



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 83-85 Main Street, Proserpine on **Wednesday 9 August 2023**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Julie Hall (Mayor), Gary Simpson (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Michelle Wright, and Michael Brunker.

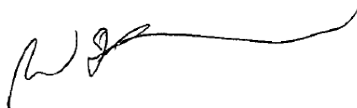
Local Government Regulation 2012

254.(C) (1) Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

(2) The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.



Warren Bunker

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 83-85 Main Street, Proserpine on Wednesday 9 August 2023
commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea – Presentation for Luke Handley

Whitsunday Regional Council
Agenda of the Ordinary Council Meeting held at
Council Chambers, 83-85 Main Street, Proserpine on
Wednesday 9 August 2023 commencing at **9:00 AM**

1 APOLOGIES/LEAVE OF ABSENCE	5
2 CONDOLENCES	6
2.1 Condolences Report	6
3 DECLARATIONS OF INTEREST	7
4 MAYORAL MINUTE	8
5 MAYORAL UPDATE	9
6 CONFIRMATION OF MINUTES	10
6.1 Confirmation of Minutes	10
7 BUSINESS ARISING	13
8 DEPUTATIONS	14
9 PETITIONS	15
10 NOTICES OF MOTION	16
11 QUESTIONS ON NOTICE	17
12 QUESTIONS FROM THE PUBLIC GALLERY	18
13 OFFICERS REPORTS	19
13.1 Office of the Mayor and CEO	19
13.1.1 Amendment to 2023/24 Operational Plan - Organisational Structure	19
13.2 Development Services	23
13.2.1 20220976 - Development Assessment for Development Permit for Material Change of Use for Short Term Accommodation - 23 Wambiri Street, Cannonvale - Blue Jade Investments Pty Ltd.....	23
13.3 Community Services	48
13.3.1 Reef Guardian Council Action Plan.....	48
13.3.2 Approved Inspection Program 2023 - Dog & Cat Registration Audit	77
13.3.3 Sponsorship Request - Don River Dash	82
13.3.4 Community Services Monthly Report - July 2023	99
13.4 Infrastructure Services	125
13.4.1 Infrastructure report EOFY 2023 & Q1 Forecast.....	125
13.4.2 RATS of Tobruk Memorial.....	149
14 MATTERS OF IMPORTANCE	161
15 LATE REPORT ITEMS	162
16 CONFIDENTIAL MATTERS	163

16.1 Corporate Services163
16.1.1 Disposal of Land - Bowen Community Centre163

1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2.1 - Condolences Report

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen - Governance and Administration Officer

RESPONSIBLE OFFICER: Warren Bunker - Chief Executive Officer

PRESENTED FOR: Information

ATTACHMENTS

Nil

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

OFFICER'S RECOMMENDATION

That Council observe one (1) minute's silence for the recently deceased.

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

3 DECLARATIONS OF INTEREST

This item on the agenda allows Councillors the opportunity to declare a conflict of interest, in accordance with the *Local Government Act 2009* (the Act), in a matter that is to be discussed at this meeting of Council that is not an ordinary business matter.

Any such declarations will be managed during the meeting as required in accordance with the relevant sections of the Act.

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

5 MAYORAL UPDATE

A verbal update will be provided.

6.1 - Confirmation of Minutes

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen – Governance Administration Officer

AUTHORISING OFFICER: Warren Bunker - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 26 July 2023 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 26 July 2023.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 26 July 2023 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 26 July 2023.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 26 July 2023 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 26 July 2023 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 26 July 2023 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Council Meeting held on 26 July 2023, the following interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
<i>No Declarations of Interest for this meeting.</i>			

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 26 July 2023, the following orders were made:

Councillor	Order Made
<i>No orders were made for this meeting.</i>	

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
25/05/2022	13.1.3 Council Meetings Live Stream Policy	That the item be tabled until we have a full Council.	To be presented to a future Council Meeting.
22/02/2023	13.5.2 - Tondara Road seal	That the item lie on the table pending further investigations and costings.	Tondara road resheeting Tender closed late July – currently under evaluation

CONSULTATION

Manager Governance & Administration

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the Ordinary Council Meeting held on 26 July 2023 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

7 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

8 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

This item on the agenda allows for the Mayor, Councillors or Council's Chief Executive Officer to present a petition to the meeting. In accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.

10 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

11 QUESTIONS ON NOTICE

This item on the agenda is for the inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

13 OFFICERS REPORTS

13.1 Office of the Mayor and CEO

13.1.1 - Amendment to 2023/24 Operational Plan - Organisational Structure

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Lyndal O'Neill - Manager Human Resources

AUTHORISING OFFICER: Warren Bunker - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

1. Organisational Structure [13.1.1.1 - 1 page]

PURPOSE

This report proposes changes to the current Organisational Structure 2023/24.

OFFICER'S RECOMMENDATION

That Council adopt the proposed organisational structure.

BACKGROUND

At the Council meeting on 30 June 2023 Council adopted the Operational Plan 2023/24, which included the organisational structure for Council. Following feedback and a review of the current services and functions of our organisation it is proposed to change the structure to better align with the delivery of our services to the community and the operation of our business activities. See Attachment 1.

DISCUSSION/CURRENT ISSUE

Council operates some activities that are 'prescribed business activities' under s39 of the *Local Government Regulation 2012*. These include Whitsunday Coast Airport, Shute Harbour Marine Terminal and Foxdale Quarry. One of the proposed changes brings together these activities under the one work unit of Commercial Businesses, within the Office of the CEO and will also include all airports, Holiday Parks and the Economic Development function.

The other major change is the separation of the capital works program and network planning from the Infrastructure Services Directorate. The Infrastructure Services Directorate will continue to deliver the operations of Parks and Gardens, Stormwater Drainage, Transport (Roads), Waste Services and Water Services. The Capital Program and Network Planning Branch will deliver Council's capital works program, major projects and network planning including asset management, as well as disaster management. This branch will also be part of the Office of the CEO.

Other changes include a change of name for the Development Services Directorate to Regional Strategy and Planning, and the Community Services Directorate to Community Services and Facilitation. See Attachment 1.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Through strong and open leadership, develop an organisation with a culture of respect, accountability and community service.

Manage the human resource function in a fair and consistent manner and ensure safety is a key pillar of the organisation's culture.

Manage the aviation and tourism activities of the region as the gateway to the Whitsundays.

FINANCIAL IMPLICATIONS

The realignment of the organisational structure will be funded within the approved budget.

CONSULTATION/ENGAGEMENT

Director Corporate Services

Director Community Services

Director Infrastructure Services

Director Development Services

Chief Executive Officer

RISK ASSESSMENT

N/A

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

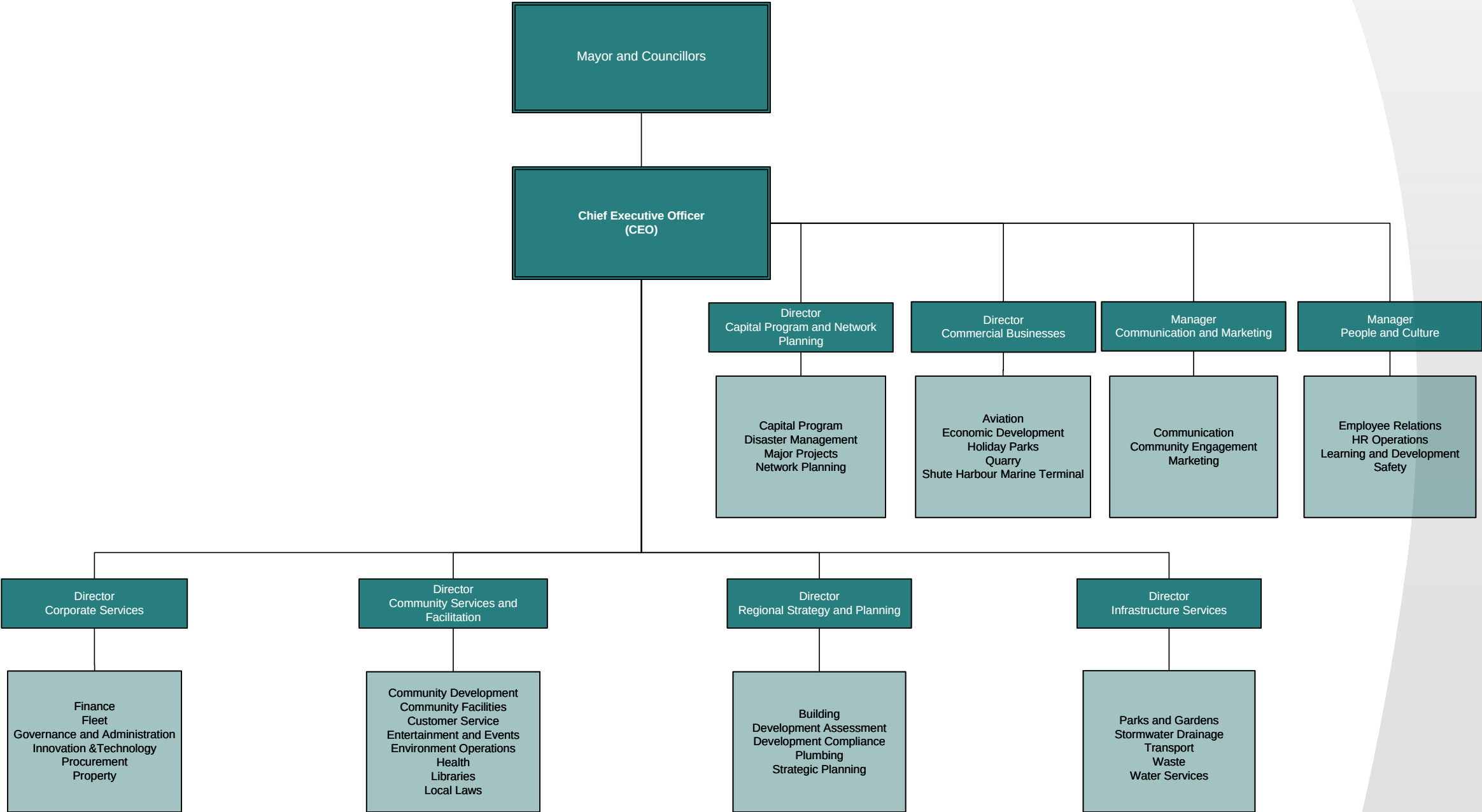
ALTERNATIVES CONSIDERED

N/A

Whitsunday Regional Council Organisational Structure – 2023/2024

Friday, July 28, 2023

Organisational
Overview



13.2.1 - 20220976 - Development Assessment for Development Permit for Material Change of Use for Short Term Accommodation - 23 Wambiri Street, Cannonvale - Blue Jade Investments Pty Ltd

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Ted Yong - Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment Report [**13.2.1.1** - 5 pages]
2. Conditions of Approval [**13.2.1.2** - 2 pages]
3. Locality and Zoning Plan [**13.2.1.3** - 1 page]
4. STA Sites – Cannonvale catchment (AirDNA) [**13.2.1.4** - 1 page]
5. STA Applications in Cannonvale Catchment Received by Council [**13.2.1.5** - 1 page]
6. Plans of Development [**13.2.1.6** - 12 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council approve the Development Application for Development Permit for Material Change of Use – Short Term Accommodation, made by Blue Jade Investments Pty Ltd, on L: 136 RP: 732623 and located at 23 Wambiri Street, Cannonvale, subject to the conditions outlined in Attachment 2.

BACKGROUND

There is no background to report.

APPLICATION SUMMARY

The proposal is for Short Term Accommodation (STA) of an existing duplex (dual occupancy) located at 23 Wambiri Street, Cannonvale. The dual occupancy has two units, containing two bedrooms in Unit 1 and four bedrooms in Unit 2. There are two covered parking spaces and additional space in the driveway for two spaces.

The following documentation has been supplied in support of the application:

- Site plan
- Property Management Plan
- Code of Conduct
- Fire and Emergency Plan
- Statutory declaration
- Two dedicated undercover on-site car parking spaces and additional space is available for further vehicles in the concrete driveway area in front of the house.

During the assessment of the application, it was identified two bedrooms on the ground floor of Unit 2 have been established without building approval. The applicant has been made

aware a change of classification is required prior to commencement of the use and this can be imposed as a condition.

At the time of writing, the AirBnB platform indicates 19 properties are listed for STA uses within the Cannonvale catchment. Rental websites have listed 19 properties for rent within the Cannonvale locality.

One submission was received during the public notification period from adjoining landowner. The submissions primary concerns were in relation to the noise and privacy and potential long-term rental and behavioural issues.

The Planning Scheme permits limited forms of accommodation being established within the Low density residential zone where compatible with the character and amenity of the zone. There are no built form changes to the premises and conditions can manage the amenity impacts of the use. A detailed assessment is provided in Attachment 13.3.1.1.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

The application fee has been paid.

Developer contributions are not applicable.

CONSULTATION

Manager Development Assessment

Technical Officer Engineer Assessment

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court.

TIMINGS/DEADLINES

A decision is required by 11 August 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.

- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Development Permit for Material Change of Use – Short Term Accommodation
Landowner	Blue Jade Investments Pty Ltd As TTE
Property Address:	23 Wambiri Street CANNONVALE
Property Description:	L: 136 RP: 732623
Area of Site:	695m ²
Planning Scheme Zone:	Low density residential zone
Level of assessment	Impact assessable
Overlays:	Acid sulfate soils
Existing Use:	Dual occupancy
Existing Approvals:	None
Public Notification:	3 May 2023 / 26 May 2023
Submissions received:	One (1)
State referrals:	None
Infrastructure charges:	None

2. Site Details

2.1. Location

The property is located at 23 Wambiri Street, Cannonvale.

2.2. Zoning

The land is zoned Low Density Residential under the *Whitsunday Regional Council Planning Scheme 2017*.

2.3. Site description

The site has been historically developed for a residential duplex (dual occupancy).

2.4. Access

The driveway is sealed and accessed via Wambiri Street.

2.5. Surrounding uses

Surrounding uses include dwelling houses, recreational spaces and various business.

3. Proposal Details

The proposal is for Short Term Accommodation of an existing duplex (dual occupancy). The dual occupancy is two-storeys, containing two (2) vertically attached units with self-containing kitchen, living and dining area. Shared spaces occur at the balcony, pergola, laundry and garage parking area. Unit 1 has two (2) bedrooms at first floor while Unit 2 has two (2) bedrooms at ground floor and two (2) bedrooms at first floor. The two garage

bays situated under Unit 1 provides for one covered parking for each unit. There is also additional parking space available for two (2) vehicles in the driveway area.

As part of the proposal, the ground floor of Unit 2 will accommodate two (2) bedrooms. The ground floor is conditioned for a building approval prior to commencement of use and a plumbing certificate to Queensland building and construction commission.

The dual occupancy is connected to all urban services. The applicant has provided documentation demonstrating compliance with the Short-term Accommodation Guideline, being a Code of Conduct, Property Management Plan, Statutory Declaration and Fire and Evacuation Plan for the proposed use. The Code of Conduct and Property Management has been amended to generally reflect Council's standard conditions.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 2).

4.1. State Assessment and Referral Agency (SARA)

The application was not referable.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application. The proposal does not conflict with the SPP.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan and provides opportunities for short term letting in Cannonvale which supports the family-based market.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

4.4.2. Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond, the Whitsundays is a prosperous, liveable and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The region's townships and communities have a strong and proud social

identity. The promotion and protection of the region's environmental values is significant to the expressed identities, including the unique scenic values, which consist of key urban gateways, views and vistas.

The proposal does not conflict with the strategic intent to any degree which warrants refusal.

4.4.3. Overlay Codes

4.4.3.1. Acid Sulfate Soils

The site is within the Acid sulfate soils overlay. The development occurs within existing structure and therefore satisfies the overlay.

4.4.4. Zone Code

4.4.4.1. Low density residential zone code

The proposal complies with the zone code. The purpose and overall outcomes of the zone provide for other accommodation activities, in this case short-term accommodation, being established within the zone where compatible with the prevailing residential character and amenity of the zone.

No physical changes to the existing dual occupancy are proposed which means the proposal will not result in a change to the visual character and amenity of the streetscape. To address the potential for the development to cause undesirable amenity impacts stringent conditions of approval have been imposed. Importantly, the approved use shall not be run as a party-house and strict noise and operating conditions have been imposed which are monitored by the owners self-nominated as property managers 24/7.

4.4.5. Development Codes

4.4.5.1. Multi-unit uses Code

No additions or changes to the built form of the dual occupancy are required to support the development.

4.4.5.2. Infrastructure Code

No additional infrastructure is required to support the development.

4.4.5.3. Landscaping Code

No additional landscaping is required to support the development. Sufficient landscaping placements exist within the premises.

4.4.5.4. Transport and Parking Code

The proposal complies with the requirements of the code. The site triggers a requirement for two parking spaces for each unit and there are two covered garages under Unit 1 for each unit and additional space at the driveway to facilitate two (2) car parking spaces, meeting the requirements of the code. The proposal is not considered to add additional vehicle movements to Wambiri Street from those already permitted as a dual occupancy.

4.4.5.5. Short-term Accommodation Guideline

- Site plan provided;
- Property management plan provided;
- Code of conduct provided;

- Fire and emergency plan provided;
- Statutory declaration has been provided;
- Two dedicated on-site car parking spaces provided, and additional space is available for further vehicles in the concrete driveway area in front of the house.

5. Public Submissions

The development application was placed on public notification between 3 May 2023 and 26 May 2023 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 8 June 2023. One (1) submission was received during this period of Public Notification.

Submission has been received and summarised in the below table:

Issue	Comment/Condition Number
1. Noise	The conditions of approval will manage the noise generation. A property manager is required to provide contact details including a 24-hour contact number to adjoining occupants. A property manager must attend to any complaint about anti-social behaviour and excessive noise within 20 minutes. Conditions also require reduce/cease noise from the premises after 9pm.
2. Privacy	The submitter advises of guests overlooking the trampoline from their bedroom and flying drones while children are on trampoline. The overlooking from the bedroom is the result of the premises being a two-storey structure and is not uncommon. The use of drones is not regulated by the Planning Scheme.
3. Shortage of long-term rental in town	The submitter raises the concern of long-term rental shortage. At the time of writing, the AirBnB platform indicates 19 properties are listed for STA uses within the Cannonvale catchment. Rental websites have listed 19 properties for rent within the Cannonvale locality. Recent trends from monitoring real-estate websites are the number of properties offered for long term rent is increasing.

4. Behavioural issues	The submitter raises the concern of additional cars on lawns, parties, abusive and disturbing behaviour. Conditions require a property manager to explain the Code of Conduct and applicable rules. A property manager must also respond to the complaint of any behavioural issues within 20 minutes and evict any guests who repeatedly breaches the Code of Conduct.
-----------------------	---

6. Infrastructure Charges

Adopted Infrastructure Charges Resolution.

N/A

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan	Applicant	NIL	NIL
Building Floor Plan (as amended)	Applicant	NIL	NIL
Emergency Floor Plan (as amended)	Applicant	NIL	NIL
23 Wambiri St "Airlie Getaway" Holiday Rentals Code of Conduct (as amended)	Applicant	NIL	NIL
23 Wambiri Crescent "Airlie Getaway" Management Plan (as amended)	Applicant	NIL	NIL

- 1.2 The following further development permits are required prior to commencement of the use:
- Building Works (Change of Classification to Ground Floor Unit 2).
- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.5 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at commencement of the use.

2.0 BUILDING

- 2.1 The applicant is to upgrade fire safety measures to the equivalent requirements of a long-term rental property.

3.0 ACCESS AND PARKING

- 3.1 A minimum of four (4) car parking spaces must be provided on site prior to commencement of the use.
- 3.2 On-site parking spaces must be located entirely on the site, be safe and practical to use, and enable cars to enter and exit the site without endangering pedestrians or vehicles.

4.0 PLUMBING

- 4.1 Provide to council a copy of the form 4 "notifiable works" lodgement receipt from the Queensland building and construction commission for the plumbing and drainage works performed within the premises.

5.0 OPERATING PROCEDURES

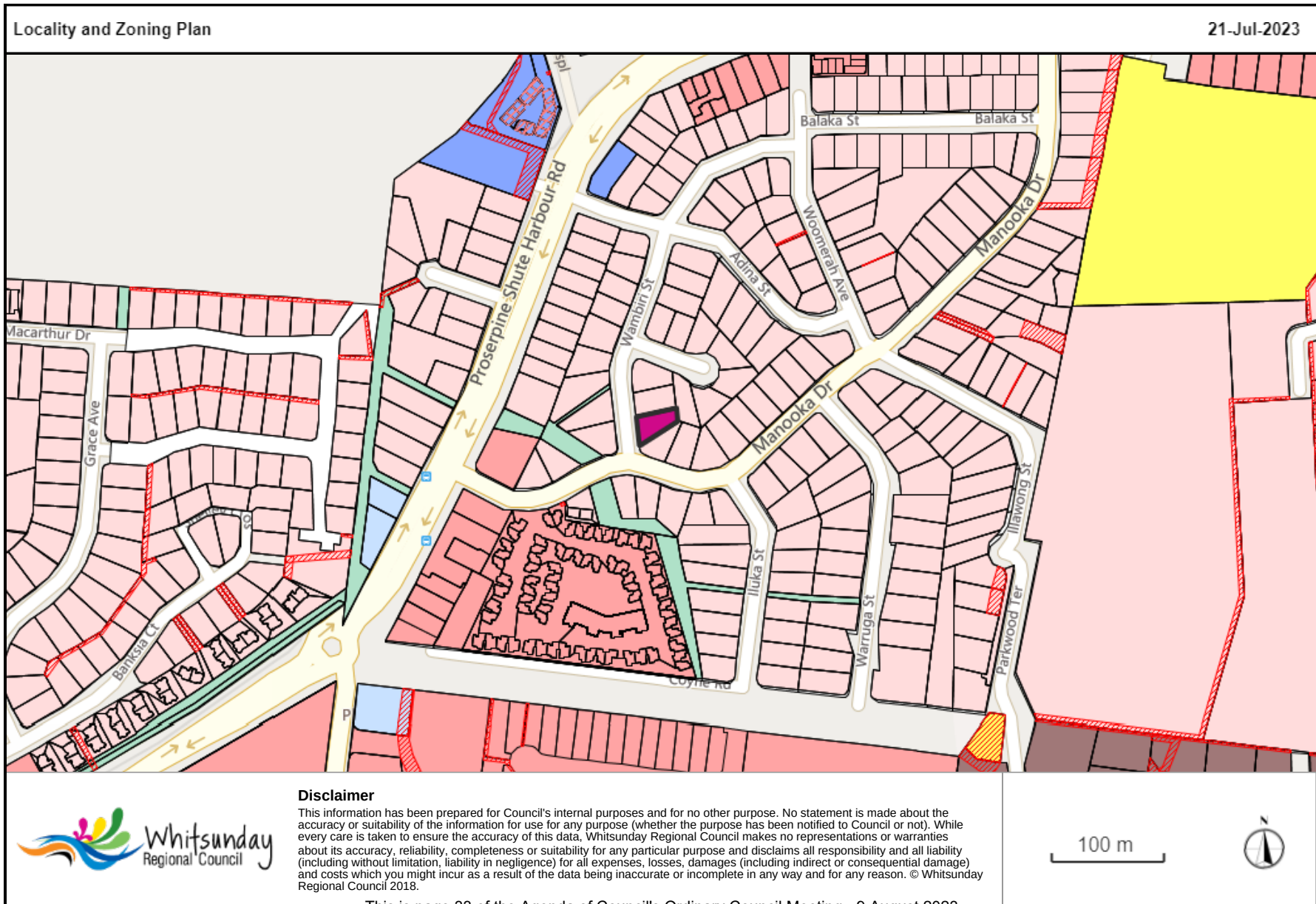
- 5.1 Prior to commencement of the use, the applicant must advise Council of the name and contact details of the appointed local property manager who will manage the operations of the development.
- 5.2 The nominated property manager must sign and provide to Council, a Statutory Declaration affirming that at all times during the operation of the Short-term accommodation, the property manager will undertake the following actions:
- a) Display a sign including the name of the property manager and their all-hours contact phone number. The sign is to be no larger than 0.3 square meter in sign face area, professionally made and weather-proof. For a unit, this sign can be displayed on the

door of the unit. For a dwelling house, the sign must be displayed where it can be clearly read by the public.

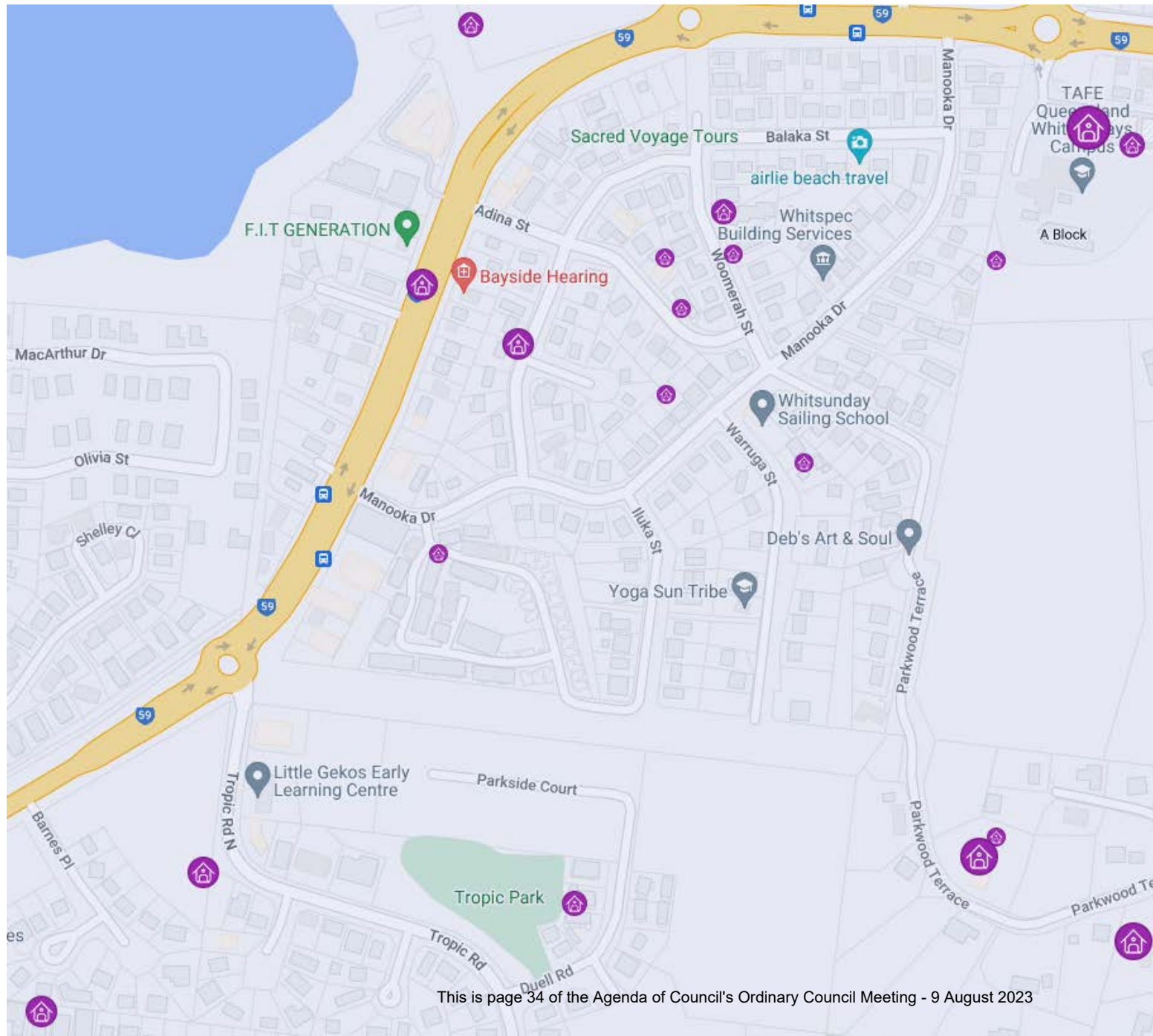
- b) Prior to the commencement of the use, inform in writing, the occupants of every neighbouring dwelling that the property has been approved for short-term accommodation and provide contact details including a 24-hour contact number.
 - c) Establish and maintain an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document. This register is to be provided to Council on request.
 - d) Prepare a Code of Conduct which must be provided to and agreed-to in writing by all adult guests prior to occupation. The Code of Conduct must include as a minimum:
 - i. The maximum permitted number of overnight guests on any one day.
 - ii. A set of 'good neighbour' rules, to prevent anti-social behaviour and excessive noise after 9pm, in accordance with Schedule 1 of Environmental Protection (Noise) Policy 2019.
 - iii. Information for guests, including the 24-hour contact details of the nominated property manager, on-site carparking and waste bin arrangements.
 - iv. Rules requiring eviction or forfeiture of money in the event of a significant breach of the Code of Conduct.
 - e) To meet and greet every guest prior to occupation (in person or electronically) to explain the Code of Conduct and other applicable rules.
 - f) To have two (2) 24-hour contact number that must be answered, not with a recorded message.
 - g) To attend to any complaint about anti-social guest behaviour reported to the contact number, within 20 minutes. Agent response may include attendance by a private security firm.
 - h) To immediately evict any guests whose behaviour repeatedly breaches the Code of Conduct.
- 5.3 Only the two (2) bedrooms on the first floor of Unit 1, and the two (2) bedrooms on the first floor and two (2) bedrooms on ground floor of Unit 2, will be used for the short-term accommodation stay.
- 5.4 A maximum of four (4) overnight guests (two guests per bedroom) for Unit 1 and eight (8) overnight guests (two guests per bedroom) for Unit 2, will be permitted to stay in short-term accommodation at any one time.

6.0 ADVISORY NOTES

- 6.1 This Development Permit does not provide any explicit or implied confirmation that the premises meets the requirements of relevant fire safety legislation, building classification, body corporate rules or insurance policies. The applicant and/or operator of the Short-term Accommodation business is to conduct their own investigations and make the necessary applications and undertake required building modifications to meet their obligations under all relevant legislation.
- 6.2 The applicant will lose any Owner/Occupier rating concession attached to a dwelling house or unit approved.

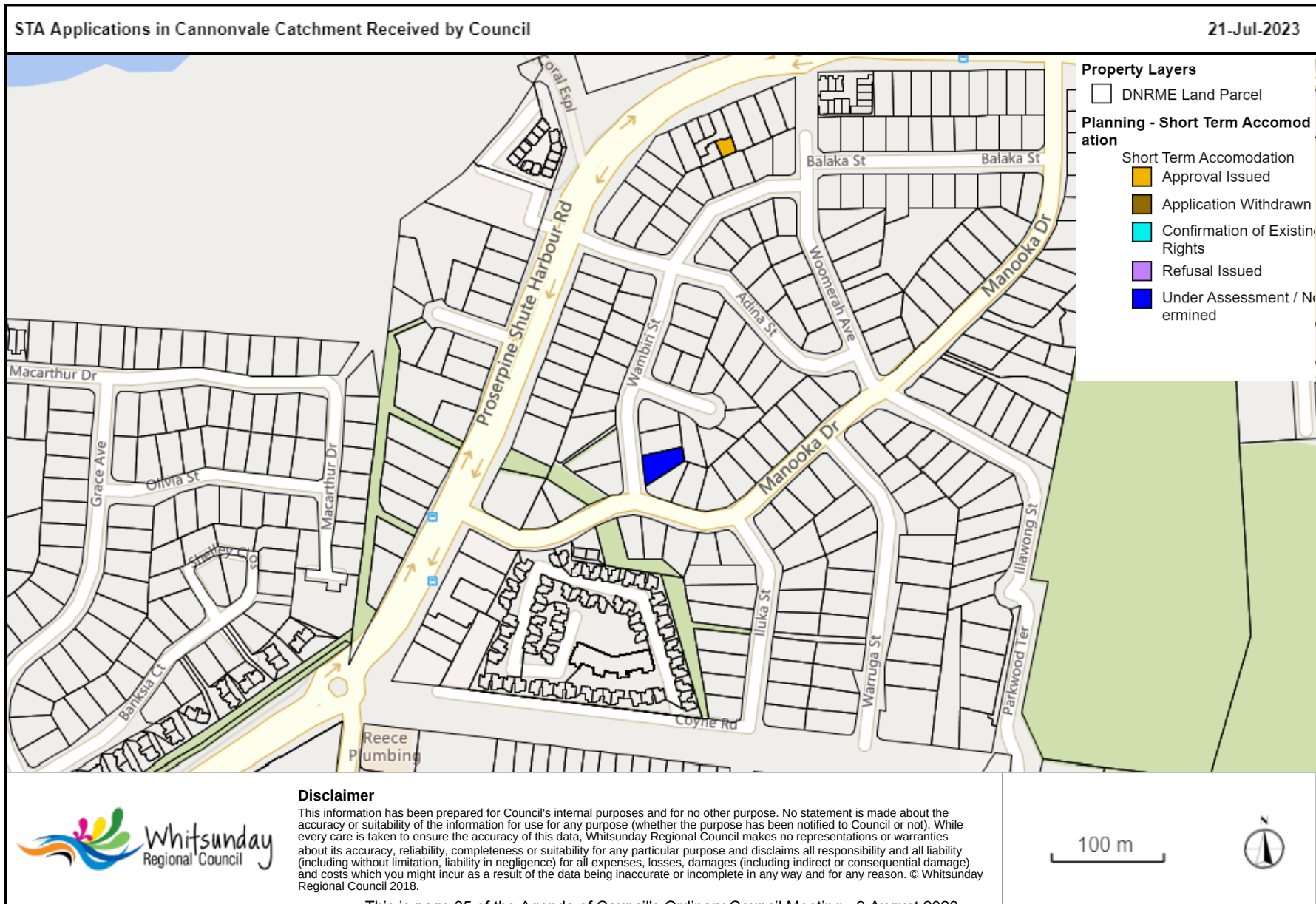


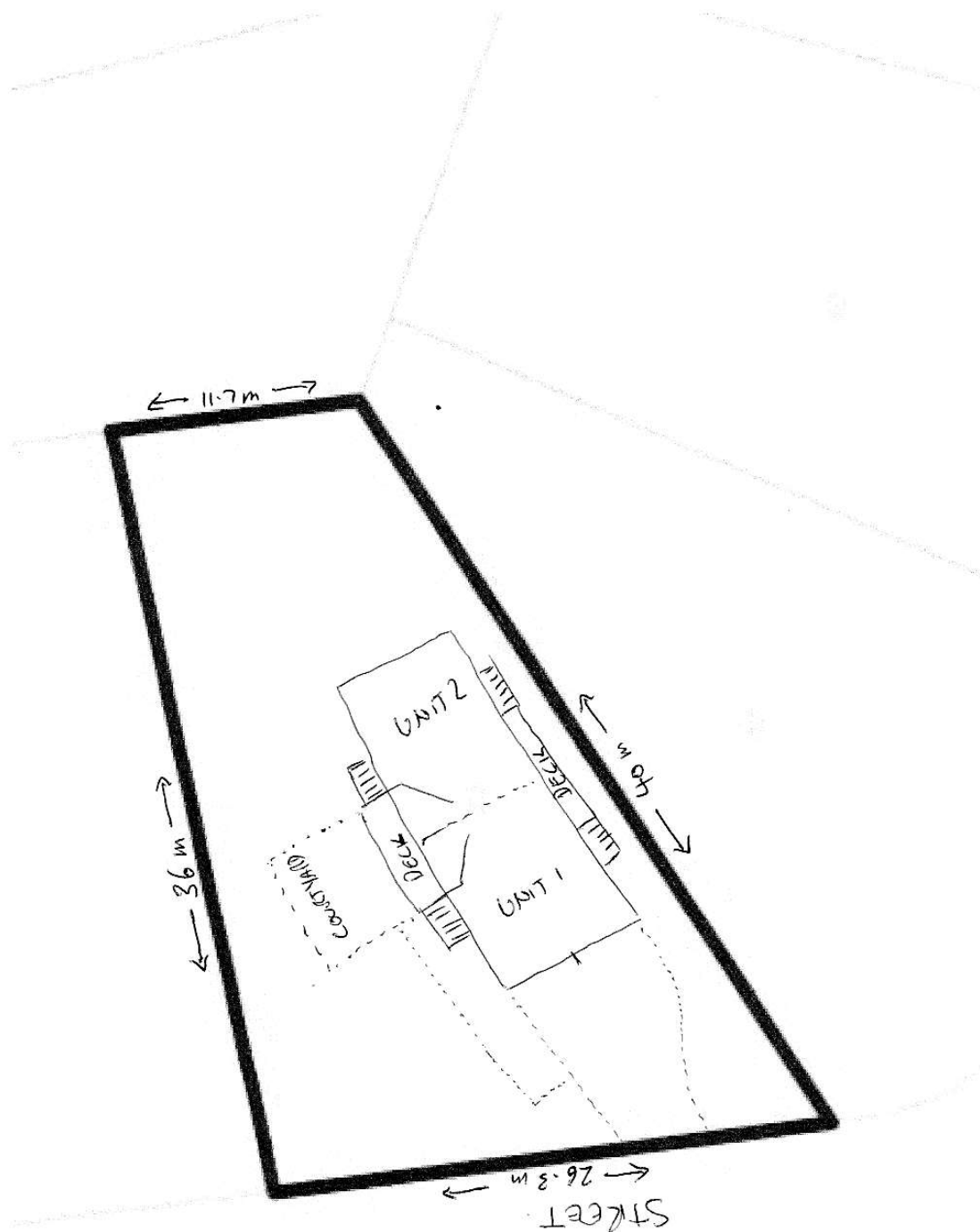
Attachment 13.2.1.4 STA Sites – Cannonvale catchment (AirDNA)



Legend

-  Short Term Accommodation





23 Wambiri Street Cannonvale

Tel 0411466066

FACILITIES LOCATIONS



WAMBIRI Street

23 Wambiri Street Cannonvale
Tel 0411466066

EMERGENCY EVACUATION PLAN (Upper Level)

IN CASE OF FIRE FIRE EVACUATION PROCEDURES

REMOVE PEOPLE

If in danger to assembly point

ALERT THE FIRE SERVICE

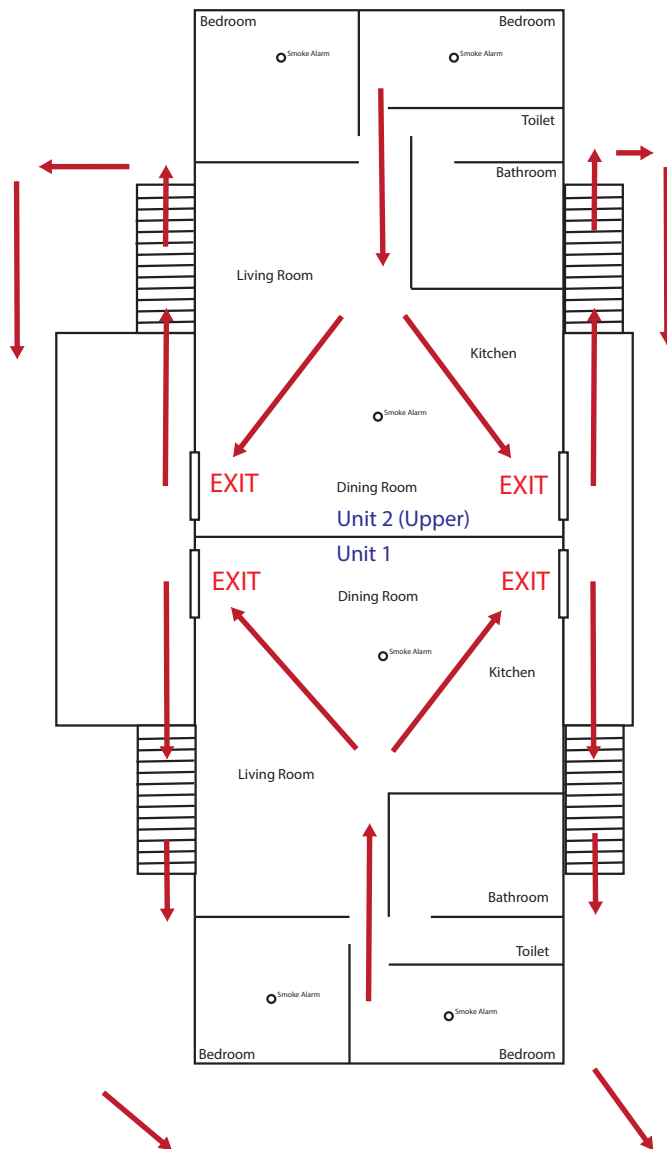
Call 000

CONFINE FIRE AND SMOKE

Close all windows and doors
(if safe to do so)

EXTINGUISH

And control the fire
(if safe to do so)



ASSEMBLY
POINT

WAMBIRI Street

23 Wambiri Street Cannonvale
Tel 0411466066

EMERGENCY EVACUATION PLAN (Lower Level)

IN CASE OF FIRE FIRE EVACUATION PROCEDURES

REMOVE PEOPLE

If in danger to assembly point

ALERT THE FIRE SERVICE

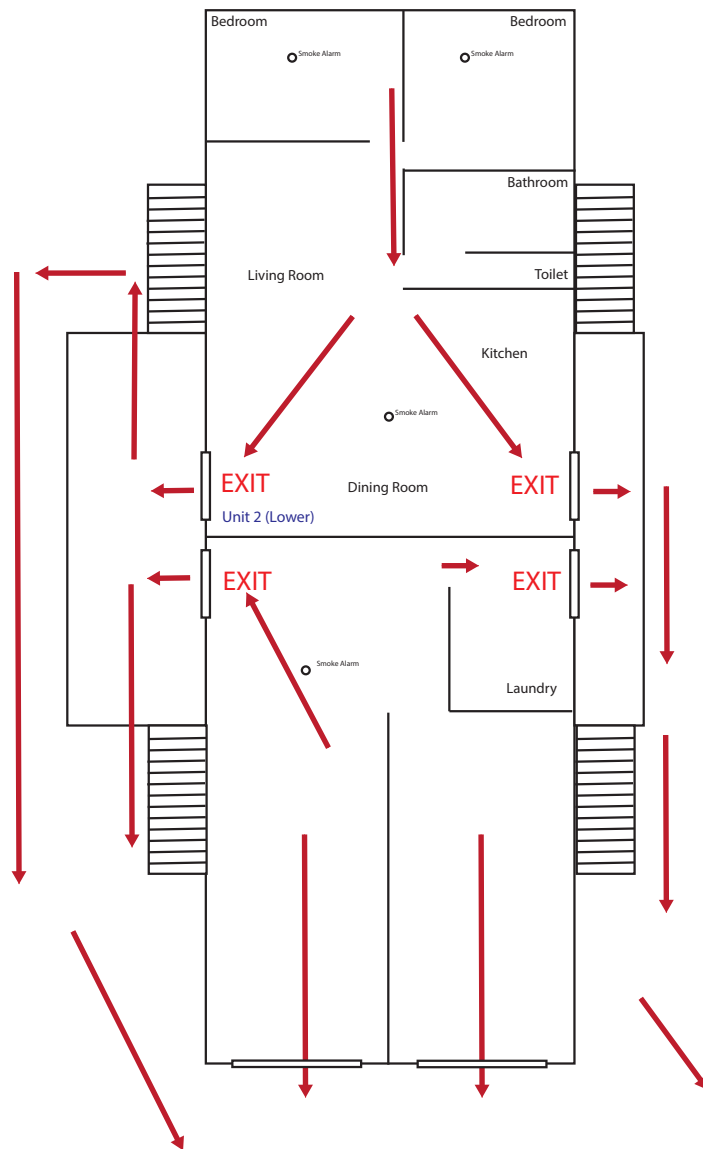
Call 000

CONFINE FIRE AND SMOKE

Close all windows and doors
(if safe to do so)

EXTINGUISH

And control the fire
(if safe to do so)



ASSEMBLY
POINT

WAMBIRI Street

23 Wambiri St “Airlie Getaway”

Holiday Rentals Code of Conduct

House Rules/Good Neighbour Rules for Guests

House Rules/ Good Neighbour Rules are provided at the Property to ensure that Guests know and comply with the specific Rules governing their permission to enter and occupy the Property.

1) General requirements

- a) Guests must comply with all House Rules, By-Laws and instructions from the manager and security services during their stay; and
- b) Guests must notify the Manager of any disputes or complaints from neighbours as soon as is practicable.

2) Noise and Residential amenity

- a) Guests must not create noise which is offensive to occupiers of neighbouring properties especially between 8pm - 8am and during arrival and departure at any time throughout the occupancy;
- b) Offensive noise is prohibited and may result in termination of permission to occupy the Property, eviction, loss of rental paid and extra charges for security and other expenses which may be incurred including fees for Whitsunday Holiday Rentals Staff attending property in case of complaint; and

A CALL OUT FEE OF \$500 WILL BE CHARGED ON THE DAY FOR ANY NOISE COMPLAINT OR BEHAVIOUR THAT IS DEEMED INAPPROPRIATE.

3) Guests

- a) Guests are responsible for ensuring the limits set on numbers is complied with at all times; and
- b) The maximum number of Guests permitted at a Property must not exceed the number of guests that are booked into the property. No additional guests are to stay at the property.

4) Gatherings or functions

- a) The Property is not a “party house” and any such activities are strictly prohibited; and
- b) Any celebration or entertainment that includes Hens/Bucks, Parties, Groups/Gatherings are NOT permitted.

* Management reserves the right to refuse any booking that it feels may be inappropriate or that falls across any of the above groups.

* Neither Management nor the Owner are obliged to offer any form of refund or compensation to the guest for bookings that it feels may be inappropriate or that falls across any of the above groups.

5) Parking

- a) Guests and Visitors are to comply with parking regulations and other requirements set out below and show consideration to neighbours and other vehicles; and
- b) Parking arrangements at the Property: Vehicles may be parked in the designated parking areas only.

6) Garbage and recycling

- a) Guests and Visitors are to dispose of garbage and recycling in accordance with the usual practice at the Property (as set out below) in the allocated bins, and excess rubbish must not be left in the property; and
- b) Garbage and recycling arrangements: all household garbage is to be put in the wheelie bins provided. Rubbish that will not fit in the bin is to be securely bagged and left alongside the bins. Bins are collected on Tuesday Mornings. The general waste & recycling bins are to be put out each week on your scheduled day & Recycle bin is every second week.
- c) Please ensure that all seafood is double wrapped before placing in wheelie bins.

7) Security

Whenever you are absent from the Property, close all windows and doors to maintain security and prevent rain & water damage.

8) Swimming Pool and Spa (Not applicable at this address)

9) Smoking

Smoking is not permitted indoors. If smoking on the deck areas please ensure doors and windows are closed as smoke can drift into the house.

10) Pets

Pets are not permitted at this property whatsoever.

11) Damages and breakages

Damages and breakages must be reported to the Manager.

12) On departure arrangements

Please see the owner/manager prior to your departure to make arrangements regarding keys, lockboxes, security, dish washing, rubbish, etc.

13) Emergency Contact

In the event of an emergency relating to the Property ie, water leak etc please call the Property Manager on 0410 294 189.

Life threatening Emergency Call Triple Zero (000) – An emergency is a serious, unexpected and often dangerous situation that requires immediate action. This includes danger to life, health and/or property.

We highly recommend that you download the Emergency + App on your phones. The Emergency + App is a FREE App and uses GPS functionality build into smart phones to help a Triple Zero (000) caller provide critical location details required to mobilise emergency services.

14) Compliance

- a) Breach of these House Rules is a breach of the Terms and Conditions of occupancy.
- b) The Owner and Manager reserve the right to terminate permission to occupy and to evict from the Property, Guests who refuse to follow these House Rules or who cause a nuisance.

15) Consequences of not meeting these House Rules

Be aware that:

- a) Depending on the Terms and Conditions of the contract between the Guest and Owner, the consequences of not meeting the requirements of this Code of Conduct can include enforcement action from:
 - i. the Owner and its agents including Manager and security services;
 - ii. local councils or; and
 - iii. in some instances, the Police.
- b) Enforcement action is subject to the Australian Consumer Law and other relevant legislation.
- c) Such enforcement action could result in termination of permission to occupy the Property, eviction, loss of rental paid, deductions from security deposits and extra charges.
- d) It is therefore important for all Guests to be aware of their obligations and of their responsibilities with regards to the Property aware of these requirements.

16) Complaints handling

Guests have an obligation to report any problems or incidents promptly. Guests (and other parties) with formal complaints should in the first instance approach the owner/manager. If the complaint cannot be resolved amicably and immediately, the complaint will be recorded in writing. This record will indicate a) Date and time received; b) Name and designation (e.g. Guest, neighbour, council, police etc) of complainant; c) Contact details of complainant; d) Nature of complaint; e) Action taken (by whom and when); and f) Outcome and/or further action required (e.g. community consultation, meet with council, meet with local police, review management systems or issue resolved.)

Complaints will be handled: a) Initially by the Manager; b) If not resolved in (a) then through the relevant Participating Organisation (eg. Booking.com, Airbnb etc); and c) If not resolved in (b) then through the relevant state or territory Fair Trading or other

authority. Where the owner/manager has a complaint concerning guests, it will be raised initially with the guest/s. If the matter cannot be resolved amicably, the complaint will be put in writing in the same format as indicated above. The consequences of not complying with the Terms and Conditions requirements are as indicated in "Consequences of not meeting this Code of Conduct" above.

Guest Commitment

By signing my name below:

- I acknowledge that I have reviewed the above listed House Rules & Code of Conduct and understand my responsibilities as listed above.
- I agree to report any actual or potential situation or incident that may be contrary to the above House Rules or Code of Conduct as soon as I become aware of it. I agree I will be charged a call out fee of \$500 for any noise complaint or behaviour that is deemed inappropriate. (This fee will be charged on the day the complaint is made)
- I agree to abide by the above House Rules & Code of Conduct, and I understand that my failure to follow the above may result in termination of permission to occupy the Property, eviction, loss of rental paid, deductions from security deposits and extra charges.

Guest Signature:

(Person who booked the property)

Date : _____

Guest Name

GUEST REGISTER (Required by Whitsunday Regional Council)

Please note this information is held strictly confidentially and will not be given out unless required by Whitsunday Regional Council or Emergency Services.

PLEASE FILL IN GUESTS NAMES, PHONE NUMBERS & SUBURBS & STATE BELOW.

23 Wambiri Crescent “Airlie Getaway” Management Plan

PROPERTY ADDRESS: 23 Wambiri Cres, Cannonvale QLD 4802

PROPERTY MANAGER DETAILS:

Name: Rabia and Brian Morris

Address: 46 Ridge View Road, Cannonvale QLD 4802

Telephone Number: 0410 294 189

Email: rabia@hayman.ws

The nominated Property Manager will:

- Have day-to-day management of the holiday home;
- Specifically respond to complaints pertaining to guest behaviour made by neighbours immediately.

DETAILS OF RESERVATIONS ARRANGEMENTS:

Internet: All major booking portals including, Stayz/HomeAway, Trip Advisor, Airbnb, Expedia, Booking.com

We are not a booking agency - we personally carry out both pre-arrivals and post-departure inspection to ensure Code of Conduct, Rules, Terms & Conditions are enforced and upheld. We are in touch with guests before arrival, during their stay and on departure to ensure they are well informed, comfortable and have the best Whitsundays experience.

Office hours - 7am-5pm, 365 days a year.

Guests and neighbours can contact us at anytime

Out of hours - We can be contacted at any time on the above number if required.

DUTIES OF PROPERTY MANAGER

- Supply, readily visible in the kitchen or living area of the home, the Terms & Conditions, Code of Conduct, Body Corporate By Laws (if applicable) the Property Management Plan, the Fire and Emergency Plan & Guest Compendium.
- Liaise with guests for the occupancy and vacation of the premises;
- Ensure the correct maximum number of people are staying overnight in accordance with planning approval conditions.
- Ensure guests are aware of the Code of Conduct, Terms & Conditions, House Rules, Body Corp By Laws.
- Ensure guests are aware of the Fire and Emergency Plan;

- Ensure the premises are clean and maintained to a high standard.
- Ensure bed linen is clean and replaced upon tenant vacation; and
- Ensure rubbish and recycling bins are put out and collected as required.

OUR PROCEDURES

Our Check in Orientation Policy & Procedures are listed below:

1. Correct number of guests checking in. (number of guests on the booking sheet MUST be the same number of guests checking into the property)
2. Correct number of cars for the car spaces available.
3. Rules of the property and Code of Conduct, Terms and Conditions are enforced, breaches and penalties explained. ie: noise complaints etc so there is no misunderstandings in regards to penalties and evictions.
4. Fire & Emergency Plan explained including Evacuation Procedure
5. Body Corporate By-laws explained if property is within a complex.
6. Go through the compendium explaining bin days and location for pickup.

- Pre-arrival and on day of check-in guests are made aware of our Misuse of Property Policy, No Schoolies, No Hens, No Bucks, No Parties, No Large Groups/Gatherings. We are very strict on the misuse of property policy that is outlined in our Term & Conditions & in the Guest Compendium. Our guests are made aware of and have agreed to these terms & conditions during their booking process.

- Body Corporate By-laws All guests MUST comply with any Body Corporate By-laws and rules applicable to the property or which regulate the behaviour of occupants of the property.

- Neighbours - We have already let the neighbours know who we are. We provide our contact details to all neighbours so they can get in touch with us should there be a noise complaint or misuse of the property.

- Waste Collection - All excess rubbish (excluding bin days) is taken to the dump. This is a requirement and agreement that we have put in place with our cleaning companies. No excess rubbish is to be in the bins on departure from guests.

- Bin Days - Our Guest Compendiums lists information on bin days and instructs guest where to place the bins for collection. This is for both general rubbish bins and recycling bins. Guests are also advised of this during their check-in orientation process.

- Car Parking - The number of car parks available at the property is clearly stated on all booking sites. On check-in the managing agent will make sure that there is the correct number of cars for the car spaces.

The following Code of Conduct governs tenant behaviour and use of the property.

The tenant agrees to follow the guidelines below, for themselves and any visitors they allow at the property:

TENANTS:

A responsible adult (over 18 years of age) shall be on site at all times when children are present.

No unauthorised people are permitted on the property at any time.

NOISE AND NUISANCE:

The guests agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. Noise should generally cease after 7pm Sunday through Thursday and 8pm Friday and Saturday.

VEHICLE PARKING:

The tenants agree to use the parking spaces provided and not to park on lawn or garden areas on the property, or on the street verge or street itself outside the property. The guests agree not to park any additional vehicles on the property in excess of the parking spaces provided.

COUNCIL REGULATIONS:

The tenants agree to all Council regulations, including noise and fire limitations.

PREMISE CONDITION AND CLEANLINESS:

The guests agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. Guests are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. Any damage repairs or excessive cleaning that is attributable to the guests stay will be paid for by the guests.

FIRES:

The guests agree not to allow any candles, open fires or similar within the premise. No open fires are permitted outside at any time.

RUBBISH DISPOSAL:

The guests agree to contain all their rubbish in the bins provided. Guests are responsible for the putting out and collection of the bins where their stay coincides with collection days. Your collection day is: Tuesday Mornings and every other Tuesday for recycling bins

KEYS:

At the end of the agreed tenancy, guests agree to lock the premise, close all windows and return the keys to the lockbox provided. Any lost or damaged keys will be replaced at the guests expense.

TERMINATION OF ACCOMMODATION:

If guests are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. If the contravention is not rectified immediately the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion. No refunds will be made.

EMERGENCY CONTACT DETAILS

FOR ALL EMERGENCIES DIAL 000

Property Manager: Rabia and Brian Morris 0410 294 189

Whitsunday Police: 4948 8888

Whitsunday Regional Council: 4945 0200

Proserpine Hospital: 4813 9400

DISASTER MANAGEMENT INFORMATION

DISASTER MANAGEMENT

The Whitsunday Disaster Coordination Centre number is 1300 972 006. This number is only operational when the Centre has been officially opened by the Whitsunday Disaster Management Group. Whitsunday Regional Council will advise the public when this has occurred. For the most up to date information in a disaster event 'Like' the Whitsunday Disaster and Emergency Information Facebook page

Other important disaster information can be found by navigating the left hand menu on Council's webpage at <https://www.whitsunday.qld.gov.au/140/Disaster-Management>.

FIRE EVACUTION ROUTE

23 Wambiri St Cannonvale

Immediately evacuate the property using front or rear stairs, gather at the front of the property and follow all emergency services instructions.

NOISE REMINDER

Conversations between people in or around your property Music and/or television volume (if you hear it outside your door, others can too) Cell phone conversations (especially when you use speaker phone) Slamming doors

We live in very close proximity to one another, Please be courteous and respectful of your neighbours and recognise that sound carries. We respectfully ask that you be aware that noises are disruptive to your neighbours during all times, especially during the posted "quiet hours" between 8PM and 8AM.

THANK YOU for your understanding and respect. Our goal is to have everyone enjoy and feel comfortable where they live.

Any questions or issues, please call your hosts on 0410 294 189

13.3.1 - Reef Guardian Council Action Plan

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Scott Hardy - Manager Natural Resource Management and Climate

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Reef Guardian Council Action Plan 2023-2024 [**13.3.1.1** - 25 pages]

PURPOSE

The purpose of this report is to:

- a. Highlight the new Reef Guardian Council for 2023-24,
- b. Describe the new Commonwealth Reef Guardian Council grant and
- c. Seek endorsement for the Chief Executive Officer approving the Action Plan.

OFFICER'S RECOMMENDATION

That Council acknowledge the Chief Executive Officer approving the Whitsunday Regional Councils Reef Guardian Action Plan for 2023-2024.

BACKGROUND

The Great Barrier Reef Marine Park Authority (GBRMPA) coordinate the Reef Guardian Council Program. The Reef Guardian Program is a reef stewardship program aimed at encouraging Councils to undertake activities to protect the Great Barrier Reef. There are 19 Councils which have signed up to the Reef Guardian Program. Whitsunday Regional Council has been a Reef Guardian Council since 2007.

Historically Council has signed a Memorandum of Understanding with the GBRMPA every four years. One of the tasks which Council is committed to is the development of an annual Action Plan. The Action Plan holds Councils projects which aim to reduce impacts on the Great Barrier Reef and where possible improve it.

In 2022, the Australian Government indicated that dedicated funding could be provided to Councils to assist with meeting the Reef Plan 2050 target. According to the GBRMPA:

- The Australian Government budget included a commitment of funds (\$17.48M) towards Reef Guardian Councils shovel ready projects that relate to the Reef 2050 Long-Term Sustainability Plan.
- Having a current Reef Guardian Councils action plan in place when the grant round opens, that includes the projects being applied for, will be an eligibility criterion for the \$920,000 funding available to your council (over three years).
- The grants guidelines were released on 6 June 2023 and the grant round opened on 28 June 2023.

Council staff have developed a revised Reef Guardian Council Action Plan which holds the proposed list of environmental projects which would be considered shovel ready and meet the Reef Plan 2050 goals. A summary of the proposed projects that could be put forward for

funding via the Commonwealth Reef Guardian Council grant has been developed and is found in the appendix of the Reef Guardian Council Action Plan.

DISCUSSION/CURRENT ISSUE

The timelines associated with the proposed Commonwealth Reef Guardian Council grant have been quite tight:

- Commonwealth Reef Guardian Council grant guidelines available from 6 June 2023.
- Reef Guardian Council Action Plans required endorsement by Council and received by the GBRMPA by 29 June 2023.
- The Commonwealth Reef Guardian Council grant opened 29 June 2023.
- The Commonwealth grant closes 22 August 2023.

Due to the tight timeframes, Councils CEO was required to endorse the proposed Whitsunday Regional Council Reef Guardian Council Action Plan for 2023-2024 and submit this document by 29 June 2023.

The Commonwealth Department of Industry, Science and Resources (DISR) is managing this program on behalf of the Commonwealth Department of Climate Change, Energy, the Environment and Water.

STATUTORY/COMPLIANCE MATTERS

There are no statutory requirements for Council to endorse the Reef Guardian Council Action Plan or support its endorsement.

STRATEGIC IMPACTS

Monitor development and land use to ensure compliance with statutory requirements and development conditions.

Research and assist in the current and future protection of the region's natural environment. Protect community health and safety, biosecurity, and amenity within the region by providing community education and administrative services.

Provide a fantastic experience for our community and visitors when using our open spaces, natural features, and facilities.

FINANCIAL IMPLICATIONS

The endorsement of the Reef Guardian Council Action Plan enables Council to be eligible for \$920,000 (over three years) from the Commonwealth for activities which can be linked to outcomes of the Reef Plan 2050.

CONSULTATION/ENGAGEMENT

Director Community Services
Chief Executive Officer
Chief Operating Officer Whitsunday Water
Manager Parks & Gardens
Manager Strategic Planning

RISK ASSESSMENT

The following are some of the perceived risks:

- Environmental - The Reef Guardian Council Action Plan holds most of the Council's main projects which have positive environmental outcomes. The endorsement of the

This is page 49 of the Agenda of Council's Ordinary Council Meeting - 9 August 2023



proposed Reef Guardian Council Action Plan makes the Council eligible for the Commonwealth Reef Guardian Council grant.

- Economic and Financial - The Commonwealth grant on offer means that there may be additional funds available to assist with implementing Councils Environmental and biosecurity program.
- Social - The Reef Guardian Council Action Plan provides a good indication of Council's environmental program and is a useful tool that can be used to communicate Councils actions to the community.

TIMINGS/DEADLINES

The Reef Guardian Council Action Plan was required to be signed by 29 June 2023. Council Chief Executive Officer signed the Reef Guardian Council Action Plan on 26 June 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	That Council support the CEO endorsing the Reef Council Action Plan.	This ensures that Whitsunday Regional Councils Reef Guardian Council Action Plan is eligible for up to \$920,000 in funding over three years from the Commonwealth Government.	The Reef Guardian Council Action Plan was not submitted to Council prior to the CEO endorsing the Plan. The endorsement of the Plan may lead to more funding through to Council and increase workloads for staff.
Option 2	To not support the CEO signing the Reef Guardian Council Action Plan.	No perceived positives.	By not endorsing the CEO signing the Action Plan, Council may miss out on potentially

			\$920,000 from the Commonwealth over the next three years.
--	--	--	--

**Whitsunday
Regional
Council**

REEF GUARDIAN COUNCIL ACTION PLAN


Australian Government
Great Barrier Reef
Marine Park Authority



**Three year Action Plan
2023-24 to 2025-2026
Version: Year 1 – 2023-2024**

www.gbrmpa.gov.au

Reef Guardian Council program

The Reef Guardian Council program (RGC program) is a collaborative stewardship arrangement between local government in the Great Barrier Reef catchment and the Authority, which recognises that local and regional approaches are central to protecting and managing the Reef and the communities it supports.

The RGC program was first launched in 2007 and in 2020 has grown to include 18 member councils covering an area of 300 000 square kilometres and a population of more than one million people.

Whether Reef Guardian Councils and their communities are large or small, they are making continuous improvements to help the Reef.

Action plans

This Action Plan records the diversity of council actions and projects that contribute to Reef health. It aligns with Queensland and Australian Government objectives to improve the long-term outlook for the Reef.

Actions are scalable reflecting each council's financial and technical capacities. To be a member, councils with a population of less than 50,000 residents must commit to at least one action for each item (climate change, coastal development, land-based run-off, direct use, heritage values), while councils with greater than 50,000 residents must commit to at least three actions per item. Examples of actions are provided in Table 1 of the Reef Guardian Council program Terms of Reference, however the program empowers councils to drive change and deliver innovative solutions to help the Reef by identifying other actions beyond those provided.

Endorsement

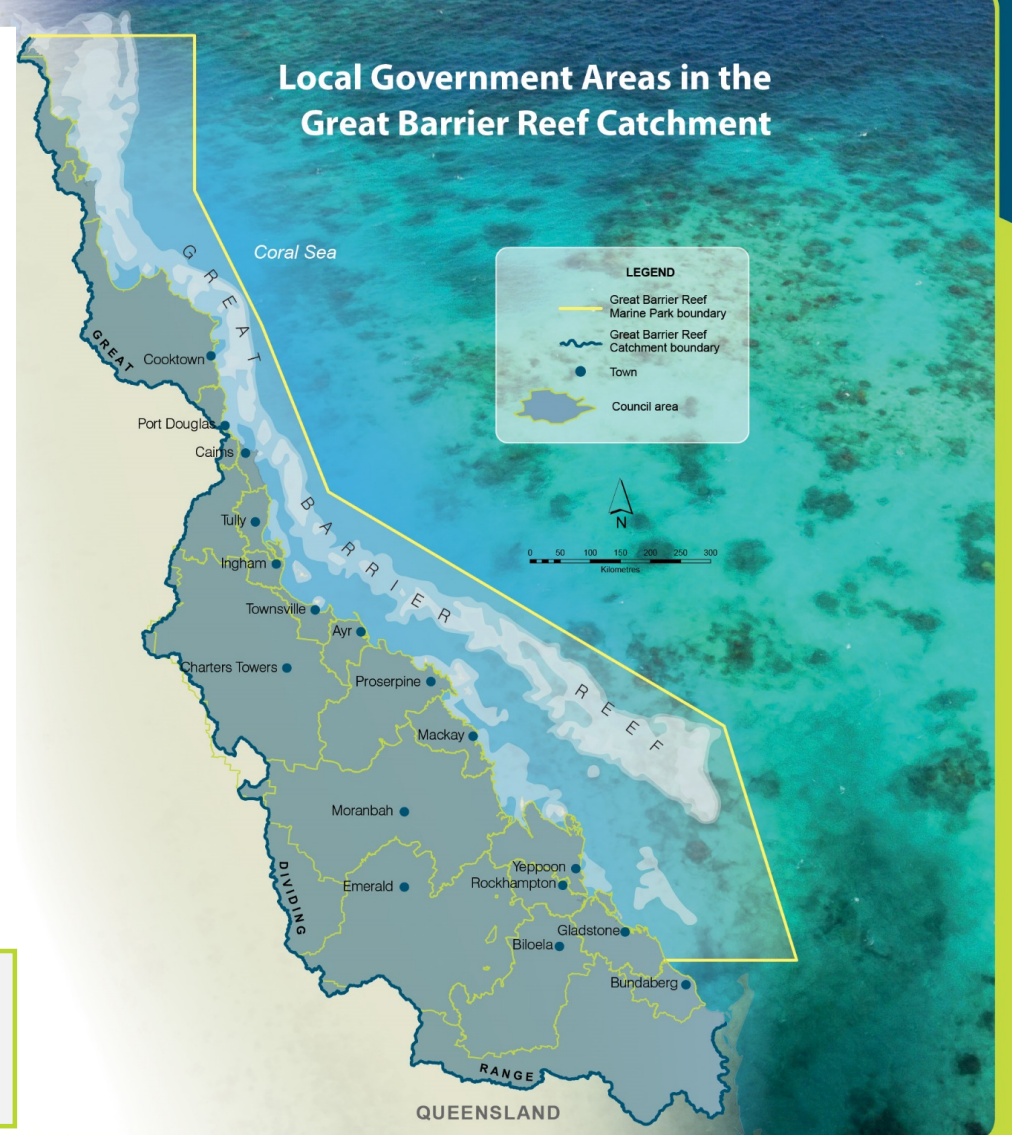
The council recognises the importance of the Reef Guardian partnership and values the contributions made by staff and the community 'working together today for a healthier Reef tomorrow'.

Period of Action Plan:

Endorsed: /..... /.....

Council signatory

Local Government Areas in the Great Barrier Reef Catchment



Climate Change

Reef 2050 Objective

Communities adapt and respond to a changing climate by taking action to avoid impacts on the Great Barrier Reef and coastal ecosystems.

What councils can do

Help communities to mitigate and adapt to the impacts of a changing climate:

- Assess council and community risk and vulnerability due to a changing climate
- Prepare for and respond to climate change through planning and policies
- Introduce sustainability principles to council procurement
- Encourage efficient use of energy by council and community



Current Projects

Action	Description	Financial/Resource Commitment	Partnerships	Responsible Department/Position	Project Status	Reef 2050 Actions
Whitsunday Coastal Hazard Adaptation Strategy (CHAS)	The CHAS will assess the risk of climate change on existing development and assesses risk for future planning.		NIL	Directorate: Community Services	Completed and now being implemented.	1.3

Onsite Solar Energy Generation and Plant Upgrades – Collinsville WTP and STP	Upgrade equipment and controls at Collinsville WTP and STP and deliver on-site solar array to allow Collinsville WTP and STP to use up to 80% self-generated renewable power. This will turn the expensive to maintain oversized WTP, STP and Reservoir system (compared to population) in Collinsville into an opportunity to significantly transition to self-generated renewable energy. In addition, this project will integrate a diesel back up generator to improve emergency resilience of these essential services.	Whitsunday Water / WRC Project / / Building Better Regions / Department of Infrastructure, Regional Development and Cities	Building Better Regions Fund (Australian Government)	Directorate: Infrastructure Services and Corporate Services	Grant funding achieved – Preparing Tender documents	1.1
Investigation and Prioritization of Water and Sewage Treatment Plants Suitability for Onsite Solar Energy Generation	Analyze the historic energy demands, and possibly future energy demand profiles for key electricity using assets and ranking the sites in order of suitability for on-site solar energy generation and	Whitsunday Water / WRC Project	NIL	Directorate: Infrastructure Services and Corporate Services	Summary Complete and Second Project being rolled out	1.1
Optimising Pumping Energy Use – Variable Speed Drive Set Points	Council are partnering with local contractors to use a range of variable speed drive set points for dry and wet season pumping, to save total energy consumption (>10% for modified pumps). Additionally, we are working with Instrumentation & Control	Whitsunday Water Project	NIL	Directorate: Infrastructure Services	Continued roll out / optimisation to observed conditions	1.1

	contractors for advanced system optimisation and efficiency.					
Optimising Water and Sewerage Treatment Chemical Consumption	Council has internally reviewed and optimised the use of chemicals in our water and sewerage processes and has reduced chemical usage by ~5%, reducing chemical production and transport GHGs.	Whitsunday Water (Council) Project	NIL	Directorate: Infrastructure Services	Underway	1.1
Sustainable Destination Accreditation	Work towards the attainment of a Sustainable Destination Accreditation			Directorate: Community Services,	Underway	1.1 and 1.4
Internal Climate Change and Sustainability Committee within Council	Working Group to discuss and review Climate Change and Sustainability initiatives across Council.	Within council budget	Internal	Directorate: Community Services,	Underway	1.3
Carbon and Biodiversity Offset Investigation	Review and implement the actions from the WRC carbon offset investigation project.	WRC	Internal	Directorate: Community Services,		1.1

Developing Councils Greenhouse Gas Reduction Plan	To develop a plan to reduce Council's greenhouse gas emissions by 20,000 tonnes/yr. by 2030	Council		Directorate: Community Services	Completed	1.1
Expanding Councils solar farms	Identifying council facilities and their potential to house solar panels	Council		Directorate – Corporate services	Underway	1.1
Review of Council Nature Based Solution for coastal protection	A project to collate Council's past coastal management projects, including the nature based solutions projects into a portfolio of works. This will be used to inform the implementation of the CHAS.	Council		Directorate: Community Services	Underway	5.2

Decarbonising the Tourism Sector	Engage the tourism sector in measuring their carbon footprints and decarbonization.	Council	Reef Trust	Directorate: Community Services	Underway	1.1
----------------------------------	---	---------	------------	---------------------------------	----------	-----

Ongoing Activities

Action	Description	Financial/Resource Commitment	Partnerships	Responsible Department/Position	Reef 2050 Actions
Whitsunday Planning Scheme Amendments	Description	Council Budget / External Funding	Nil	Directorate: Development Services	1.4.

Future Projects Wish List

Project Name	Description	Financial / Resource Requirements	Reef 2050 Actions
Critical and Sensitive Areas Study	To review, grade and map areas of local significance and to protect these areas from future development.	Within Council budget	1.4.
Implement the Recommendations of the CHAS by Creating an Implementation Schedule	The CHAS is nearly completed and it is expected that a number of actions to implement the findings will result from the final report.	Funding required	1.4
Communities Emissions Profile	Complete an emissions profile of the Whitsundays. This will enable targeted work on the highest emitting industries/areas.	Funding required	1.1
Shoreline bench marking investigation	Urban shorelines are surveyed using LIDAR and drones to develop a 2023 urban shoreline to monitor coastal erosion.	WRC	1.4
Investigating the possible use of artificial reefs to mitigate the impacts of coastal storms on coastal erosion in urban areas.	A feasibility and cost- benefit analysis of artificial reefs off Airlie Beach and Queens Beach. Investigate co-benefits of the artificial reefs.	WRC	1.4
Implement the WRC Greenhouse Gas Reduction Plan	To Implement the actions identified in the WRC Greenhouse Gas Reduction Plan	WRC	1.1
Implement landfill gas flaring	To install the necessary pipe work and infrastructure to capture landfill gas, measure	WRC	1.1

	quantities and flare to reduce WRC greenhouse gas emissions.		
Implement Whitsunday Street tree Program	This will involve the purchase of street trees to increase shade in urban areas.	WRC	1.2
Expand WRC solar facilities	The installation of additional solar power on public facilities in a prioritised manner	WRC	1.1 and 1.2
EV strategy for Whitsunday region	To work with the State government and other stakeholders to develop a strategy to implement EV facilities across the region and how this will be funded	WRC	1.1 and 1.2
EV charging station and area at Whitsunday airport	To seek the installation of an EV charging station at the Whitsunday airport (Stage 1 – site establishment)	WRC	1.1 and 1.2
Measuring the impact of feral pig impacts on two coastal wetlands and their impact on greenhouse gas emissions (UQ partnership)	working with UQ to measure the greenhouse gas emission from feral pig activities in two coastal wetlands	External	5.3

Land Management

Reef 2050 Objective

Education and on-ground actions target the source of marine debris and reduce the volume of debris entering the Great Barrier Reef.

What councils can do

Help to restore catchments - For example:

- Incorporate environmental mapping and priorities in planning schemes and development decisions
- Help to restore landscape and waterway connections and functions
- Use best practices in council and industry developments
- Manage weeds and pests and restore disturbed council land
- Establish beach management plans



Current Projects

Action	Description	Financial/Resource Commitment	Partnerships	Responsible Department/Position	Project Status	Reef 2050 Actions
Implement WRC Bushfire Plan and Policy	Implement plan to improve bushfire hazard and manage vegetation	Within Council allocated budget	QFES	Directorate: Community Services	Underway	5.3
Develop and Implement Community Bushfire Management Plans	Develop Community Bushfire Plans for rural residential areas;	Within Council allocated budget	QFES	Directorate: Community Services	Underway	1.4 and 5.3

Open Space Strategy	Identify underutilized Council land for re-vegetation to offset maintenance costs and promote ecological outcomes. Refining design criteria for conservation areas and drainage corridors provided through development, to reduce maintenance costs and promote re-vegetation where possible. Drainage corridors will be linked to Councils Stormwater Quality Guideline.	Additional funds required.	Nil	Directorate: Development Services	Underway	5.3
Revegetation of Twin Creek, Cannonvale	The revegetation of 2ha of riparian area along Twin Creek and Waite creeks	Grant and Council budget	Landcare	Directorate: Community Services	Underway	5.3
Whitsunday Yellow Crazy Ant Management Plan	Implement the Yellow Crazy Ant Action Plan	WRC	Nil	Directorate: Community Services	Underway	5.1
Improving Rural Roadside Stormwater Management to Reduce Roadside Erosion	Rural roads and drains are a major contributor to sediments reaching the GBR. This project aims at finding ways to reduce the erosion along rural roadside stormwater drains.	Within Council budget	Nil	Directorate: Community Services	Underway	5.3

Frog Rock Foreshore Management Plan	Implement the Frog Rock foreshore Plan	Within Council Budget	Nil	Directorate: Community Services	Underway	5.3 and 2.3
Review the Whitsunday Biosecurity Plan	The Whitsunday Biosecurity Plan is due for review. The Biosecurity Plan outlining how invasive feral animals and weeds will be managed.	Within Council Budget	Nil	Directorate: Community Services	Underway	5.1
Whitsunday Weed Washdown Strategy	Installing automatic washdown bay at Lake Proserpine to prevent the spread of weeds.	Council		Directorate: Community Services	Underway	5.1
Cannonvale Lake Aquatic ecosystem study and Management Plan	To implement the Cannonvale Lake Management Plan	Council		Directorate: Community Services	Underway	5.3
Matters of Local Environmental Significance	A project to identify and map MLES for possible inclusion into the Council planning scheme. This may lead to the development of an environmental offset plan where developers could contribute funds towards local MLES rehabilitation sites.	Within Council budget		Directorate: Community Services	Underway	5.3

Ongoing Activities

Action	Description	Financial/Resource Commitment	Responsible Department/Position	Reef 2050 Actions
Feral Pig Program	Aerial shooting and 1080 baiting for feral pig management	Within Council allocated budget	Directorate: Community Services	5.1
Herbicide Rebate Scheme	Landholders with a Council approved Property Management Plan are eligible for a 50% rebate on the cost of approved herbicide		Directorate: Community Services	5.1
Develop a Pest Management Committee with Community Stakeholders	The development of a Whitsunday Biosecurity Committee to steer the implementation of the Whitsunday Biosecurity Plan		Directorate: Community Services	5.1
Whitsunday Yellow Crazy Ant (YCA) Program	The management and treatment of YCA at Shute Harbour, Hamilton island, Funnel Bay and Woodwark		Directorate: Community Services	5.1
Develop and Implement Rehabilitation and Restoration Projects of High Priority Terrestrial Ecosystems	Work in partnership with regional NRM groups to develop and implement projects which rehabilitate ecosystems – eg. Beach shrubs	External funds to assist	Directorate: Community Services	2.3 and 5.3

Future Projects Wish List

Project Name	Description	Financial / Resource Requirements	Reef 2050 Actions
Mullers Lagoon Management Plan	Investigate a strategy to improve water quality in Mullers lagoon and improve environment and amenity.	TBA	2.3
Significant Tree Asset Register on Council Land	Identification of significant tree on council land which should be granted protection status. This would include a valuation of significant trees.	TBA	1.1

Expand WRC feral animal control aerial shooting Program	This will build on the WRC base feral animal control program. Seeking funding to fund additional aerial control flights around wetlands and waterways both with WRC and also adjacent Councils.	External	5.1
Implement Whitsunday Street tree Program	This will involve the purchase of street trees to increase shade in urban areas.	Internal WRC and External	1.1
Expand the treatment and monitoring of Whitsunday YCA populations	Fund the treatment of YCA and conduct detailed infestation surveys.	External	5.1
Whitsunday Yellow Crazy Ant infestation detailed survey	To organize and fund personnel to conduct a detailed YCA survey	External	5.1
Implement the Leucaena urban management Program to improve urban coastal and waterway ecosystems	This project involves the engagement of contractors to reduce infestations along waterways and urban areas.	Internal WRC and External	5.3 and 5.1
Urban waterway revegetation and restoration program	The aim of this project is to revegetate up to 3ha over the next three years in the Cannonvale, Bowen and Collinsville urban areas.	WRC and external	5.3
Implement a weed washdown facility at Merinda, Bowen	The installation of an automatic weed washdown facility at Merinda	WRC and external	5.3
Implement a weed washdown facility at Guthalungra, Bowen	The installation of an automatic weed washdown facility at Merinda	WRC and external	5.3
Whitsunday Planning Scheme Major Amendment	Climate Change Land Management Water Management Waste Management Community	Council Budget	1.3 and 1.4
Economic and Population Study	Updating EPS and extending projections out to year 2071	Council Budget	1.3 and 1.4
Land Supply Analysis (LSA)	Analysis of the current urban zoned land and calculates the required land release and zone mix for the life of the Planning Scheme (25 years)	Council Budget	1.3 and 1.4

Local Government Infrastructure Plan (V2)	Plans for future trunk Water and Waste infrastructure	Council Budget	1.3 and 1.4
MLES Planning Scheme Amendment	Introduces Matters of Local Environmental Significance	Council Budget	5.3, A1, 1.3 and 1.4
Flood Hazard Overlay Planning Scheme Amendment	Updated flood mapping, including water and land management	Council Budget	1.3 and 1.4
Industrial and Commercial Land Supply Planning Scheme Amendment	In response to the LSA, amend the urban boundary for Commercial and Industrial land supply	Funding required	1.3 and 1.4
Housing Affordability (Package 2) Planning Scheme Amendment	In response to the LSA, amend the urban boundary for residential land, including higher density land use investigations.	Funding required	1.3 and 1.4
Local Government Infrastructure Plan (V3)	Inclusion of Stormwater Infrastructure and response to LSA and consequential land releases.	Funding required	1.3 and 1.4
Greater Airlie Beach Area Masterplan	Future Airlie Creek rainforest walk	Funding required	5.3 and A1

Water Management

Reef 2050 Objective

The quality of water from all sources including industrial, urban waste and storm water sources has no detrimental impact on the health and resilience of the Great Barrier Reef.

What councils can do

Continuously improve the quality of water entering the reef from wastewater and storm water sources through urban water cycle initiatives:

- Promote water sensitive urban design in new developments
- Adopt best practice storm water management
- Monitor and if necessary upgrade sewerage treatment plants
- Provide collection facilities for chemicals, waste oil and other pollutants
- Protect and rehabilitate waterways



Current Projects

Action	Description	Financial/Resource Commitment	Partnerships	Responsible Department/Position	Project Status	Reef 2050 Actions
Implement WRC Erosion and Sediment Control Program	This project will implement the Council's current ESC program	Within Council allocated budget	Nil	Directorate: Community Services	Underway	2.1

Mackay Whitsunday Healthy Rivers to Reef Partnership	The Healthy Rivers to Reef Program is a partnership project to collate water quality data and develop a water quality report card – to continue being a member	Within Council allocated budget	Nil	Directorate: Community Services	Underway	2.1 and 3.3
Mackay – Whitsunday Urban Stormwater Stewardship Project	Participate in the Mackay – Whitsunday Urban Stormwater Stewardship Project	Within Council allocated budget	Nil	Directorate: Community Services	Underway	3.3.

Bowen Sewerage Treatment Plant (BSTP) Upgrade	Delivering a major upgrade to the BSTP with a major effluent reuse scheme to significantly reduce nutrients discharged to the Bowen Harbour and Great Barrier Reef Lagoon and GHG by replacing potable water pumped from 70km away with fit for purpose recycled water.	Whitsunday Water (Council) / Building Our Regions / Department of Infrastructure, Regional Development and Cities	Building Better Regions Fund (Australian Government)	Directorate: Infrastructure Services	Commissioning underway (100% complete) Expansion of irrigation areas extending reuse underway	2.3
Greening and Growing Bowen	Bowen Recycled water network to public space, sporting facilities and potentially industrial and other users. Aims to reuse most Bowen STP's effluent on large scale water demands to reduce potable water demand whilst enhancing the economy and liveability of Bowen. Also aims to reduce the very high potable water use volumes on Public Parks in Bowen and replace it with a local fit for purpose water.	Whitsunday Water (Council) / Building Our Regions / DLGIP	Building our Regions Fund (Queensland Government)	Directorate: Infrastructure Services and Community Services	Underway	5.3
Bowen Water Treatment Plant (BWTP) Intake Energy	Design and deliver optimised intake arrangement at BWTP to further reduce energy consumption and move water	Whitsunday Water (Council) Project (Stage 1 funded)	Building Better Regions Fund (Australian Government)	Directorate: Infrastructure Services	Underway	1.1

Optimisation	production to times where solar generation is available. Being delivered in stages to carefully manage ratepayers cashflow.					
Proserpine Recycled Water Pipeline and Treatment Plant Upgrade	Council is delivering a solids handling upgrade at the Proserpine Sewer Treatment Plant and a recycled water pipeline to reuse our compliant effluent for irrigation instead of discharging dry weather flows to the Proserpine River.	Building our Regions and Council Whitsunday Water Project	Building our Regions Fund (Queensland Government)	Directorate: Infrastructure Services and Community Services	Infrastructure Delivery Complete. Recycled Water Management Plans being finalised	1.1
Stormwater Management Plan	Development of stormwater guidelines to inform future network management and identification of areas in the network that require upgrade	Council budget	NIL	Directorate: Infrastructure Services	Underway	2.3
Floodplain Management Plan	Development of management Plan for the identified floodplains resulting in better disaster response and guidelines for managing floodplain	Possible grant or Council funding	Nil		Underway	2.3

Ongoing Activities

Action	Description	Financial/Resource Commitment	Responsible Department/Position	Reef 2050 Actions
Implementation of WRC Stormwater Quality Guideline	The guideline clearly articulate WRC's requirements for new development and redevelopment with respect to how storm water quality is managed. Council is working with industry to implement this guideline	Within Council budget	Directorate: Community Services	2.3

Delivery of 400kW Solar Array at Bowen Water Treatment Plant (BWTP)	Council will deliver a 400kW Solar Array at the BWTP that will produce an estimated 664MWh of power equivalent to 538.1t of GHG p.a. and will operate the BWTP using all of the self-generated energy as a Climate Change mitigation activity.	Council have implemented an hourly set point operating system to allow for the first level of optimisation and continue to refine this optimisation	Directorate: Infrastructure Services	1.1
Back Up Diesel Generation at Bowen Water Treatment Plant (BWTP)	Council will deliver 450kVA of permanent diesel backup generation as a climate change mitigation activity at the critical infrastructure asset Bowen Water Treatment Plant (BWTP).	Upgrade occurring in line with Whitsunday Critical Asset Resilience Program (CARP) which will install a single 500 KVA genset with larger external fuel storage and re-deploy the smaller parallel operating generator sets at Collinsville and other sites.	Directorate: Infrastructure Services	1.1
Water Efficiency and Non-revenue Water Reduction	Council have been targeting leaks and losses and encouraging water efficiency, leading to a direct reduction in energy and chemical consumption and GHG production.	Non-revenue water (NRW) has reduced by 50% (on a per connection basis) from 340 L/c/d to 160 L/c/d) with the two northern towns still recording the most NRW	Directorate: Infrastructure Services	1.1
Work with Local Electricity Distribution Authority in Load Shedding (using generators for emergency resilience)	Leverage the emergency generation capacity for Water and Sewage Treatment Plants to support the wider energy system if needed and improve resilience to the wider community.	Minimal, working with Ergon to leverage this and other opportunities.	Directorate: Infrastructure Services	1.1

Future Projects Wish List

Project Name	Description	Financial / Resource Requirements	Reef 2050 Actions
Urban Stormwater Quality Catchment Management Plans	The plans will quantify water quality quantity and values of targeted urban catchments and create geo-specific and fit for purpose intervention plan to offset development pressures and improve water quality in the Great Barrier Reef.	TBA	2.3
Review of Council's Stormwater Quality Guideline	Review of Council's stormwater quality guideline which assist developers to comply with SPP Policy.	TBA	2.3
Bowen Utility Resilience Program	Improve flood immunity for the Up-River Rd crossing of Six Mile Creek to ensure reasonable flood immunity to the Bowen WTP	Design Complete, seeking resilience funding / co-funding to deliver	1.4
Foxdale Bores - Solar	Behind the meter solar to support the operation of the Foxdale bores and water supply to Cannonvale Airlie	Taking up of unallocated state land and money	1.1
Proserpine WTP - Solar	Behind the meter solar energy supply to support Proserpine WTP operation	Roof top solar enhanced with additional north facing roof on the high lift PS	1.1
Coastal WTP - Solar	Behind the meter solar energy supply to support Coastal WTP operation	Roof top solar enhanced with additional land given the high lift PS	1.1
To JW Membrane Replacement	Facilitates capacity upgrade without high embodied energy works	Within Council allocated budget	1.1
To JW Collinsville WTP Process Optimisation	Optimise mechanical and piping assets to recover two water qualities, a high quality potable water and a fit for purpose irrigation supply that could benefit a nearby business or livability	Within Council allocated budget	1.1
Collaboration and Data Sharing on Reef Water Quality	Data sharing and collaboration on diffuse nutrient pollution between community groups and Whitsunday Water to inform future offset opportunities	Within Council allocated budget	1.4
Floodplain Management Plan	Development of management plan for the identified floodplains resulting in better disaster response and guidelines for managing floodplain	Applied for funding. Possible Council funding in the future.	2.3

Implement the WRC urban water quality monitoring Program	There are 12 monitoring sites in the Town of Whitsunday	Consider external sources and internal sources	2.3
Develop and implement a dugong and marine turtle monitoring Program for Pioneer bay using drones.	There is a lack of dugong and marine turtle monitoring in Pioneer bay. This project will aim to use drones to survey the population of dugongs and marine turtles.	WRC and external	2.3. 5.2
Installation of signage at Pioneer Bay to promote "Go Slow for those Below" marine slow zone	Signage to advertise the Pioneer bay Go Slow zone to reduce impact on dugong and marine turtles.	External	2.3 and 5.2
Installation of aerator/fountain in Mullers lagoon to improve water quality	The installation of a water foundation and/or aerator in Mullers lagoon will improve water quality and reduce the likelihood of fish kills.	External	5.3
Installation of aerator/fountain in Cannonvale lake to improve water quality	The installation of a water foundation and/or aerator in Cannonvale Lake will improve water quality and reduce the likelihood of fish kills.	External	5.3
Conduct a training workshop in Water Sensitive Urban Design to improve uptake and implementation of these concepts	To engage a consultant to run two workshops on WSUD – Airlie Beach and Bowen.	External	5.3.
Ammonia/Nitrate optimisation	To make adjustments to the STP process to reduce ammonia and Nitrate levels in effluent	External	5.3
Cannonvale STP Membrane Renewal	To replace the Cannonvale STP membrane to improve water quality in effluent	External	5.3
Emerging contaminants WIM alliance study	To liaise with industry experts to maintain knowledge currency on emerging contaminants such as PFAS and micro-plastics	External and internal	5.3
Conduct development industry training on erosion and sediment control	To hold at least annual 1 day workshops on Erosion and Sediment Control	External	5.3

Waste Management

Reef 2050 Objective

Education and on-ground actions target the source of marine debris and reduce the volume of debris entering the Great Barrier Reef.

What councils can do

Minimise waste entering the Reef from land-based sources:

- Control litter coming from landfills and public bins
- Introduce waste minimisation programs for Council and community
- Introduce littering and illegal dumping penalties
- Encourage community clean-ups before the wet season
- Install pollution traps on urban waterways

Current Projects

Action	Description	Financial/Resource Commitment	Partnerships	Responsible Department/Position	Project Status	Reef 2050 Actions
Biosolids Reuse Project (Methane Generation Reduction) and Reduce the Need for Chemical Fertiliser in the region	Investigation, de-risking and long-term trial to re-use biosolids from STPs on a small number of sugar Cane and grazing properties as fertilizer, soil ameliorant and micronutrient blend. Prevents anerobic digestion of biosolids within landfill creating methane.	Whitsunday Water / WRC Project	Sugar Services Proserpine	Directorate: Infrastructure Services and Community Services	Final risk assessments underway and approval of storage site granted. Project currently un-funded	3.9
Develop new Waste Management Plan	The review of waste issues and development of the new Waste Plan	WRC		Directorate: Infrastructure Services and Community Services	Underway	2.1, 2.3 3.9

Ongoing Activities

Action	Description	Financial/Resource Commitment	Responsible Department/Position	Reef 2050 Actions
Recycling Stations at Landfills	Continuation of recycling facilities	Within Council allocated budget	Directorate: Infrastructure Services and Whitsunday Water	3.9
Recycling / Resource recovery at Landfills and Supervised Waste Transfer Stations	Continue provision of resource recovery and recycling services and seek further opportunities to support a circular economy.	Within Council allocated budget	Directorate: Infrastructure Services and Whitsunday Water	3.9

Future Projects Wish List

Project Name	Description	Financial / Resource Requirements	Reef 2050 Actions
Monitor Kerbside Recycling	The monitoring of the success of the recycling bin program to residents	Within Council allocated budget	3.9
Educate and Promote Recycling	Hire a Recycling Education Officer / Waste Education Officer	Within Council allocated budget	3.9
Extend Kerbside Recycling to un-serviced residential properties where possible.	The monitoring of the success of the recycling bin program to residents to develop targeted approach to development of a Waste Education Program	Within Council allocated budget	3.9
Implement Landfill gas flaring at Kelsey Creek landfill and Bowen landfill	The installation of pipework and infrastructure at Kelsey Creek landfill and Bowen landfill to harness and flare and monitor landfill gas.	WRC and external	1.2 and 3.9
Develop a Litter Management Strategy	WRC to develop a new Litter Management Strategy which will include reduce litter in stormwater and installation of strategic gross pollution traps and litter monitoring devices in stormwater system	WRC and external	2.3 and 5.3
Implement Plastic minimisation Programs with businesses	Work with external organisations to encourage the reduction and phase out of single use plastics in businesses.	WRC and external	2.3 and 5.3
Implement FOGO in a staged manner for WRC	The development of a FOGO strategy and its implementation	WRC and external	2.3. and 1.2 and 5.3

Plastic trickle tape and pipe raw materials study.	The support the development of a business to recycle cropping irrigation tape	External	3.9
Landfill groundwater monitoring bores	To continue to monitor landfill bores and maintain them where necessary	External	5.3
Phytocapping Landfills	To commence the process of installing vegetation as a phytocap on the Kelsey Creek and Bowen landfills	External and internal	5.3

Community

Reef 2050 Objective

Local, regional and reef-wide community benefits are understood, and the community is actively engaged in managing reef activities

What councils can do

Celebrate community connections to the Reef and encourage stewardship:

- Introduce education campaigns to reduce impacts on the Reef
- Build community capacity to tackle threats to the Reef
- Form partnerships to achieve ongoing improvements to Reef health



Current Projects

Action	Description	Financial/Resource Commitment	Partnerships	Responsible Department/Position	Project Status	Reef 2050 Actions
Partnership with Whitsunday Landcare	Develop a MOU between Whitsunday Regional Council and Whitsunday Catchment Landcare to explore partnership projects (Renew).	Within Council allocated budget	Whitsunday Catchment Landcare	Directorate: Community Services	Underway	A2, 3.3.
Development and implementation of Indigenous Land Use Agreements (ILUAs).	ILUA's and Cultural Heritage requirements will be adhered to	Within Council allocated budget	Various traditional Owner groups	Directorate: Community Services	Underway	B2

Ongoing Activities

Action	Description	Financial/Resource Commitment	Responsible Department/Position	Reef 2050 Actions
Whitsunday Reef Festival	Council provides financial support to the Whitsunday Reef Festival	Within Council allocated budget	Directorate: Community Services	1.4, 3.3. A1
Council Partnership with Whitsunday Local Marine Advisory Committee (WLMAC)	A Councilor is to be allocated to participate on the WLMAC	Within Council allocated budget	Directorate: Community Services	A1, A2, B2, 1.4
Council participation to the Whitsunday Catchment Landcare Committee (WCLC)	A Councilor is to be allocated to participate on the WCLC	Within Council allocated budget	Directorate: Community Services	A1, A2, B2, 1.4

Future Projects Wish List

Project Name	Description	Financial / Resource Requirements	Reef 2050 Actions
Collaboration and data sharing on reef water quality	Data sharing and collaboration on diffuse nutrient pollution between community groups and Whitsunday Water to inform of future offset policies.	Within Council allocated budget	A1, A2, B2, 1.4
Construction of an improved coastal midden enclosure and interpretation at the Whitsunday foreshore reserve, Bowen	A coastal midden is located on the public foreshore at Whitsunday Paradise. The existing enclosure is in poor condition and there is no interpretative signage. This project will improve the enclosure and signage and make it a feature of the foreshore and a place where the Juru people can visit.	External	B2

APPENDIX 1: List of possible projects to implement via Reef Guardian Council Commonwealth grant

No.	Project	2023-24	2024-25	2025-26	Reef Plan 2050 Action
1	Feral Animal aerial shooting Program	√	√	√	5.1
2	Whitsunday Yellow Crazy Ant Eradication Program	√	√	√	5.1
3	Erosion and Sediment Control training (Council and Community)		√		B2
4	Merinda Weed Washdown Facility		√		5.1
5	Urban waterway riparian restoration project (2ha)	√	√	√	5.3
6	Whitsunday Yellow Crazy Ant infestation detailed survey	√			5.1
7	Conduct a dugong and marine turtle population monitoring survey Program for Pioneer Bay using drones.	√	√	√	3.3
8	Kelsey Creek landfill gas flaring				
9	Whitsunday urban water quality monitoring – sample analysis in lab	√	√	√	2.1.
10	EV charging station and area at Whitsunday airport – stage 1 (site establishment)	√			1.1
11	The removal of Leucaena in environmentally sensitive urban areas	√	√	√	5.1
12	Installation of aerator/fountain in Mullers lagoon to improve water quality	√			5.3
13	Installation of aerator/fountain in Cannonvale lake to improve water quality		√		5.3
14	Installation of signage at Pioneer Bay to promote “Go Slow for those Below” marine slow zone		√		B3 and 3.3.
15	Conduct a training workshop in Water Sensitive Urban Design to improve uptake and implementation of these concepts		√		B2
16	Measuring the impact of feral pig impacts on two coastal wetlands and their impact on greenhouse gas emissions (UQ partnership)			√	5.3
17	Construction of an improved coastal midden enclosure and interpretation at the Whitsunday foreshore reserve, Bowen			√	B2

13.3.2 - Approved Inspection Program 2023 - Dog & Cat Registration Audit

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Julie Wright - Director Community Services

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Approved Inspection Program Dog Cat Registration Audit [13.3.2.1 - 1 page]
2. Proposed Advertisement [13.3.2.2 - 1 page]

PURPOSE

The purpose of the program is to inspect residential properties in the Whitsunday Regional Council area to identify the number and registration of dogs and cats kept at each property to determine compliance with the *Animal Management Act 2008 (Cats and Dogs)* and Whitsunday Regional Council Local Law No. 2 (*Animal Management Act 2008*) 2014.

OFFICER'S RECOMMENDATION

That Council approves:

- 1) to conduct a Selective Inspection Program in accordance with the *Local Government Act 2009*, from Monday, 28 August 2023 to Friday, 17 November 2023 for the purposes of:
 - a. Inspecting residential properties to ensure animals or multiple animals requiring registration or approval to be kept are registered with and approved by the local government.
 - b. Upgrading of the dog and cat registration register in accordance with the *Animal Management Act 2008 (Cats & Dogs)* and Whitsunday Regional Council Local Law No. 2 (*Animal Management*) 2014.
 - c. Identifying compliance and non-compliance with the *Animal Management Act 2008 (Cats & Dogs)* regarding registration of dogs.
- 2) the public notification of the program in accordance with the *Local Government Act 2009*.

BACKGROUND

Approved Inspection Programs - Dog and Cat Registration Audits have been conducted by Council in the past. The program generally assists in increasing the number of dogs and cats registered in the Council region as the figures below indicate:

Animal/Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Dogs	4,619	4,733	4,788	4,353	4,350
Cats	552	550	572	538	523

DISCUSSION/CURRENT ISSUE

The registration of a cat or dog with the local government is required in accordance with the *Animal Management Act 2008 (Cats & Dogs)* and Whitsunday Regional Council Local Law

No. 2 (*Animal Management*) 2014. The number of animals, including dogs and cats, permitted to be kept on a property is also regulated by Council.

Animal registration makes identification of an animal and their owner readily available, when investigating animal related incidents/complaints e.g., wandering animals, attacks, dog barking etc. Council approval for multiple animals is also necessary to reduce impacts on community health and safety.

Animal registration and approval to keep multiple animals are vital in ensuring animal related matters are resolved in an effective and efficient manner.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 Sections 133 & 134

Animal Management Act 2008 Act 2008 (Cats and Dogs) Act 2008

Whitsunday Regional Council Local Law No. 2 (*Animal Management*) 2014

STRATEGIC IMPACTS

Protect community health and safety, biosecurity, and amenity within the region by providing community education and administrative services.

FINANCIAL IMPLICATIONS

There is potential for a further decrease in revenue from unregistered animals in the region. The animal registration and renewal funds will be placed into: GL: 01580.0105.0079 – Local Law Revenue (01580) / Statutory Fees & Charges (0105) / Dog Registration & Renewal (0079).

CONSULTATION/ENGAGEMENT

Local Laws Team

RISK ASSESSMENT

It is difficult for Local Law Officers to identify unregistered dog owners, should there be an attack in a public place or wandering at large. A Council registration tag or microchip enables Council Officers to locate animal owners to ensure compliance is undertaken in an effective and efficient manner.

TIMINGS/DEADLINES

The deadline to approve the inspection program is 9 August 2023 due to legislative requirements set out to conduct an Approved Selective Inspection Program.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not approve the Inspection program	Local Law Officers continue to focus on daily tasks	Potential for a further decrease in revenue from unregistered animals

Attachment 1 – Approved Inspection Program - Dog & Cat Registration Audit

Selective Inspection Program

Dog/Cat Registration Audit

Local Government Act 2009

Part 2 Division 1 Subdivision 3 Section 134 –

Approved Inspection Programs

Whitsunday Regional Council program for inspection of properties for compliance with:

- (i) *Animal Management (Cats and Dogs) Act 2008*
- (ii) *Local Law No. 2 (Animal Management) 2014*

Purpose of Program

The purpose of the program is to inspect selected residential properties in the Whitsunday Regional Council area to identify registration and the number of dogs and cats kept at each property to determine compliance with the *Animal Management (Cats and Dogs) Act 2008* and *Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014*.

Premises to be Inspected

Residential properties within the Whitsunday Regional Council Local Government area.

Start of Program

The approved inspection program will commence on Monday, 28 August 2023 and conclude on Friday, 17 November 2023.

Additional Information

Inspections will be carried out between 8:00am and 4:00pm Monday to Friday.

Inspections will be carried out by Council's Local Law Officers.

The Authorised Officers will be carrying identification badges at all times.

Attachment 2 – Proposed Advertisement

Whitsunday Regional Council Approved Inspection Program

Part 2 Division 1 Subdivision 3 Section 134 –

Approved Inspection Program

Local Government Act 2009

Animal Management (Cats and Dogs) Act 2008

Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014

Whitsunday Regional Council will be carrying out an approved inspection program in accordance with *Part 2 Division 1 Subdivision 3 Section 134 Local Government Act 2009*. The purpose of the program is to inspect selected residential properties in the Whitsunday Regional Council area to identify registration and the number of dogs and cats kept at each property to determine compliance with the *Animal Management (Cats and Dogs) Act 2008* and *Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014*, and

The program will be conducted for a period of three (3) months commencing Monday, 28 August 2023 and conclude on Friday, 17 November 2023.

Council Local Law Officers will be clearly identified by way of Whitsunday Regional Council's Uniform and Identification Badge.

A copy of the program is available for inspection at the following Whitsunday Regional Council Offices:

- Bowen – 67 Herbert Street, Bowen
- Cannonvale – Whitsunday Plaza, Cannonvale
- Collinsville – Corner Stanley & Conway Street, Collinsville
- Proserpine – 52 Main Street, Proserpine

Copies of the program may be purchased from Whitsunday Regional Council.

13.3.3 - Sponsorship Request - Don River Dash

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Hayley Borg - Events and Community Sponsorship Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Sponsorship Request - 2023 Don River Dash [**13.3.3.1** - 3 pages]
2. Sponsorship Proposal - 2023 Don River Dash [**13.3.3.2** - 11 pages]

PURPOSE

Council to consider a request for sponsorship from the Burdekin Offroaders Inc to assist with their annual Don River Dash event to be held Friday 8 to Sunday 10 September 2023.

OFFICER'S RECOMMENDATION

That Council approve sponsorship through in-kind support up to \$25,000 to assist the Burdekin Offroaders Inc with their annual Don River Dash event to be held Friday 8 to Sunday 10 September 2023. The in-kind support will assist with:

1. Traffic Management Plan development and submission,
2. Road closure safety and manpower,
3. Machinery support, water truck, waste management and bins.

BACKGROUND

The Don River Dash is a 300km Offroad Racing Motorsport event held in the natural riverbed of the dry Don River in September. In its third year, the Don River Dash broke records for both growth and promotional awareness, cementing its position as a growing 'must-do' race on the national and international stage.

Council has provided financial support for this event since 2019.

In 2022 WRC supported the event through up to \$20,000 in-kind support, this included:

- Traffic Management Plan, development, and submission
- Road closure safety and manpower
- Machinery support, water truck and waste management and bins

Statistics gathered from the first race in 2019 indicates a rise in registrations for the event with Bikes up by 475 %, Cars up by 78 % and attendance up by 450 %.

DISCUSSION/CURRENT ISSUE

The Burdekin Off-Roaders competitor and spectator numbers have grown significantly since the inaugural event in 2019. The Burdekin Off-Roaders are also completing major improvements in conjunction with the Don River Trust and Bowen Show Society to accommodate the expected growth.

In 2021 and 2022 the Burdekin Off-Roaders and Don River Dash were awarded a Destination Queensland Tourism grant to enhance the sustainability and growth of the event. Combined with the previous support from Whitsunday Regional Council the event organisers

have been able to continue this iconic event, which has provided a positive economic impact to the area, with visitors injecting money towards local businesses during the event.

The request for sponsorship is for \$5,000 monetary and \$20,000 in kind sponsorship. It is recommended that Council provide a sponsorship of up to \$25,000 through in-kind support to assist the Don River Dash event organisers in hosting the event to be held Friday 8 to Sunday 10 September 2023.

In return for sponsorship, Council may receive the following:

- Business name broadcasted nationally through radio, print and media.
- Council logo on advertising and promotional materials, including website, social media and the event program.
- Display of Council signage including an additional 2 x FREE advertising flags positioned at the checkpoint.
- Verbal acknowledgement throughout the event.
- 6 Tickets to sponsors night including food and drinks.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10642 – Community Donations (2967) / In-Kind Support (10642).

Description	Amount (\$)
2023/24 Budget	20,000
Actual + Commitment	25,000
YTD Remaining Budget	-5,000

* At the next quarter budget review, additional funds will be sourced from other operational budgets to provide for the short fall in the current budget.

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational - Providing financial assistance to community events reinforces Council's commitment to supporting local community groups.

TIMINGS/DEADLINES

Sponsorship to be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
 - Section 21 – Freedom of expression.
 - Section 24 – Right to own property and not be arbitrarily deprived of property.
 - Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
 - Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.
- This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	Not provide support	Save up to \$25,000	Negative public comment from organisers and community



31/07/2023

[REDACTED]

[REDACTED]

RE: Don River Dash 2023 Sponsorship Request

Dear [REDACTED],

I hope this letter finds you well. I am writing on behalf of Burdekin Offroaders Inc. to formally request funding support from the Whitsunday Regional Council for our upcoming event, the Don River Dash 2023.

The Don River Dash is a prestigious 300km Offroad Racing Motorsport event held annually in September, situated in the picturesque riverbed of the dry Don River. Since its inaugural edition in 2019, the event has experienced remarkable growth, attracting motorsport enthusiasts from all corners of Australia, and serving as a prime platform to showcase the beauty of Bowen and The Whitsundays to a domestic and international audience.

Event Growth:

Year	Spectators	Bike Competitors	Car Competitors
2019	1000	40	50
2020	2500	100	60
2021	5000	197	80
2022	5000+	220	98
2023		250 Open Entries	150 Open Entries

As you can see, the competitor numbers have grown significantly each year, and we anticipate a similar trend for the upcoming event. To accommodate this growth, Burdekin

Burdekin Offroaders

[REDACTED]

[REDACTED]



Off-roaders, in collaboration with the Don River Trust and Bowen Show Society, is undertaking major improvements to enhance the infrastructure and overall experience. We are pleased to share that our efforts have been recognized, as in 2021, the Don River Dash was awarded a Destination Queensland Tourism grant, supporting the sustainable development of the event. Building on this success, we have also received a Tourism Event Qld grant to further promote the Don River Dash, Bowen, and The Whitsundays as attractive destinations.

We greatly value the support we have received from the Whitsunday Regional Council in the past, including cash and in-kind contributions. Your contributions have played a vital role in the success of the event, covering essential aspects such as:

- Traffic Management Plan development and submission,
- road closure safety and manpower,
- as well as machinery support with the provision of water trucks
- and waste management facilities.

Your acknowledged support in 2021, with \$20,000 in-kind and \$5,000 in cash sponsorship, was instrumental in making the event a resounding success. With Whitsunday Regional Council providing \$20,000 in-kind support last year.

To continue the positive trajectory of the Don River Dash and the economic benefits it brings to the Bowen Whitsunday Region, we humbly seek your support once again for the 2023 edition to the figures of \$20,000 in-kind and \$5000 Cash to assist in the lease of the showgrounds and external facility hire fees to manage the event. The Don River Dash has been successful in establishing strong connections with Bowen and Whitsunday Tourism, working hand in hand with the respective bodies to showcase the breathtaking beauty of the Whitsundays to both participants and spectators. Moreover, our event encourages competitors and their families to explore the region, further boosting local tourism and businesses.

I would be grateful for the opportunity to discuss potential partnership opportunities for this significant event. Your continued support will not only contribute to the continued success of the Don River Dash but will also strengthen the Bowen community and further bolster its historical and cultural significance. Please feel free to respond to this email or reach me directly at [REDACTED].

On a final note, we would like to present the idea of a DRD Street Parade for the 2024 event. This exciting addition would provide the event with a fresh and vibrant atmosphere, offering local sponsors well-deserved recognition and affording community groups such as Girl Guides, SES, PCYC, and others the chance to be highlighted while participating in the parade. We believe this initiative would help rejuvenate Bowen's historical festival spirit, ensuring it remains a cherished part of the community.

Burdekin Offroaders
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]



Thank you for considering our request. Your support is integral to the ongoing success of the Don River Dash, and we eagerly anticipate the opportunity to collaborate with the Whitsunday Regional Council once again.

Kind regards,

[REDACTED]
[REDACTED]

Don River Dash
Burdekin Offroaders Inc.

Burdekin Offroaders
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

COMISKEY
MINING SERVICES

DON RIVER DASH

RACE. RELAX. RECHARGE.

8-10 SEPTEMBER 2023

THE HEART
The Whitboudays
OF EVENTS

Sponsorship Proposal 2023

Exceptional
value for money



Snapshot of 2022

Unlike any other race



Two-Day Event



Mutli-Terrain Course
with purpose built obstacles



Bikes, Buggies & Trophy Trucks



Reverse Grid for more passing



Whitsunday Location



Hobby & Professional Competitors

Breaking Records Every Year



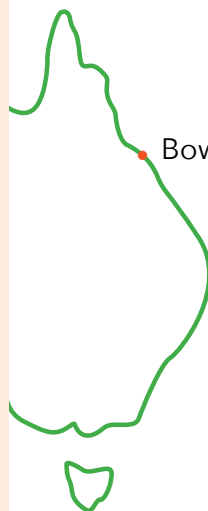
16% ↑



11% ↑



10% ↑



Bowen - Race the Whitsundays



Two-Day, Multi-Vehicle
Racing Event



Carnival Style Spectator
Entertainment

RACE. RECHARGE. RELAX.

The story

BEHIND THE RACE

The Don River Dash was the brainchild of North Queensland residents Michael Marson and Talbot Cox.

Both avid off-road buggy racers, Michael and Talbot had been invited to compete in the Baja 1000 in Mexico in 2017. They thoroughly enjoyed the event, especially the section of the race that was in a riverbed.

Fast forward a few years, Talbot was flying over the Don River in a chopper and realised just how similar the dry riverbed was to the Baha track. And the idea of the Don River Dash was born.

Talbot approached fellow Burdekin club committee members David and daughter Courtney Muir, who had made the natural progression into offroad car racing through their Yamaha dealership. Both champions in their own right and instrumental members in the DRD committee.

The quartet worked together with other members of the club to deliver the inaugural Don River Dash in 2019. Since then the Dash has become a iconic event on the national championship calendar.

Growth Since First Race



475% ↑



78% ↑



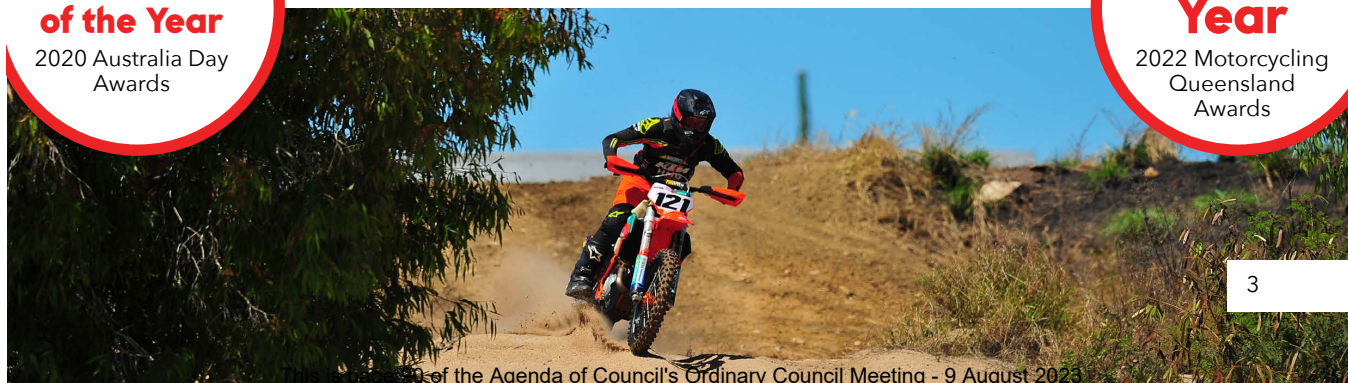
450% ↑

**Community
Event
of the Year**

2020 Australia Day
Awards

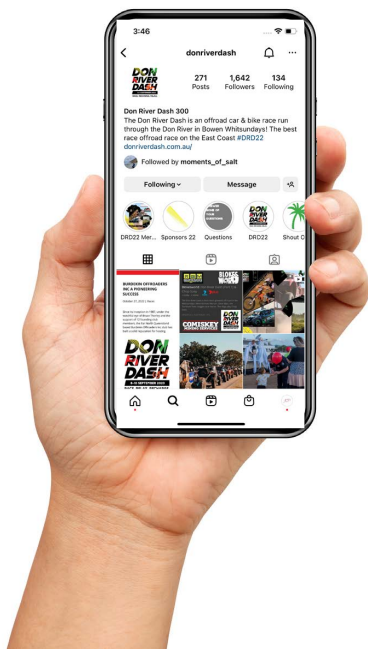
**Event
of the
Year**

2022 Motorcycling
Queensland
Awards

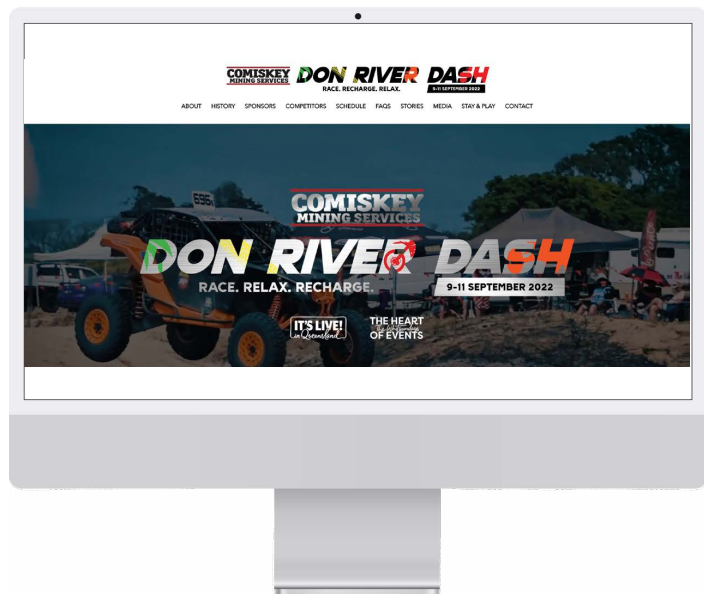


MAKING HEADLINES

in 2022



50% growth in Facebook reach
102% growth in Facebook visits
70% growth in Instagram reach
110% growth in Instagram visits

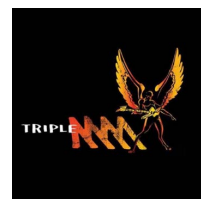


Brand New Website

Promotional Partnerships With:

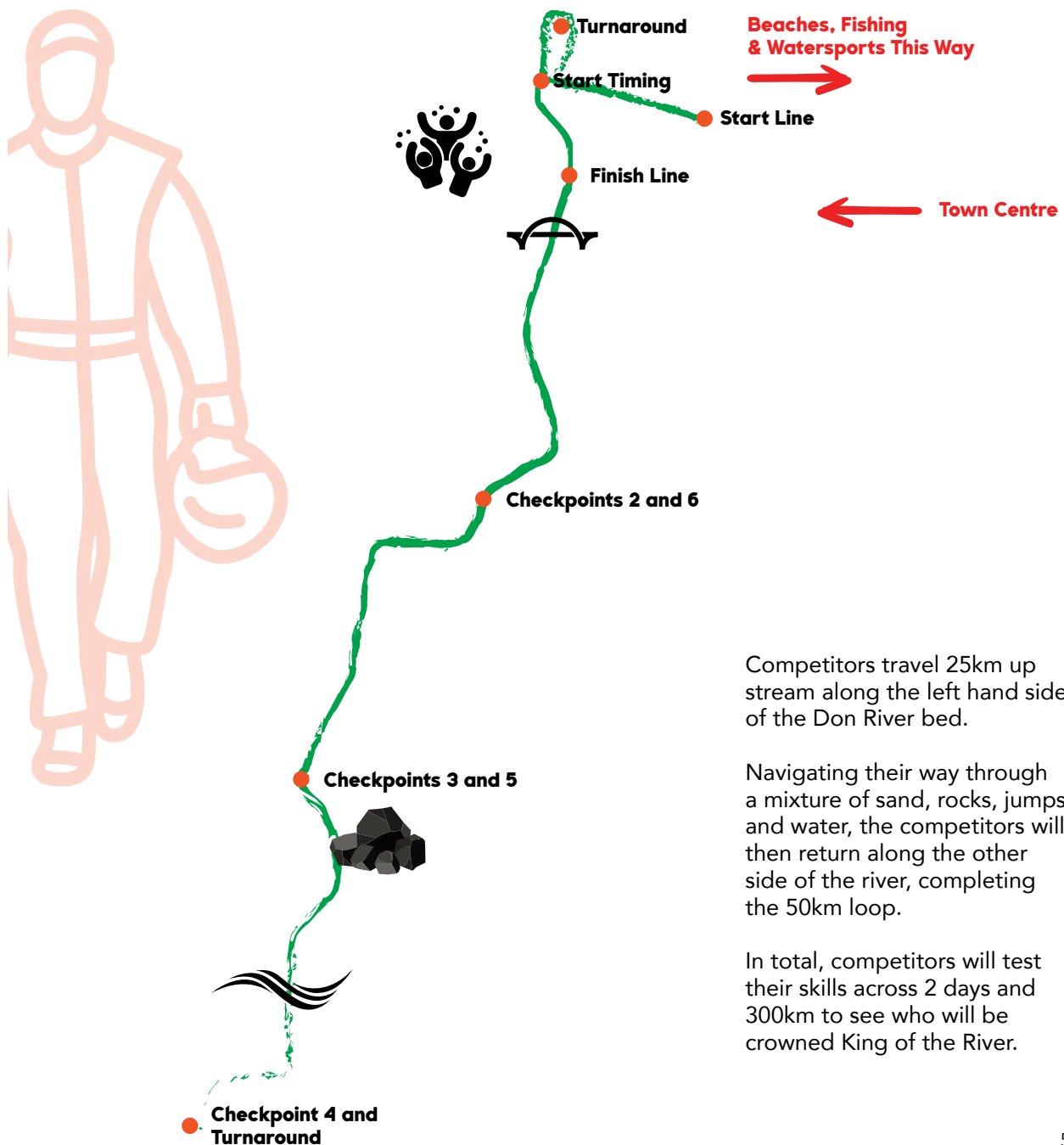


Broadcast on following television and radio programs/channels:



RACE THE WHITSUNDAYS

Unlike any other race



Competitors travel 25km up stream along the left hand side of the Don River bed.

Navigating their way through a mixture of sand, rocks, jumps and water, the competitors will then return along the other side of the river, completing the 50km loop.

In total, competitors will test their skills across 2 days and 300km to see who will be crowned King of the River.

Exceptional value for money

SPONSORSHIP OPPORTUNITIES

PLATINUM PARTNER: \$25,000 EXC GST

Exclusive Don River Dash Event Naming Rights Partner

GOLD PARTNER: \$10,000 EXC GST

SILVER PARTNER: \$5,000 EXC GST

6 X CHECKPOINT SPONSORS: \$2,500 EXC GST

BRONZE PARTNER: \$1,000 EXC GST

SUPPORTER: \$500 EXC GST



PLATINUM LEVEL

\$25,000 EXC GST

EXCLUSIVE NAMING RIGHTS PARTNER

Our Naming Rights Partner enjoys a strong profile and recognition leading up to and during the Don River Dash. Benefits include recognition and acknowledgments in a range of promotion items including print, digital advertising and radio broadcasting.

NAMING RIGHTS PARTNER BENEFITS

- Exclusive naming rights to Don River Dash
- Compulsory logo on all promotional items
- Business name broadcasted nationally through radio, print and media
- Business logo prominently featured in posters and event program distributed around Whitsundays area and given to all competitors and published on social media
- Verbal acknowledgement of your support throughout the weekend through the PA system live streamed on local radio
- Promotional broadcast on Triple M
- Prominently promoted during Thursday evening sponsors night/Friday evening meet and greet/scrutineering
- Opportunity to present a product demonstration/display
- 8 Tickets to sponsors night including food and drinks
- Advertising flags positioned in prime areas for Friday night event and race
- Monthly promotional social media posts and stories on the Don River Dash Instagram and Facebook account.

GOLD LEVEL

\$10,000 EXC GST

GOLD LEVEL BENEFITS

- Business name broadcasted nationally through radio, print and media
- Business logo featured in posters and event program distributed around Whitsundays area and given to all competitors and published on social media.
- Verbal acknowledgement of your support throughout the weekend through the PA system live streamed on local radio
- Promotional broadcast on Triple M
- Promotion during Thursday evening sponsors night/Friday evening meet and greet/scrutineering
- Opportunity to present a product demonstration/display
- 6 Tickets to sponsors night including food and drinks
- Advertising flags positioned in at checkpoint (photography hotspots)
- Regular promotional social media posts and stories on the Don River Dash Instagram and Facebook account.



SILVER LEVEL

\$5,000 EXC GST

SILVER LEVEL BENEFITS

- Business name broadcasted nationally through radio, print and social media
- Business logo featured in posters distributed around Whitsundays area
- Verbal acknowledgement of your support throughout the weekend through the PA system, live-streamed on local radio
- Promoted during Thursday evening sponsors night/Friday evening meet and greet/scrutineering
- Opportunity to present a product demonstration/display
- 4 Tickets to sponsors night including food and drinks
- Promotional social media posts and story on the Don River Dash Instagram and Facebook account.



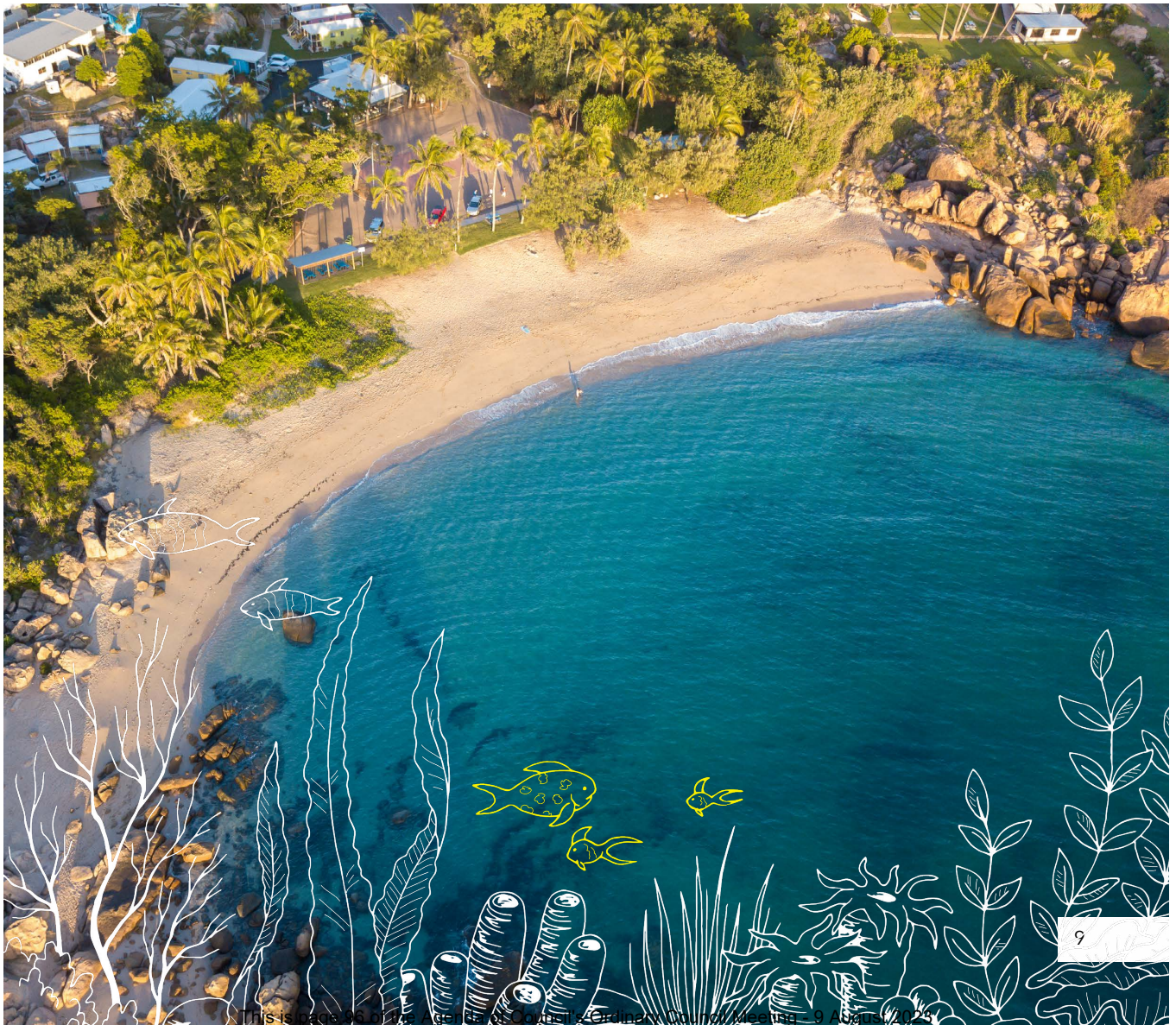
CHECKPOINT SPONSOR

\$2,500 EXC GST

CHECKPOINT SPONSORSHIP AND BENEFITS

Exclusive sponsorship opportunity for only six businesses to sponsor individual checkpoints throughout the race course. These checkpoints are highly visible and attract professional photographers, allowing for ample promotional opportunities.

- Business logo featured on posters distributed around Whitsundays area
- Business logo featured on checkpoint flags
- 3 Tickets to sponsors night including food and drinks
- Promotional social media posts and stories on the Don River Dash Instagram and Facebook account



SPONSORSHIP INCLUSIONS

INCLUSIONS	PLATINUM \$25,000	GOLD \$10,000	SILVER \$5,000	CHECKPOINT \$2,500	BRONZE \$1,000	SUPPORTER \$500
<i>Logo/Business name on print/digital marketing</i>						
Advertising material including posters, flyers etc	X	X	X	X		
Corflute signs throughout Whitsunday's region	X	X	X	X		
Social Media advertisements	X	X	X			
Time schedule and event documentation	X	X				
Filming of event	X	X				
Start line banner	X					
Compulsory logo on all competitor vehicles	X					
Promotional flags	X	X		X		
Social media promotion	X	X	X	X	X	
Access to sponsors tent and F&B package	X	X	X	X	X	X
Space to provide items for show bags (if desired)	X	X	X	X	X	X
<i>Radio Broadcasting</i>						
Live radio stream	X	X	X		X	
Radio advertising prior to event	X	X				
Radio interview	X	X				
<i>Sponsors Night</i>						
Complimentary tickets to sponsor night	X8	X6	X4	X3	X2	X1
<i>Other</i>						
Product display/demonstration at showgrounds	X	X	X			



2023 SPONSORSHIP APPLICATION

SPONSORSHIP LEVEL

- ☐ PLATINUM
- ☐ GOLD
- ☐ SILVER
- ☐ CHECKPOINT
- ☐ BRONZE
- ☐ SUPPORTER

COMPANY: _____
CONTACT NAME: _____
PHONE: _____
EMAIL: _____
POSTAL ADDRESS: _____
SIGNATURE: _____
DATE: _____

The 2023 Don River Dash is set to break records yet again.

More competitors.

More spectators.

More action.

And for our sponsors, better value for money than ever before.

Don't miss your chance to be part of a race that is simply unlike any other.



www.donriverdash.com.au

For more information please contact Wanita
Email: eventsecretary@donriverdash.com.au
Phone: 0428 855 295

DON RIVER DASH
RACE. RELAX. RECHARGE. 8-10 SEPTEMBER 2023

13.3.4 - Community Services Monthly Report - July 2023

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Erin Finau - Administration Coordinator Community Services

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Information

ATTACHMENTS

1. Community Services Monthly Report - July 2023 [13.3.4.1 - 24 pages]

PURPOSE

The purpose of the report is to set out an account of statistics pertaining to the functions of each branch within the Community Services Directorate for the month of July 2023.

OFFICER'S RECOMMENDATION

That Council receive the Community Services Monthly Report for July 2023.

BACKGROUND

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage and Proserpine Entertainment Centre & Associated Venues.

DISCUSSION/CURRENT ISSUE

This report provides an overview of Whitsunday Regional Council's Community Services Directorate for the 2023/2024 financial year with particular focus on the month of July 2023.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Through strong and open leadership, develop an organisation with a culture of respect, accountability and community service.

FINANCIAL IMPLICATIONS

Manage within existing budget allocation.

CONSULTATION/ENGAGEMENT

Director Community Services
Manager Natural Resource Management & Climate
Manager Community Development & Libraries

This is page 99 of the Agenda of Council's Ordinary Council Meeting - 9 August 2023



Manager Customer Service
Manager Proserpine Entertainment Centre

RISK ASSESSMENT

Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

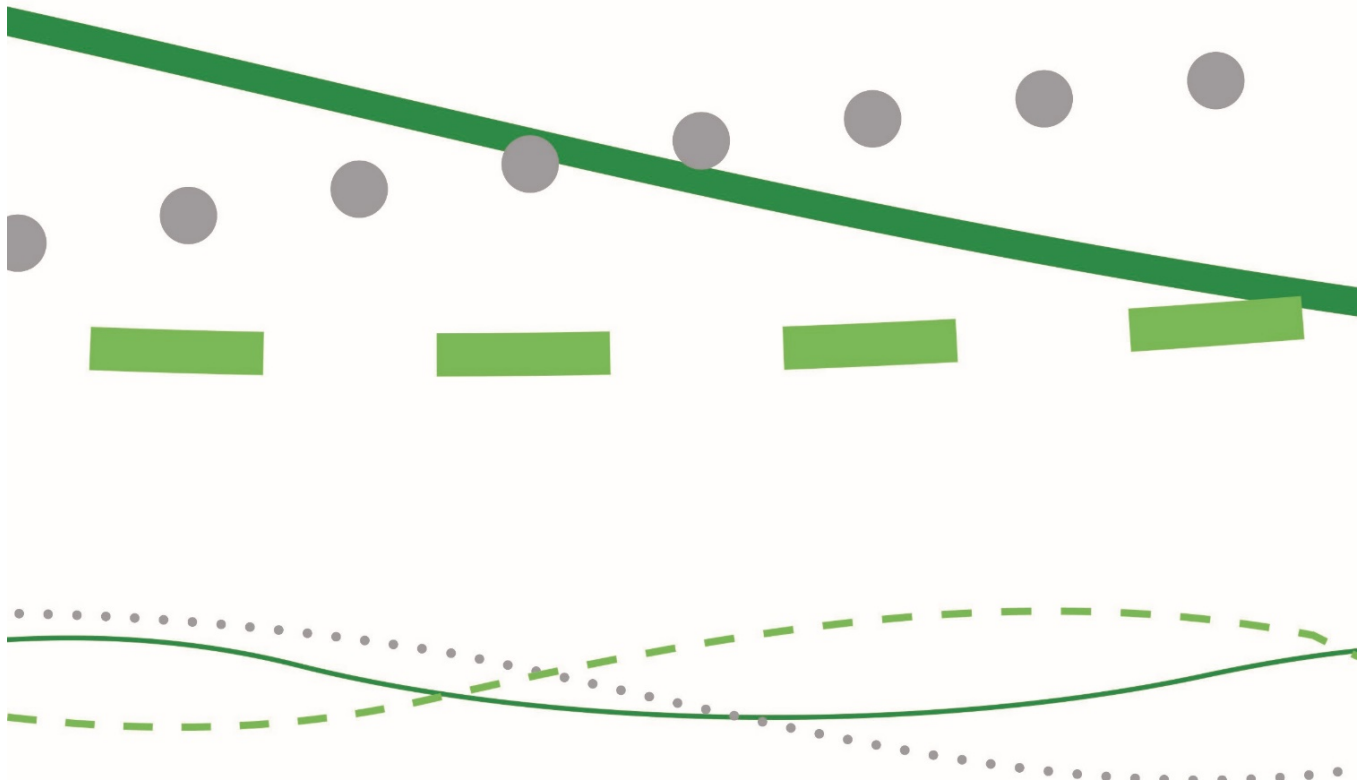
N/A



Community Services

Community Development & Libraries
Aquatic Facilities & Caravan Parks
Proserpine Entertainment Centre
Environmental Health & Local Laws
Natural Resource Management & Climate
Customer Service
Cultural Heritage

Monthly Report | July 2023



Director's Report

July 2023 saw the Community Services Team undertake events along with activities, projects, and compliance issues.

This month was a hive of activity for the events team with The Secret Life of Pets and 2 x Live Matilda's soccer matches screening at the Airlie Beach Foreshore outdoor screen.

NAIDOC Week 2023 was celebrated across the region in Bowen and Proserpine. Traditional Owners, Members of the local community and Council staff enjoyed Welcome to Country, morning tea and a special screening of Black Snow, Episode 1. The recent First Nations community artwork was also displayed in Bowen, Cannonvale and Proserpine for all to enjoy.

320 guests enjoyed a night under the stars as the Shute Harbour Marine Terminal transformed into a Winter Wonderland for the 2023 Mayor's Charity Ball. The night was a huge success with final funds raised to be announced in August.



Photo 1 - Mayor's Ball 2023

The Proserpine Entertainment Centre's Ticket sales for the month totalled 1,484 an increase of 29.38% from the previous month. PEC Website Hits increased to a reach of 18,043 with the Facebook Reach increasing from 9,932 to 10,693 from the previous month.

Shows & Performances for the month of July included the following: -

- Are We There Yet?
- Morning Melodies – Jenny Wynter By Request.
- Garry Star Performs Everything.
- The Spirit of Leonard Cohen.
- 26 Cinema Sessions.

My Community Directory + Diary searches totalled 6,496 an increase of 27.74% from June 2023. The top five searched categories for July are Health Services,

Recreation & Leisure, Sport, Community Clubs & Interest Groups and Crisis & Emergency Services.

Top ten health services searches for July are: -

- Hospitals
- Allied Health
- Dental & Oral Health
- General Practice/Doctors
- Mental Health Services
- General Health Services
- Child Youth & Family Health
- Drug & Alcohol Services
- Emergency Departments
- Specialists

The Community Services Team received 368 CRMs for July (276 completed) with the Environmental Health and Local Law Units receiving 279 (205 completed) complaints/requests for the month.

Top five complaint categories in regard to complaints received 'Other' Local Laws are: -

1. Abandoned Vehicle
2. Illegal Parking
3. Illegal Camping
4. Illegal Dumping
5. Illegal Burning Off

Whitsunday Regional Libraries joined in NAIDOC Week celebrations with the "Sea of Change" weaving challenge held at all branches and a special Storytime led by Qld Parks and Wildlife Service Indigenous Rangers at Proserpine Library. 63 participants from Cannonvale branch proudly displayed their artwork from the NAIDOC weaving challenge on the library wall. Artwork by Casey McAvooy and the Whitsunday Community created from the recent Welcome Whales Event was also exhibited at Cannonvale Library during NAIDOC Week.

School holiday activities continued in the first week of July with Proserpine Library holding an outdoor sensory play session, coding for under 5s and a master builders' workshop. Bowen Library held a Lego STEM challenge, coding with blocks, mandala sand art and mindfulness colouring in sessions and Collinsville Library held Koi fish and spinning mandala craft sessions.

Proserpine Library is holding a Heart Art Exhibition from 7 July to 7 August. This exhibition is a visual arts display created by participants of Whitsunday Leisure Activity Centre (WLAC). The artworks were created during the art therapy sessions held at WLAC. These sessions help to improve mental, physical and emotional wellbeing by facilitating self-expression, fostering social inclusion, developing new coping strategies and building self-esteem of the participants.

Community Services Monthly Report | July 2023

Local felt artist, Cordell Steer held a beginner's workshop in Bowen Library, with 10 participants making a felted bottle light.

First 5 Forever team resumed visits with the pop-up library to Gumlu State School delivering decommissioned children's shelving from Bowen Library which was well received. Staff also attended the Bowen State School Prep Open Day and Cannonvale State School Fete to provide children's activities and promote library services.

This month, the Libraries' saw the cessation of school holiday activities and the commencement of school term activities. School holiday sessions proved to be very popular with families, with all activities showing high engagement. Activities included an AM and PM Slime Party, Holiday Storytime, Painted Pots (partnership with Bunnings) and a Master Builders STEM session.



Photo 2 - School Holiday Activities - Libraries

Mackay Felt Artist Cordell Steer from Fumbled Felt finalised her Felting workshops held at the regions' libraries. In these two-hour workshops, participants were guided through the making of felt coasters at Proserpine branch, felted bottle lights at Bowen branch, and felted sun glass cases at Cannonvale branch.

Cannonvale Library also hosted the first meeting of Whitsundays Children's Books Writers and Illustrators' Group on 29 July. The meeting was led by the group creator Sofia Fortunato, author/illustrator of five children's books. The group aims to provide a supportive and collaborative environment, to foster skill development and growth, ensure local representation, create networking opportunities, engage with the community, and advocate for the importance of children's literature. This group hopes to empower its members and enrich the literary landscape for young readers. Nine attendees participated in the inaugural meeting.



Photo 3 - Fish Display Wall

The Region's Libraries monthly borrowings, attendance and website visits increased from July 2022.

- Attendance 12,247 – 31.46% increase
- Borrowings 14,473 – 8.25% increase
- e-Library 2,319
- Library Website Visits 2,663 – 10.54% increase.

Natural Resource Management's Projects for July 2023 include:

- NRM Staff development the schedule for the Leucaena Urban Management Program for 2023-2024.
- Customer requests for Feral Pig complaints have increased in the last month, that is due to an increase in breeding numbers last year resulting in a number of pigs being trapped in the urban Airlie Beach area.
- Yellow Crazy Ant (YCA) population monitoring transects were used in July to measure population change at Mandalay, Woodwark and Shute Harbour. The transects use lure cards to attract the ants and the number of ants and the species are noted. This method gives an indication of the status of the YCA population. The transects used at Woodwark found that the YCA population has declined since the baiting in May and the Shute Harbour population remains low.
- YCA survey of new urban development areas was completed. Lure cards were placed at 163 locations to detect the pest ants in 42 new development areas covering 272ha. No new YCA infestations were found.
- A coordinated Flying Fox roost management activity was conducted from 18-20 July 2023. The Flying Fox deterrents used involved the use of mobile irrigation equipment to deter Flying Fox landing and settling in trees. The Flying Fox population before the management actions were approximately 880 and the numbers after were 550.
- The Urban Foreshore Shoreline Mapping Project is near completion. The urban foreshores have been mapped using Lidar to establish a shoreline so that coastal erosion

Community Services Monthly Report | July 2023

can be monitored over time and the impact of sea level rise.

- Interest in the development of property bushfire plans is growing with more Property Bushfire Plans being developed to build neighbourhood bushfire preparedness.

The following are the average monthly occupancy rates at each of Council's Caravan Parks:

- Proserpine Tourist Park – 95.91% a 9.31% increase from July 2022.
- Wangaratta Caravan Park – 97.94% a 0.44% increase from July 2022.
- Proserpine RV Park – 341

The Bowen Work Camp contributed 388 hours towards Community landscaping Maintenance, Community Indoor Tasks + Whitsunday Regional Council Landscape Maintenance.

Council's Off-Street Carparks generated \$84,132 for the month with 13,225 transactions, an increase of 21.38% from the previous month.

The Community Services Administration Officers' statistics for July 2023 include the following:

- Correspondence Generated – 483 items
- Civica & ECM Registrations – 1,995 tasks
- 640 Telephone Calls (internal and external).

Customer Service saw 2,294 visitors through the service centres an increase of 65.5% attendance to

the previous month with an increase of receipts issued to 10,881 from 10,080 during June.

Total BPay, Austpost, Direct Deposits & eServices payments for the month is 63.04% of total payments received.

Telephone calls decreased to 3,535 from 3,910 down by 9.59% from the previous month.

After hours calls generated 108 tasks to be actioned for July 2023 a 52.0% decrease from the previous month.

Aquatic Facility user statistics for July 2023 in comparison to July 2022 are listed below:

- Airlie Beach Lagoon decreased by 77.52% to 3,408
- Bowen Pool – increased by 447% to 5,065
- Proserpine Pool – increased by 146.4% to 1,220
- Collinsville Pool closed during winter months.

July 2023 saw the region host 3 Cruise Ships with a total of 9,322 passengers on board. 7,767 passengers and crew passed through the marina to enjoy tours offered throughout the area plus a visit to Airlie Beach.

Julie Wright
Director Community Services

Community Services Monthly Report | July 2023

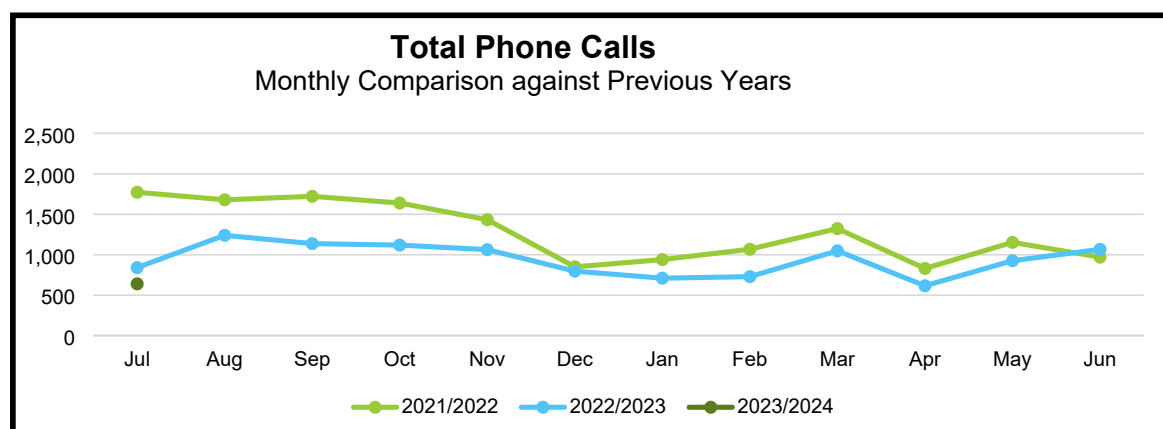
General

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

Administration Officers

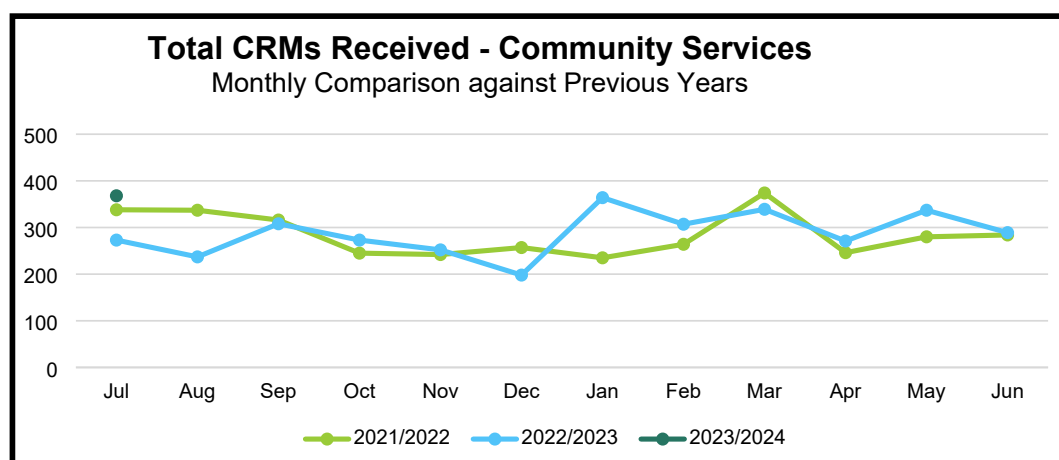
Service	YTD	Jul	Aug	Sep	Monthly Trend
Correspondence Generated	483	483			–
ECM Task List	552	552			–
Civica Registers	550	550			–
Data Input	409	409			–
CRMs Generated	120	120			–
CRMs Closed	79	79			–
Phone Calls - Internal	515	515			–
Phone Calls - External	125	125			–
Phone Calls - Total	640	640			–
ECM Registering	364	364			–
Purchase Orders	93	93			–
Receipt Invoices	91	91			–
Reports	54	54			–



Community Services Monthly Report | July 2023

Customer Request Management (CRM)

Service	YTD	Jul	Aug	Sep	Monthly Trend
Community Development					
CRM Received	8	8			–
CRM Completed	6	6			–
Library Services					
CRM Received	46	46			–
CRM Completed	46	46			–
Aquatic Facilities					
CRM Received	1	1			–
CRM Completed	1	1			–
Caravan Parks					
CRM Received	1	1			–
CRM Completed	1	1			–
Environmental Health & Local Laws					
CRM Received	279	279			–
CRM Completed	205	205			–
Parking					
CRM Received	1	1			–
CRM Completed	1	1			–
NRM & Climate					
CRM Received	28	28			–
CRM Completed	13	13			–
Customer Service / E-Services					
CRM Received	4	4			–
CRM Completed	3	3			–
Total CRMs for Community Services					
CRM Received	368	368			–
CRM Completed	276	276			–



Community Development

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Grant Applications					
Facility Management - Approved	0	0			—
Facility Management - Approved (\$)	0	0			—
Junior Elite Athlete - Approved	2	2			—
Junior Elite Athlete - Approved (\$)	500	500			—
RADF - Received	0	0			—
RADF - Approved	0	0			—
RADF - Approved (\$)	0	0			—
RADF - Acquittals	0	0			—
Special Projects - Received	0	0			—
Special Projects - Approved	0	0			—
Special Projects - Approved (\$)	0	0			—
Special Projects - Acquittals	0	0			—
Sport & Rec Club - Received	8	8			—
Sport & Rec Club - Approved	8	8			—
Sport & Rec Club - Approved (\$)	19,500	19,500			—
Donation & Sponsorship Requests					
Donation Requests - Received	7	7			—
Donation Requests - Approved	7	7			—
Donation Requests - Approved (\$)	11,997	11,997			—
Fee Waivers - Approved	2	2			—
Fee Waivers - Approved (\$)	705	705			—
Sponsorships - Received	4	4			—
Sponsorships - Approved	6	6			—
Sponsorships - Approved (\$)	22,000	22,000			—
Sponsorships - Approved (in kind)	10,000	10,000			—
Sponsorships - Acquittals	0	0			—
Events					
Council Events - External - Completed	6	6			—
Council Events - External - Participants	748	748			—
Council Events - Internal - Completed	0	0			—
Council Events - Internal - Participants	0	0			—
External Event Applications Received	5	5			—

Community Services Monthly Report | July 2023

Cruise Ship Statistics

Statistics	YTD	Jul	Aug	Sep	Monthly Trend
Total Ships	3	3			–
Total Passengers	9,322	9,322			–
Off Ship Passengers & Crew	7,767	7,767			–
Through Marina	7,767	7,767			–
Town Visits	6,255	6,255			–
Local Tours	1,512	1,512			–

Junior Elite Athlete Recipients for July:

- Diesel Bonds and Nicholas Philipson.

Events:

External:

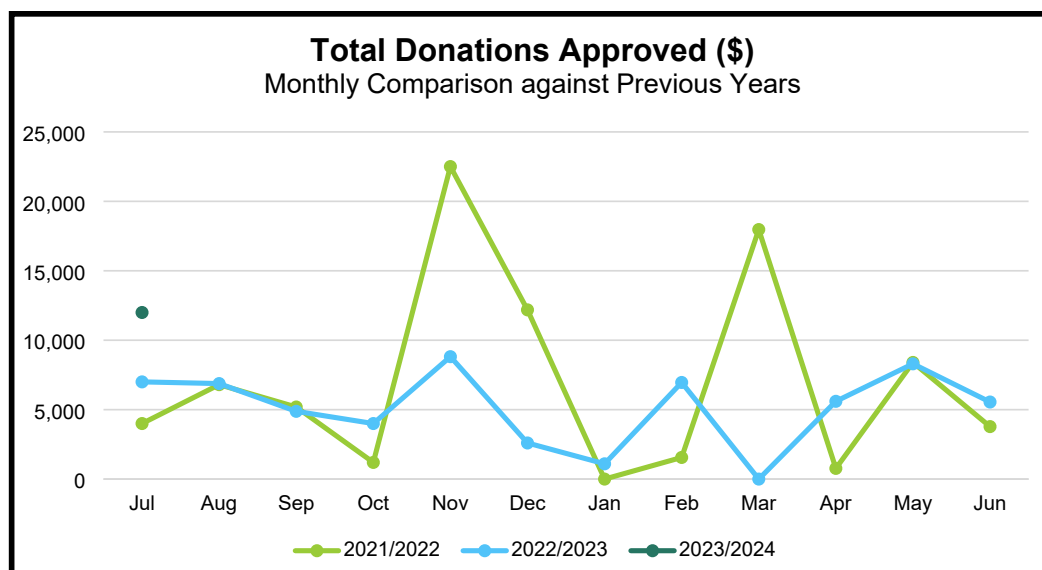
- Movie Night - Minions - The rise of Gru - Friday 14 July - 167
- Movie Night - Matilda's - Thursday 20 July - 137
- Movie Night - Matilda's - Monday 31 July - 34
- NAIDOC Week - Bowen - Monday 3 July - 45
- NAIDOC Week - Proserpine - Thursday 6 July - 45
- Mayor's Charity Ball - Saturday 22 July - 320

Internal:

- NIL

Special Project Grants Successful Recipients:

- N/A



Community Services Monthly Report | July 2023



The report from My Community Directory + Diary is currently unavailable while they install upgrades to the software. My Community Directory + Diary have supplied the following stats for the month of July:

Year	Month	Listing Views	Results Views	Users	Events
2023	July	1,563	6,496	3,120	65
2023	August				
2023	September				

Top categories viewed for the month of July:

Rank	Category	Listing Views
1	Health Services	462
2	Recreation & Leisure	180
3	Sport	148
4	Community Clubs & Interest Groups	135
5	Crisis & Emergency services	109

List of Health Services searched:

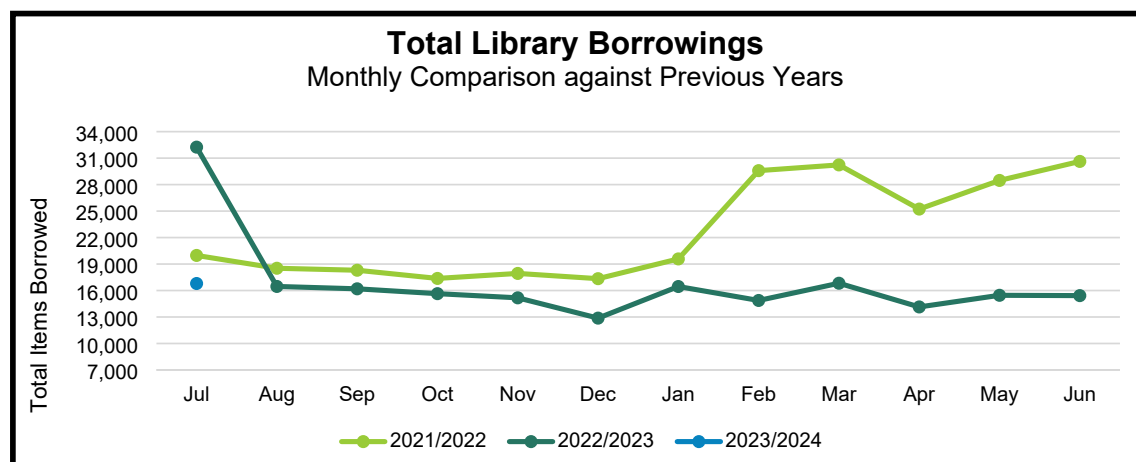
Rank	Service
1	Hospitals
2	Allied Health
3	Dental & Oral Health
4	General Practice/Doctor
5	Mental Health Services
6	General Health Services
7	Child Youth & Family Health
8	Drug & Alcohol Services
9	Emergency Departments
10	Specialists

Library Services

The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

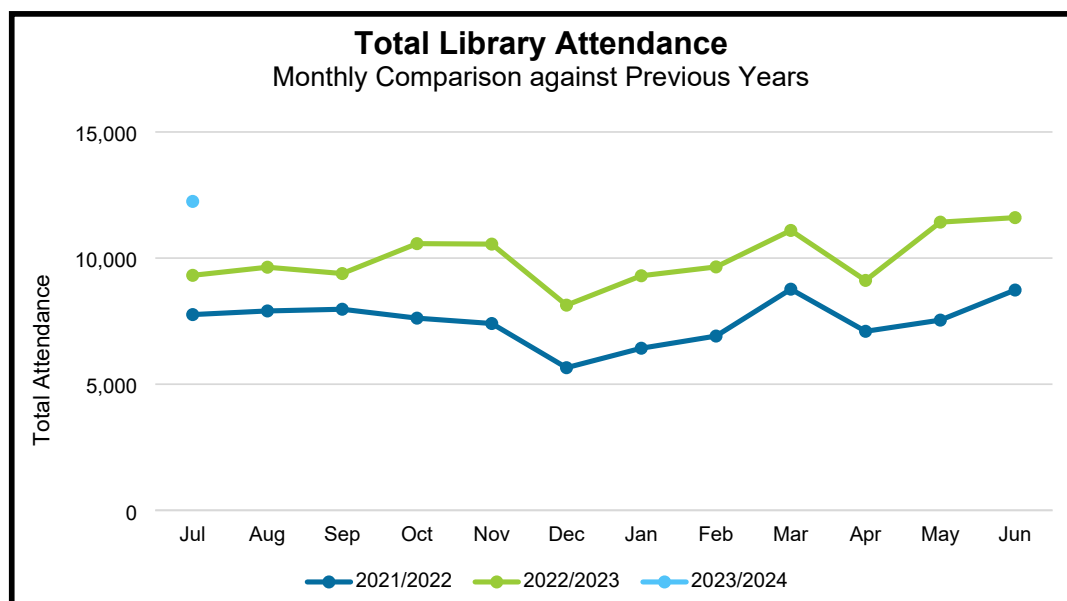
Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Library Resources Acquired					
Bowen & Collinsville Libraries	198	198			–
Cannonvale Library	288	288			–
Proserpine Library	178	178			–
e-Library	122	122			–
Library Resources Borrowed					
Bowen Library	4,227	4,227			–
Cannonvale Library	6,043	6,043			–
Collinsville Library	331	331			–
Proserpine Library	3,872	3,872			–
e-Library	2,319	2,319			–
Mobile Library	3	3			–
Library Attendance					
Bowen Library	4,027	4,027			–
Cannonvale Library	4,434	4,434			–
Collinsville Library	630	630			–
Proserpine Library	3,156	3,156			–
Library Website					
Website Visits	2,663	2,663			–



Community Services Monthly Report | July 2023

Service	YTD	Jul	Aug	Sep	Monthly Trend
First 5 Forever (F5F)					
Resources - Acquired	2	2			—
Resources - Borrowed by Branches	64	64			—
Community Partnership Interactions	27	27			—
Toolkits Distributed	14	14			—
F5F In Library - Activities Held					
Bowen Library	9	9			—
Cannonvale Library	9	9			—
Collinsville Library	3	3			—
Proserpine Library	9	9			—
F5F In Library - Activities Attendance					
Bowen Library	180	180			—
Cannonvale Library	228	228			—
Collinsville Library	2	2			—
Proserpine Library	138	138			—
F5F Community Outreach - Events Held					
Bowen Library	2	2			—
Cannonvale Library	1	1			—
Collinsville Library	0	0			—
Proserpine Library	1	1			—
F5F Community Outreach - Events Attendance					
Bowen Library	69	69			—
Cannonvale Library	82	82			—
Collinsville Library	0	0			—
Proserpine Library	35	35			—



Community Services Monthly Report | July 2023

Service	YTD	Jul	Aug	Sep	Monthly Trend
In Library Programs - Events Held					
Bowen Library - Adults	2	2			—
Bowen Library - Children	7	7			—
Cannonvale Library - Adults	6	6			—
Cannonvale Library - Children	18	18			—
Collinsville Library - Adults	0	0			—
Collinsville Library - Children	2	2			—
Proserpine Library - Adults	5	5			—
Proserpine Library - Children	7	7			—
In Library Programs - Events Attendance					
Bowen Library - Adults	11	11			—
Bowen Library - Children	102	102			—
Cannonvale Library - Adults	31	31			—
Cannonvale Library - Children	429	429			—
Collinsville Library - Adults	0	0			—
Collinsville Library - Children	21	21			—
Proserpine Library - Adults	24	24			—
Proserpine Library - Children	219	219			—
Community Outreach - Events Held					
Bowen Library - Adults	5	5			—
Bowen Library - Children	0	0			—
Cannonvale Library - Adults	4	4			—
Cannonvale Library - Children	0	0			—
Collinsville Library - Adults	0	0			—
Collinsville Library - Children	0	0			—
Proserpine Library - Adults	4	4			—
Proserpine Library - Children	0	0			—
Community Outreach - Events Attendance					
Bowen Library - Adults	38	38			—
Bowen Library - Children	0	0			—
Cannonvale Library - Adults	31	31			—
Cannonvale Library - Children	0	0			—
Collinsville Library - Adults	0	0			—
Collinsville Library - Children	0	0			—
Proserpine Library - Adults	50	50			—
Proserpine Library - Children	0	0			—
Public Computer Usage					
Bowen Library	601	601			—
Cannonvale Library	615	615			—
Collinsville Library	20	20			—
Proserpine Library	367	367			—

Community Services Monthly Report | July 2023

Bowen Work Camp

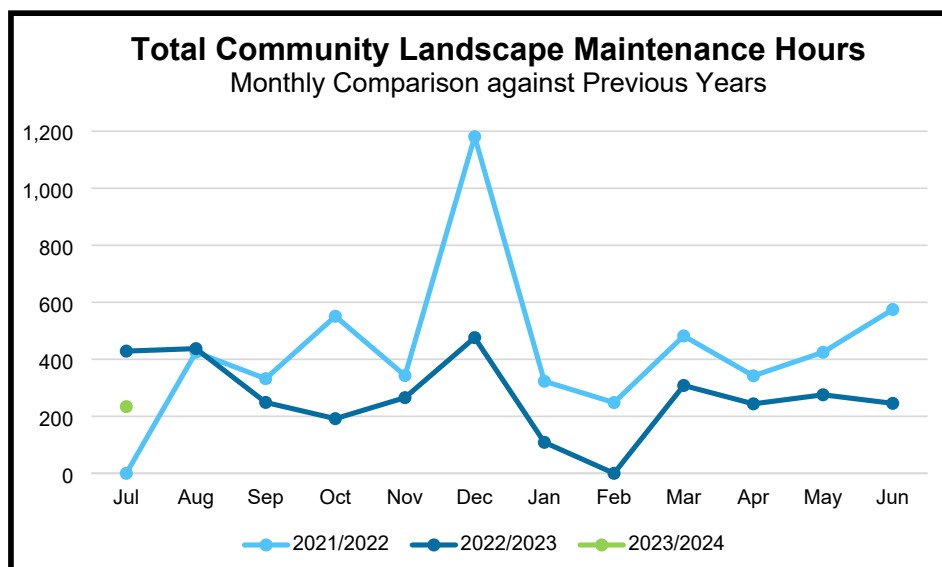
Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Community Landscape Maintenance Hours	234	234			—
Community Indoor Tasks Hours	121	121			—
New Project Assessment Hours	0	0			—
WRC Landscape Maintenance Hours	34	34			—
WRC Nursery Maintenance/Propagation Hours	9	9			—
WRC Indoor Tasks Hours	0	0			—
QCS Compound Duties Hours	60	60			—

Projects

Project	Status	% Complete	Budget
Collinsville Youth Coalition – Installing table and chairs	On Hold	0%	✓
Bowen Neighbourhood Centre – Snipping and mowing yard until they move into new premises	In Progress	80%	✓



Aquatic Facilities & Caravan Parks

The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's caravan parks and aquatic facilities, and master planning for future sport and recreation assets.

Aquatic Facilities – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Airlie Beach Lagoon – Total Users	3,408	3,408			–
Airlie Beach Lagoon – Total Offences	279	279			–
Pool Attendance – Bowen	5,065	5,065			–
Pool Attendance – Collinsville	0	0			–
Pool Attendance – Proserpine	1,220	1,220			–

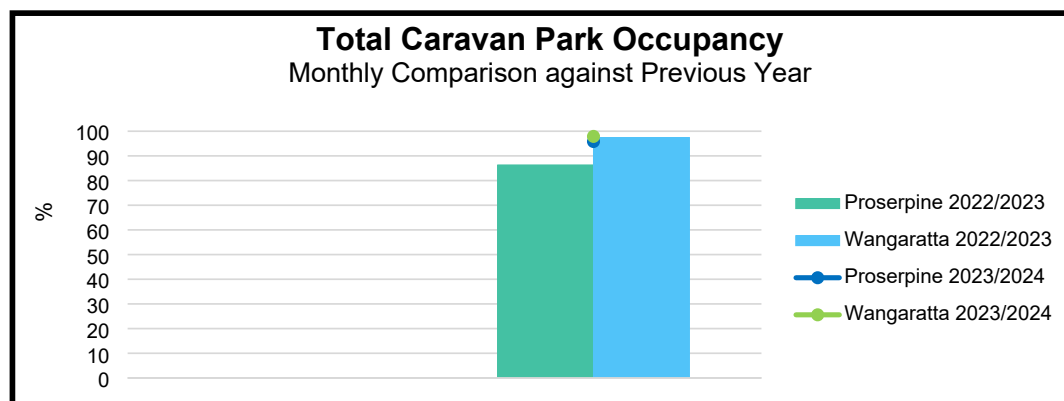
*Collinsville Swimming Pool closed during Winter months

Caravan Parks – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Proserpine Tourist Park					
Occupancy (%)	95.91	95.91			–
Revenue (\$)	73,473	73,473			–
Accumulated Revenue - Laundry Service (\$)	764	764			–
Wangaratta Caravan Park					
Occupancy (%)	97.94	97.94			–
Revenue (\$)	99,419	99,419			–
Accumulated Revenue - Laundry Service (\$)	1,029	1,029			–

Caravan Parks Occupancy – Yearly Comparison for July

Service	2020	2021	2022	2023	Yearly Trend
Occupancy (%)					
Proserpine Tourist Park	47.73	82.76	86.6	95.91	▮
Wangaratta Caravan Park	53.21	97.5	97.5	97.94	▮



Proserpine Entertainment Centre

The Proserpine Entertainment Centre facilitates and delivers a wide variety of activities and programs from live performance to cinema, workshops and masterclasses to lectures and seminars.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Ticketed Events					
Events Held – Public Program	3	3			–
Events Held – Hires	1	1			–
Events Held - Different Movies	6	6			–
Events Held - Cinema Sessions	26	26			–
Ticket Sales					
Ticket Sales - Performance - Walk Up	324	324			–
Ticket Sales - Performance - Internet	197	197			–
Ticket Sales - Performance - Phone	21	21			–
Ticket Sales - Cinema - Walk Up	595	595			–
Ticket Sales - Cinema - Internet	347	347			–
Ticket Sales - Cinema - Phone	0	0			–
Functions & Events					
Functions	0	0			–
Functions – Attendees	0	0			–
Events	0	0			–
Events – Attendees	0	0			–
Hours					
Volunteer Hours	36	36			–
Casual Hours (Paid) - Front of Hours	303	303			–
Casual Hours (Paid) - Technical	395.80	395.80			–
Booking Enquiries	8	8			–
Website Hits	18043	18043			–
Facebook Reach	10693	10693			–
Feedback	0	0			–
Bar Sales	707	707			–

Shows & Performances for the month of July:

- Are We There Yet?
- Morning Melodies – Jenny Wynter By Request.
- Garry Starr Performs Everything.
- The Spirit of Leonard Cohen.
- Cinema – The Little Mermaid, The Flash, Transformers: Rise of the Beast, Mission Impossible – Dead Reckoning Part One, Elemental, Indiana Jones and the Dial of Destiny.

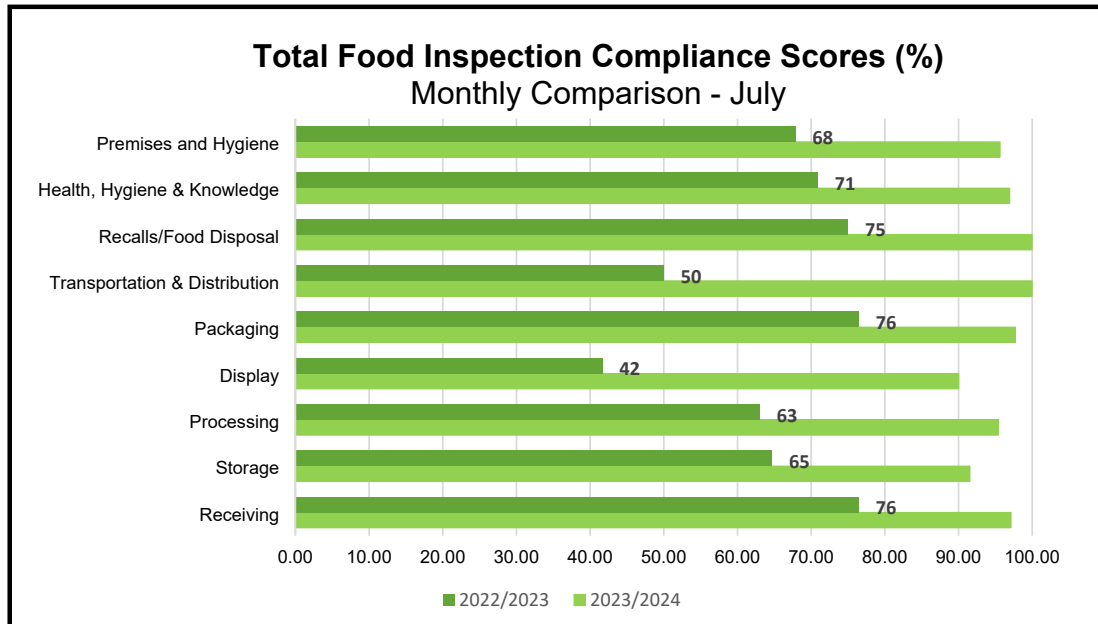
Environmental Health & Local Laws

The Environmental Health & Local Laws branch is responsible for regulation of all local laws and laws associated with Environmental Protection and Public Health. The Environmental Health Unit is responsible for licensing and inspection of food and accommodation premises, assessment of liquor licensing referrals, provides development conditions and the protection of the environment and public health. The Local Laws unit licenses prescribed activities and addresses all breaches of Local Laws including animal control and property compliance involving vegetation, accumulation of materials and temporary homes. Local Laws is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations. The branch is active in development, review and maintenance of related policies and registers.

Environmental Health – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Environmental Health					
Environmental Health – Plan Approval Applications Received	9	9			–
Environmental Health Applications Received	16	16			–
Food Safety Programs Received	0	0			–
Liquor Licence Referrals Received	3	3			–
Food Business - Inspections	77	77			–
Food Business - Re-Inspections	0	0			–
Food Safety Programs Audit Reports Reviewed	3	3			–
Food Safety Supervisor Approval Reviewed	10	10			–
Food Business Licence Enquiries	12	12			–
Other Environmental Health Enquiries	2	2			–
Other Environmental Health Inspections	5	5			–
Development Applications Referrals Received	4	4			–
Accommodation - Inspections	1	1			–
Accommodation - Re-inspections	0	0			–
Complaints Received - EH General	16	16			–
Event Application Assessment	3	3			–
Food Inspection Compliance Categories					
Receiving (%)	97.13	97.13			–
Storage (%)	91.55	91.55			–
Processing (%)	95.42	95.42			–
Display (%)	90.04	90.04			–
Packaging (%)	97.73	97.73			–
Transportation & Distribution (%)	100.00	100.00			–
Recalls/Food Disposal (%)	100.00	100.00			–
Health, Hygiene & Knowledge (%)	96.95	96.95			–
Premises and Hygiene (%)	95.65	95.65			–

Community Services Monthly Report | July 2023



Local Laws – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Local Laws					
Local Law Applications Received	13	13			–
Complaints Received - Animal Management	112	112			–
Complaints Received - Other Local Law	112	112			–
Compliance Notices Issued	48	48			–
Renewal/Reminder/Final Notices	42	42			–
Infringement Responses	66	66			–
Dog Registrations	2,723	2,723			–
Cat Registrations	351	351			–
Parking Infringements - Issued	131	131			–
Parking Infringements - Waived	13	13			–
Other Infringements - Issued	96	96			–
Other Infringements - Waived	16	16			–
Infringement Reminder Notices Sent	155	155			–
Proserpine Self-Contained Vehicle Park Inspections*	341	341			–

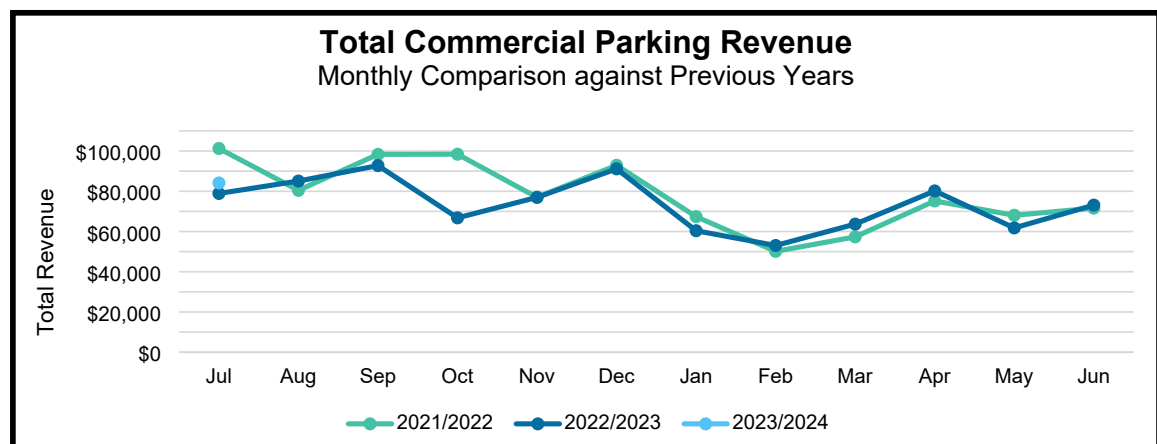
Complaint Categories – Other Local Laws

6. Abandoned Vehicle
7. Illegal Parking
8. Illegal Camping
9. Illegal Dumping
10. Illegal Burning Off

Community Services Monthly Report | July 2023

Commercial Parking – Operations

Car Parks	YTD	Jul	Aug	Sep	Monthly Trend
Heart of the Reef Transit Facility					
Occupancy (no.)	0	0			–
Revenue (\$)	0	0			–
Port of Airlie					
Average Spend (\$)	11.89	11.89			–
Tariff (most selected)	12-24hr	12-24hr			–
No. of tickets purchased	2,309	2,309			–
Revenue (\$)	27,454	27,454			–
Airlie Creek					
Average Spend (\$)	10.39	10.39			–
Tariff (most selected)	12-24hr	12-24hr			–
No. of tickets purchased	4,782	4,782			–
Revenue (\$)	21,464	21,464			–
Broadwater Avenue					
Average Spend (\$)	3.75	3.75			–
Tariff (most selected)	1-2hr	1-2hr			–
No. of tickets purchased	2,066	2,066			–
Revenue (\$)	7,749	7,749			–
Abell Point Marina					
Average Spend (\$)	7.76	7.76			–
Tariff (most selected)	4-12hr	4-12hr			–
No. of tickets purchased	2,537	2,537			–
Revenue (\$)	19,686	19,686			–
Coconut Grove					
Average Spend (\$)	5.08	5.08			–
Tariff (most selected)	1-2hr	1-2hr			–
No. of tickets purchased	1,531	1,531			–
Revenue (\$)	7,779	7,779			–



Natural Resource Management & Climate

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

Natural Resource Management – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Complaints Received - Pest & Weed	18	18			–
Complaints Received - Environmental	10	10			–
Property Pest Management Plan (PPMP) Implemented/Reviewed	6	6			–
PPMP Annual Reviews Completed	1	1			–
Landholder Access - Herbicide Rebate	4	4			–
Landholder Access - Mechanical Rebate	0	0			–
Letters/Emails to Landholders - Weeds	74	74			–
Property Visit/Inspections - Weeds	72	72			–
Property Visit/Inspections - Feral Animals	5	5			–
Feral Animals - Traps Set	4	4			–
Feral Animals - Trapped	9	9			–
Aerial Shooting - Flights	0	0			–
Aerial Shooting - Feral Animals Shot	0	0			–
Properties Baited (Feral Animals & Yellow Crazy Ants)	2	2			–
Baits Laid (kg) (1080 & ANTOFF)	200	200			–
Length of Road Reserve Sprayed (km)	18.5	18.5			–
No. of Council Lots Sprayed/Inspected	14	14			–
Mixed Chemicals Used (L)	62	62			–
Workshops/Field Days/School Talks	0	0			–
Letters/Emails to Landholders – Environment/Bushfire Management	17	17			–
Property Visit/Site Inspection – Environment/Bushfire Management	6	6			–
PIN's/Biosecurity Orders/Compliance Notices Issued - Environment	0	0			–
Project Reports - not to Council	2	2			–
Briefing / Council Reports	2	2			–
Bushfire Hazard Reduction Burns	0	0			–
Bushfire Management Plans	0	0			–
Environmental Planning Projects Completed	0	0			–
DA's Assessed (including RFI & Conditions & Advice) Completed	3	3			–
Correspondence Out - CCAT	60	60			–
Projects/Works Completed - CCAT	9	9			–

Community Services Monthly Report | July 2023

Projects

Project	Status	% Complete	Budget	Time
Bushfire Management Program	In Progress	50%	✓	✓

Climate Projects

Project	Type	Status
Whitsunday Industry Resilience Project	Economic	Finalised
Funding and Financing Adaptation – A Case Study	Economic	Stage 1 finalised
Whitsunday Water Treatment and Pumping Optimisation	Economic	Underway – CQU Masters student in year 1 of 2
Whitsunday Healthy Heart (WHH) Project	Social	Underway (year 3 of 4)

Update

Pest Management Projects:

- **Weeds**
 - Continuation of Grader Grass Herbicide Application Trials.
 - Development of the RMPC declared weeds schedule for 2023-2024.
 - Development of schedule for the Leucaena Urban Management Program for 2023-2024.
 - Mimosa Pigra Stakeholder Group Meeting.
 - Brisk Bay Sisal Hemp treatment started.
 - Release of more biocontrol for Prickly Acacia at Guthalungra site.
 - Queens Beach Foreshore Weed Treatment Project started.
- **Animals**
 - Customer requests for Feral Pig complaints have increased in the last month, that is due to an increase in breeding numbers last year. This has resulted in a number of pigs being trapped in the urban Airlie Beach area.
 - LPO Fuller & LLO Camm conducted 1080 baiting at Glenroc with 2 properties in attendance.
- **Yellow Crazy Ants**
 - Yellow Crazy Ant population monitoring transects were used in July to measure population change at Mandalay, Woodwark and Shute Harbour. The transects use lure cards to attract the ants and the number of ants and the species are noted. This method gives an indication of the status of the YCA population. The transects used at Woodwark found that the YCA population has declined since the baiting in May and the Shute Harbour population remains low.
 - Planning commenced for the Coordinated baiting of Yellow Crazy Ants. The treatment for the Mandalay, Woodwark and Shute Harbour areas are due to occur from 7-10 August 2023.
 - Yellow Crazy Ant survey of new urban development areas completed. Lure cards were placed at 163 locations to detect the pest ants in 42 new development areas covering 272ha. No new Yellow Crazy Ant infestations found.

Other Natural Resource Management Projects:

Collinsville Flying Fox

- A coordinated Flying Fox roost management activity was conducted from 18-20 July 2023. The Flying Fox deterrents used involved the use of mobile irrigation equipment to deter Flying Fox landing and settling in trees.

Community Services
Monthly Report | July 2023

- The Flying Fox population before the management actions were approximately 880 and the numbers after were 550.

Bushfire Management

- Interest in the development of property bushfire plans is growing. More property Bushfire plans are being developed to build neighbourhood bushfire preparedness.

Environment Projects

- Reef Guardian Council working group met this month.

Climate Change

- The Urban Foreshore Shoreline Mapping Project is near completion. The urban foreshores have been mapped using Lidar to establish a shoreline so that coastal erosion can be monitored over time and the impact of sea level rise.

Customer Service

Call Centre – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Business Hours Call Centre					
Calls Received – Total CS	3,535	3,535			–
Calls Received – 1300 WRC QLD	2,790	2,790			–
Calls Answered	2,391	2,391			–
Calls Overflowed	231	231			–
Calls Abandoned	76	76			–
Calls Abandoned (%)	2.72%	2.72%			–
Untracked Calls (Voice Msg)	92	92			–
*ASL - Average Service Level (%)	84.3%	84.3%			–
*ASA - Average Speed of Answer	19	19			–
*AHT - Average Handle Time/Secs	221	221			–
After Hours Call Centre					
Calls Received– Total (inc test)	108	108			–
Calls Answered– (Charged)	90	90			–
Calls Abandoned (%)	16	16			–
*ASL - Average Service Level (%)	46%	46%			–
*ASA - Average Speed of Answer	72	72			–
*AHT - Average Handle Time/Secs	215	215			–

Customer Transactions

Service	YTD	Jul	Aug	Sep	Monthly Trend
Receipts	10,881	10,881			–
eServices Receipts	228	228			–
eServices Receipts (%)	2.10%	2.10%			–
Requests	1,858	1,858			–
Counter Stats at FPOC (pay/req)	2,294	2,294			–
eServices CRMs	4	4			–
eServices CRMs (%logged)	0.38%	0.38%			–

Payments:

- Total BPay, Austpost, Direct Deposits & EServices payments at **63.04%** of total payments.

Incoming Calls & Requests:

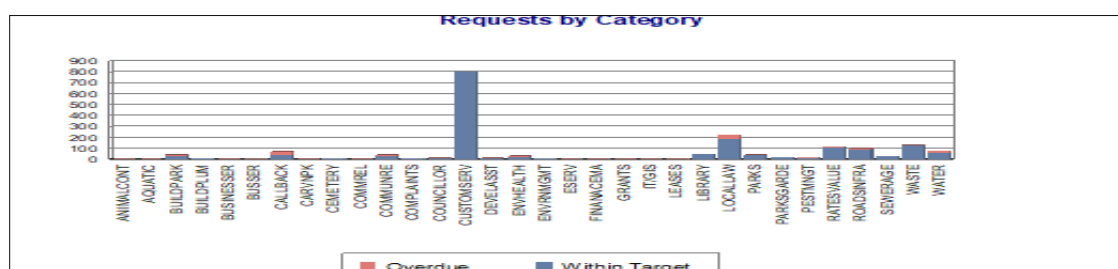
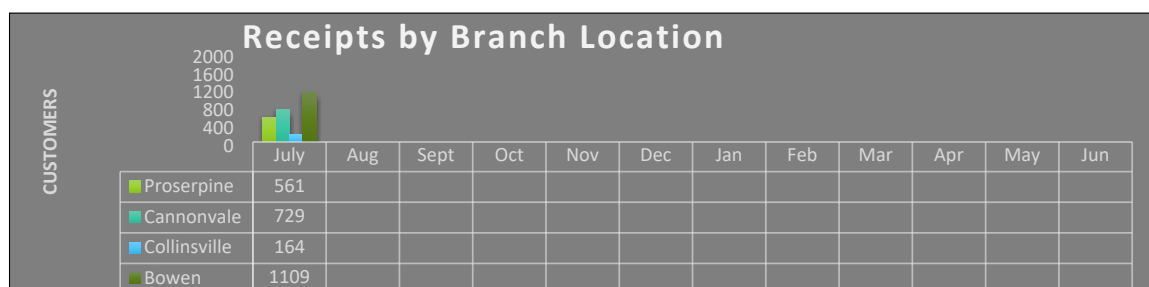
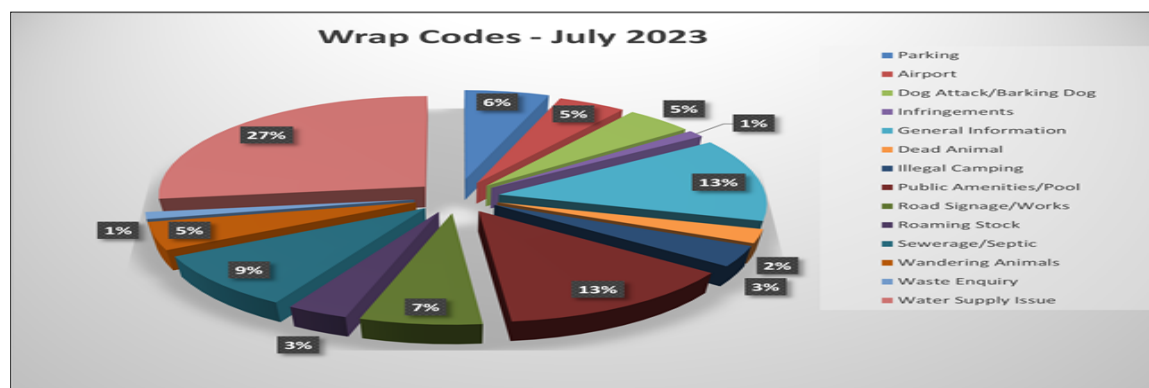
- CRM completion was **92.95 %** within timeframe.
- Total of **2,294** visitors through the service centres.
- WRC Call Statistics at **84.3%** of calls answered in 25 seconds.
- First Point of Contact (FPOC) resolution was at **80.99 %** for July.

Community Services Monthly Report | July 2023

Top Issues

Service	YTD	Jul	Aug	Sep	Monthly Trend
Counter Receipts					
Rates Search	1,247	1,247			–
Rates Receipt	255	255			–
Animal Tag Renewal	124	124			–
New Animal Registration	113	113			–
Infringements	49	49			–
Telephone (First Point of Contact)					
Local Laws/Compliance and Environment	143	143			–
Rates/Water Billing	121	121			–
Building/Plumbing/Planning & Develop.	62	62			–
Water/Sewerage/Trade Waste	45	45			–
General	42	42			–

Afterhours Calls



Cultural Heritage

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Meetings with Traditional Owners	0	0			–

Projects

Project	Status	% Complete	Budget	Time
Review of Reconciliation Action Plan	In Progress	10%	✓	✓
Indigenous Land Use Agreements (ILUA)	In Progress	80%	✓	✓

13.4.1 - Infrastructure report EOFY 2023 & Q1 Forecast

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Infrastructure Managers

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Capital Delivery Report EOFY 2023 [**13.4.1.1** - 3 pages]
2. Operational Report EOFY 2023 [**13.4.1.2** - 5 pages]
3. Capital Progress Report DRFA EOFY 2023 [**13.4.1.3** - 3 pages]
4. Disaster Management EOFY 2023 [**13.4.1.4** - 2 pages]
5. Whitsunday Water Waste Report EOFY 2023 [**13.4.1.5** - 5 pages]
6. Foxdale Quarry Report - EOFY 2023 [**13.4.1.6** - 3 pages]

PURPOSE

The report is to provide Council with information regarding the operational performance for end of financial year 2023 and activity forecast for July – September 2023 in relation to services supplied by the Infrastructure teams: -

- Capital Delivery
- Roads & Drainage
- Parks & Gardens
- Disaster Recovery Funding Arrangements
- Disaster Management
- Whitsunday Water & Waste
- Foxdale Quarry

OFFICER'S RECOMMENDATION

That Council receive the Infrastructure Services Report for Q4 2023 and July-September 2023 activity forecast.

BACKGROUND

Previous reports regarding Operational performance were submitted to Council 22 March 2023 which detailed the month of February 2023.

DISCUSSION/CURRENT ISSUE

The Infrastructure Services Report provides a high-level overview of activities in Q4 2023 and forecast activities for July-September 2023.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulations Section 204.

STRATEGIC IMPACTS

Improve Council's Asset Management Planning maturity and develop Long Term Financial Plans for all asset classes which are financially affordable over the long term.

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

Provide great customer experience and service by utilising a customer-facing mind set, meeting response time frames, researching our customers well and eliminating duplication.

Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of ageing infrastructure.

Water - Provide reliable, safe, secure, environmentally responsible, and affordable water and waste services.

DRFA - Maintain a high level of preparedness, capability, and responsiveness to respond to and recover from natural disasters that impact on our local communities and infrastructure.

Quarry - Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of ageing infrastructure.

FINANCIAL IMPLICATIONS

The report contains activities related to Councils 22-23 and 23-24 financial years adopted budgets.

CONSULTATION/ENGAGEMENT

Operational

Manager Roads and Drainage
Manager Parks & Gardens

Management Accountant
Director Corporate Services

Water

Chief Operating Officer Whitsunday Water
Administration Coordinator Whitsunday Water
Management Accountant Whitsunday Water
Capital Works Project Manager
Manager Waste and Recycling Services
Manager Network Operations
Manager Treatment Operations

DRFA

Financial Officer Disaster Recovery
Disaster Recovery Project Officer
PDM Project Manager DRFA
PDM Project Manager Shute Harbour

Capital Projects

Capital Projects Control Group
Quarry

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

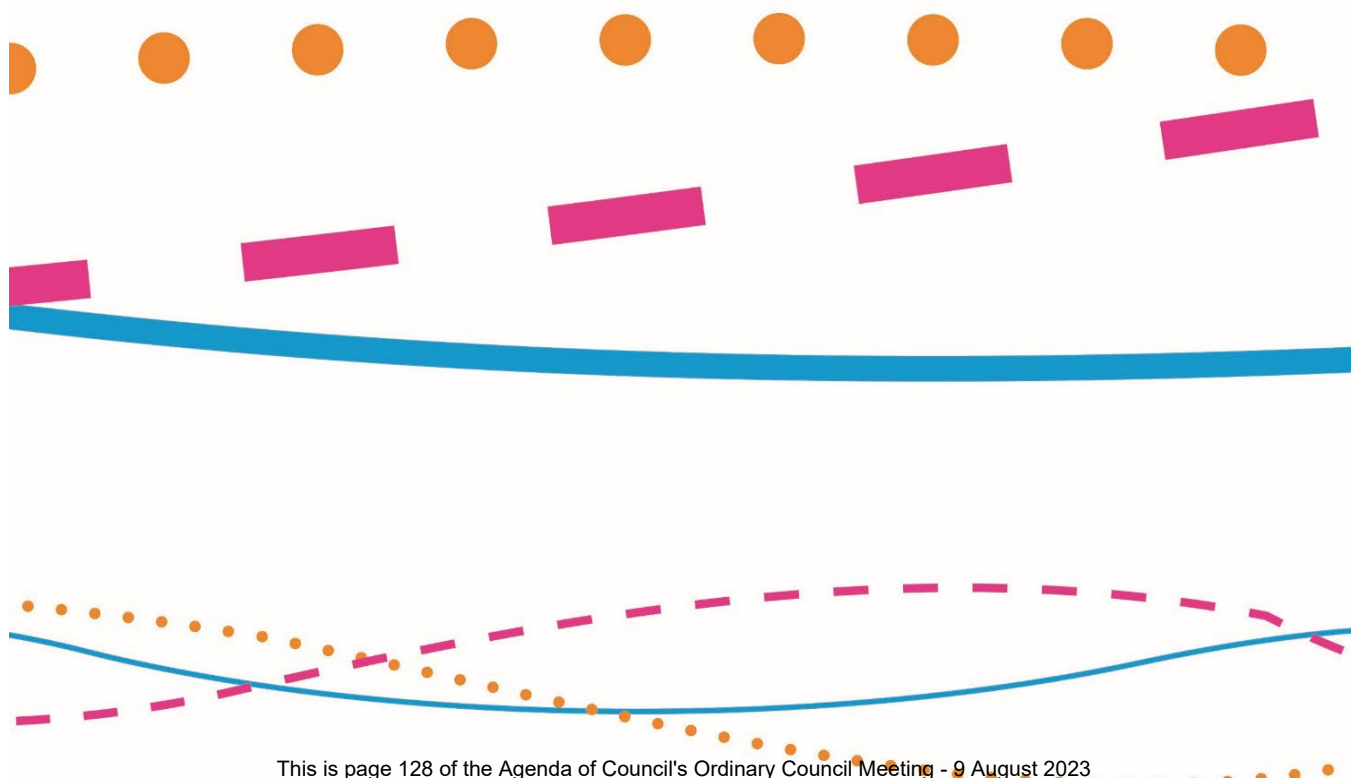
ALTERNATIVES CONSIDERED

N/A



Infrastructure Services Report

EOFY 2023 & Quarter 1 Activity Forecast



Capital Project Delivery

Q4 2022/2023 Summary

The following provides an overview of the capital project progress for the months of April to June 2023.

Works for Queensland | Round 4 2021/2024 \$3.84 million

At the end of quarter 4, nine of the fourteen Works for Queensland Round 4 projects were complete, including finalisation of the Collinsville Pool retiling and Shute Harbour Lions lookout.

Infrastructure Services - Roads and Drainage 2022/2023

Roads and Drainage had a successful final quarter of the financial year in completing a number of planned projects and progressing design, procurement and planning of several others for the 2023/2024 financial year.

The following projects were completed in quarter 4:

- Regional reseal and rehab package
- Gravel road resheeting
- Stewart Drive kerb and channel
- Coconut Grove disabled parking
- Bus stop shelter program
- Richmond Road floodway upgrade
- Bicentennial boardwalk renewal stage 1
- Woodward Crescent stormwater renewal
- Neerim Crescent stormwater renewal

Infrastructure Services – Parks and Gardens 2022/2023

Parks and gardens finalised the installation of bollards at Halpannel Park, Proserpine. Works commenced on procurement and planning of various projects proposed for the 2023/2024 financial year.

Q1 2023/2024 forward works plan

The following provides a look ahead to the works planned for quarter 1 of the 2023/2024 financial year.

Works for Queensland | Round 4 2021/2024 \$3.84 million

Three water and sewer projects are expected to complete in quarter 1 including pump and electrical upgrades at the Bowen Water Treatment Plant, Greener Growing Bowen Stage 3 once the SCADA network is connected and finalising the last of the Sewer Relining.

The Denison Park grandstand upgrade commenced late in the 2022/2023 financial year and is expected to complete in August.

Procurement of an amenities kit for installation in Brandy Creek at the entrance to the Great Walk has been completed and quotes for installation were received early in the new financial year. Construction is expected early in quarter 2.

Infrastructure Services - Roads and Drainage 2023/2024

The northern roads capital team commenced on Scottville Road late in quarter 4 of the 2022/2023 financial year. Works will continue through until midway through quarter 2 including a widened road catering for the

vehicles accessing the nearby mine, construction of a missing link of footpath and an upgraded bridge near to the bowls club.

Choose Collinsville commences mid-July following months of planning and procurement. Works are planned to complete mid-September. Community consultation wrapped up with officers meeting affected businesses and members of the community in June with many positive responses received.

Our southern roads capital team continued work on a new footpath on Eshelby Drive into the new financial year. This will complete mid-July allowing them to move onto a drainage issue and replacement of a bus shelter in Mill Street, Proserpine and works at Kelsey Creek dump to assist with delivery of a priority waste project.

Following this, various drainage renewals are planned to be completed to take advantage of the dry weather.

Stage 2 of the Bicentennial Boardwalk is proposed to commence in quarter 1 once the nomination of the project is adopted by the Federal grant team. Consultation has been occurring with various entities regarding a nearby alternative route for pedestrians and notifying affected users, such as Parkrun, of the upcoming works. This stage will take approximately 3 months to complete requiring additional communications due to the works running through school holidays.

Planning and design has progressed on numerous other adopted projects with the regional reseal package expected to be awarded in quarter 1 and other projects being prepared for award or commencement in quarter 2.

A new project manager has commenced with a focus on updating all documentation for our gravel pits to be brought up to a compliant state. This is focussing on priority locations where gravel resheeting is proposed early in the financial year. This project will take several months but allow us to get better value when resheeting many of our gravel roads, and ensure we report correctly to the State Government.

Infrastructure Services – Parks and Gardens 2023/2024

Following months of discussions approvals were received from State Government for Stage 2 of the Cannonvale Skate Park. Works are expected to commence late in quarter 1 and complete prior to the end of quarter 2.

The first stages of Edgecumbe Heights are expected to commence in August with a contractor engaged and precast step units previously procured.

Procurement of a contractor for the Collinsville Pump Track is also progressing and will be awarded mid-way through the quarter. Details of timing and the proposed design will be provided as they are available.

Further planning for asset renewals and other projects adopted in the budget will progress through quarter 1.

Overview of Operational Undertakings

The following information provides a high-level overview of operational undertakings of the Roads & Drainage, Mechanical Workshops and Parks & Gardens teams for the 2022-23 Financial year.

Roads & Drainage

Maintenance activities carried out by the Roads and Drainage team are generally a combination of customer requests through Councils Customer Request Management (CRM) system and internally planned activities.

CRM's include requests received via the front counter, phone calls, emails, and other interactions with the community. Most of these activities are attended in accordance with our Customer Charter and in most cases in a reactive manner.

Planned maintenance activities which also form part of this report are activities identified by Council Asset Inspectors using Councils' maintenance management system to log defects. When defects are identified in the field, staff complete a risk assessment to identify the priority. High risk defects are attended to as soon as possible whereas medium and low risk items are consolidated into work packages in the interest of achieving operational efficiencies.

Customer Request Management (CRM)

From 1 July 2022 till 30 June 2023, Roads & Drainage received 1287 requests which were logged into our CRM system. Of these, 1121 (87%) were actioned within Council's nominated service standards. The number of monthly requests increased significantly (212 – January 2023 and 199 February 2023) during January and February 2023 due to the monsoonal weather event in January 2023. Many of the requests for January and February were completed under the Emergent Works - Disaster Recovery Funding Arrangements Event Northern and Central Queensland Monsoon and flooding, 20 December 2022 – January 2023.

Roads and Drainage infrastructure was significantly damaged during this event which is the subject of ongoing claim with the Queensland Reconstruction Authority – Disaster Recover Funding Arrangements. Works outstanding from this event are expected to commence in August 2023 and will extend well into the 2023-24 financial year.

The Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and state and territory (state) governments, through which the Australian Government provides financial assistance to support state governments with disaster recovery costs.

The following table is a summary of the CRM's received from 1 July 2022 till 30 June 2023:

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	134	116	18	34	25%	100	75%
Upgrades to Roads & Drainage	56	46	10	12	3%	44	79%
General - Roads & Drainage	759	709	50	705	93%	54	7%
Routine Roads & Drainage	403	389	14	353	88%	50	12%
Urgent Roads & Drainage	22	21	1	7	32%	15	68%
Unsealed Roads	47	46	1	44	94%	3	6%

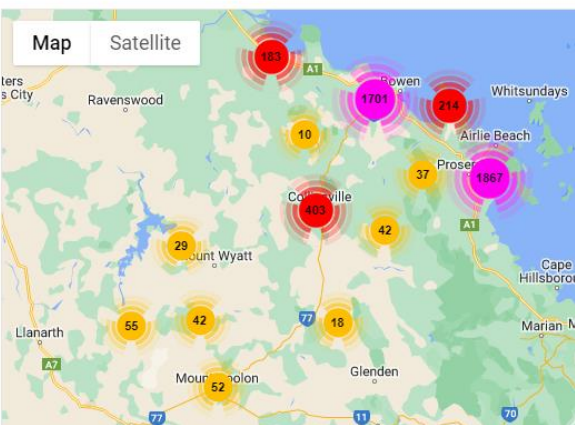
Local Roads Maintenance - Summary

The two maps below show the heat map for the accomplishments completed.

Completed works from July 2022 till December 2022

ACCOMPLISHMENT MAP VIEW

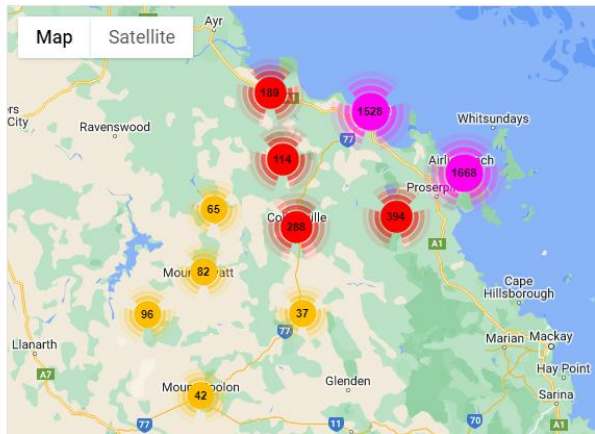
Showing 4653 items on map and 143 with no Lat/Long.



Completed works from January 2023 till June 2023

ACCOMPLISHMENT MAP VIEW

Showing 4503 items on map and 52 with no Lat/Long.



At the end of June 2023, there were 1592 active / outstanding defects (known issues) on the Local Road network, some of these works will also be included in the defects associated with the January 2023 Monsoonal rain event and will be completed once the outcome of funding is known.

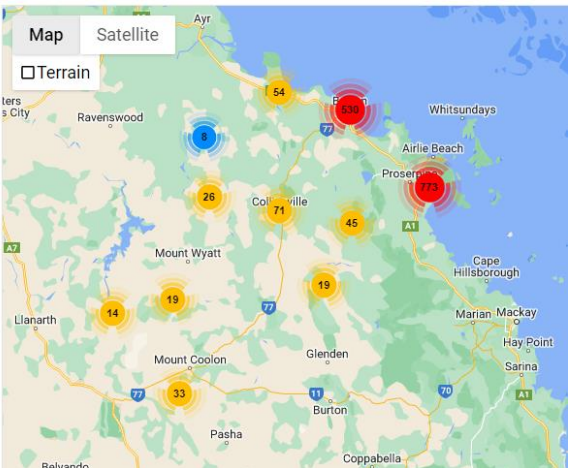
Legend	
Red	High number of defects and accomplishments at the locations
Yellow	Medium number of defects and accomplishments at the locations
Blue	Low number of defects and accomplishments at the locations

Colours create context for the number of defects and accomplishments at the locations

Current known active

DEFECTS MAP VIEW

Showing 1592 items on map and 4 with no Lat/Long.



A summary of all works undertaken (accomplished) during 1 July 2022 – 30 June 2023 is shown below:

Activity Name	Unit of Measure	Quantity Accomplished
Asset & Defect Inspections	Inspections	3,038
Boardwalk Oil/Repair	m	1,195
Bridge Clear/Repair	job	42
Bus Stop Clean/Repair	job	12
Crack Seal Treatment	m2	1,865
Culvert Clear/Repair	job	2,537
Edge Repair	tonne	71
Emergency Callout	job	221
EWK - Emergency Repairs	m2	79
EWK - Light Formation Grading	Kilometres	9
EWK - Other	job	5
Floodways Clear/Repair	m2	13,108
Footpath Maintenance	m2	3,249
Grids	job	1,005
Guard Rail Repair/Replace	m	149
Guide Markers Repair/Replace	ea	1,057
Heavy Formation Grading	km	195

Activity Name	Unit of Measure	Quantity Accomplished
Herbicide Spraying	litre	27,600
Kerb & Channel Maintenance	m	3,448
Line Marking	m	4,439
Medium Formation Grading	km	609
Mowing	m2	3,306
Other Formation Work	job	6,087
Pavement Repairs	m2	3,125
Pothole Patching	tonne	301
Resurface	m2	0.53
Roadside Object Removal	m3	179.32
Scour Repairs	m2	23,643
Shoulder Grading	km.side	88
Signs Repair/Replace	ea	1,452
Surface Correction	m2	12,663
Surface Drains Clear/Repair	m	13,509
Surface Sweeping	km	976
Tractor Slashing	Hectares	1,001
Vegetation Clearing	m3	462

Road Maintenance Performance Contract (RMPC) with Department of Transport and Main Roads

The 2022/23 Road Maintenance Performance Contract was executed in February 2023.

A full review of all costs associated with each activity in the Road Maintenance Performance Contract schedules has been undertaken to consider increasing prices of materials, fuel, and other products. The Road Maintenance Performance Contract is expected to be ongoing during the 2023/24 financial year.

Financial Position - Road Maintenance Performance Contract (RMPC)

Councils main RMPC maintenance contract of \$4.49 million for the financial year was for the most part on target. An additional amount of approximately \$1million proved by Department Transport and Main Roads will be used for re-sheeting Mt Coolon to Belyando and some sections of Suttor Development Road in the 23-24 FY as intended.

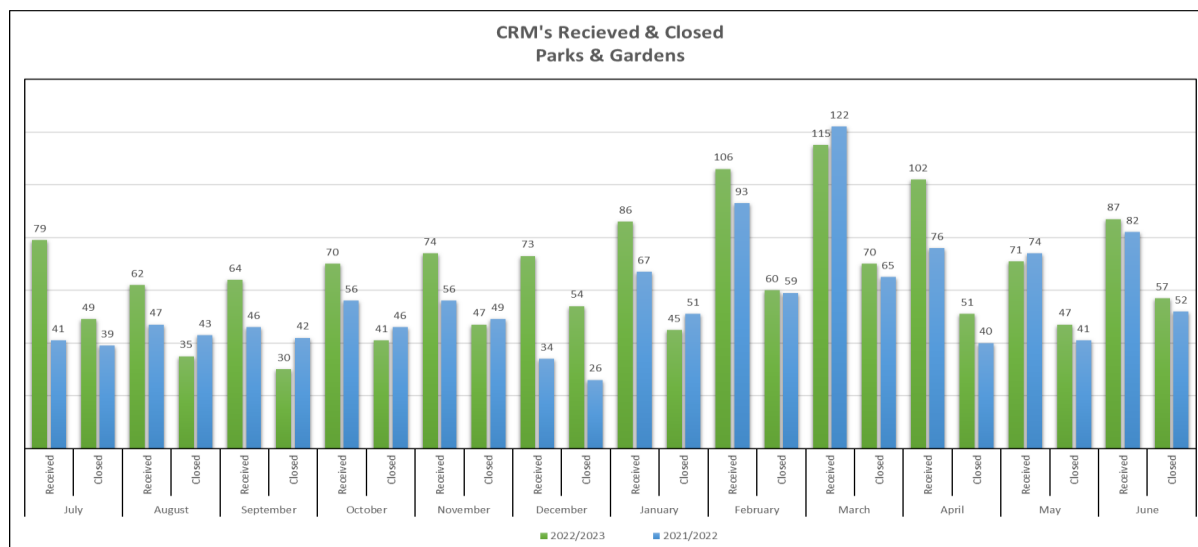
Parks & Gardens

See below yearly overview of Parks & Gardens levels of service and CRM statistics. The general theme of CRM's being tree pruning/ removal requests.

Within the last quarter the Parks & Gardens team have commenced GIS spatial data mapping, regional playground condition ratings and asset management. These projects will continue into the first quarter of financial year 23/24.

Regional Service	Yearly total
Public Parks Available as Advertised	100%
Levels of Service Regional Overview: Mowing	
High Profile Parks:	79%
Medium Profile Parks & Road Reserves:	65%
Low Profile Parks:	84%
Levels of Service Regional Overview: Landscaping	
High Profile Parks:	73%
Medium Profile Parks & Road Reserves:	35%
Low Profile Parks:	23%
Scheduled Playground Inspections Completed	94%

The above total figures for 2022/2023 financial year and are inclusive of Collinsville.



Blue represents previous financial year 2021/2022. Green represents current financial year 2022/2023

Parks & Gardens Forecast Quarter 1 - 23/24:

Kicking off the new financial year, Parks and Gardens are participating in world tree day on 28 July 2023 in collaboration with Collinsville Youth Coalition. 200 trees are earmarked for planting in Bowen and Cannonvale with a further 100 trees going into Collinsville and Proserpine.

Our focus for the new financial year is to make improvements to our operational efficiency and lift our levels of service percentages, with the benchmark being set from the last financial year. The implementation of the GIS spatial data mapping will assist with this along with the review of our scheduling and time management strategies.

The asset management team will continue to review the asset condition rating reports for all parks and gardens assets and the newly received playground conditioning reports will assist in the creation of our 10-year maintenance and operational renewal plans.

Cemetery internal processes are currently under review with updates to forms creating a streamlined process for customers and staff.

Overview of Capital Progress

The following information provides a high-level overview of capital progress of the Disaster Recovery Funding Arrangements (DRFA) for EOFY 2023.

The report provides a summary of key Capital projects underway during the 22/23 financial year. This month's report lists the 2021 Ex TC Imogen & Monsoon Event and 2022 Rain Event.

Current Financial Progress:

2021 Ex TC Imogen Monsoon Event

19 packages in total for the entire event. All have finished construction.

Expenditure of \$24,046,223 to date with a forecast of a further project management/administration cost for submission close-out process.

Trigger point for this event was \$357,788.

Key Project Milestones 2021						
Status	Activity	% Complete Last period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
	Road Package X4 - Proserpine Gravel North	100%	0%	30-Jun-23	31-Aug-22	Work completed 7/09/2022
	Road Package H4 - Proserpine Gravel South	100%	0%	30-Jun-23	13-Jun-22	Work completed 13/06/2022
	Road Package J4 - Proserpine Gravel Central	100%	0%	30-Jun-23	30-Jun-23	Work completed 28/02/2022
	Golf Views Court - Stormwater Reconstruction	100%	0%	30-Jun-23	30-Jun-23	Work completed 17/12/2021
	Road Package S4 - Station Rd - WRC	100%	0%	30-Jun-23	30-Jun-23	Work completed 14/12/2021
	Road Package C4 - Glen Avon Rd	100%	0%	30-Jun-23	30-Jun-23	Work commenced 14/11/2022
	Road Package A4 - South Collinsville	60%	0%	30-Jun-23	30-Jun-23	Work commenced 6/10/2022 Package resubmitted as damage on damage
	Road Package F4 - West Collinsville	100%	0%	30-Jun-23	30-Jun-23	Work completed 21/10/2022

	Road Package P4 - Collinsville Airstrip	100%	0%	30-Jun-23	30-Jun-23	Work completed 31/05/2021
	Road Package Q4 - Strathalbyn Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 25/05/2022
	Road Package Y4 - Collinsville North	60%	0%	30-Jun-23	30-Jun-23	Work commenced 26/09/2022 <i>Package resubmitted as damage on damage</i>
	Road Package Z4 - Normanby Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 22/07/2022
	Road Package K4 - Collinsville Central	100%	0%	30-Jun-23	30-Jun-23	Work completed 22/03/2023
	Road Package L4 - Bowen General	100%	0%	30-Jun-23	30-Jun-23	Work completed 21/12/2022
	Road Package R4 - Roma Peak Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 21/12/2022
	Road Package W4 - Bowen South	100%	0%	30-Jun-23	30-Jun-23	Work completed 26/09/2022
	Road Package O4 - Mt Aberdeen Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 24/08/2022
	Road Package E4 - Sealed Rds	35%	60%	30-Jun-23	30-Jun-23	Works began 21/03/2023

2022 Rain Event

Rain Event has been activated. Event started on 11 May 2022. Emergency Works were all completed within 3 months of declared event. All pre/post event photos and financial reports uploaded to MARS. Total cost of \$360,136.02 submitted to QRA.

Infield assessment for Proserpine has completed with a submission value of \$4,887,925.

This rain event has been closed and inactive.

Monsoon 2023

Monsoon 2023 has been activated. Event started on 12 January 2023. Construction must complete by June 2025.

Severe weather event with rain in excess of 500mm from Thursday 12/01/23 to Tuesday 17/01/23 was recorded. Many roads were closed due to flooding.

Trigger point for this event was \$365,888.

Emergency road works have been completed. Cost to date is \$543,000 of which some will be journalled to maintenance as works were deemed ineligible under DRFA.

Submission for packages A5 (Collinsville Gravel South) and Y5 A5 (Collinsville Gravel North) have started. The approved value for this submission (Event on Event) is \$6,201,989. Total expenditure to date is \$758,846.

Submission for packages G5 (Proserpine North), S5 (Saltwater Creek) and T5 (Bowen North) have completed assessment. The approved value for this submission (Priority Roads) is \$3,027,011. Package S5-Saltwater Creek will commence construction soon and will be done by Council. Packages G5 and T5 are out to tender.

There are currently 9 submissions in development stage. They are Scartwater Culverts, Collinsville(N5), Collinsville (Z5), Normanby Rd(Z5), Bowen, Collinsville Pt1, Collinsville Pt2, Collinsville P3 and Thoopara.

2 submissions were lodged, Airports (Bowen/Collinsville Airstrips) and Proserpine North(X5). These are waiting approval from QRA.

Disaster Management Unit

Activations

There were nil disaster activations during the months of April to July.

Planning

The Disaster Management Coordinator participated in the Flood Plain Management workshop with internal and external stakeholders facilitated by Accom and Yasmin Proctor.

Engagement Activities

- Participated in 4 under 8's day at the local schools. St Catherine's Catholic College (Proserpine), St John Bosco (Collinsville), Proserpine State School, Queens Beach State School (Bowen).

Funded Projects – “Get Ready 2022-2023”

The DM team have been extremely proactive within this space and completed the following projects:

Project 1

- The WDCC Team video/jingle.
- Production of an informative video scribe about Disaster Management for the viewing of community members.
- Facilitated the very 1st Whitsunday Disaster Coordination Centre Open Day on 11 June 2023. The team also ran a kid's weather reading competition and initiated a community resilience survey in conjunction with the Open Day activities.

Project 2

- Entered the final stage of implementing the “Opt. In” notifications for Guardian Whitsunday Disaster Dashboard.

Project 3

- Continued with the development of DM plans and policies.



Development Activities

Completion of the draft outward facing documents for the Community Resilience Strategy and the Disaster Risk Assessment – Whitsunday Profile.



Conferences

- LGAQ Disaster Management Conference – The Mayor and Disaster Management Coordinator attended.
- Australian and New Zealand Disaster Management Conference – Disaster Management Coordinator attended.

Training

- Guardian IMS Logger and Tasker Training facilitated by Sandra Black.
- Psychological First Aid Training for Loggers and Taskers facilitated by Ti Hopkins.
- Person Centred Emergency Preparedness in Airlie Beach.

Recognition

- Congratulations to the Whitsunday Disaster Coordination Centre team who were finalist at the Local Government Management Awards for their response to Operation Nimbosus in January.

Projected Activities

- Training for Recovery Coordinators and Chairs hosted in Mackay.
- Disaster Weather Meteorology Masterclass hosted at WRC.
- Roll out Engagement Activities Schedule of Events
- Funded - Development of DM Easy Language documents.
- Funded - Flood Intelligence Dashboard for Guardian IMS.
- Funded - Welcome pack for new residents; supplies going to real estate agencies to distribute to new residents.
- Continue to review and updates any operational plans accordingly.
- Whitsunday Disaster Management Plan review to be completed by September.
- Exercise with tourism stakeholders.

Overview of Operational Undertakings

A total of 3944 requests were received in 2022/2023 financial year.

The tables below display the contribution of each customer request category to the total.

	Scheme			
Category - Water	Bowen	Coastal	Collinsville	Proserpine
Low water pressure	27	42	9	11
Water planned interruption	5	29	-	2
No water	28	24	14	6
Fire Hydrants	20	20	2	16
Water unplanned interruption	8	34	4	3
Dirty Water/Quality	15	6	-	2
Water Main Broken/Leaking	72	56	31	12
Water other	205	237	39	75
Water Meter Damaged/Leaking	49	81	8	53
Water Service Broken/Leaking	300	504	114	241

	Scheme			
Category - Sewer	Bowen	Coastal	Collinsville	Proserpine
House pump alarm	-	11	-	1
Manholes	9	6	-	3
Pump stations	1	3	-	1
Sewer mains	6	3	-	2
Sewer odour	9	10	2	1
Sewer overflows and blockages	40	13	6	14
Sewer other	7	18	1	6

	Scheme			
Category - Waste	Bowen	Coastal	Collinsville	Proserpine
Additional Bin Service - Recycling	12	5	1	4
Additional Bin Service - Waste	6	4	-	1
Missed Bin Service - Recycling	34	42	9	35
Missed Bin Service - Waste	84	81	8	69
New Bin Service – Waste & Recycling	39	104	4	54
Repair Replacement Bin - Recycling	33	24	9	20
Repair Replacement Bin – Waste	337	172	55	112

Waste Management

Total waste handled in the region 2022/2023 was **66,130** tonnes.

- **49,646** tonnes were landfilled at Kelsey Creek & Bowen landfills.
- **16,439** tonnes of waste were diverted from landfills – Average diversion rate 26.0%
- **1,506** tonnes kerbside recycling collection - disposed at Materials Recycling Facilities - MRFs

- Recruitment of new Manager Waste and Recycling Services currently being finalised. Jim Straker is undertaking the role during the recruitment until the role is filled.
- The Tender has been called for a new kerbside collection contract and closes on 31st July. Contract will be for 8 years and 2 further available extensions of 1 year. The new contract will commence on 1 March 2024.
- The Waste Strategy has been put on hold until, the Regional Waste Strategy (WIM) is finalised to allow correct linkage to the WRC strategy to be undertaken.
- The specification for a landfill contract continues to be prepared. Current timeline is for tenders to be called in September.
- Cell 5 at KCL will potentially be full by the end of 2023. Design on Cell 6 is progressing and should enable use of Cell 6 by June/July 2024.
- An area adjacent to Cells 1 & 2 has been determined to be the interim fill area until Cell 6 is ready, DES has been invited to visit so they can be shown WRC plans for KCL.
- Construction has started on a new Resource Recovery area (RRA) at KCL on the adjacent former pony club area.
- The RRA's at Bowen and KCL have been fenced.
- Materials outside the RRA at Bowen have been moved inside the RRA and used on the landfill.
- Approval has been received from DES for On Site Operational Product (OSOP) for both Bowen and KCL. This will involve substantial careful tracking to ensure full data is available when DES conducts an audit in the new year. This has meant a change in the Mandalay data recording to address the matter.
- Cell 1B at Bowen is reaching capacity and Cell 1C is being made ready for use

Capital Works Projects

Overview of projects completed 2022/2023

Revised 22/23 Water and Sewer Program Budget	\$6,743,575
Actual 22/23 spend	\$4,169,124
Projects construction completed	16
Carry over (non-multiyear projects)	22
Carry over (Multiyear projects/programs)	13
Project pushed to year 2 or 3	8
Total	59
Revised 22/23 Waste Program Budget	\$714,411
Actual 22/23 spend	\$347,348
Projects construction completed	4
Carry over (non-multiyear projects)	6
Carry over (Multiyear projects/programs)	0
Project pushed to year 2 or 3	1
Total	11

Overview of projects scheduled for 2023/2024 – Jul-Sep Q1 specifically identified

Job Code	Project Name	Project description	Status
JC 4040	Proserpine STP Ammonia / Nitrate Optimisation	Supply & installation of control systems for the Proserpine Sewage Treatment Plant SPR aeration system to optimise nutrient removal & aeration cycles.	Out for procurement, Expected Q2 completion
JC 4043	Spirobin Biosolids - BOWSTP	Supply of 15M3 container and vertical chute for removal and transportation of biosolids off site	Out for procurement, 15-week lead time upon award. Expected Q2 completion
JC 4044	Spirobin Biosolids - PROSSTP	Supply of 10M3 container for removal and transportation of biosolids off site	Out for procurement, 15-week lead time upon award. Expected Q2 completion
JC 4046	Kelsey Creek Landfill - Cell 6	Design and construction of Cell 6 at the Kelsey Creek landfill to extend life of the landfill up to 8 years.	Design being finalised. RFT (Request for Tender) to be issued August. Expected Completion ~ April 2024
JC 4048	Cannonvale Transfer Station - Drainage	Design and installation of stormwater infrastructure at Cannonvale Transfer station to reduce inundation impacts within the site.	Project to commence October 2023. Expected completion ~June 2024.
JC 4049	Kelsey Creek Landfill - RRA and Transfer	Construction of new Transfer Station and a new resource and recovery area adjacent the existing Kelsey Creek Landfill. The project has been staged to allow for the construction of a temporary RRA to allow the construction of Cell 6 (Cell 6 area currently utilised for RRA)	Stage 1 Works underway, Expected completion August 2023.
JC 4052	Network Reconfiguration - Mt Julian	Cannon Valley Reconfiguration Project - reconfigure pipe network to make Ex. Mt Julian Pump station redundant and provide a back water feed to the Proserpine water network	Design RFQ (Request for Quotation) being issued end of July/beginning of August 2023. Works required to be completed by August 2024 to meet Grant requirements. Ideally works completed by end of June 2024.
JC 4053	Network Reconfiguration - Island Drive WPS	Cannon Valley Reconfiguration Project - reconfigure pipework upstream of Island Dr WPS pump station to operate under gravity flow from new Cannon valley reservoir	Design RFQ being issued end of July/beginning of August 2023. Works required to be completed by August 2024 to meet Grant requirements. Ideally works completed by end of June 2024.
JC 4054	Jubilee Pocket Trunk Watermain	Supply and installation of new DN300 trunk watermain in Jubilee Pocket Road from Shute Harbour Road to Sable Blvd, with potential extension to Saint Bees Blvd, including cross connections to Aniwa Ct, Pentecost St, Tanna Ct, and Olsen Place.	Brought back into 23/24 delivery program due to acquisition of PM (Project Manager) resources. Tender to be issue September 2023. Completion estimated April/May 2024.
JC 4057	Network Reconfiguration - Parker Rd	Design and construction of a DN300 watermain from the Cannon Valley reservoir to Parker Road, including a Pressure Reduction Valve assembly and access via Corimandle Grove, and the creation of service easements within private property.	Design RFQ being issued end of July/beginning of August 2023. Works required to be completed by August 2024 to meet Grant requirements. Ideally works completed by end of June 2024.
JC 4059	Network Reconfiguration - Coyne Rd Reservoir & PS Works	Reconfiguration of the inlet/outlet of the Coyne Rd low level reservoir to remove gravity lock of the existing outlet, including new sluice valves, flow metre, inlet pit with non-return valve and high lift pump bypass assembly, replacement of high lift pumps and ancillary equipment, high zone flow meter, telemetry upgrade to Clear SCADA, and site works to allow security fencing and (future) CCTV (Closed Circuit Television) to be installed.	Design RFQ being issued end of July/beginning of August 2023. Works required to be completed by August 2024 to meet Grant requirements. Ideally works completed by end of June 2024.
JC 4060	Network Reconfiguration - Proserpine PRV Cross Connect	Installation of cross connections of trunk water mains within the existing Proserpine water network to assist in maintaining sufficient water pressures for existing and future demands.	Design RFQ being issued end of July/beginning of August 2023. Works required to be completed by August 2024 to meet Grant requirements. Ideally works completed by end of June 2024.
JC 4061	Network Reconfiguration - Stage 1 Stanley Dr Cut over. Stage 2 Inter-connections	Reconfiguration of the existing Stanley Dr high level pump station to connect directly	Stanley Dr Stage 1 design completed. RFQ to be issued end of July 2023. Stage 2

Job Code	Project Name	Project description	Status
		to the bulk supply pipeline, and the installation of DN100 watermain cross connections at Mosswood Ct and Ripple Creek way, and Mosswood Ct to Ulysses Dr.	design works being issued end of July/beginning of August 2023. The work required to be completed by August 2024 to meet Grant requirements. Ideally works completed by end of June 2024.
JC 4064	Coastal WTP - Pump & Switchboard	Replacement of the existing pumps at the Coastal Water Treatment Plants to allow pumping to new Cannon valley reservoirs in conjunction with the new PWTP high lift pumps. Works include potential upgrade of switchboard (compliance issue) and building works	Design underway. RFQ to be issued August 2023. Delivery expected end of Q2.
JC 4112	Cannonvale Membrane Replacement	The replacement of the 4 existing membranes trains at the Cannonvale Sewage Treatment Plant that have reached end of life.	Installation works completed. Process proving underway. October 2023 completion date.
JC 5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18-19 (Jubilee Pocket SPS 1)	Upgrade of the Jubilee Pocket Sewage Pump Station 1 to allow pumping to the common sewer rising main, including new switchboard and VSD/sine wave filters, pumps, pipework and fittings, replacement of bulk ballast concrete lid, pump well lining, and site security.	Delivery of the Jubilee Pocket SPS 1 n renewal is subject to additional PM resource being obtained. RFQ for PM services is out currently being assessed. Design drawings are completed. Construction RFT ideally issued by end of August 2023.
JC 7886	Insurance - Bowen Reservoir	Replacement of the damaged roof sheeting at the Bowen reservoir, including the provision of additional purlins to meet current Cyclone standards and upgrade of the roof access hatch and roof ladder/stairs.	RFT issued. Estimated completion date March 2024. Being delivered in conjunction with Collinsville HL reservoir.
JC 7896	Insurance Collinsville HL Res Roof Renewal	Design and construction of Collinsville HLR reservoir sub/super structure, roof access hatch, roof sheeting telemetry, and access stairs/ladder to meet current standards.	RFT issued. Requires completion by 31 December 2023 to meet Grant requirements. Current schedule indicates project completion is achievable.
JC 8820	Cannonvale Transfer Station (Stage 1 and Stage 2)	Rehabilitation of esplanade area behind Cannonvale Transfer station to remove legacy waste spoil on the site and control weed and soil erosion and sediment controls at marine plant interface.	Stage 1 95% complete. Delay to completion to material not available at WRC quarry. Q1 completion date expected. Stage 2 will be subject to future brief
JC 8844	BWTP WTP Intake, Switchboard and Structure	Replacement of the existing 5 low lift pumps at the Bowen Water treatment Plant, including a new open water intake pump/structure, replacement of the existing High lift pump station building switchboard to incorporate new pumps and open water tank (to meet current electrical and switchboard standard), and the structural repair and upgrade to the existing HLPS building	Stage 1 – replacement of 5x low lift pumps underway with estimated completion date Mid Aug 2023. 2 of 5 pumps already installed and operational. Stage 2 – High Lift Pump Station Building repair works, open water intake and HLPS switchboard upgrade design scope being developed for August release. Completion date estimated May/June 2024.
JC 8917	Chapman St Sewer Rising Main Replacement and Water Main project	Upgrade of the undersized rising main from Proserpine Sewage Pump Station 3 to the common rising main in Marathon Street.	Delivery of the Chapman Street rising main upgrade is subject to additional PM resource being obtained. RFQ for PM services is out currently being assessed. Design drawings are completed. Construction RFT ideally issued by end of August 2023.
JC 8924	Pentecost St Area Renewal	Replacement of the DN100 AC (Asbestos Cement) main in Pentecost Street from Jubilee Pocket Rd to Maeva St (~150m) including relocation of water connection from the middle of the Pentecost/Maeva St intersection, and future connection to the new trunk watermain in Jubilee Pocket Rd	Works originally planned to be delivered internally, however internal resourcing may not be available. This project is being potentially folded back into Jubilee Pocket Watermain upgrade deliverables.
JC 8927	Collinsville Efficient Resilient Solar Program	Provision of a new solar farm including upgrades/renewal of the existing high lift pumps, telemetry, controls, and ancillary works at the Collinsville Water Treatment Plant, and change to daylight hours only operations to significantly reduce energy	RFT issued. Requires completion by 31 December 2023 to meet Grant requirements. Current schedule indicates project completion is achievable.

Job Code	Project Name	Project description	Status
		consumption and running costs of the plant.	
JC 9156	Landfill Bowen Clean Water Diversion Stage 1	Supply and lay of interim clay capping on legacy cell, and supply and installation of clean water diversion pipes	RFT for stormwater pipe closes end of July 2023. Potential long lead time (up to 20 weeks). Delivered by roads internal team by end of December (depending on lead times)
JC 4204	Sewer CCTV (Closed Circuit Television) cameras	Supply of two sewer CCTV cameras and ancillary equipment	Purchase Order raised. Delivery expected Q1/Q2
JC 4272	Regional Sewer Pump Replacement Program	Replacement of sewage pumps that have reached end of useful life or require replacement.	Task 1 - BOW SPS 2 pump replacement – RFQ to be issued August 2023. Completion to be by end of December 2023. Additional tasks may be brought forward on this program line subject to scoping and funding.

Overview of Operational Undertakings

April - June 2023

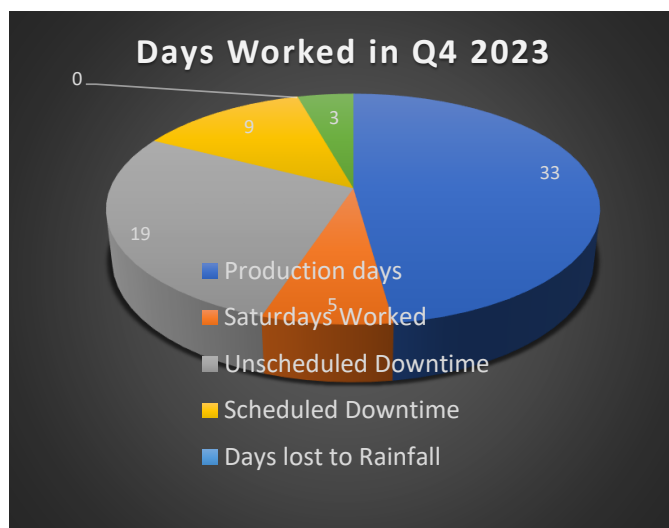
The following information provides a high-level overview of operational undertakings of the Foxdale Quarry for April - June 2023.

Fig 1. Visual Break down of Q4 Working days Report by Activity and Event

The quarry crushed 38 days of a possible 66 working days available during Q4 which equates to 58%. During Q4, no days were lost to rainfall and most downtime was related to a major break down and scheduled maintenance requirements.

Safety

The quarry staff worked safely during Q4 and no injuries, incidents or High potential incidents were recorded.



Q4 Staffing Levels

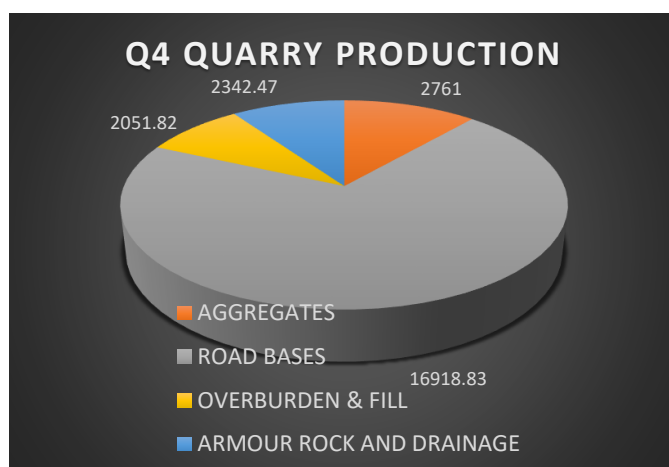
The quarry has struggled to maintain all operations during Q4 as staffing levels were lower than approved FTE numbers and recruitment of experienced staff is proving to be very difficult. This has had an effect on productivity and profitability.

Quarry Production and Sales Summary for Quarter 4 of this Financial Year

Material Description	Quantity in Tonnes
Aggregates	2761
Road Bases	16918.83
Overburden Fill Materials	2051.82
Armour Rock and Shot Rock	2342.47
Total	24074.12

Fig 2. Visual Break down of Q4 Quarry production by Products.

The quarry crushed a total of 24 074 tonnes of material during Q4. Most effort was put into producing road base which constituted 70% of overall output. The road base was mainly a type 2.5 material which has a high clay content and was difficult to crush as the source material was wet. Output was unfortunately hampered during April when the crushing plant broke down for three and a half weeks.



Quarry Sales Material Description	Quantity in Tonnes
Aggregates	12936.8
Road Bases	20934.97
Overburden Fill Materials	2079.32
Armour Rock and Shot Rock	3353.3
Total	39304.39

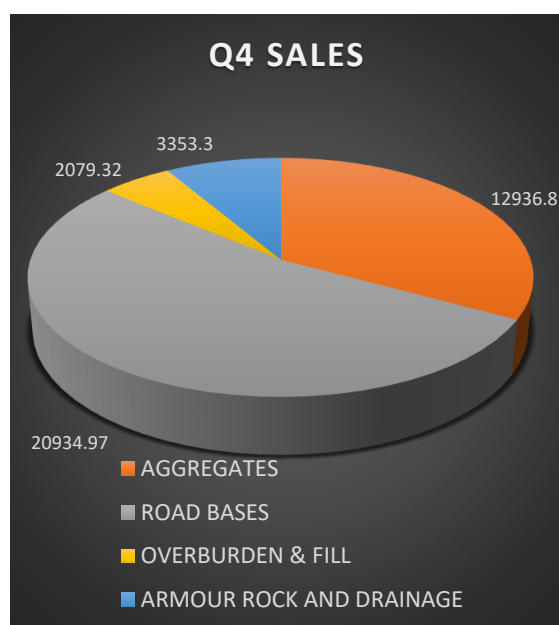


Fig 3. Visual Break down of Q4 Quarry Sales by Products

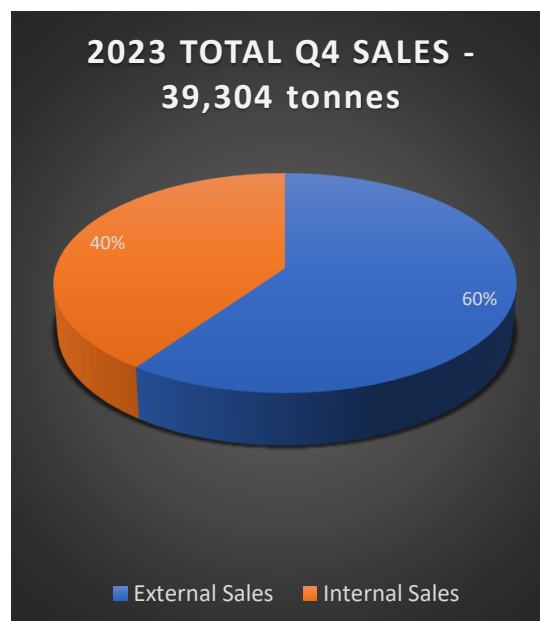


Fig 4. Quarry sales for the Q4 Period Comparing Internal and External Demand.

A total of 39 304 tonnes of material was sold in Q4. The bulk of materials sold during Q4 were road bases (53%) and concrete aggregates (33%). There was an increased level of sales internally to council in comparison to Q3 as rural road grading programs were completed before the end of the financial year. The bulk of internal sales consisted of Type 2.5 cane road resurfacing gravel. All other products were sold to the private sector.

Annual quarry sales have been as the quarry had not won any major construction projects supply locally. From August through to December the quarry's monthly production exceeded outgoing sales levels and quarry inventory or stock on hand increased significantly by December 2022 peaking at 60 000tonnes. The high production was also achieved because the quarry experienced good weather from August to December and the crushing plant's reliability and output was high due to good staffing levels and planned maintenance being undertaken.

Sales of materials increased in from the end of March as construction increased after the worst of the wet season. Production was hampered by a major break down of the crushing plant which saw it out of action for most of the month of April. As a result of this, stock levels have decreased and are almost equal to the opening balance at the beginning of the 2022/23 financial year.

Plant and Machinery Performance

Crushing Plant

Three and a half weeks were lost to the unexpected mechanical breakdown of the gyratory crusher in April. When deducting a cone and mantle wear part exchange, it was found that the main shaft inside the gyratory crusher was cracked in half. This in a very unusual break down as main shafts usually last the life of the machine. A new main shaft was sourced from Brisbane; however it somehow became lost in transit, and it was a week before the freight company finally located it delivered it to the quarry. A further three days were lost as the quarry team reassembled the crushing unit and ran the new parts in.

The crushing plant ran well in the month of May and every available working day was worked. June was a poor month as the quarry struggled with consistent staffing levels to maintain crushing operations due to the early retirement of staff.



Fig 5&6 Broken Main Shaft of the Secondary Gyratory Crushing Unit



Mobile Plant

There were no breakdowns of mobile plant during Q4 with 100% reliability experienced.

Look at Next Financial Year

There will be a focus on cane road gravel production as large internal orders have been received for gravel to re-sheet local roads.

Development of the freehold land owned by the quarry will be a priority.

The quarry will conduct another recruitment exercise as staff levels are low due to staff retirements.

STRATEGIC IMPACTS

As at the end of 2022/23 financial year the financial performance of the Foxdale Quarry shows an operating deficit.

13.4.2 - RATS of Tobruk Memorial

DATE: Wednesday 9 August 2023

TO: Ordinary Council Meeting

AUTHOR: Mark Callaghan - Manager Parks and Gardens

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Decision

ATTACHMENTS

1. The Rats of Tobruk Local Soldiers- Bowen [13.4.2.1 - 1 page]
2. Rats of Tobruk Memorial Location 2 [13.4.2.2 - 1 page]
3. Memorial Design [13.4.2.3 - 1 page]
4. Letter of support Bowen RSL [13.4.2.4 - 1 page]
5. DOTROTA - Letter of support [13.4.2.5 - 1 page]
6. Rats of Tobruk - Preliminary Construction Design [13.4.2.6 - 4 pages]

PURPOSE

This report is seeking approval to place a Rats of Tobruk memorial including a rose garden at Mullers Lagoon, Bowen.

OFFICER'S RECOMMENDATION

That Council

- 1) Approve the requests from the North Queensland District RSL, Bowen RSL and Bowen descendants of the soldiers for a memorial and rose garden at Mullers Lagoon, Bowen as these requests meet the criteria of the Memorials in Councils Park, Gardens, Open Spaces and Road Reserve Policy and;
- 2) Incorporate the Rats of Tobruk memorial into the Mullers Lagoon Master Plan currently under development.

BACKGROUND

Council have received requests from the North Queensland District RSL, Bowen RSL and Bowen descendants of soldiers who defended the Libyan Mediterranean Sea port town of Tobruk during WW2. These soldiers held there post in Tobruk for 241 days.

Bowen descendants who are grandchildren of these soldiers have requested council consider the installation of a memorial including a rose garden at Mullers Lagoon, Bowen in remembrance (see attachment 13.5.1.2). The closest Rats of Tobruk memorials are in Mackay and Townsville.

There were seven (7) residents from Bowen who fought in Tobruk (see attachment 13.5.1.2)

- Thomas Gaston
- William Ryle
- Fredrick Black
- Wally Jurgens
- Robert Patroni
- Bert Toreenbeck
- Leonard Snell

It is proposed that the RSL and Bowen descendants apply for a round of 'saluting their service commemorations' program that will fund the full cost required for the construction of the memorial.

Saluting Their Service (STS) Commemorations Program:

The objective of the program is to preserve Australia's wartime heritage and to involve people throughout the nation in a wide range of projects and activities that highlight the service and sacrifice of Australia's service personnel in wars, conflicts, and peace operations.

Grants between \$10,001 and \$150,000 are available for major commemorative projects and activities that are significant from a national, state, territory and/or regional perspective. These projects may include the construction of new war or peace memorials, where none currently exist, as well as additions to existing memorials.

STATUTORY/COMPLIANCE MATTERS

This request complies with the Memorials in Council Parks, Gardens, Open Spaces and Road Reserve Policy.

STRATEGIC IMPACTS

Provide a fantastic experience for our community and visitors when using our open spaces, natural features, and facilities.

FINANCIAL IMPLICATIONS

Negligible administration costs.

CONSULTATION/ENGAGEMENT

North Queensland District RSL

Bowen RSL

Grandchildren of the local soldiers who fought at Tobruk

RISK ASSESSMENT

The following risks have been assessed in relation to this matter in accordance with council's risk management framework, inclusive of any risk mitigation currently provided through existing control measures:

Financial – If the STS commemorations program grant submission by the RSL and Bowen descendants is successful, council staff will assist with the process throughout the construction of the memorial.

Infrastructure and Assets - In the instance where the memorial sustains damage, council may be asked to conduct repairs, however it is the sole responsibility of the donor for any upkeep and repairs for a 15-year period as stated under the policy.

Reputation – If council supports the construction of the memorial, this may lead to numerous more requests for the installation of memorials throughout the Parks and Gardens, hence the reason for the policy.

Reputation – If council choose not to support the construction of the memorial, it may result in several complaints from the community.

TIMINGS/DEADLINES

The Saluting Their Service (STS) Commemorations Program is an ongoing program that is always open for applications. Assessment of applications is split into three batches across the year.

For 2023 - 2024 these are:

- Batch 1 – applications submitted between 8 February 2023 and 13 June 2023;
- Batch 2 – applications submitted between 14 June 2023 and 10 October 2023.
- Batch 3 – applications submitted between 11 October 2023 and 6 February 2024.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

ALTERNATIVES CONSIDERED

N/A

In Memory of
The Rats of Tobruk

Thomas Gaston

William Ryle

Fredrick Black

Wally Jurgens

Robert Patroni

Bert Toreenbeck

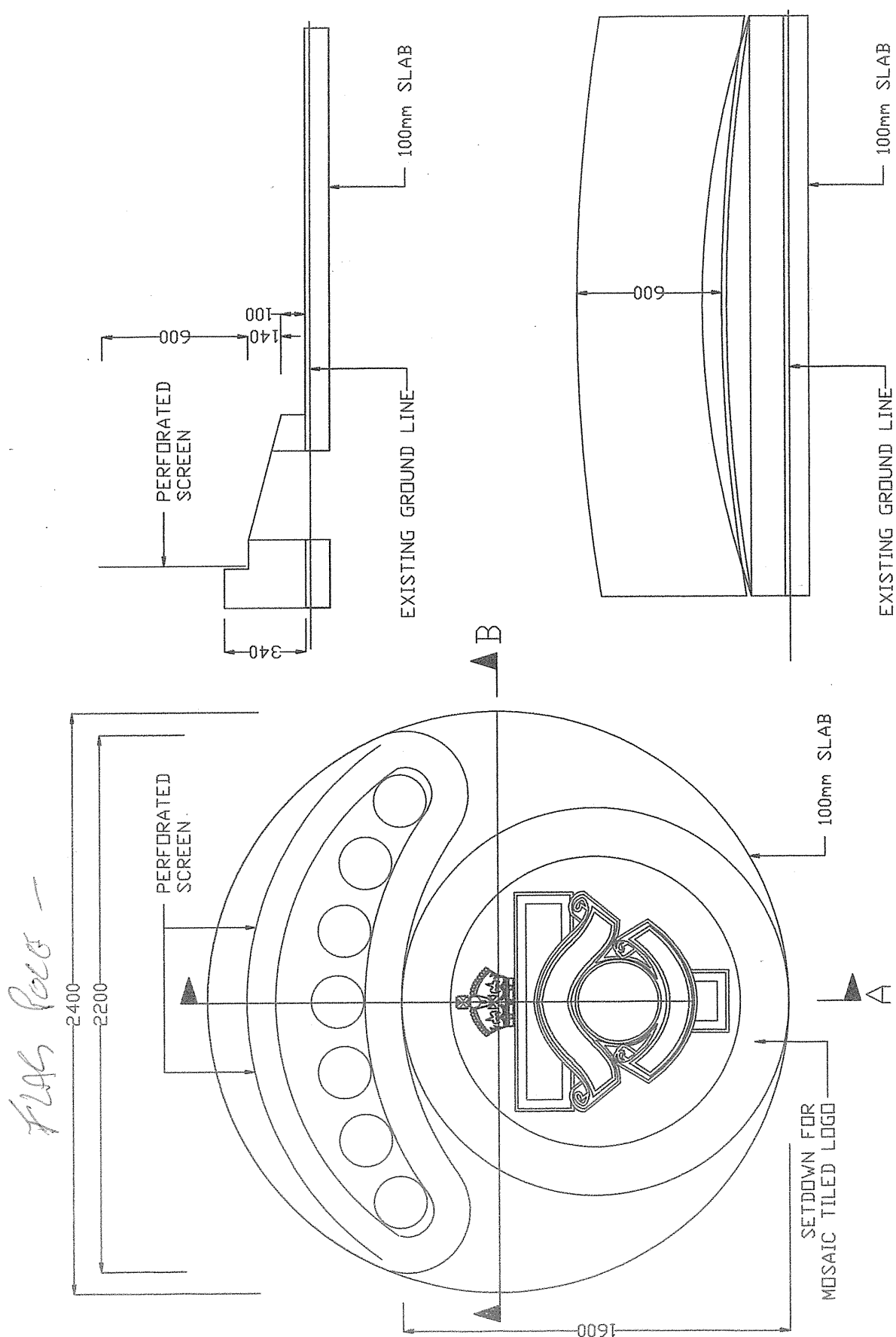
Leonard Snell

Every other Rat of Tobruk

Lest We Forget

RATS of Tobruk Memorial location







7 August 2023

Cr Michelle Wright
Whitsunday Regional Council
Bowen
Qld 4805

[Dear Michelle,](#)

The Bowen RSL Sub-Branch supports the proposal by the descendants of the Bowen Rats of Trobuk for a memorial in their memory.

Lest we forget.

Yours Sincerely

Colin Stewart
Secretary
Bowen RSL Sub-Branch



To: Whitsunday Regional Council

From: The President,
Descendants of the Rats of Tobruk Australia Association Inc.

We have been informed that some Bowen residents who are descendants of Rats of Tobruk have proposed the construction of a "No Surrender" Memorial Rose Garden to honour the Rats of Tobruk and specifically seven Bowen men who were RATs.

We are delighted by this proposal to remember our men and hope that it blossoms into a beautiful garden to be enjoyed by many local people and visitors.

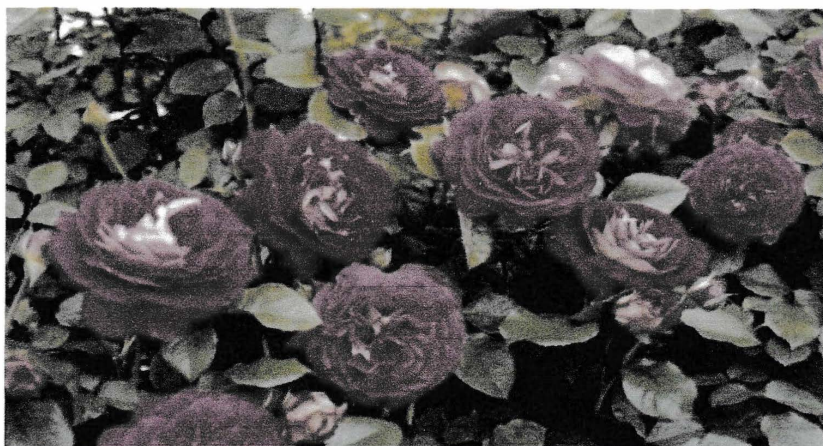
It is projects such as this that will keep the memory and sacrifices of the men who were Rats of Tobruk alive for generations to come.

We look forward to hearing more of the project as it comes to fulfilment.

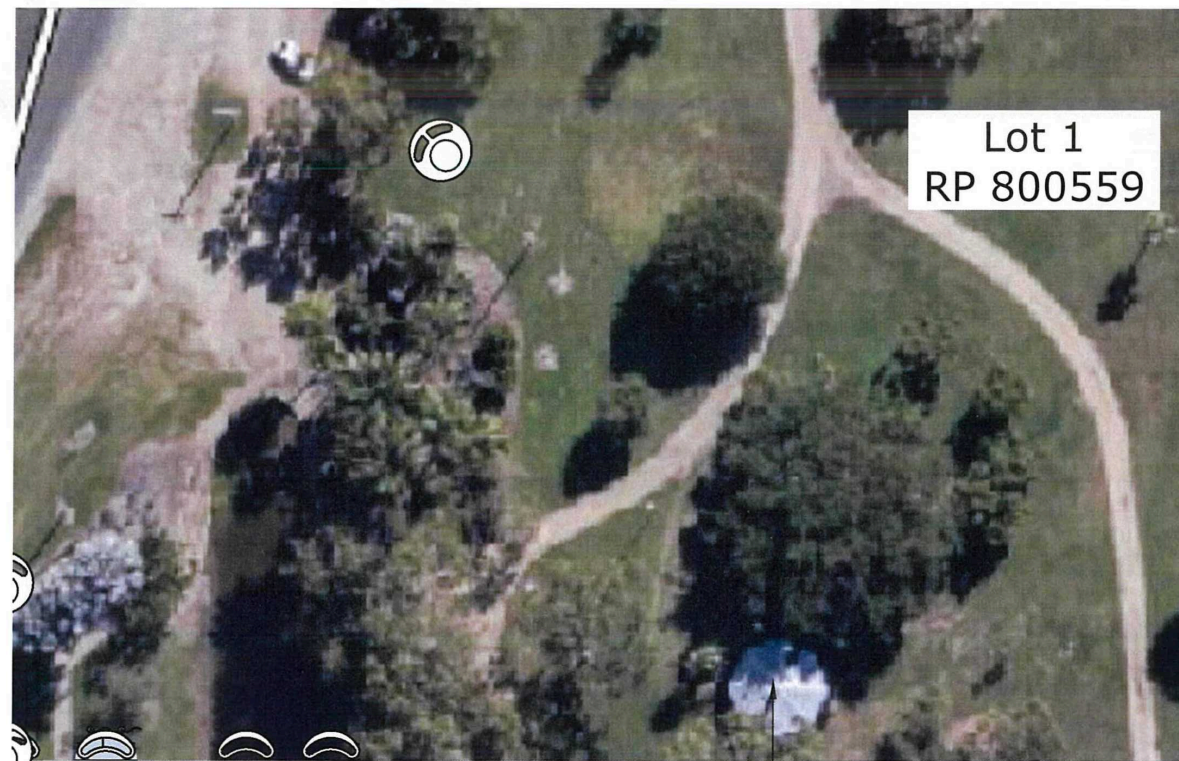
Kind regards,

Roger Murphy,
President, DOTROTA.
Email dotrota41@gmail.com

Betty Murphy,
Founder, DOTROTA.
www.ratsoftobrukdescendants.org.au



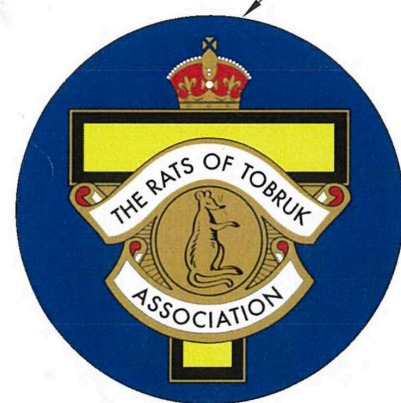
"NO SURRENDER" rose, red petals with a yellow centre.



Site Plan

scale 1:200

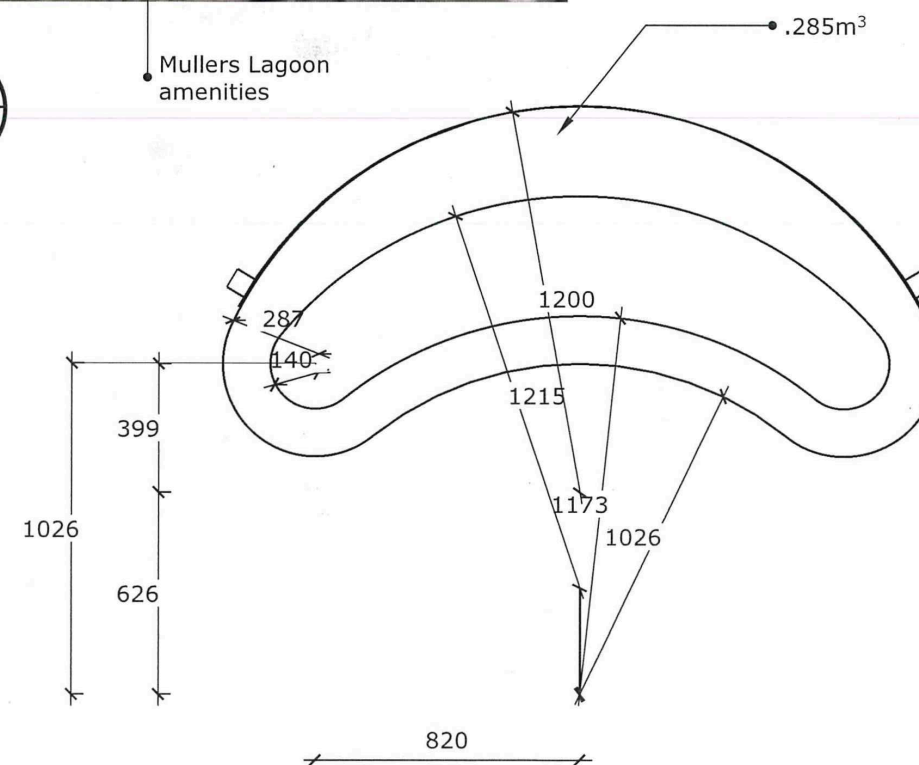
A
1



Inlay PLAN VIEW

scale 1:20

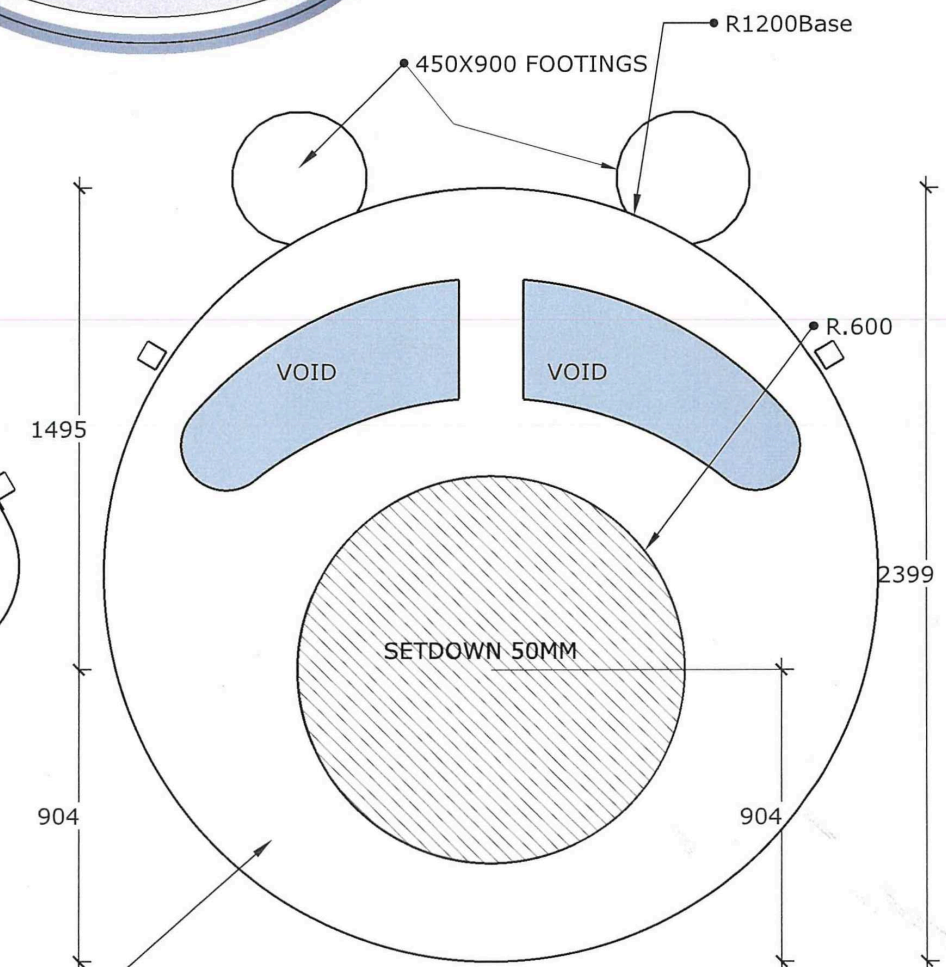
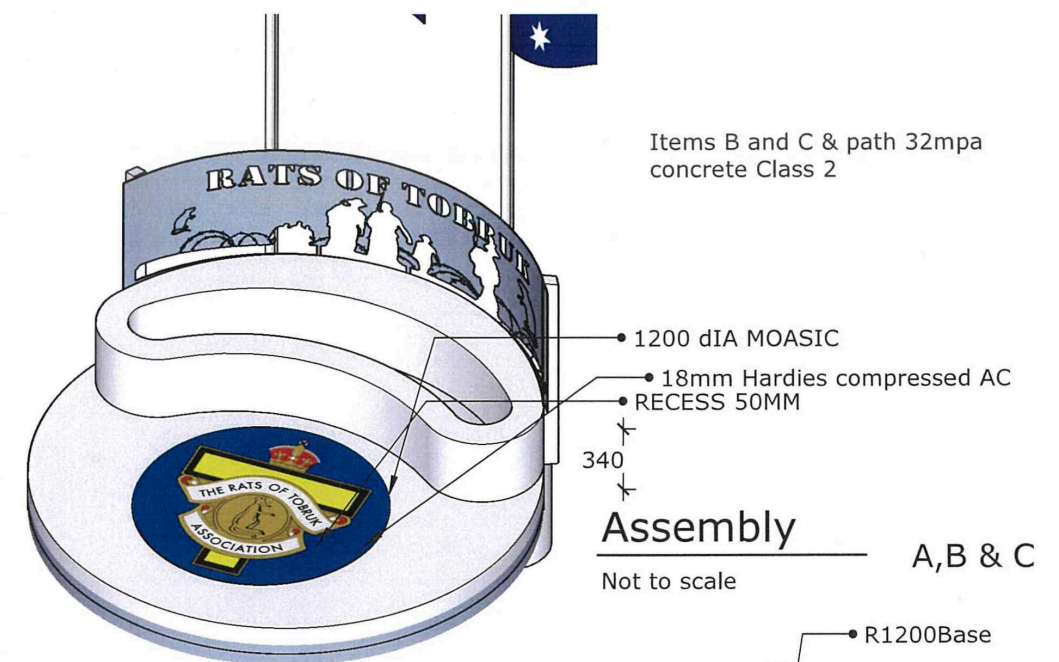
A



Planter PLAN VIEW

scale 1:20

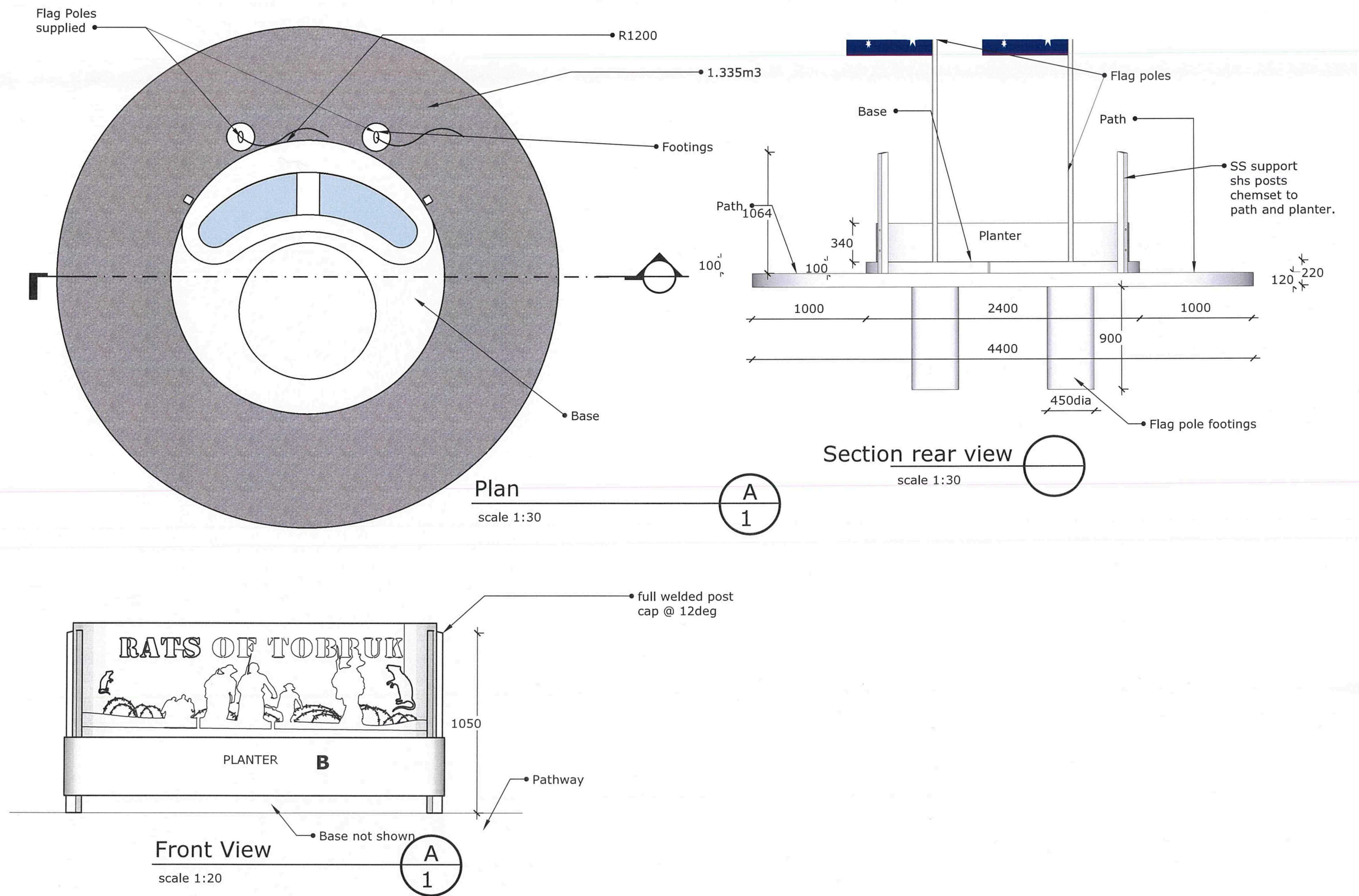
B

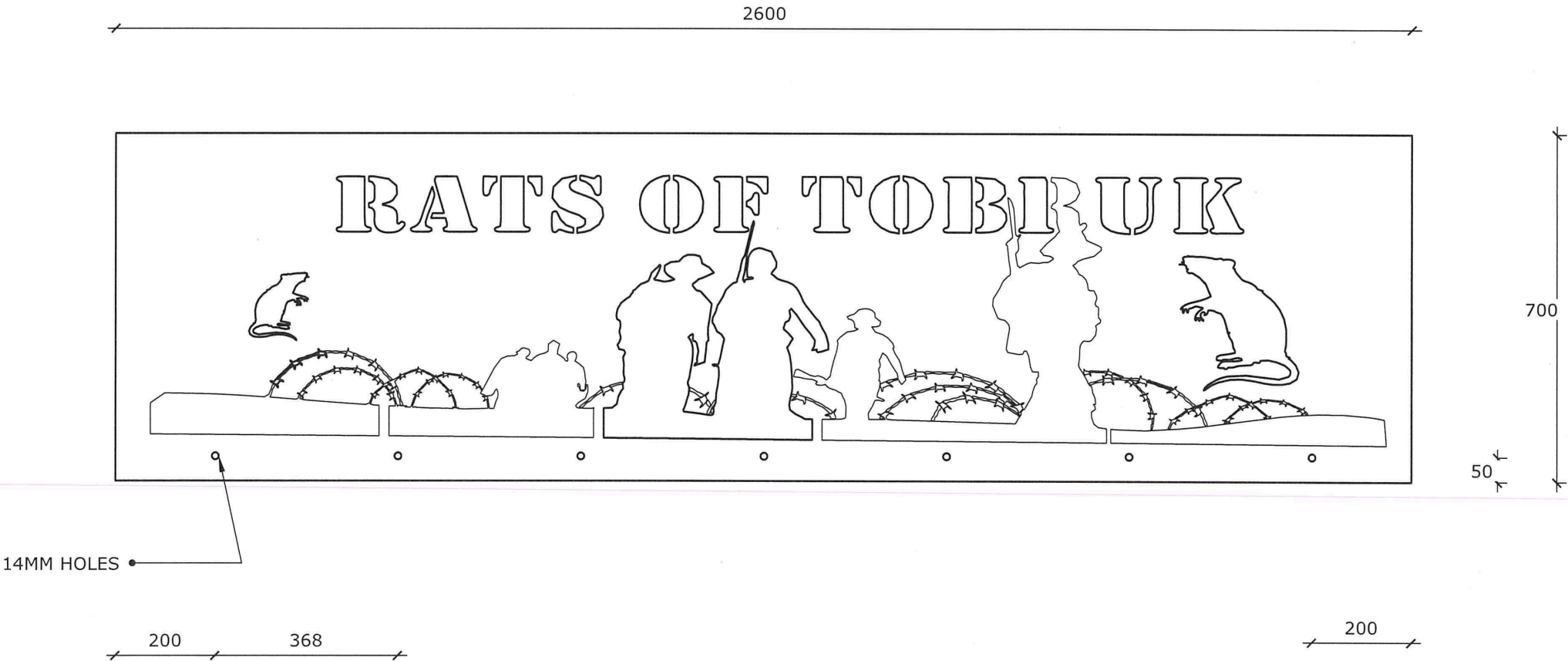


Base PLAN VIEW

scale 1:20

C

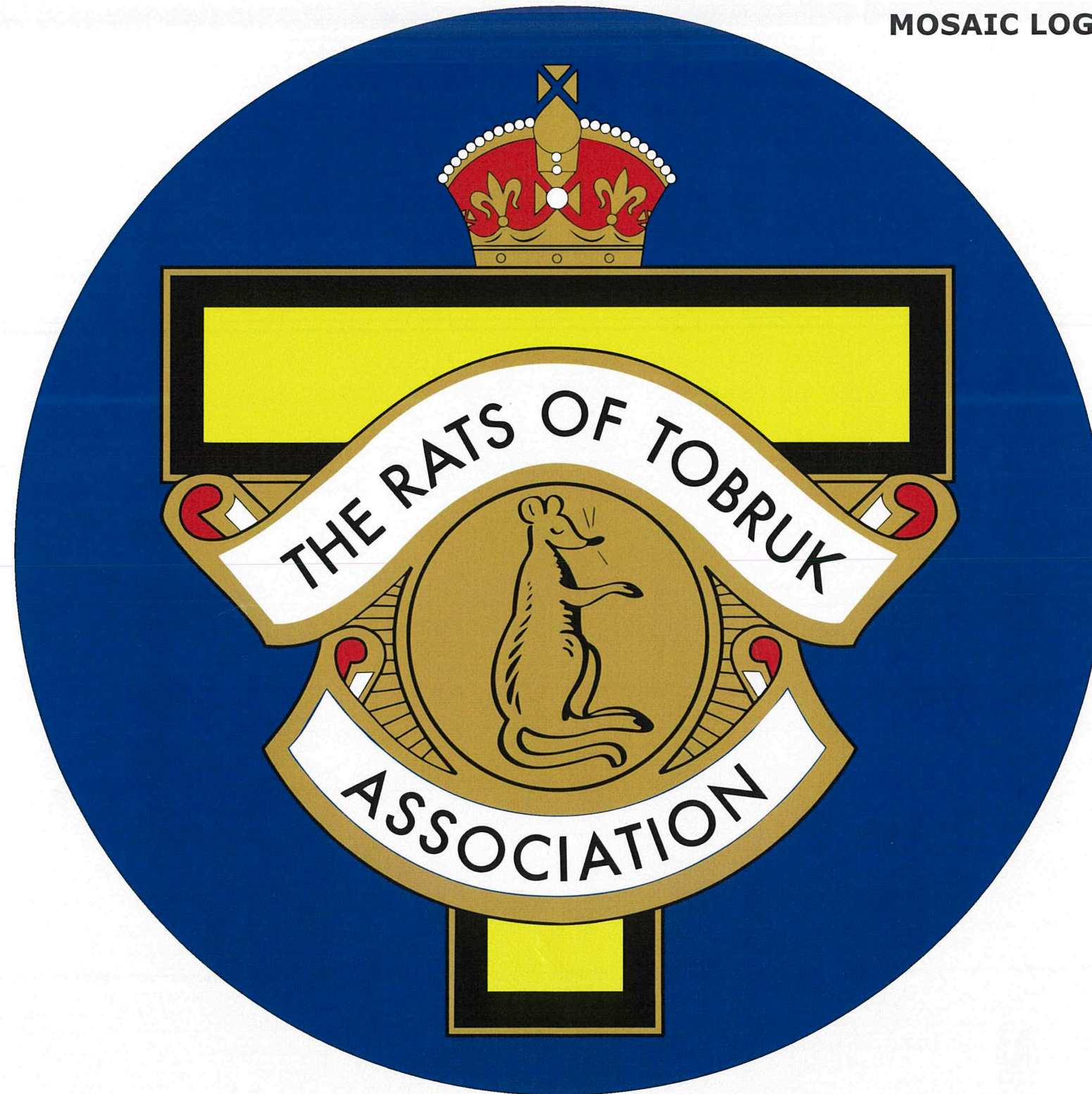




SS SHEET 6M?

SHEET TO BE BENT/ CURVED AT A 1.200 RADIUS AS PER ELEVATIONS

MOSAIC LOGO 1.200 DIAMETER



Mosaic to be affixed to HARDIES 18MM
COMPRESSED AC GROUTED THEN
INSERTED INTO THE RECESS IN THE BASE.

14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.

15 LATE REPORT ITEMS

No late report items for this meeting.

16 CONFIDENTIAL MATTERS

16.1 Corporate Services

16.1.1 - Disposal of Land - Bowen Community Centre

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.***