to \$250,000	Land used for a single dwelling within a multi-dwelling complex having a rateable value up to \$250,000 (inclusive).	02, 03, 05, 08, 09
14	Flat or Unit - Greater than \$250,000 up to \$500,000	Land used for a single dwelling within a multi-dwelling complex having a rateable value greater than \$250,000, up to \$500,000 (inclusive).	02, 03, 05, 08, 09
15	Flat or Unit - Greater than \$500,000 up to \$1,000,000	Land used for a single dwelling within a multi-dwelling complex having a rateable value greater than \$500,000, up to \$1,000,000 (inclusive).	02, 03, 05, 08, 09
16	Flat or Unit - Greater than \$1,000,000	Land used for a single dwelling within a multi-dwelling complex having a rateable value greater than \$1,000,000.	02, 03, 05, 08, 09
17	Aged Care & Child Care	Land predominantly used for the provision of aged care or childcare services.	41, 97




STRATEGIC POLICY
Revenue Statement 2024/25
Endorsed by Council

26 June 2024

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
18	Office & Retail	Land primarily used, or designed for and capable of being used, as commercial office space or retail space not included in differential rating categories 21, 22 or 23.	23, 24, 25
19	Commercial Accommodation	Land, used or capable of being used for short-term accommodation by visitors and tourists in a temporary manner, typically for periods of less than 42 days, and offered or available for rental at any time during the rating year.	07, 43, 49, 02, 05, 03, 08, 09
20	Service Stations	Land used, or designed for and capable of being used, for storage, wholesale, or retail of petroleum products including gas.	30
21	Commercial Shopping Centres A	Land used as a shopping centre (single supermarket, department store, or multiple retail shops) or retail warehouse, with a gross floor area less than 1,500 square metres.	11, 12, 13, 14
22	Commercial Shopping Centres B	Land used as a shopping centre (single supermarket, department store, or multiple retail shops) or retail warehouse, with a gross floor area between 1,500 and 8,000 square metres (both figures inclusive) or more than 30 on-site car parks.	16
23	Commercial Shopping Centres C	Land used as a shopping centre (single supermarket, department store, or multiple retail shops) or retail warehouse, with a gross floor area greater than 8,000 square metres or more than 150 on-site car parks.	16
24	Light Industrial – up to \$3,000,000	Land used, or designed for and capable of being used, for low intensity industrial activities, with a valuation up to \$3,000,000 (inclusive).	34, 36
66	Light Industrial 24A – greater than \$3,000,000	Land used, or designed for and capable of being used, for low intensity industrial activities, with a valuation greater than \$3,000,000.	34, 36
25	Heavy Industrial	Land used, or designed for and capable of being used, for high intensity industrial activities.	28, 29, 31, 33, 35
26	Power & Telecom Networks	Land used for distribution of electricity (and activities related to or associated thereto) or for activities related to or associated with telecommunication networks.	91
27	Quarry	Land used for purposes of extracting aggregate or gravel.	40
28	Commercial Other	Land used for commercial (non-residential) purposes not elsewhere classified.	10, 17, 19, 22, 26, 32, 42, 44, 45, 46, 47
29	Sugar Cane up to 60 Hectares	Land used primarily for sugar cane farming with a land area of up to 60 hectares (inclusive).	75


STRATEGIC POLICY
Revenue Statement 2024/25
Endorsed by Council

26 June 2024

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
30	Sugar Cane - Greater than 60 Hectares up to 170 Hectares	Land used primarily for sugar cane farming with a land area of greater than 60 hectares, up to 170 hectares (inclusive).	75
31	Sugar Cane - Greater than 170 Hectares	Land used primarily for sugar cane farming with a land area of greater than 170 hectares.	75
32	Rural Grazing up to 130 Hectares	Land used for grazing and incidental purposes and vacant rural land with a land area up to 130 hectares (inclusive).	60, 61, 64, 65, 66, 67, 68, 69, 70
33	Rural Grazing - Greater than 130 Hectares up to 1,000 Hectares	Land used for grazing and incidental purposes and vacant rural land with a land area greater than 130 hectares, and up to 1,000 hectares (inclusive).	60, 61, 64, 65, 66, 67, 68, 69, 70
34	Rural Grazing - Greater than 1,000 Hectares	Land used for grazing and incidental purposes and vacant rural land with a land area greater than 1,000 hectares.	60, 61, 64, 65, 66, 67, 68, 69, 70
35	Aquaculture	Land used or intended for use, in whole or in part, for the purposes of or incidental to aquaculture activities including but not limited to fish farming and prawn farming.	89
36	Rural Agriculture & Other Rural Uses	Land used for agriculture, animal husbandry, and incidental purposes and rural land not classified in differential rating categories 29 through 35 (inclusive).	71, 73, 74, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 93, 94
37	Salt Manufacturing	Land used for the purposes of and incidental to the making and extraction of salt.	40
38	Sugar Mill	Land used for the milling of sugar cane, manufacture of sugar, and associated processes.	37
39	Commercial Water Supply	Land used for the purposes of and incidental to commercial water storage, delivery and drainage, including but not limited to the Burdekin Falls Dam & the Burdekin Haughton Water Supply Scheme, Eungella – Collinsville Water Pipeline & Bowen Broken Rivers Water Supply Scheme, and the Peter Faust Dam & Proserpine River Water Supply Scheme.	95
40	Bulk Port	Land contained within the area prescribed by the Port of Abbot Point Land Use Plan (gazetted 15 April 2011) presently used, or capable of being used, for the purposes of and incidental to the bulk handling, storage and distribution of coal or any other major industrial or commercial port activity.	Not Applicable
41	Coal Mining A - up to \$5,000,000	Land used for the purposes of and incidental to the extraction of coal outside a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen or Collinsville in the Whitsunday Regional Council area having a rateable value of up to \$5,000,000 (inclusive).	40


STRATEGIC POLICY
Revenue Statement 2024/25
Endorsed by Council

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Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
42	Coal Mining A - Greater than \$5,000,000	Land used for the purposes of and incidental to the extraction of coal outside a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen or Collinsville in the Whitsunday Regional Council area having a rateable value of greater than \$5,000,000.	40
43	Coal Mining B – up to \$1,000,000	Land used for the purposes of and incidental to the extraction of coal within a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen or Collinsville in the Whitsunday Regional Council area having a rateable value up to \$1,000,000 (inclusive).	40
44	Coal Mining B – Greater than \$1,000,000	Land used for the purposes of and incidental to the extraction of coal within a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen or Collinsville in the Whitsunday Regional Council area having a rateable value greater than \$1,000,000.	40
45	Gold/Metal Mining	Land used or intended to be used for the purpose of and incidental to a gold or other metal mining operation, capable of accommodating 50 or more employees and/or contractors.	40
46	Mining/Extractive Other	Land used or capable of being used for the purposes of and incidental to mining or extractive activities and not included in differential rating categories 27 or 41 through 45 (inclusive).	40
47	Worker Accommodation, Barracks or Quarters A	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose, containing with between 0 and 200 (inclusive) such rooms, suites, or caravan sites, commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	07, 21, 49
48	Worker Accommodation, Barracks or Quarters B	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose, containing greater than 200, and up to 450 (inclusive) such rooms, suites, or caravan sites, commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	07, 21, 49


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Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
49	Worker Accommodation, Barracks or Quarters C	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category contains between 451 and 800 (inclusive) such rooms, suites or caravan sites and is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village", or "barracks".	07, 21, 49
50	Worker Accommodation, Barracks or Quarters D	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites or caravan sites specifically built or provided for this purpose. Land within this category contains more than 800 such rooms, suites or caravan sites and is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village", or "barracks".	07, 21, 49
51	Island Resort A	A Resort Island with up to 100 (inclusive) accommodation units.	18
52	Island Resort B	A Resort Island with greater than 100 and up to 250 (inclusive) accommodation units.	18
53	Island Resort C	A Resort Island with greater than 250 and up to 600 (inclusive) accommodation units.	18
54	Island Resort D	A Resort Island with greater than 600 accommodation units.	18
55	Marina A - 0 to 100 Berths	A Marina with between 0 and 100 berths.	20
56	Marina B - 101 to 200 Berths	A Marina with between 101 and 200 berths.	20
63	Marina C - 201 to 300 Berths	A Marina with between 201 and 300 berths.	20
64	Marina D - > 300 Berths	A Marina with greater than 300 berths.	20
57	Maritime Terminal	Land used for a mainland maritime terminal to transfer people to and from islands and resorts in the Whitsunday Region and handling (on average) more than 100,000 passengers a year.	29
58	Commercial Power Generation	Land used for and incidental to the generation of electricity, excluding solar electricity generation.	91
59	Solar Farm A - up to 100 MW	Land used or intended for use, in whole or part, as a solar electricity generation facility with an output capacity up to 100MW (inclusive).	37,91


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Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
60	Solar Farm B - Greater than 100 MW up to 200 MW	Land used or intended for use, in whole or part, as a solar electricity generation facility with an output capacity greater than 100MW up to 200MW (inclusive).	37,91
61	Solar Farm C - Greater than 200 MW	Land used or intended for use, in whole or part, as a solar electricity generation facility with an output capacity greater than 200MW.	37,91
62	Other Properties (not elsewhere included)	All other properties not otherwise categorised.	39, 48, 52, 55, 56, 57, 58
67	Renewable Energy	Land that is not in any other category that is being utilised or has the potential to be utilised in whole or part by virtue of improvements or activities conducted on the production of electricity from renewable energy sources such as wind	91
68	Space Port Facility	Land that is being used or has the potential to be utilised in whole or part for the launching of rockets	35

Council may consider the Indicative Primary Land Use Code of the land in identifying the Differential Rating Category for a given land. The Indicative Primary Land Use codes for each Differential Rating Category are given in Table 1. These codes are indicative only and where there is an adequate reason not to use the Indicative Primary Land Use Code, Council may use other means to identify the Differential Rating Category of a particular land.

Where any of the descriptions of a Rating Category refer to "Rateable Value", this is a reference to the term as defined in section 74(2)(a) of the Regulation, being the value of the land for the financial year.

If there is some doubt about the primary use of the property, an inspection and a determination of the primary use will then be made. The planning areas in the Whitsunday Regional Council Planning Scheme 2017 may be a factor in identifying the applicable rating category for a given parcel of land.

Council has delegated to the Chief Executive Officer (CEO) Council's power under sections 81(4) and 81(5) of the Regulation to identify the rating category to which each parcel of rateable land in Council's local government area belongs.


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2. GENERAL RATES

In accordance with sections 93 and 94 of the Act and sections 77, 80, and 81 of the Regulation; and in adopting the Budget for 2024/25, Council has determined to impose differential general rates as a rate in the dollar (RID) and a minimum general rate for each of the differential rating categories as follows:

Table 2: Differential General Rates

Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
1	Residential Owner Occupied - up to \$110,000	0.0108718	\$1,061	20%
2	Residential Owner Occupied - Greater than \$110,000 up to \$300,000	0.0094585	\$1,196	20%
3	Residential Owner Occupied - Greater than \$300,000 up to \$600,000	0.0081539	\$2,838	20%
4	Residential Owner Occupied - Greater than \$600,000 – up to \$2,000,000	0.0034790	\$4,892	20%
65	Residential Owner Occupied – Greater than \$2,000,000	0.0032615	\$6,958	20%
5	Residential - up to \$147,000	0.0129398	\$1,304	20%
6	Residential - Greater than \$147,000 up to \$400,000	0.0121634	\$1,902	20%
7	Residential - Greater than \$400,000 up to \$600,000	0.0099636	\$4,865	20%
8	Residential - Greater than \$600,000 up to \$1,000,000	0.0077639	\$5,978	20%
9	Residential - Greater than \$1,000,000	0.0076345	\$7,764	20%
10	Owner Occupied Flat or Unit - up to \$110,000	0.0126564	\$1,204	20%
11	Owner Occupied Flat or Unit - Greater than \$110,000 up to \$200,000	0.0116439	\$1,392	20%
12	Owner Occupied Flat or Unit - Greater than \$200,000	0.0082267	\$2,329	20%
13	Flat or Unit - up to \$250,000	0.0159645	\$1,413	20%
14	Flat or Unit - Greater than \$250,000 up to \$500,000	0.0119734	\$3,991	20%
15	Flat or Unit - Greater than \$500,000 up to \$1,000,000	0.0111752	\$5,987	20%
16	Flat or Unit - Greater than \$1,000,000	0.0095787	\$11,175	20%
17	Aged Care & Child Care	0.0139277	\$1,699	20%


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Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
18	Office & Retail	0.0144069	\$1,699	20%
19	Commercial Accommodation	0.0124808	\$1,699	20%
20	Service Stations	0.0090927	\$3,057	20%
21	Commercial Shopping Centers A	0.0093448	\$3,396	20%
22	Commercial Shopping Centers B	0.0272699	\$22,076	20%
23	Commercial Shopping Centers C	0.0238304	\$122,266	20%
24	Light Industrial - up to \$3,000,000	0.0089981	\$2,200	20%
66	Light Industrial – Greater than \$3,000,000	0.0145833	\$105,000	20%
25	Heavy Industrial	0.0103547	\$2,500	20%
26	Power & Telecom Networks	0.0080039	\$1,850	N/A
27	Quarry	0.0089015	\$1,900	N/A
28	Commercial Other	0.0112957	\$1,850	20%
29	Sugar Cane up to 60 Hectares	0.0133088	\$1,795	20%
30	Sugar Cane Greater than 60 Hectares up to 170 Hectares	0.0187549	\$2,200	20%
31	Sugar Cane Greater than 170 Hectares	0.0224685	\$2,500	20%
32	Rural Grazing up to 130 Hectares	0.0091267	\$1,795	20%
33	Rural Grazing Greater than 130 Hectares up to 1,000 Hectares	0.0063383	\$1,820	20%
34	Rural Grazing Greater than 1,000 Hectares	0.0048585	\$1,860	20%
35	Aquaculture	0.0214341	\$12,737	N/A
36	Rural Agriculture & Other Rural Uses	0.0343777	\$1,795	20%
37	Salt Manufacturing	0.0978459	\$30,567	N/A


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Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
38	Sugar Mill	0.2639439	\$176,607	N/A
39	Commercial Water Supply	0.0635088	\$2,700	N/A
40	Bulk Port	0.2030044	\$322,647	N/A
41	Coal Mining A up to \$5,000,000	0.1929000	\$72,454	N/A
42	Coal Mining A Greater than \$5,000,000	0.1767083	\$1,177,379	N/A
43	Coal Mining B up to \$1,000,000	0.1885148	\$64,303	N/A
44	Coal Mining B Greater than \$1,000,000	0.1213742	\$1,111,717	N/A
45	Gold/Metal Mining	0.2789727	\$192,456	N/A
46	Mining/Extractive Other	0.0194610	\$1,585	N/A
47	Worker Accommodation, Barracks or Quarters A	2.4800430	\$49,812	N/A
48	Worker Accommodation, Barracks or Quarters B	1.3061415	\$199,249	N/A
49	Worker Accommodation, Barracks or Quarters C	1.3349030	\$232,079	N/A
50	Worker Accommodation, Barracks or Quarters D	1.1267800	\$486,801	N/A
51	Island Resort A	0.0391898	\$30,548	N/A
52	Island Resort B	0.0320494	\$49,433	N/A
53	Island Resort C	0.0230180	\$122,192	N/A
54	Island Resort D	0.0688654	\$733,151	N/A
55	Marina A - 0 to 100 Berths	0.0909553	\$22,217	N/A
56	Marina B - 101 to 200 Berths	0.0468842	\$29,434	N/A
63	Marina C – 201 to 300 Berths	0.0220093	\$44,433	N/A
64	Marina D – Greater than 300 Berths	0.0384113	\$77,758	N/A



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Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
57	Maritime Terminal	0.0945055	\$47,548	N/A
58	Commercial Power Generation	0.6760680	\$362,270	N/A
59	Solar Farm A - up to 100 MW	0.0981544	\$56,929	N/A
60	Solar Farm B - Greater than 100 MW up to 200 MW	0.0788750	\$181,986	N/A
61	Solar Farm C - Greater than 200 MW	0.0676070	\$357,168	N/A
62	Other Properties (not elsewhere included)	0.0153541	\$1,528	20%
67	Renewable Energy	0.0732410	\$50,000	N/A
68	Space Port Facility	0.0987540	\$25,000	N/A

Minimum General Rate

In accordance with section 77 of the Regulation, Council considers that a minimum general rate should be applied to all differential rating categories, as identified in Table 2: Differential General Rates, to ensure a sufficient contribution is made to cover the cost of public services that benefit all properties regardless of the unimproved or site value of individual properties.

Limiting Increases to General Rates

Council has made a resolution limiting an increase of differential general rates (but not charges) for some classes of land (identified in Table 2) in accordance with section 172 (2)(b) of the *Local Government Regulation 2012*.

After land is revalued, some parcels of land can see a significant increase in the General Rates levied, due to the change in the value of the land. In order to limit the increase in General Rates from one year to another, Council has resolved that increases in General Rates will be capped at a maximum limit for some classes of land.

General rates will be capped as a percentage increase of the rates imposed on the same property for the last financial year.

The classes of land for which rates are capped, and the applicable percentage cap, are identified in Table 2: Differential General Rates. Land in which a percentage capping of 0% is shown in Table 2 is not a class of land to which the capping applies.





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The limits to increases in General Rates are applied pursuant to section 116 of the *Local Government Regulation 2012*.

Local Government General Rates Equivalent Regime

The General Rates Equivalent Regime applies to properties that meet the requirements for ex-gratia rates to be paid in accordance with the guidelines under the Queensland Port Government Owned Corporations, Local Government General Rates Equivalents Regime. A valuation is to be sought for the identified properties from the State Valuation Service of the Department of Resources. A general rate notice is to be issued at the rate equivalent to the differential general rate category for similar use rateable land. No discount is to be available on this general rate equivalent.

3. SPECIAL CHARGES

In accordance with section 94 of the Regulation, Council has determined that a special charge is to be levied on all rateable assessments in the Rural Fire Brigade areas of Gloucester, Conway, Cannon Valley, Delta and Heronvale, for the purpose of contributing to the ongoing operation and maintenance costs of each of the Rural Fire Brigades which provides fire prevention and firefighting services within their respective service area under the *Fire and Emergency Services Act 1990* (Qld). Council considers the relevant assessments, their owners, and their occupiers will specially benefit from the funding by Council of the provision of services by Rural Fire Brigades. The estimated costs of operating the identified rural fire brigades informs the Special Charges, which are as follows:

Rural Fire Brigade Area	Charge per Assessment (\$)
Gloucester	\$15.00
Conway	\$20.00
Cannon Valley	\$25.00
Delta	\$20.00
Heronvale	\$20.00

Funds collected through the Special Charge are disbursed to the respective Rural Fire Brigades and is detailed in the Overall Plan for Rural Fire Brigades, under section 94 of the *Local Government Regulation 2012*. Council does not charge an administration fee for the collection and disbursement service.

4. WATER UTILITY CHARGES

In accordance with section 94(1)(b)(ii) of the Act and sections 99, 100 and 101 of the Regulation, Council has determined to make and levy Water Utility Charges, based on “User-Pays” and “Full Cost Recovery” principles, on all land within the Council area, whether vacant or occupied, and whether rateable land or not, which is passed by a water main intended as a source of supply, as defined in the “Whitsunday Region Water Supply Areas 2024/25” maps, as well as to land outside the Whitsunday Water Supply Area that is connected to and supplied by one or more of Council’s Water Supply Schemes on the following basis:





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1. a two-part Tariff in accordance with section 101(1)(b) of the Regulation, made up of a fixed Water Access Charge (being a charge for the use of infrastructure that supplies water) and a variable Water Consumption Charge (being a charge for using the water based on the amount of water that is actually used).

- a. the fixed Water Access Charge, in accordance with section 99 of the Regulation, to be:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1.	<u>Assessment with Multiple Parcels</u> : Assessments with a Differential Rating Category of 1, 2, 3, 4, 65, 5, 6, 7, 8, or 9 with more than one separately surveyed parcels of land with one parcel having a metered connection.	Separately surveyed parcel of land with the metered connection	\$732.00
		per separately surveyed parcels of vacant land with no connection	\$391.00
2.	<u>Land with no Metered Connection</u> : All land, whether vacant or not, with no metered connection, not included in any other Item.	per separately surveyed parcel of land	\$732.00
3.	<u>Residential</u> : Assessments with a Differential Rating Category of 1, 2, 3, 4, 65, 5, 6, 7, 8, or 9 excluding assessments identified in Item 1, and excluding multi-unit residences (flats or other multi self-contained residential units).	per separately surveyed parcel of land or separate domicile, whichever number is higher	\$732.00
4.	<u>Residential Multi Unit</u> : Rate assessments with a Differential Rating Category of 10, 11, 12,13, 14, 15, or 16 not included in Item 3.	First Unit (or flat or domicile)	\$732.00
		per Unit (or flat or domicile) from the 2 nd Unit onwards	\$550.00
5.	<u>Rural Land</u> : Rate assessments with a Differential Rating Category of 29, 30, 31, 32, 33, 34, or 36 which have been connected to the Water Supply System.	per water supply connection	\$1,149.00
6.	<u>Single Commercial</u> : Rate assessments with a Differential Rating Category of 18, 28, or 62 that are used as a single shop or a single professional office, not included in Item 7.	per water supply connection or improvement	\$732.00
7.	<u>Commercial or Industrial 1</u> : Rate assessments with a Differential Rating Category of 17, 18, 19, 20, 21, 24, 66, 26, 27, 28, 57 or 62 not included in Item 6, which have been connected to the Water Supply System.	per water supply connection or improvement	\$1,881.00
8.	<u>Commercial or Industrial 2</u> : Rate assessments with a Differential Rating Category of 37, which have been connected to the Water Supply System.	per water supply connection or improvement	\$2,940.00



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Category No.	Definition	Basis of Charge	Applicable Annual Charge
9.	<u>Commercial or Industrial 3</u> : Rate assessments with a Differential Rating Category of 22, 23, 35, 38, 39, 41, 43, 45, 46, 51, 52, or 55, which have been connected to the Water Supply System.	per water supply connection or improvement	\$4,618.00
10.	<u>Commercial or Industrial 4</u> : Rate assessments with a Differential Rating Category of 25, 40, 42, 56, or 58, which have been connected to the Water Supply System.	per water supply connection or improvement	\$11,813.00
11.	<u>Commercial or Industrial 5</u> : Rate assessments with a Differential Rating Category of 44, 47, or 53, which have been connected to the Water Supply System.	per water supply connection or improvement	\$18,002.00
12.	<u>Commercial or Industrial 6</u> : Rate assessments with a Differential Rating Category of 48, 49, 50, 54, 59, 60 or 61, which have been connected to the Water Supply System.	per water supply connection or improvement	\$40,469.00

- b. the variable Water Consumption Charge, in accordance with sections 99 and 101(2) of the Regulation, in two tiers, to be as follows:

Tier	Tier Definition	Basis of Charge	Amount
1.	One (1) kilolitre per day for the number of days in the billing period	per kilolitre	\$1.30
2.	In excess of Tier 1 quantity for a billing period	per kilolitre	\$2.38

2. an Allocation Tariff, where residential ratepayers (not commercial) will have an option to elect in writing (by the date set by Council) to be charged the Allocation Tariff (rather than the -Two-part Tariff) in accordance with section 101(1)(a) of the Regulation, which is made up of a fixed Allocation Charge (being a set charge for an Allocated Quantity of water per annum) and a variable Excess Water Consumption Charge (being a charge for water used in excess of the Allocated Quantity).

- a. The fixed Allocation Charge, in accordance with sections 99 and 101(2)(ii) of the Regulation to be:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1.	<u>Residential</u> : Assessments with a Differential Rating Category of 1, 2, 3, 4, 65, 5, 6, 7, 8, or 9, excluding vacant land (whether metered or not), multi-unit residencies (flats or other multi self-contained residential units), and non-rateable properties.	per separately surveyed parcel of land or separate domicile, whichever number is higher for an Allocated Quantity of 650 kilolitres of water per annum.	\$1,251.00



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Category No.	Definition	Basis of Charge	Applicable Annual Charge
2.	Residential Multi Unit: Rate assessments with a Differential Rating Category of 10, 11, 12, 13, 14, 15, or 16, not included in Item 1.	First Unit (or flat or domicile) for an Allocated Quantity of 650 kilolitres of water per annum.	\$1,251.00
		per Unit (or flat or domicile) from the 2nd Unit onwards for an Allocated Quantity of 488 kilolitres of water per annum per unit, flat or domicile.	\$938.00

- b. the Excess Water Consumption Charge in accordance with Sections 99 and 101(2)(ii) of the Regulation, for water used in excess of the Allocation Quantity per annum (either 650 kilolitres or 488 kilolitres, depending on the differential rating category assigned to the parcel of land) will be as follows:

Category No.	Definition	Basis of Charge	Amount
1.	Consumption in excess of the Allocated Quantity (650 Kl or 488 Kl)	per kilolitre	\$6.67

Where an assessment is part of a community titles scheme (including a building units or group titles plan) and the assessment within the scheme is not separately metered, the applicable Water consumption or allocation Charges may be apportioned in accordance with the registered schedule of entitlements, or otherwise at the request of the Body Corporate. Water Access Charges will not be apportioned.

Use of water, whether charged by two-part Tariff or Allocation Tariff, is subject to any water conservation measures (water restrictions) that are currently in place, or that may be imposed by Council at any time during the financial year. If Council imposes any water conservation measures during a financial year which results in a ratepayer, who has opted-in to the Allocation Tariff, being unable to use the allocated tariff amount, then the ratepayer shall have no ability to change their opt-in, and no recourse or other right of compensation against Council.

5. SEWERAGE UTILITY CHARGES

In accordance with section 94(1)(ii) of the Act and sections 99 and 100 of Regulation, Council has determined to make and levy Sewerage Utility Charges on all land within the Council area, whether vacant or occupied, and whether rateable land or not, which is passed by a sewer main intended as a means of disposal of waste water, and;

1. as defined in the "Whitsunday Region Sewer Areas 2024/25" maps:
 - a. Whitsunday Sewerage Scheme, being the area delineated on the map titled "Whitsunday Sewerage Scheme 2024/25" which includes Airlie Beach, Cannonvale, Jubilee Pocket, and environs;
 - b. Proserpine Sewerage Scheme, being the area delineated on the map titled "Proserpine Sewerage Scheme 2024/25"; and


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- c. Bowen Sewerage Scheme, being the area delineated on the map titled "Bowen Sewerage Scheme 2024/25" including the Queens Beach Sewerage Extension area (which includes Rose Bay); and
- d. Collinsville Sewerage Scheme, being the area delineated on the map titled "Collinsville-Scottsville Sewerage Scheme 2024/25";

on the following basis:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1.	<u>Vacant Land</u> : Vacant rate assessments which do not require a sewerage connection under the Building Code of Australia 2019, and which have not been connected to a Sewerage Scheme.	per separate parcel of land	\$726.00
2.	<u>Residential</u> : Rate assessments with a Differential Rating Category of 1, 2, 3, 4, 65, 5, 6, 7, 8, or 9; whether vacant land or not, excluding assessments identified in Item 1, which have been connected to a Sewerage Scheme.	per separate parcel of land or separate domicile, whichever number is higher	\$965.00
3.	<u>Residential Multi Unit</u> : Rate assessments with a Differential Rating Category of 10, 11, 12, 13, 14, 15, or 16, which have been connected to the Sewerage Scheme.	per Unit (or flat or domicile), whether there is a pedestal or urinal installed in each Unit or not	\$965.00
4.	<u>Hotels, Hostels and Boarding Houses</u> :	Per set of five beds or part thereof or per pedestal, whichever number is higher	\$1,930.00
5.	<u>Non-Residential</u> : All rate assessments not included in Items 1, 2, 3, or 4.	per pedestal	\$965.00
		per 600mm or part thereof of each separate Urinal	\$965.00

and;

2. as defined in the "Whitsunday Region Sewer Areas 2024/25" maps, being the area delineated on the map titled "Shute Harbour Sewerage Scheme 2024/25" on the following basis:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
6.	<u>Vacant Land</u> : Vacant rate assessments which do not require a sewerage connection under the Building Code of Australia 2019, and which have not been connected to a Sewerage Scheme.	per separate parcel of land	\$800.00
7.	<u>Residential</u> : Rate assessments with a Differential Rating Category of 1, 2, 3, 4, 65, 5, 6, 7, 8, or 9; whether vacant land or not, excluding assessments identified in Item 6, which have been connected to a Sewerage Scheme.	per separate parcel of land or separate domicile, whichever number is higher	\$1,026.00


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Category No.	Definition	Basis of Charge	Applicable Annual Charge
8.	<u>Residential Multi Unit</u> : Rate assessments with a Differential Rating Category of 10, 11, 12, 13, 14, 15, or 16, which have been connected to the Sewerage Scheme.	per Unit (or flat or domicile), whether there is a pedestal or urinal installed in each Unit or not	\$1,026.00
9.	<u>Hotels, Hostels and Boarding Houses</u> :	Per set of five beds or part thereof or per pedestal, whichever number is higher	\$2,052.00
10.	<u>Non-Residential</u> : All rate assessments not included in Items 6, 7, 8, or 9.	per pedestal	\$1,026.00
		per 600mm or part thereof of each separate Urinal	\$1,026.00

6. WASTE UTILITY CHARGES

In accordance with section 94(1)(b)(ii) of the Act and section 99 of the Regulation, Council has determined that Waste Utility Charges will be as follows:

1. A Domestic Garbage Charge per service (with a single "service" being for the removal of one (1) 240 litre wheelie bin of domestic garbage per week or equivalent cost of service by shared skip on scheduled service day where Council has approved this type of facility), for each residential assessment as follows:
 - a. for residential lots - per separately surveyed parcel of land or domiciles upon the parcel, whichever is higher;
 - b. for units or flats - per separate unit, flat or domicile, whichever is higher;
 - c. for multiple accommodation premises (other than those classified as 'commercial') - per three (3) bed and breakfast rooms or part thereof,

in the areas identified on the declared serviced area map "Whitsunday Region Domestic Garbage Collection Areas 2024/25 on the following basis:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1	Domestic Garbage Charge	per service	\$290.00

2. Additional services are extra services which by request, Council may provide to the property. All refuse collection services shall be charged per service.
3. A Domestic Recyclable Waste Charge per service (with a single "service" being for the removal of one (1) 240 litre wheelie bin of domestic recyclable waste per fortnight or equivalent cost of service - by



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shared skip on a scheduled service day where Council has approved this type of facility), for each residential assessment as follows:

- a. for residential lots – per separately surveyed parcels of land or domiciles upon the land, whichever is higher;
- b. for units or flats – per separate unit, flat or domicile, whichever is higher;
- c. for multiple accommodation premises (other than those classified as 'commercial') – per three (3) bed and breakfast rooms or part thereof,

in the areas identified on the declared serviced area map "Whitsunday Region Domestic Recyclable Waste Collection Areas 2024/25" on the following basis:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1	Domestic Recyclable Waste Charge	per service	\$135.00

4. Additional services are extra services which by request, Council may provide to the property. All refuse collection services shall be charged per service.
5. Waste Management Facility Charge - The waste management facility charge shall be applied to defray the cost of operating, maintaining and managing Council's waste management facilities throughout the region. Waste management facilities include landfill sites, transfer stations, weighbridge and waste bins located throughout the region. Council has introduced three tiers for this Utility Charge as follows:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1	Households outside the declared service area	per assessment	\$276.00
2	Households within the declared service area	per assessment	\$216.00
3	Non-Residential/Other	per assessment	\$160.00

7. CONCESSIONS

Council has determined to grant the following concessions on the Rates and Charges to eligible ratepayers, in accordance with Chapter 4, Part 10 of the Regulation:

1. a 30% pensioner concession on the Differential General Rates, Water Access Charge (or Allocation Charge if so elected), Sewerage Access Charge, Domestic Garbage Charge, and Waste Management Facility Charge, up to a maximum total of \$350 to ratepayers that meet the eligibility criteria in Councils' Pensioner Rates Rebate Policy;



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2. an additional pensioner concession of an amount of 30% of the Domestic Waste Recycling Charge to ratepayers that meet the eligibility requirements set out in Council's Pensioner Rates Rebate Policy and who are levied a Domestic Waste Recycling Charge;
3. to pensioners or others who are experiencing hardship, in the form of a deferral of the General Rate in excess of the Minimum General Rate, for the life of the Pensioner, or until the property is sold or otherwise transferred from the name of the Pensioner or to some other agreed date in accordance with Council's Rates Concession for Pensioners – Deferral Arrangements Policy;
4. to ratepayers who are experiencing hardship, in the form of one or more of a rebate on all or part of the Rates and Charges, a deferral arrangement of the Rates and Charges and/or agreement to accept a transfer of unencumbered land (by Council resolution) in full or part of payment of the Rates and Charges, dependent on the category of hardship (temporary, complex or severe hardship) applicable to their circumstances as determined in accordance with Council's Rate Relief Policy;
5. to ratepayers where a concealed water leak has occurred, and the ratepayer has received a larger than usual water bill, which results in financial hardship, in accordance with Council's Concession for Concealed Water Leaks Policy;

Further, Council will grant a discount in accordance with sections 49-51 of the *Land Valuation Act 2010* (Qld) for subdivided land not yet developed, as advised by the Queensland Department of Resources, by way of a 40% discount on the valuation of the subject land used to levy rates.

8. PROMPT PAYMENT DISCOUNTS

Council has determined that all Rates and Charges will fall due for payment thirty (30) days from the date of issue of the notice relating to the Rate or Charge (Due Date). Council has also determined that in accordance with section 130 of the Regulation, ratepayers making payments on or before 30 days from the date of the Rates Notice will be eligible for a discount of five percent (5%) on the General Rates, Water Access Charge (or Water Allocation Charge), Sewerage Access Charge, Domestic Garbage Charge, Domestic Recyclable Waste Charge, and the Waste Management Facility Charge.

The discount is available only if all other Rates & Charges and other amounts levied on the property, including any interest charges have been paid in full.

No discounts are available for the Water Consumption Charge, Water Excess Charge, the Special Charge or any other charges or levies.

9. INTEREST ON OVERDUE PAYMENTS

In accordance with section 133 of the Regulation, Council has determined to levy interest at the rate of 12.35% per annum, compounding daily, for all amounts that remain outstanding past their Due Date.

10. COST RECOVERY FEES

In accordance with sections 97 and 98 of the Act, cost-recovery fees are set at a level, which is expected, on average, to be adequate to meet the cost of the goods supplied and/or the services rendered.





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The cost-recovery fees set by the Council are contained and so identified in Council's Register of Cost Recovery Fees and Other Charges.

11. OTHER CHARGES

In accordance with section 262(3)(c) of the Act, Council has determined charges other than cost-recovery fees (Other Charges) for goods and services it provides as a business activity. Other Charges excluding commercially confidential charges are contained in Council's Register of Cost Recovery Fees and Other Charges.

Other charges are set at a level which is expected, on average, to be adequate to meet the cost of the goods supplied and/or the services rendered plus reasonable profit.

Other Charges are made where Council provides a good or a service and the other party to the transaction can choose whether or not to avail itself of the good or service. Business activity charges are a class of charge, which are purely commercial in application and are subject to the Goods and Services Tax (GST). Other Charges include but are not limited to private works, rent of premises or facilities, plant hire, and the supply of goods and or services.



2.5 - Differential Rating Categories

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Coordinator Rates

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the Differential Rating Categories upon which the General Rates are to be levied for all rateable land for the 2024/25 Budget.

EXECUTIVE SUMMARY

This report proposes the Differential Rating Categories that will apply to each of the individual properties within the region which are levied General Rates, and indirectly impact the manner in which one or more of the Utility Charges are levied.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve:

- a) to make and levy differential general rates for the financial year 2024/25, and that the different rating categories (each a rating category) of rateable land in Council's local government area are as stated in the second column (headed *Differential Rating Category*) of the table below, and that the corresponding stated descriptions of the rating categories are as stated in the third column (headed *Differential Rating Category Description*) of the table below, and the indicative Primary Land Use codes (as the basis for classification) in the fourth column (headed *Indicative Primary Land use Code(s)*) of the table below, in accordance with section 81 of the Local Government Regulation 2012 (Qld):

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
1	Residential Owner Occupied 1 - up to \$110,000	Land used for an owner occupied single residential dwelling having a rateable value up to \$110,000 (inclusive).	02, 05
2	Residential Owner Occupied 2 - Greater than \$110,000 up to \$300,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$110,000, up to \$300,000 (inclusive).	02, 05
3	Residential Owner Occupied 3 - Greater than \$300,000 up to \$600,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$300,000, up to \$600,000 (inclusive).	02, 05
4	Residential Owner Occupied 4 - Greater than \$600,000 up to \$2,000,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$600,000 up to \$2,000,000 (inclusive).	02, 05

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
65	Residential Owner Occupied 4A - Greater than \$2,000,000	Land used for an owner occupied single residential dwelling having a rateable value greater than \$2,000,000 (inclusive).	02 ,05
5	Residential 1 - up to \$147,000	Land used for a single residential dwelling having a rateable value up to \$147,000 (inclusive).	01, 02, 04, 05, 06
6	Residential 2 - Greater than \$147,000 up to \$400,000	Land used for a single residential dwelling having a rateable value greater than \$147,000 up to \$400,000 (inclusive).	01, 02, 04, 05, 06
7	Residential 3 - Greater than \$400,000 up to \$600,000	Land used for a single residential dwelling having a rateable value greater than \$400,000 up to \$600,000 (inclusive).	01, 02, 04, 05, 06
8	Residential 4 - Greater than \$600,000 up to \$1,000,000	Land used for a single residential dwelling having a rateable value greater than \$600,000 up to \$1,000,000 (inclusive).	01, 02, 04, 05, 06
9	Residential 5 - Greater than \$1,000,000	Land used for, or capable of being used for, a single residential dwelling having a rateable value greater than \$1,000,000.	01, 02, 04, 05, 06
10	Owner Occupied Flat or Unit 1 - up to \$110,000	Land used for a single owner-occupied dwelling within a multi-dwelling complex having a rateable value up to \$110,000 (inclusive).	08, 09
11	Owner Occupied Flat or Unit 2 - Greater than \$110,000 up to \$200,000	Land used for a single owner-occupied dwelling within a multi-dwelling complex having a rateable value greater than \$110,000, up to \$200,000 (inclusive).	08, 09
12	Owner Occupied Flat or Unit 3 - Greater than \$200,000	Land used for a single owner-occupied dwelling within a multi-dwelling complex having a rateable value greater than \$200,000.	08, 09
13	Flat or Unit 1 - up to \$250,000	Land used for a single dwelling within a multi-dwelling complex having a rateable value up to \$250,000 (inclusive).	02, 03, 05, 08, 09
14	Flat or Unit 2 - Greater than \$250,000 up to \$500,000	Land used for, or capable of being used for, a single dwelling within a multi-dwelling complex having a rateable value greater than \$250,000, up to \$500,000 (inclusive).	02, 03, 05, 08, 09
15	Flat or Unit 3 - Greater than \$500,000 up to \$1,000,000	Land used for a single dwelling within a multi-dwelling complex having a rateable value greater than \$500,000, up to \$1,000,000 (inclusive).	02, 03, 05, 08, 09
16	Flat or Unit 4 - Greater than \$1,000,000	Land used for a single dwelling within a multi-dwelling complex having a rateable value greater than \$1,000,000.	02, 03, 05, 08, 09
17	Aged Care & Child Care	Land predominantly used for the provision of aged care or childcare services.	41, 97
18	Office & Retail	Land primarily used, or designed for and capable of being used, as commercial office space or retail space not included in differential rating categories 21, 22 or 23.	23, 24, 25

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
19	Commercial Accommodation	Land, used or capable of being used for short-term accommodation by visitors and tourists in a temporary manner, typically for periods of less than 42 days, and offered or available for rental at any time during the rating year.	07, 43, 49, 02, 05, 03, 08, 09
20	Service Stations	Land used, or designed for and capable of being used, for storage, wholesale, or retail of petroleum products including gas.	30
21	Commercial Shopping Centres A	Land used as a shopping centre (single supermarket, department store, or multiple retail shops) or retail warehouse, with a gross floor area less than 1,500 square metres.	11, 12, 13, 14
22	Commercial Shopping Centres B	Land used as a shopping centre (single supermarket, department store, or multiple retail shops) or retail warehouse, with a gross floor area between 1,500 and 8,000 square metres (both figures inclusive) or more than 30 on-site car parks.	16
23	Commercial Shopping Centres C	Land used as a shopping centre (single supermarket, department store, or multiple retail shops) or retail warehouse, with a gross floor area greater than 8,000 square metres or more than 150 on-site car parks.	16
24	Light Industrial – up to \$3,000,000	Land used, or designed for and capable of being used, for low intensity industrial activities, with a valuation up to \$3,000,000 (inclusive).	34, 36
66	Light Industry – Greater than \$3,000,000	Land used, or designed for and capable of being used, for low intensity industrial activities, with a valuation greater than \$3,000,000.	34, 36
25	Heavy Industrial	Land used, or designed for and capable of being used, for high intensity industrial activities.	28, 29, 31, 33, 35
26	Power & Telecom Networks	Land used for distribution of electricity (and activities related to or associated there to) or for activities related to or associated with telecommunication networks.	91
27	Quarry	Land used for purposes of extracting aggregate or gravel.	40
28	Commercial Other	Land used for commercial (non-residential) purposes not elsewhere classified.	10, 17, 19, 22, 26, 32, 42, 44, 45, 46, 47
29	Sugar Cane up to 60 Hectares	Land used primarily for sugar cane farming with a land area of up to 60 hectares (inclusive).	75
30	Sugar Cane - Greater than 60 Hectares up to 170 Hectares	Land used primarily for sugar cane farming with a land area of greater than 60 hectares, up to 170 hectares (inclusive).	75
31	Sugar Cane - Greater than 170 Hectares	Land used primarily for sugar cane farming with a land area of greater than 170 hectares.	75
32	Rural Grazing up to 130 Hectares	Land used for grazing and incidental purposes and vacant rural land with a land area up to 130	60, 61, 64, 65, 66, 67, 68, 69,

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
		hectares (inclusive).	70
33	Rural Grazing - Greater than 130 Hectares up to 1,000 Hectares	Land used for grazing and incidental purposes and vacant rural land with a land area greater than 130 hectares, and up to 1,000 hectares (inclusive).	60, 61, 64, 65, 66, 67, 68, 69, 70
34	Rural Grazing - Greater than 1,000 Hectares	Land used for grazing and incidental purposes and vacant rural land with a land area greater than 1,000 hectares.	60, 61, 64, 65, 66, 67, 68, 69, 70
35	Aquaculture	Land used or intended for use, in whole or in part, for the purposes of or incidental to aquaculture activities including but not limited to fish farming and prawn farming.	89
36	Rural Agriculture & Other Rural Uses	Land used for agriculture, animal husbandry, and incidental purposes and vacant rural land not classified in differential rating categories 29 through 34 (inclusive).	71, 73, 74, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 93, 94
37	Salt Manufacturing	Land used for the purposes of and incidental to the making and extraction of salt.	40
38	Sugar Mill	Land used for the milling of sugar cane, manufacture of sugar, and associated processes.	37
39	Commercial Water Supply	Land used for the purposes of and incidental to commercial water storage, delivery, and drainage, including but not limited to the Burdekin Falls Dam & the Burdekin Haughton Water Supply Scheme, Eungella – Collinsville Water Pipeline & Bowen Broken Rivers Water Supply Scheme, and the Peter Faust Dam & Proserpine River Water Supply Scheme.	95
40	Bulk Port	Land contained within the area prescribed by the Port of Abbot Point Land Use Plan (gazetted 15 April 2011) presently used, or capable of being used, for the purposes of and incidental to the bulk handling, storage, and distribution of coal or any other major industrial or commercial port activity.	Not Applicable
41	Coal Mining A up to \$5,000,000	Land used for the purposes of and incidental to the extraction of coal outside a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen, or Collinsville in the Whitsunday Regional Council area having a rateable value of up to \$5,000,000 (inclusive).	40
42	Coal Mining A - Greater than \$5,000,000	Land used for the purposes of and incidental to the extraction of coal outside a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen, or Collinsville in the Whitsunday Regional Council area having a rateable value of greater than \$5,000,000.	40

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
43	Coal Mining B – up to \$1,000,000	Land used for the purposes of and incidental to the extraction of coal within a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen, or Collinsville in the Whitsunday Regional Council area having a rateable value between up to \$1,000,000 (inclusive).	40
44	Coal Mining B – Greater than \$1,000,000	Land used for the purposes of and incidental to the extraction of coal within a radius of 50 kilometres of a designated Locality of Proserpine, Cannonvale/Airlie Beach, Bowen, or Collinsville in the Whitsunday Regional Council area having a rateable value greater than \$1,000,000.	40
45	Gold/Metal Mining	Land used or intended to be used for the purpose of and incidental to a gold or other metal mining operation, capable of accommodating 50 or more employees and/or contractors.	40
46	Mining/Extractive Other	Land used or capable of being used for the purposes of and incidental to mining or extractive activities and not included in differential rating categories 27 or 41 through 45 (inclusive).	40
47	Worker Accommodation, Barracks, or Quarters A	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose, containing with between 0 and 200 (inclusive) such rooms, suites, or caravan sites, commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	07, 21, 49
48	Worker Accommodation, Barracks, or Quarters B	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose, containing greater than 200, and up to 450 (inclusive) such rooms, suites, or caravan sites, commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	07, 21, 49
49	Worker Accommodation, Barracks, or Quarters C	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category contains between 451 and 800 (inclusive) such rooms, suites or caravan sites and is commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	07, 21, 49

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
50	Worker Accommodation, Barracks, or Quarters D	Land used for providing intensive accommodation (other than for the ordinary travelling public) in rooms, suites or caravan sites specifically built or provided for this purpose. Land within this category contains more than 800 such rooms, suites or caravan sites and is commonly known as “workers accommodation”, “single person’s quarters”, “work camps”, “accommodation village”, or “barracks”.	07, 21, 49
51	Island Resort A	A Resort Island with up to 100 (inclusive) accommodation units.	18
52	Island Resort B	A Resort Island with greater than 100 and up to 250 (inclusive) accommodation units.	18
53	Island Resort C	A Resort Island with greater than 250 and up to 600 (inclusive) accommodation units.	18
54	Island Resort D	A Resort Island with greater than 600 accommodation units.	18
55	Marina A - 0 to 100 Berths	A Marina with between 0 and 100 berths.	20
56	Marina B – 101 to 200 Berths	A Marina with between 101 and 200 berths.	20
63	Marina C – 201 to 300 Berths	A Marina with between 201 and 300 berths.	20
64	Marina D – >300 Berths	A Marina with greater than 300 berths.	20
57	Maritime Terminal	Land used for a mainland maritime terminal to transfer people to and from islands and resorts in the Whitsunday Region and handling (on average) more than 100,000 passengers a year.	29
58	Commercial Power Generation	Land used for and incidental to the generation of electricity, excluding solar electricity generation.	91
59	Solar Farm A - up to 100 MW	Land used or intended for use, in whole or part, as a solar electricity generation facility with an output capacity up to 100MW (inclusive).	37,91
60	Solar Farm B - Greater than 100 MW up to 200 MW	Land used or intended for use, in whole or part, as a solar electricity generation facility with an output capacity greater than 100MW up to 200MW (inclusive).	37,91
61	Solar Farm C - Greater than 200 MW	Land used or intended for use, in whole or part, as a solar electricity generation facility with an output capacity greater than 200MW.	37,91
62	Other Properties (not elsewhere included)	All other properties not otherwise categorised.	39, 48, 50, 52, 55, 56, 57, 58
67	Renewable Energy	Land that is not in any other category that is being utilised or has the potential to be utilised in whole or part by virtue of improvements or activities conducted on the production of electricity from renewable energy sources such	91

Code	Differential Rating Category	Differential Rating Category Description	Indicative Primary Land Use Code(s)
		as wind	
68	Space Port Facility	Land that is being used or has the potential to be utilised in whole or part for the launching of rockets	35

- b) pursuant to Local Government Regulation 2012 (*Q/d*) sections 81(4) and 81(5) to identify the rating category to which each parcel of rateable land in Council's local government area belongs by any way Council considers appropriate, but Council may use the Land Use Codes as determined by the State Government as guidance;
- c) that if there is some doubt about the primary use of the property, an inspection and determination of primary use or subsequent inspection, may be made by categorisation officers of Council; and
- d) the categorisation of the property by the Whitsunday Regional Council Planning Scheme 2017 may be a factor in determining the applicable rating category for a given property/assessment.

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation process for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering the capital works required to ensure that Council can continue to deliver the services provided to the community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

The Department of Resources (Department) values all parcels of land in the Council area. This valuation has been used as the basis for calculating rates.

Council requested a revaluation of the whole of region for the 2024/25 financial year which has been received. Due to the revaluation, Council will need to consider the re-introduction of rates capping to help with the limiting the rating increases due to the valuation movements across the region. There are significant variations in how the valuations have changed across the region and the movements have been at different speeds – where some urban and rural land has increased exponentially compared to the same land in other locations.

This has warranted a revision of some of the valuation bands used in the differential categories to map the same valuation changes as consistently as possible.

In addition, some new categories have been added to manage valuation changes, but also to cater for new land uses not previously categorised. The new categories are for renewable energy and a space port facility.

Properties that have been identified for Short Term Accommodation have been classified into Rate Category 19 and will be treated as commercial accommodation until such time as Council has finalised its planning approach and fully implemented the appropriate local law actions.

With the re-introduction of rates capping due to the 2024/25 revaluation program some properties may have moved into new rating category bandings and some may pay less than others who are in the same band. This is because the property valuations have moved at different speeds and the introduction of a rating cap has reduced the impact on those valuations which have moved significantly.

Council will continue to use “land use” as a method of differentiating parcels of rateable land between rating categories and based on this differentiation, require the ratepayer for each categorised assessment to pay rates based on the use to which the land is put. This will enable Council to ensure that the equity principle is being fairly applied to the rating system and each rating category, that is:

“Council will aim to ensure that all sectors of the rate paying community contribute equitably to the rates revenue of the Council.”

Council has reviewed the relativities between the proposed rating categories and relativities between ratepayers in similar categories. Council carried out these comparisons to ensure that rates were not being raised to a level that would have a detrimental local economic impact. It is the belief, that this assessment has not only confirmed this view, but will enable Council to deliver on the principles for levying rates and charges contained in the Revenue Policy, that is:

“In general, Council will be guided by the following two principles in the making of Rates and Charges:

- (a) Equity Principle, and
- (b) Benefit (User Pays) Principle”

There are going to be some properties where the rates for the coming year may be less than last year. This has been driven by valuation changes and these properties have been modelled to pay less where the same revenue yield has been sourced from those individual rate categories. This has made establishing an average general rate difficult to identify.

FINANCIAL IMPLICATIONS

The Differential Rating Categories enable Council to levy rates in the financial year that relates to the Budget – e.g. 2024/25 financial year. By adopting this resolution, Council has the authority to generate Rates and Utility Charges revenue for the 2024/25 financial year.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Coordinator Rates

Manager Strategic Finance
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (Qld)
Local Government Regulation 2012 (Qld)

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

Nil

2.6 - General Rates - Setting of Minimum General Rates in the Dollar and Limitations

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Coordinator Rates

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the Rate in the Dollar (RID), any applicable limit on the increase of General Rates, and the Minimum Rates applicable to each Differential Rating Category.

EXECUTIVE SUMMARY

This report proposes to set the rates for the general revenue required to fund the operations of Council. For each rate category the report presents the Rate In the Dollar (RID) and the Minimum General Rate to be charged to determine the extent of the General Rates levied and the revenue to be raised by Council.

The 2024/25 Budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve, in accordance with section 94 of the *Local Government Act 2009* (Qld) and section 77 of the *Local Government Regulation 2012* (Qld); and having resolved to decide different rating categories (each a rating category) for rateable land in Council's local government area under section 81 of the *Local Government Regulation 2012* (Qld):

- a) to levy general rates (as differential general rates) as a rate in the dollar, for each rating category (which, to calculate differential general rates for a parcel of rateable land in a rating category, is to be done by multiplying the rate in the dollar by the latest rateable value assigned to that parcel by the Department of Resources) as per the below table;
- b) to set minimum rates, as per the below table;
- c) that rates be levied by a single rate in the dollar for each category, with a set minimum for each such rating category as per the below table; and
- d) in accordance with section 116(1) of the Regulation, limit the increase of general rates by a stated percentage from that levied in the financial year 2023-24 (limit on increase), with the applicable classes of land being land in the differential rating categories with stated percentage limits identified in column 5 of the below table, and the stated percentage limit being the limit identified in column 5 of the below table; and
- e) no limit on increase will apply to land that changes or has changed rating category since financial year 2023-24 as a consequence of the change in use of the land.

Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
1	Residential Owner Occupied - up to \$110,000	0.0108718	\$ 1,061	20%
2	Residential Owner Occupied - Greater than \$110,000 up to \$300,000	0.0094585	\$ 1,196	20%

Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
3	Residential Owner Occupied - Greater than \$300,000 up to \$600,000	0.0081539	\$ 2,838	20%
4	Residential Owner Occupied - Greater than \$600,000 up to \$2,000,000	0.0034790	\$ 4,892	20%
65	Residential Owner Occupied – Greater than \$2,000,000	0.0032615	\$ 6,958	20%
5	Residential - up to \$147,000	0.0129398	\$ 1,304	20%
6	Residential - Greater than \$147,000 up to \$400,000	0.0121634	\$ 1,902	20%
7	Residential - Greater than \$400,000 up to \$600,000	0.0099636	\$ 4,865	20%
8	Residential - Greater than \$600,000 up to \$1,000,000	0.0077639	\$ 5,978	20%
9	Residential - Greater than \$1,000,000	0.0076345	\$ 7,764	20%
10	Owner Occupied Flat or Unit - up to \$110,000	0.0126564	\$ 1,204	20%
11	Owner Occupied Flat or Unit - Greater than \$110,000 up to \$200,000	0.0116439	\$ 1,392	20%
12	Owner Occupied Flat or Unit - Greater than \$200,000	0.0082267	\$ 2,329	20%
13	Flat or Unit - up to \$250,000	0.0159645	\$ 1,413	20%
14	Flat or Unit - Greater than \$250,000 up to \$500,000	0.0119734	\$ 3,991	20%
15	Flat or Unit - Greater than \$500,000 up to \$1,000,000	0.0111752	\$ 5,987	20%
16	Flat or Unit - Greater than \$1,000,000	0.0095787	\$ 11,175	20%
17	Aged Care & Child Care	0.0139277	\$ 1,699	20%
18	Office & Retail	0.0144069	\$ 1,699	20%
19	Commercial Accommodation	0.0124808	\$ 1,699	20%
20	Service Stations	0.0090927	\$ 3,057	20%
21	Commercial Shopping Centres A	0.0093448	\$ 3,396	20%
22	Commercial Shopping Centres B	0.0272699	\$ 22,076	20%
23	Commercial Shopping Centres C	0.0238304	\$ 122,266	20%
24	Light Industrial – up to \$3,000,000	0.0089981	\$ 2,200	20%
66	Light Industrial – Greater than \$3,000,000	0.0145833	\$ 105,000	20%

Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
25	Heavy Industrial	0.0103547	\$ 2,500	20%
26	Power & Telecom Networks	0.0080039	\$ 1,850	N/A
27	Quarry	0.0089015	\$ 1,900	N/A
28	Commercial Other	0.0112957	\$ 1,850	20%
29	Sugar Cane up to 60 Hectares	0.0133088	\$ 1,795	20%
30	Sugar Cane - Greater than 60 Hectares up to 170 Hectares	0.0187549	\$ 2,200	20%
31	Sugar Cane - Greater than 170 Hectares	0.0224685	\$ 2,500	20%
32	Rural Grazing up to 130 Hectares	0.0091267	\$ 1,795	20%
33	Rural Grazing - Greater than 130 Hectares up to 1,000 Hectares	0.0063383	\$ 1,820	20%
34	Rural Grazing - Greater than 1,000 Hectares	0.0048585	\$ 1,860	20%
35	Aquaculture	0.0214341	\$ 12,737	N/A
36	Rural Agriculture & Other Rural Uses	0.0343777	\$ 1,795	20%
37	Salt Manufacturing	0.0978459	\$ 30,567	N/A
38	Sugar Mill	0.2639439	\$ 176,607	N/A
39	Commercial Water Supply	0.0635088	\$ 2,700	N/A
40	Bulk Port	0.2030044	\$ 322,647	N/A
41	Coal Mining A up to \$5,000,000	0.1929000	\$ 72,454	N/A
42	Coal Mining A - Greater than \$5,000,000	0.1767083	\$ 1,177,379	N/A
43	Coal Mining B up to \$1,000,000	0.1885148	\$ 64,303	N/A
44	Coal Mining B - Greater than \$1,000,000	0.1213742	\$ 1,111,717	N/A
45	Gold/Metal Mining	0.2789727	\$ 192,456	N/A
46	Mining/Extractive Other	0.0194610	\$ 1,585	N/A
47	Worker Accommodation, Barracks, or Quarters A	2.4800430	\$ 49,812	N/A
48	Worker Accommodation, Barracks, or Quarters B	1.3061415	\$ 199,249	N/A

Code	Differential Rating Category	Rate in the Dollar	Minimum Rates	Limitation on Increase
49	Worker Accommodation, Barracks, or Quarters C	1.3349030	\$ 232,079	N/A
50	Worker Accommodation, Barracks, or Quarters D	1.1267800	\$ 486,801	N/A
51	Island Resort A	0.0391898	\$ 30,548	N/A
52	Island Resort B	0.0320494	\$ 49,433	N/A
53	Island Resort C	0.0230180	\$ 122,192	N/A
54	Island Resort D	0.0688654	\$ 733,151	N/A
55	Marina A – 0 to 100 Berths	0.0909553	\$ 22,217	N/A
56	Marina B – 101 to 200 Berths	0.0468842	\$ 29,434	N/A
63	Marina C – 201 to 300 Berths	0.0220093	\$ 44,433	N/A
64	Marina D – Greater than 300 Berths	0.0384113	\$ 77,758	N/A
57	Maritime Terminal	0.0945055	\$ 47,548	N/A
58	Commercial Power Generation	0.6760680	\$ 362,270	N/A
59	Solar Farm A - up to 100 MW	0.0981544	\$ 56,929	N/A
60	Solar Farm B - Greater than 100 MW up to 200 MW	0.0788750	\$ 181,986	N/A
61	Solar Farm C - Greater than 200 MW	0.0676070	\$ 357,168	N/A
62	Other Properties (not elsewhere included)	0.0153541	\$ 1,528	20%
67	Renewable Energy	0.0732410	\$ 50,000	N/A
68	Space Port Facility	0.0987540	\$ 25,000	N/A

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering the capital works required to ensure that Council can continue to deliver the services provided to the community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

The Department of Resources (Department) values all parcels of land in the Council area. This valuation has been used as the basis for calculating rates.

Council received a revaluation of the whole of region for the 2024/25 financial year, due to the valuation increases Council has introduced capping to help smooth some of the rating increases. Council has made a resolution limiting an increase of rates and charges (Capping).

Council has considered the appropriate RID and the Minimum Rate for each rating category ensuring that all categories contribute equitably to the costs of the services provided by and maintenance of assets owned by Council.

Despite efforts to maintain increases in General Rates to an acceptable level, due to the increases in the RID and Minimum Rates, some properties may see an increase in their General Rates, while others may see a reduction in their General Rates.

FINANCIAL IMPLICATIONS

The Rate in the Dollar (RID) is a key component that enables Council to levy in the financial year it relates to. By adopting this resolution, Council can generate Rates Revenue for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Coordinator Rates
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (Qld)
Local Government Regulation 2012 (Qld)

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Risks are managed within existing delegations and through oversight and review by legal representatives.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
- a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

Nil

2.7 - Delegation of Power to the Chief Executive Officer

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To provide the necessary delegation of power to the Chief Executive Officer to determine the rating category for each parcel of rateable land.

EXECUTIVE SUMMARY

This report provides the appropriate delegation to the Chief Executive Officer to determine rating categories for all land within the Council Area.

OFFICER'S RECOMMENDATION

That Council, having resolved to adopt differential rating categories for the financial year 2024/25, resolves, in accordance with section 257(1)(b) of the *Local Government Act 2009* (Qld), to delegate to the Chief Executive Officer with no restriction to sub-delegate under section 259 of the *Local Government Act*, Council's power under sections 81(4) and 81(5) of the *Local Government Regulation 2012* (Qld) to identify the rating category to which each parcel of rateable land in Council's local government area belongs, in any way considered appropriate.

BACKGROUND

Section 104 of the *Local Government Act 2009* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the *Act* identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed and revised as necessary by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering the capital works required to ensure that Council can continue to deliver the services provided to the community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

Council, by a separate resolution, decided differential rating categories of rateable land in its local government area for the financial year 2024/25. Also, by separate resolution, Council has resolved making and levying general rates based on differential rating categories.

By this resolution, Council proposes to delegate to the Chief Executive Officer, Council's power under section 81(4) of the *Local Government Regulation 2012* to identify, in any way Council considers appropriate, the rating category to which each parcel of rateable land in Council's local government area belongs.

FINANCIAL IMPLICATIONS

Managed within delegations and the budget.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Governance and Administration Services
Manager Financial Services
Relevant Council Staff
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (Qld)
Local Government Regulation 2012 (Qld)

RISK ASSESSMENT/DEADLINES

Risks are managed within existing delegations.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

ATTACHMENTS

Nil

2.8 - Overall Plan - Rural Fire Brigades

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the Overall Plan (**Attachment 1**) including the description of activity, rateable land to which the special charges apply, the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

EXECUTIVE SUMMARY

The contribution made by Council through funding these five (5) plans will ensure that an essential emergency service is available to the residents of the declared areas. The plans ensure that the rural fire activities can be resourced to meet the needs of those residents in the declared areas.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of Council can remain financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve, in accordance with section 94 of the *Local Government Act 2009 (Qld)* and sections 94(3) and (4) of the *Local Government Regulation 2012 (Qld)* to adopt the following Overall Plans for Rural Fire Brigades in the Whitsunday Region set out in **Attachment 1** – Rural Fire Brigades Overall Plan 2024-25:

1. Cannon Valley Rural Fire Brigade Overall Plan

Description of Service, Facility, or Activity

The activity to which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies.

The rateable land to which the special charge applies is, as identified in **Attachment 2** – Declared Area Maps – Rural Fire – Cannon Valley 2024-2025, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$12,125 (or \$25 per rateable assessment).

Estimated time for carrying out the Overall Plan.

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.

2. Conway Rural Fire Brigade Overall Plan

Description of Service, Facility, or Activity

The activity to which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies.

The rateable land to which the special charge applies is, as identified in **Attachment 3 – Declared Area Maps – Rural Fire – Conway 2024-2025**, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$4,580 (or \$20 per rateable assessment).

Estimated time for carrying out the Overall Plan.

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.

3. Gloucester Rural Fire Brigade Overall Plan

Description of Service, Facility, or Activity

The activity to which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies.

The rateable land to which the special charge applies is, as identified in **Attachment 4 – Declared Area Maps – Rural Fire – Gloucester 2024-2025**, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$9,270 (or \$15 per rateable assessment).

Estimated time for carrying out the Overall Plan.

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.

4. Heronvale Rural Fire Brigade Overall Plan

Description of Service, Facility, or Activity

The activity to which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies.

The rateable land to which the special charge applies is, as identified in **Attachment 5 – Declared Area Maps – Rural Fire – Heronvale 2024-2025**, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$4,260 (or \$20 per rateable assessment).

Estimated time for carrying out the Overall Plan.

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.

5. **Bowen Delta Rural Fire Brigade Overall Plan**

Description of Service, Facility, or Activity

The activity to which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies.

The rateable land to which the special charge applies is, as identified in **Attachment 6 – Declared Area Maps – Rural Fire – Bowen Delta 2024-2025**, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$8,380 (or \$20 per rateable assessment).

Estimated time for carrying out the Overall Plan.

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

The Rural Fire Brigades listed below provide firefighting and fire prevention services under the *Fire and Emergency Services Act 1990 (QLD)*.

- Cannon Valley Rural Fire Brigade
- Conway Rural Fire Brigade
- Gloucester Rural Fire Brigade
- Heronvale Rural Fire Brigade
- Delta Rural Fire Brigade

Council has been working alongside Queensland Fire and Emergency Services (QFES) in relation to Abbot Point Rural Fire Brigade. Through these conversations, Abbot Point Rural Fire Brigade has not yet made an official application through QFES to request for levies to be collected on their behalf in the 2024/25 financial year.

Council is of the opinion that the land within the Declared Fire Area and detailed in the Attachments, will receive a special benefit relative to other rateable land within Council's local government area from Council's contribution to the rural fire brigade.

FINANCIAL IMPLICATIONS

An assessment was undertaken on the Annual General Meeting minutes of each Rural Fire Brigade and review of audited financial statements undertaken to verify the charges requested by the individual brigades.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Coordinator Rates
Queensland Fire and Emergency Services
External Legal Counsel

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (QLD)
Local Government Regulation 2012 (QLD)

RISK ASSESSMENT/DEADLINES

Managed within existing delegations and practices.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 *Local Government Regulation 2012*. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. After 31 May in the year before the financial year; but*
 - b. Before –*

- i. *1 August in the financial year; or*
- ii. *A later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

ATTACHMENTS

1. Rural Fire Brigades Overall Plan 2024-25 [**2.8.1** - 3 pages]
2. Declared Area Maps - Rural Fire - Cannon Valley 2024-2025 [**2.8.2** - 1 page]
3. Declared Area Maps - Rural Fire - Conway 2024-2025 [**2.8.3** - 1 page]
4. Declared Area Maps - Rural Fire - Gloucester 2024-2025 [**2.8.4** - 1 page]
5. Declared Area Maps - Rural Fire - Heronvale 2024-2025 [**2.8.5** - 1 page]
6. Declared Area Maps - Rural Fire - Bowen Delta 2024-2025 [**2.8.6** - 1 page]



Rural Fire Brigades Overall Plan 2024/25 Financial Year

In accordance with section 94 of the *Local Government Act 2009* (Qld) and sections 94(3) and (4) of the *Local Government Regulation 2012* (Qld) the below are the Overall Plans for Rural Fire Brigades in the Whitsunday Region:

Cannon Valley Rural Fire Brigade

The underlying intent of this budget is to strengthen Council's financial position while delivering the capital works required to ensure that Council can continue to deliver the services provided to the community, at an acceptable level, well into the future.

Description of Service, Facility, or Activity

The activity which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990* (Qld), located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies

The rateable land to which the special charge applies is, as identified in Attachment 2 – Declared Area Maps – Rural Fire – Cannon Valley 2024-2025, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$12,125 (or \$25 per rateable assessment).

Estimated time for carrying out the overall plan

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.

Conway Rural Fire Brigade

Description of Service, Facility, or Activity

The activity which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990* (Qld), located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies

The rateable land to which the special charge applies is, as identified in Attachment 3 – Declared Area Maps – Rural Fire – Conway 2024-2025, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$4,580 (or \$20 per rateable assessment).

Estimated time for carrying out the overall plan

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.



Rural Fire Brigades Overall Plan 2024/25 Financial Year

Gloucester Rural Fire Brigade

Description of Service, Facility, or Activity

The activity which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies

The rateable land to which the special charge applies is, as identified in Attachment 4 – Declared Area Maps – Rural Fire – Gloucester 2024-2025, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$9,270 (or \$15 per rateable assessment).

Estimated time for carrying out the overall plan

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.

Heronvale Rural Fire Brigade

Description of Service, Facility, or Activity

The activity which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies

The rateable land to which the special charge applies is, as identified in Attachment 5 – Declared Area Maps – Rural Fire – Heronvale 2024-2025, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

Estimated Cost of carrying out the Overall Plan

The total estimated cost of carrying out the overall plan is \$4,260 (or \$20 per rateable assessment).

Estimated time for carrying out the overall plan

The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.



Rural Fire Brigades Overall Plan 2024/25 Financial Year

Bowen Delta Rural Fire Brigade

Description of Service, Facility, or Activity

The activity which Council is to carry out is the contribution of funds to the rural fire brigade which provides fire prevention and firefighting services within its service area under the *Fire and Emergency Services Act 1990 (Qld)*, located within the Whitsunday Regional Council (Council) area.

The Rateable Land to which the special charge applies

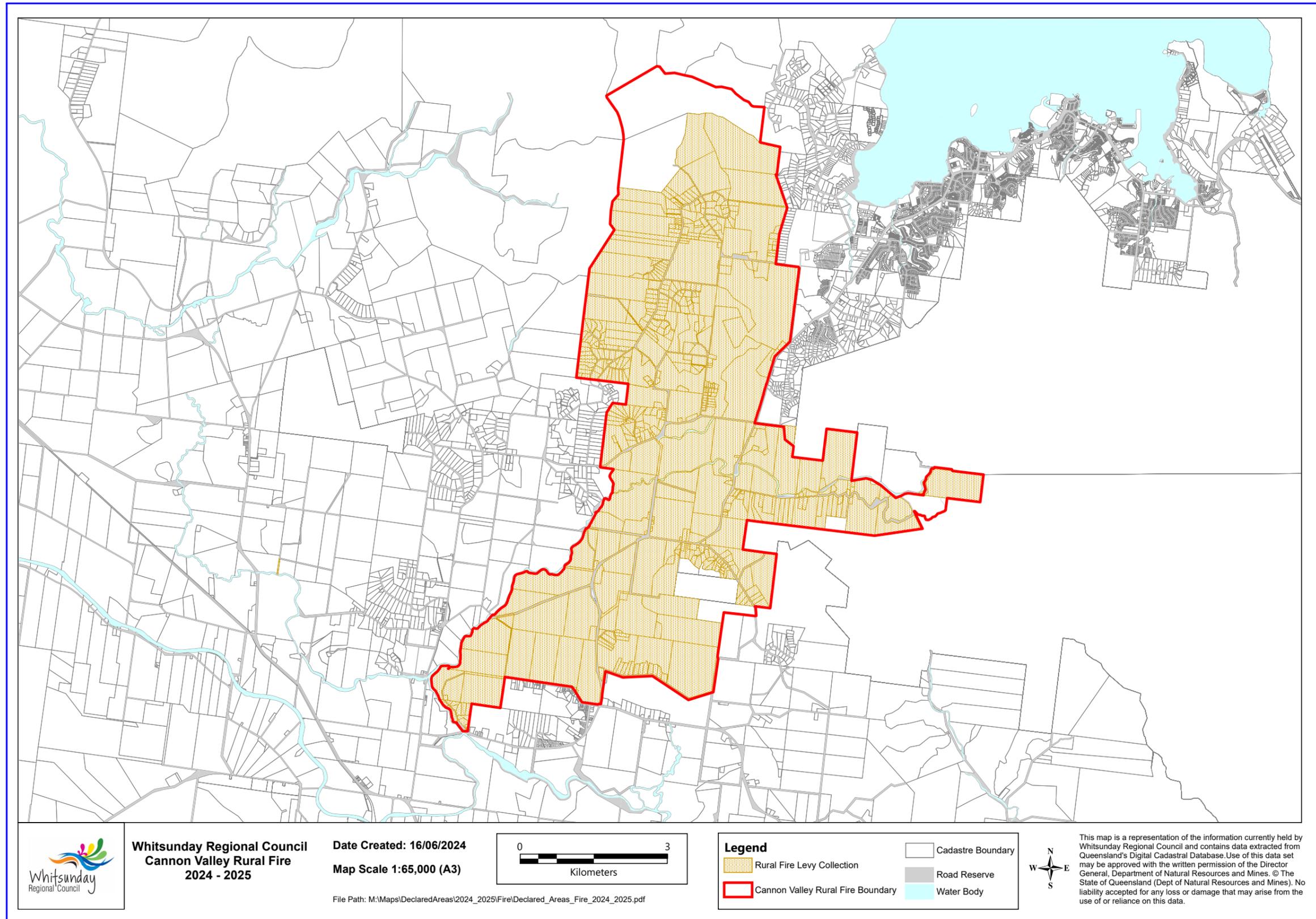
The rateable land to which the special charge applies is, as identified in Attachment 6 – Declared Area Maps – Rural Fire – Bowen Delta 2024-2025, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available.

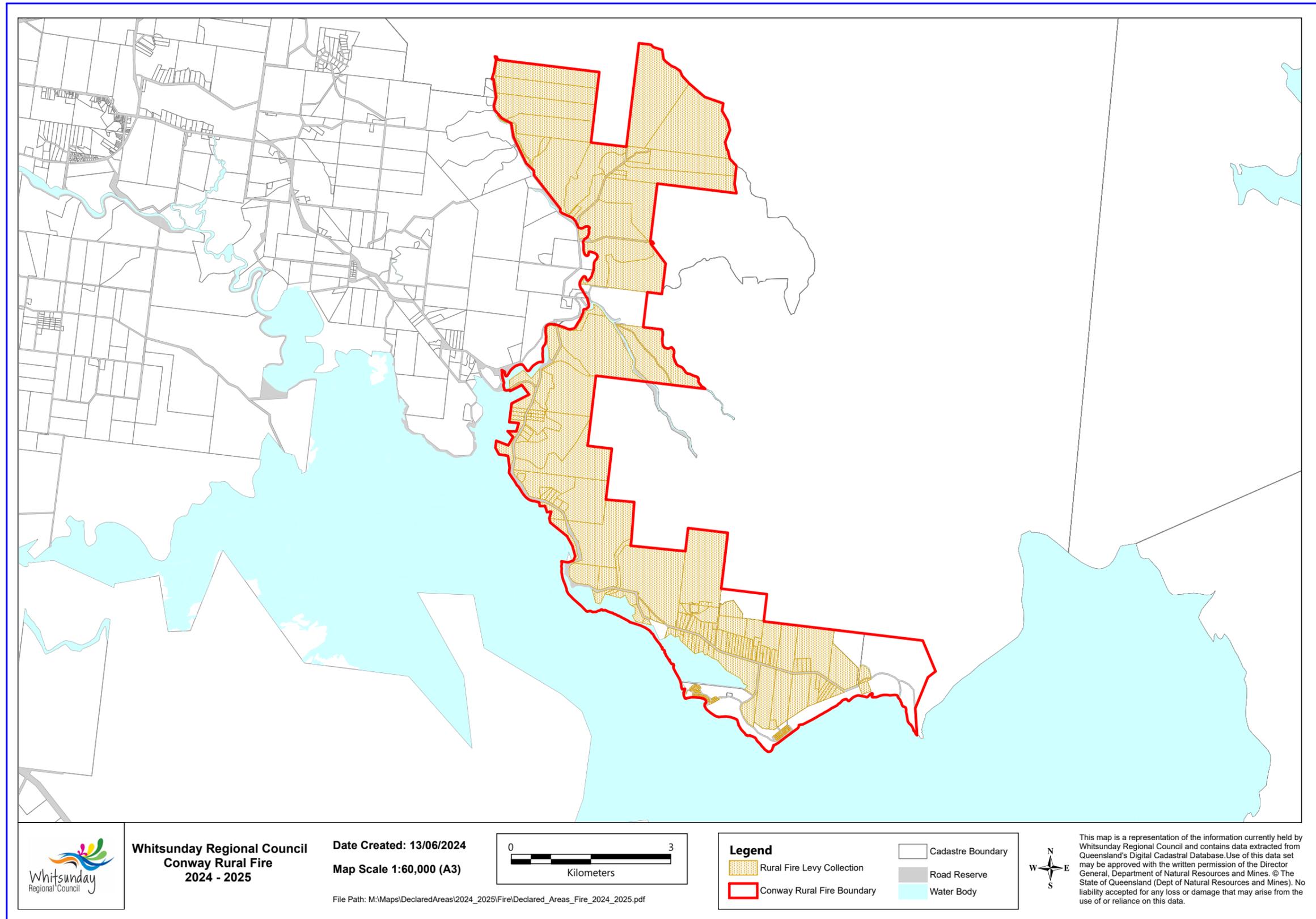
Estimated Cost of carrying out the Overall Plan

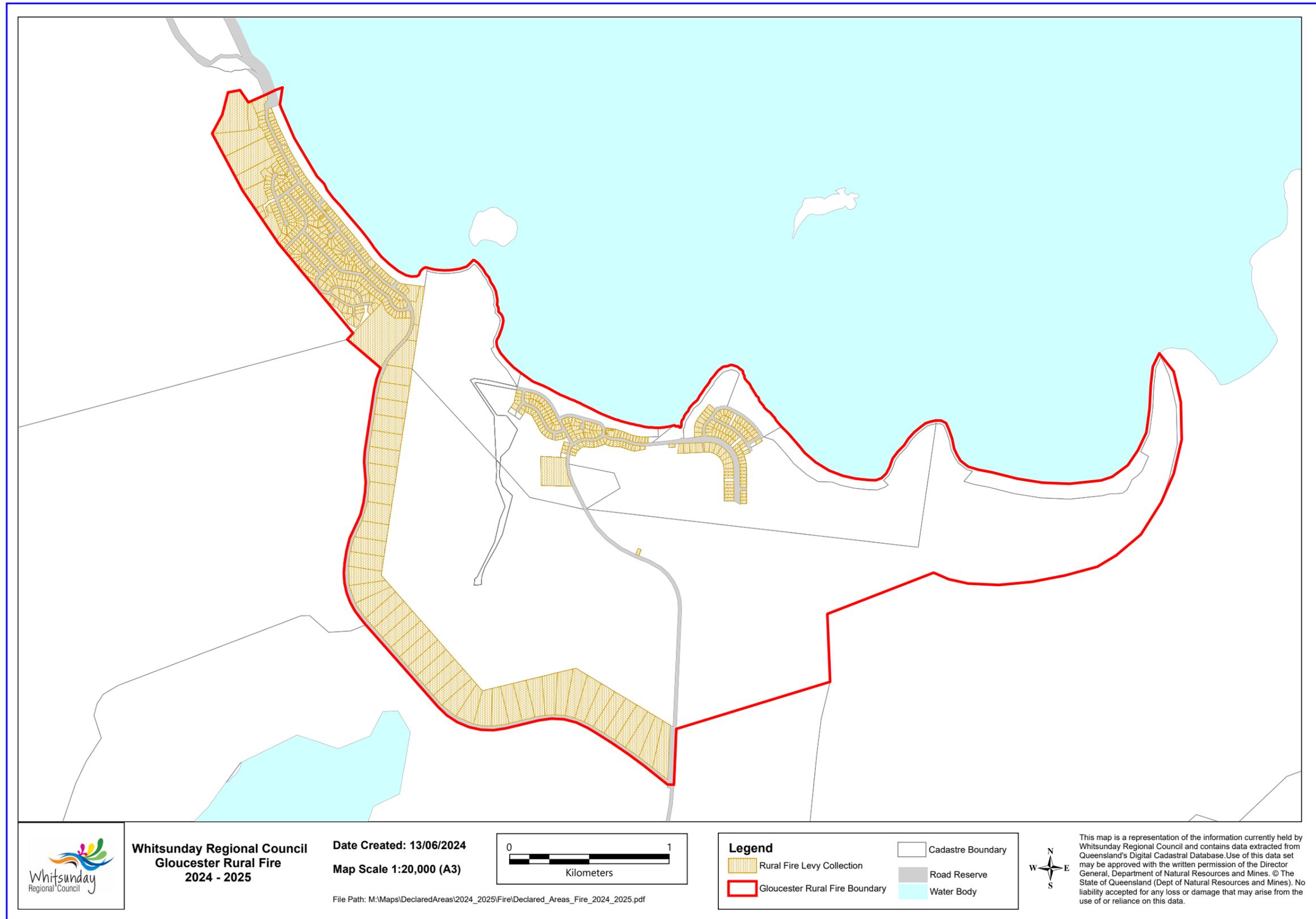
The total estimated cost of carrying out the overall plan is \$8,380 (or \$20 per rateable assessment).

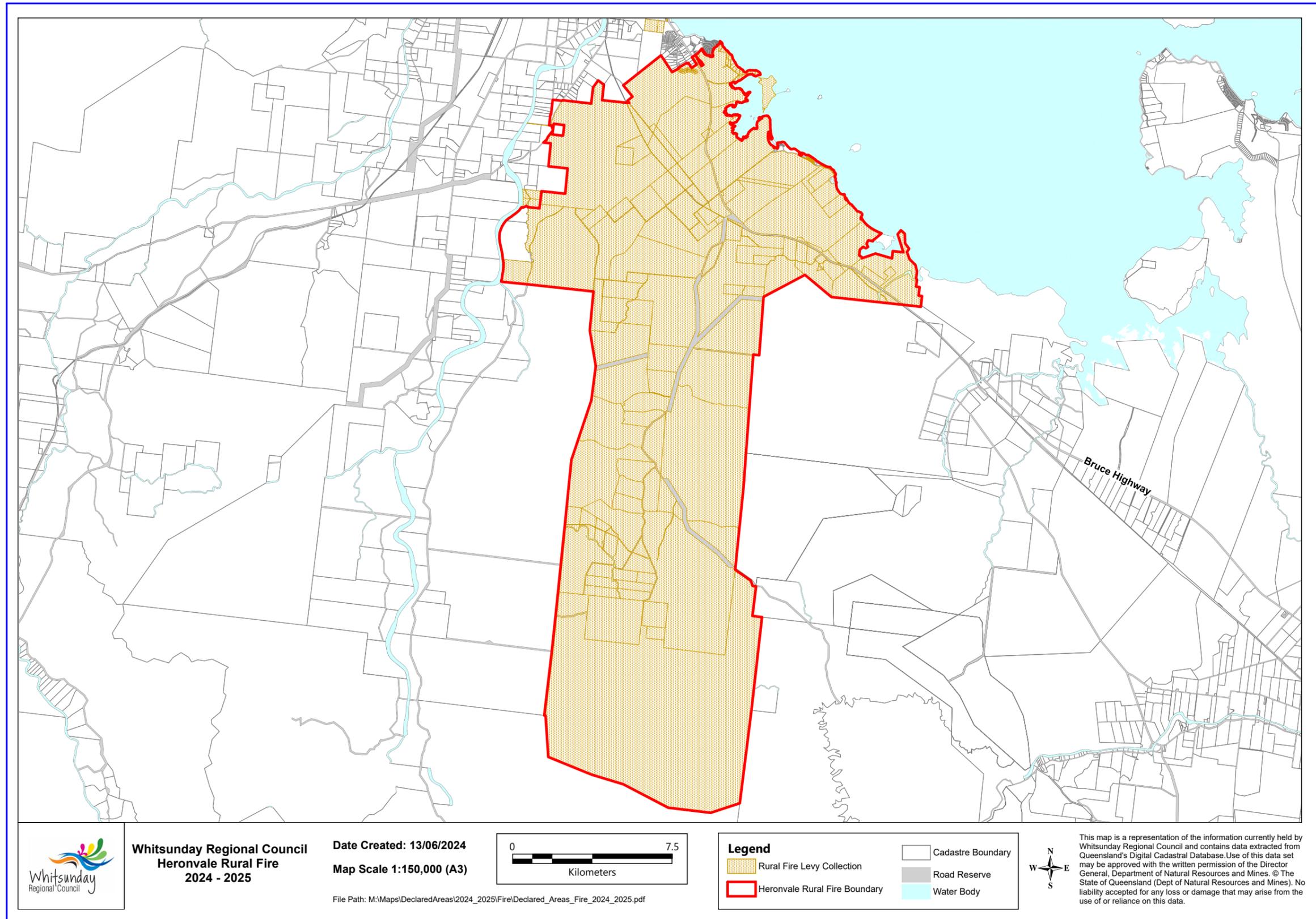
Estimated time for carrying out the overall plan

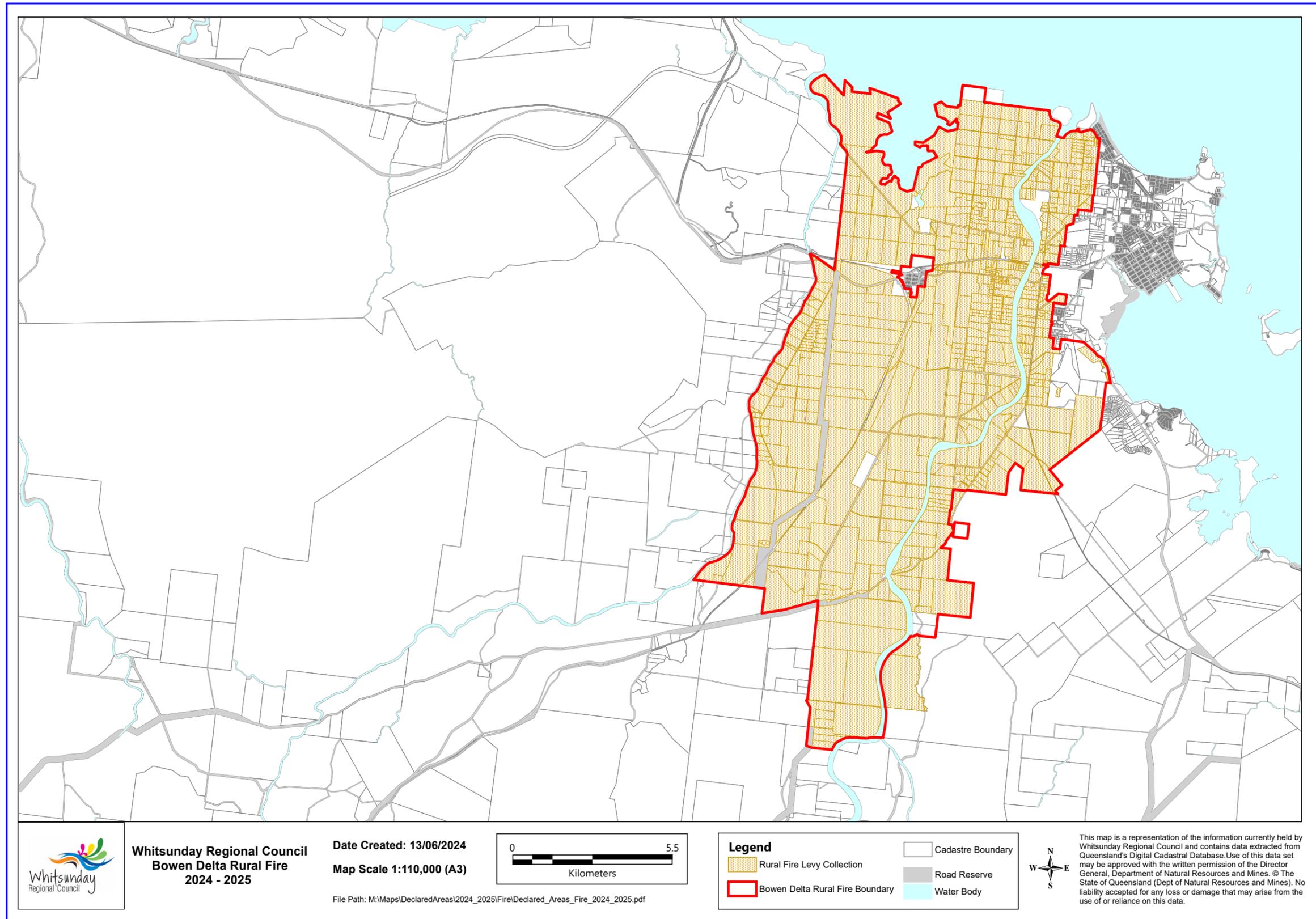
The estimated time for carrying out the overall plan is one (1) year, commencing on 1 July 2024.











2.9 - Special Charges - Rural Fire Brigades

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present the Special Charges to fund the Overall Plans related to the five Rural Fire Brigades to Council for adoption.

EXECUTIVE SUMMARY

The revenue raised by the special charges made by Council, assist each of the rural fire brigades to ensure that an essential emergency service is available to the residents of the respective rural fire brigade areas.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council, having adopted in accordance with section 94(3) of the *Local Government Regulation 2012* (Qld) an overall plan for each of the Rural Fire Brigades of Cannon Valley, Conway, Heronvale, Gloucester and Bowen Delta, resolve, in accordance with section 94 of the *Local Government Act 2009* (Qld) and section 94 of the *Local Government Regulation 2012* (Qld) to levy Special Charges as follows:

1. An amount of \$25 per assessment for the financial year 2024/25 on the rateable land in the Cannon Valley Rural Fire Brigade service area, as detailed in **Attachment 1** – Declared Areas Fire - Cannon Valley 2024-2025, to cover the operational and maintenance costs of the Rural Fire Brigade, as the owners, or occupiers of the land will (as identified in the adopted overall plan) specially benefit from the activity of Council's contributing funds to the Cannon Valley Rural Fire Brigade, as each assessment is within the area for which the brigade provides firefighting and fire prevention services under the *Fire and Emergency Services Act 1990* (Qld);
2. An amount of \$20 per assessment for the financial year 2024/25 on the rateable land in the Conway Rural Fire Brigade service area, as detailed in **Attachment 2** – Declared Areas Fire - Conway 2024-2025, to cover the operational and maintenance costs of the Rural Fire Brigade, as the owners or occupiers of the land will (as identified in the adopted overall plan) specially benefit from the activity of Council's contributing funds to the Conway Rural Fire Brigade, as each assessment is within the area for which the brigade provides firefighting and fire prevention services under the *Fire and Emergency Services Act 1990* (Qld);
3. An amount of \$15 per assessment for the financial year 2024/25 on the rateable land in the Gloucester Rural Fire Brigade service area, as detailed in **Attachment 3** – Declared Areas Fire - Gloucester 2024-2025, to cover the operational and maintenance costs of the Rural Fire Brigade, as these owners or occupiers of the land will (as identified in the adopted overall plan) specially benefit from the activity of Council's contributing funds to the Gloucester Rural Fire Brigade, as each

assessment is within the area for which the brigade provides firefighting and fire prevention services under the *Fire and Emergency Services Act 1990* (Qld);

4. An amount of \$20 per assessment for the financial year 2024/25 on the rateable land in the Heronvale Rural Fire Brigade service area, as detailed in **Attachment 4 – Declared Areas Fire - Heronvale 2024-2025**, to cover the operational and maintenance costs of the Rural Fire Brigade, as the owners or occupiers of the land will (as identified in the adopted overall plan) specially benefit from the activity of Council's contributing funds to the Heronvale Rural Fire Brigade, as each assessment is within the area for which the brigade provides firefighting and fire prevention services under the *Fire and Emergency Services Act 1990* (Qld); and
5. An amount of \$20 per assessment for the financial year 2024/25 on the rateable land in the Bowen Delta Rural Fire Brigade service area, as detailed in **Attachment 5 – Declared Areas Fire – Bowen Delta 2024-2025**, to cover the operational and maintenance costs of the Rural Fire Brigade, as the owners or occupiers of the land will (as identified in the adopted overall plan) specially benefit from the activity of Council's contributing funds to the Bowen Delta Rural Fire Brigade, as each assessment is within the area for which the brigade provides firefighting and fire prevention services under the *Fire and Emergency Services Act 1990* (Qld).

BACKGROUND

This report establishes the Special Charges to fund the Overall Plans for the five Rural Fire Brigades.

Section 104 of the Act requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's process for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, well into the future.

DISCUSSION/CURRENT ISSUE

The Cannon Valley, Conway, Gloucester, Heronvale and Bowen Delta Rural Fire Brigades provide firefighting and fire prevention services under the *Fire and Emergency Services Act 1990* (Qld).

Council is of the opinion that all land within those areas will receive a special benefit relative to other rateable land in Council's local government area from Council's contributing to each rural fire brigade. The cost of funding each of the five fire brigades is estimated as follows:

Rural Fire Brigade Area	Estimated Annual Cost	Number of Assessments	Charge per Assessment
Cannon Valley	\$12,125	485	\$ 25.00
Conway	\$4,580	229	\$ 20.00
Gloucester	\$9,270	618	\$ 15.00
Heronvale	\$4,260	213	\$ 20.00
Delta	\$8,380	419	\$ 20.00

The charges collected by this levy for each of the defined areas will be contributed by Council to the Rural Fire Brigades of Cannon Valley, Conway, Gloucester, Heronvale and Bowen Delta. The special charge is based on the estimated requirements of the various Rural Fire Brigades. These charges will not be eligible for discount.

FINANCIAL IMPLICATIONS

An assessment was undertaken on the Annual General Meeting minutes of each Rural Fire Brigade and review of audited financial statements undertaken to verify the charges requested by the individual brigades.

CONSULTATION/ENGAGEMENT

Mayor and Councillors
 Chief Executive Officer
 Executive Leadership Team
 Manager Financial Services
 Coordinator Rates
 Queensland Fire and Emergency Services
 External Legal Counsel

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
 Local Government Regulation 2012

RISK ASSESSMENT/DEADLINES

Managed within existing delegations and practices.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

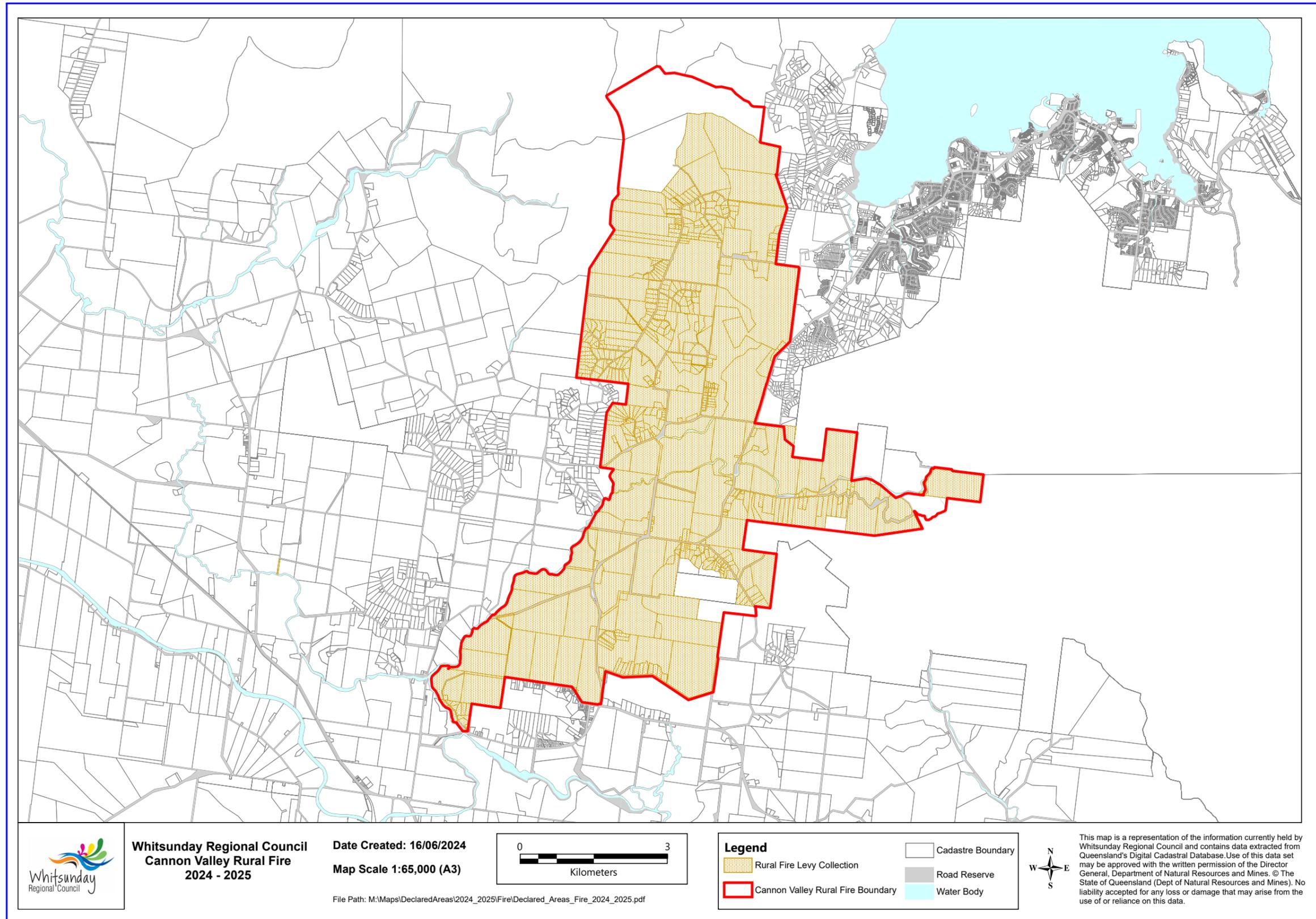
STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

1. Declared Area Maps - Rural Fire - Cannon Valley 2024-2025 [**2.9.1** - 6 pages]
2. Declared Area Maps - Rural Fire - Conway 2024-2025 [**2.9.2** - 3 pages]
3. Declared Area Maps - Rural Fire - Gloucester 2024-2025 [**2.9.3** - 7 pages]
4. Declared Area Maps - Rural Fire - Heronvale 2024-2025 [**2.9.4** - 3 pages]
5. Declared Area Maps - Rural Fire - Bowen Delta 2024-2025 [**2.9.5** - 5 pages]



Attachment 2.9.1 Declared Area Maps - Rural Fire - Cannon Valley 2024-2025

Cannon Valley

Assessment Number	Property	Assessment Number	Property
1103322	66 Camm Rd, MOUNT JULIAN	1106565	18 Moon Cr, SUGARLOAF
1103323	58 Camm Rd, MOUNT JULIAN	1106566	10 Moon Cr, SUGARLOAF
1103368	94 Tyree Rd, MOUNT JULIAN	1106567	21 Moon Cr, SUGARLOAF
1103462	84 Tyree Rd, MOUNT JULIAN	1106568	45 Moon Cr, SUGARLOAF
1103463	64 Tyree Rd, MOUNT JULIAN	1106569	71 Moon Cr, SUGARLOAF
1103465	52 Tyree Rd, MOUNT JULIAN	1106570	11 Star Dr, SUGARLOAF
1103466	46 Tyree Rd, MOUNT JULIAN	1106571	15 Star Dr, SUGARLOAF
1103467	42 Tyree Rd, MOUNT JULIAN	1106572	Star Dr, SUGARLOAF
1103468	Tyree Rd, MOUNT JULIAN	1106573	61 Domenica Dr, SUGARLOAF
1103469	40 Tyree Rd, MOUNT JULIAN	1106574	74 Domenica Dr, SUGARLOAF
1103470	14 Tyree Rd, MOUNT JULIAN	1106575	72 Domenica Dr, SUGARLOAF
1103471	4 Tyree Rd, MOUNT JULIAN	1106576	70 Domenica Dr, SUGARLOAF
1103472	2 Tyree Rd, MOUNT JULIAN	1106577	68 Domenica Dr, SUGARLOAF
1105808	13 Sugarloaf Rd, SUGARLOAF	1106578	66 Domenica Dr, SUGARLOAF
1105809	21 Sugarloaf Rd, SUGARLOAF	1106579	64 Domenica Dr, SUGARLOAF
1105810	23 Sugarloaf Rd, SUGARLOAF	1106580	58 Domenica Dr, SUGARLOAF
1105811	27 Sugarloaf Rd, SUGARLOAF	1106581	56 Domenica Dr, SUGARLOAF
1105812	29 Sugarloaf Rd, SUGARLOAF	1106582	52 Domenica Dr, SUGARLOAF
1105813	31 Sugarloaf Rd, SUGARLOAF	1106583	50 Domenica Dr, SUGARLOAF
1105814	Gregory Cannon Valley Rd, CANNON VALLEY	1106584	40 Domenica Dr, SUGARLOAF
1105815	103 Sugarloaf Rd, SUGARLOAF	1106585	24 Domenica Dr, SUGARLOAF
1105816	171 Sugarloaf Rd, SUGARLOAF	1106586	20 Domenica Dr, SUGARLOAF
1105817	4 Fern Rd, SUGARLOAF	1106613	Bruce Hwy, MYRTLEVALE
1105818	203 Sugarloaf Rd, SUGARLOAF	1106615	11 Sugarloaf Rd, SUGARLOAF
1105819	225 Sugarloaf Rd, SUGARLOAF	1106616	15 Domenica Dr, SUGARLOAF
1105820	49 McDowall Rd, SUGARLOAF	1106617	7 Domenica Dr, SUGARLOAF
1105821	243 Sugarloaf Rd, SUGARLOAF	1106618	13 Domenica Dr, SUGARLOAF
1105822	261 Sugarloaf Rd, SUGARLOAF	1106619	6 Domenica Dr, SUGARLOAF
1105823	263 Sugarloaf Rd, SUGARLOAF	1106620	1159 Gregory Cannon Valley Rd, SUGARLOAF
1105824	291 Sugarloaf Rd, SUGARLOAF	1106621	1165 Gregory Cannon Valley Rd, GREGORY RIVER
1105825	295 Sugarloaf Rd, SUGARLOAF	1106622	1167 Gregory Cannon Valley Rd, SUGARLOAF
1105826	307 Sugarloaf Rd, SUGARLOAF	1106623	1195 Gregory Cannon Valley Rd, GREGORY RIVER
1105827	341 Sugarloaf Rd, SUGARLOAF	1106624	1 Sugarloaf Rd, SUGARLOAF
1105828	319 Sugarloaf Rd, SUGARLOAF	1106625	1269 Gregory Cannon Valley Rd, SUGARLOAF
1105829	317 Sugarloaf Rd, SUGARLOAF	1106956	83 Cowan Rd, PRESTON
1105830	Sugarloaf Rd, RIORDANVALE	1107689	361 Riordanvale Rd, RIORDANVALE
1105831	417 Sugarloaf Rd, RIORDANVALE	1107690	387A Riordanvale Rd, RIORDANVALE
1105832	429 Sugarloaf Rd, RIORDANVALE	1107691	173 Rifle Range Rd, MOUNT MARLOW
1105833	431 Sugarloaf Rd, RIORDANVALE	1107851	462 Sugarloaf Rd, RIORDANVALE
1105834	481 Sugarloaf Rd, RIORDANVALE	1107852	34 Dorothy Rd, SUGARLOAF
1105835	477 Sugarloaf Rd, RIORDANVALE	1107853	109 Richardson Rd, SUGARLOAF
1105836	483 Sugarloaf Rd, RIORDANVALE	1107854	383 Riordanvale Rd, RIORDANVALE
1105837	485 Sugarloaf Rd, RIORDANVALE	1107855	385 Riordanvale Rd, RIORDANVALE
1105838	499 Sugarloaf Rd, RIORDANVALE	1107856	391 Riordanvale Rd, RIORDANVALE
1105839	501 Sugarloaf Rd, RIORDANVALE	1107897	27 Star Dr, SUGARLOAF
1105840	503 Sugarloaf Rd, RIORDANVALE	1107898	17 Domenica Dr, SUGARLOAF
1105841	505 Sugarloaf Rd, RIORDANVALE	1107930	101 Richardson Rd, SUGARLOAF
1105842	507 Sugarloaf Rd, RIORDANVALE	1107932	1405 Shute Harbour Rd, CANNON VALLEY
1105843	523 Sugarloaf Rd, RIORDANVALE	1108040	36 Ash Rise, SUGARLOAF
1105844	531 Sugarloaf Rd, RIORDANVALE	1108049	2 Brown Rd, PRESTON

Attachment 2.9.1 Declared Area Maps - Rural Fire - Cannon Valley 2024-2025

Assessment Number	Property	Assessment Number	Property
1105845	541 Sugarloaf Rd, RIORDANVALE	1108050	1016 Shute Harbour Rd, MOUNT MARLOW
1105846	453 Riordanvale Rd, RIORDANVALE	1108201	428 Sugarloaf Rd, RIORDANVALE
1105847	Riordanvale Rd, RIORDANVALE	1108202	107 Richardson Rd, SUGARLOAF
1105848	534 Sugarloaf Rd, RIORDANVALE	1108208	1042 Shute Harbour Rd, MOUNT MARLOW
1105852	490 Sugarloaf Rd, RIORDANVALE	1108381	83 Rainforest Cl, SUGARLOAF
1105853	472 Sugarloaf Rd, RIORDANVALE	1108382	89 Rainforest Cl, SUGARLOAF
1105854	460 Sugarloaf Rd, RIORDANVALE	1108383	97 Rainforest Cl, SUGARLOAF
1105855	442 Sugarloaf Rd, RIORDANVALE	1108384	98 Rainforest Cl, SUGARLOAF
1105856	440 Sugarloaf Rd, RIORDANVALE	1108385	96 Rainforest Cl, SUGARLOAF
1105857	Riordanvale Rd, RIORDANVALE	1108457	286 Sugarloaf Rd, RIORDANVALE
1105858	434 Sugarloaf Rd, RIORDANVALE	1108458	288 Sugarloaf Rd, RIORDANVALE
1105860	3 Holloway Dr, SUGARLOAF	1108459	302 Sugarloaf Rd, RIORDANVALE
1105861	4 Holloway Dr, SUGARLOAF	1108460	12 Buttermans Rd, RIORDANVALE
1105862	42 Holloway Dr, SUGARLOAF	1108461	1 Buttermans Rd, RIORDANVALE
1105863	244 Sugarloaf Rd, SUGARLOAF	1108462	334 Sugarloaf Rd, RIORDANVALE
1105864	242 Sugarloaf Rd, SUGARLOAF	1108463	336 Sugarloaf Rd, RIORDANVALE
1105865	230 Sugarloaf Rd, SUGARLOAF	1108464	388 Riordanvale Rd, RIORDANVALE
1105868	38 Dorothy Rd, SUGARLOAF	1108603	Tyree Rd, MOUNT JULIAN
1105870	20 Dorothy Rd, SUGARLOAF	1108622	438 Riordanvale Rd, RIORDANVALE
1105871	121 Richardson Rd, SUGARLOAF	1108640	99 Rainforest Cl, SUGARLOAF
1105872	39 Dorothy Rd, SUGARLOAF	1108641	90 Rainforest Cl, SUGARLOAF
1105873	Richardson Rd, SUGARLOAF	1108642	70 Rainforest Cl, SUGARLOAF
1105875	106 Sugarloaf Rd, SUGARLOAF	1108757	44 Rainforest Cl, SUGARLOAF
1105876	76 Sugarloaf Rd, SUGARLOAF	1108774	33 Tucker Rd, RIORDANVALE
1105877	5 Riordanvale Rd, RIORDANVALE	1108790	28 Rifle Range Rd, MOUNT MARLOW
1105879	239 Riordanvale Rd, CANNON VALLEY	1108791	69 Rainforest Cl, SUGARLOAF
1105880	Riordanvale Rd, RIORDANVALE	1108793	72 Rainforest Cl, SUGARLOAF
1105881	333 Riordanvale Rd, RIORDANVALE	1108888	74 Rainforest Cl, SUGARLOAF
1105882	345 Riordanvale Rd, RIORDANVALE	1108890	1185 Gregory Cannon Valley Rd, SUGARLOAF
1105883	355 Riordanvale Rd, RIORDANVALE	1108916	Buttermans Rd, RIORDANVALE
1105884	485 Riordanvale Rd, RIORDANVALE	1108952	37 Buttermans Rd, RIORDANVALE
1105886	Riordanvale Rd, RIORDANVALE	1108967	36 Buttermans Rd, RIORDANVALE
1105887	Riordanvale Rd, RIORDANVALE	1108986	Buttermans Rd, RIORDANVALE
1105888	11 Turner Rd, RIORDANVALE	1108996	24 Buttermans Rd, RIORDANVALE
1105889	Riordanvale Rd, RIORDANVALE	1108997	48 Buttermans Rd, RIORDANVALE
1105890	372 Riordanvale Rd, RIORDANVALE	1108998	Buttermans Rd, RIORDANVALE
1105891	362 Riordanvale Rd, RIORDANVALE	1109125	65 Tucker Rd, RIORDANVALE
1105892	Tucker Rd, RIORDANVALE	1109954	40 Brandy Creek Rd, BRANDY CREEK
1105893	240 Riordanvale Rd, RIORDANVALE	1110071	24 Berryhill Rd, RIORDANVALE
1105897	12 Dunning Rd, RIORDANVALE	1110133	29 Berryhill Rd, RIORDANVALE
1105898	7 Dunning Rd, RIORDANVALE	1110136	46 Berryhill Rd, RIORDANVALE
1105899	19 Dunning Rd, RIORDANVALE	1110225	13 Berryhill Rd, RIORDANVALE
1105900	82 Turner Rd, RIORDANVALE	1110226	21 Berryhill Rd, RIORDANVALE
1105901	Turner Rd, RIORDANVALE	1110227	Berryhill Rd, RIORDANVALE
1105902	48 Turner Rd, RIORDANVALE	1110228	Dunning Rd, RIORDANVALE
1105903	44 Turner Rd, RIORDANVALE	1110517	Sugarloaf Rd, SUGARLOAF
1105905	37 Turner Rd, RIORDANVALE	1110546	8 Mount Marlow Rise, MOUNT MARLOW
1105906	63 Turner Rd, RIORDANVALE	1110547	22 Mount Marlow Rise, MOUNT MARLOW
1105907	73 Turner Rd, RIORDANVALE	1110548	Mount Marlow Rise, MOUNT MARLOW
1105908	99 Turner Rd, RIORDANVALE	1110549	Mount Marlow Rise, MOUNT MARLOW
1105909	106 Turner Rd, RIORDANVALE	1110550	23 Mount Marlow Rise, MOUNT MARLOW
1105910	105 Turner Rd, RIORDANVALE	1110551	Mount Marlow Rise, MOUNT MARLOW
1105911	9 Tucker Rd, RIORDANVALE	1110552	9 Mount Marlow Rise, MOUNT MARLOW
1105912	19 Tucker Rd, RIORDANVALE	1110818	246 Sugarloaf Rd, SUGARLOAF
1105913	43 Tucker Rd, RIORDANVALE	1111313	148 Brandy Creek Rd, BRANDY CREEK
1105914	59 Tucker Rd, RIORDANVALE	1111440	Richardson Rd, SUGARLOAF

Attachment 2.9.1 Declared Area Maps - Rural Fire - Cannon Valley 2024-2025

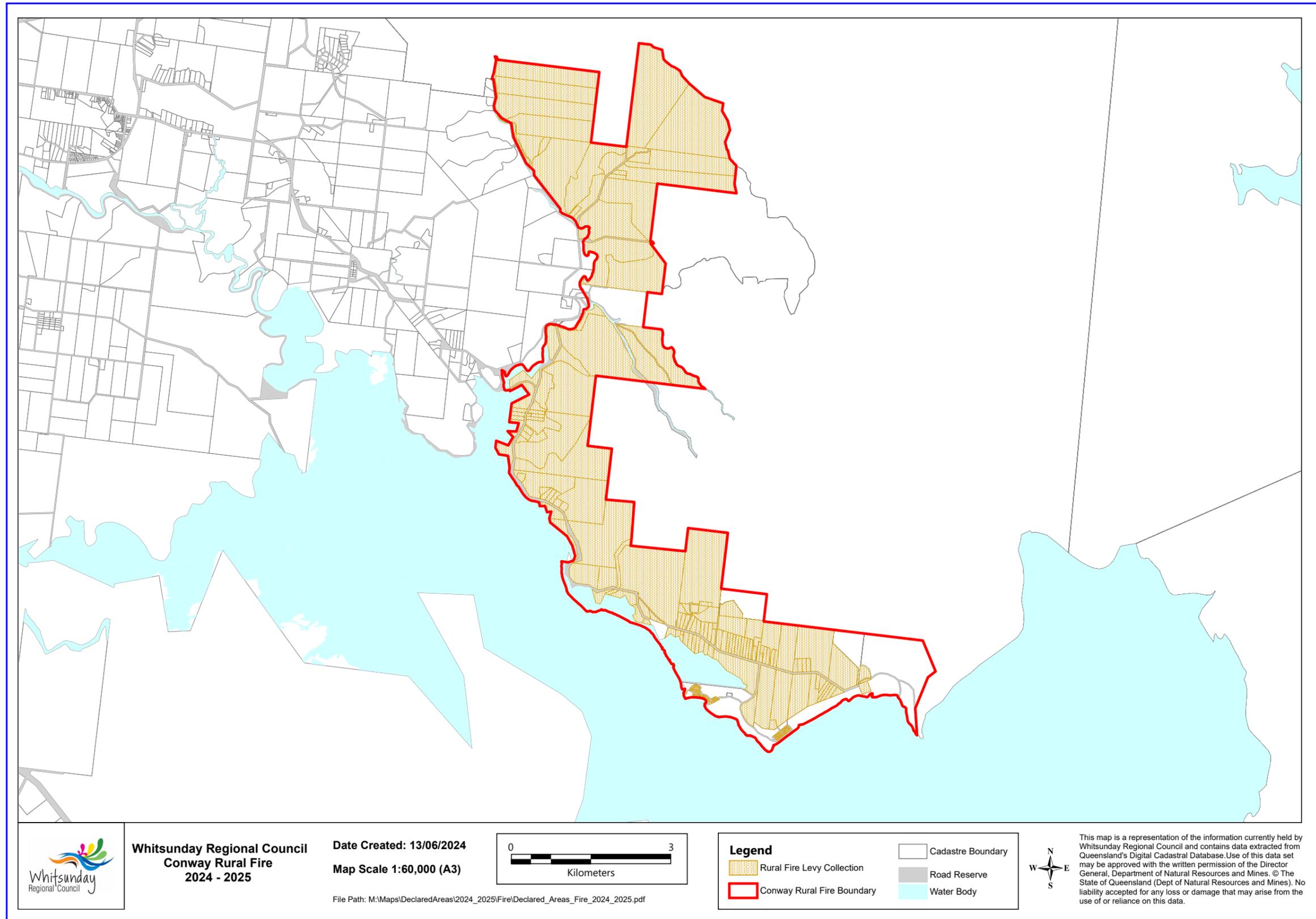
Assessment Number	Property	Assessment Number	Property
1105967	450 Paluma Rd, WOODWARK	1111441	142 Brandy Creek Rd, BRANDY CREEK
1106226	55 Robinson Rd, CANNON VALLEY	1111495	445 Sugarloaf Rd, RIORDANVALE
1106227	1232 Shute Harbour Rd, BRANDY CREEK	1111496	453 Sugarloaf Rd, RIORDANVALE
1106229	141 Brandy Creek Rd, BRANDY CREEK	1111497	461 Sugarloaf Rd, RIORDANVALE
1106230	157 Brandy Creek Rd, BRANDY CREEK	1111504	36 Dorothy Rd, SUGARLOAF
1106231	185 Brandy Creek Rd, BRANDY CREEK	1111517	17 Plemenuk Rd, CANNON VALLEY
1106232	Brandy Creek Rd, BRANDY CREEK	1111543	35 Plemenuk Rd, CANNON VALLEY
1106233	205 Brandy Creek Rd, BRANDY CREEK	1111547	14 Winchester Ct, MOUNT MARLOW
1106234	19 Forestry Rd, BRANDY CREEK	1111548	4 Winchester Ct, MOUNT MARLOW
1106235	262 Brandy Creek Rd, BRANDY CREEK	1111549	Winchester Ct, MOUNT MARLOW
1106236	Forestry Rd, BRANDY CREEK	1111550	1 Remmington Cl, MOUNT MARLOW
1106238	57 Forestry Rd, BRANDY CREEK	1111551	12 Winchester Ct, MOUNT MARLOW
1106239	25 Forestry Rd, BRANDY CREEK	1111559	21 Winchester Ct, MOUNT MARLOW
1106242	417 Forestry Rd, BRANDY CREEK	1300078	2 Remmington Cl, MOUNT MARLOW
1106243	289 Forestry Rd, BRANDY CREEK	1300079	58 Rifle Range Rd, MOUNT MARLOW
1106244	185 Forestry Rd, BRANDY CREEK	1300080	Rifle Range Rd, MOUNT MARLOW
1106245	216 Forestry Rd, BRANDY CREEK	1300082	23 Winchester Ct, MOUNT MARLOW
1106246	108 Forestry Rd, BRANDY CREEK	1300083	20 Winchester Ct, MOUNT MARLOW
1106247	80 Forestry Rd, BRANDY CREEK	1300084	11 Remmington Cl, MOUNT MARLOW
1106249	56 Forestry Rd, BRANDY CREEK	1300085	13 Remmington Cl, MOUNT MARLOW
1106250	54 Forestry Rd, BRANDY CREEK	1300086	Remmington Cl, MOUNT MARLOW
1106251	50 Forestry Rd, BRANDY CREEK	1300087	10 Remmington Cl, MOUNT MARLOW
1106252	34 Forestry Rd, BRANDY CREEK	1300214	406 Riordanvale Rd, RIORDANVALE
1106253	26 Forestry Rd, BRANDY CREEK	1300274	520 Sugarloaf Rd, RIORDANVALE
1106254	18 Forestry Rd, BRANDY CREEK	1300355	59 Berryhill Rd, RIORDANVALE
1106255	2 Forestry Rd, BRANDY CREEK	1300384	3 Shaina Ct, RIORDANVALE
1106256	154 Brandy Creek Rd, BRANDY CREEK	1300389	50 McDowall Rd, SUGARLOAF
1106257	120 Brandy Creek Rd, BRANDY CREEK	1300469	1255 Gregory Cannon Valley Rd, GREGORY RIVER
1106258	112 Brandy Creek Rd, BRANDY CREEK	1300514	53 Berryhill Rd, RIORDANVALE
1106259	100 Brandy Creek Rd, BRANDY CREEK	1300515	60 Berryhill Rd, RIORDANVALE
1106260	Brandy Creek Rd, BRANDY CREEK	1300516	5 Shaina Ct, RIORDANVALE
1106261	78 Brandy Creek Rd, BRANDY CREEK	1300517	8 Shaina Ct, RIORDANVALE
1106262	70 Brandy Creek Rd, BRANDY CREEK	1300518	6 Shaina Ct, RIORDANVALE
1106263	62 Brandy Creek Rd, BRANDY CREEK	1300525	428 Riordanvale Rd, RIORDANVALE
1106264	56 Brandy Creek Rd, BRANDY CREEK	1300531	46 Camm Rd, MOUNT JULIAN
1106265	42 Brandy Creek Rd, BRANDY CREEK	1300585	429 Riordanvale Rd, RIORDANVALE
1106266	34 Brandy Creek Rd, BRANDY CREEK	1300639	14 Rifle Range Rd, MOUNT MARLOW
1106267	Brandy Creek Rd, BRANDY CREEK	1300679	39 Turner Rd, RIORDANVALE
1106268	16 Brandy Creek Rd, BRANDY CREEK	1300715	54 Buttermans Rd, RIORDANVALE
1106269	10 Brandy Creek Rd, BRANDY CREEK	1300792	Shute Harbour Rd, MOUNT MARLOW
1106271	7 Plemenuk Rd, CANNON VALLEY	1300864	500 Sugarloaf Rd, RIORDANVALE
1106273	1302 Shute Harbour Rd, BRANDY CREEK	1300865	421 Riordanvale Rd, RIORDANVALE
1106274	36 Plemenuk Rd, MOUNT MARLOW	1300866	Sugarloaf Rd, RIORDANVALE
1106275	18 Plemenuk Rd, MOUNT MARLOW	1300868	23 Tucker Rd, RIORDANVALE
1106276	14 Plemenuk Rd, MOUNT MARLOW	1300890	4 Shaina Ct, RIORDANVALE
1106277	36 Plemenuk Rd, MOUNT MARLOW	1300906	1 Shaina Ct, RIORDANVALE
1106278	37 Rifle Range Rd, MOUNT MARLOW	1300922	469 Sugarloaf Rd, RIORDANVALE
1106279	59 Rifle Range Rd, MOUNT MARLOW	1300925	461B Sugarloaf Rd, RIORDANVALE
1106280	61 Rifle Range Rd, MOUNT MARLOW	1300983	52 Rainforest Cl, SUGARLOAF
1106281	75 Rifle Range Rd, MOUNT MARLOW	1300986	Shute Harbour Rd, CANNON VALLEY
1106282	79 Rifle Range Rd, MOUNT MARLOW	1301094	Turner Rd, RIORDANVALE
1106283	111 Rifle Range Rd, MOUNT MARLOW	1301109	25 Tucker Rd, RIORDANVALE
1106284	143 Rifle Range Rd, MOUNT MARLOW	1301110	36A Dorothy Rd, SUGARLOAF
1106285	157 Rifle Range Rd, MOUNT MARLOW	1301117	67 Turner Rd, RIORDANVALE
1106286	Rifle Range Rd, MOUNT MARLOW	1301484	36 Domenica Dr, SUGARLOAF
1106287	175 Rifle Range Rd, MOUNT MARLOW	1301489	7 Fern Rd, SUGARLOAF

Attachment 2.9.1 Declared Area Maps - Rural Fire - Cannon Valley 2024-2025

Assessment Number	Property	Assessment Number	Property
1106288	150 Rifle Range Rd, MOUNT MARLOW	1301501	267 Sugarloaf Rd, SUGARLOAF
1106289	138 Rifle Range Rd, MOUNT MARLOW	1301572	52 Holloway Dr, SUGARLOAF
1106290	116 Rifle Range Rd, MOUNT MARLOW	1301589	59 Rainforest Cl, SUGARLOAF
1106292	84 Rifle Range Rd, MOUNT MARLOW	1301709	6 Tyree Rd, MOUNT JULIAN
1106295	39 Brown Rd, MOUNT MARLOW	1301789	101A Richardson Rd, SUGARLOAF
1106296	104 Jansen Rd, MOUNT MARLOW	1301954	44 Holloway Dr, SUGARLOAF
1106297	42 Brown Rd, PRESTON	1301963	26 Holloway Dr, SUGARLOAF
1106298	40 Brown Rd, PRESTON	1301982	8 Brandy Creek Rd, BRANDY CREEK
1106299	36 Brown Rd, PRESTON	1302054	Richardson Rd, SUGARLOAF
1106300	12 Brown Rd, PRESTON	1302074	Brandy Creek Rd, BRANDY CREEK
1106301	Shute Harbour Rd, MOUNT JULIAN	1302080	122 Richardson Rd, SUGARLOAF
1106302	4 Brown Rd, PRESTON	1302144	139 Ecker Rd, PRESTON
1106305	33 Ecker Rd, PRESTON	1302187	121 Ecker Rd, PRESTON
1106306	45 Ecker Rd, PRESTON	1302195	105 Ecker Rd, PRESTON
1106307	47 Ecker Rd, PRESTON	1302202	127 Ecker Rd, PRESTON
1106308	63 Ecker Rd, PRESTON	1302234	79 Ecker Rd, PRESTON
1106309	65 Ecker Rd, PRESTON	1302235	93 Ecker Rd, PRESTON
1106310	97A Ecker Rd, PRESTON	1302236	74A Moon Cr, SUGARLOAF
1106313	181 Ecker Rd, PRESTON	1302237	100 Richardson Rd, SUGARLOAF
1106314	14 Ecker Rd, PRESTON	1302263	110 Richardson Rd, SUGARLOAF
1106339	699 Shute Harbour Rd, MOUNT MARLOW	1302301	Richardson Rd, SUGARLOAF
1106342	855 Shute Harbour Rd, MOUNT MARLOW	1302304	1 Holloway Dr, SUGARLOAF
1106344	915 Shute Harbour Rd, MOUNT MARLOW	1302319	Berryhill Rd, RIORDANVALE
1106345	1011 Shute Harbour Rd, CANNON VALLEY	1302320	1A Holloway Dr, SUGARLOAF
1106346	1031 Shute Harbour Rd, CANNON VALLEY	1302349	67 Forestry Rd, BRANDY CREEK
1106347	1039 Shute Harbour Rd, MOUNT MARLOW	1302404	133 Brandy Creek Rd, BRANDY CREEK
1106348	1047 Shute Harbour Rd, CANNON VALLEY	1302565	461A Sugarloaf Rd, RIORDANVALE
1106349	Shute Harbour Rd, MOUNT MARLOW	1302566	473 Sugarloaf Rd, RIORDANVALE
1106350	1075 Shute Harbour Rd, CANNON VALLEY	1302580	465 Sugarloaf Rd, RIORDANVALE
1106353	1221 Shute Harbour Rd, MOUNT MARLOW	1302608	101 Plemenuk Rd, CANNON VALLEY
1106354	1223 Shute Harbour Rd, MOUNT MARLOW	1302678	1 Nina St, CANNON VALLEY
1106355	1273 Shute Harbour Rd, CANNON VALLEY	1302679	3 Nina St, CANNON VALLEY
1106357	1477 Shute Harbour Rd, CANNON VALLEY	1302680	5 Nina St, CANNON VALLEY
1106358	Shute Harbour Rd, RIORDANVALE	1302681	7 Nina St, CANNON VALLEY
1106359	Shute Harbour Rd, RIORDANVALE	1302682	9 Nina St, CANNON VALLEY
1106360	1515 Shute Harbour Rd, CANNON VALLEY	1302683	8 Nina St, CANNON VALLEY
1106403	1304 Shute Harbour Rd, CANNON VALLEY	1302684	10 Nina St, CANNON VALLEY
1106404	1328 Shute Harbour Rd, CANNON VALLEY	1302685	12 Nina St, CANNON VALLEY
1106405	1272 Shute Harbour Rd, CANNON VALLEY	1302686	14 Nina St, CANNON VALLEY
1106406	12 Brandy Creek Rd, BRANDY CREEK	1302687	13 Nina St, CANNON VALLEY
1106407	14 Brandy Creek Rd, BRANDY CREEK	1302688	11 Nina St, CANNON VALLEY
1106408	1158 Shute Harbour Rd, BRANDY CREEK	1302689	18 Nina St, CANNON VALLEY

Attachment 2.9.1 Declared Area Maps - Rural Fire - Cannon Valley 2024-2025

Assessment Number	Property	Assessment Number	Property
1106409	1156 Shute Harbour Rd, BRANDY CREEK	1302690	16 Nina St, CANNON VALLEY
1106410	1152 Shute Harbour Rd, BRANDY CREEK	1302691	10 Sugar La, CANNON VALLEY
1106411	1146 Shute Harbour Rd, BRANDY CREEK	1302719	20 Ash Rise, SUGARLOAF
1106412	Shute Harbour Rd, MOUNT MARLOW	1302720	24 Ash Rise, SUGARLOAF
1106413	1080 Shute Harbour Rd, MOUNT MARLOW	1302721	Ash Rise, SUGARLOAF
1106414	1066 Shute Harbour Rd, MOUNT MARLOW	1302722	59 Ash Rise, SUGARLOAF
1106415	1064 Shute Harbour Rd, MOUNT MARLOW	1302723	Ash Rise, SUGARLOAF
1106416	1050 Shute Harbour Rd, MOUNT MARLOW	1302724	Ash Rise, SUGARLOAF
1106417	1048 Shute Harbour Rd, MOUNT MARLOW	1302725	Ash Rise, SUGARLOAF
1106418	1036 Shute Harbour Rd, MOUNT MARLOW	1302726	Ash Rise, SUGARLOAF
1106419	1018 Shute Harbour Rd, MOUNT MARLOW	1302727	Ash Rise, SUGARLOAF
1106420	1010 Shute Harbour Rd, MOUNT MARLOW	1302728	27 Ash Rise, SUGARLOAF
1106421	Jansen Rd, MOUNT MARLOW	1302729	21 Ash Rise, SUGARLOAF
1106423	824 Shute Harbour Rd, MOUNT MARLOW	1302730	11 Ash Rise, SUGARLOAF
1106440	Aitken Rd, MOUNT MARLOW	1302739	13 Moon Cr, SUGARLOAF
1106441	Jorgensen Rd, MOUNT JULIAN	1302754	7 Sugar La, CANNON VALLEY
1106533	17 Moon Cr, SUGARLOAF	1302762	2 Nina St, CANNON VALLEY
1106534	28 Fern Rd, SUGARLOAF	1302819	11 Sugar La, CANNON VALLEY
1106535	101 Rainforest Cl, SUGARLOAF	1302858	9 Sugar La, CANNON VALLEY
1106536	12 Fern Rd, STRATHDICKIE	1302873	8 Sugar La, CANNON VALLEY
1106537	27 Fern Rd, SUGARLOAF	1302875	3 Sugar La, CANNON VALLEY
1106546	9 Gun-Ally Rd, SUGARLOAF	1302878	Shute Harbour Rd, PRESTON
1106548	41 Fern Rd, SUGARLOAF	1302937	1187 Gregory Cannon Valley Rd, SUGARLOAF
1106549	31 Gun-Ally Rd, SUGARLOAF	1302938	1185A Gregory Cannon Valley Rd, SUGARLOAF
1106550	35 Gun-Ally Rd, SUGARLOAF	1302970	18 Brandy Creek Rd, BRANDY CREEK
1106551	37 Gun-Ally Rd, SUGARLOAF	1302979	5 Sugar La, CANNON VALLEY
1106552	36 Gun-Ally Rd, SUGARLOAF	1303026	97 Ecker Rd, PRESTON
1106553	34 Gun-Ally Rd, SUGARLOAF	1303035	4 Sugar La, CANNON VALLEY
1106554	24 Gun-Ally Rd, SUGARLOAF	1303036	41 Tucker Rd, RIORDANVALE
1106555	12 Gun-Ally Rd, SUGARLOAF	1303048	Domenica Dr, SUGARLOAF
1106556	8 Gun-Ally Rd, SUGARLOAF	1303049	1 Sugar La, CANNON VALLEY
1106557	2 Gun-Ally Rd, SUGARLOAF	1303115	6 Sugar La, CANNON VALLEY
1106558	74 Moon Cr, SUGARLOAF	1303117	2 Sugar La, CANNON VALLEY
1106559	58 Moon Cr, SUGARLOAF	1303118	Domenica Dr, SUGARLOAF
1106560	50 Moon Cr, SUGARLOAF	1303123	Gun-Ally Rd, SUGARLOAF
1106561	Moon Cr, SUGARLOAF	1303136	Sugarloaf Rd, SUGARLOAF
1106562	1 Star Dr, SUGARLOAF	1303137	Sugarloaf Rd, SUGARLOAF
1106563	Star Dr, SUGARLOAF	1303286	Forestry Rd, BRANDY CREEK
1106564	26 Moon Cr, SUGARLOAF		



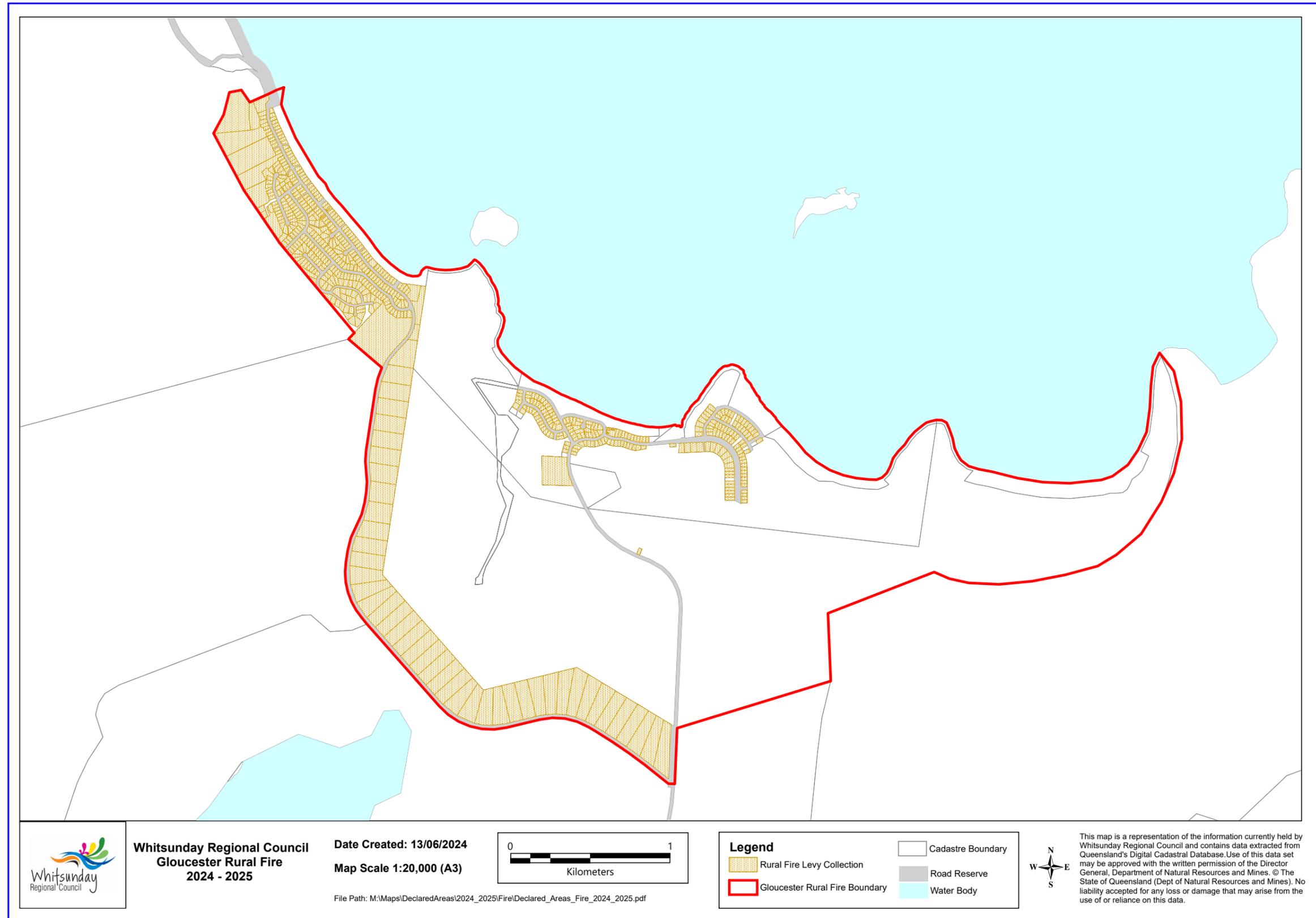
Attachment 2.9.2 Declared Area Maps - Rural Fire - Conway 2024-2025

Conway

Assessment Number	Property	Assessment Number	Property
1105556	35 Davison Rd, WILSON BEACH	1106890	1798 Conway Rd, CONWAY
1105557	37 Davison Rd, WILSON BEACH	1106892	Conway Rd, CONWAY
1105558	39 Davison Rd, WILSON BEACH	1106894	1687 Conway Rd, CONWAY
1105559	43 Davison Rd, WILSON BEACH	1106895	1691 Conway Rd, CONWAY
1105560	58 Davison Rd, WILSON BEACH	1106896	13 Caprioglio Rd, CONWAY
1105561	56 Davison Rd, WILSON BEACH	1106897	1701 Conway Rd, CONWAY
1105562	54 Davison Rd, WILSON BEACH	1106898	1713 Conway Rd, CONWAY
1105563	52 Davison Rd, WILSON BEACH	1106899	1721 Conway Rd, CONWAY
1105564	50 Davison Rd, WILSON BEACH	1106900	1729 Conway Rd, CONWAY
1105565	48 Davison Rd, WILSON BEACH	1106901	1735 Conway Rd, CONWAY
1105566	46 Davison Rd, WILSON BEACH	1106902	1743 Conway Rd, CONWAY
1105567	44 Davison Rd, WILSON BEACH	1106903	37 Slater Rd, CONWAY
1105568	40 Davison Rd, WILSON BEACH	1106904	4 Slater Rd, CONWAY
1105569	38 Davison Rd, WILSON BEACH	1106906	1777 Conway Rd, CONWAY
1105570	36 Davison Rd, WILSON BEACH	1106907	1787 Conway Rd, CONWAY
1105571	34 Davison Rd, WILSON BEACH	1106908	1793 Conway Rd, CONWAY
1105572	32 Davison Rd, WILSON BEACH	1106912	1811 Conway Rd, CONWAY
1105573	30 Davison Rd, WILSON BEACH	1106913	1815 Conway Rd, CONWAY
1105574	28 Davison Rd, WILSON BEACH	1106914	1829 Conway Rd, CONWAY
1105575	26 Davison Rd, WILSON BEACH	1106915	1825 Conway Rd, CONWAY
1105576	24 Davison Rd, WILSON BEACH	1106916	1835 Conway Rd, CONWAY
1105577	22 Davison Rd, WILSON BEACH	1106917	1839 Conway Rd, CONWAY
1105578	20 Davison Rd, WILSON BEACH	1106919	1841 Conway Rd, CONWAY
1105579	18 Davison Rd, WILSON BEACH	1106920	1845 Conway Rd, CONWAY
1105581	14 Davison Rd, WILSON BEACH	1106921	1847 Conway Rd, CONWAY
1105582	12 Davison Rd, WILSON BEACH	1106922	1756 Conway Rd, CONWAY
1105583	10 Davison Rd, WILSON BEACH	1106923	1752 Conway Rd, CONWAY
1105584	8 Davison Rd, WILSON BEACH	1106924	1730 Conway Rd, CONWAY
1105585	6 Davison Rd, WILSON BEACH	1106925	1728 Conway Rd, CONWAY
1105586	Davison Rd, WILSON BEACH	1106926	1718 Conway Rd, CONWAY
1105587	1 Davison Rd, WILSON BEACH	1106927	1712 Conway Rd, CONWAY
1105588	2 Hall Dr, WILSON BEACH	1106928	1696 Conway Rd, CONWAY
1105589	7 Davison Rd, WILSON BEACH	1106929	1698 Conway Rd, CONWAY
1105590	9 Davison Rd, WILSON BEACH	1106930	1668 Conway Rd, CONWAY
1105591	11 Davison Rd, WILSON BEACH	1106931	Conway Rd, CONWAY
1105592	13 Davison Rd, WILSON BEACH	1106932	43 Montrose Rd, CONWAY
1105593	15 Davison Rd, WILSON BEACH	1106933	50 Montrose Rd, CONWAY
1105594	1 Hall Dr, WILSON BEACH	1106934	Conway Rd, CONWAY
1105596	7 Hall Dr, WILSON BEACH	1106935	1512 Conway Rd, CONWAY
1105597	9 Hall Dr, WILSON BEACH	1106936	1074 Conway Rd, CONWAY
1105598	11 Hall Dr, WILSON BEACH	1106937	1070 Conway Rd, CONWAY
1105599	13 Hall Dr, WILSON BEACH	1106939	1058 Conway Rd, CONWAY
1105600	15 Hall Dr, WILSON BEACH	1106940	1050 Conway Rd, CONWAY
1105601	17 Hall Dr, WILSON BEACH	1106998	Saltwater Creek Rd, PALM GROVE
1105602	19 Hall Dr, WILSON BEACH	1107001	580 Saltwater Creek Rd, PALM GROVE
1105603	21 Hall Dr, WILSON BEACH	1107002	739 Saltwater Creek Rd, PALM GROVE
1105604	16 Hall Dr, WILSON BEACH	1107004	757 Saltwater Creek Rd, PALM GROVE
1105605	14 Hall Dr, WILSON BEACH	1107006	756 Saltwater Creek Rd, PALM GROVE
1105606	12 Hall Dr, WILSON BEACH	1107007	680 Saltwater Creek Rd, PALM GROVE
1105607	8 Hall Dr, WILSON BEACH	1107008	682 Saltwater Creek Rd, PALM GROVE
1105608	6 Hall Dr, WILSON BEACH	1107009	17 Monaghan Rd, PALM GROVE
1105609	4 Hall Dr, WILSON BEACH	1107012	48 Cedar Creek Falls Rd, PALM GROVE
1105610	1 Penhallurick Dr, CONWAY BEACH	1107015	212 Monaghan Rd, PALM GROVE
1105611	3 Penhallurick Dr, CONWAY BEACH	1107016	138 Monaghan Rd, PALM GROVE
1105612	5 Penhallurick Dr, CONWAY BEACH	1107017	152 Monaghan Rd, PALM GROVE
1105613	6 Ti Tree Ave, CONWAY BEACH	1107018	122 Monaghan Rd, PALM GROVE
1105614	7 Penhallurick Dr, CONWAY BEACH	1107019	110 Monaghan Rd, PALM GROVE

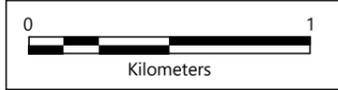
Attachment 2.9.2 Declared Area Maps - Rural Fire - Conway 2024-2025

Assessment Number	Property	Assessment Number	Property
1105615	9 Penhallurick Dr, CONWAY BEACH	1107021	33 Cedar Creek Falls Rd, PALM GROVE
1105616	11 Penhallurick Dr, CONWAY BEACH	1107022	31 Cedar Creek Falls Rd, PALM GROVE
1105617	13 Penhallurick Dr, CONWAY BEACH	1107033	29 Caprioglio Rd, CONWAY
1105618	15 Penhallurick Dr, CONWAY BEACH	1107034	31 Caprioglio Rd, CONWAY
1105619	17 Penhallurick Dr, CONWAY BEACH	1107035	51 Caprioglio Rd, CONWAY
1105620	19 Penhallurick Dr, CONWAY BEACH	1107036	50 Caprioglio Rd, CONWAY
1105623	25 Penhallurick Dr, CONWAY BEACH	1107037	60 Slater Rd, CONWAY
1105624	27 Penhallurick Dr, CONWAY BEACH	1107038	46 Caprioglio Rd, CONWAY
1105625	29 Penhallurick Dr, CONWAY BEACH	1107039	34 Caprioglio Rd, CONWAY
1105626	31 Penhallurick Dr, CONWAY BEACH	1107040	Slater Rd, CONWAY
1105627	32 Ti Tree Ave, CONWAY BEACH	1107041	34 Slater Rd, CONWAY
1105628	30 Ti Tree Ave, CONWAY BEACH	1107042	Allan Rd, CONWAY BEACH
1105629	28 Ti Tree Ave, CONWAY BEACH	1107043	Allan Rd, CONWAY BEACH
1105630	24 Ti Tree Ave, CONWAY BEACH	1107044	5 Allan Rd, CONWAY BEACH
1105631	22 Ti Tree Ave, CONWAY BEACH	1107045	15 Allan Rd, CONWAY BEACH
1105632	20 Ti Tree Ave, CONWAY BEACH	1107046	23 Allan Rd, CONWAY BEACH
1105633	5 Daniels St, CONWAY BEACH	1107047	27 Allan Rd, CONWAY BEACH
1105634	16 Ti Tree Ave, CONWAY BEACH	1107048	Allan Rd, CONWAY
1105635	14 Ti Tree Ave, CONWAY BEACH	1107049	69 Allan Rd, CONWAY BEACH
1105636	12 Ti Tree Ave, CONWAY BEACH	1107050	79 Allan Rd, CONWAY BEACH
1105637	10 Ti Tree Ave, CONWAY BEACH	1107051	81 Allan Rd, CONWAY
1105639	4 Ti Tree Ave, CONWAY BEACH	1107052	93 Allan Rd, CONWAY BEACH
1105640	2 Ti Tree Ave, CONWAY BEACH	1107053	Allan Rd, CONWAY BEACH
1105641	1 Ti Tree Ave, CONWAY BEACH	1107056	171 Allan Rd, CONWAY BEACH
1105642	3 Ti Tree Ave, CONWAY BEACH	1107057	173 Allan Rd, CONWAY BEACH
1105643	5 Ti Tree Ave, CONWAY BEACH	1107058	170 Allan Rd, CONWAY BEACH
1105644	7 Ti Tree Ave, CONWAY BEACH	1107059	154 Allan Rd, CONWAY BEACH
1105645	9 Ti Tree Ave, CONWAY BEACH	1107060	146 Allan Rd, CONWAY
1105646	11 Ti Tree Ave, CONWAY BEACH	1107061	144 Allan Rd, CONWAY BEACH
1105647	13 Ti Tree Ave, CONWAY BEACH	1107062	132 Allan Rd, CONWAY BEACH
1105648	15 Ti Tree Ave, CONWAY BEACH	1107063	124 Allan Rd, CONWAY BEACH
1105649	17 Ti Tree Ave, CONWAY BEACH	1107064	114 Allan Rd, CONWAY BEACH
1105650	19 Ti Tree Ave, CONWAY BEACH	1107065	100 Allan Rd, CONWAY BEACH
1105651	21 Ti Tree Ave, CONWAY BEACH	1107066	98 Allan Rd, CONWAY
1105652	23 Ti Tree Ave, CONWAY BEACH	1107067	Daniels St, CONWAY
1105653	25 Ti Tree Ave, CONWAY BEACH	1107068	1921 Conway Rd, CONWAY
1105654	27 Ti Tree Ave, CONWAY BEACH	1107904	Monaghan Rd, PALM GROVE
1105655	29 Ti Tree Ave, CONWAY BEACH	1107905	Cedar Creek Falls Rd, PALM GROVE
1105656	31 Ti Tree Ave, CONWAY BEACH	1108058	786 Saltwater Creek Rd, PALM GROVE
1106867	1057 Conway Rd, CONWAY	1108213	38 Vitanza Rd, PALM GROVE
1106868	Conway Rd, CONWAY	1108316	120 Vitanza Rd, PALM GROVE
1106869	1067 Conway Rd, CONWAY	1108758	68 Monaghan Rd, PALM GROVE
1106870	1069 Conway Rd, CONWAY	1108770	113 Monaghan Rd, PALM GROVE
1106873	1079 Conway Rd, CONWAY	1108795	Allan Rd, CONWAY
1106875	1081 Conway Rd, CONWAY	1109508	1795 Conway Rd, CONWAY
1106876	1097 Conway Rd, CONWAY	1111330	133 Monaghan Rd, PALM GROVE
1106877	1101 Conway Rd, CONWAY	1300638	23 Penhallurick Dr, CONWAY BEACH
1106878	1137 Conway Rd, CONWAY	1300695	578 Saltwater Creek Rd, PALM GROVE
1106879	1149 Conway Rd, CONWAY	1301118	1035 Conway Rd, PALM GROVE
1106880	1119 Conway Rd, CONWAY	1301327	1048 Conway Rd, PALM GROVE
1106881	1261 Conway Rd, CONWAY	1301427	3 Allan Rd, CONWAY BEACH
1106882	1263 Conway Rd, CONWAY	1301430	1059 Conway Rd, CONWAY
1106883	1275 Conway Rd, CONWAY	1302131	34 Montrose Rd, CONWAY
1106884	1277 Conway Rd, CONWAY	1302591	1117 Conway Rd, CONWAY
1106885	1283 Conway Rd, CONWAY	1302829	33 Slater Rd, CONWAY
1106886	1295 Conway Rd, CONWAY	1303037	41 Davison Rd, WILSON BEACH
1106887	1309 Conway Rd, CONWAY	1303196	Only for the first half was a fire levy issued oin this assessment
1106888	1322 Conway Rd, CONWAY		



Whitsunday Regional Council
Gloucester Rural Fire
2024 - 2025

Date Created: 13/06/2024
Map Scale 1:20,000 (A3)



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Legend	
	Rural Fire Levy Collection
	Gloucester Rural Fire Boundary
	Cadastre Boundary
	Road Reserve
	Water Body



This map is a representation of the information currently held by Whitsunday Regional Council and contains data extracted from Queensland's Digital Cadastral Database. Use of this data set may be approved with the written permission of the Director General, Department of Natural Resources and Mines. © The State of Queensland (Dept of Natural Resources and Mines). No liability accepted for any loss or damage that may arise from the use of or reliance on this data.

Gloucester

Assessment Number	Property	Assessment Number	Property
1104937	Dingo Beach Rd, CAPE GLOUCESTER	1105273	41 Blackcurrant Dr, HYDEAWAY BAY
1104939	6 Dingo Beach Rd, DINGO BEACH	1105274	69 Blackcurrant Dr, HYDEAWAY BAY
1104940	4 Dingo Beach Rd, DINGO BEACH	1105275	71 Blackcurrant Dr, HYDEAWAY BAY
1104941	2 Dingo Beach Rd, DINGO BEACH	1105276	73 Blackcurrant Dr, HYDEAWAY BAY
1104942	30 Olive St, DINGO BEACH	1105277	1 Gloucester Ave, HYDEAWAY BAY
1104944	26 Olive St, DINGO BEACH	1105278	3 Arkhurst Rd, HYDEAWAY BAY
1104945	24 Olive St, DINGO BEACH	1105279	5 Arkhurst Rd, HYDEAWAY BAY
1104946	22 Olive St, DINGO BEACH	1105280	7 Arkhurst Rd, HYDEAWAY BAY
1104947	20 Olive St, DINGO BEACH	1105281	2 Olden Ct, HYDEAWAY BAY
1104948	18 Olive St, DINGO BEACH	1105283	1 Olden Ct, HYDEAWAY BAY
1104949	16 Olive St, DINGO BEACH	1105284	3 Olden Ct, HYDEAWAY BAY
1104950	14 Olive St, DINGO BEACH	1105285	5 Olden Ct, HYDEAWAY BAY
1104951	12 Olive St, DINGO BEACH	1105286	7 Olden Ct, HYDEAWAY BAY
1104952	10 Olive St, DINGO BEACH	1105287	9 Olden Ct, HYDEAWAY BAY
1104953	8 Olive St, DINGO BEACH	1105288	11 Olden Ct, HYDEAWAY BAY
1104954	6 Olive St, DINGO BEACH	1105289	13 Olden Ct, HYDEAWAY BAY
1104955	3 Olive St, DINGO BEACH	1105290	15 Olden Ct, HYDEAWAY BAY
1104956	5 Olive St, DINGO BEACH	1105291	17 Olden Ct, HYDEAWAY BAY
1104957	7 Olive St, DINGO BEACH	1105292	19 Olden Ct, HYDEAWAY BAY
1104958	9 Olive St, DINGO BEACH	1105293	18 Olden Ct, HYDEAWAY BAY
1104959	11 Olive St, DINGO BEACH	1105294	16 Olden Ct, HYDEAWAY BAY
1104960	1 Pioneer Dr, DINGO BEACH	1105295	14 Olden Ct, HYDEAWAY BAY
1104961	3 Dingo Beach Rd, DINGO BEACH	1105296	12 Olden Ct, HYDEAWAY BAY
1104963	5 Dingo Beach Rd, DINGO BEACH	1105299	6 Olden Ct, HYDEAWAY BAY
1104965	3 Pioneer Dr, DINGO BEACH	1105300	4 Olden Ct, HYDEAWAY BAY
1104966	5 Pioneer Dr, DINGO BEACH	1105301	29 Roseric Cr, HYDEAWAY BAY
1104967	7 Pioneer Dr, DINGO BEACH	1105302	31 Roseric Cr, HYDEAWAY BAY
1104968	9 Pioneer Dr, DINGO BEACH	1105303	35 Roseric Cr, HYDEAWAY BAY
1104969	11 Pioneer Dr, DINGO BEACH	1105305	37 Roseric Cr, HYDEAWAY BAY
1104970	13 Pioneer Dr, DINGO BEACH	1105306	39 Roseric Cr, HYDEAWAY BAY
1104972	17 Pioneer Dr, DINGO BEACH	1105307	38 Roseric Cr, HYDEAWAY BAY
1104973	17 Pioneer Dr, DINGO BEACH	1105308	36 Roseric Cr, HYDEAWAY BAY
1104974	17 Pioneer Dr, DINGO BEACH	1105309	32 Roseric Cr, HYDEAWAY BAY
1104975	17 Pioneer Dr, DINGO BEACH	1105311	30 Roseric Cr, HYDEAWAY BAY
1104976	17 Pioneer Dr, DINGO BEACH	1105312	28 Roseric Cr, HYDEAWAY BAY
1104977	17 Pioneer Dr, DINGO BEACH	1105313	26 Roseric Cr, HYDEAWAY BAY
1104978	17 Pioneer Dr, DINGO BEACH	1105314	24 Roseric Cr, HYDEAWAY BAY
1104979	17 Pioneer Dr, DINGO BEACH	1105315	22 Roseric Cr, HYDEAWAY BAY
1104980	17 Pioneer Dr, DINGO BEACH	1105316	20 Roseric Cr, HYDEAWAY BAY
1104981	17 Pioneer Dr, DINGO BEACH	1105317	18 Roseric Cr, HYDEAWAY BAY
1104982	17 Pioneer Dr, DINGO BEACH	1105318	16 Roseric Cr, HYDEAWAY BAY
1104983	21 Pioneer Dr, DINGO BEACH	1105319	14 Roseric Cr, HYDEAWAY BAY
1104984	23 Pioneer Dr, DINGO BEACH	1105320	12 Roseric Cr, HYDEAWAY BAY
1104985	25 Pioneer Dr, DINGO BEACH	1105322	10 Roseric Cr, HYDEAWAY BAY
1104986	27 Pioneer Dr, DINGO BEACH	1105323	6 Roseric Cr, HYDEAWAY BAY
1104987	29 Pioneer Dr, DINGO BEACH	1105324	4 Roseric Cr, HYDEAWAY BAY
1104988	31 Pioneer Dr, DINGO BEACH	1105326	1 Roseric Cr, HYDEAWAY BAY
1104989	33 Pioneer Dr, DINGO BEACH	1105327	3 Roseric Cr, HYDEAWAY BAY
1104990	35 Pioneer Dr, DINGO BEACH	1105328	5 Roseric Cr, HYDEAWAY BAY
1104991	37 Pioneer Dr, DINGO BEACH	1105329	7 Roseric Cr, HYDEAWAY BAY
1104992	39 Pioneer Dr, DINGO BEACH	1105330	9 Roseric Cr, HYDEAWAY BAY
1104993	41 Pioneer Dr, DINGO BEACH	1105331	11 Roseric Cr, HYDEAWAY BAY
1104994	49 Pioneer Dr, DINGO BEACH	1105332	13 Roseric Cr, HYDEAWAY BAY
1104995	51 Pioneer Dr, DINGO BEACH	1105333	15 Roseric Cr, HYDEAWAY BAY
1104996	53 Pioneer Dr, DINGO BEACH	1105334	17 Roseric Cr, HYDEAWAY BAY
1104997	55 Pioneer Dr, DINGO BEACH	1105335	19 Roseric Cr, HYDEAWAY BAY
1104998	57 Pioneer Dr, DINGO BEACH	1105336	21 Roseric Cr, HYDEAWAY BAY

Attachment 2.9.3 Declared Area Maps - Rural Fire - Gloucester 2024-2025

Assessment Number	Property	Assessment Number	Property
1104999	59 Pioneer Dr, DINGO BEACH	1105337	23 Roseric Cr, HYDEAWAY BAY
1105000	61 Pioneer Dr, DINGO BEACH	1105338	14 Saddleback Rd, HYDEAWAY BAY
1105002	65 Pioneer Dr, DINGO BEACH	1105339	12 Saddleback Rd, HYDEAWAY BAY
1105003	67 Pioneer Dr, DINGO BEACH	1105340	10 Saddleback Rd, HYDEAWAY BAY
1105004	69 Pioneer Dr, DINGO BEACH	1105341	8 Saddleback Rd, HYDEAWAY BAY
1105005	71 Pioneer Dr, DINGO BEACH	1105342	6 Saddleback Rd, HYDEAWAY BAY
1105006	73 Pioneer Dr, DINGO BEACH	1105343	4 Saddleback Rd, HYDEAWAY BAY
1105007	75 Pioneer Dr, DINGO BEACH	1105344	15 Rattray Ave, HYDEAWAY BAY
1105008	77 Pioneer Dr, DINGO BEACH	1105345	17 Rattray Ave, HYDEAWAY BAY
1105009	79 Pioneer Dr, DINGO BEACH	1105346	19 Rattray Ave, HYDEAWAY BAY
1105010	81 Pioneer Dr, DINGO BEACH	1105347	21 Rattray Ave, HYDEAWAY BAY
1105011	83 Pioneer Dr, DINGO BEACH	1105348	23 Rattray Ave, HYDEAWAY BAY
1105012	87 Pioneer Dr, DINGO BEACH	1105349	25 Rattray Ave, HYDEAWAY BAY
1105014	89 Pioneer Dr, DINGO BEACH	1105350	27 Rattray Ave, HYDEAWAY BAY
1105015	91 Pioneer Dr, DINGO BEACH	1105351	29 Rattray Ave, HYDEAWAY BAY
1105016	93 Pioneer Dr, DINGO BEACH	1105352	31 Rattray Ave, HYDEAWAY BAY
1105017	95 Pioneer Dr, DINGO BEACH	1105353	33 Rattray Ave, HYDEAWAY BAY
1105018	97 Pioneer Dr, DINGO BEACH	1105354	37 Rattray Ave, HYDEAWAY BAY
1105019	82 Pioneer Dr, DINGO BEACH	1105355	38 Rattray Ave, HYDEAWAY BAY
1105020	80 Pioneer Dr, DINGO BEACH	1105356	36 Rattray Ave, HYDEAWAY BAY
1105021	78 Pioneer Dr, DINGO BEACH	1105357	34 Rattray Ave, HYDEAWAY BAY
1105022	76 Pioneer Dr, DINGO BEACH	1105358	32 Rattray Ave, HYDEAWAY BAY
1105023	74 Pioneer Dr, DINGO BEACH	1105359	30 Rattray Ave, HYDEAWAY BAY
1105024	72 Pioneer Dr, DINGO BEACH	1105360	28 Rattray Ave, HYDEAWAY BAY
1105026	68 Pioneer Dr, DINGO BEACH	1105361	26 Rattray Ave, HYDEAWAY BAY
1105027	66 Pioneer Dr, DINGO BEACH	1105362	24 Rattray Ave, HYDEAWAY BAY
1105028	64 Pioneer Dr, DINGO BEACH	1105364	18 Rattray Ave, HYDEAWAY BAY
1105029	62 Pioneer Dr, DINGO BEACH	1105366	16 Rattray Ave, HYDEAWAY BAY
1105030	60 Pioneer Dr, DINGO BEACH	1105367	14 Rattray Ave, HYDEAWAY BAY
1105031	58 Pioneer Dr, DINGO BEACH	1105368	12 Rattray Ave, HYDEAWAY BAY
1105032	56 Pioneer Dr, DINGO BEACH	1105369	10 Rattray Ave, HYDEAWAY BAY
1105033	54 Pioneer Dr, DINGO BEACH	1105371	6 Rattray Ave, HYDEAWAY BAY
1105034	52 Pioneer Dr, DINGO BEACH	1105372	4 Rattray Ave, HYDEAWAY BAY
1105035	50 Pioneer Dr, DINGO BEACH	1105373	2 Rattray Ave, HYDEAWAY BAY
1105036	48 Pioneer Dr, DINGO BEACH	1105374	1 Rattray Ave, HYDEAWAY BAY
1105037	46 Pioneer Dr, DINGO BEACH	1105375	3 Rattray Ave, HYDEAWAY BAY
1105038	44 Pioneer Dr, DINGO BEACH	1105376	5 Rattray Ave, HYDEAWAY BAY
1105039	42 Pioneer Dr, DINGO BEACH	1105377	7 Rattray Ave, HYDEAWAY BAY
1105040	40 Pioneer Dr, DINGO BEACH	1105378	9 Rattray Ave, HYDEAWAY BAY
1105041	38 Pioneer Dr, DINGO BEACH	1105379	11 Rattray Ave, HYDEAWAY BAY
1105042	36 Pioneer Dr, DINGO BEACH	1105380	3 Gloucester Ave, HYDEAWAY BAY
1105043	34 Pioneer Dr, DINGO BEACH	1105381	5 Gloucester Ave, HYDEAWAY BAY
1105044	32 Pioneer Dr, DINGO BEACH	1105382	7 Gloucester Ave, HYDEAWAY BAY
1105045	30 Pioneer Dr, DINGO BEACH	1105383	9 Gloucester Ave, HYDEAWAY BAY
1105046	28 Pioneer Dr, DINGO BEACH	1105384	11 Gloucester Ave, HYDEAWAY BAY
1105048	24 Pioneer Dr, DINGO BEACH	1105385	13 Gloucester Ave, HYDEAWAY BAY
1105049	22 Pioneer Dr, DINGO BEACH	1105386	57 Blackcurrant Dr, HYDEAWAY BAY
1105050	20 Pioneer Dr, DINGO BEACH	1105387	17 Gloucester Ave, HYDEAWAY BAY
1105051	18 Pioneer Dr, DINGO BEACH	1105388	19 Gloucester Ave, HYDEAWAY BAY
1105052	16 Pioneer Dr, DINGO BEACH	1105389	21 Gloucester Ave, HYDEAWAY BAY
1105053	14 Pioneer Dr, DINGO BEACH	1105391	47 Blackcurrant Dr, HYDEAWAY BAY
1105054	12 Pioneer Dr, DINGO BEACH	1105392	27 Gloucester Ave, HYDEAWAY BAY
1105055	10 Pioneer Dr, DINGO BEACH	1105393	29 Gloucester Ave, HYDEAWAY BAY
1105056	8 Pioneer Dr, DINGO BEACH	1105394	33 Gloucester Ave, HYDEAWAY BAY
1105057	6 Pioneer Dr, DINGO BEACH	1105395	35 Gloucester Ave, HYDEAWAY BAY
1105058	4 Pioneer Dr, DINGO BEACH	1105396	37 Gloucester Ave, HYDEAWAY BAY
1105059	2 Pioneer Dr, DINGO BEACH	1105397	39 Gloucester Ave, HYDEAWAY BAY
1105060	15 Pioneer Dr, DINGO BEACH	1105398	41 Gloucester Ave, HYDEAWAY BAY
1105061	18 Deicke Cr, DINGO BEACH	1105399	43 Gloucester Ave, HYDEAWAY BAY

Attachment 2.9.3 Declared Area Maps - Rural Fire - Gloucester 2024-2025

Assessment Number	Property	Assessment Number	Property
1105062	16 Deicke Cr, DINGO BEACH	1105400	45 Gloucester Ave, HYDEAWAY BAY
1105063	14 Deicke Cr, DINGO BEACH	1105401	4 Gumbrell Ct, HYDEAWAY BAY
1105064	8 Deicke Cr, DINGO BEACH	1105402	49 Gloucester Ave, HYDEAWAY BAY
1105065	6 Deicke Cr, DINGO BEACH	1105403	51 Gloucester Ave, HYDEAWAY BAY
1105066	4 Deicke Cr, DINGO BEACH	1105404	53 Gloucester Ave, HYDEAWAY BAY
1105067	1 Olive St, DINGO BEACH	1105405	55 Gloucester Ave, HYDEAWAY BAY
1105070	12 Deicke Cr, DINGO BEACH	1105406	57 Gloucester Ave, HYDEAWAY BAY
1105071	3 Mitre Ct, DINGO BEACH	1105407	59 Gloucester Ave, HYDEAWAY BAY
1105072	5 Mitre Ct, DINGO BEACH	1105408	61 Gloucester Ave, HYDEAWAY BAY
1105073	7 Mitre Ct, DINGO BEACH	1105409	63 Gloucester Ave, HYDEAWAY BAY
1105074	4 Mitre Ct, DINGO BEACH	1105410	65 Gloucester Ave, HYDEAWAY BAY
1105075	10 Deicke Cr, DINGO BEACH	1105411	9 Arkhurst Rd, HYDEAWAY BAY
1105076	48 Trochus St, DINGO BEACH	1105412	67 Gloucester Ave, HYDEAWAY BAY
1105077	46 Trochus St, DINGO BEACH	1105413	69 Gloucester Ave, HYDEAWAY BAY
1105078	44 Trochus St, DINGO BEACH	1105414	71 Gloucester Ave, HYDEAWAY BAY
1105079	42 Trochus St, DINGO BEACH	1105415	73 Gloucester Ave, HYDEAWAY BAY
1105080	40 Trochus St, DINGO BEACH	1105416	75 Gloucester Ave, HYDEAWAY BAY
1105081	38 Trochus St, DINGO BEACH	1105417	Gloucester Ave, HYDEAWAY BAY
1105082	36 Trochus St, DINGO BEACH	1105418	79 Gloucester Ave, HYDEAWAY BAY
1105083	34 Trochus St, DINGO BEACH	1105419	81 Gloucester Ave, HYDEAWAY BAY
1105084	51 Trochus St, DINGO BEACH	1105420	83 Gloucester Ave, HYDEAWAY BAY
1105085	53 Trochus St, DINGO BEACH	1105421	85 Gloucester Ave, HYDEAWAY BAY
1105086	55 Trochus St, DINGO BEACH	1105422	87 Gloucester Ave, HYDEAWAY BAY
1105087	57 Trochus St, DINGO BEACH	1105423	89 Gloucester Ave, HYDEAWAY BAY
1105088	59 Trochus St, DINGO BEACH	1105424	91 Gloucester Ave, HYDEAWAY BAY
1105089	61 Trochus St, DINGO BEACH	1105425	93 Gloucester Ave, HYDEAWAY BAY
1105090	63 Trochus St, DINGO BEACH	1105426	99 Gloucester Ave, HYDEAWAY BAY
1105091	65 Trochus St, DINGO BEACH	1105427	95 Gloucester Ave, HYDEAWAY BAY
1105092	67 Trochus St, DINGO BEACH	1105428	97 Gloucester Ave, HYDEAWAY BAY
1105094	71 Trochus St, DINGO BEACH	1105429	101 Gloucester Ave, HYDEAWAY BAY
1105095	73 Trochus St, DINGO BEACH	1105430	103 Gloucester Ave, HYDEAWAY BAY
1105096	75 Trochus St, DINGO BEACH	1105431	105 Gloucester Ave, HYDEAWAY BAY
1105097	79 Trochus St, DINGO BEACH	1105432	107 Gloucester Ave, HYDEAWAY BAY
1105099	1 Murex St, DINGO BEACH	1105433	109 Gloucester Ave, HYDEAWAY BAY
1105100	2 Murex St, DINGO BEACH	1105434	111 Gloucester Ave, HYDEAWAY BAY
1105101	85 Trochus St, DINGO BEACH	1105435	113 Gloucester Ave, HYDEAWAY BAY
1105102	87 Trochus St, DINGO BEACH	1105436	115 Gloucester Ave, HYDEAWAY BAY
1105103	89 Trochus St, DINGO BEACH	1105437	117 Gloucester Ave, HYDEAWAY BAY
1105104	47 Pioneer Dr, DINGO BEACH	1105438	119 Gloucester Ave, HYDEAWAY BAY
1105105	3 Murex St, DINGO BEACH	1105439	121 Gloucester Ave, HYDEAWAY BAY
1105106	5 Murex St, DINGO BEACH	1105440	125 Gloucester Ave, HYDEAWAY BAY
1105107	7 Murex St, DINGO BEACH	1105441	127 Gloucester Ave, HYDEAWAY BAY
1105108	11 Murex St, DINGO BEACH	1105442	129 Gloucester Ave, HYDEAWAY BAY
1105109	13 Murex St, DINGO BEACH	1105444	133 Gloucester Ave, HYDEAWAY BAY
1105110	15 Murex St, DINGO BEACH	1105445	135 Gloucester Ave, HYDEAWAY BAY
1105111	17 Murex St, DINGO BEACH	1105446	137 Gloucester Ave, HYDEAWAY BAY
1105112	19 Murex St, DINGO BEACH	1105447	139 Gloucester Ave, HYDEAWAY BAY
1105113	21 Murex St, DINGO BEACH	1105448	136 Gloucester Ave, HYDEAWAY BAY
1105114	23 Murex St, DINGO BEACH	1105449	134 Gloucester Ave, HYDEAWAY BAY
1105116	28 Murex St, DINGO BEACH	1105450	132 Gloucester Ave, HYDEAWAY BAY
1105118	24 Murex St, DINGO BEACH	1105451	130 Gloucester Ave, HYDEAWAY BAY
1105119	22 Murex St, DINGO BEACH	1105452	126 Gloucester Ave, HYDEAWAY BAY
1105120	18 Murex St, DINGO BEACH	1105454	124 Gloucester Ave, HYDEAWAY BAY
1105121	16 Murex St, DINGO BEACH	1105455	122 Gloucester Ave, HYDEAWAY BAY
1105122	14 Murex St, DINGO BEACH	1105456	120 Gloucester Ave, HYDEAWAY BAY
1105123	12 Murex St, DINGO BEACH	1105457	118 Gloucester Ave, HYDEAWAY BAY
1105125	8 Murex St, DINGO BEACH	1105458	116 Gloucester Ave, HYDEAWAY BAY
1105127	4 Murex St, DINGO BEACH	1105459	114 Gloucester Ave, HYDEAWAY BAY
1105128	32 Olive St, DINGO BEACH	1105461	110 Gloucester Ave, HYDEAWAY BAY

Attachment 2.9.3 Declared Area Maps - Rural Fire - Gloucester 2024-2025

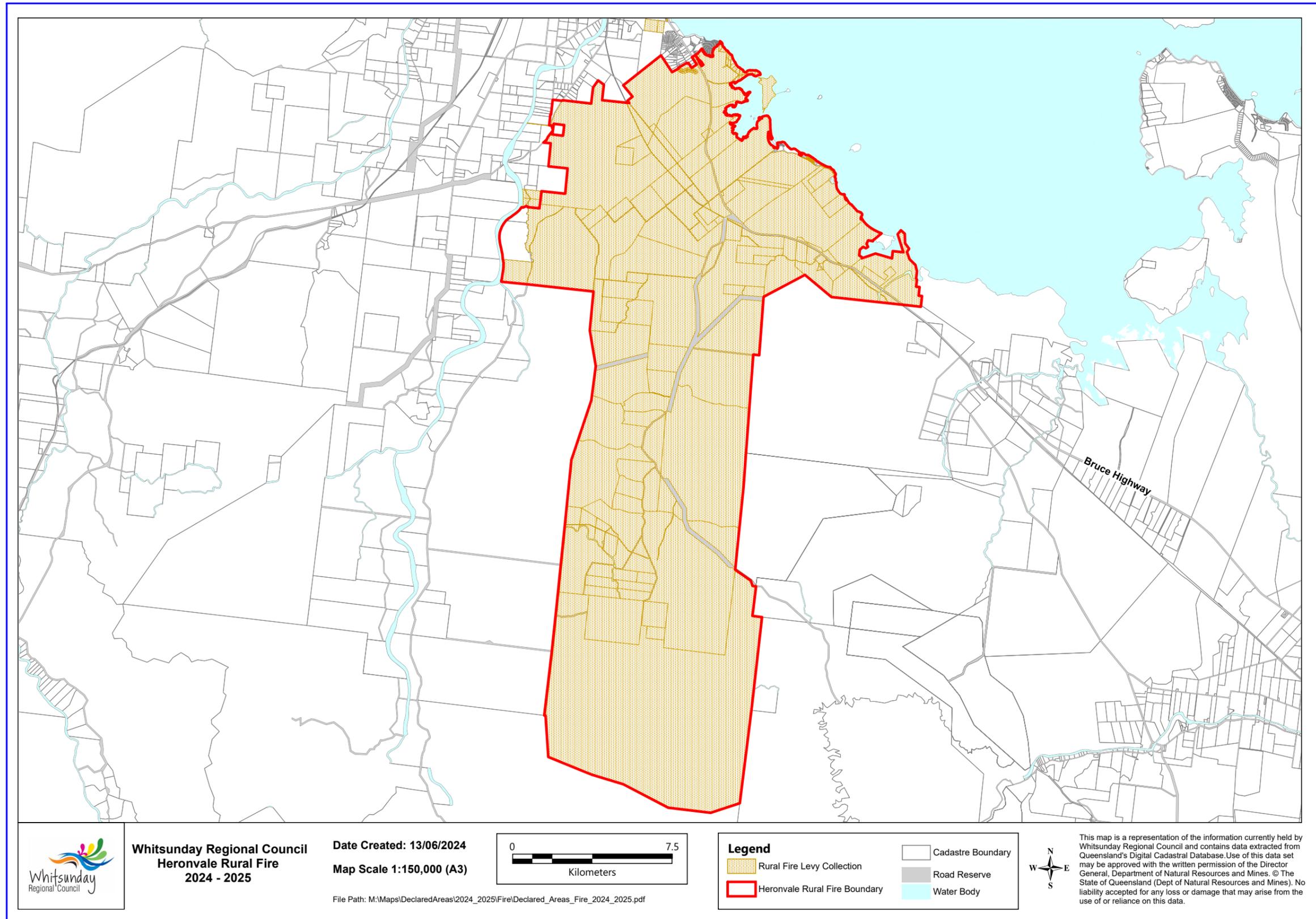
Assessment Number	Property	Assessment Number	Property
1105129	32 Cowry Cr, DINGO BEACH	1105462	108 Gloucester Ave, HYDEAWAY BAY
1105130	30 Cowry Cr, DINGO BEACH	1105463	106 Gloucester Ave, HYDEAWAY BAY
1105131	28 Cowry Cr, DINGO BEACH	1105464	104 Gloucester Ave, HYDEAWAY BAY
1105132	26 Cowry Cr, DINGO BEACH	1105465	102 Gloucester Ave, HYDEAWAY BAY
1105133	24 Cowry Cr, DINGO BEACH	1105466	100 Gloucester Ave, HYDEAWAY BAY
1105134	22 Cowry Cr, DINGO BEACH	1105467	98 Gloucester Ave, HYDEAWAY BAY
1105135	20 Cowry Cr, DINGO BEACH	1105468	96 Gloucester Ave, HYDEAWAY BAY
1105136	18 Cowry Cr, DINGO BEACH	1105469	94 Gloucester Ave, HYDEAWAY BAY
1105137	16 Cowry Cr, DINGO BEACH	1105470	92 Gloucester Ave, HYDEAWAY BAY
1105138	14 Cowry Cr, DINGO BEACH	1105472	88 Gloucester Ave, HYDEAWAY BAY
1105139	12 Cowry Cr, DINGO BEACH	1105473	86 Gloucester Ave, HYDEAWAY BAY
1105140	10 Cowry Cr, DINGO BEACH	1105474	84 Gloucester Ave, HYDEAWAY BAY
1105141	1 Scallop Ct, DINGO BEACH	1105475	82 Gloucester Ave, HYDEAWAY BAY
1105143	4 Cowry Cr, DINGO BEACH	1105476	80 Gloucester Ave, HYDEAWAY BAY
1105144	2 Olive St, DINGO BEACH	1105477	78 Gloucester Ave, HYDEAWAY BAY
1105145	4 Olive St, DINGO BEACH	1105478	76 Gloucester Ave, HYDEAWAY BAY
1105146	3 Cowry Cr, DINGO BEACH	1105479	74 Gloucester Ave, HYDEAWAY BAY
1105147	5 Cowry Cr, DINGO BEACH	1105481	70 Gloucester Ave, HYDEAWAY BAY
1105148	7 Cowry Cr, DINGO BEACH	1105482	68 Gloucester Ave, HYDEAWAY BAY
1105149	9 Cowry Cr, DINGO BEACH	1105483	66 Gloucester Ave, HYDEAWAY BAY
1105150	11 Cowry Cr, DINGO BEACH	1105484	64 Gloucester Ave, HYDEAWAY BAY
1105152	15 Cowry Cr, DINGO BEACH	1105485	62 Gloucester Ave, HYDEAWAY BAY
1105153	17 Cowry Cr, DINGO BEACH	1105486	60 Gloucester Ave, HYDEAWAY BAY
1105154	19 Cowry Cr, DINGO BEACH	1105487	58 Gloucester Ave, HYDEAWAY BAY
1105155	21 Cowry Cr, DINGO BEACH	1105488	56 Gloucester Ave, HYDEAWAY BAY
1105156	23 Cowry Cr, DINGO BEACH	1105490	54 Gloucester Ave, HYDEAWAY BAY
1105157	25 Cowry Cr, DINGO BEACH	1105491	50 Gloucester Ave, HYDEAWAY BAY
1105158	27 Cowry Cr, DINGO BEACH	1105492	48 Gloucester Ave, HYDEAWAY BAY
1105159	29 Cowry Cr, DINGO BEACH	1105493	46 Gloucester Ave, HYDEAWAY BAY
1105161	34 Cowry Cr, DINGO BEACH	1105494	44 Gloucester Ave, HYDEAWAY BAY
1105162	34 Cowry Cr, DINGO BEACH	1105495	42 Gloucester Ave, HYDEAWAY BAY
1105163	3 Scallop Ct, DINGO BEACH	1105496	40 Gloucester Ave, HYDEAWAY BAY
1105166	2 Scallop Ct, DINGO BEACH	1105498	36 Gloucester Ave, HYDEAWAY BAY
1105167	4 Scallop Ct, DINGO BEACH	1105499	34 Gloucester Ave, HYDEAWAY BAY
1105168	2 Gloucester Ave, HYDEAWAY BAY	1105500	30 Gloucester Ave, HYDEAWAY BAY
1105169	414 Hydeaway Bay Dr, HYDEAWAY BAY	1105502	28 Gloucester Ave, HYDEAWAY BAY
1105170	388 Hydeaway Bay Dr, HYDEAWAY BAY	1105503	26 Gloucester Ave, HYDEAWAY BAY
1105171	378 Hydeaway Bay Dr, HYDEAWAY BAY	1105504	24 Gloucester Ave, HYDEAWAY BAY
1105172	Hydeaway Bay Dr, HYDEAWAY BAY	1105505	22 Gloucester Ave, HYDEAWAY BAY
1105173	Hydeaway Bay Dr, HYDEAWAY BAY	1105506	20 Gloucester Ave, HYDEAWAY BAY
1105174	350 Hydeaway Bay Dr, HYDEAWAY BAY	1105507	18 Gloucester Ave, HYDEAWAY BAY
1105175	Hydeaway Bay Dr, HYDEAWAY BAY	1105509	14 Gloucester Ave, HYDEAWAY BAY
1105176	336 Hydeaway Bay Dr, HYDEAWAY BAY	1105510	12 Gloucester Ave, HYDEAWAY BAY
1105177	318 Hydeaway Bay Dr, HYDEAWAY BAY	1105511	10 Gloucester Ave, HYDEAWAY BAY
1105178	Hydeaway Bay Dr, HYDEAWAY BAY	1105512	3 Gumbrell Ct, HYDEAWAY BAY
1105179	Hydeaway Bay Dr, HYDEAWAY BAY	1105513	5 Gumbrell Ct, HYDEAWAY BAY
1105180	Hydeaway Bay Dr, HYDEAWAY BAY	1105514	7 Gumbrell Ct, HYDEAWAY BAY
1105181	Hydeaway Bay Dr, HYDEAWAY BAY	1105515	9 Gumbrell Ct, HYDEAWAY BAY
1105182	272 Hydeaway Bay Dr, HYDEAWAY BAY	1105516	8 Gumbrell Ct, HYDEAWAY BAY
1105183	248 Hydeaway Bay Dr, HYDEAWAY BAY	1105517	6 Gumbrell Ct, HYDEAWAY BAY
1105184	240 Hydeaway Bay Dr, HYDEAWAY BAY	1105519	3 Armit Ct, HYDEAWAY BAY
1105185	232 Hydeaway Bay Dr, HYDEAWAY BAY	1105520	5 Armit Ct, HYDEAWAY BAY
1105186	218 Hydeaway Bay Dr, HYDEAWAY BAY	1105521	7 Armit Ct, HYDEAWAY BAY
1105187	216 Hydeaway Bay Dr, HYDEAWAY BAY	1105522	9 Armit Ct, HYDEAWAY BAY
1105188	Hydeaway Bay Dr, HYDEAWAY BAY	1105523	8 Armit Ct, HYDEAWAY BAY
1105189	202 Hydeaway Bay Dr, HYDEAWAY BAY	1105524	6 Armit Ct, HYDEAWAY BAY
1105190	186 Hydeaway Bay Dr, HYDEAWAY BAY	1105525	4 Armit Ct, HYDEAWAY BAY
1105191	182 Hydeaway Bay Dr, HYDEAWAY BAY	1107847	31 Gloucester Ave, HYDEAWAY BAY
1105192	170 Hydeaway Bay Dr, HYDEAWAY BAY	1107848	52 Gloucester Ave, HYDEAWAY BAY

Attachment 2.9.3 Declared Area Maps - Rural Fire - Gloucester 2024-2025

Assessment Number	Property	Assessment Number	Property
1105193	Hydeaway Bay Dr, HYDEAWAY BAY	1108037	78 Hydeaway Bay Dr, CAPE GLOUCESTER
1105195	150 Hydeaway Bay Dr, HYDEAWAY BAY	1108085	35 Rattray Ave, HYDEAWAY BAY
1105196	126 Hydeaway Bay Dr, CAPE GLOUCESTER	1108129	28 Olive St, DINGO BEACH
1105197	118 Hydeaway Bay Dr, CAPE GLOUCESTER	1108130	113 Gloucester Ave, HYDEAWAY BAY
1105198	106 Hydeaway Bay Dr, CAPE GLOUCESTER	1108197	14 Rattray Ave, HYDEAWAY BAY
1105199	98 Hydeaway Bay Dr, CAPE GLOUCESTER	1108198	129 Gloucester Ave, HYDEAWAY BAY
1105200	90 Hydeaway Bay Dr, CAPE GLOUCESTER	1108199	129 Gloucester Ave, HYDEAWAY BAY
1105201	88 Hydeaway Bay Dr, CAPE GLOUCESTER	1108200	141 Gloucester Ave, HYDEAWAY BAY
1105202	74 Hydeaway Bay Dr, CAPE GLOUCESTER	1108428	33 Roseric Cr, HYDEAWAY BAY
1105203	68 Hydeaway Bay Dr, CAPE GLOUCESTER	1108452	28 Blackcurrant Dr, HYDEAWAY BAY
1105204	62 Hydeaway Bay Dr, CAPE GLOUCESTER	1108453	16 Blackcurrant Dr, HYDEAWAY BAY
1105205	60 Hydeaway Bay Dr, CAPE GLOUCESTER	1108944	6 Murex St, DINGO BEACH
1105206	2489 Dingo Beach Rd, CAPE GLOUCESTER	1109391	22 Rattray Ave, HYDEAWAY BAY
1105208	2489 Dingo Beach Rd, CAPE GLOUCESTER	1109646	128 Gloucester Ave, HYDEAWAY BAY
1105209	2489 Dingo Beach Rd, CAPE GLOUCESTER	1109961	Hydeaway Bay Dr, HYDEAWAY BAY
1105210	2467 Dingo Beach Rd, CAPE GLOUCESTER	1110137	47 Gloucester Ave, HYDEAWAY BAY
1105212	84 Blackcurrant Dr, HYDEAWAY BAY	1110761	13 Rattray Ave, HYDEAWAY BAY
1105213	82 Blackcurrant Dr, HYDEAWAY BAY	1110929	77 Trochus St, DINGO BEACH
1105214	80 Blackcurrant Dr, HYDEAWAY BAY	1111560	22 Rattray Ave, HYDEAWAY BAY
1105215	78 Blackcurrant Dr, HYDEAWAY BAY	1111561	22 Rattray Ave, HYDEAWAY BAY
1105216	76 Blackcurrant Dr, HYDEAWAY BAY	1111562	22 Rattray Ave, HYDEAWAY BAY
1105217	74 Blackcurrant Dr, HYDEAWAY BAY	1300316	10 Dingo Beach Rd, DINGO BEACH
1105218	72 Blackcurrant Dr, HYDEAWAY BAY	1301583	85 Pioneer Dr, DINGO BEACH
1105219	70 Blackcurrant Dr, HYDEAWAY BAY	1301747	72 Gloucester Ave, HYDEAWAY BAY
1105221	66 Blackcurrant Dr, HYDEAWAY BAY	1301748	72 Gloucester Ave, HYDEAWAY BAY
1105222	64 Blackcurrant Dr, HYDEAWAY BAY	1302006	67 Blackcurrant Dr, HYDEAWAY BAY
1105223	62 Blackcurrant Dr, HYDEAWAY BAY	1302196	Hydeaway Bay Dr, HYDEAWAY BAY
1105224	60 Blackcurrant Dr, HYDEAWAY BAY	1302441	2489 Hydeaway Bay Dr, CAPE GLOUCESTER
1105225	58 Blackcurrant Dr, HYDEAWAY BAY	1302789	168 Hydeaway Bay Dr, HYDEAWAY BAY
1105226	56 Blackcurrant Dr, HYDEAWAY BAY	1302815	112 Gloucester Ave, HYDEAWAY BAY
1105227	54 Blackcurrant Dr, HYDEAWAY BAY	1302849	13 Henning Cr, HYDEAWAY BAY
1105228	52 Blackcurrant Dr, HYDEAWAY BAY	1302861	Blackcurrant Dr, HYDEAWAY BAY
1105229	50 Blackcurrant Dr, HYDEAWAY BAY	1302868	6 Gloucester Ave, HYDEAWAY BAY
1105230	48 Blackcurrant Dr, HYDEAWAY BAY	1302870	8 Gloucester Ave, HYDEAWAY BAY
1105231	46 Blackcurrant Dr, HYDEAWAY BAY	1302882	123 Gloucester Ave, HYDEAWAY BAY
1105232	44 Blackcurrant Dr, HYDEAWAY BAY	1302895	11 Arkhurst Rd, HYDEAWAY BAY
1105233	42 Blackcurrant Dr, HYDEAWAY BAY	1302896	13 Arkhurst Rd, HYDEAWAY BAY
1105234	40 Blackcurrant Dr, HYDEAWAY BAY	1302897	3 Henning Cr, HYDEAWAY BAY
1105235	38 Blackcurrant Dr, HYDEAWAY BAY	1302898	5 Henning Cr, HYDEAWAY BAY
1105236	36 Blackcurrant Dr, HYDEAWAY BAY	1302899	7 Henning Cr, HYDEAWAY BAY
1105237	34 Blackcurrant Dr, HYDEAWAY BAY	1302900	9 Henning Cr, HYDEAWAY BAY
1105238	32 Blackcurrant Dr, HYDEAWAY BAY	1302901	11 Henning Cr, HYDEAWAY BAY
1105239	30 Blackcurrant Dr, HYDEAWAY BAY	1302902	15 Henning Cr, HYDEAWAY BAY

Attachment 2.9.3 Declared Area Maps - Rural Fire - Gloucester 2024-2025

Assessment Number	Property	Assessment Number	Property
1105240	26 Blackcurrant Dr, HYDEAWAY BAY	1302903	17 Henning Cr, HYDEAWAY BAY
1105241	4 Arkhurst Rd, HYDEAWAY BAY	1302904	19 Henning Cr, HYDEAWAY BAY
1105242	22 Blackcurrant Dr, HYDEAWAY BAY	1302905	21 Henning Cr, HYDEAWAY BAY
1105243	20 Blackcurrant Dr, HYDEAWAY BAY	1302906	23 Henning Cr, HYDEAWAY BAY
1105244	18 Blackcurrant Dr, HYDEAWAY BAY	1302907	27 Arkhurst Rd, HYDEAWAY BAY
1105245	8 Olden Ct, HYDEAWAY BAY	1302908	29 Arkhurst Rd, HYDEAWAY BAY
1105247	12 Blackcurrant Dr, HYDEAWAY BAY	1302909	31 Arkhurst Rd, HYDEAWAY BAY
1105248	10 Blackcurrant Dr, HYDEAWAY BAY	1302910	34 Arkhurst Rd, HYDEAWAY BAY
1105249	8 Blackcurrant Dr, HYDEAWAY BAY	1302911	32 Arkhurst Rd, HYDEAWAY BAY
1105250	6 Blackcurrant Dr, HYDEAWAY BAY	1302912	28 Arkhurst Rd, HYDEAWAY BAY
1105251	4 Blackcurrant Dr, HYDEAWAY BAY	1302913	3 Grassy Ct, HYDEAWAY BAY
1105252	2 Blackcurrant Dr, HYDEAWAY BAY	1302914	5 Grassy Ct, HYDEAWAY BAY
1105253	1 Blackcurrant Dr, HYDEAWAY BAY	1302915	8 Grassy Ct, HYDEAWAY BAY
1105254	3 Blackcurrant Dr, HYDEAWAY BAY	1302916	6 Grassy Ct, HYDEAWAY BAY
1105255	5 Blackcurrant Dr, HYDEAWAY BAY	1302917	4 Grassy Ct, HYDEAWAY BAY
1105256	7 Blackcurrant Dr, HYDEAWAY BAY	1302918	2 Grassy Ct, HYDEAWAY BAY
1105257	9 Blackcurrant Dr, HYDEAWAY BAY	1302919	24 Arkhurst Rd, HYDEAWAY BAY
1105258	11 Blackcurrant Dr, HYDEAWAY BAY	1302920	22 Arkhurst Rd, HYDEAWAY BAY
1105259	13 Blackcurrant Dr, HYDEAWAY BAY	1302921	20 Arkhurst Rd, HYDEAWAY BAY
1105260	15 Blackcurrant Dr, HYDEAWAY BAY	1302922	18 Arkhurst Rd, HYDEAWAY BAY
1105261	17 Blackcurrant Dr, HYDEAWAY BAY	1302923	16 Arkhurst Rd, HYDEAWAY BAY
1105262	19 Blackcurrant Dr, HYDEAWAY BAY	1302924	12 Arkhurst Rd, HYDEAWAY BAY
1105263	21 Blackcurrant Dr, HYDEAWAY BAY	1302925	10 Arkhurst Rd, HYDEAWAY BAY
1105264	23 Blackcurrant Dr, HYDEAWAY BAY	1302926	15 Arkhurst Rd, HYDEAWAY BAY
1105265	25 Blackcurrant Dr, HYDEAWAY BAY	1302927	4 Henning Cr, HYDEAWAY BAY
1105266	27 Blackcurrant Dr, HYDEAWAY BAY	1302928	6 Henning Cr, HYDEAWAY BAY
1105267	29 Blackcurrant Dr, HYDEAWAY BAY	1302929	8 Henning Cr, HYDEAWAY BAY
1105268	31 Blackcurrant Dr, HYDEAWAY BAY	1302930	23 Arkhurst Rd, HYDEAWAY BAY
1105269	33 Blackcurrant Dr, HYDEAWAY BAY	1302931	21 Arkhurst Rd, HYDEAWAY BAY
1105270	35 Blackcurrant Dr, HYDEAWAY BAY	1302932	19 Arkhurst Rd, HYDEAWAY BAY
1105271	37 Blackcurrant Dr, HYDEAWAY BAY	1302933	17 Arkhurst Rd, HYDEAWAY BAY
1105272	39 Blackcurrant Dr, HYDEAWAY BAY		

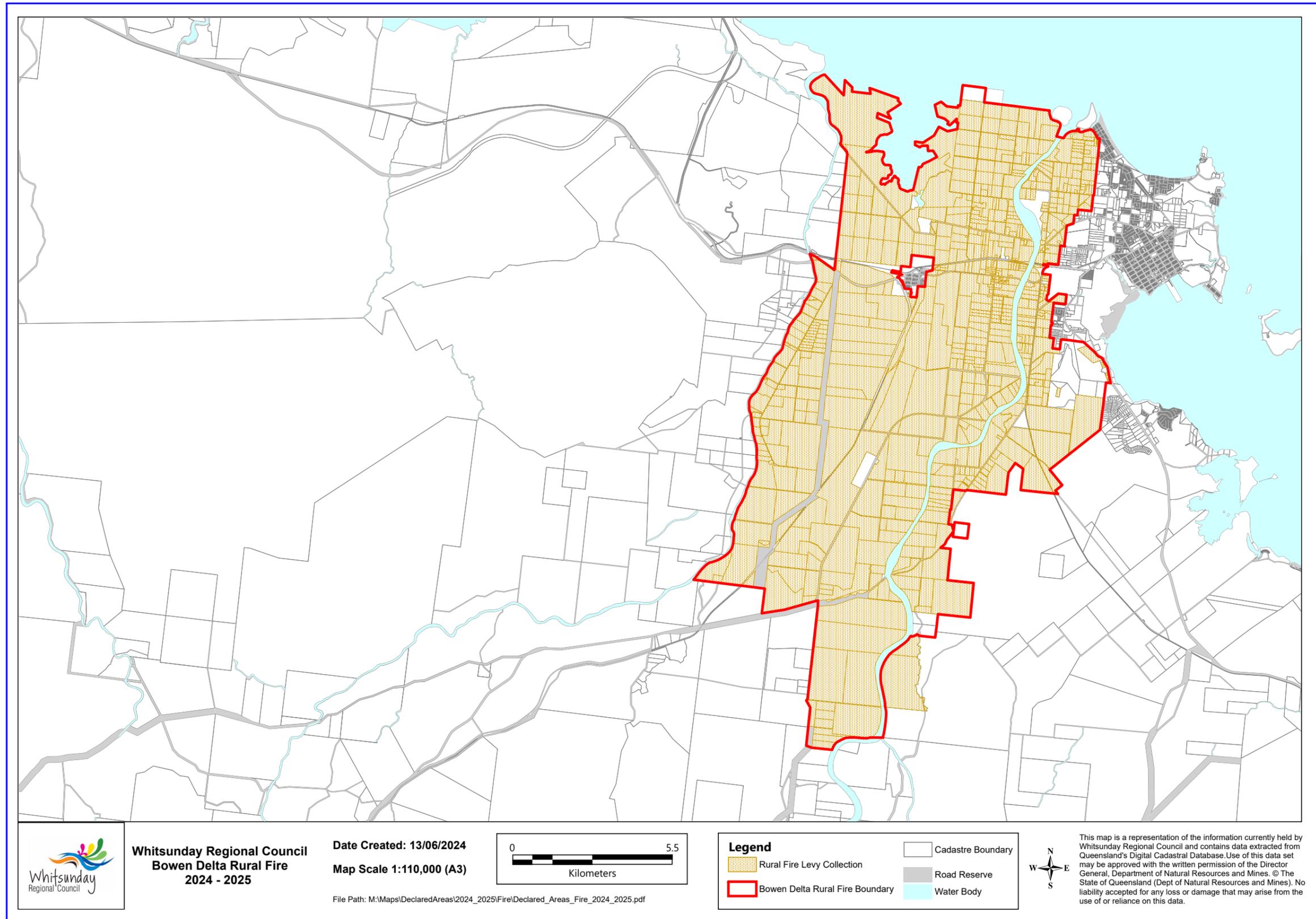


Heronvale

Assessment Number	Property	Assessment Number	Property
1204163	68 Baxter Ave, HERONVALE	1204329	Bruce Hwy, MOUNT GORDON
1204164	64 Baxter Ave, HERONVALE	1204335	18317 Bruce Hwy, MOUNT GORDON
1204165	62 Baxter Ave, HERONVALE	1204347	Scully St, MOUNT GORDON
1204166	60 Baxter Ave, HERONVALE	1204377	53 Lodge Rd, MOUNT GORDON
1204167	58 Baxter Ave, HERONVALE	1205101	845 Bootooloo Rd, BOWEN
1204168	54 Baxter Ave, HERONVALE	1205111	Bruce Hwy, BOWEN
1204169	56 Baxter Ave, HERONVALE	1205112	8 Heronvale Rd, HERONVALE
1204170	52 Baxter Ave, HERONVALE	1205113	58 Heronvale Rd, HERONVALE
1204171	50 Baxter Ave, HERONVALE	1205114	42 Roma Peak Rd, BOWEN
1204172	46 Baxter Ave, HERONVALE	1205115	66 Roaches Rd, BOWEN
1204173	44 Baxter Ave, HERONVALE	1205116	222 Mookara Rd, BOWEN
1204174	40 Baxter Ave, HERONVALE	1205118	85 Mookara Rd, BOWEN
1204176	38 Baxter Ave, HERONVALE	1205119	102 Roaches Rd, BOWEN
1204177	36 Baxter Ave, HERONVALE	1205120	524 Roma Peak Rd, BOWEN
1204178	32 Baxter Ave, HERONVALE	1205121	1415 Bootooloo Rd, BOWEN
1204179	30 Baxter Ave, HERONVALE	1205122	44 Roaches Rd, BOWEN
1204180	28 Baxter Ave, HERONVALE	1205123	Roma Peak Rd, BOWEN
1204181	26 Baxter Ave, HERONVALE	1205126	Heronvale Rd, HERONVALE
1204182	24 Baxter Ave, HERONVALE	1205128	187 Miowera Rd, BOWEN
1204183	22 Baxter Ave, HERONVALE	1205130	16701 Bruce Hwy, BOWEN
1204184	20 Baxter Ave, HERONVALE	1205136	2062 Roma Peak Rd, BOWEN
1204185	18 Baxter Ave, HERONVALE	1205137	2057 Roma Peak Rd, BOWEN
1204186	16 Baxter Ave, HERONVALE	1206815	77 Heronvale Rd, HERONVALE
1204187	14 Baxter Ave, HERONVALE	1206890	85 Pitcairn Ave, HERONVALE
1204188	12 Baxter Ave, HERONVALE	1206891	83 Pitcairn Ave, HERONVALE
1204189	10 Baxter Ave, HERONVALE	1206892	81 Pitcairn Ave, HERONVALE
1204190	8 Baxter Ave, HERONVALE	1206893	79 Pitcairn Ave, HERONVALE
1204191	6 Baxter Ave, HERONVALE	1206896	73 Pitcairn Ave, HERONVALE
1204192	4 Baxter Ave, HERONVALE	1206897	37 Pitcairn Ave, HERONVALE
1204193	2 Baxter Ave, HERONVALE	1207255	Bruce Hwy, MOUNT GORDON
1204196	38 Whyte Ave, HERONVALE	1207270	151 Africandar Rd, BOWEN
1204197	40 Whyte Ave, HERONVALE	1207277	Adelaide Tce, BOWEN
1204198	42 Whyte Ave, HERONVALE	1207278	Adelaide Point Rd, BOWEN
1204199	51 Edwards Esp, HERONVALE	1207287	Bruce Hwy, BOWEN
1204200	53 Edwards Esp, HERONVALE	1207291	Adelaide Tce, BOWEN
1204201	55 Edwards Esp, HERONVALE	1207321	75 Adelaide Tce, BOWEN
1204202	57 Edwards Esp, HERONVALE	1207406	Bruce Hwy, BOWEN
1204203	52 Whyte Ave, HERONVALE	1207407	55 Adelaide Tce, BOWEN
1204204	61 Edwards Esp, HERONVALE	1207423	Adelaide Tce, BOWEN
1204205	56 Whyte Ave, HERONVALE	1207474	69 McDonald Cl, MOUNT GORDON
1204206	67 Edwards Esp, HERONVALE	1207475	68 McDonald Cl, MOUNT GORDON
1204207	62 Whyte Ave, HERONVALE	1207476	56 McDonald Cl, MOUNT GORDON
1204208	64 Whyte Ave, HERONVALE	1207478	70 McDonald Cl, MOUNT GORDON
1204209	73 Edwards Esp, HERONVALE	1207480	46 McDonald Cl, MOUNT GORDON
1204210	68 Whyte Ave, HERONVALE	1207481	44 McDonald Cl, MOUNT GORDON
1204211	70 Whyte Ave, HERONVALE	1207505	69 Pitcairn Ave, HERONVALE
1204212	72 Whyte Ave, HERONVALE	1207769	Bruce Hwy, MOUNT GORDON
1204213	74 Whyte Ave, HERONVALE	1207777	2 Adelaide Tce, BOWEN
1204214	37 Whyte Ave, HERONVALE	1207779	2057 Roma Peak Rd, BOWEN
1204215	39 Whyte Ave, HERONVALE	1207788	Ocean View Dr, BOWEN
1204216	43 Whyte Ave, HERONVALE	1207895	48 Baxter Ave, HERONVALE
1204217	45 Whyte Ave, HERONVALE	1208030	Bruce Hwy, BOWEN
1204218	47 Whyte Ave, HERONVALE	1208086	21 Pitcairn Ave, HERONVALE
1204219	49 Whyte Ave, HERONVALE	1208238	McDonald Cl, MOUNT GORDON
1204220	51 Whyte Ave, HERONVALE	1208496	Lodge Rd, MOUNT GORDON
1204221	53 Whyte Ave, HERONVALE	1208567	125 Roma Peak Rd, BOWEN
1204222	55 Whyte Ave, HERONVALE	1208599	23 Pitcairn Ave, HERONVALE

Attachment 2.9.4 Declared Area Maps - Rural Fire - Heronvale 2024-2025

Assessment Number	Property	Assessment Number	Property
1204223	59 Whyte Ave, HERONVALE	1208620	31 Pitcairn Ave, HERONVALE
1204224	61 Whyte Ave, HERONVALE	1209070	169 Africandar Rd, BOWEN
1204225	63 Whyte Ave, HERONVALE	1209105	189 Africandar Rd, BOWEN
1204226	65 Whyte Ave, HERONVALE	1209120	153 Africandar Rd, BOWEN
1204227	67 Whyte Ave, HERONVALE	1209121	165 Africandar Rd, BOWEN
1204228	69 Whyte Ave, HERONVALE	1209122	175 Africandar Rd, BOWEN
1204229	71 Whyte Ave, HERONVALE	1209123	185 Africandar Rd, BOWEN
1204230	73 Whyte Ave, HERONVALE	1209124	193 Africandar Rd, BOWEN
1204231	75 Whyte Ave, HERONVALE	1209125	199 Africandar Rd, BOWEN
1204232	77 Whyte Ave, HERONVALE	1209126	201 Africandar Rd, BOWEN
1204235	15 Pitcairn Ave, HERONVALE	1209127	209 Africandar Rd, BOWEN
1204236	17 Pitcairn Ave, HERONVALE	1209128	215 Africandar Rd, BOWEN
1204237	19 Pitcairn Ave, HERONVALE	1209129	221 Africandar Rd, BOWEN
1204240	25 Pitcairn Ave, HERONVALE	1209130	Africandar Rd, BOWEN
1204241	27 Pitcairn Ave, HERONVALE	1209131	229 Africandar Rd, BOWEN
1204242	29 Pitcairn Ave, HERONVALE	1209132	235 Africandar Rd, BOWEN
1204243	39 Pitcairn Ave, HERONVALE	1209133	237 Africandar Rd, BOWEN
1204244	41 Pitcairn Ave, HERONVALE	1209134	239 Africandar Rd, BOWEN
1204245	43 Pitcairn Ave, HERONVALE	1209135	240 Africandar Rd, BOWEN
1204246	45 Pitcairn Ave, HERONVALE	1209136	238 Africandar Rd, BOWEN
1204247	47 Pitcairn Ave, HERONVALE	1209137	234 Africandar Rd, BOWEN
1204248	49 Pitcairn Ave, HERONVALE	1209138	228 Africandar Rd, BOWEN
1204249	51 Pitcairn Ave, HERONVALE	1209139	218 Africandar Rd, BOWEN
1204250	53 Pitcairn Ave, HERONVALE	1209140	214 Africandar Rd, BOWEN
1204251	55 Pitcairn Ave, HERONVALE	1209141	204 Africandar Rd, BOWEN
1204252	57 Pitcairn Ave, HERONVALE	1209143	202 Africandar Rd, BOWEN
1204253	59 Pitcairn Ave, HERONVALE	1209144	194 Africandar Rd, BOWEN
1204254	61 Pitcairn Ave, HERONVALE	1209145	182 Africandar Rd, BOWEN
1204255	63 Pitcairn Ave, HERONVALE	1209146	178 Africandar Rd, BOWEN
1204256	65 Pitcairn Ave, HERONVALE	1209147	172 Africandar Rd, BOWEN
1204257	67 Pitcairn Ave, HERONVALE	1209148	170 Africandar Rd, BOWEN
1204258	71 Pitcairn Ave, HERONVALE	1209149	162 Africandar Rd, BOWEN
1204260	87 Heronvale Rd, HERONVALE	1209151	160 Africandar Rd, BOWEN
1204262	89 Pitcairn Ave, HERONVALE	1209566	8520 Bowen Developmental Rd, COLLINSVILLE
1204264	64 Pitcairn Ave, HERONVALE	1300066	33 Pitcairn Ave, HERONVALE
1204265	62 Pitcairn Ave, HERONVALE	1300680	50 Pitcairn Ave, HERONVALE
1204266	60 Pitcairn Ave, HERONVALE	1300881	42 Baxter Ave, HERONVALE
1204267	58 Pitcairn Ave, HERONVALE	1301426	91 Heronvale Rd, HERONVALE
1204268	56 Pitcairn Ave, HERONVALE	1301959	Roma Peak Rd, BOWEN
1204269	54 Pitcairn Ave, HERONVALE	1302239	43 Roaches Rd, BOWEN
1204270	52 Pitcairn Ave, HERONVALE	1302300	70 Baxter Ave, HERONVALE
1204272	48 Pitcairn Ave, HERONVALE	1302309	72 Baxter Ave, HERONVALE
1204273	44 Pitcairn Ave, HERONVALE	1302310	74 Baxter Ave, HERONVALE
1204274	42 Pitcairn Ave, HERONVALE	1302350	Bootooloo Rd, BOWEN
1204275	40 Pitcairn Ave, HERONVALE	1302370	66 Baxter Ave, HERONVALE
1204276	38 Pitcairn Ave, HERONVALE	1302634	Adelaide Tce, BOWEN
1204277	36 Pitcairn Ave, HERONVALE	1302862	208 Africandar Rd, BOWEN
1204278	34 Pitcairn Ave, HERONVALE	1302968	Roma Peak Rd, BOWEN
1204279	32 Pitcairn Ave, HERONVALE	1303052	Bruce Hwy, BOWEN
1204280	30 Pitcairn Ave, HERONVALE	1303156	154 Africandar Rd, BOWEN
1204281	28 Pitcairn Ave, HERONVALE		



Bowen Delta

Assessment Number	Property	Assessment Number	Property
1200786	94 Inverdon Rd, BOWEN	1204602	77 Warwick Rd, DELTA
1200787	58 Inverdon Rd, BOWEN	1204603	110 Reibels Rd, DELTA
1200789	52 Inverdon Rd, BOWEN	1204604	86 Reibels Rd, DELTA
1200794	22 Chilli La, BOWEN	1204605	68 Reibels Rd, DELTA
1200795	216 Inverroona Rd, BOWEN	1204606	Reibels Rd, DELTA
1200797	21 Potts Rd, BOWEN	1204608	25 Reibels Rd, DELTA
1200798	22 Potts Rd, BOWEN	1204609	39 Reibels Rd, DELTA
1200799	30 Inverroona Rd, BOWEN	1204610	81 Reibels Rd, DELTA
1200801	29 Potts Rd, BOWEN	1204611	280 Kelsey Rd, DELTA
1201599	26 Kirkpatrick Ct, QUEENS BEACH	1204612	81 Cheffins Rd, BOWEN
1201600	183 Inverroona Rd, BOWEN	1204613	66 Cheffins Rd, BOWEN
1201601	24 Murray Ave, QUEENS BEACH	1204614	23 Taloonda Rd, INVERDON
1201602	1 Creek St, QUEENS BEACH	1204615	67 Taloonda Rd, INVERDON
1202009	30 Lower Don Rd, BOWEN	1204616	Edgerton Rd, DELTA
1202013	Inverdon Rd, BOWEN	1204618	12 Reibels Rd, DELTA
1202015	174 Inverdon Rd, BOWEN	1204619	75 Taloonda Rd, INVERDON
1202017	132 Inverdon Rd, BOWEN	1204622	9 Cheffins Rd, BOWEN
1202018	103 Inverdon Rd, BOWEN	1204624	42 Taloonda Rd, INVERDON
1202020	153 Inverdon Rd, BOWEN	1204626	18 Taloonda Rd, INVERDON
1202021	175 Inverdon Rd, BOWEN	1204627	10 Taloonda Rd, INVERDON
1202023	297 Inverdon Rd, BOWEN	1204628	104 Weekes Rd, INVERDON
1202024	299 Inverdon Rd, BOWEN	1204629	82 Weekes Rd, INVERDON
1202026	Inverroona Rd, BOWEN	1204630	44 Cheffins Rd, BOWEN
1202027	Millers La, BOWEN	1204631	23 Weekes Rd, INVERDON
1202028	83 Millers La, BOWEN	1204632	65 Weekes Rd, INVERDON
1202031	62 Millers La, BOWEN	1204634	109 Weekes Rd, INVERDON
1202033	258 Lower Don Rd, BOWEN	1204635	3 Bridge Rd, BOWEN
1202034	222 Lower Don Rd, BOWEN	1204636	27 Bridge Rd, BOWEN
1202035	312 Richmond Rd, BOWEN	1204637	19271 Bruce Hwy, MERINDA
1202036	106 Woodlands Rd, BOWEN	1204638	Champion St, MERINDA
1202038	Richmond Rd, BOWEN	1204639	31 Smiths Rd, MERINDA
1202039	167 Flemington Rd, BOWEN	1204641	19610 Bruce Hwy, EURI CREEK
1202040	80 Lower Don Rd, BOWEN	1204643	25 Albeitz Rd, BOWEN
1202041	42 Lower Don Rd, BOWEN	1204644	700 Bowen Developmental Rd, BOWEN
1202042	28 Lower Don Rd, BOWEN	1204645	113 Burnfoot Rd, BOWEN
1202045	69 Lower Don Rd, BOWEN	1204646	802 Bowen Developmental Rd, BOWEN
1202047	143 Lower Don Rd, BOWEN	1204650	181 Fernvale Rd, BOWEN
1202048	149 Lower Don Rd, BOWEN	1204651	1283 Bowen Developmental Rd, BOWEN
1202049	Lower Don Rd, BOWEN	1204652	1349 Bowen Developmental Rd, BOWEN
1202057	304 Richmond Rd, BOWEN	1204653	1387 Bowen Developmental Rd, BOWEN
1202058	284 Richmond Rd, BOWEN	1204656	1781 Bowen Developmental Rd, BOWEN
1202059	250 Richmond Rd, BOWEN	1204666	1152 Bowen Developmental Rd, BOWEN
1202062	171 Lower Don Rd, BOWEN	1204667	1244 Bowen Developmental Rd, BOWEN
1202063	118 Inverdon Rd, BOWEN	1204669	79 Fernvale Rd, BOWEN
1202064	19 Inverroona Rd, BOWEN	1204671	Reeves Rd, BOWEN
1202065	37 Inverroona Rd, BOWEN	1204679	102 Ferguson Rd, BOWEN
1202066	51 Inverroona Rd, BOWEN	1204681	103 Mt Buckley Rd, BOWEN
1202067	99 Inverroona Rd, BOWEN	1204682	249 Mt Buckley Rd, BOWEN
1202068	8 Dalmore La, BOWEN	1204685	248 Mt Buckley Rd, BOWEN
1202069	129 Inverroona Rd, BOWEN	1204686	22 Reeves Rd, BOWEN
1202070	141 Inverroona Rd, BOWEN	1204697	19329 Bruce Hwy, BOWEN
1202071	149 Inverroona Rd, BOWEN	1204698	63 Balaam Rd, BOWEN
1202072	159 Inverroona Rd, BOWEN	1204699	East Euri Rd, BOWEN
1202073	173 Inverroona Rd, BOWEN	1204700	169 Balaam Rd, BOWEN
1202074	175 Inverroona Rd, BOWEN	1204703	191 Balaam Rd, BOWEN
1202076	98 Woodlands Rd, BOWEN	1204705	317 Balaam Rd, BOWEN

Attachment 2.9.5 Declared Area Maps - Rural Fire - Bowen Delta 2024-2025

Assessment Number	Property	Assessment Number	Property
1204330	18281 Bruce Hwy, BOWEN	1204706	158 Balaam Rd, BOWEN
1204331	18283 Bruce Hwy, BOWEN	1204707	152 Balaam Rd, BOWEN
1204332	18289 Bruce Hwy, BOWEN	1204708	130 Balaam Rd, BOWEN
1204333	18295 Bruce Hwy, BOWEN	1204709	108 Balaam Rd, BOWEN
1204338	Bruce Hwy, BOWEN	1204710	102 Balaam Rd, BOWEN
1204386	15 Eyles Rd, BOWEN	1204711	92 Balaam Rd, BOWEN
1204389	18972 Bruce Hwy, BOWEN	1204712	10 Balaam Rd, BOWEN
1204391	18928 Bruce Hwy, BOWEN	1204713	201 East Euri Rd, BOWEN
1204393	18969 Bruce Hwy, BOWEN	1204714	205 East Euri Rd, BOWEN
1204395	18929 Bruce Hwy, BOWEN	1204715	215 East Euri Rd, BOWEN
1204396	18907 Bruce Hwy, BOWEN	1204716	225 East Euri Rd, BOWEN
1204398	18911 Bruce Hwy, BOWEN	1204717	237 East Euri Rd, BOWEN
1204399	15 Bootooloo Rd, BOWEN	1204718	253 East Euri Rd, BOWEN
1204401	49 Bootooloo Rd, BOWEN	1204719	261 East Euri Rd, BOWEN
1204402	67 Bootooloo Rd, BOWEN	1204720	271 East Euri Rd, BOWEN
1204403	Bootooloo Rd, BOWEN	1204721	283 East Euri Rd, BOWEN
1204404	117 Bootooloo Rd, BOWEN	1204722	289 East Euri Rd, BOWEN
1204405	119 Bootooloo Rd, BOWEN	1204723	295 East Euri Rd, BOWEN
1204406	Bootooloo Rd, BOWEN	1204726	41 Arratta Rd, BOWEN
1204407	62 Kellys La, BOWEN	1204728	49 Arratta Rd, BOWEN
1204408	Bootooloo Rd, BOWEN	1204729	264 Arratta Rd, BOWEN
1204409	Bootooloo Rd, BOWEN	1204730	160 Arratta Rd, BOWEN
1204412	351 Bootooloo Rd, BOWEN	1204731	158 Arratta Rd, BOWEN
1204414	353 Bootooloo Rd, BOWEN	1204732	112 Arratta Rd, BOWEN
1204416	307 Bootooloo Rd, BOWEN	1204734	70 Arratta Rd, BOWEN
1204418	Bootooloo Rd, BOWEN	1204735	26 Arratta Rd, BOWEN
1204419	545 Bootooloo Rd, BOWEN	1204753	692 East Euri Rd, BOWEN
1204420	627 Bootooloo Rd, BOWEN	1204761	12 Arratta Rd, BOWEN
1204421	641 Bootooloo Rd, BOWEN	1204762	436 East Euri Rd, BOWEN
1204422	683 Bootooloo Rd, BOWEN	1204764	306 East Euri Rd, BOWEN
1204423	697 Bootooloo Rd, BOWEN	1204766	294 East Euri Rd, BOWEN
1204424	717 Bootooloo Rd, BOWEN	1204767	240 East Euri Rd, BOWEN
1204425	719 Bootooloo Rd, BOWEN	1204803	54 Salters La, BOWEN
1204427	4 Thomas Rd, BOWEN	1204806	Dry Creek Rd, BOWEN
1204428	32 Thomas Rd, BOWEN	1204807	99 Taloonda Rd, INVERDON
1204429	784 Bootooloo Rd, BOWEN	1204809	Green Swamp Rd, BOWEN
1204430	782 Bootooloo Rd, BOWEN	1204810	19870 Bruce Hwy, BOWEN
1204431	768 Bootooloo Rd, BOWEN	1204811	127 Green Swamp Rd, BOWEN
1204434	518 Bootooloo Rd, BOWEN	1204915	1 Bergl St, MERINDA
1204440	308 Bootooloo Rd, BOWEN	1204916	1 Bergl St, MERINDA
1204445	55 Wheelers La, BOWEN	1205103	940 Bootooloo Rd, BOWEN
1204447	56 Wheelers La, BOWEN	1205104	1210 Bootooloo Rd, BOWEN
1204448	54 Bootooloo Rd, BOWEN	1205149	1130 Thurso Rd, BOWEN
1204450	51 Bootooloo Rd, BOWEN	1207056	Bowen Developmental Rd, BOWEN
1204451	115 Bootooloo Rd, BOWEN	1207239	8 Albeitz Rd, MERINDA
1204452	110 Drays Rd, BOWEN	1207341	389 Dry Creek Rd, BOWEN
1204453	71 Woodhouse Rd, BOWEN	1207500	Bowen Developmental Rd, BOWEN
1204454	73 Woodhouse Rd, BOWEN	1207501	Bowen Developmental Rd, BOWEN
1204455	68 Powers Rd, BOWEN	1207516	133 Bootooloo Rd, BOWEN
1204456	66 Powers Rd, BOWEN	1207772	Lauriston St, DELTA
1204457	60 Powers Rd, BOWEN	1208210	9 Murray Ave, QUEENS BEACH
1204458	22 Powers Rd, BOWEN	1208211	19 Kirkpatrick Ct, QUEENS BEACH
1204459	51 Thomas Rd, BOWEN	1208212	15 Kirkpatrick Ct, QUEENS BEACH
1204460	414 Bootooloo Rd, BOWEN	1208213	11 Kirkpatrick Ct, QUEENS BEACH
1204463	748 Bootooloo Rd, BOWEN	1208214	9 Kirkpatrick Ct, QUEENS BEACH
1204464	27 Police Camp Rd, BOWEN	1208215	7 Kirkpatrick Ct, QUEENS BEACH
1204465	47 Police Camp Rd, BOWEN	1208216	10 Kirkpatrick Ct, QUEENS BEACH
1204466	67 Police Camp Rd, BOWEN	1208217	22 Kirkpatrick Ct, QUEENS BEACH

Attachment 2.9.5 Declared Area Maps - Rural Fire - Bowen Delta 2024-2025

Assessment Number	Property	Assessment Number	Property
1204467	83 Police Camp Rd, BOWEN	1208219	24 Kirkpatrick Ct, QUEENS BEACH
1204469	94 Police Camp Rd, BOWEN	1208220	17 Kirkpatrick Ct, QUEENS BEACH
1204470	35 Whites La, BOWEN	1208251	49 Weekes Rd, INVERDON
1204474	Bruce Hwy, DELTA	1208444	Alligator Creek Rd, BOWEN
1204475	19081 Bruce Hwy, BOWEN	1208445	Bowen Developmental Rd, BOWEN
1204476	8 Bowen Developmental Rd, BOWEN	1208446	315 Balaam Rd, BOWEN
1204477	19097 Bruce Hwy, DELTA	1208479	Bootooloo Rd, BOWEN
1204478	19101 Bruce Hwy, BOWEN	1208480	13 Jurgens Pl, BOWEN
1204479	60 Bowen Developmental Rd, BOWEN	1208482	21 Kirkpatrick Ct, QUEENS BEACH
1204480	24 Albeitz Rd, MERINDA	1208483	23 Kirkpatrick Ct, QUEENS BEACH
1204481	19188 Bruce Hwy, DELTA	1208484	13 Kirkpatrick Ct, QUEENS BEACH
1204482	19144 Bruce Hwy, DELTA	1208485	5 Kirkpatrick Ct, QUEENS BEACH
1204483	19132 Bruce Hwy, DELTA	1208486	1 Kirkpatrick Ct, QUEENS BEACH
1204484	19076 Bruce Hwy, DELTA	1208488	12 Kirkpatrick Ct, QUEENS BEACH
1204485	19058 Bruce Hwy, BOWEN	1208489	14 Kirkpatrick Ct, QUEENS BEACH
1204486	19038 Bruce Hwy, DELTA	1208490	16 Kirkpatrick Ct, QUEENS BEACH
1204487	19002 Bruce Hwy, DELTA	1208491	18 Kirkpatrick Ct, QUEENS BEACH
1204488	3 Railway Rd, DELTA	1208497	49 Bootooloo Rd, BOWEN
1204490	13 Bowen Developmental Rd, BOWEN	1208565	Hermans Rd, BOWEN
1204491	17 Bowen Developmental Rd, BOWEN	1208566	Dry Creek Rd, BOWEN
1204494	61 Bowen Developmental Rd, BOWEN	1208575	91 Wylie Park Rd, BOWEN
1204495	Bowen Developmental Rd, BOWEN	1208585	769 Bootooloo Rd, BOWEN
1204497	121 Bowen Developmental Rd, BOWEN	1208586	47 Wylie Park Rd, BOWEN
1204500	203 Bowen Developmental Rd, BOWEN	1208609	745 Bootooloo Rd, BOWEN
1204503	71 Gladstone Park Rd, BOWEN	1208610	63 Wylie Park Rd, BOWEN
1204507	Hermans Rd, BOWEN	1208622	739 Bootooloo Rd, BOWEN
1204508	Websters La, BOWEN	1208785	20 Murray Ave, QUEENS BEACH
1204509	18 Hermans Rd, BOWEN	1208816	Mt Dangar Rd, BOWEN
1204510	308 Bowen Developmental Rd, BOWEN	1208964	15 Creek St, QUEENS BEACH
1204511	74 Wylie Park Rd, BOWEN	1208969	183 Telegraph Rd, DELTA
1204512	Bowen Developmental Rd, BOWEN	1208971	182 East Euri Rd, BOWEN
1204515	130 Bowen Developmental Rd, BOWEN	1208980	20 Kirkpatrick Ct, QUEENS BEACH
1204516	72 Bowen Developmental Rd, BOWEN	1208992	Edgerton Rd, DELTA
1204517	30 Bowen Developmental Rd, BOWEN	1209049	Weekes Rd, INVERDON
1204518	18 Bowen Developmental Rd, BOWEN	1209072	29 Telegraph Rd, DELTA
1204519	14 Bowen Developmental Rd, BOWEN	1209227	66 Sandy La, DELTA
1204520	10 Bowen Developmental Rd, BOWEN	1209277	Bruce Hwy, MERINDA
1204522	64 Sandy La, DELTA	1209339	250 Kelsey Rd, DELTA
1204524	36 Sandy La, DELTA	1209384	Mt Buckley Rd, BOWEN
1204531	4 Andersons La, BOWEN	1209625	127 Hermans Rd, BOWEN
1204532	Bowen Developmental Rd, BOWEN	1209674	Dry Creek Rd, BOWEN
1204533	56 Hermans Rd, BOWEN	1300097	22/18323 Bruce Hwy, BOWEN
1204534	3 Wylie Park Rd, BOWEN	1300098	23/18323 Bruce Hwy, BOWEN
1204535	66 Hermans Rd, BOWEN	1300099	24/18323 Bruce Hwy, BOWEN
1204536	28 Wylie Park Rd, BOWEN	1300100	25/18323 Bruce Hwy, BOWEN
1204537	19090 Bruce Hwy, DELTA	1300101	26/18323 Bruce Hwy, BOWEN
1204538	19116 Bruce Hwy, DELTA	1300106	36 Lower Don Rd, BOWEN
1204539	27 Lauriston St, DELTA	1300124	51 Bowen Developmental Rd, BOWEN
1204540	Bruce Hwy, DELTA	1300277	Bowen Developmental Rd, BOWEN
1204541	49 Lauriston St, DELTA	1300303	Roddy Hughes Rd, BOWEN
1204542	111 Railway Rd, DELTA	1300528	464 Bootooloo Rd, BOWEN
1204543	81 Railway Rd, DELTA	1300640	Inverdon Rd, BOWEN
1204544	91 Railway Rd, DELTA	1300712	313 East Euri Rd, BOWEN
1204545	9 Hildebrandt La, DELTA	1300717	11 Sandy La, DELTA
1204546	23 Hildebrandt La, DELTA	1300863	Cheffins Rd, BOWEN
1204548	14 Kelsey Rd, DELTA	1300912	120 Thomas Rd, BOWEN
1204549	1 Warwick Rd, DELTA	1301092	Woodhouse Rd, BOWEN
1204551	29 Warwick Rd, DELTA	1301329	23 Jurgens Pl, BOWEN

Attachment 2.9.5 Declared Area Maps - Rural Fire - Bowen Delta 2024-2025

Assessment Number	Property	Assessment Number	Property
1204554	6 Chandlers Rd, DELTA	1301330	25 Jurgens Pl, BOWEN
1204555	Chandlers Rd, DELTA	1301333	41 Jurgens Pl, BOWEN
1204556	Warwick Rd, DELTA	1301334	43 Jurgens Pl, BOWEN
1204557	147 Kelsey Rd, DELTA	1301335	42 Jurgens Pl, BOWEN
1204558	131 Kelsey Rd, DELTA	1301336	40 Jurgens Pl, BOWEN
1204560	155 Kelsey Rd, DELTA	1301338	32 Jurgens Pl, BOWEN
1204561	253 Kelsey Rd, DELTA	1301339	24 Jurgens Pl, BOWEN
1204562	263 Kelsey Rd, DELTA	1301340	22 Jurgens Pl, BOWEN
1204563	293 Kelsey Rd, DELTA	1301573	9 Creek St, QUEENS BEACH
1204565	264 Kelsey Rd, DELTA	1301647	27 Lower Don Rd, BOWEN
1204567	252 Kelsey Rd, DELTA	1301663	306 Telegraph Rd, DELTA
1204568	258 Kelsey Rd, DELTA	1301664	306 Telegraph Rd, DELTA
1204569	246 Kelsey Rd, DELTA	1301665	88 Edgerton Rd, DELTA
1204570	220 Kelsey Rd, DELTA	1301707	40 Sandy La, DELTA
1204571	216 Kelsey Rd, DELTA	1301774	107 Woodlands Rd, BOWEN
1204572	206 Telegraph Rd, DELTA	1302009	536 Bowen Developmental Rd, BOWEN
1204573	168 Kelsey Rd, DELTA	1302011	244 Telegraph Rd, DELTA
1204574	Kelsey Rd, DELTA	1302012	565 Bowen Developmental Rd, BOWEN
1204575	231 Telegraph Rd, DELTA	1302035	Railway Rd, DELTA
1204576	228 Telegraph Rd, DELTA	1302055	East Euri Rd, BOWEN
1204577	195 Kelsey Rd, DELTA	1302056	46 East Euri Rd, BOWEN
1204578	216 Telegraph Rd, DELTA	1302133	East Euri Rd, BOWEN
1204579	168 Telegraph Rd, DELTA	1302203	306 Telegraph Rd, DELTA
1204580	170 Telegraph Rd, DELTA	1302285	23 Telegraph Rd, DELTA
1204581	152 Telegraph Rd, DELTA	1302457	Dry Creek Rd, BOWEN
1204583	21 Edgerton Rd, DELTA	1302461	46 Edgerton Rd, DELTA
1204584	82 Telegraph Rd, DELTA	1302539	Bowen Developmental Rd, BOWEN
1204585	74 Telegraph Rd, DELTA	1302572	38 Bowen Developmental Rd, BOWEN
1204586	38 Telegraph Rd, DELTA	1302824	Bootooloo Rd, BOWEN
1204587	20 Telegraph Rd, DELTA	1302863	Bowen Developmental Rd, BOWEN
1204588	23 Telegraph Rd, DELTA	1302963	Bootooloo Rd, BOWEN
1204589	39 Telegraph Rd, DELTA	1303024	16 Inverroona Rd, BOWEN
1204590	62 Chandlers Rd, DELTA	1303034	71 Railway Rd, DELTA
1204592	171 Telegraph Rd, DELTA	1303119	52 Bootooloo Rd, BOWEN
1204594	281 Telegraph Rd, DELTA	1303151	42 Wylie Park Rd, BOWEN
1204595	91 Alligator Creek Rd, BOWEN	1303167	150 Woodlands Rd, BOWEN
1204600	55 Chandlers Rd, DELTA	1303285	34 Jurgens Pl, BOWEN
1204601	61 Chandlers Rd, DELTA		

2.10 - Utility Charges - Waste

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Coordinator Rates

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the Waste utility charges to be levied on properties within the region, for the 2024/25 financial year.

EXECUTIVE SUMMARY

This report proposes the adoption and levying of Utility Charges for Waste that will ensure that the costs of providing waste management services is recovered predominantly on a user pays basis.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve in accordance with section 94(2) of the *Local Government Act 2009* (Qld) and section 99 of the *Local Government Regulation 2012* (Qld) to make and levy the following utility charges for waste management utility services:

- 1) a Domestic Garbage Charge of \$290.00 per service (with a single "service" being for the removal of one (1) 240 litre wheelie bin of domestic garbage per week or equivalent cost of service by shared skip on a scheduled service day, where Council has approved this type of facility), for each residential assessment as follows:
 - (a) for residential lots - per separately surveyed parcel of land or domiciles upon the parcel, whichever is higher;
 - (b) for units or flats - per separate unit, flat or domicile, whichever is higher; and
 - (c) for multiple accommodation premises (other than those classified as 'commercial') - per three (3) bed and breakfast rooms or part thereof,

in the areas identified on the declared serviced area map "Whitsunday Region Domestic Waste & Recycling Collection Areas 2024-25" (**Attachment 1**), which charge is intended to cover the full costs associated with the collecting and disposing of household waste, the operation, and maintenance of the waste management facilities, capital works for renewal, upgrade and expansion of waste management facilities, and the future restoration and remediation of waste management facilities;

- 2) additional domestic garbage services are extra services which by request, Council may provide to the property. All refuse collection services shall be charged per service;
- 3) a Domestic Recyclable Waste Charge of \$135.00 per service (with a single "service" being for the removal of one (1) 240 litre wheelie bin of domestic recyclable waste per fortnight or equivalent cost of service by shared skip on a scheduled service day, where Council has approved this type of facility), for each residential assessment as follows:

- (a) for residential lots - per separately surveyed parcels of land or domiciles upon the land, whichever is higher;
- (b) for units or flats - per separate unit, flat or domicile, whichever is higher;
- (c) for multiple accommodation premises (other than those classified as 'commercial') - per three (3) bed and breakfast rooms or part thereof,

in the areas identified on the declared serviced area map "Whitsunday Region Domestic Waste & Recycling Collection Areas 2024-25" (**Attachment 1**) to cover the full costs associated with the collection and recycling of recyclable household waste;

- 4) additional recyclable waste services are extra services which by request, Council may provide to the property. All refuse collection services shall be charged per service;
- 5) a Waste Management Facility Charge will be levied per assessment, the Waste Management Facility Charge shall be applied to defray the cost of operating, maintaining, and managing Council's Waste Management Facilities throughout the region. Waste Management Facilities include landfill sites, transfer stations, weighbridge and satellite waste bins located throughout the region:
 - (a) Households outside the declared service area \$276.00
 - (b) Households within the declared service area \$216.00
 - (c) Non-Residential/Other \$160.00

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

Domestic Garbage Charge

The Domestic Garbage Charge is levied on a bi-annual basis each financial year in respect of all residential assessments where Council provides a domestic garbage collection service. A minimum of one (1) charge will be made and levied on each separately surveyed parcel of land or domiciles upon the parcel, whichever is the higher.

Council does not offer a concession on the Domestic Garbage Charge for premises within the serviced area for periods where the premises are unoccupied.

The Domestic Garbage Charge will apply for the 2024/25 year to the area identified in the declared serviced area map "Whitsunday Region Domestic Waste & Recycling Collection

Areas 2024-25” which will be available for inspection at the Council office during business hours or on Council’s web site.

A single charge per service will allow for the removal of one (1) 240 litre wheelie bin of domestic garbage per week or the equivalent cost of service by shared skip on scheduled service day where Council has approved this type of facility.

For multiple residential accommodation premises of any type, charges will apply as follows:

- A single charge per flat, unit or domicile, whichever is higher; and
- A single charge per three (3) bed and breakfast rooms or part thereof.

Motel accommodation, caravan parks, workers accommodation, boarding houses and backpacker accommodation are identified as commercial use for the purpose of garbage disposal, and accordingly, a domestic garbage collection service is not available to these premises.

The Domestic Garbage Charge is intended to cover the full costs associated with the collection and disposal of household waste, the operation, maintenance and upkeep of the waste management facilities, capital works for renewal, upgrade and expansion of those waste management facilities and the future restoration and remediation of waste management facilities.

Owners of premises (where Council provides a domestic garbage collection service) may request additional domestic garbage collection services by way of one (1) or more additional 240 litre bins. An additional Domestic Garbage Charge will apply for each additional 240 litre wheelie bin. Where a service is provided for only part of the year, the Domestic Garbage Charge will be levied on a pro-rata basis per month or part thereof. New premises will be supplied one (1) 240 litre wheelie bin at no cost the charge for the service will be pro-rated.

This charge is subject to Council’s Pensioner Rates Rebate Policy.

Domestic Recyclable Waste Charge

The Domestic Recyclable Waste Charge is levied on a bi-annual basis each financial year on all residential assessments where Council provides a domestic recyclable collection service. A minimum of one (1) charge will be made and levied on each separately surveyed parcel of land or domiciles upon the parcel, whichever is the higher.

Council does not offer a concession on the Recyclable Waste Collection Charge for periods where the premises are unoccupied.

The Domestic Recyclable Waste Charge will apply to all residential assessments within the areas identified on the declared serviced area map “Whitsunday Region Domestic Waste & Recycling Collection Areas 2024-25” for which a domestic recyclable collection service is made available. The “Whitsunday Region Domestic Waste & Recycling Collection Areas 2024-25” which will be available for inspection at the Council office during business hours and on Council’s web site.

A single charge will allow for the removal of one (1) yellow-lidded 240 litre wheelie bin of recyclable waste per fortnight or the equivalent cost of service by shared skip where Council has approved this type of facility.

For multiple residential accommodation premises of any type, charges will apply as follows:

- A single charge per flat, unit or domicile, whichever is higher;

- A single charge per three (3) bed and breakfast rooms or part thereof.

Motel accommodation, workers accommodation, boarding houses and backpacker accommodation are identified as commercial use for the purpose of recyclable waste collection, and as such recyclable waste collection is not available to these premises.

This charge is intended to cover the full costs associated with the collection, removal, sorting, processing, and disposal of recyclable domestic waste.

Owners of premises may request additional domestic recyclable waste collection services by way of one (1) or more additional 240 litre bins. An additional Recyclable Waste Collection Charge will apply for each additional 240 litre wheelie bin. Where a service is provided for only part of the year, the Domestic Recyclable Waste Charge will be levied on a pro-rata basis per month or part thereof. New premises will be supplied one (1) 240 litre wheelie bin at no cost the charge for the service will be pro-rated.

This charge is subject to Council's Pensioner Rates Rebate Policy.

Waste Management Facility Charge

The Waste Management Facility Charge is levied on a bi-annual basis each financial year, per assessment for all rateable properties within the region.

There are three tiers of charges based on assessments that have a household collection service, assessments without a household collection service and non-residential/Other assessments. The Waste Management Facility Charge is intended to cover the costs of operation, maintenance, and upkeep of Council waste management facilities, where domestic garbage, domestic recyclable waste, and domestic green waste, may be disposed of and the associated costs of landfilling the waste collected at these facilities. There are no charges levied at these collection and transfer facilities for the disposal of refuse.

The Waste Management Facility Charge is to defray the cost of operating, maintaining, and managing Council's Waste Management Facilities and the future resotriation and remediation of waste management facilities throughout the region. Waste Management Facilities include landfill sites, transfer stations, weighbridge and satellite waste bins located throughout the region.

This charge is subject to Council's Pensioner Rates Rebate Policy.

FINANCIAL IMPLICATIONS

The Waste Utility Charges enable Council to recover costs in the financial year that these charges relate to. By adopting this resolution, Council can recover costs associated with the provision of Waste related services for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Chief Operating Officer Whitsunday Water and Waste
Other relevant Council staff
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

External legal counsel has reviewed the resolutions and other budget related documents to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Risks are managed within existing operations.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

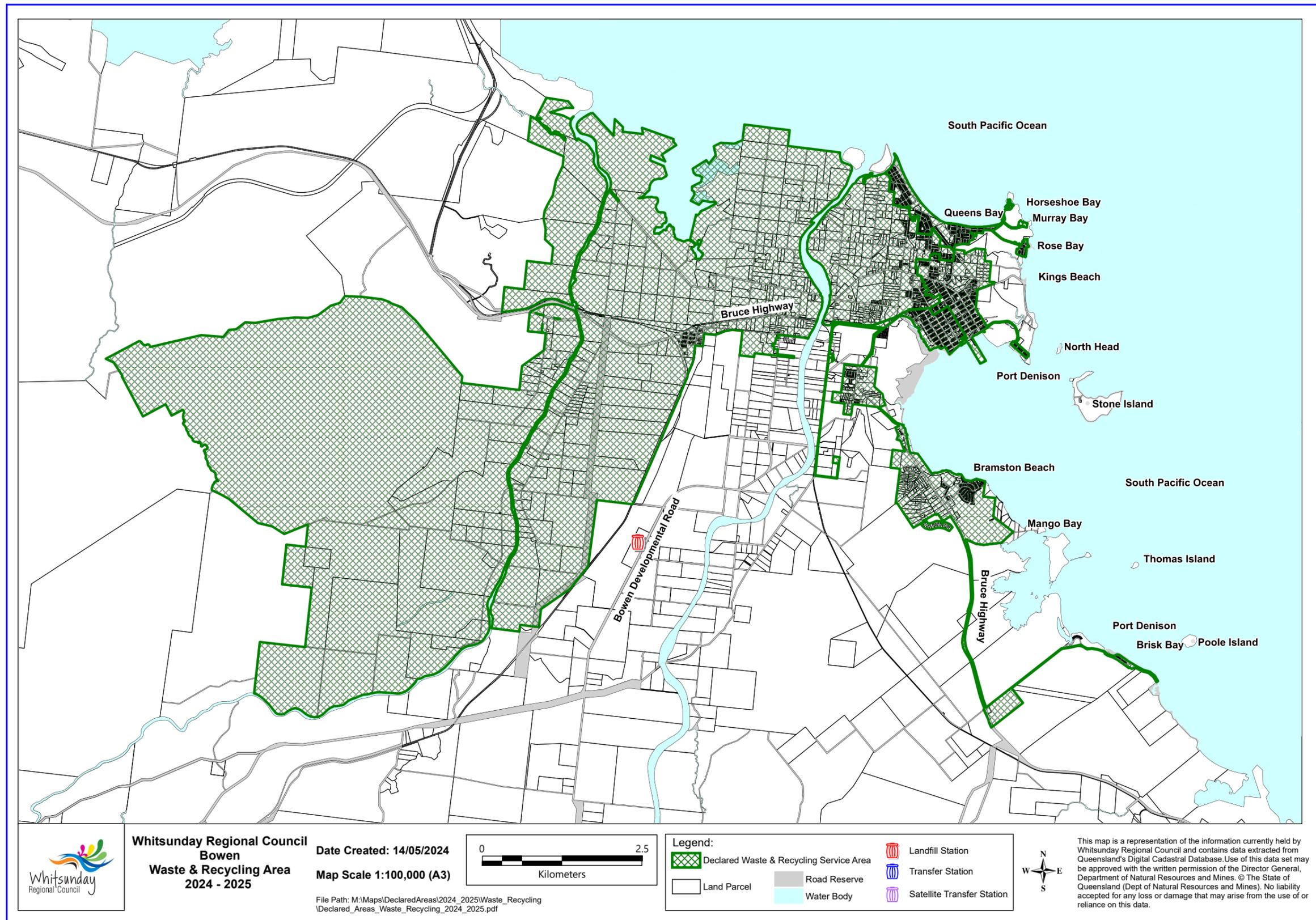
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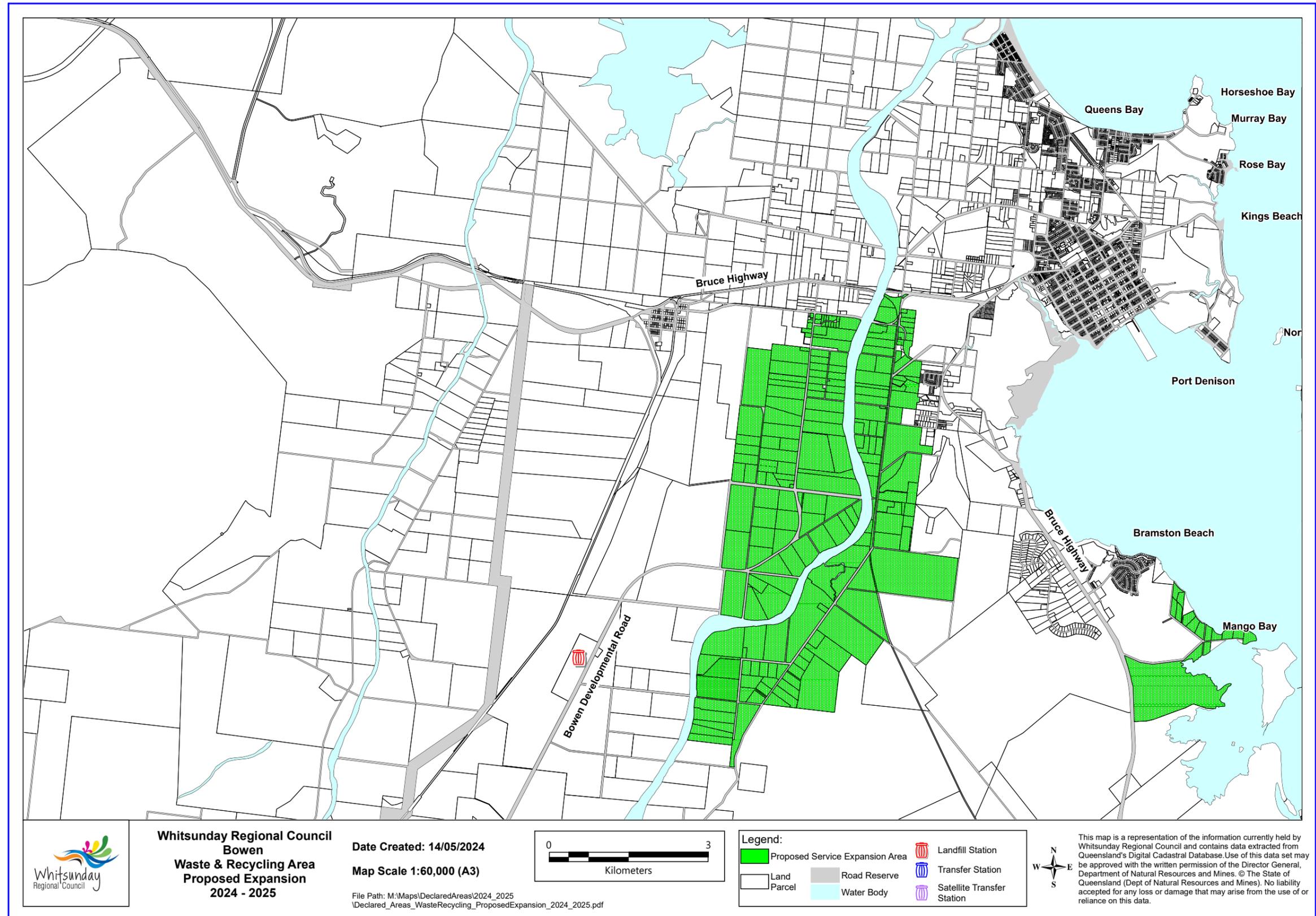
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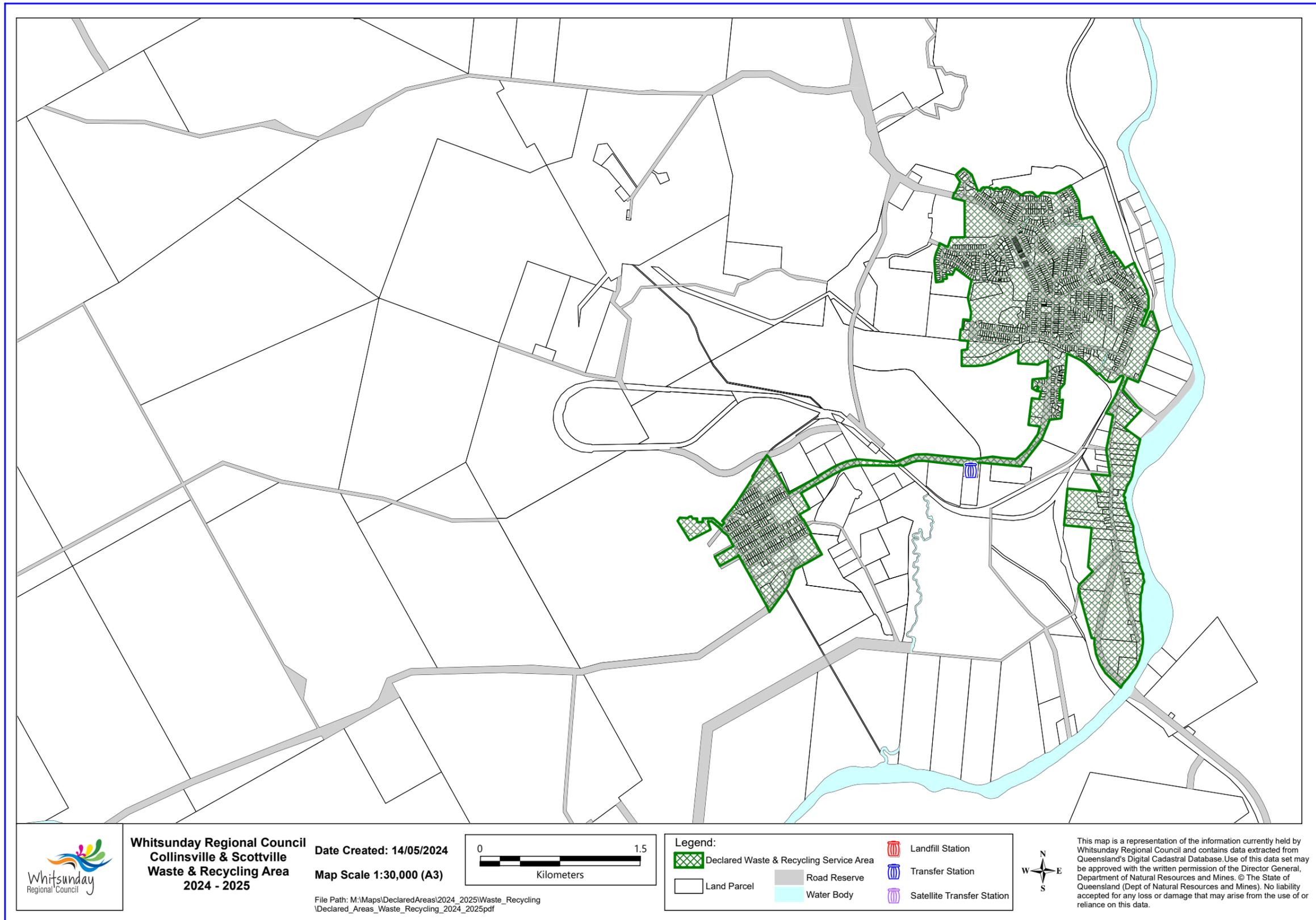
Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

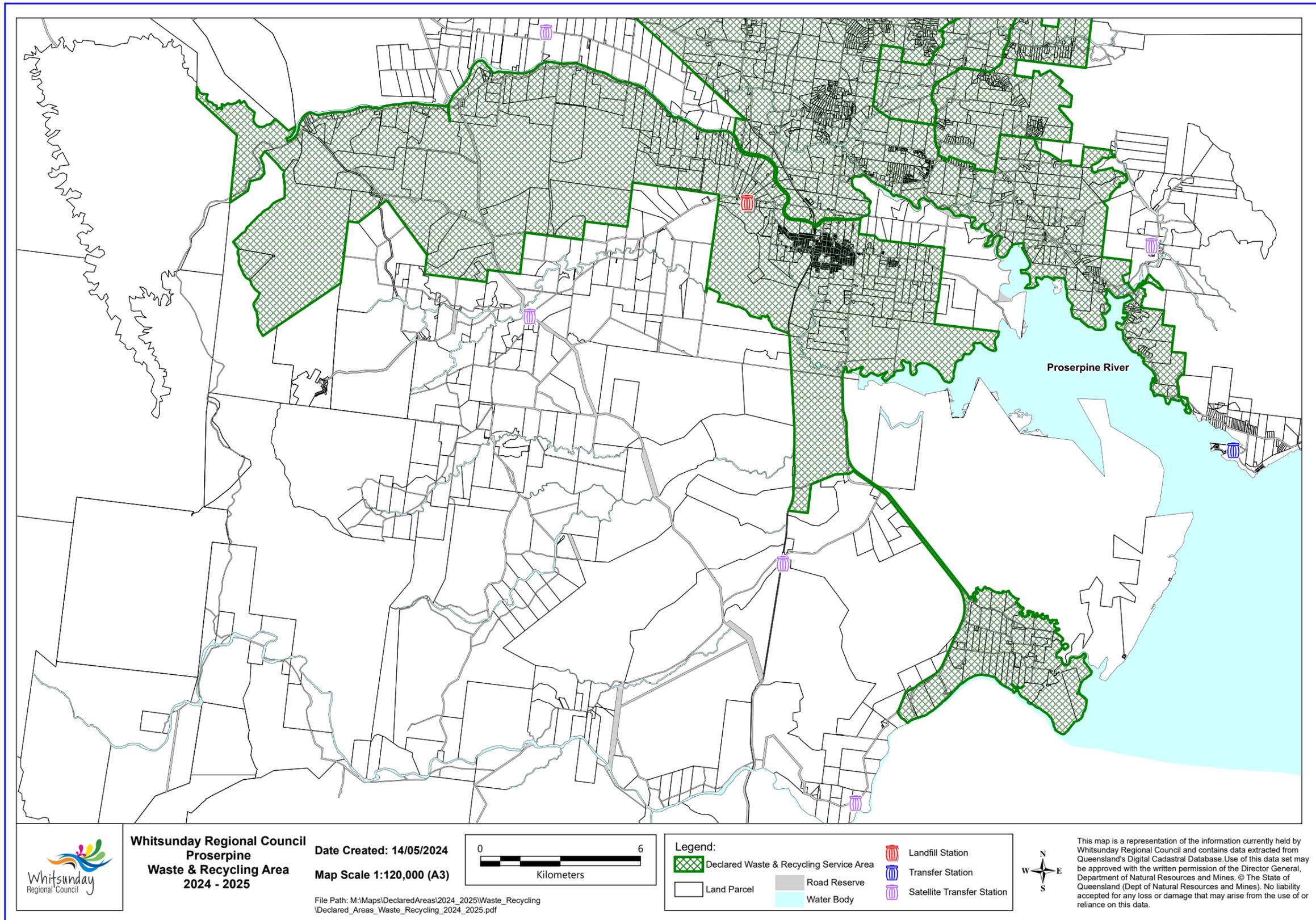
ATTACHMENTS

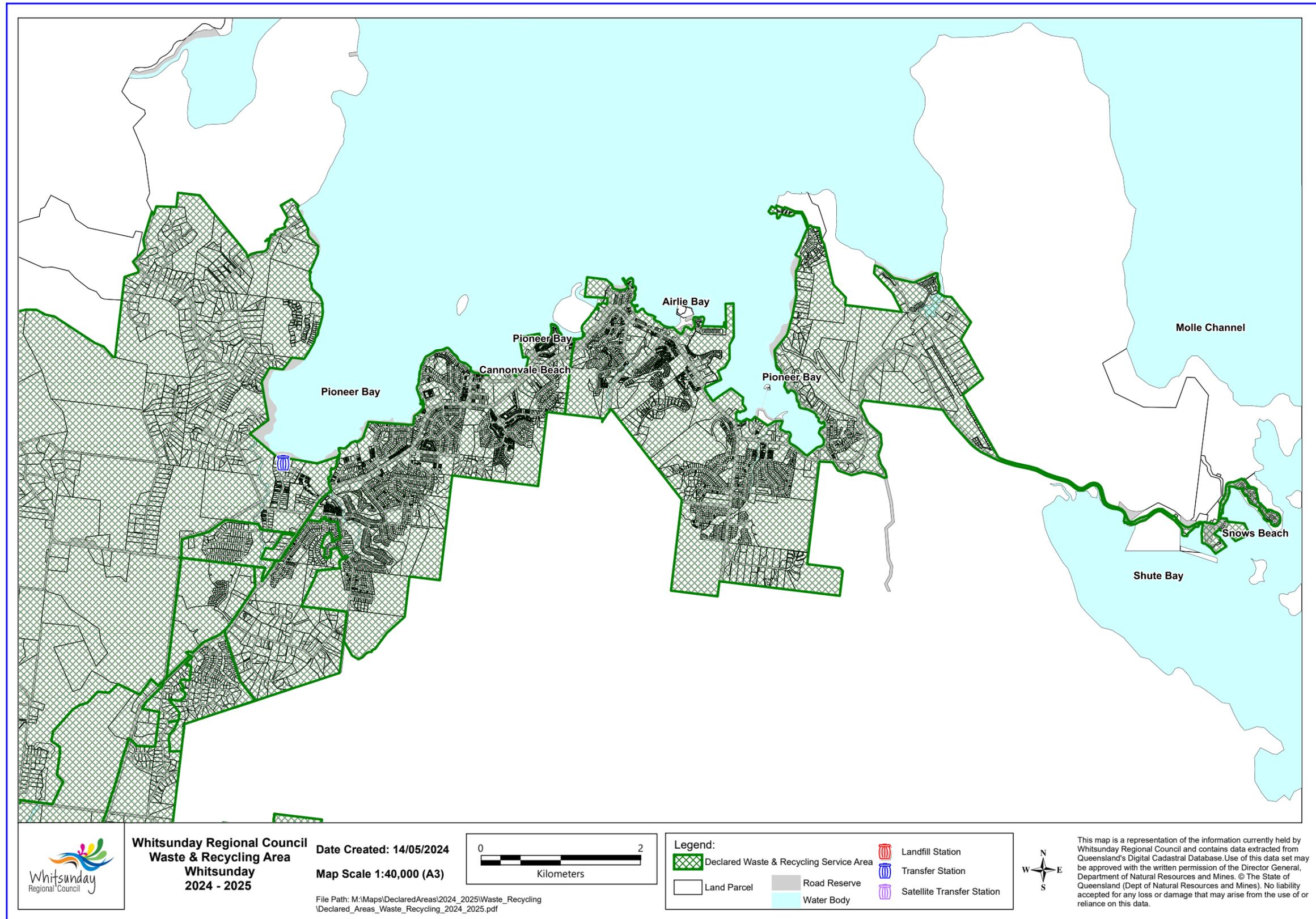
1. Whitsunday Region Domestic Waste & Recycling Collection Areas 2024-25 [2.10.1 - 8 pages]

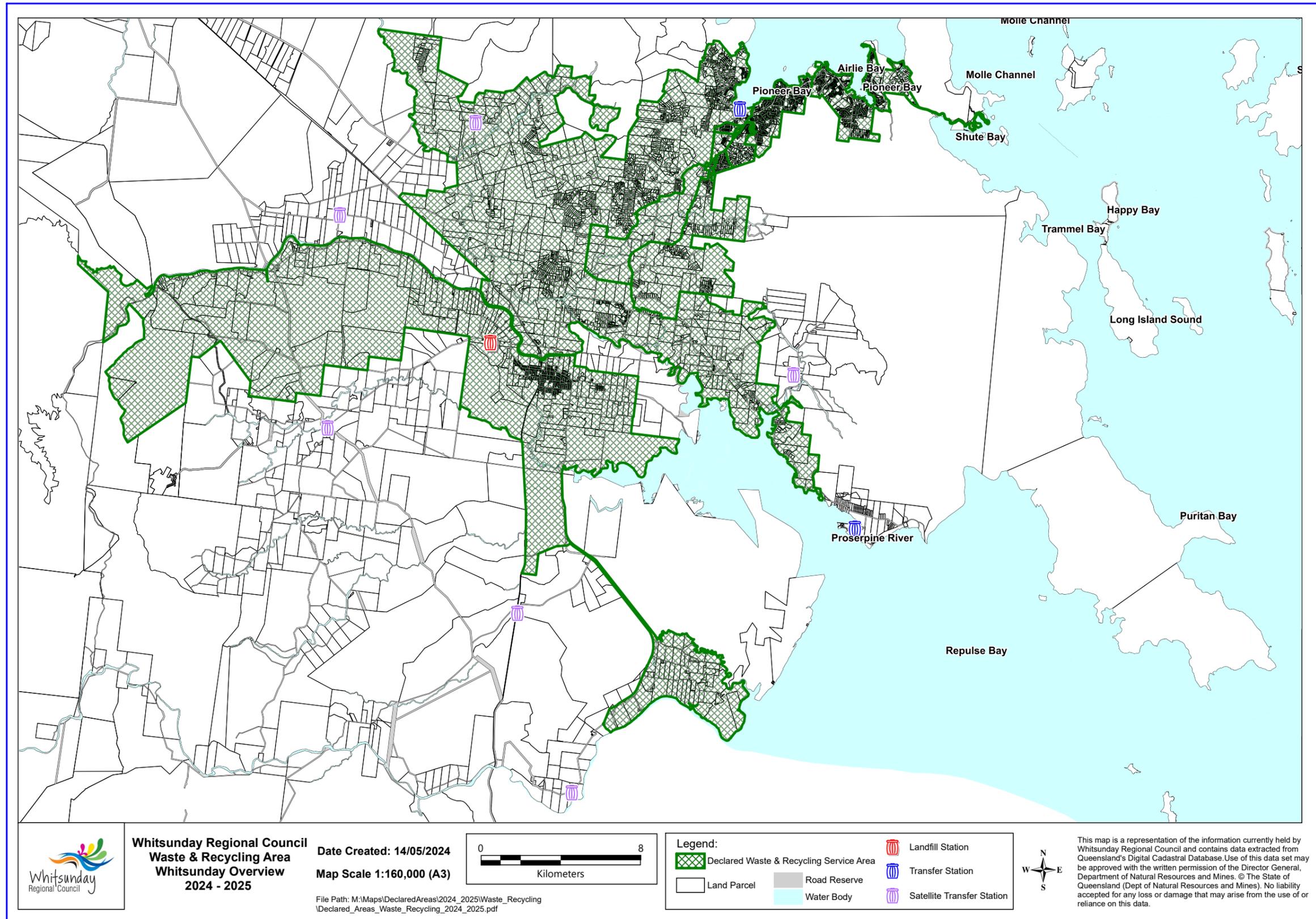


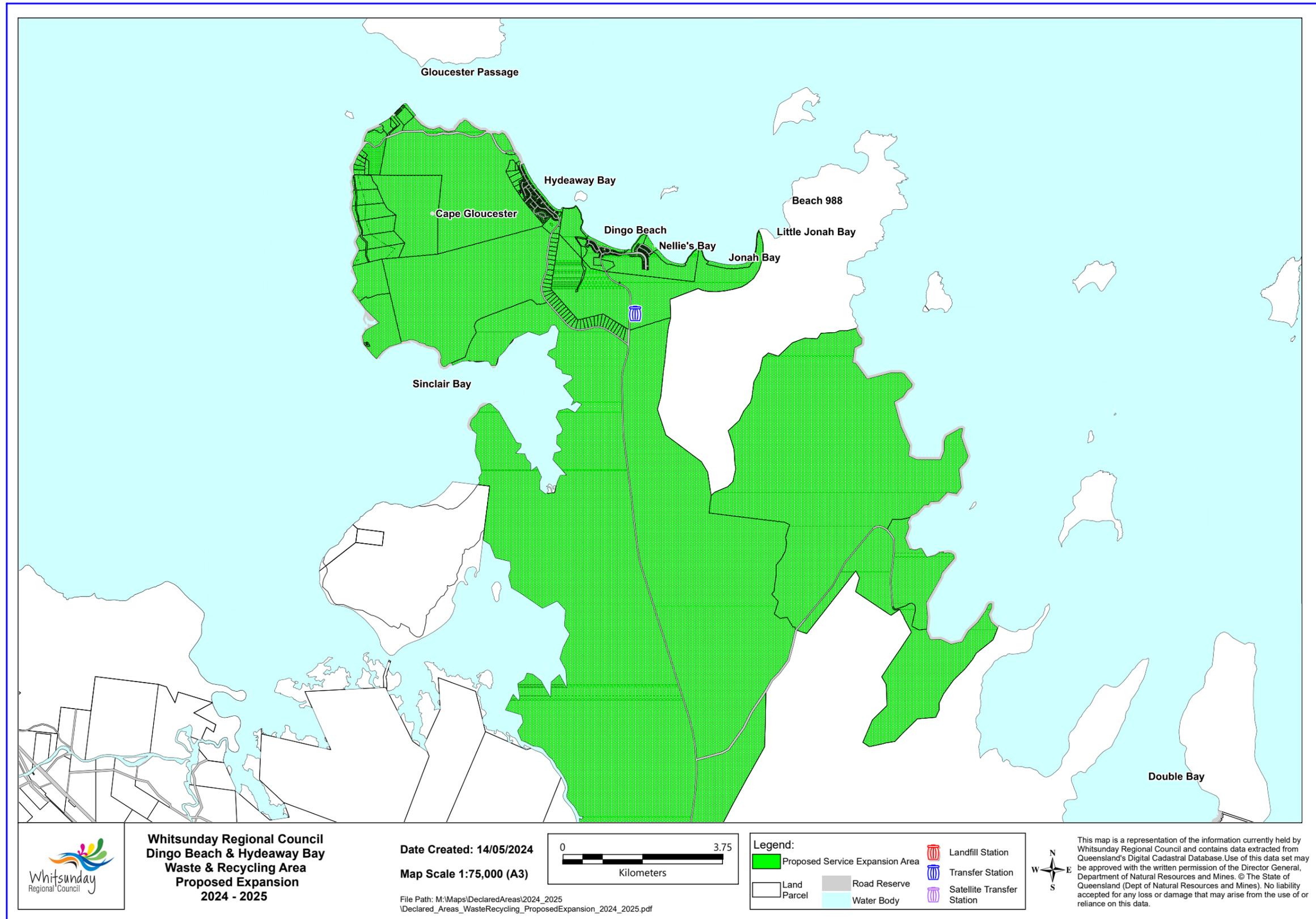


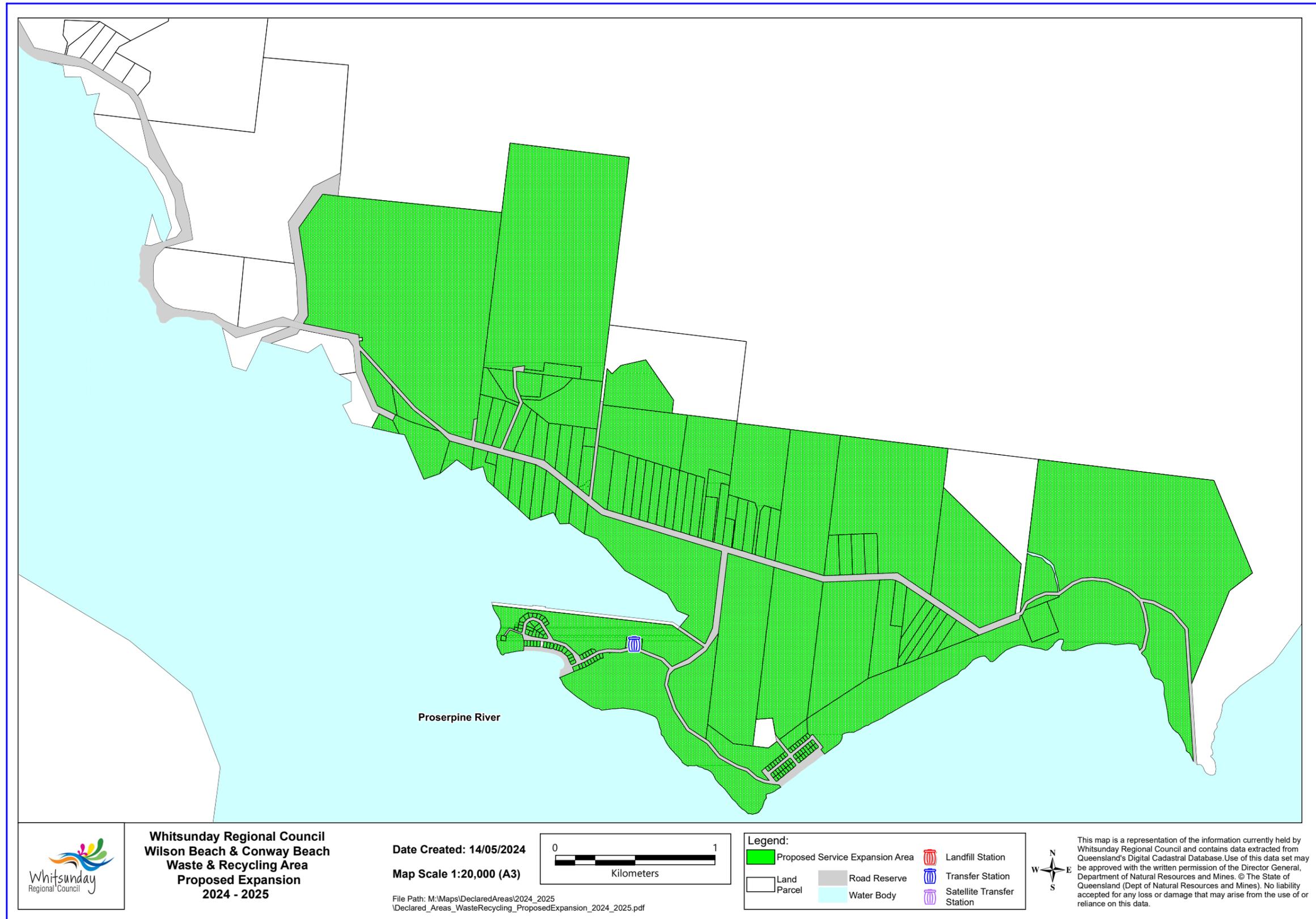












2.11 - Utility Charges - Water

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Coordinator Rates

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the water utility charges to be levied on properties with access to a water supply within the region, for the financial year 2024/25.

EXECUTIVE SUMMARY

This report proposes the adoption and levying of Utility Charges for Water and will ensure that the costs of providing water supply services is recovered predominantly on a user pays basis.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve, in accordance with section 94(2) of the *Local Government Act 2009* (Qld) and sections 99, 100 and 101 of the *Local Government Regulation 2012* (Qld), to make and levy Water Utility Charges:

- a) on all land within the Whitsunday Regional Council area, whether vacant or occupied and whether rateable land or not, which is passed by a water main intended as a source of supply, as identified in the declared service area map "Whitsunday Region Water Supply Areas 2024-25" (**Attachment 1**), as well as to land outside the "Whitsunday Region Water Supply Areas 2024-25" (**Attachment 1**) that is connected to and supplied by one or more of Council's Water Supply Schemes;
- b) with such charges used to recover the cost of:
 - (i) supplying water
 - (ii) constructing any and all components of the water supply system, including replacing all or parts of the existing water supply system;
 - (iii) repayment of loans associated with the construction of the water supply system; and
 - (iv) operating, maintaining, renewing, and managing the water supply system, including paying interest on loans, and allowing for depreciation; and
- c) in accordance with section 101(1)(b) of the *Local Government Regulation 2012* (Qld), charge the Water Utility Charge as a two-part tariff, unless a residential ratepayer notifies Council in writing of their election to have Water Utility Charges charged as an Allocation Tariff by a date to be determined communicated to such ratepayers by the Chief Executive Officer (CEO);

Two-Part Tariff

- d) in accordance with Section 101(1)(b) of the *Local Government Regulation 2012* (Qld), charge the two-part tariff, which is made up of a fixed Water Access Charge (being a charge for the use of infrastructure that supplies water) and a variable

Water Consumption Charge (being a charge for using the water based on the amount of water that is actually used) as follows:

- (i) Water Access Charge, in accordance with Section 99 of the Local Government Regulation 2012 (Qld) to be as follows:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1.	<u>Assessment with Multiple Parcels:</u> Assessments with a Differential Rating Category of 1, 2, 3, 4, 5, 6, 7, 8, 9 or 65 with more than one separately surveyed parcels of land with one parcel having a metered connection.	Separately surveyed parcel of land with the metered connection	\$ 732.00
		per separately surveyed parcels of vacant land with no connection	\$ 391.00
2.	<u>Land with no Metered Connection:</u> All land, whether vacant or not, with no metered connection, not included in any other Item.	per separately surveyed parcel of land	\$ 732.00
3.	<u>Residential:</u> Assessments with a Differential Rating Category of 1, 2, 3, 4, 5, 6, 7, 8, 9 or 65 excluding assessments identified in Item 1, and excluding multi-unit residencies (flats or other multi self-contained residential units).	per separately surveyed parcel of land or separate domicile, whichever number is higher	\$732.00
4.	<u>Residential Multi Unit:</u> Rate assessments with a Differential Rating Category of 10, 11, 12,13, 14, 15, or 16, not included in Item 3.	First Unit (or flat or domicile)	\$ 732.00
		per Unit (or flat or domicile) from the 2 nd Unit onwards	\$ 550.00
5.	<u>Rural Land:</u> Rate assessments with a Differential Rating Category of 29, 30, 31, 32, 33, 34, or 36 which have been connected to the Water Supply System.	per water supply connection	\$ 1,149.00
6.	<u>Single Commercial:</u> Rate assessments with a Differential Rating Category of 18, 28, or 62 that are used as a single shop or a single professional office, not included in Item 7.	per water supply connection or improvement	\$ 732.00
7.	<u>Commercial or Industrial 1:</u> Rate assessments with a Differential Rating Category of 17, 18, 19, 20, 21, 24, 26, 27, 28, 57, 62 or 66 not included in Item 6, which have been connected to the Water Supply System.	per water supply connection or improvement	\$ 1,881.00
8.	<u>Commercial or Industrial 2:</u> Rate assessments with a Differential Rating	per water supply connection or	\$ 2,940.00

Category No.	Definition	Basis of Charge	Applicable Annual Charge
	Category of 37, which have been connected to the Water Supply System.	improvement	
9.	<u>Commercial or Industrial 3</u> : Rate assessments with a Differential Rating Category of 22, 23, 35, 38, 39, 41, 43, 45, 46, 51, 52, or 55, which have been connected to the Water Supply System.	per water supply connection or improvement	\$ 4,618.00
10.	<u>Commercial or Industrial 4</u> : Rate assessments with a Differential Rating Category of 25, 40, 42, 56 or 58 which have been connected to the Water Supply System.	per water supply connection or improvement	\$ 11,813 .00
11.	<u>Commercial or Industrial 5</u> : Rate assessments with a Differential Rating Category of 44, 47, or 53, which have been connected to the Water Supply System.	per water supply connection or improvement	\$ 18,002.00
12.	<u>Commercial or Industrial 6</u> : Rate assessments with a Differential Rating Category of 48, 49, 50, 54, 59, 60 or 61, which have been connected to the Water Supply System.	per water supply connection or improvement	\$ 40,469.00

- (ii) the basis and amount for that part of a Water Utility Charge consisting of the Water Consumption Charge, in accordance with sections 99 and 100 of the Local Government Regulation 2012 (Qld), in two tiers, to be as follows:

Tier	Tier Definition	Basis of Charge	Amount
1.	One (1) kilolitre per day for the number of days in the billing period	per kilolitre	\$1.30
2.	In excess of Tier 1 quantity for a billing period	per kilolitre	\$2.38

Allocation Tariff

- e) residential (not commercial) ratepayers will have an option to elect by a written notice given to Council, by a date to be determined and communicated to such ratepayers by the Chief Executive Officer, to be charged the Allocation Tariff rather than the two-part tariff, in accordance with section 101(1)(a) of the Local Government Regulation 2012 (Qld), which is made up of a fixed Allocation Charge (being a set charge for an Allocated Quantity of water per annum) and a variable Excess Water Consumption Charge (being a charge for water used in excess of the Allocated Quantity) as follows:
- (i) fixed Allocation Charge, in accordance with sections 99 and 101(2)(ii) of the Local Government Regulation 2012 (Qld) to be as follows:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1.	<u>Residential</u> : Assessments with a Differential Rating Category of 1, 2, 3, 4, 65, 5, 6, 7, 8, or 9, excluding vacant land (whether metered or not), multi-unit residencies (flats or other multi self-contained residential units), and non-rateable properties.	per separately surveyed parcel of land or separate domicile, whichever number is higher for an Allocated Quantity of 650 kilolitres of water per annum.	\$1,251.00
2.	<u>Residential Multi Unit</u> : Rate assessments with a Differential Rating Category of 10, 11, 12,13, 14, 15, or 16, not included in Item 1.	First Unit (or flat or domicile) for an Allocated Quantity of 650 kilolitres of water per annum.	\$ 1,251.00
		per Unit (or flat or domicile) from the 2 nd Unit onwards for an Allocated Quantity of 488 kilolitres of water per annum per unit, flat or domicile.	\$ 938.00

- (ii) the Excess Water Consumption Charge, in accordance with sections 99 and 101(2)(ii) of the Local Government Regulation 2012 (Qld) for water used over the Allocated Quantity of water per annum (either 650 kilolitres or 488 kilolitres, depending on the differential rating category assigned to the parcel of land) will be as follows:

Category No.	Definition	Basis of Charge	Amount
1.	Consumption in excess of the Allocated Quantity (650 KI or 488 KI)	per kilolitre	\$6.67

- f) where an assessment is part of a community titles scheme (including a building units or group titles plan) and the assessment within the scheme is not separately metered, the applicable Water Consumption or Allocation Charges may be apportioned in accordance with the registered schedule of entitlements, or otherwise at the request of the Body Corporate. Water Access Charges are not apportioned.
- g) use of water, whether charged by two-part Tariff or Allocation Tariff, is subject to any water conservation measures (water restrictions) that are in place at the date of this resolution, or that may be imposed by Council at any time during the financial year. If Council imposes any water conservation measures during a financial year which results in a ratepayer, who has opted-in to the Allocation Tariff, being unable to use the allocated tariff amount, then the ratepayer shall have no ability to change their opt-in, and no recourse or other right of compensation against Council; and

- h) Council will apply section 102 of the Local Government Regulation 2012 (Qld) to the reading of water meters so that if a meter is due to be read on a particular day (e.g. the last day of a quarter) to enable Council to calculate a consumption charge to be levied, the meter will be deemed read on that particular day, if it is read within two weeks before the day or two weeks after the day.

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the *Act* identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

Water Utility Charges are levied to recover the cost of infrastructure required to access and treat raw water, store, and distribute potable water, including ancillary infrastructure required for such activities as well as to cover the cost of operating, maintaining, renewing, and managing the water supply system. The Water Supply Schemes within the Council area are defined in **Attachment 1** – "Whitsunday Region Water Supply Areas 2024-25".

Water pricing is required to be in line with Queensland Competition Authority (QCA) guidelines. These guidelines have been incorporated into a pricing model. The model also captures the historical and current data for water pricing.

The combined water and wastewater activities of Council was above the threshold for a Significant Business Activity (SBA) for the financial year 2023/24. These activities are forecast to remain above the said threshold the 2024/25 year as well. As such, Council is required to apply the provisions within the Act that apply to Significant Business Activities.

Generally, Full Cost Pricing relies upon the "User Pays" principle and as such water services have been reviewed to price the services to all users in the Whitsunday Region using the fairest and most equitable method while taking into consideration the full cost to deliver the service.

Sustainable water prices are a significant strategic underlying issue for the 2024/25 budget and long-term financial plan of Council.

Basis for Water Utility Charges

Water Utility Charges will be levied as a Two-Part Tariff, as follows:

- a) A fixed Access Charge, with the amount being determined by the category to which a given parcel of land is assigned.
- b) A variable Consumption Charge, specified as a rate per unit of water consumed, as measured by the water meter installed on each property with a metered connection. The Consumption Charge will be calculated based on two tiers. Tier One will be up to

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a specified quantity of water for a billing period and will attract a lower rate per unit of water consumed. Tier Two will be consumption above the tier one limit and will attract a higher rate per unit.

Owners of properties falling within identified categories can elect to be levied an Allocation Tariff (instead of the Two-Part Tariff). The Allocation Tariff will comprise of:

- a) A fixed Allocation Charge, with the amount being determined by the category to which a given parcel of land is assigned. The Allocation Charge will entitle the right to use water up to a specified quantity per annum (Allocated Quantity), which is also determined by the category to which a given parcel of land is assigned.
- b) A variable Excess Consumption Charge, specified as a rate per unit of water consumed in excess of the Allocated Quantity, as measured by the water meter installed on each property with a metered connection.

To be charged the Allocation Tariff, property owners will need to indicate their preference to be so charged, in writing, by the date set by Council. Those not opting in for the Allocation Charge will be charged the Two-Part Tariff.

Meter Reading and Billing Cycles

All Council water meters will be read every six (6) months, scheduled for the months of December and June.

Council will adopt a resolution before each water meter reading program, establishing the applicable date for the water meter reads, in keeping with Section 102 of the Local Government Regulation 2012.

Water consumption charges will be levied as soon as possible following each meter reading for water used since the last meter reading as measured by the water meter. No discount shall apply to water consumption charges. Water accounts that remain unpaid past their due date will attract interest at the rates as adopted by Council resolution, for the financial year 2024/25.

FINANCIAL IMPLICATIONS

The Water Utility Charges enable Council to recover costs in the financial year these charges relate to. By adopting this resolution, Council can recover the costs associated with the provision of water related services for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor and Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Coordinator Rates
Chief Operating Officer Water
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Managed within existing risk management practices.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

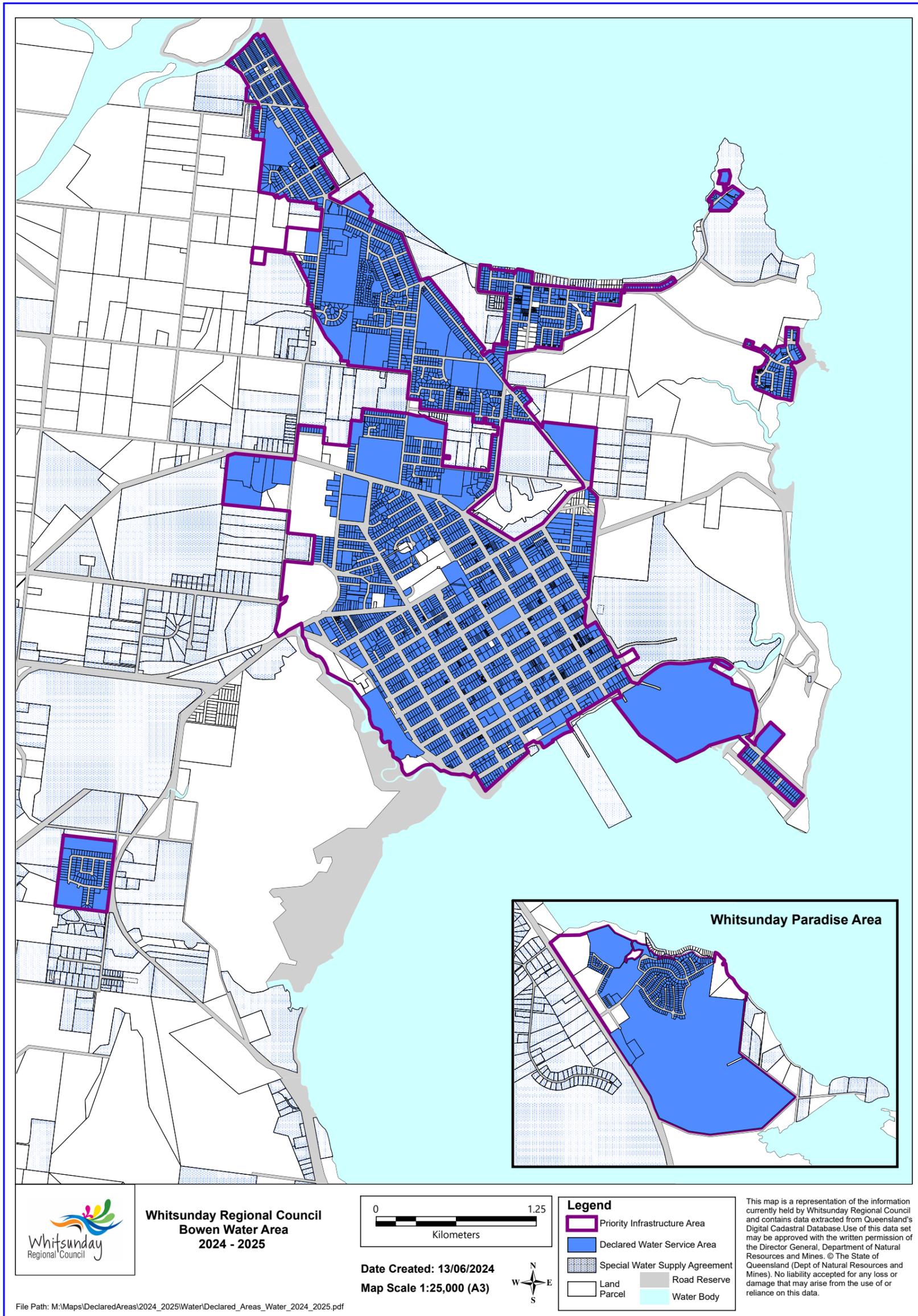
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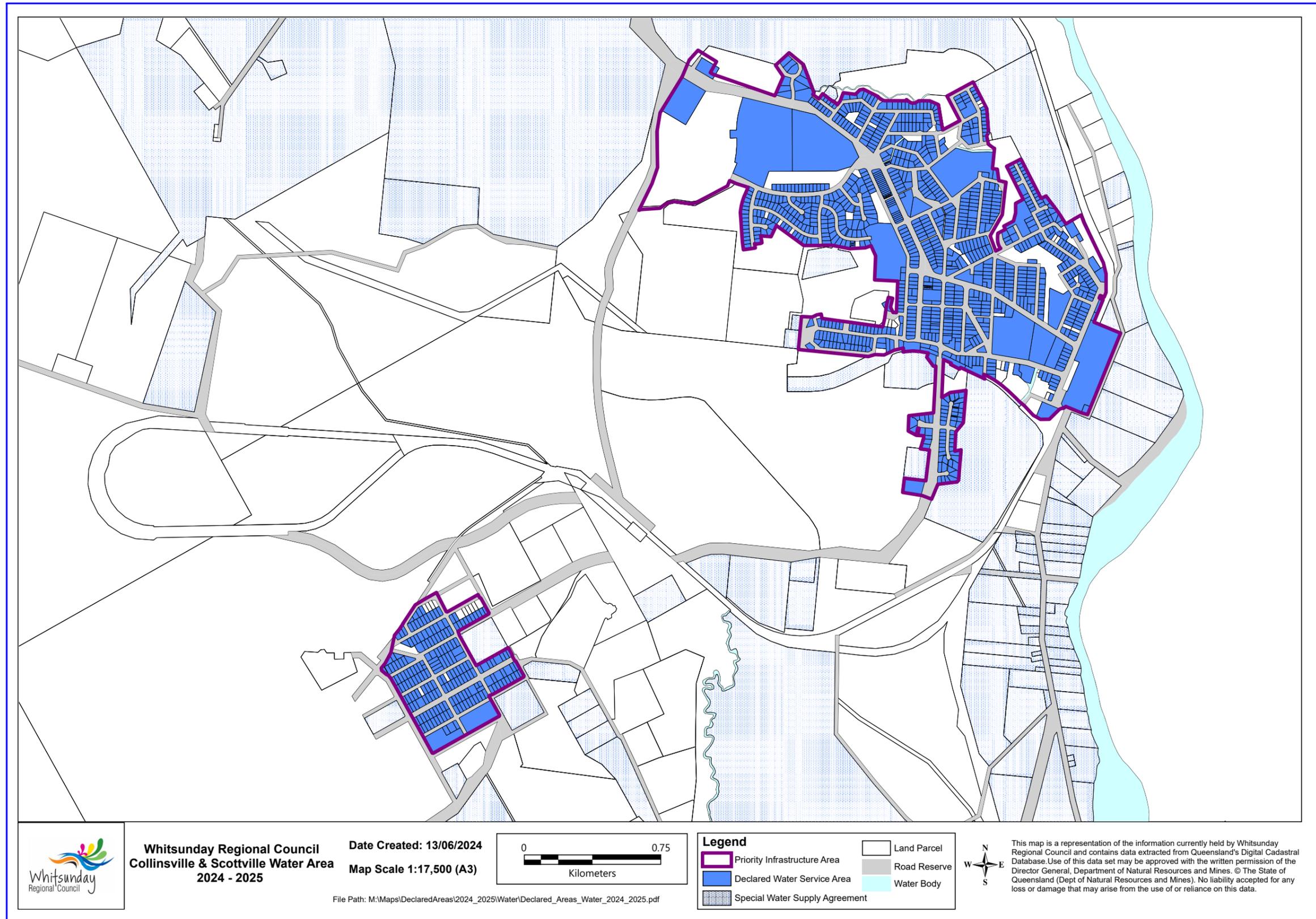
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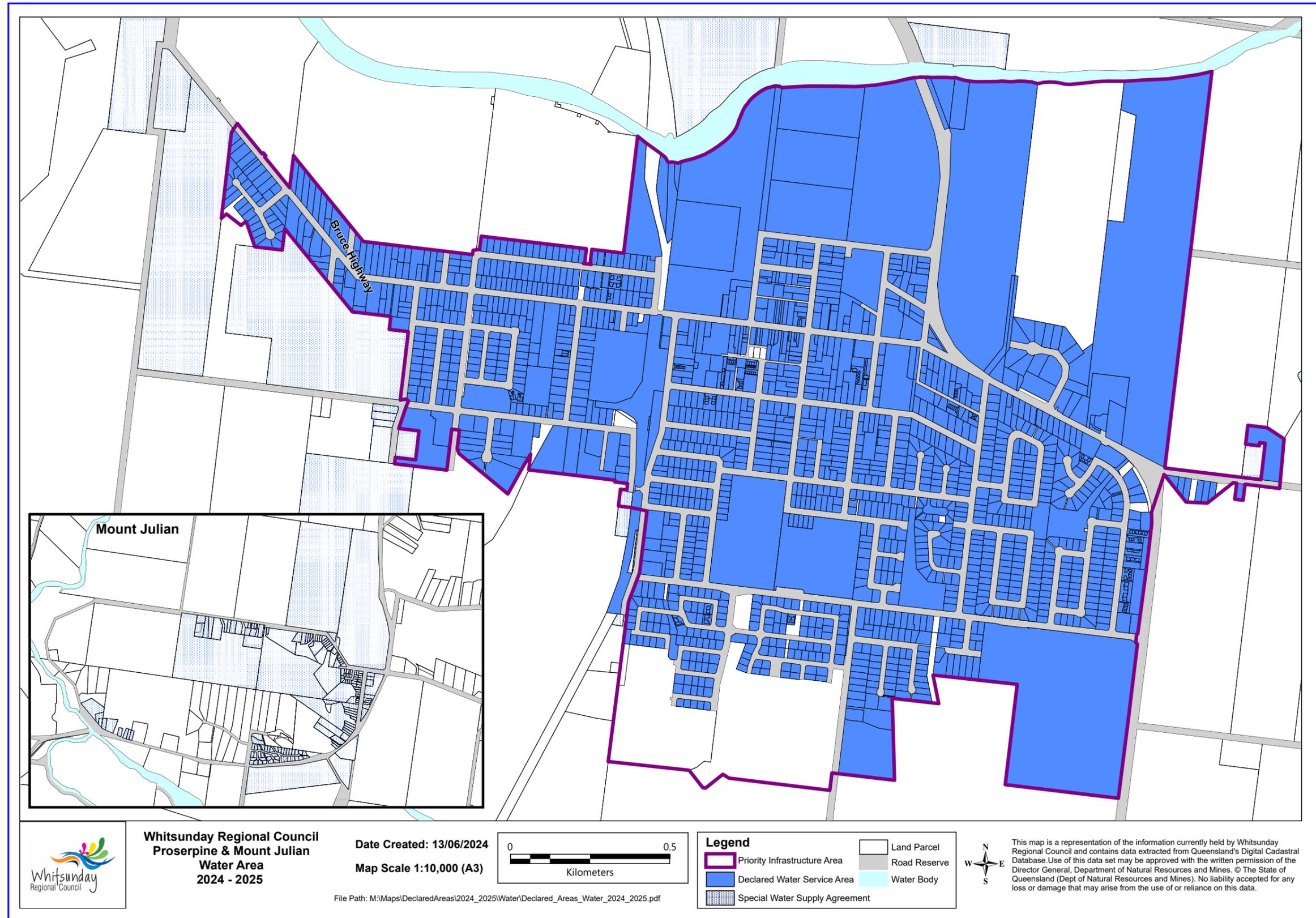
Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

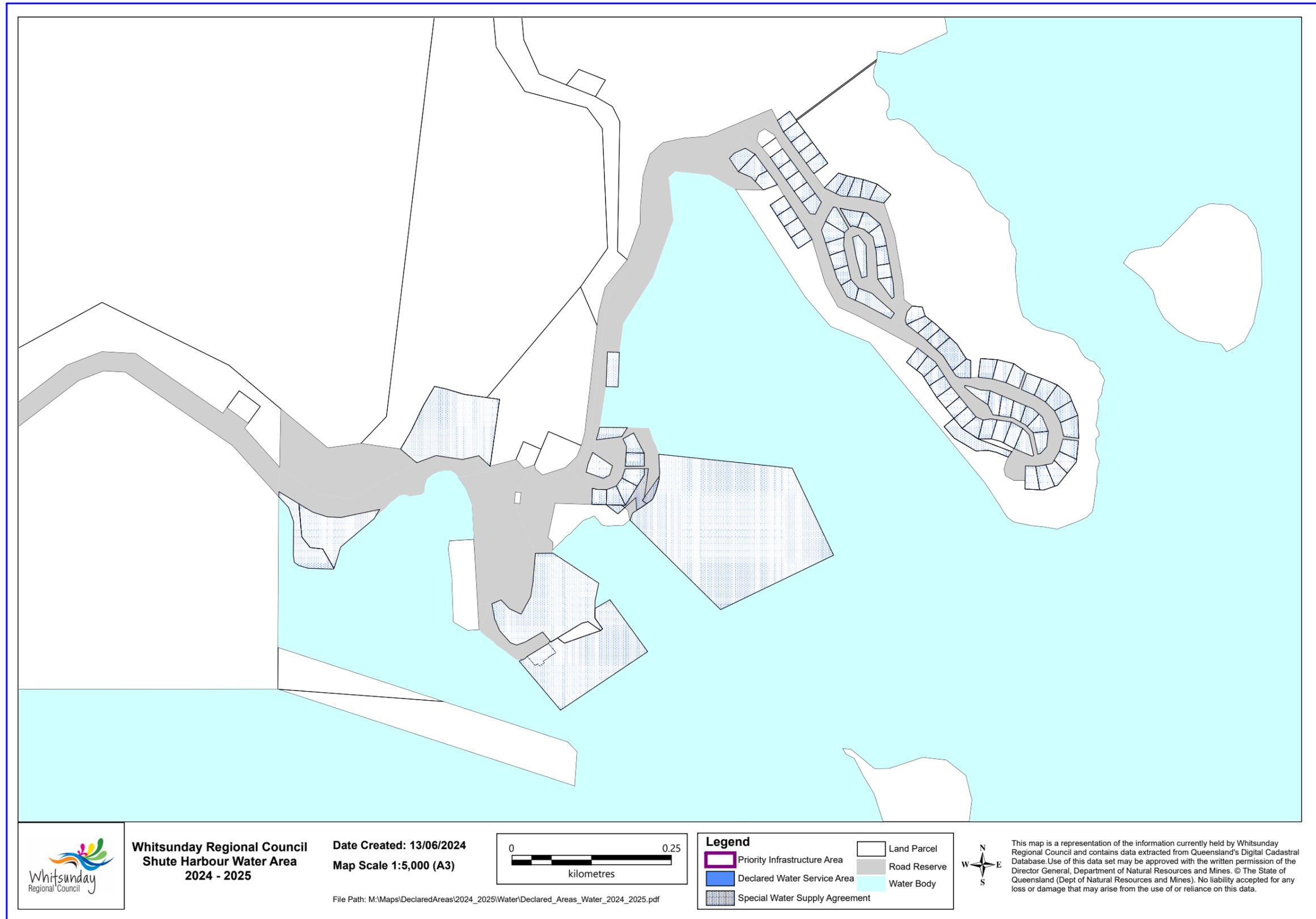
ATTACHMENTS

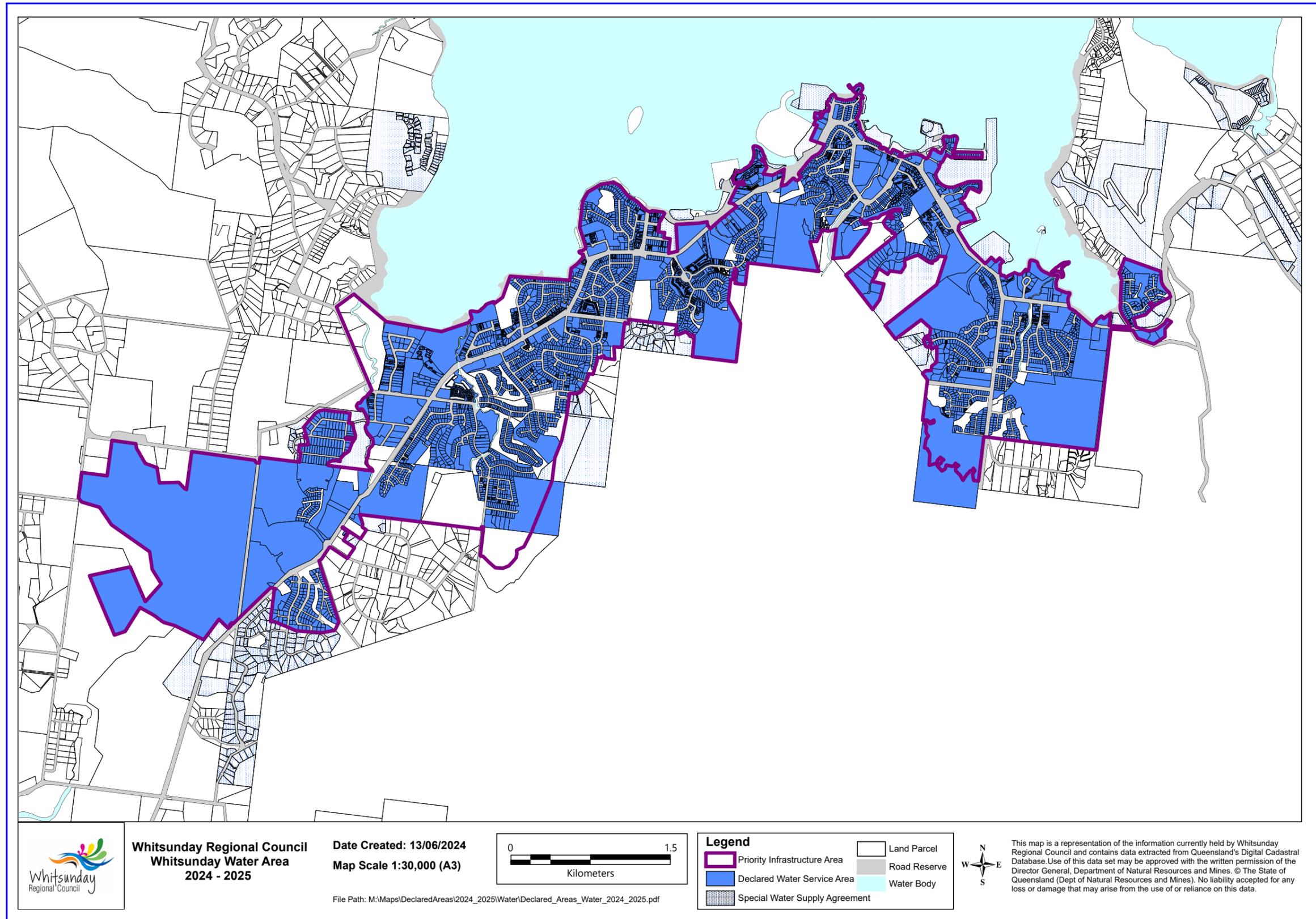
1. Whitsunday Region Water Supply Areas 2024-25 [2.11.1 - 5 pages]











2.12 - Utility Charges - Sewerage

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Coordinator Rates

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the sewerage utility charges to be levied on properties with access to a sewerage connection within the region for the financial year 2024/25.

EXECUTIVE SUMMARY

This report proposes the adoption and levying of Utility Charges for Sewerage that will ensure that the costs of providing sewage collection and disposal services is recovered predominantly on a user pays basis.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve, in accordance with section 94(2) of the *Local Government Act 2009* (Qld) and sections 99 and 100 of the *Local Government Regulation 2012* (Qld) to make and levy Sewerage Utility Charges:

- a) on all land within the Whitsunday Regional Council area, whether vacant or occupied and whether rateable land or not, which is passed by a sewer main intended as a means of disposal of sewage, as defined in the "Whitsunday Region Sewer Areas 2024-25" map (**Attachment 1**), as follows;
 - (i) Whitsunday Sewerage Scheme, being the area delineated on the page titled "Whitsunday Sewerage Scheme 2024-25" (which includes Airlie Beach, Cannonvale, Jubilee Pocket, and environs but excludes Shute Harbour and environs);
 - (ii) Proserpine Sewerage Scheme, being the area delineated on the page titled "Proserpine Sewerage Scheme 2024-25";
 - (iii) Bowen Sewerage Scheme, being the area delineated on the map titled "Bowen Sewerage Scheme 2024-25";
 - (iv) Collinsville-Scottsville Sewerage Scheme, being the area delineated on the page titled "Collinsville-Scottsville Sewerage Scheme 2024-25"; and
 - (v) Shute Harbour Sewerage Scheme, being the area delineated on the map titled "Shute Harbour Sewerage Scheme 2024-25";
- b) with such charges used to recover the cost of:
 - (i) collecting, treating, and disposing of sewage;
 - (ii) constructing any and all components of the sewerage system, including replacing all or parts of the existing sewerage system;
 - (iii) repayment of loans associated with the construction of the sewerage system; and
 - (iv) operating, maintaining, renewing, and managing the sewerage system, including interest and depreciation;

- c) levy the Sewerage Utility Charge for the schemes specified in paragraphs (a)(i)-(iv) above on the following basis:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
1.	<u>Vacant Land</u> : Vacant rate assessments which do not require a sewerage connection under the Building Code of Australia 2019, and which have not been connected to a Sewerage Scheme.	per separate parcel of land	\$ 726.00
2.	<u>Residential</u> : Rate assessments with a Differential Rating Category of 1, 2, 3, 4, 6, 5, 6, 7, 8, or 9; whether vacant land or not, excluding assessments identified in Item 1, which have been connected to a Sewerage Scheme.	per separate parcel of land or separate domicile, whichever number is higher	\$ 965.00
3.	<u>Residential Multi Unit</u> : Rate assessments with a Differential Rating Category of 10, 11, 12, 13, 14, 15, or 16, which have been connected to the Sewerage Scheme.	per Unit (or flat or domicile), whether there is a pedestal or urinal installed in each Unit or not	\$ 965.00
4.	<u>Hotels, Hostels and Boarding Houses</u> :	Per set of five beds or part thereof or per pedestal, whichever number is higher	\$ 1,930.00
5.	<u>Non-Residential</u> : All rate assessments not included in Items 1, 2, 3, or 4.	per pedestal	\$ 965.00
		per 600mm or part thereof of each separate Urinal	\$ 965.00

- d) levy the Sewerage Utility Charge for the scheme specified in paragraph (a)(v) above (being the Shute Harbour Sewerage Scheme) on the following basis:

Category No.	Definition	Basis of Charge	Applicable Annual Charge
6.	<u>Vacant Land</u> : Vacant rate assessments which do not require a sewerage connection under the Building Code of Australia 2019, and which have not been connected to a Sewerage Scheme.	per separate parcel of land	\$ 800.00

7.	<u>Residential</u> : Rate assessments with a Differential Rating Category of 1, 2, 3, 4, 65, 5, 6, 7, 8, or 9; whether vacant land or not, excluding assessments identified in Item 6, which have been connected to a Sewerage Scheme.	per separate parcel of land or separate domicile, whichever number is higher	\$ 1,026.00
8.	<u>Residential Multi Unit</u> : Rate assessments with a Differential Rating Category of 10, 11, 12, 13, 14, 15, or 16, which have been connected to the Sewerage Scheme.	per Unit (or flat or domicile), whether there is a pedestal or urinal installed in each Unit or not	\$1,026.00
9.	<u>Hotels, Hostels and Boarding Houses</u> :	Per set of five beds or part thereof or per pedestal, whichever number is higher	\$ 2,052.00
10.	<u>Non-Residential</u> : All rate assessments not included in Items 6, 7, 8, or 9.	per pedestal	\$ 1,026.00
		per 600mm or part thereof of each separate Urinal	\$ 1,026.00

- e) where an assessment is part of a community titles scheme (including a building units or group titles plan), the applicable Sewerage Utility Charges for the common property (where applicable) will be apportioned among the assessments within the scheme in accordance with the interest schedule lot entitlements for that scheme; and
- f) where the minimum requirement for sanitary facilities in any scheme area fall below the specifications of Section F “Health and Amenity” Table F2.3 “Facilities in Class 3 to 9 buildings” of the *Building Code of Australia 2019*, the Sewerage Utility Charges will be levied based on the minimum requirements specified in the said *Building Code of Australia 2019*.

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council’s preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council’s financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

Sewerage charges are levied to recover the cost of infrastructure required to collect and treat sewage, including ancillary infrastructure required for such activities as well as to cover the cost of operating, maintaining, renewing, and managing the sewerage system. The Sewerage Schemes within the Council area are defined in the Sewerage Scheme Maps for Whitsunday Sewerage Scheme 2024-25, Proserpine Sewerage Scheme 2024-25, Bowen Sewerage Scheme 2024-25, Collinsville-Scottville Sewerage Scheme 2024-25, and Shute Harbour Sewerage Scheme 2024-25. (Attachment to this report).

Sewerage pricing is required to be in line with Queensland Competition Authority (QCA) guidelines. These guidelines have been incorporated into a pricing model. The model also captures the historical and current data for pricing.

The combined water and sewerage activities of Council was above the threshold for a Significant Business Activity (SBA) for the financial year 2023/24. These activities are forecast to remain above the said threshold the 2024/25 year as well. As such, Council is required to apply the provisions within the Act that apply to Significant Business Activities.

Generally, Full Cost Pricing relies upon the "User Pays" principle and as such water and sewerage services have been reviewed to price the services to all users in the Whitsunday Region using the fairest and most equitable method while taking into consideration the full cost to deliver the service.

Setting of the charges ensures the long-term financial sustainability of this business activity.

FINANCIAL IMPLICATIONS

The Sewerage Utility Charges enable Council to recover costs in the financial year these charges relate to. By adopting this resolution, Council can recover costs associated with the provision of Sewerage related services for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Coordinator Rates
Chief Operating Officer Water & Waste
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Managed within existing risk management registers and practices.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *a later day decided by the Minister.*

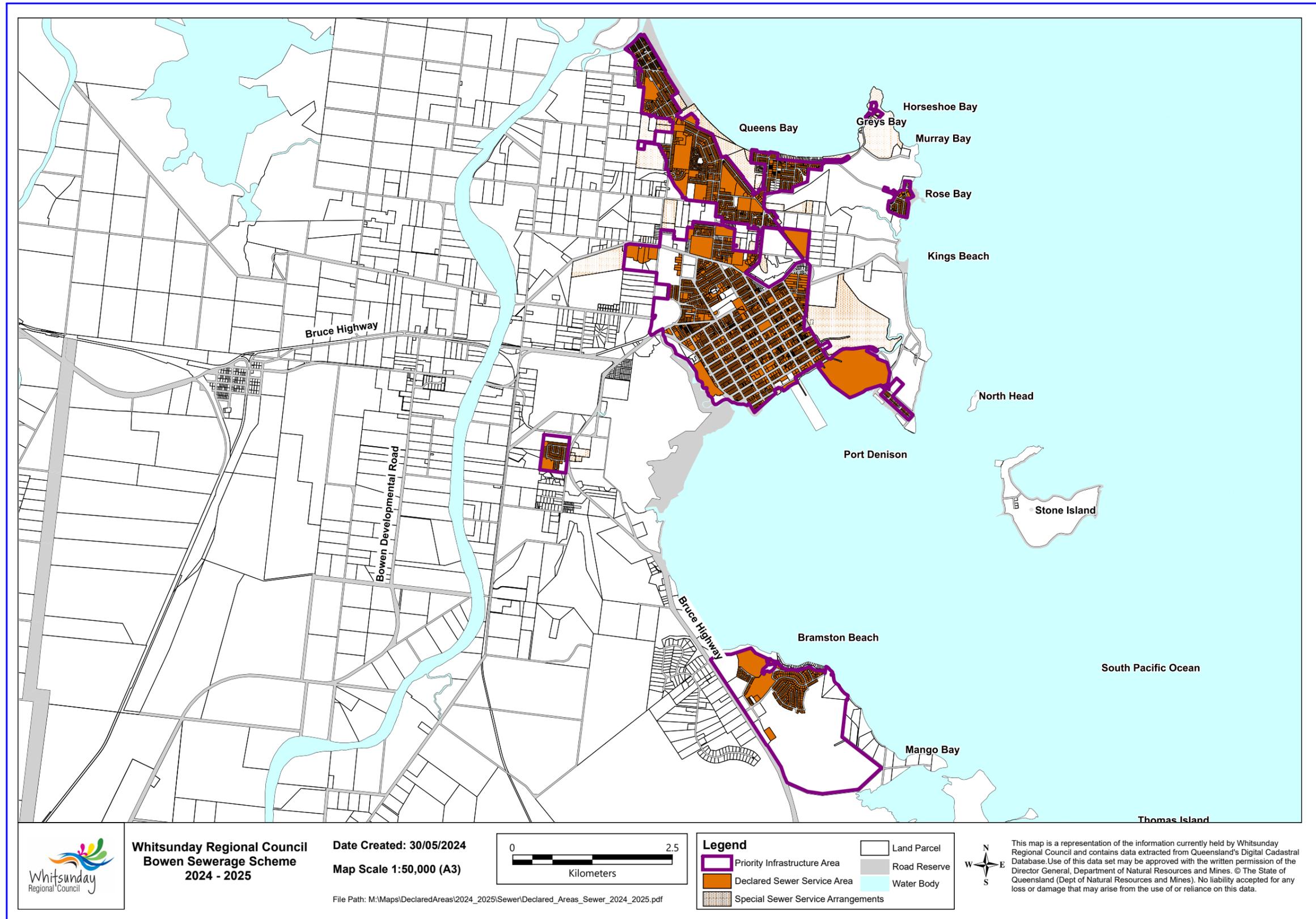
STRATEGIC IMPACTS

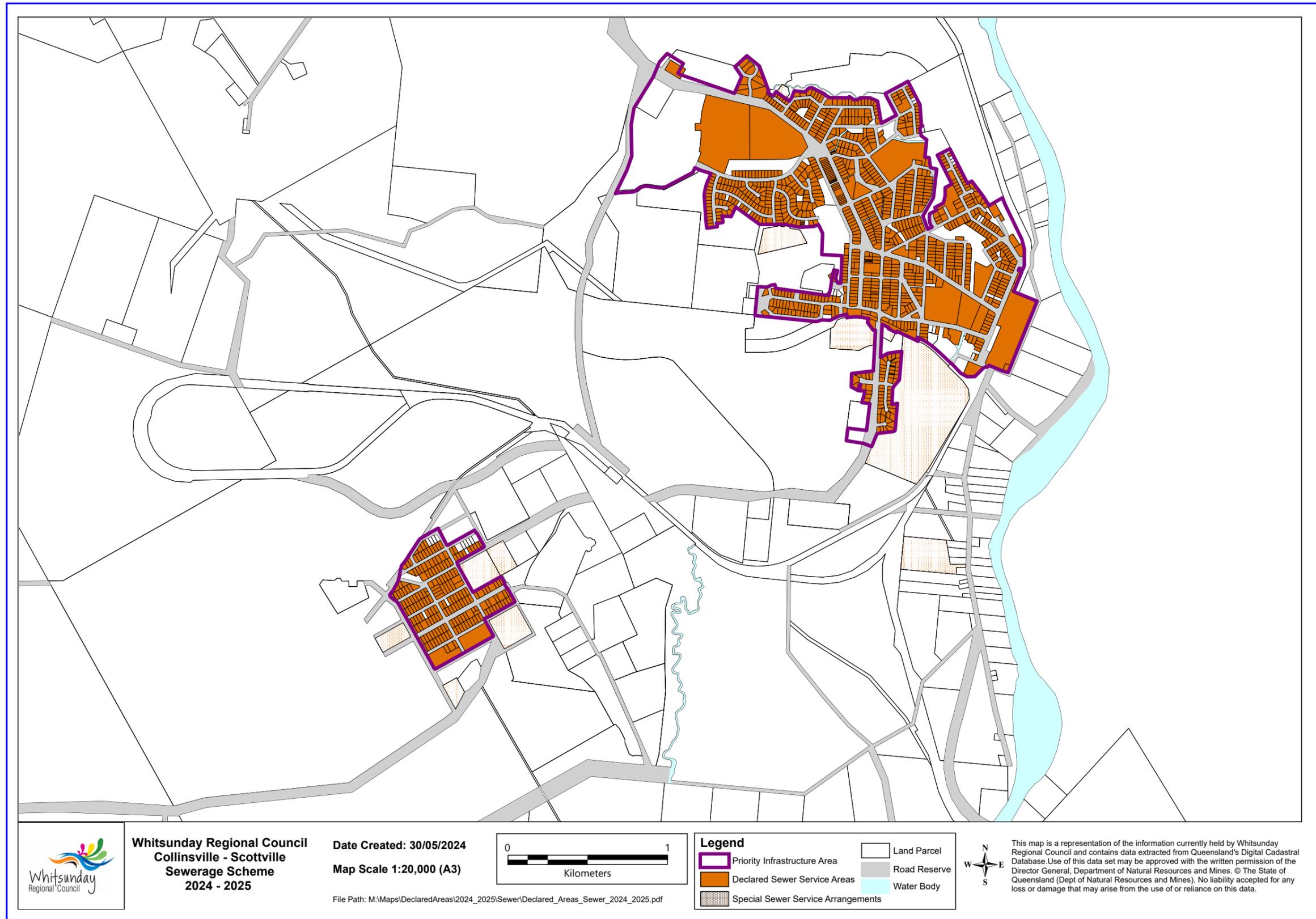
Corporate Plan Reference:

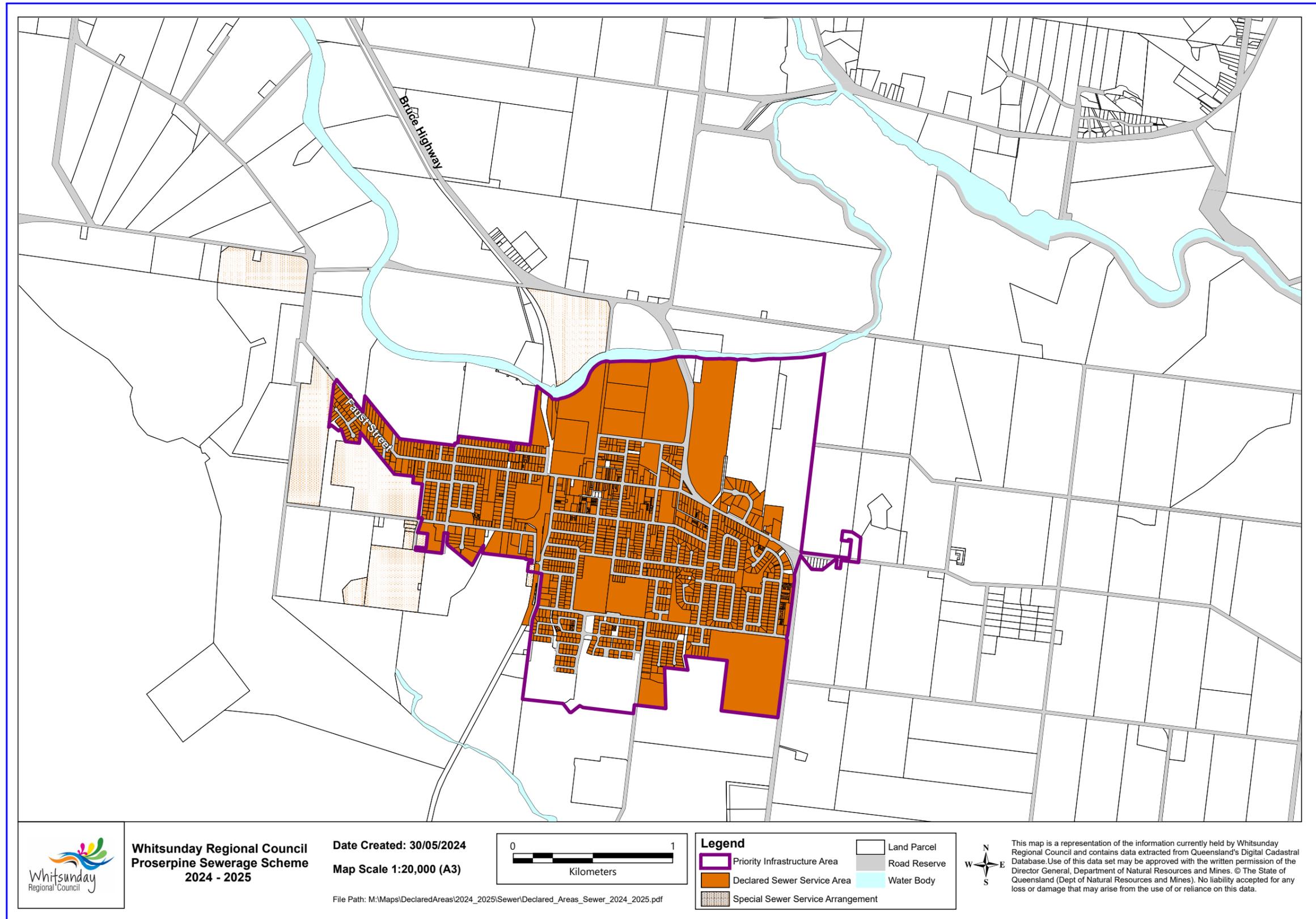
Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

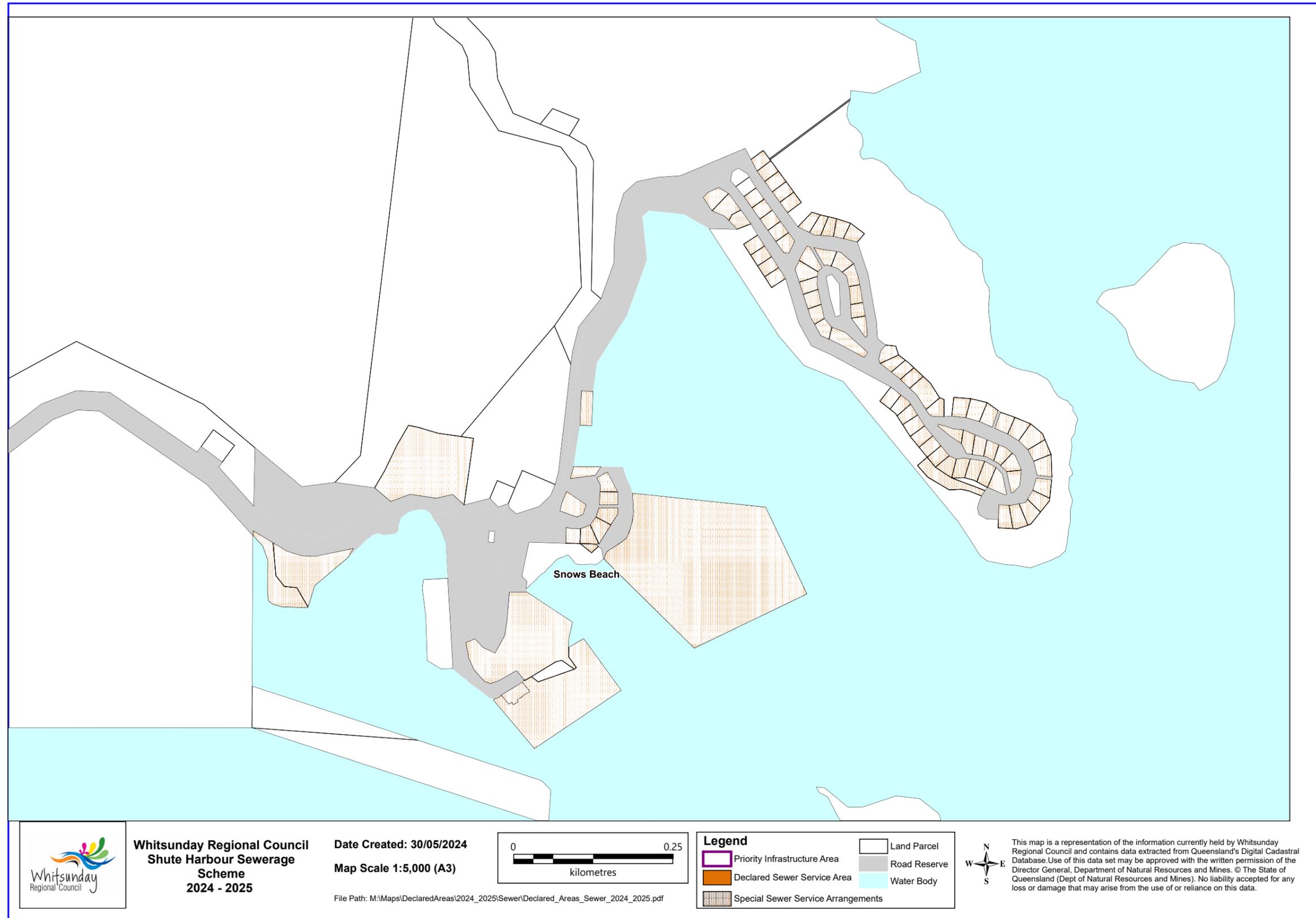
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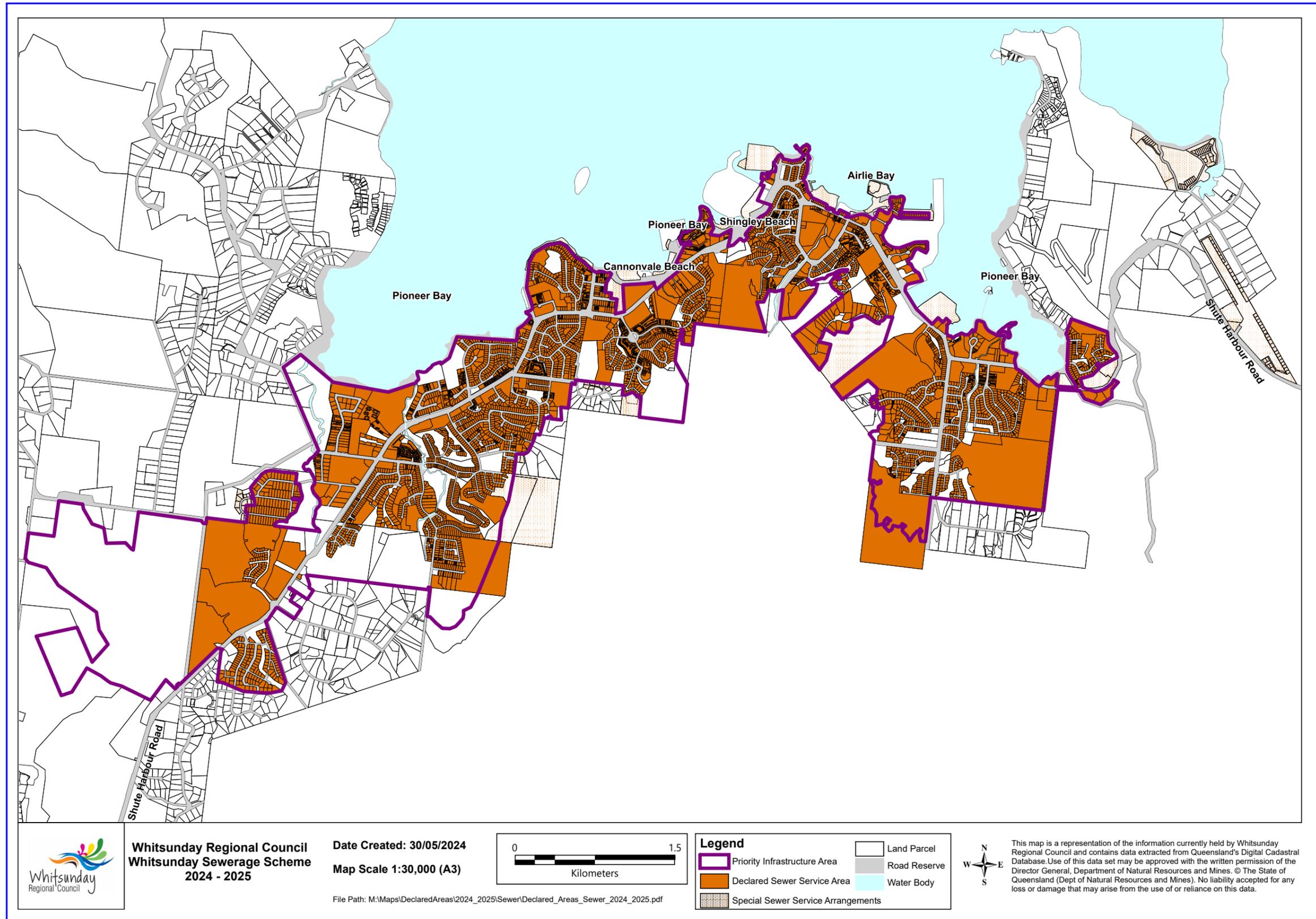
1. Whitsunday Region Sewer Areas 2024-25 [2.12.1 - 5 pages]











2.13 - Administration of Rates & Charges

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Coordinator Rates

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the processes and policies for administering Council's system of rates and charges.

EXECUTIVE SUMMARY

The resolutions and the policies related to this report will ensure that Council is able to administer its system of rates and charges in a transparent, efficient, and effective manner.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be carried out in a financially sustainable manner. The revenue administered through rates and charges guided by these policies and resolutions is central to Council's overall budget and operations.

OFFICER'S RECOMMENDATION

That Council resolve to administer its system of rates and charges in the Whitsunday local government area, as follows:

- a) in accordance with section 107 of the Local Government Regulation 2012 (Qld), to levy:
 - i. Council's rates and charges, and the State Government's Emergency Management Levy (in accordance with Section 114 of the *Fire and Emergency Services Act 1990* (Qld)), for the half year 1 July 2024 to 31 December 2024 in July / August 2024, and for the half year 1 January 2025 to 30 June 2025 in February / March 2025; and
 - ii. Water Consumption Charges for the half year 1 July 2024 to 31 December 2024 in August / September 2024 and for the half year 1 January 2025 to 30 June 2025 in February / March 2025;
- b) in accordance with section 118 of the Local Government Regulation 2012 (Qld), to require rates and charges to be paid within thirty (30) days after the Issue Date as specified on the Rate Notice (Due Date for Payment);
- c) in accordance with section 133 of the Local Government Regulation 2012 (Qld) to levy interest on rates and charges that are not paid by the Due Date for Payment stated in a Rate Notice, at the rate of 12.35% per annum calculated on daily rests and as compounding interest;
- d) in accordance with section 130 of the Local Government Regulation 2012 (Qld), in respect of each of the following rates and charges, to allow a discount, for the prompt payment of such rates and charges on or before thirty (30) days after the Issue Date as specified in the Rate Notice, of five percent (5%) of the rates or charges otherwise payable, subject to and in keeping with sections 130(5)(d) and 130(11) of the Local Government Regulation 2012 (Qld), all other rates and charges and other amounts levied on the property, including any interest charged thereon, being paid in full:

- General Rates and Charges;
- Water Access Charge or Water Allocation Charge;
- Sewerage Utility Charge;
- Domestic Garbage Charge;
- Domestic Recyclable Waste Charge; and
- Waste Management Facility Charge

e) to adopt the following Policies (as per **Attachments 1 to 7**):

- Identification of Owner-Occupied Status Policy;
- Water Charges to Properties with a Community Title Scheme Policy;
- Supplementary Utility Charges Policy;
- Interest on Overdue Rates Policy;
- Rates & Charges Recovery Policy;
- General Debtors Policy; and
- Prompt Payment Discount - Special Circumstances Policy.

Limitation of increase to Differential Rating Categories

f) Pursuant to Section 116 (1) of the Local Government Regulation 2012 when a Local Government resolves to levy rates and charges, it may also resolve to limit the increase of those rates and charges. Council has identified in its Annual Revenue Statement that limitations in increase (capping) will be applied to a specified differential general rate category. Council will limit any increase in Differential General Rates for the current financial year in those specified categories, to the amount of the differential general rates levied for the last financial year increased by the stated maximum percentage. Capping does not apply to land that changes or has changed rating category from financial year 2023/24 as a result of a change of use of land.

By way of clarity and to avoid doubt, the above policies supersede and replace as and from 1 July 2024, similar policies currently in force.

BACKGROUND

Section 104 of the *Local Government Act 2009* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

Issuing Rates Notices

Council will levy rates and charges through the issuance of a rates notice half yearly – the first for the half year ended 31 December and the second for the half year ended 30 June. Generally, Council endeavours to issue rates notices in the months of July or August and February or March.

Within the rates notice, Council also collects an Emergency Management Levy on behalf of the State Government, as required by the *Fire and Emergency Services Act 1990* (Qld), for all prescribed properties within the Whitsunday local government area.

Water notices, containing the Water Consumption Charges (and being a type of rates notice) are also issued half yearly. Council endeavours to issue the water notices in August or September and February or March.

In exceptional circumstances, such as a natural disaster, the timing of the issuance of rates and water notices may be varied.

Identification of Owner-Occupied Properties

Due to the existence of separate Differential Rating Categories for Owner Occupied residential premises (as opposed to non-owner-occupied premises), it is necessary to establish a mechanism for identifying a property as an owner-occupied residential property. The basis for identifying is detailed in “Identification of Owner-Occupied Status Policy” (**Attachment 1**).

Water Supply to Properties within a Community Title Scheme

Properties registered within a Community Title Scheme (CTS) in accordance with the *Body Corporate Community Management Act 1997* (Qld) require flexibility in the levying of their Water Utility Charges. New subdivisions under a CTS are required to have sub-meters, so that the Water Consumption Charge or Water Excess Charge (depending on whether a Two-Part Tariff or Allocation Tariff applies) can be levied for each individual residence or unit. However, such sub-metering is not available in older complexes and a mechanism is required to allocate the total consumption to the individual units for issuance of the water notice. The mechanism for such allocation and the levying of Water Consumption Charges or Excess Charges to properties under a CTS is addressed in the “Water Charges to Properties within a Community Title Scheme Policy” (**Attachment 2**).

Supplementary Utility Charges

It is proposed that in accordance with Section 99 of the Local Government Regulation 2012, that Council may levy utility charges on any basis that it considers appropriate, as outlined in the “Supplementary Utility Charges Policy” (**Attachment 3**). Where the use of a parcel of land has changed Council may amend the utility/service charges levied on a pro-rata basis in accordance with the change of use and the services requested.

Payment Due Dates for Rates Notices

The payment due date will be specified in each Rate Notice and is set at thirty (30) days from the Date of Issue as specified in the Rates Notice.

Discount for Prompt Payment

To encourage the prompt payment of rates and charges which helps improve Council's cash flow and minimise the extent of subsequent recovery action, it is proposed that Council allow a 5% discount on nominated payments received on or before thirty (30) days of the Issue

Date as specified in the Rate Notice. The discount is applicable only to the following rates & charges:

Category	Discount
General Rates	5%
Water Access Charge or Water Allocation Charge	5%
Sewerage Access Charge	5%
Domestic Garbage Charge	5%
Domestic Recyclable Waste Charge	5%
Waste Management Facility Charge	5%

No discounts are available for the Water Consumption Charge, Water Excess Charge, the Special Charge or any other charges or levies.

Interest on Rates Unpaid Past Due Date for Payment

It is proposed that Council levy interest on rates and charges that remain unpaid past the Due Date for Payment, in accordance with Section 133 of the Regulation, at the rate of 12.35% per annum, compounded daily as per the "Interest on Overdue Rates, Charges and General Debts Policy" (**Attachment 4**).

Recovery Action

To minimise the rates and other debtor arrears, it is recognised that action must be taken to recoup the outstanding debts. Council's initiatives to recover rates and charges and general debts will be guided by its "Rates & Charges Recovery Policy" and "General Debtors Policy," (**Attachment 5 & 6**).

Prompt Payment Discount Under Special Circumstances

Council offers a discount for ratepayers who settle their account by a date specified in the Rates Notice.

Council acknowledges some ratepayers may fail to make payment by the specified date, due to circumstances completely outside of their control. The "Prompt Payment Discount - Special Circumstances Policy" (**Attachment 7**) identifies the circumstances under which Council may grant the prompt payment discount even when the ratepayer has not met the specified date for payment. The policy also dictates the process for establishing the existence of such circumstances.

FINANCIAL IMPLICATIONS

These policies enable Council to levy, charge interest and apply discounts in the financial year they relate to. By adopting this resolution, Council can generate revenue for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor and Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Coordinator Rates
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Managed within existing delegations and practices.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *a later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

1. Identification of Owner Occupied Status Policy [2.13.1 - 3 pages]
2. Water Charges to Properties within a Community Title Scheme Policy [2.13.2 - 3 pages]
3. Supplementary Utility Charges Policy [2.13.3 - 3 pages]
4. Interest on Overdue Rates Charges and General Debts Policy [2.13.4 - 2 pages]
5. Rates Charges Recovery Policy [2.13.5 - 3 pages]
6. General Debtors Policy [2.13.6 - 5 pages]
7. Prompt Payment Discount Special Circumstances Policy [2.13.7 - 4 pages]



STRATEGIC POLICY

Identification of Owner-Occupied Status Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this Policy is to ensure that Council is consistent and fair in attributing Differential Rating Categories to assessments where it is necessary to determine the "Owner Occupied" status.

Scope

This Policy is applicable to ratepayers of the Council area who need to establish "Owner Occupied" status for purposes of levying general rates.

Guiding Principles

1. To be identified by Council as "Owner Occupied" for the purpose of the Differential Rating Categories, the property must be the Principal Place of Residence of the registered owner(s).
2. In cases of joint ownership, where all owners do not reside principally on the property, a statutory declaration will be required by those who wish to declare that the property is their Principal Place of Residence and that they are solely responsible for the payment of the annual rates, for "Owner Occupied" status to be granted.
3. To be identified as "Owner Occupied" the ratepayer is required to submit a Notification of Owner Occupier Status Form to Council. The Form will need to be completed and signed by the applicant.
4. Ratepayers who reside at the property for part of the year and reside in other places (including interstate and overseas) for the remainder of the year, will need to provide a statutory declaration confirming that they reside at the property for more than 60% of each year.
5. Where the applicant ratepayer is an approved pensioner for the granting of a Queensland Government Pensioner Rate Subsidy for a property, the subsidy application can be accepted in lieu of a Form for the granting of an "Owner Occupied" benefit (provided it meets the criteria of Item 1).
6. The property must be single residential use only. Properties that are approved as a twin-key apartment, residence with bed and breakfast facilities, duplex, flats, combined dwelling/business or multiple use etc. cannot be granted "Owner Occupied" Status. Properties where a room is commercially rented (e.g., through an online rental platform such as "Airbnb"), will not be eligible for "Owner Occupied" status.
7. Where a building permit has been approved for a granny flat on a property and that granny flat is occupied by the aged relatives of the registered owner(s) of a property, the property will be eligible for "Owner Occupied" status provided a statutory declaration is submitted to Council confirming the relationship of the occupants of the granny flat to the owner(s).
8. The applicant must be the sole registered owner or one of the registered owners of the property. A property registered in the name of a company, trust, or association (e.g., Whitsunday Housing Association Inc.) cannot be granted "Owner Occupied" status.





STRATEGIC POLICY

Identification of Owner-Occupied Status Policy

Endorsed by Council

26 June 2024

9. Where a Pensioner, for reasons of ill health or infirmity (e.g. poor health, feeble in body or health, physically weak, especially through age) resides some or all of the time in alternative accommodation such as a nursing home or similar type accommodation (where personal care is available on site and provided as required) or with family or friends, the residence may be regarded as being “Owner Occupied” if it is not occupied on a paid tenancy basis during the absence of the Pensioner(s). Council must be satisfied that the residence is not occupied on a paid tenancy basis and that the Pensioner(s) is/are solely responsible for the payment of rates and charges levied in respect of the said property. The Pensioner(s) will be required to complete a statutory declaration to this effect.
10. “Owner Occupied” status will be granted only for one (1) property for a given owner/ratepayer. If a second property is owned by the ratepayer(s) such property will not be eligible for “Owner Occupied” status, even if the property is not tenanted and is not producing an income.
11. The completed Form must be received by Council no later than the issue date of the Rates Notice, to be applicable for that rating period. Where Forms are received after the issue date of the Rates Notice, identification as “Owner Occupied” will commence with the next rating period and will not be backdated to the current or previous rating periods.
12. When a property with an existing “Owner Occupied” status ceases to be the Principal Place of Residence of the ratepayer (e.g., property is sold or rented, structure is demolished, property use changes, or a room is commercially rented for any length of time) the property will lose its “Owner Occupied” status, with effect from the next rating period, and the Differential Rating Category will be amended accordingly.
13. Council will make best endeavours to issue a Form when residential properties are sold and purchased, and when notification of change of address is received or new dwellings completed. However, it will be a ratepayer’s responsibility to ensure that a Form is obtained, completed, signed, witnessed and lodged with Council in a timely manner, to ensure identification as an “Owner Occupied” property.

Related Policies and Legislation

- Local Government Act 2009 (Qld) (Act)
- Local Government Regulation 2012 (Qld) (Regulation)
- Notification of Owner Occupied Status Form
- Pensioner Rates Rebates Policy

Definitions

Council refers to the Whitsunday Regional Council.

Differential Rating Categories refers to the different categories of rates resolved by Council for rateable land in the local government area.





STRATEGIC POLICY

Identification of Owner-Occupied Status Policy

Endorsed by Council	26 June 2024
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Form refers to the Notification of Owner Occupied Status Form.

Pensioner refers to a person who is the holder of a pensioner concession card issued by the department of the Commonwealth responsible for administering the *Social Security Act 1991* (Cwlth) or the *Veterans' Entitlements Act 1986* (Cwlth).

Principal Place of Residence refers to a single use residential property where the registered owner (ratepayer) resides for more than 60% of the relevant financial year, as evidenced through the electoral roll, taxation, pension records or other document acceptable to Council.

Queensland Government Pensioner Rate Subsidy refers to the rates and charges subsidy offered by the Queensland Government to ratepayers who meet the eligibility criteria contained in the Queensland Government Pensioner Rate Subsidy Scheme.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	01 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	





STRATEGIC POLICY

Water Charges to Properties within a Community Title Scheme Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this policy is to allow flexibility for the levying of Water Utility Charges for properties within a Community Title Scheme (CTS).

Scope

This policy is applicable to properties that are subject to the levying of Water Utility Charges and that are registered within a CTS in accordance with the BCCM Act, whether residential, commercial, industrial, or other use community title lots.

Guiding Principles

1. Water Access Charges (Two-Part Tariff)

1.1 Where, for purposes of Water Utility Charges, as per Council's Revenue Statement, the CTS property use is residential, a separate residential Water Access Charge shall be levied for each separate lot. Where the separate lot is a multiple of separate domiciles, a residential multi-unit Water Access Charge (based on the rate for the first unit and for each additional unit) shall be levied.

1.2 Where, for purposes of Water Utility Charges, as per Council's Revenue Statement, the CTS property use is not residential and sub-metering is not installed, a Water Access Charge shall be levied per connection (whether metered or not) and a share proportionate to the Contribution Schedule Lot Entitlement shall be charged to each lot owner.

1.3 Where the CTS property use is identified in the Community Management Statement for use as small individual industrial storage sheds, and a water service is connected for fire safety requirements only, the Water Access Charge will be assessed on a case-by-case basis and, be apportioned to each lot owner proportionate to the Contribution Schedule Lot Entitlement.

2. Water Allocation Charge (Allocation Tariff)

2.1 Where, for purposes of Water Utility Charges, as per Council's Revenue Statement, the CTS property use is residential, and the property owners have opted to be charged an Allocation Tariff, a separate residential Water Allocation Charge shall be levied for each separate lot. Where the separate lot is a multiple of separate domiciles, a residential multi-unit Water Allocation Charge (based on the rate for the first unit and for each additional unit) shall be levied.





STRATEGIC POLICY

Water Charges to Properties within a Community Title Scheme Policy

Endorsed by Council

26 June 2024

3. Water Consumption Charges (Two-Part Tariff) or Excess Charges (Allocation Tariff)

- 3.1 For single meter installations that do not separately measure consumption for lots and the common property of the CTS, Council shall levy to each lot owner, a share of the total water consumption charge, proportionate to the Contribution Schedule Lot Entitlement.
- 3.2 Existing Section 196(4) Agreements shall continue to be valid and in force unless the Body Corporate makes a specific request to invalidate such agreement and for Council to levy each lot owner separately. Where such agreement exists, Council encourages such Body Corporates to voluntarily invalidate the Section 196(4) Agreement and move to an arrangement where individual lot owners are levied a share of the total water consumption proportionate to their Contribution Schedule Lot Entitlement, to achieve desirable demand management of water use and an equitable charging regime to the lot owners.
- 3.3 Except under exceptional circumstances, to be determined at the sole discretion of Council on a case-by-case basis, Council will not enter into new Section 196(4) Agreements.
- 3.4 Where a separate meter for each lot and a Master Meter for the whole CTS is installed, and the installation has been accepted by Council and complies with the requirements of Council's Sub Metering Policy:
- 3.4.1 A separate notice for water consumption charges shall be issued to each lot owner for the kilolitres recorded on the sub-meter for that lot; and
- 3.4.2 The Body Corporate shall be billed for the difference between the consumption of the Master Meter and the sum of the consumption of the sub-meters for a given period.
- 3.5 Where sub-meters are installed but the installation has not been approved in accordance with Council's Sub Metering Policy, the Water Consumption Charges or Excess Charges shall be levied as per clause 5 above.
- 3.6 For all new constructions coming within the purview of the BCCM Act, compliance with the Code is mandatory and a separate notice for Water Consumption Charges or Excess Charges shall be issued to each lot owner for the kilolitres recorded on the sub-meter for that lot, and the Body Corporate shall be billed for the difference between the consumption of the Master Meter and the sum of the consumption of the sub-meters, for a given period.





STRATEGIC POLICY

Water Charges to Properties within a Community Title Scheme Policy

Endorsed by Council	26 June 2024
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Related Polices and Legislation

- Body Corporate Community Management Act 1997* (Qld), in particular sections 195 -196
- Local Government Act 2009* (Qld)
- Local Government Regulation 2012 (Qld)
- Queensland Plumbing & Wastewater Code (Code)
- Sub-Metering Policy
- Revenue Statement - 2024/25
- Revenue Policy

Definitions

Body Corporate refers to a body corporate created under the BCCM Act.

Council refers to the Whitsunday Regional Council.

Community Management Statement refers to the given in section 12 of the BCCM Act.

Community Titles Scheme or CTS refers as the definition given in section 10 of the BCCM Act.

Contribution Schedule Lot Entitlement refers to the number allocated to the lot in the contribution schedule in the Community Management Statement.

Master Meter refers to the meter installed at the point of connection for the CTS land to the Council main and is up stream of all sub-meters and used to measure the water supplied to the whole of the CTS land.

Section 196(4) Agreement refers to an agreement made under section 196(4) of the BCCM Act, where the Body Corporate accepts liability for water consumption charges on behalf of all the lot owners under a CTS. These agreements were more common prior to requirements for sub-metering introduced under the Code on 1 January 2008.

Water Utility Charges refers to the definition given in section 92(4) of the Act.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	01 July 2024	Next Review Date	30 June 2025
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STRATEGIC POLICY

Supplementary Utility Charges Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this Policy is to facilitate a consistent approach to the raising and/or refunding of pro-rata utility charges for appropriate properties where a change to the buildings, land or use of land has occurred.

Scope

This Policy is applicable to all ratepayers within the Council region.

Guiding Principles

1. General

1.1. In accordance with section 99 of the Regulation, Council may levy utility charges on any basis that Council considers appropriate. Utility charges may be levied on the basis of any, or any combination, of the following:

1.1.1. the ratable value of the land;

1.1.2. the use made of –

1.1.2.1. a particular parcel of land; or

1.1.2.2. a particular structure; or

1.1.2.3. a class of land or structure;

1.1.3. any circumstances that are peculiar to the supply of a service to –

1.1.3.1. a particular parcel of land; or

1.1.3.2. a particular structure; or

1.1.3.3. a class of land or structure.

1.2. Where the use of a parcel of land has changed (e.g., a building is constructed on vacant land, a building is altered or removed, property is subdivided, amalgamated, community titled, or otherwise altered), Council will amend the service charges levied on a rate assessment on a pro-rata basis in accordance with the change of use and the services required.

2. Waste Utility Charges

2.1. The Domestic Garbage and Recyclable Waste Collection Charges payable by all residential properties within the waste serviced areas will be assessed and charged on a pro-rata basis, from fourteen (14) days after the date of completion of the residential building. If no building final inspection notice is advised to Council, the charge will commence from the earlier of:

2.1.1. the receipt of request for a wheelie bin delivery; or

2.1.2. thirty (30) days after the sewerage final inspection; or

2.1.3. the commencement of the next rating period (allowing a reasonable time for the construction to have been completed).





STRATEGIC POLICY

Supplementary Utility Charges Policy

Endorsed by Council

26 June 2024

2.2. Where a building is demolished, charges will be re-calculated on a pro-rata basis from the date of the issue of a Form 16 by Council or private building certifier.

3. Water Utility Charges

3.1. In the case of a new service connection to a property within the water service areas, the Water Access Charge or the Water Allocation Charge, whichever is payable in respect thereof, shall be assessed and charged on a pro-rata basis from the date of installation of the meter.

3.2. Where an alteration to the use of the land has occurred, the Water Access Charge or the Water Allocation Charge (whichever is payable) shall be assessed and charged on a pro-rata basis from the date of the commencement of the altered use or completion of the building alteration. If no date is recorded for the commencement of the altered use or for the completion of the building alteration, then the charge will apply from the earlier of the date of a requested inspection or from the next rating period.

3.3. Upon Registration of a subdivision, amalgamated plan, or CTS within the water service areas, the Water Access Charge or the Water Allocation Charge, whichever is payable in respect of each new lot, shall be assessed and charged on a pro-rata basis from the Registration of the plan.

3.4. Where a building is demolished, and the meter/s remain/s connected to the property, a Water Access Charge applicable to vacant land with a metered connection charge will continue to be levied.

4. Waste Water (Sewerage) Utility Charges

4.1. Where a new building is constructed on land within the sewerage service area, the Sewerage Access Charge payable shall be assessed and charged on a pro-rata basis as from the date of the sewerage final inspection. If no sewerage final inspection date is recorded, the building final inspection date will be used. If neither inspection date is available, the charges will apply from the beginning of the next rating period.

4.2. Where a building (for classes other than 1 or 10 under the *Building Act 1975* (Qld) and the Queensland Development Code) is altered and additional toilets and /or urinals are installed, the Sewerage Access Charge will be re-calculated and applied on a pro-rata basis from the date of the Plumbing Compliance Certificate. However, if the work is covered by Notifiable Works legislation, the Sewerage Access Charge will be re-calculated from the date of the Form 4 lodgement. A copy of the Form 4 lodgement receipt is to be provided to the Council as confirmation.

4.3. Where the building is demolished, the Sewerage Access Charge will be re-calculated and applied on a pro-rata basis from the date of the final plumbing inspection carried out by Council's Plumbing Inspectors for the disconnection of the drainage at the sewer connection point.

4.4. In the event that fixture/s were installed or removed under Notifiable Works legislation, the owner is required to provide a copy of the Form 4 lodgement receipt supplied by the QBCC as evidence that the fixture/s were installed or removed in keeping with applicable regulations and/or standards. The Sewerage Access Charge will be adjusted on a pro-rata basis from the date of Form 4.





STRATEGIC POLICY	
Supplementary Utility Charges Policy	
Endorsed by Council	26 June 2024

- 4.5. Upon registration of a subdivision, amalgamated plan, or CTS within the sewerage service areas, the Sewerage Access Charge payable in respect of each new lot shall be assessed and charged on a pro-rata basis from the date of registration of the plan or CTS.
- 4.6. Where a building is altered or demolished, and the disconnection of sewerage is not inspected, the existing Sewerage Access Charge will remain payable, until inspected and approved by a sewerage inspector and Council is advised in writing. The Sewerage Access Charge will be amended from the date of final inspection.

Related Polices and Legislation

- Local Government Act 2009 (Qld) (Act)
- Local Government Regulation 2012 (Qld) (Regulation)
- Building Act 1975 (Qld)
- Queensland Development Code
- Plumbing and Drainage Regulation 2019 (Qld)
- Body Corporate and Community Management Act 1997 (BCCM) (Qld)
- Water Supply (Safety and Reliability) Act 2008 (Qld)
- Revenue Statement
- Interest on Overdue Rates Charges and General Debts Policy

Definitions

Community Title Scheme or CTS refers to a community title scheme under the *Body Corporate and Community Management Act 1997* (Qld).

Council refers to the Whitsunday Regional Council.

Form 4 refers to the form lodged with the QBCC for Notifiable Works.

Form 16 refers to the form used under the *Building Act 1975* (Qld) for inspection of an aspect of building works.

Notifiable Works refers to notifiable works under the Plumbing and Drainage Regulation 2019 (Qld).

Plumbing Compliance Certificate refers to a certificate supplied by **Council's** Plumbing Department as evidence that all plumbing and drainage works have been carried out satisfactorily.

QBCC refers to the Queensland Building & Construction Commission.

Registration refers to being registered with the Department of Resources (Queensland Titles Office).

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
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STRATEGIC POLICY

Interest on Overdue Rates, Charges and General Debts Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this policy is to define the basis for the charging of interest on Rates and Charges and general debts overdue to Council.

Scope

This policy is applicable to all ratepayers within the Council area.

Guiding Principles

1. General

- 1.1. The Rates Coordinator is responsible for the administration of this Policy in accordance with the requirement of the Act and/or the Regulation and Council's policies.

2. Rates and Charges

- 2.1. To ensure the timely collection of Rates and Charges and in keeping with powers vested through the Regulation and Council's own Revenue Statement, Council will charge interest on all overdue Rates and Charges in accordance with Section 133 of the Regulation.
- 2.2. Interest on overdue Rates and Charges shall be calculated and compounded on daily rests.
- 2.3. The interest rate applicable will be as decided by in Council resolution in keeping with the Regulation and declared in its annual Revenue Statement.
- 2.4. The interest rate decided by Council shall be applied equally to all ratepayers.
- 2.5. In accordance with Section 132 of the Regulation, Rates and Charges are considered overdue on the day after the due date for payment as stated in the Rate Notice and will bear interest commencing from that day. Where a supplementary account is issued, interest will be applicable from the due date for the supplementary account.
- 2.6. Interest shall similarly apply to all overdue Rates and Charges where a concession has been granted subject to other Council policies including (but not limited to):
 - 2.6.1. Rates & Charges Recovery Policy;
 - 2.6.2. Pensioner Rates Rebate Policy;
 - 2.6.3. Rates Concessions for Pensioners - Deferral Arrangement Policy;
 - 2.6.4. Rate Relief Policy; and
 - 2.6.5. Concession for Concealed Water Leaks Policy.





STRATEGIC POLICY	
Interest on Overdue Rates, Charges and General Debts Policy	
Endorsed by Council	26 June 2024

3. General Debts

3.1. As provided in Council's General Debtors Policy, interest may also be applied to Council's other receivables (other than Rates and Charges) where the amount remains unpaid beyond thirty (30) days after the due date of payment of the invoice, and calculated in keeping with clauses 2.2 to 2.4 of this Policy.

Related Policies and Legislation

- Local Government Act 2009 (Qld) (Act)
- Local Government Regulation 2012 (Qld) (Regulation)
- Rates & Charges Recovery Policy
- Pensioner Rate Rebate Policy
- Rates Concessions for Pensioners - Deferral Arrangement Policy
- Rate Relief Policy
- Concession for Concealed Water Leaks Policy
- General Debtors Policy
- Revenue Statement 2024/2025

Definitions

Council refers to the Whitsunday Regional Council.

Rates and Charges refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council, including:

- (a) General Rates (including differential rates);
- (b) Special Rates and Charges;
- (c) Utility Charges;
- (d) Separate Rates and Charges

as well as any accrued interest on any outstanding balances (as applicable).

Rates Coordinator refers to the Rates Coordinator of Council, or any person acting in that role.

COUNCIL POLICY			
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STRATEGIC POLICY

Rates & Charges Recovery Policy

Endorsed by Council

26 June 2024

Purpose

To minimise the Rates and Charges that are in arrears and owing to Council, and in seeking to keep it to an acceptable level, a recovery process needs to be undertaken by Council regularly and at least in each financial year.

The objectives of this Policy are to simplify the processes for Council to achieve maximum recovery of Rates and Charges arrears, in an efficient, cost-effective, fair and consistent manner.

Scope

This policy applies to all outstanding Rates and Charges due to Council.

Guiding Principles

1. General

- 1.1 Section 118 of the Regulation states that the date by which Rates and Charges must be due is at least thirty (30) days after the date the rate notice is issued.
- 1.2 When Rates and Charges remain unpaid, and full payment is not received from the ratepayer or alternative payment arrangements made, Council may proceed with recovery action as set out in this Policy.
- 1.3 Likewise, when an arrangement to pay outstanding rates is cancelled due to default by the ratepayer, Council may proceed with recovery action as set out in this Policy.
- 1.4 Priority for recovery action will be given to larger debts.
- 1.5 The Regulation allows for Council to commence court proceedings against the ratepayer, or to sell or acquire the land, in order to recover overdue Rates and Charges outstanding.
- 1.6 However, the professional judgement and discretion of Council's staff may be exercised from time to time in the recovery of Rates and Charges. In this regard, Council staff may (but are not obliged to) have regard to matters such as payment history and previous dealings with the debtor, timing considerations which may impose additional pressures on the debtor (for example, Christmas or a natural disaster) and any extenuating circumstances.
- 1.7 When exercising any professional judgement or discretion, Council staff must ensure that it does so in a fair and consistent manner and without a conflict of interest.

2. Payment Arrangements

- 2.1. Where the ratepayer is unable to meet their financial obligations due to hardship, Council staff may direct the debtor to make an application in accordance with Council's Rate Relief Policy for a payment arrangement.

3. Final Notice

- 3.1. Where full payment has not been received by Council, a final notice will be issued to the ratepayer after fourteen (14) days from the due date of the rate notice ("Final Notice") using an appropriate medium at Council's discretion.





STRATEGIC POLICY

Rates & Charges Recovery Policy

Endorsed by Council

26 June 2024

4. Letter of Demand

- 4.1. Where no response is received to the Final Notice in clause 3.1, and the ratepayer has not paid or entered into a satisfactory payment arrangement with Council, then Council may issue, or caused to be issued (i.e. by its solicitor or other agent) one or more letter/s of demand, indicating legal action will be initiated unless payment is made to Council within a specified period of time (Letter of Demand).
- 4.2. If the debt remains unpaid after the time specified in the Letter of Demand has expired, legal action may be commenced in line with Council's solicitors' advice, and the Regulation.

5. Sale for Arrears

- 5.1. A list of all ratepayers with Rates and Charges outstanding for timeframes exceeding those set out in section 140 of the Regulation must be tabled for Council's consideration in accordance with the Regulation.
- 5.2. If the liability to pay the overdue Rates and Charges is not the subject of court proceedings, then Council may resolve to sell the land in accordance with Chapter 4, Part 12, Division 3 of the Regulation.

6. Write Off of Rates & Charges

- 6.1. Subject to clause 6.2 and 6.3, where it is determined that a debt for unpaid Rates and Charges, including any interest (in keeping with Council's Interest on Overdue Rates, Charges and General Debts Policy) or other costs or charges, is minor (i.e. not greater than \$5,000), the minor debt may be written-off.
- 6.2. The minor debt may be written off only if:
 - 6.2.1 there are no reasonable prospects of recovering the debt (after reasonable attempts have been made to recover or legal advice to that effect has been received);
 - 6.2.2 the costs of recovery are likely to equal or exceed the amount of the debt; or
 - 6.2.3 it will result in full settlement of the remaining overdue Rates and Charges.
- 6.3. Any minor debts (including any interest accrued thereon and other costs or charges) must be written-off in accordance with the appropriate delegated authority as follows:
 - (a) by the CEO for amounts up to \$5,000;
 - (b) by the DCS for amounts of up to \$2,500; or
 - (c) by the Manager Financial Services for amounts up to \$500.
- 6.4. Debts of an amount greater than \$5,000 must only be written off by way of Council resolution.
- 6.5. No Employee must exercise their delegated authority to write-off a minor debt if they have any real, potential or perceived conflict of interest in writing off the debt.

7. Interest

- 7.1. Rates notices that are not paid in full by the date that the Rates and Charges become overdue may attract an interest rate as permitted by the Act and/or the Regulation, and in keeping with Council's Interest on Overdue Rates, Charges and General Debts Policy and Revenue Statement.





STRATEGIC POLICY

Rates & Charges Recovery Policy

Endorsed by Council	26 June 2024
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Related Polices and Legislation

- Local Government Act 2009 (Qld) (Act)
- Local Government Regulation 2012 (Qld) (Regulation)
- Rate Relief Policy
- Interest on Overdue Rates, Charges and General Debts Policy
- Revenue Statement

Definitions

Council refers to the Whitsunday Regional Council.

CEO refers to the Chief Executive Officer of Council appointed in accordance with the Act, or any person acting in that role.

DCS refers to the Director of Corporate Services of Council appointed in accordance with the Act, or any person acting in that role.

Employee refers to any employee, contractor, volunteer etc. of Council.

MFS refers to the Manager Financial Services of Council appointed in accordance with the Act, or any person acting in that role.

Rates and Charges refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council, including:

- (a) General Rates (including differential rates);
 - (b) Special Rates and Charges;
 - (c) Utility Charges; and
 - (d) Separate Rates and Charges;
- as well as any accrued interest on outstanding balances (as applicable).

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
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STRATEGIC POLICY

General Debtors Policy

Endorsed by Council

26 June 2024

Purpose

From time to time, Council incurs debts from ratepayers, residents, and businesses within the region as part of its general operational activities. These generally relate to services it performs, facilities it provides, and to sundry account fees (such as animal registration, licensing, and permits) and fines.

Council allows a certain reasonable timeframe for payment of debts, at the end of which Debtors are required to pay all outstanding monies owed to Council.

Whilst the Act and Regulation do not prescribe any obligations for the collection of general debts owed to Council, this Policy provides procedural direction for:

- the timely, efficient, cost-effective, fair and consistent collection of debts owing to Council, to achieve Council's budgetary objectives;
- when credit will be granted by Council, and upon what key terms;
- recovery action for general debts, but allowing flexibility for Debtors who display genuine commitment to clearing their debt; and
- parameters for writing off bad debts.

However, this Policy shall not apply to outstanding Rates and Charges, which shall be governed by the Act, the Regulation and certain other Council policies (particularly, the Rates and Charges Recovery Policy).

Scope

This Policy applies to all debts owed to Council (other than outstanding Rates and Charges).

Guiding Principles

1. Obtaining Credit from Council

- 1.1. The granting of credit to any party, including the specified credit limit, is at the sole discretion of Council.
- 1.2. No credit will be extended by Council until a Credit Application is completed and signed by the Applicant and such application is assessed and approved by Council in keeping with its internal procedures.
- 1.3. Before granting any credit, Council may require:
 - 1.3.1. a Guarantee and Indemnity by the Directors (if the Applicant involves a Company);
 - 1.3.2. a Bank Guarantee for part or all of the credit given; and/or
 - 1.3.3. another form of security;

with the final decision resting with the CEO or an authorised delegate.

- 1.4. For all requests for credit:





STRATEGIC POLICY

General Debtors Policy

Endorsed by Council

26 June 2024

- 1.4.1. \$5,000 or under – it will be at Council’s discretion as to whether or not credit checks are undertaken of the Applicant through a Credit Reporting Body; and
- 1.4.2. over \$5,000 – Council will undertake credit checks of the Applicant by a Credit Reporting Body.
- 1.5. If credit checks of the Applicant are not satisfactory to Council, then Council may deny credit or require further security be provided.
- 1.6. With every credit check completed by a Credit Reporting Body, Council will place an “alert” on that customer to ensure that Council is advised by the Credit Reporting Body should any adverse activity occur.
- 1.7. Council may, in its sole discretion and without cause, withdraw or suspend credit to an Applicant at any time. In the event the credit facility is withdrawn, for whatever reason, the monies owed to Council shall become due and payable within thirty (30) days.
- 1.8. Council will not grant credit for entities under a Trust Name - only Companies, associations, or private individuals (including in partnership) may apply for credit, but such entities may be granted credit as Trustee for a Trust.
- 1.9. Council at its sole direction may require the Applicant (including any Director of a Company) to provide a bank guarantee or personal guarantee on terms suitable to Council for any amount up to and including the specified credit limit.
- 1.10. Council shall retain the right to charge interest, as identified in Council’s Interest on Overdue Rates, Charges & General Debts Policy, on all overdue amounts commencing as from thirty (30) days from the due date of payment.

2. Reminder Notices

- 2.1. A period of thirty (30) days from the date of Council’s invoice shall generally be allowed for the debt owing to Council to be paid. Any amounts not paid within this thirty (30) day period are deemed overdue.
- 2.2. After the expiration of thirty (30) days from the date of the invoice, Council will use best endeavours to notify the Debtor by way of a Reminder Notice, where the Debtor’s account shows Overdue Amounts greater than \$500.00.
- 2.3. It is the responsibility of the Debtor to notify Council of any change to their contact details without delay.
- 2.4. The Reminder Notice will be a reminder on the need to settle outstanding amounts, with no threat of legal or other action. Its purpose is to encourage Debtors to engage with Council staff if they are experiencing difficulties in paying their account to arrange an acceptable payment arrangement to clear the outstanding debt.
- 2.5. Following the Reminder Notice, a Final Demand Notice may be sent to the Debtor giving the Debtor seven (7) days in which to complete payment or make acceptable arrangements with Council. The Final Demand Notice should contain Council’s proposed action for recovery, state that interest may accrue on the debt commencing as from thirty (30) days from the due date of payment and





STRATEGIC POLICY

General Debtors Policy

Endorsed by Council

26 June 2024

offer a further opportunity to contact Council staff to arrange an acceptable repayment arrangement.

3. Payment Arrangements

- 3.1. Should a Debtor propose a periodic payment arrangement, Council may defer recovery action if an acceptable level of regular payment is made demonstrating a genuine attempt to clear the debt.
- 3.2. In general, and without limiting any legal rights of Council, Council will not pursue further recovery action against a Debtor who has an agreed periodic payment arrangement, while the arrangement is current, and the Debtor adheres to the agreed repayment schedule.
- 3.3. Council reserves the right to renegotiate or cancel a payment arrangement, should circumstances change where the debt will not, or Council suspects that the debt will not, be paid within a reasonable time frame.
- 3.4. Where a periodic payment arrangement is in place, Council reserves the right to suspend further credit to the Debtor until the payment arrangement is complete or for a shorter period as deemed fit by Council at its discretion.
- 3.5. Where an agreed periodic payment arrangement has elapsed without prior approval, the Debtor will be deemed to be in default and Council may initiate recovery action as necessary, without further notice to the Debtor.
- 3.6. Where the Debtor enters into a periodic payment arrangement with Council, interest may continue to accrue on the debt in accordance with clause 5 of this Policy.

4. Legal Process

- 4.1. Upon the expiry of the Final Demand Notice, Council may make a final attempt to contact the Debtor before the matter is referred to an external party for recovery action.
- 4.2. After Council has made its final attempt to contact the Debtor, should the debt not be addressed by way of the following:
 - 4.2.1. payment of the debt in full by the Debtor;
 - 4.2.2. agreement between the Debtor and Council for an acceptable payment arrangement; or
 - 4.2.3. the debt arrangement is on hold pending an investigation or awaiting a decision of Council;

the debt will then be referred to either Council's solicitor or an appropriate debt collection agency for recovery action.

- 4.3. Those agents acting on behalf of Council will be empowered to take whatever lawful steps are necessary to recover the outstanding amounts.
- 4.4. Unless an acceptable payment arrangement is made, payment in full of the outstanding amount (including all interest accrued and legal outlays) will be required prior to the withdrawal of the current recovery action.





STRATEGIC POLICY

General Debtors Policy

Endorsed by Council

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4.5. Prior to initiating legal action against a Debtor, authorisation by the CEO or DCS must be obtained. In giving their authorisation, the CEO or DCS must consider the likelihood of such legal processes resulting in recovery of the debt.

5. Interest

5.1. Unpaid accounts extending beyond thirty (30) days after the due date of payment may attract an interest rate as permitted by the Act and/or Regulation, and in keeping with Council's Interest on Overdue Rates, Charges and General Debts Policy.

6. Write-off Procedures - Bad Debts

6.1. Debts of an amount exceeding \$10,000 per Debtor may only be written off by resolution of the Council.

6.2. Write-off of debts up to and including \$10,000 per Debtor may be authorised by the CEO in keeping with their delegated authority.

6.3. Write-off of debts up to and including \$5,000 per Debtor may be authorised by the DCS in keeping with their delegated authority.

6.4. Write-off of infringement-related debts up to and including \$5,000 per Debtor may be authorised by the Director Community Services in keeping with their delegated authority.

6.5. Write-off of debts up to and including \$2,500.00 per Debtor may be authorised by the Manager Financial Services in keeping with their delegated authority.

6.6. Notwithstanding clauses 6.1 to 5, a debt may be written-off only if:

6.6.1. there are no reasonable prospects of recovering the debt (after reasonable attempts have been made to recover or legal advice to that affect has been received);

6.6.2. the costs of recovery are likely to equal or exceed the amount to be recovered; or

6.6.3. it will result in full settlement of the remaining unpaid amount.

6.7. No Employee should exercise their delegated authority to write-off a debt if they have any real, potential or perceived conflict of interest in writing off the debt.

Related Policies and Legislation

Local Government Act 2009 (Qld) (Act)

Local Government Regulation 2012 (Qld) (Regulation)

Credit Application

Interest on Overdue Rates, Charges & General Debts Policy

Definitions

Applicant refers to the person requesting for a credit facility, using the process and documentations specified by Council.

CEO refers to the Chief Executive Officer of Council appointed in accordance with the Act, or any person acting in that role.





STRATEGIC POLICY

General Debtors Policy

Endorsed by Council

26 June 2024

Council refers to the Whitsunday Regional Council.

Credit Application means a form approved by Council from time to time for applying for credit.

Credit Reporting Body means a credit reporting body under the *Privacy Act 1988* (Cth).

DCS refers to the Director of Corporate Services of Council appointed in accordance with the Act, or any person acting in that role.

Director Community Services refers to the Director Community Services of Council appointed in accordance with the Act, or any person acting in that role.

Debtor shall mean a person, group, association or entity who/which owes money to Council.

Employee refers to any employee or contractor of the Council.

Final Demand Notice refers to a communication to a Debtor, demanding the payment of Outstanding Amounts, sent after the Reminder Notice.

Overdue Amounts refers to amounts that remain owing to Council by a Debtor beyond thirty (30) days from the date of the invoice.

Manager Financial Services refers to the Manager Financial Services of Council appointed in accordance with the Act, or any person acting in that role.

Rates and Charges refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council, including:

- (a) General Rates (including differential rates);
- (b) Special Rates and Charges;
- (c) Utility Charges; and
- (d) Separate Rates and Charges;

as well as any accrued interest on outstanding balances (where applicable).

Reminder Notice refers to a communication by Council to the Debtor, either in writing or in person through telephone contact to alert the Debtor about the Overdue Amount and requesting payment thereof.

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Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	01 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	





STRATEGIC POLICY

Prompt Payment Discount – Special Circumstances Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this Policy is to establish the Special Circumstances where a prompt payment discount may be granted to a ratepayer, even when payment has not been made by the date required to be eligible for the discount, in accordance with section 130(10) of the Regulation.

Scope

This Policy is applicable to all ratepayers of Council.

Guiding Principles

1. In adopting the Rates and Charges applicable for a given financial year, Council may also adopt, by resolution under section 130 of the Regulation, a prompt payment discount to be applicable for payment of such Rates and Charges by a specified date (usually defined as a number of days from the date of the Rates Notice). The resolution may also specify other conditions to be satisfied in order to be eligible to receive the prompt payment discount.
2. Council recognises, in accordance with section 130(10) of the Regulation, that there could be Special Circumstances that are beyond the control of the ratepayer which makes it unreasonable to expect the ratepayer to have made the payment by the required date to be eligible for the discount.
3. The prompt payment discount *may* still be granted to a ratepayer, even when the ratepayer has not made the payment by the specified date to be eligible, if they provide sufficient evidence to Council that they were subject to one or more of the following Special Circumstances that were beyond the control of the ratepayer:
 - 3.1. Payment through Agents: Where the payment was made through one of Council’s authorised agents, with reasonable time allowed for the payment to be cleared through the agent, but the payment was not received by Council within the specified time period, due to an unusual delay by the agent;
 - 3.2. Incorrect Ratepayer Record: Where Council’s records identifying the ownership of the property and/or the postal address of the owner(s) is incorrect, causing the Rates Notice to be delivered incorrectly, under one of the following situations:
 - 3.2.1. Council has made an error in recording the ownership and/or the postal address of the owner(s); or
 - 3.2.2. An error has been made at the state government agency responsible for land administration.
 - 3.2.2.1. For clarity, this clause will not be applicable where the ratepayer, through any fault or omission, has contributed to the error.
 - 3.3. Lost or Delayed Postal Delivery: Where written evidence is available from the relevant mail carrier that problems existed with mail deliveries at or around the time when the Rates Notice was dispatched (e.g. industrial action, natural disaster).
 - 3.4. Electronic Delivery (eServices): where an email is automatically returned as ‘Undeliverable Mail Returned to Sender’, a physical notice will be posted to the Ratepayers last registered Postal Address.
 - 3.5. Medical Reasons: Where the ratepayer suffered illness or injury, causing the ratepayer to be housebound, hospitalised, or incapacitated in some form (such circumstances to be supported by





STRATEGIC POLICY

Prompt Payment Discount – Special Circumstances Policy

Endorsed by Council

26 June 2024

medical records), provided that the ratepayer had no immediate family members or other support persons who could have made the payment within the specified time period (such position to be supported by a statutory declaration by the ratepayer).

- 3.6. Death of Ratepayer: Where the death of the ratepayer occurred at or around the time of the issuance of the Rates Notice (such circumstances to be supported by documentary evidence by the executors of the estate of the deceased ratepayer).
 - 3.7. Illness or Death of an Immediate Family Member: Where the ratepayer was dealing with a major illness or the death of an immediate family member (spouse/partner, son/daughter or parent) at or around the time of the issuance of the Rates Notice.
 - 3.8. Natural Disaster: The ratepayer was dealing with the aftermath of a natural disaster such as a fire, cyclone, or flood at or around the time of the issuance of the Rates Notice.
 - 3.9. Payment Error: Where there is an accidental minor short payment resulting from a genuine miscalculation.
 - 3.10. Other: Where the ratepayer was subject to an unusual circumstance, not identified elsewhere in the Policy, which in the opinion of Council, was of a sufficient nature to make it unreasonable to expect the ratepayer to have made the payment within the timeframe to be eligible for the discount. In such circumstances the ratepayer is required to submit a statutory declaration outlining the circumstances and asserting that the ratepayer was unable to make the payment by the required date solely due to the circumstances identified in the statutory declaration.
4. To be eligible for the prompt payment discount under this Policy, the ratepayer must fulfil the following requirements:
 - 4.1. Pay all outstanding Rates and Charges (without setting off any discounts the ratepayer may be eligible under this Policy) within fourteen (14) days of the earlier of:
 - 4.1.1. the ratepayer becoming aware of the non-payment of such Rates and Charges; or
 - 4.1.2. the ceasing or rectification of the Special Circumstances.
 - 4.2. Lodge a written request with Council, requesting for consideration under this Policy, for assessment by Council's duly appointed officer. The request must clearly identify the Special Circumstance/s (as detailed in this Policy) applicable to the ratepayer, with sufficient documentary evidence attached to support the request.
 5. In assessing requests under this Policy, Council shall take into consideration the prior payment history of the ratepayer. The ratepayer must have an exemplary payment history on the relevant property, as well as on any other properties in their sole or joint ownership, evidenced by consistent record of payment over the last three (3) years of all Rates & Charges by the Due Date.
 6. For purposes of this Policy, the following are not considered Special Circumstances (but are not exhaustive):
 - 6.1. Delay of payment due to financial circumstances. In such instances, application may be made under Council's Rate Relief Policy);
 - 6.2. Claims of non-receipt of Rates Notice unless such claim is supported by the mail carrier confirming problems with delivery;
 - 6.3. Absence of the ratepayer from the property, area, state or country;





STRATEGIC POLICY

Prompt Payment Discount – Special Circumstances Policy

Endorsed by Council

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- 6.4. Sale/purchase of the property at or around the time of the issuance of the Rates Notice; or
- 6.5. Failure or delay on the part of the ratepayer to update the ratepayers contacts details on record with Council.
- 7. Council reserves the right to exercise its discretion entirely to determine whether particular circumstances experienced by a ratepayer will be considered Special Circumstances for the purposes of this Policy.
- 8. The granting of a prompt payment discount to a ratepayer under this Policy must be approved by the DCS or the Manager Financial Services.
- 9. Should the Council decide not to resolve to adopt a prompt payment discount for Rates and Charges pursuant to section 130 of the Regulation for a given financial year, then this Policy will not be applicable to that financial year.
- 10. Nothing in this Policy shall be construed to imply any change in the contents of the resolution which adopts the prompt payment discount, pursuant to section 130 of the Regulation, except for the extension of the payment date for eligibility.

Related Polices and Legislation

Local Government Act 2009 (Qld) (Act)
 Local Government Regulation 2012 (Qld) (Regulation)
 Rate Relief Policy

Definitions

Council refers to the Whitsunday Regional Council.

Director Corporate Services refers to the Director of Corporate Services of Council appointed in accordance with the Act, or any person acting in that role.

Due Date refers to the date by which the payment of Rates & Charges falls due, as identified in the Rates Notice.

Manager Financial Services refers to the Manager Financial Services of Council appointed in accordance with the Act, or any person acting in that role.

Rates and Charges refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council, including:

- 1. General Rates (including differential rates);
- 2. Special Rates and Charges;
- 3. Utility Charges; and
- 4. Separate Rates and Charges;
- 5. As well as any accrued interest on any outstanding balances (as applicable).

Rates Notice refers to a notice issued by Council to the owner(s) of a property, identifying the rates to be paid in respect of that property for a given period of time. The Rates Notice will also identify the Due Date as well as the date for payment of rates to be eligible for the prompt payment discount.

Special Circumstances refers to the circumstances as detailed within Clause 3 of this Policy.





STRATEGIC POLICY

Prompt Payment Discount – Special Circumstances Policy

Endorsed by Council	26 June 2024
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COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	1 July 2024	Next Review Date	26 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	



2.14 - Concessions to Rates & Charges

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Coordinator Rates

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish the categories of ratepayers and the circumstances under which concessions on Rates and Charges are to be granted and to adopt the policies related to granting of such concessions.

EXECUTIVE SUMMARY

The resolutions and the policies related to this report will ensure that Council is able to administer the identified concessions in a transparent and consistent manner.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be carried out in a financially sustainable manner. The streamlining of the policies and administration will ensure that concessions can be managed efficiently and effectively.

OFFICER'S RECOMMENDATION

That Council resolve to:

- a) in accordance with sections 120(1)(a), 121(a) and 122 of the Local Government Regulation 2012 (Qld) to grant a pensioner concession in the form of a rebate of an amount of 30% of the following Rates & Charges:
 - (i) Differential General Rates;
 - (ii) Water Access Charge or the Water Allocation Charge;
 - (iii) Sewerage Access Charge;
 - (iv) Domestic Garbage Charge; and
 - (v) Waste Management Facility Charge;up to a maximum collective total of \$350, to all ratepayers that meet the criteria of a "Pensioner" and other eligibility requirements set out in Council's Pensioner Rates Rebate Policy (**Attachment 1**, and adopted);
- b) in accordance with sections 120(1)(a), 121(a) and 122 of the Local Government Regulation 2012 (Qld) to grant an additional pensioner concession in the form of a rebate of an amount of 30% of the Domestic Waste Recycling Charge to all ratepayers that meet the criteria of a "Pensioner" and other eligibility requirements set out in Council's Pensioner Rates Rebate Policy who are levied a Domestic Waste Recycling Charge;
- c) in accordance with Sections 120(1)(a), 120(1)(c), 121(b) and 122 of the Local Government Regulation 2012 (Qld) to grant a concession:
 - (i) to all ratepayers that meet the criteria of a "Pensioner" who is suffering "hardship," and meets the other eligibility requirements set out in Council's Rates Concession for Pensioners – Deferral Arrangements (**Attachment 2**, and adopted);

- (ii) in the form of a deferral of the general rate in excess of the Minimum General Rate, for the life of the Pensioner, or until the property is sold or otherwise transferred from the name of the Pensioner or until some other agreed date;
- d) in accordance with sections 120(1)(c), 121(a)(b) and (c) and 122 of the Local Government Regulation 2012 (Qld), to grant a concession:
 - (i) to those ratepayers who meet the criteria for suffering “Hardship,” and meet the other eligibility requirements set out in Council’s Rate Relief Policy (**Attachment 3**, and adopted);
 - (ii) in the form of one or more of a rebate of all or part of the Rates and Charges; deferral payment of the Rates and Charges - with the determination on the concession/s to be applied to the particular ratepayer to be as per the principles and guidelines set out in Council’s Rate Relief Policy (**Attachment 3**, and adopted);
- e) in accordance with section 120(1)(c), 121(a) and 122 of the Local Government Regulation 2012 (Qld), to grant a concession in the form of a rebate to ratepayers where a concealed water leak has occurred, and the ratepayer has received a larger than usual Water Consumption Charge, which results in financial hardship in accordance with Council’s Concession for Concealed Water Leaks Policy (**Attachment 4**, and adopted);
- f) in accordance with sections 120(b)(i), 121(a) and 122 of the Local Government Regulation 2012 (Qld), afford donations, in the form of a rebate of certain rates & charges, to landowners where the owner is an entity whose objects do not include making a profit for distribution among its members, to be applied to qualified members in keeping with the Donations on Rates and Charges - Not-for-Profit Organisations Policy (**Attachment 5**, and adopted);
- g) to adopt the following policies relating to granting of concessions on Rates and Charges: (**Attachments 1 to 5**)
 - (i) Pensioner Rates Rebate Policy;
 - (ii) Rates Concession for Pensioners - Deferral Arrangements Policy;
 - (iii) Rate Relief Policy;
 - (iv) Concession for Concealed Water Leaks Policy; and
 - (v) Donations on Rates and Charges for Not-for-Profit Organisations Policy,

including for the purposes of, where certain Resolutions above reference content contained in a Council Policy (such as definitions of classes of members to whom the Concessions relate; eligibility criteria and terms and conditions of the Concessions), then that content is incorporated by reference into these Resolutions, and for further detail and guidance on how appropriately authorised Council officers are to administratively apply the Concessions hereby granted.

By way of clarity and to avoid doubt, the above policies are to supersede and replace as and from 1 July 2024, similar policies currently in force;

- h) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer, with no restriction upon the Chief Executive Officer’s power to sub-delegate under section 259 of the *Local Government Act 2009* (Qld), the power to apply and administer the aforementioned Concessions;
- i) Council also acknowledges that, whilst not strictly a concession, for the purposes of making and levying rates on a “relevant parcel,” Council must discount the value of the land in accordance with Sections 49 - 51 of the *Land Valuation Act 2010* (Qld).

BACKGROUND

Section 104 of the Local Government Act requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

Pensioner Rates Rebate

Council recognises that certain types of pensioners have contributed rates over a period of time and should be afforded a concession where their ability to pay is restricted by limited and/or fixed income.

To address this situation, Council has adopted a "Pensioner Rates Rebate Policy" (**Attachment 1**) which grants pensioners a rebate on identified rates and charges of 30% up to a maximum of \$350.00. The rebate is afforded on the following rates and charges:

- Differential General Rates
- Water Access Charge or Water Allocation Charge
- Sewer Access Charge
- Domestic Garbage Charge
- Domestic Recyclable Waste Charge
- Waste Management Facility Charge

The applicability of the concession is dependent upon the pensioner meeting the required criteria as detailed in the Pensioner Rates Rebate Policy (**Attachment 1**).

Rates Concession for Pensioners - Deferral Arrangements

Where Pensioners are experiencing hardship and as a result are unable to afford to pay the full extent of the Differential General Rates, Council offers the opportunity to defer a portion of the Differential General Rate that exceeds the minimum general rate levied for that differential rate category. Council still requires that the pensioner make payment of the current minimum general rate and utility charges for the property.

The deferred amount of the Differential General Rates will accrue interest at 50% of the rate of interest applicable to amounts due to Council past the due date for payment. All deferred amounts including accrued interest falls due for payment on the occurrence of certain defined events.

Eligibility and other terms and conditions of deferral including the events that would trigger a full payment of the deferred amounts are contained in the "Rates Assistance for Pensioners Policy" (**Attachment 2**).

Rates Relief

Council acknowledges that there will be instances when individual ratepayers may suffer hardship and find it difficult to meet their obligations due to their financial circumstances.

Eligible ratepayers can apply to Council for a concession to be applied to their Rates and Charges, which may include one or more of:

- a (part or full) rebate on their Rates and Charges;
- a deferral on their Rates and Charges;
- an agreement to transfer unencumbered land in full or part payment of their Rates and Charges; and/or
- other practical assistance, such as referral to financial counselling.

Eligibility criteria and procedures for application are contained in the “Rate Relief Policy” (**Attachment 3**).

A decision as to the which concession/s shall be granted to the eligible applicant will be made administratively, by the relevant Council Officer and approved by the Director Corporate Services. Where a concession involves waiver of Rates or Charges or the write-off such actions to be carried out in accordance with delegated authority as determined by Council, which, depending on the amount of write-off, may involve the adoption of a Council resolution (through a confidential report). All decisions on concessions shall be consistent with the principles and objectives of the Rate Relief Policy.

Concessions for Concealed Leaks

With part of the plumbing infrastructure within a property being located underground (such as under paved or constructed areas), it is not always possible to immediately detect a subterranean leak and accordingly, such leak may go undetected until the next meter reading.

The resulting water consumption charge, depending on the extent of the leak, can cause financial hardship to the ratepayer. In such instances Council provides a limited extent of relief from the resulting Water Consumption Charge. The extent of relief and the administration process are detailed in the “Concession for Concealed Water Leaks Policy” (**Attachment 4**).

Donations on Rates and Charges for Not-for-Profit Organisations

Council recognises that not-for-profit organisations provide an invaluable service for residents of the region that need assistance, financial or otherwise to ensure either continued operation or for commencement. These organisations provide a range of socially desirable and in-need services, and sometimes supplements services available through the state systems.

Council also recognises that the demand for such services usually exceeds the resources available to such organisations. As such, Council has determined it proper to provide donations to these organisations to partially offset their Rates and Charges, so that these not-for-profit organisations can apply such funds to the delivery of their services to the community.

The Donations on Rates and Charges for Not-for-Profit Organisations Policy (**Attachment 5**) envisages donations up to between 50% and 100% of the Rates and Charges applicable to properties used by the identified organisations to deliver their services. When assessing a request for a donation, Council may consider an applicant's current financial position and ability to pay their Rates & Charges.

Discount on Subdivided Land not yet Developed.

Whilst not a 'concession,' for completeness and noting, in accordance with Section 49-51 of the *Land Valuation Act*, Council is required to levy rates on a discounted valuation for subdivided land not yet developed. In keeping with the *Land Valuation Act*, a separate valuation will be issued for each lot in a plan of subdivision, and the valuation is to be discounted by 40% for rating purposes on certain newly subdivided land that has not been developed, provided in keeping with section 50(3) of the *Land Valuation Act*, the land continues to be classified as vacant land and continues to be owned by the original owner who undertook the subdivision of the land.

Council will levy the rates for the category that best fits the current use of the property. The rate in the dollar applicable to the category will be used as though the property were differentially categorised for rates similar to other like properties in the region. The Minimum Rate will not be applicable for properties that are rated on a discounted value under the *Land Valuation Act*.

FINANCIAL IMPLICATIONS

The Policies attached to this report enable Council to provision concession on levied Rates and Charges in the financial year they relate to. By adopting this resolution, Council can provide concessions on eligible Rates and Utility Charges revenue for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor and Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Coordinator Rates
External Legal Counsel

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012
Land Valuation Act 2010

RISK ASSESSMENT/DEADLINES

Managed within existing delegations.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *a later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

1. Pensioner Rates Rebate Policy [**2.14.1** - 3 pages]
2. Rates Concessions for Pensioners Deferral Arrangement Policy [**2.14.2** - 4 pages]
3. Rate Relief Policy [**2.14.3** - 9 pages]
4. Concession for Concealed Water Leaks Policy [**2.14.4** - 4 pages]
5. Donations on Rates and Charges for Not for Profit Organisations Policy [**2.14.5** - 5 pages]



STRATEGIC POLICY

Pensioner Rates Rebate Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this Policy is to offer a benefit to Pensioners by way of a concession on the annual Rates and Charges in recognition of the financial constraints that are endured by Pensioners.

Scope

This Policy is applicable to all Pensioners within the Council area who meet the required criteria for the Queensland Government Pensioner Rate Subsidy Scheme for a subsidy of Rates and Charges.

Guiding Principles

1. State Government of Queensland grants a subsidy on Rates and Charges to those persons who meet the required criteria and hold an Approved Pensioner Card. In line with this concession, Council recognises the financial constraints for Pensioners and extends a concession of its own.
2. In accordance with sections 120(1)(a) and 121(1)(a) of the Local Government Regulation, Council will grant Pensioner property owners a rebate on Rates and Charges as detailed in the Revenue Statement for the applicable period.
3. To be eligible for the rebate, the following criteria applies:
 - 3.1 The Pensioner must hold an Approved Pensioner Card.
 - 3.2 The Pensioner must be the registered owner or Life Tenant of the property.
 - 3.3 The Pensioner must occupy the property as their Principal Place of Residence.
 - 3.4 The Pensioner must be legally responsible for the payment of the Rates and Charges levied on the property.
- 4 Applications must be made by the Pensioner using the Application for Rates Assistance for Eligible Pensioners Form. An Approved Pensioner Card shall be accepted by Council as sufficient evidence that the person applying is an approved Pensioner, or if no card is presented, through confirmation by the Commonwealth Department of Human Services and/or the Commonwealth Department of Veterans Affairs in keeping with the Queensland Government Pensioner Rate Subsidy Scheme Guidelines.
- 5 The amount of pensioner rates rebate available to the Pensioner will be calculated by reference to the proportion of a full pension that the Pensioner receives, that is:
 - 5.1 the Pensioner will be eligible for the maximum pensioner rates rebate where they receive a full pension; and
 - 5.2 the Pensioner will only be eligible for a pro-rata portion of the maximum Pensioner Rates Rebate where they receive a part pension, equivalent to the percentage of a full pension that they receive in the form of a part-pension, excluding any additional benefit or allowance.





STRATEGIC POLICY

Pensioner Rates Rebate Policy

Endorsed by Council

26 June 2024

- 6 In cases where the applicant Pensioner is a joint owner of a property with a person other than their Spouse, or where the Pensioner's Spouse is not listed on the Pensioner's Approved Pensioner Card, a pro-rata rebate shall be granted.
- 7 Where a Pensioner has been granted a Council rebate in accordance with a commensurate policy in a previous financial year, and where the applicant's pension and residential details have not altered, confirmation by the Commonwealth Department of Human Services and the Commonwealth Department of Veterans Affairs that he or she is an approved pensioner, will be accepted in lieu of a written application.
- 8 The Rates Coordinator is responsible for the administration of the Policy and for processing applications in accordance with the requirements of the Act, Regulation and Council's policies.
- 9 The Rates Coordinator shall ensure that public notifications are made in a timely manner each year advising of the terms of this Policy.
- 10 Other Forms of Assistance Available to Pensioners
 - 10.1 If a Pensioner wishes to apply for an agreement to defer payment of the Rates and Charges, they are required to submit an application in accordance with Council's Rates Concessions for Pensioners – Deferral Arrangement Policy.
 - 10.2 Where a Pensioner receives a Pension Supplement and/or requires an extension of time to make full payment of their Rates and Charges (due to the time of payment of this supplement or reasons of Hardship), a written request and evidence from the Pensioner is required and Council shall give consideration on a case-by-case basis in keeping with Council's Rates Relief Policy. The extension of time may also include an extension to the availability of the prompt payment discount (in accordance with the Prompt Payment Discount – Special Circumstances Policy).

Related Policies and Legislation

Local Government Act 2009 (Qld) (Act)
Local Government Regulation 2012 (Qld) (Regulation)
Application for Pensioner Rates Rebate Form
Rates Concession for Pensioners - Deferral Arrangement Policy
Rate Relief Policy
Prompt Payment Discount – Special Circumstances Policy

Definitions

Approved Pensioner Card refers to:

- (a) Queensland Pensioner Concession Card issued by Centrelink or Department of Veterans' Affairs ("QPCC Card"); or
- (b) Department of Veterans' Affairs Health Card for all conditions ("Gold Card").





STRATEGIC POLICY

Pensioner Rates Rebate Policy

Endorsed by Council

26 June 2024

Council refers to the Whitsunday Regional Council.

Form refers to Application for Pensioner Rates Rebate form.

Hardship refers to when, if full payment of Rates and Charges were made, the Pensioner would be left unable to provide for themselves, their family or other dependents, with food, accommodation, clothing, medical treatment, education, or any other basic necessities as determined by Council and the Pensioner has no other practical sources of financial support.

Life Tenant refers to the circumstances where a life tenancy has been created under the terms of a valid will (after the death of the property owner) or by a Supreme or Family Court Order. The will or court order must clearly demonstrate that the Pensioner has not been relieved of the responsibility to pay all rates and charges levied in respect of the property.

Pensioner refers to a person who is the holder of an Approved Pensioner Card.

Pension Supplement means pension supplement rate as defined under section 20A of the *Social Security Act 1991* (Cth).

Principal Place of Residence refers to a single dwelling where the registered owner (ratepayer) resides for more than 60% of the relevant financial year, as evidenced through the electoral roll, taxation, pension records or other document acceptable to Council.

Rates and Charges refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by the local government or someone on behalf of the local government, including:

1. General Rates (including differential rates); and
2. Special Rates and Charges; and
3. Utility Charges; and
4. Separate Rates and Charges.

Rates Coordinator refers to the Rates Coordinator of the Council appointed in accordance with the Act, or any person acting in that role.

Spouse refers to the person's partner in marriage or a de facto partner as recognised by the *Acts Interpretation Act 1954* (Qld) section 32DA.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	01 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	





STRATEGIC POLICY

Rates Concession for Pensioners – Deferral Arrangement

Endorsed by Council

26 June 2024

Purpose

The purpose of this Policy is to establish a policy framework to allow for assessment and acceptance of applications for relief from Rates and Charges from Pensioners who are experiencing serious Hardship and as a result are unable to pay.

Scope

This policy is applicable to Pensioners within the Council area that are experiencing Hardship and as a result are unable to pay their Rates and Charges.

Guiding Principles

1. General

1.1 Council has resolved pursuant to sections 120(1)(a), 120(1)(c) and 121(b) of the Local Government Regulation to offer Pensioners who are experiencing Hardship a concession for deferred payment of that portion of their General Rate that is over and above the Minimum General Rate set for the rating category in which their property is included.

2. Eligibility

2.1 Applications must be made by the Pensioner using the Application for Rates Assistance for Eligible Pensioners Form. An Approved Pensioner Card shall be accepted by Council as sufficient evidence that the person/s applying is/are an approved Pensioner.

2.2 Pensioners requesting assistance with the payment of their Rates and Charges account must be able to show, to the satisfaction of Council, that the payment of the full amount owed would entail Hardship because of the following:

2.2.3 recent adverse change in their financial position that has left them unable to meet their basic needs; and

2.2.4 the quantum of the annual rate levy.

2.3 Applications will only be accepted for properties that are single unit dwellings. The property also must be the Pensioner's Principal Place of Residence.

2.4 Council will not grant any relief under this Policy where the Pensioner co-owns the property with other persons who are not eligible Pensioners.

2.5 The General Rate levy must be higher than the Minimum General Rate.

2.6 The financial standing of other family members, who are residing at the property, will be taken into account when determining eligibility for assistance.





STRATEGIC POLICY

Rates Concession for Pensioners – Deferral Arrangement

Endorsed by Council

26 June 2024

3. Extent of Relief

- 3.1 In accordance with section 125 of the Regulation, the relief will take the form of a deferral of a portion of the General Rate, thereby reducing the General Rate levy payable immediately, to an amount equivalent to the Minimum General Rate.
- 3.2 This Minimum General Rate amount and all other Charges appearing on the rates notice must be paid in full by the due date for the deferral arrangement to remain current.
- 3.3 In cases where arrears occur following commencement of the agreement, the continuation of the deferral arrangement will be by negotiation. Where the applicant has existing arrears of rates, entry into the deferral arrangement is also by negotiation. Such arrears may be deferred, or an instalment schedule commenced.
- 3.4 The amount of General Rate in excess of the Minimum General Rate, will be deferred for the life of the Pensioner, or until the property is sold or otherwise transferred from the name of the Pensioner or to some other agreed date.
- 3.5 In accordance with section 125(3) of the Regulation, a premium applies to any deferred rates equal to an amount of interest calculated at a rate equivalent to 50% of the current interest charged on rates (in accordance with the Interest on Overdue Rates, Charges & General Debts Policy), from the date that the deferred rates would have been due, until the full amount (including any deferred portion and interest accrued) has been paid in full.
- 3.6 The amount of the premium will also be deferred on the same basis as the deferred General Rates.
- 3.7 On default of any of the deferral arrangement conditions, all unpaid Rates and Charges become overdue and will be registered as a charge on the land in accordance with section 95(2) of the Act.

4. Application Process

- 4.1 Pensioners must complete the Form providing information regarding their financial position under a statutory declaration and provide any additional supporting documentation (including certified copies of Income Tax Assessments or statements from Centrelink verifying the financial position of the Pensioner) to substantiate the information supplied.
- 4.2 If insufficient information is received to enable an assessment or the information supplied is unclear, the applicant will be contacted to obtain additional information and/or clarification prior to a decision being made.
- 4.3 Following an initial assessment by a Council officer, a meeting may occur with the Pensioner and/or a member of their family, next of kin or representative prior to the application being referred to the CEO, or delegate of the CEO, for determination.
- 4.4 The discretion to provide assistance for Pensioners experiencing Hardship is ultimately a decision of Council and if a decision is made by Council resolution, that decision will be final.
- 4.5 Notification of the decision will be provided to the Pensioner.
- 4.6 In the event of a Pensioner being dissatisfied with an initial decision of a Council officer, they may access rights of review in accordance with Council's Administrative Action Complaints Policy.





STRATEGIC POLICY

Rates Concession for Pensioners – Deferral Arrangement

Endorsed by Council

26 June 2024

5. Methodology of Deferral

5.1 Payment of the deferred amount will become immediately due and payable from the estate of the Pensioner, at an agreed date, or upon cancellation of the deferral arrangement by either party, or upon sale or transfer of any part or interest in the property, except in the following circumstances:

5.1.3 If the property is transferred into the name of a spouse who continues to reside on the property and is eligible for deferral of the General Rate in their own name, then an application can be made to Council to continue the deferral arrangement begun under the previous owner’s name; or

5.1.4 If the property is transferred into the name of any progeny (including an adult step-child or adopted child of the Pensioner) who is a Pensioner who has resided on the property for a minimum of the preceding five years and will continue to do so, an application can be made to Council to continue the deferral arrangement begun under the previous owner’s name where the progeny is solely responsible for payment of all Rates and Charges and completes a financial statement to demonstrate that payment of the rates will cause Hardship.

5.2 Where a Pensioner (who is approved for a deferral arrangement) is required, due to reasons of ill health or infirmity, to reside some or all of the time in alternative accommodation such as a nursing home or with a relative, the property shall continue to be regarded as the Pensioner’s Principal Place of Residence as long as it is not tenanted on a paid tenancy basis during the absence of the Pensioner. If the property is tenanted, the deferred arrangement shall be cancelled, and the amount deferred will become due and payable from the date of tenancy.

5.3 Once a deferral arrangement is entered into, the approved Pensioner shall be eligible for a discount on prompt payment of the Minimum General Rate and all other rates and charges appearing on the rates notice in accordance with Council’s Revenue Policy.

Related Polices and Legislation

- Local Government Act 2009 (Qld) (Act) Chapter 4 Part 1
- Local Government Regulation 2012 (Qld) (Regulation) Chapter 4 Part 10
- Application for Rate Assistance for Eligible Pensioners Form
- Revenue Statement
- Pensioner Rates Rebate Policy
- Rate Relief Policy
- Rates and Charges Recovery Policy
- Interest on Overdue Rates, Charges and General Debts Policy
- Administrative Action Complaints Policy

Definitions

Approved Pensioner Card refers to:

- (a) Queensland Pensioner Concession Card issued by Centrelink or Department of Veterans’ Affairs (“QPCC Card”); or
- (b) Department of Veterans’ Affairs Health Card for all conditions (“Gold Card”).





STRATEGIC POLICY

Rates Concession for Pensioners – Deferral Arrangement

Endorsed by Council

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CEO refers to the Chief Executive Officer of Council appointed in accordance with the Act, or any person acting in that role.

Charges refer to all other amounts included in the rates notice, other than General Rates.

Council refers to the Whitsunday Regional Council.

Form refers to the “Application for Rates Assistance for Eligible Pensioners” form.

General Rate refers to general rates as defined under s 92(2) of the Act.

Hardship refers to when, in the reasonable opinion of Council, the property is the ratepayer’s Principal Place of Residence, if payment of Rates and Charges was made, the ratepayer would be left unable to provide Necessities for themselves, their family or other dependents, and the ratepayer has no other practical sources of Financial Support.

Minimum General Rate means the minimum general rates levy of the first (lowest) bank of the Residential Owner Occupier category in the relevant rating period, pursuant to section 77 of the Regulation and Council’s Revenue Statement.

Necessities includes food, accommodation, clothing, medical treatment, education or any other basic necessities.

Pensioner refers to a holder of an Approved Pensioner Card.

Principal Place of Residence refers to a single dwelling where the registered owner (ratepayer) resides for more than 60% of the relevant financial year, as evidenced through the electoral roll, taxation, pension records or other document acceptable to Council.

Rates and Charges refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by the local government or someone on behalf of the local government, including:

1. General Rates (including differential rates); and
2. Special Rates and Charges; and
3. Utility Charges; and
4. Separate Rates and Charges.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	01 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	





STRATEGIC POLICY

Rate Relief Policy

Endorsed by Council

26 June 2024

Purpose

Recovery of outstanding debts is an important aspect of Council's financial management. Council is therefore committed to the collection of overdue Rates and Charges in a fair, equitable and timely manner, but with due consideration to Hardship faced by ratepayers and customers.

Council has resolved to grant a concession/s to ratepayers where it is satisfied that payment of Rates and Charges would cause Hardship to the ratepayer. The purpose of this Policy is to provide guidance on:

1. when a ratepayer will be considered to fit within the 'class' of ratepayers who may be entitled to the concession;
2. how, and by who, that determination will be made; and
3. what concession/s may be given to the ratepayer.

Scope

This Policy applies to all ratepayers within Council's local government area who are experiencing Hardship, and as a result, are unable to pay their Rates and Charges when due and payable.

Guiding Principles

1. General

1.1 Council shall only consider granting a rate relief concession under this Policy to assist ratepayers who are experiencing Hardship.

1.2 All applications for rate relief must satisfy the following criteria:

- 1.2.1 the ratepayer is willing and has the intention to pay, but is unable to meet their repayments;
- 1.2.2 the application demonstrates unusual and severe difficulty rather than the usual frustrations and trials to which other ratepayers or similar organisations are subjected to from time to time;
- 1.2.3 with formal hardship assistance, it is expected that a ratepayer's financial situation can be restored.

1.3 In consideration of an application for rate relief, Council Officers are to apply the following principles:

- 1.3.1 Council has a responsibility to recover monies owing to it in a timely and efficient manner to finance its operations and ensure effective cash flow management;
- 1.3.2 Early intervention and prevention benefits both the ratepayer and the Council to prevent large levels of debt accumulating;
- 1.3.3 Council must operate effective debt collection processes;
- 1.3.4 Council aims to minimise the amount of outstanding monies that it is owed;
- 1.3.5 Ratepayers are expected to take responsibility for their debt obligations and to organise their affairs in such a way as to be able to discharge these obligations when required;





STRATEGIC POLICY

Rate Relief Policy

Endorsed by Council	26 June 2024
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- 1.3.6 Concessions resolved by Council must be consistent with Chapter 4, Part 10 of the Local Government Regulation;
- 1.3.7 Building relationships with local community services, such as financial counsellors or community legal centres, will assist to support ratepayers experiencing financial difficulty or who may experience barriers engaging with Council;
- 1.3.8 Ratepayers suffering long term financial hardship, as defined by the inability to provide evidence that a ratepayer could meet future Rates and Charges in the medium to long term future, should not be provided rate relief, other than a short deferral of six months to make other financial arrangements to clear the debt; and
- 1.3.9 A concession granted to a ratepayer must achieve the clearance of all outstanding Rates and Charges within a reasonable timeframe that must not exceed a maximum of three (3) years.

2. Application for Concession

- 2.1 An application for rate relief under this Policy must be completed by the ratepayer and submitted on the approved Form referred to as an “Application for Rate Relief”. Council Officers will provide assistance to complete the Form and provide all necessary information to the ratepayer to assist the ratepayer in making decisions regarding the management of their debt to Council.
- 2.2 The ratepayer must complete the Form and supply sufficient information for Council Officers to decide the application in accordance with this Policy. The Form must include a signed statutory declaration that the information provided is accurate and true.
- 2.3 The Form must be accompanied by sufficient evidence to demonstrate hardship (including, but not limited to, the items specified in the Form).
- 2.4 Applications that do not have sufficient information must be returned to the ratepayer for further information before being considered. Should sufficient information not be provided, or information needs to be substantiated, Council Officers may seek further information from the applicant or other available sources (without breaching the ratepayer’s right to privacy) to support information provided in the Form. If the further information is not provided by the Applicant within the time specified (which must be reasonable), then Council may refuse to deal with the application or refuse the application.
- 2.5 Council Officers shall provide contact details for financial counselling to any ratepayer that presents evidence of Hardship.
- 2.6 If a Pensioner experiencing Hardship wishes to apply for an agreement to defer payment of a portion of their General Rate under Council’s Rate Concession for Pensioners - Deferral Arrangement Policy, they will be required to submit a separate application in accordance with that relevant Policy. For clarity, submission of an application under Council’s Rate Concession for Pensioners – Deferral Arrangement Policy will not preclude the ability to submit an application for consideration under this Policy, but concessions will only be granted under one of Council’s policies for any given assessment.





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Rate Relief Policy

Endorsed by Council

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3. Considerations Relevant to Assessing an Application

- 3.1 The Council Officer decision regarding an application for rate relief must be made consistently with the criteria, principles, and objectives within this Policy. The nature of concessions granted are generally determined on a case-by-case basis in accordance with this Policy.
- 3.2 Where there is the intention – but not the capacity – to make a payment within the time frame required, consideration will be given to a concession due to Hardship.
- 3.3 A failure to have a capacity to pay can be identified by any of the following:
 - 3.3.1 the ratepayer themselves;
 - 3.3.2 a Council Officer of Council's Corporate Services Department;
 - 3.3.3 an independent accredited financial counsellor; or
- 3.4 Hardship should be determined by Council Officers in relation to both income (gross household income, commercial income/profit) and assets (income producing assets). Gross household income should include income from employment, pensions, other social security benefits, income from rental properties, other investment income, as well as deemed income (e.g. potential rental income from non-owner residents such as children that live at home and earn income but do not pay rent).
- 3.5 In assessing an application for rate relief, Council Officers must consider whether the ratepayer could meet the rate liability by rescheduling commitments or by selling non-essential assets such as (but not limited to) non-residential caravans, holiday or investment properties, luxury cars, boats, substantial life assurances or annuity entitlements, shares, or other investments. In complex cases, face value as provided by the ratepayer should not be relied upon, but rather a professional valuation will be required (paid for by the ratepayer).
- 3.6 In assessing an application for rate relief, Council Officers must consider whether the ratepayer has deliberately placed themselves in the financial hardship, in which case relief may be denied.
- 3.7 Where financial Hardship has been determined, all reasonable steps will be taken to establish a payment arrangement or to negotiate settlement of the outstanding debt with the ratepayer concerned prior to considering a rebate unless exceptional circumstances are approved in accordance with delegated authority as determined by Council.
- 3.8 Any payment arrangement negotiated, or rebate applied, must take into account the ratepayer's capacity to pay and allow for the arrangement to be re-negotiated if there is a demonstrable change in circumstances.
- 3.9 Any payment arrangement negotiated must be enacted by the ratepayer within fourteen (14) days. Failure to act by the ratepayer within this timeframe will make the negotiated payment arrangement null and void.
- 3.10 A concession for hardship may include a rebate of interest where it is determined that a debt is irrecoverable or uneconomical to recover if the interest remained payable or when a rebate of interest will result in a favourable settlement of all outstanding debt.





STRATEGIC POLICY

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Endorsed by Council	26 June 2024
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- 3.11 Only in very exceptional cases would a concession include a rebate of Rates and Charges. Any debts written off are to be approved in accordance with delegated authority as determined by Council.
- 3.12 Where the relevant property is not the Principal Place of Residence of the ratepayer, the ratepayer is only eligible for Category 1 – Temporary Hardship concessions unless there are exceptional circumstances attributed to a class of ratepayers.
- 3.13 All Council Officer recommendations regarding applications for rate relief must be reviewed and approved by the Director Corporate Services or authorised officer prior to being enacted.
- 3.14 To guide Council Officers in assessing an application for rate relief, including the concessions that may be granted and the conditions imposed, the applications may be categorised according to the following (without limitation and as a guide only):

Category 1 - Temporary Hardship:

- 3.15 The ratepayer is seeking assistance from Council to overcome a short-term payment difficulty where they are unable to pay the Rates and Charges within the Prescribed Period. It is likely that the ratepayer will make their repayment in full at a later date. To be eligible for a payment arrangement, there must be evidence of intention to pay but not the capacity to pay due to the short-term impacts of their circumstances.
- 3.16 Relief may take the form of a deferral and/or payment arrangement of up to twelve (12) months. If a greater period than twelve (12) months is required to make payment in full, the ratepayer should seek assistance under Category 2 – Complex Hardship.

Category 2 - Complex Hardship (where a concession is likely to restore a ratepayer’s financial situation):

- 3.17 To be considered under this category for a concession, the ratepayer must show evidence that their financial situation can be restored, and that future rates can be paid as they fall due if the concession is approved.
- 3.18 Relief may take the form of one or more of:
 - 3.18.1 A deferral and/or payment arrangement between twelve (12) months and two (2) years; and/or
 - 3.18.2 A rebate on all or part of the debt that relates to the interest charged;
 - 3.18.3 A rebate on all or part of the Rates and Charges (only in exceptional cases).

Category 3 - Severe Hardship (where despite a concession, restoration of the customer’s financial situation is unlikely):

- 3.19 Where, in the assessment by Council, the restoration of a ratepayer’s financial situation over the medium to long term is unlikely, the application for a concession should not be approved.
- 3.20 Instead, relief may take the form of a short period of deferral of up to six (6) months in which Council will not pursue further recovery action, to allow the ratepayer to make other financial arrangements. After the relief period, other debt recovery actions may be implemented by Council





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Rate Relief Policy

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(as per Council's "Rates & Charges Recovery Policy").

- 3.21 Relief may also take the form of an agreement to accept transfer of unencumbered land in full or part payment of the Rates and Charges in accordance with section 121(c) of the Local Government Regulation. However, it is at Council's sole discretion as to whether it grants this type of relief and is subject to a commercial valuation of the land being undertaken.
- 3.22 The concession available and conditions for such concessions for each category will be as per the following table (without limitation and as a guide only):

Category	Concession Available	Condition
1 Temporary Hardship	<ul style="list-style-type: none"> • Deferral and/or a payment arrangement up to twelve (12) months. 	<ul style="list-style-type: none"> • In accordance with Council's ability to require the ratepayer to pay an additional charge in return for Council agreeing to defer payment of the Rates and Charges under section 125(3) of the Regulation, interest will accrue during the period of the deferral and/or payment arrangement. • May be granted in respect of land where it can be substantiated in writing to the satisfaction of Council that the ratepayer will be unable to pay all Rates and Charges within the Prescribed Period. • Council reserves the right to review accepted deferral/payment arrangements with a view to increasing the required rate of payments at any time where it deems this to be appropriate; • The debt must be cleared in full by the end of the arrangement, including new rates and charges accrued during the arrangement; • Future payment arrangements, under Category 1, will be accepted by Council provided the arrangement is cleared in full at the end of each arrangement period; • No early payment discount will be available; and • If the ratepayer fails to make the agreed part payments, or full payments by the end of the period, approval for the deferral/payment arrangement will be automatically withdrawn without further notice. The outstanding Rates and Charges will fall due for payment <u>immediately</u> and legal action may be pursued for full recovery of the debt in accordance with Council's Rates and Charges Recovery Policy.





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Category	Concession Available	Condition
2 Complex Hardship	a) Deferral and/or payment arrangement between twelve (12) months and two (2) years.	<ul style="list-style-type: none"> • In accordance with Council’s ability to require the ratepayer to pay an additional charge in return for Council agreeing to defer payment of the Rates and Charges under section 125(3) of the Regulation, • Interest will accrue during the period of the deferral and/or payment arrangement; • May be granted in respect of a property where the ratepayer resides as their Principal Place of Residence. • Council reserves the right to review accepted deferral/payment arrangements with a view to increasing the required rate of payments at anytime where it deems this to be appropriate; • The debt must be cleared in full by the end of the arrangement, including new charges accrued during the arrangement; • No further payment arrangements under Category 2 will be accepted for a period of one (1) year from approval under section 2 (iii). It is expected that a customer’s financial situation can be restored. The granting of Hardship Assistance is intended as a temporary measure, to assist with full payment of the Assessment at the end of the period; No early payment discount will be available; • If the ratepayer fails to make the agreed part payments, or full payments by the end of the period, the deferral/payment arrangement will be automatically withdrawn without further notice. The full amount of Rates and Charges (and accrued interest) will fall due for payment <u>immediately</u> and legal action may be pursued for full recovery of the debt in accordance with Council’s Rates and Charges Recovery Policy.
	b) A rebate on all or part of the debt that relates to interest charged (amount only up to where it makes the agreement financially feasible).	<ul style="list-style-type: none"> • To be applied only on full settlement of all outstanding amounts; and • Failure to comply with any deferral and/or payment arrangement will result in ratepayer foregoing the agreed rebate. <p>Conditions will be determined on a case-by-case basis.</p>





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Rate Relief Policy

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Category	Concession Available	Condition
	c) A rebate on all or part of Rates and Charges (only in exceptional Circumstances)	<ul style="list-style-type: none"> Conditions will be considered on a case-by-case basis under s 121 (a) of the Regulation and who is a member of a stated class of ratepayer s122 (1)(b).
3 Severe Hardship	a) A time period up to six (6) months may be provided in which Council will not pursue further recovery action, to provide ratepayer time to make other financial arrangements.	<ul style="list-style-type: none"> Interest will accrue during the period in accordance with section 133 of the Regulation and Council's Interest on Overdue Rates, Charges and General Debtors Policy; May be granted in respect of a property where the ratepayer resides as their Principal Place of Residence. Ratepayer provided with notification that no concession, other than a delay in Council recovering the debt; and Ratepayer advised to seek financial counselling. No further payment arrangements under Category 3 will be accepted for a period of one (1) year from approval under section 2 (iii). It is expected that a customer's financial situation can be restored. The granting of Hardship Assistance is intended as a temporary measure, to assist with full payment of the Assessment at the end of the period;
	b) An agreement to accept transfer of unencumbered land in full or part payment of the Rates and Charges in accordance with section 121(c) of the Regulation.	<ul style="list-style-type: none"> Subject to commercial valuation of land being undertaken.

Related Polices and Legislation

- Local Government Act 2009 (Qld) (Act) Chapter 4 Part 1
- Local Government Regulation 2012 (Qld) (Regulation) Chapter 4 Part 10 and 12
- Information Privacy Act 2009 (Qld) (IPA) Chapter 2 Part 2
- Application for Rate Relief Form
- Rates & Charges Recovery Policy





STRATEGIC POLICY

Rate Relief Policy

Endorsed by Council	26 June 2024
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Rates Concession for Pensioners – Deferral Arrangement Policy
Interest on Overdue Rates, Charges & General Debtors Policy

Definitions

CEO refers to the Chief Executive Officer of Council appointed in accordance with the Act, or any person acting in that role.

Council refers to the Whitsunday Regional Council.

Council Officer refers to an employee of Council, excluding contractors and volunteers.

DCS refers to the Director of Corporate Services of Council appointed in accordance with the Act, or any person acting in that role.

Financial Support includes any financial support from any other means including from personal funds or other business/investment activities (including any related companies or trusts of the ratepayer where the ratepayer has an interest). Where the ratepayer is a company, this also refers to any other reasonably available financial support from any other Related Entity of the company.

Hardship refers to when, in the reasonable opinion of Council:

- (a) where the property is the ratepayer's Principal Place of Residence, if payment of Rates and Charges was made, the ratepayer would be left unable to provide Necessities for themselves, their family or other dependents, and the ratepayer has no other practical sources of Financial Support; or
- (b) where the property is used for commercial or industrial purposes by the ratepayer themselves in the operation of one or more businesses or, where the property is an investment property of the ratepayer or otherwise not used by the ratepayer itself (including residential rental properties and commercial/industrial rental properties) and:
 - (i) the ratepayer can demonstrate that their income has been detrimentally impacted due to causes outside of their reasonable control (other than exercise of valid legal rights); and
 - (ii) if payment of Rates and Charges were made:
 - a. the ratepayer would be left unable to pay the essential holding costs of the property (including, for example, mortgage repayments); and
 - b. *if the ratepayer is an individual* – be left unable to provide Necessities for themselves, their family or other dependents; or
 - c. *if the ratepayer is an entity (company, trust etc)* – the 'alter ego' of the entity (being the director/s and/or shareholders with the controlling interest) would be left unable to provide Necessities for themselves, their family or other dependents; and
 - (iii) the ratepayer has no other practical sources of Financial Support;

Related Entity refers to the definition of "related entity" in section 9 of the *Corporations Act 2001* (Cth).





STRATEGIC POLICY

Rate Relief Policy

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Necessities includes food, accommodation, clothing, medical treatment, education or any other basic necessities.

Pensioner refers to a holder of either a Queensland Pensioner Card issued by Centrelink or Department of Veterans' Affairs ("QPCC Card") or a Department of Veterans' Affairs Health Card for all conditions ("Gold Card.").

Prescribed Period refers to the period for payment from the date of issue of the rate notice.

Principal Place of Residence refers to a single use residential property where the registered owner (ratepayer) resides for more than 60% of the relevant financial year, as evidenced through the electoral roll, taxation, pension records or other document acceptable to Council.

Rates and Charges refers to levies imposed on land and for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council, including:

- (a) General Rates (including differential rates);
- (b) Special Rates and Charges;
- (c) Utility Charges; and
- (d) Separate Rates and Charges,

as well as any accrued interest on outstanding balances (where applicable).

COUNCIL POLICY

Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	1 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	





STRATEGIC POLICY

Concession for Concealed Water Leaks Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this Policy is to guide Council as to how to apply and administer a rebate to Water Consumption Charges where a Concealed Water Leak has occurred, and a ratepayer has received a larger than usual Water Notice which will otherwise result in financial hardship to the ratepayer.

Scope

This Policy is applicable to ratepayers who are issued with a Water Notice, in keeping with Council's Revenue Policy, who will experience financial hardship due to a larger than usual Water Notice due to a Concealed Leak.

Guiding Principles

1. Council has resolved to grant a rebate, pursuant to section 120(1)(c) and 121(1)(a) of the Regulation, to Water Consumption Charges, where a Concealed Leak has occurred, and a ratepayer has received a larger than usual Water Notice and the larger than usual Water Notice will result in financial hardship to the ratepayer.
2. In instances of a Concealed Leak, a rebate of a part of the Water Consumption Charge in respect of the estimated quantity of water lost through the Concealed Leak may be granted, with the amount of the rebate to be determined by the CEO or a delegate of the CEO in accordance with this Policy.
3. Applications to Council for the rebate must be lodged by the registered property owner or body corporate using the Concealed Water Leakage Application Form, which must be fully completed, including the section to be completed by the licensed plumber undertaking the repair of the Concealed Leak and all available evidence to establish that the leak was a Concealed Leak.
4. A Council plumbing inspection may be requested and conducted before the pipes are covered, for further evidence to confirm the site and nature of the leak, and the standard of the water reticulation within the property. No fee will be charged by Council for this inspection.
5. A licensed plumber must be engaged by a property owner to repair a Concealed Leak. The plumber shall, in addition to completing the relevant section in the Form, submit to Council a copy of a "Notifiable Work" lodgement receipt for the Form 4 that has been lodged with QBCC in accordance with the PDA (where applicable).
6. Where a concession for hardship arising from a Concealed Leak has been approved, the applicable concession will be calculated as follows:
 - 6.1. The assessed volume of water lost due to the Concealed Leak (the 'Concealed Leak Usage') is the Water Consumption in the period for which the concession is being sought less the Average Water Usage for the property, subject to the any maximum limits identified elsewhere in this Policy.
 - 6.2. The charge for the Concealed Leak Usage will be:
 - 6.2.1 if the Average Water Usage is less than the Tier 1 Quantity, for that volume of the Tier





STRATEGIC POLICY

Concession for Concealed Water Leaks Policy

Endorsed by Council

26 June 2024

1 Quantity attributable to the Concealed Leak Usage (after the Average Water Usage has been accounted for) charged at the Tier 1 Rate, plus any balance Concealed Leak Usage charged at the Tier 2 Rate; or

6.2.2 if the Average Water Usage is greater than or equal to the Tier 1 Quantity, the Concealed Leak Usage charged at the Tier 2 Rate.

6.3. The rebate for the Concealed Leak will be:

[the charge for Concealed Leak Usage (calculated as per clause b)]	X 50%
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6.4. For avoidance of doubt, there will be no rebate on the balance 50% of the charge for the Concealed Leak Usage.

7. For purposes of calculating the rebate, the Concealed Leak Usage will be capped at 1,000 kilolitres per property connection for single residential property owners and all non-residential property owners.

8. Where the property is a multi-dwelling property, the Concealed Leak Usage will be capped for purposes of calculating the rebate as follows:

2-5 Dwellings	750 kilolitres per unit or assessment
6-10 Dwellings	500 kilolitres per unit or assessment
>10 Dwellings	350 kilolitres per unit or assessment

9. Where the residential property is the Principal Place of Residence of an eligible Pensioner, there will be no cap applied to the Concealed Leak Usage, in calculating the rebate.

10. The property owner will remain responsible for all balances due to Council after the credit for the concession has been applied to the assessment.

11. Once a Concealed Leak rebate has been granted for a given assessment, the property owner will not be eligible for any further rebates due to Concealed Leaks for that assessment for a period of two (2) years. Assessments within a Community Title Scheme arrangement will be eligible for one rebate for each assessment, as long as a separate Water Access Charge is being levied on each assessment.

12. Application will only be accepted for Concealed Leak rebates for the current billing period. The application period will close for this period after the next billing period issue date.

13. As the primary responsibility for water consumed through a water connection remains with the owner of the property, Council reserves the right to amend, vary or determine any rebate based on the facts and circumstances of individual cases.

14. Interest will accrue on all applicable balances against the assessment, in accordance with Council's Interest on Overdue Rates, Charges & General Debts Policy while an application for a rebate due to a Concealed Leak is being assessed.





STRATEGIC POLICY

Concession for Concealed Water Leaks Policy

Endorsed by Council

26 June 2024

Related Policies and Legislation

Plumbing and Drainage Act 2018 (Qld) (PDA)

Plumbing and Drainage Regulation 2019 (Qld) (PDA Regs)

Local Government Act 2009 (Qld) (Act)

Local Government Regulation 2012 (Qld) (Regulation) Chapter 4 Part 10 Queensland

Plumbing & Wastewater Code (Code)

Revenue Statement

Interest on Overdue Rates, Charges & General Debts Policy

Application for Concession due to Concealed Leak Form

Concealed Water Leakage Procedure

Definitions

Average Water Usage refers to the average of the water usage for the property for the preceding four (4) billing periods. However, the use of a four (4) period average will be subject to availability of historic data. Where four (4) periods of data are not available (e.g. a new residence constructed one year ago), any available data will be used to calculate the average.

Where a property has changed ownership, only Billing Periods under the current ownership will be deemed relevant for the calculation of the average Water Consumption.

Where the property has no historic data, the average consumption after the leak has been fixed may be used to determine the average water use under this policy.

Billing Period refers to the time between meter readings and does not refer to the issue date or the payment due date on the Water Notice.

CEO refers to the Chief Executive Officer of Council appointed in accordance with the Act, or any person acting in that role.

Council refers to the Whitsunday Regional Council.

Concealed Leak refers to a leak within a property's internal water infrastructure (up to and including where the pipes connect to the meter) that is not apparent and could not reasonably be expected to be apparent, as determined by Council (i.e. hidden from view and no visible signs indicative of a leak due to it being at a considerable depth, underneath a building, footpath or concrete drive or similar reasons).

A **Concealed Leak** will not include leaks that are caused by:

- (a) the use of incorrect materials;
- (b) workmanship which is not consistent with applicable sections of AS/NZS 3500.1;
- (c) internal infrastructure being of excessive age and/or in a poor state of repair;
- (d) as a result of any form of construction activity, including landscaping and gardening activities;





STRATEGIC POLICY

Concession for Concealed Water Leaks Policy

Endorsed by Council	26 June 2024
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(e) vandalism, theft or carelessness;

or where:

- (a) the leak occurred in pipework, fittings or appliances located within or on a building or structure;
- (b) the leak occurred in a swimming pool, spa or other water feature, or the fittings or pipework supplying them;
- (c) the leak occurred in pipework, fittings or appliances used in garden watering or irrigation; or
- (d) no action was taken to locate and repair the leak within fourteen (14) days of the leak becoming apparent.

A leak will be considered to have become apparent upon the ratepayer receiving an excessive water consumption alert or a higher than usual Water Notice from Council.

Form refers to “Application for Concession due to Concealed Leak” form.

Pensioner refers to a holder of either a Queensland Pensioner Card issued by Centrelink or Department of Veterans’ Affairs (“QPCC Card”) or a Department of Veterans’ Affairs Health Card for all conditions (“Gold Card”).

Principal Place of Residence refers to a single dwelling where the registered owner (ratepayer) resides for more than 60% of the relevant financial year, as evidenced through the electoral roll, taxation, pension records or other document acceptable to Council.

QBCC refers to the Queensland Building & Construction Commission.

Tier 1 Rate refers to the Tier 1 Rate of the Water Consumption Charge as defined in the Revenue Statement.

Tier 1 Quantity refers to the quantity of water charged at the Tier 1 Rate as defined in the Revenue Statement.

Tier 2 Rate refers to the Tier 2 Rate of the Water Consumption Charge as defined in the Revenue Statement.

Water Consumption refers to the water that has passed through the metering device used by Council or the estimated water consumption that has been determined by Council in the event that a metering device is found to be faulty or to have been interfered with so as to not properly record water supplied to the property by Council.

Water Notice refers to the notice issued by Council to the owner of a property which contains the Water Consumption Charges for the property within the Billing Period.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	1 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	





STRATEGIC POLICY

Donations on Rates and Charges for Not-for-Profit Organisations Policy

Endorsed by Council

26 June 2024

Purpose

Council may grant a donation, in the form of a rebate of a percentage of certain Council Rates and Charges, for particular categories of Not-For-Profit organisations.

The purpose of this Policy is to provide an administrative framework for consistently assessing requests for assistance made by Not-For-Profit organisations that offer a benefit to the residents of the Council area, to alleviate the cost of the annual rates and charges.

Scope

This Policy applies to all Not-For-Profit organisations within the defined categories, who may apply for a donation towards their Rates and Charges payable to Council.

Guiding Principles

1. In some circumstances, Council will provide a donation (i.e. a rebate) to alleviate the financial burden of Council's annual Rates and Charges on Not-For-Profit organisations.
2. Council will only provide assistance under this Policy to Not-For-Profit organisations that provide services or benefits to the residents of the Council area. All applicant organisations must submit evidence to Council:
 - 2.1 establishing that it is a Not-For-Profit organisation. Such documentation must at least include a copy of its current constitution or governing documents, and registration number under the *Associations Incorporation Act 1981* (Qld) or equivalent as appropriate.
 - 2.2 detailing the services or benefits it provides to the residents specifically within the Council area.
3. When assessing a request for a donation, Council may give consideration to an applicant's current financial position and ability to pay the annual rates. The Not-For-Profit organisation may also be required to provide Council with a copy of its previous year's audited financial statements, where the Not-For-Profit organisation received a donation under this Policy in the previous financial year.
4. Council may grant financial assistance equivalent to a specified percentage of the Rates and Charges levied for the current financial year. The exact nature and extent of assistance will depend on the category of the Not-For-Profit organisation, determined in accordance with clause 10 and 11.
5. Financial assistance can be applied to the principal property of the organisation only. Where an organisation owns or has a term lease over multiple properties, the donation can only be applied to the single property where the organisation conducts majority of its operations from.
6. No assistance will be offered for other Council rates or charges that may be levied from time to time, or for any levies imposed by the State Government.
7. No assistance will be offered for other Council rates or charges that may be levied from time to time, or for any levies imposed by the State Government.





STRATEGIC POLICY

Donations on Rates and Charges for Not-for-Profit Organisations Policy

Endorsed by Council

26 June 2024

- 8. No assistance will be offered to political or religious organisations.
- 9. Where a community organisation has entered into a lease agreement with Council, a land valuation will need to be conducted by the Department of Resources in order for rates to be assigned to the property. Once Council has received the valuation and assigned rates to the property, the organisation can then apply for a donation on their rates and service charges for the current financial year.
- 10. No assistance will be offered retrospectively, in exception only to circumstances outlined in item 9.
- 11. Council will consider donations for Not-For-Profit organisations that:
 - 11.1 own, or have a term lease over, the relevant property; and
 - 11.2 use the relevant property solely or predominantly to deliver the organisations services to the community.
- 12. Council will consider donations for Not-For-Profit organisations that deliver the following services:

Description of Services	Additional Eligibility Requirements	Maximum Concession
Sporting, Recreational, Youth, Community Organisation or similar		Council may grant donations to a maximum of: <ul style="list-style-type: none"> a) 100% of the Rates levied for the current financial year; and/or b) 50% of the Utility Charges that have been levied for the current financial year.
Police and Citizens Youth Clubs (PCYC)		Council may grant donations in relation to up to a maximum of: <ul style="list-style-type: none"> a) 100% of the Rates levied for the current financial year; and/or b) 50% of Utility Charges that have been levied for the current financial year. <p>In addition, Council may grant a donation of 100% of the Waste Charges for the Bowen and the Whitsunday PCYCs.</p>





STRATEGIC POLICY

Donations on Rates and Charges for Not-for-Profit Organisations Policy

Endorsed by Council

26 June 2024

Description of Services	Additional Eligibility Requirements	Maximum Concession
Aged Homes	<p>Council may only grant donations in relation to properties:</p> <ul style="list-style-type: none"> a) used primarily for aged accommodation; and b) owned by a Not-For-Profit organisation. 	<p>Council may grant donations up to a maximum of:</p> <ul style="list-style-type: none"> a) 100% of the Rates levied for the current financial year; and/or b) 50% of the Utility Charges levied for the current financial year. <p>The portion of self-contained aged accommodation and aged housing situated within a multi-use aged persons or nursing home complex is excluded from obtaining a donation under this Policy.</p>
Nursing Homes	<p>Council may only grant donations in relation to properties:</p> <ul style="list-style-type: none"> a) primarily utilised for nursing home purposes, including hostel, dementia, and care assisted accommodation; and b) owned by a Not-For-Profit organisation. 	<p>Council may grant donations up to a maximum of:</p> <ul style="list-style-type: none"> a) 100% of the Rates levied for the current financial year; and/or b) 50% of the Utility Charges levied for the current financial year. <p>The portion of self-contained aged accommodation and aged housing situated within a nursing home complex are excluded from obtaining donations under this Policy.</p>
Affordable/Social Housing Organisations	<p>Affordable Housing Organisations will be eligible for donations from Council provided:</p> <ul style="list-style-type: none"> a) the Affordable Housing Organisation is a Not-For-Profit and non-government organisation; and b) the Affordable Housing Organisation is suffering financial hardship and has no other independent avenues for support. 	<p>Council may grant donations up to a maximum of:</p> <ul style="list-style-type: none"> a) 50% of the Rates levied for the current financial year; and/or b) 50% of the Utility Charges levied for the current financial year.





STRATEGIC POLICY

Donations on Rates and Charges for Not-for-Profit Organisations Policy

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Description of Services	Additional Eligibility Requirements	Maximum Concession
	<p>Documentation supporting the organisation's financial position is required to be provided to Council.</p> <p>Further, Council may only grant a donation in relation to properties owned by eligible Affordable Housing Organisations that:</p> <ul style="list-style-type: none"> a) are used for Social Housing or Affordable Housing; b) are located within the Council area; and c) were purchased and became available for Affordable Housing or Social Housing prior to 30 June 2010. 	

13. In general Council will not grant a rebate for Rates and Charges where the Not-for-Profit organisation holds a liquor license or operates gaming machines on their premises. However, Council recognises that some Not-For-Profit community-based organisations with Restricted Liquor Permit experience financial difficulties affecting their ability to pay their annual rates.
14. Accordingly, where a Not-For-Profit community organisation has a Restricted Liquor Permit and does not have gaming machines on their premises, Council may grant a donation.
15. The maximum concession for Not-for-Profit organisations holding a Restricted Liquor Permit will be half of the donation they would have received had they not held such a license.
16. Council may require a copy of the audited financial statements for a Not-For-Profit organisation that has a Restricted Liquor Permit that wishes to seek a donation under this Policy.
17. Council will not provide donations for sporting clubs that have continuous liquor or gaming licenses, in recognition of their abilities to raise revenue through such means.
18. No assistance will be offered where the organisation has outstanding rates and charges.

Related Policies and Legislation

Local Government Act 2009 (Qld) (Act)

Local Government Regulation 2012 (Qld) (Regulation) in particular chapter 4, part 10.





STRATEGIC POLICY

Donations on Rates and Charges for Not-for-Profit Organisations Policy

Endorsed by Council	26 June 2024
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Definitions

Affordable Housing refers to properties with long term tenants who have been identified by the Department of Housing and whose rent is calculated at not exceeding 75% of the current median rent for the area and type of property.

Affordable Housing Organisations refers to organisations that have a principal charter to offer residential accommodation to residents identified as financially disadvantaged (for example, the Whitsunday Housing Company Ltd).

Charges refers to Utility Charges and excludes Special Charges and Separate Charges.

Council refers to the Whitsunday Regional Council.

Not-For-Profit refers to an entity that:

- a) Council is satisfied is an entity whose objectives do not include making a profit; and
- b) is prevented, either by its governing documents or by operation of law, from distributing its assets for the benefit of particular persons either while it is operating or winding up.

Principal Property refers to the single property where the organisation conducts majority of its operations from.

Rates refers to General, Special and Separate Rates (including differential rates).

Restricted Liquor Permit refers to a Restricted Liquor Permit granted under the *Liquor Act 1992* (Qld).

Social Housing refers to properties with long term tenants who have been identified by the Department of Housing and whose rent is calculated at not exceeding 25% of the tenants' assessable income. Short term accommodation for emergency and crisis situations will also be identified for this policy as social housing.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	1 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Director Community Services and Facilitation	Revokes	



2.15 - Investment Policy

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present for adoption the Investment Policy for the 2024/25 financial year.

EXECUTIVE SUMMARY

The adoption of the Investment Policy will ensure that a balance is struck between safeguarding Council's investments from capital deterioration and generating an acceptable return on such investments.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be carried out in a financially sustainable manner.

OFFICER'S RECOMMENDATION

That Council resolve in accordance with Section 191 of the Local Government Regulation 2012 (Qld) to adopt the Investment Policy (**Attachment 1**) for the 2024/25 financial year.

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation process for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

The Investment Policy will guide Council officers in their decisions for investment of Council's surplus funds. The Investment Policy is developed to support decision making in respect to the risk and reward appetite for Council when investing surplus funds, to ensure an appropriate rate of return for the community on funds held by Council.

With the current economic conditions, the investment strategy and guidelines adhere to Council's investment and risk philosophy with the aim of maximising return on investment after assessing market and liquidity risks.

The policy has been amended to provide flexibility to support investment in the financial institutions that currently have branches within the Council area. This will provide the

opportunity to continue to invest in those locally based institutions in the smaller towns across the region.

Other specific procedures will be developed for the ongoing implementation of this policy under the direction of the Chief Executive Officer.

FINANCIAL IMPLICATIONS

The Investment Policy adoption enables Council to maximise its return on investment while maintaining acceptable risk level. By adopting this policy, Council can invest surplus cash within the policy guidelines for the 2024/25 Financial Year.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Coordinator Operational Finance
Accounting Officer
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Banking Act 1959 (Cth)
Local Government Act 2009
Local Government Regulation 2012
Statutory Bodies Financial Arrangements (SBFA) Act 1982 (Qld)
Statutory Bodies Financial Arrangements Regulation 2019 (Qld)

The resolutions and other budget related documents have been vetted by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Managed within existing delegations.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *A later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

1. Investment Policy [2.15.1 - 7 pages]



STRATEGIC POLICY

Investment Policy

Endorsed by Council

26 June 2024

Purpose

Section 104(5)(c) of the *Local Government Act 2009* (Qld) (The Act) and section 191 of the *Local Government Regulation 2012* (The Regulation) state that a local government must prepare and adopt an Investment Policy which outlines:-

1. the local government's investment objectives and overall risk philosophy; and
2. procedures for achieving the goals related to investment stated in the policy.

The purpose of this Policy is to comply with section 191 of the Regulation and to set guidelines for investment of Whitsunday Regional Councils surplus cash balances which meet the requirements of the *Statutory Bodies Financial Arrangements (SBFA) Act 1982* (Qld) (The SBFAA) and its Regulation (The SBFA Regulations).

The Policy supports Council's investment and risk appetite and provides a process to be followed in undertaking investment activities.

To outline the investment strategy and guidelines for the prudent investment of surplus funds with the aim of maximising return on investment after assessing market and liquidity risks.

Scope

This Policy applies to the investment of all surplus funds held by Council.

Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with section 257(1)(b) of the Act.

Authority for the day-to-day management of Council's Investment Portfolio be delegated by the CEO to the Manager Financial Services and subject to regular reviews with the Director Corporate Services and the Chief Executive Officer.

Guiding Principles

1. Legislative Framework

1.1 Pursuant to section 101 of the Act and section 5(2)(e) of the SBFAA, all local governments are a "statutory body" for the purposes of the SBFA and all their Investments must be managed in accordance with the investment powers under Part 6 of the SBFA.

1.2 Pursuant to section 42 of the SBFA, a statutory body may invest depending on whether a category 1, 2 or 3 investment power is allocated to the body as outlined in Schedules 3, 4 and 5 of the SBFA Regulations.

1.3 Schedule 3 of the SBFA Regulations allocates a category 1 investment power to Council.





STRATEGIC POLICY

Investment Policy

Endorsed by Council

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1.4 Section 44 of the SBFA outlines the category 1 investment powers and therefore dictates the types of Investments that Council may engage in without further approval from the Treasurer.

1.5 Section 8 of the SBFA Regulations prescribes the rating of the investment arrangements as per section 44(1)(e) of the SBFA.

2. Policy Objectives

2.1 To establish a framework for:-

2.1.1 Ensuring that adequate procedures are in place to safeguard public monies.

2.1.2 Optimising potential returns, while maintaining levels of risk within acceptable parameters and in keeping with Council's Risk Management Policy and Framework.

2.1.3 Maintaining liquidity for day-to-day operations in accordance with the legislative requirements.

3. Investment Objectives and Overall Risk Philosophy

3.1 Council's overall objective is to invest funds at the most advantageous rate of interest available to it at the time, for that Investment type, and in a way that it considers most appropriate given the circumstances.

3.2 Council will manage its investments with a view to optimising the returns while maintaining risks at levels as identified in its Risk Management Framework. Council will avoid speculative high-risk Investments that could compromise the financial sustainability of the Council, harm its reputation, or damage the ratepayers' confidence in Council.

3.3 In priority, the order of Investment activities shall be preservation of capital, liquidity, and return.

Preservation of Capital

3.4 Preservation of capital shall be the principal objective of the Investment Portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit risk, interest rate risk and transactional risk within given risk management parameters and avoiding any transactions that would prejudice confidence in Council or its associated entities.

3.4.1 Credit Risk

Council will evaluate and assess Credit Risk prior to Investment. Council will minimise Credit Risk in the Investment Portfolio by undertaking appropriate due diligence and pre-qualifying all transactions (including the brokers/securities dealers with whom they do business), diversifying the portfolio and ensuring investment arrangements are rated in accordance with section 44(1)(e) of the SBFA and section 8 of the SBFA Regulations.

3.4.2 Interest Rate Risk

Council shall seek to minimise the risk of a change in the market value of the Investment Portfolio because of a change in interest rates, by structuring the Investment arrangements having regard to factors such as cash flow requirements and the term of the Investment.





STRATEGIC POLICY

Investment Policy

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4.1.3 Transactional Risk

Council shall seek to minimise the risk of loss resulting from an internal deficiency or failure, by ensuring appropriate governance, systems and processes are in place and by providing appropriate training and supervision to Investment Officers.

3.5 Council will manage the Investment Portfolio not for speculation, but for generating an acceptable return on investment and in accordance with this Policy.

Maintenance of Liquidity

3.6 Council will seek to ensure that the Investment Portfolio is structured to maintain sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council, as and when they fall due, without incurring significant transaction costs or penalties due to withdrawing (cancelling or terminating early) an investment before its maturity/term and/or sell an investment.

3.7 Council should generally avoid illiquid Investments, being Investments that are not publicly traded in sufficient volume to facilitate, under most market conditions, prompt sale without the market price being detrimentally impacted. Examples include (without limitation):

3.7.1 Investment in private placements; and

3.7.2 A security that is not supported or priced by at least two approved brokers/securities dealers.

Return on Investments

3.8 Council will strive to achieve the most advantageous interest rate available to it at the time of the investment for an investment of the proposed type, taking into account Council's risk appetite, the current market interest rates, budget considerations, current and future cash flow requirements and the economic cycle.

4. Procedures

Ethics & Conflicts of Interest

4.1 Investment Officers are to manage the Investment Portfolio not for speculation, but for Investment and in accordance with the spirit of this Policy.

4.2 Investment Officers must exercise the high level of care, diligence, ethical behaviour, skill, and accountability that a prudent person would (or could reasonably be expected to) exercise in managing public monies. In doing so, Investment Officers should have regard to any best practice or other guidance provided by the QTC and/or the Department of Local Government.

4.3 Investment Officers are to avoid any transaction that might harm Council's reputation or reduce public confidence in Council.

4.4 Investment Officers engaged in making Investment decisions shall refrain from personal activities that would conflict with the proper execution and management of Council's Investment Portfolio. This includes activities that would impair the Investment Officers' ability to make impartial decisions.





STRATEGIC POLICY

Investment Policy

Endorsed by Council

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4.5 Investment Officers engaged in making Investment decisions must immediately upon becoming aware, disclose to the CEO any (potential, perceived or real) conflicts of interest or any investment positions that could be related to Council’s Investment Portfolio in accordance with Council’s Employee Code of Conduct.

Supporting Financial Services in the Region

4.6 Council may, at its sole discretion invest with banks, credit unions, and building societies that offer commercial banking services through a physical presence in at least one town within the region, as a means of supporting those organisations that provide an essential service to the citizens of the region.

4.7 The Investment Institutions for such investments shall be identified in the Investment Guideline, as required in clause 4.12, and be approved by the CEO. The Investment Guideline shall also identify the value and term limits for such Investments.

Authorised Investments

4.8 Whitsunday Regional Council has Category 1 Investment Power under the SBFA Act 1982. Section 44(1) of the SBFA Act 1982 provides Council with the power to invest in the following authorised investments:

- 4.8.1 Deposits with a financial institution.
- 4.8.2 Investment arrangements accepted, guaranteed, or issued by or for the Commonwealth or a State or a financial institution.
- 4.8.3 Other investment arrangements secured by investment arrangements accepted, guaranteed, or issued by or for the Commonwealth or a State or a financial institution.
- 4.8.4 Investment arrangements, managed or offered by QIC or QTC, prescribed under a regulation for this paragraph.
- 4.8.5 An investment arrangement with a rating prescribed under a regulation for this paragraph; and
- 4.8.6 Other investment arrangements prescribed under a regulation for this paragraph.

4.9 However, the Investment/s must be at call or for a fixed time of not more than 1 year in accordance with section 44(2) of the SBFAA.

4.10 Investments outside the scope of these powers require the Treasurer’s specific approval under Part 7A (type 2 financial arrangements) of the SBFAA.

Prohibited Investments

4.11 This Policy prohibits any Investment carried out for speculative purposes.

4.12 This Policy prohibits the following Investments:

- 4.12.1 Derivative based instruments (excluding floating rate notes).
- 4.12.2 Principal only investments or securities that provide potentially nil or negative cash flow.





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- 4.12.3 Stand-alone securities that have underlying futures, options, forward contracts, and swaps of any kind.
- 4.12.4 Securities issued in a currency other than Australian dollars.

Investment Parameters

- 4.13 The Manager Financial Services shall prepare and maintain the Investment Guideline (containing a list of approved Investment Institutions incorporating the following) for the investment of funds:
 - 4.13.1 Approved banks.
 - 4.13.2 Approved commercial paper and medium term note issuers.
 - 4.13.3 Approved credit unions/building societies; and
 - 4.13.4 Approved brokers/dealers and direct issuers for purchase or sale of security with a minimum credit rating of A-.
- 4.14 The Investment Guideline must be approved by the CEO.
- 4.15 The Investment Guideline shall identify the approved Investment Institutions (as appointed under section 59 of the SBFAA) and the maximum amounts and terms for Investments with such Investment Institutions. When placing Investments, consideration should be given to the relationship between credit rating and interest rate.
- 4.16 The maturity structure of the portfolio will reflect the forecast cash flow requirements of Council and will be limited to a maximum term to maturity of one (1) year. At least 10% of the Investment Portfolio must be capable of being liquidated at no cost within seven (7) days.

Internal Controls

- 4.17 At least three (3) written quotations must be obtained and noted from authorised institutions when investing surplus cash, however this requirement does not apply to investing within the prescribed investment arrangements.
- 4.18 The DCS shall establish internal controls and processes that will ensure Investment objectives are met and that the Investment portfolios are protected from loss, theft, or inappropriate use.
- 4.19 A Cash Investment Register must be updated weekly and forwarded to the DCS and Manager Financial Services to ensure investment opportunities are identified to maximise return on investment. The established process will include a report from the Manager Financial Services to the Council, on a monthly basis, no more than forty-five (45) days after the end of the report period, containing the following information:
 - 4.19.1 All investments held as at the specified date; and
 - 4.19.2 A summary of the returns generated by the portfolio and its maturity profile.
- 4.20 The established process will also involve Council maintaining records to show it has invested in the way most appropriate in all the circumstances, in accordance with section 47(2) of the SBFAA.





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Investment Policy	
Endorsed by Council	26 June 2024

Delegation of Authority

- 4.21 Authority for the implementation of this Policy is delegated to the CEO in accordance with the Act.
- 4.22 Authority for undertaking the identified activities within this policy is delegated by the CEO to the DCS and the Investment Officers.

Breaches

- 4.23 Any breach of this Policy is to be reported to the CEO and rectified within seven (7) days of the breach occurring. All breaches shall also be reported to Council’s Risk and Audit Committee.
- 4.24 In accordance with section 52 of the SBFAA, where Council holds an Investment that is downgraded below the minimum acceptable rating level, as prescribed under the SBFA Regulations for the investment arrangement, Council shall, as soon as practicable but in any event no later than twenty-eight (28) days after the change becomes known to Council, either apply for approval to the Treasurer for continuing with the Investment or break (cancel or terminate early), redeem, withdraw or sell (as the case may be) the Investment.

Related Policies and Legislation

- Local Government Act 2009 (Qld) (Act)
- Local Government Regulation 2012 (Qld) (Regulation)
- Statutory Bodies Financial Arrangements Act 1982 (Qld) (SBFA)
- Statutory Bodies Financial Arrangements Regulation 2019 (Qld) (SBFA Regulations)
- Banking Act 1959 (Cth) (Banking Act)
- Employee Code of Conduct
- Employee Conflict of Interest Policy
- Investment Administrative Guideline
- Risk Management Policy
- Risk Management Framework

Definitions

- CEO** refers to the Chief Executive Officer of Council appointed in accordance with the Act, or any person acting in that role.
- Council** refers to the Whitsunday Regional Council.
- Council Officers** refers to the Mayor, Councillors, CEO, employees, and contractors of Council.
- Investment Institutions** means the other organisation to a transaction, agreement, or contract.
- Credit Risk** is the risk of loss due to the failure of an investment issuer or guarantor.
- DCS** refers to the Director of Corporate Services of the Council appointed in accordance with the Act, or any person acting in that role.





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Financial Institution refers to an authorised deposit-taking institution within the meaning prescribed by section 5 of the Banking Act.

Investment refers to financial arrangements that are acquired or undertaken for the purpose of producing income and/or capital gains and are made in accordance with all applicable legislation.

Investment Officers refers to Council Officers who are engaged in activities related to the Investment of Council's funds.

Investment Portfolio refers to a collection of short, medium, or long-term investments.

MFS refers to the Manager Financial Services of the Council appointed in accordance with the Act, or any person acting in that role.

QIC refers to the Queensland Investment Corporation.

QTC refers to the Queensland Treasury Corporation.

Treasurer refers to the treasurer of the Government of the State of Queensland.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	01 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	



2.16 - Debt (Borrowing) Policy

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present for adoption the Debt (Borrowing) Policy for the 2024/25 financial year.

EXECUTIVE SUMMARY

Given Council's current borrowing levels and alternative sources of funding available to fund its ten year forward capital works program, Council has not identified additional external borrowings in the three-year forward budget. However, during the ten-year period of the Long-Term Financial Forecast there will be a need additional external funding. This will ensure Council adheres to the limits of the financial sustainability ratios related to debt and interest cover.

The 2024/25 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve in accordance with Section 192 of the Local Government Regulation 2012 (Qld) to adopt the Debt (Borrowing) Policy (**Attachment 1**) for the 2024/25 financial year.

BACKGROUND

Section 104 of the *Local Government Act* requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation process for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised and considered by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

The Debt (Borrowing) Policy (**Attachment 1**) outlines the principles for utilising debt financing and identifies existing as well as planned borrowings for 2024/25 financial year and for the additional 9 years of the Long-Term Financial Forecast.

The Policy provides principles, stipulates the purpose of borrowings, and the repayment terms allowed under this policy during the 2024/25 financial year. Based on current capital works planning, there is no expected borrowing needs during the budgeted financial year or

future years. This will be reviewed as the year progresses and as Asset Management Plans are updated.

FINANCIAL IMPLICATIONS

The Debt (Borrowing) Policy enables Council to borrow funds where it is appropriate to do so. This Policy states Council's position which for the 2024/25 financial year, there is no future borrowings budgeted.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Coordinator Operational Finance
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Managed within existing delegations.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *a later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

Integrate asset management practices into the long-term financial planning to ensure sustainable service delivery for current and future generations.

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

ATTACHMENTS

1. Debt Borrowing Policy [2.16.1 - 4 pages]



STRATEGIC POLICY

Debt (Borrowing) Policy

Endorsed by Council

26 June 2024

Purpose

This Policy provides a framework for responsible financial management by ensuring the amount of funds borrowed for capital expenditure is within acceptable limits to Council, its ratepayers and interested external parties.

Section 192 of the *Local Government Regulation 2012 (Qld)* states that a local government must prepare and adopt a debt policy for each financial year which states:

1. the new borrowings planned for the current financial year and the next 9 financial years; and
2. the period over which the local government plans to repay existing and new borrowings.

Scope

The Policy applies to all forms of existing and proposed borrowings by Council.

Guiding Principles

1 General Principles

- 1.1 As a general principle, Council recognises that loan borrowings for capital works are an important source of funding and that the full cost of infrastructure should not be borne entirely by present-day ratepayers, but instead be contributed to by future ratepayers who will also benefit from such infrastructure to ensure inter-generational equity.
- 1.2 Whilst recognising the importance of loan borrowings in facilitating long term infrastructure projects, Council also recognises that excessive borrowings may create higher risk and increase the cost of providing capital infrastructure. As such, total borrowings should be managed by Council within limits as dictated by prudent financial management practices and to limit future revenue commitments required for interest payments and loan repayments.

2 Purpose of Borrowings

- 2.1 Council will generally only borrow money, and apply borrowed money, to fund outlays on identified capital projects which cannot be, or Council considers undesirable to be, funded through other sources, as identified by the adopted Budget.
- 2.2 Borrowings may be made:
 - 2.2.1 To finance the cost of new capital works and asset acquisitions, which cannot be funded through other sources
 - 2.2.2 For genuine emergency purposes
 - 2.2.3 To establish a commercial debt structure for a commercial business unit
- 2.3 It is not the intention of Council to borrow funds for operating activities or recurrent expenditure. However, where required, Council may undertake short term borrowing, seek credit or financial





STRATEGIC POLICY

Debt (Borrowing) Policy

Endorsed by Council	26 June 2024
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accommodation (e.g. through an overdraft or capital facility) to meet cash flow requirements or emergencies that may arise. Such borrowings are generally to be repaid within the same financial year or in the immediately preceding financial year.

- 2.4 The basis for determining the utilisation of borrowing to fund a particular project will be guided by the following:
 - 2.4.1 If applicable, any requirements under the Statutory Bodies Financial Arrangements Act and/or any requirements of the Minister for Local Government, the Treasurer and/or the Queensland Treasury Corporation.
 - 2.4.2 Detailed capital works programs and Asset Management Plans for the next 10 years together with the 10-year financial forecast (Long Term Financial Forecast) will provide the basis for determination of funding options for the assets and their overall whole of life costs including any loan servicing costs.
 - 2.4.3 Analysis of existing total debt levels and debt servicing costs with a target of maintaining the Interest Coverage Ratio below 5%.
 - 2.4.4 Where a capital project for a service that is funded by a Significant Business Activity is financed through borrowings, the relevant user charge should reflect the full cost of providing the service, including the loan servicing costs.
 - 2.4.5 Projects which are not funded by user charges should only be considered for loan funding where the project is considered by Council to be beneficial to the majority of ratepayers.
- 2.5 Where necessary, a review of borrowing needs can be made during the year and this Policy amended accordingly.
- 2.6 In order to minimise finance costs, loan drawdowns should be deferred as long as possible, after taking into consideration Council's overall cash flow requirements.

3. Repayment Term

- 3.1 The term of loan repayment should:
 - 3.1.1 not exceed the expected useful life of the asset(s) being funded;
 - 3.1.2 generally, not exceed twenty (20) years for any individual loan and
 - 3.1.3 if applicable, meet any requirements of the Minister for Local Government, the Treasurer and/or the Queensland Treasury Corporation.

4. Existing and Future Borrowings

- 4.1 Details of the existing borrowings of Council (as at the specified date) and the proposed future borrowing incorporated in the Long-Term Financial Forecast are detailed in the below Appendix A.





STRATEGIC POLICY

Debt (Borrowing) Policy

Endorsed by Council

26 June 2024

Related Polices and Legislation

Local Government Act 2009 (Qld) (Act)
 Local Government Regulation 2012 (Qld) (Regulation)
 Statutory Bodies Financial Arrangements Act 1982 (Qld) (SBFAA)
 Statutory Bodies Financial Arrangements Regulation 2019
 Council's 2024/25 Budget
 Council's Long Term Financial Forecast

Definitions

CEO refers to the Chief Executive Officer of the Whitsunday Regional Council appointed in accordance with the *Local Government Act 2009* (Qld).

Council refers to the Whitsunday Regional Council.

Interest Coverage Ratio refers to the ratio calculated by dividing net interest expense by total operating revenue and multiplying the result by 100.

Appendix A – Existing and Future Borrowings

Details of Existing Borrowings

Existing Borrowings as at 30 June 2024 (Estimated)

Loan	Loan Balance (\$)	Final Due Date	Remaining Term (Years)	Repayments
81091 - WRC - Gen5 05/06	801,598	15 Jun 2026	2	Quarterly
81092 - WRC - Gen7 08/09	2,927,219	15 Jun 2029	5	Quarterly
81090 - WRC - Gen8 09/10	2,054,297	15 Jun 2030	6	Quarterly
81089 - WRC - Gen8 AMSU	2,078,326	15 Sep 2030	6	Quarterly
81093 - WRC - STP Projects	14,829,724	13 Feb 2032	8	Quarterly
81094 - WRC - WTP Projects	7,261,803	15 Jun 2032	8	Quarterly
313905 - WRC - WCA Run 19/20	19,391,303	15 Jun 2039	15	Quarterly
313906 - WRC - Bowen STP 19/20	7,914,818	15 Jun 2039	15	Quarterly
385316 - WRC - Bowen Cell3 19/20	1,275,589	15 Jun 2028	4	Quarterly
385317 - WRC - Bowen STP 20/21	4,698,760	15 Jun 2040	16	Quarterly
TOTAL	63,233,437			





STRATEGIC POLICY

Debt (Borrowing) Policy

Endorsed by Council	26 June 2024
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Details of Proposed Borrowings

There are no proposed additional borrowings during the 2024/25 financial years. Based on the forecast capital expenditure additional borrowings will be required during the ten-year period covered by the Long-Term Financial Forecast.

Year	Program	Amount \$	Original Terms (Years)	Final Repayment Year
2024/2025		\$ -		
2025/2026		\$ -		
2026/2027		\$ -		
2027/2028		\$ -		
2028/2029	Waste	\$ 4,000,000	8	2036/2037
2029/2030	Waste	\$ 9,200,000	8	2037/2038
2030/2031	Waste	\$ 2,000,000	8	2038/2039
2031/2032	Sewer	\$ 2,502,500	20	2051/2052
2032/2033		\$ -		
2033/2034		\$ -		
	TOTAL	\$ 17,702,500		

Note: The proposed 10-year borrowings are based on best information as at the time of adopting the Budget for the financial year 2024/25. The Actual Borrowing may vary from the proposed program depending on changing circumstances. Asset Management Plans are being developed during the 2024/25 and 2025/26 Financial Year which may identify future loan borrowings at which stage, this Policy will be provided to Council for amendment.

Budgeted Loan Balances

	Amount (\$)
Estimated Balance as at 30 June 2024	63,233,437
Budgeted Borrowings in 2024/25	-
Budgeted Repayments in 2024/25	5,928,564
Budgeted Balance as at 30 June 2025	57,304,874
Budgeted Interest Payments in 2024/25	2,224,354

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	1 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	



2.17 - Procurement Policy 2024/25

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Executive Manager Procurement, Property & Fleet

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present the Procurement Policy 2024/2025 financial year for adoption by Council in accordance with section 198 Local Government Regulation 2012.

EXECUTIVE SUMMARY

The Local Government Act 2009 stipulates that Council must utilise the Sound Contracting Principles when entering into a contract for the supply of goods and services, including for the carrying out of work and the disposal of assets.

The sound contracting principles are—

- a) value for money; and
- b) open and effective competition; and
- c) the development of competitive local business and industry; and
- d) environmental protection; and
- e) ethical behaviour and fair dealing.

Council is required to review and adopt a policy about procurement in accordance with the Local Government Regulation 2012. The policy must include the details and principles, including the Sound Contracting Principles, that Council will apply in a financial year in the purchasing of goods and services.

Council adopted a Procurement and Local Preference Policy in 2023/204. The proposed policy for 2024/2025 has combined the Procurement and Local Preference Policy to assist with the application and interpretation by suppliers and employees. Council provides a ten percent weighting to Local Suppliers which is applied when sourcing competitive quotes and tenders.

OFFICER'S RECOMMENDATION

That Council adopt the Procurement Policy for 2024/2025 financial year (**Attachment 1**).

BACKGROUND

Council is required to prepare and adopt a policy about procurement and must include details of the principles, including the Sound Contracting Principles, that Council will apply in purchasing goods and services. The current Procurement Policy for the 2023/2024 financial year was adopted by Council 30 June 2023.

DISCUSSION/CURRENT ISSUE

The proposed Procurement Policy adheres to the requirements of the *Local Government Act 2009 (Act)* and Local Government Regulation 2012 (Regulation) and in addition provides additional financial thresholds, governance requirements, and commercial controls.

The current lowest financial threshold in the Procurement Policy for one quote being required has been increased to \$4,000 excluding GST to reduce the burden on suppliers

and employees for seeking quotes for low value expenditure items. The policy documents additional governance controls and measures adopted by Council which relate to procurement.

These include:

- Processes and mechanisms regarding the management of variations;
- A focus on Sustainable Procurement based upon set criteria;
- Inclusion of Mates in Construction provision for construction works over \$1,000,000; and
- The use of the Queensland Government Prequalification System for building works over \$10 million.

Council had adopted a Local Preference Policy in 2023/2024 however it is recommended for 2024/2025 that the elements of this policy be incorporated into the Procurement Policy for ease of interpretation by Council employees and potential suppliers/tenderers.

The policy provides a 10% weighting to local suppliers in the Whitsunday Region in all procurements, and provides that where local suppliers are known, they will be invited to submit quotations for procurements where public tenders are not required. This ensures that local suppliers are able to benefit from Council's operations through its procurement activities and employees are provided with clarity around its application.

The policy has been amended to reflect changes in the Local Buy arrangements and other broader government changes that impact local government and local supply arrangements.

Council has identified a number of suppliers which are Sole Suppliers as defined within the Local Government Regulation 2012. Council will continue to adopt this listing on a six-monthly timeframe or more frequently should it be required for bespoke suppliers of propriety goods or services. In addition, Council will continue to work with commercial and community business units to develop policies which will assist their operations whilst satisfying the requirements of the *Local Government Act 2009* and Local Government Regulation 2012.

There will continue to be a focus on achieving an efficiency dividend in the practices of procurement to ensure that value for money remains as a core tenant as distinct from lowest cost, acknowledging the whole of life of costs where appropriate.

FINANCIAL IMPLICATIONS

The impact of the adoption of the policies supports sound financial management in supporting the Sound Contracting Principles as stipulated within the Local Government Act 2009 and in particular the 'value for money principle'.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Contracts Coordinator

Following the adoption of the proposed 2024/25 Policy, Council officers will conduct refresher training for all employees as well as attending/holding Meet the buyer, Industry sessions, Tender information and/or 'Doing Business with Council' sessions across the Mackay, Isaac and Whitsunday regions. These sessions will provide information regarding the adopted policies, tendering information and information on 2024/2025 capital and operational business opportunities.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

RISK ASSESSMENT/DEADLINES

The adoption of the proposed Procurement Policy supports the ongoing compliance with the Local Government Regulation 2012 and provides the Whitsunday community with a clear and transparent policy within which procurement transactions are undertaken.

The policy when adopted will take effect on 1 July 2024 for the 2024/2025 financial year.

STRATEGIC IMPACTS

Corporate Plan Reference:

Lead and improve the organisation's procurement, property and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

ATTACHMENTS

1. Procurement Policy [2.17.1 - 12 pages]



STRATEGIC POLICY

Procurement Policy

Endorsed by Council

TBC

Purpose

The purpose of this policy is to provide consistent direction and guidance to all officers when undertaking procurement and disposal activities in accordance with the sound contracting principles stipulated in the Local Government Act 2009:

1. Value for money; and
2. open and effective competition; and
3. the development of competitive local business and industry; and
4. environmental protection; and
5. ethical behaviour and fair dealing.

The policy also stipulates the requirements regarding the disposal of valuable non-current assets, including land.

Scope

This policy is applicable to all Employees with delegation (contractual or financial) or responsibility for Contracting Activities including:

1. The carrying out of work; or
2. The supply of goods and services; or
3. The disposal of non-current assets.

It is the responsibility of all Employees to understand the meaning and intent of this Policy.

Guiding Principles

1. Default Contracting Procedures

- 1.1 Council has not decided to apply the Strategic Approach (refer Part 2 Chapter 6 of the Local Government Regulation 2012) to Councils Procurement Activities.
- 1.2 Council will operate under the Default Contracting Procedures (refer Part 3 Chapter 6 of the Local Government Regulation 2012) which sets out prescribed requirements for Medium Sized Contractual Arrangements, Large Sized Contractual Arrangements and Valuable Non-Current Asset Contracts.

2. Application of Sound Contracting Principles

Value for Money

- 2.1 The concept of value for money is not restricted to price alone. Value for money is weighing up the benefits of the purchase against the cost of the purchase. Value for money factors need to be specifically included in evaluation criteria and include:
 - 2.1.1 Contribution to the advancement of Council's priorities;
 - 2.1.2 Fitness for purpose, quality, services, and support;





STRATEGIC POLICY

Procurement Policy

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- 2.1.3 Compliance with the Work Health and Safety Act 2011 and Regulations for the provision of the goods and/or services;
- 2.1.4 Whole of life costs including costs of acquiring, using, maintaining and disposal;
- 2.1.5 Internal administration costs;
- 2.1.6 Technical compliance issues;
- 2.1.7 Risk allocation; and
- 2.1.8 The value of any associated environmental mitigation and/or benefits as identified through contemporary Sustainable Procurement assessment criteria.
- 2.1.9 Council will utilise Approved Contractor Lists, Preferred Supplier Arrangements and Prequalified Supplier Lists to assist Employees in assessing the qualitative criteria combined with pricing to determine value for money.

Open and effective competition

- 2.2 Procurement should be open and result in effective competition in the provision of goods and services. Council must give fair and equitable consideration to all prospective suppliers.
- 2.3 The Regulation and Councils Procurement Policy stipulate purchasing thresholds under which quotes and /or tenders are required. When sourcing quotes for Goods and Services the following applies:

Purchasing Thresholds

- 2.4 Unless an exception is made in accordance with the Local Government Regulation 2012 Chapter 6, Division 3, Council will apply the following threshold levels for the provision of goods and services include the carrying out of work:
 - 2.4.1 Goods and services to **\$4,000 (Excluding GST)** – a minimum of one written offer can be obtained.
 - 2.4.2 Goods and services **\$4,001 to \$15,000 (Excluding GST)** – a minimum of two written offers are to be obtained and recorded within Councils ERP system.
 - 2.4.3 Medium – sized contract for goods and services **\$15,001 to \$200,000 (Excluding GST)**, either in a financial year, or over the proposed term of the contract – a minimum of three written quotes shall be obtained and recorded within Council’s ERP system.
 - 2.4.4 Large-sized contracts for goods and services over **\$200,000 (Excluding GST)** either in a financial year, or over the proposed term of the contract require the calling of public tenders in accordance with Section 228 of the Regulation unless the provisions for an Exception as provided for under sections 230-235 of the Regulation. Public notices will be advertised on Council’s website through a web based tender portal and local newspapers circulating in the Region.





STRATEGIC POLICY	
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2.5 Local Suppliers shall be invited or sought (Where known) to meet the number of quotations required to meet the minimum standard per purchasing threshold. Where additional quotes are required Employees are recommended to invite quotes in the following order:

- 2.5.1 Burdekin Shire Council, Mackay Regional Council and Isaac Regional Council based suppliers.
- 2.5.2 Queensland based suppliers.
- 2.5.3 National suppliers

2.6 With all things being equal, local suppliers be provided with a 10% weighting advantage over non-local suppliers.

2.7 There may be instances at the requesting officer’s discretion, where it is prudent to obtain more quotations from outside the region than are documented above.

Expressions of Interest

2.8 Council may also seek Expressions of Interest as per section per section 228 of the Regulation if:

- 2.8.1 Prior to the issuing of the Request for Expressions of Interest that Council decides by resolution that it would be in the public interest; and
- 2.8.2 That the reasons for making the resolution are recorded in the minutes of the meeting at which the resolution was made.

3. The development of competitive local business and industry

3.1 Council recognises the significant impact that its operations play in the local economy however also is mindful of its requirement to provide value for money outcomes through its procurement activities.

3.2 Consideration must be given to the benefits of utilising Local Suppliers when undertaking procurement activities. These benefits include:

- 3.2.1 Creation of new and/or maintaining existing local employment opportunities;
- 3.2.2 More responsive and readily available servicing and on-going support;
- 3.2.3 Assisting Local Suppliers in developing management systems required for supplying to government which may provide further opportunities with other government agencies;
- 3.2.4 Returning value-added benefits to Council and its ratepayers through the associated local commercial transactions.
- 3.2.5 Through public briefing sessions and facilitation of training sessions, Council will provide opportunities for suppliers to develop their systems and knowledge in how to respond to government and corporate tenders.





STRATEGIC POLICY

Procurement Policy

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Whole of Government arrangements

Council recognises that due to operational or project timelines it may be necessary to utilise supply arrangements formed by local, state and commonwealth government agencies which may exclude Local Suppliers. Where these instances occur the basis for utilising these panels will be documented and approved by the Executive Manager Procurement Property and Fleet.

4. Environmental protection

4.1 In undertaking procurement activities Council will endeavour to support Sustainable Procurement through the following actions:

- 4.1.1 promote the procurement of environmentally friendly goods and services that satisfy value for money criteria;
- 4.1.2 foster the development of local products and processes of low environmental and climatic impact;
- 4.1.3 provide an example to business, industry, and the community by promoting the use of climatically and environmentally friendly goods and services; and
- 4.1.4 encourage environmentally responsible activities.

4.2 Council may also consider the following:

- 4.2.1 the environmental performance of prospective contractors or suppliers;
- 4.2.2 the selection of products that may have a reduced impact on human health and / or the natural environment;
- 4.2.3 the environmental impact and performance of a requested product, such as energy and / or water; and
- 4.2.4 efficiency rating, fuel efficiency, durability, recycled content, toxicity, origin of any components made from wood (e.g., paper products) and end of life disposal.

5. Ethical behaviour and fair dealing

5.1 Ethical behaviour and fair dealing will be promoted by fulfilling the requirements of Council's Code of Conduct, working with sound ethics and ensuring that both Council and suppliers:

- 5.1.1 apply sound ethical principles and equitable dealings with fair and reasonable opportunities;
- 5.1.2 ensure probity, transparency, impartiality, and accountability for all contracting activities;
- 5.1.3 use procurement and contracting processes, systems and procedures that provide a consistent approach to Council's legislative and policy requirements;
- 5.1.4 promote high standards of professionalism in procurement and contracting activities; and
- 5.1.5 ensure Council officers with contracting responsibilities act with integrity and in a way that shows concern for the public interest.





STRATEGIC POLICY	
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6. Exceptions for medium-sized and large-sized contractual arrangements

6.1 Council may enter into medium-sized and large - sized contractual arrangements without first inviting quotes or tenders as provided for under sections 230-234 of the Regulation. These are:

Exception for Quotation or tender consideration plan; or

6.2 Council may enter into a Medium or Large Sized Contractual Arrangement without first inviting quotes or tenders if Council resolves to:

- 6.2.1 Prepare a quote or tender consideration plan; and
- 6.2.2 Adopts the plan in accordance with section 230(2) of the Regulations.

Approved contractor list; or

6.3 Council may enter into a contract for a Medium or Large Sized Contractual Arrangement without first seeking written quotes or inviting tenders for services only, if the contract is made with a person who is on an Approved Contractor List.

6.4 Council may appoint persons to an Approved Contractor List by inviting expressions of interest in the manner stipulated in clause (d) of this Procurement Policy and in accordance with the Sound Contracting Principles.

Accessing a Register of Pre-Qualified Suppliers; or

6.5 Council may enter into a contract for a Medium or Large Sized Contractual Arrangement without first seeking written quotes or inviting tenders for goods and services, if the contract is entered into with a supplier from a Register of Pre-Qualified Suppliers.

6.6 Prior to the formation of a Register of Pre-Qualified Suppliers Council must establish that:

- 6.6.1 The preparation and evaluation of invitations every time that the goods or services are needed would be costly; and
- 6.6.2 The capability and financial capacity of the supplier of the goods and services is critical; or
- 6.6.3 The supply of the goods and services involves significant security considerations; or
- 6.6.4 A precondition of an offer to contract for the goods or services is compliance with particular standards or
- 6.6.5 conditions set by the local government; or
- 6.6.6 The ability of local Suppliers to supply the goods or services needs to be discovered or developed.





STRATEGIC POLICY	
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Preferred Supplier arrangement; or

- 6.7 Council may enter into a contract for a Medium or Large Sized Contractual Arrangement without first seeking written quotes or inviting tenders for goods and services, if the contract is entered into with a preferred supplier under a Preferred Supplier Arrangement.
- 6.8 Prior to the formation of a Preferred Supplier Arrangement for goods and services Council must establish that it:
 - 6.8.1 needs the goods or services:
 - 6.8.1.1 in large volumes; or
 - 6.8.1.2 frequently; and
 - 6.8.1.3 is able to obtain better value for money by accumulating the demand for the goods or services; and
 - 6.8.1.4 is able to describe the goods or services in terms that would be well understood in the relevant industry.
- 6.9 To enter into a Preferred Supplier Arrangement Council must:
 - 6.9.1 Invite tenders as described in section 2(b) of this Procurement Policy; and
 - 6.9.2 Describe the terms of the preferred supplier arrangement; and
 - 6.9.3 Must give regard to the Sound Contracting Principles when selecting persons; and
 - 6.9.4 Ensure the terms allow for termination for the poor performance of the supplier; and
 - 6.9.5 Enter into the arrangement for a term greater than two years only if Council is satisfied that it will get better value for doing so.

LGA Arrangement

- 6.10 Council may enter into a contract for a Medium or Large - Sized Contractual Arrangement without first seeking written quotes or inviting tenders for goods and services, if the contract is entered into under a LGA arrangement. However, to demonstrate value for money outcomes, it is strongly recommended that a minimum of two quotes are sought.
- 6.11 An LGA arrangement is an arrangement that has been entered into by—
 - 6.11.1 LGAQ (Local Buy) Ltd.; or
 - 6.11.2 a company (the associated company) registered under the Corporations Act, if LGAQ (Local Buy) Ltd. is its only shareholder; and
 - 6.11.3 if LGAQ (Local Buy) Ltd. or the associated company were a local government, would be either:





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Procurement Policy

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6.11.3.1 a contract with an independent supplier from a register of pre-qualified suppliers established under section 232 by LGAQ (Local Buy) Ltd. or the associated company; or

6.11.3.2 a preferred supplier arrangement entered into with an independent supplier under section 233.

6.12 An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ (Local Buy) Ltd. or the associated company under the Corporations Act.

6.13 Despite subsection (2)(b), an LGA arrangement may include a contract with a relevant subsidiary from a register of prequalified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the Minister.

6.14 For deciding whether to approve an LGA arrangement under subsection (iv), the Minister—

6.14.1 must have regard to the sound contracting principles; and

6.14.2 may ask LGAQ (Local Buy) Ltd. Or the associated company to give the Minister information or documents relevant to the arrangement.

6.15 In regard to LGA arrangements, Council recognises that:

6.15.1 The arrangements are entered into as a result of legislated market testing processes which ensure that the price and other relevant terms under these contracts are always equal to or better than the price and terms available which would be available under a separate call for tenders or quotations; and

6.15.2 Acknowledges that these contracts can be accessed immediately so that there is no time delay as occurs where tenders or quotations are sought.

7. Other exemptions to threshold limits

7.1 In accordance with section 235 Council may enter into a contract for a Medium or Large-Sized Contractual Arrangement without first seeking written quotes or inviting tenders if:

7.1.1 the local government resolves it is satisfied that there is only 1 supplier reasonably available;

7.1.2 the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or

7.1.3 a genuine emergency exists; or

7.1.4 the contract is for the purchase of goods and is made by auction; or

7.1.5 the contract is for the purchase of second-hand goods; or

7.1.6 the contract is made with, or under an arrangement with, a government agency.





STRATEGIC POLICY

Procurement Policy

Endorsed by Council

TBC

8. Valuable non-current asset contracts – tenders or auction needed first (Disposals)

8.1 Council cannot enter into a valuable non-current asset contract unless it first:

- 8.1.1 invites written tenders for the contract in accordance with the tender process set out section 228 of the Regulation; or
- 8.1.2 offers the non-current asset for sale by auction.

9. Exceptions for valuable non-current asset contracts

9.1 Council may dispose of valuable non-current assets other than by tender or auction if:

- 9.1.1 the valuable non-current asset:
 - 9.1.1.1 was previously offered for sale by tender or auction and was not sold; and
 - 9.1.1.2 is sold for more than the highest tender or auction bid that was received; or
- 9.1.2 the valuable non-current asset is disposed of to:
 - 9.1.2.1 a government agency; or
 - 9.1.2.2 a community organisation; or
- 9.1.3 For the disposal of land or an interest in land:
 - 9.1.3.1 the land will not be rateable land after the disposal; or the land is disposed of to a person whose restored enjoyment of the land is consistent with Aboriginal tradition or Island custom; or
 - 9.1.3.2 the disposal is for the purpose of renewing the lease of land to the existing tenant of the land; or
 - 9.1.3.3 the land is disposed of to a person who owns adjoining land if:
 - 9.1.3.3.1 the land is not suitable to be offered for disposal by tender or auction for a particular reason, including:
 - 9.1.3.3.2 for example, the size of the land or the existence of particular infrastructure on the land; and
 - 9.1.3.3.3 there is not another person who owns other adjoining land who wishes to acquire the land; and
 - 9.1.3.3.4 it is in the public interest to dispose of the land without a tender or auction; and
 - 9.1.3.3.5 the disposal is otherwise in accordance with sound contracting principles; or
- 9.1.4 all or some of the consideration for the disposal is consideration other than money, for example, other land given in exchange for the disposal, if:





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- 9.1.4.1 it is in the public interest to dispose of the land without a tender or auction; and
- 9.1.4.2 the disposal is otherwise in accordance with sound contracting principles; or
- 9.1.5 the disposal is for the purpose of a lease for a telecommunication tower; or
- 9.1.6 the disposal is of an interest in land that is used as an airport or for related purposes if:
 - 9.1.6.1 it is in the public interest to dispose of the interest in land without a tender or auction; and
 - 9.1.6.2 the disposal is otherwise in accordance with sound contracting principles; or
- 9.1.7 for the disposal of a valuable non-current asset, other than land, by way of a trade-in for the supply of goods or services to the local government:
 - 9.1.7.1 the supply is, or is to be, made under this part; and
 - 9.1.7.2 the disposal is, or is to be, part of the contract for the supply; or
 - 9.1.7.3 for the disposal of a valuable non-current asset by the grant of a lease—the grant of the lease has been previously offered by tender or auction, but a lease has not been entered into; or
 - 9.1.7.4 the Minister exempts the local government from complying with section 227.
- 9.2 An exception mentioned in subsection (1)(a) to (e) applies to a local government disposing of a valuable non-current asset only if, before the disposal, the local government has decided, by resolution, that the exception may apply to the local government on the disposal of a valuable non-current asset other than by tender or auction.
- 9.3 A local government may only dispose of land or an interest in land under this section if the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in land, including the market value of any improvements on the land.
- 9.4 However, subsection (3) does not apply if the land or interest in land is disposed of under subsection (1)(b), (1)(c)(ii) or (1)(f).
- 9.5 For subsection (3), a written report about the market value of land or an interest in land from a valuer registered under the Valuers Registration Act 1992 who is not an employee of the local government is evidence of the market value of the land or the interest in land.
- 9.6 An exemption under subsection (1)(f) may be given subject to conditions.

Delegations

- 9.10 The Chief Executive Officer implements Council's policies and decisions e.g., Spending in accordance with the adopted budget.
- 9.11 Other officers may only incur expenditure on behalf of Council if:





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9.11.1 The officer has been granted the financial and/or contractual delegation by the Chief Executive Officer and this delegation has been recorded in the Delegation of Authority Register; and

9.11.2 The expenditure is provided for in Council's budget.

9.12 By signing or approving a requisition/purchase order all officers are confirming that they have taken full notice of this policy and will comply with all of the requirements of this policy. The Delegation Authority is available on the Council's intranet.

10 Publishing details of contracts entered that exceed \$200,000 (Excluding GST)

10.1 Council will display contracts over \$200,000 (Excluding GST) in accordance with Section 237 of the Regulation on Council's website and displayed in a public place at each of its Customer Contact Centres.

11 Probity Auditor/Advisor

11.1 For projects over **\$5,000,000 (Excluding GST)** and/or whose risk score requires, the appointment of an external Probity Auditor/advisor may be required.

11.2 The purchase of equipment such as items listed within Councils Fleet and Plant replacement program are excluded from this requirement.

12 Variations

12.1 A variation is an agreed amendment to a contract that changes the original terms, conditions, or scope of the contract. For the purpose of this policy, variation refers solely to a financial deviation from original contract value. The contract can be a Council purchase order or agreement signed by an Authorised Delegate with an external service provider/organisation. Other variations such as non-financial scope changes, extension of time etc. are to be managed by delegated council officers.

12.2 Variation procedures for contracts are as follows:

12.2.1 Each variation can only be approved in writing by a delegated officer up to their authorised financial and contractual delegation;

12.2.2 The delegated officer must verify that funds are in approved budgets to meet the costs prior to the variation being actioned;

12.2.3 Each variation requires an additional line item on the purchase order stating the change in scope and cost; and

12.2.4 Officers must ensure that the contract variations are not of such a level that they significantly change the contract requirements and/or substantial parts of the original procurement. If this is the case, it may be necessary to undertake another procurement process if the revised arrangements are substantially different to those selected during the original procurement.





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14 Mates in Construction

14.1 All construction projects over \$1,000,000 Council requires that Principal Contractors awarded major construction projects shall adopt the Mates in Construction (MIC) Program General Awareness Training.

The MIC program is designed to:

- 14.2 Raising awareness about suicide in the workplace;
- 14.3 Making it easy to access help; and
- 14.4 Ensuring that the help offered is practical, professional, and appropriate.

15 Building and Construction Works

15.1 Council has adopted the Queensland Government Prequalification (PQC) System framework for building works over \$10 million and/or for projects with a PQC Service Risk Score of 2 or higher.

Related Policies and Legislation

- Competition and Consumer Act 2010*
- Local Government Act 2009*
- Local Government Regulation 2012
- Public Sector Ethics Act 1994*
- Trade Practices Act 1974*
- Work Health and Safety Act 2011*
- Code of Conduct for Employees
- Delegation of Powers Policy
- Fraud and Corruption Control Policy
- Purchasing Card Policy

Definitions

Approved Contractor List means a list of contractors (persons or companies) who Council considers to be appropriately qualified to provide the services – refer section 231 of the Regulation.

Authorised Delegate, of Council, means a Council officer with the appropriate delegation and permission to make the decision.

CEO refers to the Chief Executive Officer of the Whitsunday Regional Council appointed in accordance with the *Local Government Act 2009*, or any person acting in that role.

Council refers to the Whitsunday Regional Council

Employee refers to any employee, contractor, volunteer etc. of Council.





STRATEGIC POLICY

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Large-Sized Contractual Arrangement means a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$200,000 or more in a financial year or over the proposed term of the contractual arrangement.

Local Supplier means a supplier of goods, services or works who maintain a permanent presence within Councils local government area (i.e., a workshop or office and permanent employees residing in the Council region) (as determined by Council in the event of any dispute).

Medium-Sized Contractual Arrangement means a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$15,000 or more but less than \$200,000 in a financial year or over the proposed term of the contractual arrangement;

Preferred Supplier Arrangement has the same meaning as set out at section 233 of the Regulation.

Pre-Qualified Suppliers has the same meaning as set out at section 232 of the Regulation.

Regulation means the Local Government Regulation 2012 (Qld).

Small-Sized Contractual Arrangement means a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, less than \$15,000 in a financial year or over the proposed term of the contractual arrangement.

Social Procurement means the use of buying power to generate social value above and beyond the value of the goods, services or construction being procured.

Sound Contracting Principles means those principles set out at section 104(3) of the Act.

Sustainable Procurement means the act of adopting social, economic, and environmental factors alongside the typical price and quality considerations into the organisations handling of procurement processes and procedures.

Terms of Business are the conditions applicable to each purchase order issued by Council. Details available on Council's website

Valuable Non-Current Asset has same meaning as set out in the Regulation.

COUNCIL POLICY			
Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	1 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Executive Manager Procurement, Property and Fleet	Revokes	
Public Consultation: Yes / No			



2.18 - Schedule of Fees & Charges 2024/25 - Waste

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Management Accountant

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To establish Cost Recovery Fees and Other Charges to be levied for a range of Waste goods and services provided by Council on a user pays basis for the 2024/25 financial year.

EXECUTIVE SUMMARY

Each year Council must adopt a schedule of fees and charges for regulatory and commercial fees that are supported as part of the budget process for the upcoming financial year. The fees and charges have been discussed and reviewed and are presented for adoption.

OFFICER'S RECOMMENDATION

That Council:

- (a) In accordance with Section 97 of the *Local Government Act 2009 (Qld)*, set the Cost Recovery Fees as detailed in **Attachment 1**.
- (b) In accordance with Section 262(3)(c) of the *Local Government Act 2009 (Qld)*, set the Other Charges, as detailed in the Attachment, for the 2024/25 financial year, to be effective from 1 July 2024.
- (c) Delegate the Chief Executive Officer to negotiate fees and charges, other than those that are cost-recovery fees, in accordance with section 257 (1)(b) of the *Local Government Act 2009*.

BACKGROUND

As part of Council's budget process, the fees and charges schedule has been reviewed against updated full cost recovery income modelling. The Cost Recovery Fees as well as the Other Charges have been reviewed to ensure that the fee or charge recovers Council's costs. The following have also been reviewed:

- Legislative changes to introduce new fees or remove existing fees
- Compliance with GST regulations
- Compliance with the Waste Levy

DISCUSSION/CURRENT ISSUE

Full Cost Price modelling has been undertaken that has determined the Waste fees and charges for 2024/25 for Council adoption. The only deviation from the model is no increase has been applied to mattress disposal.

Where considered appropriate, an average increase across the range of Fees and Charges is 10.44% to meet cost recovery.

The report and attachment provide a Register of Cost Recovery Fees and Other Charges for the 2024/25 Financial year to ensure:

- Cost Recovery Fees complies with the Local Government Regulations,

- Other Charges meet the cost of delivery the relevant good and/or services are recovered by Council.

These fees and other charges will be effective 1 July 2024.

FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives. Ensuring that cost recovery fees and other charges are covering costs for the services being provided.

CONSULTATION/ENGAGEMENT

Councillors
Directors and Managers

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (Act) Section 97 and Section 262(3)(c)

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

RISK ASSESSMENT/DEADLINES

If actuals exceeded budget, financial risk may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

In accordance with the *Local Government Act 2009* Section 97 and Section 262(3)(c) to ensure they are adopted for the 2023/24 financial year.

ATTACHMENTS

1. Fees and Charges Report [2.18.1 - 7 pages]



Fees & Charges

Whitsunday Regional Council

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Attachment 2.18.1 Fees and Charges Report

Name	GST	Year 24/25 Fee (incl. GST)	Legislation
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Whitsunday Regional Council

WASTE

MUNICIPAL SOLID WASTE (HOUSEHOLD)

Air Conditioners (each)	Y	\$11.00	Local Government Act 2009 Part 6 S262 (3) (c)
Car body - Except Cannonvale Transfer Station batteries, fuel & fluids to be removed	Y	\$100.00	Local Government Act 2009 Part 6 S262 (3) (c)
Cardboard	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Commingled Recyclables - Cannonvale Transfer Station Only	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
E-Waste (each)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Fluorescent Tube (each) - Cannonvale Transfer Station Only	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Fridges & Freezers (each)	Y	\$9.00	Local Government Act 2009 Part 6 S262 (3) (c)
Green Waste - Self Haul Car/Ute/Trailer	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Household Waste <2m3 (per cubic metre) - Self Haul Car/Ute/Trailer	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Self Haul Municipal Solid Waste (Household Waste)			
Mattress Domestic (each)	Y	\$63.00	Local Government Act 2009 Part 6 S262 (3) (c)
Scrap Metal	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)

CONSTRUCTION AND DEMOLITION (Landfill Pricing per tonne & Transfer Station Pricing per cubic metre)

C&D Mixed Waste (per tonne) may include concrete, building materials, pipes etc	Y	Fee(incl GST and Waste levy) \$346.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Clean Earth (per tonne) - Conditional Acceptance by Application Subject to Council Approval	Y	Price on Application - waste levy may apply	Local Government Act 2009 Part 6 S262 (3) (c)
Concrete (per tonne)	Y	\$65.00	Local Government Act 2009 Part 6 S262 (3) (c)
Scrap Metal (per cubic metre)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Scrap Metal (per tonne)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)

RECOVERED RESOURCES AVAILABLE AS SALEABLE PRODUCTS

Mulch (per cubic metre) Sale of mulch, subject to availability and signed indemnity form, per cubic metre loaded by site contractor	Y	\$14.00	Local Government Act 2009 Part 6 S262 (3) (c)
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Attachment 2.18.1 Fees and Charges Report

Name	GST	Year 24/25 Fee (incl. GST)	Legislation
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RECOVERED RESOURCES AVAILABLE AS SALEABLE PRODUCTS [continued]

Mulch (per tonne)	Y	\$55.00	Local Government Act 2009 Part 6 S262 (3) (c)
Subject to availability and signed indemnity form loaded by site contractor			
Mulch Bulk Quantity (per tonne)	Y	\$39.60	Local Government Act 2009 Part 6 S262 (3) (c)
Qty = or > 10 tonnes or 20 cubic meters. Sale of mulch, subject to availability and signed indemnity form, per cubic metre loaded by site contractor.			

TYRES

Bobcat	Y	\$26.00	Local Government Act 2009 Part 6 S262 (3) (c)
Car/Motorbike	Y	\$10.00	Local Government Act 2009 Part 6 S262 (3) (c)
Car/Motorbike with Rim	Y	\$25.00	Local Government Act 2009 Part 6 S262 (3) (c)
Light Truck/4WD	Y	\$19.00	Local Government Act 2009 Part 6 S262 (3) (c)
Light Truck/4WD with Rim	Y	\$46.00	Local Government Act 2009 Part 6 S262 (3) (c)
Super Single	Y	\$84.00	Local Government Act 2009 Part 6 S262 (3) (c)
Truck	Y	\$40.00	Local Government Act 2009 Part 6 S262 (3) (c)
Truck with Rim	Y	\$96.00	Local Government Act 2009 Part 6 S262 (3) (c)
Tractor Large (1m-2m)	Y	\$312.00	Local Government Act 2009 Part 6 S262 (3) (c)
Earthmover Small (0m-1m)	Y	\$249.00	Local Government Act 2009 Part 6 S262 (3) (c)
Earthmover Medium (1m-1.5m)	Y	\$623.00	Local Government Act 2009 Part 6 S262 (3) (c)
Earthmover Large (1.5m-2m)	Y	\$1246.00	Local Government Act 2009 Part 6 S262 (3) (c)
Earthmover Extra Large (2m-2.5m)	Y	\$2493.00	Local Government Act 2009 Part 6 S262 (3) (c)

HAZARDOUS WASTE

Cylinders - Industrial Hardwall & Automotive Gas	Y	\$37.00	Local Government Act 2009 Part 6 S262 (3) (c)
EPIRBS (each)	Y	\$5.00	Local Government Act 2009 Part 6 S262 (3) (c)
Fire Extinguisher <10kg (each)	Y	\$17.00	Local Government Act 2009 Part 6 S262 (3) (c)
Fluoro Tube – Cannonvale Transfer Station ONLY	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Household Batteries	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Lead Acid Battery (each)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Lithium Battery Large (eg. Caravan)	Y	\$100.00	Local Government Act 2009 Part 6 S262 (3) (c)
*Charges to be determined at time of disposal and at discretion of operator			
Lithium Battery Medium (eg. EScooter, Golf Cart)	Y	\$50.00	Local Government Act 2009 Part 6 S262 (3) (c)
*Charges to be determined at time of disposal and at discretion of operator			

Attachment 2.18.1 Fees and Charges Report

Name	GST	Year 24/25 Fee (incl. GST)	Legislation
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HAZARDOUS WASTE [continued]

Lithium Battery Small (eg. Power Tools)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
*Charges to be determined at time of disposal and at discretion of operator			
LPG Bottle <20kg (each)	Y	\$16.00	Local Government Act 2009 Part 6 S262 (3) (c)
Marine Flare (each)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)

COMMERCIAL AND INDUSTRIAL (Landfill Pricing per tonne & Transfer Station Pricing per cubic metre)

Big Bag Recovery Stewardship (Landfills Only)	Y	Free	
C&I Mixed Waste (per cubic metre)	Y	Fee(inc GST and Waste levy) \$139.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011			
C&I Mixed Waste (per tonne)	Y	Fee(inc GST and Waste levy) \$346.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011			
C&I Mixed Waste (per tonne) - Outside WRC Area	Y	Fee(inc GST and Waste levy) \$536.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
from outside the WRC area			
Cardboard (per cubic metre)	Y	\$36.00	Local Government Act 2009 Part 6 S262 (3) (c)
Cardboard (per tonne)	Y	\$142.00	Local Government Act 2009 Part 6 S262 (3) (c)
Commingled recyclables (per cubic metre) Cannonvale Transfer Station Only	Y	\$33.00	Local Government Act 2009 Part 6 S262 (3) (c)
drumMuster AGVet & Chemical Containers (Landfills Only)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)
Accepted only at Landfills Free if cleaned to satisfactory standard as per Drummuster program, to be assessed by Landfill staff			
Green Waste (per cubic metre)	Y	\$16.00	Local Government Act 2009 Part 6 S262 (3) (c)
Green Waste (per tonne)	Y	\$60.00	Local Government Act 2009 Part 6 S262 (3) (c)
Mattress	Y	Fee(inc GST and Waste levy) \$63.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Tree stumps/branches >300mm diameter (per cubic metre)	Y	\$71.00	Local Government Act 2009 Part 6 S262 (3) (c)
Tree stumps/branches >300mm diameter (per tonne)	Y	\$110.00	Local Government Act 2009 Part 6 S262 (3) (c)
Untreated timber pallets	Y	Free	

REGULATED WASTE Conditional Acceptance by Application Subject to Council Approval

Animal Carcass <30kg (per tonne) - Landfills Only	Y	Free	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
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Attachment 2.18.1 Fees and Charges Report

Name	GST	Year 24/25 Fee (incl. GST)	Legislation
REGULATED WASTE Conditional Acceptance by Application Subject to Council Approval [continued]			
Animal Carcass >30kg (per tonne) - Landfills Only	Y	Fee(incl GST and Waste levy) \$325.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Asbestos (per tonne)	Y	Fee (inc GST) \$382.00 Min. Fee incl. GST: \$100.00	Local Government Act 2009 Part 6 S262 (3) (c)
Asbestos (per tonne) - Outside WRC Area	Y	Fee (inc GST) \$494.00 Min. Fee incl. GST: \$100.00	Local Government Act 2009 Part 6 S262 (3) (c)
Asbestos in Clean Earth (per tonne)	Y	\$382.00 Min. Fee incl. GST: \$100.00	Local Government Act 2009 Part 6 S262 (3) (c)
Asbestos in Clean Earth (per tonne) - Outside WRC Area	Y	\$494.00 Min. Fee incl. GST: \$100.00	Local Government Act 2009 Part 6 S262 (3) (c)
Asbestos mixed with Leviaible Waste (per tonne)	Y	Fee(incl GST and Waste levy) \$524.00 Min. Fee incl. GST: \$100.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Asbestos mixed with Leviaible Waste (per tonne) - Outside WRC Area	Y	Fee(incl GST and Waste levy) \$560.00 Min. Fee incl. GST: \$100.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Contaminated Soil (per tonne)	Y	Fee(incl GST and Waste levy) \$524.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Contaminated Soil (per tonne) - Outside WRC Area	Y	Fee(incl GST and Waste levy) \$629.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Regulated Waste Category 2 (per tonne)	Y	Fee(incl GST and Waste levy) \$384.00	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Conditional Acceptance by Application Subject to Council Approval			
Special Handling Fee (per load)	Y	\$79.00	Local Government Act 2009 Part 6 S262 (3) (c)
Waste Oil Commercial (per litre)	Y	\$1.20	Local Government Act 2009 Part 6 S262 (3) (c)
Waste Oil Domestic (<20L Free, >20L commercial charges apply)	Y	Free	Local Government Act 2009 Part 6 S262 (3) (c)

Attachment 2.18.1 Fees and Charges Report

Name	GST	Year 24/25 Fee (incl. GST)	Legislation
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OTHER

Replacement 240LT Wheelie Bin (New) includes Delivery	N	\$100.00	Local Government Act 2009 Part 6 S262 (3) (c)
Unscheduled 240L MGB General Waste kerbside collection service, other than a Contractor's Missed Service	N	\$208.00	Local Government Act 2009 Part 6 S262 (3) (c)
Waste Transport Certificate as directed by WRC	N	\$10.00	
Waste Destruction Certificate	Y	\$76.00	Local Government Act 2009 Part 6 S262 (3) (c)

2.19 - Application of Code of Competitive Conduct to Business Activities

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present for adoption the application of Code of Competitive Conduct (CCC) to Council's business activities.

EXECUTIVE SUMMARY

This report and resolution will ensure that Council is in conformance with the requirements of the Local Government Act 2009 and the Local Government Regulation 2012 with regard to the application of the Code of Competitive Conduct to its business activities.

The 2023/24 budget and the accompanying Long-Term Financial Forecast is designed to ensure that the operations of the Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolves to:

- a) in accordance with section 47(7) of the *Local Government Act 2009* (Qld), apply the Code of Competitive Conduct to Whitsunday Coast Airport, Foxdale Quarry and Shute Harbour Marine Terminal, and Whitsunday Holiday Parks as Prescribed Business Activities, as determined in accordance with section 39 of the Local Government Regulation 2012 (Qld); and
- b) not apply the Code of Competitive Conduct to its Road Maintenance Activity, as it is not determined to be a Roads Activity in accordance with Section 47(5) of the *Local Government Act 2009* (Qld) as it does not involve submitting competitive tenders to the State of Queensland or any other local government entity for securing road maintenance work, or submitting a competitive tender in relation to constructing or maintaining a road in Council's local government area that Council put out to competitive tender; and
- c) in accordance with section 47(7) and (8) of the *Local Government Act 2009* (Qld), not apply the Code of Competitive Conduct to the Proserpine Entertainment Centre as a Prescribed Business Activity for the financial year as Council considers the cost of applying the code will outweigh the benefits, and the activities have significant non-commercial objectives; and
- d) adopt the Business Activities Policy (**Attachment 1**) for the 2024/25 financial year.

BACKGROUND

Section 104 of the *Local Government Act 2009* (Qld) (the Act) requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation process for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Statement, Register of Cost Recovery Fees and Other Charges, other relevant financial and legislative

Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed, revised, and considered by Councillors.

The underlying intent of this budget is to maintain Council’s financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

A review of all business activities of Council in light of the Act and Local Government Regulation 2012 (The Regulation) was undertaken to identify whether there had been any change to those business activities since the previous Council resolution passed.

The classification, requirements and action required for each business activity are summarised in Table 1.

Table 1: Business Activity Classification & Requirements

Business Activity	Type	Requirements
Water & Sewerage	Significant Business Activity	Competitive Neutrality Principle
Waste	Significant Business Activity	Competitive Neutrality Principle
Whitsunday Coast Airport	Prescribed Business Activity	Code of Competitive Conduct
Foxdale Quarry	Prescribed Business Activity	Code of Competitive Conduct
Shute Harbour Marine Terminal	Prescribed Business Activity	Code of Competitive Conduct
Whitsunday Holiday Parks	Prescribed Business Activity	Code of Competitive Conduct
Proserpine Entertainment Centre	Prescribed Business Activity	None (CCC not applied)
Road Maintenance Activity	Business Activity	None (CCC not applied)

Significant Business Activities

At the Ordinary Meeting of 24 June 2022, Council resolved that the following are Significant Business Activities of Council:

1. Water and Sewerage; and
2. Waste.

Council will continue to apply the Competitive Neutrality Principle to these Significant Business Activities, namely Water and Sewerage and Waste activities.

Council is only required to pass a resolution in relation to a Significant Business Activity, where:

1. There is a new Significant Business Activity of Council that is identified in the Annual Report and Council has conducted a public benefit assessment of the new activity in accordance with Section 46 of the Act; or
2. Council has previously decided by resolution not to apply the Competitive Neutrality Principle in relation to a Significant Business Activity. In this situation, Council must, within 3 years after making the decision, repeat the process outlined in Section 46 of the Act (including conducting a public benefit assessment) and decide whether or not to apply the Competitive Neutrality Principle to the Significant Business Activity.

Council did not previously resolve to not apply the Competitive Neutrality Principle in relation to any of its current Significant Business Activities, so Item 2 above does not apply, and Council must simply continue applying the Competitive Neutrality Principle to its current Significant Business Activities in accordance with the October 2018 resolution. Further, as stated in Item 2, if any new Significant Business Activity is identified in the Annual Report (which we do not expect), Council can comply with the requirements of Section 46 of the Act and pass the required resolutions under that section.

Code of Competitive Conduct

In accordance with Section 47(7) of the Act, Council must decide each financial year whether to apply the CCC to a Prescribed Business Activity, determined in accordance with Section 39 of the Regulation. Council elects to apply the CCC to Whitsunday Coast Airport, Foxdale Quarry, Shute Harbour Marine Terminal and Whitsunday Holiday Parks.

Where Council decides not to apply the CCC, Council must state the reasons for not applying the code.

Roads Activities

In accordance with Section 47(3)(b) of the Act, it is also mandatory for Council to apply the CCC to a "Road Activity" if the roads activity conforms to the definition contained in Section 47(5) of the Act. Council's Road Management Activity does not involve constructing or maintaining a road in the local government area that the State put out to competitive tender, nor does Council engage in competitive bidding through tenders or otherwise to the State of Queensland or any other local government entity, and it therefore does not fall within this definition.

Council is therefore not required to (but can opt to as per s 47(9) of the Act)) apply the CCC to its Road Maintenance Activity.

Proserpine Entertainment Centre

Whilst the activity receives a large component of its funding from trading in goods and services, the overall objective of the Proserpine Entertainment Centre is not necessarily commercial or profit-making focus but to promote economic development in the region and to encourage artistic and cultural development within the community. Application of the code of competitive conduct would add an administrative expense without necessarily improving decision-making or the financial results of the activity, therefore, it is proposed that the code of competitive conduct should not be applied to this activity.

FINANCIAL IMPLICATIONS

Each of the identified Significant Business Activities and Prescribed Business Activities has developed an annual budget that will be approved at the Budget Meeting and the provide the funding and resources for those activities to be operated on a commercial basis.

CONSULTATION/ENGAGEMENT

Mayor and Councillors
Chief Executive Officer
Executive Leadership Team
Manager Strategic Finance
Manager Financial Services
Other relevant Council staff
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

The resolutions and other budget related documents have been reviewed by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Managed within existing delegations.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *a later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

ATTACHMENTS

1. Business Activities Policy [2.19.1 - 5 pages]



STRATEGIC POLICY

Business Activities Policy

Endorsed by Council

26 June 2024

Purpose

The purpose of this Policy is to outline the legislative requirements and establish the broad principles within which Council will operate its business activities in order to comply with the National Competition Policy (NCP).

Scope

This policy is applicable to all business activities of Council that are required by the Local Government Act and/or Local Government Regulation to have NCP principles applied to them, and to any business activities that Council chooses to apply the NCP to, despite having no obligation under the Act and/or Regulation to do so.

Guiding Principles

1. General

- 1.1 Chapter 3, Part 2, Division 2 of the Act specifies Council's obligation to identify and undertake certain actions with regard to its business activities to ensure Council complies with the NCP.
- 1.2 The requirements for the application of the NCP, either by way of the competitive neutrality principle (CNP) or the code of competitive conduct (CCC), are dependent on the classification of the business activity under the Act and Regulation.
- 1.3 The Regulation sets the thresholds that a business activity must meet to be considered a "significant business activity" (SBA) or a "prescribed business activity" (PBA).
- 1.4 The business activities of Council (and their classification) are outlined within Appendix 1 subject to any of the listed business activities being added or removed from this list as part of the annual budget process.

2. Classification and Requirements of Business Activities

Significant Business Activities

- 2.1 Council must identify any new SBA within its Annual Report for each financial year.
- 2.2 In the event a new SBA is identified within the Annual Report, Council must conduct a public benefit assessment of the new SBA in accordance with section 46 of the Act.
- 2.3 Council must prepare a report on the public benefit assessment that contains its recommendations about the application of the CNP in relation to the SBA.
- 2.4 At a meeting of Council, Council must consider the public benefit assessment report and decide, by resolution, whether or not to apply the CNP in relation to the SBA. If Council decides not to apply the CNP, the resolution must state the reasons for doing so.





STRATEGIC POLICY

Business Activities Policy

Endorsed by Council

26 June 2024

- 2.5 Council must give the Minister a copy of the public benefit assessment report and all resolutions made in relation to that report.
- 2.6 If Council decides not to apply the CNP in relation to a SBA, Council must, within 3 years after making the decision, repeat the process within section 46 of the Act for that SBA.

Prescribed Business Activities

- 2.7 For any PBA, Council must decide each financial year, by resolution under section 47(7) of the Act, whether or not to apply the CCC to such activity. If it decides not to apply the CCC, the resolution must state its reasons for doing so.

Roads Activities

- 2.8 In accordance with section 47(3)(b) of the Act, Council must apply the CCC to a Roads Activity (RA) other than a roads activity for which business is conducted only through a sole supplier arrangement. A 'Roads Activity' is defined in section 47(5) of the Act.
- 2.9 Council must start to apply the CCC from when the RA is first conducted.

3. Application of the Competitive Neutrality Principle / Code of Competitive Conduct

Competitive Neutrality Principle

- 3.1 In accordance with section 44 of the Act, Council may apply the CNP to an SBA by applying: –
 - 3.1.1 Commercialisation; or
 - 3.1.2 Full Cost Pricing.
- 3.2 Commercialisation involves creating a new business unit, that is part of the local government to conduct the SBA on a commercial basis in keeping with the requirements set out in Chapter 3, Division 4 of the Regulation.
- 3.3 Full cost pricing involves pricing the SBA on a commercial basis, but without creating a new business unit in keeping with the requirements set out in Chapter 3, Division 3 of the Regulation.
- 3.4 Council will generally apply full cost pricing to its business activities (rather than commercialisation).

Code of Competitive Conduct

- 3.5 In accordance with the section 47 of the Act, the CCC is prescribed under the Regulation.
- 3.6 The elements of the CCC, as per section 32 of the Regulation, are as follows –
 - 3.6.1 the application of the CNP;
 - 3.6.2 the pricing provisions;
 - 3.6.3 the provisions about financial reporting (including preparation of an estimated activity statement and activity statement);
 - 3.6.4 the provisions about the treatment of community service obligations.





STRATEGIC POLICY

Business Activities Policy

Endorsed by Council

26 June 2024

4. Broad Principles for the Operation of All Business Activities
 - 4.1 Subject to other requirements and considerations, Council will, at all times, endeavour to operate its business activities in a manner that will provide a normal after-tax commercial return on the investments made into the business activity.
 - 4.2 In order to generate the required returns, Council will endeavour to:
 - 4.2.1 manage operations as efficiently as possible in keeping with market and industry norms;
 - 4.2.2 establish a pricing regime that will cover efficient full operating costs (including non-cash items such as depreciation) and make a normal return on investment, taking into consideration the open market and competitor pricing (where applicable);
 - 4.2.3 credit the business activity with the cost of carrying out any Community Service Obligations (where applicable);
 - 4.2.4 adopt a methodology to calculate and allocate an overhead charge for any common Council services that the business activity may use;
 - 4.2.5 calculate a notional interest charge for any advances made to the business activity from Council; and
 - 4.2.6 calculate a notional tax on the profits made by the business activity.
 - 4.3 The following will be applied in the calculation of the required normal return:
 - 4.3.1 the Regulated Asset Base of the business activity will be deemed to be the investments made in the business activity; and
 - 4.3.2 the required normal return will be calculated using the CAPM with the beta adjusted for the specific industry (or closest equivalent) of the business activity.
 - 4.4 Each business activity will provide a return to Council by payment of a sum to Council's general fund. The exact amount to be paid will be determined taking into consideration:
 - 4.4.1 the operating surplus;
 - 4.4.2 cash balances; and
 - 4.4.3 re-investment requirements and borrowing capacity based on medium term projections.
 - 4.5 Each business activity will prepare an asset management plan, which will be revised annually as required.
 - 4.6 Each business activity will prepare at least a three-year annual performance plan, which will be revised annually. The annual performance plan will in the minimum identify:
 - 4.6.1 overall market assessment for the business activity's goods and services;
 - 4.6.2 where relevant, a marketing plan to achieve identified targeted sales volumes;
 - 4.6.3 targeted volumes for the relevant period(s);
 - 4.6.4 projected annual income and cash flow statements for each financial year;
 - 4.6.5 projected balance sheet as at the end of each financial year; and
 - 4.6.6 projected returns to investors.
 - 4.7 The annual performance plans, incorporating the projected returns, will be presented to Council annually as part of the overall budget adoption process.





STRATEGIC POLICY

Business Activities Policy

Endorsed by Council

26 June 2024

Related Policies and Legislation

Local Government Act 2009 (Qld) (Act)
Local Government Regulation 2012 (Qld) (Regulation)
Asset Management Plans
Annual Budget
Long Term Financial Forecast
Performance Plans

Definitions

beta refers to the definition of beta as set out within the CAPM.

CAPM refers to the Capital Asset Pricing Model.

CCC refers to the Code of Competitive Conduct as set out in section 47 of the Act and section 32 of the Regulation.

CEO refers to the Chief Executive Officer of Council appointed in accordance with the Act, or any person acting in that role.

CNP refers to the Competitive Neutrality Principle as set out in section 44 of the Act and section 33 of the Regulation.

Community Service Obligations refers to Community Service Obligations determined in accordance with section 24 of the Regulation, being an obligation that Council imposes on a business entity to do something that is not in the commercial interests of the business entity to do.

Council refers to the Whitsunday Regional Council.

NCP refers to National Competitive Policy.

PBA refers to a Prescribed Business Activity determined in accordance with section 39 of the Regulation.

RA refers to a Roads Activity as defined in section 47(5) of the Act.

SBA refers to a Significant Business Activity determined in accordance with section 43(4) of the Act and section 19 of the Regulation.





STRATEGIC POLICY

Business Activities Policy

Endorsed by Council	26 June 2024
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Appendix 1

COMMERCIAL BUSINESS ACTIVITIES OF COUNCIL

Business Activity	Classification	Application
Water & Sewerage	Significant Business Activity	Competitive Neutrality Principle
Waste Services	Significant Business Activity	Competitive Neutrality Principle
Whitsunday Coast Airport	Prescribed Business Activity	Code of Competitive Conduct
Foxdale Quarry	Prescribed Business Activity	Code of Competitive Conduct
Shute Harbour	Prescribed Business Activity	Code of Competitive Conduct
Holiday Parks	Prescribed Business Activity	Code of Competitive Conduct
Proserpine Entertainment Centre	Prescribed Business Activity	None (CCC not applied)
Road Maintenance Activity	Business Activity	None (CCC not applied)

COUNCIL POLICY

Date Adopted by Council	26 June 2024	Council Resolution	
Effective Date	1 July 2024	Next Review Date	30 June 2025
Responsible Officer(s)	Manager Financial Services	Revokes	



2.20 - Performance Plans - Business Activities

MEETING DETAILS: Special Council Meeting - Wednesday 26 June 2024

AUTHOR: Manager - Financial Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To present for adoption the Business Activities Performance Plans for Water, Sewer & Waste, Whitsunday Coast Airport, Foxdale Quarry, Shute Harbour and Proserpine Entertainment Centre, for the 2024/25 financial year.

EXECUTIVE SUMMARY

This report presents the Annual Performance Plans for the significant business activities and the prescribed business activities that contribute commercially to the outcomes of Council and provide a return on investment to the general revenue. The successful operation of these activities provides an opportunity to reduce the overall reliance on rates and charges revenue.

The 2024/25 budget and the accompanying Long-Term financial Plan is designed to ensure that operations of Council can continue to be financially sustainable.

OFFICER'S RECOMMENDATION

That Council resolve in accordance with section 172(1) and 175(2) of the Local Government Regulation 2012 (Qld), to adopt the Performance Plans for the following business activities:

1. Whitsunday Water, Sewer & Waste;
2. Whitsunday Coast Airport;
3. Foxdale Quarry;
4. Shute Harbour Marine Terminal;
5. Whitsunday Holiday Parks; and
6. Proserpine Entertainment Centre

for the 2024/25 financial year (**Attachments 1 to 6**).

BACKGROUND

Section 104 of the Local Government Act requires local governments to establish a system of financial management to ensure financial sustainability. Section 104(5) of the Act identifies the key components of the system of financial management, one of which is an annual budget.

Council's preparation process for the 2024/25 budget has involved a series of workshops where the various components, including but not limited to, the Revenue Policy and Statement, Register of Cost Recovery Fees and Other Charges, other relevant Policies, the 2024/25 budget, and the Long-Term Financial Forecast, prepared by Council officers, have been reviewed and revised as necessary by Councillors.

The underlying intent of this budget is to maintain Council's financial position while delivering capital works required to ensure that Council can continue to deliver the services provided to the Community, sustainably into the future.

DISCUSSION/CURRENT ISSUE

As required by Section 175(1)(c) of the Local Government Regulation 2012, Council has prepared the Annual Performance Plans for each of the business activities for the 2024/25 financial year.

The format of these reports has been reworked from prior years and the information has been displayed to better summarise the activities, functions, and financial performance of both the Significant and Prescribed Business Activities.

FINANCIAL IMPLICATIONS

The plans outline the financial requirements for the activities for the upcoming year and the intended financial results for each activity.

CONSULTATION/ENGAGEMENT

Mayor & Councillors
Chief Executive Officer
Executive Leadership Team
Manager Financial Services
Manager Strategic Finance
Other relevant Council staff
External Legal Counsel

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (Qld)
Local Government Regulation 2012 (Qld)

The resolutions and other budget related documents have been vetted by external legal counsel to ensure that they conform to legislative and regulatory requirements.

RISK ASSESSMENT/DEADLINES

Risks are managed within each of the performance plans as identified and are mitigated through actions outlined within the plans.

A Local Government must prepare a budget each financial year including specific contents as required under Section 169 Local Government Regulation 2012. Section 170 of the Local Government Regulation 2012 requires:

- (1) *A local government must adopt its budget for a financial year-*
 - a. *After 31 May in the year before the financial year; but*
 - b. *Before –*
 - i. *1 August in the financial year; or*
 - ii. *a later day decided by the Minister.*

STRATEGIC IMPACTS

Corporate Plan Reference:

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

ATTACHMENTS

1. Annual Performance Plan - Whitsunday Water and Waste [2.20.1 - 22 pages]
2. Annual Performance Plan - Whitsunday Coast Airport [2.20.2 - 9 pages]
3. Annual Performance Plan - Foxdale Quarry [2.20.3 - 9 pages]
4. Annual Performance Plan - Shute Harbour Marine Terminal [2.20.4 - 10 pages]
5. Annual Performance Plan - Whitsunday Holiday Parks [2.20.5 - 9 pages]
6. Annual Performance Plan - Proserpine Entertainment Centre [2.20.6 - 9 pages]

ANNUAL PERFORMANCE PLAN - 2024/25

WHITSUNDAY WATER AND WASTE

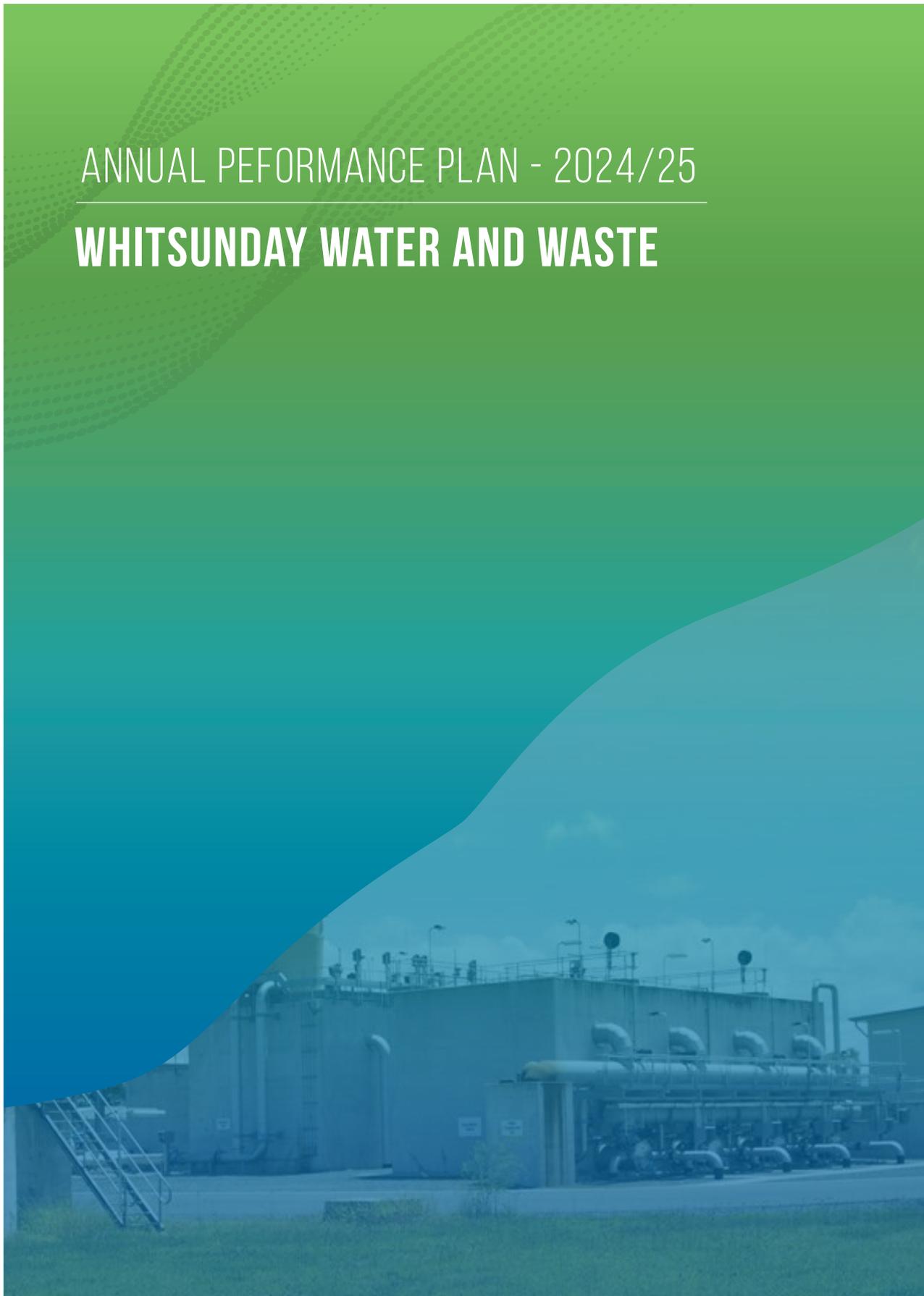


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Executive summary

Whitsunday Water & Waste is considered a significant business activity of the Whitsunday Regional Council. The business is responsible for providing water supply and wastewater and waste services to the Whitsunday Region, including the supply of potable water; the collection and treatment of sewage and the collection, recovery and landfilling of solid waste. Whitsunday Water aims to be responsive to customer's needs and to make a positive contribution to the social, economic, and environmental sustainability of the Whitsunday Region.

As a **Significant Business Activity** under the Local Government Act, Whitsunday Water & Waste is required to operate in accordance with the States Code of Competitive Conduct. This will be achieved through delivering excellent customer service, environmental management and efficient operations while maximising the return to Council. The range of initiatives contained in this Business Management Plan (and supporting strategies) have been developed to ensure that these outcomes are delivered by the business.

The purpose of this **Annual Performance Plan** is to outline the commercial objectives, financial capacity, levels of service, Councils expectations and strategic business activities of Whitsunday Water and Waste for the period 2021-2026. The Annual Performance Plan provides a direct "line of sight" between Councils Vision (as contained in its Corporate Plan) and Whitsunday Water and Waste activities.

The main challenges to be addressed by the business include:

- **Financial** – understanding the pricing (10-year price path) and costing (Op X and Cap X) of the business;
- **Commercialisation/Business Unit** – transition the business to a more commercial mode of operation;
- **Improved Customer Service** through providing real time information to stakeholders;
- **Asset Management:** implementation of long-term strategies for managing assets in a manner that supports innovation and sustainability service delivery; and
- **Water Security and Quality:** implementing source water protection (including demand management) and development/implementation of the Drinking Water Quality Management System
- **Waste Collection, Recovery and Landfilling:** developing waste services and systems and infrastructure that ensure minimal environmental impact and support long term regional strategies to increase resource recovery and recycling

1 Introduction

1.1 Purpose of this Document

The purpose of this **Annual Performance Plan** is to outline the commercial objectives, financial capacity, levels of service, Councils expectations and strategic business activities of Whitsunday Water and Waste for the 2024/25 period. The Annual Performance Plan provides a direct “line of sight” between Councils Vision (as contained in its Corporate Plan) and Whitsunday Water and Waste activities.

2 Strategic Objectives

2.1 Vision and Mission

The Vision and Mission statements are intended to succinctly define the ambition of Whitsunday Water to develop a more commercial approach to its business.

The **Mission Statement** for Whitsunday Water is:

Mission Statement
<i>Whitsunday Water will deliver Councils objectives through a commercial and customer orientated mindset with a sound technical foundation.</i>
<i>Whitsunday Waste will provide a waste service that supports and encourages the community to reduce waste to landfill and increase resource recovery.</i>

The **Vision Statement** for Whitsunday Water is:

Vision Statement
<i>Whitsunday Water will play a central role in ensuring that the Whitsundays reputation as a venue of internationally recognised natural beauty is enhanced through providing innovative solutions, improving service outcomes and a commitment to the environment</i>

2.2 Significant Business Activity Objectives

Whitsunday Water and Waste aims to :-

Efficiently and effectively treat water and deliver quality and reliable water to meet and exceed Australian Drinking Water Guidelines.

Efficiently and reliably provide collection of wastewaters and treat in an environmentally sound manner.

Limit the discharge to waterways, by introducing efficient recovery, for recycled water use.

Efficiently and effectively provide solid waste and landfilling activities, with a focus on improving the regions resource recovery efforts.

3 Operating Environment

3.1 General

The objective of this section of the Annual Performance Plan is to provide a succinct summary of the context within which Whitsunday Water and Waste operates and the outcomes that the business is targeting. In effect this section seeks to align the demands of external stakeholders (what they want the business to do) with the business capacity (what resources we must deliver) through an open and transparent discussion on willingness to pay.

3.2 Internal Drivers

The delegations necessary to allow the significant business activity to exercise autonomy in its commercial activities is currently under review due to recent organisational restructure.

3.3 External Drivers

Management of Local Government owned Water and Waste Services Businesses has become progressively more challenging in recent decades. Increased regulation, changes in expectations, diminution in financial support from State and Commonwealth government and capacity constraints are factors for the business to address. Some of the main external drivers include:

Legislative Obligations

Water and Sewer are subject to at least twelve different legislative Acts, which are administered by up to seven state agencies (Figure 3.1). Most of these regulations focus on the sustainable delivery of quality water services. Waste is subject to at least four different legislative acts, which are administered by 2 state agencies. However, as a Significant Business activity, there is also a statutory imperative for Whitsunday Water and Waste to structure its operations to meet the Code of Competitive Conduct. In addition to the current regulatory framework, it is anticipated carbon accounting may provide additional constraints and opportunities for this business unit.

Community Expectations

Trust in government institutions has been on the wane for several decades. The community expects public institutions to be transparent, accountable, efficient, and effective. The public sector has tended to be slow to react to this change and, in some instances, we may have reached a point where the community neither understands nor values the services provided. Such a lack of understanding and engagement can prove a challenge for Council when difficult decisions need to be made.

The Growth Imperative

Councils play an essential role in facilitating the economic development of their region. The impact of Council activities in this regard are relevant at the state and national level. However, too strong an emphasis on growth can inadvertently create challenges for the business either directly (i.e. growth outstripping Councils capabilities) or indirectly (through capital expenditure to support growth "crowding out" investment in the existing assets). Councils Local Government Infrastructure Plan (LGIP) attempts to balance the growth and service outcomes for the region through aligning growth with Councils Strategic Asset Management Plan (SAMP) and Long-Term Financial Forecasts (LTFF).

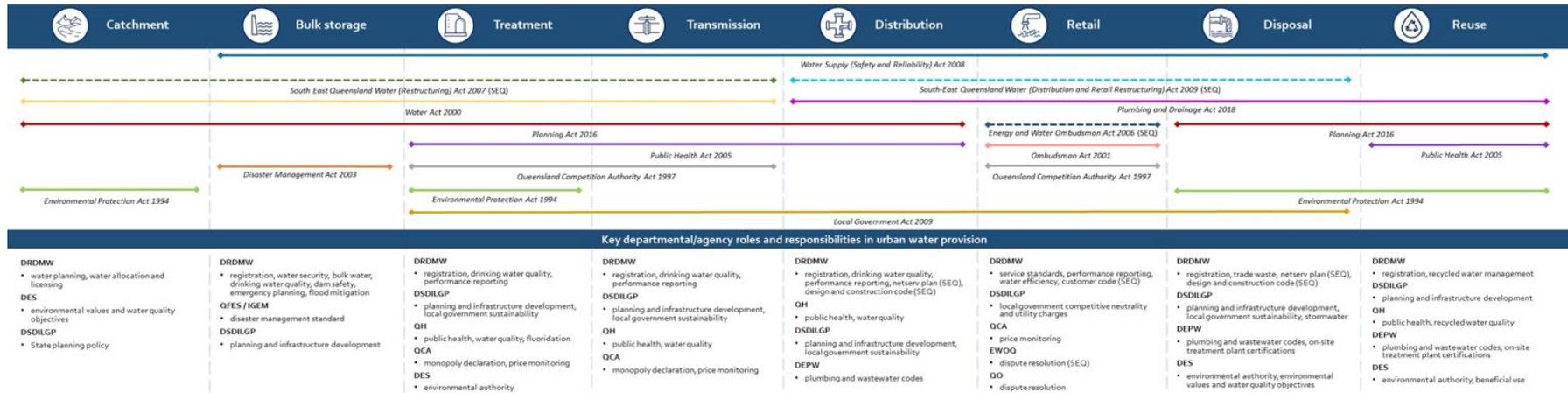
Service Reliability and Asset Management

The communities' expectation is that services will remain sustainable over the long term. However, the water services business has experienced some unexpected challenges in managing its water service delivery to its customers. A key part of the solution to the issue of sustainable services is the establishment of an Asset Management Framework that develops and implements operational strategies which minimise the risk of disruption.

A key part of the pathway forward outlined below is to ensure that the water services and waste management strategies prescribe a sustainable service future and reflect the requirements of the International Standard for Asset Management (ISO 55000).

Whitsunday Water and Waste Annual Performance Plan

Figure 3.1 – Queensland Water Industry Regulatory Framework¹



¹ Diagram provided by Qld Water 2023



Whitsunday Water and Waste Annual Performance Plan

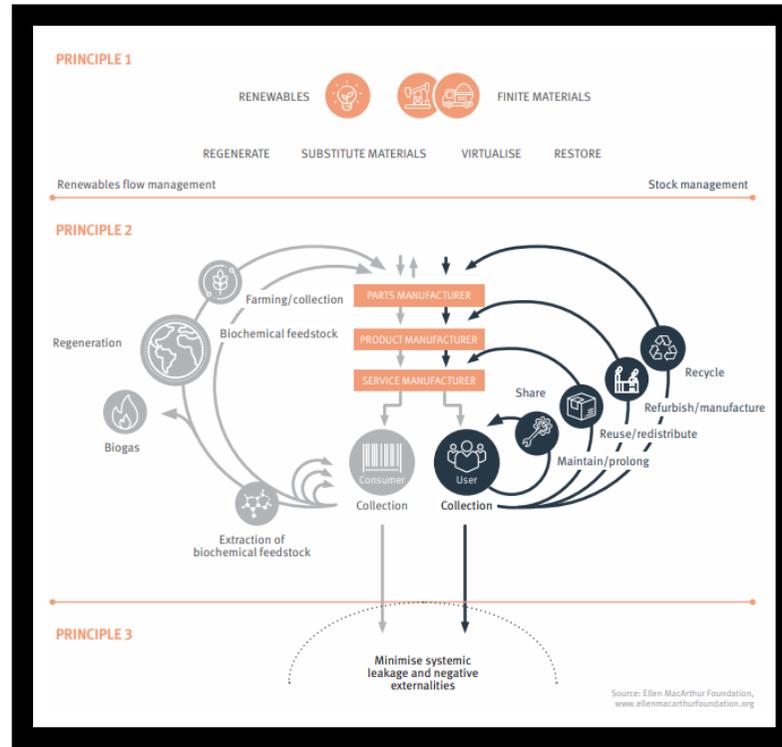


Figure 3.2 – Queensland Waste Industry Circular Economy Framework²

² Diagram Source Ellen MacArthur Foundation 2021 – Queensland Government - Waste Management and Resource Recovery Strategy



3.4 Stakeholder Expectations

Table 3.1 provides a succinct summary of the expectations of key stakeholders on Whitsunday Water and Waste business. The various roles of Council (i.e. as owner, community representative, service provider, regulator, and planning authority) are discussed separately to identify the specific needs that Council may have in each of these roles.

Table 3.1 – Stakeholder Expectations

Stakeholder	Expectations
Council as Owner	Establishing the strategic direction for the business and setting performance targets which drive the realisation of the agreed strategy. The primary role for "Council as owner" is to discharge its fiduciary duty by ensuring that the Water and Waste Service business remains financially sustainable over the long term
Council as Community Representative	<ul style="list-style-type: none"> As community representative, the council will be responsible for providing advice to the business on issues relevant to the community and advocating on their behalf
Council as provider of Services to Whitsunday Water & Waste	<ul style="list-style-type: none"> As a service provider to Whitsunday Water & Waste, Council will be responsible for delivering service outcomes required by the business
Council as regulator	<ul style="list-style-type: none"> As quasi regulator, the Council will be responsible for overseeing the environmental performance (esp. licence compliance) of the business
Council as the Planning Authority	<ul style="list-style-type: none"> Council will be responsible for the development of the Planning Scheme for the Whitsunday Region Engage with external parties Ergon, Main Roads and Sunwater in planning for future economic development of the region
Suppliers	<ul style="list-style-type: none"> Act in good faith in providing efficient, reliable, and quality services for the benefit of Whitsunday Water & Waste business
Customers	<ul style="list-style-type: none"> Be responsive to community-based strategies such as water conservation and waste recovery and recycling measures Minimise their impact on the water services networks (and resultant impact on the receiving environment) and minimise resource consumption and thereby waste production
Executive Management Team	<ul style="list-style-type: none"> Develop and implement the business strategy and provide the resources necessary for effective implementation Set high level priorities for asset management development in Council Raise awareness of the importance of Whitsunday Water and Waste functions Ensure that the actions/strategies create a business which can deliver sustainable services, commercially sound and environmentally responsible outcomes.
State Government Agencies and Regulators	Provide advice and support in the interpretation and implementation of regulation Act professionally in managing regulatory matters :- <ul style="list-style-type: none"> Department of Environment & Science Department of Local Government, Racing and Multicultural Affairs Great Barrier Reef Marine Park authority Local Government Agencies Queensland
Neighbouring Councils	Active participation in alliances to engage effectively in building the capability of the regional water and waste industry.

Whitsunday Water and Waste Annual Performance Plan

3.5 Our Customers and Service Outcomes

3.5.1 Nature and Extent of Business Activity

Water Laboratory Services

Raw Water Sourcing – Bores and Surface Water Intakes and Reticulation

Treated Potable Water – through treatment, reticulation and bulk supply

Sewage and trade waste collection and treatment

Recycled Water – fit for purpose use (irrigation)

Domestic Solid Waste collection and recyclable collection and transport to regional facilities

Commercial and domestic waste receipt, waste diversion, resource recovery and education

3.5.2 Scope of Services

The scope of services proved by Whitsunday Water and Waste is summarised in Table 3.2.

Table 3.2 – Scheme Overview³

Schemes	No of Water Assessments	No of Sewerage Assessments	No of Waste Assessments	No of Recycling Assessments
Cannonvale to Shute Harbour	7,032	6,655	7,822	4,915
Proserpine	1,944	1,657	3,394	2,467
Bowen	5,434	4,422	6,476	4,436
Collinsville	1,311	1,170	1,306	1,022
TOTAL	15,721	13,904	18,998	12,840

3.5.3 Level of Service

Customer service standards form the Non-Financial Targets for the Significant Business Activity.

Table 3.3 – Level of Service - Waste

Functional Levels of Service (how the end user may define its experience)			Technical Level of Service (Specific metrics that are driving the business)	
			Performance Measure	Perf. Target (recommended)
Effective	Service Reliability	Improved service standards through the extension of kerbside waste and recycling collection services to un-serviced areas	Preparation and implementation of Waste Strategy Actions	Kerbside collection services provided to 90% of households
		Review and provision of waste infrastructure to ensure service levels are improved to meet state waste reduction targets and	Preparation and Review of Regional Waste Strategy	Current Waste Strategy

³ Statistics are as at 2023/24

Attachment 2.20.1 Annual Performance Plan - Whitsunday Water and Waste

Whitsunday Water and Waste Annual Performance Plan

Functional Levels of Service (how the end user may define its experience)			Technical Level of Service (Specific metrics that are driving the business)		
			Performance Measure	Perf. Target (recommended)	
		account for population growth			
	Service Disruption	Minimum disruption to waste facility service levels and waste collection services	Landfill operating hours	Open 363 Days per year	
			Transfer Station operating hours	Open 363 Days per year	
			Kerbside Collections	<1 missed collection per 1000 services	
	Officer Response times	Customer Response Management framework	Response lead time to customer communications	Within 7 business days	
			Response time to bin/replacement requests	Within 7 business days	
			Missed bin service to affected property	Within twenty-four (24) hours notice	
Sustainable	Environmental Impact	No adverse environmental impact of waste facilities	Compliance with Environmental Authorities and General Environmental duties	No Environmental Protection Orders	
		Waste Diversion from landfill	Waste Recovery and diversion targets maintained and improved	30% diversion from landfill	
		Carbon footprint	Compliance with emerging carbon accounting rules and standards whilst maintaining value to community (not permanently on selling high value opportunities)	Continued compliance with carbon reduction legislated targets	
Affordable	Value for money	The ratepayer is getting "value for money" for the waste services it received	Pricing reflects efficient long run cost of production	90% Full Cost Recovery	
		Assessing each recycling, waste diversion, carbon reduction activity as cost and opportunity and maximising community's flexibility going forward	Full transparency of cost / value of regulatory environment and our response	Full transparency and valuation of future waste activities	

As required under the Water Supply (Safety and Reliability) Act, Customer Service Standards are published on an annual basis. These include the following:

Table 3.4 – Level of service - Sewerage

Functional Levels of Service (how the end user may define its experience)			Technical Level of Service (Specific metrics that are driving the business)		
			SWIM Code	Performance Measure	Perf. Target (recommended)
Effective	Supply Reliability	The water services network has the capacity to distribute sufficient supply to meet the needs of the region	AS38	Number of sewerage mains breaks and blockages (No)	40
			AS39	Number of sewer main breaks per 100km sewer main	70
			CS28	Number of sewerage odour complaints	50
	Service Disruption	Minimum disruption to water supply and sewerage services to all ratepayers	AS41	Average frequency of unplanned interruptions per 1000 connected properties per year (No)	<10
			CS33	(Average) Response/reaction time for incidents (sewerage) (Mins)	540
			CS29	All sewerage service complaints (all aspects of sewerage business)	300
			CS44	Sewage overflow to customer property instances (no)	5

Attachment 2.20.1 Annual Performance Plan - Whitsunday Water and Waste

Whitsunday Water and Waste Annual Performance Plan

Functional Levels of Service (how the end user may define its experience)			Technical Level of Service (Specific metrics that are driving the business)		
			SWIM Code	Performance Measure	Perf. Target (recommended)
	Sewerage Overflow	Overflows to private property occur very rarely.	AS36	Total number sewage overflows (per 100km sewer main)	5
			CS59	Sewage overflows reported to environmental regulator (total, annual)	2
Sustainable	Wastewater Quality	The standard of effluent treatment does not have an adverse impact on the regional environment.		Licence compliance (mass load evaluation)	>=100%
Affordable	Value for money	The ratepayer is getting "value for money" for the water services it received (Customers inside Priority Infrastructure Area (PIA))		Pricing reflects efficient long run cost of production	90% Full Cost Recovery

Table 3.5 – Level of Service - Water

Functional Levels of Service (how the end user may define its experience)			Technical Level of Service (Specific metrics that are driving the business)			
			SWIM Code	Customer Group/s	Performance Measure	Perf. Target (Recom.d)
Effective	Supply Reliability	The water services network has the capacity to distribute sufficient supply to meet the needs of the region	AS14	Inside PIA and Critical Customers	Number of water main breaks (per 100km main)	40
			AS14	Outside PIA Customers	Number of water main breaks (per 100km main)	70
	Service Disruption	Minimum disruption to water supply and sewerage services to all ratepayers	CS42	Inside PIA and Critical Customers	Average frequency of unplanned interruptions per 1000 connected properties per year (No)	<10
			CS37	Inside PIA and Critical Customers	Response Time – Water Incidents (min)	240
			CS10	All (by Group, where possible)	Water service complaints per 1000 connections (No)	120
	(Water) Pressure	"Adequate pressure" may translate to the ability to have the shower and dishwasher going at the same time (with no noticeable loss of pressure)		Customers inside Priority Infrastructure Area (PIA)	% time DSS achieved	99%
Water Quality	The water agency must provide safe drinking water but there is still scope for complaints with regard to taste/smell and discoloration which may not be health related		All	Water quality compliance guidelines used/ required (%)	100%	
Sustainable	Water Security	Sufficient water is available (at the source)	AS10	All (by Group, where possible)	Real water losses (L/service conn/day)	100
			CS9	All (by Group, where possible)	Number water quality complaints (No)	100
			AS11	All (by Group, where possible)	Real water losses kL/km watermain/day	5
Affordable	Value for money	The ratepayer is getting "value for money" for the water services it received		Customers inside Priority Infrastructure Area (PIA)	Pricing reflects efficient long run cost of production	90% Full Cost Recovery

3.5.4 Community Service Obligations

Community Services Obligations (CSOs) are activities which the business is instructed to undertake on a non-commercial basis. Legislation requires the scope of CSOs to be identified by Whitsunday Water and Waste in its annual reporting. The scope of CSOs include:

Waste Supply:

- Price concessions to select customer groups
- Non-implemented charges
- Costs associated with implementation of state policy; and/or
- Support to community organisations, clubs and sporting associations

Water Supply:

- Price concessions to select customer groups
- Access and water charges foregone
- Costs associated with implementation of state policy; and/or

Sewerage Services:

- Price concessions to select customer groups
- Access charges foregone
- Support to community organisations, clubs and sporting associations
- Costs associated with implementation of state policy;
- Non-implemented charges

The Current Community Services Obligations are 100% funded by council

4 The Assets in Service Delivery

4.1 Principle Assets - Scope

Whitsunday Water and Waste manages a portfolio of water services assets that have a combined replacement value of \$544.8M and a written down value of \$293.3M. The scope of key asset classes is summarised in Table 5.1

Table 5.1 – Scope of Assets

Assets Categories	Quantity / No.
Water Supply	
Water Mains	494.398 Klm
Water Treatment Plants (WTP)	4
Water Pumps (Stations, Boosters, HL, LL & Intakes)	17
Water Reservoirs	19
Bores	13 (plus 7 contingency bores)
Chlorination Facilities	28
Sewerage Assets	
Sewer Mains (Gravity and Pressure Mains)	358.615 Klm
Sewer Nodes (Manholes, Vent/lamp poles, inspection openings)	6171
Sewage Pump Stations	72
Waste Water Treatment Plant (WWTP)	4

Whitsunday Water and Waste Annual Performance Plan

Waste Assets	
Landfills (Operating)	2
Transfer Stations	5
Satellite Stations	11
Landfills (Remediation Phase)	12

4.2 Proposed Major Capital Investments (Capital Works 10 Year)

Whitsunday Water and Waste are at the final stages of network integration to supply from the Cannon Valley Reservoirs. Completion of these works will place the business unit in a position to take the Cannonvale Reservoir offline to conduct a full assessment of the works required at this site. For the Proserpine and Bowen Water Treatment plant significant investment is being made for additional raw water supply capacity. Significant investments in trunk infrastructure, watermain augmentations in Proserpine and Jubilee Pocket and Sewage rising main augmentations in Proserpine and Bowen. Upgrade options planning has begun for the Proserpine Sewerage Treatment Plant.

4.3 Outstanding and proposed Borrowings

Council operates a central treasury function. It will provide working capital as required, as well as providing loans through Queensland Treasury Corporation.

Outstanding Borrowings:

Loan	Loan Balance	Final Due Date	Remaining Term (Years)	Repayments
	(\$)			
81093 - WRC - STP Projects	\$ 14,829,724	13 Feb 2032	8	Quarterly
81094 - WRC - WTP Projects	\$ 7,261,803	15 Jun 2032	8	Quarterly
313906 - WRC - Bowen STP 19/20	\$ 7,914,818	15 Jun 2039	15	Quarterly
385316 - WRC - Bowen Cell3 19/20	\$ 1,275,589	15 Jun 2028	4	Quarterly
385317 - WRC - Bowen STP 20/21	\$ 4,698,760	15 Jun 2040	16	Quarterly
TOTAL	\$ 35,980,694			

Proposed Borrowing:

Year	Program	Amount	Original Terms (Years)	Final Repayment Year
		(\$)		
2028/2029	Waste	\$ 4,000,000	8	30/06/2037
2029/2030	Waste	\$ 9,200,000	8	30/06/2038
2030/2031	Waste	\$ 2,000,000	8	30/06/2039
2031/2032	Sewer	\$ 2,502,500	20	30/06/2052
	TOTAL	\$ 17,702,500		

Whitsunday Water and Waste Annual Performance Plan

5 Financial Targets

5.1 Performance Measure Budget Vs Est. Actuals

Whitsunday Water reports to council will contain financial and non-financial information on a monthly basis.

WHITSUNDAY REGIONAL COUNCIL STATEMENT OF ORIGINAL BUDGET BY BUSINESS ACTIVITIES	Water	
	Est Act 2024	2024/25
Income Statement for the periods ending 30 June	\$	\$
Operating revenue		
Rates and utility charges	22,065,933	23,411,364
Less: Discount and pensioner remissions	(680,000)	(742,000)
Net Rates and utility charges	21,385,933	22,669,364
Statutory fees and charges, rental and levies	127,545	143,439
Sale of goods and major services	740,926	649,521
Interest received	126,000	125,920
Operational Government grants and subsidies	0	225,000
Other recurrent income	355,460	521,258
Community service obligation revenue (*)	295,276	319,698
Total operating revenue	23,031,141	24,654,200
Operating expenses		
Employee benefits	(3,668,347)	(4,123,614)
Materials and services	(8,662,162)	(10,066,524)
Depreciation		
Property, plant and equipment	(5,783,596)	(6,225,141)
Right of use assets	(3,201)	(3,201)
External finance costs	(385,519)	(348,919)
Total operating expenses	(18,502,826)	(20,767,400)
Surplus / (deficit) from operations	4,528,315	3,886,800
National Competition Policy transactions:	4,528,315	3,886,800
Retained surplus (deficit) at period end	-	-
Community Service Obligations: (*)		
Pensioner Rebate	140,000	152,000
Community Service Clubs	155,276	167,698
Total Community service obligation revenue (*)	295,276	319,698
Capex	5,323,054	9,703,592

Attachment 2.20.1 Annual Performance Plan - Whitsunday Water and Waste

Whitsunday Water and Waste Annual Performance Plan

WHITSUNDAY REGIONAL COUNCIL STATEMENT OF ORIGINAL BUDGET BY BUSINESS ACTIVITIES Income Statement for the periods ending 30 June	Sewerage	
	Est Act 2024 \$	2024/25 \$
Operating revenue		
Rates and utility charges	19,011,258	19,735,841
Less: Discount and pensioner remissions	(961,000)	(992,000)
Net Rates and utility charges	18,050,258	18,743,841
Statutory fees and charges, rental and levies	255,632	255,632
Sale of goods and major services	(475,260)	(272,310)
Interest received	116,000	115,920
Operational Government grants and subsidies	0	150,000
Other recurrent income	(1,500)	(1,500)
Community service obligation revenue (*)	649,396	669,348
Total operating revenue	18,594,526	19,660,931
Operating expenses		
Employee benefits	(3,154,460)	(3,270,828)
Materials and services	(5,372,191)	(5,292,527)
Depreciation		
Property, plant and equipment	(4,640,869)	(4,522,254)
External finance costs	(1,128,700)	(1,031,400)
Total operating expenses	(14,296,220)	(14,117,008)
Surplus / (deficit) from operations	4,298,306	5,543,922
National Competition Policy transactions:	4,298,306	5,543,922
Retained surplus (deficit) at period end	-	-
Community Service Obligations: (*)		
Pensioner Rebate	151,000	156,000
Community Service clubs	259,226	267,003
Trade Waste Subsidies	239,170	246,345
Total Community service obligation revenue (*)	649,396	669,348
Capex	4,151,970	4,892,065

Attachment 2.20.1 Annual Performance Plan - Whitsunday Water and Waste

Whitsunday Water and Waste Annual Performance Plan

WHITSUNDAY REGIONAL COUNCIL STATEMENT OF ORIGINAL BUDGET BY BUSINESS ACTIVITIES Income Statement for the periods ending 30 June	Waste Facilities	
	Est Act 2024 \$	2024/25 \$
Operating revenue		
Rates and utility charges	8,223,813	10,052,276
Less: Discount and pensioner remissions	(443,800)	(560,610)
Net Rates and utility charges	7,780,013	9,491,666
Sale of goods and major services	4,947,232	5,753,792
Interest received	51,800	51,900
Other recurrent income	20,718	0
Community service obligation revenue (*)	134,482	160,919
Total operating revenue	12,934,245	15,458,277
Operating expenses		
Employee benefits	(814,543)	(969,033)
Materials and services	(10,280,325)	(12,517,224)
Depreciation		
Property, plant and equipment	(782,214)	(782,214)
External finance costs	(15,100)	(12,000)
Total operating expenses	(11,892,182)	(14,280,470)
Surplus / (deficit) from operations	1,042,064	1,177,807
National Competition Policy transactions:	1,042,064	1,177,807
Retained surplus (deficit) at period end	-	-
Community Service Obligations: (*)		
Pensioner Rebate	85,800	110,290
Community Service clubs	43,026	44,747
Illegal dumping	5,656	5,882
Total Community service obligation revenue (*)	134,482	160,919
Capex	1,906,922	5,564,231
Remediation works	684,289	4,461,865

5.2 Overview of Financial Forecasting

Whitsunday Water has developed a long-term financial forecast for both its water, sewerage, and waste service activities. These models provide a detailed analysis of the projected financial performance of the business over a ten (10-year period). The key inputs into these models are the estimates of growth, demand for water services, pricing and revenue forecasts and the businesses capital investment program. The key outcomes from this modelling are forecast Statement of Cashflow, Operating Statement and Balance Sheet

5.3 Key Assumptions Used in the assessment.

In any financial model, it's essential that the key assumption underpinning the assessment are made clear. In the case of Whitsunday Water, these include:

Pricing Strategy:

- Applying **full cost recovery** to ALL services (water and sewerage);
- Earning a **positive rate of return** on the assets; and
- Growth is supported through the application of **Infrastructure Charges**, (while noting that the revenue from infrastructure charges falls well short of the Councils capital investment commitments)

Capital Structure:

Over the next four (4) years, the businesses capital structure (both internal and external loans) will reduce debt by 25%. After the 4-year period, the external debt is forecasted to reduce to \$21.6M. The debt is well below commercial capital structures of between 40% and 60% debt. However, a lower capital structure allows the business greater financial flexibility in responding to unexpected events.

Demand and Growth Assumptions

Regional growth (population and industry) provides higher numbers of users which has an impact on the businesses capital and operational expenditure. The business is also forcing on the case where growth/contraction of demand per capita could have a significant impact on the water businesses financial projections (with overall growth notionally increasing revenues) and demand reduction constraining revenues but may also defer capital costs (and associated downstream Operational Expenditure)

Notional Capital Structure and Treatment of Surpluses:

Whitsunday Water and Waste are wholly owned Commercial Business unit of Whitsunday Regional Council. Whitsunday Water and Waste's notional capital structure is via 100% equity funding from Council. Any surplus earned by a business unit of Council is returned as a dividend to Council. This return is in recognition that business units have been established to further the good governance of the region. Funds earned by Council through dividends are utilised to provide enhanced services and infrastructure to the Whitsunday region.

Whitsunday Water and Waste provides returns to Council including:

- Council applies a service charge to the business in the order of \$3.806m;
- The business has historically provided a payment back to council. Price path would need to reflect equivalent commercial return on investment to enable these significant business activities to provide a dividend to Council.

Whitsunday Water and Waste Annual Performance Plan

Capital Investment:

The key criteria that drive the businesses Capital investment decisions are

- Making a positive rate of return;
- Managing risk; and
- A proactive bias toward managing critical infrastructure

5.4 Financial Accountability

Whitsunday Water is responsible for:

- Maintaining its long-term financial forecasts (and providing the outcomes of which into the Council broader LTFF);
- Providing information to Council systems to facilitate effective financial management; and
- Responding to the needs of Council in a timely manner.

Council is responsible for providing the following financial services

- Providing and maintaining the systems that support Councils financial accountability;
- Managing the program of audit for Council;
- Providing financial advice and support to Whitsunday business as a commercialised entity; and
- Council will be responsible for final decisions on operational and capital funding allocations.

Whitsunday Water and Waste Annual Performance Plan

6 Appendix A – Capital Works Program - Water

Start Year	Asset Class	Project Name	\$ YR1 Budget 2024.25	\$ YR2 Budget 2025.26	\$ YR3 Budget 2026.27
Starts CurrYr	Water	Emergent Works Water	316,503	269,028	237,377
Starts CurrYr	Water	Borefield Test Drilling and Design Program	56,071	-	-
Starts CurrYr	Water	Minor New & Replacements Water	250,000	260,625	-
Starts CurrYr	Water	Facilities Instrumentation Electrical & Control Renewals Water	80,000	111,437	423,349
Starts CurrYr	Water	Regional Water Main Renewals (Stewart Drive)	70,000	-	318,000
Starts YR1	Water	Network SCADA Upgrade Water	99,262	-	-
Starts YR1	Water	Regional Valve Program - Water	30,000	22,935	25,020
Starts YR2	Water	Regional District and Water Meter Renewals	-	412,000	642,500
Starts YR2	Water	Regional Water Main Renewals (Passage Ave)	-	350,000	-
Starts YR3	Water	Water Pump Replacement	-	-	40,500
Starts YR3	Water	Network Instrumentation Electrical & Control Renewals Water	-	-	239,795
Starts YR3	Water	Proserpine to Bowen Pipeline Renewal & Access work	-	-	104,250
Starts YR3	Water	Bore Renewal Program (Bore 2 Replacement)	-	-	298,977
Starts YR3	Water	Bore Renewal Program (Bore 3 Replacement)	-	-	266,780
Starts CurrYr	Water	Bowen WTP Intake Switchboard and Structure	900,000	903,157	-
Starts YR1	Water	Bowen Reservoir Renewal 3 & 12 ML	194,741	1,790,841	-
Starts YR2	Water	Bowen Small Reservoir Pressure Zone	-	25,000	154,488
Starts YR3	Water	Bowen LGIP Trunk	-	-	239,600
Starts CurrYr	Water	Kara Crescent Pumped Zone	265,000	-	-
Starts CurrYr	Water	Network Reconfiguration Mount Julian	100,000	289,515	-
Starts CurrYr	Water	Coastal WTP Pump & Switchboard Upgrade	717,301	-	-
Starts CurrYr	Water	Jubilee Pocket Trunk Water Main	1,538,058	1,259,592	-
Starts CurrYr	Water	Network Reconfiguration Cannonvale Reservoir	50,000	487,874	-
Starts CurrYr	Water	Network Reconfiguration Stanley Dr	100,000	301,147	-
Starts CurrYr	Water	Penticost St Area Water Main Renewal	140,554	-	-
Starts CurrYr	Water	Network Reconfiguration Island Dr WPS	100,000	385,299	-
Starts CurrYr	Water	Network Reconfiguration Coyne Rd Reservoir	50,000	624,422	-
Starts CurrYr	Water	Network Reconfiguration Parker Rd Twin Creek Crt Trader Crt	250,000	907,126	-
Starts YR2	Water	Currawong Rd Water Pump Station Land & Fencing	-	120,000	-
Starts YR2	Water	Carlo Drive Trunk Water Mains Project	-	1,250,000	-
Starts YR3	Water	Waterson Way Trunk Water Main Upgrade LGIP	-	-	67,311
Starts CurrYr	Water	Insurance Collinsville HL Res Roof Renewal	1,000,000	-	-
Starts YR1	Water	Collinsville WTP Filter Automation and SCADA Integration	91,993	333,219	-
Starts YR1	Water	Collinsville WTP Chemical Dosing & Filter Automation	332,197	-	-
Starts YR1	Water	Collinsville WTP Safety Rail Replacement and Clarifier	40,000	228,996	-
Starts YR2	Water	Collinsville District Meters	-	80,627	-
Starts CurrYr	Water	Renwick Rd Trunk Water Main	250,000	250,000	-
Starts CurrYr	Water	Proserpine WTP Additional Raw Water Supply	864,347	864,347	-
Starts CurrYr	Water	Network Reconfiguration Proserpine PRV Cross Connect	100,000	661,994	-
Starts YR1	Water	Proserpine HL Res Trunk Water Main	689,595	1,990,944	-
Starts YR1	Water	Proserpine Taylor to Horsford and Fuljames LGIP	202,970	202,970	-
Starts YR1	Water	Proserpine PRV to Taylor St LGIP	825,000	-	-
Starts YR2	Water	Proserpine Water Tower GL Reservoir & Pump System Upgrade	-	805,295	2,086,732
			9,703,592	15,188,390	5,144,679

Whitsunday Water and Waste Annual Performance Plan

7 Appendix A – Capital Works Program - Sewer

Start Year	Asset Class	Project Name	\$ YR1 Budget 2024.25	\$ YR2 Budget 2025.26	\$ YR3 Budget 2026.27
Starts YR1	Sewer	Bowen SPS 3 Sewer Rising Main Upgrades	244,115	244,115	1,351,245
Starts YR1	Sewer	Bowen STP Site Erosion Protection	50,000	-	-
Starts YR1	Sewer	Sewer Network Structural renewals - BOWN SPS J	175,000	735,600	273,180
Starts YR1	Sewer	Bowen STP Recycled Water Chlorination System	26,000	-	-
Starts CurrYr	Sewer	Carlo Drive Trunk Sewer Mains Project	654,867	1,552,560	-
Starts YR1	Sewer	Cannonvale STP Discharge Effluent Analyser	130,000	-	-
Starts YR1	Sewer	Jubilee Pocket 1 Sewer Pump Station Emergency Storage	121,800	-	-
Starts YR1	Sewer	Cannonvale STP Horizontal Drum Screens - Renewals	142,200	-	-
Starts YR2	Sewer	Cannonvale STP Horizontal Drum Screens - Upgrade	-	298,300	-
Starts YR2	Sewer	Jubilee Pocket 1 Sewer Pump Station Emergency Storage	-	359,200	-
Starts YR3	Sewer	Cannonvale STP outfall	-	-	300,000
Starts YR3	Sewer	Sewer Retic and Trunk Airlie	-	-	298,789
Starts YR2	Sewer	Proserpine STP Upgrade	-	150,000	100,000
Starts YR3	Sewer	Proserpine Treatment Plant Insurance	-	-	170,100
Starts YR3	Sewer	Sewer Retic and Trunk Proserpine	-	-	384,181
Starts CurrYr	Sewer	Emergent Works Sewer	394,065	281,058	288,147
Starts CurrYr	Sewer	Regional Sewer Relining P2	588,385	960,000	835,000
Starts CurrYr	Sewer	Waste Biosolids Reuse to Agriculture Project	210,000	-	-
Starts CurrYr	Sewer	Minor New & Replacements Sewer	20,850	21,736	-
Starts CurrYr	Sewer	Regional Sewer Relining P1	751,000	-	-
Starts YR1	Sewer	Sewer Manhole Renewals	170,000	-	205,200
Starts YR1	Sewer	Regional Sewer Pump Replacement Program	198,000	-	470,700
Starts YR1	Sewer	Network SCADA Upgrade Sewer	163,136	-	-
Starts YR1	Sewer	Regional Valve Program - Sewer	12,000	-	-
Starts YR1	Sewer	STP Odour Containment Panels Replacement	460,647	230,323	-
Starts YR1	Sewer	Sewer Treatment Systems Renewal - Proserpine STP Filters	380,000	-	-
Starts YR2	Sewer	Facilities Instrumentation Electrical & Control Renewals Sewer	-	42,391	104,162
Starts YR3	Sewer	Southern STP Odour Control Systems	-	-	988,516
Starts YR3	Sewer	Network Instrumentation Electrical & Control Renewals Sewer	-	-	157,703
			4,892,065	4,875,283	5,926,923

Whitsunday Water and Waste Annual Performance Plan

8 Appendix A – Capital Works Program - Waste

Start Year	Asset Class	Project Name	\$ YR1 Budget 2024.25	\$ YR2 Budget 2025.26	\$ YR3 Budget 2026.27
Starts CurrYr	Waste	Fencing Renewals Program	25,000	25,000	25,000
Starts YR2	Waste Remediation	Legacy Landfill Dingo Beach Fence	-	140,000	-
Starts YR2	Waste Remediation (M)	Legacy Landfill Merinda	-	32,473	6,624
Starts YR2	Waste Remediation (M)	Legacy Landfill Wilson Beach	-	4,871	4,968
Starts YR2	Waste Remediation (M)	Legacy Landfill Walker Street	-	29,226	3,312
Starts YR2	Waste Remediation (M)	Legacy Landfill Dingo Beach	-	12,773	6,624
Starts YR2	Waste Remediation (M)	Legacy Landfill Gumlu	-	3,247	-
Starts YR2	Waste Remediation (M)	Legacy Landfill Hay Street	-	28,143	11,041
Starts YR2	Waste Remediation (M)	Legacy Landfill Heronvale	-	3,247	6,624
Starts YR2	Waste Remediation (M)	Legacy Landfill Jubilee Pocket	-	54,122	60,724
Starts YR2	Waste Remediation (M)	Legacy Landfill Corduroy Creek	-	15,154	4,416
Starts YR2	Waste Remediation (M)	Legacy Landfill Guthalunga	-	8,118	1,656
Starts YR3	Waste Remediation	Legacy Landfill - Jubilee Pocket - Add/Replace groundwater monitoring bores	-	-	49,684
Starts YR3	Waste Remediation	Wilson Beach-Reshape capping	-	-	55,204
Starts YR1	Waste	Landfill Bowen Upgrade Sed Pond 3	150,000	-	-
Starts YR1	Waste Remediation	Landfill Bowen Closed Cell 1 Capping Stage 2	3,775,000	-	-
Starts YR1	Waste Remediation (M)	Landfill Bowen Closed Cell 1	234,196	176,324	116,321
Starts YR2	Waste	Landfill Bowen Resource Recovery Area	-	250,000	-
Starts YR3	Waste Remediation	Cell 1A,B,C + Remediation/Localised Cut off trench of Leachate Ingress	-	-	60,000
Starts YR3	Waste Remediation	Landfill - Bowen Cell 1A,B,C - Design Final Cap	-	-	22,082
Starts CurrYr	Waste	Landfill Kelsey Cell 6	2,984,317	-	-
Starts CurrYr	Waste	Landfill Kelsey RRA and Transfer Site	50,000	650,000	-
Starts CurrYr	Waste	Landfill Kelsey Upgrade Sediment Pond	325,000	-	-
Starts YR1	Waste	Landfill Kelsey Creek - Leachate Pre-treatment facility & reticulation (W	1,525,000	-	-
Starts YR1	Waste Remediation	Landfill Kelsey Closed Cell 1 to 4 Capping Stage 2	105,000	4,150,000	-
Starts YR3	Waste Remediation	Landfill - Kelsey Creek - Stormwater and Leachate Management - EIC	-	-	66,245
Starts CurrYr	Waste	Transfer Station Cannonvale Tipping Shed Drainage	49,000	-	250,000
Starts YR1	Waste	Transfer Station Collinsville Upgrades	125,000	-	-
Starts YR2	Waste	Transfer Station Dingo Beach Fence & Gate System	-	20,000	-
Starts YR3	Waste	Transfer Station - Cannonvale - Waste Oil Shed	-	-	25,000
Starts YR3	Waste	Transfer Station - Collinsville_Recycled water	-	-	15,000
Starts YR3	Waste Remediation	Transfer Station - Dingo Beach - Construct Cap and Stormwater Infrastructure	-	-	165,612
			10,026,096	7,987,266	2,319,376

Attachment 2.20.1 Annual Performance Plan - Whitsunday Water and Waste

Whitsunday Water and Waste Annual Performance Plan



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ANNUAL PERFORMANCE PLAN - 2024/25

WHITSUNDAY COAST AIRPORT





OUR VISION

The vision for the Whitsunday Coast Airport is to provide the residents of, and visitors to the Whitsunday region with a world class aviation facility focused on the future.

With the key priority for long term growth of the airport into a commercial aviation precinct integrated into a road, rail and air transport and logistics hub.

The Airport development will be built on the pillars of safety, sustainability and security.

Commercial Business Unit

Aviation terminal services are managed within a Commercial Business Unit (CBU) of Whitsunday Regional Council, known as Whitsunday Coast Airport.

This Annual Performance Plan aligns with the regulatory standards outlined in the Local Government Regulation 2012 for CBUs and fulfils the reporting requirements stipulated by the same regulation.

Delegations

Whitsunday Coast Airport holds delegations in compliance with various legislation pertinent to its operations.

The Delegations Register for Whitsunday Coast Airport contains the delegated authorities for staff

in alignment with relevant laws and regulations governing Airport operations, safety standards, and environmental protocols.

Registers

The following registers are maintained by Council for Whitsunday Coast Airport:

- Register of Delegations
- Asset Register
- Environmental Risk Register
- Legal Register
- Risk Register

Unit Objectives

The objectives for the Whitsunday Coast Airport are to:

- Be an airport with the capacity for increased tourism;
- Have capacity to facilitate new routes for economic drivers of the area – tourism, natural resources, local business as well as accommodate the local regions need for its own visitors;
- Be at the forefront of future mining projects in the region;
- Grow the currently offered freight services to increase export of local produce nationally/internationally; and
- Establish a first-class facility with a long term, sustainable future.

Nature & Extent of Business Activity

Whitsunday Coast Airport is an important gateway due to its central position within the region and proximity to Airlie Beach and the Whitsunday Islands.

Tourism is a driving factor in the region's economy and the Whitsunday Coast Airport's location allows for it to be an integral part of boosting and maintaining this as a major economic driver.

Additionally, the airport's ample supply of land not required for airfield operations and its positioning adjacent to the North-South Coastal Railway line and Bruce Highway has created an opportunity to develop as an integrated transport and logistics hub that would service the region.

The airport's location also provides significant opportunity to provide services for mining towns within the region.

Whitsunday Coast Airport is owned by the Whitsunday Regional Council. Additional sub-leaseholders are:

- Qantas Group
- Virgin Australia
- Skytrans
- GSL Aviation
- Airservices Australia
- IOR Fuel Facility
- Viva Australia
- Taste Whitsundays
- Whitsunday Aero Club
- RSE Investments
- Heli-Engineering Pty Ltd

Non-Financial Targets

Non-financial targets include:

- Maintain a presence in existing markets.
- Introduction of new routes
- Development of an Asset Management Plan
- WCA are aiming for a 10% uplift of passengers which will take passenger numbers to 528,000 in the 24/25 financial year.



Major Capital Works (Proposed Major Investments)

Year	Description	Budget
2024/25	Sewerage Treatment Plant	\$1,170,000
2024/25	Terminal Roadway	\$600,000
2024/25	Bravo Taxiway Overlay	\$250,000
2024/25	Terminal Air-conditioning Upgrade	\$250,000
2025/26	Access Road Upgrade	\$300,000
2026/27	Runway Overlay	\$4,875,000
2027/28	Bravo Taxiway Overlay with Lighting	\$3,000,000
2028/29	Check Bag Screening Machine	\$500,000
2029/30	Terminal Building Upgrade	\$10,000,000
2030/31	Terminal Building Upgrade	\$10,000,000

Outstanding and Proposed Borrowings

The business activity will continue to repay its existing loan of \$24.5 million, which was secured in 2017 and a fixed interest rate to fund an upgrade of the runway. As at 30th June 2023 there is a balance of \$20.46M. WRC will repay \$1.07M in 2023/24 with an expected final payment date of June 2039. There are no further loans planned at this point in time.

Loan Balance as at	15 June 2023	2023/2024					20/05/2023	
	Opening Balance @ 30 June 2023	Additional borrowings	Repayments	Closing Balance	Interest Payments	Finance Costs	Final Due Date	Remaining Term
	\$	\$	\$	\$	\$	\$	\$	Years
	\$20,460,749	-	\$1,069,445	\$19,391,303	\$441,356	\$23,071	15 June 2039	16



Principal Assets

Whitsunday Coast Airport oversees a range of critical assets to facilitate its operations. These assets include:

TERMINAL BUILDING

Surrounding facilities include amenities such as public restrooms, cafe and carparking



RUNWAY, APRON & TAXIWAY MOVEMENT AREAS



HANGAR FACILITIES



Key Deliverables/Additional Services

Whitsunday Coast Airport provides essential services and additional offerings to meet the diverse needs of its stakeholders.

These include:

- The runway is lit with low intensity runway edge lights, spaced at a compliant spacing of 60m, while PAPI lights set for a 3° approach path are also provided for approach guidance.
- A single sided Precision Approach Path Indicator System is provided for both directions on RWY 11/29.
- The taxiway to the apron is installed with blue edge lighting. The holding point is indicated with yellow lights.
- Floodlighting is provided on the RPT apron. Apron floodlighting is connected to PAL. Manual switching for Apron Lighting is provided in the lighting cubicle. All lighting systems have a backup power system with a 13 second switchover timing.
- Navigation Systems - Navigational aids are supplied and maintained by Airservices Australia under the Airservices Australia Act.

The WCA has two pilot monitored navigation aids. A VHF Omni-directional Range (VOR) and Distance Measuring Equipment (DME).



Key Deliverables/Additional Services continued...

The VOR operates on VHF frequency 113.7 and is positioned on S 20 29.8 (Lat) E 148 33.2 (Long).

There are two existing published non-precision instrument procedures for the VOR, one over each respective ends on the runway, with holding over the aerodrome.

The DME operates on 113.7/84X and is co-located with the VOR. There is a published DME arrival divided into four sectors, providing guidance to on coming aircraft.

There are two published Global Navigation Satellite System (GNSS) approaches, one for each runway.

- Airfield Markings - The airport runway edge lights spaced at 60 meters. It also has Pilot Activated Lighting (PAL), controlled by radio on the airport Common Traffic aerodrome frequency.
- Aircraft Movement - The airport currently has daily RPT flights, servicing connections to Brisbane, Sydney, Melbourne, Sunshine Coast, Newcastle, Gold Coast and Cairns. Aircraft movements were 4,126 in the year ending December 2023. (Lime Intelligence). Between April 2022 and March 2023 data showed that 38% of aircraft movements at WCA were helicopter movements.

This is largely due to the on-site helicopter maintenance, training and charter business. RPT commercial aircraft movements account for 28% of all movements with 34% of aircraft activity comprising of general aviation, activity by the Royal Flying Doctor Service, the Aero Club, and private aircraft owners.

The Aero Club are located to the east of the passenger terminal, as well as additional private hangars and a hangar used by Heli Engineering. These hangars utilise Taxiway B to access the Runway.

- Passenger Movements - Lime Intelligence Aircraft Reporting recorded passenger numbers for the year ending December 2023 at 508,393 (Lime Intelligence).

WHITSUNDAY COAST AIRPORT AND THE COMMUNITY

Community Service Obligations

Airports in the region work closely with the Royal Flying Doctors Service with rebated fees for their landings.

Whitsunday Regional Council supports the Whitsunday Aeroclub, which is located on site at the Whitsunday Coast Airport and Aero Model Club located at the Bowen Aerodrome.

Cost of, and funding for, the Community Service Obligations (CSO)

Rebate of RFDS charged per annum - \$27,581

RACQ Rescue - \$1,909

Provision of community-based leases on aerodrome land - \$8,000

Royal Australian Airforce Landing Fees - \$25,459





FINANCIALS

Notional Capital Structure and Treatment of Surpluses

Whitsunday Coast Airport is a wholly owned Commercial Business unit of Whitsunday Regional Council. Whitsunday Coast Airport's notional capital structure is via 100% equity funding from Council.

Any surplus earned by a business unit of Council is returned as a dividend to Council. This return is in recognition that business units have been established to further the good governance of the region.

Funds earned by Council through dividends are utilised to provide enhanced services and infrastructure to the Whitsunday region.

Capital Works - Expenditure by Program

Year	Description	Budget
2024/25	Front terminal roadway upgrade	\$200,000
2024/25	Apron upgrade/second taxiway	\$500,000
2024/25	Bravo taxiway overlay	\$250,000
2024/25	Runway overlay	\$125,000
Total		\$2,570,000

Funding of Capital Works

For the 2024/25 financial year, the capital works program will be funded through a combination of Council contributions and Council borrowings.

Proposed Major Investments

Whitsunday Coast Airport master plan is in the final stages of completion which will allow for a detailed view on all major capital investments for the upcoming years. Once Master Plan is received in full, plans around future investments will be clearer with full cost analysis included.

Attachment 2.20.2 Annual Performance Plan - Whitsunday Coast Airport

Financial Targets

The Whitsunday Coast Airport will again seek to deliver a budgeted surplus by ensuring revenues are generated in line with budget and expenditure aligns to budget commitments.

WHITSUNDAY REGIONAL COUNCIL STATEMENT OF ORIGINAL BUDGET BY BUSINESS ACTIVITIES Income Statement for the periods ending 30 June	Whitsunday Coast Airport	
	Est Act 2024 \$	2024/25 \$
Operating revenue		
Rates and utility charges	(2,000)	(2,000)
Net rates and utility charges	(2,000)	(2,000)
Sale of goods and major services	8,886,007	9,292,602
Operational Government grants and subsidies	250,000	
Other recurrent income	1,976,363	2,055,000
Community service obligation revenue (*)	61,314	62,949
Total operating revenue	11,171,684	11,408,551
Operating expenses		
Employee benefits	(1,948,829)	(2,390,111)
Materials and services	(5,227,090)	(5,123,417)
Depreciation		
Property, plant and equipment	(1,708,359)	(1,639,278)
External finance costs	(464,500)	(439,600)
Total operating expenses	(9,348,777)	(9,592,406)
Surplus / (deficit) at period end	1,882,907	1,816,146
National Competition Policy Transactions	1,882,907	1,816,146
Retained surplus (deficit) at period end		
Community Service Obligations: (*)		
Royal Flying Doctors Services Landing Fees	27,581	27,581
RACQ - CQ Rescue Landing Fees	1,909	1,909
Royal Australian Airforce Landing Fees	25,459	25,459
Community Based Lease Fees	6,365	8,000
Total Community Service Obligation Revenue (*)	61,314	62,949
Capex	1,128,770	2,570,000

Reports to Council

Whitsunday Coast Airport reports to Council will contain both financial and non-financial information. Such information will be reported to Council either at ordinary meetings or at Council Briefings.

ANNUAL PERFORMANCE PLAN - 2024/25

FOXDALE QUARRY

