



# Notice of Meeting

**Notice** is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 67 Herbert Street, Bowen on **Wednesday 22 March 2023**, commencing at **9:00 AM** and the Agenda is attached.

**Councillors:** Julie Hall (Mayor), Jan Clifford, Clay Bauman, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

Local Government Regulation 2012

**254.(C) (1)** Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

**(2)** The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

**(3)** A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.



**Warren Bunker**

**CHIEF EXECUTIVE OFFICER**

**Agenda of the Ordinary Council Meeting** to be held at  
Council Chambers, 67 Herbert Street, Bowen on Wednesday 22 March 2023  
commencing at **9:00 AM**

*Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.*

**9:00 AM**

- Formal Meeting Commences

**10:00 am - 10.30 am**

- Morning Tea

Whitsunday Regional Council  
**Agenda of the Ordinary Council Meeting held at  
Council Chambers, 67 Herbert Street, Bowen on  
Wednesday 22 March 2023 commencing at 9:00 AM**

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## 1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

## 2 CONDOLENCES

### 2.1 - Condolences Report

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Tailah Jensen - Governance and Administration Officer

**RESPONSIBLE OFFICER:** Warren Bunker - Chief Executive Officer

**PRESENTED FOR:** Information

#### **ATTACHMENTS**

Nil

#### **PURPOSE**

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

#### **OFFICER'S RECOMMENDATION**

That Council observe one (1) minute's silence for the recently deceased.

#### **CONCLUSION**

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

### 3 DECLARATIONS OF INTEREST

This item on the agenda allows Councillors the opportunity to declare a conflict of interest, in accordance with the *Local Government Act 2009* (the Act), in a matter that is to be discussed at this meeting of Council that is not an ordinary business matter.

Any such declarations will be managed during the meeting as required in accordance with the relevant sections of the Act.

#### **4 MAYORAL MINUTE**

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

**5 MAYORAL UPDATE**

A verbal update will be provided.

## 6.1 - Confirmation of Minutes

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Tailah Jensen – Governance Administration Officer

**AUTHORISING OFFICER:** Warren Bunker - Chief Executive Officer

**PRESENTED FOR:** Decision

### ATTACHMENTS

Nil

### PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 8 March 2023 are provided for Councils review and confirmation.

### OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 8 March 2023.

### BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 8 March 2023 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

### DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 8 March 2023.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 8 March 2023 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 8 March 2023 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 8 March 2023 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

## STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Council Meeting held on 8 March 2023, the following interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
Michael Brunker	Prescribed	13.1.1	<i>Mayor Hall advised the following: I believe that Cr Brunker has a prescribed conflict of interest in this matter, since Cr Clifford is the subject of the allegations of this report. Therefore, I would be requesting Cr Clifford to leave the room when Council discusses and decides this matter.  Cr Brunker left the meeting at 9.16am and did not take part in any discussion or voting on the following matters.</i>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 8 March 2023, the following orders were made:

Councillor	Order Made
<i>No orders made for this meeting.</i>	

### Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

## FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

## TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
25/05/2022	13.1.3 Council Meetings Live Stream Policy	That the item be tabled until we have a full Council.	To be presented to a future Council Meeting.
14/12/2022	13.3.1 - Local Government Infrastructure Plan Amendment	That the item lie on the table to allow Councillors more time to consider the contents of the LGIP.	Completed
25/01/2023	13.2.3 - 20220634 - Development Application for Material Change of Use – Rooming Accommodation (Four (4) Rooms & Communal Facilities) - 37 George Street Bowen - T Tran Vu OM2023/01/25.15	That the item lie on the table pending further information and an on-site inspection to be conducted.	Applicant has 'Stopped the Clock' to 8 May 2023
22/02/2023	13.1.2 - Councillor Conduct Investigation - Councillor Brunker OM2023/02/22.9	That the item to lie on the table to allow Cr Brunker to attend.	Completed – Item addressed at the 8 March 2023 Meeting
22/02/2023	13.5.2 - Tondara Road seal	That the item lie on the table pending further investigations and costings.	

## CONSULTATION

Director Corporate Services  
Manager Governance & Administration

## DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## CONCLUSION

These minutes from the Ordinary Council Meeting held on 8 March 2023 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

## 7 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

## 8 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

**9.1 - Petition - Opposing to Development Application 20230168**

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Tailah Jensen - Governance Administration Officer

**AUTHORISING OFFICER:** Warren Bunker - Chief Executive Officer

**PRESENTED FOR:** Decision

**ATTACHMENTS**

Nil

**PURPOSE**

To present a petition to Council for formal receipt.

**OFFICER'S RECOMMENDATION**

That Council:

1. Receive the petition from D Stallan and 59 other people requesting Council to oppose the 20230168 Development Application for Development Permit for Reconfiguration of a lot - Two (2) Lots into Eleven (11) Lots - 3 Holloway Drive Sugarloaf.
2. Request the Chief Executive Officer to refer the petition to the Director Development Services to investigate the matter and respond to the principal petitioner.

**DISCUSSION/CURRENT ISSUE**

A petition has been received with the submitters requesting Council to oppose the 20230168 Development Application for Development Permit for Reconfiguration of a lot - Two (2) Lots into Eleven (11) Lots - 3 Holloway Drive Sugarloaf.

The petition was submitted to Cr Simpson who has provided the petition to be formally received by Council at an Ordinary Council Meeting as per Council's standing orders process to receive petitions.

**STATUTORY/COMPLIANCE MATTERS**

As per Council's standing orders, any petition presented to a meeting of Council shall:

- a) be in legible writing or typewritten and contain a minimum of ten (10) signatures;
- b) include the name and contact details of the Principal Petitioner (i.e., one person who is the organiser and who will act as the key contact for the issue);
- c) include the name, postcode, and signatures of all petitioners;
- d) address issues relating to Council's responsibilities; or issues which affect the Whitsunday Region or communities within the region, provided Council is in a position to exercise some degree of influence; and
- e) have the details of the specific request/matter appear on each page of the petition.

## **RISK ASSESSMENT**

Failure to present and receive petitions, presents a non-compliance risk under Councils standing orders.

## **HUMAN RIGHTS IMPACT**

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

## **ALTERNATIVES CONSIDERED**

As stipulated in the standing orders, where a Councillor presents a petition to a meeting of Council, no debate on or in relation to it shall be allowed and the only motion which may be moved is that the petition be:

- a) received; or
- b) received and referred to an officer for consideration and a report to Council; or
- c) not be received because it is deemed invalid.

**10.1 - Notice of Motion - Proserpine River Boat Ramp, Conway Beach Road**

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Cr John Collins

**PRESENTED FOR:** Decision

**ATTACHMENTS**

1. Cr Collins Notice of Motion Submission [**10.1.1** - 1 page]

**PURPOSE**

To present a notice of motion for Councils consideration.

**COUNCILLOR RECOMMENDATION**

That Council authorise the Chief Executive Officer and the Director Infrastructure Services to seek an update from the Department of Transport and Main Roads, and advocate for the long-awaited proposed expansion of the Proserpine River Boat Ramp on Conway Beach Road.

**BACKGROUND**

On the 23rd of October, 2016, there was a State Country Cabinet Meeting held in Proserpine.

A press release was put out stating that there was going to be a duplication of the existing boat ramp on the Proserpine River. Six and a half years later Council is still waiting. As many people are aware one in ten people in the Whitsunday/Mackay area own a boat. Fishing and boating are two of the most popular recreational activities in our region. I have been contacted many times over the years in regard to this since this was first raised by the Minister in 2016.

I have asked the question previously, but never received a satisfactory answer from the Department.

I think it's about time that we step up and fight for the residents of our region.

## Attachment 10.1.1 Cr Collins Notice of Motion Submission

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**From:** Cr John Collins <[John.Collins@whitsundayrc.qld.gov.au](mailto:John.Collins@whitsundayrc.qld.gov.au)>  
**Sent:** Wednesday, March 15, 2023 9:17 PM  
**To:** Warren Bunker <[Warren.Bunker@whitsundayrc.qld.gov.au](mailto:Warren.Bunker@whitsundayrc.qld.gov.au)>; Jason Bradshaw <[Jason.Bradshaw@whitsundayrc.qld.gov.au](mailto:Jason.Bradshaw@whitsundayrc.qld.gov.au)>; Nickie Nosworthy <[Nickie.Nosworthy@whitsundayrc.qld.gov.au](mailto:Nickie.Nosworthy@whitsundayrc.qld.gov.au)>; Melanie Douglas <[melanie.douglas@whitsundayrc.qld.gov.au](mailto:melanie.douglas@whitsundayrc.qld.gov.au)>  
**Subject:** Notice of Motion

Warren  
Can this Notice of Motion be added to the Agenda for the Council Meeting in Bowen 22nd March,2023 please.  
Thanks  
Regards John

### Notice of Motion

That Council authorise the CEO and the Director of Engineering to seek an update from the Department of Main Roads and Transport, and advocate for the long awaited proposed expansion of the Proserpine River Boat Ramp on Conway Beach Road.

### Background:

On the 23rd October,2016. There was a State Country Cabinet Meeting held in Proserpine. A press release was put out stating that there was going to be a duplication of the existing boat ramp on the Proserpine River. Six and a half years later.... We are still waiting. As many people are aware one in ten people in the Whitsunday/Mackay area own a boat. Fishing and boating are two of the most popular recreational activities in our region. I've been contacted many times over the years in regards to this since this was first raised by the Minister in 2016. I have asked the question previously, but never received a satisfactory answer from the department.  
I think it's about time that we step up and fight for the residents of our region.

**Cr John Collins**  
Councillor for Division 3  
Phone: 1300972753 Fax: 0749450222 Mobile: 0429059726 Email: [info@wrc.qld.gov.au](mailto:info@wrc.qld.gov.au)  
Postal Address: PO Box 104, Proserpine QLD 4800



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**Customer Centres:** Bowen - 67 Herbert Street | Cannonvale - Whitsunday Plaza | Collinsville - Cnr. Stanley and Conway Streets | Proserpine - 83-85 Main Street

## 11 QUESTIONS ON NOTICE

This item on the agenda is for the inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

## 12 QUESTIONS FROM THE PUBLIC GALLERY

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

## 13 OFFICERS REPORTS

### 13.1 Corporate Services

#### 13.1.1 - Australian Local Government Association National Assembly 2023 - Motions

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** James Ngoroyemoto - Manager - Governance and Administration Services

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Decision

#### ATTACHMENTS

1. NG A 23- Call-for- Motions- Discussion- Paper Final Dec 22 [13.1.1.1 - 20 pages]

#### PURPOSE

To present Council's motions for submission to the Australian Local Government Association for potential inclusion in the National General Assembly 2023 Business Papers.

#### OFFICER'S RECOMMENDATION

That Council submit the following motions:

1. This National General Assembly calls on the Australian Government to extend the deadline for the operation of the National Rental Affordability Scheme (NRAS) to allow communities to plan for the future in managing the current circumstances being exacerbated by the national accommodation shortages across the majority of Australia.
2. This National General Assembly calls on the Australian Government to establish minimum road (quality) standards for the national highway (HWY 1) to improve road safety and to ensure accessibility is maintained throughout the nation especially during major weather events.
3. This National General Assembly calls on the Australian Government to identify standard practices and systems for the management of early warning systems, river height gauges, rain gauges etc. to ensure that this information is integrated into a national system that is accessible and maintained through local governments at a local level.
4. That this National General Assembly calls on the Australian Government to develop with the State governments a Damage Mitigation Permit process so that Flying fox species which have a Queensland Nature Conservation Act Status of "Least Concern" can be physically removed from urban areas where they are creating a significant nuisance.

#### BACKGROUND

The Australian Local Government Association (ALGA) advocates on behalf of Australia's 537 councils for funding and policy outcomes that support local governments to deliver better results for their communities. An annual National General Assembly (NGA) is held in

Canberra where councils discuss current and emerging challenges and opportunities and advocate to the Federal Government on critical issues facing the sector.

The motions passed at the NGA inform ALGA's strategic direction and national advocacy objectives. This year's NGA will be held in Canberra from 13-15 June. Motions have been called for this year's NGA, and a discussion paper which covers some of the critical national policy areas. This includes affordable housing as a key area for discussion. Councillors and the executive leadership team have been consulted and 4 motions have been prepared for consideration.

## **DISCUSSION/CURRENT ISSUE**

In 2021 Council submitted the following motion:

*That the LGAQ call on the Federal Government to implement initiatives to increase new housing numbers through a range of legislative changes, taxation benefits and other incentives that will support increased housing investment in regional areas.*

*This was intended to commence discussions across the levels of government to identify mechanisms that could support further investment in accommodation solutions throughout the regions, given the growing national shortage of housing throughout regional Australia.*

In 2022 Council submitted the following motion:

*That this National General Assembly call on the Federal Government to host a national affordable housing summit to identify the regional, state and national issues to be addressed to deliver housing solutions to communities through local, state and federal government in a whole of government response to be tailored for respective community needs.*

In building on what was sent in 2021 and to facilitate a whole of government approach, Council has previously discussed the need for a broader conversation on the housing/accommodation crisis that is now becoming visible across the nation. Council submitted a motion for ALGA – seeking a summit from across Australia of all levels of government to discuss the current demands for housing/accommodation and what can be achieved through states and regions to provide solutions towards a whole of government response.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of Council by way of resolution. To assist in identifying motions which address the theme of the NGA, the ALGA Secretariat has prepared a Call for Motions Discussion Paper (attached).

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Government level which will assist local governments to meet local community needs. This NGA will focus on communities, and their future, and seeking ideas for new federal programs and policies that would support councils to build stronger communities into the future.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference

3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e., call on the Australian Government to do something
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

## **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009 and Local Government Regulation 2012*

## **STRATEGIC IMPACTS**

Advocate for the community on issues of regional importance.

## **FINANCIAL IMPLICATIONS**

Financial costs to attend the conference as when a council submits a motion there is an expectation that a council representative will be present at the National General Assembly to move and speak to that motion if required. This will be funded from the existing conference budgets for Councillors.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services  
Director Community Services  
Director Infrastructure Services  
Director Development Services  
Chief Executive Officer  
Councillors

## **RISK ASSESSMENT**

Council has the option to resolve on which motions they wish to submit to the Australian Local Government Association to be considered for inclusion in the National General Assembly 2023 Business Papers. If there are no issues Council would like to submit a motion on, then there is the option to do nothing. Noting failure to present any motions might present a loss of opportunity for Council to advocate and get involved in significant matters at the Federal level.

## **TIMINGS/DEADLINES**

ALGA motions submission due date is set for 24 March 2023

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

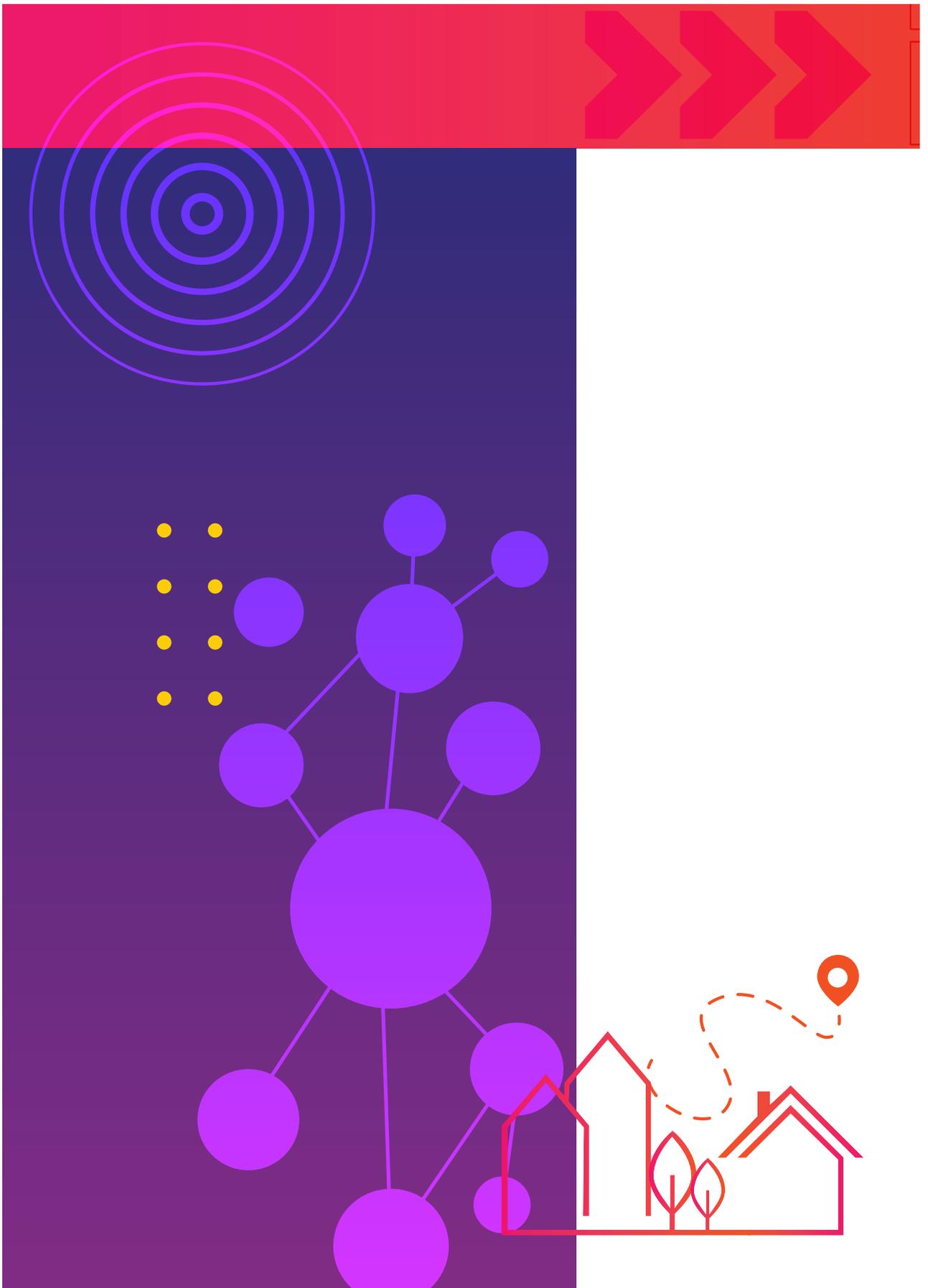
- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

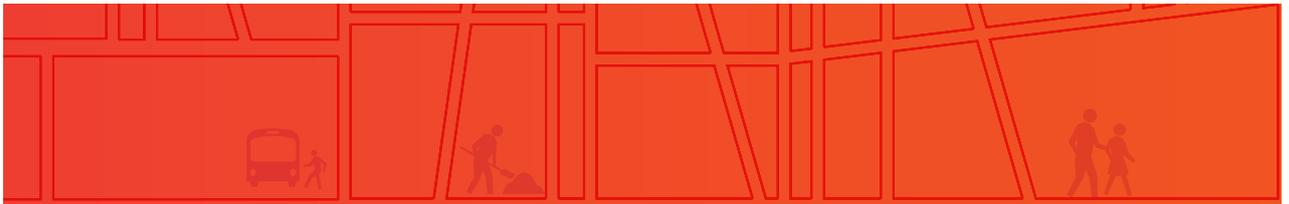
This decision does not limit the above identified human rights.

## **ALTERNATIVES CONSIDERED**

Nil







The Australian Local Government Association (ALGA) is pleased to convene the 29<sup>th</sup> National General Assembly of Local Government (NGA), to be held in Canberra mid June 2023.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2023 NGA.

It is recommended that all councils and delegates intending to attend this event familiarise themselves with the guidelines for motions contained in this paper.

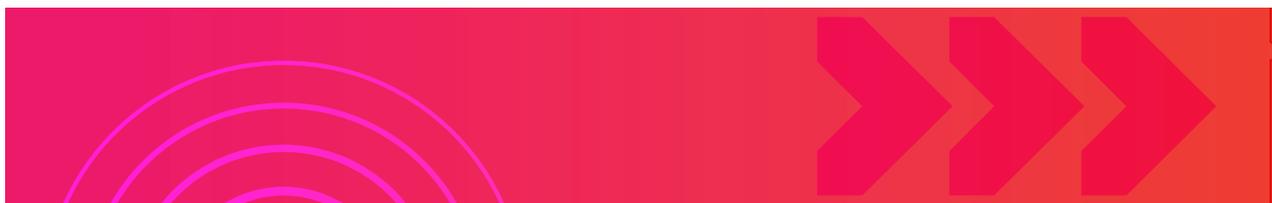
## Key Dates

<b>December 2022</b> Opening of Call for Motions	<b>24 March 2023</b> Acceptance of Motions	<b>June 2023 *</b> Regional Cooperation & Development Forum	<b>June 2023 *</b> National General Assembly
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\* Dates are subject to change depending on timing of Australian Council of Local Government

**To submit your motion,  
visit: [alga.com.au](http://alga.com.au)**

3



## Background to ALGA and the NGA

ALGA was established in 1947, and its structure is a federation of member state and territory local government associations.

Its mission is to champion and strengthen Australian councils by representing the agreed position of ALGA members, the seven local government associations from around Australia, who represent 537 Australian councils.

In 1994, the ALGA Board, in consultation with its member associations, established the NGA as a unique forum to engage with councils directly at the national level.

The purpose of the NGA was to build the profile of local government on the national stage and demonstrate to the Australian Government the strength and value of working with local government nationally.

As part of the NGA, debate on motions was introduced as a vehicle for councils from across the nation to canvas ideas, and solutions to the challenges facing Australia's councils and communities.

Outcomes of debate on motions (NGA Resolutions) could then be used by participating councils to inform their own policies and priorities, as well as their own advocacy to the Federal Government and Federal MPs.

At the same time, they assist ALGA, and its member state and territory associations to gain valuable insight into council priorities, emerging national issues, and gauge the level of need and support for emerging policy and program initiatives and advocacy.

## Changes for 2023

The ALGA Board has undertaken a comprehensive review of the motions process.

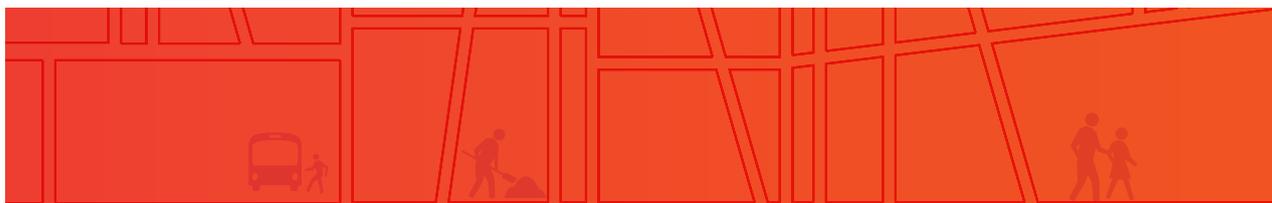
As a result, ALGA has allocated additional time for debate on motions at the 2023 NGA and amended the criteria with a view to improving the quality and relevance of motions included in the Business Papers.

The updated criteria for motions is listed on page 6.

ALGA's policies and priorities will continue to be informed by motions and determined by the ALGA Board and based on the positions of its member associations.

ALGA's Board thanks all councils for attending the NGA, and those that will take the time to submit motions for debate at this event.





## Submitting Motions

### **The theme of the 2023 NGA: Our Communities, Our Future.**

This theme conveys the critical importance of our communities, how they are the focus of our attention, and how they are at the centre of all our work.

Our communities are the reason that local governments exist, and it is the health and wellbeing of our communities that will shape Australia's future.

This discussion paper is a call for councils to submit motions for debate at the 2023 NGA, to be held in Canberra mid June 2023.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives.

Motions should be concise, practical and able to be implemented.

They must also meet the guidelines for motions outlined in this paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s should address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available at [www.alga.com.au](http://www.alga.com.au) and be received no later than 11:59pm on Friday 24 March 2023.

All notices of motions will be reviewed by the NGA Subcommittee to ensure that they meet the criteria included in this paper.

The Subcommittee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on [www.nationalgeneralassembly.com.au](http://www.nationalgeneralassembly.com.au).

As the convener of the NGA, the ALGA Board will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

If your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 NGA.





## Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

*This National General Assembly calls on the Australian Government to ...*



## Other things to consider

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal.

The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

Motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed, relatively simple and capable of being implemented to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Multi-point motions that require cross portfolio coordination have not historically received meaningful responses from the Government.

All motions submitted will be reviewed by the NGA Subcommittee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Subcommittee will consider the motions criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the Subcommittee will group motions together under an overarching strategic motion.

The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate on motions published in the Business Papers and will focus on the strategic motions.

Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.com.au](http://www.alga.com.au).

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council.

> **Motions should be received no later than 11:59pm on Friday 24 March 2023.**



## Setting the scene

*'Through a devastating pandemic, through a succession of dangerous and damaging natural disasters, through global uncertainty and painful price rises – The Australian people have demonstrated the best of our national character. Resolute and resilient in hard times. Practical and pragmatic about the challenges we confront. Optimistic and confident in a better future. And ready to work together to build it.'*

*The Hon Jim Chalmer MP, Federal Treasurer Budget Speech 2022-23*

The opening statement of the Federal Treasurer's first Budget Speech describes the backdrop against which the 2023 NGA will be held.

The 2022 NGA was held just weeks after the change in the Federal Government on 21 May 2022. On 25 October 2022, the new Government handed down its first Budget which updated the economic outlook, realigned priorities and outlined how the Government was to meet its election promises.

The Budget update foreshadows deteriorating economic conditions, citing global challenges, slowing growth, high inflation and higher interest rates, and acknowledges the mounting cost of living pressures on individuals, families and communities.

Key updates include:

- The economy is expected to grow solidly this financial year, by 3 ¼ percent – before slowing to 1 ½ percent growth for 2023/24, a full percentage point lower than what was forecast in March;
- That slowing growth will have an effect on employment, but jobs will continue to be created, and unemployment is expected to stay low by historical standards – at 4 ½ percent in 2023/24 and 2024/25;
- Inflation is expected to peak at 7 ¾ percent late in 2022, before moderating over time to 3 ½ percent through 2023/24, and returning to the Reserve Bank's target range in 2024/25; and that
- When that inflation moderates, real wages are expected to start growing again in 2024.



The Government is also committed to repairing the Budget in a ‘measured and responsible’ manner consistent with the objective of maintaining full employment and the delivery of essential services. It foreshadows that this will be achieved through spending restraint, with new spending focused on high-quality and targeted investments and building on the capability of the Australian people, expanding the productive capacity of the economy, and supporting action on climate change.

The Budget also included a focus on measuring and improving community wellbeing.

By the time of the 2023 NGA, the Government will have delivered its second Budget, which will provide further updates to the economic outlook and also refine its economic strategy going forward.

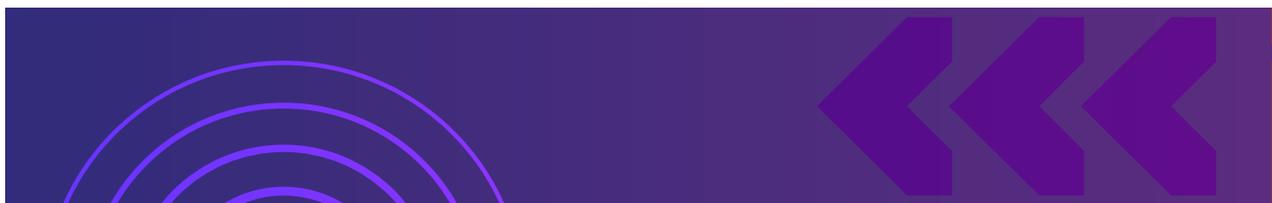
The 2023 NGA provides you - the elected representatives of Australia’s local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or extended programs and policy initiatives that could strengthen local governments’ capacity to deliver services and infrastructure to communities across the nation.

This year’s call for motions focusses on eight priority areas:

- Productivity;
- Local Government Infrastructure;
- Community Wellbeing;
- Local Government Workforce;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Natural Disasters; and
- Housing.





# 1. Productivity

In February 2022, the then Federal Treasurer asked the Productivity Commission to undertake an inquiry into Australia’s productivity performance and provide recommendations on productivity enhancing reform.

This inquiry was the second of a regular series, undertaken at five-yearly intervals, and recognises that productivity growth is vital for Australia’s future. Drawing on the Intergenerational Report the Treasurer notes that ‘... future growth in income and living standards will be driven from productivity growth as the participation effects of young migration are offset by an ageing population.’

ALGA engaged SGS Economics and Planning to undertake research to support its submissions to this inquiry.

SGS Principal and Partner Dr Marcus Spiller presented on some of the findings of this research at the 2022 NGA. In his presentation he identified that local governments generate local economic activity through employment, payment of wages and expenditure on goods and services in the local economy. In addition, SGS identified nine ways local government supports the productive capacity of the broader economy.

**Figure 1 – Nine ways local governments contribute to the productive capacity of the broader economy:**



Sources: Adapted from SGS Research for ALGA’s Submission to Productivity Commission (2022)

*Are there programs and initiatives that the Commonwealth Government could implement to improve local government’s capacity to support productivity growth?*

*Are there programs that could support one, or all of the identified ways local government contributes to productivity in the broader economy?*



## 2. Local Government Infrastructure

The 2021 National State of the Assets Report (NSoA) shone a spotlight on local government infrastructure assets. While the technical report shows that local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater and airports and aerodromes are generally in good to very good condition, around 10 percent are not fit for purpose, and around 20 - 25 percent are only fair and over time will need attention.

Over the past 12 months this situation has further deteriorated as a result of natural disasters, and particularly flooding across the eastern seaboard.

The technical report shows that in 2019/20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

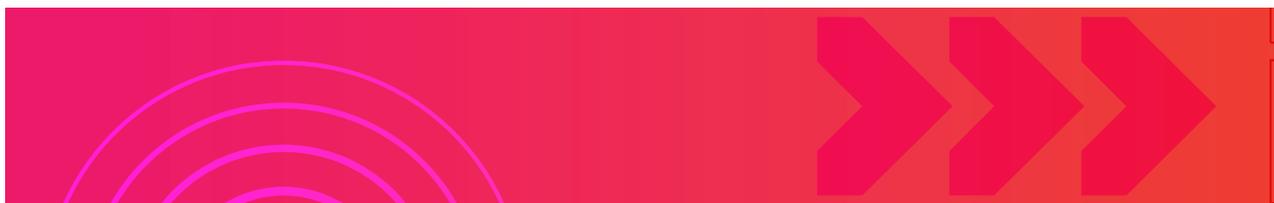
While 86 percent of councils have adopted long term financial plans, one third of councils do not have asset management plans for their major assets, or if they do, they are out-of-date. Of the councils that do have asset management plans only 66 percent included financial projections in their financial plan.

Asset management and long-term financial planning are essential tools for councils to manage community assets now and into the future.

*Are there programs or initiatives that the Commonwealth Government could adopt to improve the long-term sustainability of council's infrastructure?*

*Are there programs or initiatives that the Commonwealth Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?*





### 3. Community Wellbeing

While the NSoA focuses attention on physical assets, local governments also provide a wide range of important community services that improve local wellbeing. These services are provided at the discretion of councils based on local characteristics, needs, priorities and resources of the local community.

Australian Bureau of Statistics (ABS) data shows that local government annual expenditure in 2020/21 was \$43 billion. It is important to note that nationally local government is 83 percent self-sufficient. That is, the vast majority of local government services and infrastructure are funded at the local level either through rates, fees and charges, sale of goods and services, and interest, and only 17 percent comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, and often require matching funding which restricts the ability to address local priorities in the way the council and community might like.

Local government community services are broadly defined and may include but not limited to:

- environmental health including food safety;
- childcare, early childhood education;
- aged care, senior citizens;
- services to the disabled;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, program and festivals;
- tourism and economic development activities; and
- library services.

Councils also play a key role making places that are attractive and liveable for current and future workers, and closing the gap between Indigenous and non-Indigenous Australians.

ALGA's research shows that almost one in four councils are heavily reliant on federal Financial Assistance Grants, which make up at least 20 percent of their annual operating revenue. Financial sustainability of local governments remains an ongoing issue which threatens local service provision and community wellbeing.

*Noting the funding arrangements for the provision of local government community services in your area and across the country, are there programs and initiatives that the Commonwealth Government could implement to improve the delivery of these services?*

*Are there changes to existing programs, including to administrative arrangements, that would significantly improve local government human service planning and provision of services and infrastructure across Australia?*

*Are there new programs the Australian Government could develop that would support councils to close the gap between Indigenous and non-Indigenous Australians?*

*What are the actions the Australian Government could take to support councils to improve their ongoing financial sustainability, and their capacity to deliver the services their communities need?*



## 4. Local Government Workforce

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations. In many communities, the council is one of the largest employers.

There are 537 local councils in Australia. Importantly, they are geographically dispersed and provide essential public administration to every corner of the nation.

According to the 2022 National Local Government Workforce Skills and Capability Survey, more than 90 percent of local governments are experiencing skills shortages, resulting in around two thirds of councils having their projects impacted or delayed.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation. The attrition rate (or rate of turnover) of local government staff is estimated to be between 15 – 20 percent per annum.

The most cited skills shortages include engineers, urban planners, building surveyors, environmental officers and human resources professionals.

ALGA's submission to the Productivity Commission's Productivity Inquiry called on all levels of government to work together to improve training pathways and address skills and labour shortages for the benefit of councils, communities, and businesses right across Australia.

While local government must face its immediate workforce challenges, it must also anticipate the changing nature of work, and future skills needed to meet the changing needs of our communities.

*Are there programs or initiatives that the Commonwealth Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?*

*Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?*

*Are there other initiatives that the Commonwealth Government could provide to improve the sector's ability to plan and develop skills fit for the future?*



## 5. Data, Digital Technology and Cyber Security

Provision of information technology to all Australians is vital for innovation, economic growth and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social.

Innovative technology is becoming more broadly available and has the ability to boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, many councils lack basic technological infrastructure and have a shortage of necessary skills and resources.

In October 2022, cyber-attacks on major Australian corporate organisations including Optus and Medibank Private highlighted the critical importance of cyber security. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attack and address cyber security. At a national level, there is a poor understanding of local government's vulnerability to cyber-attacks and a lack or inadequacy of risk management strategies and business continuity planning within the sector. While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

*Drawing upon your own council experience, and your knowledge of other councils within your state, or territory, are there programs and initiatives that the Commonwealth Government could implement to help local government develop its digital technology services and infrastructure and/or to improve cyber security within the sector?*



## 6. Climate Change and Renewable Energy

Local governments are playing an important leadership role in addressing climate change, supporting a wide range of programs to lower the carbon footprint of their own business operations and in their local communities.

As a sector, local government is leading the debate for lowering carbon emissions, sourcing renewable energy, responding creatively to reduce greenhouse gas emissions from landfills, and facilitating the construction of green buildings and water sensitive design of cities and towns.

Councils also have a role to play supporting communities in transition, moving away from fossil fuels to new industries.

Pragmatically, local government has been at the forefront of addressing the impacts of climate change and adapting to reduce its environmental footprint. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

At the 2022 NGA, there were five Strategic Motions and 15 associated motions debated concerning this issue. Councils are encouraged to review these motions on ALGA's website prior to developing new motions for debate at the 2023 NGA.

*Noting the Government's commitment to reducing emissions, are there programs and initiatives that the Commonwealth Government could develop to assist councils in their work to address climate change and reduce emissions?*





## 7. Natural Disasters

Over the past five years, Australian communities have experienced unprecedented natural disasters. At the time of writing, almost every community in Australia, particularly those on the East Coast, had been adversely affected by wet weather conditions associated with the La Nina weather pattern.

Councils in Western Australia are still recovering from a cyclone in 2021, and the Black Summer bushfires in 2019/20 burned approximately 250,000 square kilometres across the country.

The impacts of heavy rainfall, record breaking floods and associated social disruption and damage to infrastructure have exposed weaknesses as well as the strength of current emergency management systems.

There have been numerous NGA motions in the past regarding natural disasters. This year, councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note, however, that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Commonwealth Government could assist.

*What new programs could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?*





## 8. Housing

A lack of affordable housing remains one of the biggest issues for Australian councils and communities.

There is less social and affordable housing stock available than there was a decade ago, and more low-income Australians are experiencing housing stress.

The shortage and rising costs of rental properties and affordable home ownership are having significant social and economic impacts in cities and towns across Australia, including rural and regional communities.

This is due to a range of factors including changes to recent migration patterns, cheap finance and labour and material shortages in the construction sector.

While the provision of affordable housing is not a local government responsibility, councils often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements.

Some councils are going further, addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Local government also plays an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

*What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?*

*How can the Australian Government work with councils to address the causes and impacts of homelessness?*





## Conclusion

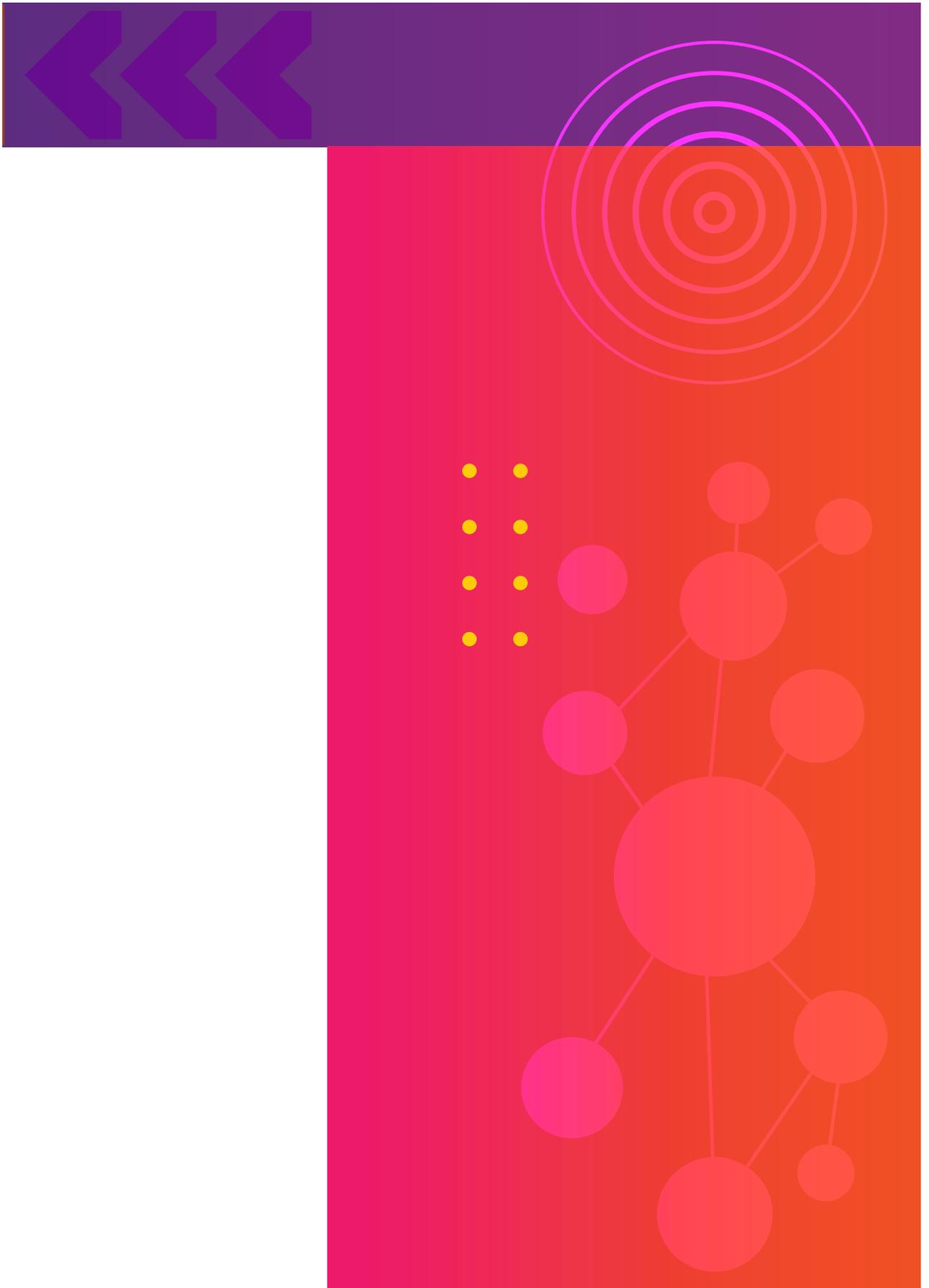
Thank you for taking the time to read this discussion paper and your support for the 2023 National General Assembly of Local Government.

### A FINAL REMINDER:

- » Motions should be lodged electronically at [www.alga.com.au](http://www.alga.com.au) and received no later than 11.59pm on Friday 24 March 2023.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2023 National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 National General Assembly in Canberra.







## 13.1.2 - Finance Report - FY 2022-23 Period ending February 2023

**DATE:** 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Julie Moller – Manager Strategic Finance

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Information

### ATTACHMENTS

1. Monthly Financial Report February 2023 [**13.1.2.1** - 7 pages]
2. Financial Statement for the period ending 28 February 2023 [**13.1.2.2** - 17 pages]
3. Capital Delivery Report as at 28 February 2023 [**13.1.2.3** - 4 pages]

### PURPOSE

To inform Council of the current financial performance and position for the period to 28 February 2023.

### OFFICER'S RECOMMENDATION

That Council receive the Financial Report, Capital Delivery Report and Unaudited Financial Statements 2022/23 for the period ended 28 February 2023.

### BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the financial report at a meeting of the Local Government on a monthly basis. The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Council adopted the 2022/23 Annual Budget on the 24 June 2022 and adopted the Q2 budget review on the 22 February 2023 which is reflected in this report.

### DISCUSSION/CURRENT ISSUE

#### Year to Date Results

This report and the attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- Attachment 1 contains a summary of the financial performance with commentary around significant items.
- Attachment 2 contains the full set of financial statements, including notes thereto.
- Attachment 3 details the capital budget delivery for the period.

The following highlights some of the key results for the period ending 31 January 2023:

Focus	Details
Sustainability	Key financial sustainability indicators (ratios) are within acceptable and expected parameters (see Attachment 1).
Cash	The end of month cash balance was \$112M, which is more than the minimum required levels. The higher level of cash is attributed to the timing of revenue collections and reduced expenditure for materials and services year to date. Councils' investments including term deposits with all cash held having a weighted average interest rate of 3.7% at the end of the month.
Capital	<p>Council has delivered 33% of the full year capital budget excluding remediation works and commitments for 2022/23, totalling \$20.4M.</p> <p>When contractual commitments are included, the delivery increases to 58.77% of the full year budget of \$61.6M. Again, excluding any remediation works.</p> <p>This underspend has been influenced by changes in the programming of works, scheduled maintenance and recognition of multiyear projects.</p> <p>This budget risk is to be reviewed again for discussion and consideration in the Q3 Budget Review.</p>
Rates & Charges	Outstanding Rates & Charges have increased from \$5.5M in January to \$42.5M in February due to the 2 <sup>nd</sup> half rates and charges being issued on the 7 February and the water notices on the 21 February.
General Debtors	General Debtors balance is \$6.8M compared to \$6.6M the previous month. This balance varies depending on when invoices have been issued within the month. Recovery measures are currently in progress through a debt recovery agency for both Rates debtors and General debtors.

#### Budget Process Update:

- 2022/23 Budget was endorsed at the Special Budget Meeting on 24 June 2022.
- Quarter 1 Budget Review was adopted at Council's Ordinary Council Meeting on 9 November 2022.
- Quarter 2 Budget Review was adopted at Council's Ordinary Council Meeting on 22 February 2023 and is reflected in these reports.
- Quarter 3 Budget Review will be opened to the responsible budget officers mid-March 2023 and is due to be tabled at Council's Ordinary Meeting in May 2023.
- 2023/24 Budget is currently underway.

#### Rates and Charges Update:

- 2022/23 second half Rates notices was issued on 7 February 2023 and discount for early payment closes on the 14 March 2023.
- Water notices were issued by 21 February 2023.

## **STATUTORY/COMPLIANCE MATTERS**

*Local Government Regulation 2012*

### **204 Financial Report**

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report -
  - (a) if the local government meets less frequently than monthly - at each meeting of the local government; or
  - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

## **STRATEGIC IMPACTS**

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

## **FINANCIAL IMPLICATIONS**

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives. Budget risks identified throughout the year are to be mitigated as part of Council's ongoing budget reviews. Council adopted the Quarter 2 Budget Review in February, and these budgets have been included in the attached financial reports.

## **CONSULTATION/ENGAGEMENT**

Director Corporate Services  
Manager Financial Services  
Management Accountant

## **RISK ASSESSMENT**

If actuals revenue or expenditure exceeds budget, financial risks may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

A budget risk register is maintained to collate any identified budget risks as they arise during the financial year to be mitigated in quarterly budget reviews.

At the end of February, Council has underspend in both the capital and operational expenses. There are a number of influencing factors that include delays with supply chain issues and a lack of key personnel to manage and deliver work including contractors. This budget risk will continue to be monitored and adjustments will be made to delivery expectations in Q3 if required.

In addition, cost of living price increases (price risks) are also being seen which will be accommodated within the budgets but may result in less outcomes being realised.

## **TIMINGS/DEADLINES**

Mandatory each month as per Section 204 of the Local Government Regulation 2012.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

No

## **ALTERNATIVES CONSIDERED**

N/A

# FINANCIAL REPORT

**Financial Year: 2022/23**  
**Period Ending: 28 February 2023**



## BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year against the Q2 Budget.

## INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

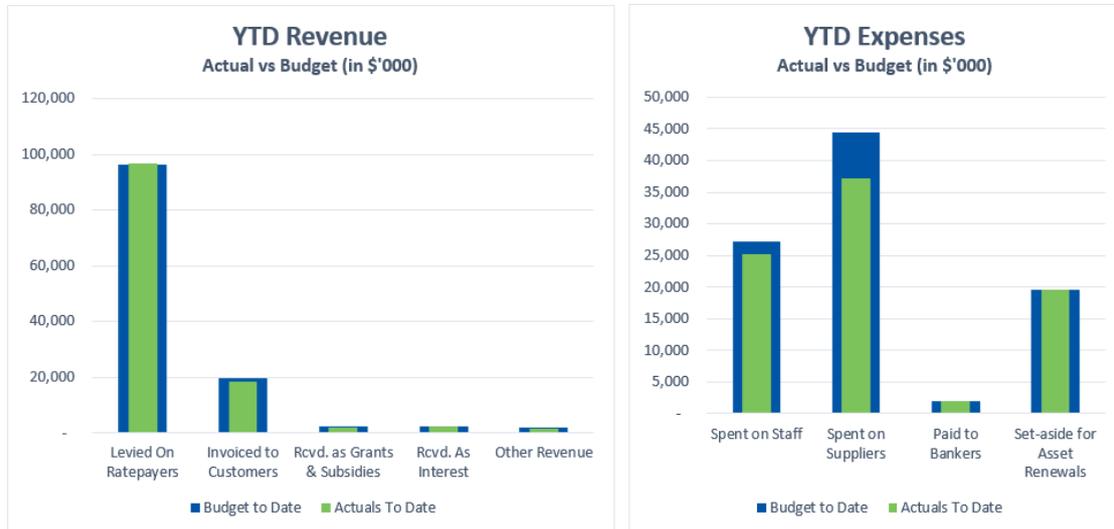
For the period under review, Council's operating surplus stood at \$37.4M, after charging depreciation (What We Set-aside for Asset Renewals) of \$19.6M. Council's operating surplus is due to issuing the second half Rates and Charges.

Table 1 : Statement of Income & Expenditure

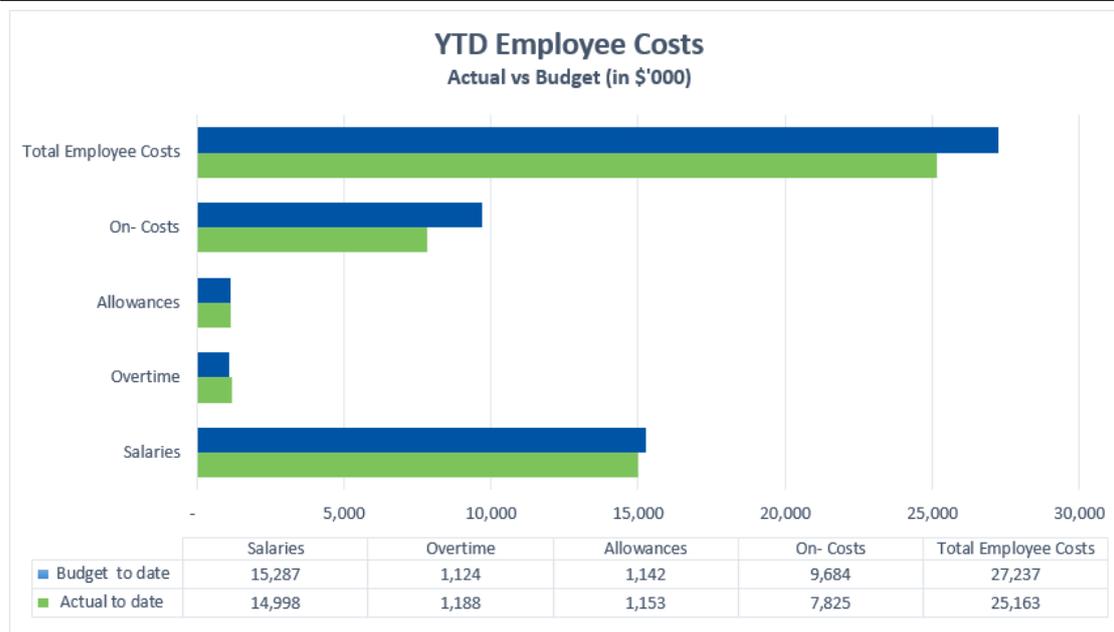
	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	91,390,581	96,310,721	96,861,893	101%
What We Invoiced Our Customers	26,395,334	19,691,799	18,489,433	94%
What We Rcvd. as Grants & Subsidies	9,829,633	2,304,382	1,980,126	86%
What We Rcvd. As Interest from Investment	910,236	2,348,267	2,519,924	107%
Our Other Revenue	2,473,961	1,863,749	1,421,095	76%
<b>Our Total Recurrent Earnings</b>	<b>130,999,746</b>	<b>122,518,918</b>	<b>121,272,471</b>	<b>99%</b>
What We Spent on Our Staff	36,155,112	27,237,461	25,162,966	92%
What We Spent on Our Suppliers	54,446,386	44,409,103	37,126,206	84%
<b>Our Total Direct Spend</b>	<b>90,601,498</b>	<b>71,646,564</b>	<b>62,289,172</b>	<b>87%</b>
What We Paid Our Bankers	4,403,786	2,063,467	1,959,536	95%
What We Set-aside for Asset Renewals	29,202,671	19,525,190	19,585,081	100%
<b>Our Operating Surplus/(Deficit)</b>	<b>6,791,791</b>	<b>29,283,697</b>	<b>37,438,682</b>	<b>128%</b>
Our Capital Revenue	63,054,191	21,469,763	21,996,760	102%
Our Capital Expenses	35,953,228	14,521,873	646,623	4%
<b>Our Capital Surplus/(Deficit)</b>	<b>27,100,962</b>	<b>6,947,890</b>	<b>21,350,137</b>	<b>307%</b>
<b>Our Net Earnings</b>	<b>33,892,753</b>	<b>36,231,587</b>	<b>58,788,819</b>	<b>162%</b>

- Total Recurrent Earnings is on target to meet budget, currently sitting at 99%. Rates and charges were issues issued on 7 February.
- Interest from Investments is tracking ahead of budget due to interest rate increases and the ability to maximise Council's return on investment. A further review will be undertaken at Q3 Budget review, to consider RBA interest rate increases for the last quarter.
- Total direct spend is below YTD budget, currently sitting at 87% which is an increase of 1% against January which spent 86% of YTD budget. It is expected that the timing of operational works will bring actuals more in line with budget, however it is anticipated that the budget will not be fully consumed by EOFY. The ability to fill vacant positions is one of the key factors driving this variance in both labour costs and delivery of works, including the ability to source materials and contractors.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



- The underspend on materials and services will be reviewed as part of the Q3 budget review to assess both budget phasing and anticipated underspend as well as budget risks still to be mitigated.



The employee costs are currently below budget due in part to the vacancies that have occurred throughout the year and the lag being realised in recruitment for replacements, acknowledging the continuing challenges that arise in relation to accommodating new employees who are seeking to relocate from outside of the region. This will continue to be monitored and actioned through the Executive Leadership Team.

**COMMUNITY WEALTH**

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood at \$1.26B.

Table 2 : Statement of Financial Position

	Prev. Yr. Audited	Annual Budget	Actual to date
<b>What We Own</b>	<b>1,211,830,900</b>	<b>1,220,994,958</b>	<b>1,211,931,747</b>
Inventory We Hold	4,543,523	4,570,000	4,582,504
What We are Owed	31,179,637	17,343,945	55,877,147
What We Have in Bank	86,724,823	87,851,269	112,560,301
<b>Our Total Assets</b>	<b>1,334,278,883</b>	<b>1,330,760,173</b>	<b>1,384,951,699</b>
<b>What We Owe Our Suppliers</b>	<b>58,923,646</b>	<b>52,700,110</b>	<b>54,406,373</b>
<b>What We Owe Our Lenders</b>	<b>76,383,059</b>	<b>70,951,059</b>	<b>72,784,329</b>
<b>Our Total Liabilities</b>	<b>135,306,705</b>	<b>123,651,169</b>	<b>127,190,702</b>
<b>Our Community Wealth</b>	<b>1,198,972,178</b>	<b>1,207,109,004</b>	<b>1,257,760,996</b>

- Cash balances (what we have in bank) remains at healthy levels and well above minimum requirements due to revenue being received from the rates levy being issued, reduced capital budget delivery, and reduced operational spending.

Debtors & Borrowings

What We Are Owed	
Category	Amount
Rates & Charges	42,345,584
General Debtors	6,796,439
GST Receivable/(Payable)	242,873
Advances to Community	1,028,500
<b>SUB-TOTAL</b>	<b>50,413,395</b>
Contract Assets	4,424,513
Water Charges not yet levied	1,378,333
Prepayments	1,455,960
Provision for Bad Debts	(1,795,055)
<b>SUB-TOTAL</b>	<b>5,463,752</b>
<b>GRAND TOTAL</b>	<b>55,877,147</b>

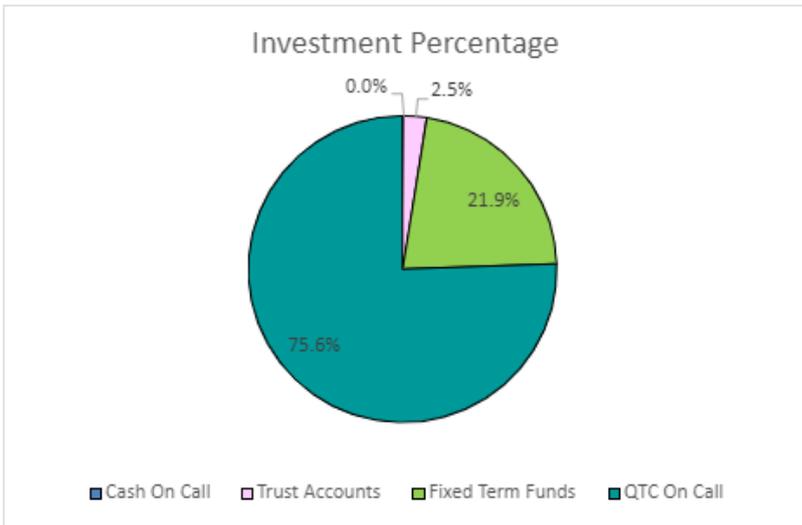
What We Have Borrowed		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	1,279,737
81092 Gen7 08/09	6.82%	3,562,506
81090 Gen8 09/10	6.33%	2,419,766
81089 Gen8 AMSU	5.07%	2,446,832
81093 STP Projects	5.25%	16,856,619
81094 WTP Projects	4.86%	8,233,908
Bowen STP 19/20	2.20%	8,502,798
WCA Run 19/20	2.20%	20,831,855
Bowen Cell 3 19/20	0.91%	1,690,031
Bowen STP 20/21	1.80%	5,033,309
<b>TOTAL</b>		<b>70,857,359</b>

What We Have Available to Borrow		
Facility	Rate	Limit
Working Capital Facility	0.10%	20,000,000
Term Loans		-
<b>TOTAL</b>		<b>20,000,000</b>

- Rates & charges owed has increased from \$5.5M in January to \$42.5M in February. Rates & Water notices were issued in February, which is reflected in the outstanding Rate & charges debtors with due dates in March 2023.
- General Debtors balance is \$6.8M compared to \$6.6M the previous month. General Debtors vary depending upon when invoices have been issued within the month. Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors.

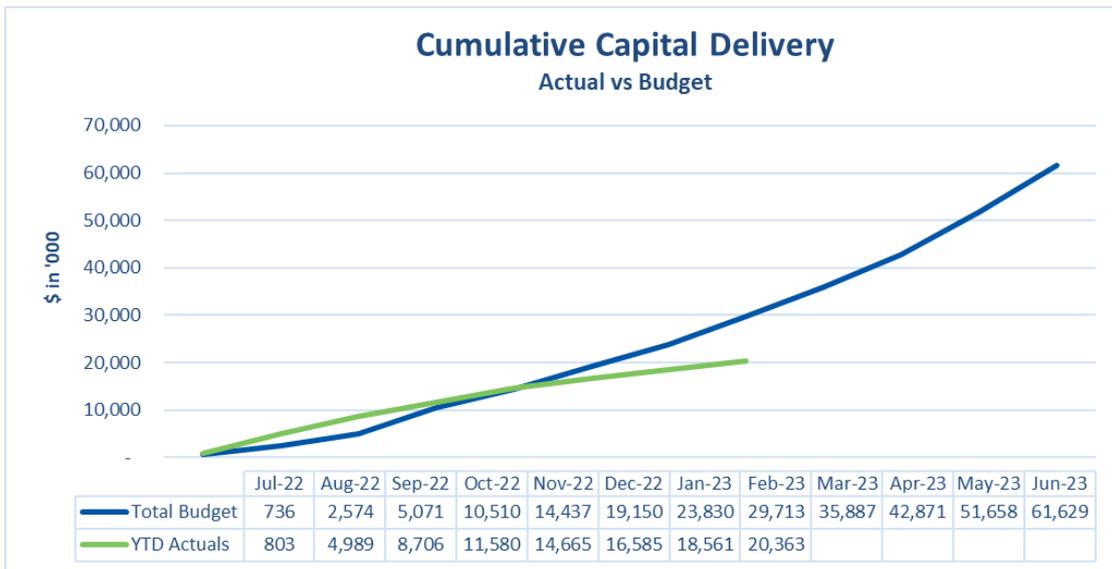
Investments

	Prev. Yr	Current
Queensland Treasury Corporation	86,724,823	87,560,301
Term Deposit	-	25,000,000
<b>Total</b>	<b>86,724,823</b>	<b>112,560,301</b>



- \$25M is currently invested in term deposits at competitive interest rates through financial institutions to maximise Council's return on investment revenue.
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.
- The weighted average return on investments was at 3.7% for the month of February.
- As the revenues collected from the recent rate levies is realised, additional cash deposits will be considered outside of the QTC on call account to maximise interest revenue.

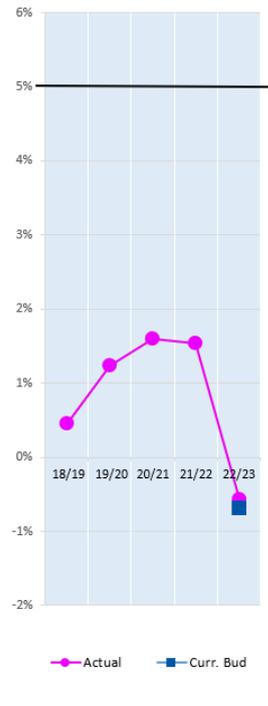
**CAPITAL DELIVERY** (Excluding commitments)



- \$20.4M of the planned YTD capital budget has been delivered up to 28 February 2023. This equates to 33% of the full year capital budget of \$61.6M being delivered to date.
- A further \$15.8M has been committed which when added to the actual capital delivery equates to 58.77% of the full year capital budget being spent or committed. Noting these figures exclude any remediation works.
- The capital budget needs further review during the Q3 Budget Review to align expected delivery with budget and defer projects unable to be completed this year due to supply chain issues, vacant positions, or other factors.

**FINANCIAL CAPACITY**

These Ratios indicate Council’s financial capacity to fund operations and repay debt obligations, in the short to the medium term.

 <p><b>OPERATING SURPLUS RATIO</b></p>	 <p><b>NET FINANCIAL LIABILITIES RATIO (ADJUSTED)</b></p>	 <p><b>INTEREST COVERAGE RATIO</b></p>	 <p><b>ASSET SUSTAINABILITY RATIO</b></p>
<p><i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i></p>	<p><i>Total Liabilities less Current Assets divided by Total Operating Revenue</i></p>	<p><i>Net Interest Expense divided by Total Operating Revenue</i></p>	<p><i>Expenditure on Replacement Assets divided by Depreciation Expense</i></p>
<p><b>Target:</b> 0 - 10% <b>YTD Act:</b> 30.87% <b>Budget:</b> 0.84%</p>	<p><b>Target:</b> &lt; 60% <b>YTD Act:</b> -35.69% <b>Budget:</b> 9.76%</p>	<p><b>Target:</b> &lt; 5% <b>YTD Act:</b> -0.57% <b>Budget:</b> -0.69%</p>	<p><b>Target:</b> Avg. 90% <b>YTD Act:</b> 87.23% <b>Budget:</b> 145.46%</p>
<p>Above target % due to timing of revenue recognition – Rates &amp; Charges.</p>	<p>Above budget and maintained at a steady level below the maximum recommended levels.</p>	<p>Well below the recommended maximum threshold and in line with budget.</p>	<p>Is below target and budget due to timing of capitalisations.</p>

**BUDGET ACHIEVEMENT**

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows is presented below.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	101%	85%	
Our Expenditure	98%	59%	
Our Capital Delivery	91%	33%	
Our Cash on Hand	110%	128%	

- Earnings and Cash on Hand indicators are within expected levels as of 28 February. Capital delivery is flagged as at risk of underspend and Our Expenditure is on warning.
- Our Expenditure is at 59% which relates to both budget phasing to be adjusted and also impacts on delivery due to vacant positions. The underspend will be further investigated as this may also impact the delivery of operational initiatives or projects that are geared toward operational outcomes. It also reflects some of the broader supply chain delays, but we are also aware that cost of living increases will also soon be realised through increased input costs such as fuel.

- Rates Water meter reading notices for the period ending December were issued on 21 February 2023.
- Rates half yearly notices were issues on 7 February 2023 and discount for early payment closes on the 14 March 2023
- Second Quarter budget review was adopted at Council's Ordinary Council Meeting on 22 February 2023 and is presented in these reports.
- Third Quarter budget review will be opened to the responsible budget officers mid-March 2023 and is due to be tabled at Council's Ordinary Meeting in May 2023.
- 2023/24 Budget is currently underway with investigations into input cost increases highlighting challenges for the upcoming operating budget.
- The department has commissioned QTC to undertake a credit review of Councils with borrowing between \$20M and \$200M every 2 years. On the 10 September 2022, Council has submitted its QTC Long Term Financial Forecast model. This model has been updated with Council's current adopted LTFF budget and audited actuals. QTC were onsite 31 January 2023 to discuss Council's strategies and economic forecasts. Council is expecting QTC report by end of this financial year and will provide this report to next Council meeting after the report has been received.

**WHITSUNDAY REGIONAL COUNCIL**

**Financial Statements**

**For the period ending 28 February 2023**

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# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Statement of Comprehensive Income

For the period ending 28 February 2023

	Note	2023 YTD \$	2022 30 June \$	Budget 2022/23 \$	PTD Budget 2022/23 \$	Variance to Budget %
<b>Income</b>						
<b>Recurrent revenue</b>						
Rates, levies and utility charges	3 (a)	96,861,893	91,390,581	96,310,721	96,310,721	101%
Sale of goods and major services	3 (b)	11,481,244	14,675,788	19,612,683	11,801,617	97%
Fees and charges	3 (c)	3,071,051	4,201,420	4,377,170	2,972,114	103%
Lease, rental and levies		261,234	288,188	292,200	194,800	134%
Interest received		2,519,924	910,236	3,691,400	2,348,267	107%
Sales of contract and recoverable works		3,675,904	7,229,938	6,667,626	4,723,268	78%
Other recurrent income		1,421,095	2,473,961	2,798,299	1,863,749	76%
Grants, subsidies and contributions	4 (i)	1,980,126	9,829,633	8,463,405	2,304,382	86%
<b>Total recurrent revenue</b>		<b>121,272,471</b>	<b>130,999,746</b>	<b>142,213,505</b>	<b>122,518,918</b>	<b>99%</b>
<b>Capital revenue</b>						
Grants, subsidies and contributions	4 (ii)	21,458,520	62,299,790	29,148,654	20,833,887	103%
		21,458,520	62,299,790	29,148,654	20,833,887	103%
<b>Total revenue</b>		<b>142,730,991</b>	<b>193,299,536</b>	<b>171,362,159</b>	<b>143,352,805</b>	<b>100%</b>
<b>Capital income</b>		538,240	754,400	953,814	635,876	85%
<b>Total income</b>	2 (b)	<b>143,269,231</b>	<b>194,053,936</b>	<b>172,315,973</b>	<b>143,988,681</b>	<b>100%</b>
<b>Expenses</b>						
<b>Recurrent expenses</b>						
Employee benefits	5	(25,162,966)	(36,155,112)	(41,416,711)	(27,237,461)	92%
Materials and services	6	(37,126,206)	(54,446,386)	(67,002,004)	(44,409,103)	84%
Finance costs	7	(1,959,536)	(4,403,786)	(3,295,200)	(2,063,467)	95%
Depreciation and amortisation		(19,585,081)	(29,202,671)	(29,303,271)	(19,525,190)	100%
<b>Total operating expenses</b>		<b>(83,833,790)</b>	<b>(124,207,955)</b>	<b>(141,017,186)</b>	<b>(93,235,221)</b>	<b>90%</b>
<b>Capital expenses</b>						
Other capital expenses	8	(646,623)	(35,953,228)	(23,161,959)	(14,521,873)	4%
<b>Total expenses</b>	2 (b)	<b>(84,480,413)</b>	<b>(160,161,183)</b>	<b>(164,179,145)</b>	<b>(107,757,094)</b>	<b>78%</b>
<b>Net result</b>		<b>58,788,819</b>	<b>33,892,753</b>	<b>8,136,828</b>	<b>36,231,587</b>	<b>162%</b>
<b>Other comprehensive income</b>						
<b>Items that will not be reclassified to net result</b>						
Increase / (decrease) in asset revaluation surplus		-	5,247,434	-	-	
<b>Total other comprehensive income for the year</b>		<b>-</b>	<b>5,247,434</b>	<b>-</b>	<b>-</b>	
<b>Total comprehensive income for the year</b>		<b>58,788,819</b>	<b>39,140,188</b>	<b>8,136,828</b>	<b>36,231,587</b>	<b>162%</b>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Statement of Appropriations

For the period ending 28 February 2023

	Note	2023 \$	2022 \$	Budget 2022/23 \$
Retained surplus (deficiency) from prior years		8,495,807	10,040,818	8,495,805
Net result for the year		58,788,819	33,892,753	8,136,828
		67,284,626	43,933,571	16,632,633
<b>Transfers (to) from capital account</b>				
Transfer of capital income		(538,240)	(754,400)	(953,814)
Funds (utilised for) created from - capital funding		-	-	9,274,976
Transfer of capital expenses		646,623	35,953,228	23,161,959
Non-monetary capital revenue		-	(7,554,448)	-
Unspent capital revenue transferred from capital		19,496,873	13,383,203	-
Adjustment for unfunded depreciation		853,584	1,884,641	1,163,244
Transfer to adjust the working capital cash		-	(2,443,492)	(1,013,368)
Net capital account transfers		20,458,840	40,468,732	31,632,997
<b>Transfers (to) from restricted reserves</b>				
Constrained grants and subsidy reserve		(8,362,971)	(28,041,017)	(11,897,361)
Constrained NDRRA grants reserve		(13,095,549)	(26,704,325)	(17,251,293)
<b>Retained surplus (deficiency) available for transfer to reserves</b>		66,284,946	29,656,961	19,116,976
<b>Transfers (to) from reserves for future capital funding:</b>				
Capital works reserve		(6,498,954)	(19,138,186)	(6,498,954)
Disaster resilience reserve		(3,190,182)	(366,000)	(3,190,181)
<b>Transfers (to) from reserves for future recurrent funding purposes:</b>				
Operational projects reserve		-	(1,656,967)	-
<b>Retained surplus (deficit) at end of year</b>		<b>56,595,810</b>	<b>8,495,808</b>	<b>9,427,842</b>

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Statement of Financial Position

As at 28 February 2023

	Note	2023 \$	2022 \$	Budget 2022/23 \$
<b>Current assets</b>				
Cash and cash equivalents	9	87,560,301	86,724,823	87,851,269
Cash investments	9	25,000,000	-	-
Receivables	10 (a)	48,350,467	12,343,398	12,743,945
Inventories	11	2,062,504	1,633,523	1,660,000
Contract assets		4,424,513	13,473,911	-
Other assets		3,077,166	5,337,328	4,600,000
		170,474,951	119,512,983	106,855,214
Non-current assets held for sale		2,520,000	2,910,000	2,910,000
<b>Total current assets</b>		172,994,952	122,422,983	109,765,214
<b>Non-current assets</b>				
Receivables	10 (b)	25,000	25,000	-
Investment properties	12	2,188,653	2,040,000	2,040,000
Property, plant and equipment	13	1,207,837,432	1,207,885,238	1,217,049,297
Right of use assets	13	1,905,661	1,905,661	1,905,661
<b>Total non-current assets</b>		1,211,956,746	1,211,855,900	1,220,994,958
<b>TOTAL ASSETS</b>		1,384,951,698	1,334,278,883	1,330,760,173
<b>Current liabilities</b>				
Trade and other payables	14	9,878,109	14,856,999	15,190,000
Provisions	15	11,565,292	11,536,892	8,350,000
Borrowings	16	5,952,866	5,952,866	5,674,100
Contract liabilities		6,161,113	5,614,986	-
<b>Total current liabilities</b>		33,557,381	37,961,743	29,214,100
<b>Non-current liabilities</b>				
Trade and other payables		4,358,035	4,358,035	4,358,035
Provisions	15	22,443,823	22,556,735	24,802,075
Borrowings	16	66,831,463	70,430,193	65,276,959
<b>Total non-current liabilities</b>		93,633,322	97,344,962	94,437,069
<b>TOTAL LIABILITIES</b>		127,190,702	135,306,705	123,651,169
<b>NET COMMUNITY ASSETS</b>		<b>1,257,760,996</b>	<b>1,198,972,178</b>	<b>1,207,109,004</b>
<b>Community equity</b>				
Investment in capital assets		763,123,759	759,814,182	775,423,612
Asset revaluation surplus		362,680,628	362,680,628	362,680,628
Retained surplus		56,595,810	8,495,807	9,427,842
Reserves	17	75,360,799	67,981,560	59,576,922
<b>TOTAL COMMUNITY EQUITY</b>		<b>1,257,760,996</b>	<b>1,198,972,178</b>	<b>1,207,109,004</b>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Statement of Changes in Equity For the period ending 28 February 2023

	Total		Retained surplus		Reserves		Asset revaluation surplus	
	2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$
<b>Balance at beginning of the year</b>	1,198,972,178	1,155,016,109	768,309,990	741,244,821	67,981,560	56,338,095	362,680,628	357,433,194
Error correction to opening balance	-	4,815,881	-	4,815,881			-	
Restated opening balances	1,198,972,178	1,159,831,990	768,309,990	746,060,702	67,981,560	56,338,095	362,680,628	357,433,194
Net result	58,788,819	33,892,753	58,788,819	33,892,753	-	-	-	-
Other comprehensive income for the year								
Revaluations:								
Property, plant & equipment	-	5,274,934	-	-	-	-	-	5,274,934
Change in value of future rehabilitation costs	-	(27,500)	-	-	-	-	-	(27,500)
<b>Total comprehensive income for the year</b>	58,788,819	39,140,188	58,788,819	33,892,753	-	-	-	5,247,434
Transfers (to) from retained earnings and recurrent reserves	-	-	-	(1,656,967)	-	1,656,967	-	-
Transfers (to) from retained earnings and capital reserves	-	-	(7,379,240)	(9,986,498)	7,379,240	9,986,498	-	-
<b>Balance at end of the year</b>	1,257,760,997	1,198,972,178	819,719,569	768,309,990	75,360,800	67,981,560	362,680,628	362,680,628

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Statement of Cash Flows

For the period ending 28 February 2023

	Note	2023 \$	2022 \$	Q2 Budget 2022/23 \$
<b>Cash flows from operating activities</b>				
<b>Receipts</b>				
General rates and utility charges		60,592,452	92,817,736	95,896,540
Sale of goods and major services		11,481,244	14,675,788	19,612,683
Lease, rental and levies, fees and charges		3,436,285	3,527,583	4,469,371
Other income		5,295,611	9,287,861	9,210,976
GST received		541,071	11,734,611	(5,056)
Receipts from customers		81,346,663	132,043,579	129,184,514
Operating grants, subsidies and contributions		2,782,930	11,254,434	8,464,537
Interest received		2,519,924	910,236	3,691,400
<b>Payments</b>				
Payment to employees		(25,098,821)	(36,203,939)	(41,253,498)
Payments for materials and services		(41,144,617)	(54,056,668)	(66,802,910)
GST paid		-	(12,692,061)	-
Payments to suppliers and employees		(66,243,438)	(102,952,668)	(108,056,407)
Interest expense		(1,827,301)	(2,962,173)	(3,080,200)
<b>Net cash inflow (outflow) from operating activities</b>		<b>18,578,778</b>	<b>38,293,408</b>	<b>30,203,843</b>
<b>Cash flows from investing activities</b>				
Government subsidies and grants		26,820,960	45,344,392	36,299,678
Capital contributions		3,430,281	2,655,816	706,769
Payments for property, plant and equipment		(20,201,328)	(73,039,140)	(157,261,822)
Movement in work in progress		-	-	95,632,533
Payments for investment property		(161,566)	(30,603)	-
Net transfer (to) from cash investments		(25,000,000)	-	-
Proceeds from sale of property, plant and equipment		135,728	537,617	953,814
Payments for rehabilitation work		-	-	(1,013,368)
Non-current assets held for sale - Proceeds from sale		822,855	-	1,037,000
Net movement in loans to community organisations		8,500	12,000	-
<b>Net cash inflow (outflow) from investing activities</b>		<b>(14,144,570)</b>	<b>(24,519,918)</b>	<b>(23,645,396)</b>
<b>Cash flows from financing activities</b>				
Repayment of borrowings	16	(3,598,729)	(5,210,944)	(5,432,000)
Repayments made on finance leases		-	(454,787)	-
<b>Net cash inflow (outflow) from financing activities</b>		<b>(3,598,729)</b>	<b>(5,665,731)</b>	<b>(5,432,000)</b>
<b>Net increase (decrease) in cash and cash equivalents held</b>				
Cash and cash equivalents at beginning of the financial year		86,724,823	78,617,064	86,724,822
<b>Cash and cash equivalents at end of the financial year</b>	9	<b>87,560,301</b>	<b>86,724,823</b>	<b>87,851,269</b>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Statement of Capital Funding

For the period ending 28 February 2023

	Note	2023	2022	Q2 Budget 2022/23
		\$	\$	\$
<b>Sources of capital funding</b>				
Excess capital revenue provided in year		(19,496,873)	(13,383,193)	(9,274,976)
Finance leases for right of use assets		-	372,072	-
Funded depreciation and amortisation		18,731,497	27,318,030	28,140,025
Proceeds from the sale of capital assets		958,583	537,617	953,814
Donated and contributed physical assets		-	7,554,448	-
Constrained grants, subsidies and contributions		6,270,070	26,864,545	11,917,256
Insurance reimbursed reserve and		-	222,400	-
Capital Works reserve		4,402,797	10,471,749	18,073,877
Insurance Restoration reserve		-	-	-
Constrained NDRRA grants reserve		13,095,549	26,704,325	17,251,293
		<b>23,961,624</b>	<b>86,661,994</b>	<b>67,061,289</b>
<b>Application of capital funding</b>				
Non-current capital assets				
Land and Improvements		-	-	-
Buildings and Other Structures		18,524,029	57,484,257	44,670,262
Plant and equipment		2,483,960	8,667,528	9,479,543
Transport Infrastructure		1,491,266	26,446,237	78,554,078
Water		-	14,663,645	15,088,779
Sewerage		-	25,536,530	9,469,160
Right of use - Land		-	-	-
Right of use - Buildings		-	347,480	-
Right of use - Plant		-	24,592	-
Movement in capital work in progress		(2,297,927)	(52,204,610)	(95,632,533)
Investment property		161,566	30,603	-
		<b>20,362,894</b>	<b>80,996,263</b>	<b>61,629,289</b>
Principal loan redemptions				
Queensland Treasury Corporation		3,598,729	5,210,944	5,432,000
Finance leases for right of use assets		-	454,787	-
		<b>3,598,729</b>	<b>5,665,731</b>	<b>5,432,000</b>
		<b>23,961,624</b>	<b>86,661,994</b>	<b>67,061,289</b>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements  
For the period ending 28 February 2023

### 2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Office of the Chief Executive	220,273	274,705	-	-	494,978	(4,566,878)	-	(4,566,878)	(4,071,900)	(4,071,900)	-
Corporate Services	502,584	57,633,241	2,227,594	520,641	60,884,059	(6,224,820)	(232,117)	(6,456,937)	51,911,005	54,427,122	233,437,184
Community Environmental Services	211,076	2,413,289	2,590	-	2,626,955	(11,131,875)	(12,914)	(11,144,789)	(8,507,510)	(8,517,834)	33,791,723
Engineering	1,021,535	3,254,327	12,454,699	1,135,874	17,866,435	(24,062,006)	(401,545)	(24,463,551)	(19,786,144)	(6,597,116)	629,491,380
Waste Management	(0)	9,504,433	-	-	9,504,433	(5,763,276)	-	(5,763,276)	3,741,156	3,741,156	17,672,929
Planning & Development Assessment	-	1,296,187	-	2,312,006	3,608,193	(2,476,174)	-	(2,476,174)	(1,179,986)	1,132,020	-
Airport Operations	-	5,356,248	104,827	-	5,461,075	(4,467,839)	(47)	(4,467,886)	888,409	993,189	64,158,213
Quarries & Pitts	-	1,229,401	-	-	1,229,401	(1,747,262)	-	(1,747,262)	(517,861)	(517,861)	3,701,860
Shute Harbour Operations	-	2,303,403	3,190,181	-	5,493,585	(3,162,200)	-	(3,162,200)	(858,797)	2,331,384	52,575,824
Water Services	6,875	18,498,104	48,348	-	18,553,327	(11,787,576)	-	(11,787,576)	6,717,403	6,765,751	169,221,047
Sewerage Services	-	17,546,790	-	-	17,546,790	(8,443,883)	-	(8,443,883)	9,102,907	9,102,907	180,901,540
<b>Total</b>	<b>1,962,343</b>	<b>119,310,129</b>	<b>18,028,239</b>	<b>3,968,521</b>	<b>143,269,231</b>	<b>(83,833,790)</b>	<b>(646,623)</b>	<b>(84,480,413)</b>	<b>37,438,682</b>	<b>58,788,819</b>	<b>1,384,951,699</b>

For the year ended 30 June 2022

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Office of the Chief Executive	309,915	323,297	-	-	633,213	(4,631,745)	-	(4,631,745)	(3,998,532)	(3,998,532)	-
Corporate Services	5,876,520	52,565,921	12,287,027	140,000	70,869,468	(6,509,608)	(549,407)	(7,059,014)	51,932,833	63,810,454	211,641,507
Community Environmental Services	578,316	3,071,771	1,196,968	163,733	5,010,789	(16,362,796)	(43,846)	(16,406,642)	(12,712,709)	(11,395,853)	14,955,142
Engineering	2,324,555	6,401,938	29,261,218	7,161,652	45,149,363	(38,585,222)	(12,032,257)	(50,617,479)	(29,858,728)	(5,468,115)	625,982,905
Waste Management	(5,403)	9,654,384	-	520,650	10,169,631	(8,591,844)	(17,568,890)	(26,160,734)	1,057,137	(15,991,103)	13,584,145
Planning & Development Assessment	-	1,889,063	-	1,392,366	3,281,429	(3,291,035)	-	(3,291,035)	(1,401,972)	(9,606)	-
Airport Operations	95,478	6,304,859	676,208	-	7,076,545	(6,517,641)	(427,848)	(6,945,488)	(117,304)	131,056	65,325,979
Quarries & Pitts	-	3,278,820	-	127,427	3,406,247	(3,900,182)	(244,665)	(4,144,847)	(621,362)	(738,600)	3,951,691
Shute Harbour Operations	559,683	1,160,928	5,308,413	-	7,029,024	(2,863,820)	(2,441,273)	(5,305,093)	(1,143,210)	1,723,931	55,898,560
Water Services	1,102	20,048,313	3,359,692	615,159	24,024,266	(19,075,255)	(1,082,464)	(20,157,719)	974,160	3,866,547	169,231,633
Sewerage Services	1,102	16,559,184	-	843,677	17,403,963	(13,239,391)	(1,562,578)	(14,801,968)	3,320,895	2,601,994	173,707,321
<b>Total</b>	<b>9,741,267</b>	<b>121,258,479</b>	<b>52,089,526</b>	<b>10,964,664</b>	<b>194,053,936</b>	<b>(123,568,537)</b>	<b>(35,953,228)</b>	<b>(159,521,765)</b>	<b>7,431,209</b>	<b>34,532,172</b>	<b>1,334,278,883</b>

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements For the period ending 28 February 2023

	Note	2023 \$	2022 \$
<b>3 Revenue</b>			
<b>(a) Rates, levies and utility charges</b>			
General rates		56,810,216	53,731,316
Water		12,005,204	17,426,109
Water consumption, rental and sundries		5,752,386	7,022,545
Sewerage		18,205,512	22,092,028
Waste management		7,515,979	6,577,269
Rates and utility charge revenue		100,289,295	95,978,380
Less: Discounts		(2,716,581)	(3,884,682)
Less: Pensioner remissions		(710,821)	(703,117)
		<u>96,861,893</u>	<u>91,390,581</u>
<b>(b) Sale of goods and major services</b>			
Lake Proserpine Commercial services		167,170	166,778
Parking and other ranger services		1,136,799	1,500,441
Refuse tips and transfer station charges		1,844,628	2,690,859
Aerodrome charges		4,031,736	4,506,407
Quarry charges		1,143,357	3,160,805
Shute harbour commercial activities		2,148,306	1,071,841
Caravan parks fees and charges		676,837	1,012,510
Water and sewerage fees and charges		332,411	566,147
		<u>11,481,244</u>	<u>14,675,788</u>
<b>(c) Fees and Charges</b>			
Statutory fees and charges include			
Lodgement fees		1,210,600	1,732,469
Dog registrations		228,242	234,420
Inspection fees		65,225	75,839
Licences and permits		548,903	677,358
Fines and infringements		-	-
Other statutory fees		588,769	1,102,656
User fees and charges		429,312	378,678
		<u>3,071,051</u>	<u>4,201,420</u>
<b>4 Grants, subsidies and contributions</b>			
<b>(i) Recurrent</b>			
General purpose grants		935,918	7,764,683
State government subsidies and grants		822,459	1,904,117
NDRRA flood damage grants for operational repairs		203,966	72,466
Cash contributions		17,783	88,366
Total recurrent revenue		<u>1,980,126</u>	<u>9,829,633</u>
<b>(ii) Capital</b>			
(a) Monetary revenue designated for capital funding purposes:			
Commonwealth government grants		1,228,517	5,235,848
State government subsidies and grants		3,704,173	20,149,353
NDRRA flood damage grants for capitalised repairs		13,095,549	26,704,325
Cash contributions		3,430,281	2,655,816
		<u>21,458,520</u>	<u>54,745,342</u>
(b) Non-monetary revenue received:			
Developer and other contributions of physical assets at fair value		-	7,554,448
		-	<u>7,554,448</u>
Total capital revenue		<u>21,458,520</u>	<u>62,299,790</u>

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements For the period ending 28 February 2023

	Note	2023 \$	2022 \$
<b>5 Employee benefits</b>			
Employee benefit expenses are recorded when the service has been provided by the employee.			
Total staff wages and salaries		18,284,753	26,977,277
Councillors' remuneration		267,649	551,808
Annual, sick and long service leave entitlements		4,314,482	5,215,591
Superannuation		2,421,870	3,507,493
		<u>25,288,754</u>	<u>36,252,169</u>
Other employee related expenses		919,245	1,652,269
		<u>26,207,999</u>	<u>37,904,438</u>
Less capitalised employee expenses		(1,045,033)	(1,749,326)
		<u><u>25,162,966</u></u>	<u><u>36,155,112</u></u>
<b>6 Materials and services</b>			
Expenses are recorded on an accruals basis as Council receives the goods or services.			
Audit of annual financial statements by the Auditor-General of Queensland		3,500	126,040
Community Donations, grants, subsidies & contributions		1,768,503	2,265,428
Legal services		875,653	815,410
Insurance		1,850,289	2,385,749
Consultants & Services		628,520	2,276,742
Contractors		12,156,620	19,663,075
Plant & Equipment		3,419,943	4,502,636
Advertising & Marketing		338,904	785,473
Cost of inventories		371,234	417,351
Communications & IT		3,671,125	4,403,875
Repairs & Maintenance & Utility charges		2,453,994	3,175,942
Raw materials & consumables		5,576,263	8,363,604
Registrations & subscriptions		106,686	140,736
Safety		477,466	890,748
Other material and services		3,427,506	4,233,577
		<u>37,126,206</u>	<u>54,446,386</u>
<b>7 Finance costs</b>			
Finance costs charged by the Queensland Treasury Corporation		1,827,301	2,923,156
Interest on finance leases		-	39,017
Bank charges		236,235	331,895
Impairment of receivables and bad debts written-off		(104,000)	962,025
Refuse sites - unwinding of discount rate on provision		-	135,799
Refuse sites - unwinding of discount rate on provision		-	11,894
		<u>1,959,536</u>	<u>4,403,786</u>
<b>8 Capital expenses</b>			
Loss on the sale of capital assets		-	106,760
Loss on write-off of capital assets		646,623	18,032,913
Change arising from revision of the future restoration expenditure		-	17,813,555
Total capital expenses		<u>646,623</u>	<u>35,953,228</u>

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements For the period ending 28 February 2023

	Note	2023 \$	2022 \$
<b>9 Cash and cash equivalents</b>			
Cash at bank and on hand		1,551,250	244,219
Deposits at call		86,009,051	86,480,604
Balance per Statement of Financial Position		<u>87,560,301</u>	<u>86,724,823</u>
Cash investments		25,000,000	-
Balance per Statement of Financial Position		<u>112,560,301</u>	<u>86,724,823</u>
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Contract liabilities - revenue received in advance		6,161,113	5,614,986
Unspent government grants and subsidies		(1)	0
Unspent developer contributions		13,264,036	11,171,134
Total unspent external restricted cash held in reserves		<u>19,425,148</u>	<u>16,786,120</u>
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by Council to meet specific future funding requirements		36,281,579	61,442,895
Total cash held to contribute to identified funding commitments		<u>55,706,727</u>	<u>78,229,016</u>
<b>10 Receivables</b>			
<b>(a) Current</b>			
Rateable revenue and utility charges		42,345,584	6,131,403
Other debtors		6,796,439	6,995,050
Less allowance for expected credit losses		(1,795,055)	(1,795,055)
Loans and advances to community organisations		1,003,500	1,012,000
		<u>48,350,467</u>	<u>12,343,398</u>
<b>(b) Non-current</b>			
Loans and advances to community organisations		25,000	25,000
		<u>25,000</u>	<u>25,000</u>
<b>11 Inventories</b>			
Inventories for internal use-			
Quarry and road materials		1,030,823	683,788
Stores and materials		1,031,681	949,735
		<u>2,062,504</u>	<u>1,633,523</u>
Valued at cost, adjusted when applicable for any loss of service potential.			
<b>12 Investment properties</b>			
<b>Property held for rental income and capital growth</b>			
Gross value at beginning of the financial year		2,040,000	1,930,000
Acquisitions		161,566	30,603
Value of asset disposed		-	-
Value of the asset written-off		(12,914)	(26,926)
Revaluation adjustment to income statement		-	106,323
Balance at end of the year		<u>2,188,653</u>	<u>2,040,000</u>
Net carrying value at end of the financial year		<u>2,188,653</u>	<u>2,040,000</u>

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements For the period ending 28 February 2023

#### 13 Property, plant and equipment

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost	Cost	Cost	Cost	Cost	Cost
Basis of measurement	Level 2 & 3	Level 2 & 3	Level 3	Level 3	Level 3	Level 3	Level 3	Level 3	Level 3	Level 3	Level 3	Level 3
Fair value category	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
Asset values	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening gross value as at 1 July 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Addition of renewal assets	-	-	-	-	-	-	17,084,092	17,084,092	-	-	-	-
Addition of other assets	-	-	-	-	-	-	3,278,802	3,278,802	-	-	-	-
Contributed assets at valuation	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers from work in progress	-	18,524,029	2,483,960	1,491,266	-	-	(22,499,255)	-	-	-	-	-
Disposals	-	-	(586,862)	-	-	-	-	(586,862)	-	-	-	-
Write-offs	-	(273,770)	(76,797)	(437,810)	-	-	-	(788,376)	-	-	-	-
Revaluation adjustment to other comprehensive income	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	(161,566)	(161,566)	-	-	-	-
Closing gross value as at 30 June 2023	48,299,429	199,858,270	68,161,234	701,848,820	311,326,884	228,172,087	95,694,805	1,653,361,529	1,698,923	804,738	527,909	3,031,569
<b>Accumulated depreciation and impairment</b>												
Opening balance as at 1 July 2022	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	3,806,031	3,046,676	5,892,292	3,759,119	3,080,964	-	19,585,081	-	-	-	-
Depreciation on disposals	-	(108,366)	(448,153)	-	-	-	-	(556,519)	-	-	-	-
Depreciation on write-offs	-	-	(68,177)	(86,490)	-	-	-	(154,667)	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2023	26,155	49,082,596	35,740,851	119,885,939	171,286,761	69,501,796	-	445,524,097	192,629	620,778	312,501	1,125,908
Total written down value as at 30 June 2023	48,273,274	150,775,675	32,420,383	581,962,881	140,040,124	158,670,291	95,694,805	1,207,837,432	1,506,293	183,960	215,408	1,905,661
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	
Total additions in this year	96,625,013	467,049,395	173,883,620	1,524,637,035	793,940,529	525,845,969	189,091,683	3,278,802	3,590,475	2,230,254	1,368,318	7,189,047

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements For the period ending 28 February 2023

#### 13 Property, plant and equipment - prior year

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost		Cost	Cost	Cost	
Basis of measurement	Level 2 & 3	Level 2 & 3	Level 3	Level 3	Level 3	Level 3			Level 3	Level 3	Level 3	
Fair value category	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022
Asset Values	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening gross value as at 1 July 2021	43,238,095	129,272,917	60,273,652	686,551,958	298,224,877	202,529,888	150,197,343	1,570,288,731	1,698,923	457,258	503,317	2,659,497
Minor correction to opening balance	-	130,000	-	4,402,153	620,371	39,839	-	5,192,362	-	-	-	-
Additions at cost	-	-	-	-	-	-	73,100,346	73,100,346	-	-	-	-
Addition to right of use assets	-	-	-	-	-	-	-	-	-	347,480	24,592	372,072
Contributed assets at valuation	-	149,040	25,355	5,921,218	615,159	843,677	-	7,554,448	-	-	-	-
Internal transfers from work in progress	-	57,335,217	8,642,174	20,525,019	14,048,486	24,692,853	(125,274,353)	(30,603)	-	-	-	-
Disposals	-	-	(2,426,838)	-	-	-	-	(2,426,838)	-	-	-	-
Write-offs	-	(5,279,163)	(25,472)	(14,612,694)	(2,211,255)	(2,045,153)	-	(24,173,736)	-	-	-	-
Revaluation adjustment to other comprehensive income	5,274,934	-	-	-	-	-	-	5,274,934	-	-	-	-
Internal transfers between asset classes	(213,600)	-	(147,937)	(1,992,292)	29,246	2,110,983	-	(213,600)	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	(30,603)	(30,603)	-	-	-	-
Closing gross value as at 30 June 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
<b>Accumulated depreciation and impairment</b>												
Opening balance as at 1 July 2021	24,909	43,234,494	30,634,448	106,981,743	162,377,931	62,258,446	-	405,511,970	114,340	381,048	139,810	635,198
Minor correction to opening balance	-	-	-	337,452	38,460	570	-	376,482	-	-	-	-
Depreciation expense	1,246	4,655,003	4,383,587	8,801,238	6,239,860	4,631,027	-	28,711,961	78,289	239,730	172,691	490,710
Depreciation on disposals	-	-	(1,782,461)	-	-	-	-	(1,782,461)	-	-	-	-
Depreciation on write-offs	-	(2,504,566)	(21,401)	(2,030,417)	(1,128,790)	(482,576)	-	(6,167,750)	-	-	-	-
Internal transfers between asset classes	-	-	(3,668)	(9,879)	181	13,366	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2022	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Total written down value as at 30 June 2022	48,273,274	136,223,081	33,130,428	586,715,226	143,799,243	161,751,255	97,992,732	1,207,885,238	1,506,293	183,960	215,408	1,905,661
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements For the period ending 28 February 2023

	Note	2023 \$	2022 \$
<b>14 Trade and other payables</b>			
<b>Current</b>			
Accrued Expenses		752,779	-
Creditors		7,369,183	10,827,812
Rates received in advance		968,657	3,145,584
Accrued wages and salaries		650,590	704,616
GST payable		-	-
Other employee entitlements		136,901	178,988
		<u>9,878,109</u>	<u>14,856,999</u>
<b>Non-current</b>			
Creditors		7,369,183	4,358,035
		<u>7,369,183</u>	<u>4,358,035</u>
<b>15 Provisions</b>			
<b>Current</b>			
Annual leave		3,888,654	3,975,743
Long service leave		4,518,345	4,402,636
Property restoration - (i) Refuse sites		3,158,294	3,158,513
		<u>11,565,292</u>	<u>11,536,892</u>
<b>Non-Current</b>			
Long service leave		1,846,442	1,714,805
Property restoration (i) Refuse sites		19,879,718	20,124,266
(ii) Quarry rehabilitation		717,664	717,664
		<u>22,443,823</u>	<u>22,556,735</u>
<b>Details of movements in provisions</b>			
<b>(i) Refuse sites</b>			
Balance at beginning of the year		23,282,779	7,091,339
Increase due to change in time		-	135,799
Increase (decrease) due to change in discount rate		-	(520,650)
Amount expended in year		(244,767)	(992,599)
Increase (decrease) in estimate of future cost		-	17,568,890
Balance at end of the year		<u>23,038,012</u>	<u>23,282,779</u>
Current portion		3,158,294	3,158,513
Non-current portion		<u>19,879,718</u>	<u>20,124,266</u>
		<u>23,038,012</u>	<u>23,282,779</u>
Cash funds committed to meet this liability at the reporting date are		<u>4,620,298</u>	<u>4,843,200</u>
<b>(ii) Quarry rehabilitation</b>			
Balance at beginning of the year		717,664	561,032
Increase due to change in time		-	11,894
Increase (decrease) due to change in discount rate		-	(157,317)
Increase (decrease) in estimate of future cost		-	302,055
Balance at end of the year		<u>717,664</u>	<u>717,664</u>
Current portion		-	-
Non-current portion		<u>717,664</u>	<u>717,664</u>
		<u>717,664</u>	<u>717,664</u>

## WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements  
For the period ending 28 February 2023

	Note	2023 \$	2022 \$
<b>16 Borrowings</b>			
<b>(a) Current</b>			
(i) Queensland Treasury Corporation		5,548,994	5,548,994
(ii) Finance leases for right of use assets		403,872	403,872
		<u>5,952,866</u>	<u>5,952,866</u>
<b>(b) Non-current</b>			
(i) Queensland Treasury Corporation		65,308,364	68,907,094
(ii) Finance leases for right of use assets		1,523,099	1,523,099
		<u>66,831,463</u>	<u>70,430,193</u>
<b>Movements in borrowings</b>			
<b>(i) Queensland Treasury Corporation</b>			
Balance at beginning of the year		74,456,088	79,667,031
Principal repayments - cash movement		(3,598,729)	(5,210,944)
Balance at end of the year		<u>70,857,358</u>	<u>74,456,088</u>
Classified as			
Current		5,548,994	5,548,994
Non-current		65,308,364	68,907,094
		<u>70,857,358</u>	<u>74,456,088</u>
<b>Movements in lease liabilities</b>			
Balance at beginning of the year		1,926,971	2,009,686
Additions to right-of-use assets		-	372,072
Principal repayments		-	(454,787)
Balance at end of the year		<u>1,926,971</u>	<u>1,926,971</u>
Classified as:			
Current		403,872	403,872
Non-Current		1,523,099	1,523,099
		<u>1,926,971</u>	<u>1,926,971</u>
The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.			
		-	-
Lease liability recognised in the financial statements		<u>1,926,971</u>	<u>1,926,971</u>
<b>(iii) Reconciliation of liabilities arising from finance activities</b>			
<b>Loans</b>			
Balance at beginning of the year		74,456,088	79,667,031
Cash flows during the period		(3,598,729)	(5,210,944)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>70,857,358</u>	<u>74,456,088</u>
<b>Lease liabilities</b>			
Balance at beginning of the year		1,926,971	2,009,686
Cash flows during the period		-	(454,787)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>1,926,971</u>	<u>1,554,899</u>
Total		<u>72,784,329</u>	<u>76,010,987</u>

Council does not believe that any of the leases in place are individually material.

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements For the period ending 28 February 2023

	Note	2023 \$	2022 \$
<b>17 Reserves</b>			
<b>(a) Restricted capital reserves</b>			
<b>(a) Constrained grants and subsidy reserve</b>			
Balance at beginning of the year		11,171,134	9,994,662
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects		8,362,970	28,041,017
Transfers to the capital account funds expended in the year		(6,270,070)	(26,864,545)
Transfer to retained earnings funds expended		-	-
Balance at end of the year		<u>13,264,034</u>	<u>11,171,134</u>
<b>(b) Constrained NDRRA grants reserve</b>			
Balance at beginning of the year		(0)	(0)
Transfer from retained earnings for future expenditure		13,095,549	26,704,325
Transfer to the capital account funds expended in the period		(13,095,549)	(26,704,325)
Balance at end of the year		<u>(0)</u>	<u>(0)</u>
<b>(b) Other reserves</b>			
Total other reserves		<u>62,096,765</u>	<u>56,810,426</u>
Total reserves		<u>75,360,799</u>	<u>67,981,560</u>
<b>18 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities</b>			
Net result		58,788,819	33,892,753
Non-cash operating items			
Impairment of receivables and bad debts written-off		(104,000)	962,025
Depreciation and amortisation		19,585,081	29,202,671
Change in restoration provisions expensed to finance costs		-	147,693
		<u>19,481,081</u>	<u>30,312,389</u>
Investing and development activities			
Capital grants, subsidies and contributions		(21,458,520)	(62,299,790)
Capital income		(538,240)	(754,400)
Capital expenses		646,623	35,953,228
		<u>(21,350,137)</u>	<u>(27,100,962)</u>
Changes in operating assets and liabilities			
(Increase) decrease in receivables		(35,911,569)	211,976
(Increase) decrease in inventories (excluding land)		(428,981)	(12,887)
(Increase) decrease in other operating assets		2,260,161	(528,550)
(Increase) decrease in operating contract assets		(169,643)	878,919
Increase (decrease) in payables		(4,978,890)	1,401,317
Increase (decrease) in provisions		160,257	(314,828)
Increase (decrease) in other liabilities		-	-
Increase (decrease) in operating contract liabilities		972,448	545,882
		<u>(38,096,218)</u>	<u>2,181,827</u>
<b>Net cash inflow from operating activities</b>		<u>18,823,545</u>	<u>39,286,007</u>

# Attachment 13.1.2.2 Financial Statement for the period ending 28 February 2023

## WHITSUNDAY REGIONAL COUNCIL

### Notes to the Financial Statements

For the period ending 28 February 2023

	2023	2022
	\$	\$
<b>Financial indicators and ratios of the accounts</b>		
<b>Maintenance of Council's physical operating capability</b>		
This indicates whether the opening capital value of the Council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,125,804,386	1,122,494,810
Operating surplus/(deficit) in year	37,438,682	6,791,791
Transfers from operating reserves to retained earnings in year	-	(1,656,967)
Retained surplus/(deficit) brought forward from prior year	8,495,807	10,040,818
Closing balance of the opening capital value	1,171,738,876	1,137,670,452
Change in the opening capital value	45,934,489	15,175,641
	%	
<b>Asset sustainability ratio</b>		
Expenditure on replacement infrastructure assets divided by depreciation expense	87.2%	97.98%
Target range >90%		
<b>Operating surplus ratio</b>		
Net operating surplus/(deficit) divided by total operating revenue	30.87%	5.2%
Guidance range is between 0% and 10%		
<b>Net financial liability</b>		
Total liabilities less current assets divided by total operating revenue	-35.7%	12.1%
Guidance range is not greater than 60%		
<b>Asset consumption ratio</b>		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	70.9%	71.9%
<b>Interest cover ratio</b>		
Net interest expense divided by total operating revenue	-0.57%	1.5%
Target range is between 0% and 5%		
<b>Working capital ratio</b>		
Unrestricted current assets available to meet current liabilities	4.7 : 1	2.9 : 1
Guidance range 1:1 to 4:1		
<b>Change in community equity ratio</b>		
The percentage change in the net wealth of the Council.	4.9%	3.8%
<b>Debt servicing ratio</b>		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	4.5%	6.6%
<b>General rate revenue ratio</b>		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	46.8%	41.0%
<b>Revenue ratio</b>		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	79.9%	69.8%
<b>Debt exposure ratio:</b>		
The percentage of Council's capital debt to total community equity	5.8%	6.4%

## Attachment 13.1.2.3 Capital Delivery Report as at 28 February 2023

Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
<b>10000 - Office of the CEO</b>									
<b>14100 - AT - Airports - Operations</b>									
4002	Upgrade Airport Admin Office	-	-	-	-	100,000			100,000
4003	WCA Pedestrian footpath cover	-	-	-	100,000	350,000			350,000
4004	Whitsunday Coast Airport Fence	54,676	-	54,676	150,000	150,000	36%	36%	95,324
4087	Collinsville Airport Runway Re-seal	-	-	-	-	100,000			100,000
4122	WCA Freight Hub Implementation	104,827	13,146	117,973	154,522	154,522	68%	68%	49,695
7033	WCA Airport Fitout	-	-	-	-	100,000			100,000
8594	Bowen Aerodrome Runway Repairs	79,439	58,735	138,175	67,882	67,882	117%	117%	(11,557)
8857	Airport & Shute Harbour Parking Improvements	34,154	848	35,002	28,390	28,390	120%	120%	(5,764)
8863	Welcome to Whitsundays Signage Proserpine Airport	-	1,162	1,162	31,491	31,491			31,491
<b>Sub Total AT - Airports - Operations</b>		<b>273,096</b>	<b>73,891</b>	<b>346,987</b>	<b>532,285</b>	<b>1,082,285</b>	<b>51%</b>	<b>25%</b>	<b>809,189</b>
<b>14500 - AT - Shute Harbour - Operations</b>									
4100	Small Tourism Office (STO) and Works in Addition	32,573	1,584,633	1,617,206	1,080,216	1,941,030	3%	2%	1,908,457
<b>Sub Total AT - Shute Harbour - Operations</b>		<b>32,573</b>	<b>1,584,633</b>	<b>1,617,206</b>	<b>1,080,216</b>	<b>1,941,030</b>	<b>3%</b>	<b>2%</b>	<b>1,908,457</b>
<b>Total Office of the CEO</b>		<b>305,670</b>	<b>1,658,524</b>	<b>1,964,194</b>	<b>1,612,501</b>	<b>3,023,315</b>	<b>19%</b>	<b>10%</b>	<b>2,717,645</b>
<b>30000 - Infrastructure Services</b>									
<b>33100 - Disaster Recovery</b>									
<b>Sub Total Disaster Recovery</b>		<b>11,276,511</b>	<b>2,849,749</b>	<b>14,126,260</b>	<b>10,306,642</b>	<b>17,424,536</b>	<b>109%</b>	<b>65%</b>	<b>6,148,025</b>
<b>34900 - R&amp;D - Assets</b>									
4023	Airlie Crescent Kerb and Channel Upgrade	107	-	107	107	107	100%	100%	0
4024	Bus Stop DDA Compliance	223	11,636	11,859	15,000	25,000	1%	1%	24,777
4025	Coconut Grove Disabled Parking Bays	6,160	130	6,290	6,290	24,267	25%	25%	18,107
4026	Walker Street Footpath	245,832	-	245,832	250,186	250,186	98%	98%	4,354
4028	Blake St Disabled parking bay and footpath	79,396	248	79,644	81,277	81,277	98%	98%	1,881
4029	Stewart Drive Kerb and Channel	1,017	-	1,017	159,930	159,930	1%	1%	158,913
4031	Mill Street Kerb and Channel	624	-	624	39,716	39,716	2%	2%	39,092
4033	Collinsville Pump Track	2,552	-	2,552	5,107	300,000	50%	1%	297,448
4034	Williams Street K&C Upgrade	2,767	-	2,767	21,515	21,515	13%	13%	18,748
4035	LRCI - Bicentennial Boardwalk refurbishment	14,184	962,637	976,821	157,638	950,000	9%	1%	935,816
4036	Neerim Crescent Stormwater Renewal	12,476	25,225	37,701	49,940	200,000	25%	6%	187,524
4037	Moonlight Drive Stormwater Upgrade	107	-	107	107	107	100%	100%	0
4038	Homestead Place Stormwater Upgrade	2,561	-	2,561	-	-			(2,561)
4039	Woodwark Crescent Stormwater Reconstruction	2,073	51,453	53,525	250,000	250,000	1%	1%	247,928
4083	Stormwater Renewals	1,537	-	1,537	5,000	100,000	31%	2%	98,463
4084	Eshelby Drive Footpath - Stage 1 (300m)	26,199	7,000	33,199	150,000	350,000	17%	7%	323,801
4085	Balaam Road Floodway Upgrade	1,492	-	1,492	5,140	20,000	29%	7%	18,508
4101	Kelsey Creek Road Black Spot	13,407	4,420	17,827	133,500	233,500	10%	6%	220,093
4102	Renwick Road shared path	21,868	13,500	35,368	50,000	50,000	44%	44%	28,132
4103	Cantamessa Road Culvert	2,803	-	2,803	-	-			(2,803)
5575	Proserpine Main Street Upgrade - C/W 18-19	25,161	-	25,161	25,161	25,161	100%	100%	0
8101	Up River Road Culvert Crossing	(19,573)	-	(19,573)	-	-			19,573
8626	Construction of Lagoon Deck and Shared Cycle Path	839	-	839	434	434	193%	193%	(405)
8629	LRCI - Edgecumbe Heights Walking Tracks Upgrade	45,788	96,478	142,265	404,826	802,799	11%	6%	757,011
8630	Forestry Road	576,265	43,595	619,861	742,312	742,312	78%	78%	166,047
8635	Port of Airlie Transit Terminal Upgrade	984	-	984	984	984	100%	100%	(0)
8637	Reseal Program	2,506	-	2,506	2,506	2,506	100%	100%	-
8639	Unsealed Roads Creek Crossing Upgrade Program	307,069	-	307,069	303,584	303,584	101%	101%	(3,485)
8640	Unsealed Roads Resheeting Program	298,312	12,141	310,453	200,369	2,045,841	149%	15%	1,747,529
8641	Wilson's Beach Rockwall	(90)	-	(90)	(90)	(90)	100%	100%	(0)
8645	Ted Cunningham Bridge Upgrade	6,089	-	6,089	-	170		3582%	(5,919)
8793	Adina/Wambiri intersection repair	852	-	852	853	853	100%	100%	1
8817	TMR early works - Paluma Rd to Tropic Rd	35,416	242,629	278,045	278,629	278,629	13%	13%	243,213
8861	Bus stop Shelter Program	-	101,029	101,029	96,050	96,050			96,050
8904	Reseal Program	571,681	1,219,079	1,790,760	1,155,790	2,143,752	49%	27%	1,572,071
8905	Catalina shared path	1,058	-	1,058	-	1,059		100%	1
8911	Waterson Way car park construction and seal	-	6,000	6,000	-	6,000			6,000
8912	Calista Court Footpath	918	-	918	-	-			(918)
8913	Harbour Avenue Remedial Stormwater Works	-	-	-	-	51,503			51,503
8938	Construction of Roundabout at intersection of Gregory and	194,875	139	195,014	194,875	194,875	100%	100%	(0)
9106	Richmond Road Floodway Upgrade (TIDS)	271,786	270,634	542,420	771,877	771,877	35%	35%	500,091
9107	Scottville Road (TIDS)	25,397	-	25,397	55,245	704,866	46%	4%	679,469
9108	Tondara Road Seal Project	105,995	-	105,995	283,133	1,854,159	37%	6%	1,748,164
9109	Queens Beach Path renewal	389	-	389	-	-			(389)
9110	Bowen Drain wall renewal	-	-	-	24,840	24,840			24,840
9236	W4Q Design & Construction of Lions Lookout - Shute Harbour	31,259	53,579	84,838	-	-			(31,259)
<b>Sub Total R&amp;D - Assets</b>		<b>2,920,361</b>	<b>3,121,552</b>	<b>6,041,912</b>	<b>5,939,808</b>	<b>13,107,769</b>	<b>49%</b>	<b>22%</b>	<b>10,187,408</b>
<b>36100 - OS - Parks</b>									
1106	Front Beach Bowen Sign Upgrade	13,075	-	13,075	6,855	6,855	191%	191%	(6,220)
4022	Halpannell Park Bollard Installation	1,439	7,937	9,376	32,662	83,000	4%	2%	81,561

# Attachment 13.1.2.3 Capital Delivery Report as at 28 February 2023

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	59,803	250,840	310,643	345,388	345,388	17%	17%	285,586
8625	Assets Renewal Parks and Gardens	4,302	-	4,302	72,283	108,772	6%	4%	104,470
8627	Continuation of Pedestrian Path Lighting Airlie Foreshore	-	-	-	-	4,089	-	-	4,089
8825	LRCI - Cannonvale Skate Bowl Upgrade	219,292	64,610	283,902	723,782	723,782	30%	30%	504,490
8865	Barker Park (Tracks Design) - Bowen	199,170	-	199,170	166,317	166,317	120%	120%	(32,853)
8871	Front Beach Main Irrigation Line Renewal - Bowen	31,118	162	31,281	43,588	43,588	71%	71%	12,470
8872	Queensbeach basketball lighting - Bowen	5,056	-	5,056	18,110	18,110	28%	28%	13,054
8873	Choose Collinsville Project	14,833	115,123	129,956	28,031	300,000	53%	5%	285,167
9232	Flagstaff Hill Bowen - Timber Upgrade	24,018	-	24,018	-	-	-	-	(24,018)
9238	P & G Skate park Basketball Court Refurb, Proserpine	3,943	-	3,943	-	-	-	-	(3,943)
9239	P&G Playground Edging Replacement - Whitsunday Gardens - Pro	3,856	-	3,856	-	-	-	-	(3,856)
9240	P&G Playground Edging replacement - Keith Johns - Proserpine	5,682	-	5,682	-	-	-	-	(5,682)
9249	LRCI - Cannonvale Skate Bowl Upgrade - Stage 2	23,596	457,640	481,236	-	-	-	-	(23,596)
9250	Mural Banner Replacement - Bowen	2,425	-	2,425	-	-	-	-	(2,425)
<b>Sub Total OS - Parks</b>		<b>611,609</b>	<b>896,312</b>	<b>1,507,921</b>	<b>1,437,016</b>	<b>1,799,901</b>	<b>43%</b>	<b>34%</b>	<b>1,188,292</b>
<b>37200 - Works for Queensland</b>									
4094	Regional Sewer Relining P1 22/23	-	-	-	-	75,000	-	-	75,000
7048	W4Q - Cannonvale Lakes Stage 3 (part 2)	(480)	-	(480)	(480)	(480)	100%	100%	-
7916	W4Q - Lions Park, Bowen - CW 1920 - 19013	(1,982)	-	(1,982)	-	-	-	-	1,982
7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920	107	-	107	5,488	5,488	2%	2%	5,381
8830	W4Q - Collinsville Aquatic Facility - pool retiling renewal	7,638	154,598	162,237	60,609	137,660	13%	6%	130,022
8832	W4Q - Collinsville Community Centre - Exterior painting	49,907	22	49,929	49,907	49,907	100%	100%	0
8833	W4Q - Case Park Walking Track Bowen	283,397	-	283,397	282,992	282,992	100%	100%	(405)
8834	W4Q - Brandy Creek - New Amenities	5,505	79,253	84,758	61,000	138,638	9%	4%	133,133
8837	W4Q - Hydro Therapy Rehabilitation Above Ground Pool	-	-	-	24,983	74,951	-	-	74,951
8838	W4Q - Astro Turfing of the Airlie Beach Lagoon 'Beach Area'	-	-	-	41,759	125,274	-	-	125,274
8839	W4Q - Mullers Lagoon bridge x 2 upgrade - Bowen	218	-	218	-	-	-	-	(218)
8840	W4Q - Gloucester sports park access and car park recon	355,854	1,800	357,654	367,115	367,115	97%	97%	11,261
8841	W4Q - Lions Lookout & Carpark Upgrade - Shute Harbour	134,921	1,250	136,171	204,451	204,451	66%	66%	69,530
8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext	185,114	38,040	223,154	179,459	364,232	103%	51%	179,118
8843	W4Q - Sewer Relining - Regional P1 Zone	153,643	247,928	401,571	439,464	439,464	35%	35%	285,821
8844	W4Q - Bowen WTP Intake, Switchboard and Structure	17,166	202,901	220,068	263,775	400,000	7%	4%	382,834
<b>Sub Total Works for Queensland</b>		<b>1,191,008</b>	<b>725,792</b>	<b>1,916,800</b>	<b>1,980,522</b>	<b>2,664,692</b>	<b>60%</b>	<b>45%</b>	<b>1,473,684</b>
<b>38200 - WSW - Water Operations</b>									
4052	Mt Julian Network Reconfig	2,603	-	2,603	14,000	75,000	19%	3%	72,397
4053	Network Reconfig Island Dr WPS	10,097	80	10,177	12,677	25,000	80%	40%	14,903
4054	Jubilee Pocket Trunk Watermain	45,689	-	45,689	8,749	250,000	522%	18%	204,311
4056	Kara Crescent Pumped Zone	136	6,870	7,006	-	15,000	-	1%	14,864
4057	Cannon Valley Res to Parker Rd	-	4,320	4,320	-	250,000	-	-	250,000
4058	Cannonvale Reservoir Reconfig	168,838	6,816	175,654	194,106	250,000	87%	68%	81,162
4059	Coyne Rd Reservoir & PS Works	-	-	-	-	75,000	-	-	75,000
4060	Proserpine PRV Cross Connect	4,185	8,640	12,825	16,000	30,000	26%	14%	25,815
4061	Stanley Dr PS Reconfiguration	15,597	8,325	23,922	98,000	113,000	16%	14%	97,403
4062	Water Pump Replacement	-	49,921	49,921	17,708	70,000	-	-	70,000
4063	Safety Rail Replacement and Clarifier Collinsville	-	-	-	-	110,000	-	-	110,000
4064	Coastal WTP - Pump and Switchb	6,791	-	6,791	5,148	50,000	132%	14%	43,209
4065	CSTWTP Backwash Pump replace	-	-	-	-	10,000	-	-	10,000
4066	CSTWTP Compressor replacement	-	-	-	-	20,000	-	-	20,000
4067	Renwick Rd Trunk Watermain	27,579	-	27,579	10,000	25,000	276%	110%	(2,579)
4080	Collinsville WTP Filter Automation and SCADA Computer Instal	-	-	-	5,000	90,000	-	-	90,000
4082	Water Main Renewals 22/23 - Stewart Drive, Cannonvale	10,983	-	10,983	-	50,000	-	22%	39,017
4097	Regional Valve Replacement 22/23	20,122	-	20,122	34,538	74,538	58%	27%	54,416
4098	Emergent Works Water 22/23	18,290	-	18,290	46,273	158,203	40%	12%	139,913
4099	Facilities EIC Renewals - Water 22/23	-	-	-	97,077	97,077	-	-	97,077
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	113,619	2,845	116,464	116,464	130,901	87%	87%	17,282
5609	Airlie Beach Sustainable Water Project BoR R05	5,064	44,751	49,816	56,761	56,761	9%	9%	51,697
8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	-	1,386	1,386	80,779	145,399	-	-	23,488
8921	Bowen Small Reservoir Pressure Zone	1,512	7,480	8,992	6,173	25,000	24%	6%	23,488
8922	Collinsville WTP Emergent works	26,739	56	26,795	19,539	66,589	137%	40%	39,850
8923	Facilities Instrumentation, Electrical and Control Renewals	9,524	-	9,524	34,524	34,524	28%	28%	25,000
8924	Penticost St Area Renewal	6,276	-	6,276	56,589	150,000	11%	4%	143,724
8925	Proserpine Bore 10 supplementary Funding for Bore moving (TM	3,759	22,000	25,758	-	40,000	-	9%	36,241
8927	Collinsville Efficient Resilient Solar Program	-	-	-	-	200,000	-	-	200,000
8928	Emergent Works - Water	-	19,472	19,472	25,000	25,000	-	-	25,000
8930	Water Main Renewal - Eglington / Storey St / harrison Ct Bo	18,121	11,595	29,716	34,446	34,446	53%	53%	16,325
8931	Additional Bores - Proserpine WTP	4,100	6,280	10,380	25,000	500,000	16%	1%	495,900
8932	Network Instrumentation, Electrical and Control Renewals - W	1,059	-	1,059	-	24,360	-	4%	23,301
8933	Regional Valve Replacement Project	95	-	95	94	94	101%	101%	(1)
9101	W&S Lab - Equipment	3,872	-	3,872	3,872	3,872	100%	100%	(0)
<b>Sub Total WSW - Water Operations</b>		<b>524,650</b>	<b>200,837</b>	<b>725,487</b>	<b>1,042,954</b>	<b>3,274,764</b>	<b>50%</b>	<b>16%</b>	<b>2,750,114</b>
<b>38300 - WSW - Sewerage Operations</b>									
4040	Ammonia/ Nitrate Optimisation	-	-	-	45,000	165,000	-	-	165,000
4041	Carlo Drive Recycled Water Main	-	-	-	60,000	150,000	-	-	150,000
4042	Trade Waste Submetering progra	16,518	-	16,518	18,518	172,000	89%	10%	155,482
4043	BOWSTP Spirobin biosolids	-	-	-	-	95,000	-	-	95,000
4044	PROSTP Spirobin	-	-	-	-	95,000	-	-	95,000

# Attachment 13.1.2.3 Capital Delivery Report as at 28 February 2023

Job	Description	a.	b.	(a+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
4045	Carlo Drive Sewer Rising Main	-	24,320	24,320	5,000	50,000			50,000
4076	Manhole Renewal - Budget Allocation	-	-	-	-	52,000			52,000
4077	Sewage Treatment Plant Structural Renewal - Budget allocatio	-	-	-	-	15,000			15,000
4092	Emergent Works Sewer 22/23	64,019	84,897	148,916	84,389	302,366	76%	21%	238,347
4093	Facilities EIC Renewals - Sewer 22/23	-	-	-	-	18,783			18,783
4095	Regional Sewer Relining P2 22/23	-	-	-	-	50,000			50,000
4096	Regional Sewer Pump Replacement 22/23	-	11,944	11,944	-	65,000			65,000
4112	Cannonvale STP Membrane Replacement	267,103	1,515,198	1,782,301	554,871	2,600,000	48%	10%	2,332,897
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	-	10,629	10,629	-	47,024			47,024
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	5,695	-	5,695	35,695	382,325	16%	1%	376,630
5603	Cannonvale PS1 Renewal - C/W 18-19	1,285	3,399	4,684	4,684	4,684	27%	27%	3,399
7043	Whitsunday South Sewer Pump Well Covers	53,528	342	53,870	58,539	58,539	91%	91%	5,011
8915	Sewer Relining - Regional P2 Zone	35,113	255,725	290,838	284,273	307,832	12%	11%	272,719
8916	STP Odour containment Panel replacement	-	67,241	67,241	-	-			-
8917	Chapman St Sewer Rising Main Replacement	15,027	4,750	19,777	9,750	119,750	154%	13%	104,723
8919	Sewer Pump Replacement Program - Regional	63,320	157	63,477	71,267	71,267	89%	89%	7,947
8920	Network Instrumentation, Electrical and Control Renewals - S	9,299	15,674	24,973	24,929	40,000	37%	23%	30,701
8935	Waste reuse to Agriculture (biosolids) Project	84,970	12,196	97,166	94,667	228,892	90%	37%	143,922
<b>Sub Total WSW - Sewerage Operations</b>		<b>615,874</b>	<b>2,006,473</b>	<b>2,622,347</b>	<b>1,351,582</b>	<b>5,090,462</b>	<b>46%</b>	<b>12%</b>	<b>4,474,588</b>
<b>38400 - WSW - Waste &amp; Recycling Services</b>									
4046	Cell 6 Kelsey Creek Landfill	12,382	22,193	34,575	25,000	150,000	50%	8%	137,618
4048	Cvle Tfr Station Drainage	-	-	-	19,000	300,000			300,000
4049	KCL Landfill RRA and Transfer	1,479	42,131	43,610	5,000	100,000	30%	1%	98,521
4050	Stormwater Bowen Landfill	3,985	-	3,985	1,601	75,000	249%	5%	71,015
4051	Upgrade Sediment Pond 1-Kelsey	-	-	-	-	50,000			50,000
7031	CCTV upgrade - Cannonvale Transfer Station	5,446	-	5,446	5,450	5,450	100%	100%	4
8596	Leachate and storm water management - Kelsey Creek	(2,619)	-	(2,619)	(2,619)	(2,619)	100%	100%	(0)
8820	Cannonvale Waste Transfer Station	42,386	480	42,866	10,190	105,190	416%	40%	62,804
9142	Kelsey Creek Landfill Cell 5 - Access Road, Leachate and	7,443	-	7,443	7,897	7,897	94%	94%	454
9157	Bowen Landfill - Culvert, Stormwater Drain, Leachate Pump	19,284	-	19,284	90,000	180,198	21%	11%	160,914
<b>Sub Total WSW - Waste &amp; Recycling Services</b>		<b>89,785</b>	<b>64,804</b>	<b>154,589</b>	<b>161,519</b>	<b>971,116</b>	<b>56%</b>	<b>9%</b>	<b>881,331</b>
<b>39100 - Quarry - Operations</b>									
9102	Cement Hopper for Pug Mill	-	-	-	-	160,000			160,000
<b>Sub Total Quarry - Operations</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>160,000</b>	<b>0%</b>	<b>0%</b>	<b>160,000</b>
<b>Total Infrastructure Services</b>		<b>17,229,797</b>	<b>9,865,518</b>	<b>27,095,316</b>	<b>22,220,043</b>	<b>44,493,240</b>	<b>78%</b>	<b>39%</b>	<b>27,263,442</b>
<b>40000 - Corporate Services</b>									
<b>42200 - IT - Records &amp; GIS</b>									
4091	NBN 5x Hybrid Cubes to Fixed wireless towers	603,900	67,100	671,000	671,000	671,000	90%	90%	67,100
8821	CCTV, Radio links, Video conferencing and Wireless Access	3,407	258	3,665	8,666	8,666	39%	39%	5,259
8876	Disaster Resilience - VHF Radio Network Replacement	-	-	-	-	1,022,120			1,022,120
8877	Disaster Resilience: Comms Infrastructure Replacement Program	-	-	-	26,581	26,581			26,581
8878	Replacement Program - Desktop PC's and Laptop Computers	26,356	84,541	110,897	100,898	100,898	26%	26%	74,542
8879	Replacement Program: Local Print and File Servers x 5	(8,372)	-	(8,372)	(8,372)	(8,372)	100%	100%	(0)
8884	Replacement Program - CCTV Network Hardware Upgrade	62,179	103,218	165,397	120,781	120,781	51%	51%	58,602
8885	Replacement Program - CIRP - Communications Infrastructure R	14,486	1,201	15,687	12,621	38,621	115%	38%	24,135
8892	New Initiative - Disaster Resilience - NBN ? Design, Install	-	-	-	31,037	31,037			31,037
8893	New Initiative ? IoT Program of Works ? Design, Install Hard	18,898	1,808	20,706	9,210	54,434	205%	35%	35,536
8894	New Initiative - Disaster Resilience - CCTV Radio Link Cvale	1,604	-	1,604	1,604	1,604	100%	100%	0
8896	New Initiative - Disaster Resilience - NADI - Virtualis & Ce	2,939	1,850	4,789	16,129	16,129	18%	18%	13,190
<b>Sub Total IT - Records &amp; GIS</b>		<b>725,397</b>	<b>259,976</b>	<b>985,373</b>	<b>990,155</b>	<b>2,083,499</b>	<b>73%</b>	<b>35%</b>	<b>1,358,102</b>
<b>42300 - IT - Services</b>									
4072	Replacement Program - Water TPlant - upgrade server and new	-	-	-	5,100	5,100			5,100
4074	Mobility Solutions and Integrations	-	-	-	250,000	250,000			250,000
<b>Sub Total IT - Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>255,100</b>	<b>255,100</b>	<b>0%</b>	<b>0%</b>	<b>255,100</b>
<b>43300 - Finance - Insurance</b>									
7886	Insurance - Bowen Reservoir- CW 1920	-	-	-	10,000	552,931			552,931
7896	Insurance - Collinsville Reservoir High Level	12,433	1,110	13,543	6,329	506,482	196%	2%	494,049
<b>Sub Total Finance - Insurance</b>		<b>12,433</b>	<b>1,110</b>	<b>13,543</b>	<b>16,329</b>	<b>1,059,413</b>	<b>76%</b>	<b>1%</b>	<b>1,046,980</b>
<b>44400 - PPF - Fleet Management</b>									
2089	Plant Purchases	966,658	2,516,439	3,483,097	1,686,704	3,946,128	57%	24%	2,979,470
4020	Fleet and Plant Replacement Program	45,675	303,966	349,641	45,674	722,516	100%	6%	676,841
4021	Workshop equipment 22-23	69,140	-	69,140	123,400	123,400	56%	56%	54,260
4088	Various Mowers WRC	-	-	-	484,525	694,592			694,592
4089	Tractor/mower & attachments Bowen Parks Bowen	-	-	-	110,000	110,000			110,000
<b>Sub Total PPF - Fleet Management</b>		<b>1,081,473</b>	<b>2,820,405</b>	<b>3,901,878</b>	<b>2,450,303</b>	<b>5,596,636</b>	<b>44%</b>	<b>19%</b>	<b>4,515,163</b>
<b>44700 - PPF - Property &amp; Facilities</b>									
4008	Bowen Admin Ground Floor - Mech Plant Renewal	22,621	13,544	36,165	73,451	493,451	31%	5%	470,830
4009	Bowen Lapidary Club	33,215	-	33,215	33,031	33,031	101%	101%	(184)
4010	Bowen PCYC - External Painting	116,563	-	116,563	164,000	164,000	71%	71%	47,437

# Attachment 13.1.2.3 Capital Delivery Report as at 28 February 2023

Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
4011	Buildings Painting + Signage Program	161,627	-	161,627	197,000	197,000	82%	82%	35,373
4012	Bowen Cemetery Amenities Renewal	5,550	43,041	48,591	77,000	177,000	7%	3%	171,450
4013	Bowen Workcamp Dwelling Restumping	1,229	-	1,229	177	94,000	694%	1%	92,771
4015	Denison Park Grandstand Renewal	184	6,010	6,194	103,000	210,000	0%	0%	209,816
4016	Fuel Bowser Replacement Program	14,285	4,001	18,286	20,000	420,000	71%	3%	405,715
4018	Roller Door Replacement Program	2,155	92,370	94,525	76,000	76,000	3%	3%	73,845
4019	PEC - Storage Structure and Fit out	8,424	351,958	360,382	10,000	296,000	84%	3%	287,576
4069	Cedar Creek Amenities - Renewal	5,964	35,361	41,325	120,000	333,900	5%	2%	327,936
4070	Hansen Case Park - New Amenities	6,126	72,407	78,532	95,000	238,000	6%	3%	231,874
4071	Proserpine Cemetery - Disabled amenities upgrades	3,961	1,194	5,155	5,000	88,000	79%	5%	84,039
4086	Regional Airconditioning Replacement Program	-	-	-	41,000	81,000	-	-	81,000
4106	Bowen Workcamp STP Renewal	-	44,832	44,832	-	-	-	-	-
4926	Proserpine Entertainment Centre - Building Works in addition	(310,135)	73,136	(236,999)	(262,408)	(262,408)	118%	118%	47,727
5617	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	(156,251)	13,768	(142,484)	5,063	5,063	-3086%	-3086%	161,314
5640	Proserpine Administration Building Replacement - Stage 1 - C	18,399	-	18,399	-	-	-	-	(18,399)
5642	Cannonvale/Proserpine Depot Beach Pit/Wash down bay	80	-	80	4,443	4,443	2%	2%	4,363
8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	480	-	480	481	481	100%	100%	1
8852	Airlie Beach Lagoon Amenities Fitout and Fittings Renewal	3,961	1,194	5,155	1,000	98,403	396%	4%	94,442
8853	Bowen Depot Boundary Fence Renewal	45,225	-	45,225	45,225	45,225	100%	100%	0
8854	Cannonvale Mens Shed Roof + Stair Renewal	47,808	-	47,808	47,809	47,809	100%	100%	1
8856	Bowen Library Mechanical Plant Renewal	-	-	-	-	52,500	-	-	52,500
8858	Solar Power Generation	532,313	55,469	587,782	699,800	699,800	76%	76%	167,487
8859	Collinsville Football Club Roof Renewal	2,369	165,899	168,268	12,000	370,600	20%	1%	368,231
8867	Buildings - Floor Covering Replacement Program	12,585	-	12,585	12,584	12,584	100%	100%	(1)
8868	Relocation of Cannonvale Depot - Demountable Buildings	26,774	7,070	33,844	36,169	36,169	74%	74%	9,395
8869	Mt Coolon Community Centre - Internal / External Paint Renew	-	-	-	30,500	30,500	-	-	30,500
<b>Sub Total PPF - Property &amp; Facilities</b>		<b>605,510</b>	<b>981,254</b>	<b>1,586,764</b>	<b>1,647,325</b>	<b>4,042,551</b>	<b>37%</b>	<b>15%</b>	<b>3,437,041</b>
<b>Total Corporate Services</b>		<b>2,424,813</b>	<b>4,062,744</b>	<b>6,487,557</b>	<b>5,359,212</b>	<b>13,037,199</b>	<b>45%</b>	<b>19%</b>	<b>10,612,385</b>
<b>60000 - Community Services</b>									
<b>62200 - CDL - Libraries</b>									
4005	Bowen Library Refurbishment	4,577	44,146	48,723	-	75,000	-	6%	70,423
8902	Cannonvale Customer Service & Library fit out	2,250	0	2,250	2,250	2,250	100%	100%	-
<b>Sub Total CDL - Libraries</b>		<b>6,827</b>	<b>44,146</b>	<b>50,973</b>	<b>2,250</b>	<b>77,250</b>	<b>303%</b>	<b>9%</b>	<b>70,423</b>
<b>62300 - CDL - Function Centres</b>									
8901	Flagstaff Hill Cultural & Conference Centre - Capark Lightin	75,255	-	75,255	114,000	114,000	66%	66%	38,745
<b>Sub Total CDL - Function Centres</b>		<b>75,255</b>	<b>-</b>	<b>75,255</b>	<b>114,000</b>	<b>114,000</b>	<b>66%</b>	<b>66%</b>	<b>38,745</b>
<b>65300 - RS - Pools, Lagoons &amp; Enclosures</b>									
8600	Bowen Aquatic Facility - town pool amenity upgrade	-	1,000	1,000	8,550	8,550	-	-	8,550
8602	Collinsville Aquatic Facility - town pool amenity and kiosk	-	-	-	78,621	78,621	-	-	78,621
8603	Proserpine Aquatic Facility - residence demolition and kiosk	53,740	-	53,740	53,741	53,741	100%	100%	1
8606	Wilson Beach Swimming Enclosure Refurbishment	-	-	-	-	50,000	-	-	50,000
8787	LRCI - Construction of new Collinsville Water Park	1,946	17,275	19,221	59,888	59,888	3%	3%	57,942
8874	Proserpine Pool/Waterpark Electrical Switchboard Upgrade	-	-	-	-	25,000	-	-	25,000
8899	Bowen Aquatic Facility - town pool heater replacement	100,012	104,577	204,589	60,062	141,781	167%	71%	41,769
8900	Proserpine Aquatic Facility - town pool heater replacement	124,983	1,749	126,731	61,332	146,782	204%	85%	21,800
<b>Sub Total RS - Pools, Lagoons &amp; Enclosures</b>		<b>280,681</b>	<b>124,601</b>	<b>405,281</b>	<b>322,194</b>	<b>564,363</b>	<b>87%</b>	<b>50%</b>	<b>283,682</b>
<b>65400 - RS - Entertainment &amp; Conference Centres</b>									
8532	PEC Fit out and Setup Capital	37,261	65,768	103,029	18,242	169,923	204%	22%	132,662
<b>Sub Total RS - Entertainment &amp; Conference Centres</b>		<b>37,261</b>	<b>65,768</b>	<b>103,029</b>	<b>18,242</b>	<b>169,923</b>	<b>204%</b>	<b>22%</b>	<b>132,662</b>
<b>67150 - HEC - Natural Resource Management</b>									
4006	Frog Rock foreshore	-	12,000	12,000	34,280	60,000	-	-	60,000
4007	Dingo beach walking track	-	-	-	30,000	90,000	-	-	90,000
<b>Sub Total HEC - Natural Resource Management</b>		<b>-</b>	<b>12,000</b>	<b>12,000</b>	<b>64,280</b>	<b>150,000</b>	<b>0%</b>	<b>0%</b>	<b>150,000</b>
<b>67350 - HEC - Environmental Health</b>									
4200	Litter & Illegal Dumping Partnership Program 2B	2,590	19,763	22,353	-	-	-	-	(2,590)
<b>Sub Total HEC - Environmental Health</b>		<b>2,590</b>	<b>19,763</b>	<b>22,353</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>0%</b>	<b>2,590</b>
<b>67500 - HEC - Parking Management</b>									
7821	Installation of Pay & Display Parking Machines - Airlie Bech	-	2,969	2,969	-	-	-	-	-
<b>Sub Total HEC - Parking Management</b>		<b>-</b>	<b>2,969</b>	<b>2,969</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>0%</b>	<b>-</b>
<b>Total Community Services</b>		<b>402,614</b>	<b>269,247</b>	<b>671,861</b>	<b>520,966</b>	<b>1,075,536</b>	<b>77%</b>	<b>37%</b>	<b>672,922</b>
<b>Grand Total for Period ending 28 Feb 2023</b>		<b>20,362,894</b>	<b>15,856,034</b>	<b>36,218,928</b>	<b>29,712,722</b>	<b>61,629,289</b>	<b>69%</b>	<b>33%</b>	<b>41,266,395</b>
<b>Percentage Actuals v YTD Budget</b>						<b>68.53%</b>			
<b>Percentage YTD Actuals + Commitments v Annual Current Budget</b>						<b>58.77%</b>			

### 13.1.3 - Corporate Services Monthly Report - February 2023

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Stacie Thomas - Administration Coordinator - Corporate Services

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Information

#### **ATTACHMENTS**

1. Corporate Services Monthly Report February 2023 1 [13.1.3.1 - 27 pages]

#### **PURPOSE**

To provide an overview the Corporate Services Directorate for the month of February 2023.

#### **OFFICER'S RECOMMENDATION**

That Council receive the Corporate Services Monthly Report for February 2023.

#### **BACKGROUND**

The Corporate Services Directorate provides leadership to support the service delivery arms of Council through organisational support to the functions of Finance and Asset Management, Procurement, Fleet, Property and Facilities, Information, Communications and Technology, Information Management and Governance and Administration.

#### **DISCUSSION/CURRENT ISSUE**

The report details the work undertaken and key statistics for the month as well as commentary on the key initiatives being progressed across the organisation.

#### **STATUTORY/COMPLIANCE MATTERS**

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

#### **STRATEGIC IMPACTS**

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

#### **FINANCIAL**

Managed within existing budget allocations as amended.

#### **CONSULTATION/ENGAGEMENT**

Executive Manager of Procurement & Assets  
Team Leader Operational Accounting  
Rates Coordinator  
Assets and Project Management Coordinator  
Manager Innovation and Technology (Acting)  
Manager Governance & Administration  
Manager Strategic Finance

## **RISK ASSESSMENT**

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

## **TIMINGS/DEADLINES**

Activities are reported for the month, but most have an ongoing focus over the coming months in working to the statutory deadlines on budgeting and reporting.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

## **ALTERNATIVES CONSIDERED**

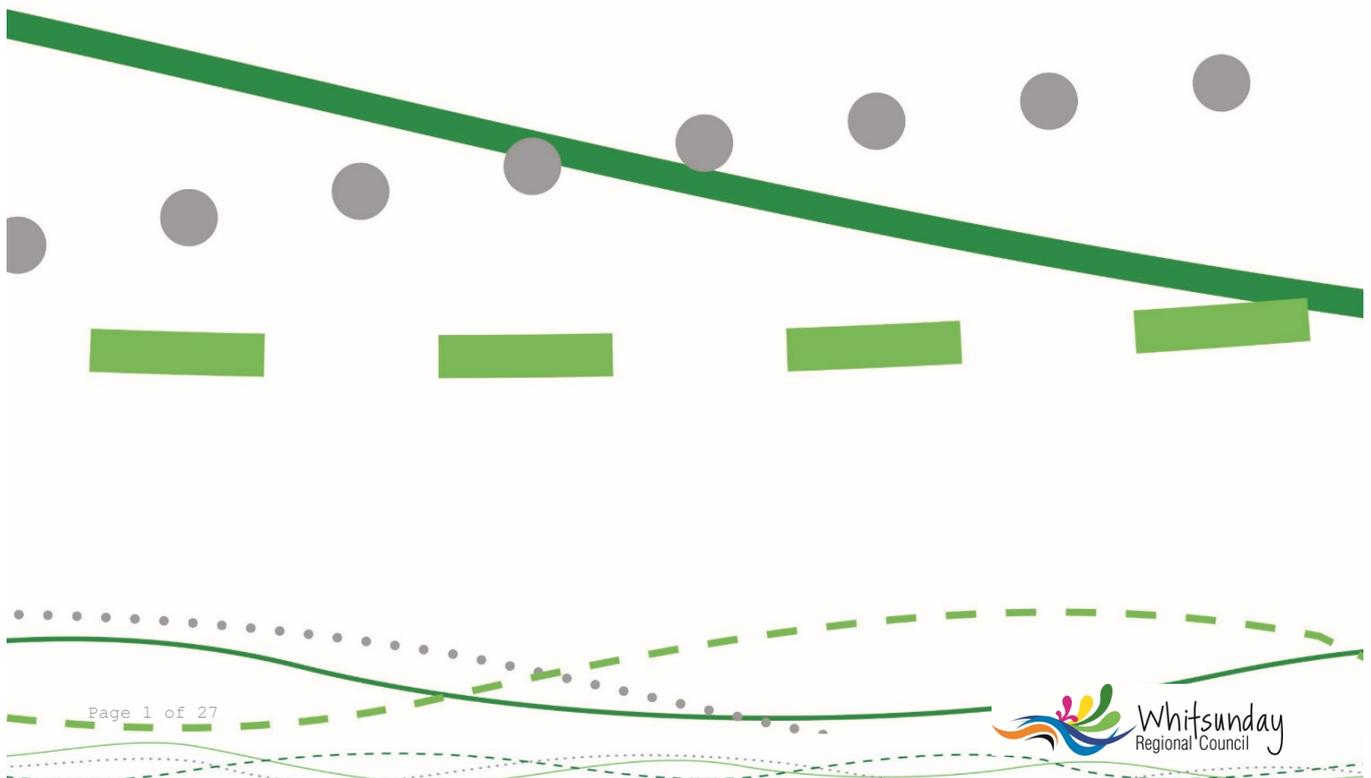
N/A



CORPORATE SERVICES

Information Technology  
Information Management  
Strategic Finance  
Operational Finance  
Asset Management  
Rates  
Procurement  
Property & Facilities  
Fleet Management  
Governance and Administration

**Monthly Report | February 2023**



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## Directors Report

The month of February sees the Budget process well underway with the finalisation of the Quarter Two Budget Review and Operational Plan reporting completed. This allows for clarity around what projects and initiatives may not be achieved by the end of the financial year. And this sets the starting direction for the upcoming 2023/24 budget.

Activity across the Directorate continues with the daily operations and transactions reported for transparency and openness in maintaining accountability throughout the organisation, with the internal and transactional support provided across all Council Directorates.

Over the next few months, significant effort will be directed to the asset management projects underway and reports are being prepared on the future direction of the software systems used for asset management across Council, with a view to consolidation of these and the linkages needed for integration into the existing enterprise systems (ERP's) or Council. A review of the functionality and use of the existing systems has commenced with a report due to Council in the coming months. This work is also being complemented by a review of the current systems architecture to ensure we optimise the existing software and get best value from our current software tools to minimise duplication across multiple systems. This will also involve contract considerations with existing vendors.

Project management continues to build momentum across the organisation, with linkages into the capital budget processes ensuring that projects presented for the upcoming budget have planning and delivery focus so that we budget for the project's progress across financial years to improve budget accuracy and reflect some of the current constraints in resourcing both internally and externally. It is pleasing to see the acceptance by staff in embracing the new approach and the effort that is now being applied to deliver more information to assist with project prioritisation which in turn will be presented to Council throughout the budget process.

The Audit and Risk Committee met during February and these minutes have been presented to Council along the recommendations from the internal audit activity that help Council to improve processes and practices to ensure ongoing compliance and improved governance and oversight. Council has had the external auditors confirmed for a further period of three years which will provide good continuity as the software and system changes forecast are implemented over the coming few years.

Council welcomed its new Manager Innovation and Technology which is a critical role in planning and delivering key support outcomes and improved use of technology across Council and continues to work with vendors and business partners to ensure security of information and systems remain current and effective in supporting how the business of Council operates.

Procurement remains an area committed to continuous improvements in processes and systems with effort on ensuring compliance with policy and legislative obligations ongoing in the training and support of staff across Council. There continues to be supply chain delays and the cost-of-living increases are being seen in supply of core materials such as fuel and construction related materials. Contracts will be reviewed as necessary to reflect the ongoing impacts of economic changes as these impact suppliers and business partners of Council.

Full Cost Pricing reviews are ongoing across key commercial operations of Council to ensure that services are being appropriately priced in the open market where Council currently operates and to ensure ongoing financial viability. Work has also commenced on the development of a Long Term Financial Plan to ensure that sustainability can be achieved in the short and long term. This will be developed in conjunction with the upcoming 2023/24 budget to ensure future direction and strategy are aligned to operational and investment outcomes of Council.

Rates and water notices are currently out for payment and in coming months, with collections and payments flowing in. The sale of land for rate arrears process remains afoot with responses coming forward along with repayment plans which will see the number of properties that eventually make it to public auction decrease significantly from the original resolution made by Council.

Governance continue to assist the management of ongoing investigations and work with key agencies to close out complaints, Right To Information requests and ongoing responses to the Queensland Ombudsman, and the Office of the Independent Assessor.

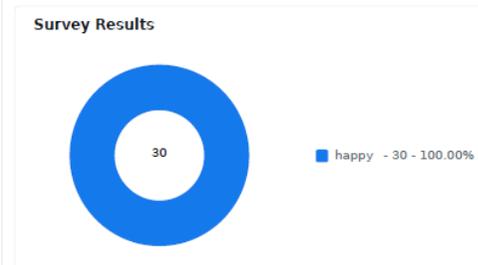
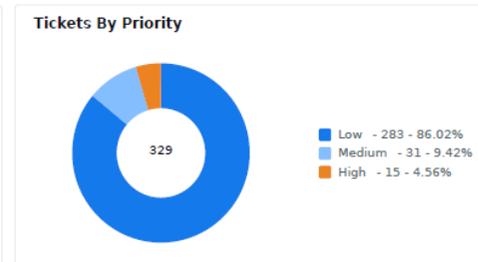
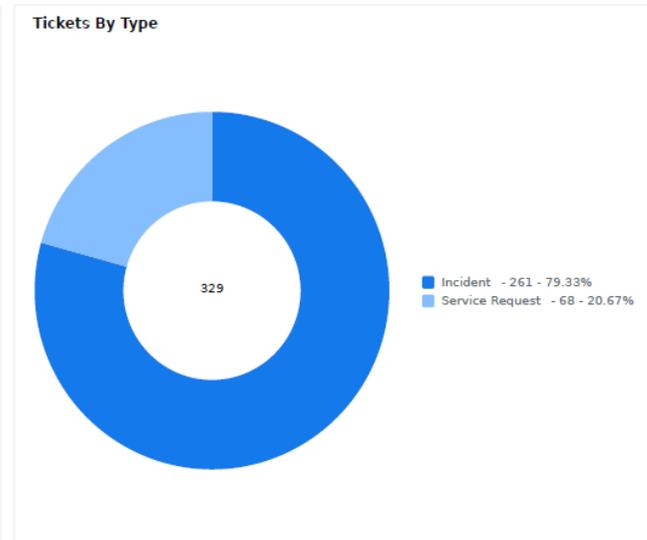
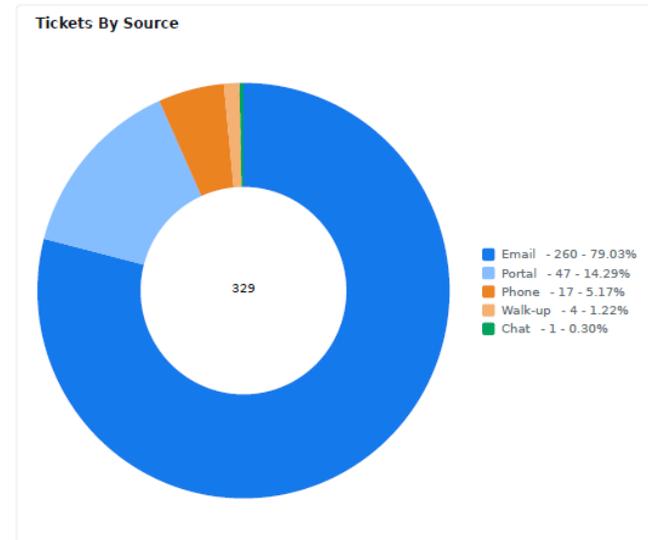
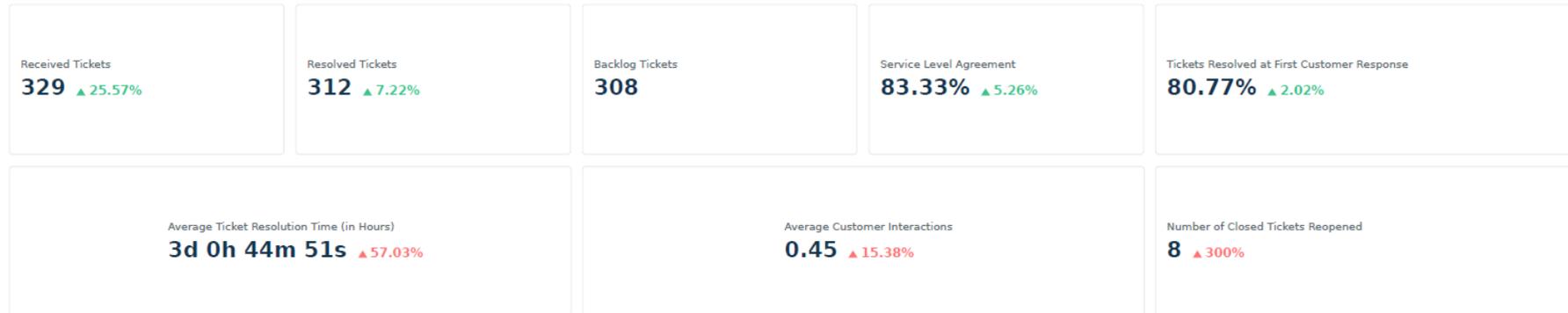
The Directorate continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery directorates of Council.

**Jason Bradshaw**

**Director Corporate Services**

# Information Technology

Key Statistics for the Month from the ICT support desk:



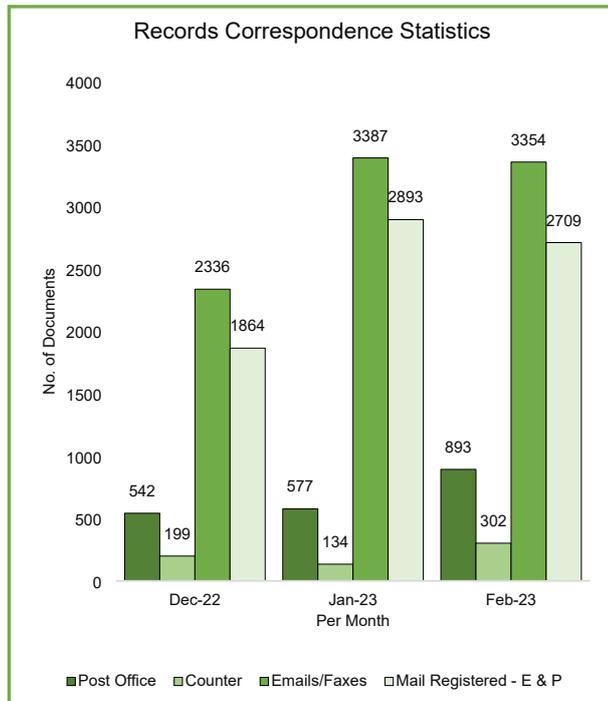
# Information Management

Statistics for the month of February are as follows:

AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr. 3
Sentencing and disposal	Quarterly	90%

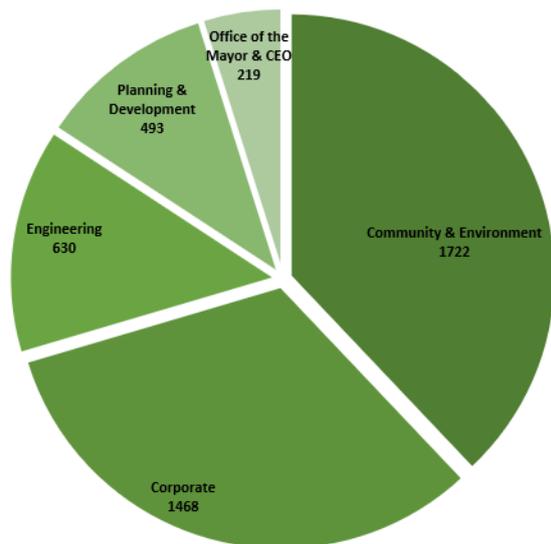
DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr. 3
WRC Information Standards	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	60% dev
Information Asset Register	Annual	50% dev
IM & GIS Procedures	Annual	80% dev
Bus Info Continuity Plan	Annual	
Road Register	Two yearly	94%
Map layer data register	Quarterly	97% dev

GIS ACTIVITIES			
	FEB	JAN	DEC
Asset Data Mtce (Hrs)	109	85	81
SSA Changes (Hrs)	31	20	18
GIS requests (No.)	27	33	42
BYDA enquiries & referrals	256	306	325
Map layers Mtce (no.)	126	19	12
New layers approved (no.)	-	-	-
Training (staff attended)	2	1	-
GIS STATISTICS			
Total Mapping Layers	8076		
RECORDS ACTIVITIES			
Searches	33	39	23
Record Dept Tasks	48	57	39
Training (staff attended)	1	1	-
NAR adjustments	709	844	540

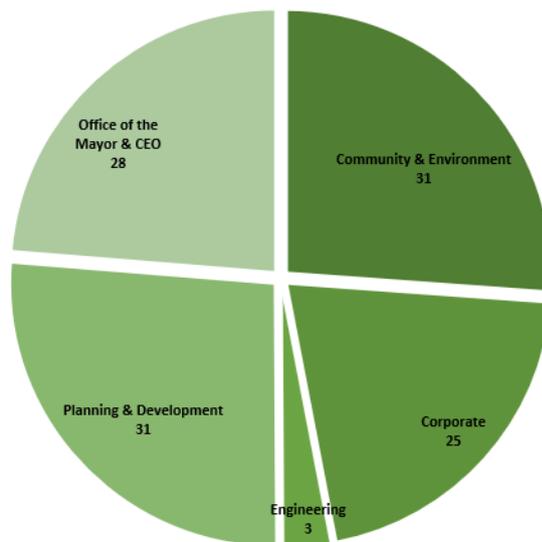


## Projects

Document Management Tasks Completed by Department (February)



Average Documents Registered per Person by Department (February)



Records System Review Project	
This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.	
<b>Review and recommendations</b>	<p>Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution. Proof of concept is complete with findings and recommendation to go to the January ICT Governance/Steering Committee. Approval provided to commence project.</p> <p>Procurement is finalised with the Records365 implementation, existing records data extraction and migration planning underway.</p> <p><b>February</b> – Exchange, OneDrive, and File Share connections to Records365 are underway and are at testing and rules refinement stage. ECM records extraction and transformation has commenced. Initial consultation with key staff on the Teams site structures has been undertaken and developing the full task breakdown structure of the records improvement project and developing the business file plan is well underway in preparation for the SharePoint connector configuration and rules definition in Records365.</p> <p><b>March</b> – Business file plan detail at 50% and ECM document extract / transformation completed for all existing documents with new documents to be extracted and converted on a weekly basis until the ECM system is made read only.</p> <p><b>April</b> – Commenced engagement with business units to finalise file plan detail.</p> <p><b>May</b> – Continued engagement with business units to finalise file plan detail, currently sitting at 70% complete. CRM system being reviewed for streamlined functionality with customers.</p> <p><b>June</b> – ECM data test extract provided and tested on import. Some extract modifications being documented as part of testing. Records365 SharePoint rules created to apply the correct retention to documents. SharePoint template site being created to rollout for 50 sites. Review of CRM system and categories underway.</p> <p><b>July</b> – Validation of the ECM data test extract (30%). 30 out of 50 SharePoint sites created. CRM categories review (80%). Initial review and demo of CRM systems to build functionality requirements.</p> <p><b>Aug</b> - Validation of the ECM data test extract (75%).</p> <p><b>Sep</b> – Validation of the ECM data test extract completed.</p>

Physical Storage / Scanning	Feb-23	Jan-23	Dec-22	Nov-22	Oct-22	Sep-22	Aug-22	Jul-22
Boxes Scanned / Sentenced and Destroyed	44	-	-	-	-	-	-	-
Boxes at Council	190	234	234	234	234	234	201	198
Boxes at Remote Storage	1087	1087	1087	1087	1087	1087	1087	1087
Discs reviewed and registered	-	-	-	-	-	-	-	-
Scanned files for registration	58,000 Prep files							

This month the GIS team focused on improving asset data structure across all asset classes.

The records team completed digitisation of old maps and project files.

Maintaining the balance of managing business as usual tasks and working on the new system requirements and planning will continue to be a challenge over the coming year.

# Financial Services

## Financial Reporting

Financial Reporting KPIs:

KPI	Status	Comment
Manage end of year financial year audits within the agreed time frames set with Queensland Audit Office and achieve an unmodified audit opinion,	N/A	Audit milestones have been approved by the Audit Committee in February and signed by the CEO. Due to the inability to recruit staff in the Asset Management space, the annual revaluation has been delayed slightly, however, we are on track for achieving a completed revaluation by the audit milestone.
Monthly Financial Statement presented at an Ordinary Meeting within 30 days from end of month	On track	Draft Unaudited Statements presented monthly.
Manage capital and operational actuals to achieve the following local government financial sustainability ratios: Operating surplus target 0 -10% Net Financial liabilities target < 60% Interest coverage target < 5% Asset sustainability target average 90%	On track	All ratios within tolerance and reported as part of the Council's monthly report.
Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter	On track	Q1 (Quarter 1) Review budget was adopted by Council on the 9 November 2022. Q2 was adopted by Council on the 22 <sup>nd</sup> of February 2023. Q3 will be released in late March 2023.
Update Queensland Treasury Corporation (QTC) Financial Forecast Model to ensure Council maintains its 2020 credit rating of Moderate with a Neutral outlook.	Complete	QTC financial forecast model has been updated and lodged with QTC in September. QTC were on-site to enable Council officers to present the QTC Strategic Review. The presentation went well with a report on the result expected in March/April 2023.

The Financial Statements were approved by the Audit and Risk Committee on the 16 August 2022 and lodged with QAO (Queensland Audit Office) on the 19 August 2022 as per adopted 2022 External Audit Plan.

## Budgeting

### 2022/23 Budget

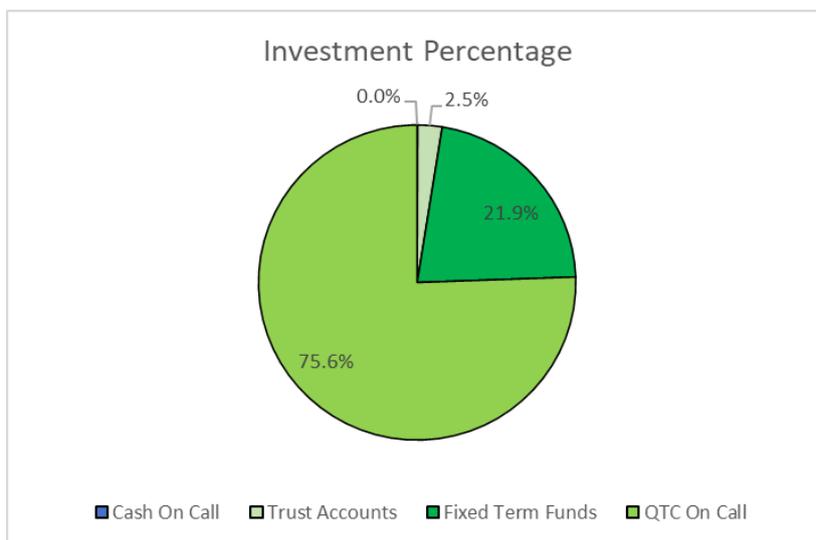
Council's budget for 2022/23 was adopted at the Special Meeting on 24 June 2022. Quarter 1 budget review was adopted by Council on the 9<sup>th</sup> of November 2022. Quarter 2 budget review was adopted by Council on the 22<sup>nd</sup> February 2023 with significant capital budget being deferred in line with realistic expectations of delivery.

### 2023/24 Budget

The budget schedule has been developed and key stakeholders have been engaged. Budget 101 sessions were undertaken with Councillors in January. Capital and operational budgets are well underway, with Councillor budget workshops to commence early April.

### Borrowings & Treasury Management

As of the 28<sup>th</sup> of February 2023, Council held the below split of investments of its total cash balance:



### Systems – Accounts Payable

In keeping with the action identified in the Operational Plan, automation of the Accounts Payable function to align with the federal government’s Digital Business Plan, and the ATO requirements of being compliant with the PEPPOL e-invoicing standard has been approved by the ICT Steering Committee.

Rapid AP will go Live on 6 March 2023 after delays in Go Live due to key resource availability. We have undertaken a risk assessment and have adopted a staged approach to implementation. We are working through the communication plan for both internal and external stakeholders. Post-Go Live, there have been teething issues which we have been working through with all concerned.

### Debtor Management

#### New Credit Applications

Name	Approved Limit
Top Notch Game Fishing	\$10,000
AB Garden & Property Maintenance	\$500

**Rates & Charges Debtors\***

Month	2022/23		2021/22		2020/21		2019/20	
	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%
June			2,667,538	4%	3,966,010	7%	4,509,658	10%
May			4,103,114	9%	4,524,316	10%	5,739,965	13%
April			5,414,742	12%	5,566,736	12%	6,676,360	14%
March			8,680,758	24%	7,696,368	16%	8,782,286	20%
February	37,242,789	75%	36,212,224	94%	30,185,445	68%	28,950,351	67%
January	1,711,158	3%	2,217,666	5%	46,515,003	95%	44,476,445	96%
December	2,559,757	5%	3,117,376	7%	3,974,938	9%	2,774,538	6%
November	3,558,334	7%	4,584,424	10%	4,909,318	10%	5,085,705	12%
October	4,388,616	9%	9,176,980	16%	6,205,134	14%	5,833,001	12%
September	6,483,867	13%	31,470,321	92%	9,841,158	20%	7,601,554	16%
August	31,439,736	36%	46,853,689	98%	40,432,288	83%	13,344,529	29%
July	50,317,256	94%	2,105,221	4.71%	3,440,135	8%	41,728,111	92%
Gross Revenue Budget	<b>96,348,979</b>		<b>90,550,910</b>		<b>88,656,616</b>		<b>88,669,880</b>	

\* Note: The above amounts are net of rates credits.

Council will continue to receive and assess any payment arrangements that are proposed by ratepayers and manage outstanding arrears in accordance with policy and standard processes.

General Debtors

Full provision was made in the financial statements of 2020/21 for the debts owed to Council from the Virgin Australia Group (including Tiger Airways), prior to the organisation going into receivership. Council continues to receive updates from the administrators on these debts, and we received the first dividend of \$24.5k from the administrators (Deloitte Touché Tohmatsu Limited).

Council has seen an increase in the total outstanding general debts from previous financial years, due to the changes in accounting treatment for timing of revenue recognition.

### Outstanding General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
<b>2022/2023</b>						
February 2023	1,500,241	202,897	41,268	100,970	457,068	2,302,444
January 2023	1,198,467	479,933	119,460	92,217	533,911	2,423,988
December 2022	1,391,116	651,890	100,130	39,812	534,994	2,717,944
November 2022	3,149,578	324,111	66,507	116,510	532,568	5,411,612
October 2022	1,290,298	974,852	1,405,924	49,678	535,255	4,255,108
September 2022	1,954,553	1,543,518	40,061	19,639	608,151	4,165,921
August 2022	2,783,520	447,582	118,779	52,499	570,881	3,973,261
July 2022	732,701	2,126,000	95,329	22,875	574,961	3,551,867
<b>Prior Financial Years</b>						
June 2021/22	2,535,408	1,605,359	278,446	23,441	596,871	5,039,525
June 2020/21	3,117,893	307,329	45,360	10,457	904,325	4,385,364
June 2019/20	912,558	370,906	79,621	40,848	169,202	1,573,135
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027

Comparison with current and prior financial years:



## Insurance

### Current claims and processing status

Insurance Claims	Third party – Motor Vehicle	Third party – Property	Third party – Injury	Council – Motor Vehicle	Council – Property	Total
<b>2022/2023</b>						
July 2022	3	1	1	1	0	6
August 2022	1	1	0	2	0	4
September 2022	1	0	0	0	0	1
October 2022	1	1	0	1	1	4
November 2022	0	0	0	0	0	0
December 2022	2	1	0	1	0	4
January 2023	4	0	0	1	0	5
February 2023	3	0	0	0	0	3
<b>Total Historical Claims</b>						
<b>2021/2022</b>	<b>26</b>	<b>3</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>53</b>
<b>2020/2021</b>	<b>16</b>	<b>0</b>	<b>13</b>	<b>6</b>	<b>8</b>	<b>43</b>

<b>Current Claims not Finalised</b>	
Public Liability	21
Professional Indemnity	0
Property	3
Motor Vehicle	3
<b>Total</b>	<b>*27</b>

The outstanding claims will be monitored, and any irregularities reported to Council on a case-by-case basis.

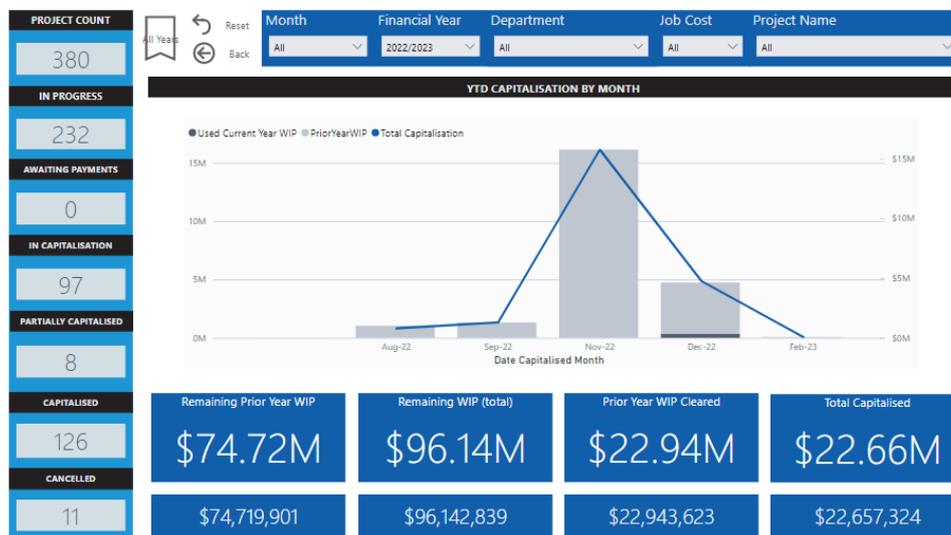
\*The claims register has been reviewed and data cleansed during the month of February. As a result, a reduction in the 'Claims not Finalised' from the prior month (42) is observed.

# Asset Management

## Capitalisation

To date \$22.66M has been capitalised, due to resourcing constraints, we have not seen any capitalisations in February. Resources have now been allocated whilst we are continuing the recruitment of vacant roles to allow for prior year Work in Progress to be capitalised prior to End of Financial Year. Of the total capitalised:

- \$21,695,218 were new assets.
- \$962,106 were renewed assets.

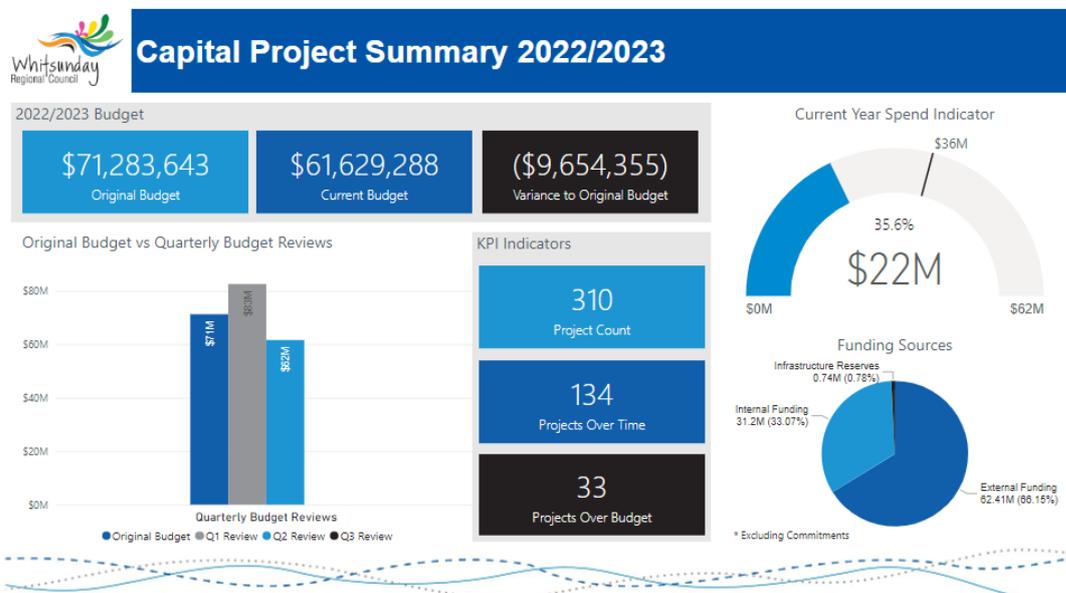


## Capital Project Delivery

As at end February 2023, capital delivery progress was as follows:

2022/2023 Current Budget	<b>\$61,629,289</b>
Current Budget Deliverable YTD	<b>\$29,712,722</b>
Value of Capital Delivered *	<b>\$20,362,894</b>
% Of YTD Budget	<b>68.53%</b>

*\*Actual expenditure excludes commitments.*



### Asset Management Maturity Project

The Asset Management Maturity Project (AMMP) is based on four separate studies undertaken by external consultants (as below). Each study involved extensive engagement with stakeholders.

- AM Maturity Assessment - G7 Asset management
- GIS and Mobility Systems - Insight GIS
- AM Systems Review - Strategic Directions
- Asset Management Governance Review – Strategic Directions

### AMMP Progress to Date

The Asset Management Education Campaign is still being developed during the month of February with a revised Comms Plan being drafted and further collateral being developed. This campaign will launch in March 2023 and will be both internal and external focussed.

The Asset Management Plans for our first three AMPs have been progressing well across the following classes – Shute Harbour, Quarry, and Waste. Feedback has been incorporated into the first draft AMPs. A second draft is expected in early March to be reviewed by the Asset Management Working Group and Asset Management Steering Committee before being workshopped with Councillors.

Council has been progressing the Asset Management Lifecycle Improvement Project (AMLIP). Recruitment of three key project roles has been approved by ELT (Executive Leadership Team) with recruitment commencing in February to drive this project forward. A discussion paper on suitable software solutions available for a decision has been discussed at two of the governance groups within the organisation. Further discussions will be had at ELT and ICT Steering Committee on the software solutions before being recommended to Council. This is anticipated to occur late March/April.

Further work on the other deliverables of the AMMP will continue including the development of a software solution to enable reporting on corporate performance throughout the life of this project.

**Valuation Plans and Reporting**

The Building & Other Structures Revaluation initiation meeting is scheduled for mid-March with all condition data having been received and assessed and is on track for delivery as per the Valuation Plan. A Revaluation Checklist is in draft to streamline this process for future years.

The current timing of revaluations by Financial Asset Class is detailed below:

<b>Property Plant &amp; Equipment</b>			
<b>Timing of Valuation</b>			
<b>Financial Class</b>	<b>Last Comprehensive Valuation</b>	<b>Next Comprehensive Valuation Due*</b>	<b>Next Comprehensive Valuation Proposed*</b>
Buildings & Other Structures	1/07/2019	01/07/2024	01/07/2023
Transport Infrastructure	30/12/2020	01/07/2025	01/07/2024
Water Infrastructure	30/12/2020	01/07/2025	01/07/2025
Sewer Infrastructure	30/12/2020	01/07/2025	01/07/2025
Land & Improvements	01/07/2021	01/07/2026	01/07/2026

\*Indexation reviewed on an annual basis for other Financial Classes in accordance with Policy.

## Procurement

Monthly procurement transactional audits continue to occur with the Purchasing Card review being completed in February and the Policy update/review to be completed in March 2023. The results of this review will be tabled at the next Audit and Risk Committee meeting.

Contract Management training planning has commenced with Councils preferred legal provider for Construction law McCullough Robertson Lawyers. This training will be delivered in early May 2023.

The Contracts Team continue to undertake the implementation of a Sourcing/Tender to Contract Management system. A full week of training and testing occurred, with modifications being finalised by end of April 2023.

Review of inventory storage capacity is being undertaken at all stores sites to assess capacity to increase inventory offering and logistics planning.

In conjunction with this implementation, mapping, and improvements to the Procure to Pay (P2P) modules and Inventory Management processes are being undertaken to provide improved services for internal customers whilst satisfying inventory management controls.

### Procurement Activity (Tenders and Significant Quotations)

#### Corporate Services

Contract Number	Details	Type	Status
500.2022.0073	Supply and Delivery of 120HP Tractor	RFQ	Closed on 15 September 2022. RFQ will be cancelled and re-advertised.
500.2022.0091	Whitsunday Regional Council - Mobile Device Management	RFQ	Closed on 27 <sup>th</sup> January 2023 and currently being evaluated.
500.2023.0002	Supply and Installation of New Fuel Systems	RFT	Closed on 22 <sup>nd</sup> February 2023 and currently being evaluated.
500.2023.0003	Provision of Valuation Services	RFQ	Awarded 16 <sup>th</sup> February 2023.
500.2023.0004	Installation of CCTV Cameras – Whitsunday Coast Airport (WCA)	RFQ	Closed on 31 <sup>st</sup> January 2023 and currently being evaluated.
500.2023.0008	Denison Park Grandstand Extension	RFQ	Closed on 24 <sup>th</sup> February 2023 and currently being evaluated.
500.2023.0009	Bowen Work Camp – Dwelling Restumping	RFQ	Closed on 24 <sup>th</sup> February 2023 and currently being evaluated.
500.2023.0012	Collinsville Football Club Building Works	RFQ	Released on 17 <sup>th</sup> February 2023 and due to close on 17 <sup>th</sup> March 2023.

**Community Services**

Contract Number	Details	Type	Status
500.2023.0001	Management Services for Proserpine Tourist Park	RFT	Awarded on 23 <sup>rd</sup> February 2023.

**Infrastructure Services**

Contract Number	Details	Type	Status
500.2023.0005	Landscaping Services for Port of Airlie and Boathaven Beach	RFT	Closed on 22 <sup>nd</sup> February 2023, with no responses. Will be re-released on 1 <sup>st</sup> March 2023 and due to close on 22 <sup>nd</sup> March 2023.
500.2023.0006	Playground Equipment – Condition Assessments and Inspections	RFQ	Closed on 10 <sup>th</sup> February 2023 and currently being evaluated.
500.2023.0007	Stormwater Management Strategy	RFQ	Released on 24 <sup>th</sup> February 2023 and due to close on 10 <sup>th</sup> March 2023.
500.2023.0011	Richmond Road Floodway Upgrade – Culvert Installation	RFQ	Released on 15 <sup>th</sup> February 2023 and due to close on 1 <sup>st</sup> March 2023.
500.2023.0014	Edgecumbe Heights Walking Track Upgrade – Construction Works	RFT	In draft

**Office of the Mayor & CEO**

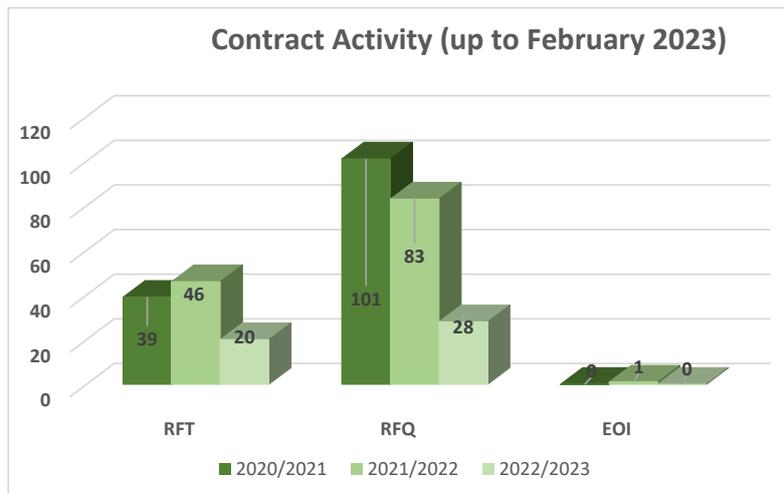
Contract Number	Details	Type	Status
500.2022.0074	Lease – Alternative Fuels – Shute Harbour	RFT	Closed on 14 October 2022 and currently being evaluated
500.2022.0077	Proserpine Entertainment Centre – Minor Works	RFQ	Awarded on 7 <sup>th</sup> February 2023.
500.2022.0087	Employee Assistance Program	RFQ	Closed 9 <sup>th</sup> January 2023 and currently being evaluated
500.2023.0010	Economic & Population Study, LSA & HNA	RFQ	Released on 7 <sup>th</sup> February 2023 and due to close on 7 <sup>th</sup> March 2023.
500.2023.0013	Whitsunday Coast Airport (WCA) Cleaning Services	RFT	Due to be released on 1 <sup>st</sup> March 2023 and close on 22 <sup>nd</sup> March 2023.

**Contract Activity**

The current sourcing activity is showing a slight trend downwards with many larger projects such as Disaster Recovery Funding Arrangements and major building works decreasing. This workload will now transition to the formation of new goods and services including Preferred Supplier Arrangements which require extensive stakeholder engagement with internal officers and public information sessions to suppliers and businesses.

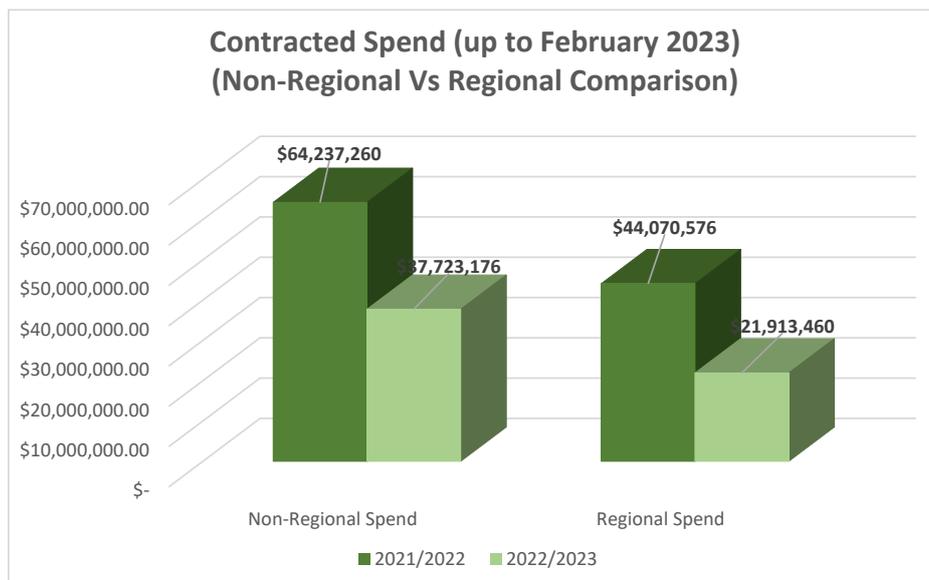
The formation of these arrangements will support local business operations, satisfy legislative requirements, and enable improved supply and logistics practices.

Yearly activity is shown below:



**Contracted Spend**

The below graph is the overall contracted spend for Council displaying Non-Regional vs Regional Suppliers comparison:



## Property & Facilities

### Round 4 Works for Queensland Projects

During the month of February 2023, the following Round 4 Works for Queensland Projects have progressed:

Project	Time	Cost	% Complete	Comments
Brandy Creek – New Amenities	✓	✓	20%	RFQ for supply of Prefabricated or Kit Amenities has closed and is in the evaluation process. Installation RFQ is expected to commence in the first quarter of 2023.
Denison Park - Grandstand Renewal	✓	✓	10%	Variation to W4Q projects has been approved by the state. Works have begun on stakeholder engagement. Scope of works has been released towards the end February and will be awarded in March.

### 2022/23 Capital Works

During the Month of January 2023, the following Property & Facilities Capital Works Projects have progressed:

Project	Time	Cost	% Complete	Comments
Cedar Creek Amenities - Renewal	✓	✓	20%	RFQ for supply of Prefabricated or Kit Amenities has closed and is in the evaluation process. Installation RFQ is expected to commence in the first quarter of 2023.
Bowen Workcamp Dwelling Restump	✓	✓	20%	Scope of works has been released to trade suppliers and was awarded late in February. Project will commence early in March with completion to be by the beginning of the following month due to procurement of special items.
Bowen Cemetery Amenities Renewal	✓	✓	20%	RFQ for supply of Prefabricated or Kit Amenities has closed and is in the evaluation process. Installation RFQ is expected to commence in the first quarter of 2023.
Fuel Bowser Replacement Program	✓	✓	10%	Scoping works have progressed with Tender documents released and closed in February. Project award to be announced in March.
Collinsville Football Club	✓	✓	30%	The air conditioning portion of the project has commenced in February, with project completion to be towards the end of March. Further works to paint facility and carry out carpentry and Cabinetmaking have also been tendered, with award to be announced in March. The flooring portion will progress towards the end of the project.

Project	Time	Cost	% Complete	Comments
<b>Roller Door Replacement Program</b>	✓	✓	30%	Program has been delayed due to weather conditions, but final measure ups have been completed by the end of February. Procurement of long lead time items has commenced with project timeline to be Completed by the end of May 2023.
<b>Proserpine Depot Masterplan</b>	✓	✓	10%	Site investigations have been conducted with more planning and stakeholder engagement to be carried out to develop a project plan.
<b>Aircon Replacement Program</b>	✓	✓	0%	Works to be carried out throughout the financial year as replacements are required.
<b>PEC - Storage Structure</b>	✓	✓	30%	Tender was awarded in early January and works have commenced in February with the first portion of the project being completed by the end of the month. Remaining portions of the project to commence in March.
<b>Proserpine Cemetery - Disabled amenities upgrades</b>	✓	✓	20%	RFQ for supply of Prefabricated or Kit Amenities has closed and is in the evaluation process. Installation RFQ is expected to commence in the first quarter of 2023.
<b>Hansen Park - New Amenities</b>	✓	✓	20%	RFQ for supply of Prefabricated or Kit Amenities has closed and is in the evaluation process. Installation RFQ is expected to commence in the first quarter of 2023
<b>Bowen Library – Mechanical Plant Renewal</b>	✓	✓	20%	Project is being delayed and combined with the 22/23 Bowen admin refurbishment project. Tender Drawings Completed. Open tender has been awarded and Designers engaged currently in the planning stage. Final options to be delivered for presentation in March.
<b>Solar Power Generation Project</b>	✓	✓	90%	Solar works have been completed pending Engineering and Ergon handover documents.
<b>Bowen Administration Office – Mechanical Plant Renewal</b>	✓	✓	30%	Preliminary office layouts and services designs have been developed with stakeholder engagement. Final design drawings to be produced early in March. Tender to be issued early 2023 for completion prior to EOFY.

### Operational works

During the month of February many operational projects were carried out including 500.2020.0058 Pest Control Services – Our pest control contractor has recently completed their inspections at our council owned facilities. 500.2021.0054 AC Service Contract – Air conditioning servicing to our council owned facilities has also been completed this month.

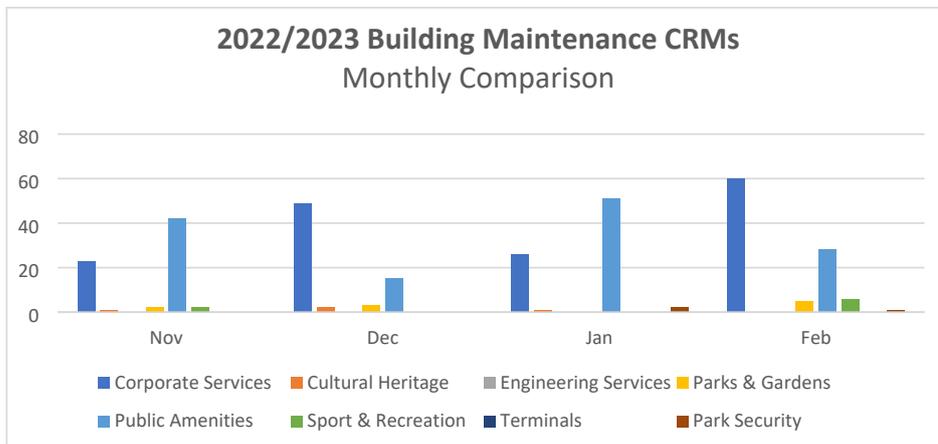
During the month of February, the Property Team have been dealing with a large amount of vandalism across the region at council owned amenities. We have been working closely with local cleaning and building contractors to ensure that our amenities stay functional, clean, and accessible for the community to utilise.

Through the month of February 2023, the Property Team received 74 Customer requests for building maintenance with 65 of these being closed within the month. The following table and graphs outline the distribution of requests by category.

### Reactive Works and Customer Requests

Service	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
<b>Corporate Services</b>								
CRM Received	47	41	41	23	49	26	60	39
CRM Completed	33	30	23	16	37	17	50	33
<b>Cultural Heritage</b>								
CRM Received	1	0	1	1	2	1	0	2
CRM Completed	1	0	1	1	1	1	0	1
<b>Engineering Services</b>								
CRM Received	0	0	0	0	0	0	0	1
CRM Completed	0	0	0	0	0	0	0	1
<b>Parks &amp; Gardens</b>								
CRM Received	0	2	1	2	3	0	5	2
CRM Completed	0	1	1	1	0	0	3	1
<b>Public Amenities</b>								
CRM Received	48	33	41	40	42	15	51	28
CRM Completed	42	31	35	37	40	13	51	26
<b>Sport &amp; Recreation</b>								
CRM Received	1	0	4	2	0	0	6	2
CRM Completed	1	0	2	1	0	0	6	2
<b>Terminals</b>								
CRM Received	0	0	0	0	0	0	0	0
CRM Completed	0	0	0	0	0	0	0	0
<b>Park Security</b>								
CRM Received	0	1	0	0	0	2	1	1
CRM Completed	0	0	0	0	0	2	1	1
<b>Total CRMs for Building Maintenance</b>								
CRM Received	97	76	88	68	96	42	122	74
CRM Completed	77	62	62	56	78	33	111	65

This table shows the requests received by department and type of building to track progress and completion of maintenance requests.



## Lease Update

During the month of February 2023, Council sent out reminders of upcoming lease expiries to the Proserpine State High School for their agricultural studies location and Gloucester Sports and Recreation. During the month of February 2023, Council renewed the lease Gloucester Sports and Recreation which is due to expire on 30 June 2023. This lease will be for a 10-year term.

Council has continued the development of a Community Leasing Policy. This policy will seek to provide clear guidance on the requirements for entering into a community lease with Council over Council owned or controlled land and/or facilities.

Council commenced discussions with community groups that have expressed an interest in Council land located at Mt. Marlow. These discussions will be incorporated into reports being presented to Council to determine the future use of the land.

Bowen Seagulls are currently reviewing the draft lease that has been issued to them.

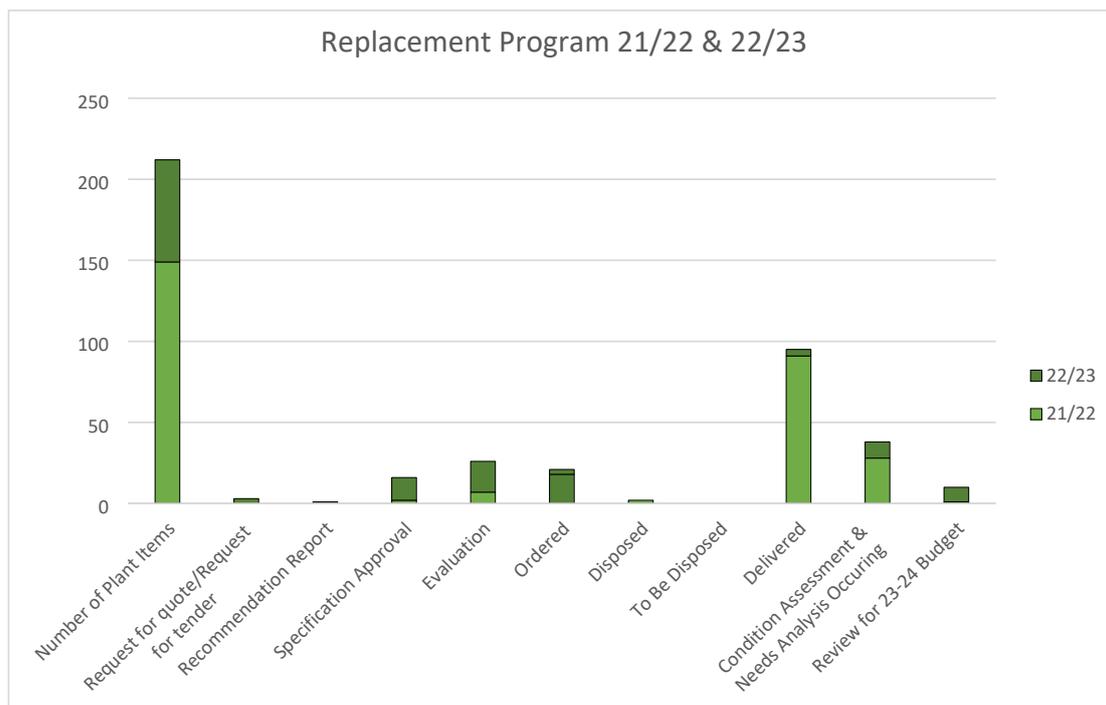
Follow ups were made again with the Collinsville Rodeo Association regarding their signed lease.

Council resolved to enter into further 3-year term leases for the Cannonvale Customer Service and the Cannonvale Library located at Whitsunday Plaza. The current leases in place are due to expire on 31 March 2023.

Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire in 6 months	Comments
Gloucester Sports and Recreation Inc.	•			•	The council has endorsed a new 10-year lease. Draft lease to be issued to lessee.
The State of Qld (represented by the Department of Education) Proserpine State High School				•	Report to be provided to Council in March – draft lease being drawn up.
Bowen Seagulls Rugby League	•				Draft lease issued
Collinsville Rodeo Association		•			Final lease with Rodeo Association for execution.

# Fleet Management

## Fleet Replacement Program



The Council fleet capital replacement program is continuing and is subject to the challenges currently impacting the vehicle plant and equipment industry. The supply of components and resources has been significantly delayed by the ongoing global supply chain crisis, impacting labor, parts supply, and shipping.

In Australia this is creating delays in expected delivery timeframes from many suppliers and related sub-contractors. Recent examples of this are the procurement of trucks with an estimated delivery timeframes of 12 to 18 months from time of order due to the delivery of the truck chassis from overseas, and then extended by Australian-based body builders struggling with resources supply and lack of available labor to complete works especially dependent on the complexity of the build required. The Fleet team is also taking considerable time to include key employees and stakeholders in the consultation process, both in specification and evaluation process to ensure that vehicles, plant & equipment are fit for purpose and meet Council's requirements in providing services to the community.

### Preventative Maintenance

The maintenance benchmarks are generally in compliance with the manufacturer's guidelines and staff will continue to meet the timelines with the resources that are available to ensure that equipment is fit for purpose and suitable for ongoing use. Further standards are to be developed over time to support improved data and reporting to continuously improve preventative maintenance activities.

## Governance & Administration

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The Governance team coordinated with The Office of the Information Commissioner ('OIC') to provide customised Right to Information Act training to the executive leadership team and middle management group, covering an overview of the legislation, its objective, and associated obligations.

### **ALGA National General Assembly: registrations and motions submissions now open**

Delegate registrations for the 2023 National General Assembly of Local Government (NGA) – incorporating the Regional Cooperation and Development Forum – are now open. ALGA welcomes early bird registrations for this year's NGA, which will be held from 13-16 June in Canberra. ALGA is continuing to work with the Federal Government towards incorporating the return of the Australian Council of Local Government (ACLG) as part of this year's event. The theme for the 2023 NGA is "Our Communities, Our Future" and councils are encouraged to submit motions outlining ideas for new federal programs and policies that would support councils to build stronger communities in the future. Motions are due to ALGA by Friday 24 March.

### **Local Government Electoral and Other Legislation (Expenditure Caps) Amendment Bill 2022**

In December 2022, the State Government introduced legislation into Parliament that will establish local government electoral expenditure caps, to be in place ahead of the 2024 quadrennial local government elections. The expenditure cap scheme being proposed for local government elections is similar to the laws that are already in place for Queensland state elections. Development and Regional Industries Committee, which introduces an expenditure cap scheme for local governments. In summary, the Committee is recommending that:

- The Minister include training on electoral expenditure caps in the training and professional development requirements for councillors and local government candidates;
- The Department of State Development, Infrastructure, Local Government and Planning consider conducting a review of the electoral expenditure caps scheme within 12 months of the 2024 local government elections, and that the key findings of the review be published; and
- The Queensland Government consider future legislative amendments to ensure that independent candidates in local government elections are not lawfully prevented from holding fundraising activities.

### **Inquiry into the Waste Reduction and Recycling and Other Legislation Amendment Bill 2023**

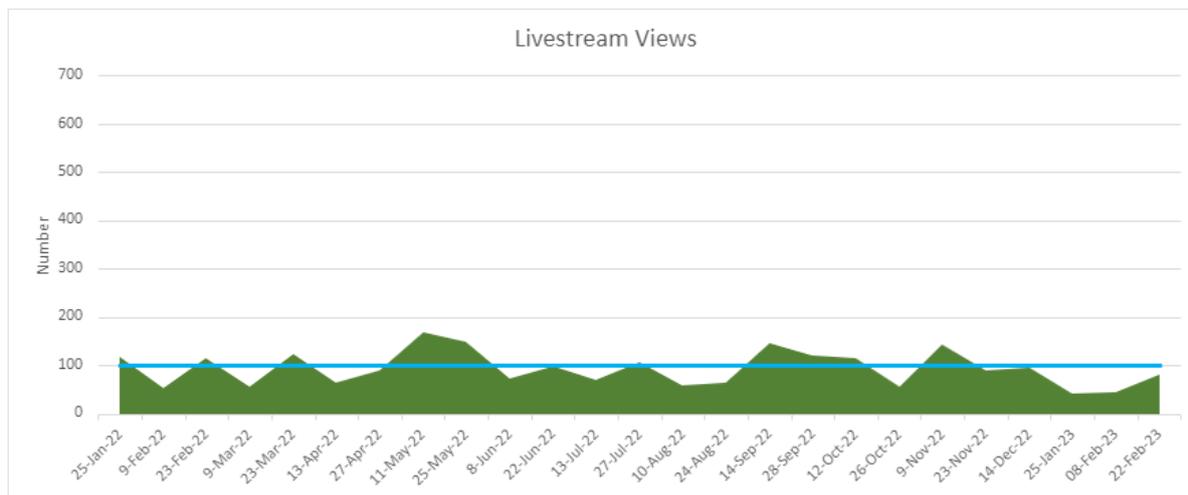
The Health and Environment Committee is considering changes to the Waste Reduction and Recycling Act 2011. The LGAQ will make a formal submission on the proposed changes, considering their far-reaching implications on council waste management operations, and is aware of the financial impact on councils of the proposed removal of the exemption for 'clean earth'. The LGAQ is working diligently with the government to find an alternative solution before the exemption is removed.

### **Energy Transformation of Queensland – Queensland's Energy and Jobs Plan**

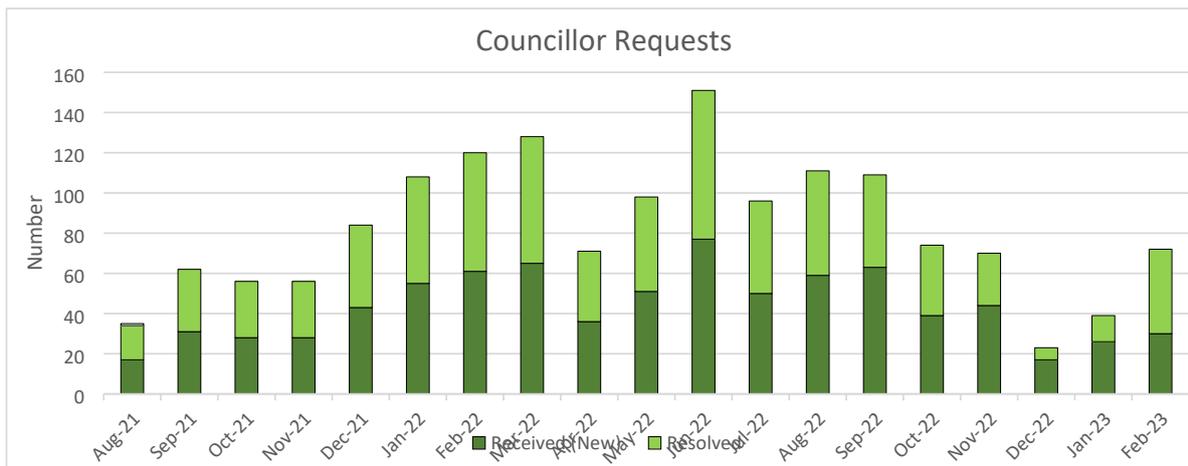
The Queensland Government wants community voices to continue to guide how the energy transformation can deliver real and lasting benefits to Queensland regions. Regional consultation on the draft Partnerships Framework will be undertaken from March 2023 to Mid-2023 to give communities the opportunity to shape and tailor the framework for their local community. As the impacts from the renewable developments will impact communities in many ways, and therefore encouraging members to participate and share the challenges and explore opportunities for the change that is coming.

### Meeting - Livestreaming

The number of people livestreaming Council's meetings and the meeting duration are shown below:



### Councillor Requests 2022/23



### Registers of Interest

Councillor	Date Register of Interest updated
Julie Hall	13 December 2022
Jan Clifford	22 December 2022
Clay Bauman	9 January 2023
John Collins	29 July 2021
Michelle Wright	13 July 2022
Gary Simpson	12 July 2022
Mike Bruner	1 December 2021

**Councillor Committee Attendance**

Date	Committees attended in January 2023	Councillor Representative
3 February	Regional Development Australia Greater Whitsundays Committee	Cr Clifford
7 February	Whitsunday Disaster Management Group Meeting	Mayor Hall
7 February	Whitsunday Headspace Committee	Cr Clifford
9 February	Whitsunday Chamber of Commerce	Cr Clifford
9 February	Greater Whitsunday Council of Mayor's Meeting	Mayor Hall
13 February	Bowen Collinsville Community Alliance	Cr Bruncker
14 February	Tourism Whitsundays CEO Roundtable Meeting	Mayor Hall
16 February	Don River Improvement Trust Meeting	Cr Wright
16 February	Greater Whitsundays Community	Cr Clifford
20 February	Economic Development Advisory Group Meeting	Mayor Hall
21 February	Audit and Risk Committee Meeting	Mayor Hall Cr Simpson and Cr Clifford (observer)
23 February	Tourism Whitsundays Board Meeting	Mayor Hall
24 February	Regional Development Australia Greater Whitsundays Executive Committee	Cr Clifford
28 February	Domestic and Family Violence Council Network	Cr Bauman
28 February	Whitsunday Regional Roads and Transport Group Meeting	Mayor Hall

**Legal Advice matters**

Matters	YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>New</b>	37	3	8	1	2	6	6	5	6				
<b>Active</b>	23	1	2	1	1	3	6	3	6				

**13.2.1 - 20220821 - Development Application for Development Permit for Material Change of Use - Relocatable Home Park - (402 Dwellings) - Lodge Road, Mount Gordon - Grumpy Capital Pty Ltd C/- Tactica Planning & Development**

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** James McEvoy-Bowe - Planner

**AUTHORISING OFFICER:** Neil McGaffin - Director Development Services

**PRESENTED FOR:** Decision

**ATTACHMENTS**

1. Conditions of Approval [**13.2.1.1** - 13 pages]
2. Planning Assessment Report [**13.2.1.2** - 18 pages]
3. Locality Plan [**13.2.1.3** - 1 page]
4. Zoning Plan [**13.2.1.4** - 1 page]
5. Proposal Plans [**13.2.1.5** - 24 pages]
6. SARA Response with conditions [**13.2.1.6** - 34 pages]

**PURPOSE**

To present the assessment of the development application.

**OFFICER'S RECOMMENDATION**

That Council approve the Development Application for Development Permit for Material change of Use – Relocatable Home Park (402 Dwellings & Ancillary Uses), made by Grumpy Capital Pty Ltd C/- Tactica planning & Development, on Lot 1 SP29920 & Lot 73 HR180 and located at Lodge Road Mount Gordon, subject to the conditions outlined in Attachment 1.

**BACKGROUND**

There are no background matters to report.

**APPLICATION SUMMARY**

Council is in receipt of a development application for a Development Permit for Material Change of Use for a Relocatable Home Park (402 Dwellings & Ancillary Uses) at Lodge Road, Mount Gordon. The development aims to capture a specific market focussing on the over 50's demographic. The overall development consists of the following elements:

- 402 relocatable dwelling sites
- Recreational Centre (containing a gym, bar, restaurant, pool, outdoor activity areas.
- Sales Office (containing board room and offices)
- Residents Workshop
- RV Washdown Facility
- Community Gardens / Mango Orchid
- Significant Parkland and Recreational Areas (dog park and approximately 2.3km of walking trails).

The applicant has also confirmed that the ancillary facilities listed above are for the exclusive use of residents of the relocatable home park.

The development will be constructed over seven (7) stages with the major construction elements occurring in stage 1, including the supply of reticulated water, sewer and road infrastructure. The development application has satisfactorily achieved compliance with the relevant Planning Scheme benchmarks and has been recommended for approval, subject to conditions. A detailed assessment of the development is provided in Attachment 13.3.4.2.

## **STATUTORY/COMPLIANCE MATTERS**

Planning Act 2016  
Whitsunday Regional Council Planning Scheme 2017

## **STRATEGIC IMPACTS**

Process all statutory applications within statutory timeframes.

## **FINANCIAL IMPLICATIONS**

The payment of Infrastructure Charges per stage is included in the Infrastructure Charges Notice.

## **CONSULTATION**

Manager Development Assessment  
Manager Strategic Planning  
Principal Engineer – Civil & Environmental Whitsunday Water  
Senior Technical Officer Engineering Assessment  
Environment Officer  
Civil Engineer (Network Planning)

## **RISK ASSESSMENT**

The decision may be appealed in the Planning & Environment Court of Queensland.

## **TIMINGS/DEADLINES**

A decision is required by 22 March 2023.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.

- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

## Attachment 13.2.1.1 Conditions of Approval

### 1.0 **ADMINISTRATION**

1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Introduction	Raunik Design Group Architects	Sheet No. 2.0	21/11/2022
MASTERPLAN	Raunik Design Group Architects	Sheet No. 8.0	21/11/2022
MASTERPLAN Blow Up	Raunik Design Group Architects	Sheet No. 9.0	21/11/2022
Staging Plan	Raunik Design Group Architects	Sheet No. 10.0	21/11/2022
Masterplan Analysis   Communal Open Space	Raunik Design Group Architects	Sheet No. 12.2	21/11/2022
Masterplan Analysis   Pedestrian Movement	Raunik Design Group Architects	Sheet No. 12.3	21/11/2022
Entry	Raunik Design Group Architects	Sheet No. 13.0	21/11/2022
Sales Office Plan	Raunik Design Group Architects	Sheet No. 14.0	21/11/2022
Sales Office Elevations	Raunik Design Group Architects	Sheet No. 14.1	21/11/2022
Rec. Centre Plan	Raunik Design Group Architects	Sheet No. 15.0	21/11/2022
Rec. Centre Elevations	Raunik Design Group Architects	Sheet No. 15.1	21/11/2022
Community Shed & Garden Plan	Raunik Design Group Architects	Sheet No. 16.0	21/11/2022
Community Shed & Garden Elevations	Raunik Design Group Architects	Sheet No. 16.1	21/11/2022
Caravan Washdown Area	Raunik Design Group Architects	Sheet No. 17.0	21/11/2022
Visitor Parking Bay   Rideshare Set Down Area	Raunik Design Group Architects	Sheet No. 17.1	21/11/2022
Drainage Channel Section	Raunik Design Group Architects	Sheet No. 17.2	21/11/2022
Road Types	Raunik Design Group Architects	Sheet No. 17.3	21/11/2022

## Attachment 13.2.1.1 Conditions of Approval

Bruce Highway Fencing Plan	Raunik Design Group Architects	Sheet No. 18.0	21/11/2022
2 Bed Dwelling   Plans	Raunik Design Group Architects	Sheet No. 19.0	21/11/2022
2 Bed Dwelling   Elevations	Raunik Design Group Architects	Sheet No. 19.1	21/11/2022
3 Bed Dwelling   Plans	Raunik Design Group Architects	Sheet No. 20.0	21/11/2022
3 Bed Dwelling   Elevations	Raunik Design Group Architects	Sheet No. 20.1	21/11/2022
3 Bed + Shed Dwelling   Plans	Raunik Design Group Architects	Sheet No. 21.0	21/11/2022
3 Bed + Shed Dwelling   Elevations	Raunik Design Group Architects	Sheet No. 21.1	21/11/2022
Traffic Planning Advice	SLR Consulting	620.31004-L02-v1.0	18 November 2022
Traffic Impact Assessment	SLR Consulting	620.31004-R01-v3.0	16 August 2022
Flood Hydraulic Impact Assessment	Arcadis	GA0003–30139839-AAR	16/11/2022
Site Based Stormwater Management Plan	Arcadis	GA0002–30139839-AAR	16/11/2022
Engineering Services Report	Arcadis	GA0001–30139839-AAR	16/11/2022
General Services Layout Plan Staging	Arcadis	EA003	15/11/2022
Vegetation Management Plan scoping document	Urban Forest	BRM02	18 November 2022
Basic Ecological Site Assessment	Urban Forest	BRM02	August 2022
Landscape Concept Plan	Byrns Lardner Landscape Architecture	DWG 202239 Issue B	November 2022
Noise Impact Assessment	ATP Consulting Engineers	ATP220550-R-NIA-01	November 2022
Bushfire Hazard Assessment Report & Management Plan	Rob Friend & Associates Pty Ltd	02	24 November 2022

## Attachment 13.2.1.1 Conditions of Approval

- 1.2 The applicant is to comply with the Department of State Development, Infrastructure, Local Government and Planning's conditions as outlined in the Department's correspondence dated 15 December 2022.
  - 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
    - Operational Works:
      1. Water Infrastructure;
      2. Earthworks;
      3. Access and Parking;
      4. Erosion Prevention and Sediment Control;
      5. Sewerage Infrastructure;
      6. Stormwater Infrastructure; and
      7. Roadworks.
    - Plumbing and Drainage Works.
    - Building Works.
  - 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
  - 1.5 All conditions of this approval must be complied with in full to Whitsunday Regional Council's (WRC's) satisfaction prior to the commencement of the use.
  - 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of the commencement of the use.
  - 1.7 A copy of this decision notice stamped approved plans/drawings must be retained onsite at all times. This decision notice must be read in conjunction with the stamped approved plans to ensure consistency in construction, establishment and maintenance of approved works.
  - 1.8 The applicant shall amalgamate Lot 73 on HR180 and Lot 1 on SP299220, prior to commencement of the use.
  - 1.9 The development is to be completed in accordance with the nominated Staging Plan Sheet No. 10.0 by Raunik Design Group Architects dated 21/11/2022.
  - 1.10 The applicant shall arrange a completion compliance inspection with Council, prior to the completion of each stage of the development. The completion inspection will require a payment receipt of the respective infrastructure charge for each stage before the meeting will be organised and demonstration that all relevant conditions for the Stage are complied with. Copies of applicable material including this decision notice and stamped approved plans, drawings and reports are to be available for the meeting and kept on site during construction.
- 2.0 CLEARING, LANDSCAPING AND FENCING**
- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
  - 2.2 All vegetative waste cleared as part of the development of the site is to be either:
    - a) stored neatly on site and shredded within sixty (60) days of clearing; or

- b) removed off the site to an approved disposal location.
- 2.3 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.
- 2.4 No invasive plants (Biosecurity Act, 2014) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.
- 2.5 Prior to the commencement of the use, landscaping must be provided generally in accordance with the approved Landscape Concept Plan DWG 202239 Issue B dated November 2022.
- 2.6 Prior to the commencement of the use, the applicant shall erect a 2.4m high acoustic barrier fence along the eastern boundary of the proposed relocatable home park, and a 2.2m high acoustic barrier fence must be constructed along the northern and eastern boundary of Homesites 248 to 253 closest to the Bruce Highway in the south-eastern corner of the development, as per the recommendations of the Noise Impact Assessment Rev 1 by ATP Consulting Engineers dated 23 November 2022.
- 2.7 The 2.4m high acoustic barrier as specified on Masterplan Sheet No. 8.0 by Raunik Design Group Architects dated 21/11/2022, must be constructed so that the RL at the top of the acoustic barrier is 2.4m high relative to the finished surface levels of the ground after the earthworks have been conducted.
- 2.8 The 2.2m high acoustic barrier as specified on Masterplan Sheet No. 8.0 by Raunik Design Group Architects dated 21/11/2022, must be constructed so that the RL at the top of the acoustic barrier is 2.2m high relative to the finished surface levels of the ground after the earthworks have been conducted.
- 2.9 As per the recommendations of the Noise Impact Assessment Rev 1 by ATP Consulting Engineers dated 23 November 2022, any acoustic barrier fencing must be built to comply with following:
- a) Department of Transport and Main Roads (TMR) Technical Specification Transport and Main Roads Specifications MRTS15 Noise Fences, dated March 2019; and
  - b) TMR Road Traffic Noise Management: Code of Practice, Chapter 7: Integrated Noise Barrier Design.
- 2.10 A minimum 1.8m high solid timber fence is to be provided on all side and rear boundaries for each relocatable dwelling site, prior to commencement of the use for each stage.
- 2.11 Prior to the construction of the fence required in condition 2.7 and 2.8 the applicant shall submit a suitable landscaping plan showing screening or softening of the acoustic barrier fence along the Bruce Highway in a manner to the satisfaction of Council which may require partial variation to the location of the acoustic barrier fence.
- 3.0 BUILDING**
- 3.1 Ventilation and mechanical plant must be located and designed so that prevailing breezes do not direct undesirable noise and odours towards nearby residential accommodation.

- 3.2 All air-conditioning units are not to be visible from the street or adjoining properties and are to be aesthetically screened.
- 3.3 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or create otherwise hazardous conditions.
- 3.4 Buildings are to be finished with external building materials and colours to reduce scale and bulk.

**4.0 CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN**

- 4.1 The development, including all buildings, access ways, car parks, and driveways must be designed and managed to incorporate the principles and recommendations of the Crime Prevention through Environmental Design – Guidelines for Queensland. The design and management must include, but not be limited to, the following:
  - a) Landscaping of all car parking areas and pedestrian and/or vehicular access ways must be suitable to enhance safety.
  - b) Pedestrian pathways between buildings and car parks must be generous in proportions with a minimum width of 1.2 metres, well-lit and provide continuous accessible paths of travel.
  - c) Internal and external lighting of toilets must be bright, vandal resistant and where toilets are open after hours, should illuminate in hours of darkness or be sensor/movement sensitive.
  - d) Any automatic teller machines or public telephones which are accessible after hours must be well lit with vandal resistant lighting and suitably positioned so as to permit maximum opportunities for natural surveillance from within the site and by external observers.
  - e) The approaches to all entrances and exits must have adequate visibility to enable patrons to look either in or out, prior to entering or exiting the development.

**5.0 LIGHTING**

- 5.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.

**6.0 EARTHWORKS**

- 6.1 A Development Permit for Operational Works (Earthworks) must be obtained prior to the commencement of earthworks onsite for each stage.
- 6.2 An application for Operational Works (Earthworks) must be accompanied by engineered design demonstrating compliance with the recommendations of a Geotechnical report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3798. Compaction test results are to be submitted to Council for its records.
- 6.3 The excavation and filling of the site shall be supervised and certified by the applicants Civil/Geotechnical Engineer. Certification confirming that the work undertaken on site will not cause adverse impact on any adjoining property. Copy of certification is to be submitted to Council prior to commencement of use.

- 6.4 The applicant shall provide an Acid Sulfate Soils Assessment Report and Management Plan complying with Planning Scheme Policy SC6.2.3 which includes the results of on-site testing.

**7.0 WATER INFRASTRUCTURE**

- 7.1 A Development Permit for Operational Works (Water Infrastructure) must be obtained prior to the commencement of work for water infrastructure.
- 7.2 The development site must be connected to WRC's water network prior to commencement of the use of the first stage.
- 7.3 An application for Operational Works relating to Water Infrastructure must be accompanied by engineering design drawings, detailed network calculations and certifications of the design, demonstrating compliance with WRC's Development Manual (current at the time of application) and this Decision Notice.
- 7.4 The applicant is to design and construct the extension and relocation of the existing DN100 water main clear of the of the intersection upgrades works at Lodge Road and the Bruce Highway.
- 7.5 The applicant is to design and construct a connection from WRC's existing DN450 water main via a new DN150 water main at the intersection of Lodge Road and the Bruce Highway, incorporating a connection into the relocated DN100 water main in this area.
- 7.6 The applicant is required to install a district water meter in accordance with Council Standard DWG W-0094 on the new connection to the new DN150 water main supply at the boundary of the development in Lodge Road.
- 7.7 All water infrastructure must be designed and constructed in accordance with WRC's Development Manual (or equivalent replacement document current at the time of development) or AS3500 or equivalent, prior to the commencement of use.
- 7.8 Water supply to the Lodge Road residents is to have minimal disruption during the construction of water supply for the development with periods of water disruption to be approved by Council in writing.
- 7.9 Prior to commencement of the use of each stage, the development must be connected to WRC's water supply network, using the newly constructed DN150 water main.
- 7.10 Each dwelling within the development must be provided with a sub-meter in accordance with WRC's Sub-metering Policy and the Queensland Plumbing and Wastewater Code, prior to occupation of the dwellings.
- 7.11 The design and construction of the internal water main network is to ensure that a ring supply is maintained during each stage of the development.

**8.0 SEWERAGE INFRASTRUCTURE**

- 8.1 A Development Permit for Operational Works (Sewer Infrastructure) must be obtained prior to the commencement of work for sewer infrastructure.
- 8.2 The development site must be connected to WRC's sewer network prior to the commencement of the use of the first stage.
- 8.3 All external sewerage infrastructure must be designed and constructed in accordance with WRC's Development Manual prior to commencement of the use.

- 8.4 An application for Operational Works (Sewer Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with WRC's Development Manual (current at the time of development) and this Decision Notice.
- 8.5 Sewerage infrastructure must be constructed to comply with S6 "Sewer Reticulation" of WRC's Development Manual, WRC's Standard Drawings and Water Services Association of Australia Sewerage Code of Australia or AS3500 or equivalent. Where a discrepancy or conflict exists between WRC's Development Manual and the Sewerage Code, the requirements of WRC's Development Manual will prevail.
- 8.6 The applicant is required to design and construct a new DN150 sewer rising main, connecting the development site to WRC's sewer main network at sewer pump station 13, located to the northwest of the development site at Eyles Road prior to the commencement of the first stage.
- 8.7 Prior to the commencement of use on the site, the applicant must lodge with Council, a civil engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all Sewer Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and Councils Development Manual or AS3500 or equivalent.
- 8.8 The applicant must design and construct an adequately sized private sewer pump station on the subject site, to service all flows created by the development prior to the commencement use. The design should consider and address items such as:
- a) Proposed Pump Station early warning system.
  - b) Chemical dosing.
  - c) A copy of any relevant EPA conditions.
  - d) Details of pump flow rates.
  - e) Provision of Wet Weather capacity.
  - f) Provision of emergency generator connection points for power outages.
  - g) Provision of bypass/extraction point.
- 8.9 The internal development is to be connected to the private sewer pump station prior to the commencement of the use of the first stage.
- 8.10 Each dwelling within the development must be connected to the internal sewerage network prior to the commencement of use of each dwelling.

**9.0 ACCESS AND PARKING**

- 9.1 A Development Permit for Operational Works (Access and Parking) must be obtained prior to the commencement of work for access and parking for each stage.
- 9.2 An application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with WRC's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 9.3 Pedestrian and vehicular areas must be appropriately delineated to ensure the safety of the site users.
- 9.4 All traffic areas indicated on Masterplan Sheet No. 8.0 dated 21/11/2022 by Raunik Design Group Architects, must be designed to comply with AS/NZ2890 / AS1428.

**10.0 STORMWATER AND FLOODING**

## Attachment 13.2.1.1 Conditions of Approval

- 10.1 A Development Permit for Operational Works (Stormwater) must be obtained prior to the commencement of work for stormwater for each stage.
- 10.2 An application for Operational Works (Stormwater) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with current versions of Queensland Urban Drainage Manual (QUDM), WRC's Development Manual, addressing upstream and downstream impacts and the requirements of this Decision Notice.
- 10.2 All site works must be undertaken to ensure that there is no increase in flood levels and/or frequency within the site or any downstream/upstream properties, for all events up to and including Q100.
- 10.3 All habitable dwellings must be constructed to a level not less than 300mm above the Defined Flood Level (DFL) or the Defined Storm Tide Event (DSTE) for the developed site.
- 10.4 The applicant must demonstrate that the Natural and Developed flows from adjoining properties are to be managed through the site and discharged to the nominated point of discharge.
- 10.5 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 10.6 An application for Operational Works (Stormwater) must be accompanied by an engineering report demonstrating:
- a) Compliance with the requirements of Whitsunday Regional Council Development Manual and QUDM.
  - b) Documentation to demonstrate stormwater design meets Australian Rainfall & Run-off (AR&R) and QUDM:
    - i. Critical duration assessment as per AR&R.
    - ii. Assessment against section 5.5.6 of QUDM – Minimising the risk of accelerated channel erosion.
    - iii. Assessment against QUDM section 9. Open Channels, Section 9.9 Use of rock in drainage channels.
    - iv. Model/map, both the location of new altered inflow inputs and boundary conditions.
    - v. Modelling showing the stormwater impact on the surrounding areas when the basins are overflowing.
    - vi. Stormwater Quality Management – Bio-basin, treatment etc.
- 10.7 The applicant is required to provide appropriately designed stormwater infrastructure where the outlet of the development's stormwater network discharges onto the Lodge Road, road formation.

### **11.0 ROADWORKS**

- 11.1 A Development Permit for Operational Works (Roadworks) must be obtained prior to the commencement of works for roadworks.

- 11.2 An application for Operational Works (Roadworks) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with the current versions QUDM (for Drainage works), WRC's Development Manual and this Decision Notice.
- 11.3 The applicant must design and construct the widening of the existing pavement on Lodge Road on the North side of the development site. The pavement design must be as per Intersection Concept Layout Plan DC006 VER2 by Arcadis, providing a carriageway with a width of 8m, plus 0.5m sealed shoulder on each side, on a 10m wide formation, to achieve the Roadway Classification of Rural Sub Arterial as detailed in Table D1.3 of Councils Development Manual (current at the time of application), prior to commencement of use of the first stage.
- 11.4 The applicant must undertake Flood Afflux mapping to determine stormwater upgrades to Lodge Road formation in accordance with QUDM, ensuring no worsening impacts to road users.

#### **12.0 ELECTRICITY AND TELECOMMUNICATIONS**

12.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to commencement of the use.

#### **13.0 BUSHFIRE PROTECTION PLAN**

13.1 The applicant is required to undertake all recommendations advised within the approved Bushfire Hazard Assessment Report and Management Plan by Rob Friend & Associates Pty Ltd version 02 dated 24 November 2022.

#### **14.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)**

- 14.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.
- 14.2 With the first Operational Works application, the applicant must submit an Erosion and Sediment Control Plan (ESCP) in line with IECA's Best Practice Erosion and Sediment Control guidelines, and including, as a minimum, the following:
1. ESC Report  
A site hazard assessment (ESC Report) is required to provide justification for the control measures. Components which should be included in the site hazard assessment include:
    - A. Erosion risk assessment calculations (RUSLE).
    - B. Identification of minimum sediment control – Type 1 2 or 3.

- C. Soil characteristics issues and methods of management in ESC and site rehabilitation (e.g., Sodic, or dispersive).
- D. Receiving environment characteristics.
- E. Initial staging issues/control.
- F. Sequencing control in line with staging.
- G. This information will allow council to assess the drainage controls based on design storm, erosion controls based on rainfall erosivity, and sediment controls based on soils loss rates.

2. ESC Plan

Submit three (3) erosion and sediment control plans showing the sequencing and staging of erosion and sediment controls. The three plans are as follows:

- A. Clear and grub.
- B. Bulk earthworks.
- C. Final levels
  - I. Which includes any remaining sediment controls and revegetation.

A separate page as part of the plans need to include:

- D. Erosion, sediment, and drainage measure as per design standard specification
- E. Appropriate design information – e.g., Length, width, depth, lining of chutes/energy dissipaters, etc.

3. ESC Strategy

The application needs to include an erosion and sediment control strategy dealing with the following:

- A. Contingency measures for specific/high risk activities or areas.
- B. Additional esc measures planned if expecting large rainfall event.
- C. Response strategy and actions to occur after a large rainfall event or unexpected variable.
- D. Specify clear roles and responsibilities for managing on-site ESC:
  - I. Implementation.
  - II. Inspecting.
  - III. Operations and maintenance.
  - IV. Review and amendments.
  - V. Reporting.

14.2 Erosion prevention and sediment control measures must be established so as to comply with the requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the Environmental Protection Act.

14.3 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.

14.4 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to

reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

- 14.5 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

**15.0 ENVIRONMENTAL HEALTH**

- 15.1 Waste and recycling facilities for the ancillary aspects of the development (sales office, restaurant, recreational centre, community shed) must be provided in accordance with the following provisions:

- a) Adequate waste containers must be provided to contain the volume and type of waste and recyclable matter generated by the development;
- b) Waste storage areas for waste containers must be constructed of a solid concrete base or acceptable equivalent; and
- c) Waste storage areas must be designed and constructed so it can be easily cleaned whilst ensuring that no waste or recyclable matter is released to the stormwater system or any waterway.

- 15.2 Maintenance and cleaning of waste containers must be carried out by a cleaning contractor or in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, water or onto unsealed road.

- 15.3 Ensure that all reasonable and practicable measures are taken to ensure that waste storage area is kept to a standard of cleanliness where there is no accumulation of:

- a) Waste, except in waste containers;
- b) Recycled matter, except in containers;
- c) Grease; or
- d) Other visible matter.

- 15.4 Waste and recycling facilities must be screened from all public roads.

**16.0 CATCHMENT AND LAND MANAGEMENT**

- 16.1 The applicant shall submit a with the first Operational Works application, a Vegetation Management Plan in accordance with Planning Scheme Policy SC6.2.6 that clarifies which trees will be removed and which trees will be retained as well as a tree protection zone and be generally as per the Vegetation Management/Vegetation Rehabilitation Scoping Plan BRM02\_VM/RSP by Urban Forest Concepts dated November 2022.

- 16.2 All vegetation species proposed for the landscaping of the development must come from Council's approved Planting species within PSP SC6.4.5.2.

**17.0 OPERATING PROCEDURES**

- 17.1 At the time of the commencement of the use, the applicant must operate a minimum of one (1) private bus service for residents of the development. The specifics of the bus service must be at a minimum:

- a) One (1) bus no smaller than a 22-seater mini-bus.
- b) The bus service must operate at least four (4) services per day (2 morning, 2 afternoon) between the site and Bowen.

- c) A bus route to service the primary and secondary bus stops located within the site and at least two fixed locations in Bowen.

**18.0 MISCELLANEOUS**

- 18.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au)

- 18.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 18.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 18.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Lodge Road or adjoining land unless written permission from the owner of that land and Council is provided.
- 18.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

**19.0 ADVISORY NOTES**

19.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

19.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

19.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

19.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

**19.5 General Safety of Public During Construction**

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

**19.6** Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

**19.7** All development infrastructure required to be provided in implementing this development approval is non-trunk development infrastructure as described under section 145 of the Planning Act 2016.

## ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

### 1. Application Summary

Proposal:	Development Permit for Material Change of Use (Relocatable Home Park - 402 Dwellings)
Landowner	Brampton Developments Pty Ltd
Property Address:	Lodge Road, Mount Gordon
Property Description:	L: 1 SP: 299220, L: 73 HR: 180
Area of Site:	33.77ha of total site area
Planning Scheme Zone:	Low-medium Density Residential Zone
Level of assessment	Code Assessable
Overlays:	Acid sulfate soils overlay code Bushfire hazard overlay code Coastal environment overlay code Environmental significance overlay code Flood hazard overlay code Infrastructure overlay code
Existing Use:	Vacant Land
Existing Approvals:	Nil
Public Notification:	Not Applicable
Submissions received:	Not Applicable
State referrals:	State Assessment Referral Agency (SARA) / Department of Transport & Main Roads (DTMR)
Infrastructure charges:	\$10,633,038.50

### 2. Site Details

#### 2.1. Location

The proposed development is located on Lodge Road Mount Gordon and adjoins the Bruce Highway between Africandar Road and Lodge Road.

#### 2.2. Zoning

The premises is zoned Low-medium Density Residential under the Whitsunday Regional Council Planning Scheme 2017 (v3.7).

#### 2.3. Site description

The site is mostly cleared and is currently vacant land. The site has a generally flat topography with limited undulation where natural flow paths pass through the site. Thicker vegetation exists in the north-west corner of the site where a State mapped Moderate waterway traverses the site. There is also a natural drainage line through the middle of the site draining towards the Bruce Highway.

### 2.4. Access

Access to the development will be from Lodge Road only. Lodge Road will be upgraded to a Rural Sub-Arterial standard as required by Table D1.4 of the Whitsunday Development Manual, due to the number of vehicle movements the development will generate. One (1) emergency access point to the Bruce Highway has been permitted by DTMR.

### 2.5. Surrounding uses

- North – Vacant land zoned Tourist Accommodation and Rural.
- East – Vacant Rural zoned land
- South – Rural Residential development in Brampton Drive and Seabreeze Crescent
- West - Rural land with small orchard, and telecommunication tower located in south-eastern corner of site.

## 3. Proposal Details

Council is in receipt of a development application for a development permit for a Material Change of Use for a Relocatable Home Park, consisting of 402 relocatable dwellings and ancillary uses. The development aims to capture a specific market focussing on the over 50's demographic. The overall development consists of the following elements:

- 402 relocatable dwelling sites
- Recreational Centre (containing a gym, bar, restaurant, pool, outdoor activity areas.
- Sales Office (containing board room and offices)
- Residents Workshop
- RV Washdown Facility
- Community Gardens / Mango Orchard
- Significant Parkland and Recreational Areas (dog park and approximately 2.3km of walking trails).

The applicant has also confirmed that the ancillary facilities listed above are for the exclusive use of residents of the relocatable home park.

The proposed relocatable dwellings are to be provided under the *Manufactured Homes (Residential Parks) Act 2003* and will appear to be permanent structures but will be relocatable. Three dwelling typologies are proposed, being a 2-bedroom, 3-bedroom and 3-bedroom plus shed option, with their specific details discussed further in the report. The development is proposed to be constructed over 7 stages with the majority of the larger construction elements occurring in the first stage. A development condition has been imposed requiring the applicant to undertake the development in accordance with the proposed staging order. An overview of the staging order is as followed:

STAGES	DWELLINGS	OTHER
S1	53	Entry, S. Office, Pump Station, R. Centre, Basin 1, 2 and 3, C. Park, Noise Barrier, Fence, Lodge Rd. Works, Bruce Hwy Works, Mango Crop
S2	74	
S3	33	
S4	67	North Park
S5	64	Recreation Park
S6	67	
S7	44	Men's Shed/Comm Garden, East Park, South Park

To service the development with water infrastructure, the applicant will be required to supply a new water main to connect into Council's existing bulk water main in the Bruce Highway road reserve at the intersection of Lodge Road. In relation to the supply of sewer infrastructure, the applicant will be required to construct and connect a new sewer rising main into a Council pump station approximately 3km back towards the Bowen township at Eyles Road. All water and sewer infrastructure inside of the development site will be privately owned and operated. An assessment of the supply of reticulated services for the development is provided within the Infrastructure Code assessment further in this report.

Due to the proposed number of dwellings and the current unsealed rural standard of Lodge Road, the development triggers an upgrade of Lodge Road to the Rural Sub-Arterial standard as required by Table D1.4 of the Whitsunday Development Manual. As this infrastructure is being provided to Council's Development Manual standard, ownership of the newly constructed road will come to Council. Specifics in relation to Lodge Road are within the Transport and Parking Code assessment.

The development site is approximately 7.5km from a shopping centre in Bowen. The applicant proposes to supply a minimum 22-seater minibus, providing at least 4 services a day to two fixed locations in Bowen to ensure future residents have convenient access to the services and facilities required to support them.

#### 4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

##### 4.1. State Assessment and Referral Agency (SARA)

The Application was referred to SARA for the following matters of state interest:

- Material Change of Use within 25m of state-controlled road;
- Material Change of Use within 100m of state-controlled road intersection;
- Development application that exceeds the threshold stated in Schedule 20.

Conditions of approval issued by the State Assessment Referral Agency (SARA) have been included as Attachment 13.3.4.6 to this report (intersection upgrade Lodge/Bruce Highway).

#### 4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

##### State Interest – Water Quality

A Site Based Stormwater Management Plan has been provided to support the development application. The report demonstrates the development will achieve the required water quality objectives of the SPP. Conditions of approval have been imposed to ensure the required works are carried out to the satisfaction of Council.

#### 4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday (MIW) Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan and an assessment against the relevant Desired Regional Outcomes is provided:

##### Strategic directions – Sustainability, Climate Change and Natural Hazards

The development site is subject various natural hazards. Supplementary reporting supplied in the application material sufficiently demonstrates that the development appropriately responds and mitigates the identified site hazards.

##### Strategic directions – Environment

The whole site is zoned for urban purposes in the Planning Scheme which enables the whole site to be developed. Whilst some areas of the site are proposed to be retained in a natural state, all parts of the site proposed for urban development will be completely cleared. Council have provided a development condition that requires the applicant to supply a Vegetation Management Plan in accordance with Planning Scheme Policy SC6.2.6 that clarifies which trees will be removed and which trees will be retained as well as the establishment of a tree protection zone. The Vegetation Management Plan is to be supplied with the first operational works (OPW) application.

##### Strategic directions – Regional Landscapes

Not Applicable.

##### Strategic directions – Natural Resource Management

Not Applicable.

### Strategic directions – Strong Communities

The region is made up of many local communities, each with its own unique character and identity. The proposed development is generally consistent with the Planning Scheme Strategic Framework and zones and will provide for a medium density residential development, targeting a specific age demographic of over 50's. The development intends to provide the bulk of resident's community needs on-site by providing internal supporting facilities in the form of a gym, bar, restaurant, pool, community workshop, community gardens and recreational parks. Access to external commercial and community facilities will be aided by the provision of a 22-seater minibus, offering daily trips into the Bowen township.

### Strategic direction – Managing Growth

The development site is defined within the Rural Living Area of the MIW Regional Plan. This is due to the Rural Residential node that is adjacent to the site. Rural Residential areas are generally located on the fringes of the urban footprint and are often well positioned for urban infrastructure. The intent of the Managing Growth Strategic Direction is to provide a consistent settlement pattern whereby Rural Residential development occurs on the peripheries of urban areas which will facilitate better accessibility to and the natural extension of infrastructure, equating to the cost-effective provision of infrastructure and services. The proposed development furthers this strategic direction by providing infrastructure extensions closer to the Rural Living Area node consisting of Africandar Road and surrounds.

### Strategic direction – Urban Form

Built form should respond to the region's climate with tropical design principles incorporated into development. A significant landscaping concept was supplied in support of the application. The landscaping concept provides an overview of the proposed vegetation species from Council's approved tree species list, that demonstrates a responsiveness to the climate of the area and incorporates recommendations from the supplementary bushfire hazard assessment and management plan.

### Strategic direction – Infrastructure and Servicing

Any growth in the region will inevitably add pressure to existing infrastructure networks. The proposed development warrants the extension of Council reticulated infrastructure to service the development. The proposed servicing of the development has been supported by engineering reporting that has been accepted by the relevant infrastructure directorates.

### Strategic direction – Transport

Establishing a more compact urban form will improve the effectiveness and efficiency of transport. It is important that the region recognises, protects and manages major transport corridors. The proposed development will place an additional traffic load on the existing intersection with Lodge Road and the Bruce Highway. To address the impact generated by the development, conditions of approval have been imposed by SARA to upgrade the intersection. Conditions have also been imposed by Council in relation to the upgrade of the section of Lodge Road impacted by the development.

### 4.4. Whitsunday Regional Council Planning Scheme, 2017

#### 4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

*Note: The Strategic Framework is not applicable to code assessable development.*

#### 4.4.2. Strategic Intent

The development is for an urban residential use in a zone that is intended to support urban residential uses. Therefore, the proposed development complies with the Scheme's Strategic Intent.

#### 4.4.3. Overlay Codes

##### Acid Sulfate Soils Overlay Code

The site is identified within the Acid Sulfate Soils Overlay, having land at or below 5m AHD and land above 5m AHD and below 20m AHD. Council's Information Request did request an Acid Sulfate Soils Assessment Report and Management Plan in accordance with Planning Scheme Policy (PSP) SC6.2.3, however the applicant has requested that this report is supplied at OPW stage. Therefore, a condition of approval to supply the report in accordance with PSP SC6.2.3 has been imposed, to be supplied with the first OPW application.

##### Bushfire Hazard Overlay Code

The development site is not located within the Bushfire Hazard Overlay however the application has been supported by a Bushfire Hazard Report and Management Plan by Rob Friend & Associates Pty Ltd. The report provides an assessment of the on-site and surrounding vegetation types and provides recommendations on bushfire mitigation for the ultimate development. A condition of approval has been applied that requires the development to be undertaken in accordance with the recommendations of the report.

##### Coastal Environment Overlay Code (Storm Tide Inundation)

Storm tide inundation is mapped in the south-eastern corner of the site. The applicant has proposed this area as parkland and will have a lower finished level than the residential aspects of the development. The afflux mapping presented in the Flood Hydraulic Impact Assessment by Arcadis demonstrates that the residential aspects are outside of the identified flood impacted areas. The development has overcome the storm tide inundation by ensuring all habitable dwellings are outside of the mapped inundation area. Further details regarding flooding are provided in the Flood Hazard assessment.

##### Environmental Significance Overlay (ESO) Code

The site is subject to the ESO on the northern and southern boundaries of the site. The ESO is following mapped waterways that travel through the north-western and south-eastern sections of the premises. An Ecological Assessment in accordance with PSP SC6.2.5 – Ecological Assessment Report by Urban Forest Concepts has been provided in support of the application. Field survey work undertaken for the report identifies that the site is historically cleared and has vegetation predominantly comprising of a

maintained open paddock with scattered trees. The field work did identify some minor distributions of juvenile regrowth in the north-western and southern property extents.

Importantly, existing vegetation types were all recorded as 'Least Concern' under the *Vegetation Management Act 1999* and as the development is for an urban purpose in an urban area, clearing of the native vegetation is exempt from assessment in accordance with Schedule 21, Part 2, s2(g)(i) of the Planning Regulation 2017. This exemption also applies to any areas of mapped 'essential habitat' under the State vegetation layers for the site. Further, it was found that no threatened flora species or marine plants were identified within the field work.

In summary, it can be concluded that with the guidance provided by the Ecological Report by Urban Forest Concepts, the proposed development has primarily utilised existing disturbed and fragmented areas for the bulk of the construction elements and areas found to be 'juvenile regrowth' identified in the north-western corner of the site will be left relatively undisturbed. To remove any doubt a condition has been imposed for the applicant to supply a Vegetation Management Plan in accordance with PSP SC6.2.6 that clarifies which trees will be removed and which trees will be retained, as well as the provision of a tree protection zone, to be submitted with the first OPW application. The development therefore satisfies the requirements of the ESO.

### Flood Hazard Overlay Code

A Flood Hydraulic Impact Assessment by Arcadis was supplied to confirm the flooding extents throughout the development site. The report identifies that the site is subject to flow paths that traverse through the site from upstream catchments.

The applicant proposes to undertake bulk earthworks, including cut and fill operations to provide suitable servicing, drainage and flood free areas for the residential aspects. The extent of the major drainage features include:

- Creation of Channel 1 which takes an existing flow path through the site and widens to a 24m channel.
- Creation of Channel 2, being a 6m channel which traverses the southern boundary of the site, eventually linking with Channel 1 and the legal point of discharge being an established creek that goes along the rear of properties on Lorikeet Crescent.
- Creation of Channel 3, a 5m channel which borders the western boundary of the site, travelling south to connect to Channel 2.

The report advises that *the proposed works has been formulated in a manner to respond to the known flood constraints of the property and the objective is to maintain natural hydraulic characteristics as much as practically possible.*

TUFLOW Modelling at 50% and 1% AEP was then undertaken to compare existing and developed scenarios. Importantly, the report advises:

*Results from the model were assessed for peak water surface level and peak water velocity afflux between the existing and developed scenarios. This exercise has exhausted a range of flood scenarios which demonstrate:*

- *The extent of flood prone land under existing and developed conditions.*

- *The proposed earthworks do not cause significant adverse impacts to water surface levels when compared to the existing case to external properties.*
- *Velocity impacts are minor in magnitude and total resultant value and can be considered negligible in nature.*
- *There are no identified changes to flood behaviour to external properties, that is anticipated to cause any loss of enjoyment of that land, potential damage or an actionable nuisance.*

The supplementary hydraulic assessment has been accepted and demonstrates compliance with both the Flood Hazard and Coastal Environment (Storm Tide) Overlay Codes.

#### Infrastructure Overlay Code (Road Noise Corridor & Bulk Water Supply Buffer)

The development has been supported by a Noise Impact Assessment by ATP Consulting. Road noise modelling was undertaken outside the development site by the consultant from 15 to 26 July 2022. The results of the noise modelling indicate that without noise mitigation measures the façades and private open spaces of the future dwellings on the proposed relocatable home sites will be impacted by traffic noise, which is a non-compliance with State benchmarks. The report then identifies mitigation measures to demonstrate compliance with the relevant benchmarks, which inform conditions of approval to be imposed. Recommendations include:

- A 2.4m high noise barrier fence along the eastern boundary of the proposed relocatable home park. The 2.4m high noise barrier must be constructed so that the RL at the top of the noise barrier is 2.4m high relative to the finished surface levels of the ground after the earthworks have been conducted.
- A 2.2m high noise barrier fence is to be constructed along the northern and eastern boundary of homesites 248 to 253 nearest the Bruce Highway. The 2.2m high noise barrier must be constructed so that the RL at the top of the noise barrier is 2.2m high relative to the finished surface levels of the ground after the earthworks have been conducted.

The above recommendations have been utilised as development conditions and satisfy the benchmarks of the overlay.

The development is also within proximity to Council's bulk water main on the opposite side of the Bruce Highway. The development achieves compliance with the Acceptable Outcome (AO) by ensuring all dwellings are setback over 20m from the bulk water main. All dwellings are approximately 75m away from the bulk water main.

#### 4.4.4. Low-medium Density Zone (LMDZ) Code

The development is considered to achieve the intent of the LMDZ. The purpose of the LMDZ code is to provide for a range and mix dwelling types, including dwelling houses and multiple dwellings supported by community uses and small-scale services and facilities that cater for local residents. The proposed development provides three different dwelling typologies, as well as a range of supporting uses and small-scale services that will solely service residents within the park, such as:

- Recreational Centre (containing a gym, bar, restaurant, pool, outdoor activity areas).

## Attachment 13.2.1.2 Planning Assessment Report

- Sales Office (containing board room and offices)
- Residents Workshop
- RV Washdown Facility
- Community Gardens / Mango Orchid
- Significant Parkland and Recreational Areas (dog park and approximately 2.3km of walking trails).

In terms of the mix of dwelling types, the development proposes three typologies of 2 and 3-bedroom options, all of which are provided on lots ranging from 377m<sup>2</sup> to 507m<sup>2</sup> in size, which is generally consistent with the zone, achieving a low to medium residential density. Given the development intends to only provide the ancillary services listed above to residents of the park, the park achieves providing limited business and community uses that directly support the day to day needs of the immediate community. This benchmark is furthered by the provision of a minimum 22-seater shuttle bus, that will provide additional support to park residents that can't be gained from the ancillary on-site services.

The development achieves a site density of 12 dwellings per hectare (dw/ha) which is below the acceptable outcome of the Relocatable Home Park and Tourist Park Code. The development also achieves a substantial amount of open space for residents in the form of community gardens, orchids and parks. The park layout is provided in a grid pattern with easily identifiable pedestrian pathways to the recreational areas and community uses. Coupled with the shuttle bus, the development achieves compliance with Overall Outcome 3(g), providing a scale, density and layout that:

- Is well connected to Bowen township;
- Provides internal walkable neighbourhoods that are connected to open space, recreation areas and community services; and
- Provides transport accessibility to Bowen and surrounds.

All proposed dwelling typologies are single storey and no proposed structures exceed 12m in building height. The landscaping concept provided demonstrates that the internal streetscape and recreation areas will set its own unique character, providing a positive contribution to the character of the park and surrounds. Residential amenity for the surrounding development will be protected through the employ of extensively landscaped communal open space areas that border the rural residential development directly south of the site. To touch further on the open space networks and pedestrian movement, the applicant has provided a pedestrian movement plan that demonstrates a significant amount of connectivity to the different areas the park offers, with all pathways providing access to the 11.1ha of communal open space throughout the site.

The supporting material in the form a Traffic Impact Assessment sufficiently demonstrates the development can be supplied with an appropriate level of transport infrastructure, both within and external to the site. External to the site, the applicant proposes to upgrade Lodge Road to the Rural-Sub Arterial standard from Council's Development Manual due to a potential for over 4000 vehicle movements per day at ultimate development. The upgrade of Lodge Road will also require an upgrade to the Lodge Road intersection, which has been conditioned within the SARA response in Attachment 13.3.4.6. Internal roads within the development have been demonstrated as fit for purpose, with swept-path templates confirming a standard sedan towing a caravan (total length being 14.1m) can

navigate the internal roads without conflict. Additional specifics on traffic are provided in the Transport and Parking code assessment.

A supplementary Engineering Services Report identifies the supply of reticulated water and sewer infrastructure, as well as stormwater and transport infrastructure for the development. In relation to stormwater, the report confirms that both stormwater quality and quantity will be managed through the site using a combination of a pit and pipe drainage network and stormwater bio-retention basin areas. Stormwater that comes from the upstream catchments will be managed through the site via three drainage corridors that lead to the existing lawful points of discharge being the Bruce Highway and Lodge Road. The proposed solution for stormwater quantity and quality have been accepted, with detailed design to be supplied at OPW stage.

Being an urban development, the use necessitates the supply of reticulated water and sewer infrastructure. In relation to the supply of water, the development proposes to connect to Council's bulk water supply main within the Bruce Highway road reserve, with infrastructure extensions required from the site to the main. Development conditions have been imposed that provide the pathway for the supply of water, subject to Council's requirements. The site is not in close proximity to existing sewer infrastructure and therefore the development necessitates an extension of sewer infrastructure to service the development, which will ultimately connect to an internal sewerage pump station to supply sewer to individual dwelling sites. The closest external sewer main to service the development is Sewer Pump Station 13, located approximately 3km to the northwest of the development site at Eyles Road. The details around the supply of reticulated services are provided in the Infrastructure Code assessment, however it is important to highlight that the development is supplying the infrastructure solely to service itself and is therefore non-trunk infrastructure in accordance with s145 of the Act.

To summarise, the development demonstrates compliance with the purpose and overall outcomes of the LMDZ by providing urban residential development that will be supplied with the full range of urban services including roads, stormwater, electricity, water and sewer infrastructure.

#### 4.4.5. Development Codes

##### Relocatable Home Park and Tourist Park Code

The development is considered to achieve the purpose and intent of the Relocatable Home Park and Tourist Park Code, providing high quality services and facilities to support residents' needs, at a scale and intensity that is compatible with the LMDZ.

The first AO of the code requires that any relocatable home park is within 1km of a centre zone or within 400m of a public transport bus stop. The site has no access to a local bus stop in the vicinity and is not within 1km of a centre zone. Therefore, the applicant must demonstrate compliance with the related Performance Outcome (PO), whereby the residents of the development must have convenient access to:

- a) Tourist attractions;
- b) everyday commercial, community and recreation facilities; and
- c) public transport services.

The applicant acknowledges that the development is unable to comply with the AO and has sought to provide a performance-based solution in the form of a minimum 22-seater bus, which will provide residents access to tourist attractions and other commercial and community services in the Bowen township. Development conditions have been imposed to support compliance, with a minimum 22-seater bus required from commencement of the use. The bus will be required to operate at least four (4) services per day (2 morning, 2 afternoon) between the site and the Bowen township, providing a bus route to service the primary and secondary bus stops located within the site and at least two fixed locations in Bowen. The proposal also has various internal ancillary uses that will also offer residents exclusive access to community and recreational facilities, including an ancillary food and drink outlet. Ultimately, the combination of ancillary uses and the mini-bus service, offers convenient access to the services and facilities required to support residents' needs.

The applicant has sought an additional performance outcome in relation to solid fencing to be provided along all adjoining residential zones and uses. Fencing is provided along the full length of the eastern boundary adjoining the Bruce Highway. The southern boundary adjoins premises within the rural residential zone and the western boundary adjoins an accommodation activity in the form of a dwelling house. Providing solid fencing along the southern boundary could be problematic for flood mitigation as the boundary traverses the legal point of discharge which is a Q100 inundation area. Therefore, the applicant proposes to keep the natural bushland aesthetic as seen in the landscape concept and rely on the setbacks to the development to uphold residential amenity. The setback achieved is approximately 120m with a landscaped bio-retention area and significantly vegetated drainage corridor between the rear boundaries of relocatable dwellings and rear boundaries of dwellings on Lorikeet Crescent. The PO is considered to have been achieved.

Due to the development targeting an over 50's population, a children's playground is not necessary. Instead, the proposal offers communal space within two recreational buildings in separate locations which is included in the provision of 11.1ha (33.1% of the site) of communal open space. It is considered that the supply of communal open space will meet the needs of the over 50's residents.

Through the employ of a Traffic Impact Assessment, the applicant has successfully demonstrated that the design of the development appropriately caters for internal traffic movements, external traffic movements from the site and pedestrian connectivity throughout the site. Further specialty reporting accepted by Council also establishes the development can be serviced with reticulated water and sewer services.

In terms of site density, the development achieves a total density of 12.02dw/ha over the 33.42ha site, well beneath the 30dw/ha benchmark from the code. The proposal offers 3 housing typologies in the following configurations:

#### *2-bedroom Dwelling*

- Lot area – 377m<sup>2</sup>
- Gross Floor Area (GFA) – 168m<sup>2</sup>
- Depth – 29.0m

- Width – 13.0m
- Single storey
- Front setback – 5.015m
- Side boundary setback – 1.125 (to eave)
- Rear boundary setback – 3.640 (to eave).

*3-bedroom Dwelling*

- Lot area – 377m<sup>2</sup>
- Gross Floor Area (GFA) – 170m<sup>2</sup>
- Depth – 29.0m
- Width – 13.0m
- Single storey
- Front setback – 4.7m (to eave)
- Side boundary setback – 0.7m (to eave)
- Rear boundary setback – 3.810m.

*3-bedroom Dwelling + Shed*

- Lot area – 507m<sup>2</sup>
- Gross Floor Area (GFA) – 224m<sup>2</sup>
- Depth – 39.0m
- Width – 13.0m
- Single storey
- Comes with 6x16m attached garage
- Front setback – 5.1m (to eave)
- Side boundary setback – 0.7m (to eave)
- Rear boundary setback – 5.4m.

*Note: Setbacks listed above do vary between boundaries, however only the minimum setbacks have been listed.*

Housing typologies have sought performance solutions also accepted by Council. The AO required home sites to have 1.5m side and rear boundary setbacks as well as a 3m front setback. The proposal offers three housing typologies all with front and rear setbacks greater than 3m. Performance solutions are sought for the side boundary setbacks, as each dwelling typology has at least one side boundary beneath the AO requirement. The intent of the benchmark is to ensure privacy between dwellings and the applicant proposes a solid screen fence on all side and rear boundaries. A condition of approval has been imposed requiring a 1.8m solid screen fence on all side boundaries, achieving a reasonable level of privacy and separation between dwellings.

Sales Office Code

The proposal provides a sales office at the front of the development site, next to the entry from Lodge Road. The office is located with its own parking and is completely separated from any relocatable dwellings, ensuring residential amenity is upheld. The development shows four offices each with approximately 45-50sqm floor space and a room for meetings and storage. The applicant advises approximately four staff will utilise this office. The layout identifies toilets are provided within the building for staff and 9 parking spaces

are provided in the parking area adjacent the building, well more than the code's requirement.

### Excavation and Filling Code

The proposal will require cut and fill more than 1.0m relative to the natural ground level to cater for gravity led stormwater solutions and the raising of the development footprint to resolve potential flooding issues. The Engineering Services Report by Arcadis demonstrates that the earthworks to be carried out can be completed in a manner that:

- does not cause environmental harm;
- does not impact adversely on visual amenity or privacy;
- maintains natural landforms as far as possible.

Detailed design at OPW stage will inform the suitability of site material, potential acid sulphates, proposed earthworks extents and overall site stability. However, as no part of the site exceeds 15%, it is not envisaged that there will be any issues with land stability. The development will contain retaining walls greater than a meter, however their design will be subject to engineering compliance under a future building works approval.

### Infrastructure Code

The development requires connection to Council's reticulated water and sewer services. As this infrastructure is serving only this development, the infrastructure is defined as non-trunk infrastructure in accordance with s145 of the *Planning Act 2016*. To support the proposed infrastructure arrangement, an Engineering Services Report by Arcadis provides the basis for Council's development conditions.

### *External Infrastructure (Water)*

The applicant undertook a water network assessment to determine the best location to connect to the reticulated network. Three scenarios were modelled:

- Existing scenario, no changes to the model.
- Developed scenario 1 (1502 EPs added to the model), investigating connection to the existing DN100 reticulation main at the corner of Lodge Rd and Bruce Highway.
- Developed scenario 2 (1502 EPs added to the model), investigating using a DN150 connection to the DN450 trunk main within Bruce Highway.

The modelling concluded with only Developed Scenario 2 achieving Council's minimum pressure of 22m and maximum pressure of 80m under normal flow conditions and achieving the required fire flow. The calculations provided for the model and the projected development loading figures have been accepted and development conditions have been imposed that ensure connection to Council's satisfaction.

The applicant will be required to relocate the existing DN100 reticulation main in Lodge Road into the verge of the required Rural Sub-Arterial road upgrade to facilitate the new DN150 water main. A condition of approval has been imposed to ensure water supply to the Lodge Road residents is to have minimal disruption during the construction of water supply for the development with periods of water disruption to be approved by Council in writing.

### *Internal Infrastructure (Water)*

Internal water connections to each dwelling will be completed under individual plumbing permits. The applicant is required to install a district water meter in accordance with Council's Standard drawing W-0094 to the new DN150 water main supply at the boundary of the development in Lodge Road for water consumption volumes to be accurately accounted for the entire development site. Each dwelling within the development must be provided with a sub-meter in accordance with WRC's Sub-metering Policy and the Queensland Plumbing and Wastewater Code, prior to occupation of the dwellings.

An additional condition has been included requiring the applicant to design and construct the internal water main network to ensure that a ring supply is maintained during each stage of the development. This condition ensures consistent pressures in Council's infrastructure are maintained during the construction of water infrastructure for each stage of the development.

### *External Infrastructure (Sewer)*

The applicant identified that there were no reticulated sewer services in the locale. Council's Information Request advised that Council's preferred option for servicing the development with reticulated sewer was for a sewer connection to the Sewer Pump Station 13 (SPS13) at Eyles Road. This solution requires the applicant to undertake the construction of a new DN150 sewer rising main approximately 3km north-west to SPS13 at Eyles Road. Detailed design for the construction elements will be provided at future OPW stage. Development conditions have been provided that ensures the applicant constructs the sewer infrastructure in compliance with S6 "Sewer Reticulation" of WRC's Development Manual, WRC's Standard Drawings and Water Services Association of Australia Sewerage Code of Australia.

### *Internal Infrastructure (Sewer)*

The applicant acknowledges that the staging of development will result in lesser initial sewage flow rates. The applicant has suggested the option of potable water loading of outbound sewage however this has not been accepted, with chemical dosing the preferred method of resolving lesser flow rates. Development conditions have been provided that ensure the applicant designs and constructs an adequately sized private sewer pump station to service all flows created by the development prior to the commencement use. The design of which should consider and address items such as:

- a) Proposed Pump Station early warning system.
- b) Chemical dosing.
- c) A copy of any relevant EPA conditions.
- d) Details of pump flow rates.
- e) Provision of Wet Weather capacity.
- f) Provision of emergency generator connection points for power outages.
- g) Provision of bypass/extraction point.

Individual plumbing permits will be required for each dwelling. Conditions of approval ensure that each relocatable dwelling and internal facility is connected to the private sewer pump station prior to the commencement of the use of the first stage.

### *Stormwater Infrastructure*

A Site Based Stormwater Management Plan (SBSMP) by Arcadis has been supplied in support of the development. The report advises that stormwater will maintain the existing lawful points of discharge being the Bruce Highway at the south of the site and Lodge Road at the north. An internal pit and pipe drainage system will be established to safely capture and convey runoff to downstream treatment basins prior to the release of runoff to the legal point of discharge. External catchments will continue to drain through the development site. The applicant advises that *'the northern catchment will drain south east to Lodge Road. The western catchment will drain through the drainage corridor through the site and the southern catchments will drain along the southern border of the site directed towards the Bruce Highway.'* External catchments that drain through the site will be captured in three proposed drainage corridors through the site. Modelling undertaken by the applicant for the proposed drainage solution demonstrates that *'there is no major increase in median discharge flow rates being directed off-site to existing infrastructure for 63.2% AEP events to 1% AEP events in accordance with the Queensland Urban Drainage Manual (QUDM) and Australian Rainfall & Run-off 2019 (ARR2019).'* The proposed drainage solution has been accepted and conditions of approval have been included to ensure compliance with QUDM and Council's Development Manual, with detailed design to be provided at OPW stage.

In relation to stormwater quality during operation of the development, the applicant has demonstrated that a specially tailored treatment system using bio-retention areas will be required to meet the pollutant removal targets of Council during the operational phase of the proposed park. MUSIC modelling provided with the development application confirms that the development will achieve operational water quality objectives set by Council Stormwater Quality Guideline and the SPP. All stormwater quality controls and devices to be utilised within the development will be privately owned and operated. The SBSMP has been accepted by Council and development conditions have been imposed to ensure compliance.

A further OPW permit will be required for Erosion & Sediment Control (ESC) during the construction phase of the development. Conditions of approval have been included that require the applicant to supply Council with a site hazard assessment (ESC Report), the submission of three (3) erosion and sediment control plans showing the sequencing and staging of erosion and sediment controls which will tie into an erosion and sediment control strategy. The specifics of each plan are detailed within the conditions of approval.

### Landscaping Code

The proposal is supported by two reports that contribute the assessment of the Landscaping code. A Basic Ecological Site Assessment prepared by Urban Forest Concepts confirms that vegetation within the primary development footprint is vegetation that can be lawfully cleared in accordance with the Planning Regulation 2017 and provides areas for vegetation retention and rehabilitation.

A Landscaping Concept Plan by Byrns Lardner Landscape Architects is provided to support the proposal. Landscaping is proposed in abundance throughout the site, achieving 12.36ha (36.6% of site area) dedicated to landscaping placements. Heavy focus for landscaping is provided in the existing low-lying areas around the extremities of the site, within the proposed drainage corridors and bio-basins. Low-impact walking trails

are proposed within the retained vegetation area in the north-western section of the site for residents' enjoyment. Additional trails are provided along all drainage corridors and parkland areas, ensuring residents can enjoy the bushland aesthetic the development proposes to provide. All vegetation species to be provided throughout the development have been conditioned so that they are selected from Council's approved Planting species within PSP SC6.4.5.2.

It is considered that the proposed landscaping for the development is provided in a manner which is consistent with the desired character and amenity of the Whitsunday region.

Transport and Parking Code

All proposed internal parking areas have been conditioned to comply with AS1428 (Equal Access) and AS2890 (Parking facilities). Due to the internal road network being privately owned and maintained, the requirement to provide internal roads in accordance with the WRC Development Manual standard is not applicable. As such, the applicant has opted for a lesser standard due to the low-speed internal traffic environment specific to the proposed use. The Traffic Impact Assessment (TIA) by SLR provided with the application sufficiently demonstrates that despite a deviation from the Development Manual standards, the internal road configuration is appropriate for the development. This has been presented through the employ of various swept-path templates for typical vehicle typologies that will utilise the development, with the largest being a standard sedan towing a caravan (total length being 14.1m) without conflict. Further templates provided demonstrate a garbage truck (MRV) and minibus can both successfully navigate the development without conflict. The configuration of the internal private street hierarchy is as followed:

- Boulevard Road – median separated 17m cross-section with footpath located in one verge.
- Entry Road – undivided 11m cross-section with footpath located in one verge.
- Feeder Street – undivided 10m cross-section with footpath located in one verge.

The internal private street network has been designed to passively reduce traffic speeds in line with PO8 and AO8.1 of the Relocatable Home Park and Tourist Park Code and has been accepted by Council as being 'fit for purpose' for the proposed development.

The car parking provision required for the development is shown in the table below:

Land Use	Yield	Car Parking Rate	Requirement
Relocatable Home Park	402 home sites (dwellings)	1 space van/tent/cabin site (adjacent to site)	402 spaces
		1 visitors space per 4 van/tent/cabin sites	101 spaces
<b>Total</b>			<b>503 spaces</b>

Each individual home site will be provided with a minimum single car garage, achieving the 402-space requirement. The TIA advises that:

*'The acceptable solution for the 101 visitor spaces is proposed to be satisfied by a combination of on-street and off-street parking located throughout the site. The on-street component is comprised of formalised spaces as well as parking that is readily possible within the road pavement. The minimum internal street pavement width throughout the development is 6.5m which is sufficient to accommodate two effective lanes of travel. One*

*of these lanes could be for car parking and this would be reasonable given the forecast low traffic volumes and speeds.'*

It is accepted that due to the low-speed traffic environment (generally 10km/h in shared zones), the proposal provides sufficient space for additional on-street parking for visitors. Notwithstanding on-street parking availability, the proposal also provides for 49 designated and line-marked parking spaces throughout the site. Further parking availability for visitors can be seen in the frontages of the 3-bedroom Dwelling + Shed typology, that has a space of 5.4m to the shed which provides reasonable space for a standard sedan. Parking requirements for the development are satisfied.

Due to the potential number of vehicles generated by the ultimate development (4000+vpds), the external access from Lodge Road requires an upgrade to the Rural Sub-Arterial standard from Council's Development Manual Table D1.4. The applicant has accepted this standard and provided preliminary engineering design for Lodge Road and the intersection for the Bruce Highway. Notably, the applicant will be required to undertake a 2.5m resumption on either side of the road to fit the required 25m of road reserve associated with the Rural Sub-Arterial standard. The applicant has not advised how they will undertake this process; however, a pathway exists for the taking or purchasing of land for planning purposes under s263 (1)(b) of the *Planning Act 2016*.

#### **5. Public Submissions**

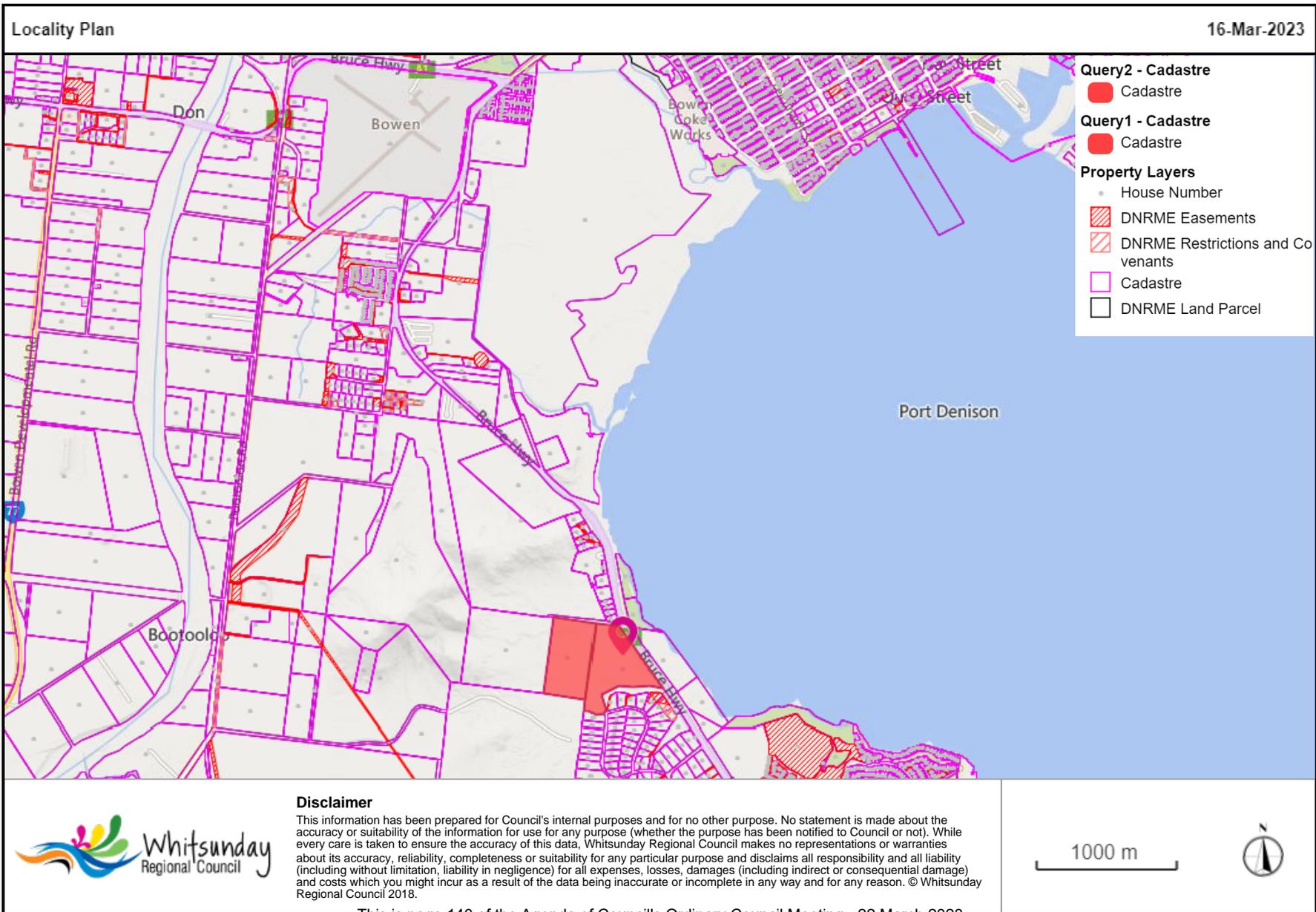
While a submission raising issue with aspects of the proposal has been received. However, as the application is Code Assessable the submission does not attract third party appeal rights.

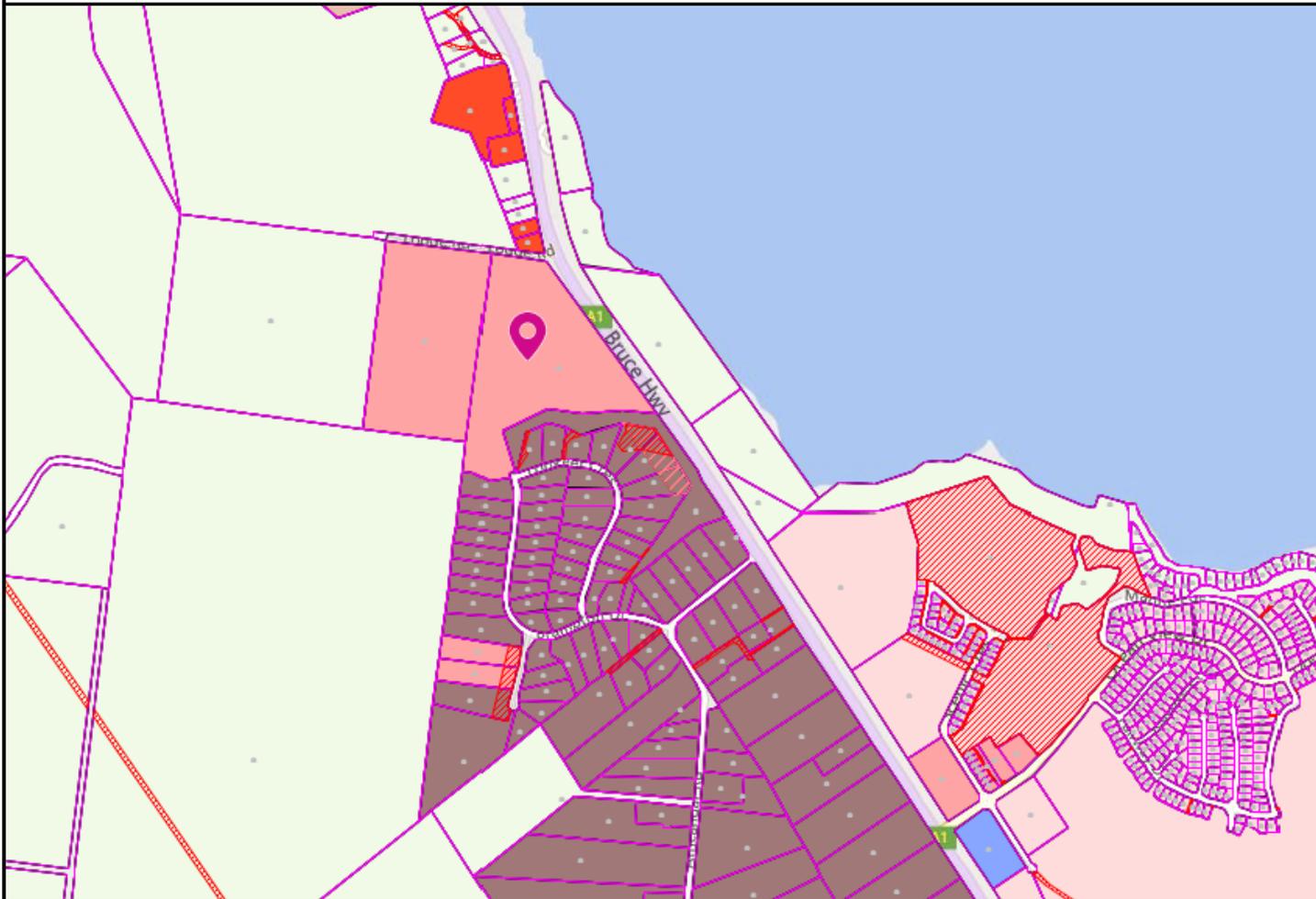
## 6. Infrastructure Charges

### 6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Adopted Charge	
MCU	Accommodation (long term)	200	\$21,912.60 for each relocatable dwelling site for 2 or less bedrooms	\$4,382,520.00	
MCU	Accommodation (long term)	202	\$30,677.65 for each relocatable dwelling site for 3 or more bedrooms	\$6,196,885.30	
MCU	Commercial (office)	415.3m2	\$153.40	\$63,707.02	
MCU	Places of assembly	1,798.4m2	\$76.75	\$138,027.20	
<b>Total Adopted Charge</b>				<b>\$10,781,139.52</b>	
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
Existing lawful use	Residential – 3 or more bedroom dwelling house	2	\$30,677.65	100%	\$61,355.30
MCU	Commercial (office)	415.3m2	\$153.40	43%	\$27,394.02
MCU	Places of assembly	1,798.4m2	\$76.75	43%	\$59,351.70
<b>Total Credit</b>				<b>\$148,101.02</b>	
<b>Total Levied Charge</b>					<b>\$10,633,038.50</b>
<b>Total Levied Charge – Stage 1</b>					<b>\$1,343,736.71</b>
<b>Total Levied Charge – Stage 2</b>					<b>\$2,007,194.60</b>
<b>Total Levied Charge – Stage 3</b>					<b>\$1,012,362.45</b>
<b>Total Levied Charge – Stage 4</b>					<b>\$2,055,402.55</b>
<b>Total Levied Charge – Stage 5</b>					<b>\$1,761,773.45</b>
<b>Total Levied Charge – Stage 6</b>					<b>\$1,468,144.20</b>
<b>Total Levied Charge – Stage 7</b>					<b>\$991,024.12</b>





**Property Layers**

- House Number
- DNRME Easements
- DNRME Restrictions and Covenants
- Cadastre
- DNRME Land Parcel

**Planning Zones**

- Precincts
- Building Heights Airlie Beach
  - 14 metres
  - 18 metres
  - 21 metres
- D\_PC\_P\_Zones\_Realigned
  - Community facilities
  - District centre
  - Emerging community
  - Environmental management and conservation
  - High impact industry
  - Industry investigation area
  - Local centre
  - Low density residential
  - Low impact industry
  - Low-medium density residential
  - Major centre
  - Medium impact industry
  - Mixed use
  - Neighbourhood centre
  - Recreation and open spaces
  - Road
  - Rural
  - Rural residential



**Disclaimer**

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## PROJECT TEAM

CLIENT	<b>Grumpy Capital Pty Ltd</b>
ARCHITECT	
BUSHFIRE	
ENGINEERING	
ECOLOGICAL	
ACOUSTIC	
TRAFFIC	
LANDSCAPE	
TOWN PLANNING	



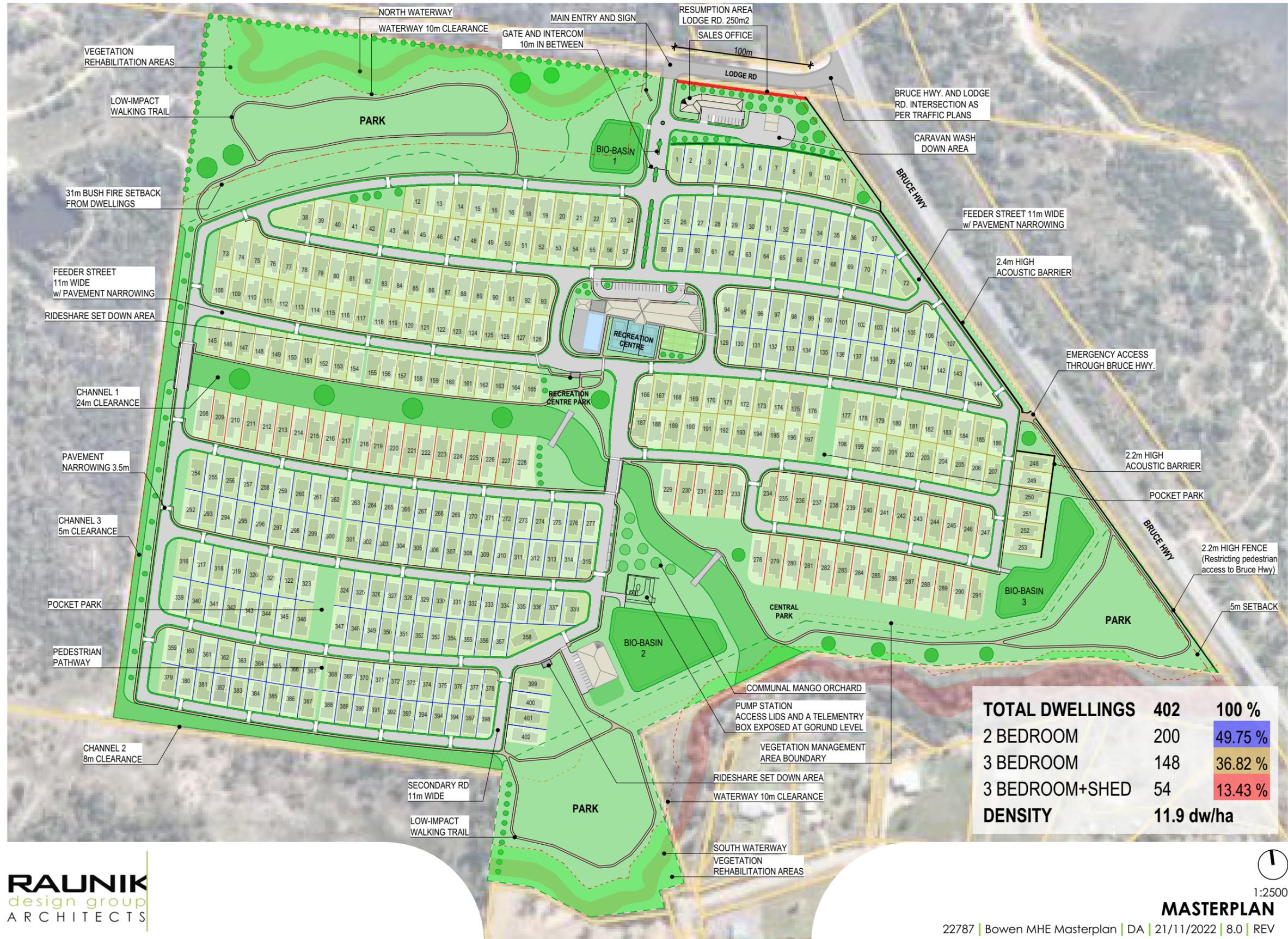
## CONTENTS

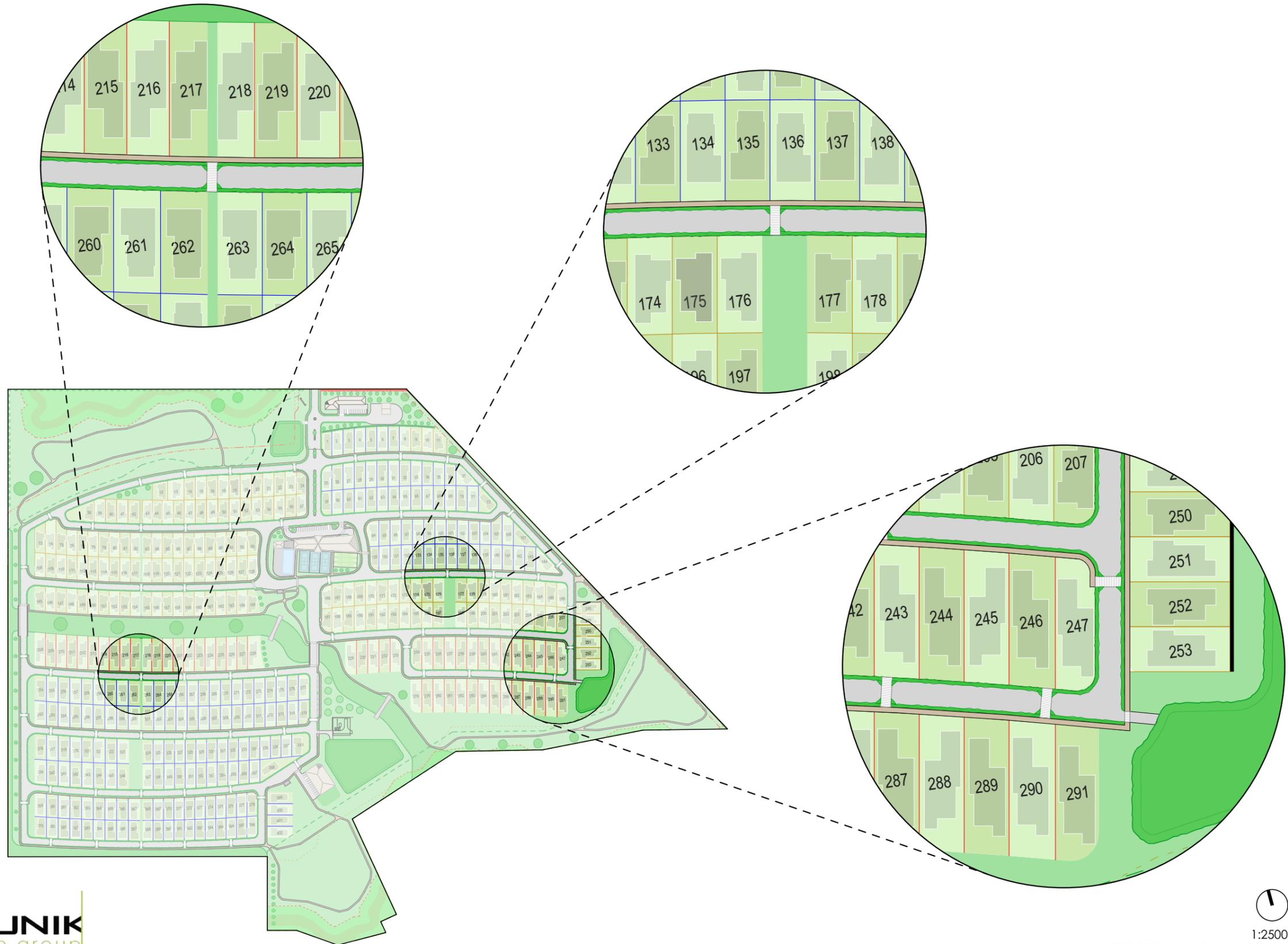
SHEET NO.	DRAWING NAME
1.0	Coverpage
2.0	Introduction
3.0	Development Summary
4.0	Site Details
5.0	Site Locality
6.0	Site Analysis   Sun Path
6.1	Site Analysis   Wind Diagram
7.0	Site Views
8.0	MASTERPLAN
9.0	MASTERPLAN Blow Up
10.0	Staging Plan
11.0	Masterplan Concept References
12.0	Masterplan Analysis   Walking Distance
12.1	Masterplan Analysis   Landscape Area
12.2	Masterplan Analysis   Communal Open Space
12.3	Masterplan Analysis   Pedestrian Movement
13.0	Entry
14.0	Sales Office Plan
14.1	Sales Office Elevations
15.0	Rec. Centre Plan
15.1	Rec. Centre Elevations
16.0	Community Shed & Garden Plan
16.1	Community Shed & Garden Elevations
17.0	Caravan Washdown Area
17.1	Visitor Parking Bay   Rideshare Set Down Area
17.2	Drainage Channel Section
17.3	Road Types
18.0	Bruce Highway Fencing Plan
19.0	2 Bed Dwelling   Plans
19.1	2 Bed Dwelling   Elevations
20.0	3 Bed Dwelling   Plans
20.1	3 Bed Dwelling   Elevations
21.0	3 Bed + Shed Dwelling   Plans
21.1	3 Bed + Shed Dwelling   Elevations
22.0	Image   Entry
22.1	Image   Sales Office & Caravan Washdown Area
22.2	Image   Rec. Centre Front
22.3	Image   Rec. Centre Back
22.4	Image   Community Shed Front
22.5	Image   Community Shed Back
22.6	Image   Overall Masterplan
22.7	Image   Overall Masterplan

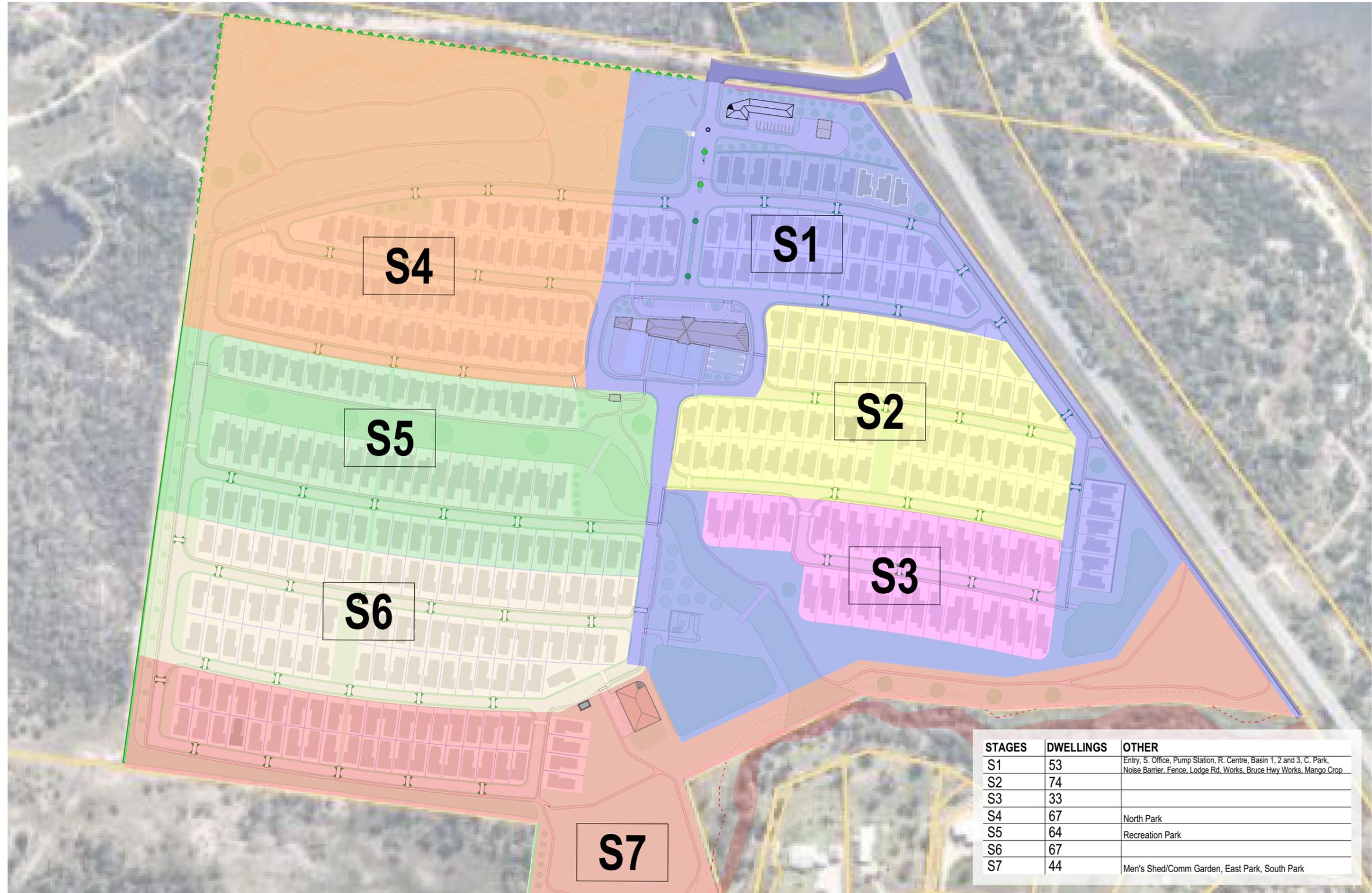
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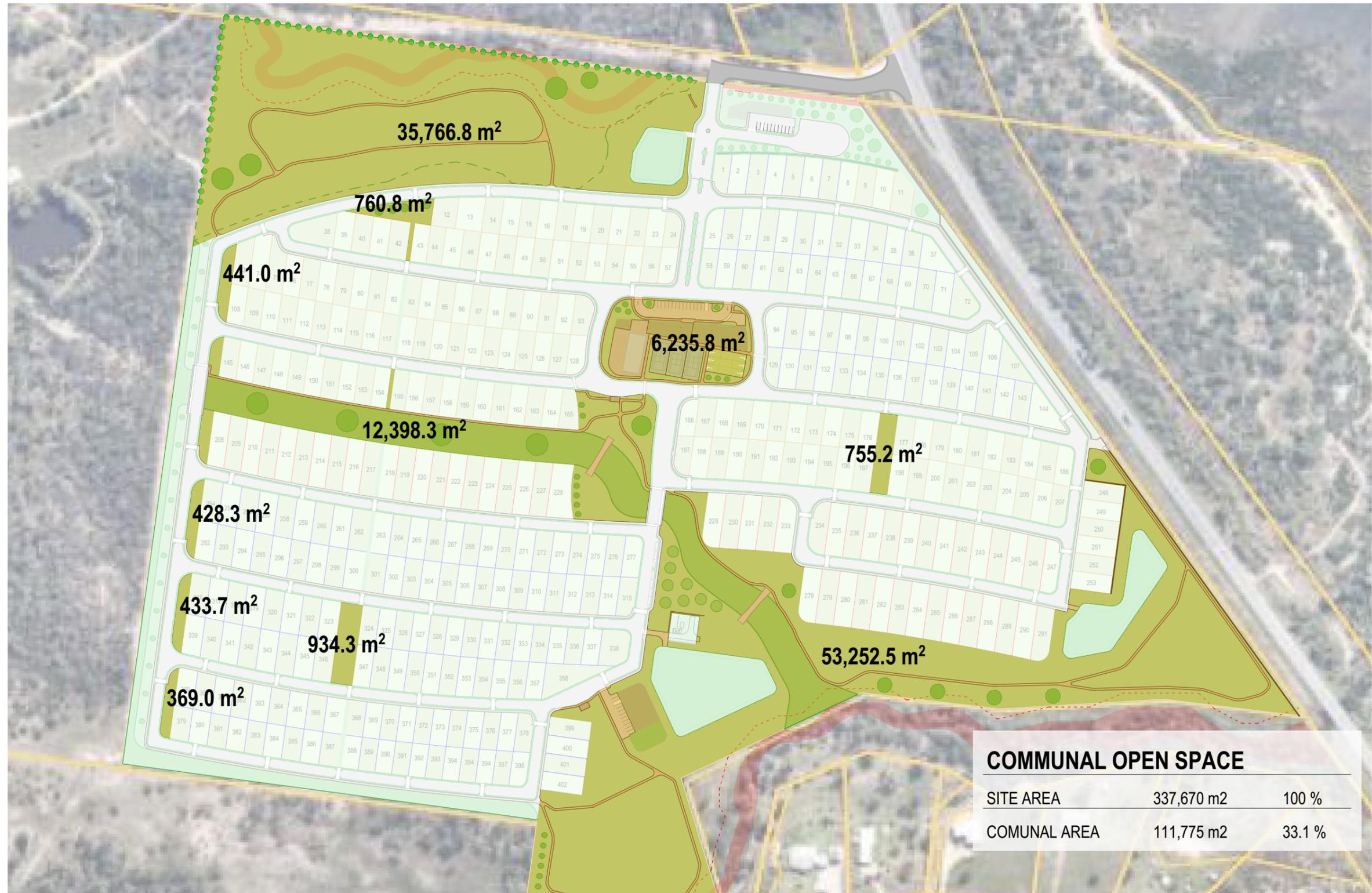
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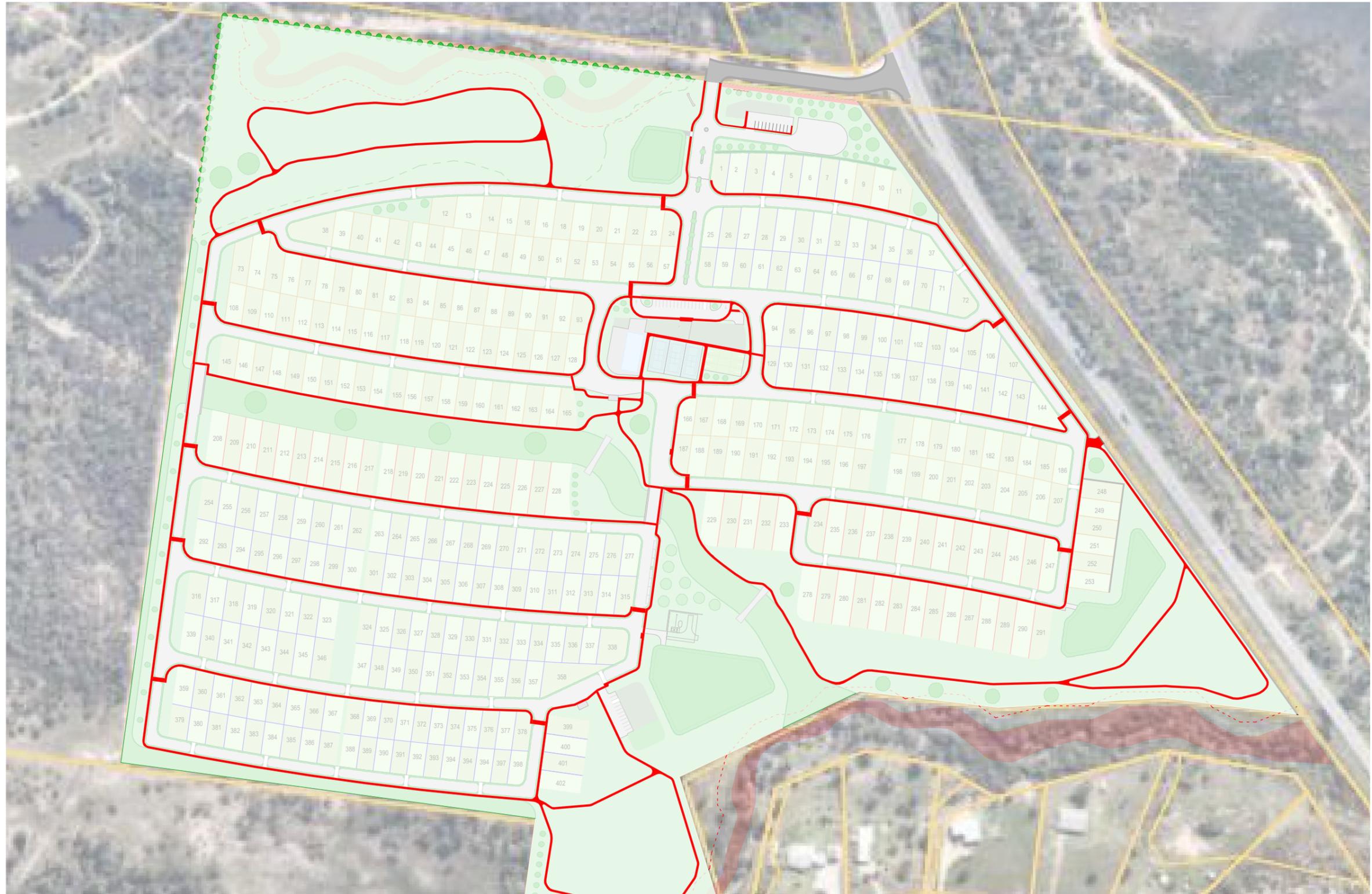
22787 | Bowen MHE Masterplan | DA | 21/11/2022 | 2.0 | REV

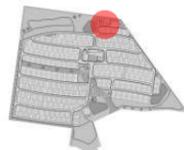
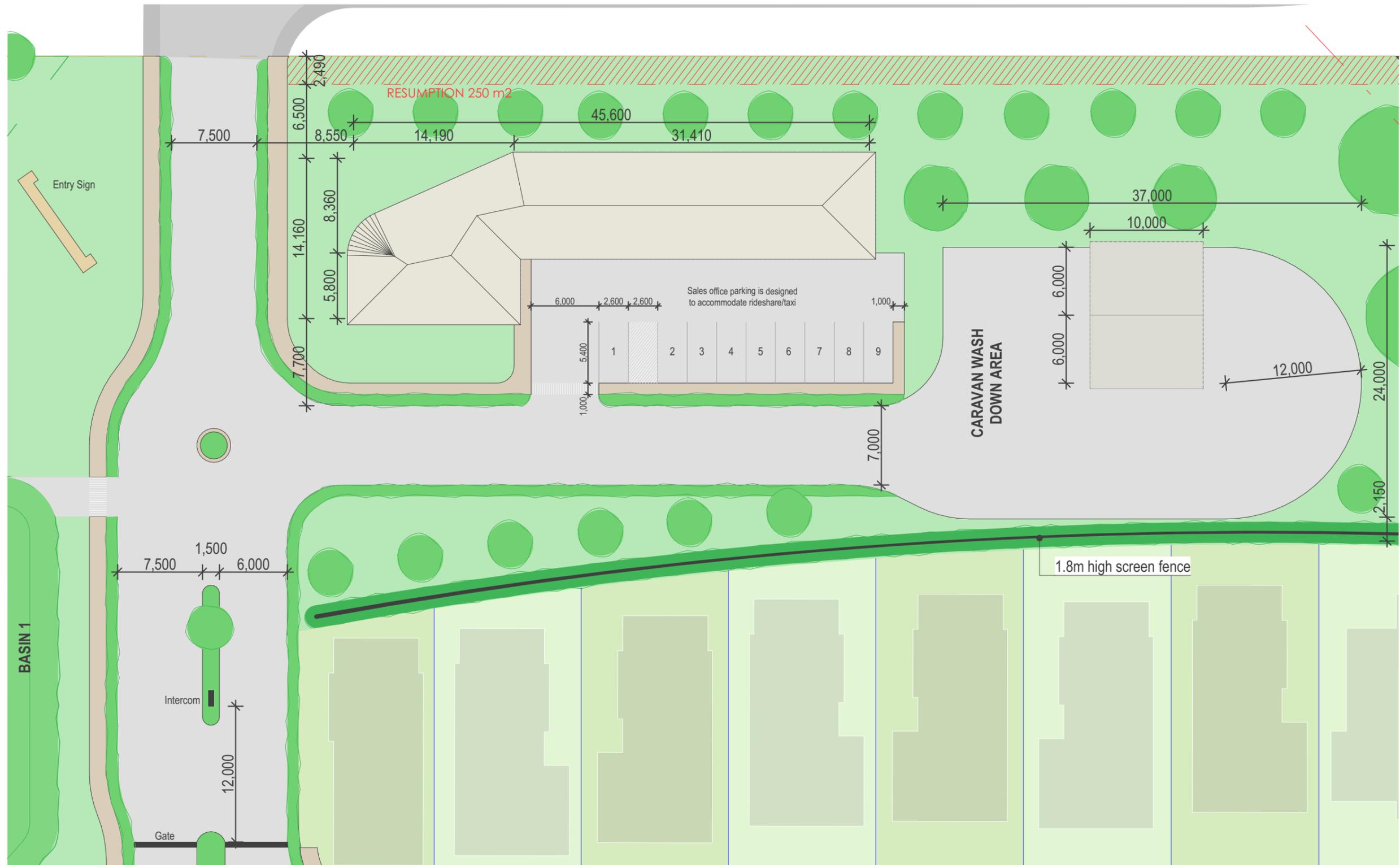


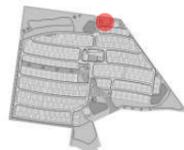
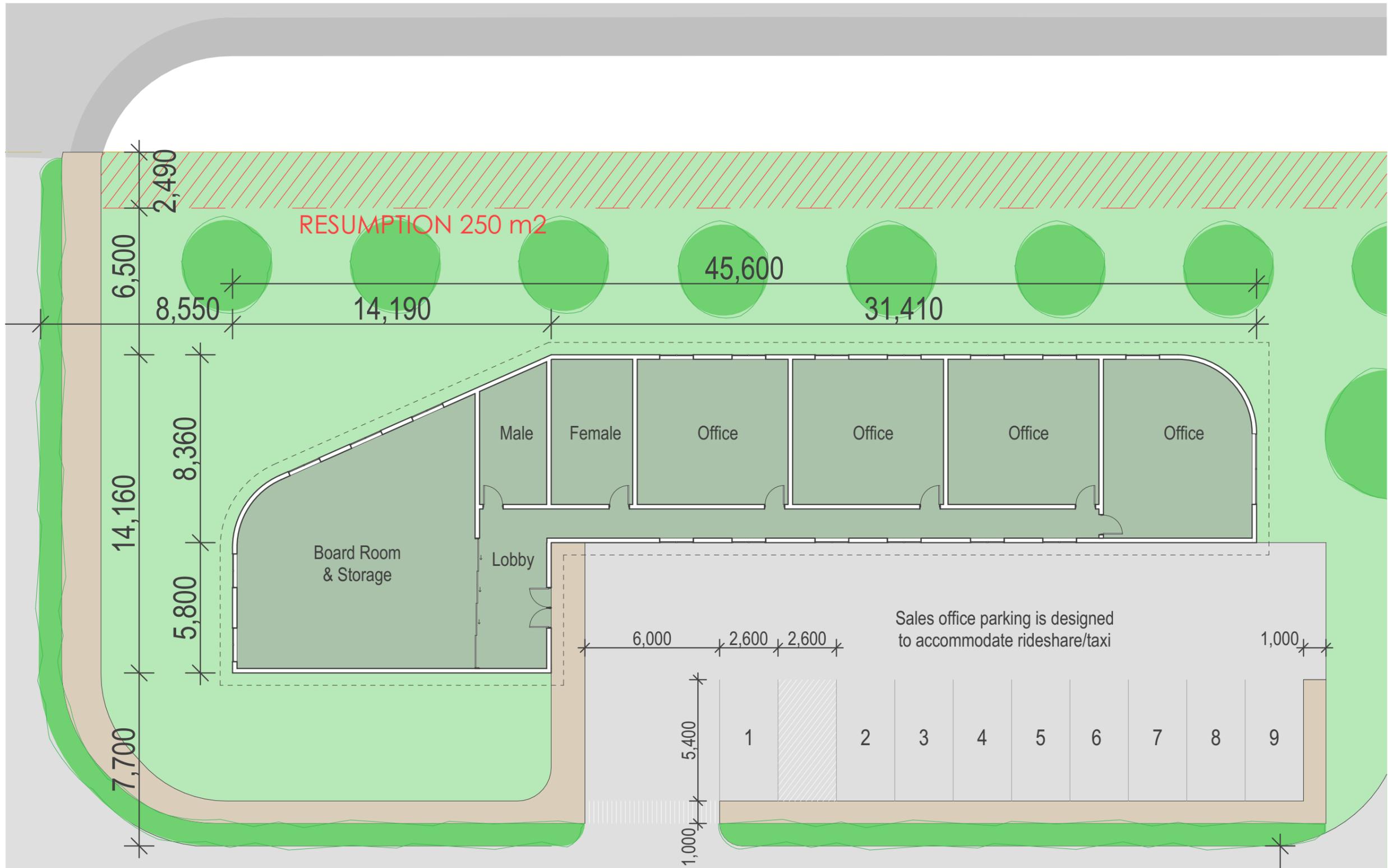


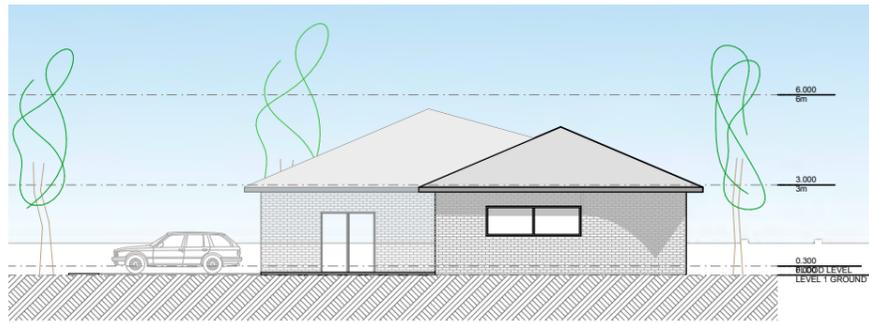




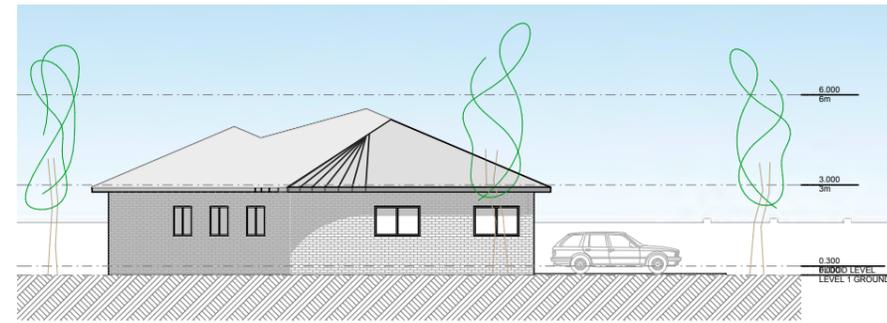




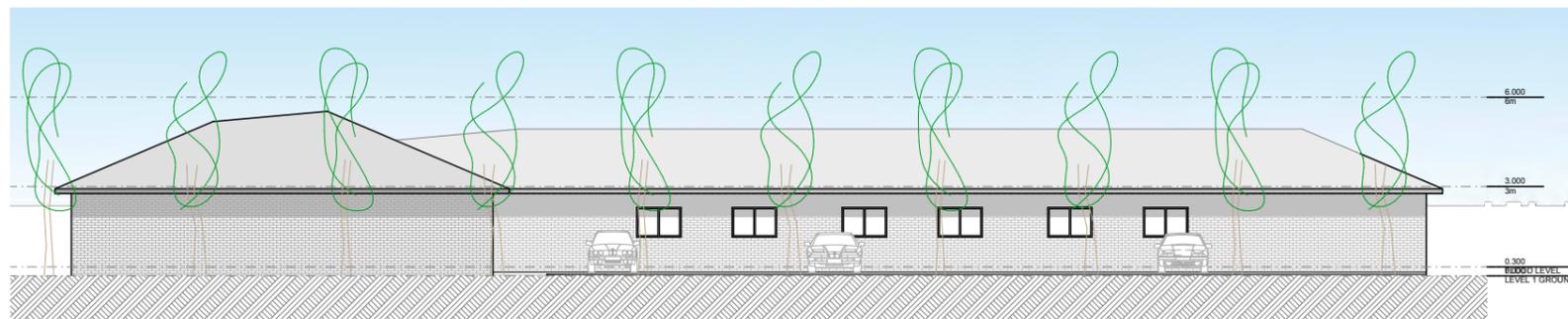




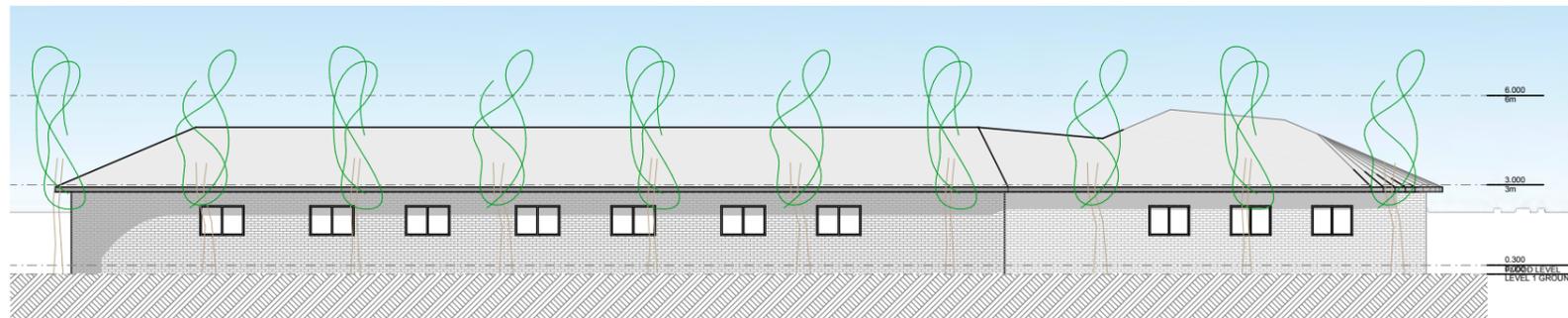
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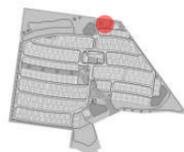
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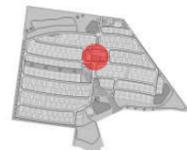
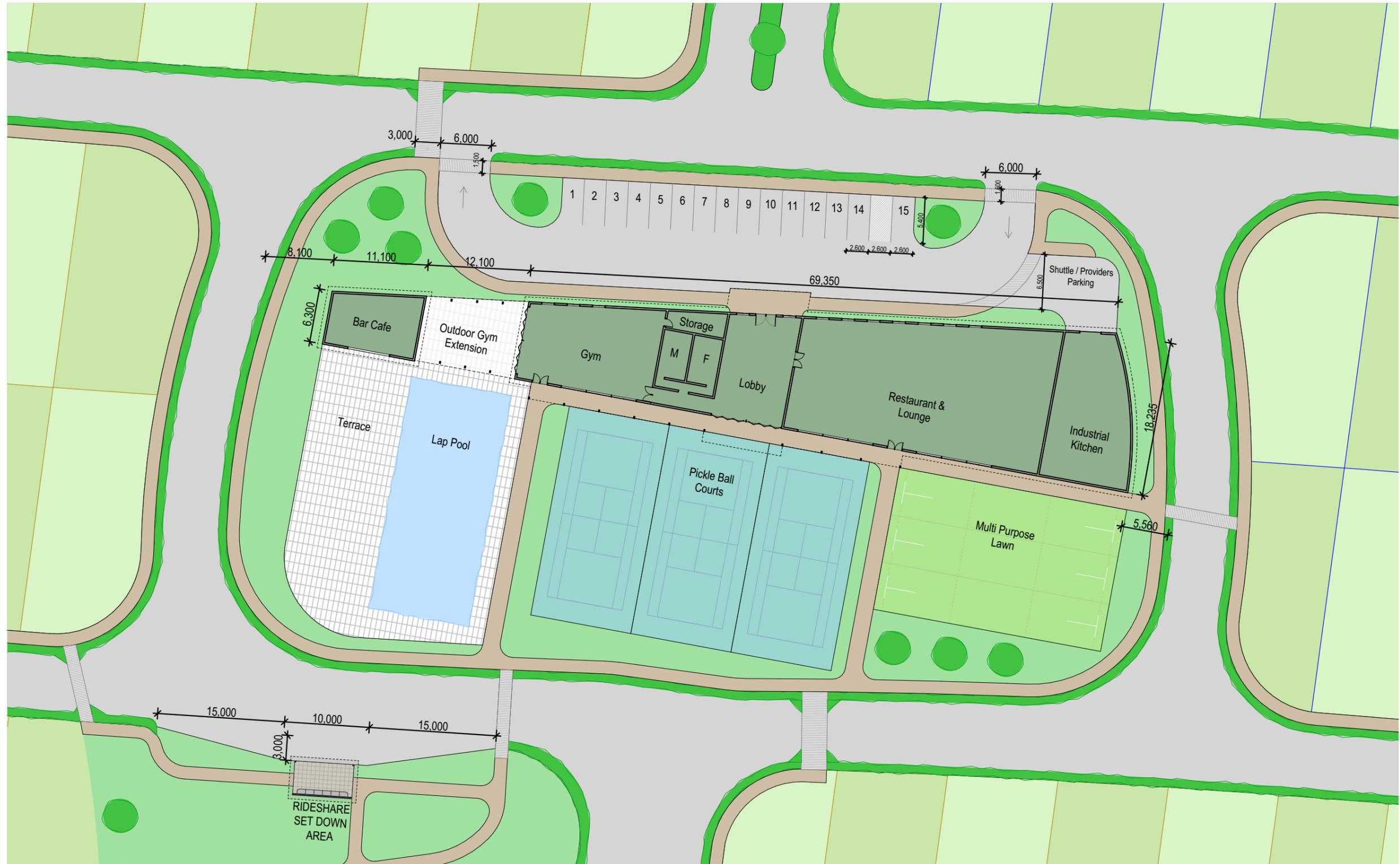


SIDE ELEVATION



SIDE ELEVATION



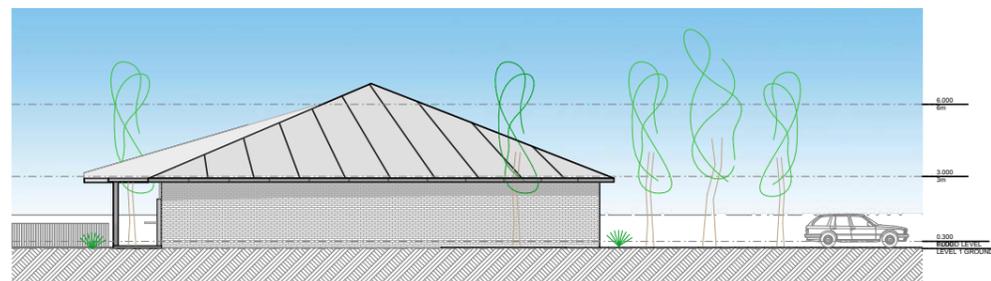




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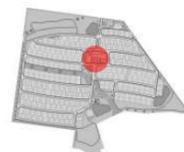
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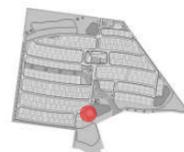
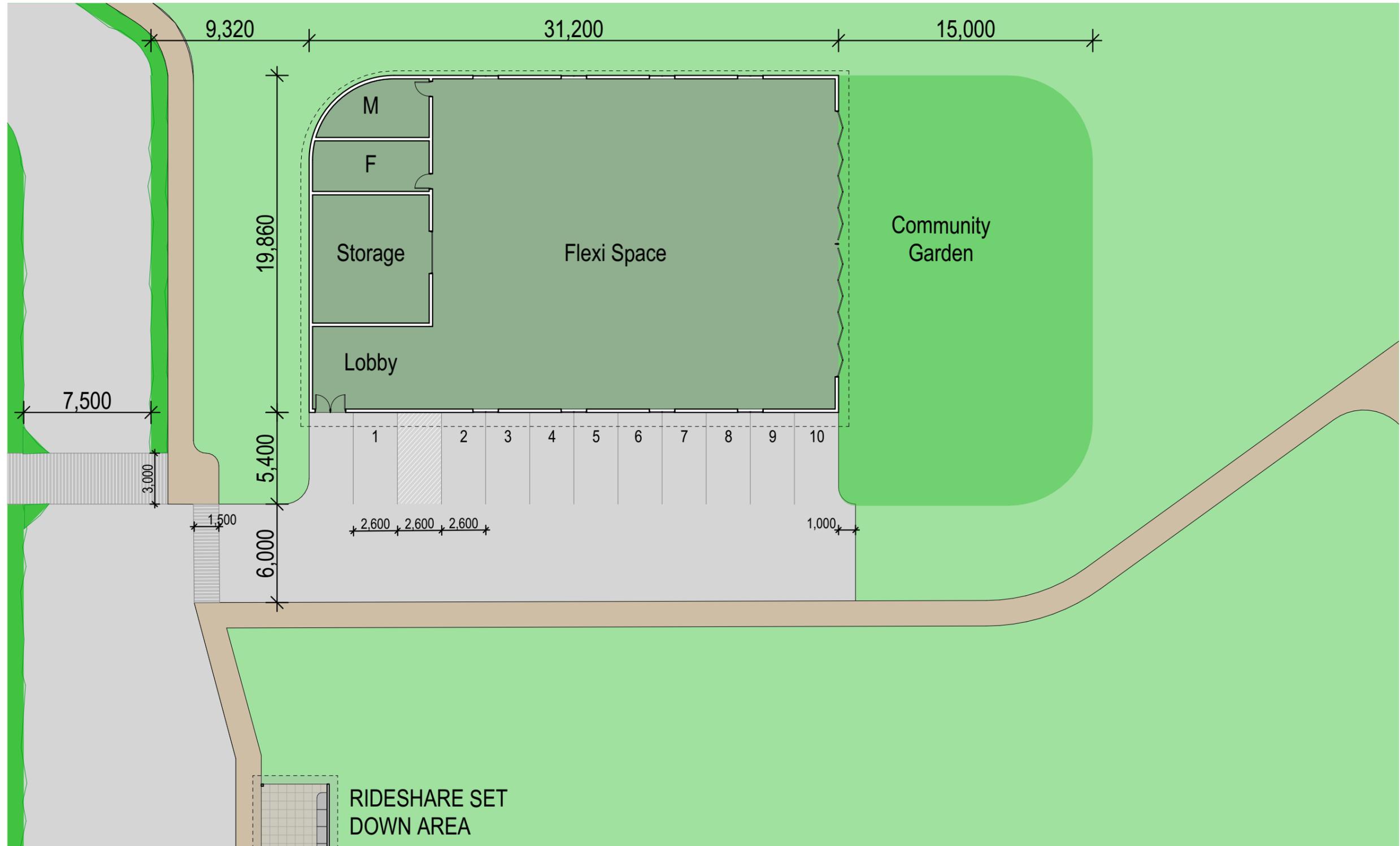


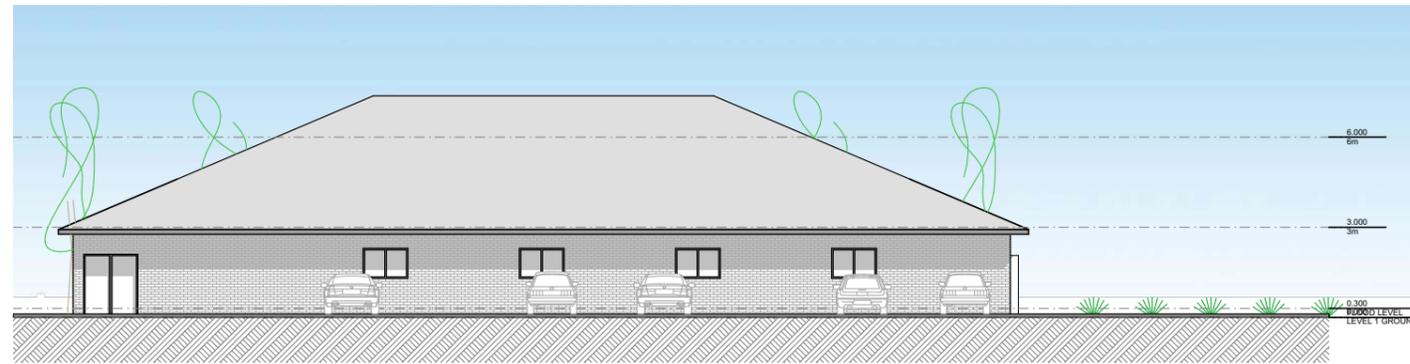
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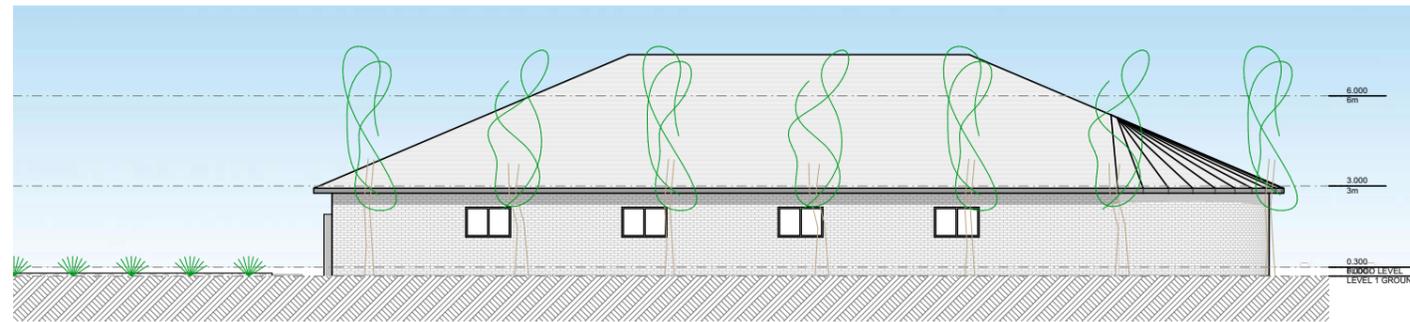
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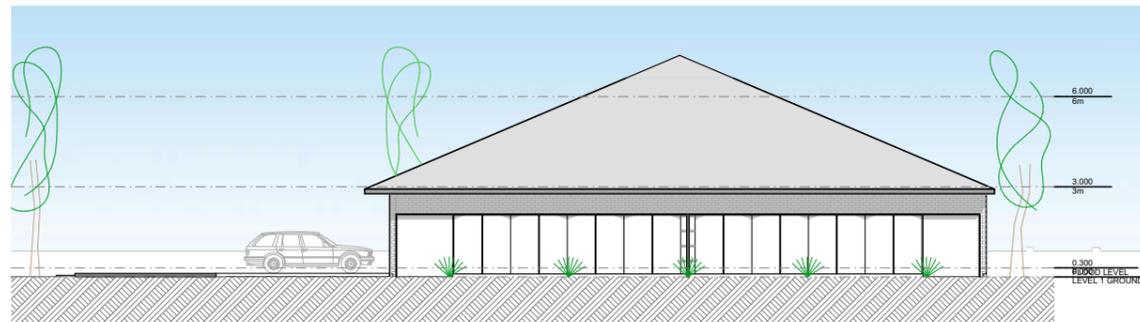




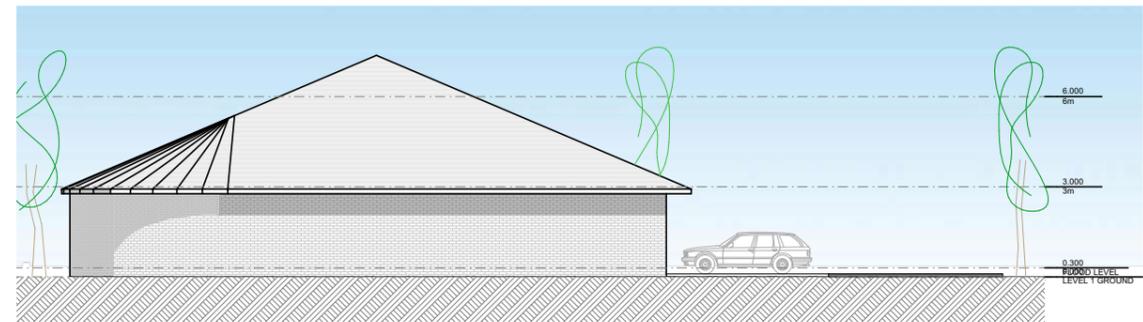
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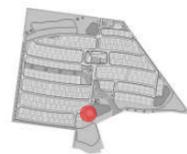
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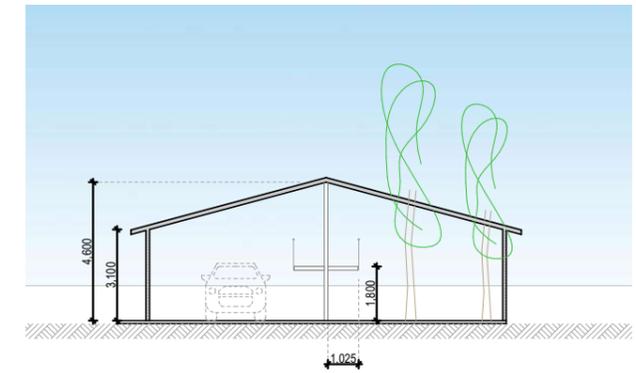
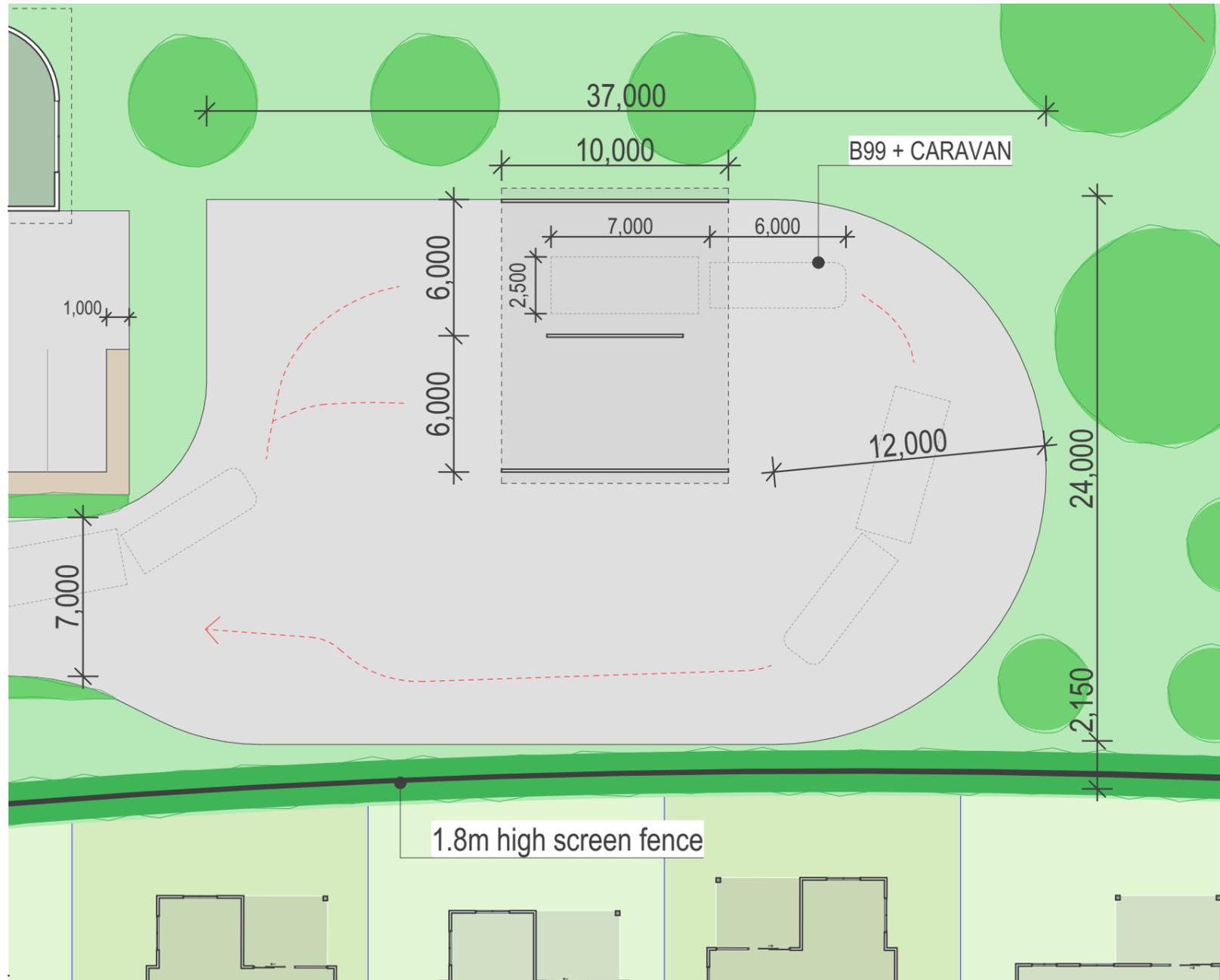


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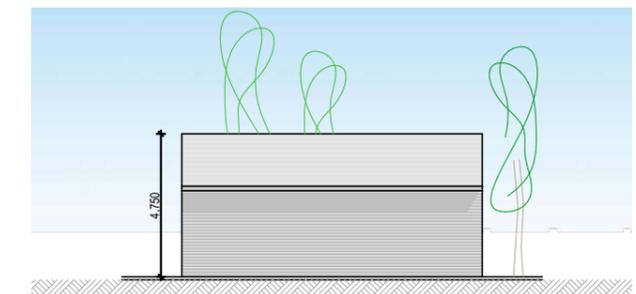


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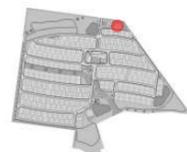


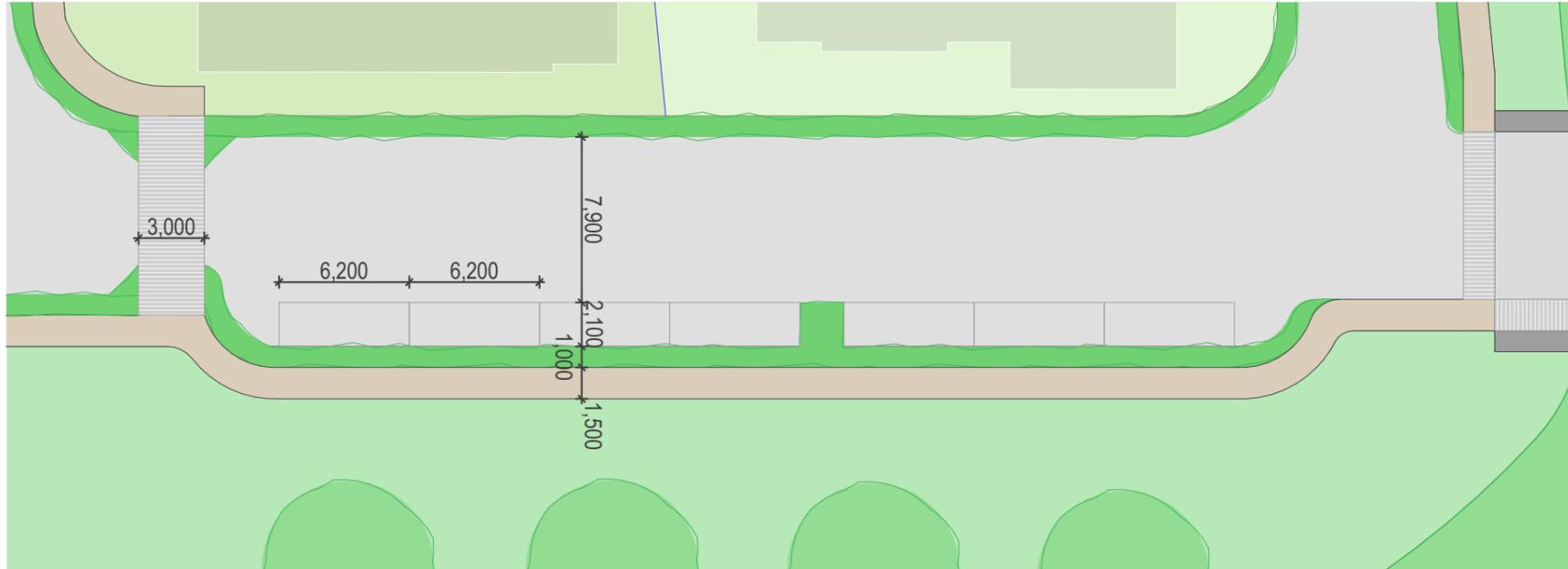


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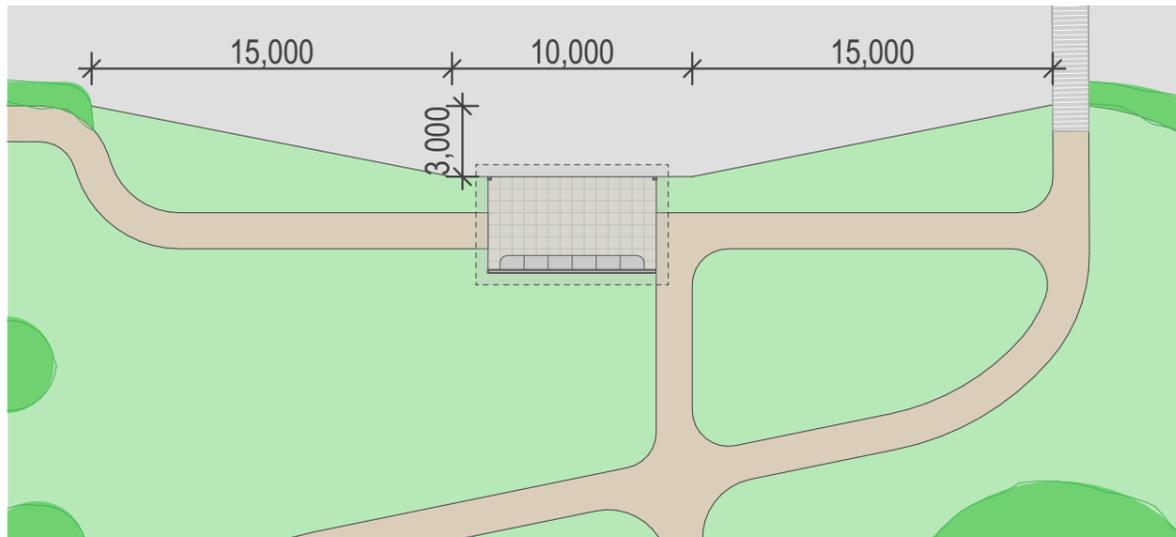


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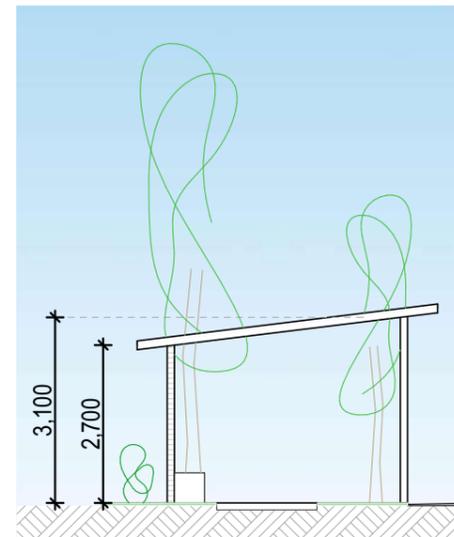




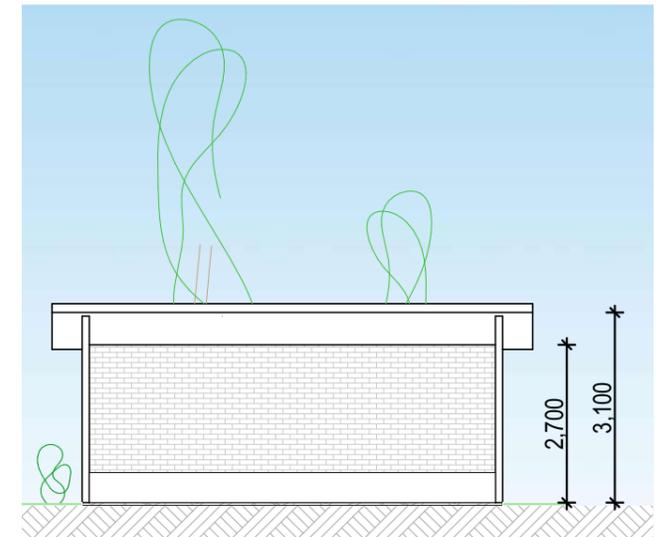
**VISITOR PARKING BAY**



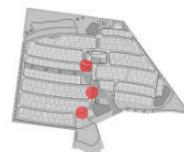
**RIDESHARE SET DOWN AREA**

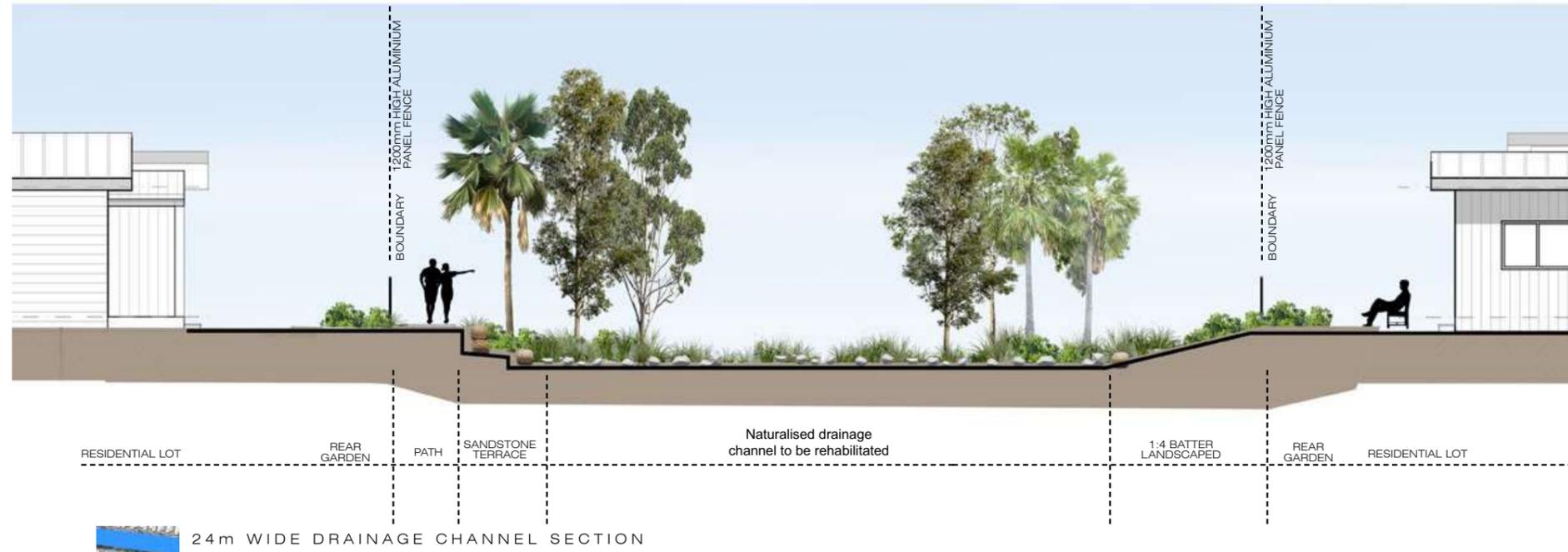


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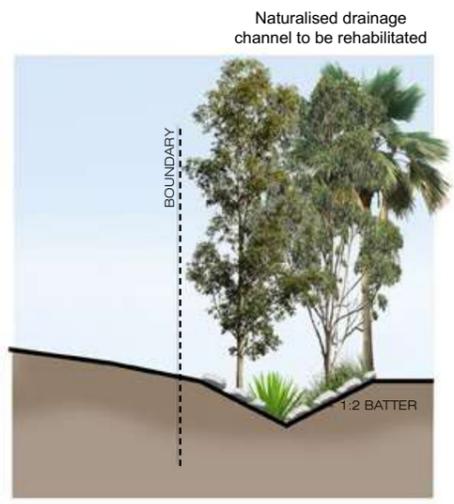


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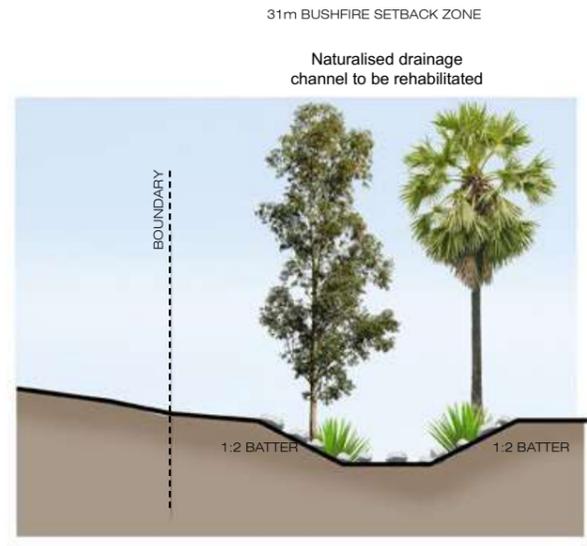




24m WIDE DRAINAGE CHANNEL SECTION

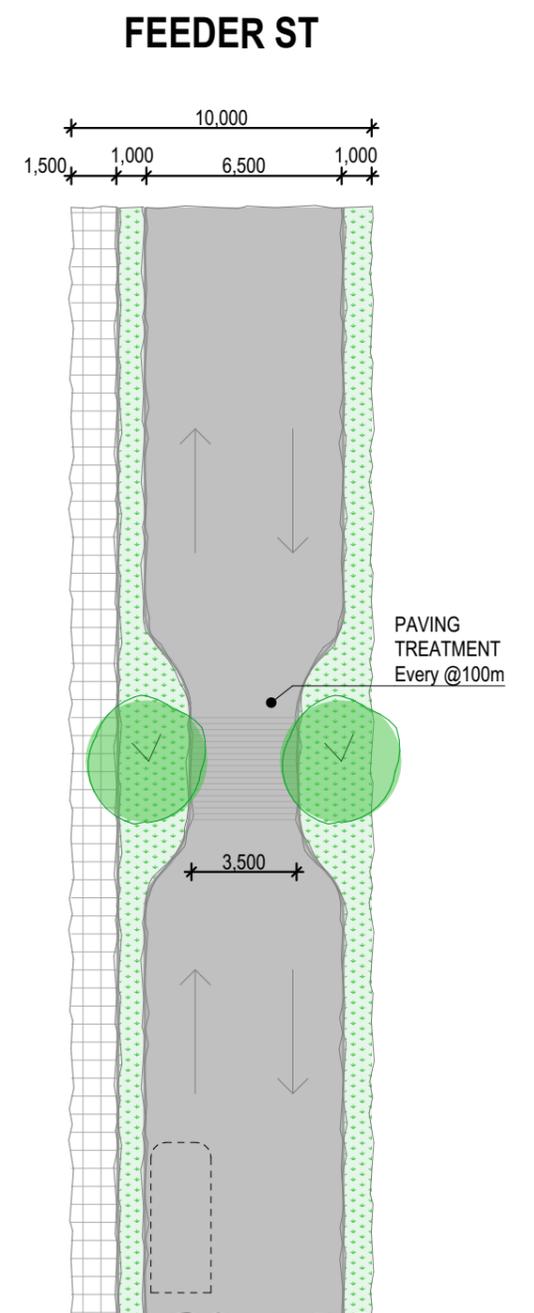
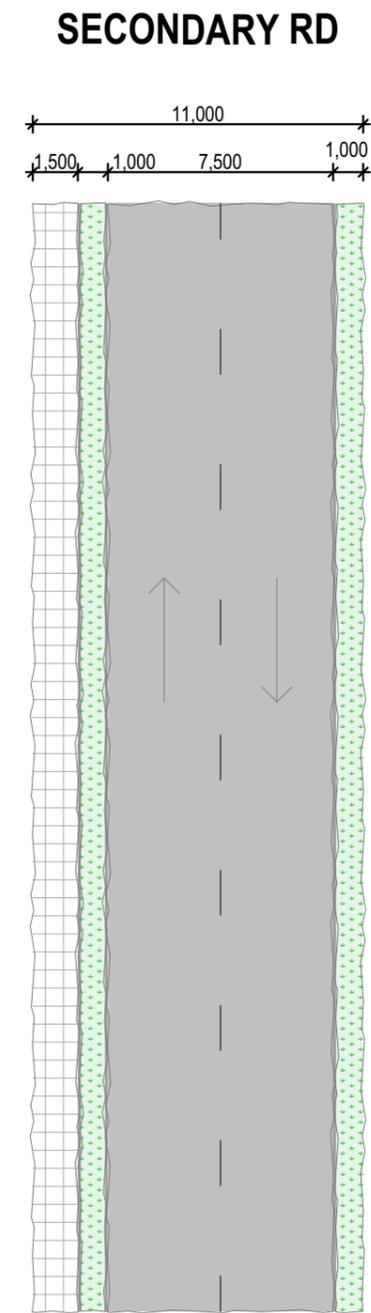
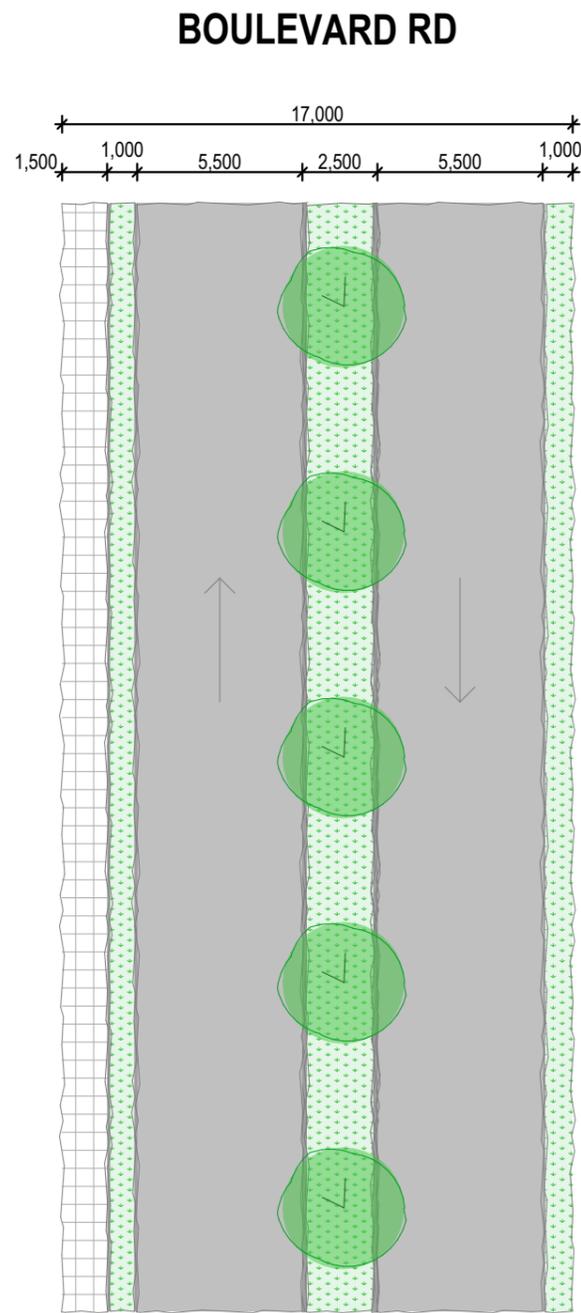
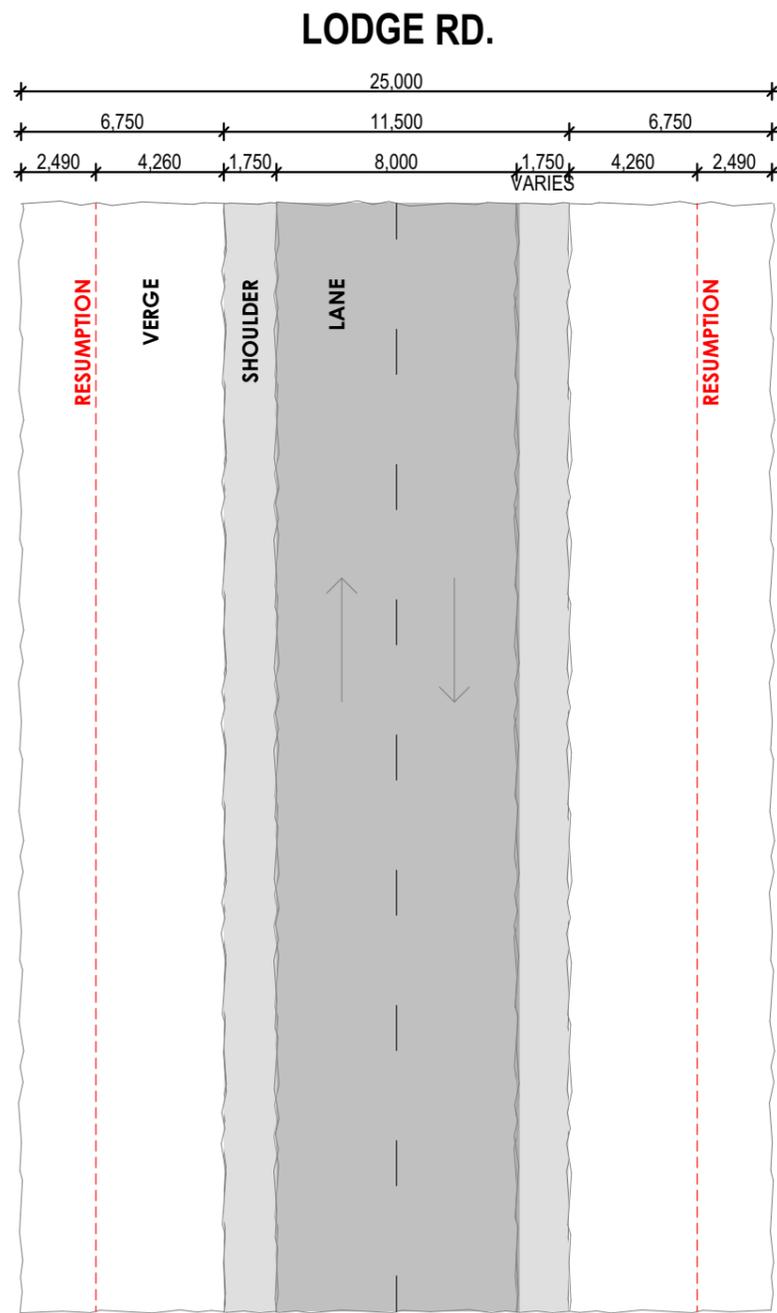


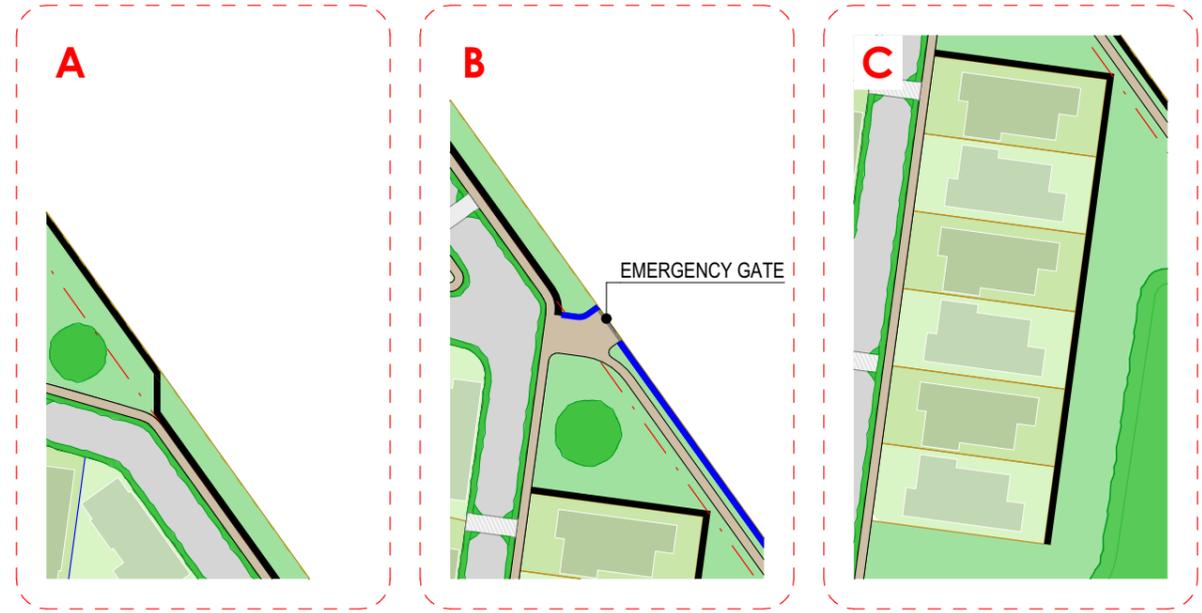
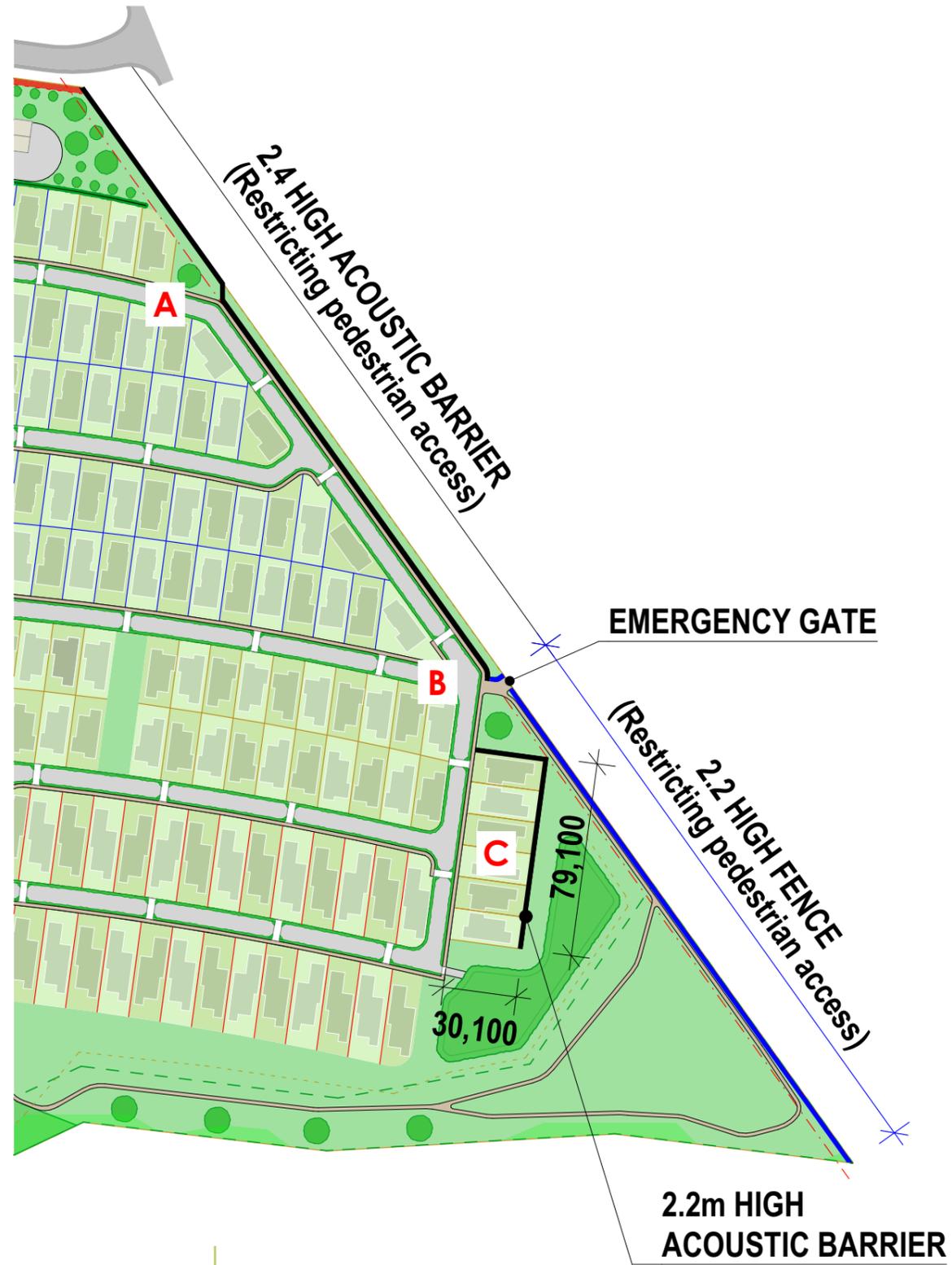
5m WIDE DRAINAGE CHANNEL SECTION



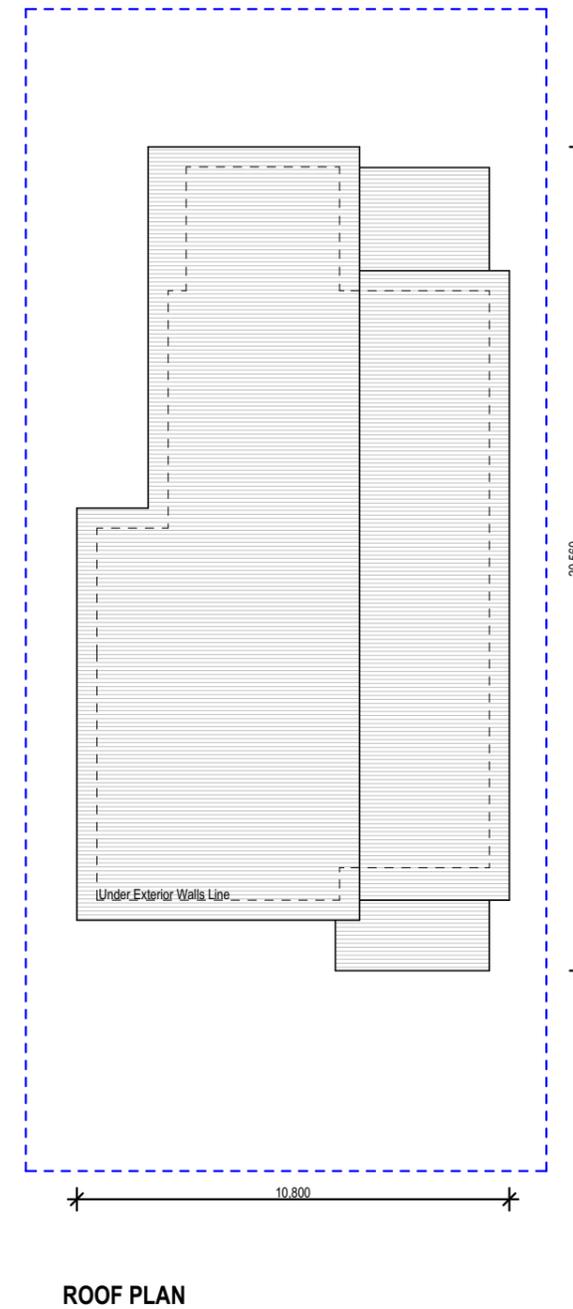
8m WIDE DRAINAGE CHANNEL SECTION



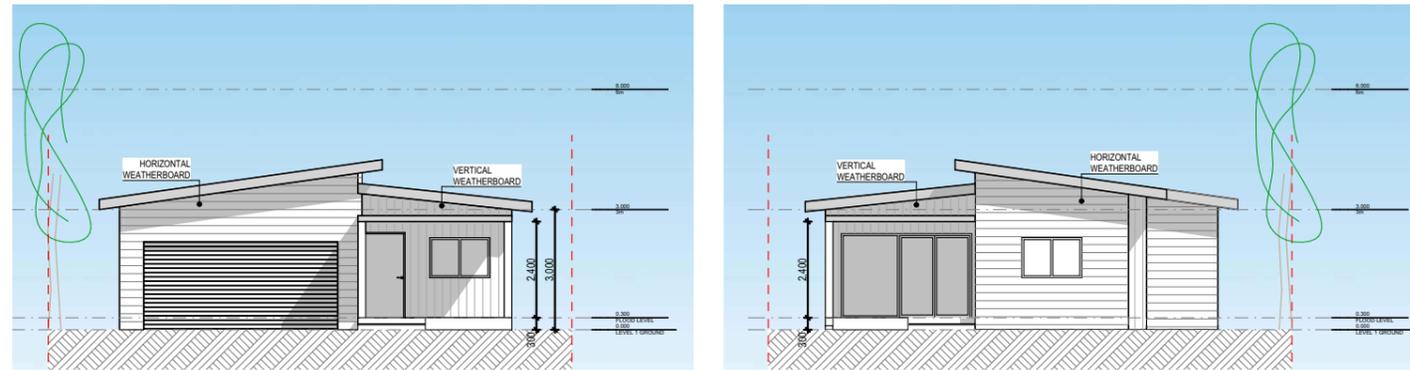




## Relocatable Home Site and Dwelling Typology



## Relocatable Home Site and Dwelling Typology

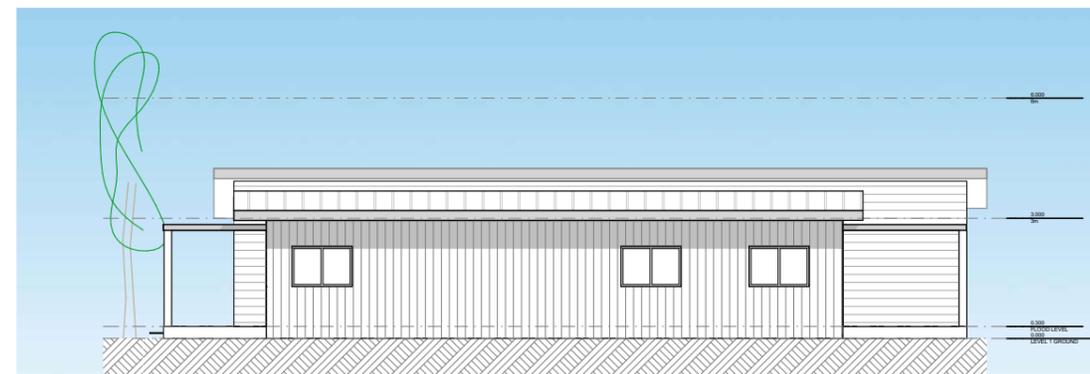


**FRONT ELEVATION**

**BACK ELEVATION**

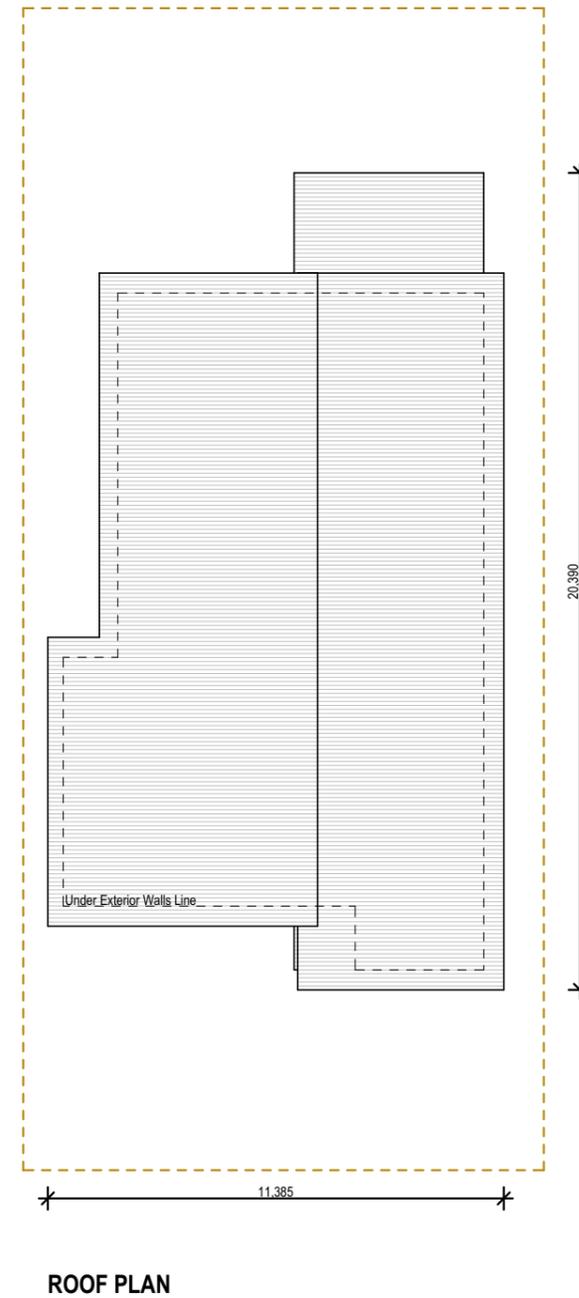
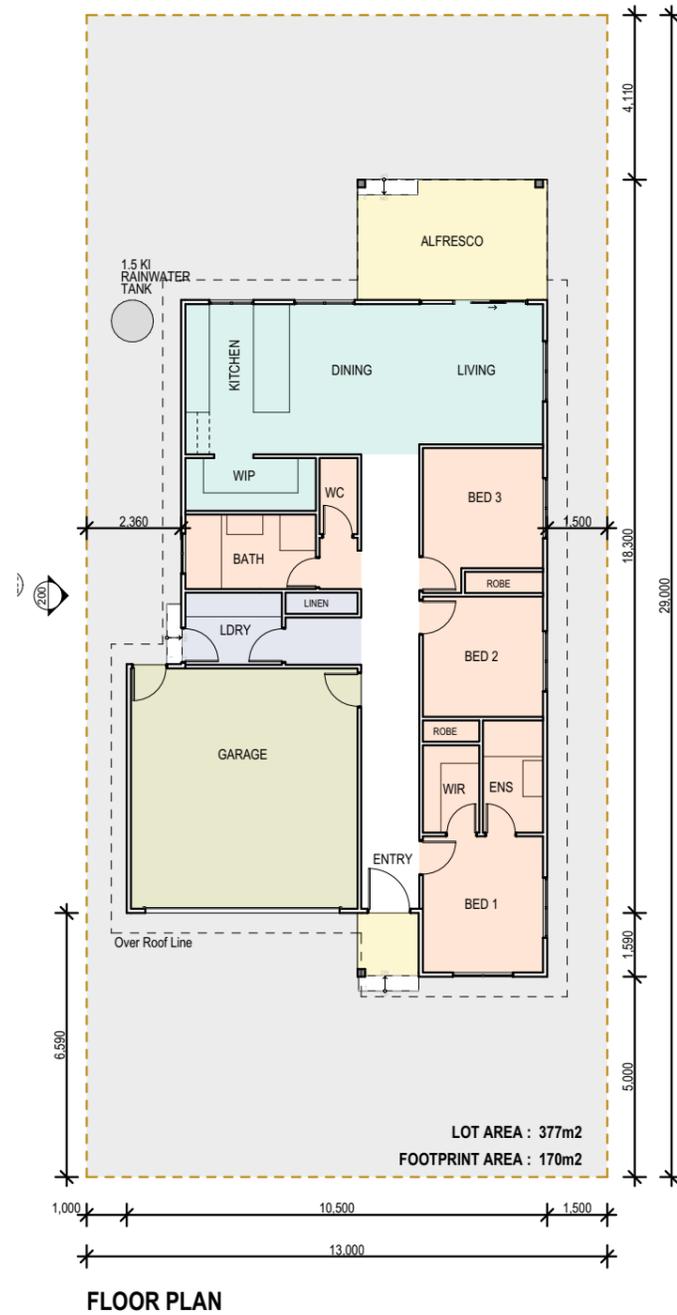


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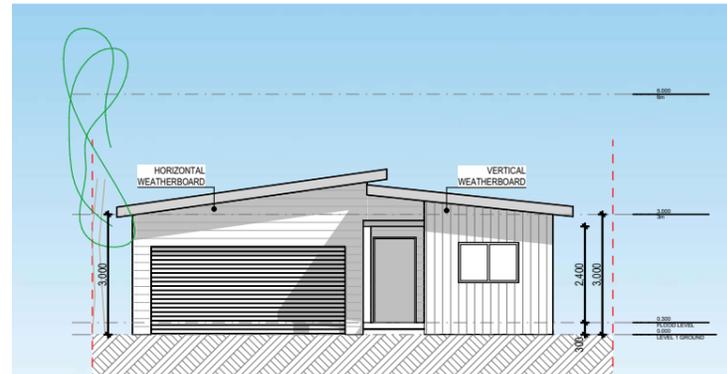


**SIDE ELEVATION**

## Relocatable Home Site and Dwelling Typology



## Relocatable Home Site and Dwelling Typology



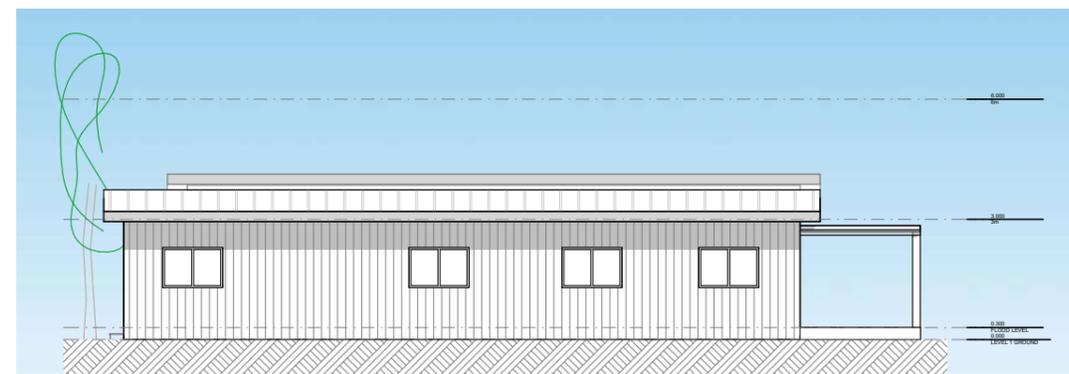
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BACK ELEVATION

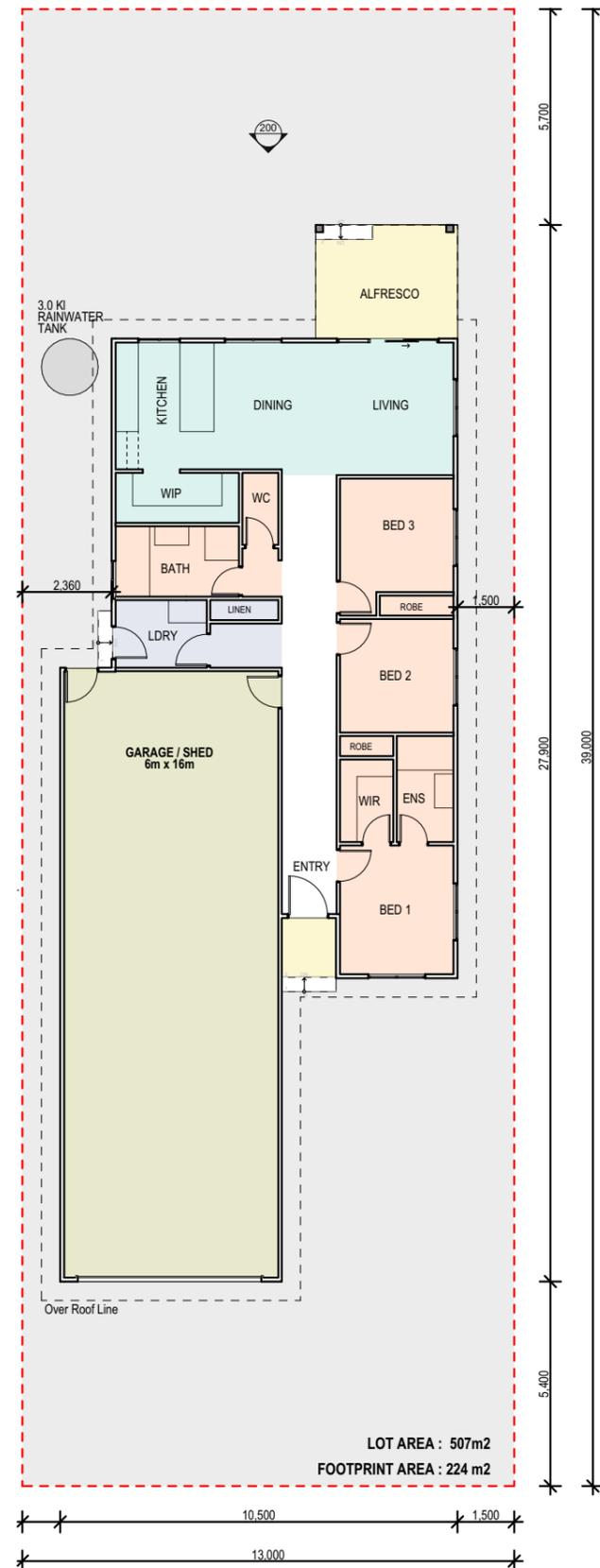


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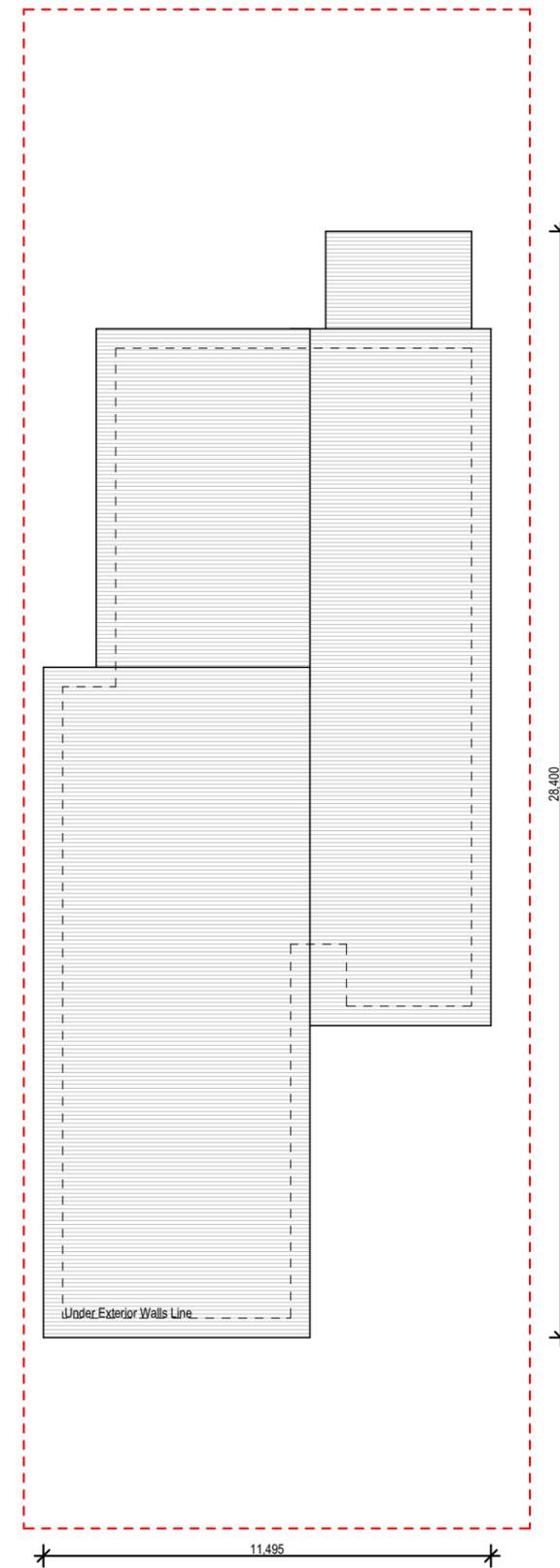


SIDE ELEVATION

# Relocatable Home Site and Dwelling Typology



FLOOR PLAN



ROOF PLAN

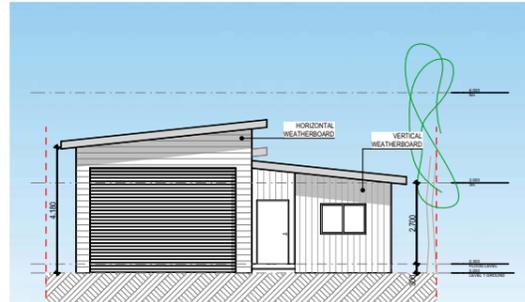
54 DWELLINGS

1:150@A3

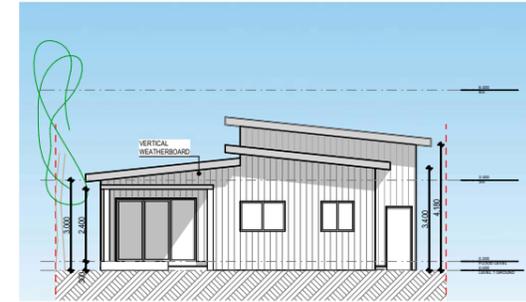
3 Bed + Shed Dwelling | Plans

22787 | Bowen MHE Masterplan | DA | 21/11/2022 | 21.0 | REV

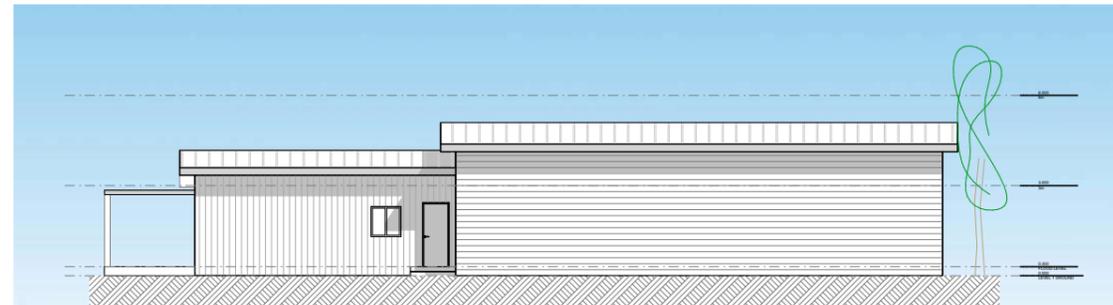
## Relocatable Home Site and Dwelling Typology



FRONT ELEVATION



BACK ELEVATION



SIDE ELEVATION



SIDE ELEVATION

RA6-N



SARA reference: 2209-30791 SRA  
Council reference: 20220821  
Applicant reference: JOB #T2459

15 December 2022

Chief Executive Officer  
Whitsunday Regional Council  
PO Box 104  
Proserpine Qld 4800  
info@whitsundayrc.qld.gov.au

Attention: James McEvoy-Bowe

**Dear Mr. McEvoy Bowe**

## **SARA response—Brampton Drive and Lodge Road, Bowen (Mount Gordon)**

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency on 6 September 2022.

### **Response**

---

Outcome:	Referral agency response – with conditions.
Date of response:	15 December 2022
Conditions:	The conditions in <b>Attachment 1</b> must be attached to any development approval.
Advice:	Advice to the applicant is in <b>Attachment 2</b> .
Reasons:	The reasons for the referral agency response are in <b>Attachment 3</b> .

### **Development details**

---

Description:	Development permit	Material change of use for Material Change of Use for Relocatable Home Park (402 Dwellings)
SARA role:	Referral Agency.	
SARA trigger:	Development impacting on state transport infrastructure - Schedule	

10, Part 9, Division 4, Subdivision 1, Table 1 (Planning Regulation 2017)

Material change of use of premises near a state transport corridor or that is a future state transport corridor - Schedule 10, Part 9, Division 4, Subdivision 2, Table 4

SARA reference: 2209-30791 SRA

Assessment Manager: Whitsunday Regional Council

Street address: Brampton Drive and Lodge Road, Bowen (Mount Gordon)

Real property description: Lot 1 on SP299220 and Lot 73 on HR180

Applicant name: Grumpy Capital Pty Ltd

Applicant contact details: C/- Tactica Plan  
PO Box 350  
West Burleigh QLD 4219  
planning@tacticaplan.com.au

State-controlled road access permit: This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved
- Reference TMR-22-037389
- Date: 8 December 2022

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at [mackay.office@tmr.qld.gov.au](mailto:mackay.office@tmr.qld.gov.au)

## Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules) Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Ainsley Sullivan, Principal Planning Officer, on 07 3244 9391 or via email [MIWSARA@dSDLGP.qld.gov.au](mailto:MIWSARA@dSDLGP.qld.gov.au) who will be pleased to assist.

Yours sincerely



Althena Davidson  
Director

cc Grumpy Capital Pty Ltd, [planning@tacticaplan.com.au](mailto:planning@tacticaplan.com.au)

enc Attachment 1 - Referral agency conditions  
Attachment 2 - Advice to the applicant  
Attachment 3 - Reasons for referral agency response  
Attachment 4 - Representations provisions  
Attachment 5 - Approved plans and specifications

## Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the plans and specifications referenced below are found at Attachment 5)

No.	Conditions	Condition timing
<b>Material change of use</b>		
Schedule 10, Part 9, Division 4, Subdivision 1, Table 1 and Schedule 10, Part 9, Division 4, Subdivision 2, Table 4 —The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
<b>State-controlled roads</b>		
<b>In accordance with approved plans</b>		
1.	The development must be carried out generally in accordance with the following plans: (a) Masterplan prepared by Raunik Design Group Architects dated 21/11/2022, project number 22787, drawing number 8.0, as amended in red by SARA.	Prior to the commencement of use and to be maintained at all times.
<b>Road works on a state-controlled road</b>		
2.	(a) Road works comprising a Channelised Right Turn Treatment (CHR), must be provided generally in accordance with the Intersection Concept Layout Plan prepared by Arcadis dated No Date, reference 30139839 dwg no. DC006 VER1.  (b) The road works must be designed and constructed in accordance with Road Planning and Design Manual Edition 2 Volume 3, Supplement to Austroads Guide to Road Design.	Prior to the commencement of use.
<b>Vehicular Access to state-controlled road</b>		
3.	(a) The road access location, is to be located generally in accordance with Masterplan prepared by Raunik Design Group Architects dated 21/11/2022, reference 22787, sheet 8.0, as amended in red by SARA.  (b) Road access works comprising a bitumen sealed and gated rural property access Type A G=6m, (at the road access location) must be provided generally in accordance with Rural Property Access Drawing prepared by Department of Transport and Main Roads dated 07/2020 reference dwg no. 1807 and revision A [as amended in Red].	(a) At all times.  (b) and (c): Prior to the commencement of use.
<b>Public Passenger Transport</b>		
<b>Pedestrian access to public passenger transport</b>		
4.	The development must provide an internal pedestrian pathway network, including pedestrian crossings, generally in accordance with the following: <ul style="list-style-type: none"> <li>Masterplan, prepared by Raunik Design Group Architects, dated 21/11/2022, project number 22787, drawing number 8.0, as amended in red by SARA; and</li> <li>Masterplan Analysis   Pedestrian Movement, prepared by Raunik Design Group Architects, dated 21/11/2022, project number 22787,</li> </ul>	Prior to the commencement of use and to be maintained at all times

	drawing number 12.3.	
5.	<p>(a) The development must provide two (2) dedicated bus setdown facilities at the locations shown on the Masterplan, prepared by Raunik Design Group Architects, dated 21/11/2022, project number 22787, drawing number 8.0, as amended in red by SARA.</p> <p>(b) Each bus setdown facility required in part (a) of this condition must be in accordance with the <i>Disability Standards for Accessible Public Transport 2002</i> made under subsection 31(1) of the <i>Disability Discrimination Act 1992</i> and include the following:</p> <ul style="list-style-type: none"> <li>• an indented bus zone with a bus bay length of 10m, entry taper of 15m and exit taper of 15m to provide capacity for the parking and manoeuvring of a mini-bus of 6.99m in length;</li> <li>• two (2) bus zone signs R5-20, placed one at either end of the bus zone, in accordance with AS1742.11 – Manual of uniform traffic control devices, Part 11: Parking controls;</li> <li>• lighting in accordance with AS/NZS 1158.3.1 – Lighting for Roads and Public Spaces, Part 3.1: Pedestrian Area (Category P) Lighting – Performance and Design Requirements; and</li> <li>• access and hardstand, and shelter with seats, for waiting and boarding/alighting passengers.</li> </ul> <p>RPEQ certification, with supporting documentation, must be provided to the Program Delivery and Operations Unit, Mackay Whitsunday Region (<a href="mailto:Mackay.Whitsunday.IDAS@tmr.qld.gov.au">Mackay.Whitsunday.IDAS@tmr.qld.gov.au</a>) within the Department of Transport and Main Roads confirming that the development has been designed and constructed in accordance with parts (a) and (b) of this condition.</p>	<p>(a) – (b) Prior to the commencement of use and to be maintained at all times</p> <p>(c) Prior to the commencement of use</p>
6.	<p>(a) The development must provide the one parking bay dedicated to passenger loading at the location shown on the Masterplan, prepared by Raunik Design Group Architects, dated 21/11/2022, project number 22787, drawing number 8.0, as amended in red by SARA.</p> <p>(b) The 'passenger loading bay' required in part (a) of this condition must be designed and constructed to accommodate a taxi suitable for use by people with disabilities in accordance with the following:</p> <ul style="list-style-type: none"> <li>• Disability Standards for Accessible Public Transport 2002 - subsection 31(1) of the <i>Disability Discrimination Act 1992</i>;</li> <li>• AS1428.1 – Design for Access and Mobility;</li> <li>• AS2890.6 – Parking Facilities, Part 6: Off-street parking for people with disabilities; and</li> <li>• R5-23 loading zone signage (passengers – 15 minutes) in accordance with AS1742.11 – Manual of uniform traffic control devices, Part 11: Parking controls.</li> </ul> <p>(c) RPEQ certification, with supporting documentation, must be provided to the Program Delivery and Operations Unit, Mackay Whitsunday Region (<a href="mailto:Mackay.Whitsunday.IDAS@tmr.qld.gov.au">Mackay.Whitsunday.IDAS@tmr.qld.gov.au</a>) within the Department of Transport and Main Roads confirming that the development has been designed and constructed in accordance with parts (a) and (b) of this condition.</p>	<p>(a) – (b) Prior to the commencement of use and to be maintained at all times</p> <p>(c) Prior to the commencement of use</p>

7.	<p>The roadworks on the Bruce Highway must be designed and constructed to be in accordance with the following to accommodate a single unit rigid bus of 14.5m in length:</p> <ul style="list-style-type: none"> <li>• Department of Transport and Main Roads <i>Road Planning and Design Manual, 2nd Edition, Volume 3 – Guide to Road Design</i>;</li> <li>• Department of Transport and Main Roads <i>Supplement to Austroads Guide to Road Design</i> (Parts 3, 4-4C and 6);</li> <li>• <i>Austroads Guide to Road Design</i> (Parts 3, 4-4C and 6);</li> <li>• <i>Austroads Design Vehicles and Turning Path Templates</i>;</li> <li>• Queensland Manual of Uniform Traffic Control Devices, Part 13: <i>Local Area Traffic Management</i> and AS 1742.13 Manual of Uniform Traffic Control Devices – <i>Local Area Traffic Management</i>;</li> <li>• Chapter 2 - Planning and Design, Section 2.3.2 Bus Route Infrastructure (page 6) of the Department of Transport and Main Roads <i>Public Transport Infrastructure Manual 2015</i>.</li> </ul>	Prior to the commencement of use
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## Attachment 2—Advice to the applicant

<b>General advice</b>	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> its regulation or the State Development Assessment Provisions (SDAP) [v3.0]. If a word remains undefined it has its ordinary meaning.
2.	<p><b>Construction Management</b></p> <p>Bus route 854 which is a school bus service extends along the Bruce Highway frontage of the site. This bus route may be impacted by the roadworks on the Bruce Highway. This bus route must be maintained during the construction of the development. Accordingly, if any temporary arrangements are required, the applicant must reach agreement on suitable arrangements with the Department of Transport and Main Roads' TransLink Division (<a href="mailto:bus_stops@translink.com.au">bus_stops@translink.com.au</a> or on 3851 8700) prior to any construction or works commencing.</p>
3.	<p>Road Works Approval: Under section 33 of the <i>Transport Infrastructure Act 1994</i>, written approval is required from the Department of Transport and Main Roads to carry out road works, including road access works, and intersection lighting on a state-controlled road. Please contact the Department of Transport and Main Roads on (07) 49518555 to make an application for road works approval. This approval must be obtained prior to commencing any works on the state-controlled road reserve. The approval process <b>will</b> require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ).</p> <p>Below is the link to information regarding obtaining approval and the application forms on DTMR's website,</p> <p><a href="http://www.tmr.qld.gov.au/Community-and-environment/Planning-and-development/Other-matters-requiring-approval.aspx">http://www.tmr.qld.gov.au/Community-and-environment/Planning-and-development/Other-matters-requiring-approval.aspx</a></p>

### **Attachment 3—Reasons for referral agency response**

(Given under section 56(7) of the *Planning Act 2016*)

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#### **The reasons for the department's decision are:**

The development complies with State code 1: Development in a State-controlled Road environment and State code 6: Protection of State transport networks of the State Development Assessment Provisions (SDAP): specifically, the development:

- does not increase the likelihood or frequency of accidents, fatalities or serious injury for users of a state-controlled road
- does not adversely impact the structural integrity or physical condition of state-controlled roads, road transport infrastructure, public passenger transport infrastructure or active transport infrastructure
- does not adversely impact the function and efficiency of state-controlled roads or future state-controlled roads
- does not adversely impact the state's ability to plan, construct, maintain, upgrade or operate state-controlled roads, future state-controlled roads or road transport infrastructure
- does not significantly increase the cost to the state to plan, construct, upgrade or maintain state-controlled roads, future state-controlled roads or road transport infrastructure
- maintains or improves access to public passenger transport infrastructure or active transport infrastructure
- does not adversely impact the state's ability to operate public passenger services on state-controlled roads.
- protects community amenity from significant adverse impacts of environmental emissions generated by road transport infrastructure or vehicles using state-controlled roads.

#### **Material used in the assessment of the application:**

- The development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (version [3.0]), as published by the department
- The Development Assessment Rules
- SARA DA Mapping system
- *Human Rights Act 2019*

**Attachment 4—Change representation provisions**

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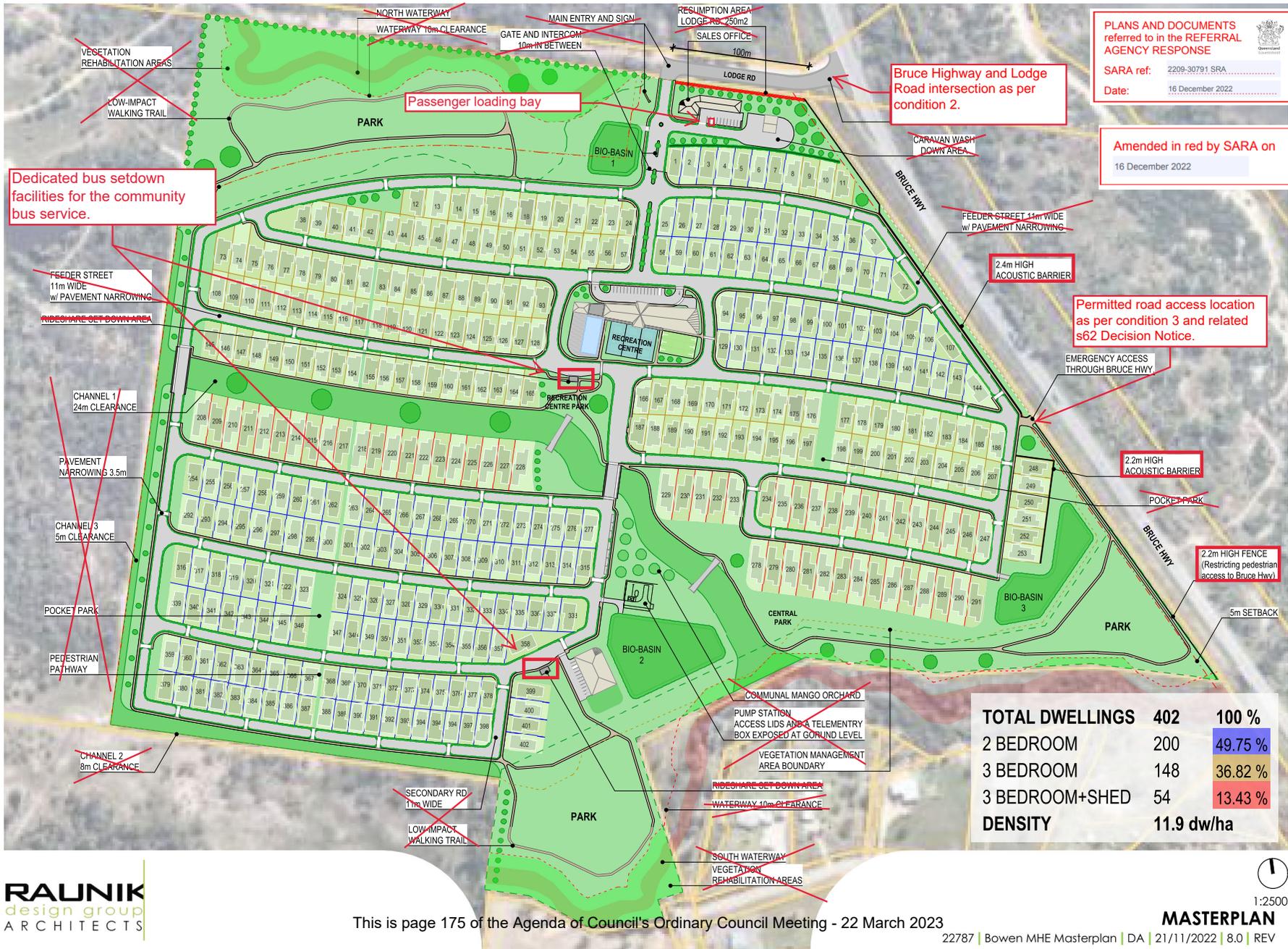
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## **Attachment 5—Approved plans and specifications**

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Attachment 13.2.1.6 SARA Response with conditions





NOTES  
 1. CONCEPT ONLY. SUBJECT TO SITE SURVEY, DETAILED DESIGN AND AUTHORITY APPROVAL.

DESIGN BASIS  
 -80km/h SOUTHBOUND SIGN POSTED  
 -100km/h NORTHBOUND SIGN POSTED  
 -CHR TURN  
 --12.5m STORAGE  
 --STOP CONDITION

**PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE**

SARA ref: 2209-30791 SRA

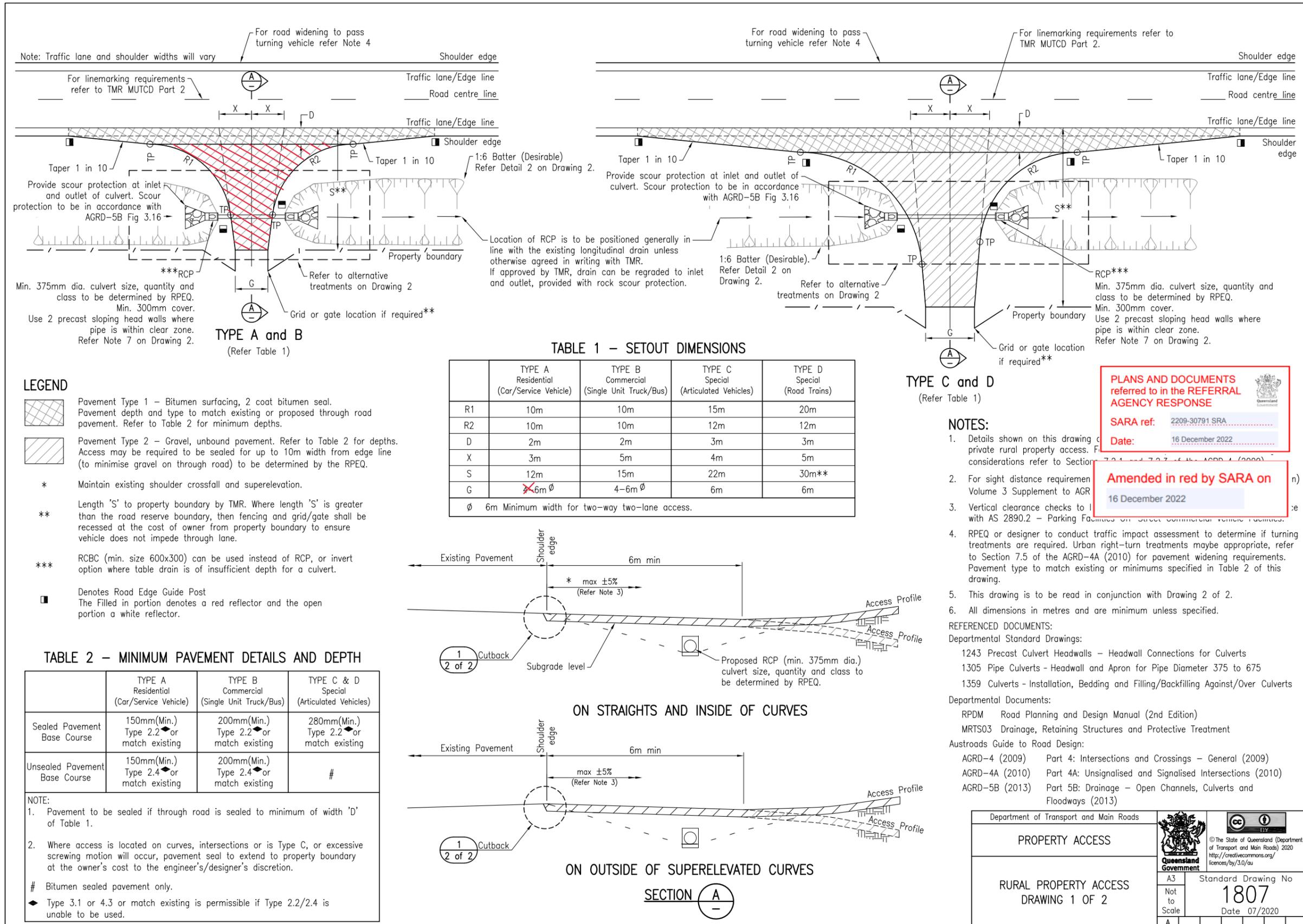
Date: 16 December 2022

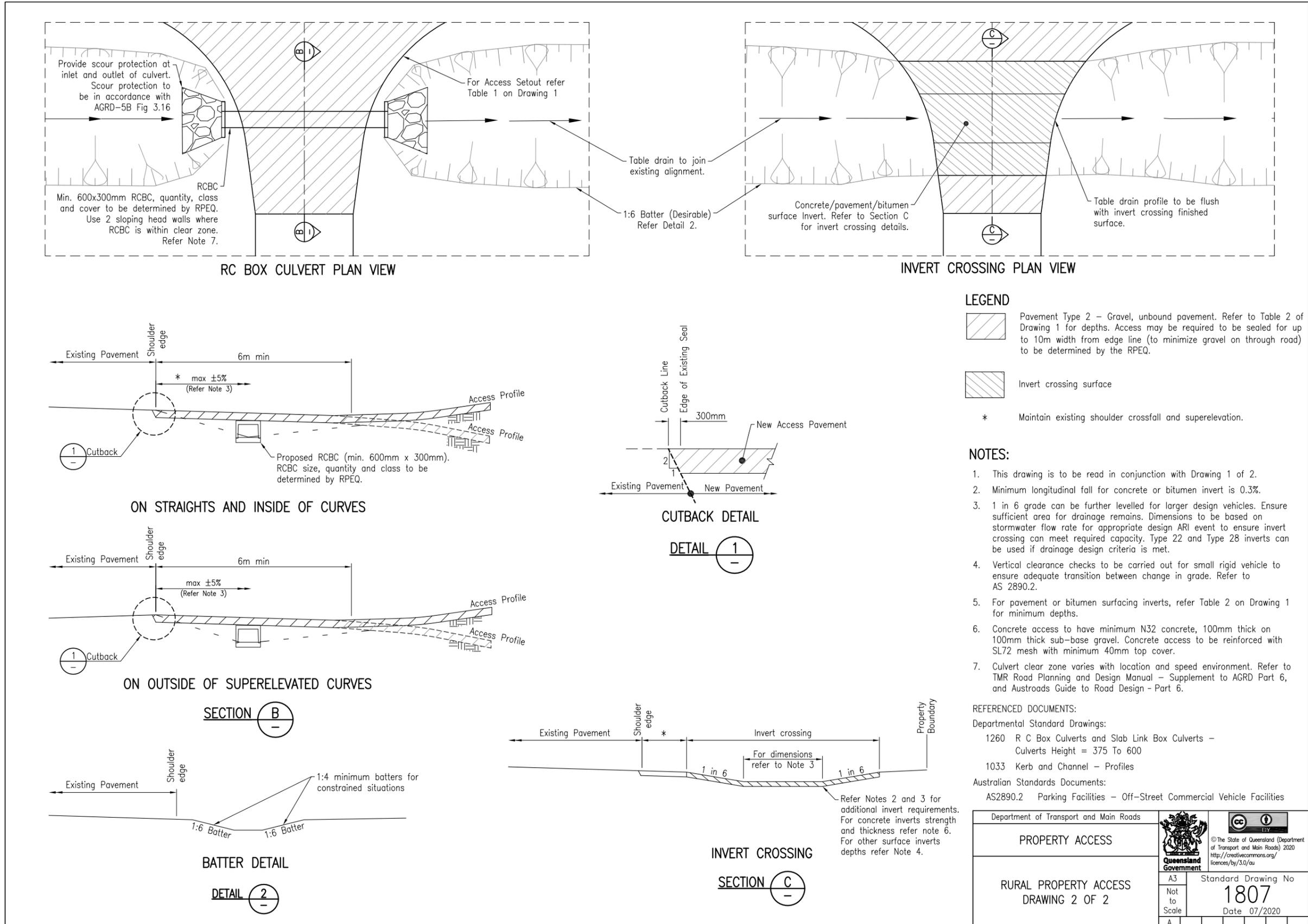



**LODGE ROAD, BOWEN**

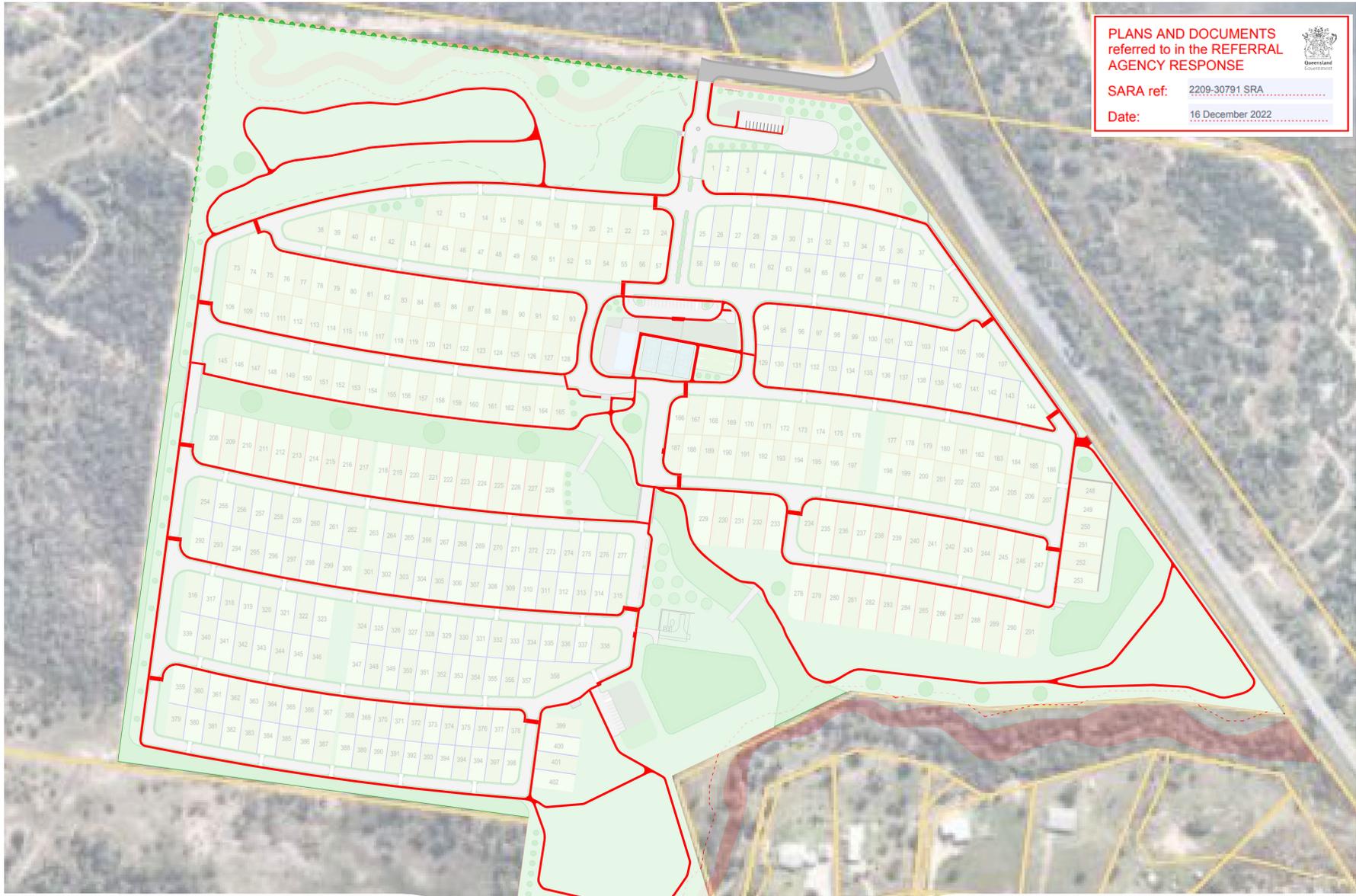
TITLE: INTERSECTION CONCEPT LAYOUT PLAN

SCALE: 1:500      DRAWING NO: DC006 VER1      PROJECT NO: 30139839





Attachment 13.2.1.6 SARA Response with conditions



Our ref TMR22-037389  
 Your ref T2415  
 Enquiries Lesley MacAlpine



8 December 2022

Department of  
**Transport and Main Roads**

## Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)

**This is not an authorisation to commence work on a state-controlled road<sup>1</sup>**

Development application reference number 20220821, lodged with Whitsunday Regional Council involves constructing or changing a vehicular access between Lot 1SP299220, 73HR180, the land the subject of the application, and the Bruce Highway (Road ID 10J) (a state-controlled road) (approximate chainage 58.88km (LHS)).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

### Applicant Details

Name and address Grumpy Capital Pty Ltd  
 PO Box 350  
 West Burleigh QLD 4219

### Application Details

Address of Property Brampton Drive, Bowen QLD 4805  
 Real Property Description 1SP299220, 73HR180  
 Aspect/s of Development Development Permit for a Material Change of Use Relocatable Home Park (402 Dwellings)

### Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
1	The permitted road access location is to be located at approximate chainage 58.88km on the Bruce Highway (Proserpine-Bowen (10J)) generally in accordance with Masterplan prepared by Raunik Design Group Architects dated 21/11/2022, project number 22787, drawing number 8.0, [as amended in Red].	At all times.

<sup>1</sup> Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations  
 Mackay\Whitsunday District  
 2 / 44 Nelson St, Mackay QLD 4740  
 PO Box 62, Mackay QLD 4740

**Telephone** +61 7 (07) 4951 8525  
**Website** www.tmr.qld.gov.au  
**Email** Mackay.Whitsunday.IDAS@tmr.qld.gov.au  
 ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing
2	Road access works comprising a bitumen sealed and gated rural property access Type A G=6m, must be provided at the permitted access location generally in accordance with Rural Property Access Drawing prepared by Department of Transport and Main Roads dated 07/2020 reference dwg no. 1807 and revision A [as amended in Red].	Prior to commencement of use
3	The use of the permitted road access location is to be restricted to vehicle use in an emergency.	At all times.

**Reasons for the decision**

The reasons for this decision are as follows:

- a) To maintain the safety and efficiency of the state-controlled road network.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

**Information about the Decision required to be given under section 67(2) of TIA**

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

**Further information about the decision**

1. In accordance with section 67(7) of TIA, this decision notice:
  - a) starts to have effect when the development approval has effect; and
  - b) stops having effect if the development approval lapses or is cancelled; and
  - c) replaces any earlier decision made under section 62(1) in relation to the land.
2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

**Further approvals**

The Department of Transport and Main Roads also provides the following information in relation to this approval:

## Attachment 13.2.1.6 SARA Response with conditions

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

Relevant to Condition 2 above, enclosed is a copy of the fact sheet for Transport Infrastructure Act 1994 applications where the development requires an access works approval.

Below is the link to information regarding obtaining approval and the application forms on DTMR's website,

<http://www.tmr.qld.gov.au/Community-and-environment/Planning-and-development/Other-matters-requiring-approval.aspx>

To achieve compliance with the conditions of development, the Applicant must provide the required information set out in the below table for the relevant condition of development. Further attached are the associated forms.

No.	Action
1.	<p>Complete and submit the attached forms for approval to construct the access upgrade works:</p> <ul style="list-style-type: none"><li>• F5082_CFD- Road Works Road Access Works in a State-controlled road Application s33 approval under the Transport Infrastructure Act 1994 for road works / road access works in a State-controlled road.</li><li>• F5084_CFD Principal Contractors Details and Bond Notification of the Principal Construction Contractor and an estimate of a security bond to ensure works are completed to TMR's reasonable satisfaction. <b>Note:</b> a bond is not required for a standard rural access.</li><li>• F5109_CFD Deed of Indemnity Indemnifies the State of Queensland against any losses incurred in connection with the construction of the road works.</li></ul> <p>At least 10 business days prior to construction commencing, notify DTMR at <a href="mailto:Mackay.Office@tmr.qld.gov.au">Mackay.Office@tmr.qld.gov.au</a> of your intention to commence.</p>

If further information about this approval or any other related query is required, Lesley MacAlpine, Town Planner should be contacted by email at [Mackay.Whitsunday.IDAS@tmr.qld.gov.au](mailto:Mackay.Whitsunday.IDAS@tmr.qld.gov.au).

Yours sincerely



## Attachment 13.2.1.6 SARA Response with conditions

for Patrick Aprile  
**District Director**

Attachments: Attachment A – Decision evidence and findings  
Attachment B - Section 70 of TIA  
Attachment C - Appeal Provisions  
Attachment D - Masterplan  
Attachment E – Rural Property Access Drawing Amended in Red  
Attachment F – Form 5082  
Attachment G – Form 5084  
Attachment H – Form 5109

## Attachment A

### Decision Evidence and Findings

Findings on material questions of fact:

- The application is for a material change of use for a Relocatable Home Park (402 dwellings)
- The MCU proposes 2- and 3-bedroom dwellings.
- The site lies adjacent to the Bruce Highway (BH) (10J) a state-controlled road.
- The AADT 2020 on this section of road is 4507 vpd with 19.73% HV's.
- The main access is proposed via Lodge Road (local road) and a secondary access is proposed via the Bruce Highway (emergencies only).
- The proposed BH access is located at approximate chainage 58.88km on the BH (LHS) and is proposed for emergency access only. The access is also proposed to be gated to ensure emergency access only.
- SISD in each direction is satisfied.
- The access has been conditioned based on it accessing the national highway, a major transport route, it's potential for larger vehicle use, and to prevent any rock spill onto the high-speed road.

Evidence or other material on which findings were based:

<b>Title of Evidence / Material</b>	<b>Prepared by</b>	<b>Date</b>	<b>Reference no.</b>	<b>Version/Issue</b>
Guide to Traffic Impact Assessment	Department of Transport and Main Roads	September 2017	-	-
Road Planning and Design Manual Edition 2 Volume 3, Supplement to Austroads Guide to Road Design	DTMR	November 2019	-	-
Queensland Urban Drainage Manual	Department of Energy and Water Supply	2013	-	Third edition
Road Inventory Book Mackay / Whitsunday District	Department of Transport and Main Roads	June 2020	-	-
Digital Video Recording Viewer	DTMR	viewed 20/09/2022	-	4.2

Attachment 13.2.1.6 SARA Response with conditions

electronic Development Application Management (eDAM) Interactive Map	Queensland Government	viewed 07/12/2022	-	-
Section 1 – 4 (Appendix 1 – 15)	TACTICA Planning and Development	19 August 2022	job no. 12459	-
Appendix 10 - Engineering Services Report – ARCADIS	TACTICA Planning and Development	17/08/2022	GA0001-30139839-AAR	2
Appendix 11 – Site-based Stormwater Management Plan – ARCADIS	TACTICA Planning and Development	17/08/2022	GA0002-30139839-AAR	2
Appendix 12 – Environmental Noise Impact Assessment – ATP Consulting Engineers	TACTICA Planning and Development	19/08/2022	ATP220550-R-NIA-01	0
Appendix 13 – Traffic Impact Assessment – SLR Consulting	TACTICA Planning and Development	16/08/2022	620.31004-R01-v3.0	3.0
RE: Material Change of Use for Relocatable Home Park – 402 Dwellings Response to Council's Information Request and SARA Advice Notice; and Minor Change to Development Application (s52 of the Planning Act 2016) to remove Reconfiguring a Lot – Boundary Realignment	TACTICA	28 November 2022	T2459	-

**Attachment B**

**Section 70 of TIA**

*Transport Infrastructure Act 1994*  
Chapter 6 Road transport infrastructure  
Part 5 Management of State-controlled roads

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**70 Offences about road access locations and road access works, relating to decisions under s 62(1)**

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
  - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
  - (c) obtain any other access between the land and the road contrary to the decision; or
  - (d) use a road access location or road access works contrary to the decision; or
  - (e) contravene a condition stated in the decision; or
  - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
  - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

**Attachment C**  
**Appeal Provisions**

*Transport Infrastructure Act 1994*  
Chapter 16 General provisions

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**485 Internal review of decisions**

- (1) A person whose interests are affected by a decision described in schedule 3 (the **original decision**) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
  - (a) applies to the review; and
  - (b) provides—
    - (i) for the procedure for applying for the review and the way it is to be carried out; and
    - (ii) that the person may apply to QCAT to have the original decision stayed.

**485B Appeals against decisions**

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
  - (a) applies to the appeal; and
  - (b) provides—
    - (i) for the procedure for the appeal and the way it is to be disposed of; and
    - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
  - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and
  - (b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

- (5) The court may order—
  - (a) the appeals to be heard together or 1 immediately after the other; or
  - (b) 1 appeal to be stayed until the other is decided.
- (6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.
- (7) In this section—

**original decision** means a decision described in schedule 3.

**reviewed decision** means the chief executive's decision on a review under section 485.

**31 Applying for review**

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
  - (a) the notice did not state the reasons for the original decision; and
  - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

**32 Stay of operation of original decision**

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
  - (a) may be given on conditions the relevant entity considers appropriate; and
  - (b) operates for the period specified by the relevant entity; and
  - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.
- (8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

**relevant entity** means—

- (a) if the reviewed decision may be reviewed by QCAT—QCAT; or
- (b) if the reviewed decision may be appealed to the appeal court—the appeal court.

### **35 Time for making appeals**

(1) A person may appeal against a reviewed decision only within—

- (a) if a decision notice is given to the person—28 days after the notice was given to the person; or
- (b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

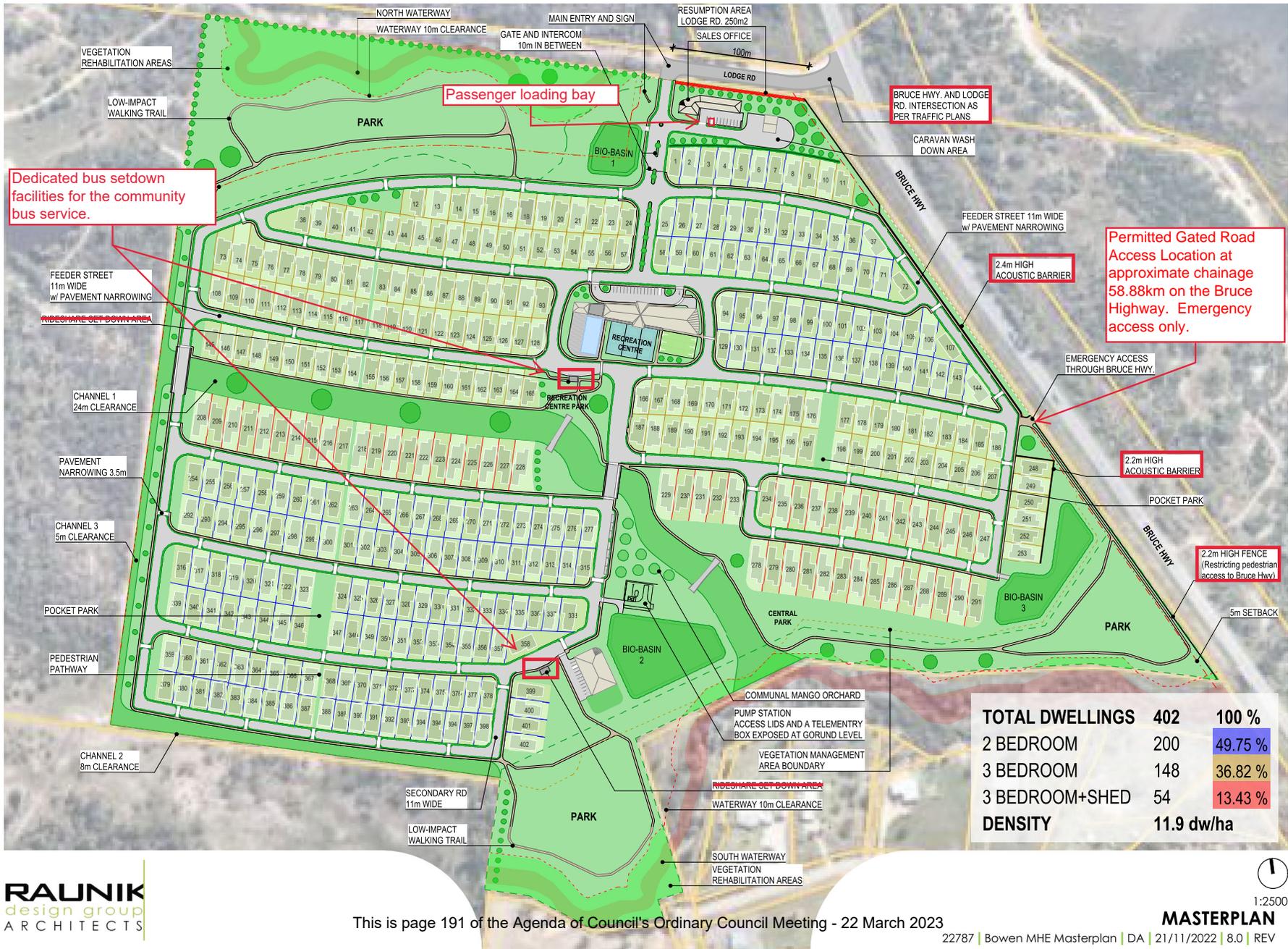
(2) However, if—

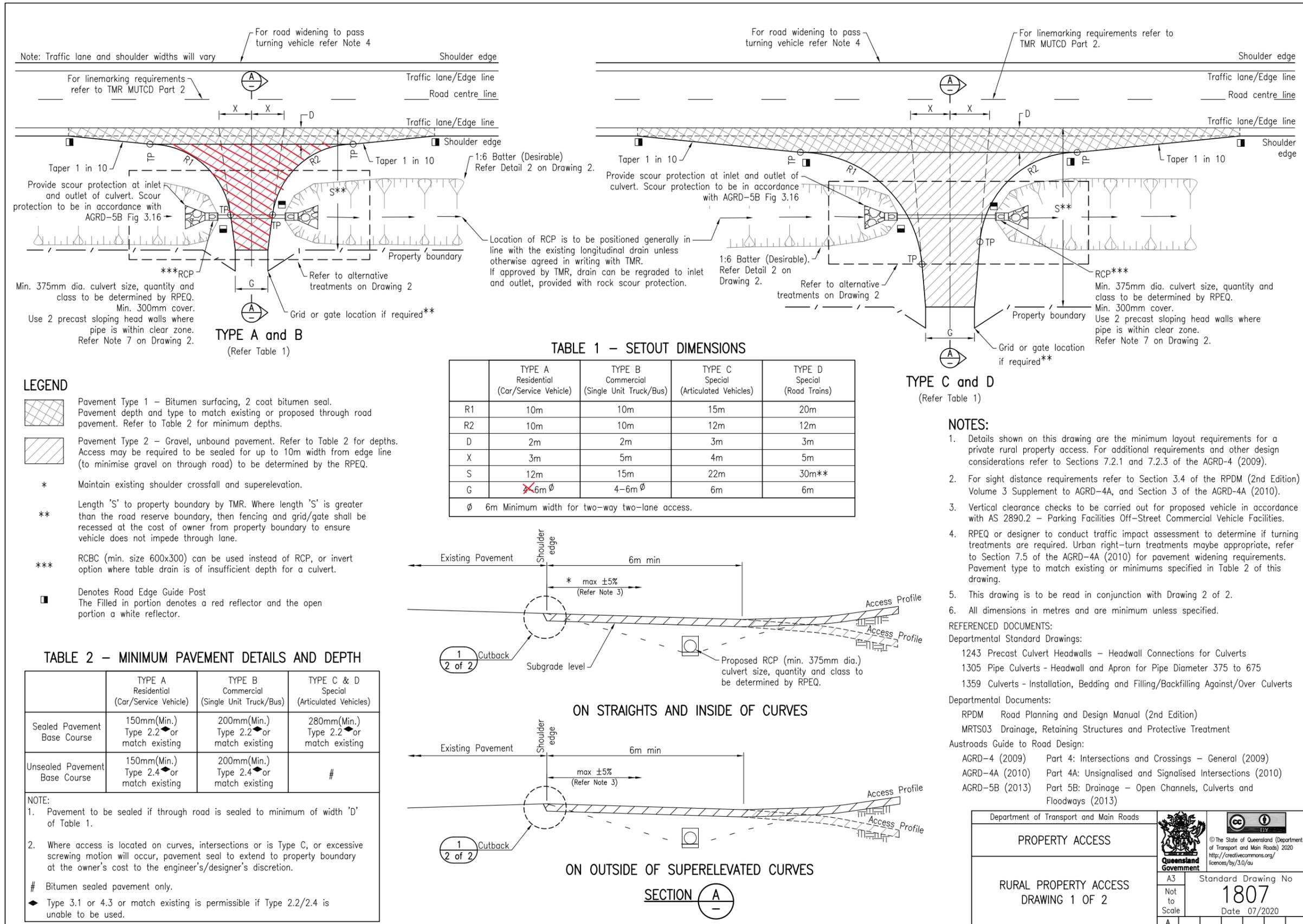
- (a) the decision notice did not state the reasons for the decision; and
- (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

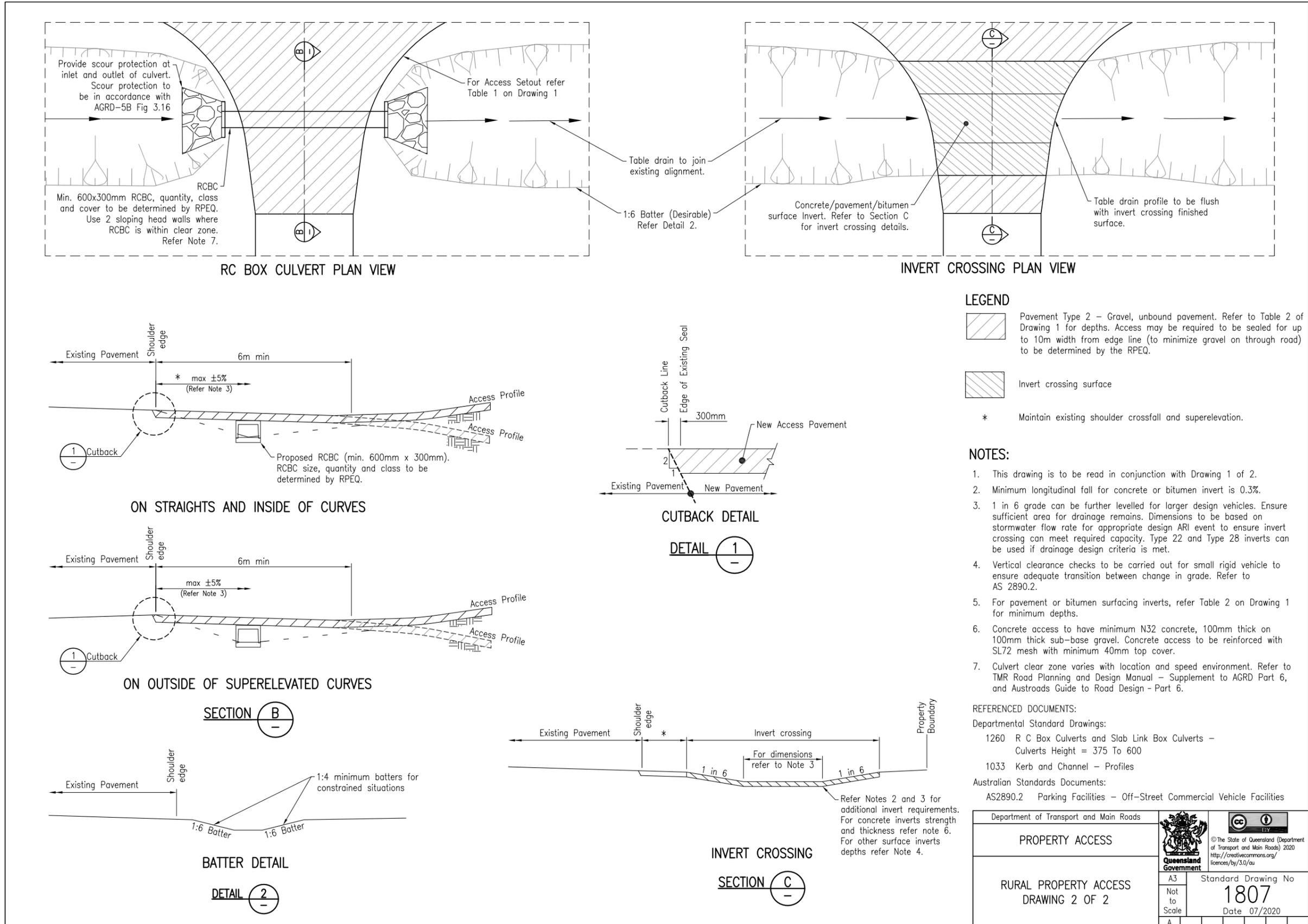
the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

Attachment 13.2.1.6 SARA Response with conditions









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## Road Works/Road Access Works in a State-controlled road Application (for applications associated with conditions of development approval)

Before any **road works** (including **road access works**) can be undertaken within a State-controlled road, written approval is required from the Department of Transport and Main Roads. It is an offence under s33 of the *Transport Infrastructure Act 1994* (the Act) to carry out **road works** on a State-controlled road without written approval.

- **Road access works** are defined by the Act as:
  - (a) a physical means of entry or exit for traffic between land and a road.
  - (b) **road works** providing entry or exit for traffic between works mentioned in paragraph (a) and the part of the road formed or prepared for use by general traffic.
- **Road works** as defined by the Act include works done for establishing or constructing roads or things associated with roads.

**Note:**

- The Department of Transport and Main Roads does not construct or undertake maintenance on **road access works** (including driveways).
- The owner of the land is responsible for all costs associated with construction and maintenance of the **road access works** (including driveways).
- The Department of Transport and Main Roads is not responsible for relocating any services (electricity, telecommunication, drainage pits, and so on).
- The Department of Transport and Main Roads may refuse to grant an approval or revoke an approval where the applicant has not provided true or correct information in their application.

### 1. Applicant's details

Name/company

Address

Postcode

Telephone number

Mobile number

Email Address

### 2. Type of application

- Road access works** (including driveways) - a *Road Access Location on a State-controlled road Application (form F5106)*, completed and signed by a person with an interest in the subject land **must** be submitted with this application.
- Road works** that are not **road access works**.

### 3. Development approval details

Who issued your development approval? (for example, local government authority, Coordinator General)

What is the approval reference number and/or project name of your development approval?

### 4. Description of the proposed road works (including road access works)

Please provide details (including location) of works you intend to carry out (provide detailed plans and diagrams). Attach any necessary supporting information (refer to Information for Applicants on page 3 of this form for assistance with the type of information required).

**5. Declaration**

I/We the applicant(s):

- request approval of the proposed **road works/road access works** detailed in this application under s33 of the Act
- warrant that the information provided in/or attached to this application is true and accurate to the best of my/our knowledge.

**For individual applicants**

Signature  Date

**For corporate applicants**

executed in accordance with s127 of the *Corporations Act 2001* (Cth)

Company name

Australian Company Number (ACN)

Name and position

Signature  Date

Name and position

Signature  Date

**Note:**

Where the applicant is a company, the applicant must:

- insert the company name and the ACN
- sign the application in accordance with s127 of the *Corporations Act 2001* (Cth) – that is either:
  1. two directors
  2. one director and the company secretary
  3. if the company has a sole director and sole secretary, that person.

Where the applicant is not an individual or a company, such as an incorporated association, please modify the execution block to suit.

**6. Application checklist**

Name and contact details provided .....

Details about the proposed works .....

Form signed by all applicants. This must be signed before the application will be considered .....

Where application is for **road access works** (including driveways), a completed *Road Access Location on a State-controlled road Application (form F5106)* is attached .....

**Privacy statement** - The Department of Transport and Main Roads is collecting the information on this form for the purposes of assessing proposed **road works** in accordance with the Act. Your personal details will not be disclosed to any other third party without your consent unless required by law.

## Information for applicants

### Permitted road access location (s62 of the Act)

In accordance with s33(5) of the Act, where **road works** that are **road access works** (including driveways) are proposed, approval of the works cannot be given until the Department of Transport and Main Roads has approved the **road access location**. The Act provides that a **road access location** application must be made by a person with an interest in the land and the decision notice must be provided to everyone with an interest in the land. A **permitted road access location** approval will be issued in accordance with the relevant development permit providing the *Road Access Location on a State-controlled road Application (form F5106)* has been properly completed, including identifying all persons with an interest in the land.

### Road works/road access works approvals (s33 of the Act)

The information that is required by the Department of Transport and Main Roads to assess an application for **road works** (including **road access works**) approval will largely depend upon the site and scale of the **road works** to be constructed. Detailed design of the **road works** consistent with the requirements of the conditions of approval, conforming to the requirements of the Department of Transport and Main Roads' *Road Planning and Design Manual* and certified by a Registered Professional Engineer of Queensland (RPEQ) may be necessary. The following list provides examples of the types of issues that may need to be addressed in the detailed design:

- horizontal and vertical alignment of the works
- cross sections
- property accesses
- drainage design
- sight distances
- pavement design
- relocating utilities
- signage and pavement markings
- speed environment.

Contact your local Department of Transport and Main Roads office if you require further assistance with determining what is required to be included in your application.

### The approval process takes time

The applicant should ensure sufficient time is allowed for the Department of Transport and Main Roads to assess the application. The Department of Transport and Main Roads will use its best endeavours to respond within 10 business days with either:

- i. an acknowledgement of your application
- ii. a request for further information
- iii. a notice of decision of your application.

The type of initial response the applicant will receive will depend on the complexity of the application and the information provided.

### An approval may be conditional

The application **must** be consistent with the relevant development approval and meet the Department of Transport and Main Roads' design requirements. Where this occurs, the applicant will receive a 'Letter of Conditional Approval'. **This does not authorise works to commence.** The 'Letter of Conditional Approval' contains conditions which must be met before the works can be constructed.

Once the Department of Transport and Main Roads is satisfied the conditions have been complied with, the applicant will receive an 'Authority to Commence Works'.

### Conditions that may be imposed

Before the Department of Transport and Main Roads will approve an application, it will generally require:

- that the construction work is to proceed without unreasonable interruption to traffic. This may include the requirement for a Construction Workplace Plan, including a Traffic Management Plan. Any traffic control will need to be undertaken by a company which is registered under the Traffic Management Registration Scheme. Refer to [www.tmr.qld.gov.au/business-industry/Accreditations/Traffic-Management-Registration-Scheme.asp](http://www.tmr.qld.gov.au/business-industry/Accreditations/Traffic-Management-Registration-Scheme.asp).
- details of your contractor. You must be able to demonstrate your nominated contractor has sufficient expertise to carry out the proposed work.
- that the nominated contractor indemnify the Department of Transport and Main Roads from any liability connected with the works.
- that the nominated contractor has an appropriate level of public liability insurance cover. The nominated contractor may also be required to provide a copy of the policy and/or certificates of insurance.
- that the applicant be responsible for rectifying any negative impacts on the road corridor caused by or connected with carrying out the works, such as environmental damage and/or matters affecting public safety.
- that the applicant is responsible for identifying and complying with all other laws and requirements which may relate to carrying out works or activities.
- that the applicant pay a bond to the Department of Transport and Main Roads.

**It is the applicant's responsibility to ensure that all conditions of approval given by the Department of Transport and Main Roads are complied with.**

Applicants should contact the Department of Transport and Main Roads if they require any assistance with understanding what they are required to do before they undertake approved works.

### Assistance with or lodgement of application

To lodge your application or if you require any assistance with finalising your application, contact the Corridor Management team in your local Department of Transport and Main Roads office. To find out which is your local office, call 13 23 80 or go to [www.tmr.qld.gov.au/About-us/Contact-us/In-person/Roads-offices.aspx](http://www.tmr.qld.gov.au/About-us/Contact-us/In-person/Roads-offices.aspx).

Office	Email	Phone
Barcaldine	<a href="mailto:barcaldine.office@tmr.qld.gov.au">barcaldine.office@tmr.qld.gov.au</a>	4651 2777
Rockhampton	<a href="mailto:corridormanagement@tmr.qld.gov.au">corridormanagement@tmr.qld.gov.au</a>	4931 1559
Roma	<a href="mailto:southwest.office@tmr.qld.gov.au">southwest.office@tmr.qld.gov.au</a>	4622 9511
Toowoomba	<a href="mailto:downsswr.office@tmr.qld.gov.au">downsswr.office@tmr.qld.gov.au</a>	4639 0777
Cairns	<a href="mailto:cairns.office@tmr.qld.gov.au">cairns.office@tmr.qld.gov.au</a>	4045 7144
Mackay	<a href="mailto:mackay.whitsunday.idas@tmr.qld.gov.au">mackay.whitsunday.idas@tmr.qld.gov.au</a>	4951 8555
Brisbane	<a href="mailto:metropolitan.idas@tmr.qld.gov.au">metropolitan.idas@tmr.qld.gov.au</a>	3066 6762
Maroochydore	<a href="mailto:northcoast@tmr.qld.gov.au">northcoast@tmr.qld.gov.au</a>	5451 7055
Cloncurry	<a href="mailto:cloncurry.corridor@tmr.qld.gov.au">cloncurry.corridor@tmr.qld.gov.au</a>	4769 3200
Townsville	<a href="mailto:north.queensland.idas@tmr.qld.gov.au">north.queensland.idas@tmr.qld.gov.au</a>	4421 8700
Gold Coast	<a href="mailto:scrcmallocations@tmr.qld.gov.au">scrcmallocations@tmr.qld.gov.au</a>	5563 6600
Bundaberg	<a href="mailto:WBB.idas@tmr.qld.gov.au">WBB.idas@tmr.qld.gov.au</a>	4154 0200



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## Principal Contractor's Details and Bond Estimate

### Application details

Department of Transport and Main Roads reference number

TMR

Pursuant to the conditional approval of the subject application, I nominate the following as the principal contractor for the works. I request that you deal with the principal contractor for all matters relating to the construction works.

Applicant's name

Applicant's signature

Date

 /  / 

### Principal contractor's details

Legal name

Australian Business Number (ABN)

Registered address


Postcode

Physical address


Postcode

Telephone number (work hours)

Telephone number (after hours)

Mobile number

Email address

Primary contact person (overseer)

Position

Telephone number (work hours)

Telephone number (after hours)

Mobile number

### Prequalification status (please check one)

Department of Transport and Main Roads prequalified  Prequalified number

Not Department of Transport and Main Roads prequalified

Attach evidence of:

- i. previous construction works (preferably on a State-controlled road)
- ii. ability to carry out the works in accordance with the approved plans, standards and specifications
- iii. qualifications and experience of the primary contact person (overseer), including the Registered Professional Engineer of Queensland number.

### Principal contractor's insurance and indemnity (please check if attached)

Attached is the *Deed of Indemnity for road works on a State-controlled road* (form F5109) signed by the principal contractor.

Attached is evidence of the principal contractor's public liability insurance policy of no less than \$20 million that notes the Department of Transport and Main Roads interest on the policy.

### Construction works costs

Estimated cost of the works    Bond amount

\$

\$

Attached are details supporting the estimation of costs of works (for example, bill of quantities).

**Privacy statement:** The Department of Transport and Main Roads is collecting the information on this form for the purpose of managing the **road works** (under s33 of the *Transport Infrastructure Act 1994*) that are being undertaken by a third party with respect to an application for such works. The details will not be disclosed to any other third party without your consent unless required by law.



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## Deed of Indemnity for construction of road works on a State-controlled road

(section 33 of the *Transport Infrastructure Act 1994*)

Department of Transport and Main Roads reference number

TMR

Contractor (insert name of contractor carrying out works, as shown on public liability insurance)

\_\_\_\_\_

Road works (insert description of works and location)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I/We the contractor named above:

- a. indemnify the State of Queensland (represented by the department), its officers, employees and agents (the **Indemnified**) against any or all Losses suffered or incurred (except to the extent that any Losses are caused through the negligent act or omission of the Indemnified) in connection with the construction of the **road works**
- b. acknowledge that provision of this indemnity is a condition of approval of the **road works** under section 33 of the *Transport Infrastructure Act*.

In this deed, '**Losses**' include liabilities, losses, damages, expenses and costs (including, legal costs on a full indemnity basis and whether incurred or awarded) of any kind or nature whether arising in contract or tort (including, but not limited to negligence) or under a statute, and also includes:

- a. loss of profits, loss of revenue, loss of anticipated savings, loss of opportunity, pure economic loss and loss of data
- b. any other consequential, special or indirect loss or damage.

### Executed as a deed

**For company:**

Signed, sealed and delivered

on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_ in  
accordance with section 127 of the *Corporations Act 2001* (Cth).

\_\_\_\_\_  
Signature of director

\_\_\_\_\_  
Full name of director

\_\_\_\_\_  
Signature of company secretary/director

\_\_\_\_\_  
Full name of company secretary/director

**For individual:**

Signed, sealed and delivered by

\_\_\_\_\_

on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_ in  
the presence of:

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Full name of witness

\_\_\_\_\_  
Signature

## 13.2.2 - Development Services Monthly Report - February 2023

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Jessica Yuskan - Administration Coordinator Development Services

**AUTHORISING OFFICER:** Neil McGaffin - Director Development Services

**PRESENTED FOR:** Information

### ATTACHMENTS

1. Development Services Monthly Report - February 2023 [13.2.2.1 - 11 pages]

### PURPOSE

This report presents information relating to the operations of the Development Services Directorate for the month of February 2023.

### OFFICER'S RECOMMENDATION

That Council receives the Development Services Monthly Report for February 2023.

### BACKGROUND

The Development Services Directorate has a vision of a prosperous, liveable and sustainable Whitsundays.

The Directorates purpose is to lead the delivery of economic, social and environmental outcomes for the Whitsundays through services in partnership with stakeholders.

The Directorates vision is delivered by bringing together the functions of Strategic Planning, Development Assessment, Building and Plumbing Assessment and Compliance.

### DISCUSSION/CURRENT ISSUE

See Attachment 1 – Development Services Monthly Report

### STATUTORY/COMPLIANCE MATTERS

All development activities have been undertaken within acceptable timeframes.

### STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

Monitor development and land use to ensure compliance with statutory requirements and development conditions.

Develop and maintain a local government infrastructure plan that aligns with Council's Asset Management Plans and long-term Financial Forecast in compliance with State Interests.

Provide a consistent and transparent strategic framework and direction for the development industry and community.

### FINANCIAL IMPLICATIONS

All operations have been managed within existing budget limitations.

## **CONSULTATION/ENGAGEMENT**

Manager Strategic Planning  
Manager Development Assessment  
Team Leader Plumbing  
Development Compliance Coordinator

## **RISK ASSESSMENT**

Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

## **TIMINGS/DEADLINES**

The Development Services Monthly Report is generally submitted to the first Council Meeting in the month.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

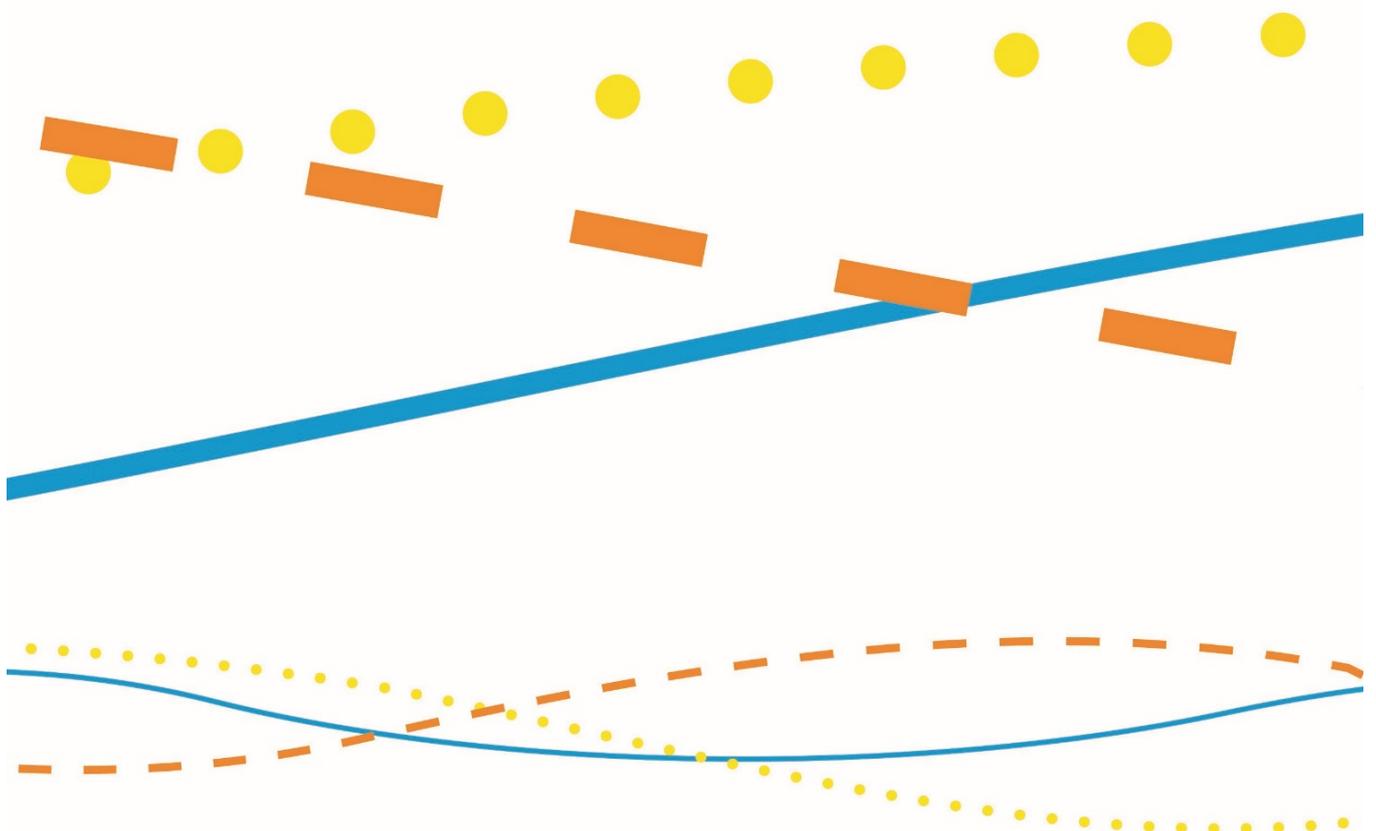
## **ALTERNATIVES CONSIDERED**

N/A



# Development Services Monthly Report

Building  
Plumbing  
Strategic Planning  
Development Assessment  
Development Compliance



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Development Compliance .....	11

# Directors Report

## STRATEGIC PLANNING

The Strategic Planning branch presented the Local Government Infrastructure Plan to Council, which was resolved to commence the Independent Review and State Interest Review phases, prior to Public Consultation.

Council also workshopped the Submissions Analysis and Submission responses for the Whitsunday Planning Scheme Major Amendment.

Preliminary discussions began with internal and external key stakeholders on the Proserpine Industrial Structure Plan, and trunk and non-trunk infrastructure condition advice was provided to Development Assessment.

## DEVELOPMENT ASSESSMENT

February saw a substantial increase in the number of applications lodged and decided, likely due to business returning to normal in the development industry, post-Christmas/New Year break. Development Assessment received noteworthy applications in the form of a Preliminary Approval to facilitate 13 Dual Occupancies in Mandara Rise Estate and an Undefined Land Use Material Change of Use to enable the construction of 5 Meteorological Masts in Collinsville, ranging between 100 – 150m in height. Meteorological Masts are used to acquire data for Wind Farm developments.

The Region's development sites have also recovered from the rain events seen in January and early February. Inspections carried out by officer's post-rain events on development sites found that early advice issued to developers resulted in sound erosion and sediment control outcomes for the region. Finalised subdivision plans have increased since January, which follows a similar trend to previous years, with a further increase in Survey Plans for sealing likely to come as development sites near completion.

The Port of Airlie appeal continues with expert witnesses coming to the Region to finalise their reports in late January, with finalised expert reports to be supplied to all parties in March.

## BUILDING

Building within the region remains strong with a focus on sheds, domestic houses and swimming pools. The number of applications lodged by Private Certifiers remain consistent with previous months and is expected to continue on a similar trajectory.

## PLUMBING

The number of applications and inspections completed continue to reflect an active building market. Plumbing permits issued were primarily residential builds but also commercial projects. The assessment of plumbing applications has been extended beyond the teams usually quick time frames due to the large number of incomplete applications being submitted. Almost all plumbing applications received during the period were not properly made and required further documentation and investigation. Ongoing education with applicants continues to raise the standard of applications lodged.

## COMPLIANCE

A full review is underway of existing building, plumbing and planning compliance matters with a priority on finalising all outstanding matters. Various advice letters were sent during the month for matters including unapproved buildings, unlawful swimming pools, unapproved home-based businesses, alleged short-term accommodation and residents living in sheds. Council should note that additional resources have now been allocated to compliance matters with a consequent increase in complaints expected.

## Strategic Planning

The Strategic Planning Branch is responsible for developing and maintaining land use and infrastructure plans and policies, such as the Planning Scheme, as well as reviewing various planning related State planning instruments and legislation, including the Mackay, Isaac, Whitsunday Region Plan.

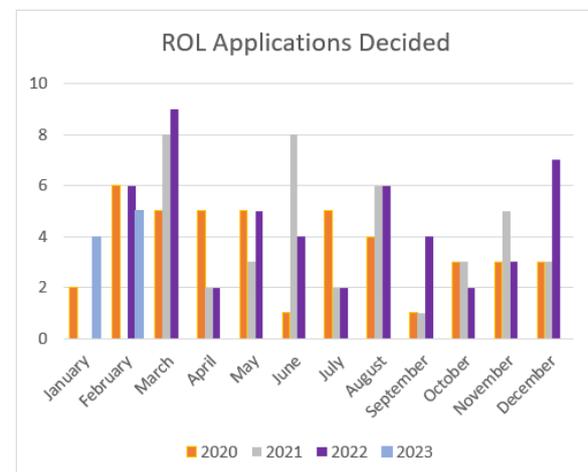
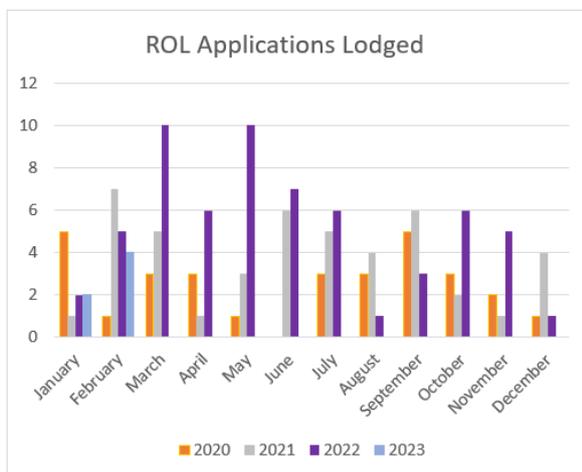
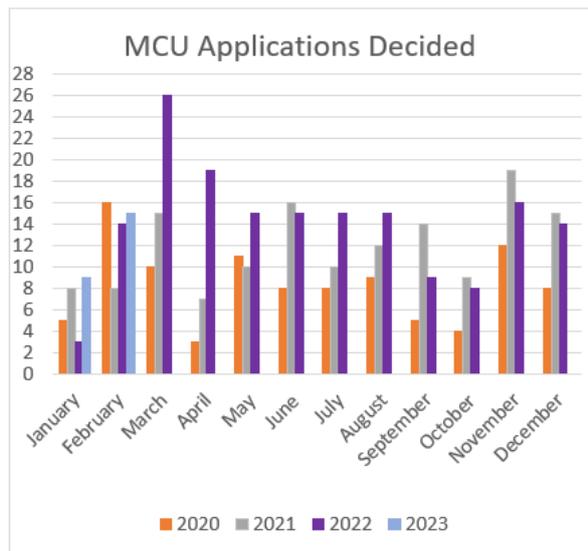
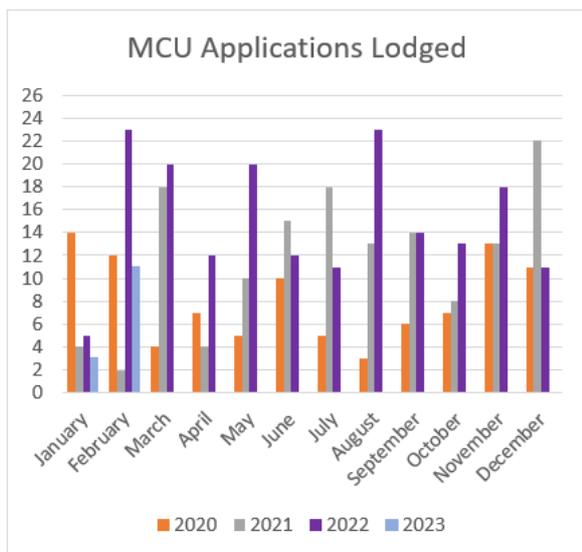
The Strategic Planning Branch is undertaking several projects, including;

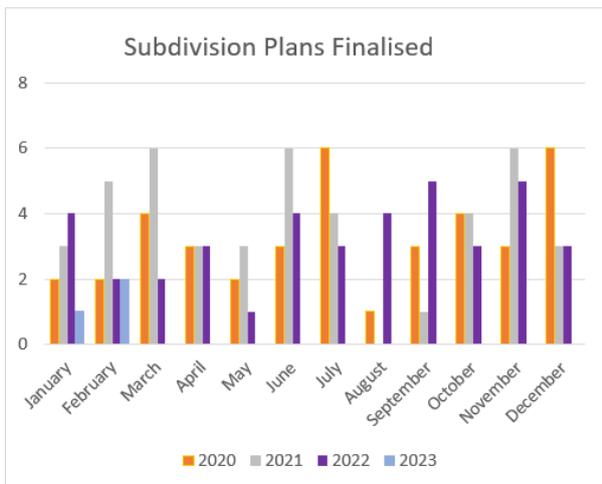
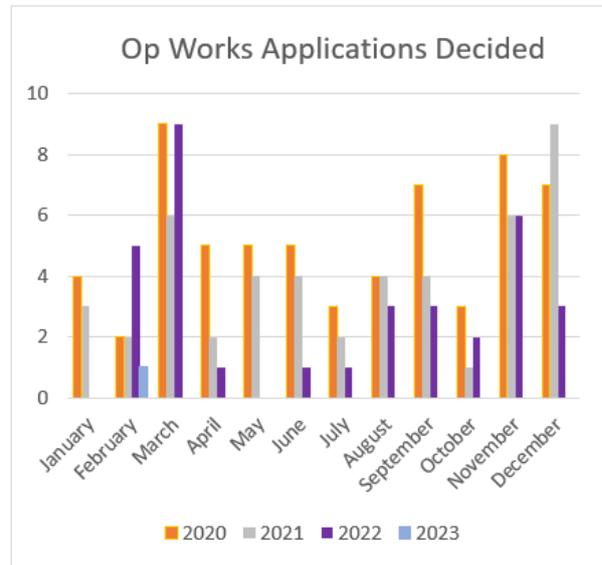
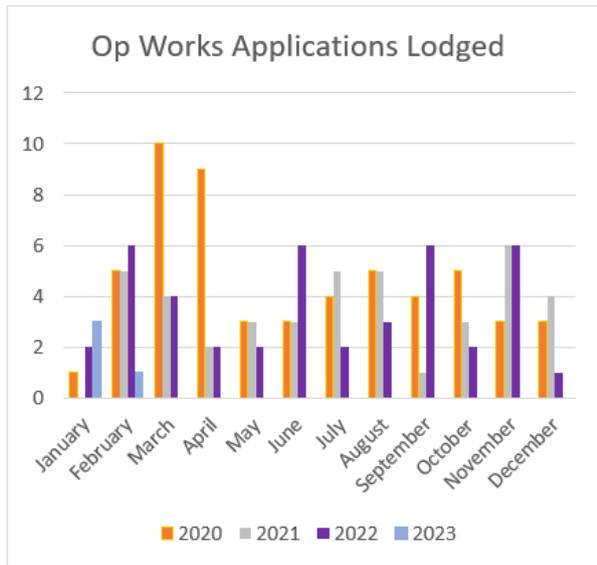
- Adopt the Planning Scheme Major Amendment V4.4 for final Ministerial approval;
- Adopt the Heritage Placecards Amendment;
- Independent Review of the Local Government Infrastructure Plan V2 Amendment;
- Local Heritage Policy Review;
- State approval of the Airlie Beach Land Management Plan;
- Implementation of Town Master Plan Projects;
- Key stakeholder engagement on the Proserpine Industrial Structure Plan;
- On-going Strategic Referrals for Development Assessment; and
- On-going assessment of Façade Improvement Policy Applications.

# Development Assessment

The Development Assessment Unit is responsible for assessing development applications, reviewing referrals for state land, environmental impact statements and other material for coordinated projects, activities, preparing planning and development certificates and inspecting developments for compliance with development approvals and other planning requirements.

## Development Statistics – February 2023





**Summary of Applications Approved Under Delegated Authority 26 January 2023 - 28 February 2023**

Application #	Applicant & Location	Approval Details
20220819	E J Allen 23 The Beacons Road, Airlie Beach	Development Permit for Material Change of Use – Short Term Accommodation
20221090	K Etchells 119 Botanica Drive, Woodwark	Development Permit for Material Change of Use – Dwelling House (Front & Side Boundary Setbacks)
20221101	G B Wood 45 & 47 Spalla Drive, Proserpine	Development Permit for Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots (Boundary Realignment)
20221223	AAA Building Consultants 24 Botanica Drive, Woodwark	QDC Siting Variation for Garage – Side Boundary Setback
20220736	Searles Investments (QLD) Ltd As TTE Barclay Street, Mount Coolan	Development Permit for Material Change of Use – Transport Depot
20220836	Trustees of Edmund Rice Education Australia 48B & 48C George Street, Bowen	Development Permit for Material Change of Use – Educational Establishment
20220959	J H Yates 133 Orchid Road, Cannon Valley	Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots
20221014	Rich Life David & Majella Pty Ltd As TTE 141 Soldiers Road, Bowen	Development Permit for Material Change of Use – Short Term Accommodation (Duplex)
20221025	J W Hoar 2 Eshelby Drive, Cannonvale	Development Permit for Material Change of Use – Short Term Accommodation
20221125	B D MacInnes 66 Mullers Lane, Bowen	Development Permit for Material Change of Use – Carport (Side & Back Boundary Setbacks)
20221161	H K Jamieson 177 Paluma Road, Woodwark	Development Permit for Material Change of Use – Secondary Dwelling
20220710	S A Annand 162 Richmond Road, Bowen	Development Permit for Reconfigurations of a Lot – Access Easement
20210890	Stunning View Pty Ltd As TTE Seaview Drive, Airlie Beach	Development Permit for Operational Works for ROL – Roadwork, Drainage, Landscaping, Stormwater, Earthwork, Water & Sewage Infrastructure
20211031	Chapman Group Enterprises Pty Ltd As TTE 144 & 146 Main Street, Proserpine	Development Permit for Material Change of Use – Car Wash, Outdoor Sales & Associated Service
20220983	A J Gorlick Richardson Road, Sugarloaf	Development Permit for Material Change of Use - Shed
20221051	H T Le 17 Altmann Avenue, Cannonvale	Development Permit for Material Change of Use – Short Term Accommodation

20221082	Hamilton Island Enterprises Limited Hamilton Island, Whitsundays	Development Permit for Material Change of Use – Resort Complex (Temporary Construction Workers Camp)
20220146	A K Jeffries 1064 Shute Harbour Road, Mount Marlow	Development Permit for Material Change of Use – Transport Depot
20220248	Top Shelf International Pty Ltd 81 Bridsons Road, Bowen	Development Permit for Material Change of Use 0 Special Industry (Agave Spirit Distillery) & Reconfiguration of a Lot – Boundary Realignment
20221030	J J Lock Dinnie Road, Strathdickie	Development Permit for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots
20230169	Aslan Nominees Pty Ltd As TTE 16 Paluma Road, Cannonvale	Development Permit for Operational Works for ROL – Service Installation for creation of proposed Lot 202
20220925	B K Smith 50 Whitsunday Street, Queens Beach	Development Permit for Material Change of Use - Shed
20220879	B W Nicholson 62 Mt Whitsunday Drive, Airlie Beach	Development Permit for Preliminary Approval (Building Work) & Material Change of Use – Secondary Dwelling
20220962	J B Flowerday 4 Tyree Road, Mount Julian	Development Permit for Material Change of Use – Secondary Dwelling

#### Summary of Applications Deciding by Council – 26 January 2023 - 28 February 2023

Application #	Applicant & Location	Decision Details
20211031	Chapman Group Enterprises Pty Ltd As TTE 144 & 146 Main Street, Proserpine	Development Permit for Material Change of Use – Car Wash, Outdoor Sales & Associated Services <b>DECISION NOTICE APPROVAL</b>
20220736	Searles Investments (QLD) Pty Ltd As TTE Barclay Street, Mount Coolon	Development Permit for Material Change of Use – Transport Depot <b>DECISION NOTICE APPROVAL</b>
20220146	A K Jeffries 1064 Shute Harbour Road, Mt Marlow	Development Application for Material Change of Use – Transport Depot <b>DECISION NOTICE REFUSAL</b>
20221030	J J Lock Dinnie Road, Strathdickie	Development Application for Reconfiguration of a Lot – One (1) Lot into Two (2) Lots <b>DECISION NOTICE REFUSAL</b>

# Building

The Building branch is responsible for reviewing building applications, developing and maintaining various related policies and registers and carrying out regulatory functions.

## Building Statistics – February 2023



4802

8 Lodgements



**4 Houses**  
approved to be constructed



**3 Sheds**  
approved to be constructed

4803

1 Lodgements



**1 House**  
approved to be constructed



**1 Commercial**  
approved to be constructed

4805

10 Lodgements



**4 Houses**  
approved to be constructed

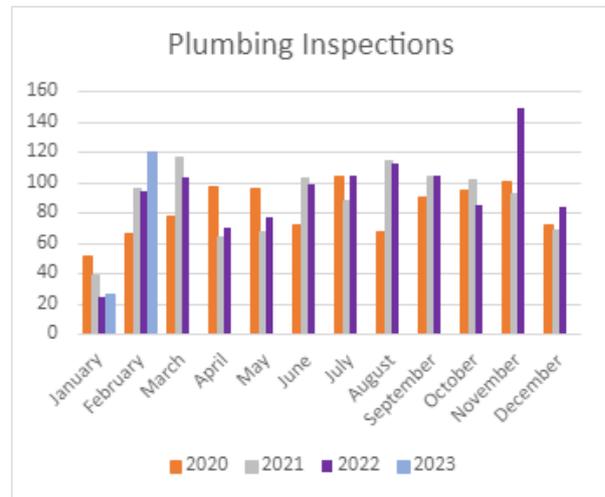
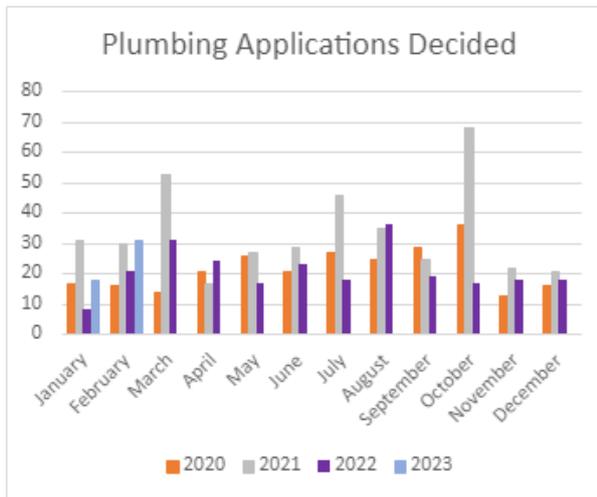
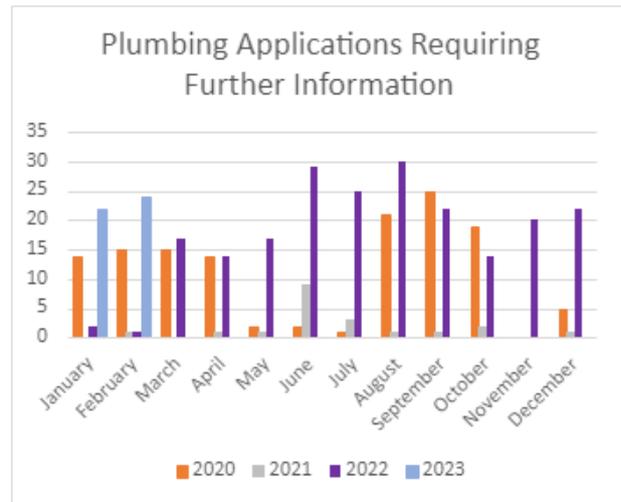
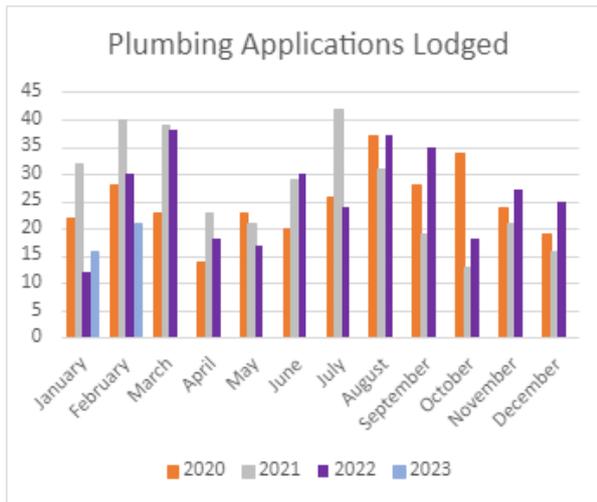


**4 Sheds**  
approved to be constructed

# Plumbing

The Plumbing branch is responsible for the assessment of plumbing applications, conducting plumbing inspections, developing and maintaining related policies and registers and carrying out regulatory functions.

## Plumbing Statistics – February 2023



# Development Compliance

Development Services manage and regulate enforcement and compliance procedures across the Building, Plumbing and Planning sectors throughout the Region.

## Compliance Statistics – February 2023

### Summary of Ongoing Compliance Matters



Unlawful Use (eg: STA / HipCamp)

35



Unlawful Building / Plumbing Works

25



Lapsing Building Approvals (WRC)

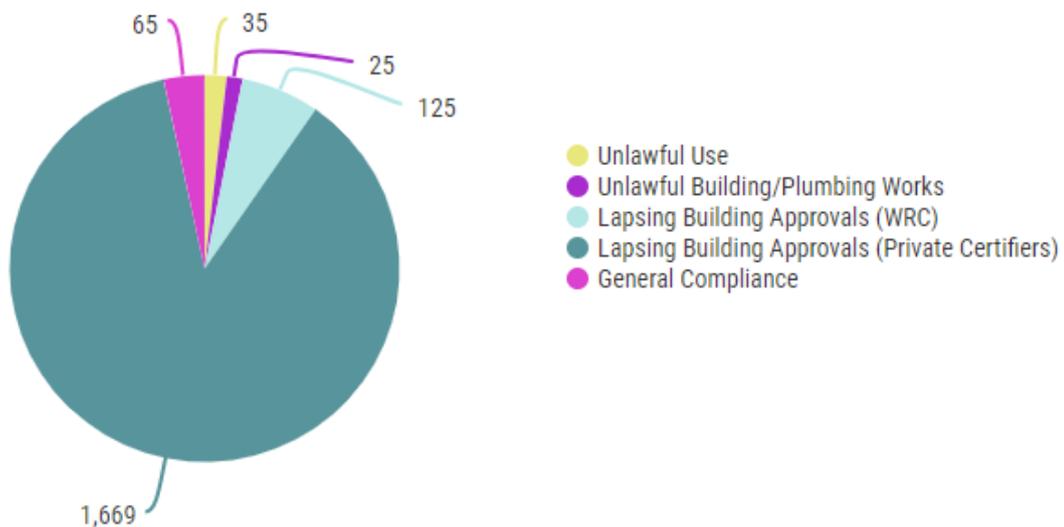
124



General Compliance Matters

65

### Total Compliance Matters



**13.3.1 - Special Projects Grant Applications - Round 2 - Monday 10 October 2022 to Friday 17 February 2023**

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Jacqueline Neave - Arts & Community Programs Officer

**AUTHORISING OFFICER:** Julie Wright - Director Community Services

**PRESENTED FOR:** Decision

**ATTACHMENTS**

Nil

**PURPOSE**

For Council to consider the funding for the Special Projects Grant Applications for Round 2 of the 2022-23 Program.

**OFFICER'S RECOMMENDATION**

That Council:

1. Approve the payment of Special Projects Grant – Round 2, to assist the following recipients:
  - a) Proserpine Whitsunday Rugby Union Club Inc. - \$13,270
  - b) RSL Proserpine Sub-branch - \$10,000
  - c) Bowen Historical Society & Museum Inc. - \$5,335
  - d) Whitsunday Community Services Inc. - \$5,135
  
2. Advise the below applicant to resubmit in the first round in July 2023 due to a request for further information to be supplied:
  - a) Bowen Shire Festival of Murals Society – \$13,450

**BACKGROUND**

The Special Projects Grant is open to all incorporated not for profit clubs/organisations in the region wishing to undertake one off projects or events that fall outside of the normal operations of the club.

To be eligible for the Special Projects Grant a club/organisation must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Supplies a copy of the applicant organisation audited Financial Statement for the past year
- Supplies at least two (2) letters of support (excluding Council and Councillors)
- Letters from other organisations that may be impacted by the project, detailing their support of the project (where applicable)
- At least two (2) written quotations for any external services or purchases required to deliver this project
- Completed Project Plan (as per the Special Projects Application Form)

## DISCUSSION/CURRENT ISSUE

The second round of the Special Projects Grant Program for 2022/23 closed on Friday, 17 February 2023

The following applications were received:

Organisation Name	Project Details	Amount Requested (\$)	Amount Recommended (\$)	Assessment Comments
<b>Bowen</b>				
Bowen Shire Festival of Murals Inc.	Costs towards employing an artist to paint a mural on the wall adjoining the information centre on Front Beach.	13,450	0	To be re-submitted into the first round in July due to the artist needing to supply a quote for the works and CV. And funding allocation exhaustion.
Bowen Historical Society & Museum Inc.	Costs of the purchase of Digital Scanning & Microfilm equipment.	5,335	5,335	Being an essential service to the community, the committee agreed to fully fund the project.
	<b>Sub-Total</b>	<b>18,785</b>	<b>5,335</b>	
<b>Cannonvale</b>				
Whitsunday Community Services Inc.	Costs of the supply and installation of Shade Sails to the courtyard and playground	5,135	5,135	The organisation provides programs and services to the community and visitors, so the committee agreed to fund the project to provide safe and protected areas for staff, children, and visitors.
	<b>Sub-Total</b>	<b>5,135</b>	<b>5,135</b>	
<b>Proserpine</b>				
RSL Proserpine Sub-branch	Costs of the supply and installation of a Grease Trap to the kitchen, as not compliant with current regulations	10,000	10,000	The committee Agreed to fully fund the project, as it would enable the organisation to open the kitchen not only to members, community, and visitors, but also provide a venue for functions and other events.
Proserpine Whitsunday Rugby Union Club Inc.	Costs of Professional Coaching and Equipment	16,270	13,270	The benefit will be better education and coaching during the performing of Scrum engagements, which will enhance the safety during a game. The equipment is outdated, so needs

				replacing, PWRUC just received a Sport & Recreation Club grant of \$3,000 that could contribute to the purchase of the equipment needed.
<b>Sub-Total</b>		<b>26,270</b>	<b>23,270</b>	
<b>Combined Total</b>		<b>50,190</b>	<b>33,740</b>	

## STATUTORY/COMPLIANCE MATTERS

*Local Government Act 2009*

Local Government Regulation 2012

LSP\_COMM\_03 – Community Grants Policy

## STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

## FINANCIAL IMPLICATIONS

The proposed total cost to Council for this group of applications is \$33,740, which will be budgeted against JC:2967.10081 – Community Donations (2967) / Projects Grants (10081).

Description	Amount (\$)
2022/23 Budget	140,000
Actual + Commitment	93,210
<b>YTD Remaining Budget</b>	<b>46,790</b>

## Special Projects Grants - Previous Funding Rounds

Round 1 July 2022 to October 2022	Number of Applications	Approved (\$)	Declined (\$)
Bowen	7	93,210	0
Proserpine	0	0	0
Cannonvale	1	0	19,416
Collinsville	0	0	0
<b>Total</b>	<b>8</b>	<b>93,210</b>	<b>19,416</b>

## CONSULTATION/ENGAGEMENT

Director Community Services

Manager Community Development and Libraries

## RISK ASSESSMENT

Reputational Risk - Providing financial support for projects undertaken by community groups will reinforce the message that Council is committed to investing in worthwhile community activities while recognising the work done by our local community groups.

## TIMINGS/DEADLINES

Payment to be made within one month of approval.

## CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## HUMAN RIGHTS IMPACT

This decision does not limit the identified human rights.

## ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not approved	Save money in the budget	Negative impact for Council not showing support to clubs and organisations

### 13.3.2 - RADF 2022/23 Funding Round 3 - November 2022 - February 2023

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Jacqueline Neave - Arts & Community Programs Officer

**AUTHORISING OFFICER:** Julie Wright - Director Community Services

**PRESENTED FOR:** Decision

#### **ATTACHMENTS**

1. RADF Minutes Round 3 - February 2023 [13.3.2.1 - 2 pages]

#### **PURPOSE**

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 3 of the 2022/23 Program, as recommended by the RADF Advisory Committee.

#### **OFFICER'S RECOMMENDATION**

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 3, as recommended to Council by the RADF Advisory Committee to assist the following recipients:
  - a) Bowen Festival of Murals Society – Refresh of the Port Denison Hotel Mural - \$12,576
  - b) Karen Jacobsen – Whitsunday Songwriters Festival Workshops - \$6,000
  - c) Proserpine State High School – Production of Musical ‘Sweet Charity’ - \$8,000
  - d) Great Barrier Reef Festival – Creating Designs for Merchandise - \$9,000
  - e) Haley Vogel – Ceramic Slip Casting Mould Making Workshop - \$5,000
3. Advise the following applicant that the application was unsuccessful:
  - a) Noosa Film Festival – 2-day Screen Production Workshops - \$5,947
4. Advise the below applicant a RADF Grant will not be received, however, a donation shall be granted in accordance with the Community Donations Policy:
  - a) Anna Derham – ‘The Fyres of the Whitsundays’ – Conversations for Inner Peace Workshops - \$1,800

#### **BACKGROUND**

RADF invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Local Arts and Cultural workers submit an application to Council for funding grants. Applications are assessed by an elected committee against the criteria based on program guidelines and priorities identified in Council's Arts and Culture Policy.

All projects and activities receiving RADF funding are required to report on their contribution towards RADF 2022/23 Key Performance Outcomes (KPOs) included in the RADF guidelines.

The 2022/23 funding Round 3 closed on Friday 10 February 2023 for projects commencing after Monday, 13 February 2023.

### **DISCUSSION/CURRENT ISSUE**

The following applications were submitted:

#### **Bowen Festival of Murals Society – Refresh of Port Denison Hotel Mural**

Requested \$12,576 - Recommendation \$12,576

The objective is to refresh the mural on the wall of Port Denison Hotel which has faded over the years mainly due to weather and age.

Commentary from the committee notes:

- The project is great, and it is necessary to preserve these murals as part of Bowen's heritage.

#### **Karen Jacobsen – Whitsunday Songwriters Festival Workshops**

Requested \$9,190 – Recommended \$6,000

The objective of the project comprises an emerging songwriter workshop, professional songwriter residency and public performance of new work.

Commentary from the committee notes:

- The committee found it to be a costly venture and were unsure of the outcomes.
- To partially fund the application and take out some of the on costs.
- Scholarships cannot be subsidised by RADF.

#### **Proserpine State High School – Production of Musical 'Sweet Charity'**

Requested \$8,144 - Recommended \$8,000

The objective of the project is to help young people build their skills, talents and confidence in a professional mentoring environment to work as part of a team to display their talent to a large, unknown audience.

Commentary from the committee notes:

- They would like to see auditions open to the youth community outside the school system.
- The performance will offer young people the opportunity to work under the guidance of professionals.

#### **Great Barrier Reef Festival – Creating Designs for Merchandise**

Requested \$8,996 – Recommended \$9,000

The objective of the project is 4 Whitsunday artists will collaborate to create a range of reef-inspired designs through a variety of print mediums e.g., screen-printing/mono printing/lino cuts and stamping.

Commentary from the committee notes:

- The locally created designs will enable the festival to produce merchandise that will be marketed to promote the Whitsundays and the Festival.

### **Haley Vogel – Ceramic Slip Casting Mould Making Workshop**

Requested \$4,960 – Recommended \$5,000

The objective of the project aims to engage Charlie Atkins, a professional ceramic slip casting mould maker from Melbourne, in a mould making workshop to be held at local 'Pink Tank Studio' in Strathdickie.

Commentary from the committee notes:

- The project is excellent for the community and will strengthen the skills for local ceramic artists.

### **Unsuccessful Applicant**

#### **Noosa Film Festival – 2-day Screen Production Workshops**

Requested \$5,947 – Recommended \$0

The objective is a Remote Youth Film Festival two-full day screen production workshops, editing suite and Red-Carpet Community Screening of films produced.

Commentary from the committee notes:

- Although a project may have merit the committee's recommendation was to decline the application due to being the same project as two previous submissions and not evolving, needs to be a different project.
- Workshops need to be pitched to the wider community not just to the schools.

### **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

Local Government Regulation 2012

LSP\_COMM\_02 – Arts & Culture Policy

### **STRATEGIC IMPACTS**

Facilitate, foster, and encourage region wide activities and programs that engage our community.

### **FINANCIAL IMPLICATIONS**

The funding for the support will be taken from budget code: GL:3640.6405 – Arts & Culture Development (3640) / Donations (6405).

<b>Description</b>	<b>Amount (\$)</b>
2022/23 Budget	60,000
Actual + Commitment	15,222
<b>YTD Remaining Budget</b>	<b>44,778</b>

### **CONSULTATION/ENGAGEMENT**

Director Community Services  
RADF Advisory Committee

## **RISK ASSESSMENT**

The assistance RADF provides will ensure Council is portrayed in a positive manner by way of supporting the local community in their pursuit of developing skills, engaging in projects and activities that contribute to the value of arts and culture.

## **TIMINGS/DEADLINES**

Payment to be made within one month of approval.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

This decision does not limit the identified human rights.

## **ALTERNATIVES CONSIDERED**

<b>Options</b>	<b>Description</b>	<b>Positive</b>	<b>Negatives</b>
Option 2	Does not support the recommendation	No	Negative impact to Council from organisations/groups

**WHITSUNDAY REGIONAL ARTS DEVELOPMENT FUND (RADF)  
ADVISORY COMMITTEE**

**Meeting Minutes – 23 February 2023 – Grey Room Bowen  
Council Chambers**



<b>Chair:</b>	Cr Michelle Wright
<b>Present:</b>	Marg Tawse, Ruth Morton, Janice Germain, Shauna O'Shannessy, Liaison Officer Jacqui Neave
<b>Apologies:</b>	Jess Begun, Julie Wright - Director Community Services

**Meeting commenced:**

<b>1</b>	<b>Minutes of previous meeting</b>
	🚩 N/A
<b>2</b>	<b>Business arising from minutes</b>
	🚩 N/A
<b>3</b>	<b>Correspondence and news</b>
	🚩 N/A
<b>4</b>	<b>Promotion and advertising</b>
	🚩 Ongoing – RADF strategies, promotions, activities, and resources
<b>5</b>	<b>Presentations</b>
	No presentations held
<b>6</b>	<b>Applications</b>
	<p>🚩 <b>Anna Derham – The Fyres of the Whitsundays – Conversations with Peace workshops</b> <b>Requested \$1,766 – Recommendation \$0</b> The RADF Committee's recommendation was to put the request through as a donation being such a small amount.</p> <p>🚩 <b>Bowen Festival of Murals Society – Refresh the Port Denison Hotel Mural</b> <b>Requested \$12,576 – Recommended \$12,576</b> The RADF Committee's recommendation is to fund the application. Commentary from the committee notes:  <ul style="list-style-type: none"> <li>➢ The project is great and is it is necessary to preserve these murals as part of Bowen's heritage.</li> </ul> </p> <p>🚩 <b>Karen Jacobsen – Whitsunday Songwriters Festival Workshops</b> <b>Requested \$9,190 – Recommended \$6,000</b> The RADF Committee's recommendation is to partially fund the application and taken out some of the oncosts. Commentary from the committee notes:  <ul style="list-style-type: none"> <li>➢ The committee found it to be a costly venture and were unsure of the outcomes.</li> <li>➢ Scholarships cannot be subsidised by RADF</li> </ul> </p> <p>🚩 <b>Proserpine State High School – Production of Musical – Sweet Charity</b> <b>Requested \$8,144 – Recommended \$8,000</b> The RADF Committee's recommendation is to fund the application. Commentary from the committee notes:</p>

	<ul style="list-style-type: none"> <li>➤ They would like to see auditions open to the youth community outside of the school system.</li> <li>➤ The performance will offer young people the opportunity to work under the guidance of professionals.</li> </ul> <p>  <b>Great Barrier Reef Festival – Creating Designs for Merchandise</b>  <b>Requested \$8,996 – Recommended \$9,000</b>                      The RADF Committee’s recommendation was to round the amount up and agreed to fund the application.                 </p> <ul style="list-style-type: none"> <li>➤ The locally created designs will enable the festival to produce merchandise that can be marketed to promote the region.</li> </ul> <p>  <b>Haley Vogel – Ceramic Slip Casting Mould Making Workshop</b>  <b>Requested \$4,960 – Recommended \$5,000</b>                      The RADF Committee’s recommendation was to round the amount up and agreed to fund the application.                      Commentary from the committee notes:                 </p> <ul style="list-style-type: none"> <li>➤ The project is excellent and will strengthen the skills for local ceramic artist’s</li> </ul> <p>  <b>Noosa Film Festival – 2-day Screen Production Workshops</b>  <b>Requested \$5,947 – Recommended \$0</b>                      The RADF Committee’s recommendation was to decline the application.                      Commentary from the committee notes:                 </p> <ul style="list-style-type: none"> <li>➤ It is the same project as the previous submissions.</li> <li>➤ Not evolving needs to be a different project.</li> <li>➤ Workshops need to be pitched to the wider community not just to the schools.</li> </ul> <p><b>Total approved for round 3: \$40,576 - Current budget \$44,778</b></p>
<b>7</b>	<b>General business</b>
	Other comments include: 

**Meeting Closed: 12.30pm**

**Next meeting: TBA**

**Location: TBA**

<b>7</b>	<b>Actions for next meeting</b>		
<b>1</b>			
<b>2</b>			

### 13.3.3 - Financial Support for a Junior Elite Athlete - March 2023

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Jacqueline Neave - Arts & Community Programs Officer

**AUTHORISING OFFICER:** Julie Wright - Director Community Services

**PRESENTED FOR:** Decision

#### ATTACHMENTS

Nil

#### PURPOSE

For Council to consider the applications for Financial Support for a Junior Elite Athlete.

#### OFFICER'S RECOMMENDATION

That Council approve financial support for the following applicants:

- a) Jax Clayworth – NQ 10-12yrs State Swimming Championship Titles - \$250
- b) Mia Clark – NQ 12-15yrs Volleyball Championships - \$250
- c) Ben Hope – NQ State U10-12yrs Cricket Championships - \$250
- d) Blake Hanks – NQ School Sport State AFL Championships - \$250
- e) Mila Parkinson – Pony Club Queensland State Jumping Equitation & Show Jumping Championships - \$250
- f) Jy Parkinson – NQ School Sport State Swimming Championships - \$250

#### BACKGROUND

At the Ordinary Council Meeting held on 28 July 2021, Council resolved to adopt a policy to provide Financial Support for a Junior Elite Athlete. The level of funding available to individual Junior Elite Athletes is calculated on a progressive scale, the higher the level of representation the greater the financial support, as outlined below:

Level of Representation	Allocation (\$)
Representing North Queensland or equivalent in State level competition	250
Representing Queensland within Queensland	500
Representing Queensland Interstate	1,000
Representing Australia Overseas	up to 2,000

#### DISCUSSION/CURRENT ISSUE

Name	Age	Competition	Representation Level	Sport	Amount (\$)
Jax Clayworth	10	NQ 10-12yrs State Swimming Championships 26-28 March 2023 Brisbane	State Level	Swimming	250
Mia Clark	14	NQ 12-15yrs	State Level	Volleyball	250

		Volleyball Championships 19-22 April 2023 Brisbane			
Ben Hope	12	NQ U10-12yrs State Crickets Championships 27-31 March 2023 Rockhampton	State Level	Cricket	250
Blake Hanks	15	NQ School Sport State AFL Championships 25 May 2023 Ipswich	State Level	Australian Football (AFL)	250
Mila Parkinson	12	Pony Club Queensland 2023 State Jumping Equitation & Show Jumping Championships 5 April 2023 Bundaberg	State Level	Horse Showjumping	250
Jy Parkinson	17	NQ School Sport 13-19yrs State Swimming Championships 29-31 March 2023 Brisbane	State Level	Swimming	250
<b>Total</b>					<b>1,500</b>

All applicants have not previously received funding through the Junior Elite Athlete Program. It should be noted, the applications were received prior to the competition.

## STATUTORY/COMPLIANCE MATTERS

*Local Government Act 2009*

Local Government Regulation 2012

LSP\_COMM\_05 – Financial Support for a Junior Elite Athlete Policy

## STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

## FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2022/23 Budget	100,000
Actual + Commitment Spend	87,699
<b>YTD Remaining Budget</b>	<b>12,301</b>

## CONSULTATION/ENGAGEMENT

Director Community Services  
Manager Community Development & Libraries

## RISK ASSESSMENT

The financial assistance shows Council's commitment to providing support to local junior elite athletes competing in a regional, state, or national level competition.

## TIMINGS/DEADLINES

To be paid within one month of approval.

## CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## HUMAN RIGHTS IMPACT

This decision does not limit human rights.

## ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide financial support	Maintain budget level	Community disquiet due to lack of support

### 13.3.4 - Financial Support for a Junior Elite Athlete - Archer Wright

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Jacqueline Neave - Arts & Community Programs Officer

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Decision

#### ATTACHMENTS

Nil

#### PURPOSE

For Council to consider the applications for Financial Support for a Junior Elite Athlete.

#### OFFICER'S RECOMMENDATION

That Council approve financial support for Archer Wright – NQ 10-12yrs State Swimming Championship Titles - \$250.

#### BACKGROUND

At the Ordinary Council Meeting held on 28 July 2021, Council resolved to adopt a policy to provide Financial Support for a Junior Elite Athlete. The level of funding available to individual Junior Elite Athletes is calculated on a progressive scale, the higher the level of representation the greater the financial support, as outlined below:

Level of Representation	Allocation (\$)
Representing North Queensland or equivalent in State level competition	250
Representing Queensland within Queensland	500
Representing Queensland Interstate	1,000
Representing Australia Overseas	up to 2,000

#### DISCUSSION/CURRENT ISSUE

Name	Age	Competition	Representation Level	Sport	Amount (\$)
Archer Wright	10	NQ 10-12yrs State Swimming Championships 26-28 March 2023 Brisbane	State Level	Swimming	250
<b>Total</b>					<b>250</b>

All applicants have not previously received funding through the Junior Elite Athlete Program. It should be noted, the applications were received prior to the competition.

#### STATUTORY/COMPLIANCE MATTERS

*Local Government Act 2009*

### STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

### FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2022/23 Budget	100,000
Actual + Commitment Spend	87,699
<b>YTD Remaining Budget</b>	<b>12,301</b>

### CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

### RISK ASSESSMENT

The financial assistance shows Council's commitment to providing support to local junior elite athletes competing in a regional, state, or national level competition.

### TIMINGS/DEADLINES

To be paid within one month of approval.

### CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

### HUMAN RIGHTS IMPACT

This decision does not limit human rights.

### ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide financial support	Maintain budget level	Community disquiet due to lack of support

### 13.4.1 - Infrastructure Services Capital Progress Report - February 2023

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Michael Downing - Coordinator Capital Project Delivery

**AUTHORISING OFFICER:** Adam Hagy - Director Infrastructure Services

**PRESENTED FOR:** Information

#### **ATTACHMENTS**

1. Infrastructure Services Capital Report - February 2023 [13.4.1.1 - 9 pages]

#### **PURPOSE**

This report presents the progress of 2022/2023 Capital Projects up until February 2023.

#### **OFFICER'S RECOMMENDATION**

That Council receives the Infrastructure Services Capital Progress Report for February 2023.

#### **BACKGROUND**

Resolution 2023/02/22.38 Budget for Financial Year 2022/2023.

#### **DISCUSSION/CURRENT ISSUE**

This report presents the progress of 2022/2023 Capital projects.

The report also includes multi-year projects that remain active and carry over to the 2022/2023 financial year. Current financial progress of Major Projects, W4Q programs, Infrastructure Capital Delivery is \$4,586,966 actual out of a \$23,476,183 overall budget.

Other capital projects such as Shute Harbour, DRFA works, Water & Wastewater are the subject of separate reports.

#### **STATUTORY/COMPLIANCE MATTERS**

N/A

#### **STRATEGIC IMPACTS**

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

#### **FINANCIAL IMPLICATIONS**

Refer to expenditure summary attached to the progress report.

#### **CONSULTATION/ENGAGEMENT**

Capital Projects Control Group.

## **RISK ASSESSMENT**

Regular reporting on the progress and achievements ensures accountability and transparency.

## **TIMINGS/DEADLINES**

N/A

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

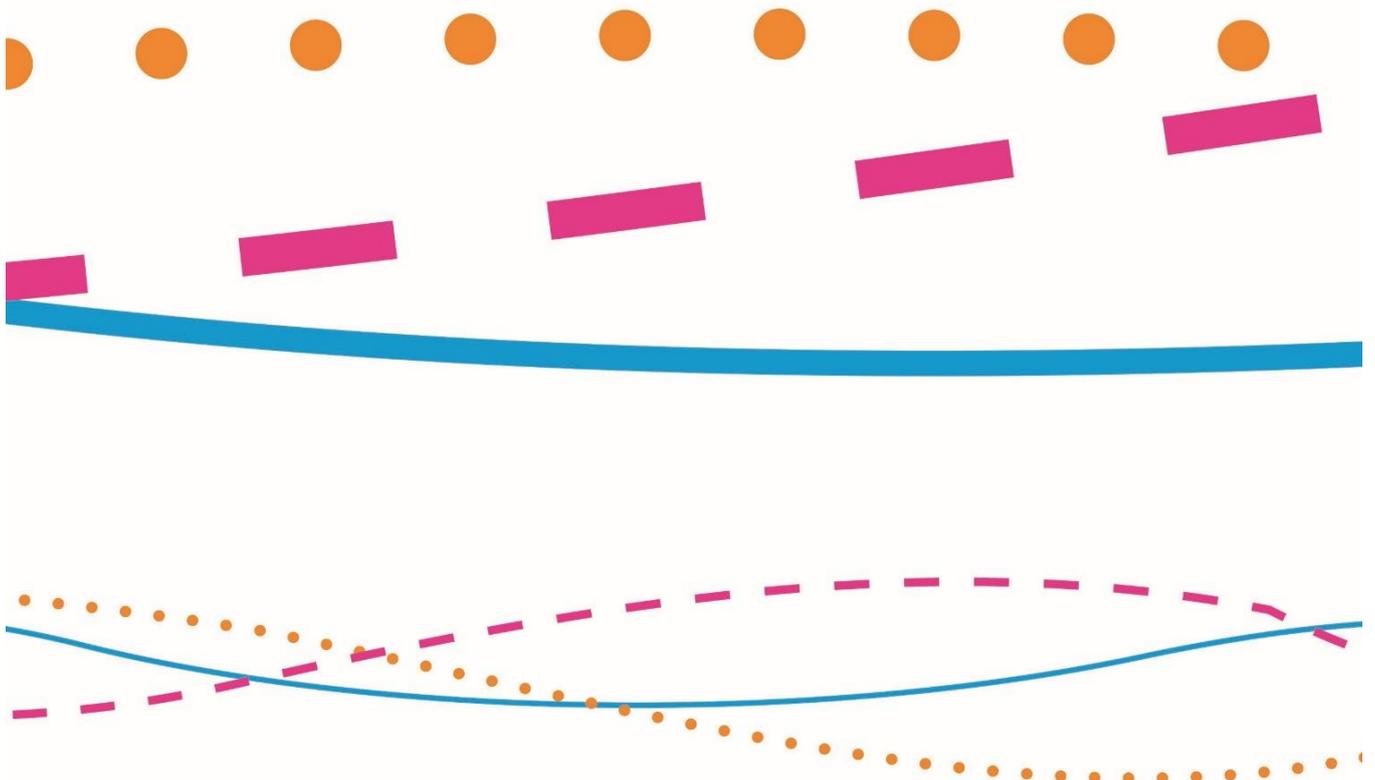
## **ALTERNATIVES CONSIDERED**

N/A



# Infrastructure Services Capital Delivery

Monthly Report | February 2023



## Project Delivery Status

The following provides an overview of the capital project progress for February 2023.

### Major Projects

#### Projects Currently Underway

Lake Proserpine:				Status
Budget	\$3,153,007	Projected Spend	\$3,153,000	✓
Completion Expected	June 2020	Completion Actual	Ongoing	✗
The grey water treatment system for Lake Proserpine has incurred some delays due to wet ground delaying earthworks. Project is now expected to reach practical completion on 17 March 2023 weather dependent instead of the original PC date of 15 February 2023.				

### Works for Queensland | Round 4 2021/2024 \$3.84 million

#### Projects Completed

Collinsville Community Centre – Exterior Painting Program				Status
Budget	\$68,000	Projected Spend	\$50,863	✓
Completion Expected	June 2022	Completion Actual	July 2022	✗
Case Park Walking Track Bowen				Status
Budget	\$383,500	Projected Spend	\$495,388	✗
Completion Expected	Apr 2022	Completion Actual	August 2022	✗
Gloucester Sports Park Access and Car Park Reconstruction and Seal				Status
Budget	\$300,000	Projected Spend	\$404,692	✗
Completion Expected	June 2022	Completion Actual	Oct 2022	✗

#### Projects Cancelled

Astroturfing of the Airlie Beach Lagoon 'Beach Area'				Status
Budget	\$125,711	Projected Spend	\$0	
Completion Expected	June 2022	Completion Actual	Cancelled	
Hydrotherapy Rehabilitation Above Ground Pool Bowen				Status
Budget	\$75,000	Projected Spend	\$0	
Completion Expected	June 2022	Completion Actual	Cancelled	

#### Projects Currently Underway

Bowen WTP Intake, Switchboard and Structure				Status
Budget	\$300,500	Projected Spend	\$210,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
2 of the 5 pumps are fitted, the remaining 3 are due in May. Fitting of the pumps has highlighted a need for new cabling which is currently being progressed.				
Brandy Creek – New Amenities				Status
Budget	\$140,332	Projected Spend	\$200,000	✗
Completion Expected	June 2022	Completion Actual	Ongoing	✗
The amenities kit has been ordered and will arrive in the first quarter of 2023. Quotes are currently being sought for installation of the kit.				

<b>Collinsville Aquatic Facility – Pool Retiling Renewal</b>				<b>Status</b>
<b>Budget</b>	\$140,400	<b>Projected Spend</b>	\$160,000	✘
<b>Completion Expected</b>	Sept 2022	<b>Completion Actual</b>	Ongoing	✘
A contract has been awarded for the initial works funded by this program. They are planned to happen in May to coincide with the winter closure.				
<b>Greening &amp; Growing Bowen 3 – Recycled Water Network Extension</b>				<b>Status</b>
<b>Budget</b>	\$428,000	<b>Projected Spend</b>	\$250,000	✔
<b>Completion Expected</b>	June 2022	<b>Completion Actual</b>	Ongoing	✘
Final telemetry works are being carried out to complete the project.				
<b>Lions Lookout &amp; Carpark Upgrade – Shute Harbour</b>				<b>Status</b>
<b>Budget</b>	\$475,000	<b>Projected Spend</b>	\$650,000	✘
<b>Completion Expected</b>	June 2022	<b>Completion Actual</b>	Ongoing	✘
Further rain delays have extended completion date of the shelter and lookout; however the concrete pad has been poured and the structure is commencing late in February with materials on site. Completion is expected early March.				
<b>Sewer Relining - Regional</b>				<b>Status</b>
<b>Budget</b>	\$500,000	<b>Projected Spend</b>	\$500,000	✔
<b>Completion Expected</b>	Dec 2021	<b>Completion Actual</b>	Ongoing	✘
All works have been complete with final only documentation outstanding.				

## Infrastructure Services Capital Delivery Program 2020/2021 & 2021/2022

### Projects Completed

<b>TMR early works Cannonvale</b>				<b>Status</b>
<b>Budget</b>	\$5,000,000	<b>Projected Spend</b>	\$2,000,000	✔
<b>Completion Expected</b>	Nov 2021	<b>Completion Actual</b>	July 2022	✘
<b>Cannonvale Skate Bowl Reconstruction (stage 1)</b>				<b>Status</b>
<b>Budget</b>	\$300,000	<b>Projected Spend</b>	\$315,510	✘
<b>Completion Expected</b>	Dec 2021	<b>Completion Actual</b>	August 2022	✘
<b>Gregory/Williams Roundabout Bowen</b>				<b>Status</b>
<b>Budget</b>	\$469,000	<b>Projected Spend</b>	\$510,000	✘
<b>Completion Expected</b>	June 2022	<b>Completion Actual</b>	August 2022	✘
<b>Barker Park Upgrade Bowen</b>				<b>Status</b>
<b>Budget</b>	\$193,000	<b>Projected Spend</b>	\$224,000	✘
<b>Completion Expected</b>	Mar 2022	<b>Completion Actual</b>	Oct 2022	✘
<b>Bowen Front Beach Irrigation Upgrade</b>				<b>Status</b>
<b>Budget</b>	\$46,000	<b>Projected Spend</b>	\$33,692	✔
<b>Completion Expected</b>	Dec 2021	<b>Completion Actual</b>	Dec 2022	✘
<b>Queens Beach Basketball Lighting</b>				<b>Status</b>
<b>Budget</b>	\$20,000	<b>Projected Spend</b>	\$6,947	✔
<b>Completion Expected</b>	Mar 2022	<b>Completion Actual</b>	Dec 2022	✘

**Projects Currently Underway**

<b>Forestry Road Upgrade Brandy Creek</b>				<b>Status</b>
<b>Budget</b>	\$1,000,000	<b>Projected Spend</b>	\$1,000,000	✓
<b>Completion Expected</b>	June 2021	<b>Completion Actual</b>	Ongoing	✗
Stormwater renewals were completed late in February. Resheeting of the road to follow later in March with the GATT seal to be extended, however this type of seal requires dry gravel from the quarry so this will be dependent on weather over the next month.				

**Infrastructure Services Capital Delivery Program 2022/2023****Projects Completed**

<b>Walker Street Footpath Collinsville</b>				<b>Status</b>
<b>Budget</b>	\$372,000	<b>Projected Spend</b>	\$248,111	✓
<b>Completion Expected</b>	Dec 2022	<b>Completion Actual</b>	Nov 2022	✓
<b>Blake Street Disabled Parking Bay and Footpath Collinsville</b>				<b>Status</b>
<b>Budget</b>	\$62,640	<b>Projected Spend</b>	\$80,789	✗
<b>Completion Expected</b>	Dec 2022	<b>Completion Actual</b>	Nov 2022	✓

**Projects Cancelled**

<b>Airlie Crescent Kerb and Channel Upgrade Airlie Beach</b>				<b>Status</b>
<b>Budget</b>	\$90,000	<b>Projected Spend</b>	\$0	
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Cancelled	
<b>Moonlight Drive Stormwater Upgrade Jubilee Pocket</b>				<b>Status</b>
<b>Budget</b>	\$90,000	<b>Projected Spend</b>	\$0	
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Cancelled	
<b>Williams Street Kerb and Channel Upgrade Bowen</b>				<b>Status</b>
<b>Budget</b>	\$21,515	<b>Projected Spend</b>	\$0	
<b>Completion Expected</b>	Dec 2022	<b>Completion Actual</b>	Cancelled	

**Projects carried to 2023/2024**

<b>Morrill Steet Drainage Easement Bowen</b>				<b>Status</b>
<b>Budget</b>	\$140,000	<b>Projected Spend</b>	\$140,000	✓
<b>Completion Expected</b>	June 2024	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review this project has been pushed out to 2023/2024 with the assets team in discussion with the owner to construct a drainage channel following easement purchase.				
<b>Bus Stop DDA Compliance Regionwide</b>				<b>Status</b>
<b>Budget</b>	\$250,000	<b>Projected Spend</b>	\$250,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review this project has been pushed out to 2023/2024 while we await asset data of all bus stops in the region. A small portion of the budget has been kept for this financial year to install the shelter in Gumlu for the school service, with the shelter arriving mid-March.				
<b>Unsealed Roads Creek Crossing Program</b>				<b>Status</b>
<b>Budget</b>	\$300,000	<b>Projected Spend</b>	\$300,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review the remainder of this budget has been extended to 2023/2024.				

<b>Balaam Road Floodway Upgrade Bowen</b>				<b>Status</b>
<b>Budget</b>	\$300,000	<b>Projected Spend</b>	\$300,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review this project has been extended to 2023/2024 when it can be suitably resourced to complete. Design will progress over the next few months to allow an upgrade to be completed before the next wet season.				
<b>Homestead Place Stormwater Upgrade Cannon Valley</b>				<b>Status</b>
<b>Budget</b>	\$100,000	<b>Projected Spend</b>	\$100,000	✓
<b>Completion Expected</b>	June 2024	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review this project has been extended to 2023/2024. The assets team are proceeding with discussions for the sizing and purchase of an easement to reduce flooding to private property.				
<b>Stormwater Renewals Regionwide</b>				<b>Status</b>
<b>Budget</b>	\$500,000	<b>Projected Spend</b>	\$500,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review this program has been extended to 2023/2024 with the assets teams working on specific locations for renewal.				

### Projects Currently Underway

<b>Choose Collinsville Project</b>				<b>Status</b>
<b>Budget</b>	\$989,000	<b>Projected Spend</b>	\$989,000	✓
<b>Completion Expected</b>	Dec 2023	<b>Completion Actual</b>	Ongoing	✓
The furniture has been dispatched late in the month for storage at the depot. The next milestone was to commence work in March, however due to several staff vacancies in Collinsville we aren't placed to proceed using internal staff. It is proposed to push the start to May when there are staff from the Bowen depot commencing the Scottville Road project, they can supervise several contractors.				
<b>22/23 Reseal Program</b>				<b>Status</b>
<b>Budget</b>	\$2,143,752	<b>Projected Spend</b>	\$1,900,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
The majority of the seals have been completed in February with the remainder starting early March. Asphalt has been delayed as the crew is carrying out emergent works on the Bruce Highway. The timing of the asphalt is not as crucial as the seal so we have accepted that these will likely happen late March into April. Note that the rehab budget has been combined with the reseal budget at Q2 review.				
<b>Unsealed Roads Resheeting Program</b>				<b>Status</b>
<b>Budget</b>	\$2,045,841	<b>Projected Spend</b>	\$1,250,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review the Tondara Road resheet will be covered under the Tondara Road project. The resheeting budget is currently being programmed with several roads in Proserpine proposed as there is little crossover with the DRFA works. These includes Spoor Road, Forestry Road, Saltwater Creek Road and Collingvale Road.				
<b>Stewart Drive Kerb and Channel Cannonvale</b>				<b>Status</b>
<b>Budget</b>	\$160,000	<b>Projected Spend</b>	\$160,000	✓
<b>Completion Expected</b>	March 2023	<b>Completion Actual</b>	Ongoing	✓
Approximately 150m of layback kerb is to be replaced on Stewart Drive. The works are planned to commence mid-March.				

<b>Coconut Grove Disabled Parking Bays Airlie Beach</b>				<b>Status</b>
<b>Budget</b>	\$25,000	<b>Projected Spend</b>	\$25,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
The works were delayed by rain but will complete in March. The Lions markets were provided with notification and works planned to best avoid market days.				
<b>Bus Stop Shelter Program Regionwide</b>				<b>Status</b>
<b>Budget</b>	\$96,050	<b>Projected Spend</b>	\$96,050	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
The bus shelters are scheduled to be delivered in early March with installation locations yet to be determined with TransLink.				
<b>Tondara Road Seal Project Gumlu</b>				<b>Status</b>
<b>Budget</b>	\$4,442,701	<b>Projected Spend</b>	\$3,000,000	✓
<b>Completion Expected</b>	Dec 2023	<b>Completion Actual</b>	Ongoing	✓
Following the Q2 review this budget will focus on resheeting of Tondara Road. The tender for the gravel is currently awaiting resourcing but will allow works to be carried out once the wet season passes.				
<b>Mill Street Kerb and Channel Proserpine</b>				<b>Status</b>
<b>Budget</b>	\$40,000	<b>Projected Spend</b>	\$40,000	✓
<b>Completion Expected</b>	Dec 2022	<b>Completion Actual</b>	Ongoing	✗
Design documents have been provided to the depot to progress with planning the delivery. The works are planned to commence mid-April.				
<b>Richmond Road Floodway Bowen</b>				<b>Status</b>
<b>Budget</b>	\$750,000	<b>Projected Spend</b>	\$750,000	✓
<b>Completion Expected</b>	Feb 2023	<b>Completion Actual</b>	Ongoing	✗
Works commenced in February with a slight delay due to wet weather. Works have progressed well during the drier weather late in the month with the culverts expected to be installed later in March and the road reconstructed in April.				
<b>Scottville Road Upgrade Collinsville</b>				<b>Status</b>
<b>Budget</b>	\$654,866	<b>Projected Spend</b>	\$654,866	✓
<b>Completion Expected</b>	Dec 2023	<b>Completion Actual</b>	Ongoing	✓
This is a multi-year project co-funded under the TIDs program. Design will be progressing in the coming months to piece together a selection of past designs and improve heavy vehicle access to the mine and pedestrian access between Collinsville and Scottville. Construction will commence late in this financial year and roll into the 23/24 year.				
<b>Eshelby Drive Footpath – Stage 1 (300m) Cannonvale</b>				<b>Status</b>
<b>Budget</b>	\$350,000	<b>Projected Spend</b>	\$350,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Design has been finalised. Construction is planned to commence early in May and finish by the end of the financial year.				
<b>Bicentennial Boardwalk Refurbishment Airlie Beach</b>				<b>Status</b>
<b>Budget</b>	\$803,537	<b>Projected Spend</b>	\$950,000	✗
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Stakeholder engagement has been ongoing to provide plenty of notice of the upcoming works. Attempts are being made to increase the number of urban bus services stopping at Coral Sea Marina to improve access through public transport. Design continues in the background.				

<b>Woodwark Crescent Stormwater Reconstruction Cannonvale</b>				<b>Status</b>
<b>Budget</b>	\$250,000	<b>Projected Spend</b>	\$250,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
A relining contractor has provided a quote to repair the failed pipe and we are in discussion to carry out the works in early April. The neighbouring property owners have been informed throughout and are cooperating with access.				
<b>Neerim Crescent Stormwater Renewal Shute Harbour</b>				<b>Status</b>
<b>Budget</b>	\$200,000	<b>Projected Spend</b>	\$200,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Works commenced late in the month and will complete in March				
<b>Cannonvale Skate Bowl Stage 2</b>				<b>Status</b>
<b>Budget</b>	\$490,000	<b>Projected Spend</b>	\$490,000	✓
<b>Completion Expected</b>	May 2023	<b>Completion Actual</b>	Ongoing	✓
Pre-lodgement advice has been received from SARA with the aim to gain approval through the wet season and works commence afterwards.				
<b>Halpannel Park Bollards Proserpine</b>				<b>Status</b>
<b>Budget</b>	\$83,000	<b>Projected Spend</b>	\$83,000	✓
<b>Completion Expected</b>	March 2023	<b>Completion Actual</b>	Ongoing	✓
Quotes have been received for installation of the bollards with award expected by mid-March, installation completion estimated in April.				
<b>Parks Asset Renewals 22/23 Regionwide</b>				<b>Status</b>
<b>Budget</b>	\$112,300	<b>Projected Spend</b>	\$112,300	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Complete	✓
All works are now complete.				
<b>Collinsville Pump Track</b>				<b>Status</b>
<b>Budget</b>	\$300,000	<b>Projected Spend</b>	\$300,000	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Documents are being drafted to go to market with options to get the best asset for the funding available. It will be requested that the design include provision to extend the pump track should it prove successful and require extending.				
<b>Edgecumbe Heights Walking Track Bowen</b>				<b>Status</b>
<b>Budget</b>	\$805,537	<b>Projected Spend</b>	\$805,537	✓
<b>Completion Expected</b>	June 2023	<b>Completion Actual</b>	Ongoing	✓
Final approval from the cultural heritage syndicate has been received allowing the construction stage to be put out to tender. This will close in March and aim to complete late in the financial year.				

# Attachment 13.4.1.1 Infrastructure Services Capital Report - February 2023

## Capital Projects Monthly Report

Program	Sub - Program	Job	Name of Project
PPF - Property & Facilities	W4Q COVID	8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal
CDL - Function Centres	Road Construction	8901	Flagstaff Hill Cultural & Conference Centre - Capark Lightin
RS - Pools, Lagoons & Enclosure	W4Q COVID	8600	Bowen Aquatic Facility - town pool amenity upgrade
RS - Pools, Lagoons & Enclosure	W4Q COVID	8602	Collinsville Aquatic Facility - town pool amenity and kiosk
RS - Pools, Lagoons & Enclosure	W4Q COVID	8603	Proserpine Aquatic Facility - residence demolition and kiosk
R&D - Assets	Road Construction	4024	Bus Stop DDA Compliance
R&D - Assets	Road Construction	4025	Coconut Grove Disabled Parking Bays
R&D - Assets	Road Construction	4026	Walker Street Footpath
R&D - Assets	Road Construction	4028	Blake St Disabled parking bay and footpath
R&D - Assets	Road Construction	4029	Stewart Drive Kerb and Channel
R&D - Assets	Road Construction	4031	Mill Street Kerb and Channel
R&D - Assets	Road Construction	4033	Collinsville Pump Track
R&D - Assets	Road Construction	4034	Williams Street K&C Upgrade
R&D - Assets	Road Construction	4035	LRCI - Bicentennial Boardwalk refurbishment
R&D - Assets	Road Construction	4036	Neerim Crescent Stormwater Renewal
R&D - Assets	Road Construction	4038	Homestead Place Stormwater Upgrade
R&D - Assets	Road Construction	4039	Woodwark Crescent Stormwater Reconstruction
R&D - Assets	Road Construction	4083	Stormwater Renewals
R&D - Assets	Road Construction	4084	Eshelby Drive Footpath - Stage 1 (300m)
R&D - Assets	Road Construction	4085	Balaam Road Floodway Upgrade
R&D - Assets	Road Construction	4101	Kelsey Creek Road Black Spot
R&D - Assets	Road Construction	4102	Renwick Road shared path
R&D - Assets	Road Construction	4103	Cantamessa Road Culvert
R&D - Assets	Road Construction	8626	Construction of Lagoon Deck and Shared Cycle Path
R&D - Assets	Road Construction	8629	LRCI - Edgecumbe Heights Walking Tracks Upgrade
R&D - Assets	Road Construction	8630	Forestry Road
R&D - Assets	Road Construction	8639	Unsealed Roads Creek Crossing Upgrade Program
R&D - Assets	Road Construction	8640	Unsealed Roads Resheeting Program
R&D - Assets	Road Construction	8645	Ted Cunningham Bridge Upgrade
R&D - Assets	Road Construction	8793	Adina/Wambiri Intersection repair
R&D - Assets	Road Construction	8817	TMR early works - Paluma Rd to Tropic Rd
R&D - Assets	Road Construction	8861	Bus stop Shelter Program
R&D - Assets	Road Construction	8904	Reseal Program
R&D - Assets	Road Construction	8905	Catalina shared path
R&D - Assets	Road Construction	8911	Waterson Way car park construction and seal
R&D - Assets	Road Construction	8912	Calista Court Footpath
R&D - Assets	Road Construction	8913	Harbour Avenue Remedial Stormwater Works
R&D - Assets	Road Construction	9106	Richmond Road Floodway Upgrade (TIDS)
R&D - Assets	Road Construction	9107	Scottville Road (TIDS)
R&D - Assets	Road Construction	9108	Tondara Road Seal Project
R&D - Assets	Road Construction	9109	Queens Beach Path renewal
R&D - Assets	Road Construction	9110	Bowen Drain wall renewal
R&D - Assets	Road Construction	9236	W4Q Design & Construction of Lions Lookout - Shute Harbour
OS - Parks	Parks & Gardens	1106	Front Beach Bowen Sign Upgrade
OS - Parks	Parks & Gardens	4022	Halpannel Park Bollard Installation
OS - Parks	Parks & Gardens	5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19
OS - Parks	Parks & Gardens	8625	Assets Renewal Parks and Gardens
OS - Parks	W4Q COVID	8627	Continuation of Pedestrian Path Lighting Airlie Foreshore
OS - Parks	Parks & Gardens	8825	LRCI - Cannonvale Skate Bowl Upgrade
OS - Parks	Parks & Gardens	8865	Beaver Park (Parks Design) - Bowen

From 1 July 2022 to 28 February 2023

### Current Annual Budget vs Current year Actuals

a.	b.	(a. - b.)	
17,554,678	4,586,966	12,967,712	74%
CURRENT ANNUAL BUDGET	ACTUALS TO DATE \$	REMAINING ANNUAL BUDGET	% Rem
481	480	1	0%
114,000	75,255	38,745	34%
8,550	-	8,550	100%
78,621	-	78,621	100%
53,741	53,740	1	0%
25,000	223	24,777	99%
24,267	5,911	18,356	76%
250,186	245,832	4,354	2%
81,277	79,396	1,881	2%
159,930	1,017	158,913	99%
39,716	624	39,092	98%
300,000	2,552	297,448	99%
21,515	2,767	18,748	87%
950,000	14,184	935,816	99%
200,000	12,178	187,822	94%
-	2,561	(2,561)	0%
250,000	2,073	247,928	99%
100,000	1,537	98,463	98%
350,000	26,199	323,801	93%
20,000	1,492	18,508	93%
233,500	13,370	220,130	94%
50,000	21,868	28,132	56%
-	2,803	(2,803)	0%
434	839	(405)	-93%
802,799	45,788	757,011	94%
742,312	571,843	170,469	23%
303,584	307,069	(3,485)	-1%
2,045,841	298,312	1,747,529	85%
170	6,089	(5,919)	-3482%
853	852	1	0%
278,629	35,416	243,213	87%
96,050	-	96,050	100%
2,143,752	571,681	1,572,071	73%
1,059	1,058	1	0%
6,000	-	6,000	100%
-	918	(918)	0%
51,503	-	51,503	100%
771,877	263,739	508,138	66%
704,866	25,397	679,469	96%
1,854,159	105,995	1,748,164	94%
-	389	(389)	0%
24,840	-	24,840	100%
-	31,259	(31,259)	0%
6,855	13,075	(6,220)	-91%
83,000	1,439	81,561	98%
345,388	59,803	285,586	83%
108,772	4,302	104,470	96%
4,089	-	4,089	100%
723,782	219,292	504,490	70%
199,170	-	(32,853)	-20%

# Attachment 13.4.1.1 Infrastructure Services Capital Report - February 2023

## Capital Projects Monthly Report

Program	Sub - Program	Job	Name of Project
OS - Parks	Parks & Gardens	8871	Front Beach Main Irrigation Line Renewal - Bowen
OS - Parks	Parks & Gardens	8872	Queensbeach basketball lighting - Bowen
OS - Parks	Parks & Gardens	8873	Choose Collinsville Project
OS - Parks	Parks & Gardens	9232	Flagstaff Hill Bowen - Timber Upgrade
OS - Parks	Parks & Gardens	9238	P & G Skate park Basketball Court Refurb, Proserpine
OS - Parks	Parks & Gardens	9239	P&G Playground Edging Replacement - Whitsunday Gardens - Pro
OS - Parks	Parks & Gardens	9240	P&G Playground Edging replacement - Keith Johns - Proserpine
OS - Parks	Parks & Gardens	9249	LRCl - Cannonvale Skate Bowl Upgrade - Stage 2
OS - Parks	Parks & Gardens	9250	Mural Banner Replacement - Bowen
Works for Queensland	Work 4 QLD Round 4	4094	Regional Sewer Relining P1 22/23
Works for Queensland	W4Q 19.20	7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920
Works for Queensland	Work 4 QLD Round 4	8830	W4Q - Collinsville Aquatic Facility - pool retiling renewal
Works for Queensland	Work 4 QLD Round 4	8833	W4Q - Case Park Walking Track Bowen
Works for Queensland	Work 4 QLD Round 4	8834	W4Q - Brandy Creek - New Amenities
Works for Queensland	Work 4 QLD Round 4	8837	W4Q - Hydro Therapy Rehabilitation Above Ground Pool
Works for Queensland	Work 4 QLD Round 4	8838	W4Q - Astro Turfing of the Airlie Beach Lagoon 'Beach Area'
Works for Queensland	Work 4 QLD Round 4	8839	W4Q - Mullers Lagoon bridge x 2 upgrade - Bowen
Works for Queensland	Work 4 QLD Round 4	8840	W4Q - Gloucester sports park access and car park recon
Works for Queensland	Work 4 QLD Round 4	8841	W4Q - Lions Lookout & Carpark Upgrade - Shute Harbour
Works for Queensland	Work 4 QLD Round 4	8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext
Works for Queensland	Work 4 QLD Round 4	8843	W4Q - Sewer Relining – Regional P1 Zone
Works for Queensland	Work 4 QLD Round 4	8844	W4Q - Bowen WTP Intake, Switchboard and Structure

From 1 July 2022 to 28 February 2023

Current Annual Budget vs Current year Actuals

a.	b.	(a. - b.)	
17,554,678	4,586,966	12,967,712	74%
CURRENT ANNUAL BUDGET	ACTUALS TO DATE \$	REMAINING ANNUAL BUDGET	% Rem
43,588	31,118	12,470	29%
18,110	5,056	13,054	72%
300,000	14,833	285,167	95%
-	24,018	(24,018)	0%
-	3,943	(3,943)	0%
-	3,856	(3,856)	0%
-	5,682	(5,682)	0%
-	23,596	(23,596)	0%
-	2,425	(2,425)	0%
75,000	-	75,000	100%
5,488	107	5,381	98%
137,660	7,638	130,022	94%
282,992	283,397	(405)	0%
138,638	5,505	133,133	96%
74,951	-	74,951	100%
125,274	-	125,274	100%
-	218	(218)	0%
367,115	355,854	11,261	3%
204,451	134,921	69,530	34%
364,232	184,201	180,031	49%
439,464	153,643	285,821	65%
400,000	17,166	382,834	96%

## **13.4.2 - Operational Report - Infrastructure Services - February 2023**

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Barbara Von Pein - Administration Coordinator Roads and Drainage

**AUTHORISING OFFICER:** Adam Hagy - Director Infrastructure Services

**PRESENTED FOR:** Information

### **ATTACHMENTS**

1. Operational Report - Infrastructure Services - February 2023 [**13.4.2.1** - 17 pages]

### **PURPOSE**

The report is to provide Council with information regarding the operational performance in relation to services supplied by the Roads & Drainage, Disaster Management and Parks & Gardens Teams.

### **OFFICER'S RECOMMENDATION**

That Council receive the Infrastructure Services Operational Report for February 2023.

### **BACKGROUND**

Previous report regarding Operational performance submitted to Council 22 February 2023 which detailed the month of January 2023 (Resolution 2023/02/22.36).

### **DISCUSSION/CURRENT ISSUE**

The Infrastructure Operational Report provided a high-level overview of operational undertakings of the Roads & Drainage, Mechanical Workshops and Parks & Gardens for February 2023.

### **STATUTORY/COMPLIANCE MATTERS**

Local Government Regulations Section 204.

### **STRATEGIC IMPACTS**

Improve Council's Asset Management Planning maturity and develop Long Term Financial Plans for all asset classes which are financially affordable over the long term.

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

Provide great customer experience and service by utilising a customer-facing mind set, meeting response time frames, researching our customers well and eliminating duplication.

Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of ageing infrastructure.

### **FINANCIAL IMPLICATIONS**

Financials for Roads and Drainage Operations and the Department of Main Roads and Transport contract (RMPC) are contained in the attachments to this report.

## **CONSULTATION/ENGAGEMENT**

Director Infrastructure Services  
Manager Roads and Drainage  
Manager Infrastructure Assets  
Manager Parks & Gardens

## **RISK ASSESSMENT**

Regular reporting on the progress and achievements ensures accountability and transparency.

## **TIMINGS/DEADLINES**

N/A

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

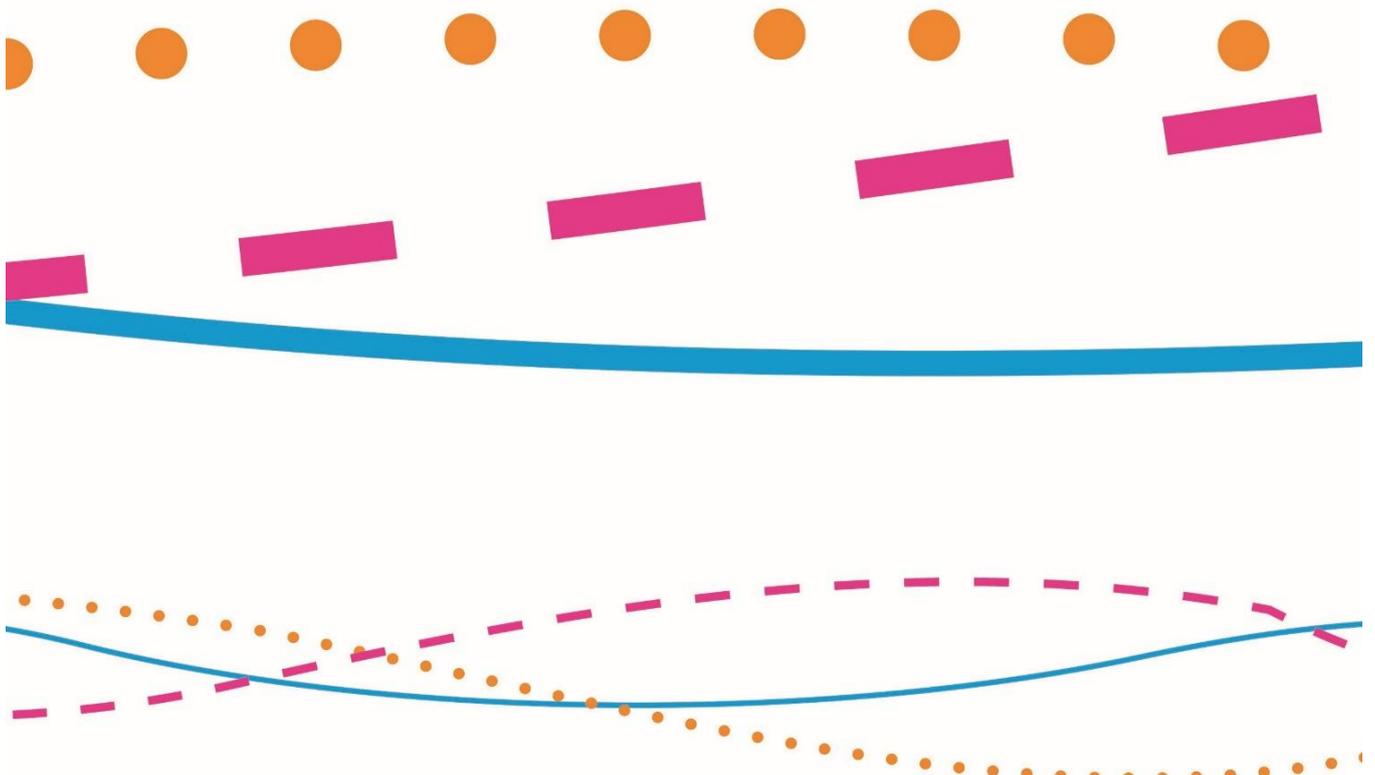
## **ALTERNATIVES CONSIDERED**

N/A



# Infrastructure Services

Operational Report | February 2023



## Overview of Operational Undertakings

The following information provides a high-level overview of operational undertakings of the Roads & Drainage, Mechanical Workshops and Parks & Gardens teams for February 2023.

### Roads & Drainage

Maintenance activities carried out by the Roads and Drainage team are generally a combination of customer requests through Councils Customer Request Management (CRM) system and internally planned activities.

CRM's include requests received via the front counter, phone calls, emails, and other interactions with the community. Most of these activities are attended in accordance with our Customer Charter and in most cases in a reactive manner.

Planned maintenance activities which also form part of this report are activities identified by Council Asset Inspectors using Councils' maintenance management system to log defects. When defects are identified in the field, staff complete a risk assessment to identify the priority. High risk defects are attended to as soon as possible whereas medium and low risk items are consolidated into work packages in the interest of achieving operational efficiencies.

### Customer Request Management (CRM)

During February, Roads & Drainage received 199 requests which were logged into our CRM system. Of these, 146 (91%) were actioned within Council's nominated service standards. This number remained high due to the monsoonal weather event in January 2023.

The following table is a summary of the CRM's received:

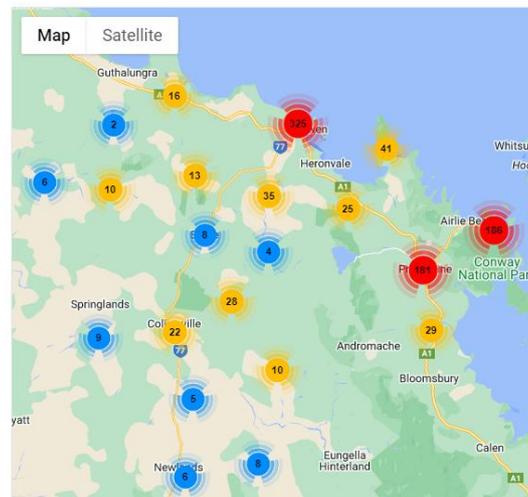
Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	21	17	4	13	62%	8	38%
Upgrades to Roads & Drainage	11	6	5	7	64%	4	36%
General - Roads & Drainage	99	74	25	99	100%	0	0%
Routine Roads & Drainage	62	46	16	57	92%	5	8%
Urgent Roads & Drainage	4	3	1	4	100%	0	0%
Unsealed Roads	2	0	2	1	50%	1	50%
<b>Overall Total</b>	<b>199</b>	<b>146</b>	<b>53</b>	<b>181</b>	<b>91%</b>	<b>18</b>	<b>0%</b>

### Local Roads Maintenance - Summary

Through February 979 separate maintenance tasks were undertaken (accomplished) which includes both CRMs and internally planned maintenance. These works included road inspections, repairs, pothole patching, grading and signage repairs. The maps below show lower numbers of defects and accomplishments due inspections not being accounted for spatially.

ACCOMPLISHMENT MAP VIEW

Showing 969 items on map and 10 with no Lat/Long.

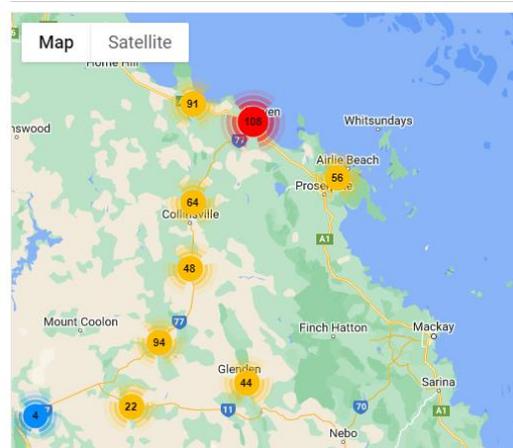


Completed works for the Month of February 2023

At the end of February, there were 568 active / outstanding defects (known issues) on the Local Road network.

DEFECTS MAP VIEW

Showing 531 items on map and 37 with no Lat/Long.



Current known active Defects on WRC Road Network on 28 February 2023

Legend	
Red	High number of defects and accomplishments at the locations
Yellow	Medium number of defects and accomplishments at the locations.
Blue	Low number of defects and accomplishments at the locations

Colours create context for the number of defects and accomplishments at the locations.

A summary of all works undertaken (accomplished) during February 2023 is shown below:

Activity Name	Unit of Measure	Activity	Quantity Accomplished
Activity Name	Unit Of Measure	Activity	Quantity Accomplished
Asset & Defect Inspections	Inspections	343	343
Boardwalk Oil/Repair	m	14	104
Crack Seal Treatment	m2	1	30
Culvert Clear/Repair	job	9	28
Edge Repair	tonne	1	0.02
Floodway's Clear/Repair	m2	85	2,185.50
Footpath Maintenance	m2	9	43
Guide Markers Repair/Replace	ea	89	183.01
Heavy Formation Grading	km	11	10.35
Herbicide Spraying	litre	40	3,040.00
Kerb & Channel Maintenance	m	1	1
Medium Formation Grading	km	15	9.01
Mowing	m2	2	1
Other Formation Work	job	7	5.12
Pavement Repairs	m2	4	455
Pothole Patching	tonne	103	35.87
Roadside Object Removal	m3	3	3
Scour Repairs	m2	86	3,786.50
Shoulder Grading	km.side	1	1.21
Signs Repair/Replace	ea	33	37
Surface Correction	m2	7	10,840.00
Surface Drains Clear/Repair	m	10	240.1
Surface Sweeping	km	19	346.25
Tractor Slashing	Hectares	18	39.66
Vegetation Clearing	m3	9	72.5

**Bowen Maintenance:** *As per images below*

- Fill area near Stormwater pit – Herbert Street
- Scour Repair – Thomas/Quay Street – Emergent
- Scour Repair – Reeves Road – Emergent
- Scour Repair – Thurso Road – Emergent
- Slashing – West Euri Road
- Tondara Road – HFG
- Roma Peak Rd – Scour Repair



Fill area near Stormwater pit – Herbert Street



Scour Repair – Thomas/Quay Street



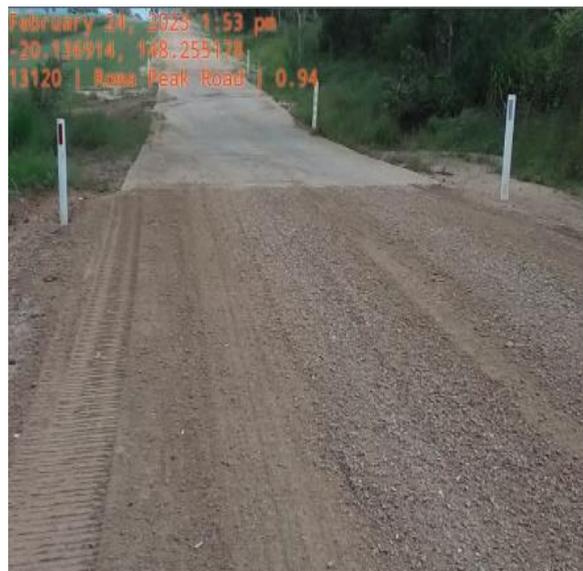
Scour Repair – Reeves Road – Emergent



Scour Repairs – Thurso Road – Emergent



Slashing – West Euri Road



Roma Peak Road – Scour Repair



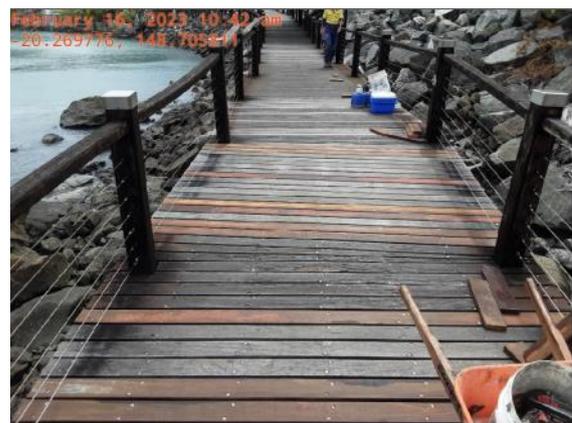
Tondara Road – HFG

**Proserpine Maintenance:** *As per images below*

- Holloway Drive – scour repairs
- Bicentennial Boardwalk – replace decking
- Vitanza Road – maintenance grading
- Glen Isla Road – maintenance grading
- Camm Road – drain cleans
- Orchid Road – drain cleans
- Parkwood Terrace – pavement repairs



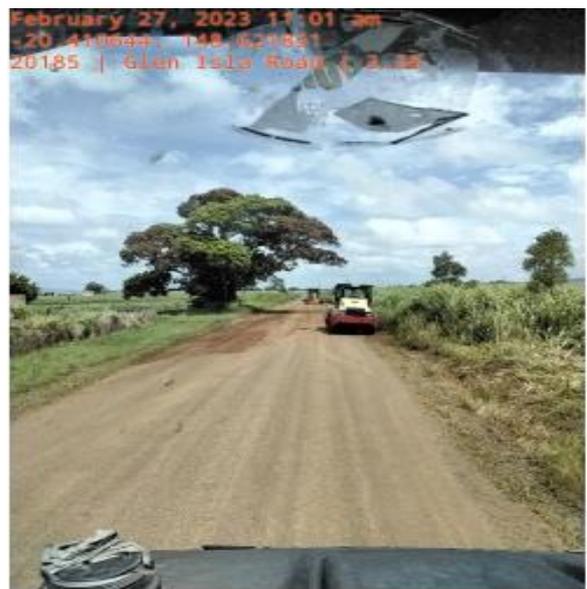
Holloway Drive – scour repairs



Bicentennial Boardwalk – replace decking



Vitanza Road – maintenance grading



Glen Isla Road – maintenance grading

**Emergent Works:-**



Parkwood Terrace – pavement repairs

**Collinsville Maintenance:**

Stormwater maintenance, cleaning and mowing of open drains and easements – Collinsville/Scottville  
Medium formation grading on Myuna Road.



**RMPC**

Medium formation grading on the Sutor Developmental Road (82A) is continuing.  
Defects (RMPC) pothole patching and edge repairs have been completed on Bowen Developmental Road (88A & 88B), Collinsville Elphinstone Road (5307) have been completed.

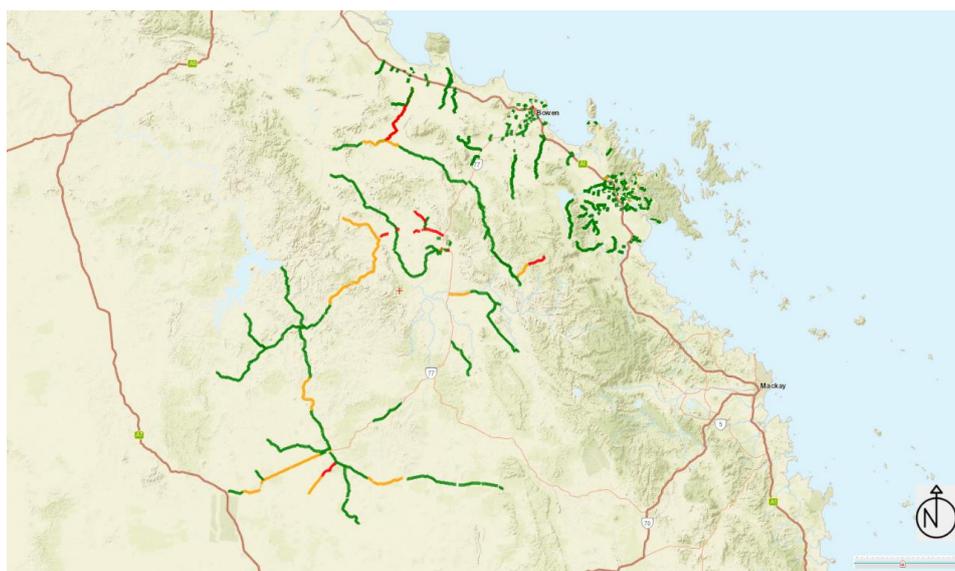
**Emergent works**

Works completed on Myuna Road, Strathmore Road, Curringa Road, Tabletop Road, Normanby Road, Sutherland Road, Parada Road, Strathalbyn Road, Emu Plains Road, Exmor Road, and Weetalaba Road.

**Unsealed Road Network**

Below is a map showing the latest International Roughness Index (IRI) scores for the unsealed road network. Roads are inspected utilising a Road Asset Condition Assessment System (RACAS) to program grading works and in response to customer queries. The IRI score is a major factor in determining whether a road warrants grading. Once roads reach a nominated IRI score, they are added to the forward grading program.

The Road Asset Condition Assessment System (RACAS) tool was used extensively after the mid-January 2023 monsoon and flooding event to capture the current state of the road as evidence of damage caused by the rain event.



IRI Map of Region's Unsealed Roads.

Legend	
Green	8 or lower, assessed but deemed to be within Councils levels of service.
Yellow	Between 8 and 10, monitor and prioritise in grading program.
Red	10 or higher, schedule for grading in accordance with resources available.

**Unsealed Road Grading Completed February 2023:**

<b>Bowen Area:</b>	Tondara Road commenced on 13 February 2023.
<b>Proserpine Area:</b>	Koolachu Road, Riley Road, Wandarra Road
<b>Collinsville Area:</b>	Myuna Road, Suttor Development Road

**Roads scheduled for grading in March 2023:**

<b>Bowen Area:</b>	Tondara Road, Rangemore road, Wally Sproule Road
<b>Proserpine Area:</b>	Collingvale Road, Saltwater Creek Road, Duvall Road
<b>Collinsville Area:</b>	Myuna Road, Suttor Development Road, Mount Wyatt Road, Rutherford Road

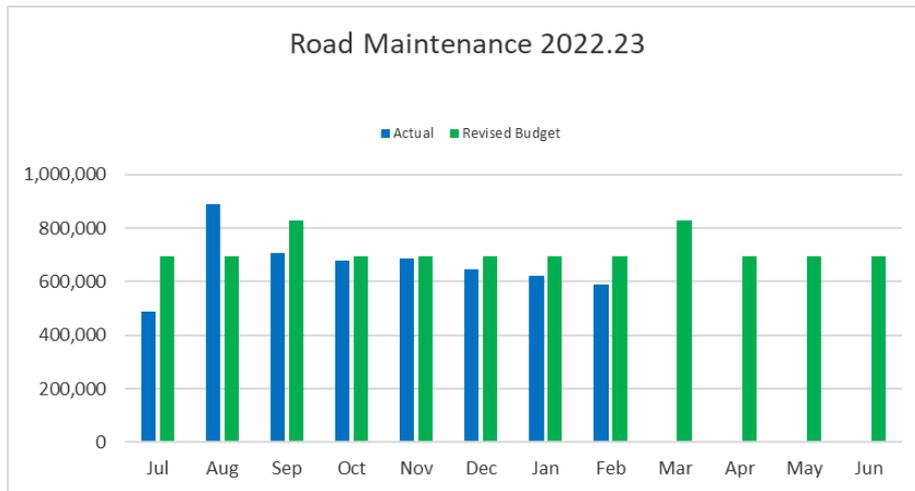
NOTE: Due to the wet weather in January, the planned grading program ceased to allow roads to dry out and an assessment of the road network to be undertaken.

**Financial Position: Whitsunday Regional Council Roads and Drainage Works:**

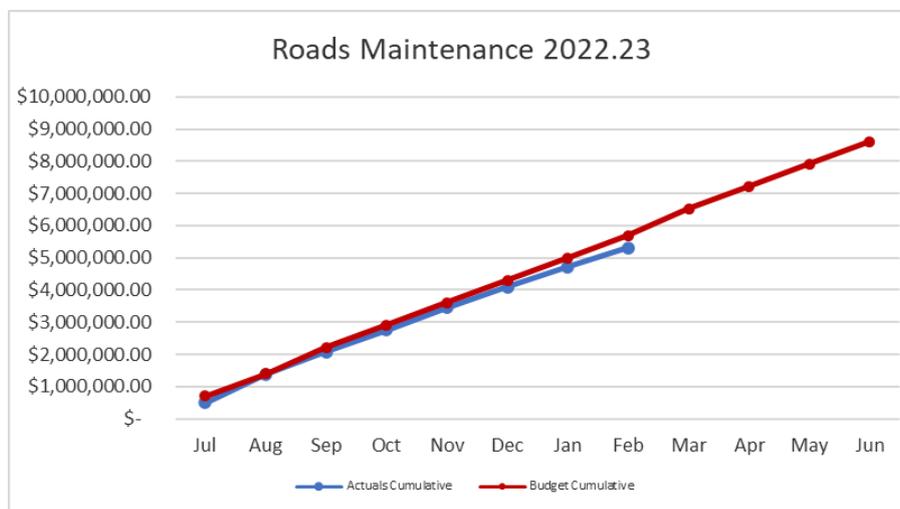
**Road Maintenance**

YTD Actuals remain closely aligned to YTD Budget at end of February 2023.

Employee expenses are less than YTD Budget likely due to vacancies.



Total expenditure against overall budget for Roads & Drainage Maintenance.



Budget displayed in the above graphs is the revised budget at Q1 Review.

Note that Budget displayed in above graphs is revised budget at Q2 Review

### Road Maintenance Performance Contract (RMPC) with Department of Transport and Main Roads

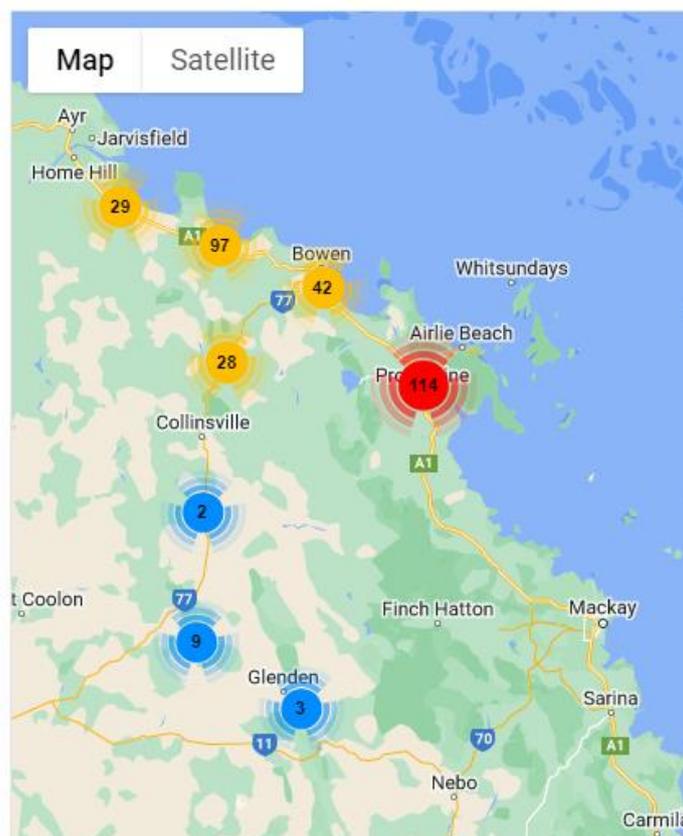
The 2022/23 Road Maintenance Performance Contract was executed in February 2023. A full review of all costs associated with each activity in the Road Maintenance Performance Contract schedules has been undertaken to consider increasing prices of materials, fuel, and other products.

The proposed contract amendments were consulted internally with operational staff, prior to being consulted with Department Transport & Main Roads for their agreement.

In February 2023, there were 356 maintenance tasks undertaken (completed / accomplished) under the Road Maintenance Performance Contract.

#### ACCOMPLISHMENT MAP VIEW

Showing 324 items on map and 32 with no Lat/Long.

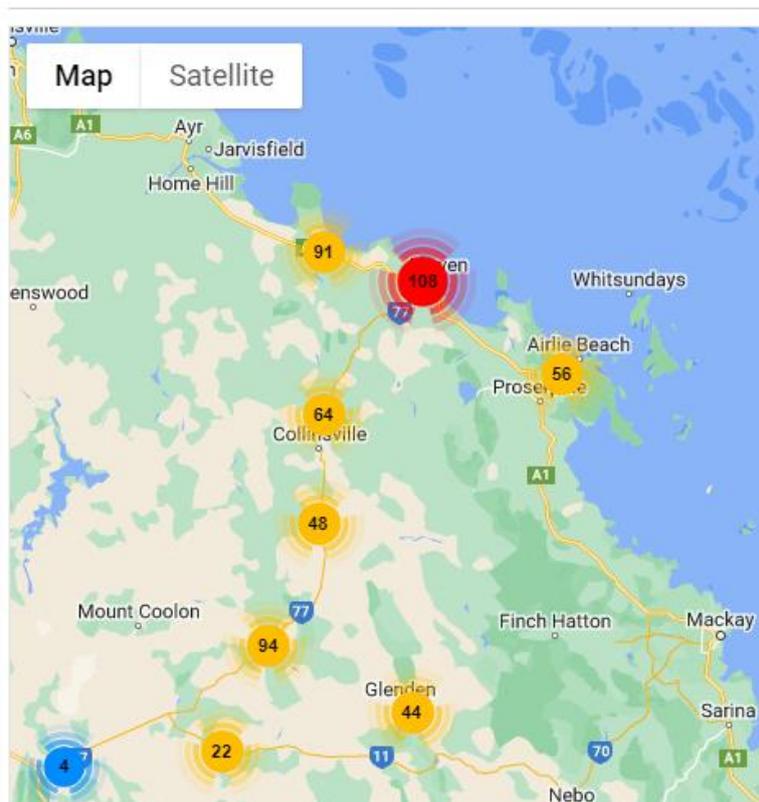


Completed works to February 2023

In February 2023, there were 568 active / outstanding defects (known issues) on the Department of Transport and Main Roads network.

### DEFECTS MAP VIEW

Showing 531 items on map and 37 with no Lat/Long.



Current known active Defects on the RMPC Network to 28 February 2023

Legend	
Red	High number of defects and accomplishments at the locations
Yellow	Medium number of defects and accomplishments at the locations.
Blue	Low number of defects and accomplishments at the locations

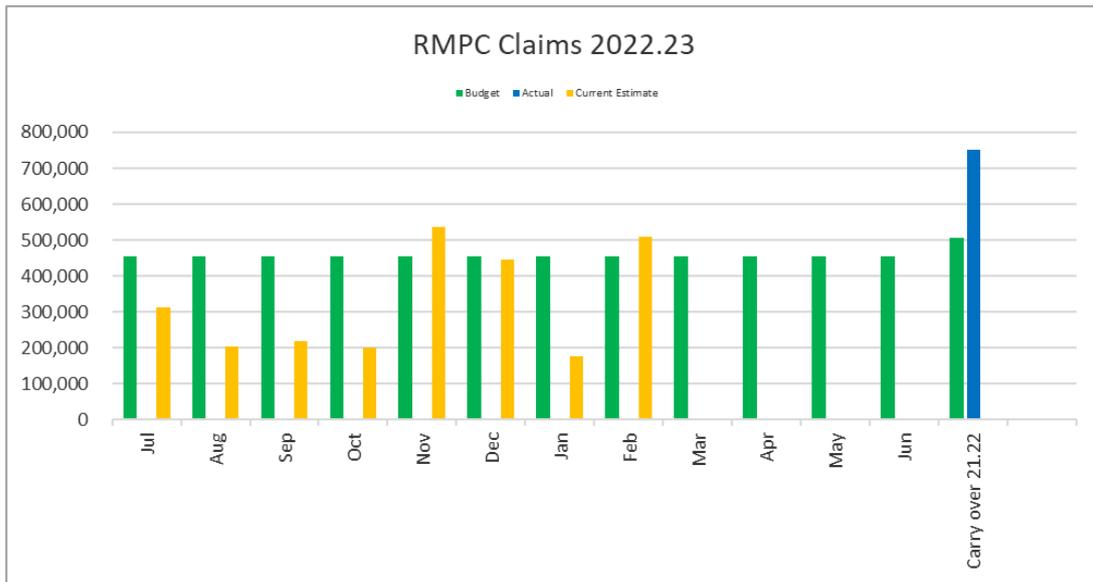
Colours create context for the number of defects and accomplishments at the locations.

#### Financial Position - Road Maintenance Performance Contract (RMPC)

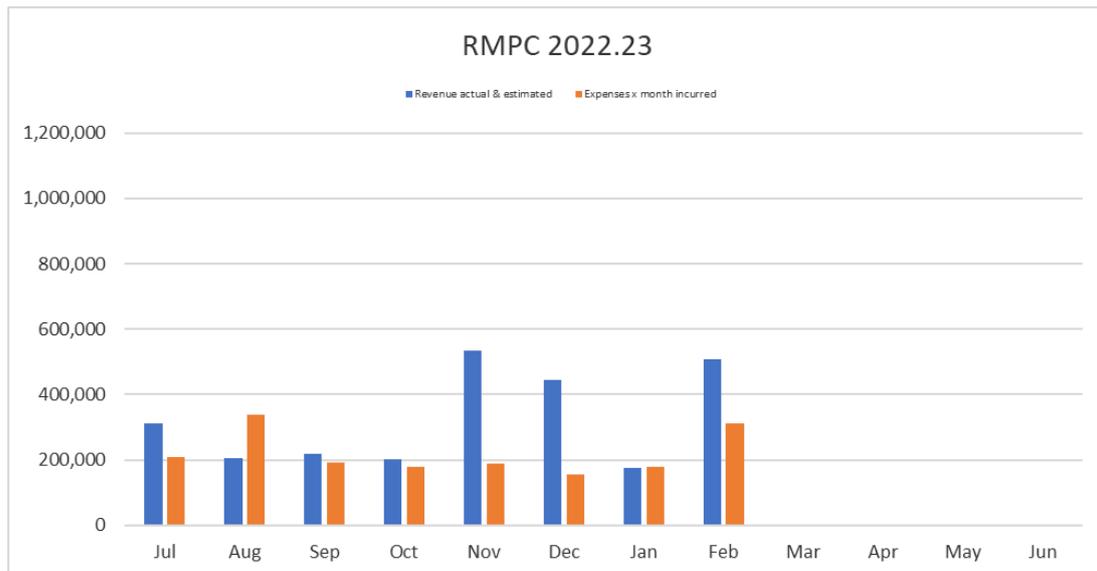
The new RMPC contract for 2022/2023 was finalised mid-February. The schedule for additional Bravus funding of \$500k granted for 2022-2023 requires completion.

The combined draft claim for July & August 2022 is being finalised.

Claims are estimated in the interim, with the February 2023 claim estimated at \$508,480.



- Note that Budget displayed in above graph is revised budget at Q2 Review



## Parks & Gardens

Service	Dec	Jan	Feb	Trend
Public Parks Available as advertised	100%	100%	100%	-
Levels of Service Regional Overview: Mowing				
High Profile Parks:	71%	82%	91%	↑
Medium Profile Parks & Road Reserves:	55%	56%	72%	↑
Low Profile Parks:	92%	85%	92%	↑
Levels of Service Regional Overview: Landscaping				
High Profile Parks:	60%	68%	77%	↑
Medium Profile Parks & Road Reserves:	26%	38%	34%	↓
Low Profile Parks:	92%	0%	45%	↑
Scheduled Playground Inspections Completed	93%	98%	96%	↓

*The above total figures for 2022/2023 are current as at the end of February 2022 and are inclusive of Collinsville.*

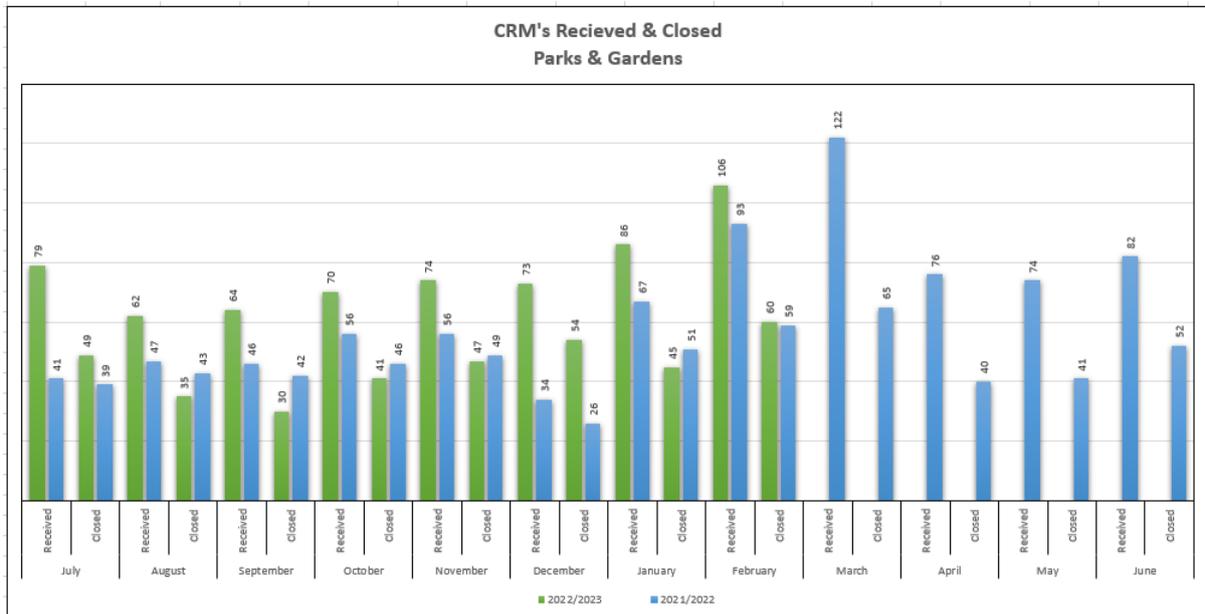
With the rains easing at the end of February Parks and Garden teams had the opportunity to catch up on mowing and landscaping schedules, it is positive to see that even with the rains at the start of the month teams were able to increase their Levels of Service percentages from the months of December and January.

The Parks team has gone to market to engage an external contractor, for GIS spatial data mapping of all Parks and Gardens and road reserve maintainable areas, the scope includes hectares of grass, square metres of garden beds/concrete paths and playgrounds to ensure correct maintainable areas. This mapping will assist the Manager with future activity-based costings and the revision of the Parks and Gardens technical 'Levels of Service' document.

Parks and Gardens Capital works are near complete with one more project to be completed - Halpannel Park Proserpine bollard installation. Project has been awarded and scheduled to be completed by mid-April. The finalisation of Parks and Gardens Asset Renewal program is now complete with the refurbishment of the timber tabletops at Cannonvale Foreshore.

The grant funded project for Cannonvale Skate Park Stage 2 will be carried over to next financial year due to a development application that is required by SARA (State Assessment and Referral Agency) to ensure this project complies with the planning regulation 2017.

Edgecumbe Heights walking track upgrade - grant funded project took a closer step to going to market with traditional owners completing and signing the Short Form Agreement. Parks and Gardens have now gone to market for a specialised walk track construction company to complete the first stage of this project.



Blue represents previous financial year 2021/2022. Green represents current financial year 2022/2023

**Projects undertaken in February 2023:**

Parks & Gardens team have been busy throughout the Whitsunday townships completing large amounts of pruning and general maintenance to keep our open spaces looking tidy during the wet season.

The Cannonvale foreshore tabletop Asset renewals are now completed and looking fantastic along with the installation of the Council approved memorial in Bicentennial Park which contains a dog friendly water fountain.

Proserpine team are pictured below completing the soft fall edging renewal around play equipment in Keith Johns Estate park.

Bowen and Collinsville have been working on maintaining the areas with the growth that has been occurring from the hot weather and rains.



Cannonvale



Cannonvale



*Cannonvale*



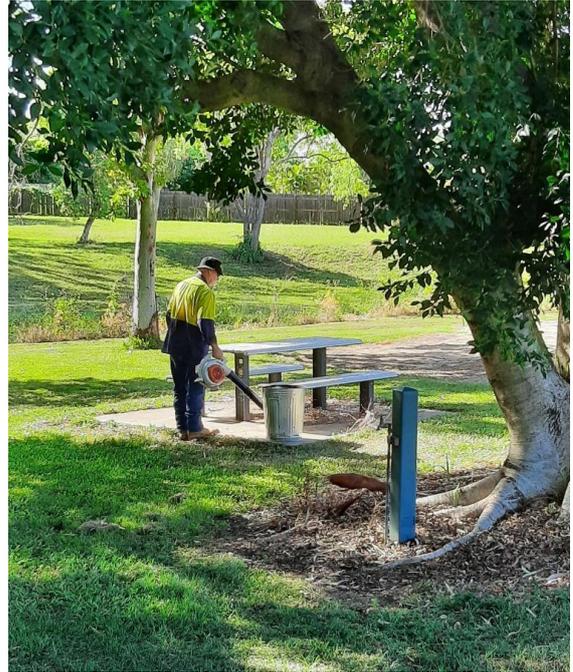
*Proserpine*



*Proserpine*



*Bowen*



*Collinsville*

### **13.4.3 - Disaster Recovery Funding Arrangements (DRFA) Progress Report - February 2023**

**DATE:** Wednesday 22 March 2023

**TO:** Ordinary Council Meeting

**AUTHOR:** Kim Choo - Disaster Recovery Finance Officer

**AUTHORISING OFFICER:** Adam Hagy - Director Infrastructure Services

**PRESENTED FOR:** Information

#### **ATTACHMENTS**

1. Capital Progress Report - DRFA - February 2023 [**13.4.3.1** - 3 pages]

#### **PURPOSE**

This report presents the progress of 2022/2023 Disaster Recovery Funding Arrangements Capital Projects for February 2023.

#### **OFFICER'S RECOMMENDATION**

That Council receive the Disaster Recovery Funding Arrangements (DRFA) Progress Report for February 2023.

#### **BACKGROUND**

Previous report regarding the Disaster Recovery Funding Arrangements (DRFA) submitted to Council 22 February 2023 (2023/02/22.35).

#### **DISCUSSION/CURRENT ISSUE**

The attached report provides a high-level overview of capital progress of the Disaster Recovery Funding Arrangements (DRFA) for February 2023.

#### **STATUTORY/COMPLIANCE MATTERS**

N/A

#### **STRATEGIC IMPACTS**

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained. Maintain a high level of preparedness, capability, and responsiveness to respond to and recover from natural disasters that impact on our local communities and infrastructure.

#### **FINANCIAL IMPLICATIONS**

Refer to expenditure overview in the attached report.

#### **CONSULTATION/ENGAGEMENT**

Financial Officer Disaster Recovery  
Disaster Recovery Project Officer  
PDM Project Manager DRFA  
PDM Project Manager Shute Harbour

## **RISK ASSESSMENT**

Regular reporting on the progress and achievements ensures accountability and transparency.

## **TIMINGS/DEADLINES**

Works awarded for the 2021 Ex TC Imogen Monsoon Event are to be completed by the end of the 2023 Financial Year.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

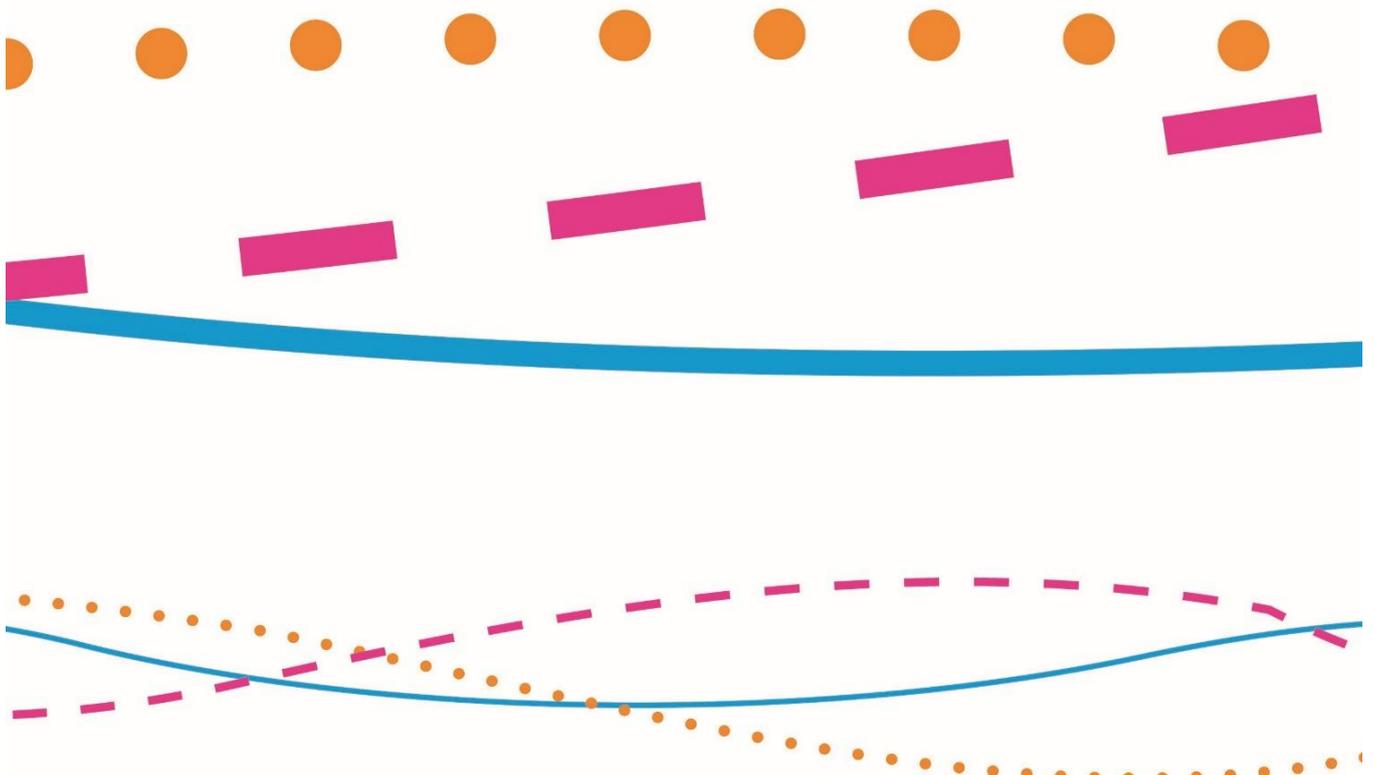
## **ALTERNATIVES CONSIDERED**

N/A



# Disaster Recovery Funding Arrangements (DRFA)

Capital Progress Report | February 2023



## Overview of Capital Progress

The following information provides a high-level overview of capital progress of the Disaster Recovery Funding Arrangements (DRFA) for February 2023.

The report provides a summary of key Capital projects underway during the 22/23 financial year. This month's report lists the 2021 Ex TC Imogen & Monsoon Event and 2022 Rain Event.

Current Financial Progress:

### 2021 Ex TC Imogen Monsoon Event

19 packages in total for the entire event. 15 packages had finished construction.

Expenditure of \$22,291,191 to date with a forecast of a further \$4,498,182 budgeted by the end of 22/23 Financial Year.

Trigger point for this event is \$357,788.

Due to recent rain event in January 2023, packages K4 (Collinsville Central), Y4 (Collinsville North), A4 (Collinsville South) and E4 (Sealed Roads) remaining road works are in a holding pattern pending re-assessment.

Key Project Milestones 2021						
Status	Activity	% Complete Last period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
●	Road Package X4 - Proserpine Gravel North	100%	0%	30-Jun-23	31-Aug-22	Work completed 7/09/2022
●	Road Package H4 - Proserpine Gravel South	100%	0%	30-Jun-23	13-Jun-22	Work completed 13/06/2022
●	Road Package J4 - Proserpine Gravel Central	100%	0%	30-Jun-23	30-Jun-23	Work completed 28/02/2022
●	Golf Views Court - Stormwater Reconstruction	100%	0%	30-Jun-23	30-Jun-23	Work completed 17/12/2021
●	Road Package S4 - Station Rd - WRC	100%	0%	30-Jun-23	30-Jun-23	Work completed 14/12/2021
●	Road Package C4 - Glen Avon Rd	100%	0%	30-Jun-23	30-Jun-23	Work commenced 14/11/2022
●	Road Package A4 - South Collinsville	50%	10%	30-Jun-23	30-Jun-23	Work commenced 6/10/2022

●	Road Package F4 - West Collinsville	100%	0%	30-Jun-23	30-Jun-23	Work completed 21/10/2022
●	Road Package P4 - Collinsville Airstrip	100%	0%	30-Jun-23	30-Jun-23	Work completed 31/05/2021
●	Road Package Q4 - Strathalbyn Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 25/05/2022
●	Road Package Y4 - Collinsville North	55%	5%	30-Jun-23	30-Jun-23	Work commenced 26/09/2022
●	Road Package Z4 - Normanby Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 22/07/2022
●	Road Package K4 - Collinsville Central	0%	0%	30-Jun-23	30-Jun-23	Package awarded
●	Road Package L4 - Bowen General	85%	15%	30-Jun-23	30-Jun-23	Work completed 21/12/2022
●	Road Package R4 - Roma Peak Rd	40%	60%	30-Jun-23	30-Jun-23	Work completed 21/12/2022
●	Road Package W4 - Bowen South	100%	0%	30-Jun-23	30-Jun-23	Work completed 26/09/2022
●	Road Package O4 - Mt Aberdeen Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 24/08/2022
●	Road Package E4 - Sealed Rds	0%	0%	30-Jun-23	30-Jun-23	Package awarded

### **2022 Rain Event**

Rain Event has been activated. Event started on 11 May 2022. Emergency Works were all completed within 3 months of declared event. All pre/post event photos and financial reports uploaded to MARS. Total cost of \$360,136.02 submitted to QRA.

Infield assessment for Proserpine has completed with a submission value of \$4,887,925.

Bowen and Collinsville submissions are in holding pattern until further assessment of the rain event in January 2023.

No further assessment to be done for this event.

### **Monsoon 2023**

Monsoon 2023 has been activated. Event started on 12 January 2023.

Severe weather event with rain in excess of 500mm from Thursday 12/01/23 to Tuesday 17/01/23 was recorded. Many roads were closed due to flooding.

Emergency road works assessment is currently undertaken. Some emergency works have started.

## 14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.

**15 LATE REPORT ITEMS**

There are no late report items for this meeting.