



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 83-85 Main Street, Proserpine on **Wednesday 24 April 2024**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Ry Collins (Mayor), Michelle Wright (Deputy Mayor), Gary Simpson, Jan Clifford, Clay Bauman, John Collins and John Finlay



Warren Bunker

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 83-85 Main Street, Proserpine on Wednesday 24 April 2024
commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences

10.00 AM

- Morning Tea

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2 CONDOLENCES

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

3.1 - Confirmation of Minutes

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Governance Administration Officer

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 5 March 2024 and Post-Election Meeting held on 11 April 2024 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms: -

- (1) the Minutes of the Ordinary Meeting held on 5 March 2024; and
- (2) the Minutes of Post-Election Meeting held on 11 April 2024.

BACKGROUND

In accordance with s254F of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 5 March 2024 and Post-Election Meeting held on 11 April 2024 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 5 March 2024 and Post-Election Meeting held on 11 April 2024.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meetings held on 5 March 2024 and 11 April 2024 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 5 March 2024 and Post-Election Meeting held on 11 April 2024, with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meetings on both 5 March 2024 and 11 April 2024 and do not comply with legislative requirements outlined in this report, then they can move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

CONSULTATION/ENGAGEMENT

Manager Governance & Administration

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Ordinary Council Meeting held on 5 March 2024 and Post-Election Meeting held on 11 April 2024, the following conflicts of interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
No declaration of interests were recorded for these meetings.			

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recorded in the minutes of the meeting.

Councillor	Order Made
No orders made for these meetings.	

Local Government Regulation 2012

Section 254F of the Local Government Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a motion, the names of all persons voting on the motion and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

RISK ASSESSMENT/DEADLINES

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Status
No unresolved Tabled Matters.			

ATTACHMENTS

Minutes are attached separately on Council's website.

4.1 - Public Question Response - Rogin Taylor (28 February 2024)

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Governance Administration Officer

AUTHORISING OFFICER: Director Corporate Services

There was one public question submitted for the Ordinary Council Meeting held on 28 February 2024 by Mr Taylor.

The question was taken on notice and the response has been provided and is attached to this report.

ATTACHMENTS

1. Response to Question From Public Gallery - Rogin Taylor - 11 March 2024 [4.1.1 - 2 pages]
2. Response to Question From Public Gallery - Rogin Taylor - 22 March 2024 [4.1.2 - 1 page]



Our Reference: 20220251

11 March 2024

Mr R B Taylor
Taylorwood
670 Conway Road
CONWAY QLD 4800
Forwarded by email: rogin.taylor@bigpond.com

Dear Mr Taylor,

RE: QUESTION FROM PUBLIC GALLERY 28 FEBRUARY 2024

I refer to the questions you raised at Council's Ordinary Meeting on 28 February 2024.

Question 1:

'Council approved the lease without knowing what the remuneration would be, I and the Whitsunday Ratepayer would like to know what the terms of the lease are, what is the remuneration to Council for the lease and when will the lease expire?'

The current lease will expire on 31 December 2024 and provides for one twelve-month option that has been exercised. The rent is \$36,050.00 per annum excluding GST. The payment of rates and fees are paid by the lessee and the lease terms include all maintenance and weed/pest management.

Question 2:

'What was the enormous cost to Council (ratepayers) for the significant Court preparations by Council staff, daily attendances by Council staff at every Court hearing and for a full legal team from McKays Solicitors plus a Barrister employed by McKays Solicitors to represent Council in Court for five days to pursue an infringement order against Licenced Plumber and Gas fitter Mr Neal, for \$2,757.00 that would be increased to \$34,462.25 if the Infringement order was contested?'

As Council lost their case when Magistrate Howard declared there was no wrong doing and there was no case to answer, Mr Neal who represented himself in Court issued an invoice to Council for payment on 29th December 2023. The itemised, detailed invoice is based on the actual hours spent in court, time spent writing counter "submissions" in response to Councils Legal Team, submissions to court, out of pocket expenses incurred and loss of income.

The invoice for \$10,539.75 apparently has not progressed in Council for payment. Why has the account has not been paid?'

Council has a regulatory requirement to receive, assess and investigate plumbing and drainage matters throughout the region. In this instance, Council believed an offence had been committed. Accordingly, a Penalty Infringement Notice was issued, and the owner/applicant elected to have a Court hearing for the matter.

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

No Councillors were involved in the decision-making process.

After the verdict was set down on 16 November 2023, the Owner/Applicant made an oral application for costs and attempted to present an invoice to the Prosecution. Magistrate Howard advised Owner/Applicant that this matter was not one that was open for him to make a costs recovery request given the provisions of the *Justices Act 1886*. Magistrate Howard dismissed oral application for costs to be reimbursed by Council.

The Owner/Applicant then emailed his invoice to Council on 29 December 2023 requesting payment. Council advised in response that the invoice would not be processed given that there is no legal basis for the claim.

Yours faithfully

A handwritten signature in black ink, appearing to read 'WB', followed by a horizontal line.

Warren Bunker
Chief Executive Officer



Our Reference: 20220251

22 March 2024

Mr R B Taylor
Taylorwood
670 Conway Road
CONWAY QLD 4800
Forwarded by email: rogin.taylor@bigpond.com

Correspondence:
Chief Executive Officer,
Whitsunday Regional Council,
PO Box 104, Proserpine QLD 4800
P: 1300 WRC QLD (1300 972 753)
F: (07) 4945 0222
E: info@whitsundayrc.qld.gov.au
www.whitsundayrc.qld.gov.au
ABN 63 291 580 128

Dear My Taylor

RE: Question from Public Gallery 28 February 2024

I refer to your correspondence dated 13th March 2024 regarding an unanswered part to your public question raised at the 28 February 2024 Council Meeting.

To answer the question raised, the associated costs to Council was \$35,507.37.

Should you have any further questions, please do not hesitate to contact Council's Director Corporate Services, Jason Bradshaw on 07 4945 0203.

Yours faithfully


Warren Bunker
Chief Executive Officer

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

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5 MAYORAL MINUTE

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

6.1 - Notice of Motion - Dingo Beach Stinger Net

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

REQUESTED BY: Cr Gary Simpson

RESPONSIBLE OFFICER: Director Community Services and Facilitation

PURPOSE

Request to install a stinger net at Dingo Beach for a trial period from October 2024 to May 2025.

COUNCILLORS RECOMMENDATION

That Council approve:

1. The installation of a stinger net at Dingo Beach for a trial period from October 2024 to May 2025.
2. The removal of the damaged swimming enclosure prior to the installation of the stinger net.
3. The installation of a double-sided stinger warning/education sign at the stinger net location.
4. The continued use of the stinger net each year following should no complaints or negative feedback be received by Council during the trial period.

BACKGROUND

A letter has been received from the Dingo Beach Progress Association Inc. requesting the installation of a stinger net.

The Dingo Beach swimming enclosure was damaged in a weather event in late January 2024. Recently the damaged pylons and mesh have been removed however the remains of the swimming enclosure has not been reconstructed due to a pre-lodgement advice request pending with Department of state Development and Infrastructure.

OFFICERS COMMENTS

It is believed the Dingo Beach swimming enclosure was built in the mid 1970's with modifications made over the past 50 years. Basically, the minor upgrades included new oyster mesh and the replacement of some framing. However due to the damage incurred earlier this year the enclosure requires replacement of the following: -

- 6 x 7m long hardwood posts which are 300mm wide (Similar to existing posts).
- Hardwood framing similar to current frame.
- Oyster mesh – 20mm diameter plastic mesh.

Therefore, the request to the State Government Agency is to seek advice on:-

- Whether the proposed replacement of the 6 posts would be considered “minor works” and not require a Marine Park permit.
- Whether WRC is permitted to undertake the proposed work without Operation Works approval.
- Whether the proposed work could be considered “building work” only.

To date no information has been received regarding the pre-lodgement advice request.

The proposed stinger net would be similar to both the Cannonvale and the Boathaven Beach nets and would be installed and removed at the same time as each of the currently installed nets.

The beach characteristics determine the size of an enclosure in the first instance therefore as Dingo Beach is a tidal beach with a drying sand flat a 50m x 50m enclosure would be considered suitable for the location with a current cost of \$32,260 plus no installation charge with a five-year hire agreement.

Further costs would include the installation of a double-sided stinger warning/education sign at the stinger net location at \$3,500.

In addition, the removal of the damaged swimming enclosure prior to the installation of the stinger net is currently budgeted in the 2024/2025 at a cost of \$30,000. There is a budget of \$70,000 allocated across the 2023/24 and 2024/25 proposed budgets to accommodate these works.

It should be noted due to no town water at Dingo Beach very few properties have a swimming pool.

Furthermore, the Dingo Beach Community plus visitors have utilised the enclosure over the years and without the replacement of the enclosure with a stinger net a risk to public safety whilst swimming in the area during stinger season will be increased.

ATTACHMENTS

Nil

7 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

This item on the agenda allows for the following two options:

1. Councillors to present a petition to the meeting in accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.
2. The inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

10 COMMITTEES REPORTS

This item on the agenda is for consideration of any Council Committee's business.

11.1 - 20231260 - Development Application for Development Permit for Material Change of Use for Short Term Accommodation - 2 Armada Crescent, Jubilee Pocket - 61SP189752 - AP & MC Whitehead C/- Wynne Planning & Development

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Planner

AUTHORISING OFFICER: Director Regional Strategy and Planning

PURPOSE

To present the assessment of the development application and to seek Council's determination.

EXECUTIVE SUMMARY

The application is for Short Term Accommodation (STA) of an existing two-storey dwelling that contains four bedrooms, in which one bedroom is located on the ground floor and three bedrooms are located on the first floor. Car parking is provided in a double garage. Additional vehicle parking spaces are available on site for two extra cars in the driveway. The premise is zoned Low density residential. Reticulated water and sewer are connected to the site.

The property fronts Armada Crescent with access gained from the cu-de-sac head. The property has a moderate slope with the rear bordering onto a large undeveloped parcel also zoned low density residential. A search of Airbnb and Stayz websites indicates the property is not currently advertised for STA. The adjoining property at 4 Armada Crescent is currently used for STA, via an approval from the Planning and Environment Court. No other properties in the immediate area are used for STA.

No physical changes to the existing dwelling are proposed which means the proposal will not result in a change to the visual character and amenity of the locality. Stringent conditions of approval can be imposed to address potential undesirable amenity impacts which include appointing a property manager to be available 24/7 to address any concerns.

Two submissions were received during the public notification period from nearby landowners. The submissions raise concerns with long term rental shortage, guest behaviour and damage to property. The concerns raised are addressed in the conditions of approval which serve to control and manage any potential impacts. The adjoining property at 1 Armada and is the closest submitter to the premises.

The proposal complies with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions which include compliance with a property management plan and limiting the use of the premises to a maximum of eight persons (two per bedroom).

OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Development Permit for Material Change of Use - Short Term Accommodation, made by MC Whitehead & AP Whitehead C/- Wynne Planning and Development and located at 2 Armada Crescent, Jubilee Pocket, subject to the conditions outlined in **Attachment 2**.

BACKGROUND

The application was not lodged following any compliance action from Council.

The application has been relodged as a result of it lapsing due to the application fees not being paid within the required period.

DISCUSSION/CURRENT ISSUE

This application is assessable against the Whitsunday Regional Council Planning Scheme 2014, including the Strategic Framework and relevant codes.

The proposal complies with the Low density residential zone code. The purpose and overall outcomes of the zone provide for other accommodation activities, in this case short-term accommodation, being established within the zone where compatible with the prevailing residential character and amenity of the zone.

No physical changes to the existing dwelling house are proposed which means the proposal will not result in a change to the visual character and amenity of the streetscape. To address the potential for the development to cause undesirable amenity impacts stringent conditions of approval have been imposed. Importantly, the approved use shall not be run as a party-house and strict noise and operating conditions have been imposed which are monitored by a property manager 24/7.

Currently there are 924 residential properties in Jubilee Pocket. A total of 11 residential premises have STA approval from Council and 1 premise, which is this application, is currently applying for a STA approval. Existing STA approvals represent 1.2% of the residential properties in Jubilee Pocket that are undertaking STA. This percentage is not considered to be a saturation of short-term accommodation

The proposal complies with the other applicable requirements of the Planning Scheme, including the Short-term accommodation and multi-unit uses code and Transport and parking code.

A detailed assessment of the submissions and assessment benchmarks is provided in **Attachment 1**.

FINANCIAL IMPLICATIONS

The application fee has been paid in full.

The development does not attract an infrastructure charge.

CONSULTATION/ENGAGEMENT

Manager Development Assessment

Technical Officer Engineer Assessment

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

RISK ASSESSMENT/DEADLINES

The decision may be appealed in the Planning & Environment Court of Queensland.

STRATEGIC IMPACTS

Corporate Plan 2022-2026 Development Services objective 4. Process all statutory applications within statutory timeframes.

ATTACHMENTS

1. Planning Assessment Report [**11.1.1** - 5 pages]
2. Conditions of Approval [**11.1.2** - 2 pages]
3. Plans of Development [**11.1.3** - 6 pages]
4. Locality and Zoning Plan [**11.1.4** - 1 page]
5. ST As Approved by Council [**11.1.5** - 1 page]

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Development Permit for Material Change of Use – Short Term Accommodation
Landowner	A P Whitehead & M C Whitehead
Property Address:	2 Armada Crescent JUBILEE POCKET
Property Description:	L: 61 SP: 189752 T: EMT P
Area of Site:	933m ²
Planning Scheme Zone:	Low density residential zone
Level of assessment	Impact assessable
Overlays:	Bushfire Hazard Overlay Building Heights Overlay Landslide Hazard Overlay
Existing Use:	Dwelling House
Existing Approvals:	Development Permit for Material Change of Use (Siting Variation – Dwelling House) – approved on 4 th June 2020
Public Notification:	25 January 2024 until 19 February 2024
Submissions received:	Two
State referrals:	None
Infrastructure charges:	None

2. Site Description

The subject land is part of a typical residential area characterised by single detached houses on individual lots.

The driveway to the 2-storey house is sealed and accessible via the cul-de-sac head of Armada Crescent.

A large vacant low density residential allotment adjoins the site to the rear.

3. Proposal Details

The applicant has provided documentation demonstrating compliance with the Short-term Accommodation Guideline, being a Code of Conduct, Property Management Plan, Statutory Declaration and Fire and Evacuation Plan for the proposed use. The adjoining property 4 Armada Crescent was approved for short term accommodation by the Planning and Environment Court.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions.

4.1. State Assessment and Referral Agency (SARA)

The application was not referrable.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application. The proposal does not conflict with the SPP.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

4.4.2. Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond, the Whitsundays is a prosperous, liveable, and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The region's townships and communities have a strong and proud social identity. The promotion and protection of the region's environmental values is significant to the expressed identities, including the unique

scenic values, which consist of key urban gateways, views, and vistas. The proposal does not impact on the scenic values or vistas that exist.

The proposal does not conflict with the strategic intent to any degree which warrants refusal.

4.4.3. Overlay Codes

4.4.3.1. Bushfire Hazard Overlay

No new structures are proposed; therefore, the requirements of the code are not applicable to the proposal.

4.4.3.2. Building Heights Overlay

No new structures are proposed; therefore, the requirements of the code are not applicable to the proposal.

4.4.3.3. Landslide Hazard Overlay

No new structures are proposed; therefore, the requirements of the code are not applicable to the proposal.

4.4.4. Zone Code

4.4.4.1. Low Density Residential Zone Code

The proposal complies with the zone code. The purpose and overall outcomes of the zone provide for other accommodation activities, in this case short-term accommodation, being established within the zone where compatible with the prevailing residential character and amenity of the zone.

No physical changes to the existing dwelling house are proposed which means the proposal will not result in a change to the visual character and amenity of the streetscape. To address the potential for the development to cause undesirable amenity impacts conditions of approval have been recommended. Importantly, the approved use shall not be run as a party house and strict noise and operating conditions have been imposed which are monitored by a property manager 24/7.

4.4.5. Development Codes

4.4.5.1. Short-Term Accommodation and Multi-unit Uses Code

The proposed development provides for the property manager to manage rubbish disposal. It is conditioned to be included in the Code of Conduct together with having a visible sign which displays the contact details of a local property manager.

4.4.5.2. Infrastructure Code

No additional infrastructure is required to support the development.

4.4.5.3. Landscaping Code

No additional landscaping is required to support the development. Sufficient landscaping placements exist within the premises.

4.4.5.4. Transport and Parking Code

The proposal triggers the requirement for two parking spaces. There is a garage which provides two parking spaces, meeting the requirements of the code. Additional space is available for more vehicles in the driveway for two cars. A condition of approval has been imposed requiring a minimum of two car parking space to be made available onsite.

5. Public Submissions

The development application was placed on public notification between 26 January 2024 and 19 February 2024 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 20 February 2024. Two submissions were received during this period of Public Notification.

Submissions have been received and summarised in the below table:

Issue	Comment/Condition Number
1. Increase in STA and shortage of rental properties	Concerns raised about having two STAs in the area when there is a lack of long term rental properties. There are 924 residential properties in Jubilee Pocket whereby 11 approvals for STA have been issued. This currently represents 1.2% of the residential properties in Jubilee Pocket that are undertaking STA which is not considered to be at saturation.
2. Behaviour concerns	Concerns raised about having a “steady stream of unknown people and most likely drinking and partying at the house”. While this is not necessarily a land use consideration, conditions require a property manager to explain the Code of Conduct and applicable rules. All guests are registered for the short term letting. A property manager must attend to any complaint about anti-social behaviour and excessive noise within 30 minutes. Conditions also require reduce/cease noise from the premises after 9pm.
3. Neighbouring property damage concerns	A submission allegedly reported tenants of existing STA on 4 Armada Crescent have damaged the neighbouring property's fences due to multiple cars with large boats parked on their driveway.

	This is a matter that needs to be addressed with the neighbour rather than through the application process. Conditions require a property manager to explain the Code of Conduct and applicable rules.
--	--

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

There are no levied infrastructure charges applicable in accordance with the Infrastructure Charges Resolution (No.1) 2023.

1. ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By
Holiday Home – Property Management Plan	Applicant
Holiday Home – Code of Conduct	Applicant
Holiday Home – Fire and Emergency Plan	Applicant

- 1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.3 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner.

2. BUILDING

- 2.1 The applicant is to upgrade fire safety measures to the equivalent requirements of a long-term rental property.

3. ACCESS AND PARKING

- 3.1 A minimum of two (2) car parking space must be maintained on site, prior to commencement of the use.
- 3.2 On-site parking spaces must be located entirely on the site, be safe and practical to use, and enable cars to enter and exit the site without endangering pedestrians or vehicles.

4. OPERATING PROCEDURES

- 4.1 Prior to commencement of the use, the applicant must advise Council of the name and contact details of the appointed local property manager who will manage the operations of the development.
- 4.2 The nominated property manager must sign and provide to Council, a Statutory Declaration affirming that at all times during the operation of the Short-term accommodation, the property manager will undertake the following actions:
- Display a sign including the name of the property manager and their all-hours contact phone number. The sign is to be no larger than 0.3 square meter in sign face area, professionally made and weather-proof. For a unit, this sign can be displayed on the door of the unit. For a dwelling house, the sign must be displayed where it can be clearly read by the public.
 - Prior to the commencement of the use, inform in writing, the occupants of every neighbouring dwelling that the property has been approved for short-term accommodation and provide contact details including a 24-hour contact number.
 - Establish and maintain an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document. This register is to be provided to Council on request.
 - Prepare a Code of Conduct which must be provided to and agreed-to in writing by all adult guests prior to occupation. The Code of Conduct must include as a minimum:
 - The maximum permitted number of overnight guests on any one day.

- ii. A set of 'good neighbour' rules, to prevent anti-social behaviour and excessive noise after 9pm, in accordance with Schedule 1 of Environmental Protection (Noise) Policy 2019.
 - iii. Information for guests, including the 24-hour contact details of the nominated property manager, on-site carparking and waste bin arrangements.
 - iv. Rules requiring eviction or forfeiture of money in the event of a significant breach of the Code of Conduct.
 - e) To meet and greet every guest prior to occupation (in person or electronically) to explain the Code of Conduct and other applicable rules.
 - f) To have two (2) 24-hour contact number that must be answered, not with a recorded message.
 - g) To attend to any complaint about anti-social guest behaviour reported to the contact number, within 30 minutes. Agent response may include attendance by a private security firm.
 - h) To immediately evict any guests whose behaviour repeatedly breaches the Code of Conduct.
- 4.3 A maximum of eight (8) overnight guests (two (2) guests per bedroom) will be permitted to stay in short-term accommodation at any one time.
- 4.4 Prior to the commencement of the use, a licence under Local Law No. 1 (Administration) 2014 for the operation of short-term accommodation must be obtained.
- 5. ADVISORY NOTES**
- 5.1 This Development Permit does not provide any explicit or implied confirmation that the premises meets the requirements of relevant fire safety legislation, building classification, body corporate rules or insurance policies. The applicant and/or operator of the Short-term Accommodation business is to conduct their own investigations and make the necessary applications and undertake required building modifications to meet their obligations under all relevant legislation.
- 5.2 The applicant will lose any Owner/Occupier rating concession attached to a dwelling house or unit approved.
- 5.3 The applicant is to ensure that the Pool Safety Certificate for the premises is current and in compliance with legislation.

HOLIDAY HOME - PROPERTY MANAGEMENT PLAN

PROPERTY ADDRESS: 2 Armada Crescent, Jubilee Pocket

PROPERTY MANAGER DETAILS:

Name: Ray White, Whitsunday Vacations

Address: Shop 2B, Reef Plaza, 5/16 Paluma Road, Cannonvale Qld 4802

Telephone Number: 0482 797 767

Email: holiday@whitsundayvacations.com.au

The nominated Property Manager will:

- *Have day-to-day management of the holiday home;*
- *Specifically respond to complaints pertaining to guest behavior made before 1am, within a two hour timeframe;*
- *In relation to any other complaints, respond within a reasonable timeframe but within 24 hours;*

DETAILS OF RESERVATIONS ARRANGEMENTS (please tick all applicable):

Internet (please specify) Whitsunday Vacations and others from time to time

Property Manager: Ray White, Whitsunday Vacations

Other (please specify) Whitsunday Vacations

DUTIES OF PROPERTY MANAGER

- *Supply, readily visible in the kitchen or living area of the home, the Code of Conduct, the Property Management Plan and the Fire and Emergency Plan;*
- *Liaise with tenants for the occupancy and vacation of the premises;*
- *Ensure the correct maximum number of people are staying overnight in accordance with planning approval conditions;*
- *Ensure guests are aware of the Code of Conduct;*
- *Ensure guests are aware of the Fire and Emergency Plan;*
- *Ensure the premises are clean and maintained to a high standard;*
- *Ensure bed linen is clean and replaced upon tenant vacation; and*
- *Ensure rubbish and recycling bins are put out and collected as required.*
- *Maintain a record keeping procedure for details of each booking (guests contact names etc), copy of signed acceptance of the terms and conditions (Code of Conduct); and details of any complaints received, time, date and nature of complaint and actions taken. These documents are to be available for Council inspection as required.*

HOLIDAY HOME - CODE OF CONDUCT

PROPERTY ADDRESS: 2 Armada Crescent, Jubilee Pocket

The following Code of Conduct governs tenant behavior and use of the property. The tenant agrees to follow the guidelines below, for themselves and any visitors they allow at the property:

TENANTS: A responsible adult (over 18 years of age) shall be on site at all times when children are present. No unauthorised people are permitted to stay overnight.

NOISE AND NUISANCE: The tenants agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. Noise should generally cease from 9pm Monday – Sunday.

VEHICLE PARKING: The tenants agree to use the parking spaces provided and not to park on lawn or garden areas on the property, or on the street verge or street itself outside the property. The guests agree not to park any additional vehicles on the property in excess of the parking spaces provided.

COUNCIL REGULATIONS: The tenants agree to all Council regulations, including noise and fire limitations.

PREMISE CONDITION AND CLEANLINESS: The tenants agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. Tenants are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. Any damage repairs or excessive cleaning that is attributable to the tenants stay will be paid for by the tenants.

FIRES: The tenants agree not to allow any candles, open fires or similar burn unsupervised within the premise. No open fires are permitted outside at any time. Barbeque facilities may be provided and used in a safe manner.

RUBBISH DISPOSAL: The guests agree to contain all their rubbish in the bins provided. Tenants are responsible for the putting out and collection of the bins where their stay coincides with collection days.

KEYS: At the end of the agreed tenancy, tenants agree to lock the premise, close all windows and return the keys to the Property Manager. Any lost or damaged keys will be replaced at the tenant's expense.

TERMINATION OF ACCOMMODATION: If tenants are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. If the contravention is not rectified immediately the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion. No refunds will be made.

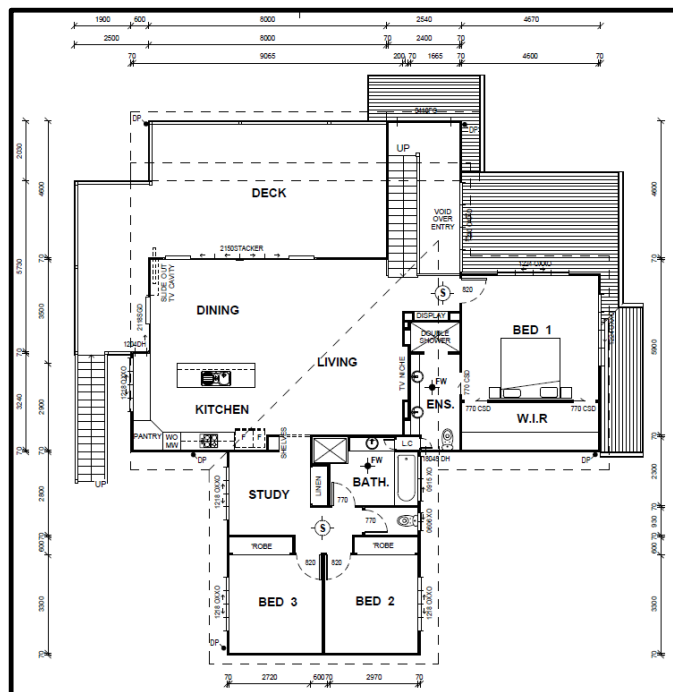
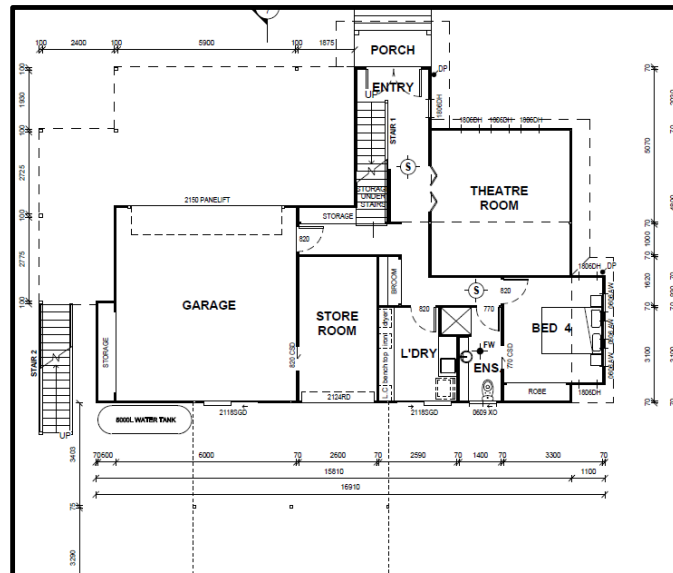
HOLIDAY HOME – SITE PLAN

PROPERTY ADDRESS: 2 Armada Crescent, Jubilee Pocket



HOLIDAY HOME – FLOOR PLAN

PROPERTY ADDRESS: 2 Armada Crescent, Jubilee Pocket



HOLIDAY HOME - FIRE AND EMERGENCY PLAN

PROPERTY ADDRESS: 2 Armada Crescent, Jubilee Pocket

EMERGENCY CONTACT DETAILS

FOR ALL EMERGENCIES DIAL 000

Property Manager: Whitsunday Vacations: 0482 797 767

Whitsunday Police: 4948 8888

Whitsunday Regional Council: 4945 0200

Proserpine Hospital: 4813 9400

DISASTER MANAGEMENT INFORMATION

DISASTER MANAGEMENT

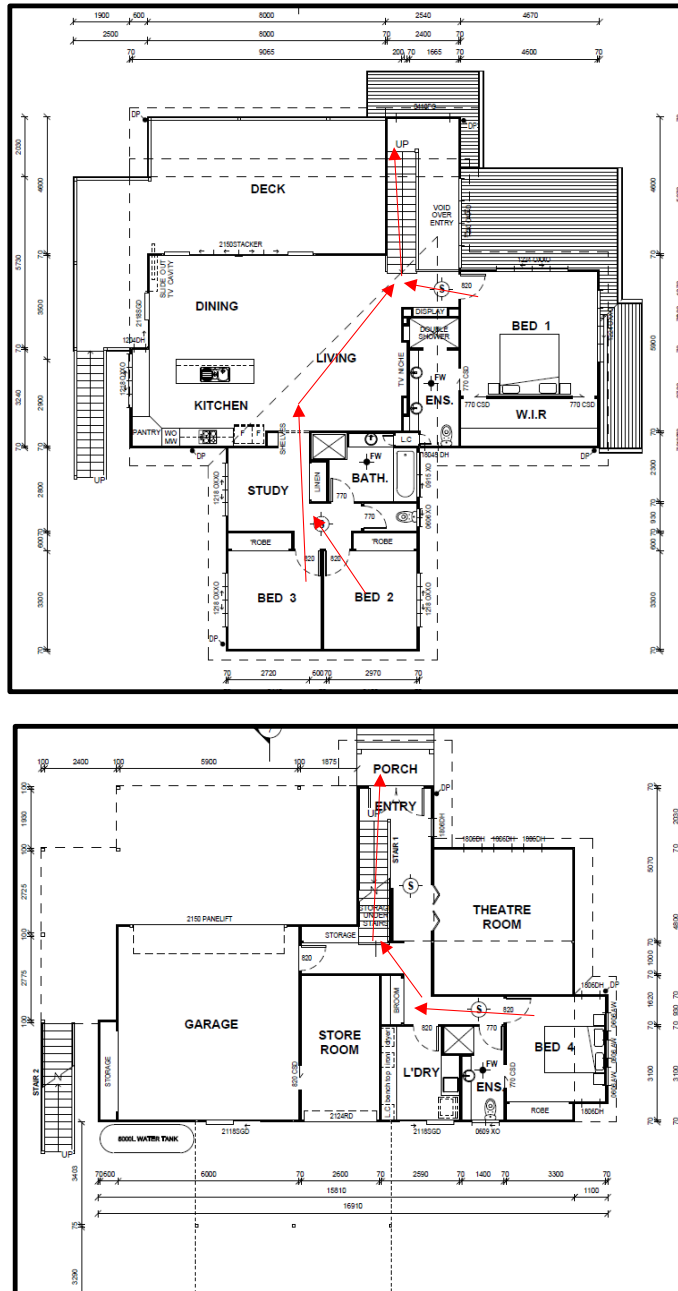
The Whitsunday Disaster Coordination Centre number is **1300 972 006**.

This number is only operational when the Centre has been officially opened by the Whitsunday Disaster Management Group. Whitsunday Regional Council will advise the public when this has occurred.

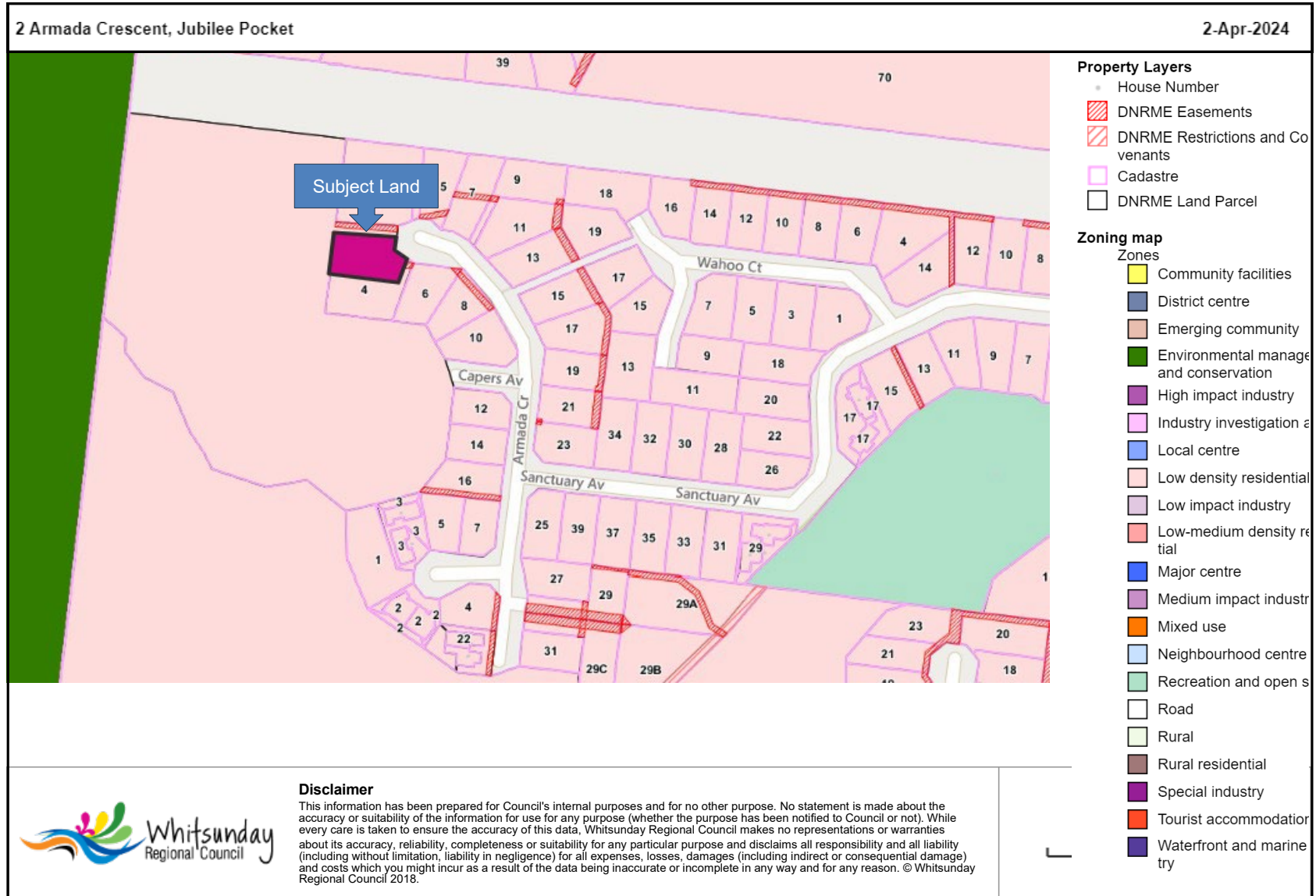
For the most up to date information in a disaster event 'Like' the

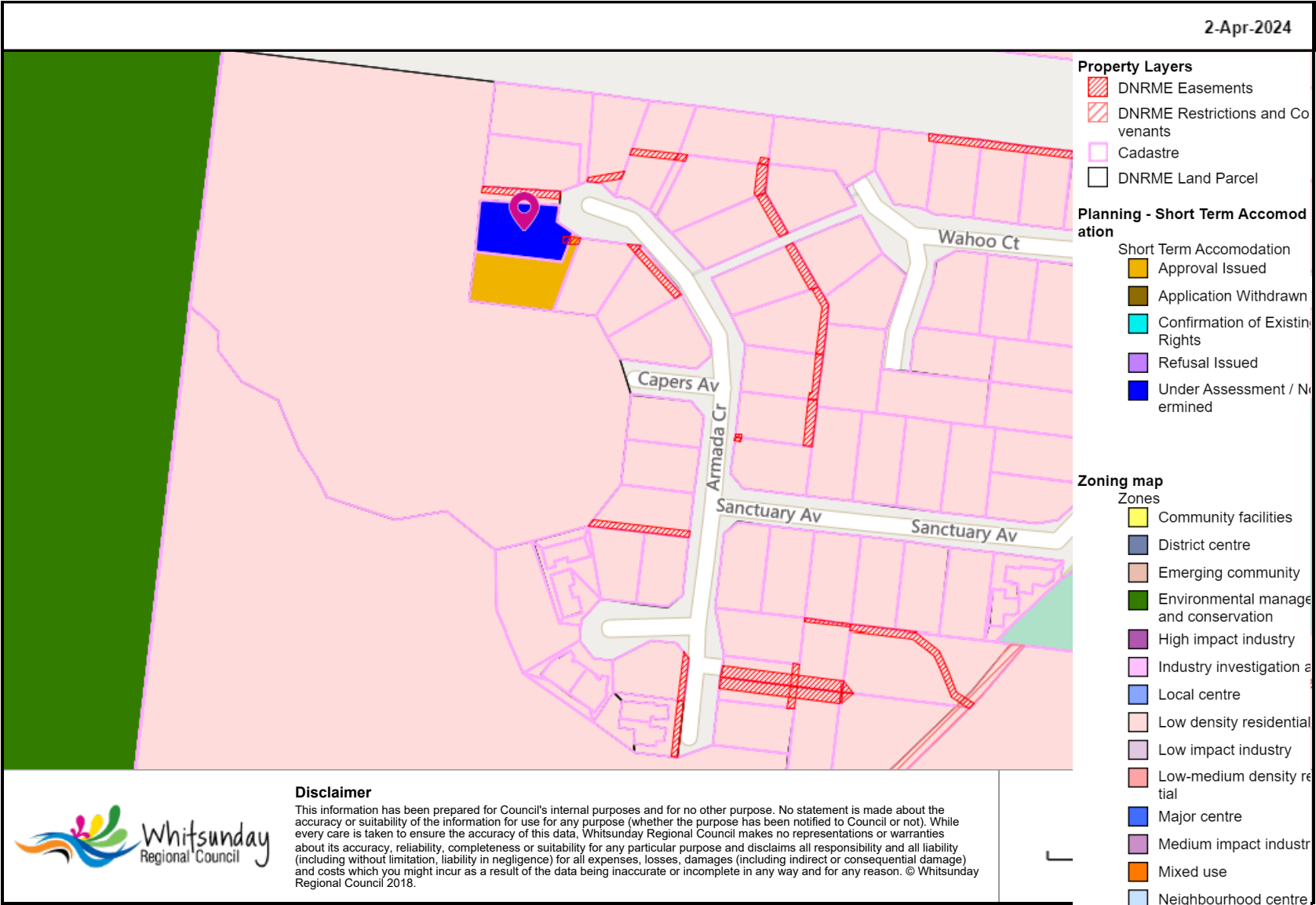
Other important disaster information can be found by navigating the left hand menu on Council's webpage at <https://www.whitsunday.qld.gov.au/140/Disaster-Management>.

HOLIDAY HOME - FIRE EVACUATION ROUTE



**IN THE EVENT OF A FIRE, PLEASE ASSEMBLE IN THE STREET AND
TAKE DIRECTIONS FROM EMERGENCY SERVICES**





11.2 - 20231369 - Development Application for Development Permit for Material Change of Use - Short Term Accommodation - 16 Harbour Ave, Shute Harbour - CJ and YL Berechree

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Planner

AUTHORISING OFFICER: Director Regional Strategy and Planning

PURPOSE

To present the assessment of the development application for a short-term accommodation at Shute Harbour and to seek Council's determination.

EXECUTIVE SUMMARY

The application is for the Short-Term Accommodation (STA) of an existing two-storey residence at 16 Harbour Avenue Shute Harbour. The dwelling has three bedrooms and provides a two-bay carport. The premise is zoned Low density residential. Reticulated water and sewer are connected to the site.

The premise fronts Harbour Avenue on a steep block that falls sharply away from the roadway toward a Council reserve and Shute Bay. A search of Airbnb and Stayz websites indicates the property is not currently advertised for STA. There are six properties with approval from Council to undertake STA in Shute Harbour.

No physical changes to the existing dwelling house are proposed which means the proposal will not result in a change to the visual character and amenity of the streetscape.

To address the potential for the development to cause undesirable amenity impacts, stringent conditions of approval have been recommended, including appointing a property manager to be available 24/7. A maximum of six persons will be permitted to stay at the premises.

Three submissions were received during public notification period and one after the close of the period. The submissions centre around the residential zoning of the area and how the proposed STA contradicts the zoning. Other issues raised relate to noise, lack of on-site supervision, parking issues, and impact on the character of the neighbourhood. The closest submitter to the premises is approximately 250m away.

The Planning Scheme does provide for the STA use of a property in the Low density residential zone provided it is compatible with the character and amenity of the area. Compatibility is achieved as no alterations to the house are proposed, and appropriate conditions of approval are recommended to mitigate any amenity impact.

OFFICER'S RECOMMENDATION

That Council approve the Development Permit for Material Change of Use – Short Term Accommodation, made by Chris and Yvette Berechree, on 16 Harbour Avenue, Shute Harbour and located at L: 609 on S:9461 T: N898/135, subject to conditions outlined in **Attachment 2**.

BACKGROUND

The application is not a response to compliance actions of Council.

DISCUSSION/CURRENT ISSUE

The application is assessable against the Whitsunday Regional Council Planning Scheme 2014, including the Strategic Framework and relevant codes.

The purpose and overall outcomes of the zone provide for 'other accommodation activities', in this case short-term accommodation, being established within the zone where compatible with the prevailing residential character and amenity of the zone.

No physical changes to the existing dwelling house are proposed which means the proposal will not result in a change to the visual character and amenity of the streetscape. To address the potential for the development to cause undesirable amenity impacts stringent conditions of approval have been imposed. Importantly, the approved use shall not be run as a party-house and strict noise and operating conditions have been imposed which are monitored by a property manager 24/7.

Therefore, the proposal complies with the Low density residential zone code.

Currently there are 75 residential premises in Shute Harbour. Of that 75, there are six properties with approval from Council to undertake STA in Shute Harbour. This represents a total 8% of residential premises. This percentage is not considered to be a saturation of STA.

The proposal complies with the other applicable requirements of the Planning Scheme, including the Short-term accommodation and multi-unit uses code and Transport and parking code as the required number of car parks are provided.

A detailed assessment of the submissions and assessment benchmarks is provided in **Attachment 1**.

FINANCIAL IMPLICATIONS

The application fee has been paid in full. The development does not incur an infrastructure charge.

CONSULTATION/ENGAGEMENT

Manager Development Assessment
Senior Technical Officer Engineer Assessment

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016
Whitsunday Regional Council Planning Scheme 2017

RISK ASSESSMENT/DEADLINES

The decision may be appealed in the Planning & Environment Court of Queensland.

STRATEGIC IMPACTS

Corporate Plan 2022-2026 Development Services objective 4. Process all statutory applications within statutory timeframes.

ATTACHMENTS

1. Planning Assessment Report [**11.2.1** - 6 pages]
2. Conditions of Approval [**11.2.2** - 3 pages]
3. Short- Term Accommodation Map 16 Harbour Avenue Shute Harbour [**11.2.3** - 1 page]
4. Development Plans [**11.2.4** - 12 pages]

submANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Permit for Material Change of Use - Short Term Accommodation
Landowner	Chris Berechree
Property Address:	16 Harbour Avenue SHUTE HARBOUR
Property Description:	L: 609 S: 9461 T: N898/135
Area of Site:	531m2
Planning Scheme Zone:	Low density residential
Level of assessment	Impact Assessable
Overlays:	Bushfire Hazard Biodiversity, Waterways and Wetlands Landslide Hazard
Existing Use:	Dwelling House
Existing Approvals:	Nil
Public Notification:	08.02.2024 to 29.02.2024
Submissions received:	Four
State referrals:	Nil
Infrastructure charges:	Nil

2. Site Description

The site is steep, falling away from the road, and has been developed for a residential dwelling and includes driveway access and ancillary structures. Access is achieved via a fully sealed concrete driveway to Harbour Avenue. The locality is characterised by single detached double storey houses.

3. Proposal Details

The proposal is for Short Term Accommodation (STA) of an existing two-storey three-bedroom dwelling house. Carparking is provided in a double carport with the driveway providing additional parking spaces.

The applicant has provided documentation demonstrating compliance with the STA Guideline, being a Code of Conduct, Property Management Plan, Statutory Declaration and Fire and Evacuation Plan for the proposed use.

Four submissions were received during the Public Notification Period, from residents within the vicinity of Shute Harbour, three of which are properly made and one not properly made submission. Submitters live between 250m and 500m from the subject land.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The application was not referable.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application. The proposal does not conflict with the SPP.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

4.4.2. Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond, the Whitsundays is a prosperous, liveable, and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The region's townships and communities have a strong and proud social identity. The promotion and protection of the region's environmental values is significant to the expressed identities, including the unique scenic values, which consist of key urban gateways, views, and vistas. The proposal does not impact on the scenic values or vistas that exist.

The proposal does not conflict with the strategic intent to any degree which warrants refusal.

4.4.3. Overlay Codes

4.4.3.1. Bushfire Hazard

Dwelling house is existing and is outside the bushfire overlay code. No further assessment required.

4.4.3.2. Biodiversity, Waterways and Wetlands

Dwelling house is existing, and Biodiversity, Waterways and Wetlands overlay was considered during the construction of the building. No further assessment required.

4.4.3.3. Landslide

Dwelling house is existing and landslide overlay was considered during the construction of the building. No further assessment required.

4.4.4. Zone Code

4.4.4.1. Low Density Zone Code

The purpose and overall outcomes of the zone provide for other accommodation activities, in this case short-term accommodation, being established within the zone where compatible with the prevailing residential character and amenity of the zone.

No physical changes to the existing dwelling house are proposed which means the proposal will not result in a change to the visual character and amenity of the streetscape. To address the potential for the development to cause undesirable amenity impacts stringent conditions of approval have been imposed. Importantly, the approved use shall not be run as a party-house and strict noise and operating conditions have been recommended which are monitored by a property manager 24/7.

The proposal complies with the zone code.

4.4.5. Development Codes

Short-term accommodation and multi-unit uses code

The proposed development provides for the Property Manager to manage rubbish disposal. It is conditioned to be included in the Code of Conduct together with having a visible sign which displays the contact details of a local Property Manager.

Infrastructure code

No additional infrastructure is required to support the development.

Landscaping code

No additional landscaping is required to support the development. Sufficient landscaping placements exist within the premises.

Transport and parking code

The proposal complies with the requirements of the code and the STA Guideline. The proposal provides two parking spaces (carport) as required.

Short-term Accommodation Guideline

- Site plan;
- Property management plan;
- Code of Conduct;
- Fire and emergency plan;
- Statutory declaration;
- Two on-site car parking spaces.

5. Public Submissions

The development application was placed on public notification between 8 February 2024 and 29 February 2024 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 1 March 2024 and 4 submissions were received. There are 3 properly made and 1 not properly made submissions. Submissions have been received and summarised in the below table:

Issue	Comment/Condition Number
1. Zoning	Concern about how the STAs contradicts the zoning regulations, quoting only the first purpose of the code. The purpose and overall outcomes of the zone provide for other accommodation activities, in this case STA, being established within the zone where compatible with the prevailing residential character and amenity of the zone
2. Noise/Disturbance	Concerns about the inevitable instances of loud and late-night noise disrupting the peaceful ambience of the neighbourhood. Conditions require a Property Manager to explain the Code of Conduct and applicable rules. A Property Manager must attend to any complaint about anti-social behaviour and excessive noise within 30 minutes. Conditions also require reduce/cease noise from the premises after 9pm.
3. Lack of On-site Supervision/Owners are not residents	Concerns about property owners living in another state which would mean that there are no on-site supervision or control over guest which will lead to mismanagement. Conditions require a property manager to explain the Code of Conduct and applicable rules. A property manager must attend to any complaint about anti-social behaviour and excessive noise within 30 minutes. Conditions also require reduce/cease noise from the premises after 9pm.
4. Parking Issues	Submitters raised parking issues due to the influx of multiple guests (mostly families with multiple cars) parking along

	Shute Harbour Ave. Also, boats were being parked outside properties. The development is conditioned so that parking spaces are provided entirely on the site. The property manager will ensure vehicles are parked on-site, adhering to the Code of Conduct. A property manager is available to answer phone calls 24/7 and respond to any complaints.
5. Character of the Neighbourhood	Residents have claimed that they were drawn to Shute Harbour due to its tranquillity and ambiance. The growth of short-term accommodation will compromise the character of the neighbourhood. No physical changes to the house will occur. Conditions require a property manager to explain the Code of Conduct and applicable rules. A property manager must attend to any complaint about anti-social behaviour and excessive noise within 30 minutes. Conditions also require reduce/cease noise from the premises after 9pm.
6. Existing Short-Term accommodation / Overabundance of Short-Term accommodation	Submitters have pointed out Coral Point Lodge to be an existing short-term accommodation for tourists and visitors. Apart from this, there are 7 approved STAs in the area. Submitters are concerned about the overabundance of existing dwelling house turning into short-term accommodation. There are six properties with approval from Council to undertake STA in Shute Harbour. This represents a total 8% of residential premises. This percentage is not considered to be a saturation of STA.
7. Acute Shortage of Long-term Accommodation	Concerns raised about the acute shortage of long-term accommodation in Shute Harbour. Submitters approve of long-term accommodation rather than short-term.

8. High Rates for residents	Concerns raised that Shute Harbour residents pay rates among the highest in Queensland. Although noted, this is not a land use matter.
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6. Infrastructure Charges

There are no Infrastructure Charges applicable.

1. ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan	Applicant	N/A	N/A
Floor Plan	Applicant	N/A	N/A
Code of Conduct	Applicant	N/A	N/A
Property Management Plan	Applicant	N/A	N/A
Fire and Emergency Plan	Applicant	N/A	N/A

- 1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.3 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan or the commencement of the use, whichever is the sooner.
- 1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner.

2. CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- stored neatly on site and shredded within sixty (60) days of clearing; or
 - removed off the site to an approved disposal location.

3. BUILDING

- 3.1 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.
- 3.2 Buildings are to be finished with external building materials and colours to reduce scale and bulk.
- 3.3 The applicant is to upgrade fire safety measures to the equivalent requirements of a long-term rental property.

4. ACCESS AND PARKING

- 4.1 A minimum of two (2) car parking spaces must be maintained on site, prior to commencement of use.
- 4.2 On-site parking spaces must be located entirely on the site, be safe and practical to use, and enable cars to enter and exit the site without endangering pedestrians or vehicles.

5. OPERATING PROCEDURES

- 5.1 Prior to commencement of the use, the applicant must advise Council of the name and contact details of the appointed local property manager who will manage the operations of the development.

- 5.2 The nominated property manager must sign and provide to Council, a Statutory Declaration always affirming that during the operation of the Short-term accommodation, the property manager will undertake the following actions:
- a) Display a sign including the name of the property manager and their all-hours contact phone number. The sign is to be no larger than 0.3 square meter in sign face area, professionally made and weather-proof. For a unit, this sign can be displayed on the door of the unit. For a dwelling house, the sign must be displayed where it can be clearly read by the public.
 - b) Prior to the commencement of the use, inform in writing, the occupants of every neighbouring dwelling that the property has been approved for short-term accommodation and provide contact details including a 24-hour contact number.
 - c) Establish and maintain an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document. This register is to be provided to Council on request.
 - d) Prepare a Code of Conduct which must be provided to and agreed-to in writing by all adult guests prior to occupation. The Code of Conduct must include as a minimum:
 - i. The maximum permitted number of overnight guests on any one day.
 - ii. A set of 'good neighbour' rules, to prevent anti-social behaviour and excessive noise after 9pm, in accordance with Schedule 1 of Environmental Protection (Noise) Policy 2019.
 - iii. Information for guests, including the 24-hour contact details of the nominated property manager, on-site carparking and waste bin arrangements.
 - iv. Rules requiring eviction or forfeiture of money in the event of a significant breach of the Code of Conduct.
 - e) To meet and greet every guest prior to occupation (in person or electronically) to explain the Code of Conduct and other applicable rules.
 - f) To have two (2) 24-hour contact number that must be answered, not with a recorded message.
 - g) To attend to any complaint about anti-social guest behaviour reported to the contact number, within 30 minutes. Agent response may include attendance by a private security firm.
 - h) To immediately evict any guests whose behaviour repeatedly breaches the Code of Conduct.
 - i) A maximum of **six (6)** overnight guests (two guests per bedroom) will be permitted to stay in short-term accommodation at any one time.
 - j) Prior to the commencement of the use, a license under Local Law No. 1 (Administration) 2014 for the operation of short-term accommodation must be obtained.

6. MISCELLANEOUS

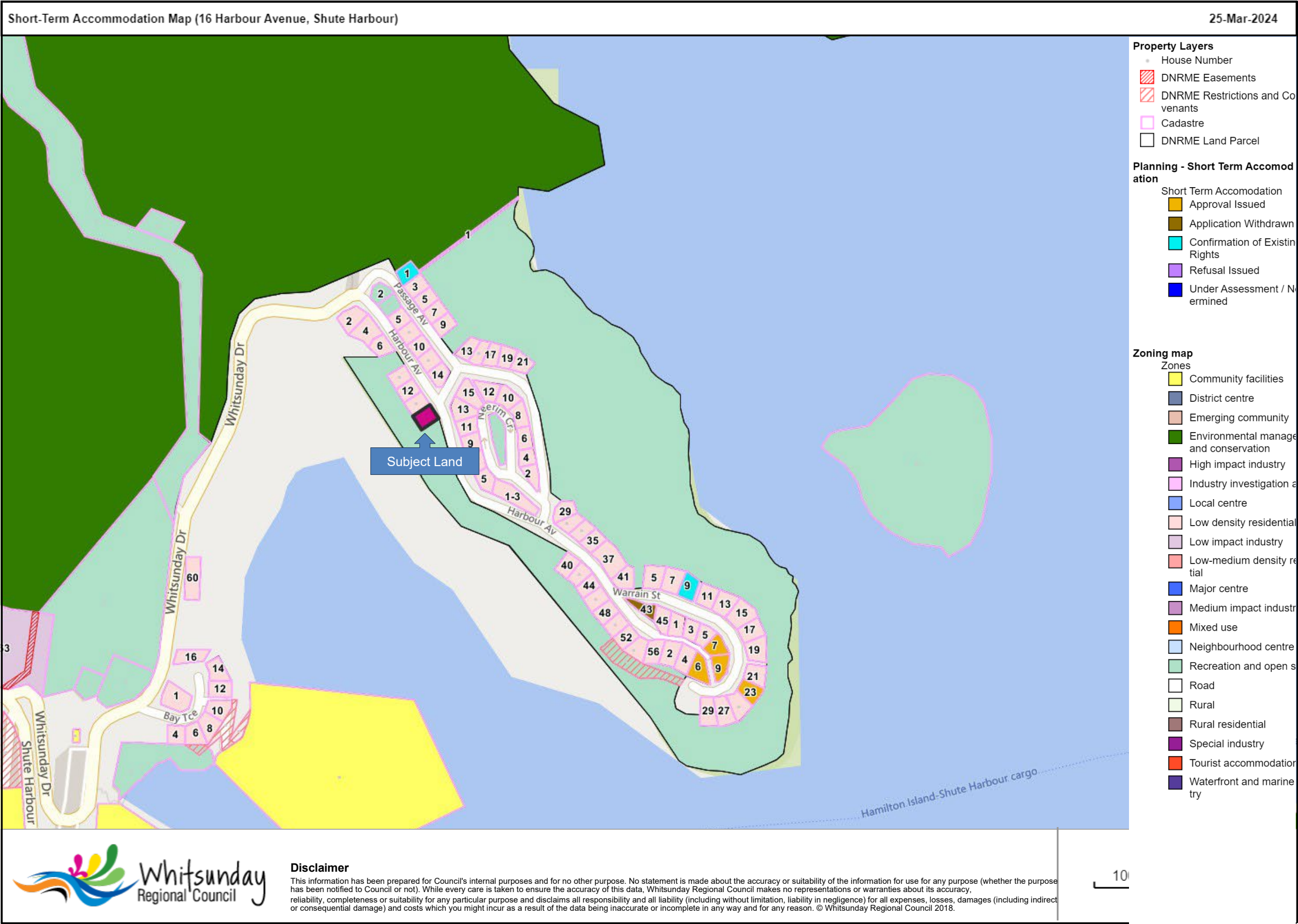
- 6.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
- The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further

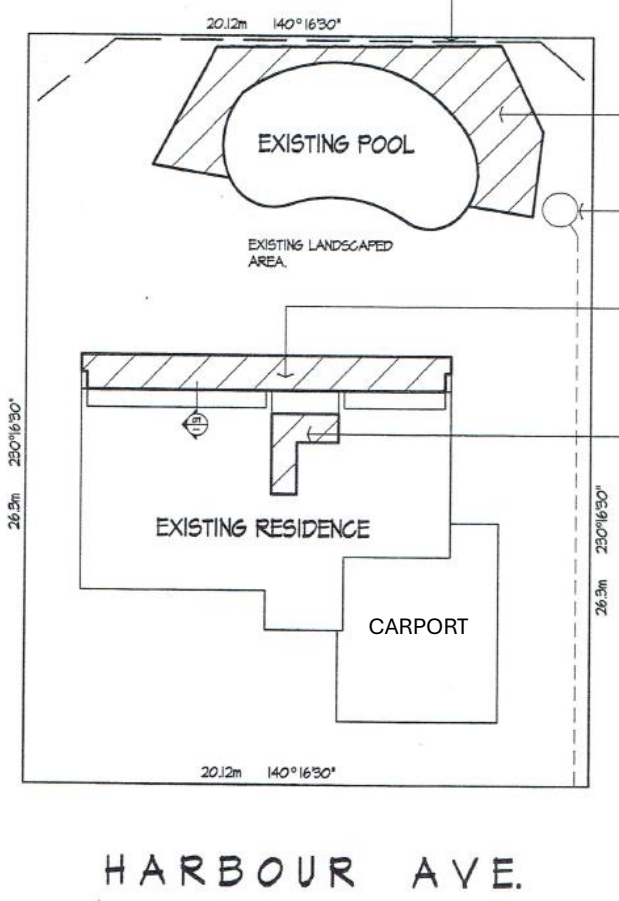
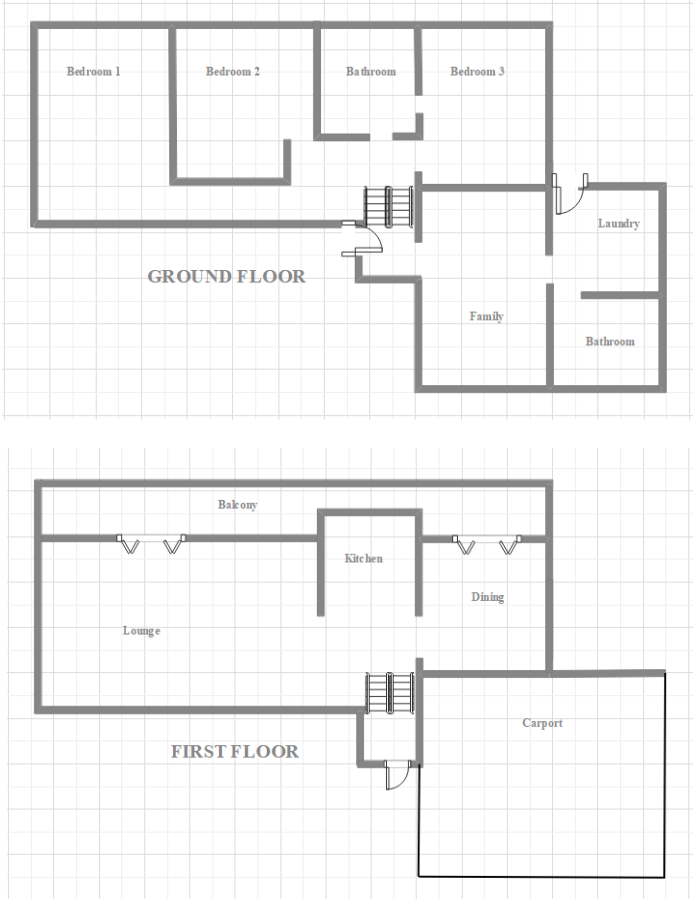
information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 6.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 6.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors, and secured on site at the time of preparation for cyclone events. The onsite supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 6.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Harbour Avenue or adjoining land unless written permission from the owner of that land and Council is provided.
- 6.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees, and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

7. ADVISORY NOTES

- 7.1 This Development Permit does not provide any explicit or implied confirmation that the premises meets the requirements of relevant fire safety legislation, building classification, body corporate rules or insurance policies. The applicant and/or operator of the Short-term Accommodation business is to conduct their own investigations and make the necessary applications and undertake required building modifications to meet their obligations under all relevant legislation.
- 7.2 The applicant will lose any Owner/Occupier rating concession attached to a dwelling house or unit approved.
- 7.3 The applicant is to ensure that the Pool Safety Certificate for the premises is current and in compliance with legislation.





Lot 608 on S9461



LUXURY HOLIDAY ACCOMODATION PTY LTD TA
ACCOM WHITSUNDAY
HOLIDAY HOME – PROPERTY MANAGEMENT PLAN

PROPERTY ADDRESS:

PROPERTY MANAGER DETAILS: 16 Harbour Avenue, Shute Harbour, QLD, 4802

Name: Accom Whitsundays

Address: 1/230 Shute Harbour Road, Cannonvale

Telephone Number: 1800 466 600

Email: reservations@accomwhitsunday.com.au

The nominated Property Manager will:

- *Have day-to-day management of the holiday accommodation;*
- *Specifically respond to complaints pertaining to guest behaviour made by neighbours immediately.*

DETAILS OF RESERVATIONS ARRANGEMENTS:

Accom Whitsunday uses all major booking portal websites including Airbnb, Booking.com, Expedia, Stayz etc and our website Accom Whitsunday.

Accom Whitsunday is not a just booking agency; we personally carry out both pre-arrival and post-departure inspections to ensure Code of Conduct, Rules, Term & Conditions are enforced and upheld. We are in touch with guests before arrival, during their stay and on departure to ensure they are well informed, comfortable and have the best Whitsundays experience.

Office hours

8:30am – 5pm Monday to Friday are our day to day operational office hours, however we have someone on call 24/7

Out of Hours

We have an emergency after hours contact number (0408 269 135) should guests or neighbours need to contact us.



DUTIES OF PROPERTY MANAGER

- Supply, readily visible in the kitchen or living area of the home, the Terms & Conditions, Code of Conduct, Body Corporate By laws (if applicable) the Property Management Plan, the Fire and Emergency Plan & Guest Compendium.
- Liaise with guests for the occupancy and vacation of the premises;
- Ensure the correct maximum number of people are staying overnight in accordance with planning approval conditions.
- Ensure guests are aware of the Code of Conduct, Accom Whitsunday Terms & Conditions, House Rules, Body Corp By-Laws.
- Ensure guests are aware of the Fire and Emergency Plan;
- Ensure the premises are clean and maintained to a high standard;
- Ensure bed linen is clean and replaced upon tenant vacation; and
- Ensure rubbish and recycling bins are put out and collected as required.

OUR PROCEDURES

We have an office where keys are picked up from in person by the guest or we use lockboxes at some of the more remote properties for arrivals. We also offer a personal concierge service where we meet and greet guests to ensure that all information is fully explained, enforced and answer any questions guests may have.

Our Check-in Policy & Procedures are listed as below;

1. Correct number of guests checking in. (number of guests on the booking sheet MUST be the same number of guests checking into the property)
 2. Correct number of cars for the car spaces available.
 3. Rules of the property and Code of Conduct, Accom Whitsunday Terms & Conditions are enforced, breaches and penalties explained. i.e.: noise complaints etc. so there are no misunderstandings in regards to penalties and evictions. Guests also sign a copy of the terms & conditions of stay which outlines all of the relevant local laws. This is kept on file for all guests.
 4. Fire & Emergency Plan explained including Evacuation Procedure.
 5. Body Corporate By-laws explained if property is within a complex.
 6. Go through the compendium explaining bin days and location for tour pickups.
- **Pre-arrival and on the day of check-in guests are made aware of our Misuse of Property Policy, No Schoolies, No Hens, No Bucks, No Parties, No Large Groups/Gatherings.**

Accom Whitsunday are **very** strict on the misuse of property policy which is outlined in our Terms & Conditions contained in our booking form. Our guests are made aware of and have agreed to these terms & conditions during their booking process by way of signing they acknowledge

- **Body Corporate By-laws**

All guests MUST comply with and Body Corporate By-laws and rules applicable to the property or which regulate the behaviour of occupants of the property. All properties within a complex have Body Corporate By-laws in the guest compendium for guests to reference.



- **Neighbours**

As responsible letting agents we let the neighbours know who we are. We distribute our business cards to all neighbours so they can get in touch with us should there be a noise complaint or misuse of the property.

- **Waste Collection / Excess Rubbish**

Accom Whitsunday requests guests put all rubbish in the appropriate bins provided outside no later than the night before collection (indicated in the property compendium). We request guests ensure the rubbish is put out at a reasonable hour so as not to cause noise and disrupt the neighbourhood (e.g. with recycling bottles). The bin lids must be able to be closed for collection.

If the bins are not put out or if there is excess rubbish upon check out, a private contractor will be organised to empty the bins and expenses will be charged to the guest.

- **Car Parking**

Each property listing available on the Accom Whitsunday website outlines the number of off-street parking spaces available and number of cars permitted at the property. We gather info from the guests through their booking form as to their mode of transport to the property, which enables us to discuss car parking if needed.



Accom Whitsunday Code of Conduct

House Rules/Good Neighbour Rules for Guests

House Rules/Good Neighbour Rules are provided at the property to ensure that guests know and comply with the specific rules governing their permission to enter and occupy the property.

1) General requirements

- a) Guests must comply with all House Rules, By-Laws and instructions from the Manager and security services during their stay; and
- b) Guests must notify the Manager of any disputes or complaints from neighbours as soon as is practicable.

2) Noise and Residential amenity

- a) Guests must not create noise which is offensive to occupiers of neighbouring properties especially between 9pm-8am and during arrival and departure or at any time throughout the occupancy;
- b) Offensive noise is prohibited and may result in termination of permission to occupy the property, eviction, loss of rental paid and extra charges for security and other expenses which may be incurred including fees for Accom Whitsunday staff attending property in case of complaint; and

A CALL OUT FEE OF \$500 WILL BE CHARGED ON THE DAY FOR ANY NOISE COMPLAINT OR BEHAVIOUR THAT IS DEEMED INAPPROPRIATE.

3) Guests

- a) Guests are responsible for ensuring the limits set on numbers is complied with at all times; and
- b) Properties are for guests only. No outside guests are permitted on the premises without pre-arrangement from Accom Whitsunday Management. The number of occupants must not exceed the number of persons shown on the booking confirmation.

4) Gatherings or functions

- a) The property is not a "party house" and any such activities are strictly prohibited; and
- b) Accom Whitsunday does not permit Hens or Bucks groups in any of its properties. Accom Whitsunday reserves the right to refuse/cancel any booking that are determined to be inappropriate or that fall across Schoolies dates or are suspected Hens or Bucks bookings.

***Accom Whitsunday reserves the right to refuse any booking that it feels may be inappropriate or that falls across any of the above groups**

***Neither Accom Whitsunday nor the owner are obliged to offer any form of refund or compensation to the guest for bookings that it feels may be inappropriate or that falls across any of the above groups.**

5) Parking

- a) Each property listing available on the relevant Accom Whitsunday website outlines the number of off-street parks available and the number of cars permitted at the property. Accom Whitsunday cannot be held responsible or liable for any fines or penalties incurred by guests or visitors from parking on the street (where local parking restrictions/metered parking applies)
- b) Guests and Visitors are to comply with parking regulations and show consideration to neighbours and other vehicles



6) Garbage and recycling

- a) Guests and visitors are to dispose of garbage and recycling in accordance with the usual practice at the property (as set out below) in the allocated bins, and excess rubbish must not be left in the property; and
- b) Garbage and recycling arrangements: all household garbage is to be put in the wheelie bins provided. Rubbish that will not fit in the bin is to be securely bagged and left alongside the bins. Please check your compendium for your scheduled bin days. The general waste & recycling bins are to be put out each week on your scheduled day & recycle bin is every second week.
- c) Please ensure that all seafood is double wrapped before placing in wheelie bins.

7) Security

Whenever you are absent from the property, close all windows and doors to maintain security and prevent rain & water damage.

8) Swimming Pool and Spa (If applicable)

- a) The swimming pool in apartment complexes must not be used between the hours of 10pm and 7am.
- b) The swimming pool in apartment complexes do not allow alcohol in the pool area.
- c) No glassware is permitted in the pool or spa areas. Unbreakable glasses are supplied for these areas.
- d) Children are only allowed in the pool when there is one adult for every two children using the pool.
- e) Pool gates must be closed at all times and the spa cover is to be locked in position when the spa is not in use.

9) Smoking

Smoking is not permitted indoors. If smoking on the deck areas please ensure doors and windows are closed as smoke can drift into the house. Any damages or extra cleaning costs caused by smoking on the premises will be charged to the guest upon check out.

10) Pets

Pets are not permitted at a property unless it is classified as a pet friendly property.

11) Damages and breakages

In the event of breakages, damages and lost items, Accom Whitsunday requests that guests contact our office to report the incident as soon as possible. Any unreported damages will be identified by cleaners or Accom Whitsundays guest concierge and costs associated with the damage may be charged to the guest.

12) On departure arrangements

- a) Accom Whitsunday requests guests to leave the property as it was found to avoid extra cleaning charges. This includes washing dishes, placement of rubbish in the bins provided and cleaning of the BBQ. In the event that linen/towels are stained or excessively soiled, a charge to replace these items will occur.
- b) If there is a key lockbox at the property, please ensure keys are left at the property in the lock box on departure unless alternative arrangements are made with Accom Whitsunday.

13) Emergency contact

In the event of an emergency relating to the property i.e., water leak etc. please call the Property Manager immediately on 0408 269 135.

Life Threatening Emergency

Call Triple Zero (000) – An emergency is a serious, unexpected and often dangerous situation that requires immediate action. This includes danger to life, health and/or property.

Accom Whitsunday recommends that you download the Emergency + app on your phones. The Emergency + app is a FREE app and uses GPS functionality built into smart phones to help a Triple Zero (000) caller provide critical location details required to mobilise emergency services.



14) Compliance

- a) Breach of these House Rules is a breach of the Terms & Conditions of occupancy.
- b) The owner and manager reserve the right to terminate permission to occupy and to evict from the property, guests who refuse to follow these House Rules or who cause a nuisance.

15) Consequences of not meeting these House Rules

Where required to ensure compliance, managers must make owners and guests aware that:

- a) Depending on the Terms & Conditions of the contract between the guest and owner, the consequences of not meeting the requirements of this Code of Conduct can include enforcement action from:
 - i. The owner and its agents including manager and security services;
 - ii. Local councils or;
 - iii. In some instances, the police.
- b) Enforcement action is subject to the Australian Consumer Law and other relevant legislation.
- c) Such enforcement action could result in termination of permission to occupy the property, eviction, loss of rental paid, deductions from security deposits and extra charges.
- d) It is therefore important for all guests to be aware of their obligations and of their responsibilities in regards to the property aware of these requirements.

16) Complaint handling

Guests have an obligation to report any problems or incidents promptly. Guests (and other parties) with formal complaints should in the first instance approach the owner/manager. If the complaint cannot be resolved amicably and immediately, the complaint will be recorded in writing. This record will indicate

- a) Date and time received;
- b) Name and designation (e.g., Guest, neighbour, council, police, etc.) of complainant;
- c) Contact details of complainant;
- d) Nature of complaint;
- e) Action taken (by whom and when); and
- f) Outcome and/or further action required (e.g., community consultation, meet with council, meet with local police, review management systems or issue resolved.)

Complaints will be handled:

- a) Initially by the manager;
- b) If not resolved in (a) then through the relevant Participating Organisation (eg. Booking.com, Airbnb, etc.); and
- c) If not resolved in (b) then through the relevant state or territory Fair Trading or other authority.

Where the owner/manager has a complaint concerning guests, it will be raised initially with the guest/s. If the matter cannot be resolved amicably, the complaint will be put in writing in the same format as indicated above. The consequences of not complying with the Terms & Conditions requirements are as indicated in "Consequences of not meeting this Code of Conduct" above.



Guest Commitment

By signing my name below:

- I acknowledge that I have reviewed the above listed House Rules and Code of Conduct and understand my responsibilities as listed above.
- I agree to report any actual or potential situation or incident that may be contrary to the above House Rules or Code of Conduct as soon as I am aware of it.
- I agree I will be charged a call out fee of \$500 for any noise complaint or behaviour that is deemed inappropriate. (This fee will be charged on the day the complaint is made).
- I agree to abide by the above House Rules and Code of Conduct and I understand that my failure to follow the above may result in termination of permission to occupy the property, eviction, loss of rental paid, deductions from security deposits and extra charges.

Guest Signature – (Person who booked the property).

Date

Guest Name

GUEST REGISTER (Required by Whitsunday Regional Council)

Please note this information is held strictly confidentially and will not be given out unless required by Whitsunday Regional Council or Emergency Services.

PLEASE FILL IN GUESTS NAMES, PHONE NUMBERS & SUBURBS & STATE BELOW.



NOISE REMINDER

We live in very close proximity to one another, please be courteous and respectful of your neighbours and recognise that sound carries. We respectfully ask that you be aware that noises are disruptive to your neighbours during all times, especially during the posted “quiet hours” between 10pm and 8am.

Please be mindful of:

- Conversations between people in or around your property
- Music and/or television volume (if you hear it outside your door, others can too)
- Cell phone conversations (especially when you use speaker phone)
- Slamming doors

In advance, THANK YOU for your understanding and respect.

Our goal is to have everyone enjoy and feel comfortable where they live.

Accom Whitsunday.



HOLIDAY HOME – FIRE AND EMERGENCY PLAN

16 Harbour Avenue, Shute Harbour, QLD, 4802

PROPERTY ADDRESS:

EMERGENCY CONTACT DETAILS

FOR ALL EMERGENCIES DIAL 000

Property Manager: Accom Whitsunday 0408 269 135

Whitsunday Police: 4948 8888

Whitsunday Regional Council: 4945 0200

Proserpine Hospital: 4813 9400

DISASTER MANAGEMENT INFORMATION

DISASTER MANAGEMENT

The Whitsunday Disaster Coordination Centre number is 1300 972 006.

This number is only operational when the centre has been officially opened by the Whitsunday Disaster Management Group. Whitsunday Regional Council will advise the public when this has occurred.

For the most up to date information in a disaster event 'Like' the Whitsunday Disaster and Emergency Information Facebook page.

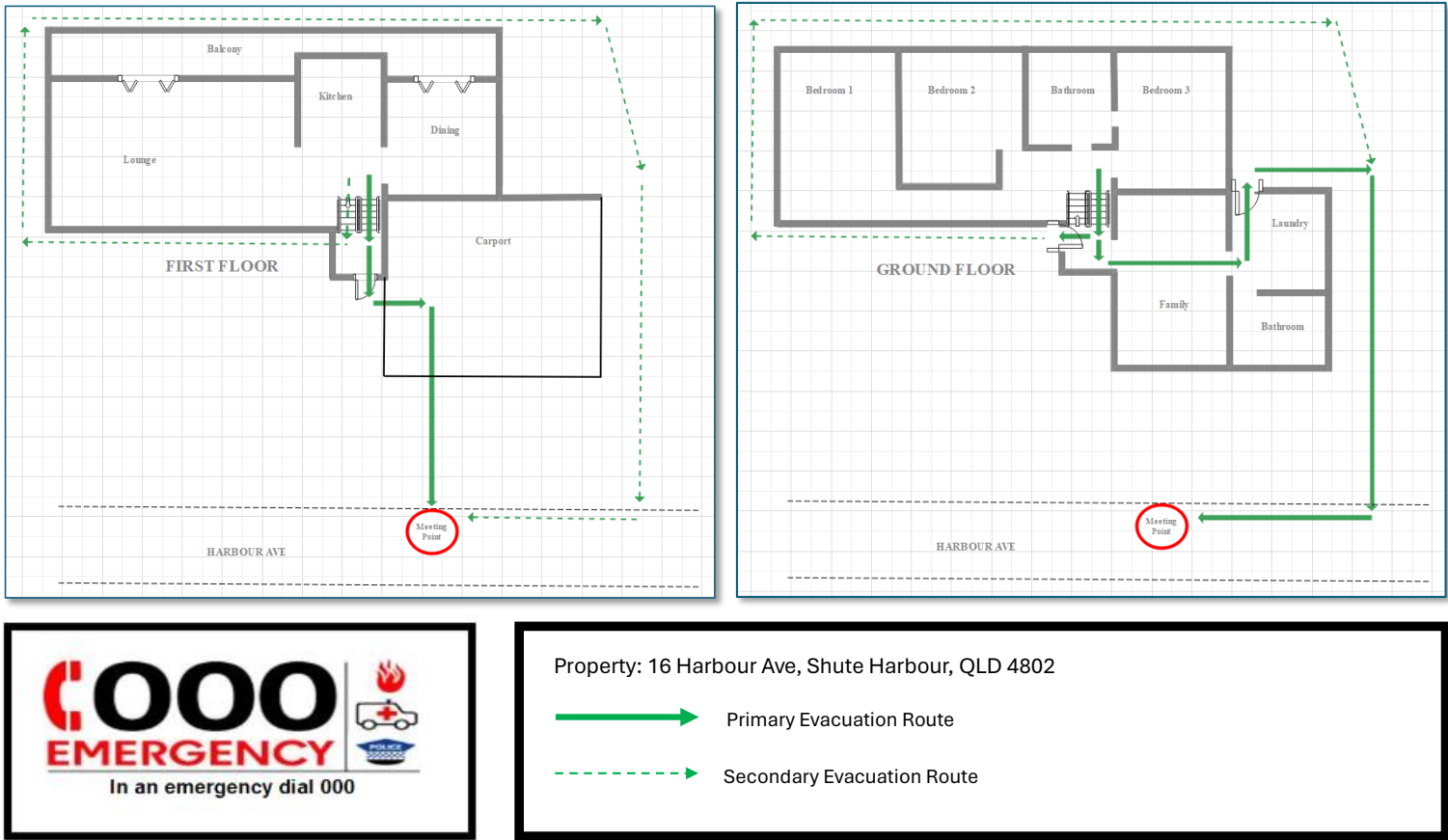
Other important disaster information can be found by navigating the left-hand menu on Council's webpage at <https://www.whitsunday.qld.gov.au/140/Disaster-Management>



HOLIDAY HOME – FIRE EVACUATION ROUTE

Attached is a map of the locality clearly showing the nearest Emergency Evacuation Point for the property and the primary route for evacuating the area.

Fire Evacuation Plan



11.3 - 20230571 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Six (6) Lots & Access Easement - 77 Telford Road, Strathdickie - Streeter C/- Vision Surveys QLD

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Senior Planner

AUTHORISING OFFICER: Director Regional Strategy and Planning

PURPOSE

To present the assessment of the development application for a subdivision of rural zoned land and seek Council's determination.

EXECUTIVE SUMMARY

The proposal is for the reconfiguration of one rural allotment into six lots as described below:

	Lot size (min. 100ha)	Width (min. 200m)	Depth (min.800m)
Lot 1	1.0ha	91m	124m
Lot 2	1.011ha	80m	197m
Lot 3	1.096ha	124m	83m
Lot 4	1.0ha	110m	108m
Lot 5	1.0ha	90m	116m
Lot 6 Shown as lot 100	17.007ha	700m+	368m

The site has a gentle slope and is generally cleared of all vegetation with access to the site from Telford Road. The property is currently used for agricultural purposes, namely cattle grazing and has previously been used for sugar cane farming and poultry egg farming. Adjoining properties are used for rural residential purposes and sugar cane farming.

The site and surrounding area are subject to flooding. The applicant has identified those areas through a flood assessment and has shown the 1% AEP (1 in 100 year) event areas impacting the site. Telford Road is the only road servicing the subject land and contains two significant waterway crossings. Flood assessments on Telford Road show the road is currently cut off for periods longer than 7 hours by a 10% AEP (1 in ten year) event. Telford Road is currently under-sized for the number of existing users of the road. The applicant has provided a redesign of Telford Road to the Rural Collector standard. This design does not mitigate or improve the flooding impacts on Telford Road. The applicant has not committed to undertaking the required upgrading works with the preference to enter into an agreement with Council.

Twenty opposing submissions were received during the public notification period, including six from adjoining landowners. All submitters live near the site, residing either in Telford Road or Telford Rise Estate. Submissions raise particular concern for the loss of good quality agricultural land, flooding over the site and concern for the additional traffic on Telford Road which is currently considered unsafe by submitters. One submission has come from the owner and operator of the adjoining cane farm. The submission raises concerns regarding the future operation of the cane farm and that the proposed development will impact its operation and functionality, whilst giving grounds for further subdivision of agricultural land.

The State Planning Policy, Mackay Isaac Whitsunday Regional Plan and the Planning Scheme seeks to ensure that the regions agricultural areas are protected and enhanced. The fragmentation of rural land and its proximity to active cane farming operations conflicts with all three documents to a level which justifies refusal of the application. The impact of the further expansion of rural residential areas into areas used for cane farming will continue to place the Proserpine Sugar Mill under pressure to maintain throughput.

Conflict with the Planning Scheme is also found as the development places additional persons in an area that is cut off during flood events. All levels of the Planning Scheme seek to avoid development that places persons at risk and add to the burdens of emergency management services.

The level of conflict with the Planning Scheme is significant and warrants refusal of the application.

OFFICER'S RECOMMENDATION

That Council refuse the Development Application for Development Permit for Reconfiguration of a Lot – One (1) into Six (6) Lots and an Access Easement (in stages), made by J & M Streeter C/- Vision Surveys (QLD), on L: 42 SP: 232112 and located at 77 Telford Road Strathdickie, for the following reasons:

1. The proposal is not consistent with the State Planning Policy in respect of fragmentation and alienation of Agricultural Land Classification (ALC) Class A land.
2. The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land.
3. There has been no demonstration that an overriding community need exists for the proposed development.
4. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - a. The proposal is unable to comply with the Liveable Communities and Housing, Economic Growth and Safety and Resilience to Hazards themes of the Strategic Intent;
 - b. The Rural Zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone;
 - b. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the Whitsunday Regional Council Urban Growth Study and adequate land is zoned to accommodate predicted demand;
 - c. The proposal is not consistent with the Rural Zone Code, which specifies a minimum lot size of 100 hectares;
 - d. The proposal is not consistent with the Agricultural Land Overlay, which does not support fragmentation of land.
 - e. The proposal is unable to comply with AO3.1/PO3 of the Flood Hazard Overlay Code, as the development results in an increase to the number of people calculated to be at risk from flooding and an increase in the number of people needing evacuation, supported by a road that is unsuitable for evacuation.

- f. The proposal is inconsistent with the Transport & Parking Code, which requires a suitable level of flood immunity for access roads.
5. The proposal will result in the creation of contested land to adjoining agricultural uses impacting operation and functionality.

BACKGROUND

The land is currently used for cattle grazing and is also approved as a poultry farm.

DISCUSSION/CURRENT ISSUE

1. The development proposal has not demonstrated compliance with the State Planning Policy, Mackay Isaac Whitsunday Regional Plan and the Whitsunday Regional Council Planning Scheme 2017.
2. The land is currently utilised for Agriculture (cattle grazing) and has an existing approval for Intensive Animal Husbandry (Free Range Egg Farm). No supporting information has demonstrated there is a need for the subdivision of agriculturally viable rural land.
3. The proposal creates contested land which is likely to impact the adjoining cane farm's ability to continue farming cane.
4. Telford Road has a significant flood hazard, and the proposal will result in an increase to the number of people calculated to be at risk from flooding and an increase in the number of people needing evacuation.

For these key reasons, the application has been recommended for refusal.

A detailed assessment of the benchmarks and submission is provided in Attachment 1.

FINANCIAL IMPLICATIONS

Application fees have been paid.

Infrastructure Charges for the development if approved would total \$53,457.60.

CONSULTATION/ENGAGEMENT

Manager Development Assessment
Technical Officer Engineering Assessment
Development Engineer
Team Leader Plumbing Services

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016
Whitsunday Regional Council Planning Scheme 2017

RISK ASSESSMENT/DEADLINES

A decision is required by 24 April 2024.

The decision may be appealed in the Planning & Environment Court of Queensland.

STRATEGIC IMPACTS

Corporate Plan 2022-2026 Development Services objective 4. Process all statutory applications within statutory timeframes.

ATTACHMENTS

1. Planning Assessment Report [**11.3.1** - 12 pages]
2. Locality Plan [**11.3.2** - 1 page]
3. Proposal Plan [**11.3.3** - 1 page]
4. Agricultural Land Classification ALC Map [**11.3.4** - 1 page]
5. Strategic Cropping Land SCL Map [**11.3.5** - 1 page]

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Development Permit for Reconfiguration of a Lot – One (1) into Six (6) Lots and an Access Easement (in stages)
Landowner	J E Streeter & M J Streeter
Property Address:	77 Telford Road Strathdickie
Property Description:	L: 42 SP: 232112
Area of Site:	22.114ha
Planning Scheme Zone:	Rural Zone
Level of assessment	Impact Assessable
Overlays:	Agricultural Land Overlay Bushfire Hazard Overlay Environmental Significance Overlay Flood Hazard Overlay Infrastructure Overlay (electrical infrastructure)
Existing Use:	Agriculture (Cattle)
Existing Approvals:	20150544 - Development Permit for Material Change of Use of Premises - Intensive Animal Husbandry (Free Range Egg Farm) and ERA 4 Poultry Farming - 1,000-200,000 birds
Public Notification:	23 November 2023 / 13 December 2023
Submissions received:	Twenty (20)
State referrals:	Nil
Infrastructure charges:	\$53,457.60
Planning Scheme:	<i>Whitsunday Regional Council Planning Scheme 2017 (V3.9).</i>

2. Site Description

The premises consists of one existing lot having three parcels of land separated by road reserve (but joined in titled). Five lots are proposed for the eastern most parcel, separated from the balance land by the driveway battle axe handle to Lot 41 SP: 232112 (81 Telford Road). The remaining parcel is broken into two due to a temporary closed road.

The land has been substantially cleared to facilitate various agricultural uses including sugar cane farming, cattle grazing and poultry egg farming. The site is surrounded by properties used for rural residential purposes to the north, east, south-east and land used for agricultural purposes directly west and south. An electrical easement with overhead powerlines traverses the western boundary of the eastern most parcel.

Access to the site is via Telford Road. Access to the proposed subdivision is also from Telford Road via an 8 m wide private access easement located 85 m after the first bend on Telford Road.

3. Proposal Details

Council is in receipt of a development application for the reconfiguration of one rural allotment into six lots of which five are to be used for rural residential purposes. The size of each lot is identified below:

	Lot size (min. 100ha)	Width (min. 200m)	Depth (min.800m)
Lot 1	1.0ha	91m	124m
Lot 2	1.011ha	80m	197m
Lot 3	1.096ha	124m	83m
Lot 4	1.0ha	110m	108m
Lot 5	1.0ha	90m	116m
Lot 6 Shown as lot 100	17.007ha	700m+	368m

The subject parcel contains a watercourse in the south-eastern corner which connects to Emmerson Creek. An Engineering Report and Hydraulic Impact Assessment (HIA) have been provided that assesses the flood dynamics of the site and identifies land subject to 1% AEP inundation. The report also addresses the access arrangements for the development, as well as other servicing requirements.

An effluent feasibility report has been supplied and has identified areas on each proposed lot capable of supporting a land application area in accordance with the QLD Plumbing and Wastewater Code. It is noted that due to the identified 1%AEP flood impacted areas over the subject land, Proposed Lots 1 and 4 have substantially less space available for effluent disposal.

Twenty opposing submissions were received during the Public Notification Period. Six directly from adjoining landowners to the development area have submitted opposing submissions. All submitters live near the site, residing either in Telford Road or Telford Rise Estate. Submissions raise particular concern for the loss of good agricultural land, flooding over the site and on Telford Road and concern about additional traffic on Telford Road which is currently considered unsafe by most submitters.

A submission has come from the owner and operator of the adjoining cane farm to the south. The submission raises concerns regarding the future operation of the adjoining cane farm and considers the proposed development will significantly impact its operation and functionality. The submission also advises that allowing the subdivision provides grounds for their own subdivision proposal as they believe their farming practices will be unsustainable with additional residential premises in close proximity to their cane farm.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is recommended for refusal due to the following conflicts which cannot be satisfactorily conditioned to comply:

1. *The proposal is not consistent with the State Planning Policy in respect of fragmentation and alienation of Agricultural Land Classification (ALC) Class A land.*

2. *The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land.*
3. *There has been no demonstration that an overriding community need exists for the proposed development.*
4. *The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:*
 - a. *The proposal is unable to comply with the Liveable Communities and Housing, Economic Growth and Safety and Resilience to Hazards themes of the Strategic Intent;*
 - b. *The Rural Zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone;*
 - b. *The predicted demand and supply of rural residential land within the planning scheme area was modelled by the Whitsunday Regional Council Urban Growth Study and adequate land is zoned to accommodate predicted demand;*
 - c. *The proposal is not consistent with the Rural Zone Code, which specifies a minimum lot size of 100 hectares;*
 - d. *The proposal is not consistent with the Agricultural Land Overlay, which does not support fragmentation of land.*
 - e. *The proposal is unable to comply with the Flood Hazard Overlay Code, as the development results in an increase to the number of people calculated to be at risk from flooding and an increase in the number of people needing evacuation, supported by a road that is unsuitable for evacuation.*
 - f. *The proposal is inconsistent with the Transport & Parking Code, which requires a suitable level of flood immunity for access roads.*
5. *The proposal will result in the creation of contested land to the adjoining agricultural use, impacting the operation and functionality of the use, being an established cane farm.*

4.1. State Assessment and Referral Agency (SARA)

The Application was referred to Ergon Energy as an Advice Agency under Schedule 10, Part 9, Division 2 of the *Planning Regulation 2017*.

A referral response from Ergon was provided to the applicant subject to conditions that relate to the protection of Ergon's Infrastructure and Easement.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest – Liveable Communities and Housing

Not applicable.

State Interest – Agriculture

The SPP Framework for Economic Growth contains State Interest for Agriculture. The subject parcel is identified on the Scheme's Agricultural Land Overlay Map having the Class A Agricultural Land Classification as well as being within the State's Strategic Cropping Land (SCL) overlay. Only 2.5% of Queensland is identified for cropping and the best of this percentage is identified as SCL. See **Attachment 4** for the Agricultural Land Classification Map.

The State Planning Policy identifies that *"Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by:*

- a) avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture;*
- b) avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land; and*
- c) maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land."*

The proposed development conflicts with State Interest (a) as the proposal results in the subdivision of Class A agricultural land, resulting in fragmentation of Class A agricultural land which is in direct conflict with the benchmark. In response to item b), all proposed new lots are within the Class A agricultural land and the permanent infrastructure that will be created from having residential premises over this area will ensure that part of the land will not be able to be used for meaningful agricultural purposes indefinitely, which directly conflicts with the State Interest. In response to c), the development will be unable to keep or enhance existing land conditions as the development is wholly proposed within the Class A area of the site, reducing the productive capacity of the land. The proposed development is unable to comply with the SPP's State Interest for Agriculture and therefore forms grounds for refusal.

The applicant has advised that in 2013 an application was made to the Department of Environment and Resource Management for a SCL validation over the premises. The premises was mapped as potential strategic cropping land and the Department decided that two areas of the potential SCL were non-strategic cropping land. The balance area of the premises remained mapped as SCL. The resulting area of remaining SCL can be seen in **Attachment 5** – Strategic Cropping Land Map.

Despite the reduction in SCL, Proposed Lots 1, 2, 4 and 5 remain designated as SCL. Therefore, the combination of the site being Class A agricultural land and SCL, the proposed development conflicts with this State Interest for Agriculture. The creation of permanent infrastructure that comes with a reconfiguration of a lot, will create fragmentation of agricultural land and impede using the land for future rural uses. The applicant has not undertaken an Agricultural Land Evaluation to confirm the land is not suitable for current and future rural activities as required by the Scheme's Agricultural Overlay. Class A and SCL are both a finite resource and should be protected for current and future potential agricultural uses.

State Interest – Biodiversity

The SPP Framework for Environment and Heritage contains the State Interest for Biodiversity. A small section of the subject land in the south-east corner of Proposed Lot 1 has a mapped green watercourse. This area of the land would be placed under the 1%

AEP easement and presently consists of very limited vegetation. It is not considered that the proposal conflicts with this State Interest.

State Interest – Natural Hazards, Risk and Resilience

The SPP Framework for Safety and Resilience to Hazards contains the State Interest for Natural Hazards, Risk and Resilience. This state interest is applicable due to being an identified flood hazard area on the lot and a mapped bushfire hazard on the adjoining lots to the east. In terms of bushfire threat, the site has been cleared of all vegetation for agricultural activities and the threat to the east has been significantly reduced due to the Telford Rise development and the clearing that has been undertaken for dwellings. No remediation is required to deal with a bushfire threat.

In relation to the flood hazard, a hydraulic impact assessment accompanies the proposal which demonstrates certain areas of the proposed allotments are flood free and can facilitate dwellings. The development however places persons at risk and burdens emergency services as the subject land can be cut off in a flood event with no alternative evacuation route available. The applicant has not provided a solution that addresses this risk.

State Interest – Emissions and Hazardous Activities

Not applicable.

State Interest – Infrastructure

The proposal will not have an impact on the State's regional transport network.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday (MIW) Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal conflicts with the following benchmarks of the Regional Plan:

Strategic direction – Managing Growth

The proposal will create further rural residential development in an area which is not identified as a Rural Living Area in the MIW Regional Plan. The purpose of the Rural Living Area in the regional plan is to prevent further fragmentation of productive agricultural land, by concentrating rural residential development in the identified areas within the plan. The continued loss of good quality agricultural land and strategic cropping land has the potential to reduce the future capacity and viability of the agricultural industry and associated rural support industries.

The applicant argues that the land is already fragmented due to the existing site being fragmented already by road reserve, indicating the level of fragmentation is already at a point where rural production is no longer viable. This argument is not sustained on the basis that the size of the existing parcel is still conducive to various types of agriculture pursuits including cattle farming. The proposal does not demonstrate a planning need to compromise the intent of the regional plan to protect productive agricultural land.

Strategic direction – Natural Resource Management:

This strategic direction within the Regional Plan aims to provide guidance on protecting the regions natural resources, including agricultural production areas. It provides a framework of principles that protect the region's best agricultural lands by preventing inappropriate land uses in rural areas and further fragmentation of rural lands resulting in alienation and reduced agricultural productivity. The proposed development directly conflicts with this strategic direction as it will result in further fragmentation and alienation of rural land and diminish agricultural productivity of adjacent rural lands. The proposal will create contested land for agricultural uses, whereby the farming practices of the adjoining farm may impact the health of future residents on new lots, forcing the farmer to change practices and potentially remove portions of their land from the agricultural land supply.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The proposed development does not align with the Strategic Frameworks for the reasons identified in the Strategic Intent assessment.

4.4.2. Strategic Intent

Strategic Intent – Theme 1 – Liveable Communities and Housing

The predicted demand and supply of rural residential land was modelled by the WRC Urban Growth Study and adequate land is zoned to accommodate predicted demand. The land is proposed to be subdivided down to a size that is not considered efficient and productive rural land.

Land use strategy (7) of the Liveable communities and housing theme sets the direction that rural residential development occurs on the fringes of urban areas and will not expand into adjacent rural areas. The subject site is not adjacent any urban area, with the closest urban settlement being Cannon Valley approximately 5km away.

The development proposal conflicts directly with the Strategic Intent theme Liveable Communities and Housing.

Strategic Intent – Theme 2 – Economic Growth

The proposed subdivision fragments rural land and potentially constrains productive agricultural operations by way of creating contested land that results from agricultural practices causing issues like spray drift, noise and odour. The Mackay Isaac Whitsunday Regional Plan 2012 and Whitsunday Planning Scheme seeks to protect and retain agricultural land for current and future uses, to ensure production and food security into the future and ensure there is sufficient agricultural land for new facilities such as niche processing like fruits and vegetable production, e.g., finger limes.

The proposal adds no economic benefit to rural production and can only further decrease agricultural productivity in the area, which directly conflicts with the Economic Growth Strategic Intent.

Strategic Intent – Theme 3 – Environment and Heritage

No matters of environmental significance are within the site which is mostly cleared. The site is also not within the local or state heritage registers. The proposal does not conflict with this theme.

Strategic Intent – Theme 4 – Safety and Resilience to Hazards

The proposal responds to the identified hazards which impact the site directly. A 1% AEP flood assessment has been completed that identifies all areas assessed to be beneath the 1% AEP and these areas can be placed under an easement to prevent risk to people and property. Future dwellings can be located outside the identified flood hazard areas.

Despite the proposal finding developable area for dwellings on the site, the development will result in additional residents being placed in an area with only one emergency evacuation route (Telford Road) that is cut off during flood events.

The development fails to mitigate this risk and therefore the proposal is unable to comply with the Safety and Resilience to Hazards theme of the Strategic Intent.

Strategic Intent – Theme 5 – Infrastructure

The proposal is supported by the regions existing infrastructure networks and will not jeopardise their efficiency or delivery to the community.

4.4.3. Overlay Codes

Agriculture Land Overlay

The proposed development conflicts with the purpose and overall outcomes of the Agricultural Land Overlay. The proposal is not for rural activities and creates permanently alienated agricultural land, removing the future use of the land for agricultural purposes. An agricultural land evaluation has not been undertaken for this proposal as per the requirements of the overlay code. The Agricultural Land Overlay protects the Strategic Framework requirement of Economic Growth.

The Agricultural Land Overlay is separated into the following two layers:

- Important Agricultural Areas (IAAs) Layer; and
- Agricultural land classification class A and B.

Important Agricultural Areas (IAAs) are areas identified in the Queensland Agricultural Land Audit 2013 as having all the requirements for agriculture to be successful and sustainable. ALC Class A and Class B land constitute the most productive agricultural land in Queensland, with soil and land characteristics that allow successful crop and pasture production. They are productive soils that have the capacity to sustain agricultural production with few limitations and cover just 2.5 per cent of Queensland. The site has been identified as containing Class A land as well as being within the State Strategic Cropping Land (SCL) overlay. Only 2.2% of Queensland is identified for cropping and the best of this percentage is identified as SCL.

The proposed subdivision will lead to further alienation and fragmentation of agriculturally viable land and create contested land with the adjacent cane farm. The impacts from the proposal equate to a direct conflict with the overlay. The application therefore is unable to

comply with the Agricultural Land Overlay and development conditions will not lead to any compliance with this overlay.

The applicant argues that the premises is not suitable for any rural activities as it is fragmented into three separate portions of land and adjoins or is located nearby existing and well-established rural residential nodes. There is no evidence that the land is unable to support agricultural uses, acknowledging its historical and current uses.

Permitting this land to be subdivided without a demonstrated need for the development will encourage other rural landowners to consider subdividing. This has been raised through the submission period where the adjoining cane farmer has advised that this subdivision will directly impact the ability to farm cane due to edge effects from farming practices, and that a subsequent outcome will be to cease agricultural production and consider undertaking residential land subdivision of the farm.

Bushfire Hazard Overlay

The land has been cleared to facilitate agricultural development. Sporadic trees remain in the identified watercourse in the south-eastern corner which will be under easement. Furthermore, the area of mapped bushfire is not on this land parcel.

There are no mitigation measures required and therefore the development does not conflict with this overlay.

Environmental Significance Overlay (ESO)

The site is subject to the ESO in the south-eastern corner of Proposed Lot 1 due to a watercourse. This area can be placed under an environmental covenant to protect the remaining vegetation within the watercourse.

Flood Hazard Overlay

A HIA was provided in support of the proposal. The HIA demonstrated that each proposed lot has developable area for a future dwelling.

The applicant was requested to demonstrate the development achieves compliance with the Flood Hazard Overlay Code with particular attention to increasing the number of persons requiring evacuation during flood events. This information is relevant as two watercourse crossings in Telford Road are subject to significant inundation in weather events. The Overlay seeks to ensure the development does not increase the number of people calculated to be at risk from flooding or increase the number of people likely to need evacuation. The HIA confirmed that both culvert crossings on Telford Road are subject to high-risk inundation from events of 50% AEP (1 in 50 year) up to 1% AEP (1 in 100 year) and would require substantial upgrades to comply with the Flood Hazard Overlay Code.

The applicant provided a concept road design for Telford Road that has increased the road size to the Rural Collector standard in accordance with the Development Manual. Notably, the design has the existing floodway crossings removed and culvert structures added. The modelled results show little to no change in flood depth, velocity or duration from the

redesigned Telford Road, meaning the proposal has only demonstrated a non-worsening effect to the existing scenario and not an improvement.

The HIA demonstrated that the quickest event duration was the 1% AEP event at Culvert A which was 2.6 hours and at Culvert B 2.63 hours, both with a H5 Hazard score at each crossing. The longest event was the 10% AEP (1 in 10 year) event which had an inundation time of 4.7 hours at Culvert A and 7.27 hours at Culvert B and again both with a H5 Hazard score even in the post-developed scenario.

Seven hours of inundation within a 10% AEP event presents an unacceptable risk.

A H5 Hazard score represents a flood hazard unsafe for all people and vehicles to enter and presents an unacceptable risk.

The HIA also found that the post-developed scenario also had a H5 Hazard at the 50% AEP (1 in 2 year) event, further recognising the proposed road upgrade being unable to improve the evacuation route for existing and future residents.

The development therefore does not comply with AO3.1/PO3 of the Flood Hazard Overlay Code.

Infrastructure Overlay (Major Electricity Buffer)

Proposed Lots 3, 4 and 5 are subject to the Major Electricity Buffer due to high-kV lines traversing through the site within an easement. Proposed Lots 3 to 5 have space for adequate separation distances from the power lines. Additional conditions of approval from Ergon Energy have been provided which also seek to protect the infrastructure.

The development complies with the overlay.

4.4.4. Rural Zone Code

The purpose of the Rural zone is to provide for a wide range of rural activities and a limited range of non-rural activities which complement or provide a service to rural areas. The proposal will remove the site's capability of providing rural activities as the resulting permanent infrastructure (houses, sheds, pools, effluent disposal areas etc) will negate any future use of the land for agriculture.

The existing lot can provide a wide range of rural uses, not just sugar cane or grazing. Future uses of agriculture could include intensive horticulture like the growth of fruit trees or other small intensive rural uses. Fragmentation of the lot ensures that the larger lot is less productive and thus diminishes the productive capacity for future use and the long-term viability for agriculture. Overall Outcome (h) requires evidence of an overriding need for the development in terms of a public benefit and that there is no other site that is suitable for the development. It is noted that there has been no analysis of need presented for the subdivision of rural land and that there is still surplus rural residential land in the region capable of further subdivision.

The applicant's primary argument relates to the land being unviable for agricultural uses due to the size, slope and surrounding land uses. However, the land is currently of a size

to provide for agricultural activities as it has done for many years and is doing so presently. The proposal has not demonstrated a community benefit or need for the reconfiguration and therefore it is not reasonable to permanently limit the land to agricultural uses and impact the adjoining agricultural land without an informed demonstration of need for the proposal.

The development will impact local cane production yields and may give encouragement to further subdivision of rural land in the area. The development directly conflicts with the purpose and overall outcomes of the Rural zone, which seeks to protect existing and future primary production from residential intrusion.

The proposed development conflicts with the intent and overall outcomes of the Rural zone.

4.4.5. Development Codes

Reconfiguring a Lot Code

The proposed development is inconsistent with the Reconfiguring a Lot Code. The proposal is unable to meet the Performance Outcomes of minimum 100 ha of the code, or minimum width and length requirements listed within the code. The development is unable to maintain a productive use and amenity of rural land and is not compatible with the preferred character of the zone.

A building envelope for rural residential development of at least 2000m² is required by the Code. The proposed building envelope for Proposed Lot 4 is 1888m². Rural residential lots with developable area less than 2000m² will find the placement of future effluent disposal areas restricted once a dwelling, pool and outbuildings are placed on the lot. Proposed Lot 4 may not be suitable for a dwelling, given the limited developable area caused by the 1% AEP inundation.

The proposal is inconsistent with the intended purpose of land within the zone and does not offer unique circumstances to justify approval despite the inconsistency.

Infrastructure Code

An Effluent Disposal Report was supplied to support the application. The report demonstrates that each new lot can be serviced with an effluent disposal system in accordance with the Queensland Plumbing and Wastewater Code, sized for a 4-bedroom dwelling.

In addition, there is space for the appropriate number of water tanks which is to be resolved at future building works stage. The land is capable of connection to electricity and mobile phone coverage exists in the locality.

A HIA has identified areas subject to Q100 inundation over the allotments. This area would be required to be placed under easement if the proposal is given approval. All lots except for Proposed Lot 4 contain space to provide a dwelling house, effluent disposal areas and outbuildings outside of the inundation area.

Landscaping Code

The site contains sparse vegetation and no landscaping is proposed.

Excavation and Filling Code

Limited excavation would be required for construction of the new access driveway. The applicant advises that some filling activity forms part of the lot shaping but will be beneath 500m³.

Transport and Parking Code

The applicant proposes a 5.5m-wide formation and a 3.0m concrete seal for the access handle servicing the 5 lots. This does not comply with Council's deemed to comply requirements within the Development Manual, which requires a 5.5m concrete seal to safely facilitate 2-way traffic flow. Conditions of approval could be imposed to satisfy Council's requirements.

Telford Road is currently designed closest to the Rural Access standard under Council's Development Manual. The number of lots that require use of Telford Road before and after the proposal is within the Rural Collector hierarchy. The applicant has submitted a preliminary road design and costing for the upgrade of Telford Road to a Rural Collector. The applicant has not committed to construct the road nor requested to enter into an Infrastructure Agreement for a monetary contribution to the upgrade.

A Rural Collector Road does not resolve the high-risk flooding attributed to the two culvert crossing locations in Telford Road. The net result is a new road with the same vulnerability to flooding as the old road. Roads providing access to lots need to have the same flood immunity as the road network they adjoin or provide an acceptable level of flood immune access. As previously advised, there are two H5 Risk level waterway crossings in Telford Road and as the proposed road upgrade does not resolve this unacceptable flood risk in Telford Road, compliance with the Code is not achieved.

It is reasonable to conclude that the proposal does not provide transport infrastructure that is designed to an acceptable standard that operates in a safe and efficient manner that meets community expectations as required. Community expectation is that a new road resolves the existing unacceptable flood risk on Telford Road.

5. Public Submissions

The development application was placed on public notification between 23 November 2023 and 13 December 2023 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 22 December 2023. 20 submissions were received during this period of Public Notification. Submissions are summarised below:

Issue	Comment/Condition Number
1. Rural Land	Concern over the loss of agricultural land. One submission raises concern that the proposal will impact the ability to farm cane on adjoining land. The submission specifically advises that the proposal will impact on current cane farming practises that may encourage further subdivision of rural land. Many

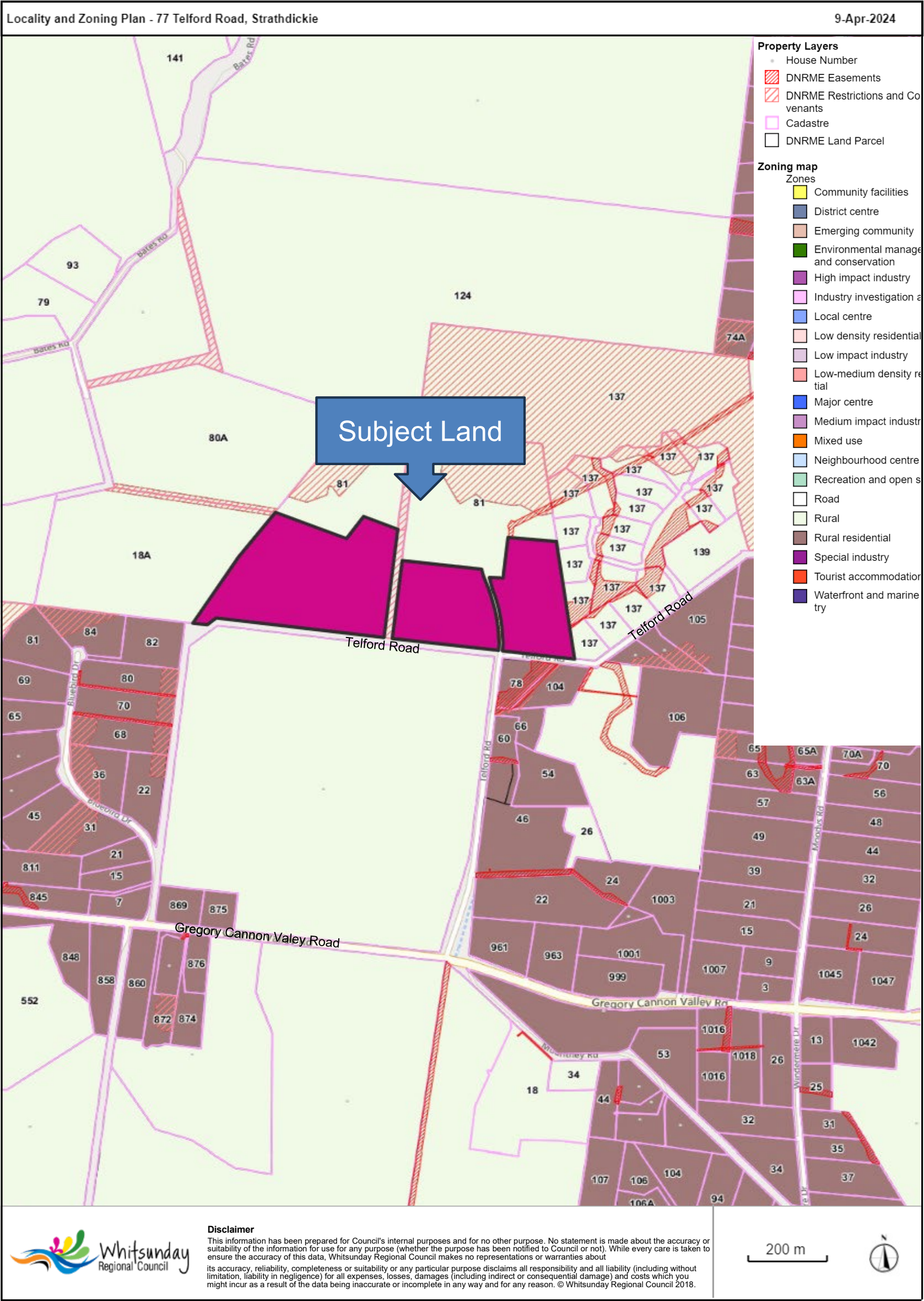
	submissions refute the applicants' statement that the land is not suited for agriculture, advising that the land has always been used for agriculture.
2. Flooding	Concerns raised about flooding in the area as well as on Telford Road. Photographic evidence of the flooding has been provided and can be found in the Attachments.
3. Telford Road	Concerns raised with the existing traffic safety of Telford Road and the proposal increases the issues of road capacity, safety and flooding. Concern is also raised regarding no bus stop for the area and that the proposal will only increase the number of people waiting for bus collection. Concern raised that the 2 waterway crossings reduce to single lane traffic flow which causes congestion at peak hours. Concern with the Telford Road / Gregory Cannon Valley Road intersection due to the northbound lane facing the sun reducing the ability to see oncoming traffic in certain hours. No turning lanes into Telford Road causing problems at the intersection.
4. Rural Character	Concern raised that the proposal is removing the rural character in which they have bought their land for.

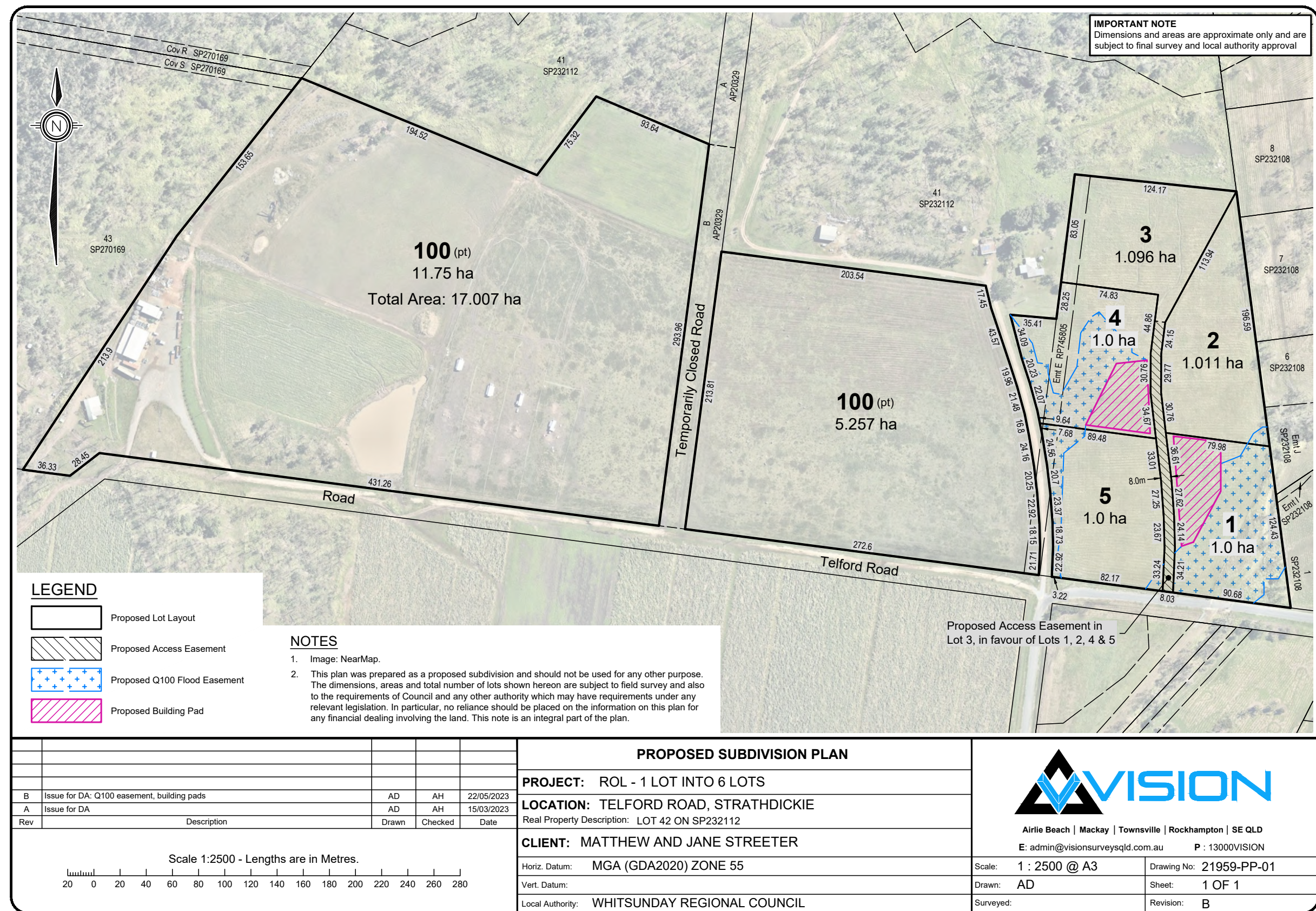
6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate		Adopted Charge
ROL	Residential	5	\$31,080.00		\$155,400.00
Total Adopted Charge					\$155,400.00
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
Existing	Residential	1	\$31,080.00	100%	\$31,080.00
ROL	Water	4	\$31,080.00	30%	\$37,296.00
ROL	Sewer	4	\$31,080.00	27%	\$33,566.40
Total Credit					\$101,942.40
Total Levied Charge					\$53,457.60

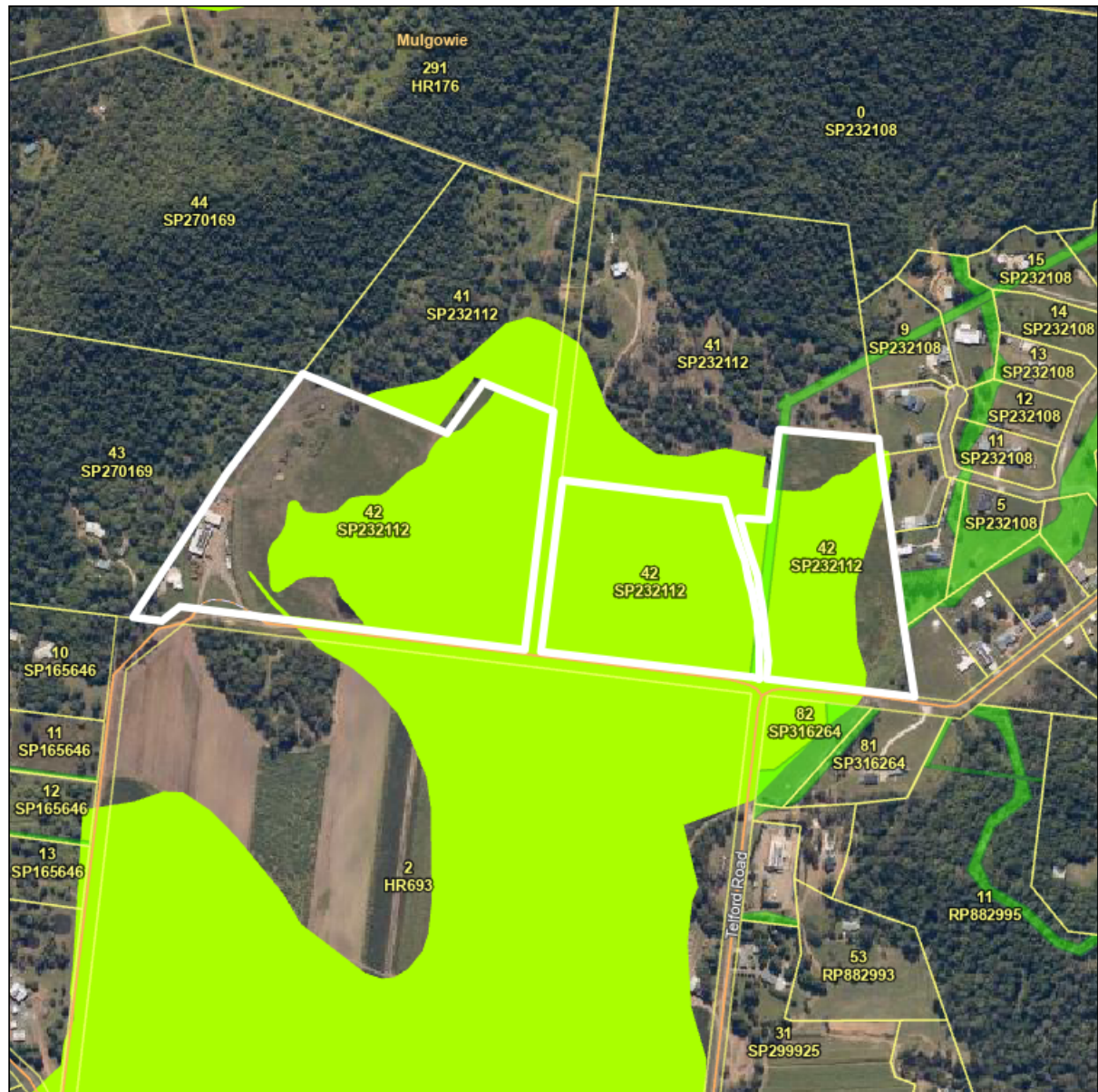




Strategic Cropping Land (SCL) Map

20°18'52"S 148°36'15"E

20°18'52"S 148°37'1"E



20°19'36"S 148°36'15"E

20°19'36"S 148°37'1"E



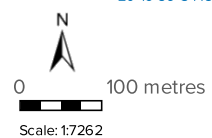
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11.4 - Temporary Closure of Whitsunday Regional Libraries

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Team Leader - Bowen, Collinsville & Proserpine Libraries

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

The Bowen, Cannonvale and Proserpine libraries are required to close for 1 business day to allow all library staff to attend a strategic planning session to develop the Whitsunday Regional Libraries Business Plan 2024 – 2026 plus the Bowen Library is also required to temporarily close for a period of time to allow for building works.

EXECUTIVE SUMMARY

Whitsunday Regional Libraries do not have a current business plan in place, with the previous business plan ending in 2022. In order to develop Whitsunday Regional Libraries Business Plan 2024 – 2026, it is proposed that all permanent library staff come together for a one-day strategic planning session at an external venue to review the outcomes and achievements of the previous business plan and brainstorm ideas for the development of a new plan.

In order to achieve this, the Bowen, Cannonvale and Proserpine libraries would need to close for 1 business day on Monday, 17 June 2024. Collinsville Library will remain open with one staff member from Customer Service/Library attending the session.

In addition to the above closure, it has been advised the Bowen Library is required to temporarily close from Monday 8 July 2024 to Tuesday 13 August 2024 to allow for building works.

Bowen Library activities shall be conducted on a scaled back program in the Bowen Administration Office Training Room.

It is proposed the Chief Executive Officer be granted delegation to extend the closure of the Bowen Library should building works require further time to be completed.

OFFICER'S RECOMMENDATION

That Council approve the following:

1. The temporary closure of the Bowen, Cannonvale and Proserpine Libraries on Monday, 17 June 2024 to conduct a strategic planning session in accordance with State Library of Queensland obligations.
2. The temporary closure of the Bowen Library from Monday 8 July 2024 to Tuesday 13 August 2024 to allow building works to be completed.
3. A scaled back program for Bowen Library activities to be conducted in the Bowen Administration Office Training Room.
4. Delegation for the Chief Executive Officer to extend the temporary closure of the Bowen Library should building works be required to commence prior to Monday 8 July 2024 or continue beyond Tuesday 13 August 2024.

BACKGROUND

As per the current Service Level Agreement for Public Library Services between Library Board of Queensland and Whitsunday Regional Council, item 10.c of Schedule B – Council's Obligations states "Provide Annual Reporting information to the Library Board by no later than 31 August each year, including a current strategic plan and/or operational plan for the library service, or indicate a timeframe to complete".

The need for a current business plan was also acknowledged by State Library of Queensland in their letter to the Chief Executive Officer dated 10 January 2024 under the Summary of Whitsunday Regional Councils reporting outcomes, "State Library will offer support to Council in addressing areas for improvement including the development of a new Library Business Plan."

The Bowen Library requires building work to be conducted to make repairs. The work has been set down to commence following the June/July School Holiday Program.

In accordance Whitsunday Regional Council Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2014 – Part 2 Section 8 (1) (a) –

Power of closure of local government controlled areas –

- (1) The local government may, by resolution, temporarily close a local government controlled area to public access –
 - a) To carry out construction, maintenance, repair or restoration work.

DISCUSSION/CURRENT ISSUE

To meet our Service Level Agreement obligations as stated above, we are required to develop a new Library Business Plan by the end of the financial year.

This will be achieved through collaborative approach with all permanent library staff coming together for one day at an external venue to review the outcomes and achievements of the previous business plan and brainstorm ideas for the development of our new plan. This new plan will be informed by the current Corporate Plan 2021 – 2026 which has a key focus area around the development and introduction of business plans for directorates and functions within Council. This will assist us to identify issues and ensure that decisions are made with a high level of due diligence. Our plan will also align with the Community Services and Facilitation Directorates Objective 1. Facilitate, foster and encourage region wide activities and programs that engage the community and Objective 3. Provide fun, welcoming spaces that connect and engage the community through a variety of innovative resources, programs and activities.

From this strategic planning session, a Library Business Plan 2022 – 2026 will be finalised.

FINANCIAL IMPLICATIONS

Without a current business Plan – Whitsunday Regional Council is not meeting the obligations of the Service Agreement and annual funding may be withdrawn by State Library of Queensland.

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation
Executive Manager Procurement, Property and Fleet
Coordinator Property and Facilities

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014 Part 2 Section 8 (1) (a)

RISK ASSESSMENT/DEADLINES

To enable notification to the community regarding the closures including media notifications & notices exhibited at each public entrance to the libraries a resolution is required by 31 May 2024.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

Provide fun, welcoming spaces that connect and engage the community through a variety of innovative resources, programs and activities.

ATTACHMENTS

Nil

11.5 - Sport & Recreation Club Grants - April 2024

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Arts & Community Programs Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider the payment of the Sport & Recreation Club Grants for April 2024 in accordance with Council's Sport & Recreation Grant Guidelines.

EXECUTIVE SUMMARY

The Sport & Recreation Club Grants are available for grass roots Sport & Recreation clubs, on an annual basis, to support the general functions of the club. The following recommendation lists the sporting and recreation clubs that have requested Sport & Recreation Club Grants for April 2024.

The grants assist each club with the annual operation to enable members of the community to participate in their preferred sport and or recreation.

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Club Grant to the following recipients:

1. Bowen Seagulls Junior Rugby League Inc. – Band 1 - \$5,500
2. Proserpine Golf Club Inc. – Band 1 - \$5,500
3. Whitsunday Weightlifting Association Inc. – Band 2 - \$3,000
4. Proserpine Whitsunday Rugby Union Inc. – Band 2 - \$3,000
5. Whitsunday Mountain Bike Club Inc. – Band 3 - \$1,500
6. Next Stars Sports Academy Inc. – Band 3 - \$1,500
7. Proserpine Veteran Golfers Association Inc. – Band 3 - \$1,500
8. Port Denison Gun Club Inc – Band 4 - \$1,000
9. Creative Connections Whitsunday Inc. – Band 4 - \$1,000
10. Tennis Whitsunday Club Inc. - Band 4 - \$1,000
11. Bowen Swimming Club Inc. – Band 4 - \$1,000
12. Bowen Polocrosse Club Inc. – Band 4 - \$1,000
13. Proserpine Citizens Band Inc. – Band 4 - \$1,000

BACKGROUND

To be eligible for the Sport & Recreation Grant a club must meet the following criteria:

- Is incorporated and meets the obligations with the Office of Fair Trading;
- Is covered with the appropriate level of public liability insurance (\$20 million);
- Provides membership data (as defined by Council) to Council on an annual basis.

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Clubs Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	>250	5,500
Band 2	101 – 250	3,000
Band 3	51 – 100	1,500
Band 4	4 - 50	1,000

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Organisation Name	Junior Members	Senior Members	Total Members	Band	Public Liability	Amount Requested (\$)
Bowen Seagulls Junior Rugby League Inc.	312	30	342	1	Yes	5,500
Proserpine Golf Club Inc.	30	400	430	1	Yes	5,500
Whitsunday Weightlifting Association Inc.	82	51	133	2	Yes	3,000
Proserpine Whitsunday Rugby Union Inc.	0	103	103	2	Yes	3,000
Whitsunday Mountain Bike Club Inc.	11	48	59	3	Yes	1,500
Proserpine Veteran Golfers Association Inc.	0	60	60	3	Yes	1,500
Next Stars Sports Academy Inc.	90	0	90	3	Yes	1,500
Port Denison Gun Club Inc.	3	37	40	4	Yes	1,000
Creative Connections Whitsunday Inc.	0	40	40	4	Yes	1,000
Tennis Whitsunday Club Inc.	2	33	34	4	Yes	1,000
Bowen Swimming Club Inc.	39	0	39	4	Yes	1,000
Bowen	10	20	30	4	Yes	1,000

Polocrosse Club Inc.						
Proserpine Citizens Band Inc.	4	18	22	4	Yes	1,000
					Total	27,500

FINANCIAL IMPLICATIONS

The funds will be taken from budget code: JC:2967.10250 – Community Donations (2967) / Club Grants (10250).

Description	Amount (\$)
2023/2024 Budget	150,000
Actual + Commitment	128,500
YTD Remaining Budget	21,500

*Additional funds will be sourced from other operational budgets to provide for the short fall in the current budget.

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_ - Community Grants Policy

RISK ASSESSMENT/DEADLINES

Reputational Risk – Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

Payment to be made within one month of approval.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

Nil

11.6 - Donation Request - Bus Hire to Attend Morning Melodies Performances - Bowen Probus Club

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider a request for donation from the Bowen Probus Club for bus hire to allow them to attend all Morning Melodies sessions scheduled at the Proserpine Entertainment Centre throughout 2024.

EXECUTIVE SUMMARY

The Bowen Probus Club is a not-for-profit organisation with an average member age of 84 years. The Bowen Probus Club would like to attend the five Morning Melodies performances scheduled at Proserpine Entertainment Centre throughout 2024 but require assistance with transporting their elderly members to the venue.

The Bowen Probus Club have approached Council for a donation of \$3,750 to cover the cost of hiring a wheelchair friendly bus and driver to safely transport them to and from Proserpine attend the Morning Melodies performances.

OFFICER'S RECOMMENDATION

That Council approve a donation of \$3,750.00 to cover the costs of hiring a large wheelchair friendly bus to transport members of the Bowen Probus Club to five Morning Melodies sessions held at the Proserpine Entertainment Centre throughout 2024.

BACKGROUND

The Bowen Probus Club is a not-for-profit organisation with over 70 members with an average age of 84 years.

The Club often facilitates outings for its elderly members, ensuring that they are able to experience local events available to them and keep them well connected within their community.

DISCUSSION/CURRENT ISSUE

Coordinating private transport to Proserpine for the members of the Bowen Probus Club proves extremely difficult with many mobility challenges facing them. It is for this reason the Bowen Probus Club have approached Council for financial assistance in hiring a wheelchair friendly bus to allow the transport of their members to enjoy five Morning Melodies productions at the Proserpine Entertainment Centre throughout the year.

FINANCIAL IMPLICATIONS

The funds were taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2023/24 Budget	120,000

Actual + Commitment Spend	62,648
YTD Remaining Budget	57,352

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_08 - Community Donations Policy

RISK ASSESSMENT/DEADLINES

There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Donation Request - Bus Hire to Attend Morning Melodies - Bowen Probus Club [11.6.1 - 2 pages]

Probus Club of Bowen
Queensland - Australia



ABN: 25874214740

WHITSUNDAY REGIONAL
COUNCIL
22 FEB 2024

RECEIVED

PRESIDENT: [REDACTED]
SECRETARY: [REDACTED]

15th February, 2024

Chief Executive Officer
Whitsunday Regional Council
P O Box 104,
PROSERPINE
QLD 4800

Re: Grant to Transport Probus Members to Morning Melodies

Dear Sir,

At a recent Management Meeting of the Probus Club of Bowen, a discussion took place regarding the Morning Melodies Program for 2024

As the Probus Club of Bowen is a not for profit organization of more than seventy members, the average age being eighty-four years, it is extremely difficult to provide transportation to the Morning Melodies in Proserpine.

Because of our geographical location at the Northern end of the Whitsundays, and the transportation difficulties, the Probus Club of Bowen is seeking financial assistance for our ageing membership.

We have attached a copy of a quotation from Bowen Transit detailing the availability of a wheelchair friendly bus and costing.

As this request for assistance goes directly to assisting the aged population, it would be appreciated if it could be forthcoming from Whitsunday Regional Council.

Thank you in anticipation.

Yours faithfully,

[REDACTED]
President

Email [REDACTED]

Probus Club of Bowen

Queensland - Australia



ABN: 25874214740

PRESIDENT: [REDACTED]

SECRETARY: [REDACTED]

TREASURER: [REDACTED]

Ph [REDACTED]

15th February, 2024

Invoice 090224

Chief Executive Officer
Whitsunday Regional Council
P O Box 104,
PROSERPINE
QLD 4800

Reference: 123456789

Invoice for Financial support for Members of the Probus Club of Bowen to travel to the Proserpine Entertainment Centre for the Morning Melodies Program for 2024

Bus Hire \$750 x 5(as per quote) Bowen - Proserpine - Bowen \$ 3750.00

GST \$ 0.00

Total Amount Due

\$ 3,750.00

Payment Details:

[REDACTED]
[REDACTED]
President

Email [REDACTED]

11.7 - Donation Request - Rates and Service Charges - Bowen Community Centre

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider a request from the Bowen Community Centre for a donation on their Service Charges for the period of 1 January 2024 to 30 June 2024 and for the organisation to be included on Council's Rates and Service Charges Donations Register for future donations.

EXECUTIVE SUMMARY

The Bowen Community Centre have applied for a donation on their rates and service charges in line with Councils Donations on Rates and Service Charges for Not-for-Profit Organisations policy.

The newly constructed property at 34-40 Gregory Street which houses the Bowen Community Centre is awaiting valuation from the Department of Resources and as such are currently only being charged for sewer, water base and water usage. General rates are not currently charged to the property however, will be charged once the valuation has been received.

OFFICER'S RECOMMENDATION

That Council:

- a) Approve a donation of \$2,817.25 to the Bowen Community Centre which is equivalent to 75% of the nett Service Charges for the period of 1 January 2024 to 30 June 2024;
- b) Approve a 100% donation on the Rates charges, once the property valuation has been received from the Department of Resources and a general rate is applied to the property; and
- c) Consider the inclusion of the Bowen Community Centre on Council's Rates and Service Charges Donations Register for future donations.

BACKGROUND

The Bowen Community Centre, formally known as the Bowen Neighbourhood Centre, recently moved into their newly constructed building at 34-40 Gregory Street, Bowen.

Previously, the Bowen Neighbourhood Centre was located at 20 Williams Street and shared the property with the Cooina Family Centre. While the operations of the Neighbourhood Centre relocated to the new building, the Cooina Family Centre remains at 20 Williams Street and continues to provide services to the community. The property of 20 Williams Street has been receiving a rates and services donation since 22 June 2011 and may continue to receive the donation into the future.

DISCUSSION/CURRENT ISSUE

The Bowen Neighbourhood Centre rebranded to the Bowen Community Centre with the move into their new building at 34-40 Gregory Street and have applied for a Rates and Service Charges donation on the new property.

Currently, only sewer, water base and water usage charges are rated on this property. A valuation has been requested to be provided by the Department of Resources however it has not been received to date. As such, no general rate is currently charged to this property. Once the valuation is applied to the property a 100% donation of the rates charged will be provided.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10086.63150 – Community Donations (2967) / Rates and Service Charges Donations (10086) / Donations & Sponsorships - Other

Description	Amount
2023/24 Budget	\$750,000
Actual + Commitment Spend	\$467,336
YTD Remaining Budget	\$282,664

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

LSP_C&ENV_06 - Donation on Rates & Services Charges for Not-for-Profit Organisations Policy

RISK ASSESSMENT/DEADLINES

There is a financial cost to Council, however the assistance provided will support the activities of this local community group.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Request for Rates Donation - Bowen Community Centre Redacted [11.7.1 - 1 page]



Bowen Community Centre

ABN : 74 116 939 538



Proudly sponsored by the Bowen Community Council Inc. and

funded by the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts

16 February 2024

[Redacted]
Whitsunday Regional Council
[Redacted]
[Redacted]

Dear Sir/Madam,

Reference: Donation of Rates for Bowen Community Centre 34-40 Gregory Street Bowen
and Cooinda Family Centre 20 Williams Street Bowen

Bowen Community Centre as well as Cooinda Family Centre are both in a not-for-profit company with DGR charity status. We are governed by a Board of volunteer directors who oversee 8 programs in the Bowen Community 6 of those programs are not funded by the Government.

We have leases on 2 properties in the regions please see below the address of each property.

- 34-40 Gregory Street Bowen
- 20 Williams Street Bowen

We are writing to request a donation of rates for 2023/2024 as the Centres are a Charity organisation that help build resilience in the community.

The Bowen Community Centre and Cooinda Family Centre understand the importance of helping those who are most vulnerable which is why the Centre offers a range of services which are not government funded but rely solely on the Centres' fund raising efforts each year.

Yours sincerely

[Redacted Signature]

[Redacted Name]

Executive Officer

11.8 - Sponsorship Request - 2024 Don River Dash - Burdekin Offroaders Inc.

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider a request for sponsorship from the Burdekin Offroaders Inc. to assist them with holding the 2024 Don River Dash on 6-8 September.

EXECUTIVE SUMMARY

The Don River Dash is a motor sporting event which sees motorbikes and buggies race 300kms in the rugged terrain of the dry riverbed of the Don River.

The event started in 2019 and has gained continuous momentum each year, seeing more and more people enter the race and spectators scatter themselves along the riverbed to catch the action.

Council has supported this event every year through monetary and in-kind support and the Burdekin Offroaders have approached Council to support the event once again in 2024.

OFFICER'S RECOMMENDATION

That Council approve an in-kind sponsorship of up to \$20,000 only, to assist the Burdekin Offroaders Inc. in holding the 2024 Don River Dash on 6-8 September.

BACKGROUND

The Don River Dash stands as a premier 300km offroad racing motorsport event situated in the dry riverbed of the Don River in Bowen. The event started in 2019 and has witnessed exponential growth each year, drawing motorsports enthusiasts from across Australia.

Council has supported the event every year since its inception with the following:

Year	Monetary Sponsorship	In-Kind Sponsorship
2019	\$7,000	\$5,000
2020	\$7,500	\$10,000
2021	\$5,000	\$5,000
2022	\$0	\$20,000
2023	\$0	\$25,000

DISCUSSION/CURRENT ISSUE

The Burdekin Offroaders Inc have approached Council for support again this year, Council's sponsorship of \$20,000 in-kind will contribute to the following:

- Traffic Management Plan development.
- Letter of Endorsement for road closures to go to Queensland Police Service.
- Road closures and safety monitoring.
- Water truck services.
- Waste management.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorships (10249) / Donations & Sponsorships Other (63150) and will be incurred in next financial year's budget.

Description Amount	(\$)
2023/24 Budget	100,000
Actual + Commitment	41,732
YTD Remaining Budget	58,268

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation
Manager Economic Development

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 – Council Sponsorship Policy

RISK ASSESSMENT/DEADLINES

Reputational Risk – Providing assistance to support local residents in pursuing endeavours while promoting the region reinforces Councils commitment to supporting the local community.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Sponsorship Request - 2024 Don River Dash - Burdekin Offroaders Inc - Redacted
[11.8.1 - 3 pages]

16/02/2024



Burdekin Offroaders Inc

Whitsunday Regional Council
67 Herbert Street
Bowen QLD 4805

RE: Don River Dash 2024 Sponsorship Request

Dear [REDACTED],

I trust this letter finds you in good spirits. On behalf of Burdekin Offroaders Inc., I am reaching out once more to formally request funding support from the Whitsunday Regional Council for our upcoming event, the Don River Dash 2024.

The Don River Dash stands as a premier 300km Offroad Racing Motorsport event, a proud annual tradition situated in the stunning riverbed of the dry Don River. Since its inception in 2019, our event has witnessed exponential growth, drawing motorsport enthusiasts from across Australia and beyond, while showcasing the splendour of Bowen and The Whitsundays to a diverse audience, both domestic and international.

Event Growth:

Year	Spectators	Bike Competitors	Car Competitors
2019	1000	40	42
2020	2500	100	75
2021	5000	197	84
2022	5000+	230	93
2023		213	97
2024		350 Open Entries	150 Open Entries

Burdekin Offroaders



As evident from our historical data, our participant numbers have consistently surged year after year, and we anticipate a similar trend for the forthcoming event. To accommodate this escalating interest, Burdekin Offroaders, alongside the Don River Trust and Bowen Show Society, have embarked on significant enhancements aimed at enriching infrastructure and overall participant experience.

I am pleased to report that our endeavours have garnered recognition. In 2020 we were Recognised at the Whitsunday Regional Council Community Event of the Year the the Australia Day Awards. In 2021, the Don River Dash received a Destination Queensland Tourism grant, a testament to our commitment to sustainable event development. Additionally, we secured a Tourism Event QLD grant to further amplify the appeal of the Don River Dash, Bowen, and the Whitsundays as premier destinations. 2022 saw The Don River Dash nominated and win the 2022 Motorcycling Queensland Event of the Year.

We deeply appreciate the steadfast support we have received from the Whitsunday Regional Council, both in terms of cash and in-kind contributions. Your assistance has been pivotal in ensuring the success of our event, encompassing critical areas such as Traffic Management Plan development, Road Closure Safety, Manpower provision, as well as machinery support via water trucks and waste management facilities.

The Whitsunday Regional Council's acknowledged support in 2023, with \$20,000 in-kind sponsorship, has been invaluable in elevating the event to new heights. Therefore, we are once again seeking your support for the 2024 edition, with a request for \$20,000 in-kind and \$5000 in cash sponsorship. This contribution will aid in covering expenses associated with:

- Traffic Management Plan development
- Letter of Endorsement for Road closure to go to QPS
- Road closure safety and manpower provision
- Machinery Support – water truck services
- Waste Management
- Leasing the showgrounds and external facility hire fees essential for event management (Cash Component)

Burdekin Offroaders



The Don River Dash has forged strong partnerships with Bowen and Whitsunday Tourism, collaborating closely to showcase the unparalleled beauty of The Whitsundays to participants and spectators alike. Moreover, our event serves as a catalyst for participants and their families to explore the region, thereby bolstering local tourism and stimulating economic activity.

Thank you for considering our request. Your unwavering support is pivotal to the continued success of the Don River Dash, and we eagerly anticipate the prospect of collaborating with the Whitsunday Regional Council once again.

Kind regards,

[REDACTED]
Event Secretary
Don River Dash
Burdekin Offroaders Inc.

Burdekin Offroaders

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

11.9 - Sponsorship Request - Australian Dirt Titles - Whitsunday Dirt Riders

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider a request for sponsorship from the Whitsunday Dirt Riders Club to assist them with holding the 2024 Australian Senior Dirt Track Titles in Proserpine on 20-21 July.

EXECUTIVE SUMMARY

After successfully hosting the Queensland Dirt Track Titles in 2022, the Whitsunday Dirt Riders Club have been selected to host the 2024 Australian Senior Dirt Track Titles at their track in Proserpine. The national event will see competitors travel from across Australia to race in the Titles.

Council provided \$2,500 monetary and \$2,500 in-kind sponsorship for the 2022 Queensland event and have been approached by the Whitsunday Dirt Riders Club to support them with \$5,000 sponsorship for the national event this July.

OFFICER'S RECOMMENDATION

That Council approve a silver level sponsorship of \$5,000 only, to assist the Whitsunday Dirt Riders in holding the 2024 Australian Senior Dirt Track Titles in Proserpine on 20-21 July.

BACKGROUND

Dirt track racing is an exciting and fast paced branch of motorcycle riding for off road enthusiasts offering high octane, bar to bar racing which is exhilarating for both riders and spectators.

The Whitsunday Dirt Riders club was established in 1968 and now has over 450 financial members. In 2022 the club was chosen to host the Queensland Dirt Track Titles to which Council provided sponsorship of \$2,500 monetary and \$2,500 in-kind support.

DISCUSSION/CURRENT ISSUE

Due to successfully hosting the Queensland Dirt Track Titles in 2022, the Whitsunday Dirt Riders club have been selected to host the 2024 Australian Senior Dirt Track Titles in July. It is expected that this national event will see up to 150 riders and their families travel to Proserpine from across Australia to compete in this prestigious event.

The event date has been selected to coincide with the NSW school holidays to allow the potential to promote the Whitsundays and encourage people to stay and explore our beautiful region.

In order to host this event, due to new legislation within Motorcycling Australia, track upgrades including installation of barrier fencing at a cost of approximately \$10,000 must be undertaken. Council has encouraged the Whitsunday Dirt Riders Club to submit a Special Projects Grant application to assist with the costs of this upgrade. Also, due to the high number of members the club has, the Whitsunday Dirt Riders Club are eligible to

receive Council's annual Sport and Rec Club grant of \$5,500 which can also be used for the upgrades.

In return for Silver Sponsorship of \$5,000 the event can provide Council with the opportunity to:

- Have positioned signage on track fencing.
- Be an Emergency Service Sponsor with advertising in emergency services bay.
- Have the WRC Logo and advertisement in the program.
- Facebook advertising on Whitsunday Dirt Riders page.
- Commentary mentions throughout event weekend.
- 1x vehicle complementary weekend car entry.
- Canteen package including 10 x drink & 6 x food tickets.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorships (10249) / Donations & Sponsorships Other (63150)

Description Amount	(\$)
2023/24 Budget	100,000
Actual + Commitment	41,732
YTD Remaining Budget	58,268

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 – Council Sponsorship Policy

RISK ASSESSMENT/DEADLINES

Reputational – Providing assistance to support local residents in pursuing endeavours while promoting the region reinforces Councils commitment to supporting the local community.

To be completed by 30 June 2024 in line with the 2023/24 financial year budget.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Australian Titles Sponsorship Packages Redacted [11.9.1 - 3 pages]

Whitsunday Dirt Riders proudly hosting....



2024

(INSERT NAMING RIGHTS SPONSOR HERE)

**AUSTRALIAN SENIOR
DIRT TRACK TITLES**
Sponsorship proposal

20TH & 21ST JULY 2024

**Drays Park
1 Lascelles Drive, Gunyarra**



SPONSORSHIP PACKAGES

Dirt track racing is an exciting fast paced branch of motorcycle riding for off road enthusiast's offering high octane bar to bar racing which is exhilarating for both riders and spectators. The Australian Senior Dirt Track titles will attract the best riders from all over Australia including Brisbane rider and current Australian Dirt Track champion - Jarred Brook. We are excited to be bringing this event to the Whitsundays with in excess of 100 riders and their families expected to attend along with many more spectators.

GOLD NAMING RIGHTS SPONSOR 1 x \$10,000

- Event Naming rights sponsor.
- Delegate to hand out awards at end of titles
- Full page advertisement in program
- Positioned signage on track and front fence (supply own banners)
- Prime coverage of your logo in the event program - Front page
- Company announcements throughout the weekend
- Social Media and print media acknowledgement
- Complimentary weekend car entry (1 x vehicle)
- \$200 Canteen credit to be used on Food & Drinks

SILVER EVENT SPONSOR 1 X \$5000

- Positioned signage on track fencing(to be supplied)
- Emergency services sponsor with business advertising in emergency services bay.
- Logo and name advertisement in the program (to be supplied in jpeg format)
- Facebook advertising on Whitsunday Dirt Riders Page
- Commentary mentions over the event weekend
- Complimentary weekend car entry (1 x vehicle)
- Canteen package including 10 x Beer/softdrink tickets & 6 x food tickets

FEATURE CLASS SPONSOR 450CC 1 X \$2000

- Naming rights of the feature class
- Logo and name advertisement in the program (to be supplied in jpeg format)
- Facebook advertising on Whitsunday Dirt Riders Page
- Commentary mentions over the event weekend
- Complimentary weekend car entry (1 x vehicle)
- Canteen package including 10 x Beer/softdrink tickets & 6 x food tickets

For more information please do not hesitate to call [REDACTED] on [REDACTED] or email:

[REDACTED]
We appreciate your consideration!



SPONSORSHIP PACKAGES

TRACK EQUIPMENT SPONSORSHIP 1 x \$2000

- Positioned banner on side of water truck used continually throughout the race meet offering high volume advertising exposure
- Company Announcements throughout the weekend
- Social Media and print media acknowledgement
- Complimentary Weekend car entry (1 x Vehicle)
- Canteen package including 10 x beer/softdrink tickets & 6 x food tickets

TITLES CLASS SPONSORS 3 X \$1000

- Class naming rights .Classes available - MX Open, Pro 250 or Women's
- Logo and name advertisement in the program (to be supplied in jpeg format)
- Facebook advertising on Whitsunday Dirt Riders Page
- Commentary mentions over the event weekend
- Complimentary weekend car entry (1 x vehicle)
- Canteen package including 6 x beer/softdrink tickets & 4 x food tickets

SUPPORT CLASS SPONSORS 4 X \$500

- Class naming rights (65cc, 85cc, Junior 250, Veterans)
- Logo and name advertisement in the program (to be supplied in jpeg format)
- Facebook advertising on Whitsunday Dirt Riders Page
- Commentary mentions over the event weekend
- Complimentary weekend car entry (1 x vehicle)
- Canteen package including 4 x beer/softdrink tickets & 2 x food tickets

We appreciate your consideration. We would love to have you on board. To secure your preferred sponsorship package please reply by email including a JPEG logo for brochure and social media advertising to [REDACTED]

Invoice will follow.



11.10 - Sponsorship Request - Curated Art Exhibition - Creative Connections Whitsundays Inc.

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider a request for sponsorship from Creative Connections Whitsundays Inc. to assist them with holding a curated Art Exhibition as part of the 2024 Great Barrier Reef Festival on 1-4 August 2024.

EXECUTIVE SUMMARY

Creative Connections Whitsundays Inc. are hosting a curated art exhibition during the 2024 Great Barrier Reef Festival, taking over the organising of the exhibition from the Whitsunday Arts Festival committee. The exhibition will be open to those 16 years and over who reside in the Great Barrier Reef catchment area.

Council has supported the exhibition in 2021 and 2022 providing \$5,000 each year as the major prize. The exhibition did not go ahead in 2023. Creative Connections Whitsundays Inc. have approached Council for \$5,000 sponsorship for the 2024 exhibition, however it is recommended that \$3,000 be provided to ensure that the prize money is in line with the quality of the winning artwork.

OFFICER'S RECOMMENDATION

That Council approve a sponsorship of \$3,000 only, to assist Creative Connections Whitsundays Inc. in holding a curated Art Exhibition as part of the 2024 Great Barrier Reef Festival on 1-4 August 2024.

BACKGROUND

Creative Connections Whitsunday Inc. is a not-for-profit community arts organisation playing a role in fostering arts and culture in the Whitsundays by hosting art exhibitions and workshops.

Whitsunday Regional Council supported the Whitsunday Arts Festival, who originally hosted the curated exhibition in 2021 and 2022, by providing \$5,000 each year as the major prize. This exhibition has become a noteworthy platform for local artists to showcase their work, contributing to the establishment of the Whitsundays as an arts and cultural destination.

Due to resource constraints faced by the Whitsunday Arts Festival committee, the Exhibition was not held in 2023 and they are unable to facilitate it in 2024. So, in response Creative Connections Whitsundays Inc. proposes hosting the curated exhibition as part of the 2024 Great Barrier Reef Festival.

DISCUSSION/CURRENT ISSUE

Creative Connections Whitsundays Inc. have approached Council for sponsorship to support them in taking the reins of hosting the curated art exhibition and providing a substantial prize pool to encourage a large number of entries into the exhibition.

The exhibition will be open to all artists in the Great Barrier Reef catchment area over the age of 16 and will provide seven prize categories, with Council providing sponsorship to the Best in Show Award. Creative Connections Whitsundays originally requested \$5,000 sponsorship from Council in line with previous sponsorship given, however the decision to award \$3,000 is to ensure that the prize money is in line with the quality of the winning artwork.

In return for Council's investment of \$3,000, Council will receive:

- a) Recognition as the major partner of the exhibition.
- b) An invitation for Council representative to present the 'Best in Show Award' at the Awards night. This will be announced on social media and local newspaper.
- c) The winning artwork will be gifted to Council.
- d) An invitation for a Councillor to be a part of the judging panel.
- e) Council logo on any advertisements.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorships (10249) / Donations & Sponsorships Other (63150)

Description	Amount (\$)
2023/24 Budget	100,000
Actual + Commitment	41,732
YTD Remaining Budget	58,268

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 – Council Sponsorship Policy

RISK ASSESSMENT/DEADLINES

Reputational – Providing assistance to support local residents in pursuing endeavours while promoting the region reinforces Council's commitment to supporting the local community.

To be completed by 30 June 2024 in line with the 2023/24 financial year budget.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Sponsorship Request - Art Exhibition - Creative Connections Whitsundays - Redacted [11.10.1 - 2 pages]



Connecting Creative Minds in the Whitsundays

WHITSUNDAY REGIONAL COUNCIL

REQUEST FOR SUPPORT FOR WHITSUNDAYS ARTS PROGRAM

OVERVIEW

Creative Connections Whitsunday Inc, a non-profit community arts organisation, plays a crucial role in fostering an arts culture in the Whitsundays by hosting art exhibitions and workshops. The absence of a local Art Gallery in the region, coupled with the financial burden of organising exhibitions in a 'pop-up' gallery, poses a significant challenge for local community groups.

An annual curated Exhibition (ie. artworks are preselected by a judging panel) serves as a vital platform for local artists. The Whitsundays Arts Festival, supported by the Whitsundays Regional Council, successfully hosted the inaugural curated exhibition in 2021 and repeated the event in 2022. Both years witnessed the participation of over 1000 visitors and garnered more than 10,000 website views. This exhibition has become a noteworthy platform for local artists to showcase their work, contributing to the establishment of the Whitsundays as an arts and cultural destination.

However, due to resource constraints faced by the Whitsundays Arts Festival committee, the Exhibition was not held in 2023 and is currently not scheduled for 2024. In response, Creative Connections Whitsundays Inc proposes hosting a curated Exhibition as part of the 2024 Great Barrier Reef Festival, aligning with the Festival's strategic plan to integrate local arts into its program.

To facilitate the success of this initiative and elevate the exhibition's profile, we seek continued investment from the Council in supporting a local Arts program. Drawing inspiration from successful models in other regional areas across Queensland, such as the Rockhampton 'Gold Award' exhibition, Sunshine Coast Art Prize, Central Highlands Regional Council, and the Du Reitz Art Award by Gympie Regional Council, it is evident that a robust partnership with local Council is instrumental in fostering vibrant arts and culture.

In order to attract the support of the artist community and enhance the exhibition's visibility, we propose offering a substantial prize pool. Your continued investment and support will play a pivotal role in ensuring the sustained development of an arts culture in our region.

OVERVIEW OF GREAT BARRIER REEF ART EXHIBITION 2024

The exhibition will be open to all artists in the Great Barrier Reef area over the age of 16 years. There are 7 prize categories:

- Best in Show Award** (sponsored by Whitsundays Regional Council)
- 2D Media Award
- 3D Sculpture Award
- Photographic Award
- People's Choice Award
- Local Artist Award
- GBRF Theme Award

EXHIBITION TIMELINE

Entries Open: 1 April 2024

Entries Close: 30 June 2024

Finalists Announced: 15 July 24

Winners Announced: 1 August 2024

Exhibition Dates: 1-5 August 2024

People's Choice Award Announced: 6 August 2024

A pre-evaluation Panel will assess all entries and announce 60 x finalists. The finalists will be displayed in the Exhibition on the 1-5 August. A guest Judge will determine the winning entries.

WHITSUNDAY REGIONAL COUNCIL INVESTMENT

WRC is kindly urged to allocate a \$5,000 investment towards the 2024 Major Prize. To ensure the acquisitive artwork meets Council's expectations, we would welcome a Councillor to be part of the judging panel.

We sincerely value the Council's support in commemorating the artistic community through an annual Art Prize Exhibition. Recognising the economic potential, cultural tourism is emerging as a thriving industry.

BENEFITS TO WHITSUNDAY REGIONAL COUNCIL

- Council will be recognised as the major partner of the Exhibition
- Council will be invited to present the 'Best in Show Award' at the Awards night. This will be announced in social media and newspaper
- The acquisitive winning artwork will be incorporated into Council's growing art collection
- A Councillor can be part of the Judging panel
- Enhanced Council Reputation and Branding

With Regards

[Redacted Signature]

[Redacted Name]

Exhibition Coordinator

Creative Connections Whitsunday Inc

www.creativeconnectionswhitsunday.com

11.11 - Financial Support for Junior Elite Athletes - January to March 2024

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider the applications submitted for Financial Support for Junior Elite Athletes.

EXECUTIVE SUMMARY

Council offers the Financial Support for a Junior Elite Athlete grant to local youth who are competing in a representative sporting event or program. Approvals are made based on the grant criteria set out in the policy and guidelines.

The applications outlined in this report were received between January and March 2024. Due to Council being in caretaker mode, no financial assistance approvals were able to be given during this time.

OFFICER'S RECOMMENDATION

That Council approve financial support for:

- a) Alexis Howell who represented North Queensland in the U12 years Aquathlon in Hervey Bay on 10 February 2024 - \$250.
- b) Millie Groom who competed in the QLD Sprint Championships in Brisbane on 10 February 2024 - \$250.
- c) Adelaide Sanders who competed in the QLD Sprint Championships in Brisbane on 10 February 2024 - \$250.
- d) Tate Harland who competed in the QLD Sprint Championships in Brisbane on 10 February 2024 - \$250.
- e) Ruby Harland who competed in the QLD Sprint Championships in Brisbane on 10 February 2024 - \$250.
- f) Andie Reynolds who competed in the QLD Sprint Championships in Brisbane on 10 February 2024 - \$250.
- g) Alexander Trefz who competed in the QLD Sprint Championships in Brisbane on 10 February 2024 - \$250.
- h) Zachary Trefz who competed in the QLD Sprint Championships in Brisbane on 10 February 2024 - \$250.
- i) Julie Webb who competed at the Senior State Age Netball Competition in Brisbane on 6-9 April 2024 - \$250.
- j) Sarah Finn who competed at the Senior State Age Netball Competition in Brisbane on 6-9 April 2024 - \$250.
- k) Mia Breikopf who competed at the Senior State Age Netball Competition in Brisbane on 6-9 April 2024 - \$250.
- l) Lily Batalibasi who competed at the Senior State Age Netball Competition in Brisbane on 6-9 April 2024 - \$250.
- m) Remy Hedges who competed at the Senior State Age Netball Competition in Brisbane on 6-9 April 2024 - \$250.

- n) Mia Clark who competed at the NQ Volleyball Championships in Cairns on 18 April 2024 - \$250.
- o) Nara Suckling who competed at the NQ Volleyball Championships in Cairns on 18 April 2024 - \$250.
- p) Matilda Nicholes who competed in the North Queensland U12 years Aquathlon in Hervey Bay on 10 February and the QLD Sprint Championships in Brisbane on 11 February 2024 - \$500.
- q) Jax Clayworth who competed in the QLD Sprint Championships in Brisbane on 10 February and the QLD State Championships on 26-28 March 2024 - \$500.
- r) Don Algie who competed in the QLD Sprint Championships in Brisbane on 10 February and the QLD State Championships on 26-28 March 2024 - \$500.
- s) Joshua King who competed at the 2024 ILCA Oceania & Australian Championships for Sailing in Adelaide from 1-8 January 2024 - \$1,000.
- t) Jack Scharf who competed at the 2024 ILCA Oceania & Australian Championships for Sailing in Adelaide from 1-8 January 2024 - \$1,000.
- u) Sam Belyea who represented Australia at the World Windsurfing Titles in Perth on 29 December 2023 - \$1,000.
- v) Jacob Godden who is representing Australia at the Australian Futsal Associations UK Tour from 17 April to 3 May 2024 - \$2,000.

BACKGROUND

At the Ordinary Council Meeting held on 28 July 2021, Council resolved to adopt a policy to provide Financial Support for a Junior Elite Athlete. The level of funding available to individual Junior Elite Athletes is calculated on a progressive scale, the higher the level of representation the greater the financial support, as outlined below:

Level of Representation	Allocation (\$)
Representing North Queensland or equivalent in State level competition	250
Representing Queensland within Queensland	500
Representing Queensland Interstate	1,000
Representing Australia Overseas	up to 2,000

DISCUSSION/CURRENT ISSUE

Name	Age	Competition	Competition Level	Sport	Amount (\$)
Alexis Howell	12	U12 Years Aquathlon	North Queensland	Swim and Run Event	250
Millie Groom	14	QLD Sprint Championship	North Queensland	Swimming	250
Adelaide Sanders	11	QLD Sprint Championship	North Queensland	Swimming	250
Tate Harland	16	QLD Sprint Championship	North Queensland	Swimming	250
Ruby Harland	12	QLD Sprint Championship	North Queensland	Swimming	250
Andie Reynolds	12	QLD Sprint Championship	North Queensland	Swimming	250

Alexander Trefz	10	QLD Sprint Championship	North Queensland	Swimming	250
Zachary Trefz	13	QLD Sprint Championship	North Queensland	Swimming	250
Julie Webb	16	Senior State Age Netball Competition	North Queensland	Netball	250
Sarah Finn	16	Senior State Age Netball Competition	North Queensland	Netball	250
Mia Breitkopf	16	Senior State Age Netball Competition	North Queensland	Netball	250
Lili Batalibasi	16	Senior State Age Netball Competition	North Queensland	Netball	250
Remy Hedges	16	Senior State Age Netball Competition	North Queensland	Netball	250
Mia Clark	15	NQ Volleyball Championship	North Queensland	Volleyball	250
Nara Suckling	14	NQ Volleyball Championship	North Queensland	Volleyball	250
Joshua King	16	ILCA Oceania & Australian Championships	Queensland	Sailing	1,000
Jack Scharf	17	ILCA Oceania & Australian Championships	Queensland	Sailing	1,000
Don Algie	11	QLD Sprint Championships & QLD State Championship	North Queensland	Swimming	500
Jax Clayworth	11	QLD Sprint Championships & QLD State Championship	North Queensland	Swimming	500
Matilda Nicholes	12	QLD Sprint Championships & U12 Aquathlon	North Queensland	Swimming & Running	500
Sam Belyea	17	World Windsurfing Titles	Australia	Windsurfing	1,000
Jacob Godden	14	Australian Futsal Association UK Tour	Australia	Futsal	2,000
				TOTAL	10,250

Joshua King has not previously received any funding through the Junior Elite Athlete program.

Jack Scharf has previously received funding through the Junior Elite Athlete Program for:

- Representing North Queensland at the Australian Optimist Championships for Sailing in 2018
- Representing North Queensland at the Queensland Youth Championships for Sailing in 2019

Sam Belyea has previously received funding through the Junior Elite Athlete Program for:

- Representing North Queensland at the Australia Optimist Championships for Sailing in 2018

Alexis Howell has not previously received any funding through the Junior Elite Athlete program.

Don Vinh Algie has not previously received any funding through the Junior Elite Athlete program.

Millie Groom has previously received funding through the Junior Elite Athlete program for:

- Representing North Queensland at in the U13-19 years Triathlon Championships in 2023

Adelaide Sanders has not previously received any funding through the Junior Elite Athlete program.

Jax Clayworth has previously received funding through the Junior Elite Athlete program for:

- Competing in the QLD State Swimming Championships in 2023

Tate Harland has not previously received any funding through the Junior Elite Athlete program.

Ruby Harland has not previously received any funding through the Junior Elite Athlete program.

Andie Reynolds has not previously received any funding through the Junior Elite Athlete program.

Matilda Nicholes has not previously received any funding through the Junior Elite Athlete program.

Alexander Trefz has not previously received any funding through the Junior Elite Athlete program.

Zachary Trefz has not previously received any funding through the Junior Elite Athlete program.

Jacob Godden has previously received funding through the Junior Elite Athlete program for:

- Representing Australia at the 2022 National Futsal Championships in Barcelona

Julie Webb has not previously received any funding through the Junior Elite Athlete program.

Sarah Finn has not previously received any funding through the Junior Elite Athlete program.

Mia Bretkopf has not previously received any funding through the Junior Elite Athlete program.

Lili Batalibasi has not previously received any funding through the Junior Elite Athlete program.

Remy Hedges has not previously received any funding through the Junior Elite Athlete program.

Mia Clark has previously received funding through the Junior Elite Athlete program for:

- North Queensland Volleyball Championships in 2022
- North Queensland Volleyball Championships in 2023

Nara Suckling has previously received funding through the Junior Elite Athlete program for:

- State Age Netball Championships in 2023

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074)

Description	Amount (\$)
2023/24 Budget	120,000
Actual + Commitment Spend	62,648
YTD Remaining Budget	57,352

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_05 – Financial Support for a Junior Elite Athlete Policy

RISK ASSESSMENT/DEADLINES

The financial assistance show's Councils commitment to providing support to local junior elite athletes competing in a regional, state or national competition.

To be completed by 30 June 2024 in line with the 2023/24 financial year budget.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

Nil

11.12 - Sponsorship Request - 2024 Bowen River Rodeo & Campdraft - Bowen River Rodeo & Campdraft Association Inc.

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider a sponsorship request from the Bowen River Rodeo and Campdraft Association Inc. to host the 136th Bowen River Rodeo & Campdraft to be held from 6 - 9 June 2024.

EXECUTIVE SUMMARY

The Bowen River Rodeo and Campdraft is a huge three-day event held annually that draws thousands of people from across Queensland to enjoy the many rodeo, campdraft and bush sporting events.

Council has supported this major event in previous years through monetary and in-kind support to assist the organisers in ensuring the event is a success. The Bowen River Rodeo & Campdraft Association Inc. have approached Council for a financial sponsorship of \$5,000 for the 2024 event.

OFFICER'S RECOMMENDATION

That Council approve a cash sponsorship of \$5,000 to the Bowen River Rodeo and Campdraft Association Inc. to assist with expenses to host a three-day Rodeo and Campdraft along with additional junior bush sporting events.

BACKGROUND

The Bowen River Rodeo and Campdraft Association Inc. will be hosting its 136th annual three-day Rodeo and Campdraft with the organisers anticipating approximately 3,000 attendees.

This iconic event draws spectators and competitors from all over Queensland and interstate to enjoy an action-packed weekend in Rodeo, Campdraft and Junior Bush Sports together with camping facilities, various food outlets, bars, entertainment, and market stalls.

The rodeo not only caters for elite competition but also allows opportunities for juniors to participate in the junior bush sporting events, providing lots of fun, developing riding skills and good horsemanship.

Council has previously provided the following sponsorship to the event:

2016 - \$20,000 cash
2019 - \$1,200 in-kind
2022 - \$10,000 cash
2023 - \$10,000 cash

DISCUSSION/CURRENT ISSUE

The Bowen River Rodeo & Campdraft Association Inc. have approached Council regarding the sponsorship of their 2024 event.

The organisers are committed to ensuring that this is a family orientated weekend, with a priority being the safety of everyone involved. Outlays for the weekend include paramedics, security, police, licensing, water trucks for dust control, animal welfare and more.

It is recommended that Council provide a \$5,000 gold sponsorship to support this not-for-profit organisation.

In return for sponsorship, Council will receive the following:

- Naming Rights to one day of Rodeo for your preferred day.
- Sponsor for 1 Open event and 1 Junior event on your preferred day.
- Above chute arena signage.
- Social media on all Bowen River Facebook posts.
- Media via print.
- Regular sponsor announcements throughout each event.
- 8 VIP passes for the entire weekend.
- 8 VIP passes into Sponsors tent on Saturday afternoon.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249).

Description	Amount (\$)
2023/24 Budget	100,000
Actual + Commitment	41,732
YTD Remaining Budget	58,268

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

RISK ASSESSMENT/DEADLINES

Reputational Risk - Providing financial assistance to support local residents in pursuing endeavours while promoting the region reinforces Council's commitment to supporting the local community.

To be completed by 30 June 2024 in line with the 2023/24 financial year budget.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Sponsorship Request - 2024 Bowen River Rodeo & Campdraft Redacted [11.12.1 - 2 pages]



Bowen River Rodeo & Campdraft Assoc Inc

[REDACTED]
[REDACTED] [REDACTED] [REDACTED]

Email: [REDACTED]
ABN: [REDACTED]
President: [REDACTED]
Treasurer: [REDACTED]
Secretary: [REDACTED]

23rd January, 2024.

Whitsunday Regional Council,
67 Herbert Street,
Bowen. Qld. 4805.

[REDACTED]

To whom it may concern,

136th Bowen River Rodeo, Campdraft and Junior Bush Sports
6th to 9th June, 2024

The Committee is well underway in planning our 136th Bowen River and is hoping Council will once again support us in running what we believe to be a great event and one of the biggest in the Whitsunday region.

This quite iconic event draws spectators and competitors from all over Queensland and interstate to enjoy an action-packed weekend in Rodeo, Campdraft and Junior Bush Sports together with camping facilities, various food outlets, bars, entertainment and some market stalls.

Bowen River is again hosting two Rodeos on Saturday and Sunday both being part of the Australian Pro Rodeo circuit with Rough Stock and Time Events for Junior, Novice and Open competitors. These support Buck Off Melanoma in raising awareness of skin cancer and funds to assist the Queensland Institute of Medical Research Berghofer Medical Research Institute in Brisbane to help find a cure.

For the third year, under lights on the Friday evening, we are running the Wrangler Xtreme Broncs Australia Saddle Broncs and Ladies Breakaway Roping. Both these events attract Australia's top 20 competitors!

Our Campdraft caters for mini draft competitors through to the Gold Spurs Open Draft over a 3 ½ day program. We are very proud of the opportunities young riders have together with the wonderful standard of competition we see from the top competitors of the Australian Campdraft Association.

In the Junior Bush Sports arena, horse events cater for young riders of any ability providing lots of fun and developing riding skills and good horsemanship.

A priority of our Committee is to ensure that this is a family orientated weekend. Outlay for maintenance and setting up is very high and of course we have the responsibility to cover the safety aspects for everyone involved such as paramedics, security, police, licensing, water trucks for dust control, animal welfare and so on.

Funds raised from the weekend go towards on-going maintenance and further improvements of the grounds which benefit not only the event's competitors and spectators but associations and individuals who can utilize the facilities for their own use. The Committee aims to continue supporting Buck Off Melanoma, CQ Rescue Helicopter, local schools, Lions Club and other worthwhile organisations.

Should WRC be able to assist us, we will acknowledge your contribution leading up to, for the duration and after the weekend, through the Bowen River Facebook page, our program, Rodeo magazines and any other print media. Announcements will be made over the public-address system throughout the events. Signage and banners provided will be displayed. Your logo can be included on our sponsor's banner which is displayed over the weekend. You may wish to take part in presentation of prizes. Tax invoices and receipts are issued to our sponsors and you will be given complimentary weekend passes together with an invitation to attend our sponsors' area for refreshments on the Saturday afternoon.

Please be assured that assistance of any kind is greatly appreciated, whether it be monetary sponsorship/donation, in-kind or donation of product. It would not be possible to run this wonderful annual event without this support. We have taken the liberty of attaching our Sponsorship Options and Form together with our List of Events.

Please feel free to contact us should you have any queries or require further details.

Thank you so much for your consideration and look forward to hearing from you.

Sincerely,



Secretary Bowen River Committee.

11.13 - Donation Requests Approved Under \$2,000 - January to March 2024

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

To advise Council of the donations and in-kind support up to \$2,000 provided for the months of January, February, and March 2024.

EXECUTIVE SUMMARY

Council is often approached by community groups for financial assistance, requesting support for \$2,000 or less. These requests are approved or denied as they are received by the Community Services team and a monthly report is submitted to Council advising of the donations that have been approved, as per resolution 2020/05/13.13.

This report includes the months of January, February, and March 2024 as Council was in caretaker mode for this period and no approvals were made on any financial assistance requests during this time.

OFFICER'S RECOMMENDATION

That Council note the donations and in-kind support provided for the months of January, February, and March 2024 to the following recipients:

- a) Collinsville Scottville Playgroup – Waste and Recycling Bin Collection - \$134
- b) Collinsville Scottville Playgroup – Musical Bingo Fundraiser - \$300
- c) 2024 NAIDOC Week School Initiatives – Koori Kids - \$450
- d) Collinsville Lions Club – 2024 Australia Day Breakfast - \$500
- e) Collinsville Rodeo Association – 2024 Collinsville Rodeo - \$1,000
- f) Bowen Polocrosse Club – Annual Polocrosse Carnival - \$1,000
- g) St Mary's Catholic School – 2024 School Fete - \$1,000
- h) Healthy Kids Expo – Healthy Kids Project - \$2,000
- i) Yooribaya Cultural Experiences – Murri's Gone Walkabout Men's Healing Camp - \$2,000

BACKGROUND

As per resolution 2020/05/13.13, Council resolved to:

- a) Authorise the Chief Executive Officer to approve:
 - Request for Donation on Council Fee applications, and
 - Request for Donations, Sponsorships and In-Kind Support applications up to the value of \$2,000, and
- b) Approve the submission of a monthly report listing the applications processed.

DISCUSSION/CURRENT ISSUE

Council receives requests for assistance from community and sporting groups with most requests for amounts not exceeding \$2,000. In the months of January, February and March 2024 the following donations were provided:

Organisation Name	Description	Donation Amount (\$)	In-Kind Support (\$)
Collinsville Scottville Playgroup	Waste and Recycling Bin Collection	134	0
Collinsville Scottville Playgroup	Musical Bingo Fundraiser	300	0
2024 NAIDOC Week School Initiatives	Koori Kids	450	0
Collinsville Lions Club	2024 Australia Day Breakfast	500	0
Collinsville Rodeo Association	2024 Collinsville Rodeo	1,000	0
Bowen Polocrosse Club	Annual Polocrosse Carnival	1,000	0
St Mary's Catholic School	2024 School Fete	1,000	0
Yooribaya Cultural Experiences	Murri's Gone Walkabout Men's Healing Camp	2,000	0
Healthy Kids Expo	Healthy Kids Project	2,000	0
Total for January, February & March 2024		8,384	0

FINANCIAL IMPLICATIONS

The funds were taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2023/24 Budget	120,000
Actual + Commitment Spend	62,648
YTD Remaining Budget	57,352

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_08 - Community Donations Policy

RISK ASSESSMENT/DEADLINES

There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

To be completed by 30 June 2024 in line with the 2023/24 financial year budget.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

Nil

11.14 - Special Projects Grant Applications - Round 2 - 6 October 2023 to 9 February 2024

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Arts & Community Programs Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider the funding for the Special Projects Grant Applications for Round 2 of the 2023-24 Program.

EXECUTIVE SUMMARY

Each financial year a fixed amount of funding, as determined by Council, will be allocated to the Special Projects Grant program. The Special Projects Grant program will be open to all incorporated not for profit clubs wishing to undertake one off projects or events that fall outside of the normal operations of the club.

Grants up to \$10,000 may be available. Organisations must adhere to the criteria stated in the Community Grants Policy and must submit a Grant Acquittal Form upon completion of the project. Clubs that can apply for the Regional Arts Development Fund are eligible to apply for this grant. In the event the funds for this program are exhausted in a financial year, the program will be closed for the remainder of that year. Funding levels for future years will be at the discretion of Council.

The following types of projects are ineligible:

- Projects which include services or activities that are the responsibility of a government body, or that the applicant organisation or another organisation is already funded to deliver.
- Projects which are political in nature or incorporate political activities.
- Projects being delivered before grants are awarded – projects are not funded retrospectively.

OFFICER'S RECOMMENDATION

That Council:

1. Approve the payment of Special Projects Grant – Round 2, to assist the following recipients:
 - a) Bowen Seagulls Junior Rugby League Inc. - \$10,000
 - b) Proserpine Golf Club Inc. - \$10,000
 - c) Zonta Club of Bowen Inc. 3,750
 - d) Whitsunday Equestrian Group Inc. - \$3,000
 - e) Collinsville Connect Telecentre Group Inc. - \$2,893
2. Furthermore, the applicant below be advised they were unsuccessful:
 - a) Whitsunday PCYC - \$10,000

BACKGROUND

The Special Projects Grant is open to all incorporated not for profit clubs/organisations in the region wishing to undertake one off projects or events that fall outside of the normal operations of the club.

To be eligible for the Special Projects Grant a club/organisation must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Supplies a copy of the applicant organisation audited Financial Statement for the past year.
- Supplies at least two (2) letters of support (excluding Council and Councillors)
- Letter from other organisations that may be impacted by the projects, detailing their support of the project (where applicable)
- At least two (2) written quotations for any external services or purchases required to deliver this project.
- Completed Project Plan (as per the Special Projects Application Form)

DISCUSSION/CURRENT ISSUE

The second round of the Special Projects Grant Program for 2023/24 closed on Friday, 9 February 2024.

The following applications were received:

Organisation Name	Project Details	Amount Requested (\$)	Amount Recommended (\$)	Assessment Comments
Bowen				
Bowen Seagulls Junior Rugby League Inc.	The costs of adding a third playing field to the 2 existing fields	10,000	10,000	To fully fund the project. A very beneficial project for the players and the club and for future collaboration with other clubs.
Zonta Club of Bowen Inc.	The costs of establishing a Zonta section of reading material at Bowen Library	3,750	3,750	To fully fund the project. A much-needed selection of material essential to the needs of the community within the Bowen Library.
	Sub-total	13,750	13,750	
Airlie Beach/ Cannonvale				
Whitsunday Equestrian Group Inc.	The costs of essential Defibrillator equipment for the group	3,800	3,000	To fully fund the project, as essential equipment for the group to create a safer environment for the equestrian group.
Whitsunday PCYC	The costs of 'Braking the Cycle	10,000	0	Application is ineligible under the Special

	Program' for an accredited driving instructor			Projects Guidelines and Policy. - Projects which include services/activities that are the responsibility of a government body i.e. QPS - Projects being delivered before grants are awarded – projects are not funded retrospectively.
	Sub-total	13,800	3,000	
Proserpine				
Proserpine Golf Club Inc.	The costs of the upgrade for existing sewerage pump	10,000	10,000	To fully fund the project. An essential item for the golf club to be able to continue to provide the services to the community and visitors.
	Sub-total	10,000	10,000	
Collinsville				
Collinsville Connect Telecentre Group Inc.	The costs of a Digital printed billboard banner depicting 2 pit ponies with a miner emerging from No.2 mine	2,893	2,893	To fully fund the project. Murals are essential item showcasing the past within the town.
	Sub-total	2,893	2,893	
Combined Total		40,443	29,643	

FINANCIAL IMPLICATIONS

The proposed total cost to Council for this group of applications is \$29,643, which will be budgeted against JC:2967.10081 – Community Donations (2967) / Projects Grants (10081).

Description	Amount (\$)
2023/24 Budget	160,000
Actual + Commitment	20,000
YTD Remaining Budget	140,000

Special Projects Grants – Previous Funding Round

Round 1 August to October 2023	Number of Applications	Approved (\$)	Declined (\$)
Bowen	2	20,000	0
Airlie Beach/Cannonvale	0	0	0
Proserpine	0	0	0
Collinsville	0	0	0
Total	2	20,000	0

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_03 – Community Grants Policy

RISK ASSESSMENT/DEADLINES

Reputational Risk – Providing financial support for projects undertaken by community groups will reinforce the message that Council is committed to investing in worthwhile community activities while recognising the work being done by our local community groups.

Payment to be made within one month of approval.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Round 2 Oct to Feb - 2023-24- CAG Special Projects Grant Summary [11.14.1 - 3 pages]

Community Assistance Grants – Special Projects Proposal Report
Round 2 - 6 October 2023 to 9 February 2024

Organisation	Description/Benefit	Application Assessment Notes	GST	Amount Requested	Amount Recommended
Whitsunday Equestrian Group 250.2023.148 ECM #7652826 katevandalen@hotmail.com	Towards the costs of essential equipment for the group Total Cost of Project - \$3,800 The Whitsunday Equestrian Group has volunteers that undergo first aid training and receive ongoing refresher courses. Clear signage and awareness campaigns will inform members and visitors of available resources with the establishment of a well-defined emergency response plan. The benefits of this project by investing in the training for volunteers and acquiring an automatic defibrillator, is the aim to create a safer environment for the equestrian group and offer valuable resources to the local community.	It is proposed to contribute towards the costs of: - Automatic defibrillator with protective housing - Automatic Defibrillator-paediatric pads - First aid kit - First aid signage Applicant will be contributing \$800 towards the project and will source other areas for additional funding. Comments: To fully fund the project. Essential equipment for the organisation	No	\$3,800	\$3,000
Bowen Seagulls Junior Rugby League Inc. 250.2024.14 ECM #7747345 Grants.bowenseagulls@gmail.com	Towards the costs of adding a third playing field to the 2 existing fields. Total cost of project \$58,808 The club currently has 300 players U6 to Adult, plus volunteers and committee. The club also hosts 2 annual carnivals in the Summer 10s and a Gala Day, which attracts teams from all over QLD. The benefits are by developing a third field allows the club to have larger carnival participation which in turn can generate more money for the club and township. The third field also allows an additional facility for training and warm up on regular game Days. And future collaboration with other clubs like Bowen Touch Association to allow the facilities to be utilised by 'like' sporting organisations.	It is proposed to contribute towards the costs of: - Grader with UTS machine control to form and shape. - Supply, delivery, and lay import topsoil/sandfilter material 100mm thick to the entire field, including 5m buffer around the field 1000m3. - Installation of new irrigation recycled water compliant to tie into existing infrastructure on field 2. - Sand around field to level irrigation installation areas, seed, and fertiliser. Weed control. Applicant will be contributing \$48,808 towards the project, additional grant funding was sourced from Gambling Community Benefit Fund for \$35,000 and FRRR Strengthening Rural Communities for \$10,000, but both were unsuccessful.	Yes	\$10,000	\$10,000

Attachment 11.14.1 Round 2 Oct to Feb - 2023-24- CAG Special Projects Grant Summary

		<i>Comments: To fully fund the project. Very beneficial project for the players and the club.</i>			
Zonta Club of Bowen Inc. 250.2024.15 ECM #7747662 /7747671 7747841 #7749839 hgingram@outlook.com	Towards the costs of establishing a Zonta section at Bowen Library. Total cost of project \$5,000 Zonta would like to set up a section in Bowen Library to promote women's achievements and caters for predominately to the needs and interest of local women and girls, but also inclusive of men and teenage boys. The benefit of this project enables Zonta to provide the tools that aim to meet these needs. Zonta's theme is to build a better world for women and girls.	It is proposed to contribute to the costs of: • Book supply • Print and support materials • Emergency wallet cards • Bookmarks • Book sticky labels • Local women's business directory • Safety for women and girls, Zonta postcards and brochures Applicant will be contributing \$2,100 towards the project, Comments: To fully fund the project. A much-needed selection within the Bowen Library.	No	\$3,750	\$3,750
Whitsunday PCYC 250.2024.16 ECM #7748798 Alex.weber@pcyc.org.au	Towards the costs of 'Braking the Cycle Program' Total cost of the project \$21,250 The BTC program is PCYC's volunteer driver mentor program that works to enhance road safety and to provide employment and youth development outcomes for disadvantaged young people. The objective and benefit is to create safer young drivers, increase social inclusion and workforce participation of disadvantaged at risk young people through mentoring, education and assistance obtaining a driver licence. Keys2Drive a free Government funded driving lesson was discontinued in March 2023, so left the program without this essential tool.	It is proposed to contribute to the costs of: • Accredited local driving instructor 125 participants x \$80/hr Applicant's in-kind contribution will be \$11,250. Comments: Ineligible under Special Projects Guidelines. • Projects which include services/activities that are the responsibility of a government body i.e. QPS. • Projects being delivered before grants are awarded – projects are not funded retrospectively.	Yes	\$10,000	\$0

Attachment 11.14.1 Round 2 Oct to Feb - 2023-24- CAG Special Projects Grant Summary

Collinsville Connect Telecentre Group Inc, 250.2024.21 ECM# 7752718 cvilleconnect@gmail.com	Towards the costs of a Digital printed billboard banner Total cost of project \$3,893 The Telecentre is seeking funding to replace one of the town’s murals due to fading. The mural depicts 2 pit ponies with a miner emerging from No.2 mine. This mural highlights Collinsville’s unique heritage and provides an additional focal point for the story of the Collinsville Pit Ponies told though the town via sculpture, murals, and museums. The project will benefit the community through a renewed sense of community pride, an addition to the Collinsville streetscape and a recognition of the cultural and historical significance of the Collinsville Pit Ponies and underground mines. The project will also contribute to visitor experience, complimenting the museums and tours available and resulting in greater visitor satisfaction and night spent in town.	It is proposed to contribute to the costs of: Digital printed billboard banner and installation in Collinsville Applicant’s in-kind contribution will be \$1,000. Comments: To fully fund the project. Murals are an essential item showcasing the past within the town.	Yes	\$2,893	\$2,893		
Proserpine Golf Club Inc. 250.2024.26 ECM#7765407 admin@proserpinegolfclub.com.au	Towards the costs of the upgrade for existing sewerage pump. Total cost of project \$11,397 The existing pump is failing, and the club has received advice to upgrade before the pump fails completely rendering the club unable to provide services. The project will benefit the club by continuing to provide the services to the community and visitors without closure.	It is proposed to contribute to the costs of: - OGT upgrade kit - Electrical install & materials - Workshop materials - Confined space entry equipment Applicant will be contributing \$1,397 towards the project. Comments: To fully fund the project.	Yes	\$10,000	\$10,000		
TOTAL REQUESTED	\$40,443	CURRENT BUDGET	\$160,000	BALANCE REMAINING	\$140,000	TOTAL RECOMMENDED	\$29,643

11.15 - Regional Arts Development Fund (RADF) 2023/24 Funding Round 2 - February 2024

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Arts & Community Programs Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 2 of the 2023/24 Program, as recommended by the RADF Advisory Committee.

EXECUTIVE SUMMARY

Whitsunday Regional Council has participated in the Regional Arts Development Fund since its inception in 1994. The Queensland Government, through the Arts Office, operates the RADF program in partnership with local government. The RADF program provides funding for development of cultural activities through locally determined policy and assessment procedures.

RADF has been introduced to foster and promote professional development and employment of artists in regional Queensland.

The program supports locally determined regional arts and cultural development opportunities by providing discrete, short term, project based financial assistance.

Individuals, groups, and organisations are encouraged to seek assistance for:

- Professional services to amateur arts activity
- Strategic arts & culture initiatives in local communities i.e. increasing amenity, community pride and liveability through infrastructure, public art and place-making projects.
- Travel costs associated with local artists attending specialised seminars/workshops in major centres for the purpose of Individual Professional Development
- Professional components of projects such as residencies, productions, commissions, exhibitions, short term workshops, research, and promotion
- Networking, training, and professional development for local arts workers
- Development and delivery of diverse, exciting, and accessible arts and cultural activities, projects, and initiatives for, by and with local communities

The RADF Local Committee advised that at its recent meeting the committee assessed the applications for funding received and have recommended the applications below subject to conditions being endorsed by Council for approval.

Council's responsibilities for RADF operations are promotion, endorsement, and administration. Before RADF payments can be distributed Council is required to endorse RADF committee decisions at a council meeting.

OFFICER'S RECOMMENDATION

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Develop Fund (RADF) grants (subject to conditions) – for Round 2 as recommended to Council by the RADF Advisory Committee to assist the following recipients:
 - a. Noosa Film Academy – 2-day School Screen Production and Community acting and screen workshops - \$5,984.
 - b. Creative Connections Whitsunday – Wearable Arts Workshop series to upskill the community in recyclable arts - \$3,065.
 - c. Artists Connect – Whitsunday Artists Trail – Development of website and Trail Booklets - \$8,000.
 - d. Music Evolution Project – M.E.P. Originals Workshop - \$12,000
 - e. Great Barrier Reef Festival – Arts Group – Community Lantern Workshops - \$8,420.
 - f. Gleezus Band – 6 Song EP with 1 music video featuring the Whitsundays - \$9,750.

BACKGROUND

RADF invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Local Arts and Cultural workers submit an application to Council for funding grants. Applications are assessed by an elected committee against the criteria based on program guidelines and priorities identified in Council's Arts and Culture Policy.

All projects and activities receiving RADF funding are required to report on their contribution towards RADF 2023/24 Key Performance Outcomes (KPOs) included in the RADF guidelines.

The 2024 funding Round 2 closed on Friday 16 February 2024 for projects commencing after Monday, 18 March 2024.

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Noosa Film Academy Pty Ltd – Andrea Huglin - 3 school and 1 Collinsville community acting and screen productions workshops, editing suite and Red-Carpet Community Screening for Youth.

Requested \$5,984 – Recommended \$5,984

The program seeks to empower Bowen and Collinsville's Youth and community amidst rural and socio-educational challenges. It seeks to bridge gaps by leveraging digital media and community engagement to cultivate skills, social cohesion, and fuel personal growth.

The RADF Committee's recommendation was to fully fund the application, being an ongoing commendable project.

Creative Connections Whitsunday – Leigh Skead – Wearable Arts Workshop series to upskill the community in recyclable materials.

Requested \$3,065 – Recommended \$3,065

The workshops are thoughtfully crafted to ignite curiosity and promote collaborative engagement within the community and schools in the region. Wearable Arts is a platform for artists and designers to embrace their exploration into form, structure, texture, and colour using an eclectic mix of recyclable materials.

The RADF Committee's recommended was to fully fund the application. The project serves as an excellent opportunity for artists to exhibit their creative endeavours.

Artists Connect Inc. – Margaret Burgess – Whitsunday Artists Trail. Development of Website and Trail booklets.

Requested \$10,499 – Recommended \$8,000

The Whitsunday Trail will enable tourists to easily connect with Artists in the Whitsunday region with a well-appointed website, interactive flip book, trail maps, event calendar, and a hard copy Artist Trail booklet that will be available from tourist outlets, cafes, and accommodation houses. Not only will this project benefit cultural tourism, but it will also have economic benefits for cafes and eateries along the trail.

The RADF committee's recommendation was to partially fund the application due to the printing of the booklet, which RADF only covers a small percentage of.

Music Evolution Project Inc. – Lisa Stanley – M.E.P. Originals Workshops.

Requested \$18,165 – Recommended \$12,000

Regional Projects & Activities Category by providing free new and exciting opportunities for young people to participate in local music and performing arts activities that have a positive impact on the participants social, mental, and physical health. By building the participants skills, knowledge, and practical experience to supports their development as the next generation of new and emerging musicians in the Whitsunday music scene. To produce quality local original music that the Whitsunday community can enjoy through public performances, radio and via social media streams.

The RADF Committee's recommended was to partially fund the application. Although commendable the committee felt the amount requested was a bit high. The RADF grants process is highly competitive and limited funds are made for each round.

Great Barrier Reef Festival – Margie Murphy – Community Lantern workshops and Installation of Hand-Printed Lanterns.

Requested \$9,460 – Recommended \$8,420

The GBR Lantern Parade is s signature festival event which, by involving the community through workshops has achieved much growth over the past 3 years. The objective is to continue to engage the community in workshops in Proserpine and Cannonvale led by 2 professional artists and for the festival arts team of 5 to collaborate to create around a dozen large-scale reef-themed lanterns to line the 'lantern walk' entrance to the festival foreshore precinct.

The RADF Committee's recommended was to partially fund the application. Again, although commendable the committee decided to fund the Artists employed and Travel & Material supply only.

Gleezus Band – Naythan Shepherd - 6 Song EP with 1 Music Video displaying features from the Whitsundays.

Requested \$9,750 – Recommended \$9,750

This project is to professionally record, mix and master 6 original songs for an EP. The objective is to not only highlight the talent of the band 'Gleezus' from the Whitsundays, but

also highlight the “keep it local” term as the recordings will also be conducted within the Whitsundays. The Music Video will be uploaded to YouTube and will feature sights from around the Whitsunday region.

From this project the band expect to gain:

- Skill and Professional development in musical Online concepts, but also valuable recording experience with professional from the music industry
- Media coverage – from previous experiences to be able to conduct at least 3 radio interviews, 2 Online interviews all highlighting the Whitsundays.
- And hopefully perform for the community more frequently

The RADF Committee’s recommended was to fully fund the application. The project serves as an excellent opportunity for an emerging group to develop skills and professional development.

FINANCIAL IMPLICATIONS

The funding for the support will be taken from budget code: GL:3640.6405 – Arts & Culture Development (3640) / Donations (6405).

Description	Amount (\$)
2023/24 Budget	60,000
Actual + Commitment	4,900
YTD Remaining Budget	55,100

The budget contribution for RADF funding is 60% from Arts Queensland and 40% from Council.

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_02 – Arts & Culture Policy

RISK ASSESSMENT/DEADLINES

The assistance RADF provides will ensure Council is portrayed in a positive manner by way of supporting the local community in their pursuit of developing skills, engaging in projects and activities that contribute to the value of arts and culture.

Payment to be made within one month of approval.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. RADF Minutes Round 2 - February 2024 [11.15.1 - 2 pages]

This is page 133 of the Agenda of Council's Ordinary Council Meeting - 24 April 2024



**WHITSUNDAY REGIONAL ARTS DEVELOPMENT FUND (RADF)
ADVISORY COMMITTEE**



Meeting Minutes – Via Email

Chair:	N/A
Present:	Marg Tawse, Ruth Morton, Janice Germain, Liaison Officer Jacqui Neave
Apologies:	Cr Michelle Wright, Julie Wright - Director Community Services, Jess Begun and Shauna O'Shannessy

Meeting commenced:

1	Minutes of previous meeting
	N/A
2	Business arising from minutes
	N/A
3	Correspondence and news
	N/A
4	Promotion and advertising
	Ongoing – RADF strategies, promotions, activities, and resources
5	Presentations
	No presentations held
6	Applications
	Noosa Film Academy Pty Ltd – Andrea Huglin - 3 school and 1 Collinsville community acting and screen productions workshops, editing suite and Red-Carpet Community Screening for Youth. Requested \$5,984 – Recommended \$5,984 The program seeks to empower Bowen and Collinsville's Youth and community amidst rural and socio-educational challenges. It seeks to bridge gaps by leveraging digital media and community engagement to cultivate skills, social cohesion, and fuel personal growth. The RADF Committee's recommendation was to fully fund the application, being an ongoing commendable project. Creative Connections Whitsunday – Leigh Skead – Wearable Arts Workshop series to upskill the community in recyclable materials. Requested \$3,065 – Recommended \$3,065 The workshops are thoughtfully crafted to ignite curiosity and promote collaborative engagement within the community and schools in the region. Wearable Arts is a platform for artists and designers to embrace their exploration into form, structure, texture, and colour using an eclectic mix of recyclable materials. The RADF Committee's recommended was to fully fund the application. The project serves as an excellent opportunity for artists to exhibit their creative endeavours. Artists Connect Inc. – Margaret Burgess – Whitsunday Artists Trail. Development of Website and Trail booklets. Requested \$10,499 – Recommended \$8,000 The Whitsunday Trail will enable tourists to easily connect with Artists in the Whitsunday region with a well-appointed website, interactive flip book, trail maps, event calendar, and a hard copy Artist Trail booklet that will be available from tourist outlets, cafes, and accommodation houses. Not only will this project benefit cultural tourism, but it will also have economic benefits for cafes and eateries along the trail.

	The RADF committee's recommendation was to partially fund the application due to the percentage of printing of booklet, which RADF does not cover. Music Evolution Project Inc. – Lisa Stanley – M.E.P. Originals Workshops. Requested \$18,165 – Recommended \$12,000 Regional Projects & Activities Category by providing free new and exciting opportunities for young people to participate in local music and performing arts activities that have a positive impact on the participants social, mental, and physical health. By building the participants skills, knowledge, and practical experience to supports their development as the next generation of new and emerging musicians in the Whitsunday music scene. To produce quality local original music that the Whitsunday community can enjoy through public performances, radio and via social media streams. The RADF Committee's recommended was to partially fund the application. Although commendable the committee felt the amount requested was a bit high. The RADF grants process is highly competitive and limited funds are made for each round. Great Barrier Reef Festival – Margie Murphy – Community Lantern workshops and Installation of Hand-Printed Lanterns. Requested \$9,460 – Recommended \$8,420 The GBR Lantern Parade is s signature festival event which, by involving the community through workshops has achieved much growth over the past 3 years. The objective is to continue to engage the community in workshops in Proserpine and Cannonvale led by 2 professional artists and for the festival arts team of 5 to collaborate to create around a dozen large-scale reef-themed lanterns to line the 'lantern walk' entrance to the festival foreshore precinct. The RADF Committee's recommended was to partially fund the application. Again, although commendable the committee decided to fund the Artists employed and Travel & Material supply only. Gleezus Band – Naythan Shepherd - 6 Song EP with 1 Music Video displaying features from the Whitsundays. Requested \$9,750 – Recommended \$9,750 This project is to professionally record, mix and master 6 original songs for an EP. The objective is to not only highlight the talent of the band 'Gleezus' from the Whitsundays, but also highlight the "keep it local" term as the recordings will also be conducted within the Whitsundays. The Music Video will be uploaded to YouTube and will feature sights from around the Whitsunday region. From this project the band expect to gain: ➢ Skill and Professional development in musical Online concepts, but also valuable recording experience with professional from the music industry ➢ Media coverage – from previous experiences to be able to conduct at least 3 radio interviews, 2 Online interviews all highlighting the Whitsundays. ➢ And hopefully perform for the community more frequently The RADF Committee's recommended was to fully fund the application. The project serves as an excellent opportunity for an emerging group to develop skills and professional development. Total approved for Round 2 - \$47,219
ues	General business
	Other comments include: 

Meeting Closed: N/A

Next meeting: TBA

Location: TBA

7	Actions for next meeting		
1			
2			

11.16 - Rumble Pro Tour -Skateboarding Event

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Economic Development Manager

AUTHORISING OFFICER: Director Commercial Businesses

PURPOSE

To advise Council of a proposed new regional event and seek authorisation to support the event financially to the amount of \$20,000.

EXECUTIVE SUMMARY

The parent body of skateboarding in Australia, Skate Australia, has sanctioned a skateboarding Bowl event to be held in the Whitsundays, on a date to be agreed in July this year. Event organisers Pacific Action Sports has approached Council seeking financial support of \$20,000 to assist with promotion, marketing, and delivery of the Bowl Event. The event is to be held at the Cannonvale skate bowl.

OFFICER'S RECOMMENDATION

That Council provide financial sponsorship for the amount of \$20,000 (ex. GST) to Skate Australia for the Skateboarding Bowl Event being held in the Whitsundays in July 2024.

BACKGROUND

Skateboarding is now an official Olympic sport in two disciplines; Street and Bowl skateboarding. The National Championships for both events have been held in Mackay in September for several years. However, Skate Australia decided both events should now be recognised as stand-alone events by holding separate events on the Rumble Pro Tour. The Whitsundays has been identified as the preferred location for this year's Bowl event to be held at the recently upgraded Cannonvale skate bowl. The organisers want to turn it into an annual event.

Organisers expect at least 100 competitors, with the majority being under 20 years of age. It is anticipated that 2 local skateboarders will compete with the remainder coming from around Australia and internationally. Considering the age of the competitors it is expected many will bring family members with them, and they usually arrive around 4 days prior to events. This means there could be over 200 family members arriving with the 100 competitors and staying in the region for at least 6 days. There will also be twenty officials coming to the area, staying around 8 days preparing for and running the event. Visiting competitors, family, and officials equates to about 1,960 visitor days in the Whitsundays. Organisers advise that they have witnessed spectator crowds in Mackay of over 1,200 per day. It can be expected similar numbers will attend the Bowl event in Cannonvale.

On 15 December 2023, the Cannonvale skate bowl was reopened following an upgrade and extension through the Federal Government Local Roads and Community Infrastructure Grant Program. The funding support has raised the profile of the region regarding skateboarding. This is an excellent opportunity, and timely, to start a new event, which is also an Olympic event, as the Olympic Committee is looking for two regional Queensland towns where two new skateboarding facilities can be built. The Whitsundays could be one of those towns, as a letter of support, for the construction of a facility in the Whitsundays, has already been provided by Skate Australia. Should the facility be located here, the

Whitsundays would be in a strong position to attract not only the Australian Team to train here for the 2032 Olympics, but also attract international teams to the area.

While this is a substantial amount of funding being sought, for the first year of a potentially large ongoing event, it is a reasonable ask. This funding will assist with promotion and marketing of the event ensuring it is a success in Year 1. Funding for the second year is usually less than year one, as the event is known in sporting circles and would be expected to be around \$10,000. The third year is again less and could be around \$5,000. However, Council might decide to provide some event funding into future years to secure the event in the region.

DISCUSSION/CURRENT ISSUE

Attached is a table highlighting the potential economic benefit to the region should the event be supported. The event will also bring new visitors to the region who could the return in the future for family vacations as well as the event.

FINANCIAL IMPLICATIONS

Cost to Council is \$20,000 in Year 1. This funding is currently in the Economic Development budget for this financial year.

CONSULTATION/ENGAGEMENT

Executive Leadership Team; Pacific Action Group

STATUTORY/COMPLIANCE MATTERS

N/A

RISK ASSESSMENT/DEADLINES

There are no major risks identified for this event as organisers are experienced in running these events and have all safety procedures and insurances in place.

STRATEGIC IMPACTS

Manage the aviation and tourism activities of the region as the gateway to the Whitsundays. Facilitate, foster, and encourage region wide activities and programs that engage our community.

Attraction of new visitors to the region, and economic benefit of direct event spending.

ATTACHMENTS

1. Rumble Pro Tour Skateboarding Bowl Event [**11.16.1** - 1 page]

RUMBLE PRO TOUR SKATEBOARDING BOWL EVENT

ECONOMIC IMPACT REPORT

Attendees	Output	Local Jobs
1000 spectators – 1 night - \$415* per night	\$585,336	8
300 attendees (competitors + family) 6 nights - \$415* per night	\$1,053,604	14
20 officials visitors – 8 nights - \$415* per night	\$93,654	1
TOTAL	\$1,732,594	23

*nightly rate as per TEQ report attached – Sept 2023

11.17 - Freedom of Entry Parade Airlie Beach - Australian Defence Force

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Community Development Officer

AUTHORISING OFFICER: Director Community Services and Facilitation

PURPOSE

Council to consider a request from Townsville's 3rd Combat Engineer Regiment (3 CER) to conduct a VIP welcome cocktail party and Freedom of Entry Parade in Airlie Beach and provide a donation to cover accommodation costs for Army personnel at the Proserpine Showgrounds for the duration of their stay from 6 -12 May 2024.

EXECUTIVE SUMMARY

After Cyclone Debbie ravaged the region in 2017, former Mayor Andrew Willcox bestowed the Freedom of the City upon the esteemed 3 CER, acknowledging their pivotal role in the post-disaster cleanup efforts following the devastating Category 4 cyclone.

Now, the esteemed 3 CER regiment has graciously approached Council with a proposal. They seek Council to contribute \$3,300 towards the expenses associated with their occupancy of the Proserpine Showgrounds from 6 - 12 May 2024. Additionally, they kindly request the provision of an extra skip bin for the duration of their stay.

In further demonstration of their commitment to the community, 3 CER aims to exercise their Freedom of Entry into Airlie Beach with a series of impactful events. This will commence with a warm welcome at a cocktail party featuring the Army band for select guests on Friday 10 May 2024, followed by a ceremonial march and an engaging community event on Saturday 11 May 2024. This event will showcase the Army band and an array of Army engineering equipment, including armoured vehicles, fire trucks, and Army canines, fostering interaction and understanding between the military and the local population.

OFFICER'S RECOMMENDATION

That Council approve:

1. The 3rd Combat Engineer Regiment (3 CER) to exercise their Freedom of Entry into Airlie Beach with a VIP welcome cocktail party and community street parade.
2. A cash donation of up to \$7,000 to cover accommodation costs at the Proserpine Showgrounds from 6-12 May 2024 as well as hire of a teepee marquee for the welcome cocktail party and community street parade.
3. The provision of an in-kind support for a service of a skip bin to be delivered to the Proserpine Showgrounds and removed once the Army has vacated.
4. The provision of in-kind support of up to \$10,000 for road closures for the community street parade.

BACKGROUND

On 10 November 2017, the 3 CER received the esteemed Freedom to the City from then-Mayor Andrew Willcox, in heartfelt recognition of their invaluable assistance following Cyclone Debbie. This honour holds significant prestige within the Army and comprises two distinct components.

The first part, Freedom to the City, has already been granted. The second part involves Exercising the Freedom of Entry. This typically entails an invitation extended by the local Mayor for an Army Regiment to conduct a dignified march through the town centre. Following this, a ceremonial segment ensues, featuring speeches and a pivotal moment where the parade is momentarily halted by the local Police Chief. Here, the Commanding Officer seeks approval to proceed with the march through the city, symbolising a cherished bond between the military and the community.

DISCUSSION/CURRENT ISSUE

Council has received a formal request from 3 CER to Exercise their Freedom of Entry into Airlie Beach.

As part of the initial event planning, the Army is set to arrive in Proserpine and establish camp at the Proserpine Showgrounds from 6 -12 May 2024. The Proserpine Agricultural Pastoral & Industrial Association, responsible for the Showgrounds, has generously provided a discounted quote of \$3,300 to facilitate the Army's occupancy. This includes access to all amenities such as the main dining hall, pavilion, kitchen facilities and amenities throughout their stay.

On Friday 10 May 2024, the 3 CER regiment will host an exclusive welcome VIP cocktail party to express gratitude to the Whitsunday Regional Council and other invited guests.

The highlight of the event will be on Saturday 11 May 2024, with the Freedom of Entry march set to traverse the main street of Airlie Beach, culminating at Airlie Esplanade. Following the march, an engaging Army Engineer Display will take place, featuring a variety of attractions including army dogs, fire trucks and armoured vehicles, allowing the community to interact firsthand with the military's equipment and personnel. The Army band will feature at both events.

FINANCIAL IMPLICATIONS

The funds are to be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2023/24 Budget	120,000
Actual + Commitment Spend	62,648
YTD Remaining Budget	57,352

CONSULTATION/ENGAGEMENT

Director Community Services and Facilitation

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_08 - Community Donations Policy

RISK ASSESSMENT/DEADLINES

To be completed by 30 June 2024 in line with the 2023/24 financial year budget.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

ATTACHMENTS

1. Quote to Occupy Proserpine Showgrounds - Proserpine A P& I Association Redacted
[11.17.1 - 2 pages]



Proserpine A P & I Association Inc



EMAIL:



Attention: [Redacted]
Director Community

Dear [Redacted],

It has been requested by president [Redacted], that I write to you on behalf of the Proserpine A P & I Association Inc, to confirm cost of hire for the Proserpine Showgrounds for the Army from Monday 6th May to Sunday 12th May.

The army will be using the grounds as a whole and the following buildings and amenities:

- Main Dining Hall includes:
 - Cold room
 - Normal stove top and oven
 - Steamer oven
 - Microwave
 - Hot water Urn
 - Bain Marie
 - Tables and Chairs
 - Servery areas
 - Washup areas
- Main Pavilion includes:
 - Bar and fridge
 - Washup facilities
 - Hot water Urn
 - PA System and television
 - Chairs
 - Air Conditioning
- Bar includes:
 - Cold room
 - Bar
 - Tables & Chairs
- Dining Hall Toilets/Showers (male/female)
- Main Pavilion Toilet (include disabled)
- Bar Toilets (male/female)
- Extra toilet block (male/female)

The usual charge for a week for this hire would be \$6050.00 inclusive of GST, however in view of the event, and the association wishing to show it's support of the army and this special event, we are happy to charge only \$3300.00 inclusive of GST which is our weekend hire charge.

We will be providing wheelie bins and one skip bin. I have spoken to [REDACTED] [REDACTED] who believes council may be able to provide a second skip bin at no cost for the period that the army is at the showgrounds.

Please advise if there is any changes need to be made.

Kind regards

[REDACTED]
Association Secretary

11.18 - LGAQ Civic Leaders Conference

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Manager - Governance and Administration Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To register Councillor interest in attending the LGAQ Civic Leaders Summit for 2024.

EXECUTIVE SUMMARY

The Civic Leaders Summit is held every two years and is now open to all elected members in an attempt to draw on a wider and more diverse range of insight and experiences. Previously Council has been represented at the Summit by the Mayor and Chief Executive Officer.

OFFICER'S RECOMMENDATION

That Council appoint Mayor Collins, and Cr's XXX to attend the LGAQ Civic Leaders Summit to be held on 21st May 2024 – 22nd May 2024 to be held on the Gold Coast.

BACKGROUND

The LGAQ Civic Leaders Summit, is a unique event for Australian Local Government. The Summit is a chance for Queensland Civic Leaders to combine compelling professional development with networking at the start of the 2024-2028 term.

DISCUSSION/CURRENT ISSUE

The report seeks to nominate councillors to attend and represent Whitsunday Regional Council at the LGAQ Civic Leaders Summit. The CEO and/or delegates will be attending the conference to support councillors.

FINANCIAL IMPLICATIONS

The costs for registration and attendance are covered under the 2023-2024 budget and are in accordance with the Councillors Facilities and Expenses Policy

CONSULTATION/ENGAGEMENT

Chief Executive Officer
Councillors

STATUTORY/COMPLIANCE MATTERS

Councillors Facilities and Expenses Policy

RISK ASSESSMENT/DEADLINES

The LGAQ is welcoming all elected members to participate providing an equitable opportunity to attend this important gathering which also recognises a significant turnover in councillors for this new term. The conference will enable those in attendance to further understand local government issues, represent Council and enhance the skills needed to be an effective Councillor.

STRATEGIC IMPACTS

Advocate for the community on issues of regional importance.

ATTACHMENTS

1. LGAQ Final Civic leader Summit Program [**11.18.1** - 12 pages]



CIVIC LEADERS SUMMIT

Enhancing local leadership

Summit program

21 – 22 MAY 2024
HOTA, GOLD COAST

LGAQ | Every Queensland community deserves to be a liveable one



CIVIC LEADERS SUMMIT
ENHANCING YOUR LOCAL LEADERSHIP

President's invitation



Every year, the LGAQ conducts an event that is unique in Australian local government – the Civic Leaders Summit. There's nothing else remotely like it and it's the embodiment of the LGAQ credo – Connect.Innovate.Achieve.

In 2024 at the Gold Coast, as our theme denotes, we will be giving you the tools aimed at enhancing your local leadership.

The timing, as you begin the new term, could not be better for setting a strong foundation for how to achieve your priorities for the next four years, how to sharpen aims, map out what you need to achieve and how to bring your

council and community together for the journey.

We have a program packed with guest speakers and sector experts along with mayors, deputy mayors and CEO colleagues sharing their personal stories. There will also be plenty of time and opportunity to get together with your council colleagues and peers to thrash out sector challenges and to swap ideas and solutions.

It's going to be a terrific event.

Mark Jamieson
LGAQ President



right by your side



Day ONE

Tuesday 21st May

Time	Session
8:30 am	Registration Arrival tea & coffee
9:00 am	Welcome & housekeeping
9:05 am	President's welcome Mark Jamieson, President, LGAQ
9:15 am	Liveability The journey so far, and where we are Alison Smith, Chief Executive Officer, LGAQ
9:30 am	Liveability Why it's our most important ask Mayoral Panel: Facilitated by Alison Smith, CEO, LGAQ
	Key session takeaways - Understand why the LGAQ is focusing on liveability as an advocacy priority. - Consider how the liveability agenda fits with your council's own advocacy agenda. - Identify how liveability can be incorporated into your local community engagement activities.
10:00 am	How do you sell your story Hannah Statham, Founder, Media Mortar
	Key session takeaways - Gain insights into the changing communications landscape and the lessons and opportunities for councils. - Learn strategies and tactics for better engagement and communication with residents and ratepayers. - Hear why the positive promotion of local government is increasingly important and why all councils need to play a role.
10:30 am	Partner address – Telstra

CIVIC LEADERS SUMMIT
ENHANCING YOUR LOCAL LEADERSHIP

Time	Session
10:35 am	Business networking & morning tea <i>Have one-on-one discussions with the team from the LGAQ and our subsidiaries.</i> - Alison Smith, CEO, LGAQ - Advocacy - Governance - Workforce & Employment - LGMS - Digital - Peak Services - Local Buy
11:10 am	Excellence in advocacy
11:40 am	Case study reflections and Q&A with panellists Hannah Statham, Founder, Media Mortar
12:00 pm	Campaign kitchen Samantha Dean, Campaign Manager, LGAQ <u>Key session takeaways</u> ■ Hear successful case studies from other councils. ■ Identify strategic opportunities for your council to leverage the collective power of the sector – for local benefit - in a State Election year. ■ Hear sector insights benchmarking what successful advocacy looks like in 2024 – across councils of all sizes and operational capacity. ■ Learn how to achieve cut through with your issue with best practice campaign strategy – as well successfully taking your community along the journey.
12:30 pm	Business networking & lunch

CIVIC LEADERS SUMMIT
ENHANCING YOUR LOCAL LEADERSHIP

Time	Session
1:30 pm	Concurrent workshops Stream A – Future-proofing the LG workforce Elle Ackland, Manager, Workforce, and Industrial Relations, LGAQ <u>Key Session Takeaways</u> - How to showcase your workforce, and distinguish your council from competitors to attract top talent by implementing an Employee Value Proposition. - Steps you can take now to develop a Workforce Plan, and why it is in your council's best interest to have one. - Future trends including councils ageing workforces and measures your council can proactively put in place now to mitigate the forecasted impacts of this trend.
	Stream B – Leadership in risk management <u>Key Session Takeaways</u> - Leadership and culture determine whether management lives or dies: how to make yours thrive. - Risk management enables strategy and realises opportunities: reframing risk management to take risks. - The only certainty is increasing uncertainty: using risk management to achieve organisational and community resilience.
	Stream C – Tech it or leave it: Embracing digital in local government Tracy Whitelaw, Chief Digital Officer, LGAQ Kate Zubrinich, Manager Data and Analytics, LGAQ Fredy Lievano, Digital Delivery Lead, LGAQ Chris Krosch, Digital Business Lead, LGAQ <u>Key session takeaways</u> - Digital transformation is not optional. Learn from case studies of those already on the journey. - Innovation as a culture, not a project. How to evaluate, adopt and succeed while avoiding “shiny object chasing”. - Citizen-Centric Digital Services. Discuss toolkits for successful digital that serves your community.
2:30 pm	Business networking & afternoon tea

CIVIC LEADERS SUMMIT
ENHANCING YOUR LOCAL LEADERSHIP

3:00 pm	Concurrent workshops (repeated)
4:00 pm - 4:25 pm	Disaster readiness and the role of Local Leaders Major General Jake Ellwood, CEO, QRA Acting Assistant Commissioner John Bosnjak, QPS Assistant Commissioner Ben Marcus, Deputy State Recovery Coordinator, QPS
4:25 pm - 4:50 pm	Lessons on local leadership during disasters Key Session Takeaways ▪ Hear from local leaders who have led their communities through challenging disasters. ▪ Learn about the roles and responsibilities of councils and elected members during disasters. ▪ Understand the importance of local leadership and community communications.
4:50 pm - 5:00 pm	Wrap & close
6:45 pm	Summit dinner Sponsored by King & Company JW Marriott Keynote speaker Warwick Squire, CEO, GasFields Commission Queensland

Day TWO

Wednesday 22nd May

Time	Session
8:30 am	Arrival tea & coffee
9:00 am	Welcome to day two
9:10 am	Liveability Financial sustainability Damon Olive, Assistant Auditor-General, Queensland Audit Office Sri Narasimhan, Local Government Lead, Queensland Audit Office Tom Gole, Executive Director, Local Government and Strategic Operations, Queensland Treasury Corporation Key session takeaways - Understand the financial challenges facing the local government sector in Queensland. - Identify the sustainability factors impacting council financial performance. - Acquire insight into the financial forecasts for the term ahead.
9:50 am	Partner address – Brighter Super
9:55 am	Re-thinking council services Neil Glentworth, Managing Partner, DunneMedforth and Founder and Chair, GWI Key session takeaways - Consider opportunities to improve services to ratepayers and enhance councils' efficiency and productivity. - Hear about some case studies that highlight opportunities for innovation. - Understand and avoid the common mistakes councils make when investing in digital transformation projects.
10:25 am	Partner address – Hastings Deering
10:30 am	Business networking & morning tea Have one-on-one discussions with the team from the LGAQ and our subsidiaries. - Alison Smith, CEO, LGAQ - Advocacy - Governance - Workforce - LGMS - Digital - Peak Services - Local Buy

CIVIC LEADERS SUMMIT
ENHANCING YOUR LOCAL LEADERSHIP

Time	Session
11:00 am	Concurrent workshops Stream A – An elected member’s guide to valuations & ratings Tim Fynes Clinton, Executive Partner, King & Company Kim Driver, Manager, Governance and Advisory Services
	Key session takeaways - Learn the foundations between property valuations and rating. - Understand the considerations and limitations when setting a rating policy. - Have reinforced the role of elected members in setting rates.
	Stream B – Selling a council budget Jon Guarna, Communications Manager, LGAQ
	Key session takeaways - Learn about communication principles that can help aid community understanding. - View examples of successful council budget communication strategies. - Hear tips and tricks from local government communication professionals.
11:45 am	Stream C – An elected member’s guide to asset management Jan Xanthopoulos, Principal, Advisory Division, Queensland Treasury Corporation
	Key session takeaways - Learn the principles behind effective asset management in a local government setting. - Consider the elements of quality decision making regarding council and community assets. - Gain an understanding of the financial imperatives behind striving for ‘good’ asset management.
11:45 am	Concurrent workshops (repeated)

CIVIC LEADERS SUMMIT
ENHANCING YOUR LOCAL LEADERSHIP

12:30 pm	Business networking & lunch
1:30 pm	Excellence in governance Panel: Councillor relationships & culture Tim Fynes Clinton, Executive Partner, King & Company Glen Beckett, Head of Assist, LGAQ Kim Driver, Manager, Governance and Advisory Services, LGAQ
2:00 pm	Panel Q&A: What makes for a successful council Tim Fynes Clinton, Executive Partner, King & Company Bronwyn Blagoev, Acting Independent Assessor, OIA Key session takeaways - Identify the elements of corporate culture that support an effective chamber. - Gain insight into the personal and group behaviours required under legislation and which are expected by your community. - Understand the support and assistance available to help elected members and senior officers.
2:30 pm	Leading with purpose Katarina Carroll, former QPS Commissioner
3:15 pm	Closing remarks Mark Jamieson, President, LGAQ
3:30 pm	Close of conference

CIVIC LEADERS SUMMIT
ENHANCING YOUR LOCAL LEADERSHIP



Registration (GST Inclusive)

Full registration: \$1500 per person

Dinner registration: \$150 per person

Register 

Accommodation

JW Marriot

JW Marriott offered a special delegate rate.
The offer ends Sunday April 21, 2024

Book here

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11.19 - Appointment of Councillors to Council Committees

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Manager - Governance and Administration Services

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To provide Council with an opportunity to nominate representatives to sit on a variety of Advisory, Standing, Statutory, Special and External Committees.

EXECUTIVE SUMMARY

Council at its Post-Election meeting held on 11 April 2024 appointed representatives to the following Committees:

1. Mayor Collins and Cr Finlay to serve on the Audit and Risk Committee
2. Cr Simpson and Cr Wright as proxy members of the Audit and Risk Committee
3. Mayor Collins and Cr Collins to serve on the Disaster Management Group
4. Mayor Ry Collins to serve on the Greater Whitsunday Council of Mayors

Nominations of Councillors is now sought to the remaining Council Committees. Appointment of Councillors to Committees is recommended where:

- it represents state or regional interests that are likely to have an impact on the Whitsunday Regional Council;
- the terms of reference or constitution of the organisation complements the objectives of Council and does not readily involve a conflict.
- it is considering or working on a matter or issue of significant strategic interest to the Council. This may be confined to local interests, involve state or regional matters, or be issue based at any level;
- it represents local interests, and the Council has a direct financial or strategic interest in the affairs of that group; and
- it represents local interests, and the group occupies Council owned or controlled property.

The current policy has limitations and principles that are misaligned to Council's current practices regarding monitoring and reporting requirements. Risks have also been identified with the current approach in managing 'Conflicts of Interests' and Directorship Duties and Roles. To this effect it is recommended to amend the Policy to apply a new approach to guide the appointment of Councillors to Committees for the 2024-2028 term.

Attachment 1 provides a list of the proposed Council appointments for 2024/28 term, and **Attachment 2** provides the amended policy to support the Councillors appointed to Committees.

OFFICER'S RECOMMENDATION

That Council:

1. Appoint Councillor delegates to Council Committees as detailed in **Attachment 1**.
2. Adopt the amended 'Committees Policy' as shown in **Attachment 2**.

3. Write to all Council Committees appointed for 2024/2028 term and from the previous appointments in the 2020-2024 term to advise of new appointments and Council's approach to appointments and representations.

BACKGROUND

Council's Committees Policy (LSP_OMCEO_28) establishes a number of different committee types, established to allow input to Council on specific functions, portfolios, programs, or projects. The committees can be classified as either:

- Internal Committees:
 - Statutory Committees;
 - Standing Committees;
 - Advisory Committees;
 - Special Committees; and
- External Committees

Should additional invitations be received, they will be referred to the Chief Executive Officer for consideration and it is noted that Councillors are at liberty to become members of external committees, without Council endorsement, to represent their own interests.

DISCUSSION/CURRENT ISSUE

Statutory Committees

A Statutory Committee is a Committee Council must establish to comply with legislation, i.e. the Audit and Risk Committee (also an Advisory Committee) and the Disaster Management Group.

Standing Committees

A Standing Committee is established under s264 of the LGR and meets regularly to discuss the specific function, portfolio, program, or project determined by Council when establishing the committee. A Standing Committee exists indefinitely to deal with matters arising from time to time that fall within their jurisdiction. The Mayor is a member of each Standing Committee under s12(4)(g) of the LGA. Standing Committees conventionally have an advisory role only, however under s257(1)(c) and (d) of the LGA, Council may, by resolution, delegate a power under Act or another Act to a Standing Committee or Chairperson of a Standing Committee of the Council.

Special Committees

A Special Committee, of which only Councillors can be members, is convened for a single issue or short-term purpose, and ordinarily dissolved once they have done the specific job assigned to them by Council.

Advisory Committees

An Advisory Committee is established in accordance with s265 of the LGR, which provides advice and recommendations to Council on a specific function, portfolio, program, or project as determined by Council when establishing the Committee. An Advisory Committee must not be appointed as a Standing Committee and may contain members who are not Councillors, including community members and representatives from organisations. All Advisory Committee members, whether they are a Councillor or not, may vote on business before the Committee. Advisory Committees cannot be delegated powers under the LGA or

any other Act and must report to Council for a decision on any issues raised at a meeting of the Committee.

External Committees

External Committees are run by third parties which have invited Council to provide representation. Participation on these committees assist Council to maintain a relationship with that particular section of the community. The nomination of a councillor to the Committee does not preclude another councillor from attending as a community member.

The policy encourages consistent practices in the establishment, operation of and appointment to Council Committees in the best interests of Council and the community and that participation is undertaken on the basis to provide input and an overview for Council on specific functions, portfolios, programs, or projects, rather than an opportunity for self-promotion.

Council Delegates are expected to act in the best interests of Council and the community when appointed to committee and represent Council's interests when appointed to an external committee.

It is noted that those appointed as members of External Committees have an obligation under the policy to provide regular updates to Council on the decisions, activities and issues affecting the Committee by, at a minimum, either with minutes, verbal update, or written report to a Council meeting.

The proposed changes to this policy as shown in **Attachment 2** and new approach places Councillors an obligation under the policy to provide updates on significant matters to Council on the decisions, activities and issues affecting the Committee by, at a minimum, either:-

- Tabling minutes of meetings of the Committee at Council briefing session;
- Providing a verbal update on the Committee a Council briefing session; or,
- Submitting a written report on the Committee for inclusion in a Council briefing agenda.

The nomination of councillors to the relevant committees is highlighted in **Attachment 1**.

The new approach limits Council appointments to Community organisations (external), to allow and encourage Councillors to join external groups on their own right as individuals. To attend as guests, where invited, this shifts the focus of Council appointments by resolution to policy development and decision-making involved in external organisations and the potential impact and influence in relation to Council priorities and direction. As well as considering the opportunity to influence Council's profile and reputation for appointments.

Councillors are civic leaders, and it is appropriate for Councillors to be members of community associations and groups without being formally delegated as Councillors to the extent that they manage conflicts and abide by their obligations as a Councillor.

The following roles and responsibilities are expected on Councillors where they are appointed as delegates by Council on to Committees:

- understand that their appointment / membership is as a representative of the Council and is by virtue of their position with Council;
- ensure their availability to attend scheduled meetings, and where they are unable to do so, provide prior apology to the respective Presiding Member;
- provide timely notice of anticipated absences to any deputy delegate where one is appointed;

- ensure that in participating and contributing to decision making of the external organisation the delegate communicates and is cognisant of Council's determined position on matters before the external organisation;
- perform the functions and duties of a delegate in accordance with the principles set out in the policy and the standards set out in the Councillors Code of Conduct;
- keep Council informed of the activities and achievements of the external organisation in a timely manner;
- bring any significant matters to Council for discussion and direction where any matter may fall outside current Council policy positions or known strategic direction.

FINANCIAL IMPLICATIONS

All Council Committee types established under Council's Committees Policy through delegation, representation and guest invites are considered as Council business and are covered under Council's facilities and expenses policy and currently budgeted under the 2023-2024 budget.

CONSULTATION/ENGAGEMENT

Chief Executive Officer
Councillors
Executive Leadership Team
Strategic Leadership Team

STATUTORY/COMPLIANCE MATTERS

Section 211 of the Local Government Regulation 2012 (Audit Committee)
Section 264 of the Local Government Regulation 2012 (Standing and Special Committees)
Section 265 of the Local Government Regulation 2012 (Advisory Committees)
Council Committees Policy
Council Facilities and Expenses Policy

RISK ASSESSMENT/DEADLINES

Failure to establish Committees will deprive Councillors the opportunities to:

- develop and foster economic, social, and environmental sustainability and resilience within the WRC Community
- assist engagement, partnership and collaboration and inform decision making.
- role in policy development, advocacy, planning and provision of a wide range of services directly relevant to the community.
- provide a framework for Council to receive community feedback and external advice.
- encourage and strengthen innovation and collaboration between Council and WRC Community and stakeholders.

STRATEGIC IMPACTS

Through strong and open leadership, develop an organisation with a culture of respect, accountability, and community service.

Advocate for the community on issues of regional importance.

ATTACHMENTS

1. Proposed Councillor Delegate/s [11.19.1 - 2 pages]
2. Amended Council Committees Policy [11.19.2 - 7 pages]

Proposed Councillor Delegate/s

Committee	Committee Type	Proposed Council Delegate/s
Regional Arts Development Fund Advisory Committee (RADF)	Advisory	Councillor Clay Bauman
Don River Improvement Trust (DRIT)	Statutory	Mayor Ry Collins and Councillor Michelle Wright
Whitsunday River Improvement Trust (WRIT)	Statutory	Councillor John Collins and Councillor Gary Simpson
Jangga Consultative Committee	Statutory	Councillor Michelle Wright
Local Disaster Management Group - (Whitsunday Disaster Management Group)	Statutory	Mayor Ry Collins and Councillor John Collins
Local Disaster Management Recovery Group – reports to LDMG	Statutory	Councillor John Collins
Disaster Management Recovery Subgroups (Human & Social, Infrastructure, Economic & Environment)	Statutory	Human & Social – Councillor Michelle Wright Environmental – Councillor Clay Bauman Economic – Councillor Clifford Infrastructure - Councillor Gary Simpson
Regional Development Australia - Greater Whitsundays	External	Councillor Jan Clifford
Bowen Burdekin Local Marine Advisory Committee	External	Councillor Gary Simpson
Bowen Sporting Complex Committee - (Council Facility)	External	Councillor Michelle Wright
Community Engagement Committee Bowen Work Camp	External	Councillor John Finlay
Greater Whitsunday Communities (GWC) formerly known as Regional Social Development Centre	External	Councillor Jan Clifford
Greater Whitsunday Housing Project	External	Councillor Jan Clifford
Local Authorities Waste Management Advisory Committee (LAWMAC)	External	Councillor Clay Bauman
Mackay Whitsunday Healthy Rivers to Reef Partnership	External	Councillor Clay Bauman
North Queensland Sports Foundation – Membership body	External	Councillor Jan Clifford

Proposed Councillor Delegate/s

Committee	Committee Type	Proposed Council Delegate/s
Reef Catchments	External	Councillor Jan Clifford
Reef Guardian Councils	External	Mayor Ry Collins
Regional Queensland Council of Mayors	External	Mayor Ry Collins
Tourism Whitsundays	External	Mayor Ry Collins (Proxy member: Councillor Clay Bauman)
Whitsunday Regional Organisation of Councils T/A Greater Whitsunday Council of Mayors	External	Mayor Ry Collins
Whitsunday Regional Roads and Transport Group	External	Mayor Ry Collins
Whitsunday Sports Park (Facilitation of multiple users on council land)	External	Councillor Jan Clifford



STRATEGIC POLICY: Elected Members

Council Committees Policy

Endorsed by Council

25-May-2022
OM2022/05/25-7

Purpose

The purpose of this policy is to:

Council appoints Committees to provide input and overview to Council on specific functions, portfolios, programs or projects determined by Council on an ongoing basis. It is in the best interests of Council and the community that consistent practice is followed for the establishment, operation of and appointment to committees.

The purpose of this policy is to ensure:

- Consistency in the establishment, operation of and appointment to committees; and
- Council operates committees in compliance with the provisions of the Local Government Act 2009 (LGA) and the Local Government Regulation 2012 (LGR).

Scope

This policy is applicable to all Committees of the Whitsunday Regional Council and Committee's to which Whitsunday Regional Council provides Councillor representation.

Policy Statement

1. Guiding Principles

Committee Categories

Council may establish, operate and appoint members to Committees, in order to address areas of interest to Council and the community, using the following categories:

1.1 Advisory Committees

1.1.1 A committee established in accordance with s265 of the LGR, which provides advice and recommendations to Council on a specific function, portfolio, program or project as determined by Council when establishing the Committee.

1.2.1 An Advisory Committee must not be appointed as a Standing Committee and may contain members who are not Councillors, including community members and representatives from organisations.





STRATEGIC POLICY: Elected Members

Council Committees Policy

Endorsed by Council

25-May-2022
OM2022/05/25-7

1.2.1.1 All Advisory Committee members, whether they are a Councillor or not, may vote on business before the Committee.

1.2.1.2 Advisory Committees cannot be delegated powers under the LGA or any other Act and must report to Council for a decision on any issues raised at a meeting of the Committee.

1.3 Standing Committees

1.3.1 A Committee of which only Councillors can be members, which meets to discuss the specific function, portfolio, program or project determined by Council when establishing the committee. A Standing Committee exists indefinitely to deal with matters arising from time to time that fall within their jurisdiction.

1.3.2 The Mayor has a responsibility to be a member of each Standing Committee under s12(4)(g) of the LGA.

1.3.3 Standing Committees conventionally have an advisory role only, however under s257(1)(c) and (d) of the LGA, Council may, by resolution, delegate a power under the Local Government Act 2009 or another Act to a Standing Committee or Chairperson of a Standing Committee of the Council.

1.4 Statutory Committees

1.4.1 A Committee Council must establish to comply with legislation.

1.5 Special Committees

1.5.1 A Committee of which only Councillors can be members, which is convened for a single issue or short-term purpose, and ordinarily dissolved once they have done the specific job assigned to them by Council. Special Committees conventionally have an advisory role only.

1.6 External Committees

1.6.1 A Committee run by a third party which Council has been invited to provide representation to.





STRATEGIC POLICY: Elected Members

Council Committees Policy

Endorsed by Council

25-May-2022
OM2022/05/25-7

1.7 Committee Establishment

- 1.7.1 A Council Committee must be established by resolution of the Council.
- 1.7.2 Operation of Council Committees will be in accordance with the relevant Committee's Constitution, which must be adopted by Council, and at a minimum provide details regarding the following:
 - 1.7.2.1 Authority;
 - 1.7.2.2 Objectives;
 - 1.7.2.3 Duties and Responsibilities;
 - 1.7.2.4 Membership;
 - 1.7.2.5 Chairperson;
 - 1.7.2.6 Secretary;
 - 1.7.2.7 Ethical Practices;
 - 1.7.2.8 Meetings and Attendance;
 - 1.7.2.9 Meeting Agenda and Minutes;
- 1.7.3 Council officers of the relevant Council department, as determined by Council on establishment of the Committee, shall resource the Committee.





STRATEGIC POLICY: Elected Members

Council Committees Policy

Endorsed by Council

25-May-2022
OM2022/05/25-7

1.8 Committee Membership and Appointment

1.8.1 Appointment of Councillors as members and alternate delegates to any Committee must:

- 1.8.1.1 be affirmed by resolution of the Council;
- 1.8.1.2 be representative of the diverse needs and issues relating to the specific functions, portfolios, programs or projects of the Committee, as determined by Council;
- 1.8.1.3 take into consideration the required skills, knowledge and experience required, as determined by Council, to be a member of the Committee;
- 1.8.1.4 be in accordance with the Committee's Constitution; and
- 1.8.1.5 be reviewed on an annual basis.

1.8.2 Appointment of community members and representatives from organisations as members and alternate delegates to any applicable Council Committee may be subject to an expression of interest process, if determined by resolution of Council, which will be in accordance with the following provisions:

1.8.3 Council Officers of the relevant Council department, in collaboration with the Chairperson of the Committee (if appointed), shall determine the required skills, knowledge and experience required to be a member of the Committee and develop selection criteria to be addressed by potential members of the Committee accordingly:

- 1.8.3.1 The expression of interest process will be advertised as deemed appropriate by Council Officers of the relevant Council department, in collaboration with the Chairperson of the Committee (if appointed);
- 1.8.3.2 Assessment and selection of potential committee members shall be made by a panel consisting of two Council officers of the relevant Department in collaboration with the Chairperson of the Committee (if appointed) or, if no Chairperson is appointed, a Councillor as nominated by a resolution of Council;
- 1.8.3.3 Only applicants who have adequately addressed the selection criteria shall be eligible to be considered for membership of the Committee; and,
- 1.8.3.4 Recommendations for appointment as members of a Council Committee following the expression of interest process will be reported to Council for consideration and approval by resolution.





STRATEGIC POLICY: Elected Members

Council Committees Policy

Endorsed by Council

25-May-2022
OM2022/05/25-7

1.8.4 Appointment of community members and representatives from organisations as members and alternate delegates to any applicable Council Committee must:

- 1.8.4.1 be affirmed by resolution of the Council;
- 1.8.4.2 be representative of the diverse needs and issues relating to the specific functions, portfolios, programs or projects of the Committee, as determined by Council;
- 1.8.4.3 take into consideration the required skills, knowledge and experience required, as determined by Council, to be a member of the Committee;
- 1.8.4.4 be in accordance with the Committee's Constitution; and
- 1.8.4.5 be reviewed on an annual basis.

1.8.5 Community members and representatives from organisations which are members of or alternate members to Council Committees are required to adhere to the following standard of behaviour in relation to their participation on a Council Committee:

- 1.8.5.1 Carry out responsibilities conscientiously and in the best interests of the Committee, Council and the community;
- 1.8.5.2 Treat people in a reasonable, just, respectful and non-discriminatory way; and
- 1.8.5.3 Ensure their conduct does not reflect adversely on the reputation of the Committee or Council.

1.8.6 The membership or alternate membership of community members and representatives from organisations to Council Committees is at the discretion of Council and may be terminated by resolution of the Council.

1.9 Committee Meetings and Agenda

1.9.1 Council Committee meetings will be open to the public, unless the Committee has resolved that the meeting is to be closed under s254J of the LGR.

1.9.2 Notice of the days and times when Council Committee meetings will be published and displayed in accordance with s254B of the LGR.

1.9.3 Items to be discussed at a Council Committee meeting shall be made available for inspection by the public at the time the agenda for the meeting is made available to members of the Committee.





STRATEGIC POLICY: Elected Members

Council Committees Policy

Endorsed by Council

25-May-2022
OM2022/05/25-7

1.10 Committee Reporting

- 1.10.1 Minutes of Council Committee meetings will be taken, confirmed and made available to the public in accordance with s254(1), s254(2) and 254(3) of the LGR, unless the Committee is exempt from the requirement to take minutes of its proceedings in accordance with s254G of the LGR.
- 1.10.2 Where an exemption exists under s254G of the LGR, the Committee will prepare a written report of its deliberations and advice or recommendations put to the Council in accordance with s254H of the LGR and this report will be made available to the public.
- 1.10.3 Recommendations of Council Committees with no executive powers will be reported to Council for their review and decision.
- 1.10.4 Councillors appointed as members of External Committees shall have the option of informing Councillors at a Council Briefing Session of agenda items to be discussed by the External Committee, in order to advise Councillors of the relevant issues and goings-on of the Committee.
- 1.10.5 Councillors appointed as members of External Committees shall provide regular updates to Council on the decisions, activities and issues affecting the Committee by, at a minimum, either:
 - 1.10.5.1 Tabling minutes of meetings of the Committee at a **Councillor Briefing Session**;
 - 1.10.5.2 Providing a verbal update on the Committee at an **Councillor Briefing session**; or
 - 1.10.5.3 Submitting a written report on the Committee for inclusion in a **Briefing Session** agenda.
- 1.10.6 Councillors appointed as members of External Committees shall ensure that the External Committee is aware of the reporting obligation outlined at point 1.10.





STRATEGIC POLICY: Elected Members

Council Committees Policy

Endorsed by Council

25-May-2022
OM2022/05/25-7

2. Related Polices and Legislation

This policy is in reference to section 48A of the *Crime and Corruption Act 2002*.

3. Definitions

CEO refers to the Chief Executive Officer of the Whitsunday Regional Council appointed in accordance with the Local Government Act 2009.

Commission refers to the Crime and Corruption Commission.

Council refers to the Whitsunday Regional Council

Corruption refers to corrupt conduct

Corrupt Conduct refers to section 15 of the the Crime and Corruption Act 2002

Crime and Corruption Commission refers to the Commission form under the Act

Employee refers to any employee, contractor, volunteer etc. of the Council

Nominated Person refers to the Mayor or a delegate authorised by the Mayor

Public Official refers to the CEO

COUNCIL POLICY			
Date Adopted by Council	23 November 2022	Council Resolution	OM2022/11/23.6
Effective Date	23 November 2022	Next Review Date	23 November 2024
Responsible Officer(s)	Manager Governance and Administration	Revokes	LSP_OMCEO_02
Public Consultation: Yes / No	No		



11.20 - Bowen Driver Reviver

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Executive Manager Procurement, Property & Fleet

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

The purpose of this report is to seek Councils approval to accept a demountable building into Councils asset register and approve the location to Councils State leased land at the Big Mango Tourism Centre.

EXECUTIVE SUMMARY

Council has been approached by the Department of Main Roads seeking Councils approval to accept a donated asset as a result of discussion held by the Bowen SES. As Council is the lessee of the State land, Council is the only entity able to approve the movement of assets on the Big Mango Tourism site.

Following site inspection and discussions with the Bowen Tourism, a suitable site was identified, and the demountable building deemed to be in an appropriate condition for future use.

DTMR provided funding for the relocation and rehabilitation of the existing site and Council would be required to fund the connection to services. The Bowen SES will operate the Driver Reviver with Council not being required to provide any support to its operation.

A deed formalising the donation of the asset will be required to be executed by the Chief Executive Officer subject to the approval of Council.

OFFICER'S RECOMMENDATION

That Council:

1. Accept the demountable building asset currently located at the Mt Gordon rest area from the Queensland Government Department of Transport and Main Roads; and
2. Relocate the demountable building to Lot 236 HR 1030, known as the Bowen Tourism site and include in Councils asset register; and
3. Delegate authority to the Chief Executive Officer to negotiate and execute a deed with the Department of Transport and Main Roads to facilitate the transfer.

BACKGROUND

Council is the lessee of Lot 236 HR 1030 under State lease TL 0/239545 commonly known as the Big Mango Bowen Tourism building.

The Department of Transport and Main Roads (DTMR) operated the Mt Gordon Driver Reviver site for a number of years however was not operational.

In July 2023 the Bowen State Emergency Service (SES) approach DTMR on behalf of Bowen Tourism to acquire the unused demountable building. DTMR agreed to donate the building to Council as Lessee of the Term State Lease of the Bowen Tourism site, as Bowen Tourism does not currently hold tenure.

DISCUSSION/CURRENT ISSUE

As lessee of the land, Council is responsible for the approval and management of all activities on the land. The proposal from the DTMR is that the operations of the Driver Reviver will recommence adjacent to the Bowen Tourism Building and operated by the Bowen SES.

The costs for the relocation of the building and rehabilitation of the existing site will be borne by DTMR with Councils project cost being for the connection of water and power services. There will be no cost to Council for the operation of the Driver Reviver site other than the building depreciation and maintenance costs.

Following inspection of the demountable it was deemed to be in a fair to good condition with a remaining useful life of approximately ten years.

FINANCIAL IMPLICATIONS

Due to DTMR providing funding for relocation and rehabilitation costs with the connection to services of approx. \$10,000 being Councils contribution.

The whole of life costs of the transferred asset over the ten-year life is estimated to be \$60,000.

CONSULTATION/ENGAGEMENT

Bowen Tourism
Coordinator Property and Facilities

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Land Act 1994

RISK ASSESSMENT/DEADLINES

The transfer of the building to Council from DTMR will provide an additional asset to Councils portfolio and it will be managed in accordance with Councils Building Asset Management Plan.

Should the building no longer be required or deemed suitable due to condition, Council may choose to dispose of the asset via sale or dispose via demolition.

STRATEGIC IMPACTS

Manage Council's property and building assets to ensure optimal community outcomes.

ATTACHMENTS

1. Proposed relocation of Demountable building Driver Reviver [11.20.1 - 1 page]



11.21 - Monthly Finance Report

MEETING DETAILS: Ordinary Council Meeting - Wednesday 24 April 2024

AUTHOR: Manager Strategic Finance

AUTHORISING OFFICER: Director Corporate Services

PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

EXECUTIVE SUMMARY

This report promotes sound financial management and accountability by presenting the Monthly Finance Reports and sustainability ratios for the period ending 31 March 2024 to Council.

The Council remains in a stable financial position at the end of March 2024, and it is planned that the budget will be reviewed in May 2024. With an operating surplus of \$26M at the end of the period having funded depreciation of \$23.8M, the budget remains positioned for a positive result at the end of June 2024.

OFFICER'S RECOMMENDATION

That Council receive the Financial Report, Capital Expenditure Report and the Unaudited Financial Statements 2023/24 for the period ended 31 March 2024.

BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the financial report at a meeting of the Local Government on a monthly basis. The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

DISCUSSION/CURRENT ISSUE

Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- Attachment 1 contains a summary of the financial performance with commentary around significant items.
- Attachment 2 contains unaudited financial statements.
- Attachment 3 details the capital budget expenditure for the period.

Council remains in a stable financial position at this point in the financial year.

FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Manager Financial Services
Manager Strategic Finance
Management Accountant

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

204 Financial Report

- (1) The local government must prepare a financial report.
- (2) The Chief Executive Officer must present the financial report -
 - (a) If the local government meets less frequently than monthly - at each meeting of the local government; or
 - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

RISK ASSESSMENT/DEADLINES

If actual revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in budget reviews.

Mandatory each month as per Section 204 of the *Local Government Regulation 2012*.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

ATTACHMENTS

1. Monthly Financial Report March 2024 [11.21.1 - 6 pages]
2. Financial Statements 31 March 2024 [11.21.2 - 5 pages]
3. Capital Expenditure Report as at 31 March 2024 [11.21.3 - 6 pages]

FINANCIAL REPORT

Financial Year: 2023/24
Period Ending: 31 March 2024



BACKGROUND

This report provides the unaudited estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the 2023/24 Budget.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

For the period under review, Council's operating surplus stood at \$26M after charging depreciation (What We Set-aside for Asset Renewals) of \$23.8M.

Table 1 : Statement of Income & Expenditure

	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	97,493,607	99,552,433.88	100,597,431	101%
What We Invoiced Our Customers	29,324,608	25,181,078	22,994,079	91%
What We Rcvd. as Grants & Subsidies	9,833,430	2,501,513	1,840,789	74%
What We Rcvd. As Interest from Investment	4,480,093	4,732,750	5,647,969	119%
Our Other Revenue	2,184,583	2,129,801	1,902,017	89%
Our Total Recurrent Earnings	143,316,321	134,097,576	132,982,285	99%
What We Spent on Our Staff	39,701,137	35,268,008	32,668,415	93%
What We Spent on Our Suppliers	60,402,208	54,176,104	48,275,516	89%
Our Total Direct Spend	100,103,345	89,444,112	80,943,931	90%
What We Paid Our Bankers	4,102,773	2,362,359	2,161,786	92%
What We Set-aside for Asset Renewals	30,458,822	23,805,628	23,814,864	100%
Our Operating Surplus/(Deficit)	8,651,381	18,485,477	26,061,704	141%
Our Capital Revenue	28,844,816	15,120,745	22,897,500	151%
Our Capital Expenses	13,756,280	5,212,933	28,002,062	537%
Our Capital Surplus/(Deficit)	15,088,536	9,907,812	(5,104,562)	-52%
Our Net Earnings	23,739,917	28,393,289	20,957,142	74%

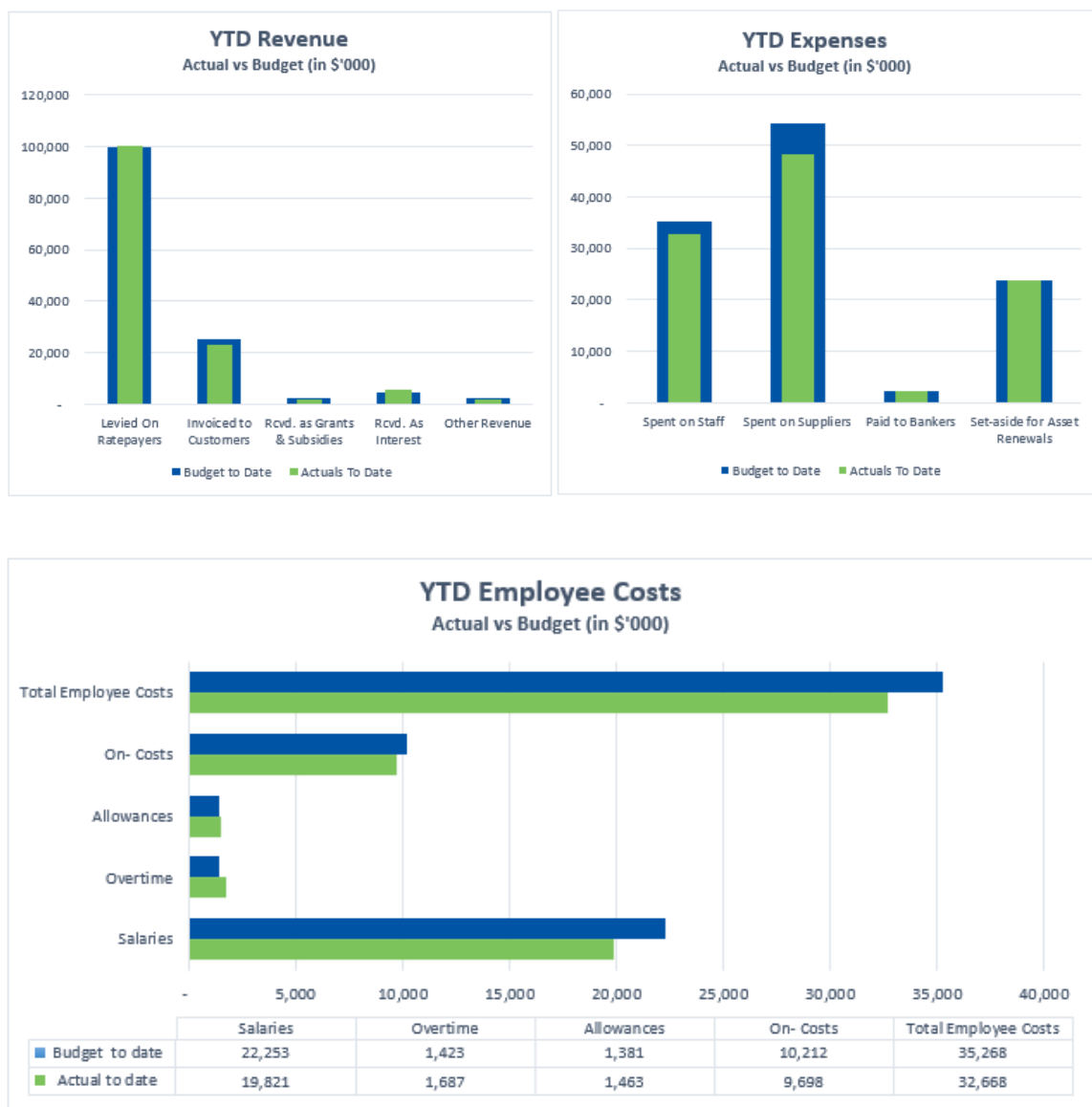
Revenue

- Total Recurrent Earnings is on target to meet budget, currently sitting at 99%.
- What we have levied our ratepayers is on target at 101%. The second issue of Rates and Water notices were issued in February and discount for early payment closed 8 March 2024.
- Grants & subsidies is tracking under budget at 74% predominately due to budget phasing and delayed delivery on operational projects that are funded by those grants.
- Interest from Investments is tracking ahead of budget at 119% due to maximising Council's return on investment with the underspends in operational expenditure and capital YTD.

Expenditure

- Total direct spend is below YTD budget, currently sitting at 90%.
- Total spent on our staff is currently 93% of the YTD 2023/24 budget with limited change from the previous month. This is currently trending lower than budget due to staff vacancies.
- Total spent on suppliers is currently under budget at 89% of the YTD 2023/24 Budget with the gap increasing slightly more than the previous month.
- Total depreciation set aside for asset renewals will be on target to meet budget.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below which demonstrates overtime increasing over budget due to vacancies:



Employee costs continue to track under budget in a tight labour market with continuing difficulties in attracting specialist skills to vacancies within Council. Accommodation for potential employees looking to relocate to the region continues to present challenges in the current property market.

COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood at \$1.33B.

Table 2 : Statement of Financial Position

	Prev. Yr. Audited	Annual Budget	Actual to date
What We Own	1,275,481,455	1,301,523,048	1,267,247,352
Inventory We Hold	3,320,933	3,385,000	3,591,453
What We are Owed	19,996,084	17,484,168	24,822,394
What We Have in Bank	128,898,729	100,476,169	154,804,223
Our Total Assets	1,427,697,201	1,422,868,385	1,450,465,423
What We Owe Our Suppliers	61,928,430	51,157,442	63,919,199
What We Owe Our Lenders	71,313,905	65,328,063	66,829,523
Our Total Liabilities	133,242,336	116,485,506	130,748,722
Our Community Wealth	1,294,454,866	1,306,382,879	1,319,716,700

- What we are Owed has decreased from the previous month from \$64.5M to \$24.8M. This is due to the Rates and Charges levy being issued in early February and payments being received in March.
- Cash balances (what we have in bank) remain at healthy levels and well above minimum requirements due to advance payments of grant funding \$19.0M, the YTD operational total direct spend being under budget by \$8.5M and underspend on the YTD capital budget by \$5.6M as of 31 March 2024.

Debtors & Borrowings

What We Are Owed	
Category	Amount
Rates & Charges	10,221,432
General Debtors	5,450,774
GST Receivable/(Payable)	479,536
Advances to Community	1,011,000
SUB-TOTAL	17,162,742

Contract Assets	6,204,234
Water Charges not yet levied	2,168,000
Prepayments	1,048,773
Provision for Bad Debts	(1,761,354)
SUB-TOTAL	7,659,652

GRAND TOTAL	24,822,394
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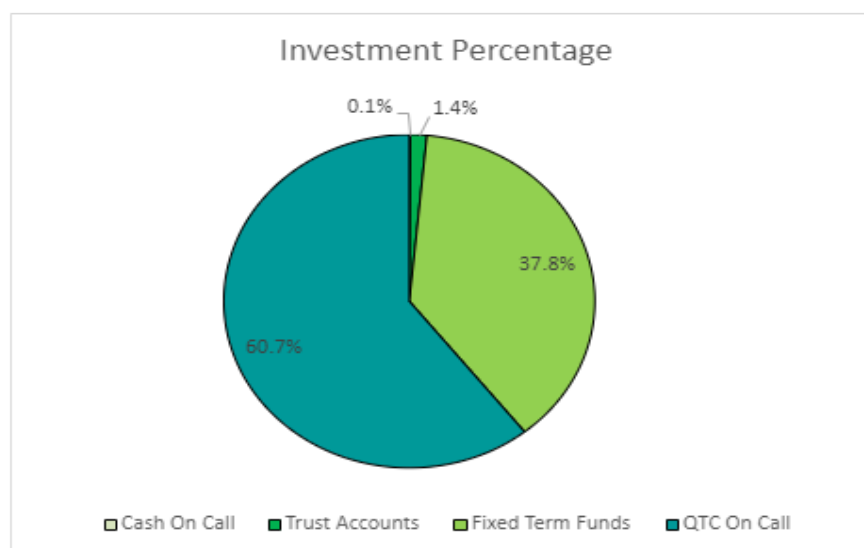
What We Have Borrowed		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	896,795
81092 Gen7 08/09	6.82%	3,058,007
81090 Gen8 09/10	6.33%	2,129,913
81089 Gen8 AMSU	5.07%	2,153,187
81093 STP Projects	5.25%	15,249,037
81094 WTP Projects	4.86%	7,461,795
Bowen STP 19/20	2.20%	8,032,968
WCA Run 19/20	2.20%	19,680,773
Bowen Cell 3 19/20	0.91%	1,354,195
Bowen STP 20/21	1.80%	4,765,343
Lease Liabilities		2,047,510
TOTAL		66,829,523

What We Have Available to Borrow		
Facility	Rate	Limit
Working Capital Facility	0.10%	20,000,000
Term Loans		-
TOTAL		20,000,000

- Rates & charges owed have decreased from \$47.2M in February to \$10.2M in March. This has decreased due to second half levy run discount for early payment closing in March. Council continues its debt recovery process including the Intention to Sell process, to ensure this remains at manageable levels. As at the auction date on the 22nd March 2024, five properties remained outstanding and were auctioned. A total of 20 registered bidders attended on the day and contracts were signed with deposits paid for all five properties.
- General Debtors balance is \$5.4M compared to \$5.7M the previous month. General Debtors vary depending upon when invoices have been issued within the month.
- Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors to ensure outstanding debt remains at acceptable levels.

Investments

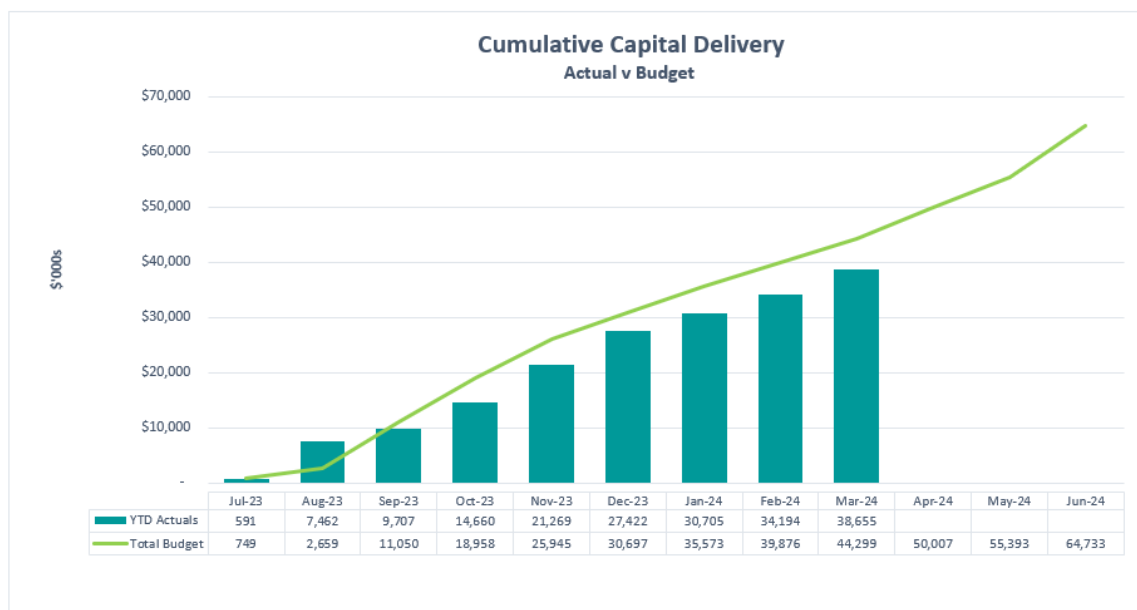
	Prev. Yr	Current
Queensland Treasury Corporation	98,898,730	94,804,223
Term Deposit < 3 Months	-	20,000,000
Term Deposit > 3 Months	30,000,000	40,000,000
Total	128,898,730	154,804,223



- \$60M is currently invested in term deposits at competitive interest rates to maximise Council's return on investment with \$20M maturing in June 2024.
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.

CAPITAL DELIVERY (Excluding remediation)

- \$38.7M or 60% of the full year capital budget of \$64.7M has been delivered up to 31 March excluding commitments.
- \$30.3M has been committed to date which represents 106.5% of the full year capital budget spent or committed.
- Market competition continues to put pressure on access to materials, and resources in delivery of works which requires further consideration into future planning.
- The Project Management Framework continues to build momentum in its use across the majority of projects and reporting on project delivery is becoming more consistent.

**SUSTAINABILITY RATIOS**

- The financial sustainability ratios are for the month of March and will vary throughout the financial year as Council completes its operational and capital budgets.

As at 31 March 2024

Type	Measure	Target (Tier4)	As at 31 March 2024	30 June 2023
Financial Capacity	Council-Controlled Revenue	N/A	90.16% ✓	84.05% ✓
Operating Performance	Operating Surplus Ratio	Greater than 0%	19.60% ✓	6.04% ✓
	Operating Cash Ratio *	Greater than 0%	39.13% ✓	30.15% ✓
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	19.96 ✓	14.59 ✓
Asset Management	Asset Sustainability Ratio	Greater than 80%	119.81% ✓	79.97% ✗
	Asset Consumption Ratio	Greater than 60%	72.70% ✓	73.28% ✓
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	1.30 ✓	1.76 ✓

* Yet to be averaged over the 5 year period for this report.

All ratios are currently within the target range set for Council by the State Government as at the end of March 2024.

BUDGET ACHIEVEMENT – FULL YEAR BUDGET

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows is presented below. Delivery on budget will change as we progress through the 2023/24 financial year.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	101%	86%	
Our Expenditure	96%	69%	
Our Capital Delivery	77%	60%	
Our Cash on Hand	125%	154%	

- Earnings and Cash on Hand indicators are within expected levels as of 31 March due to timing of rates and charges being issued.
- Our Expenditure is at 69% and but this will change as we progress through the remaining financial year and will be reassessed as part of Budget Review 2.
- Capital delivery is at 60% of the full year budget delivered, which is below the target level partly due to weather events. It is expected that this will increase as we progress through the year with a significant amount committed to date. The capital program will be reviewed through the remaining financial year to manage expected timeframes for delivery and availability of goods and services are to be further reconsidered in Budget Review 2 for timing and completion in May 2024.

- 2023/24 Budget was adopted by Council on the 30 June 2023.
- Budget Review 1 was adopted by Council on the 22 November 2023 and is reflected in this report.
- Budget risks are being monitored as the year progresses and will be discussed during budget review deliberations.
- Both capital and operational spend are being monitored closely to ensure commitments are met by end of financial year and amendments made in Budget Review 2 due for adoption in May 2024.

Whitsunday Regional Council**Statement of Comprehensive Income**
For the period ending 31 March 2023

	YTD Actual 2023/24 \$	Actual 2022/23 \$	Current Budget 2023/24 \$	Current Budget YTD 2023/24 \$	Variance to Current YTD Budget
REVENUE					
Recurrent revenue					
Rates and levies	100,597,431	97,493,607	101,372,667	99,552,434	101%
Sale of goods and major services	16,104,540	18,849,707	24,064,653	18,009,280	89%
Fees and charges	3,192,695	4,108,132	3,971,210	3,070,947	104%
Interest received	5,647,969	4,480,093	6,051,500	4,732,750	119%
Sales of contract and recoverable works	3,404,337	6,042,321	6,100,676	3,828,757	89%
Rental income	292,506	326,371	356,124	272,093	108%
Grants, subsidies, contributions and donations	1,840,789	9,833,430	9,785,023	2,501,513	74%
Other recurrent income	1,902,017	2,182,660	2,838,077	2,129,801	89%
Total recurrent revenue	132,982,285	143,316,321	154,539,930	134,097,576	99%
Capital revenue					
Grants, subsidies, contributions and donations	22,327,640	26,354,278	17,879,150	15,120,745	148%
Other capital income	-	708,845	-	-	
Total capital revenue	22,327,640	27,063,123	17,879,150	15,120,745	148%
Total revenue	155,309,925	170,379,444	172,419,080	149,218,321	104%
EXPENSES					
Recurrent expenses					
Employee expenses	32,668,415	39,701,137	46,003,138	35,268,008	93%
Materials and services	48,275,516	60,402,208	73,277,413	54,176,104	89%
Finance costs	2,161,786	4,102,772	3,149,812	2,362,359	92%
Depreciation and amortisation					
Property, plant and equipment	23,536,713	29,953,973	31,398,487	23,548,865	100%
Right of use assets	278,151	504,849	342,354	256,763	108%
Total recurrent expenses	106,920,581	134,664,940	154,171,204	115,612,099	92%
Capital expenses	27,432,202	11,974,588	6,950,577	5,212,933	526%
Total expenses	134,352,783	146,639,527	161,121,781	120,825,032	111%
Net operating result	26,061,704	8,651,381	368,727	18,485,477	141%
Net result	20,957,142	23,739,917	11,297,299	28,393,289	74%
Other comprehensive income					
Items that will not be reclassified to net result					
Increase/(decrease) in asset revaluation surplus	-	71,126,730	0	0	
Total other comprehensive income for the year	-	71,126,730	-	-	
Total comprehensive income for the year	20,957,142	94,866,647	11,297,299	28,393,289	

Whitsunday Regional Council**Statement of Financial Position****As at 31 March 2024**

	Actual 2023/24 \$	Actual 2022/23 \$	Budget 2023/24 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	94,804,223	98,898,730	80,476,169
Cash Investments	60,000,000	30,000,000	20,000,000
Trade and other receivables	14,908,852	10,603,952	11,484,168
Inventories	1,936,453	1,665,933	1,730,000
Contract assets	6,204,234	2,867,686	-
Other assets	3,696,309	6,524,446	6,000,000
	181,550,070	150,560,747	119,690,337
Non-current assets held for sale	1,655,000	1,655,000	1,655,000
Total current assets	183,205,070	152,215,747	121,345,337
NON-CURRENT ASSETS			
Trade and other receivables	13,000	13,000	13,000
Investment property	2,100,000	2,100,000	2,100,000
Property, plant and equipment	1,263,185,784	1,271,128,735	1,297,482,293
Right of use assets	1,961,568	2,239,719	1,927,755
Total non-current assets	1,267,260,352	1,275,481,454	1,301,523,048
TOTAL ASSETS	1,450,465,423	1,427,697,201	1,422,868,385
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	7,244,073	16,826,723	15,867,545
Contract liabilities	19,027,202	7,400,254	-
Provisions	10,133,602	10,336,866	10,500,000
Borrowings	5,781,353	5,781,353	5,617,458
Lease liabilities	151,958	403,563	311,742
Total current liabilities	42,338,189	40,748,759	32,296,745
NON-CURRENT LIABILITIES			
Trade and other payables	4,498,279	4,498,279	3,050,734
Provisions	23,016,043	22,866,308	21,739,163
Borrowings	59,000,660	63,233,438	57,411,491
Lease liabilities	1,895,551	1,895,551	1,987,372
Total non-current liabilities	88,410,534	92,493,577	84,188,761
TOTAL LIABILITIES	130,748,723	133,242,336	116,485,506
NET COMMUNITY ASSETS	1,319,716,700	1,294,454,865	1,306,382,879
COMMUNITY EQUITY			
Asset revaluation reserve	433,807,349	433,807,349	433,807,357
Retained surplus	864,952,208	836,907,599	
Current year surplus	20,957,142	23,739,917	
Retained surplus	885,909,350	860,647,516	872,575,522
TOTAL COMMUNITY EQUITY	1,319,716,700	1,294,454,865	1,306,382,879

Statement of Cash Flows

For the year ending 30 June 2023/24

Period ending 31 March 2024

	Actuals 2023/24 \$	Actual 2022/23 \$	Budget 2023/24 \$
Cash flows from operating activities:			
Receipts from customers	121,190,043	130,037,083	137,845,385
Payments to suppliers and employees	(88,306,020)	(98,507,125)	(121,639,108)
Interest received	5,647,969	4,480,093	6,051,500
Rental income	292,506	326,371	356,124
Non capital grants and contributions	1,839,026	10,133,235	8,272,358
Borrowing costs	(1,921,361)	(2,742,616)	(2,934,812)
Net cash inflow from operating activities	38,742,163	43,727,041	27,951,447
Cash flows from investing activities:			
Payments for property, plant and equipment	(38,655,404)	(34,767,023)	(64,733,012)
Payments for investment property	-	(161,566)	-
Net movement in loans to community organisations	9,000	17,000	13,000
Proceeds from sale of property, plant and equipment	569,860	1,858,539	630,715
Payment for rehabilitation work	(259,821)	(361,274)	(1,158,114)
Net transfer (to) from cash investments	(30,000,000)	(30,000,000)	10,000,000
Net cash outflow from investing activities	(38,352,287)	(25,645,073)	(40,388,166)
Cash flows from financing activities:			
Repayment of borrowings	(4,232,778)	(5,441,297)	(5,674,100)
Repayments made on leases (principal only)	(251,605)	(466,764)	(311,742)
Net cash inflow (outflow) from financing activities	(4,484,383)	(5,908,061)	(5,985,842)
Net increase in cash and cash equivalents held	(4,094,507)	12,173,908	(18,422,561)
Cash and cash equivalents at beginning of the financial year	98,898,730	86,724,823	98,898,730
Cash and cash equivalents at end of the financial year	94,804,223	98,898,730	80,476,169
Summary of Cash and cash equivalents:-			
Investments	60,000,000	30,000,000	20,000,000
Cash & cash equivalents	94,804,223	98,898,730	80,476,169
Total Cash and cash equivalents at end of the financial year	154,804,223	128,898,730	100,476,169

Whitsunday Regional Council**Statement of Changes in Equity****As at 31 March 2024**

	TOTAL		Retained Surplus		Asset revaluation surplus	
	Actual 2023/24 \$	Actual 2022/23 \$	Actual 2023/24 \$	Actual 2022/23 \$	Actual 2023/24 \$	Actual 2022/23 \$
Total						
Balance at beginning of year	1,294,454,864	1,198,972,177	860,647,515	836,291,558	433,807,349	362,680,620
Assets not previously recognised	4,304,694	616,041	4,304,694	616,041	-	-
Restated opening Balance	1,298,759,558	1,199,588,219	864,952,208	836,907,599	433,807,349	362,680,620
Net Result	20,957,142	23,739,917	20,957,142	23,739,917	-	-
Revaluations:						
Property, plant & Equipment	-	71,035,604	-	-	-	71,035,604
Change in value of future:						
Rehabilitation costs	-	91,126	-	-	-	91,126
Total comprehensive income for the year	20,957,142	94,866,647	20,957,142	23,739,917	-	71,126,730
Balance at end of year	1,319,716,700	1,294,454,865	885,909,350	860,647,516	433,807,349	433,807,349

Whitsunday Regional Council**Notes to the Financial Statements****For the period ending 31 March 2024****Property, plant and equipment**

	Land and Improvements	Building and Other Structures	Plant and Equipment	Transport Infrastructure	Marine Infrastructure	Water Infrastructure	Sewerage Infrastructure	Work in progress	Total
Basis of measurement	Fair Value 2023/24	Fair Value 2023/24	Fair Value 2023/24	Fair Value 2023/24	Fair Value 2023/24	Fair Value 2023/24	Fair Value 2023/24	Fair Value 2023/24	Fair Value 2023/24
Asset Value									
Opening gross value as at 1 July 2022/23	48,730,581.23	181,610,072.81	74,383,970.62	772,126,306.33	43,678,369.31	311,769,349.66	228,110,722.26	74,172,397.08	1,734,581,769.30
Minor correction to opening balance	-	28,910.00	29,763.65	3,813,623.88	-	2,745.69	457,531.78	-	4,332,575.00
Additions at cost	-	612,921.34	402,487.84	23,867,005.08	-	39,410.43	46,529.99	38,655,404.35	63,623,759.03
Contributed assets at valuation	-	-	-	346,594.89	-	102,997.61	185,905.73	-	635,498.23
Internal transfers from work in progress	-	-	-	-	-	-	-	(24,968,354.68)	(24,968,354.68)
Transfer to Non-Current assets held for sale	-	-	-	-	-	-	-	-	-
Revaluation adjustment to other comprehensive income	-	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-
Write-offs	-	(237,594.04)	(296,551.36)	(33,558,758.95)	-	(5,253,223.93)	(1,372,446.32)	-	(40,718,574.60)
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2024	48,730,581.23	182,014,310.11	74,519,670.75	766,594,771.23	43,678,369.31	306,661,279.46	227,428,243.44	87,859,446.75	1,737,486,672.28
Accumulated depreciation and impairment									
Opening gross value as at 1 July 2022/23	27,401.00	51,314,690.83	37,453,571.50	128,962,070.12	1,741,232.81	173,169,038.59	70,785,029.22	-	463,453,034.07
Minor correction to opening balance	-	-	-	27,881.41	-	-	-	-	27,881.41
Depreciation provided in year	-	3,948,886.14	4,015,053.99	7,284,438.36	478,464.28	4,333,386.36	3,476,483.44	-	23,536,712.57
Depreciation on disposals	-	-	-	-	-	-	-	-	-
Depreciation on write-offs	-	(63,436.42)	(149,661.88)	(9,363,750.57)	-	(2,550,587.28)	(589,303.83)	-	(12,716,739.98)
Revaluation adjustment to other comprehensive income	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2024	27,401.00	55,200,140.55	41,318,963.61	126,910,639.32	2,219,697.09	174,951,837.67	73,672,208.83	-	474,300,888.07
Written down value as at 30 June 2024	48,703,180.23	126,814,169.56	33,200,707.14	639,684,131.91	41,458,672.22	131,709,441.79	153,756,034.61	87,859,446.75	1,263,185,784.21

Attachment 11.21.3 Capital Expenditure Report as at 31 March 2024

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
20000 - Capital Program & Network Planning									
32200 - EM - SES									
4243	Cannonvale SES Communications room	1,045	-	1,045	63,000	63,000	2%	2%	61,955
Sub Total EM - SES		1,045	-	1,045	63,000	63,000	2%	2%	61,955
Total Capital Program & Network Planning		1,045	-	1,045	63,000	63,000	2%	2%	61,955
30000 - Infrastructure Services									
33100 - Disaster Recovery									
Sub Total Disaster Recovery		12,611,747	14,088,784	26,700,531	8,257,437	10,613,600	153%	119%	(1,998,147)
34900 - R&D - Assets									
1099	Hansen Park Paver & Path Renewal	94,619	-	94,619	-	-			(94,619)
4024	Bus Stop DDA Compliance	34,138	-	34,138	45,000	125,000	76%	27%	90,862
4025	Coconut Grove Disabled Parking Bays	651	-	651	651	651	100%	100%	0
4028	Blake St Disabled parking bay and footpath	(3,057)	205	(2,853)	-	-			3,057
4029	Stewart Drive Kerb and Channel	458	-	458	63,227	63,227	1%	1%	62,769
4031	Mill Street Kerb and Channel	25,892	-	25,892	24,223	24,223	107%	107%	(1,669)
4033	Collinsville Pump Track	51,237	233,527	284,764	205,665	293,422	25%	17%	242,185
4035	LRCI - Bicentennial Boardwalk refurbishment	14,546	45,483	60,029	48,478	48,478	30%	30%	33,932
4036	Neerim Crescent Stormwater Renewal	566	-	566	566	566	100%	100%	(0)
4038	Homestead Place Stormwater Upgrade	40,715	29,952	70,667	67,439	97,439	60%	42%	56,724
4039	Woodmark Crescent Stormwater Reconstruction	4,924	315	5,239	-	-			(4,924)
4083	Stormwater Renewals - Replacement and Emergent	185,525	1,378	186,903	348,463	498,463	53%	37%	312,938
4084	Eshelby Drive Footpath - Stage 1 (300m)	77,388	-	77,388	151,406	151,406	51%	51%	74,018
4085	Balaam Road Floodway Upgrade	20,903	13,613	34,516	50,000	50,000	42%	42%	29,097
4102	Renwick Road shared path	59,778	549,321	609,099	12,789	12,789	467%	467%	(46,989)
4103	Cantamessa Road Culvert	5,807	26,761	32,569	24,201	84,201	24%	7%	78,394
4255	Design Program	9,385	-	9,385	100,000	230,000	9%	4%	220,615
4256	Renwick Rd Intersection	142,014	-	142,014	65,000	300,000	218%	47%	157,986
4257	Re seal Program	1,467,043	-	1,467,043	800,000	800,000	183%	183%	(667,043)
4258	Unsealed Roads Resheeting Program 2023-2024	42,529	206,704	249,233	1,192,176	1,192,176	4%	4%	1,149,648
4259	Design of Mandalay Road Footpath	7,382	-	7,382	9,434	9,434	78%	78%	2,052
4260	Design of Erromango Solar Street Lighting	1,866	-	1,866	-	10,000		19%	8,134
4261	Bicentennial Boardwalk Upgrade - Stage 2	2,011,675	-	2,011,675	2,000,000	2,000,000	101%	101%	(11,675)
4262	Mackenzie Street Kerb and Channel	3,291	-	3,291	22,500	22,500	15%	15%	19,209
4263	Pandanus Street Kerb and Channel	2,355	-	2,355	25,000	25,000	9%	9%	22,645
4264	Strickland Street Kerb and Channel	4,156	-	4,156	25,000	25,000	17%	17%	20,844
4266	Stormwater Renewals	158,297	437,715	596,012	100,000	500,000	158%	32%	341,703
4267	Valley Drive Open Drain Renewals	37,617	39,783	77,400	101,385	101,385	37%	37%	63,768
4268	Paluma Rd to Carlo Dr Stormwater Project Planning	-	27,605	27,605	150,000	267,000			267,000
4899	Up River Road culvert upgrade	5,198	80,690	85,889	-	-			(5,198)
8084	Pros. Main Street Upgrade - Dobbins Lane C/W	-	-	-	290	290			290
8099	Molongie Creek Boat Ramp	4,755	-	4,755	5,000	5,000	95%	95%	245
8629	LRCI - Edgecumbe Heights Walking Tracks Upgrade	876,422	968	877,390	650,642	650,642	135%	135%	(225,780)
8630	Forestry Road	45,634	89,104	134,738	128,470	128,470	36%	36%	82,836
8639	Unsealed Roads Creek Crossing Upgrade Program	214,705	42,736	257,441	100,000	236,946	215%	91%	22,241
8640	Unsealed Roads Resheeting Program	488,890	6,031	494,920	350,000	729,604	140%	67%	240,714
8641	Wilsons Beach Rockwall	(219)	-	(219)	-	-			219
8817	TMR early works - Paluma Rd to Tropic Rd	4,924	14,508	19,432	31,473	31,473	16%	16%	26,549
8904	Re seal Program	4,205	-	4,205	4,955	4,955	85%	85%	750
8911	Waterson Way car park construction and seal	533	-	533	533	533	100%	100%	(0)
9106	Richmond Road Floodway Upgrade (TIDS)	5,310	-	5,310	1,733	1,733	306%	306%	(3,577)
9107	Scottville Road Upgrade (TIDS)	1,515,764	-	1,515,764	1,434,014	1,434,014	106%	106%	(81,750)
9108	Tondara Road Seal Project	1,855,766	63,889	1,919,655	2,000,000	3,035,981	93%	61%	1,180,215
9456	Proserpine Main Street Footpath - Palace Hotel	20,352	-	20,352	20,785	20,785	98%	98%	433
9458	Airlie Beach Main Street Upgrade	352,036	5,284	357,320	250,000	250,000	141%	141%	(102,036)
Sub Total R&D - Assets		9,895,972	1,915,572	11,811,544	10,610,498	13,462,786	93%	74%	3,566,814
36100 - OS - Parks									
1039	Airlie Foreshore Main Street Bin Enclosures	327,295	-	327,295	-	-			(327,295)
1121	Park Shade Sail & Structure Renewal	-	85,583	85,583	-	-			-
1124	Bowen Park Shelter Roof Renewal	-	20,911	20,911	-	-			-
4249	Bowen Grey's Bay Shelter supply and installation	45,987	-	45,987	85,000	85,000	54%	54%	39,013
4250	Bowen Lions Shelters Stage 2	1,732	37,570	39,301	135,000	135,000	1%	1%	133,268
4251	Cemetery Lowering Devices	68,350	-	68,350	65,000	65,000	105%	105%	(3,350)
4252	Dingo Beach Bollards Stage 2	22,992	594	23,587	-	12,570		183%	(10,422)
4253	Shute Harbour - Snows Beach Asset upgrades	6,054	-	6,054	-	29,000		21%	22,946
4254	New Basketball Court - Halpannel Park	14,367	145	14,512	180,000	360,000	8%	4%	345,633
4888	Cannonvale Waite Creek Park Bollards	-	-	-	-	5,000			5,000
4889	Cannonvale Lakes Stage 4	-	-	-	-	50,000			50,000
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	37,930	32,470	70,400	105,031	105,031	36%	36%	67,101

Attachment 11.21.3 Capital Expenditure Report as at 31 March 2024

Job	Description	a.		b.		(a.+b.)		d.		e.		(a./d.)		a./e.		e.-a.	
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$								
8625	Assets Renewal Parks and Gardens	3,683	-	3,683	150,000	524,272	2%	1%	520,589								
8627	Continuation of Pedestrian Path Lighting Airlie Foreshore	(5,292)	-	(5,292)	-	-			5,292								
8873	Choose Collinsville Project	602,313	-	602,313	835,549	835,549	72%	72%	233,236								
9249	LRCI - Cannonvale Skate Bowl Upgrade - Stage 2	585,905	4,924	590,829	481,195	481,195	122%	122%	(104,710)								
Sub Total OS - Parks		1,711,317	182,197	1,893,514	2,036,775	2,687,617	84%	64%	976,300								
36200 - OS - Cemeteries																	
Sub Total OS - Cemeteries																	
37200 - Works for Queensland																	
4094	Regional Sewer Relining P1 22/23	10,971	-	10,971	136,503	182,000	8%	6%	171,029								
8830	W4Q - Collinsville Aquatic Facility - pool retilling renewal	422	-	422	-	-			(422)								
8834	W4Q - Brandy Creek - New Amenities	75,332	0	75,332	101,823	101,823	74%	74%	26,491								
8840	W4Q - Gloucester sports park access and car park recon	760	-	760	-	-			(760)								
8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext	53,268	2,134	55,402	137,767	137,767	39%	39%	84,499								
8843	W4Q - Sewer Relining - Regional P1 Zone	342,123	-	342,123	200,000	359,358	171%	95%	17,235								
8844	W4Q - Bowen WTP Intake, Switchboard and Structure	430,180	249,229	679,409	827,000	1,250,000	52%	34%	819,821								
Sub Total Works for Queensland		913,056	251,363	1,164,418	1,403,093	2,030,948	65%	45%	1,117,893								
38200 - WSW - Water Operations																	
4052	Network Reconfiguration Mount Julian	7,092	-	7,092	100,000	184,307	7%	4%	177,215								
4053	Network Reconfiguration Island Dr WPS	10,022	-	10,022	100,000	187,170	10%	5%	177,148								
4054	Jubilee Pocket Trunk Watermain	45,270	-	45,270	52,000	186,448	87%	24%	141,178								
4055	Borefield Test Drilling and Design Program	418,929	8,905	427,834	255,000	258,475	164%	162%	(160,454)								
4056	Kara Crescent Pumped Zone	8,326	2,550	10,876	14,864	14,864	56%	56%	6,538								
4057	Network Reconfiguration Parker Rd Twin Creek Crt Trader Crt	25,670	6,000	31,670	80,000	150,000	32%	17%	124,330								
4058	Network Reconfiguration Cannonvale Reservoir	10,028	21,043	31,071	70,000	150,000	14%	7%	139,927								
4059	Network Reconfiguration Coyne Rd Reservoir	11,822	1,391	13,213	28,000	48,000	42%	25%	36,178								
4060	Proserpine PRV Cross Connect	10,997	2,998	13,995	105,000	229,118	10%	5%	218,121								
4061	Stanley Dr PS Reconfiguration	19,526	1,213	20,739	177,773	177,773	11%	11%	158,247								
4064	Coastal WTP Pump & Switchboard Upgrade	20,023	23,959	43,982	767,301	767,301	3%	3%	747,278								
4066	CSTWTP Compressor replacement	590	-	590	590	590	100%	100%	-								
4067	Renwick Rd Trunk Watermain	7,475	-	7,475	7,000	22,421	107%	33%	14,946								
4082	Water Main Renewals 22/23 - Stewart Drive, Cannonvale	51,439	21,625	73,064	30,000	150,000	171%	34%	98,561								
4273	Emergent Works Water	210,574	29,650	240,224	217,503	290,000	97%	73%	79,426								
4274	Minor New & Replacements Water	212,478	5,607	218,085	187,497	250,000	113%	85%	37,522								
4275	Water Capital Design	14,505	6,400	20,905	135,504	180,675	11%	8%	166,170								
8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	-	-	-	-	65,672			65,672								
8921	Bowen Small Reservoir Pressure Zone	-	2,460	2,460	23,488	23,488			23,488								
8922	Collinsville WTP Emergent works	11,543	-	11,543	133,631	133,631	9%	9%	122,088								
8923	Facilities Instrumentation, Electrical and Control Renewals	11,959	-	11,959	15,552	15,552	77%	77%	3,593								
8924	Pentacost St Area Water Main Renewal	-	-	-	-	140,554			140,554								
8925	Proserpine Bore 10 supplementary Funding for Bore moving (TM)	8,999	8,336	17,336	11,857	11,857	76%	76%	2,858								
8927	Collinsville Efficient Resilient Solar Program	948,105	56,250	1,004,356	919,787	919,787	103%	103%	(28,318)								
8931	Proserpine WTP Additional Raw Water Supply	577,098	58,906	636,005	555,000	952,662	104%	61%	375,564								
8932	Network Instrumentation, Electrical and Control Renewals - W	17,556	-	17,556	23,301	23,301	75%	75%	5,745								
9101	W&S Lab - Equipment	(15,898)	-	(15,898)	-	-			15,898								
Sub Total WSW - Water Operations		2,644,129	257,294	2,901,423	4,010,648	5,533,646	66%	48%	2,889,517								
38300 - WSW - Sewerage Operations																	
4040	Proserpine STP Ammonia / Nitrate Optimisation	121,186	16,829	138,015	165,000	165,000	73%	73%	43,814								
4042	Trade Waste Submetering program	-	12,233	12,233	13,200	20,000			20,000								
4043	BOWSTP Spirobin biosolids	-	121,271	121,271	95,000	95,000			95,000								
4044	PROSTP Spirobin	-	85,204	85,204	95,000	95,000			95,000								
4045	Carlo Drive Trunk Mains Project	131,378	127,187	258,565	235,032	250,032	56%	53%	118,654								
4076	Manhole Renewal - Budget Allocation	-	-	-	2,588	2,588			2,588								
4092	Emergent Works Sewer 22/23	300,280	1,350	301,630	307,522	307,522	98%	98%	7,242								
4112	Cannonvale STP Membrane Replacement	124,424	-	124,424	171,179	171,179	73%	73%	46,755								
4204	Equipment - Sewer Camera	35,056	-	35,056	36,000	36,000	97%	97%	944								
4269	Emergent Works Sewer	76,738	44,637	121,376	245,200	367,800	31%	21%	291,062								
4270	Minor New & Replacements Sewer	464	3,030	3,494	57,000	114,000	1%	0%	113,537								
4271	Sewer Capital Design	2,997	-	2,997	90,338	180,675	3%	2%	177,678								
4272	Regional Sewer Pump Replacement Program	38,916	-	38,916	30,000	45,000	130%	86%	6,085								
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	8,123	-	8,123	8,123	8,123	100%	100%	-								
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	77,131	404,659	481,791	269,600	640,000	29%	12%	562,869								
8915	Sewer Relining - Regional P2 Zone	46,312	-	46,312	272,719	272,719	17%	17%	226,407								
8916	STP Odour containment Panel replacement	-	67,241	67,241	-	-			-								
8917	Chapman St Sewer Rising Main Replacement	41,025	588,623	629,648	100,000	400,000	41%	10%	358,975								
8920	Network Instrumentation, Electrical and Control Renewals - S	17,144	1,935	19,079	30,701	30,701	56%	56%	13,557								
8935	Waste reuse to Agriculture (biosolids) Project	19,865	20,156	40,020	20,000	20,000	99%	99%	135								
Sub Total WSW - Sewerage Operations		1,041,038	1,494,355	2,535,393	2,244,202	3,221,339	46%	32%	2,180,301								
38400 - WSW - Waste & Recycling Services																	

Attachment 11.21.3 Capital Expenditure Report as at 31 March 2024

Job	Description	a.		b.		(a.+b.)		d.		e.		(a./d.)		a./e.		e.- a.	
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$								
4046	Landfill Kelsey Cell 6	250,081	3,318,563	3,568,644	500,000	3,000,000	50%	8%	2,749,919								
4048	Transfer Station Cannonvale Tipping Shed Drainage	746	-	746	50,000	50,000	1%	1%	49,254								
4049	Landfill Kelsey RRA and Transfer Site	379,663	3,886	383,549	402,555	402,555	94%	94%	22,892								
4050	Stormwater Bowen Landfill	4,549	-	4,549	-	-			(4,549)								
4051	Upgrade Sediment Pond 1-Kelsey	15,100	5,364	20,464	150,000	150,000	10%	10%	134,900								
4203	Fencing - Renewals	41,284	-	41,284	-	90,293		46%	49,009								
4277	Transfer Station Collinsville Upgrades	-	-	-	-	30,000			30,000								
4278	Landfill Bowen Leachate Evaporation Pond	72,324	43,779	116,103	138,753	185,000	52%	39%	112,676								
4279	Purchase New Waste Oil Sheds	801	42,700	43,501	37,503	50,000	2%	2%	49,199								
4280	Landfill Bowen Upgrade Sed Pond 3	-	-	-	-	150,000			150,000								
8797	Mt Coolon Waste Services Improvement Program	(2,588)	-	(2,588)	-	-			2,588								
8820	Cannonvale Waste Transfer Station	37,697	8,257	45,954	45,954	45,954	82%	82%	8,257								
9157	Landfill Bowen Culvert, Leachate Storage & Pumping Upgrades	14,434	34,355	48,789	260,914	260,914	6%	6%	246,480								
Sub Total WSW - Waste & Recycling Services		814,090	3,456,904	4,270,994	1,585,679	4,414,716	51%	18%	3,600,626								
Total Infrastructure Services		29,632,394	21,646,468	51,278,862	30,211,332	42,027,652	98%	71%	12,395,258								
40000 - Corporate Services																	
42200 - IT – Projects - Information Management																	
4091	NBN 5x Hybrid Cubes to Fixed wireless towers	27,419	-	27,419	67,100	67,100	41%	41%	39,681								
4246	Replacement - Meeting Room AV Equipment Upgrades	-	-	-	46,667	70,000			70,000								
4247	Replacement - Waste Transfer Stn Point of Sale System Upgrad	9,258	-	9,258	20,628	27,500	45%	34%	18,242								
4248	Replacement - Water and Waste Scada Servers	-	-	-	26,667	40,000			40,000								
8821	CCTV, Radio links, Video conferencing and Wireless Access	453	18,111	18,563	453	453	100%	100%	0								
8876	Disaster Resilience - VHF Radio Network Replacement	665,984	444,796	1,110,780	1,322,120	1,322,120	50%	50%	656,136								
8878	Replacement Program - Desktop PC's and Laptop Computers	66,413	57,044	123,457	95,117	126,823	70%	52%	60,410								
8884	Replacement Program - CCTV Network Hardware Upgrade	32,389	8,532	40,920	91,387	130,553	35%	25%	98,164								
8885	Replacement Program - CIRP - Communications Infrastructure R	10,690	-	10,690	150,000	225,000	7%	5%	214,310								
8892	New Initiative - Disaster Resilience - NBN ? Design, Install	127,520	36,900	164,420	105,000	150,000	121%	85%	22,480								
8893	New Initiative ? IoT Program of Works ? Design, Install Hard	3,760	32,568	36,328	33,333	50,000	11%	8%	46,240								
Sub Total IT – Projects - Information Management		943,885	597,951	1,541,835	1,958,472	2,209,549	48%	43%	1,265,664								
42300 - IT – Operational - Technical Services																	
4074	Mobility Solutions and Integrations	(3,901)	-	(3,901)	-	-			3,901								
Sub Total IT – Operational - Technical Services		(3,901)	-	(3,901)	-	-	0%	0%	3,901								
43300 - Finance - Insurance																	
7886	Insurance Bowen Reservoir Roof Renewal	6,447	50,485	56,932	2,149	2,149	300%	300%	(4,298)								
7896	Insurance Collinsville HL Res Roof Renewal	42,521	1,742,714	1,785,235	1,174,000	2,000,000	4%	2%	1,957,479								
Sub Total Finance - Insurance		48,968	1,793,199	1,842,167	1,176,149	2,002,149	4%	2%	1,953,181								
44400 - PPF - Fleet Management																	
2089	Plant Purchases	672,784	1,607,778	2,280,562	481,290	1,922,158	140%	35%	1,249,374								
4020	Fleet and Plant Replacement Program 2022.23	1,234,741	751,302	1,986,043	731,374	2,138,123	169%	58%	903,381								
4021	Workshop equipment 22-23	-	-	-	5,756	5,756			5,756								
4090	Backhoe Loader Proserpine	227,125	-	227,125	220,000	220,000	103%	103%	(7,125)								
4244	Fleet and Plant Replacement Program 2023.24	772,498	627,505	1,400,004	754,500	754,500	102%	102%	(17,998)								
4245	Infrastructure Services - Trailers	144,040	85,567	229,607	-	221,500		65%	77,460								
Sub Total PPF - Fleet Management		3,051,189	3,072,152	6,123,341	2,192,920	5,262,037	139%	58%	2,210,848								
44700 - PPF - Property & Facilities																	
1000	Denison Park Fencing - Bowen Seagulls 2023	10,228	-	10,228	-	-			(10,228)								
4008	Bowen Admin Ground Floor - Mech Plant Renewal	619,775	351,298	971,073	750,000	1,100,000	83%	56%	480,225								
4012	Bowen Cemetery Amenities Renewal	121,243	-	121,243	128,037	128,037	95%	95%	6,794								
4013	Bowen Workcamp Dwelling Restumping	90,320	-	90,320	91,253	91,253	99%	99%	933								
4015	Denison Park Grandstand Renewal	217,403	-	217,403	212,210	212,210	102%	102%	(5,193)								
4016	Fuel Bowser Replacement Program	149,643	-	149,643	153,880	153,880	97%	97%	4,237								
4017	Proserpine Depot Masterplan	-	-	-	-	50,000			50,000								
4019	PEC - Storage Structure and Fit out	197,749	14,161	211,910	223,388	223,388	89%	89%	25,639								
4069	Cedar Creek Amenities - Renewal	182,471	5,044	187,515	229,611	229,611	79%	79%	47,140								
4070	Hansen Case Park - New Amenities	171,132	10,701	181,833	229,856	229,856	74%	74%	58,724								
4071	Proserpine Cemetery - Disabled amenities upgrades	54,405	-	54,405	58,822	58,822	92%	92%	4,417								
4106	Bowen Workcamp STP Renewal	46,182	-	46,182	47,817	47,817	97%	97%	1,635								
4202	Digital Screens	3,387	-	3,387	5,435	5,435	62%	62%	2,048								
4227	Aircon Replacement Program	14,747	-	14,747	101,700	137,700	15%	11%	122,953								
4228	Amenities CCTV Installation Project	3,618	9,022	12,640	115,000	140,000	3%	3%	136,382								
4229	Bowen Admin Solar installation	37,945	-	37,945	58,000	58,000	65%	65%	20,055								
4230	Bowen Depot Auto Gate	64,171	500	64,671	90,000	90,000	71%	71%	25,829								
4231	Bowen Depot Cement Shed Roof Renewal	270	28,956	29,227	31,200	31,200	1%	1%	30,930								
4232	Bowen PCYC-OSHC Floor Covering Replacement	460	13,277	13,737	-	30,000		2%	29,540								
4233	Buildings Painting Program	13,315	36,800	50,115	106,000	106,000	13%	13%	92,685								

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Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e - a. Remaining Bud \$
4234	Collinsville Depot Boundary Fence	143,811	-	143,811	210,960	210,960	68%	68%	67,149
4235	Collinsville Football Club Field Lighting Renewal	154,973	-	154,973	151,200	151,200	102%	102%	(3,773)
4236	Demolition Of Kent St Clubhouse and Structures	438	-	438	29,700	29,700	1%	1%	29,262
4237	Demolition Of Powerhouse Road Structures	438	-	438	50,000	181,368	1%	0%	180,930
4239	Proserpine Depot Stores Racking	58,819	14,640	73,459	55,000	55,000	107%	107%	(3,819)
4240	Shingley Beach Amenities Reroof	32,323	-	32,323	32,760	32,760	99%	99%	437
4241	Strategic Asset Reserve	1,200	-	1,200	-	1,194,000	-	0%	1,192,800
4242	Cannonvale Customer Service & Library project	165,544	707,260	872,804	532,180	1,282,180	31%	13%	1,116,636
4926	Proserpine Entertainment Centre - Building Works in addition	6,856	-	6,856	-	6,856	100%	100%	-
5021	Collinsville Football Club Field Lighting Renewal	(9,204)	-	(9,204)	141,604	141,604	-6%	-6%	150,808
5640	Proserpine Administration Building Replacement - Stage 1 - C	(18,399)	-	(18,399)	-	-	-	-	18,399
8852	Airlie Beach Lagoon Amenities Fitout and Fittings Renewal	227,884	-	227,884	202,482	202,482	113%	113%	(25,402)
8853	Bowen Depot Boundary Fence Renewal	214	-	214	-	-	-	-	(214)
8856	Bowen Library Mechanical Plant Renewal	-	193,435	193,435	117,500	117,500	-	-	117,500
8858	Solar Power Generation	-	-	-	42,148	42,148	-	-	42,148
8859	Collinsville Football Club Roof Renewal	207,423	1,163	208,586	209,116	209,116	99%	99%	1,693
8868	Relocation of Cannonvale Depot - Demountable Buildings	7,070	-	7,070	9,395	9,395	75%	75%	2,325
Sub Total PPF - Property & Facilities		2,977,853	1,386,257	4,364,110	4,423,110	6,989,478	67%	43%	4,011,625
Total Corporate Services									
		36,650,388	28,496,027	65,146,415	39,961,983	58,490,864	92%	63%	21,840,476
50000 - Regional Strategy & Planning									
53100 - SP - Strategic Planning									
1008	Airlie Beach Carpark / Multi Storey / Place of Refuge	8,578	8,578	17,155	-	-	-	-	(8,578)
4226	LGIP Cutuli Road Investigations and Design	-	-	-	-	200,000	-	-	200,000
Sub Total SP - Strategic Planning		8,578	8,578	17,155	-	200,000	0%	4%	191,423
Total Regional Strategy & Planning									
		36,658,966	28,504,605	65,163,570	39,961,983	58,690,864	92%	62%	22,031,899
60000 - Community Services & Facilitation									
62200 - CDL - Libraries									
4005	Bowen Library Refurbishment	(1,495)	-	(1,495)	24,713	24,713	-6%	-6%	26,208
Sub Total CDL - Libraries		(1,495)	-	(1,495)	24,713	24,713	-6%	-6%	26,208
62300 - CDL - Function Centres									
Sub Total CDL - Function Centres		-	-	-	-	-	0%	0%	-
65100 - RS - Sport & Recreational									
4220	BSP Shop Front Refurbishment	30,683	-	30,683	25,000	25,000	123%	123%	(5,683)
8903	Lake Proserpine Commercialisation Project	-	-	-	-	75,000	-	-	75,000
Sub Total RS - Sport & Recreational		30,683	-	30,683	25,000	100,000	123%	31%	69,317
65300 - RS - Pools, Lagoons & Enclosures									
4223	Collinsville Pool Design & Construct Bulk Head and Retile	5,270	-	5,270	119,875	239,750	4%	2%	234,480
8606	Wilson Beach Swimming Enclosure Refurbishment	118,709	-	118,709	350,000	350,000	34%	34%	231,291
8787	LRCI - Construction of new Collinsville Water Park	471	-	471	-	-	-	-	(471)
8874	Proserpine Pool/Waterpark Electrical Switchboard Upgrade	3,465	-	3,465	-	25,000	-	14%	21,535
8900	Proserpine Aquatic Facility - town pool heater replacement	-	-	-	19,350	19,350	-	-	19,350
Sub Total RS - Pools, Lagoons & Enclosures		127,915	-	127,915	489,225	634,100	26%	20%	506,185
65400 - RS - Entertainment & Conference Centres									
8532	PEC Fit out and Setup Capital	18,700	-	18,700	85,594	85,594	22%	22%	66,894
Sub Total RS - Entertainment & Conference Centres		18,700	-	18,700	85,594	85,594	22%	22%	66,894
67150 - HEC - Natural Resource Management									
4006	Frog Rock foreshore	1,545	1,545	3,091	48,000	48,000	3%	3%	46,455
4007	Dingo beach walking track	-	-	-	-	90,000	-	-	90,000
4154	Whitsunday Bushfire Resilience & Infrastructure - Tanks	12,695	162,376	175,071	190,000	190,000	7%	7%	177,305
4221	Merinda washdown facility	-	42,811	42,811	45,000	45,000	-	-	45,000
Sub Total HEC - Natural Resource Management		14,240	206,733	220,973	283,000	373,000	5%	4%	358,760
67300 - HEC - Water Quality									
4224	Mullers lagoon aeration	33,458	-	33,458	30,000	30,000	112%	112%	(3,458)
4225	Cannonvale lakes aeration	35,167	171	35,338	30,000	30,000	117%	117%	(5,167)
Sub Total HEC - Water Quality		68,625	171	68,796	60,000	60,000	114%	114%	(8,625)

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Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
67350 - HEC - Environmental Health									
4200	Litter & Illegal Dumping Partnership Program 2B	30,949	-	30,949	30,558	30,558	101%	101%	(391)
Sub Total HEC - Environmental Health		30,949	-	30,949	30,558	30,558	101%	101%	(391)
67500 - HEC - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Bech	(2,045)	-	(2,045)	-	-			2,045
Sub Total HEC - Parking Management		(2,045)	-	(2,045)	-	-	0%	0%	2,045
67550 - HEC - Local Laws									
4222	Proserpine Pound Security System upgrades	-	-	-	38,000	38,000			38,000
Sub Total HEC - Local Laws		-	-	-	38,000	38,000	0%	0%	38,000
Total Community Services & Facilitation		36,946,539	28,711,508	65,658,047	40,998,073	60,036,829	90%	62%	23,090,291
70000 - Commercial Businesses									
14100 - COM - Airports - Operations									
4002	Upgrade Airport Admin Office	24,983	-	24,983	25,053	25,053	100%	100%	71
4004	Whitsunday Coast Airport Fence	4,380	29,674	34,054	-	35,324		12%	30,944
4087	Collinsville Airport Runway Re-seal	77,242	628,093	705,335	156,250	250,000	49%	31%	172,758
4122	WCA Freight Hub Implementation	2,892	-	2,892	3,202	3,202	90%	90%	310
4206	Whitsunday Coast Airport - Undercover solar car parking	-	-	-	100,000	150,000			150,000
4207	Whitsunday Coast Airport - GA Terminal	1,551	269,762	271,313	250,000	300,000	1%	1%	298,449
4209	Whitsunday Coast Airport - Furniture purchase	37,062	33,945	71,007	50,000	50,000	74%	74%	12,938
4211	Whitsunday Coast Airport - Replace checked bag screening ser	-	1,311	1,311	50,000	50,000			50,000
4212	Whitsunday Coast Airport - 100KVA Field Generator	43,704	4,000	47,704	100,000	100,000	44%	44%	56,296
4213	Whitsunday Coast Airport - Airconditioning upgrade	10,671	67,115	77,786	200,000	500,000	5%	2%	489,329
4214	Whitsunday Coast Airport - Replace end of life Explosive Tra	-	122,100	122,100	120,000	120,000			120,000
4215	Whitsunday Coast Airport - Freight Distribution Centre CCTV	3,566	25,354	28,920	50,000	50,000	7%	7%	46,434
4216	Whitsunday Coast Airport - Apron Upgrade/Second Taxiway	-	2,736	2,736	-	-			-
4217	Whitsunday Coast Airport - front terminal roadway	-	-	-	100,000	100,000			100,000
4218	Whitsunday Coast Airport - Access Gate 5 Road	58,805	-	58,805	50,000	50,000	118%	118%	(8,805)
4219	Whitsunday Coast Airport - Sewerage Treatment Plant Upgrade	42,794	32,986	75,780	50,000	100,000	86%	43%	57,206
7033	WCA Airport Fitout	24,983	-	24,983	25,053	25,053	100%	100%	71
8594	Bowen Aerodrome Runway Repairs	81,180	-	81,180	56,451	56,451	144%	144%	(24,730)
8863	Welcome to Whitsundays Signage Proserpine Airport	180	5,262	5,442	5,237	5,237	3%	3%	5,057
Sub Total COM - Airports - Operations		413,994	1,222,338	1,636,332	1,391,246	1,970,320	30%	21%	1,556,326
14500 - COM - Shute Harbour - Operations									
4001	Refurbish Shute Harbour Fishing Pontoon	4,500	18,525	23,025	-	100,000		5%	95,500
4100	Small Tourism Office (STO)	1,257,545	275,051	1,532,596	1,633,787	1,633,787	77%	77%	376,242
4205	Shute Harbour - Under Cover Carpark with Solar Shute Harbour	-	-	-	-	262,076			262,076
4208	Shute Harbour - Replacement flooring	16,945	-	16,945	60,000	60,000	28%	28%	43,055
Sub Total COM - Shute Harbour - Operations		1,278,991	293,576	1,572,566	1,693,787	2,055,863	76%	62%	776,873
14700 - COM - Airstrips									
4210	Bowen Airstrip - lighting upgrade to MOS Specifications	-	-	-	156,250	250,000			250,000
4885	Collinsville Airstrip - Wildlife proof fence	-	-	-	-	300,000			300,000
Sub Total COM - Airstrips		-	-	-	156,250	550,000	0%	0%	550,000
39100 - COMM - Quarry - Operations									
4180	Quarry Crushing Plant Renewals	15,808	73,765	89,573	60,000	120,000	26%	13%	104,192
Sub Total COMM - Quarry - Operations		15,808	73,765	89,573	60,000	120,000	26%	13%	104,192
65200 - COM - Caravan Parks									
Sub Total COM - Caravan Parks		-	-	-	-	-	0%	0%	-
Total Commercial Businesses		38,655,331	30,301,188	68,956,519	44,299,356	64,733,012	87%	60%	26,077,681
Grand Total for Period ending 31 March 2024		38,655,331	30,301,188	68,956,519	44,299,356	64,733,012	87%	60%	26,077,681
Percentage Actuals v YTD Budget						87.26%			
Percentage YTD Actuals + Commitments v Annual Current Budget						106.52%			
Remediation Works 30000 - Infrastructure Services									

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Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
Remediation Works 38400 - WSW - Waste & Recycling Services									
4068	Kelsey Creek-Capping Cell 1-4	1,781	52,207	53,989	75,000	150,000	2%	1%	148,219
4078	Bowen Landfill - legacy Landfill cell capping (stage 2)	1,063	52,208	53,270	175,000	310,000	1%	0%	308,938
4281	Landfill Kelsey Closed Cell 1 to 4 Fence Replacement	-	-	-	134,322	268,648			268,648
9099	Landfill - Kelsey Creek - Legacy Cell 1 - 4	30,501	13,417	43,919	-	-			(30,501)
9100	Landfill - Bowen- Legacy Cell 1	101,746	2,250	103,996	59,701	59,701	170%	170%	(42,045)
9156	Bowen Landfill - Capping Stage 1, Stormwater Drain, Ground	124,729	2,121	126,850	123,000	369,765	101%	34%	245,036
Sub Total Remediation Works WSW - Waste & Recycling Services		259,821	122,203	382,024	567,023	1,158,114	46%	22%	898,293

12 LATE REPORT ITEMS

No agenda items for this section.

13 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.