



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 83-85 Main Street, Proserpine on **Wednesday 9 February 2022**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

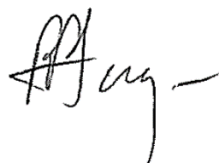
Local Government Regulation 2012

254.(C) (1) Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

(2) The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.



Rodney Ferguson

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 83-85 Main Street, Proserpine on Wednesday 9 February 2022
commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea

Whitsunday Regional Council
Agenda of the Ordinary Council Meeting held at
Council Chambers, 83-85 Main Street, Proserpine on
Wednesday 9 February 2022 commencing at **9:00 AM**

1 APOLOGIES/LEAVE OF ABSENCE	5
2 CONDOLENCES	6
2.1 Condolences Report	6
3 DECLARATIONS OF INTEREST	7
4 MAYORAL MINUTE	8
5 MAYORAL UPDATE	9
6 CONFIRMATION OF MINUTES	10
6.1 Confirmation of Minutes	10
7 BUSINESS ARISING	13
8 DEPUTATIONS	14
9 PETITIONS	15
10 NOTICES OF MOTION	16
11 QUESTIONS ON NOTICE	17
12 QUESTIONS FROM THE PUBLIC GALLERY	18
13 OFFICERS REPORTS	19
13.1 Office of the Mayor and CEO	19
13.1.1 Economic Development Opportunity: Whitsunday Marine Centre of Excellence.....	19
13.1.2 Funding Opportunities - BBRF, LRCI, QRRRF, NQNDM, QCoast2100, Remote Roads Upgrade, LGGSP.....	26
13.2 Corporate Services	31
13.2.1 Trustee Lease - Cannonvalley Pony Club - Lot 17 on HR1988	31
13.2.2 Lease - Bowen Meals on Wheels - Lot 1 on RP748487	35
13.2.3 Live stream Policy	39
13.2.4 ALGWA National and State Conference - March 2022	44
13.3 Development Services	51
13.3.1 20210750 - Development Application for Development Permit for Material Change of Use and Operational Works - Mount Whitsunday Drive, Airlie Beach, Jumbo Properties Pty Ltd.....	51
13.3.2 20211142 & 20210751 - Request to Enter into Infrastructure Agreement by Meridien Airlie Beach Pty Ltd (Receivers and Managers appointed) (in Liquidation) ACN 101 370 763 & Meridien AB Pty Ltd (Receivers and Managers appointed) (in Liquidation)	75

13.3.3 20211172 – Development Permit for Material Change of Use (Short Term Accommodation) - 316 Mandalay Road, Mandalay - Bloxham & Jorgensen C/- Alan Barrell.....	78
13.3.4 Development Services Monthly Report - Combined December 2021 & January 2022	98
13.4 Community Services.....	115
13.4.1 Donation on Council Fees - January 2022.....	115
13.4.2 Sport & Recreation Club Grants - February 2022.....	117
13.4.3 Request for Parking Permits - Whitsunday Sailing Club.....	120
13.4.4 Community Services Monthly Report - January 2022.....	123
14 MATTERS OF IMPORTANCE	146
15 LATE REPORT ITEMS.....	147
16 CONFIDENTIAL MATTERS.....	148
16.1 Corporate Services	148
16.1.1 Rates Hardship Concession - Assessment 1103866.....	148

1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2.1 - Condolences Report

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen - Governance and Administration Officer

RESPONSIBLE OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Information

ATTACHMENTS

Nil

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

OFFICER'S RECOMMENDATION

That Council observe one (1) minute's silence for the recently deceased.

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

3 DECLARATIONS OF INTEREST

This item on the agenda allows Councillors the opportunity to either declare a conflict of interest, in accordance with section 150E of the Local Government Act 2009 (the Act), in a matter that is to be discussed at this meeting of Council that is not an ordinary business matter.

Any such declarations will be managed during the meeting as required in accordance with the relevant sections of the Act.

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

5 MAYORAL UPDATE

A verbal update will be provided.

6.1 - Confirmation of Minutes

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen – Governance Administration Officer

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 25 January 2022 are provided for Council's review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the minutes of the Ordinary Meeting held on 25 January 2022 and amends the resolution for item 13.4.2 as follows:

That Council resolves to invite Expressions of Interest (EOI) for the replacement of the Cannonvale Sewage Treatment Plant Membrane Bioreactor Cells in accordance with section 228 Local Government Regulation 2012 as the EOI process will reduce the overall risk, of proceeding directly to tender or full design, and mitigate potential price increase or project time delays.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 25 January 2022 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 25 January 2022.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 25 January 2022 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 25 January 2022 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 25 January 2022 and comply with legislative

requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Council Meeting held on 25 January 2022, the following interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
Cr Al Grundy	Prescribed	13.2.2	<i>Cr Grundy declared a conflict of interest in item 13.2.2 as per his previous declaration on this matter and is therefore making Council aware that he will leave the meeting room while this matter is being discussed and voted on.</i>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 25 January 2022, the following orders were made:

Councillor	Order Made
<i>No orders made for this meeting.</i>	

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13/05/2020	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale - Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the applicant has 'Stopped the Clock.	On hold pending the outcome of the intersection funding and discussion with DTMR - Corner Galbraith Park Road and Shute Harbour Road.
25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be tabled pending further investigations for temporary access, replacement, or closure of the bridge and to seek further information regarding funding	The Cantamessa Road Bridge was briefed on the 21st of July 2021. The date of the report to come back to Council will be further advised pending more investigations by Council officers
8/12/2021	Major Amendment V4.1 - Response to State Interest Review OM2021/12/08.15	That the matter lay on the table pending further discussions on the item, prior to going to public consultation. Reason for Decision: Item to be tabled pending further discussions with officers to, evaluate in depth, the policy amendments within the proposed Planning Scheme Major Amendment.	Completed – Resolution adopted at the 25 January 2022, Ordinary Meeting: OM2022/01/25.8

CONSULTATION

Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the Ordinary Council Meeting held on 25 January 2022 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

7 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

8 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

This item on the agenda allows for the Mayor, Councillors or Council's Chief Executive Officer to present a petition to the meeting. In accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.

10 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

11 QUESTIONS ON NOTICE

This item on the agenda is for the inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language.

13 OFFICERS REPORTS

13.1 Office of the Mayor and CEO

13.1.1 - Economic Development Opportunity: Whitsunday Marine Centre of Excellence

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Jannah Baker - Economic Development Research Officer

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

1. Attachment 1. Updated Concept Brochure – 2022 [**13.1.1.1** - 2 pages]

PURPOSE

To provide information to Council on the opportunity to progress the Marine Centre of Excellence.

OFFICER'S RECOMMENDATION

That Council:

1. Approves the suggested project name change from Whitsunday Marine Centre of Excellence to Bowen Marine Industry Precinct.
2. Adopts the Bowen Marine Industry Precinct concept brochure, published January 2022 (Attachment 1).
3. Engage with interested parties for private sector investment.
4. Continues seeking grant funding opportunities as they arise.

BACKGROUND

On 27 September 2017, Council adopted the Whitsunday Regional Council Economic Development Strategy, which detailed a number of Council-led and Council-supported Actions, across multiple themes, designed to aid the delivery of key economic goals for the region.

The first Council-Led, catalyst project planning and development action described in Theme 4, A Globally Connected and Dynamic Region of Choice for Investment, stated that Council will work with government departments and investment and trade organisations to identify investment ready development opportunities for various sites, one of which being the Bowen Marina.

The development of the Whitsunday Marine Centre of Excellence, including a Boat and Super Yacht Facility and a Maritime Education Facility at the Bowen Marina was highlighted as one of the Game Changing projects, driving employment and community prosperity, in the Economic Development Strategy Overview. On 22 September 2021, Council progressed the new Whitsunday Regional Council Economic Development Strategy to community consultation, which has continued to identify this project as a key catalyst project for the region. This project has also been included in the recently adopted Corporate and Operational Plan.

DISCUSSION/CURRENT ISSUE

In 2018, Council developed an overview of the proposed project, which articulated the vision for the facility, being ultimately a world class marina and shipyard at the Bowen Boat Harbour, along with a maritime education facility, in partnership with the State Government and private investors, see Figure 1 – Preliminary Concept Plan.



Figure 1 Figure 1 Preliminary Concept Plan – Marine Centre of Excellence

The facility has been proposed to be positioned in the second basin at the Bowen Marina, on a 100,000 sqm parcel of land. The high-level cost estimate to establish the initial facility in 2018 ranged from \$120m to \$202m. It was estimated that the construction would stimulate 575 jobs, with an ongoing boost to employment of approximately 340 long term jobs. These costs and benefits require revalidating due to CPI increase, covid influences and current market trends.

It was anticipated that once the facility was fully operational (within 5 years of construction) it would be the base for 100 businesses operating in the marine servicing sector, from engine and generator suppliers, shipping agents to naval architects. In addition, to mechanical and engineering capability, interior refits and rebuilds to luxury standard may also be attracted.

As part of the 2017-21 Economic Development Strategy and in pursuit of grant funding applications, the below reports and studies were prepared in line with the projects vision:

- WMCE Market Sounding Summary (GHD 2018)
- WMCE Investment Brief (GHD 2018)
- WMCE OPPC_ Cost Estimate (AECOM 2018)
- WRC MCE Business Case_MASTER v3.1 (WRC 2018)
- WMC Economics Appendix (PWC 2018)
- WMCE Social Impact Assessment (PWC 2018)
- 2015 Sediment Report (BMT)
- 2016 Geotechnical Assessment (Coffey)
- 2018 DTMR Geotech report (ARUP 2018)

Furthermore, the Department of Transport and Main Roads (TMR) and WRC have re-commenced discussions and continued a shared alignment to attract new investment into

the harbour for development. See Attachment 1. for the most recent letters from June & July 2021 regarding the Marine Centre of Excellence.

Maritime Education Facility



Figure 2 Figure 2 Education Facility Concept Plan

A Maritime Education Facility was proposed as part of the Marine Centre of Excellence, see Item 2, Figure 1 above for the proposed location of the facility. A total cost was identified of \$28million excl. gst. to construct the facility, see figure 2 – Education Facility Concept Plan. In addition, WRC received a letter on 7 September 2018 from Australian Maritime College, University of Tasmania in full support of the educational opportunities proposed for the Marine Centre of Excellence and wanted to discuss further options.

Maritime Educational Facility Progress – Whitsunday Sailing Club

On 05 October 2021, WRC met with Whitsunday Sailing Club (WSC) to align future maritime education facility plans for the region. Whitsunday Sailing Club have recently secured federal funding of \$2.5m and received DA approval for the design phase and extension of the Sailing Club for a maritime training facility. Extensive discussions with various education facilities have been undertaken with the Sailing Club to support the development and upkeep of maritime training courses, up to university qualifications.

The facility includes purpose built marine training rooms, a lecture theatre and various meeting rooms. WRC were advised the Whitsunday Sailing Club are planning to commence construction before December 2021. The total project cost is estimated at \$5m, with intentions of including student accommodation facilities within the next phase of the project. The Whitsunday Sailing Club will need to be factored in regarding the discussions around the Marine Centre of Excellence in Bowen.

2022 Concept for the Marine Centre of Excellence

After discussions with Council on the 17th of November 2021, the Marine Centre of Excellence concept was updated as per the below:

The Whitsunday Regional Council as part of a growing business partnership of State Government and private investors will be looking to establish a world class marina and shipyard, providing state of the art facilities for building, servicing, and maintaining boats from the smallest vessel to the largest super yachts, see attachment 2. Updated Concept Brochure – 2022, for additional information.

To support the Whitsunday Sailing Club in their pursuit to establish a maritime education facility, Council will focus this project to establish a world class marina and shipyard at the Bowen Marina and remove the education facility component, leaving potential to complement the Whitsunday Sailing Club's operationally focussed education facility with a marine maintenance education facility at a later stage. To reflect this focussed approach, options were discussed, and a survey was completed by Councillors for a refresh on the project name. The majority vote and suggested name is, "**Bowen Marine Industry Precinct (BMIP)**" and has been placed in the brochure for endorsement.

STATUTORY/COMPLIANCE MATTERS

The project location borders a habitat protection zone and due to the dredging required, the planning department has advised that this project would likely trigger a referral regarding an Environmental Impact Statement (EIS) or Impact Assessment Report. It may also be designated as a Significant Project and trigger assessment under the bilateral agreement with the Commonwealth to address any concerns about significant impacts to the World Heritage Area/Reef. Under this scenario, the approvals pathway would likely take 18 months (minimum). Costing of \$2 million would be indicative for adopting the coordinated bilateral assessment framework for delivery of an EIS. The permit applications processes, listed in the WMCE Project Plan, may require an additional \$0.5 million in funding.

STRATEGIC IMPACTS

To support business units across Council in the delivery of their objectives through enabling access to Grants and Funding.

Provide advocacy and partnerships with government, community and business interests through effective stakeholder engagement.

Strengthen and grow our business and community to attract investment that aligns to WRC endorsed plans and strategies.

FINANCIAL IMPLICATIONS

Additional funding is required to be secured, and partnerships with private sector sought to progress this project to full development.

CONSULTATION/ENGAGEMENT

Director Infrastructure Services
Director Development Services

RISK ASSESSMENT

This project will not progress if council defers or does not support the recommendations.

TIMINGS/DEADLINES

Project timings are dependent on Government support and private sector investment.

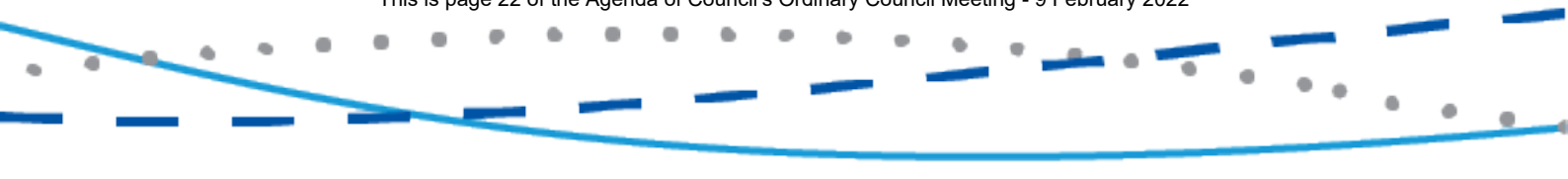
CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the

This is page 22 of the Agenda of Council's Ordinary Council Meeting - 9 February 2022



human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A

BOWEN



MARINE INDUSTRY PRECINCT

Published Jan 2022



BOWEN MARINE INDUSTRY PRECINCT - A SNAPSHOT

The business partnership intends to construct a 1200 ton lift on-site to enable all vessels to be repaired and maintained.

The facilities that are envisaged to be constructed will produce a major economic boost to the economy of the Whitsundays and North Queensland and have the ability to create thousands of jobs during construction and operation.

The area that is being considered for development exceeds 50Ha of land adjacent to the township of Bowen and is overlooked by Flagstaff Hill on the East and Dalrymple point to the South-South east.

The site is in a protected location nestled between these points and easily accessed from both Santa Barbara and Peter Wyche Drive.

The site has fully articulated water available, can easily access the town's sewerage system and is zoned within the Whitsunday Planning Scheme for marine industry activities.

The facility will be highly complementary to the world renowned tourism facilities that exist on the Whitsunday Coast and the Whitsunday Islands which include Hamilton, Hayman and Daydream islands and of course the Great Barrier Reef that is on our doorstep.

PROJECT BENEFITS



First mover market – closest
Superyacht facility is Cairns or Brisbane



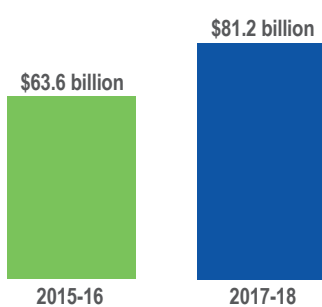
World class marine hub - centralising
Queensland's marine industry
conveniently next to the Great Barrier
Reef



Local marine experience - leveraging
local expertise.



ECONOMIC OUTPUT OF AUSTRALIA'S MARINE INDUSTRY



DRIVERS OF THE \$17.6B INCREASE

-  An increase in the value of output in ship building repair
-  Strong growth in both international and domestic marine tourism
-  Australian natural gas production, particularly offshore

In 2017-18 our \$81.2 billion blue economy produced more than the agricultural sector (\$58.9 billion), coal mining (\$69.7 billion) and heavy and civil engineering construction (\$68.5 billion). Above sourced from, The AIMS Index of Marine Industry 2020.

HIGH LEVEL PROJECT PHASE:



13.1.2 - Funding Opportunities - BBRF, LRCI, QRRRF, NQNDM, QCoast2100, Remote Roads Upgrade, LGGSP

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Elouise Lamb - Project Officer Economic Development and Major Grants

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

This report provides advice on eight (8) upcoming grant funding opportunities and seeks to attain resolution to submit projects proposed.

OFFICER'S RECOMMENDATION

That Council resolves to support the recommended projects for submission for the below funding programs and approves the proposed Council co-contributions, should the funding applications be successful.

Funding Program	Project Recommended	Total Project Cost	WRC Contribution
A. Building Better Regions Fund (BBRF)	Lake Proserpine	\$2.5M	\$500k
B. Queensland Resilience and Risk Reduction Fund (QRRRF) EOI	Floodway Infrastructure Project	\$600k	\$60k
C. North Queensland Natural Disasters Mitigation Program (NQNDM) EOI	Stormwater Management Plan and Stormwater Design Guidelines	\$325k	\$32.5k
D. Remote Roads Upgrade Pilot Program	Strathmore Road	\$2M	\$400k
E. QCoast 2100 Phase 2 Funding	Artificial Reef Investigations & Coastline Erosion Monitoring Project	\$180k	\$21,600
F. 2022-24 Local Government Grants and Subsidies Program - Infrastructure	Asset Management Lifecycle Improvement Project	\$3.3M	\$1.3M
G. 2022-24 Local Government Grants and Subsidies Program – Planning	Whitsunday Coast Airport – Apron Expansion Project Feasibility and Detailed Design	\$250k	\$100k
H. Local Roads and Community Infrastructure 2022 (LRCI)	Cannonvale Skate Park Stage 2 (\$490k) Bicentennial Walkway and/or Edgumbe Heights Walking Track (\$1.6M)	\$2.1M	0

BACKGROUND

The Incoming Grant Funding Application Policy was adopted in July 2018. The policy identifies Councillors, elected to represent the views of the community, as stakeholders in the decision-making process to determine which projects become the subject of grant funding applications.

DISCUSSION/CURRENT ISSUE

The following funding programs are open and Council is eligible to apply to attain funds to support operational and capital activities. Projects put forward for consideration aim to align with Council's Strategic Management Plan, Strategic Asset Management Plan, Project Management Framework, 10 Year Capital Works Plan and Capital and Operational Budget cycles.

Funding Program	Project Recommendation
A. Building Better Regions Fund (BBRF) Due Date: 10/02/22 Projects notified: Sept-Dec 2022 Project completion: 31/12/24 Max \$20M per project 50% co-contribution required with the exception of Collinsville SA2 which only requires 25%.	Lake Proserpine (re-submission) Project Cost: \$2.5M Amount Requested: \$2M WRC Contribution: \$500k (50% in 21/22 capital budget) Project Description & Implications: The project will increase commercial viability of Lake Proserpine as per the Balfour report presented to Council in 2021. The project provides new recreational services and economic benefits for tourism and small business in the Whitsundays and seeks to reduce ongoing costs of this facility on Council's budget.
B. Queensland Resilience and Risk Reduction Fund (QRRRF) EOI Due Date: 18/2/22 Project notified: 30/6/22 Project completion: 30/06/24 Most projects around \$500k, max \$2M per project Contribution: required but not specified	Floodway Infrastructure Project Project Cost: \$500k Amount Requested: \$450k WRC Contribution: \$50k (to be requested in 22/23 budget bid for Infrastructure Services – capital projects). Project Description & Implications: The funds will be utilised for road-based infrastructure projects identified this year that are high risk for flood events and if not addressed can impact access, property and people.
C. North Queensland Natural Disasters Mitigation Program (NQNDM) EOI Due Date: 18/2/22 Project notified: 30/6/2022 Project completion: 31/12/23 Max \$2M per project Contribution: required but not specified	Stormwater Management Plan and Stormwater Design Guidelines Project Cost: \$325k Amount Requested: 292.5k WRC Contribution: \$32.5k (to be requested in 22/23 budget bid for Infrastructure Services). Project Description & Implications: Document will inform future risks and priority infrastructure requirements relative to storm water mitigation.
D. Remote Roads Upgrade Pilot Program Due Date: 20/2/22 Project notified: not provided Project completion: not provided Funding: 80% of the cost Contribution: 20% costs	Strathmore Road Project Cost: \$2M Amount Requested: \$1.6M WRC Contribution: \$400k (to be requested in 22/23 budget bid for Infrastructure Services). Project Description & Implications: This is the only identified road in the region that meets with Council's and the programs criteria to justify investment for transition from an unsealed to a sealed

	road. Some parts of the road are already sealed.
E. QCoast 2100 Phase 2 Funding Due Date: 25/2/22 Project completion: 31/12/22 12% contribution required	Artificial Reef Investigations & Coastline Erosion Monitoring Project Project Cost: \$180k Amount Requested: \$158,400 WRC Contribution: \$21,600 (NRM budget – Environmental Projects) Project Description & Implications: The projects will deliver on WRC commitments in the adopted CHAS to investigate resilience infrastructure projects to reduce impacts to our natural and built environment. Outcomes of studies will inform future projects including project need/urgency and cost benefit.
F. 2022-24 Local Government Grants and Subsidies Program - Infrastructure Due Date: 4/3/22 Total fund: \$81M Project notified: late-April 2022 Project completion: 30/6/24 Max funding: not provided WRC Contribution: 40% of project costs	Asset Management Lifecycle Improvement Project Project Cost: Max ~\$3.3M Amount Requested: ~\$2M WRC Contribution: ~\$1.3M (21/22 IT budget) Project Description & Implications: The project will deliver actions from the independent asset management review and will implement changes around asset governance, process, data quality (including condition rating and valuation), people and technology. The projects objective is fit for purpose asset lifecycle management for Council and improved long term planning to ensure ongoing financial sustainability.
G. 2022-24 Local Government Grants and Subsidies Program – Planning Due Date: 4/3/22 Total fund: \$5M Project notified: late-April 2022 Project completion: 30/6/24 Max funding: \$250k WRC Contribution: 40% of project costs	Whitsunday Coast Airport – Apron Expansion Project Feasibility and Detailed Design Project Cost: \$250k Amount Requested: \$150k WRC Contribution: \$100k (21/22 Economic Development – Project Development Budget) Project Description & Implications: The airport is at capacity and constrained by apron space. The infrastructure project is anticipated to cost up to \$10M. This activity will fund the feasibility and detailed design costs to be utilised in the future to advocate and seek funding from government to deliver the project.
H. Local Roads and Community Infrastructure 2022 (LRCI) Due Date: February 2022 \$2.1M allocated to Whitsundays	Cannonvale Skate Park Stage 2 (\$490k) Bicentennial Walkway and/or Edgecumbe Heights Walking Track (\$1.6M) Project Cost: \$2.1M Amount Requested: \$2.1M WRC Contribution: \$0 Project Description & Implications: It is proposed to allocate \$490k from this fund towards the additional infrastructure required at Cannonvale Skate Park. The remainder of the funds (\$1.6M) are recommended to be allocated to replacement of the Bicentennial Walkway and/or the Edgecumbe Heights Walking Tracks.

STATUTORY/COMPLIANCE MATTERS

Incoming Grant Funding Application Policy

This is page 28 of the Agenda of Council's Ordinary Council Meeting - 9 February 2022

STRATEGIC IMPACTS

To support business units across Council in the delivery of their objectives through enabling access to Grants and Funding.

FINANCIAL IMPLICATIONS

Financial contributions for each project are provided in the above tables. The value of the 8 recommended projects is \$11.155M. Council are seeking \$8.751M in funds. Co-contributions put forward total \$2.404M with \$1.671M in current budget.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Director Community Services
Director Infrastructure Services
Director Development Services
Chief Executive Officer
Chief Operating Officer Aviation & Tourism
Manager Economic Development

RISK ASSESSMENT

N/A

TIMINGS/DEADLINES

Submission deadlines and project delivery dates have been provided for each funding program.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Prioritisation of projects was considered by the Executive Leadership Team and projects have been recommended based on the above Policy requirements in addition to project alignment with funding objectives and readiness to be delivered.

13.2.1 - Trustee Lease - Cannonvalley Pony Club - Lot 17 on HR1988

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Billie Davis – Senior Commercial Officer

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Site Plan [13.2.1.1 - 2 pages]

PURPOSE

The Cannonvalley Pony Club has advised Council that they wish to renew their trustee lease and continue their operations from this site.

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to enter into negotiations and execute a peppercorn trustee lease with the Cannonvalley Pony Club for the whole of land being Lot 17 on HR1988 in accordance with Section 236(b) and (c)(iii) of the Local Government Regulation 2012.

BACKGROUND

Council is trustee of the land at Lot 17 on HR1988, Turner Road, Cannonvalley.

The Cannonvalley Pony Club currently have a trustee lease with Council over the whole of the land at Lot 17 on HR1988 that is due to expire on the 10 May 2022.

DISCUSSION/CURRENT ISSUE

The Cannonvalley Pony Club has held a trustee lease with Council for over 10 years at a peppercorn rate. They have established infrastructure such as gymkhana equipment and amenities to allow their Club to function successfully.

Their trustee lease is due to expire on the 10 May 2022 and as this is a trustee lease, there are no available options to renew therefore a new lease agreement is required to be entered into to allow them to continue having tenure of the land.

It is recommended to enter into a new trustee lease with the Cannonvalley Pony Club in line with Council's other community organisation leases for a term of 10 years and at a peppercorn rate.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

Land Act 1994

STRATEGIC IMPACTS

Lead and improve the organisation's procurement, property and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

Manage Council's property and building assets to ensure optimal community outcomes. Facilitate, foster and encourage region wide activities and programs that engage our community.

Provide high quality recreational facilities that are well utilised by the local community and visitors alike.

FINANCIAL IMPLICATIONS

The trustee lease will be at a peppercorn rate, therefore will not be providing Council with revenue. Taking this cost away from the community organisations allow them to invest it back into the Club and benefit their members.

CONSULTATION/ENGAGEMENT

Executive Manager Procurement, Property & Fleet

RISK ASSESSMENT

Council's community leases have provisions to mitigate Council's risk in relation to land and building condition management, pest management, sub-leasing and public liability.

TIMINGS/DEADLINES

The lease is scheduled to terminate on the 10 May 2022.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

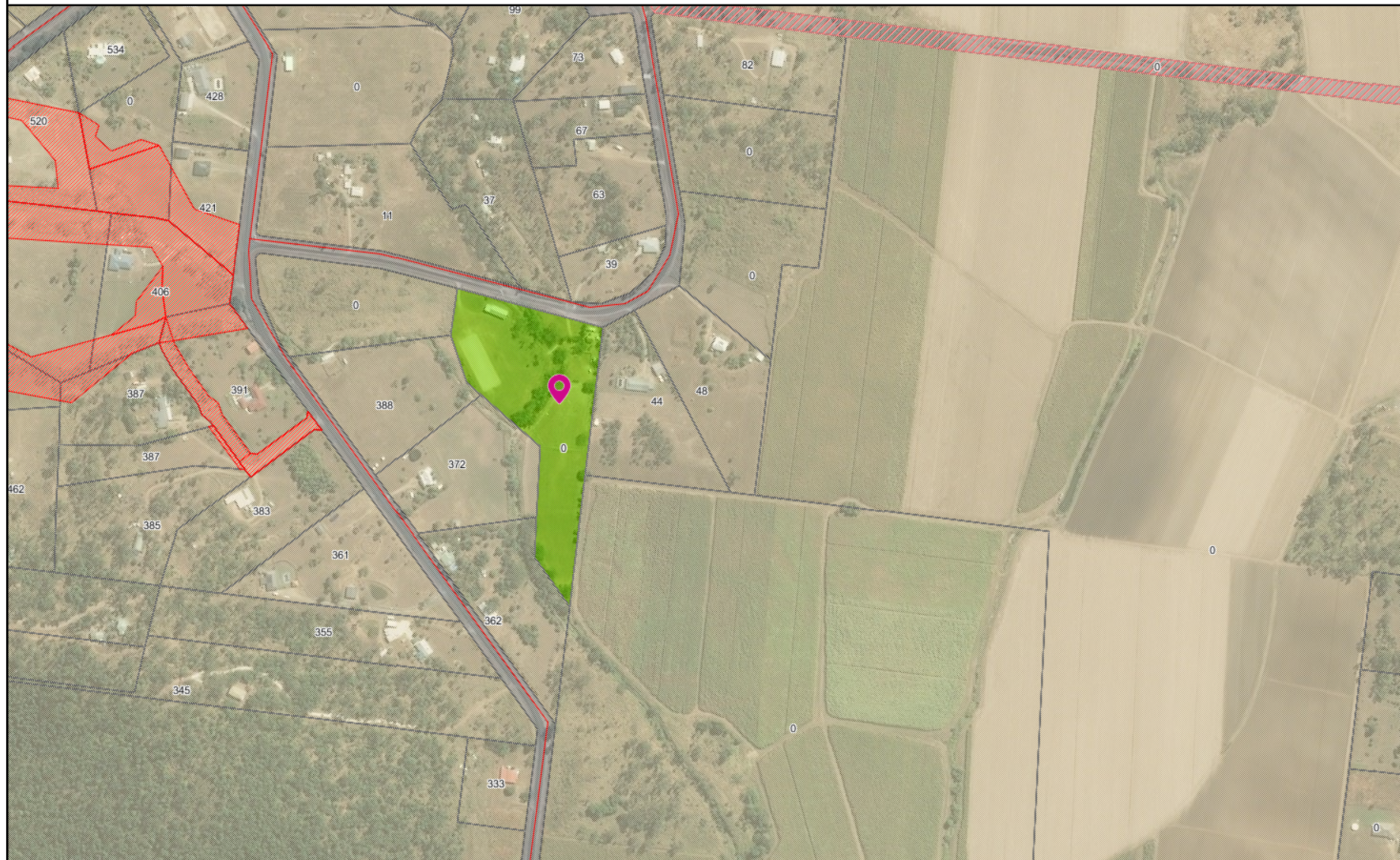
No

ALTERNATIVES CONSIDERED

N/A

L17 on HR1988 Turner Road, Cannonvalley

21-Jan-2022

**Disclaimer**

This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, Whitsunday Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. © Whitsunday Regional Council 2018.

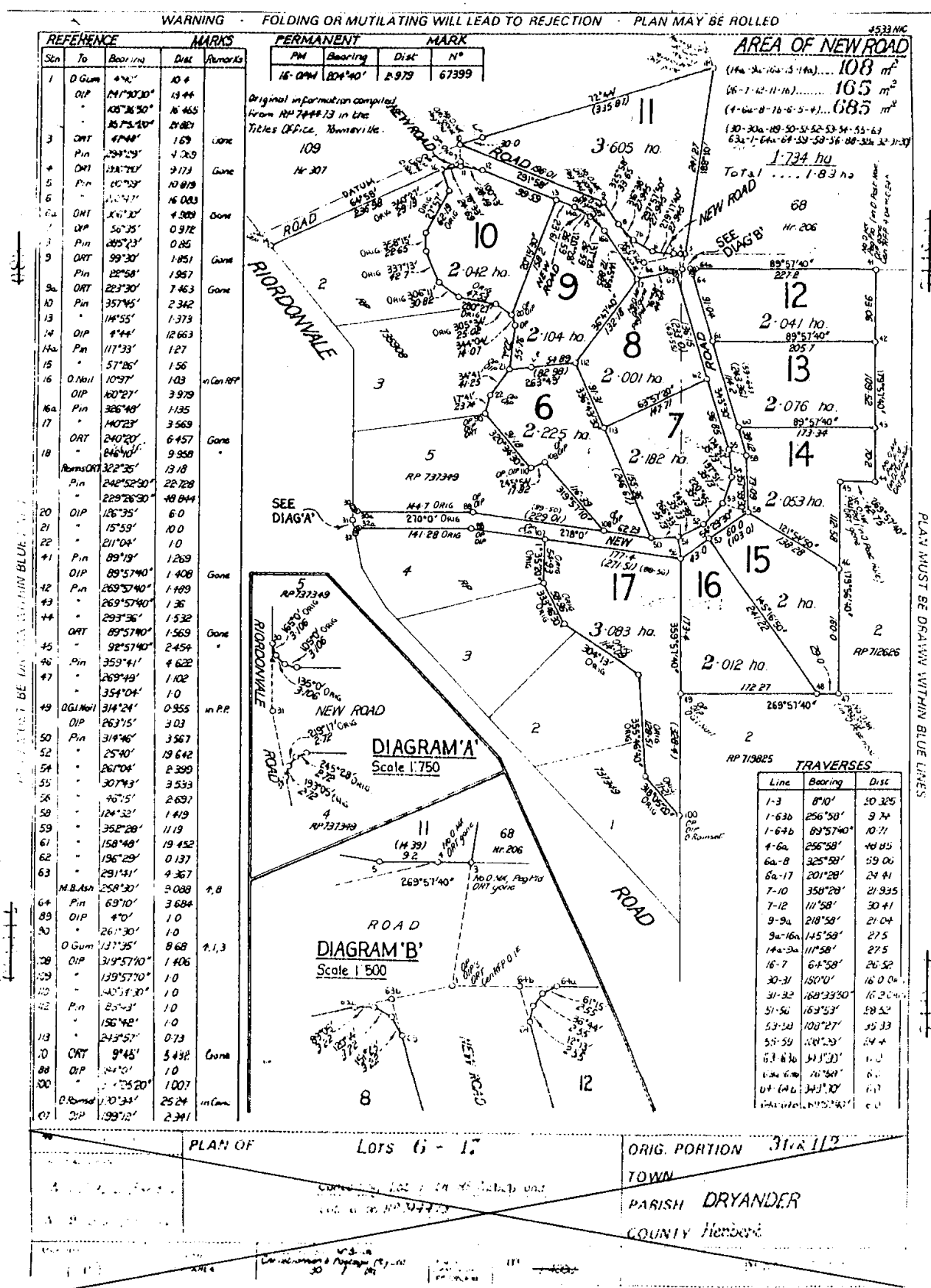
100 m





Form 29 A3

CROWN COPYRIGHT SUBSISTS IN THIS PLAN



**For Additional Plan &
Document Notings
Refer to CISP**

This plan is subject to the Office Memorandum **RP. 744880**
for the reservation of Lot 17 as shown hereon.

PREVIOUS DESCRIPTION <i>Lot 17 on R.P. 744880 (Orig. Pors 31 v 112)</i>		LAND AGENTS DISTRICT <i>BOWEN</i>		LOCAL AUTHORITY <i>PROSERPINE S.C.</i>	
COMPILED FROM <i>R.P. 744880</i>		PLAN OF Lot 17		TOWN/SUBURB/LOCALITY	
				<i>CANNONVALE</i>	
1. SENIOR PROJECT OFFICER <i>DEPT. OF GEOGRAPHIC INFORMATION</i> hereby certify that <i>DEPT. OF GEOGRAPHIC INFORMATION</i> has/have made this plan pursuant to Regulation 29 of the Surveyors Regulations 1978 and that the plan is accurate.		MERIDIAN		PARISH DRYANDER	
<i>P. J. E. Hall</i> 29.7.88 Licensed Surveyor Date		<i>of R.P. 744880</i>		County Herbert	
		APPROX. SCALE 1:6000			
		L.A.C. REF	REGISTERED	CHARTED	MAP REF
		<i>B1854-2567</i>	<i>K.D.</i> <i>20.7.88</i>	<i>A.A.F.</i> <i>17.10.88</i>	<i>8657-31</i>
		PLAN HR1988			

13.2.2 - Lease - Bowen Meals on Wheels - Lot 1 on RP748487

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Billie Davis – Senior Commercial Officer

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Site Plan [**13.2.2.1** - 2 pages]

PURPOSE

Bowen Meals on Wheels has advised Council that they wish to renew their lease and continue their operations from this site.

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to enter into negotiations and execute a peppercorn trustee lease with the Bowen Meals on Wheels for the whole of land being Lot 1 on RP748487 in accordance with Section 236(b) and (c)(iii) of the Local Government Regulation 2012.

BACKGROUND

Council owns the land at Lot 1 on RP748487, Lot 1 Brisbane Street, Bowen.

Bowen Meals on Wheels currently have a lease with Council over the whole of the land at Lot 1 on RP748487 that is due to expire on the 30 June 2022.

DISCUSSION/CURRENT ISSUE

Bowen Meals on Wheels has held a trustee lease with Council for over 3 years at a peppercorn rate. They have established their operations at this site, including upgrading the kitchen facilities.

Their lease is due to expire on the 30 June 2022, with no available options to renew therefore a new lease agreement is required to be entered into to allow them to continue having tenure of the land.

It is recommended to enter into a new lease with Bowen Meals on Wheels in line with Council's other community organisation leases for a term of 10 years and at a peppercorn rate.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012
Land Act 1994

STRATEGIC IMPACTS

Lead and improve the organisation's procurement, property and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

Manage Council's property and building assets to ensure optimal community outcomes. Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The lease will be at a peppercorn rate, therefore will not be providing Council with revenue. Taking this cost away from the community organisations allow them to invest it back into the organisation allow benefit to their customers.

CONSULTATION/ENGAGEMENT

Executive Manager Procurement, Property & Fleet

RISK ASSESSMENT

Council's community leases have provisions to mitigate Council's risk in relation to land and building condition management, pest management, sub-leasing and public liability.

TIMINGS/DEADLINES

This lease is scheduled to expire on the 30 June 2022.

CONFLICT OF INTEREST DECLARATION

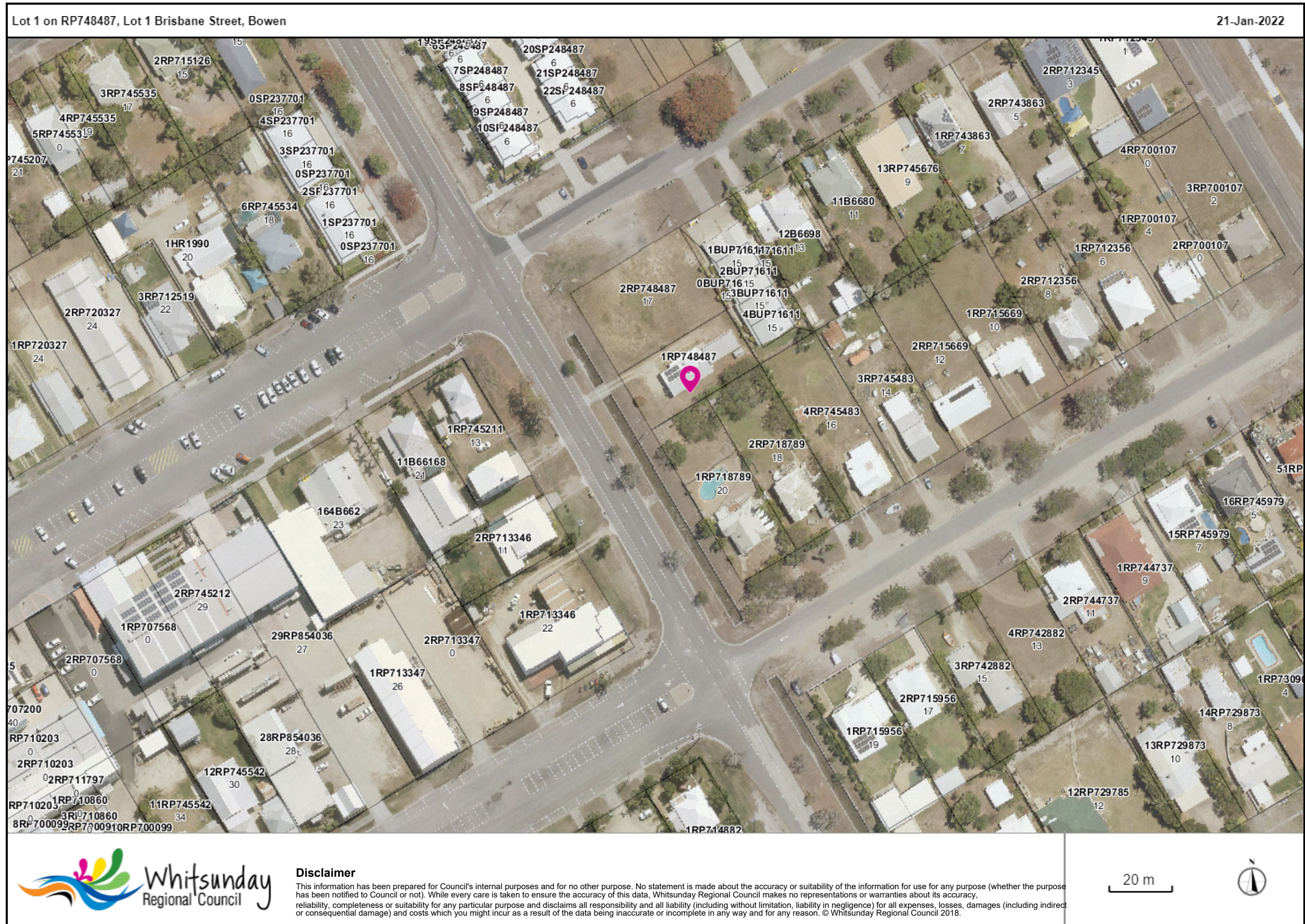
Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

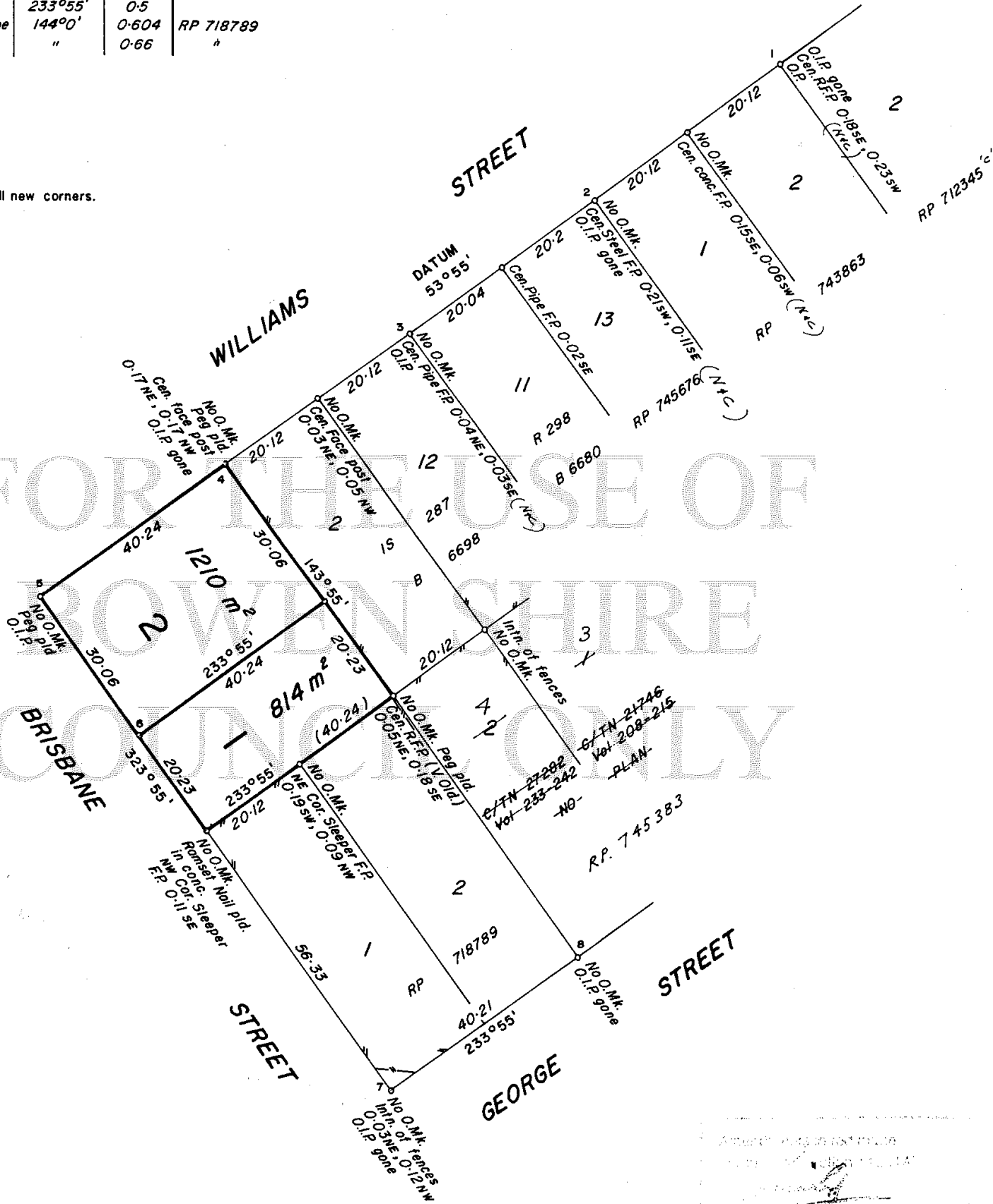


WARNING - FOLDING OR MUTILATING WILL LEAD TO REJECTION - PLAN MAY BE ROLLED 6551 BOW

REFERENCE MARKS			
Stn.	to	Brg.	Dist.
1	O.I.P gone	308°42'	2-114
	Pin	323°55'	1-0
2	O.I.P gone	331°09'	2-286
3	O.I.P	339°08'	0-512
4	O.I.P gone	323°55'	0-604
	Pin	"	1-51
5	O.I.P	278°55'	0-853
6	Pin	233°55'	0-5
7	O.I.P gone	144°0'	0-604
8	"	"	0-66

RP 743863
RP 743863
B 6698 see RP 743863
"
B 6698
RP 718789
"

Peg pld. at all new corners.



No. FIELD NOTES LODGED	PLAN OF Lots 1 and 2	ORIG. PORTION Allot. 1 of Section 48.
ORIGINAL GRANT	Cancelling Lot 41 on B 6613	TOWN Bowen
10855		PARISH PRING
		COUNTY Herbert
MAP REF. TM Sh. 4	PROCLAIMED SURVEY AREA	SURVEYED BY WHITSUNDAY SURVEYS PTY. LTD. 11.1.89
		MERIDIAN
		SCALE 1:800
		REGISTERED PLAN 748487

CROWN COPYRIGHT RESERVED, REGISTRAR OF TITLES, QUEENSLAND

Copyright protects this plan. Unauthorised reproduction or amendment is not permitted. Contact the surveyor or Consulting Surveyors Queensland for information.



13.2.3 - Live stream Policy

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: James Ngoroyemoto - Manager - Governance and Administration Services

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Live Stream Policy [CVSM] [13.2.3.1 - 3 pages]

PURPOSE

To formalise Council's current process of live streaming Council meetings.

OFFICER'S RECOMMENDATION

That Council adopt the Live Stream Policy.

BACKGROUND

Council currently uses information collected by digital recording the proceedings of council meetings to clarify what was recorded in the minutes if issues of accuracy are raised.

DISCUSSION/CURRENT ISSUE

Live streaming allows members of the public to view the Council meeting via the internet without the need to attend in person. This gives greater access to Council decisions and debate. It also enables the meetings to be more accessible for when the timing and location of the meeting may make it difficult to attend in person.

Digital recordings of meetings are only used for verifying the accuracy of minutes. Digital recordings of meetings are not made available to the public or disclosed to any third party, except as allowed under the Rights to Information Act. Digital recordings of meetings are destroyed as soon as their original purpose is served and sentenced under 13.6.5 of the Local government sector retention and disposal schedule.

Appropriate signage will be displayed in the public gallery or at the public entrance to council meetings, and verbal statements reference to this proposed Policy made at the start of each meeting.

STATUTORY/COMPLIANCE MATTERS

Council's recording council meetings and complies with IPPs 1 and 4 in the PPIP Act. Item 12, Whitsunday Regional Council Standing Orders and Meeting Procedures.

STRATEGIC IMPACTS

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

FINANCIAL IMPLICATIONS

Livestreaming costs are covered under the 2021-2022 budget

CONSULTATION/ENGAGEMENT

Manager Innovation & Technology
Mayor Andrew Willcox

RISK ASSESSMENT

Webcasts of Council meetings are subject to copyright of the Council, which does not permit further copying, recording, reproduction or transmission or reuse without the prior written consent.

It is Council's responsibility to making its own decisions about compliance with the PPIP Act. Council is confident of, if necessary, defending those decisions in the Administrative Decisions Tribunal in a review under Part 5 of the PPIP Act.

TIMINGS/DEADLINES

Upon adoption, the Policy will be effective from the Council Meeting to be held on 23 February 2022

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A



Live Streaming Policy

[Directorate]

[Policy Number]

COUNCIL POLICY			
Date Adopted by Council		Council Resolution	
Effective Date		Next Review Date	
Responsible Officer(s)		Revokes	

Purpose

Council live streams Council meetings (Ordinary and Special) through the website to make the meetings more accessible. Live streaming means that residents can watch the Council meeting from home if they are unable to attend.

A further benefit is increased transparency of Council's processes. The recording of the meeting will also serve as a record of the minutes, only used for the purposes of accurate minute taking. This policy details which meetings will be live streamed and how the public will be made aware.

Scope

This policy is not applicable to the Audit and Risk Committee meeting, Councillor briefing sessions and Council confidential informal meetings.

Applicable Legislation

Live-streamed local council meetings, where official meeting minutes are created, may be sentenced under 13.6.5 in the Local government sector retention and disposal schedule.

Policy Statement

1. The recording and live streaming of public meetings will ensure that the robust decision making in the Council Chamber is accessible to all interested members of the public, rather than just those who attend meetings.
2. Increased community awareness of Council's decision-making process can promote confidence in the integrity and accountability of the decision makers.
3. The Ordinary Council meetings, and Special Council Meetings will be audio visually recorded and live streamed from the start of the meeting until the end of the meeting except when the Council has resolved to go behind closed session.
4. The recording will be kept and used for confirming the accuracy of the minutes only. The recordings will be destroyed after the minutes are created.
5. The Chair will make an announcement at the start of every meeting, drawing attention to this policy to the fact that Council meetings will be web streamed and that the recordings will not be made available on the to the public, however, can be discoverable under the Right to Information Act 2009 or Information Privacy Act 2009.





Live Streaming Policy

[Directorate]

[Policy Number]

6. Where a public meeting is to be live streamed and recorded, reasonable notice must be given, including where practicable, on the agenda for the meeting, and on any invitations and/or promotional material for the meeting including on Council's relevant website/social media channels.
7. Signs notifying the public must also be prominently displayed within the location where the meeting is physically held, notifying attendees that the meeting will be web streamed.
8. As soon as practicable during a public meeting, the Chairperson will advise those in attendance that the meeting is being live streamed on Council's website.
9. Members of the public who address a public meeting during public question time will be heard and may be seen on the live stream and any audio and video captured will be in the recording.
10. By attending a Council meeting, attendees will be taken as having consented to their image, speech or statements being live streamed and published on Council's website. If a member of the public does not wish to be filmed or recorded, they may contact a Council officer to discuss alternative options prior to the public meeting or event.
11. If a member of staff does not wish to be filmed or recorded, they should discuss their concerns with their respective Manager, Director, or the Chief Executive Officer.
12. Public meetings are a forum of statements, debate, questions and answers and there is a risk that contributions made by Councillors, officers or the public may include inappropriate material. Such contributions are not protected or privileged, and Councillors, employees and members of the public may therefore be the subject of legal proceedings in relation to statements they make.
13. Councillors, Council officers and members of the public are solely responsible for their own comments which are live streamed and therefore may be liable for any loss or damage they cause.
14. Opinions expressed and statements made during a Council meeting are those of the individuals making them, and not those of Council. Unless set out in a resolution of Council, Council does not endorse or support the views, opinions, standards, or information that may be expressed by individuals at a public meeting, and which may be contained in a live stream of a public meeting.
15. Council is responsible for the act of livestreaming the material on Council's website and therefore may be liable for any loss and damage caused to a person due to the publishing of the inappropriate material. Consequently, the Chairperson and/or Chief Executive Officer have the discretion and the authority at any time, to direct the termination or interruption of the live streaming of a public meeting if they consider the content or conduct of the meeting has, or is likely to, cause the live streaming of inappropriate information.
16. In addition, the Chairperson has the discretion and the authority at any time, to direct the termination or interruption of the live streaming of a public meeting if they consider there has been, is, or is likely to be:
 - a. a risk or threat to public health and safety or the health and safety of an individual.
 - b. a threat of violence or aggression by one or more people attending the meeting against others.
 - c. unlawful conduct by an attendee of the meeting.
 - d. significant disruption of the meeting by the conduct of an attendee; and/or
 - e. a reputational risk to the Council.



Live Streaming Policy

[Directorate]

[Policy Number]

17. Council will endeavour to ensure all Council meetings are live streamed, however in circumstances where technical difficulties do not allow for live streaming, Council meetings will proceed to take place without the live stream.

Definitions

CEO refers to the Chief Executive Officer of the Whitsunday Regional Council appointed in accordance with the *Local Government Act 2009*.

Council refers to the Whitsunday Regional Council

Employee refers to any employee, contractor, volunteer etc. of the Council

Related Documents

Whitsunday Regional Council Standing Orders Procedures
Confidentiality Policy

Human Rights Compatibility Statement

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.



13.2.4 - ALGWA National and State Conference - March 2022

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Melanie Douglas - Governance and Councillor Support Officer

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. ALGWA National and Qld State Conference Preliminary Program 2022[93] [13.2.4.1 - 5 pages]

PURPOSE

To seek nominations to attend the National and State Australian Local Government Women's Association (ALGWA) 2022 Conference being held in Airlie Beach in March 2022.

OFFICER'S RECOMMENDATION

That Council resolves to nominate Councillor Jan Clifford and Councillor Michelle Wright to attend the Australian Local Government Women's Association National and State Conference to be held in Airlie Beach on 1st to 3rd March 2022.

BACKGROUND

The Australian Local Government Women's Association is the peak body for women in Local Government with branches in each state and territory in Australia. The bi-annual conference provides delegates the opportunity to strengthen networks with other women from all avenues of Local Government.

At the Ordinary Council Meeting of 9 June, 2021 Council moved a motion to approve sponsorship for the 2021 Welcome Event for the National ALGWA conference, however this event was postponed due to the Covid-19 Pandemic.

DISCUSSION/CURRENT ISSUE

Council is eligible to nominate attendees for the three-day event taking place at Airlie Beach's Coral Sea Marina Resort. Our Councillors, Jan Clifford is an Executive Member of the ALGWA and Cr Michelle Wright is also a Member of the ALGWA, and both Councillors presented an interest to register for the conference.

STATUTORY/COMPLIANCE MATTERS

Councillor Expenses and Provision of Facilities Policy

STRATEGIC IMPACTS

Advocate for the community on issues of regional importance.

Ensure WRC openly communicates with and promotes the communities of the Whitsunday Region.

FINANCIAL IMPLICATIONS

Registration costs for the conference is as follows;

- | | |
|---------------------------------------|-----------------------|
| - ALGWA Member Registration | \$900.00 (Early Bird) |
| - Additional Welcome Function Tickets | \$70.00 |
| - Additional Gala Dinner Tickets | \$160.00 |

CONSULTATION/ENGAGEMENT

Manager Governance & Administration

RISK ASSESSMENT

Reputational Risk - It would be beneficial for Council's reputation to have our Councillors in attendance at this conference, not only due to the location but also for being the host of the Welcome Event.

TIMINGS/DEADLINES

It is essential a decision is made at this meeting to ensure cost of registration is kept at a minimum and allow for time to organise registration.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Nil



“Women Connected and Unshaken”

ALGWA National and Qld State Conference

Airlie Beach, 1-3 March 2022

Coral Sea Marina Resort, 25 Ocean View Avenue, Airlie Beach



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
QUEENSLAND BRANCH**



PROGRAM

Day 1 Tuesday, 1 March 2022

3.00 pm – 5.00 pm	Registration
5.00 pm – 10.30 pm	Welcome Event Hosted by Whitsunday Regional Council Location: Coral Sea Marina Resort, The Rocks Poolside Restaurant and Bar Dress Code: Smart Casual

Day 2 Wednesday, 2 March 2022

7.00am – 8.00am	Registration
8.00 am - 8.10 am	Forum Open Ms Kim Skubris, MC
8.10 am – 8.15 am	Welcome to Country
8.15 am – 8.30 am	Opening Address Cr Marianne Saliba, ALGWA National President Cr Jo McNally, ALGWA Queensland State President Mayor Andrew Willcox, Whitsunday Regional Council
8.30 am – 9.15 am	Presentation – Cyber Security Jo Stewart-Rattray
9.15 am – 10.30 am	Workshop – Story Telling & Public Speaking Kim Skubris
10.30 am - 10.45 am	Morning tea
10.45 am – 11.15 am	Guest Speaker – Churchill Fellowship Learnings Coral Ross – President of Municipal Association of Victoria and Immediate Past National President
11.15 am – 11.45 am	Guest Speaker – Stepping Stones Amanda Camm – State Member for Whitsunday
11.45am – 12.30 pm	Presentation – Nanotechnology Paul Darrouzet
12.30 pm – 12.45 pm	Sponsor Presentation
12.45 pm – 1.45 pm	Lunch
1.45 pm – 2.30 pm	Guest Speaker – Shattered Lives Estelle Blackburn



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
QUEENSLAND BRANCH**

Day 2 Cont'd Wednesday, 2 March 2022	
2.30 pm – 3.00 pm	Afternoon Tea
3.00 pm – 3.30 pm	Presentation – Defamation and Libel Lara Cressa, Gadens Lawyers
3.30 pm – 4.30 pm	Panel Discussion (to be confirmed)
6.30 pm – 10.30 pm	Gala Dinner Location: Coral Sea Marina Resort, The Jetty/Poolside Lawn & Deck Dress Code: Smart Casual Tropical

Day 3 Thursday, 3 March 2022	
7.30 am – 8.30 am	Registration
8.30 am – 9.30 am	Case Study – Local Government's Approach to Homelessness Gold Coast City Council
9.30 am – 10.15 am	Presentation – National Environmental Legislation Sam Hall and Nadia Czachor
10.15am – 10.45am	Morning tea
10.45 am – 12.00pm	Workshop – Social Media Kim Skubris
12.00 pm – 12.15 pm	Presentation by sponsor
12.15 pm – 1.15 pm	Lunch
1.15 pm – 2.45 pm	Workshop - Banish Bias Jilinda Lee
2.45 pm – 3.00pm	Conference Close Cr Jo McNally, President ALGWA Qld Branch

Dress Code

Event	Dress Code
Welcome Function	Smart Casual.
Registration and Conference Sessions	Business casual. As the conference room temperature may vary, we suggest you wear layered clothing to ensure you are comfortable throughout the event.
Gala Dinner <i>Seafood smorgasbord and drinks will be served</i>	Tropical theme



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION**
QUEENSLAND BRANCH

Registration

Full registration includes welcome function, all conference sessions and gala dinner.

	Early Bird (until 11 February 2022)	After 11 February 2022
ALGWA Member Registration	\$900	\$1,000
Non-Member Registration	\$1,000	\$1,100
ALGWA Member Day Registration	\$450	\$500
Non-Member Day Registration	\$500	\$550
Additional Welcome Function Tickets	\$70	
Additional Gala Dinner Tickets	\$160	

Please visit Whitsunday Tickets to complete your registration.

Accommodation

Discounted accommodation is available via the At Hotel Group. Please visit www.athotelgroup.com.au and enter 'ALGWA' into the discount code to receive 15% discount on the best available price.

Transportation

Heart of Reef Shuttles run from Proserpine Airport to Airlie Beach accommodation. They have kindly offered 20% discount for ALGWA delegates. Please use promo code 'ALGWA' on the payment page when booking your transportation.

Contact: 07 4948 2385
www.heartofreefshuttles.com.au

Further Information:

Please contact President, ALGWA Queensland, Cr Jo McNally on 0408 819 983 or email jo.mcnally@sdrc.qld.gov.au

Terms and Conditions

A full refund will be made for cancellations received 7 days before the conference. Cancellations received after this date or non-attendance will not receive a refund.
ALGWA will accept a substitute delegate.

Disclaimer of Liability:

Although every effort is made to ensure the programme is correct at the time of printing, sometimes unforeseen circumstances can result in changes to the programme. ALGWA National and ALGWA Queensland Branch apologise for any inconvenience caused by these changes and will make every effort to ensure all delegates and sponsors are made aware of these changes.

Privacy Notice:

Some information you provide on the registration form is personal information. This information is being collated for the purpose of: processing your registration; keeping you informed of upcoming events; marketing the services of ALGWA Queensland Branch to you; and enhancing and developing ALGWA Queensland Branch relationship with you. A list of all delegates including their email address will be provided to sponsors on their request. If you do not wish for your contact details to be provided, please indicate on your registration form. ALGWA will also be taking photos throughout the event for use in future promotion and media activities. If you do not wish to have your image used for this purpose, please indicated on your registration form.

SPEAKERS

Kim Skubris - MC

Kim has been a broadcast news journalist, mostly with the Seven Network, for 25 years. During that time, she has reported on some of Australia's most emotive and divisive stories, natural disasters locally and internationally, and yarns which have touched hearts globally, like the story of Daniel Morcombe which she had the privilege of telling from day one of his disappearance. Kim will deliver two workshops over the conference on Story Telling & Public Speaking and Social media and give delegates insights into how to create social media content and getting the best out of your social media platforms.

Jo Stewart-Rattray

Jo has over 25 years' experience in the Technology field some of which were spent as CIO in the Utilities and Tourism arenas, and 19 in the Information Security arena. She underpins her technology and cyber security background with her qualifications in education and management. Recently, Jo has had an award established in her honour to recognize her outstanding leadership and commitment to increasing the representation of women in technology leadership and the tech workforce more broadly.

Amanda Camm

Amanda is the service member for Whitsunday and has served as a Councillor and Deputy Mayor of Mackay. She has held Executive Leadership roles across Local Government and the Not-for-Profit Sector including Regional Economic and Social Development. She is a former primary producer and sugar industry advocate. Amanda will talk about her experience in moving from local government to State Government.

Paul Darrouzet

Paul is the owner and Director of the award-winning Abell Point Marina in the Australian Whitsundays and Chairman of Ellume. Ellume has developed a suite of products in response to the COVID 19 pandemic including a rapid diagnostic test.

Estelle Blackburn

Estelle is a journalist who took it upon herself to investigate the claim by a stranger that had been wrongfully convicted of killing a woman in Perth 30 years earlier. She has won many awards for her work including an Order of Australia honour. Her motivational story is about how she took on the justice system and, against all odds, rectified two grave injustices, demonstrating the power of an individual to alter history and improve society at a fundamental level. There is a surprising Whitsunday connection to her story!

Lara Cressa

Lara is a Director in the Corporate Advisory team in Brisbane. With degrees in law, creative industries and a masters of intellectual property, Lara has a highly specialised expertise in a range of areas including corporate litigation, dispute resolution, intellectual property, social media and general corporate and commercial advice work. She is passionate about the social media and digital space and is a vital member of the Corporate Advisory team acting in highly technical applications.

Sam Hall and Nadia Czachor

Samantha is the General Counsel for Ausbuild. Samantha is a multidisciplinary lawyer who specialises in planning, infrastructure, government, environmental and property development law. Nadia Czachor is a special counsel in the planning and environment team. Together they will provide an informative presentation on the recent changes to environmental legislation.

Coral Ross

Coral is the president of the Municipal association of Victoria and immediate past president of ALGWA National. Making a considerable contribution to the City of Boroondara as a three times past Mayor and now as a Ward councillor, Cr Ross has a breadth of experience in the media and as a political journalist. In 2018, Coral was awarded the prestigious Churchill Fellowship to investigate improving gender equality in local councils and was inducted into the Victorian Honour Roll of Women.

Jilinda Lee

Known for her vibrant, outspoken personality; playing small and subtle is not her style. Jilinda has built her reputation as a change champion and passionate influencer of all things leadership and gender equality related. In 2019 she delivered the Women Leading in Local Government – Leadership Program funded by the Department of State Development, Infrastructure, Local Government and Planning under its Women in Local Government Strategy. Jilinda will deliver an interactive, action-provoking workshop on how to recognise, respond and rectify gender bias.

13.3.1 - 20210750 - Development Application for Development Permit for Material Change of Use and Operational Works - Mount Whitsunday Drive, Airlie Beach, Jumbo Properties Pty Ltd

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Matthew Twomey - Snr Development Assessment Officer

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment [**13.3.1.1** - 7 pages]
2. Conditions of Approval 1 [**13.3.1.2** - 11 pages]
3. Locality Plan [**13.3.1.3** - 1 page]
4. Zoning Plan [**13.3.1.4** - 1 page]
5. Proposal Plans [**13.3.1.5** - 2 pages]

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Material Change of Use (Eight (8) Short Term Accommodation & One (1) Managers Residence/ Nine (9) Multiple Dwelling Units, Communal Facility, Food & Drink Outlet & Ancillary Uses) and Operational Works (Access & Parking, Stormwater, Earthworks, Water, Sewerage & Landscaping), made by Jumbo Properties Pty Ltd, on 14, 18, 22, 24, and 41 Mt Whitsunday Drive, Airlie Beach, subject to the conditions outlined in Attachment 1.

BACKGROUND

There is no previous Council decision relating to this matter.

APPLICATION SUMMARY

Council is in receipt of a development application for residential/short term accommodation, a restaurant/bar and operational works. The development is proposed to be completed over two stages, with the restaurant/bar open for public use during stage 1 and converting to guest/resident use only upon the commencement of stage 2. The applicant requests a relaxation in car parking for stage 1, with stage 2 having an excess in car parking. A detailed assessment of the car parking demand is located within the planning assessment attached to this report. The application is recommended for approval subject to conditions.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

Developer contributions total \$284,352.25.

CONSULTATION

Manager Development Assessment
Technical Officer Engineering Assessment
Environment and Climate Officer
Civil Engineer (Network Planning)

RISK ASSESSMENT

Council's decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

Council's decision is due by **16 February 2022**.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Material Change of Use (Eight (8) Short Term Accommodation & One (1) Managers Residence/ Nine (9) Multiple Dwelling Units, Communal Facility, Food & Drink Outlet & Ancillary Uses) and Operational Works (Access & Parking, Stormwater, Earthworks, Water, Sewerage & Landscaping)
Landowner	Jumbo Properties Pty Ltd
Property Address:	14, 18, 22, 24, and 41 Mt Whitsunday Drive, Airlie Beach
Property Description:	Lot 11 SP: 268401, Lot 12 SP: 268401, Lot 0 SP: 184771 CTS: SP218223;, L: 3 SP: 165632 T: EMTS F, G, L: 0 SP: 268401
Area of Site:	881, 1150, 23.46, 99
Planning Scheme Zone:	Low-medium density residential zone
Level of assessment	Code and Impact assessable
Overlays:	Bushfire hazard overlay code Landslide hazard overlay code Infrastructure overlay code
Existing Use:	Vacant
Existing Approvals:	Nil.
Public Notification:	25 November 2021 – 17 December 2021
Submissions received:	Nil.
State referrals:	N/A
Infrastructure charges:	\$284,352.25

2. Site Details

2.1. Location

The site is in the private Mount Whitsunday estate on Mt Whitsunday Drive in Airlie Beach.

2.2. Zoning

The site is zoned Low Medium Density Residential in the *Whitsunday Regional Planning Scheme 2017*

2.3. Site description

The subject land has three (3) allotments and two private road allotments on which the development will be constructed. The sites are relatively steep, however previous earthworks have been undertaken to bench out the allotments. All significant vegetation has been removed from the sites.

2.4. Access

Access to the premises is achieved via Mount Whitsunday Drive.

2.5. Surrounding uses

The premises is adjoined by two short term accommodation developments, Club Wyndham Airlie Beach (formerly Pepper's) and Elementa Whitsundays.

3. Proposal Details

The development application comprises land uses for residential/short term accommodation, a restaurant/bar and operational works. The proposal involves the construction of eight (8) short term accommodation & one (1) managers residence or to be used as nine (9) multiple dwelling units in the form of Villas over two (2) stages, as follows:

- Stage 1 – Villa 1 and Managers Residence
- Stage 2 – Villas 2 – 8.

A food and drink outlet is proposed to be constructed in stage 1 for general public use. On the construction of stage 2 the outlet will revert to use for guests/residents only.

Operational works have been applied for to enable the physical site works to commence straight away.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The application was not required to be referred to SARA in accordance with the provisions of the *Planning Regulation 2017*.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the *Whitsunday Regional Council Planning Scheme 2017*, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest – Liveable Communities

The proposal will be access via and include common property. The exiting private road network and proposed internal manoeuvring areas and sufficient to provide the necessary access.

State Interest – Mining and Extractive Resources

Not Applicable.

State Interest – Water Quality

Not Applicable.

State Interest – Natural Resources, Risk and Resilience

The subject site is subject to bushfire and landslide hazard. The site has been cleared and adjoining developments have been constructed creating appropriate firebreaks. A landslide hazard risk assessment has been provided in support of the development.

State Interest – Strategic Airports and Aviation Facilities

Not applicable.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The proposal is consistent with the provisions on the plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

Strategic Intent – Theme 1 - Liveable communities and housing

The proposal is considered consistent with the liveable communities and housing element of the strategic intent. The subject site is consistent within the desired settlement pattern of the region and the proposal supports the hierarchy of centres with commercial uses proposed which are of a suitable scale within the low-medium density residential zone.

Strategic Intent – Theme 2 - Economic growth

The strategic intent seeks to support additional tourism development within Airlie Beach. The proposal is suitably located and will add additional supply into the tourism market if used for short-term accommodation. The food and drink outlet will provide additional employment opportunities within the food and beverage sector.

Strategic Intent – Theme 3 - Environment and heritage

The proposal is on land which was formed during the subdivision works for Mount Whitsunday. As such, the key ecological values of the site have been addressed previously. The built form of the proposal will not result in an adverse impact to the core landscape values of the region as the terraced style development is consistent with the prevailing character of adjoining existing development.

Strategic Intent – Theme 4 - Safety and resilience to hazards

The proposal is not considered to result in additional risks to persons or property. Detailed discussion is contained within the overlay code assessment.

Strategic Intent – Theme 5 - Infrastructure

The proposed development is suitably located to maximise the efficient use of the region's infrastructure networks. Subject to the imposition of reasonable and relevant conditions the regions infrastructure networks will be protected.

4.4.2. Overlay Codes

Bushfire hazard overlay code

The subject site is identified being subject to medium bushfire hazard. The subject site has generally been cleared of all vegetation and is located between two existing developments. It is considered an adequate bushfire break exists between the proposal and the balance of the vegetation on Mount Whitsunday.

Landslide hazard overlay code

A landslide hazard risk assessment has been provided to support the development application, the findings of the report have been accepted by Council and suitable conditions of approval have been imposed on the approval.

Infrastructure overlay code

The proposal is located within the public passenger transport facility buffer. The proposal is serviced by existing pedestrian and vehicle connectivity to this buffer and will not compromise its efficient operation.

4.4.3. Zone Code

Low medium density residential zone

The proposal is consistent with the purpose and overall outcomes of the zone. The use of the premises for short term or permanent occupation is envisaged, with the scale of the short-term accommodation consistent with the character of Mount Whitsunday and Heritage Drive which provides such uses in medium-rise formats.

The zone code provides for limited business uses to be located within the zone provided:

- i. directly support the day to day needs of the immediate residential community;
- ii. are small-scale and low intensity;
- iii. are compatible with the local residential character and amenity of the area;
- iv. wherever possible, are co-located with similar activities within the zone;
- v. are accessible to the population they serve and are located on the major road network rather than local residential streets; and
- vi. do not have a significant detrimental impact on the amenity of surrounding residents, having regard to hours of operation, generation of odours, noise, waste products, dust, traffic, electrical interference, lighting and visual impacts.

The proposed restaurant and bar, which will partly operate as a communal area, is considered to generally achieve the above criteria. Whilst the proposed floor space is significant it will not appear out of character with the surrounding development and the orientation will reduce amenity impacts to residential uses both adjoining and within the development.

The structures do not exceed the nominated building height of 12m in the zone and despite a reduced front setback positively contribute to the streetscape of Mount Whitsunday Drive. The development takes advantage of the existing vehicle and pedestrian networks linking the development to Shute Harbour Road.

4.4.4. Development Codes

Multi-unit uses code

The proposal is considered to achieve consistency with the multi-unit uses code. The premises exceed 800m². A condition of approval will be imposed requiring the properties be amalgamated. The relation of the building to the street is such that pedestrian access is easily discerned and car parking spaces are generally screened from street view. The cumulative site cover of all buildings is 36.4%, below the 60% maximum. The built form generally includes vertical and horizontal articulation promoting visual interest in the design. Whilst not within the multi-unit uses of the development, the communal building (restaurant and bar) is located within the nominated setbacks. Discussion on this item is within the business activities code.

The development is positioned such that habitable rooms do not result in overlooking of other habitable rooms in the development. Private balconies are provided for the enjoyment of occupants. Conditions of approval will be imposed requiring the provision of suitable lighting

Attachment 13.3.1.1 Planning Assessment

levels for the development. Due to the requirement for significant site works to bench the site, landscaping has been provided in all suitable areas. Conditions of approval have been imposed for all waste management areas to be installed and maintained to the satisfaction of Council.

Dual key use is not proposed, and a condition of approval has been imposed preventing such use.

Business activities code

The proposal is considered to achieve consistency with the business activities code to the extent applicable. The communal building (restaurant and bar) addresses the street frontage with pedestrian access easily discernible. The proposal is set back 1 metre from the street frontage, consistent with the code. The building design integrates the collocated residential/short term accommodation development. The orientation of the building is considered to protect the amenity of accommodation uses both external and within the development. A condition of approval will be imposed requiring suitable security measures to be installed, including lighting and CCTV, consistent with this code.

Transport and parking code

The proposed development is intended to be delivered over two stages, which requires the car parking to be assessed at each stage. It is important to note the applicant proposes and subsequently a condition of approval is to be imposed upon the commencement of stage 2 that the food and drink outlet is to convert to inhouse use only.

Stage 1 requires and proposes the following car parking:

Proposed Use	Car Parking Rate	Required Spaces	Provided
Managers Residence (one bedroom)	1 bedroom: 1 space per unit	1 space	1 space
Villa 1 (one bedroom)	1 bedroom: 1 space per unit Visitor spaces: 1 space per 5 units	2 spaces	1 space
Food and Drink Outlet	1 space per 25m ² TUA 1 SRV space	16 spaces	12 spaces
			1 Golf buggy park
Total		19 spaces	14 spaces (including 1 SRV space) and 1 golf buggy space

The table demonstrates stage 1 of the development is five (5) spaces short of that required by the acceptable outcome of the Transport and Parking Code. For stage 2 of the development the food and drink outlet will be closed to the public with the development demand reverting to eleven (11) spaces for the nine (9) one-bedroom units.

A review of the performance outcome of the code requires the development provide car parking sufficient to meet the needs to the development. The dispensation sought for stage 1 is considered acceptable taking into account the following:

- The managers residence and Villa 1 will utilise the food and drink outlet resulting in a cross utilisation of car parking.
- The Semi Rigid Vehicle space is conditioned to be used outside of peak trading hours and to be made available for use during these periods.
- Visitors to the site are likely to coincide with use of the food and drink outlet resulting in a cross utilisation.

Conditions of approval have been imposed requiring all access and parking areas to be constructed to the satisfaction of Council.

Landscaping code

A landscaping concept plan has been provided to support the proposal. The concept plan is considered to demonstrate consistency with the outcomes sought by the code. Conditions of approval have been imposed as necessary to ensure the landscaping is installed and maintained to the satisfaction of Council.

Infrastructure code

The proposal is capable of being connected to all reticulated infrastructure networks. Conditions of approval have been imposed requiring these works to be undertaken to the satisfaction of Council. Stormwater quality improvement devices will also be installed and conditions of approval have been imposed as necessary.

Construction management code

A Construction Management Plan (CMP) has been provided to support the development application. The CMP has been conditioned to be complied with at all times during construction.

5. Public Submissions

The development application was placed on public notification between 25 November 2021 and 17 December 2021 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 20 December 2021. No submissions were received during this period of Public Notification.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

	Adopted Charge				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Adopted Charge	
MCU*	Residential – 3 or more-bedroom dwelling house	9	\$30,226.70	\$272,040.30	
MCU	Commercial (retail)	374.5m2	\$194.30 per m2 of GFA	\$72,765.35	
Total Adopted Charge				\$344,805.65	
	Credit				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
MCU - Existing Lawful Use	Residential – 3 or more-bedroom dwelling house	2	\$30,226.70	100%	\$30,226.70
Total Credit					\$60,453.40

Attachment 13.3.1.1 Planning Assessment

Total Charge		\$284,352.25
Total Charge – Stage 1		\$72,765.35
Total Charge – Stage 2		\$211,586.90

*As the development application is to provide the development to be used as either short-term accommodation or a multi-unit use the highest charge under the Infrastructure Charges Resolution (No.1 of 2020) has been applied.

APPENDIX

Appendix 1 – Locality Plan

Appendix 2 – Zoning Plan

Appendix 3 – Proposal Plan

Appendix 4 – State Agency Referral Agency (SARA) Response

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Transmittal & Amendments	Bright Building Design	C00	15/11/2021
Staging Plan	Bright Building Design	C01	15/11/2021
Site Plan	Bright Building Design	C02	15/11/2021
Pathways and Gates	Bright Building Design	C03	16/09/2021
Communal – Lower Level Plan	Bright Building Design	C04	16/09/2021
Communal – Upper Level Plan	Bright Building Design	C05	16/09/2021
Communal – Roof Level Plan	Bright Building Design	C06	16/09/2021
Communal – Elevations 1 and 3	Bright Building Design	C07	16/09/2021
Communal – Elevations 2 and 4	Bright Building Design	C08	16/09/2021
Villa 1 – Lower Level Plan	Bright Building Design	C09	16/09/2021
Villa 1 – Upper Level Plan	Bright Building Design	C10	16/09/2021
Villa 1 – Elevations	Bright Building Design	C11	16/09/2021
Villa 2 – 7 – Typical Floor Plan	Bright Building Design	C12	16/09/2021
Villa 2 – 7 Typical Elevations	Bright Building Design	C13	16/09/2021
Villa 8 – Floor Plan	Bright Building Design	C14	16/09/2021
Villa 8 – Elevations	Bright Building Design	C15	16/09/2021
Site Sections – Section A	Bright Building Design	C16	16/09/2021
Site Sections – Section B	Bright Building Design	C17	16/09/2021
Site Perspective	Bright Building Design	C18	16/09/2021
Roof Plan (Overall)	Bright Building Design	C19	16/09/2021
Slope Stability Assessment and Foundation Investigation (Lot 11)	Ground Environments Pty Ltd	GE_2109.1090	23/09/2021
Slope Stability Assessment and Foundation Investigation (Lot 12)	Ground Environments Pty Ltd	GE_2109.1100	24/09/2021
Proposed Irrigation Services Plan	Conway Exotic Gardens	LD – 0001 Sheet 01 of 06 Issue 1	14/06/2021
Proposed Trellis and Retaining Wall	Conway Exotic Gardens	LD – 0001 Sheet 02 of 06 Issue 1	14/06/2021
Proposed Landscape Plan	Conway Exotic Gardens	LD – 0001 Sheet 03 of 06 Issue 1	14/06/2021

Typical Elevation	Conway Exotic Gardens	LD – 0001 Sheet 04 of 06 Issue 0	15/11/2020
Section A and Section B	Conway Exotic Gardens	LD – 0001 Sheet 05 of 06 Issue 0	15/11/2020
Landscape Plants Legend/Label Schedule	Conway Exotic Gardens	LD – 0001 Sheet 06 of 06 Issue 1	14/06/2021
Bushfire Management Plan	John Harper Landscape Designs	N/A	14/07/2021

- 1.2 The following further development permits are required prior to commencement of work on site or commencement of the use:

- Operational Works:
 - Earthworks
 - Access and Parking
 - Stormwater drainage; and
 - Erosion Prevention and Sediment Control.
- Plumbing and Drainage Works;
- Building Works;

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.5 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.
- 1.6 The development is to be staged in accordance with the approved staging plan C01 dated 15/11/2021.
- 1.7 If not under a Building Format Plan, prior to the commencement of the use Lot 0, 11 and 12 SP168401 are to be amalgamated.
- 1.8 A copy of this decision notice and stamped approved plans/drawings must be retained on site at all times. This decision notice must be read in conjunction with the stamped approved plans to ensure consistency in construction, establishment and maintenance of approved works.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 Prior to the commencement of each stage, landscaping provided generally in accordance with the approved landscaping plan LD – 0001 Sheet 03 of 06 Issue 1 dated 14/06/2021.
- 2.4 Any pruning works must be in accordance with AS 4373-2007 – Pruning of Amenity Tree.
- 2.5 No invasive plants (Biosecurity Act, 2014) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.6 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.

- 2.7 Prior to the commencement of the use, an irrigation system is to be provided, including for the proposed green wall.

3.0 BUILDING

- 3.1 Mailboxes for each unit must be provided on site, prior to the commencement of the use. Location of mailboxes should be in a clear position facing the street; and clear of obstacles (i.e. trees and shrubs). Mailboxes should demonstrate consistency with the standard required by Australia Post.
- 3.2 Ventilation and mechanical plant must be located and designed so that prevailing breezes do not direct undesirable noise and odours towards nearby residential accommodation.
- 3.3 All air-conditioning units are not to be visible from the street or adjoining properties and are to be aesthetically screened.
- 3.4 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.
- 3.5 Buildings are to be finished with external building materials and colours to reduce scale and bulk.
- 3.6 The Villas are not permitted to be used in a dual key arrangement.
- 3.7 The restaurant will be closed to non-residents at the commencement of use of Stage 2.

4.0 LIGHTING

- 4.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.

5.0 EARTHWORKS

- 5.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Earthworks. Any application for (Earthworks) must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical Investigation and Slope Stability Report dated September 2021 prepared by Ground Environments Pty Ltd. All filling is to be placed, trimmed, and compacted as a minimum to standards identified in AS 3798 or the Geotechnical Investigation Design Report undertaken on the site. Compaction test results are to be submitted to Council for its records.
- 5.2 All site works must be designed by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the Geotechnical Investigation and Slope Assessment report dated September 2021 prepared by Ground Environments Pty Ltd.
- 5.3 All cut/fill batter slopes are to be protected and retained in a visually acceptable manner prior to commencement of the use. Any retaining structures must be designed in accordance with the recommendations of the Geotechnical Investigation and Slope Assessment dated September 2021 prepared by Ground Environments Pty Ltd and supervised and certified during construction.
- 5.4 Upon completion of any Building Works and prior to Final Inspection Certificate, the owner must lodge with Council, a geotechnical engineer's certification (by an experienced and qualified geotechnical engineer). The certification must be addressed to Council and must certify that the works have been constructed according to the geotechnical engineer's recommendations by Ground Environments Pty Ltd Geotechnical Investigation and Slope Assessment report dated September 2021 and are stable and will remain so over the long term.
- 5.5 All cut/fill batter slopes are to be protected and retained in a visually acceptable manner prior to commencement of the use.

6.0 WATER INFRASTRUCTURE

- 6.1 The development must be connected to the body corporate water supply network, using the existing water service connection, prior to commencement of the use.

- 6.2 Prior to commencement of use on the site the owner must lodge with Council a civil engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all internal Water Infrastructure works have been designed and constructed according to the conditions of this Decision Notice, Councils Planning Scheme and AS3500.
- 6.3 Each dwelling/Unit within the development must be provided with a sub-meter in accordance with Council's policy for sub-metering prior to occupation of the dwellings.

7.0 SEWERAGE INFRASTRUCTURE

- 7.1 The development must be connected to Council's sewerage reticulation network, using the existing sewer connection prior to commencement of the use.
- 7.2 The development must be constructed clear of all existing gravity and/or rising sewer mains on the property and any adjoining properties.
- 7.3 A Trade Waste Agreement must be obtained prior to connection to Council's sewerage reticulation network.
- 7.4 Prior to commencement of use on the site the owner must lodge with Council, a civil engineer's design, and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all Sewer Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and Councils Development Manual.

8.0 ACCESS AND PARKING

- 8.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Access and Parking. Prior to the commencement of the use the existing access crossover must be removed, and a new access crossover must be constructed to suit the proposed new use.
- 8.2 Prior to the commencement of stage 1, a minimum of 13 car parking spaces, 1 SRV space are to be provided and maintained within the boundaries of the property prior to commencement of the use. All accesses parking bays and manoeuvring areas must be designed and constructed so as to comply with the criteria described in AS2890 and AS1428.
- 8.3 All car parking areas must be constructed to the following standards: Universal access must be provided in accordance with AS2890 (or any later revision of this standard); Pedestrian and vehicular areas must be appropriately delineated to ensure the safety of the site users.
- 8.4 At completion of construction and prior to the commencement of the use the Supervising Engineer shall provide certification that all External and Internal access works constructed on site comply with Austroads, AS2890 and AS1428 and this Decision Notice of Approval.

9.0 STORMWATER AND FLOODING

- 9.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to (Stormwater) Roof and Allotment Drainage.
- 9.2 Any application for Operational Works (Stormwater) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice.
- 9.3 The applicant must design and construct Roof and Allotment drainage system for the development so as to comply with Level III of Table 7.13.3 of the Queensland Urban Drainage Manual current at the time of development as a minimum.
- 9.4 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (current at the time of development).
- 9.5 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

- 9.6 Prior to commencement of use on the site the applicant must lodge with Council, a civil engineer's design, and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that the Roof and Allotment drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

10.0 ELECTRICITY AND TELECOMMUNICATIONS

- 10.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:
- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created development; or
 - (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created development, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created development then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to commencement of the use.

11.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 11.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.
- 11.2 Erosion prevention and sediment control measures must be established so as to comply with the requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the Environmental Protection Act.
- 11.3 The strategy of the plan must be implemented and maintained for the duration of the building works, and until exposed soil areas are permanently stabilised (e.g., turfed, concreted).
- 11.4 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 11.5 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 11.6 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

12.0 ENVIRONMENTAL HEALTH

- 12.1 Application must be made to Councils Environmental Health Branch to establish and conduct a food business in accordance with the requirements of the *Food Act 2006*.
- 12.2 Premises intended to be used for the storage, preparation, handling, packing and/or service of food must comply with the requirements of the *Food Act 2006* and the Food Standards Code.
- 12.3 The proprietor must apply for and hold plan approval prior to commencing fit out of any area intended for the storage, preparation handling, packing and/or service of food.
- 12.4 The proprietor must hold a current Food Licence with respect to the food handling activities conducted at the premises, prior to the commencement of use.

- 12.5 A trade waste approval must be obtained from Council's Environmental Health Service Department prior to the discharge from the premises of any trade waste to Council's wastewater system. All discharges must be in accordance with Council's wastewater system admission limits.

13.0 CATCHMENT AND LAND MANAGEMENT

- 13.1 All stormwater pits and manholes are to be fitted with trash racks (Ocean guard by Ocean Protect or similar)
- 13.2 A SQID (Jellyfish by Ocean Protect or similar) is to be installed to capture stormwater from all areas prior to the legal point of discharge
- 13.3 The stormwater quality devices included in the approved Stormwater Quality Management Plan (SQMP) are to be constructed as per the instructions of the manufacturers
- 13.4 Prior to the commencement of the use, any proposed stormwater quality devices and supporting infrastructure shall be inspected by the applicants' RPEQ engineer and Council's Officers. Should any stormwater quality devices or supporting infrastructure not be in an acceptable condition, the defects shall be rectified by the applicant, at the applicant's cost
- 13.5 A Commissioning Certificate is to be submitted to Council prior to commencement of use. All stormwater quality devices installed under this approval shall be commissioned by a suitably qualified person and a certificate supplied to Council prior to their use
- 13.6 At all times, all proprietary devices for stormwater quality are to be maintained as per the instructions of the manufacturers and the approved Stormwater Quality Management plan (SQMP)
- 13.7 Prior to commencement of the use of the proprietary devices, the applicant must provide a copy of the maintenance contract for any proprietary stormwater treatment device installed on the site. Details of the maintenance contract including maintenance intervals to achieve, minimally, that at least 90% of pollutants will be captured during the inter-maintenance period

14.0 OPERATING PROCEDURES AND WASTE

- 14.1 The use of the SRV space for loading and unloading of goods is not permitted to occur during peak times, being between 11am to 2pm and 5pm to 10pm. During these hours the SRV space is to be available to vehicle parking.
- 14.2 Waste and recycling storage facilities must be provided in accordance with the following provisions:
- a) Adequate waste containers must be provided to contain the volume and type of waste and recyclable matter generated by the development;
 - b) Waste storage area for waste containers must be constructed of a solid concrete base or acceptable equivalent; and
 - c) Waste storage area must be designed and constructed so it can be easily cleaned whilst ensuring that no waste or recyclable matter is released to the stormwater system or any waterway.
- 16.2 Maintenance and cleaning of waste containers must be carried out by a cleaning contractor or in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, water or onto unsealed ground.
- 16.3 All reasonable and practicable measures are to be taken to ensure that the waste storage area is kept to a standard of cleanliness where there is no accumulation of;
- a) Waste, except in waste containers;
 - b) Recycled matter, except in containers;
 - c) Grease; or
 - d) Other visible matter.

15.0 MISCELLANEOUS

- 15.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained. The Applicant is reminded of their obligations under the Aboriginal

Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 15.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 15.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 15.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Mount Whitsunday Drive or adjoining land unless written permission from the owner of that land and Council is provided.
- 15.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

16.0 ADVISORY NOTES

16.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

16.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

16.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

16.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

16.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

- 16.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

PART B – OPERATIONAL WORKS**1.0 ADMINISTRATION**

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Cover Sheet	SMCE	C01 Rev 2	26/10/2021
Notes and Details Sheet	SMCE	C02.1 Rev 2	26/10/2021
Notes and Details Sheet	SMCE	C02.2 Rev 2	26/10/2021
Notes and Details Sheet	SMCE	C02.3 Rev 2	26/10/2021
Site Earthworks Layout and Details Sheet	SMCE	C03.1 Rev 1	02/09/2020
Site Earthworks Layout Sections Sheet	SMCE	C03.2 Rev 1	02/09/2020
Site Layout Sheet	SMCE	C04.1 Rev 2	26/10/2021
Pavement Levels and Gradings Lower Level	SMCE	C04.2 Rev 2	26/10/2021
Pavement Levels and Gradings Upper Level	SMCE	C04.3 Rev 2	26/10/2021
Stormwater Drainage Concept Layout Sheet	SMCE	C05.1 Rev 2	26/10/2021
Stormwater Drainage Layout Lower Level	SMCE	C05.2 Rev 2	26/10/2021
Stormwater Drainage Layout Upper Level	SMCE	C05.3 Rev 2	26/10/2021
Stormwater Drainage Layout Onsite Retention Review	SMCE	C05.4 Rev 2	26/10/2021
Roadwork and Carpark Layout Site Plan	SMCE	C06.1 Rev 2	26/10/2021
Roadworks Layout and Details Plan	SMCE	C06.2 Rev 2	26/10/2021
Carpark Layout Turning Paths Plan 1	SMCE	C06.3 Rev 2	26/10/2021
Carpark Layout Turning Paths Plan 2	SMCE	C06.4 Rev 2	26/10/2021

Construction Management Plan	Cumberland Homes	N/A	N/A
------------------------------	------------------	-----	-----

- 1.2 The approved development must be carried out in accordance with Section CP "Construction Procedures" of Council's Whitsunday Regional Council Development Manual.
- 1.3 A pre-start meeting must be arranged and held, in accordance with Section CP1.09 of Council's Whitsunday Regional Council Development Manual, prior to commencement of any operational works, including clearing of any vegetation.
- 1.4 All works must be certified by an engineer registered with the Board of Professional Engineers of Queensland (RPEQ status) in a suitable area of engineering (see Professional Engineering Act 2002) who is independent of the contractor for the works. Where a hold point, witness point, milestone or any other inspection is required for the certification process, these activities must be supervised by the nominated RPEQ.
- 1.5 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail
- 1.6 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan or the commencement of the use, whichever is the sooner.

2.0 EARTHWORKS

- 2.1 Excavation and/or filling of the site must comply with Section SG1 "Earthworks" of Council's Whitsunday Regional Council Development Manual.
- 2.2 Fill must be placed, trimmed, and compacted to the standards identified in AS3798. Compaction tests results must be submitted to Council for their records prior to commencement of the use or signing of the survey plans, whichever occurs first.
- 2.3 No fill is to be placed external to the property boundary or limit of works shown on the approved plans.
- 2.4 Export of any material from the site shall require separate written approval from Council. Any request to export material from the site must be accompanied by details of the proposed haul route and proposed destination, and evidence of approval for storage and/or filling at the destination.
- 2.5 During the excavation and/or filling of the site the applicants geotechnical engineer must supervise and, at the completion, certify that the work carried out on site has meet the design intent and provide evidence that the finished work will not cause adverse impact on adjoining property and will remain stable in the long term.
- 2.6 The construction of all retaining walls approved by this Decision Notice must be supervised during construction by a RPEQ and Certification of the structures submitted to Council upon completion.

3.0 ACCESS AND PARKING

- 3.1 The construction of On-Site Parking, Access, Circulation Roads, Parking Aisles and Parking Bays must comply with all dimensions, specifications and criteria as described in AS2890.
- 3.2 At completion of construction and prior to commencement of use on the site, the Supervising RPEQ Engineer shall provide certification that all parking requirements comply with Council's Development Manual, this Decision Notice approval and AS2890.1 (2004).
- 3.3 The construction of all concrete works must be carried out so as to comply with Section SG7 "Concrete works" of Council's Whitsunday Regional Council Development Manual.

4.0 STORMWATER

- 4.1 The construction of all stormwater must be carried out so as to comply with Section SG4 "Stormwater Drainage" of Council's Whitsunday Regional Council Development Manual and QUDM.
- 4.2 The supervising engineer must certify that the internal stormwater works have been carried out in accordance with the requirements of Queensland Urban Drainage Manual and will not adversely affect upstream and/or downstream properties.

- 4.3 “As Constructed” drawings of the work must be submitted prior to acceptance of the works by Council. “As Constructed” drawings must clearly distinguish any private assets from those belonging to or proposed to belong to Council.

5.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 5.1 Erosion prevention and sediment control measures must be established so as to comply with the requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the Environmental Protection Act.
- 5.2 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g., turfed, concreted).
- 5.3 A copy of the Erosion Prevention and Sediment Control Plan for the site must be held on site at all times and produced if requested by Council officers. All staff, including sub-contractors, must be inducted and familiar with the Erosion Prevention and Sediment Control plan.
- 5.4 Entry/exit provisions must be established on the access to the site at the commencement of the work and is to comply with Council’s Standard Drawing DS-040.
- 5.5 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the ‘Australian Water Quality Guidelines for Fresh and Marine Waters’, ANZECC 2000.
- 5.6 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 5.7 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

6.0 MISCELLANEOUS

- 6.1 It is to be noted that the checking and approval of these drawings is on an Audit Basis only. The “Statement of Compliance” submitted with the Drawings is to be the certification on which the approval is given.
- 6.2 It is the certifying/supervising Engineer’s responsibility to ensure that the design as submitted takes into account all site conditions and complies in all respect with Council’s Development Approval Decision Notice Conditions, Policies, Development Manual and accepted Engineering Design and Practice.
- 6.3 Any non-compliant aspects of the work including Engineering Design, Safety and Planning Issues identified by Council Inspectors during and at the completion of this work are to be redesigned, submitted for approval, and included in the Scope of Work, prior to acceptance of the work by Council.

7.0 ADVISORY NOTES

7.1 Hours of work

It is the developer’s responsibility to ensure compliance with Section 440R of the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

Dust Control

- 7.2 It is the developer’s responsibility to ensure compliance with Section 15 – Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour, or smoke beyond the

boundaries of the property during all stages of the development including earthworks and construction.

7.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with Section 440ZD to 440ZG of the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

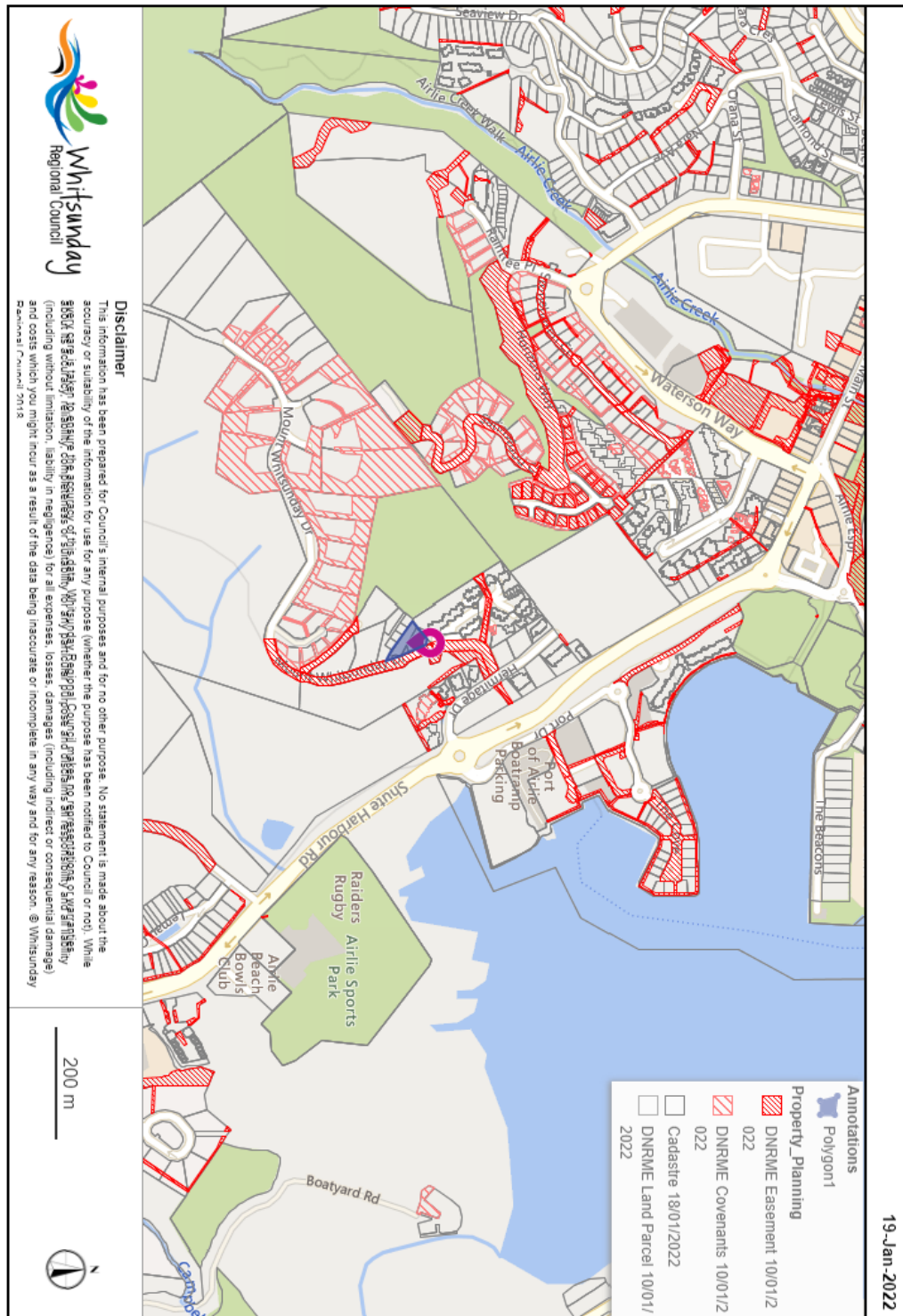
7.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with Section 363C (3) of the Environmental Protection Act 1994.

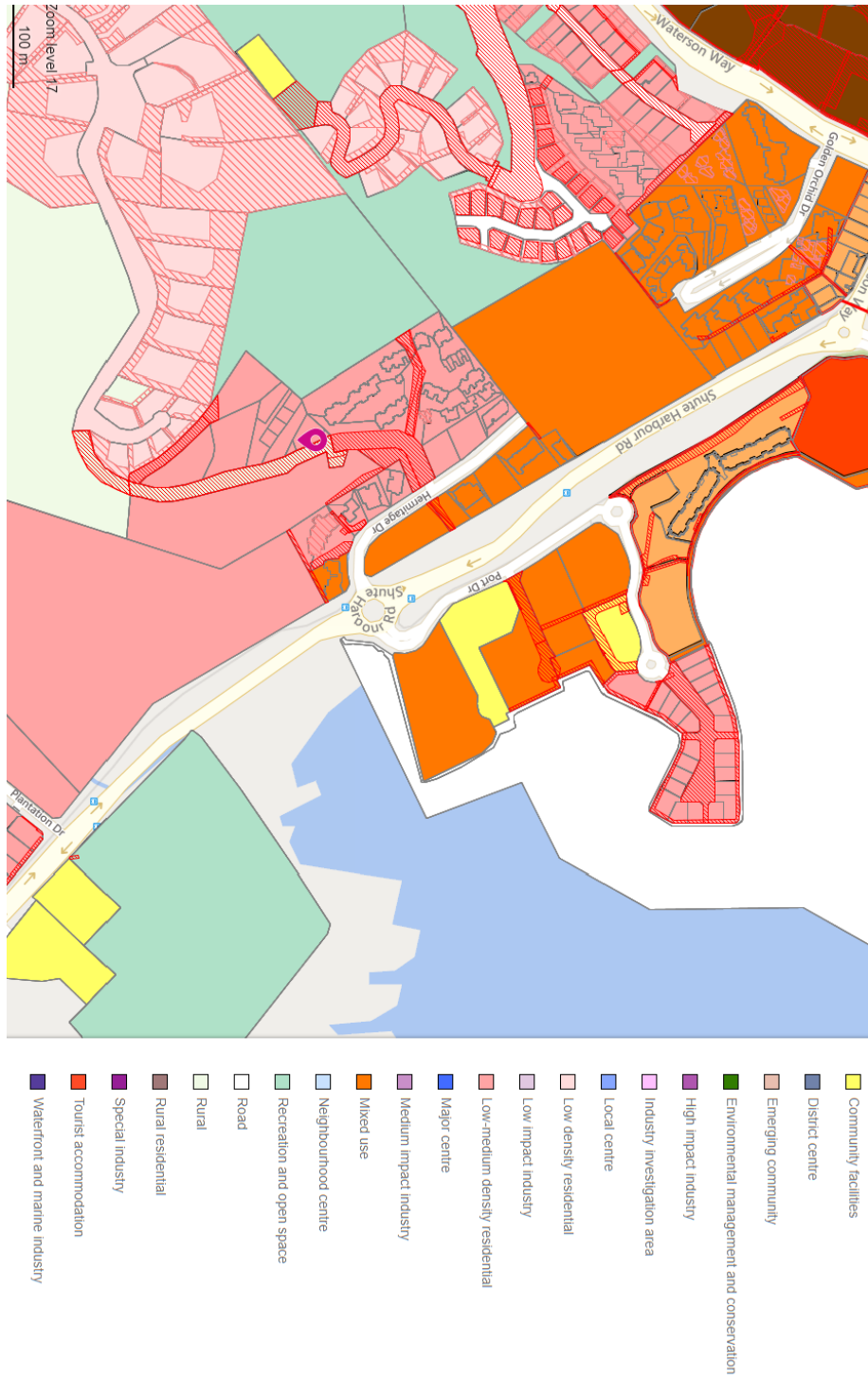
7.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with Work Health and Safety Act 2011. Section 20 states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work. It is the principal contractor's responsibility to ensure compliance with Section 20 of the Work Health and Safety Act 2011. Section 20 states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work. It is the responsibility of the person in control of the workplace to ensure compliance with Section 20 of the Work Health and Safety Act 2011. Section 20 states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

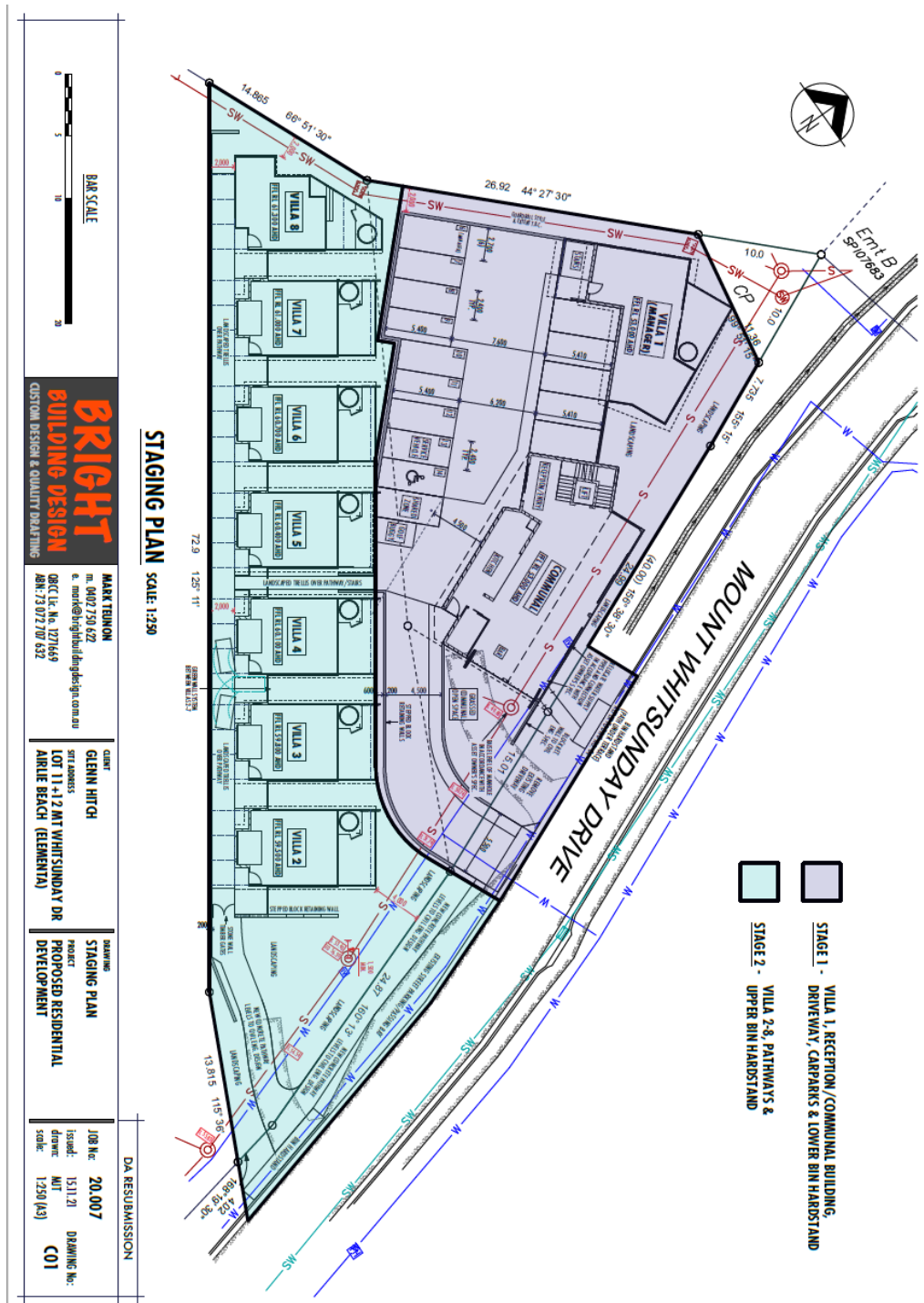
Appendix 1 – Locality Plan

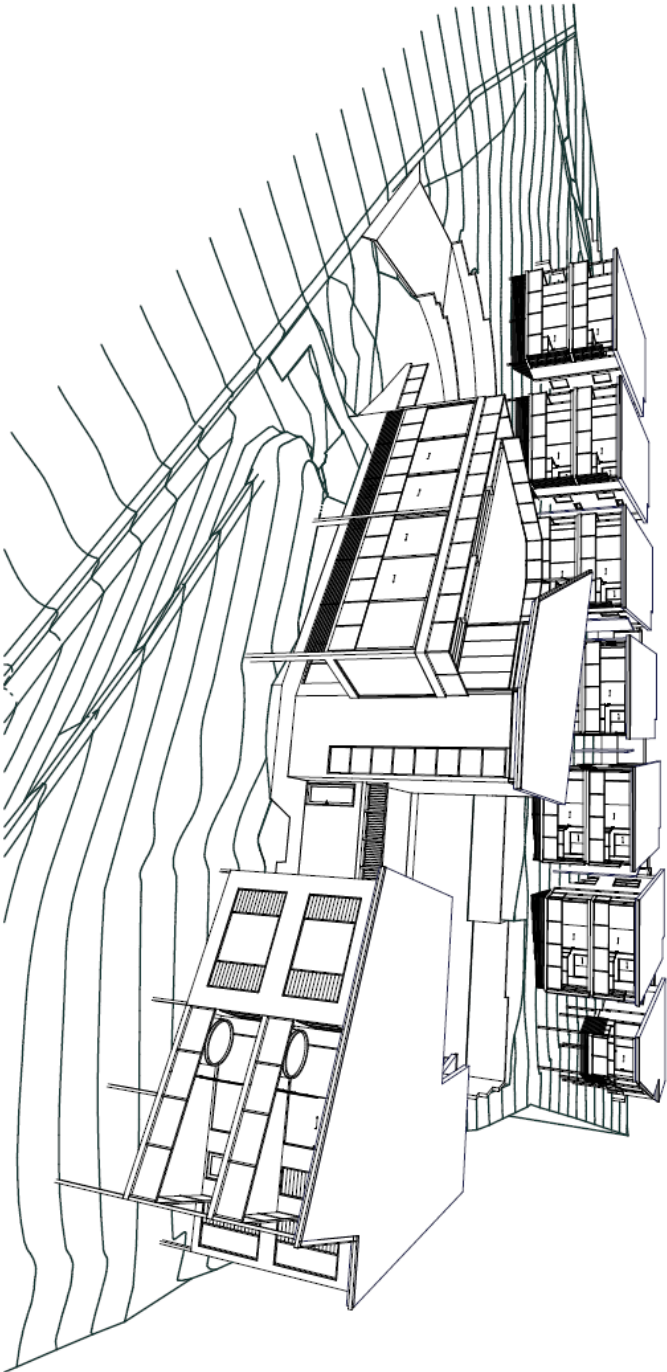


Appendix 2 – Zoning Plan



Appendix 3 – Proposal Plan





THESE 3D PERSPECTIVES ARE ARTIST IMPRESSIONS AND ARE TO BE USED AS A VISUAL GUIDE ONLY. GROUND LEVELS AND RETAINING WALLS ARE APPROXIMATE AND ALL FINISHES AND COLOURS SHOWN ARE INDICATIVE.

BRIGHT
BUILDING DESIGN
CUSTOM DESIGN & QUALITY DRAFTING

MARK TEINON
m. 0800 750 632
e. mark@brightbuildingdesign.com.au
ORC Lic. No. 1271669
ARN: 73 072 707 632

CLIENT
GLENN HITCH
SIT ADDRESS
LOT 11 +12 MT WHITSUNDAY DR
AIRLIE BEACH (ELEMENTA)

DRAWING
SITE PERSPECTIVE
PRODUCT
PROPOSED RESIDENTIAL DEVELOPMENT

JOB No: 20.007
Issued: 16.09.21
drawn: MJT
DRAWING No: C18

DA RESUBMISSION

13.3.2 - 20211142 & 20210751 - Request to Enter into Infrastructure Agreement by Meridien Airlie Beach Pty Ltd (Receivers and Managers appointed) (in Liquidation) ACN 101 370 763 & Meridien AB Pty Ltd (Receivers and Managers appointed) (in Liquidation)

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Matthew Twomey - Snr Development Assessment Officer

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

The request is brought to Council to delegate to the Chief Executive Officer the authority to execute an Infrastructure Agreement with Meridien Airlie Beach Pty Ltd (Receivers and Managers appointed) (in Liquidation) ACN 101 370 763 and Meridien AB Pty Ltd (Receivers and Managers appointed) (in Liquidation)

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Enter into an Infrastructure Agreement with Meridien Airlie Beach Pty Ltd (Receivers and Managers appointed) (in Liquidation) ACN 101 370 763 and Meridien AB Pty Ltd (Receivers and Managers appointed) (in Liquidation); and
2. Authorise the Chief Executive Officer to negotiate the terms of the Infrastructure Agreement.

BACKGROUND

On 26 May 2021, Council granted approval for a Development Permit for Reconfiguration of a Lot for One (1) Lot into Six (6) Lots. The related Operational Works permit was issued on 19 October 2021.

DISCUSSION/CURRENT ISSUE

Following receipt of the development permits granting approval of the six-lot subdivision the applicant has requested Council enter into an infrastructure agreement to delay the provision of certain services to proposed lot 6 until after the survey plan is sealed. The delayed works involve landscaping, fencing, access and parking (vehicle crossover), earthworks and stormwater quality improvement devices. The applicant has advised the infrastructure agreement is necessary to enable the plan to be sealed and registered so that Lots 1 to 5 (house lots) can be sold and transferred in the short term, whilst Meridien companies consider whether Lot 6 is to be retained or sold without development approval in place.

To support the request, a draft infrastructure agreement has been provided to Council. The draft agreement provides satisfactory certainty that the delayed works will be completed prior to the commencement of a land use on proposed Lot 6 with all costs to be incurred by the developer of the land at that time. Should the land be on-sold by the applicant, the draft agreement requires the obligations of this agreement are disclosed.

There is no disadvantage to the community in Council entering into this agreement, with no noticeable impact on the ground from the condition the site currently appears in. Prior to executing the agreement, it may be necessary to refine certain wording and it therefore recommended Council authorise the Chief Executive Officer the power to make such changes.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

Council's Register of Cost Recovery and Other Charges 2021/2022 requires payment of a \$4,000.00 request fee.

CONSULTATION/ENGAGEMENT

Manager Development Assessment

RISK ASSESSMENT

There is no ability to appeal a decision of Council to approve or refuse a request to enter into an infrastructure agreement.

TIMINGS/DEADLINES

There are no statutory timeframes applicable to the request.

CONFLICT OF INTEREST DECLARATION

Mr Neil McGaffin, Director Development Services declared a conflict of interest could exist (as per the Staff Code of Conduct and Part 3 Section 6 of the Public Sector Ethics Act 1994) as he owns property in the Port of Airlie precinct.

No other officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Refuse request	Nil	An avoidable delay to the sealing of the survey plan.

13.3.3 - 20211172 – Development Permit for Material Change of Use (Short Term Accommodation) - 316 Mandalay Road, Mandalay - Bloxham & Jorgensen C/- Alan Barrell

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: James McEvoy-Bowe - Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Conditions of Approval [13.3.3.1 - 2 pages]
2. Planning Assessment Report [13.3.3.2 - 4 pages]
3. Locality Plan [13.3.3.3 - 1 page]
4. Zoning Plan [13.3.3.4 - 1 page]
5. Development Plans [13.3.3.5 - 10 pages]

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

OFFICER'S RECOMMENDATION

That Council approve the Development Application for Material Change of Use - Short Term Accommodation, made by D J Bloxham & M L Jorgensen C/- Alan Barrell, on L: 10 RP: 721173 T: N718/225 and located at 316 Mandalay Road MANDALAY, subject to the conditions outlined in Attachment 1.

BACKGROUND

There is no previous Council decision relating to this matter.

APPLICATION SUMMARY

The proposal is for Short-term Accommodation of an existing dwelling house located at 316 Mandalay Road, Mandalay.

The premises is zoned Low Density Residential triggering an impact assessable development application. The applicant has provided all necessary information required by the Short-term Accommodation Guideline.

The development application attracted a total of six (6) submissions during the Public Notification period. All necessary information has been provided for assessment, which has demonstrated compliance with the relevant planning provisions. It is recommended the development application is given approval subject to reasonable and relevant conditions.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

N/A

CONSULTATION

Manager Development Assessment
Civil Engineer (Network Planning)
Assets Technical Officer – Roads & Drainage

RISK ASSESSMENT

N/A

TIMINGS/DEADLINES

Council's decision may be appealed in the Planning & Environment Court of Queensland.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

Attachment 13.3.3.1 Conditions of Approval

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan and Floor Plans	Applicant	N/A	N/A
Code of Conduct	Applicant	N/A	N/A
Property Management Plan	Applicant	N/A	N/A
Fire and Emergency Plan	Applicant	N/A	N/A

- 1.2 The following further development permits are required prior to commencement of work on site or commencement of the use:
- Plumbing Works.
- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.5 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.

2.0 BUILDING

- 2.1 The applicant is to upgrade fire safety measures to the equivalent requirement of a long-term rental property.

3.0 ACCESS AND PARKING

- 3.1 A minimum of three (3) car parking spaces must be provided on site prior to commencement of the use.
- 3.2 On-site parking spaces must be located entirely on the site, be safe and practical to use, and enable cars to enter and exit the site without endangering pedestrians or vehicles.

4.0 ON-SITE EFFLUENT DISPOSAL

- 4.1 Prior to commencement of the use, the applicant must lodge with Council for approval, a Plumbing Application detailing an upgrade to the existing effluent disposal holding tank. The upgrade can consist of the installation of a larger or secondary holding tank or an entire upgrade to an effluent treatment system.

5.0 OPERATING PROCEDURES

- 5.1 Prior to commencement of the use, the applicant must advise Council of the name and contact details of the appointed local property manager who will manage the operations of the development.

Attachment 13.3.3.1 Conditions of Approval

- 5.2 The nominated property manager must sign and provide to Council, a Statutory Declaration affirming that at all times during the operation of the Short-term accommodation, the property manager will undertake the following actions:
- a) Display a sign including the name of the property manager and their all-hours contact phone number. The sign is to be no larger than 0.3 square meter in sign face area, professionally made and weather-proof. For a unit, this sign can be displayed on the door of the unit. For a dwelling house, the sign must be displayed where it can be clearly read by the public.
 - b) Prior to the commencement of the use, inform in writing, the occupants of every neighbouring dwelling that the property has been approved for short-term accommodation and provide contact details including a 24-hour contact number.
 - c) Establish and maintain an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document. This register is to be provided to Council on request.
 - d) Prepare a Code of Conduct which must be provided to and agreed-to in writing by all adult guests prior to occupation. The Code of Conduct must include as a minimum:
 - i. The maximum permitted number of overnight guests on any one day.
 - ii. A set of 'good neighbour' rules, to prevent anti-social behaviour and excessive noise after 9pm, in accordance with Schedule 1 of Environmental Protection (Noise) Policy 2019.
 - iii. Information for guests, including the 24-hour contact details of the nominated property manager, on-site carparking and waste bin arrangements.
 - iv. Rules requiring eviction or forfeiture of money in the event of a significant breach of the Code of Conduct.
 - e) To meet and greet every guest prior to occupation (in person or electronically) to explain the Code of Conduct and other applicable rules.
 - f) To have two (2) 24-hour contact number that must be answered, not with a recorded message.
 - g) To attend to any complaint about anti-social guest behaviour reported to the contact number, within 20 minutes. Agent response may include attendance by a private security firm.
 - h) To immediately evict any guests whose behaviour repeatedly breaches the Code of Conduct.
- 5.3 A maximum of six (6) overnight guests (two guests per bedroom) will be permitted to stay in short-term accommodation at any one time.

6.0 ADVISORY NOTES

- 6.1 This Development Permit does not provide any explicit or implied confirmation that the premises meets the requirements of relevant fire safety legislation, building classification, body corporate rules or insurance policies. The applicant and/or operator of the Short-term Accommodation business is to conduct their own investigations and make the necessary applications and undertake required building modifications to meet their obligations under all relevant legislation
- 6.2 The applicant will lose any Owner/Occupier rating concession attached to a dwelling house or unit approved.
- 6.3 The applicant is to ensure that the Pool Safety Certificate for the premises is current and in compliance with legislation.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Material Change of Use – Short-Term Accommodation
Landowner	D J Bloxham & M L Jorgensen
Property Address:	316 Mandalay Road Mandalay
Property Description:	L: 10 RP: 721173 T: N718/225
Area of Site:	1146
Planning Scheme Zone:	Low density residential
Level of assessment	Impact Assessable
Overlays:	Acid Sulfate Soils Bushfire Hazard Flood Hazard Landslide Hazard
Existing Use:	Dwelling House
Existing Approvals:	Nil.
Public Notification:	24/11/2021 / 17/12/2021
Submissions received:	Six (6)
State referrals:	Nil.
Infrastructure charges:	Nil.

2. Site Details

2.1. Location (refer to plan in attachment)

2.2. Zoning (refer to plan in attachment – showing the immediate locality)

Low density residential zone

2.3. Site description – topography, vegetation, drainage

Steep site with dwelling house located at the top of the Lot. Heavily retained landscaped gardens to the rear of the dwelling which climb up the hillside to the rear.

2.4. Access

Access is gained via a concrete driveway connection to Mandalay Road. The driveway is steep but is traversable by a standard vehicle. There is a large turning area in front of the double door garage. The turning area has enough space for 3 vehicles to park.

2.5. Surrounding uses

There are residential uses on all sides, with Rural residential lots in Mandalay Heights Estate to the rear.

3. Proposal Details

The proposal is for Short-term Accommodation of an existing dwelling house that contains three (3) bedrooms, double garage, an entertainment deck and swimming pool.

The site has on-site services in water and effluent disposal and access is gained via a concrete driveway crossover to Mandalay Road. Council officers have reviewed the effluent disposal system and effluent is discharged to a 4500Lt holding tank which has a sensor that notifies a pump out contractor and the owner that the tank is full and needs to be pumped out. Although the system is suitably sized for the dwelling as a residential premises, it is expected that Short-term Accommodation may attract a slightly higher peak daily usage which may mean the tank requires pumping every 2-3 weeks. The applicant is investigating various options to improve the system. Any changes to the system will be captured under a future Plumbing Application to Council.

The applicant has provided documentation demonstrating compliance with the Short-term Accommodation Guideline, being a Code of Conduct, Property Management Plan, Statutory Declaration and Fire and Evacuation Plan for the proposed use.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The application did not require referral to any State Agencies.

4.2. State Planning Policy – July 2017

The Whitsunday Regional Council Planning Scheme, 2017 has been assessed by the State government to adequately reflect state interests included in the State Planning Policy 2017.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise.

The proposal is generally consistent with the provisions of the plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The proposal complies with the relevant items of the Strategic Framework.

4.4.2. Overlay Codes

Overlays are not relevant to this development application and were dealt with at the construction of the dwelling.

4.4.3. Low Density Residential Zone Code

The proposal is Impact Assessable due to being within the Low Density Residential Zone. The development application attracted six (6) submissions. The proposal generally complies with the relevant Overall Outcomes of the Low Density Residential Zone Code and can be conditioned appropriately to be compatible with the prevailing residential character and amenity of the locality.

4.4.4. Development Codes (Short-term Accommodation Guideline)

- Site plan provided;
- Property management plan provided;
- Code of Conduct provided;
- Fire and emergency plan provided;
- Statutory declaration has been provided;
- Large double Garage and double driveway for parking.

5. Public Submissions

The development application was placed on public notification between 02/12/2021 and 10/01/2022 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 11/01/2022. Six (6) submissions were received during this period of Public Notification.

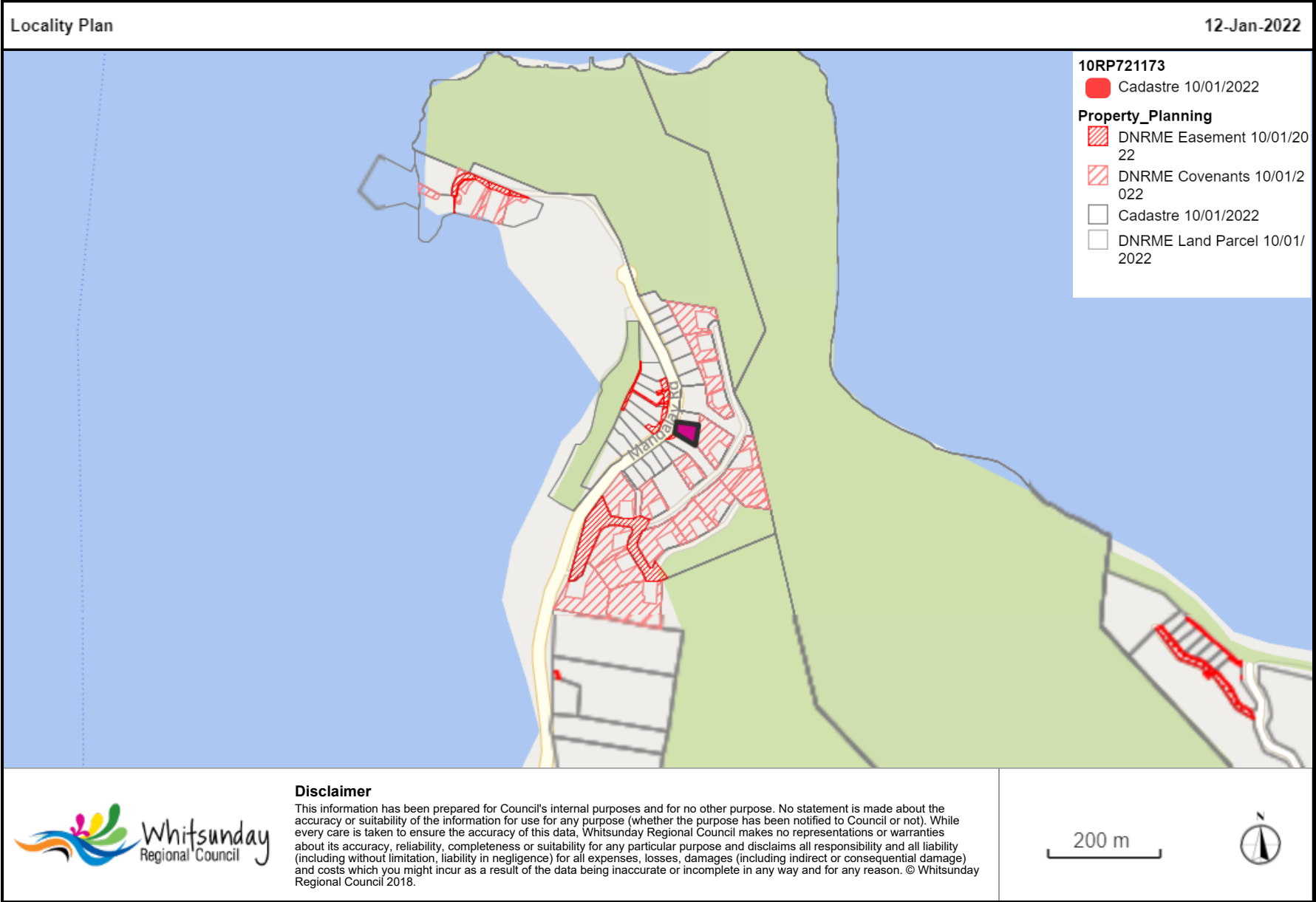
Submissions have been received and summarised in the below table:

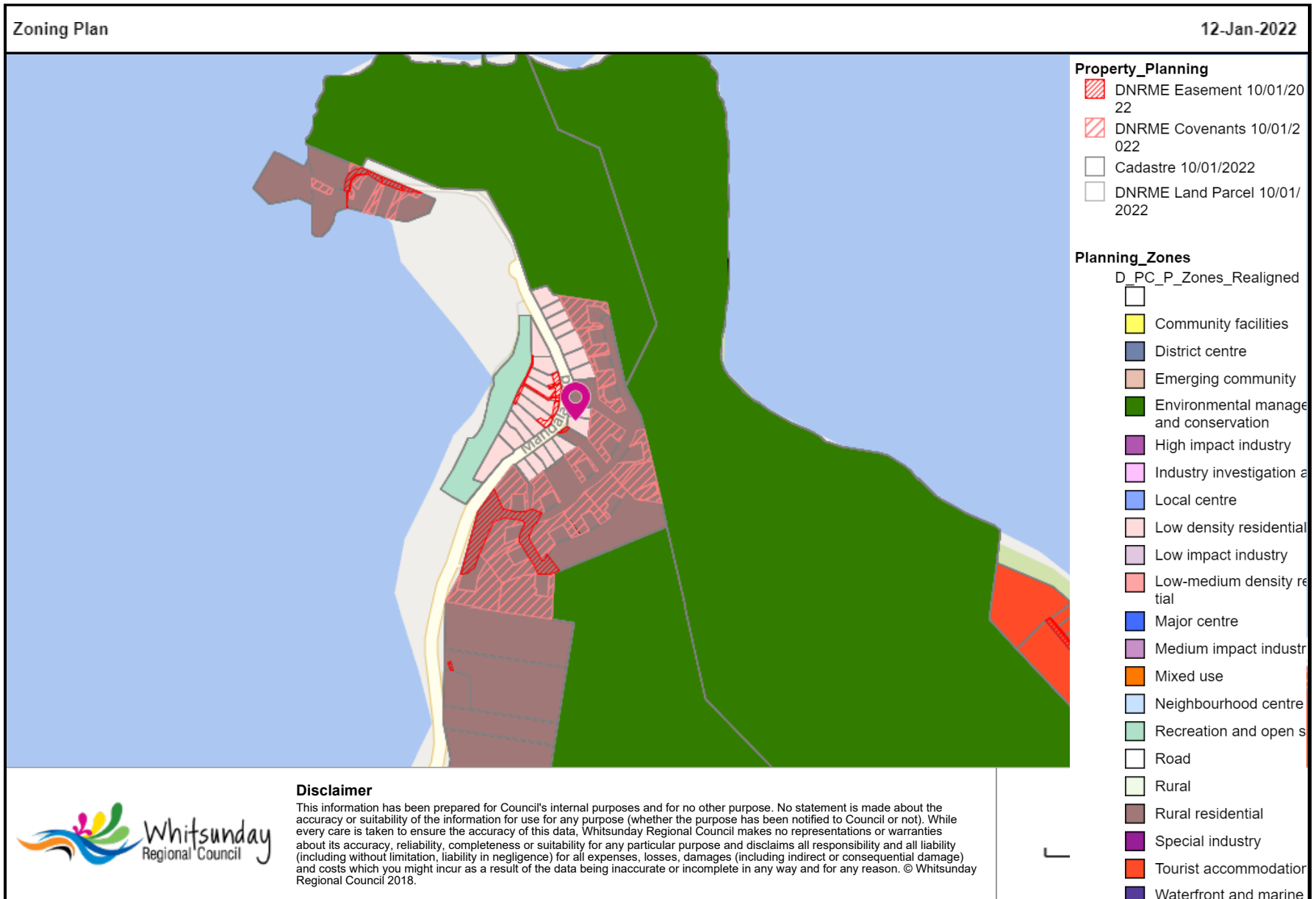
Issue	Comment/Condition Number
1. Mandalay Road is too narrow for tourists	Mandalay Road is of an appropriate size for the catchment it services. The pavement is 6.5m wide in the area of the site which is enough room for two vehicles to pass each other simultaneously.
2. The site's driveway is too dangerous.	Access is gained via a concrete driveway connection to Mandalay Road. There is a turning area in front of the double door garage and dwelling. The turning area has enough space for 3 vehicles to park.
3. Noise	The applicant will be conditioned to have a Code of Conduct for the operational use of the development that includes the prevention of excessive noise after 9pm, in accordance with Schedule 1 or Environment Protection (noise) Policy 2019.
4. Light and Noise Pollution may impact local wildlife.	Noted. The house currently exists, no additional lighting is proposed. Noise to be managed by the property manager in accordance with the conditions of approval.
5. Effluent system may not be capable of STA capacity	Council officers have reviewed the effluent disposal system and it is revealed that effluent is discharged to a 4500Lt holding tank which has a sensor that notifies a pump out contractor and the owner that the tank is full and needs to be pumped out. Although the system is suitably sized for the dwelling as a residential premises, it is expected that Short-term Accommodation may attract a slightly higher daily usage which may mean the tank requires pumping every 2-3 weeks. This does not equate to a non-compliance, as the development can still be facilitated by what is currently on site. The applicant is currently investigating installing an effluent treatment device.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The development does not generate an infrastructure charge.







Whitsunday Holiday Rentals Code Of Conduct

House Rules/Good Neighbour Rules for Guests

House Rules/ Good Neighbour Rules are provided at the Property to ensure that Guests know and comply with the specific Rules governing their permission to enter and occupy the Property.

1) General requirements

- a) Guests must comply with all House Rules, By-Laws and instructions from the Manager and security services during their stay; and
- b) Guests must notify the Manager of any disputes or complaints from neighbours as soon as is practicable.

2) Noise and Residential amenity

- a) Guests must not create noise which is offensive to occupiers of neighbouring properties especially between 10 pm - 8am and during arrival and departure at any time throughout the occupancy;
- b) Offensive noise is prohibited and may result in termination of permission to occupy the Property, eviction, loss of rental paid and extra charges for security and other expenses which may be incurred including fees for Whitsunday Holiday Rentals Staff attending property in case of complaint; and

A CALL OUT FEE OF \$500 WILL BE CHARGED ON THE DAY FOR ANY NOISE COMPLAINT OR BEHAVIOUR THAT IS DEEMED INAPPROPRIATE.

3) Guests

- a) Guests are responsible for ensuring the limits set on numbers is complied with at all times; and
- b) The maximum number of Guests permitted at a Property must not exceed the number of guests that are booked into the property. No additional guests are to stay at the property.

4) Gatherings or functions

- a) The Property is not a "party house" and any such activities are strictly prohibited; and
- b) Any celebration or entertainment that includes **Hens/Bucks, Parties, Groups/Gatherings** are NOT permitted.

- * *WHR reserves the right to refuse any booking that it feels may be inappropriate or that falls across any of the above groups.*
- * *Neither WHR nor the Owner are obliged to offer any form of refund or compensation to the guest for bookings that it feels may be inappropriate or that falls across any of the above groups.*

5) Parking

- a) Guests and Visitors are to comply with parking regulations and other requirements set out below and show consideration to neighbours and other vehicles; and
- b) Parking arrangements at the Property: Vehicles may be parked in the designated parking areas ONLY..
- c) No parking is permitted on the street.

6) Garbage and recycling

- a) Guests and Visitors are to dispose of garbage and recycling in accordance with the usual practice at the Property (as set out below) in the allocated bins, and excess rubbish must not be left in the property; and Garbage and recycling arrangements: all household garbage is to be put in the wheelie bins provided. Rubbish that will not fit in the bin is to be securely bagged and left alongside the bins. Please check your compendium for your schedule bin days. The general waste & recycling bins are to be put out each week on your scheduled day & Recycle bin is every second week.
- b) Please ensure that all seafood is double wrapped before placing it in wheelie bins.

7) Security

Whenever you are absent from the property, close all windows and doors to maintain security and prevent rain & water damage.

8) Swimming Pool and Spa

- a) The swimming pool in apartment complexes must not be used between the hours of 10.00pm and 7.00am.
- b) The swimming pool in apartment complexes do not allow alcohol in the pool area.
- c) No glassware is permitted in the pool or spa areas. Unbreakable glasses are supplied for these areas
- d) Children are only allowed in the pool when there is one adult for every two children using the pool.
- e) Pool gates must be closed at all times.

Attachment 13.3.3.5 Development Plans

9) Smoking

Smoking is not permitted indoors. If smoking on the deck areas please ensure doors and windows are closed as smoke can drift into the house.

10) Pets

Pets are not permitted at this property unless it is classified as a pet friendly property.

11) Drones & Privacy

It is illegal to record somebody without their consent if they are in a private place or conducting a private act..The possession, sale or supply of any of these drone recordings would also be illegal. Flying drones off balconies in any of our properties is strictly prohibited.

12) Damages and breakages

Damages and breakages must be reported to the Manager.

13) On departure arrangements

Please see the owner/manager prior to your departure to make arrangements regarding keys, lockboxes, security, BBQ, dish washing, rubbish, etc.

14) Emergency Contact

In the event of an emergency relating to the Property ie, water leak etc please call the Property Manager on 0409 831 133.

Life threatening Emergency

Call Triple Zero (000) – An emergency is a serious, unexpected and often dangerous situation that requires immediate action. This includes danger to life, health and/or property.

WHR highly recommends that you download the Emergency + App on your phones. The Emergency + App is a FREE App and uses GPS functionality build into smart phones to help a Triple Zero (000) caller provide critical location details required to mobilise emergency services.



15) Compliance

- a) Breach of these House Rules is a breach of the Terms and Conditions of occupancy.
- b) The Owner and Manager reserve the right to terminate permission to occupy and to evict from the property, Guests who refuse to follow these House Rules or who cause a nuisance.

16) Consequences of not meeting these House Rules

Where required to ensure compliance, Managers must make Owners, Guests aware that:

- a) Depending on the Terms and Conditions of the contract between the Guest and Owner, the consequences of not meeting the requirements of this Code of Conduct can include enforcement action from:
 - i. the Owner and its agents including Manager and security services;
 - ii. local councils or; and
 - iii. in some instances, the Police.
- b) Enforcement action is subject to the Australian Consumer Law and other relevant legislation.
- c) Such enforcement action could result in termination of permission to occupy the Property, eviction, loss of rental paid, deductions from security deposits and extra charges.
- d) It is therefore important for all Guests to be aware of their obligations and of their responsibilities in regards to the Property aware of these requirements.

17) Complaints handling

Guests have an obligation to report any problems or incidents promptly. Guests (and other parties) with formal complaints should in the first instance approach the owner/manager. If the complaint cannot be resolved amicably and immediately, the complaint will be recorded in writing. This record will indicate

Attachment 13.3.3.5 Development Plans

- a) Date and time received;
- b) Name and designation (e.g. Guest, neighbour, council, police etc) of complainant;
- c) Contact details of complainant;
- d) Nature of complaint;
- e) Action taken (by whom and when); and
- f) Outcome and/or further action required (e.g. community consultation, meet with council, meet with local police, review management systems or issue resolved).

Complaints will be handled:

- a) Initially by the Manager;
- b) If not resolved in (a) then through the relevant Participating Organisation (eg. Booking.com, Airbnb etc); and
- c) If not resolved in (b) then through the relevant state or territory Fair Trading or other authority. Where the owner/manager has a complaint concerning guests, it will be raised initially with the guest/s. If the matter cannot be resolved amicably, the complaint will be put in writing in the same format as indicated above. The consequences of not complying with the Terms and Conditions requirements are as indicated in "Consequences of not meeting this Code of Conduct" above.

Guest Commitment

By signing my name below:

| I acknowledge that I have reviewed the above listed House Rules & Code of Conduct and understand my responsibilities as listed above.

| I agree to report any actual or potential situation or incident that may be contrary to the above House Rules or Code of Conduct as soon as I become aware of it.

I agree I will be charged a call out fee of \$500 for any noise complaint or behavior that is deemed inappropriate. (This fee will be charged on the day the complaint is made)

| I agree to abide by the above House Rules & Code of Conduct and I understand that my failure to follow the above may result in termination of permission to occupy the Property, eviction, loss of rental paid, deductions from security deposits and extra charges.

Guest Signature – (Person who booked the property)

Date

Guest Name

GUEST REGISTER (Required by Whitsunday Regional Council)

Please note this information is held strictly confidentially and will not be given out unless required by Whitsunday Regional Council or Emergency Services.

PLEASE FILL IN GUESTS NAMES, PHONE NUMBERS & SUBURBS & STATE BELOW.



HOLIDAY HOME - CODE OF CONDUCT

PROPERTY ADDRESS.

The following Code of Conduct governs tenant behavior and use of the property. The tenant agrees to follow the guidelines below, for themselves and any visitors they allow at the property:

TENANTS: A responsible adult (over 18 years of age) shall be on site at all times when children are present. No unauthorised people are permitted to stay overnight.

NOISE AND NUISANCE: The tenants agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. Noise should generally cease after 9pm Sunday through Thursday and 10pm Friday and Saturday.

VEHICLE PARKING: The tenants agree to use the parking spaces provided and not to park on lawn or garden areas on the property, or on the street verge or street itself outside the property. The guests agree not to park any additional vehicles on the property in excess of the parking spaces provided.

COUNCIL REGULATIONS: The tenants agree to all Council regulations, including noise and fire limitations.

PREMISE CONDITION AND CLEANLINESS: The tenants agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. Tenants are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. Any damage repairs or excessive cleaning that is attributable to the tenants stay will be paid for by the tenants.

FIRES: The tenants agree not to allow any candles, open fires or similar burn unsupervised within the premise. No open fires are permitted outside at any time. Barbeque facilities may be provided and used in a safe manner.

RUBBISH DISPOSAL: The guests agree to contain all their rubbish in the bins provided. Tenants are responsible for the putting out and collection of the bins where their stay coincides with collection days.

Your collection day is: Wednesday Mornings

KEYS: At the end of the agreed tenancy, tenants agree to lock the premise, close all windows and return the keys to the Property Manager or secured into the lockbox provided.. Any lost or damaged keys will be replaced at the tenant's expense.

TERMINATION OF ACCOMMODATION: If tenants are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. If the contravention is not rectified immediately the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion. No refunds will be made.



LUXURY HOLIDAY ACCOMMODATION PTY LTD TA WHITSUNDAY HOLIDAY RENTAL

HOLIDAY HOME - PROPERTY MANAGEMENT PLAN

PROPERTY ADDRESS: 4 Waterson Way, Airlie Beach, QLD 4802

PROPERTY MANAGER DETAILS:

Name: Michelle Lange

Address: 4 Waterson Way, Airlie Beach, QLD 4802

Telephone Number: 0409 831 133

Email: bookings@whitsundayholidayrentals.com.au

The nominated Property Manager will:

- *Have day-to-day management of the holiday home;*
- *Specifically respond to complaints pertaining to guest behavior made by neighbours immediately*

DETAILS OF RESERVATIONS ARRANGEMENTS :

Internet (please specify). All major booking portals including, Stayz/Home Away, Trip Advisor, Airbnb, Expedia, Booking.com, Wotif and Whitsunday Holiday Rentals website.

WHR is not a booking agency we personally carry out both pre-arrivals and post-departure inspection to insure Code of Conduct, Rules, Terms & Conditions are enforced and upheld. We are also in touch with guests during their stay to ensure they are comfortable and have the best Whitsundays experience.

Office hours

7am-9pm, 365 days a year to ensure guests and neighbours can contact us at anytime

Out of hours

We have an emergency out of house contact number should guests or neighbours need to contact us.



DUTIES OF PROPERTY MANAGER

- *Supply, readily visible in the kitchen or living area of the home, the Terms & Conditions, Code of Conduct, Body Corporate By Laws (if applicable) the Property Management Plan, the Fire and Emergency Plan & Guest Compendium.*
- *Liaise with tenants for the occupancy and vacation of the premises;*
- *Ensure the correct maximum number of people are staying overnight in accordance with planning approval conditions.*
- *Ensure guests are aware of the Code of Conduct;*
- *Ensure guests are aware of the Fire and Emergency Plan;*
- *Ensure the premises are clean and maintained to a high standard;*
- *Ensure bed linen is clean and replaced upon tenant vacation; and*
- *Ensure rubbish and recycling bins are put out and collected as required.*

OUR PROCEDURES

We do not have an office where keys are picked up from nor do we use the lockboxes for arrivals. We offer a personal concierge service where we meet and greet **EVERY** guest to ensure that all information is fully explained and enforced and answer any questions guests may have.

Our Check in procedure is listed below;

1. Correct number of guests checking in. (number of guests on the booking sheet **MUST** be the same number of guests checking into the property)
 2. Correct number of cars for the car spaces available.
 3. Rules of the property and Code of Conduct, WHR Terms and Conditions are enforced, breaches and penalties explained. ie: noise complaints etc so there is no misunderstandings in regards to penalties and evictions.
 4. Body Corporate By-laws explained if property is within a complex.
 5. Go through the compendium explaining bin days and location for pickup.
- **Pre-arrival and on day of check-in guests are made aware of our misuse of property policy, No Schoolies, No Hens, No Bucks, No Parties, No Large Groups/Gatherings.**

WHR are very strict on the misuse of property policy that is outlined in our Term & Conditions, Code of Conduct & listed in the Guest Compendium. Our guests are made aware of and have agreed during there booking process

- **Body Corporate By-laws**

All guests **MUST** comply with any Body Corporate By-laws and rules applicable to the property or which regulate the behavior of occupants of the property. All properties within a complex have the Body Corporate By-Laws in the guest compendium for guests to to reference.

- **Neighbours**

As responsible letting agents we let the neighbours know who we are and how we operate. We distribute our business cards to all neighbours so they can get in touch with us should there be a noise complaint or other misuse of the property.



- **Waste Collection**

All excess rubbish (excluding bin days) is taken to the dump. This is a requirement and agreement that WHR have put in place with our cleaning companies. No excess rubbish is to be in the bins on departure from guests.

- **Bin Days**

Our Guest Compendiums lists information on bin days and instructs guest where to place the bins for collection. This is for both rubbish and recycling. Guests are also advised of this during check-in orientation process. All bins are bought back into the property after collection.

- **Car Parking**

The number of car parks available at a property is clearly stated on all booking sites. On check-in the managing agent will make sure that there is the correct number of cars for the car spaces provided for the guest/s



HOLIDAY HOME - FIRE AND EMERGENCY PLAN

PROPERTY ADDRESS: 112/114-116 The Esplanade, Port Douglas QLD 4877

EMERGENCY CONTACT DETAILS

FOR ALL EMERGENCIES DIAL 000

Property Manager: Michelle Lange 0409 831 133

Whitsunday Police: 4948 8888

Whitsunday Regional Council: 4945 0200

Proserpine Hospital: 4813 9400

DISASTER MANAGEMENT INFORMATION

DISASTER MANAGEMENT

The Whitsunday Disaster Coordination Centre number is **1300 972 006**.

This number is only operational when the Centre has been officially opened by the Whitsunday Disaster Management Group. Whitsunday Regional Council will advise the public when this has occurred.

For the most up to date information in a disaster event 'Like' the [Whitsunday Disaster and Emergency Information Facebook page](#)

Other important disaster information can be found by navigating the left hand menu on Council's webpage at <https://www.whitsunday.qld.gov.au/140/Disaster-Management>.



13.3.4 - Development Services Monthly Report - Combined December 2021 & January 2022

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Tamara Dansie - Administration Coordinator Development Services

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Information

ATTACHMENTS

1. Development Services Monthly Report - Combined Dec 2021 Jan 2022 [**13.3.4.1** - 15 pages]

PURPOSE

To provide information relating to the operations of the Development Services Directorate for the months of December 2021 & January 2022.

OFFICER'S RECOMMENDATION

That Council receives the Development Services Monthly Report for December 2021 & January 2022

BACKGROUND

The Development Services Directorate has a departmental vision of a prosperous, liveable and sustainable Whitsundays.

The Directorates purpose is to lead the delivery of economic, social and environmental outcomes for the Whitsundays through services in partnership with stakeholders.

The Directorates vision is delivered by bringing together the functions of Strategic Planning, Development Assessment, Building and Plumbing Assessment and Compliance.

DISCUSSION/CURRENT ISSUE

See **Attachment 1 – Development Services Monthly Report.**

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Monitor development and land use to ensure compliance with statutory requirements and development conditions.

Develop and maintain a local government infrastructure plan that aligns with Council's Asset Management Plans and long-term Financial Forecast in compliance with State Interests. Provide a consistent and transparent strategic framework and direction for the development industry and community.

FINANCIAL IMPLICATIONS

N/A

CONSULTATION/ENGAGEMENT

Manager Strategic Planning
Manager Development Assessment
Team Leader Plumbing Services

RISK ASSESSMENT

N/A

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A



Development Services Monthly Report

Strategic Planning
Development Assessment
Building, Plumbing & Compliance

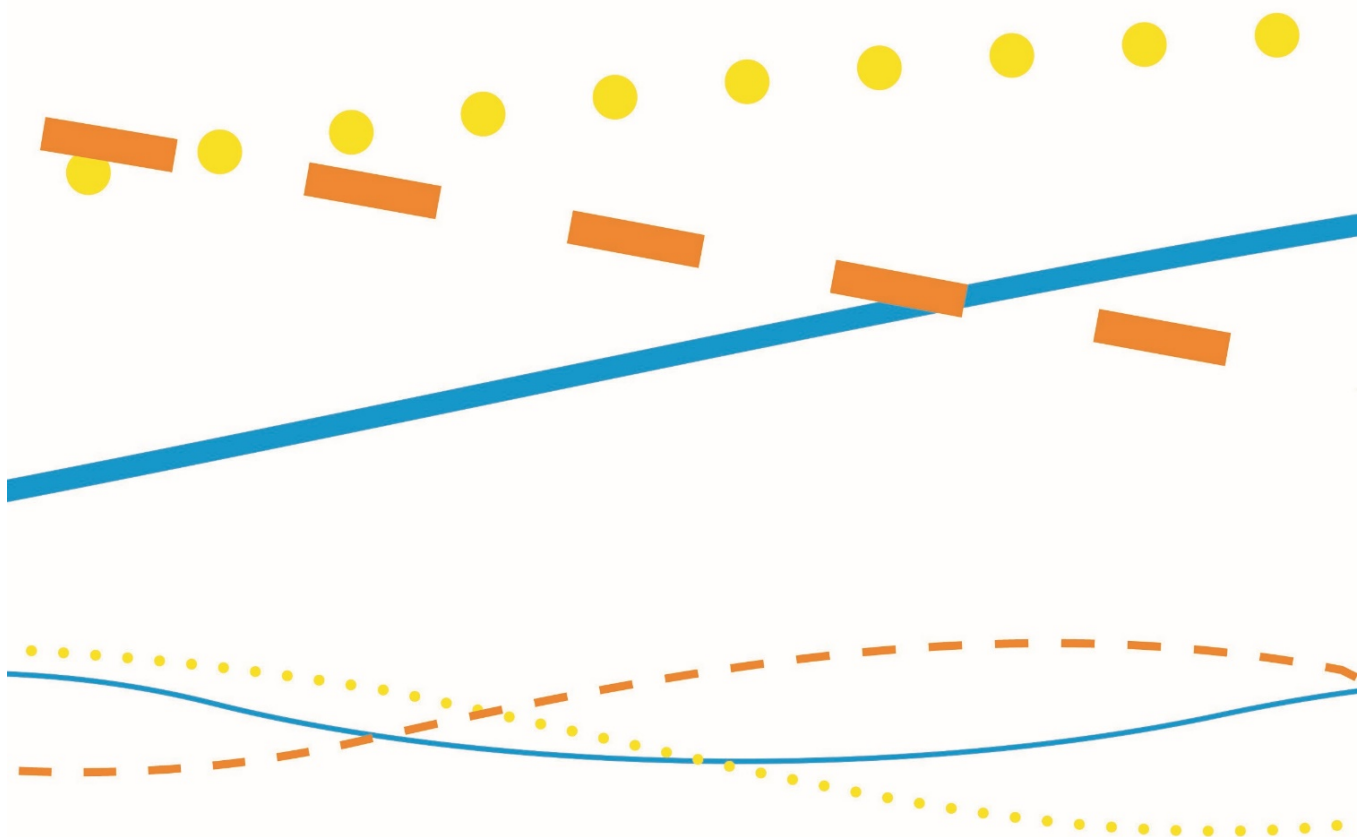


TABLE OF CONTENTS

Directors Report	3
Strategic Planning	4
Development Assessment	6
Development Statistics	6
Summary of Applications Approved by Council – December 2021 & January 2022	9
Summary of Applications Refused by Council – January 2022	9
Summary of Applications approved under Delegated Authority – December 2021	10
Summary of Applications approved under Delegated Authority – January 2022	12
Building, Plumbing & Compliance	13

Directors Report

STRATEGIC PLANNING

Strategic Planning commenced community consultation on the Airlie Beach Foreshore Land Management Plan and the Greater Airlie Beach Masterplan, which was extended into January at the request of the community. Consultation period has now closed and a submission analysis report is being prepared.

All State Interest Review comments have been received regarding the Planning Scheme Major Amendment and a report presented regarding policy changes and other minor amendments. Council has now resolved to proceed to public exhibition and so Ministerial Approval to commence public consultation will be sought. The Proserpine to Airlie Beach Growth Study; Proserpine to Airlie Beach Structure Plan; and Heritage Placecard updates will also be advertised concurrently with the Planning Scheme Major Amendment.

Correspondence was sent to the Queensland Department of Education regarding the Proserpine to Airlie Beach School Needs Analysis. This has resulted in a meeting being scheduled with the Department in February 2022. Support was also provided to Community Services on their Matters of Local Environmental Significance project and Infrastructure Services on their Airlie Beach Car Parking Strategy project.

DEVELOPMENT ASSESSMENT

It is relevant at year end to compare the 2021 calendar year with previous years. 2021 saw the highest number of Material Change of Use applications lodged with Council over the past 5 years with an increase of 45.36% from 2020 alone. Reconfiguration of a Lot and Operational Works applications remain on par with previous years and overall 227 applications were lodged with Council. Traditionally, an increase in Material Change of Use and Reconfiguration of a Lot applications translate into higher numbers of Operational Works applications. This increase is forecast for mid-late 2022.

BUILDING, PLUMBING & COMPLIANCE

Building

Building within the region remains strong with a large focus on dwellings, domestic sheds and swimming pools. The number of Building Applications lodged by Private Certifiers remains consistent taking into account the Christmas/New Year closure period.

Plumbing

The local tradies maintained the usual rush towards the impending wet season, which was followed by an industry closure over the Christmas/New Year period giving a slight break. The number of applications and inspections completed continue to reflect the Regions very active building market.

Compliance

Complaints and concerns received tend to fluctuate depending on multiple contributing factors, one being weather. As the wet weather continues, the complaints and concerns received regarding storm water runoff rise significantly. When complaints increase, it impacts on the time and resources required to ensure matters are prioritised and actioned within appropriate time frames.

Strategic Planning

The Strategic Planning Branch is responsible for developing and maintaining land use and infrastructure plans and policies, such as the Planning Scheme, as well as reviewing various planning related State planning instruments and legislation, including the Mackay, Isaac, Whitsunday Region Plan.

Operational Activities

The Strategic Planning Branch is undertaking several projects, including;

- Completion of State Interest Review of the Proposed Major Amendment of the Planning Scheme;
- Summary of Public Consultation of the Airlie Beach Land Management Plan;
- Summary of Public Consultation of the Greater Airlie Beach Masterplan;
- Review of the Local Heritage Register;
- Development of the LGIP V2 Amendment;
- Brief council on the Open Space Strategy & prepare Open Space Standards (Development Manual);
- Research Affordable Housing Strategy;
- On-going Strategic Referrals for Development Assessment; and
- On-going assessment of Façade Improvement Policy Applications.

In the 2021 calendar year Council has endorsed:

- Community Consultation of the Bowen Masterplan;
- Whitsunday Planning Scheme 2017 Proposed Major Amendment and Administrative LGIP Amendment;
- Community Consultation of the Collinsville Masterplan;
- Removal of damaged and demolished Heritage items in accordance with the Queensland Heritage Act;
- Submission of the Airlie Beach Foreshore Land Management Plan to the DOR;
- Correspondence to DOR regarding the reallocation of land at Coconut Grove and Canal Street;
- Community Consultation of the Greater Airlie Beach Masterplan;
- Community Consultation of the Airlie Beach Foreshore Land Management Plan;
- Community Consultation of the Proserpine to Airlie Beach Growth Study;
- Community Consultation of the Proserpine to Airlie Beach Structure Plan; and
- Communication with Queensland Education Department regarding the Proserpine to Airlie Beach School Needs Analysis.

In the 2021 calendar year Council has adopted:

- Amendments to the Advertising Devices Code in the Planning Scheme Major Amendment;
- Amendments to Waste Management in the Planning Scheme Major Amendment;
- Removal of damaged and demolished Heritage items in the Planning Scheme Major Amendment;
- Amendments to Storm tide and Permanent Inundation in the Planning Scheme Major Amendment;
- Multiple Zone Amendments in the Planning Scheme Major Amendment;
- Amendments to Driveway Operational Works requirements in the Planning Scheme Major Amendment;
- Multiple Minor Amendments in the Planning Scheme Major Amendment;
- A revised Façade Improvement Policy;
- An updated Administration of Infrastructure Charges Policy;
- The Bowen Masterplan and Bowen Masterplan Consultation Report;
- The Collinsville Masterplan and Collinsville Masterplan Consultation Report; and
- The Whitsunday Economic and Population Study 2021 update.

In the past 12 months...

Council undertook community consultation on the Bowen, Collinsville and Greater Airlie Beach Masterplan. Below, **Table 1** shows the levels of engagement and the number of participants for each Masterplan:

Table 1 – Level of Engagement

PROJECT TITLE	AWARE	INFORMED	ENGAGED
Shaping Bowen's Future - Have your say	491	349	22
Shaping Airlie Beach's future	443	306	66
Shaping Collinsville's Future - Have Your Say!	317	187	10

The number of downloads for each Masterplan from our Your Say Whitsunday webpage is outlined in **Table 2** below. The figures show that there were 689 individual visitors to the page and the Bowen Masterplan was the document downloaded the most compared to Collinsville and Greater Airlie Beach Masterplans.

Table 2 - Downloads

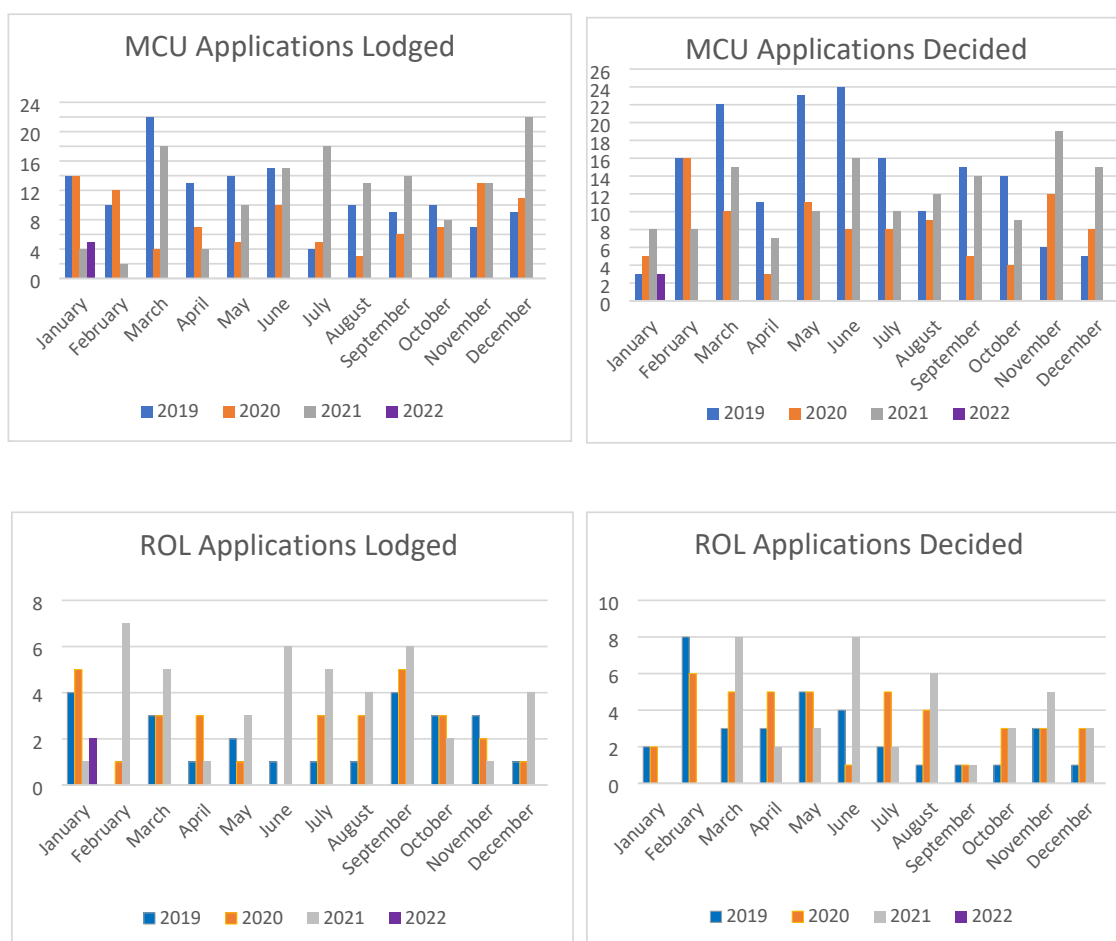
DOCUMENTS	TOP 3 DOCUMENTS BASED ON DOWNLOADS		
14 Documents	348 Downloads	155 Downloads	182 Downloads
689 Visitors	Draft Bowen Masterplan 2021.pdf	Draft Collinsville Masterplan 2021.pdf	Draft GABA Masterplan 2021.pdf
963 Downloads			

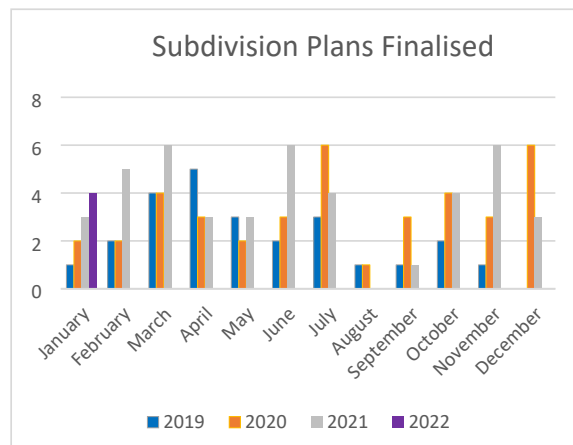
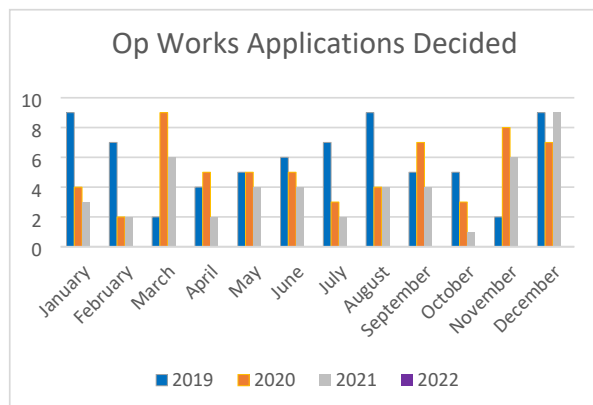
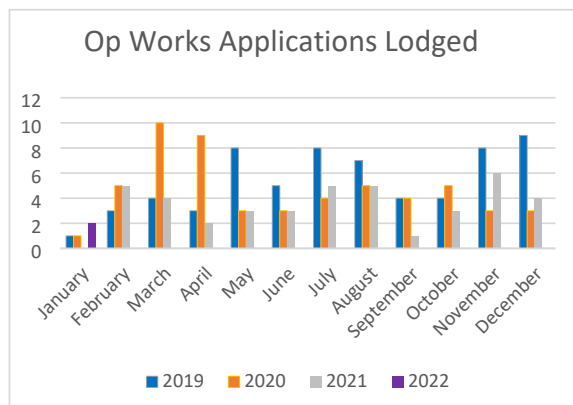
Development Assessment

The Development Assessment Unit is responsible for assessing development applications, reviewing referrals for state land, environmental impact statements and other material for coordinated projects, activities, preparing planning and development certificates and inspecting developments for compliance with development approvals and other planning requirements.

Development Statistics

DECEMBER 2021 & JANUARY 2022





In the past 12 months...

185

new lots were approved

throughout the Region via approved Development Permits for Reconfiguration of a Lot

102

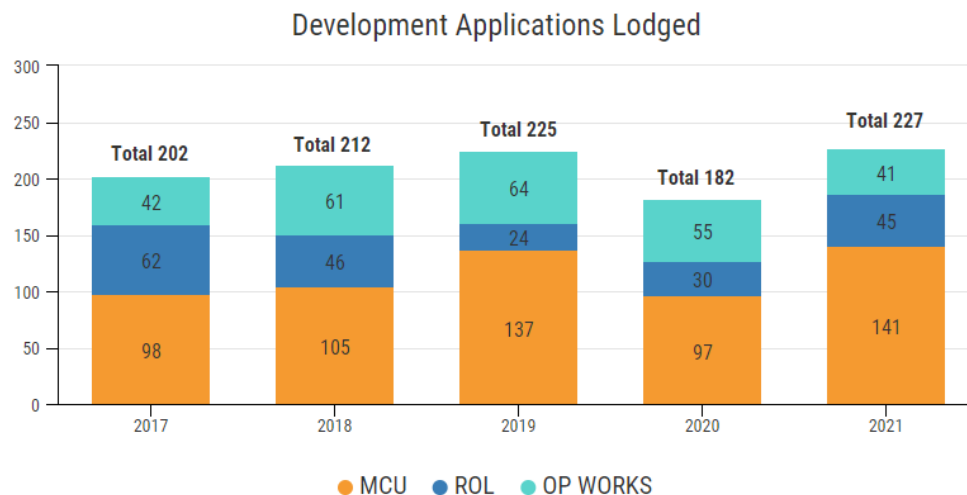
new lots were created

throughout the Region via sealed survey plans for Development Permits for Reconfiguration of a Lot

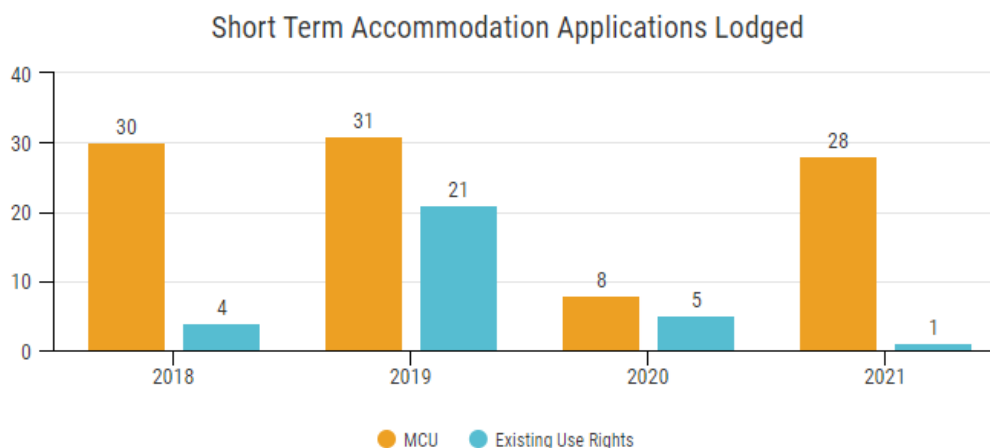


Despite an increase in development applications lodged to Council and reduced staffing capacity during 2021, the Development Assessment Team were able to ensure that all applications were assessed and decided within statutory time frames in accordance with the Planning Act 2016.

Annual Comparison



As expected, Planning applications declined during 2020 due to the initial impact of the COVID-19 pandemic on the industry. The Development Assessment Team saw a dramatic increase however during 2021 showing a surge in development within the area and confidence returning in the real estate market.



Since Council's introduction of the Short-Term Accommodation Strategy there have been a number of Material Change of Use and Existing Use Rights applications lodged with Council. In total, Council has received 97 Material Change of Use applications since 2018 with 2021 being the third highest number received at 28. The decline in applications throughout 2020 is directly attributed to the initial impact of COVID-19 and inability for travel greatly reducing the short-term accommodation market in the Region. From the 97 Material Change of Use applications received, only 1 refusal was issued by Council in late 2021.

Summary of Applications Approved By Council**DECEMBER 2021**

Application #	Applicant & Location	Approval Details
20210647	KJ Stokes 317 Sugarloaf Road, Sugarloaf 33 RP895918	Development Permit for Material Change of Use - Tourist Park (4 x Glamping Tents)
20211109	Gilmour Space Technologies Pty Ltd Bruce Highway, Bowen 10 SP295408, 12 SP275843, 8 SP295408	Development Permit for Material Change of Use – Undefined Use (Launch Facility)

JANUARY 2022

Application #	Applicant & Location	Approval Details
20191415	Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed) 105 SP232115 24 Coconut Grove Airlie Beach & 2-10 Coconut Grove, Airlie Beach	Negotiated Decision Notice of a Development Application for Preliminary Approval (Variation Request) for material change of use - Resort Complex; and Development Permit for Material Change of Use of premises for Seven (7) Multiple Dwelling Units/Short-Term Accommodation Units
20200148	Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed) 105 SP232115 & 106 SP172255 24 Coconut Grove Airlie Beach	Negotiated Decision Notice of a Development Application for Material Change of Use Preliminary Approval - Various Uses (Apartment Developments, for use as Multiple Dwellings and/or Short-term Accommodation; and Mixed-use Developments comprising of Apartments and a mix of Shops, Bars, Food and Drink Outlets, Offices and Health Care Services (e.g. medical and dental consulting rooms
20211093	DM Vardanega 9 S9466 23 Warrain Street, Shute Harbour	Development Permit for Material Change of Use (Short Term Accommodation)
20210846	MK Andrew 13 RP841829 10 Airlie Crescent, Airlie Beach	Development Permit for Material Change of Use (Short Term Accommodation)

Summary of Applications Refused By Council**JANUARY 2022**

Application #	Applicant & Location	Approval Details
20211100	Doan & Huynh Pty Ltd 14 SP153781 14/119 Botanica Drive, Woodwark	Development Application for Material Change of Use (Short Term Accommodation)

Summary of Applications Approved Under Delegated Authority**DECEMBER 2021**

Application #	Applicant & Location	Approval Details
20170472	Emerick Holdings Pty Ltd 1568 Bowen Developmental Road, Bowen 1 RP908803, 34 HR338	Development Permit for Operational Works for Constructing a New Agriculture Dam and Discharging Water into an Existing Agricultural Use Dam.
20020700	Tasman Tourism Property Pty Ltd as TTE 1 Jubilee Pocket Road, Jubilee Pocket 9 RP735914	Amended Development Permit for Material Change of Use – Conversion of Four (4) Caravan Sites to Four (4) Cabins, Erection of Eight Ensuites, and Conversion of Five (5) Tent Sites to Five (5) Camp-O-Tel Units.
20191044	Sanctuary Living Investments Pty Ltd 1-15 Regetta Boulevard, Cannon Valley 132 SP318469	Other Change to Development Permit for Material Change of Use – Golf Course (4 Holes Part of Future Par 35 Golf Course; 18 Hole Pitch and Putt Course), and Ancillary Uses (Clubhouse Precinct), in Stages.
20191415	Meridien Airlie Beach Pty Ltd (Managers & Receivers Appointed) (In Liquidation) 24 Coconut Grove, Airlie Beach 105 SP232115	Development Permit for Preliminary Approval (Variation Request) for Material Change of Use – Resort Complex; and Development Permit for Material Change of Use of Premises for Seven (7) Multiple Dwelling Units/Short – Term Accommodation Units.
20200148	Meridien Airlie Beach Pty Ltd (Managers & Receivers Appointed) (In Liquidation) 2-10 Coconut Grove, Airlie Beach 106 SP172255	Development Permit for Material Change of Use (Preliminary Approval).
20210331	Belmour Pty Ltd as TTE 91 Forestry Road, Brandy Creek 1 RP722068	Development Permit for the Reconfiguration of a Lot (one (1) Lot into Three (3) Lots and Access Easement).
20210371	Chapman Matilda Annie as TTE 7 Gloucester Avenue, Hydeaway Bay 71 RP744455	Development Permit for Preliminary Approval (Variation Request) & Development Permit for Material Change of Use of Premises – Dwelling House.
20210447	JL Ford 11 Shute Harbour Road, Cannonvale 8 SP194451	Development Permit for Material Change of Use (Carwash & Service Industry).
20210609	KS Ryan 442 Paluma Road, Woodwark 16 SP125142	Development Application for Development permit for Material Change of Use – Nature Based Tourism (10 Units Staged Development).
20210647	KJ Stokes 317 Sugarloaf Road, Sugarloaf 33 RP895918	Development Permit for Material Change of Use Tourist Park (Whitsunday Eco Stay – 4x Glamping Tents).
20210780	KJ Orenshaw 737 Gregory Cannon Valley Road, Gregory River 10 RP808583	Development Permit for Reconfiguration of Lot (Two (2) Lots into Three (3) Lots).
20210912	AR McDonald 157 Main Street, Proserpine 4 SP139009	Development Permit for Reconfiguration of a Lot – Two (2) Lots into Two (2) Lots (Boundary Realignment).
20210919	JQ Lowe 45 Harbour Avenue, Shute Harbour 32 S9464	Developmental Permit for Material Change of Use – (Deck and Swimming Pool).

20210920	Coastal Edge Constructions Pty Ltd As TTE 11 Shute Harbour Road, Cannonvale 0 SP194451, 7 SP194451	Development Permit for Material Change of Use – Low Impact Industry (Sheds and Ancillary Offices).
20210922	RJ Orenshaw 61 Domenica Drive, Sugarloaf 13 RP746072	Development Permit for Reconfiguration of a Lot – One (1) Lot into Three (3) Lots.
20211012	LJ Peters 1 Sandpiper Crescent, Jubilee Pocket 6 RP744923	Development Permit for Material Change of Use (Shed).
20211025	AJ Setter 131 Gloucester Avenue, Hydeaway Bay 133 RP744450	Development Permit for Material Change of Use (Shed).
20211050	KF Anderson 56 Brandy Creek Road, Brandy Creek 52 RP891513	Development Permit for Reconfiguration of Lot – Two (2) Lots into Two (2) Lots.
20211056	JR Bourke Cattleyard Court, Preston 1 SP303788	Development Permit for Material Change of Use (Shed).
20211059	ER Hughes 2-8 Ocean Road, Airlie Beach 3 SP265773	Development Permit for Material Change of Use (Dwelling).
20211079	AL Garrett 382 Paluma Road, Woodwark 6 SP112439	Development Permit for Material Change of Use (Shed).
20211101	DG Hampson 9 Gun-Alley Road, Sugarloaf 1 RP737361	Development Permit for Operational Works (Driveway Access and Erosion Sediment Control).
20211109	Gilmour Space Technologies Pty Ltd Bruce Highway, Bowen 10 SP295408, 12 SP275843, 8 SP295408	Development Permit for Material Change of Use – Undefined Use (Launch Facility).
20211133	AAA Planning & Consultancy 1 Mahogany Place, Cannon Valley 94 SP305221	Development Permit for Material Change of Use (Shed).
20211134	AAA Planning & Consultancy 11 Mosswood Court, Cannon Valley 108 SP322710	Development Permit for Material Change of Use (Shed).
20211141	Blue Jeep Investments Pty Ltd Duval Road, Preston 900 SP303787	Development Permit for Operational Works (Roadworks, Stormwater, Drainage, Earthworks, Erosion & Sediment Control).
20211147	Botanica Drive Pty Ltd as TTE Paluma Road, Woodward 3 RP733405, 60 SP320983	Development Permit for Operational Works – Roadworks, Drainage work, Landscaping, Stormwater, Earthworks, Water Infrastructure & Clearing Vegetation.
20211153	Sanctuary Living Investments Pty Ltd 1-15 Regatta Boulevard, Cannon Valley 131 & 600 SP319675, 132 SP318469	Development Permit for Reconfiguration of a Lot – Stage 1 Boundary Realignment between Lot 131 & Lot 600 (Volumetric) & Stage 2 Boundary Realignment between Lot 131 & Lot 132.

20211154	JJ Warren Rifle Range Road, Preston 7 SP303788	Development Permit for Operation Works (Earthworks, Retaining Wall & Erosion Sediment Control).
20211185	L Owen 4 Simmons Street, Airlie Beach 8 A85912	Development Application for Material Change of Use – Short Term Accommodation.
20211186	S Hinschen 42 Trochus Street, Dingo Beach 805 D93510	Development Permit for Material Change of Use (Shed).
20211187	CC Fulton 19 Tea Tree Close, Bowen 8 SP237695	Development Permit for Material Change of Use (Shed).
20211204	RJ Orenshaw 61 Domenica Drive, Sugarloaf 13 RP746072	Development Permit for Operation Works (Driveway Access, Stormwater & Erosion Sediment Control).
20211216	CI Lee 154 Tucker Road, Riordanvale 12 RP728351	Development Permit for Operational Works (Driveway Access & Erosion Sediment Control).
20211217	KS Ryan 442 Paluma Road, Woodwark 16 SP125142	Development Permit for Operational Works (Driveway Access & Erosion Sediment Control).
20211216	CI Lee 154 Tucker Road, Riordanvale 12 RP728351	Development Permit for Operational Works (Driveway Access & Erosion Sediment Control).

JANUARY 2022

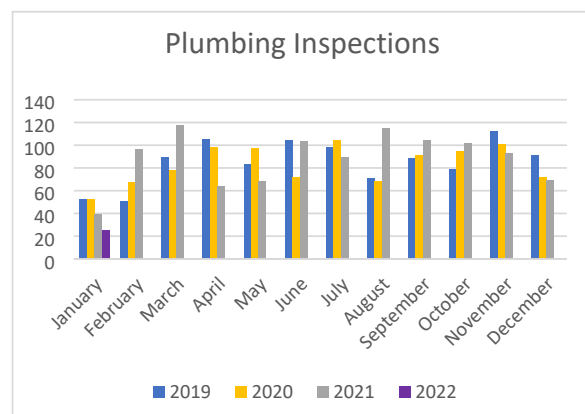
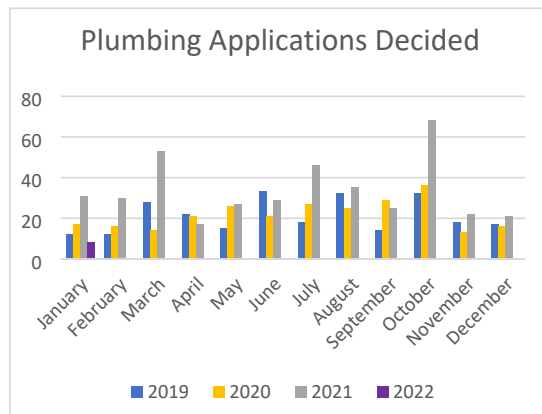
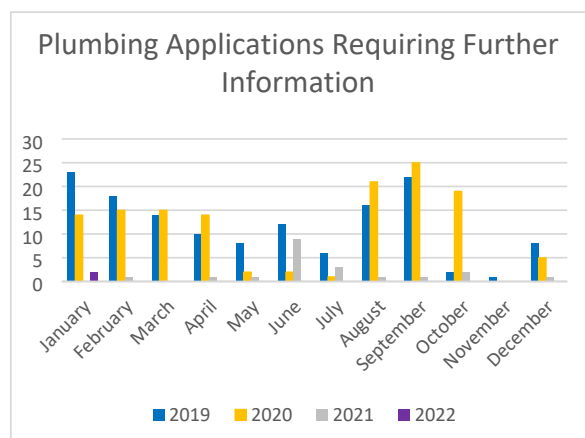
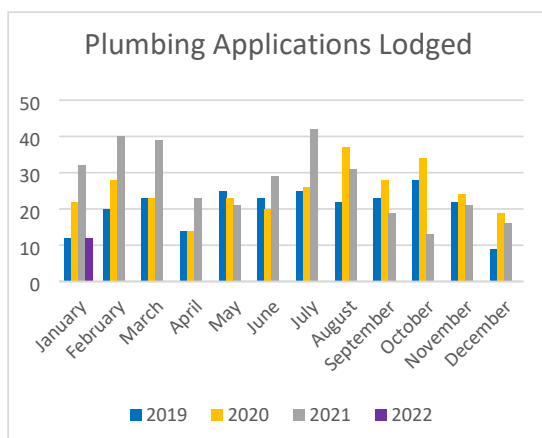
Application #	Applicant & Location	Approval Details
20180019	Prestige Care Service Pty Ltd As TTE 2955 Shute Harbour Road, Flametree 6 RP729104	Development Permit for Material Change of Use - Tourist Park (Replacement of Existing Powered/Unpowered Sites with Cabins).
20210816	LK Cromb 66 Mt Whitsunday Drive, Airlie Beach 7 SP165633	Development Permit for Material Change of Use (House).
20211036	Capricorn Property Developments Pty Ltd 101-103 MPH20088 & 108 MPH2 Mill Street, Mount Coolon	Development Permit for Operational Works (Road Work, Drainage & Earthworks)
20211182	KL De Groot 7 SP232108 137 Telford Road, Strathdickie	Development Permit for Material Change of Use (House)
20220006	MP Norman 36 RP715191 41 Hinschen Street, Proserpine	Development Permit for Material Change of Use (Storage Shed)

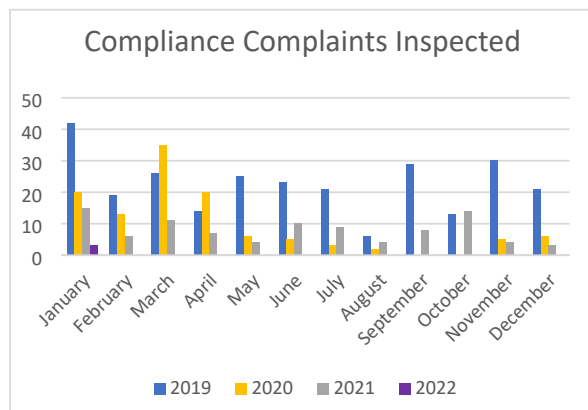
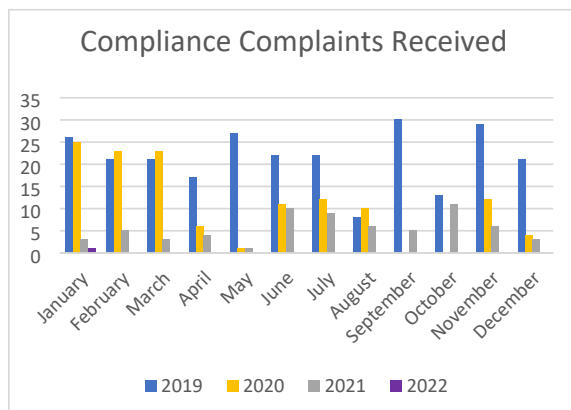
Building, Plumbing & Compliance

The Building, Plumbing & Compliance branch is responsible for assessing/reviewing building and plumbing applications, developing and maintaining various building and plumbing related policies and registers; carrying out Building regulatory functions; and manage and regulate enforcement and compliance procedures.

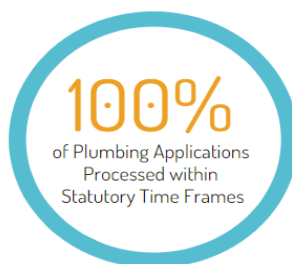
Building, Plumbing & Compliance Statistics

DECEMBER 2021 & JANUARY 2022





In the past 12 months...



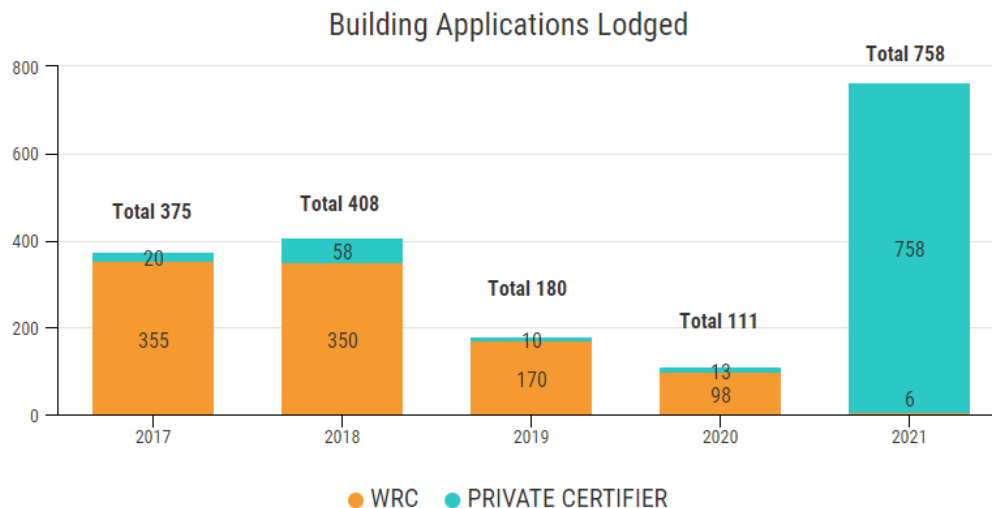
Plumbing officers ensured that all plumbing applications continued to be processed in accordance with statutory time frames throughout 2021 despite increase in workload and the ongoing pandemic.

264
backflow device
renewal letters posted

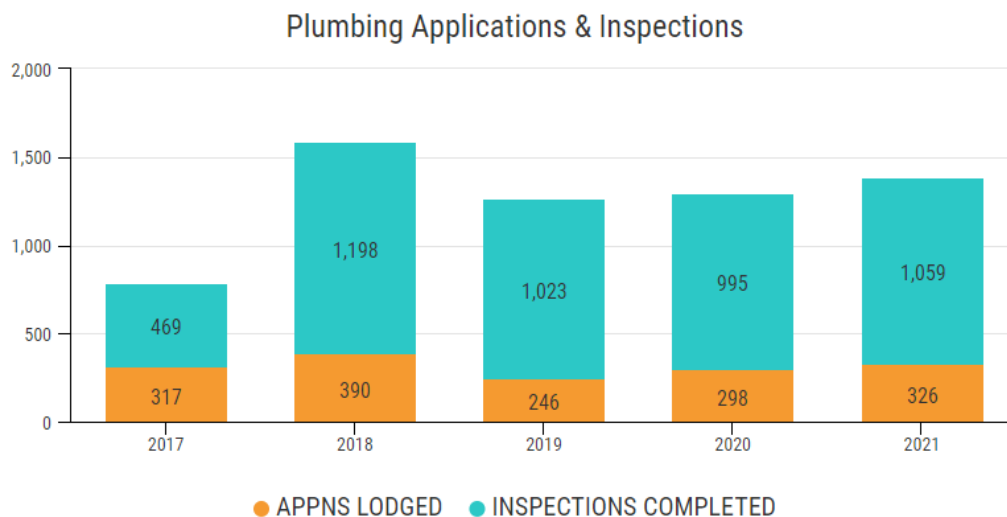
1,733
backflow devices
identified & registered

Each year the plumbing team are required to process the backflow device renewal program. This required the team to initially clean the data to ensure accurate records, examine the device information and process the renewals. This was a lengthy detail-orientated process as most properties contained multiple devices with Hamilton Island being the largest having 540 devices spread throughout the island.

Annual Comparison



Building applications lodged by private certifiers increased from 13 in 2020 to 758 in 2021, this is an increase of 5730.77%. With Council no longer providing building certifier services, the increase of privately certified applications has increased exponentially. The Regions growth remains strong with a hot property market and large focus on dwellings, domestic sheds and swimming pools.



Plumbing Inspectors experienced an increase in applications and inspections throughout 2021 which is also attributed towards the busy building/renovation market in the Region. Inspectors were also responsible for inspecting various key Council projects this year which included the Proserpine Entertainment Centre and Shute Harbour Terminal refurbishment.

13.4.1 - Donation on Council Fees - January 2022

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Meredith Davis - Administration Officer - Community Development

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

Council to consider providing financial support for Not-For-Profit organisations to enable their events and facilities to continue to be an invaluable resource to our local communities.

OFFICER'S RECOMMENDATION

That Council approve a donation of \$204.00 to Volunteer Marine Rescue (VMR) Whitsunday Inc. for a Local Law Licence Renewal.

BACKGROUND

Donations on Council Fees are only available for Not-For-Profit organisations and only apply to:

- Planning, Building and Event Applications
- Local Law Licence Applications
- Local Law Licence Annual Renewals, and
- Green Waste Disposal Fees

DISCUSSION/CURRENT ISSUE

Organisation	Event/Description	Application Type	Amount
Volunteer Marine Rescue (VMR) Whitsunday Inc.	Community Safety Signage on Council Land	Annual Local Law Licence Renewal Fee	\$204.00
		Total	\$204.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_08 – Community Donations Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount
2021/22 Budget	\$100,000.00
Actual + Commitment Spend	\$47,394.36
YTD Remaining Budget	\$52,605.64

CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

RISK ASSESSMENT

The donation of Council fees for activities undertaken by community groups shows Council is committed to investing in the community, while recognising the work done by our local, Not-For-Profit community groups.

TIMINGS/DEADLINES

30 June 2022

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

13.4.2 - Sport & Recreation Club Grants - February 2022

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the payment of the Sport & Recreation Clubs Grant for February 2022 in accordance with Council's Sport & Recreation Grant Guidelines.

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Club Grant to the following recipients:

1. Whitsunday Australian Football Club Inc. – Band 2 - \$3,000.00
2. Whitsunday Equestrian Group Inc. – Band 4 - \$1,000.00

BACKGROUND

To be eligible for the Sport & Recreation Club Grant, a club must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Is covered with the appropriate level of public liability insurance (\$20 million); and
- Provides membership data (as defined by Council) to Council on an annual basis

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Club Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	>250	\$5,500.00
Band 2	101 - 250	\$3,000.00
Band 3	51 - 100	\$1,500.00
Band 4	4 – 50	\$1,000.00

DISCUSSION/CURRENT ISSUE

The following applications were received:

Organisation Name	Junior Members	Senior Members	Total Members	Grant Type/ Band	Amount Requested
Whitsunday Australian Football Club Inc.	103	43	146	Club / 2	\$3,000.00
Whitsunday Equestrian Group Inc.	20	19	39	Club / 4	\$1,000.00
Total					\$4,000.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_03 – Community Grants Policy

STRATEGIC IMPACTS

Facilitate, foster, and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from budget code JC: 2967.10250 – Community Donations (2967) / Club Grants (10250).

Description	Amount
2021/22 Budget	\$150,000.00
Actual + Commitment	\$96,000.00
YTD Remaining Budget	\$54,000.00

CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

RISK ASSESSMENT

Reputational Risk – Providing funding support to the community and recognising the efforts of local Sport & recreational Clubs is a positive outcome for Council.

TIMINGS/DEADLINES

30 June 2022

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

13.4.3 - Request for Parking Permits - Whitsunday Sailing Club

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Julie Wright - Director Community Services

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

To determine the number of free of charge parking permits to be annually allocated to the Whitsunday Sailing Club plus the Sailability Club for use in the Coconut Grove Off-Street Paid Parking Carpark.

OFFICER'S RECOMMENDATION

That Council approve the annual issue of 20 x free of charge parking permits to the Whitsunday Sailing Club and 10 x free of charge parking permits to the Sailability Club for use in the Coconut Grove Off-Street Paid Parking Carpark.

BACKGROUND

An email dated 6 January 2022 has been received from Whitsunday Sailing Club requesting Council to approve free of charge parking permits for the use of 44 parking bays in the Coconut Grove Off-Street Paid Parking Area.

Currently, the Whitsunday Sailing Club have 20 parking permits with an expiry date of 5 October 2022 plus the Sailability Club have 10 parking permits with an expiry of 12 November 2022.

Council also issued 40 parking permits to the Sailing Club during Airlie Race Week – 11-19 August 2021 with a further 10 parking permits issued for the Abell Point Carpark for the annual yachting event.

DISCUSSION/CURRENT ISSUE

Whilst it is acknowledged the Coconut Grove Off-Street Parking area is not always at capacity, the intent of the upgraded carpark to assist with adequate parking for drive-traffic in the Airlie Beach area.

Council also offers 'free' parking in the Waterson Way overflow parking area for those not wishing to pay for parking.

STATUTORY/COMPLIANCE MATTERS

In accordance with *Whitsunday Regional Council Local Law No. 5 (Parking) 2014* Part 3 Parking contrary to a parking restriction – Section 7 Parking permits –

- (2) The local government may issue a parking permit.⁸
- (3) The local government may prescribe, by subordinate local law, the persons that

may be issued with a permit mentioned in subsection (1).

- (4) A vehicle may be parked contrary to an indication on an official traffic sign regulating parking by time or payment of a fee, if the vehicle displays—
- (a) a parking permit for people with disabilities; or
 - (b) a permit issued by the local government and valid for the place and time at which the vehicle is parked.

Whitsunday Regional Council Subordinate Local Law No. 5 (Parking) 2014 – Part 3 Parking contrary to parking restriction – Section 7 Parking permits issued by local government—
Authorising local law, s 7(3)

For section 7(3) of the authorising local law, the following persons may be issued with a parking permit mentioned in section 7(2) of the authorising local law—

- (b) a person engaged in tourism-related business; or
- (h) a not-for-profit community service organisation which undertakes a temporary activity that is consistent with the objectives of the community service organisation; or
- (k) any other person who in the opinion of an authorised person has reasonable grounds to warrant the issue of a parking permit.

STRATEGIC IMPACTS

Provide high quality recreational facilities that are well utilised by the local community and visitors alike.

FINANCIAL IMPLICATIONS

The allocation of 44 free of charge parking bays to the Whitsunday Sailing Club may incur a maximum reduction in fees associated with paid Off-Street Parking Bays in the Coconut Grove Carpark of \$128,480.00 annually.

However, the maximum reduction to the annual budget associated with the allocation of a total of 30 free of charge parking bays to the two sporting clubs is reduced to \$87,600.00.

CONSULTATION/ENGAGEMENT

Coordinator Environmental Health & Local Laws

RISK ASSESSMENT

To allocate 44 free of charge parking permits to the Whitsunday Sailing Club may set a precedent for various sporting club members to request free of charge parking permits in other off-street paid parking areas whilst competing or training in their respective sport.

TIMINGS/DEADLINES

June 2022

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	Continue with the annual issuing of parking permits (10) for the Sailability Club plus issue 20 parking permits annually to the Whitsunday Sailing Club.	Limited reduction to fees associated with paid Off-Street Parking Bays – currently budgeted in 21/22 budget.	Limited number of parking permits approved for the Whitsunday Sailing Club.
Option 2	Council supports the proposal to offer the Whitsunday Sailing Club 44 parking permits to be distributed to full and associated club members.	Positive for Whitsunday Sailing Club members only.	Any reduction to fees associated with paid Off-Street parking bays will have an implication on the current budget.

13.4.4 - Community Services Monthly Report - January 2022

DATE: Wednesday 9 February 2022

TO: Ordinary Council Meeting

AUTHOR: Erin Finau - Customer Service & Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Information

ATTACHMENTS

1. 7. Community Services Monthly Report - Jan'22 [**13.4.4.1** - 21 pages]

PURPOSE

The purpose of the report is to set out an account of statistics pertaining to the functions of each branch within the Community Services Directorate for the month of January 2022.

OFFICER'S RECOMMENDATION

That Council receive the Community Services Monthly Report for January 2022.

BACKGROUND

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage and Proserpine Entertainment Centre & Associated Venues.

DISCUSSION/CURRENT ISSUE

This report provides an overview of Whitsunday Regional Council's Community Services Directorate for the 2021/2022 financial year with particular focus on the month of January 2022.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Through strong and open leadership, develop an organisation with a culture of respect, accountability and community service.

FINANCIAL IMPLICATIONS

N/A

CONSULTATION/ENGAGEMENT

Coordinator Natural Resource Management & Climate
Manager Community Development & Libraries

This is page 123 of the Agenda of Council's Ordinary Council Meeting - 9 February 2022

Manager Customer Service
Manager Proserpine Entertainment Centre
Coordinator Environmental Health & Local Laws

RISK ASSESSMENT

Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

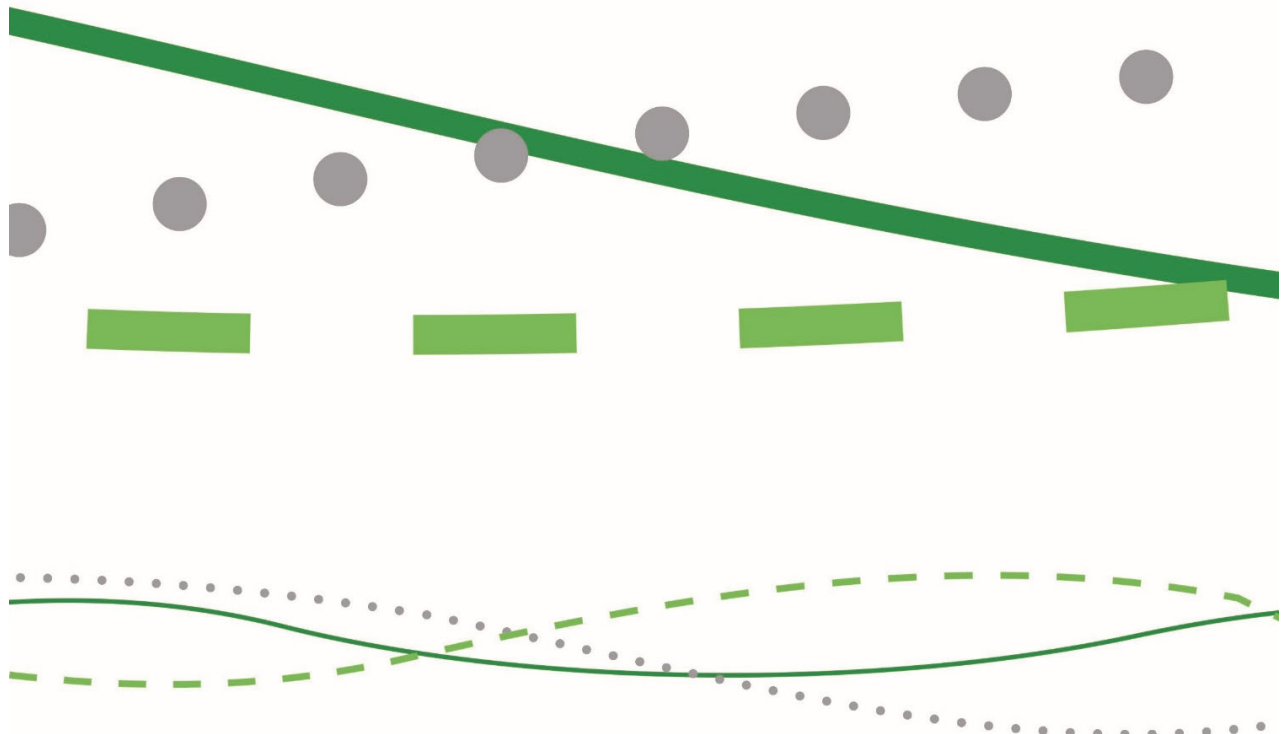
N/A



Community Services

Community Development & Libraries
Aquatic Facilities & Caravan Parks
Environmental Health & Local Laws
Natural Resource Management & Climate
Customer Service
Cultural Heritage

Monthly Report | January 2022



Director's Report

January 2022 saw the Community Services Team undertake several events, activities and projects.

Citizenship Ceremonies were held in Collinsville, Bowen and Proserpine on Wednesday, 26 January 2022, welcoming 69 new Australians – an increase from the 37 new Australians from January 2021.

Australia Day Awards were also held in Collinsville, Bowen and Proserpine with great attendance at all events across the region, totalling 450.



Photo 1 - 2022 Bowen Volunteers of the Year

Environmental Health Food Business Inspections totalled 13 with 9 re-inspections required for the month.

The following are the average monthly occupancy rates at each of Council's Caravan Parks:

- Proserpine Tourist Park – 46.5% a 7.3% increase from January 2021.
- Wangaratta Caravan Park – 25% a 10.1% increase from January 2021.

The Bowen Work Camp contributed a total of 414 hours during this month with mowing, landscaping and general Community and Council assistance. The total hours have decreased 72.1% due to the team being in lockdown for approximately two weeks during January.

The Community Services Team received 235 CRMs for January (173 completed) with the Environmental Health and Local Law units receiving 213 complaints/requests for the month.

Council's Off-Street Carparks generated \$67,365 for the month with 10,871 transactions, a decrease of 18% from the previous month.

The Climate Hub Facebook Page reach decreased by 30.6% to 1,617 for January from the previous month with 140 Website Visitors (9.6% decrease).

The Hub is currently developing a process on how climate change could be implemented throughout council.

Natural Resource Management's Coastal Management Projects for January 2022 include:

- Working with Reef Catchments NRM Group on a project to undertake more beach scrub protection work at Nelly Bay. The proposed work will have a number of fire gates installed along with bollards.
- Cannonvale Lake Management Plan - Research into management and maintenance options have continued which will lead into the development of the Management Plan.
- Contractors have been engaged to conduct work on Leucaena in and around the Airlie beach area.

The Community Services Administration Officers' statistics for January 2022 include the following:

- Correspondence Generated – 361 items
- Civica & ECM Registrations – 1,586 tasks
- 940 Telephone Calls (internal and external)

Customer Service saw 1,020 visitors through the service centres, an increase of 16.3% attendance to the previous month. The main enquiries were Rates Searches & Rates Receipts.

Telephone calls received increased by 21.4% from the previous month to 3,726 calls, with 73.49% resolved at the first point of contact.

After hours calls totalled 305 for January an increase of 115% on last month due to weather events and the water outages.

Customer Requests submitted across the organisation for January 2022 was 1,082, an increase of 52.4% from December 2021 with 94.6% completed within relevant timeframes.

BPay, Austpost, Direct Deposits & EServices payments equalled 52.92% of total payments for the month a decrease of 0.45% from the previous month.

Aquatic Facility user statistics for January 2022 in comparison to January 2021 are listed below:

- Airlie Beach Lagoon decreased by .32% to 12,669
- Bowen Pool decreased by 17.22% to 4,576
- Proserpine Pool decreased by 68.5% to 973
- Collinsville Pool increased by 9.55% to 2087

Community Services Monthly Report | January 2022

The Region's Libraries monthly attendance and borrowings increased however e-Library decreased slightly from December 2021.

- Attendance 6,426 – 13.65% increase (Proserpine Library re-opened 4 January 2022)
- Borrowings 13,806 – 19.6%
- e-Library 5,774 – 0.4% decrease
- Library Website Visits 3,005 – 21.8% increase

All Libraries went ahead with scheduled January school holiday activities, ensuring COVID guidelines were maintained.

Families across the region also enjoyed the Sofia Fortunato workshops, with all ages (including adults) engaged in creating pieces of art using collage techniques. Sofia is a local author and illustrator who encouraged and assisted children in using illustrations to tell their own stories and the finished pieces were amazing! Other holiday activities included creating egg carton fish, decorating library bags and pencil cases.

The number of children's library and outreach activities at Bowen, Collinsville and Proserpine Libraries were lower in number throughout January due to concerns around the Omicron COVID variant and the subsequent delay of the start of the 2022 school year. Children's library outreach activities have

been suspended until March 2022 and the recommencement of Baby Bounce, Library Play and Story Time at all branches has been delayed until the week beginning 7 February 2022 (Term 1).



Photo 2 - School Holiday Activities

Core Library Services continued to be busy at Cannonvale Library during January, with 7,151 loans and 481 people and 481 people using public computers during the month.

Julie Wright
Director Community Services

Community Services Monthly Report | January 2022

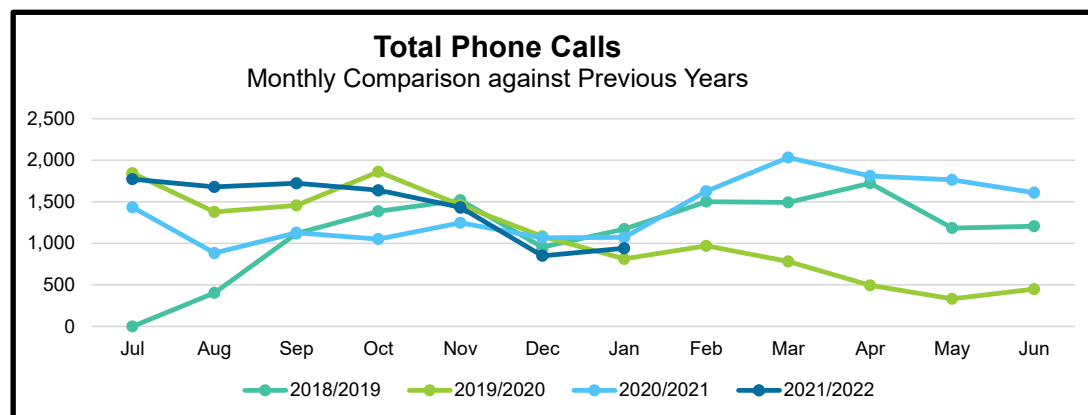
General

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

Administration Officers

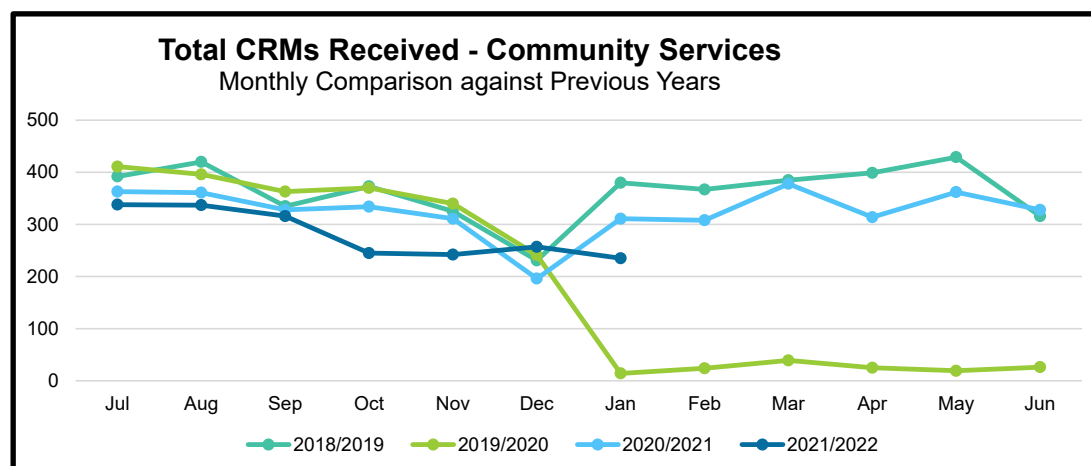
Service	YTD	Nov	Dec	Jan	Monthly Trend
Correspondence Generated	7,222	698	352	361	↑
ECM Task List	5,108	666	414	367	↓
Civica Registers	6,753	758	423	448	↑
Data Input	4,554	624	339	366	↑
CRMs Generated	412	48	49	42	↓
CRMs Closed	596	45	56	83	↑
Phone Calls - Internal	6,257	942	572	539	↓
Phone Calls - External	3,778	491	278	401	↑
Phone Calls - Total	10,035	1,433	850	940	↑
ECM Registering	5,417	724	415	405	↓
Purchase Orders	501	86	49	41	↓
Receipt Invoices	690	143	93	74	↓
Reports	457	80	21	14	↓



Community Services Monthly Report | January 2022

Customer Request Management (CRM)

Service	YTD	Nov	Dec	Jan	Monthly Trend
Community Development					
CRM Received	46	7	6	8	↑
CRM Completed	31	5	4	4	—
Library Services					
CRM Received	3	0	1	0	↓
CRM Completed	1	0	0	0	—
Aquatic Facilities					
CRM Received	21	3	3	3	—
CRM Completed	12	2	3	0	↓
Caravan Parks					
CRM Received	5	0	0	0	—
CRM Completed	3	0	0	0	—
Environmental Health & Local Laws					
CRM Received	1,721	209	222	213	↓
CRM Completed	1,411	169	174	160	↓
Parking					
CRM Received	29	6	1	1	—
CRM Completed	28	6	1	2	↑
NRM & Climate					
CRM Received	114	15	18	7	↓
CRM Completed	50	4	8	5	↓
Customer Service / E-Services					
CRM Received	31	2	6	3	↓
CRM Completed	27	2	6	3	↓
Total CRMs for Community Services					
CRM Received	1,970	242	257	235	↓
CRM Completed	1,562	188	196	173	↓



Community Development

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Grant Applications					
Facility Management - Approved	1	0	0	0	–
Facility Management - Approved (\$)	40,000	20,000	0	0	–
Junior Elite Athlete - Approved	14	1	0	0	–
Junior Elite Athlete - Approved (\$)	3,300	250	0	0	–
RADF - Received	4	2	0	0	–
RADF - Approved	3	0	2	0	↓
RADF - Approved (\$)	13,485	0	10,565	0	↓
RADF - Acquittals	7	0	0	0	–
Special Projects - Received	14	0	0	0	–
Special Projects - Approved	10	10	0	0	–
Special Projects - Approved (\$)	105,092	105,092	0	0	–
Special Projects - Acquittals	11	0	0	2	↑
Sport & Rec Club - Received	32	7	3	3	–
Sport & Rec Club - Approved	38	4	5	5	–
Sport & Rec Club - Approved (\$)	86,500	17,000	12,000	12,000	–
Donation & Sponsorship Requests					
Donation Requests - Received	43	4	8	1	↓
Donation Requests - Approved	46	8	8	0	↓
Donation Requests - Approved (\$)	51,881	22,505	12,186	0	↓
Fee Waivers - Approved	22	3	0	0	–
Fee Waivers - Approved (\$)	11,293	1,278	0	0	–
Sponsorships - Received	12	4	1	0	↓
Sponsorships - Approved	5	2	0	0	–
Sponsorships - Approved (\$)	24,000	6,000	0	0	–
Sponsorships - Approved (in kind)	2	0	0	0	–
Sponsorships - Acquittals	2	0	0	0	–
Events					
Council Events - External - Completed	13	1	2	5	↑
Council Events - External - Participants	2,010	120	150	450	↑
Council Events - Internal - Completed	21	12	6	0	↓
Council Events - Internal - Participants	523	359	0	0	–

Community Services Monthly Report | January 2022

Junior Elite Athlete Recipients for December:

- Nil

Events:

External:

- 2022 Australia Day Awards and Citizenship Ceremonies held in Collinsville, Bowen and Proserpine

Internal:

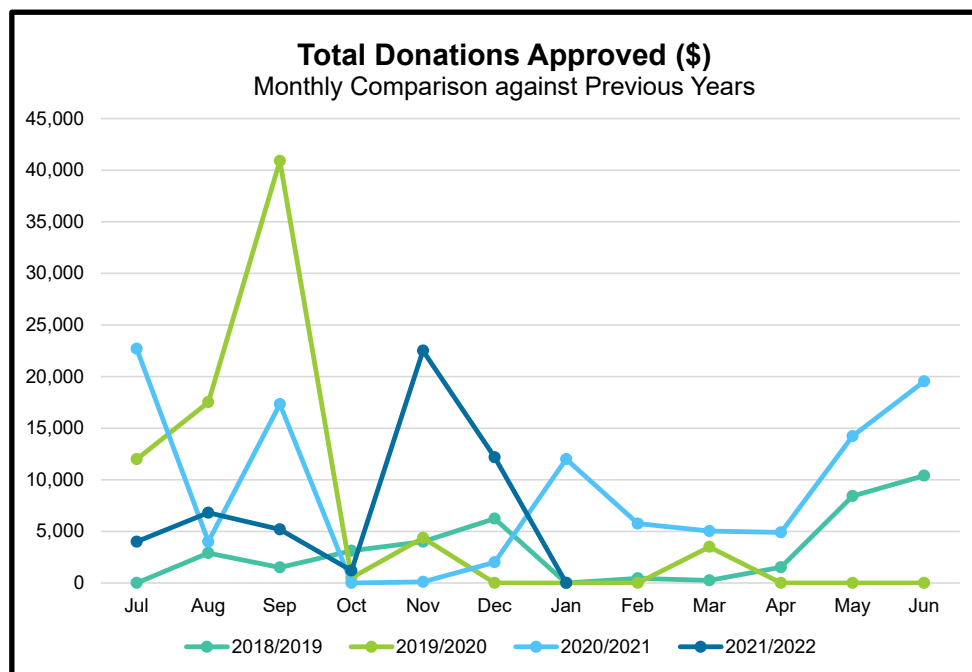
- Nil

Event Postponed due to COVID-19:

- 2021 Australian Supermoto Championship – Whitsunday Moto Sports Club

Special Project Grants Successful Recipients:

- Nil

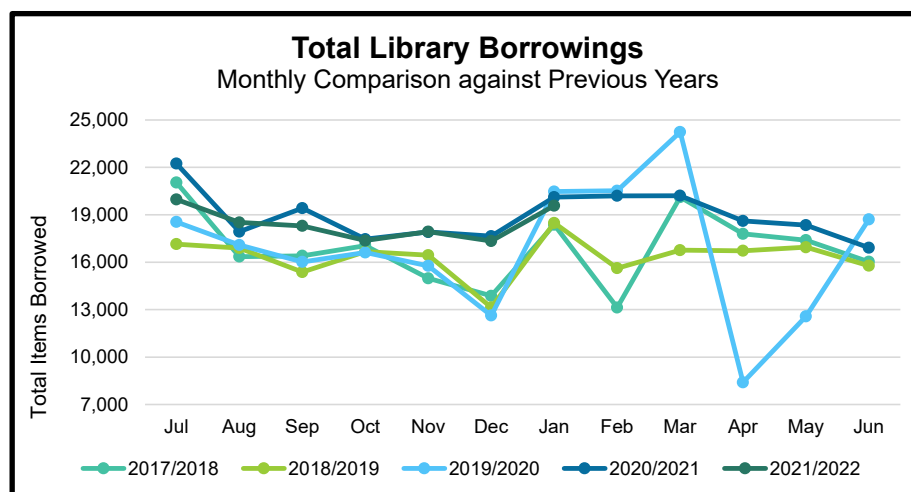


Library Services

The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

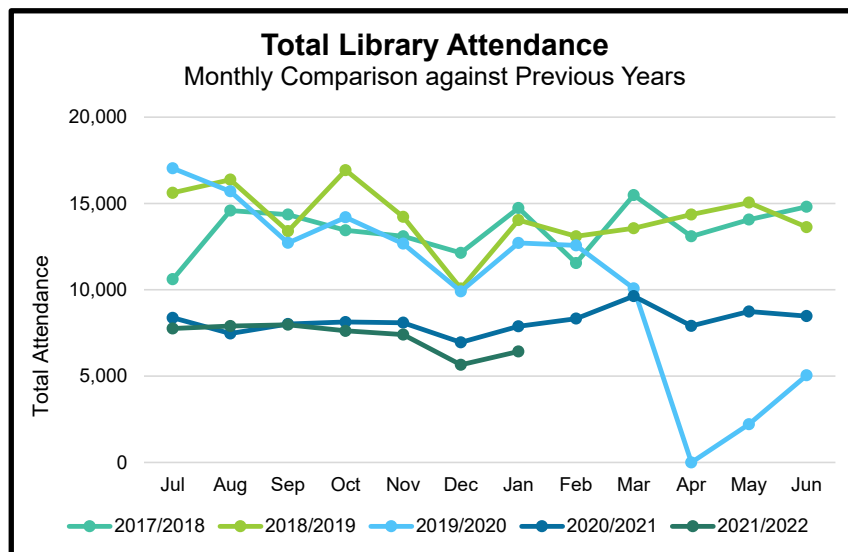
Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Library Resources Acquired					
Bowen & Collinsville Libraries	1,986	385	123	161	↑
Cannonvale Library	3,020	503	325	518	↑
Proserpine Library	1,136	241	62	222	↑
e-Library	820	35	339	81	↓
Library Resources Borrowed					
Bowen Library	24,897	3,737	3,051	3,569	↑
Cannonvale Library	51,457	7,559	6,822	7,151	↑
Collinsville Library	3,459	413	368	455	↑
Proserpine Library	11,308	1,239	1,300	2,627	↑
e-Library	37,818	4,917	5,798	5,774	↓
Mobile Library	88	72	4	4	↑
Library Attendance					
Bowen Library	18,503	2,730	1,837	1,998	↑
Cannonvale Library	27,367	4,087	3,272	3,063	↓
Collinsville Library	4,029	589	545	523	↓
Proserpine Library	842	0	0	842	↑
Library Website					
Website Visits	14,730	1,943	2,467	3,005	↑



Community Services Monthly Report | January 2022

Service	YTD	Nov	Dec	Jan	Monthly Trend
First 5 Forever (F5F)					
Resources - Acquired	132	56	8	2	↓
Resources - Borrowed by Branches	309	79	54	0	↓
Community Partnership Interactions	199	45	27	4	↓
Toolkits Distributed	95	21	11	0	↓
F5F In Library - Activities Held					
Bowen Library	38	9	2	0	↓
Cannonvale Library	61	13	6	1	↓
Collinsville Library	19	4	2	0	↓
Proserpine Library	58	13	5	0	↓
F5F In Library - Activities Attendance					
Bowen Library	352	75	24	0	↓
Cannonvale Library	1,258	304	160	20	↓
Collinsville Library	191	36	24	0	↓
Proserpine Library	582	149	59	0	↓
F5F Community Outreach - Events Held					
Bowen Library	16	4	3	0	↓
Cannonvale Library	14	2	2	0	↓
Collinsville Library	8	2	2	0	↓
Proserpine Library	11	6	0	0	—
F5F Community Outreach - Events Attendance					
Bowen Library	640	405	69	0	↓
Cannonvale Library	2,411	84	155	0	↓
Collinsville Library	152	38	38	0	↓
Proserpine Library	403	237	0	0	—



Community Services Monthly Report | January 2022

Service	YTD	Nov	Dec	Jan	Monthly Trend
In Library Programs - Events Held					
Bowen Library - Adults	34	9	0	0	–
Bowen Library - Children	39	4	4	4	–
Cannonvale Library - Adults	32	8	3	2	↓
Cannonvale Library - Children	87	13	8	10	↑
Collinsville Library - Adults	1	0	0	0	–
Collinsville Library - Children	10	0	1	2	↑
Proserpine Library - Adults	1	0	0	0	–
Proserpine Library - Children	3	0	0	2	↓
In Library Programs - Events Attendance					
Bowen Library - Adults	118	11	0	0	–
Bowen Library - Children	401	20	55	59	↑
Cannonvale Library - Adults	260	23	15	7	↓
Cannonvale Library - Children	1,493	315	210	160	↓
Collinsville Library - Adults	8	0	0	0	–
Collinsville Library - Children	44	0	7	18	↑
Proserpine Library - Adults	4	0	0	0	–
Proserpine Library - Children	40	0	0	26	↑
Community Outreach - Events Held					
Bowen Library - Adults	30	4	4	4	–
Bowen Library - Children	0	0	0	0	–
Cannonvale Library - Adults	33	5	2	4	↑
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	29	4	4	4	–
Proserpine Library - Children	4	1	1	0	↓
Community Outreach - Events Attendance					
Bowen Library - Adults	139	20	18	18	–
Bowen Library - Children	0	0	0	0	–
Cannonvale Library - Adults	203	36	6	29	↑
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	324	31	44	54	↑
Proserpine Library - Children	84	13	37	0	↓
Public Computer Usage					
Bowen Library	2,736	389	268	281	↑
Cannonvale Library	4,444	627	473	481	↑
Collinsville Library	101	13	13	15	↑
Proserpine Library	107	0	0	107	↑

Bowen Work Camp

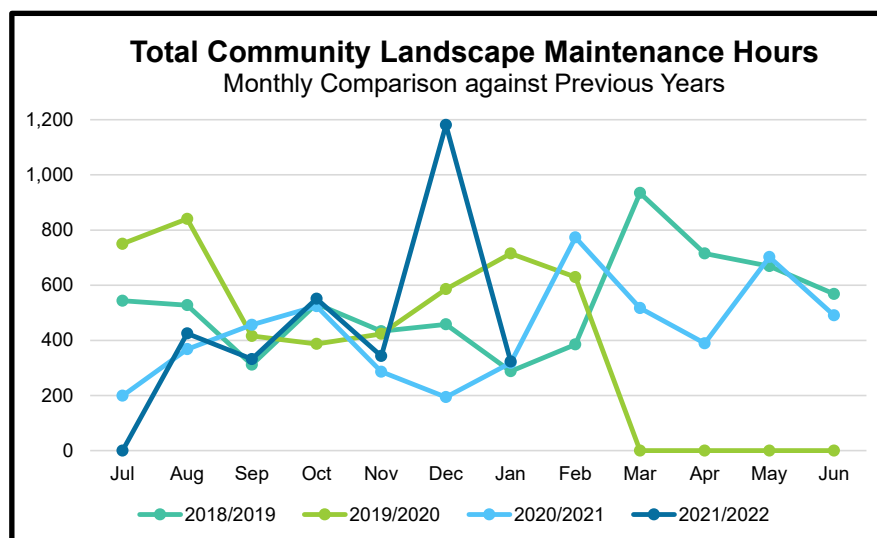
Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Community Landscape Maintenance Hours	3,155	343	1,181	323	↓
Community Indoor Tasks Hours	418	97	84	14	↓
New Project Assessment Hours	8	2	1	1	—
WRC Landscape Maintenance Hours	607	131	50	49.7	↓
WRC Nursery Maintenance/Propagation Hours	63	12	2	21	↑
WRC Indoor Tasks Hours	188	20	54	6	↓
QCS Compound Duties Hours	750	103	115	125	↑

Projects

Project	Status	% Complete	Budget
Whitsunday Moto Sports Club	In Progress	75%	✓
Whitsunday Sports Park	Scheduled	75%	✓
Bowen Town Pool	Complete	100%	✓
Proserpine Library	Complete	100%	✓
Flagstaff Hill – Zonta Viewing Binoculars re-install	Scheduled	0%	✓



Aquatic Facilities & Caravan Parks

The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's caravan parks and aquatic facilities, and master planning for future sport and recreation assets.

Aquatic Facilities – Operations

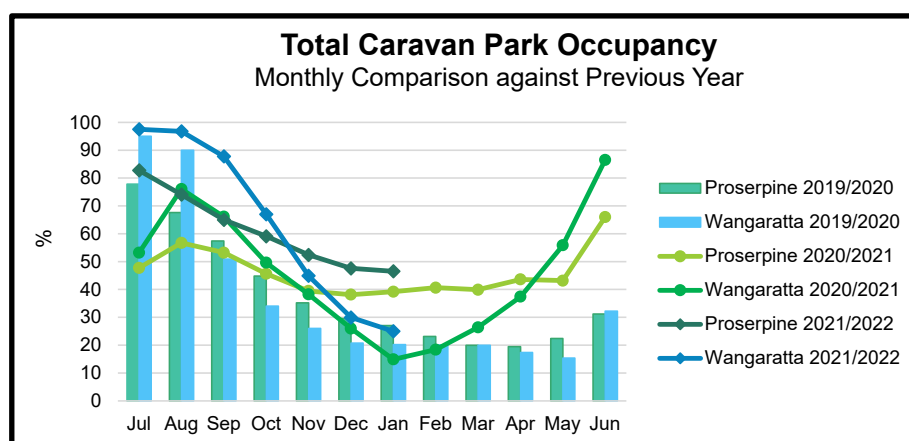
Service	YTD	Nov	Dec	Jan	Monthly Trend
Airlie Beach Lagoon – Total Users	106,277	18,705	20,280	12,669	↓
Airlie Beach Lagoon – Total Offences	4,474	782	650	332	↓
Pool Attendance – Bowen	35,050	11,246	8,118	4,576	↓
Pool Attendance – Collinsville	4,519	705	688	2,087	↑
Pool Attendance – Proserpine	23,503	8,302	4,675	973	↓

Caravan Parks – Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Proserpine Tourist Park					
Occupancy (%)	61.1	52.4	47.6	46.5	↓
Revenue (\$)	255,639	27,637	31,414	26,489	↓
Accumulated Revenue - Laundry Service (\$)	4,864	691	600	455	↓
Wangaratta Caravan Park					
Occupancy (%)	64.1	44.9	29.9	25.0	↓
Revenue (\$)	418,746	32,485	28,287	19,582	↓
Accumulated Revenue - Laundry Service (\$)	4,972	488	287	407	↑

Caravan Parks Occupancy – Yearly Comparison for January

Service	2019	2020	2021	2022	Yearly Trend
Occupancy (%)					
Proserpine Tourist Park	24.7	27.0	39.2	46.5	↑
Wangaratta Caravan Park	16.3	20.2	14.9	25.0	↑



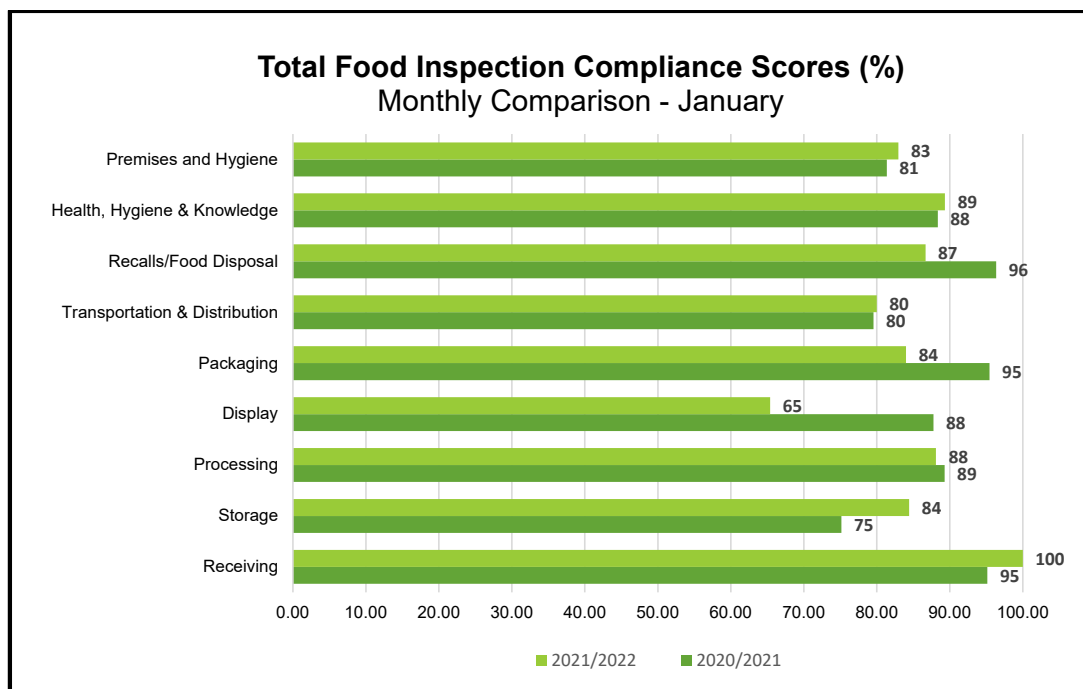
Environmental Health & Local Laws

The Environmental Health & Local Laws branch is responsible for regulation of all local laws and laws associated with Environmental Protection and Public Health. The Environmental Health Unit is responsible for licensing and inspection of food and accommodation premises, assessment of liquor licensing referrals, provides development conditions and the protection of the environment and public health. The Local Laws unit licenses prescribed activities and addresses all breaches of Local Laws including animal control and property compliance involving vegetation, accumulation and temporary homes. Local Laws is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations. The branch is active in development, review and maintenance of related policies and registers.

Environmental Health – Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Environmental Health					
Environmental Health – Plan Approval Applications Received	70	7	6	8	↑
Environmental Health Applications Received	59	7	4	5	↑
Food Safety Programs Received	3	0	3	0	↓
Liquor Licence Referrals Received	8	0	3	2	↓
Food Business - Inspections	126	10	17	13	↓
Food Business - Re-Inspections	51	2	1	9	↑
Food Safety Programs Audit Reports Reviewed	8	0	1	0	↓
Personal Appearance Services - Inspections	4	0	0	0	–
ERAs - Inspections	0	0	0	0	–
Development Applications Referrals Received	6	0	1	0	↓
Accommodation - Inspections	24	1	0	3	↑
Accommodation - Re-inspections	9	0	0	2	↑
Erosion Sediment Control - Inspections	19	12	0	1	↑
Complaints Received - Asbestos	7	1	2	0	↓
Complaints Received - Litter & Dumping	1	0	0	0	–
Complaints Received - EH General	97	16	11	7	↓
Event Application Assessment	17	3	0	1	↑
Food Inspection Compliance Categories					
Receiving (%)	92.51	75.91	100.00	100.00	–
Storage (%)	73.03	66.67	73.15	84.44	↑
Processing (%)	85.94	80.49	92.41	88.10	↓
Display (%)	74.96	50.00	78.18	65.38	↓
Packaging (%)	89.23	87.50	79.17	84.00	↑
Transportation & Distribution (%)	68.08	0.00	83.33	80.00	↓
Recalls/Food Disposal (%)	89.98	87.50	93.06	86.67	↓
Health, Hygiene & Knowledge (%)	81.43	77.50	83.75	89.33	↑
Premises and Hygiene (%)	75.66	74.17	76.67	82.96	↑

Community Services Monthly Report | January 2022



Local Laws – Operations

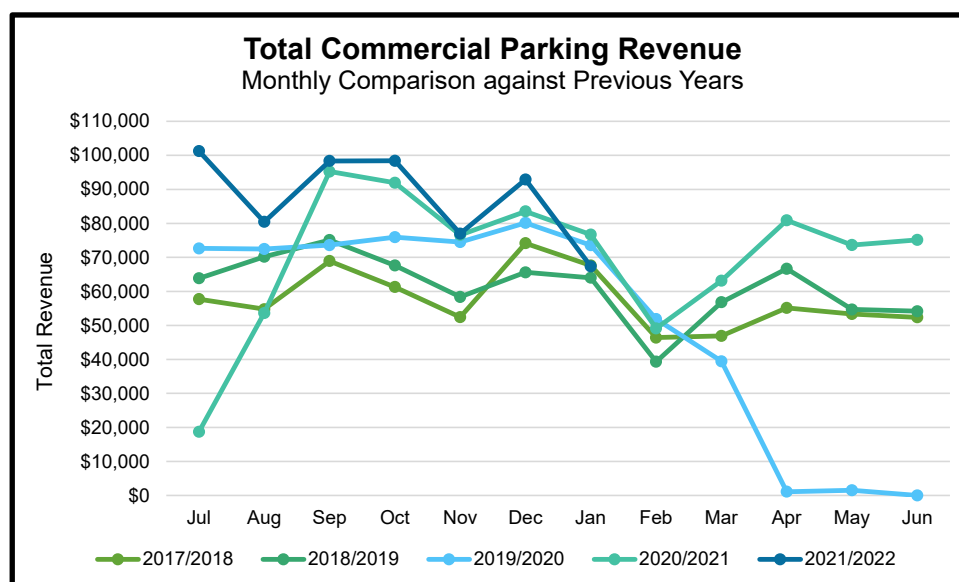
Service	YTD	Nov	Dec	Jan	Monthly Trend
Local Laws					
Local Law Applications Received	162	2	3	8	↑
Complaints Received - Animal Management	607	66	49	103	↑
Complaints Received - Other Local Law	855	98	69	133	↑
Compliance Notices Issued	185	28	24	46	↑
Renewal/Reminder/Final Notices	835	108	23	52	↑
Infringement Responses	969	98	55	64	↑
Dog Registrations	4,045	75	39	45	↑
Cat Registrations	510	4	4	6	↑
Parking Infringements - Issued	1,762	127	35	200	↑
Parking Infringements - Waived	224	16	4	21	↑
Other Infringements - Issued	440	39	55	26	↓
Other Infringements - Waived	106	5	2	25	↑
Infringement Reminder Notices Sent	1,067	115	69	83	↑
COVID-19 Inspections	2,645	417	389	418	↑
Proserpine Self-Contained Vehicle Park Inspections	3,923	270	0*	0*	–

*Note – Proserpine Self-Contained Vehicle Park is closed for wet season 1 December 2021 – 31 March 2022

Community Services Monthly Report | January 2022

Commercial Parking – Operations

Car Parks	YTD	Nov	Dec	Jan	Monthly Trend
Heart of the Reef Transit Facility					
Occupancy (no.)	6	0	0	0	–
Revenue (\$)	298	0	0	0	–
Port of Airlie					
Average Spend (\$)	12.87	13.35	13.98	10.74	↓
Tariff (most selected)	12-24hr	12-24hr	12-24hr	12-24hr	–
No. of tickets purchased	19,495	2,603	2,851	2,046	↓
Revenue (\$)	251,799	34,745	39,850	21,980	↓
Airlie Lagoon Precinct					
Average Spend (\$)	4.59	4.31	4.28	4.26	↓
Tariff (most selected)	2-4hr	2-4hr	2-4hr	2-4hr	–
No. of tickets purchased	47,266	5,926	7,989	6,939	↓
Revenue (\$)	215,270	25,553	34,181	29,589	↓
Abell Point Marina					
Average Spend (\$)	8.80	8.82	8.99	9.07	↑
Tariff (most selected)	4-12hr	4-12hr	4-12hr	4-12hr	–
No. of tickets purchased	12,327	1,393	1,606	1,516	↓
Revenue (\$)	108,160	12,282	14,447	13,751	↓
Coconut Grove					
Average Spend (\$)	5.58	5.93	5.34	5.23	↓
Tariff (most selected)	4-12hr	4-12hr	4-12hr	4-12hr	–
No. of tickets purchased	7,183	744	827	370	↓
Revenue (\$)	40,480	4,409	4,417	2,045	↓



Natural Resource Management & Climate

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

Natural Resource Management – Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Complaints Received - Pest & Weed	54	5	7	5	↓
Complaints Received - Environmental	59	10	9	2	↓
Property Pest Management Plan (PPMP) Implemented/Reviewed	29	7	1	4	↑
PPMP Annual Reviews Completed	25	2	3	3	–
Notices Issued - Biosecurity	0	0	0	0	–
Notices Issued - Penalty Infringement	0	0	0	0	–
Landholder Access - Herbicide Rebate	40	12	8	9	↑
Landholder Access - Mechanical Rebate	2	0	1	0	↓
Letters/Emails to Landholders - Weeds	271	49	47	25	↓
Property Visit/Inspections - Weeds	349	32	21	22	↑
Property Visit/Inspections - Feral Animals	11	0	0	0	–
Feral Animals - Traps Set	7	0	0	0	–
Feral Animals - Trapped	2	0	0	0	–
Aerial Shooting - Flights	19	4	0	0	–
Aerial Shooting - Feral Animals Shot	2,012	82	0	0	–
Properties Baited	31	9	0	0	–
Baits Laid (kg)	2,925	1,133	0	0	–
Length of Road Reserve Sprayed (km)	0.0	0	0	0	–
No. of Council Lots Sprayed/Inspected	15	0	0	8	↑
Mixed Chemicals Used (L)	1,405	0	0	600	↑
Pest Workshops	0	0	0	0	–
Field Days Run/Involved	1	0	0	0	–
Landholder Contacts	0	0	0	0	–
Project Reports - not to Council	33	3	8	2	↓
Briefing / Council Reports	12	0	0	0	–
Bushfire Hazard Reduction Burns	0	0	0	0	–
Environmental Planning Projects Completed	1	0	0	0	–
DA's Assessed (including RFI & Conditions & Advice) Completed	60	6	0	7	↑

Projects

Project	Status	% Complete	Budget	Time
Bushfire Management Program	In Progress	50%	✓	✓
Reef Guardian Council Action Plan	Complete	100%	✓	✓

Community Services Monthly Report | January 2022

Climate Hub – Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Media Releases	8	4	2	0	↓
Facebook Post Reach	21,802	3,690	2,332	1,617	↓
Facebook Followers	3,703	562	570	572	↑
Website Views	1,840	129	155	140	↓
Projects Underway	66	11	8	8	–
Projects in Developments	164	30	28	28	–

Projects

Project	Type	Status
Whitsunday Industry Resilience Project	Economic	Griffith producing final report
Regional Heat Mitigation	Social	Planning implementation of study findings
Funding and Financing Adaptation – A Case Study	Economic	Stage 2 contracted
Whitsunday Water Treatment and Pumping Optimisation	Economic	Underway - CQU Masters student in year 1 of 2
Whitsunday Healthy Heart (WHH) Project	Social	Underway (year 2 of 4)
Climate Ready Biodiversity Mapping	Environmental	Underway
Hub Community Survey	Social	Ran for October – results being analysed

Update

Pest Management Projects:

- The next round of Yellow Crazy Ant aerial baiting and ground baiting at Shute harbour is scheduled for 9 February 2022.

Other Natural Resource Management Projects:

Coastal

- Council is working with Reef Catchments NRM Group on a project to undertake more beach scrub protection work at Nelly Bay. The proposed work will see more fire gates installed and bollarding.
- Dingo Beach/Hydeaway Bay Walking Track – still waiting for pre-lodgement meeting with State Government agencies to define assessment/approval process.

Bushfire Management

- Bushfire Training Grant – training 50 landholders, consultant has been engaged. Project plan expanded and tentative dates selected.
- Work has started in the Airlie Beach Community Bushfire Plan.

Environment Projects:

- Nuisance birds - Magpies have continued to cause issues for residents into the Christmas period which is unusual.
- Cannonvale Lake Management Plan - research into management and maintenance options have continued which will lead into the development of the Management Plan.

Community Services
Monthly Report | January 2022

- The State Government Wildlife Unit is becoming concerned about the feeding of Crocodiles at the Glen Isla Landing east of Proserpine. In January, the Wildlife Unit undertook investigations to gauge safety issues at this location.

Climate Change

- A process is being developed on how climate change could be implemented through council.
- Council is preparing to apply for a QCoast2100 Phase 2 Grant to:
 - Map current shoreline and create a benchmark to measure future coastal erosion events and to develop response guidelines.
 - Undertake a cost-benefit analysis of artificial reefs to provide more protection to coastal urban communities.

C-CAT Projects:

- Planning continues for the C-CAT Project and Program up to the March transition point and beyond to the end of the Financial Year.
- The C-CAT officer is working with a number of other councils on the submission of grant applications for Coastal Hazard and Climate Change related projects.

Community Services Monthly Report | January 2022

Customer Service

Call Centre – Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Business Hours Call Centre					
Calls Received – Total	35,587	4,243	3,069	3,726	↑
Calls Received – 1300 WRC QLD	21,785	2,778	2,112	2,427	↑
Calls Answered	19,667	2,520	1,892	2,180	↑
Calls Overflowed	1,264	196	191	186	↓
Calls Abandoned	458	49	27	40	↑
Calls Abandoned (%)	2.10%	1.76%	1.28%	1.65%	↑
Untracked Calls	210	13	2	21	↑
*ASL - Average Service Level (%)	81.2%	83.5%	87.3%	84.3%	↓
*ASA - Average Speed of Answer	19	18	14	16	↑
*AHT - Average Handle Time/Secs	191	192	195	190	↓
After Hours Call Centre					
Calls Received– Total	1100	99	137	305	↑
Calls Answered– (Charged)	741	81	80	172	↑
Calls Abandoned (%)	12.64%	18.18%	22.60%	5.57%	↓
*ASL - Average Service Level (%)	75.82%	74%	55%	76%	↑
*ASA - Average Speed of Answer	-	70	51	26	↓
*AHT - Average Handle Time/Secs	-	216	129	118	↓

Customer Transactions

Service	YTD	Nov	Dec	Jan	Monthly Trend
Receipts	82,191	7,928	7,626	6,550	↓
eServices Receipts	1,976	112	57	39	↓
eServices Receipts (%)	2.40%	1.41%	0.75%	0.60%	↓
CRMs (within Timeframe)cb	6778(6309)	1,031	710	1,082	↑
eServices CRMs	25	2	4	3	↓
eServices CRMs (%)	0.37 %	0.19%	0.56%	0.28%	↓

Payments:

- Total BPay, Austpost, Direct Deposits & EServices payment at **52.92%** of total payments.

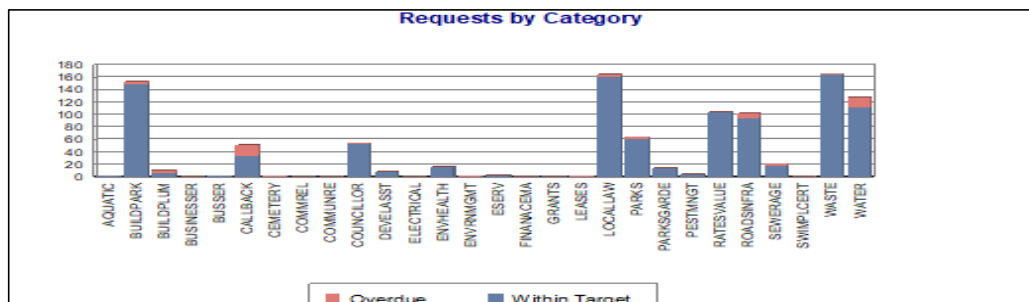
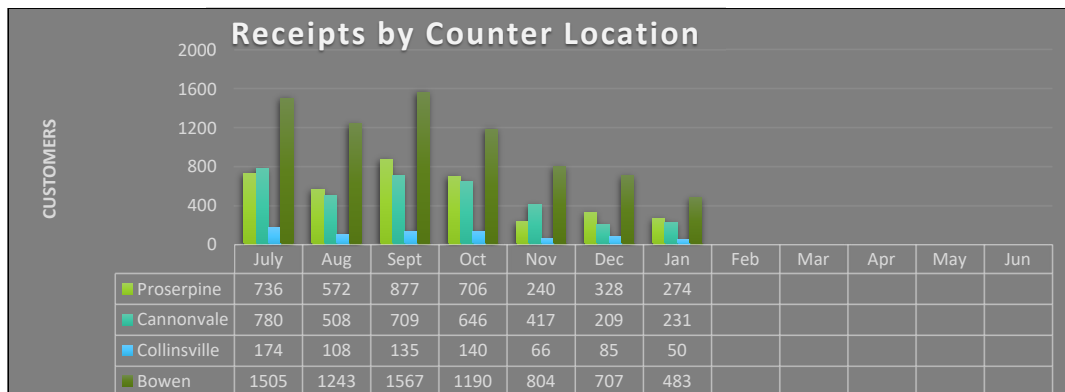
Incoming Calls & Requests:

- Total of **1,020** visitors through the service centres.
- WRC Call Statistics at **84.3%** of calls answered in 25 seconds.
- CRM completion was **94.6%** within timeframe (**93.3%** including call backs).
- First Point of Contact (FPOC) resolution was at **73.49%** for **January**.

Community Services Monthly Report | January 2022

Top Issues

Service	YTD	Nov	Dec	Jan	Monthly Trend
Counter Receipts					
Rates Search	1,520	242	213	154	↓
Rates Receipt	2,899	211	133	118	↓
Special Water Meter	633	106	88	65	↓
New Animal Registrations	546	58	45	49	↑
Building Searches	318	44	38	27	↓
Telephone (First Point of Contact)					
General Information	1,842	304	178	209	↑
Rates/Water Billing	1,863	181	113	117	↑
Local Laws/Compliance and Environment	721	99	102	83	↓
Building/Plumbing/Planning & Develop.	387	78	57	49	↓
Waste (Bins/Recycling/Refuse Centres)	545	68	80	48	↓
After Hours					
Water Supply Issue	182	20	22	51	↑
Wandering Animals	53	4	4	13	↑
General Information	48	0	10	4	↓
Hazard	14	5	3	4	↑
Flooding/Road Closure	10	1	6	3	↓



Cultural Heritage

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

Operations

Service	YTD	Nov	Dec	Jan	Monthly Trend
Meetings with Traditional Owners	1	0	0	0	–

Projects

Project	Status	% Complete	Budget	Time
Reconciliation Action Plan (RAP)	Complete	100%	✓	✓
Indigenous Land Use Agreements (ILUA)	In Progress	80%	✓	✓

14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.

15 LATE REPORT ITEMS

No late agenda items for this meeting.

16 CONFIDENTIAL MATTERS

16.1 Corporate Services

16.1.1 - Rates Hardship Concession - Assessment 1103866

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - **(d) rating concessions.**