



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 67 Herbert Street, Bowen on **Wednesday 28 June 2023**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Julie Hall (Mayor), Gary Simpson (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Michelle Wright and Michael Brunker.

Local Government Regulation 2012

254.(C) (1) Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

(2) The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.



Warren Bunker

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 67 Herbert Street, Bowen on Wednesday 28 June 2023 commencing
at **9:00 AM**

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose
country we hold this meeting.*

9:00 AM

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea – Elite Athlete Presentations

Whitsunday Regional Council
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Council Chambers, 67 Herbert Street, Bowen on
Wednesday 28 June 2023 commencing at **9:00 AM**

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2.1 - Condolences Report

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen - Governance and Administration Officer

RESPONSIBLE OFFICER: Warren Bunker - Chief Executive Officer

PRESENTED FOR: Information

ATTACHMENTS

Nil

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

OFFICER'S RECOMMENDATION

That Council observe one (1) minute's silence for the recently deceased.

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

3 DECLARATIONS OF INTEREST

This item on the agenda allows Councillors the opportunity to declare a conflict of interest, in accordance with the *Local Government Act 2009* (the Act), in a matter that is to be discussed at this meeting of Council that is not an ordinary business matter.

Any such declarations will be managed during the meeting as required in accordance with the relevant sections of the Act.

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

5 MAYORAL UPDATE

A verbal update will be provided.

6.1 - Confirmation of Minutes

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen – Governance Administration Officer

AUTHORISING OFFICER: Warren Bunker - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 7 June 2023 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 7 June 2023 subject to removing 13.1.3 -20220634- Development Application for Material Change of Use- Rooming Accommodation (Four (4) Rooms & Communal Facilities) – 37 George Street Bowen – T Tran Vu OM2023/01/25 from the unresolved tabled matters.

Reason for Decision

The item was laid at the table at Council's Ordinary Meeting of 25/01/2023 for further information and on-site inspection to be conducted, and the applicant has since withdrawn the application.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 7 June 2023 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 7 June 2023.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 7 June 2023 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 7 June 2023 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 7 June 2023 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Council Meeting held on 7 June 2023, the following interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
<i>No declarations of interest made for this meeting.</i>			

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 7 June 2023, the following orders were made:

Councillor	Order Made
<i>No orders made for this meeting.</i>	

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
25/05/2022	13.1.3 Council Meetings Live Stream Policy	That the item be tabled until we have a full Council.	To be presented to a future Council Meeting.
25/01/2023	13.2.3 - 20220634 - Development Application for Material Change of Use - Rooming Accommodation (Four (4) Rooms & Communal Facilities) - 37 George Street Bowen - T Tran Vu OM2023/01/25.	That the item lie on the table pending further information and an on-site inspection to be conducted.	Resolved - Applicant has formally withdrawn application and therefore item is to be removed from the table.
22/02/2023	13.5.2 - Tondara Road seal	That the item lie on the table pending further investigations and costings.	Continuing to undertake costings.

CONSULTATION

Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the Ordinary Council Meeting held on 7 June 2023 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

7 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

8 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

This item on the agenda allows for the Mayor, Councillors or Council's Chief Executive Officer to present a petition to the meeting. In accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.

10.1 - Notice of Motion - Short Term Accommodation

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Cr Clay Bauman

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

To amend the Delegated Authority from Council to the Chief Executive Officer to make decisions on Development Applications for Development Permits for Material Change of Use – Short Term Accommodation in low density, low-medium density and Rural Residential zones. To allow Short Term Accommodation in these residential zones of the Whitsunday Planning Scheme to be decided by Council through Council resolution.

COUNCILLORS RECOMMENDATION

That Council:

1. Amend the following delegations from Council to the Chief Executive Officer in accordance with *Local Government Act 2009* Section 257(1)(b)
 - a) Section 60(2)(a) of the Planning Act 2016 - Power to assess and decide the extent to which the application complies with all of the assessment benchmarks for the development.
 - b) Section 60(3)(a) of the Planning Act 2016 - Power to decide to approve all or part of the application.
 - c) Section 60(3)(b) of the Planning Act 2016 - Power to decide to approve all or part of the application but impose development conditions on the approval.

To exclude Development Applications for Development Permits for Material Change of Use – Short Term Accommodation in low density, low-medium density and Rural Residential zones as a condition.

2. Endorse the Chief Executive Officer to amend the “CEO to Employees/Contractors Delegations Register” to reflect the changes as per recommendation 1.

BACKGROUND

Effectively putting a condition on current delegation to Chief Executive Officer from Councillors, for Council to retain the power to make decisions on all Development Applications for Development Permits for Material Change of Use – Short Term Accommodation in low density, low-medium density and Rural Residential zones. This means that all Short-Term Accommodation application will be decided by Council through Council resolution.

11 QUESTIONS ON NOTICE

This item on the agenda is for the inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

13 OFFICERS REPORTS

13.1 Corporate Services

13.1.1 - Show Holidays 2024

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Rebekah Sinclair - Governance and Legal Coordinator

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Request letter 2024 [13.1.1.1 - 1 page]

PURPOSE

To provide Council the opportunity to determine the regions special holidays for the 2024 calendar year.

OFFICER'S RECOMMENDATION

That Council propose 'special and show holidays' for the 2024 calendar year as follows:

1. Proserpine, Airlie Beach, and Cannonvale districts – 21st June 2024;
2. Bowen district including the localities of:
 - a. Bowen;
 - b. Guthalungra;
 - c. Gumlu; and
 - d. Bogie - excluding the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area – 25th June 2024.
3. Collinsville district, including the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area – 5th November 2024.

BACKGROUND

Local Governments are provided each year the opportunity by the Office of Industrial Relations (State Government) to request special holidays for their districts to be observed for the following year if in respect to an Agricultural, Horticultural or Industrial Show.

Each year the Queensland Agricultural Shows (known as QCAS) delegate dates to 127 Independent Show Societies in the state. Agricultural Shows have played a leading role in the development of agriculture and communities since they commenced in 1882.

Council has been approached by the Office of Industrial Relations with the invitation to request special holidays to be observed during 2024 in accordance with the *Holidays Act 1983*.

DISCUSSION/CURRENT ISSUE

The community expectation is that Council would support the local show societies and seek a show holiday for the respective events to maintain and support strong, collaborative, and cooperative relationships with the communities.

The local shows are an important part of the social networking in rural and regional towns and the special holiday is an opportunity for communities to come together in celebration of local produce and to recognise what makes each of communities across the region special.

STATUTORY/COMPLIANCE MATTERS

The Minister has the power to appoint a special holiday under section 4 of the *Holidays Act 1983*

STRATEGIC IMPACTS

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

FINANCIAL IMPLICATIONS

Managed within existing budgets.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Manager Governance & Administration
Queensland Chamber of Agricultural Societies Inc. (Queensland Ag Shows)

RISK ASSESSMENT

The risk of a response not being provided to the Office of Industrial Relations will eliminate the regions opportunity for recognition of a Special Holiday, which could potentially put Council in a negative position with the communities.

TIMINGS/DEADLINES

A response to the Office of Industrial Relations is required by 3 July 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.

- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial, or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Council has the option to decline the Special Holiday offer.



Office of
Industrial Relations

Department of Education

15 May 2023

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983* local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2024 for districts in your local government area, please complete the attached request form and submit via email to info@oir.qld.gov.au by no later than **Friday, 3 July 2023**.

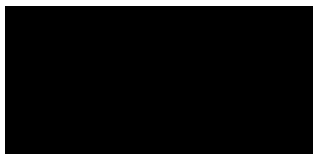
A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but is a bank holiday only and under the *Trading (Allowable Hours) Act 1990*, is only a holiday for banks and insurance offices and under a directive of the *Public Service Act 2008*, a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Ms Patricia Faulkner, Office of Industrial Relations on (07) 3406 9845 or email patricia.faulkner@oir.qld.gov.au.

Yours sincerely



A J (Tony) James
Assistant Director-General
Office of Industrial Relations

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13.1.2 - Financial Report - FY 2022-23 Period ending May 2023

DATE: 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Julie Moller – Manager Strategic Finance

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Monthly Financial Report May 2023 [**13.1.2.1** - 7 pages]
2. Financial Statement for the period ending 31 May 2023 [**13.1.2.2** - 17 pages]
3. Capital Expenditure Report as at 31 May 2023 [**13.1.2.3** - 4 pages]

PURPOSE

To inform Council of the current financial performance and position for the period to 31 May 2023.

OFFICER'S RECOMMENDATION

That Council receive the Financial Report, Capital Expenditure Report and the Unaudited Financial Statements 2022/23 for the period ended 31 May 2023.

BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the Local Government Regulation 2012 to present the financial report at a meeting of the Local Government on a monthly basis. The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Council adopted the 2022/23 Annual Budget on the 24 June 2022, adopted the Q2 budget review on the 22 February 2023 and adopted the Q3 budget review on the 10 May 2023 which is reflected in this report.

DISCUSSION/CURRENT ISSUE

Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- Attachment 1 contains a summary of the financial performance with commentary around significant items.
- Attachment 2 contains the full set of unaudited financial statements, including notes thereto.
- Attachment 3 details the capital budget expenditure for the period.

The following highlights some of the key results for the period ending 30 April 2023:

Focus	Details
Sustainability	Key financial sustainability indicators (ratios) are within acceptable and expected parameters (see Attachment 1).
Cash	The end of month cash balance was \$127M, which is more than the minimum required levels. The higher level of cash is attributed to the timing of revenue collections and reduced expenditure on capital delivery and materials and services year to date. Councils' investments including term deposits had a weighted average interest rate of 4.01% at the end of the month.
Capital	Council has delivered 61% of the full year capital budget (Q3 Review) excluding landfill remediation works and commitments for 2022/23, totalling \$27.3M against a total budget of \$45M. This underspend has been influenced by changes in the programming of works, scheduled maintenance, and recognition of multi-year projects. At Q3 budget review \$14M was deferred to outer years.
Rates & Charges	Outstanding Rates & Charges have decreased from \$6.8M in April to \$6.5M in May 2023. This will continue to decrease due to our current debt recovery actions until rates are issued again.
General Debtors	General Debtors balance is \$6.2M compared to \$5.7M the previous month. This balance varies depending on when invoices have been issued within the month. Recovery measures are currently in progress through a debt recovery agency for both Rates debtors and General debtors.

Budget Process Update:

- 2022/23 Budget was endorsed at the Special Budget Meeting on 24 June 2022.
- Quarter 1 Budget Review was adopted at Council's Ordinary Council Meeting on 9 November 2022.
- Quarter 2 Budget Review was adopted at Council's Ordinary Council Meeting on 22 February 2023 and is reflected in these reports.
- Quarter 3 Budget Review was adopted at Council's Ordinary Council Meeting on 10 May 2023 and is reflected in these reports.
- 2023/24 Budget is scheduled for adoption on the 30 June 2023

Rates and Charges Update:

- Supplementary Rates notices were issued 19 May and discount due date closes on the 22 June.
- Rates Water meter reading commenced on the 13 June 2023.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

204 Financial Report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report -
 - (a) if the local government meets less frequently than monthly - at each meeting of the local government; or
 - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice, and leadership.

FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives. Budget risks identified throughout the year are to be mitigated as part of Council's ongoing budget reviews. Council adopted the Quarter 3 Budget Review in May, and these budgets have been included in the attached financial reports.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Manager Financial Services
Management Accountant

RISK ASSESSMENT

If actual revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in quarterly budget reviews.

At the end of May, Council has underspent in both the capital and operational expenses. There are a number of influencing factors that include delays with supply chain issues and a lack of key personnel to manage and deliver work including contractors. The underspend is reflected with increased cash held likely to be the result at the end of financial year.

In addition, cost of living price increases (price risks) are also being seen which will be accommodated within the budgets but may result in less outcomes being realised.

TIMINGS/DEADLINES

Mandatory each month as per Section 204 of the Local Government Regulation 2012.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

FINANCIAL REPORT

Financial Year: 2022/23

Period Ending: 31 May 2023



BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the Q3 Budget.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

For the period under review, Council's operating surplus stood at \$13.4M, after charging depreciation (What We Set-aside for Asset Renewals) of \$27.4M. Council's operating surplus is due to an increase in interest from investments and an underspend on suppliers compared to budget.

The End of Financial Year result final position depends on a number of factors including whether or not Council receives the advanced payment of the Financial Assistance Grant (approximately \$4.7M) as there is a potential that this advanced payment may cease in 2022/23 and whether or not the spend on Suppliers is achieved for the year.

Table 1 : Statement of Income & Expenditure

	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	91,390,581	96,780,574	96,867,422	100%
What We Invoiced Our Customers	26,395,334	28,182,671	25,466,085	90%
What We Rcvd. as Grants & Subsidies	9,829,633	2,951,506	3,056,317	104%
What We Rcvd. As Interest from Investment	910,236	3,314,167	3,893,024	117%
Our Other Revenue	2,473,961	2,205,358	2,036,784	92%
Our Total Recurrent Earnings	130,999,746	133,434,275	131,319,633	98%
What We Spent on Our Staff	36,155,112	37,766,702	35,780,131	95%
What We Spent on Our Suppliers	54,446,386	60,283,499	51,769,855	86%
Our Total Direct Spend	90,601,498	98,050,201	87,549,986	89%
What We Paid Our Bankers	4,403,786	2,927,576	2,977,563	102%
What We Set-aside for Asset Renewals	29,202,671	27,663,517	27,437,243	99%
Our Operating Surplus/(Deficit)	6,791,791	4,792,981	13,354,842	279%
Our Capital Revenue	63,054,191	30,755,343	23,604,944	77%
Our Capital Expenses	35,953,228	19,967,576	1,684,104	8%
Our Capital Surplus/(Deficit)	27,100,962	10,787,768	21,920,840	203%
Our Net Earnings	33,892,753	15,580,748	35,275,682	226%

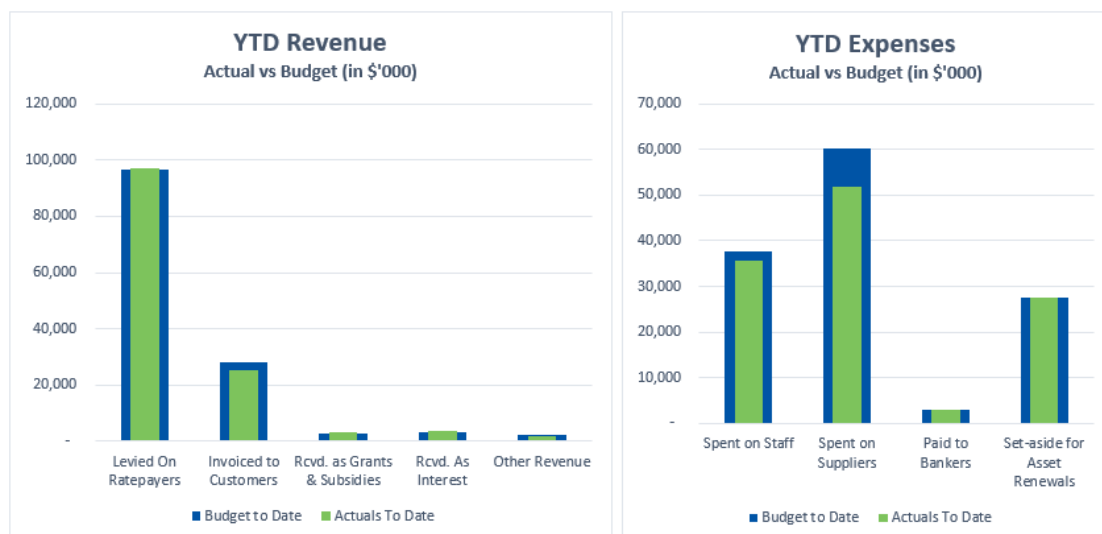
Revenue

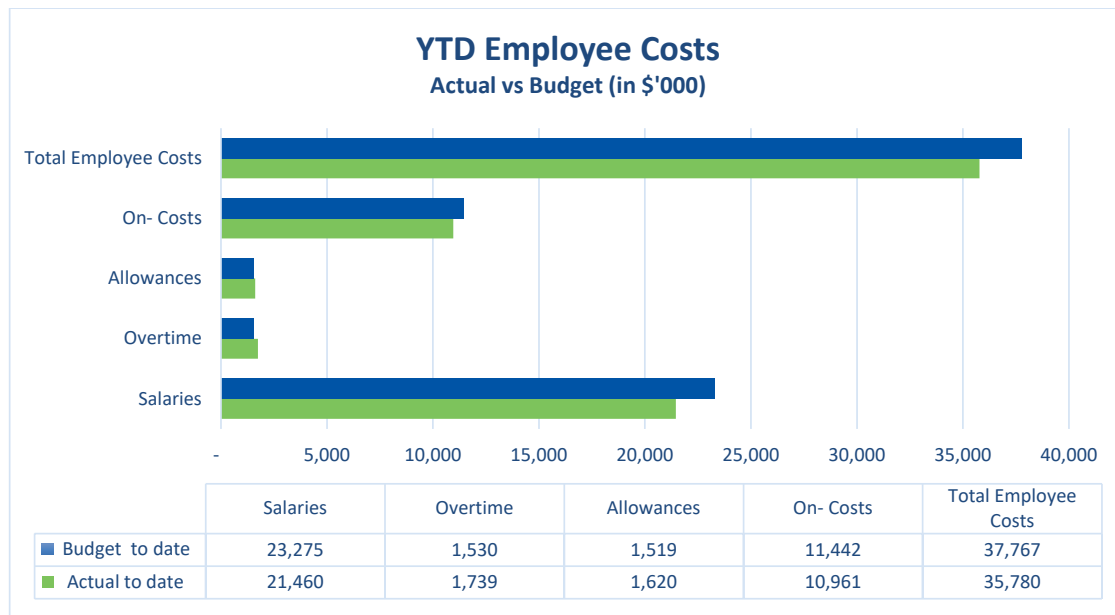
- Total Recurrent Earnings is on target to meet budget, currently sitting at 98%. Water revenue accruals of approximately \$600K is still to be taken up at End of Financial Year. What we invoice our customers is under budget due to timing of RMPC Claims issued for works completed throughout the year.
- Interest from Investments is tracking ahead of budget due to further interest rate increases and the ability to maximise Council's return on investment.
- Our Capital Revenue is tracking behind budget due to timing of grant funding received and project completion.

Expenditure

- Total direct spend is below YTD budget, currently sitting at 89% which is comparable to April which also reported spend of 89% of YTD budget. It is expected that the timing of operational works will bring actuals closer to the budget, however it is anticipated that the budget will not be fully consumed by EOFY. The ability to fill vacant positions is also a key factor driving this variance in both labour costs and delivery of works, including the ability to source materials and contractors. The Labour budget has been reduced in previous quarterly reviews to reflect this position.
- Total depreciation set aside for asset renewals is on target to meet budget.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:





The employee costs have been adjusted at the recent budget review to reflect the current state of vacant positions and where new employees may not start this financial year.

COMMUNITY WEALTH

The value of resources Council has to service our community. Net Community wealth at the end of the period stood at \$1.24B.

Table 2 : Statement of Financial Position

	Prev. Yr. Audited	Annual Budget	Actual to date
What We Own	1,211,830,900	1,205,764,135	1,210,725,841
Inventory We Hold	4,543,523	4,930,000	4,151,471
What We are Owed	31,179,637	17,343,945	20,678,517
What We Have in Bank	86,724,823	103,033,599	126,833,333
Our Total Assets	1,334,278,883	1,331,071,680	1,362,389,162
What We Owe Our Suppliers	58,923,646	53,084,882	56,320,839
What We Owe Our Lenders	76,383,059	71,317,677	71,820,464
Our Total Liabilities	135,306,705	124,402,559	128,141,303
Our Community Wealth	1,198,972,178	1,206,669,121	1,234,247,859

- Cash balances (what we have in bank) remains at healthy levels and well above minimum requirements due to revenue being received from the rates levy being issued, reduced capital budget delivery, and reduced operational spending.

Debtors & Borrowings

What We Are Owed	
Category	Amount
Rates & Charges	6,528,986
General Debtors	6,224,232
GST Receivable/(Payable)	76,892
Advances to Community	1,020,500
SUB-TOTAL	13,850,610

Contract Assets	4,403,042
Water Charges not yet levied	3,445,833
Prepayments	774,087
Provision for Bad Debts	(1,795,055)
SUB-TOTAL	6,827,907

GRAND TOTAL	20,678,517
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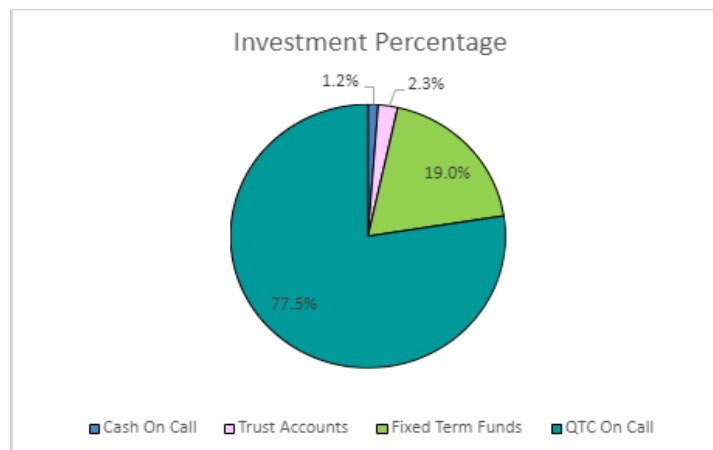
What We Have Borrowed		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	1,194,028
81092 Gen7 08/09	6.82%	3,449,531
81090 Gen8 09/10	6.33%	2,354,732
81089 Gen8 AMSU	5.07%	2,380,583
81093 STP Projects	5.25%	16,494,319
81094 WTP Projects	4.86%	8,059,593
Bowen STP 19/20	2.20%	8,395,517
WCA Run 19/20	2.20%	20,569,016
Bowen Cell 3 19/20	0.91%	1,612,880
Bowen STP 20/21	1.80%	4,972,011
TOTAL		69,482,208

What We Have Available to Borrow		
Facility	Rate	Limit
Working Capital Facility	0.10%	20,000,000
Term Loans		-
TOTAL		20,000,000

- Rates & charges owed has decreased from \$6.8M in April to \$6.5M in May. This will continue to decrease due to our current debt recovery actions.
- General Debtors balance is \$6.2M compared to \$5.7M the previous month. General Debtors vary depending upon when invoices have been issued within the month.
- Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors.

Investments

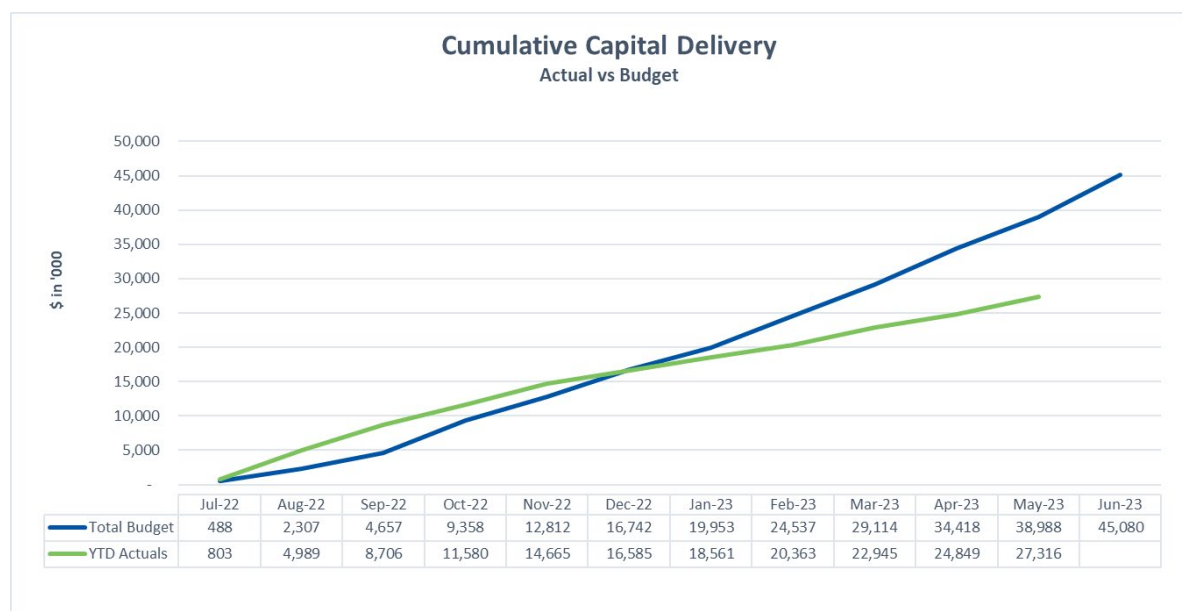
	Prev. Yr	Current
Queensland Treasury Corporation	86,724,823	101,833,333
Term Deposit	-	25,000,000
Total	86,724,823	126,833,333



- \$25M is currently invested in term deposits at competitive interest rates to maximise Council's return on investment.
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.
- The weighted average return on investments was at 4.01% for the month of May due to RBA's cash rate decision currently sitting at 3.85%.

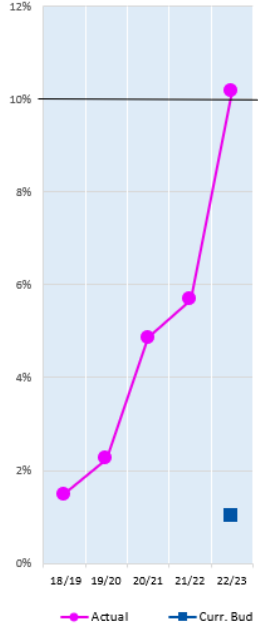
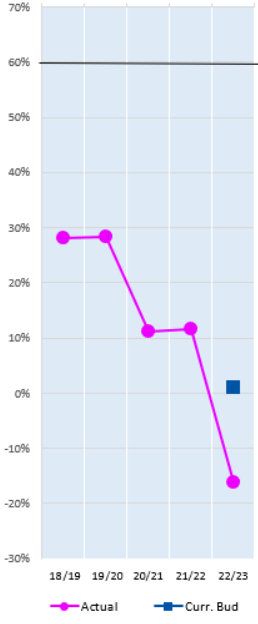
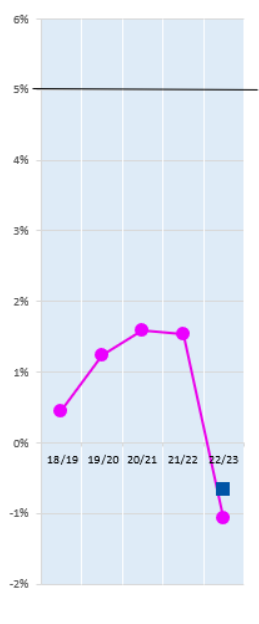
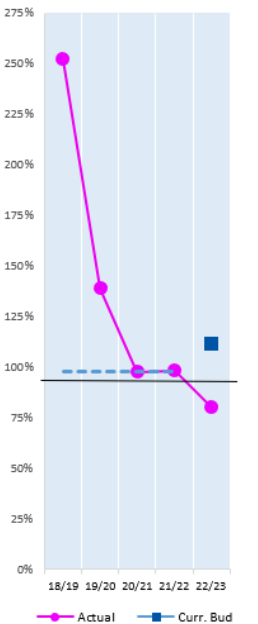
CAPITAL DELIVERY (Excluding commitments)

- \$27.3M or 70% of the planned YTD capital budget of \$39M has been delivered up to 31 May 2023. This equates to 61% of the full year capital budget of \$45M being delivered to date excluding commitments.
- \$19M has been committed to date which equates to 103% of the full year capital budget being spent or committed.
- Council has adopted Q3 Budget Review which is reflected in this report. It is expected that a portion of this budget will be carried over to the 2023/24 Financial Year for delivery.



FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO 	NET FINANCIAL LIABILITIES RATIO (ADJUSTED) 	INTEREST COVERAGE RATIO 	ASSET SUSTAINABILITY RATIO 
<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i>	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i>	<i>Net Interest Expense divided by Total Operating Revenue</i>	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i>
Target: 0 - 10% YTD Act: 10.17% Budget: 1.03%	Target: < 60% YTD Act: -16.15% Budget: -0.64%	Target: < 5% YTD Act: -1.07% Budget: -0.65%	Target: Avg. 90% YTD Act: 79.89% Budget: 111.20%
Above target % due to timing of revenue recognition – Rates & Charges.	Above budget and maintained at a steady level below the maximum recommended levels.	Well below the recommended maximum threshold and in line with budget.	Is below target and budget due to timing of capitalisations.

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows is presented below.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	101%	98%	
Our Expenditure	98%	89%	
Our Capital Delivery	91%	61%	
Our Cash on Hand	110%	123%	

- Earnings and Cash on Hand indicators are within expected levels as of 31 May.
- Our Expenditure is at 89% which relates to both budget phasing to be adjusted and also impacts on delivery due to vacant positions.
- Capital delivery is at 61% of the full year budget delivered, this is below target. It is expected that this will increase as the work is completed during the rest of the financial year. The capital budget has been reviewed at Q3 budget review and projects carried over to next financial year. Based on current spend, there is still a potential for capital program not to be fully expended by end of financial year.

- Rates Water meter reading commenced on the 13 June 2023.
- Supplementary rates notices were issued on the 19 May and discount due date closes on the 22 June.
- Third Quarter budget review was adopted at Council's Ordinary Council Meeting on 10 May 2023 and is presented in these reports.
- 2023/24 Budget is scheduled for adoption on the 30 June 2023.
- Budget risks are being monitored as the year progresses and will be discussed during the budget review deliberations.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

For the period ending 31 May 2023

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Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the period ending 31 May 2023

		2023	2022	Budget	PTD Budget	Variance
	Note	YTD	30 June	2022/23	2022/23	to Budget
		\$	\$	\$	\$	%
Income						
Recurrent revenue						
Rates, levies and utility charges	3 (a)	96,867,422	91,390,581	96,780,574	96,780,574	100%
Sale of goods and major services	3 (b)	17,097,069	14,675,788	19,658,112	17,918,456	95%
Fees and charges	3 (c)	3,639,892	4,201,420	4,246,950	3,579,871	102%
Lease, rental and levies		310,019	288,188	292,200	267,850	116%
Interest received		3,893,024	910,236	3,634,700	3,314,167	117%
Sales of contract and recoverable works		4,417,373	7,229,938	6,911,744	6,416,494	69%
Other recurrent income		2,038,516	2,473,961	2,408,663	2,205,358	92%
Grants, subsidies and contributions	4 (i)	3,056,317	9,829,633	7,723,309	2,951,506	104%
Total recurrent revenue		131,319,633	130,999,746	141,656,252	133,434,275	98%
Capital revenue						
Grants, subsidies and contributions	4 (ii)	22,740,070	62,299,790	27,218,489	29,573,681	77%
		22,740,070	62,299,790	27,218,489	29,573,681	77%
Total revenue		154,059,704	193,299,536	168,874,741	163,007,956	95%
Capital income		864,874	754,400	1,289,086	1,181,662	73%
Total income	2 (b)	154,924,577	194,053,936	170,163,827	164,189,618	94%
Expenses						
Recurrent expenses						
Employee benefits	5	(35,780,131)	(36,155,112)	(40,920,125)	(37,766,702)	95%
Materials and services	6	(51,769,855)	(54,446,386)	(65,875,641)	(60,283,499)	86%
Finance costs	7	(2,977,563)	(4,403,786)	(3,339,174)	(2,927,576)	102%
Depreciation and amortisation		(27,437,243)	(29,202,671)	(30,069,291)	(27,663,517)	99%
Total operating expenses		(117,964,792)	(124,207,955)	(140,204,231)	(128,641,294)	92%
Capital expenses						
Other capital expenses	8	(1,684,104)	(35,953,228)	(22,262,652)	(19,967,576)	8%
Total expenses	2 (b)	(119,648,896)	(160,161,183)	(162,466,883)	(148,608,870)	81%
Net result		35,275,682	33,892,753	7,696,944	15,580,748	226%
Other comprehensive income						
Items that will not be reclassified to net result						
Increase / (decrease) in asset revaluation surplus		-	5,247,434	-	-	
Total other comprehensive income for the year		-	5,247,434	-	-	
Total comprehensive income for the year		35,275,682	39,140,188	7,696,944	15,580,748	226%

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations

For the period ending 31 May 2023

	Note	2023 \$	2022 \$	Budget 2022/23 \$
Retained surplus (deficiency) from prior years		8,495,807	10,040,818	8,495,805
Net result for the year		35,275,682	33,892,753	7,696,944
		43,771,489	43,933,571	16,192,749
Transfers (to) from capital account				
Transfer of capital income		(864,874)	(754,400)	(1,289,086)
Funds (utilised for) created from - capital funding		-	-	14,069,738
Transfer of capital expenses		1,684,104	35,953,228	22,262,652
Non-monetary capital revenue		-	(7,554,448)	-
Unspent capital revenue transferred from capital		21,838,501	13,383,203	-
Adjustment for unfunded depreciation		1,190,784	1,884,641	1,306,313
Transfer to adjust the working capital cash		-	(2,443,492)	(3,021,008)
Net capital account transfers		23,848,515	40,468,732	33,328,609
Transfers (to) from restricted reserves				
Constrained grants and subsidy reserve		(9,189,530)	(28,041,017)	(10,056,624)
Constrained NDRRA grants reserve		(13,550,540)	(26,704,325)	(17,161,865)
Retained surplus (deficiency) available for transfer to reserves		44,879,934	29,656,961	22,302,869
Transfers (to) from reserves for future capital funding:				
Capital works reserve		(9,739,143)	(19,138,186)	(9,739,143)
Disaster resilience reserve		(3,190,182)	(366,000)	(3,190,181)
Transfers (to) from reserves for future recurrent funding purposes:				
Operational projects reserve		-	(1,656,967)	-
Retained surplus (deficit) at end of year		31,950,609	8,495,808	9,373,546

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position

As at 31 May 2023

	Note	2023 \$	2022 \$	Budget 2022/23 \$
Current assets				
Cash and cash equivalents	9	101,833,333	86,724,823	103,033,599
Cash investments	9	25,000,000	-	-
Receivables	10 (a)	11,953,664	12,343,398	12,743,945
Inventories	11	1,856,471	1,633,523	2,020,000
Contract assets		4,403,042	13,473,911	-
Other assets		4,296,812	5,337,328	4,600,000
		149,343,321	119,512,983	122,397,544
Non-current assets held for sale		2,295,000	2,910,000	2,910,000
Total current assets		151,638,321	122,422,983	125,307,544
Non-current assets				-
Receivables	10 (b)	25,000	25,000	-
Investment properties	12	2,188,653	2,040,000	2,040,000
Property, plant and equipment	13	1,206,253,251	1,207,885,238	1,201,484,103
Right of use assets	13	2,283,937	1,905,661	2,240,032
Total non-current assets		1,210,750,841	1,211,855,900	1,205,764,135
TOTAL ASSETS		1,362,389,162	1,334,278,883	1,331,071,680
Current liabilities				
Trade and other payables	14	8,331,821	14,856,999	15,190,000
Provisions	15	12,005,291	11,536,892	8,350,000
Borrowings	16	5,572,742	5,952,866	5,674,100
Contract liabilities		9,283,788	5,614,986	-
Total current liabilities		35,193,642	37,961,743	29,214,100
Non-current liabilities				
Trade and other payables		4,358,035	4,358,035	4,358,035
Provisions	15	22,341,905	22,556,735	25,186,847
Borrowings	16	66,247,721	70,430,193	65,643,577
Total non-current liabilities		92,947,661	97,344,962	95,188,459
TOTAL LIABILITIES		128,141,303	135,306,705	124,402,559
NET COMMUNITY ASSETS		1,234,247,859	1,198,972,178	1,206,669,121
Community equity				
Investment in capital assets		762,656,717	759,814,182	762,181,293
Asset revaluation surplus		362,680,628	362,680,628	362,680,628
Retained surplus		31,950,609	8,495,807	9,373,546
Reserves	17	76,959,904	67,981,560	72,433,654
TOTAL COMMUNITY EQUITY		1,234,247,859	1,198,972,178	1,206,669,121

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity For the period ending 31 May 2023

	Note	Total		Retained surplus		Reserves		Asset revaluation surplus	
		2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$
Balance at beginning of the year		1,198,972,178	1,155,016,109	768,309,990	741,244,821	67,981,560	56,338,095	362,680,628	357,433,194
Error correction to opening balance		-	4,815,881	-	4,815,881			-	
Restated opening balances		1,198,972,178	1,159,831,990	768,309,990	746,060,702	67,981,560	56,338,095	362,680,628	357,433,194
Net result		35,275,682	33,892,753	35,275,682	33,892,753	-	-	-	-
Other comprehensive income for the year									
Revaluations:									
Property, plant & equipment	13	-	5,274,934	-	-	-	-	-	5,274,934
Change in value of future rehabilitation costs		-	(27,500)	-	-	-	-	-	(27,500)
Total comprehensive income for the year		35,275,682	39,140,188	35,275,682	33,892,753	-	-	-	5,247,434
Transfers (to) from retained earnings and recurrent reserves		-	-	-	(1,656,967)	-	1,656,967	-	-
Transfers (to) from retained earnings and capital reserves		-	-	(8,978,344)	(9,986,498)	8,978,344	9,986,498	-	-
Balance at end of the year		1,234,247,860	1,198,972,178	794,607,328	768,309,990	76,959,904	67,981,560	362,680,628	362,680,628

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the period ending 31 May 2023

		2023	2022	Budget 2022/23
	Note	\$	\$	\$
Cash flows from operating activities				
Receipts				
General rates and utility charges		95,898,948	92,817,736	96,366,393
Sale of goods and major services		17,097,069	14,675,788	19,658,112
Lease, rental and levies, fees and charges		3,845,911	3,527,583	4,339,150
Other income		7,226,707	9,287,861	9,065,457
GST received		707,052	11,734,611	(5,056)
Receipts from customers		124,775,689	132,043,579	129,424,057
Operating grants, subsidies and contributions		4,699,510	11,254,434	7,724,441
Interest received		3,893,024	910,236	3,634,700
Payments				
Payment to employees		(35,621,058)	(36,203,939)	(40,756,912)
Payments for materials and services		(57,866,756)	(54,056,668)	(66,036,546)
GST paid		-	(12,692,061)	-
Payments to suppliers and employees		(93,487,813)	(102,952,668)	(106,793,458)
Interest expense		(2,525,940)	(2,962,173)	(3,124,174)
Net cash inflow (outflow) from operating activities		37,354,470	38,293,408	30,865,566
Cash flows from investing activities				
Government subsidies and grants		30,309,128	45,344,392	36,017,887
Capital contributions		3,527,420	2,655,816	
Payments for property, plant and equipment		(27,154,524)	(73,039,140)	(140,712,974)
Movement in work in progress		-	-	95,632,533
Payments for investment property		(161,566)	(30,603)	
Net transfer (to) from cash investments		(25,000,000)		
Proceeds from sale of property, plant and equipment		135,728	537,617	
Payments for rehabilitation work		-	-	(628,596)
Non-current assets held for sale - Proceeds from sale		1,482,855	-	1,037,000
Net movement in loans to community organisations		16,500	12,000	
Net cash inflow (outflow) from investing activities		(16,844,458)	(24,519,918)	(8,654,150)
Cash flows from financing activities				
Repayment of borrowings	16	(4,973,881)	(5,210,944)	(5,432,000)
Repayments made on finance leases		(427,621)	(454,787)	(470,639)
Net cash inflow (outflow) from financing activities		(5,401,502)	(5,665,731)	(5,902,639)
Net increase (decrease) in cash and cash equivalents held		15,108,510	8,107,759	16,308,777
Cash and cash equivalents at beginning of the financial year		86,724,823	78,617,064	86,724,822
Cash and cash equivalents at end of the financial year	9	101,833,333	86,724,823	103,033,599

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Capital Funding

For the period ending 31 May 2023

	Note	2023	2022	Budget 2022/23
		\$	\$	\$
Sources of capital funding				
Excess capital revenue provided in year		(21,838,501)	(13,383,193)	(14,069,738)
Finance leases for right of use assets		838,907	372,072	837,257
Funded depreciation and amortisation		26,246,458	27,318,030	28,762,976
Proceeds from the sale of capital assets		1,618,583	537,617	594,124
Donated and contributed physical assets		-	7,554,448	-
Constrained grants, subsidies and contributions		6,999,488	26,864,545	8,349,970
Insurance reimbursed reserve and		-	222,400	-
Capital Works reserve		6,141,023	10,471,749	10,183,883
Insurance Restoration reserve		-	-	-
Constrained NDRRA grants reserve		13,550,540	26,704,325	17,161,865
		33,556,498	86,661,994	51,820,337
Application of capital funding				
Non-current capital assets				
Land and Improvements		-	-	-
Buildings and Other Structures		20,750,959	57,484,257	39,243,332
Plant and equipment		2,671,008	8,667,528	5,954,931
Transport Infrastructure		1,982,578	26,446,237	74,749,121
Water		82,928	14,663,645	12,502,521
Sewerage		74,246	25,536,530	8,263,069
Right of use - Land		-	-	-
Right of use - Buildings		838,907	347,480	837,257
Right of use - Plant		-	24,592	-
Movement in capital work in progress		1,592,805	(52,204,610)	(95,632,533)
Investment property		161,566	30,603	-
		28,154,997	80,996,263	45,917,698
Principal loan redemptions				
Queensland Treasury Corporation		4,973,881	5,210,944	5,432,000
Finance leases for right of use assets		427,621	454,787	470,639
		5,401,502	5,665,731	5,902,639
		33,556,498	86,661,994	51,820,337

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2023

2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2023 \$	2023 \$	2023 \$	2023 \$							
Office of the Chief Executive	225,045	372,357	-	-	597,402	(5,924,003)	-	(5,924,003)	(5,326,601)	(5,326,601)	-
Corporate Services	878,495	58,232,073	1,916,655	864,874	61,892,097	(9,217,359)	(820,944)	(10,038,304)	49,893,209	51,853,794	226,476,098
Community Environmental Services	711,170	3,011,081	21,366	-	3,743,618	(15,779,466)	(315,890)	(16,095,356)	(12,057,215)	(12,351,738)	32,552,273
Engineering	1,202,277	3,019,719	13,878,474	1,118,275	19,218,745	(34,059,428)	(489,906)	(34,549,334)	(29,837,432)	(15,330,589)	630,681,672
Waste Management	(0)	10,696,533	-	-	10,696,533	(7,684,273)	-	(7,684,273)	3,012,259	3,012,259	15,346,933
Planning & Development Assessment	-	1,672,912	-	2,409,145	4,082,058	(3,687,693)	-	(3,687,693)	(2,014,781)	394,364	-
Airport Operations	-	7,552,179	154,522	-	7,706,701	(6,327,340)	(48,276)	(6,375,616)	1,224,838	1,331,085	64,096,675
Quarries & Pitts	-	2,316,312	-	-	2,316,312	(2,779,189)	(9,088)	(2,788,277)	(462,878)	(471,965)	3,793,125
Shute Harbour Operations	-	3,279,063	3,190,181	-	6,469,244	(4,413,204)	-	(4,413,204)	(1,134,142)	2,056,040	52,417,748
Water Services	6,875	20,819,501	51,451	-	20,877,827	(16,402,875)	-	(16,402,875)	4,423,501	4,474,952	162,411,293
Sewerage Services	-	17,324,042	-	-	17,324,042	(11,689,959)	-	(11,689,959)	5,634,083	5,634,083	174,613,347
Total	3,023,863	128,295,770	19,212,650	4,392,294	154,924,577	(117,964,792)	(1,684,104)	(119,648,896)	13,354,842	35,275,682	1,362,389,163

For the year ended 30 June 2022

For the year ended 30 June 2022											
Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2022 \$	2022 \$	2022 \$	2022 \$							
Office of the Chief Executive	309,915	323,297	-	-	633,213	(4,631,745)	-	(4,631,745)	(3,998,532)	(3,998,532)	-
Corporate Services	5,876,520	52,565,921	12,287,027	140,000	70,869,468	(6,509,608)	(549,407)	(7,059,014)	51,932,833	63,810,454	211,641,507
Community Environmental Services	578,316	3,071,771	1,196,968	163,733	5,010,789	(16,362,796)	(43,846)	(16,406,642)	(12,712,709)	(11,395,853)	14,955,142
Engineering	2,324,555	6,401,938	29,261,218	7,161,652	45,149,363	(38,585,222)	(12,032,257)	(50,617,479)	(29,858,728)	(5,468,115)	625,982,905
Waste Management	(5,403)	9,654,384	-	520,650	10,169,631	(8,591,844)	(17,568,890)	(26,160,734)	1,057,137	(15,991,103)	13,584,145
Planning & Development Assessment	-	1,889,063	-	1,392,366	3,281,429	(3,291,035)	-	(3,291,035)	(1,401,972)	(9,606)	-
Airport Operations	95,478	6,304,859	676,208	-	7,076,545	(6,517,641)	(427,848)	(6,945,488)	(117,304)	131,056	65,325,979
Quarries & Pitts	-	3,278,820	-	127,427	3,406,247	(3,900,182)	(244,665)	(4,144,847)	(621,362)	(738,600)	3,951,691
Shute Harbour Operations	559,683	1,160,928	5,308,413	-	7,029,024	(2,863,820)	(2,441,273)	(5,305,093)	(1,143,210)	1,723,931	55,898,560
Water Services	1,102	20,048,313	3,359,692	615,159	24,024,266	(19,075,255)	(1,082,464)	(20,157,719)	974,160	3,866,547	169,231,633
Sewerage Services	1,102	16,559,184	-	843,677	17,403,963	(13,239,391)	(1,562,578)	(14,801,968)	3,320,895	2,601,994	173,707,321
Total	9,741,267	121,258,479	52,089,526	10,964,664	194,053,936	(123,568,537)	(35,953,228)	(159,521,765)	7,431,209	34,532,172	1,334,278,883

WHITSUNDAY REGIONAL COUNCIL**Notes to the Financial Statements
For the period ending 31 May 2023**

	Note	2023 \$	2022 \$
3 Revenue			
(a) Rates, levies and utility charges			
General rates		56,831,218	53,731,316
Water		11,924,909	11,186,249
Water consumption, rental and sundries		7,325,607	7,022,545
Sewerage		18,015,273	17,461,001
Waste management		7,515,803	6,577,269
Rates and utility charge revenue		101,612,810	95,978,380
Less: Discounts		(4,029,414)	(3,884,682)
Less: Pensioner remissions		(715,974)	(703,117)
		<u>96,867,422</u>	<u>91,390,581</u>
(b) Sale of goods and major services			
Lake Proserpine Commercial services		241,472	166,778
Parking and other ranger services		1,637,165	1,500,441
Refuse tips and transfer station charges		2,609,973	2,690,859
Aerodrome charges		5,665,456	4,506,407
Quarry charges		2,161,387	3,160,805
Shute harbour commercial activities		3,068,695	1,071,841
Caravan parks fees and charges		909,547	1,012,510
Water and sewerage fees and charges		515,813	566,147
Entertainment & community centres		287,563	-
		<u>17,097,069</u>	<u>14,675,788</u>
(c) Fees and Charges			
Statutory fees and charges include			
Lodgement fees		1,563,380	1,732,469
Dog registrations		233,765	234,420
Inspection fees		81,188	75,839
Licences and permits		674,178	677,358
Other statutory fees		776,018	1,102,656
User fees and charges		311,362	378,678
		<u>3,639,892</u>	<u>4,201,420</u>
4 Grants, subsidies and contributions			
(i) Recurrent			
General purpose grants		1,219,529	7,764,683
State government subsidies and grants		1,600,368	1,904,117
NDRRA flood damage grants for operational repairs		203,966	72,466
Cash contributions		32,454	88,366
Total recurrent revenue		<u>3,056,317</u>	<u>9,829,633</u>
(ii) Capital			
(a) Monetary revenue designated for capital funding purposes:			
Commonwealth government grants		1,580,795	5,235,848
State government subsidies and grants		4,081,315	20,149,353
NDRRA flood damage grants for capitalised repairs		13,550,540	26,704,325
Cash contributions		3,527,420	2,655,816
		<u>22,740,070</u>	<u>54,745,342</u>
(b) Non-monetary revenue received:			
Developer and other contributions of physical assets at fair value		-	7,554,448
		<u>-</u>	<u>7,554,448</u>
Total capital revenue		<u>22,740,070</u>	<u>62,299,790</u>

WHITSUNDAY REGIONAL COUNCIL**Notes to the Financial Statements
For the period ending 31 May 2023**

	Note	2023 \$	2022 \$
5 Employee benefits			
Employee benefit expenses are recorded when the service has been provided by the employee.			
Total staff wages and salaries		26,265,489	26,977,277
Councillors' remuneration		498,244	551,808
Annual, sick and long service leave entitlements		5,854,305	5,215,591
Superannuation		3,390,616	3,507,493
		<u>36,008,654</u>	<u>36,252,169</u>
Other employee related expenses		1,347,577	1,652,269
		<u>37,356,232</u>	<u>37,904,438</u>
Less capitalised employee expenses		(1,576,101)	(1,749,326)
		<u><u>35,780,131</u></u>	<u><u>36,155,112</u></u>
6 Materials and services			
Expenses are recorded on an accruals basis as Council receives the goods or services.			
Audit of annual financial statements by the Auditor-General of Queensland		135,000	126,040
Community Donations, grants, subsidies & contributions		2,330,197	2,265,428
Legal services		1,579,533	815,410
Insurance		2,562,693	2,385,749
Consultants & Services		1,007,145	2,276,742
Contractors		17,582,776	19,663,075
Plant & Equipment		4,609,933	4,502,636
Advertising & Marketing		513,234	785,473
Cost of inventorys		482,130	417,351
Communications & IT		4,255,611	4,403,875
Repairs & Maintenance & Utility charges		3,398,976	3,175,942
Raw materials & consumables		8,055,744	8,363,604
Registrations & subscriptions		108,691	140,736
Safety		720,841	890,748
Other material and services		4,427,351	4,233,577
		<u><u>51,769,855</u></u>	<u><u>54,446,386</u></u>
7 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		2,487,558	2,923,156
Interest on finance leases		38,381	39,017
Bank charges		347,624	331,895
Impairment of receivables and bad debts written-off		104,000	962,025
Refuse sites - unwinding of discount rate on provision		-	135,799
Refuse sites - unwinding of discount rate on provision		-	11,894
		<u><u>2,977,563</u></u>	<u><u>4,403,786</u></u>
8 Capital expenses			
Loss on the sale of capital assets		-	106,760
Loss on write-off of capital assets		1,684,104	18,032,913
Change arising from revision of the future restoration expenditure		-	17,813,555
Total capital expenses		<u><u>1,684,104</u></u>	<u><u>35,953,228</u></u>

WHITSUNDAY REGIONAL COUNCIL**Notes to the Financial Statements
For the period ending 31 May 2023**

	Note	2023 \$	2022 \$
9 Cash and cash equivalents			
Cash at bank and on hand		2,054,168	244,219
Deposits at call		99,779,165	86,480,604
Balance per Statement of Financial Position		<u>101,833,333</u>	<u>86,724,823</u>
Cash investments		25,000,000	-
Balance per Statement of Financial Position		<u>126,833,333</u>	<u>86,724,823</u>
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Contract liabilities - revenue received in advance		9,283,788	5,614,986
Unspent government grants and subsidies		(0)	0
Unspent developer contributions		13,361,175	11,171,134
Total unspent external restricted cash held in reserves		<u>22,644,963</u>	<u>16,786,120</u>
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by Council to meet specific future funding requirements		71,641,674	61,442,895
Total cash held to contribute to identified funding commitments		<u>94,286,638</u>	<u>78,229,016</u>
10 Receivables			
(a) Current			
Rateable revenue and utility charges		6,528,986	6,131,403
Other debtors		6,224,232	6,995,050
Less allowance for expected credit loss		(1,795,055)	(1,795,055)
Loans and advances to community organisations		995,500	1,012,000
		<u>11,953,664</u>	<u>12,343,398</u>
(b) Non-current			
Loans and advances to community organisations		25,000	25,000
		<u>25,000</u>	<u>25,000</u>
11 Inventories			
Inventories for internal use-			
Quarry and road materials		755,605	683,788
Stores and materials		1,100,865	949,735
		<u>1,856,471</u>	<u>1,633,523</u>
Valued at cost, adjusted when applicable for any loss of service potential.			
12 Investment properties			
Property held for rental income and capital growth			
Gross value at beginning of the financial year		2,040,000	1,930,000
Acquisitions		161,566	30,603
Value of asset disposed		-	-
Value of the asset written-off		(12,914)	(26,926)
Revaluation adjustment to income statement		-	106,323
Balance at end of the year		<u>2,188,653</u>	<u>2,040,000</u>
Net carrying value at end of the financial year		<u>2,188,653</u>	<u>2,040,000</u>

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2023

13 Property, plant and equipment

	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost		Cost	Cost	Cost	
Fair value category	Level 2 & 3	Level 2 & 3		Level 3	Level 3	Level 3						
	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset values												
Opening gross value as at 1 July 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Addition of renewal assets	-	-	-	-	-	-	21,918,520	21,918,520	-	-	-	-
Addition of other assets	-	-	-	-	-	-	5,397,570	5,397,570	-	-	-	-
Addition to right of use assets	-	-	-	-	-	-	-	-	-	838,907	-	838,907
Contributed assets at valuation	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers from work in progress	-	20,750,959	2,671,008	1,982,578	82,928	74,246	(25,561,719)	-	-	-	-	-
Disposals	-	-	(586,862)	-	-	-	-	(586,862)	-	(347,480)	-	(347,480)
Write-offs	-	(2,264,812)	(147,746)	(457,547)	-	-	-	(2,870,105)	-	-	-	-
income	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	(161,566)	(161,566)	-	-	-	-
Closing gross value as at 30 June 2023	48,299,429	200,094,159	68,277,332	702,320,393	311,409,812	228,246,333	99,585,537	1,658,232,996	1,698,923	1,296,165	527,909	3,522,996
Accumulated depreciation and impairment												
Opening balance as at 1 July 2022	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	5,235,853	4,183,533	8,130,834	5,178,236	4,248,155	-	26,976,612	71,765	230,566	158,300	460,631
Depreciation on disposals	-	-	(448,153)	-	-	-	-	(448,153)	-	(347,480)	-	(347,480)
Depreciation on write-offs	-	(984,792)	(125,558)	(88,565)	-	-	-	(1,198,915)	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2023	26,155	49,635,992	36,820,327	122,122,406	172,705,878	70,668,987	-	451,979,745	264,394	503,864	470,801	1,239,059
Total written down value as at 30 June 2023	48,273,274	150,458,167	31,457,005	580,197,987	138,703,934	157,577,346	99,585,537	1,206,253,251	1,434,529	792,301	57,108	2,283,937
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	
Total additions in this year	96,625,013	468,310,457	175,311,391	1,528,288,223	795,608,430	527,235,901	200,763,879	5,397,570	3,662,240	3,587,620	1,526,618	8,776,477

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2023

13 Property, plant and equipment - prior year

Note	Land and	Buildings and	Plant and	Transport	Water	Sewerage	Works in progress	Total	Right of use - Land	Right of use -	Right of use - Plant	Total
	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost		Cost	Cost	Cost	
	Level 2 & 3	Level 2 & 3		Level 3	Level 3	Level 3			Level 3	Level 3	Level 3	
	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Basis of measurement	43,238,095	129,272,917	60,273,652	686,551,958	298,224,877	202,529,888	150,197,343	1,570,288,731	1,698,923	457,258	503,317	2,659,497
Fair value category	-	130,000	-	4,402,153	620,371	39,839	-	5,192,362	-	-	-	-
Asset Values	-	-	-	-	-	-	73,100,346	73,100,346	-	-	-	-
Opening gross value as at 1 July 2021	-	-	-	-	-	-	-	-	-	347,480	24,592	372,072
Minor correction to opening balance	-	149,040	25,355	5,921,218	615,159	843,677	-	7,554,448	-	-	-	-
Additions at cost	-	57,335,217	8,642,174	20,525,019	14,048,486	24,692,853	(125,274,353)	(30,603)	-	-	-	-
Addition to right of use assets	-	-	(2,426,838)	-	-	-	-	(2,426,838)	-	-	-	-
Contributed assets at valuation	-	(5,279,163)	(25,472)	(14,612,694)	(2,211,255)	(2,045,153)	-	(24,173,736)	-	-	-	-
Internal transfers from work in progress	-	-	-	-	-	-	-	5,274,934	-	-	-	-
Disposals	(213,600)	-	(147,937)	(1,992,292)	29,246	2,110,983	-	(213,600)	-	-	-	-
Write-offs	-	-	-	-	-	-	(30,603)	(30,603)	-	-	-	-
income	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
Accumulated depreciation and impairment	24,909	43,234,494	30,634,448	106,981,743	162,377,931	62,258,446	-	405,511,970	114,340	381,048	139,810	635,198
Opening balance as at 1 July 2021	-	-	-	337,452	38,460	570	-	376,482	-	-	-	-
Minor correction to opening balance	1,246	4,655,003	4,383,587	8,801,238	6,239,860	4,631,027	-	28,711,961	78,289	239,730	172,691	490,710
Depreciation expense	-	-	(1,782,461)	-	-	-	-	(1,782,461)	-	-	-	-
Depreciation on disposals	-	(2,504,566)	(21,401)	(2,030,417)	(1,128,790)	(482,576)	-	(6,167,750)	-	-	-	-
Depreciation on write-offs	-	-	(3,668)	(9,879)	181	13,366	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2022	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Total written down value as at 30 June 2022	48,273,274	136,223,081	33,130,428	586,715,226	143,799,243	161,751,255	97,992,732	1,207,885,238	1,506,293	183,960	215,408	1,905,661
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2023

	Note	2023 \$	2022 \$
14 Trade and other payables			
Current			
Accrued Expenses		412,067	-
Creditors		4,965,650	10,827,812
Rates received in advance		2,520,527	3,145,584
Accrued wages and salaries		277,699	704,616
GST payable		-	-
Other employee entitlements		155,879	178,988
		<u>8,331,821</u>	<u>14,856,999</u>
Non-current			
Creditors		4,358,035	4,358,035
		<u>4,358,035</u>	<u>4,358,035</u>
15 Provisions			
Current			
Annual leave		4,009,239	3,975,743
Long service leave		4,837,758	4,402,636
Property restoration -			
(i) Refuse sites		3,158,294	3,158,513
		<u>12,005,291</u>	<u>11,536,892</u>
Non-Current			
Long service leave		1,855,285	1,714,805
Property restoration			
(i) Refuse sites		19,768,955	20,124,266
(ii) Quarry rehabilitation		717,664	717,664
		<u>22,341,905</u>	<u>22,556,735</u>
Details of movements in provisions			
(i) Refuse sites			
Balance at beginning of the year		23,282,779	7,091,339
Increase due to change in time		-	135,799
Increase (decrease) due to change in discount rate		-	(520,650)
Amount expended in year		(355,530)	(992,599)
Increase (decrease) in estimate of future cost		-	17,568,890
Balance at end of the year		<u>22,927,249</u>	<u>23,282,779</u>
Current portion		3,158,294	3,158,513
Non-current portion		<u>19,768,955</u>	<u>20,124,266</u>
		<u>22,927,249</u>	<u>23,282,779</u>
Cash funds committed to meet this liability at the reporting date are		<u>4,487,670</u>	<u>4,843,200</u>
(ii) Quarry rehabilitation			
Balance at beginning of the year		717,664	561,032
Increase due to change in time		-	11,894
Increase (decrease) due to change in discount rate		-	(157,317)
Increase (decrease) in estimate of future cost		-	302,055
Balance at end of the year		<u>717,664</u>	<u>717,664</u>
Current portion		-	-
Non-current portion		<u>717,664</u>	<u>717,664</u>
		<u>717,664</u>	<u>717,664</u>

WHITSUNDAY REGIONAL COUNCIL**Notes to the Financial Statements
For the period ending 31 May 2023**

	Note	2023 \$	2022 \$
16 Borrowings			
(a) Current			
(i) Queensland Treasury Corporation		5,548,994	5,548,994
(ii) Finance leases for right of use assets		23,748	403,872
		<u>5,572,742</u>	<u>5,952,866</u>
(b) Non-current			
(i) Queensland Treasury Corporation		63,933,213	68,907,094
(ii) Finance leases for right of use assets		2,314,508	1,523,099
		<u>66,247,721</u>	<u>70,430,193</u>
Movements in borrowings			
(i) Queensland Treasury Corporation			
Balance at beginning of the year		74,456,088	79,667,031
Principal repayments - cash movement		(4,973,881)	(5,210,944)
Balance at end of the year		<u>69,482,207</u>	<u>74,456,088</u>
Classified as			
Current		5,548,994	5,548,994
Non-current		63,933,213	68,907,094
		<u>69,482,207</u>	<u>74,456,088</u>
Movements in lease liabilities			
Balance at beginning of the year		1,926,971	2,009,686
Additions to right-of-use assets		838,907	372,072
Principal repayments		(427,621)	(454,787)
Balance at end of the year		<u>2,338,257</u>	<u>1,926,971</u>
Classified as:			
Current		23,748	403,872
Non-Current		2,314,508	1,523,099
		<u>2,338,257</u>	<u>1,926,971</u>
The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.			
Lease liability recognised in the financial statements		<u>2,338,257</u>	<u>1,926,971</u>
(iii) Reconciliation of liabilities arising from finance activities			
Loans			
Balance at beginning of the year		74,456,088	79,667,031
Cash flows during the period		(4,973,881)	(5,210,944)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>69,482,207</u>	<u>74,456,088</u>
Lease liabilities			
Balance at beginning of the year		1,926,971	2,009,686
Cash flows during the period		(427,621)	(454,787)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>1,499,350</u>	<u>1,554,899</u>
Total		<u>70,981,557</u>	<u>76,010,987</u>

Council does not believe that any of the leases in place are individually material.

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2023

	Note	2023 \$	2022 \$
17 Reserves			
(a) Restricted capital reserves			
(a) Constrained grants and subsidy reserve			
Balance at beginning of the year		11,171,134	9,994,662
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects		9,189,530	28,041,017
Transfers to the capital account funds expended in the year		(6,999,488)	(26,864,545)
Transfer to retained earnings funds expended		-	-
Balance at end of the year		13,361,176	11,171,134
(b) Constrained NDRRA grants reserve			
Balance at beginning of the year		(0)	(0)
Transfer from retained earnings for future expenditure		13,550,540	26,704,325
Transfer to the capital account funds expended in the period		(13,550,540)	(26,704,325)
Balance at end of the year		(0)	(0)
(b) Other reserves			
Total other reserves		63,598,728	56,810,426
Total reserves		76,959,904	67,981,560
18 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Net result		35,275,682	33,892,753
Non-cash operating items			
Impairment of receivables and bad debts written-off		104,000	962,025
Depreciation and amortisation		27,437,243	29,202,671
Change in restoration provisions expensed to finance costs		-	147,693
Investing and development activities			
Capital grants, subsidies and contributions		(22,740,070)	(62,299,790)
Capital income		(864,874)	(754,400)
Capital expenses		1,684,104	35,953,228
Changes in operating assets and liabilities			
(Increase) decrease in receivables		269,234	211,976
(Increase) decrease in inventories (excluding land)		(222,947)	(12,887)
(Increase) decrease in other operating assets		1,040,515	(528,550)
(Increase) decrease in operating contract assets		(169,643)	878,919
Increase (decrease) in payables		(6,525,179)	1,401,317
Increase (decrease) in provisions		609,099	(314,828)
Increase (decrease) in other liabilities		-	-
Increase (decrease) in operating contract liabilities		1,812,836	545,882
Net cash inflow from operating activities		37,710,000	39,286,007

Attachment 13.1.2.2 Financial Statement for the period ending 31 May 2023

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2023

	2023	2022
	\$	\$
Financial indicators and ratios of the accounts		
Maintenance of Council's physical operating capability		
This indicates whether the opening capital value of the Council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,125,337,346	1,122,494,810
Operating surplus/(deficit) in year	13,354,842	6,791,791
Transfers from operating reserves to retained earnings in year	-	(1,656,967)
Retained surplus/(deficit) brought forward from prior year	8,495,807	10,040,818
Closing balance of the opening capital value	1,147,187,996	1,137,670,452
Change in the opening capital value	21,850,649	15,175,641
	%	
Asset sustainability ratio		
Expenditure on replacement infrastructure assets divided by depreciation expense	79.9%	97.98%
Target range >90%		
Operating surplus ratio		
Net operating surplus/(deficit) divided by total operating revenue	10.17%	5.2%
Guidance range is between 0% and 10%		
Net financial liability		
Total liabilities less current assets divided by total operating revenue	-16.1%	12.1%
Guidance range is not greater than 60%		
Asset consumption ratio		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	70.6%	71.9%
Interest cover ratio		
Net interest expense divided by total operating revenue	-1.07%	1.5%
Target range is between 0% and 5%		
Working capital ratio		
Unrestricted current assets available to meet current liabilities	3.9 : 1	2.9 : 1
Guidance range 1:1 to 4:1		
Change in community equity ratio		
The percentage change in the net wealth of the Council.	2.9%	3.8%
Debt servicing ratio		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	6.0%	6.6%
General rate revenue ratio		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	43.3%	41.0%
Revenue ratio		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	73.8%	69.8%
Debt exposure ratio:		
The percentage of Council's capital debt to total community equity	5.8%	6.4%

Attachment 13.1.2.3 Capital Expenditure Report as at 31 May 2023

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
10000 - Office of the CEO									
14100 - AT - Airports - Operations									
4002	Upgrade Airport Admin Office	-	100,000	100,000	100,000	100,000			100,000
4004	Whitsunday Coast Airport Fence	54,676	60,000	114,676	54,676	54,676	100%	100%	0
4087	Collinsville Airport Runway Re-seal	-	-	-	-	100,000			100,000
4122	WCA Freight Hub Implementation	159,260	29,543	188,803	154,522	154,522	103%	103%	(4,738)
7033	WCA Airport Fitout	-	100,000	100,000	100,000	100,000			100,000
8594	Bowen Aerodrome Runway Repairs	198,449	55,007	253,456	247,881	247,881	80%	80%	49,432
8857	Airport & Shute Harbour Parking Improvements	34,154	848	35,002	28,390	28,390	120%	120%	(5,764)
8863	Welcome to Whitsundays Signage Proserpine Airport	5,700	26,601	32,301	31,491	31,491	18%	18%	25,791
Sub Total AT - Airports - Operations		452,238	371,999	824,238	716,960	816,960	63%	55%	364,722
14500 - AT - Shute Harbour - Operations									
4100	Small Tourism Office (STO) and Works in Addition	177,403	1,247,450	1,424,853	1,725,216	1,941,030	10%	9%	1,763,628
Sub Total AT - Shute Harbour - Operations		177,403	1,247,450	1,424,853	1,725,216	1,941,030	10%	9%	1,763,628
Total Office of the CEO		629,641	1,619,449	2,249,090	2,442,176	2,757,990	26%	23%	2,128,349

30000 - Infrastructure Services									
33100 - Disaster Recovery									
Sub Total Disaster Recovery		11,668,795	1,998,652	13,667,447	13,851,069	15,056,805	84%	77%	3,388,010

34900 - R&D - Assets									
4023	Airlie Crescent Kerb and Channel Upgrade	107	-	107	107	107	100%	100%	0
4024	Bus Stop DDA Compliance	63,087	-	63,087	25,000	25,000	252%	252%	(38,087)
4025	Coconut Grove Disabled Parking Bays	16,194	1,435	17,629	24,267	24,267	67%	67%	8,073
4026	Walker Street Footpath	245,832	-	245,832	245,832	245,832	100%	100%	(0)
4028	Blake St Disabled parking bay and footpath	79,396	205	79,601	79,396	79,396	100%	100%	(0)
4029	Stewart Drive Kerb and Channel	81,172	14,378	95,550	159,930	159,930	51%	51%	78,758
4031	Mill Street Kerb and Channel	24,848	-	24,848	39,716	39,716	63%	63%	14,868
4033	Collinsville Pump Track	5,506	-	5,506	3,396	3,396	162%	162%	(2,110)
4034	Williams Street K&C Upgrade	2,767	-	2,767	2,767	2,767	100%	100%	(0)
4035	LRCI - Bicentennial Boardwalk refurbishment	268,068	713,398	981,466	803,537	950,000	33%	28%	681,932
4036	Neerim Crescent Stormwater Renewal	51,298	23,595	74,893	65,000	65,000	79%	79%	13,702
4037	Moonlight Drive Stormwater Upgrade	107	-	107	107	107	100%	100%	0
4038	Homestead Place Stormwater Upgrade	2,561	-	2,561	-	-			(2,561)
4039	Woodwork Crescent Stormwater Reconstruction	61,670	5,588	67,258	65,000	65,000	95%	95%	3,331
4083	Stormwater Renewals	1,537	-	1,537	8,000	25,000	19%	6%	23,463
4084	Eshelby Drive Footpath - Stage 1 (300m)	47,951	95,921	143,872	350,000	350,000	14%	14%	302,049
4085	Balaam Road Floodway Upgrade	1,492	-	1,492	20,000	20,000	7%	7%	18,508
4101	Kelsey Creek Road Black Spot	41,337	909	42,246	133,500	233,500	31%	18%	192,163
4102	Renwick Road shared path	23,228	35,350	58,578	50,000	50,000	46%	46%	26,772
4103	Cantamessa Road Culvert	5,799	-	5,799	14,500	20,000	40%	29%	14,201
5575	Proserpine Main Street Upgrade - C/W 18-19	25,161	-	25,161	25,161	25,161	100%	100%	0
8099	Molongie Creek Boat Ramp	-	15,345	15,345	-	-			-
8101	Up River Road Culvert Crossing	(19,573)	-	(19,573)	(19,573)	(19,573)	100%	100%	0
8626	Construction of Lagoon Deck and Shared Cycle Path	(240,573)	-	(240,573)	839	839	-28674%	-28674%	241,412
8629	LRCI - Edgcombe Heights Walking Tracks Upgrade	145,559	866,387	1,011,946	256,866	302,230	57%	48%	156,671
8630	Forestry Road	621,130	130,992	752,122	742,312	742,312	84%	84%	121,182
8635	Port of Airlie Transit Terminal Upgrade	984	-	984	984	984	100%	100%	(0)
8637	Reseal Program	2,506	-	2,506	2,506	2,506	100%	100%	-
8639	Unsealed Roads Creek Crossing Upgrade Program	307,069	-	307,069	307,069	307,069	100%	100%	(0)
8640	Unsealed Roads Resheeting Program	1,118,086	170,093	1,288,179	1,700,369	2,045,841	66%	55%	927,755
8641	Wilsons Beach Rockwall	(90)	-	(90)	(90)	(90)	100%	100%	(0)
8645	Ted Cunningham Bridge Upgrade	7,720	1,440	9,160	6,254	6,424	123%	120%	(1,296)
8793	Adina/Wambiri intersection repair	852	-	852	853	853	100%	100%	1
8817	TMR early works - Paluma Rd to Tropic Rd	47,156	250,895	298,050	78,629	78,629	60%	60%	31,473
8861	Bus stop Shelter Program	101,029	-	101,029	101,029	101,029	100%	100%	(0)
8904	Reseal Program	1,185,369	622,120	1,807,489	1,405,790	1,843,752	84%	64%	658,383
8905	Catalina shared path	1,058	-	1,058	-	1,059		100%	1
8906	Heavy Formation Grading	(69,909)	-	(69,909)	-	-			69,909
8912	Calista Court Footpath	918	-	918	918	918			(918)
8938	Construction of Roundabout at Intersection of Gregory and	195,014	-	195,014	194,875	194,875	100%	100%	(139)
9106	Richmond Road Floodway Upgrade (TIDS)	1,095,296	65,775	1,161,071	1,071,877	1,071,877	102%	102%	(23,419)
9107	Scottville Road (TIDS)	102,479	820,891	923,370	130,245	252,832	79%	41%	150,353
9108	Tondara Road Seal Project	106,720	18,960	125,680	106,720	106,720	100%	100%	0
9109	Queens Beach Path renewal	389	-	389	389	389			(389)
9110	Bowen Drain wall renewal	-	20,459	20,459	24,840	24,840			24,840
9236	W4Q Design & Construction of Lions Lookout - Shute Harbour	86,211	-	86,211	-	-			(86,211)
Sub Total R&D - Assets		5,844,519	3,874,136	9,718,654	8,228,917	9,450,494	71%	62%	3,604,668

36100 - OS - Parks									
1106	Front Beach Bowen Sign Upgrade	13,075	-	13,075	6,855	6,855	191%	191%	(6,220)
4022	Halpannell Park Bollard Installation	22,030	-	22,030	83,000	83,000	27%	27%	60,970
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	237,208	73,435	310,643	345,388	345,388	69%	69%	108,181
8625	Assets Renewal Parks and Gardens	4,302	-	4,302	108,772	108,772	4%	4%	104,470
8825	LRCI - Cannonvale Skate Bowl Upgrade	283,902	-	283,902	723,782	723,782	39%	39%	439,880
8865	Barker Park (Tracks Design) - Bowen	199,170	-	199,170	166,317	166,317	120%	120%	(32,853)

Attachment 13.1.2.3 Capital Expenditure Report as at 31 May 2023

Job	Description	a.		b.		(a.+b.)		d.		e.		(a./d.)		a./e.		e.- a.	
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$								
8871	Front Beach Main Irrigation Line Renewal - Bowen	31,281	-	31,281	43,588	43,588	72%	72%	12,307								
8872	Queensbeach basketball lighting - Bowen	5,056	-	5,056	18,110	18,110	28%	28%	13,054								
8873	Choose Collinsville Project	134,401	1,013	135,413	100,000	150,000	134%	90%	15,599								
9232	Flagstaff Hill Bowen - Timber Upgrade	24,018	-	24,018	-	-			(24,018)								
9238	P & G Skate park Basketball Court Refurb, Proserpine	3,943	-	3,943	-	-			(3,943)								
9239	P&G Playground Edging Replacement - Whitsunday Gardens - Pro	3,856	-	3,856	-	-			(3,856)								
9240	P&G Playground Edging replacement - Keith Johns - Proserpine	5,682	-	5,682	-	-			(5,682)								
9249	LRCI - Cannonvale Skate Bowl Upgrade - Stage 2	33,248	503,860	537,108	-	-			(33,248)								
9250	Mural Banner Replacement - Bowen	20,227	-	20,227	-	-			(20,227)								
Sub Total OS - Parks		1,021,399	578,308	1,599,706	1,595,812	1,645,812	64%	62%	624,413								
37200 - Works for Queensland																	
7048	W4Q - Cannonvale Lakes Stage 3 (part 2)	(480)	-	(480)	(480)	(480)	100%	100%	-								
7914	W4Q - Henry Darwin Park Stage 2 - CW 1920	(10,336)	-	(10,336)	-	-			10,336								
7916	W4Q - Lions Park, Bowen - CW 1920 - 19013	(1,982)	-	(1,982)	(1,982)	(1,982)	100%	100%	0								
7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920	107	-	107	107	107	100%	100%	(0)								
8830	W4Q - Collinsville Aquatic Facility - pool retilling renewal	169,264	133	169,397	95,184	162,661	178%	104%	(6,603)								
8832	W4Q - Collinsville Community Centre - Exterior painting	49,907	-	49,907	49,907	49,907	100%	100%	0								
8833	W4Q - Case Park Walking Track Bowen	283,397	-	283,397	283,397	283,397	100%	100%	0								
8834	W4Q - Brandy Creek - New Amenities	6,994	71	7,065	45,596	45,596	15%	15%	38,602								
8839	W4Q - Mullers Lagoon bridge x 2 upgrade - Bowen	218	-	218	218	218	100%	100%	(0)								
8840	W4Q - Gloucester sports park access and car park recon	357,062	-	357,062	357,062	357,062	100%	100%	0								
8841	W4Q - Lions Lookout & Carpark Upgrade - Shute Harbour	137,082	579	137,661	137,082	137,082	100%	100%	0								
8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext	214,811	34,359	249,170	299,459	364,232	72%	59%	149,421								
8843	W4Q - Sewer Relining – Regional P1 Zone	153,643	248,828	402,471	439,464	439,464	35%	35%	285,821								
8844	W4Q - Bowen WTP Intake, Switchboard and Structure	125,794	250,807	376,601	368,775	400,000	34%	31%	274,206								
Sub Total Works for Queensland		1,485,481	534,777	2,020,257	2,073,789	2,237,264	72%	66%	751,783								
38200 - WSW - Water Operations																	
4052	Mt Julian Network Reconfig	2,858	-	2,858	5,000	5,000	57%	57%	2,142								
4053	Network Reconfig Island Dr WPS	10,437	80	10,517	21,677	25,000	48%	42%	14,563								
4054	Jubilee Pocket Trunk Watermain	45,802	-	45,802	66,982	66,982	68%	68%	21,180								
4056	Kara Crescent Pumped Zone	136	6,870	7,006	-	8,000		2%	7,864								
4057	Cannon Valley Res to Parker Rd	1,106	4,320	5,426	-	20,000		6%	18,894								
4058	Cannonvale Reservoir Reconfig	168,766	10,066	178,832	185,000	185,000	91%	91%	16,234								
4059	Coyne Rd Reservoir & PS Works	-	-	-	-	10,000			10,000								
4060	Proserpine PRV Cross Connect	4,440	8,640	13,080	24,825	24,825	18%	18%	20,385								
4061	Stanley Dr PS Reconfiguration	34,632	-	34,632	45,556	45,556	76%	76%	10,924								
4062	Water Pump Replacement	57,859	-	57,859	70,000	70,000	83%	83%	12,141								
4064	Coastal WTP - Pump and Switchb	7,699	-	7,699	50,000	50,000	15%	15%	42,301								
4066	CSTWTP Compressor replacement	13,038	-	13,038	20,000	20,000	65%	65%	6,962								
4067	Renwick Rd Trunk Watermain	27,579	-	27,579	25,000	35,000	110%	79%	7,421								
4082	Water Main Renewals 22/23 - Stewart Drive, Cannonvale	10,983	-	10,983	10,983	10,983	100%	100%	0								
4097	Regional Valve Replacement 22/23	30,073	-	30,073	64,538	74,538	47%	40%	44,465								
4098	Emergent Works Water 22/23	31,718	32,387	64,105	130,221	158,203	24%	20%	126,485								
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	116,615	95	116,710	130,901	130,901	89%	89%	14,286								
5609	Airlie Beach Sustainable Water Project BoR R05	5,064	43,478	48,543	5,064	5,064	100%	100%	(0)								
8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	-	10,986	10,986	10,986	10,986			10,986								
8921	Bowen Small Reservoir Pressure Zone	1,512	7,480	8,992	6,173	12,500	24%	12%	10,988								
8922	Collinsville WTP Emergent works	29,824	-	29,824	49,539	163,666	60%	18%	133,842								
8923	Facilities Instrumentation, Electrical and Control Renewals	9,524	9,448	18,972	34,524	34,524	28%	28%	25,000								
8924	Penticost St Area Renewal	9,446	-	9,446	56,589	79,393	17%	12%	69,947								
8925	Proserpine Bore 10 supplementary Funding for Bore moving (TM	11,241	19,383	30,624	40,000	40,000	28%	28%	28,759								
8927	Collinsville Efficient Resilient Solar Program	2,876	-	2,876	26,000	61,007	11%	5%	58,131								
8928	Emergent Works - Water	(10,528)	-	(10,528)	-	-			10,528								
8930	Water Main Renewal - Eglington / Storey St / harrison Ct Bo	18,840	-	18,840	34,446	34,446	55%	55%	15,606								
8931	Additional Bores - Proserpine WTP	70,658	72,801	143,459	130,000	160,064	54%	44%	89,406								
8932	Network Instrumentation, Electrical and Control Renewals - W	1,059	-	1,059	24,360	24,360	4%	4%	23,301								
8933	Regional Valve Replacement Project	95	-	95	94	94	101%	101%	(1)								
9101	W&S Lab - Equipment	3,872	-	3,872	3,872	3,872	100%	100%	(0)								
Sub Total WSW - Water Operations		717,224	226,034	943,258	1,272,329	1,569,964	56%	46%	852,740								
38300 - WSW - Sewerage Operations																	
4040	Ammonia/ Nitrate Optimisation	-	-	-	5,000	10,000			10,000								
4041	Carlo Drive Recycled Water Main	-	-	-	-	40,000			40,000								
4042	Trade Waste Submetering progra	16,518	-	16,518	20,000	20,000	83%	83%	3,482								
4043	BOWSTP Spirobin biosolids	-	-	-	95,000	95,000			95,000								
4044	PROSTP Spirobin	-	-	-	95,000	95,000			95,000								
4045	Carlo Drive Sewer Rising Main	2,500	51,220	53,720	5,000	15,000	50%	17%	12,500								
4076	Manhole Renewal - Budget Allocation	-	-	-	-	52,000			52,000								
4092	Emergent Works Sewer 22/23	160,321	297,092	457,413	334,389	467,366	48%	34%	307,045								
4096	Regional Sewer Pump Replacement 22/23	26,139	-	26,139	60,000	65,000	44%	40%	38,861								
4112	Cannonvale STP Membrane Replacement	936,181	1,563,756	2,499,937	1,594,871	2,240,000	59%	42%	1,303,819								
4204	Equipment - Sewer Camera	-	-	-	33,000	33,000			33,000								
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	-	10,629	10,629	47,024	47,024			47,024								
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	5,695	-	5,695	15,695	22,325	36%	26%	16,630								
5603	Cannonvale PS1 Renewal - C/W 18-19	1,285	3,399	4,684	4,684	4,684	27%	27%	3,399								
7043	Whitsunday South Sewer Pump Well Covers	53,528	318	53,846	58,539	58,539	91%	91%	5,011								
8915	Sewer Relining – Regional P2 Zone	35,113	255,725	290,838	307,832	307,832	11%	11%	272,719								
8916	STP Odour containment Panel replacement	-	67,241	67,241	-	-			-								
8917	Chapman St Sewer Rising Main Replacement	15,027	4,750	19,777	24,750	46,444	61%	32%	31,417								
8919	Sewer Pump Replacement Program - Regional	63,320	-	63,320	71,267	71,267	89%	89%	7,947								

Attachment 13.1.2.3 Capital Expenditure Report as at 31 May 2023

Job	Description	a.		b.		(a.+b.)		d.		e.		(a./d.)		a./e.		e.- a.	
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$								
8920	Network Instrumentation, Electrical and Control Renewals - S	9,299	15,674	24,973	40,000	40,000	23%	23%	30,701								
8935	Waste reuse to Agriculture (biosolids) Project	84,970	12,196	97,166	228,892	228,892	37%	37%	143,922								
Sub Total WSW - Sewerage Operations		1,409,893	2,282,000	3,691,894	3,040,943	3,959,373	46%	36%	2,549,480								
38400 - WSW - Waste & Recycling Services																	
4046	Cell 6 Kelsey Creek Landfill	14,245	30,243	44,488	40,000	53,667	36%	27%	39,422								
4049	KCL Landfill RRA and Transfer	112,894	86,526	199,420	170,000	350,000	66%	32%	237,106								
4050	Stormwater Bowen Landfill	4,363	-	4,363	5,000	5,000	87%	87%	637								
4051	Upgrade Sediment Pond 1-Kelsey	-	-	-	-	15,000			15,000								
4203	Fencing- Renewal	-	29,573	29,573	104,000	104,000			104,000								
7031	CCTV upgrade - Cannonvale Transfer Station	6,810	-	6,810	5,446	5,446	125%	125%	(1,364)								
8596	Leachate and storm water management - Kelsey Creek	(2,619)	-	(2,619)	(2,619)	(2,619)	100%	100%	(0)								
8820	Cannonvale Waste Transfer Station	82,318	17,041	99,359	10,190	105,190	808%	78%	22,872								
9142	Kelsey Creek Landfill Cell 5 - Access Road, Leachate and	7,443	-	7,443	7,443	7,443	100%	100%	0								
9157	Bowen Landfill - Culvert, Stormwater Drain, Leachate Pump	19,284	-	19,284	37,800	71,284	51%	27%	52,000								
Sub Total WSW - Waste & Recycling Services		244,739	163,383	408,121	377,260	714,411	65%	34%	469,672								
39100 - Quarry - Operations																	
4180	Quarry Crushing Plant Renewals	28,079	-	28,079	-	-			(28,079)								
9102	Cement Hopper for Pug Mill	160,500	-	160,500	-	160,000		100%	(500)								
Sub Total Quarry - Operations		188,579	-	188,579	-	160,000	0%	118%	(28,579)								
Total Infrastructure Services																	
Total Infrastructure Services		22,580,627	9,657,289	32,237,916	30,440,120	34,794,123	74%	65%	12,212,188								
40000 - Corporate Services																	
42200 - IT - Projects - Information Management																	
4091	NBN 5x Hybrid Cubes to Fixed wireless towers	603,900	67,100	671,000	671,000	671,000	90%	90%	67,100								
8821	CCTV, Radio links, Video conferencing and Wireless Access	9,094	4,696	13,790	8,666	8,666	105%	105%	(428)								
8876	Disaster Resilience - VHF Radio Network Replacement	-	1,979,003	1,979,003	50,000	306,636			306,636								
8878	Replacement Program - Desktop PC's and Laptop Computers	146,727	-	146,727	132,898	132,898	110%	110%	(13,829)								
8879	Replacement Program: Local Print and File Servers x 5	(414)	-	(414)	(8,372)	(8,372)	5%	5%	(7,958)								
8884	Replacement Program - CCTV Network Hardware Upgrade	103,261	85,103	188,364	120,781	120,781	85%	85%	17,520								
8885	Replacement Program - CIRP - Communications Infrastructure R	15,687	-	15,687	15,687	15,687	100%	100%	(0)								
8893	New Initiative ? IoT Program of Works ? Design, Install Hard	19,006	1,700	20,706	20,706	20,706	92%	92%	1,700								
8894	New Initiative - Disaster Resilience - CCTV Radio Link Cvale	1,604	-	1,604	1,604	1,604	100%	100%	0								
8896	New Initiative - Disaster Resilience - NADI - Virtualis & Ce	4,789	-	4,789	4,789	4,789	100%	100%	(0)								
Sub Total IT - Projects - Information Management		903,654	2,137,603	3,041,256	1,017,759	1,274,395	89%	71%	370,741								
42300 - IT - Operational - Technical Services																	
4074	Mobility Solutions and Integrations	413	257,336	257,749	250,000	250,000	0%	0%	249,588								
Sub Total IT - Operational - Technical Services		413	257,336	257,749	250,000	250,000	0%	0%	249,588								
43300 - Finance - Insurance																	
7886	Insurance - Bowen Reservoir- CW 1920	-	-	-	15,000	15,000			15,000								
7896	Insurance - Collinsville Reservoir High Level	12,433	1,110	13,543	28,543	28,543	44%	44%	16,110								
Sub Total Finance - Insurance		12,433	1,110	13,543	43,543	43,543	29%	29%	31,110								
44400 - PPF - Fleet Management																	
2089	Plant Purchases	1,463,802	2,248,882	3,712,684	1,891,442	2,225,973	77%	66%	762,171								
4020	Fleet and Plant Replacement Program	96,386	1,219,519	1,315,905	496,902	722,516	19%	13%	626,130								
4021	Workshop equipment 22-23	95,759	21,885	117,644	123,400	123,400	78%	78%	27,641								
Sub Total PPF - Fleet Management		1,655,947	3,490,286	5,146,233	2,511,744	3,071,889	66%	54%	1,415,942								
44700 - PPF - Property & Facilities																	
4008	Bowen Admin Ground Floor - Mech Plant Renewal	75,199	1,058	76,257	73,451	73,451	102%	102%	(1,748)								
4009	Bowen Lapidary Club	33,215	-	33,215	33,215	33,215	100%	100%	0								
4010	Bowen PCYC - External Painting	116,563	-	116,563	116,563	116,563	100%	100%	0								
4011	Buildings Painting + Signage Program	141,095	-	141,095	140,873	140,873	100%	100%	(222)								
4012	Bowen Cemetery Amenities Renewal	48,689	71	48,760	57,136	57,136	85%	85%	8,447								
4013	Bowen Workcamp Dwelling Restumping	2,083	-	2,083	94,000	94,000	2%	2%	91,917								
4015	Denison Park Grandstand Renewal	9,455	193,615	203,070	3,562	3,562	265%	265%	(5,893)								
4016	Fuel Bowser Replacement Program	22,234	339,495	361,729	75,000	136,902	30%	16%	114,668								
4018	Roller Door Replacement Program	4,974	-	4,974	24,442	24,442	20%	20%	19,468								
4019	PEC - Storage Structure and Fit out	37,574	327,125	364,698	80,000	112,182	47%	33%	74,608								
4069	Cedar Creek Amenities - Renewal	7,270	71	7,341	104,497	104,497	7%	7%	97,227								
4070	Hansen Case Park - New Amenities	7,431	78,821	86,252	93,000	93,000	8%	8%	85,569								
4071	Proserpine Cemetery - Disabled amenities upgrades	5,254	71	5,324	4,178	4,178	126%	126%	(1,076)								
4086	Regional Airconditioning Replacement Program	37,972	-	37,972	24,300	24,300	156%	156%	(13,672)								
4106	Bowen Workcamp STP Renewal	197	134,240	134,437	-	-			(197)								
4202	Digital Screens	-	36,070	36,070	40,000	40,000			40,000								
4926	Proserpine Entertainment Centre - Building Works in addition	(275,172)	56,063	(219,109)	(262,408)	(262,408)	105%	105%	12,764								
5021	Collinsville Football Club Field Lighting Renewal	4,912	140,622	145,534	-	-			(4,912)								
5617	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	(156,251)	13,768	(142,484)	5,063	5,063	-3086%	-3086%	161,314								
5640	Proserpine Administration Building Replacement - Stage 1 - C	18,399	-	18,399	-	-			(18,399)								
5642	Cannonvale/Proserpine Depot Beach Pit/Wash down bay	80	-	80	80	80	100%	100%	-								
8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	480	-	480	481	481	100%	100%	1								
8789	Merinda Herb Murray Park - New Amenities Building	(5,361)	-	(5,361)	-	-			5,361								
8852	Airlie Beach Lagoon Amenities Fitout and Fittings Renewal	5,254	71	5,324	4,178	4,178	126%	126%	(1,076)								
8853	Bowen Depot Boundary Fence Renewal	45,225	-	45,225	45,225	45,225	100%	100%	0								
8854	Cannonvale Mens Shed Roof + Stair Renewal	47,808	-	47,808	47,809	47,809	100%	100%	1								

Attachment 13.1.2.3 Capital Expenditure Report as at 31 May 2023

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
8858	Solar Power Generation	547,112	91,774	638,886	599,800	599,800	91%	91%	52,688
8859	Collinsville Football Club Roof Renewal	101,610	201,313	302,923	270,600	370,600	38%	27%	268,990
8867	Buildings - Floor Covering Replacement Program	12,585	-	12,585	12,584	12,584	100%	100%	(1)
8868	Relocation of Cannonvale Depot - Demountable Buildings	26,774	7,070	33,844	36,169	36,169	74%	74%	9,395
8869	Mt Coolon Community Centre - Internal / External Paint Renew	20,754	-	20,754	21,000	21,000	99%	99%	246
Sub Total PPF - Property & Facilities		943,411	1,621,317	2,564,728	1,744,798	1,938,882	54%	49%	995,471
Total Corporate Services		3,515,857	7,507,652	11,023,510	5,567,844	6,578,709	63%	53%	3,062,852
60000 - Community Services									
62200 - CDL - Libraries									
4005	Bowen Library Refurbishment	13,825	34,898	48,723	-	75,000		18%	61,175
8902	Cannonvale Customer Service & Library fit out	2,250	0	2,250	2,250	2,250	100%	100%	-
Sub Total CDL - Libraries		16,075	34,898	50,973	2,250	77,250	714%	21%	61,175
62300 - CDL - Function Centres									
8901	Flagstaff Hill Cultural & Conference Centre - Capark Lightin	75,255	-	75,255	75,255	75,255	100%	100%	(0)
Sub Total CDL - Function Centres		75,255	-	75,255	75,255	75,255	100%	100%	(0)
65300 - RS - Pools, Lagoons & Enclosures									
8600	Bowen Aquatic Facility - town pool amenity upgrade	(5,131)	-	(5,131)	-	-			5,131
8601	Bowen Water Park renewal	-	-	-	-	-			-
8602	Collinsville Aquatic Facility - town pool amenity and kiosk	(393)	-	(393)	-	-			393
8603	Proserpine Aquatic Facility - residence demolition and kiosk	51,467	-	51,467	53,741	53,741	96%	96%	2,274
8606	Wilson Beach Swimming Enclosure Refurbishment	-	14,300	14,300	-	50,000			50,000
8787	LRCI - Construction of new Collinsville Water Park	2,471	17,275	19,746	59,888	59,888	4%	4%	57,417
8874	Proserpine Pool/Waterpark Electrical Switchboard Upgrade	-	-	-	-	25,000			25,000
8899	Bowen Aquatic Facility - town pool heater replacement	205,265	445	205,710	95,084	141,781	216%	145%	(63,484)
8900	Proserpine Aquatic Facility - town pool heater replacement	127,433	420	127,853	97,956	146,782	130%	87%	19,350
Sub Total RS - Pools, Lagoons & Enclosures		381,112	32,439	413,552	306,669	477,192	124%	80%	96,080
65400 - RS - Entertainment & Conference Centres									
8532	PEC Fit out and Setup Capital	84,329	18,700	103,029	18,242	169,923	462%	50%	85,594
Sub Total RS - Entertainment & Conference Centres		84,329	18,700	103,029	18,242	169,923	462%	50%	85,594
67150 - HEC - Natural Resource Management									
4006	Frog Rock foreshore	12,000	1,545	13,545	60,000	60,000	20%	20%	48,000
4007	Dingo beach walking track	-	-	-	75,000	90,000			90,000
Sub Total HEC - Natural Resource Management		12,000	1,545	13,545	135,000	150,000	9%	8%	138,000
67350 - HEC - Environmental Health									
4200	Litter & Illegal Dumping Partnership Program 28	21,193	9,194	30,386	-	-			(21,193)
Sub Total HEC - Environmental Health		21,193	9,194	30,386	-	-	0%	0%	(21,193)
67500 - HEC - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Bech	-	2,969	2,969	-	-			-
Sub Total HEC - Parking Management		-	2,969	2,969	-	-	0%	0%	-
Total Community Services		589,965	99,745	689,710	537,416	949,620	110%	62%	359,655
Grand Total for Period ending 31 May 2023									
		27,316,090	18,884,136	46,200,226	38,987,556	45,080,441	70%	61%	17,763,044
Percentage Actuals v YTD Budget						70.06%			
Percentage YTD Actuals + Commitments v Annual Current Budget						102.48%			

13.1.3 - Corporate Services Monthly Report - May 2023

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Hannah Neumann - PA to the Director for Corporate Services

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Corporate Services - Monthly Report - May 2023 [**13.1.3.1** - 27 pages]

PURPOSE

To provide an overview the Corporate Services Directorate for the month of May 2023.

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for May 2023.

BACKGROUND

The Corporate Services Directorate provides leadership to support the service delivery arms of Council through organisational support to the functions of Finance and Asset Management, Procurement, Fleet, Property and Facilities, Information, Communications and Technology, Information Management and Governance and Administration.

DISCUSSION/CURRENT ISSUE

The report details the work undertaken and key statistics for the month as well as commentary on the key initiatives being progressed across the organisation.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL

Managed within existing budget allocations as amended.

CONSULTATION/ENGAGEMENT

Executive Manager of Procurement & Assets
Team Leader Operational Accounting
Rates Coordinator
Assets and Project Management Coordinator
Manager Innovation and Technology (Acting)
Manager Governance & Administration
Manager Strategic Finance

RISK ASSESSMENT

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

TIMINGS/DEADLINES

Activities are reported for the month, but most have an ongoing focus over the coming months in working to the statutory deadlines on budgeting and reporting.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A



CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Operational Finance
Asset Management
Rates
Procurement
Property & Facilities
Fleet Management
Governance and Administration
Monthly Report | May 2023

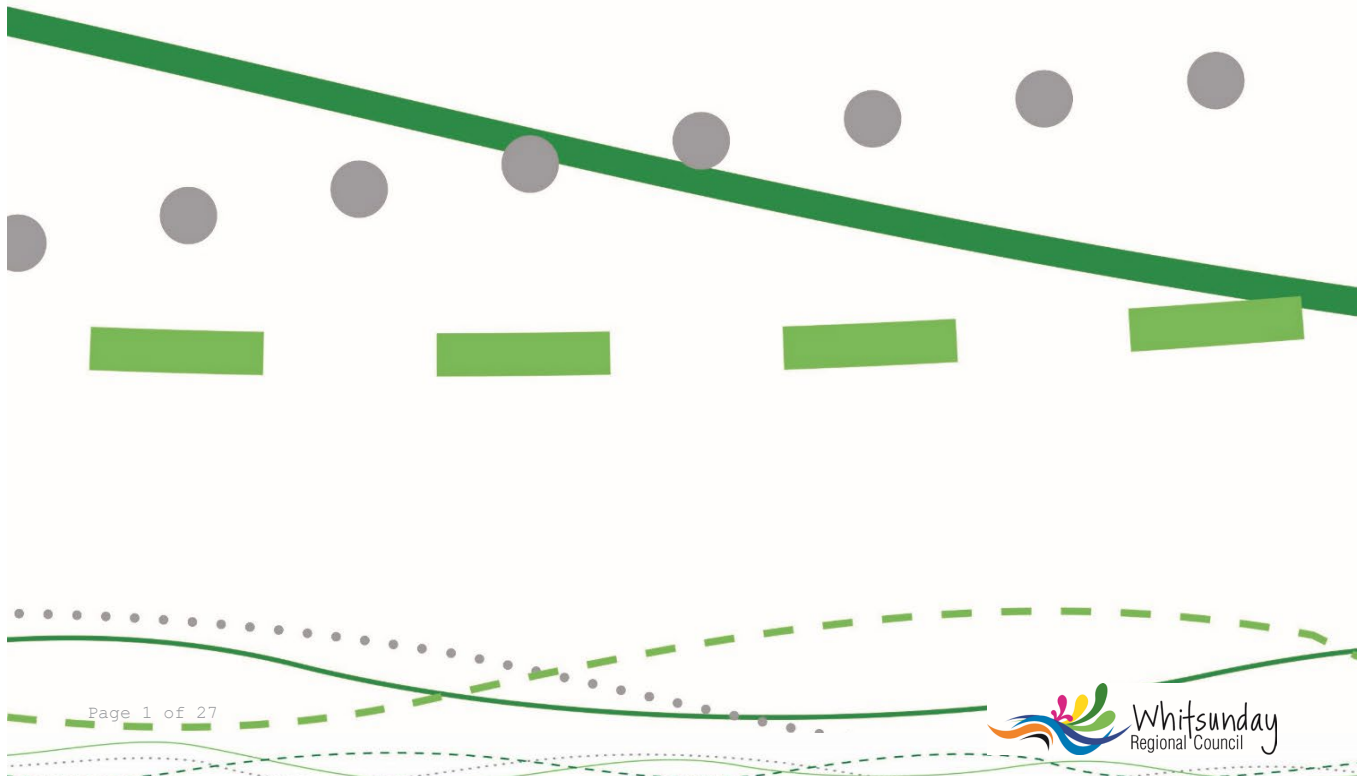


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Directors Report

The month of May sees a closer focus on the budget and its shaping and development with Council workshops on revenue raising and where the general rates and utility charges and other fees and charges are proposed and what other key changes may be considered for the upcoming year. Other workshops focussing on the capital expenditure projects for the next three financial years and key budget policy considerations for changes within the upcoming budget, along with a review of the commercial operations and performance plans for the upcoming year.

The Innovation and Technology branch continue to deliver on the projects for the current year with major projects now underway on records management, WHS system improvements and asset management improvement. These are all interrelated and present the opportunity for significant improvement in the years ahead. The focus continues on cyber security improvements and in building greater resilience for Council systems.

The Property, Procurement, and Fleet Branch continue to deliver against the current work programs. As we draw closer to the year end the procurement team are focussed on closing out current year works so that as much RFQ/RFT works are completed within the current year. System improvements are also a focus with a system implementation are well underway along with more structured arrangements to ensure compliance with Council's procurement policies. The policies for procurement and local spend will be reviewed in June and adopted as part of the upcoming 2023-24 budget.

The Property team continue to progress forward planning on key initiatives and reviewing the current and future needs for Council and its long-term facility needs. This work is ongoing along with preparing for the upcoming capital works in the 2023/24 budget, so that work is planned for delivery through the first half of the financial year.

The Governance Branch has been focussed on developing the upcoming operational plan for 2023/24 with workshops held across the departments to identify actions planned for the upcoming year and the progress made on the corporate plan key focus areas. There is an opportunity to simplify the reporting for the upcoming years and ensure focus is directed to key priorities.

Ongoing compliance reporting and investigations are continuing to ensure compliance with timeframes in legislation. By way of example applications for 'Right to Information' continue to be received and processed within the legislative timeframes. Contributions also continue to be made to legislative change with Council officers contributing to a submission on changes to the Land Valuation Act.

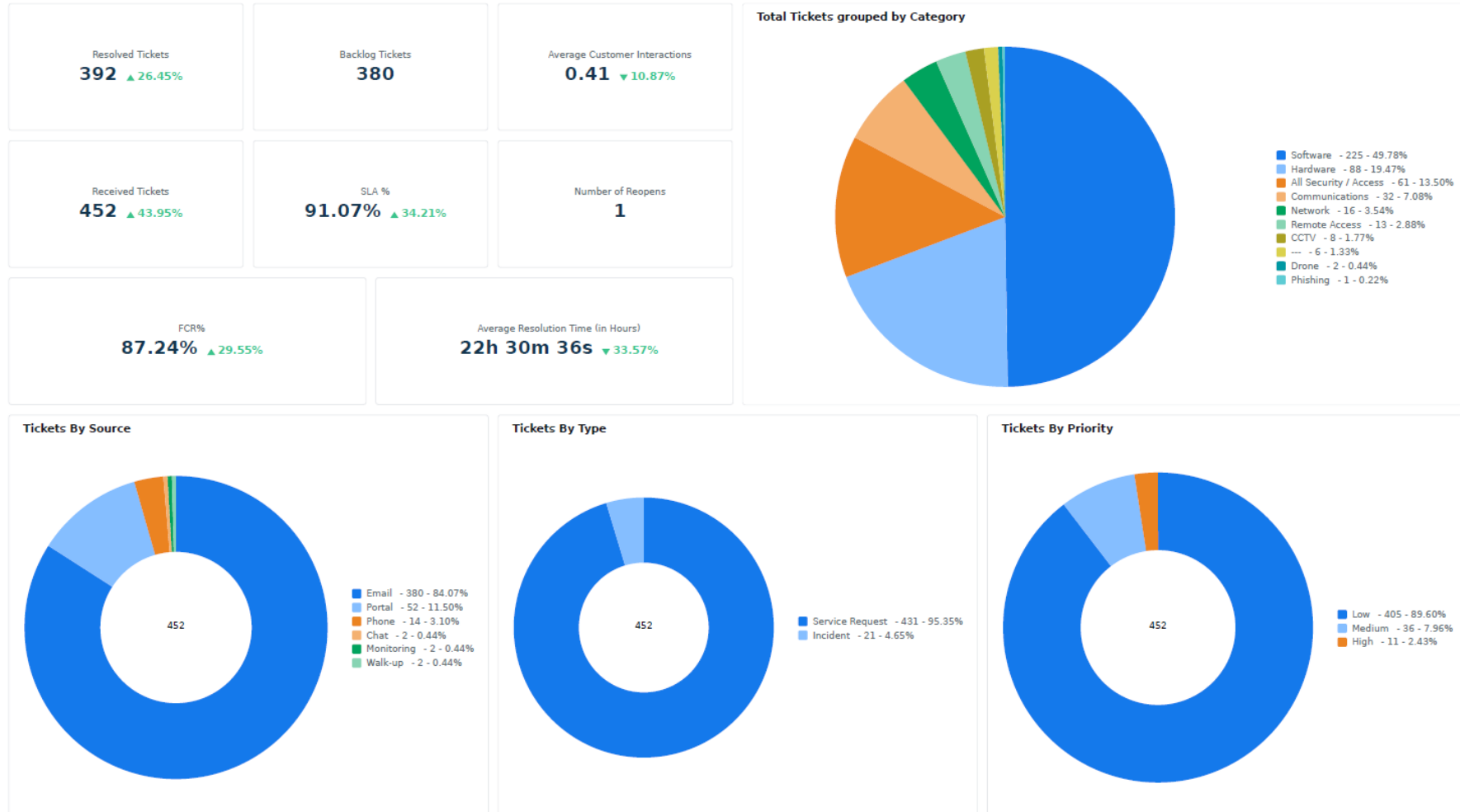
The Directorate continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery directorates of Council.

Jason Bradshaw

Director Corporate Services

Information Technology

Key Statistics for the Month from the ICT support desk:



ICT Strategic Plan Objectives

ICT Operations		
Activity	Description	Status
Service Improvement	Develop improvements to ICT services/procedures and service management. Review ICT team skills and capabilities to align with ICT Strategic Plan initiatives.	Under review planned to commence July 2023
Disaster Recovery	Develop a Disaster Recovery Plan & Capability	Business Continuity and Disaster Recovery processes and documentation in place but requires testing, simulation, and refinement.
Mobility/Remote Working	Create a device agnostic environment supporting multiple platforms that delivers the same user experience.	Ongoing activities - in addition to roll out of MFA for remote users VHF Replacement project started May 2023 to improve digital communications for remote workers using vehicle-based satellite technology

ICT Governance		
Activity	Description	Status
Program & Strategic Plan Governance	Monitor Council's implementation of the Enterprise Project Support Office and adopt changes to governance and reporting requirements.	Changes under consideration outlined above. Regular engagement with EPSO.
Change Management	Develop and implement an appropriate Change Management Framework.	Change Approval Board processes in place in Innovation and Technology team. Further development required.
Vendor Performance and Contract Management	Utilise the Vendor Management Framework to ensure accountability and performance by third parties supporting Councils ICT outcomes.	Vendor Management Framework constructed.

Information & Data		
Activity	Description	Status
Data Storage Analysis	Infrastructure to support Big Data, Artificial Intelligence and Robotic Process Control will be required.	Under consideration.
Information Management Strategy	Develop a strategy to govern information access, security, storage, retention, availability, and recoverability.	Draft in progress.

Business Systems		
Activity	Description	Status
Define business system architecture	Define the Enterprise Application Architecture (EAA) to assist Council in determining solution options.	Application Architecture Catalogue and Dashboard complete May 2023.
Application Roadmap	Refresh the Application Roadmap to analyse business systems, plan upgrades and migrations and align to EAA. The Application Roadmap will inform other Business System activities in this Strategic Plan.	Need development in light of ERP road map and utilising EAA.
Enterprise Resource Planning Strategy	Define ERP roadmap by reviewing short-, medium- and long-term system roadmaps and map to business needs.	Linked to ERP and Asset Management Improvement project.

Office 365 Enhancement	Release of enhanced functions and integrations within the Office365 suite including key security, integration, and productivity features	Security and integration features actively applied. Further investigation of productivity features needs investigation.
Deploy Document Management System	Release of enhanced functions and integrations within the Office365 suite including key security, integration, and productivity features.	SharePoint design underway; Records 365 80% configured; Intranet deployed; ECM upgrade to SaaS version under scope.
Executive Management System	Implement an Executive Management System to help the organisation plan and report on its goals and strategic plans.	Pulse application in use by Governance team.
Asset Management	Partner with the business to identify and implement systems that allow Council to meet its Asset Management goals and objectives.	Managed under Asset Management Improvement project.

Security		
Activity	Description	Status
Cyber Security	Incorporate the Cyber Security Strategy into the wider organisations strategy and operations to mitigate evolving cyber threats. Key focus is to ensure critical infrastructure is secure and managed.	Tender specification drafted for managed cyber security services.
Penetration Tests	Perform annual Penetration Tests and rectify identified issues.	Test due in June 2023.

Smart Regions, Digital Strategy, Community Engagement		
Activity	Description	Status
Enhance customer experience and collaboration	Implement key initiatives that are enabled by digital services to improve customer experience and engagement. Projects will include customer portals, social media, AI based tools, CRM and business process improvements.	Under consideration in Enterprise Application Architecture.

Information Management

Statistics for the month of May are as follows:

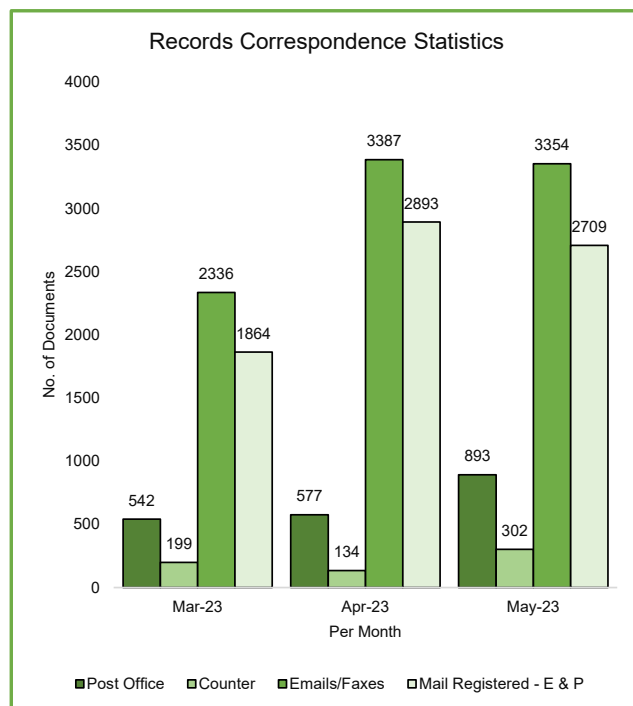
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr. 4
Sentencing and disposal	Quarterly	20%

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr. 4
WRC Information Standards	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	60% dev
Information Asset Register	Annual	50% dev
IM & GIS Procedures	Annual	80% dev
Bus Info Continuity Plan	Annual	
Road Register	Two yearly	95%
Map layer data register	Quarterly	97% dev

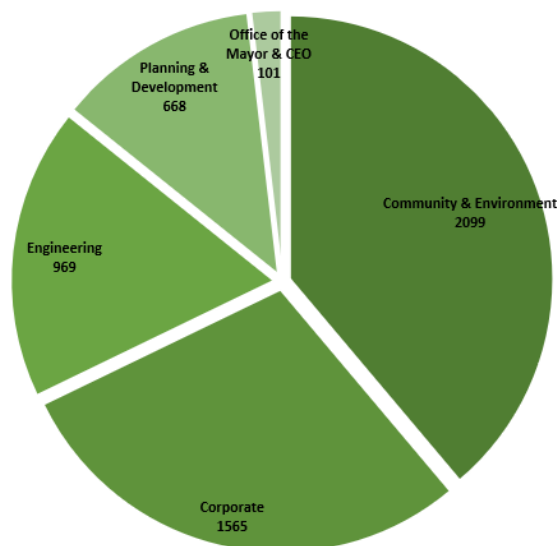
GIS ACTIVITIES	MAY	APR	MAR
Asset Data Mtce (Hrs)	154	129	101
SSA Changes (Hrs)	41	56	27
GIS requests (No.)	38	53	37
BYDA enquiries & referrals	260	190	295
Map layers Mtce (no.)	16	123	53
New layers approved (no.)	1	1	3
Training (staff attended)	2	1	3

GIS STATISTICS			
Total Mapping Layers	8081		

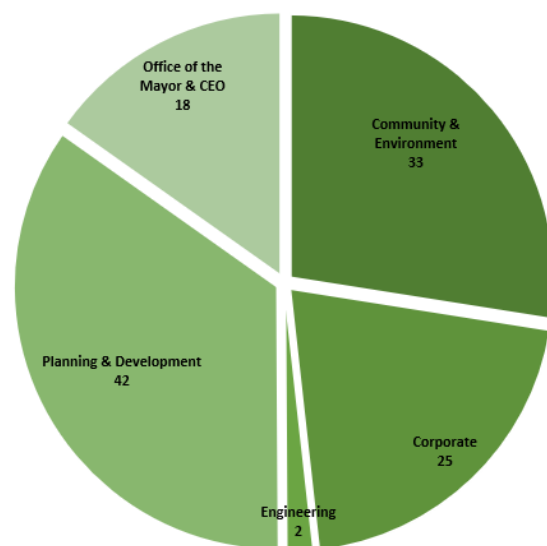
RECORDS ACTIVITIES			
Searches	45	43	38
Record Dept Tasks	64	61	56
Training (staff attended)	2	1	2
NAR adjustments	671	477	810



Document Management Tasks Completed
by Department (May)



Average Documents Registered
per Person by Department (May)



Projects

Records System Review Project	
This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.	
Review and recommendations	Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution. Proof of concept is complete with findings and recommendation to go to the January ICT Governance/Steering Committee. Approval provided to commence project. Procurement is finalised with the Records365 implementation, existing records data extraction and migration planning underway. February 22 – Exchange, OneDrive, and File Share connections to Records365 are underway and are at testing and rules refinement stage. ECM records extraction and transformation has commenced. Initial consultation with key staff on the Teams site structures has been undertaken and developing the full task breakdown structure of the records improvement project and developing the business file plan is well underway in preparation for the SharePoint connector configuration and rules definition in Records365. March 22 – Business file plan detail at 50% and ECM document extract / transformation completed for all existing documents with new documents to be extracted and converted on a weekly basis until the ECM system is made read only. April 22 – Commenced engagement with business units to finalise file plan detail. May 22 – Continued engagement with business units to finalise file plan detail, currently sitting at 70% complete. CRM system being reviewed for streamlined functionality with customers. June 22 – ECM data test extract provided and tested on import. Some extract modifications being documented as part of testing. Records365 SharePoint rules created to apply the correct retention to documents. SharePoint template site being created to rollout for 50 sites. Review of CRM system and categories underway. July 22 – Validation of the ECM data test extract (30%). 30 out of 50 SharePoint sites created. CRM categories review (80%). Initial review and demo of CRM systems to build functionality requirements. August 22 - Validation of the ECM data test extract (75%). September 22 – Validation of the ECM data test extract completed. March 23 – Recommended project following a period of operational priorities. Information security design and configuration underway.

Physical Storage / Scanning	May-23	Apr-23	Mar-23	Feb-23	Jan-23	Dec-22	Nov-22	Oct-22
Boxes Scanned / Sentenced and Destroyed	-	-	256	44	-	-	-	-
Boxes at Council	190	190	190	190	234	234	234	234
Boxes at Remote Storage	831	831	831	1087	1087	1087	1087	1087
Discs reviewed and registered	-	-	-	-	-	-	-	-
Scanned files for registration	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files

This month the GIS team completed the creation and mapping of all assets as part of the work order and capitalisation process for this financial year. Other updates included the service declared area maps and priority infrastructure boundaries. The information management team is working with departments to improve efficiencies in processes and streamlining information capture, commencing design on the ECM upgrade project and bulk digitisation of archived records.

Financial Services

Financial Reporting

Financial Reporting KPIs:

KPI	Status	Comment
Manage end of year financial year audits within the agreed time frames set with Queensland Audit Office and achieve an unmodified audit opinion,	N/A	Shell Statements were submitted to the Audit Committee in May and were endorsed. Annual Revaluations are complete and ready to load into the system once capitalisations for 23/24 FY have closed in June.
Monthly Financial Statement presented at an Ordinary Meeting within 30 days from end of month	On track	Draft Unaudited Statements presented monthly.
Manage capital and operational actuals to achieve the following local government financial sustainability ratios: Operating surplus target 0 -10% Net Financial liabilities target < 60% Interest coverage target < 5% Asset sustainability target average 90%	On track	All ratios within tolerance and reported as part of the Council's monthly report.
Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter	Complete	Q1 (Quarter 1) Review budget was adopted by Council on the 9 November 2022. Q2 was adopted by Council on the 22 nd of February 2023. Q3 was adopted by Council on the 10 th May 2023.
Update Queensland Treasury Corporation (QTC) Financial Forecast Model to ensure Council maintains its 2020 credit rating of Moderate with a Neutral outlook.	Complete	Council maintains a Moderate credit rating with a Neutral outlook from the 2022/23 QTC review.

Budgeting

2022/23 Budget

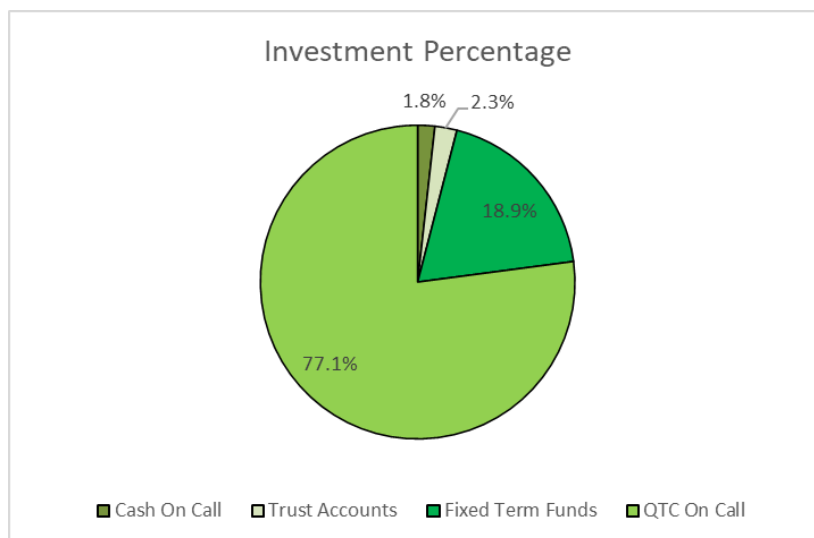
Council's budget for 2022/23 was adopted at the Special Meeting on 24 June 2022. Quarter 1 budget review was adopted by Council on the 9th of November 2022. Quarter 2 budget review was adopted by Council on the 22nd of February 2023 with significant capital budget being deferred in line with realistic expectations of delivery. Quarter 3 budget review was adopted by Council on the 10th of May 2023.

2023/24 Budget

The budget process is well underway with many workshops both internally and with Councillors being held throughout March, April, and May. The budget is scheduled for adoption on the 30th of June 2023.

Borrowings & Treasury Management

As of the 31st May 2023, Council held the below split of investments of its total cash balance:



Debtor Management

New Credit Applications

Name	Approved Limit
Jeremy Smith Carpentry	\$2,000
M and L Ogden	\$2,000

Rates & Charges Debtors*

Month	2022/23		2021/22		2020/21		2019/20	
	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%
June			2,667,538	4%	3,966,010	7%	4,509,658	10%
May	3,677,541	8%	4,103,114	9%	4,524,316	10%	5,739,965	13%
April	4,776,021	10%	5,414,742	12%	5,566,736	12%	6,676,360	14%
March	7,344,446	15%	8,680,758	24%	7,696,368	16%	8,782,286	20%
February	37,242,789	75%	36,212,224	94%	30,185,445	68%	28,950,351	67%
January	1,711,158	3%	2,217,666	5%	46,515,003	95%	44,476,445	96%
December	2,559,757	5%	3,117,376	7%	3,974,938	9%	2,774,538	6%
November	3,558,334	7%	4,584,424	10%	4,909,318	10%	5,085,705	12%
October	4,388,616	9%	9,176,980	16%	6,205,134	14%	5,833,001	12%
September	6,483,867	13%	31,470,321	92%	9,841,158	20%	7,601,554	16%
August	31,439,736	36%	46,853,689	98%	40,432,288	83%	13,344,529	29%
July	50,317,256	94%	2,105,221	4.71%	3,440,135	8%	41,728,111	92%
Gross Revenue Budget	96,780,574		90,550,910		88,656,616		88,669,880	

* Note: The above amounts are net of rates credits.

At the end of the month, Council had 162 arrangements in place for outstanding rates. Council will continue to receive and assess any payment arrangements that are proposed by ratepayers and manage outstanding arrears in accordance with policy and standard processes.

General Debtors

Full provision was made in the financial statements of 2020/21 for the debts owed to Council from the Virgin Australia Group (including Tiger Airways), prior to the organisation going into receivership. Council continues to receive updates from the administrators on these debts, and we received the first dividend of \$24.5k from the administrators (Deloitte Touché Tohmatsu Limited). A final distribution will be made in late 2023 as per circular received in November 2022.

Council has seen an increase in the total outstanding general debts from previous financial years, due to the changes in accounting treatment for timing of revenue recognition.

Outstanding General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2022/2023						
May 2023	3,108,695	339,840	310,033	91,942	364,407	4,214,917
April 2023	1,954,355	613,664	284,943	24,833	432,606	3,310,401
March 2023	2,373,312	481,010	45,491	35,868	473,292	3,408,974
February 2023	1,500,241	202,897	41,268	100,970	457,068	2,302,444
January 2023	1,198,467	479,933	119,460	92,217	533,911	2,423,988
December 2022	1,391,116	651,890	100,130	39,812	534,994	2,717,944
November 2022	3,149,578	324,111	66,507	116,510	532,568	5,411,612
October 2022	1,290,298	974,852	1,405,924	49,678	535,255	4,255,108
September 2022	1,954,553	1,543,518	40,061	19,639	608,151	4,165,921
August 2022	2,783,520	447,582	118,779	52,499	570,881	3,973,261
July 2022	732,701	2,126,000	95,329	22,875	574,961	3,551,867
Prior Financial Years						
June 2021/22	2,535,408	1,605,359	278,446	23,441	596,871	5,039,525
June 2020/21	3,117,893	307,329	45,360	10,457	904,325	4,385,364
June 2019/20	912,558	370,906	79,621	40,848	169,202	1,573,135
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027

Comparison with current and prior financial years:



Insurance

Current claims and processing status

Insurance Claims	Third party – Motor Vehicle	Third party – Property	Third party – Injury	Council – Motor Vehicle	Council – Property	Total
2022/2023						
July 2022	3	1	1	1	0	6
August 2022	1	1	0	2	0	4
September 2022	1	0	0	0	0	1
October 2022	1	1	0	1	1	4
November 2022	0	0	0	0	0	0
December 2022	2	1	0	1	0	4
January 2023	4	0	0	1	0	5
February 2023	3	0	0	0	0	3
March 2023	5	1	0	0	1	7
April 2023	4	0	0	1	0	5
May 2023	4	0	1	0	1	6
Total Historical Claims						
2021/2022	26	3	6	11	7	53
2020/2021	16	0	13	6	8	43

Current Claims not Finalised	
Public Liability	25
Professional Indemnity	0
Property	1
Motor Vehicle	1
Total	27

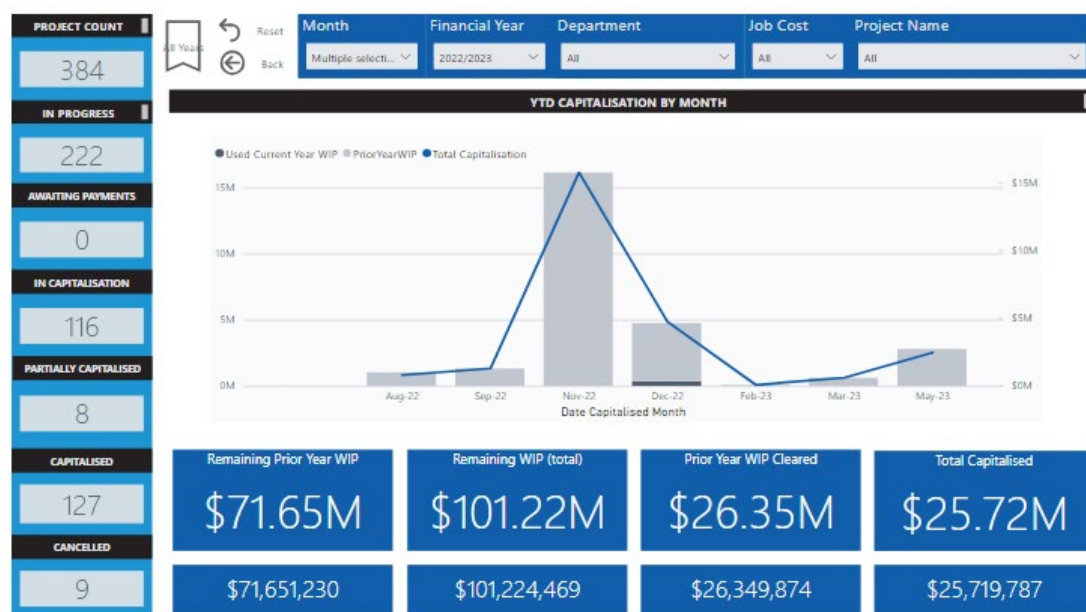
The outstanding claims will be monitored, and any irregularities reported to Council on a case-by-case basis.

Asset Management

Capitalisation

To date \$25.72M has been capitalised, due to resourcing constraints, we have seen minimal capitalisations in May processed. Resources have now been allocated whilst we are continuing the recruitment of vacant roles to allow for prior year Work in Progress to be capitalised prior to End of Financial Year. Of the total capitalised:

- \$24.2M were new assets.
- \$1.52M were renewed assets.



Capital Project Delivery

As at end May 2023, capital delivery progress was as follows:

2022/2023 Current Budget	\$45,080,411
Current Budget Deliverable YTD	\$38,987,556
Value of Capital Delivered *	\$27,316,090
% Of YTD Budget	70.06%

*Actual expenditure excludes commitments.

Asset Management Maturity Project

The Asset Management Maturity Project (AMMP) is based on four separate studies undertaken by external consultants (as below). Each study involved extensive engagement with stakeholders.

- AM Maturity Assessment - G7 Asset management
- GIS and Mobility Systems - Insight GIS
- AM Systems Review - Strategic Directions
- Asset Management Governance Review – Strategic Directions

The Asset Management Plans for our two of our first three AMPs for Quarry and Waste have been drafted and were provided to the Asset Management Steering Committee for review. These will be workshopped with ELT and then Councillors in May/June 2023. Shute Harbour AMP is being finalised before following the same process.

Further work on the other deliverables of the AMMP will continue including the development of a software solution to enable reporting on corporate performance throughout the life of this project and completion of the Strategic Asset Management Plan.

Asset Management Improvement Project (AMI)

Council has been progressing the Asset Management Improvement Project (AMI). A Business Analyst has been onboarded and a Project Support Officer has been appointed and will commence in early July. Project resourcing is under review. A Council resolution is being drafted for consideration in May on a suitable software solution. (Note this has been delayed until June to ensure appropriate probity has been applied) This project has been progressing with the Project Manager engaging with key stakeholders, reviewing the project schedule and working on the Project Initiation Document for consideration by the Project Control Group. Engagement of an external provider to commence business process reviews is in progress.

Valuation Plans and Reporting

The Building & Other Structures Revaluation was presented and endorsed by the Audit & Risk Committee in May 2023. The Revaluation will be applied mid-June 2023 once capitalisation for the 2023/24 financial year has closed. This will be reviewed by Council's external auditors during May/June 2023.

Preparation is already underway for the commencement of the 2023/24 Revaluations which will include bringing forward the comprehensive revaluation of Water Infrastructure and Sewerage Infrastructure a year to address rising indexation and the fair value of assets recognised in Council's Asset Register.

The current timing of revaluations by Financial Asset Class is detailed below:

Property Plant & Equipment			
Timing of Valuation			
Financial Class	Last Comprehensive Valuation	Next Comprehensive Valuation Due*	Next Comprehensive Valuation Proposed*
Buildings & Other Structures	1/07/2019	01/07/2024	01/07/2023
Transport Infrastructure	30/12/2020	01/07/2025	01/07/2024
Water Infrastructure	30/12/2020	01/07/2025	01/07/2024
Sewer Infrastructure	30/12/2020	01/07/2025	01/07/2024
Land & Improvements	01/07/2021	01/07/2026	01/07/2026
Buildings & Other Structures	30/06/2023	01/07/2028	01/07/2027

*Indexation reviewed on an annual basis for other Financial Classes in accordance with Policy.

Procurement

Contract Management and Contract Superintendent training was held in early May with Councils preferred legal provider for Construction law McCullough Robertson Lawyers.

Procurement training and education continued in May with a session held in Bowen and Proserpine for new staff and those who missed previous training sessions. These sessions included induction on Councils panel arrangement and Local Buy Contract processes.

An update was provided to the Audit and Risk Committee on audits and transactional reviews completed as well as proposed Business Case and Project Plan for the implementation of a Centre Led Procurement Model.

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2022.0091	Whitsunday Regional Council - Mobile Device Management	RFQ	Closed on 27 th January 2023 and currently being evaluated.
500.2023.0015	Supply and Delivery of Various Mowers	RFT	Closed on 5 th April 2023 and is currently being evaluated
500.2023.0018	Collinsville Football Club – Field Lighting Upgrade	RFQ	Awarded on 18 th May 2023
500.2023.0019	Prequalified Supplier Panel Arrangement for Trade Services	RFT	Closed 29 th May 2023 and currently being evaluated
500.2023.0020	Bowen Administration Building Solar Installation	RFQ	Closed on 18 th April 2023 and currently being evaluated
500.2023.0031	Amazon AWS Environment Review and Services	RFQ	Closed on 1 st June 2023 and currently being evaluated
500.2023.0032	Regional Amenities Upgrades and New Installations	RFT	Released on 30 th May 2023 and due to close on 27 th June 2023

Community Services

Contract Number	Details	Type	Status
500.2023.0017	Removal and Disposal of Wilson Beach Swimming Enclosure	RFQ	Awarded on 28 th April 2023

Infrastructure Services

Contract Number	Details	Type	Status
500.2023.0006	Playground Equipment – Condition Assessments and Inspections	RFQ	Awarded on 12 th May 2023
500.2023.0007	Stormwater Management Strategy	RFQ	Awarded on 15 th May 2023
500.2023.0014	Edgecumbe Heights Walking Track Upgrade – Construction Works	RFT	Awarded on 24 th May 2023
500.2023.0022	Integrated Transport Strategy Review	RFQ	Closed on 19 th April 2023 and currently being evaluated
500.2023.0025	Whitsunday Raw Water Supply - Bore Works	RFT	Closed on 17 th May 2023 and currently being evaluated
500.2023.0028	Pedestrian Bridge and Footpath - Scottsville Road, Collinsville	RFT	Closed on 25 th May 2023 and is currently being evaluated
500.2023.0029	Gatt Seal - Forestry Road, Brandy Creek	RFQ	Awarded on 16 th May 2023
500.2023.0030	Superintendency Service for Water & Sewer Projects	RFQ	Awarded on 10 th May 2023

Office of the Mayor & CEO

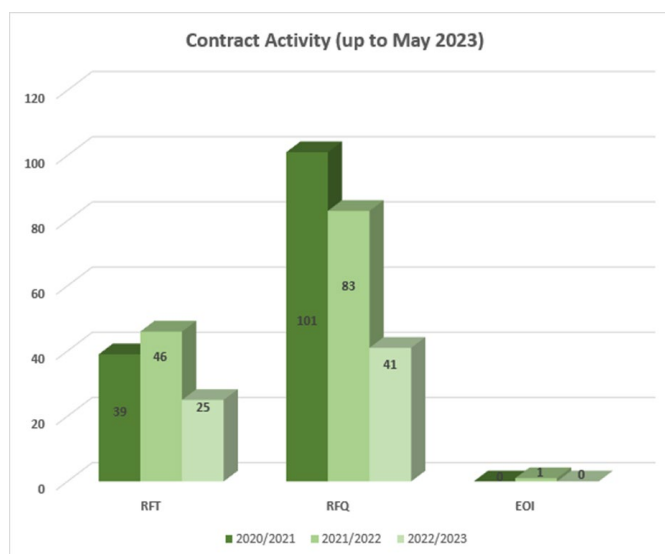
Contract Number	Details	Type	Status
500.2023.0013	Whitsunday Coast Airport (WCA) Cleaning Services	RFT	Awarded on 29 th May 2023
500.2023.0024	Whitsunday Plastic Recycling Plant Feasibility Study	RFQ	Awarded on 29 th May 2023
500.2023.0026	Whitsunday Coast Airport (WCA) Master Plan	RFQ	Closed on 2 nd May 2023 and currently being reviewed
500.2023.0027	Collinsville Airport Upgrade - Project Manager	RFQ	Closed on 18 th May 2023 and currently being evaluated

Contract Activity

The current sourcing activity is showing a slight trend downwards with many larger projects such as Disaster Recovery Funding Arrangements and major building works decreasing. This workload will now transition to the formation of new goods and services including Preferred Supplier Arrangements which require extensive stakeholder engagement with internal officers and public information sessions to suppliers and businesses.

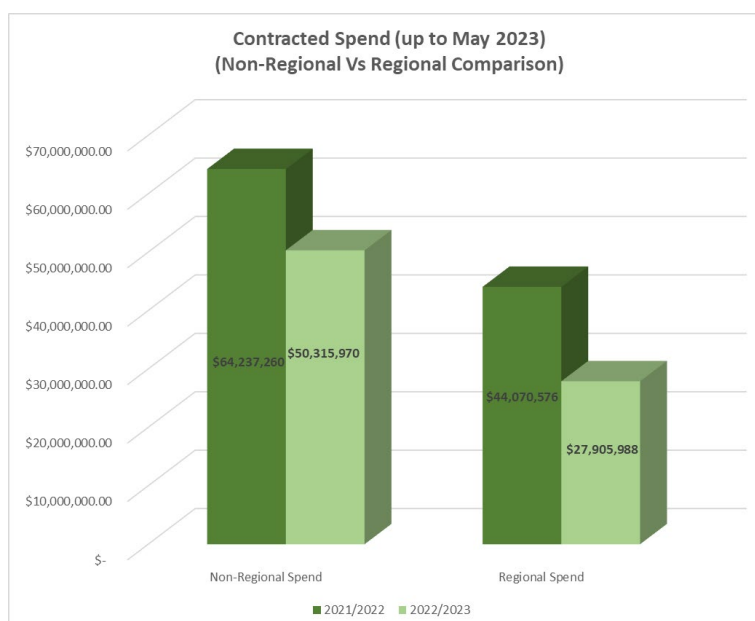
The formation of these arrangements will support local business operations, satisfy legislative requirements, and enable improved supply and logistics practices.

Yearly activity is shown below:



Contracted Spend

The below graph is the overall contracted spend for Council displaying Non-Regional vs Regional Suppliers comparison:



Property & Facilities

Round 4 Works for Queensland Projects

During the month of May 2023, the following Round 4 Works for Queensland Projects have progressed:

Project	Time	Cost	% Complete	Comments
Brandy Creek – New Amenities	x	✓	20%	RFQ for supply of Prefabricated or Kit Amenities has been awarded and delivery of kits has commenced. Installation RFQ has been tendered on 30/05/2023 and will be advertised for 21 days, award to be announced at the beginning of July.
Denison Park - Grandstand Renewal	✓	✓	20%	Variation to W4Q projects has been approved by the state. Tender has been awarded to a local contractor who has procured materials needed for construction. The project will commence at the beginning of June with completion to be towards the end of July.

2022/23 Capital Works

During the Month of May 2023, the following Property & Facilities Capital Works Projects have progressed:

Project	Time	Cost	% Complete	Comments
Cedar Creek Amenities - Renewal	x	✓	30%	RFQ for supply of Prefabricated or Kit Amenities has been awarded and delivery of kits has commenced. Installation RFQ has been tendered on 30/05/2023 and will be advertised for 21 days, award to be announced at the beginning of July.
Bowen Workcamp Dwelling Restump	✓	✓	20%	Procurement of long lead time items has commenced. Property and Facilities have conducted site meetings with contractor. Due to specialist trade and weather delays this project has been delayed and will commence towards the end of June with completion to be late in the following month.
Bowen Cemetery Amenities Renewal	x	✓	30%	RFQ for supply of Prefabricated or Kit Amenities has been awarded and delivery of kits has commenced. Installation RFQ has been tendered on 30/05/2023 and will be advertised for 21 days, award to be announced at the beginning of July.
Fuel Bowser Replacement Program	✓	✓	30%	Contract Awarded mid-April with works expected to be completed by August 2023. Stakeholder meetings and training of new fuel systems to commence in line with installs.
Collinsville Football Club	✓	✓	50%	Air conditioning system has progressed with installation of external AC unit and internal ducting taking place. Tender for building works was released and

				awarded to a local contractor. Building works has been delayed due to AC install having some procurement issues which will see the building works start date pushed to the end of June.
Project	Time	Cost	% Complete	Comments
Roller Door Replacement Program	x	✓	90%	Installation and servicing of all doors complete by the end of April. Practical completion documents to be issued and signed early June.
Proserpine Depot Masterplan	✓	✓	10%	Site investigations have been conducted with more planning and stakeholder engagement to be carried out to develop a project plan.
Aircon Replacement Program	✓	✓	75%	Works to be carried out throughout the financial year as replacements are required.
PEC - Storage Structure	✓	✓	30%	First separable portion of internal works has been complete with design and installation of outside structure to be finalised and executed before the end of financial year.
Proserpine Cemetery - Disabled amenities upgrades	x	✓	30%	RFQ for supply of Prefabricated or Kit Amenities has been awarded and delivery of kits has commenced. Installation RFQ has been tendered on 30/05/2023 and will be advertised for 21 days, award to be announced at the beginning of July.
Hansen Park - New Amenities	x	✓	30%	RFQ for supply of Prefabricated or Kit Amenities has been awarded and delivery of kits has commenced. Installation RFQ has been tendered on 30/05/2023 and will be advertised for 21 days, award to be announced at the beginning of July.
Bowen Library – Mechanical Plant Renewal	✓	✓	30%	Project is being delayed and combined with the 22/23 Bowen admin refurbishment project. Tender Drawings Completed. Open tender has been awarded and Designers engaged currently in the planning stage.
Bowen Administration Office – Mechanical Plant Renewal	✓	✗	30%	Preliminary office layouts and services designs have been developed with stakeholder engagement. Final design and drawings to be produced and presented in June. Tender documents to be developed following design presentation. Tender Documents and Pretender estimate completed awaiting approval for additional funding through quarter 3 review.

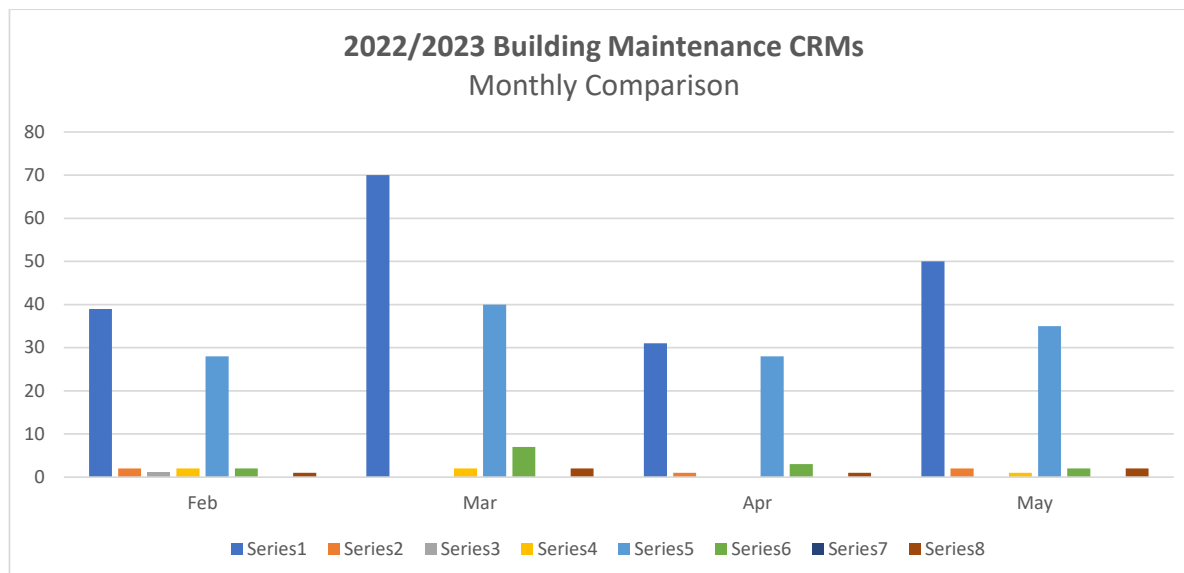
Operational works

Through the month of May 2023, the Property Team received 92 Customer requests for building maintenance with 74 of these being closed within the month. The following table and graphs outline the distribution of requests by category.

Reactive Works and Customer Requests

Service	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May
Corporate Services											
CRM Received	47	41	41	23	49	26	60	39	70	31	50
CRM Completed	33	30	23	16	37	17	50	33	55	20	34
Cultural Heritage											
CRM Received	1	0	1	1	2	1	0	2	0	1	2
CRM Completed	1	0	1	1	1	1	0	1	0	0	2
Engineering Services											
CRM Received	0	0	0	0	0	0	0	1	0	0	0
CRM Completed	0	0	0	0	0	0	0	1	0	0	0
Parks & Gardens											
CRM Received	0	2	1	2	3	0	5	2	2	0	1
CRM Completed	0	1	1	1	0	0	3	1	1	0	1
Public Amenities											
CRM Received	48	33	41	40	42	15	51	28	40	28	35
CRM Completed	42	31	35	37	40	13	51	26	38	26	33
Sport & Recreation											
CRM Received	1	0	4	2	0	0	6	2	7	3	2
CRM Completed	1	0	2	1	0	0	6	2	6	2	2
Terminals											
CRM Received	0	0	0	0	0	0	0	0	0	0	0
CRM Completed	0	0	0	0	0	0	0	0	0	0	0
Park Security											
CRM Received	0	1	0	0	0	2	1	1	2	1	2
CRM Completed	0	0	0	0	0	2	1	1	2	1	2
Total CRMs for Building Maintenance											
CRM Received	97	76	88	68	96	42	122	74	121	64	92
CRM Completed	77	62	62	56	78	33	111	65	102	49	74

This table shows the requests received by department and type of building to track progress and completion of maintenance requests.



Lease Update

During the month of May 2023, continued the development of a Community Leasing Policy. This policy will seek to provide clear guidance on the requirements for entering into a community lease with Council over Council owned or controlled land and/or facilities.

Further discussions were held with the Bowen Seagulls regarding their lease at the Port Denison Park regarding maintenance, ongoing costs and concessions/grants available to them. Council also resolved to enter into a 10-year lease with the Bowen Seagulls.

The final lease was issued to Proserpine State High School for their execution over part of the land at the Kelsey Creek Landfill which they use for their agricultural studies.

Ongoing discussions were held with the Proserpine Pony Club regarding their expired lease at the Kelsey Creek Landfill. The lease is not being renewed due to the expansion works required to be conducted at the Kelsey Creek Landfill to ensure legislative compliance.

Collinsville Men's Shed was notified that their lease was coming up for expiry within 6 months and requested to advise Council if they would like to renew their lease.

Council resolved to enter into a lease renewal with the Bowen Lions over their storage shed at the Port Denison Park.

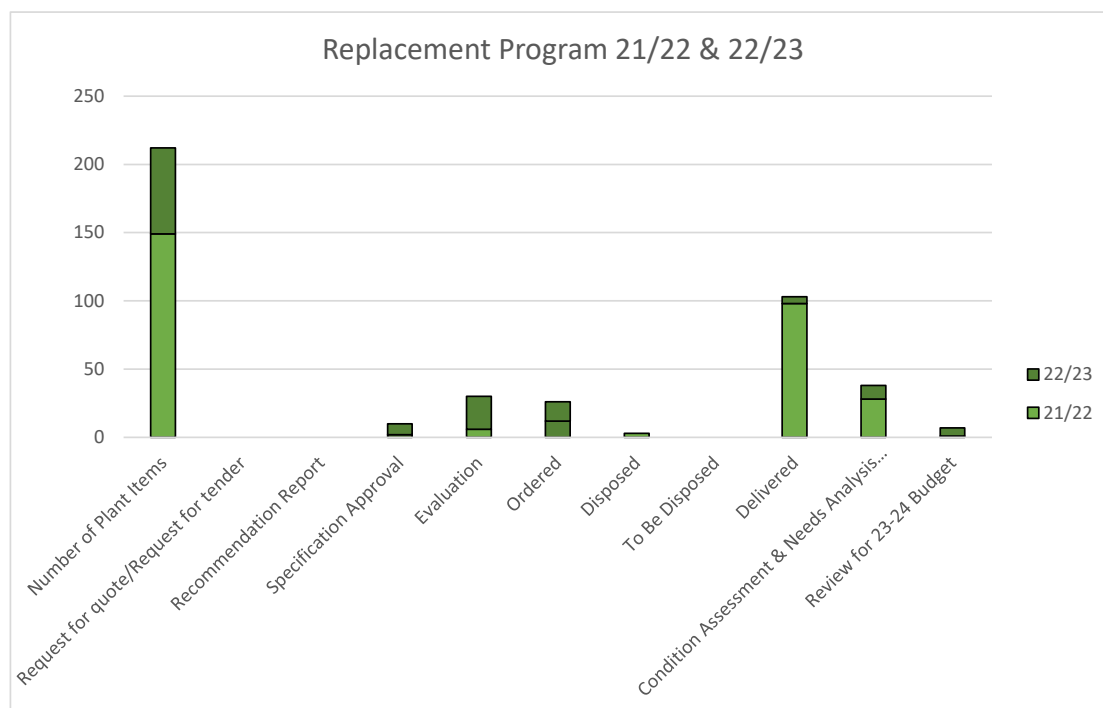
Council resolved to enter into a lease renewal for IOR Aviation, for the supply of Avgas fuel at Whitsunday Coast Airport.

Discussions were also had with IOR Aviation for the supply of Avgas fuel at the Bowen Aerodrome.

Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire in 6 months	Comments
Gloucester Sports and Recreation Inc.	•				Draft lease issued to the lessee
The State of Qld (represented by the Department of Education) Proserpine State High School		•			Final lease issued for execution by the lessee.
Bowen Seagulls Rugby League	•				Draft lease issued; final lease plan established
Bowen Lions Club	•				Council resolved to enter into a new lease with the Bowen Lions Club
Collinsville Men's Shed				•	Notification of upcoming lease expiry to lessee

Fleet Management

Fleet Replacement Program



The Council fleet capital replacement program is continuing and is subject to the challenges currently impacting the vehicle plant and equipment industry. The supply of vehicles, components and raw materials has been significantly delayed by the ongoing global supply chain crisis, impacting labor, parts supply, and shipping.

This is continuing to create delays in expected delivery timeframes from many suppliers and related subcontractors. A recent example of this is procurement of heavy trucks with indications of further pressures on provision of raw materials creating extensions of delivery timeframes of 6 to 18 months by a further 2 months from time of order depending on equipment type and complexity. This current pressure may also have an impact on the pricing of the completed product. The Fleet team is also taking considerable time to include key employees and stakeholders in the consultation process, both in specification and evaluation process to ensure that vehicles, plant & equipment are fit for purpose and meet Council's requirements in providing services to the community.

Preventative Maintenance

The maintenance benchmarks are generally in compliance with the manufacturer's guidelines and staff will continue to meet the timelines with the resources that are available to ensure that equipment is fit for purpose and suitable for ongoing use. Further standards are being developed to support improved data and reporting to continuously improve preventative maintenance activities.

Governance & Administration

The Governance team has been conducting delegations' review with Officers to understand the assignments of powers or functions by statutory delegation or authorisation that enables officers to exercise responsibilities and make decisions on behalf of the Chief Executive Officer delegated from Council. Officers with delegated powers (subdelegates) or authorised powers (authorised officer) exercise the power in their own right, as if they were the holder of the power under the Act or Regulation. Statutory delegations and authorisations may be subject to limitations or conditions in the exercise of the powers or functions by the delegate or authorised officer. Limitations and conditions will be expressed in the Instrument of Delegation or Instrument of Authorisation relevant to that power.

As part of the review, the Governance team has been meeting with individual managers, discussing existing delegations, authorisations and administrative approvals or the relevant operational area (for administrative approvals) taking into consideration the following:

- what delegation, authorisation and/or administrative approval is needed to manage risk associated with business processes
- what thresholds will balance business needs with risk management?
- the business impacts of any proposed changes and links to any applicable legislation or other delegation, authorisation and/or administrative approval
- an assessment of the perceived risk of providing or not providing the delegation, authorisation and/or administrative approval
- whether the power is able to be delegated or authorised (for new delegations and authorisations only).

The review is ongoing and expected to be completed in time for inclusion in the annual delegations review report to Council.

Land Valuation Act 2010 Review

Consultation for the Land Valuation Act 2010 proposed amendments was conducted for the development of the submission on the Land Valuation Act 2010 review. Council contributed to the consultation with LGAQ. A copy of the submission is available on the LGAQ website (Congruent).

Crime and Corruption Commission Update

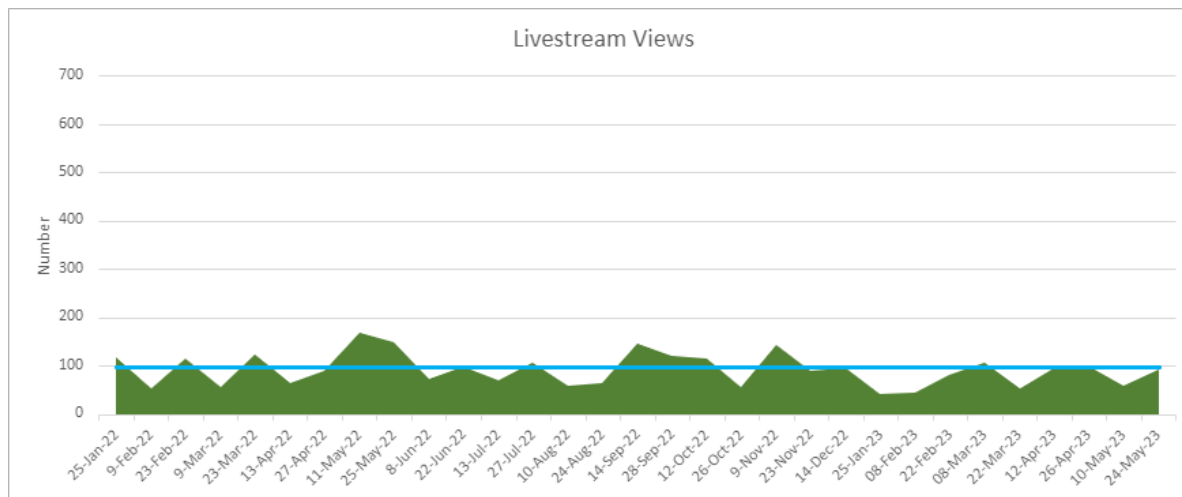
Implementation and delivery of COI recommendations - Quarterly report number 3. On 9 August 2022, in accordance with the Commissions of Inquiry Order (No.1) 2022, the Honourable Gerald Edward (Tony) Fitzgerald AC QC and the Honourable Alan Wilson QC provided their report on the Commission of Inquiry relating to the Crime and Corruption Commission (CCC) to the Queensland Premier and Attorney-General and Minister for Justice, Minister for Women and Minister for the Prevention of Domestic and Family Violence (the Minister). The report included 32 recommendations.

The CCC is committed to implementing the recommendations and recognises the significant public interest in the implementation and delivery of the Commission of Inquiry's recommendations.

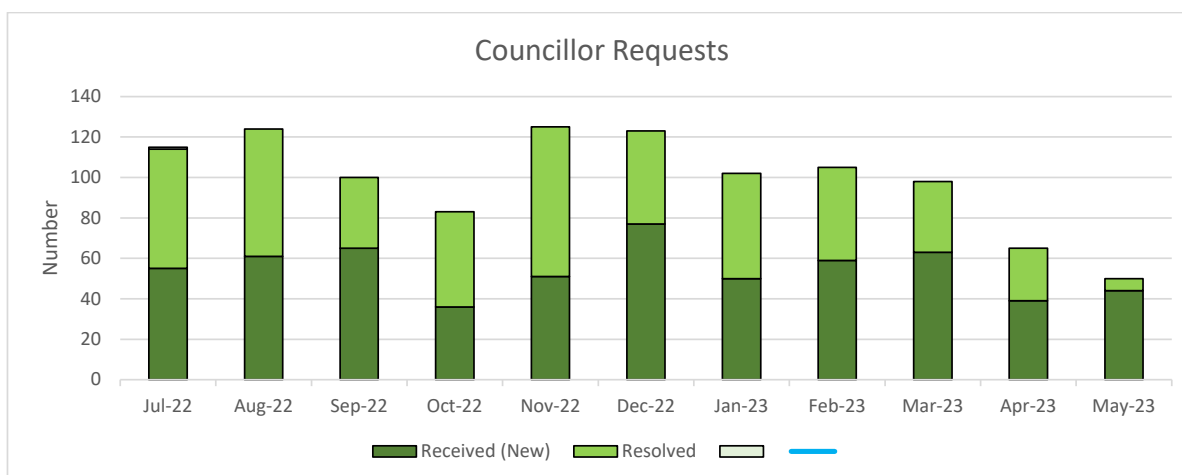
The CCC will publicly release quarterly progress reports. These quarterly reports supplement the reports on the implementation and delivery of recommendations provided each month by the CCC to the Minister, Parliamentary Crime and Corruption Committee, and Parliamentary Crime and Corruption Commissioner (in accordance with Recommendations 31 and 32).

Meeting - Livestreaming

The number of people livestreaming Council's meetings and the meeting duration are shown below:



Councillor Requests 2022/23



Registers of Interest

Councillor	Date Register of Interest updated
Julie Hall	13 December 2022
Jan Clifford	22 December 2022
Clay Bauman	13 January 2023
John Collins	13 July 2022
Michelle Wright	13 July 2022
Gary Simpson	9 June 2023
Mike Brunker	1 July 2022

Councillor Committee Attendance

Date	Committees attended in May 2023	Councillor Representative
8 May 2023	Bowen Collinsville Enterprises meeting	Cr Michelle Wright
10 May 2023	Bowen Chamber of Commerce meeting	Cr Michelle Wright
25 May 2023	Tourism Whitsunday Networking	Cr Michelle Wright
30 May 2023	Bowen Collinsville Community Alliance meeting	Cr Michelle Wright
31 May 2023	Bowen Tourism meeting	Cr Michelle Wright
4 May 2023	Reef Guardian Councils Executive Committee meeting	Cr Gary Simpson
16 May 2023	WRC Audit and Risk Committee meeting	Cr Gary Simpson
17 May 2023	WCL Committee meeting – Canegrowers Proserpine	Cr Gary Simpson
16 May 2023	Chamber of Commerce	Cr Clay Bauman
8 May 2023	Whitsunday Sportspark Ltd AGM	Cr Jan Clifford
25 May 2023	GW Housing Project Steering Committee meeting	Cr Jan Clifford
26 May 2023	RDA GW Committee meeting	Cr Jan Clifford
8 May 2023	Bowen Collinsville Enterprise meeting	Mayor Julie Hall
16 May 2023	Audit and Risk Committee meeting	Mayor Julie Hall
18 May 2023	Greater Whitsunday Council of Mayors meeting	Mayor Julie Hall
22 May 2023	Economic Development Advisory Group meeting	Mayor Julie Hall

Legal Advice matters

Matters	YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
New	45	3	8	1	2	6	6	5	6	3	3	2	
Active	33	1	2	1	1	3	6	3	6	4	3	2	

13.2.1 - 20230148 - Development Permit for Material Change of Use for Short-Term Accommodation - 4 Armada Crescent, Jubilee Pocket - AR & C King C/- Wynne Planning & Development

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: James McEvoy-Bowe - Senior Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment Report [**13.2.1.1** - 5 pages]
2. Conditions of Approval [**13.2.1.2** - 2 pages]
3. Locality & Zoning Plan [**13.2.1.3** - 1 page]
4. STA Sites - Jubilee Pocket (AirDNA) [**13.2.1.4** - 1 page]
5. STA Applications in Jubilee Pocket received by Council [**13.2.1.5** - 1 page]
6. Plans of Development [**13.2.1.6** - 6 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council approve the Development Application for Development Permit for Material Change of Use – Short-term Accommodation, made by AR & C King, on L: 62 on SP:189752 and located at 4 Armada Crescent Jubilee Pocket, subject to the conditions outlined in Attachment 2.

BACKGROUND

There are no background matters to report.

APPLICATION SUMMARY

The proposed development is for the Short-term Accommodation of an existing four bedroom, two-storey dwelling located at 4 Armada Crescent, Jubilee Pocket. The dwelling contains two covered parking spaces and additional space in the driveway for a third space.

The following documentation has been supplied in support of the application:

- Site plan
- Property management plan
- Code of Conduct
- Fire and emergency plan
- Statutory declaration
- Two dedicated undercover on-site car parking spaces and additional space is available for further vehicles in the concrete area in front of the house.

At the time of writing, a search for Short-term Accommodation uses within the Jubilee Pocket catchment identifies a total of 21 entire homes being listed for Short-term Accommodation

using the AirBnB platform. According to Council records, there are 924 rateable residential premises within the Jubilee Pocket catchment. This constitutes approximately 2.2% of properties being used for Short-term Accommodation. Ongoing compliance investigations by Council into Short-term Accommodation will address any properties identified in this search operating without approval.

Two submissions were received during the public notification period from adjoining and nearby landowners. The submissions primary concerns were in relation to the potential amenity impacts from noise and safety matters borne from unfamiliar guests to the area navigating the street and steep driveway.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016
Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

The application fee has been paid.

CONSULTATION

Manager Development Assessment
Senior Technical Officer Engineer Assessment

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court. Two earlier development applications for Short Term Accommodation are currently before the Court.

TIMINGS/DEADLINES

A decision is required by 28 June 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.

- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Development Permit for Material Change of Use – Short-Term Accommodation
Landowner	A R King & C King
Property Address:	4 Armada Crescent Jubilee Pocket
Property Description:	L: 62 SP: 189752 T: EMT Q
Area of Site:	946m ²
Planning Scheme Zone:	Low Density Residential Zone
Level of assessment	Impact Assessable
Overlays:	Bushfire Hazard Landslide Hazard
Existing Use:	Dwelling House
Existing Approvals:	Nil
Public Notification:	2 March 2023 / 24 March 2023
Submissions received:	Two (2)
State referrals:	Nil
Infrastructure charges:	Nil

2. Site Details

2.1. Location

The property is located at 4 Armada Crescent, Jubilee Pocket.

2.2. Zoning

The site is zoned Low Density Residential under the *Whitsunday Regional Council Planning Scheme 2017* (V.3.9).

2.3. Site description

The subject land has a battle-axe configuration within the cul-de-sac of Armada Crescent. The site consists of a residential dwelling and carport.

2.4. Access

The driveway is sealed and accessed via Armada Crescent.

2.5. Surrounding uses

Surrounding uses include dwelling houses and a large vacant Low Density Residential allotment to the rear.

3. Proposal Details

Council is in receipt of a Development Application for Short-term Accommodation of an existing dwelling house at 4 Armada Crescent, Jubilee Pocket. The dwelling is two-storeys, with all four (4) bedrooms on the first floor as well as the living and dining areas, and a large balcony. The ground floor consists of a single garage under the dwelling and an additional skillion garage down the side of the dwelling. A large concrete turning area exists in front of the dwelling which provides additional capacity for on-site parking.

The dwelling is connected to all urban services. The applicant has provided documentation demonstrating compliance with the Short-term Accommodation Guideline, being a Code of Conduct, Property Management Plan, Statutory Declaration and Fire and Evacuation Plan for the proposed use.

4. Planning Assessment

The proposal is in accordance with the Planning Scheme and is recommended for approval subject to reasonable and relevant conditions (Attachment 2).

4.1. State Assessment and Referral Agency (SARA)

The application was not referable.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application. The proposal does not conflict with the SPP.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is consistent with the provisions of the plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

4.4.2. Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond, the Whitsundays is a prosperous, liveable and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The region's townships and communities have a strong and proud social identity. The promotion and protection of the region's environmental values is significant

to the expressed identities, including the unique scenic values, which consist of key urban gateways, views and vistas.

The Strategic Intent is aimed at large policy deliverables of the Planning Scheme for which the proposal does not undermine the delivery.

4.4.3. Overlay Codes

Bushfire Hazard Overlay Code

The site is within the Bushfire Hazard Overlay (High). No additional building works are proposed as part of this development. Any additional building works will be subject to assessment against the overlay by a Private Building Certifier. The proposed development therefore complies the overlay.

Landslide Hazard Overlay Code

Similar to the Bushfire Hazard Overlay, the proposed development complies with the Landslide Hazard Overlay as no additional building works are proposed. A review of Council's record keeping system ECM reveals that a Landslide Hazard Risk Assessment Report by Cardno was completed for the building application. Therefore, the development has been accurately assessed for Landslide Hazard during the Building Application stage for the construction of the dwelling in 2012.

4.4.4. Zone Code

Low Density Residential Zone Code

The proposal complies with the zone code. The purpose and overall outcomes of the zone provide for other accommodation activities, in this case short-term accommodation, being established within the zone where compatible with the prevailing residential character and amenity of the zone.

At the time of writing, a search for other Short-term Accommodation uses within the Jubilee Pocket catchment identifies a total of 21 properties being listed for Short-term Accommodation using the AirBnB platform. According to Council records, there are 924 rateable residential premises within the Jubilee Pocket catchment. Therefore, the mix of short-term accommodation uses on Airbnb as opposed to long-term residential premises is 2.2%, categorising the proposal as appropriate in terms of the mix of accommodation typologies in Jubilee Pocket. It is also noted that the count of Short-term Accommodation premises does not include Home-based Businesses that provide Bed & Breakfast accommodation using the AirBnB platform. This count is exclusively for 'whole house' rental. See corresponding map of existing Short-term Accommodation premises in **Attachment 13.3.2.4.**

No physical changes to the existing dwelling are proposed which means the proposal will not result in a change to the visual character and amenity of the streetscape. To address the potential for the development to cause undesirable amenity impacts stringent conditions of approval have been imposed. Importantly, the approved use shall not be run as a party-house and strict noise and operating conditions have been imposed which are monitored by the owners self-nominated as property managers 24/7.

4.4.5. Development Codes

Multi-unit Uses Code

No additions or changes to the built form of the dwelling house are required to support the development.

Infrastructure Code

No additional infrastructure is required to support the development.

Landscaping Code

No additional landscaping is required to support the development. Sufficient landscaping placements exist within the premises.

Transport and Parking Code

The proposal complies with the requirements of the code. The site triggers a requirement for two parking spaces and there is a single covered garage under the dwelling and an additional skillion lean-to on the side of the dwelling for an additional space. Being a battle-axe configuration, the driveway has additional concrete turning space to facilitate additional parking. The proposal is not considered to add additional vehicle movements to Armada Crescent from the volume occurring if the premise is used as a dwelling.

Short-term Accommodation Guideline

- Site plan provided;
- Property management plan provided;
- Code of Conduct provided;
- Fire and emergency plan provided;
- Statutory declaration has been provided;
- Two dedicated on-site car parking spaces provided, and additional space is available for further vehicles in the concrete area in front of the house.

5. Public Submissions

The development application was placed on public notification between 2 March 2023 and 24 March 2023 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 27 March 2023. Two submissions were received during this period of Public Notification.

Submissions have been received and summarised in the below table:

Issue	Comment/Condition Number
1. Reckless driving from guests to and from the premises	The submission raises concern that guests that have used the premises previously have driven recklessly to and from the premises. Although a valid concern, reckless driving is a police matter and Council cannot impose conditions to rectify this issue.
2. Parties previously had at the premises and Noise impacts	The submission advises that parties have occurred at the premises that have exceeded past 10pm. The conditions suggested to be imposed will manage this concern and occurrence. A property manager is required to be appointed to manage the property in accordance with the approved Property Management Plan. A property manager must monitor the property and must be within 20 minutes from

	the site to react to any complaints received. A property management sign will be located on the front gate of the site to ensure the community is able to contact the property manager for the issue to be resolved. Development conditions are also included to reduce/cease noise from the premises after 9pm.
3. Condition of Driveway causes traffic issues	The submission advises that users of the site have had difficulties navigating the steep driveway in wet conditions. The driveway is concrete and appropriate for the proposed development. The driveway is compliant with Council's Development Manual.
4. Council to impose specific conditions in relation to screening guests	Property managers should be screening guests appropriately to ensure there will be compliance with the conditions of approval, property management plan and code of conduct. However, the screening of guests is not a requirement, the requirement is that the development is operated in accordance with the conditions of approval.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

There are no infrastructure charges applicable.

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan	Applicant	N/A	N/A
Floor Plan	Applicant	N/A	N/A
Property Management Plan	Applicant	N/A	N/A
Code of Conduct	Applicant	N/A	N/A
Fire & Evacuation Pan	Applicant	N/A	N/A

- 1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.3 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.

2.0 BUILDING

- 2.1 The applicant is to upgrade fire safety measures to the equivalent requirement of a long-term rental property.

3.0 ACCESS AND PARKING

- 3.1 A minimum of three (3) car parking spaces must be provided on site prior to commencement of the use.
- 3.2 On-site parking spaces must be located entirely on the site, be safe and practical to use, and enable cars to enter and exit the site without endangering pedestrians or vehicles.

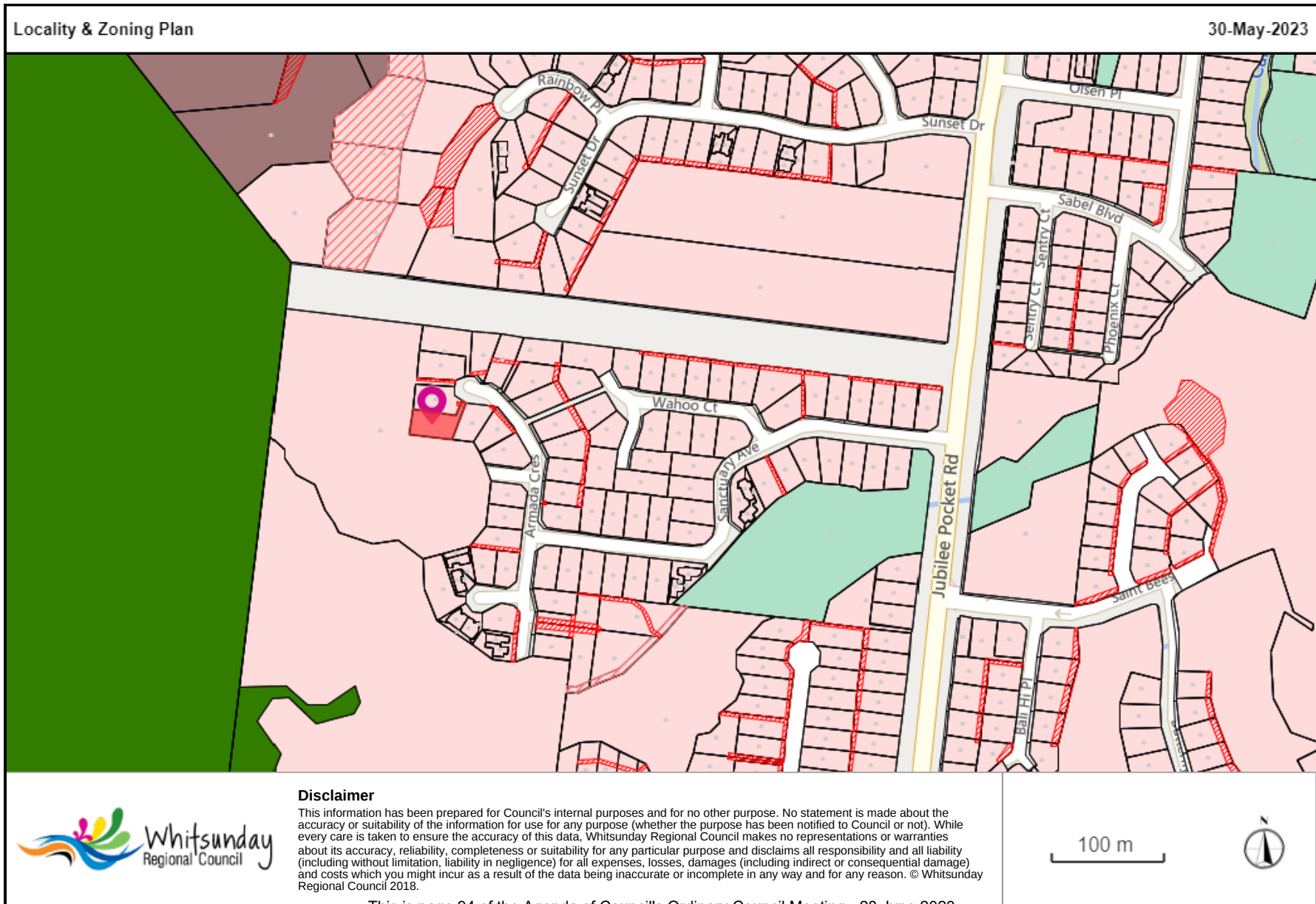
4.0 OPERATING PROCEDURES

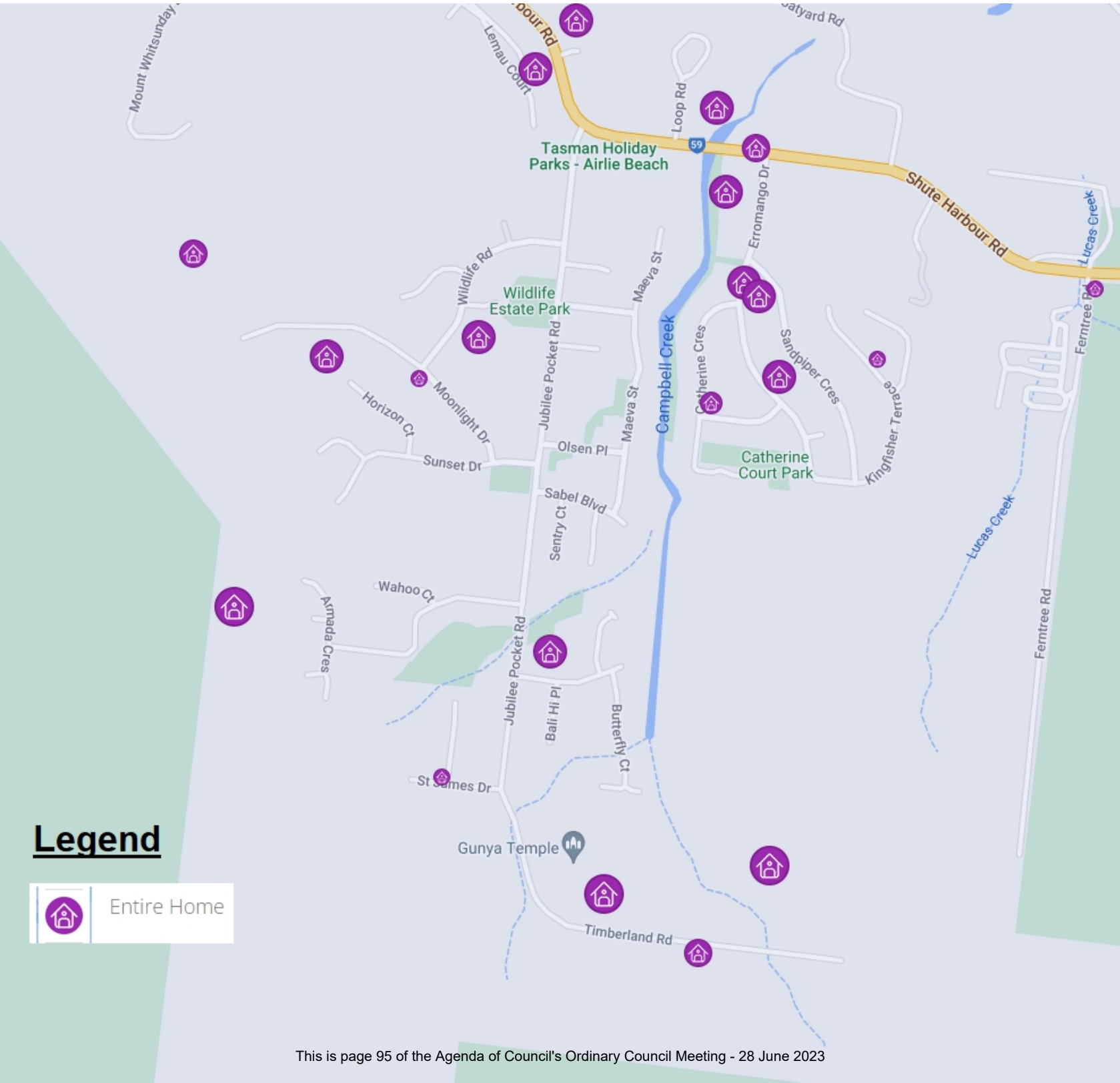
- 4.1 Prior to commencement of the use, the applicant must advise Council of the name and contact details of the appointed local property manager who will manage the operations of the development.
- 4.2 The nominated property manager must sign and provide to Council, a Statutory Declaration affirming that at all times during the operation of the Short-term accommodation, the property manager will undertake the following actions:
- Display a sign including the name of the property manager and their all-hours contact phone number. The sign is to be no larger than 0.3 square meter in sign face area, professionally made and weather-proof. For a unit, this sign can be displayed on the door of the unit. For a dwelling house, the sign must be displayed where it can be clearly read by the public.
 - Prior to the commencement of the use, inform in writing, the occupants of every neighbouring dwelling that the property has been approved for short-term accommodation and provide contact details including a 24-hour contact number.
 - Establish and maintain an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document. This register is to be provided to Council on request.
 - Prepare a Code of Conduct which must be provided to and agreed-to in writing by all adult guests prior to occupation. The Code of Conduct must include as a minimum:
 - The maximum permitted number of overnight guests on any one day.

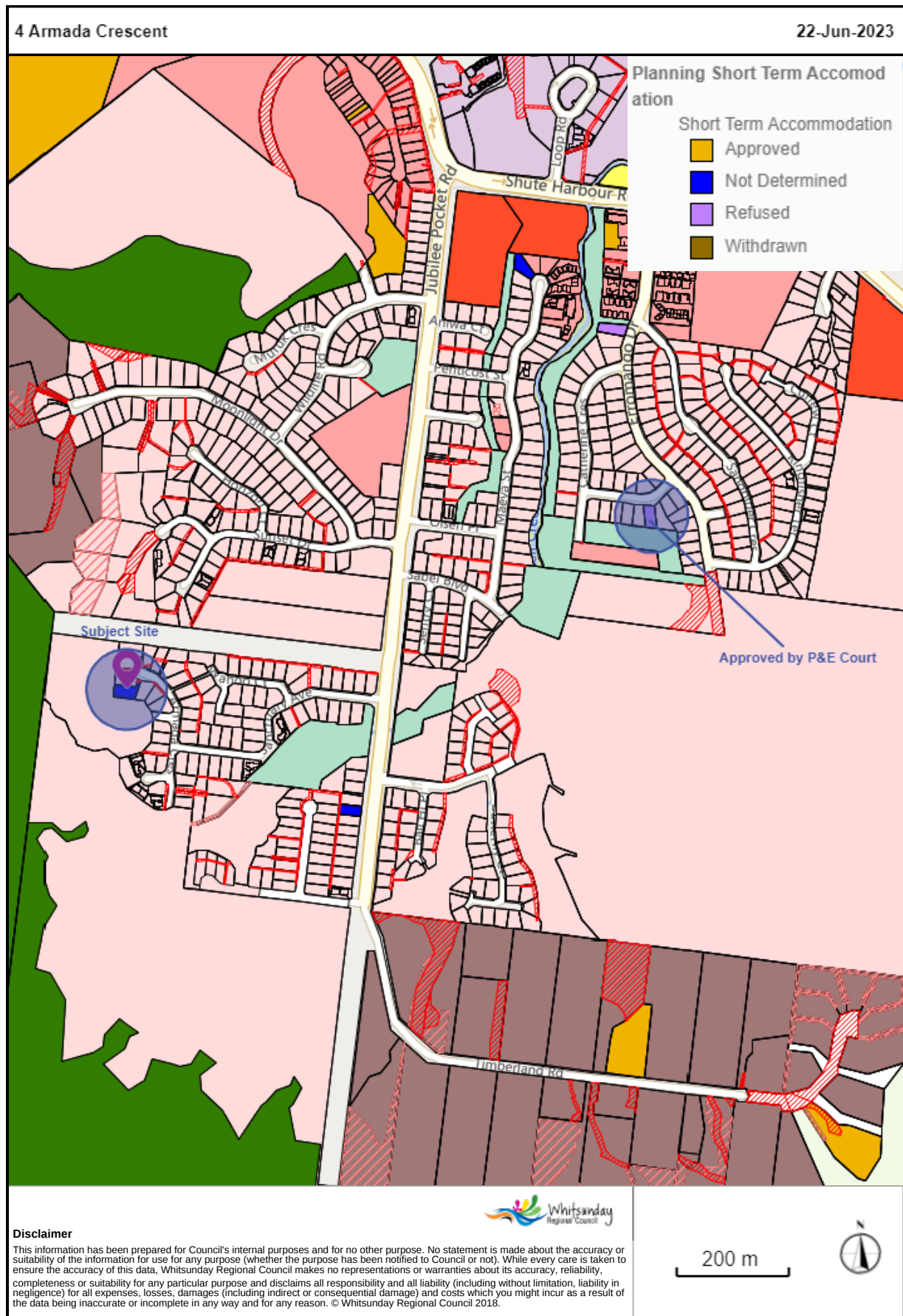
- ii. A set of 'good neighbour' rules, to prevent anti-social behaviour and excessive noise after 9pm, in accordance with Schedule 1 of Environmental Protection (Noise) Policy 2019.
 - iii. Information for guests, including the 24-hour contact details of the nominated property manager, on-site carparking and waste bin arrangements.
 - iv. Rules requiring eviction or forfeiture of money in the event of a significant breach of the Code of Conduct.
 - e) To meet and greet every guest prior to occupation (in person or electronically) to explain the Code of Conduct and other applicable rules.
 - f) To have two (2) 24-hour contact number that must be answered, not with a recorded message.
 - g) To attend to any complaint about anti-social guest behaviour reported to the contact number, within 20 minutes. Agent response may include attendance by a private security firm.
 - h) To immediately evict any guests whose behaviour repeatedly breaches the Code of Conduct.
- 4.3 A maximum of eight (8) overnight guests (two guests per bedroom) will be permitted to stay in short-term accommodation at any one time.

5.0 ADVISORY NOTES

- 5.1 This Development Permit does not provide any explicit or implied confirmation that the premises meets the requirements of relevant fire safety legislation, building classification, body corporate rules or insurance policies. The applicant and/or operator of the Short-term Accommodation business is to conduct their own investigations and make the necessary applications and undertake required building modifications to meet their obligations under all relevant legislation
- 5.2 The applicant will lose any Owner/Occupier rating concession attached to a dwelling house or unit approved.
- 5.3 The applicant is to ensure that the Pool Safety Certificate for the premises is current and in compliance with legislation.







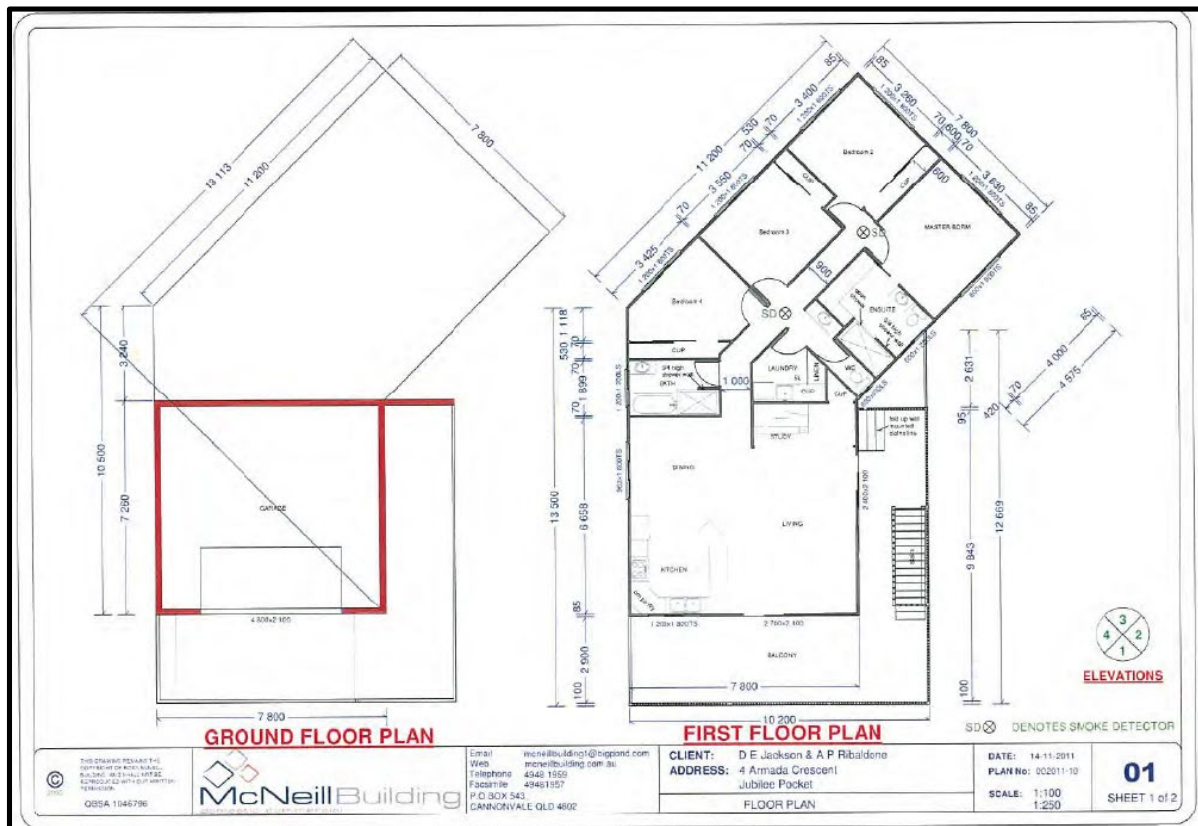
HOLIDAY HOME – SITE PLAN



Holiday House

4 Armada Crescent, Jubilee Pocket

HOLIDAY HOME – FLOOR PLAN



Holiday House

4 Armada Crescent, Jubilee Pocket

HOLIDAY HOUSE

HOLIDAY HOME - PROPERTY MANAGEMENT PLAN

PROPERTY ADDRESS: 4 Armada Crescent, Jubilee Pocket

PROPERTY MANAGER DETAILS:

Name: Whitsunday Holiday Rentals

Telephone Number: 0409 831 133

Email: bookings@whitsundayholidayrentals.com.au

The nominated Property Manager will:

- *Have day-to-day management of the holiday home;*
- *Specifically respond to complaints pertaining to guest behavior made by neighbours immediately.*

DETAILS OF RESERVATIONS ARRANGEMENTS:

Internet: All major booking portals including, Stayz/HomeAway, Trip Advisor, Airbnb, Expedia, Booking.com, Wotif websites.

DUTIES OF PROPERTY MANAGER

- *Supply, readily visible in the kitchen or living area of the home, the Terms & Conditions, Code of Conduct, Body Corporate By Laws (if applicable) the Property Management Plan, the Fire and Emergency Plan & Guest Compendium.*
- *Liaise with guests for the occupancy and vacation of the premises;*
- *Ensure the correct maximum number of people are staying overnight in accordance with planning approval conditions.*
- *Ensure guests are aware of the Code of Conduct, Terms & Conditions, House Rules, Body Corp By Laws.*
- *Ensure guests are aware of the Fire and Emergency Plan;*
- *Ensure the premises are clean and maintained to a high standard;*
- *Ensure bed linen is clean and replaced upon tenant vacation; and*
- *Ensure rubbish and recycling bins are put out and collected as required.*

HOLIDAY HOME - CODE OF CONDUCT

PROPERTY ADDRESS: 4 Armada Crescent, Jubilee Pocket

The following Code of Conduct governs tenant behavior and use of the property. The tenant agrees to follow the guidelines below, for themselves and any visitors they allow at the property:

TENANTS: A responsible adult (over 18 years of age) shall be on site at all times when children are present. No unauthorised people are permitted to stay overnight.

NOISE AND NUISANCE: The guests agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. Noise should generally cease after 9pm Sunday through Thursday and 10pm Friday and Saturday.

SMOKING: No smoking is permitted within the dwelling house at any time.

VEHICLE PARKING: Carparking is provided in the garage under the house. Guests are not to park in the street.

COUNCIL REGULATIONS: The tenants agree to all Council regulations, including noise and fire limitations.

PREMISE CONDITION AND CLEANLINESS: The guests agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. Guests are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. Any damage repairs or excessive cleaning that is attributable to the guests stay will be paid for by the guests.

FIRES: The guests agree not to allow any candles, open fires or similar burn unsupervised within the premise. No open fires are permitted outside at any time. Barbeque facilities may be provided and used in a safe manner.

RUBBISH DISPOSAL: The guests agree to contain all their rubbish in the bins provided.

WASTEWATER SYSTEM: Not applicable.

KEYS: At the end of the agreed tenancy, guests agree to lock the premise, close all windows and return the keys to the Property Manager or secured into the lockbox provided.. Any lost or damaged keys will be replaced at the guests expense. Check in time is anytime after 2pm. Check out time is 10am. Please leave beds you have used unmade, wash the dishes and take the rubbish outside to the wheely bins near the shed.

TERMINATION OF ACCOMMODATION: If guests are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. If the contravention is not rectified immediately the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion. No refunds will be made.

HOLIDAY HOME - FIRE AND EMERGENCY PLAN

PROPERTY ADDRESS: 4 Armada Crescent, Jubilee Pocket

EMERGENCY CONTACT DETAILS

FOR ALL EMERGENCIES DIAL 000

Property Manager: Whitsunday Holiday Rentals: 0409 831 133

Whitsunday Police: 4948 8888

Whitsunday Regional Council: 4945 0200

Proserpine Hospital: 4813 9400

DIASASTER MANAGEMENT INFORMATION

DISASTER MANAGEMENT

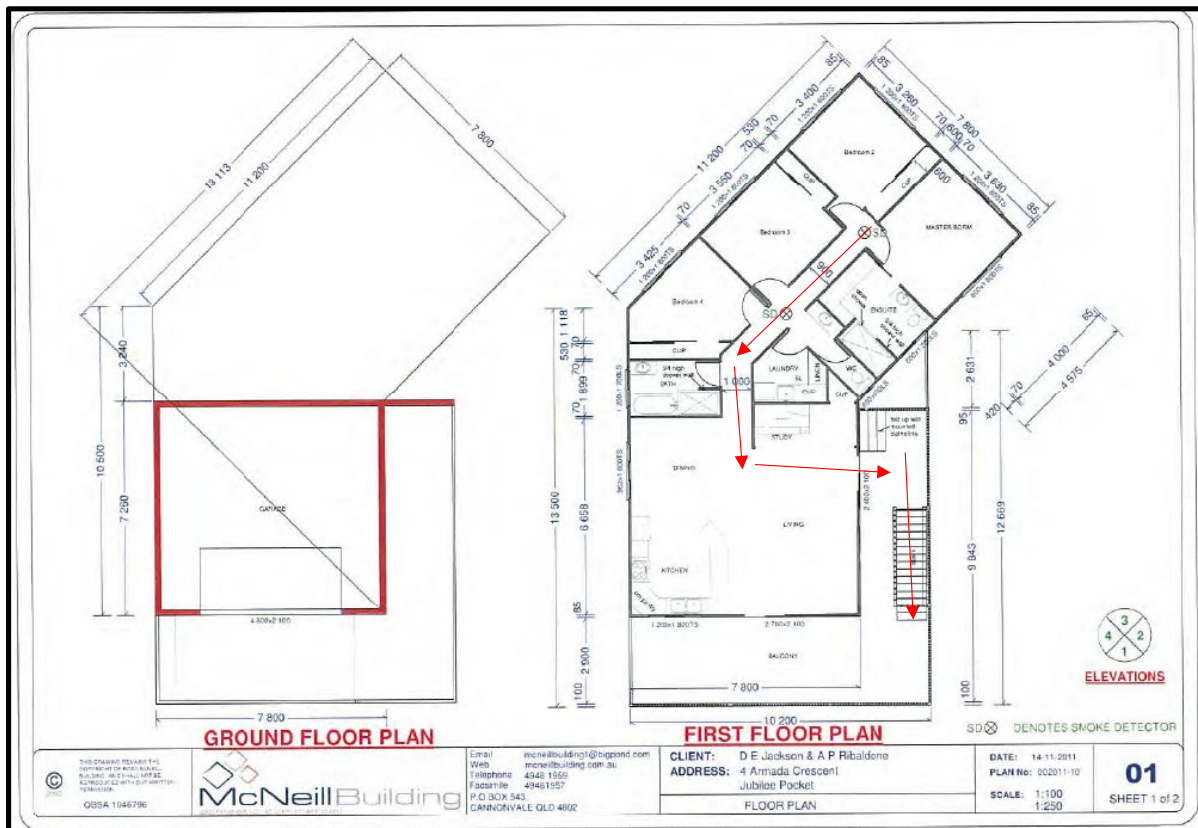
The Whitsunday Disaster Coordination Centre number is **1300 972 006**.

This number is only operational when the Centre has been officially opened by the Whitsunday Disaster Management Group. Whitsunday Regional Council will advise the public when this has occurred.

For the most up to date information in a disaster event 'Like' the [Whitsunday Disaster and Emergency Information Facebook page](#)

Other important disaster information can be found by navigating the left hand menu on Council's webpage at <https://www.whitsunday.qld.gov.au/140/Disaster-Management>.

HOLIDAY HOME – FIRE EVACUATION PLAN



In the event of a fire, please assemble near the front of the property and take directions from emergency services.

13.2.2 - 20230198 - Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots - Lot 120 Champion St, Merinda - RJD Investments (NQ) Pty Ltd As TTE C/- Vision Surveys QLD Pty Ltd

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: James McEvoy-Bowe - Senior Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment Report [13.2.2.1 - 8 pages]
2. Conditions of Approval [13.2.2.2 - 4 pages]
3. Locality / Zoning Plan [13.2.2.3 - 1 page]
4. Proposal Plan [13.2.2.4 - 1 page]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Development Permit for Reconfiguring a Lot - One (1) Lot into Two (2) Lots, made by RJD Investments (NQ) Pty Ltd As TTE c/- Vision Surveys (QLD), on L: 120 SP: 212258 and located at Champion Street Merinda, subject to the conditions outlined in Attachment 2.

BACKGROUND

There is no background to report.

APPLICATION SUMMARY

Council is in receipt of a development application to subdivide one lot into two lots in Merinda. Each proposed lot is separated by the Bruce Highway, and each contain a different zone as described below:

Proposed Lot	Lot Size	Minimum Lot Size	Zoning
Proposed Lot 121	5.25ha	100ha	Rural Zone
Proposed Lot 122	13.53	10ha	Industry Investigation Zone

The application is Impact Assessable due to Proposed Lot 121 being beneath the minimum lot size for the Rural Zone. Proposed Lot 122 achieves the minimum lot size for the Industry Investigation Zone. No use is proposed over Lot 121 and existing agricultural operations will continue over Lot 122.

Generally, the subdivision of rural land when not achieving the minimum lot size is not supportable unless the land is already physically fragmented. In this case the land is divided by the Bruce Highway. Critically, the level of agricultural fragmentation is not exacerbated by the proposed subdivision and the status quo of the site remains in terms of rural productive lands.

The primary issue for consideration is the requirement under the Overall Outcomes of the Industry Investigation Zone for Proposed Lot 122 to be connected to reticulated

infrastructure, specifically reticulated sewer. The lot has connections to all urban infrastructure except sewer, with the closest connection point located approximately 5.5km south along the Bruce Highway at the intersection with Don Street. Given there are no uses or structures within Proposed Lot 122 that require a sewer connection, the level of infrastructure presently available at the site is considered adequate.

To remedy the non-compliance, a condition of approval has been applied that requires the applicant to connect Proposed Lot 122 to reticulated sewer infrastructure at the time Council extends the reticulated sewerage network to the Merinda township. As the development does not expressly comply with the Overall Outcome of the Scheme the application has been brought forward for determination.

No submissions were received during the Public Notification period. A detailed planning assessment is contained within Attachment 13.3.3.1.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

An infrastructure charge of \$13,191.39 is applicable. All application fees are paid.

CONSULTATION

Manager Development Assessment

Senior Technical Officer Engineering Assessment

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by 29 June 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.

- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Reconfiguring a Lot - One (1) Lot into Two (2) Lots
Landowner	RJD Investments (NQ) Pty Ltd As TTE
Property Address:	Champion Street Merinda
Property Description:	L: 120 SP: 212258
Area of Site:	18.78ha
Planning Scheme Zone:	Industry Investigation Zone / Rural Zone
Level of assessment	Impact Assessable
Overlays:	Acid Sulfate Soils Agriculture Land Climatic Regions Flood Hazards Infrastructure
Existing Use:	Vacant Land and Agriculture
Existing Approvals:	Nil
Public Notification:	11 April 2023 / 3 May 2023
Submissions received:	Nil
State referrals:	Two – SARA and Ergon
Infrastructure charges:	\$13,191.39

2. Site Details

2.1. Location

The land is described as L: 120 SP: 212258 and is referred to as Lot 120 Champion Street, Merinda.

2.2. Zoning

The lot is a split zoned parcel with Industry Investigation Zone land on the south side of the Bruce Highway and Rural Zone land on the north side.

2.3. Site description

The lot consists of one parcel that is physically separated by the Bruce Highway. The land on the south side of the highway (proposed Lot 122) has been historically cleared and used for farming purposes. It contains no trees and has a large drainage feature down the centre.

Land on the north side of the highway (proposed Lot 121) is vacant. This part of the site contains sparse vegetation and has been cleared. It too has a large drainage feature that traverses centrally through the site.

2.4. Access

Access to Proposed Lot 122 will be provided via a new crossover from Champion Street in accordance with Council Standard DWG RS-056. Access to Proposed Lot 121 will be via Albeitz Road on the north side of the lot, also to Council Standard DWG RS-056. Both accesses will be subject to detailed design under a further Operational Works (OPW) Permit.

2.5. Surrounding uses

North – Agriculture and the North Coast Line (railway).
East – Agricultural land under the Rural Zone.
South – Agricultural land under the Industry Investigation Zone.
West – Ergon substation and Merinda township.

3. Proposal Details

Council is in receipt of a Development Application to subdivide one lot into two. The site is separated by the Bruce Highway and contains two different zones, as identified in Section 2. The configuration of the allotments is as followed:

- Proposed Lot 121 – 5.25ha.
- Proposed Lot 122 – 13.53ha.

The development is Impact Assessable as Proposed Lot 121 is beneath the minimum lot size for the Rural Zone. Generally, the subdivision of Rural land when not achieving the minimum lot size is not supported unless the land is physically fragmented. The lot is physically separated by the Bruce Highway and therefore the level of fragmentation is not exacerbated by the proposal and the status quo remains in terms of rural productive lands.

An issue for Council's consideration is a non-compliance with Overall Outcome 3(b)(xvi) of the Industry Investigation Zone Code. The outcome requires any new development within the zone to be provided with the full range of urban services including reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunications infrastructure. The site has access to all urban services with the exception of reticulated sewer infrastructure, which does not cross the Don River and the closest point of connection is located approximately 5.5km south along the Bruce Highway at the intersection with Don Street. Conditioning the applicant to supply reticulated sewer services to the site is considered an unreasonable condition. Therefore, a condition of approval has been applied that requires the applicant to connect Proposed Lot 122 to reticulated sewer infrastructure at the time Council extends the reticulated sewerage network to the Merinda township.

Despite being unable to achieve the minimum lot size for the Rural Zone and there being no reticulated sewer service available to the site, the development does not result in a conflict with the intended development outcomes of the Scheme and is recommended for approval subject to conditions.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 2).

4.1. State Assessment and Referral Agency (SARA)

The application was required to be referred to the State Assessment Referral Agency (SARA) in accordance with the requirements of the *Planning Regulation 2017*.

- State Transport Corridors
 - Schedule 10, Part 9, Division 4, Subdivision 2, Table 1 & Table 3
- State Transport Infrastructure (thresholds)
 - Schedule 10, Part 9, Division 4, Subdivision 1, Table 1

Conditions of approval have been provided by SARA and are available on Council's website. The conditions relate to ensuring no new accesses are permitted onto the Bruce Highway.

The application was also referred to Ergon Energy for Reconfiguring a Lot subject to an easement or near a substation site under:

- Schedule 10, Part 9, Division 2, Table 1

No conditions of approval have been provided by Ergon and the response is available on Council's website.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest – Agriculture

The subject allotment is identified on the Scheme's Agricultural Land Overlay Map having Class A Agricultural Land Classification as well as being within the State Strategic Cropping Land overlay.

The State Planning Policy identifies that "*Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by:*

- a) avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture;*
- b) avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land; and*
- c) maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land."*

The proposed development does not conflict with this State Interest. The site is already physically separated by the Bruce Highway and the proposed development intends to separately title each parcel divided by the highway. The proposed reconfiguration does

not further fragment rural land as the site is already physically separated in two. Proposed Lot 122 has existing use rights for agricultural activities and due to the zoning of the land, further residential development is not as of right, triggering an Impact Assessable development application in all circumstances and therefore protecting existing agricultural activities.

The proposal results in Proposed Lot 121 being able to undertake Rural uses under the Accepted Development provisions of the Scheme which facilitates a much easier pathway for further agricultural activities over the land, which aligns with the State Interest for Agriculture. See section 4.4.4 Rural Zone assessment for further details in relation to these provisions.

State Interest – Safety and Resilience to Hazards

The Safety and Resilience to Hazards theme is applicable to the proposal as the site is mapped under a Flood Hazard. Critically, no uses or structures form part of the application and therefore the development does not conflict with this State Interest.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan and an assessment is provided against the relevant Desired Regional Outcomes:

Strategic directions – Regional Landscapes

The subject development area is located within the Regional Landscape and Rural Production Area of the MIW Regional Plan. As per the State Interest for Agriculture assessment, the proposed development allows for further rural activities under Accepted Development and does not restrict the land from future rural uses, nor does it further fragment rural production lands. The proposal therefore does not conflict with this direction.

Strategic directions – Sustainability, Climate Change and Natural Hazards

The proposal appropriately responds to the natural hazards which impact the site.

Strategic directions – Natural Resource Management

The regional plan seeks to protect productive agricultural land. The continued loss of good quality agricultural land and strategic cropping land has the potential to reduce the future capacity and viability of the agricultural industry and associated rural support industries. The productivity capacity of the land is generally not further reduced by the proposal due to the site being already separated by the Bruce Highway. No other changes or uses are proposed and therefore the proposal merely gives two titles to a site that is already fragmented by road infrastructure.

Strategic directions – Environment

The proposed development is not likely to create a material environmental impact.

Strategic direction – Infrastructure and Servicing

The proposed development is appropriately serviced.

Strategic direction – Transport

The proposed development does not negatively impact the regions transport network. The SARA Response for the proposal ensures no access to the Bruce Highway via development condition.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme. The proposed development aligns with the Strategic Frameworks for the reasons identified in the Strategic Intent assessment below.

4.4.2. Strategic Intent

Strategic Intent – Theme 1 – Liveable Communities and Housing

The proposed development is just outside of the identified settlement pattern for the region. The proposal will give an as of right ability for the applicant to provide a dwelling on Proposed Lot 121, however no residential development forms part of this reconfiguration of a lot. Importantly, rural residential development is supported by the strategic intent only where it is located on the fringes of an urban area and where it doesn't expand in adjacent rural areas. The proposal is directly adjacent the urban Merinda township and therefore does not conflict with this theme.

Strategic Intent – Theme 2 – Economic Growth

The proposed subdivision does not result in further fragmented agricultural land than what already exists over the subject premises. As discussed within the zone assessment below, the proposal enables Accepted Development rural activities over Proposed Lot 121. If the site is to remain un-subdivided, the applicant would be required to undertake an Impact Assessable Development Application for any rural activity over the area of Lot 121, as that part of the site has no existing use rights for rural activities and would still be subject to the higher order zoning of the Industrial Investigation Area which has rural activities as Impact Assessable. The subdivision enables further rural activities and therefore aligns with the Economic Growth theme.

Strategic Intent – Theme 3 – Environment and Heritage

The proposal will not create the opportunity for additional clearing to that which presently exist.

Strategic Intent – Theme 4 – Safety and Resilience to Hazards

The proposal appropriately responds to the identified hazards which impact the site.

Strategic Intent – Theme 5 – Infrastructure

The proposed development does not negatively impact the regions transport network. The SARA Response for the proposal ensures no access to the Bruce Highway via development condition.

4.4.3. Overlay Codes

Acid Sulfate Soils Overlay

The development site is located within land identified being subject to Acid Sulfates due to the land being above 5m AHD and below 20m AHD. Minor earthworks will be required for

the construction of new driveways. If acid sulfates are identified, they can be managed by the supervising engineer in accordance with the Queensland Acid Sulfate Soils Technical Manual.

Agriculture Land Overlay

The purpose of the Agricultural land overlay code is to ensure that agricultural land is protected from development that may lead to its alienation, fragmentation or diminished productivity. The proposal will not reduce the agricultural productivity of the land from its current state. Agricultural activities exist over Proposed Lot 122 and the proposal bears no impact to this activity. The development also does not result in contested land and therefore the proposal complies with the overlay.

Flood Hazard Overlay

Both proposed allotments are subject to an identified Flood Hazard. No structures form part of the application and no significant earthworks will be required that may change the levels across the site. Council's Flood Mapping identifies a Defined Flood Level (DFL) for the site of 9.25m (AHD) for the site, meaning any future habitable structures must achieve a minimum habitable floor level of 9.55m (AHD). The development complies with the overlay.

Infrastructure Overlay (Road Noise Corridor & Major Electricity Facility Buffer)

The development is within proximity of the Bruce Highway (Road Noise) and an Ergon Substation (Major Electricity Facility Buffer) that is adjacent the site. The proposal is for land subdivision only and therefore the Road Noise Corridor overlay is not applicable. Ergon Energy were an Advice Agency for the proposal and have provided a Referral Response permitting the development with no conditions.

4.4.4. Rural Zone Code

The proposal is considered to achieve compliance with the Rural Zone Code. The two key benchmarks for consideration within the zone code are 3 a) and h):

- a) *development provides for a broad range of Rural activities, including animal husbandry, cropping, roadside stalls and wholesale nurseries, animal keeping, aquaculture, intensive animal industry, intensive horticulture and rural industry, provided that adverse environmental and amenity impacts are avoided or appropriately managed.*
- h) *development does not alienate or fragment agricultural land unless:*
 - (i) *there is an overriding need for the development in terms of public benefit; and*
 - (ii) *no other site is suitable for the particular purpose;*

Proposed Lot 122 is currently under active farming operations and no changes are proposed to this arrangement and no impacts will occur as a result of the subdivision.

In relation to benchmark a), Proposed Lot 121 does not have existing use rights for Rural activities and the subdivision will facilitate the applicant to qualify for Accepted Development rural uses over Proposed Lot 121. This is due to the split zoning of the land, which in accordance with Clause (4) in section 5.3.2 *Determining the category of development and categories of assessment* of the Scheme, specifies:

Where an aspect of development is proposed on a premises included in more than one zone, local plan or overlay, the category of development or assessment for that aspect is the highest category under each of the applicable zones, local plans or overlays.

This essentially means that if the applicant were to undertake rural uses over the area of Proposed Lot 121 now, it would trigger an Impact Assessable development application as all rural uses are impact assessable under the Industry Investigation Zone. Allowing the subdivision, enables the applicant to utilise the rural zoning of the land and undertake rural activities under Accepted Development and therefore encourages agricultural development, furthering the purpose of the zone.

In relation to benchmark b), the site is already fragmented by the Bruce Highway and the proposal does not result in further fragmentation of agricultural land. This is also supported by the fact that the proposal facilitates further rural activity without having to undertake an Impact Assessable application for a rural use over Proposed Lot 121.

The development application furthers the primary outcomes of the Rural zone by allowing for additional Rural activities under the Accepted Development provisions of the Scheme and is therefore in compliance with the zone code.

4.4.5. Industry Investigation Zone Code

The development complies with all Overall Outcomes of the Industry investigation Zone apart from outcome 3 (b) (xvi), which requires any new development within the zone to be provided with the full range of urban services. The site has availability to all urban services with the exception of reticulated sewer infrastructure, which does not cross the Don River and the closest point of connection is located approximately 5.5km south along the Bruce Highway at the intersection with Don Street.

To resolve this non-compliance, it is put forward that the following development condition is imposed on any subsequent permit resulting from this application:

At such time the reticulated sewerage network is extended to Merinda, should the approved lots seek connection to Council infrastructure, connection will be at no cost to Council and to the satisfaction of the Chief Executive Officer.

The proposed condition bridges the gap for a conditional compliance to the approval.

4.4.6. Development Codes

Reconfiguring a Lot Code

The proposed development is consistent with the code. Proposed Lot 122 achieves the deemed to comply minimum lot size (10ha) for the Industry Investigation Zone. Despite Proposed Lot 121 not meeting AO1.1 for the minimum lot size for the Rural Zone, the development still achieves the performance criteria set in PO1. The proposed allotments are appropriate for their intended use with no changes proposed to the current use of the land. The intended use of the land remains for a wide range of rural uses over both parcels. The productive capacity and amenity of the land is maintained, as demonstrated in the rural zone code assessment and agricultural land overlay assessment.

Infrastructure Code

No additional on-site or reticulated infrastructure is required to support the development for Proposed Lot 121. Due to being within the Rural Zone, there is no requirement for

Proposed Lot 121 to be connected to reticulated water or sewer services and the applicant advises that a future connection can be installed depending on the future use of the land.

Proposed Lot 122 is already connected to all urban services with the exception of reticulated sewer. A condition of approval has been provided requiring future connection to be undertaken at no cost to Council.

Excavation and Filling Code

Limited excavation would be required for construction of the new property accesses for each new lot, which will be covered under a future operational works application. No filling activity forms part of this application.

Landscaping Code

The development site benefits from existing natural vegetation which sparsely covers the land and Bruce Highway Road reserve.

Transport and Parking Code

Currently there are no formal access crossovers to both proposed allotments. Conditions of approval have been imposed requiring the existing access arrangements to be upgraded to the standards of the Development Manual. These requirements detail a new crossover to each lot in accordance with the Development Manual.

5. Public Submissions

The development application was placed on public notification between 11 April 2023 and 3 May 2023 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 4 May 2023. No submissions were received during this period of Public Notification.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate		Adopted Charge
ROL	Residential – 3 or more-bedroom dwelling	1	\$30,677.65		\$30,677.65
ROL	Minor Uses	1	\$0.00		\$0.00
Total Adopted Charge					\$30,677.65
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
ROL – Water N/A	Residential – 3 or more-bedroom dwelling	1	\$30,677.65	30%	\$9,203.30
ROL – Sewer N/A	Residential – 3 or more-bedroom dwelling	1	\$30,677.65	27%	\$8,282.96
Total Credit					\$17,486.26
Total Levied Charge					\$13,191.39

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan	Applicant	N/A	N/A

- 1.2 The applicant is to comply with the Department of State Development, Infrastructure, Local Government and Planning conditions as outlined in the Department's correspondence dated 19 April 2023.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- Operational Works:
 - Access and Parking (External Access); and
 - Erosion & Sediment Control.
- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the Survey Plan.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.
- 2.4 No invasive plants (Biosecurity Act, 2014) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.

3.0 SEWERAGE INFRASTRUCTURE

- 3.1 At such time that the reticulated sewerage network is extended to Merinda, should the approved lots seek connection to Council infrastructure, connection will be at no cost to Council and to the satisfaction of the Chief Executive Officer.
- 3.2 Any connection to internal and external sewerage infrastructure per condition 3.1 must be designed and constructed in accordance with the Whitsunday Regional Council Development Manual (current at the time) and Council's standard drawings.

4.0 ACCESS AND PARKING

- 4.1 An application for Operational Works (External Access) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Council's Development Manual (current at the time of development) and this Decision Notice.
- 4.2 The applicant is to construct an external access for Proposed Lot 122 from the pavement of Champion Street to the property boundary. The access is required to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawing RS-056 and be provided to a sealed standard.
- 4.3 The applicant is to construct an external access for Proposed Lot 121 from the pavement of Albeitz Road to the property boundary. The access is required to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawing RS-056 and be provided to a gravel standard.

5.0 STORMWATER AND FLOODING

- 5.1 Each allotment to be created must be provided with a lawful point of discharge prior to signing of the Survey Plan.
- 5.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (current at the time of development).
- 5.3 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

6.0 ELECTRICITY AND TELECOMMUNICATIONS

- 6.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:
- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
 - (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to sealing of the Survey Plan.

7.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 7.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site. The Erosion Prevention and Sediment Control Plan must be prepared in accordance with Council's Development Manual and best Practice Erosion & Sediment Control – November 2008 (IECA White Book). The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g., turfed, concreted).
- 7.2 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.

- 7.3 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 7.4 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

8.0 MAINTENANCE VALUATION

- 8.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$39.00 per lot.

9.0 MISCELLANEOUS

- 9.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 9.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 9.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 9.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted on Bruce Highway or adjoining land unless written permission from the owner of that land and Council is provided.
- 9.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

10.0 ADVISORY NOTES

10.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

10.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

10.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

10.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

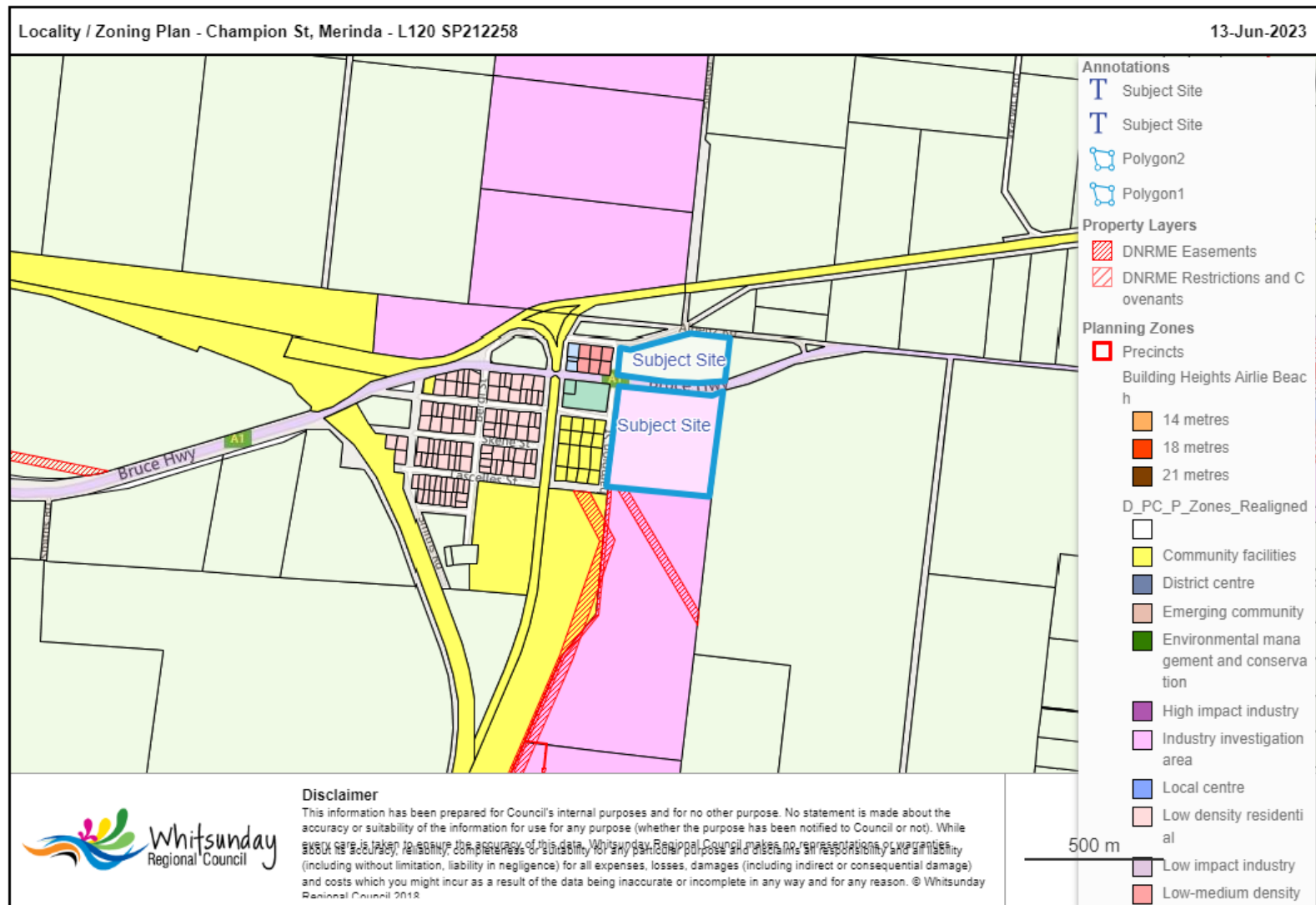
10.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

10.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.



A	Issue for approval	AD	AH	27/02/2023
Rev	Description	Drawn	Checked	Date

20 0 20 40 60 80 100 120 140 160 180 200 220 240 260 280

This plan was prepared as a proposed subdivision and should not be used for any other purpose. The dimensions, areas and total number of lots shown hereon are subject to field survey and also to the requirements of Council and any other authority which may have requirements under any relevant legislation. In particular, no reliance should be placed on the information on this plan for any financial dealing involving the land. This note is an integral part of the plan.

PROPOSED SUBDIVISION PLAN

Project: ROL - ONE LOT INTO TWO LOTS

Location: CHAMPION STREET AND BRUCE HIGHWAY, BOWEN

RPD: LOT 120 ON SP212258

Client: RJD INVESTMENTS

Horiz. Datum: MGA (GDA2020) ZONE 55

Vert. Datum:

Local Authority: WHITSUNDAY REGIONAL COUNCIL



Airlie Beach | Mackay | Townsville | Rockhampton | SE QLD

E: admin@visionsurveysqld.com.au

P : 13000VISION

Scale:	1 : 2500 @ A3
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Drawing No: 23176-PP01

Drawn: AD

Sheet: 1 OF 1

Surveyed:	N/A
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Revision: A

13.2.3 - LGIP Review

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Leonie Meurant - Strategic Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. WRC Current LGIP Review Review Checklist App A Rev 3 [13.2.3.1 - 10 pages]

PURPOSE

To inform Council of the requirements and outcomes of the Local Government Infrastructure Plan Review under the Planning Act 2016.

OFFICER'S RECOMMENDATION

That Council:

1. Endorse the PIE Solutions Local Government Infrastructure Plan (LGIP) Review.
2. In accordance with Chapter 5, Part 5, Section 23.2(a) of the Ministers Guidelines and Rules (MGR), decide to make an LGIP Amendment.
3. In accordance with Chapter 5, Part 5, Section 23.3, write to the Chief Executive of Department State Development Infrastructure Local Government and Planning within 20 business days advising when the LGIP Review was completed and Council's decision to make an LGIP Amendment

BACKGROUND

On 10 October 2018, Council resolved to amend the Local Government Infrastructure Plan (LGIP), in accordance with the medium growth scenario of the Economic and Population Study (EPS) 2018.

On 14 October 2020, Council further resolved to supersede the EPS 2018 and replace it with the EPS 2020 for the purposes of the LGIP.

On 14 December 2022, Council endorsed the LGIP Amendment, in accordance with Chapter 5, Part 3 of the Ministers Guidelines and Rules 2020 (MGR). The LGIP Amendment is currently in State Interest Review, having completed the Independent Review.

DISCUSSION/CURRENT ISSUE

The Planning Act 2016 (Act) requires that an LGIP be reviewed within 5 years of adoption.

The LGIP Amendment and Independent Review do not meet the detailed technical requirements of the MGR, as the Independent Review is not considered to be an LGIP Review of the current LGIP, rather a review of the proposed LGIP. The reason for the proposed LGIP as agreed by Council was based on a review of the current LGIP which identified potential areas for improvement.

As such, Council has not yet technically met the LGIP Review obligations required by the Act.

The LGIP was adopted on 28 June 2018, therefore the LGIP Review would need to be completed prior to 29 June 2023.

The DSDILGP has confirmed that Council needs to complete the LGIP Review within 5 years and then notify the Minister within 20 business days.

The Act does not identify any penalty for not completing the LGIP Review within 5 years.

Council's Independent Reviewer (PIE Solutions) has completed an LGIP Review (refer to Attachment 1) in accordance with the MGR and Act, which must be endorsed before 29 June 2023 to remain compliant with the Act.

The day Council endorses the LGIP Review is the day the review is completed, for the purposes of Chapter 5, Part 5, Section 23.3 of the MGR.

Council must also resolve to make an amendment to the LGIP, in accordance with Chapter 5, Part 5, Section 23.2(a) of the MGR. This will not affect the LGIP Amendment that is currently being reviewed by the State.

STATUTORY/COMPLIANCE MATTERS

s25 of Planning Act 2016

STRATEGIC IMPACTS

Develop and maintain a local government infrastructure plan that aligns with Council's Asset Management Plans and long-term Financial Forecast in compliance with State Interests.

FINANCIAL IMPLICATIONS

The LGIP is a key strategic document that supports the funding requirements for future infrastructure investment and forms part of the financial management framework within the legislation.

The review has been funded through the operational budget for 2022/23

CONSULTATION/ENGAGEMENT

Manager Strategic Planning

RISK ASSESSMENT

The risk is to not be compliant with the Planning Act. The implications for non-compliance are not known.

TIMINGS/DEADLINES

Due date of 29 June 2023

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A

Whitsunday Regional Council LGIP review checklist
Approved form MGR5.1 under the Planning Act 2016
Review principles:

- A reference in the checklist to the LGIP is taken to include a relevant reference to the *Planning Act 2016* and chapter 5 of the Minister's Guidelines and Rules.
- Terms in this checklist that are defined in the *Planning Act 2016* or the Minister's Guidelines and Rules.

The checklist must not be taken to cover all requirements of the *Planning Act 2016* and the Minister's Guidelines and Rules. Local governments must still have regard to the requirements as set out in the *Planning Act 2016* and the Minister's Guidelines and Rules when preparing or amending an LGIP.

Local government infrastructure plan (LGIP) checklist				To be completed by local government			
LGIP outcome	LGIP component	Number	Requirement	Requirement met (yes/no)	Local government comments	Compliant (yes/no)	Recommendation
The LGIP is consistent with the legislation for LGIPs and the Minister's Guidelines and Rules	All	1.	The LGIP sections are ordered in accordance with the LGIP template.	Yes	The LGIP is consistent with the LGIP template.	Yes	The LGIP sections comply with the template – no change required.
		2.	The LGIP sections are correctly located in the planning scheme.	Yes	The LGIP is correctly located in the planning scheme.	Yes	The location of the LGIP sections are compliant – no change required.
		3.	The content and text complies with the mandatory components of the LGIP template.	Yes	The content and text of the LGIP complies with the mandatory content of the LGIP template.	Yes	The content and text complies with the mandatory components of the LGIP template - no change required.
		4.	Text references to numbered paragraphs, tables and maps are correct.	Yes	The current LGIP accurately incorporates text references to numbered paragraphs, tables, and maps.	Yes	The LGIP text references to numbered paragraphs, tables and maps are correct - no change required.
	Definitions	5.	Additional definitions do not conflict with statutory requirements.	Yes	The LGIP does not include additional definitions that conflict with statutory requirements.	Yes	The LGIP definitions do not conflict with statutory requirements – no change required.
	Preliminary section	6.	The drafting of the Preliminary section is consistent with the LGIP template.	Partial	The Preliminary section of the LGIP is consistent with the LGIP template. It is noted however that the preliminary section refers to the stormwater network being included in the LGIP. Council acknowledges that it has not undertaken adequate infrastructure planning for this network and that the inclusion of the network in the LGIP without such planning is inconsistent with statutory requirements. It also poses risks to Council as it is unable to quantify the costs of its obligations as they relate to the delivery of this infrastructure network.	Partial	It is recommended that the stormwater network be removed from the LGIP until Council has undertaken comprehensive infrastructure planning for this network. Consequently, it is recommended that reference to the stormwater network be removed from the Preliminary section of the LGIP.
		7.	All five trunk networks are included in the LGIP. (If not, which of the networks are excluded and why have they been excluded?)	Yes	All five trunk networks are included in the LGIP. However as discussed above, Council has not undertaken adequate infrastructure planning for the stormwater network and its inclusion in the LGIP without such planning is inconsistent with statutory requirements	Yes	The LGIP includes all five networks at present, however it is recommended that the stormwater network be removed from the LGIP until Council has undertaken adequate infrastructure planning for this network.
	Planning assumptions	8.	The drafting of the Planning assumptions section is consistent with the LGIP template.	No	Whilst the drafting of this section of the LGIP is consistent with the template, it	No	The planning assumptions should be updated to reflect those from the Economic and Population Study undertaken in September 2021 by Norling Consulting Pty Ltd.

	- structure				is noted that the planning assumptions are sourced from an Economic and Population Study undertaken in November 2013. Council has since commissioned Norling Consulting Pty Ltd to prepare an Economic and Population Study in September 2021, which includes updated planning assumptions. These planning assumptions are different to the previous ones and provide a more accurate, current and relevant basis for the LGIP.		
		9.	All the projection areas listed in the tables of projections are shown on the relevant maps and vice versa.	No	Whilst the projection areas listed in the tables of projections are shown on the relevant maps and vice versa, it is noted that these reflect projection areas sourced from an Economic and Population Study from November 2013. Council has since commissioned Norling Consulting Pty Ltd to prepare an Economic and Population Study in September 2021, which includes revised projection areas and planning assumptions. These projection areas (and therefore planning assumptions) are different to the current ones. A more accurate, current and relevant basis for the LGIP would be provided if the LGIP were to use these more recent projection areas.	No	The projection areas should be updated to reflect those from the Economic and Population Study undertaken in September 2021 by Norling Consulting Pty Ltd.
		10.	All the service catchments listed in the tables of projected infrastructure demand are identified on the relevant plans for trunk infrastructure (PFTI) maps and vice versa.	Yes	The service catchments listed in the tables of projected infrastructure demand (water supply, sewer, transport and parks) are identified on the relevant PFTI maps and vice versa in the LGIP.	Yes	The service catchments listed in the tables of projected infrastructure demand are identified in the relevant PFTI maps – no change required.
	Planning assumptions - methodology	11.	The population and dwelling projections are based on those prepared by the Queensland Government Statistician (as available at the time of preparation) and refined to reflect development trends in the local government area.	No	The population and dwelling projections used in the LGIP are sourced from an Economic and Population Study prepared by Norling Consulting Pty Ltd in November 2013. This study used medium series projections prepared by the	No	The LGIP does not use the latest population and dwelling projections prepared by QGSO and refined by the Economic and Population Study dated September 2021. The LGIP should be updated to use these more accurate, current and relevant population and dwelling projections.

					Queensland Government Statistician (QGSO) in 2011. In 2018, the QGSO released updated projections titled 'Projected population, by local government area, Queensland'. Council subsequently commissioned Norling Consulting Pty Ltd to refine the population and dwelling projections provided by the QGSO. These refinements were incorporated into updated Economic and Population Study dated September 2021. These more recent population and dwelling projections provide a more accurate, current and relevant basis for the LGIP.		
		12.	The employment and non-residential development projections align with the available economic development studies, other reports about employment or historical rates for the area.	No	The employment and non-residential development projections used in the LGIP are sourced from an Economic and Population Study prepared by Norling Consulting Pty Ltd in November 2013. A more recent Economic and Population Study prepared by Norling Consulting Pty Ltd in September 2021 includes updated employment and non-residential development projections. These more recent employment and non-residential development projections provide a more accurate, current and relevant basis for the LGIP.	No	The LGIP does not use the latest employment and non-residential development projections documented in the Economic and Population Study dated September 2021. The LGIP should be updated to use these more accurate, current and relevant population and dwelling projections.
		13.	The developable area excludes all areas affected by absolute constraints such as steep slopes, conservation and flooding.	Yes	The developable area used by the LGIP for calculating yields has excluded all areas affected by absolute constraints. This is considered acceptable.	Yes	The mapping used to determine absolute constraints provides a suitable basis for calculating developable area – no change required.
		14.	The planned densities reflect realistic levels and types of development having regard to the planning scheme provisions and current development trends.	Yes	The planned densities in the LGIP reflect realistic levels and types of development having regard to the planning scheme provisions and current development trends.	Yes	The planned densities of the LGIP reflect realistic amount and type of development – no change required.
		15.	The planned densities account for land required for local roads and other infrastructure.	Yes	The planned densities in the LGIP account for land required for local roads and other infrastructure and are	Yes	The planned densities in the current LGIP account for land required for local roads and other infrastructure and are considered suitable for calculating realistic yields – no change required.

					considered suitable for calculating realistic yields.		
		16.	The population and employment projection tables identify "ultimate development" in accordance with the defined term.	Yes	The population and employment projection tables in the LGIP identify "ultimate development" in accordance with the defined term. Because the underlying zoning and yield assumptions have not changed, the ultimate population and employment projections are also unlikely to have changed materially.	Yes	The population and employment projection tables in the LGIP identify "ultimate development" in accordance with the defined term and are likely to remain suitable – no change required.
		17.	Based on the information in the projection tables and other available material, it is possible to verify the remaining capacity to accommodate growth, for each projection area.	No	The remaining capacity within projection areas to accommodate growth beyond the 2036 planning horizon can be calculated using the projections of growth undertaken for ultimate development included in the LGIP.	No	The remaining capacity to accommodate growth can be calculated, however a more accurate calculation could be performed if the development projections for 2036 were updated to reflect those stated in the Economic and Population Study prepared by Norling Consulting Pty Ltd in September 2021.
		18.	The determination of planning assumptions about the type, scale, timing and location of development, reflect an efficient, sequential pattern of development.	No	The LGIP planning assumptions are sourced from an Economic and Population Study from November 2013. Council has since commissioned Norling Consulting Pty Ltd to prepare an Economic and Population Study in September 2021, which includes revised planning assumptions. These planning assumptions are different to the current ones and provide a more accurate, current and relevant basis for the LGIP.	No	The LGIP does not use the latest development projections documented in the Economic and Population Study dated September 2021. The LGIP should be updated to use these more accurate, current and relevant development projections.
		19.	The relevant state agency for transport matters and the distributor-retailer responsible for providing water and wastewater services for the area (if applicable), has been consulted in the preparation of the LGIP (What was the outcome of the consultation?)	Yes	The Department of Transport and Main Roads was consulted with in May 2017 during the preparation of the LGIP.	Yes	
	Planning assumptions - demand	20.	The infrastructure demand projections are based on the projections of population and employment growth.	No	The LGIP includes infrastructure demand projections based on development projections obtained from an Economic and Population Study from November 2013. A more recent Economic and Population Study prepared by Norling Consulting Pty Ltd in September 2021 provides	No	The LGIP does not use the latest development projections documented in the Economic and Population Study dated September 2021. The LGIP should be updated to use these more accurate, current and relevant development projections.

					updated development projections that can be used to calculate more accurate, current and relevant demand projections.		
		21.	The infrastructure units of demand align with those identified in the Minister's Guidelines and Rules, or where alternative demand units are used, their numerical relationship to the standard units of demand is identified and explained.	Yes	The LGIP uses the units of demand stated in the MGR template, however the infrastructure demand for the parks and community facilities network would be better stated as Equivalent Persons (EP) instead of "ha/1000 persons". This is a more useable measure of demand for the parks network.	Yes	Although the LGIP uses the MGR recommended measure of demand for the parks network, it is recommended that this be changed to EP in any new version of the LGIP.
		22.	The demand generation rates align with accepted rates and/or historical data.	No	The demand generation rates used in the LGIP are dated and may no longer be accurate, current or relevant.	No	The demand generation rates used in the LGIP may no longer be accurate, current or relevant. It is recommended that these be reviewed as part of the preparation of a new or amended LGIP.
		23.	The service catchments used for infrastructure demand projections are identified on relevant PFTI maps and demand tables.	Yes	The service catchments used for infrastructure demand projections in the LGIP are identified on relevant PFTI maps and demand tables.	Yes	The service catchments listed in the tables of projected infrastructure demand are identified in the relevant PFTI maps – no change required.
		24.	The service catchments for each network cover, at a minimum, the urban areas, and enable urban development costs to be compared.	Yes	The service catchments identified for each network in the LGIP cover the urban areas enable infrastructure costs in those catchments to be compared.	Yes	The service catchments are suitable – no change required.
		25.	The asset management plan (AMP) and Long Term Financial Forecast (LTFF) align with the LGIP projections of growth and demand. (If not, what process is underway to achieve this?)	No	A new version of the LTFF has been developed since the LGIP was prepared. New projections of development have also been prepared in 2021. It is unlikely that there is alignment between these.	No	Revise the LGIP and LTFF to reflect the new (2021) projections of development.
	Priority infrastructure area (PIA)	26.	The drafting of the PIA section is consistent with the LGIP template.	Yes	The drafting of the PIA section in the LGIP is consistent with the LGIP template	Yes	The drafting of the PIA section is consistent with the LGIP template – no change required.
		27.	Text references to PIA map(s) are correct.	Yes	The LGIP includes text references to PIA map(s) that are correct.	Yes	The text references to the PIA map are consistent with the LGIP template – no change required.
		28.	The PIA boundary shown on the PIA map is legible at a lot level and the planning scheme zoning is also shown on the map.	Yes	The LGIP includes a PIA boundary shown on the PIA map that is legible at a lot level and the planning scheme zoning is shown on the map to assist with interpretation.	Yes	PIA boundary is legible at the lot level – no change required.
		29.	The PIA includes all areas of existing urban development serviced by all relevant trunk infrastructure networks at the time the LGIP was prepared.	No	The PIA in the LGIP does not include all areas of urban development that are serviced by water, sewer, transport and parks trunk infrastructure networks.	No	PIA boundary needs to be reviewed to ensure that it encompasses all areas of existing urban development serviced relevant trunk networks.
		30.	The PIA accommodates growth for at least 10 years but no more than 15 years.	No	The LGIP uses planning assumptions sourced from an	No	Review the PIA included in the current LGIP against the planning assumptions from the updated Economic and Population Study dated September 2021 to determine whether it requires adjustment.

					Economic and Population Study dated November 2013. A more recent Economic and Population Study prepared by Norling Consulting Pty Ltd in September 2021 includes updated planning assumptions. This study identified lower dwelling growth within each catchment than previous studies. Therefore, the PIA should be reviewed to ensure that it does not provide for more than 15 years of growth.		
		31.	The PIA achieves an efficient, sequential pattern of development.	No	The LGIP uses planning assumptions sourced from an Economic and Population Study dated November 2013. A more recent Economic and Population Study prepared by Norling Consulting Pty Ltd in September 2021 includes updated planning assumptions. These planning assumptions are likely to be more accurate, current and relevant and provide a better basis for determining a PIA which achieves an efficient, sequential pattern of development.	No	Review the PIA included in the current LGIP against the planning assumptions from the updated Economic and Population Study dated September 2021 to determine whether it achieves an efficient, sequential pattern of development.
		32.	If there is an area outside the PIA that the planning assumptions show is needed for urban growth in the next 10 to 15 years, why has the area been excluded from the PIA?	Yes	The planning assumptions used to inform the LGIP do not show growth outside the PIA. Although revised planning assumptions have been prepared, they do not propose urban growth outside of the existing PIA.	Yes	The existing PIA boundary appears adequate to accommodate forecast urban growth proposed within the updated Economic and Population Study dated September 2021.
	Desired standards of service (DSS)	33.	The drafting of the DSS section is consistent with the LGIP template.	No	The drafting of the DSS section in the LGIP is consistent with the LGIP template, however it requires review to ensure it reflects any changes adopted by Council since the LGIP was prepared. For example, the DSS for the parks and community facilities network has changed since the adoption of the LGIP with updates to accessibility standards, size and design standards and embellishment standards. It is also noted that DSS for the stormwater network are	No	Review the DSS section to ensure it reflects any changes adopted by Council since the LGIP was prepared. Consider whether the DSS for the stormwater network should be removed consistent with the recommendation made at Item 6.

					included in the current LGIP. This requires review given the recommendation made at Item 6 that the stormwater network be considered for removal from the LGIP.		
		34.	The DSS section states the key planning and design standards for each network.	Yes	The DSS section states the key planning and design standards	Yes	The DSS section contains the key planning and design standards for each network.
		35.	The DSS reflects the key, high level industry standards, regulations and codes, and planning scheme policies about infrastructure.	No	Whilst the current DSS may be consistent with industry standards, it is noted that the DSS for the parks and community facilities network has changed since the adoption of the current LGIP with updates to accessibility standards, size and design standards and embellishment standards. The LGIP does not align with the latest DSS used by Council for the parks and community facilities network.	No	Review the DSS section to ensure it reflects any changes adopted by Council since the LGIP was prepared.
		36.	There is alignment between the relevant levels of service stated in the local government's AMP and the LGIP. (If not, what process is underway to achieve this?)	No	A new version of the LTFF has been developed since the LGIP was prepared. New DSS have also been prepared for some networks. It is unlikely that there is alignment between these.	No	Revise the LGIP and LTFF to ensure alignment of relevant levels of service.
	Plans for trunk infrastructure (PFTI) – structure and text	37.	The drafting of the PFTI section is consistent with the LGIP template.	Yes	The drafting of the PFTI section of the LGIP is consistent with the LGIP template.	Yes	The drafting of the PFTI section of the LGIP is consistent with the LGIP template – no change required.
		38.	PFTI maps are identified for all networks listed in the Preliminary section.	No	The LGIP includes PFTI maps for the stormwater network which is currently listed in the Preliminary section. Council has not undertaken infrastructure planning for the stormwater network and it is noted that the maps for the stormwater network do not include future trunk infrastructure.	No	Revise PFTI maps having regard to recommendation that the stormwater network be removed from the current LGIP.
		39.	PFTI schedule of works summary tables for future infrastructure are included for all networks listed in the Preliminary section.	No	The current LGIP includes a PFTI schedule of works table for the stormwater network, However, the stormwater table does not include any stormwater network future trunk infrastructure and states, 'due to incomplete network information the stormwater network is unable to be included'.	No	Revise PFTI schedule of works having regard to recommendation that the stormwater network be removed from the current LGIP.
	PFTI – Maps <i>[Add rows to the checklist to</i>	40.	The maps clearly differentiate between existing and future trunk infrastructure networks.	Yes	The maps in the LGIP differentiate between existing and future trunk infrastructure networks.	Yes	The maps in the LGIP differentiate between existing and future trunk infrastructure networks – no change required.

address these items for each of the networks]	41.	The service catchments referenced in the schedule of works (SOW) model and infrastructure demand summary tables are shown clearly on the maps.	No	The maps included in the LGIP include service catchments referenced in the SOW model and infrastructure demand summary tables. It is noted that the revised projections of development prepared by Norling Consulting Pty Ltd in September 2021 use slightly different catchments and that the LGIP should be revised to reflect these.	No	Revise the service catchments to reflect those used in the updated Economic and Population Study dated September 2021.
	42.	Future trunk infrastructure components are identified (at summary project level) clearly on the maps including a legible map reference.	No	Whilst the future trunk infrastructure items are clearly identified on the maps within the LGIP, the maps need to be revised to ensure that infrastructure arising from new planning is identified.	No	Revise PFTI maps to ensure that infrastructure arising from new planning is identified and that the stormwater network is removed consistent with the recommendation at Item 6.
	43.	The infrastructure map reference is shown in the SOW model and summary schedule of works table in the LGIP.	Yes	The infrastructure map reference for each infrastructure item is shown in the SOW model and summary schedule of works table in the LGIP.	Yes	The infrastructure map reference for each infrastructure item is shown in the SOW model and summary schedule of works table in the LGIP - no change required.
Schedules of works [Add rows to the checklist to address these items for each of the networks]	44.	The schedule of works tables in the LGIP comply with the LGIP template.	No	The schedule of works tables in the LGIP generally comply with the LGIP template. It is noted however that the stormwater table does not include any future trunk stormwater infrastructure and states, 'due to incomplete network information the stormwater network is unable to be included'.	No	Revise LGIP to remove references to the stormwater network from the schedule of works.
	45.	The identified trunk infrastructure is consistent with the <i>Planning Act 2016</i> and the Minister's Guidelines and Rules.	Yes	The identified trunk infrastructure in the LGIP is consistent with the definition of development infrastructure in the <i>Planning Act 2016</i> . Non-trunk infrastructure is not included. The identified trunk infrastructure is consistent with the <i>Planning Act 2016</i> and <i>Ministers Guidelines and Rules</i> .	Yes	The identified trunk infrastructure in the LGIP is consistent with the definition of development infrastructure – no change required.
	46.	The existing and future trunk infrastructure identified in the LGIP is adequate to service at least the area of the PIA.	No	The existing and future trunk infrastructure identified in the LGIP is generally adequate to service the area of the PIA. It is noted however that the LGIP does not include any future trunk stormwater infrastructure and states, 'due to incomplete network information the stormwater network is unable to be included'. It is also noted that Council has undertaken more recent infrastructure planning	No	Revise the LGIP to include the latest network planning undertaken by Council and to remove references to the stormwater network.

					for some networks inside the PIA. This might suggest that the existing planning is not adequate.		
		47.	Future urban areas outside the PIA and the demand that will be generated at ultimate development for the relevant network catchments have been considered when determining the trunk infrastructure included in the SOW model.	Yes	The LGIP considers future urban areas located outside the PIA and the demand that will be generated at ultimate development when determining the trunk infrastructure SOW model.	Yes	No change required.
		48.	There is alignment of the scope, estimated cost and planned timing of proposed trunk capital works contained in the SOW model and the relevant inputs of the AMP and LTFF. (If not, what process is underway to achieve this?)	No	A new version of the LTFF has been developed since the LGIP was prepared. New network planning has also been undertaken. It is unlikely that there is alignment between these.	No	Revise the LGIP and LTFF to ensure alignment.
		49.	The cost of trunk infrastructure identified in the SOW model and schedule of work tables is consistent with legislative requirements.	No	The cost of future trunk infrastructure items identified in the LGIP were calculated in a manner consistent with the legislation at the time. These costs are now significantly out of date and are no longer considered accurate, relevant or reliable.	No	Review the LGIP to include new network items and revise all costs using more recent unit rates or other cost estimating approaches.
	SOW model	50.	The submitted SOW model is consistent with the SOW model included in the Minister's Guidelines and Rules.	No	Whilst the SOW model adopted by Council as part of the LGIP has the same functionality as the SOW model included in the statutory guideline, the inputs to the model are outdated and are unlikely to be accurate, relevant or reliable.	No	Review the LGIP and SOW model to include new network items and revise all costs using more recent unit rates or other cost estimating approaches.
		51.	The SOW model has been prepared and populated consistent with the Minister's Guidelines and Rules.	Yes	The inputs to the SOW Model are consistent with the statutory guideline.	Yes	The SOW Model has been prepared and populated consistent with the MGR, however it should be revised to include more recent inputs (network planning and costs) prepared by Council.
		52.	Project owner's cost and contingency values in the SOW model do not exceed the ranges outlined in the Minister's Guidelines and Rules.	Yes	The project owner's cost allowance and contingency allowance in the SOW model are generally consistent with those recommended by the MGR.	Yes	The project owner's cost allowance and contingency allowance in the SOW model are generally consistent with those recommended by the MGR – no change required.
		53.	Infrastructure items included in the SOW model, SOW tables and the PFTI maps are consistent.	No	A number of inconsistencies between the value of works included in the SOW table and the SOW model have been discovered. Examples of this include future trunk infrastructure items W2 and W3 that state a \$0 cost in the SOW model, but state a cost of \$408,156 and \$111,644 respectively in the SOW table included in the current LGIP.	No	Review the LGIP and SOW model to update future trunk infrastructure items and align costs in the SOW table and the SOW model.
	Extrinsic material	54.	All relevant material including background studies, reports and supporting information	No	The LGIP includes references to now outdated extrinsic	No	Review the LGIP to ensure that the LGIP is based on the latest reports, studies and supporting material prepared by Council and that this material is referenced as the extrinsic

			that informed the preparation of the proposed LGIP is available and identified in the list of extrinsic material.		material reports. More recent extrinsic material reports in the form of updated network planning documents have been prepared by Council that refine the future trunk infrastructure items required.		material in the LGIP.
		55.	The extrinsic material explains the methodology and inter-relationships between the components and assumptions of the LGIP.	No	The LGIP includes references to now outdated extrinsic material reports. More recent extrinsic material reports in the form of updated network planning documents have been prepared by Council that refine the future trunk infrastructure items required.	No	Review the LGIP to ensure that the LGIP is based on the latest reports, studies and supporting material prepared by Council and that this material is referenced as the extrinsic material in the LGIP.

13.2.4 - Infrastructure Charges Increase

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Shane Neville - Strategic Planning Manager

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. ICR 2022 to ICR 2023 Comparison (1) [13.2.4.1 - 2 pages]
2. ICR No 1 2023 (1) [13.2.4.2 - 16 pages]

PURPOSE

To consider an increase to infrastructure charges proposed in the Infrastructure Charges Resolution (No.1) 2023.

OFFICER'S RECOMMENDATION

That Council adopt the Infrastructure Charges Resolution (No. 1) 2023 and rescind the Infrastructure Charges Resolution (No. 1) 2022.

BACKGROUND

On 28 March 2022 the Whitsunday Regional Council Infrastructure Charges Resolution (No.1) 2020 was replaced with the Whitsunday Regional Council Infrastructure Charges Resolution (No.1) 2022, which increased infrastructure charges in line with the Planning Regulation 2017.

DISCUSSION/CURRENT ISSUE

In the first quarter of the 2022/23 financial year, the Department of State Development, Infrastructure, Local Government and Planning amended Schedule 16 of the Planning Regulation 2017 to increase infrastructure charges.

The 'producer price index for construction 6427.0, index number 3101 - Road and Bridge construction index for Queensland' published by the Australia Bureau of Statistics (PPI), increased by 1.8% from July 2021 to June 2022.

Across all development categories charges were increased by 1.3% - 1.4% (refer Attachment 1), about 0.5% less than the PPI.

Council's infrastructure construction costs are influenced by inflation, which is most accurately reflected in the PPI. As such, the development industry may reasonably expect that infrastructure charges, which pay for trunk infrastructure, should also be revised to reflect inflation from time to time.

The Department of State Development, Infrastructure, Local Government and Planning prescribes the maximum infrastructure charge that any Council can adopt, pursuant to Section 112 (1)(a) of the Planning Act 2016 and Schedule 16 of the Planning Regulation 2017. In the first quarter of the 2022/23 financial year, the State amended Schedule 16 to increase the maximum infrastructure charge rates.

The PPI is an indicator but has no direct correlation to the prescribed maximum infrastructure charge. Council is not able to increase infrastructure charges above that set by the Regulation.

The Local Government Infrastructure Plan (LGIP) identifies an overall Financial Sustainability Ratio of 0.922, which indicates necessary trunk infrastructure expenditure is greater than anticipated income. Until Council can fully fund trunk infrastructure with charges received from development, the maximum rate should be applied to ensure long-term financial sustainability and reduce the financial impact on the community. The maximum rates have been included in the Infrastructure Charges Resolution (No. 1) 2023, refer to Attachment 2.

STATUTORY/COMPLIANCE MATTERS

There is no statutory requirement for Council to increase infrastructure charges, however the LGIP and Long-Term Financial Forecast (LTFF) both model for an annual increase.

STRATEGIC IMPACTS

To support business units across Council in the delivery of their objectives through enabling access to Grants and Funding.

Develop and maintain a local government infrastructure plan that aligns with Council's Asset Management Plans and long-term Financial Forecast in compliance with State Interests.

FINANCIAL IMPLICATIONS

If Council chooses not to increase infrastructure charges in line with the Planning Regulation 2016, the LGIP and LTFF will become progressively less sustainable. Council may need to look for alternative sources of funding, such as grants and increased rates and charges, to fund trunk infrastructure.

CONSULTATION/ENGAGEMENT

Manager Strategic Planning
Manager Development Assessment
Manager Financial Services

RISK ASSESSMENT

The financial risk to Council is, if Council chooses not to increase infrastructure charges in line with the Planning Regulation 2016, the LGIP and LTFF will become progressively less sustainable.

TIMINGS/DEADLINES

Infrastructure charges should be reviewed and updated on an annual basis. The increase will be effective for the 23/24 financial year.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not adopt the ICR (No.1) 2023.	Development industry saves money on infrastructure charges.	Council's LGIP Schedule of Works becomes unsustainable.

Current 2022 Infrastructure Charges to Proposed 2023 Infrastructure Charges Comparison

Infrastructure charges for residential development

Column 1 Development category	Column 2 Current 2022 Adopted infrastructure charge	Column 3 Proposed 2023 Charge/Increase	Column 4 Percentage Increase
Residential – 1 or 2 bedroom dwelling house	\$21,912.60 for each dwelling with 2 or less bedrooms.	\$22,200.00 \$287.40	1.3%
Residential – 3 or more bedroom dwelling house	\$30,677.65 for each dwelling with 3 or more bedrooms.	\$31,080.00 \$402.35	1.3%
Accommodation (short term)	For tent or caravan sites in a tourist park: \$10,956.25 for each group of 2 sites or less; or \$15,338.75 for each group of 3 sites.	\$11,099.95 \$143.70 \$15,539.90 \$201.15	1.3%
	For cabins in a tourist park: \$10,956.25 for each cabin with 2 or less bedrooms; or \$15,338.75 for each cabin with 3 or more bedrooms	\$11,099.95 \$143.70 \$15,539.90 \$201.15	1.3%
	For a hotel, short-term accommodation or resort complex: \$10,956.25 for each suite with 2 or less bedrooms; or \$15,338.75 for each suite with 3 or more bedrooms; or \$10,956.25 for each bedroom that is not part of a suite.	\$11,099.95 \$143.70 \$15,539.90 \$201.15 \$11,099.95 \$143.70	1.3%
Accommodation (long term)	For a relocatable home park: \$21,912.60 for each relocatable dwelling site for 2 or less bedrooms; or \$30,677.65 for each relocatable dwelling site for 3 or more bedrooms.	\$22,200.00 \$287.40 \$31,080.00 \$402.35	1.3%
	For a community residence, rooming accommodation or retirement facility: \$21,912.60 for each suite with 2 or less bedrooms; or \$30,677.65 for each suite with 3 or more bedrooms; or \$21,912.60 for each bedroom that is not part of a suite.	\$22,200.00 \$287.40 \$31,080.00 \$402.35 \$22,200.00 \$287.40	1.3%

Infrastructure charges for non-residential development

Column 1 Development category	Column 2 Current 2022 Adopted infrastructure charge (\$/m² of GFA)	Column 3 Proposed 2023 Charge/Increase	Column 4 Percentage Increase
Places of assembly	\$76.75	\$77.75 / \$1.00	1.3%
Commercial (bulk goods)	\$153.40	\$155.40 / \$2.00	1.3%
Commercial (office)	\$153.40	\$155.40 / \$2.00	1.3%
Commercial (retail)	\$197.20	\$199.80 / \$2.60	1.3%
Educational facility (other than an educational establishment for the Flying Start for Queensland Children program)	\$153.40	\$155.40 / \$2.00	1.3%
Educational facility (for the Flying Start for Queensland Children program)	\$0	No Change	
Entertainment	\$219.10	\$221.95 / \$2.85	1.3%
Essential services	\$153.40	\$155.40 / \$2.00	1.3%
High impact industry	\$76.75	\$77.75 / \$1.00	1.3%
High impact rural	\$21.85	\$22.15 / \$0.30	1.4%
Indoor sport and recreational facility	\$21.85 for court areas; or \$219.10 for areas which are not court areas.	\$22.15 / \$0.30 \$221.95 / 2.85	1.4% 1.3%
Industry	\$54.80	\$55.50 / \$0.70	1.3%
Low impact rural	\$0	No Change	
Minor uses	\$0	No Change	
Other uses	The adopted charge is the charge for another use within another Development Category that Council determines should apply based on that other use having a similar demand for infrastructure.	No Change	

Whitsunday Regional Council

Infrastructure Charges Resolution (No. 1) 202~~3~~²

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Whitsunday Regional Council

Infrastructure Charges Resolution (No. 1) 202~~3~~²

1. SHORT TITLE

This resolution may be cited as Infrastructure Charges Resolution (No. 1) 202~~3~~².

2. APPLICATION TO LOCAL GOVERNMENT AREA

This resolution applies to the entire Whitsunday Regional Council local government area.

3. WHEN RESOLUTION HAS EFFECT

This resolution has effect on and from ~~283 July~~^{March} 202~~3~~².

4. PURPOSE

- (1) The purpose of this resolution is to assist with the implementation of the Whitsunday Regional Council Planning Scheme 2017 (Planning Scheme) in accordance with Chapter 4, Part 2 of the Planning Act 2016 (the Planning Act).
- (2) The infrastructure charges adopted in the resolution when levied, will help fund the establishment cost of trunk infrastructure identified in Council's Local Government Infrastructure Plan (LGIP).

5. CATEGORISATION OF DEVELOPMENT

- (1) To assist with the levying of infrastructure charges, this resolution categorises development defined in the Planning Scheme (as stated in Column 2 of Table 1) into Development Categories (provided in Column 1 of Table 1).
- (2) Where development is not listed in Column 2 of Table 1 (including where a use is unknown because the development application does not specify a proposed use or where a use is undefined in the Planning Scheme), Council will allocate that development an applicable Development Category based on that other use having a similar demand for infrastructure.
- (3) For development comprising multiple uses, Council will allocate an applicable Development Category to each portion of the development having a separate use.

Table 1 – Development Categories and Development

Column 1 Development Category	Column 2 Development under the Planning Scheme
Residential	Caretaker's accommodation; Dual occupancy; Dwelling house; and Multiple dwelling.
Accommodation (short term)	Hotel (accommodation component); Resort complex (accommodation component); Short term accommodation; and Tourist park (accommodation component).
Accommodation (long term)	Community residence; Relocatable home park; Retirement facility; and Rooming accommodation.
Places of assembly	Club; Community use; Function facility; Funeral parlour; and Place of worship.
Commercial (bulk goods)	Agricultural supplies store; Bulk landscape supplies; Garden centre; Hardware and trade supplies; Outdoor sales; and Showroom.
Commercial (retail)	Adult store; Food and drink outlet; Service industry; Service station; Shop; and Shopping centre.
Commercial (office)	Office; and Sales office.
Educational facility	Child care centre; Community care centre; and Educational establishment.
Entertainment	Hotel (non-residential component); Nightclub entertainment facility; Resort complex (excluding accommodation component); and Theatre.
Indoor sport and recreational facility	Indoor sport and recreation.
Industry	Low impact industry; Marine industry; Medium impact industry; Research and technology industry; Rural industry; and Warehouse.
High impact industry	High impact industry; and Special industry
Low impact rural	Animal husbandry; Cropping; Permanent plantation; and Wind farm.
High impact rural	Aquaculture (cultivating in a confined area aquatic animals or plants for sale); Intensive animal industry; Intensive horticulture; Wholesale nursery; and Winery.
Essential services	Detention facility (correctional facility); Emergency services; Health care services; Hospital; Residential care facility; and Veterinary services.
Minor uses	Advertising device; Cemetery; Home based business; Landing; Market; Outdoor lighting; Park; Roadside stall; Telecommunications facility; Temporary use.
Other uses	Air service; Animal keeping; Bar; Brothel; Car wash; Crematorium; Dwelling unit; Environment facility; Extractive industry; Major electricity infrastructure; Major sport recreation and entertainment facility; Motor sport facility; Nature-based tourism; Non-resident workforce accommodation; Outdoor sport and recreation; Outstation; Parking station (car park); Port services; Renewable energy facility; Rural workers accommodation; Substation; Tourist attraction; Transport depot; and Utility installation.

6. ADOPTED INFRASTRUCTURE CHARGES

6.1 Development types

- (1) Adopted charges apply for:
 - (a) reconfiguring a lot - see section 6.2;
 - (b) material change of use of premises - see section 6.3; and
 - (c) carrying out of building work - see section 6.3.
 - (d) carrying out of operational works involving Engineering work - see section 6.4.

6.2 Adopted infrastructure charges for reconfiguring a lot

- (1) The adopted charges for reconfiguring a lot, for each lot created:
 - (a) in a zone within Zone Group A are the adopted charges for the development category 'Residential – three or more Bedroom dwelling' stated in Table 2;
 - (b) in a zone within Zone Group B are the adopted charges for the development category 'Minor Uses' stated in Table 3;
 - (c) within the Low impact industry and Medium impact industry zones are the adopted charges for the development category 'Commercial (bulk goods)' stated in Table 3 and calculated using a plot ratio of 0.6;
 - (d) within the High impact industry zone are the adopted charges for the development category 'Industry' stated in Table 3 and calculated using a plot ratio of 0.6.
- (2) If a reconfiguration of a lot for residential development is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge is to be reduced by the following amount for each network that will not service the development:
 - (a) water - 30%
 - (b) sewer - 27%
 - (c) transport – 40%
 - (d) public parks and land for community facilities – 3%
- (3) If a reconfiguration of a lot for non-residential purposes is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development is to be reduced by the following amount for each network that will not service the development:
 - (a) water – 30%
 - (b) sewer – 27%
 - (c) transport – 40%
 - (d) public parks and land for community facilities – 3%

6.3 Adopted infrastructure charges for material change of use of premises or building work

- (1) The adopted charges for a material change of use or building work for residential development are the adopted charges stated in Table 2.
- (2) The adopted charges for a material change of use or building work for non-residential development are the adopted charges stated in Table 3.
- (3) If residential development is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of Table 2 is to be reduced by the following amount for each network that will not service the development:
 - (a) water - 30%
 - (b) sewer - 27%
 - (c) transport – 40%
 - (d) public parks and land for community facilities – 3%
- (4) If non-residential development is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of Table 3 is to be reduced by the following amount for each network that will not service the development:
 - (a) water supply – 30%
 - (b) sewerage – 27%
 - (c) transport – 40%
 - (d) public parks and land for community facilities – 3%

6.4 Adopted infrastructure charges for operational works involving engineering work

- (1) The adopted charges for operational work involving engineering work connecting a premise to water or sewer infrastructure outside of the PIA for residential development are the adopted charges stated in Table 2.
- (2) The adopted charges for operational work involving engineering work connecting a premise to water or sewer infrastructure outside of the PIA for non-residential development are the adopted charges stated in Table 3.
- (3) If residential development is planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of Table 2 is calculated in accordance with the following apportionment for each network that will service the development:
 - (a) water - 30%
 - (b) sewer - 27%
- (4) If non-residential development is planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of

Table 3 is calculated in accordance with the following apportionment for each network that will service the development:

(a) water supply – 30%

(b) sewerage – 27%

Table 2 – Adopted infrastructure charges for residential development

Column 1 Development category	Column 2 Adopted infrastructure charge
Residential – 1 or 2 bedroom dwelling house	\$22,200.00 21,912.60 for each dwelling with 2 or less bedrooms.
Residential – 3 or more bedroom dwelling house	\$31,080.00 30,677.65 for each dwelling with 3 or more bedrooms.
Accommodation (short term)	For tent or caravan sites in a tourist park: \$11,099.9510,956.25 for each group of 2 sites or less; or \$15,539.9015,338.75 for each group of 3 sites.
	For cabins in a tourist park: \$11,099.9510,956.25 for each cabin with 2 or less bedrooms; or \$15,539.9015,338.75 for each cabin with 3 or more bedrooms
	For a hotel, short-term accommodation or resort complex: \$11,099.9510,956.25 for each suite with 2 or less bedrooms; or \$15,539.9015,338.75 for each suite with 3 or more bedrooms; or \$11,099.9510,956.25 for each bedroom that is not part of a suite.
Accommodation (long term)	For a relocatable home park: \$22,200.0021,912.60 for each relocatable dwelling site for 2 or less bedrooms; or \$31,080.0030,677.65 for each relocatable dwelling site for 3 or more bedrooms.
	For a community residence, rooming accommodation or retirement facility: \$22,200.0021,912.60 for each suite with 2 or less bedrooms; or \$31,080.0030,677.65 for each suite with 3 or more bedrooms; or \$22,200.0021,912.60 for each bedroom that is not part of a suite.

Table 3 – Adopted infrastructure charges for non-residential development

Column 1 Development category	Column 2 Adopted infrastructure charge for the water supply, sewerage, transport, public parks and land for community facilities networks (\$/m ² of GFA)
Places of assembly	\$77.75 76.75
Commercial (bulk goods)	\$155.40 153.40

Commercial (office)	\$ 155.40 153.40
Commercial (retail)	\$ 199.80 197.20
Educational facility (other than an educational establishment for the Flying Start for Queensland Children program)	\$ 155.40 153.40
Educational facility (for the Flying Start for Queensland Children program)	\$0
Entertainment	\$ 221.95 219.10
Essential services	\$ 155.40 153.40
High impact industry	\$ 77.75 76.75
High impact rural	\$ 22.15 21.85
Indoor sport and recreational facility	\$ 22.15 21.85 for court areas; or \$ 221.95 219.10 for areas which are not court areas.
Industry	\$ 55.50 54.80
Low impact rural	\$0
Minor uses	\$0
Other uses	The adopted charge is the charge for another use within another Development Category that Council determines should apply based on that other use having a similar demand for infrastructure.

7. CREDIT

- (1) A credit is an amount which is the greatest allowable under the following instances:
 - (a) if the premises is subject to a continuing existing lawful use, the adopted charge for the existing lawful use, calculated in accordance with Section 6.3.
 - (b) if the premises is located in a Mixed use, Low-medium density residential or Low density residential zone and is not subject to a continuing existing lawful use, the adopted infrastructure charge for Residential (3 or more Bedroom dwelling), calculated in accordance with Section 6.3.
 - (c) if the premises is subject to a previous use that is no longer taking place but which was lawful at the time it was carried out, the adopted charge for the previous lawful use calculated in accordance with Section 6.3.
 - (d) if the premises is subject to other development that may be lawfully carried out without the need for a further development permit, the adopted charge for the development not requiring a further development permit calculated in accordance with Section 6.3
- (2) A Credit for a use or development mentioned in subsection (1) will not apply to the premises if an infrastructure requirement that applies or applied to the use or development has not been complied with.
- (3) An applicant seeking a Credit for a use or development mentioned in subsection (1)(a) or (c) must provide evidence of the continuing existing lawful use or previous lawful use.

- (4) For avoidance of doubt:
 - (a) a Credit does not apply to development which is not the subject of an adopted charge; and
 - (b) a Credit for the premises cannot exceed the adopted charge for the development.

8. CALCULATING THE CHARGE TO BE LEVIED

- (1) The charge to be levied will be calculated by determining the adopted charges for the development, and then subtracting from it, the greatest applicable Credit. If Council has agreed to waive infrastructure charges in part or full under an applicable policy, the applicable Discount will also be subtracted.
- (2) The amount of the levied charge will be recalculated at time of payment using the adopted infrastructure charges stated in the resolution in use at that time.

9. WORKING OUT THE COST OF INFRASTRUCTURE FOR AN OFFSET OR REFUND

9.1 Obligations to offset

- (1) The obligation to offset the cost of infrastructure required to be provided under a necessary infrastructure condition is contained in section 129(2) of the Planning Act.
- (2) That obligation applies where the elements of section 129(1) of the Planning Act are satisfied.

9.2 Obligations to refund

- (1) There are three instances under Chapter 4, Part 2 of the Planning Act where there is an obligation falling to Council, to provide a refund, namely:
 - (a) in section 129(3) of the Planning Act – which arises where a condition about necessary trunk infrastructure has been imposed, and where the elements of section 129(1) of the Planning Act are satisfied;
 - (b) in section 134(2) of the Planning Act – which arises where an extra payment condition has been imposed on development completely within the PIA; and
 - (c) in section 135 of the Planning Act – which arises where a development approval subject to an extra payment condition stops, and where the elements of section 135(1) of the Planning Act are satisfied.
- (2) The resolution does not specify a method in terms of the obligation to refund where a development approval subject to an extra payment condition stops under section 135 of the Planning Act.

9.3 Method for working out the establishment cost of infrastructure the subject of an offset or refund

- (1) The amount of an Infrastructure Offset is equal to the establishment cost of the trunk infrastructure contribution the subject of the offset.
- (2) If the Infrastructure Offset is more than the levied infrastructure charges, the Infrastructure Refund is the difference between the Infrastructure Offset and the levied infrastructure charges.

- (3) Council must work out the establishment cost of the trunk infrastructure contribution by using either:
 - (a) the establishment cost stated for that item of trunk infrastructure identified in Column 4 of the schedule of works table in Schedule 3 of the Planning Scheme; or
 - (b) the establishment cost of the trunk infrastructure calculated in accordance with section 9.4.
- (4) If the applicant has given notice to the Council that it requires it to use the methodology under this charges resolution to recalculate the establishment cost of a trunk infrastructure contribution stated in an infrastructure charges notice, Council must recalculate the establishment cost in accordance with section 9.4.

9.4 Method for recalculating the establishment cost of a trunk infrastructure contribution

- (1) The establishment cost of a trunk infrastructure contribution that is works (trunk infrastructure other than land) is to be calculated using a first principles estimating approach in accordance with section 9.5.
- (2) The establishment cost of a trunk infrastructure contribution that is land is to be determined using the before and after method for estimating the market value of land (the before and after method of valuation) in accordance with section 9.6.

9.5 First principles estimating approach

- (1) The first principles estimating approach is to be implemented through the following procedure:
 - (a) The Council is to provide the applicant the scope of works including the standard to which the trunk infrastructure contribution is to be provided and the location of the trunk infrastructure contribution.
 - (b) The applicant, at its cost, is to provide to the Council:
 - (i) a bill of quantities for the design and construction of the specified trunk infrastructure contribution in accordance with the scope of works (the bill of quantities); and
 - (ii) a first principles estimate for the cost of designing, constructing and commissioning the trunk infrastructure contribution specified in the bill of quantities (the cost estimate).
 - (c) The Council must decide to:
 - (i) accept the bill of quantities and the cost estimate provided by the applicant;
 - (ii) reject the bill of quantities and the cost estimate provided by the applicant.
 - (d) If the Council accepts the bill of quantities and the cost estimate it must:
 - (i) provide written notice to the applicant that it has agreed to its bill of quantities and the cost estimate;

- (ii) calculate the establishment cost of the trunk infrastructure contribution by indexing the cost estimate to the date it is stated in the infrastructure charges notice or amended infrastructure charges notice using the Producer Price Index; and
 - (iii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (e) If the Council rejects the bill of quantities and/or the cost estimate it must provide written notice to the applicant that:
 - (i) it rejects the bill of quantities and/or the cost estimate;
 - (ii) it proposes to use an amended bill of quantities and/or cost estimate; and
 - (iii) its reasons for doing so.
- (f) Following receipt of the Council's written notice proposing an amended bill of quantities and/or amended cost estimate, the applicant must provide written notice to Council that it:
 - (i) accepts the amended bill of quantities and/or amended cost estimate; or
 - (ii) rejects the amended bill of quantities and/or amended cost estimate.
- (g) If the applicant accepts the amended bill of quantities and/or amended cost estimate, the Council must:
 - (i) calculate the establishment cost of the trunk infrastructure contribution by indexing the cost estimate to the date it is stated in the infrastructure charges notice or amended infrastructure charges notice using the Producer Price Index; and
 - (ii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (h) If the applicant rejects the amended bill of quantities and/or amended cost estimate, the Council must refer the applicant's bill of quantities and cost estimate to an independent certified quantity surveyor (the independent assessor) to:
 - (i) assess whether the bill of quantities reflects an appropriate scope of works;
 - (ii) assess whether the cost estimate is consistent with current market costs by applying a first principles approach to the bill of quantities; and
 - (iii) determine a new bill of quantities and/or a new cost estimate using a first principles estimating approach.
- (i) The new cost estimate determined by the independent assessor is the establishment cost of the trunk infrastructure contribution.
- (j) Following receipt of the independent assessor's new bill of quantities and/or new cost estimate, the Council must:

- (i) provide written notice to the applicant about the independent assessor's first principles cost estimate;
 - (ii) calculate the establishment cost of the trunk infrastructure contribution by indexing the independent assessor's first principles cost estimate to the date it is stated in the infrastructure charges notice or amended infrastructure charges notice using the Producer Price Index; and
 - (iii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (k) The independent assessor is to be appointed by agreement between the Council and applicant. The cost of the independent assessment is to be shared equally between Council and the applicant.

9.6 The before and after method of valuation

- (1) The before and after method of valuation is to be used to determine the market value of land.
- (2) The market value of land is to be determined at the following date:
 - (a) if the land is identified in the LGIP – the market value that would have applied on the day the development application, which is the subject of a condition to provide trunk infrastructure, first became properly made; or
 - (b) if the land is not identified in the LGIP – the market value that would have applied on the day the development application that resulted in a condition to provide trunk infrastructure was approved.
- (3) The before and after method of valuation is to be implemented through the following procedure:
 - (a) The applicant, at their own cost, is to provide Council a valuation of the specified land undertaken by a certified practicing valuer using the before and after method of valuation (the valuation).
 - (b) The Council is to decide to:
 - (i) accept the valuation provided by the applicant; or
 - (ii) reject the valuation provided by the applicant.
 - (c) If the Council accepts the valuation, it is to:
 - (i) provide written notice to the applicant that it has agreed to the valuation; and
 - (ii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
 - (d) If the Council rejects the valuation it must provide written notice to the applicant that:
 - (i) it rejects the valuation;

- (ii) it proposes an amended valuation; and
 - (iii) its reasons for doing so.
- (e) Following receipt of the Council's written notice proposing an amended valuation, the applicant must provide written notice to Council that it:
 - (i) accepts the amended valuation; or
 - (ii) rejects the amended valuation.
- (f) If the applicant accepts the amended valuation, the Council must provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (g) If the applicant rejects the amended valuation, the Council must refer the applicant's valuation to an independent certified practicing valuer to:
 - (i) assess whether the valuation is consistent with the market value; and
 - (ii) provide a new valuation using the before and after method of valuation.
- (h) The valuation determined by the independent certified practicing valuer is the establishment cost of the trunk infrastructure contribution.
- (i) Following receipt of the independent certified practicing valuer's valuation, the Council is to:
 - (i) provide written notice to the applicant about the independent certified practicing valuer's valuation; and
 - (ii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (j) The independent certified practicing valuer is to be appointed by agreement between the Council and applicant. The cost of the independent certified practicing valuer is to be shared equally between Council and the applicant.

10. CRITERIA FOR DECIDING CONVERSION APPLICATIONS

- (1) Each of the following criteria must be met for non-trunk infrastructure to be converted to trunk infrastructure:
 - (a) The premises the subject of the relevant development approval must be within the PIA (**subject premises**);
 - (b) The development must service the following:
 - (i) the development the subject of the relevant development approval, strategic plan, master plan or preliminary approval that includes the subject premises; and
 - (ii) additional development in the area (**other premises**); and

- (iii) demand that is consistent with the assumptions about the type, scale, location and timing of future development stated in the LGIP, including extrinsic material;
- (c) The development infrastructure is not consistent with the requirements for non-trunk infrastructure stated in section 145 of the Planning Act;
- (d) The development infrastructure is owned or will be owned by the Council;
- (e) The development infrastructure is not temporary in nature;
- (f) The development infrastructure will service unconstrained land;
- (g) The type, size, function and capacity of development infrastructure is consistent with trunk infrastructure in the LGIP Schedule of Works;
- (h) The type, size, function, capacity and location of the development infrastructure is the most cost-effective option for servicing the anticipated future demand of other premises in the PIA in the locality, in accordance with desired standards of service within the LGIP; and

Note: *The most cost-effective option for trunk infrastructure provision means the least cost option based upon the life cycle cost of the infrastructure required to service unconstrained land at the desired standard of service, in accordance with methodologies informing the LGIP and Extrinsic material.*

- (i) The development infrastructure could have been planned by Council without knowing the detailed layout of lot reconfigurations or the design details for material change of use applications in the locality. That is, the infrastructure could have been planned during preparation of the LGIP using only the planned density assumptions stated in the LGIP and Extrinsic material.
- (j) The development infrastructure must not be about the stormwater network.

Note: *All stormwater should be managed on the subject premises, or other premises in accordance with QUDM. Council does not identify Trunk stormwater within the Schedule of Works nor charge for stormwater within Section 6 Adopted Infrastructure Charges.*

11. INTERPRETATION

- (1) Words and terms defined in the Planning Act, the Planning Regulation 2017 (the Planning Regulation) or the Planning Scheme and used in the resolution, have the meaning given in the Planning Act, the Planning Regulation or the Planning Scheme.
- (2) Otherwise, the words used in the resolution are defined in Table 5.
- (3) If a word or term used in this resolution is not defined in the Planning Act, the Planning Regulation, the Planning Scheme or Table 5 of this resolution, it has the ordinary meaning.
- (4) A reference in this resolution to any act includes any regulation or instrument made under it, and where amended or replaced, if the context permits, means the amended or replaced act.
- (5) A reference in this resolution to a specific resource document or standard means the latest version of that resource document or standard.

Table 5 – Definitions of words used in the resolution

Column 1 Word	Column 2 Definition
Bedroom	means an area of a building or structure which: • is used, designed or intended for use for sleeping but excludes a lounge room, dining room, living room, kitchen, water closet, bathroom, laundry, garage or plant room; or • can be used for sleeping, such as a den, library, study, loft, media or home entertainment room, family or rumpus room or other similar space.
Council	means the Whitsunday Regional Council.
Credit	means the monetary amount used in the calculation of the levied charge, which is determined in accordance with section 7 of the resolution.
Development category	means the development category stated in Column 1 of Table 1 of the resolution.
Discount	means the monetary amount used in the calculation of the levied charge, which has been determined by Council in accordance with an applicable policy.
Engineering work	means all works associated with communal private or public car parking, footpath, sewer, water or stormwater infrastructure, excluding: (a) building work; or (b) plumbing or drainage work conducted internally on a premise.
GFA	means the total floor area of all storeys of a building (measured from the outside of the external walls or the centre of a common wall), other than areas used for the following: • building services, plant and equipment; or • access between levels; or • ground floor public lobby; or • a mall; or • the parking, loading and manoeuvring of motor vehicles; or • unenclosed private balconies whether roofed or not.
Infrastructure Offset	means an infrastructure offset referred to in section 9 of this Resolution.
Infrastructure Refund	means an infrastructure refund referred to in section 9 of this Resolution.
Local Government Infrastructure Plan or LGIP	means the Whitsunday Regional Council Local Government Infrastructure Plan, which is Part 4 of the Planning Scheme.
Planning Scheme	means the Whitsunday Regional Council Planning Scheme 2017, which commenced on 30 June 2017.
Priority Infrastructure Area or PIA	means the priority infrastructure area identified in the LGIP.
Producer Price Index or PPI	means the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Statistician.

Column 1 Word	Column 2 Definition
3-yearly PPI Average	has the meaning given to that term in section 114 of the Planning Act 2016.
Zone Group A	includes the following Zones: Community facilities (excluding Hamilton Island); District centre; Emerging Communities; Local centre; Low density residential; Low-medium density residential; Major centre; Mixed use; Neighbourhood centre; Recreation and open space (excluding Hamilton Island); Rural residential; Special industry; Tourist accommodation (excluding Hamilton Island); and Waterfront and marine industry.
Zone Group B	includes the following Zones: Community facilities (Hamilton Island only); Environmental management and conservation; Industry investigation; Recreation and open space (Hamilton Island only); Tourist accommodation (Hamilton Island only).

13.3.1 - Donation Request - Collinsville Lions Club

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Brooke Newell - Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Donation Request - Collinsville Lions Club [**13.3.1.1** - 1 page]

PURPOSE

For Council to consider a request for donation from the Collinsville Lions Club to support their community BBQ.

OFFICER'S RECOMMENDATION

That Council approve a donation of \$1,000 to the Collinsville Lions Club to assist them with the purchasing of meat, steak, sausages, bread, onions and condiments for their Community BBQ.

BACKGROUND

The Collinsville Lions Club are hosting the Community BBQ for the third year in a row. The Community BBQ is popular among travellers and is a great way to attract people to the Pit Pony Capital of Australia.

DISCUSSION/CURRENT ISSUE

Council assisted with a donation of \$1,950 in 2022 and \$1,500 in 2021. Due to the increased cost of living the price of running this event has resulted in the Collinsville Lions Club asking for a \$2,055 donation this year.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The underutilised JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249) will be used to subsidise the funds from budget code: JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2022/23 Budget	120,000

Actual + Commitment	141,436
YTD Remaining Budget	-21,436*

**The overall community financial support budgets can accommodate these charges even though this budget allocation has been over expended.*

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

There is a financial cost to Council, however the assistance provided will support Collinsville Lions Club in attracting visitors to Collinsville.

TIMINGS/DEADLINES

To be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Offer a lesser donation	Save Council money	Negative comment from Community group
Option 3	Not provide support	Save \$2,055	Negative comment from Community group



[REDACTED]
17th May 2023

[REDACTED]
To whom it may concern

Collinsville Lions club is excited to be holding a BBQ in the Collinsville RV area for the travelling Nomads again this year. This will be the third year we have held this BBQ and now is becoming extremely popular with travelers.

This is a great Way to attract the caravan people to the historic Pit Pony Capital of Australia. This BBQ comes with a cost, and we once again ask for the support of the Whitsunday Regional Council. We have obtained quotes from local businesses to supply the goods needed and have attached a quote for your consideration.

We have also applied for a grant from Glencore to support one half of the costs, making it not such a huge request to either Glencore or Whitsunday Regional Council.

Dates to BBQ start 22nd May and run for 14 weeks bring us up to the end of August.

We also encourage any councilors to pop in on a Monday night from 5.30pm to see how this great project is received by visitors.

We await your positive response and once again Thank you for our support.

[REDACTED]

13.3.2 - Donation on Council Fees - June 2023

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Meredith Davis - Administration Officer - Community Development

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

Council to consider providing financial support for Not-for-Profit organisations to enable their event and facilities to continue to be an invaluable resource to our local communities.

OFFICER'S RECOMMENDATION

That Council approve the donation on Council fees for the following applicants.

1. Whitsunday Environmental Services – Class 3 Event Application - \$415
2. Girudala Community Co-Op Ltd – Class 4 Event Application - \$275
3. Queensland Country Womens Association Collinsville – Trade Waste Application Fee - \$126

BACKGROUND

Donation on Council Fees are only available for Not-for-Profit organisations and only apply to:

- Planning, Building and Event Applications,
- Local Law Licence Applications,
- Local Law Licence Annual Renewals, and
- Green Waste Disposal Fees

DISCUSSION/CURRENT ISSUE

Organisation	Event/Description	Application Type	Amount
Whitsunday Environmental Services	Welcome Whale Event Fairytrees Park Airlie Beach Friday 16 June 2023	Class 3 Event Application Fee	\$415.00
Girudala Community Co-Op	Girudala NAIDOC March Herbert Street Bowen Friday 7 July 2023	Class 4 Event Application Fee	\$275.00
Queensland Country Womens Association Collinsville	Trade Waste Application Fee 33 Conway St Collinsville Lot: 9 C: 7406	Trade Waste Application Fee	\$126.00
		Total	\$816.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
Local Government Regulation 2012
LSP_COMM_08

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The underutilised JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249) will be used to subsidise the funds from budget code: JC 2967.11074 – Community Donations (2967) / Donations (11074)

Description	Amount \$
2022/23 Budget (Revised)	120,000
Actual + Commitment Spend	141,436
YTD Remaining Budget	-21,436*

**The overall community financial support budgets can accommodate these charges even though this budget allocation has been over expended.*

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

The donation of Council fees for activities undertaken by community groups shows Council is committed to investing in the Community, while recognising the work done by our local, Not-for-Profit Community Groups.

TIMINGS/DEADLINES

30 June 2023

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.

This is page 158 of the Agenda of Council's Ordinary Council Meeting - 28 June 2023

- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide support	Save up to \$816.00	Negative public comment from organisers and community

13.3.3 - Sponsorship Requests - Springlands Camp Draft Association

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Hayley Borg - Events and Community Sponsorship Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Sponsorship Request - Springlands Camp Draft Association [13.3.3.1 - 2 pages]
2. Sponsorship Levels 2023 [13.3.3.2 - 1 page]

PURPOSE

Council to consider a request for sponsorship from the Springlands Campdraft Association to assist with their annual Campdraft event to be held from 21 to 23 July 2023.

OFFICER'S RECOMMENDATION

That Council approve a sponsorship of \$2,500 to assist the Springlands Campdraft Association with their annual Campdraft event to be held from 21 to 23 July 2023.

BACKGROUND

The Springlands Campdraft Association has recently been established and have approached Council regarding the possible sponsorship of their second annual Campdraft event. Camp drafting is a family sporting event and is often the main social interaction for families that are living remotely. An activity that offers a chance to showcase the skills that are used in everyday life living on a property and catch up with friends.

In 2022, Council supported the inaugural event with a \$7,500 cash sponsorship.

DISCUSSION/CURRENT ISSUE

The inaugural event held in 2022 was a great success with the organisers receiving the award for Community Event of the Year at the 2023 Collinsville/Scottville Australia Day Awards. In 2023, the event organisers aim to continue increasing campdrafting in the area for the community.

The event is anticipated to have a positive economic impact to the area, with visitors injecting money towards local businesses during their visit.

The original request is for \$2,500 platinum sponsorship, it is recommended that Council provide a \$2,500 platinum sponsorship.

In return for sponsorship, Council may receive the following:

- Council logo on all advertising and promotional materials, including website, social media and the event program.
- Display of Council signage in the main arena.
- Verbal acknowledgement throughout the event.
- Invitation for Council representatives to present prizes to event champions.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249).

Description	Amount (\$)
2022/23 Budget	80,000
Actual + Commitment	45,427
YTD Remaining Budget	34,573

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational - Providing financial assistance to community events reinforces Council's commitment to supporting local community groups.

TIMINGS/DEADLINES

Sponsorship to be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

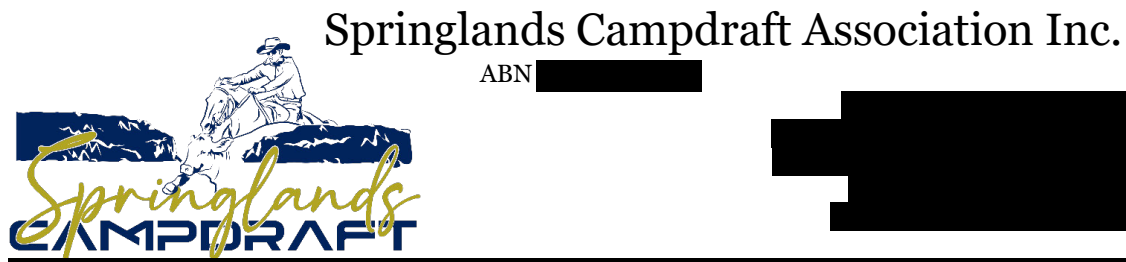
Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide support	Save up to \$2,500	Negative public comment from organisers and community.



30th May 2023

Whitsunday Regional Council



Dear



Thank you for considering the Springlands Campdraft Association Inc for sponsorship. The association is now in its second year and is meeting its goal of offering more campdrafting and related activities in the greater Whitsunday area. This year's event will be held on the weekend of **the 21st-23rd of July** at the Bowen River Rodeo and Campdraft grounds and will be fully affiliated with the Australian Campdraft Association.

Our first year has been a great success. Our inaugural event was held in July last year to resounding praise. Competitors enjoyed the event with a successful program, great cattle and even better atmosphere. It was also a great spectator event with even more people than expected traveling out to the grounds. Our event raised more than \$40,000 for the Palliative Care Unit at the Townsville University Hospital. This money was raised through our auction of stallion service fees and the committee draft callcutta. The Springlands Campdraft received the award for Community Event of the Year at the 2023 Collinsville and Scottville Australia Day Awards.



Campdrafting is unique to Australia and since the first event in Tenterfield in 1885 has become an integral part of the lives of many especially in rural Australia. It is a supreme example of horsemanship and skills. Our area has some of the most competitive competition in the country with some of the sports best residing or travelling to our zone. Campdrafting is a family sport with events from when a child can sit on a horse. It is often the main social interaction for families that live remotely. A place that offers a chance to catch up with friends and showcase the skills that are used in everyday life living on a property. It is an important break away from what can sometimes be a relentless and unforgiving life that is reliant on weather and markets. Springlands Campdraft offers the general public a truly social event to enjoy, whether it be as a competitor or spectator, with non-stop action and free admission.



Sponsors and in-kind donations are a necessity to almost every community event. This is not lost on our association. We hope to build a strong relationship with our sponsors and feel that our event can offer both exposure and satisfaction of supporting a community with a wide-ranging economy from agriculture and tourism to mining and service industries. If you were a sponsor in 2022, we thank you for your contribution and hope that you will join us again in 2023.



Campdraft competitors are very aware of the importance of sponsors, many of them being on committees themselves have developed a strong loyalty to support those who support us.

Attached is an outline of our 2023 sponsorship packages and benefits. We are also happy to discuss options if these are not practical for you. We encourage our sponsors to come and socialise at our event and enjoy some drinks and nibbles Saturday afternoon.

Thank you for your time and we look forward to the opportunity to partner with you.

[REDACTED]

Springlands Campdraft Association Inc July 21-23 2023

PLATINUM

Businesses, companies and individuals who donate \$2500 in money.

The Platinum Sponsor will receive naming rights of a draft and the opportunity to present to the winners.

Platinum Sponsor will also receive the following benefits:

- Logo and name featured in all advertising in lead up to event including individualised Facebook posts
- Opportunity to display logo in best view on grounds and arena (sponsor to supply)
- Opportunity to have business stall over weekend
- Access to all photography owned by the association of events, winners and presentations.
- Logo and name feature in Program of Events
- Name announced over weekend events

\$2500

GOLD

Businesses, companies and individuals who donate \$1000 in money.

Gold Sponsors will have an event TROPHY pledged to business name and the opportunity to present winners at the event.

Gold Sponsors will also receive the following benefits:

- Logo and name featured in most advertising in lead up to event including individualised Facebook posts
- Logo and name featured in Program of Events
- Name announced over weekend events
- Opportunity to display logo in arena (sponsor to supply)
- Opportunity to have business stall over weekend
- Access to all photography owned by the association of events, winners and presentations.

\$1000

SILVER

Businesses, companies and individuals who donate up to \$500 in money, merchandise or service.

Silver Sponsors will receive the following benefits:

- Logo and name featured in most advertising in lead up to event including Facebook
- Logo and name featured in Program of Events
- Name announced over weekend events
- Opportunity to display logo in arena (sponsor to supply)
- An event trophy pledged to the business name and opportunity to present trophy

\$500

BRONZE

Businesses, companies and individuals who donate up to \$250 in money, merchandise or service.

Bronze Sponsors will receive the following benefits:

- Logo and name featured in most advertising in lead up to event including Facebook
- Logo and name featured in Program of Events
- Name announced over weekend events

\$250

To discuss these options further or to customise a package please contact

[Redacted Contact Information]

13.3.4 - Sponsorship Request - Collinsville Bacon Busters

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Hayley Borg - Events and Community Sponsorship Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Sponsorship Request - Collinsville State High School P&C Association [13.3.4.1 - 1 page]

PURPOSE

Council to consider a request for sponsorship from the Collinsville Bacon Busters to assist with their annual event to be held on Saturday 19 August 2023.

OFFICER'S RECOMMENDATION

That Council approve a sponsorship of \$2,500 to assist the Collinsville State High School P&C with their annual Bacon Busters event to be held on Saturday 19 August 2023.

BACKGROUND

The Collinsville Bacon Busters is a well-established fundraising event which raises funds for the Collinsville State High School. Council has provided financial support for this event since 2014.

The Collinsville Bacon Busters event offers a full day and night program that prides itself on being accessible to all members of the community. The event delivers wider benefits for the community of Collinsville, uniting and reinvigorating the town with a sense of purpose, pride and well-being and promotes positive community connections.

DISCUSSION/CURRENT ISSUE

The Collinsville State High School is Queensland's smallest high school. Due to limited funding for resources the P&C committee created the annual fundraiser Collinsville Bacon Busters. The event is entering its seventh year.

The event is proven to have a positive economic impact to the area, with visitors injecting money towards local businesses during their visit.

The request for sponsorship is for a gold sponsorship that has a range from \$2,500 to \$4,999. It is recommended that Council provide a \$2,500 sponsorship to assist the Collinsville Bacon Busters event organisers raise money to support upgrades to technology, as well as the outfitting of the school's theatre into a 21st century collaborative learning space.

In return for sponsorship, Council may receive the following:

- Council logo on advertising and promotional materials, including website, social media and the event program.
- Display of Council signage.
- Verbal acknowledgement throughout the event.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249).

Description	Amount (\$)
2022/23 Budget	80,000
Actual + Commitment	45,427
YTD Remaining Budget	34,573

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational - Providing financial assistance to community events reinforces Council's commitment to supporting local community groups.

TIMINGS/DEADLINES

Sponsorship to be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide support	Save up to \$2,500	Negative public comment from organisers and community



Collinsville State High School Parents & Citizen Association

Bacon Busters Sub-Committee



Mobile: [REDACTED]

29th May 2023

Dear [REDACTED]

Re: Collinsville Bacon Busters – Hitz, Huntz and Hogz

We're excited to announce that Collinsville Bacon Busters will be held on Saturday 19 August 2023 at the Collinsville Football Grounds. Our Parents and Citizens Association works incredibly hard to deliver this fabulous community event each year however, we simply couldn't achieve our level of success without each and every one of our sponsors. We sincerely appreciate all that Whitsunday Regional Council has done for our event and we are seeking your assistance again in 2023.

Our P & C is dedicated to providing funding to support and improve educational experiences for our students who are unduly impacted by geographic location and resourcing. Over the past eight years, our fundraising has been directed into paying travel costs for educational excursions, new computers, air conditioning, sporting infrastructure, outdoor furniture, school camps and the school's 'That's Tops' positive reward program. Our fundraising in 2023 will continue to support upgrades to technology, as well as the outfitting of the school's theatre which is being transformed into a 21st century collaborative learning space. We are also proud to announce that RACQ CQ Rescue, who provides a critical lifeline to our community, will receive the proceeds from gate takings on the day.

Our event delivers widespread benefits for the entire community; uniting and reinvigorating our town with purpose, pride and well-being. We are committed to delivering an affordable event for patrons while promoting positive community connections. Our event is a full day and night program for all ages. Key events include the Bacon Busters weigh in, market stalls, amusement rides, 'bikekhana', novelty races, dog jump, ute comp and iron 'man' competitions. Once again, the crowd will be entertained with live music till midnight.

Last year Whitsunday Regional Council was a Gold Sponsor and we are hopeful that you will agree to continue your sponsorship of our event in 2023. Can we also request some other items we require for the use of on the day: 12 x Wheelie Bins, 12x Bollards and rolls of orange barricade fencing. The following levels of sponsorship are available.

Gold Level Sponsors (\$2500 - \$4999 in cash/prizes)

Silver Level Sponsors (\$1000 - \$2499 in cash/prizes)

Bronze Level Sponsors (\$500 - \$999 in cash/prizes)

Contributing Level Sponsors (\$100 - \$499 in cash/prizes)

Your generous sponsorship and/or donation will be acknowledged in a range of advertising associated with this event, providing you with positive market exposure. Your business name and logo will be prominently displayed at the event and on our website and your support will be acknowledged on our Facebook page 'Collinsville Bacon Busters Comp' <https://www.facebook.com/CollinsvilleBaconBusters>. If there is anything in particular you would like us to consider re marketing for your company, please don't hesitate to discuss this with us.

Please know that all contributions will positively impact our school and RACQ CQ Rescue. I look forward to speaking with you soon.

Sincerely



Collinsville Bacon Busters Sub-Committee of the Collinsville SHS P & C Association

13.3.5 - Financial Support for a Junior Elite Athlete - 28 June 2023

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the applications for Financial Support for Junior Elite Athletes.

OFFICER'S RECOMMENDATION

That Council approve financial support for the following applicants:

1. Lillian Kelly – 2023 Asian Volleyball Confederation Women's U16 Championship - \$2,000
2. Lillian Kelly – 2023 Queensland Representative School Sport 15yrs Girls Volleyball Team Championships - \$1,000
3. Jy Parkinson – Queensland Representative School Sport 13-19yrs Swimming Championships - \$1,000
4. Gausa Dau – Queensland Representative School Sport 14-19yrs Boys Rugby League National Championships - \$1,000
5. Lanie Hazeltine – National Youth Championships North Queensland Tropical Cyclones Girls Touch Team - \$500
6. Byron Goodin – Football Queensland Academy Youth Football (Soccer) Boys U14yrs Competition - \$250
7. Karlee Goodin – Football Queensland Academy Youth Football (Soccer) Girls U13yrs Competition - \$250
8. Charlotte Finn – Northern Region School Sport Representation 10-19yrs Cross Country Championship - \$250
9. Sophie Fletcher - Northern Region School Sport Representation 10-19yrs Cross Country Championship - \$250
10. Connor Marks - Northern Region School Sport Representation 10-12yrs Australian Football (AFL) Championship - \$250
11. Beau Peterson - Northern Region School Sport Representation 10-11yrs Boys Rugby League Championships - \$250
12. Quade Scott - Northern Region School Sport Representation 11-12yrs Rugby Union Team Championships - \$250
13. Lincoln Douglas - Northern Region School Sport Representation 11-12yrs Rugby Union Team Championships - \$250
14. Cooper Robinson - Northern Region School Sport Representation 11-12yrs Rugby Union Team Championships - \$250
15. Andrew Keeman - Northern Region School Sport Representation 11-12yrs Rugby League Team Championships - \$250

16. Jamar Tabua - Northern Region School Sport Representation 11-12yrs Rugby Union
Team Championships - \$250

BACKGROUND

At the Ordinary Council Meeting held on 28 July 2021, Council resolved to adopt a policy to provide Financial Support for a Junior Elite Athlete. The level of funding available to individual Junior Elite Athletes is calculated on a progressive scale, the higher the level of representation the greater the financial support, as outlined below:

Level of Representation	Allocation (\$)
Representing North Queensland or equivalent in State level competition	250
Representing Queensland within Queensland	500
Representing Queensland Interstate	1,000
Representing Australia Overseas	up to 2,000

DISCUSSION/CURRENT ISSUE

Name	Age	Competition	Representati on Level	Sport	Amount (\$)
Lillian Kelly	15	2023 Asian Volleyball Confederation Women's U16 Championship 28 June-10 July 2023 China	Representing Australia Overseas	Volleyball	2,000
Lillian Jelly	15	2023 Queensland Representative School Sport 15yrs Girls Volleyball Team Championships 4-9 June 2023 Canberra	Representing Queensland Interstate	Volleyball	1,000
Jy Parkinson	18	Queensland Representative School Sport 13-19yrs Swimming Championships 21-26 August 2023 Sydney	Representing Queensland Interstate	Swimming	1,000
Gausa Dau	15	Queensland Representative School Sport 14-19yrs Boys Rugby League National Championships 23-29 September 2023 Port Macquarie	Representing Queensland Interstate	Rugby League	1,000
Lanie Hazeltine	12	National Youth Championships North Queensland Tropical Cyclones Girls Touch Team	Representing Queensland within Queensland	Touch Football	500

		27-30 September 2023 Sunshine Coast			
Byron Goodin	14	Football Queensland Academy Youth Football (Soccer) Boys U14yrs Competition 4-8 July 2023 Brendale	State Level	Football (Soccer)	250
Karlee Goodin	13	Football Queensland Academy Youth Football (Soccer) Girls U13yrs Competition 25-27 June 2023 Sunshine Coast	State Level	Football (Soccer)	250
Charlotte Finn	10	Northern Region School Sport Representation 10-19yrs Cross Country Championship 15-17 July 2023 Hervey Bay	State Level	Track and Field	250
Sophie Fletcher	12	Northern Region School Sport Representation 10-19yrs Cross Country Championship 15-17 July 2023 Hervey Bay	State Level	Track and Field	250
Connor Marks	12	Northern Region School Sport Representation 10-12yrs Australian Football (AFL) Championship 8-11 June 2023 Maroochydore	State Level	Australian Football (AFL)	250
Beau Peterson	11	Northern Region School Sport Representation 10-11yrs Boys Rugby League Championships 3-7 July 2023 Townsville	State Level	Rugby League	250
Quade Scott	12	Northern Region School Sport Representation 11-12yrs Rugby Union Team Championships 27-30 July 2023 Ipswich	State Level	Rugby Union	250
Lincoln Douglas	12	Northern Region School Sport Representation 11-12yrs Rugby Union Team Championships	State Level	Rugby Union	250

		27-30 July 2023 Ipswich			
Cooper Robinson	12	Northern Region School Sport Representation 11- 12yrs Rugby Union Team Championships 27-30 July 2023 Ipswich	State Level	Rugby Union	250
Andrew Keenan	12	Northern Region School Sport Representation 11- 12yrs Boys Rugby League Championships 22-27 June 2023 Gladstone	State Level	Rugby League	250
Jamar Tabua	12	Northern Region School Sport Representation 11- 12yrs Rugby Union Team Championships 27-30 July 2023 Ipswich	State Level	Rugby Union	250
Total					8,250

Lillian Kelly, Jy Parkinson, Sophie Fletcher, Quade Scott, and Lincoln Douglas have all previously received funding through the Junior Elite Athlete Program.

Lillian represented Queensland in Bendigo in the Australian National Volleyball Championships in September 2022.

Jy represented North Queensland in 13-19yrs State Swimming Championships in March 2023.

Sophie represented North Queensland in 11-12yrs Aquathlon – Running/Swimming Championships in November 2022.

Quade represented North Queensland in 10-12yrs Australian Football and 11-12yrs Rugby League Championships in May 2023.

Lincoln represented North Queensland in 11-12yrs Rugby League Championships in May 2023.

All other applicants have not previously received funding through the Junior Elite Athlete Program. It should be noted, the applications were received prior to the competition.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_05 – Financial Support for a Junior Elite Athlete Policy

STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The underutilised JC: 2967.10642 – Community Donations (2967) / Council in-kind support/materials (10642) and JC 2967.10249 – Community Donations (2967) / Donations & Sponsorships – Community Grants (10249) will be used to subsidise the funds from budget code: JC 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2022/23 Budget (revised)	120,000
Actual + Commitment Spend	141,436
YTD Remaining Budget	-21,436*

**The overall community financial support budgets can accommodate these charges even though this budget allocation has been over expended.*

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

This financial assistance shows Council's commitment to providing support to local junior elite athletes competing in a regional, state, or national level competition. Council's support of local community members demonstrates community engagement and willingness to grow local talent – impacting favourably on Council's reputation.

TIMINGS/DEADLINES

To be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide financial support	Maintain budget level	Community disquiet due to lack of support

13.3.6 - Sport & Recreation Club Grants - 28 June 2023

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the payment of the Sport & Recreation Club Grants for June 2023 in accordance with Council's Sport & Recreation Grant Guidelines.

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Club Grant to the following recipients:

1. Cannonvale Kyokushin Karate Club Inc. – Band 1 - \$5,500
2. Proserpine Rugby League Football Club Inc. – Band 2 - \$3,000
3. Bowen Football Association – Band 2 - \$3,000
4. Proserpine Bowls Club Inc. – Band 3 - \$1,500
5. Collinsville Golf Club Inc. – Band 3 - \$1,500
6. Whitsunday Regional Endurance Riders Association Inc. – Band 4 - \$1,000

BACKGROUND

To be eligible for the Sport & Recreation Grant a club must meet the following criteria:

- Is incorporated and meets the obligations with the Office of Fair Trading
- Is covered with the appropriate level of public liability insurance (20 million)
- Provides membership data (as defined by Council) to Council on an annual basis.

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Clubs Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	>250	5,500
Band 2	101 – 250	3,000
Band 3	51 – 100	1,500
Band 4	4 - 50	1,000

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Organisation Name	Junior Members	Senior Members	Total Members	Band	Public Liability	Amount Requested (\$)
Cannonvale Kyokushin Karate Club Inc.	235	52	287	1	Yes	5,500
Proserpine Rugby League Football Club Inc	12	121	133	2	Yes	3,000
Bowen Football Association Inc.	143	0	143	2	Yes	3,000
Proserpine Bowls Club Inc.	1	51	52	3	Yes	1,500
Collinsville Golf Club Inc.	0	52	52	3	Yes	1,500
Whitsunday Regional Endurance Riders Association Inc.	6	41	47	4	Yes	1,000
					Total	15,500

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_ - Community Grants Policy

STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The underutilised JC: 2967.10642 – Community Donations (2967) / Council in-kind support/materials (10642) will be used to subsidise the funds from budget code: JC:2967.10250 – Community Donations (2967) / Club Grants (10250).

Description	Amount (\$)
2022-2023 Budget	150,000
Actual + Commitment	161,255
YTD Remaining Budget	-11,255*

**The overall community financial support budgets can accommodate these charges even though this budget allocation has been over expended.*

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational Risk – Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

TIMINGS/DEADLINES

Payment will be made within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not approved	Save money in the budget	Negative impact for Council not showing support to clubs

13.3.7 - Sport & Recreation Facility Management Grant - Proserpine Junior Sporting Complex Association Inc.

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the payment of the Facility Management Grant in accordance with Council's Facility Management Grant Guidelines.

OFFICER'S RECOMMENDATION

That Council approve the payment of a \$20,000 Sport & Recreation Facility Management Grant to Proserpine Junior Sporting Complex Association Inc.

BACKGROUND

To be eligible for the Facility Management Grant an organisation must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Is covered with the appropriate level of public liability insurance (20 million)
- Processes a current lease/licence agreement with Council, unless situated on privately owned land
- Submit an operational budget for the facility with the application, as well as quarterly budget updates

Funding is based on the total number of active participants utilising the facility per year. The funding level is based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	>400	20,000
Band 2	201 - 400	10,000

DISCUSSION/CURRENT ISSUE

The Facility Management Grant is only available for groups that oversee/manage facilities that are utilised by more than one type of sport.

If a facility has more than one sport utilising the facility but does not reach the 201 active participants minimum threshold, they will not be eligible for funding from the Facility Management Grant.

The Proserpine Junior Sporting Complex facility currently has 2 clubs:

- Proserpine Whitsunday Junior Rugby Club
- Proserpine Taipans Junior Football Club

Organisation Name	Junior Members	Senior Members	Total Members	Grant Type / Band	Amount Requested (\$)
Proserpine Junior Sporting Complex Association Inc.	399	100	499	Facility / 1	20,000
				Total	20,000

It should be noted, the Facility Management Grant is a separate matter to the leasing arrangements between Whitsunday Regional Council and Proserpine Junior Sporting Complex.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_03 – Community Grants Policy

STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

Provide high quality recreational facilities that are well utilised by the local community and visitors alike.

Provide fun, welcoming spaces that connect and engage the community through a variety of innovative resources, programs, and activities.

FINANCIAL IMPLICATIONS

The underutilised JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249) will be used to subsidise the funds from budget code: JC 2967.10250 – Community Donations (2967) / Club Grants (10250).

Description	Amount (\$)
2022/2023 Budget	150,000
Actual + Commitment	161,255
YTD Remaining Budget	-11,255*

**The overall community financial support budgets can accommodate these charges even though this budget allocation has been over expended.*

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational Risk – Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

TIMINGS/DEADLINES

Payment to be made within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not approved	Save money in the budget	Negative impact for Council not showing support to clubs

13.3.8 - Community Services Monthly Report - May 2023

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Erin Finau - Administration Coordinator Community Services

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Information

ATTACHMENTS

1. Community Services Monthly Report - May'23 [**13.3.8.1** - 24 pages]

PURPOSE

The purpose of the report is to set out an account of statistics pertaining to the functions of each branch within the Community Services Directorate for the month of May 2023.

OFFICER'S RECOMMENDATION

That Council receive the Community Services Monthly Report for May 2023.

BACKGROUND

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage and Proserpine Entertainment Centre & Associated Venues.

DISCUSSION/CURRENT ISSUE

This report provides an overview of Whitsunday Regional Council's Community Services Directorate for the 2022/2023 financial year with particular focus on the month of May 2023.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Through strong and open leadership, develop an organisation with a culture of respect, accountability and community service.

FINANCIAL IMPLICATIONS

Manage within existing budget allocation.

CONSULTATION/ENGAGEMENT

Coordinator Natural Resource Management & Climate
Manager Community Development & Libraries

Manager Customer Service
Manager Proserpine Entertainment Centre

RISK ASSESSMENT

Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

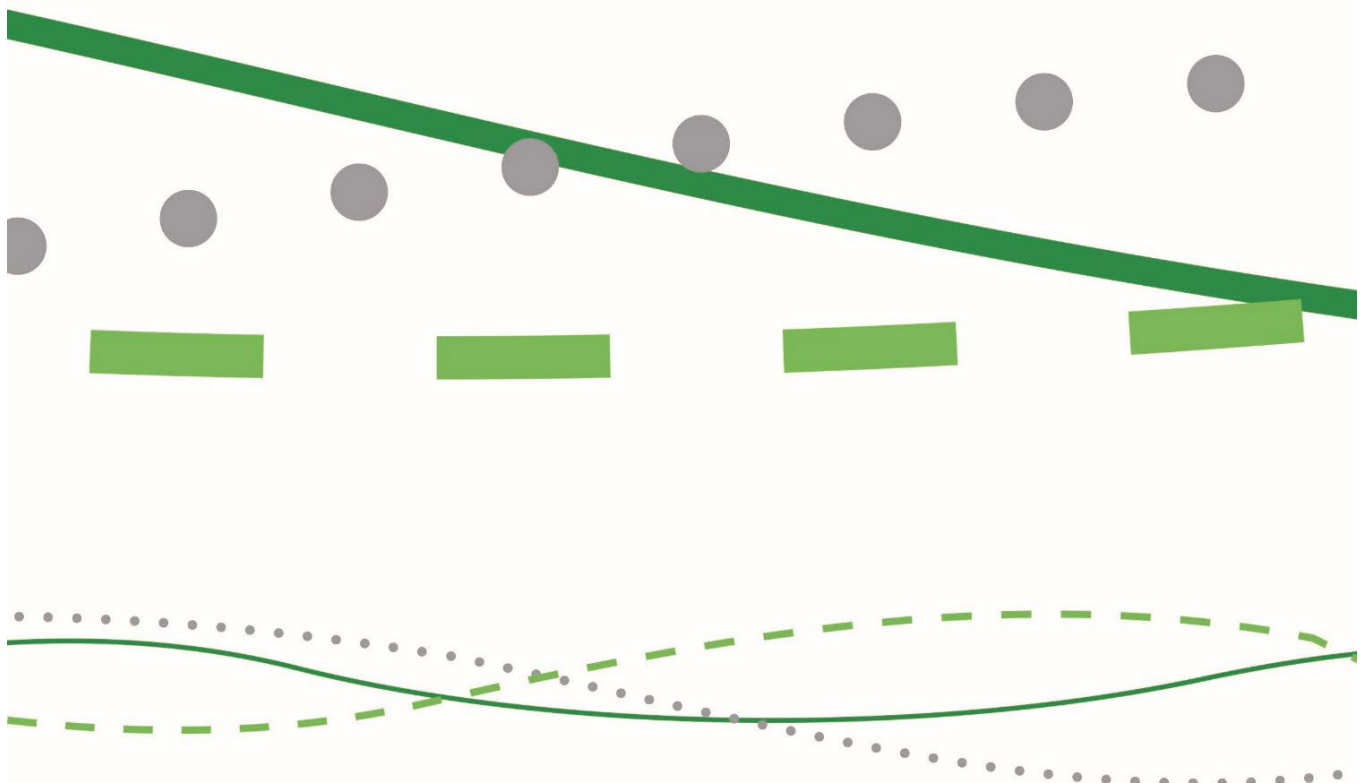
N/A



Community Services

Community Development & Libraries
Aquatic Facilities & Caravan Parks
Proserpine Entertainment Centre
Environmental Health & Local Laws
Natural Resource Management & Climate
Customer Service
Cultural Heritage

Monthly Report | May 2023



Director's Report

May 2023 saw the Community Services team undertake events along with activities, projects and compliance issues.

Unfortunately, Friday 12 May movie night was cancelled due to bad weather. The next movie night is scheduled Friday 9 June 2023.

37 conferees from 18 different countries were sworn in by Mayor Julie Hall on Sunday 21 May 2023 during the Citizenship Ceremony. Each conferee was presented a jar of vegemite. Mayor Hall's favourite condiment!

Whitsunday Regional Council and PCYC Whitsundays joined forces to deliver the 2023 Multicultural Festival on Sunday 21 May in Airlie Beach. The day commenced with the Citizenship Ceremony followed by more than 550 attendees enjoying a wide range of cuisines plus boomerang throwing.



Photo 1 - 2023 Multicultural Festival

Whitsunday Regional Council's biggest bake off for the Biggest Morning Tea was a huge success with more than 70 staff attending morning tea on Thursday 25 May across the region. Prizes were awarded for the bake offs with Tarnia Patton, Kelvin Stephens and Melanie Humphries taking out the top 3 WRC bakers of 2023! WRC raised a total of \$329 for those affected by cancer.

A welcome to country and smoking ceremony commenced National Reconciliation Week at the Proserpine Library on Saturday 27 May. Attendees were then invited to listen to stories and participate in crafts and boomerang throwing. The week continued with a First Nation artifacts display in Bowen Library on Tuesday 30 May and Plant Identification in Cannonvale Library on Thursday 1 June.

The Proserpine Entertainment Centre's Ticket sales for the month totalled 1,588 an increase of 44.36%

from the previous month. PEC Website Hits decreased to a reach of 10,239 with the Facebook Reach increasing from 11,687 to 15,609 from the previous month.

Shows & Performances for the month of April included the following: -

- Mr Stink
- Lady Sings the Maroons
- On By Circa
- Morning Melodies – A Hard Knock Life by Jonathan Welch
- Camerata Chamber Orchestra

My Community Directory + Diary searches totalled 7,126 an increase of 30.92% from April 2023. The top five searched categories for May are Health Services, Sport, Recreation & Leisure, Environment & Conservation, and Community Clubs & Interest Groups.

Top ten health services searches for May are: -

- Hospital
- Allied Health
- Dental & Oral Health
- Mental Health Services
- General Practice /Doctor
- General Health Services
- Child Youth & Family Health
- Pharmacies
- Emergency Departments
- Specialists

Whitsunday Community Health held 'Speechie' talks at both the Proserpine and Cannonvale libraries during May. These talks are a series of free information session for parents and caregivers with children aged 0-5 years and covered a range of topics such as Early Language, Speech Sounds, Social Communication and Early Literacy.

The ParentMedic program concluded in Proserpine this month with a great attendance and many comments from families about how worthwhile the information was.

Three local presenters with Masters in Neuro-Linguistic Programming (NLP) coaching / hypnotherapy and trained in various other modalities received RADF grant funding to hold Conversations for Inner Peace Workshops across the region. The aim of the masterclass was to assist the attendees with tools to support each one to connect with the community and overcome anxiety and loneliness. All

Community Services Monthly Report | May 2023

those attending found the workshop extremely beneficial.

May was an extremely busy month for First 5 Forever activities. Library staff attended Under 8's events at St Mary's, St Catherine's, St John Bosco's and Proserpine State School and provided children's activities and resources to create friendship bracelets to celebrate the theme "Play-You, Me and Our Community".

The Whitsunday Multicultural Festival at the PCYC saw many families visiting the Library Station permanently installed in the facility, with staff providing additional activities and information regarding library programs and services.

Visits to the Proserpine Kindergarten, Goodstart Bowen, Scottville/Collinsville Kindergarten and Scallywags (with Bunnings) for the National Simultaneous Storytime on Wednesday 24th May where staff enjoyed reading the Speedy Sloth book with children and carers.

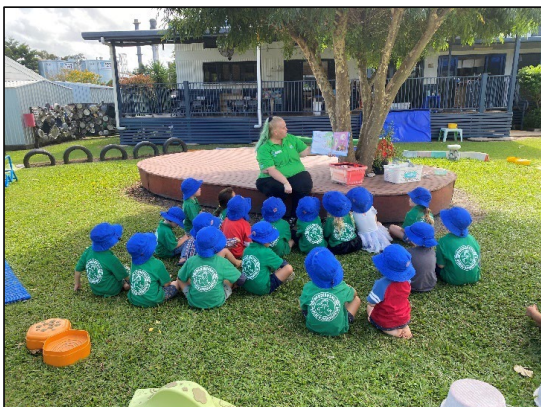


Photo 2 - National Simultaneous Storytime

The Pop-Up Library was on the move this month visiting Cannonvale State School Playgroup, Gumlu State School and St Catherine's Playgroup to provide items for loan, children's activities and share songs and stories. The Pop-Up Library will also make a second visit to each location in the coming weeks.

New booth seating was also installed at the Bowen PCYC Library Station.

National Reconciliation Week was celebrated across the libraries, opening on Saturday, 27 May 2023 with a Welcome to Country by Aunty Sue, smoking ceremony by Harrold Bowen, boomerang/artifacts workshop, craft activities and a storytime in the grassed area outside Proserpine Library. Bowen Library held an Indigenous artifacts display, craft activities and special storytime on the 30th May with Cr. Wright in attendance. The workshops were

facilitated by Robert Congoo from Yooribaya Cultural Experiences. Both Bowen and Proserpine Libraries had a "Sea of Hearts" display in each of the branches to allow families to express what reconciliation means to them.

Bowen Library underwent a major refurbishment with the installation of new shelving and signage throughout the library. This has resulted in a much lighter/brighter more open space that may be rearranged as required with the internal shelving now being mobile. The modifications also bring the library in line with the State Library of Queensland's Standards and Guidelines for Facilities. Some of the decommissioned shelving in the junior area was donated to the Wangaratta Bowls Club.

New booth seating was also installed at the Bowen PCYC Library Station.



Photo 3 - Bowen Library Refurbishment

Following a suggestion from the CEO a display has been put up in the windows of the vacant section of the Bowen Administration Office which highlights both the junior and adult sections of the Bowen library.

The Region's Libraries monthly borrowings, attendance and website visits increased from May 2022.

- Attendance 11,425 – 51.5% increase
- Borrowings 13,574 – 3.98% increase
- e-Library 1885
- Library Website Visits 2,353 – 22.42% increase.

Natural Resource Management's Projects for May 2023 include:

- A total of 73.5km of weeds along State controlled Roads were sprayed by contractors for the month of March for the Road maintenance Performance Contract (RMPC) program.
- The Feral Pig Aerial Control Program has continued with a number of flights undertaken

Community Services Monthly Report | May 2023

in the western and southern areas of the Whitsunday region recording 559 feral pigs removed from sensitive environmental areas.

- The ground 1080 baiting program continued with a coordinated bait at Mt Coolon with 1,200kg of baits over 15 properties.
- From the 15th to the 18th May Council staff worked with Collinsville residents on flying fox deterrent activities which included smoking actions.
- The Flying Fox population at the start of May was approximately 2,200. The population after the deterrent actions reduced to 650 individuals. At the end of May there were no Flying Fox in Pelican Park or residential properties.
- Council staff organised bushfire management workshops in Proserpine, Bowen and Collinsville.
- Council staff assisted with the planning of the Brisk Bay planned burn. The Brisk Bay burn was controlled by QFES from Townsville and Qld Dept of Resources. The rural fire brigades which attended the fire were Heronvale, Delta and Abbot Point.



Photo 4 - Planned Burn - Brisk Bay

The following are the average monthly occupancy rates at each of Council's Caravan Parks:

- Proserpine Tourist Park – 72% a 2.4% increase from May 2022.
- Wangaratta Caravan Park – 64% a 25.5% increase from May 2022.
- Proserpine RV Park - 269

The Bowen Work Camp contributed 389.75 hours towards Community landscaping Maintenance, Community Indoor Tasks + Whitsunday Regional Council Landscape Maintenance.

The Community Services Team received 337 CRMs for May (271 completed) with the Environmental

Health and Local Law Units receiving 272 (216 completed) complaints/requests for the month.

Top five complaint categories in regard to complaints received 'Other' Local Laws are: -

1. Overgrown Properties
2. Abandoned Vehicles
3. Illegal Parking
4. Illegal Camping
5. Illegal Burning Off

Council's Off-Street Carparks generated \$61,781 for the month with 9,226 transactions, a decrease of 24.45% from the previous month.

The Community Services Administration Officers' statistics for April 2023 include the following:

- Correspondence Generated – 648 items
- Civica & ECM Registrations – 1,137 tasks
- 926 Telephone Calls (internal and external).

Customer Service saw 1,181 visitors through the service centres an increase of 14.2% attendance to the previous month with a decrease of receipts issued to 9,148 from 9,638 during April.

Total BPay, Austpost, Direct Deposits & eServices payments for the month is 63.1% of total payments received.

Telephone calls increased to 3,521 from 3,281 up by of 7.3% from the previous month.

After hours calls generated 120 tasks to be actioned for May 2023 a 23% decrease from the previous month.

Aquatic Facility user statistics for May 2023 in comparison to May 2022 are listed below:

- Airlie Beach Lagoon decreased by 39.25% to 8572
- Bowen Pool – increased by 164.16% to 3973
- Proserpine Pool – increased by 23.37% to 2069
- Collinsville Pool closed during winter months

May 2023 saw the region host only 1 Cruise Ship with a total of 3,400 passengers on board. 2,537 passengers and crew passed through the marina to enjoy tours offered throughout the area plus a visit to Airlie Beach.

Julie Wright
Director Community Services

Community Services Monthly Report | May 2023

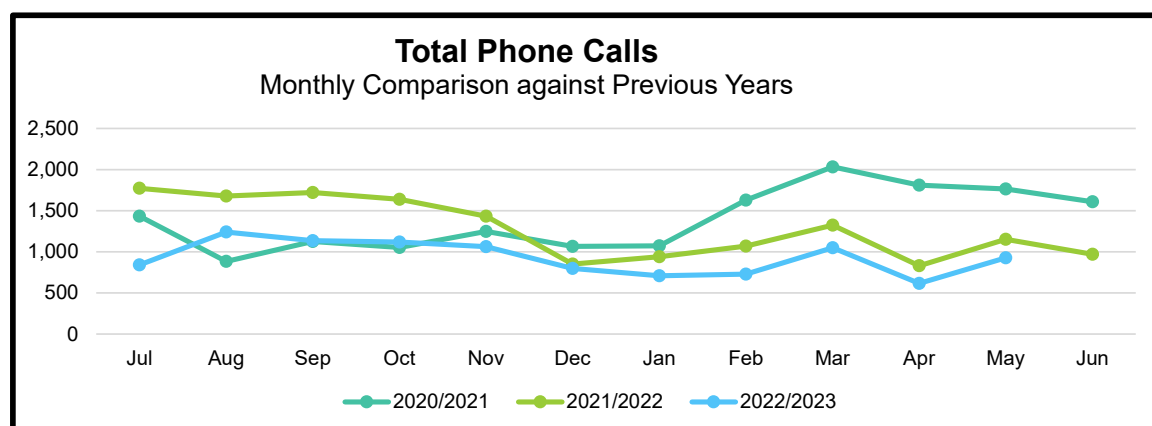
General

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

Administration Officers

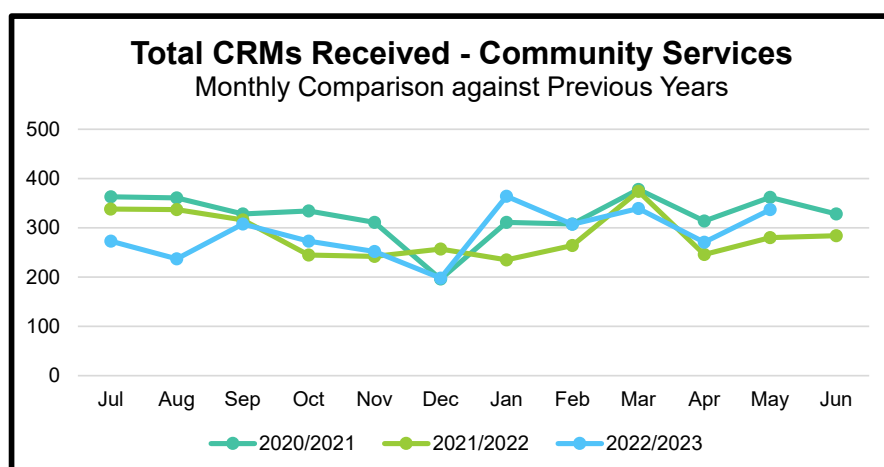
Service	YTD	Mar	Apr	May	Monthly Trend
Correspondence Generated	9,127	730	298	648	↑
ECM Task List	5,890	576	346	552	↑
Civica Registers	8,477	847	360	574	↑
Data Input	3,183	237	23	288	↑
CRMs Generated	634	68	87	94	↑
CRMs Closed	964	131	105	147	↑
Phone Calls - Internal	7,025	787	439	693	↑
Phone Calls - External	3,284	261	177	233	↑
Phone Calls - Total	10,226	1,048	616	926	↑
ECM Registering	6,035	442	323	563	↑
Purchase Orders	963	107	96	158	↑
Receipt Invoices	957	78	109	162	↑
Reports	318	35	27	21	↓



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Customer Request Management (CRM)

Service	YTD	Mar	Apr	May	Monthly Trend
Community Development					
CRM Received	77	15	7	10	↑
CRM Completed	42	8	4	4	–
Library Services					
CRM Received	72	1	0	24	↑
CRM Completed	71	0	0	24	↑
Aquatic Facilities					
CRM Received	33	1	1	0	↓
CRM Completed	21	0	1	0	↓
Caravan Parks					
CRM Received	4	0	1	0	↓
CRM Completed	3	0	0	0	–
Environmental Health & Local Laws					
CRM Received	2,689	290	247	272	↑
CRM Completed	2,042	213	163	216	↑
Parking					
CRM Received	13	1	0	1	↑
CRM Completed	13	1	0	1	↑
NRM & Climate					
CRM Received	232	30	15	27	↑
CRM Completed	93	12	6	23	↑
Customer Service / E-Services					
CRM Received	39	1	0	3	↑
CRM Completed	35	1	0	3	↑
Total CRMs for Community Services					
CRM Received	3,159	339	271	337	↑
CRM Completed	2,320	235	174	271	↑



Community Development

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Grant Applications					
Facility Management - Approved	2	0	1	0	↓
Facility Management - Approved (\$)	20,001	0	0	1	↑
Junior Elite Athlete - Approved	86	7	9	16	↑
Junior Elite Athlete - Approved (\$)	56,750	1,750	5,750	5,250	↓
RADF - Received	17	0	0	4	↑
RADF - Approved	10	5	0	0	–
RADF - Approved (\$)	58,367	40,576	0	0	–
RADF - Acquittals	5	0	1	1	–
Special Projects - Received	11	0	0	0	–
Special Projects - Approved	11	4	0	0	–
Special Projects - Approved (\$)	126,950	33,740	0	0	–
Special Projects - Acquittals	2	1	0	1	↑
Sport & Rec Club - Received	52	8	1	8	↑
Sport & Rec Club - Approved	52	6	4	1	↓
Sport & Rec Club - Approved (\$)	109,500	13,000	4,500	1,000	↓
Donation & Sponsorship Requests					
Donation Requests - Received	66	0	8	8	–
Donation Requests - Approved	54	0	4	3	↓
Donation Requests - Approved (\$)	56,130	0	5,600	8,300	↑
Fee Waivers - Approved	40	5	0	7	↑
Fee Waivers - Approved (\$)	17,284	2,316	0	3,387	↑
Sponsorships - Received	36	8	4	6	↑
Sponsorships - Approved	20	2	3	4	↑
Sponsorships - Approved (\$)	117,300	5,000	7,000	19,500	↑
Sponsorships - Approved (in kind)	38,030	0	0	5,000	↑
Sponsorships - Acquittals	0	0	0	0	–
Events					
Council Events - External - Completed	22	3	2	4	↑
Council Events - External - Participants	6,170	1,073	1,069	600	↓
Council Events - Internal - Completed	13	2	0	1	↑
Council Events - Internal - Participants	494	80	0	70	↑
External Event Applications Received	82	13	3	7	↑

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Cruise Ship Statistics

Statistics	YTD	Mar	Apr	May	Monthly Trend
Total Ships	75	13	4	1	↓
Total Passengers	161,298	30,148	12,220	3,400	↓
Off Ship Passengers & Crew	127,278	23,659	9,802	2,987	↓
Through Marina	119,964	18,572	8,025	2,537	↓
Town Visits	98,930	18,572	8,025	2,537	↓
Local Tours	28,348	5,087	1,777	450	↓

Junior Elite Athlete Recipients for May:

- Ljay Barton, Katie Maund, Jamie Henderson, Carys Ferguson, Holly Perrin, Quade Scott, Willow Gaffney, Isabella Bruce, Luke Austin, Benjamin O'Neill, Thomas O'Neill, Lincoln Douglas, Nara Suckling, Brina Kelly and Myka Kelly.

Events:

External:

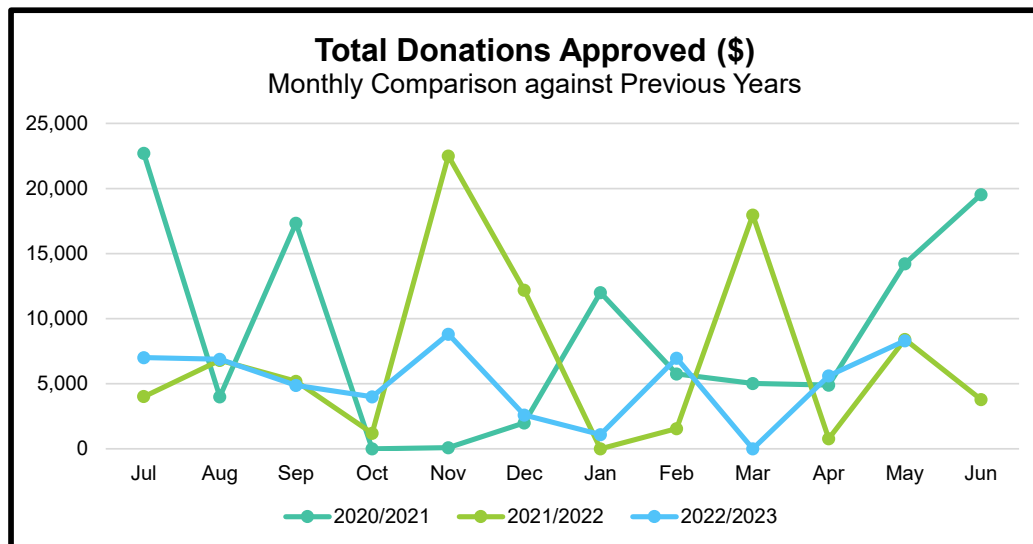
- Multicultural Festival & Citizenship Ceremony – Approx. 550
- NRW 2023 – Proserpine, Bowen & Cannonvale – Approx. 50

Internal:

- Biggest Morning Tea – Bowen & Proserpine – Approx. 70

Special Project Grants Successful Recipients:

- N/A



Community Services Monthly Report | May 2023



The report from My Community Directory + Diary is currently unavailable while they install upgrades to the software. My Community Directory + Diary have supplied the following stats for the month of May:

Year	Month	Listing Views	Results Views	Users	Events
2023	March	1,490	6,961	3,320	55
2023	April	1,252	5,443	2,555	101
2023	May	1,631	7,126	2,999	74

Top categories viewed for the month of May:

Rank	Category	Listing Views
1	Health Services	469
2	Sport	194
3	Recreation & Leisure	139
4	Environment & Conversation	112
5	Community Clubs & Interest Groups	94

List of Health Services searched:

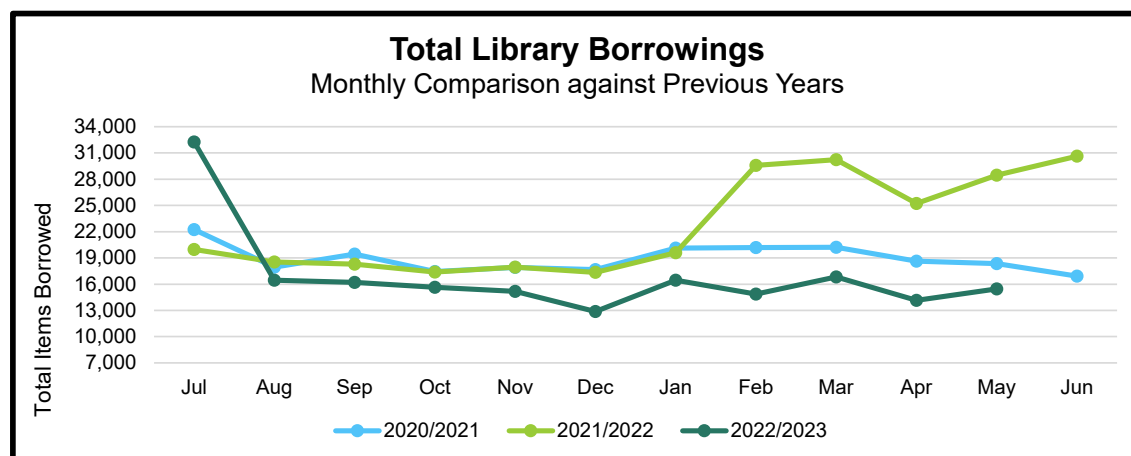
Rank	Service
1	Hospitals
2	Allied Health
3	Dental & Oral Health
4	Mental Health Services
5	General Practice/Doctor
6	General Health Services
7	Child Youth & Family Health
8	Pharmacies
9	Emergency Departments
10	Specialists

Library Services

The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

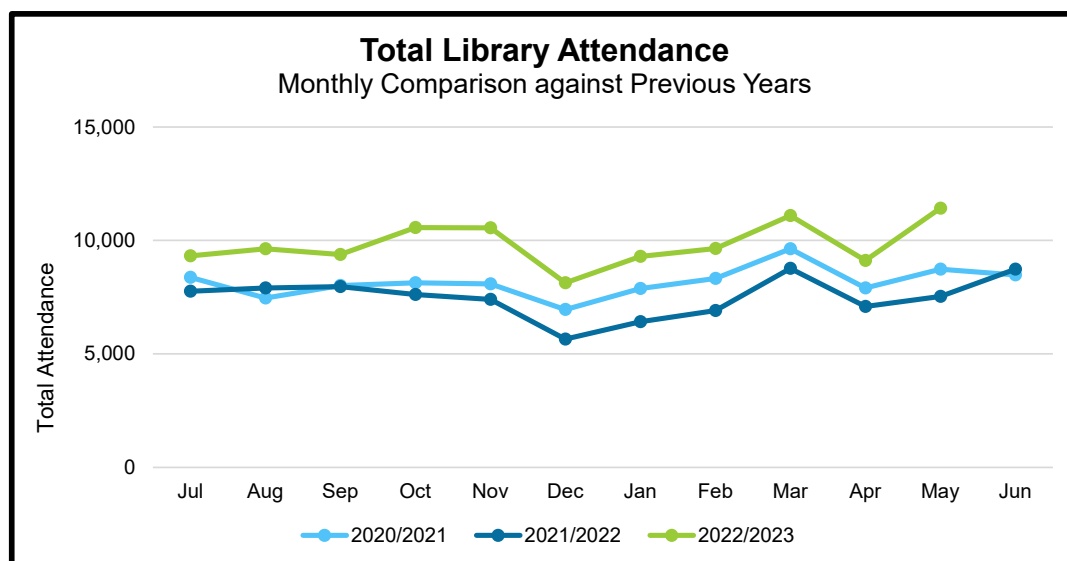
Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Library Resources Acquired					
Bowen & Collinsville Libraries	2,775	344	208	327	↑
Cannonvale Library	4,759	447	315	695	↑
Proserpine Library	2,617	313	195	199	↑
e-Library	1,872	207	180	138	↓
Library Resources Borrowed					
Bowen Library	36,826	3,480	2,934	3,531	↑
Cannonvale Library	70,074	7,055	5,210	5,741	↑
Collinsville Library	4,343	403	287	285	↓
Proserpine Library	35,961	3,860	3,308	4,017	↑
e-Library	39,139	2,028	2,401	1,885	↓
Mobile Library	0	0	0	0	–
Library Attendance					
Bowen Library	29,812	2,961	2,498	3,198	↑
Cannonvale Library	43,939	4,567	3,846	4,298	↑
Collinsville Library	6,996	830	729	792	↑
Proserpine Library	27,440	2,738	2,042	3,137	↑
Library Website					
Website Visits	27,584	2,378	2,197	2,353	↑



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Service	YTD	Mar	Apr	May	Monthly Trend
First 5 Forever (F5F)					
Resources - Acquired	193	51	6	36	↑
Resources - Borrowed by Branches	945	128	75	156	↑
Community Partnership Interactions	277	37	24	80	↑
Toolkits Distributed	153	2	2	17	↑
F5F In Library - Activities Held					
Bowen Library	76	9	5	13	↑
Cannonvale Library	110	14	5	15	↑
Collinsville Library	32	4	2	4	↑
Proserpine Library	109	14	5	15	↑
F5F In Library - Activities Attendance					
Bowen Library	1,347	170	84	231	↑
Cannonvale Library	2,736	316	107	382	↑
Collinsville Library	159	38	8	24	↑
Proserpine Library	1,816	240	98	320	↑
F5F Community Outreach - Events Held					
Bowen Library	25	5	3	5	↑
Cannonvale Library	22	2	1	4	↑
Collinsville Library	11	0	0	2	↑
Proserpine Library	17	2	0	6	↑
F5F Community Outreach - Events Attendance					
Bowen Library	1,258	86	655	240	↓
Cannonvale Library	1,824	202	150	361	↑
Collinsville Library	331	0	0	200	↑
Proserpine Library	2,075	590	0	864	↑



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Service	YTD	Mar	Apr	May	Monthly Trend
In Library Programs - Events Held					
Bowen Library - Adults	59	4	2	5	↑
Bowen Library - Children	74	4	14	3	↓
Cannonvale Library - Adults	63	5	5	8	↑
Cannonvale Library - Children	158	14	16	15	↓
Collinsville Library - Adults	5	1	0	1	↑
Collinsville Library - Children	17	0	4	0	↓
Proserpine Library - Adults	56	2	4	12	↑
Proserpine Library - Children	76	4	5	10	↑
In Library Programs - Events Attendance					
Bowen Library - Adults	212	31	6	12	↑
Bowen Library - Children	1,132	57	216	37	↓
Cannonvale Library - Adults	355	28	42	39	↓
Cannonvale Library - Children	3,056	363	272	192	↓
Collinsville Library - Adults	30	2	0	6	↑
Collinsville Library - Children	132	0	25	0	↓
Proserpine Library - Adults	402	7	8	105	↑
Proserpine Library - Children	1,199	36	261	164	↓
Community Outreach - Events Held					
Bowen Library - Adults	45	4	3	4	↑
Bowen Library - Children	1	0	0	0	–
Cannonvale Library - Adults	42	2	3	3	–
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	9	0	2	0	↓
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	47	5	4	5	↑
Proserpine Library - Children	0	0	0	0	–
Community Outreach - Events Attendance					
Bowen Library - Adults	436	37	27	32	↑
Bowen Library - Children	19	0	0	0	–
Cannonvale Library - Adults	308	10	16	21	↑
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	7	0	1	0	↓
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	578	61	51	58	↑
Proserpine Library - Children	0	0	0	0	–
Public Computer Usage					
Bowen Library	4,939	550	378	551	↑
Cannonvale Library	6,985	759	628	729	↑
Collinsville Library	220	9	6	4	↓
Proserpine Library	2,761	297	270	304	↑

Bowen Work Camp

Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

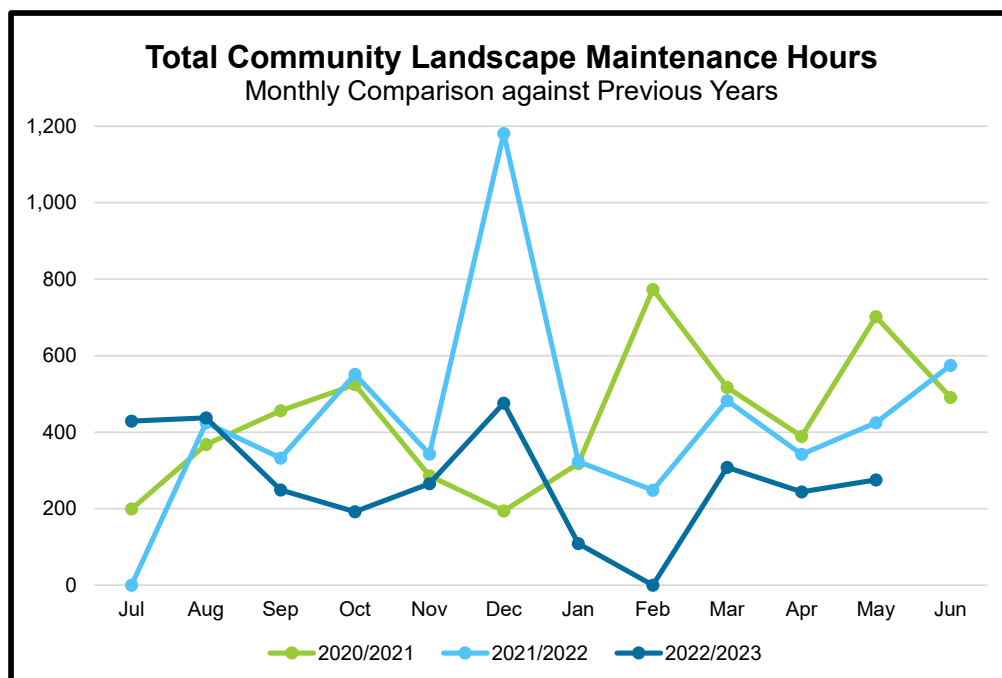
Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Community Landscape Maintenance Hours	2,985	308.25	243.75	275.5	↑
Community Indoor Tasks Hours	735	35	63	72.5	↑
New Project Assessment Hours	2	0	0	0	—
WRC Landscape Maintenance Hours	262	40.25	12.5	35.75	↑
WRC Nursery Maintenance/Propagation Hours	52	1.5	0	12	↑
WRC Indoor Tasks Hours	6	0	0	6	↑
QCS Compound Duties Hours	687	57.5	55.5	42	↓

*No inmates for the month of February

Projects

Project	Status	% Complete	Budget
Collinsville Youth Coalition – Installing table and chairs	On Hold	0%	✓
Bowen Neighbourhood Centre – Snipping and mowing yard until they move into new premises	In Progress	80%	✓



Aquatic Facilities & Caravan Parks

The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's caravan parks and aquatic facilities, and master planning for future sport and recreation assets.

Aquatic Facilities – Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Airlie Beach Lagoon – Total Users	342,302	37,029	32,229	8,572	↓
Airlie Beach Lagoon – Total Offences	3,035	393	169	213	↑
Pool Attendance – Bowen	67,436	9,652	4,803	3,973	↓
Pool Attendance – Collinsville	20,670	2,752	712	0	↓
Pool Attendance – Proserpine	41,885	3,603	2,853	2,069	↓

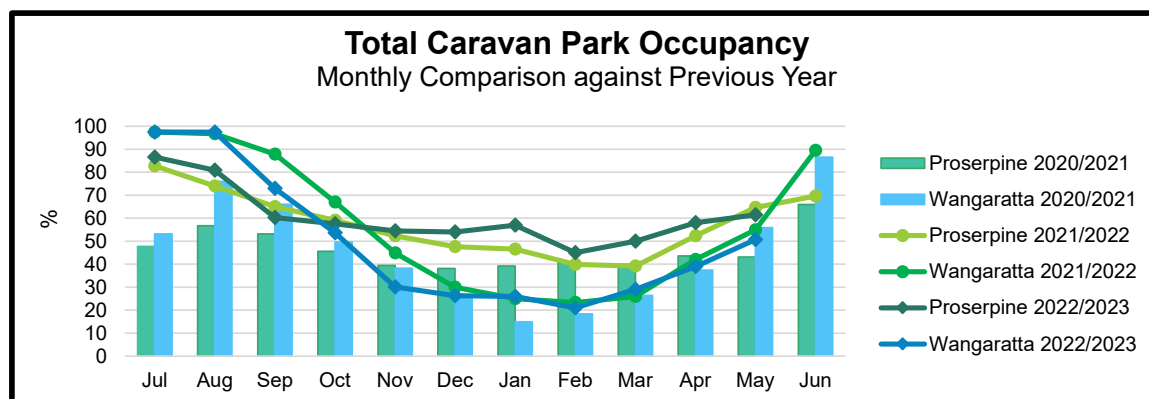
*Collinsville Swimming Pool closed during Winter months

Caravan Parks – Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Proserpine Tourist Park					
Occupancy (%)	61.5	50	58	72	↑
Revenue (\$)	466,842	44,237	37,132	42,644	↑
Accumulated Revenue - Laundry Service (\$)	7,288	600	481	844	↑
Wangaratta Caravan Park					
Occupancy (%)	50.6	29	39	64	↑
Revenue (\$)	532,976	30,210	39,860	55,075	↑
Accumulated Revenue - Laundry Service (\$)	7,074	301	352	727	↑

Caravan Parks Occupancy – Yearly Comparison for May

Service	2020	2021	2022	2023	Yearly Trend
Occupancy (%)					
Proserpine Tourist Park	31.2	66.0	69.6	61.5	↓
Wangaratta Caravan Park	32.2	86.5	89.5	50.7	↓



Proserpine Entertainment Centre

The Proserpine Entertainment Centre facilitates and delivers a wide variety of activities and programs from live performance to cinema, workshops and masterclasses to lectures and seminars.

Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Ticketed Events					
Events Held – Public Program	18	1	0	6	↑
Events Held – Hires	19	2	1	0	↓
Events Held - Different Movies	33	8	12	5	↓
Events Held - Cinema Sessions	137	17	35	14	↓
Ticket Sales					
Ticket Sales - Performance - Walk Up	1,568	122	214	423	↑
Ticket Sales - Performance - Internet	5,795	495	515	642	↑
Ticket Sales - Performance - Phone	283	18	22	49	↑
Ticket Sales - Cinema - Walk Up	1,416	163	113	254	↑
Ticket Sales - Cinema - Internet	1,786	165	236	219	↓
Ticket Sales - Cinema - Phone	22	0	0	1	↑
Functions & Events					
Functions	3	0	0	0	–
Functions – Attendees	138	0	0	0	–
Events	3	0	2	1	↓
Events – Attendees	1,524	0	1,500	24	↓
Hours					
Volunteer Hours	356	15	38	72	↑
Casual Hours (Paid) - Front of Hours	1,676	171.5	202.75	127	↑
Casual Hours (Paid) - Technical	1,655	133.25	299.75	231.75	↓
Booking Enquiries	51	6	4	6	↑
Website Hits	77,920	8,704	11,518	10,239	↓
Facebook Reach	107,447	11,143	11,687	15,609	↑
Feedback	22	3	4	3	↓
Bar Sales	43,324	4,189.50	6,245	5,107	↓

Shows & Performances for the month of May:

- Mr Stink
- Lady Sings the Maroons
- On By Circa
- Morning Melodies – A Hard Knock Life by Jonathon Welch
- Camerata Chamber Orchestra

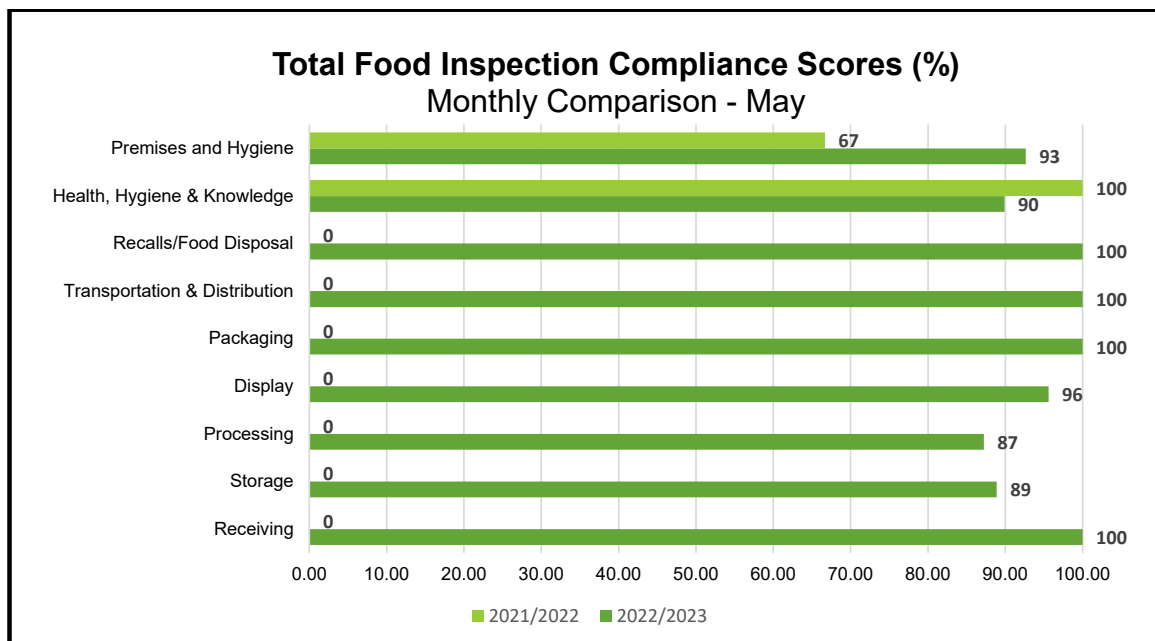
Environmental Health & Local Laws

The Environmental Health & Local Laws branch is responsible for regulation of all local laws and laws associated with Environmental Protection and Public Health. The Environmental Health Unit is responsible for licensing and inspection of food and accommodation premises, assessment of liquor licensing referrals, provides development conditions and the protection of the environment and public health. The Local Laws unit licenses prescribed activities and addresses all breaches of Local Laws including animal control and property compliance involving vegetation, accumulation of materials and temporary homes. Local Laws is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations. The branch is active in development, review and maintenance of related policies and registers.

Environmental Health – Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Environmental Health					
Environmental Health – Plan Approval Applications Received	57	10	2	4	↑
Environmental Health Applications Received	82	12	0	11	↑
Food Safety Programs Received	2	0	0	1	↑
Liquor Licence Referrals Received	26	4	0	4	↑
Food Business - Inspections	106	6	0	22	↑
Food Business - Re-Inspections	5	0	0	1	↑
Food Safety Programs Audit Reports Reviewed	11	0	0	1	↑
Food Business Licence Enquiries	17	0	0	17	↑
Other Environmental Health Enquiries	1	0	0	1	↑
Other Environmental Health Inspections	0	0	0	0	–
Development Applications Referrals Received	4	0	0	2	↑
Accommodation - Inspections	8	0	1	2	↑
Accommodation - Re-inspections	2	0	0	1	↑
Complaints Received - EH General	107	16	12	15	↑
Event Application Assessment	17	0	0	10	↑
Food Inspection Compliance Categories					
Receiving (%)	96.09	100.00	100.00	100.00	–
Storage (%)	85.42	91.43	100.00	88.89	↓
Processing (%)	91.59	100.00	100.00	87.23	↓
Display (%)	88.84	100.00	100.00	95.59	↓
Packaging (%)	97.86	100.00	100.00	100.00	–
Transportation & Distribution (%)	77.27	0.00	100.00	100.00	–
Recalls/Food Disposal (%)	91.59	62.50	100.00	100.00	–
Health, Hygiene & Knowledge (%)	87.38	93.33	95.00	89.89	↓
Premises and Hygiene (%)	89.48	95.73	96.23	92.66	↓

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Local Laws – Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Local Laws					
Local Law Applications Received	58	7	1	3	↑
Complaints Received - Animal Management	892	69	72	118	↑
Complaints Received - Other Local Law	1,257	256	127	98	↓
Compliance Notices Issued	409	85	50	41	↓
Renewal/Reminder/Final Notices	740	4	0	52	↑
Infringement Responses	833	84	31	78	↑
Dog Registrations	4,181	37	32	27	↓
Cat Registrations	500	3	3	2	↓
Parking Infringements - Issued	1,797	127	132	190	↑
Parking Infringements - Waived	176	13	14	34	↑
Other Infringements - Issued	403	24	29	77	↑
Other Infringements - Waived	68	3	4	8	↑
Infringement Reminder Notices Sent	980	107	0	11	↑
Proserpine Self-Contained Vehicle Park Inspections*	1,588	0	0	269	↑

*Proserpine Self-Contained Vehicle Park closed December – March

Complaint Categories – Other Local Laws

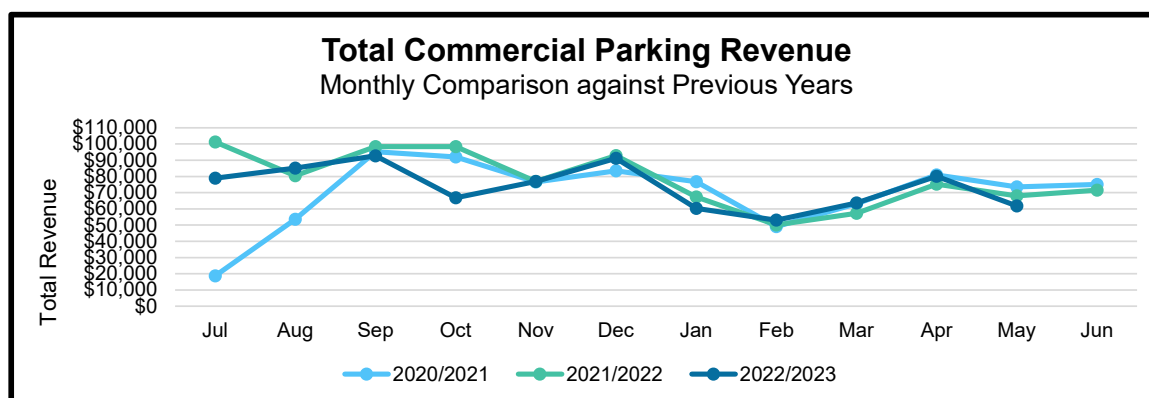
1. Overgrown Properties
2. Abandoned Vehicles
3. Illegal Parking
4. Illegal Camping
5. Illegal Burning Off

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Commercial Parking – Operations

Car Parks	YTD	Mar	Apr	May	Monthly Trend
Heart of the Reef Transit Facility					
Occupancy (no.)	19	0	0	0	–
Revenue (\$)	1,064	0	0	0	–
Port of Airlie					
Average Spend (\$)	12.52	12.78	12.69	12.84	↑
Tariff (most selected)	12-24hr	12-24hr	12-24hr	12-24hr	–
No. of tickets purchased	23,038	1,861	2,083	1,741	↓
Revenue (\$)	287,741	23,789	26,450	22,361	↓
Airlie Creek					
Average Spend (\$)	4.41	4.69	4.56	4.51	↓
Tariff (most selected)	1-2hr	1-2hr	1-2hr	1-2hr	–
No. of tickets purchased	61,346	3,552	4,642	3,626	↓
Revenue (\$)	268,328	16,662	21,154	16,425	↓
Broadwater Avenue					
Average Spend (\$)	1	3.54	3.80	3.67	↓
Tariff (most selected)	1-2hr	1-2hr	1-2hr	1-2hr	–
No. of tickets purchased	7,029	1,522	2,362	1,638	↓
Revenue (\$)	25,749	5,392	8,982	6,016	↓
Abell Point Marina					
Average Spend (\$)	8.29	8.28	8.79	8.78	↓
Tariff (most selected)	4-12hr	4-12hr	4-12hr	4-12hr	–
No. of tickets purchased	19,733	1,638	2,014	1,472	↓
Revenue (\$)	165,475	13,565	17,693	12,922	↓
Coconut Grove					
Average Spend (\$)	5.75	5.48	5.29	5.42	↑
Tariff (most selected)	2-4hr	2-4hr	2-4hr	2-4hr	–
No. of tickets purchased	11,262	779	1,111	749	↓
Revenue (\$)	66,393	4,268	5,881	4,057	↓

*Airlie Lagoon Precinct figures separated to Airlie Creek & Broadwater Avenue Car Parks



Natural Resource Management & Climate

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

Natural Resource Management – Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Complaints Received - Pest & Weed	128	19	8	18	↑
Complaints Received - Environmental	104	11	7	9	↑
Property Pest Management Plan (PPMP) Implemented/Reviewed	23	3	2	2	–
PPMP Annual Reviews Completed	29	1	0	4	↑
Landholder Access - Herbicide Rebate	54	6	5	6	↑
Landholder Access - Mechanical Rebate	2	0	0	0	–
Letters/Emails to Landholders - Weeds	846	98	86	326	↑
Property Visit/Inspections - Weeds	859	89	105	178	↑
Property Visit/Inspections - Feral Animals	282	15	10	10	–
Feral Animals - Traps Set	11	0	0	2	↑
Feral Animals - Trapped	19	0	0	1	↑
Aerial Shooting - Flights	14	0	0	4	↑
Aerial Shooting - Feral Animals Shot	2,022	0	0	559	↑
Properties Baited (Feral Animals & Yellow Crazy Ants)	76	0	6	35	↑
Baits Laid (kg) (1080 & ANTOFF)	7,462	0	600	1,500	↑
Length of Road Reserve Sprayed (km)	248.0	73	100.5	73.5	↓
No. of Council Lots Sprayed/Inspected	54	0	2	17	↑
Mixed Chemicals Used (L)	2,915	0	15	200	↑
Workshops/Field Days/School Talks	9	0	0	3	↑
Letters/Emails to Landholders – Environment/Bushfire Management	968	133	20	22	↑
Property Visit/Site Inspection – Environment/Bushfire Management	261	20	6	12	↑
PIN's/Biosecurity Orders/Compliance Notices Issued - Environment	6	0	0	0	–
Project Reports - not to Council	40	3	4	0	↓
Briefing / Council Reports	15	2	0	0	–
Bushfire Hazard Reduction Burns	4	0	0	1	↑
Bushfire Management Plans	46	6	1	1	–
Environmental Planning Projects Completed	3	0	0	0	–
DA's Assessed (including RFI & Conditions & Advice) Completed	36	0	0	0	–
Correspondence Out - CCAT	352	130	46	109	↑
Projects/Works Completed - CCAT	42	11	7	10	↑

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Projects

Project	Status	% Complete	Budget	Time
Bushfire Management Program	In Progress	50%	✓	✓

Climate Projects

Project	Type	Status
Whitsunday Industry Resilience Project	Economic	Finalised
Funding and Financing Adaptation – A Case Study	Economic	Stage 1 finalised
Whitsunday Water Treatment and Pumping Optimisation	Economic	Underway – CQU Masters student in year 1 of 2
Whitsunday Healthy Heart (WHH) Project	Social	Underway (year 3 of 4)

Update

Pest Management Projects:

- **Weeds**
 - The Leucaena Urban Weed Control Project is continuing with several sites treated this month.
 - The control of declared weeds along State roads has continued using external contractors.
 - Staff attended the Burdekin Regional Pest management Group meeting.
 - Staff attended the Mackay Pest Group meeting.
 - Council was represented at the State Oversight Pest Management Committee meeting to discuss pest management projects across the State.
- **Animals**
 - The Feral Pig Aerial Control Program has continued with a number of flights undertaken in the western and southern areas of the Whitsunday region. The flights at the end of May recorded approximately 540 feral pigs removed from sensitive environmental areas.
 - The ground 1080 Baiting Program continued with a coordinated bait at Mt Coolon.
- **Mosquitos**
 - No specific mosquito treatment works this month. The Council Mosquito Management Plan will be reviewed in June 2023.

Other Natural Resource Management Projects:

Collinsville Flying Fox

- From the 15-18 May, Council staff worked with Collinsville residents on Flying Fox deterrent activities which included smoking actions.
- The Flying Fox population at the start of May was approximately 2,200. The population after the deterrent actions was 650 individuals. At the end of May there were no Flying Fox in Pelican Park or residential properties.

Bushfire Management

- Council staff organised bushfire management workshops in Proserpine, Bowen and Collinsville
- Council staff organised a community meeting for the Crystalbrook Community Bushfire Plan to start discussions.
- Council staff assisted with the planning of the Brisk Bay planned burn. The Brisk Bay burn was controlled by QFES from Townsville and Qld Dept of Resources. The rural fire brigades which attended the fire were Heronvale, Delta and Abbot Point.

Environment Projects

- Wait Creek revegetation site at Coromandel Court is still being planned and waiting for water connection.
- Council staff met with officers from the GBRMPA to discuss the Reef Guardian Council Program and Action Plan.
- Three Council staff attended an Erosion and Sediment Control Workshop in Mackay hosted by Mackay Regional Council.
- Council hosted a meeting to discuss the proposed Pioneer Bay “Go Slow” zone. This project is still at the planning phase to determine the best process going forward and what State agency has the legislative authority to implement and manage such a zone if supported.

Climate Change

- Council has selected a contractor to assist with the Urban foreshore shoreline benchmarking project. The shoreline bench marking project will use Lidar to map the urban foreshore beaches and establish a benchmark 2023 shoreline for coastal erosion monitoring and decision making. The field work is due to start around the 12 June 2023.

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Customer Service

Call Centre – Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Business Hours Call Centre					
Calls Received – Total CS	52,361	5,653	3,281	3,521	↑
Calls Received – 1300 WRC QLD	32,675	3,634	2,499	2,721	↑
Calls Answered	28,840	3,109	2,161	2,365	↑
Calls Overflowed	2,665	384	257	289	↑
Calls Abandoned	987	141	55	49	↓
Calls Abandoned (%)	3.02%	3.88%	2.20%	1.80%	↓
Untracked Calls (Voice Msg)	284	67	26	18	↓
*ASL - Average Service Level (%)	82.3%	77.6%	86.1%	88.4%	↑
*ASA - Average Speed of Answer	21	25	21	16	↓
*AHT - Average Handle Time/Secs	210	225	233	230	↓
After Hours Call Centre					
Calls Received– Total (inc test)	1,572	83	156	120	↑
Calls Answered– (Charged)	1,026	62	125	107	↑
Calls Abandoned (%)	9.8%	13.25%	–	–	–
*ASL - Average Service Level (%)	68.1%	63.9%	62.0%	63.0%	↓
*ASA - Average Speed of Answer	–	41	54	43	↑
*AHT - Average Handle Time/Secs	–	201	225	196	↑

Customer Transactions

Service	YTD	Mar	Apr	May	Monthly Trend
Receipts	135,250	28,944	9,638	9,148	↓
eServices Receipts	3,095	882	168	155	↓
eServices Receipts (%)	2.29%	3.05%	1.74%	1.69%	↓
Requests	22,140	2,226	1,488	1,785	↑
Counter Stats at FPOC (pay/req)	22,225	2,985	1,034	1,181	↑
eServices CRMs	36	1	0	3	↑
eServices CRMs (%logged)	0.16%	0.04%	0.00%	0.17%	↑

Payments:

- Total BPay, Austpost, Direct Deposits & EServices payments at **63.1%** of total payments.

Incoming Calls & Requests:

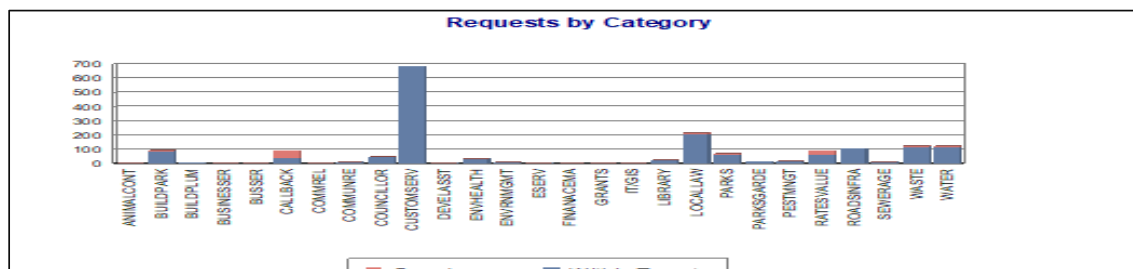
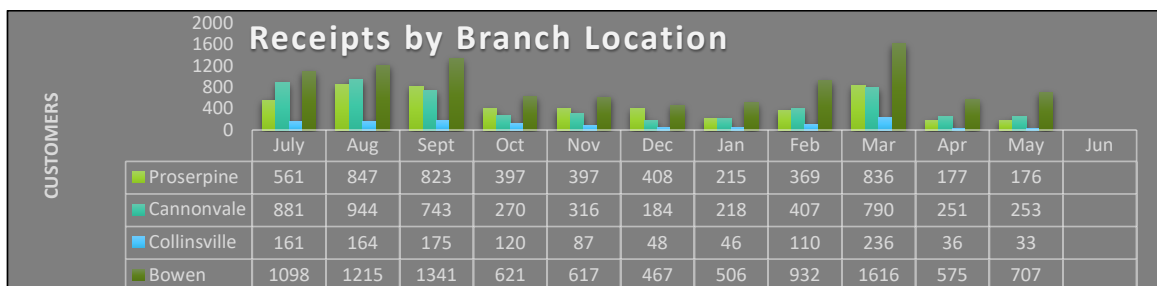
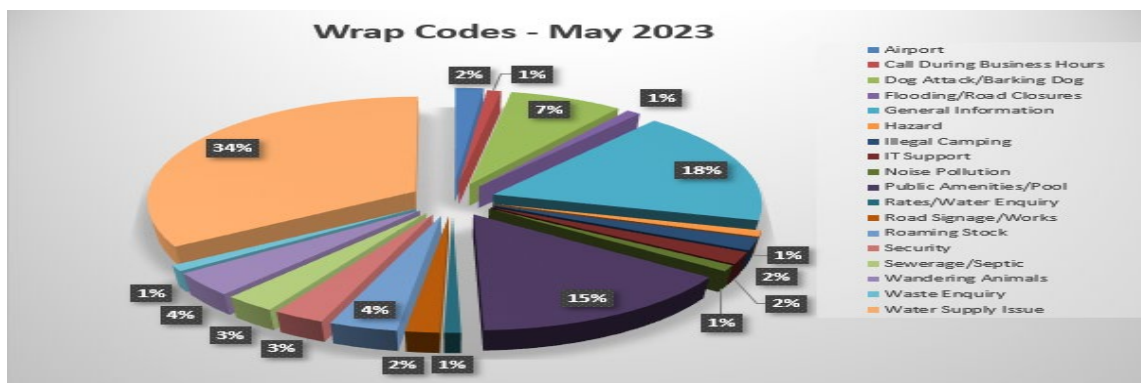
- CRM completion was **92.60%**.
- Total of **1,181** visitors through the service centres.
- WRC Call Statistics at **88.4%** of calls answered in 25 seconds.
- First Point of Contact (FPOC) resolution was at **71.52%** for May.

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Top Issues

Service	YTD	Mar	Apr	May	Monthly Trend
Counter Receipts					
Rates Search	1,708	160	112	156	↑
Rates Receipt	5,019	1,303	140	119	↓
Private Certifier	495	24	29	71	↑
Special Water Meter Reads	659	53	49	52	↑
Water Charges	2,360	915	110	49	↓
Telephone (First Point of Contact)					
Local Laws/Compliance and Environment	1,626	151	107	121	↑
Rates/Water Billing	2,802	320	172	116	↓
Building/Plumbing/Planning & Develop.	882	73	77	73	↓
Water/Sewerage/Trade Waste	755	86	70	47	↓
General	1,283	98	62	38	↓

Afterhours Calls



Cultural Heritage

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

Operations

Service	YTD	Mar	Apr	May	Monthly Trend
Meetings with Traditional Owners	3	0	1	0	↓

- On-site meeting held in Collinsville with Jangga Operations on Monday, 11 July 2022.
- Jangga Consultative Committee Meeting held in Charters Towers on Thursday, 17 November 2022.
- Jangga Consultative Committee Meeting held in Bowen on Tuesday, 18 April 2023.

Projects

Project	Status	% Complete	Budget	Time
Review of Reconciliation Action Plan	In Progress	10%	✓	✓
Indigenous Land Use Agreements (ILUA)	In Progress	80%	✓	✓

13.4.1 - Memorial Plaque for Cedric Francis & Karma Enid Power

DATE: Wednesday 28 June 2023

TO: Ordinary Council Meeting

AUTHOR: Mark Callaghan - Manager Parks and Gardens

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Decision

ATTACHMENTS

1. ATTACHMENT - Fred and Olive Power Memorial Plaque [13.4.1.1 - 1 page]

PURPOSE

This report is seeking approval to place a memorial plaque at Hansen Park, Bowen for Cedric Francis, and Karma Enid Power.

OFFICER'S RECOMMENDATION

That Council approve the request from members of the Power family to install a memorial plaque for Cedric Francis and Karma Enid Power at Hansen Park, Bowen as this request meets the criteria of the Memorials in Council Parks, Gardens, Open Spaces and Road Reserve Policy.

BACKGROUND

Council have been asked to consider the installation of a memorial plaque for Cedric Francis and Karma Enid Power adjacent to Fred and Olive Power plaque located at Hansen Park, Bowen (Attachment 13.5.1.2) to honour their memory and survival during the 1958 cyclone, by acknowledging their notable cultural and historical ties to land and sea.

The family request that their ancestors' significant contributions to the Horseshoe Bay community be recognised and celebrated with a memorial plaque.

The Parks and Gardens Manager confirmed with Naomi Michael-Smith (Nee Power) another descendant of Fred and Olive Power on the 25 March 2023 that she was not opposed to the plaque of Cedric Francis and Karma Enid Power being placed beside the current memorial plaque of Fred and Olive Power in Hansen Park, Bowen.

DISCUSSION/CURRENT ISSUE

N/A

STATUTORY/COMPLIANCE MATTERS

This request complies with the Memorials in Council Parks, Gardens, Open Spaces and Road Reserve Policy.

STRATEGIC IMPACTS

Connect with traditional owners within the region to recognise and support each group's rights and interests.

FINANCIAL IMPLICATIONS

Negligible administration costs.

CONSULTATION/ENGAGEMENT

Family of Cedric Francis and Karma Enid Power.

RISK ASSESSMENT

The following risks have been assessed in relation to this matter in accordance with council's risk management framework, inclusive of any risk mitigation currently provided through existing control measures:

Infrastructure and Assets - In the instance where the memorial plaque sustains damage, council may be asked to conduct repairs however, it is the sole responsibility of the donor for any upkeep and repairs for a 15-year period as stated under the policy.

Reputation – If Council supports the placement of the memorial plaque, this may lead to numerous more requests for the installation of memorials throughout council's parks and gardens, hence the implementation of the policy.

Reputation – If Council choose not to support the placement of the memorial plaque, it may result in several complaints from the community.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

N/A

ALTERNATIVES CONSIDERED

N/A



14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.

15 LATE REPORT ITEMS

No late report items for this meeting.

16 CONFIDENTIAL MATTERS

16.1 Corporate Services

16.1.1 - Governance

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.***