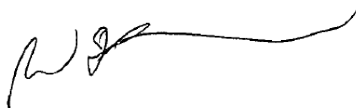




Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 67 Herbert Street, Bowen on **Wednesday 25 October 2023**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Julie Hall (Mayor), Gary Simpson (Deputy Mayor), Jan Clifford, Clay Bauman, John Collins, Michelle Wright, and Michael Brunker.



Warren Bunker

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 67 Herbert Street, Bowen on Wednesday 25 October 2023
commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences
- Morning Tea commencing 10.30am

Whitsunday Regional Council
**Agenda of the Ordinary Council Meeting held at
Council Chambers, 67 Herbert Street, Bowen on
Wednesday 25 October 2023 commencing at 9:00 AM**

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2 CONDOLENCES

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

3.1 - Confirmation of Minutes

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen – Governance Administration Officer

AUTHORISING OFFICER: Peter Shuttlewood - Acting Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 27 September 2023 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 27 September 2023.

BACKGROUND

In accordance with s254F of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 27 September 2023 under the supervision of the person presiding at the meeting. These unconfirmed minutes were reviewed and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 27 September 2023.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 27 September 2023 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 27 September 2023 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 27 September 2023 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared conflicts of interest. At the Ordinary Council Meeting held on

27 September 2023, the following conflicts of interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
Cr Jan Clifford	Prescribed	12.3	Cr Clifford declared a prescribed conflict of interest in item 12.3 Outstanding Rates and Charges - Sale of Land for Rate Arrears 2024 in accordance with section 150EL of the Local Government Act 2009, as a consequence of having personal dealings with the property owner of one of the properties listed for sale. As a result of this conflict of interest, Cr Clifford advised that she will leave the room taking no part in the discussion or decision making of this item.

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 27 September 2023, the following orders were made:

Councillor	Order Made
No orders made for this meeting.	

Local Government Regulation 2012

Section 254F of the Local Government Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the Councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
22/02/2023	13.5.2 - Tondara Road Seal	That the item lie on the table pending further investigations and costings.	Tondara road resheeting Tender has been awarded and report to come back to November meeting.

CONSULTATION

Manager Governance & Administration

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the Ordinary Council Meeting held on 27 September 2023 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

4 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

5 MAYORAL MINUTE

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

6 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

7 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

8 PETITIONS / QUESTIONS ON NOTICE

This item on the agenda allows for the following two options:

1. Councillors to present a petition to the meeting in accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.
2. The inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

10.1 - Audit & Risk Committee Meeting Minutes - 5 September 2023

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: James Ngoroyemoto - Manager - Governance and Administration Services

AUTHORISING OFFICER: Peter Shuttlewood - Acting Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Final Unconfirmed Audit & Risk Committee Meeting Minutes - 5 September 2023
[10.1.1 - 18 pages]

PURPOSE

Council is required to review and consider the recommendations of the Audit & Risk Committee. The Audit & Risk Committee does not have decision-making authority and any recommendations it makes must be endorsed and approved by Council resolution prior to implementation or action.

OFFICER'S RECOMMENDATION

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meeting held on 5th September 2023.

BACKGROUND

Whitsunday Regional Council's Audit & Risk Committee met on 5 September 2023 and minutes were recorded from this meeting and are provided to Council to consider and review the Committee's recommendations, in accordance with Section 211(1)(c) of the Local Government Regulation 2012.

The primary objective of the Audit & Risk Committee is to promote good corporate governance through the provision of independent assurance, oversight, and advice to Council on matters relating to:

- Internal Audit;
- External Audit;
- Financial Reporting;
- Risk Management;
- Internal Controls; and
- Legislative and Organisational Compliance.

DISCUSSION/CURRENT ISSUE

The following reports were presented at the meeting of the 5th September 2023 and voted in support by the Committee;

- Chief Executive Officer Briefing Update
- Audit and Risk Meeting Priorities Guide
- Monthly Financial Report
- Restricted Cash Balance as at 30 June 2023

- Position Paper: Progress Report 1 2023.24 Revaluation
- Internal Audit Activity Report - September 2023
- External Audit - Final Management Letter 2023
- External Audit - QAO Briefing Paper
- Risk Management - Insurance Profile Update
- Asset Management Strategy 2023 Report Card
- Position Paper - Priority Asset Management Plans
- Strategic Workforce Plan Update

STATUTORY/COMPLIANCE MATTERS

Audit and Risk Committee Charter clause 3.9
Local Government Regulation 2012

STRATEGIC IMPACTS

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

FINANCIAL IMPLICATIONS

Financial Implications are managed within the existing budgets and delegations.

CONSULTATION/ENGAGEMENT

Manager Governance & Administration
Audit & Risk Committee

RISK ASSESSMENT

Council risks non-compliance with the Audit & Risk Committee Constitution if they do not consider and review the recommendations of the Committee.

TIMINGS/DEADLINES

Minutes are to be presented to the next available Council Meeting.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.

- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Council has the following options:

1. Support the recommendations. Council can:
 - a) Endorse the Committee's recommendations,
 - b) Receive the minutes of the Audit & Risk Committee's 5th September 2023 meeting
 - c) Approve actions arising from that meeting; or
2. Alternatively, seek to amend the recommendations. If on review, Council require clarification on any of the recommendations or actions arising and wishes to amend them, then this is the appropriate opportunity to address any concerns or issues with the minutes and the recommendations and actions arising therein.



Minutes of the Audit & Risk Committee Meeting held on Tuesday 5 September 2023 at Council Chambers, 83-85 Main Street, Proserpine

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

Members Present:

Graham Webb (Chair) and Cr Gary Simpson

Internal/Externals Present:

Warren Bunker (Chief Executive Officer - WRC); James Ngoroyemoto (Manager Governance and Administration); Lyndal O'Neill (Manager Human Resources); Matthew Monaghan (William Buck) - via teleconference; Sabrina Frank (Queensland Audit Office) - via teleconference; Wayne Gorrie (O'Connor Marsden) - via teleconference; Tailah Jensen - Secretary (Governance and Administration Officer - WRC); Leah Bradley (Manager Financial Services), Katie Coates (Management Accountant), Julie Moller (Manager Strategic Finance); Kamal Goli (Accounting Officer)

Apologies:

Jason Bradshaw (Director Corporate Services), Cr Julie Hall (Mayor/Member), John Finlay (Member)

Observers:

Cr Clay Bauman - Via teleconference

Whitsunday Regional Council
Minutes of the Audit & Risk Committee Meeting held at
Council Chambers, 83-85 Main Street, Proserpine on
Tuesday 5 September 2023 commencing at **9:00 AM**

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This is page 3 of the Minutes of Council's Audit & Risk Committee Meeting - 5 September 2023

This is page 21 of the Agenda of Council's Ordinary Council Meeting - 25 October 2023

1 APOLOGIES/LEAVE OF ABSENCE

The following apologies were received and noted at the Audit & Risk Committee Meeting:

- Jason Bradshaw (Director Corporate Services)
- Julie Hall (Mayor/Member)
- John Finlay (Member)

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## 2 DECLARATIONS OF INTEREST

There were no declarations made for the meeting, however the Chairman advised the Committee of his previous declaration made for transparency: A conflict of interest, in that his son works for McCullough Robertson Lawyers, who do work for Whitsunday Regional Council as part of the legal services panel adopted by Council. Chairperson advised that the interest will not impact his role as Chair of the Audit & Risk Committee, but wanted to make the disclosures for openness and completeness.

~~~~~

3 CONFIRMATION OF MINUTES

3.1 - Confirmation of Minutes

PURPOSE

The minutes of the previous meeting must be confirmed by the committee members present. The minutes of Council's Audit & Risk Committee Meetings held on 25 July 2023 & 14 August 2023 are provided for the committee's review and confirmation.

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee confirms the Minutes of the Audit and Risk Committee Meetings held on 25 July 2023 & 14 August 2023.

RESOLUTION AR2023/09/05.1

Moved By: MR G WEBB

Seconded By: CR G SIMPSON

That the Audit and Risk Committee confirms the Minutes of the Audit and Risk Committee Meetings held on 25 July 2023 & 14 August 2023.

MEETING DETAILS

The motion was Carried 2 / 0.

CARRIED

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#### **4 AUDIT & RISK COMMITTEE REPORTS**

##### **4.1 Audit & Risk Committee Operations**

##### **4.1.1 - Chief Executive Officer Briefing Update**

##### **RESOLUTION AR2023/09/05.2**

**Moved By: CR G SIMPSON**

**Seconded By: MR G WEBB**

**That the Audit & Risk Committee receive the verbal update from the CEO.**

##### **MEETING DETAILS**

Chief Executive Officer provided an overview on the following key focus areas:

- Bowen -Abbot Point, Airport, Marina and CBD
- Arlie Beach tourism destination – refresh and tidy up
- Masterplan Capital Program
- Proserpine Mill
- Collinsville – servicing mines program
- Environmentally biodiversity activities
- Community Customer service Focus and transparency
- Growth – corridor between Proserpine and Shute Harbour
- Housing action planning
- Network planning and asset management
- Delegations, grants and policies review
- Standing orders review - Ordinary Council meetings cycle changes and live stream recordings
- Elections
- Financial sustainability
- Safety strategy
- Advocacy program with state agencies

The motion was Carried 2 / 0.

**CARRIED**

~~~~~

4.1.2 - Audit and Risk Committee Priorities Guide

PURPOSE

The purpose of this report is to provide the Committee with the current Priorities Guide and an opportunity to request additional items be included on the guide to be endorsed at the following meeting.

OFFICER'S RECOMMENDATION

That the Audit & Risk Committee note the current Priorities Guide.

RESOLUTION AR2023/09/05.3

Moved By: MR G WEBB

Seconded By: CR G SIMPSON

That the Audit & Risk Committee note the current Priorities Guide.

MEETING DETAILS

Manager Governance provided an overview of current priorities guide and what items are being moved to be addressed at the November 2023 meeting. Chief Executive Officer invited Internal & External members participate in the upcoming review of the Audit & Risk Committee Charter.

The motion was Carried 2 / 0.

CARRIED

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## 4.2 Financial Reporting

### 4.2.1 - Monthly Financial Report

#### PURPOSE

To inform the committee of the current financial performance and position for the period to 31 July 2023.

#### OFFICER'S RECOMMENDATION

That the Audit and Risk Committee receive the following reports:

1. Monthly Financial Report to July 2023;
2. Unaudited Financial Statements 2023/24 for the period ended 31 July 2023; and
3. Capital Expenditure Report as at 31 July 2023.

#### RESOLUTION AR2023/09/05.4

Moved By: MR G WEBB

Seconded By: CR G SIMPSON

That the Audit and Risk Committee receive the following reports:

1. Monthly Financial Report to July 2023;
2. Unaudited Financial Statements 2023/24 for the period ended 31 July 2023; and
3. Capital Expenditure Report as at 31 July 2023.

#### MEETING DETAILS

Manager Financial Services advised that at end of July, Council operating surplus is 44.3M due to half yearly rates being issued. Interests on investments is tracking well ahead of budget. Interest rates are still very high, 22/23 QLD Treasury Corporate rates remained the highest we have seen since we have been tracking in 2015/16. July rate came in at 4.87%. Two term deposits still in place. Total direct spend is at 65% compared to the YTD budget which is low. Staff expenses at 83% as there a number of vacancies we are trying to fill. Supplier spend is also under budget at 54%. Supplier spend is under budget due to budget phasing which will be further investigated during budget review. 1% Capital Budget has been spent of 51.4M and work has been undertaken though forward planning. Manager Strategic Finance has included sustainability ratios in the report with the change in guidelines and Local Governments having to report these financial sustainability ratios now. These are unaudited. Tracking within target range and Whitsundays is classified as tier 4 Council. A couple ratios not yet applicable to us and won't be introduced until 25/26 financial year.

The motion was Carried 2 / 0.

**CARRIED**

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4.2.2 - Restricted Cash Balance as at 30 June 2023

PURPOSE

To provide an update to members of the Audit and Risk Committee on the assessment of liquid assets against reserves and working capital requirements.

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee receive the report on Council's Cash Balance as at 30 June 2023.

RESOLUTION AR2023/09/05.5

Moved By: CR G SIMPSON

Seconded By: MR G WEBB

That the Audit and Risk Committee receive the report on Council's Cash Balance as at 30 June 2023.

MEETING DETAILS

Manager Strategic Finance provided an overview of Council's cash position at 30 June 2023. The analysis provided details on the movements in cash and the reasons for this during the year. Discussed the details of reserve balances adopted by Council including the risk of the landfill provision not being fully cashed back.

The motion was Carried 2 / 0.

CARRIED

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#### 4.2.3 - Position Paper: Progress Report 1 2023.24 Revaluation

##### PURPOSE

This paper provides a progress update of the 2023/24 Revaluation of Transport, Water, Sewerage and Marine Non-Current Assets.

##### OFFICER'S RECOMMENDATION

That the Audit and Risk Committee endorse the 2023/24 Progress Report 1 on the 2023/24 Revaluation.

##### RESOLUTION AR2023/09/05.6

Moved By: CR G SIMPSON

Seconded By: MR G WEBB

That the Audit and Risk Committee endorse the 2023/24 Progress Report 1 on the 2023/24 Revaluation.

##### MEETING DETAILS

Management Accountant: Progress report number one for revaluation. June Meeting – Audit was presented with Asset revaluation plan. Details in the report indicate the stage of the revaluation by asset sub-class with majority out to market for condition assessment.

Overall running on track to meet deadlines. Next priority is to finalise the Request for Quote for the valuation in line with previously stated asset sub-classes. Manager Financial Services advised that value of bringing Water & Sewerage revaluation forward is to minimise the impact on the Rate Payer and allow a full review of the class instead of having to apply a mandated percentage increase. In addition, this allows Council to reset all classes to forward plan for a future 4-5 year valuation plan.

QAO: How much of a sample is getting assessed in terms of condition assessment?

Manager Finance: Meeting as a working group and sample sizes are reasonable size – making sure we have sufficient across entire region as well as different components to make sure we have a broad example of our assets and their current state. Transport – keen on getting full 100% sample across the region, but timing does not allow for that so an appropriate sized sample is being assessed for reasonableness. Benefits of 4-5 plan allows us to trigger that early on and can go out do a comprehensive full condition assessment.

The motion was Carried 2 / 0.

**CARRIED**

~~~~~  
The Committee adjourned for the purpose of morning tea at 10.00am.

The Committee reconvened from morning tea at 10.18am.

4.3 Internal Audit

4.3.1 - Internal Audit Activity Report - September 2023

PURPOSE

To present the Committee with the progress report on Council's internal audits prepared by O'Connor Marsden Associates (OCM).

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee receive the Internal Audit Activity Report for September 2023 and note the progress on outstanding actions.

RESOLUTION AR2023/09/05.7

Moved By: CR G SIMPSON

Seconded By: MR G WEBB

That the Audit and Risk Committee receive the Internal Audit Activity Report for September 2023 and note the progress on outstanding actions.

MEETING DETAILS

O'Connor Marsden provided an overview on all internal audit activities progress as follows:

- IT planning and Direction – field work underway, draft report developed and expected to be presented to the Quarter 4 Committee meeting.
- Updating and Amending Planning Scheme – Scheduled to commence in late Quarter 3 and should be completed in Early Quarter 4.
- Living the Values and "Switch On Safety" program effectiveness - scheduled to commence in Quarter 4.

Internal Audit Actions Implementation – A review of completed actions for verification saw 24 actions being closed out, several old outstanding actions were also identified, which require focus to be closed out.

Chairperson: Highlighted the role of committee and of the CEO and management to implement the recommendations in a timely manner and encouraged OCM and management to work closely to close outstanding actions as soon as practicable.

Chief Executive Officer: Noted that it was concerning to see the number of outstanding actions, and the importance to keep track and work out a way to close actions. A report will be brought back regarding the status of actions, noting that there are additional actions coming on board from ongoing and future audits.

The motion was Carried 2 / 0.

CARRIED

~~~~~



4.4 External Audit

**4.4.1 - Final Management Letter 2023**

**PURPOSE**

To present the Final Management report to the Audit and Risk Committee for the 2023 Financial year.

**OFFICER'S RECOMMENDATION**

That the Audit and Risk Committee receive the Final Management Report for the year to 30 June 2023 from the Queensland Audit Office.

**RESOLUTION AR2023/09/05.8**

**Moved By: MR G WEBB**

**Seconded By: CR G SIMPSON**

**That the Audit and Risk Committee receive the Final Management Report for the year to 30 June 2023 from the Queensland Audit Office.**

**MEETING DETAILS**

QAO: The Final Management Letter is just to summarize the issues which are also in closing report and confirm financial statements are signed off as approved and presented an unmodified audit opinion which is a good result for Council.

The motion was Carried 2 / 0.

**CARRIED**

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4.4.2 - QAO Briefing Paper

PURPOSE

To present Queensland Audit Office's overview of the information relevant to Whitsunday Regional Council, including learnings from tabled reports to parliament and newly published resources.

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee receive the Briefing Paper from the Queensland Audit Office dated 30 August 2023.

RESOLUTION AR2023/09/05.9

Moved By: MR G WEBB

Seconded By: CR G SIMPSON

That the Audit and Risk Committee receive the Briefing Paper from the Queensland Audit Office dated 30 August 2023.

MEETING DETAILS

QAO – Sabrina Frank: Improving Asset Management & Local Government Report that has been released recently. Entails a survey of 5 Council's and allowed the rest of Councils to do a self-assessment. Less than 10% of Councils met or were above the practices and of the 5 we looked at in depth all have asset management plans and were using them for information purposes but few aspects they could improve on. That was mostly in relation – establishing formal government groups. There were some recommendations in terms of Local Government department area in relation to more guidance on advising Council what is the minimum requirement for asset management plans, how to develop long term plans, individual asset plans for individual asset class, also a need to document the role into supporting Local Governments to be sustainable. Only a small number of councils who have attended training provided by their department over the last 3 years – focus on training being specific and relevant. QAO – looking to develop a maturity model to go across all Government sectors and in 24/25 re-access and see whether it has changed.

Manager Financial Services: Refreshing to see what has come out of the QAO internal audit as a lot of the issues that have been raised across industry is similar to what we have here. Objectives identified from the Asset Management Strategy touch on the recommendations out of the Audit Report. Good to see the alignment and WRC being one of the 90% who are on this journey. Training courses associated with Asset Management – we have scheduled 2 full day workshops with our executive leadership team and asset managers in November to ensure we are on the same page and run through practical examples.

The motion was Carried 2 / 0.

CARRIED

~~~~~

This is page 12 of the Minutes of Council's Audit & Risk Committee Meeting - 5 September 2023

This is page 30 of the Agenda of Council's Ordinary Council Meeting - 25 October 2023

4.5 Internal Controls/Risk Compliance

**4.5.1 - Risk Management - Insurance Profile Update**

**PURPOSE**

To provide an update on the annual review of insurance coverage for the 2023/24 financial year and a summary of the insurance claims received during 2022/23.

**OFFICER'S RECOMMENDATION**

That the Audit and Risk Committee receive the insurance coverage update report for the 2023/24 financial year.

**RESOLUTION AR2023/09/05.10**

**Moved By: CR G SIMPSON**

**Seconded By: MR G WEBB**

**That the Audit and Risk Committee receive the insurance coverage update report for the 2023/24 financial year.**

**MEETING DETAILS**

Manager Governance: High level risk management activities – currently have scheduled all sessions with all management team and business continuity recovery team. Focus on raising awareness on crisis management plan and conducting desktop exercises with the teams to identify any gaps within that regime. Focus on next couple months and reported on the next November Audit Meeting.

Accounting Officer: Insurance coverage renewal program provided key updates 23/24 year:

- Crime Cover: Nothing significant, only change is that it has been restructured by LGM. This was part of property cover but now is Crime Cover. It is not an opt out option and the overall contribution cost shall remain unchanged.
- International Travel Insurance: We did not opt for international insurance this year.
- Motor Vehicle Insurance: Council's average motor vehicle claims costs per claim for the 2022/23 year was \$6,434.
- Property Protection Insurance: The insurance deductible amount varies with the type of loss. For all other losses the deductible is \$5,000 for the 2023/24 financial year. \$397.3M – amount of declared value of assets that is just building and contents value. Adding in Business interruption insurance increases to \$417.3M. Previous year, it was only a 1% and remains unchanged for the year.
- EIL Molongle Dredging Policy
- Marine Hull Commercial – Shute Harbour Marine Transit Facility: Looking into obligations to companies who are not covered.
- Insurance Declarations for 23/24: The 2023/24 insurance declaration schedules were due and submitted to LGM Liability on 24 March 2023 and to LGM Assets on 9 May 2023.
- LGM Liability Risk: We had a risk survey audit in March which surveyed Council properties and natural hazards. Council opted four assets:
  - o Whitsunday Coast Airport
  - o Airlie Beach Lagoon
  - o Shute Harbour Marine Facility

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○ Bowen Sewerage Treatment Plant

No significant changes were recommended. Only a few minor recommendations. A one percent participation rebate was applied to the 2023/24 LGM liability annual member contribution. The total cost of premiums (contributions) for the 2023/24 insurance renewal is about \$3M. There needs to be a correction on amount identified in report in regard to last year's premiums should have been \$3,033,747 and the increase of 0.76% increase.

Accounting Officer: Insurance management improvement program – the insurance registers and asset register do not align so we are looking at improving processes and looking at automating the insurance claim process.

Manager Financial Services: The intent of this is to ensure internal controls are in place and close out from the internal audit risk register.

Chief Executive Officer – In terms of Safety program, including looking at the motor vehicle claims and the travel involved.

The motion was Carried 2 / 0.

**CARRIED**

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4.5.2 - Asset Management Strategy 2023 Report Card

PURPOSE

The purpose of this report is to provide an overview of the actions undertaken during the 2022/2023 financial year to assist with the delivery of Council's Asset Management Strategy.

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee receive the Asset Management Strategy Report Card 2022/23.

RESOLUTION AR2023/09/05.11

Moved By: MR G WEBB

Seconded By: CR G SIMPSON

That the Audit and Risk Committee receive the Asset Management Strategy Report Card 2022/23.

MEETING DETAILS

Manager Financial Services: Report provides overview of what been able to achieve in the asset management space over last financial year. Council adopted strategy 22-26 in September 2022. Strategy explains at high level how Council intends to manage our assets to maximise their value. Strategy is important for improving our organizational Governance, enabling effective and sustainable decision making, enhancing customer service outcomes and improving risk management and financial sustainability. Strategy also identified guiding principals on how to make decisions around Asset Management. Attachment 2 – overview of key things able to be achieved in relation to driving strategy forward and key priorities for next financial year. Asset base has grown from \$1.2B to \$1.27B - pushing \$1.3M quickly. Things we have done is around governance Framework, stood up our Asset Management Steering committee as well as working group. We have developed Strategy Implementation plan outcome and output measures to achieve this strategy. Developed first 3 priority AMPS: Quarry, Shute Harbour and Waste AMPS in draft mode.

Asset custodianship model – broken down assets into very low-level detail to identify key roles and responsibilities across those assets – two main ones being asset managers and service managers. Adopted Project Management Policy which ties in closely with this strategy. Undertaken a few of services that Council provides community – 42 service types as phase 1 of service planning project. Project Management Framework was developed and embedded in 23/24 budget process. Project Management support office established and key roles. Asset Management campaign was trialed with community. Grant funding received for objective 7.

Manager Financial Services provided a reflection on what has been achieved to date – Asset Management Strategic Roadmap. Everything scheduled for year has either been completed or commenced. There is still a lot for Council to do.

The motion was Carried 2 / 0.

CARRIED

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#### 4.5.3 - Position Paper - Priority Asset Management Plans

##### PURPOSE

To receive and consider the Position Paper – Asset Management Plan Prioritisation.

##### OFFICER'S RECOMMENDATION

That the Audit and Risk Committee endorse the Asset Management Plan prioritisation.

##### RESOLUTION AR2023/09/05.12

Moved By: CR G SIMPSON

Seconded By: MR G WEBB

That the Audit and Risk Committee endorse the Asset Management Plan prioritisation.

##### MEETING DETAILS

Manager Financial Services: Asset Managers are undertaking a training course for Asset Management planning and part of the course includes the development of an AMP. Using this to assist Council in developing our asset management plans across each of our classes. So, we have a range of Asset Managers scheduled in 23/24 financial year and also 24/25 financial year where there are a few vacancies. Our schedule for 23/24 has been discussed with Asset Managers, Steering Committee and Working Group – plan for this year is Whitsunday Coast Airport (commencing works March/April next year), Holiday Parks (same as WCA timeframes) and Open Spaces (commencing in November and expected to be completed around January). IT Asset Management Plan – to be developed February / March next year. Plant Fleet – Commence development in March. Current Schedule for 24/25 is also reported on – each of those Specific AMPS so we can understand resourcing and when we can undertake this body of work.

Chief Executive Officer clarify starting a number of these in 23/24 but may not be completed in that financial year and can possibly rollover.

The motion was Carried 2 / 0.

**CARRIED**

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4.5.4 - Strategic Workforce Plan Update

PURPOSE

The purpose of this report is to update the Audit and Risk Committee on actions from the Strategic Workforce Plan 2021/2026 for the period May 2023 to July 2023.

OFFICER'S RECOMMENDATION

That the Audit and Risk Committee receive the Strategic Workforce Plan 2021/2026 update report for the period May 2023 to July 2023.

RESOLUTION AR2023/09/05.13

Moved By: MR G WEBB

Seconded By: CR G SIMPSON

That the Audit and Risk Committee receive the Strategic Workforce Plan 2021/2026 update report for the period May 2023 to July 2023.

MEETING DETAILS

Manager Human Resources: Key focus areas of our corporate plan – 7 key areas to work on over next 5 years. Aging of workforce – key actions is trying to bring in young people. We placed 3 mechanics since May, continue to work with local schools. Hosting number of work experience. Looking at graduates also and continue to look over these jobs.

Transition into retirement program is in place. 3 people currently in this position.

Retention and Engagement – Attraction and attention is proven to be a challenging area within Whitsunday Regional Council. Lots of movement, and turnover is 80% last year. Currently looking into developing a new strategy on how to retain people.

Safety culture survey – putting a focus on things that are important to people in organisation.

Employee wellbeing – Flu shots and Mental Health (11 people training in mental health first aid) and cancer skin checks. EAP – Presentations. About to Rollout performance development plan. Training – continue to provide training and staff gaining qualifications – state government is offering free training. Team nominated LGIA – Travelled and competed. Luke Handley – awarded aboriginal traineeship of the year. Changed management – managers being put through training.

Chief Executive Officer: acknowledged Lyndal is retiring and last presentation to Audit. Recognise the work and thanked Lyndal for her efforts.

Chairperson: Congratulated Lyndal on professionalism and wished her all the best.

The motion was Carried 2 / 0.

CARRIED

5 GENERAL BUSINESS

Cr Simpson requested the timing of the agenda to be looked at in comparison to the Ordinary Council Meetings and also to be circulated at least a week in advance.

Chief Executive Officer advised that the charter is being reviewed and encourages any feedback and suggestions.

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RESOLUTION AR2023/09/05.14

Moved By: MR G WEBB

Seconded By: CR G SIMPSON

That the Audit and Risk Committee receive the Annual Report from the Chairperson.

MEETING DETAILS

The motion was Carried 2 / 0.

CARRIED

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The Meeting closed at 11.21am

Confirmed as a true and correct recording this 28<sup>th</sup> November 2023

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**Graham Webb**  
**CHAIRPERSON**

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**11.1 - Council Meeting Dates 2024**

**DATE:** Wednesday 25 October 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** James Ngoroyemoto - Manager - Governance and Administration Services

**AUTHORISING OFFICER:** Peter Shuttlewood - Acting Director Corporate Services

**PRESENTED FOR:** Decision

**ATTACHMENTS**

1. 2024 Council Meeting Dates Schedule [11.1.1 - 1 page]

**PURPOSE**

To propose the Ordinary Council Meeting dates and locations for the remainder of 2024 (26<sup>th</sup> June 2024) onwards, for Councils consideration.

**OFFICER'S RECOMMENDATION**

That Council adopt the following Ordinary Council Meeting Dates and Locations for the remainder of 2024:

1. 24 July 2024 – Proserpine
2. 28 August 2024 – Bowen
3. 25 September 2024 – Proserpine
4. 23 October 2024 – Bowen
5. 27 November 2024 – Proserpine
6. 11 December 2024 – Bowen

**BACKGROUND**

Ordinary Council Meetings are the principal decision-making forum for local governments and are generally held on the fourth Wednesday of each month unless a resolution is adopted by Council to alter this schedule. Council recently adopted the updated Standing Orders Policy which has altered the meeting schedule for Ordinary Meetings to occur once a month. Council adopts a meeting schedule for the calendar year ahead alternating locations between Bowen and Proserpine to enable opportunities for all residents from north and south to attend meetings and raise issues of concern.

Briefing Sessions are scheduled on the first, second and third Wednesday of the month with the objective to provide an opportunity for Councillors to ask questions, clarify any ambiguity and seek clarification on issues prior to Council meetings, to enhance the formal decision-making process. The Briefing Sessions are also an opportunity to workshop strategic issues and contribute to policy development and review. The Briefing Session dates are not required to be formally adopted by Council and can be set by the Chief Executive Officer in consultation with the Mayor.

On the 23 August 2023, Council adopted the Council meeting dates and locations up until the 26<sup>th</sup> June 2024 as per the below resolution:

## RESOLUTION OM2023/08/23.6

Moved By: CR J HALL (MAYOR)

Seconded By: CR J CLIFFORD

That Council Change the Ordinary Council Meetings cycle from two meetings a month to one meeting per month alternating between Bowen Administration Building and Proserpine Administration Building, commencing in September 2023; and set the ordinary council meeting dates for the rest of the Financial Year ending 30/06/2024 as follows:

- a. 27 September 2023 - PROSERPINE
- b. 25 October 2023 - BOWEN
- c. 22 November 2023 - PROSERPINE
- d. 13 December 2023 - BOWEN
- e. 24 January 2024 - PROSERPINE
- f. 28 February 2024 - BOWEN
- g. 06 March 2024 - PROSERPINE
- h. 24 April 2024 - BOWEN
- i. 22 May 2024 - PROSERPINE
- j. 26 June 2024 - BOWEN

### MEETING DETAILS

The motion was Carried 6 / 1.

*Cr Collins voted against the motion.*

CARRIED

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DISCUSSION/CURRENT ISSUE

Regular meetings enable Council to set clear policy and direction and provide open channels of communication between Councillors, staff, residents and ratepayers of the Region. Council's Ordinary Meetings are the decision-making forums and where opportunities are provided to ask questions and observe the decision-making processes.

There have been no placeholders for upcoming conferences or events for 2024 yet. Ordinary Council Meeting dates are subject to change pending other Council related business and conferences that may interfere with these meeting dates. Under Councils standing orders, the local government may, by resolution fix dates for its Ordinary Meetings. Therefore, these dates are subject to change if applicable. It is noted however that only one Ordinary Meeting is proposed for December 2024, because of the proximity of public holidays and the Council 'close-down' period.

Given the first six meeting dates and locations for 2024 have been previously adopted, the attached schedule provides an overview of all dates for 2024 (including previous adopted and proposed). Noting that dates are be subject to change.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

STRATEGIC IMPACTS

Lead and coordinate of the organisation's corporate governance and risk management, in addition to the delivery of efficient and customer focused administration support for the organisation to ensure high levels of performance and compliance.

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

FINANCIAL IMPLICATIONS

The financial implications involved in the adoption of these Ordinary Council Meeting dates, includes the costs involved with catering and meeting supplies. There are no costs involved for venue hire or travel costs as we are using internal resources and facilities and therefore not seeking external locations as per what Council previously did in the past.

CONSULTATION/ENGAGEMENT

Manager Governance & Administration
Executive Leadership Team

RISK ASSESSMENT

In accordance with the Local Government Act 2009, an Ordinary Meeting of Council must be held at least monthly, either in Councils public offices, or other locations fixed by Council. Council risks breaching legislation requirements by not holding these meetings accordingly.

TIMINGS/DEADLINES

Although the dates have already been adopted up until June 2024, as per Councillors' request the remaining meeting dates for 2024 are being put forward to the October 2023 Ordinary Meeting to allow time for Councillors to book personal leave in advance.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A

Ordinary Council Meeting Dates & Locations 2024

<u>Date</u>	<u>Day</u>	<u>Meeting</u>	<u>Location</u>	<u>Resolution</u>
24 January 2024	Wednesday	Ordinary Council Meeting	Proserpine	Adopted OM2023/08/23.6
28 February 2024	Wednesday	Ordinary Council Meeting	Bowen	Adopted OM2023/08/23.6
06 March 2024	Wednesday	Ordinary Council Meeting	Proserpine	Adopted OM2023/08/23.6
24 April 2024	Wednesday	Ordinary Council Meeting	Bowen	Adopted OM2023/08/23.6
22 May 2024	Wednesday	Ordinary Council Meeting	Proserpine	Adopted OM2023/08/23.6
26 June 2024	Wednesday	Ordinary Council Meeting	Bowen	Adopted OM2023/08/23.6
24 July 2024	Wednesday	Ordinary Council Meeting	Proserpine	To be Adopted – subject of this report
28 August 2024	Wednesday	Ordinary Council Meeting	Bowen	To be Adopted – subject of this report
25 September 2024	Wednesday	Ordinary Council Meeting	Proserpine	To be Adopted – subject of this report
23 October 2024	Wednesday	Ordinary Council Meeting	Bowen	To be Adopted – subject of this report
27 November 2024	Wednesday	Ordinary Council Meeting	Proserpine	To be Adopted – subject of this report
11 December 2024	Wednesday	Ordinary Council Meeting	Bowen	To be Adopted – subject of this report

11.2 - Notification of Water Meter Reading Period

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Patricia Jago - Coordinator Rates

AUTHORISING OFFICER: Peter Shuttlewood - Acting Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

To obtain a resolution for the declaration of the date for the reading of water meters in the first half of the financial year 2023/24.

OFFICER'S RECOMMENDATION

That Council declare the water meter reading date to be 20 December 2023 for the commencement of reading the water meters for the billing period.

BACKGROUND

Council levies Water Utility charges either as a two-part Tariff or as an Allocation Tariff. The Two-Part Tariff is a default tariff with property owners with a water connection having an annual option to elect to be charged as per the allocation tariff.

Both tariffs require the measurement of water consumption using a water meter, as the consumed quantity of water has an impact on the amount levied. Due to large amount of water meters to be read, it is not possible to read all meters within the region on a single day. As per s102(2) of the Local Government Regulation 2012, for purposes for levying water tariffs, a local government may, by resolution, declare an effective date for the water meter reads.

DISCUSSION/CURRENT ISSUE

For the second billing period of the financial year for 2022/23, the water meters were read between 6th June and 20th June 2023. The resulting Water notices were issued on the 22nd August 2023.

The intention for the first billing period of the financial year is to ensure the meter reading process is completed before the end of year break and to attend to the generation and issue the water Notices two weeks after the issue of rates noticers in January 2024. It is proposed to undertake and complete the water meter readings from the 6th December to the 20th December 2023.

As such it is proposed that Council declare the effective date for the water meter readings for the first billing period of the financial year 2023/24 (July to December 2023) as the 20th December 2023.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (LGA)

Local Government Regulation 2012 (LGR)

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL IMPLICATIONS

The costs related to water meter reading, primarily labour and use of plant, has been budgeted in the financial year. The declaration of an effective date for water meter reads will ensure that the issue of Water Notices is in conformance with legislative and regulatory requirements.

CONSULTATION/ENGAGEMENT

Director Corporate Services

Manager Financial Services

Chief Operating Officer Whitsunday Water

Manager Water & Sewerage Networks Operations

Coordinator Network Operations

RISK ASSESSMENT

To have the water meters read before the Christmas holiday closures. Staff will not be available after this date and the reading will not have taken place with the correct timeframe.

TIMINGS/DEADLINES

As per the Local Government Act 2009 the water meter reads must be read within two weeks either side of the declared period.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

11.3 - Queensland Tourism Industry's Premier Tourism Conference

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: James Ngoroyemoto - Manager - Governance and Administration Services

AUTHORISING OFFICER: Peter Shuttlewood - Acting Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Destination Q Forum 2023 [11.3.1 - 2 pages]

PURPOSE

To inform Council of the upcoming Queensland Tourism Industry's Premier Tourism Conference, the *DestinationQ* Forum on 23 November 2023 and seek approval for Mayor Julie Hall be nominated to attend.

OFFICER'S RECOMMENDATION

That Council nominate Mayor Julie Hall to attend Queensland Tourism Industry's Premier Tourism Conference, the *DestinationQ* Forum to be held on 23rd November 2023 in Cairns.

BACKGROUND

The Queensland Tourism Industry's Premier Tourism Conference, the *DestinationQ* Forum 2023 has been planned to be delivered by the Queensland Government through the Department of Tourism, Innovation and Sport and Tourism and Events Queensland, partnering with the industry via the Queensland Tourism Industry Council (QTIC). The Event theme is to Build and Focus – setting the foundations for the future.

DISCUSSION/CURRENT ISSUE

Mayor Julie Hall will be in Cairns attending the Queensland Tourism Awards on 24th November 2023 for Tourism Week 2023. Mayor Julie Hall is a committee member of Tourism Whitsundays and has been formally invited to attend the event. The Queensland Tourism Industry's Premier Tourism Conference, the *DestinationQ* Forum 2023 will be hosted at the Cairns Convention Centre on 23rd November 2023.

A Council resolution is required to nominate Mayor Julie Hall's attendance at the event.

STATUTORY/COMPLIANCE MATTERS

Nil.

STRATEGIC IMPACTS

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

FINANCIAL IMPLICATIONS

Expenses associated with travel, accommodation, meals, etc, are expected and will be dealt with in accordance with Council's Councillor Facility and Expenses Policy, and 2023-24 budget.

CONSULTATION/ENGAGEMENT

Manager Governance & Administration
Director Corporate Services

RISK ASSESSMENT

If the recommendation to nominate Mayor Julie Hall is not followed, there is a risk that Council will be disadvantaged by not having the opportunity to provide input and share and receive information.

TIMINGS/DEADLINES

The event is being held on 23rd November 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A



Dear Cr Julie,

We are delighted to invite you to the Queensland tourism industry's premier tourism conference, the *DestinationQ* Forum 2023, delivered by the Queensland Government through the Department of Tourism, Innovation and Sport and Tourism and Events Queensland, partnering with the industry via the Queensland Tourism Industry Council (QTIC).

Event details:

Date: Thursday 23 November 2023

Time: 9am – 5pm, followed by networking drinks from 5.15pm – 6.45pm

Location: Cairns Convention Centre, Sheridan St and Wharf St, Cairns City

Event theme: Build and Focus – setting the foundations for the future

Cost: Free

If you have any queries regarding the DestinationQ Forum, contact destq@dtis.qld.gov.au



Tourism Week 2023

Whilst in Cairns you may like to participate in the other Tourism Week activities, hosted by QTIC:

- [Destination IQ](#) (Wednesday 22 November),
- [Queensland Tourism Awards](#) (Friday 24 November)

We hope to see you there as we work together towards continued growth for our industry.

Patricia O'Callaghan

Brett Fraser

Andrew Hopper

Chief Executive Officer

Chief Executive Officer

Director-General

Tourism and Events
Queensland

Queensland Tourism
Industry Council

Department of Tourism,
Innovation and Sport



11.4 - Trustee Lease - Part of Land 2489 Shute Harbour Road, Jubilee Pocket - Whitsunday Sportspark Ltd.

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Billie Davis - Senior Commercial Officer

AUTHORISING OFFICER: Peter Shuttlewood - Acting Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Current Lease Plan - Whitsunday Sportspark [**11.4.1** - 1 page]
2. New Lease Area - Whitsunday Sportspark [**11.4.2** - 2 pages]

PURPOSE

To present to Council for consideration to enter into a new trustee lease over part of the land at 2489 Shute Harbour Road, Jubilee Pocket.

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to enter into a peppercorn trustee lease with the Whitsunday Sportspark Ltd. over part of the land at 2489 Shute Harbour Road, Jubilee Pocket (Lot 105 on CP894264) for a term of 10 years in accordance with Section 236(1)(b)(ii) and (1)(c)(iii).

BACKGROUND

Whitsunday Sportspark Ltd. 'the Sportspark' currently have a trustee lease with Council over Lease Area B being part of the land at 2489 Shute Harbour Road, Jubilee Pocket with an expiry date of 31 August 2038.

The Sportspark have undertaken a freeholding application with the Department of Resources over part of the land at 2489 Shute Harbour Road, Jubilee Pocket that houses their Clubhouse. They are requiring this area of land to become freehold to allow them to conduct commercial activities at the Clubhouse such as a restaurant which was restricted under the current land use which is a reserve for community and recreation.

The Department of Resources has accepted the freeholding application with conditions that include the surrender of the current trustee lease held between Council and the Sportspark as the lease plan SP299940 'Lease Area B' that is registered against the trustee lease will no longer be an accurate description of the leased area.

DISCUSSION/CURRENT ISSUE

The surrender of the current trustee lease is currently in progress with the paperwork being submitted to Department of Resources.

A new trustee lease will be required to be entered into between the Sportspark and Council with the new leased area being identified to now exclude the area of land that will be freehold and held in ownership by the Sportspark and the road reserve (car park) which will become under the control of Council. The car park is currently under control of Council as Trustee for the land so this has a negligible impact.

It is recommended to enter into a new trustee lease with the Sportspark in accordance with Council's other community organisation leases for a term of 10 years and at a peppercorn rate.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Local Government Regulation 2012, Section 236(1)(b)(ii) and (1)(c)(iii) Council may renew a lease without the requirement of inviting tenders if it is with a community organisation and if it is to the existing tenant.

STRATEGIC IMPACTS

Lead and improve the organisation's procurement, property and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

FINANCIAL IMPLICATIONS

The lease will be at a peppercorn rate, therefore will not be providing Council with revenue. Taking this cost away from the community organisations allow them to invest it back into the organisation allowing benefit to their customers.

With the change of the leased area and introduction of a road reserve over the carpark, Council will be responsible for the maintenance of the car park.

CONSULTATION/ENGAGEMENT

Executive Manager Procurement, Property & Fleet

RISK ASSESSMENT

The Department of Resources have outlined the conditions relating to the approval of the freeholding application submitted by the Sportspark. It is recommended to support the steps the Sportspark are required to undertake to satisfy the requirements as the freeholding of the Clubhouse will be beneficial to both parties.

Council's community leases have provisions to mitigate Council's risk in relation to land and building condition management, pest management, sub-leasing and public liability.

TIMINGS/DEADLINES

The Department of Resources have received the surrender of the lease documents in accordance with their deadline therefore a new trustee lease is required to be entered into as soon as possible to ensure Council's risk associated with the land use is mitigated.

CONFLICT OF INTEREST DECLARATION

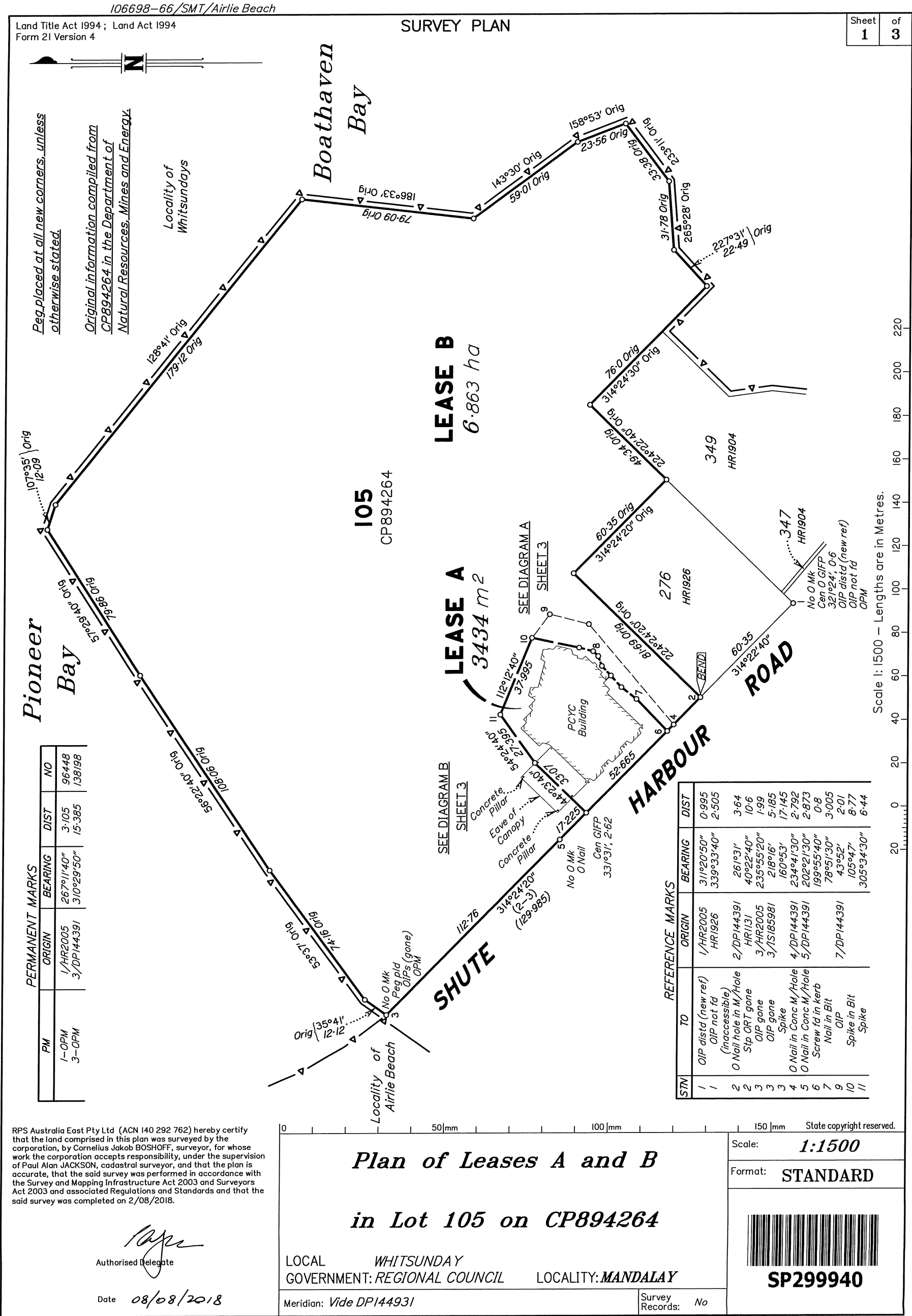
Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

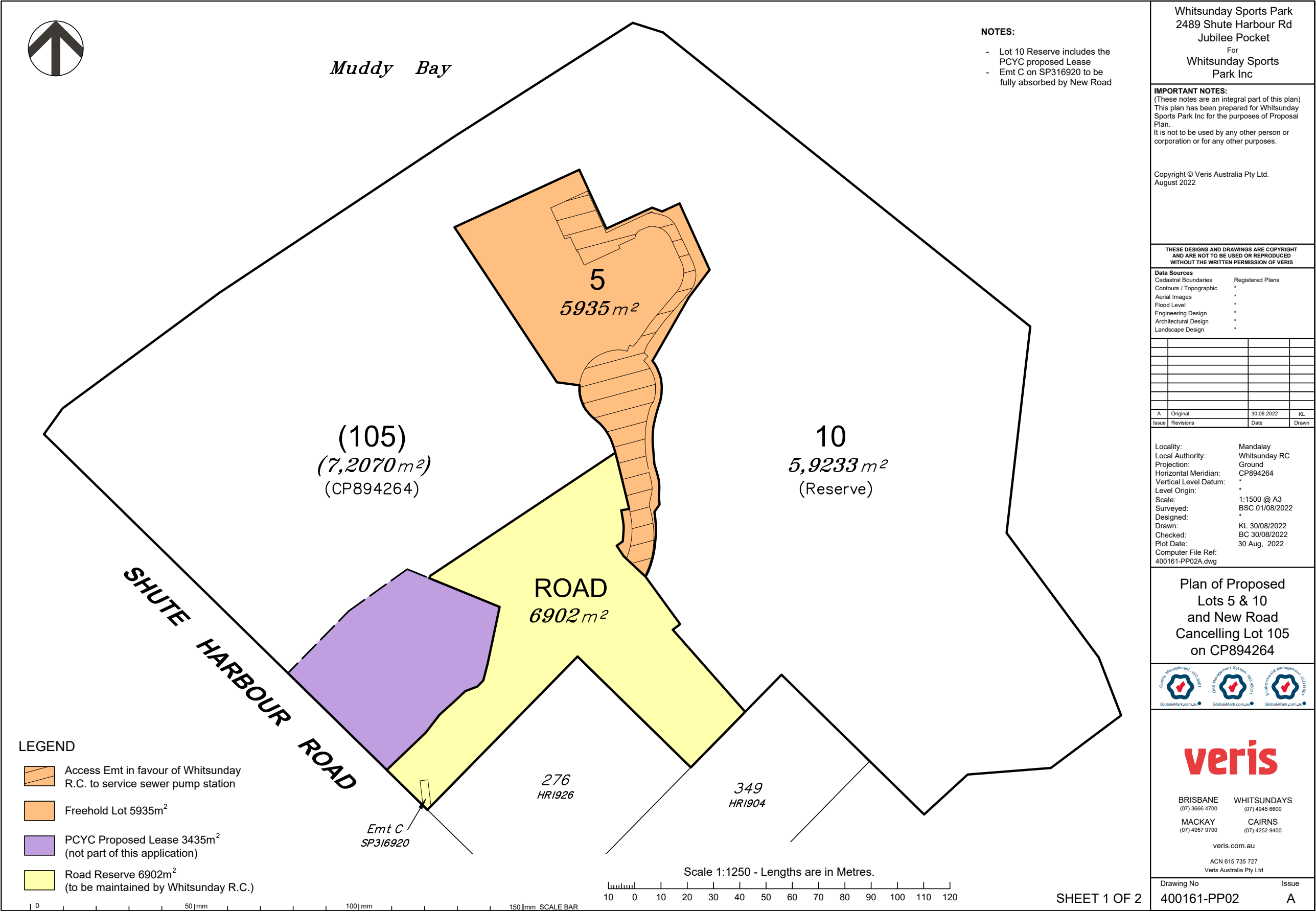
HUMAN RIGHTS IMPACT

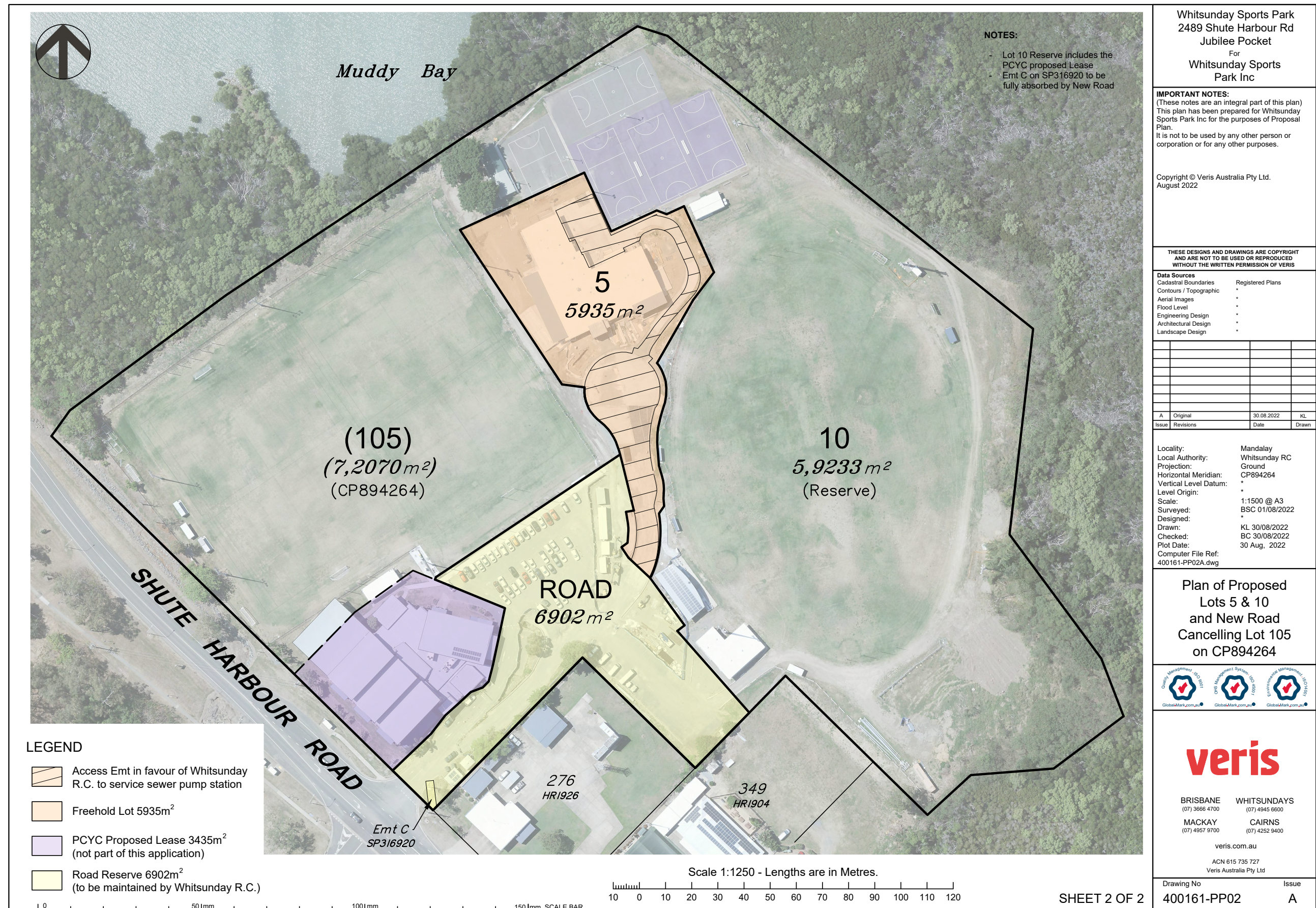
No

ALTERNATIVES CONSIDERED

N/A







11.5 - 20230889 - Development Application for Development Permit for Reconfiguration of a Lot for One (1) Lot into Six (6) Lots - 159 Wrights Road, Strathdickie - 7RP746077 - Moloko Homes, Chalkies & Reid c/- Locus Surveys

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: James McEvoy-Bowe - Senior Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment Report [11.5.1 - 10 pages]
2. Zoning and Locality Plan [11.5.2 - 1 page]
3. Proposal Plan [11.5.3 - 1 page]
4. Engineering Plan [11.5.4 - 1 page]
5. Agricultural Land Classification Map [11.5.5 - 2 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council refuse the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Six (6) Lots and Access Easements, made by Moloko Homes Pty Ltd, Chalkies Qld Pty Ltd, S & K Reid C/- Locus Surveys, on L: 7 RP: 746077 and located at 159 Wrights Road Strathdickie, for the following reasons:

1. The proposal is not consistent with the State Planning Policy in respect of fragmentation and alienation of Agricultural Land Classification (ALC) Class A land.
2. The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land.
3. There has been no demonstration that an overriding community need exists for the proposed development.
4. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - a. The proposal is unable to comply with the Liveable Communities and Housing and Economic Growth themes of the Strategic Intent.
 - b. The Rural Zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone.
 - b. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the Whitsunday Regional Council Urban Growth Study and adequate land is zoned to accommodate predicted demand.
 - c. The proposal is not consistent with the Rural Zone Code, which specifies a minimum lot size of 100 hectares.
 - d. The proposal is not consistent with the Agricultural Land Overlay, which does not support fragmentation of land.

BACKGROUND

The subject land is a 10 acre lot with a house and associated outbuildings.

APPLICATION SUMMARY

Council is in receipt of a development application to subdivide one lot into six lots. The site is within the Rural zone for which the proposed allotments do not comply with the minimum lot size. The proposed allotment configuration is:

- Proposed Lot 1 – 5,058m²
- Proposed Lot 2 – 4,641m²
- Proposed Lot 3 – 5,462m²
- Proposed Lot 4 – 5,095m²
- Proposed Lot 5 – 9,165m²
- Proposed Lot 6 – 1.16ha.

The proposed development consists of subdividing a 4.101 hectare rural lot into six lots. The site has been previously used for cattle grazing purposes which is not currently occurring.

The applicant has supplied relevant specialty reports including an Effluent Disposal Report and Engineering Services Report. Neither of the reports have identified any significant non-compliances.

One submission was received during the mandatory 15 business days of Public Notification.

As the applicant has not demonstrated sufficient planning grounds to support the application the proposal is recommended for refusal due to non-compliances with the benchmarks set by the Planning Scheme, Regional Plan and the State Planning Policy which seek to protect agricultural land.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

If approved, infrastructure charges would be \$66,822.00.

The application fee has been paid.

CONSULTATION

Manager Development Assessment

Technical Officer Engineering Assessment

Civil Engineer (Network Planning)

Plumbing Team Leader

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by 10 November 2023

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Permit for Reconfiguration of a Lot for One (1) Lot into Six (6) Lots and Access Easements
Landowner	Moloko Homes Pty Ltd, Chalkies Qld Pty Ltd, S & K Reid
Property Address:	159 Wrights Road Strathdickie
Property Description:	L: 7 RP: 746077 T: N1397/127
Area of Site:	4.101ha
Planning Scheme Zone:	Rural Zone
Level of assessment	Impact Assessable
Overlays:	Agricultural land overlay Bushfire hazard overlay Extractive resources overlay Infrastructure overlay
Existing Use:	Dwelling House
Existing Approvals:	Nil
Public Notification:	13 September 2023 / 6 October 2023
Submissions received:	One
State referrals:	Nil
Infrastructure charges:	\$66,822.00

2. Site Details

2.1. Location

The premises is located at 159 Wrights Road, Strathdickie

2.2. Zoning

The premises is zoned Rural under the *Whitsunday Regional Council Planning Scheme 2017* (V3.9).

2.3. Site description

The subject premises is 10 acre and generally rectangular shape with access to the site gained directly from Wrights Road. The site consists of a dwelling, four bay shed, borehole and fenced paddocks. A large drainage feature subject to Q100 flows traverses through the centre of the site. Very limited vegetation exists on site with mostly cleared land and sporadic trees placed throughout the site. It is likely that the land was used for sugar cane farming sometime in the past, although not recently. The site has more recently been used for grazing purposes, however the applicant has advised that grazing is no longer undertaken on the subject land.

2.4. Access

Access is available from Wrights Road. The subject land has a frontage of approximately 100 m to Wrights Road with one current access. If this development application is successful there will be 3 points of access from Wrights Road across the frontage.

2.5. Surrounding uses

North – Rural and rural residential lots with dwelling houses.
East – Rural and rural residential lots with dwelling houses.
South – Rural land – zoned rural.
West – Rural land, Foxdale Quarry – zoned rural.

3. Proposal Details

The reconfiguration of one rural allotment into six, as described below:

- Proposed Lot 1 – 5,058m²
- Proposed Lot 2 – 4,641m²
- Proposed Lot 3 – 5,462m²
- Proposed Lot 4 – 5,095m²
- Proposed Lot 5 – 9,165m²
- Proposed Lot 6 – 1.16ha.

An existing house and shed are on proposed Lot 2 and an existing outbuilding will remain on proposed Lot 3.

The following supplementary reports have been provided to support the application:

- Land Suitability Assessment for On-site Wastewater Treatment and Effluent Disposal Report by CQ Soil Testing.
- Engineering Infrastructure & Stormwater Management Report by Mosaic Consulting Engineers.

One submission was received during the mandatory 15 business days of Public Notification.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

1. The proposal is not consistent with the State Planning Policy in respect of fragmentation and alienation of Agricultural Land Classification (ALC) Class A land.
2. The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land.
3. There has been no demonstration that an overriding community need exists for the proposed development.
4. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - a. The proposal is unable to comply with the Liveable Communities and Housing and Economic Growth themes of the Strategic Intent.
 - b. The Rural Zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone.

- b. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the Whitsunday Regional Council Urban Growth Study and adequate land is zoned to accommodate predicted demand.
- c. The proposal is not consistent with the Rural Zone Code, which specifies a minimum lot size of 100 hectares.
- d. The proposal is not consistent with the Agricultural Land Overlay, which does not support fragmentation of land.

4.1. State Assessment and Referral Agency (SARA)

The application was not referable.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application. The following State interest is applicable.

State Interest – Agriculture

The subject allotment is identified on the State's Agricultural Land Map as having Class A Agricultural Land Classification (**Attachment 12.12.5 – Agricultural Land Classification**). The site is not within the State Strategic Cropping Land overlay.

The State Planning Policy identifies that *"Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by:*

- a) avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture;*
- b) avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land; and*
- c) maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land."*

The proposed development conflicts with State Interest (a) as the proposal results in the subdivision of Class A agricultural land, equating to fragmentation of Class A agricultural land which is in direct conflict with the benchmark.

In response to item b), all proposed new lots are within the Class A agricultural land area. Consequently, should the proposed subdivision proceed, the land will not be able to be used for meaningful agricultural purposes which directly conflicts with the State Interest.

In response to c), the development will be unable to keep or enhance existing land conditions and will effectively reduce the productive capacity of the land. The proposed development is unable to comply with the SPP's State Interest for Agriculture and therefore forms grounds for refusal.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. An assessment against the relevant Desired Regional Outcomes is as followed:

Strategic Direction – Managing Growth

The proposal will create further rural residential development in an area which is not identified as a Rural Living Area in the MIW Regional Plan. The purpose of the Rural Living Area in the regional plan is to prevent further fragmentation of productive agricultural land by concentrating rural residential development in the identified areas within the plan. The site is close to land with the Rural Living Area designation, which are the rural residential properties along Wrights Road. Nevertheless, the site carries the Regional Landscape and Rural Protection Area designation and is not infill between lots of the Rural Living Area designation and therefore the proposal conflicts with the Managing Growth Strategic Direction.

It is acknowledged that the site has a secondary land use designation as 'Residential' under the MIW Regional Plan which is generally only assigned to residential parcels used for residential purposes. All nearby rural residential zoned parcels carry the 'Residential' land use designation under the MIW Regional Plan however the adjoining Lot 15 (171 Wrights Road) and all other Rural parcels further along Wrights Road have the 'Grazing Land' land use designation. It is assumed that the secondary land use designation of Residential for the site is due to the nearby proximity of rural residential allotments and potentially the smaller size of the parcel excluding it from the Grazing Land secondary land use designation. Regardless, the secondary land use designation does not overcome the Regional Landscape and Rural Protection Area primary designation for the site to give grounds for approval.

Strategic Direction – Natural Resource Management:

This strategic direction within the Regional Plan aims to provide guidance on protecting the regions natural resources, including agricultural production areas. In relation to those areas, it provides a framework of principles that protect the region's best agricultural lands by preventing inappropriate land uses in rural areas and further fragmentation of rural lands resulting in alienation and reduced agricultural productivity. The proposed development will result in fragmented agricultural lands and diminished agricultural productivity of the land and is therefore in conflict with the Regional Plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The proposed development does not align with the Strategic Frameworks for the reasons identified in the Strategic Intent assessment.

4.4.2. Strategic Intent

Strategic Intent – Theme 1 – Liveable Communities and Housing

The predicted demand and supply of rural residential land within the area was modelled by the WRC Urban Growth Study and adequate land is zoned to accommodate predicted demand. The land is proposed to be subdivided down to a size that is not considered

efficient and productive rural land. The lot adjoins rural land and has previously had agricultural activities (grazing) undertaken on the premises.

Land use strategy (7) of the Liveable Communities and Housing theme sets the direction that rural residential development occurs on the fringes of urban areas and will not expand into adjacent rural areas. The subject site is not adjacent any urban area, with the closest urban settlement being Proserpine approximately 4km away. Considering the above, the development proposal conflicts directly with the Strategic Intent theme Liveable Communities and Housing.

Strategic Intent – Theme 2 – Economic Growth

The proposed subdivision fragments rural land and potentially constrains productive agricultural operations by way of creating contested land that results from agricultural practices causing issues like spray drift, noise and odour. The requirement of the Council through the Mackay Isaac Whitsunday Regional Plan 2012 and Whitsunday Planning Scheme is to protect and retain agricultural land for current and future uses, to ensure production and food security into the future and ensure there is sufficient agricultural land for new facilities such as niche processing like fruits and vegetable production, e.g., finger limes. The proposal adds no economic benefit to rural production and can only further decrease agricultural productivity in the area, which directly conflicts with the Economic Growth Strategic Intent.

Strategic Intent – Theme 3 – Environment and Heritage

No matters of Environmental Significance are within the site which is mostly cleared. The site is also not within the local or state heritage registers. The proposal does not conflict with this theme.

Strategic Intent – Theme 4 – Safety and Resilience to Hazards

The proposal responds to the identified hazards which impact the site. A Q100 flooding assessment has been completed within the supplementary engineering report. It identifies all areas assessed to be beneath Q100 and these areas can be placed under an easement to prevent risk to people and property. Future dwelling locations can be located outside of the identified flood hazard areas.

Strategic Intent – Theme 5 – Infrastructure

The proposal is supported by the regions existing infrastructure networks and will not jeopardise their efficiency or delivery to the community.

4.4.3. Overlay Codes

Agriculture Land Overlay

The proposed development conflicts with the Agricultural Land Overlay. An agricultural land evaluation has not been undertaken for this proposal as per the requirements of the overlay code. The Agricultural Land Overlay protects the Strategic Framework requirement of Economic Growth 3.2.2. The Agricultural Land Overlay is separated into the following two layers:

- IAA State Important Agricultural Layer; and
- Agricultural land classification class A and B.

Important agricultural areas (IAAs) are areas identified in the Queensland Agricultural Land Audit 2013 as having all the requirements for agriculture to be successful and sustainable. ALC Class A and Class B land constitute the most productive agricultural land in Queensland, with soil and land characteristics that allow successful crop and pasture production. They are productive soils that have the capacity to sustain agricultural production with few limitations and cover just 2.5 per cent of Queensland. The site has been identified as containing Class B land. The resulting development will lead to further alienation and fragmentation of agriculturally viable land and potentially negatively impact on adjacent rural lands. The impacts from the proposal equate to a direct conflict with the overlay. The application therefore is unable to comply with the Agricultural Land Overlay and cannot be provided with conditions to comply.

Bushfire Hazard Overlay

The frontage of proposed Lots 1 and 2 and the rear boundary of proposed Lot 6 are subject to the Bushfire Hazard Overlay. No trees exist under the mapped areas of Lot 1 and 6 and structures in Lot 2 are already established. No additional mitigation measures are required to reduce the bushfire hazard and therefore the proposal complies with the overlay.

Extractive Resources Overlay

The south-western corner of proposed Lot 6 is subject to the Extractive Resources Overlay, specifically the Extractive resource separation area buffer. Developable area for a dwelling and outbuildings is available on Lot 6 outside of the buffer zone and therefore is unlikely to conflict with the overlay.

Infrastructure Overlay (Major electricity buffer)

The frontage of the site is subject to a Major electricity buffer, a sub-category of the Infrastructure Overlay. No sensitive uses are within the buffer and future dwellings can be placed outside the buffer and therefore the proposal complies with the overlay.

4.4.4. Rural Zone Code

The proposed development conflicts in part with the Intent and Overall Outcomes of the Rural Zone. The purpose of the Rural Zone is to provide for a wide range of rural activities and a limited range of non-rural activities which complement or provide a service to rural areas. The proposal will limit the site's capacity to provide rural activities as likely structures (dwelling, sheds, pool, effluent disposal areas etc) resulting from this development will provide insufficient space for agriculture.

The current area of the lot could provide for a wide range of rural uses, not just sugar cane or grazing. Future uses of agriculture could include intensive horticulture like the growth of fruit trees or other small intensive rural uses. Fragmentation of the lot ensures that the larger lot is less productive and thus diminishes the productive capacity for future use and the long-term viability for agriculture. Overall Outcome 3 (h) requires that need is demonstrated such that there is an overriding need for the development in terms of a public benefit and that there is no other site that is suitable for the development. It is noted that there has been no analysis of need presented for the subdivision of rural land and that there is still surplus rural residential land in the region capable of further subdivision.

The applicant has acknowledged that the proposal conflicts with the purpose of the Zone Code however has put forward grounds for approval and Council's consideration. These grounds are assessed below:

1. *Primary production activities are already compromised by the predominate use in the neighbourhood.*

It is acknowledged that large-scale rural production activities are unlikely to commence in this section of Wrights Road due to the surrounding rural residential uses.

2. *Rural living is a compatible non-rural use where it does not alter the current rural activities, landscape and environment.*

It is also acknowledged that the proposal will not impact any adjoining rural land uses as none are being undertaken on any directly adjacent parcels. However, the proposed additional residential uses will ensure that the land is not returned to rural production.

3. *There is an acknowledged need for additional housing throughout Australia and in the Whitsundays*

Although it is acknowledged that additional housing is sought within the region, there has been no specific Need Analysis undertaken to determine that more Rural Residential land is required and that it will resolve any existing or future housing shortages. This is unsupported by technical evidence.

4.4.5. Development Codes

Reconfiguring a Lot Code

The proposed development is inconsistent with the Reconfiguring a Lot Code. The proposal is unable to meet the Performance Outcomes of the code whereby it does not meet the minimum lot size of 100ha, or minimum width and length requirements listed within the code. The new allotments are unable to maintain a productive use or the amenity of rural land and is not compatible with the preferred character of the zone. The proposal is inconsistent with the intended purpose of land within the zone and does not offer unique circumstances to justify approval despite the inconsistency.

Infrastructure Code

A Land Suitability Assessment for On-site Wastewater Treatment and Effluent Disposal by CQ Soil Testing was supplied with the application material. The report demonstrates that each new lot can be serviced with an effluent disposal system in accordance with the Queensland Plumbing and Wastewater Code, sized for a 4-bedroom dwelling.

In addition, there is space for the appropriate number of water tanks which is to be resolved at future building works stage. The land is capable of connection to electricity and mobile phone coverage exists in the locality.

A hydrological assessment has been undertaken by the applicant's consulting engineer. The assessment has identified areas subject to Q100 inundation over the allotment. This area would be required to be placed under easement if the proposal is given approval. The areas subject to Q100 inundation are primarily within the identified drainage path that

traverses through the central part of site. Sufficient space remains in all new lots to provide a dwelling house, effluent disposal area and outbuildings outside of the inundation area.

Landscaping Code

The site benefits from existing vegetation and no additional landscaping is required to support the proposed residential uses.

Excavation and Filling Code

Approximately 2,300m² of site disturbance would be required for the construction of the new access driveways. The driveway installation would require two culvert crossings across the drainage path to provide flood free access to proposed Lots 5 and 6 on each access handle. If the application were approved, conditions of approval will require detailed design of the access at Operational Works stage.

Transport and Parking Code

An Engineering Report by Mosaic Engineering Consultants was supplied in support of the application.

Proposed Lot 2 (parent lot) has an existing sealed access to Wrights Road and requires no further upgrades. No further discussion or assessment is required for the access to Lot 2.

The proposed additional allotments will gain access in the following configurations:

- Driveway 1 – providing access to lots 3 and 5; and
- Driveway 2 – providing access to lots 1, 4 and 6.

Driveways 1 and 2 both require new external connections to Wrights Road in accordance with IPWEA standard drawing RS-056. Both require new culverts to account for the table drain in Wrights Road. The applicant's consulting engineer has undertaken an assessment for sight distance and advises that there appears to be sufficient sight distance available to both proposed property accesses.

Internally, both driveways 1 and 2 are proposed to be provided with a 3.5m seal width with 1.0m wide unsealed gravel shoulders for a length of 165m to the property boundaries of Lot 5 and Lot 6 respectively. Both driveways will be placed within 6.0m easements. The development manual requires a 5.5m seal width for internal driveways servicing more than 1 lot and if approved, conditions will require compliance with the development manual standards.

The applicant does not propose to construct the accesses via causeway crossings to Lots 5 and 6. Stormwater calculations have been undertaken that determine the size of the culverts required to cater for Q100 flows however the applicant proposes the construction of the causeway and culvert crossings at building works stage. This would not be standard practice for Council as there is no way to ensure the correct sized culverts are installed at building works stage. If the application were to be approved, the full access would need to be created just as any other ROL is required to facilitate safe all-weather access to the developable area of each lot. All detailed design regarding the access could be supplied under a further Operational Works Permit if approved.

5. Public Submissions

The development application was placed on public notification between 13 September 2023 and 6 October 2023 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 9 October 2023. One (1) submission was received during this period of Public Notification.

Submissions have been received and summarised in the below table:

Issue	Comment/Condition Number
1. Flooding	The submitter raises concern over the witnessed flood events that have occurred at the site since 1996. The site is subject to flooding and a Q100 engineering assessment has been undertaken by a Registered Professional Engineer of Queensland (RPEQ). The assessment advises that areas within proposed Lots 5 and 6 are subject to Q100 overland flows. A Q100 easement will subsequently be provided, to ensure that any future dwelling house is located outside of this area and to mitigate risk of inundation.
2. Loss of prime agricultural land	The submitter raises concern regarding the good agricultural land in Wrights Rd being subdivided and lost despite government policy of not subdividing under 100 acres and the resulting fragmentation that has resulted from the subdivisions. As discussed in the zone and overlay assessment above, it is acknowledged that the proposal will cause a detrimental impact on the region's supply of Class A agricultural land which is a finite resource.
3. Overall impact on the rural area through increased urbanisation	The submission raises concerns pertaining to the issues of providing additional residential uses within the rural zone. The issues raised relate to: • Application is contradictory advising the land is too small for agriculture yet future small scale rural uses can still be done on the future parcels. • Continued permitted subdivision in the area has caused an influx in the number of domestic animals which is impacting native wildlife. • Increased traffic on Wrights Road is causing safety concerns. The site is not subject to the Environmental Significance Overlay and no vegetation is proposed to be cleared as part of this proposal. It is acknowledged that additional dwellings may bear some impact on native wildlife from additional domestic animals.

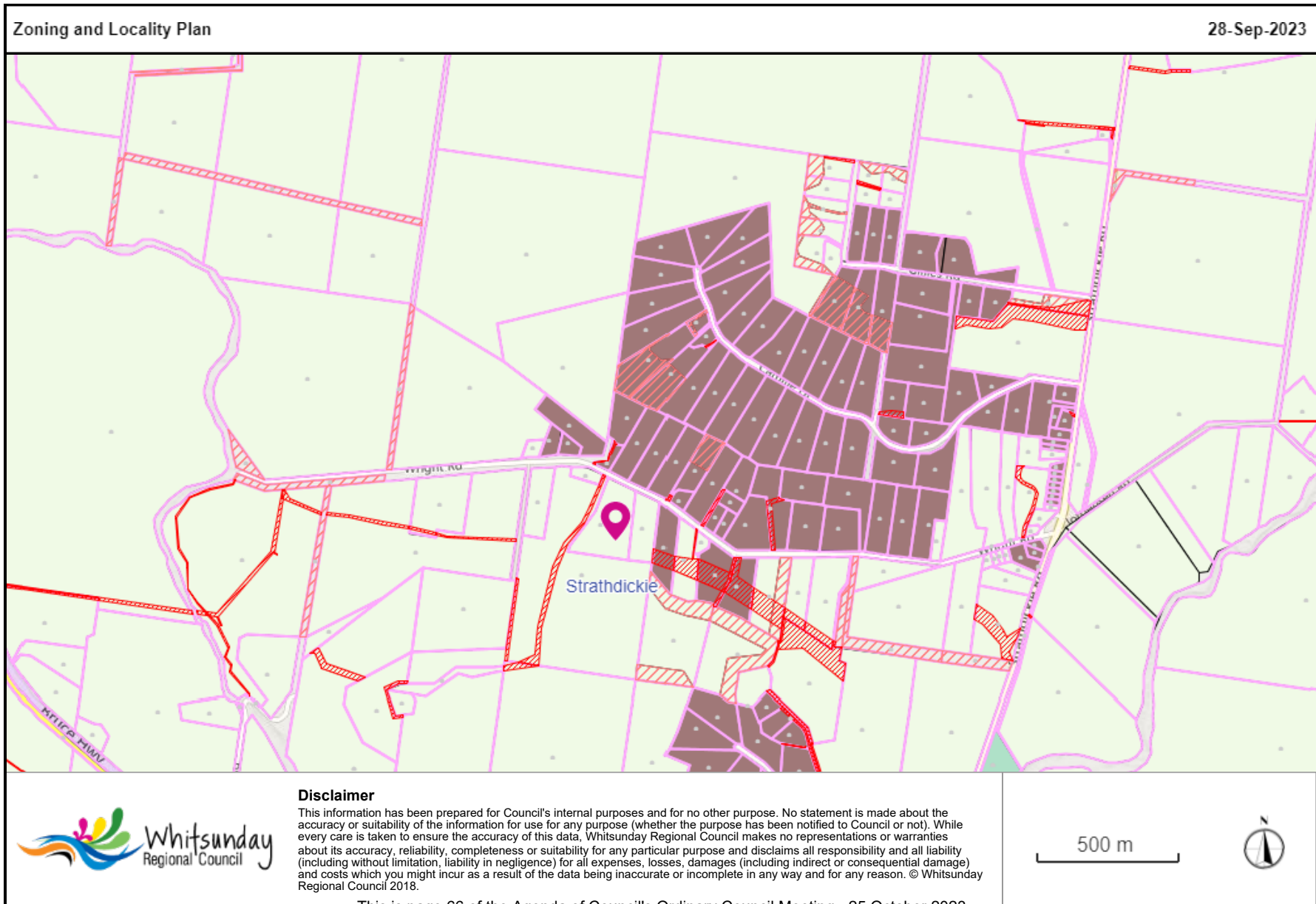
	The additional vehicle movements resulting from the proposed development will not trigger an upgrade of Wrights Road in accordance with Council's Road Hierarchy and the road safety assessment provided by the applicant's RPEQ demonstrate safe sighting intersection distance to the new driveways. It is acknowledged that the proposal does not comply with the Agriculture Overlay and the Rural Zone Code.
4. Specific impacts to adjacent residences	The submission raises concerns with the following resulting from the development: • Increased light pollution and noise • Visual impact - degradation of rural view with addition of bitumen or concrete roads for access • Future power poles across the view vista • Less privacy - encroachment of buildings near pre-existing residences. The concerns raised in the submission are acknowledged and may occur as a result of the development.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate		Adopted Charge
ROL	Residential	6	\$31,080.00		\$186,480.00
Total Adopted Charge					\$186,480.00
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
Existing	Residential	1	\$31,080.00	100%	\$31,080.00
ROL	Water	5	\$31,080.00	30%	\$46,620.00
ROL	Sewer	5	\$31,080.00	27%	\$41,958.00
Total Credit					\$119,658.00
Total Levied Charge					\$66,822.00



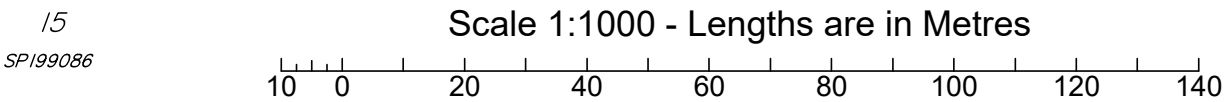
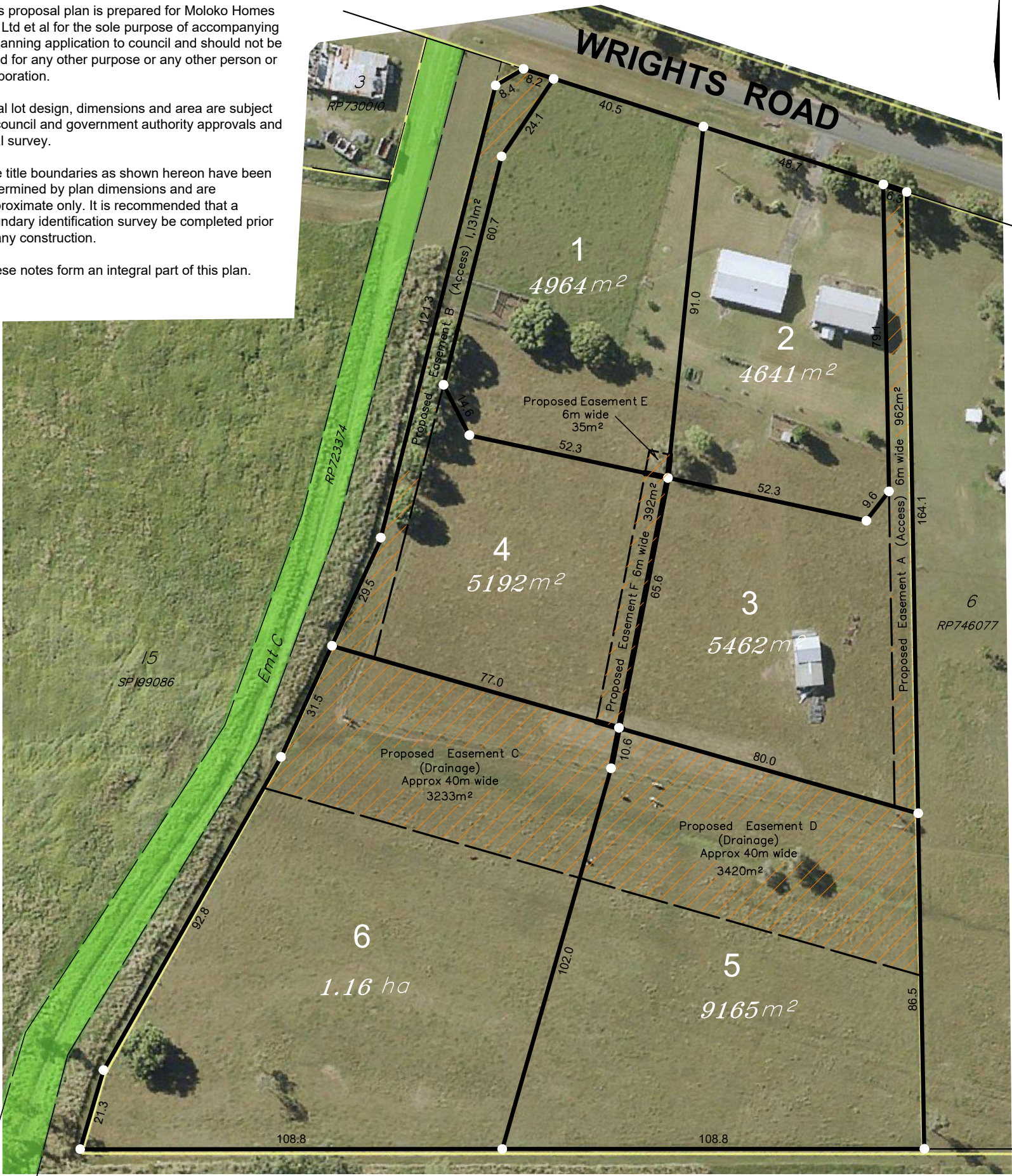
IMPORTANT NOTES:

This proposal plan is prepared for Moloko Homes Pty Ltd et al for the sole purpose of accompanying a planning application to council and should not be used for any other purpose or any other person or corporation.

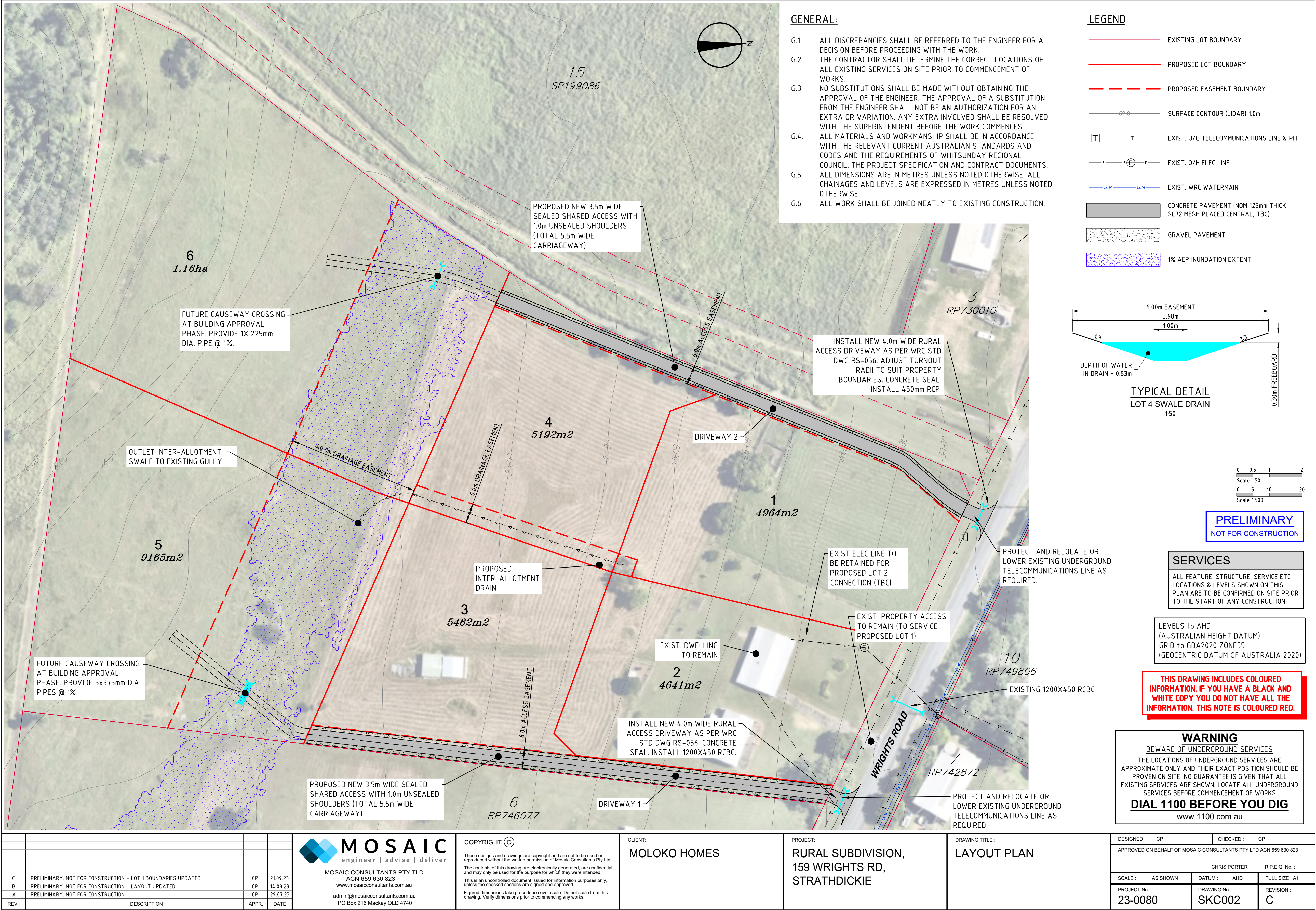
Final lot design, dimensions and area are subject to council and government authority approvals and final survey.

The title boundaries as shown hereon have been determined by plan dimensions and are approximate only. It is recommended that a boundary identification survey be completed prior to any construction.

These notes form an integral part of this plan.



Surveyed by	Horizontal Datum Assumed RP746077	Client MOLOKO HOMES PTY LTD	 LOCUS Surveys Pty Ltd ABN 42 644 512 041 PO Box 1081 Proserpine QLD 4800 PH - 0473 079790 Email - scott@locussurveys.com.au Web - locusurveys.com.au LOCUS SURVEYS SURVEY PLAN MANAGE		
Survey Date	Level Datum	Title Proposed Lots 1-6 and Emt A in Lot 3, Emt's B & F in Lot 4, Emt C in Lot 6, Emt D in Lot 5 and Emt E in Lot 1			
Drawn by JB		Cancelling Lot 7 on RP746077.			
Checked by TM		Wright's Road, Strathdickie			
Parish	County		Job Ref 0114	Drawing No PD-01	Rev C
Locality STRATHDICKIE	Local Authority WHITSUNDAY REGIONAL	CCAD 0114 Moloko	Date 11/08/2023	Scale 1:1000 @ A3	



C	PRELIMINARY. NOT FOR CONSTRUCTION - LOT 1 BOUNDARIES UPDATED	CP	21.09.23
B	PRELIMINARY. NOT FOR CONSTRUCTION - LAYOUT UPDATED	CP	14.08.23
A	PRELIMINARY. NOT FOR CONSTRUCTION	CP	29.07.23
REV.	DESCRIPTION	APPR.	DATE



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engineer | advise | deliver

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CLIENT:
MOLOKO HOMES

PROJECT:
**RURAL SUBDIVISION,
159 WRIGHTS RD,
STRATHDICKIE**

DRAWING TITLE:
LAYOUT PLAN

DESIGNED : CP	CHECKED : CP
APPROVED ON BEHALF OF MOSAIC CONSULTANTS PTY LTD ACN 659 630 823	
CHRIS PORTER R.P.E.Q. No. :	
SCALE : AS SHOWN	DATUM : AHD
PROJECT No. : 23-0080	DRAWING No. : SKC002
FULL SIZE : A1	
REVISION : C	

Agricultural Land Classification Map

20°21'25"S 148°34'29"E

20°21'25"S 148°34'47"E



20°21'41"S 148°34'29"E

20°21'41"S 148°34'47"E

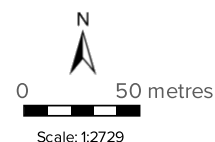


Legend located on next page



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Printed at: A4
Print date: 15/9/2023

Not suitable for accurate measurement.
Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Agricultural Land Classification Map

Legend

Attribution

Address

Land parcel

 Parcel

Land parcel - gt 1 ha

 Parcel

Land parcel - gt 10 ha

 Parcel

Property



Land parcel - gt 1000 ha

 Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Agricultural land class A and B

 A

 B

Agricultural land class A and B bdy - zoom in

 A

 B

Places: Search Results

7RP746077

Road crossing

 Bridge

Tunnel

Railway



Cities and Towns



Road

 Highway

 Main

 Local

 Private

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11.6 - 20230800 - Development Application for Development Permit for Operational Works for Advertising Device (Freestanding Sign) - 231 Gregory Cannon Valley Rd - Paradise Outdoors Advertising

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Justin Arile - Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment [11.6.1 - 4 pages]
2. Proposal Plans [11.6.2 - 2 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council refuse the Development Application for Development Permit for Operational Works for Advertising Device (Freestanding Sign – Billboard x 2), made by Paradise Outdoor Advertising, on Gregory Cannon Valley Road and located at Lot 1 RP708903 and Lot 15 RP740971, for the following reasons:

1. The proposal does not comply with overall outcome (d) and (g) of the Advertising Devices Code.
2. The proposal does not comply with parts (a) and (d)(iv)(v)(vi) of Performance Outcome 1 of the Advertising Devices Code.
3. The proposal conflicts with the existing and future planned character of the locality and does not protect scenic values viewed from Gregory Cannon Valley Road which has a high scenic amenity rating derived from the Whitsunday Region Scenic Amenity Study March 2017.

BACKGROUND

There is no background to report.

APPLICATION SUMMARY

Council is in receipt of a development application for two billboard signs for third party advertising located on Gregory Cannon Valley Road. The billboards will be double sided consisting of 6m x 3m sign faces, setback approximately 1m from the road frontage. During the night the signs will be illuminated by lamps.

Billboard 1 is located approximately 1km from the Dingo Beach Road turn off. Billboard 2 is located approximately 500m east from Patullo Road. The distance between the proposed signs is approximately 2.3km measured along Gregory Cannon Valley Road. Billboard 1 is located approximately 1.1km from an existing billboard and Billboard 2 is located approximately 920m from an existing billboard. Both existing billboards are managed by the applicant.

The Planning Scheme seeks to restrict the proliferation of third-party billboard signage with a minimum distance of 3km between signs prescribed in the Advertising Signage Code. The proposal represents a significant departure and is not consistent with the existing or planned character for the locality, adversely impacting on the amenity of the Gregory Cannon Valley Road scenic corridor. As the signage is for third party advertising, the signage is not in response to a legitimate need to provide directional or identification signage in the locality.

The application is recommended for refusal due to conflicts with the Planning Scheme which cannot be overcome by conditions. A detailed assessment of the assessment benchmarks is provided in Attachment 1.

As a note, Council is also advised of changes to Advertising Devices Code within the Planning Scheme which have since come into effect since the application was lodged. The change now requires that no more than 2 billboards are permitted per 10km on Gregory Cannon Valley Road.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

Nil. Application fees have been paid.

CONSULTATION

Manager Development Assessment

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by 27 October 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.

This is page 72 of the Agenda of Council's Ordinary Council Meeting - 25 October 2023



- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Permit for Operational Works – Advertising Device (Freestanding Sign)
Landowner	M J Bennett & R J Bennett
Property Address:	231 Gregory Cannon Valley Road Gregory River; Gregory Cannon Valley Road Gregory River
Property Description:	L: 1 RP: 708903 T: N306/85, L:15 RP: 740971
Area of Site:	54.835 ha; 72.04 ha
Planning Scheme Zone:	Rural
Level of assessment	Code Assessable
Overlays:	Agricultural land overlay Bushfire hazard overlay Environmental Significance overlay Extractive resources overlay Flood overlay Infrastructure overlay Landslide overlay
Existing Use:	Dwelling House; Rural
Existing Approvals:	Nil
Public Notification:	Nil
Submissions received:	Nil
State referrals:	Nil
Infrastructure charges:	Nil

2. Site Details

2.1. Location

The 2 sites are located on Gregory Cannon Valley Road Gregory River, described as:

- a. Lot 1 on RP708903; and
- b. Lot 15 on RP740971

2.2. Zoning

Both lots are zoned Rural under the *Whitsunday Regional Council Planning Scheme 2017* (V3.9).

2.3. Site description

The sites are irregular in shape, with direct access to Gregory Cannon Valley Road. Lot 1 on RP708903 consists of a dwelling house, while Lot 15 on RP740971 is vacant.

2.4. Access

Not Applicable

2.5. Surrounding uses

The sites are surrounded by Rural land used for grazing and cane production, with majority having existing dwelling houses.

3. Proposal Details

Council is in receipt of a Development Permit for Operational Works for Advertising Device in the form of two billboards which will be installed at two separate locations.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017(V3.9)*. The proposal is recommended for refused due to the following inconsistencies with the Planning Scheme, which cannot be satisfactorily conditioned to comply:

1. The proposal does not comply with overall outcome (d) and (g) of the Advertising Devices Code.
2. The proposal does not comply with parts (a) and (d)(iv)(v)(vi) of Performance Outcome (PO) 1 of the Advertising Devices Code.
3. The proposal conflicts with the existing and future planned character of the locality and does not protect scenic values viewed from Gregory Cannon Valley Road which has a high scenic amenity rating derived from the Whitsunday Region Scenic Amenity Study March 2017.

4.1. State Assessment and Referral Agency (SARA)

The Application was not referable.

4.2. State Planning Policy – July 2017

Not Applicable.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

Not Applicable.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

Not Applicable

4.4.2. Strategic Intent

Not Applicable

4.4.3. Overlay Codes

Not Applicable.

4.4.4. Zone Code

Not Applicable.

4.4.5. Development Codes

4.4.5. Advertising Devices

The proposal is not considered to comply with the applicable performance outcomes and overall outcomes of the code.

The proposed advertising device in the form of a billboard does not comply with Acceptable Outcome (AO) 1.1, which states the minimum spacing between freestanding billboard signs is 3km. Billboard 1 is located approximately 1km from the Dingo Beach Road turn off. Billboard 2 is located approximately 500m from Patullo Road. The distance between the proposed signs is approximately 2.3km measured along Gregory Cannon Valley Road. Billboard 1 is located approximately 1.1km from an existing billboard and Billboard 2 is located approximately 920m from an existing billboard. Both existing billboards are managed by the applicant.

PO1 of the code requires that all advertising devices are:

- a) ***compatible with the existing and future planned character of the locality in which they are erected;***
- b) *compatible with the scale, proportion, bulk and other characteristics of buildings, structures, landscaping and other advertising devices on the site;*
- c) *of a scale, proportion and form that is appropriate to the streetscape or other setting in which they are located;*
- d) *sited and designed to:*
 - (i) *be compatible with the nature and extent of development and advertising devices on adjoining sites;*
 - (ii) *not interfere with the reasonable enjoyment of adjoining sites;*
 - (iii) *not unreasonably obstruct lawfully established advertising devices;*
 - (iv) ***not unduly dominate the visual landscape;***
 - (v) ***maintain views or vistas of public value; and***
 - (vi) ***protect the visual amenity of scenic routes and lookouts;***
- e) *designed, sited and integrated to avoid the proliferation of visual clutter.*

The Whitsunday Scenic Amenity Study prepared by Cardno on behalf of Council is useful to assist understanding what are the areas of scenic amenity. The study identified the vistas viewed from Gregory Cannon Valley Road as areas of high scenic amenity value and ones to protect from undesirable development which includes billboard signage. Noting this, the introduction of additional billboard signage well within the 3km spacing is not compatible with the existing and future planned character of Gregory Cannon Valley Road. The existing and planned character for the area has been a deliberate decision to limit the amount of third-party advertising such that the area remains largely visually unobstructed from built forms beyond that of rural and rural residential structures. In recognising the visual significance of the vistas viewed from the corridor, the proposal will unduly dominate the visual landscape and does not protect the visual amenity of the scenic route.

The relevant overall outcomes of the code require the following:

1. *an advertising device does not adversely impact on the amenity of rural, rural residential or residential areas;*
2. *an advertising device accommodates the legitimate need to provide directions and business identification in a manner that is consistent with achieving overall outcomes (a) to (f) above.*

Considering the assessment of PO1, the proposed advertising devices will have an adverse impact on the amenity of the rural area. As the signage is for third party advertising purposes there is no apparent legitimate need to provide additional signage for Council to consider.

4.4.5. Construction Management

The installation of the advertising devices does not involve extensive works, with any works involved having minimal impact on the amenity of the local area.

5. Public Submissions

Not Applicable.

6. Infrastructure Charges

Not Applicable.

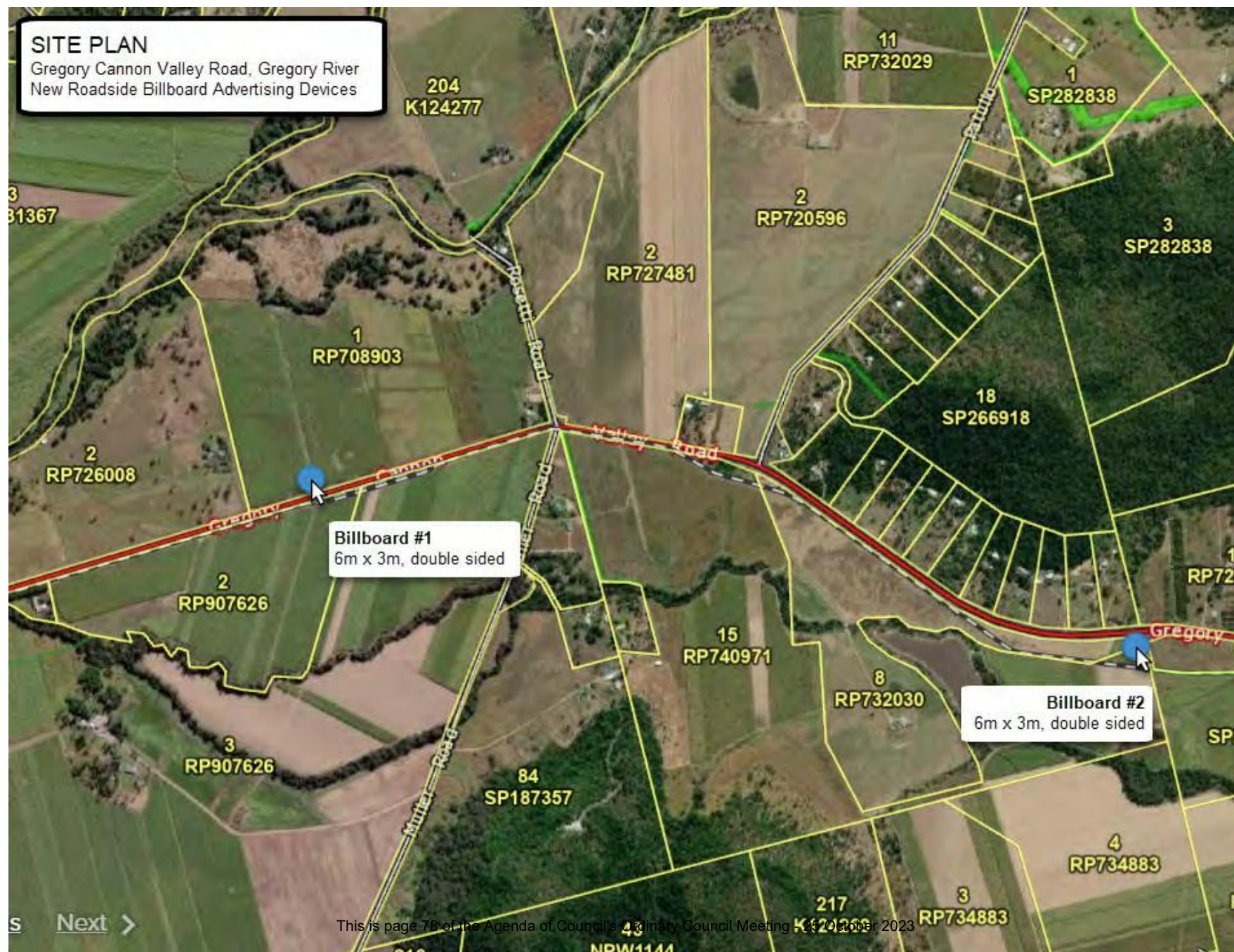
APPENDIX

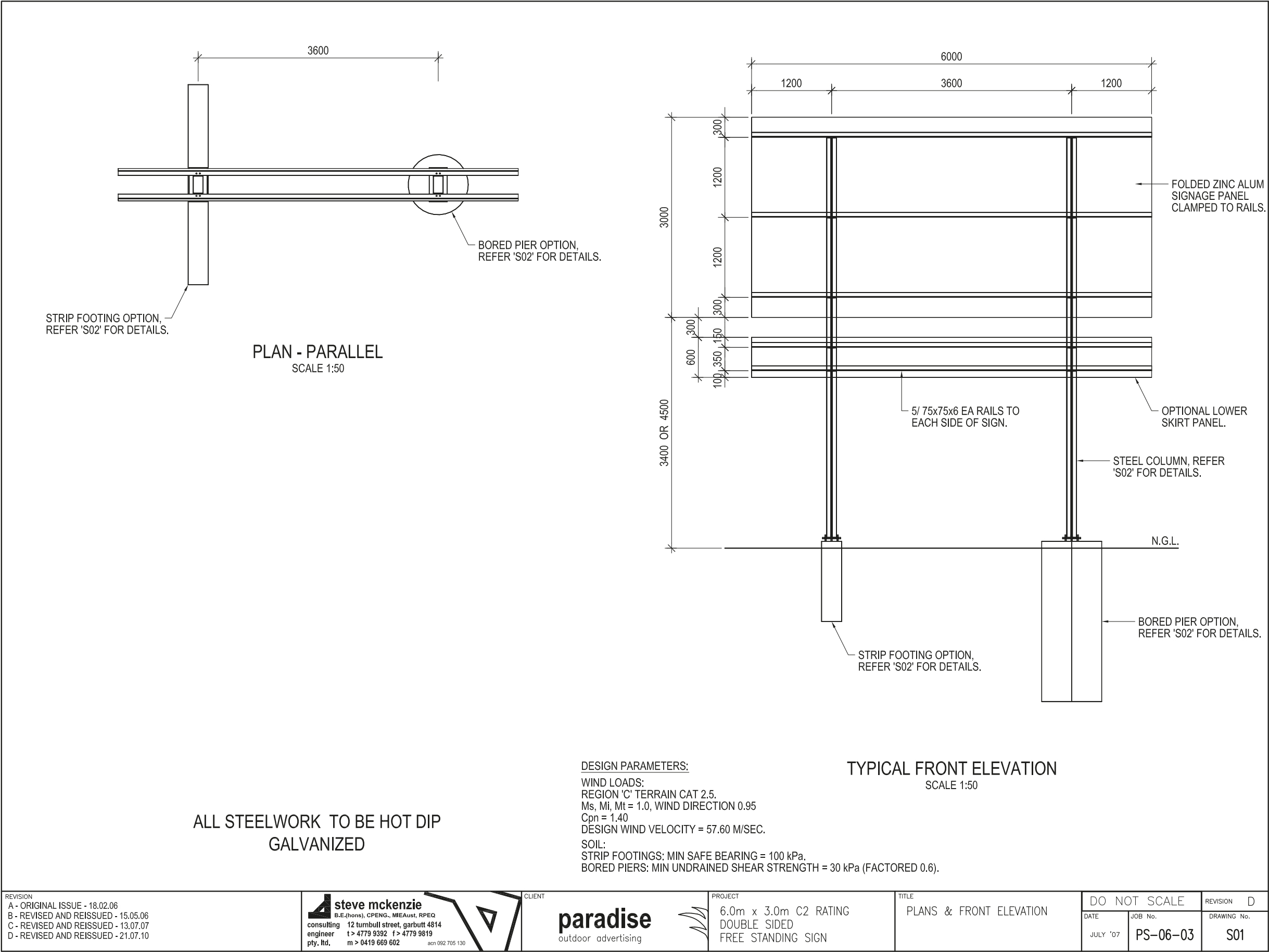
Appendix 1 – Locality Plan

Appendix 2 – Zoning Plan

Appendix 3 – Proposal Plan

Appendix 4 – State Agency Referral Agency (SARA) Response





11.7 - 20230970 - Development Application for Development Permit for Operational Works for Advertising Device (Digital Freestanding Sign) - 2503 Shute Harbour Road, Mandalay - Paradise Outdoor Advertising c/- BNC Planning

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: James McEvoy-Bowe - Senior Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment Report [11.7.1 - 5 pages]
2. Zoning and Locality Plan [11.7.2 - 1 page]
3. Proposal Plans [11.7.3 - 2 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council refuse the Development Application for Development Permit for Operational Works for an Advertising Device (Digital Freestanding Advertising Device in the Form of a Billboard), made by Paradise Outdoor Advertising, on L: 349 HR: 1904 and located at 2503 Shute Harbour Road Jubilee Pocket, for the following reasons:

1. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 (V3.9), specifically:
 - a) Overall Outcome (d) of the Advertising Devices Code, as the Digital Billboard will detract from the desirable characteristics of the natural and built environment in which the advertising device is exhibited and cannot integrate into the existing built form of the site to minimise visual clutter.
 - b) Performance Outcome 1 within Table 9.4.1.4.1 Benchmarks for assessable development of the Advertising Devices Code, as the proposed development cannot be designed or sited to achieve compliance with Performance Outcome 1 due to the nature, type, scale, size and bulk of the proposed Digital Billboard and that the device will detract from the existing and planned character of the locality which is framed by residential uses and low impact signage.

BACKGROUND

There are no background matters to report.

APPLICATION SUMMARY

Council is in receipt of a Development Application for a Development Permit for Operational Works for an Advertising Device that is a Digital Freestanding Advertising Device in the form of a Billboard, to be located at the Airlie Beach Bowls Club (2503 Shute Harbour Road Jubilee Pocket). The applicant has advised that the Digital Billboard will not protrude beyond the property boundaries and will not involve moving parts or flashing/strobing lights. A summary of the Billboard's characteristics is below:

OPERATIONAL WORKS	DEVELOPMENT PARAMETRES
Established Land Use	Outdoor Sport and Recreation Use (Bowls Club)
Proposed Device	One (1) Freestanding Signs (digital billboard)
Sign Area	Sign Faces: 3.84m x 5.76m, 2 faces
Device Dimensions	Overall: 4.7m x 8.445m
Setbacks	Approximately 0.5m from Shute Harbour Road frontage

The subject site already features several signs, including two freestanding signs. The proposed Digital Billboard will constitute the eighth sign along the frontage of the property.

The Planning Scheme seeks to restrict third party billboard signage, only being permissible within the Rural zone. The proposed Digital Billboard is a significant departure from the Planning Scheme's requirements with a more intense visual impact than traditional billboards signage. Areas of conflict with the Advertising Devices Code are centred around the following:

1. The digital billboard is not compatible with existing signage on the site or on adjoining sites and results in the proliferation of advertising devices on the site which adds to a visually cluttered frontage.
2. Residential uses are within 50m of the digital billboard and is not in line with the character of the area which includes only low impact signage.
3. The size and nature of the Digital Billboard will dominate the visual landscape.

The application is therefore recommended for refusal. A detailed assessment of the assessment benchmarks is provided in Attachment 1.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

Nil. Application fees paid.

CONSULTATION

Manager Development Assessment

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by 6 November 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Permit for Operational Works for Advertising Device (Digital Freestanding Advertising Device in the Form of a Billboard)
Landowner	Airlie Beach Bowls Club Inc
Property Address:	2503 Shute Harbour Road Jubilee Pocket (Airlie Beach Bowls Club)
Property Description:	L: 349 HR: 1904 T: SL/206856
Area of Site:	0.8225ha
Planning Scheme Zone:	Community facilities zone
Level of assessment	Code Assessable
Overlays:	Acid Sulfate Soils Overlay Coastal Protection Overlay - Storm Tide Inundation Infrastructure Overlay
Existing Use:	Outdoor Sport & Recreation (Bowls Club)
Existing Approvals:	Nil
Public Notification:	Not applicable
Submissions received:	Not applicable
State referrals:	Nil
Infrastructure charges:	Nil

2. Site Details

2.1. Location

The subject land is at 2503 Shute Harbour Road Jubilee Pocket.

2.2. Zoning

The premises is zoned Community Facilities under the *Whitsunday Regional Council Planning Scheme 2017* (V3.9).

2.3. Site description

The site contains the bowls club and associated buildings, a car parking area and a large grassed area behind the club.

2.4. Access

Access to the site is gained directly from Shute Harbour Road.

2.5. Surrounding uses

North – Whitsunday Sports Park
East – Local Storage facility

South – Residential dwellings within Lemau Court
West – Residential dwellings within Lemau Court.

3. Proposal Details

The application is for an Advertising Device that is a Digital Freestanding Advertising Device in the Form of a Billboard, to be located at the Airlie Beach Bowls Club.

The device will be freestanding on a single pylon and consists of a vertical standard 3.84m x 6.36m roadside billboard sign face, setback approximately 0.5m from the Shute Harbour Road frontage. The billboard will not protrude beyond the property boundaries and will not involve moving parts or flashing/strobing lights. It has also been advised that the device will contain third party advertising, which means some advertisements will not be in relation to the Airlie Beach Bowls Club. A summary of the development is presented in the below table:

OPERATIONAL WORKS	DEVELOPMENT PARAMETRES
Established Land Use	Outdoor Sport and Recreation Use (Bowls Club)
Proposed Device	One (1) Freestanding Signs (digital billboard)
Sign Area	Sign Faces: 3.84m x 5.76m, 2 faces
Device Dimensions	Overall: 4.7m x 8.445m
Setbacks	Approximately 0.5m from Shute Harbour Road frontage

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is recommended for refusal due to the following inconsistencies:

1. The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 (V3.9), specifically:
 - a) Overall Outcome (d) of the Advertising Devices Code, as the Digital Billboard will detract from the desirable characteristics of the natural and built environment in which the advertising device is exhibited and cannot integrate into the existing built form of the site to minimise visual clutter.
 - b) Performance Outcome (PO) 1 within Table 9.4.1.4.1 Benchmarks for assessable development of the Advertising Devices Code, as the proposed development cannot be designed or sited to achieve compliance due to the nature, type, scale, size and bulk of the proposed Digital Billboard. The device will detract from the existing and planned character of the locality which is framed by some residential uses and low impact signage.

4.1. State Assessment and Referral Agency (SARA)

The application was not referable.

4.2. State Planning Policy – July 2017

Not Applicable.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

Not Applicable.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

Not Applicable.

4.4.2. Overlay Codes

Not Applicable.

4.4.3. Community Facilities Zone Code

Not Applicable.

4.4.4. Development Codes

Advertising Devices Code

The proposal does not comply with the applicable performance outcomes and overall outcomes of the code.

Acceptable Outcome (AO)1.1 of the code requires that any advertising device complies with the specific requirements of Table 9.4.1.4.2 Requirements for Particular Advertising Devices. A review the proposal against the requirements of the table is as followed:

<u>Freestanding Signs - Billboard</u>				
	Permitted zone	Orientation	Design Characteristics	Maximum surface area
Accepted Requirements for Billboards	Rural Zone only	a) Minimum spacing between freestanding billboard signs is 3km; b) situated at least 3m from any adjoining site boundary.	a) Do not project beyond the front alignment of the site; b) is mounted as a freestanding structure in a landscaped environment; c) framework and back of the sign face area are not visible or blend with the surrounding field of view; and d) has a maximum height of 9m.	a) Maximum of two sign faces b) Maximum 18m² per sign face.

Proposed Billboard	Community Facilities Zone	a) 560m to the next billboard b) 2m from the boundary	a) 2 sign faces b) Can be mounted in a landscaped environment c) rear of sign will not be visible from road d) 8.445m high	a) 2 sign faces b) 22.1m ²
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The above table identifies non-compliances with AO1.1. The applicant acknowledges that the proposal has inconsistencies with the assessment benchmarks of the code, however proposes they are overcome by a community expectation for third-party advertising devices to be located at the Airlie Beach Bowls Club. Community expectation is not a performance outcome set by PO1, nor is it an Overall Outcome of the code.

Conflict with PO1 of the code has been identified, as follows:

- a) The proposal is not compatible with the existing and future planned character of the locality with residential uses and vacant residential land in the immediate proximity of the proposed sign. Existing signage on the premises and adjoining sites is limited in size and scale consistent with the planned signage character. It can be further said there are no approved digital billboards within the local government area.
- b) The proposal does not achieve compatible scale and bulk or is consistent with other advertising devices in or surrounding the site.
- c) The proposal is not of a scale, proportion or form that is appropriate to the streetscape for the reasons presented in a) and b) above.
- d) The siting and design of the billboard is unable to comply with additional aspects of PO1 (d) below:
 - i. Signage on the adjacent sites takes the nature of mainly flush wall signs and one ground sign. This signage is unobtrusive and appropriate in size and scale. The proposed device is not compatible with existing signage on adjacent sites.
 - ii. It is unlikely the proposed device will interfere with the reasonable enjoyment of directly adjoining sites. However, the lighting and digital nature of the billboard may impact the reasonable enjoyment of dwellings on the opposing side of Shute Harbour Road who will have a direct outlook towards the device.
 - iii. The proposed device's placement will not unreasonably obstruct lawfully established advertising devices but may detract attention from existing lawful devices due to the size, scale and digital nature of the device.
 - iv. No supporting artistic renders or plans of the device in place on the site have been provided that demonstrates the proposed device will not unduly dominate the visual landscape.
 - v. No supporting material has been provided showing the billboard will not obstruct views or vistas of public value.

- vi. No supporting artistic renders or plans of the device in place on the site have been provided that demonstrates the proposed device will not unduly dominate the streetscape of Shute Harbour Road.
- e) The proposal fails to avoid proliferation of advertising devices and adds to visual clutter.

With reference to the Movement and Illumination benchmarks in AO2.1/AO2.2/PO3, the applicant advises that while the billboard is electronic and involves illumination to display images, it does not involve flashing, revolving, moving nor contain mechanisms that give the impression of movement. The signage is placed within 50m of a residential land use and will be located on a road with a greater speed limit than 60km/hr. A technical engineering report has been provided demonstrating the safety of the signage for motorists, however the applicant contends that conditions of approval can address the proximity of the signage to existing and future residential premises.

AO3.1 requires the total sign face area of all advertising devices on a site does not exceed 0.75m² of sign face area per linear metre of the street front boundary length. The total sign face area inclusive of the proposal plus existing devices is approximately 67.6m² and 0.75m² per linear metre of 95m is 71m, therefore the proposal is compliant with AO3.1.

The subject premises has many existing signs, freestanding pylon, attached to Bowlers' shelters and attached to the fence. AO6.1 requires that the total number of freestanding signs on a site does not exceed two where the street frontage is more than 30m. As compliance is not achieved with AO6.1, PO6 requires compliance with PO1 of the code. It has been demonstrated in the assessment of PO1 that compliance has not been achieved.

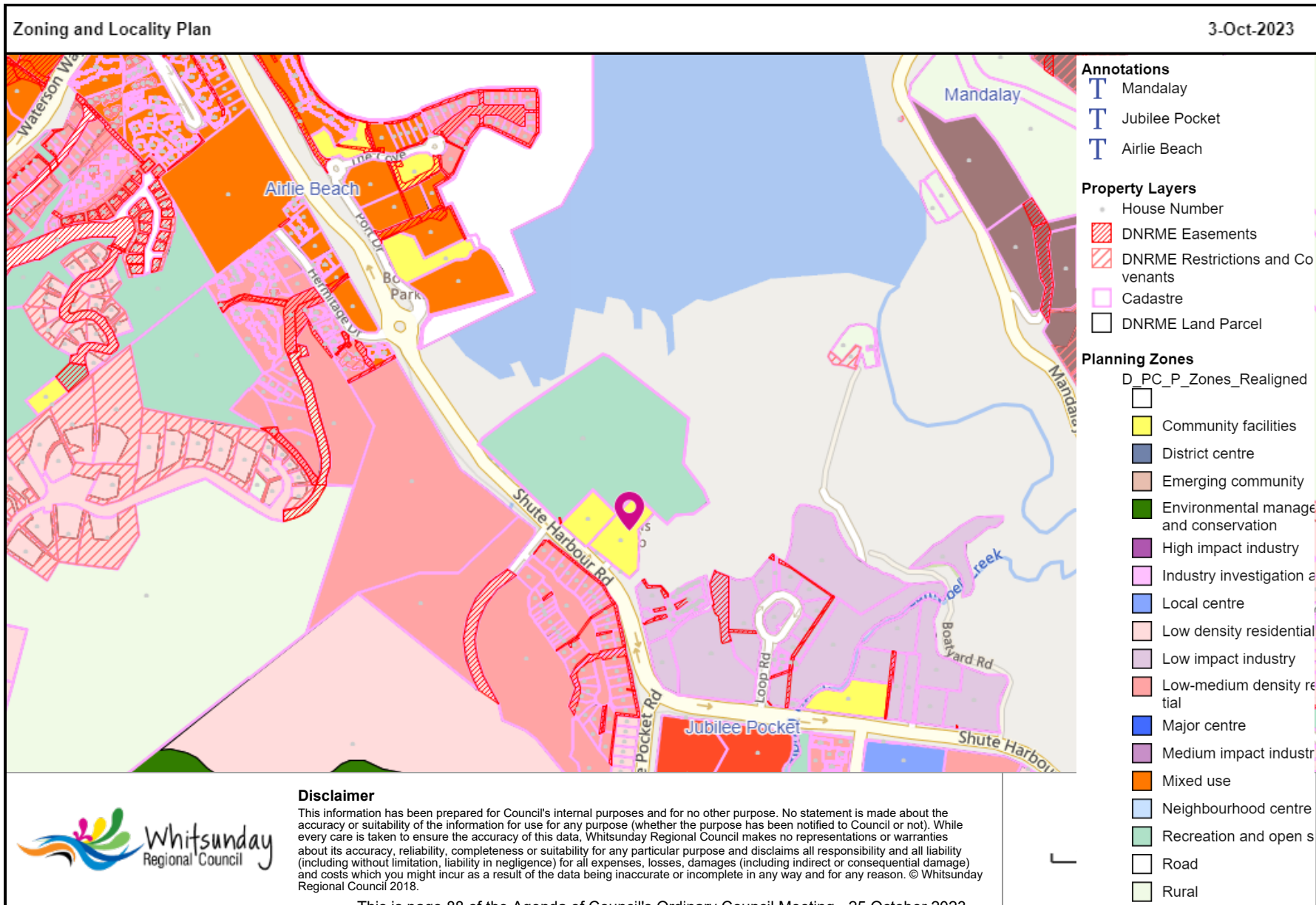
In regard to the applicable overall outcomes of the code, overall outcome (b) requires any advertising devices to be designed and integrated into the built form to minimise visual clutter and proliferation of devices. The development site is the Airlie Beach Bowls Club which has a frontage of 95m and currently contains 7 advertising devices that front towards Shute Harbour Road (5 flush wall signs and 2 pylon sign). The applicant has not advised that the existing advertising devices will be removed resulting in a total of 8 advertising devices within a 95m frontage. The additional large-scale, third-party advertising sign is not designed and integrated into the built form of the site and will increase visual clutter. From a motorist's perspective, there is only so much signage that can be reasonably viewed at one time travelling at 70km/h.

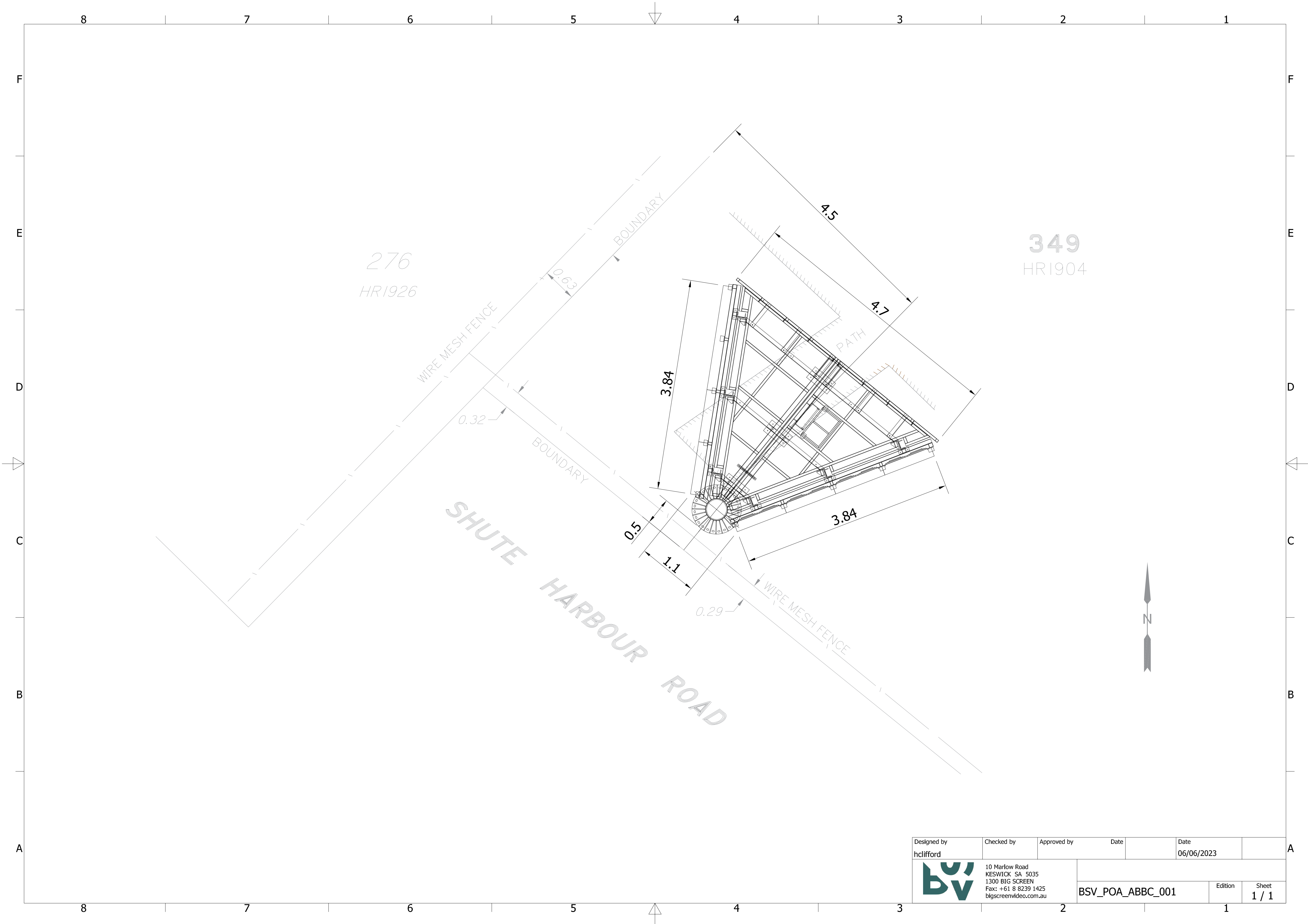
5. Public Submissions

As the application is Code Assessable no public notification was necessary.

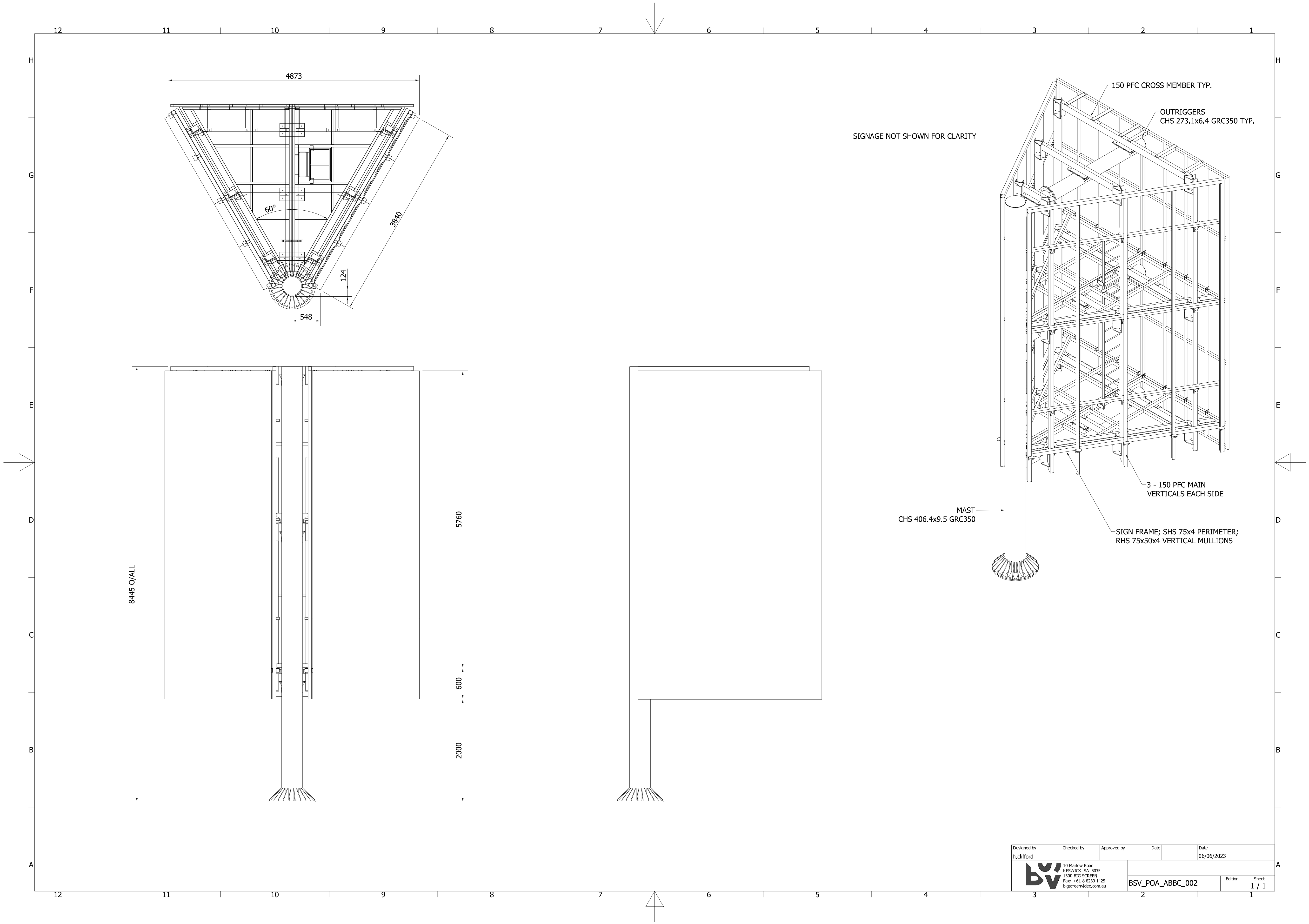
6. Infrastructure Charges

Not applicable to Operational Works applications for Advertising Devices.





Designed by hclifford	Checked by	Approved by	Date	Date 06/06/2023	
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Designed by h.clifford	Checked by	Approved by	Date	Date 06/06/2023	
 10 Marlow Road KESWICK SA 5035 1300 BIG SCREEN Fax: +61 8 8299 1425 bigscreenvideo.com.au			BSV_POA_ABBC_002		Edition Sheet 1 / 1

11.8 - Donation Request - Sewerage Charges - Proserpine Agricultural Pastoral & Industrial Association

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Brooke Newell - Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Sewerage Charges - Proserpine Agricultural Pastoral & Industrial Association
Redacted [11.8.1 - 1 page]

PURPOSE

For Council to consider a request from Proserpine Agricultural Pastoral & Industrial Association for a donation on their Service Charges for the period of 1 July 2023 to 31 December 2023 and for the organisation to be included on Council's Rates and Service Charges Donations Register.

OFFICER'S RECOMMENDATION

That Council approve:

- a) A donation of \$8,775.00 to the Proserpine Agricultural Pastoral & Industrial Association equivalent to 75% of the Charges levied for the period of 1 July 2023 to 31 December 2023.
- b) The inclusion of the Proserpine Agricultural Pastoral & Industrial Association on Council's Rates and Service Charges Donations Register for future donations.

BACKGROUND

Proserpine Agricultural Pastoral & Industrial Association is a not-for-profit company with charity status governed by a board of volunteers, all funds raised are put back into maintaining the grounds and facilities for the community use and benefit. They exist through the money raised from the annual Show, hire of facilities to commercial events and government grants.

The Proserpine Showgrounds hold many community events for organisations without cost to aid and ensure these events may continue in the future.

Such an increase in cost for sewerage facility charges threatens the future of events held at the Proserpine Showgrounds.

Not-for-Profit refers to an entity that:

- a) Council is satisfied the organisation is an entity with objectives that do not include making a profit; and
- b) Is prevented, either by its governing documents or by operation of law, from distressing its assets for the benefit of persons either while it is operating or winding up.

Donations on Rates & Charges for Not-for-Profit Organisations Policy states that Council may grant donations to Sporting, Recreational Youth, Community or similar up to a maximum of:

- a) 75% of the Charges levied for the current financial year.

This is page 91 of the Agenda of Council's Ordinary Council Meeting - 25 October 2023



The policy was adopted on 24 June 2022.

DISCUSSION/CURRENT ISSUE

Service Charges – 1 July 2023 to 31 December 2023			
Item	Nett Rates (\$)	Donation (%)	Donation (\$)
Nett Service Charges	\$11,700.00	75%	\$8,775.00

An increase in Service Charges of this capacity will make the community-based organisation unviable. The show facilities are not used daily. The entirety of bathroom facilities is used only during the 2-day show once a year. Other regular events held such as private parties, wedding and funerals use one toilet block adjacent to the Pavilion. There are normally one or two of these events per month at most.

Events such as the Show Ball have the amenities block opened up and events of this nature are very limited with roughly 4 a year. The golf club block is opened when the Association need to cater to a large group camping such as Winter Sun golfers or Campdraft events as required. However, there are no more than 3 of these bigger events per year.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

Definitions noted on Donation on Rates & Charges for Not-for-Profit Organisations:

Charges refers to Utility Charges and excludes Special Charges and Separate Charges.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074)

Description	Amount (\$)
2023/24 Budget	\$120,000.00
Actual + Commitment Spend	\$42,776.00
YTD Remaining Current Budget	\$77,224.00

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

There is a financial cost to Council however the financial assistance of organisations will ensure Council is portrayed in a positive manner.

TIMINGS/DEADLINES

To be paid within one month of the approval date.

This is page 92 of the Agenda of Council's Ordinary Council Meeting - 25 October 2023

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

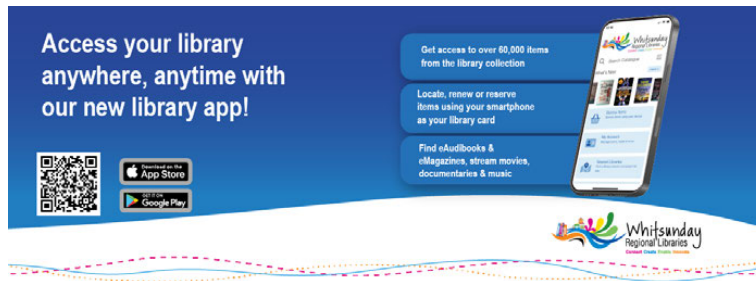
Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide support	Save up to \$8,775.00	Negative public comment from the community



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John,

Attached is a copy of previous rates notice and a copy of current. We have had an increase in charges on sewerage from \$1350.00 to \$11700.00 per half year without any warning or explanation. Such an increase makes our community based organisation unviable.

As you would be aware the show facilities are not used on a daily basis and never have been. The entirety of bathroom facilities only get used during our 2 day show once a year. Other regular events held eg private parties, weddings, funerals etc only the toilet block adjacent the Pavilion are provided for guests. There are normally one or two of these events per month at most.

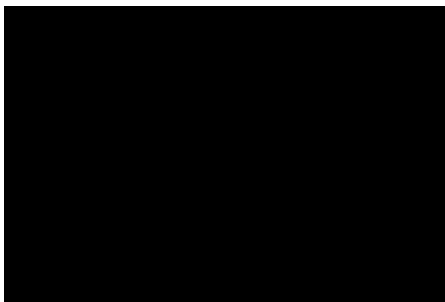
Events like the bull sale or show ball - we open the bar amenities block up, however again these events are very limited – 4 per year. The golf club block is opened when we cater to a large group camping eg Winter Sun golfers or campdraft event as required. However, there are no more than 3 of these bigger events per year.

Our organisation is not for profit, and all funds are put back into maintaining the grounds and facilities for the community use and benefit. We exist through the money we raise from the annual Show, hire of facilities to commercial events and government grants. We provide our grounds to many community events and organisations without cost to aid and ensure these events are also viable.

We have always worked in well with the council's and benefited from its support to ensure our facilities are maintained for regional community benefit and use. Such an increase in cost for sewerage facility charges that we do not use, seriously threatens the future of our Showgrounds. We cannot afford \$24000/year for sewerage that is not used.

Our committee would welcome an opportunity to meet with council representatives in discuss how best to manage this issue in order to safeguard and ensure the longevity of a community asset.

Regards



11.9 - Donation Request - Sewerage Charges - Bowen Pastoral & Agricultural Association Inc

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Brooke Newell - Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Donation Request - Bowen Pastoral Agricultural Association Inc [11.9.1 - 1 page]

PURPOSE

For Council to consider a request from Bowen Pastoral Agricultural Association for a donation on their Service Charges for the period of 1 July 2023 to 31 December 2023 and for the organisation to be included on Council's Rates and Service Charges Donations Register.

OFFICER'S RECOMMENDATION

That Council approve:

- a) A donation of \$10,530.00 to the Bowen Pastoral Agricultural Association equivalent to 75% of the Charges levied for the period of 1 July 2023 to 31 December 2023.
- b) The inclusion of the Bowen Pastoral Agricultural Association on Council's Rates and Service Charges Donations Register for future donations.

BACKGROUND

Bowen Pastoral Agricultural Association is a not-for-profit company with charity status governed by a board of volunteers, all funds raised are put back into maintaining the grounds and facilities for the community use and benefit.

Not-for-Profit refers to an entity that:

- a) Council is satisfied the organisation is an entity with objectives that do not include making a profit; and
- b) Is prevented, either by its governing documents or by operation of law, from distressing its assets for the benefit of persons either while it is operating or winding up.

Donations on Rates & Charges for Not-for-Profit Organisations Policy states that Council may grant donations to Sporting, Recreational Youth, Community or similar up to a maximum of:

- a) 75% of the Charges levied for the current financial year.

The policy was adopted on 24 June 2022.

DISCUSSION/CURRENT ISSUE

Service Charges – 1 July 2023 to 31 December 2023			
Item	Nett Rates (\$)	Donation (%)	Donation (\$)
Nett Service Charges	\$14,040.00	75%	\$10,530.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

Definitions noted on Donation on Rates & Charges for Not-for-Profit Organisations:

Charges refers to Utility Charges and excludes Special Charges and Separate Charges.

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074)

Description	Amount (\$)
2023/24 Budget	\$120,000.00
Actual + Commitment Spend	\$42,776.00
YTD Remaining Current Budget	\$77,224.00

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

There is a financial cost to Council however the financial assistance of organisations will ensure Council is portrayed in a positive manner.

TIMINGS/DEADLINES

To be paid within one month of the approval date.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide support	Save up to \$10,530.00	Negative public comment from the community



Bowen, Pastoral, Agricultural Assn. Inc.



14 September 2023

Julie Wright
Whitsunday Regional Council
67 Herbert Street
Bowen QLD 4805

Dear Julie,

I am writing on behalf of the Bowen Pastoral Agricultural Association (BPAA) in regards to our recent sewerage charge for the Bowen show grounds, Assessment Number 1200781 for the amount of \$15,255.50.

The BPAA is a not for profit organization. Our only source of income is through events at the show grounds which last year consisted of the Bowen show, Speedway and the Don River Dash. The only profit we make is through the fees for leasing the grounds and a small profit from running a bar. We do this through a Community Liquor Licence and on average, this is usually only three times a year. Most the profit we do make goes back into the maintenance of the show grounds and the amenities. The rest is used to cover the costs for the next annual show.

Also, our amenities are used mainly during these events only, as well as the occasional travellers with animals and the Bowen Wood Turners a couple of days a week. The Council dump site is also on our grounds therefore the gates must remain open and the amenities located next to the dump site are open to the public.

Based on the above, we are requesting that we are granted a concession on the sewerage charge. The BPAA cannot afford a sewerage charge of \$30,000 per year. Unless we are granted a concession, we will struggle to hold the show next year because we will be unable to afford the entertainment and all the other costs associated with the running of the show. We would also like to request that the concession be backdated and applied to the fee we have just paid.

We look forward to hearing from you.

Kind regards,



Secretary, Bowen Pastoral Agricultural Assoc

11.10 - Donation Request - Rates & Charges - Whitsunday Housing Company Limited

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Brooke Newell - Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Whitsunday Housing Company - Request for Donation on Rates & Charges [11.10.1 - 3 pages]

PURPOSE

For Council to consider a request from Whitsunday Housing Company Ltd for a donation on their Rates and Service charges for the period of 1 January 2023 to 30 June 2023 and for the organisation to be included on Council's Rates and Service Charges Donations Register.

OFFICER'S RECOMMENDATION

That Council approve:

- a) A donation of \$6,662.75 to the Whitsunday Housing Company equivalent to 50% of the general rates for the period of 1 January 2023 to 30 June 2023.
- b) A donation of \$7,973.22 equivalent to 50% of the nett Service Charges levied for the period of 1 January 2023 to 30 June 2023.
- c) The inclusion of the Whitsunday Housing Company on Council's Rates and Service Charges Donations Register for future donations.

BACKGROUND

Whitsunday Housing Company Limited is a not-for-profit company with charity status governed by a board of volunteers. Not-for-Profit refers to an entity that:

- a) Council is satisfied the company is an entity with objectives that do not include making a profit; and
- b) Is prevented, either by its governing documents or by operation of law, from distressing its assets for the benefit of persons either while it is operating or winding up.

Council's Donations on Rates & Charges for Not-for-Profit Organisations Policy states that Council may grant donations to Affordable Housing Organisations up to a maximum of:

- a) 50% of the Rates levied for the current financial year; and/or
- b) 50% of the Charges levied for the current financial year.

The policy was adopted on 24 June 2022.

DISCUSSION/CURRENT ISSUE

Rates and Service Charges – 1 January 2021 to 30 June 2021			
Item	Nett Rates (\$)	Donation (%)	Donation (\$)
Nett General Rates	\$13,325.49	50%	\$6,662.75
Nett Service Charges	\$15,946.44	50%	\$7,973.22

Total			\$14,635.97
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STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

Definitions noted on Donation on Rates & Charges for Not-for-Profit Organisations:

Affordable Housing Organisations refers to organisations that have a principal charter to offer residential accommodation to residents identifies as financially disadvantaged (for example, the Whitsunday Housing Company Ltd).

Charges refers to Utility Charges and excludes Special Charges and Separate Charges.

Rates refers to General, Special and Separate Rates (including differential rates).

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074)

Description	Amount (\$)
2023/24 Budget	\$120,000.00
Actual + Commitment Spend	\$42,776.00
YTD Remaining Current Budget	\$77,224.000

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

There is a financial cost to Council however the financial assistance of organisations will ensure Council is portrayed in a positive manner.

TIMINGS/DEADLINES

To be paid within one month of the approval date.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.

- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

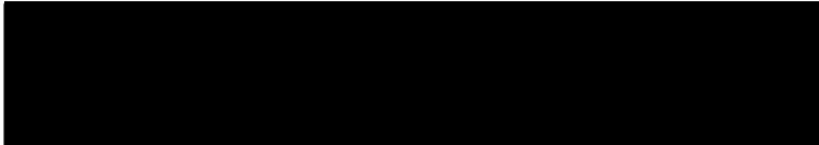
This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide support	Save up to \$14,635.97	Negative public comment from the community



8th March 2023



Dear Sir/Madam,

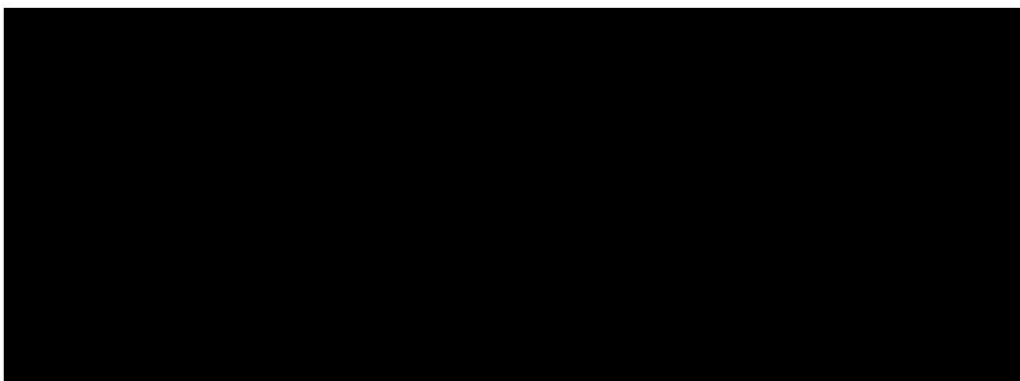
Reference: Donations on Rates for Whitsunday Housing Company Ltd

Whitsunday Housing Company Ltd is a not-for-profit company with charity status, we are governed by a Board who are volunteers. We write to request a donation of rates for the period 2022- 2023 and the rate applied to be at the owner level rather than investor. WHCL is not an investor, but is direct supplier of social and affordable housing in the region.

We have a total of 127 properties in the region with the addition of 4 more properties in 22/23 financial year. Please see the list of properties attached that WHCL have the title (excluding the properties which are head leased from the Department of Housing & Public Works for which we also pay rates).

- There are 32 properties listed under Community Housing Programs which caps rental charges at 25% of the income of residents. Our tenants are recipients of pensions or benefits. The current average rent paid is \$195 per week. These properties we have title to and the Department of Housing & Public Works holds the 1st mortgage.
- Caroline Close Complex has 30 units which are under the Affordable Housing Program. These rents are capped at 74.9% of median rent or 30% of income whichever is the least. The current average rent for these homes is \$180 per week.

We sincerely thank the Whitsunday Regional Council for their continued support and assistance and hope that you will look favourably upon our application for donation on rates and services.





Address of Properties

Proserpine

73 Faust St, Proserpine
35 Gardenia St, Proserpine

Cannonvale

Unit 1/13 Pleasant Drive, Cannonvale Q 4802
Unit 2/13 Pleasant Drive, Cannonvale Q 4802
Unit 3/13 Pleasant Drive, Cannonvale Q 4802
Unit 4/13 Pleasant Drive, Cannonvale Q 4802
Unit 1/3 Salmon Street, Cannonvale Q 4802
Unit 2/3 Salmon Street, Cannonvale Q 4802
Unit 3/3 Salmon Street, Cannonvale Q 4802
Unit 4/3 Salmon Street, Cannonvale Q 4802
Unit 5/3 Salmon Street, Cannonvale Q 4802
Unit 6/3 Salmon Street, Cannonvale Q 4802
1/180 Shute Harbour Road, Cannonvale Q 4802
2/180 Shute Harbour Road, Cannonvale Q 4802
3 Solway Avenue, Cannonvale Q 4802
9 Solway Avenue, Cannonvale Q 4802
12 Solway Avenue, Cannonvale Q 4802 (22)
7 Teague Terrace, Cannonvale Q 4802
34 South Molle Blvde, Cannonvale Q 4802
1/40 Banksia
2/40 Banksia
2 Esk Terrace, Cannonvale Q 4803

Jubilee Pocket

Unit 1/8 Erromango Drive, Jubilee Pocket Q 4802
Unit 2/8 Erromango Drive, Jubilee Pocket Q 4802
48 Erromango Drive, Jubilee Pocket Q 4802
2 Sentry Court, Jubilee Pocket Q 4802
Units 1-30, 1 Caroline Close, Jubilee Pocket



Bowen

Unit 1/19A Reynolds St , Bowen 4805
Unit 2/19A Reynolds St , Bowen 4805
Unit 3/19A Reynolds St , Bowen 4805
Units 1-4 at 62 Livingstone St, Bowen 4805
66 The Soldiers Road, Bowen 4805
46 Emmerson Drive, Bowen 4805

11.11 - Donations for 2023 Annual School Awards Nights

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Brooke Newell - Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider providing donations towards the annual Awards Nights for all schools in the Whitsunday region.

OFFICER'S RECOMMENDATION

That Council approve the following donations towards the annual Awards Nights for all schools in the Whitsunday Region:

1. Primary Schools - \$100 each
2. Secondary Schools - \$200 each
3. Combined Colleges - \$300 each

BACKGROUND

In previous years, Council has supported the local schools via financial contribution towards the prizes presented to students in recognition of their achievements throughout the schooling year.

DISCUSSION/CURRENT ISSUE

Schools have recently started reaching out for Council support for their awards nights and have expressed their appreciation for previous years contributing to the success of these events. The list below identifies the schools in the Whitsunday region that are eligible for donation.

Primary Schools:

- Bowen State School
- Cannonvale State School
- Collinsville State School
- Gumlu State School
- Hamilton Island State School
- Hayman Island State School
- Merinda State School
- Proserpine State School
- Queens Beach State School
- St John Bosco Catholic School Collinsville
- St Mary's Catholic School Bowen
- Scottville State School

Secondary Schools

- Bowen State High School
- Collinsville State High School
- Proserpine High School

Combined Colleges – Grades 1-12

- Whitsunday Christian College
- St Catherine's Catholic College Proserpine

Providing a donation of \$100.00 to primary schools, \$200.00 to secondary schools and \$300.00 to the combined colleges, will be a total cost of \$2,400.00 to Council. The proposed contributions are equivalent to the amount allocated to each school in 2020,2021 & 2022.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074)

Description	Amount (\$)
2023/2024 Budget	\$120,000.00
Actual + Commitment	\$42,776.00
YTD Remaining Budget	\$77,224.00

There is a financial cost to Council however the assistance provided will support the schools within the Whitsunday region.

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Council may not receive recognition in regard to the regions school Awards nights.

TIMINGS/DEADLINES

To be paid within one month of decision

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Provide no support	Save up to 2,400	Negative impact from school community
Option 3	Provide lesser donation	Save up to 2,400	Negative impact from school community

11.12 - Sponsorship Request - Airlie Beach Festival of Music

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Hayley Borg - Events and Community Sponsorship Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Airlie Beach Festival of Music Sponsorship Proposal [11.12.1 - 2 pages]

PURPOSE

Council to consider a request for sponsorship from the Airlie Beach Festival of Music to assist with their annual event to be held Thursday 9 to Sunday 12 November 2023.

OFFICER'S RECOMMENDATION

That Council approve a sponsorship of up to \$5,000 in-kind support only to assist the Airlie Beach Festival of Music organisers with their annual event to be held Thursday 9 to Sunday 12 November 2023.

BACKGROUND

The Airlie Beach Festival of Music is a well-established major festival that has been held in the Whitsundays since 2013. Many well-known musicians travel from across the country to perform. The event is well attended and has proven to have a positive economic impact to the area, with visitors injecting money towards local businesses during their visit.

Council provided financial support for the event in 2021 through in-kind support of up to \$5,000. In 2022, Council provided \$5,000 cash and up to \$5,000 in-kind support.

DISCUSSION/CURRENT ISSUE

This year the festival has undergone a major rebrand integrating the tropical vibe of the Whitsundays into the visual marketing materials giving the festival a unified and professional appeal.

Council has received a request for financial and in-kind support from the organisers of the Airlie Beach Festival of Music to continue to assist with the major rebrand and event logistics including the installation and removal of promotional street pole banners, supply of wheelie bins and waiver of trade waste fees.

The request for sponsorship is for Silver Festival Sponsorship consisting of \$7,000 (+ GST) cash sponsorship and further in-kind support for event logistics.

Given this event is well established and has several forms of financial support through government funding and various sponsors it is recommended that Council provide support for the event in 2023 through in-kind support of up to \$5,000 only.

In return for sponsorship, Council may receive the following:

- Council logo on advertising and promotional materials, including street banners, website, social media and the event program.

- Display of Council signage.
- Verbal acknowledgement throughout the event.
- Opportunity for Mayor or Council representative to give brief address at festival opening ceremony.
- A combination of VIP or general admission tickets.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249).

Description	Amount (\$)
2023/24 Budget	50,000
Actual + Commitment	27,232
YTD Remaining Budget	22,767

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational - Providing financial assistance to support local residents in pursuing endeavours while promoting the region reinforces Council's commitment to supporting the local community.

TIMINGS/DEADLINES

Sponsorship to be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.

- Section 24 – Right to own property and not be arbitrarily deprived of property.
 - Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
 - Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.
- This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	Not provide support	Save up to \$5,000	Negative public comment from organisers and community.



Airlie Beach Festival of Music has pleasure in offering

Whitsunday Regional Council

SILVER FESTIVAL SPONSORSHIP

Set for November 9 - 12, and celebrating its 11th year, the Airlie Beach Festival of Music has become one of Queensland's premier live music events, and a signature event for the Whitsunday region.

With jaw-dropping sea views from the main tent at the Whitsunday Sailing Club, it's a festival like no other, ideally positioned at the mainland hub of our tropical paradise.

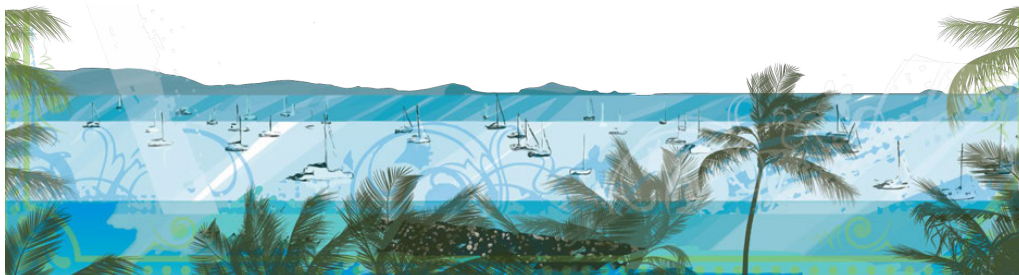
In 2022 alone, the festival attracted around 8,000 attendees, filling accommodation houses and tours and packing out participating restaurants and bars. Independent event research (attached) shows that 3,500 individuals enjoyed the main event, 3,000 of which came from across all areas of Queensland and 500 from interstate, resulting in a direct contribution to the local economy of over \$3 million.

Media coverage scheduled for the 2023 festival includes television, print, radio and digital exposure Australia-wide as well as extensive PR and social media campaigns through partnerships with Tourism and Events Queensland and Tourism Whitsundays.

Airlie Beach Festival of Music is recognised as Airlie's signature event, and a significant event for the region with the festival securing \$175K TEQ marketing and PR funding over 3 years as part of the "It's Live! in Queensland" program.

Following our major rebrand in 2022, which integrating the tropical vibe of the Whitsundays into our visual marketing materials, we continue to build our collection of new signage integrating the new branding in effort to elevate the festivals professional appeal.

We are hoping Whitsunday Regional Council will be able to provide financial and inkind support to assist in the creation of the new signage as sponsorship of this growing success story, aligning council with the region's premier live music event.



NEW PROMOTIONAL REQUIREMENTS

- 20 x feather banners – Whitsunday Sailing Club and Airlie Main Street partner venues
- 3D ABFoM oversized guitar logo with stand for photo and promotional opportunities
- 4 x sandwich boards with directional signage to WSC entry points and ticket office

The new feather banners are required to enliven the Main Street, contributing to the festival vibe while highlighting the venues that contribute and are part of the event, making them easier for tourists to find.

As the Whitsunday Sailing Club has recently gone through an impressive extension and beautification, fresh new feather banners will complement the new building and grounds which has several entries.

A 3D oversized festival guitar logo will be utilised by festival goers for photo opportunities which will be shared far and wide on social media and promotional materials, bolstering the festivals marketing efforts.

Signage will be produced locally by Tropical Designs

Investment: \$7,000 (+GST)

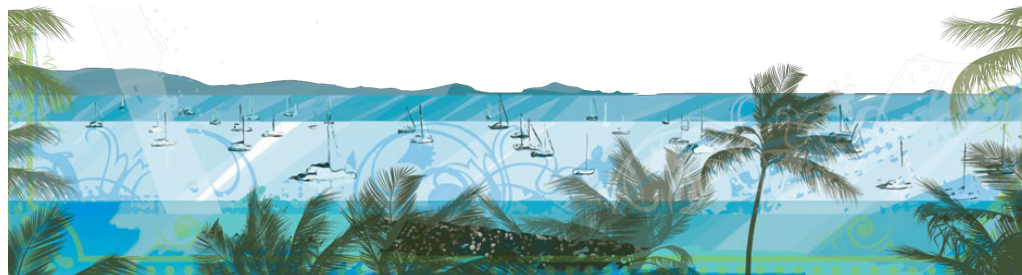
We would also request the following in-kind support from council:

- Installation of street banners in Airlie Main Street and Whitsunday Coast Airport
- Waiver of trade waste fees
- Supply of 10 additional bins and waste disposal

SILVER SPONSORSHIP BENEFITS

- WRC logo in festival program
- WRC logo inclusion as sponsor on all ABFoM website pages
- WRC logo on festival light pole banners and large format signage
- Opportunity for WRC banner / flag display within festival site (supplied by WRC)
- Opportunity for Mayor or council representative to give brief address at festival opening ceremony
- A combination of VIP or general admission tickets to allow relevant council representatives / staff to experience the event at time of their choosing

Thanks for your consideration. Please don't hesitate to contact information by contacting:



11.13 - Sponsorship Request - Cut Out Party

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Hayley Borg - Events and Community Sponsorship Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Sponsorship Letter Cut Out Party 2024 [11.13.1 - 1 page]

PURPOSE

Council to consider a request for sponsorship from the Cut Out Party Inc to assist with their annual Proserpine Cut Out Party event to be held Saturday 9 March 2024.

OFFICER'S RECOMMENDATION

That Council approve a monetary sponsorship of \$2,500 to assist the Cut Out Party Inc organisers with their annual Proserpine Cut Out Party event to be held Saturday 9 March 2024.

BACKGROUND

The Cut Out Party is an event celebrating the sugar industry as a community, bringing awareness of the sugar industry to the community, acknowledging all business who contribute to the sugar industry and raising funds to donate towards a worthy cause agreed upon by the members of the committee. This event is held at the Proserpine Show Grounds.

In 2021, a small event team commenced the event and raised over \$12,000 to support the Black Dog Institute. In 2023, the event committee grew, and the event was attended by 250 community members. The event raised a total of \$38,000 to support RACQ CQ Rescue.

In 2024, the event organisers are aiming to raise a significant amount of money to be donated to the Royal Flying Doctor Service (Queensland Section).

The event has proven to have a positive economic impact to the area, with visitors injecting money towards local businesses during their visit.

Council has not previously provided financial support for this event.

DISCUSSION/CURRENT ISSUE

Council has received a request for financial support from the organisers of the Cut Out Party to assist with event logistics and continuing their goal to celebrate and educate the community on the evolution of the sugar industry in the region.

The request for sponsorship is for Platinum Sponsorship consisting of \$2,500 cash sponsorship. It is recommended that Council provide support for the event in 2024 through a Platinum sponsorship of \$2,500 cash.

In return for sponsorship, Council may receive the following:

- Council logo on advertising and promotional materials, including website, social media and the event program.
- Display of Council signage.
- Verbal acknowledgement throughout the event.
- Opportunity for Mayor or Council representative to give brief address at event opening.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249).

Description	Amount (\$)
2023/24 Budget	50,000
Actual + Commitment	27,232
YTD Remaining Budget	22,767

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational - Providing financial assistance to support local residents in pursuing endeavours while promoting the region reinforces Council's commitment to supporting the local community.

TIMINGS/DEADLINES

Sponsorship to be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.

- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	Not provide support	Save up to \$2,500	Negative public comment from organisers and community.



SPONSORSHIP OPPORTUNITY – CUT OUT PARTY

As you are aware, the sugar industry is an invaluable part of our local community and has been contributing to the region for over 125 years.

In March this year we held our second Cut Out Party at the Proserpine Showgrounds. The event was an amazing success with a total of **\$38,000** being raised for **CQ Rescue** – a charity who was very deserved of the contribution. We had around 250 people in attendance who enjoyed nibbles, a BBQ dinner, dessert, drinks, live music, entertainment for the children and an amazing charity auction! It was a great chance to get all the community together to celebrate the sugar industry.



Infrabuild Steel Centre Mackay · Follow

What a wonderful event . Thank you to the committee Cut Out Party Inc, Proserpine for organising such a wonderful event and supporting RACQ CQ Rescue. It was a pleasure to be involved in such a community minded event . We cant wait for next years event, bigger & better than ever.

The aim of our organisation remains the same being:

- Celebrating the sugar industry as a community;
- Bringing awareness of the sugar industry to the community;
- Acknowledging all business who contribute to the sugar industry; and
- Raising funds to donate towards a worthy cause agreed upon by the members of the committee.

Celebrations will be held via a Community Cut Out Party at the Proserpine Showgrounds on Saturday, 9th March 2024. All funds raised from the event will be donated to the Royal Flying Doctor Service (Queensland Section).

We could not have achieved what we did earlier this year without the support of generous sponsors and donors of auction prizes. We would like to invite you to partner with us in these celebrations of our Sugar Industry by becoming a sponsor or donor. We are offering four levels of sponsorship for this event:

- **Platinum - \$2500**
- **Gold - \$1500**
- **Silver - \$ 750**
- **Bronze - \$350**

There will be a significant amount of advertising throughout the region and the industry promoting this event along with details of our sponsors. Ideally, we would like to use the event to reflect back on our history as a sugar industry, partnering with businesses as the industry has grown and transformed during these years.

If you are interested in joining with us to make these celebrations a reality, please email our committee at [REDACTED]
We look forward to hearing from you and sharing with you our plans for this annual event and fundraiser.

Kind regards

[REDACTED]
[REDACTED]

**PROUDLY
SUPPORTING**



**Royal Flying
Doctor Service**
QUEENSLAND SECTION

11.14 - Sport & Recreation Club Grants - October 2023

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the payment of the Sport & Recreation Club Grants for October 2023 in accordance with Council's Sport & Recreation Grant Guidelines.

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Club Grant to the following recipients:

1. Whitsunday Dirt Riders Club Inc. – Band 1 - \$5,500
2. Proserpine District Lawn Tennis Association Inc. – Band 3 - \$1,500
3. Bowen Chargers Cricket Club Inc. – Band 4 - \$1,000

BACKGROUND

To be eligible for the Sport & Recreation Grant a club must meet the following criteria:

- Is incorporated and meets the obligations with the Office of Fair Trading
- Is covered with the appropriate level of public liability insurance (20 million)
- Provides membership data (as defined by Council) to Council on an annual basis.

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Clubs Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	>250	5,500
Band 2	101 – 250	3,000
Band 3	51 – 100	1,500
Band 4	4 - 50	1,000

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Organisation Name	Junior Members	Senior Members	Total Members	Band	Public Liability	Amount Requested (\$)
Whitsunday Dirt Riders Club Inc.	218	232	450	1	Yes	5,500

Proserpine District Lawn Tennis Association Inc.	39	16	55	3	Yes	1,500
Bowen Chargers Cricket Club Inc.	5	17	22	4	Yes	1,000
					Total	8,000

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_ - Community Grants Policy

STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from budget code: JC:2967.10250 – Community Donations (2967) / Club Grants (10250).

Description	Amount (\$)
2023/2024 Budget	150,000
Actual + Commitment	63,500
YTD Remaining Budget	86,500

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational Risk – Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

TIMINGS/DEADLINES

Payment will be made within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not approved	Save money in the budget	Negative impact for Council not showing support to clubs

11.15 - Financial Support for a Junior Elite Athlete - October 2023

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the applications for Financial Support for Junior Elite Athletes.

OFFICER'S RECOMMENDATION

That Council approve financial support for the following applicants:

1. Lily Sainsbury – 2023 Queensland Country Rugby Union U16 Girls team - \$500
2. Gabrielle Patton – Junior Volleyball Schools Cup - \$250

BACKGROUND

At the Ordinary Council Meeting held on 28 July 2021, Council resolved to adopt a policy to provide Financial Support for a Junior Elite Athlete. The level of funding available to individual Junior Elite Athletes is calculated on a progressive scale, the higher the level of representation the greater the financial support, as outlined below:

Level of Representation	Allocation (\$)
Representing North Queensland or equivalent in State level competition	250
Representing Queensland within Queensland	500
Representing Queensland Interstate	1,000
Representing Australia Overseas	up to 2,000

DISCUSSION/CURRENT ISSUE

Name	Age	Competition	Representati on Level	Sport	Amount (\$)
Lily Sainsbury	16	2023 Queensland Country Rugby Union U16 Girls team 25 September 2023 Ballymore Stadium, Herston, QLD	Representing Queensland within Queensland	Rugby Union	500
Gabrielle Patton	13	Junior Volleyball Schools Cup 19-23 October 2023 Gold Coast, QLD	Representing North Queensland in State level competition	Volleyball	250

Total	750
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Both applicants have not previously received funding through the Junior Elite Athlete Program. It should be noted, the applications were received prior to the competition.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_05 – Financial Support for a Junior Elite Athlete Policy

STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from budget code: JC 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2023/24 Budget	120,000
Actual + Commitment Spend	42,740
YTD Remaining Budget	77,260

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

This financial assistance shows Council's commitment to providing support to local junior elite athletes competing in a regional, state, or national level competition. Council's support of local community members demonstrates community engagement and willingness to grow local talent – impacting favourably on Council's reputation.

TIMINGS/DEADLINES

To be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide financial support	Maintain budget level	Community disquiet due to lack of support

11.16 - RADF 2023/24 Funding Round 1 - August 2023

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. RADF Minutes Round 1 - August 2023 [11.16.1 - 2 pages]

PURPOSE

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 1 of the 2023/24 Program, as recommended by the RADF Advisory Committee.

OFFICER'S RECOMMENDATION

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 1, as recommended to Council by the RADF Advisory Committee to assist the following recipients:
 - a) Donna Lawrence – Travelling Exhibition and workshops - \$3,500.
 - b) Sofia Fortunato – Establishing Children's Writers and Illustrators Group Workshops - \$1,400.
3. Advise the following applicant that the application was unsuccessful:
 - a) Noosa Film Academy – 2-day School Screen Production and Community acting and screen Workshops - \$5,934.

BACKGROUND

RADF invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Local Arts and Cultural workers submit an application to Council for funding grants. Applications are assessed by an elected committee against the criteria based on program guidelines and priorities identified in Council's Arts and Culture Policy.

All projects and activities receiving RADF funding are required to report on their contribution towards RADF 2022/23 Key Performance Outcomes (KPOs) included in the RADF guidelines.

The 2023 funding Round 1 closed on Friday 11 August 2023 for projects commencing after Monday, 18 September 2023.

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Donna Lawrence – Light and Shade: A visual Exploration of Dialectical Behaviour Therapy (DBT) travelling exhibition/workshops -working with psychologists and counsellors.

Requested \$11,330 – Recommendation \$3,500

The project involves a travelling exhibition, beginning at either 3 Little Birds Gallery or The Heart Gallery in Airlie Beach. The exhibition will be held in Canberra at Belco Arts Gallery which specifically focuses on showcasing work from artists with a disability. This supports career development through the mid-career solo exhibition and further distribution and dissemination of a book.

The RADF Committee's recommendation suggested to only cover the costs of the workshops and exhibition in the Whitsunday region only, with the following:

- Flyers
- Art supplies
- 3 Little Birds Gallery Airlie Beach venue hire
- Perspex to protect art.
- Arts Book photos

Total - \$3,500

Sofia Fortunato – Establishing a Children's Writers and Illustrators Group in the Whitsunday region.

Requested \$1,400 – Recommended \$1,400

As a passionate author and illustrator of children's books, Sofia has recognised the need for a creative community that fosters the growth and development of local talent in the field of children's literature. This initiative aims to bring together aspiring and established writers and illustrators, offering them a platform to exchange ideas, workshops, collaborate and inspire each other.

The committee's recommendation was to increase the amount requested to \$2,400, as it is a commendable project and felt Sophia underestimated the costs for the activities however, the recommendation is for \$1,400 as submitted in the application.

Unsuccessful Applicant

Noosa Film Academy Pty Ltd – 3 school and 1 Collinsville community acting and screen productions workshops, editing suite and Red-Carpet Community Screening for Youth.

Requested \$5,934 – Recommended \$0

The program seeks to empower Bowen and Collinsville's Youth and community amidst rural and socio-educational challenges. It seeks to bridge gaps by leveraging digital media and community engagement to cultivate skills, social cohesion, and fuel personal growth.

The RADF Committee recommendation was to decline the application for this round due to the following.

- No support letters supplied from the schools involved in the workshops.
- Section 8 – Budget not completed correctly i.e., Name, Role/Positions of people employed in the project.
- Clarify who Stephen Murray is in Section 8

Committee suggested to re-submit the application in Round 2 November, once the additional information is received.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funding for the support will be taken from budget code: GL:3640.6405 – Arts & Culture Development (3640) / Donations (6405).

Description	Amount (\$)
2023/24 Budget	60,000
Actual + Commitment	0
YTD Remaining Budget	60,000

CONSULTATION/ENGAGEMENT

Director Community Services
RADF Advisory Committee

RISK ASSESSMENT

The assistance RADF provides will ensure Council is portrayed in a positive manner by way of supporting the local community in their pursuit of developing skills, engaging in projects and activities that contribute to the value of arts and culture.

TIMINGS/DEADLINES

Payment to be made within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positive	Negatives
Option 2	Does not support the recommendation	No	Negative impact to Council from organisations/groups

**WHITSUNDAY REGIONAL ARTS DEVELOPMENT FUND (RADF)
ADVISORY COMMITTEE**

**Meeting Minutes – 28 September 2023 – Grey Room Bowen
Council Chambers**



Chair:	Cr Michelle Wright
Present:	Marg Tawse, Ruth Morton, Janice Germain, Liaison Officer Jacqui Neave
Apologies:	Julie Wright - Director Community Services, Jess Begun and Shauna O'Shannessy

Meeting commenced:

1	Minutes of previous meeting
	✚ N/A
2	Business arising from minutes
	✚ N/A
3	Correspondence and news
	✚ N/A
4	Promotion and advertising
	✚ Ongoing – RADF strategies, promotions, activities, and resources
5	Presentations
	No presentations held
6	Applications
	Donna Lawrence – Light and Shade: A visual Exploration of Dialectical Behaviour Therapy (DBT) travelling exhibition/workshops -working with psychologists and counsellors. Requested \$11,330 – Recommendation \$3,500 The project involves a travelling exhibition, beginning at either at 3 Little Birds Gallery or The Heart Gallery in Airlie Beach. The exhibition will be held in Canberra at Belco Arts Gallery which specifically focuses on showcasing work from artists with a disability. This supports career development through the mid-career solo exhibition and further distribution and dissemination of a book. The RADF Committee's recommendation suggested to just cover the costs of the workshops and exhibition in the Whitsunday region only, with the following: • Flyers • Art supplies • 3 Little Birds Gallery Airlie Beach • Perspex to protect art. • Arts Book photos To a total of \$3,500 Sofia Fortunato – Establishing a Children's Writers and Illustrators Group in the Whitsunday region. Requested \$1,400 – Recommended \$2,400 As a passionate author and illustrator of children's books, Sofia has recognised the need for a creative community that fosters the growth and development of local talent in the field of children's literature. This initiative aims to bring together aspiring and established writers and illustrators, offering them a platform to exchange ideas, workshops, collaborate and inspire each other.

	The committee's recommendation was to increase the amount requested, as it is a commendable project and felt Sophia underestimated her costs for the activities. Noosa Film Academy Pty Ltd – 3 school and 1 Collinsville community acting and screen productions workshops, editing suite and Red-Carpet Community Screening for Youth. Requested \$5,934 – Recommended \$0 The program seeks to empower Bowen and Collinsville's Youth and community amidst rural and socio-educational challenges. It seeks to bridge gaps by leveraging digital media and community engagement to cultivate skills, social cohesion, and fuel personal growth. The RADF Committee recommendation was to decline the application for this round due to the following. • No support letters supplied from the schools involved in the workshops. • Section 8 – Budget not completed properly i.e., Name, Role/Positions of people employed in the project. • Clarify who Stephen Murray is in Section 8 Committee suggested to re-submit the application in Round 2 November, once the additional information is received. Total approved for round 1: \$5,900
ues	General business
	Other comments include: 

Meeting Closed: 12.30pm

Next meeting: TBA

Location: TBA

7	Actions for next meeting		
1			
2			

11.17 - Monthly Finance Report

DATE: Wednesday 25 October 2023

TO: Ordinary Council Meeting

AUTHOR: Leah Bradley - Manager - Financial Services

AUTHORISING OFFICER: Peter Shuttlewood - Acting Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Monthly Financial Report September 2023 [11.17.1 - 7 pages]
2. Financial Statement for the period ending 30 September 2023 [11.17.2 - 5 pages]
3. Capital Expenditure Report as at 30 September 2023 [11.17.3 - 5 pages]

PURPOSE

To inform Council of the current unaudited financial performance and position for the reporting period.

OFFICER'S RECOMMENDATION

That Council receive the Financial Report, Capital Expenditure Report and the Unaudited Financial Statements 2023/24 for the period ended 30 September 2023.

BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the financial report at a meeting of the Local Government on a monthly basis. The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

DISCUSSION/CURRENT ISSUE

Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- Attachment 1 contains a summary of the financial performance with commentary around significant items.
- Attachment 2 contains unaudited financial statements.
- Attachment 3 details the capital budget expenditure for the period.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

204 Financial Report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report -
 - (a) if the local government meets less frequently than monthly - at each meeting of the local government; or
 - (b) Otherwise - at a meeting of the local government once a month.

- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives.

CONSULTATION/ENGAGEMENT

Manager Financial Services
Manager Strategic Finance
Management Accountant

RISK ASSESSMENT

If actual revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in quarterly budget reviews.

TIMINGS/DEADLINES

Mandatory each month as per Section 204 of the *Local Government Regulation 2012*.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A

FINANCIAL REPORT

Financial Year: 2023/24

Period Ending: 30 September 2023



BACKGROUND

This report provides the unaudited estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the 2023/24 Budget.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

For the period under review, Council's operating surplus stood at \$29.4M after charging depreciation (What We Set-aside for Asset Renewals) of \$7.8M. Council's operating surplus is higher due to the first half rates levy being raised in July.

Table 1 : Statement of Income & Expenditure

	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	97,493,607	51,095,017	48,850,766	96%
What We Invoiced Our Customers	29,324,608	8,493,736	7,716,751	91%
What We Rcvd. as Grants & Subsidies	9,833,430	1,249,772	325,229	26%
What We Rcvd. As Interest from Investment	4,480,093	1,134,500	1,782,876	157%
Our Other Revenue	2,184,583	685,594	794,705	116%
Our Total Recurrent Earnings	143,316,321	62,658,619	59,470,327	95%
What We Spent on Our Staff	39,701,137	11,929,303	10,092,389	85%
What We Spent on Our Suppliers	60,402,208	18,915,639	14,669,006	78%
Our Total Direct Spend	100,103,345	30,844,942	24,761,395	80%
What We Paid Our Bankers	4,102,773	787,453	727,510	92%
What We Set-aside for Asset Renewals	30,458,822	7,935,211	7,800,853	98%
Our Operating Surplus/(Deficit)	8,651,381	23,091,013	26,180,569	113%
Our Capital Revenue	28,844,816	2,495,008	4,451,326	178%
Our Capital Expenses	13,756,280	1,335,998	1,270,426	95%
Our Capital Surplus/(Deficit)	15,088,536	1,159,010	3,180,900	274%
Our Net Earnings	23,739,917	24,250,024	29,361,469	121%

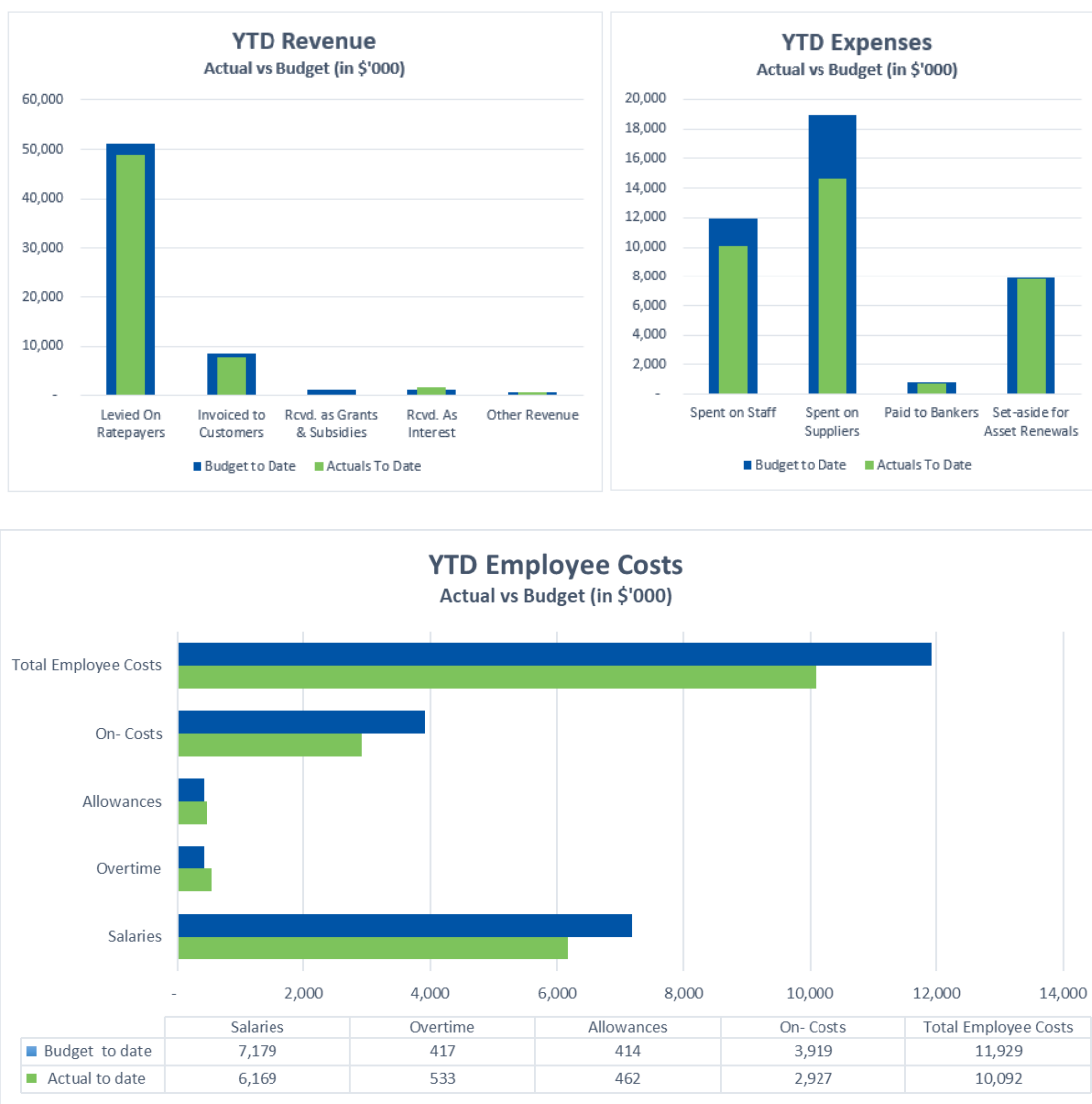
Revenue

- Total Recurrent Earnings is on target to meet budget, currently sitting at 95%.
- Interest from Investments is tracking ahead of budget due to further interest rate increases and the ability to maximise Council's return on investment.
- Grants & subsidies is tracking under budget predominately due to budget phasing to be rectified in Budget Review 1 and timing of the Financial Assistance Grant quarterly payment.
- What we have levied our ratepayers on target to meet budget at 96%. Rates and Water notices have been issues for the first 6 months period. Second 6 months notices will be issued in January/February 2024.

Expenditure

- Total direct spend is below YTD budget, currently sitting at 80%.
- Total spent on our staff is currently 85% of the 2023/24 Budget. This is currently trending lower than budget due to staff vacancies.
- Total spent on suppliers is currently under budget at 78%, an increase from the previous month of 75% mainly due to budget phasing.
- Total depreciation set aside for asset renewals is on target to meet budget.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood at \$1.33B.

Table 2 : Statement of Financial Position

	Prev. Yr. Audited	Annual Budget	Actual to date
What We Own	1,275,481,455	1,221,744,037	1,280,248,314
Inventory We Hold	3,320,933	2,050,000	3,494,185
What We are Owed	19,996,084	17,381,145	24,165,954
What We Have in Bank	128,898,729	79,017,612	147,935,687
Our Total Assets	1,427,697,201	1,320,192,794	1,455,844,140
What We Owe Our Suppliers	61,928,430	47,130,881	58,534,741
What We Owe Our Lenders	71,313,905	65,331,835	69,917,331
Our Total Liabilities	133,242,336	112,462,716	128,452,072
Our Community Wealth	1,294,454,866	1,207,730,078	1,327,392,068

- What we are Owed has seen a smaller increase due to the timing of rates being issued and revenue being collected up to the end of September, further detailed below.
- Cash balances (what we have in bank) remain at healthy levels and well above minimum requirements due to advance payments received in 2022/23 for the FAGS grant, carry over capital projects to be completed in 2023/24 and Waste Levy 2026/27 advanced payment.

Debtors & Borrowings

What We Are Owed	
Category	Amount
Rates & Charges	9,628,861
General Debtors	6,504,322
GST Receivable/(Payable)	204,143
Advances to Community	1,017,000
SUB-TOTAL	17,354,326
Contract Assets	3,328,481
Water Charges not yet levied	2,168,000
Prepayments	3,085,978
Provision for Bad Debts	(1,770,832)
SUB-TOTAL	6,811,627
GRAND TOTAL	24,165,954

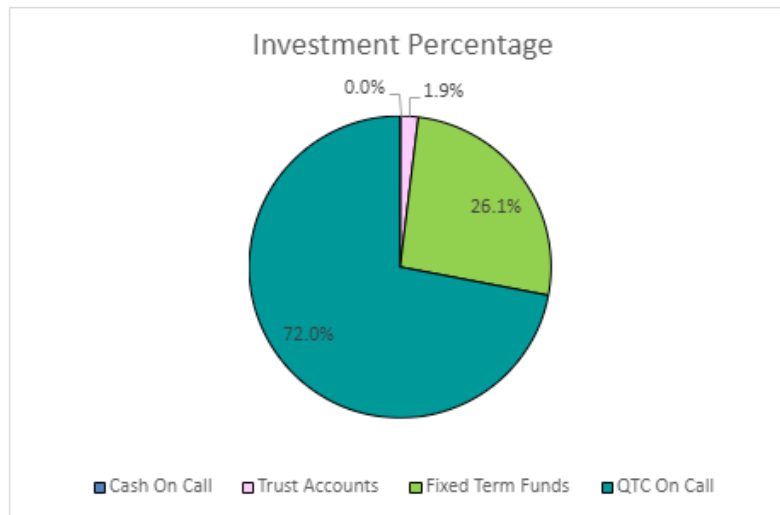
What We Have Borrowed		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	1,077,118
81092 Gen7 08/09	6.82%	3,295,218
81090 Gen8 09/10	6.33%	2,265,990
81089 Gen8 AMSU	5.07%	2,290,591
81093 STP Projects	5.25%	16,001,358
81094 WTP Projects	4.86%	7,822,757
Bowen STP 19/20	2.20%	8,251,006
WCA Run 19/20	2.20%	20,214,964
Bowen Cell 3 19/20	0.91%	1,509,638
Bowen STP 20/21	1.80%	4,889,578
Lease Liabilities		2,299,114
TOTAL		69,917,331

What We Have Available to Borrow		
Facility	Rate	Limit
Working Capital Facility	0.10%	20,000,000
Term Loans		-
TOTAL		20,000,000

- Rates & charges owed has decreased from \$28.2M in August to \$9.6M in September. This has decreased due to payments being received for the first rates levy raised in July.
- General Debtors balance is \$6.5M compared to \$6.2M the previous month. General Debtors vary depending upon when invoices have been issued within the month.
- Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors to ensure outstanding debt remains at acceptable levels.

Investments

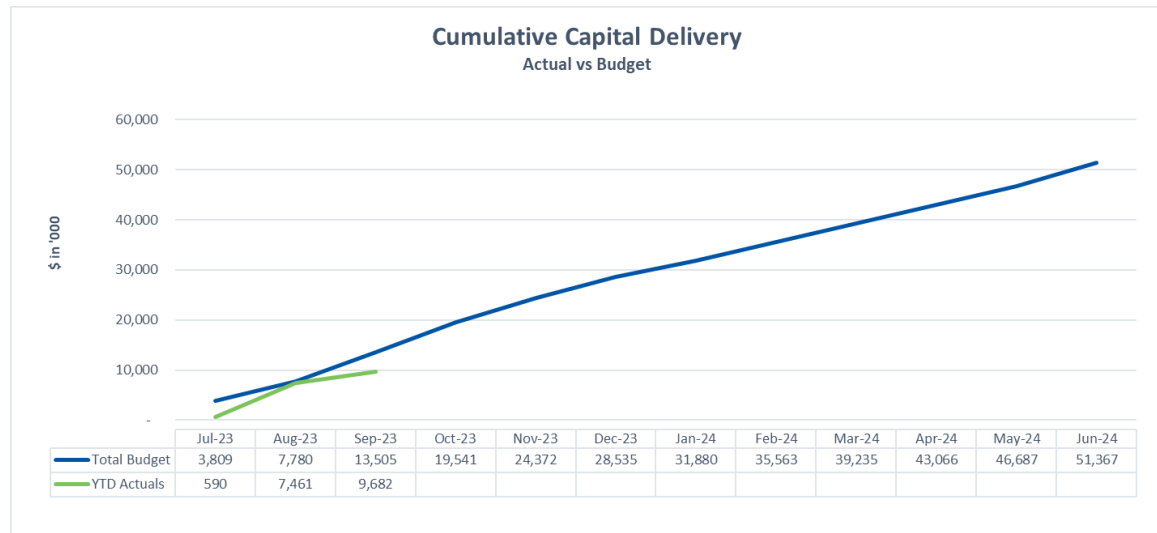
	Prev. Yr	Current
Queensland Treasury Corporation	98,898,730	107,935,687
Term Deposit < 3 Months	-	20,000,000
Term Deposit > 3 Months	30,000,000	20,000,000
Total	128,898,730	147,935,687



- \$40M is currently invested in term deposits at competitive interest rates to maximise Council's return on investment.
 - \$20M maturity date 08/12/2023
 - \$20M maturity date 11/03/2024
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.
- The weighted average return on investments has remained at 4.88% for the months of July and September due to RBA's cash rate decision.

CAPITAL DELIVERY (Excluding remediation)

- \$9.7M or 19% of the full year capital budget of \$51.4M has been delivered up to 30 September excluding commitments. Capital budget phasing will be reviewed in August/September with substantial work being undertaken on forward planning.
- \$20.8M has been committed to date which equates to 72% of the full year capital budget being spent or committed.

**SUSTAINABILITY RATIOS**

- The new financial sustainability ratios are for the month of September and will vary throughout the financial year as Council completes its operational and capital budgets.

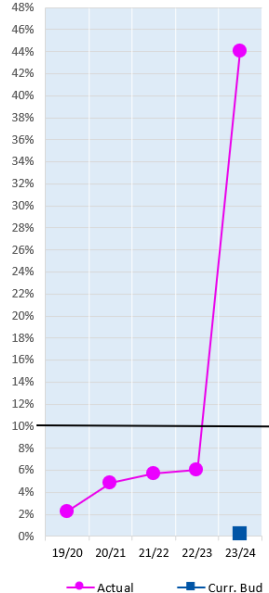
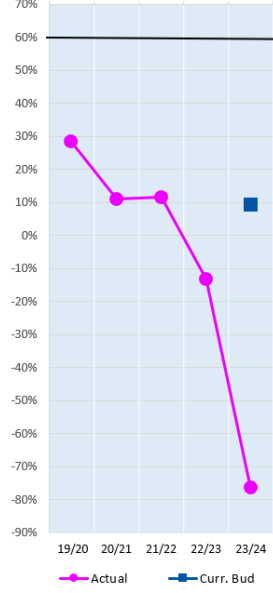
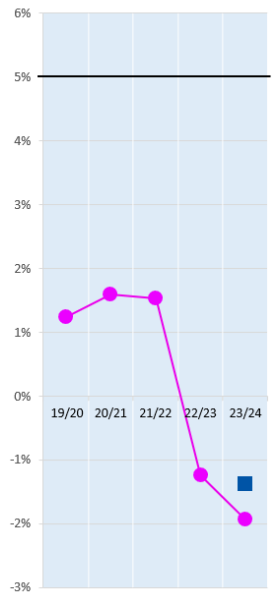
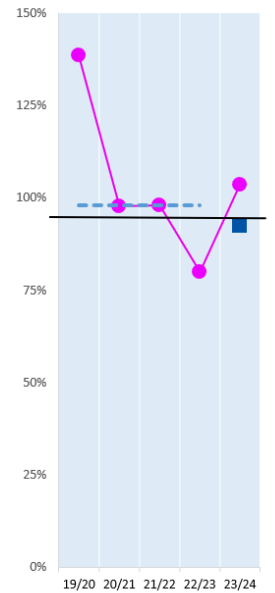
As at 30 September 2023

Type	Measure	Target (Tier4)	As at 31 August 2023 for year ending 30 June 2024	30 June 2023
Financial Capacity	Council-Controlled Revenue	N/A	94.24% ✓	84.04% ✓
Operating Performance	Operating Surplus Ratio	Greater than 0%	44.02% ✓	6.04% ✓
	Operating Cash Ratio *	Greater than 0%	58.36% ✓	30.15% ✓
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	65.83 ✓	14.59 ✓
Asset Management	Asset Sustainability Ratio	Greater than 80%	103.46% ✓	79.97% ✓
	Asset Consumption Ratio	Greater than 60%	73% ✓	73% ✓
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	1.99 ✓	1.76 ✓

* Yet to be averaged over the 5 year period for this report.

FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO  Actual Curr. Bud	NET FINANCIAL LIABILITIES RATIO (ADJUSTED)  Actual Curr. Bud	INTEREST COVERAGE RATIO  Actual Curr. Bud	ASSET SUSTAINABILITY RATIO  Actual Curr. Bud 5 Yr Avg.
<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i>	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i>	<i>Net Interest Expense divided by Total Operating Revenue</i>	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i>
Target: 0 - 10% YTD Act: 44.02% Budget: 0.22%	Target: < 60% YTD Act: -76.47% Budget: -9.25%	Target: < 5% YTD Act: -1.92% Budget: -1.37%	Target: Avg. 90% YTD Act: 103.46% Budget: 92.40%
Above target % due to timing of revenue recognition.	Above budget and maintained at a steady level below the maximum recommended levels.	Is below the recommended maximum threshold and in line with budget.	Is below target and budget due to timing of capitalisations.

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows is presented below. Delivery on budget will change as we progress through the 2023/24 financial year.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	101%	39%	
Our Expenditure	96%	22%	
Our Capital Delivery	77%	19%	
Our Cash on Hand	125%	187%	

- Earnings and Cash on Hand indicators are within expected levels as of 30 September due to timing of rates and charges being issued.
- Our Expenditure is at 22% and this will increase as we progress through the financial year.
- Capital delivery is at 19% of the full year budget delivered, which is below the target level. It is expected that this will increase as we progress through the year. The capital program will be reviewed through the financial year to manage expected timeframe for delivery and availability of goods and services.

- Rates and Charges half yearly rates notices were raised in July and issued on the 2 August, with discount for prompt payment closed on 4 September.
- Water accounts were issued mid-August.
- Water meter reading date will be declared to commence the 6 December 2023.
- 2023/24 Budget was adopted by Council on the 30 June 2023.
- Quarter 1 Budget Review is nearing completion and is expected to be tabled at Council's Ordinary Council Meeting in November 2023.
- Budget risks are being monitored as the year progresses and will be discussed during the budget review deliberations.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

'For the quarter ending 30 September 2023

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Attachment 11.17.2 Financial Statement for the period ending 30 September 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the quarter ending 30 September 2023

	2024	2023	Budget	PTD Budget	Variance
	YTD	30 June	2023/24	2023/24	to Budget
Income	\$	\$	\$	\$	%
Recurrent revenue					
Rates, levies and utility charges	48,850,766	97,493,607	101,372,667	51,095,017	96%
Sale of goods and major services	5,946,471	18,847,784	23,859,653	5,961,734	100%
Fees and charges	1,245,204	4,108,132	3,971,210	992,802	125%
Lease, rental and levies	153,127	326,371	356,124	89,031	172%
Interest received	1,782,876	4,480,093	4,551,500	1,134,500	157%
Sales of contract and recoverable works	371,949	6,042,321	5,800,676	1,450,169	26%
Other recurrent income	794,705	2,184,583	2,748,077	685,594	116%
Grants, subsidies and contributions	325,229	9,833,430	8,904,565	1,249,772	26%
Total recurrent revenue	59,470,327	143,316,321	151,564,472	62,658,619	95%
Capital revenue					
Grants, subsidies and contributions	3,928,130	26,354,278	7,223,594	2,495,008	157%
Total Capital revenue	3,928,130	26,354,278	7,223,594	2,495,008	157%
Total revenue	63,398,457	169,670,599	158,788,066	65,153,627	97%
Capital income	523,196	2,490,538	-	-	
Total income	63,921,654	172,161,137	158,788,066	65,153,627	98%
Expenses					
Recurrent expenses					
Employee benefits	(10,092,389)	(39,701,137)	(44,714,056)	(11,929,303)	85%
Materials and services	(14,669,006)	(60,402,208)	(71,630,931)	(18,915,639)	78%
Finance costs	(727,510)	(4,102,773)	(3,149,811)	(787,453)	92%
Depreciation and amortisation	(7,800,853)	(30,458,822)	(31,740,841)	(7,935,211)	98%
Total operating expenses	(33,289,758)	(134,664,940)	(151,235,639)	(39,567,606)	84%
Capital expenses					
Other capital expenses	(1,270,426)	(13,756,280)	(5,343,990)	(1,335,998)	95%
Total expenses	(34,560,185)	(148,421,220)	(156,579,629)	(40,903,603)	84%
Net result	29,361,469	23,739,917	2,208,437	24,250,024	121%
Other comprehensive income					
Items that will not be reclassified to net result					
Increase / (decrease) in asset revaluation surplus	-	71,126,730	-	-	
Total other comprehensive income for the year	-	71,126,730	-	-	
Total comprehensive income for the year	29,361,469	94,866,647	2,208,437	24,250,024	121%

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 11.17.2 Financial Statement for the period ending 30 September 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position

As at 30 September 2023

	2024	2023	Budget 2023/24
	\$	\$	\$
Current assets			
Cash and cash equivalents	127,935,687	98,898,729	49,017,612
Cash investments	20,000,000	30,000,000	30,000,000
Receivables	15,366,352	10,603,952	12,541,145
Inventories	1,839,185	1,665,933	2,050,000
Contract assets	3,328,481	2,867,685	-
Other assets	5,458,121	6,524,446	4,840,000
	173,927,826	150,560,745	98,448,757
Non-current assets held for sale	1,655,000	1,655,000	-
Total current assets	175,582,826	152,215,746	98,448,757
Non-current assets			
Receivables	13,000	13,000	-
Investment properties	2,100,000	2,100,000	2,040,000
Property, plant and equipment	1,275,908,595	1,271,128,736	1,217,806,358
Right of use assets	2,239,719	2,239,719	1,897,678
Total non-current assets	1,280,261,314	1,275,481,455	1,221,744,037
TOTAL ASSETS	1,455,844,140	1,427,697,201	1,320,192,794
Current liabilities			
Trade and other payables	9,737,306	16,826,723	13,002,545
Provisions	8,709,720	10,336,866	16,185,656
Borrowings	6,184,916	6,184,916	6,237,987
Contract liabilities	11,424,990	7,400,254	-
Total current liabilities	36,056,932	40,748,759	35,426,188
Non-current liabilities			
Trade and other payables	4,498,279	4,498,279	1,509,143
Provisions	24,164,447	22,866,308	16,433,537
Borrowings	63,732,414	65,128,989	59,093,848
Total non-current liabilities	92,395,140	92,493,576	77,036,528
TOTAL LIABILITIES	128,452,072	133,242,336	112,462,716
NET COMMUNITY ASSETS	1,327,392,069	1,294,454,866	1,207,730,078
Community equity			
Investment in capital assets	764,538,165	758,361,731	782,045,209
Asset revaluation surplus	433,807,358	433,807,358	362,680,628
Retained surplus	38,438,168	11,211,635	12,918,333
Reserves	90,608,378	91,074,142	50,085,909
			-
TOTAL COMMUNITY EQUITY	1,327,392,069	1,294,454,866	1,207,730,078

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 11.17.2 Financial Statement for the period ending 30 September 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity For the quarter ending 30 September 2023

	Total		Retained surplus		Reserves		Asset revaluation surplus	
	2024 \$	2023 \$	2024 \$	2023 \$	2024 \$	2023 \$	2024 \$	2023 \$
Balance at beginning of the year	1,294,454,866	1,198,972,178	769,573,366	768,309,990	91,074,142	67,981,560	433,807,358	362,680,628
Error correction to opening balance	3,575,734	616,041	3,575,734	616,041			-	
Restated opening balances	1,298,030,600	1,199,588,219	773,149,100	768,926,031	91,074,142	67,981,560	433,807,358	362,680,628
Net result	29,361,469	23,739,917	29,361,469	23,739,917	-	-	-	-
Other comprehensive income for the year								
Revaluations:								
Property, plant & equipment	-	71,126,654	-	-	-	-	-	71,126,654
Change in value of future rehabilitation costs	-	76	-	-	-	-	-	76
Total comprehensive income for the year	29,361,469	94,866,647	29,361,469	23,739,917	-	-	-	71,126,730
Transfers (to) from retained earnings and recurrent reserves	-	-	-	(7,596,209)	-	7,596,209	-	-
Transfers (to) from retained earnings and capital reserves	-	-	1,163,657	(15,496,373)	(1,163,657)	15,496,373	-	-
Balance at end of the year	1,327,392,069	1,294,454,866	803,674,226	769,573,366	89,910,485	91,074,142	433,807,358	433,807,358

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 11.17.2 Financial Statement for the period ending 30 September 2023

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the quarter ending 30 September 2023

	2024	2023	Budget 2023/24
	\$	\$	\$
Cash flows from operating activities			
Receipts			
General rates and utility charges	45,431,654	97,473,013	98,182,667
Sale of goods and major services	5,946,471	18,847,784	23,859,653
Lease, rental and levies, fees and charges	1,398,329	4,213,670	4,127,334
Other income	294,104	9,565,958	9,023,753
GST received	316,773	9,153,638	(12,200)
Receipts from customers	53,387,331	139,254,064	135,181,207
Operating grants, subsidies and contributions	1,396,596	10,133,235	8,904,565
Interest received	1,782,876	4,480,093	4,551,500
Payments			
Payment to employees	(11,172,340)	(38,692,415)	(44,746,056)
Payments for materials and services	(20,993,005)	(60,175,985)	(73,782,278)
GST paid	-	(8,890,610)	-
Payments to suppliers and employees	(32,165,344)	(107,759,010)	(118,528,334)
Interest expense	(639,421)	(2,742,616)	(2,934,811)
Net cash inflow (outflow) from operating activities	23,762,038	43,365,766	27,174,127
Cash flows from investing activities			
Government subsidies and grants	4,864,446	33,621,465	7,223,594
Capital contributions	923,583	4,147,787	-
Payments for property, plant and equipment	(9,642,731)	(34,767,023)	(51,367,007)
Payments for investment property	-	(161,566)	-
Net transfer (to) from cash investments	10,000,000	(30,000,000)	-
Proceeds from sale of property, plant and equipment	13,000	375,684	412,276
Payments for rehabilitation work	-	-	(1,140,654)
Non-current assets held for sale - Proceeds from sale	510,196	1,482,855	-
Net movement in loans to community organisations	3,000	17,000	-
Net cash inflow (outflow) from investing activities	6,671,494	(25,283,799)	(44,871,792)
Cash flows from financing activities			
Repayment of borrowings	(1,396,575)	(5,441,297)	(5,674,100)
Repayments made on finance leases	-	(466,763)	(311,742)
Net cash inflow (outflow) from financing activities	(1,396,575)	(5,908,060)	(5,985,842)
Net increase (decrease) in cash and cash equivalents held	29,036,958	12,173,907	(23,683,507)
Cash and cash equivalents at beginning of the financial year	98,898,729	86,724,822	102,701,119
Cash and cash equivalents at end of the financial year	127,935,687	98,898,729	79,017,612

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 11.17.3 Capital Expenditure Report as at 30 September 2023

Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
20000 - Capital Delivery									
32200 - EM - SES									
4243	Cannonvale SES Communications room	-	-	-	15,750	63,000			63,000
Sub Total EM - SES		-	-	-	15,750	63,000	0%	0%	63,000
Total Capital Delivery		-	-	-	15,750	63,000	0%	0%	63,000
30000 - Infrastructure Services									
33100 - Disaster Recovery									
Sub Total Disaster Recovery		4,891,685	1,779,470	6,671,155	357,651	1,430,602	1368%	342%	(3,461,083)
34400 - R&D - Roads Maintenance									
9458	Airlie Beach Main Street Upgrade	133,670	29,655	163,325	-	-			(133,670)
Sub Total R&D - Roads Maintenance		133,670	29,655	163,325	-	-	0%	0%	(133,670)
34900 - R&D - Assets									
4024	Bus Stop DDA Compliance	8,056	6,660	14,716	10,000	100,000	81%	8%	91,944
4025	Coconut Grove Disabled Parking Bays	651	-	651	-	-			(651)
4028	Blake St Disabled parking bay and footpath	-	205	205	-	-			-
4029	Stewart Drive Kerb and Channel	458	-	458	-	-			(458)
4031	Mill Street Kerb and Channel	24,226	-	24,226	-	-			(24,226)
4033	Collinsville Pump Track	1,728	-	1,728	74,151	296,604	2%	1%	294,876
4035	LRCI - Bicentennial Boardwalk refurbishment	1,495	46,983	48,478	-	-			(1,495)
4036	Neerim Crescent Stormwater Renewal	566	-	566	-	-			(566)
4038	Homestead Place Stormwater Upgrade	670	51,860	52,530	60,000	100,000	1%	1%	99,330
4083	Stormwater Renewals	27,872	42,579	70,450	50,000	475,000	56%	6%	447,128
4084	Eshelby Drive Footpath - Stage 1 (300m)	70,477	47,652	118,129	-	-			(70,477)
4085	Balaam Road Floodway Upgrade	5,259	-	5,259	-	280,000		2%	274,741
4102	Renwick Road shared path	15,369	-	15,369	-	-			(15,369)
4103	Cantamessa Road Culvert	1,634	-	1,634	5,000	70,000	33%	2%	68,366
4255	Design Program	-	-	-	25,000	230,000			230,000
4256	Renwick Rd Intersection (TIDS)	11,494	5,006	16,500	50,000	500,000	23%	2%	488,506
4257	Reseal Program	11,025	-	11,025	-	800,000		1%	788,975
4258	Unsealed Roads Resheeting Program	2,300	-	2,300	500,000	1,192,176	0%	0%	1,189,876
4259	Design of Mandalay Road Footpath	7,150	-	7,150	5,000	10,000	143%	72%	2,850
4260	Design of Erromango Solar Street Lighting	-	-	-	-	10,000			10,000
4261	Bicentennial Boardwalk Upgrade - Stage 2	8,219	1,992,713	2,000,932	500,000	2,000,000	2%	0%	1,991,781
4262	Mackenzie Street Kerb and Channel	-	-	-	-	22,500			22,500
4263	Pandanus Street Kerb and Channel	2,015	-	2,015	-	25,000		8%	22,985
4264	Strickland Street Kerb and Channel	-	-	-	-	25,000			25,000
4265	Gumlu State School Bus Stop	-	-	-	78,500	78,500			78,500
4266	Stormwater Renewals	13,761	-	13,761	-	500,000		3%	486,240
4267	Valley Drive Open Drain Renewals	-	-	-	-	101,385			101,385
4268	Paluma Rd to Carlo Dr Stormwater Project Planning	-	-	-	100,000	267,000			267,000
8084	Pros. Main Street Upgrade - Dobbins Lane C/W	290	-	290	-	-			(290)
8099	Molongle Creek Boat Ramp	4,061	1,818	5,879	-	-			(4,061)
8629	LRCI - Edgecumbe Heights Walking Tracks Upgrade	11,355	866,694	878,049	125,142	500,569	9%	2%	489,214
8630	Forestry Road	43,782	89,104	132,886	-	-			(43,782)
8639	Unsealed Roads Creek Crossing Upgrade Program	38,225	29,800	68,025	-	236,946		16%	198,721
8640	Unsealed Roads Resheeting Program	243,135	99,238	342,373	-	-			(243,135)
8641	Wilsons Beach Rockwall	(219)	-	(219)	-	-			219
8817	TMR early works - Paluma Rd to Tropic Rd	656	15,717	16,373	-	-			(656)
8904	Reseal Program	1,960	2,995	4,955	-	-			(1,960)
8911	Waterson Way car park construction and seal	533	-	533	-	-			(533)
9106	Richmond Road Floodway Upgrade (TIDS)	1,733	-	1,733	-	-			(1,733)
9107	Scottville Road (TIDS)	316,808	927,542	1,244,350	1,150,000	1,380,261	28%	23%	1,063,453
9108	Tondara Road Seal Project	-	1,846,282	1,846,282	1,200,000	3,035,981			3,035,981
9456	Proserpine Main Street Footpath - Palace Hotel	19,884	468	20,352	-	-			(19,884)
Sub Total R&D - Assets		896,626	6,073,314	6,969,940	3,932,793	12,236,922	23%	7%	11,340,296
36100 - OS - Parks									
4249	Bowen Grey's Bay Shelter supply and installation	23,607	-	23,607	21,249	85,000	111%	28%	61,393
4250	Bowen Lions Shelters Stage 2	-	-	-	33,750	135,000			135,000
4251	Cemetery Lowering Devices	35,481	32,869	68,350	16,251	65,000	218%	55%	29,519
4252	Dingo Beach Bollards Stage 2	-	-	-	31,425	125,700			125,700
4253	Shute Harbour - Snows Beach Asset upgrades	-	-	-	72,501	290,000			290,000
4254	New Basketball Court - Halpannell Park	-	-	-	90,000	360,000			360,000
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	730	81,335	82,065	-	-			(730)
8625	Assets Renewal Parks and Gardens	-	-	-	92,112	368,450			368,450
8627	Continuation of Pedestrian Path Lighting Airlie Foreshore	(5,292)	-	(5,292)	-	-			5,292
8873	Choose Collinsville Project	310,965	314,661	625,625	207,009	828,030	150%	38%	517,065
9249	LRCI - Cannonvale Skate Bowl Upgrade - Stage 2	53,911	519,895	573,806	131,556	526,220	41%	10%	472,309
Sub Total OS - Parks		419,402	948,760	1,368,162	695,853	2,783,400	60%	15%	2,363,998
37200 - Works for Queensland									
4094	Regional Sewer Relining P1 22/23	-	-	-	45,501	182,000			182,000
8830	W4Q - Collinsville Aquatic Facility - pool retiling renewal	422	-	422	-	-			(422)

Attachment 11.17.3 Capital Expenditure Report as at 30 September 2023

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.-a. Remaining Bud \$
8834	W4Q - Brandy Creek - New Amenities	577	72,922	73,499	23,262	93,042	2%	1%	92,465
8840	W4Q - Gloucester sports park access and car park recon	760	-	760	-	-	-	-	(760)
8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext	30,891	2,646	33,537	-	-	-	-	(30,891)
8843	W4Q - Sewer Relining – Regional P1 Zone	-	247,048	247,048	-	-	-	-	-
8844	W4Q - Bowen WTP Intake, Switchboard and Structure	199,121	208,194	407,315	317,001	1,268,000	63%	16%	1,068,879
Sub Total Works for Queensland		231,771	530,810	762,581	385,764	1,543,042	60%	15%	1,311,271
38200 - WSW - Water Operations									
4052	Mt Julian Network Reconfig	902	4,790	5,692	45,774	183,100	2%	0%	182,198
4053	Network Reconfig Island Dr WPS	2,665	4,870	7,535	43,164	172,650	6%	2%	169,985
4054	Jubilee Pocket Trunk Watermain	9,297	17,800	27,097	41,316	165,268	23%	6%	155,971
4055	Bore1 Replacement	-	-	-	64,620	258,475	-	-	258,475
4056	Kara Crescent Pumped Zone	1,904	6,870	8,774	1,749	7,000	109%	27%	5,096
4057	Cannon Valley Res to Parker Rd	2,054	4,320	6,374	75,531	302,125	3%	1%	300,071
4058	Cannonvale Reservoir Reconfig	2,178	16,113	18,290	80,250	321,000	3%	1%	318,822
4059	Coyne Rd Reservoir & PS Works	4,786	6,181	10,966	9,501	38,000	50%	13%	33,214
4060	Proserpine PRV Cross Connect	647	13,430	14,077	52,332	209,328	1%	0%	208,681
4061	Stanley Dr PS Reconfiguration	2,901	4,790	7,691	16,860	67,444	17%	4%	64,543
4064	Coastal WTP - Pump and Switchb	2,211	12,800	15,011	181,251	725,000	1%	0%	722,789
4066	CSTWTP Compressor replacement	590	-	590	-	-	-	-	(590)
4067	Renwick Rd Trunk Watermain	2,617	-	2,617	3,750	15,000	70%	17%	12,383
4082	Water Main Renewals 22/23 - Stewart Drive, Cannonvale	7,502	24,000	31,502	-	-	-	-	(7,502)
4273	Emergent Works Water	-	24,434	24,434	72,501	290,000	-	-	290,000
4274	Minor New & Replacements Water	10,436	3,317	13,753	62,499	250,000	17%	4%	239,564
4275	Water Capital Design	-	-	-	45,168	180,675	-	-	180,675
8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	-	-	-	15,750	63,000	-	-	63,000
8921	Bowen Small Reservoir Pressure Zone	-	7,480	7,480	3,126	12,500	-	-	12,500
8922	Collinsville WTP Emergent works	9,443	2,100	11,543	-	-	-	-	(9,443)
8923	Facilities Instrumentation, Electrical and Control Renewals	3,160	1,473	4,634	-	-	-	-	(3,160)
8924	Penticost St Area Renewal	-	-	-	17,652	70,607	-	-	70,607
8925	Proserpine Bore 10 supplementary Funding for Bore moving (TM	2,282	7,858	10,140	13,749	55,000	17%	4%	52,718
8927	Collinsville Efficient Resilient Solar Program	154,543	736,905	891,448	177,249	708,993	87%	22%	554,450
8931	Additional Bores - Proserpine WTP	42,443	51,289	93,732	220,323	881,296	19%	5%	838,853
8932	Network Instrumentation, Electrical and Control Renewals - W	-	16,260	16,260	-	-	-	-	-
9101	W&S Lab - Equipment	(15,898)	-	(15,898)	-	-	-	-	15,898
Sub Total WSW - Water Operations		246,663	967,079	1,213,742	1,244,115	4,976,461	20%	5%	4,729,798
38300 - WSW - Sewerage Operations									
4040	Ammonia/ Nitrate Optimisation	-	137,557	137,557	38,751	155,000	-	-	155,000
4045	Carlo Drive Sewer Rising Main	6,463	167,584	174,046	43,749	175,000	15%	4%	168,537
4092	Emergent Works Sewer 22/23	300,280	1,350	301,630	-	-	-	-	(300,280)
4112	Cannonvale STP Membrane Replacement	22,692	146,646	169,339	52,500	210,000	43%	11%	187,308
4204	Equipment - Sewer Camera	35,056	-	35,056	-	-	-	-	(35,056)
4269	Emergent Works Sewer	13,056	28,820	41,876	91,950	367,800	14%	4%	354,744
4270	Minor New & Replacements Sewer	-	-	-	28,500	114,000	-	-	114,000
4271	Sewer Capital Design	622	-	622	45,168	180,675	1%	0%	180,053
4272	Regional Sewer Pump Replacement Program	-	38,916	38,916	11,250	45,000	-	-	45,000
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	8,123	-	8,123	-	-	-	-	(8,123)
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	-	109,979	109,979	90,000	360,000	-	-	360,000
8915	Sewer Relining – Regional P2 Zone	-	255,725	255,725	-	-	-	-	-
8916	STP Odour containment Panel replacement	-	67,241	67,241	-	-	-	-	-
8917	Chapman St Sewer Rising Main Replacement	-	105,003	105,003	152,826	611,300	-	-	611,300
8920	Network Instrumentation, Electrical and Control Renewals - S	-	15,674	15,674	-	-	-	-	-
8935	Waste reuse to Agriculture (biosolids) Project	-	12,196	12,196	-	-	-	-	-
Sub Total WSW - Sewerage Operations		386,293	1,086,690	1,472,983	554,694	2,218,775	70%	17%	1,832,482
38400 - WSW - Waste & Recycling Services									
4046	Cell 6 Kelsey Creek Landfill	20,724	177,480	198,204	861,582	3,446,333	2%	1%	3,425,609
4048	Cvle Tfr Station Drainage	746	-	746	75,000	300,000	1%	0%	299,254
4049	KCL Landfill RRA and Transfer	250,113	137,304	387,417	27,501	110,000	909%	227%	(140,113)
4050	Stormwater Bowen Landfill	-	-	-	18,750	75,000	-	-	75,000
4051	Upgrade Sediment Pond 1-Kelsey	746	-	746	83,751	335,000	1%	0%	334,254
4203	Fencing- Renewal	12,694	890	13,584	-	-	-	-	(12,694)
4276	Transfer Station Cannonvale Stormwater Drainage	-	-	-	41,250	165,000	-	-	165,000
4277	Transfer Station Collinsville Upgrades	-	-	-	38,751	155,000	-	-	155,000
4278	Landfill Bowen Leachate Evaporation Pond	-	43,080	43,080	46,251	185,000	-	-	185,000
4279	Purchase New Waste Oil Sheds	-	-	-	12,501	50,000	-	-	50,000
4280	Landfill Bowen Upgrade Sed Pond 3	-	-	-	75,000	300,000	-	-	300,000
8820	Cannonvale Waste Transfer Station	37,697	8,257	45,954	-	-	-	-	(37,697)
9157	Bowen Landfill - Culvert, Stormwater Drain, Leachate Pump	-	37,800	37,800	27,228	108,914	-	-	108,914
Sub Total WSW - Waste & Recycling Services		322,720	404,811	727,530	1,307,565	5,230,247	25%	6%	4,907,527
Total Infrastructure Services		7,528,830	11,820,589	19,349,419	8,478,435	30,419,449	89%	25%	22,890,619
40000 - Corporate Services									
42200 - IT – Projects - Information Management									
4091	NBN 5x Hybrid Cubes to Fixed wireless towers	27,419	-	27,419	-	-	-	-	(27,419)
4246	Replacement - Meeting Room AV Equipment Upgrades	-	-	-	17,499	70,000	-	-	70,000

Attachment 11.17.3 Capital Expenditure Report as at 30 September 2023

Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
4247	Replacement - Waste Transfer Stn Point of Sale System Upgrad	8,658	600	9,258	6,876	27,500	126%	31%	18,842
4248	Replacement - Water and Waste Scada Servers	-	-	-	9,999	40,000			40,000
8821	CCTV, Radio links, Video conferencing and Wireless Access	453	-	453	-	-			(453)
8876	Disaster Resilience - VHF Radio Network Replacement	445,276	582,388	1,027,663	253,872	1,015,484	175%	44%	570,208
8878	Replacement Program - Desktop PC's and Laptop Computers	(12,619)	81,211	68,592	35,250	141,000	-36%	-9%	153,619
8884	Replacement Program - CCTV Network Hardware Upgrade	22,464	-	22,464	33,999	136,000	66%	17%	113,536
8885	Replacement Program - CIRP - Communications Infrastructure R	-	-	-	56,250	225,000			225,000
8892	New Initiative - Disaster Resilience - NBN ? Design, Install	9,035	56,862	65,897	37,500	150,000	24%	6%	140,965
8893	New Initiative ? IoT Program of Works ? Design, Install Hard	-	-	-	12,501	50,000			50,000
Sub Total IT – Projects - Information Management		500,684	721,061	1,221,745	463,746	1,854,984	108%	27%	1,354,300
42300 - IT – Operational - Technical Services									
4074	Mobility Solutions and Integrations	(3,901)	-	(3,901)	-	-			3,901
Sub Total IT – Operational - Technical Services		(3,901)	-	(3,901)	-	-	0%	0%	3,901
43300 - Finance - Insurance									
7886	Insurance - Bowen Reservoir- CW 1920	2,149	50,485	52,634	134,484	537,931	2%	0%	535,782
7896	Insurance - Collinsville Reservoir High Level	1,475	51,595	53,070	119,484	477,939	1%	0%	476,464
Sub Total Finance - Insurance		3,624	102,080	105,704	253,968	1,015,870	1%	0%	1,012,246
44400 - PPF - Fleet Management									
2089	Plant Purchases	15,771	1,906,387	1,922,158	430,039	1,720,155	4%	1%	1,704,384
4020	Fleet and Plant Replacement Program	27,975	2,110,148	2,138,123	597,118	2,388,470	5%	1%	2,360,495
4090	Backhoe Loader Proserpine	-	-	-	54,999	220,000			220,000
4244	Fleet and Plant Replacement Program	-	754,500	754,500	661,298	2,645,193			2,645,193
4245	Infrastructure Services - Trailers	-	-	-	55,374	221,500			221,500
Sub Total PPF - Fleet Management		43,746	4,771,035	4,814,781	1,798,828	7,195,318	2%	1%	7,151,572
44700 - PPF - Property & Facilities									
4008	Bowen Admin Ground Floor - Mech Plant Renewal	11,327	1,014,386	1,025,713	275,001	1,100,000	4%	1%	1,088,673
4012	Bowen Cemetery Amenities Renewal	389	117,053	117,442	29,967	119,864	1%	0%	119,475
4013	Bowen Workcamp Dwelling Restumping	36,617	52,988	89,605	-	-			(36,617)
4015	Denison Park Grandstand Renewal	217,403	325	217,728	51,609	206,438	421%	105%	(10,965)
4016	Fuel Bowser Replacement Program	44,004	100,784	144,788	70,776	283,098	62%	16%	239,094
4017	Proserpine Depot Masterplan	-	-	-	37,500	150,000			150,000
4019	PEC - Storage Structure and Fit out	4,110	198,058	202,168	45,954	183,818	9%	2%	179,708
4069	Cedar Creek Amenities - Renewal	1,521	170,525	172,046	57,351	229,403	3%	1%	227,882
4070	Hansen Case Park - New Amenities	79,585	89,243	168,828	36,249	145,000	220%	55%	65,415
4071	Proserpine Cemetery - Disabled amenities upgrades	-	54,795	54,795	20,955	83,822			83,822
4106	Bowen Workcamp STP Renewal	46,182	-	46,182	-	-			(46,182)
4202	Digital Screens	3,387	2,048	5,435	-	-			(3,387)
4227	Aircon Replacement Program	4,139	1,061	5,200	34,425	137,700	12%	3%	133,561
4228	Amenities CCTV Installation Project	737	-	737	35,001	140,000	2%	1%	139,263
4229	Bowen Admin Solar Installation	541	-	541	14,499	58,000	4%	1%	57,459
4230	Bowen Depot Auto Gate	-	-	-	9,999	40,000			40,000
4231	Bowen Depot Cement Shed Roof Renewal	270	-	270	7,800	31,200	3%	1%	30,930
4232	Bowen PCYC -OSHC Floor Covering Replacement	-	-	-	7,500	30,000			30,000
4233	Buildings Painting Program	4,334	-	4,334	20,250	81,000	21%	5%	76,666
4234	Collinsville Depot Boundary Fence	1,893	-	1,893	33,990	135,960	6%	1%	134,067
4235	Collinsville Football Club Field Lighting Renewal	591	-	591	37,800	151,200	2%	0%	150,609
4236	Demolition Of Kent St Clubhouse and Structures	-	-	-	7,425	29,700			29,700
4237	Demolition Of Powerhouse Road Structures	-	-	-	45,342	181,368			181,368
4239	Proserpine Depot Stores Racking	811	53,776	54,587	13,749	55,000	6%	1%	54,189
4240	Shingley Beach Amenities Reroof	-	-	-	8,190	32,760			32,760
4241	Strategic Asset Reserve	-	-	-	548,499	2,194,000			2,194,000
4242	Cannonvale Customer Service & Library project	6,558	56,105	62,663	70,545	282,180	9%	2%	275,622
4926	Proserpine Entertainment Centre - Building Works in addition	6,856	-	6,856	-	-			(6,856)
5021	Collinsville Football Club Field Lighting Renewal	141,605	761	142,365	-	-			(141,605)
8852	Airlie Beach Lagoon Amenities Fitout and Fittings Renewal	1,167	191,673	192,840	23,556	94,225	5%	1%	93,058
8856	Bowen Library Mechanical Plant Renewal	-	115,060	115,060	13,125	52,500			52,500
8858	Solar Power Generation	37,330	53,904	91,234	-	-			(37,330)
8859	Collinsville Football Club Roof Renewal	207,213	1,903	209,116	-	-			(207,213)
8868	Relocation of Cannonvale Depot - Demountable Buildings	-	7,070	7,070	-	-			-
Sub Total PPF - Property & Facilities		858,570	2,281,518	3,140,088	1,557,057	6,228,236	55%	14%	5,369,666
Total Corporate Services		1,402,724	7,875,694	9,278,418	4,073,599	16,294,408	34%	9%	14,891,684
50000 - Development Services									
53100 - SP - Strategic Planning									
4226	LGIP Cuttuli Road Investigations and Design	-	-	-	99,999	400,000			400,000
Sub Total SP - Strategic Planning		-	-	-	99,999	400,000	0%	0%	400,000
Total Development Services		-	-	-	99,999	400,000	0%	0%	400,000
60000 - Community Services									
62200 - CDL - Libraries									

Attachment 11.17.3 Capital Expenditure Report as at 30 September 2023

Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
4005	Bowen Library Refurbishment	(2,175)	509	(1,665)	-	-			2,175
Sub Total CDL - Libraries		(2,175)	509	(1,665)	-	-	0%	0%	2,175
65100 - RS - Sport & Recreational									
4220	BSP Shop Front Refurbishment	-	-	-	6,249	25,000			25,000
8903	Lake Proserpine Commercialisation Project	-	-	-	18,750	75,000			75,000
Sub Total RS - Sport & Recreational		-	-	-	24,999	100,000	0%	0%	100,000
65300 - RS - Pools, Lagoons & Enclosures									
4223	Collinsville Pool Design & Construct Bulk Head and Retile	-	-	-	59,937	239,750			239,750
8606	Wilson Beach Swimming Enclosure Refurbishment	21,470	97,239	118,709	75,000	300,000	29%	7%	278,530
8787	LRCI - Construction of new Collinsville Water Park	471	-	471	-	-			(471)
8899	Bowen Aquatic Facility - town pool heater replacement	-	420	420	-	-			-
8900	Proserpine Aquatic Facility - town pool heater replacement	-	420	420	-	-			-
Sub Total RS - Pools, Lagoons & Enclosures		21,941	98,079	120,020	134,937	539,750	16%	4%	517,809
65400 - RS - Entertainment & Conference Centres									
8532	PEC Fit out and Setup Capital	18,700	-	18,700	-	-			(18,700)
Sub Total RS - Entertainment & Conference Centres		18,700	-	18,700	-	-	0%	0%	(18,700)
67150 - HEC - Natural Resource Management									
4006	Frog Rock foreshore	1,545	1,545	3,091	-	-			(1,545)
4221	Merinda washdown facility	-	-	-	11,250	45,000			45,000
Sub Total HEC - Natural Resource Management		1,545	1,545	3,091	11,250	45,000	14%	3%	43,455
67300 - HEC - Water Quality									
4224	Mullers lagoon aeration	-	-	-	7,500	30,000			30,000
4225	Cannonvale lakes aeration	-	-	-	7,500	30,000			30,000
Sub Total HEC - Water Quality		-	-	-	15,000	60,000	0%	0%	60,000
67350 - HEC - Environmental Health									
4200	Litter & Illegal Dumping Partnership Program 2B	29,459	988	30,447	-	-			(29,459)
Sub Total HEC - Environmental Health		29,459	988	30,447	-	-	0%	0%	(29,459)
67500 - HEC - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Beach	(2,045)	-	(2,045)	-	-			2,045
Sub Total HEC - Parking Management		(2,045)	-	(2,045)	-	-	0%	0%	2,045
67550 - HEC - Local Laws									
4222	Proserpine Pound Security System upgrades	-	-	-	9,501	38,000			38,000
Sub Total HEC - Local Laws		-	-	-	9,501	38,000	0%	0%	38,000
Total Community Services		67,426	101,122	168,547	195,687	782,750	34%	9%	715,324
70000 - Commercial									
14100 - COM - Airports - Operations									
4002	Upgrade Airport Admin Office	24,983	-	24,983	-	-			(24,983)
4004	Whitsunday Coast Airport Fence	-	-	-	23,832	95,324			95,324
4087	Collinsville Airport Runway Re-seal	-	90,528	90,528	87,501	350,000			350,000
4122	WCA Freight Hub Implementation	2,892	310	3,202	-	-			(2,892)
4206	Whitsunday Coast Airport - Undercover solar car parking	-	-	-	37,500	150,000			150,000
4207	Whitsunday Coast Airport - GA Terminal	-	-	-	-	300,000			300,000
4209	Whitsunday Coast Airport - Furniture purchase	3,117	-	3,117	25,000	50,000	12%	6%	46,883
4211	Whitsunday Coast Airport - Replace checked bag screening ser	-	35,300	35,300	-	50,000			50,000
4212	Whitsunday Coast Airport - 100KVA Field Generator	-	43,704	43,704	-	100,000			100,000
4213	Whitsunday Coast Airport - Airconditioning upgrade	-	-	-	-	500,000			500,000
4214	Whitsunday Coast Airport - Replace end of life Explosive Tra	-	122,100	122,100	85,000	120,000			120,000
4215	Whitsunday Coast Airport - Freight Distribution Centre CCTV	-	-	-	12,501	50,000			50,000
4216	Whitsunday Coast Airport - Apron Upgrade/Second Taxiway	-	-	-	50,001	200,000			200,000
4217	Whitsunday Coast Airport - front terminal roadway	-	-	-	24,999	100,000			100,000
4218	Whitsunday Coast Airport - Access Gate 5 Road	-	-	-	12,501	50,000			50,000
4219	Whitsunday Coast Airport - Sewerage Treatment Plant Upgrade	-	33,201	33,201	-	100,000			100,000
7033	WCA Airport Fitout	24,983	-	24,983	-	-			(24,983)
8594	Bowen Aerodrome Runway Repairs	21,021	35,216	56,237	-	-			(21,021)
8863	Welcome to Whitsundays Signage Proserpine Airport	-	4,137	4,137	-	-			-
Sub Total COM - Airports - Operations		76,996	364,496	441,492	358,835	2,215,324	21%	3%	2,138,328
14500 - COM - Shute Harbour - Operations									
4001	Refurbish Shute Harbour Fishing Pontoon	-	4,500	4,500	125,001	500,000			500,000
4100	Small Tourism Office (STO)	606,149	627,444	1,233,593	-	-			(606,149)
4205	Shute Harbour - Under Cover Carpark with Solar Shute Harbour	-	-	-	65,520	262,076			262,076
4208	Shute Harbour - Replacement flooring	-	25,815	25,815	-	60,000			60,000
Sub Total COM - Shute Harbour - Operations		606,149	657,759	1,263,908	190,521	822,076	318%	74%	215,927
14700 - COM - Airstrips									
4210	Bowen Airstrip - lighting upgrade to MOS Specifications	-	-	-	62,499	250,000			250,000
Sub Total COM - Airstrips		-	-	-	62,499	250,000	0%	0%	250,000

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Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
39100 - COMM - Quarry - Operations									
4180	Quarry Crushing Plant Renewals	-	-	-	30,001	120,003			120,003
Sub Total COMM - Quarry - Operations		-	-	-	30,001	120,003	0%	0%	120,003
Total Commercial		683,145	1,022,255	1,705,400	641,856	3,407,403	106%	20%	2,724,259

Capital Grand Total for Period ending 30 September 2023	9,682,124	20,819,659	30,501,783	13,505,325	51,367,010	72%	19%	41,684,886
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Percentage Actuals v YTD Budget 71.69%

Percentage YTD Actuals + Commitments v Annual Current Budget 59.38%

Remediation Works 30000 - Infrastructure Services									
Remediation Works 38400 - WSW - Waste & Recycling Services									
4068	Kelsey Creek-Capping Cell 1-4	719	43,320	44,039	62,499	250,000	1%	0%	249,281
4078	Bowen Landfill - legacy Landfill cell capping (stage 2)	-	43,320	43,320	75,000	300,000			300,000
4281	Landfill Kelsey Closed Cell 1 to 4 Fence Replacement	-	-	-	67,161	268,648			268,648
9099	Landfill - Kelsey Creek - Legacy Cell 1 - 4	-	-	-	13,485	53,934			53,934
9100	Landfill - Bowen- Legacy Cell 1	59,701	-	59,701	17,019	68,072	351%	88%	8,371
9156	Bowen Landfill - Capping Stage 1, Stormwater Drain, Ground	2,226	118,991	121,217	50,001	200,000	4%	1%	197,774
Sub Total Remediation Works WSW - Waste & Recycling Services		62,646	205,631	268,277	285,165	1,140,654	22%	5%	1,078,008

Capital & Remediation Grant Total for period ending 30 September 2023	9,744,770	21,025,290	30,770,061	13,790,490	52,507,664	71%	19%	42,762,894
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12.1 - Bad Debt Write Off**CONFIDENTIAL*****S254J Local Government Regulation 2012 - Closed Meetings***

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

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 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

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 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

13 LATE REPORT ITEMS

No late report items for this meeting.

14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.