



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Community Centre, Cnr Stanley Street and Conway Street, Collinsville on **Wednesday 28 September 2022**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Julie Hall (Mayor), Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

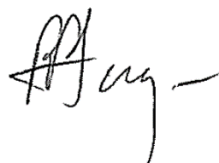
Local Government Regulation 2012

254.(C) (1) Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

(2) The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.



Rodney Ferguson

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Community Centre, Cnr Stanley Street and Conway Street, Collinsville on Wednesday
28 September 2022 commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea – Service Recognitions

Whitsunday Regional Council
Agenda of the Ordinary Council Meeting held at
Community Centre, Cnr Stanley Street and Conway Street, Collinsville on
Wednesday 28 September 2022 commencing at **9:00 AM**

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2.1 - Condolences Report

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen - Governance and Administration Officer

RESPONSIBLE OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Information

ATTACHMENTS

Nil

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

OFFICER'S RECOMMENDATION

That Council observe one (1) minute's silence for the recently deceased.

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

3 DECLARATIONS OF INTEREST

This item on the agenda allows Councillors the opportunity to declare a conflict of interest, in accordance with the *Local Government Act 2009* (the Act), in a matter that is to be discussed at this meeting of Council that is not an ordinary business matter.

Any such declarations will be managed during the meeting as required in accordance with the relevant sections of the Act.

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

5 MAYORAL UPDATE

A verbal update will be provided.

6.1 - Confirmation of Minutes

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen – Governance Administration Officer

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 14 September 2022 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 14 September 2022.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 14 September 2022 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 14 September 2022.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 14 September 2022 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 14 September 2022 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 14 September 2022 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Council Meeting held on 14 September 2022, the following interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
No declarations of interest made for this meeting.			

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 14 September 2022, the following orders were made:

Councillor	Order Made
No orders made for this meeting.	

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13/05/2020	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale – Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the Applicant has 'Stopped the Clock'.	On hold pending The outcome of the intersection funding and discussion with DTMR – Corner Galbraith Park Road and Shute Harbour Road.
25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be Tabled pending further investigations for temporary access, replacement, or closure of the bridge and to seek further information regarding funding.	Council was notified 22 July that the grant funding was unsuccessful, a future report will be brought to Council with alternate option.
25/05/2022	13.1.3 Council Meetings Live Stream Policy	That the item be tabled until we have a full Council.	N/A
10/08/2022	13.1.4 - LGAQ Annual Conference OM2022/08/10.6	That the item lie on the table until after the Mayoral Election.	COMPLETED – resolved at meeting held on 14 September 2022 OM2022/09/14.9

CONSULTATION

Director Corporate Services
Manager Governance & Administration

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the Ordinary Council Meeting held on 14 September 2022 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

7 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

7.1 - Public Question Responses

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Information

There were three public questions submitted for the Ordinary Council Meeting held on the 14th September 2022 by:

1. Jonathan Peter
2. Phil Batty
3. Clay Bauman

The questions were taken on notice and the responses have been provided.

ATTACHMENTS

1. Public Question Response Letter - Jonathan Peter [7.1.1 - 1 page]
2. Public Question Response Letter - Phil Batty [7.1.2 - 2 pages]
3. Public Question Response Letter - Clay Bauman [7.1.3 - 1 page]



For further information, please contact: Neil McGaffin
Direct dial no.: 07 4945 0651

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Whitsunday Regional Council,
PO Box 104, Proserpine QLD 4800
P: 1300 WRC QLD (1300 972 753)
F: (07) 4945 0222
E: info@whitsundayrc.qld.gov.au
www.whitsundayrc.qld.gov.au
ABN 63 291 580 128

20 September 2022

Mr J Peter
[Redacted]

Dear Jonathan,

RE: Question from the Public Gallery – 14 September 2022

Thank you for the question you raised at Council's Ordinary Meeting on 14 September 2022.

I can confirm that the Mayor and Councillors were advised of the administrative errors when discovered and the steps taken to rectify. The oversight was in no way intentional and once discovered, immediate action was undertaken to remedy the situation.

Should you require further information, please do not hesitate to contact Neil McGaffin, Director Development Services directly via Neil.McGaffin@wrc.qld.gov.au or 07 4945 0651.

Yours faithfully,

[Redacted]
Rodney Ferguson
Chief Executive Officer

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802





Our Reference: 7107931
Your Reference: N/A
For further information, please contact: Jason Bradshaw
Direct dial no.: 074945 0203

21 September 2022

Phillip Batty



Correspondence:
Chief Executive Officer,
Whitsunday Regional Council,
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Dear Mr Batty

RE: Question from Public Gallery – 14 September 2022

Thank you for bringing to our attention your findings and raising your questions regarding Item 13.1.2 Quarterly Business Report Aviation Tourism & Economic Development in the Ordinary Council meeting on the 24 August 2022.

Council Officers have investigated your concerns, and please see below details regarding the queries you have raised.

Whitsunday Coast Airports

You are correct that in the Discussion/Current issue section of the report, it was stated that the annual performance of Whitsunday Coast Airport was a deficit of \$56,000 before corporate overheads. As you have noted, this amount does not agree with the unaudited Monthly Performance Report in Attachment 1 – 30 June Financials Data. This attachment shows a surplus before overheads of \$52,769. I can confirm that the unaudited Monthly Performance Report figure of \$52,769 is stated correctly and that the text stating \$56,000 was human error that was not picked up prior to the approval of the agenda item. I can also confirm that the unaudited Monthly Performance Report are correctly stating a deficit of \$362,107 after applying corporate overheads.

Shut Harbour Transit Terminal

Council officers have reviewed the Shute Harbour figures presented in the unaudited Monthly Performance Report and can confirm that all of the subtotals are presented correctly, however there was an omission in the listed revenue lines for 'Operational Government grants and subsidies' which had a total of \$559,683. This has now been rectified in the report as well as the 'External finance costs' line item to ensure that it is presented in totality moving forward. This omission however, did not impact the subtotals or the recorded deficit from operations figure of \$1,166,316. Please see attached the amended Monthly Report year to 30 June 2022 for your information.

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Cnr Herbert & Powell Streets
Bowen QLD 4805

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Shute Harbour Road, Cannonvale QLD 480



When presenting the reports for the month of June, council officers are mindful of the completion of year end process and the finalisation of the audited financial information. It is unfortunate that the summary information in the report contained an error but the financial information as presented is accurate and the audit for the period to 30 June 2022 is complete.

We appreciate you raising these concerns and being given the opportunity to provide you with a resolution to this matter. Should you wish to follow up further on any of the Council's financial information, council officers would be available to discuss any further queries. Please contact Council's Director Corporate Services, Mr Jason Bradshaw to arrange an appropriate time.

Yours faithfully



Rodney Ferguson
Chief Executive Officer

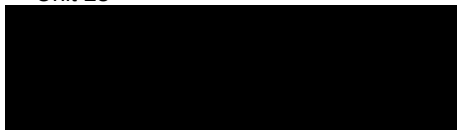


For further information, please contact: James Ngoroyemoto
Direct dial no.: 07 4945 0298

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23 September 2022

Mr C Bauman
Unit 28



Dear Clay,

RE: Question from the Public Gallery – 14 September 2022

Thank you for the question you raised at Council's Ordinary Meeting on 14 September 2022.

I can confirm that an external independent review was undertaken of the development assessment process across a random selection of development applications. Councillors were then briefed on the report outcomes at a confidential briefing session.

The report concluded that while Council's development assessment processes and service delivery are robust, there were some minor areas identified for improvement and recommendations made to fortify these further. Council has undertaken to address the issues raised.

Council commissioned this review as an internal review document, as it does on occasion to ensure practices meet statutory and community expectations. These types of documents are not designed or prepared with an expectation that they be public documents and it was not intended to be a document for public release.

Should you require further information regarding this matter, please contact James Ngoroyemoto, Manager Governance and Administration Services by emailing james.ngoroyemoto@whitsundayrc.qld.gov.au or calling 07 4945 0298.

Yours faithfully,



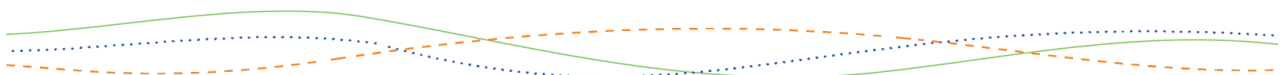
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8 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

9 PETITIONS

This item on the agenda allows for the Mayor, Councillors or Council's Chief Executive Officer to present a petition to the meeting. In accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.

10 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

11 QUESTIONS ON NOTICE

This item on the agenda is for the inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

13 OFFICERS REPORTS

13.1 Office of the Mayor and CEO

13.1.1 - Funding Opportunities - Queensland Remembers and Eco-Certified Tourism Destination Program

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Elouise Lamb - Project Officer Economic Development and Major Grants

AUTHORISING OFFICER: Craig Turner, COO Airports, Tourism and Economic Development.

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

To seek funding support from Queensland Remembers (Round 2) and the Eco-Certified Destination Tourism Program.

OFFICER'S RECOMMENDATION

That Council:

1. Support the below projects for submission:
 - a) Cannonvale Bicentennial Park Cenotaph area improvements (project cost \$50,000) for submission to Queensland Remembers Round 2.
 - b) Whitsunday Healthy Heart Project Extension (project cost \$126,940) for submission to the Eco-Certified Destination Tourism Program.
2. Approve the proposed Council co-contributions should the funding application be successful:
 - a) Cannonvale Bicentennial Park Cenotaph area improvements \$5,000 from 23/24 capital works budget
 - b) Whitsunday Healthy Heart Project Extension \$1,500 for in-kind staff resources

BACKGROUND

The Incoming Grant Funding Application Policy was adopted in July 2018. The policy identifies Councillors, elected to represent the views of the community, as stakeholders in the decision-making process to determine which projects become the subject of grant funding applications.

DISCUSSION/CURRENT ISSUE

The following funding programs are open, and Council is eligible to apply to attain funds to support capital and operational activities. Projects put forward aim to align with Council's Strategic Management Plan, Strategic Asset Management Plan, Project Management Framework, 10 Year Capital Works Plan and Capital and Operational Budget cycles.

Funding Program	Project Recommendation
<i>Queensland Remembers</i> Due Date: 4/10/2022 Projects start: May 2023 Project completion: 30/04/2024 Max \$50k per project No contributions required. 10% suggested.	<i>Bicentennial Park Cenotaph area improvements - Cannonvale</i> Project Cost: ~\$50k Amount Requested: ~\$45k Contribution: ~\$5k (10%) from 23/24 capital budget bid Project Implications: The project will replace the single flagpole at the Cannonvale Cenotaph with three that have internal halyards as requested by the RSL. The project will also increase the area around the cenotaph. Pavers will be removed and replaced with a concrete base that can improve condition for future services such as enabling improved use of lecterns and space for delegates.
<i>Eco-certified Tourism Destination Program</i> Due Date: 7/10/2022 Project completion: 30/06/2024 Max \$150k per project No contributions required	<i>Whitsunday Healthy Heart Project Extension</i> Cost: \$ 126,940 Amount Requested: \$ 126,940 WRC Contribution: \$1,500 estimated for in-kind staff hours to assist with workshops and program delivery For the past 12 months Council have been partially funded to start the journey with Earthcheck to attain destination eco-certification. The project has included participation of Whitsunday Tourism Operators with 30 businesses engaged. Council have yet to complete the 1st benchmark (Bronze) in Earthcheck's process. As the project has progressed new resources have been identified that would enable Council and the tourism sector to increase progression towards Silver certification attainment. This project is whole of region and across all industry sectors. Officers seek funds to undertake activities that will improve our capacity to transition from Bronze to Silver and provide carbon calculator services to tourism operators to enable data capture. Project to include: - Consultant to deliver risk assessment and action planning required to transition from Bronze to silver - Calculator services to tourism operators - Certification Fees Jan 2023 to June 2024 - RTO Training - 3 x half day training programs for up to 20 operators/officers

STATUTORY/COMPLIANCE MATTERS

Incoming Grant Funding Application Policy

STRATEGIC IMPACTS

To support business units across Council in the delivery of their objectives through enabling access to Grants and Funding.

FINANCIAL IMPLICATIONS

Queensland Remembers – program suggests a 10% co-contribution. Funds to be requested in the 23/24 budget bid.

Eco-certified Tourism Destination Program – co-contributions are in-kind staff time to assist with project delivery.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Director Community Services
Director Infrastructure Services
Director Development Services
Chief Executive Officer
Chief Operating Officer Aviation & Tourism
Economic Development Manager

RISK ASSESSMENT

Both projects provide opportunities to increase services to the community at minimal cost to Council. The risk in not supporting the project submissions is reduced capacity of Council to deliver outcomes that align with our strategic plans to our community.

TIMINGS/DEADLINES

Funding deadlines are provided in Funding Program information in the above table.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Queensland Remembers – no projects were identified in the current capital budget that aligned with the funding program. This project was identified as an outcome of a direct request from the RSL. No other requests have been received by the project team. A Councillor has suggested a 'Rats of Tobruk' project at Mullers Lagoon in Bowen which will be investigated for future rounds.

Eco-certified Tourism Destination Program – the funding is very specific to support Councils and Tourism operators to attain eco-certification. The funding offers Council two supplier

options to attain accreditation. One option is Earthcheck who Council have already selected as the supplier for the destination accreditation process.

13.1.2 - Advocacy Support – Elvin Group Renewables Hydrogen Proposal

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Craig Turner - Chief Operating Officer – Aviation and Tourism

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

1. Hi T Whitsundays Future Fuels (002) [13.1.2.1 - 17 pages]

PURPOSE

This report presents the Elvin Group Renewables (Elvin) and Hydrogen Integration Technologies (HiT) proposal and seeks Council decision on joint advocacy and support for the project.

OFFICER'S RECOMMENDATION

That Council:

1. Approve undertaking joint advocacy with Elvin Group Renewables and Hydrogen Integration Technologies to secure funding required for the progression of the proposed project.
2. Provide of a letter of support for the project.

BACKGROUND

On 17 August 2022 staff from Elvin Group Renewables (Elvin) and Hydrogen Integration Technologies (HiT) presented a proposal to Council that aims to activate the use of future fuels in the Whitsunday region. The project could be a collaboration between themselves, as the energy provider, Explore Group, who are purchasing ammonia fuelled vessels from Elvin, and Council which has suitable land, can utilise green energy through its operations and is looking to support sustainable tourism and communities.

The 18 month project establishes ammonia and hydrogen at two key transportation hubs in the region, the Whitsunday Coast Airport and Shute Harbour Marine Terminal. The project facilitates the development of a 29m ammonia powered hydrogen fuel cell catamaran suitable for leisure tourism with a capacity of 170 passengers. The vessel is powered with ammonia using advanced technology developed and designed in Australia.

The project would deliver three hydrogen operated generators to Council, provide a hydrogen car for a trial, a hydrogen bowser at the airport, create local jobs, upskill and train industry on future fuels and provide community education.

Project Price: \$18,000,000 ex GST plus optional special purpose hydrogen transportation vehicle of \$900k.

Grant required: \$4M.

Outcomes:

- Activating the transition to ammonia / hydrogen fuel in the Whitsundays (supporting sustainable tourism)
- Council assets – 3 new generators and 1 vehicle
- New jobs estimated at 50 (45 through construction and 5 ongoing)

- Disaster Resilience – renewable energy fuel available onsite to run zero emissions generators to power the airport and marine terminal through power outages.
- Emissions reduction - the project estimates 34.5 tonnes of CO2-e emissions will be avoided per annum through the use of the ammonia and hydrogen vessel, generators and vehicle instead of diesel equivalents (these figures will grow pending uptake by additional users that develop due to fuel availability).

DISCUSSION/CURRENT ISSUE

The Elvin proposal delivers both the future fuel and related infrastructure and clear use cases for tourism industry and Council use.

The rollout of the proposed project would deliver clear sustainability outcomes in-line with the region's and the Australian Government's commitment to reduce our contribution to global carbon emissions. The project also aligns with Councils Corporate Plan vision to be a sustainable and progressive region. The project supports Councils Climate Change Mitigation Plan which has targets of 50% emissions reduction by 2030 and carbon neutrality by 2050.

Through the proposed project Council would take asset ownership over a hydrogen vehicle and three generators. Swapping one Council fleet vehicle to a hydrogen vehicle is expected to save 2.253 tonne CO2-e emissions per annum. The emission savings from swapping three diesel generators to hydrogen is expected to save 3.189 tonnes CO2-e emissions per annum, and significantly more in years that include power failures or severe weather events. (The emission savings detailed in this report were provided by the proponent, and not calculated by the Council).

Early adoption of future fuels also supports the sustainability goals of the Whitsunday Tourism sector. The sectors ambitions to decarbonise have been highlighted through their recent collaboration in the Whitsunday Heart Reef Partnership, a partnership focused on decarbonising to address climate change as the number one threat to the Great Barrier Reef, the lifeblood of the Whitsunday regions \$850M tourism sector. Provision of the fuel at the airport and marine terminal will enable the tourism industry to address their largest barrier to decarbonisation which is transportation.

Land requirement: Council will follow standard procurement processes for the land in question. The Council land requested will be put out for formal EOI with a view to awarding a 25-year peppercorn lease to the successful applicant. Joint advocacy for the project and a letter of support are to be managed separately to the awarding of land. If Elvin or HiT are not the successful applicants through the land EOI process the project will need to secure alternative land.

Advocacy: There is significant interest in investing in future fuels. The Australian Government is investing \$1.4 billion in building a viable hydrogen industry. The Queensland Hydrogen Industry Strategy 2019-2024 has been developed by the Queensland Government to drive investment and accelerate development of hydrogen projects in Queensland. In 2019 over \$10M was invested into 5 key projects and in 2020 another \$10M was announced. In May 2022, the Queensland Government announced \$5M for a hydrogen ferry to run out of Gladstone.

Elvins preference is to focus on a facility in the Whitsundays to enable their client, Explore Group, to operate their hydrogen vessels in the region. Elvin have been advocating for support of the project through the Minister for Climate Change and Energy, the Honourable Chris Bowen. Joint advocacy will provide further confidence to funding bodies and improve the likelihood of the \$4M funding being provided.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Manage the aviation and tourism activities of the region as the gateway to the Whitsundays. Strengthen and grow our business and community to attract investment that aligns to WRC endorsed plans and strategies.

Research and assist in the current and future protection of the region's natural environment.

FINANCIAL IMPLICATIONS

The proposed project will see significant (\$3M) investment into future fuel infrastructure in the region. Council would become the asset owners of three hydrogen generators (valued at \$950,000 ex GST each for the two large generators and \$540,000 for the smaller airport generator), and one hydrogen vehicle valued at \$55,000 ex GST. Training will be provided by Elvin on the operation of the vehicle and generators.

Hydrogen fuel will be provided by Elvin at wholesale prices. The current price for hydrogen is \$13 per kg. At this price, the cost of driving the Nexo 15,000km (the average Council fleet vehicle usage) is \$1,853, comparable to diesel at the current costs of \$2 a litre however without the emissions impact and with lower maintenance requirements.

There may be commercial benefit to Council if the project progresses as it will lead to Explore possibly committing to a berthing agreement at Shute Harbour Marine Terminal. The primary costs to Council include the in-kind time to complete an EOI process for the proposed land, provide a letter of support for grant applications and associated advocacy time.

CONSULTATION/ENGAGEMENT

Chief Operating Officer Aviation & Tourism

Manager Economic Development

Presentation to Council members 17th August, 2022.

RISK ASSESSMENT

Elvin Renewables or HiT will be the fuel facility asset owners and responsible entity for the safe storage and distribution of ammonia and hydrogen. As part of the proposed program Elvin will provide upskilling or training to anyone operating new equipment provided under the proposed program. Elvin have committed to having a safety officer onsite to supervise and operate equipment.

The proponent would need to provide Council with data and evidence of the hydrogen generators reliability compared to the current diesel generators. The generators are required in times of power failures and weather events to allow for continuity of operations.

Australian regulations around the use of hydrogen and ammonia are evolving rapidly. In July 2020, Standards Australia adopted eight international standards relating to hydrogen quality, storage, transportation and usage. Ammonia is required to be stored in tanks under pressure, similar to natural gas, and the tanks are required to be inspected annually.

A bunker is proposed to hold ammonia at each location. At Shute Harbour, a specially designed transportation vehicle will move the ammonia to the docks and dispense it into vessels. At the airport, a specially designed "cracker" will convert ammonia to hydrogen to enable both fuels to be dispensed at a bowser as required. There may be additional risks to

Council if the storage facility is located on Council land (pending EOI processes) or in close proximity to other infrastructure.

Reputational risks to Council if the project is not supported may include a tourism industry with hydrogen vessels and inability to access fuel. If the project is supported and the technology does not become viable longer term there may be reputational implications however these are minimal as Council is not the project lead.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	Support project	Upgraded generators, new hydrogen car to trial, hydrogen available at airport or Shute Harbour, emission reductions.	Council could be seen to be working with one hydrogen company – to avoid this council is a supporter not the lead on the project and Council has always provided the same support to other companies and initiatives.
Option 2	Don't participate in project proposed	Don't take new assets on, potentially less risks as no changes if project does not proceed.	No hydrogen available at airport or Shute Harbour. Slower uptake of future fuel tech by industry and Council. Explore may locate

			new green boats elsewhere, does not support industry sustainability or Councils mitigation targets.
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Provision of support for projects that facilitate the transition of industry and Council to future fuels has greater advantages than waiting for industry to fill the need without Council support and risking that new hydrogen vessels are located elsewhere.



HYDROGEN
INTEGRATION TECHNOLOGIES

Powered by Hydrogen - Driven by Innovation

Activating Future Fuels in Whitsundays

August 2022



An Elvin Group Company



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Introduction

Driven by Innovation - Powered by Hydrogen

Local governments and industry play an important role supporting the growth of the hydrogen industry in Queensland and Nationally. Activation of future fuels in regions allows for early adoption of new zero emissions technology.

Elvin Group Renewable's and Explore Group would like to collaborate with Whitsunday Regional Council on a project to activate the use of future fuels in the Whitsunday region and support the Councils Corporate Plan vision to be a sustainable and progressive region.

This project focuses on making green ammonia and hydrogen available at the Whitsunday Coast Airport and Shute Harbour Marine Terminal. These locations are key transportation hubs in the region. Both have recently been upgraded and aim to be world class facilities demonstrating clear sustainability messaging in line with the regions, and the Australian Government's commitment to reduce our contribution to global carbon emissions.

This project also establishes use cases for the ammonia and hydrogen produced:

- Launch of the regions first zero emissions Sailing Catamaran (Cat), designed and manufactured in Australia from Shute Harbour Marine Terminal. The Cat will be a 29m long catamaran and will transport up to 172 passengers per trip from the mainland to the Whitsunday Islands. The Cat will be fuelled with green ammonia and will convert this to hydrogen onboard and will be owned and operated by Explore Group.
- A hydrogen vehicle trial at the airport – The vehicle will become an asset of Council. The vehicle will be used as a demonstration for Council and other stakeholders.
- Three of Councils backup power generators will be replaced with hydrogen generators. Embedding zero emissions generators into the facilities will build resilience into the airport and marine terminal while supporting Councils emissions reduction targets.
- Optional: A special purpose hydrogen transportation vehicle will be designed and built to carry hydrogen to the Marine Terminal or other locations as required. This vehicle will remain an asset of Elvin Group (note that if this option is not progressed only ammonia will be available at the Marine Terminal).

The Whitsunday Tourism sector has long been aware of the need to move towards a more sustainable future, and the recent collaboration with the Whitsunday Heart Reef Partnership is a prime example of this commitment.

The partnership is focused on decarbonising to address climate change, which is widely recognised as the number one threat to the Great Barrier Reef.

As such, the zero emission tourism future of the Whitsundays is essential for the continued health of the region's iconic natural asset. The adoption of future fuels is a significant barrier.



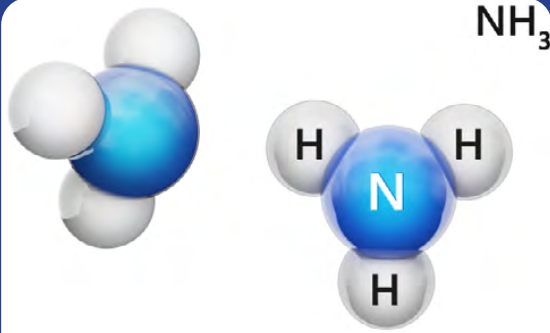
Background

International standards and the future of regulation

Australia’s National Hydrogen Strategy sets a vision for a clean, innovative, safe and competitive hydrogen industry that benefits all Australians. Clean hydrogen is a priority low emissions technology under the government’s Technology Investment Roadmap and hydrogen is part of the Australian Governments plan to reach net zero emissions by 2050. The Australian Government is investing \$1.4 billion in building a viable hydrogen industry.

The Queensland Hydrogen Industry Strategy 2019-2024 has been developed by the Queensland Government to drive investment and accelerate development of hydrogen projects in Queensland. In 2019 over \$10M was invested into 5 key projects and in 2020 another \$10M was announced. In May 2022 the Queensland Government announced \$5M for a hydrogen ferry to run out of Gladstone and Curtis Island.

Why Ammonia ?



Molecular Structure of Liquid Ammonia

Ammonia has been known for its use as a fertilizer for many years, but recently it has been gaining attention as a potential fuel source that holds the key to a cleaner future for transportation.

Ammonia is made up of nitrogen and hydrogen, two elements that are abundant in the earth’s atmosphere.

Ammonia can be used as a future fuel through novel reformer technology invented here within Australia by a Elvin Group Renewables Company and a national university, thus meaning that it can be used to produce hydrogen gas on demand from liquid ammonia in a safe and easily transported method

The hydrogen gas from the above method can then be used in fuel cells for transport, power supply and a range of industrial processes. It’s already key for a range of industries that provide vital inputs into a range of manufacturing processes and our mining and agricultural sectors.

There are several reasons why ammonia could be a better future fuel than existing fossil fuel derivatives. First, ammonia is much more energy-dense than hydrogen gas, meaning that it can store more energy per unit of volume. This makes it ideal for long-distance travel. Additionally, ammonia is less flammable than hydrogen, making it safer to transport and store. Finally, ammonia can be produced from renewable sources like wind and solar power, meaning that it has the potential to be a truly sustainable fuel.

In summary, ammonia can be reformed into hydrogen gas and has the potential to be a cleaner, more efficient, and a more sustainable future fuel.

Safety - HiT Steering Hydrogen Classification and Safety

Currently HiT has engaged with multiple international and Australian stakeholders to guide and create complete safety overviews whilst helping to develop further international regulations that are specific to the marine industry. The automotive and storage industry is a mature industry however the marine sector needs prioritisation and guidance from industry partners, such as HiT, Elvin Group, to help develop classifications.

Our trial and future vessels will be international Class built and have engaged Llyod’s, BV, and also DNV to align with hydrogen international standards i.e. ASME B31-12, Hydrogen Piping and Pipelines, ABS Fuel Cell Guidelines etc. This approach will not only give H2X Marine access to international markets it will hold a wealth of knowledge in IP and know-how.

Below is an example of an approval flowchart for design and safety standards that will be implemented within HiT’s manufacturing arm. We will also engage third party internationally recognised stakeholders to independently verify and review procedures based on similar flowchart processes

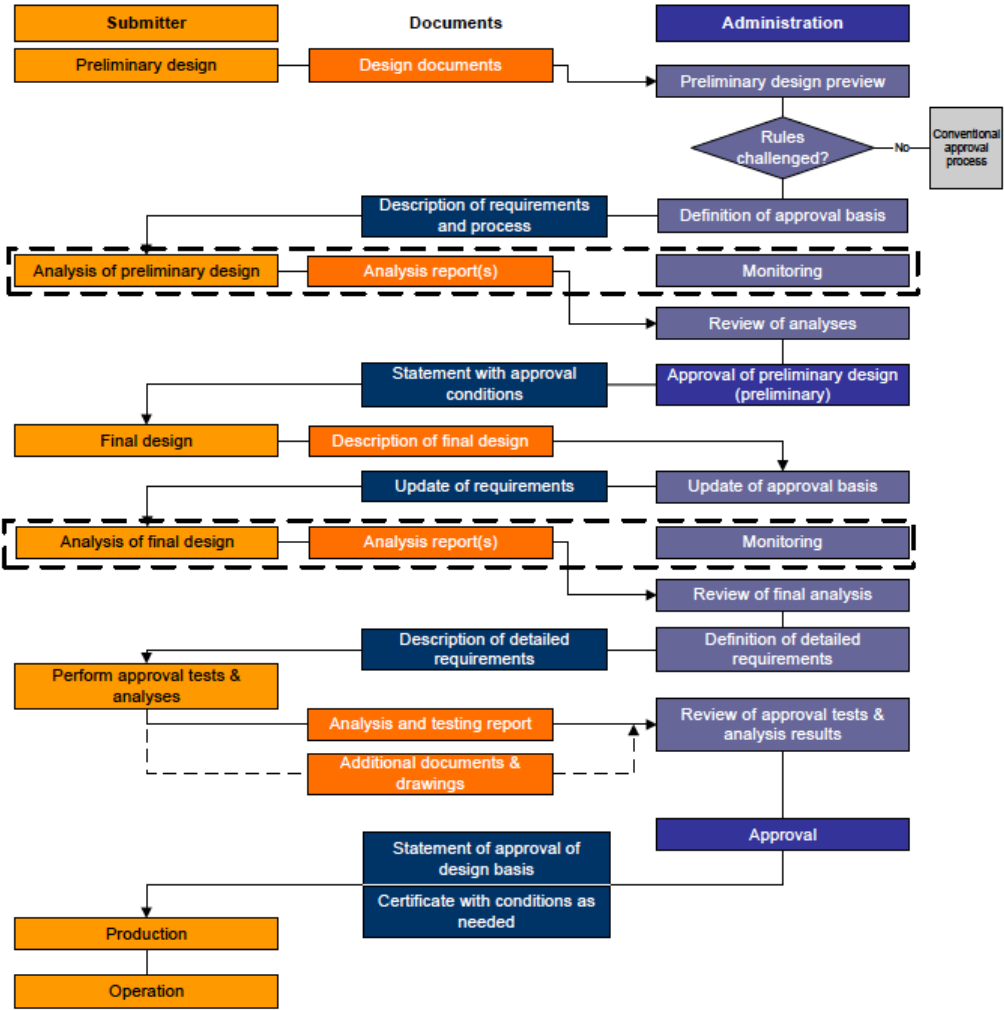


Figure 3: Documentation flowchart for the approval procedure

Our Team

Founders, Board and Key Management

Core Values of our Company

With any Company there should always be a synergy and match between the Company Structure and the Company's Core Values. At HiT these synergies are not forged they are ingrained and fortified with our board level long term experience and unique skill sets. The current core values that guide our organisation are:

- * We believe that we're on the face of the Earth to make great products to reduce our carbon footprint for future generations
- * We believe in the simple, not the complex.
- * We participate only in markets where we can make a significant contribution.
- * We believe in deep collaboration and cross-pollination of our groups, which allow us to innovate in a way that others cannot.
- * We don't settle for anything less than excellence in every part of the company and we have the self-honesty to admit when we're wrong and the courage to change.

OUR TEAM



Craig Elvin **Chairman**
Seasoned executive with over 30 years experience in construction, business and renewable energy sectors.

Craig has been pivotal in driving innovation through leadership in the development and use of cutting edge technologies across a diverse range of market sectors. Leading and execution of these successful technologies was possible due to the passion and vision that Craig could pass through to every level of business execution which flows to the end client.



Samuel Blackadder **Chief Executive Officer**
International executive with over 7GW of Solar PV projects globally, in excess of 15 years experience in renewable manufacturing in emerging technologies at all levels from factory production to energisation and final completion. Working in multi-lingual environments both in manufacturing and project development worth over 750 Million USD per year. Samuel possess a unique skillset in having prior experience in emerging technologies and having the know how to work through complex and unforeseen markets



Vic Elvin **Board Director**
Financial executive with over 30 years experience in corporate governance and specialising in corporate business operation.

Providing high level board decisions and strategic approach to market concerns whilst ensuring the company core values and future approach stay on the right bearing. Throughout Vic's experience he has built a unique set of skills to dissect and ensure all levels of the business are working towards the company vision.



Guy Obren **Board Director**
Over 36 years of international experience in ferry operations, boat manufacturing and logistics. Specialist with commercial experience in operating, designing and manufacturing marine vessels up to 65 m.

Also providing services in training and up skilling in marine vessel manufacturing, design guidelines and innovative solutions to regional specific needs. Guy's ability to interact and identify issues and solutions at all parts of the business an integral part of the success of delivery milestones.

Key Partnerships

Key partnerships are crucial to the growth of the emerging ammonia / hydrogen industry and essential to advancement of the marine industry. HiT has a deep wealth of knowledge and experience coupled with the ability of delivering cutting edge technology.

Given the nature of the emerging market we have established key partnerships that benefit from technology advancement, assembly techniques, creating industry standards to propel our business onto new horizons.

Our partnerships also ensure that the local area will benefit from up-skilling and re0-training existing workforce into the new future fuels industry with HiT.

“Alone we can do so little;
Together we can do so much.”

-- Helen Keller

Technology Partners



Future Business Partner Current Discussions



Government and Industry Body Relationships



Hydrogen Benefits: Marine



Zero Harmful Emissions

A major focus on almost every Government worldwide is to reduce emissions into the environment. We have the ability to actively promote a zero emission vessel with the only by product from the Hydrogen Fuel Cell is water.



Low Sound Emissions

Whilst alot of focus is on economic benefit - a major benefit to the environ-ment is extremely low sound emissions / pollution to the marine life below the water. Hydrogen Fuel Cell vessels will promote a healthier reef and marine eco-system through its technology



No Risk of Fuel Spill

Occasionally there is an unforeseen accident at sea, which can result in devas-tating chemical effects on the local marine ecosystem. A major advantage with Hydrogen Fuel Cell Technology as if this situation was to arise there would be no major fuel contamination leak, given that Hydrogen is gaseous in nature and quickly dissipates in the atmosphere



Eco-Tourism

Many vessel operators operate through a corporate social responsibility in looking after the environment that provides their business and regions with important revenue. This will give many operators an edge to promote a zero emission experience to their end clients.



Low Maintenance - Longer Life

Electric motors have a major advantage over traditional fossil fuel engines which result in fewer moving parts whilst not requiring expensive and ongoing maintenance and additives, such as oils and lubricants. This results in the HFC drive-train lasting 3-5 times longer than a traditional power source and saving on both CAPEX and OPEX



Security of Fuel Supply

For the first time in history, many companies are able to generate their own future fuel supply, giving not only security of supply it also gives a secure fixed price generation through Hydrogen electrolysis technology

Multiple Platforms

Drawing on HiT and our partners extensive marine manufacturing and hydro-gen technology experience we will offer a wide range of custom architecturally designed vessels and technology to accommodate the requirements for spe-cific commercial fleets.

Our commercial past knowledge knows that each client/ region has specific requirements that are unique to that region. Which will also be driven



Passenger Ferries

HiT will focus on specialising in all size of HFC passenger vessels in-cluding but not limited to multi deck and also low clearance height for internal river ways that will range in short and medium distance schedules for passenger services. This will cover most international market demands for this type of vessel.



Ammonia Generators

Our specialised technology is developed to replace diesel genera-tors for a stable and clean efficient power source for the new wave of future fuels for a zero-emission future.

Another major advantage is the minimal maintenance and no downtime required for regular service intervals.



Ammonia to Hydrogen

Our technology has major advancements in being able to produce hydrogen on demand for many requirements, native production is at athmospheric pressure or can be further compressed for other uses.

Forward looking - HiT will establish a solid foothold in the most lucrative and customer driven markets in passenger marine vessels and related infrastruc-ture. This market sector will have the greatest revenue streams and fast call to action due to the exposure of the upcoming hydrogen industry.



HYDROGEN
INTEGRATION TECHNOLOGIES

Whitsundays Proposal



An Elvin Group Company

Whitsundays Opportunity Snapshot



Project Overview

Timeline - This is an 18 month project - \$18 million AUD

Construction:

Estimated Start Date: September 2022
Completion Date: December 2023 (Having State and Federal support can advance project to meet these accelerated time frames)

Project Price:

Total Project Price \$18,000,000 ex GST plus optional special purpose hydrogen transportation vehicle of \$900k.

Grant required : \$4,000,000 AUD

Outcomes:

- ⦿ **Total new ongoing jobs** created (directly related to service and maintenance of the 4 Explore vessels and related infrastructure)
- ⦿ **Local Whitsundays Area** – 5 (employed by Wildcat Marine)
Additional Queensland State Area – 35 during construction
- ⦿ **Total NSW Jobs** required (could potentially be relocated to QLD, depending on manufacturing location of generators) – 10 design, construction, and manufacturing jobs
- ⦿ **Activating the transition** to ammonia / hydrogen fuel in the Whitsundays (supporting sustainable tourism)
- ⦿ **Disaster Resilience** – renewable energy fuel available onsite to run zero emissions generators to power the airport and marine terminal through power outages.
- ⦿ **Emissions reductions** – direct reductions from the included use cases in this project only are 34,522 T CO2-e per annum.

Shute Harbour Proposed Overview

Infrastructure:

Ammonia bunker storage of initially 70,000 Litres (on headland near lion head lookout)



Figure 1.1

Portable secondary ammonia unit (10-15k L) to facilitate refuelling at wharves on back of road registered transport. Will also include a 30 metre length hose for accessibility



Figure 1.2

- ⦿ POS dispensary for clear pricing to all customers requiring market pricing
- ⦿ Safety training and safety updates (head safety officer on site)
- ⦿ Local staff upskilled and new jobs around future fuels
- ⦿ Storey board – engagement / education piece
- ⦿ 2 Industry days with high schools / engineering students / TAFEs
- ⦿ Assist to achieve accreditations on display = hydrogen council 100% green certified?
- ⦿ Future Fuel Use: Ammonia onsite to be used by Explore Group (purchaser of new zero emission Cat) at Shute harbour. Figure 1.1
- ⦿ 1 x Zero Emission Ammonia Powered Eco - Catamaran to be based at Shute Harbour
- ⦿ Also any other eco-tourism operator wanting to utilise ammonia as a power source
- ⦿ Ammonia and Hydrogen to be made available to council at wholesale price for their own internal uses for onsite generator or car purposes
- ⦿ Ammonia converted to hydrogen at airport and can be transported to marina as required Figure 1.2
- ⦿ Additional Land Requirement to Elvin from Whitsundays Regional Council: Elvin Group Renewables Company to be granted long term 25-year lease for the identified area for \$1 Yearly Lease fee to Council.

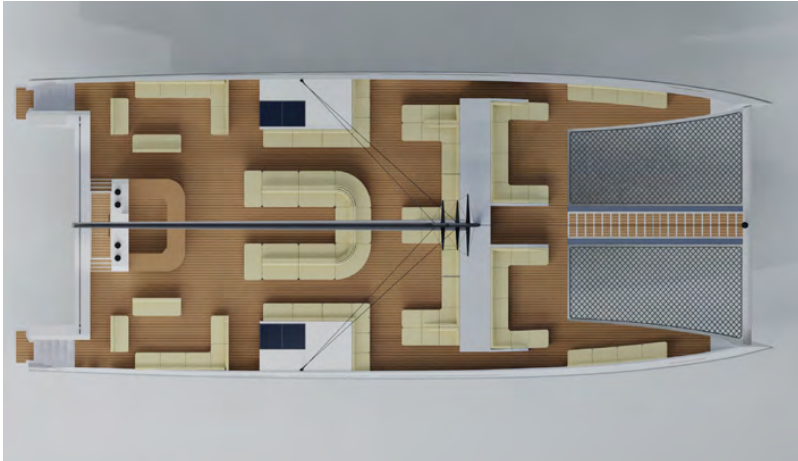
This small parcel of land is located next to Lions Head lookout in the location of **the old**

Shute Harbour

Eco-Tourism Catamaran

“ It’s not a faith in technology.
it’s faith in people. ”

-- Steve Jobs



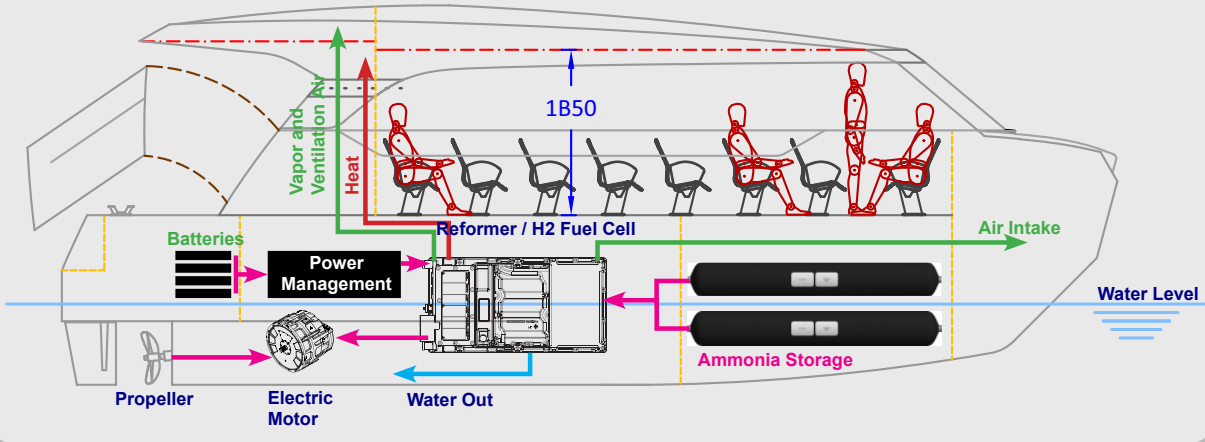
Vessel Project Name Leonie

Vessel Type is an Ammonia powered Hydrogen Fuel Cell Eco Catamaran for tourism and passenger services

- 29 metre long for 170 passengers
- Powered with Ammonia Low pressure liquid using advanced technology developed and designed in Australia. World first.
- Lodged and officially received application with AMSA
- Designed and manufactured in Australia
- Manufacturing to be in Brisbane through our partner Wildcat Marine for local jobs and upskilling of advanced manufacturing in multiple fields
- Manufacturing includes welding, ship building, hydrogen, ammonia and electrical but not limited to
- Other technologies on board feature self-generating propellers, integrated Solar PV, 400kw Battery, Electric marine motors, Hydrogen fuel cell
- No additional or future requirements for oil, mineral oils, filter replacements on the Hydrogen fuel Cell engine
- IP owned and developed within our Australian owned company

Working Range	60 Hours
Filling Time	10 - 15 minutes
Future Fuel	Ammonia
CAPEX Cost	\$7.5 Million AUD

HiT Marine Power Train Example



HiT Marine Fuel Cell Technology - Overview

This illustration shows a simplified overview version of how hydrogen fuel cell marine system operates. The system will operate at a steady output. Specific batteries are sized for the appropriate extra power requirements depending on our clients specific needs.

HiT Marine Vessels powered by Fuel Cell Technology are a hybrid electric system that includes both ammonia / hydrogen fuel cells and batteries working seamlessly together to provide efficient zero emission power. Whilst HiT will remain agnostic in our hydrogen fuel cell approach, we retain the ability to work with established and developing manufacturers for the benefits of our clients and future success of HiT.

Just like batteries, hydrogen fuel cells produce electricity with high efficiency through an electro-chemical process. The difference is, with fuel cells, energy is stored separately in the form of hydrogen. In most cases the industry is focusing on green hydrogen electrolysis from water using renewable energy to help complete the renewable hydrogen energy chain.

Whilst the ammonia / hydrogen infrastructure for has great benefits for our future clients, HiT has the ability to offer a complete solution that would cover vessels, generators and vehicles. Our systems also deliver the creation of green hydrogen high value jobs on site with zero emissions program's.

Whitsundays Airport Proposal

Infrastructure:

- Ammonia bunker storage of initially 70,000 Litres, held within the major land area and structure that Elvin will build
- Airport to have initially one hydrogen bowser for any commercial or public entity to purchase
- Bowser to be located in location desirable for refuelling cars, buses and other equipment
- Airport to have advanced reformer technology from Elvin Group to reform ammonia into hydrogen as required
- Local staff upskilled and new jobs around future fuels
- Tourism industry and other stakeholder engagement showing potential of green generators for use on boats to replace diesel generators for noise and emissions free experiences (advocacy for incentive program GOV)
- Storey board to inform of green hydrogen technology and benefits
- Both hydrogen and ammonia to be made available on market prices for internal local council uses

Additional Land Requirements from Council

Elvin Group Renewables / HiT Company to be granted long term 25-year lease for the identified area for \$1 yearly lease fee to Council. See figure 3.0 at end of document, Additional lease afterwards to be at market agreed prices.

The requirements for land parcel would be for two areas:

1. Production and storage area for ammonia and hydrogen

This land parcel can be located away from the hydrogen dispensary unit. Required parcel of land approximately 30 metres by 20 metres, Elvin Group to be responsible for approvals and construction of the building to meet local requirements.

2. Dispensary

Small Area to be located where desirable for public refueling of cars / buses – one car space for use when refueling plus bowser and infrastructure and safety buffer (approximately 2m x 5m area)

* See site plan proposal

Land Requirements

Below are the two site draft proposals in line with the proposal for both sites.

These two sites have been selected due to geographical location and selecting the minimal impact to the already developed area, which will minimise restrictions on parking or access.

Shute Harbour



Whitsundays Airport



Additional Project Infrastructure

Elvin Group to supply one vehicle to Whitsundays Regional Council for deployment at Whitsunday Coast Airport for internal use onsite or demonstration of technology to interested companies and council partners.

Whitsundays Regional council will be responsible for refueling costs (at wholesale market prices) also any ongoing maintenance, repairs and related insurances or running costs of the car.



The Whitsundays will be recognised by leading the way in change towards a zero emission future by demonstrating a hydrogen fuel cell vehicle (HFC) to residents and guests of councils. The move will come part of the council's efforts to lower emissions and reduce their environmental footprint.

The hydrogen fuel cell vehicle produces zero emissions and is powered essentially by water, making it a clean and renewable source of energy. The council should be hopeful that the demonstration will encourage other businesses and organisations to adopt HFC technology, helping to create a cleaner and healthier environment for everyone through the wide Whitsunday's region.

Ammonia Powered Generators

As part of the proposal HiT will also replacing existing diesel generator for backup power and assistance during weather events - this will include

- 3 Ammonia Generators to replace existing diesel generators
- (1 x 85KVA Diesel Generator replacement 2 x 375KVA Diesel generator replacement)
- Designed in Australia with Australian engineering support
- Manufacturing to be conducted in NSW/ACT
- IP Owned and developed within Australian company

Elvin Future Fuels to provide Ammonia at wholesale price to Whitsunday's regional council for the use of these ammonia generators. This price will be honored for 25 years in line with lease terms.

Each large generator costs approximately \$950k and is the size of small shed on skids.

Initially there will be one 85KVA HFC Zero emission generator to be placed (Q1 2023) and run for a trial period to ensure operational efficiency and effectiveness at the airport.

Once 85KVA HFC Generator approved for full replacement use, Elvin will start manufacturing process for the two larger units. This is will ensure 100% operational efficiency of the units as they are a vital when required. The second two generators will be onsite in Q4 2023 providing green backup power security for the Whitsunday Coast Airport and Shute Harbour.



Emissions Calculations

Eco-Tourism Catamaran

The formula for this calculation is: $E = (Q \times EC \times EF) / 1000$

E is the total emissions released measured in tonnes CO₂-e

Q is the quantity of fuel combusted in kL

EC is the energy content factor of fuel in GJ/kL

EF is the emission factor for the fuel in kg CO₂-e/GJ

n.b. for guidelines and estimations within formula:

* For EC – the guidelines indicate the energy content factor of diesel used for stationary/power energy purposes is 38.6GJ/kL

* For EF – guidelines indicate the following emission factors for diesel stationary/power energy purposes : 69.2 kg CO₂-e per GJ for Carbon dioxide, 0.1 kg CO₂-e per GJ for methane and 0.2kg CO₂-e per GJ for nitrous oxide. This gives a total of 69.5 kg CO₂-e per GJ

On an annual basis the passenger catamaran for this trial, if it was diesel would approximately use 10,000l per year or 10kL

Emissions = $(10 \times 38.6 \times 69.5) / 1000 = 26.827$ tonnes CO₂-e reduction

Generators

This project will see three hydrogen generators replacing existing diesel generators. Emissions reductions have been estimated on the actual use in 2021 for the two airport generators and the monthly maintenance testing use for the Shute Harbour Marine Terminal generator.

These figures would be higher if there was power outages (e.g. during cyclones). Note that these figures do not include the emissions from the oil and filters etc.

Based on 2021 figures:

1. Shute generator consumes 72l/h and is ran for 10 minutes per month for testing = 144L. <http://www.enginecummins.com/cummins-nta855-g2a.html>.
2. terminal generator used 772L last year
3. field generator used 273L.

Total Fuel used = 1,189L

On an annual basis of the three generators for testing purposes only utilise 1,117L of fuel per year or 1.117 kL

E = $(1.189 \times 38.6 \times 69.5) / 1000 = 3.189$ tonnes CO₂-e emissions

Vehicle

An average council fleet vehicle which a hydrogen trial vehicle could replace travels approximately 15,000km per annum. The following consumption can be applied;

- Qty fuel used - 840 litres
- Type fuel - Diesel
- Engine size – 1.6L 4 cylinder
- Type car (example) - Nissan Qashqai (Current pool vehicles)
- Combined CO₂ mass emission (g/km) 129 g/km

E = $(.84 \times 38.6 \times 69.5) / 1000 = 2.253$ tonne CO₂-e emissions

Total minimum annual emissions saved by project:

- 1 Vessel = 26.827 tonnes
- 3 Generators = 3.189 tonnes
- 1 Vehicle = 2.253 tonnes

Total 34.522 tonnes CO₂-e emissions avoided per annum

(excluding any additional users that develop due to fuel availability)

Greater Understanding HIT Key Manufacturing Components

price effective which ensures maximum amount of operating profits for the manufacturer. HiT will look at creating further long term supply agreements to help cost down on key materials for manufacturing.

Within traditional manufacturing in both marine and automotive the major manufacturers remain agnostic for the greater part to ensure each new / current range not only remains cutting edge it also ensures each of the components is

Hydrogen Fuel Cell (HFC)

Currently the HFC industry is experiencing exponential growth in both technology advancements and research development, it is the common view of the hydrogen industry that HFC technology is where Lithium battery technology was emerging 10 years ago.



Plug Power Inc (PLUG:NASDAQ) is an American company engaged in the development of hydrogen fuel cell systems, electrolyzers that replace conventional batteries/ power-trains in equipment. HiT has an executed agreement for distribution and servicing of PlugPower equipment through the Australasian region. This agreement can be potentially expanded into further markets and will secure HiT as a certified Marine service center for Plug



Ballard Power Inc (BLDP:NASDAQ) founded originally in 1979 is one of the global leaders in providing innovative clean hydrogen energy fuel cell solutions powered through Hydrogen for transportation. HiT has a long standing working relationship with Ballard and both parties are investigating a long term O&M and service agreement for authorised service work.

Additional examples of other HFC Manufacturers in discussion



Critical Balance of Plant - Focus

HiT defines this category of the critical parts away from the HFC that are critical parts of the power train. Through our strong partnerships and ongoing selection we can ensure any potential warranty concerns are handled promptly limiting any downtime, whilst also having our key partner ensure their manpower is available 24/7 for technical support



Ultimate Marine Power is a leader in the supply and support of innovative marine equipment and components throughout Australasia. With a dedicated focus on our needs and aspirations, they develop intelligent solutions using outstanding products and integrated systems through civil and military installations. HiT has an executed MOU for ongoing working relationships



The world stands on the verge of a sustainable transformation. Today, Danfoss has the proven and reliable solutions to meet many of our climate, marine and power challenges. As industry expands, both HiT and Danfoss have regular communication to ensure current unique solutions will soon become the standard throughout the global engineering industry.



Tesla (TSLA : NASDAQ) few international companies have the global recognition and visionary foresight for future growth across all sectors. With HiT partnerships we are in direct communication and engineering developing a potential battery solution for the marine world powered by through our partnerships. This informations commercial in Confidence which will effectively produce higher yield 2nd generation and ongoing vessels.

Marine Vessel Hull Manufacturing



Wildcat Marine was established in 1987 to supply the industry with quality vessels, predominately commercial high speed passenger ferries, oil rig tenders, vehicle transport, barges and full support of Equipment to ensure operators a reliable service to their customers. Operating from Australia and New Zealand, Wildcat Marine has successfully delivered many new vessels throughout the world outside our domestic markets as far afield as Tahiti to Seychelles and many countries in between.

Through our partnership and Wildcat Marine holdings within HiT we can effectively undertake Project management or owners representation for new build at other yards to full classification society down to simple refits and delivery whether by sea or by ship, we offer the full service. HiT and Wildcat Marine have an exclusive MOU working arrangement between companies.

Given the nature of upcoming hydrogen industry it is important to note that working with additional manufacturers would potentially weaken our business model in early stages

Additional examples of other HFC Manufacturers in discussion



International Marine Classification

Pioneering an international marine development featuring a new type of fuel cell is riddled with overlapping and undefined regulations. With our past experience in developing cutting edge technology that eventually becomes the high standard, we realise that half the battle is to ensure we partner and give guidance / insight to the appropriate government regulatory bodies - so that the entire industry can sustain a healthy growth for greater future potential. Below are some brief examples of HiT working with international bodies. HiT will manufacture vessels to 'Class' which will give an international appeal in international standards for both delivery and safety systems.



LR is a leading international provider of classification, compliance and Consultancy services to the marine and offshore industries, helping our Clients design, construct and operate their assets to the highest levels of safety and performance. HiT and LR have engaged in creating an advanced future hydrogen safety system for marine systems under their system



DNV GL is the world's leading classification society and a recognized Advisor for the maritime industry. We enhance safety, quality, energy Efficiency and environmental performance of the global shipping industry across all vessel types and offshore structures. Whilst the HFC technology is a new era in shipping, both HiT and DNV.GL would look at working together to providing an international standards for vessels under DNV.GL and international bodies.



HYDROGEN
INTEGRATION TECHNOLOGIES

Project Experience



Demonstrated project examples from our founders

The largest risk in an emerging market, such as the upcoming hydrogen economy, is the unknown challenges in manufacturing and commercialisation that can prevent growth. Below is a few of the already completed projects that our founders are delivering. These projects are using advanced technologies and often are leagues ahead of the competition. Each project also had their unique unforeseen hurdles - regardless each project has come to realisation and delivered on the mission statements

Largest Commercial Battery in Australia

Elvin Group have developed the largest commercial and privately owned battery in Australia - this 5MWh battery is leading the market for the upcoming Decentralised Energy Resources (DER) by providing Frequency and Ancillary Services (FCAS) being the first of its type. Elvin Group being first to market has resulted in establishing protocols and soon to be industry standards for the national marketplace. This may come at a cost however it sets



450 Passenger- 37 Metre- Multi-hull

Wildcat Marine undertook the complete package from initial design layout right through to the finished product including construction, procurement, optimisation, manufacturing, testing and final shipping and delivery of the vessel. Project was completed from start to finish in 8 months. The project used technically advanced cockpit and controls designed by Wildcat Marine whilst also redefining the engine room for higher performance delivery and decreased maintenance costs for this owner that already has 8 vessels in their fleet.



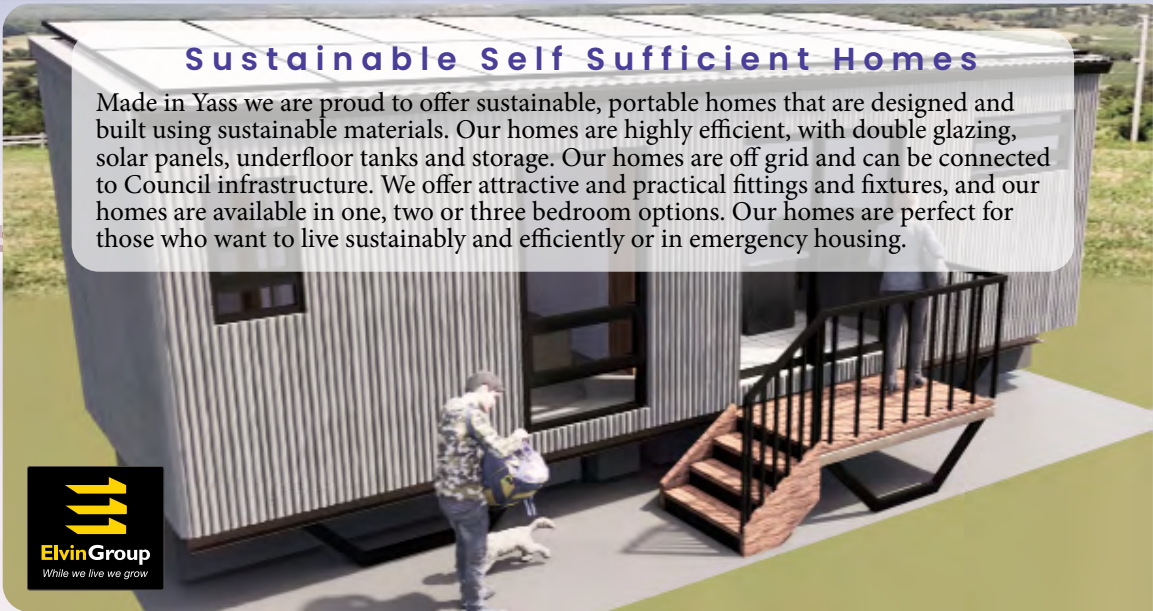
Hydrogen Electrolyser - Australian Made

Elvin Group have led the development and commercialisation of 4 Australian Made Hydrogen electrolyzers made in Australia using 100% recycled materials. This electrolyser is unique in nature due to complex electrolyte formula developed over the last decade with Hydrostar's Biochemists. This system only requires plain tap water and solar power to produce hydrogen for the upcoming future fuel. With further development and commercialisation planned for 2021



Sustainable Self Sufficient Homes

Made in Yass we are proud to offer sustainable, portable homes that are designed and built using sustainable materials. Our homes are highly efficient, with double glazing, solar panels, underfloor tanks and storage. Our homes are off grid and can be connected to Council infrastructure. We offer attractive and practical fittings and fixtures, and our homes are available in one, two or three bedroom options. Our homes are perfect for those who want to live sustainably and efficiently or in emergency housing.



August 2022

13.2.1 - Councillor Representative Appointment to Committees

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: James Ngoroyemoto - Manager - Governance and Administration Services

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

To appoint the Mayor as a representative to advisory, standing and external Committees.

OFFICER'S RECOMMENDATION

1. That Council appoint Mayor Hall to the following advisory committees:
 - a) Economic Development Advisory Committee
 - b) Traffic Advisory Committee
2. That Council appoint Mayor Hall to the following statutory committees:
 - a) Audit and Risk Committee
 - b) Local Disaster Management Group
2. That council appoint Mayor Hall to the following external committees
 - a) Bowen Collinsville Enterprises
 - b) Don River Improvement Trust
 - c) Regional Queensland Council of Mayors
 - d) Tourism Whitsundays
 - e) Whitsunday Regional Organisation of Councils T/A Greater Whitsundays Council of Mayors

BACKGROUND

Council's Committees Policy establishes a number of different committee types, established to allow input to Council on specific functions, portfolios, programs or projects. The committees can be classified as either:

- Internal Committees:
 - o Statutory Committees;
 - o Standing Committees;
 - o Advisory Committees;
 - o Special Committees; and
- External Committees

Council Delegates are expected to act in the best interests of Council and the community when appointed to an internal committee and represent Council's interests when appointed to an external committee.

Councillors appointed by Council as members of External Committees have an obligation under the policy to provide regular updates to Council on the decisions, activities and issues affecting the Committee by, at a minimum, either provide a verbal update during a briefing session. It should be noted that Councillors are at liberty to become members of external committees, without Council endorsement, to represent their own interests.

With the recent appointment of the Mayor Hall, it is timely for Council to appoint the mayor on Committees to focus on associated issues to gain a deeper understanding of specific matters, whereas participation in external committees assist Council to maintain a relationship with particular sections of the community.

DISCUSSION/CURRENT ISSUE

Standing Committees

A Standing Committee is established under s264 of the Local Government Regulation 2012 and meets regularly to discuss the specific function, portfolio, program or project determined by Council when establishing the committee. A Standing Committee exists indefinitely to deal with matters arising from time to time that fall within their jurisdiction. The mayor is a member of each Standing Committee under s12(4)(g) of the LGA. Standing Committees conventionally have an advisory role only, however under s257(1)(c) and (d) of the LGA, Council may, by resolution, delegate a power under Act or another Act to a Standing Committee or Chairperson of a Standing Committee of the Council.

Special Committees

A Special Committee, of which only Councillors can be members, is convened for a single issue or short-term purpose, and ordinarily dissolved once they have done the specific job assigned to them by Council.

Advisory Committees

An Advisory Committee is established in accordance with s265 of the Local Government Regulation 2012, which provides advice and recommendations to Council on a specific function, portfolio, program or project as determined by Council when establishing the Committee. An Advisory Committee must not be appointed as a Standing Committee and may contain members who are not Councillors, including community members and representatives from organisations. All Advisory Committee members, whether they are a Councillor or not, may vote on business before the Committee. Advisory Committees cannot be delegated powers under the LGA or any other Act and must report to Council for a decision on any issues raised at a meeting of the Committee.

External Committees

External Committees are run by third parties which have invited Council to provide representation. Participation on these committees assist Council to maintain a relationship with that particular section of the community. The nomination of a Councillor to the Committee does not preclude another councillor from attending as a community member.

The policy encourages consistent practices in the establishment, operation of and appointment to Council committees in the best interests of Council and the community and provide that participation is undertaken on the basis to provide input and an overview for Council on specific functions, portfolios, programs or projects, rather than an opportunity for self-promotion.

STATUTORY/COMPLIANCE MATTERS

s265, s264 and s257 Local Government regulations 2012

STRATEGIC IMPACTS

Advocate for the community on issues of regional importance.

FINANCIAL IMPLICATIONS

Council covers costs for all Councillor representatives on committees formally appointed by Council and is budgeted for on the 2022-23 budget.

CONSULTATION/ENGAGEMENT

Chief Executive Officer
Councillors

RISK ASSESSMENT

Ensuring that Council has properly appointed, effective representation on relevant external and internal organisations and entities is a critical element of Council's advocacy program. Through its membership of and representation on a diverse range of relevant entities, Council is well placed to represent and advocate for the interests of Whitsunday Regional Council through a range of different local, regional and state forums. Councillors have the opportunity to nominate and review their committee's representation and present any other committees of interest for Council consideration.

TIMINGS/DEADLINES

The mayoral role has been vacant for over 3 months, it is imperative to appoint the Mayor to Committees as soon as possible to promote the mayoral advocacy role in the community.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Nil

13.2.2 - Lease - 19 & 21 Station Street, Collinsville - Bowen River Rural Fire Brigade

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Billie Davis - Senior Commercial Officer

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Bowen River RFB Plan S P 271818 [**13.2.2.1** - 2 pages]
2. 19&21 Station Street, Collinsville [**13.2.2.2** - 1 page]

PURPOSE

To advise Council of a request to lease land for the purpose of providing vital emergency services to the Collinsville region.

OFFICER'S RECOMMENDATION

That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a 20-year lease with the Queensland Fire and Emergency Services on behalf of the Bowen Rural Fire Service for the lease of 19 & 21 Station Street, Collinsville in accordance Section 236(b)(i) of the Local Government Regulation 2012, subject to:

- a) Obtaining any relevant Planning approvals (if applicable);

BACKGROUND

The Bowen River Rural Fire Service 'BRRFS' is a Whitsunday region based not-for-profit rural fire service that is managed and staffed by 35 volunteers from across the Bowen River region. They service over 8,175km² across the Bowen River area, including about 50 livestock properties and bushland. They are the largest Rural Fire Service region in North Queensland.

Council and the BRRFS have been in discussions to determine a site suitable in Collinsville for the BRRFS to build a new firehouse and storage area for all their equipment. Their vehicles and equipment are currently being stored at volunteers' homes.

DISCUSSION/CURRENT ISSUE

Council owns two parcels of land at 19 & 21 Station Street, Collinsville that is currently unused for any Council operations.

These parcels of land have been identified by the BRRFS as suitable for their use and have requested to lease both parcels for a 20-year term.

STATUTORY/COMPLIANCE MATTERS

In accordance with Section 236(1)(b)(i) of the Local Government Regulation 2012, Council may enter into a lease without the requirement to invite tenders when it is for the purpose of leasing to a government agency such as the QFES.

The establishment of a fire house on these parcels of land may trigger the requirement to obtain Planning approvals; the lessee is responsible for obtaining all necessary approvals.

Council community lease terms will be used which ensures that Council's risks are mitigated in relation to the land use.

STRATEGIC IMPACTS

Lead and improve the organisation's procurement, property and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

Manage Council's property and building assets to ensure optimal community outcomes.

FINANCIAL IMPLICATIONS

It is recommended to provide the lease at a peppercorn rate as the use of this land by the lessee is to provide essential and vital public safety services to Council's rural areas. By Council providing a peppercorn lease will ensure any funds received by the lessee are put back into their services.

CONSULTATION/ENGAGEMENT

Executive Manager Procurement, Property & Fleet

RISK ASSESSMENT

The negotiated lease with Queensland Fire and Emergency Service will indemnify Council for any building works and improvements as a result of the lease as well as any operational activities of the Bowen River Rural Fire Brigade.

TIMINGS/DEADLINES

The land is currently vacant and subject to the endorsement of this report by Council the matter will be progressed through the Asset Services Directorate of Queensland Fire and Emergency Services (QFES). The awarding of a lease over ten years will require the reconfiguration of a lot which has been advised to the QFES.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No.

ALTERNATIVES CONSIDERED

The option to offer a lease for ten years was not considered as the Queensland Fire and Emergency Services requirement was for a twenty (20) year lease.

123201-1/ACD/Airline Beach

Land Title Act 1994; Land Act 1994
Form 21 Version 3

SURVEY PLAN

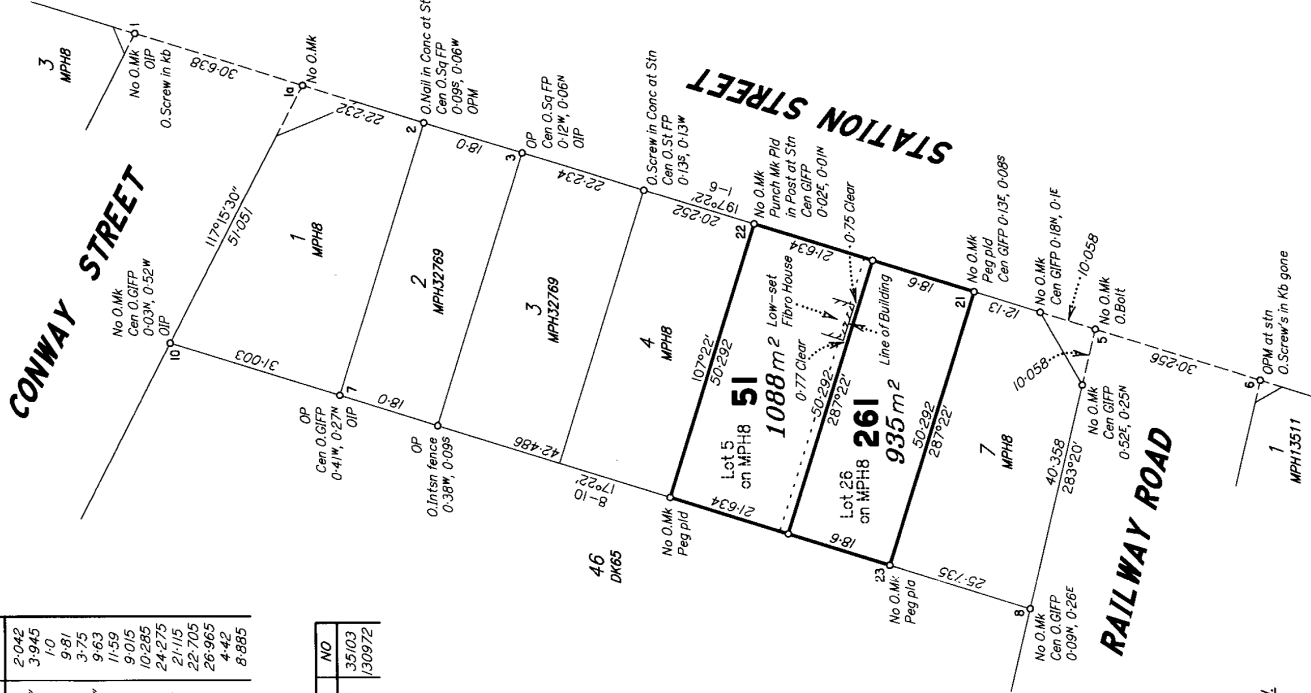
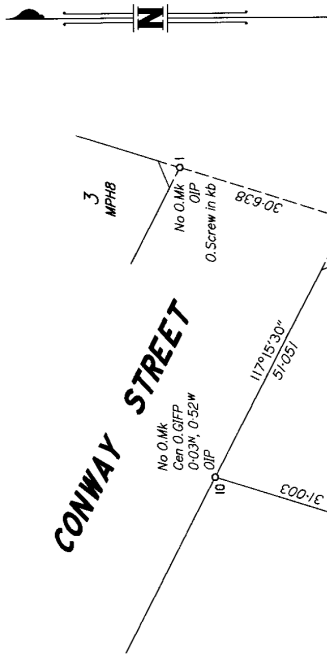
Sheet
1 of 1

REFERENCE MARKS

STN	TO	ORIGIN	BEARING	DIST
1	OP	1/MPH32769	117°17'	2.042
2	O.Screw in kb	1/1S228367	182°58'30"	3.945
3	O.Bolt in conc	3/MPH32769	107°22'	1.0
4	O.Screw in kb gone	5/1S228367	28°18'	9.81
5	O.Screw in kb gone	1/SP184781	38°02'	3.25
6	Nail in kb	6/1S228367	335°19'30"	9.63
7	OP	7/1S228367	323°56'	11.59
8	Pin	10/1S228367	150°20'	9.015
9	Pin		256°13'	10.285
10	Pin		214°51'	24.275
11	Pin		25°14'30"	22.705
12	Pin		93°32'	26.965
13	Pin		113°10'	4.42
14	Pin		345°31'	8.885

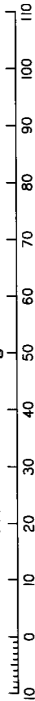
PERMANENT MARKS

PM	ORIGIN	BEARING	DIST	NO
2-OPM	2/1S228367	102°19'30"	29.065	35/03
6-OPM	2/C74033	at Stn		130972



Punch mark pld in post at Stn 22.
Peg pld at all new stations and where noted.

Scale 1:800 - Lengths are in Metres.



RPS Australia East Pty Ltd (ACN 140 282 762) hereby certify that the survey was conducted in accordance with the provisions of the Land Title Act 1994 and the Land Act 1994, and that the plan is a true and correct copy of the original survey plan as filed with the Registrar of Land Titles. The survey was conducted by John Stewart Harker, a registered surveyor, under the supervision of the Registrar of Land Titles. The survey was conducted in accordance with the provisions of the Land Title Act 1994 and the Land Act 1994, and that the plan is a true and correct copy of the original survey plan as filed with the Registrar of Land Titles. The survey was conducted in accordance with the provisions of the Land Title Act 1994 and the Land Act 1994, and that the plan is a true and correct copy of the original survey plan as filed with the Registrar of Land Titles.

Authorised Delegate
23/09/2014
Date

Plan of Lots 51 & 261

Cancelling Lots 5 & 26 on MPH 8

LOCAL GOVERNMENT: Whitsunday Regional LOCALITY: Collinsville

Meridian: Vide MPH32769

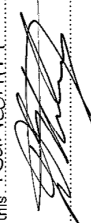
Survey Records: No

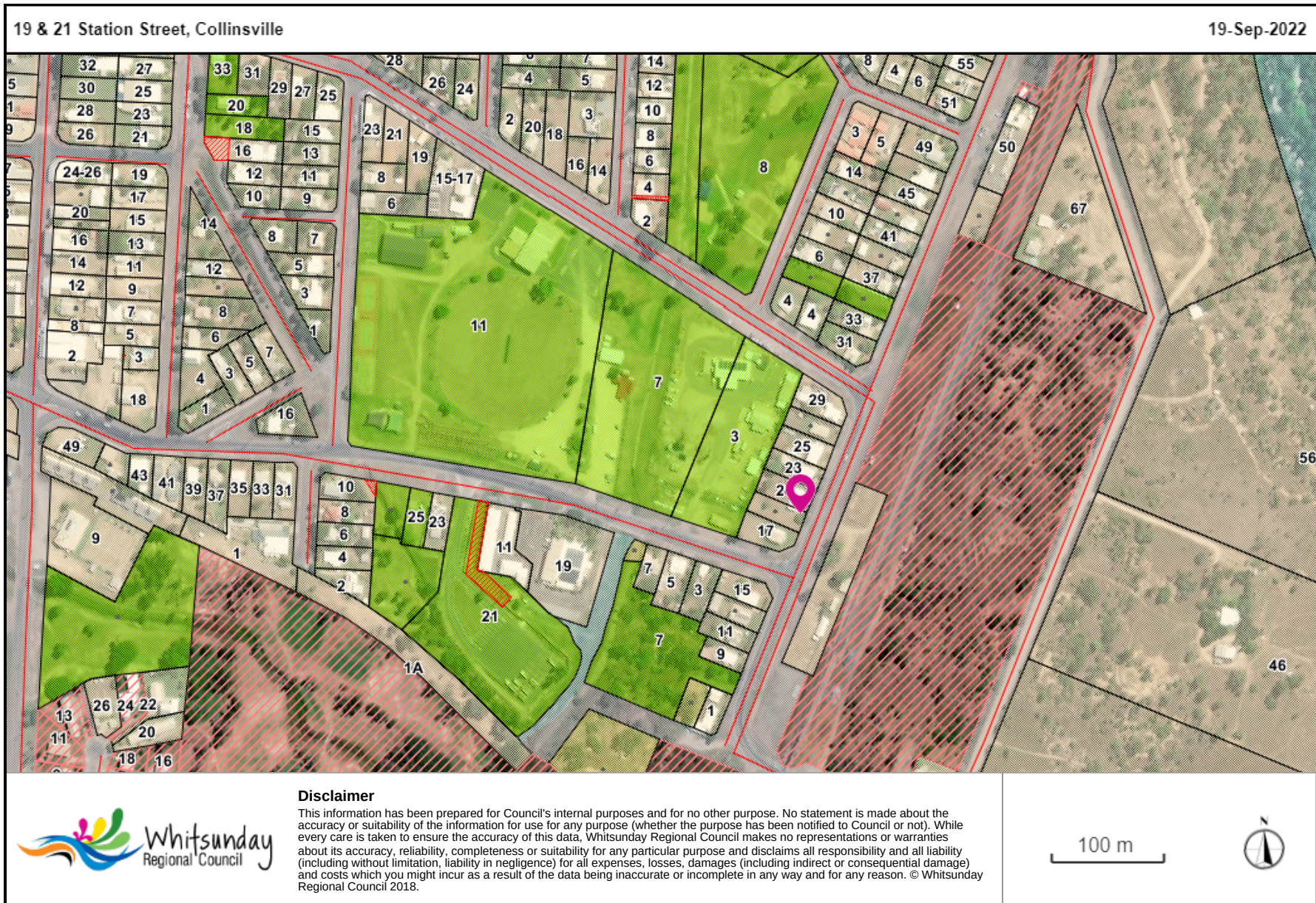
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Scale: 1:800



SP271818

716105242 TE 400 NT \$494.20 29/10/2014 10:50	WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins. 5. Lodged by Townsville Settlements 732 PO Box 104 Townsville 4810 Phone 07 4772 5544 For:- <i>R J Taylor</i> (Include address, phone number, reference, and Lodger Code) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">6. Existing</th> <th colspan="2">Created</th> </tr> <tr> <th>Title Reference</th> <th>Description</th> <th>New Lots</th> <th>Road</th> </tr> <tr> <td>18800179</td> <td>Lot 5 on MPH8</td> <td>51</td> <td></td> </tr> <tr> <td>18800179</td> <td>Lot 26 on MPH8</td> <td>51 & 261</td> <td></td> </tr> </table>	6. Existing		Created		Title Reference	Description	New Lots	Road	18800179	Lot 5 on MPH8	51		18800179	Lot 26 on MPH8	51 & 261					
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Title Reference	Description	New Lots	Road																		
18800179	Lot 5 on MPH8	51																			
18800179	Lot 26 on MPH8	51 & 261																			
1. Certificate of Registered Owners or Lessees. 4/We WHITSUNDAY REGIONAL COUNCIL (Names in full) * as Registered Owners of this land agree to this plan and dedicate the Public Use— Land as shown hereon in accordance with Section 56 of the Land Title Act 1994. * as Lessees of this land agree to this plan. Signature of *Registered Owners #Lessees—  SCOTT JAMES WATERS Authorized Council Delegate Whitsunday Regional Council * Rule out whichever is inapplicable	2. Planning Body Approval. * hereby approves this plan in accordance with the : % "Whitsunday Regional Council (Bowen) approves this plan and certifies that the requirements of this Council, the Sustainable Planning Act 2009 and all Local Laws have been complied with" Dated this <u>fourteenth</u> day of <u>October</u> 20<u>14</u>  Dan Staley Authorized Council Delegate Whitsunday Regional Council # # % Insert applicable approving legislation.																				
3. Plans with Community Management Statement: CMS Number: Name:	4. References: Dept File: Local Govt: Surveyor: 123201-I																				
12 Building Format Plans only. I certify that: * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road. * Part of the building shown on this plan encroaches onto adjoining * lots and road <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>51</td> <td>Lots 5 & 26 on MPH8</td> <td rowspan="2">Orig</td> </tr> <tr> <td>261</td> <td>Lot 26 on MPH8</td> </tr> <tr> <td colspan="2">Lots</td> <td></td> </tr> </table> 7. Orig Grant Allocation: 8. Map Reference: 8456-14123 9. Parish: Springlands 10. County: Drake 11. Passed & Endorsed: By: RPS Australia East Pty Ltd Date: 24/09/14 Signed:  Designation: Cadastral Surveyor 13. Lodgement Fees: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Survey Deposit</td> <td>\$</td> </tr> <tr> <td>Lodgement</td> <td>\$</td> </tr> <tr> <td>.....New Titles</td> <td>\$</td> </tr> <tr> <td>Photocopy</td> <td>\$</td> </tr> <tr> <td>Postage</td> <td>\$</td> </tr> <tr> <td>TOTAL</td> <td>\$</td> </tr> </table> 14. Insert Plan Number SP271818		51	Lots 5 & 26 on MPH8	Orig	261	Lot 26 on MPH8	Lots			Survey Deposit	\$	Lodgement	\$	New Titles	\$	Photocopy	\$	Postage	\$	TOTAL	\$
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13.2.3 - Lease - Part of Land Bowen Aerodrome - Geoscience Australia

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Billie Davis - Senior Commercial Officer

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. LEASE PLAN - Lease A on S P 265772 [**13.2.3.1** - 2 pages]
2. Site Plan [**13.2.3.2** - 1 page]

PURPOSE

To advise Council of a request to lease that has been received for the purpose of installing infrastructure to conduct geoscience research.

OFFICER'S RECOMMENDATION

That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a 10-year lease with a ten-year option with the Australian Government – Geoscience Australia for the lease of part of the land at Lot 237 on SP218205, Bowen Aerodrome in accordance Section 236(b)(i) of the Local Government Regulation 2012, subject to:

- a) Obtaining a Reconfiguration of a Lot in accordance with the Planning Act 2016, if applicable.

BACKGROUND

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. They are the nations advisor on the geology and geography of Australia.

They provide evidence-based decisions through information, advice and services for a strong economy, resilient society and sustainable environment.

DISCUSSION/CURRENT ISSUE

Geoscience Australia have identified an area at the Bowen Aerodrome that was previously under a lease to AirServices Australia that would be suitable to house their infrastructure to conduct research.

Geoscience Australia have requested a 10-year peppercorn lease with a ten-year option over this parcel of land.

STATUTORY/COMPLIANCE MATTERS

In accordance with Section 236(1)(b)(i) of the Local Government Regulation 2012, Council may enter into a lease without the requirement to invite tenders when it is for the purpose of leasing to a government agency such as the Geoscience Australia.

The granting of a part of land lease for a term greater than ten years requires the reconfiguration of a lot (ROL) in accordance with the *Planning Act 2016*. As the proposed

term is twenty years Geoscience Australia will be required to obtain Planning approval if they do not meet any of the exemptions.

STRATEGIC IMPACTS

Lead and improve the organisation's procurement, property and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

FINANCIAL IMPLICATIONS

It is recommended to provide the lease at a peppercorn rate as the use of this land by the lessee is to allow for vital research to improve our Region. By Council providing a peppercorn lease will ensure any funds received by the lessee are put back into their services.

CONSULTATION/ENGAGEMENT

Executive Manager Procurement, Property & Fleet
COO Aviation and Tourism

RISK ASSESSMENT

The lease negotiated as a result of this report will provide Council with an indemnity for any infrastructure installed and manage the access requirements for the Bowen Aerodrome.

TIMINGS/DEADLINES

There is no critical timeframe regarding the execution of the lease with Geoscience Australia however Council will work with the Australian Government to ensure the timely satisfaction of all legislative and risk management requirements.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

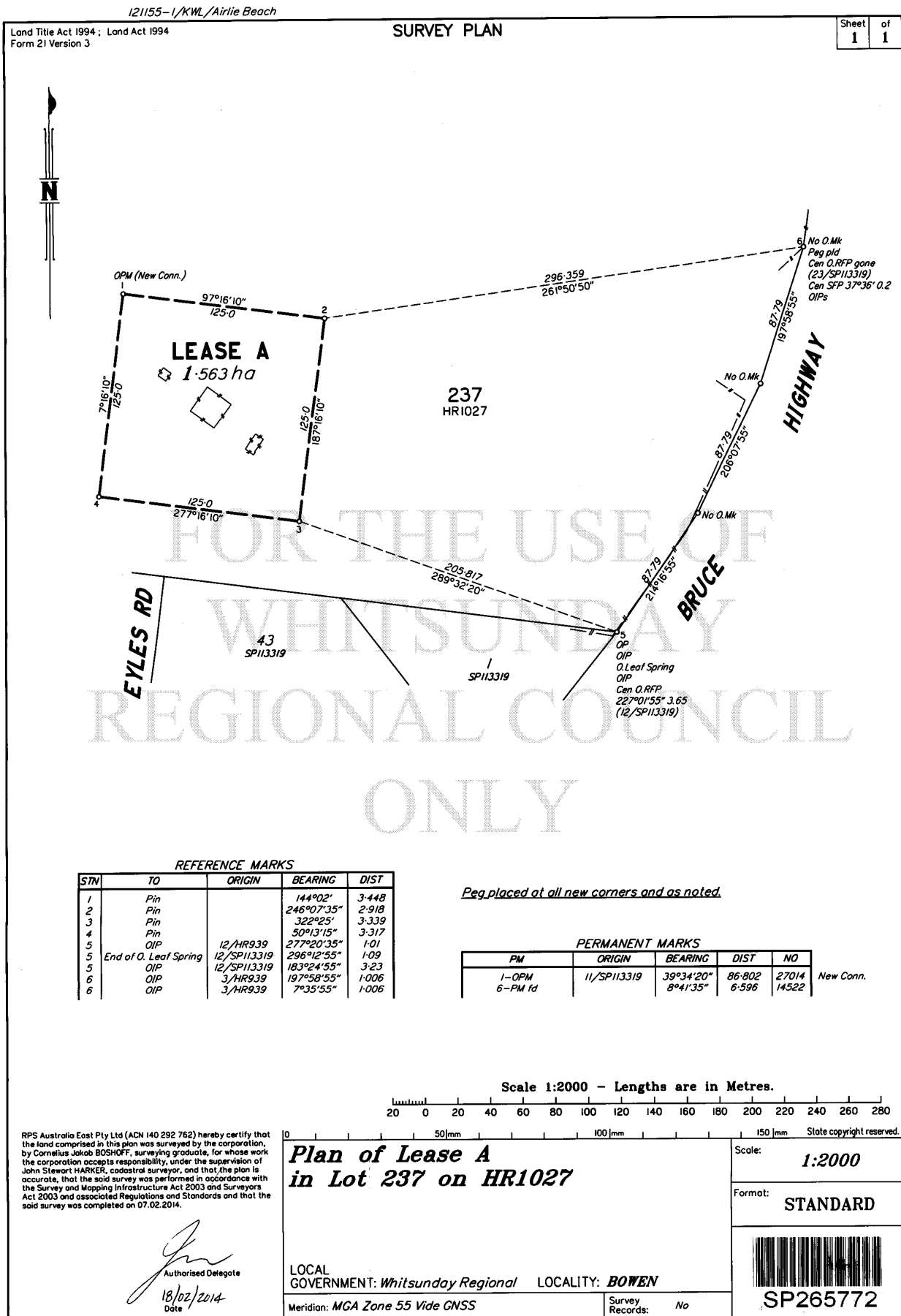
No

ALTERNATIVES CONSIDERED

N/A

Attachment 13.2.3.1 LEASE PLAN - Lease A on S P 265772

SP265772 V1 REGISTERED Recorded Date 13/06/2014 11:40 Page 1 of 2 Not To Scale



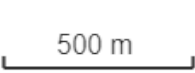
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1. Certificate of Registered Owners or Lessees. +/We WHITSUNDAY REGIONAL COUNCIL (Names in full) * as Registered Owners of this land agree to this plan and dedicate the Public Use land as shown hereon in accordance with Section 50 of the Land Title Act 1994. * as Lessees of this land agree to this plan: CHIEF EXECUTIVE OFFICER Signature of *Registered Owners *Lessees * Rule out whichever is inapplicable		5. Lodged by Ashurst Australia 102A (Include address, phone number, reference, and Lodger Code) 715829830 13/06/2014														
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">6. Existing</th> <th colspan="3">Created</th> </tr> <tr> <th>Title Reference</th> <th>Description</th> <th>New Lots</th> <th>Road</th> <th>Secondary Interests</th> </tr> <tr> <td>21321135</td> <td>Lot 237 on HR1027</td> <td></td> <td></td> <td>Lease A</td> </tr> </table> <u>Lease A does affect Lease 601010465</u> <u>Dated 18/02/2014.</u> <u>Lease 601010465 is to be surrendered</u> <u>prior to the registration of this plan.</u>		6. Existing		Created			Title Reference	Description	New Lots	Road	Secondary Interests	21321135	Lot 237 on HR1027	
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Title Reference	Description	New Lots	Road	Secondary Interests												
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3. Plans with Community Management Statement : CMS Number : Name :		4. References : Dept File : Local Govt : Surveyor : 121155-1														
12. Building Format Plans only. I certify that : * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road. * Part of the building shown on this plan encroaches onto adjoining * lots and road Authorised Delegate * Date * Delete words not required		13. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$ 14. Insert Plan Number SP265772														

19-Sep-2022



Disclaimer

This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, Whitsunday Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. © Whitsunday Regional Council 2018.



13.2.4 - Financial Report - FY 2021-22 - Period ending August 2022

DATE: 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Julie Moller – Manager Strategic Finance

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Monthly Financial Report August 2022 [13.2.4.1 - 6 pages]
2. Financial Statement for the period ending 31 August 2022 [13.2.4.2 - 17 pages]
3. Capital Delivery Report as at 31 August 2022 [13.2.4.3 - 4 pages]

PURPOSE

To inform Council of the current financial performance and position for the period to 31 August 2022.

OFFICER'S RECOMMENDATION

That Council receive the Financial Report, Capital Delivery Report and Unaudited Financial Statements for the period ended 31 August 2022.

BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the financial report at a meeting of the Local Government on a monthly basis. The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Council adopted the 2022/23 Annual Budget on the 24 June 2022 which is reflected in this report.

DISCUSSION/CURRENT ISSUE

Year to Date Results

This report and attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- Attachment 1 contains a summary of the financial performance with commentary around significant items.
- Attachment 2 contains the full set of financial statements, including notes thereto.
- Attachment 3 details the capital budget delivery for the period.

The following highlights some of the key results for the period ending 31 August 2022:

- Key financial sustainability indicators (ratios) are within acceptable and expected parameters (see Attachment 1) aside from Operating Surplus Ratio and Asset Sustainability Ratio. The Operating Surplus Ratio is impacted by the timing of rates revenue being received and the Asset Sustainability Ratio is impacted by the timing of capitalisations.

- The end of month cash balance was \$104.1M, which is more than the minimum required levels. The higher level of cash is attributed to the timing of revenue collections and reduced expenditure for materials and services year to date.
- Council has delivered 66% of the year-to-date capital budget excluding remediation works and commitments for 2022/23, totalling \$5M. Including commitments, Council has delivered 33.57% of the full year budget of \$71.3M excluding remediation works. This underspend has been influenced by changes in the programming of works, scheduled maintenance and recognition of multiyear projects and has resulted in an estimated \$17M to be carried over into 2022/23 financial year during the Q1 budget review.
- Outstanding Rates & Charges have decreased from \$54.4M in July to \$36.1M in August which reflects the collection of half yearly notices.
- General Debtors balance is \$7.2M compared to \$5.09M the previous month. This balance varies depending on when invoices have been issued within the month. Recovery measures are currently in progress through a debt recovery agency for both Rates debtors and General debtors.

Budget Process Update:

- 2022/23 Budget was endorsed at the Special Budget Meeting on the 24 June 2022.
- Quarter 1 Budget Review is expected to be tabled at Council Ordinary Council Meeting on 9 November 2022.

Rates and Charges Update:

- Rates Water meter reading for the period ending June were issued on the 17 August 2022.
- 2022/23 first half Rates notices have been issued and discount for early payment is due by 6 September 2022.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

204 Financial Report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report -
 - (a) if the local government meets less frequently than monthly - at each meeting of the local government; or
 - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives. Budget risks identified throughout the year are to be mitigated as part of Council's ongoing budget reviews.

CONSULTATION/ENGAGEMENT

Manager Financial Services
Management Accountant

RISK ASSESSMENT

If actuals exceeded budget, financial risk may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

TIMINGS/DEADLINES

Mandatory each month as per Section 204 of the *Local Government Regulation 2012*.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

FINANCIAL REPORT

Financial Year: 2022/23

Period Ending: 31 August 2022



BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services. For the period under review, Council's operating surplus stood at \$34.5M, after charging depreciation (What We Set-aside for Asset Renewals) of \$4.9M.

Rates and Charges have been recognised at the time of invoice as per accounting standards. The report shows a larger than normal operation surplus for the period as a result of reduced spending on suppliers.

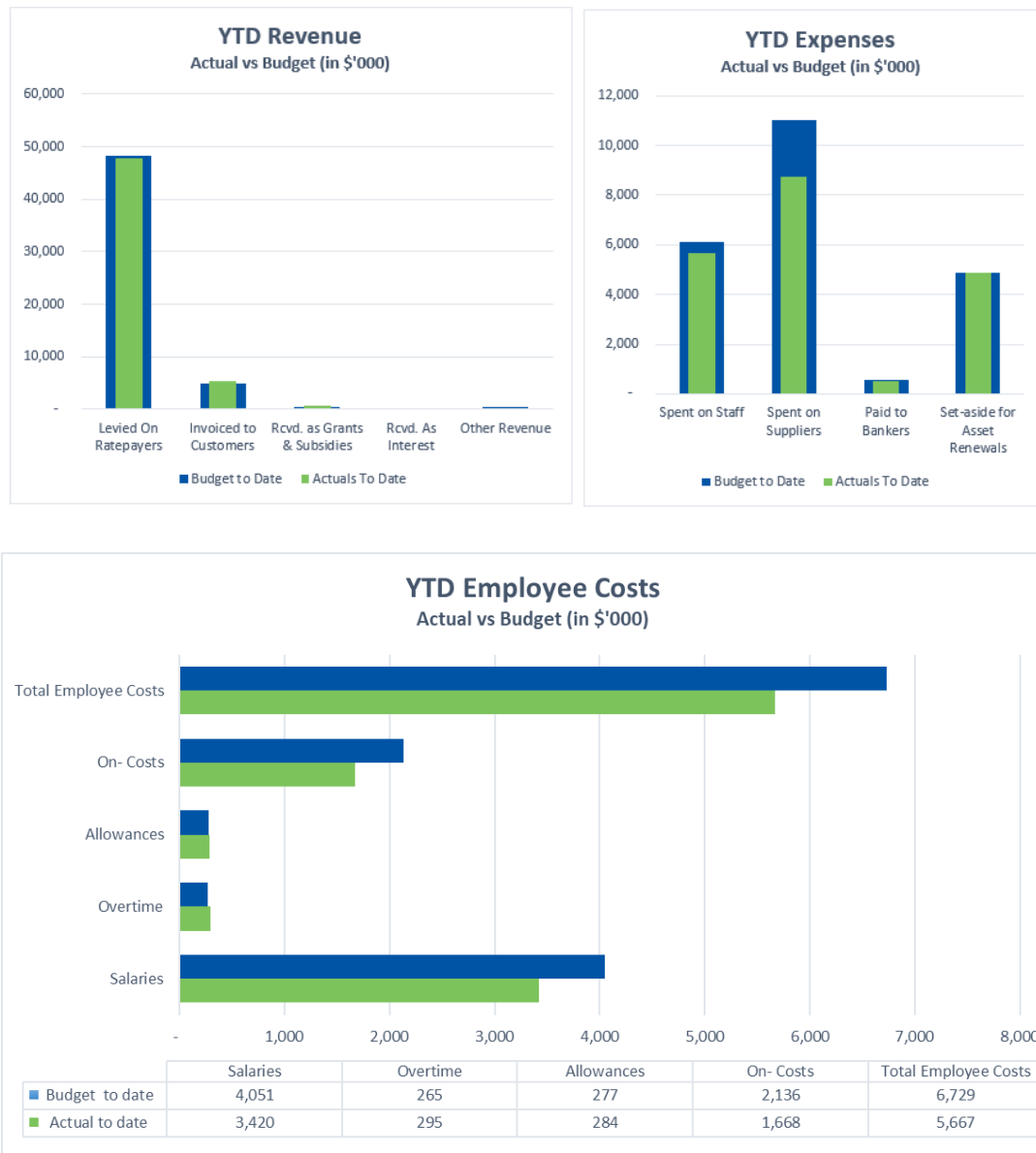
Table 1 : Statement of Income & Expenditure

	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	91,390,581	48,174,490	47,760,679	99%
What We Invoiced Our Customers	26,395,334	4,799,542	5,328,760	111%
What We Rcvd. as Grants & Subsidies	9,829,633	517,713	640,216	124%
What We Rcvd. As Interest from Investment	910,236	161,900	202,854	125%
Our Other Revenue	2,473,961	482,851	329,127	68%
Our Total Recurrent Earnings	130,999,746	54,136,495	54,261,636	100%
What We Spent on Our Staff	36,155,112	6,106,315	5,666,996	93%
What We Spent on Our Suppliers	54,446,386	11,033,265	8,731,303	79%
Our Total Direct Spend	90,601,498	17,139,579	14,398,299	84%
What We Paid Our Bankers	4,403,786	540,033	507,625	94%
What We Set-aside for Asset Renewals	29,202,671	4,858,068	4,881,992	100%
Our Operating Surplus/(Deficit)	6,791,791	31,598,815	34,473,719	109%
Our Capital Revenue	63,054,191	5,964,867	8,109,767	136%
Our Capital Expenses	35,953,228	1,862,950	148,639	8%
Our Capital Surplus/(Deficit)	27,100,962	4,101,917	7,961,129	194%
Our Net Earnings	33,892,753	35,700,732	42,434,848	119%

- Total Recurrent Earnings is on target to meet budget, currently sitting at 100%.
- Total direct spend is below YTD budget, currently sitting at 84% shows an improvement on last month where we had spent 73% of YTD budget, however this will change as we progress through the financial year and planned operational works.
- Total depreciation set aside for asset renewals is on target to meet budget.
- Capital Revenue variance is due to timing of revenue recognition against budget.
- Previous years actuals now represent audited actuals due to the 2021/22 financial statements being signed by Queensland Audit Office on the 17 August 2022.

Attachment 13.2.4.1 Monthly Financial Report August 2022

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



The actual employee expenses are below budget and this is influenced by the current vacancy rates and in part due to the finalisation of the Certified Agreement negotiations were discussions are continuing and will likely be held in a conciliation hearing of the Queensland Industrial Relation Commission.

COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood marginally over \$1.24B.

Table 2 : Statement of Financial Position

	Prev. Yr. Audited	Annual Budget	Actual to date
What We Own	1,211,830,900	1,249,563,869	1,211,816,039
Inventory We Hold	4,543,523	4,055,400	4,515,423
What We are Owed	31,179,637	19,962,028	55,215,858
What We Have in Bank	86,724,823	58,648,671	104,099,647
Our Total Assets	1,334,278,883	1,332,229,969	1,375,646,968
What We Owe Our Suppliers	58,923,646	51,623,190	58,717,262
What We Owe Our Lenders	76,383,059	71,040,960	75,497,681
Our Total Liabilities	135,306,705	122,664,150	134,214,943
Our Community Wealth	1,198,972,178	1,209,565,819	1,241,432,025

- Cash balances (what we have in bank) remain at healthy levels and well above minimum requirements due to revenue being received from the first rates levy being issued in August.
- What we are Owed is high due to the timing of the first rates run not due until September
- Net Community Wealth is approaching \$1.24B. with most of the major projects being completed.

Debtors & Borrowings

What We Are Owed	
Category	Amount
Rates & Charges	36,136,993
General Debtors	7,203,307
GST Receivable/(Payable)	(268,778)
Advances to Community	1,034,500
SUB-TOTAL	44,106,022
Contract Assets	8,778,663
Water Charges not yet levied	1,378,333
Prepayments	2,479,117
Provision for Bad Debts	(1,795,055)
SUB-TOTAL	10,841,059
GRAND TOTAL	54,947,081

What We Have Borrowed		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	1,446,897
81092 Gen7 08/09	6.82%	3,783,386
81090 Gen8 09/10	6.33%	2,547,178
81089 Gen8 AMSU	5.07%	2,577,145
81093 STP Projects	5.25%	17,569,382
81094 WTP Projects	4.86%	8,577,256
Bowen STP 19/20	2.20%	8,716,048
WCA Run 19/20	2.20%	21,354,317
Bowen Cell 3 19/20	0.91%	1,843,809
Bowen STP 20/21	1.80%	5,155,292
TOTAL		73,570,710

What We Have Available to Borrow		
Facility	Rate	Limit
Working Capital Facility	0.10%	20,000,000
Term Loans		-
TOTAL		20,000,000

- Rates & charges owed has decreased from \$54.4M in July to \$36.1M in August. Half yearly Rates notices have been issued and discount date for early payment closed on the 6 September 2022. Water accounts were issued 17 August 2022.
- General Debtors balance is \$7.2M compared to \$5.09M the previous month. General Debtors vary depending upon when invoices have been issued within the month. Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors.

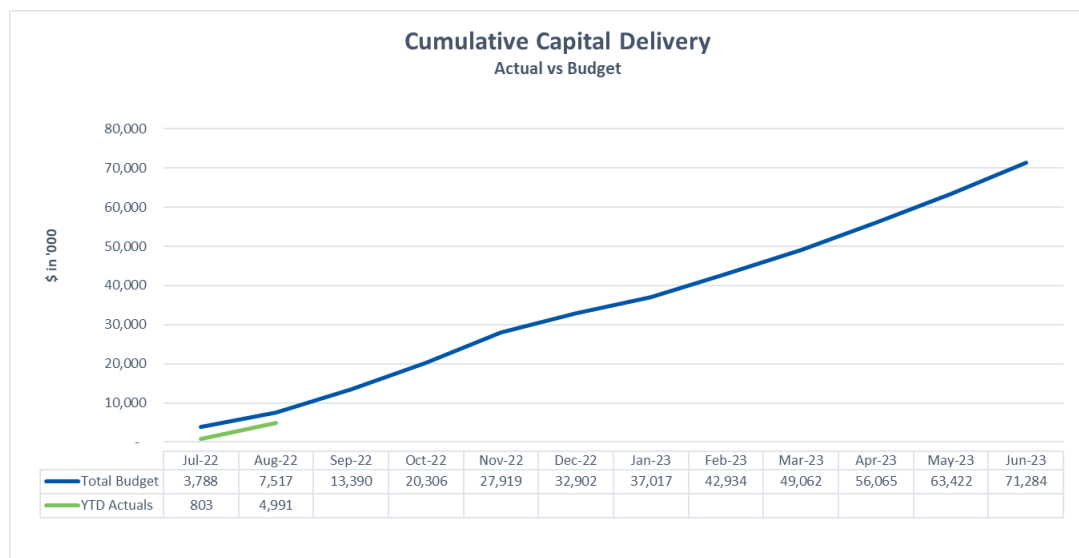
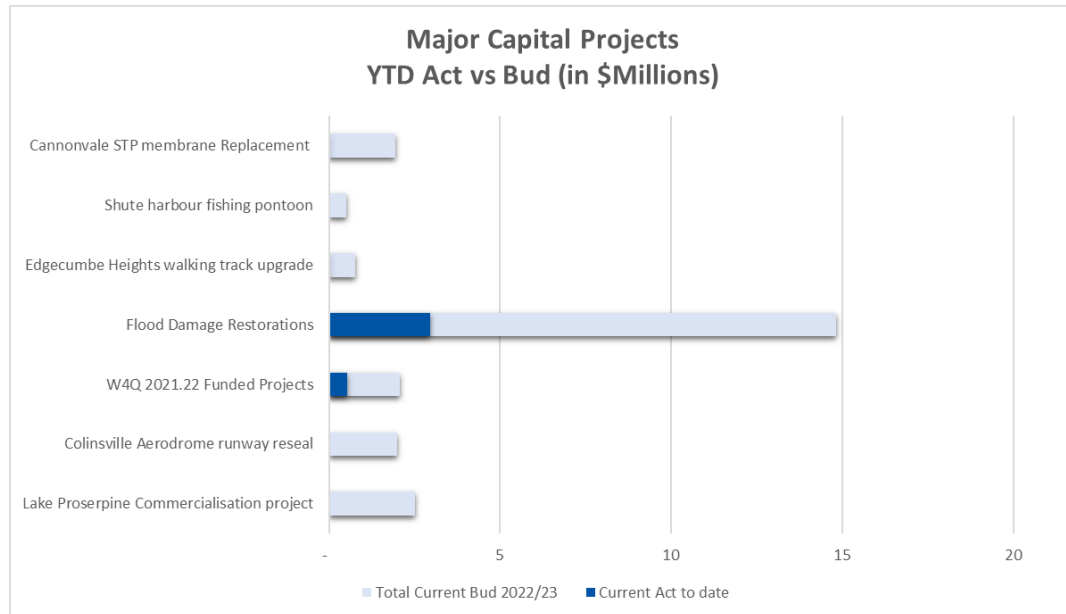
Attachment 13.2.4.1 Monthly Financial Report August 2022

Investments

	Prev. Yr	Current
Queensland Treasury Corporation	86,724,823	104,099,647

- All excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.

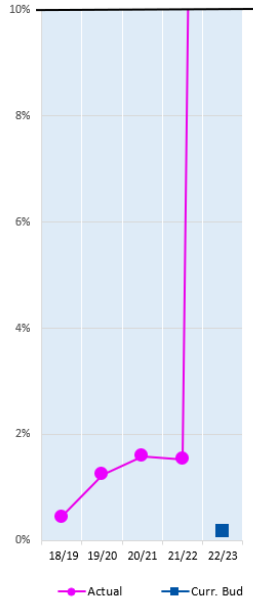
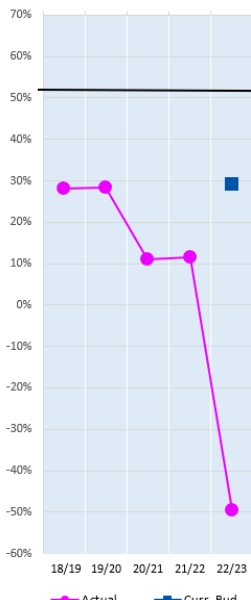
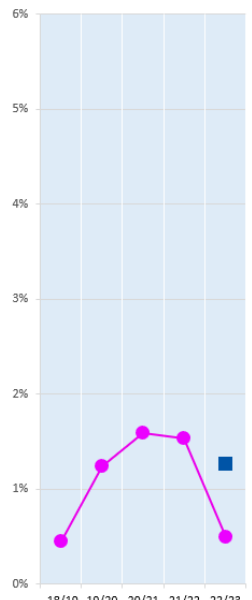
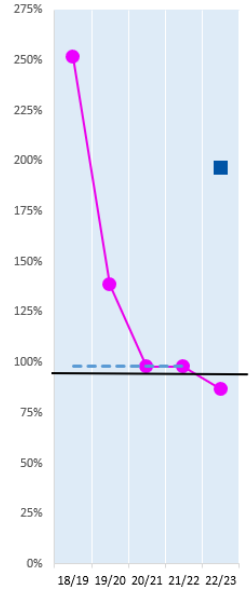
CAPITAL DELIVERY



- \$5M or 66% of the planned YTD capital budget of \$71.3M has been delivered up to 31 August 2022. A total of 7% of the capital works program has been delivered to date. Approximately \$23M in total has been carried over to the 22/23 Financial year for completion which will be added to the capital program at the first Quarterly Budget review in September.

FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO 	NET FINANCIAL LIABILITIES RATIO (ADJUSTED) 	INTEREST COVERAGE RATIO 	ASSET SUSTAINABILITY RATIO 
<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i>	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i>	<i>Net Interest Expense divided by Total Operating Revenue</i>	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i>
Target: 0 - 10% Aug Act: 63.53% Budget: 0.17%	Target: < 60% Aug Act: -49.54% Budget: 29.11%	Target: < 5% Aug Act: 0.49% Budget: 1.26%	Target: Avg. 90% Aug Act: 86.61% Budget: 196.32%
Above target % due to timing of revenue recognition – Rates & Charges.	Above budget and maintained at a steady level below the maximum recommended levels.	Well below the recommended maximum threshold and in line with budget.	Slightly below target levels due to timing of capital works.

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	103%	39%	
Our Expenditure	97%	14%	
Our Capital Delivery	81%	66%	
Our Cash on Hand	110%	177%	

- All critical indicators are within expected levels as of 31 August. Capital delivery is 66% which is below the projected monthly spend and this is set to improve as the work is completed during the financial year.

General Overview

- Rates Water meter reading for the period ending June were issued on 17 August 2022.
- Rates half yearly notices have been issued and discount for early payment is due by the 6 September 2022.
- 2021/22 audited financial statements have been completed and were signed by the Queensland Audit Office on 17 August 2022.
- First Quarter budget review will be opened to the responsible budget officers by early September 2022. It is expected to be tabled at Council Ordinary Council meeting on 9 November 2022.
- Council was also notified by the Queensland Grants Commission following its most recent review that it will likely see a reduction in the Financial Assistance Grant allocation for the coming years because of the changed methodology and the phasing in of those changes. A full report has been received from the Queensland Grants Commission which shows that the impact to Council is a reduction of \$133k in the allocation for the 2022/23 financial year.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

For the period ending 31 August 2022

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Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the period ending 31 August 2022

		2023	2022	Budget	PTD Budget	Variance
	Note	YTD	30 June	2022/23	2022/23	to Budget
		\$	\$	\$	\$	%
Income						
Recurrent revenue						
Rates, levies and utility charges	3 (a)	47,760,679	91,390,581	96,348,979	48,174,490	99%
Sale of goods and major services	3 (b)	3,213,443	14,675,788	18,368,226	3,061,371	105%
Fees and charges	3 (c)	783,601	4,201,420	4,446,749	754,625	104%
Lease, rental and levies		78,538	288,188	292,200	48,700	161%
Interest received		202,854	910,236	971,400	161,900	125%
Sales of contract and recoverable works		1,253,178	7,229,938	5,609,075	934,846	134%
Other recurrent income		329,127	2,473,961	2,897,104	482,851	68%
Grants, subsidies and contributions	4 (i)	640,216	9,829,633	8,456,578	517,713	124%
Total recurrent revenue		54,261,636	130,999,746	137,390,312	54,136,495	100%
Capital revenue						
Grants, subsidies and contributions	4 (ii)	7,290,776	62,299,790	34,486,588	5,747,765	127%
		7,290,776	62,299,790	34,486,588	5,747,765	127%
Total revenue		61,552,412	193,299,536	171,876,900	59,884,260	103%
Capital income		818,991	754,400	1,302,614	217,102	377%
Total income	2 (b)	62,371,403	194,053,936	173,179,514	60,101,362	104%
Expenses						
Recurrent expenses						
Employee benefits	5	(5,666,996)	(36,155,112)	(40,374,092)	(6,106,315)	93%
Materials and services	6	(8,731,303)	(54,446,386)	(64,245,433)	(11,033,265)	79%
Finance costs	7	(507,625)	(4,403,786)	(3,240,200)	(540,033)	94%
Depreciation and amortisation		(4,881,992)	(29,202,671)	(29,303,271)	(4,858,068)	100%
Total operating expenses		(19,787,916)	(124,207,955)	(137,162,996)	(22,537,680)	88%
Capital expenses						
Other capital expenses	8	(148,639)	(35,953,228)	(14,069,516)	(1,862,950)	8%
Total expenses	2 (b)	(19,936,555)	(160,161,183)	(151,232,512)	(24,400,630)	82%
Net result		42,434,848	33,892,753	21,947,002	35,700,732	119%
Other comprehensive income						
Items that will not be reclassified to net result						
Increase / (decrease) in asset revaluation surplus		-	5,247,434	-	-	
Total other comprehensive income for the year		-	5,247,434	-	-	
Total comprehensive income for the year		42,434,848	39,140,188	21,947,002	35,700,732	119%

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations

For the period ending 31 August 2022

	2023	2022	Budget 2022/23
Note	\$	\$	\$
Retained surplus (deficiency) from prior years	8,495,807	10,040,818	4,695,045
Net result for the year	42,434,848	33,892,753	21,947,002
	50,930,655	43,933,571	26,642,047
Transfers (to) from capital account			
Transfer of capital income	(818,991)	(754,400)	(1,302,614)
Funds (utilised for) created from - capital funding	-	-	(542,868)
Transfer of capital expenses	148,639	35,953,228	14,069,516
Non-monetary capital revenue	-	(7,554,448)	-
Unspent capital revenue transferred from capital	6,907,243	13,383,203	-
Adjustment for unfunded depreciation	254,023	1,884,641	3,403,535
Transfer to adjust the working capital cash	-	(2,443,492)	(2,401,060)
Net capital account transfers	6,490,913	40,468,732	13,226,509
Transfers (to) from restricted reserves			
Constrained grants and subsidy reserve	(3,375,861)	(28,041,017)	(19,664,987)
Constrained NDRRA grants reserve	(3,914,915)	(26,704,325)	(14,821,601)
Retained surplus (deficiency) available for transfer to reserves	50,130,792	29,656,961	5,381,968
Transfers (to) from reserves for future capital funding:			
Capital works reserve	-	(19,138,186)	-
Disaster resilience reserve	-	(366,000)	-
Transfers (to) from reserves for future recurrent funding purposes:			
Operational projects reserve	-	(1,656,967)	-
Retained surplus (deficit) at end of year	50,130,792	8,495,808	5,381,968

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position

As at 31 August 2022

	Note	2023 \$	2022 \$	Budget 2022/23 \$
Current assets				
Cash and cash equivalents	9	104,099,647	86,724,823	58,648,671
Receivables	10 (a)	42,554,745	12,343,398	15,062,028
Inventories	11	1,605,423	1,633,523	1,359,000
Contract assets		8,778,663	13,473,911	-
Other assets		3,857,450	5,337,328	4,900,000
		160,895,928	119,512,983	79,969,699
Non-current assets held for sale		2,910,000	2,910,000	2,696,400
Total current assets		163,805,929	122,422,983	82,666,099
Non-current assets				
Receivables	10 (b)	25,000	25,000	-
Investment properties	12	2,040,000	2,040,000	1,930,000
Property, plant and equipment	13	1,207,845,378	1,207,885,238	1,245,609,570
Right of use assets	13	1,905,661	1,905,661	2,024,299
Total non-current assets		1,211,816,039	1,211,855,900	1,249,563,869
TOTAL ASSETS		1,375,621,968	1,334,278,883	1,332,229,969
Current liabilities				
Trade and other payables	14	12,843,405	14,856,999	17,190,000
Provisions	15	11,469,537	11,536,892	15,308,489
Borrowings	16	5,952,866	5,952,866	5,674,100
Contract liabilities		7,706,818	5,614,986	-
Total current liabilities		37,972,626	37,961,743	38,172,589
Non-current liabilities				
Trade and other payables		4,358,035	4,358,035	-
Provisions	15	22,339,467	22,556,735	19,124,701
Borrowings	16	69,544,815	70,430,193	65,366,860
Total non-current liabilities		96,242,317	97,344,962	84,491,561
TOTAL LIABILITIES		134,214,943	135,306,705	122,664,150
NET COMMUNITY ASSETS		1,241,407,025	1,198,972,178	1,209,565,819
Community equity				
Investment in capital assets		760,659,699	759,814,182	807,762,812
Asset revaluation surplus		362,680,628	362,680,628	357,433,194
Retained surplus		50,130,792	8,495,807	5,381,968
Reserves	17	67,935,906	67,981,560	38,987,845
TOTAL COMMUNITY EQUITY		1,241,407,025	1,198,972,178	1,209,565,819

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity For the period ending 31 August 2022

	Note	Total		Retained surplus Note 21		Reserves Note 22		Asset revaluation surplus Note 20	
		2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$
Balance at beginning of the year		1,198,972,178	1,155,016,109	768,309,990	741,244,821	67,981,560	56,338,095	362,680,628	357,433,194
Error correction to opening balance		-	4,815,881	-	4,815,881			-	
Restated opening balances		1,198,972,178	1,159,831,990	768,309,990	746,060,702	67,981,560	56,338,095	362,680,628	357,433,194
Net result		42,434,848	33,892,753	42,434,848	33,892,753	-	-	-	-
Other comprehensive income for the year									
Revaluations:									
Property, plant & equipment	13	-	5,274,934	-	-	-	-	-	5,274,934
Change in value of future rehabilitation costs		-	(27,500)	-	-	-	-	-	(27,500)
Total comprehensive income for the year		42,434,848	39,140,188	42,434,848	33,892,753	-	-	-	5,247,434
Transfers (to) from retained earnings and recurrent reserves		-	-	-	(1,656,967)	-	1,656,967	-	-
Transfers (to) from retained earnings and capital reserves		-	-	45,654	(9,986,498)	(45,654)	9,986,498	-	-
Balance at end of the year		1,241,407,026	1,198,972,178	810,790,492	768,309,990	67,935,906	67,981,560	362,680,628	362,680,628

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the period ending 31 August 2022

		2023	2022	Budget 2022/23
	Note	\$	\$	\$
Cash flows from operating activities				
Receipts				
General rates and utility charges		17,800,865	92,817,736	95,961,953
Sale of goods and major services		3,213,443	14,675,788	18,368,226
Lease, rental and levies, fees and charges		862,139	3,527,583	4,538,948
Other income		1,374,049	9,287,861	8,428,108
GST received		1,052,722	11,734,611	-
Receipts from customers		24,303,217	132,043,579	127,297,235
Operating grants, subsidies and contributions		1,892,207	11,254,434	8,456,578
Interest received		202,854	910,236	971,400
Payments				
Payment to employees		(5,433,110)	(36,203,939)	(39,559,706)
Payments for materials and services		(10,890,816)	(54,056,668)	(63,972,667)
GST paid		-	(12,692,061)	-
Payments to suppliers and employees		(16,323,925)	(102,952,668)	(103,532,373)
Interest expense		(470,736)	(2,962,173)	(3,025,199)
Net cash inflow (outflow) from operating activities		9,603,616	38,293,408	30,167,642
Cash flows from investing activities				
State government subsidies and grants		12,759,908	45,344,392	28,479,582
Capital contributions		65,957	2,655,816	6,007,006
Payments for property, plant and equipment		(4,990,770)	(73,039,140)	(79,374,598)
Movement in work in progress		-	-	8,090,951
Payments for investment property		-	(30,603)	-
Proceeds from sale of property, plant and equipment		48,636	537,617	1,302,614
Payments for rehabilitation work		-	-	(2,401,060)
Non-current assets held for sale - Proceeds from sale		770,355	-	-
Net movement in loans to community organisations		2,500	12,000	-
Net cash inflow (outflow) from investing activities		8,656,586	(24,519,918)	(37,895,505)
Cash flows from financing activities				
Repayment of borrowings	16	(885,378)	(5,210,944)	(5,432,000)
Repayments made on finance leases		-	(454,787)	-
Net cash inflow (outflow) from financing activities		(885,378)	(5,665,731)	(5,432,000)
Net increase (decrease) in cash and cash equivalents held		17,374,825	8,107,759	(13,159,863)
Cash and cash equivalents at beginning of the financial year		86,724,823	78,617,064	71,808,534
Cash and cash equivalents at end of the financial year	9	104,099,647	86,724,823	58,648,671

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Capital Funding

For the period ending 31 August 2022

	Note	2023	2022	Budget 2022/23
		\$	\$	\$
Sources of capital funding				
Excess capital revenue provided in year		(6,907,243)	(13,383,193)	542,868
Finance leases for right of use assets		-	372,072	-
Funded depreciation and amortisation		4,627,969	27,318,030	25,899,734
Proceeds from the sale of capital assets		818,991	537,617	1,302,614
Donated and contributed physical assets		-	7,554,448	-
Constrained grants, subsidies and contributions		3,309,903	26,864,545	23,489,453
Insurance reimbursed reserve and		-	222,400	-
Capital Works reserve		111,612	10,471,749	10,659,377
Insurance Restoration reserve		-	-	-
Constrained NDRRA grants reserve		3,914,915	26,704,325	14,821,601
		5,876,148	86,661,994	76,715,647
Application of capital funding				
Non-current capital assets				
Land and Improvements		-	-	-
Buildings and Other Structures		250,823	57,484,257	9,480,074
Plant and equipment		154,667	8,667,528	12,525,908
Transport Infrastructure		391,575	26,446,237	38,409,848
Water		-	14,663,645	11,081,846
Sewerage		-	25,536,530	7,876,922
Right of use - Land		-	-	-
Right of use - Buildings		-	347,480	-
Right of use - Plant		-	24,592	-
Movement in capital work in progress		4,193,705	(52,204,610)	(8,090,951)
Investment property		-	30,603	-
		4,990,770	80,996,263	71,283,647
Principal loan redemptions				
Queensland Treasury Corporation		885,378	5,210,944	5,432,000
Finance leases for right of use assets		-	454,787	-
		885,378	5,665,731	5,432,000
		5,876,148	86,661,994	76,715,647

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 August 2022

2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:

(b) Income and expenses derived between recurring and capital, and assets are attributed to the following programs.					Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets	
Programs	Recurrent revenue		Capital revenue			2023	Recurrent					Capital
	Grants	Other	Grants	Other								
	2023	2023	2023	2023								
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Office of the Chief Executive	5,909	136,896	-	-	142,805	(351,805)	-	(351,805)	(209,000)	(209,000)	-	
Corporate Services	154,745	27,783,436	1,899,982	818,991	30,657,155	(1,582,401)	(141,350)	(1,723,751)	26,355,780	28,933,404	243,904,006	
Community Environmental Services	11,440	759,646	-	-	771,086	(2,693,599)	(7,288)	(2,700,887)	(1,922,513)	(1,929,801)	15,150,760	
Engineering	420,207	1,213,821	4,045,137	-	5,679,164	(6,181,244)	-	(6,181,244)	(4,547,216)	(502,080)	623,576,512	
Waste Management	-	4,149,904	-	-	4,149,904	(1,361,174)	-	(1,361,174)	2,788,730	2,788,730	17,412,448	
Planning & Development Assessment	-	316,359	-	65,957	382,316	(526,902)	-	(526,902)	(210,543)	(144,586)	-	
Airport Operations	40,758	1,394,178	-	-	1,434,936	(967,305)	-	(967,305)	467,631	467,631	65,156,693	
Quarries & Pitts	-	436,908	-	-	436,908	(421,463)	-	(421,463)	15,445	15,445	3,678,499	
Shute Harbour Operations	-	486,617	1,277,287	-	1,763,904	(693,955)	-	(693,955)	(207,337)	1,069,950	52,608,697	
Water Services	-	8,020,375	2,413	-	8,022,788	(2,937,437)	-	(2,937,437)	5,082,938	5,085,351	172,761,313	
Sewerage Services	-	8,930,437	-	-	8,930,437	(2,070,632)	-	(2,070,632)	6,859,804	6,859,804	181,373,042	
Total	633,059	53,628,577	7,224,819	884,948	62,371,403	(19,787,916)	(148,639)	(19,936,555)	34,473,719	42,434,848	1,375,621,969	

For the year ended 30 June 2022

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2022 \$	2022 \$	2022 \$	2022 \$							
Office of the Chief Executive	309,915	323,297	-	-	633,213	(4,631,745)	-	(4,631,745)	(3,998,532)	(3,998,532)	-
Corporate Services	5,876,520	52,565,921	12,287,027	140,000	70,869,468	(6,509,608)	(549,407)	(7,059,014)	51,932,833	63,810,454	211,641,507
Community Environmental Services	578,316	3,071,771	1,196,968	163,733	5,010,789	(16,362,796)	(43,846)	(16,406,642)	(12,712,709)	(11,395,853)	14,955,142
Engineering	2,324,555	6,401,938	29,261,218	7,161,652	45,149,363	(38,585,222)	(12,032,257)	(50,617,479)	(29,858,728)	(5,468,115)	625,982,905
Waste Management	(5,403)	9,654,384	-	520,650	10,169,631	(8,591,844)	(17,568,890)	(26,160,734)	1,057,137	(15,991,103)	13,584,145
Planning & Development Assessment	-	1,889,063	-	1,392,366	3,281,429	(3,291,035)	-	(3,291,035)	(1,401,972)	(9,606)	-
Airport Operations	95,478	6,304,859	676,208	-	7,076,545	(6,517,641)	(427,848)	(6,945,488)	(117,304)	131,056	65,325,979
Quarries & Pitts	-	3,278,820	-	127,427	3,406,247	(3,900,182)	(244,665)	(4,144,847)	(621,362)	(738,600)	3,951,691
Shute Harbour Operations	559,683	1,160,928	5,308,413	-	7,029,024	(2,863,820)	(2,441,273)	(5,305,093)	(1,143,210)	1,723,931	55,898,560
Water Services	1,102	20,048,313	3,359,692	615,159	24,024,266	(19,075,255)	(1,082,464)	(20,157,719)	974,160	3,866,547	169,231,633
Sewerage Services	1,102	16,559,184	-	843,677	17,403,963	(13,239,391)	(1,562,578)	(14,801,968)	3,320,895	2,601,994	173,707,321
Total	9,741,267	121,258,479	52,089,526	10,964,664	194,053,936	(123,568,537)	(35,953,228)	(159,521,765)	7,431,209	34,532,172	1,334,278,883

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 August 2022

	Note	2023 \$	2022 \$
3 Revenue			
(a) Rates, levies and utility charges			
General rates		28,346,246	53,731,316
Water		5,959,969	17,426,109
Water consumption, rental and sundries		2,023,391	7,022,545
Sewerage		9,004,289	22,092,028
Waste management		3,747,195	6,577,269
Rates and utility charge revenue		49,081,090	95,978,380
Less: Discounts		(972,223)	(3,884,682)
Less: Pensioner remissions		(348,188)	(703,117)
		<u>47,760,679</u>	<u>91,390,581</u>
(b) Sale of goods and major services			
Lake Proserpine Commercial services		65,440	166,778
Parking and other ranger services		216,107	1,500,441
Refuse tips and transfer station charges		511,569	2,690,859
Aerodrome charges		1,162,304	4,506,407
Quarry charges		427,272	3,160,805
Shute harbour commercial activities		464,326	1,071,841
Caravan parks fees and charges		298,991	1,012,510
Water and sewerage fees and charges		67,435	566,147
		<u>3,213,443</u>	<u>14,675,788</u>
(c) Fees and Charges			
Statutory fees and charges include			
Lodgement fees		304,244	1,732,469
Dog registrations		186,523	234,420
Inspection fees		6,797	75,839
Licences and permits		74,805	677,358
Fines and infringements		-	-
Other statutory fees		143,360	1,102,656
User fees and charges		67,872	378,678
		<u>783,601</u>	<u>4,201,420</u>
4 Grants, subsidies and contributions			
(i) Recurrent			
General purpose grants		311,973	7,764,683
State government subsidies and grants		321,087	1,904,117
NDRRA flood damage grants for operational repairs		-	72,466
Cash contributions		7,157	88,366
Total recurrent revenue		<u>640,216</u>	<u>9,829,633</u>
(ii) Capital			
(a) Monetary revenue designated for capital funding purposes:			
Commonwealth government grants		732,129	5,235,848
State government subsidies and grants		2,577,775	20,149,353
NDRRA flood damage grants for capitalised repairs		3,914,915	26,704,325
Cash contributions		65,957	2,655,816
		<u>7,290,776</u>	<u>54,745,342</u>
(b) Non-monetary revenue received:			
Developer and other contributions of physical assets at fair value		-	7,554,448
		<u>-</u>	<u>7,554,448</u>
Total capital revenue		<u>7,290,776</u>	<u>62,299,790</u>

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 August 2022

	Note	2023 \$	2022 \$
5 Employee benefits			
Employee benefit expenses are recorded when the service has been provided by the employee.			
Total staff wages and salaries		4,264,209	26,977,277
Councillors' remuneration		73,841	551,808
Annual, sick and long service leave entitlements		801,236	5,215,591
Superannuation		581,426	3,507,493
		5,720,711	36,252,169
Other employee related expenses		218,249	1,652,269
		5,938,960	37,904,438
Less capitalised employee expenses		(271,965)	(1,749,326)
		5,666,996	36,155,112
6 Materials and services			
Expenses are recorded on an accruals basis as Council receives the goods or services.			
Audit of annual financial statements by the Auditor-General of Queensland		-	126,040
Community Donations, grants, subsidies & contributions		359,783	2,265,428
Legal services		106,143	815,410
Insurance		431,310	2,385,749
Consultants & Services		96,165	2,276,742
Contractors		2,636,506	19,663,075
Plant & Equipment		744,880	4,502,636
Advertising & Marketing		49,280	785,473
Cost of inventories		129,922	417,351
Communications & IT		1,490,495	4,403,875
Repairs & Maintenance & Utility charges		507,036	3,175,942
Raw materials & consumables		1,315,411	8,363,604
Registrations & subscriptions		78,160	140,736
Safety		71,384	890,748
Other material and services		714,829	4,233,577
		8,731,303	54,446,386
7 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		470,736	2,923,156
Interest on finance leases		-	39,017
Bank charges		36,889	331,895
Impairment of receivables and bad debts written-off		-	962,025
Refuse sites - unwinding of discount rate on provision		-	135,799
Refuse sites - unwinding of discount rate on provision		-	11,894
		507,625	4,403,786
8 Capital expenses			
Loss on the sale of capital assets		-	106,760
Loss on write-off of capital assets		148,639	18,032,913
Change arising from revision of the future restoration expenditure		-	17,813,555
Total capital expenses		148,639	35,953,228
9 Cash and cash equivalents			
Cash at bank and on hand		3,169,043	244,219
Deposits at call		100,930,604	86,480,604
Balance per Statement of Financial Position		104,099,647	86,724,823
Balance per Statement of Financial Position		104,099,647	86,724,823
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Contract liabilities - revenue received in advance		7,706,818	5,614,986
Unspent government grants and subsidies		1	0
Unspent developer contributions		11,237,090	11,171,134
Total unspent external restricted cash held in reserves		18,943,910	16,786,120

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 August 2022

	Note	2023 \$	2022 \$
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by Council to meet specific future funding requirements		33,984,423	61,442,895
Total cash held to contribute to identified funding commitments		52,928,333	78,229,016
10 Receivables			
(a) Current			
Rateable revenue and utility charges		36,136,993	6,131,403
Other debtors		7,203,307	6,995,050
Less allowance for expected credit loss		(1,795,055)	(1,795,055)
Loans and advances to community organisations		1,009,500	1,012,000
		42,554,745	12,343,398
(b) Non-current			
Loans and advances to community organisations		25,000	25,000
		25,000	25,000
11 Inventories			
Inventories for internal use-			
Quarry and road materials		710,459	683,788
Stores and materials		894,964	949,735
		1,605,423	1,633,523
Valued at cost, adjusted when applicable for any loss of service potential.			
12 Investment properties			
Property held for rental income and capital growth			
Gross value at beginning of the financial year		2,040,000	1,930,000
Acquisitions		-	30,603
Value of asset disposed		-	-
Value of the asset written-off		-	(26,926)
Revaluation adjustment to income statement		-	106,323
Balance at end of the year		2,040,000	2,040,000
Net carrying value at end of the financial year		2,040,000	2,040,000

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 August 2022

13 Property, plant and equipment

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost		Cost	Cost	Cost	
Fair value category	Level 2 & 3	Level 2 & 3		Level 3	Level 3	Level 3						
2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening gross value as at 1 July 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Addition of renewal assets	-	-	-	-	-	-	4,228,051	4,228,051	-	-	-	-
Addition of other assets	-	-	-	-	-	-	762,719	762,719	-	-	-	-
Contributed assets at valuation	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers from work in progress	-	250,823	154,667	391,575	-	-	(797,065)	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-	-	-	-
Write-offs	-	(240,217)	-	-	-	-	-	(240,217)	-	-	-	-
Revaluation adjustment to other comprehensive income	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2023	48,299,429	181,618,618	66,495,600	701,186,938	311,326,884	228,172,087	102,186,437	1,639,285,993	1,698,923	804,738	527,909	3,031,569
Accumulated depreciation and impairment	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Opening balance as at 1 July 2022	-	-	-	-	-	-	-	-	-	-	-	-
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	890,669	744,347	1,501,592	959,294	786,089	-	4,881,992	-	-	-	-
Depreciation on disposals	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation on write-offs	-	(91,578)	-	-	-	-	-	(91,578)	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2023	26,155	46,184,021	33,954,852	115,581,729	168,486,936	67,206,922	-	431,440,615	192,629	620,778	312,501	1,125,908
Total written down value as at 30 June 2023	48,273,274	135,434,596	32,540,748	585,605,209	142,839,949	160,965,165	102,186,437	1,207,845,378	1,506,293	183,960	215,408	1,905,661
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	
Total additions in this year	96,625,013	409,431,863	167,100,720	1,518,347,180	791,140,705	523,551,095	208,566,579	762,719	3,590,475	2,230,254	1,368,318	7,189,047

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 August 2022

13 Property, plant and equipment - prior year

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost		Cost	Cost	Cost	
Basis of measurement	Level 2 & 3	Level 2 & 3		Level 3	Level 3	Level 3			Level 3	Level 3	Level 3	
Fair value category	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$	2022 \$
Asset Values												
Opening gross value as at 1 July 2021	43,238,095	129,272,917	60,273,652	686,551,958	298,224,877	202,529,888	150,197,343	1,570,288,731	1,698,923	457,258	503,317	2,659,497
Minor correction to opening balance	-	130,000	-	4,402,153	620,371	39,839	-	5,192,362	-	-	-	-
Additions at cost	-	-	-	-	-	-	73,100,346	73,100,346	-	-	-	-
Addition to right of use assets	-	-	-	-	-	-	-	-	-	347,480	24,592	372,072
Contributed assets at valuation	-	149,040	25,355	5,921,218	615,159	843,677	-	7,554,448	-	-	-	-
Internal transfers from work in progress	-	57,335,217	8,642,174	20,525,019	14,048,486	24,692,853	(125,274,353)	(30,603)	-	-	-	-
Disposals	-	-	(2,426,838)	-	-	-	-	(2,426,838)	-	-	-	-
Write-offs	-	(5,279,163)	(25,472)	(14,612,694)	(2,211,255)	(2,045,153)	-	(24,173,736)	-	-	-	-
Revaluation adjustment to other comprehensive income	5,274,934	-	-	-	-	-	-	5,274,934	-	-	-	-
Internal transfers between asset classes	(213,600)	-	(147,937)	(1,992,292)	29,246	2,110,983	-	(213,600)	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	(30,603)	(30,603)	-	-	-	-
Closing gross value as at 30 June 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
Accumulated depreciation and impairment												
Opening balance as at 1 July 2021	24,909	43,234,494	30,634,448	106,981,743	162,377,931	62,258,446	-	405,511,970	114,340	381,048	139,810	635,198
Minor correction to opening balance	-	-	-	337,452	38,460	570	-	376,482	-	-	-	-
Depreciation expense	1,246	4,655,003	4,383,587	8,801,238	6,239,860	4,631,027	-	28,711,961	78,289	239,730	172,691	490,710
Depreciation on disposals	-	-	(1,782,461)	-	-	-	-	(1,782,461)	-	-	-	-
Depreciation on write-offs	-	(2,504,566)	(21,401)	(2,030,417)	(1,128,790)	(482,576)	-	(6,167,750)	-	-	-	-
Internal transfers between asset classes	-	-	(3,668)	(9,879)	181	13,366	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2022	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Total written down value as at 30 June 2022	48,273,274	136,223,081	33,130,428	586,715,226	143,799,243	161,751,255	97,992,732	1,207,885,238	1,506,293	183,960	215,408	1,905,661
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 August 2022

	Note	2023 \$	2022 \$
14 Trade and other payables			
Current			
Accrued Expenses		1,437,193	-
Creditors		8,808,377	10,827,812
Rates received in advance		1,069,693	3,145,584
Accrued wages and salaries		1,094,181	704,616
GST payable		268,778	-
Other employee entitlements		165,183	178,988
		<u>12,843,405</u>	<u>14,856,999</u>
Non-current			
Creditors		4,358,035	4,358,035
		<u>4,358,035</u>	<u>4,358,035</u>
15 Provisions			
Current			
Annual leave		3,953,254	3,975,743
Long service leave		4,357,989	4,402,636
Property restoration -			
(i) Refuse sites		3,158,294	3,158,513
		<u>11,469,537</u>	<u>11,536,892</u>
Non-Current			
Long service leave		1,640,066	1,714,805
Property restoration			
(i) Refuse sites		19,981,737	20,124,266
(ii) Quarry rehabilitation		717,664	717,664
		<u>22,339,467</u>	<u>22,556,735</u>
Details of movements in provisions			
(i) Refuse sites			
Balance at beginning of the year		23,282,779	7,091,339
Increase due to change in time		-	135,799
Increase (decrease) due to change in discount rate		-	(520,650)
Amount expended in year		(220)	(992,599)
Increase (decrease) in estimate of future cost		-	17,568,890
Balance at end of the year		<u>23,282,559</u>	<u>23,282,779</u>
Current portion		3,158,294	3,158,513
Non-current portion		<u>19,981,737</u>	<u>20,124,266</u>
		<u>23,140,031</u>	<u>23,282,779</u>
Cash funds committed to meet this liability at the reporting date are		<u>4,700,452</u>	<u>4,843,200</u>
(ii) Quarry rehabilitation			
Balance at beginning of the year		717,664	561,032
Increase due to change in time		-	11,894
Increase (decrease) due to change in discount rate		-	(157,317)
Increase (decrease) in estimate of future cost		-	302,055
Balance at end of the year		<u>717,664</u>	<u>717,664</u>
Current portion		-	-
Non-current portion		<u>717,664</u>	<u>717,664</u>
		<u>717,664</u>	<u>717,664</u>

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 August 2022

	Note	2023 \$	2022 \$
16 Borrowings			
(a) Current			
(i) Queensland Treasury Corporation		5,548,994	5,548,994
(ii) Finance leases for right of use assets		403,872	403,872
		<u>5,952,866</u>	<u>5,952,866</u>
(b) Non-current			
(i) Queensland Treasury Corporation		68,021,716	68,907,094
(ii) Finance leases for right of use assets		1,523,099	1,523,099
		<u>69,544,815</u>	<u>70,430,193</u>
Movements in borrowings			
(i) Queensland Treasury Corporation			
Balance at beginning of the year		74,456,088	79,667,031
Principal repayments - cash movement		(885,378)	(5,210,944)
Balance at end of the year		<u>73,570,710</u>	<u>74,456,088</u>
Classified as			
Current		5,548,994	5,548,994
Non-current		68,021,716	68,907,094
		<u>73,570,710</u>	<u>74,456,088</u>
Movements in lease liabilities			
Balance at beginning of the year		1,926,971	2,009,686
Additions to right-of-use assets		-	372,072
Principal repayments		-	(454,787)
Balance at end of the year		<u>1,926,971</u>	<u>1,926,971</u>
Classified as:			
Current		403,872	403,872
Non-Current		1,523,099	1,523,099
		<u>1,926,971</u>	<u>1,926,971</u>
The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.			
		-	-
Lease liability recognised in the financial statements		<u>1,926,971</u>	<u>1,926,971</u>
(iii) Reconciliation of liabilities arising from finance activities			
Loans			
Balance at beginning of the year		74,456,088	79,667,031
Cash flows during the period		(885,378)	(5,210,944)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>73,570,710</u>	<u>74,456,088</u>
Lease liabilities			
Balance at beginning of the year		1,926,971	2,009,686
Cash flows during the period		-	(454,787)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>1,926,971</u>	<u>1,554,899</u>
Total		<u>75,497,681</u>	<u>76,010,987</u>

Council does not believe that any of the leases in place are individually material.

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 August 2022

	Note	2023 \$	2022 \$
17 Reserves			
(a) Restricted capital reserves			
(a) Constrained grants and subsidy reserve			
Balance at beginning of the year		11,171,134	9,994,662
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects		3,375,861	28,041,017
Transfers to the capital account funds expended in the year		(3,309,903)	(26,864,545)
Transfer to retained earnings funds expended		-	-
Balance at end of the year		11,237,092	11,171,134
(b) Constrained NDRRA grants reserve			
Balance at beginning of the year		(0)	(0)
Transfer from retained earnings for future expenditure		3,914,915	26,704,325
Transfer to the capital account funds expended in the period		(3,914,915)	(26,704,325)
Balance at end of the year		0	(0)
(b) Other reserves			
Total other reserves		56,698,814	56,810,426
Total reserves		67,935,906	67,981,560
18 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Net result		42,434,848	33,892,753
Non-cash operating items			
Impairment of receivables and bad debts written-off		-	962,025
Depreciation and amortisation		4,881,992	29,202,671
Change in restoration provisions expensed to finance costs		-	147,693
		4,881,992	30,312,389
Investing and development activities			
Capital grants, subsidies and contributions		(7,290,776)	(62,299,790)
Capital income		(818,991)	(754,400)
Capital expenses		148,639	35,953,228
		(7,961,129)	(27,100,962)
Changes in operating assets and liabilities			
(Increase) decrease in receivables		(30,213,847)	211,976
(Increase) decrease in inventories (excluding land)		28,100	(12,887)
(Increase) decrease in other operating assets		695,933	(528,550)
(Increase) decrease in operating contract assets		(155,413)	878,919
Increase (decrease) in payables		(2,282,372)	1,401,317
Increase (decrease) in provisions		(141,875)	(314,828)
Increase (decrease) in other liabilities		1,052,722	-
Increase (decrease) in operating contract liabilities		1,407,404	545,882
		(29,609,347)	2,181,827
Net cash inflow from operating activities		9,746,364	39,286,007

Attachment 13.2.4.2 Financial Statement for the period ending 31 August 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the period ending 31 July 2022

	2023	2022
	\$	\$
Financial indicators and ratios of the accounts		
Maintenance of Council's physical operating capability		
This indicates whether the opening capital value of the Council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,123,340,328	1,122,494,810
Operating surplus/(deficit) in year	34,473,719	6,791,791
Transfers from operating reserves to retained earnings in year	-	(1,656,967)
Retained surplus/(deficit) brought forward from prior year	8,495,807	10,040,818
Closing balance of the opening capital value	1,166,309,855	1,137,670,452
Change in the opening capital value	42,969,527	15,175,641
	%	
Asset sustainability ratio		
Expenditure on replacement infrastructure assets divided by depreciation expense	86.6%	97.98%
Target range >90%		
Operating surplus ratio		
Net operating surplus/(deficit) divided by total operating revenue	63.53%	5.2%
Guidance range is between 0% and 10%		
Net financial liability		
Total liabilities less current assets divided by total operating revenue	-49.2%	12.1%
Guidance range is not greater than 60%		
Asset consumption ratio		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	71.7%	71.9%
Interest cover ratio		
Net interest expense divided by total operating revenue	0.49%	1.5%
Target range is between 0% and 5%		
Working capital ratio		
Unrestricted current assets available to meet current liabilities	3.9 : 1	2.9 : 1
Guidance range 1:1 to 4:1		
Change in community equity ratio		
The percentage change in the net wealth of the Council.	3.5%	3.8%
Debt servicing ratio		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	2.5%	6.6%
General rate revenue ratio		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	52.2%	41.0%
Revenue ratio		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	88.0%	69.8%
Debt exposure ratio:		
The percentage of Council's capital debt to total community equity	6.1%	6.4%

Attachment 13.2.4.3 Capital Delivery Report as at 31 August 2022

Capital Expenditure as at Period ending 31 August 2022

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
10000 - Office of the CEO									
14100 - AT - Airports - Operations									
4002	Upgrade Airport Admin Office	-	-	-	-	100,000			100,000
4003	WCA Pedestrian footpath cover	-	-	-	-	350,000			350,000
4004	Whitsunday Coast Airport Fence	-	-	-	-	150,000			150,000
4087	Collinsville Airport Runway Re-seal	-	-	-	-	2,000,000			2,000,000
4122	WCA Freight Hub Implementation	38,745	15,334	54,079	-	-			(38,745)
8594	Bowen Aerodrome Runway Repairs	22,265	38,862	61,127	-	-			(22,265)
8857	Airport & Shute Harbour Parking Improvements	-	30,835	30,835	-	-			-
Sub Total AT - Airports - Operations		61,010	85,030	146,040	-	2,600,000	0%	2%	2,538,990
14500 - AT - Shute Harbour - Operations									
4001	Refurbish Shute Harbour Fishing Pontoon	-	-	-	83,334	500,000			500,000
4100	Small Tourism Office (STO) and Works in Addition	-	33,811	33,811	-	-			-
Sub Total AT - Shute Harbour - Operations		-	33,811	33,811	83,334	500,000	0%	0%	500,000
Total Office of the CEO		61,010	118,841	179,851	83,334	3,100,000	73%	2%	3,038,990
30000 - Infrastructure Services									
33100 - Disaster Recovery									
Sub Total Disaster Recovery		3,015,704	9,806,279	12,821,983	2,470,266	14,821,601	122%	20%	11,805,897
34900 - R&D - Assets									
4023	Airlie Crescent Kerb and Channel Upgrade	-	-	-	-	90,000			90,000
4024	Bus Stop DDA Compliance	-	-	-	-	250,000			250,000
4025	Coconut Grove Disabled Parking Bays	807	-	807	-	25,000		3%	24,193
4026	Walker Street Footpath	25,343	167,778	193,122	-	372,000		7%	346,657
4027	Morrill St Drainage Easement	-	-	-	-	140,000			140,000
4028	Blake St Disabled parking bay and footpath	5,542	33,154	38,696	-	62,640		9%	57,098
4029	Stewart Drive Kerb and Channel	1,017	-	1,017	-	160,000		1%	158,983
4030	Pringle Rd Slope Stabilisation	-	-	-	-	40,000			40,000
4031	Mill Street Kerb and Channel	624	-	624	40,000	40,000	2%	2%	39,376
4032	Strathalbyn Road Floodway	-	-	-	-	100,000			100,000
4033	Collinsville Pump Track	107	-	107	50,000	300,000	0%	0%	299,893
4034	Williams Street K&C Upgrade	-	-	-	21,515	21,515			21,515
4035	Bicentennial Boardwalk refurbishment	1,740	-	1,740	-	803,537		0%	801,797
4036	Neerim Crescent Stormwater Renewal	70	-	70	5,000	200,000	1%	0%	199,930
4037	Moonlight Drive Stormwater Upgrade	-	-	-	5,000	90,000			90,000
4038	Homestead Place Stormwater Upgrade	-	-	-	10,000	100,000			100,000
4039	Woodwark Crescent Stormwater Reconstruction	251	-	251	-	250,000		0%	249,749
4075	Rehabilitation Program (Sealed Roads)	-	-	-	-	540,865			540,865
4083	Stormwater Renewals	-	-	-	10,000	500,000			500,000
4084	Eshelby Drive Footpath - Stage 1 (300m)	409	7,000	7,409	5,000	350,000	8%	0%	349,591
4085	Balaam Road Floodway Upgrade	140	-	140	-	300,000		0%	299,860
4102	Renwick Road shared path	502	13,500	14,002	-	-			(502)
8626	Construction of Lagoon Deck and Shared Cycle Path	434	-	434	-	-			(434)
8629	Edgecumbe Heights Walking Tracks Upgrade	5,692	9,640	15,332	125,922	755,537	5%	1%	749,845
8630	Forestry Road	3,121	7,701	10,822	300,000	500,000	1%	1%	496,879
8637	Re-seal Program	2,506	-	2,506	-	-			(2,506)
8639	Unsealed Roads Creek Crossing Upgrade Program	157,865	114,482	272,347	150,000	300,000	105%	53%	142,135
8640	Unsealed Roads Resheeting Program	76,284	-	76,284	200,000	1,596,129	38%	5%	1,519,845
8641	Wilsons Beach Rockwall	(90)	-	(90)	-	-			90
8645	Ted Cunningham Bridge Upgrade	-	170	170	-	-			-
8817	TMR early works - Paluma Rd to Tropic Rd	32,565	278,406	310,971	1,100,000	1,100,000	3%	3%	1,067,435
8861	Bus stop Shelter Program	-	-	-	96,050	96,050			96,050
8904	Re-seal Program	3,072	-	3,072	-	1,402,887		0%	1,399,815
8911	Waterson Way car park construction and seal	-	6,000	6,000	-	-			-
8938	Construction of Roundabout at intersection of Gregory and	187,950	4,487	192,437	-	-			(187,950)
9106	Renew/upgrade Floodway Nr Mt Nutt Road (TIDS)	1,492	132,100	133,592	50,000	750,000	3%	0%	748,508
9107	Scottville Road (TIDS)	-	-	-	-	654,866			654,866
9108	Tondara Road Seal Project	2,929	46,717	49,646	-	4,443,813		0%	4,440,884
9110	Bowen Drain wall renewal	-	20,586	20,586	-	-			-
Sub Total R&D - Assets		510,373	841,721	1,352,094	2,168,487	16,334,839	24%	3%	15,824,466
36100 - OS - Parks									
1106	Front Beach Bowen Sign Upgrade	6,855	-	6,855	-	-			(6,855)
4022	Halpannell Park Bollard Installation	-	-	-	13,834	83,000			83,000
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	37,665	261,124	298,789	-	-			(37,665)
8625	Assets Renewal Parks and Gardens	3,520	6,000	9,520	18,716	112,300	19%	3%	108,780
8825	LRCI - Cannonvale Skate Bowl Upgrade	201,070	493,375	694,445	81,666	490,000	246%	41%	288,930
8865	Barker Park (Tracks Design) - Bowen	11,542	184,475	196,018	-	-			(11,542)
8871	Front Beach Main Irrigation Line Renewal - Bowen	391	9,134	9,525	7,264	43,588	5%	1%	43,197
8872	Queensbeach basketball lighting - Bowen	424	-	424	-	-			(424)
8873	Choose Collinsville Project	6,207	-	6,207	-	989,000		1%	982,793

Attachment 13.2.4.3 Capital Delivery Report as at 31 August 2022

Capital Expenditure as at Period ending 31 August 2022

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
9232	Flagstaff Hill Bowen - Timber Upgrade	-	24,018	24,018	-	-			-
9238	P & G Skate park Basketball Court Refurb, Proserpine	-	3,943	3,943	-	-			-
Sub Total OS - Parks		267,675	982,069	1,249,744	121,480	1,717,888	220%	16%	1,450,213
37200 - Works for Queensland									
7048	W4Q - Cannonvale Lakes Stage 3 (part 2)	(480)	-	(480)	-	-			480
8830	W4Q - Collinsville Aquatic Facility - pool retilling renewal	1,811	-	1,811	-	-			(1,811)
8832	W4Q - Collinsville Community Centre - Exterior painting	49,907	22	49,929	-	-			(49,907)
8833	W4Q - Case Park Walking Track Bowen	183,280	98,689	281,969	-	-			(183,280)
8834	W4Q - Brandy Creek - New Amenities	-	5,155	5,155	-	139,945			139,945
8840	W4Q - Gloucester sports park access and car park recon	250,818	82,307	333,125	16,666	100,000	1505%	251%	(150,818)
8841	W4Q - Lions Lookout & Carpark Upgrade - Shute Harbour	39,820	118,268	158,088	150,000	150,000	27%	27%	110,180
8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext	5,450	-	5,450	-	-			(5,450)
8843	W4Q - Sewer Relining – Regional P1 Zone	1,034	398,430	399,464	155,000	716,723	1%	0%	715,689
8844	W4Q - Bowen WTP Intake, Switchboard and Structure	-	2,115	2,115	10,000	960,420			960,420
Sub Total Works for Queensland		531,640	704,986	1,236,626	331,666	2,067,088	160%	26%	1,535,448
38200 - WSW - Water Operations									
4052	Mt Julian Network Reconfig	399	1,570	1,969	10,000	169,000	4%	0%	168,601
4053	Network Reconfig Island Dr WPS	1,499	2,078	3,577	10,000	161,750	15%	1%	160,251
4054	Jubilee Pocket Trunk Watermain	3,749	-	3,749	5,000	1,633,860	75%	0%	1,630,111
4055	Bore1 Replacement	-	-	-	-	200,000			200,000
4056	Kara Crescent Pumped Zone	-	6,870	6,870	-	15,000			15,000
4057	Cannon Valley Res to Parker Rd	-	4,320	4,320	102,166	613,000			613,000
4058	Cannonvale Reservoir Reconfig	68,578	8,585	77,163	55,000	739,000	125%	9%	670,422
4059	Coyne Rd Reservoir & PS Works	-	-	-	17,500	439,000			439,000
4060	Proserpine PRV Cross Connect	522	12,040	12,562	6,000	86,000	9%	1%	85,478
4061	Stanley Dr PS Reconfiguration	391	12,854	13,245	5,000	113,000	8%	0%	112,609
4062	Water Pump Replacement	-	-	-	8,334	50,000			50,000
4063	Safety Rail Replacement and Clarifier Collinsville	-	-	-	-	110,000			110,000
4064	Coastal WTP - Pump and Switchb	148	16,125	16,273	-	50,000		0%	49,852
4065	CSTWTP Backwash Pump replace	-	-	-	-	10,000			10,000
4066	CSTWTP Compressor replacement	-	-	-	-	20,000			20,000
4067	Renwick Rd Trunk Watermain	175	6,800	6,975	63,500	381,000	0%	0%	380,825
4079	Collinsville District Meters	-	-	-	5,000	68,000			68,000
4080	Collinsville WTP Filter Automation and SCADA Computer Instal	-	-	-	10,000	90,000			90,000
4082	Regional Watermain Renewals	-	-	-	33,334	200,000			200,000
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	(5,994)	143,222	137,228	-	-			5,994
5609	Airlie Beach Sustainable Water Project BoR R05	3,735	44,932	48,667	-	-			(3,735)
8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	-	-	-	20,800	124,800			124,800
8921	Bowen Small Reservoir Pressure Zone	847	6,780	7,627	-	181,000		0%	180,153
8922	Collinsville WTP Emergent works	1,490	10,683	12,173	-	-			(1,490)
8923	Facilities Instrumentation, Electrical and Control Renewals	9,524	-	9,524	14,500	87,000	66%	11%	77,476
8924	Pentacost St Area Renewal	-	-	-	3,750	217,072			217,072
8925	Proserpine Bore 10 supplementary Funding for Bore moving (TM	-	16,012	16,012	-	-			-
8926	New Initiative - W&WW - SCADA - 16 Quick Wins - (2 Year Proj	-	-	-	27,954	167,720			167,720
8927	Collinsville Efficient Resilient Solar Program	-	-	-	10,000	720,000			720,000
8928	Emergent Works - Water	-	19,472	19,472	29,166	175,000			175,000
8930	Water Main Renewal - Eglington / Storey St / harrison Ct Bo	13,457	14,695	28,152	-	-			(13,457)
8931	Additional Bores - Proserpine WTP	130	6,280	6,410	4,000	1,494,231	3%	0%	1,494,101
8933	Regional Valve Replacement Project	-	-	-	3,334	20,000			20,000
9101	W&S Lab - Equipment	3,870	2	3,872	-	-			(3,870)
Sub Total WSW - Water Operations		102,519	333,321	435,839	444,338	8,335,433	23%	1%	8,232,914
38300 - WSW - Sewerage Operations									
4040	Ammonia/ Nitrate Optimisation	-	-	-	27,500	165,000			165,000
4041	Carlo Drive Recycled Water Main	-	-	-	7,000	650,000			650,000
4042	Trade Waste Submetering progra	-	3,985	3,985	12,000	172,000			172,000
4043	BOWSTP Spirobin biosolids	-	-	-	-	80,000			80,000
4044	PROSTP Spirobin	-	-	-	2,000	80,000			80,000
4045	Carlo Drive Sewer Rising Main	-	24,320	24,320	30,000	250,000			250,000
4076	Manhole Renewal - Budget Allocation	-	-	-	-	52,000			52,000
4077	Sewage Treatment Plant Structural Renewal - Budget allocatio	-	-	-	2,500	15,000			15,000
4092	Emergent Works Sewer 22/23	-	28,850	28,850	-	-			-
4112	Cannonvale STP Membrane Replacement	5,495	1,880,404	1,885,899	323,334	1,940,000	2%	0%	1,934,505
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	-	10,629	10,629	-	-			-
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	5,695	-	5,695	51,958	311,747	11%	2%	306,052
5603	Cannonvale PS1 Renewal - C/W 18-19	564	(5,324)	(4,760)	-	-			(564)
7043	Whitsunday South Sewer Pump Well Covers	15,263	14,838	30,101	11,000	45,972	139%	33%	30,709
8914	Facilities Instrumentation, Electrical and Control Renewals	-	-	-	2,422	14,534			14,534
8915	Sewer Relining – Regional P2 Zone	6,196	281,201	287,397	110,000	706,118	6%	1%	699,922
8916	STP Odour containment Panel replacement	-	67,241	67,241	-	-			-
8917	Chapman St Sewer Rising Main Replacement	-	4,750	4,750	5,500	454,055			454,055
8918	Emergent Works - Sewer	-	-	-	40,500	243,000			243,000
8919	Sewer Pump Replacement Program - Regional	-	63,477	63,477	-	65,000			65,000
8920	Network Instrumentation, Electrical and Control Renewals - S	-	24,689	24,689	-	-			-
8935	Waste reuse to Agriculture (biosolids) Project	5,767	12,196	17,962	30,000	180,000	19%	3%	174,233
Sub Total WSW - Sewerage Operations		38,980	2,411,255	2,450,235	655,714	5,424,426	6%	1%	5,385,446

Attachment 13.2.4.3 Capital Delivery Report as at 31 August 2022

Capital Expenditure as at Period ending 31 August 2022

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
38400 - WSW - Waste & Recycling Services									
4046	Cell 6 Kelsey Creek Landfill	-	-	-	5,000	333,333			333,333
4047	Clean Water Diversion Drains	-	-	-	50,000	50,000			50,000
4048	Cvle Tfr Station Drainage	-	-	-	4,000	300,000			300,000
4049	KCL Landfill RRA and Transfer	-	-	-	4,000	100,000			100,000
4050	Stormwater Bowen Landfill	1,601	-	1,601	4,000	75,000	40%	2%	73,399
4051	Upgrade Sediment Pond 1-Kelsey	-	-	-	58,334	350,000			350,000
7031	CCTV upgrade - Cannonvale Transfer Station	2,740	1,400	4,140	-	-			(2,740)
8596	Leachate and storm water management - Kelsey Creek	(2,619)	-	(2,619)	-	-			2,619
8820	Cannonvale Waste Transfer Station	1,887	2,625	4,512	16,666	100,000	11%	2%	98,114
9142	Kelsey Creek Landfill Cell 5 - Access Road, Leachate and	7,443	455	7,897	-	-			(7,443)
9157	Bowen Landfill - Culvert Upgrades	-	16,611	16,611	-	-			-
Sub Total WSW - Waste & Recycling Services		11,052	21,091	32,142	142,000	1,308,333	8%	1%	1,297,281
Total Infrastructure Services		4,477,942	15,100,722	19,578,664	6,333,951	50,009,608	71%	9%	45,531,666
40000 - Corporate Services									
42200 - IT - Records & GIS									
4091	NBN 5x Hybrid Cubes to Fixed wireless towers	201,300	469,700	671,000	-	-			(201,300)
8821	CCTV, Radio links, Video conferencing and Wireless Access	-	3,407	3,407	-	-			-
8876	Disaster Resilience - VHF Radio Network Replacement	-	-	-	220,354	1,322,120			1,322,120
8878	Replacement Program - Desktop PC's and Laptop Computers	-	2,726	2,726	20,000	120,000			120,000
8884	Replacement Program - CCTV Network Hardware Upgrade	-	62,136	62,136	22,666	136,000			136,000
8885	Replacement Program - CIRP - Communications Infrastructure R	-	14,486	14,486	1,248	7,488			7,488
8893	New Initiative ? IoT Program of Works ? Design, Install Hard	9,210	1,240	10,450	16,666	100,000	55%	9%	90,790
8894	New Initiative - Disaster Resilience - CCTV Radio Link Cvale	-	1,908	1,908	5,834	34,998			34,998
Sub Total IT - Records & GIS		210,510	555,604	766,114	286,768	1,720,606	73%	12%	1,510,096
42300 - IT - Services									
4072	Replacement Program - Water TPlant - upgrade server and new	-	-	-	2,350	14,100			14,100
4073	Replacement Program - Wide format scanners and printers	-	-	-	3,834	23,000			23,000
4074	Mobility Solutions and Integrations	-	-	-	41,666	250,000			250,000
Sub Total IT - Services		-	-	-	47,850	287,100	0%	0%	287,100
43300 - Finance - Insurance									
7886	Insurance - Bowen Reservoir- CW 1920	-	-	-	5,000	472,931			472,931
7896	Insurance - Collinsville Reservoir High Level	1,329	2,115	3,444	10,000	500,000	13%	0%	498,671
Sub Total Finance - Insurance		1,329	2,115	3,444	15,000	972,931	9%	0%	971,602
44400 - PPF - Fleet Management									
2089	Plant Purchases	46,447	2,420,278	2,466,725	232,600	3,506,924	20%	1%	3,460,477
4020	Fleet and Plant Replacement Program	-	44,772	44,772	-	3,110,986			3,110,986
4021	Workshop equipment 22-23	-	68,450	68,450	-	123,400			123,400
4088	Various Mowers WRC	-	-	-	-	694,592			694,592
4089	Tractor/mower & attachments Bowen Parks Bowen	-	-	-	-	110,000			110,000
4090	Backhoe Loader Proserpine	-	-	-	-	220,000			220,000
Sub Total PPF - Fleet Management		46,447	2,533,501	2,579,948	232,600	7,765,902	20%	1%	7,719,455
44700 - PPF - Property & Facilities									
4008	Bowen Admin - Mech Plant Renew	707	-	707	-	491,000		0%	490,293
4009	Bowen Lapidary Club	353	-	353	-	33,000		1%	32,647
4010	Bowen PCYC - External Painting	-	-	-	-	164,000			164,000
4011	Buildings Paint + Sign Program	709	-	709	-	197,000		0%	196,291
4012	Bowen Cemetery Amenities Renewal	45	5,155	5,200	-	177,000		0%	176,955
4013	Bowen Workcamp Dwelling Restump	-	-	-	-	94,000			94,000
4014	Collinsville Admin Fitout Renewal	-	-	-	-	280,000			280,000
4015	Denison Park Grandstand Renewal	-	-	-	-	180,000			180,000
4016	Fuel Bowser Replacement Program	585	9,266	9,851	-	420,000		0%	419,415
4017	Proserpine Depot Masterplan	-	-	-	-	150,000			150,000
4018	Roller Door Replacement Program	883	-	883	-	76,000		1%	75,117
4019	PEC - Storage Structure	780	9,071	9,851	-	296,000		0%	295,220
4069	Cedar Creek Amenities - Renewal	240	5,204	5,444	-	333,900		0%	333,660
4070	Hansen Park - New Amenities	585	5,204	5,789	-	238,000		0%	237,415
4071	Proserpine Cemetery - Disabled amenities upgrades	-	5,155	5,155	-	88,000			88,000
4086	Aircon Replacement Program	-	-	-	5,000	81,000			81,000
4926	Proserpine Entertainment Centre - Building Works in addition	24,517	59,759	84,276	-	-			(24,517)
5617	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	11,535	13,768	25,302	-	-			(11,535)
5640	Proserpine Administration Building Replacement - Stage 1 - C	-	18,399	18,399	-	-			-
8852	Airlie Beach Lagoon Amenities Fitout and Fittings Renewal	-	5,155	5,155	-	-			-
8853	Bowen Depot Boundary Fence Renewal	45,225	-	45,225	-	-			(45,225)
8854	Cannonvale Mens Shed Roof + Stair Renewal	23,918	23,890	47,808	-	-			(23,918)
8856	Bowen Library Mechanical Plant Renewal	-	-	-	-	52,500			52,500
8858	Solar Power Generation	2,898	81,579	84,477	-	700,000		0%	697,102
8859	Collinsville Football Club Roof Renewal	-	-	-	-	270,600			270,600
8867	Buildings - Floor Covering Replacement Program	-	12,055	12,055	-	-			-
8868	Relocation of Cannonvale Depot - Demountable Buildings	16,405	17,439	33,844	-	-			(16,405)

Attachment 13.2.4.3 Capital Delivery Report as at 31 August 2022

Capital Expenditure as at Period ending 31 August 2022

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.- a. Remaining Bud \$
8869	Mt Coolon Community Centre - Internal / External Paint Renew	-	-	-	-	30,500			30,500
Sub Total PPF - Property & Facilities		129,385	271,099	400,484	5,000	4,352,500	2588%	3%	4,223,115
Total Corporate Services		387,671	3,362,319	3,749,990	587,218	15,099,039	66%	3%	14,711,368
60000 - Community Services									
62200 - CDL - Libraries									
4005	Bowen Library Refurbishment	-	-	-	12,500	75,000			75,000
8902	Cannonvale Customer Service & Library fit out	-	2,250	2,250	-	-			-
Sub Total CDL - Libraries		-	2,250	2,250	12,500	75,000	0%	0%	75,000
62300 - CDL - Function Centres									
8901	Flagstaff Hill Cultural & Conference Centre - Capark Lightin	63,562	15,655	79,217	-	-			(63,562)
Sub Total CDL - Function Centres		63,562	15,655	79,217	-	-	0%	0%	(63,562)
65100 - RS - Sport & Recreational									
8903	Lake Proserpine Commercialisation Project	-	-	-	416,666	2,500,000			2,500,000
Sub Total RS - Sport & Recreational		-	-	-	416,666	2,500,000	0%	0%	2,500,000
65300 - RS - Pools, Lagoons & Enclosures									
8600	Bowen Aquatic Facility - town pool amenity upgrade	-	940	940	-	-			-
8603	Proserpine Aquatic Facility - residence demolition and kiosk	-	6,370	6,370	-	-			-
8606	Wilson Beach Swimming Enclosure Refurbishment	-	-	-	58,334	350,000			350,000
8787	Construction of new Collinsville Water Park	-	17,275	17,275	-	-			-
8899	Bowen Aquatic Facility - town pool heater replacement	293	170,034	170,326	-	-			(293)
8900	Proserpine Aquatic Facility - town pool heater replacement	293	122,224	122,516	-	-			(293)
Sub Total RS - Pools, Lagoons & Enclosures		585	316,842	317,427	58,334	350,000	1%	0%	349,415
65400 - RS - Entertainment & Conference Centres									
8532	PEC Fit out and Setup Capital	-	19,019	19,019	-	-			-
Sub Total RS - Entertainment & Conference Centres		-	19,019	19,019	-	-	0%	0%	-
67150 - HEC - Natural Resource Management									
4006	Frog Rock foreshore	-	-	-	10,000	60,000			60,000
4007	Dingo beach walking track	-	-	-	15,000	90,000			90,000
Sub Total HEC - Natural Resource Management		-	-	-	25,000	150,000	0%	0%	150,000
67500 - HEC - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Bech	-	2,969	2,969	-	-			-
Sub Total HEC - Parking Management		-	2,969	2,969	-	-	0%	0%	-
Total Community Services		64,147	356,735	420,882	512,500	3,075,000	13%	2%	3,010,853
Grand Total for Period ending 31 August 2022									
		4,990,770	18,938,616	23,929,386	7,517,003	71,283,647	66%	7%	66,292,877

Percentage Actuals v YTD Budget 66.39%

Percentage YTD Actuals + Commitments v Annual Current Budget 33.57%

13.2.5 - Corporate Services Monthly Report - August 2022

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Stacie Thomas - Administration Coordinator - Corporate Services

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Corporate Services Monthly Report August 2022 (1) [13.2.5.1 - 29 pages]

PURPOSE

To provide an overview the Corporate Services Directorate for the month of August 2022.

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for August 2022.

BACKGROUND

The Corporate Services Directorate provides leadership to support the service delivery arms of Council through organisational support to the functions of Finance and Asset Management, Procurement, Fleet, Property and Facilities, Information, Communications and Technology, Information Management and Governance and Administration.

DISCUSSION/CURRENT ISSUE

The month of August 2022 has been a busy, with finalisation of the financial statements and preparing for the year ahead with new projects and initiatives gaining momentum.

The financial statements were completed and audited and presented to the Audit and Risk Committee and Council for adoption. There were no significant issues to report, and the financial sustainability of Council remains a low risk.

Again, significant effort was directed to work around asset management with the Asset Management Policy and Strategy being drafted and circulated for comment prior to presentation to Council in September. The first budget review has also been commenced to address any changes and variations that have been identified since the adoption in late June 2022.

In conjunction with the asset management work, the review of Council's project management framework has been gaining traction and meetings have commenced on reviewing all current year projects and identifying where parts of the framework can be piloted and introduced to ensure more robust project management across the lifecycle of a project. These changes will continue to be introduced and piloted throughout the next 12 months as the framework develops. This will ensure more consistent and repeatable project outcomes.

Work has commenced on the refresh of the Information Communications and Technology (ICT) Strategy refresh as we enter the final phases of the current plan. This refresh will provide the direction for the coming three years and chart the roadmap of key technology changes for the way we work and improve support and services to the community.

Discussions have commenced at a regional level through the GWCom group to investigate and explore ways to improve and streamline procurement practices across the three Councils. This work will continue, and updates provided to Council as changes and ideas are developed for implementation.

The development of the Annual Report for 2021/22 year was also a key focus in presenting the achievements for the last year and in meeting the statutory timeframe following the completion of the audited financial statements.

Otherwise, it remains business as normal for the Directorate as we exit the end of the reporting season and move towards the budget and plan reviews for the coming year.

The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL

Managed within existing budget allocations as amended.

CONSULTATION/ENGAGEMENT

Executive Manager of Procurement & Assets
Team Leader Operational Accounting
Rates Coordinator
Assets and Project Management Coordinator
Information Technology Manager
Manager Governance & Administration
Manager Strategic Finance

RISK ASSESSMENT

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

TIMINGS/DEADLINES

Activities are reported for the month, but most have an ongoing focus over the coming months in working to the statutory deadlines on budgeting and reporting.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A



CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Project and Asset Management
Procurement
Property & Facilities
Fleet Management
Governance and Administration

Monthly Report | August 2022

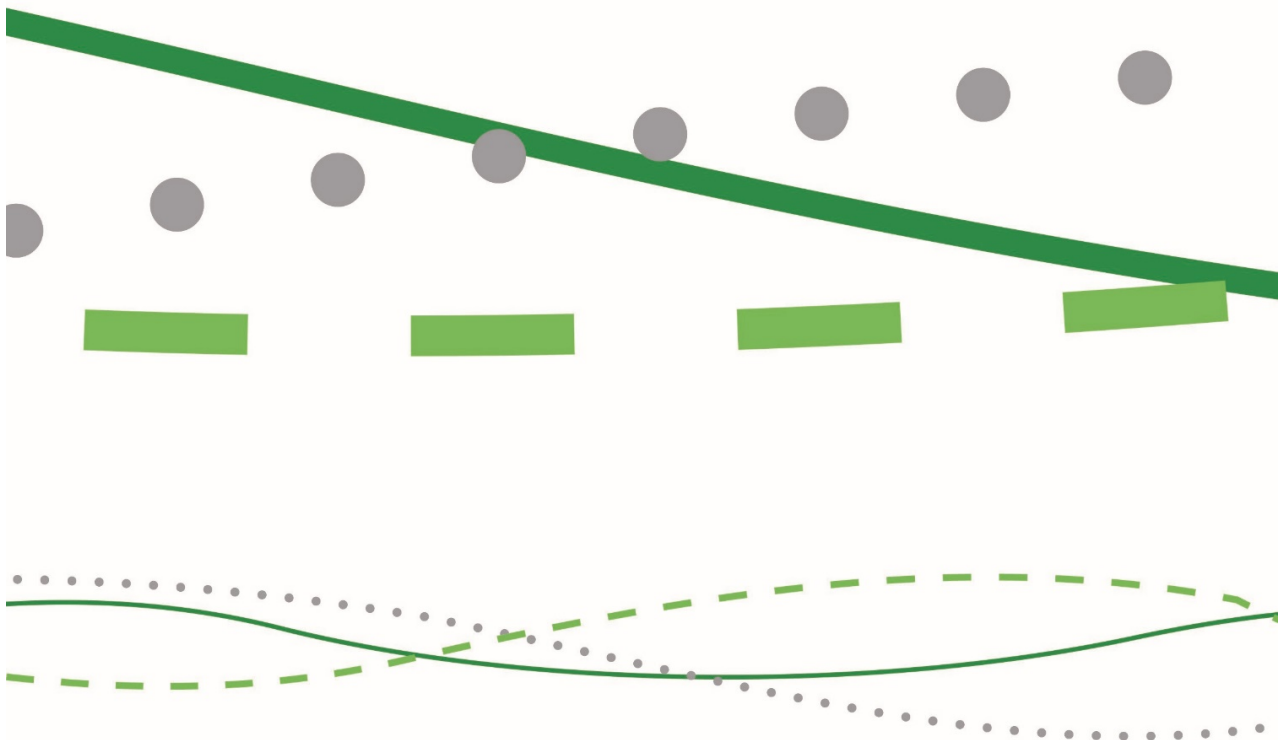


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Directors Report

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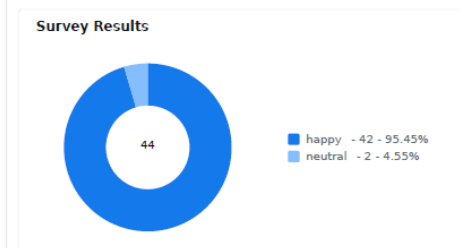
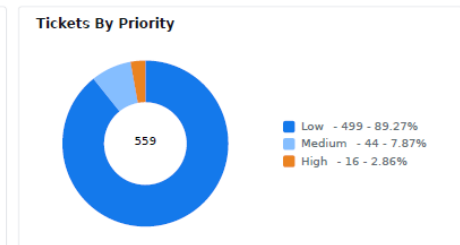
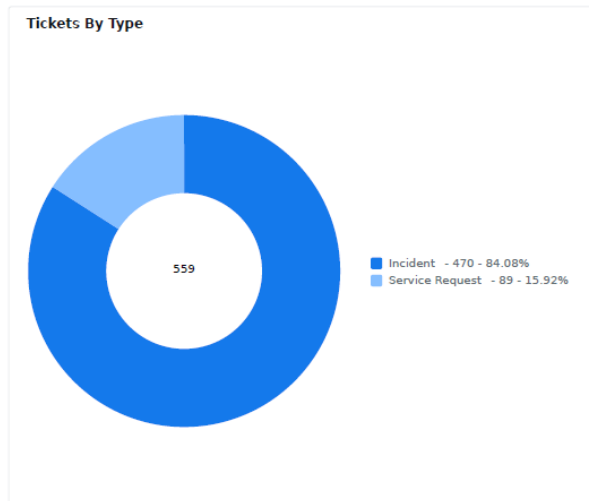
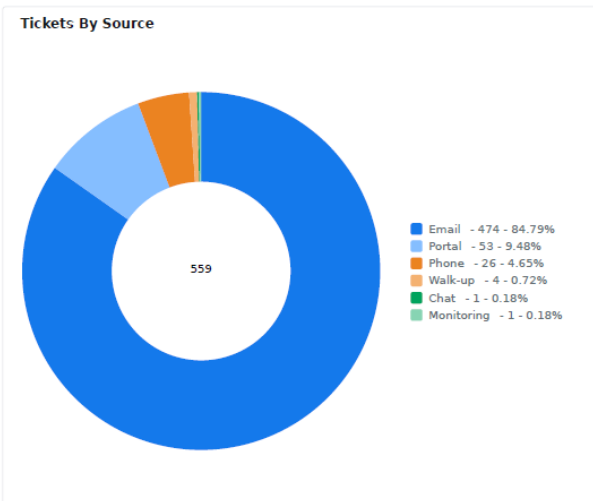
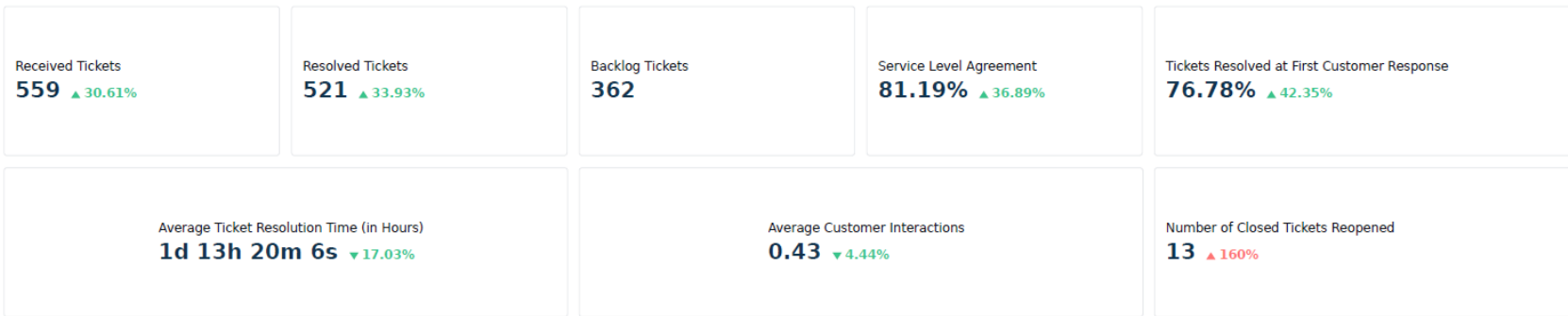
The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

Jason Bradshaw

Director Corporate Services

Information Technology

Key Statistics for the Month from the ICT support desk:



Attachment 13.2.5.1 Corporate Services Monthly Report August 2022 (1)

Project Activities

Key project progress is outlined in the table below:

Active Projects - Progress Made

Project	Status: Overall	Start Date	Baseline Due Date	Due Date	% Complete	External Progress Comments
SP2.3 - Develop an IT Asset Lifecycle Management process		18/07/22	16/05/22	16/05/22	5%	Progress June '22: Planned: - Determine scope of the hardware that will be included. - Gather system/data imports - Complete an import of the dataset into FreshDesk - Decision needs to be made as to which SAM system will be utilised.
SP4.6 - HRM Ph1 R2 - Roll-out to users: training workflows and accreditations		12/07/21	12/08/22	12/08/22	97%	Progress in June '22: - End user training commenced today 5 July and will go through to 18 July - In support of the rollout WRC are preparing a device access strategy - BYOD being considered in the mix - ICT Team are developing a prototype field accessible device
Temetra Manual Water Meter Reading Solution		02/12/21	31/01/22	31/05/22	95%	Progress in June '22: - Vendor has advised the Single Sign On (SSO) should be working as required and as such requested WRC perform User Acceptance Testing (UAT).
SP2.4 - Vendor Management Framework		21/06/21	16/09/21	25/11/22	80%	Progress for June' 22: - Have commenced the priority one vendor management plans - There are around 70 VMPs to be completed a number of these will be rolled into one.
SP3.1,2,4 - DMS Installation, Data Classification & Cleansing (Hybrid agile approach)		01/06/21	Planned completion: End 2023.	22/12/23	20%	Progress in June '22: - ECM data test extract provided by Vendor and currently testing the import of data into SharePoint test site. Records staff are about to start validating the data that has been extracted to csv files against the ECM data. Some format changes required to the extract from testing have been documented. - Vendor has completed the Records365 SharePoint rules creation to apply the correct retention to documents once the SharePoint sites are brought online. - Engaged Vendor to build two SharePoint template sites, so that the creation of the 50 sites can be rolled out consistently. - Reviewed CRM system and identified shortfalls with the Authority customer request module that will create additional work for staff instead of efficiencies. These are particularly around issues being able to easily access tasked CRM documents in SharePoint, inability to interact with the customer within the CRM system (only basic notification method to customers), and non-automated workflows with reliance on staff to open and close tasks within a workflow correctly. We reviewed products on the market and identified Microsoft Dynamics CRM as a good fit for the functionality required. A demo has been provided. Vendor will be approached to find out if their CRM system can be used without implementing the Property & Rating module and if they already have it implemented in other Councils to ensure we are not doing a two step process. - A basic project and communication plan is under development for the engagement of the business to finalise the required customer request categories and SLAs.
WRC flood camera project phase 2		02/05/22	30/12/22	30/12/22	10%	Progress in June '22: - Almost complete with a couple of minor issues
SP4.4 - Develop Asset Management requirements and processes and research market for appropriate Asset Management systems.		04/07/22	30/04/23	30/04/23	30%	Progress in June '22: - Awaiting the remission of a government grant - Commenced user scenarios (complete draft 1) - Completed planning in readiness for grant provision.
SP2.2 - Implement ICT Policies across the business		07/04/22	31/08/22	31/08/22	0%	Progress in June'22: - Policies are not loaded up to the Intranet. The next step is still to develop material for lunch-time sessions.
SP4.3 - Implement a Corporate Reporting system (Application Roadmap)		02/05/22	28/10/22	28/10/22	20%	Update June'22: - Business requirements documented and RFQ documentation approved to release to market - RFQ released Friday 1 July and set to close on the 15 July
SP7.2 - Develop a Disaster Recovery Capability (Application Roadmap) & delivery of Collinsville, Proserpine and Bowen primary administration building DR. Providing DR to all primary sites including sewerage and water.		01/06/22	30/06/23	30/06/23	5%	Progress June '22: - Commenced scoping of DR and BCP Plan
SP1.7 - Commence development of Councils ICT Strategy 2022 - 2025						
SP4.12 - Research ERP or specific module (e.g. Finance & Rating) replacement opportunities based on site visits of similar Councils in size to establish viable service delivery models and confirm system capability.		02/05/22	23/06/23	23/06/23	80%	

Attachment 13.2.5.1 Corporate Services Monthly Report August 2022 (1)

16 Quick wins	●	01/07/21	09/12/22	09/12/22	27%	Current focus: - Review, Update & Purchase IT Hardware Spares Required for DR Requirements. - Implement anti-virus software on ICS PCs and servers. - Close ports on ICS PC's and servers IP networks not used. - Develop SCADA processes list for running plants in manual. - Complete an IT Disaster Recovery (DR) procedure exercise. Progress in June '22: - Commenced Antivirus software provision - Replaced all of the laptops at the water and waste sites - Replaced four servers (virtual and physical) including the cabinets - Have been focused on technology refresh scoping and architecture phase
Corporate & CCTV Network Improvements: Police Station, Airlie Beach Lagoon, Cannonvale	●	01/04/22	31/07/22	31/07/22	70%	Progress up to June '22: 1. Whitsunday Police Station to Airlie Lagoon radio network Connection - Completed 2. Whitsunday Police Station to Shingley Hill Tower / Shingley Hill Tower to Airlie Beach Lagoon - Completed 3. Readdressing of Networking Infrastructure & Cameras CCTV Cannonvale / Airlie Cameras & Migration to CCTV Network - In progress 4. Airlie Lagoon communications centre clean up (removal of old servers and air conditioning) - In Progress
SP4.5 - Provide an encompassing Human Resources Management system (Application Roadmap) - Phase 1B	●	01/03/22	28/07/22	28/07/22	0%	Progress in June '22: - Design, configuration and UAT testing complete - Facilitated key user training and made additional configuration changes - Scheduled and user training to be complete by mid July
Whitelisting application project	●	05/07/22	05/08/22	05/08/22	75%	Progress in June '22: - Selected Airlock as the solution via Vendor currently running on all SOE machines in the learning phase. Once complete analysis of data and the enforcing of the ruleset
Mobility Mobilisation Project	●	04/07/22	28/10/22	28/10/22	5%	Progress for June '22: - Conducting end user survey to understand all of the required use cases. - Commencing a roadshow with end users.
						Progress up to June '22: - Woodwork: Approval received to further investigate Woodwork location. - Mt Lucas: Ch 7 agreement completed, fully signed. - Bowen: Council and other equipment could not be transferred at the same time due to supply shortages. Pole loading needs to be reassessed to accommodate additional equipment belonging to external parties. RFQ has gone out to a wider market (to determine pole loading and move remainder of equipment) as no local respondents wish to do this work. Respondents have requested a extension to RFQ date to 22 July in order to facilitate site visits. Request under consideration. - Gem FM: The large, heavy Gem FM antenna currently located on a water reservoir, is proving complex to relocate to concrete pole. Alternative solutions being discussed with Gem FM around the relocation.
Communication Towers Rationalisation (PART 1)	●	02/09/19	31/12/20	30/09/22	89%	- Blacks Road: Exploring potential for service agreement with PSBA as lease/licence cannot be entered into under permit to occupy. - Mandalay Tower: Agreement was due for renewal in July. Process to renew commenced. In discussion with current owner to relocate equipment to new Tower and Building on-site as old Tower is leaning badly. Owner is currently obtaining quotes to refurbish new location and pole. Awaiting approval to move equipment. - Dingo Beach: Awaiting comment from PSBA re new agreement. Once the Mt Devlin agreement is finalised will use the same terms for Dingo Beach. - MarchNet Tower: Installed and completed (Millar Street Collinsville). - Radio frequency electromagnetic emissions: Need to be determined for all Council-owned towers and appropriate signage and safety procedures put in place ASAP (particularly important for Proserpine Water Tower and Bowen Reservoir - RFEME information for these sites incomplete). Have purchased device for monitoring RFEME exposure levels. Completed training to use device. RFEME safety awareness training completed successfully (18 staff). Note: ARPANSA Standard requires Council to have a policy to manage risk of occupational exposure to RFEME. - Proserpine Water Tower: Active antennae's have been surveyed (climbing tower) and all inactive equipment removed.
SP4.5 - Implement a Supply Chain (Sourcing) system, Open Windows, Procurements and Contract Management Solution	●	02/12/21	31/07/22	15/09/22	76%	Progress in June '22: - Training is scheduled for 25th of July - Configuration has been completed for all use cases - Have met with TechnologyOne and they are in the process of preparing a quote for integrations
WRC NADI (Network Architecture Design Improvements)	●	04/05/20	31/05/21	28/08/22	97%	Progress in June '22: - Webex configuration completed. - Firewall cutover scheduled for 30/5.

Information Management

Statistics for the month of August are as follows:

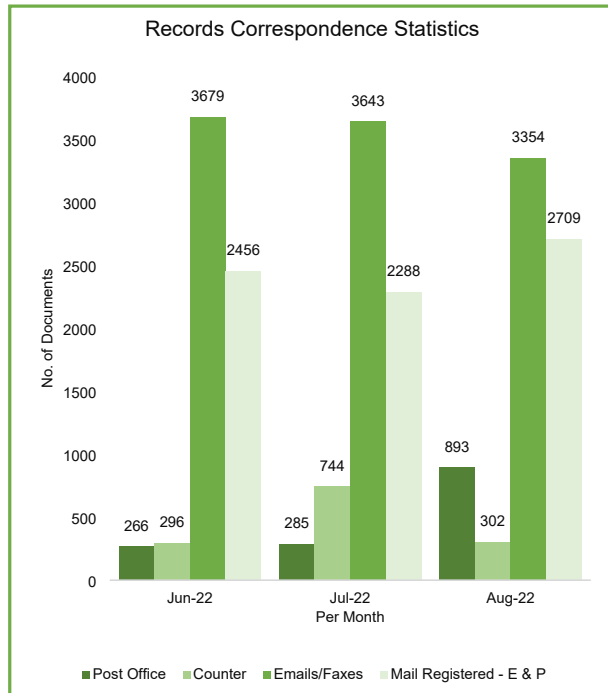
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr. 1
Sentencing and disposal	Quarterly	10%

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr. 1
WRC Information Standards	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	50% dev
Information Asset Register	Annual	50% dev
IM & GIS Procedures	Annual	80% dev
Bus Info Continuity Plan	Annual	
Road Register	Two yearly	99%
Map layer data register	Quarterly	97% dev

GIS ACTIVITIES	AUG	JUL	JUN
Asset Data Mtce (Hrs)	76	87	93
SSA Changes (Hrs)	33	28	30
GIS requests (No.)	36	33	27
DBYD enquiries & referrals	384	420	286
Map layers Mtce (no.)	270	35	38
New layers approved (no.)	-	-	-
Training (staff attended)	2	-	-

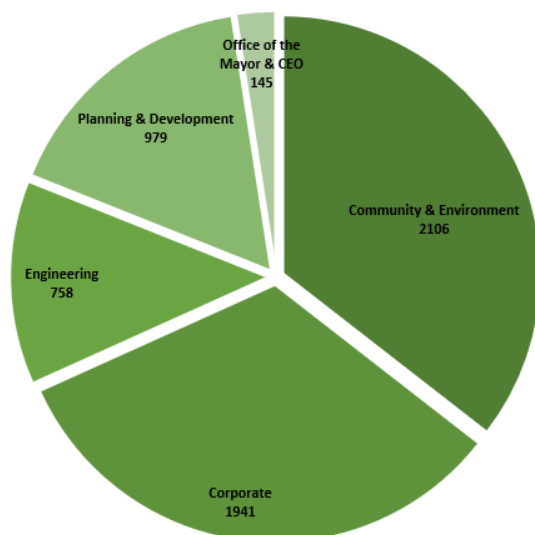
GIS STATISTICS	
Total Mapping Layers	8071 (revised based on layer register)

RECORDS ACTIVITIES			
Searches	35	36	39
Record Dept Tasks	52	56	64
Training (staff attended)	1	1	-
NAR adjustments	865	1001	799

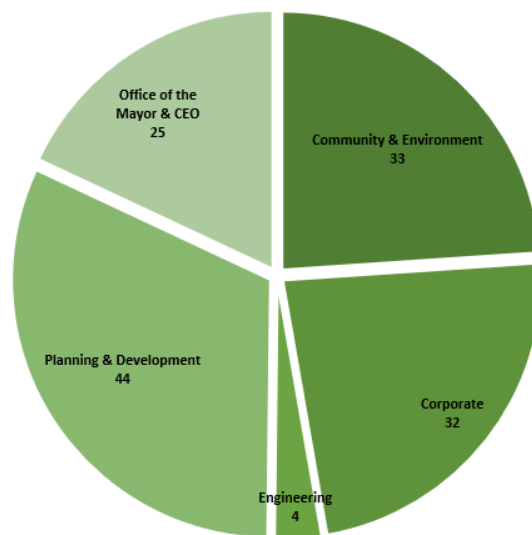


Projects

Document Management Tasks Completed by Department (August)



Average Documents Registered per Person by Department (August)



Records System Review Project	
This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.	
Review and recommendations	Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution. Proof of concept is complete with findings and recommendation to go to the January ICT Governance/Steering Committee. Approval provided to commence project. Procurement is finalised with the Records365 implementation, existing records data extraction and migration planning underway. February – Exchange, OneDrive, and File Share connections to Records365 are underway and are at testing and rules refinement stage. ECM records extraction and transformation has commenced. Initial consultation with key staff on the Teams site structures has been undertaken and developing the full task breakdown structure of the records improvement project and developing the business file plan is well underway in preparation for the SharePoint connector configuration and rules definition in Records365. March – Business file plan detail at 50% and ECM document extract / transformation completed for all existing documents with new documents to be extracted and converted on a weekly basis until the ECM system is made read only. April – Commenced engagement with business units to finalise file plan detail. May – Continued engagement with business units to finalise file plan detail, currently sitting at 70% complete. CRM system being reviewed for streamlined functionality with customers. June – ECM data test extract provided and tested on import. Some extract modifications being documented as part of testing. Records365 SharePoint rules created to apply the correct retention to documents. SharePoint template site being created to rollout for 50 sites. Review of CRM system and categories underway. July – Validation of the ECM data test extract (30%). 30 out of 50 SharePoint sites created. CRM categories review (80%). Initial review and demo of CRM systems to build functionality requirements. Aug - Validation of the ECM data test extract (75%).

Physical Storage / Scanning	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22
Boxes Scanned / Sentenced and Destroyed	-	-	-	-	8	-	-	-
Boxes at Council	201	198	198	198	198	195	195	195
Boxes at Remote Storage	1087	1087	1087	1087	1087	1098	1098	1098
Discs reviewed and registered	-	-	-	-	-	-	-	-
Scanned files for registration	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files

This month the GIS team focused on updating a large number of layers, made improvements to displayed property data, started to configure task automation for repetitive tasks.

Maintaining the balance of managing business as usual tasks and working on the new system requirements and planning will continue to be a challenge over the coming year.

Financial Services

Financial Reporting

Financial Reporting KPIs:

KPI	Status	Comment
Manage end of year financial year audits within the agreed time frames set with Queensland Audit Office and achieve an unmodified audit opinion,	N/A	Audit milestones to be set in January 2023 for the 2022/23 Financial Year.
Monthly Financial Statement presented at an Ordinary Meeting within 30 days from end of month	✓	Draft Unaudited Statements presented monthly.
Manage capital and operational actuals to achieve the following local government financial sustainability ratios: Operating surplus target 0 -10% Net Financial liabilities target < 60% Interest coverage target < 5% Asset sustainability target average 90%	✓	All ratios within tolerance and reported as part of Council's monthly report
Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter	✓	
Update Queensland Treasury Corporation (QTC) Financial Forecast Model to ensure Council maintains its 2020 credit rating of Moderate with a Neutral outlook.		QTC financial forecast model currently being updated for lodgement in September.

The Financial Statements were approved by the Audit and Risk Committee on the 16 August 2022 and lodged with QAO on the 19 August 2022 as per adopted 2022 External Audit Plan.

Budgeting

2022/23 Budget

Council's budget for 2022/23 was adopted at the Special Meeting on 24 June 2022. Quarter 1 budget review has been issued to the organisation for completion and anticipated presentation to Council in November 2022.

Borrowings & Treasury Management

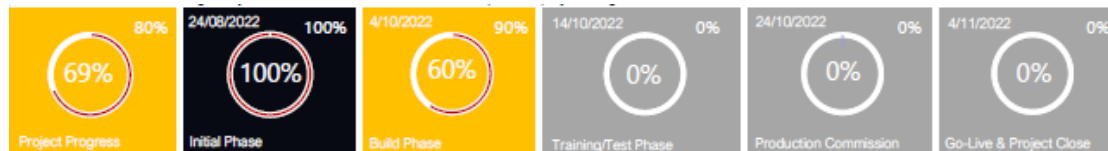
All non-operating cash is currently invested with the Queensland Treasury Corporation (QTC) as at the end of August. Council officers are monitoring term deposit rates for future investment opportunities in September.

QTC has completed the review of Council's Credit Review and Council has retained its rating of "Moderate" with a "Neutral" outlook. QTC financial forecast model was last completed in October 2021. The credit review for 2021/22 is currently underway.

Systems – Accounts Payable

In keeping with the action identified in the Operational Plan, automation of the Accounts Payable function to align with the federal government's Digital Business Plan, and the ATO requirements of being compliant with the PEPPOL e-invoicing standard has been approved by the ICT Steering Committee.

There have been some delays as the project has now included a module update in T1 which requires co-ordination between all parties. The Go Live date is now anticipated in October rather than the original September 2022 scheduled date. Below was the status reported as at 9th September 2022:



Debtor Management

New Credit Applications

Name	Approved Limit
Hounsell Constructions Pty Ltd	\$10,000
Cannonvale Marine Pty Ltd	\$1,000
Alder Constructions	\$50,000
Airlie Builders	\$20,000
Bowen State High School	\$500
Nisllab Pty Ltd	\$2,000
QCCS Pty Ltd	\$2,000

Rates & Charges Debtors

Month	2022/23		2021/22		2020/21		2019/20	
	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%
June			2,667,538	4%	3,966,010	7%	4,509,658	10%
May			4,103,114	9%	4,524,316	10%	5,739,965	13%
April			5,414,742	12%	5,566,736	12%	6,676,360	14%
March			8,680,758	24%	7,696,368	16%	8,782,286	20%
February			36,212,224	94%	30,185,445	68%	28,950,351	67%
January			2,217,666	5%	46,515,003	95%	44,476,445	96%
December			3,117,376	7%	3,974,938	9%	2,774,538	6%
November			4,584,424	10%	4,909,318	10%	5,085,705	12%
October			9,176,980	16%	6,205,134	14%	5,833,001	12%
September*			31,470,321	92%	9,841,158	20%	7,601,554	16%
August	31,439,736	36%	46,853,689	98%	40,432,288	83%	13,344,529	29%
July	50,317,256	94%	2,105,221	4.71%	3,440,135	8%	41,728,111	92%
*6 th September 2023 due date								
Gross Revenue Budget	96,348,979		90,550,910		88,656,616		88,669,880	

Note: The above amounts are net of rates credits.

Council will continue to receive and assess any payment arrangements that are proposed by ratepayers and manage outstanding arrears in accordance with policy and standard processes.

General Debtors

Full provision was made in the financial statements of 2020/21 for the debts owed to Council from the Virgin Australia Group (including Tiger Airways), prior to the organisation going into receivership. Council continues to receive updates from the administrators on these debts, but no specific information has been received from the administrators (Deloitte Touche Tohmatsu Limited) to date on the likely payout to unsecured creditors. A hearing was held in March 2022 to resolve the formal appeals against the New South Wales Supreme Court adjudications with an update not yet released.

Council has seen an increase in the total outstanding general debts from previous financial years, predominantly due to the changes in accounting treatment for timing of revenue recognition.

Outstanding General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2022/2023						
August 2022	2,783,520	447,582	118,779	52,499	570,881	3,973,261
July 2022	732,701	2,126,000	95,329	22,875	574,961	3,551,867
Prior Financial Years						
June 2021/22	2,535,408	1,605,359	278,446	23,441	596,871	5,039,525
June 2020/21	3,117,893	307,329	45,360	10,457	904,325	4,385,364
June 2019/20	912,558	370,906	79,621	40,848	169,202	1,573,135
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027

Comparison with current and prior financial years.



Insurance

Current claims and processing status

Insurance Claims	Pub. Liability & Professional Indemnity	Third Party Damages	Motor Vehicle	Property	Theft	Total
2022/2023						
July 2022	2	2	1	0	0	5
August 2022	0	2	1	0	0	3
September 2022						
October 2022						
November 2022						
December 2022						
January 2023						
February 2023						
March 2023						
April 2023						
May 2023						
June 2023						
Total Historical Claims						
2021/2022	11	36	7	6	0	60
2020/2021	14	23	7	4	0	48
2019/2020	12	30	25	8	0	75
2018/2019	18	36	19	7	0	80
2017/2018	19	0	71	13	1	104

Current Claims not Finalised	
Public Liability	29
Professional Indemnity	1
Property	5
Motor Vehicle	8
Total	43

The outstanding claims will be monitored, and any irregularities reported to Council on a case-by-case basis.

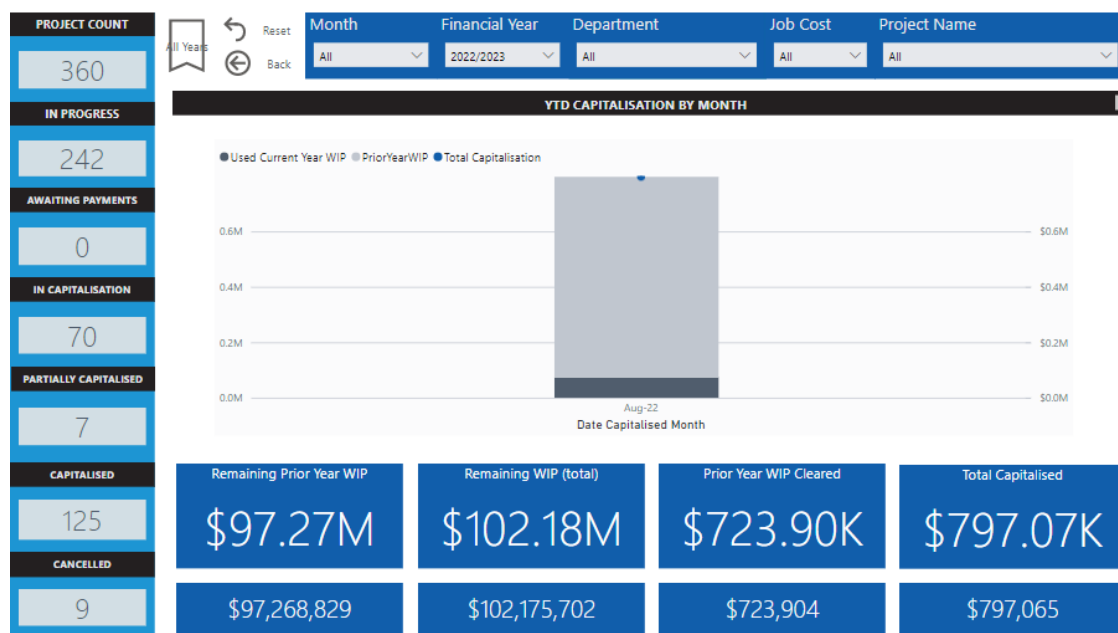
Asset Management

Capitalisation

August saw the financial completion of \$797,065 of assets added to Councils Asset Register. \$723,904 of this amount was previous year work in progress (WIP).

Of the total capitalised:

- \$797,065 were new assets.



Capital Project Delivery

As at end August 2022, capital delivery progress was as follows:

2022/2023 Current Budget	71,283,643
Current Budget Deliverable YTD	7,517,003
Value of Capital Delivered *	4,990,770
% Of YTD Budget	66.39%

*Actual expenditure excludes commitments.



Asset Management Maturity Project

The Asset Management Maturity Project (AMMP) is based on four separate studies undertaken by external consultants (as below). Each study involved extensive engagement with stakeholders.

- AM Maturity Assessment - G7 Asset management
- GIS and Mobility Systems - Insight GIS
- AM Systems Review - Strategic Directions
- Asset Management Governance Review – Strategic Directions

AMMP Progress to Date

The new Asset Management Policy and Asset Management Strategy 2022 – 2026 has been designed and further workshopped with Councillors and is included in today's agenda for adoption. These two documents set the guiding principles, objectives, and outcome measures.

The guiding principles include:

- 1) COUNCIL IS COMMITTED TO COMPLYING WITH LEGISLATION AND MEETING ALL OUR STATUTORY OBLIGATIONS.
- 2) WE UNDERSTAND THAT ASSETS EXIST TO PROVIDE SERVICES. IF THERE IS A MORE COST-EFFECTIVE WAY OF DELIVERING SERVICES WITHOUT ASSETS, WE WILL EXPLORE IT.
- 3) TO MAXIMISE THE VALUE OF OUR ASSETS, WE WILL TAKE A SYSTEMS-BASED ASSET LIFECYCLE APPROACH TO MANAGING THEM.
- 4) OUR ASSET MANAGEMENT PRACTICES WILL BE INFORMED BY GOOD INDUSTRY PRACTICE.
- 5) WE WILL SET FINANCIALLY SUSTAINABLE SERVICE LEVELS THAT BALANCE COMMUNITY NEED WITH COUNCIL'S ABILITY TO FUND THESE SERVICES OVER THE LONG TERM.
- 6) WE WILL EXPLAIN OUR THINKING TO THE COMMUNITY ABOUT NECESSARY TRADE-OFFS BETWEEN SERVICE LEVELS, WHOLE-OF-LIFE COSTS AND RISK.
- 7) WE WILL CONSIDER THE IMPLICATIONS FOR CURRENT AND FUTURE STAKEHOLDERS WHEN MAKING SIGNIFICANT ASSET MANAGEMENT DECISIONS.
- 8) WE WILL ADOPT AN EVIDENCE-BASED, CONTINUOUS IMPROVEMENT APPROACH TO DEVELOPING OUR ASSET MANAGEMENT CAPABILITIES.

The 7 objectives to be delivered by the Strategy over the 2022 – 2026 years include:

HOW DO WE GET THERE?



An Asset Management Education Campaign has also been drafted and will commence through the Communications team in the second week of September.

The scope of works for the first three Asset Management Plans has been developed with the focus being Shute Harbour, Waste and Quarry. These AMPs are expected to be delivered over the next three to four months and will be presented to Council.

Asset Management Champions had the opportunity to review the initial first draft design document of the Asset Management Strategy to continue their engagement. The Asset Management Working Group had its inaugural meeting in mid-August which achieved the intended buy-in from the relevant stakeholders. This Group forms part of the governance structure identified in the AMMP.

Council has commenced early stages of the Asset Management Lifecycle Improvement Project (AMLIP) by revising the resource planning and schedule for this project. Further work is required to determine who will perform in the key roles of this project before the initial kick-off meeting can commence. This is expected to happen during the month of September.

Further work on the other deliverables of the AMMP will continue including the development of a software solution to enable reporting on corporate performance throughout the life of this project.

Valuation Plans and Reporting

Currently the data for the Building and Other structures assets is being collated for the Request for Quote for Condition and Valuation Services. These projects will be for 1 year (instead of Councils usual 4 year rolling revaluation) due to works being performed in the Asset Management Maturity Project.

The current timing of revaluations by Financial Asset Class is detailed below:

Property Plant & Equipment			
Timing of Valuation			
Financial Class	Last Comprehensive Valuation	Next Comprehensive Valuation Due*	Next Comprehensive Valuation Proposed*
Buildings & Other Structures	1/07/2019	01/07/2024	01/07/2023
Transport Infrastructure	30/12/2020	01/07/2025	01/07/2024
Water Infrastructure	30/12/2020	01/07/2025	01/07/2025
Sewer Infrastructure	30/12/2020	01/07/2025	01/07/2025
Land & Improvements	01/07/2021	01/07/2026	01/07/2026

*Indexation reviewed on an annual basis for other Financial Classes in accordance with Policy.

Procurement

During the month of August, the team completed a comprehensive audit of procurement transactions for the 2021/22 financial year. The results were presented to the Executive Leadership Team (ELT) and forecast to be presented in August to Middle Management Group (MMG). This information will now be reported quarterly to these management groups to improve compliance and efficiency in the procurement of goods and services.

The Contracts team continue to undertake the implementation of a Sourcing/Tender to Contract Management system. A full week of training and testing occurred during the month of July with modifications being finalised in the coming months.

In conjunction with this implementation mapping and improvement of the Procure to Pay (P2P) modules and Inventory Management processes are being undertaken to provide improved services for internal customers whilst satisfying inventory management controls.

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2021.0088	Supply and Delivery of One 15000L Water Truck	RFQ	Awarded on 5 August 2022
500.2022.0060	Corporate Strategic Planning and Performance Reporting Software Solution	RFQ	Closed 15 July 2022 and currently being evaluated
500.2022.0061	Bowen Administration Building Ground Floor Refurbishment - Design Consultancy Services	RFQ	Awarded on 22 August 2022
500.2022.0064	Regional Buildings Painting Program	RFT	Closed on 3 August 2022 and currently being evaluated
500.2022.0066	Provision of Cleaning Services	RFT	Closed on 22 August 2022 and currently being evaluated
500.2022.0071	Roller Door Replacement Program	RFQ	Released on 23 August 2022 and due to close on 6 September 2022
500.2022.0073	Supply and Delivery of 120HP Tractor	RFQ	Due to be released on 1 September 2022

Community Services

Contract Number	Details	Type	Status
500.2022.0052	Provision of Afterhours Call Services and Duress Alarm System	RFQ	Close on 10 June 2022 and currently being evaluated

Infrastructure Services

Contract Number	Details	Type	Status
500.2022.0046	W4Q - Design and Construction of Shute Harbour Lions Lookout and Snows Beach Park Upgrades	RFT	Cancelled on 10 August 2022 due to a reduction in scope
500.2022.0057	Bowen Water Treatment Plant - Low Lift Pump Replacement	RFT	Closed on 22 July 2022 and currently being evaluated
500.2022.0065	W4Q - Design and Construction of Collinsville Swimming Pool Upgrades	RFT	Closed on 4 August 2022 and currently being evaluated
500.2022.0067	Consultancy Services for Landfill Management Contract Preparation	RFQ	Closed on 22 August 2022 and currently being evaluated
500.2022.0068	Kelsey Creek Landfill - Cell 6 Design	RFQ	Released on 25 August 2022 and due to close on 8 September 2022
500.2022.0069	Regional Reseal and Rehab Package 2022/2023	RFT	Released on 18 August 2022 and due to close on 9 September 2022
500.2022.0070	W4Q - Design and Construction of Shute Harbour Lions Lookout	RFT	Released on 22 August 2022 and due to close on 12 September 2022

Office of the Mayor & CEO

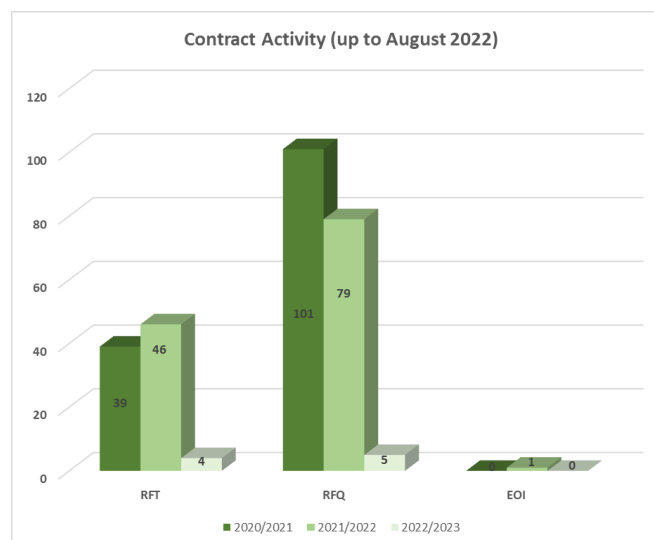
Contract Number	Details	Type	Status
500.2022.0033	Bowen Marine Industry Precinct Management Plan	RFQ	Cancelled on 15 August 2022 due to change in specification requirements
500.2022.0063	Design and Construction of Shute Harbour Small Tourism Operators Building	RFT	Closed on 10 August 2022 and currently being evaluated
500.2022.0072	Food Van Operator/s - Lake Proserpine	RFQ	Released on 24 August 2022 and due to close on 31 August 2022

Contract Activity

The current sourcing activity is showing a slight trend downwards with many larger projects such as Disaster Recovery Funding Arrangements and major building works decreasing. This workload will now transition to the formation of new goods and services including Preferred Supplier Arrangements which require extensive stakeholder engagement with internal officers and public information sessions to suppliers and businesses.

The formation of these arrangements will support business operations, satisfy legislative requirements, and enable improved supply and logistics practices.

Yearly activity is shown below:



Contracted Spend

The below graph is the overall contracted spend for Council displaying Non-Regional vs Regional Suppliers comparison:



The information shown here is skewed by annual contract arrangements for services which tend to occur at the start of the financial year, such as annual contract commitments such as insurance. More detailed analysis will be undertaken throughout the year to analyse the local and regional spend by dollar value and number of transactions as that information becomes more available.

There has been a stronger focus on procurement and spend analysis with management now provided detailed transactional information to support improved compliance with policy and practices.

Property & Facilities

Round 4 Works for Queensland Projects

During the month of August 2022, the following Round 4 Works for Queensland Projects have progressed:

Project	Time	Cost	% Complete	Comments
Brandy Creek – New Amenities	✓	✓	20%	Project has been tendered with no Responses. Works will be combined with other projects and publicly tendered early in 22.23 FY.
Collinsville Community Centre – Exterior Painting	✓	✓	100%	Works completed ahead of schedule and under budget.
Airlie Lagoon Lighting Improvements	✗	✓	100%	Works Completed under budget but went over original program dates due to supply issues of long lead time items.

2022/23 Capital Works

During the Month of August 2022, the following Property & Facilities Capital Works Projects have progressed:

Project	Time	Cost	% Complete	Comments
Cedar Creek Amenities - Renewal	✓	✓	10%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Tender to be released August.
Bowen Workcamp Dwelling Restump	✓	✓	10%	Works not yet started. Stakeholder engagement has begun scope in draft stage.
Bowen Cemetery Amenities Renewal	✓	✓	10%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Tender to be released August.
Bowen PCYC - External Painting	✓	✓	20%	All Painting Projects have been combined into one package and were released for tender in early July. Works expected to be awarded mid-August and complete prior to Christmas. WRC painting program has been awarded awaiting commencement.
Fuel Bowser Replacement Program	✓	✓	10%	Works have commenced on scope and Stakeholder engagement process. Expected to go to tender late August.
Denison Park Grandstand Renewal	✓	✓	0%	Awaiting confirmation of grant funding approval
Collinsville Admin Fit out Renewal	✓	✓	0%	Awaiting confirmation of grant funding approval
Collinsville Football Club	✓	✓	0%	Awaiting confirmation of grant funding approval

Buildings Paint + Sign Program	✓	✓	20%	All Painting Projects have been combined into one package and were released for tender in early July. Works expected to be awarded mid-August and complete prior to Christmas. WRC painting program has been awarded awaiting commencement.
Bowen Lapidary Club	✓	✓	10%	Package for roof replacement has been sent to Trade services panel for quotes. Painting and signs have been included in Painting and Signage Package. Lapidary roof replacement project closed on 05/09/2022 currently in evaluation process.
Roller Door Replacement Program	✓	✓	10%	Tender documents have been drafted. To be sent for quotes August and completed prior to Christmas. Open Tender has been released waiting on responses.
Proserpine Depot Masterplan	✓	✓		Work has begun on Scope for engagement of consultant. Expected to go to tender late August.
Mt Coolon Community Centre - Internal / External Paint Renewal	✓	✓	20%	All Painting Projects have been combined into one package and were released for tender in early July. Works expected to be awarded mid-August and complete prior to Christmas. WRC Painting program has been awarded awaiting on commencement.
Aircon Replacement Program	✓	✓		Works to be carried out throughout the financial year as replacements are required.
PEC - Storage Structure	✓	✓	10%	Scope document has been drafted. Currently being reviewed and will be released for tender late August.
Proserpine Cemetery - Disabled amenities upgrades	✓	✓	10%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Tender to be released August.
Hansen Park - New Amenities	✓	✓	10%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Tender to be released August.
Bowen Depot – Boundary Fence Renewal	✗	✓	100%	Works were completed within budget but went over time due to material supply and weather delays.
Bowen Library – Mechanical Plant Renewal	✓	✓	20%	Project is being delayed and combined with the 22/23 Bowen admin refurbishment project. Tender Drawings Completed. Open tender has been awarded and Designers engaged currently in the process of getting plans together to move forward.
Solar Power Generation Project	✓	✓	50%	Tender Awarded Works currently underway. Due for completion Early September. Solar works are on schedule for completion in September.

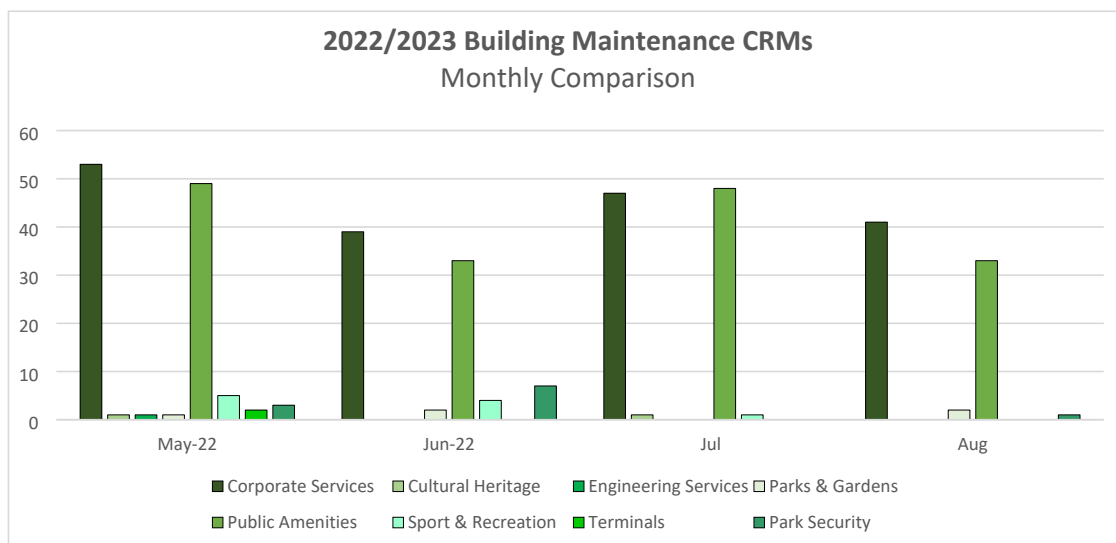
Collinsville Community Centre – Generator and IT installations	➤	➤	100%	Works Complete. Generator and board upgrade completed. IT upgrades completed for building to act as a disaster management base. Project went over budget and program dates due to supply issues of long lead time items.
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Operational works

During the month of August, the Property team has carried out significant works developing scopes and awarding the sanitary and sharps contract, as well as having the cleaning tender close to be evaluated. WRC building Paint and Signage programs have been awarded commencing in September. We have also recently had the completion of the Cannonvale Men's Shed roof and stairs renewal project and Bowen Depot Boundary Fence Renewal.

Reactive Works and Customer Requests

Service	Apr	May	Jun	Jul	Aug
Corporate Services					
CRM Received	51	53	39	47	41
CRM Completed	42	36	34	33	30
Cultural Heritage					
CRM Received	2	1	0	1	0
CRM Completed	2	1	0	1	0
Engineering Services					
CRM Received	0	1	0	0	0
CRM Completed	0	1	0	0	0
Parks & Gardens					
CRM Received	2	1	2	0	2
CRM Completed	1	1	1	0	1
Public Amenities					
CRM Received	29	49	33	48	33
CRM Completed	26	49	27	42	31
Sport & Recreation					
CRM Received	5	5	4	1	0
CRM Completed	4	3	3	1	0
Terminals					
CRM Received	0	2	0	0	0
CRM Completed	0	2	0	0	0
Park Security					
CRM Received	1	3	7	0	1
CRM Completed	1	2	6	0	0
Total CRMs for Building Maintenance					
CRM Received	90	115	85	97	76
CRM Completed	76	95	71	77	62



This table shows the requests received by department and type of building to track progress and completion of maintenance requests.

Lease Update

During the month of August, Council continued with negotiations for the lease of the Shute Harbour Restaurant.

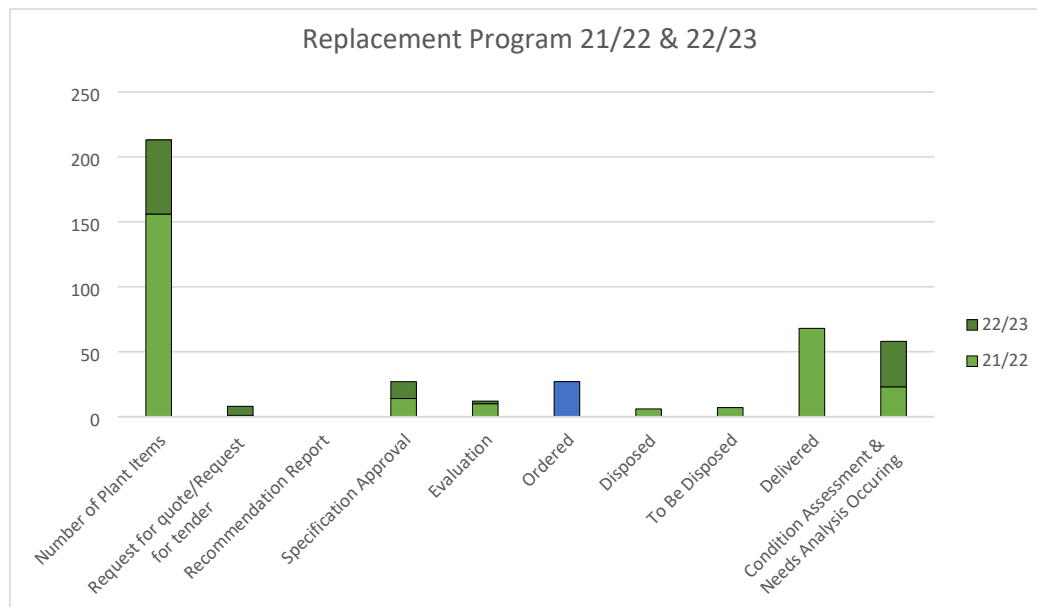
Council continued discussions with the Bowen Seagulls to finalise their lease.

Follow ups were made with the Cannonvalley Pony Club and the Collinsville Rodeo Association regarding their signed lease.

Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire in 6 months	Comments
Cannonvalley Pony Club					Final lease issued.
Bowen Seagulls Rugby League					A draft lease has been issued for review.
Collinsville Rodeo Association					Final lease with Rodeo Association for execution.

Fleet Management

Fleet Replacement Program



The Council fleet capital replacement program is continuing and is subject to the challenges currently impacting the vehicle plant and equipment industry. The supply of components and resources have been significantly delayed firstly by the effects of Covid-19 pandemic impacting labor, parts supply, and shipping, and now with the conflict in Ukraine further affecting global steel supplies.

In Australia this is creating delays in expected delivery times from most suppliers and related sub-contractors. The Fleet team is also taking considerable time to include employees in the consultation process to ensure that vehicles, plant & equipment are fit for purpose and meet Council's requirements in providing services to the community.

Preventative Maintenance

The maintenance benchmarks are generally in compliance with the manufacturer's guidelines and staff will continue to meet the timelines with the resources that are available to ensure that equipment is fit for purpose and suitable for ongoing use. Further standards will be developed over time to support improved data and reporting to optimise preventative maintenance activities.

Governance & Administration

The Governance team coordinated the August Audit and Risk Committee meeting and the following reports considered:

Audit and Risk Committee Priorities Guide - to receive the updated priorities guide for 2022.

Draft (Unaudited) General Purpose Financial Statements and the Financial Sustainability Statement for the financial year 2021-22.

Monthly Financial Report - to receive copies of the Monthly Financial report for March 2022, Financial statements for the period ending 31 March 2022 and Capital Delivery Report as at 31 May 2022.

Business Activities Report - receive the Foxdale Quarry, Whitsunday Water and Waste for the month of April and May 2022.

Internal Audit Activity Report for July and the Fraud and Corruption Review Report provided by O'Connor Marsden Associates.

Insurance Profile Update for the 2022-23 financial year.

Risk Management Update - to receive the updates from previous months and to endorse the Business Continuity Plans for each Department.

Human Resources Strategy Update.

Following the adoption of the financial statements, the Governance team collaborated with the Communications team and in consultation with the rest of the organisations to prepare the annual report within one month of the financial statements sign-off. The Annual Report outlines the achievements made against the Corporate and Operational Plans for the last 12 months as well as addressing several statutory requirements for disclosure in the interests of transparency and accountability.

The 2021/22 Annual Report also includes the Annual Financial Statements for the year to 30 June 2022, and reports on the overall performance of Council for the year.

Following the presentation to the Audit and Risk Committee of the Internal Audit Fraud and Corruption Review Report provided by O'Connor Marsden Associates, the Governance team has been collaborating with the Human Resources team to develop the training material for the re-vamp face to face training on the code of conduct and fraud and corruption framework. Work is underway to develop the fraud and risk register and will be presented at the next Audit and Risk committee meeting.

LGAQ Update

Motion submissions for the LGAQ Annual Conference closed on 10 August, Council resolved motions and submitted for inclusion.

2022 Environmental Biosecurity Webinars

The Department of Agriculture, Fisheries and Forestry is delivering a number of biosecurity webinars throughout 2022. These will include National Environmental Biosecurity Response Agreement and Yellow Crazy Ant eradication in the Wet Tropics Management Area using detector dogs.

Asia-Pacific Ministerial Conference on Disaster Risk Reduction

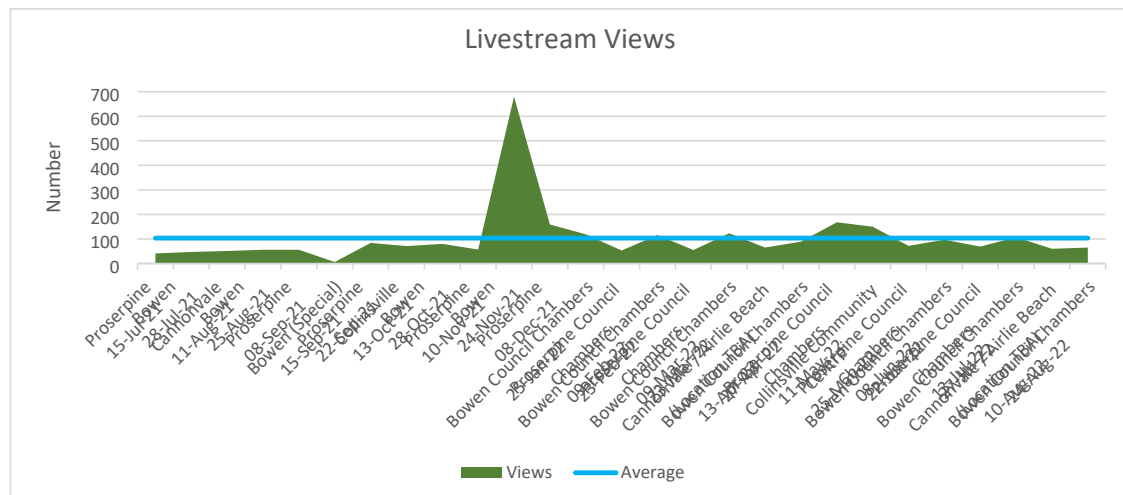
The United Nations and Department of Foreign Affairs and Trade (DFAT) are partnering to deliver an Asia-Pacific Disaster Risk Reduction Conference in Brisbane from 19-22 September. Councils are invited to attend the conference and the Queensland Reconstruction Authority (QRA) is seeking council case studies and videos for its stand at the event.

Gasfields Commission Queensland seeking Chair and Commissioners

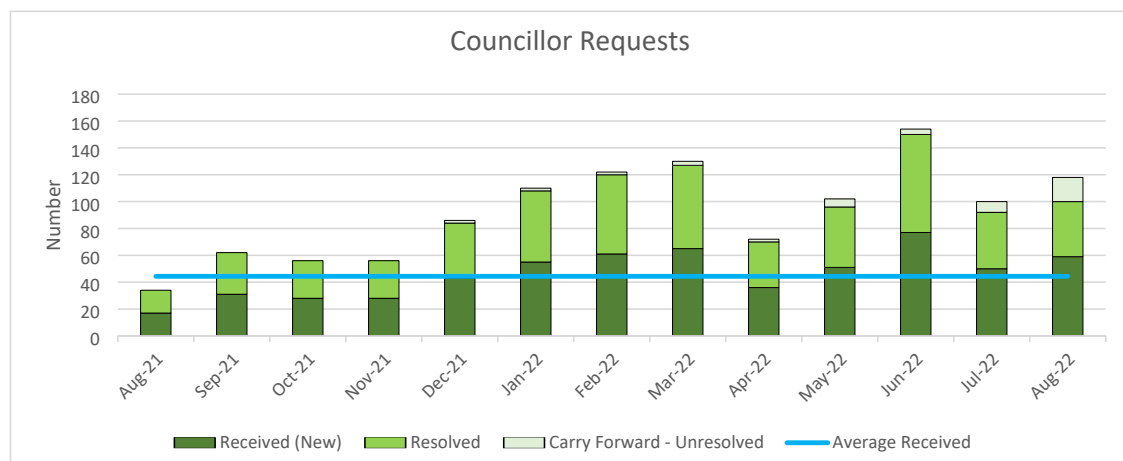
The Department of Resources has commenced a process to recruit a Chair and Commissioners to the GasFields Commission Queensland.

Meeting – Livestreaming

The number of people livestreaming Council's meetings and the meeting duration are shown below:



Councillor Requests 2022/23



Registers of Interest

Councillor	Date Register of Interest updated
Andrew Willcox	17 November 2021
Jan Clifford	31 July 2022
Al Grundy	31 July 2022
John Collins	31 July 2022
Michelle Wright	31 July 2022
Gary Simpson	31 July 2022
Mike Brunker	31 July 2022

Councillor Committee Attendance

Date	Committees attended in July 2022	Councillor Representative
1 August 2022	Safe Nigh Airlie Beach Precinct Monthly Mtg	Cr Clifford
4 August 2022	National ALGWA Executive Mtg (Via Teams)	Cr Clifford
5 August 2022	Whitsunday River Improvement Trust Mtg	Acting Mayor Collins Cr Simpson
10 August 2022	Whitsunday Housing Company Ltd Mtg	Cr Clifford
11 August 2022	Whitsunday Coast Chamber of Commerce AGM	Cr Clifford
16 August 2022	WRC Audit & Risk Committee Mtg	Acting Mayor Collins Cr Brunker
16 August 2022	Whitsunday Regional Roads Group Mtg	Cr Brunker
18 August 2022	Greater Whitsunday Communities Board Mtg	Cr Clifford
18 August 2022	Bowen Tourism & Business Mtg	Cr Brunker
18/19 Aug 2022	Local Authority Waste Management Advisory Committee Mtg	Cr Grundy
22 August 2022	Economic Development Advisory Group Mtg	Cr Brunker
23 August 2022	Bowen Collinsville Community Alliance Monthly Mtg	Cr Brunker
24 August 2022	Whitsunday Housing Company Ltd Mtg	Cr Clifford
25 August 2022	Suicide Prevention Network Taskforce Group Mtg	Cr Grundy
25 August 2022	Tourism Whitsundays Board Mtg	Cr Grundy
30 August 2022	Whitsunday Housing Company Ltd Special Mtg	Cr Clifford
31 August 2022	Bowen Burdekin Local Marine Advisory Committee Mtg	Cr Simpson

Legal Services

Council has a Legal Services Panel which is separated into the following categories:

Planning and Environment Law	General Contracts and Commercial Law	Property Law	Employment and Industrial Relations Law	Regulatory/General Prosecutions
General Litigation and Debt Recovery	Administrative Law and Governance	Water Specific	Native Title and Indigenous Law	Construction and Infrastructure Law

Council Officer's engage the appointed legal firm associated with the category to provide legal advice on their matter.

Matters	YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
New	2	3	8										
Active	26	2	5										
Closed/Resolved	3	1	1										

13.3.1 - 20210519 - Development Application for Material Change of Use (Showroom) - 1-21 Central Ave, Cannonvale - Whitsunday TC Pty Ltd

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Matthew Twomey - Manager Development Assessment

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Conditions of Approval [13.3.1.1 - 7 pages]
2. Locality and Zoning Plan [13.3.1.2 - 1 page]
3. Proposal Plans [13.3.1.3 - 11 pages]
4. SARA Response [13.3.1.4 - 8 pages]
5. Planning Assessment [13.3.1.5 - 7 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council approve the Development Application for Development Permit for Material Change of Use - Showroom, made by Whitsunday TC Pty Ltd, on L: 2 SP: 310407 T: & EMTS C,E,H & J and located at 1-21 Central Avenue Cannonvale, subject to the conditions outlined in Attachment 1.

BACKGROUND

On 15 October 2021 Council approved a four lot subdivision to create additional development lots within Central Avenue. Operational works are ongoing prior to the lots being created.

APPLICATION SUMMARY

Council is in receipt of a development application for a Showroom development. The development proposes to establish three separate tenancies, with two known tenancies slated for a BCF and Supercheap Auto stores.

The development has triggered the requirement for the intersection of Shute Harbour Road and Galbraith Park to be upgraded to a signalised intersection. Conditions of approval have been imposed by the State Assessment Referral Agency for this upgrade to be completed prior to the commencement of the use of the premises.

One submission was received during public notification primarily concerned with the impact of the development on the function of the intersection. A detailed assessment is provided in Attachment 4.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

The applicable developer contributions total \$378,900.35.

CONSULTATION

Technical Officer Engineering Assessment

Asset Technical Officer

Environment and Climate Officer

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by **30 September 2022**.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Locality Plan	Medhurst Architects	1-040 Issue 3	30.08.22
Site Plan	Medhurst Architects	1-050 Issue 3	30.08.22
Ground Floor Plan	Medhurst Architects	1-100 Issue 4	30.08.22
Tenancy 1 Plan	Medhurst Architects	1-101 Issue 3	30.08.22
Tenancy 2 Plan	Medhurst Architects	1-102 Issue 3	30.08.22
Tenancy 3 Plan	Medhurst Architects	1-103 Issue 3	30.08.22
Roof Plan	Medhurst Architects	1-190 Issue 3	30.08.22
Elevations – Main Tenancy	Medhurst Architects	1-200 Issue 3	30.08.22
Site Sections	Medhurst Architects	1-300 Issue 3	30.08.22
Perspectives	Medhurst Architects	1-900 Issue 3	30.08.22
Conceptual Site Layout – Proposed Left in Access at Galbraith Park Drive	Reece Milburn	DC6 Issue A	06.09.22
Landscape Concept Plans	John Harper Landscape Designs	21045 Rev B	02.08.21
Site Based Stormwater Management Plan	Premise	MIS-0785/R03 Rev C	02.09.21
Engineering Infrastructure Report	Premise	MIS-0785/R01 Rev C	03.06.21

- 1.2 The applicant is to comply with the Department of State Development, Infrastructure, Local Government and Planning's conditions as outlined in the Department's correspondence dated 6 September 2022.

- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:

- Operational Works:
 - Earthworks
 - Roadworks
 - Access and Parking
 - Stormwater drainage
- Plumbing and Drainage Works
- Building Works

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.
- 1.7 A copy of this decision notice and stamped approved plans/drawings must be retained on site at all times. This decision notice must be read in conjunction with the stamped approved plans to ensure consistency in construction, establishment and maintenance of approved works.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
 - a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 Landscaping must be provided as indicated on the approved landscaping plan 21045 Rev B dated 02/08/2021.
- 2.4 A 1.8m high timber paling fence is to be constructed at the rear of the premises along the southern boundary.

3.0 BUILDING

- 3.1 Ventilation and mechanical plant must be located and designed so that prevailing breezes do not direct undesirable noise and odours towards nearby residential accommodation.
- 3.2 All air-conditioning units are not to be visible from the street or adjoining properties and are to be aesthetically screened.
- 3.3 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.
- 3.4 Buildings are to be finished with external building materials and colours to reduce scale and bulk as shown on the approved plans.

4.0 CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

- 4.1 The development, including all buildings, access ways, car parks, and driveways must be designed and managed to incorporate the principles and recommendations of the Crime Prevention through Environmental Design – Guidelines for Queensland. The design and management must include, but not be limited to, the following:
 - a) Landscaping of all car parking areas and pedestrian and/or vehicular access ways must be suitable to enhance safety while removing reasons for loitering;
 - b) Access to parking areas to be via a surveillance entry point;
 - c) Internal and external lighting of toilets must be bright, vandal resistant and where toilets are open after hours, should illuminate in hours of darkness or be sensor/movement sensitive;
 - d) All automatic teller machines and public telephones which are accessible after hours must be well lit with vandal resistant lighting and suitably position so as to permit maximum opportunities for natural surveillance from within the site and by external observers;
 - e) The main entrances/exits must be obvious, well lit, sign posted, free from obscuring landscaping and signage etc.
 - f) The approaches to all entrances and exits must have adequate visibility to enable patrons to look either in or out, prior to entering or exiting the development;
 - g) Security surveillance cameras must be installed in all areas where the public has general access during all parts of the day, including the car park and pedestrian access ways.

5.0 LIGHTING

- 5.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.

6.0 EARTHWORKS

- 6.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Earthworks. Any application for Operational Works (Earthworks) must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical and Civil site report for the site. All filling is to be placed, trimmed, and compacted as a minimum to standards identified in AS 3798. Compaction test results are to be submitted to Council for its records.
- 6.2 All cut/fill batter slopes are to be protected and retained in a visually acceptable manner prior to commencement of the use.
- 6.3 At completion of construction and prior to the commencement of the use, the Supervising Engineer must provide certification to Council that all construction complies with this Decision Notice and AS3798 and has meet the design intent and provide evidence that the finished work will not cause adverse impact on adjoining property.
- 6.4 Acid sulphate soils are not to be disturbed during the works unless an Acid Sulfate Soils Management Plan that complies with Planning Policy SC6.2.4: Acid sulfate soils management plan, is submitted and approved by Council.

7.0 WATER INFRASTRUCTURE

- 7.1 The development must be connected to Council's water supply network using the existing 150mm water main located on the eastern side of Central Avenue prior to the commencement of the use. The water service connection must be sized appropriately for the use. Any upgrading works must be completed by the developer at their full cost prior to commencement of the use.

8.0 SEWERAGE INFRASTRUCTURE

- 8.1 The development must be constructed clear of all existing gravity and/or rising sewer mains on the property and any adjoining properties.
- 8.2 The development must be connected to Council's sewerage reticulation network, using the existing sewer jump-up prior to commencement of the use. Any upgrading works to the existing sewer jump-up must be completed by the developer at their full cost prior to commencement of the use.

9.0 ACCESS AND PARKING

- 9.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Access and Parking. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 9.2 The applicant must design construct and maintain the external access from the pavement of Galbraith Park Drive to the property boundary of Lot 2SP310407 so as to comply as a minimum with the levels, dimensions, gradients, and specifications of a single sealed left in access as indicated on Medhurst Architects 1-040 issue 3, 1-050 issue 3, 1-100 issue 4 and DC6 Issue A dated 06/09/2022 prior to the commencement of the use.
- 9.3 The applicant must design, construct, and maintain the external access from the pavement of Central Avenue to the property boundary of Lot 2 to a sealed standard so as to comply as a minimum with the levels, dimensions and specifications as shown on Councils Standard Drawing RS-051 prior to the commencement of the use.
- 9.4 The internal access must include provision for all drainage from within the property and along the driveway surface to be collected at or inside the property boundary and discharged to a legal point of discharge prior to the commencement of the use.

- 9.5 A minimum of 64 car parking spaces are to be provided and maintained within the boundaries of the property prior to commencement of the use. All accesses, parking bays and maneuvering areas must be designed and constructed so as to comply with the criteria described in AS2890 and AS1428.
- 9.6 Articulated vehicle (AV) loading areas are to be provided at the rear of the three tenancies as indicated on the proposal plans 1-100 issue 4.
- 9.7 Prior to commencement of use on the site the applicant must lodge with Council, a civil engineer's design, and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that External Access, Internal Access, onsite parking, and maneuvering areas have been designed and constructed according to the conditions of this Decision Notice and achieves compliance with WRC Planning Scheme, WRC Development Manual, AS2890 and AS 1428.

10.0 STORMWATER AND FLOODING

- 10.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Stormwater Drainage.
- 10.2 Any application for Operational Works (Stormwater) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice.
- 10.3 The applicant must design and construct Roof and Allotment drainage system for the development so as to comply with the Queensland Urban Drainage Manual current at the time of development as a minimum.
- 10.4 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 10.5 Prior to commencement of use on the site the applicant must lodge with Council, a civil engineer's design, and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that the Roof and Allotment drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

11.0 ROADWORKS

- 11.1 A Development Permit for Operational Works (Roadworks) must be obtained prior to commencement of work on site.
- 11.2 Any application for Operational Works (Roadworks) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual (current at the time of development), Council's Development Manual (current at the time of development) and this Decision Notice.
- 11.3 A 1.5-metre-wide concrete, or approved alternative finish, footpath, including tactile indicators in accordance with AS1428 must be provided for the full frontage of the proposed development in Galbraith Park Drive and Central Avenue prior to commencement of the use.
- 11.4 Line marking is to be provided on Galbraith Park Drive as indicated on DC6 Issue A dated 06/09/2022.

12.0 ELECTRICITY AND TELECOMMUNICATIONS

- 12.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created development; or
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created development, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created development, then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created development prior to commencement of the use.

13.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 13.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.
- 13.2 Erosion prevention and sediment control measures must be established so as to comply with the requirements of the Whitsunday Regional Council Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book) and the requirements of the Environmental Protection Act.
- 13.3 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilized (e.g., turfed, concreted).
- 13.4 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 13.5 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 13.6 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

14.0 CATCHMENT AND LAND MANAGEMENT

- 14.1 Prior to the first Operational Works application, provide an expanded Stormwater Quality Management Plan (SQMP) that meets the requirements of Table 5 of Council Stormwater Quality guideline. The proposed treatment train is considered acceptable; however, the following details need to be supplied:
 - a. is consistent with the approved SQMP
 - b. Detailed description of the construction and establishment method to be used as per Section 7.1.3 of Council's Stormwater Quality Management Guideline
 - c. Includes detailed design
 - d. Includes lifecycle cost
- 14.2 The stormwater quality devices included in the approved Stormwater Quality Management Plan (SQMP) are to be constructed as per the instructions of the manufacturers.
- 14.3 Prior to the commencement of the use, any proposed stormwater quality devices and supporting infrastructure shall be inspected by the applicants' RPEQ engineer and Council's Officers. Should any stormwater quality devices or supporting infrastructure not be in an acceptable condition, the defects shall be rectified by the applicant, at the applicant's cost.
- 14.4 A Commissioning Certificate is to be submitted to Council prior to commencement of use. All stormwater quality devices installed under this approval shall be commissioned by a suitably qualified person and a certificate supplied to Council prior to their use.

- 14.5 At all times, all proprietary devices for stormwater quality are to be maintained as per the instructions of the manufacturers and the approved Stormwater Quality Management plan (SQMP).
- 14.6 Prior to commencement of the use of the proprietary devices, the applicant must provide a copy of the maintenance contract for any proprietary stormwater treatment device installed on the site. Details of the maintenance contract including maintenance intervals to achieve, minimally, that at least 90% of pollutants will be captured during the inter-maintenance period.

15.0 OPERATING PROCEDURES

- 15.1 All loading and unloading activities must be conducted onsite.
- 15.2 All loading and unloading areas are to be kept clean and tidy at all times.

16.0 WASTE

- 16.1 Waste and recycling storage facilities must be provided in accordance with the following provisions:
 - a) Adequate waste containers must be provided to contain the volume and type of waste and recyclable matter generated by the development;
 - b) Waste storage area for waste containers must be constructed of a solid concrete base or acceptable equivalent; and
 - c) Waste storage area must be designed and constructed so it can be easily cleaned whilst ensuring that no waste or recyclable matter is released to the stormwater system or any waterway.
- 16.2 Maintenance and cleaning of waste containers must be carried out by a cleaning contractor or in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, water or onto unsealed ground.
- 16.3 All reasonable and practicable measures are to be taken to ensure that the waste storage area is kept to a standard of cleanliness where there is no accumulation of;
 - a) Waste, except in waste containers;
 - b) Recycled matter, except in containers;
 - c) Grease; or
 - d) Other visible matter.

17.0 MISCELLANEOUS

- 17.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained. The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au
- 17.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 17.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 17.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Shute Harbour Road, Galbraith Park Drive, Central Avenue or adjoining land unless written permission from the owner of that land and Council is provided.
- 17.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

18.0 ADVISORY NOTES

18.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

18.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

18.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

18.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

18.5 General Safety of Public During Construction

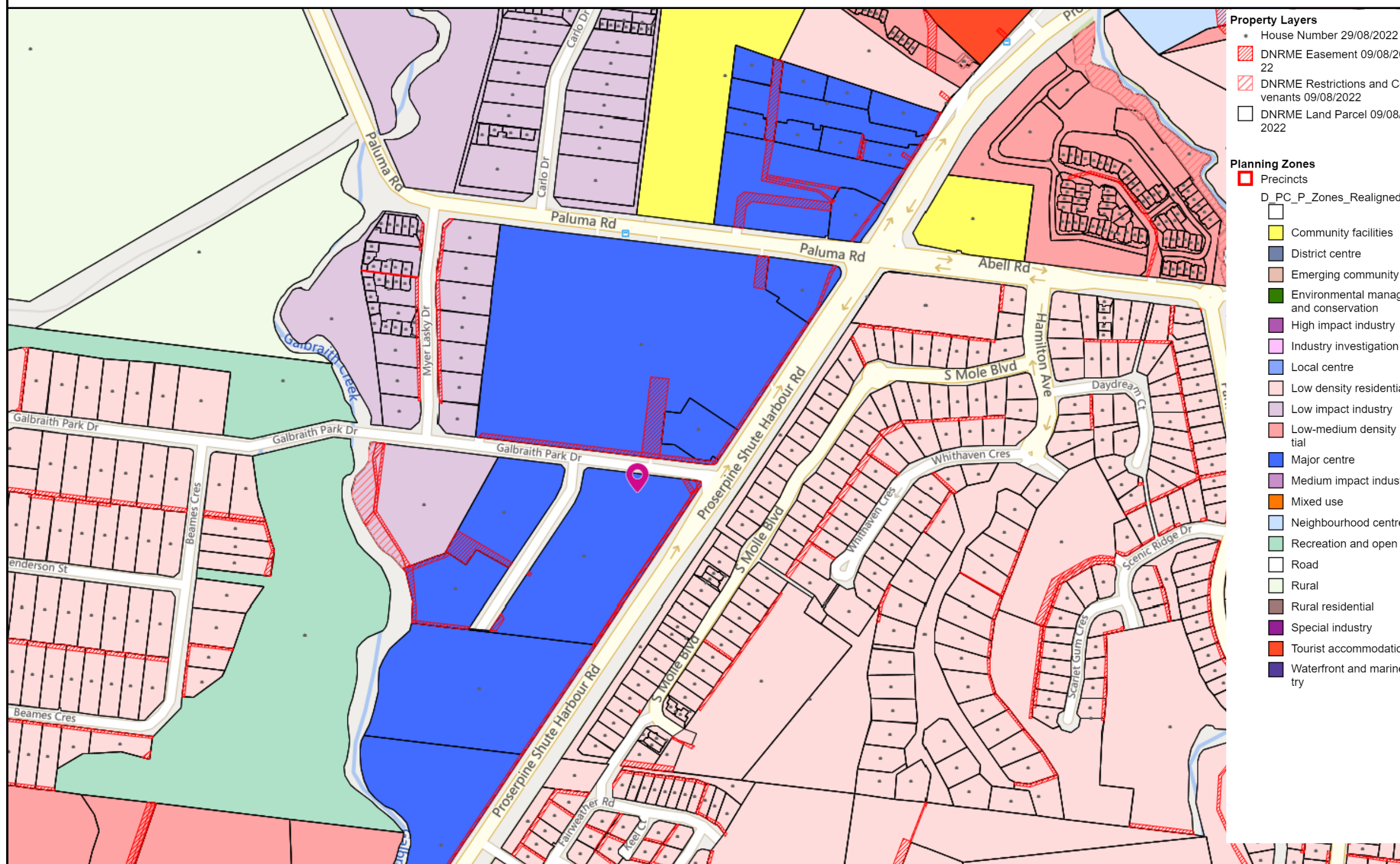
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

18.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

12-Sep-2022



- Property Layers**
- House Number 29/08/2022
 - ▨ DNRME Easement 09/08/2022
 - ▨ DNRME Restrictions and Covenants 09/08/2022
 - DNRME Land Parcel 09/08/2022
- Planning Zones**
- ▨ Precincts
 - D_PC_P_Zones_Realigned
 - Community facilities
 - ▨ District centre
 - ▨ Emerging community
 - ▨ Environmental management and conservation
 - ▨ High impact industry
 - ▨ Industry investigation and development
 - ▨ Local centre
 - ▨ Low density residential
 - ▨ Low impact industry
 - ▨ Low-medium density residential
 - ▨ Major centre
 - ▨ Medium impact industry
 - ▨ Mixed use
 - ▨ Neighbourhood centre
 - ▨ Recreation and open space
 - ▨ Road
 - ▨ Rural
 - ▨ Rural residential
 - ▨ Special industry
 - ▨ Tourist accommodation
 - ▨ Waterfront and marine industry



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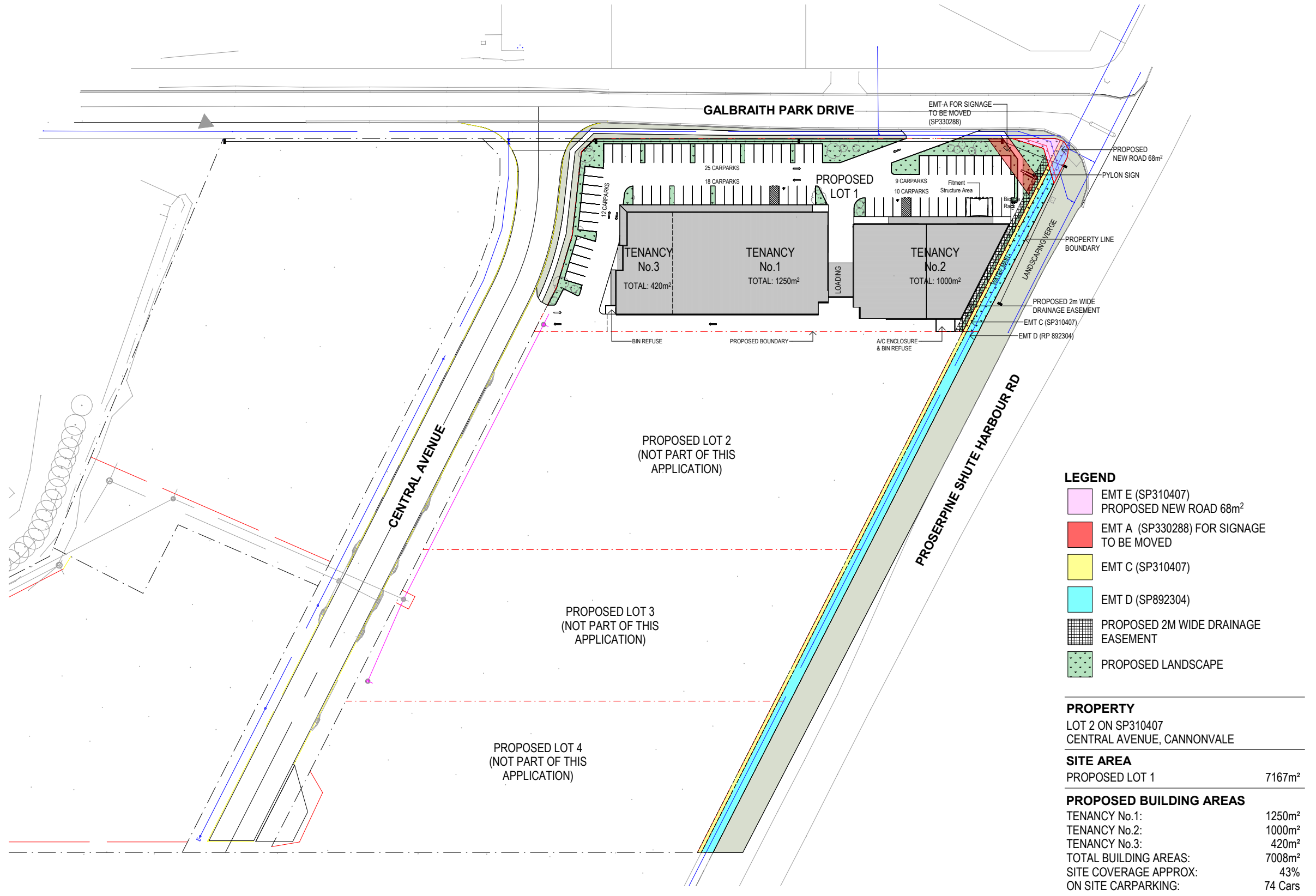
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2	PRELIMINARY	21.07.22	AL	
3	DA ISSUE	30.08.22	AL	

ALL DIMENSIONS TO BE CHECKED ON SITE DO NOT SCALE



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WHITSUNDAY COMMERCIAL CENTRE	30.08.22	1 : 1000	@ A1 JL	-	SD	811 755	LOCALITY PLAN
							drawing no. issue
							1- 040 3
Medhurst Architects Pty Ltd . abn 18 622 555 775 . T: 07 3368 2318 . 92 PETRIE TERRACE QLD 4000							www.medhurstarchitects.com.au
COPYRIGHT © Medhurst Architects Pty Ltd							

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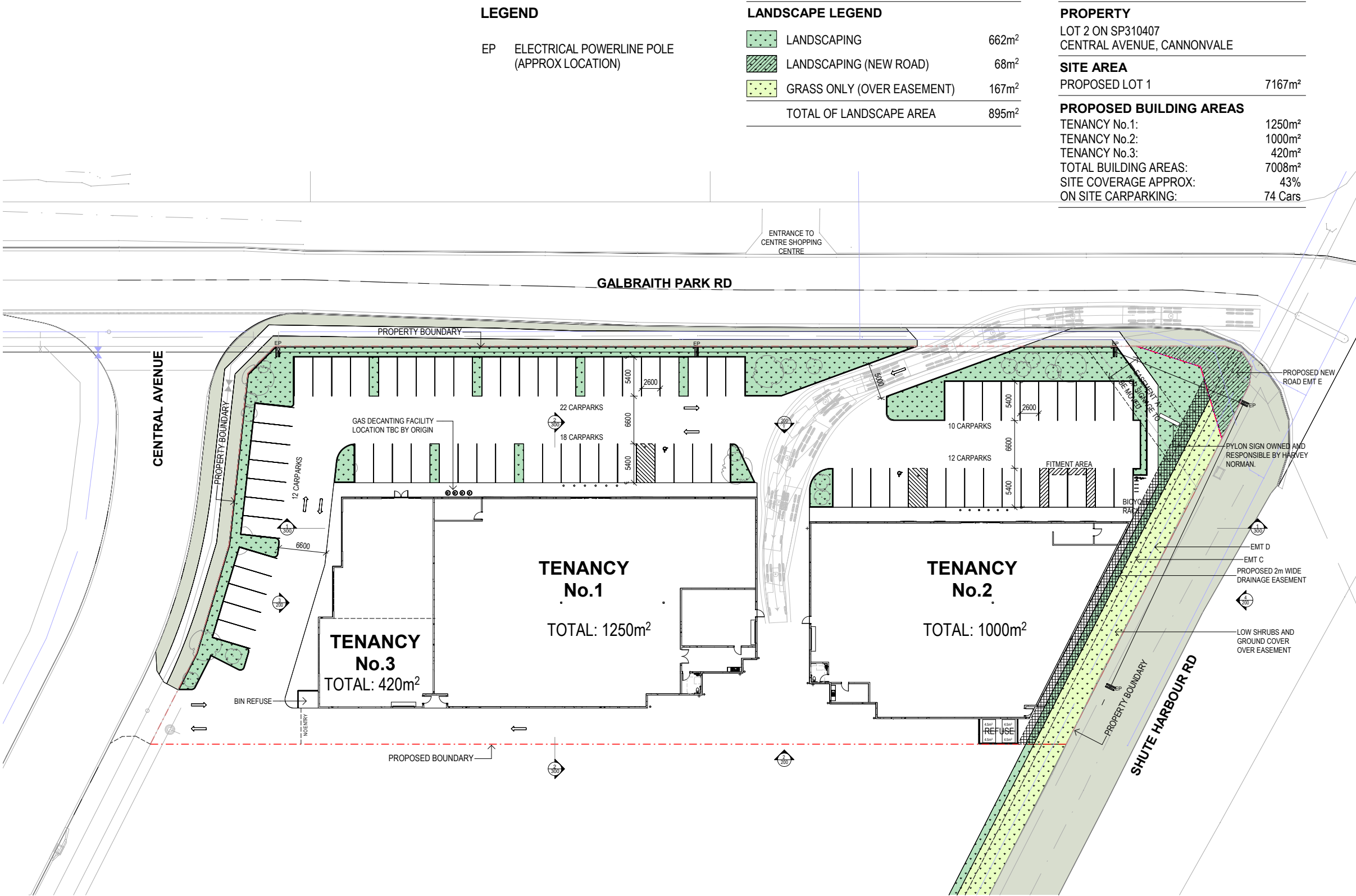
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ALL DIMENSIONS TO BE CHECKED ON SITE DO NOT SCALE



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LEGEND

EP ELECTRICAL POWERLINE POLE
(APPROX LOCATION)

LANDSCAPE LEGEND

LANDSCAPING	662m ²
LANDSCAPING (NEW ROAD)	68m ²
GRASS ONLY (OVER EASEMENT)	167m ²
TOTAL OF LANDSCAPE AREA	895m ²

PROPERTY

LOT 2 ON SP310407
CENTRAL AVENUE, CANNONVALE

SITE AREA

PROPOSED LOT 1 7167m²

PROPOSED BUILDING AREAS

TENANCY No.1:	1250m ²
TENANCY No.2:	1000m ²
TENANCY No.3:	420m ²
TOTAL BUILDING AREAS:	7008m ²
SITE COVERAGE APPROX:	43%
ON SITE CARPARKING:	74 Cars

1 GROUND LEVEL
1:250

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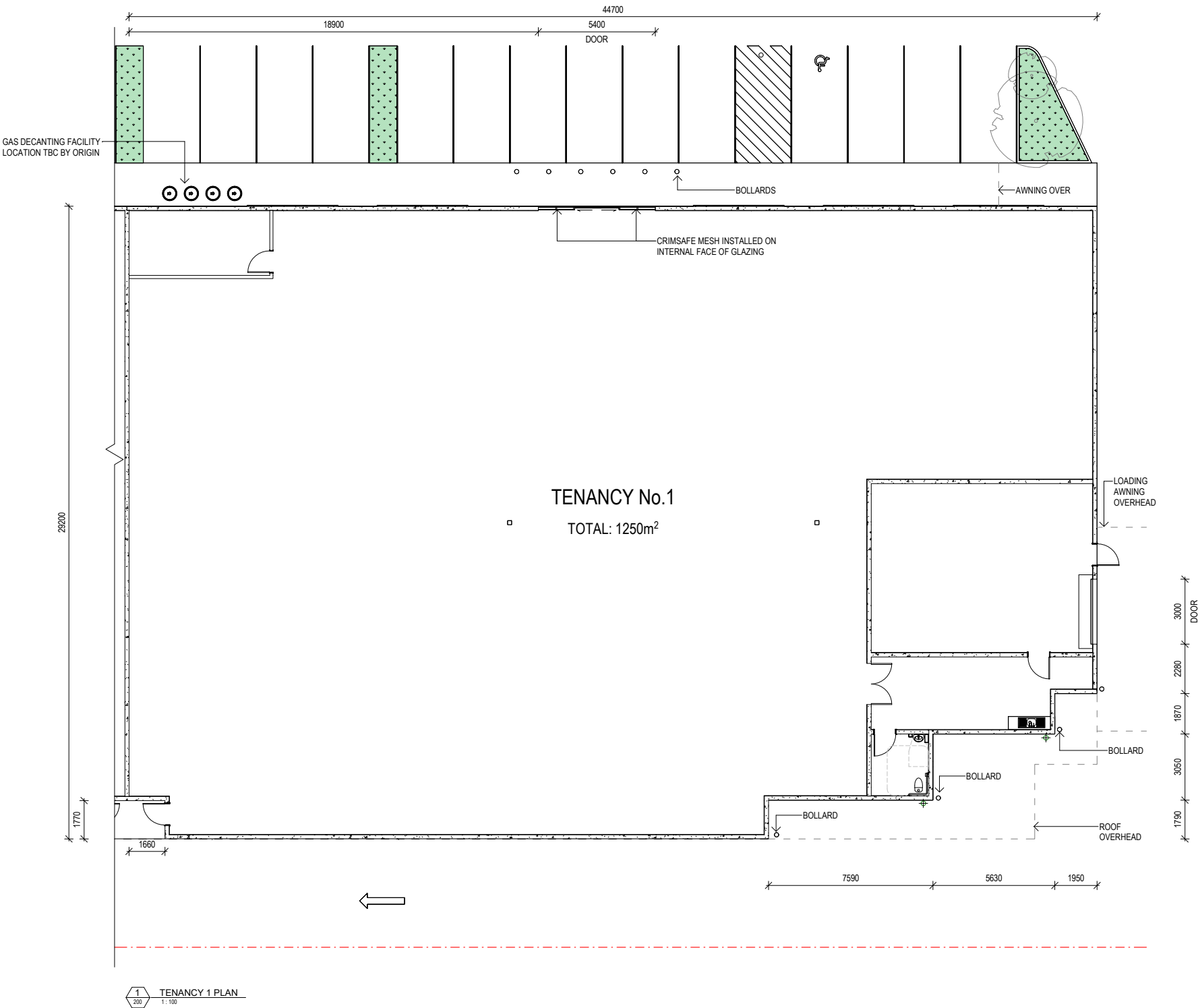


no.	details	date	by	client
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2	PRELIMINARY	21.07.22	JL	
3	AMENDED GALBRAITH PARK DRIVE ROAD ENTRY	28.08.22	JL	
4	DA ISSUE	30.08.22	JL	

ALL DIMENSIONS TO BE CHECKED ON SITE DO NOT SCALE



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stage	SD	project no.	811 755
drawing no.	1- 100	issue	4
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1
200
TENANCY 1 PLAN
1:100



no.	details	date	by	client
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2	PRELIMINARY	21.07.22	JL	
3	DA ISSUE	30.08.22	JL	

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project
WHITSUNDAY COMMERCIAL CENTRE

date	scale	drawn	checked	stage	project no.	drawing no.	issue
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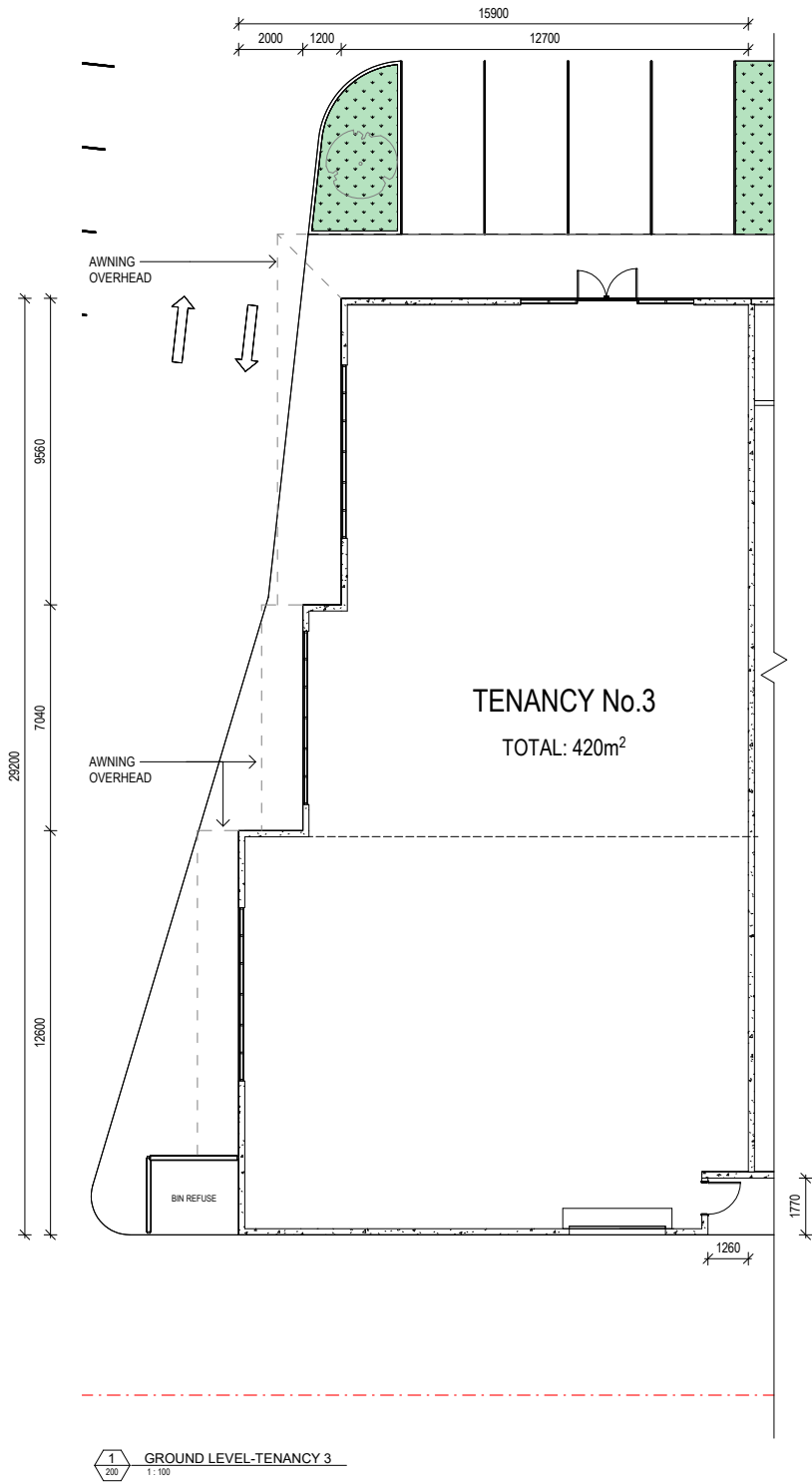


ALL DIMENSIONS TO BE CHECKED ON SITE DO NOT SCALE



A step function graph labeled "SCALE". The x-axis has markers at 0, 1, and 2.5. The function starts at a low level for x < 0, jumps to a medium level at x = 0, jumps to a high level at x = 1, drops to the low level at x = 2.5, and remains at the low level for x > 2.5.

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1 GROUND LEVEL-TENANCY 3
200 1:100



no.	details	date	by	client
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3	DA ISSUE	30.08.22	JL	

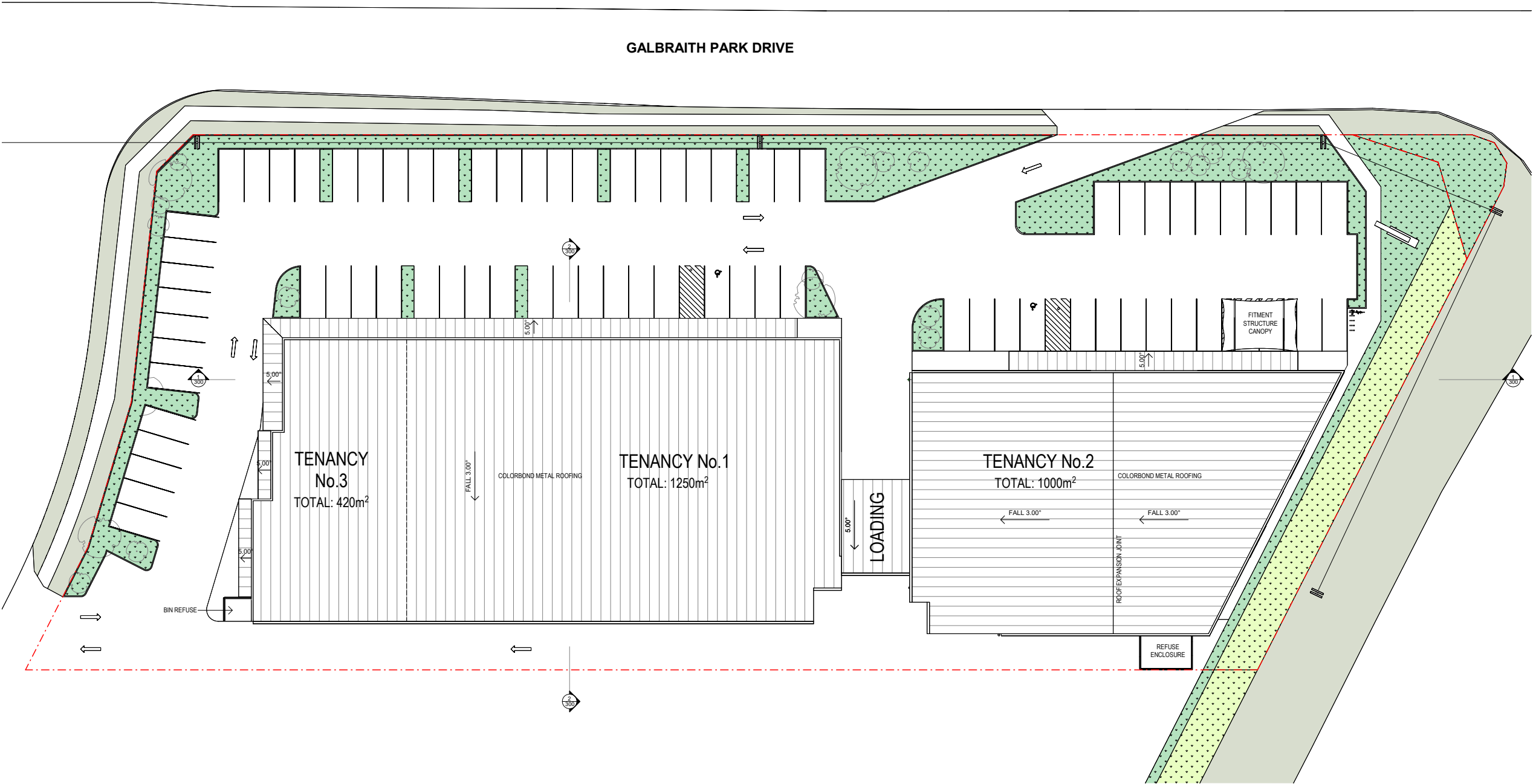
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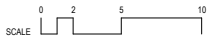


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3	ON ISSUE	30.08.22	JL	

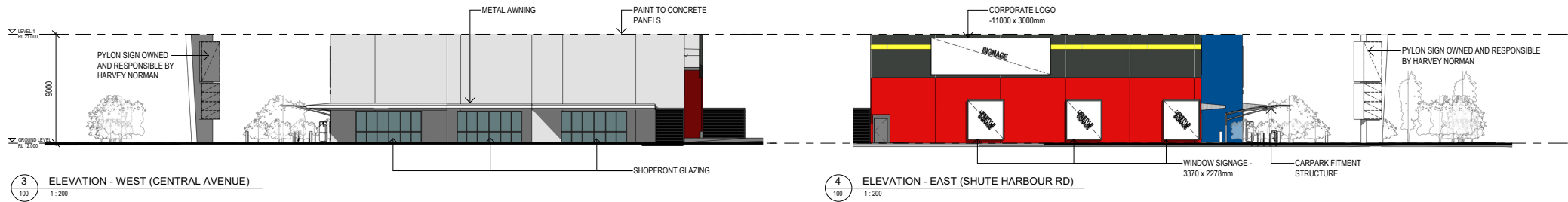
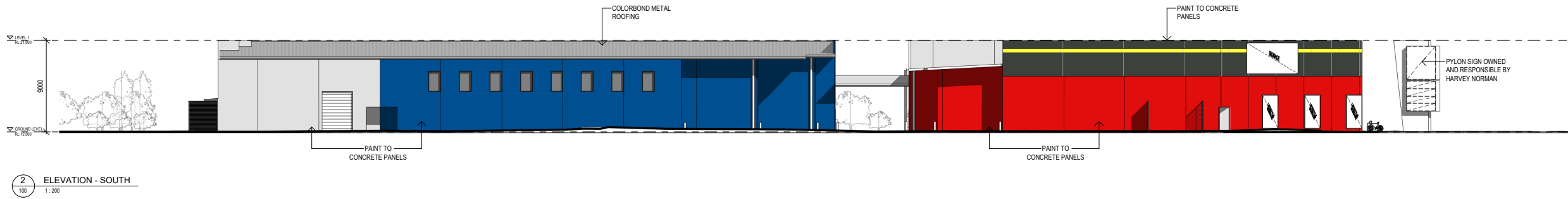
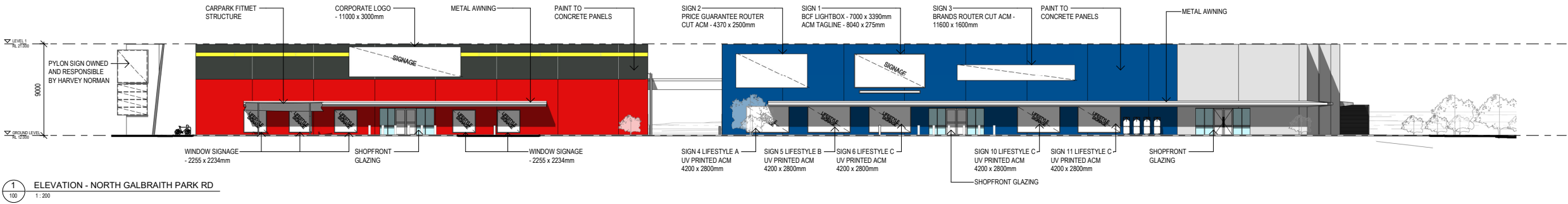
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no.	details	date	by	client
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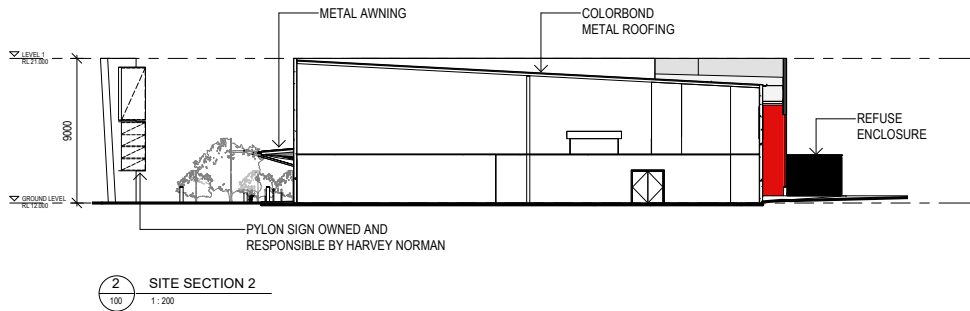
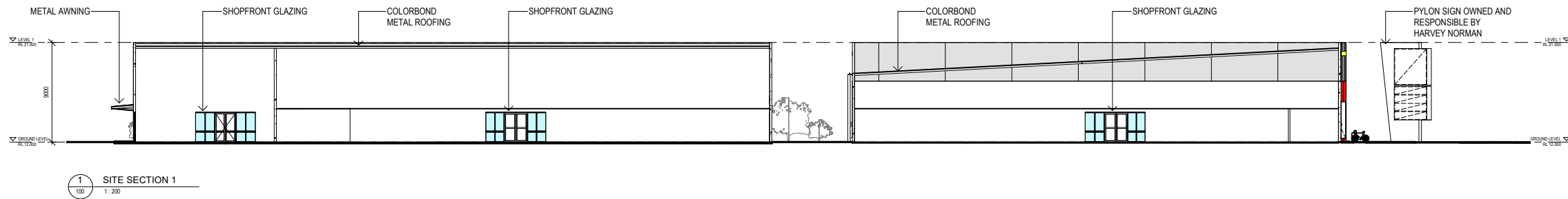
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drawn	@ A1 DL	checked	SD
stage	SD	project no.	811 755
Medhurst Architects Pty Ltd . abn 18 622 555 775 . T: 07 3368 2318 . 92 PETRIE TERRACE QLD 4000	www.medhurstarchitects.com.au	drawing no.	1- 200
		issue	3
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no.	details	date	by	client
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3	DA ISSUE	30.08.22	JL	

ALL DIMENSIONS TO BE CHECKED ON SITE DO NOT SCALE



project	date	scale	drawn	checked	stage	project no.
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Medhurst Architects Pty Ltd . abn 18 622 555 775 . T: 07 3368 2318 . 92 PETRIE TERRACE QLD 4000						



drawing title	drawing no.	issue
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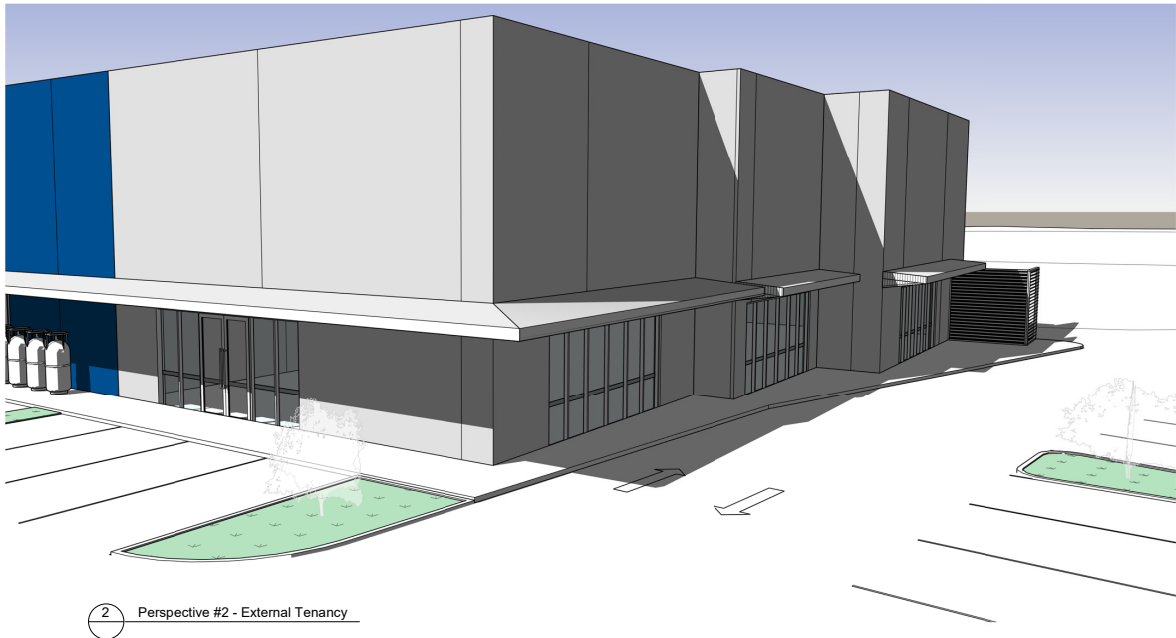
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1 Perspective #3 - North West Drone



2 Perspective #2 - External Tenancy



3 Perspective #1 - North East



Medhurst
Architects

no.	details	date	by	client
1	PRELIMINARY	02.08.21	JWM	Whitsundays TC Pty Ltd
2	PRELIMINARY	21.07.22	JA	
3	DA ISSUE	30.08.22	JA	

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scale	@ A1 DL	issue	3
drawn	SD	project no.	811 755
checked			
stage	SD		
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	EXISTING DRAINAGE
	EXISTING ELECTRICAL (OVERHEAD)
	EXISTING TELECOMMUNICATIONS
	EXISTING WATER SERVICE
	INDICATIVE TRAFFIC LIGHT

INDICATIVE LEFT-IN ACCESS
DRIVEWAY (BY OTHERS)

INDICATIVE CONCRETE CROSSOVER
FOR LEFT-IN ACCESS DRIVEWAY
(BY OTHERS)

LEGEND

- EXISTING DRAINAGE
- EXISTING ELECTRICAL (OVERHEAD)
- EXISTING TELECOMMUNICATIONS
- EXISTING WATER SERVICE
- INDICATIVE TRAFFIC LIGHT

INDICATIVE LEFT-IN ACCESS DRIVEWAY (BY OTHERS)

INDICATIVE CONCRETE CROSSOVER FOR LEFT-IN ACCESS DRIVEWAY (BY OTHERS)

INSET

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(1:500 UNREDUCED)

PRELIMINARY NOT FOR CONSTRUCTION

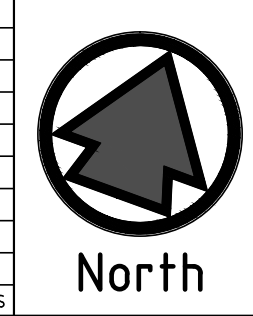
INSET

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 Drawings in electronic form should be checked for accuracy against the equivalent hard copy issued by the Consulting Engineers.

DIMENSIONS
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[illegible]

CRD DRAWN	CRD DESIGNED	RDM CHECKED
RDM PROJECT ENGINEER	RDM DESIGN VERIFICATION	
RDM PROJECT DIRECTOR	Copyright ©	
10.02.21		
DATE		

REECE MILBURN
PROJECT ENGINEER (RPEQ 4600)
PO BOX 5155
AIRLIE BEACH QLD 4802
MOBILE: 0402 121 765
EMAIL: rdmilburn@hotmail.com

PROJECT	WHITSUNDAY COMMERCIAL CENTRE LOT 2 CENTRAL AVENUE, CANNONVALE PROPOSED INTERSECTION UPGRADE
CLIENT	WHITSUNDAY COMMERCIAL CENTRE PTY LTD
SURVEYOR	MASTER SURVEYING

DRAWING TITLE		
CONCEPTUAL SITE LAYOUT PROPOSED LEFT IN ACCESS AT GALBRAITH PARK DRIVE		
SCALES AS SHOWN	CLIENT PROJECT No.	
PROJECT No. 2001	DRAWING No. DC6	ISSUE A

RA29-N



Our reference: 2106-23251 SRA
Your reference: L: 2 SP: 310407 T: & EMTS C,E, H & J
Applicant reference: 20674

6 September 2022

The Chief Executive Officer
Whitsunday Regional Council
PO Box 104
Proserpine Qld 4800

Email: info@whitsundayrc.qld.gov.au; matthew.twomey@whitsundayrc.qld.gov.au

Attention: Mr Matthew Twomey

Dear Mr Twomey

Changed referral agency response—with conditions: Material Change of Use for Showroom, 1-21 Central Avenue, Cannonvale

(Given under section 28 of the Development Assessment Rules)

On 30 August 2022 the department received notice of a change to the development application described below. The department has assessed the changes and now provides this changed referral agency response which replaces the response dated 17 August 2022.

Applicant details

Applicant name:	Whitsunday TC Pty Ltd
Applicant contact details:	PO Box 2103 CANNONVALE QLD 4802 andrea@visionsurveysqld.com.au

Location details

Street address:	1-21 Central Avenue, Cannonvale
Real property description:	Lot 2 on SP310407
Local government area:	Whitsunday Regional Council

Application details

Development permit	Material change of use for Showroom
--------------------	-------------------------------------

Referral triggers

The development application was referred to the department under the following provisions of the Planning Regulation 2017:

- 10.9.4.2.4.1 Material change of use of premises near a State transport corridor or that is a future state transport corridor

Conditions

Under section 56(1)(b)(i) of Planning Act 2016, the conditions set out in Attachment 1 must be attached to any development approval.

Reasons for referral agency response

The department must provide reasons for the decision to impose conditions. These reasons are set out in Attachment 2.

Approved plans and specifications

The department requires that the plans and specifications set out below and enclosed must be attached to any development approval.

Drawing/report title	Prepared by	Date	Reference no.	Version /issue
Aspect of development: Material Change of Use				
Ground Floor Plan	Medhurst Architects	21.07.22	drawing no. 1-100	Issue 2
<u>Ground Floor Plan</u>	<u>Medhurst Architects</u>	<u>30.08.22</u>	<u>drawing no. 1-100</u>	<u>Issue 4</u>
Conceptual Site Layout Intersection at Shute Harbour Road and Galbraith Park Drive	Reece Milburn	27.07.22	Drawing No. DC5	Issue C

A copy of this response has been sent to the applicant for their information.

For further information please contact Louise McGrath, Principal Planning Officer, on (07) 3452 7786 or via email MIWSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Duncan Livingstone
A/Manager (Planning)

cc Whitsunday TC Pty Ltd, andrea@visionsurveysqld.com.au

enc Attachment 1—Changed conditions to be imposed
Attachment 2—Reasons for referral agency response
Attachment 3—Advice to the applicant
Attachment 4—Approved plans

Attachment 1—Changed conditions to be imposed

No.	Conditions	Condition timing
Material Change of use		
Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, item 1 —The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The showroom development must be undertaken generally in accordance with the following plan: Ground Floor Plan, prepared by Medhurst Architects, dated 21.07.2230.08.22, drawing no. 1-100, issue 24.	Prior to the commencement of use and to be maintained at all times
2.	(a) Road works at the intersection of Shute Harbour Road and Galbraith Park Drive must be provided generally in accordance with Conceptual Site Layout Intersection at Shute Harbour Road and Galbraith Park Drive, prepared by Reece Milburn, Drawing No. DC5, Issue C, dated 27.07.22 as amended in red by SARA. (b) The road works must be designed and constructed in accordance with TMR's <i>Road Planning and Design Manual Edition 2, Volume 3, Supplement to Austroads Guide to Road Design</i>.	(a) And (b) Prior to commencement of use
3.	Provide minimum 2.0m wide concrete footpaths generally in accordance with Conceptual Site Layout Intersection of Shute Harbour Road and Galbraith Park Drive, prepared by Reece Milburn, Drawing No. DC5, Issue C, dated 27.07.22 as amended in red by SARA. These footpaths are to be of sufficient length to provide adequate and safe pedestrian clearance of the Shute Harbour Road roadway.	Prior to commencement of use
4.	(a) Stormwater management of the development must ensure no worsening to the state-controlled road. (b) Any works on the land must not: (i) interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road; (ii) surcharge any existing culvert or drain on the state-controlled road; (iii) reduce the quality of stormwater discharge onto the state-controlled road. (c) RPEQ certification must be provided to the Mackay Office of the Department of Transport and Main Roads at Mackay.Whitsunday.IDAS@tmr.qld.gov.au confirming that the development has been constructed in accordance with parts (a) and (b) of this condition.	(a) and (b) At all times (c) Prior to commencement of use

Attachment 2—Reasons for referral agency response

The development complies with the State Development Assessment Provisions (SDAP) State code 1: Development in a state controlled road environment (v2.6), subject to the inclusion of conditions. Subject to including these conditions and including intersection upgrade requirements, the development:

- does not create a safety hazard for users of a state-controlled road, by increasing the likelihood or frequency of fatality or serious injury;
- does not compromise the structural integrity of state-controlled roads, road transport infrastructure or road works;
- does not worsen the physical condition or operating performance of state-controlled roads and the surrounding road network;
- does not compromise the state's ability to construct state-controlled roads and future state-controlled roads, or significantly increase the cost to construct these in future;
- does not compromise the state's ability to maintain and operate state-controlled roads, or significantly increase the cost to maintain and operate these in future;
- does not compromise the structural integrity of public passenger transport infrastructure on state-controlled roads or compromise the operating performance of public passenger transport services on state-controlled roads; and
- does not result in adverse community impacts resulting from environmental emissions generated by vehicles using state-controlled roads.

Material used in the assessment of the application:

- The development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (version 2.6), as published by the department
- The Development Assessment Rules
- SARA DA Mapping system
- *Human Rights Act 2019*

Attachment 3—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> its regulation or the State Development Assessment Provisions (SDAP) version 2.6. If a word remains undefined it has its ordinary meaning.
2.	Road works approval: Under section 33 of the <i>Transport Infrastructure Act 1994</i>, written approval is required from the Department of Transport and Main Roads to carry out road works on a state-controlled road. Please contact the Department of Transport and Main Roads' on mackay.whitsunday.idas@tmr.qld.gov.au or ph: 4951 8555 to make an application for road works approval. This approval must be obtained prior to commencing any works on the state-controlled road reserve and any required road dedications must be complete, including registration of the survey plan, prior to lodgement of the section 33 application. The approval process may require the approval of engineering drawings of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ) and evidence of survey plan registration. Please contact the Department of Transport and Main Roads' as soon as possible to ensure that gaining approval does not delay construction.

Attachment 4—Approved plans

PLANS AND DOCUMENTS
referred to in the REFERRAL
AGENCY RESPONSE



SARA ref: 2106-23251 SRA

Date: 6 September 2022

LEGEND

EP ELECTRICAL POWERLINE POLE
(APPROX LOCATION)

LANDSCAPE LEGEND

	LANDSCAPING	662m ²
	LANDSCAPING (NEW ROAD)	68m ²
	GRASS ONLY (OVER EASEMENT)	167m ²
TOTAL OF LANDSCAPE AREA		895m ²

PROPERTY

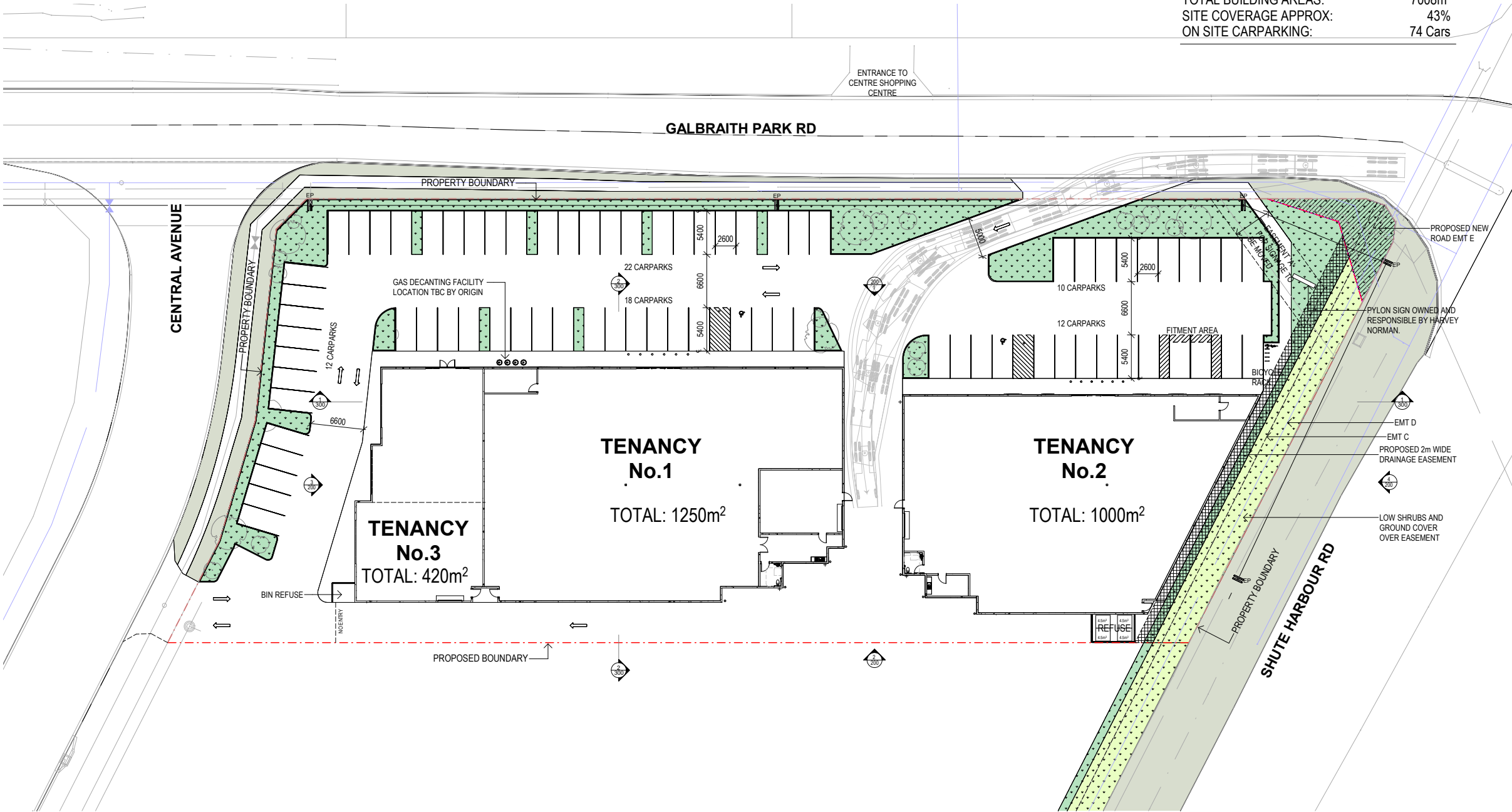
LOT 2 ON SP310407
CENTRAL AVENUE, CANNONVALE

SITE AREA

PROPOSED LOT 1 7167m²

PROPOSED BUILDING AREAS

TENANCY No.1:	1250m ²
TENANCY No.2:	1000m ²
TENANCY No.3:	420m ²
TOTAL BUILDING AREAS:	7008m ²
SITE COVERAGE APPROX:	43%
ON SITE CARPARKING:	74 Cars



1 GROUND LEVEL
1:250

PRINTED 30/08/2022 11:43:04 AM

PRELIMINARY NOT FOR CONSTRUCTION

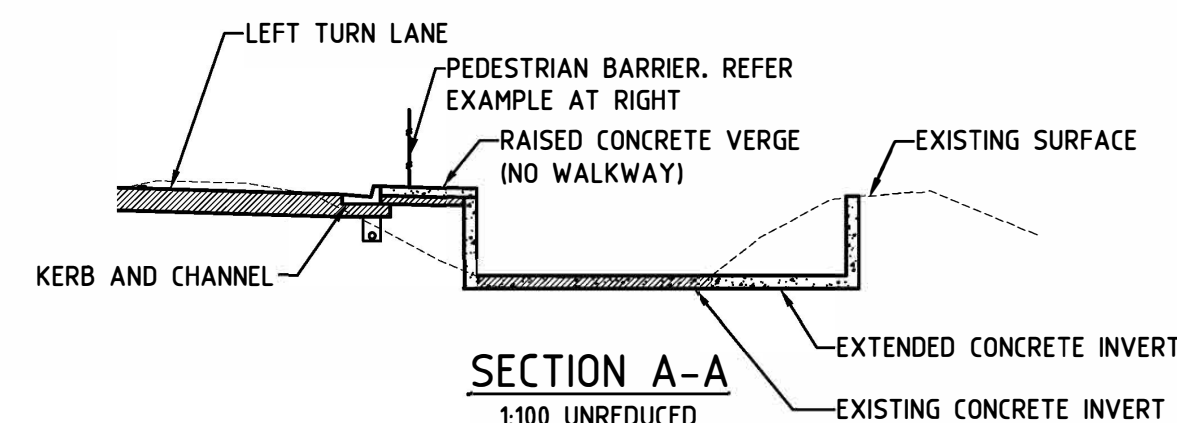
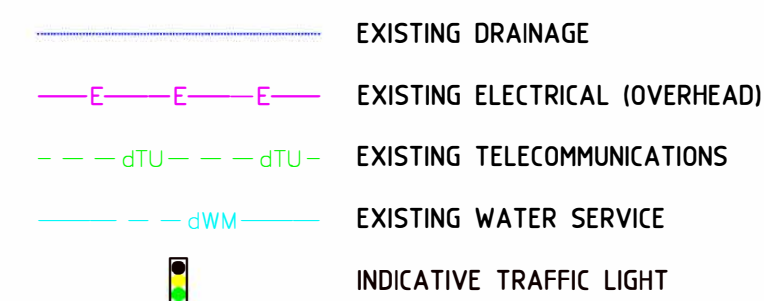


no.	details	date	by	client
1	PRELIMINARY	02.08.21	JWM	Whitsundays TC Pty Ltd
2	PRELIMINARY	21.07.22	JL	
3	AMENDED GALBRAITH PARK DRIVE ROAD ENTRY	28.08.22	JL	
4	DA ISSUE	30.08.22	JL	

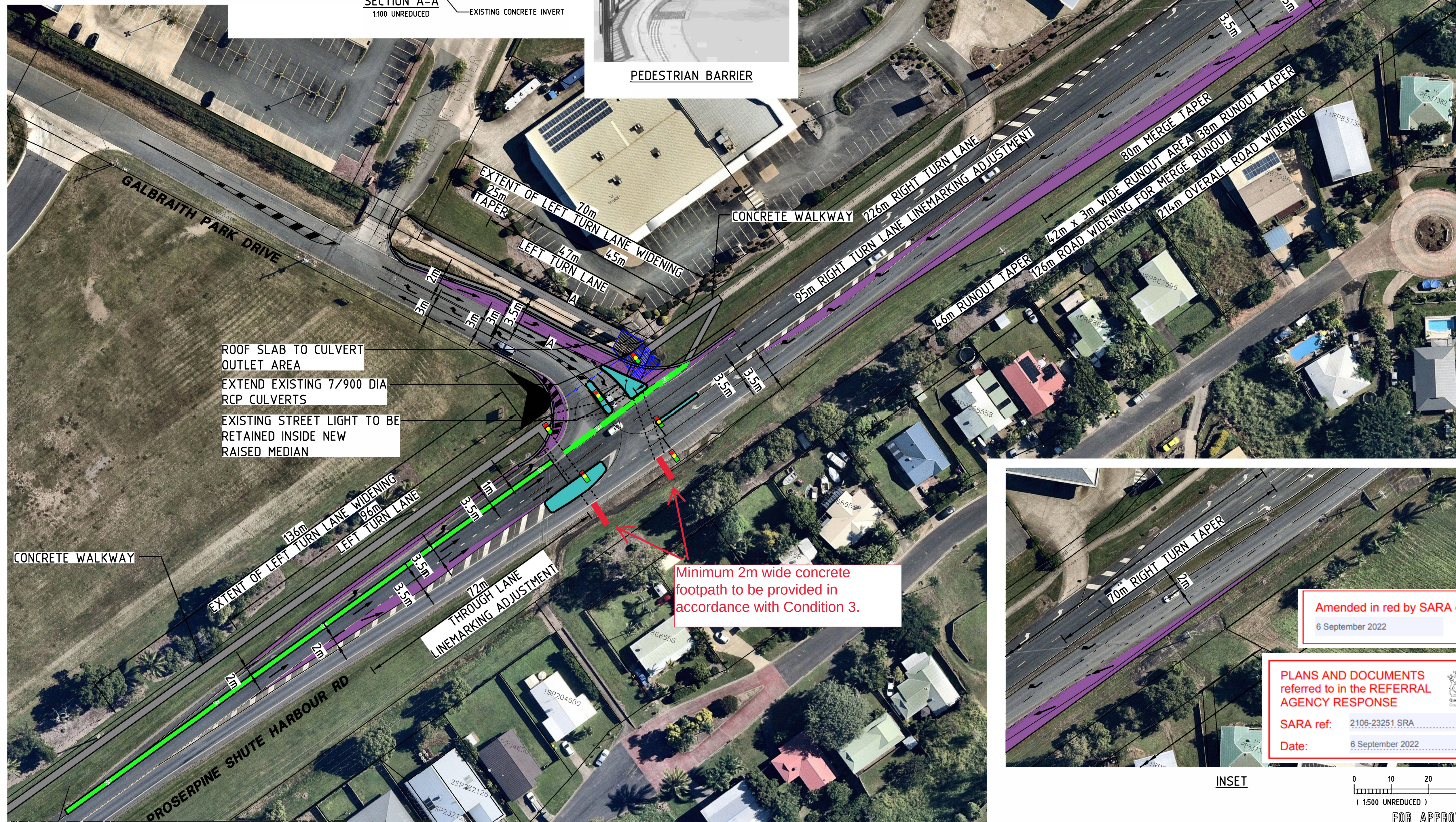
ALL DIMENSIONS TO BE CHECKED ON SITE DO NOT SCALE



project						drawing title	
WHITSUNDAY COMMERCIAL CENTRE						GROUND FLOOR PLAN	
date	scale	drawn	checked	stage	project no.	drawing no.	issue
30.08.22	1:250	@ A1 JWM	-	SD	811 755	1- 100	4
Medhurst Architects Pty Ltd . abn 18 622 555 775 . T: 07 3368 2318 . 92 PETRIE TERRACE QLD 4000						www.medhurstarchitects.com.au	COPYRIGHT © Medhurst Architects Pty Ltd



PEDESTRIAN BARRIER



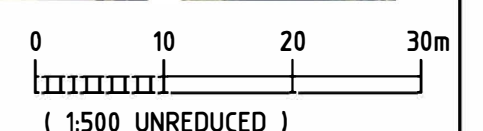
FOR CONTINUATION REFER INSET

Amended in red by SARA on
6 September 2022

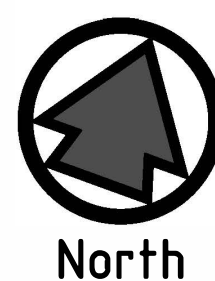
PLANS AND DOCUMENTS
referred to in the REFERRAL
AGENCY RESPONSE

SARA ref: 2106-23251 SRA
Date: 6 September 2022

INSET



FOR APPROVAL

[illegible]

CRD DRAWN	CRD DESIGNED	RD CHECKED	REECE MILBURN PROJECT ENGINEER (RPEQ 46001) PO BOX 5155 AALIE BEACH QLD 4802 MOBILE: 0402 121 765 EMAIL: rdmitburn@hotmail.com
RD PROJECT ENGINEER	RD DESIGN VERIFICATION Copyright ©		
RD PROJECT DIRECTOR			
10.02.21 DATE			

PROJECT
WHITSUNDAY COMMERCIAL CENTRE LOT 2 CENTRAL AVENUE, CANNONVALE PROPOSED INTERSECTION UPGRADE
CLIENT
WHITSUNDAY COMMERCIAL CENTRE PTY LTD
SURVEYOR
MASTER SURVEYING

DRAWING TITLE		
CONCEPTUAL SITE LAYOUT INTERSECTION AT SHUTE HARBOUR ROAD AND GALBRAITH PARK DRIVE		
SCALES AS SHOWN	CLIENT PROJECT No.	
PROJECT No. 2001	DRAWING No. DC5	ISSUE C

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Development Permit for Material Change of Use - Showroom
Landowner	Whitsunday Commercial Centre Pty Ltd
Property Address:	1-21 Central Avenue, Cannonvale
Property Description:	L: 2 SP: 310407 T: & EMTS C,E,H & J& A/SP330288
Area of Site:	2.614ha
Planning Scheme Zone:	Major centre zone
Level of assessment	Impact assessable
Overlays:	Infrastructure overlay Acid sulfate soils overlay
Existing Use:	Vacant
Existing Approvals:	N/A
Public Notification:	12 August 2021 – 1 September 2021
Submissions received:	One
State referrals:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 4 – State Transport Corridors – within 25m of a state controlled road
Infrastructure charges:	\$378,900.35

2. Site Details

2.1. Location

The site is located at the commercial gateway to Cannonvale at 1-21 Central Avenue.

2.2. Zoning

The site is in the Major Centre Zone of the Whitsunday Regional Planning Scheme 2017.

2.3. Site description

The subject land is regular in shape, generally flat and cleared of all vegetation. There are no drainage features which intersect the site with all stormwater discharging to either Central Avenue or Galbraith Park Drive.

2.4. Access

Access to the site is proposed via Central Avenue and a left in only access from Galbraith Park Drive.

2.5. Surrounding uses

- North – Galbraith Park Drive and Whitsunday Plaza.

- East – Shute Harbour Road and residential properties
- South – vacant commercial land
- West – Ergon Energy depot

3. Proposal Details

Council is in receipt of a development application for a Showroom. The development proposes to establish three separate tenancies. The land on which the proposal is located is approved by Council to be subdivided which will create the site dimensions required for the development.

The proposal consists of two buildings with a total gross floor area of 2,670m². The buildings will be one storey with a maximum building height of 9 metres from natural ground level. It is expected the buildings will be painted to illustrate the corporate branding of the uses.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The application was referred to the SARA for its proximity to the state-controlled road network. To address the impact of the development on the state-controlled road network conditions of approval have been imposed requiring the intersection with Galbraith Park Drive and Shute Harbour Road to be upgraded to a signalised intersection. The conditions of approval issued by SARA have been included as Attachment 4 to this report.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest – Water Quality

A Site Based Stormwater Management Plan has been provided to support the development application. The report demonstrates the development will achieve the required water quality objectives of the SPP. Conditions of approval have been imposed to ensure the required works are carried out to the satisfaction of Council.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. An assessment against the Desired Regional Outcomes is provided:

Regional Framework:- Desired Regional Outcomes:

Strategic directions – Sustainability, Climate Change and Natural Hazards

There are no identified natural hazards which impact the site.

Strategic directions – Environment

There is no impact on the natural environment from the proposal.

Strategic directions – Regional Landscapes

Not Applicable.

Strategic directions – Natural Resource Management

Not Applicable.

Strategic directions – Strong Communities

The region is made up of many local communities, each with its own unique character and identity. The region is growing rapidly, and significant growth is projected. Ensuring access to key essential community services for all residents will ensure that liveability of the region is retained and improved. The proposal is considered to provide additional commercial floor space which will facilitate the expansion of existing business and the attraction of new businesses to the region.

Strategic direction – Strong Economy

Economic viability is a key element in ensuring the region's sustainability and growth. Economic development and population growth will support the expansion of higher order services within the regional centres, contributing to lifestyle factors that will also help attract and retain skilled workers within the region. The proposal offers a diversification the region's economy.

Strategic direction – Managing Growth

Providing a more compact urban settlement pattern focusing on existing towns and cities will provide better levels of accessibility, and cost-effective provision of infrastructure and services. The proposal is suitably located to take advantage of its accessibility to the existing settlement pattern and infrastructure provision.

Strategic direction – Urban Form

Built form should respond to the region's climate with tropical design principles incorporated into development. Whilst not outwardly providing a tropical design the proposal is consistent with the expectations for a large-scale commercial development. Significant landscaping is proposed to reduce the heat island affect and present attractively to the streetscape.

Strategic direction – Infrastructure and Servicing

Any growth in the region will inevitably add pressure to existing infrastructure networks. The proposal is suitably serviced by necessary infrastructure.

Strategic direction – Transport

Establishing a more compact urban form will improve the effectiveness and efficiency of transport. It is important that the region recognises, protects and manages major transport corridors. The proposed development will place an additional traffic load on the existing intersection with Galbraith Park Drive and Shute Harbour Road. To address the impact conditions of approval have been imposed by SARA to upgrade the intersection to a signalised intersection.

4.4. Whitsunday Regional Council Planning Scheme, 2017

Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond, the Whitsundays is a prosperous, liveable and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The region's townships and communities have a strong and proud social identity. The promotion and protection of the region's environmental values is significant to the expressed identities, including the unique scenic values, which consist of key urban gateways, views and vistas.

Strategic Intent – Theme 1 - Liveable communities and housing

The proposed development is consistent with the region's settlement pattern and hierarchy of centres. The proposal is suitably located within an area characterised as a major centre.

Strategic Intent – Theme 2 - Economic growth

The proposal adds to the region's economic resilience, wealth creating and employment generating capacities by adding additional commercial floor space to be occupied by national retailers.

Strategic Intent – Theme 3 - Environment and heritage

The core landscape values of the region are upheld by the proposal with the built form consistent with the expectations of a commercial area. There are no known areas of environmental or cultural significance within the site.

Strategic Intent – Theme 4 - Safety and resilience to hazards

None identified.

Strategic Intent – Theme 5 - Infrastructure

The impact of the region's infrastructure is addressed by conditions of approval.

4.4.1. Overlay Codes

Infrastructure overlay code

The proposed development triggers the infrastructure overlay for its proximity to a road noise corridor and secondly for its proximity to a bulk water supply pipeline. The proposal for a commercial development will not be affected by noise generated by Shute Harbour Road. The proposed development is located within 20 metres of a bulk water supply pipeline. Although within the 20-metre buffer the proposal protects the integrity of the water supply pipeline and maintains adequate access for maintenance and upgrading of the pipeline.

Acid sulfate soils overlay code

The proposal will not involve excavation of soil below RL5.0m AHD therefore not affecting acid sulfate soils.

4.4.2. Zone Code

Major centre zone code

The purpose of the Major centre zone code is to provide for a mix of uses and activities for servicing a subregion in the planning scheme area. The proposal is for a business activity which will ultimately form part of a large commercial area. The scale of the land use is consistent with the intended role and function of the Major centre zone for the highest order business activities.

The development consists of a low-medium rise built form which does not exceed 12m above ground level. The proposal consists of a built form, urban design and landscaping layout that is consistent with the expectations within a commercial area. Landscaping is proposed along both the Shute Harbour Road and Galbraith Park Drive frontages to soften the built form.

The development is not immediately serviced by public transport; however, a major bus stop is located approximately 300m from the site. As the road network develops the opportunity to install additional bus stops will be available.

To ensure the safe and efficient operation of the surrounding road network conditions of approval have been imposed by SARA requiring the intersection with Galbraith Park Drive and Shute Harbour Road is upgraded to a signalised intersection. Line marking and road widening changes will be made to Galbraith Park Drive to protect the safe operation of this road.

4.4.3. Development Codes

Business activities code

The proposal achieves the overall outcomes of the business activities code. The nature and location of the development is such that it is appropriate to setback the building from the adjoining street frontages. As the premises has three road frontages it is not possible to screen the car parking from street view. Alternatively, landscaping has been utilised to soften the appearance. The development utilises awnings to provide covered walkways between the proposed tenancies which will provide adequate cover from the weather noting the development is not connected to adjoining uses.

It is acknowledged the proposal is for a land use which typically sells 'bulky goods' and therefore requires a suitable built form. To address the performance outcomes of the code, visual interest in the building is achieved through trademark building features and external colour schemes along with splitting the tenancies, in lieu of one large building. The proposal is not out of keeping with the neighbouring commercial character established in Whitsunday Plaza and Reef Plaza. The proposal is not expected to cause any unreasonable amenity impacts to the nearby residential uses in Ocean Reach estate. Conditions of approval will be imposed to control light spill from the site.

Infrastructure code

The development will be connected to Council's reticulated infrastructure networks. Stormwater will be conveyed to a lawful point of discharge.

Landscaping code

A Landscape Concept Plan has been provided to support the application. The plan demonstrates the proposal will achieve compliance with the outcomes sought by the code. The height of landscaping along Shute Harbour Road is restricted by the Ergon Energy power lines. To screen the back of house activities a 1.8m high timber paling fence is proposed.

Transport and parking code

The proposed development achieves compliance with the outcomes sought for the code. To service the three proposed tenancies 64 car parking spaces are proposed. This is in excess of the 54 required by the acceptable outcome of the code. Heavy Vehicle loading areas are provided at the rear of the development as required. Access to the site is proposed via two entry points, one from Galbraith Park Drive (entry only) and one from Central Avenue (entry and exit). The entry from Galbraith Park Drive has been designed such that an intersection is not created with the access to Whitsunday Plaza whilst facilitating suitable access for Heavy Vehicles to access the site. Line marking upgrades will be provided to Galbraith Park Drive to facilitate this access.

To accommodate for the additional traffic generated by the development the intersection of Shute Harbour Road and Galbraith Park Drive will be upgraded to a signalised intersection. These works have been conditioned by SARA and must be completed prior to the commencement of the use.

5. Public Submissions

The development application was placed on public notification between 12 August 2021 and 1 September 2021 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 2 September 2022. One submission was received during this period of Public Notification.

Issue	Comment/Condition Number
1. Intersection of Galbraith Park Drive and Shute Harbour Road	Conditions of approval have been imposed by SARA requiring the intersection is upgraded to a signalised intersection.
2. Built Form	The submitter has provided correspondence since the initial submission noting this is no longer a concern. Notwithstanding, the built form of the development has been addressed within this report.
3. Land Use	The submitter has provided correspondence since the initial submission noting this is no longer a concern. Notwithstanding, the proposed use of the land has been addressed within this report.

6. Infrastructure Charges

Attachment 13.3.1.5 Planning Assessment

6.1. Adopted Infrastructure Charges Resolution

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate		Adopted Charge
MCU	Commercial (Bulk Goods)	2670m2	\$153.40 per m2 of GFA		\$409,578.00
Total Adopted Charge					\$409,578.00
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
MCU – Existing Lawful Use	Residential (3 or more-bedroom dwelling)	1	\$30,677.65	100%	\$30,677.65
Total Credit					\$30,677.65
Total Levied Charge					\$378,900.35

13.3.2 - 20220501 - Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots - 42 Lower Don Road, Bowen - LM Bryant

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: James McEvoy-Bowe - Planner

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Planning Assessment Report [**13.3.2.1** - 8 pages]
2. Locality Plan [**13.3.2.2** - 1 page]
3. Zoning Plan [**13.3.2.3** - 1 page]
4. Proposal Plan [**13.3.2.4** - 1 page]
5. ALC Class A and B over 42 Lower Don Road, Delta [**13.3.2.5** - 1 page]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council refuse the application for Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots, made by L M Bryant C/- Wynne Planning & Development Pty Ltd, on L: 7 SP: 230521 and located at 42 Lower Don Road Bowen, for the following reasons:

- a) The proposal is not consistent with the State Planning Policy in respect of fragmentation of Agricultural Land Classification (ALC) Class A and Class B land;
- b) The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land;
- c) The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - I. The Rural zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone;
 - II. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the WRC Urban Growth Study and adequate land is zoned to accommodate predicted demand;
 - III. The proposal is not consistent with the Rural Zone code, which specifies a minimum lot size of 100 hectares;
 - IV. The proposal is not consistent with the agricultural land overlay, which does not support fragmentation of land.
 - V. The proposed development adjoins agricultural uses (tomato farm) and the applicant has not demonstrated it will not reduce the ability of adjacent lands to be used for rural activities by creating additional contested land (i.e., land used for non-rural purposes).

BACKGROUND

In 2009 Council received a Development Application (DA09203) for a One (1) into Two (2) Reconfiguration of a Lot over the parent parcel that which the subject premises. Approval was issued by Council on 4 May 2010 against the recommendation of Council officers.

APPLICATION SUMMARY

Council is in receipt of a development application to reconfigure one lot into two lots at 42 lower Don Road, Bowen. The site is within the Rural Zone for which the proposed allotments do not comply with the minimum lot size.

Proposed Lot 6 is proposed to be 7450m² and contains the existing dwelling house and Proposed Lot 7, containing the existing agricultural activities, is proposed at 14.3ha.

The applicant has not demonstrated planning grounds to support the application and the proposal is recommended for refusal due to non-compliances with the benchmarks set by the Planning Scheme, Regional Plan and the State Planning Policy. A detailed planning assessment is contained within Attachment 1.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

N/A

CONSULTATION

Manager Strategic Planning
Manager Development Assessment
Senior Technical Officer Engineering Assessment
Civil Engineer (Network Planning)

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by **3 October 2022**.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Reconfiguration of a Lot - One (1) Lot into Two (2) Lots
Landowner	L M Bryant
Property Address:	42 Lower Don Road Bowen
Property Description:	L: 7 SP: 230521
Area of Site:	15.06
Planning Scheme Zone:	Rural
Level of assessment	Impact Assessable
Overlays:	Acid Sulfate Soils Agriculture Land Flood Infrastructure
Existing Use:	Dwelling, Horse Breeding and Training Stud and Agriculture
Existing Approvals:	Nil
Public Notification:	04/08/2022 / 29/08/2022
Submissions received:	Nil
State referrals:	Nil
Infrastructure charges:	\$13,191.38

2. Site Details

2.1. Location

The site is located on the northern side of the Bowen Township on Lower Don Road, approximately 300m from the Bruce Highway intersection.

2.2. Zoning

The land is in the Rural zone.

2.3. Site description

Limited vegetation surrounds the existing dwelling house and outbuildings. The site currently operates as an agricultural production lot with a dwelling house.

2.4. Access

Access to the site is currently gained via a standard gravel rural crossover connection to Lower Don Road. Proposed Lot 7 does not currently have an access location. The applicant advises that users of the agriculture lot access the area in many various locations along Lower Don Road.

2.5. Surrounding uses

North – Agricultural allotment – Tomato Farm.

East – Agricultural allotment – currently pasture, previously used to produce corn.

South – Rural residential allotments. Further South are medium industry uses.

West – Rural residential allotments.

3. **Proposal Details**

The development application aims to create two allotments with the following sizes:

- Lot 6 – 7450m² (dwelling lot)
- Lot 7 – 14.3ha (agriculture lot)

The applicant advises that the application is submitted for the following reason:

“The intent of this reconfiguration is to separate the dwelling house from the existing farming operations in order to ensure the execution of the Last Will and Testament can be finalised as per the current owners wishes.”

The applicant advises that the ‘status quo’ will remain over the site being that the applicant’s son will continue to operate the agricultural allotment for agricultural purposes.

4. **Planning Assessment**

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is recommended for refusal due to the significant inconsistencies with the Planning Scheme which cannot be satisfactorily conditioned to comply, namely:

- a) The proposal is not consistent with the State Planning Policy in respect of fragmentation of Agricultural Land Classification (ALC) Class A and Class B land;
- b) The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land;
- c) The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - I. The Rural zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone;
 - II. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the WRC Urban Growth Study and adequate land is zoned to accommodate predicted demand for rural residential development;
 - III. The proposal is not consistent with the Rural Zone code, which specifies a minimum lot size of 100 hectares;
 - IV. The proposal is not consistent with the agricultural land overlay, which does not support fragmentation of productive agricultural land.
 - V. The proposed development adjoins productive agricultural uses (tomato farm). Accordingly, rural lot fragmentation will create additional contested land (i.e., land used for non-rural purposes).

4.1. State Assessment and Referral Agency (SARA)

The application was not referable.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application. The following State interest is applicable.

State Interest – Economic Growth – Agriculture

The subject allotment is identified on the Scheme's Agricultural Land Overlay Map (AL – 08), having Class A & B Agricultural Land Classification as well as having identified Local and State significant agricultural areas.

The State Planning Policy identifies that *"Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by:*

- a) avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture;*
- b) avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land; and*
- c) maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land."*

The proposed development conflicts with this State Interest. The proposal will fragment rural land of a significant and quality classification and add to contested lands. The creation of permanent infrastructure that comes with a reconfiguration of a lot, will create fragmentation of agricultural land and impede using the land and adjoining land for future and existing rural uses. The applicant advises that the rural uses will not cease and that the current agricultural pursuits will continue to operate. However, the reality is that through the Accepted Development functions of the Planning Scheme, an additional dwelling can be located anywhere on the proposed new lot and therefore the agricultural productivity of the land will clearly be diminished. As the dwelling house is no longer tied to an agricultural use, clear fragmentation of agricultural land can occur through the sale of the proposed lot as fragmentation divides the potential of high profit crops/stock numbers into small and fragmented lots where productivity is less and not as profitable.

The applicant states that proposed Lot 7 (agricultural lot) will stay in the ownership of the applicant's son who will continue to use the lot for agricultural purposes. There is no obligation for the future owner of the allotment to continue to use the lot as an agricultural production lot after the parent parcel is subdivided through this application.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday (MIW) Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges

and opportunities which may arise. The proposal conflicts with the following provision of the Regional Plan:

Strategic direction – Managing Growth

The proposal will create further rural residential development in an area which is not identified as a Rural Living Area in the MIW Regional Plan. The purpose of the Rural Living Area in the regional plan is to prevent further fragmentation of productive agricultural land, by concentrating rural residential development in the identified areas within the plan. The continued loss of good quality agricultural land and strategic cropping land has the potential to reduce the future capacity and viability of the agricultural industry and associated rural support industries.

The proposal does not demonstrate a planning need to compromise the intent of the regional plan to protect productive agricultural land.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The proposed development does not align with the Strategic Frameworks for the reasons identified in the Strategic Intent assessment.

4.4.2. Strategic Intent

Liveable Communities and Housing

(7) Rural residential areas will continue to occur on the fringes of urban areas and will generally not expand into adjacent rural areas.

The lot adjoins rural land on all four sides and as such the subdivision is not considered orderly development. By subdividing the existing dwelling off the agricultural use, it enables the sale of the dwelling house in the future which creates contested land. Currently there is 17m of separation between the existing agriculture activity and the dwelling house with approximately five medium sized trees in a row screening the dwelling. The required buffer in accordance with the Planning Scheme Policy is at least 40m with at least 20m of vegetation depth. A Landscape Separation Buffer Plan was not submitted by the applicant.

In addition, with the creation of a new allotment and despite the applicant advising its continued use for agricultural pursuits, the new lot owner automatically obtains the ability to lawfully construct another dwelling house and associated outbuildings. This will lower the production capacity of the new lot and potentially impact the production capabilities of the adjoining allotment (tomato farm) depending on the placement of the dwelling.

Economic Growth

(1) Agricultural land (including stock routes) and existing Rural activities are protected and diversified with Rural activities being intensified in areas to the west of Collinsville, along the Bowen River, west and south-west of Proserpine and between Gumlu and Bowen. The long-term viability of this agricultural land is enhanced through sustainable land management practices, the use of new technology and the improvement and expansion of supporting infrastructure, such as water storage and irrigation infrastructure

The proposed subdivision fragments rural land and potentially constrains viable agricultural operations by way of residents' complaints about agricultural practices like spray drift, noise and odour. Council, as administrators of the Whitsunday Planning Scheme, has a responsibility to protect and retain agricultural land for current and future uses, to ensure production and food security into the future and ensure there is sufficient agricultural land for new facilities such as niche processing like fruits and vegetable production, e.g. finger limes.

The proposal adds no economic benefit to rural production and can only further decrease agricultural productivity in the area, which directly conflicts with the Economic Growth Strategic Intent. The proposal therefore cannot be conditioned to comply with the Planning Scheme.

4.4.3. Overlay Codes

Agricultural Land Overlay

The proposed development conflicts with the Agricultural Land Overlay. An agricultural land evaluation has not been undertaken for this proposal as per the requirements of the overlay code. The Agricultural Land Overlay protects the Strategic Framework requirement of Economic Growth 3.2.2. The Agricultural Land Overlay is separated into the following two layers:

- IAA State Important Agricultural Layer; and
- Agricultural land classification class A and B.

Important agricultural areas (IAAs) are areas identified in the Queensland Agricultural Land Audit 2013 as having all the requirements for agriculture to be successful and sustainable. Productive soils that have the capacity to sustain agricultural production with few limitations cover just 2.5 per cent of Queensland. ALC Class A and Class B land constitute the most productive agricultural land in Queensland, with soil and land characteristics that allow successful crop and pasture production. **Attachment 13.3.2.5** depicts the land as having both ALC Class A and Class B land which are both State and locally important agricultural areas.

The dwelling house to be subdivided off does not have an adequate landscape separation buffer between the existing agricultural activities and the dwelling. A plan was not provided to demonstrate a buffer could be achieved. The proximity of rural uses and residential dwellings is always a risk to continued efficient production. Potential new lot owners may be subject to amenity impacts from adjoining agricultural activities such as spray drift, noise and odour.

The applicant has not demonstrated compliance with the Overlay Code and the application cannot be conditioned to comply.

Flood Hazard Overlay

The site is located within Council's Flood Hazard mapping. As this application is for subdivision of land there is no flood hazard to assess. Any future dwelling that may be erected on proposed Lot 7 will still be subject to the overlay and will require an assessment against the overlay code at that stage to assess likely flood impact. No filling or alteration

to drainage is proposed and therefore the flood hazard is not likely to increase within the area.

Infrastructure Overlay (Railway Corridor Buffer)

The southernmost boundary of the site within proposed Lot 6 is within a railway corridor buffer due to the site's proximity to the national rail line along adjoining the Bruce Highway. The proposed development will not impact the rail corridor as a dwelling is already constructed on the lot within the buffer.

4.4.4. Rural Zone Code

The proposed development conflicts with the intent and Overall Outcomes of the Rural Zone. The purpose of the Rural Zone is to provide for a wide range of Rural activities and a limited range of non-rural activities which complement or provide a service to rural areas. The proposal potentially impacts the site's capability of providing rural activities. This is due to gaining Accepted Development rights for an additional dwelling on proposed Lot 7. A new dwelling will come with permanent infrastructure that will reduce the future use of the land for agricultural pursuits.

The applicant has not provided any planning grounds to support the subdivision of agricultural land and only advises that the Last Will and Testament of the owner requires this subdivision to be done. The proposal conflicts with the zone code and cannot be conditioned to comply.

4.4.5. Development Codes

Reconfiguring a Lot Code

The proposed development is inconsistent with the Reconfiguring a Lot Code. The proposal is unable to meet the Performance Outcomes of the code as it does not meet the minimum lot size of 100ha, is unable to maintain the productive use and amenity of the rural land and is not compatible with the preferred character of the zone.

Infrastructure Code

The proposed subdivision facilitates the lawful ability to construct an additional dwelling. As the site is subject to the Flood Hazard Overlay, a flood assessment report would be required to be undertaken to establish the habitable floor level, a flood free access location and whether there is sufficient room for effluent disposal outside of the flood area.

The existing dwelling is already provided with access, potable water and effluent disposal.

Landscaping Code

Landscaping was required to demonstrate compliance with the conflict of uses between agriculture and residential through the employ of a Landscape Buffer Separation Plan. The applicant did not believe there was a conflict and did not provide the plan. There is 17m of separation between the existing agriculture activity and the dwelling house with approximately five medium sized trees in a row screening the dwelling. The required buffer in accordance with the Planning Scheme Policy is at least 40m with at least 20m of

vegetation depth. The existing landscaping arrangement is not appropriate, and additional landscaping should be installed to mitigate the conflict should Council consider an approval.

Excavation and Filling Code

No excavation or filling is proposed as part of this development.

Transport and Parking Code

The current access to proposed Lot 6 is constructed to the Rural Access standard and is compliant. No access location currently exists for proposed Lot 7 with farming vehicles crossing from Lower Don Road from virtually any location. A request to formalise an access location for the new Lot has been rejected by the applicant. It is recommended an access location needs to be identified should Council consider an approval.

5. Public Submissions

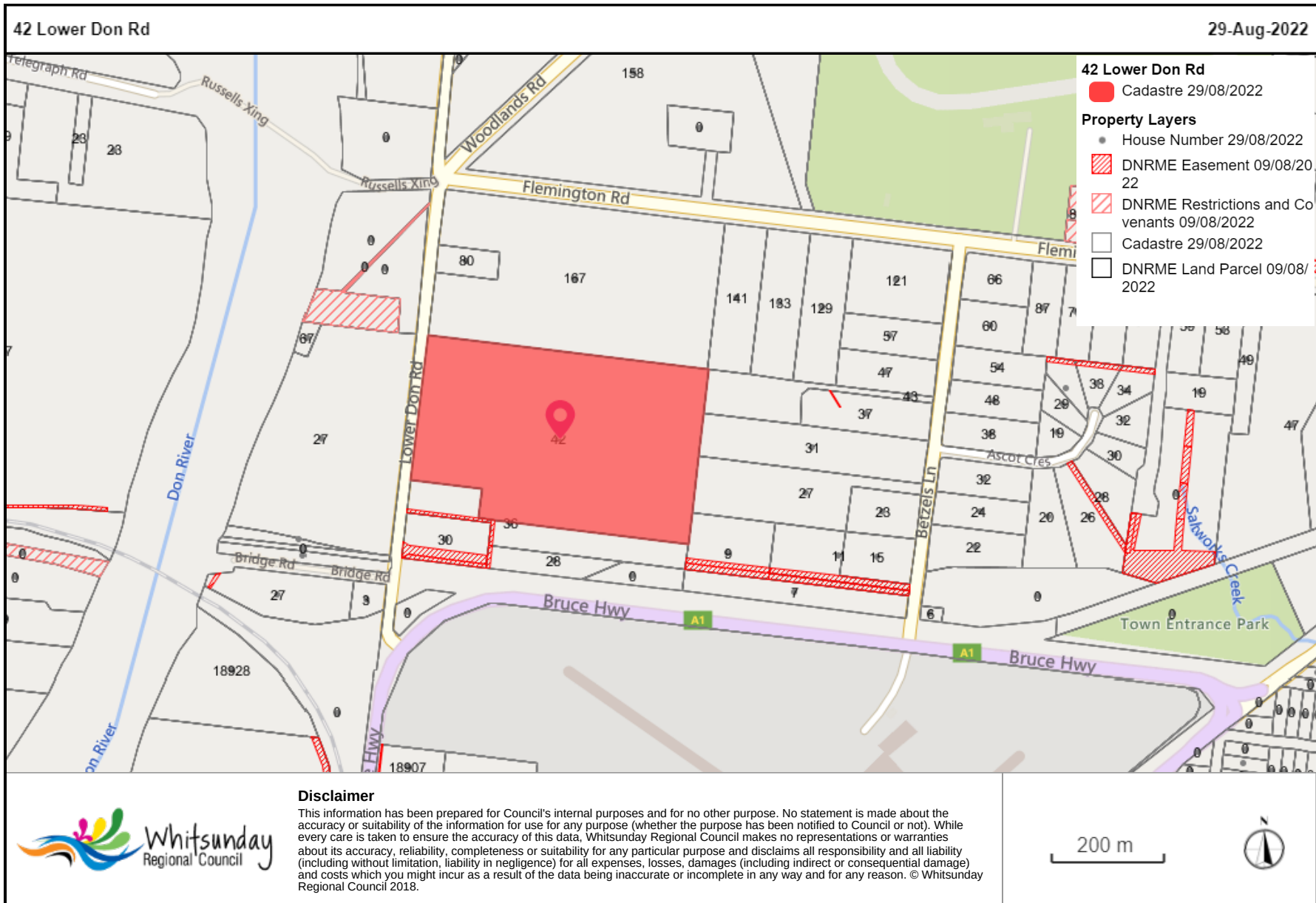
The development application was placed on public notification between 04/08/2022 and 29/08/2022 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 30/08/2022. No submissions were received during this period of Public Notification.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate		Adopted Charge
ROL	Residential	2	\$30,677.65		\$61,355.30
Total Adopted Charge					\$61,355.30
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
Existing	Residential	1	\$30,677.65	100%	\$30,677.65
ROL	Water	1	\$30,677.65	30%	\$9,203.29
ROL	Sewer	1	\$30,677.65	27%	\$8,282.96
Total Credit					\$48,163.90
Total Levied Charge					\$13,191.40



42 Lower Don Rd Bowen - Zoning Plan

29-Aug-2022



Property Layers

- House Number 29/08/2022
- ▨ DNRME Easement 09/08/2022
- ▨ DNRME Restrictions and Co venants 09/08/2022
- Cadastre 29/08/2022
- DNRME Land Parcel 09/08/2022

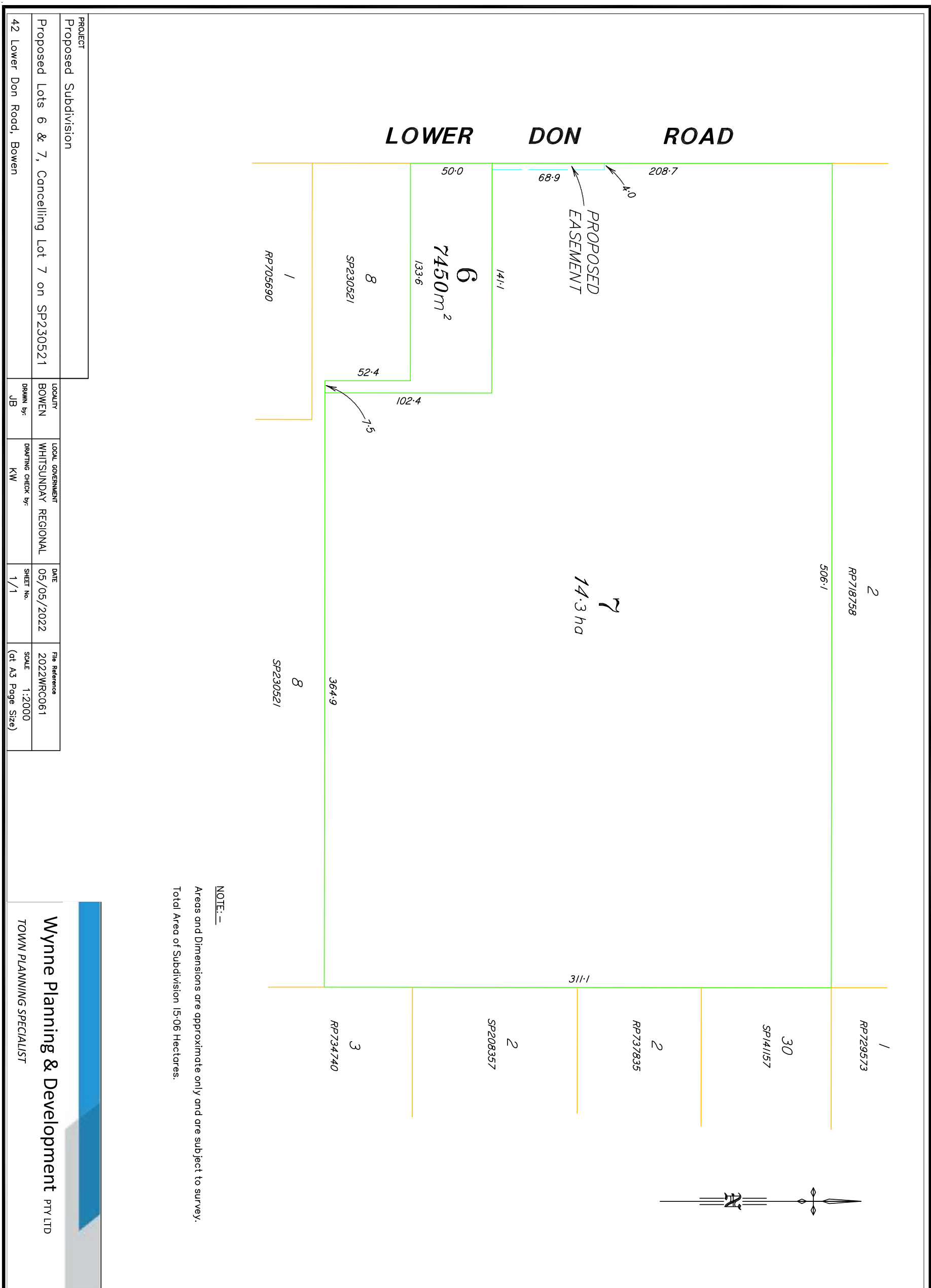
Planning Zones

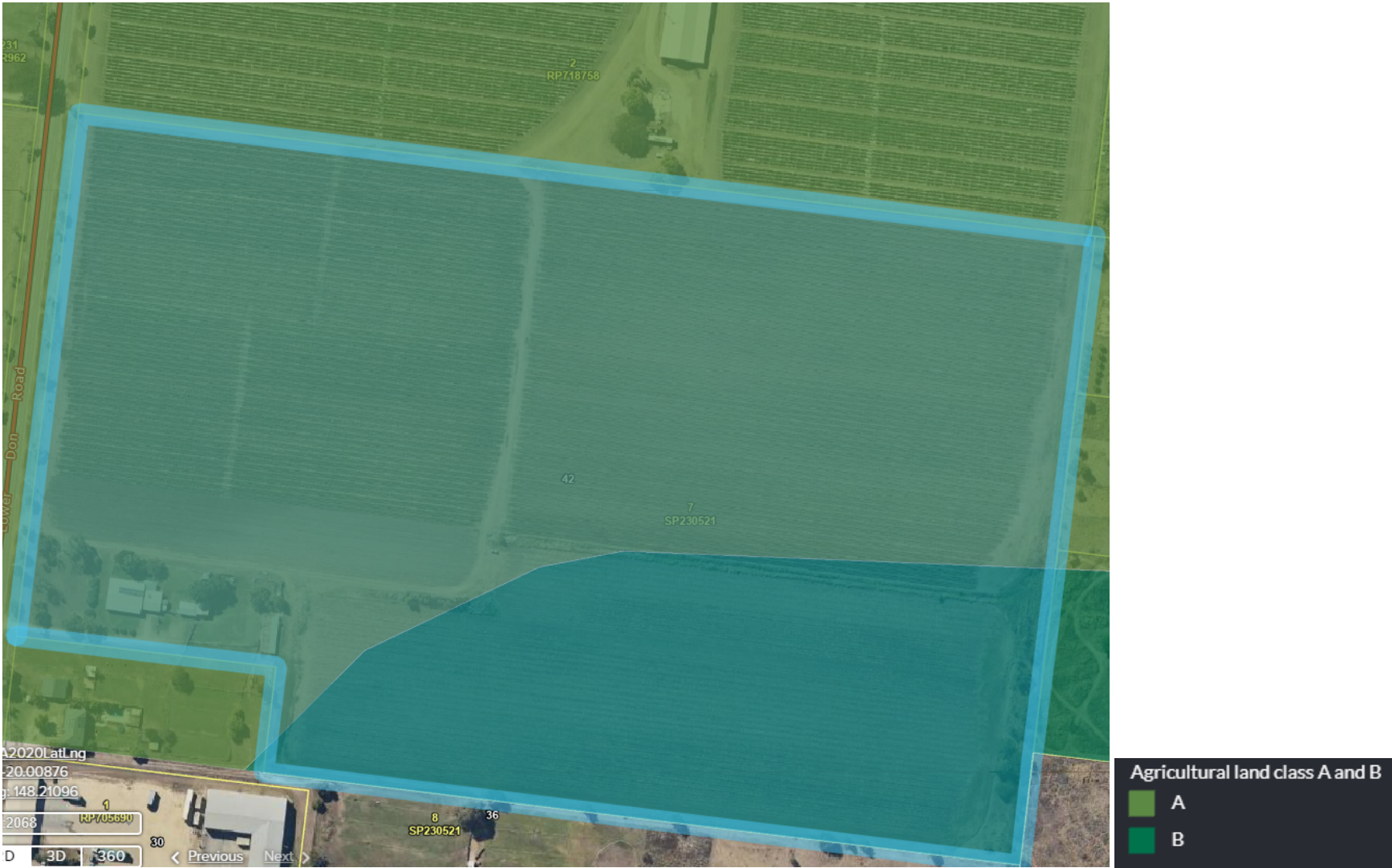
- ▨ Precincts
- Building Heights Airlie Beach
 - 14 metres
 - 18 metres
 - 21 metres
- D_PC_P_Zones_Realigned
 - Community facilities
 - District centre
 - Emerging community
 - Environmental manage and conservation
 - High impact industry
 - Industry investigation a
 - Local centre
 - Low density residential
 - Low impact industry
 - Low-medium density re tial
 - Major centre
 - Medium impact industr
 - Mixed use
 - Neighbourhood centre
 - Recreation and open s
 - Road



Disclaimer

This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, Whitsunday Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. © Whitsunday Regional Council 2018.





Attachment 13.3.2.5: ALC Class A and B over 42 Lower Don Road, Bowen (Source: QLDGlobe)

13.4.1 - 500.2022.0063 - Design & Construction of Shute Harbour Small Tourism Operators (STO) Building

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Shaun Cawood - Shute Harbour Coordinator

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

This report presents to Council for consideration the evaluation panel's recommendation to award Contract 500.2022.0063 - Design & Construction of Shute Harbour Small Tourism Operators (STO) Building.

OFFICER'S RECOMMENDATION

That Council award Contract 500.2022.0063 Design and Construction of Shute Harbour Small Tourism Operators (STO) Building to ACS Projects Pty Ltd T/As Red Emperor Constructions for the amount of \$1,483,156.83 (excluding GST).

BACKGROUND

The Shute Harbour Small Tourism Operators (STO) Building is an integral portion of the commercial viability and operation of the Shute Harbour Marine Terminal. This project has been conceived to deliver a fully functional STO Building to provide storage, ticket sales, washing and drying facilities and for the commercial operation of the small tourism businesses based at the Shute Harbour Marine Terminal.

It should be noted that whilst this is a Design and Construct Project the building form will be designed in keeping with the main terminal building with respect to finishes, and present in a form that is in keeping with the new terminal building layouts to the extent that the design is fully functional and developed in coordination with the facility operators and owners.

The facility is a high use facility in a marine environment and careful consideration shall be made to the selection of materials that will respond to the environment and expected use.

PROCESS

Tender Release

A Request for Tender (RFT) was released on 13 May 2022 and as advertised as follows in accordance with *Local Government Regulation 2012 S228*:

- a) eTenderBox
- b) Newspapers:
 - i. Whitsunday News; and
 - ii. Townsville Bulletin.
- c) Council's website.

Tender Evaluation Panel

The Tender Evaluation Panel (TEP) comprised:

- a) Project Manager/Superintendent – Ranbury Management Group
- b) Shute Harbour Coordinator
- c) Contracts Coordinator

Summary of Tenders Received

The following Tender was received by the closing date of time of 2.00 pm on Wednesday 10 August 2022:

- a) ACS Projects Pty Ltd T/As Red Emperor Constructions (Red Emperor Constructions)

Note: An initial compliance check was conducted on the tender submission to identify if the response was non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

The Tenderer was marked conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

Evaluation of Tenders

The Tenderers were assessed against the qualitative selection criteria. The qualitative criteria were weighted according to their importance as perceived and agreed by members of the TEP. Relative weightings were published within the RFT as per below:

Criteria	Weighting
Relevant Experience & Key Personnel	30%
Demonstrated Understanding	25%
Tenderers Resources & Availability	20%
Pricing	15%
Local Supplier	10%

Summary of Evaluation Scores

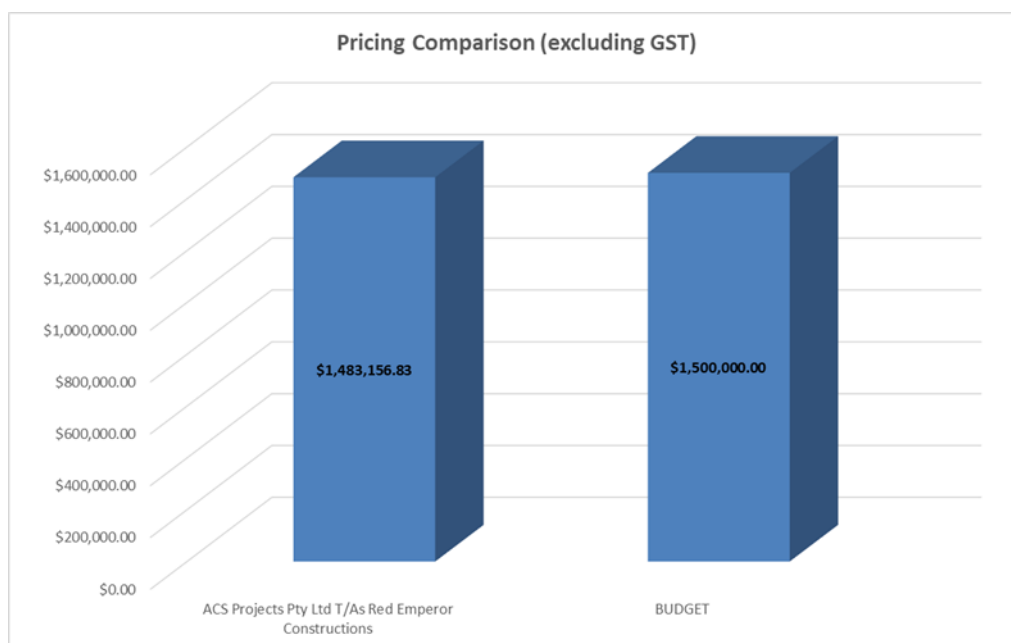
The qualitative criteria assessment was carried out by the TEP members individually on all the information provided by the Tenderers according to the level of response and compliance to the requirements of the contract to determine the overall capability and best value for money for Council.

The evaluation of the conforming tenders involved an assessment of the level of each Tenderers responses to each of the criterion and was given a score between 0-10 with each criterion having an overall % weighted proportionally of the total evaluation score.

A summary of the tender final assessment is detailed below:

Evaluation criteria	Weighting %	ACS Projects Pty Ltd T/As Red Emperor Constructions
Relevant Experience & Key Personnel	30%	16.0%
Demonstrated Understanding	25%	10.0%
Tenderers Resources & Availability	20%	10.7%
Pricing	15%	15.0%
Local Supplier	10%	10.0%
	100%	61.7%

The below graph shows the pricing difference between the Tenderer and budget for this project:



Combined Weighting Summary

Based on the results from the evaluation, Red Emperor Constructions demonstrated they:

- a) they have the necessary experience to understand the elements of the project having previously completing the following projects for Council:
 - i. Leg Stagg Oval - Grandstand Replacement
 - ii. Structural repairs to Collinsville Reservoir Tanks
 - iii. Whitsunday Coast Airport (WCA) Roof Restoration; and
 - iv. are currently conducting the kitchen fit out at Shute Harbour.
 and the following larger projects for other companies:
 - i. Betty's Beach Boardwalk Replacement - Whitsunday Island for Dept of Environment & Science
 - ii. A custom home including landscape and decks for Raunik Designs; and
 - iii. refurbishment of luxury home on Hamilton Island for MCN Group.
- b) their key personnel have 10-20 years' experience in the industry and hold all necessary licencing requirements
- c) have the necessary resources including experienced and qualified design and trade subcontractors to successfully complete this project

- d) could complete the design and construction project within the allocated budget; and
- e) are able to complete this project by 20 April 2023.

DISCUSSION/CURRENT ISSUE

The Small Tourism Operators building forms an integral part of the overall Shute Harbour Marine Terminal facility. Due to the high demand experienced during the Lease and Berthing tender process, leases for the Ticketing Offices as well as storage spaces have been executed subject to the facility being completed.

The incomplete nature of the facility is currently preventing Shute Harbour from achieving full commercial benefits. Additionally, it is negatively impacting operators relying on the use of Ticketing booths, Storage and Wash up facilities.

Delays in the award of the contract have been caused by two previous unsuccessful public tender processes primarily due to budget restraints, as a result a design and construct tender process was followed.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulations 2012

The procurement process has been conducted in accordance with Council's Policy and Legislative obligations

STRATEGIC IMPACTS

Manage the aviation and tourism activities of the region as the gateway to the Whitsundays.
Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

FINANCIAL IMPLICATIONS

ACS Projects Pty Ltd T/As Red Emperor Constructions has tendered for the amount of \$1,483,156.83 (excluding GST), this is a saving on the project budget of \$1,500,000.00 (excluding GST).

CONSULTATION/ENGAGEMENT

Director Infrastructure Services
Executive Manager Procurement, Property & Fleet
Chief Operating Officer Aviation & Tourism
Project Manager/Superintendent – Ranbury Management Group
Shute Harbour Coordinator
Contracts Coordinator

RISK ASSESSMENT

Failure to complete the Small Tourism Operators Building may lead to Reputational as well as Legal Risks for council.

TIMINGS/DEADLINES

Contract award 30 October 2022. Project completion 20 April 2023 or earlier.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A

13.4.2 - Operational Report - Infrastructure Services August 2022

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Alex Nolan - Administration Coordinator Roads & Drainage

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Operational Report - Infrastructure Services - August 2022 [**13.4.2.1** - 15 pages]

PURPOSE

The report is to provide Council with information regarding the operational performance in relation to services supplied by the Roads & Drainage, Disaster Management and Parks & Gardens Teams.

OFFICER'S RECOMMENDATION

That Council receive the Infrastructure Services Operational Report for August 2022.

BACKGROUND

Previous report regarding Operational performance submitted to Council 24 August 2022 which detailed the month of July 2022 (Resolution 2022/08/24.20).

DISCUSSION/CURRENT ISSUE

The Infrastructure Operational Report provided a high-level overview of operational undertakings of the Roads & Drainage, Mechanical Workshops and Parks & Gardens for August 2022.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulations Section 204.

STRATEGIC IMPACTS

Improve Council's Asset Management Planning maturity and develop Long Term Financial Plans for all asset classes which are financially affordable over the long term. Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

Provide great customer experience and service by utilizing a customer-facing mind set, meeting response time frames, researching our customers well and eliminating duplication.

Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of aging infrastructure.

Maintain a high level of preparedness, capability, and responsiveness to respond to and recover from natural disasters that impact on our local communities and infrastructure.

FINANCIAL IMPLICATIONS

N/A

CONSULTATION/ENGAGEMENT

Director Infrastructure Services
Manager Roads and Drainage
Manager Infrastructure Assets
Manager Parks & Gardens

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No.

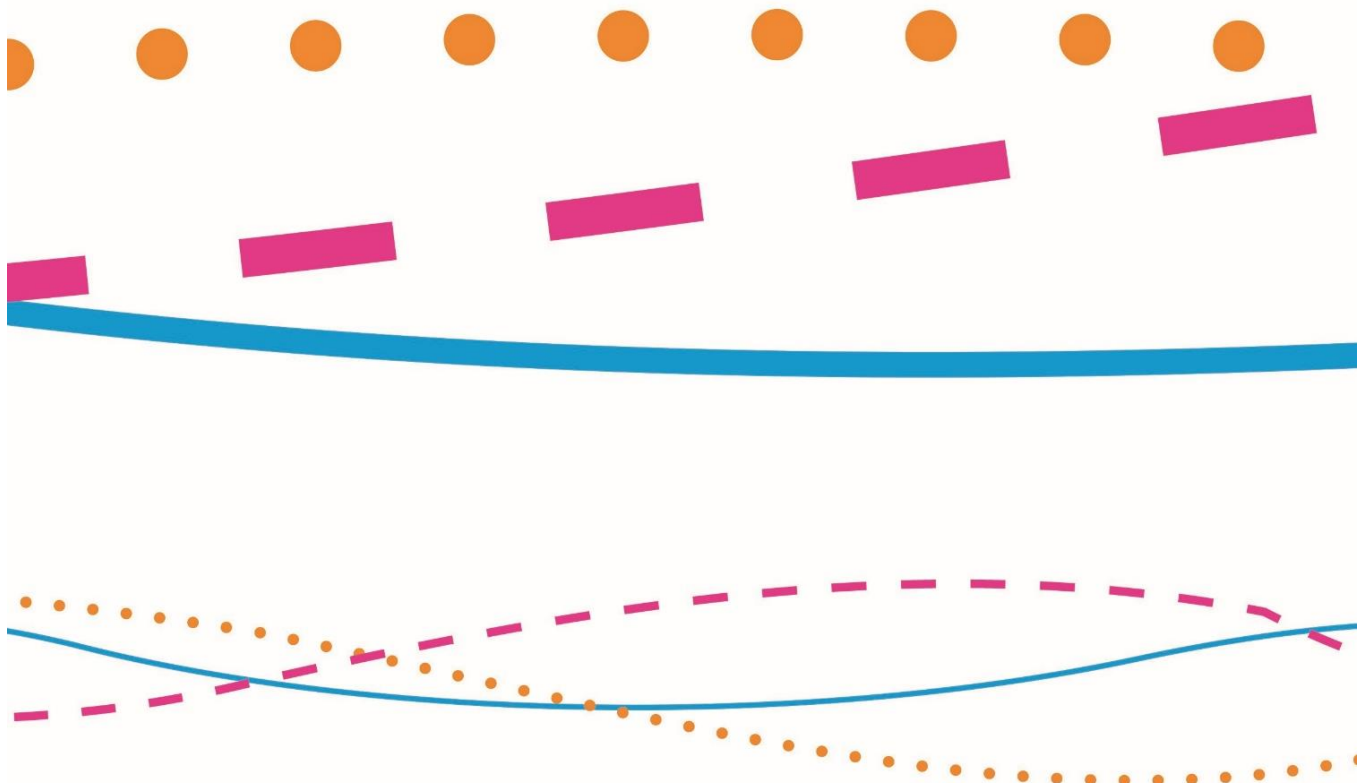
ALTERNATIVES CONSIDERED

N/A



Infrastructure Services

Operational Report | August 2022



Overview of Operational Undertakings

The following information provides a high-level overview of operational undertakings of the Roads & Drainage and Parks & Gardens teams for August 2022.

Roads & Drainage

Maintenance activities carried out by the Roads and Drainage team are generally a combination of customer requests through Council's Customer Request Management (CRM) system and internally planned activities.

CRM's include requests received via the front counter, phone calls, emails, and other interactions with the community. Most of these activities are attended in accordance with our Customer Charter and in most cases in a reactive manner.

Planned maintenance activities which also form part of this report are activities identified by Council's Asset Inspectors using council's maintenance management system to log defects. When defects are identified in the field, staff complete a risk assessment to identify the priority. High risk defects are attended to as soon as possible whereas medium and low risk items are consolidated into work packages in the interest of achieving operational efficiencies.

Customer Request Management (CRM)

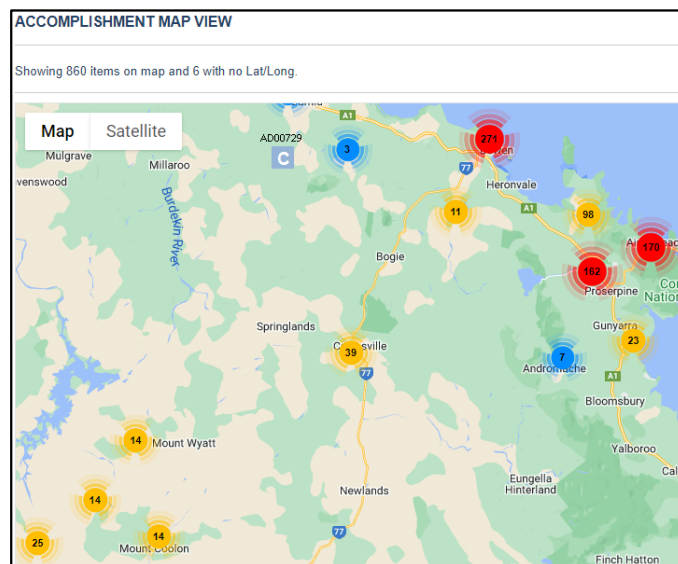
During August, Roads & Drainage received 80 requests which were logged into our CRM system, of these 75 (94%) were actioned within Council's nominated service standards. The following table is a summary of the CRM's received:

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	10	8	2	5	50%	5	50%
Upgrades to Roads & Drainage	2	2	0	2	100%	0	0%
General - Roads & Drainage	39	26	13	39	100%	0	0%
Routine Roads & Drainage	20	18	2	20	100%	5	0%
Urgent Roads & Drainage	9	9	0	9	100%	0	0%
Unsealed Roads							
Overall Total	80	63	17	75	94%	10	

Local Roads Maintenance - Summary

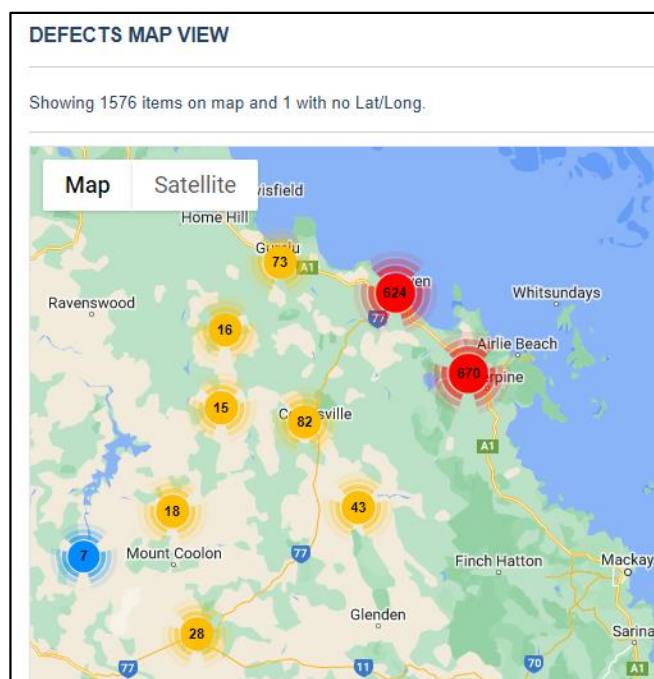
Maintenance activities carried out on the local road network over the course of August were largely routine in nature including road inspections, pothole patching, grading and signage repairs.

Through August, 860 separate maintenance tasks were undertaken (accomplished) which includes both CRM's and internally planned maintenance.



Completed works for the Month of August 2022

At the end of August there were 1577 active / outstanding defects (known issues) on the Local Road network.



Current known active Defects on WRC Road Network on 31 August 2022

A summary of all works undertaken (accomplished) during August 2022 is shown below:

Activity Name	Unit Of Measure	Activity	Quantity Accomplished
Asset & Defect Inspections	Inspections	226	233
Boardwalk Oil/Repair	m	25	189
Bus Stop Clean/Repair	job	2	2
Culvert Clear/Repair	job	37	38
Edge Repair	tonne	24	9.05
Floodways Clear/Repair	m2	2	12
Footpath Maintenance	m2	21	180.56
Guard Rail Repair/Replace	m	4	32
Guide Markers Repair/Replace	ea	11	14
Heavy Formation Grading	km	13	10.73
Herbicide Spraying	litre	29	4,240.00
Kerb & Channel Maintenance	m	8	12.5
Line Marking	m	1	6
Medium Formation Grading	km	3	0.97
Other Formation Work	job	5	788
Pavement Repairs	m2	3	560
Pothole Patching	tonne	138	21.39
Roadside Object Removal	m3	4	4
Scour Repairs	m2	62	658
Shoulder Grading	km.side	8	2.45
Signs Repair/Replace	ea	47	86
Surface Correction	m2	8	51.33
Surface Drains Clear/Repair	m	26	509
Surface Sweeping	km	3	0.06
Tractor Slashing	Hectares	43	192.637
Vegetation Clearing	m3	29	74.2

Bowen Maintenance: *As per images below*



Reibels Road – Scour repair and clearing of Culvert



Horseshoe Bay Road – Unblocked Drain Outlet



Albeitz Road – Scour Repair



Roddy Hughes Road – Scour Repair



Henry Darwin Drive– Shoulder



Grading Queens Road – Scour Repair



Nevada Road – Scour repair on shoulder



Yasso Point Boat Ramp – Cleaning



Richmond Road – Replace Guardrails



Tracey Street – Footpath Repair

Collinsville Maintenance: *As per images below*



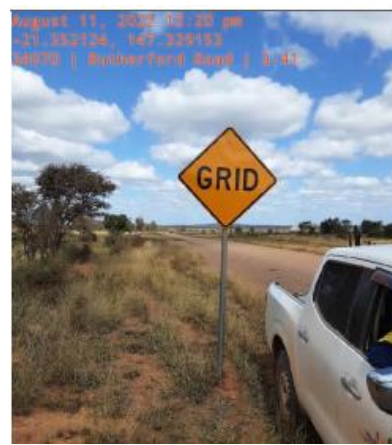
Rutherford Road – Clear sand and silt build up



Scartwater Road – Scour repair



Glendon Road – Scour Repair



Rutherford Road - Sign

Proserpine Maintenance: *As per images below*



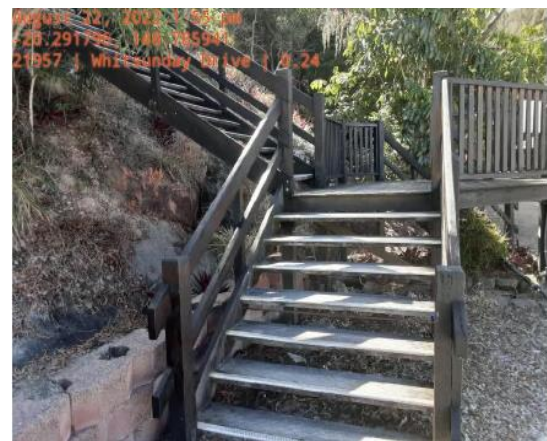
Dittmer Road – HFG



Strathdickie Road – Slashing



Moranino Road – Sign Replacement



Whitsunday Drive – Nail down boards, oil handrail



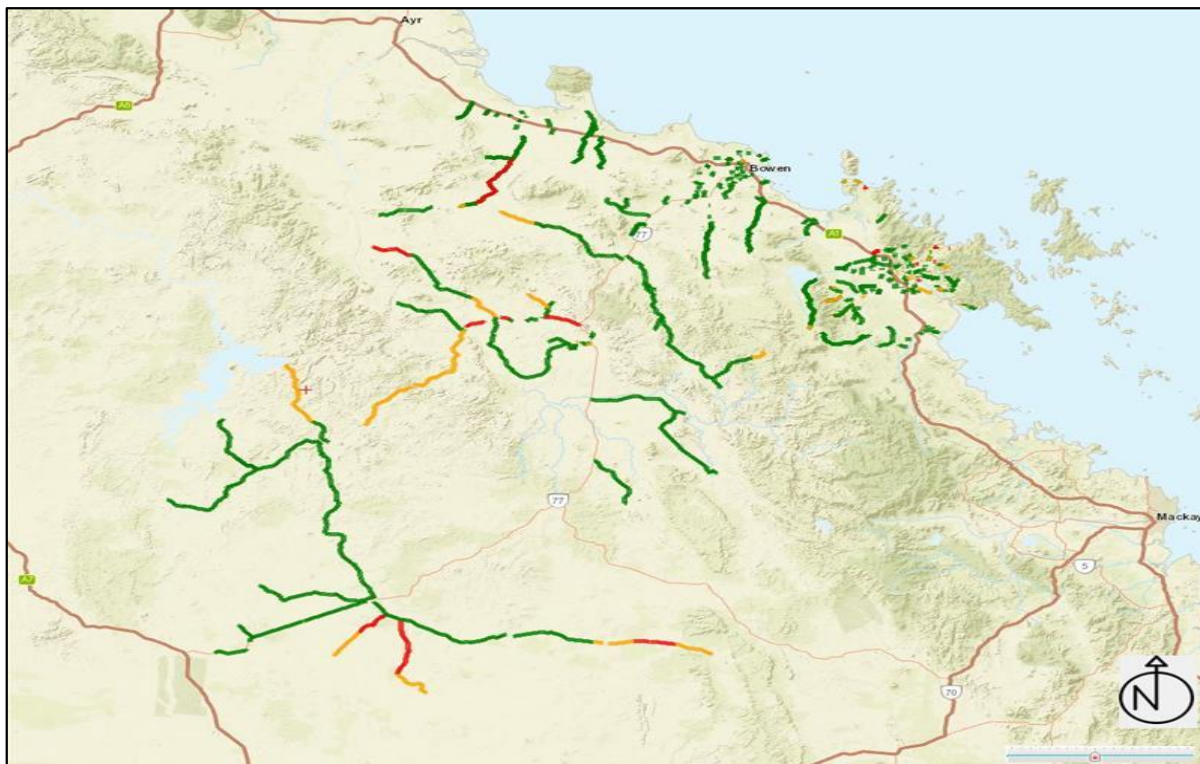
Wootton Road – HFG



Pearl Street – Footpath repair

Unsealed Road Network

Below is a map showing the latest International Roughness Index (IRI) scores for the unsealed road network. Roads are inspected utilising a Road Asset Condition Assessment System (RACAS) to a program grading works and in response to customer queries. The IRI score is a major factor in determining whether a road warrants grading. Once roads reach a nominated IRI score they are added to the forward grading program.



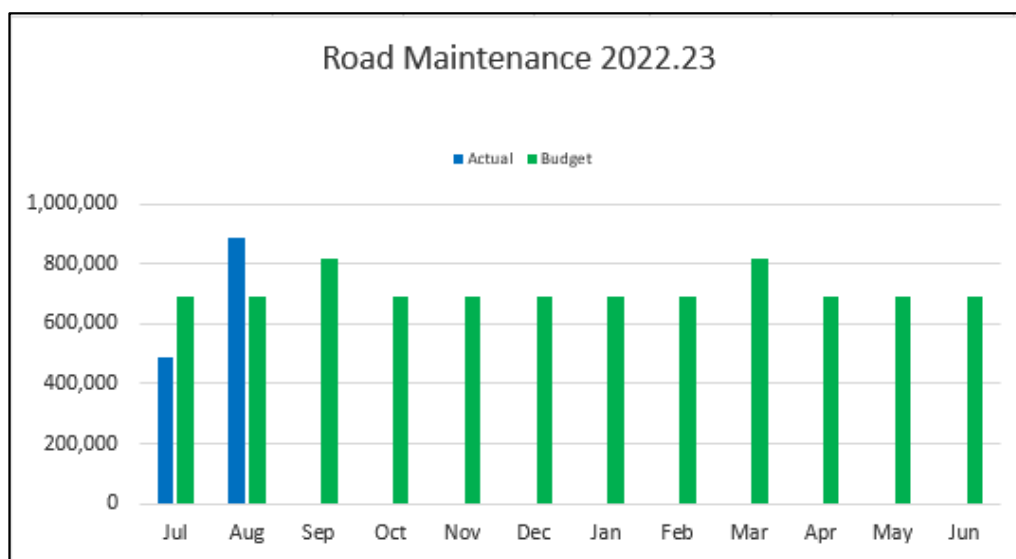
IRI Map of Region's Unsealed Roads.

Legend	
Green	8 or lower, assessed but deemed to be within Councils levels of service.
Yellow	Between 8 and 10, monitor and prioritise in grading program.
Red	10 or higher, schedule for grading in accordance with resources available.

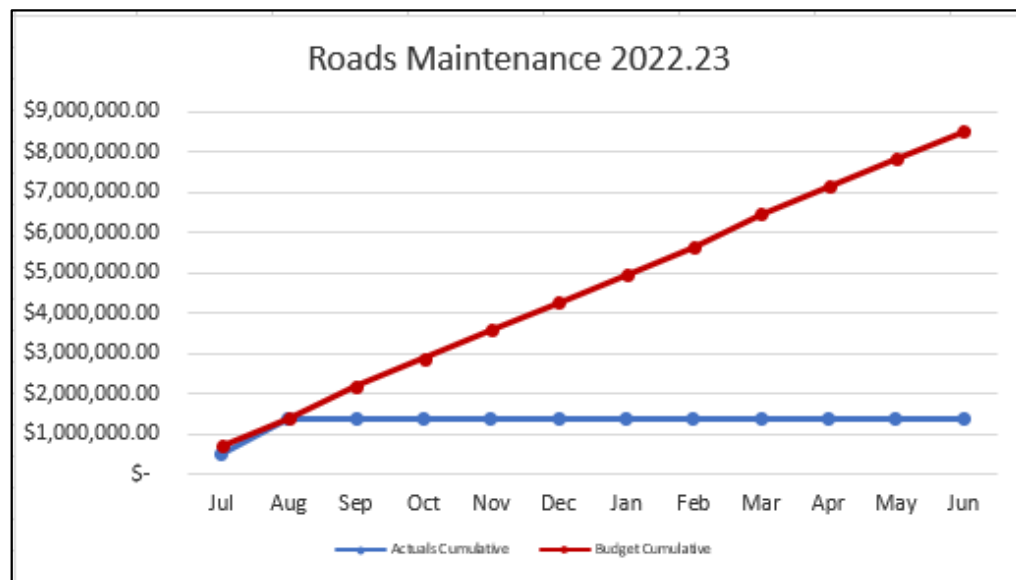
Unsealed Road Grading Completed August 2022:

Bowen Area:	Strathalbyn Road
Collinsville Area:	Burdekin Falls Dam Road
	Scartwater Road
Proserpine Area:	Dittmer Road
	Dunning Road
	Tuckers Road
	Dingo Beach Communication Tower Road

Financial Position: Whitsunday Regional Council Roads and Drainage Works:



Total expenditure against overall budget for Roads & Drainage Maintenance.



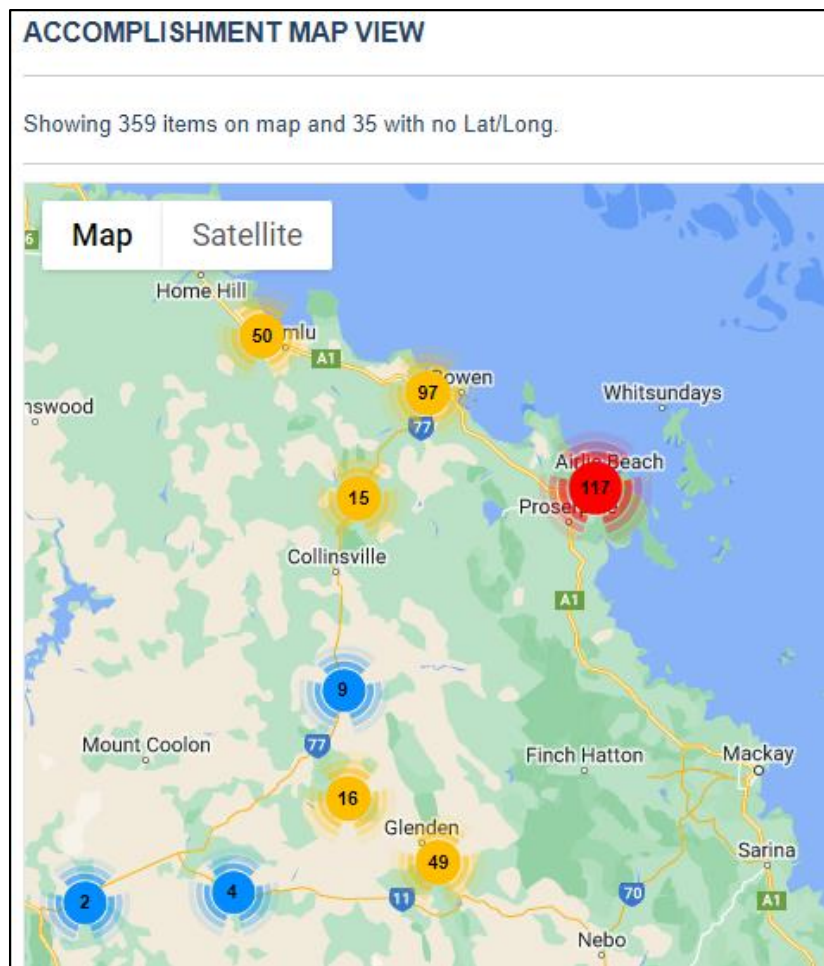
Road Maintenance Performance Contract (RMPC) with Department of Transport and Main Roads

Council staff are on track for the signing of the 2022/23 Road Maintenance Performance Contract by the end of September. A full review of all costs associated with each activity in the Road Maintenance Performance Contract schedules has been undertaken to consider increasing prices of materials, fuel and other products.

The proposed contract amendments will be consulted internally with operational staff, prior to being consulted with the Department of Transport and Main Roads for their agreement. Works are continuing whilst the Contract documents are being reviewed and finalised.

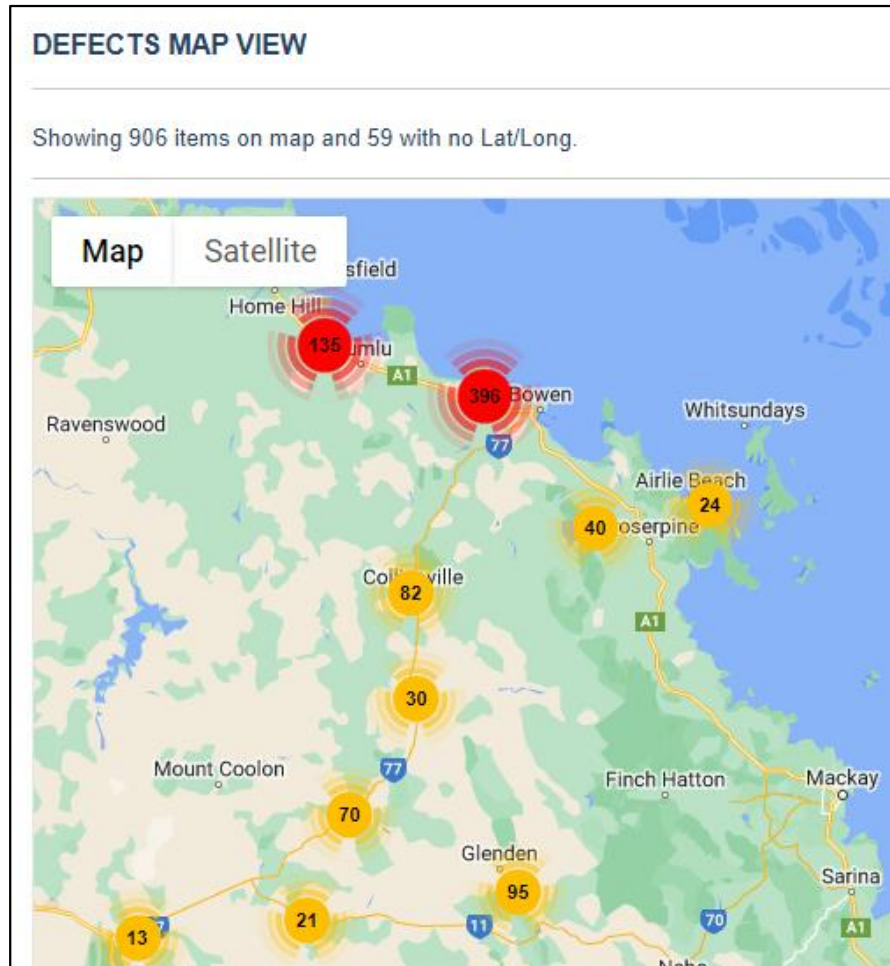
In August 2022, there were 394 maintenance tasks undertaken (completed / accomplished) under the Road Maintenance Performance Contract.

Works in the Proserpine and Bowen districts have been of a general maintenance and repair nature. The Collinsville team has continued to work on the Bowen Development Road to the west of Mount Coolon and will be moving onto the southern end of the Suttor Development Road in September.



Completed RMPC Works for the month of August 2022.

In August 2022, there were 965 active / outstanding defects (known issues) on the Department of Transport and Main Roads network.

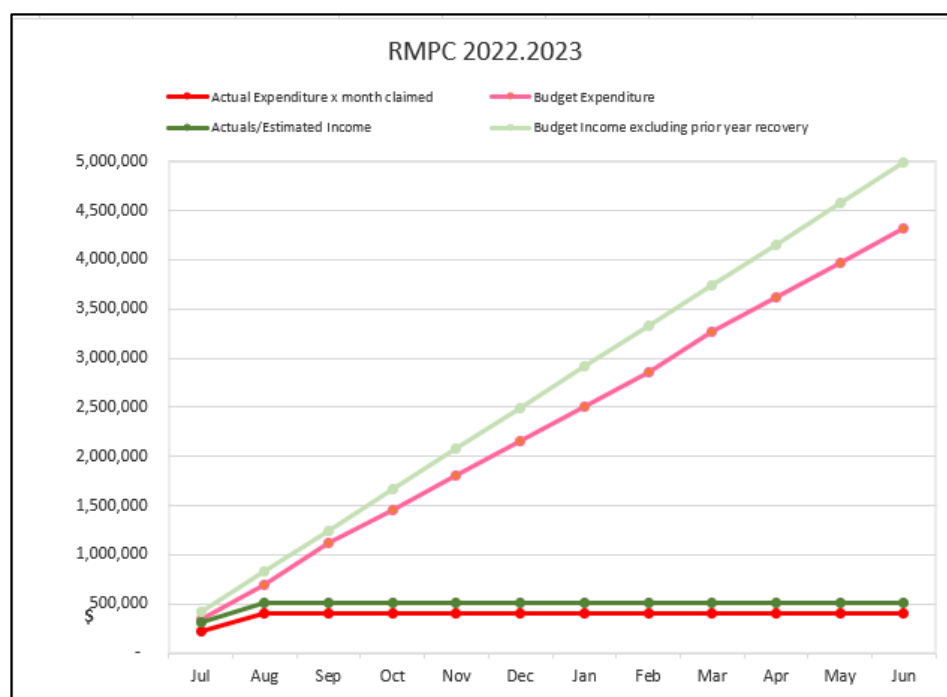


Current known active defects on TMR Road Network (RMPC - 31 August 2022)

Financial Position - Road Maintenance Performance Contract (RMPC)

The June claim of \$751,900 has been completed. Once the new contract for 2022/23 has been signed, the claims for current year can commence. In the interim, the July and August 2022 claims have been estimated at \$312,000 and \$205,000 respectively.

Budget risks have been disclosed for the potential impacts of rising costs and a new enterprise agreement on works undertaken within the scope of the RMPC.



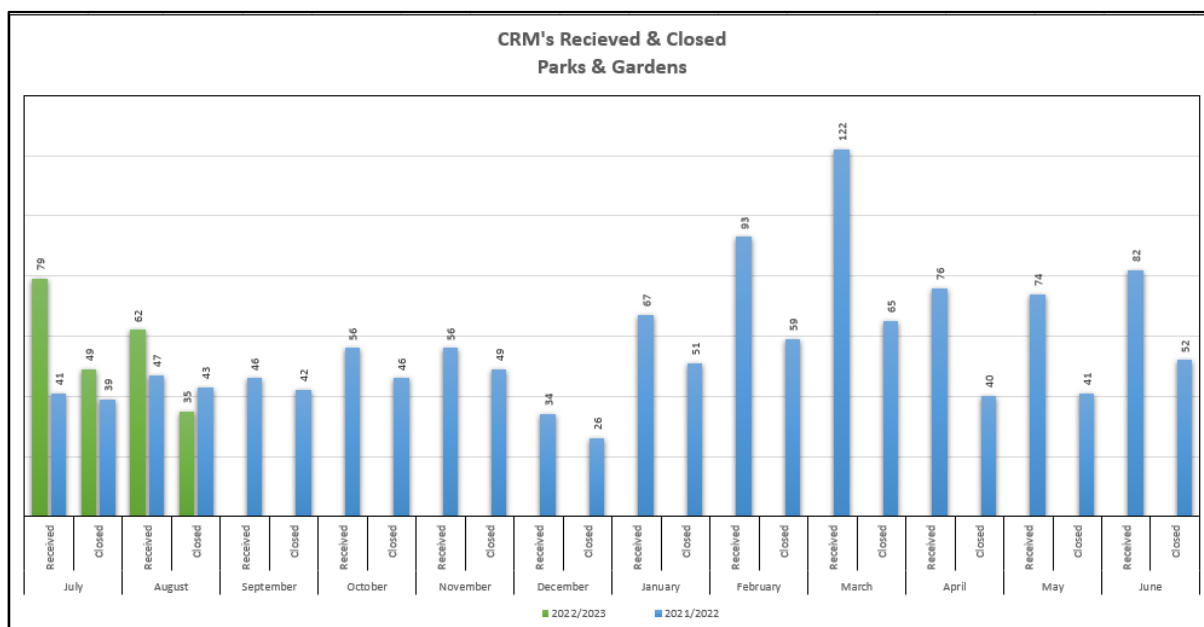
Parks & Gardens

Service	June	July	Aug	Trend
Public Parks Available as advertised	100%	100%	100%	-
Levels of Service Regional Overview: Mowing				
High Profile Parks:	78%	65%	79%	↑
Medium Profile Parks & Road Reserves:	64%	49%	81%	↑
Low Profile Parks:	85%	92%	100%	↑
Levels of Service Regional Overview: Landscaping				
High Profile Parks:	85%	75%	80%	↑
Medium Profile Parks & Road Reserves:	39%	42%	61%	↑
Low Profile Parks:	11%	31%	41%	↑
Scheduled Park Inspections Completed:	94%	96%	100%	↑

The above total figures for 2022/2023 are current as at the end of August 2022 and are inclusive of Collinsville

Manager's Update:

Parks and Gardens took the opportunity to conduct landscape maintenance throughout the region with the cooler weather and the reduction in growth of the grassed areas. It is also welcoming to see an improvement of the statistical data for the month of August across all townships. Parks and Gardens teams also worked with P&G Asset Technical Officer to remove all 4 & 5 condition rated assets that were found in our recent Asset Conditioning report.



Blue represents previous financial year 2021/2022. Green represents current financial year 2022/2023

Projects undertaken in August 2022:

The Parks & Gardens team across the region have been focusing heavily on landscaping with pruning and mulching the areas before the wet season begins.

The teams are also ensuring that the parks are looking neat and clean for the up-and-coming school holidays which is sure to bring visitors to the region and locals out enjoying the regions open spaces.

There has also been an increased effort within each township to increase the service statistics across the board which is reflective in this month overall percentages.



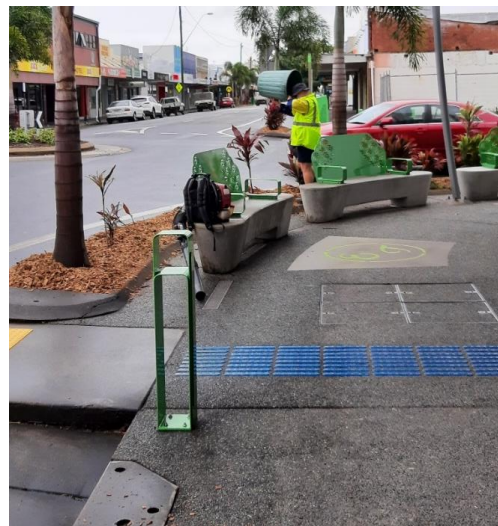
Bowen



Cannonvale



Collinsville



Proserpine

13.4.3 - Disaster Recovery Funding Arrangements (DRFA) Progress Report - August 2022

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Kim Choo - Disaster Recovery Finance Officer

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Capital Progress Report - DRFA - August 2022 [**13.4.3.1** - 3 pages]

PURPOSE

This report presents the progress of 2022/2023 Capital Projects for August 2022.

OFFICER'S RECOMMENDATION

That Council receive the Disaster Recovery Funding Arrangements (DRFA) Progress Report for August 2022.

BACKGROUND

Previous report regarding the Disaster Recovery Funding Arrangements (DRFA) and Shute Harbour project submitted to Council 24th August 2022 which detailed July 2022 (2022/08/24.15).

DISCUSSION/CURRENT ISSUE

The attached report provides a high-level overview of capital progress of the Disaster Recovery Funding Arrangements (DRFA) & Shute Harbour Project for August 2022.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained. Maintain a high level of preparedness, capability, and responsiveness to respond to and recover from natural disasters that impact on our local communities and infrastructure.

FINANCIAL IMPLICATIONS

Refer to expenditure overview in the attached report.

CONSULTATION/ENGAGEMENT

Financial Officer Disaster Recovery
Disaster Recovery Project Officer
PDM Project Manager DRFA
PDM Project Manager Shute Harbour

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

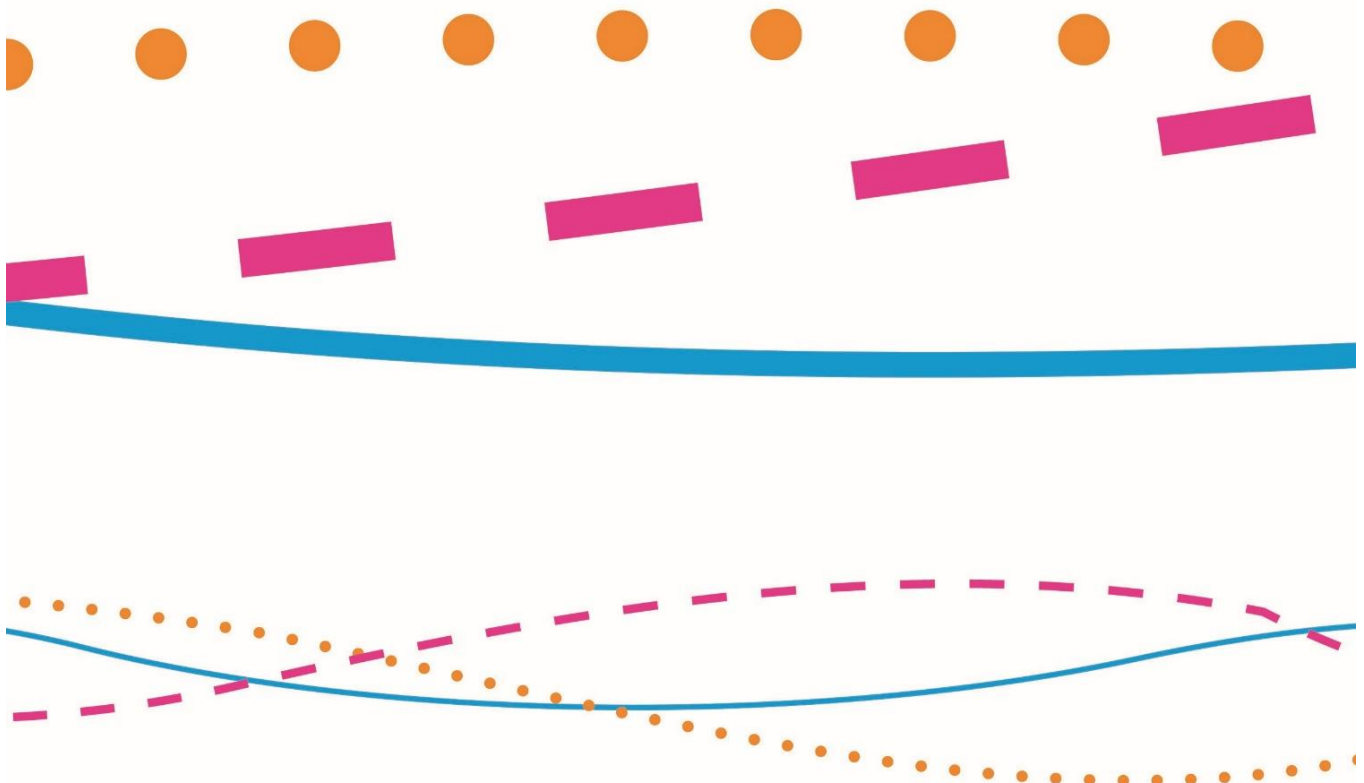
ALTERNATIVES CONSIDERED

N/A



Disaster Recovery Funding Arrangements (DRFA)

Capital Progress Report | August 2022



Overview of Capital Progress

The following information provides a high-level overview of capital progress of the Disaster Recovery Funding Arrangements (DRFA) for August 2022.

The report provides a summary of key Capital projects underway during the 22/23 financial year. This month's report lists the 2021 Ex TC Imogen & Monsoon Event and 2022 Rain Event.

Current Financial Progress:

2021 Ex TC Imogen Monsoon Event

19 packages in total for the entire event. 8 packages had finished construction

Expenditure of \$14,565,184 to date with a forecast of a further \$10,493,979 budgeted by the end of 22/23 Financial Year.

Trigger point for this event is \$357,788.

Key Project Milestones 2021						
Status	Activity	% Complete Last period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
	Road Package X4 - Proserpine Gravel North	80%	15%	30-Jun-23	31-Aug-22	Works progressing as per program
	Road Package H4 - Proserpine Gravel South	100%	0%	30-Jun-23	13-Jun-22	Works completed 13/06/2022
	Road Package J4 - Proserpine Gravel Central	100%	0%	30-Jun-23	30-Jun-23	Works completed 28/02/2022
	Golf Views Court - Stormwater Reconstruction	100%	0%	30-Jun-23	30-Jun-23	Works completed 17/12/2021
	Road Package S4 - Station Rd - WRC	100%	0%	30-Jun-23	30-Jun-23	Works completed 14/12/2021
	Road Package C4 - Glen Avon Rd	0%	5%	30-Jun-23	30-Jun-23	Works commenced 2/08/2022
	Road Package A4 - South Collinsville	0%	0%	30-Jun-23	30-Jun-23	Package awarded 8/12/2021
	Road Package F4 - West Collinsville	70%	15%	30-Jun-23	30-Jun-23	Works commenced 17/02/2022
	Road Package P4 - Collinsville Airstrip	100%	0%	30-Jun-23	30-Jun-23	Works completed 31/05/2021

●	Road Package Q4 - Strathalbyn Rd	100%	0%	30-Jun-23	30-Jun-23	Works completed 25/05/2022
●	Road Package Y4 - Collinsville North	0%	0%	30-Jun-23	30-Jun-23	Package awarded 8/12/2021
●	Road Package Z4 - Normanby Rd	100%	0%	30-Jun-23	30-Jun-23	Works completed 22/07/2022
●	Road Package K4 - Collinsville Central	0%	0%	30-Jun-23	30-Jun-23	Package awarded
●	Road Package L4 - Bowen General	15%	15%	30-Jun-23	30-Jun-23	Works commenced 14/06/2022
●	Road Package R4 - Roma Peak Rd	0%	0%	30-Jun-23	30-Jun-23	Programmed to start 12/09/2022
●	Road Package W4 - Bowen South	0%	50%	30-Jun-23	30-Jun-23	Works commenced 11/08/2022
●	Road Package O4 - Mt Aberdeen Rd	0%	100%	30-Jun-23	30-Jun-23	Works completed 24/08/2022
●	Road Package E4 - Sealed Rds	0%	0%	30-Jun-23	30-Jun-23	Package awarded

2022 Rain Event

Rain Event has been activated. Event started on 11th May 2022. Emergency Works were all completed within 3 months of declared event. In field assessments of damage are now occurring between PDM, Council and Queensland Reconstruction Authority (QRA).

13.4.4 - Infrastructure Services Capital Progress Report - August 2022

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Michael Downing - Coordinator Capital Project Delivery

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Infrastructure Services Capital Report - August 2022 [**13.4.4.1** - 9 pages]

PURPOSE

This report presents the progress of 2022/2023 Capital Projects up until 31 August 2022.

OFFICER'S RECOMMENDATION

That Council receives the Infrastructure Services Capital Progress Report for August 2022.

BACKGROUND

Resolution 2022/06/24.23 Budget for Financial Year 2022/2023.

DISCUSSION/CURRENT ISSUE

This report presents the progress of 2022/2023 Capital projects.

The report also includes multi-year projects that remain active and carry over to the 2022/2023 financial year. Current financial progress of Major Projects, W4Q programs, Infrastructure Capital Delivery is \$1,363,266 actual out of a \$20,119,815 overall budget.

Other Capital Projects such as Shute Harbour, DRFA works, and Water & Wastewater are the subject of separate reports.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

FINANCIAL IMPLICATIONS

Refer to expenditure summary attached to the progress report.

CONSULTATION/ENGAGEMENT

Project Control Group

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No.

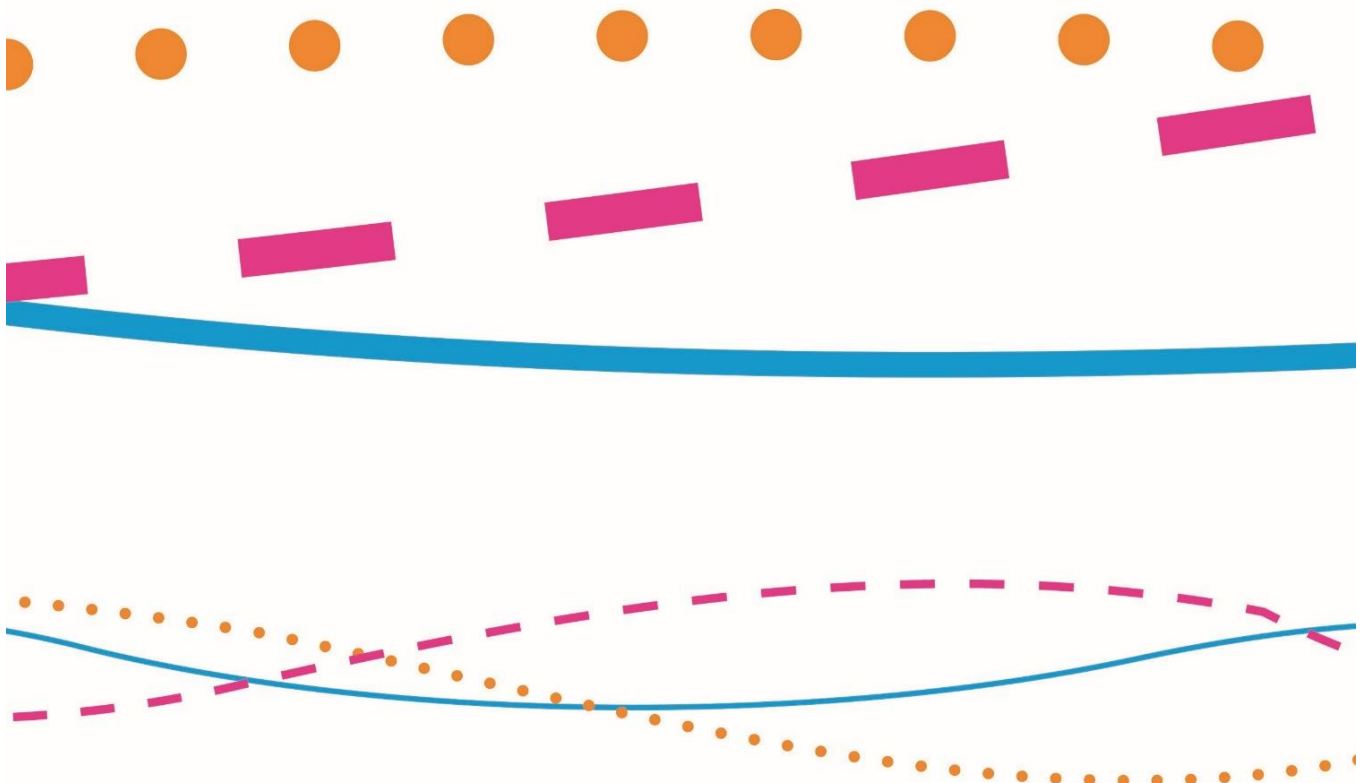
ALTERNATIVES CONSIDERED

N/A



Infrastructure Services Capital Delivery

Monthly Report | August 2022



Project Delivery Status

The following provides an overview of the capital project progress for August 2022.

Major Projects

Projects Completed

Flagstaff Hill:				Status
Budget	\$4,000,000.	Projected Spend	\$3,984,812	✓
Completion Expected	Oct 2021	Completion Actual	Oct 2021	✓
PAB - 7 Chapman Street – Carpark:				Status
Budget	\$1,050,538	Projected Spend	\$1,018,473	✓
Completion Expected	Feb 2021	Completion Actual	Jan 2022	✗
Proserpine Entertainment Centre:				Status
Budget	\$18,813,687	Projected Spend	\$18,813,687	✓
Completion Expected	Dec 2021	Completion Actual	Feb 2022	✗

Projects Currently Underway

Lake Proserpine:				Status
Budget	\$3,153,007	Projected Spend	\$3,153,000	✓
Completion Expected	June 2020	Completion Actual	Ongoing	✗
Installation of grey water treatment system will commence once final design is approved by Sunwater and Council. Design is currently in final stages and construction will commence shortly after final approval.				

Works for Queensland | Round 4 2021/2024 \$3.84 million

Projects Completed

Collinsville Community Centre – Exterior Painting Program				Status
Budget	\$68,000	Projected Spend	\$68,000	✓
Completion Expected	June 2022	Completion Actual	July 2022	✗

Projects Currently Underway

Astroturfing of the Airlie Beach Lagoon 'Beach Area'				Status
Budget	\$125,711	Projected Spend	\$125,711	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
Investigations are still ongoing to provide a suitable solution.				
Bowen WTP Intake, Switchboard and Structure				Status
Budget	\$300,500	Projected Spend	\$300,500	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
The supply of the new pumps is in the final stage of assessment. Reports have been provided for the scope of the remaining structural works with the package to be compiled for pricing in the coming weeks.				
Brandy Creek – New Amenities				Status
Budget	\$140,332	Projected Spend	\$140,332	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗

The new amenities did not attract suitable tenders with minimal interest from the market. This is being packaged with several other capital items for the Corporate area with a view to advertise and award in the coming months.				
Case Park Walking Track Bowen				Status
Budget	\$383,500	Projected Spend	\$480,000	✗
Completion Expected	Apr 2022	Completion Actual	August 2022	✗
The irrigation was activated section by section through August to allow issues to be resolved. The system is now functioning fully and the project is complete.				
Collinsville Aquatic Facility – Pool Retiling Renewal				Status
Budget	\$140,400	Projected Spend	\$140,400	✓
Completion Expected	Sept 2022	Completion Actual	Ongoing	✓
Tenders are currently being assessed with award planned for later in September. Details of timing will be provided once the tender is awarded.				
Gloucester Sports Park Access and Car Park Reconstruction and Seal				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
The pavement was sealed at the end of August and linemarking shall take place mid-September.				
Greening & Growing Bowen 3 – Recycled Water Network Extension				Status
Budget	\$428,000	Projected Spend	\$428,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
Works are ongoing and should approach completion towards the end of September.				
Hydrotherapy Rehabilitation Above Ground Pool				Status
Budget	\$75,000	Projected Spend	\$75,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
Research continues into suitable solutions for this project with quotes for hydrotherapy spa units being sought.				
Lions Lookout & Carpark Upgrade – Shute Harbour				Status
Budget	\$475,000	Projected Spend	\$650,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
The car parking is complete and in use. The lookout tender is currently being assessed with a view to award later in September if suitable responses are received.				
Sewer Relining - Regional				Status
Budget	\$500,000	Projected Spend	\$500,000	✓
Completion Expected	Dec 2021	Completion Actual	Ongoing	✗
Sewer relining is continuing with success. Minor changes to locations are being made due to findings during the work, but there are numerous alternative locations that will benefit from relining.				

Infrastructure Services Capital Delivery Program 2020/2021 & 2021/2022

Projects Completed

TMR early works				Status
Budget	\$5,000,000	Projected Spend	\$1,800,000	✓
Completion Expected	Nov 2021	Completion Actual	July 2022	✗

Projects Currently Underway

Forestry Road Upgrade				Status
Budget	\$1,000,000	Projected Spend	\$1,000,000	✓
Completion Expected	June 2021	Completion Actual	Ongoing	✗
Our team returned to Forestry Road to continue with renewals/upgrades to dozens of stormwater structures. These works will continue for the coming months as each road crossing needs completing in two portions to maintain access at all times.				
Cannonvale Skate Bowl Reconstruction (stage 1)				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	Dec 2021	Completion Actual	August 2022	✗
The first stage of the new skate park has been completed with excellent reports from users and huge popularity.				
Gregory/Williams Roundabout Bowen				Status
Budget	\$469,000	Projected Spend	\$510,000	✗
Completion Expected	June 2022	Completion Actual	August 2022	✗
Linemarking at the start of the month completed the project vastly increasing the safety at the intersection for users and pedestrians. A variation to the funding is being sought to cover additional costs over the funded amount.				
Barker Park Upgrade				Status
Budget	\$193,000	Projected Spend	\$193,000	✓
Completion Expected	Mar 2022	Completion Actual	Ongoing	✗
The irrigation commenced after completion of the Case Park irrigation. This will continue through September and likely complete mid-October.				
Bowen Front Beach Irrigation Upgrade				Status
Budget	\$46,000	Projected Spend	\$46,000	✓
Completion Expected	Dec 2021	Completion Actual	Ongoing	✗
The internal plumbing team will commence the irrigation project upon completion of the Greener Growing Bowen project.				
Queens Beach Basketball Lighting				Status
Budget	\$20,000	Projected Spend	\$20,000	✓
Completion Expected	Mar 2022	Completion Actual	Ongoing	✗
The lighting is proposed to coincide with a new budget item for Properties at the adjacent building.				

Infrastructure Services Capital Delivery Program 2022/2023

Choose Collinsville Project				Status
Budget	\$989,000	Projected Spend	\$989,000	✓
Completion Expected	Dec 2023	Completion Actual	Ongoing	✓
Following successful discussions with concerned locals the preliminary plans are going to Council for adoption in September. Plans for procurement and delivery will follow adoption.				
22/23 Reseal Program				Status
Budget	\$1,402,887	Projected Spend	\$1,402,887	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓

The reseal and rehab package was put to tender in August and closes mid-September. It is proposed to award the contract early in October.				
Rehabilitation Program (Sealed Roads)				Status
Budget	\$540,865	Projected Spend	\$540,865	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
The reseal and rehab package was put to tender in August and closes mid-September. It is proposed to award the contract early in October.				
Unsealed Roads Resheeting Program				Status
Budget	\$1,596,129	Projected Spend	\$1,596,129	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
The resheeting program for 22/23 is being finalised by the assets team with the latest road data. The program will be circulated upon completion.				
Stewart Drive Kerb and Channel				Status
Budget	\$160,000	Projected Spend	\$160,000	✓
Completion Expected	March 2023	Completion Actual	Ongoing	✓
Approximately 150m of layback kerb is to be replaced on Stewart Street. Design documents have been completed and the depot staff are planning the works				
Morrill Steet Drainage Easement				Status
Budget	\$140,000	Projected Spend	\$140,000	✓
Completion Expected	June 2024	Completion Actual	Ongoing	✓
Discussions are ongoing with a property owner regarding the purchase of an easement. Little progress has been made to date and may well be the case for several months.				
Coconut Grove Disabled Parking Bays				Status
Budget	\$25,000	Projected Spend	\$25,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Design documents have been completed and provided to the depot staff for planning. Two compliant disabled ramps are proposed to be constructed near to the toilet block at the foreshore.				
Walker Street Footpath				Status
Budget	\$372,000	Projected Spend	\$372,000	✓
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓
The project has been planned to commence upon completion of the Blake Street pathway project, approximately early in October. The Telstra phone box is proposed to be relocated late in September.				
Blake Street Disabled Parking Bay and Footpath				Status
Budget	\$62,640	Projected Spend	\$90,000	✗
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓
Works are planned to commence mid-September to coincide with the school holidays.				
Airlie Crescent Kerb and Channel Upgrade				Status
Budget	\$90,000	Projected Spend	\$90,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Investigations are ongoing.				
Bus Stop DDA Compliance				Status
Budget	\$250,000	Projected Spend	\$250,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓

Once our bus stops have been audited this budget will upgrade the DDA compliance where required. This budget will also be used in conjunction with the bus shelter funding.				
Bus Stop Shelter Program				Status
Budget	\$96,050	Projected Spend	\$96,050	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
This budget item including TMR funding for 5 new bus shelters to be installed. The locations are currently being determined with Translink to get the most benefit for users.				
Unsealed Roads Creek Crossing Program				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
These funds are currently proposed to be used on Tondara Road to construct a number of floodways and culvert crossings.				
Tondara Road Seal Project				Status
Budget	\$4,443,813	Projected Spend	\$4,443,813	✓
Completion Expected	Dec 2023	Completion Actual	Ongoing	✓
Investigations are continuing and any developments will be briefed to Council in the coming weeks once accurate advice is available.				
Balaam Road Floodway Upgrade				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Design will progress over the coming months to understand the scope of this project. It is not expected to occur until after the wet season at this stage				
Mill Street Kerb and Channel				Status
Budget	\$40,000	Projected Spend	\$40,000	✓
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓
Design documents have been provided to the depot to progress with planning the delivery. A short section of drainage channel was installed at the corner of Mill Street that improved drainage in this area, the channel is proposed to be extended up to the IGA to remove ponding issues and slip hazards.				
Richmond Road Floodway				Status
Budget	\$750,000	Projected Spend	\$750,000	✓
Completion Expected	Feb 2023	Completion Actual	Ongoing	✓
Detailed design is ongoing by an external consultant and should complete early in September. The concept design has allowed us to order box culverts which will arrive in September. Works will commence around this time to complete prior to the wet season. The installation of 16 culvert cells will keep the road high and dry in practically all storm events.				
Scottville Road Upgrade				Status
Budget	\$654,866	Projected Spend	\$654,866	✓
Completion Expected	Dec 2023	Completion Actual	Ongoing	✓
This is a multi-year project co-funded under the TIDs program. Design will be progressing in the coming months to piece together a selection of past designs and improve heavy vehicle access to the mine and pedestrian access between Collinsville and Scottville. Construction will commence late in this financial year and roll into the 23/24 year.				
Williams Street Kerb and Channel Upgrade				Status
Budget	\$21,515	Projected Spend	\$21,515	✓
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓

This project will solve a complaint from users who have tripped near Supercheap in Bowen. The works will be scheduled in the coming months amongst other projects.				
Eshelby Drive Footpath – Stage 1 (300m)				Status
Budget	\$350,000	Projected Spend	\$350,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Survey has been ordered and a site walkthrough carried out to understand the best alignment for the path. Design will progress in the coming months with the works likely to take place in Q3 of the budget year.				
Bicentennial Boardwalk Refurbishment				Status
Budget	\$803,537	Projected Spend	\$803,537	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Further investigations have been carried out to allow tender documents to be finalised. These will be put to tender shortly with a view to awarding in the coming months and works commencing in the quieter times after the Christmas holidays.				
Homestead Place Stormwater Upgrade				Status
Budget	\$100,000	Projected Spend	\$100,000	✓
Completion Expected	June 2024	Completion Actual	Ongoing	✓
The assets team are proceeding with discussions for the sizing and purchase of an easement to reduce flooding to private property. The stormwater upgrade will likely occur in the 23/24 year depending on how these discussions progress.				
Woodwork Crescent Stormwater Reconstruction				Status
Budget	\$250,000	Projected Spend	\$250,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Investigations are ongoing to determine the full scope of replacement. A section of pipe has failed near Woodwork Crescent but any further issues need to be confirmed.				
Neerim Crescent Stormwater Renewal				Status
Budget	\$200,000	Projected Spend	\$200,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
It is proposed to replace the failed pipe with an open channel with appropriate erosion control. Design will progress in the coming months.				
Moonlight Drive Stormwater Upgrade				Status
Budget	\$90,000	Projected Spend	\$90,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Investigations are ongoing.				
Stormwater Renewals				Status
Budget	\$500,000	Projected Spend	\$500,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
The assets team are working through the CCTV to determine the most crucial and best value renewals to complete with the budget available.				
Cannonvale Skate Bowl Stage 2				Status
Budget	\$490,000	Projected Spend	\$490,000	✓
Completion Expected	May 2023	Completion Actual	Ongoing	✓
The tender has been awarded for stage 2 although the contractor is fully booked for the coming months. Works are expected to commence around November.				
Halpannell Park Bollards				Status

Budget	\$83,000	Projected Spend	\$83,000	✓
Completion Expected	March 2023	Completion Actual	Ongoing	✓
Street side bollards are proposed to reduce nuisance vehicular access and improve safety for park users. An RFQ is to be drafted and sent to the market in the coming months.				
Parks Asset Renewals 22/23				Status
Budget	\$112,300	Projected Spend	\$112,300	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Various asset renewals are to be planned once the asset condition rating is verified in the coming months.				
Collinsville Pump Track				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Early investigations have commenced regarding the delivery of this funded project. It is expected to be advertised as a design and construct contract as there are contractors that specialise in these type of works, similar to the Cannonvale skate bowl project.				
Edgecumbe Heights Walking Track				Status
Budget	\$805,537	Projected Spend	\$805,537	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Legal services have been engaged to ensure due process is followed regarding cultural heritage and the creation of access tracks to assist in construction. Procurement of materials is still progressing in the background to allow a quicker turn around once a contractor is engaged.				

Capital Projects as at 31 August 2022

			From July 2022 to 31 August 2022		
			Current Annual Budget vs Current year Actuals		
Program	Sub - Program	Name of Project	a.	b.	(a. - b.)
			20,119,815	1,363,266	18,756,549
			CURRENT ANNUAL BUDGET	ACTUALS TO DATE \$	REMAINING ANNUAL BUDGET
PPF - Property & Facilities	W4Q COVID	Les Stagg Oval - Grandstand Renewal	0	0	0
CDL - Function Centres	Road Construction	Flagstaff Hill Cultural & Conference Centre - Capark Lightin	0	63,059	(63,059)
RS - Pools, Lagoons & Enclosure	W4Q COVID	Bowen Aquatic Facility - town pool amenity upgrade	0	0	0
RS - Pools, Lagoons & Enclosure	W4Q COVID	Proserpine Aquatic Facility - residence demolition and kiosk	0	0	0
R&D - Assets	Road Construction	Airlie Crescent Kerb and Channel Upgrade	90,000	0	90,000
R&D - Assets	Road Construction	Bus Stop DDA Compliance	250,000	0	250,000
R&D - Assets	Road Construction	Coconut Grove Disabled Parking Bays	25,000	807	24,193
R&D - Assets	Road Construction	Walker Street Footpath	372,000	25,295	346,705
R&D - Assets	Road Construction	Morrill St Drainage Easement	140,000	0	140,000
R&D - Assets	Road Construction	Blake St Disabled parking bay and footpath	62,640	5,505	57,135
R&D - Assets	Road Construction	Stewart Drive Kerb and Channel	160,000	1,017	158,983
R&D - Assets	Road Construction	Pringle Rd Slope Stabilisation	40,000	0	40,000
R&D - Assets	Road Construction	Mill Street Kerb and Channel	40,000	624	39,376
R&D - Assets	Road Construction	Strathallbyn Road Floodway	100,000	0	100,000
R&D - Assets	Road Construction	Collinsville Pump Track	300,000	107	299,893
R&D - Assets	Road Construction	Williams Street K&C Upgrade	21,515	0	21,515
R&D - Assets	Road Construction	Bicentennial Boardwalk refurbishment	803,537	1,740	801,797
R&D - Assets	Road Construction	Neerim Crescent Stormwater Renewal	200,000	70	199,930
R&D - Assets	Road Construction	Moonlight Drive Stormwater Upgrade	90,000	0	90,000
R&D - Assets	Road Construction	Homestead Place Stormwater Upgrade	100,000	0	100,000
R&D - Assets	Road Construction	Woodwork Crescent Stormwater Reconstruction	250,000	251	249,749
R&D - Assets	Road Construction	Rehabilitation Program (Sealed Roads)	540,865	0	540,865
R&D - Assets	Road Construction	Stormwater Renewals	500,000	0	500,000
R&D - Assets	Road Construction	Eshelby Drive Footpath - Stage 1 (300m)	350,000	409	349,591
R&D - Assets	Road Construction	Balaam Road Floodway Upgrade	300,000	140	299,860
R&D - Assets	Road Construction	Renwick Road shared path	0	502	(502)
R&D - Assets	Road Construction	Construction of Lagoon Deck and Shared Cycle Path	0	434	(434)
R&D - Assets	Road Construction	Edgecumbe Heights Walking Tracks Upgrade	755,537	5,692	749,845
R&D - Assets	Road Construction	Forestry Road	500,000	3,121	496,879
R&D - Assets	Road Construction	Re Seal Program	0	2,506	(2,506)
R&D - Assets	Road Construction	Unsealed Roads Creek Crossing Upgrade Program	300,000	151,710	148,290
R&D - Assets	Road Construction	Unsealed Roads Resheeting Program	1,596,129	76,284	1,519,845
R&D - Assets	Road Construction	Wilsons Beach Rockwall	0	(90)	90
R&D - Assets	Road Construction	Ted Cunningham Bridge Upgrade	0	0	0
R&D - Assets	Road Construction	TMR early works - Paluma Rd to Tropic Rd	1,100,000	32,509	1,067,491
R&D - Assets	Road Construction	Bus stop Shelter Program	96,050	0	96,050
R&D - Assets	Road Construction	Re Seal Program	1,402,887	3,072	1,399,815
R&D - Assets	Road Construction	Waterson Way car park construction and seal	0	0	0
R&D - Assets	Road Construction	Construction of Roundabout at intersection of Gregory and	0	187,950	(187,950)
R&D - Assets	Road Construction	Renew/Upgrade Floodway Nrr Mt Nutt Road (TIDS)	750,000	1,481	748,519
R&D - Assets	Road Construction	Scottville Road (TIDS)	654,866	0	654,866
R&D - Assets	Road Construction	Tondara Road Seal Project	4,443,813	2,929	4,440,884
R&D - Assets	Road Construction	Bowen Drain wall renewal	0	0	0
OS - Parks	Parks & Gardens	Front Beach Bowen Sign Upgrade	0	6,855	(6,855)
OS - Parks	Parks & Gardens	Halpannel Park Bollard Installation	83,000	0	83,000
OS - Parks	Parks & Gardens	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	0	37,665	(37,665)
OS - Parks	Parks & Gardens	Assets Renewal Parks and Gardens	112,300	3,520	108,780
OS - Parks	Parks & Gardens	LRCI - Cannonvale Skate Bowl Upgrade	490,000	201,070	288,930
OS - Parks	Parks & Gardens	Barker Park (Tracks Design) - Bowen	0	11,542	(11,542)
OS - Parks	Parks & Gardens	Front Beach Main Irrigation Line Renewal - Bowen	43,588	391	43,197
OS - Parks	Parks & Gardens	Queenbeach basketball lighting - Bowen	0	424	(424)
OS - Parks	Parks & Gardens	Choose Collinsville Project	989,000	6,207	982,793
OS - Parks	Parks & Gardens	Flagstaff Hill Bowen - Timber Upgrade	0	0	0
OS - Parks	Parks & Gardens	P & G Skate park Basketball Court Refurb, Proserpine	0	0	0
Works for Queensland	Work 4 QLD Round 4	W4Q - Collinsville Aquatic Facility - pool retiling renewal	0	1,811	(1,811)
Works for Queensland	Work 4 QLD Round 4	W4Q - Collinsville Community Centre - exterior painting	0	49,907	(49,907)
Works for Queensland	Work 4 QLD Round 4	W4Q - Case Park Walking Track Bowen	0	183,280	(183,280)
Works for Queensland	Work 4 QLD Round 4	W4Q - Brandy Creek - New Amenities	139,945	0	139,945
Works for Queensland	Work 4 QLD Round 4	W4Q - Gloucester sports park access and car park recon	100,000	247,886	(147,886)
Works for Queensland	Work 4 QLD Round 4	W4Q - Lions Lookout & Carpark Upgrade - Shute Harbour	150,000	39,131	110,869
Works for Queensland	Work 4 QLD Round 4	W4Q - Greening & Growing Bowen 3 - recycled water network ext	0	5,420	(5,420)
Works for Queensland	Work 4 QLD Round 4	W4Q - Sewer Relining - Regional P1 Zone	716,723	1,034	715,689
Works for Queensland	Work 4 QLD Round 4	W4Q - Bowen WTP Intake, Switchboard and Structure	960,420	0	960,420

13.4.5 - Foxdale Quarry Business Activity Report - August 2022

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Quentin Prince - Manager Quarry

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Business Activity Report - Foxdale Quarry - August 2022 [**13.4.5.1** - 7 pages]

PURPOSE

This report presents the financial and operational performance of the Foxdale Quarry.

OFFICER'S RECOMMENDATION

That Council receive the Foxdale Quarry Business Activity report for August 2022.

BACKGROUND

Monthly reports are presented for each of the business activities of Council detailing the financial and operational performance.

DISCUSSION/CURRENT ISSUE

The attached Business Activity report provides a high-level overview of the financial and operational performance of the Foxdale Quarry for August 2022.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership. Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of aging infrastructure.

FINANCIAL IMPLICATIONS

Please refer to the performance report within the attached Business Activity Report.

CONSULTATION/ENGAGEMENT

Management Accountant

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No.

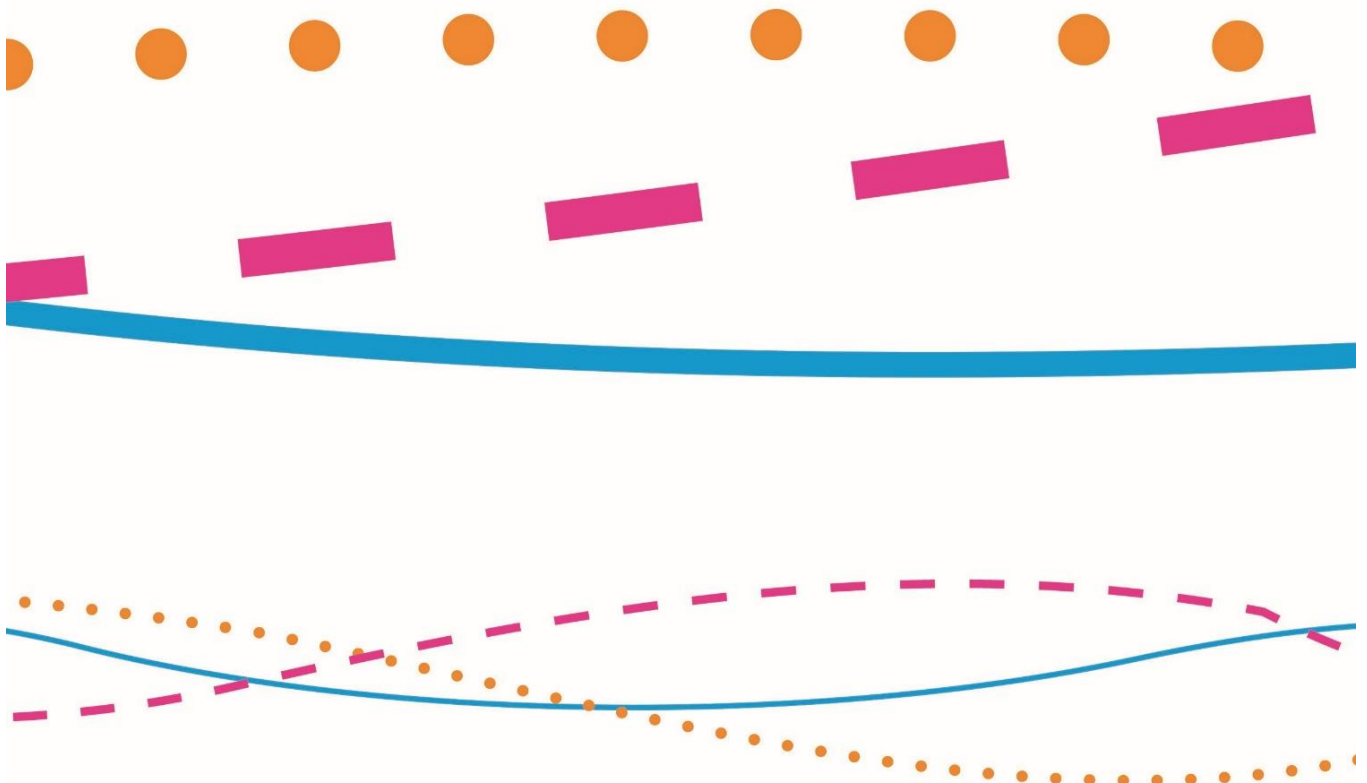
ALTERNATIVES CONSIDERED

N/A



Foxdale Quarry

Business Activity Report | August 2022



Overview of Operational Undertakings

August 2022

The following information provides a high-level overview of operational undertakings of the Foxdale Quarry for August 2022.

1-5 of August production of 20mm concrete aggregate

8-9 of August downtime maintenance and screen changes

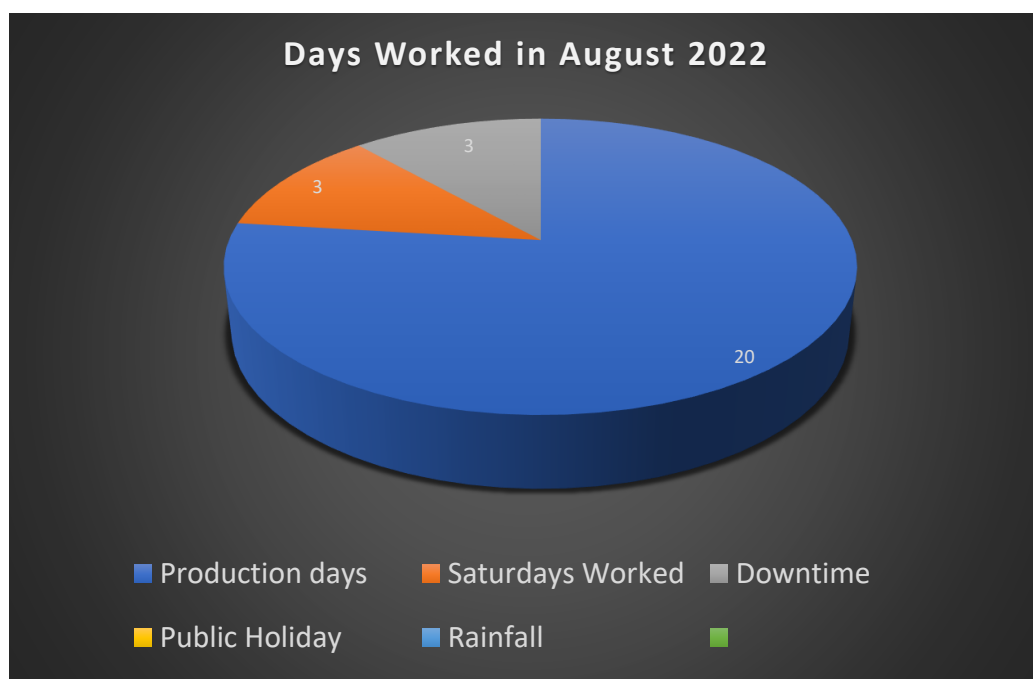
10-16 of August production of 20 to 40mm ballast

17 of August primary screen broke down and was repaired

18-20 of August continued production of 20 to 40mm ballast

22-27 of August production of 20mm concrete aggregate

29-31 of August production of type 2.1 road base.



Quarry Production Summary

Material Description	Quantity in Tonnes
Aggregates	16,453.50
Road Bases	2,622.80
Overburden Fill Materials	258.22
Armour Rock and Shot Rock	185.44
Total	19,519.96

During the month of August, the crusher output was very high as there were no wet weather events and the staffing levels were very good.

Quarry Sales Summary

Material Description	Quantity in Tonnes
Aggregates	4,222.65
Road Bases	5,516.10
Overburden Fill Materials	458.22
Armour Rock and Shot Rock	341.56
Total	10,538.53

Sales of both Aggregates and road base materials were high during August. It is encouraging to note that sales during August were mainly drive in local contractors choosing to purchase from Foxdale.

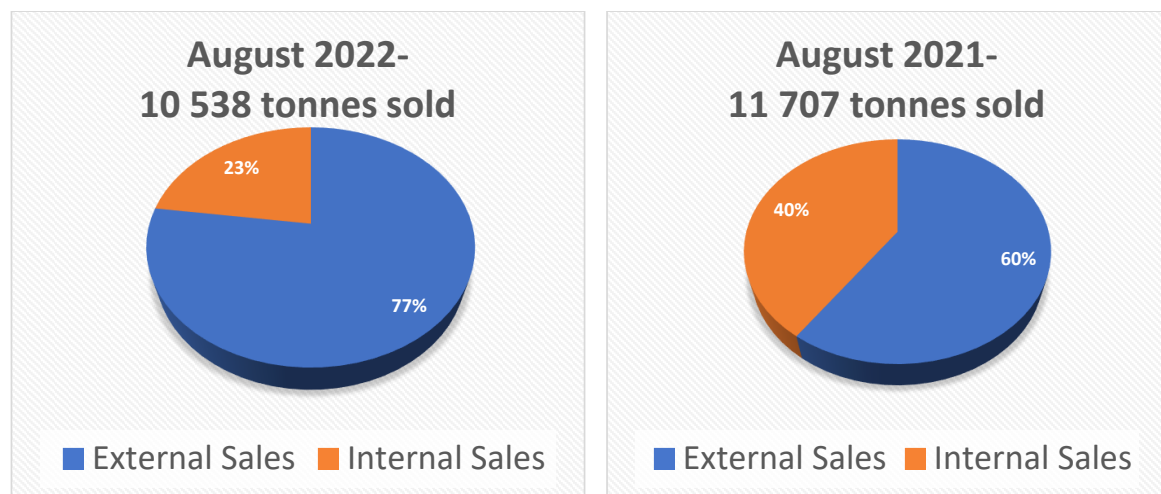


Fig 1. Quarry sales for the month of June 2022 in Comparison to June 2021.

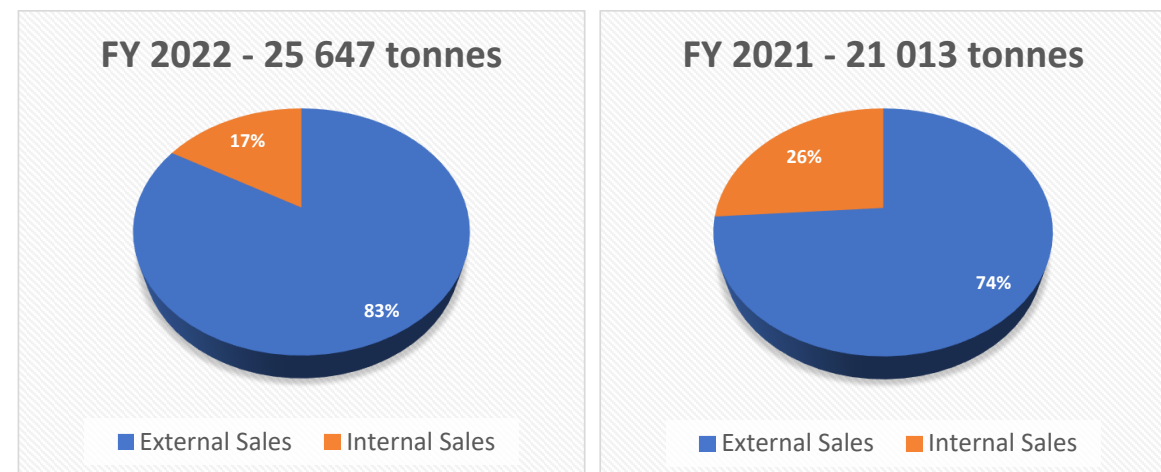


Fig 1. Quarry sales for the Financial Year 2022 in Comparison to FY 2021.

Monthly sales are trending towards the 10-year average during August and are similar to the previous year. Overall Annual Sales have increased in comparison to this time last year.

Plant and Machinery Performance

Crusher

The crushing plant performed well during the month of August. A concerted effort to conduct downtime maintenance in July significantly improved the plant's reliability in August with only one break down incurred. Increased staffing levels allowed the crusher to be operated on all available working days and to supply the crusher with consistent feed rock from the quarry pit.

Mobile Plant

The quarry had 100% reliability with mobile fleet, no downtime incurred.

STRATEGIC IMPACTS

Financial Implications – see attached performance report year to 31 August 2022 and the Balance Sheet as of 31 August 2022.

As at the end of April the financial performance of the Foxdale Quarry shows an operating surplus of \$15,445 after corporate overheads.

Foxdale Quarry**Monthly performance report year to 31 August 2022**

	2022/23		2021/22		
	Actual	Current Budget	Actual	PTD Budget	%PTD
Operating revenue					
Rates and utility charges	-	-	-	-	0%
Statutory fees and charges, rental and levies &	-	-	-	-	0%
Sale of goods and major services	435,532	3,552,477	3,261,056	592,079	74%
Other operating revenue	1,376	300,000	17,764	50,000	3%
Total operating revenue	436,908	3,852,477	3,278,820	642,079	68%
Operating Expenses					
Employee benefits	(114,428)	(368,426)	(830,363)	(164,738)	63%
Materials and services	(228,140)	(2,230,386)	(2,540,547)	(371,831)	61%
Internal service provider expenditure (Excl.Overheads)	(2,332)	(12,165)	(11,667)	(2,027)	115%
Depreciation	(21,781)	(140,545)	(127,000)	(23,424)	93%
External Finance Costs	-	(15,000)	(12,262)	(2,500)	0%
Total operating costs	(366,681)	(3,387,122)	(3,521,846)	(564,520)	65%
Surplus (deficit) from operations Excl.Overheads	70,227	465,355	(243,026)	77,559	31%
Internal Corporate Overheads	(54,783)	(528,697)	(378,536)	(54,783)	100%
Surplus (deficit) from operations	15,445	136,658	(621,362)	22,776	68%
Other capital income/(expenses)	-	-	(117,238)	-	-
Net result for the period	15,445	136,658	(738,600)		
Retained surplus (deficit) brought fwd from prior year	(1,024,850)	(1,024,850)	(763,354)		
Net result from above	15,445	136,658	(738,600)		
Transfer from capital for unfunded depreciation	21,781	-	127,000		
From (to) capital - items of capital income & expense	-	140,545	117,238		
Adj From (to) capital to adjust working capital cash	-	-	(143,432)		
Transfer (to) capital general revenue expended	-	-	(1,246)		
Internal Program Contributions	-	(145,000)	390,003		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	-	-	(12,393)		
Retained surplus (deficit) funds at period end	(987,625)	(892,647)	(1,024,850)		
Capital Funding Sources					
General revenue used (excess funds provided)	-	(140,545)	1,246		
Government Grants and Subsidies	-	-	-		
Capital Reserves	-	-	377,293		
Funded depreciation & amortization expended	-	140,545	(1,246)		
Total capital funding sources	-	-	377,300		
Capital Funding Applications					
Non-current assets	-	-	377,293		
Total capital asset acquisitions	-	-	377,293		
Loan redemptions	-	-	-		
Total capital applications	-	-	377,293		
Reserve balances held at beginning of period					
Capital reserve balances	35,000	-	399,300		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Total reserve cash held at beginning of the period	35,000	-	399,300		
Reserve balances held at the end of period					
Capital reserve balances	35,000	-	35,000		
Unspent loan and depreciation cash held	-	-	-		
Retained Surplus (Deficit)	(987,625)	(892,647)	(1,024,850)		
Total reserve cash held at the end of the period	(952,625)	(892,647)	(989,850)		

Foxdale Quarry**Balance Sheet as at 31 August 2022**

	2022/23 Actual	2021/22 Actual
Current Assets		
Cash and cash equivalents	(234,960)	(272,186)
Trade and other receivables	399,058	185,685
Inventory	710,459	683,788
Prepayments	-	-
Total Current Assets	874,557	597,288
Non-current Assets		
Property, plant and equipment	2,862,858	2,884,639
Closing WIP Balance	-	-
Total Non-current Assets	2,862,858	2,884,639
TOTAL ASSETS	3,737,415	3,481,926
Current Liabilities		
Trade and other payables	26,929	222,167
Total Current Liabilities	26,929	222,167
Non-current Liabilities		
Other Provisions	717,664	717,664
Total Non-current Liabilities	717,664	717,664
TOTAL LIABILITIES	744,593	939,831
NET COMMUNITY ASSETS	2,992,822	2,542,095
Community Equity		
Capital	3,204,021	2,790,519
Asset revaluation surplus	23,762	23,762
Capital reserve balances	35,000	35,000
Provision Cash	717,664	717,664
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(987,625)	(1,024,850)
TOTAL COMMUNITY EQUITY	2,992,822	2,542,095

Foxdale Quarry

Performance Data for the year to date to 31 August 2022

Production and Sales data by product	Opening 01/07/2022	Production /Adjustments 2022/23	Sales 2022/23	Closing 31/08/2022
AGGREGATES				
7 MM SCREENINGS	976	34	57	952
10 MM SCREENINGS	0	777	301	476
14 MM SCREENINGS	1,019	0	0	1,019
16 MM SCREENINGS	272	0	0	272
CONC AGGREGATE (RUN)	1,214	4,893	2,738	3,369
20 MM DRAINAGE	0	1,385	278	1,107
20-24 MM SCREENING	0	0	0	0
20-40mm DRAINAGE/BALLAST	0	3,909	211	3,698
CRUSHER DUST	7,161	7,360	7,820	6,701
ROAD BASES				
RIBASE 2.1/2.3	20,080	4,902	6,317	18,664
RIBASE 2.5	0	0	0	0
CANE ROADS	5,930	0	5,252	678
IRONSTONE SHOULDER MATERIALS	0	0	0	0
OVERBURDEN/FILL MATERIALS				
SELECT FILL	0	1,453	1,453	-
OVERBURDEN/FILL	0	0	0	-
DAY COVER	0	503	503	-
ROCK PRODUCTS				
SHOT ROCK	0	0	0	-
ARMOUR ROCK SORTED	0	0	0	-
ARMOUR ROCK 200-400-700 etc	0	704	527	177
SHUTE HARBOUR ARMOUR ROCK	0	0	0	0
SHUTE HARBOUR ARMOUR ROCK	0	0	0	0
SHUTE HARBOUR CORE ROCK	0	0	0	0
20 -40 -70MM GRAVEL	704	-488	216	0
50 MM - 200 MM Rip Rap	0	0	0	0
150 MINUS ROCK	0	0	0	0
MATERIAL RECEIVED				
IRONSTONE MATERIALS	0	0	0	0
BINDER	0	0	0	0
TOTALS	37,356	25,432	25,674	37,114

13.4.6 - Whitsunday Water and Waste Business Activity Report August 2022

DATE: Wednesday 28 September 2022

TO: Ordinary Council Meeting

AUTHOR: Shannon Lorroway - Admin Coordinator Whitsunday Water

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Business Activity Report - Whitsunday Water & Waste - August 2022 [**13.4.6.1** - 18 pages]

PURPOSE

To provide Council with information on the operational performance of the Whitsunday Water and Waste business activity.

OFFICER'S RECOMMENDATION

That Council receive the Whitsunday Water and Waste Business Activity Report for August 2022.

BACKGROUND

The previous report for the Whitsunday Water and Waste business activity was submitted to Ordinary Council Meeting held 25 May 2022 detailing the month of June and July 2022. Resolution OM2022/08/24.17.

DISCUSSION/CURRENT ISSUE

The Whitsunday Water and Waste business activity report provides a high-level overview of the operational undertakings of the water, sewer and waste business activity for the month of August 2022. Refer Attachment 1.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Provide reliable, safe, secure, environmentally responsible, and affordable water and waste services.

FINANCIAL IMPLICATIONS

N/A

CONSULTATION/ENGAGEMENT

Chief Operating Officer Whitsunday Water
Administration Coordinator Whitsunday Water
Management Accountant Whitsunday Water
Capital Works Project Manager
Manager Waste and Recycling Services

Manager Network Operations
Principal Engineer Waste and Wastewater Treatment Operations
Principal Engineer Civil and Environmental

RISK ASSESSMENT

N/A

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

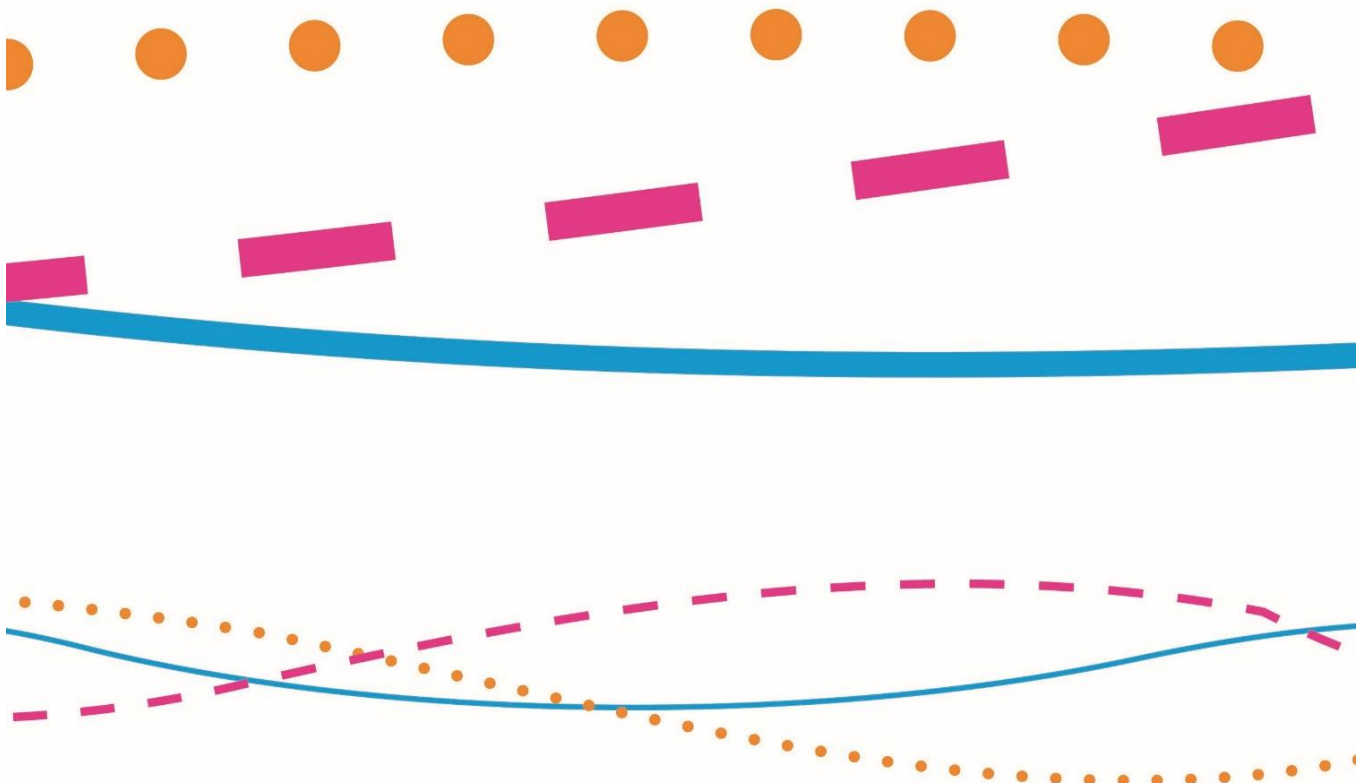
ALTERNATIVES CONSIDERED

N/A



Whitsunday Water & Waste

Business Activity Report | August 2022



Overview of Operational Undertakings

The following information provides a high-level overview of operational undertakings of the water, sewer and waste business activity for August 2022.

A total of 257 requests were received in August 2022.

The tables below display the contribution of each customer request category to the total.

	Scheme			
Category Water	Bowen	Coastal	Collinsville	Proserpine
Low water pressure	2	3	-	2
Water planned interruption	1	-	-	-
No water	3	2	-	-
Fire Hydrants	1	1	-	-
Water unplanned interruption	-	-	-	-
Dirty Water/Quality	-	-	-	-
Water Main Broken/Leaking	3	1	-	-
Water other	10	5	2	3
Water Meter Damaged/Leaking	1	4	1	1
Water Service Broken/Leaking	9	22	10	9
Water Connections	2	10	-	1

	Scheme			
Category Sewer	Bowen	Coastal	Collinsville	Proserpine
House pump alarm	-	2	-	-
Manholes	-	1	-	-
Pump stations	-	-	-	-
Sewer mains	2	-	-	-
Sewer odour	-	1	-	-
Sewer overflows and blockages	5	1	-	-
Sewer other	3	1	-	1

	Scheme			
Category Waste	Bowen	Coastal	Collinsville	Proserpine
Additional Bin Service - Recycling	-	-	-	-
Additional Bin Service - Waste	1	1	-	-
Missed Bin Service - Recycling	2	3	2	3
Missed Bin Service - Waste	14	5	-	13
New Bin Service - Waste & Recycling	2	5	-	8
Repair Replacement Bin - Recycling	5	3	2	2
Repair Replacement Bin - Waste	29	14	8	9

The following **Top 3** prioritised current projects for each work section in the WW business unit is summarised below:

Management Accountant

- Commence Reflect trial, develop Quick Reference guide, conduct reviews of incoming data, progress team reviews and agreed actions
- Commence compilation of SWIMS annual finance, consumption and service level data
- Progress naming convention in collaboration with the Asset Team

Principal Engineer

- RPEQ plan reviews and general enquiries
- Bowen Low Level Pump Station Pump Tender
- Project progression – Collinsville electrical, Bowen STP screw wash press, Odour covers

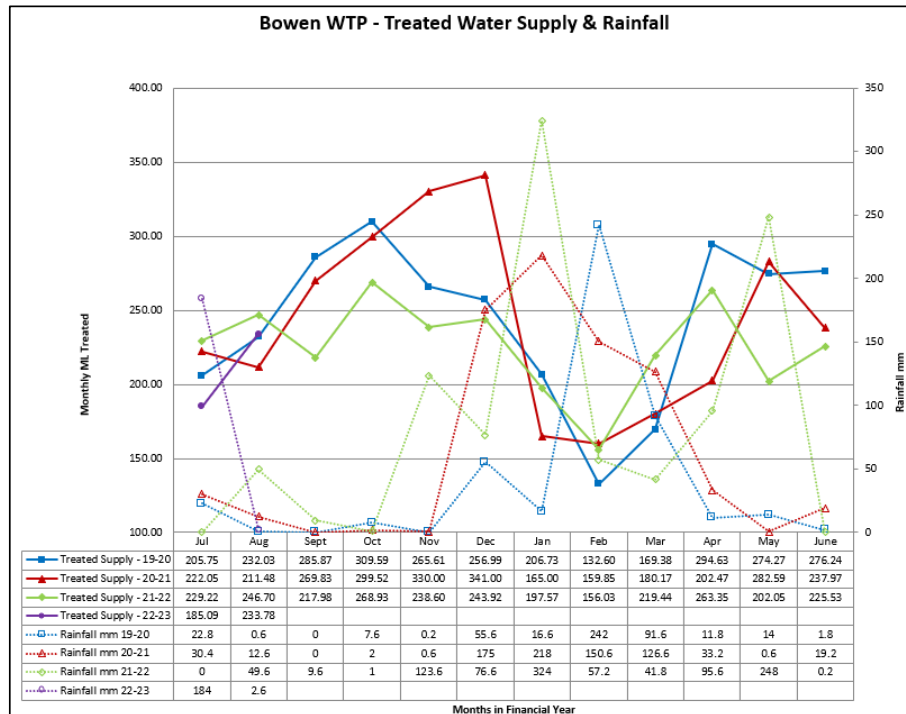
Network Manager

- Lifting equipment inspections – Network Operations
- Network teams attended Authorised Officer, Forklift, Reflect and TMI training
- Planning of Collinsville WTP electrical and Bowen STP poly dosing pump reconfiguration

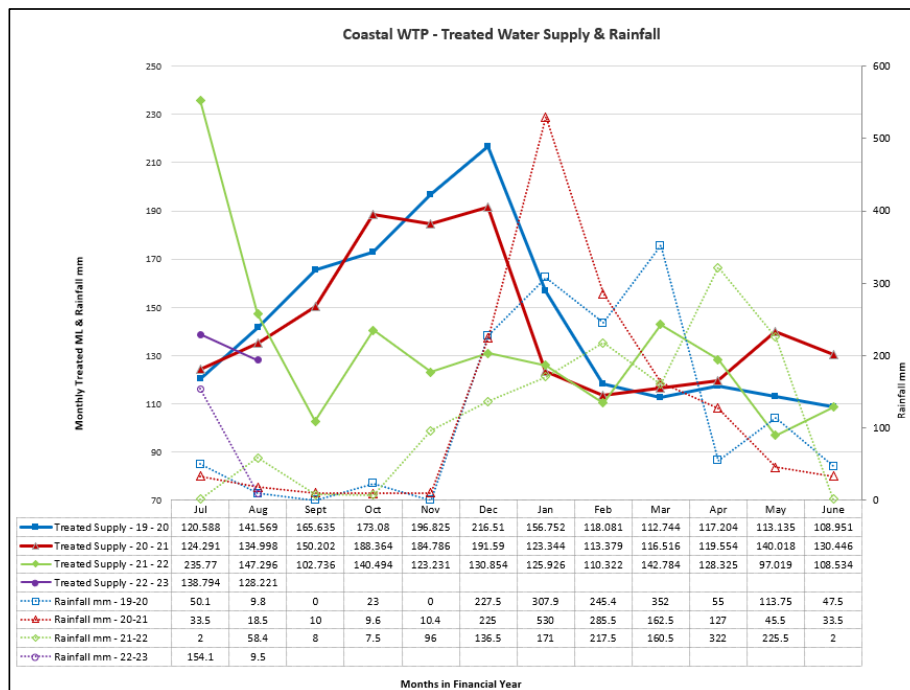
Manager Treatment Operations

- Collinsville electrical review
- EA non-compliance resolution – Airport, Bowen and Proserpine STPs
- Bowen STP contact defects

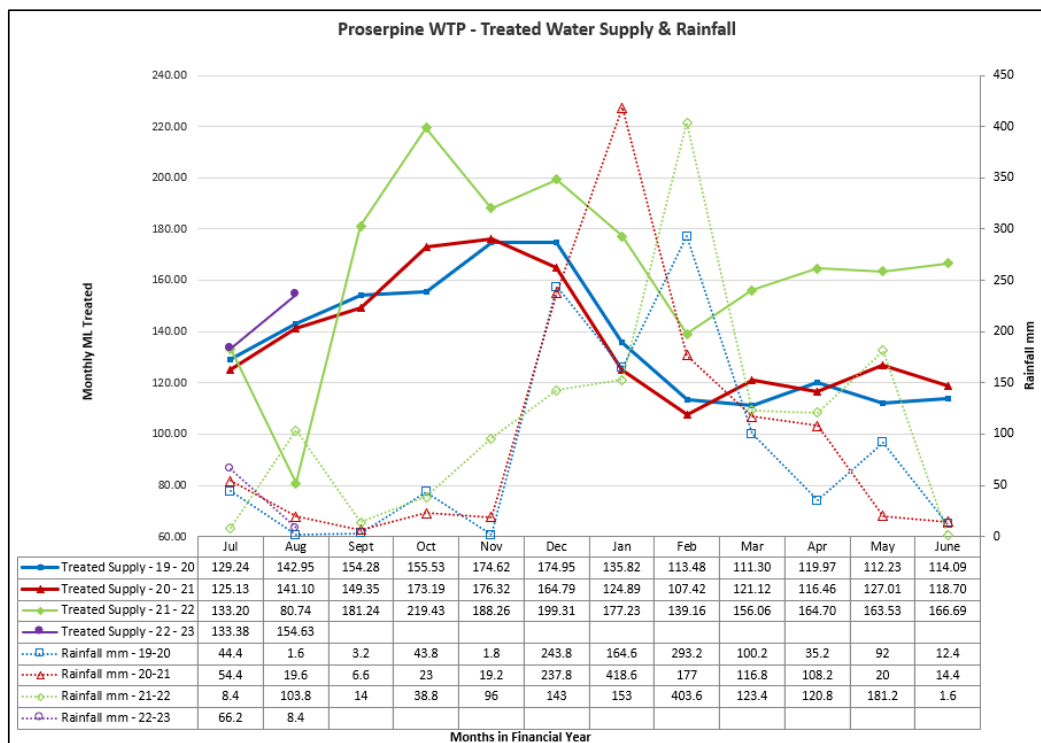
Water Demand Statistics August 2022



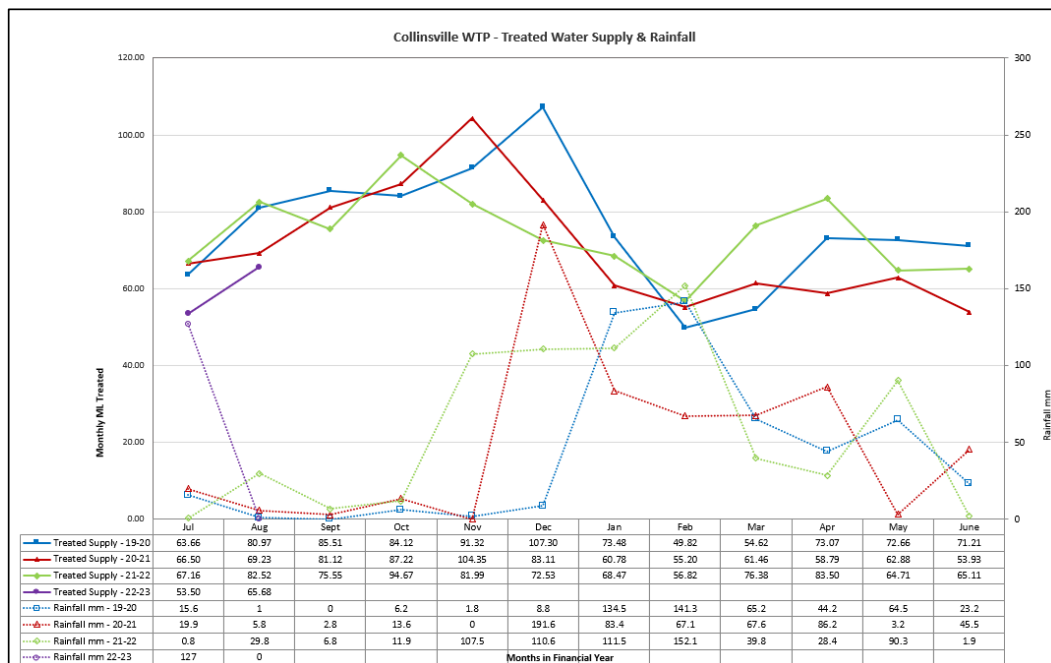
The Bowen WTP has produced an average of **7.54 ML/day** of treated water during August 2022.



The Coastal WTP has produced an average of **4.14 ML/day** of treated water during August 2022.



The Proserpine WTP has produced an average of **5.00 ML/day** of treated water during August 2022.



The Collinsville WTP has produced an average of **2.12 ML/day** of treated water during August 2022.

Waste Management

In August 2022, total waste handled in the region was **4,701** tonnes.

- **3,471** tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- **1,231** tonnes of waste were diverted from landfills (**26%** diversion achieved from Operational Plan target of 20%).
- **138** tonnes kerbside recycling collection - (disposed at Materials Recycling Facilities - MRFs).

Waste Top 3:

- Waste strategy review commenced on 18 October 2021. Review milestones have been revised to align closer with the preparation of DES funded Regional Waste Management Plans. Options analysis has been completed with Workshop 4 to discuss detailed modelling and development of final briefing paper scheduled for September 2022.
- The preparation of Regional Waste Management Plans (RWMPs) for North Queensland, Greater Whitsunday, Central Queensland and Wide Bay Burnett are being funded by DES and being delivered by LGAQ on behalf of the regions. Inception and GWCoM meetings were held in August 2022.
- The Great Barrier Reef Foundation grant funding project [Waste Education] was awarded to Envirocom with an expected completion date of 28 November 2022. The project is underway with school engagement and program development completed for presentation to schools. A media release was published to coincide with the distribution of expressions of interest and terms and conditions with direct school engagement to commence in Term 3. To date two schools have been engaged: Hamilton Island State School, and Cannonvale State School. Waste services are working with the project group to encourage participation. The project aims to help assist Council with the development of a future school-based, waste education strategy to reduce the local resident and business carbon footprint through re-educating the community on Food and Garden Organics (FOGO) waste reduction and landfill diversion.

Capital Works Projects – WS&W

5549 Cannon Valley Reservoir

All major works have been completed and Practical Completion has been reached. Project is being readied for Capitalisation submission.

Site opening particulars are being arranged via Communications team. Opening day confirmed to be Friday 7 October, 9am.

Total expenditure to date \$9,078,351.95 being 98.133% of the project budget \$9,251,486.04.



Cannon Valley Reservoir Site – aerial

8842 Greening and Growing Bowen – Recycled water network extension

Works have commenced with expected completion between late October and early November.

Total expenditure to date \$65,507.84 being 15.31% of the project budget \$428,000. It is expected that this project will be delivered under budget due to being delivered in house.

8930 Eglington Street Water Main Renewal

All works have been completed.

Valuation for easement has been undertaken and easement is being finalised.

Total expenditure to date \$118,902.20 being 63.93% of the project budget \$186,000.00. Estimated final expenditure forecast to be approximately \$125,000.00. An estimate project saving of \$61,000 by undertaking in house.

7886 Insurance - Bowen Reservoir

Tender documents currently being developed. RFQs for specific engineered technical documentation has been developed. Request for Tender (RFT) is still to be issued. Material lead time may slow project completion.

Total expenditure to date \$24,835.29 being 4.3% of the project budget \$577,766.78.

7896 + 8927 Collinsville reservoir roof renewal and Collinsville Solar Project

Project deliverables have been reconciled with additional works required at the water treatment plant.

Peak have been engaged for the solar design requirements and Hunter H2O are incorporating solar requirements into the additional electrical works required at the plant.

Request for tender to be issued. Completion date has been revised to December 2022 to accommodate additional required works at Collinsville WTP.

Variation has been approved by the Grant body.

Total expenditure to date \$60,230.97 being 10.81% of the project budget \$557,206.12.

5539 Sewer Pump Capacity Upgrades Combined Rising Main

This project has been rescheduled to be delivered in the 22/23 financial year. This timing adjustment is required due to external delays from COVID and power upgrade installation schedule timeframes with Ergon. These external events required critical dates to be adjusted and completion dates re-scheduled.

The electrical and civil designs have been completed with only the tender documentation creation task outstanding.

An external Project Manager is proposed to be sourced for project delivery.

Total expenditure to date \$148,915.93 being 27.91% of the project budget \$533,560.90.

8843 + 8915 W4Q Sewer relining – Proserpine area

All cleaning works have been completed and the Proserpine catchment lines have been relined.

The sewer mains material in Jubilee Pocket Road catchment were recorded incorrectly as “AC” on the Council GIS system (and the saved drawings). The mains were in fact PVC meaning they did not require cleaning. Council is reviewing additional lines to propose to the Contractor in lieu of the Jubilee Pocket Road mains.

The Contract for relining of the sewer mains has been awarded with works having commenced 08/08/22.

Total expenditure to date \$123,980.18 being 24.8% of the project budget \$500,000.

Financials - Operational**Water and Sewerage**Operating Revenue:

- Total actual operating revenue Year to Date (YTD) is **\$16,950,812**.
- Which demonstrates a revenue level achievement of **44.3%**; Current Budget projection of **\$38,250,903**.
- Water rates cycles are complete for the first half of the year. The water billing read one cycle is completed in August 2022.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$5,008,069** (including corporate overhead expenditure).
- Which demonstrates **14.97%** expenditure of the Current Budget of **\$33,451,717**.
- The target expenditure for this period was **16.67% or \$5,575,286**; therefore, this operational expenditure is **1.7% below** budgeted expectations to the end of Aug 22 for the **22/23** financial year.

Operating Profit and Loss in Summary:

Whitsunday Regional Water and Sewerage			
Monthly performance report year to 31 August 2022			
	2022/23		2021/22
	Actual	Current Budget	Actual
Operating revenue			
Total operating revenue	16,950,812	38,250,903	36,609,700
Operating Expenses			
Total operating costs	(4,486,305)	(30,321,134)	(28,797,134)
Surplus (deficit) from operations Exl.Overheads	12,464,507	7,929,769	7,812,567
Internal Corporate Overheads	(521,764)	(3,130,583)	(3,517,512)
Surplus (deficit) from operations	11,942,743	4,799,186	4,295,055
Capital cash contributions received	-	-	-
Capital cash revenue from government sources	2,413	1,985,929	3,359,692
Physical assets contributed	-	-	1,458,836
Other capital income	-	-	-
Other capital expenses	-	(2,914,061)	(2,645,042)
Net result for the period	11,945,156	3,871,054	6,468,541
Retained surplus (deficit) brought fwd from prior year	7,080,099	7,080,099	5,254,334
Net result from above	11,945,156	3,871,054	6,468,541
Transfer from capital for unfunded depreciation	-	1,613,148	-
From (to) capital - items of capital income & expense	-	2,914,061	718,901
Adj From (to) capital to adjust working capital cash	-	-	467,305
Transfer (to) capital general revenue expended	(327,983)	(291,196)	5,778,446
Internal Program Contributions	-	(3,107,852)	(5,757,856)
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	(2,413)	(7,435,395)	(5,849,571)
Retained surplus (deficit) funds at period end	18,694,859	4,643,919	7,080,099

WasteOperating Revenue:

- Total actual operating revenue Year to Date (YTD) is **\$ 4,149,904**.
- Which demonstrates a revenue level achievement of **42.56%**; against the Current Budget of **\$9,750,897**.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$ 1,361,174** (including corporate overhead expenditure).
- Which demonstrates **14.53%** expenditure of the current 22/23 Budget of **\$9,370,395**.
- The target expenditure for this period was **16.67% or \$1,561,732** therefore, this operational expenditure is **2.14% below** budgeted expectations to the end of July 22 for the **22/23** financial year.

Operating Profit and Loss in Summary:

<u>Whitsunday Waste Facilities</u>			
<u>Monthly performance report year to 31 August 2022</u>			
	2022/23		2021/22
	Actual YTD	Current Budget	Actual
Operating revenue			
Total operating revenue	4,149,904	9,750,897	9,648,981
Operating Expenses			
Total operating costs	(1,206,336)	(8,441,363)	(7,592,784)
Surplus (deficit) from operations Exl.Overheads	2,943,568	1,309,534	2,056,197
<i>Internal Corporate Overheads</i>	<i>(154,838)</i>	<i>(929,032)</i>	<i>(999,060)</i>
Surplus (deficit) from operations	2,788,730	380,502	1,057,137
Other capital income/(expenses)	-	-	(17,048,240)
Net result for the period	2,788,730	380,502	(15,991,103)
Retained surplus (deficit) brought fwd from prior year	0	0	68,993
Net result from above	2,788,730	380,502	(15,991,103)
Transfer from capital for unfunded depreciation	-	767,688	-
From (to) capital - items of capital income & expense	67,335	(2,401,060)	17,048,240
Adj From (to) capital to adjust working capital cash	-	-	(2,300,000)
Transfer (to) capital general revenue expended	-	(1,616,033)	273,002
Internal Program Contributions	-	-	1,695,054
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	-	-	(794,186)
Retained surplus (deficit) funds at period end	2,856,065	(2,868,902)	0

Monthly Performance Report and Balance Sheet as of 31 August 2022

Whitsunday Regional Water and Sewerage			
Monthly performance report year to 31 August 2022			
	2022/23		2021/22
Operating revenue	Actual	Current Budget	Actual
Total operating revenue	16,950,812	38,250,903	36,609,700
Operating Expenses			
Total operating costs	(4,486,305)	(30,321,134)	(28,797,134)
Surplus (deficit) from operations Excl.Overheads	12,464,507	7,929,769	7,812,567
Internal Corporate Overheads	(521,764)	(3,130,583)	(3,517,512)
Surplus (deficit) from operations	11,942,743	4,799,186	4,295,055
Capital cash contributions received	-	-	-
Capital cash revenue from government sources	2,413	1,985,929	3,359,692
Physical assets contributed	-	-	1,458,836
Other capital income	-	-	-
Other capital expenses	-	(2,914,061)	(2,645,042)
Net result for the period	11,945,156	3,871,054	6,468,541
Retained surplus (deficit) brought fwd from prior year	7,080,099	7,080,099	5,254,334
Net result from above	11,945,156	3,871,054	6,468,541
Transfer from capital for unfunded depreciation	-	1,613,148	-
From (to) capital - items of capital income & expense	-	2,914,061	718,901
Adj From (to) capital to adjust working capital cash	-	-	467,305
Transfer (to) capital general revenue expended	(327,983)	(291,196)	5,778,446
Internal Program Contributions	-	(3,107,852)	(5,757,856)
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	(2,413)	(7,435,395)	(5,849,571)
Retained surplus (deficit) funds at period end	18,694,859	4,643,919	7,080,099

Whitsunday Regional Water and Sewerage 			
Monthly performance report year to 31 August 2022			
Continued	2022/23		2021/22
	Actual	Current Budget	Actual
Capital Funding Sources			
General revenue used (excess funds provided)	327,983	7,111,035	(5,778,446)
Government Grants and Subsidies	2,413	4,372,074	3,359,692
Loans for capital purposes	-	-	-
Physical assets contributed	-	418,681	1,732,140
Disposal proceeds of capital assets	-	704,055	-
Movement in Inter-functions capital loans	(1,500,000)	-	(1,500,000)
Funds Held in Capital Reserves	29,328	4,584,779	2,941,850
Funded depreciation & amortisation expended	1,741,618	409,789	10,854,355
Total capital funding sources	601,341	17,600,413	11,609,591
Capital Funding Applications			
Non-current assets	147,982	14,848,413	8,938,915
Loan redemptions	453,359	2,752,000	2,670,676
Total capital applications	601,341	17,600,413	11,609,591
Reserve balances held at beginning of period			
Capital reserve balances	10,228,575	-	10,953,851
Total reserve cash held at beginning of the period	10,228,575	-	10,953,851
Reserve balances held at the end of period			
Capital reserve balances	10,199,248	7,113,964	10,228,575
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	18,694,860	4,643,919	7,080,099
Total reserve cash held at the end of the period	28,894,107	11,757,884	17,308,675

Whitsunday Regional Water and Sewerage



Balance Sheet as at 31 August 2022

	2022/23 Actual	2021/22 Actual
Current Assets		
Cash and cash equivalents	28,894,107	17,308,675
Trade and other receivables	14,437,602	2,676,431
Prepayments	2,394,610	2,392,197
Inventories	163,893	163,893
Other Assets	1,378,333	3,500,000
Total Current Assets	47,268,546	26,041,196
Non-current Assets		
Property, plant and equipment	303,723,460	305,465,078
Closing WIP Balance	14,807,836	14,659,853
Total Non-current Assets	318,531,296	320,124,931
TOTAL ASSETS	365,799,842	346,166,127
Current Liabilities		
Trade and other payables	351,480	1,348,951
Borrowings	3,016,210	3,016,210
Inter-function Capital Loan payable	23,434,018	23,434,018
Other Liabilities	-	-
Total Current Liabilities	26,801,708	27,799,179
Non-current Liabilities		
Borrowings	37,000,588	37,453,947
Total Non-current Liabilities	37,000,588	37,453,947
TOTAL LIABILITIES	63,802,296	65,253,126
NET COMMUNITY ASSETS	301,997,547	280,913,001
Community Equity		
Capital	198,557,092	189,057,979
Asset revaluation surplus	74,546,347	74,546,347
Capital reserve balances	10,199,248	10,228,575
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	18,694,860	7,080,099
TOTAL COMMUNITY EQUITY	301,997,547	280,913,001

Whitsunday Waste Facilities



Monthly performance report year to 31 August 2022

	2022/23		2021/22
	Actual YTD	Current Budget	Actual
Operating revenue			
Rates and utility charges	3,746,975	7,575,560	6,577,007
Less: Discounts & pensioner remissions	(116,227)	(385,000)	(340,585)
Statutory fees and charges, rental and levies	-	27,000	26,853
Sale of goods and major services	493,095	2,345,937	3,251,735
Interest	3,106	32,400	31,207
Operational Government grants and subsidies	-	25,000	(5,403)
Other operating revenue	22,955	130,000	108,167
Total operating revenue	4,149,904	9,750,897	9,648,981
Operating Expenses			
Employee benefits	(104,713)	(660,198)	(711,692)
Materials and services	(967,587)	(6,995,177)	(5,936,866)
Internal service provider expenditure	(1,335)	(0)	(28,033)
Depreciation	(129,430)	(767,688)	(761,969)
External finance costs	(3,271)	(18,300)	(154,223)
Total operating costs	(1,206,336)	(8,441,363)	(7,592,784)
Surplus (deficit) from operations Exl.Overheads	2,943,568	1,309,534	2,056,197
Internal Corporate Overheads	(154,838)	(929,032)	(999,060)
Surplus (deficit) from operations	2,788,730	380,502	1,057,137
Other capital income/(expenses)	-	-	(17,048,240)
Net result for the period	2,788,730	380,502	(15,991,103)
Retained surplus (deficit) brought fwd from prior year	0	0	68,993
Net result from above	2,788,730	380,502	(15,991,103)
Transfer from capital for unfunded depreciation	-	767,688	-
From (to) capital - items of capital income & expense	67,335	(2,401,060)	17,048,240
Adj From (to) capital to adjust working capital cash	-	-	(2,300,000)
Transfer (to) capital general revenue expended	-	(1,616,033)	273,002
Internal Program Contributions	-	-	1,695,054
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	-	-	(794,186)
Retained surplus (deficit) funds at period end	2,856,065	(2,868,902)	0

Whitsunday Waste Facilities



Monthly performance report year to 31 August 2022

	2022/23		2021/22
	Actual YTD	Current Budget	Actual
Continued			
Capital Funding Sources			
General revenue used (excess funds provided)	(67,335)	1,616,033	(273,003)
Government Grants and Subsidies	-	-	-
Loans for capital purposes	-	-	-
Physical assets contributed	-	-	-
Disposal proceeds of capital assets	-	-	-
Funds held in capital reserves	-	-	51,054
Funded depreciation & amortisation expended	129,430	-	761,969
Total capital funding sources	62,096	1,616,033	540,021
Capital Funding Applications			
Non-current assets	11,052	1,308,333	235,374
Total capital asset acquisitions	11,052	1,308,333	235,374
Loan redemptions	51,044	307,700	304,647
Total capital applications	62,096	1,616,033	540,021
Reserve balances held at beginning of period			
Capital reserve balances	2,600,207	-	1,842,505
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	2,600,207	-	1,842,505
Reserve balances held at the end of period			
Capital reserve balances	2,600,207	2,379,450	2,600,207
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	2,856,065	(2,868,902)	-
Total reserve cash held at the end of the period	5,456,272	(489,452)	2,600,207

Whitsunday Waste Facilities

Balance Sheet as at 31 August 2022



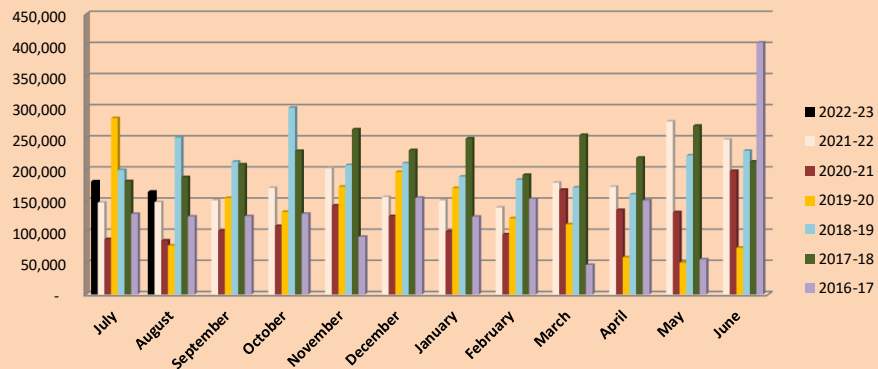
	2022/23 Actual	2021/22 Actual
Current Assets		
Cash and cash equivalents	10,323,099	7,467,034
Trade and other receivables	2,521,002	613,601
Prepayments	-	-
Total Current Assets	12,844,101	8,080,635
Non-current Assets		
Property, plant and equipment	6,898,049	7,027,480
Closing WIP Balance	642,618	631,566
Total Non-current Assets	7,540,667	7,659,046
TOTAL ASSETS	20,384,769	15,739,681
Current Liabilities		
Trade and other payables	480,631	1,835,422
Borrowings	141,218	141,218
Other Liabilities	23,627	23,627
Total Current Liabilities	645,476	2,000,267
Non-current Liabilities		
Borrowings	1,702,312	1,753,356
Other Provisions	23,140,031	23,282,779
Total Non-current Liabilities	24,842,343	25,036,135
TOTAL LIABILITIES	25,487,819	27,036,402
NET COMMUNITY ASSETS	(5,103,049)	(11,296,721)
Community Equity		
Capital	(15,452,979)	(18,790,583)
Asset revaluation surplus	50,455	50,455
Capital reserve balances	2,600,207	2,600,207
Provision Cash	4,843,200	4,843,200
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	2,856,065	-
TOTAL COMMUNITY EQUITY	(5,103,049)	(11,296,722)

Whitsunday Waste Facilities

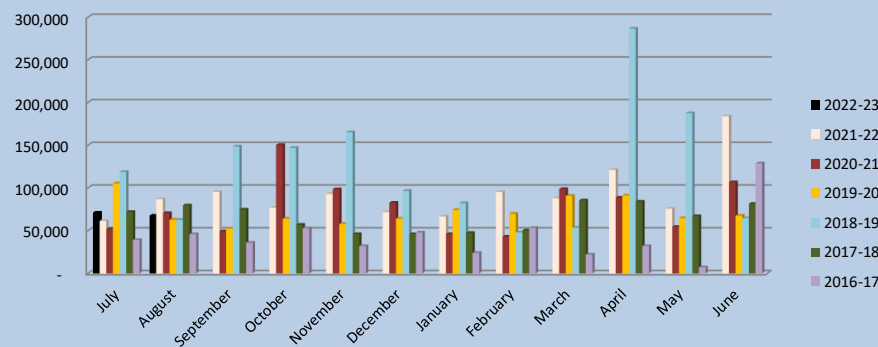
Performance Data for the year to date to 31 July 2022



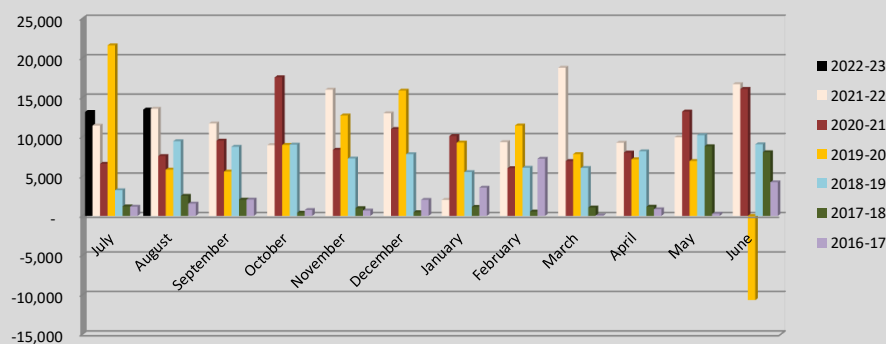
Kelsey Creek Landfill - Revenue



Bowen Landfill - Revenue



Cannonvale Transfer Station- Revenue



Attachment 13.4.6.1 Business Activity Report - Whitsunday Water & Waste - August 2022

Capital Projects as at 31 August 2022				From July 2022 to 31 August 2022		
				Current Annual Budget vs Current year Actuals		
				a.	b.	(a. - b.)
				16,745,335	159,034	16,586,301
Program	Sub - Program	Job	Name of Project	CURRENT ANNUAL BUDGET	ACTUALS TO DATE \$	REMAINING ANNUAL BUDGET
Works for Queensland	Work 4 QLD Round 4	8842	W4Q -Greening & Growing Bowen 3 - recycled water network ext	0	5,450	(5,450)
Works for Queensland	Work 4 QLD Round 4	8843	W4Q - Sewer Relining – Regional P1 Zone	716,723	1,034	715,689
Works for Queensland	Work 4 QLD Round 4	8844	W4Q - Bowen WTP Intake, Switchboard and Structure	960,420	0	960,420
WSW - Water Operations	Water	4052	Mt Julian Network Reconfig	169,000	399	168,601
WSW - Water Operations	Water	4053	Network Reconfig Island Dr WPS	161,750	1,499	160,251
WSW - Water Operations	Water	4054	Jubilee Pocket Trunk Watermain	1,633,860	3,749	1,630,111
WSW - Water Operations	Water	4055	Bore1 Replacement	200,000	0	200,000
WSW - Water Operations	Water	4056	Kara Crescent Pumped Zone	15,000	0	15,000
WSW - Water Operations	Water	4057	Cannon Valley Res to Parker Rd	613,000	0	613,000
WSW - Water Operations	Water	4058	Cannonvale Reservoir Reconfig	739,000	68,578	670,422
WSW - Water Operations	Water	4059	Coyne Rd Reservoir & PS Works	439,000	0	439,000
WSW - Water Operations	Water	4060	Proserpine PRV Cross Connect	86,000	522	85,478
WSW - Water Operations	Water	4061	Stanley Dr PS Reconfiguration	113,000	391	112,609
WSW - Water Operations	Water	4062	Water Pump Replacement	50,000	0	50,000
WSW - Water Operations	Water	4063	Safety Rail Replacement and Clarifier Collinsville	110,000	0	110,000
WSW - Water Operations	Water	4064	Coastal WTP - Pump and Switchb	50,000	148	49,852
WSW - Water Operations	Water	4065	CSTWTP Backwash Pump replace	10,000	0	10,000
WSW - Water Operations	Water	4066	CSTWTP Compressor replacement	20,000	0	20,000
WSW - Water Operations	Water	4067	Renwick Rd Trunk Watermain	381,000	175	380,825
WSW - Water Operations	Water	4079	Collinsville District Meters	68,000	0	68,000
WSW - Water Operations	Water	4080	Collinsville WTP Filter Automation and SCADA Computer Instal	90,000	0	90,000
WSW - Water Operations	Water	4082	Regional Watermain Renewals	200,000	0	200,000
WSW - Water Operations	Water	4098	Emergent Works Water 22/23	0	0	0
WSW - Water Operations	Water	5549	Water - New 12ML Reservoir including 2 DNS500 Mains 790m long	0	(5,994)	5,994
WSW - Water Operations	Water	5609	Airlie Beach Sustainable Water Project BoR R05	0	3,735	(3,735)
WSW - Water Operations	Water	8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	124,800	0	124,800
WSW - Water Operations	Water	8921	Bowen Small Reservoir Pressure Zone	181,000	847	180,153
WSW - Water Operations	Water	8922	Collinsville WTP Emergent works	0	1,490	(1,490)
WSW - Water Operations	Water	8923	Facilities Instrumentation, Electrical and Control Renewals	87,000	9,524	77,476
WSW - Water Operations	Water	8924	Pentacost St Area Renewal	217,072	0	217,072
WSW - Water Operations	Water	8926	New Initiative - W&WW - SCADA - 16 Quick Wins - (2 Year Proj	167,720	0	167,720
WSW - Water Operations	Water	8927	Collinsville Efficient Resilient Solar Program	720,000	0	720,000
WSW - Water Operations	Water	8928	Emergent Works - Water	175,000	0	175,000
WSW - Water Operations	Water	8930	Water Main Renewal - Eglington / Storey St / harrison Ct Bo	0	13,457	(13,457)
WSW - Water Operations	Water	8931	Additional Bores - Proserpine WTP	1,494,231	130	1,494,101
WSW - Water Operations	Water	8933	Regional Valve Replacement Project	20,000	0	20,000
WSW - Water Operations	Water	9101	W&S Lab - Equipment	0	3,870	(3,870)
WSW - Sewerage Operations	Sewerage	4040	Ammonia/ Nitrate Optimisation	165,000	0	165,000
WSW - Sewerage Operations	Sewerage	4041	Carlo Drive Recycled Water Main	650,000	0	650,000
WSW - Sewerage Operations	Sewerage	4042	Trade Waste Submetering progra	172,000	0	172,000
WSW - Sewerage Operations	Sewerage	4043	BOWSTP Spirobin biosolids	80,000	0	80,000
WSW - Sewerage Operations	Sewerage	4044	PROSTP Spirobin	80,000	0	80,000
WSW - Sewerage Operations	Sewerage	4045	Carlo Drive Sewer Rising Main	250,000	0	250,000
WSW - Sewerage Operations	Sewerage	4076	Manhole Renewal - Budget Allocation	52,000	0	52,000
WSW - Sewerage Operations	Sewerage	4077	Sewage Treatment Plant Structural Renewal - Budget allocatio	15,000	0	15,000
WSW - Sewerage Operations	Sewerage	4092	Emergent Works Sewer 22/23	0	0	0
WSW - Sewerage Operations	Sewerage	4112	Cannonvale STP Membrane Replacement	1,940,000	5,495	1,934,505
WSW - Sewerage Operations	Sewerage	4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	0	0	0
WSW - Sewerage Operations	Sewerage	5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	311,747	5,695	306,052
WSW - Sewerage Operations	Sewerage	5603	Cannonvale PS1 Renewal - C/W 18-19	0	564	(564)
WSW - Sewerage Operations	Sewerage	7043	Whitsunday South Sewer Pump Well Covers	45,972	15,263	30,709
WSW - Sewerage Operations	Sewerage	8914	Facilities Instrumentation, Electrical and Control Renewals	14,534	0	14,534
WSW - Sewerage Operations	Sewerage	8915	Sewer Relining – Regional P2 Zone	706,118	6,196	699,922
WSW - Sewerage Operations	Sewerage	8916	STP Odour containment Panel replacement	0	0	0
WSW - Sewerage Operations	Sewerage	8917	Chapman St Sewer Rising Main Replacement	454,055	0	454,055
WSW - Sewerage Operations	Sewerage	8918	Emergent Works - Sewer	243,000	0	243,000
WSW - Sewerage Operations	Sewerage	8919	Sewer Pump Replacement Program - Regional	65,000	0	65,000
WSW - Sewerage Operations	Sewerage	8920	Network Instrumentation, Electrical and Control Renewals - S	0	0	0
WSW - Sewerage Operations	Sewerage	8935	Waste reuse to Agriculture (biosolids) Project	180,000	5,767	174,233
WSW - Waste & Recycling ServiWaste Management		4046	Cell 6 Kelsey Creek Landfill	333,333	0	333,333
WSW - Waste & Recycling ServiWaste Management		4047	Clean Water Diversion Drains	50,000	0	50,000
WSW - Waste & Recycling ServiWaste Management		4048	Cvle Tfr Station Drainage	300,000	0	300,000
WSW - Waste & Recycling ServiWaste Management		4049	KCL Landfill RRA and Transfer	100,000	0	100,000
WSW - Waste & Recycling ServiWaste Management		4050	Stormwater Bowen Landfill	75,000	1,601	73,399
WSW - Waste & Recycling ServiWaste Management		4051	Upgrade Sediment Pond 1-Kelsey	350,000	0	350,000
WSW - Waste & Recycling ServiWaste Management		7031	CCTV upgrade - Cannonvale Transfer Station	0	2,740	(2,740)
WSW - Waste & Recycling ServiWaste Management		8596	Leachate and storm water management - Kelsey Creek	0	(2,619)	2,619
WSW - Waste & Recycling ServiWaste Management		8820	Cannonvale Waste Transfer Station	100,000	1,887	98,114
WSW - Waste & Recycling ServiWaste Management		9142	Kelsey Creek Landfill Cell 5 - Access Road, Leachate and	0	7,443	(7,443)
WSW - Waste & Recycling ServiWaste Management		9157	Bowen Landfill - Culvert Upgrades	0	0	0

14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.

15 LATE REPORT ITEMS

No agenda items for this section.

16 CONFIDENTIAL MATTERS

16.1 Corporate Services

16.1.1 - 1 Airlie - Assessment 1301294 - Overcharge of water

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - **(d) rating concessions.**