



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 67 Herbert Street, Bowen on **Wednesday 26 October 2022**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Julie Hall (Mayor), Jan Clifford, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

Local Government Regulation 2012

254.(C) (1) Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

(2) The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.



Rodney Ferguson

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 67 Herbert Street, Bowen on Wednesday 26 October 2022
commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea – Elite Athlete Presentations & Christmas Photos

Whitsunday Regional Council
**Agenda of the Ordinary Council Meeting held at
Council Chambers, 67 Herbert Street, Bowen on
Wednesday 26 October 2022 commencing at 9:00 AM**

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1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2.1 - Condolences Report

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen - Governance and Administration Officer

RESPONSIBLE OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Information

ATTACHMENTS

Nil

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

OFFICER'S RECOMMENDATION

That Council observe one (1) minute's silence for the recently deceased.

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

3 DECLARATIONS OF INTEREST

This item on the agenda allows Councillors the opportunity to declare a conflict of interest, in accordance with the *Local Government Act 2009* (the Act), in a matter that is to be discussed at this meeting of Council that is not an ordinary business matter.

Any such declarations will be managed during the meeting as required in accordance with the relevant sections of the Act.

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

5 MAYORAL UPDATE

A verbal update will be provided.

6.1 - Confirmation of Minutes

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen – Governance Administration Officer

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 12 October 2022 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 12 October 2022.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 12 October 2022 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 12 October 2022.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 12 October 2022 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 12 October 2022 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 12 October 2022 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Council Meeting held on 12 October 2022, the following interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
<i>No declarations for this meeting.</i>			

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 12 October 2022, the following orders were made:

Councillor	Order Made
<i>No orders made for this meeting.</i>	

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be Tabled pending further investigations for temporary access, replacement, or closure of the bridge and to seek further information regarding funding.	Council was notified 22 July that the grant funding was unsuccessful, a future report will be brought to Council with alternate option.
25/05/2022	13.1.3 Council Meetings Live Stream Policy	That the item be tabled until we have a full Council.	To be presented to a future Council Meeting.
12/10/2022	13.2.1 - 20191416 - Development Application for Material Change of Use (Showroom) - 2 Central Avenue, Cannonvale OM2022/10/12.6	That the item lie on the table to allow for further information to be obtained regards footpath requirements and pedestrian movements including volume.	To be addressed at the 26 October 2022 meeting.

CONSULTATION

Manager Governance & Administration

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the Ordinary Council Meeting held on 12 October 2022 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

7 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

7.1 - Public Question Response

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Information

There was one public question submitted for the Ordinary Council Meeting held on the 12 October 2022 presented by Mr Phil Batty.

Council is not required to do anything, but note the public question response provided to Mr Batty, for information only.

The public question response is attached.

ATTACHMENTS

1. Public Question Response Letter - Phil Batty [7.1.1 - 3 pages]

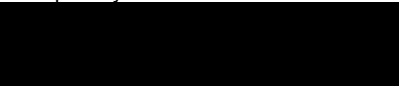


Correspondence:
Chief Executive Officer,
Whitsunday Regional Council,
PO Box 104, Proserpine QLD 4800
P: 1300 WRC QLD (1300 972 753)
F: (07) 4945 0222
E: info@whitsundayrc.qld.gov.au
www.whitsundayrc.qld.gov.au
ABN 63 291 580 128

Our reference: 7150054

20 October 2022

Phillip Batty



Dear Mr Batty

RE: Response to Public Question – 12 October 2022

I am writing in response to your follow up questions raised by correspondence on the 26 September 2022 and your public question presented to the Council meeting on the 12 October 2022.

Thank you for your time to discuss these in person with the Mayor and finance staff on Tuesday 11 October 2022 which I understand was a good outcome. Council Officers have investigated your additional concerns raised, please see below details regarding the queries you have raised.

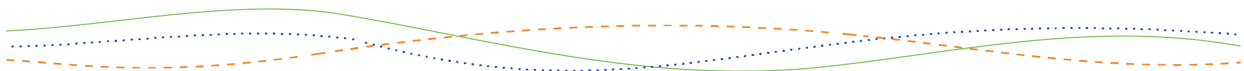
- 1 Councillors rely on Council officers to present true and accurate statements of Financial Performance and Financial Position. Excel is the platform used to generate these monthly reports which normally reduces any risk of calculation error. Unfortunately, in this circumstance, totals were pulling from a background sheet and rows were hidden in the report due to new natural accounts being used that were previously hidden as they were nil.
- 2 I do not agree with your statement that Councillors who voted to approve these reports do not have the necessary skills to comprehend what they were reading. All Councillors undergo training in Financial Reporting as part of their onboarding when elected. I believe this human error was missed by all including finance professionals involved in the review of these reports.
- 3 It is unfortunate, but there was an error in the subtotal formula of Total Operating Costs in the Unaudited Financial Statements provided to you. The Deficit from Operations however, was correctly stated in the unaudited reports provided with our written response on the 21 September 2022. Please see Attachment 1 for a breakdown of misstatements. This has identified an opportunity to improve business unit reporting, and as such, a new reporting method is being developed to ensure this does not happen again.

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

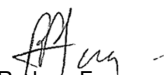
Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802



- 4 The report presented in the Agenda Documents on August 24 2022 had the same issues as the previous reports discussed in question 3. These reports were finalised on the 12 August 2022 prior to your concerns raised on the 14 September and the subsequent investigation into the reporting. As per the above response, the operating result was correct but the breakdown above those totals had line items missed due to human error.
- 5 Shute Harbour Terminal is in the early stages of reoperation and as with any business, significant start-up costs occur. It is a community asset that connects the Whitsunday Island groups and supports tourism operations which boost the local economy. As with any business in the Whitsundays, it faces significant external risks it has to manage such as the impacts of COVID-19, cyclones, sourcing of materials causing the islands to delay reopening and the local economy strength in this current volatile environment. Once this facility is fully operational including the opening of the Small Tourism Office and the Restaurant, we are expecting to see an improvement in profitability.
- 6 Business unit reports were completed in early August, however, they are unaudited and at a point in time as with any monthly financial reporting. Timing issues between when reports are required prior to a Council meeting and when the Audited Financial Statements were signed off by the Queensland Audit Office have caused this confusion.
- 7 As per the discussion on the 12 October 2022, the full set of Audited Financial Statements Note 2B reference 'Airport and Port Operations'. Included in these figures is the Economic Development department operations. This feedback has been taken on board and will be considered in the development of future Financial Statements after discussions with Council's External Auditors. In addition, \$550k worth of revenue was recognised in the 2021/22 results that was adjusted in July 2022 as revenue that was recorded as a capital grant was determined to be operational and as such, the adjustment was made in order to state true and correct figures at 30 June 2022.
- 8 In addition to the above comments regarding Economic Development operations included in the Audited Financial Statements Note 2B, Community Service Obligations (CSOs) are also included in the Audited Financial Statements as detailed in Note 27. These CSO's are not reported on a monthly basis.

The above responses answer the queries you have raised including the improvement opportunities that have been identified as a result of your questions. As discussed with Council officers, a report will be included in the next Council meeting containing the final Audited figures for Council's Significant and Prescribed Business Units as identified in our Business Activities Policy. This will remove any further confusion on Council's end of year result reporting.

Yours faithfully


Rodney Ferguson
Chief Executive Officer

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802



Shute Harbour Transit Terminal**Unaudited Monthly performance report year to 30 June 2022**

	2021/22		2020/21			
	Actual	Current Budget	Actual	PTD Budget	%PTD	
Operating revenue						
Rates and utility charges	(12,159)	(13,700)	(10,870)	(13,700)	89%	
Statutory fees and charges, rental and levies	-	-	-	-	0%	
Sale of goods and major services	1,158,518	886,100	184,171	886,100	131%	
Operational Government grants and subsidies for recurrent expenditure	559,683	-	-	-	0%	Was missing in the breakdown.
Other operating revenue	-	-	33	-	0%	
Total operating revenue	1,706,042	872,400	173,334	872,400	196%	Total is correct - however missing a line item in the operating revenue for operating grants.
Operating Expenses						
Employee benefits	(509,976)	(511,608)	(40,304)	(511,608)	100%	
Materials and services	(1,529,041)	(895,137)	(44,658)	(895,137)	171%	
Internal service provider expenditure (Exl.Overheads)	(6,495)	-	-	-	0%	
Depreciation	(590,735)	(63,400)	(78,614)	(63,400)	932%	
External finance costs	(27,551)	-	(27,494)	-	-	Was missing in the breakdown.
Total operating costs	(2,636,247)	(1,470,144)	(163,575)	(1,470,144)	179%	Total operating costs is out by the External finance costs line
Surplus (deficit) from operations Exl.Overheads	(930,205)	(597,744)	9,759	(597,744)	156%	
Internal Corporate Overheads	(208,560)	(208,566)	(73,280)	(208,566)	100%	
Surplus (deficit) from operations	(1,166,316)	(806,310)	(91,015)	(806,310)	145%	Total is correct - however missing a line item being listed above it for external finance costs

8 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

This item on the agenda allows for the Mayor, Councillors or Council's Chief Executive Officer to present a petition to the meeting. In accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.

10 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

11 QUESTIONS ON NOTICE

This item on the agenda is for the inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

13 OFFICERS REPORTS

13.1 Corporate Services

13.1.1 - 500.2022.0066 Provision of Cleaning Services

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Peter Shuttlewood - Executive Manager Procurement, Property & Fleet

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

This report presents to Council for consideration the evaluation panel's recommendation to award Contract 500.2022.0066 Provision of Cleaning Services.

OFFICER'S RECOMMENDATION

That Council award Contract 500.2022.0066 Provision of Cleaning Services as follows:

- a) Area 1 – Proserpine Region to The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners for the amount of \$1,201,757.34 (excluding GST) for the two-year contract period, and an additional \$600,878.67 (excluding GST) for the twelve-month extension period, at Council's sole discretion;
- b) Area 2 – Cannonvale/Airlie Beach to EMG Facility Services Pty Ltd T/As My Pathway Facility Services for the amount of \$215,540.69 (excluding GST) for the two-year contract period, and an additional \$111,542.31 (excluding GST) for the twelve-month extension period, at Council's sole discretion;
- c) Area 3 – Bowen Region to EMG Facility Services Pty Ltd T/As My Pathway Facility Services for the amount of \$342,014.22 (excluding GST) for the two-year contract period, and an additional \$176,992.36 (excluding GST) for the twelve-month extension period, at Council's sole discretion;
- d) Area 4 – Collinsville Region to The Trustee For Natalie Lee Family Trust T/As Cleanlee Cleaning Services for the amount of \$478,034.48 (excluding GST) for the two-year contract period, and an additional \$239,017.24 (excluding GST) for the twelve-month extension period, at Council's sole discretion;
- e) Area 5 – Dingo Beach / Hydeaway Bay Region to The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners for the amount of \$167,545.72 (excluding GST) for the two-year contract period, and an additional \$83,772.86 (excluding GST) for the twelve-month extension period, at Council's sole discretion; and
- f) Area 6 – Conway / Wilson Beach Region to Kerrie Leigh Stower for the amount of \$194,040.00 (excluding GST) for the two-year contract period, and an additional \$97,020.00 (excluding GST) for the twelve-month extension period, at Council's sole discretion.

BACKGROUND

Whitsunday Regional Council (Council) invited tenders from suitably experienced and capable commercial cleaning providers to carry out cleaning services across Council's Building and Facility Portfolio. The cleaning excludes the cleaning of public amenities in the

Bowen and Cannonvale/Airlie Beach areas which are delivered by Council in-house cleaners.

The Contract will be separated into following areas based on geographical locations:

- a) Area 1 – Proserpine Region
- b) Area 2 – Cannonvale/Airlie Beach
- c) Area 3 – Bowen Region
- d) Area 4 – Collinsville Region
- e) Area 5 – Dingo Beach / Hydeaway Bay Region
- f) Area 6 – Conway / Wilson Beach Region

Council reserves the right to award in whole or part.

PROCESS

Tender Release

A Request for Tender (RFT) was released on 27 July 2022 and as advertised as follows in accordance with *Local Government Regulation 2012 S228*:

- a) eTenderBox;
- b) Newspapers:
 - i. Whitsunday News; and
 - ii. Whitsunday Times.
- c) Council's website.

Tender Evaluation Panel

The Tender Evaluation Panel (TEP) comprised:

- a) Coordinator Property and Facilities – Corporate Services
- b) Property and Facilities Administration Officer – Corporate Services
- c) Contracts Officer – Corporate Services

Summary of Tenders Received

The following tenders were received by the closing time of 2.00pm Monday 29 August:

- a) Jaiferm Pty Ltd T/As Ardent Services (QLD)
- b) The Trustee For Natalie Lee Family Trust T/As Cleanlee Cleaning Services
- c) The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners
- d) Kerrie Leigh Stower
- e) EMG Facility Services Pty Ltd T/As My Pathway Facility Services
- f) POCC Services Pty Ltd T/As Port O' Call Cleaning Services
- g) Porterble Cleaning Service Pty Ltd
- h) TM & S Hinschen.

Note: An initial compliance check was conducted on the tender submissions to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

Evaluation of Tenders

The Tenderers were assessed against the qualitative selection criteria. The qualitative criteria were weighted according to their importance as perceived and agreed by members of the TEP. Relative weightings were published within the RFT as per below:

Criteria	Weighting
Relevant Experience and Key Personnel	30%
Demonstrated Understanding	20%
Tenderers Resources and Availability	20%
Pricing	20%
Local Supplier	10%

Summary of Evaluation Scores

The qualitative criteria assessment was carried out by the TEP members individually on all the information provided by the Tenderers according to the level of response and compliance to the requirements of the contract to determine the overall capability and best value for money for Council.

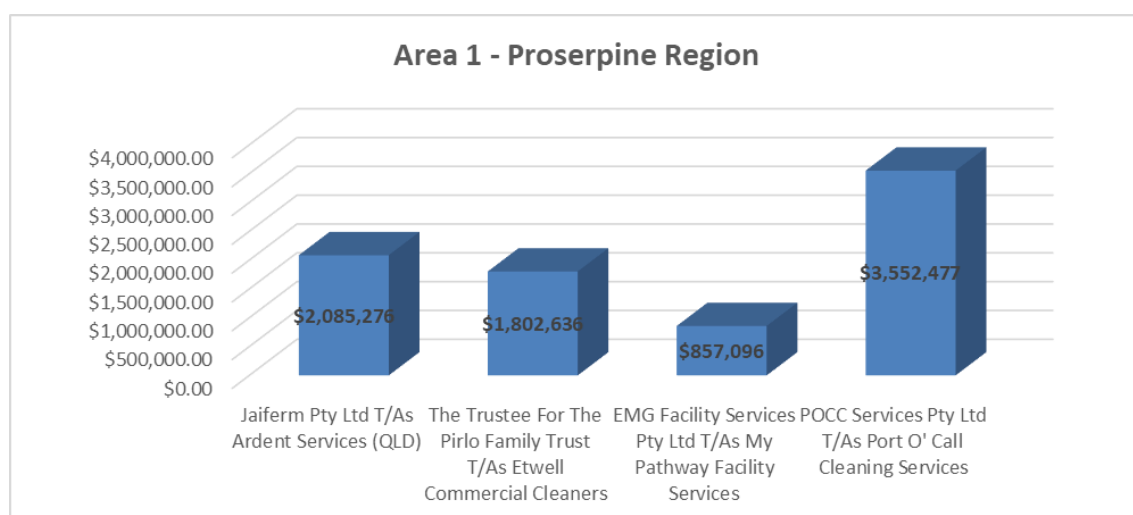
The evaluation of the conforming tenders involved an assessment of the level of each Tenderers responses to each of the criterion and was given a score between 0-10 with each criterion having an overall % weighted proportionally of the total evaluation score.

Following the completion of the evaluation Council issued queries to The Trustee for the Pirlo Family Trust T/As Etwell Commercial Cleaners and EMG Facility Services Pty Ltd T/As My Pathway Facility Services regarding the allowance of hours and cleaners for Councils as a result of the pricing difference in Area 1 - Proserpine Region. The responses identified that there was approximately 3 times the provision for cleaning at a number of facilities by The Trustee for the Pirlo Family Trust T/As Etwell Commercial Cleaners than that of the EMG Facility Services Pty Ltd T/As My Pathway Facility Services. When this servicing difference is applied the rates applied are comparable.

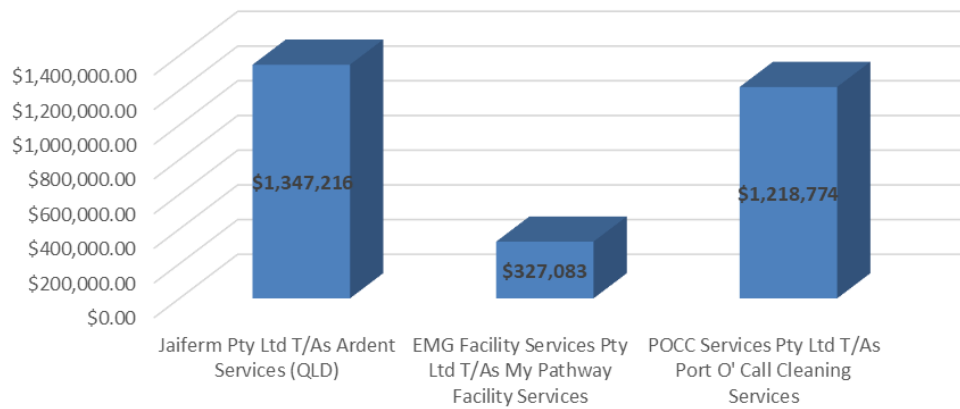
A summary of the tender final assessment is detailed below:

Respondents	Evaluation panel averaged Score	Total rank
Area 1 - Proserpine Region		
Jaiform Pty Ltd T/As Ardent Services (QLD)	49.4%	3
The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners	84.0%	1
EMG Facility Services Pty Ltd T/As My Pathway Facility Services	64.8%	2
POCC Services Pty Ltd T/As Port O' Call Cleaning Services	47.0%	4
Area 2 - Cannonvale/ Airlie Beach Region		
Jaiform Pty Ltd T/As Ardent Services (QLD)	48.1%	3
EMG Facility Services Pty Ltd T/As My Pathway Facility Services	64.8%	1
POCC Services Pty Ltd T/As Port O' Call Cleaning Services	61.0%	2
Area 3 - Bowen Region		
EMG Facility Services Pty Ltd T/As My Pathway Facility Services	64.8%	1
POCC Services Pty Ltd T/As Port O' Call Cleaning Services	47.0%	3
Porterble Cleaning Service Pty Ltd	59.0%	2
Area 4 - Collinsville Region		
The Trustee For Natalie Lee Family Trust T/As Cleanlee Cleaning Services	83.7%	1
EMG Facility Services Pty Ltd T/As My Pathway Facility Services	64.8%	2
POCC Services Pty Ltd T/As Port O' Call Cleaning Services	47.0%	3
Area 5 - Dingo Beach/ Hydeaway Bay Region		
The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners	83.5%	1
EMG Facility Services Pty Ltd T/As My Pathway Facility Services	64.8%	2
TM & S Hinschen	54.8%	3
Area 6 - Conway Beach/ Wilson Beach Region		
The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners	69.5%	2
Stower, Kerrie Leigh	82.8%	1
EMG Facility Services Pty Ltd T/As My Pathway Facility Services	64.8%	3

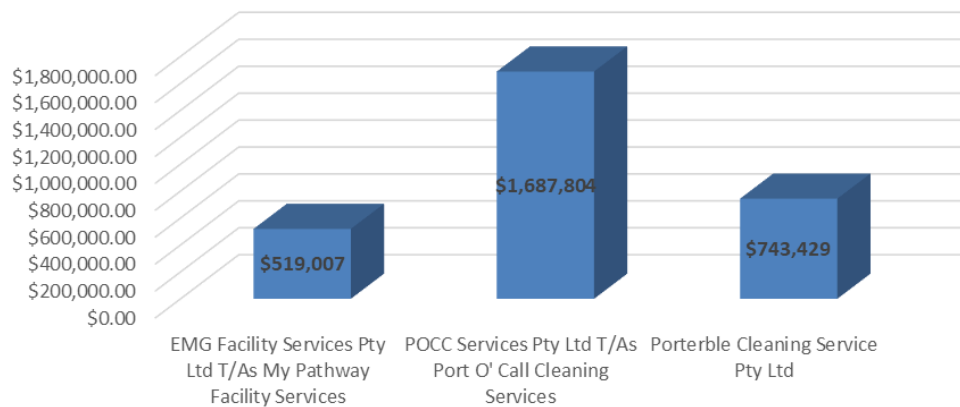
The below graph shows the pricing difference between the Tenderers:



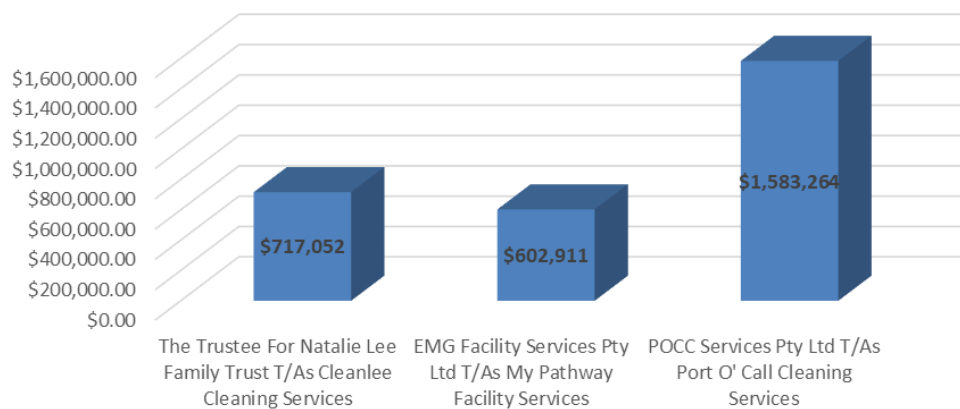
Area 2 – Cannonvale/Airlie Beach

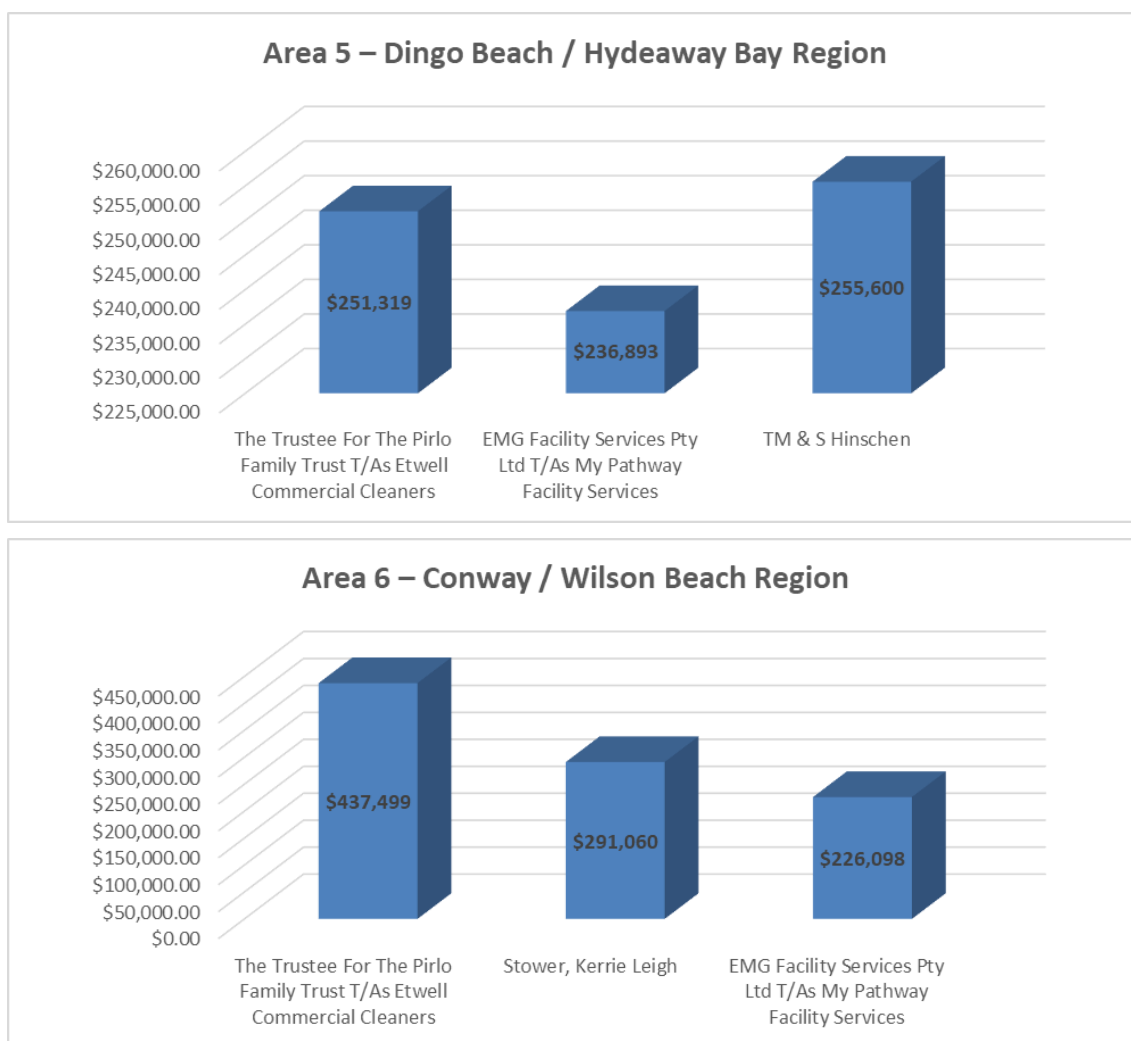


Area 3 – Bowen Region



Area 4 – Collinsville Region





Combined Weighting Summary

Based on the results from the evaluation, the following tenderers scored the highest percentage overall and have demonstrated they have the necessary experience, understanding and resources to provide cleaning service in the following regions for Council:

- a) Area 1 – Proserpine Region: The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners
- b) Area 2 – Cannonvale/Airlie Beach: EMG Facility Services Pty Ltd T/As My Pathway Facility Services
- c) Area 3 – Bowen Region: EMG Facility Services Pty Ltd T/As My Pathway Facility Services
- d) Area 4 – Collinsville Region: The Trustee For Natalie Lee Family Trust T/As Cleanlee Cleaning Services
- e) Area 5 – Dingo Beach / Hydeaway Bay Region: The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners
- f) Area 6 – Conway / Wilson Beach Region: Kerrie Leigh Stower.

STATUTORY/COMPLIANCE MATTERS

S104 Local Government Act 2009

S228 Local Government Regulation 2012

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STRATEGIC IMPACTS

Manage Council's property and building assets to ensure optimal community outcomes.

FINANCIAL IMPLICATIONS

The budget for cleaning services is covered by Councils operational budget. Council provides the cleaning consumables for these services to ensure consistency of product and to reduce operational costs. Expenditure is apportioned against each asset and services can be modified or increased as the need or service levels are amended.

CONSULTATION/ENGAGEMENT

Executive Manager Procurement, Property & Fleet
Coordinator Property and Facilities
Property and Facilities Administration
Contracts Officer

RISK ASSESSMENT

Through the tendering and contracting of cleaning services Council has included clauses and specified requirements for Work Health and Safety, key performance indicators, insurance and pricing.

TIMINGS/DEADLINES

Councils current cleaning contracts expire on 31 October 2022 and as result any proposed changes to cleaning providers will require a change-over period. Due to the nature of the service this timing is not envisaged to be considerable however have allocated a nominal period of four weeks from award to commencement of the new contract.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Council engages in-house cleaners for all services	Greater control and management of services	Increase in costs due to the nature of Local Government awards and legislation.

Council has reviewed the services being provided and has recruited employees to provide services to Council's public amenities in Bowen and Cannonvale/Airlie Beach. This is to ensure a consistent service provision in the public high tourist areas.

13.1.2 - Financial Sustainability Training Program

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Rebekah Sinclair - Governance and Legal Coordinator

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

1. Service- Planning-for- Council- Officers-2022 (1) [13.1.2.1 - 1 page]
2. QT C- Education- Program- Asset- Management (1) [13.1.2.2 - 2 pages]
3. QT C- Education- Program- Business- Cases-in- Practice (1) [13.1.2.3 - 2 pages]
4. Service- Planning-for- Elected- Members-2022 (1) [13.1.2.4 - 1 page]
5. Works...in- Practice-for- Elected- Members (1) [13.1.2.5 - 1 page]

PURPOSE

This purpose of this report is to nominate Councillors to participate in the 2022-23 Financial Sustainability Training Program.

OFFICER'S RECOMMENDATION

That Council:

1. Nominate Mayor Hall, Councillor Clifford, and Councillor Simpson to enrol into the 2022-23 Financial Sustainability Training Program ('the Program').
2. Approve Mayor Hall, Councillor Clifford, and Councillor Simpson to attend the Financial Management in Practice to be held in Townsville on 9 November 2022.

BACKGROUND

With the specific purpose of building capability across the local government sector, the Department of State Development, Infrastructure, Local Government and Planning ('DSDILGP') has partnered with the Queensland Treasury Corporation and the University of Queensland to offer the Program for councillors and council staff.

DISCUSSION/CURRENT ISSUE

The Program features six Regional Hubs across the State, including Longreach, Townsville, Cairns, Rockhampton, Brisbane, and Toowoomba. Each Regional Hub will host a selection of financial management courses between October 2022 to June 2023.

The Regional Hubs allow knowledge sharing, networking across regions, and maximise the training opportunity for all councils. The Program requires in-person attendance to participate in the learning experience.

Whilst not required, the DSDILGP recommends that the following course modules be completed in the following sequence to enable learners the opportunity to gain a holistic understanding:

1. Financial Management in Practice
2. Service Planning for Elected Members

Copies of the course modules have been included as attachments within this report. The next module of the Financial Management in Practice is scheduled to be held in Townsville on 9 October 2022.

STATUTORY/COMPLIANCE MATTERS

Nil.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL IMPLICATIONS

There are no financial implications in enrolling into this Program – up to five Council representatives can be enrolled in the Program free of charge. Expenses associated with travel, accommodation, meals, etc are expected and will be dealt with in accordance with Council's Councillor Facility and Expenses Policy, and 2022-23 budget.

CONSULTATION/ENGAGEMENT

- Chief Executive Officer
- Mayor
- Councillors
- Executive Leadership Team
- Director Corporate Services

RISK ASSESSMENT

If the recommendation to nominate Mayor Hall, Councillor Clifford, and Councillor Simpson is not followed, there is a risk that Council will be disadvantaged by not having the opportunity to build its financial management capability.

TIMINGS/DEADLINES

Limited spaces are available, so recommendations to nominate Mayor Hall, Councillor Clifford, and Councillor Simpson are requested as soon as possible, with the next module being offered in Townsville on 9 November 2022.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.

- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Nil.



THE QTC EDUCATION PROGRAM

ENHANCE YOUR UNDERSTANDING OF SERVICE PLANNING AND DEVELOP STRATEGIC THINKING TO BOOST COUNCIL PERFORMANCE THROUGH EFFICIENT SERVICE EXECUTION.

This course will provide you with a holistic view of service planning and its key components. You will also gain capability to further investigate your council's current processes and recommend enhancements in a structured way. An understanding of the service planning process will increase your ability to define and identify your councils' services, service levels and service investment. It will also enhance your capability to manage and monitor service delivery performance to inform better decision making.

This course comprises of discussions, case-studies and practical activities. The materials are presented in an easy-to-understand manner and has been tailored specifically for the Queensland local government sector.

WHO SHOULD ATTEND

This course is designed for council staff directly and indirectly involved in service planning related activities including business improvement teams, governance officers and council directors and managers looking to gain a greater understanding of local government service planning. The course is aimed at participants new to the roles or those who wish to refresh and extend their knowledge on service planning.

TOPICS COVERED

- What is service planning
- Service types
- Prioritising services
- Current service reporting approaches
- Determining levels of service
- Components of a service plan
- Service performance monitoring and reporting
- Reviewing services
- Considering services and services levels in the budget process

EXPECTED LEARNING OUTCOMES

1. Relate service planning principles with Councils' integrated planning framework
2. Understand different components of a service plan including service levels, financials and risks
3. Identify and use service reporting, monitoring and assessment standards for effectiveness and efficiency
4. Incorporate service planning resource decisions into the budget process

DURATION

Day 1: Full day (in-person) session

Day 2: Half day virtual session

Post Day 1: Self-paced learning activity (approx. 3-4 hours of your own time).

COST

There is no cost for your council to participate. The course has been sponsored by the Department of State Development, Infrastructure, Local Government and Planning and QTC.

REQUIREMENTS

A minimum of 10 participants are required. A maximum of 25 participants.

HOW TO REGISTER

Visit the QTC website

<https://clients.qtc.com.au/education>

Contact our education team on

1800 974 551 or

qtceducation@business.uq.edu.au to learn more about the course.



Commissioned by the Department of
State Development, Infrastructure,
Local Government and Planning





WORKSHOP ASSET MANAGEMENT

THE QTC EDUCATION PROGRAM SUPPORTING QUEENSLAND'S PUBLIC SECTOR THROUGH SPECIALIST DEVELOPMENT

Asset Management is a one day workshop designed to enhance your level of awareness and understanding of strategic asset management. The workshop provides the tools you need to ensure your organisational asset management initiatives are aligned for sustainable outcomes.

The workshop combines class discussions with practical exercises giving you the opportunity to apply the techniques you learn in a real-life context. The material is presented in an easy-to-understand manner and contextualised for the public sector.

WHO IS THIS WORKSHOP RECOMMENDED FOR?

The workshop is designed to assist those who are accountable for various aspects of asset management in capital intensive local governments and state government departments across procurement, asset management, and finance functions. No prior knowledge of the topics is assumed as the workshop introduces asset management concepts. The workshop is suitable for chief executive officers, finance and procurement managers, and project management teams.

WHAT YOU WILL LEARN

At the completion of the workshop, participants will be able to understand:

- Key asset management concepts
- The key elements of ISO55000 and an asset management framework
- Factors impacting asset management maturity models
- Responsibilities of those involved in strategic asset management

In addition, participants will be able to:

- Identify linkages between their organisation's strategic plan and asset plans
- Influence alignment between asset management planning and other aspects of their business management

TOPICS COVERED

- Key concepts in asset management
- Elements of an asset management framework
- Alignment of asset management planning to strategic organisational plan
- Content of an asset management
- Developing an asset management plan
- Links to long-term financial planning
- Responsibilities of asset managers
- Sustainability

DURATION

1 day

LOCATION

The University of Queensland
Business School
Level 6, 293 Queen Street
Brisbane CBD

GRADUATE CERTIFICATE PATHWAY

This workshop could contribute toward a Graduate Certificate in Business Leadership (Public Sector Finance).

To find out how to enrol in the graduate certificate program, visit clients.qtc.com.au/education

WORKSHOP OVERVIEW

- Introduction to asset management principles and terminology
- Establishing the need for good asset management practice
- Understand how service levels and risk influence asset management
- Identify the elements of a successful asset management plan
- How to use asset management and classification
- How to assess asset management maturity
- Aligning asset management practice to organisational objectives

PRACTICAL EXERCISES

Participants will develop or review an asset management plan towards the end of the session to reinforce the concepts introduced throughout the workshop.



CONTINUING PROFESSIONAL DEVELOPMENT

Completion of QTC Education Program workshops may be recognised for the purpose of continuing professional development hours for members of the Australian Institute of Company Directors (AICD), CPA Australia, Chartered Accountants Australia and New Zealand (CA), Financial Services Institute of Australasia (FINSIA), Governance Institute of Australia, and other professional bodies and associations.

ABOUT US

Queensland Treasury Corporation and The University of Queensland Business School have come together to develop and deliver leading financial education and training courses to the Queensland public sector.

QUEENSLAND TREASURY CORPORATION

As the Queensland Government's central financing authority, Queensland Treasury Corporation (QTC) plays a pivotal role in securing the State's financial success. With a focus on whole-of-State outcomes, QTC provides a range of financial services to the State and its public sector entities, including local governments.

These services include:

- debt funding and management
- cash management facilities
- financial risk management advisory services
- specialist public finance education.

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) has maintained a global reputation for creating positive change by delivering knowledge leadership for a better world.

UQ Business School is independently ranked as one of the top business schools in Australia and among the leading institutions worldwide.

The Business School fosters courageous thinkers and empower students and staff to positively transform business and society. Our global industry connections, cutting-edge research and celebrated educators shape our transformative programs and custom education options.

HOW TO REGISTER

Visit clients.qtc.com.au/education to register for this workshop.

Alternatively, contact our education team on **1800 974 551** or at qtceducation@uq.edu.au if you have any further questions.

T: 1800 974 551
E: qtceducation@uq.edu.au
W: clients.qtc.com.au/education





THE QTC EDUCATION PROGRAM SUPPORTING QUEENSLAND'S PUBLIC SECTOR THROUGH SPECIALIST DEVELOPMENT

Business Cases in Practice is a one day workshop that will provide you with the skills and knowledge you need to develop and analyse robust and effective business cases for your project proposals.

The workshop combines class discussions with practical exercises, giving you the opportunity to apply the techniques you learn in real-life context. The material is presented in an easy-to-understand manner and contextualised for the public sector.

WHO IS THIS WORKSHOP RECOMMENDED FOR?

The workshop is designed to assist those responsible for project evaluation and business case development and review – including board members, chief executive officers, financial and treasury managers, and professional officers. No prior knowledge of the topics is assumed, although participants with prior experience may find the workshop useful to refresh or extend their knowledge.

WHAT YOU WILL LEARN

At the completion of the workshop, participants will be able to:

- Understand financial governance frameworks and their importance to strategic project evaluation
- Identify the key inputs of a business case
- Apply efficient needs and options analysis
- Execute a simple NPV calculation
- Defend a project recommendation

TOPICS COVERED

- What are the business cases about and why are they important
- Where business cases fit in project evaluation frameworks
- Key terminology
- Various sections of the business case, including:
 - Options analysis
 - Risk and stakeholder analysis
 - Cost benefit analysis (i.e. NPV, sensitivity)
 - Funding options
 - Recommendations

DURATION

1 day

LOCATION

The University of Queensland
Business School
Level 6, 293 Queen Street
Brisbane CBD

GRADUATE CERTIFICATE PATHWAY

This workshop could contribute toward a Graduate Certificate in Business Leadership (Public Sector Finance).

To find out how to enrol in the graduate certificate program, visit clients.qtc.com.au/education

WORKSHOP OVERVIEW

- What are business cases and why are they important?
- Understanding the motivation for best practice
- Where business cases fit within the various public sector investment frameworks
- A closer look at some of the important sections of a typical business case, including:
 - Setting the scene
 - Option analysis
 - Risk and stakeholder analysis
 - Cost-benefit analysis including forecasting, WOLC, NPV and sensitivity analysis
 - Funding options
 - Ranking and recommendations

PRACTICAL EXERCISES

Participants will work individually and in small teams exercises to evaluate and apply the various methodologies and techniques covered in the discussions to develop and be able to analyse a robust business case. The exercises will provide a valuable insight into why and how a robust evaluation process is essential to ensure value for money. You will observe how spreadsheets can be used to perform financial analysis.



CONTINUING PROFESSIONAL DEVELOPMENT

Completion of QTC Education Program workshops may be recognised for the purpose of continuing professional development hours for members of the Australian Institute of Company Directors (AICD), CPA Australia, Chartered Accountants Australia and New Zealand (CA), Financial Services Institute of Australasia (FINSIA), Governance Institute of Australia, and other professional bodies and associations.

ABOUT US

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QUEENSLAND TREASURY CORPORATION

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These services include:

- debt funding and management
- cash management facilities
- financial risk management advisory services
- specialist public finance education.

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) has maintained a global reputation for creating positive change by delivering knowledge leadership for a better world.

UQ Business School is independently ranked as one of the top business schools in Australia and among the leading institutions worldwide.

The Business School fosters courageous thinkers and empower students and staff to positively transform business and society. Our global industry connections, cutting-edge research and celebrated educators shape our transformative programs and custom education options.

HOW TO REGISTER

Visit clients.qtc.com.au/education to register for this workshop.

Alternatively, contact our education team on **1800 974 551** or at qtceducation@uq.edu.au if you have any further questions.

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E: qtceducation@uq.edu.au
W: clients.qtc.com.au/education



SERVICE PLANNING FOR ELECTED MEMBERS

THE QTC EDUCATION PROGRAM

ENHANCE YOUR UNDERSTANDING AND DEVELOP STRATEGIC THINKING TO BOOST COUNCIL PERFORMANCE THROUGH EFFICIENT SERVICE PLANNING PRACTICES

This course will provide you with a holistic view of service planning and its key components. You will also gain capability to further investigate your council's current processes and be able to recommend enhancements in a structured way. An understanding of the service planning process will increase your ability to define and identify your councils' services, service levels, service investment. It will also enhance your capability to manage and monitor service delivery performance to inform better decision making.

This course comprises of discussions, case-studies and practical activities. The materials are presented in an easy-to-understand manner that has been tailored specifically for the Queensland local government sector.

WHO SHOULD ATTEND

This workshop is designed for newly elected and returning mayors and councillors who have responsibility for setting their council's strategic direction and ensuring council sustainability through the delivery of efficient and effective services aligned with community expectations.

TOPICS COVERED

- What is service planning
- Service types
- Prioritising services
- Current service reporting approaches
- Determining levels of service
- Understanding the cost of services
- Service performance monitoring and reporting
- Reviewing services
- Considering services and services levels in the budget process

EXPECTED LEARNING OUTCOMES

1. Relate service planning principles to the Councils' integrated planning framework
2. Understand the different levels of service councils provide and make better financial decisions by linking service and service levels to budgets
3. Understand the role of elected members in the council service planning and budgeting process
4. Discover the role of service reporting, monitoring and assessment to achieve effectiveness and efficiency

DURATION

Day 1: Full day (in-person) session

Day 2: Half day virtual session

Post Day 1: Self-paced learning activity (approx. 3-4 hours of your own time).

COST

There is no cost for your council to participate. The course has been sponsored by the Department of State Development, Infrastructure, Local Government and Planning and QTC.

REQUIREMENTS

A minimum of 10 participants are required. A maximum of 25 participants.

HOW TO REGISTER

Visit the QTC website

<https://clients.qtc.com.au/education>

Contact our education team on

1800 974 551 or

qtceducation@business.uq.edu.au

to learn more about the course.



Commissioned by the Department of
State Development, Infrastructure,
Local Government and Planning



WORKSHOP

FINANCIAL MANAGEMENT IN PRACTICE FOR ELECTED MEMBERS

THE QTC EDUCATION PROGRAM

LIFT PERFORMANCE, INSTIL STRATEGIC THINKING AND RAISE AWARENESS FOR YOUR ROLE AND RESPONSIBILITIES THROUGH FINANCIAL MANAGEMENT TRAINING

This one-day workshop will assist you to gain a holistic view of the elements that you must understand and monitor in order to make well informed decisions to lead your council to its best possible version to serve the community.

The workshop combines class discussions with practical exercises, giving you the opportunity to apply the techniques you learn in a real-life context. The material is presented in an easy-to-understand manner and contextualised for the Queensland public sector.

WHO SHOULD ATTEND?

This workshop is designed to assist newly elected and returning Mayors and Councillors who are responsible for financial reporting, financial risk management and/or project evaluation. No prior knowledge of the topics is assumed, although participants with prior experience may find the workshop useful to refresh or extend their knowledge.

TOPICS COVERED

PART ONE

- Strategic Vision and Sustainability
- Service Standards
- Project Management
- Asset Management

PART TWO

- Budgeting and Forecasting
- Management Reporting
- Understanding Financial Statements
- Cash and Debt Management

DURATION

- 1 full day*, or
- 2 x ½ days delivered virtually

*We can travel anywhere in Queensland, at no cost

COST

There is no cost to your council to participate. The workshop has been sponsored by the Department of State Development, Infrastructure, Local Government and Planning and QTC.

REQUIREMENTS

A minimum of 10 participants is required. A maximum of 25 participants in each workshop. We encourage neighbouring councils to join combined workshops sessions to enhance experience sharing and networking opportunities. This option is available for both face-to-face and virtually lead deliveries.

HOW TO REGISTER:

Contact our education team on **1800 974 551** or at **qtceducation@uq.edu.au** to learn more information on the workshop suite or secure a workshop for your council.

Secure your preferred dates early to avoid disappointment.



Volume of workshop deliveries will be based on a needs assessment during the consultation process.

Commissioned by the Department of State Development, Infrastructure, Local Government and Planning.



13.1.3 - Business Units - Audited actuals for 2021-22

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Leah Bradley - Manager - Financial Services

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Audited Business Reports as at 30 June 2022 [**13.1.3.1** - 10 pages]

PURPOSE

To inform Council of the final audited result for Council's business units financial performance and position for the period ending 30 June 2022.

OFFICER'S RECOMMENDATION

That Council receive the Business Units Audited Financial Reports for the period ended 30 June 2022.

BACKGROUND

Council's audited Financial Statements were completed and signed by the Queensland Audit Office on the 17th August 2022. As Council operate business units the report have been completed and submitted to Council for information on their final position for the 2021-22 financial year.

DISCUSSION/CURRENT ISSUE

This report and attachments provide Council with the final audited Financial Reports against budget for each business units for the period ended the 30 June 2022. The results are summarised below:

Whitsunday Airports

An improvement in performance across Council's airports from the previous year's result is evident in the attached. This is predominately due to significant efforts directed into re-establishing and locking in airline carriers once borders re-opened after COVID-19 travel restrictions and closures with a year-on-year increase in passengers of 35%.

A major focus for business development over the year has been on growing the operations through attracting new carriers, new destinations and expanding to facilitate freight operations. The Whitsunday Coast Airport welcomed Qantas and Skytrans assisting with securing intrastate travellers during periods of travel restrictions. The effects of COVID-19 were still evident well into the financial year with interstate travel restrictions and border closures continuing until mid-December 2021, as a result, the business reported an operating surplus before overheads of \$297k which was under budget expectations.

Shute Harbour Transit Terminal

Shute Harbour achieved a strong revenue performance of \$1.72M compared to the budgeted \$872k. However, this business unit finished the financial year behind the deficit budget due to higher operational costs throughout the year. The increase in revenue was

This is page 41 of the Agenda of Council's Ordinary Council Meeting - 26 October 2022



achieved primarily due to higher fuel sales even though the facility opening was delayed until December 2021. Also, it is important to note that the full revenue potential has not been realised during the financial year due to the Small Tourism Operator Building and Restaurant construction being delayed.

The higher than expected operational costs were incurred as a result of the increased cost of sales as well as costs associated with opening the facility. In addition, depreciation of \$591k was reported with only \$63K budgeted for, as \$52M moved out of Work in Progress and was recognised in the Asset Register. This was partially offset by additional sale of goods and major services reported in the year of \$287K.

Foxdale Quarry

Quarry operations ended the year with a deficit higher than the budgeted amount, although the tonnage of material sold was higher than expected by 22,000 tonnes. Council is currently reviewing the pricing schedule of material, allocation of corporate overheads, and other contributing factors to enable the Quarry business unit to achieve surplus in future financial years.

Whitsunday Regional Water and Sewerage

Council has seen a result more favourable than budget on these business units due to reduced cost of materials and services of \$1.33M partially offset by an increase in depreciation to budget of \$741k.

Whitsunday Waste Facilities

Waste operations finished the financial year in a more favourable position than what had been budgeted. This is a result of additional revenue being generated throughout the year on the sale of goods and major services of \$578k as well as reduced expenditure on materials and services of \$980k.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

204 Financial Report

(1) The local government must prepare a financial report.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL IMPLICATIONS

Information only on final audited statements for period ended 30 June 2022.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Manager Financial Services
Management Accountant

RISK ASSESSMENT

Risks will continue to be monitored on the business activities with regulatory requirements impacting business performance and in some instances profitability.

TIMINGS/DEADLINES

Reporting to the end of the financial year provides Council with a clear picture of business activity performance.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

Whitsunday Airports**Monthly performance report year to 30 June 2022****Audited**

	2021/22		2020/21	PTD Budget	%PTD
	Actual	Current Budget	Actual		
Operating revenue					
Rates and utility charges	(694)	(1,000)	(4,742)	(1,000)	69%
Statutory fees and charges, rental and levies	-	-	-	-	0%
Sale of goods and major services	4,981,749	5,293,693	3,503,113	5,293,693	94%
Other operating revenue	1,323,803	1,416,438	1,263,727	1,416,438	93%
Operational Government grants and subsidies	95,478	-	714,000	-	0%
Total operating revenue	6,400,336	6,709,131	5,476,099	6,709,131	95%
Operating Expenses					
Employee benefits	(986,271)	(1,047,695)	(764,898)	(1,047,695)	94%
Materials and services	(2,830,231)	(3,108,700)	(2,877,547)	(3,108,700)	91%
Internal service provider expenditure (Excl. Overheads)	(162,676)	(163,192)	(126,237)	(163,192)	100%
Finance Costs	(471,647)	(512,800)	(639,717)	(512,800)	92%
Depreciation	(1,651,940)	(1,317,807)	(1,575,360)	(1,317,807)	125%
Total operating costs	(6,102,765)	(6,150,194)	(5,983,758)	(6,150,194)	99%
Surplus (deficit) from operations Excl. Overheads	297,571	558,936	(507,660)	558,936	53%
<i>Internal Corporate Overheads</i>	<i>(414,876)</i>	<i>(414,875)</i>	<i>(757,873)</i>	<i>(414,875)</i>	<i>100%</i>
Surplus (deficit) from operations	(117,305)	144,061	(1,265,533)	144,061	-81%
Other capital income	676,208	762,057	789,944		
Other capital expenses	(427,848)	(138,708)	-		
Net result for the period	131,056	767,410	(475,588)		
Retained surplus (deficit) brought fwd from prior year	(1,049,602)	(1,049,602)	(466,929)		
Net result from above	131,056	767,409	(475,588)		
Transfer from capital for unfunded depreciation	1,166,906	905,540	1,575,360		
From (to) capital - items of capital income & expense	427,848	138,708	-		
Transfer (to) capital general revenue expended	(1,020,963)	(767,008)	(850,085)		
Internal Program Contributions	557,552	-	-		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	(716,664)	(762,056)	(832,360)		
Retained surplus (deficit) funds at period end	(503,867)	(767,008)	(1,049,602)		
Capital Funding Sources					
General revenue used (excess funds provided)	1,020,963	412,267	850,085		
Government Grants and Subsidies	676,208	762,056	789,944		
Loans for capital purposes	-	-	-		
Physical assets contributed	-	-	-		
Disposal proceeds of capital assets	-	-	-		
Capital Reserves	290,119	592,416	21,880		
Movement in Inter-functions capital loans	-	-	-		
Funded depreciation & amortisation expended	485,033	767,008	-		
Total capital funding sources	2,472,324	2,533,747	1,661,909		
Capital Funding Applications					
Non-current assets	1,450,166	1,512,547	663,074		
Total capital asset acquisitions	1,450,166	1,512,547	663,074		
Loan redemptions & Finance Leases	1,022,159	1,021,200	998,834		
Total capital applications	2,472,324	2,533,747	1,661,909		
Reserve balances held at beginning of period					
Capital reserve balances	2,786,711	-	2,566,174		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	200,000		
Total reserve cash held at beginning of the period	2,786,711	-	2,766,174		
Reserve balances held at the end of period					
Capital reserve balances	2,537,047	2,194,295	2,786,711		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Retained Surplus (Deficit)	(503,867)	(767,008)	(1,049,602)		
Total reserve cash held at the end of the period	2,033,180	1,427,287	1,737,109		

*Not including CSO's per Note 27 of 2021/22 Audited Financial Statement

Whitsunday Airports**Balance Sheet as at 30 June 2022**

	2021/22 Actual	2020/21 Actual
Current Assets		
Cash and cash equivalents	2,033,180	1,929,525
Trade and other receivables	1,154,059	829,486
Prepayments	88,533	112,000
Total Current Assets	3,275,772	2,871,010
Non-current Assets		
Property, plant and equipment	61,266,146	56,341,185
Closing WIP Balance	887,716	3,499,444
Total Non-current Assets	62,153,862	59,840,629
TOTAL ASSETS	65,429,634	62,711,639
Current Liabilities		
Trade and other payables	638,057	294,612
Borrowings	1,604,276	1,508,079
Contract Liabilities	-	192,416
Total Current Liabilities	2,242,333	1,995,106
Non-current Liabilities		
Borrowings	19,921,808	21,040,164
Total Non-current Liabilities	19,921,808	21,040,164
TOTAL LIABILITIES	22,164,141	23,035,270
NET COMMUNITY ASSETS	43,265,493	39,676,370
Community Equity		
Capital	32,057,507	28,979,454
Asset revaluation surplus	9,174,806	8,959,806
Capital reserve balances	2,537,047	2,786,711
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(503,867)	(1,049,602)
TOTAL COMMUNITY EQUITY	43,265,493	39,676,370

Shute Harbour Transit Terminal**Monthly performance report year to 30 June 2022**

	Audited				
	2021/22	2020/21			
	Actual	Current Budget	Actual	PTD Budget	%PTD
Operating revenue					
Rates and utility charges	(12,159)	(13,700)	(10,870)	(13,700)	89%
Statutory fees and charges, rental and levies	-	-	-	-	0%
Sale of goods and major services	1,173,086	886,100	184,171	886,100	132%
Operational Grants & Subsidies	559,683	-	-	-	0%
Other operating revenue	-	-	33	-	0%
Total operating revenue	1,720,610	872,400	173,334	872,400	197%
Operating Expenses					
Employee benefits	(515,292)	(511,608)	(40,304)	(511,608)	101%
Materials and services	(1,515,187)	(895,137)	(44,658)	(895,137)	169%
Internal service provider expenditure (Excl.Overheads)	(6,495)	-	-	-	0%
External finance costs	(27,551)	-	(27,494)	-	0%
Depreciation	(590,735)	(63,400)	(78,614)	(63,400)	932%
Total operating costs	(2,655,260)	(1,470,144)	(191,069)	(1,470,144)	181%
Surplus (deficit) from operations Excl.Overheads	(934,650)	(597,744)	(17,735)	(597,744)	156%
Internal Corporate Overheads	(208,560)	(208,566)	(73,280)	(208,566)	100%
Surplus (deficit) from operations	(1,143,210)	(806,310)	(91,015)	(806,310)	142%
Other capital income/(expenses)	2,867,140	5,284,653	27,869,502		
Net result for the period	1,723,931	4,478,343	27,778,487		
Retained surplus (deficit) brought fwd from prior year	(2,802,014)	(2,802,014)	(118,342)		
Net result from above	1,723,931	4,478,343	27,778,487		
Transfer from capital for unfunded depreciation	590,735	63,399	78,614		
From (to) capital - items of capital income & expense	2,441,273	-	-		
Transfer (to) capital general revenue expended	(737,083)	(6,281,814)	(2,671,270)		
Internal Program Contributions	215,055	5,769,012	-		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	(11,621,839)	(6,284,653)	(27,869,502)		
Retained surplus (deficit) funds at period end	(10,189,942)	(5,057,728)	(2,802,014)		
Capital Funding Sources					
General revenue used (excess funds provided)	737,083	6,281,814	2,671,270		
Government Grants and Subsidies	-	5,284,653	27,869,502		
Loans for capital purposes	-	-	-		
Physical assets contributed	-	-	-		
Disposal proceeds of capital assets	-	-	-		
Movement in Inter-functions capital loans	-	-	-		
Capital Reserves	6,530,813	1,000,000	2,616,000		
Funded depreciation & amortisation expended	-	-	-		
Total capital funding sources	7,267,896	12,566,467	33,156,772		
Capital Funding Applications					
Non-current assets	7,262,012	12,566,468	33,151,028		
Total capital asset acquisitions	7,262,012	12,566,468	33,151,028		
Loan redemptions & Finance Leases	5,884	-	5,744		
Total capital applications	7,267,896	12,566,468	33,156,772		
Reserve balances held at beginning of period					
Capital reserve balances	516,647	-	3,132,647		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Total reserve cash held at beginning of the period	516,647	-	3,132,647		
Reserve balances held at the end of period					
Capital reserve balances	5,607,674	516,647	516,647		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Retained Surplus (Deficit)	(10,189,942)	(5,057,728)	(2,802,014)		
Total reserve cash held at the end of the period	(4,582,268)	(4,541,081)	(2,285,367)		

- Not including CSO's per Note 27 of 2021/22 Audited Financial Statement

Shute Harbour Transit Terminal**Balance Sheet as at 30 June 2022**

	2021/22 Actual	2020/21 Actual
Current Assets		
Cash and cash equivalents	(4,582,268)	(2,285,367)
Trade and other receivables	346,715	38,284
Prepayments	3,329,873	4,457,896
Inventories	165,575	-
Total Current Assets	(740,105)	2,210,812
Non-current Assets		
Property, plant and equipment	54,332,794	2,030,669
Closing WIP Balance	2,675,087	50,607,160
Total Non-current Assets	57,007,881	52,637,829
TOTAL ASSETS	56,267,775	54,848,642
Current Liabilities		
Trade and other payables	103,880	8,674
Total Current Liabilities	103,880	8,674
Non-current Liabilities		
Total Non-current Liabilities	-	-
TOTAL LIABILITIES	103,880	8,674
NET COMMUNITY ASSETS	56,163,896	54,839,967
Community Equity		
Capital	59,647,512	56,026,683
Asset revaluation surplus	1,098,652	1,098,652
Capital reserve balances	5,607,674	516,647
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(10,189,942)	(2,802,014)
TOTAL COMMUNITY EQUITY	56,163,896	54,839,968

Foxdale Quarry**Monthly performance report year to 30 June 2022****Audited**

	2021/22		2020/21	PTD Budget	%PTD
	Actual	Current Budget	Actual		
Operating revenue					
Rates and utility charges	-	-	(2,874)	-	0%
Statutory fees and charges, rental and levies &	-	-	-	-	0%
Sale of goods and major services	3,261,056	3,563,197	3,376,287	3,563,197	92%
Other operating revenue	17,764	30,000	44,753	30,000	59%
Total operating revenue	3,278,820	3,593,197	3,418,167	3,593,197	91%
Operating Expenses					
Employee benefits	(830,369)	(950,370)	(1,014,723)	(950,370)	87%
Materials and services	(2,540,547)	(2,261,564)	(1,955,573)	(2,261,564)	112%
Internal service provider expenditure (Exl.Overheads)	(11,667)	(11,434)	(168,072)	(11,434)	102%
Depreciation	(127,000)	(113,052)	(114,672)	(113,052)	112%
External Finance Costs	(12,262)	(15,000)	(6,904)	(15,000)	82%
Total operating costs	(3,521,846)	(3,351,421)	(3,259,944)	(3,351,421)	105%
Surplus (deficit) from operations Exl.Overheads	(243,026)	241,776	158,223	241,776	-101%
<i>Internal Corporate Overheads</i>	<i>(378,336)</i>	<i>(378,339)</i>	<i>(557,355)</i>	<i>(378,339)</i>	<i>100%</i>
Surplus (deficit) from operations	(621,362)	(136,564)	(399,132)	(136,564)	455%
Other capital income/(expenses)	(117,238)	-	69,316		
Net result for the period	(738,600)	(136,564)	(329,816)		
Retained surplus (deficit) brought fwd from prior year	(763,354)	(763,354)	(164,469)		
Net result from above	(738,600)	(136,564)	(329,816)		
Transfer from capital for unfunded depreciation	127,000	113,052	114,672		
From (to) capital - items of capital income & expense	117,238	(12,299)	(69,316)		
Adj From (to) capital to adjust working capital cash	(143,492)	-	86,820		
Transfer (to) capital general revenue expended	(1,246)	-	(1,245)		
Internal Program Contributions	390,003	-	-		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	(12,399)	-	(400,000)		
Retained surplus (deficit) funds at period end	(1,024,850)	(799,164)	(763,354)		
Capital Funding Sources					
General revenue used (excess funds provided)	1,246	12,399	1,245		
Government Grants and Subsidies	-	-	-		
Loans for capital purposes	-	-	-		
Physical assets contributed	-	-	-		
Disposal proceeds of capital assets	-	-	-		
Movement in Inter-functions capital loans	-	-	-		
Capital Reserves	377,299	399,900	100		
Funded depreciation & amortisation expended	(1,246)	-	(1,245)		
Total capital funding sources	377,300	412,299	100		
Capital Funding Applications					
Non-current assets	377,299	412,199	100		
Total capital asset acquisitions	377,299	412,199	100		
Loan redemptions & Finance Leases	-	-	-		
Total capital applications	377,299	412,199	100		
Reserve balances held at beginning of period					
Capital reserve balances	399,900	-	-		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Total reserve cash held at beginning of the period	399,900	-	-		
Reserve balances held at the end of period					
Capital reserve balances	35,000	-	399,900		
Unspent loan and depreciation cash held	-	-	-		
Retained Surplus (Deficit)	(1,024,850)	(799,164)	(763,354)		
Total reserve cash held at the end of the period	(989,850)	(799,164)	(363,453)		

Foxdale Quarry**Balance Sheet as at 30 June 2022**

	2021/22 Actual	2020/21 Actual
Current Assets		
Cash and cash equivalents	(272,186)	197,579
Trade and other receivables	185,685	252,740
Inventory	683,788	1,026,085
Prepayments	-	-
Total Current Assets	597,288	1,476,403
Non-current Assets		
Property, plant and equipment	2,884,639	2,634,240
Closing WIP Balance	-	100
Total Non-current Assets	2,884,639	2,634,340
TOTAL ASSETS	3,481,926	4,110,743
Current Liabilities		
Trade and other payables	222,167	186,645
Total Current Liabilities	222,167	186,645
Non-current Liabilities		
Other Provisions	717,664	561,032
Total Non-current Liabilities	717,664	561,032
TOTAL LIABILITIES	939,831	747,677
NET COMMUNITY ASSETS	2,542,095	3,363,066
Community Equity		
Capital	2,790,519	3,114,226
Asset revaluation surplus	23,762	51,262
Capital reserve balances	35,000	399,900
Provision Cash	717,664	561,032
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(1,024,850)	(763,354)
TOTAL COMMUNITY EQUITY	2,542,095	3,363,066

Whitsunday Regional Water and Sewerage**Monthly performance report year to 30 June 2022**

	Audited				
	2021/22	2020/21	2020/21	2020/21	
	Actual	Current Budget	Actual	PTD Budget	%PTD
Operating revenue					
Rates and utility charges	36,997,279	37,178,231	35,418,717	37,178,231	100%
Less: Discounts & pensioner remissions	(1,463,275)	(1,485,100)	(1,420,203)	(1,485,100)	99%
Statutory fees and charges, rental and levies	450,748	407,969	305,111	407,969	110%
Sale of goods and major services	148,956	12,634	463,988	12,634	1179%
Interest	162,240	220,000	260,489	220,000	74%
Operational Government grants and subsidies	2,203	2,204	22,203	2,204	100%
Internal service provider revenue	-	-	-	-	0%
Other operating revenue	311,548	322,132	332,638	322,132	97%
Total operating revenue	36,609,700	36,658,069	35,382,943	36,658,069	100%
Operating Expenses					
Employee benefits	(6,275,552)	(6,303,485)	(6,064,759)	(6,303,485)	100%
Materials and services	(8,944,786)	(10,272,245)	(8,639,456)	(10,272,245)	87%
Internal service provider expenditure (Excl.Overheads)	(932,948)	(844,546)	(960,546)	(844,546)	110%
Depreciation	(10,854,355)	(10,113,694)	(10,140,452)	(10,113,694)	107%
External finance costs	(1,789,492)	(1,764,900)	(1,908,184)	(1,764,900)	101%
Total operating costs	(28,797,134)	(29,298,871)	(27,713,398)	(29,298,871)	98%
Surplus (deficit) from operations Excl.Overheads	7,812,567	7,359,198	7,669,545	7,359,198	106%
Internal Corporate Overheads	(3,517,512)	(3,517,507)	(5,909,643)	(3,517,507)	100%
Surplus (deficit) from operations	4,295,055	3,841,691	1,759,902	3,841,691	112%
Capital cash contributions received	-	-	571,656	-	-
Capital cash revenue from government sources	3,359,692	4,754,628	5,768,916	-	-
Physical assets contributed	1,458,836	-	-	-	-
Other capital income	-	-	-	-	-
Other capital expenses	(2,645,042)	(513,415)	(703,665)	-	-
Net result for the period	6,468,541	8,082,904	7,396,809		
Retained surplus (deficit) brought fwd from prior year	5,254,334	5,254,334	461,266		
Net result from above	6,468,541	8,082,904	7,396,809		
Transfer from capital for unfunded depreciation	-	520,030	1,376,512		
From (to) capital - items of capital income & expense	718,901	513,415	703,665		
Adj From (to) capital to adjust working capital cash	467,305	-	-		
Transfer (to) capital general revenue expended	5,778,446	5,115,379	7,891,585		
Internal Program Contributions	(5,757,856)	(7,500,000)	-		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	(5,849,571)	(6,056,868)	(12,575,502)		
Retained surplus (deficit) funds at period end	7,080,099	5,929,194	5,254,334		
Capital Funding Sources					
General revenue used (excess funds provided)	(5,778,446)	4,408,601	(7,502,794)		
Government Grants and Subsidies	3,359,692	4,754,628	5,768,916		
Loans for capital purposes	-	-	-		
Physical assets contributed	1,732,140	418,681	2,406,025		
Disposal proceeds of capital assets	-	15,366	3,818		
Movement in Inter-functions capital loans	(1,500,000)	-	-		
Funds Held in Capital Reserves	2,941,850	3,482,242	2,811,155		
Funded depreciation & amortisation expended	10,854,355	69,684	8,375,150		
Total capital funding sources	11,609,591	13,149,202	11,862,270		
Capital Funding Applications					
Non-current assets	8,938,915	10,485,502	9,310,889		
Loan redemptions & Finance Leases	2,670,676	2,663,700	2,551,381		
Total capital applications	11,609,591	13,149,202	11,862,270		
Reserve balances held at beginning of period					
Capital reserve balances	10,953,851	-	9,364,444		
Total reserve cash held at beginning of the period	10,953,851	-	9,364,444		
Reserve balances held at the end of period					
Capital reserve balances	10,228,575	8,339,801	10,953,851		
Unspent loan and depreciation cash held	-	-	-		
Retained Surplus (Deficit)	7,080,099	5,929,194	5,254,334		
Total reserve cash held at the end of the period	17,308,675	14,268,995	16,208,185		

- Not including CSO's per Note 27 of 2021/22 Audited Financial Statement

Whitsunday Regional Water and Sewerage**Balance Sheet as at 30 June 2022**

	2021/22 Actual	2020/21 Actual
Current Assets		
Cash and cash equivalents	17,308,675	16,208,185
Trade and other receivables	2,676,431	2,635,645
Prepayments	2,392,197	1,950,010
Inventories	163,893	85,868
Other Assets	3,500,000	3,511,209
Total Current Assets	26,041,196	24,390,918
Non-current Assets		
Property, plant and equipment	305,465,078	276,294,983
Closing WIP Balance	14,659,853	45,673,635
Total Non-current Assets	320,124,931	321,968,618
TOTAL ASSETS	346,166,127	346,359,536
Current Liabilities		
Trade and other payables	1,348,951	637,332
Borrowings	3,016,210	2,885,281
Inter-function Capital Loan payable	23,434,018	24,934,018
Other Liabilities	-	-
Total Current Liabilities	27,799,179	28,456,631
Non-current Liabilities		
Borrowings	37,453,947	40,253,199
Total Non-current Liabilities	37,453,947	40,253,199
TOTAL LIABILITIES	65,253,126	68,709,829
NET COMMUNITY ASSETS	280,913,001	277,649,706
Community Equity		
Capital	189,057,979	186,895,175
Asset revaluation surplus	74,546,347	74,546,347
Capital reserve balances	10,228,575	10,953,851
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	7,080,099	5,254,334
TOTAL COMMUNITY EQUITY	280,913,001	277,649,706

Whitsunday Waste Facilities**Monthly performance report year to 30 June 2022****Audited**

	2021/22		2020/21		
	Actual YTD	Current Budget	Actual	PTD Budget	%PTD
Operating revenue					
Rates and utility charges	6,577,007	6,561,839	5,731,053	6,561,839	100%
Less: Discounts & pensioner remissions	(340,585)	(342,900)	(311,716)	(342,900)	99%
Statutory fees and charges, rental and levies	26,853	53,000	51,987	53,000	51%
Sale of goods and major services	3,251,735	2,672,985	2,515,443	2,672,985	122%
Interest	31,207	30,700	34,123	30,700	102%
Operational Government grants and subsidies	(5,403)	33,136	218,054	33,136	-16%
Other operating revenue	108,167	135,064	209,024	135,064	80%
Total operating revenue	9,648,981	9,143,824	8,447,968	9,143,824	106%
Operating Expenses					
Employee benefits	(711,692)	(700,399)	(617,632)	(700,399)	102%
Materials and services	(5,936,866)	(6,916,235)	(6,012,804)	(6,916,235)	86%
Internal service provider expenditure	(28,033)	-	(4,919)	-	0%
Depreciation	(761,969)	(760,926)	(761,922)	(760,926)	100%
External finance costs	(154,223)	(21,750)	(29,350)	(21,750)	709%
Total operating costs	(7,592,784)	(8,399,309)	(7,426,626)	(8,399,309)	90%
Surplus (deficit) from operations Excl. Overheads	2,056,197	744,515	1,021,342	744,515	276%
Internal Corporate Overheads	(999,060)	(999,060)	(655,230)	(999,060)	100%
Surplus (deficit) from operations	1,057,137	(254,544)	366,112	(254,544)	-415%
Other capital income/(expenses)	(17,048,240)		(82,100)		
Net result for the period	(15,991,103)	(254,544)	284,012		
Retained surplus (deficit) brought fwd from prior year	68,993	68,993	263,954		
Net result from above	(15,991,103)	(254,544)	284,012		
Transfer from capital for unfunded depreciation	-	-	-		
From (to) capital - items of capital income & expense	17,048,240	-	216,665		
Adj From (to) capital to adjust working capital cash	(2,300,000)	-	(1,900,000)		
Transfer (to) capital general revenue expended	273,002	77,625	214,665		
Internal Program Contributions	1,695,054	-	1,900,000		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	(794,186)	(588,000)	(910,302)		
Retained surplus (deficit) funds at period end	0	(695,927)	68,993		
Capital Funding Sources					
General revenue used (excess funds provided)	(273,003)	(77,625)	(214,665)		
Government Grants and Subsidies	-	-	134,565		
Loans for capital purposes	-	-	-		
Physical assets contributed	-	-	-		
Disposal proceeds of capital assets	-	-	-		
Funds held in capital reserves	51,054	51,055	32,795		
Funded depreciation & amortisation expended	761,969	760,926	761,922		
Total capital funding sources	540,021	734,356	714,617		
Capital Funding Applications					
Non-current assets	235,374	429,756	413,839		
Total capital asset acquisitions	235,374	429,756	413,839		
Loan redemptions & Finance Leases	304,647	304,600	300,779		
Total capital applications	540,021	734,356	714,617		
Reserve balances held at beginning of period					
Capital reserve balances	1,842,505	-	1,099,563		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Total reserve cash held at beginning of the period	1,842,505	-	1,099,563		
Reserve balances held at the end of period					
Capital reserve balances	2,600,207	2,379,450	1,842,505		
Unspent loan and depreciation cash held	-	-	-		
Retained Surplus (Deficit)	0	(695,927)	68,993		
Total reserve cash held at the end of the period	2,600,208	1,683,523	1,911,498		

- Not including CSO's per Note 27 of 2021/22 Audited Financial Statement

Whitsunday Waste Facilities



Balance Sheet as at 30 June 2022

	2021/22 Actual	2020/21 Actual
Current Assets		
Cash and cash equivalents	7,467,034	5,311,498
Trade and other receivables	613,601	540,532
Prepayments	-	16,163
Total Current Assets	8,080,635	5,868,193
Non-current Assets		
Property, plant and equipment	7,027,480	7,789,450
Closing WIP Balance	631,566	396,193
Total Non-current Assets	7,659,046	8,185,642
TOTAL ASSETS	15,739,681	14,053,835
Current Liabilities		
Trade and other payables	1,835,422	885,779
Borrowings	141,218	147,108
Other Liabilities	23,627	-
Total Current Liabilities	2,000,267	1,032,887
Non-current Liabilities		
Borrowings	1,753,356	2,052,392
Other Provisions	23,282,779	7,091,339
Total Non-current Liabilities	25,036,135	9,143,731
TOTAL LIABILITIES	27,036,402	10,176,618
NET COMMUNITY ASSETS	(11,296,721)	3,877,217
Community Equity		
Capital	(18,790,583)	(1,484,736)
Asset revaluation surplus	50,455	50,455
Capital reserve balances	2,600,207	1,842,505
Provision Cash	4,843,200	3,400,000
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	0	68,993
TOTAL COMMUNITY EQUITY	(11,296,721)	3,877,217

13.1.4 - Finance Report - FY 2022-23 - Period ending September 2022

DATE: 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Julie Moller – Manager Strategic Finance

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Monthly Financial Report Sept 2022 [**13.1.4.1** - 6 pages]
2. Financial Statement for the period ending 30 September 2022 [**13.1.4.2** - 17 pages]
3. Capital Delivery Report as at 30 September 2022 [**13.1.4.3** - 5 pages]

PURPOSE

To inform Council of the current financial performance and position for the period to 30 September 2022.

OFFICER'S RECOMMENDATION

That Council receive the Financial Report, Capital Delivery Report and Unaudited Financial Statements for the period ended 30 September 2022.

BACKGROUND

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the financial report at a meeting of the Local Government on a monthly basis. The financial report must state the progress that has been made in relation to the Local Government's budget for the period for the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Council adopted the 2022/23 Annual Budget on the 24 June 2022 which is reflected in this report.

DISCUSSION/CURRENT ISSUE

Year to Date Results

This report and attachments provide the estimated financial performance and position for the relevant period in the current financial year.

- Attachment 1 contains a summary of the financial performance with commentary around significant items.
- Attachment 2 contains the full set of financial statements, including notes thereto.
- Attachment 3 details the capital budget delivery for the period.

The following highlights some of the key results for the period ending 30 September 2022:

Focus	Details
Sustainability	Key financial sustainability indicators (ratios) are within acceptable and expected parameters (see Attachment 1) aside from Operating Surplus Ratio and Asset Sustainability Ratio. The Operating Surplus Ratio is impacted by the timing of rates revenue being received and the Asset Sustainability Ratio is impacted by the timing of capitalisations post-End of Financial Year (EOFY).
Cash	The end of month cash balance was \$115.7M, which is more than the minimum required levels. The higher level of cash is attributed to the timing of revenue collections and reduced expenditure for materials and services year to date. Council invested \$10M in a 6-month term deposit during the month to maximise our return on investment.
Capital	Council has delivered 12% of the year-to-date capital budget excluding remediation works and commitments for 2022/23, totalling \$8.7M. Including commitments, Council has delivered 39% of the full year budget of \$71.3M excluding remediation works. This underspend has been influenced by changes in the programming of works, scheduled maintenance and recognition of multiyear projects and has resulted in approximately \$23M being carryover into 2022/23 financial year.
Rates & Charges	Outstanding Rates & Charges have decreased from \$36.1M in August to \$9.0M in September which reflects that the discount period has closed.
General Debtors	General Debtors balance is \$7.5M compared to \$7.2M the previous month. This balance varies depending on when invoices have been issued within the month. Recovery measures are currently in progress through a debt recovery agency for both Rates debtors and General debtors.

Budget Process Update:

- 2022/23 Budget was endorsed at the Special Budget Meeting on the 24 June 2022.
- Quarter 1 Budget Review is expected to be tabled at Council Ordinary Council Meeting on 9 November 2022.

Rates and Charges Update:

- Rates Water meter reading for the period ending June were issued on 17 August 2022 and reminder letters issued on the 10 October 2022.
- 2022/23 first half Rates notices have been issued and discount for early payment closed on the 6 September 2022. Reminder notices were issued on the 21 September 2022 and were due by the 4 October 2022.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

204 Financial Report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report -

- (a) if the local government meets less frequently than monthly - at each meeting of the local government; or
 - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL IMPLICATIONS

Maintaining a balanced budget throughout the financial year and remaining financially sustainable remain key objectives. Budget risks identified throughout the year are to be mitigated as part of Council's ongoing budget reviews.

CONSULTATION/ENGAGEMENT

Manager Financial Services
Management Accountant

RISK ASSESSMENT

If actuals exceeded budget, financial risk may apply. These risks will either be managed on a project basis or mitigated through the operational budgets of Council.

TIMINGS/DEADLINES

Mandatory each month as per Section 204 of the *Local Government Regulation 2012*.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A

FINANCIAL REPORT

Financial Year: 2022/23

Period Ending: 30 September 2022



BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

For the period under review, Council's operating surplus stood at \$25.9M, after charging depreciation (What We Set-aside for Asset Renewals) of \$7.2M.

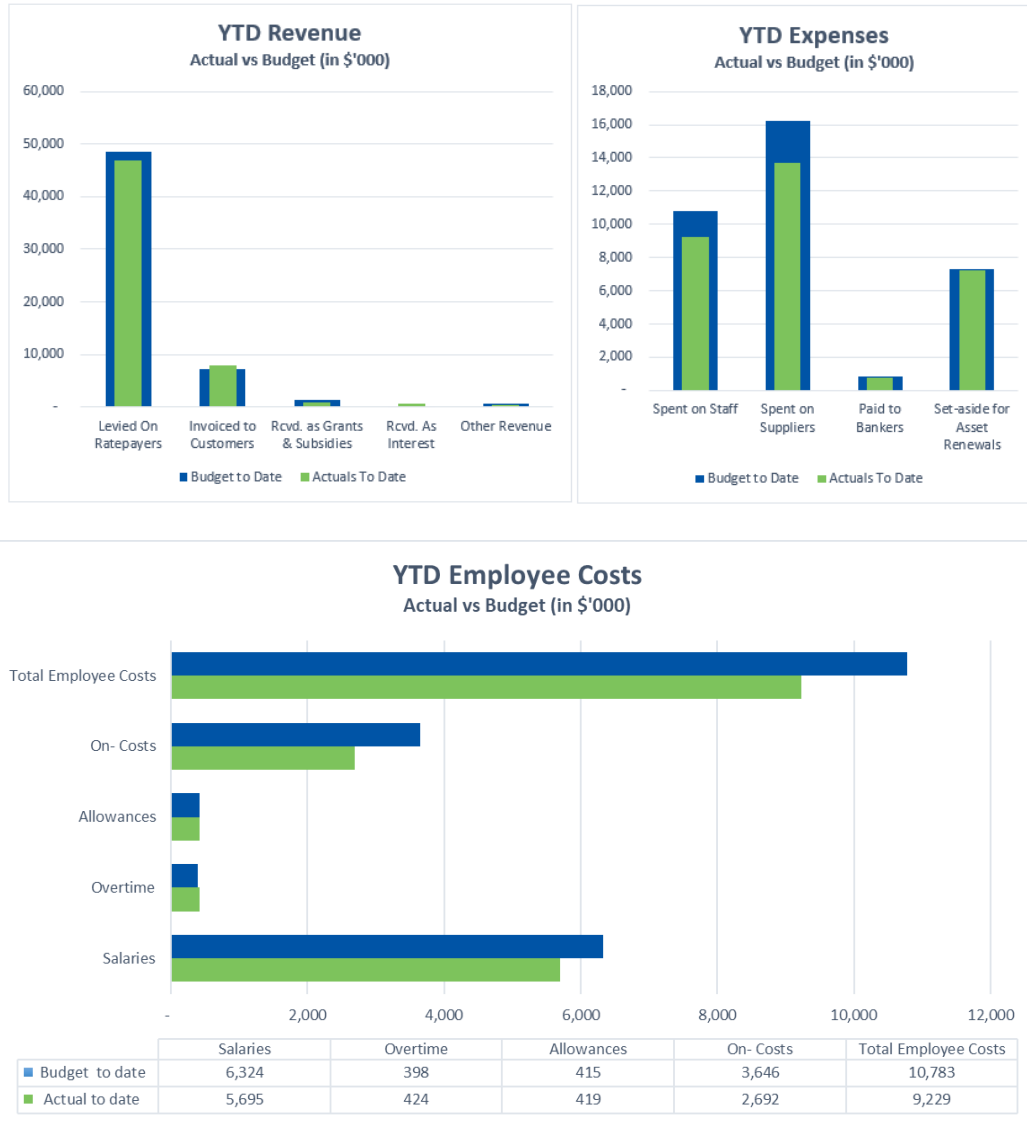
Table 1 : Statement of Income & Expenditure

	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	91,390,581	48,544,384	46,901,650	97%
What We Invoiced Our Customers	26,395,334	7,179,062	7,895,542	110%
What We Rcvd. as Grants & Subsidies	9,829,633	1,469,190	910,783	62%
What We Rcvd. As Interest from Investment	910,236	242,850	619,877	255%
Our Other Revenue	2,473,961	724,276	472,706	65%
Our Total Recurrent Earnings	130,999,746	58,159,763	56,800,558	98%
What We Spent on Our Staff	36,155,112	10,783,222	9,229,412	86%
What We Spent on Our Suppliers	54,446,386	16,223,330	13,681,062	84%
Our Total Direct Spend	90,601,498	27,006,552	22,910,474	85%
What We Paid Our Bankers	4,403,786	810,050	776,294	96%
What We Set-aside for Asset Renewals	29,202,671	7,302,588	7,231,478	99%
Our Operating Surplus/(Deficit)	6,791,791	23,040,573	25,882,312	112%
Our Capital Revenue	63,054,191	8,947,300	12,703,694	142%
Our Capital Expenses	35,953,228	2,794,425	500,641	18%
Our Capital Surplus/(Deficit)	27,100,962	6,152,875	12,203,053	198%
Our Net Earnings	33,892,753	29,193,447	38,085,366	130%

- Total Recurrent Earnings is on target to meet budget, currently sitting at 98%.
- Interest from Investments is tracking ahead of budget due to interest rate increases and the ability to maximise Council's return on investment and will be amended in the Q1 Budget review.
- Total direct spend is below YTD budget, currently sitting at 85% shows an improvement on last month where we had spent 84% of YTD budget, however this will change as we progress through the financial year.
- Total depreciation set aside for asset renewals is on target to meet budget.
- Our Capital Revenue is tracking ahead due to timing of grant funding received.

Attachment 13.1.4.1 Monthly Financial Report Sept 2022

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood at \$1.24B.

Table 2 : Statement of Financial Position

	Prev. Yr. Audited	Annual Budget	Actual to date
What We Own	1,211,830,900	1,249,563,869	1,212,804,766
Inventory We Hold	4,543,523	4,055,400	4,726,082
What We are Owed	31,179,637	19,962,028	29,902,405
What We Have in Bank	86,724,823	58,648,671	115,755,186
Our Total Assets	1,334,278,883	1,332,229,969	1,363,188,439
What We Owe Our Suppliers	58,923,646	51,623,190	51,084,838
What We Owe Our Lenders	76,383,059	71,040,960	75,046,059
Our Total Liabilities	135,306,705	122,664,150	126,130,897
Our Community Wealth	1,198,972,178	1,209,565,819	1,237,057,542

- Cash balances (what we have in bank) remains at healthy levels and well above minimum requirements due to revenue being received from the first rates levy being issued in August.

Debtors & Borrowings

What We Are Owed	
Category	Amount
Rates & Charges	8,981,572
General Debtors	7,481,737
GST Receivable/(Payable)	497,410
Advances to Community	1,034,045
SUB-TOTAL	17,994,764

Contract Assets	8,977,360
Water Charges not yet levied	2,067,500
Prepayments	2,657,837
Provision for Bad Debts	(1,795,055)
SUB-TOTAL	11,907,643

GRAND TOTAL	29,902,406
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What We Have Borrowed		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	1,419,320
81092 Gen7 08/09	6.82%	3,746,777
81090 Gen8 09/10	6.33%	2,526,024
81089 Gen8 AMSU	5.07%	2,555,495
81093 STP Projects	5.25%	17,450,753
81094 WTP Projects	4.86%	8,520,099
Bowen STP 19/20	2.20%	8,680,431
WCA Run 19/20	2.20%	21,267,056
Bowen Cell 3 19/20	0.91%	1,818,210
Bowen STP 20/21	1.80%	5,134,922
TOTAL		73,119,088

What We Have Available to Borrow		
Facility	Rate	Limit
Working Capital Facility	0.10%	20,000,000
Term Loans		-
TOTAL		20,000,000

- Rates & charges owed has decreased from \$36.1M in August to \$9.0M in September. Rates final reminder notices were issued on the 21 September and were due by the 4 October. Water final notices were issued 10 October with a due date of 24 October.
- General Debtors balance is \$7.5M compared to \$7.2M the previous month. General Debtors vary depending upon when invoices have been issued within the month. Recovery measures are currently in progress through a professional debt recovery agency for both Rates debtors and General debtors.

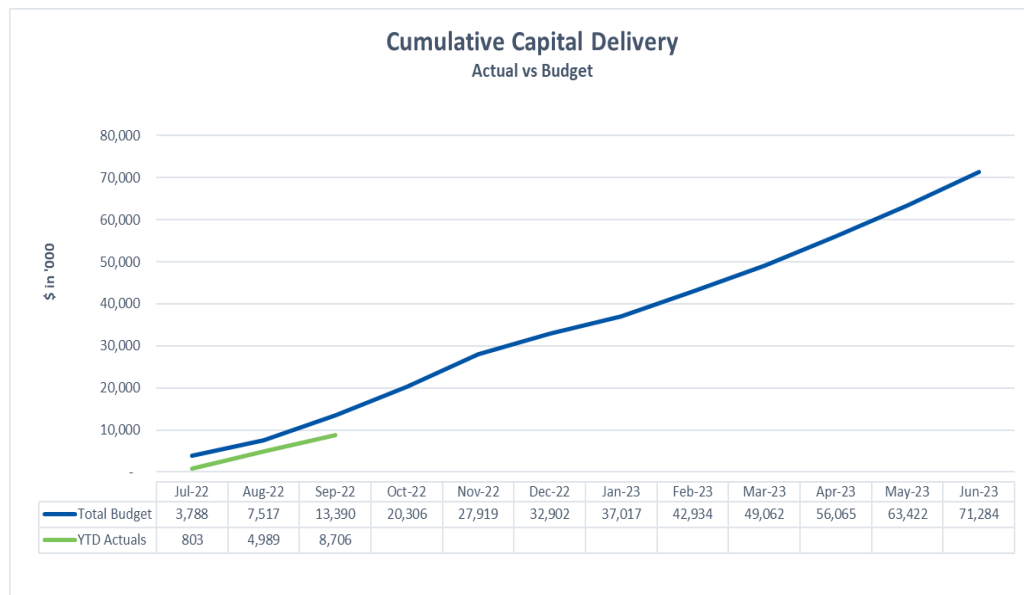
Attachment 13.1.4.1 Monthly Financial Report Sept 2022

Investments

	Prev. Yr	Current
Queensland Treasury Corporation	86,724,823	105,755,186
Term Deposit	-	10,000,000

- \$10M was invested in a 6-month term deposit at competitive rates in the month of September. This investment will mature in March 2023.
- The balance of excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.
- The weighted average return on investments is at 2.18% for the month of September

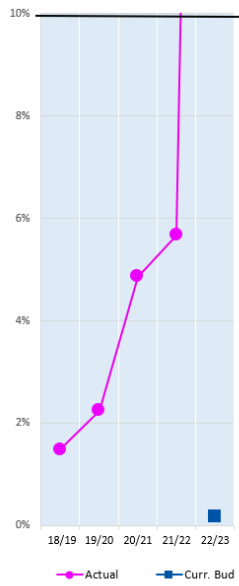
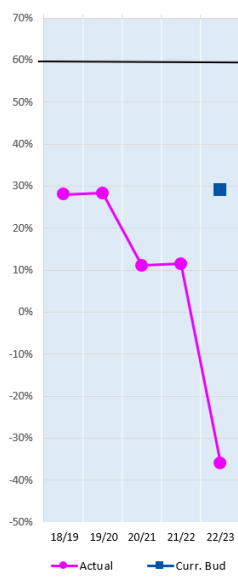
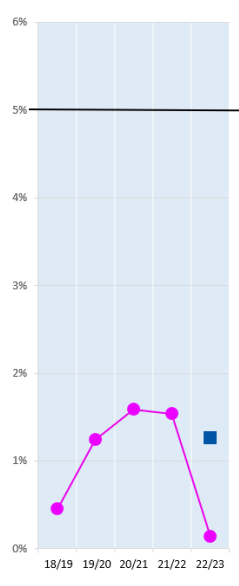
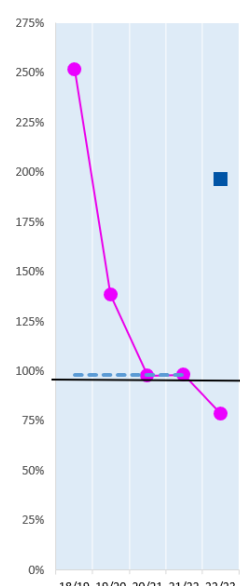
CAPITAL DELIVERY



- \$8.7M or 65% of the planned YTD capital budget of \$13.4M has been delivered up to 30 September 2022. This equates to 12% of the full year capital budget of \$71.3M being delivered to date. Approximately \$23M in total has been carried over to the 22/23 Financial year for completion which will be added to the capital program at the first Quarterly Budget review in September.

FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO 	NET FINANCIAL LIABILITIES RATIO (ADJUSTED) 	INTEREST COVERAGE RATIO 	ASSET SUSTAINABILITY RATIO 
<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i>	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i>	<i>Net Interest Expense divided by Total Operating Revenue</i>	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i>
Target: 0 - 10% Sept Act: 45.57% Budget: 0.17%	Target: < 60% Sept Act: -37.50% Budget: 29.11%	Target: < 5% Sept Act: 0.14% Budget: 1.26%	Target: Avg. 90% Sept Act: 78.64% Budget: 196.32%
Above target % due to timing of revenue recognition – Rates & Charges.	Above budget and maintained at a steady level below the maximum recommended levels.	Well below the recommended maximum threshold and in line with budget.	Will continue to remain above target levels due to continuing substantial reconstruction work.

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	103%	41%	
Our Expenditure	97%	23%	
Our Capital Delivery	81%	65%	
Our Cash on Hand	110%	197%	

- All critical indicators are within expected levels as of 30 September, except for Capital delivery which is 65% of the year-to-date budget v actuals this is below target and set to improve as the work is completed during the financial year.

- Rates Water meter reading for the period ending June were issued on 17 August 2022 and reminder letters issued on the 10 October 2022.
- Rates half yearly notices have been issued and discount for early payment closed on the 6 September 2022. Reminder notices were issued on the 21 September 2022 and were due by the 4 October 2022.
- First Quarter budget review was opened to the responsible budget officers early September 2022. It is expected to be tabled at Council Ordinary Council meeting on 9 November 2022.
- The department has commissioned QTC to undertake a credit review of Councils with borrowing between \$20M and \$200M every 2 years. Council have been requested to complete our QTC LTFP model. This model has been updated with Council's current adopted LTFP budget and audited actuals, it was submitted to QTC on the 19 September 2022.
- Budget risks are being monitored as the year progresses and will be discussed during the budget review deliberations.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

For the quarter ending 30 September 2022

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Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income For the quarter ending 30 September 2022

		2023	2022	Budget	PTD Budget	Variance
	Note	YTD	30 June	2022/23	2022/23	to Budget
		\$	\$	\$	\$	%
Income						
Recurrent revenue						
Rates, levies and utility charges	3 (a)	46,901,650	91,390,581	96,348,979	48,544,384	97%
Sale of goods and major services	3 (b)	4,835,895	14,675,788	18,368,226	4,571,806	106%
Fees and charges	3 (c)	1,200,626	4,201,420	4,446,749	1,131,937	106%
Lease, rental and levies		140,843	288,188	292,200	73,050	193%
Interest received		619,877	910,236	971,400	242,850	255%
Sales of contract and recoverable works		1,718,178	7,229,938	5,609,075	1,402,269	123%
Other recurrent income		472,706	2,473,961	2,897,104	724,276	65%
Grants, subsidies and contributions	4 (i)	910,783	9,829,633	8,456,578	1,469,190	62%
Total recurrent revenue		56,800,558	130,999,746	137,390,312	58,159,763	98%
Capital revenue						
Grants, subsidies and contributions	4 (ii)	11,799,884	62,299,790	34,486,588	8,621,646	137%
		11,799,884	62,299,790	34,486,588	8,621,646	137%
Total revenue		68,600,442	193,299,536	171,876,900	66,781,409	103%
Capital income		903,810	754,400	1,302,614	325,654	278%
Total income	2 (b)	69,504,253	194,053,936	173,179,514	67,107,063	104%
Expenses						
Recurrent expenses						
Employee benefits	5	(9,229,412)	(36,155,112)	(40,374,092)	(10,783,222)	86%
Materials and services	6	(13,681,062)	(54,446,386)	(64,245,433)	(16,223,330)	84%
Finance costs	7	(776,294)	(4,403,786)	(3,240,200)	(810,050)	96%
Depreciation and amortisation		(7,231,478)	(29,202,671)	(29,303,271)	(7,302,588)	99%
Total operating expenses		(30,918,246)	(124,207,955)	(137,162,996)	(35,119,190)	88%
Capital expenses						
Other capital expenses	8	(500,641)	(35,953,228)	(14,069,516)	(2,794,425)	18%
Total expenses	2 (b)	(31,418,887)	(160,161,183)	(151,232,512)	(37,913,615)	83%
Net result		38,085,366	33,892,753	21,947,002	29,193,447	130%
Other comprehensive income						
Items that will not be reclassified to net result						
Increase / (decrease) in asset revaluation surplus		-	5,247,434	-	-	
Total other comprehensive income for the year		-	5,247,434	-	-	
Total comprehensive income for the year		38,085,366	39,140,188	21,947,002	29,193,447	130%

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations

For the quarter ending 30 September 2022

	Note	2023 \$	2022 \$	Budget 2022/23 \$
Retained surplus (deficiency) from prior years		8,495,807	10,040,818	4,695,045
Net result for the year		38,085,366	33,892,753	21,947,002
		46,581,173	43,933,571	26,642,047
Transfers (to) from capital account				
Transfer of capital income		(903,810)	(754,400)	(1,302,614)
Funds (utilised for) created from - capital funding		-	-	(542,868)
Transfer of capital expenses		500,641	35,953,228	14,069,516
Non-monetary capital revenue		-	(7,554,448)	-
Unspent capital revenue transferred from capital		9,659,894	13,383,203	-
Adjustment for unfunded depreciation		323,168	1,884,641	3,403,535
Transfer to adjust the working capital cash		-	(2,443,492)	(2,401,060)
Net capital account transfers		9,579,892	40,468,732	13,226,509
Transfers (to) from restricted reserves				
Constrained grants and subsidy reserve		(4,387,162)	(28,041,017)	(19,664,987)
Constrained NDRRA grants reserve		(7,412,722)	(26,704,325)	(14,821,601)
Retained surplus (deficiency) available for transfer to reserves		44,361,182	29,656,961	5,381,968
Transfers (to) from reserves for future capital funding:				
Capital works reserve		-	(19,138,186)	-
Disaster resilience reserve		-	(366,000)	-
Transfers (to) from reserves for future recurrent funding purposes:				
Operational projects reserve		-	(1,656,967)	-
Retained surplus (deficit) at end of year		44,361,182	8,495,808	5,381,968

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position

As at 30 September 2022

	Note	2023 \$	2022 \$	Budget 2022/23 \$
Current assets				
Cash and cash equivalents	9	115,755,186	86,724,823	58,648,671
Receivables	10 (a)	15,677,299	12,343,398	15,062,028
Inventories	11	1,816,082	1,633,523	1,359,000
Contract assets		8,977,360	13,473,911	-
Other assets		5,222,746	5,337,328	4,900,000
		147,448,674	119,512,983	79,969,699
Non-current assets held for sale		2,910,000	2,910,000	2,696,400
Total current assets		150,358,674	122,422,983	82,666,099
Non-current assets				
Receivables	10 (b)	25,000	25,000	-
Investment properties	12	2,188,653	2,040,000	1,930,000
Property, plant and equipment	13	1,208,710,451	1,207,885,238	1,245,609,570
Right of use assets	13	1,905,661	1,905,661	2,024,299
Total non-current assets		1,212,829,765	1,211,855,900	1,249,563,869
TOTAL ASSETS		1,363,188,439	1,334,278,883	1,332,229,969
Current liabilities				
Trade and other payables	14	7,832,302	14,856,999	17,190,000
Provisions	15	11,483,157	11,536,892	15,308,489
Borrowings	16	5,952,866	5,952,866	5,674,100
Contract liabilities		5,077,106	5,614,986	-
Total current liabilities		30,345,432	37,961,743	38,172,589
Non-current liabilities				
Trade and other payables		4,358,035	4,358,035	-
Provisions	15	22,334,238	22,556,735	19,124,701
Borrowings	16	69,093,192	70,430,193	65,366,860
Total non-current liabilities		95,785,465	97,344,962	84,491,561
TOTAL LIABILITIES		126,130,897	135,306,705	122,664,150
NET COMMUNITY ASSETS		1,237,057,542	1,198,972,178	1,209,565,819
Community equity				
Investment in capital assets		762,125,046	759,814,182	807,762,812
Asset revaluation surplus		362,680,628	362,680,628	357,433,194
Retained surplus		44,361,182	8,495,807	5,381,968
Reserves	17	67,890,686	67,981,560	38,987,845
TOTAL COMMUNITY EQUITY		1,237,057,542	1,198,972,178	1,209,565,819

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity For the quarter ending 30 September 2022

	Note	Total		Retained surplus Note 21		Reserves Note 22		Asset revaluation surplus Note 20	
		2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$	2023 \$	2022 \$
Balance at beginning of the year		1,198,972,178	1,155,016,109	768,309,990	741,244,821	67,981,560	56,338,095	362,680,628	357,433,194
Error correction to opening balance		-	4,815,881	-	4,815,881			-	
Restated opening balances		1,198,972,178	1,159,831,990	768,309,990	746,060,702	67,981,560	56,338,095	362,680,628	357,433,194
Net result		38,085,366	33,892,753	38,085,366	33,892,753	-	-	-	-
Other comprehensive income for the year									
Revaluations:									
Property, plant & equipment	13	-	5,274,934	-	-	-	-	-	5,274,934
Change in value of future rehabilitation costs		-	(27,500)	-	-	-	-	-	(27,500)
Total comprehensive income for the year		38,085,366	39,140,188	38,085,366	33,892,753	-	-	-	5,247,434
Transfers (to) from retained earnings and recurrent reserves		-	-	-	(1,656,967)	-	1,656,967	-	-
Transfers (to) from retained earnings and capital reserves		-	-	90,874	(9,986,498)	(90,874)	9,986,498	-	-
Balance at end of the year		1,237,057,544	1,198,972,178	806,486,230	768,309,990	67,890,686	67,981,560	362,680,628	362,680,628

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the quarter ending 30 September 2022

		2023	2022	Budget 2022/23
	Note	\$	\$	\$
Cash flows from operating activities				
Receipts				
General rates and utility charges		43,976,623	92,817,736	95,961,953
Sale of goods and major services		4,835,895	14,675,788	18,368,226
Lease, rental and levies, fees and charges		1,341,469	3,527,583	4,538,948
Other income		1,704,197	9,287,861	8,428,108
GST received		286,534	11,734,611	-
Receipts from customers		52,144,719	132,043,579	127,297,235
Operating grants, subsidies and contributions		1,759,094	11,254,434	8,456,578
Interest received		619,877	910,236	971,400
Payments				
Payment to employees		(9,694,013)	(36,203,939)	(39,559,706)
Payments for materials and services		(20,875,909)	(54,056,668)	(63,972,667)
GST paid		-	(12,692,061)	-
Payments to suppliers and employees		(30,569,922)	(102,952,668)	(103,532,373)
Interest expense		(697,429)	(2,962,173)	(3,025,199)
Net cash inflow (outflow) from operating activities		23,256,339	38,293,408	30,167,642
Cash flows from investing activities				
State government subsidies and grants		14,401,302	45,344,392	28,479,582
Capital contributions		508,942	2,655,816	6,007,006
Payments for property, plant and equipment		(8,544,418)	(73,039,140)	(79,374,598)
Movement in work in progress		-	-	8,090,951
Payments for investment property		(161,566)	(30,603)	-
Proceeds from sale of property, plant and equipment		133,455	537,617	1,302,614
Payments for rehabilitation work		-	-	(2,401,060)
Non-current assets held for sale - Proceeds from sale		770,355	-	-
Net movement in loans to community organisations		2,955	12,000	-
Net cash inflow (outflow) from investing activities		7,111,025	(24,519,918)	(37,895,505)
Cash flows from financing activities				
Repayment of borrowings	16	(1,337,000)	(5,210,944)	(5,432,000)
Repayments made on finance leases		-	(454,787)	-
Net cash inflow (outflow) from financing activities		(1,337,000)	(5,665,731)	(5,432,000)
Net increase (decrease) in cash and cash equivalents held		29,030,364	8,107,759	(13,159,863)
Cash and cash equivalents at beginning of the financial year		86,724,823	78,617,064	71,808,534
Cash and cash equivalents at end of the financial year	9	115,755,186	86,724,823	58,648,671

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Statement of Capital Funding

For the quarter ending 30 September 2022

	Note	2023	2022	Budget 2022/23
		\$	\$	\$
Sources of capital funding				
Excess capital revenue provided in year		(9,659,894)	(13,383,193)	542,868
Finance leases for right of use assets		-	372,072	-
Funded depreciation and amortisation		6,908,310	27,318,030	25,899,734
Proceeds from the sale of capital assets		903,810	537,617	1,302,614
Donated and contributed physical assets		-	7,554,448	-
Constrained grants, subsidies and contributions		3,959,245	26,864,545	23,489,453
Insurance reimbursed reserve and		-	222,400	-
Capital Works reserve		518,791	10,471,749	10,659,377
Insurance Restoration reserve		-	-	-
Constrained NDRRA grants reserve		7,412,722	26,704,325	14,821,601
		10,042,984	86,661,994	76,715,647
Application of capital funding				
Non-current capital assets				
Land and Improvements		-	-	-
Buildings and Other Structures		356,027	57,484,257	9,480,074
Plant and equipment		158,165	8,667,528	12,525,908
Transport Infrastructure		1,421,289	26,446,237	38,409,848
Water		-	14,663,645	11,081,846
Sewerage		-	25,536,530	7,876,922
Right of use - Land		-	-	-
Right of use - Buildings		-	347,480	-
Right of use - Plant		-	24,592	-
Movement in capital work in progress		6,608,937	(52,204,610)	(8,090,951)
Investment property		161,566	30,603	-
		8,705,984	80,996,263	71,283,647
Principal loan redemptions				
Queensland Treasury Corporation		1,337,000	5,210,944	5,432,000
Finance leases for right of use assets		-	454,787	-
		1,337,000	5,665,731	5,432,000
		10,042,984	86,661,994	76,715,647

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the quarter ending 30 September 2022

2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:

(b) Income and expenses derived between recurring and capital, and assets are attributed to the following programs:											
Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2023 \$	2023 \$	2023 \$	2023 \$							
Office of the Chief Executive	54,909	170,718	-	-	225,627	(829,213)	-	(829,213)	(603,585)	(603,585)	-
Corporate Services	154,745	27,610,408	1,900,399	903,810	30,569,362	(2,570,082)	(141,350)	(2,711,432)	25,195,071	27,857,930	242,164,292
Community Environmental Services	45,463	1,069,054	-	-	1,114,516	(4,053,878)	(12,914)	(4,066,792)	(2,939,362)	(2,952,276)	14,995,859
Engineering	646,699	1,351,097	6,131,406	-	8,129,202	(9,718,925)	(346,377)	(10,065,302)	(7,721,130)	(1,936,100)	625,150,409
Waste Management	(0)	4,251,002	-	-	4,251,002	(1,915,931)	-	(1,915,931)	2,335,071	2,335,071	15,669,124
Planning & Development Assessment	-	455,998	-	508,942	964,940	(1,033,771)	-	(1,033,771)	(577,773)	(68,831)	-
Airport Operations	-	2,123,337	53,681	-	2,177,019	(1,556,916)	-	(1,556,916)	566,422	620,103	64,683,933
Quarries & Pitts	-	602,702	-	-	602,702	(622,744)	-	(622,744)	(20,042)	(20,042)	3,727,570
Shute Harbour Operations	-	816,792	3,190,181	-	4,006,973	(973,895)	-	(973,895)	(157,103)	3,033,078	52,601,248
Water Services	-	8,685,033	15,274	-	8,700,307	(4,524,824)	-	(4,524,824)	4,160,209	4,175,483	167,227,038
Sewerage Services	-	8,762,603	-	-	8,762,603	(3,118,068)	-	(3,118,068)	5,644,535	5,644,535	176,968,966
Total	901,815	55,898,743	11,290,942	1,412,753	69,504,253	(30,918,246)	(500,641)	(31,418,887)	25,882,312	38,085,366	1,363,188,440

For the year ended 30 June 2022

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2022 \$	2022 \$	2022 \$	2022 \$							
Office of the Chief Executive	309,915	323,297	-	-	633,213	(4,631,745)	-	(4,631,745)	(3,998,532)	(3,998,532)	-
Corporate Services	5,876,520	52,565,921	12,287,027	140,000	70,869,468	(6,509,608)	(549,407)	(7,059,014)	51,932,833	63,810,454	211,641,507
Community Environmental Services	578,316	3,071,771	1,196,968	163,733	5,010,789	(16,362,796)	(43,846)	(16,406,642)	(12,712,709)	(11,395,853)	14,955,142
Engineering	2,324,555	6,401,938	29,261,218	7,161,652	45,149,363	(38,585,222)	(12,032,257)	(50,617,479)	(29,858,728)	(5,468,115)	625,982,905
Waste Management	(5,403)	9,654,384	-	520,650	10,169,631	(8,591,844)	(17,568,890)	(26,160,734)	1,057,137	(15,991,103)	13,584,145
Planning & Development Assessment	-	1,889,063	-	1,392,366	3,281,429	(3,291,035)	-	(3,291,035)	(1,401,972)	(9,606)	-
Airport Operations	95,478	6,304,859	676,208	-	7,076,545	(6,517,641)	(427,848)	(6,945,488)	(117,304)	131,056	65,325,979
Quarries & Pitts	-	3,278,820	-	127,427	3,406,247	(3,900,182)	(244,665)	(4,144,847)	(621,362)	(738,600)	3,951,691
Shute Harbour Operations	559,683	1,160,928	5,308,413	-	7,029,024	(2,863,820)	(2,441,273)	(5,305,093)	(1,143,210)	1,723,931	55,898,560
Water Services	1,102	20,048,313	3,359,692	615,159	24,024,266	(19,075,255)	(1,082,464)	(20,157,719)	974,160	3,866,547	169,231,633
Sewerage Services	1,102	16,559,184	-	843,677	17,403,963	(13,239,391)	(1,562,578)	(14,801,968)	3,320,895	2,601,994	173,707,321
Total	9,741,267	121,258,479	52,089,526	10,964,664	194,053,936	(123,568,537)	(35,953,228)	(159,521,765)	7,431,209	34,532,172	1,334,278,883

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

	Note	2023 \$	2022 \$
3 Revenue			
(a) Rates, levies and utility charges			
General rates		28,340,035	53,731,316
Water		5,959,969	17,426,109
Water consumption, rental and sundries		2,211,259	7,022,545
Sewerage		9,004,289	22,092,028
Waste management		3,746,619	6,577,269
Rates and utility charge revenue		49,262,172	95,978,380
Less: Discounts		(2,009,294)	(3,884,682)
Less: Pensioner remissions		(351,228)	(703,117)
		46,901,650	91,390,581
(b) Sale of goods and major services			
Lake Proserpine Commercial services		95,477	166,778
Parking and other ranger services		417,454	1,500,441
Refuse tips and transfer station charges		737,974	2,690,859
Aerodrome charges		1,688,276	4,506,407
Quarry charges		585,174	3,160,805
Shute harbour commercial activities		773,323	1,071,841
Caravan parks fees and charges		395,959	1,012,510
Water and sewerage fees and charges		142,257	566,147
		4,835,895	14,675,788
(c) Fees and Charges			
Statutory fees and charges include			
Lodgement fees		429,288	1,732,469
Dog registrations		200,574	234,420
Inspection fees		19,722	75,839
Licences and permits		210,202	677,358
Fines and infringements		-	-
Other statutory fees		256,729	1,102,656
User fees and charges		84,111	378,678
		1,200,626	4,201,420
4 Grants, subsidies and contributions			
(i) Recurrent			
General purpose grants		311,973	7,764,683
State government subsidies and grants		385,877	1,904,117
NDRRA flood damage grants for operational repairs		203,966	72,466
Cash contributions		8,967	88,366
Total recurrent revenue		910,783	9,829,633
(ii) Capital			
(a) Monetary revenue designated for capital funding purposes:			
Commonwealth government grants		752,087	5,235,848
State government subsidies and grants		3,126,133	20,149,353
NDRRA flood damage grants for capitalised repairs		7,412,722	26,704,325
Cash contributions		508,942	2,655,816
		11,799,884	54,745,342
(b) Non-monetary revenue received:			
Developer and other contributions of physical assets at fair value		-	7,554,448
		-	7,554,448
Total capital revenue		11,799,884	62,299,790

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

	Note	2023 \$	2022 \$
5 Employee benefits			
Employee benefit expenses are recorded when the service has been provided by the employee.			
Total staff wages and salaries		6,920,755	26,977,277
Councillors' remuneration		111,120	551,808
Annual, sick and long service leave entitlements		1,420,650	5,215,591
Superannuation		879,672	3,507,493
		<u>9,332,197</u>	<u>36,252,169</u>
Other employee related expenses		306,886	1,652,269
		<u>9,639,083</u>	<u>37,904,438</u>
Less capitalised employee expenses		(409,671)	(1,749,326)
		<u>9,229,412</u>	<u>36,155,112</u>
6 Materials and services			
Expenses are recorded on an accruals basis as Council receives the goods or services.			
Audit of annual financial statements by the Auditor-General of Queensland		-	126,040
Community Donations, grants, subsidies & contributions		495,934	2,265,428
Legal services		418,175	815,410
Insurance		656,005	2,385,749
Consultants & Services		190,517	2,276,742
Contractors		3,970,584	19,663,075
Plant & Equipment		1,431,292	4,502,636
Advertising & Marketing		84,302	785,473
Cost of inventories		178,686	417,351
Communications & IT		1,892,167	4,403,875
Repairs & Maintenance & Utility charges		884,305	3,175,942
Raw materials & consumables		1,729,233	8,363,604
Registrations & subscriptions		78,235	140,736
Safety		144,442	890,748
Other material and services		1,527,187	4,233,577
		<u>13,681,062</u>	<u>54,446,386</u>
7 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		697,429	2,923,156
Interest on finance leases		-	39,017
Bank charges		78,865	331,895
Impairment of receivables and bad debts written-off		-	962,025
Refuse sites - unwinding of discount rate on provision		-	135,799
Refuse sites - unwinding of discount rate on provision		-	11,894
		<u>776,294</u>	<u>4,403,786</u>
8 Capital expenses			
Loss on the sale of capital assets		-	106,760
Loss on write-off of capital assets		500,641	18,032,913
Change arising from revision of the future restoration expenditure		-	17,813,555
Total capital expenses		<u>500,641</u>	<u>35,953,228</u>
9 Cash and cash equivalents			
Cash at bank and on hand		579,758	244,219
Deposits at call		115,175,428	86,480,604
Balance per Statement of Financial Position		<u>115,755,186</u>	<u>86,724,823</u>
Balance per Statement of Financial Position		<u>115,755,186</u>	<u>86,724,823</u>
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Contract liabilities - revenue received in advance		5,077,106	5,614,986
Unspent government grants and subsidies		(1)	0
Unspent developer contributions		11,599,052	11,171,134
Total unspent external restricted cash held in reserves		<u>16,676,157</u>	<u>16,786,120</u>

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

	Note	2023 \$	2022 \$
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by Council to meet specific future funding requirements		54,325,941	61,442,895
Total cash held to contribute to identified funding commitments		71,002,098	78,229,016
10 Receivables			
(a) Current			
Rateable revenue and utility charges		8,981,572	6,131,403
Other debtors		7,481,737	6,995,050
Less allowance for expected credit loss		(1,795,055)	(1,795,055)
Loans and advances to community organisations		1,009,045	1,012,000
		15,677,299	12,343,398
(b) Non-current			
Loans and advances to community organisations		25,000	25,000
		25,000	25,000
11 Inventories			
Inventories for internal use-			
Quarry and road materials		887,444	683,788
Stores and materials		928,638	949,735
		1,816,082	1,633,523
Valued at cost, adjusted when applicable for any loss of service potential.			
12 Investment properties			
Property held for rental income and capital growth			
Gross value at beginning of the financial year		2,040,000	1,930,000
Acquisitions		161,566	30,603
Value of asset disposed		-	-
Value of the asset written-off		(12,914)	(26,926)
Revaluation adjustment to income statement		-	106,323
Balance at end of the year		2,188,653	2,040,000
Net carrying value at end of the financial year		2,188,653	2,040,000

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

13 Property, plant and equipment

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost		Cost	Cost	Cost	
	Level 2 & 3	Level 2 & 3		Level 3	Level 3	Level 3						
	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset values												
Opening gross value as at 1 July 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Addition of renewal assets	-	-	-	1,421,289	-	-	5,686,592	7,107,882	-	-	-	-
Addition of other assets	-	-	-	-	-	-	1,598,102	1,598,102	-	-	-	-
Contributed assets at valuation	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers from work in progress	-	356,027	158,165	-	-	-	(514,192)	-	-	-	-	-
Disposals	-	-	(27,496)	-	-	-	-	(27,496)	-	-	-	-
Write-offs	-	(240,217)	-	(424,589)	-	-	-	(664,806)	-	-	-	-
Revaluation adjustment to other comprehensive income	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	(161,566)	(161,566)	-	-	-	-
Closing gross value as at 30 June 2023	48,299,429	181,723,821	66,471,602	701,792,063	311,326,884	228,172,087	104,601,669	1,642,387,556	1,698,923	804,738	527,909	3,031,569
Accumulated depreciation and impairment												
Opening balance as at 1 July 2022	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	1,308,591	1,102,255	2,230,723	1,423,453	1,166,455	-	7,231,478	-	-	-	-
Depreciation on disposals	-	-	(27,496)	-	-	-	-	(27,496)	-	-	-	-
Depreciation on write-offs	-	(91,578)	-	(85,501)	-	-	-	(177,079)	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2023	26,155	46,601,944	34,285,264	116,225,359	168,951,095	67,587,287	-	433,677,105	192,629	620,778	312,501	1,125,908
Total written down value as at 30 June 2023	48,273,274	135,121,877	32,186,338	585,566,704	142,375,789	160,584,799	104,601,669	1,208,710,451	1,506,293	183,960	215,408	1,905,661
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100	-	-	7 - 100	7 - 100	7 - 100	-
Total additions in this year	96,625,013	410,165,396	167,359,138	1,520,806,186	791,604,864	523,931,461	215,812,275	1,598,102	3,590,475	2,230,254	1,368,318	7,189,047

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

13 Property, plant and equipment - prior year

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
	Valuation	Valuation	Cost	Valuation	Valuation	Valuation	Cost		Cost	Cost	Cost	
	Level 2 & 3	Level 2 & 3		Level 3	Level 3	Level 3			Level 3	Level 3	Level 3	
	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Basis of measurement	43,238,095	129,272,917	60,273,652	686,551,958	298,224,877	202,529,888	150,197,343	1,570,288,731	1,698,923	457,258	503,317	2,659,497
Fair value category	-	130,000	-	4,402,153	620,371	39,839	-	5,192,362	-	-	-	-
Asset Values	-	-	-	-	-	-	73,100,346	73,100,346	-	-	-	-
Opening gross value as at 1 July 2021	-	-	-	-	-	-	-	-	-	347,480	24,592	372,072
Minor correction to opening balance	-	149,040	25,355	5,921,218	615,159	843,677	-	7,554,448	-	-	-	-
Additions at cost	-	57,335,217	8,642,174	20,525,019	14,048,486	24,692,853	(125,274,353)	(30,603)	-	-	-	-
Addition to right of use assets	-	-	(2,426,838)	-	-	-	-	(2,426,838)	-	-	-	-
Contributed assets at valuation	-	(5,279,163)	(25,472)	(14,612,694)	(2,211,255)	(2,045,153)	-	(24,173,736)	-	-	-	-
Internal transfers from work in progress	5,274,934	-	-	-	-	-	-	5,274,934	-	-	-	-
Disposals	(213,600)	-	(147,937)	(1,992,292)	29,246	2,110,983	-	(213,600)	-	-	-	-
Write-offs	-	-	-	-	-	-	(30,603)	(30,603)	-	-	-	-
Revaluation adjustment to other comprehensive income	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2022	48,299,429	181,608,012	66,340,933	700,795,363	311,326,884	228,172,087	97,992,732	1,634,535,440	1,698,923	804,738	527,909	3,031,569
Accumulated depreciation and impairment	24,909	43,234,494	30,634,448	106,981,743	162,377,931	62,258,446	-	405,511,970	114,340	381,048	139,810	635,198
Opening balance as at 1 July 2021	-	-	-	337,452	38,460	570	-	376,482	-	-	-	-
Minor correction to opening balance	1,246	4,655,003	4,383,587	8,801,238	6,239,860	4,631,027	-	28,711,961	78,289	239,730	172,691	490,710
Depreciation expense	-	-	(1,782,461)	-	-	-	-	(1,782,461)	-	-	-	-
Depreciation on disposals	-	(2,504,566)	(21,401)	(2,030,417)	(1,128,790)	(482,576)	-	(6,167,750)	-	-	-	-
Depreciation on write-offs	-	-	(3,668)	(9,879)	181	13,366	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2022	26,155	45,384,931	33,210,505	114,080,137	167,527,642	66,420,832	-	426,650,202	192,629	620,778	312,501	1,125,908
Total written down value as at 30 June 2022	48,273,274	136,223,081	33,130,428	586,715,226	143,799,243	161,751,255	97,992,732	1,207,885,238	1,506,293	183,960	215,408	1,905,661
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

	Note	2023 \$	2022 \$
14 Trade and other payables			
Current			
Accrued Expenses		1,235,916	-
Creditors		4,442,794	10,827,812
Rates received in advance		1,638,226	3,145,584
Accrued wages and salaries		351,519	704,616
GST payable		-	-
Other employee entitlements		163,849	178,988
		<u>7,832,302</u>	<u>14,856,999</u>
Non-current			
Creditors		4,358,035	4,358,035
		<u>4,358,035</u>	<u>4,358,035</u>
15 Provisions			
Current			
Annual leave		3,982,355	3,975,743
Long service leave		4,342,508	4,402,636
Property restoration -			
(i) Refuse sites		3,158,294	3,158,513
		<u>11,483,157</u>	<u>11,536,892</u>
Non-Current			
Long service leave		1,671,955	1,714,805
Property restoration			
(i) Refuse sites		19,944,619	20,124,266
(ii) Quarry rehabilitation		717,664	717,664
		<u>22,334,238</u>	<u>22,556,735</u>
Details of movements in provisions			
(i) Refuse sites			
Balance at beginning of the year		23,282,779	7,091,339
Increase due to change in time		-	135,799
Increase (decrease) due to change in discount rate		-	(520,650)
Amount expended in year		(179,866)	(992,599)
Increase (decrease) in estimate of future cost		-	17,568,890
Balance at end of the year		<u>23,102,913</u>	<u>23,282,779</u>
Current portion		3,158,294	3,158,513
Non-current portion		<u>19,944,619</u>	<u>20,124,266</u>
		<u>23,102,913</u>	<u>23,282,779</u>
Cash funds committed to meet this liability at the reporting date are		<u>4,663,334</u>	<u>4,843,200</u>
(ii) Quarry rehabilitation			
Balance at beginning of the year		717,664	561,032
Increase due to change in time		-	11,894
Increase (decrease) due to change in discount rate		-	(157,317)
Increase (decrease) in estimate of future cost		-	302,055
Balance at end of the year		<u>717,664</u>	<u>717,664</u>
Current portion		-	-
Non-current portion		<u>717,664</u>	<u>717,664</u>
		<u>717,664</u>	<u>717,664</u>

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

	Note	2023 \$	2022 \$
16 Borrowings			
(a) Current			
(i) Queensland Treasury Corporation		5,548,994	5,548,994
(ii) Finance leases for right of use assets		403,872	403,872
		<u>5,952,866</u>	<u>5,952,866</u>
(b) Non-current			
(i) Queensland Treasury Corporation		67,570,094	68,907,094
(ii) Finance leases for right of use assets		1,523,099	1,523,099
		<u>69,093,192</u>	<u>70,430,193</u>
Movements in borrowings			
(i) Queensland Treasury Corporation			
Balance at beginning of the year		74,456,088	79,667,031
Principal repayments - cash movement		(1,337,000)	(5,210,944)
Balance at end of the year		<u>73,119,087</u>	<u>74,456,088</u>
Classified as			
Current		5,548,994	5,548,994
Non-current		67,570,094	68,907,094
		<u>73,119,087</u>	<u>74,456,088</u>
Movements in lease liabilities			
Balance at beginning of the year		1,926,971	2,009,686
Additions to right-of-use assets		-	372,072
Principal repayments		-	(454,787)
Balance at end of the year		<u>1,926,971</u>	<u>1,926,971</u>
Classified as:			
Current		403,872	403,872
Non-Current		1,523,099	1,523,099
		<u>1,926,971</u>	<u>1,926,971</u>
The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.			
		-	-
Lease liability recognised in the financial statements		<u>1,926,971</u>	<u>1,926,971</u>
(iii) Reconciliation of liabilities arising from finance activities			
Loans			
Balance at beginning of the year		74,456,088	79,667,031
Cash flows during the period		(1,337,000)	(5,210,944)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>73,119,087</u>	<u>74,456,088</u>
Lease liabilities			
Balance at beginning of the year		1,926,971	2,009,686
Cash flows during the period		-	(454,787)
Non cash flows changes in the period		-	-
Balance at end of the year		<u>1,926,971</u>	<u>1,554,899</u>
Total		<u>75,046,059</u>	<u>76,010,987</u>

Council does not believe that any of the leases in place are individually material.

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the quarter ending 30 September 2022

	Note	2023 \$	2022 \$
17 Reserves			
(a) Restricted capital reserves			
(a) Constrained grants and subsidy reserve			
Balance at beginning of the year		11,171,134	9,994,662
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects		4,387,162	28,041,017
Transfers to the capital account funds expended in the year		(3,959,245)	(26,864,545)
Transfer to retained earnings funds expended		-	-
Balance at end of the year		11,599,051	11,171,134
(b) Constrained NDRRA grants reserve			
Balance at beginning of the year		(0)	(0)
Transfer from retained earnings for future expenditure		7,412,722	26,704,325
Transfer to the capital account funds expended in the period		(7,412,722)	(26,704,325)
Balance at end of the year		0	(0)
(b) Other reserves			
Total other reserves		56,291,635	56,810,426
Total reserves		67,890,686	67,981,560
18 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Net result		38,085,366	33,892,753
Non-cash operating items			
Impairment of receivables and bad debts written-off		-	962,025
Depreciation and amortisation		7,231,478	29,202,671
Change in restoration provisions expensed to finance costs		-	147,693
Investing and development activities			
Capital grants, subsidies and contributions		(11,799,884)	(62,299,790)
Capital income		(903,810)	(754,400)
Capital expenses		500,641	35,953,228
Changes in operating assets and liabilities			
(Increase) decrease in receivables		(3,336,856)	211,976
(Increase) decrease in inventories (excluding land)		(182,559)	(12,887)
(Increase) decrease in other operating assets		114,581	(528,550)
(Increase) decrease in operating contract assets		(169,643)	878,919
Increase (decrease) in payables		(7,024,697)	1,401,317
Increase (decrease) in provisions		(96,366)	(314,828)
Increase (decrease) in other liabilities		-	-
Increase (decrease) in operating contract liabilities		1,017,954	545,882
Net cash inflow from operating activities		23,436,205	39,286,007

Attachment 13.1.4.2 Financial Statement for the period ending 30 September 2022

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the quarter ending 30 September 2022

	2023	2022
	\$	\$
Financial indicators and ratios of the accounts		
Maintenance of Council's physical operating capability		
This indicates whether the opening capital value of the Council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,124,805,676	1,122,494,810
Operating surplus/(deficit) in year	25,882,312	6,791,791
Transfers from operating reserves to retained earnings in year	-	(1,656,967)
Retained surplus/(deficit) brought forward from prior year	8,495,807	10,040,818
Closing balance of the opening capital value	1,159,183,796	1,137,670,452
Change in the opening capital value	34,378,120	15,175,641
	%	
Asset sustainability ratio		
Expenditure on replacement infrastructure assets divided by depreciation expense	78.6%	97.98%
Target range >90%		
Operating surplus ratio		
Net operating surplus/(deficit) divided by total operating revenue	45.57%	5.2%
Guidance range is between 0% and 10%		
Net financial liability		
Total liabilities less current assets divided by total operating revenue	-37.5%	12.1%
Guidance range is not greater than 60%		
Asset consumption ratio		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	71.6%	71.9%
Interest cover ratio		
Net interest expense divided by total operating revenue	0.14%	1.5%
Target range is between 0% and 5%		
Working capital ratio		
Unrestricted current assets available to meet current liabilities	4.5 : 1	2.9 : 1
Guidance range 1:1 to 4:1		
Change in community equity ratio		
The percentage change in the net wealth of the Council.	3.2%	3.8%
Debt servicing ratio		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	3.6%	6.6%
General rate revenue ratio		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	49.9%	41.0%
Revenue ratio		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	82.6%	69.8%
Debt exposure ratio:		
The percentage of Council's capital debt to total community equity	6.1%	6.4%

Attachment 13.1.4.3 Capital Delivery Report as at 30 September 2022

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.-a. Remaining Bud \$
10000 - Office of the CEO									
14100 - AT - Airports - Operations									
4002	Upgrade Airport Admin Office	-	-	-	-	100,000			100,000
4003	WCA Pedestrian footpath cover	-	-	-	-	350,000			350,000
4004	Whitsunday Coast Airport Fence	-	-	-	50,000	150,000			150,000
4087	Collinsville Airport Runway Re-seal	-	-	-	-	2,000,000			2,000,000
4122	WCA Freight Hub Implementation	50,892	11,197	62,089	-	-			(50,892)
8594	Bowen Aerodrome Runway Repairs	22,265	38,862	61,127	-	-			(22,265)
8857	Airport & Shute Harbour Parking Improvements	4,167	30,835	35,002	-	-			(4,167)
8863	Welcome to Whitsundays Signage Proserpine Airport	-	-	-	-	-			-
Sub Total AT - Airports - Operations		77,324	80,893	158,218	50,000	2,600,000	155%	3%	2,522,676
14500 - AT - Shute Harbour - Operations									
4001	Refurbish Shute Harbour Fishing Pontoon	-	-	-	125,001	500,000			500,000
4100	Small Tourism Office (STO) and Works in Addition	5,216	1,516,968	1,522,184	-	-			(5,216)
Sub Total AT - Shute Harbour - Operations		5,216	1,516,968	1,522,184	125,001	500,000	4%	1%	494,784
Total Office of the CEO									
		82,541	1,597,861	1,680,402	175,001	3,100,000	47%	3%	3,017,459
30000 - Infrastructure Services									
33100 - Disaster Recovery									
Sub Total Disaster Recovery		4,890,715	8,415,708	13,306,423	3,705,399	14,821,601	132%	33%	9,930,886
34900 - R&D - Assets									
4023	Airline Crescent Kerb and Channel Upgrade	107	-	107	-	90,000		0%	89,893
4024	Bus Stop DDA Compliance	-	-	-	-	250,000			250,000
4025	Coconut Grove Disabled Parking Bays	1,933	-	1,933	-	25,000		8%	23,067
4026	Walker Street Footpath	29,682	179,958	209,641	72,000	372,000	41%	8%	342,318
4027	Morrill St Drainage Easement	-	-	-	-	140,000			140,000
4028	Blake St Disabled parking bay and footpath	20,129	31,176	51,305	-	62,640		32%	42,511
4029	Stewart Drive Kerb and Channel	1,017	-	1,017	160,000	160,000	1%	1%	158,983
4030	Pringle Rd Slope Stabilisation	-	-	-	-	40,000			40,000
4031	Mill Street Kerb and Channel	624	-	624	40,000	40,000	2%	2%	39,376
4032	Strathalbyn Road Floodway	-	-	-	-	100,000			100,000
4033	Collinsville Pump Track	107	-	107	75,000	300,000	0%	0%	299,893
4034	Williams Street K&C Upgrade	-	-	-	21,515	21,515			21,515
4035	Bicentennial Boardwalk refurbishment	2,638	-	2,638	-	803,537		0%	800,899
4036	Neerim Crescent Stormwater Renewal	4,940	-	4,940	5,000	200,000	99%	2%	195,060
4037	Moonlight Drive Stormwater Upgrade	107	-	107	10,000	90,000	1%	0%	89,893
4038	Homestead Place Stormwater Upgrade	-	-	-	10,000	100,000			100,000
4039	Woodwork Crescent Stormwater Reconstruction	850	-	850	5,000	250,000	17%	0%	249,150
4075	Rehabilitation Program (Sealed Roads)	-	-	-	50,000	540,865			540,865
4083	Stormwater Renewals	-	-	-	10,000	500,000			500,000
4084	Eshelby Drive Footpath - Stage 1 (300m)	444	7,000	7,444	10,000	350,000	4%	0%	349,556
4085	Balaam Road Floodway Upgrade	140	-	140	-	300,000		0%	299,860
4102	Renwick Road shared path	3,181	13,500	16,681	-	-			(3,181)
5575	Proserpine Main Street Upgrade - C/W 18-19	25,161	-	25,161	-	-			(25,161)
8101	Up River Road Culvert Crossing	(19,573)	-	(19,573)	-	-			19,573
8626	Construction of Lagoon Deck and Shared Cycle Path	434	-	434	-	-			(434)
8629	Edgecumbe Heights Walking Tracks Upgrade	6,866	9,640	16,506	188,883	755,537	4%	1%	748,671
8630	Forestry Road	93,423	85,542	178,965	500,000	500,000	19%	19%	406,577
8635	Port of Airlie Transit Terminal Upgrade	984	-	984	-	-			(984)
8637	Re-seal Program	2,506	-	2,506	-	-			(2,506)
8639	Unsealed Roads Creek Crossing Upgrade Program	280,284	23,990	304,274	300,000	300,000	93%	93%	19,716
8640	Unsealed Roads Resheeting Program	100,369	196,596	296,965	400,000	1,596,129	25%	6%	1,495,760
8641	Wilsons Beach Rockwall	(90)	-	(90)	-	-			90
8645	Ted Cunningham Bridge Upgrade	-	170	170	-	-			-
8793	Adina/Wambiri Intersection repair	564	-	564	-	-			(564)
8817	TMR early works - Paluma Rd to Tropic Rd	34,386	279,851	314,237	1,100,000	1,100,000	3%	3%	1,065,614
8861	Bus stop Shelter Program	-	-	-	96,050	96,050			96,050
8904	Re-seal Program	3,291	-	3,291	100,000	1,402,887	3%	0%	1,399,596
8905	Catalina shared path	-	-	-	-	-			-
8911	Waterson Way car park construction and seal	-	6,000	6,000	-	-			-
8912	Calista Court Footpath	918	-	918	-	-			(918)
8938	Construction of Roundabout at intersection of Gregory and	190,129	3,439	193,568	-	-			(190,129)
9106	Richmond Road Floodway Upgrade (TIDS)	154,213	34,172	188,385	50,000	750,000	308%	21%	595,787
9107	Scottville Road (TIDS)	245	-	245	5,000	654,866	5%	0%	654,621
9108	Tondara Road Seal Project	33,133	16,959	50,092	500,000	4,443,813	7%	1%	4,410,680
9110	Bowen Drain wall renewal	-	20,586	20,586	-	-			-
Sub Total R&D - Assets		973,142	908,579	1,881,720	3,708,448	16,334,839	26%	6%	15,361,697
36100 - OS - Parks									
1101	Hydeaway Bay Playground Upgrade	-	-	-	-	-			-
1106	Front Beach Bowen Sign Upgrade	6,855	6,220	13,075	-	-			(6,855)
4022	Halpannel Park Bollard Installation	-	-	-	20,751	83,000			83,000
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	38,190	260,599	298,789	-	-			(38,190)

Attachment 13.1.4.3 Capital Delivery Report as at 30 September 2022

Job	Description	a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.-a.
		Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8625	Assets Renewal Parks and Gardens	4,302	-	4,302	28,074	112,300	15%	4%	107,998
8627	Continuation of Pedestrian Path Lighting Airlie Foreshore	-	-	-	-	-	-	-	-
8825	LRCI - Cannonvale Skate Bowl Upgrade	215,227	480,000	695,227	122,499	490,000	176%	44%	274,773
8865	Barker Park (Tracks Design) - Bowen	11,933	184,475	196,409	-	-	-	-	(11,933)
8871	Front Beach Main Irrigation Line Renewal - Bowen	782	9,134	9,916	10,896	43,588	7%	2%	42,806
8872	Queensbeach basketball lighting - Bowen	4,665	-	4,665	-	-	-	-	(4,665)
8873	Choose Collinsville Project	8,579	-	8,579	100,000	989,000	9%	1%	980,421
9232	Flagstaff Hill Bowen - Timber Upgrade	-	24,018	24,018	-	-	-	-	-
9238	P & G Skate park Basketball Court Refurb, Proserpine	3,943	-	3,943	-	-	-	-	(3,943)
9239	P&G Playground Edging Replacement - Whitsunday Gardens - Pro	-	3,652	3,652	-	-	-	-	-
9240	P&G Playground Edging replacement - Keith Johns - Proserpine	-	5,479	5,479	-	-	-	-	-
Sub Total OS - Parks		294,477	973,576	1,268,054	282,220	1,717,888	104%	17%	1,423,411
37200 - Works for Queensland									
7048	W4Q - Cannonvale Lakes Stage 3 (part 2)	(480)	-	(480)	-	-	-	-	480
7916	W4Q - Lions Park, Bowen - CW 1920 - 19013	(1,982)	-	(1,982)	-	-	-	-	1,982
7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920	-	-	-	-	-	-	-	-
8830	W4Q - Collinsville Aquatic Facility - pool retiling renewal	2,984	-	2,984	-	-	-	-	(2,984)
8831	W4Q - Airlie lagoon lighting improvements	-	-	-	-	-	-	-	-
8832	W4Q - Collinsville Community Centre - Exterior painting	49,907	22	49,929	-	-	-	-	(49,907)
8833	W4Q - Case Park Walking Track Bowen	183,280	98,689	281,969	-	-	-	-	(183,280)
8834	W4Q - Brandy Creek - New Amenities	999	4,156	5,155	-	139,945	-	1%	138,946
8837	W4Q - Hydro Therapy Rehabilitation Above Ground Pool	-	-	-	-	-	-	-	-
8838	W4Q - Astro Turfing of the Airlie Beach Lagoon 'Beach Area'	-	-	-	-	-	-	-	-
8839	W4Q - Mullers Lagoon bridge x 2 upgrade - Bowen	-	-	-	-	-	-	-	-
8840	W4Q - Gloucester sports park access and car park recon	350,158	16,958	367,115	24,999	100,000	1401%	350%	(250,158)
8841	W4Q - Lions Lookout & Carpark Upgrade - Shute Harbour	130,807	29,719	160,525	150,000	150,000	87%	87%	19,193
8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext	6,061	-	6,061	-	-	-	-	(6,061)
8843	W4Q - Sewer Relining – Regional P1 Zone	152,416	247,048	399,464	305,000	716,723	50%	21%	564,307
8844	W4Q - Bowen WTP Intake, Switchboard and Structure	8,775	1,110	9,885	210,000	960,420	4%	1%	951,645
Sub Total Works for Queensland		882,924	397,700	1,280,624	689,999	2,067,088	128%	43%	1,184,164
38200 - WSW - Water Operations									
4052	Mt Julian Network Reconfig	725	1,570	2,295	15,000	169,000	5%	0%	168,275
4053	Network Reconfig Island Dr WPS	1,499	2,078	3,577	15,000	161,750	10%	1%	160,251
4054	Jubilee Pocket Trunk Watermain	3,784	-	3,784	10,000	1,633,860	38%	0%	1,630,076
4055	Bore1 Replacement	-	-	-	-	200,000	-	-	200,000
4056	Kara Crescent Pumped Zone	-	6,870	6,870	-	15,000	-	-	15,000
4057	Cannon Valley Res to Parker Rd	-	4,320	4,320	153,249	613,000	-	-	613,000
4058	Cannonvale Reservoir Reconfig	76,297	8,305	84,602	155,000	739,000	49%	10%	662,703
4059	Coyne Rd Reservoir & PS Works	-	-	-	32,500	439,000	-	-	439,000
4060	Proserpine PRV Cross Connect	717	12,040	12,757	16,000	86,000	4%	1%	85,283
4061	Stanley Dr PS Reconfiguration	12,002	1,358	13,360	10,000	113,000	120%	11%	100,998
4062	Water Pump Replacement	-	-	-	12,501	50,000	-	-	50,000
4063	Safety Rail Replacement and Clarifier Collinsville	-	-	-	-	110,000	-	-	110,000
4064	Coastal WTP - Pump and Switchb	148	16,125	16,273	-	50,000	-	0%	49,852
4065	CSTWTP Backwash Pump replace	-	-	-	-	10,000	-	-	10,000
4066	CSTWTP Compressor replacement	-	-	-	-	20,000	-	-	20,000
4067	Renwick Rd Trunk Watermain	249	6,800	7,049	95,250	381,000	0%	0%	380,751
4079	Collinsville District Meters	-	-	-	5,000	68,000	-	-	68,000
4080	Collinsville WTP Filter Automation and SCADA Computer Instal	-	-	-	30,000	90,000	-	-	90,000
4082	Regional Watermain Renewals	-	-	-	50,001	200,000	-	-	200,000
4098	Emergent Works Water 22/23	10,125	8,165	18,290	-	-	-	-	(10,125)
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	29,420	108,980	138,400	-	-	-	-	(29,420)
5609	Airlie Beach Sustainable Water Project BoR R05	7,174	44,730	51,903	-	-	-	-	(7,174)
8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	-	-	-	31,200	124,800	-	-	124,800
8921	Bowen Small Reservoir Pressure Zone	1,173	6,780	7,953	-	181,000	-	1%	179,827
8922	Collinsville WTP Emergent works	9,539	2,634	12,173	-	-	-	-	(9,539)
8923	Facilities Instrumentation, Electrical and Control Renewals	9,524	-	9,524	21,750	87,000	44%	11%	77,476
8924	Penticost St Area Renewal	-	-	-	6,250	217,072	-	-	217,072
8925	Proserpine Bore 10 supplementary Funding for Bore moving (TM	1,027	16,012	17,039	-	-	-	-	(1,027)
8926	New Initiative - W&WW - SCADA - 16 Quick Wins - (2 Year Proj	-	-	-	41,931	167,720	-	-	167,720
8927	Collinsville Efficient Resilient Solar Program	-	-	-	210,000	720,000	-	-	720,000
8928	Emergent Works - Water	-	19,472	19,472	43,749	175,000	-	-	175,000
8930	Water Main Renewal - Eglington / Storey St / harrison Ct Bo	14,751	14,695	29,446	-	-	-	-	(14,751)
8931	Additional Bores - Proserpine WTP	130	6,280	6,410	19,000	1,494,231	1%	0%	1,494,101
8932	Network Instrumentation, Electrical and Control Renewals - W	-	-	-	-	-	-	-	-
8933	Regional Valve Replacement Project	-	8,450	8,450	5,001	20,000	-	-	20,000
9101	W&S Lab - Equipment	3,870	2	3,872	-	-	-	-	(3,870)
Sub Total WSW - Water Operations		182,155	295,666	477,821	978,382	8,335,433	19%	2%	8,153,278
38300 - WSW - Sewerage Operations									
4040	Ammonia/ Nitrate Optimisation	-	-	-	41,250	165,000	-	-	165,000
4041	Carlo Drive Recycled Water Main	-	-	-	32,000	650,000	-	-	650,000
4042	Trade Waste Submetering progra	-	3,985	3,985	32,000	172,000	-	-	172,000
4043	BOWSTP Spirobin biosolids	-	-	-	-	80,000	-	-	80,000
4044	PROSTP Spirobin	-	-	-	2,000	80,000	-	-	80,000
4045	Carlo Drive Sewer Rising Main	-	24,320	24,320	55,000	250,000	-	-	250,000
4076	Manhole Renewal - Budget Allocation	-	-	-	2,000	52,000	-	-	52,000
4077	Sewage Treatment Plant Structural Renewal - Budget allocatio	-	-	-	3,750	15,000	-	-	15,000

Attachment 13.1.4.3 Capital Delivery Report as at 30 September 2022

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.-a. Remaining Bud \$
4092	Emergent Works Sewer 22/23	22,445	28,850	51,295	-	-			(22,445)
4112	Cannonvale STP Membrane Replacement	31,355	1,866,104	1,897,459	485,001	1,940,000	6%	2%	1,908,645
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	-	10,629	10,629	-	-			-
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	5,695	-	5,695	77,937	311,747	7%	2%	306,052
5603	Cannonvale PS1 Renewal - C/W 18-19	564	(5,324)	(4,760)	-	-			(564)
7043	Whitsunday South Sewer Pump Well Covers	31,350	2,355	33,705	16,500	45,972	190%	68%	14,622
8914	Facilities Instrumentation, Electrical and Control Renewals	-	-	-	3,633	14,534			14,534
8915	Sewer Relining – Regional P2 Zone	32,106	255,725	287,832	210,000	706,118	15%	5%	674,012
8916	STP Odour containment Panel replacement	-	67,241	67,241	-	-			-
8917	Chapman St Sewer Rising Main Replacement	-	4,750	4,750	7,500	454,055			454,055
8918	Emergent Works - Sewer	-	-	-	60,750	243,000			243,000
8919	Sewer Pump Replacement Program - Regional	27,892	35,585	63,477	-	65,000	43%		37,108
8920	Network Instrumentation, Electrical and Control Renewals - S	-	24,689	24,689	-	-			-
8935	Waste reuse to Agriculture (biosolids) Project	84,667	12,196	96,862	45,000	180,000	188%	47%	95,333
Sub Total WSW - Sewerage Operations		236,073	2,331,105	2,567,178	1,074,321	5,424,426	22%	4%	5,188,353
38400 - WSW - Waste & Recycling Services									
4046	Cell 6 Kelsey Creek Landfill	965	-	965	7,500	333,333	13%	0%	332,368
4047	Clean Water Diversion Drains	-	-	-	50,000	50,000			50,000
4048	Cvle Tfr Station Drainage	-	-	-	29,000	300,000			300,000
4049	KCL Landfill RRA and Transfer	-	-	-	6,000	100,000			100,000
4050	Stormwater Bowen Landfill	1,601	-	1,601	6,000	75,000	27%	2%	73,399
4051	Upgrade Sediment Pond 1-Kelsey	-	-	-	87,501	350,000			350,000
7031	CCTV upgrade - Cannonvale Transfer Station	2,740	1,400	4,140	-	-			(2,740)
8596	Leachate and storm water management - Kelsey Creek	(2,619)	-	(2,619)	-	-			2,619
8820	Cannonvale Waste Transfer Station	1,887	2,625	4,512	24,999	100,000	8%	2%	98,114
9142	Kelsey Creek Landfill Cell 5 - Access Road, Leachate and	7,443	455	7,897	-	-			(7,443)
9157	Bowen Landfill - Culvert Upgrades	17,800	16,611	34,411	-	-			(17,800)
Sub Total WSW - Waste & Recycling Services		29,817	21,091	50,907	211,000	1,308,333	14%	2%	1,278,516
Total Infrastructure Services		7,489,302	13,343,425	20,832,727	10,649,769	50,009,608	70%	15%	42,520,306
40000 - Corporate Services									
42200 - IT - Records & GIS									
4091	NBN 5x Hybrid Cubes to Fixed wireless towers	201,300	469,700	671,000	-	-			(201,300)
8821	CCTV, Radio links, Video conferencing and Wireless Access	3,407	-	3,407	-	-			(3,407)
8876	Disaster Resilience - VHF Radio Network Replacement	-	-	-	330,531	1,322,120			1,322,120
8877	Disaster Resilience: Comms Infrastructure Replacement Program	-	-	-	-	-			-
8878	Replacement Program - Desktop PC's and Laptop Computers	12,456	-	12,456	30,000	120,000	42%	10%	107,544
8879	Replacement Program: Local Print and File Servers x 5	(8,372)	-	(8,372)	-	-			8,372
8881	New Initiative - BNE DC Hardware Design Modification for Add	-	-	-	-	-			-
8883	New Initiative - Disaster Resilience - NADI - Radio Network	-	-	-	-	-			-
8884	Replacement Program - CCTV Network Hardware Upgrade	-	62,136	62,136	33,999	136,000			136,000
8885	Replacement Program - CIRP - Communications Infrastructure R	14,486	(0)	14,486	1,872	7,488	774%	193%	(6,998)
8890	Replacement Program: Bridging the Recordkeeping Divide	-	-	-	-	-			-
8893	New Initiative ? IoT Program of Works ? Design, Install Hard	9,210	1,240	10,450	24,999	100,000	37%	9%	90,790
8894	New Initiative - Disaster Resilience - CCTV Radio Link Cvale	1,604	305	1,908	8,751	34,998	18%	5%	33,394
8896	New Initiative - Disaster Resilience - NADI - Virtualis & Ce	-	-	-	-	-			-
9105	ITRON Installation of Water Meter System & Meters	-	-	-	-	-			-
Sub Total IT - Records & GIS		234,092	533,380	767,472	430,152	1,720,606	54%	14%	1,486,514
42300 - IT - Services									
4072	Replacement Program - Water TPlant - upgrade server and new	-	-	-	3,525	14,100			14,100
4073	Replacement Program - Wide format scanners and printers	-	-	-	5,751	23,000			23,000
4074	Mobility Solutions and Integrations	-	-	-	62,499	250,000			250,000
Sub Total IT - Services		-	-	-	71,775	287,100	0%	0%	287,100
43300 - Finance - Insurance									
7886	Insurance - Bowen Reservoir- CW 1920	-	-	-	30,000	472,931			472,931
7896	Insurance - Collinsville Reservoir High Level	10,805	1,110	11,915	15,000	500,000	72%	2%	489,195
Sub Total Finance - Insurance		10,805	1,110	11,915	45,000	972,931	24%	1%	962,126
44400 - PPF - Fleet Management									
2089	Plant Purchases	93,872	2,458,583	2,552,455	792,647	3,506,924	12%	3%	3,413,052
4020	Fleet and Plant Replacement Program	-	71,772	71,772	71,625	3,110,986			3,110,986
4021	Workshop equipment 22-23	10,600	58,609	69,209	58,000	123,400	18%	9%	112,800
4088	Various Mowers WRC	-	-	-	60,360	694,592			694,592
4089	Tractor/mower & attachments Bowen Parks Bowen	-	-	-	-	110,000			110,000
4090	Backhoe Loader Prosperpine	-	-	-	-	220,000			220,000
Sub Total PPF - Fleet Management		104,472	2,588,964	2,693,436	982,632	7,765,902	11%	1%	7,661,430
44700 - PPF - Property & Facilities									
4008	Bowen Admin - Mech Plant Renew	1,060	69,632	70,692	-	491,000		0%	489,940
4009	Bowen Lapidary Club	530	-	530	-	33,000		2%	32,470
4010	Bowen PCYC - External Painting	-	-	-	1,000	164,000			164,000
4011	Buildings Paint + Sign Program	1,593	273,225	274,818	1,000	197,000	159%	1%	195,407
4012	Bowen Cemetery Amenities Renewal	1,044	4,156	5,200	-	177,000		1%	175,956
4013	Bowen Workcamp Dwelling Restump	177	-	177	-	94,000		0%	93,823

Attachment 13.1.4.3 Capital Delivery Report as at 30 September 2022

Job	Description	a. Actuals to Period	b. Commitments	(a.+b.) Actuals + Commitments	d. Budget to Period	e. Total Annual Current Budget	(a./d.) % YTD Act to YTD Bud	a./e. % YTD Act to Ann Bud	e.-a. Remaining Bud \$
4014	Collinsville Admin Fitout Renewal	-	-	-	-	280,000			280,000
4015	Denison Park Grandstand Renewal	-	-	-	-	180,000			180,000
4016	Fuel Bowser Replacement Program	1,365	8,486	9,851	5,000	420,000	27%	0%	418,635
4017	Depot Masterplan	-	-	-	-	150,000			150,000
4018	Roller Door Replacement Program	1,060	-	1,060	-	76,000		1%	74,940
4019	PEC - Storage Structure and Fit out	2,243	7,609	9,851	-	296,000		1%	293,758
4069	Cedar Creek Amenities - Renewal	1,239	4,204	5,444	-	333,900		0%	332,661
4070	Hansen Park - New Amenities	1,584	4,204	5,789	-	238,000		1%	236,416
4071	Proserpine Cemetery - Disabled amenities upgrades	999	4,156	5,155	-	88,000		1%	87,001
4086	Aircon Replacement Program	-	-	-	10,000	81,000			81,000
4926	Proserpine Entertainment Centre - Building Works in addition	33,037	58,859	91,896	-	-			(33,037)
5617	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	13,035	13,768	26,802	-	-			(13,035)
5640	Proserpine Administration Building Replacement - Stage 1 - C	18,399	-	18,399	-	-			(18,399)
5642	Cannonvale/Proserpine Depot Beach Pit/Wash down bay	80	-	80	-	-			(80)
8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	480	-	480	-	-			(480)
8613	Demolish 58-60 Horseshoe Bay Road Residences	-	-	-	-	-			-
8761	21 Station Street	-	-	-	-	-			-
8789	Merinda Herb Murray Park - New Amenities Building	-	-	-	-	-			-
8808	Denison Park - Bowen Seagulls Sports Park	-	-	-	-	-			-
8852	Airlie Beach Lagoon Amenities Fitout and Fittings Renewal	999	4,156	5,155	-	-			(999)
8853	Bowen Depot Boundary Fence Renewal	45,225	-	45,225	-	-			(45,225)
8854	Cannonvale Mens Shed Roof + Stair Renewal	47,808	-	47,808	-	-			(47,808)
8856	Bowen Library Mechanical Plant Renewal	-	-	-	-	52,500			52,500
8858	Solar Power Generation	461,794	116,409	578,203	250,000	700,000	185%	66%	238,206
8859	Collinsville Football Club Roof Renewal	-	-	-	-	270,600			270,600
8866	Denison Park Clubhouse Roof Renewal	-	0	0	-	-			-
8867	Buildings - Floor Covering Replacement Program	530	12,055	12,585	-	-			(530)
8868	Relocation of Cannonvale Depot - Demountable Buildings	16,405	17,439	33,844	-	-			(16,405)
8869	Mt Coolon Community Centre - Internal / External Paint Renew	-	-	-	-	30,500			30,500
Sub Total PPF - Property & Facilities		650,686	598,357	1,249,043	267,000	4,352,500	244%	15%	3,701,814
Total Corporate Services		1,000,055	3,721,812	4,721,866	1,796,559	15,099,039	56%	7%	14,098,984
60000 - Community Services									
62200 - CDL - Libraries									
4005	Bowen Library Refurbishment	-	-	-	18,750	75,000			75,000
8902	Cannonvale Customer Service & Library fit out	-	2,250	2,250	-	-			-
Sub Total CDL - Libraries		-	2,250	2,250	18,750	75,000	0%	0%	75,000
62300 - CDL - Function Centres									
8901	Flagstaff Hill Cultural & Conference Centre - Capark Lightin	67,081	10,855	77,936	-	-			(67,081)
Sub Total CDL - Function Centres		67,081	10,855	77,936	-	-	0%	0%	(67,081)
65100 - RS - Sport & Recreational									
8903	Lake Proserpine Commercialisation Project	-	-	-	624,999	2,500,000			2,500,000
Sub Total RS - Sport & Recreational		-	-	-	624,999	2,500,000	0%	0%	2,500,000
65200 - RS - Caravan Parks									
8605	Wangaratta Caravan Park Swimming Pool refurbishment	-	(161,566)	(161,566)	-	-			-
Sub Total RS - Caravan Parks		-	(161,566)	(161,566)	-	-	0%	0%	-
65300 - RS - Pools, Lagoons & Enclosures									
8600	Bowen Aquatic Facility - town pool amenity upgrade	-	940	940	-	-			-
8601	Bowen Water Park renewal	-	-	-	-	-			-
8602	Collinsville Aquatic Facility - town pool amenity and kiosk	-	-	-	-	-			-
8603	Proserpine Aquatic Facility - residence demolition and kiosk	46,330	6,370	52,700	-	-			(46,330)
8606	Wilson Beach Swimming Enclosure Refurbishment	-	-	-	87,501	350,000			350,000
8787	Construction of new Collinsville Water Park	449	17,275	17,724	-	-			(449)
8899	Bowen Aquatic Facility - town pool heater replacement	1,693	168,634	170,326	-	-			(1,693)
8900	Proserpine Aquatic Facility - town pool heater replacement	293	122,224	122,516	-	-			(293)
Sub Total RS - Pools, Lagoons & Enclosures		48,764	315,442	364,207	87,501	350,000	56%	14%	301,236
65400 - RS - Entertainment & Conference Centres									
8532	PEC Fit out and Setup Capital	18,242	19,019	37,261	-	-			(18,242)
Sub Total RS - Entertainment & Conference Centres		18,242	19,019	37,261	-	-	0%	0%	(18,242)
67150 - HEC - Natural Resource Management									
4006	Frog Rock foreshore	-	-	-	15,000	60,000			60,000
4007	Dingo beach walking track	-	-	-	22,500	90,000			90,000
Sub Total HEC - Natural Resource Management		-	-	-	37,500	150,000	0%	0%	150,000
67350 - HEC - Environmental Health									
8571	Litter & Illegal Dumping Program - Hot Spot Program	-	-	-	-	-			-
Sub Total HEC - Environmental Health		-	-	-	-	-	0%	0%	-
67500 - HEC - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Beach	-	2,969	2,969	-	-			-
Sub Total HEC - Parking Management		-	2,969	2,969	-	-	0%	0%	-

Attachment 13.1.4.3 Capital Delivery Report as at 30 September 2022

Job	Description	<i>a.</i> Actuals to Period	<i>b.</i> Commitments	<i>(a.+b.)</i> Actuals + Commitments	<i>d.</i> Budget to Period	<i>e.</i> Total Annual Current Budget	<i>(a./d.)</i> % YTD Act to YTD Bud	<i>a./e.</i> % YTD Act to Ann Bud	<i>e.-a.</i> Remaining Bud \$
	Total Community Services	134,087	188,969	323,055	768,750	3,075,000	17%	4%	2,940,913
Grand Total for Period ending 30 September 2022		8,705,984	18,852,066	27,558,050	13,390,079	71,283,647	65%	12%	62,577,662
Percentage YTD Actuals v YTD Budget						65.02%			
Percentage YTD Actuals + Commitments v Annual Current Budget						38.66%			

13.1.5 - Corporate Services Monthly Report - September 2022

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Stacie Thomas - Administration Coordinator - Corporate Services

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Information

ATTACHMENTS

1. Corporate Services Monthly Report September 2022 [**13.1.5.1** - 29 pages]

PURPOSE

To provide an overview the Corporate Services Directorate for the month of September 2022.

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for September 2022.

BACKGROUND

The Corporate Services Directorate provides leadership to support the service delivery arms of Council through organisational support to the functions of Finance and Asset Management, Procurement, Fleet, Property and Facilities, Information, Communications and Technology, Information Management and Governance and Administration.

DISCUSSION/CURRENT ISSUE

The report details the activity and focus areas for the Directorate for the month with a commentary on key statistics and outcomes. Please refer to the attachment for the content.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL

Managed within existing budget allocations as amended.

CONSULTATION/ENGAGEMENT

Executive Manager of Procurement & Assets
Team Leader Operational Accounting
Rates Coordinator
Assets and Project Management Coordinator
Information Technology Manager

RISK ASSESSMENT

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

TIMINGS/DEADLINES

Activities are reported for the month, but most have an ongoing focus over the coming months in working to the statutory deadlines on budgeting and reporting.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A



CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Project and Asset Management
Procurement
Property & Facilities
Fleet Management
Governance and Administration

Monthly Report | September 2022

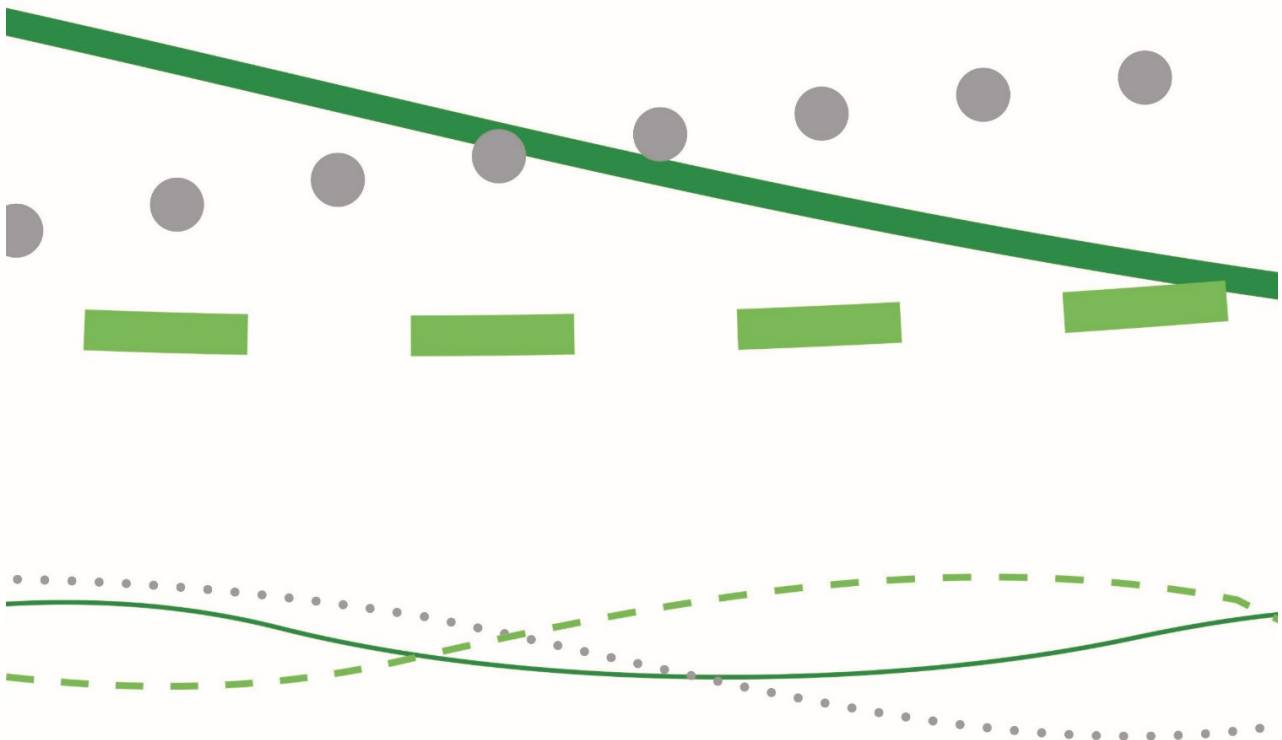


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Directors Report

The month of September 2022 has seen the department focus on projects for 2022/23 and move away from the year end reporting and financial focus post budget and financial statements.

The ICT team have renewed focus toward customer service and service desk operations to ensure that support continues to be effective and efficient in resolving matters in the first instance. As the existing Strategic Plan draws to end the replacement is being drafted to reflect the next stages of maturity and the key areas of focus for the next three years. All projects continue to progress with some slowed down due to resourcing and absence. The existing work sets the foundation for the coming year with longer term projects especially focussed on assets due to start soon. Council remains committed to the cyber security improvements identified and will work systematically through the schedule of works and continuing testing and training over the coming months.

With the completion of the financial and reporting requirements for 2021/22, the finance focus turns to budget reviews and system improvements/changes for the upcoming year. It is also timely to review our current cash management and investment strategy with interest rate cycles moving, providing opportunities to increase interest revenues for the year. Council will continue to work with ratepayers who have entered into payment arrangements but will also start to review those properties in arrears so that a sale of land report can be generated to commence discussions with those ratepayers who have failed to pay for three years and over.

The work on asset management continues to build momentum with key foundations now in place, the focus changes to the development of some of the individual asset management plans for specific asset classes to ensure a consistent and repeatable approach for all assets.

The Procurement, Property and facilities and Fleet team continue to work through the scheduled activities each month, and work across the organisation to support and service the service delivery arms of Council. Capital works planning is well advanced, and a number of projects are progressing for delivery and implementation this calendar or early into 2023.

The Governance team has been focussed on reviewing the fraud and corruption risks for Council and reviewing the documentation from recent enquiries to keep the organisation informed of any changes that are proposed to come forward in legislation. Policy reviews are ongoing. The Audit Committee also met in September.

Energy has been directed to finalising existing projects and matters, such as the certified agreement negotiations which saw Council attend the QIRC for a conciliation hearing in Proserpine that will hopefully lead to the ballot and final signoff for a new industrial agreement covering wages and conditions for Council staff.

The Directorate continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

Jason Bradshaw

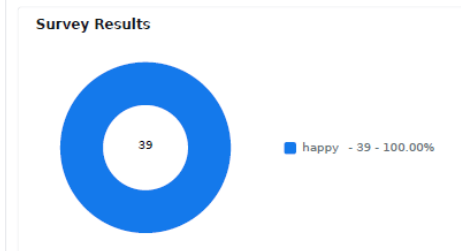
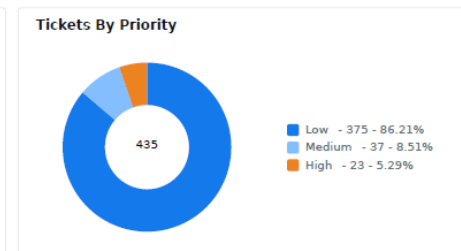
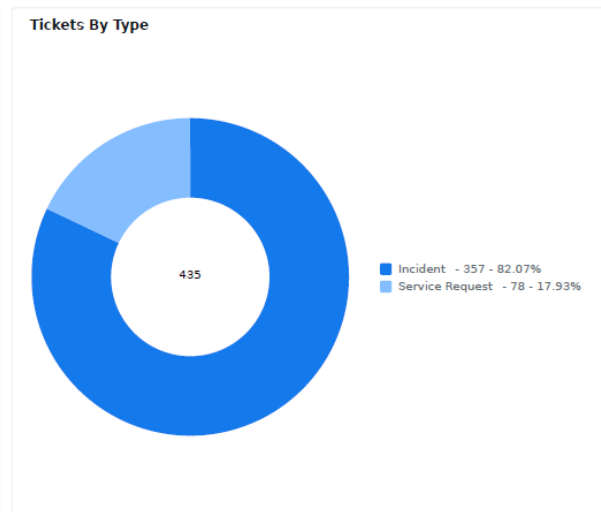
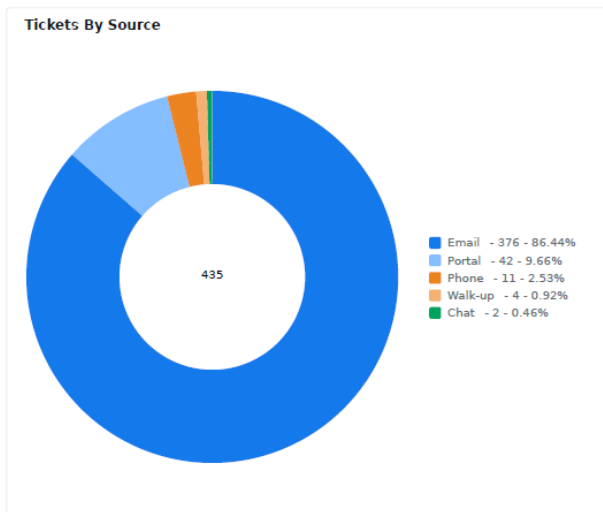
Director Corporate Services

Attachment 13.1.5.1 Corporate Services Monthly Report September 2022

Received Tickets 435 ▼ 20.18%	Resolved Tickets 405 ▼ 21.97%	Backlog Tickets 387	Service Level Agreement 88.4% ▼ 14.76%	Tickets Resolved at First Customer Response 76.79% ▼ 22.25%
Average Ticket Resolution Time (in Hours) 17h 42m 35s ▼ 53.07%	Average Customer Interactions 0.42 ▼ 4.55%	Number of Closed Tickets Reopened 4 ▼ 63.64%		

Information Technology

Key Statistics for the Month from the ICT support desk:



Project Activities

Key project progress is outlined in the table below:

Active Projects - Progress Made						
Project	Status: Overall	Start Date	Baseline Due Date	Due Date	% Complete	External Progress Comments
SP2.4 - Vendor Management Framework		21/06/21	16/09/21	25/11/22	85%	Progress for September '22: • Plan to be determined by acting ICT Manager. • Currently in works and workshop to be conducted with staff members.
SP3.1,2,4 - DMS Installation, Data Classification & Cleansing (Hybrid agile approach)		01/06/21	Planned completion: End 2023.	22/12/23	20%	Progress in September '22: • Data test extract (Stage 1) has been validated by the Records Management team. • Vendor has built 30 of the 50 SharePoint template sites, 20 of the sites are with council to complete the architecture prior to handing over to the Vendor. • A basic project and communication plan is under development for the engagement of the business to finalise the required customer request categories and SLAs. • An architectural presentation was delivered on the 2nd of August 2022. Further discussions have occurred with a final decision still to be made that will go to ELT and potentially Council for final endorsement/ratification. • Meeting occurred with vendor to discuss the removal of the OneDrive configuration from scope.
WRC flood camera project phase 2		02/05/22	30/12/22	30/12/22	20%	Progress up to September '22: • Poles have arrived from the supplier. • Initial trial site has been identified as four ways Kelsey Creek. • Work on road application is being prepared traffic management plan completed. • Final sign off on footings received, preparing specification for quote to install.
SP4.4 - Develop Asset Management requirements and processes and research market for appropriate Asset Management systems.		04/07/22	24/11/22	24/11/22	79%	Progress in September '22: Refer to: SP4.11 - Implement Strategic Asset Management system based on requirements and options (Application Roadmap) • Updated project schedule and resource plan to be presented and validated. • Currently preparing the project initiation document (PID). • Provided Vendor with user stories and a demonstration/showcase of the system booked in on 10th of November 2022. • AMPs are being developed for pilot sites.
SP2.2 - Implement ICT Policies across the business		07/04/22	31/08/22	31/08/22	0%	Progress in September '22: • Policies are not loaded up to the Intranet. The next step is still to develop material for lunch-time sessions. • Instructional videos are required to be produced. • Currently reviewing priority while in transition. • To be potentially put on hold
SP4.3 - Implement a Corporate Reporting system (Application Roadmap)		02/05/22	28/10/22	28/10/22	25%	Progress in September '22: • RFQ has been awarded and a kick off meeting has been held.
SP7.2 - Develop a Disaster Recovery Capability (Application Roadmap) & delivery of Collinsville, Proserpine and Bowen primary administration building DR. Providing DR to all primary sites including sewerage and water.		01/06/22	30/06/23	30/06/23	5%	Progress in September '22: • No progress for this month due to resourcing issues.
SP1.7 - Commence development of Councils ICT Strategy 2022 - 2025						Progress in September '22: • Vendor has presented two drafts of an refreshed ITC Strategic Plan for the period 2022-2025.
SP3.8 - Identify opportunities to collaborate and share appropriate data with external stakeholders including trusted partners, community, customers and Government departments.					5%	September '22 Update: • GW3 report and roadmap are due 1st week of October 22. • Currently strategic partnering with major vendors along with the Greater Whitsunday Alliance.
SP4.12 - Research ERP or specific module (e.g. Finance & Rating) replacement opportunities based on site visits of similar Councils in size to establish viable service delivery models and confirm system capability.		02/05/22	23/06/23	23/06/23	80%	Progress in September '22: • Analysis is under way module by module currently assessed the following modules against current ERP: * Property & Rating (on hold in application until assets are implemented) * Records management ECM (migration to SharePoint as records management system) * Sourcing & Contracts (implementing new application) * Workplace Health and Safety/IMS (implementing new application) * Learning management System (implementing new application) * HR Modules implementing current application) * General Ledger, Budgeting, Payroll, inventory and stores (implemented in current application) * Customer Relationship Management & eServices (evaluating products) * Strategic and Financial Asset Management (to be assessed) Note: Enterprise Architecture Framework in Strategic platforms discussions currently in progress. This body of work will be the input into the discussion.
SP6.1.1 ICT Strategic Plan Refresh and Review		02/06/22	12/08/22	12/08/22	70%	Progress in September '22: • Vendor has presented two drafts of an refreshed ITC Strategic Plan for the period 2022-2025.

Attachment 13.1.5.1 Corporate Services Monthly Report September 2022

						Current focus: - Review, Update & Purchase IT Hardware Spares Required for DR Requirements. - Implement anti-virus software on ICS PCs and servers. - Close ports on ICS PC's and servers IP networks not used. - Develop SCADA processes list for running plants in manual. - Complete an IT Disaster Recovery (DR) procedure exercise. Progress in September '22: - Commenced Antivirus software installation
16 Quick wins	●	01/07/21	09/12/22	09/12/22	27%	Continued progress across projects: - Replaced all of the laptops at the water and waste sites. - Replaced four servers (virtual and physical) including the cabinets. - Have been focused on technology refresh scoping and architecture phase. - There is a requirement for a pen/vulnerability assessment of the water and waste SCADA infrastructure by vendor.
Corporate & CCTV Network Improvements: Police Station, Airfile Beach Lagoon, Cannonvale	●	01/04/22	31/07/22	31/07/22	70%	Progress in September '22: 1. Whitsunday Police Station to Airfile Lagoon radio network Connection - Completed 2. Whitsunday Police Station to Shingley Hill Tower / Shingley Hill Tower to Airfile Beach Lagoon - Completed 3. Airfile Lagoon communications centre clean up (removal of old servers and air conditioning) - In Progress 4. Training for the police this is scheduled to occur during the middle of October. Readdressing of Networking Infrastructure & Cameras CCTV Cannonvale / Airfile Cameras & Migration to CCTV Network - To commence this reporting period. - Sourcing a permanent Proserpine Airport CCTV solution to reduce the use of the mobile camera van.
NBN Hybrid Cubes (part of the BSBR 001235 Grant)	●	18/07/22	29/09/23	29/09/23	15%	Progress up to September '22: - Purchase order for the equipment has been placed and fabrication build process is in progress. - Site visit approval process is underway, Three sites have been approved and awaiting structural assessment from tower manufacturer for two sites. One site may require additional approvals.
SP4.6 - Provide an encompassing Human Resources Management system - Phase 2	●	09/08/22	30/06/23	30/06/23	10%	Progress for September '22: - Awaiting the 22/23 change request from Vendor it is expected this will be provided in the coming weeks temporary licences have been extended by 3 months to cater for the delay. - Commencing Transitions config design with the Vendor on the 13th of October 2022. - Received licence details and training from the vendor who own the product for the LMS integration component.
Communication Towers Rationalisation (PART 1)	●	02/09/19	31/12/20	30/09/22	90%	Progress up to September '22: - Woodwork: Approval received to further investigate Woodwork location, Project Manager to follow up with the impacted stakeholders. - Bowen: Specification sent off to seven companies with request for quotation one response received, Response will be accepted however the responding company is still to source services for electrical engineering to advise on antenna placement to ensure there is no interference. This will delay the delivery by 2-3 weeks. - Gem FM: To be covered by the Bowen structural specification (above). - Blacks Road: Licence agreement sent to QPS/SES and awaiting a response. - Mandalay Tower: Agreement was due for renewal in July. Building refurbishment proceeding rapidly hoping to relocate equipment in the next couple of weeks (by mid October 2022). - Dingo Beach: Survey plan for lease has been finalised and expecting original documents to sign shortly (1-2 weeks). - Radio frequency electromagnetic emissions: Need to be determined for all Council-owned towers and appropriate signage and safety procedures put in place ASAP (particularly important for Proserpine Water Tower and Bowen Reservoir - RFEME information for these sites incomplete). Have purchased device for monitoring RFEME exposure levels. Completed training to use device. RFEME safety awareness training completed successfully (18 staff). Note: ARPANSA Standard requires Council to have a policy to manage risk of occupational exposure to RFEME. Policy has been prepared however Governance have advised that it is a guideline and not a policy. Currently redefining. - Proserpine Water Tower: Agreement is currently with QPS for signature.
WRC NADSI (Network Architecture Design Improvements)	●	04/05/20	31/05/21	26/08/22	99%	Progress in August '22: - To be confirmed the week beginning 3rd of October. - A VPN rollout system change was preventing the overall completion however this has now been resolved and completion of rollout to staff has commenced on the 1 August 2022. Solution is being worked on 90% through and is expected to be completed by Friday 16 September 2022. - The legacy 5 firewalls have been decommissioned. - The Duo access gateway is required to be moved off the legacy firewall and once this is complete the project will be closed. NOTE: Project is delayed due to resourcing.
SP4.6 - Implement a Workplace Health and Safety system	●	12/07/21	11/03/22	28/10/22	20%	Progress in September '22: - Configuration of incident reporting is now complete however required further testing. - Commenced configuration of risk management functionality. - Workplace Health and Safety manager has commenced. - Consultation meetings with Records, Contracts and HR have been completed - Consultation with Assets undertaken however further confirmation of the way forward required. - Once scoping is clarified Project Sponsor will present amended BRS to Steering Committee. - A broader consultation group is required to be established for this project. - API information received from vendor for integration with HR module. Scoping and quotation required from Vendor to proceed.
Accounts Payable Automation	●	04/04/22	05/09/22	05/09/22	64%	Progress in September '22: - SFTP set up and under testing by Vendor, although still issues under rectification. - Next Vendor booking to complete ETLs is 03 and 04/10. Meeting set up to confirm training and testing support timelines. - Vendor training has been booked with the Accounts Payable team for 11/10. Based on these dates and confirmation from Vendor current schedule for go-live is 09/11.
SP7.4 - Conduct evaluation of Disaster Recovery Plan (for SaaS Solutions) to ensure suitability of current plan. Prepare ongoing annual testing regime.	●	18/07/22	04/11/22	04/11/22	10%	Progress in September '22: - Vendor has been engaged to conduct an analysis of the ICT eco system focusing on the AWS cloud. Still awaiting a response from Vendor. To be followed up with the account manager.

Attachment 13.1.5.1 Corporate Services Monthly Report September 2022

SP4.5 - Implement a Supply Chain (Sourcing) system, Open Windows, Procurements and Contract Management Solution	●	02/12/21	31/07/22	15/09/22	77%	Progress in September '22: - SharePoint integration with Procurement is now complete on WRC side and handed to Vendor. Pending confirmation from Vendor to timeframes to complete. - Vendor integration to OpenWindows - Build is scheduled to complete by 29/09 with supporting documentation by 06/10. - Vendor updates by OW - Missed planned product sprint and now in the sprint build that commenced 26/09 and will complete by 07/10. This would then be available in TEST by 27/10, subject to any delays with product release. - The Finance WebServices license (no longer require SCM Webservice License) is with Council for approval as part of a license swap. - A new go-live date has been reviewed and based on there are changes to OW code which is now in Sprint, new Go-live date is estimated to be 05/12. Approval required to change in date in bring project back into GREEN status.
Temetra Manual Water Meter Reading Solution	●	02/12/21	31/01/22	31/05/22	95%	Progress in September '22: - Vendor has advised the Single Sign On (SSO) should be working as required and as such requested WRC perform User Acceptance Testing (UAT). Testing has produced a defect not allowing users to login. Believe it is to do with the domain name being different externally versus internally. - Until SSO is working correctly project will remain at 95%.
SP2.3 - Develop an IT Asset Lifecycle Management process	●	18/07/22	16/05/22	16/05/22	7%	Progress in September '22: Currently reviewing the associated datasets (20%) Planned: - Determine scope of the hardware that will be included. The first set will include desktops and laptops, networking equipment - Gather system/data imports - Complete an import of the dataset into ITIL software - Decision needs to be made as to which SAM system will be utilised. NOTE: Project is delayed due to resourcing.
SP5.2 - Implement Cyber Security Framework activities (Phase 1 - 4)	●	03/03/22	30/06/22	30/06/22	90%	Progress in September '22: Vendor has provided a list of users. A review was conducted and the identified ones were disabled.
Mobility Mobilisation Project	●	04/07/22	28/10/22	28/10/22	25%	Progress in September '22: - Identified application device architecture and associated applications to be migrated - Project on hold until resolution with internal procurement.

Information Management

Statistics for the month of September are as follows:

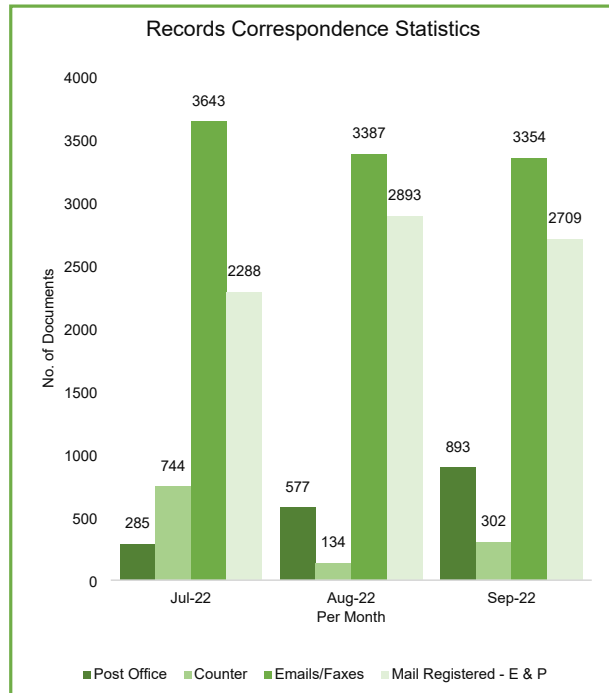
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr. 1
Sentencing and disposal	Quarterly	20%

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr. 1
WRC Information Standards	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	60% dev
Information Asset Register	Annual	50% dev
IM & GIS Procedures	Annual	80% dev
Bus Info Continuity Plan	Annual	
Road Register	Two yearly	99%
Map layer data register	Quarterly	97% dev

GIS ACTIVITIES	SEP	AUG	JUL
Asset Data Mtce (Hrs)	92	76	87
SSA Changes (Hrs)	37	33	28
GIS requests (No.)	27	36	33
BYDA enquiries & referrals	467	384	420
Map layers Mtce (no.)	15	270	35
New layers approved (no.)	-	-	-
Training (staff attended)	7	2	-

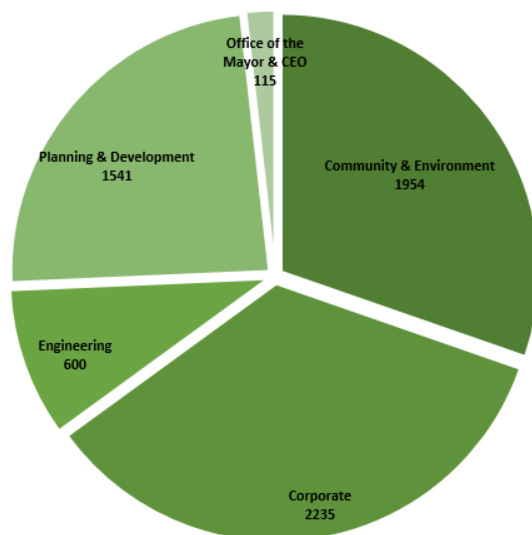
GIS STATISTICS	
Total Mapping Layers	8071 (revised based on layer register)

RECORDS ACTIVITIES			
Searches	39	35	36
Record Dept Tasks	55	52	56
Training (staff attended)	1	1	1
NAR adjustments	1253	865	1001

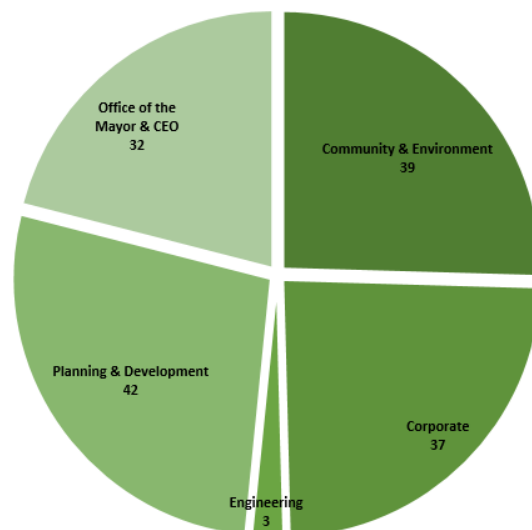


Projects

Document Management Tasks Completed
by Department (September)



Average Documents Registered
per Person by Department (September)



Records System Review Project	
This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.	
Review and recommendations	Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution. Proof of concept is complete with findings and recommendation to go to the January ICT Governance/Steering Committee. Approval provided to commence project. Procurement is finalised with the Records365 implementation, existing records data extraction and migration planning underway. February – Exchange, OneDrive, and File Share connections to Records365 are underway and are at testing and rules refinement stage. ECM records extraction and transformation has commenced. Initial consultation with key staff on the Teams site structures has been undertaken and developing the full task breakdown structure of the records improvement project and developing the business file plan is well underway in preparation for the SharePoint connector configuration and rules definition in Records365. March – Business file plan detail at 50% and ECM document extract / transformation completed for all existing documents with new documents to be extracted and converted on a weekly basis until the ECM system is made read only. April – Commenced engagement with business units to finalise file plan detail. May – Continued engagement with business units to finalise file plan detail, currently sitting at 70% complete. CRM system being reviewed for streamlined functionality with customers. June – ECM data test extract provided and tested on import. Some extract modifications being documented as part of testing. Records365 SharePoint rules created to apply the correct retention to documents. SharePoint template site being created to rollout for 50 sites. Review of CRM system and categories underway. July – Validation of the ECM data test extract (30%). 30 out of 50 SharePoint sites created. CRM categories review (80%). Initial review and demo of CRM systems to build functionality requirements. Aug - Validation of the ECM data test extract (75%). Sep – Validation of the ECM data test extract completed.

Physical Storage / Scanning	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22
Boxes Scanned / Sentenced and Destroyed	-	-	-	-	-	8	-	-
Boxes at Council	234	201	198	198	198	198	195	195
Boxes at Remote Storage	1087	1087	1087	1087	1087	1087	1098	1098
Discs reviewed and registered	-	-	-	-	-	-	-	-
Scanned files for registration	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files

This month the GIS team focused on working with business areas to improve data quality for mapping and transition of workloads with staff leave.

Further physical records identified from capital works projects that are being catalogued for digitisation.

Maintaining the balance of managing business as usual tasks and working on the new system requirements and planning will continue to be a challenge over the coming year.

Financial Services

Financial Reporting

Financial Reporting KPIs:

KPI	Status	Comment
Manage end of year financial year audits within the agreed time frames set with Queensland Audit Office and achieve an unmodified audit opinion,	N/A	Audit milestones to be set in January 2023 for the 2022/23 Financial Year.
Monthly Financial Statement presented at an Ordinary Meeting within 30 days from end of month	On track	Draft Unaudited Statements presented monthly.
Manage capital and operational actuals to achieve the following local government financial sustainability ratios: Operating surplus target 0 -10% Net Financial liabilities target < 60% Interest coverage target < 5% Asset sustainability target average 90%	On track	All ratios within tolerance and reported as part of Council's monthly report
Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter	On track	Q1 Review budget is currently being analysed with meetings to be scheduled with the various Departments in October.
Update Queensland Treasury Corporation (QTC) Financial Forecast Model to ensure Council maintains its 2020 credit rating of Moderate with a Neutral outlook.	Complete	QTC financial forecast model has been updated and lodged with QTC in September.

The Financial Statements were approved by the Audit and Risk Committee on the 16 August 2022 and lodged with QAO on the 19 August 2022 as per adopted 2022 External Audit Plan.

Budgeting

2022/23 Budget

Council's budget for 2022/23 was adopted at the Special Meeting on 24 June 2022. Quarter 1 budget review has now closed and is currently being analysed. It is anticipated presentation to Council in November 2022.

Borrowings & Treasury Management

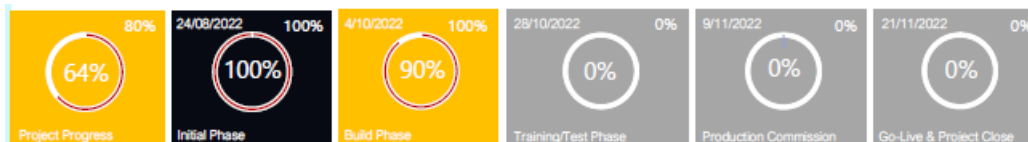
During the month of September, Council invested \$10M with a A-1+ banking institution for 6 months at a competitive interest rate higher than what Queensland Treasury Corporation (QTC) are paying. The balance of non-operating cash is currently invested with the Queensland Treasury Corporation (QTC).

QTC has completed the review of Council's Credit Review and Council has retained its rating of "Moderate" with a "Neutral" outlook. QTC financial forecast model was last completed in September 2022. The credit review for 2021/22 is currently underway.

Systems – Accounts Payable

In keeping with the action identified in the Operational Plan, automation of the Accounts Payable function to align with the federal government's Digital Business Plan, and the ATO requirements of being compliant with the PEPPOL e-invoicing standard has been approved by the ICT Steering Committee.

There have been some delays as the project has now included a module update in T1 which requires co-ordination between all parties. The Go Live date is now anticipated in November rather than the original September 2022 scheduled date. Below was the status reported as at 27th September 2022:



Debtor Management

New Credit Applications

Name	Approved Limit
Top Notch Game Fishing	\$10,000
AB Garden & Property Maintenance	\$500

Rates & Charges Debtors*

Month	2022/23		2021/22		2020/21		2019/20	
	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%	Outstanding \$	%
June			2,667,538	4%	3,966,010	7%	4,509,658	10%
May			4,103,114	9%	4,524,316	10%	5,739,965	13%
April			5,414,742	12%	5,566,736	12%	6,676,360	14%
March			8,680,758	24%	7,696,368	16%	8,782,286	20%
February			36,212,224	94%	30,185,445	68%	28,950,351	67%
January			2,217,666	5%	46,515,003	95%	44,476,445	96%
December			3,117,376	7%	3,974,938	9%	2,774,538	6%
November			4,584,424	10%	4,909,318	10%	5,085,705	12%
October			9,176,980	16%	6,205,134	14%	5,833,001	12%
September	6,483,867	13%	31,470,321	92%	9,841,158	20%	7,601,554	16%
August	31,439,736	36%	46,853,689	98%	40,432,288	83%	13,344,529	29%
July	50,317,256	94%	2,105,221	4.71%	3,440,135	8%	41,728,111	92%
Gross Revenue Budget	96,348,979		90,550,910		88,656,616		88,669,880	

* Note: The above amounts are net of rates credits.

Council will continue to receive and assess any payment arrangements that are proposed by ratepayers and manage outstanding arrears in accordance with policy and standard processes.

General Debtors

Full provision was made in the financial statements of 2020/21 for the debts owed to Council from the Virgin Australia Group (including Tiger Airways), prior to the organisation going into receivership. Council continues to receive updates from the administrators on these debts, but no specific information has been received from the administrators (Deloitte Touché Tohmatsu Limited) to date on the likely payout to unsecured creditors. A

hearing was held in March 2022 to resolve the formal appeals against the New South Wales Supreme Court adjudications with an update not yet released.

Council has seen an increase in the total outstanding general debts from previous financial years, predominantly due to the changes in accounting treatment for timing of revenue recognition.

Outstanding General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2022/2023						
September 2022	1,954,553	1,543,518	40,061	19,639	608,151	4,165,921
August 2022	2,783,520	447,582	118,779	52,499	570,881	3,973,261
July 2022	732,701	2,126,000	95,329	22,875	574,961	3,551,867
Prior Financial Years						
June 2021/22	2,535,408	1,605,359	278,446	23,441	596,871	5,039,525
June 2020/21	3,117,893	307,329	45,360	10,457	904,325	4,385,364
June 2019/20	912,558	370,906	79,621	40,848	169,202	1,573,135
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027

Comparison with current and prior financial years.



Insurance

Current claims and processing status

Insurance Claims	Pub. Liability & Professional Indemnity	Third Party Damages	Motor Vehicle	Property	Theft	Total
2022/2023						
July 2022	2	2	1	0	0	5
August 2022	0	2	1	0	0	3
September 2022	0	0	1	0	0	1
October 2022						
November 2022						
December 2022						
January 2023						
February 2023						
March 2023						
April 2023						
May 2023						
June 2023						
Total Historical Claims						
2021/2022	11	36	7	6	0	60
2020/2021	14	23	7	4	0	48
2019/2020	12	30	25	8	0	75
2018/2019	18	36	19	7	0	80
2017/2018	19	0	71	13	1	104

Current Claims not Finalised	
Public Liability	29
Professional Indemnity	1
Property	5
Motor Vehicle	9
Total	44

The outstanding claims will be monitored, and any irregularities reported to Council on a case-by-case basis.

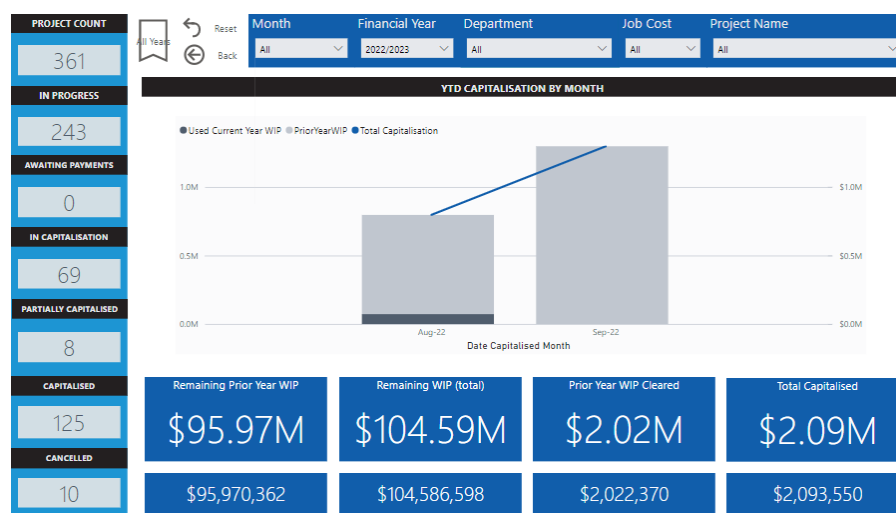
Asset Management

Capitalisation

September saw the financial completion of \$1,296,484 of projects in Councils Asset Register. The full amount off this was previous year work in progress (WIP), and a total of \$2.09 million project have been treated.

Of the total capitalised:

- \$948,885 were new assets.
- \$347,599 were renewed assets

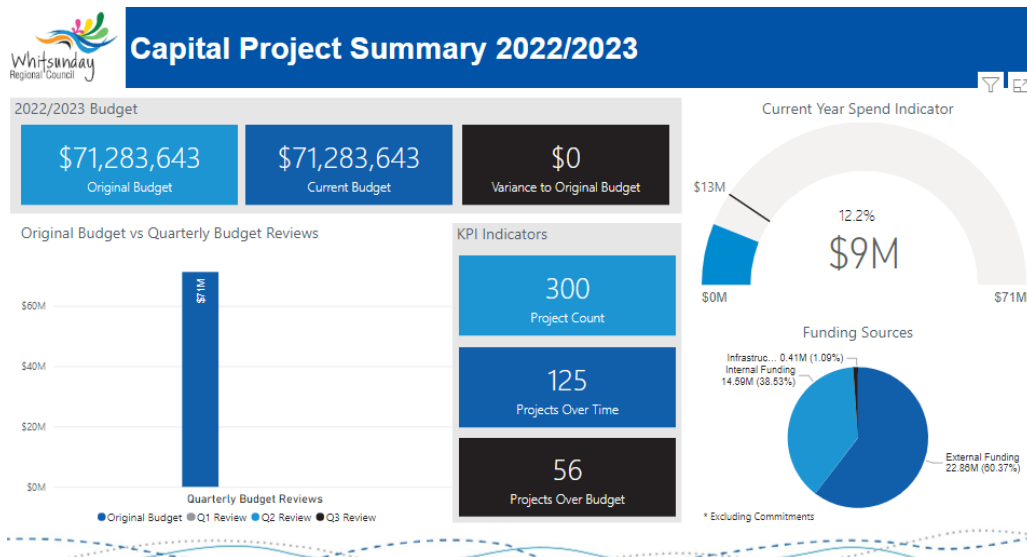


Capital Project Delivery

As at end September 2022, capital delivery progress was as follows:

2022/2023 Current Budget	\$71,283,647
Current Budget Deliverable YTD	\$13,390,079
Value of Capital Delivered *	\$8,705,984
% Of YTD Budget	65.02%

**Actual expenditure excludes commitments.*



Asset Management Maturity Project

The Asset Management Maturity Project (AMMP) is based on four separate studies undertaken by external consultants (as below). Each study involved extensive engagement with stakeholders.

- AM Maturity Assessment - G7 Asset management
- GIS and Mobility Systems - Insight GIS
- AM Systems Review - Strategic Directions
- Asset Management Governance Review – Strategic Directions

AMMP Progress to Date

The new Asset Management Policy and Asset Management Strategy 2022 – 2026 was adopted by Councils on the 14th of September. These two documents set the guiding principles, objectives, and outcome measures.

The guiding principles include:

- 1) COUNCIL IS COMMITTED TO COMPLYING WITH LEGISLATION AND MEETING ALL OUR STATUTORY OBLIGATIONS.
- 2) WE UNDERSTAND THAT ASSETS EXIST TO PROVIDE SERVICES. IF THERE IS A MORE COST-EFFECTIVE WAY OF DELIVERING SERVICES WITHOUT ASSETS, WE WILL EXPLORE IT.
- 3) TO MAXIMISE THE VALUE OF OUR ASSETS, WE WILL TAKE A SYSTEMS-BASED ASSET LIFECYCLE APPROACH TO MANAGING THEM.
- 4) OUR ASSET MANAGEMENT PRACTICES WILL BE INFORMED BY GOOD INDUSTRY PRACTICE.
- 5) WE WILL SET FINANCIALLY SUSTAINABLE SERVICE LEVELS THAT BALANCE COMMUNITY NEED WITH COUNCIL'S ABILITY TO FUND THESE SERVICES OVER THE LONG TERM.
- 6) WE WILL EXPLAIN OUR THINKING TO THE COMMUNITY ABOUT NECESSARY TRADE-OFFS BETWEEN SERVICE LEVELS, WHOLE-OF-LIFE COSTS AND RISK.
- 7) WE WILL CONSIDER THE IMPLICATIONS FOR CURRENT AND FUTURE STAKEHOLDERS WHEN MAKING SIGNIFICANT ASSET MANAGEMENT DECISIONS.
- 8) WE WILL ADOPT AN EVIDENCE-BASED, CONTINUOUS IMPROVEMENT APPROACH TO DEVELOPING OUR ASSET MANAGEMENT CAPABILITIES.

The Asset Management Education Campaign has had further work completed with and Engagement Plan finalised. The detail is still being workshopped with the Director Corporate Services and Comms before implementation.

A kick-off meeting was held for the first three Asset Management Plans – Shute Harbour, Quarry, and Waste.

Council has commenced early stages of the Asset Management Lifecycle Improvement Project (AMLIP) by assessing options available based on the revised resource plan and schedule for this project.

Further work on the other deliverables of the AMMP will continue including the development of a software solution to enable reporting on corporate performance throughout the life of this project.

Valuation Plans and Reporting

Condition assessment for Building & Other Structures has been issued as a Request for Tender. Currently the data for the Building and Other structures assets is being collated for the Request for Quote for Valuation Services.

The current timing of revaluations by Financial Asset Class is detailed below:

Property Plant & Equipment			
Timing of Valuation			
Financial Class	Last Comprehensive Valuation	Next Comprehensive Valuation Due*	Next Comprehensive Valuation Proposed*
Buildings & Other Structures	1/07/2019	01/07/2024	01/07/2023
Transport Infrastructure	30/12/2020	01/07/2025	01/07/2024
Water Infrastructure	30/12/2020	01/07/2025	01/07/2025
Sewer Infrastructure	30/12/2020	01/07/2025	01/07/2025
Land & Improvements	01/07/2021	01/07/2026	01/07/2026

*Indexation reviewed on an annual basis for other Financial Classes in accordance with Policy.

Procurement

During the month of September, the team completed a comprehensive audit of procurement transactions for the 2021/22 financial year. The results were presented to the Executive Leadership Team (ELT) and forecast to be presented in August to Middle Management Group (MMG). This information will now be reported quarterly to these management groups to improve compliance and efficiency in the procurement of goods and services.

The Contracts team continue to undertake the implementation of a Sourcing/Tender to Contract Management system. A full week of training and testing occurred during the month of July with modifications being finalised in the coming months.

In conjunction with this implementation mapping and improvement of the Procure to Pay (P2P) modules and Inventory Management processes are being undertaken to provide improved services for internal customers whilst satisfying inventory management controls.

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2022.0060	Corporate Strategic Planning and Performance Reporting Software Solution	RFQ	Awarded on 21 September 2022
500.2022.0064	Regional Buildings Painting Program	RFT	Awarded on 2 September 2022
500.2022.0066	Provision of Cleaning Services	RFT	Closed on 22 August 2022 and currently being evaluated
500.2022.0071	Roller Door Replacement Program	RFQ	No submissions received by 6 September 2022, therefore re-released on 19 September 2022 and due to close on 14 October 2022
500.2022.0073	Supply and Delivery of 120HP Tractor	RFQ	Closed on 15 September 2022 and currently being evaluated
500.2022.0076	Supply and Delivery of Tractor with Flail Attachment	RFQ	In draft
500.2022.0078	Building Condition and Asbestos Assessments	RFQ	Released on 27 September 2022 and due to close on 11 October 2022

Community Services

Contract Number	Details	Type	Status
500.2022.0052	Provision of Afterhours Call Services and Duress Alarm System	RFQ	Close on 10 June 2022 and Duress Alarm System portion awarded on 2 September 2022. Afterhours Call Services portion awaiting approval

Contract Number	Details	Type	Status
500.2022.0080	Provision of Security Services	RFT	In Draft

Infrastructure Services

Contract Number	Details	Type	Status
500.2022.0057	Bowen Water Treatment Plant - Low Lift Pump Replacement	RFT	Closed on 22 July 2022 and currently being evaluated
500.2022.0065	W4Q - Design and Construction of Collinsville Swimming Pool Upgrades	RFT	Closed on 4 August 2022 and currently being evaluated
500.2022.0067	Consultancy Services for Landfill Management Contract Preparation	RFQ	Awarded on 6 September 2022
500.2022.0068	Kelsey Creek Landfill - Cell 6 Design	RFQ	No submissions received by 8 September 2022, therefore re-released and closed on 30 September 2022. Currently being evaluated.
500.2022.0069	Regional Reseal and Rehab Package 2022/2023	RFT	Closed on 14 September 2022 and currently being evaluated
500.2022.0070	W4Q - Design and Construction of Shute Harbour Lions Lookout	RFT	Awarded on 29 September 2022
500.2022.0075	Waste Facility Operation Services for Collinsville Transfer Station	RFT	Released on 21 September 2022 and due to close on 14 October 2022
500.2022.0079	Building Condition and Asbestos Assessments	RFQ	Released on 29 September 2022 and due to close on 14 October 2022

Office of the Mayor & CEO

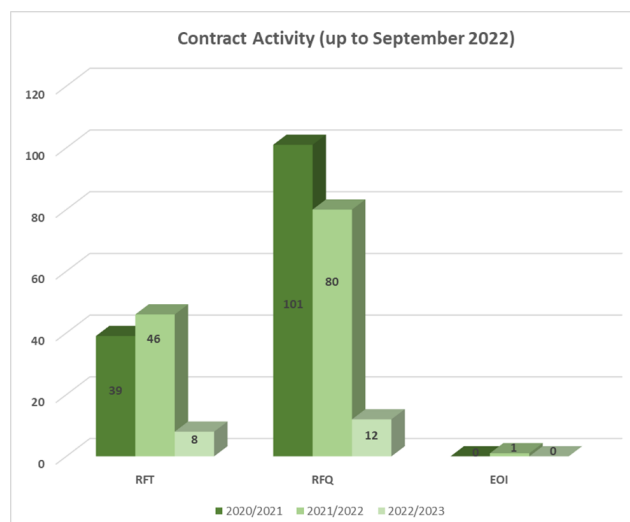
Contract Number	Details	Type	Status
500.2022.0063	Design and Construction of Shute Harbour Small Tourism Operators Building	RFT	Closed on 10 August 2022 and currently being evaluated
500.2022.0072	Food Van Operator/s - Lake Proserpine	RFQ	Closed on 31 August 2022 and currently being evaluated
500.2022.0074	Lease – Alternative Fuels – Shute Harbour	RFT	Released on 21 September 2022 and due to close 14 October 2022
500.2022.0077	Proserpine Entertainment Centre – Minor Works	RFQ	Released on 28 September 2022 and due to close on 20 October 2022

Contract Activity

The current sourcing activity is showing a slight trend downwards with many larger projects such as Disaster Recovery Funding Arrangements and major building works decreasing. This workload will now transition to the formation of new goods and services including Preferred Supplier Arrangements which require extensive stakeholder engagement with internal officers and public information sessions to suppliers and businesses.

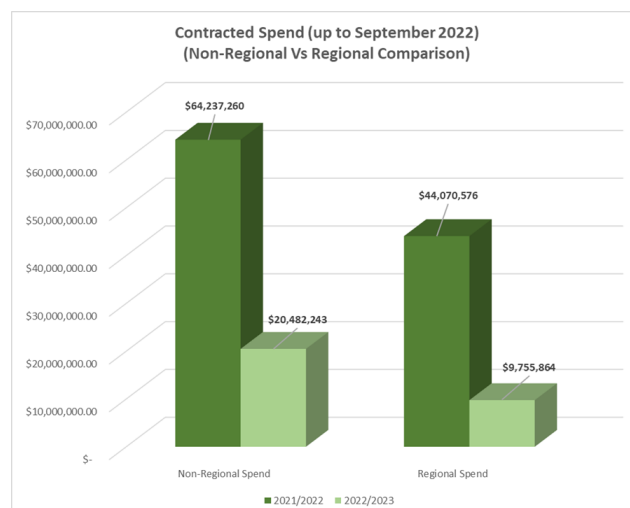
The formation of these arrangements will support business operations, satisfy legislative requirements, and enable improved supply and logistics practices.

Yearly activity is shown below:



Contracted Spend

The below graph is the overall contracted spend for Council displaying Non-Regional vs Regional Suppliers comparison:



The information shown here is skewed by annual contract arrangements for services which tend to occur at the start of the financial year, such as annual contract commitments such as insurance. More detailed analysis will be undertaken throughout the year to analyse the local and regional spend by dollar value and number of transactions as that information becomes more available.

There has been a stronger focus on procurement and spend analysis with management now provided detailed transactional information to support improved compliance with policy and practices.

Property & Facilities

Round 4 Works for Queensland Projects

During the month of September 2022, the following Round 4 Works for Queensland Projects have progressed:

Project	Time	Cost	% Complete	Comments
Brandy Creek – New Amenities	ü	ü	20%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Projects have been engaged by an External Management Company and will go out to tender at the end of October.
Collinsville Community Centre – Exterior Painting	ü	ü	100%	Works completed ahead of schedule and under budget.
Airlie Lagoon Lighting Improvements	×	ü	100%	Works Completed under budget but went over original program dates due to supply issues of long lead time items.

2022/23 Capital Works

During the Month of September 2022, the following Property & Facilities Capital Works Projects have progressed:

Project	Time	Cost	% Complete	Comments
Cedar Creek Amenities - Renewal	✓	✓	20%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Projects have been engaged by an External Management Company and will go out to tender at the end of October.
Bowen Workcamp Dwelling Restump	✓	✓	10%	Works not yet started. Stakeholder engagement has begun scope in draft stage.
Bowen Cemetery Amenities Renewal	✓	✓	20%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Projects have been engaged by an External Management Company and will go out to tender at the end of October.
Bowen PCYC - External Painting	✓	✓	30%	All Painting Projects have been combined into one package and were released for tender in early July. Works expected to be awarded mid-August and complete prior to Christmas. WRC Painting program has started with 3 buildings in Bowen underway and ahead of program dates.

Fuel Bowser Replacement Program	✓	✓	10%	Works have commenced on scope and Stakeholder engagement process. External Management Group have been engaged and are putting together scope for Tender.
Denison Park Grandstand Renewal	✓	✓	0%	Awaiting confirmation of grant funding approval
Collinsville Admin Fit out Renewal	✓	✓	0%	Awaiting confirmation of grant funding approval
Collinsville Football Club	✓	✓	0%	Awaiting confirmation of grant funding approval
Buildings Paint + Sign Program	✓	✓	30%	All Painting Projects have been combined into one package and were released for tender in early July. Works expected to be awarded mid-August and complete prior to Christmas. WRC Painting program has started with 3 buildings in Bowen underway and ahead of program dates.
Bowen Lapidary Club	✓	✓	20%	Package for roof replacement has been sent to Trade services panel for quotes. Contract has been awarded and starts Mid October with a completion date for the start of November.
Roller Door Replacement Program	✓	✓	10%	Tender documents have been drafted. To be sent for quotes August and completed prior to Christmas. Open Tender has been released waiting on responses. Tender has closed and is in the evaluation process.
Proserpine Depot Masterplan	✓	✓	10%	Work has begun on Scope for engagement of consultant. Expected to go to tender in January.
Mt Coolon Community Centre - Internal / External Paint Renewal	✓	✓	30%	All Painting Projects have been combined into one package and were released for tender in early July. Works expected to be awarded mid-August and complete prior to Christmas. WRC Painting program has started with 3 buildings in Bowen underway and ahead of program dates.
Aircon Replacement Program	✓	✓		Works to be carried out throughout the financial year as replacements are required.
PEC - Storage Structure	✓	✓	20%	Scope document has been drafted. Currently being reviewed and will be released for tender late August. Project has been released for Tender and closes mid-October.
Proserpine Cemetery - Disabled amenities upgrades	✓	✓	20%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Projects have been engaged by an External Management Company and will go out to tender at the end of October.
Hansen Park - New Amenities	✓	✓	20%	All Amenities projects have been combined into a single project to be open tendered. Stakeholder engagement and scope has been complete. Projects have been engaged by an External

				Management Company and will go out to tender at the end of October.
Bowen Depot – Boundary Fence Renewal	⚡	✓	100%	Works were completed within budget but went over time due to material supply and weather delays.
Bowen Library – Mechanical Plant Renewal	✓	✓	20%	Project is being delayed and combined with the 22/23 Bowen admin refurbishment project. Tender Drawings Completed. Open tender has been awarded and Designers engaged currently in the planning stage.
Solar Power Generation Project	✓	✓	70%	Tender Awarded Works currently underway. Due for completion Early September. Solar works are on schedule for completion in September. Solar works have been completed pending Engineering and Ergon certification
Collinsville Community Centre – Generator and IT installations	⚡	⚡	100%	Works Complete. Generator and board upgrade completed. IT upgrades completed for building to act as a disaster management base. Project went over budget and program dates due to supply issues of long lead time items.

Operational works

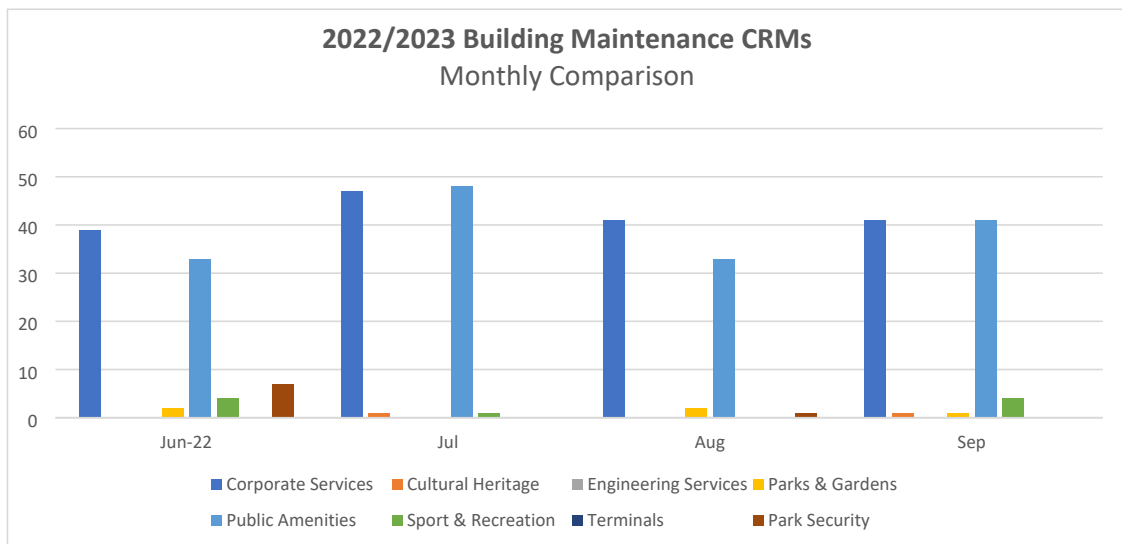
During the month of August, the Property team has carried out significant works developing scopes and awarding the sanitary and sharps contract, as well as having the cleaning tender close to be evaluated. WRC building Paint and Signage programs have been awarded commencing in September. We have also recently had the completion of the Cannonvale Men's Shed roof and stairs renewal project and Bowen Depot Boundary Fence Renewal.

Reactive Works and Customer Requests

Service	Apr	May	Jun	Jul	Aug	Sept
Corporate Services						
CRM Received	51	53	39	47	41	41
CRM Completed	42	36	34	33	30	23
Cultural Heritage						
CRM Received	2	1	0	1	0	1
CRM Completed	2	1	0	1	0	1
Engineering Services						
CRM Received	0	1	0	0	0	0
CRM Completed	0	1	0	0	0	0
Parks & Gardens						
CRM Received	2	1	2	0	2	1
CRM Completed	1	1	1	0	1	1
Public Amenities						
CRM Received	29	49	33	48	33	41
CRM Completed	26	49	27	42	31	35
Sport & Recreation						
CRM Received	5	5	4	1	0	4
CRM Completed	4	3	3	1	0	2
Terminals						
CRM Received	0	2	0	0	0	0

CRM Completed	0	2	0	0	0	0
Park Security						
CRM Received	1	3	7	0	1	0
CRM Completed	1	2	6	0	0	0
Total CRMs for Building Maintenance						
CRM Received	90	115	85	97	76	88
CRM Completed	76	95	71	77	62	62

This table shows the requests received by department and type of building to track progress and completion of maintenance requests.



Lease Update

During the month of September, Council finalised the lease for the Shute Harbour Restaurant, the lessee. Council also resolved to enter into a lease with GeoScience Australia over a part of the land at the Bowen Aerodrome for them to install research equipment.

Council has also gone to tender for a farming/agistment lease at Foxdale due to the current lessee not renewing their lease; this will close in October 2022.

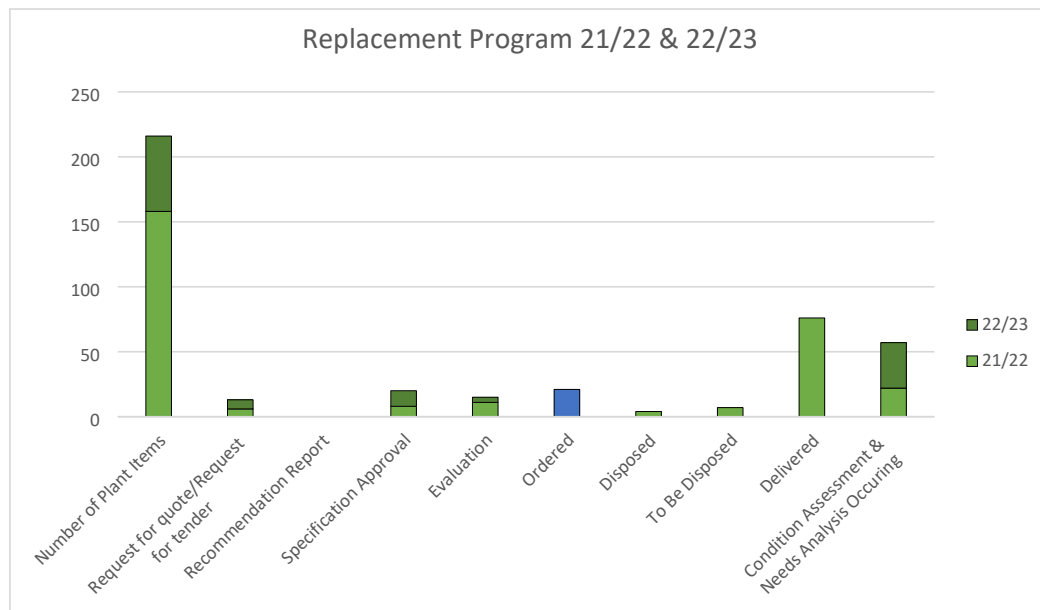
Council engaged a surveyor to resurvey the Bowen Seagulls land as they are wanting a large area to allow for future upgrades of the facilities including adding new fields.

Follow ups were made with the Cannonvalley Pony Club and the Collinsville Rodeo Association regarding their signed lease.

Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire in 6 months	Comments
Cannonvalley Pony Club					Final lease issued.
Bowen Seagulls Rugby League					New lease area being developed
Collinsville Rodeo Association					Final lease with Rodeo Association for execution.

Fleet Management

Fleet Replacement Program



The Council fleet capital replacement program is continuing and is subject to the challenges currently impacting the vehicle plant and equipment industry. The supply of components and resources have been significantly delayed firstly by the effects of Covid-19 pandemic impacting labor, parts supply, and shipping, and now with the conflict in Ukraine further affecting global steel supplies.

In Australia this is creating delays in expected delivery times from most suppliers and related sub-contractors. The Fleet team is also taking considerable time to include employees in the consultation process to ensure that vehicles, plant & equipment are fit for purpose and meet Council's requirements in providing services to the community.

Preventative Maintenance

The maintenance benchmarks are generally in compliance with the manufacturer's guidelines and staff will continue to meet the timelines with the resources that are available to ensure that equipment is fit for purpose and suitable for ongoing use. Further standards will be developed over time to support improved data and reporting to optimise preventative maintenance activities.

Governance & Administration

The Governance team has been focused on reviewing fraud and corruption program to implement the recommendations of the Internal Audit Fraud and Corruption Review Report. The team has also been working on developing the following frameworks:

- Corporate Planning and reporting framework
- Fraud and corruption framework

LGAQ Submissions Update

Recent submissions

- Queensland Law Reform Commission - review on decriminalising the sex work industry (3 June)
- Draft Feral Deer Management strategy (30 June)
- Review of the Queensland Waste strategy and Levy efficacy (10 June)
- Development Applications Forms under the Planning Act 2016 (1 July)
- Draft Interim Queensland Japanese Encephalitis Virus Mosquito surveillance and Control Plan (15 July)
- Independent Environmental Protection Agency (15 July)
- Consultation Paper: Proposed Changes to Queensland's Information Privacy Framework (25 July)
- Consultation Draft: Reef Wetlands strategy (17 August)
- Federal Budget submission (24 August)

Proposed statutory seller disclosure scheme in Queensland (31 August)

Upcoming Submissions

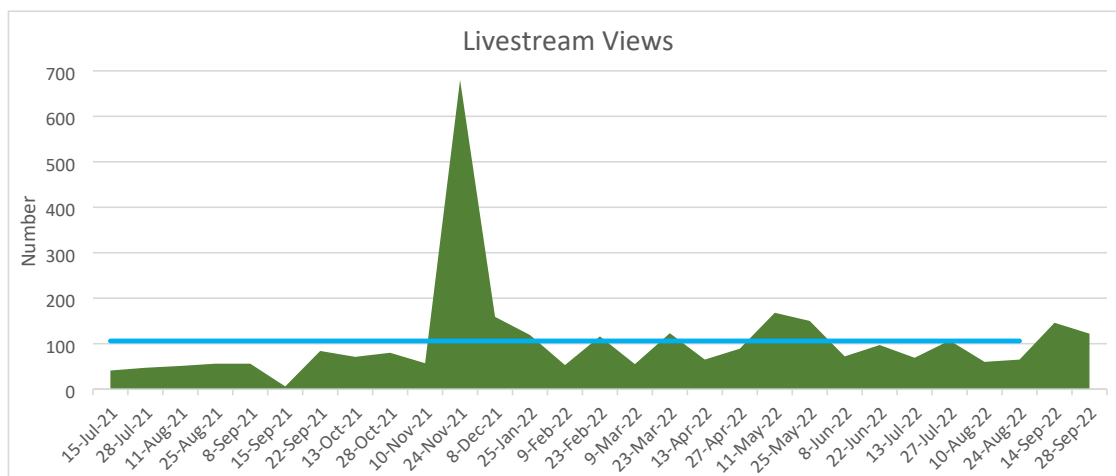
Review of the Australian Government Drought response, Resilience and Preparedness Plan (26 September)

Integrity Services review

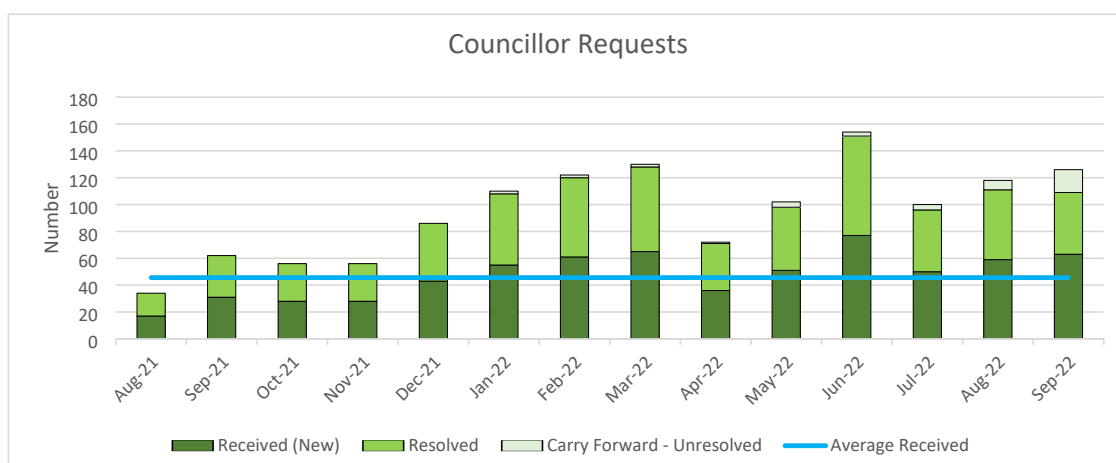
In late July 2022, the CCC engaged GSA Management Consulting to commence a review of the key functions in Integrity Services, examining the way in which complaints are processed, triaged, and assessed. The CCC's Executive Leadership Team is currently considering GSA's initial report. To ensure that the strategies in place will improve the timeliness of assessment activities and make engagement with the public sector mutually rewarding.

Meeting – Livestreaming

The number of people livestreaming Council's meetings and the meeting duration are shown below:



Councillor Requests 2022/23



Registers of Interest

Councillor	Date Register of Interest updated
Julie Hall	13 September 2022
Jan Clifford	31 July 2022
Al Grundy	31 July 2022
John Collins	31 July 2022
Michelle Wright	31 July 2022
Gary Simpson	31 July 2022
Mike Bruner	31 July 2022

Councillor Committee Attendance

Date	Committees attended in September 2022	Councillor Representative
1 Sept 2022	ALGWA AGM	Cr Clifford
6 Sept 2022	Audit & Risk Meeting	Cr Collins
9 Sept 2022	Whitsunday Coast Chamber of Commerce	Cr Clifford
12 Sept 2022	Whitsunday Community Services	Cr Clifford
14 Sept 2022	Bowen Tourism & Business Monthly Meeting	Cr Brunker
15 Sept 2022	Mackay Whitsunday Healthy Rivers to Reef Partnership	Cr Grundy
19 Sept 2022	Economic Development Advisory Group Meeting	Cr Brunker
20 Sept 2022	Whitsunday Sportspark Ltd – Operations Committee Monthly Meeting	Cr Clifford
21 Sept 2022	Whitsunday Housing Company Ltd Meeting	Cr Clifford
22 Sept 2022	Coastal Councils Adaptation Taskforce (C-CAT) Executive Committee Meeting	Cr Grundy
23 Sept 2022	Greater Whitsunday Communities Board Meeting	Cr Clifford
29 Sept 2022	Community Engagement Committee (CEC)	Cr Brunker

Council Officer's engage the appointed legal firm associated with the category to provide legal advice on their matter.

Matters	YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
New	2	3	8	1									
Active	26	2	7	1									
Closed/Resolved	3	1	1	0									

13.2.1 - 20191416 - Development Application for Material Change of Use (Showroom) - 2 Central Avenue, Cannonvale

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Matthew Twomey - Manager Development Assessment

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Conditions of Approval [**13.2.1.1** - 6 pages]
2. Locality and Zoning Plan [**13.2.1.2** - 1 page]
3. SARA Conditions [**13.2.1.3** - 7 pages]
4. Planning Assessment [**13.2.1.4** - 7 pages]
5. Plans of Development [**13.2.1.5** - 4 pages]
6. Footpath Requirements & Pedestrian Movements [**13.2.1.6** - 2 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council:

1. Approve the application for Development Application for Development Permit for Material Change of Use - Showroom, made by Yoogalu Pty Ltd, on L: 1 SP: 310407 T: & EMT B and located at 2-12 Central Avenue CANNONVALE, subject to the conditions outlined in Attachment 1.
2. Not approve the request to apply the Economic Development Incentives Policy to the applicable infrastructure charges for the development.

BACKGROUND

The application has been tabled by Council since the 13 May 2020 Ordinary Council Meeting while the applicant resolved the upgrades required to the intersection of Galbraith Park Drive and Shute Harbour Road.

The application was again tabled by Council on 12 October 2022 pending further information on footpath requirements and pedestrian movements including volume.

APPLICATION SUMMARY

This application is for a new showroom on Lot 1 in Central Avenue, Cannonvale. The proponent seeks to develop a new purpose-built Harvey Norman showroom displaying furniture, household electrical appliances goods and computer sales and service and includes an area for warehousing of goods and appliances available for purchase in the showroom.

The development has triggered the requirement for the intersection of Shute Harbour Road and Galbraith Park to be upgraded to a signalised intersection. Conditions of approval have

been imposed by the State Assessment Referral Agency for this upgrade to be completed prior to the commencement of the use of the premises.

No submissions were received during the public notification period. The applicant has applied under Council's Development Incentives Policy (DIP) for a reduction of 50% of the applicable infrastructure charges. The DIP is currently funded with \$100,000 per financial year with \$50,000 already allocated for this financial year. It is at the discretion of Council if the DIP is to be applied or not. As the applicant is not a not-for-profit it is recommended Council does not support the request.

The need for a pedestrian link from the subject land to the Whitsunday Shopping Centre has not been established. Although there are no surveys to establish the volume of pedestrian use in this area it is expected to be very low as there is limited development for which are destination uses. As per Australian Standards AS 1742.10-2009, a realistic demand for a pedestrian facility needs to be established as facilities that are used infrequently may come to be ignored and become an unnecessary obstruction in the roadway.

A signalised intersection will be installed at the Shute Harbour Road / Galbraith Park Drive intersection. Pedestrians will be able to safely cross Galbraith Park Drive in this location when the signals are in place. The development recently approved on the corner of Shute Harbour Road / Galbraith Park Drive / Central Avenue has had a condition included requiring a concrete footpath to be constructed along all frontages. Any requirement for pedestrian access from the Whitsunday Plaza Shopping Centre to the subject land, across Galbraith Park Drive and the open stormwater drain to be imposed on this development application is not supported due to limited justification.

A detailed assessment of the proposal and DIP request is provided in Attachment 4. Additional information regarding footpath requirements and pedestrian movements is provided in Attachment 6.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

The applicable infrastructure charges total \$664,070.95. Should Council approve the DIP request, with current allocated funds, Council can reduce the charge by a maximum of \$50,000.

CONSULTATION

Technical Officer Engineering Assessment
Environment and Climate Officer
Director infrastructure Services
Manager Infrastructure Assets

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by 23 December 2022.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan	Leffler Architects Simes	TP-02 Rev A	10/12/2019
Floor Plan	Leffler Architects Simes	TP-03 Rev A	10/12/2019
Roof Plan	Leffler Architects Simes	TP-04 Rev A	10/12/2019
Elevation	Leffler Architects Simes	TP-05 Rev A	10/12/2019
Overall Section	Leffler Architects Simes	TP-06 Rev A	10/12/2019
Signage Schedule	Leffler Architects Simes	TP-07 Rev A	10/12/2019
Landscape Coversheet	Site Image	000 Issue A	10/12/2019
Landscape Plan	Site Image	101 Issue B	10/12/2019
Landscape Plan	Site Image	102 Issue B	10/12/2019
Landscape Details	Site Image	501 Issue B	10/12/2019
Site Based Stormwater Quality Management Plan	Premise	MIS642/R01 Rev A	20/12/2019
Transport Impact Assessment	Premise	MIS0642/R02 Rev: A	13/12/2019
Car Park Design Drawing	N/A	001	17/02/2020
Car Park Design Drawing	N/A	002	17/02/2020

- 1.2 The applicant is to comply with the Department of State Development, Manufacturing, Infrastructure and Planning's conditions as outlined in the Department's correspondence dated 31 August 2022.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- Operational Works:
 - Roadworks;
 - Access and Parking
 - Erosion Prevention and Sediment Control;
 - Stormwater drainage; and
 - Plumbing and Drainage Works;
 - Building Works;
- All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.
- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.
- 1.7 A copy of this decision notice and the stamped, approved plans/drawings must be retained onsite at all times. This decision notice must be read in conjunction with the

stamped, approved plans to ensure consistency in construction, establishment and maintenance of approved works.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
 - a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 Landscaping is to be provided generally in accordance with the approved landscaping plans 101 Issue B, 102 Issue B and 501 Issue B, with the exception that shade trees will be provided in the car parking area at a rate of 1 tree per four parking spaces.
- 2.4 The landscaping shown on the approved plans must be maintained at all times and any dead, diseased or damaged plants are to be replaced.

3.0 BUILDING

- 3.1 Ventilation and mechanical plant must be located and designed so that prevailing breezes do not direct undesirable noise and odours towards nearby residential accommodation.
- 3.2 All air-conditioning units are not to be visible from the street or adjoining properties and are to be aesthetically screened.
- 3.3 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.

4.0 CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

- 4.1 The development, including all buildings, access ways, car parks, and driveways must be designed and managed to incorporate the principles and recommendations of the Crime Prevention through Environmental Design – Guidelines for Queensland. The design and management must include, but not be limited to, the following:
 - a) Landscaping of all car parking areas and pedestrian and/or vehicular access ways must be suitable to enhance safety while removing reasons for loitering;
 - b) Security surveillance cameras must be installed in all areas where the public has general access during all parts of the day, including the car park and pedestrian access ways.

5.0 LIGHTING

- 5.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.

6.0 WATER INFRASTRUCTURE

- 6.1 The development must be connected to Council's water network prior to the commencement of the use. The water service connection must be sized appropriately for the use. Any upgrading works must be completed by the developer at their full cost prior to commencement of the use.
- 6.2 Prior to commencement of use on the site, the applicant must lodge with Council a civil RPEQ engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all Water Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and the Whitsunday Regional Council Development Manual.

7.0 SEWERAGE INFRASTRUCTURE

- 7.1 The development must be connected to Council's sewerage network prior to commencement of the use.
- 7.2 The development must be constructed clear of all existing gravity and/or rising sewer mains on the property and any adjoining properties.
- 7.3 The development must be connected to Council's sewerage reticulation network, using the existing sewer jump-up prior to commencement of the use. Any upgrading works to

the existing sewer jump-up must be completed by the developer at their full cost prior to commencement of the use.

- 7.4 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that all Sewer Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and the Whitsunday Regional Council Development Manual.

8.0 ACCESS AND PARKING

- 8.1 The external access from the pavement of Central avenue to the property boundary must be constructed to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawings prior to commencement of the use.
- 8.2 A Development Permit for Operational Works (Access and Parking) must be obtained prior to commencement of work on site. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with the Whitsunday Regional Council Development Manual, Australian Standard AS2890, AS1428 and this Decision Notice.
- 8.3 All internal accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas are to be provided generally as indicated on Concept Plan Carpark Design Drawing 001 & 002 and with the exception of shade trees to be planted at a rate of 1 tree per four parking spaces. All works to be designed and constructed so as to comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.
- 8.4 Accesses must be located so as to achieve Safe Intersection Sight Distance in accordance with Section 3 of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.
- 8.5 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that all internal accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.
- 8.6 A minimum of one-hundred and four (104) car parking spaces are to be provided on site prior to the commencement of the use.
- 8.7 All loading and unloading activities must be conducted onsite.
- 8.8 All vehicles entering and existing the site must do so in a forward gear.

9.0 STORMWATER AND FLOODING

- 9.1 A Development Permit for Operational Works (Stormwater Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Stormwater Infrastructure) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual, Whitsunday Regional Council Development Manual and this Decision Notice.
- 9.2 The stormwater design is to provide for the developed flows from the site to be piped to a Legal Point of discharge.
- 9.3 The applicant must design and construct Roof and Allotment drainage system for the development so as to comply with **(Level V of Table 7.13.1)** of the Queensland Urban Drainage Manual as a minimum. No uncontrolled discharge will be permitted within the developed site.
- 9.4 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual and the Whitsunday Regional Council Development Manual prior to commencement of the use.
- 9.5 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

- 9.6 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 9.7 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that the roof and allotment drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual, the Whitsunday Regional Council Development Manual and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

10.0 ROADWORKS

- 10.1 A Development Permit for Operational Works (Roadworks) must be obtained prior to the commencement of work on site. Any application for Operational Works (Roadworks) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with the Queensland Urban Drainage Manual (current at the time of development), Council's Development Manual (current at the time of development) and this Decision Notice.
- 10.2 A 1.5-metre-wide concrete, or approved alternative finish, footpath, including tactile indicators in accordance with AS1428.4, must be provided for the full frontage of the proposed development in Galbraith Park Drive and Central Avenue prior to commencement of the use.

11.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 11.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control Management Plan) must be obtained prior to commencement of work on site.
- 11.2 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site-based Erosion Prevention and Sediment Control Plan for the site.
- 11.3 The plan must be prepared in accordance with Council's Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book).
- 11.4 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 11.5 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 11.6 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

12.0 CATCHMENT AND LAND MANAGEMENT

- 12.1 Prior to the first Operational works application being lodged, an amended Stormwater Quality Management Plan (SQMP) is to be submitted. The amended SQMP is to include the following:
 - a) The Rocla Enviss Sentinel device is not accepted at present. Demonstrate the effectiveness of the Rocla Enviss Sentinel system in accordance with section 6.1.4 of Council's stormwater quality guideline or provide an alternative solution;
 - b) Demonstrate on a plan that there is sufficient horizontal and vertical space for the proposed stormwater quality system;
 - c) Include the requirements of Table 5 of Council's Stormwater Guideline;

- d) Include lifecycle costs of any proprietary devices;
 - e) any relevant conditions of the development permit;
 - f) Include a detailed description of the construction and establishment method to be used as per Section 7 of Council's Stormwater Quality Management Guideline.
 - g) Is prepared in accordance with the State Planning Policy (SPP), July 2017, State interest for Water Quality and the recommendations and requirements outlined in the Whitsunday Regional Council Stormwater Quality Guideline.
- 12.2 Prior to operational works, the amended Stormwater Quality Management Plan (SQMP) is to be supported by working copies of all stormwater models and calculations are required to be submitted. The amended model must include the following:
- (a) Include any relevant changes resulting from an alternate stormwater quality device, if relevant.
 - (b) The parameters of source node for roof A and roof B are to be amended as per Table 11 of Council's Stormwater Quality Guideline.

13.0 WASTE

- 13.1 Waste and recycling facilities must be provided in accordance with the following provisions:
- a) Adequate waste containers must be provided to contain the volume and type of waste and recyclable matter generated by the development;
 - b) Waste storage areas for waste containers must be constructed of a solid concrete base or acceptable equivalent; and
 - c) Waste storage areas must be designed and constructed so it can be easily cleaned whilst ensuring that no waste or recyclable matter is released to the stormwater system or any waterway.
- 13.2 Maintenance and cleaning of waste containers must be carried out by a cleaning contractor or in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, water or onto unsealed road.
- 13.3 Ensure that all reasonable and practicable measures are taken to ensure that waste storage area is kept to a standard of cleanliness where there is no accumulation of:
- a) Waste, except in waste containers;
 - b) Recycled matter, except in containers;
 - c) Grease; or
 - d) Other visible matter.
- 13.4 Waste and recycling facilities must be screened from all public roads.

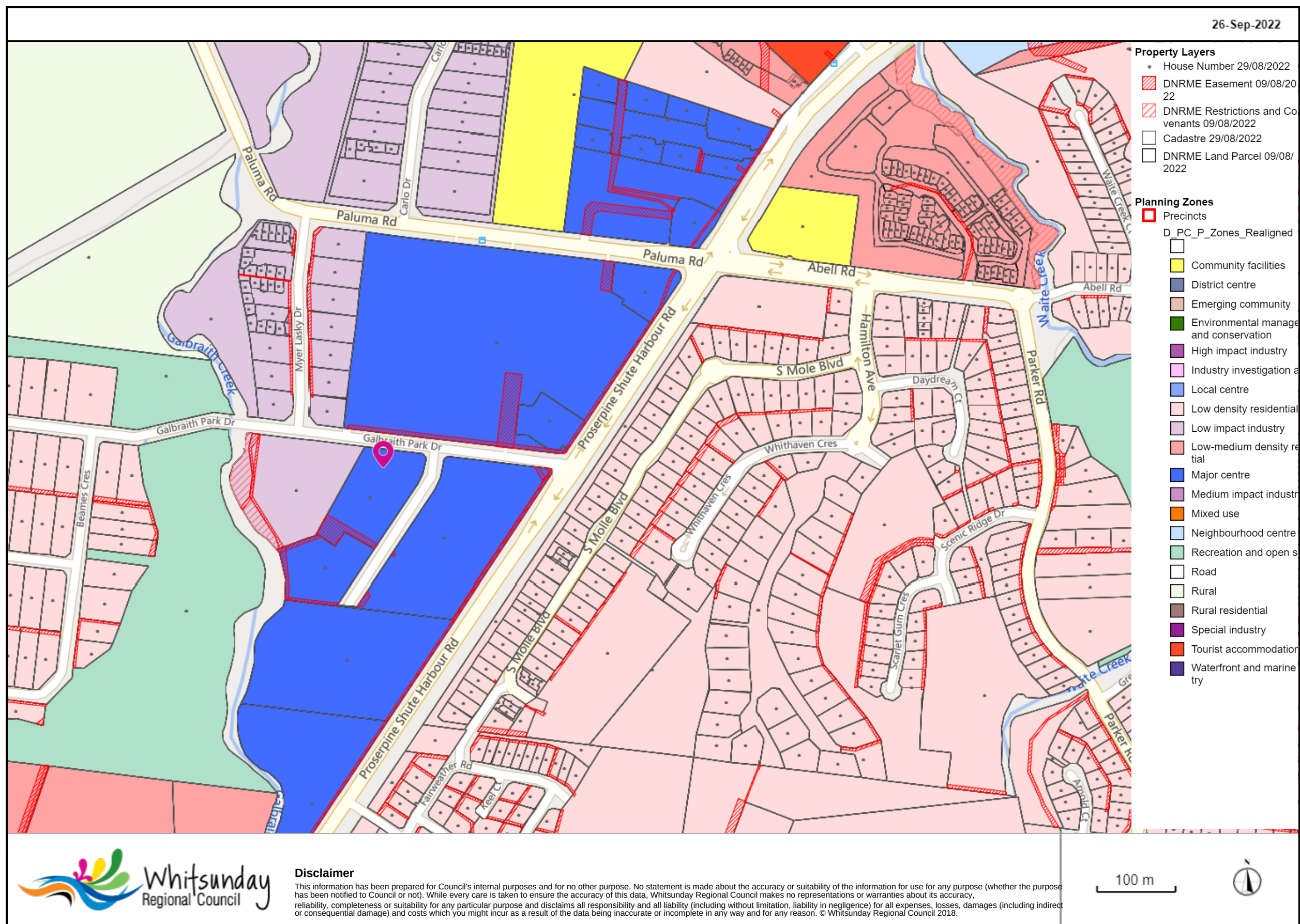
14.0 MISCELLANEOUS

- 14.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
- The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au.
- 14.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 14.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

- 14.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Galbraith Park Drive, Central Avenue or adjoining land unless written permission from the owner of that land and Council is provided.
- 14.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

15.0 ADVISORY NOTES

- 15.1 Hours of work
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.
- 15.2 Dust Control
It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.
- 15.3 Sedimentation Control
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.
- 15.4 Noise During Construction and Noise in General
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.
- 15.5 General Safety of Public During Construction
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.
It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.
It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.



RA29-N



Our reference: 2002-15455 SRA
Your reference: 20191416

31 August 2022

The Chief Executive Officer
Whitsunday Regional Council
PO Box 104
Proserpine Qld 4800
Email: info@whitsundayrc.qld.gov.au

Attention: Mr Matthew Twomey

Dear Mr Twomey

Changed referral agency response—with conditions: 2-12 Central Avenue, Cannonvale
(Given under section 28 of the Development Assessment Rules)

On 19 August 2022 the SARA received representations from the applicant requesting the department change its referral agency response. The department has considered the representations and now provides this changed referral agency response which replaces the response dated 19 March 2020.

Applicant details

Applicant name:	Yoogalu Pty Ltd
Applicant contact details:	PO Box 2103 CANNONVALE QLD 4802 andrea@visionsurveysqld.com.au

Location details

Street address:	2-12 Central Avenue, Cannonvale
Real property description:	Lot 1 on SP310407
Local government area:	Whitsunday Regional Council

Application details

Development permit	Material change of use for MCU - Showroom
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Referral triggers

The development application was referred to the department under the following provisions of the Planning Regulation 2017:

- | | |
|--|---|
| <ul style="list-style-type: none">Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1 (Planning Regulation 2017) | Development impacting on State transport infrastructure |
|--|---|

Conditions

Under section 56(1)(b)(i) of Planning Act 2016, the conditions set out in Attachment 1 must be attached to any development approval.

Reasons for decision to impose conditions

The department must provide reasons for the decision to impose conditions. These reasons are set out in Attachment 2.

Approved plans and specifications

The department requires that the plans and specifications set out below and enclosed must be attached to any development approval.

Drawing/report title	Prepared by	Date	Reference no.	Version/issue
Aspect of development: Material Change of Use				
Traffic Impact Assessment	Premise	13 February 2020	MIS0642/R02	revision A
<u>Conceptual Site layout Intersection at Shute Harbour Road and Galbraith Park Drive</u>	<u>Reece Milburn</u>	<u>27.07.22</u>	<u>Drawing No. DC5</u>	<u>Issue C</u>

A copy of this response has been sent to the applicant for their information.

For further information please contact Louise McGrath, Principal Planning Officer, on (07) 3452 7786 or via email MIWSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Duncan Livingstone
A/Manager (Planning)

cc Yoogalu Pty Ltd, andrea@visionsurveysqld.com.au

enc Attachment 1—Changed conditions to be imposed
Attachment 2—Changed reasons for decision to impose conditions
Attachment 3—Changed advice to the applicant
Plan referred to in amended referral agency response

Attachment 1—Changed conditions to be imposed

No.	Conditions	Condition timing
Material Change of Use		
Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The development must be generally in accordance with the Traffic Impact Assessment prepared by Premise dated 13 February 2020, reference MIS0642/R02 and revision A, as amended in red by SARA on 19 March 2020; note in particular: a) The Department of Transport and Main Roads does not accept SIDRA signalised intersection designs that propose optimised cycle times, that is, filtered right turns through an opposing green light (section 6.1, p47). b) he Department of Transport and Main Roads considers that an acceptable solution for signal cycle and phase times is possible and will be determined and agreed by the Department of Transport and Main Roads during the detailed design of the intersection.	Prior to the commencement of use and to be maintained at all times.
<u>21.</u>	a) Road works comprising a signalised intersection, with— i. dual carriageways on both approaches of Shute Harbour Road, ii. protected right and left turn lanes on Shute Harbour Road, and iii. separate right and left turn lanes on Galbraith Park Drive. must be provided at the intersection of Shute Harbour Road and Galbraith Park Drive <u>must be provided generally in accordance with Conceptual Site Layout Intersection at Shute Harbour Road and Galbraith Park Drive, prepared by Reece Milburn, Drawing No. DC5, Issue C, dated 27.07.22 as amended in red by SARA.</u> b) The road works must be designed and constructed in accordance with – i. Austroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections and the Department of Transport and Main Roads' Road Planning and Design Manual, Edition 2: Volume 3: Supplement to Austroads Guide to Road Design Part 4A — Unsignalised and Signalised intersections. <u>TMRs Road Planning and Design Manual Edition 2, Volume 3, Supplement to Austroads Guide to Road Design.</u>	a) <u>And b)</u> Prior to the commencement of use.
<u>2.</u>	<u>Provide minimum 2.0m wide concrete footpaths generally in accordance with Conceptual Site Layout Intersection of Shute</u>	<u>Prior to commencement of</u>

	<u>Harbour Road and Galbraith Park Drive, prepared by Reece Milburn, Drawing No. DC5, Issue C, dated 27.07.22 as amended in red by SARA. These footpaths are to be of sufficient length to provide adequate and safe pedestrian clearance of the Shute Harbour Road roadway.</u>	<u>use</u>
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Attachment 2—Changed reasons for decision to impose conditions

The reasons for this decision are:

- The submitted traffic report concludes that unacceptable levels of service will occur with the development and that signalisation of the intersection will be required.
- **The Shute Harbour Road / Galbraith Park Drive Intersection upgrade concept plan as conditioned adequately ameliorates the traffic impacts of the development and provides adequate pedestrian connectivity to and from the site.**
- Stormwater flows will be captured in the existing underground drainage system and will not impact on the SCR.
- The application has adequately addressed the relevant POs of State code 1.

Evidence or other material on which the findings were based

- The development application material and submitted plans
- **All common material submitted with the application including change representations**
- Planning Act 2016
- Planning Regulation 2017
- The State Development Assessment Provisions (version 2.6), as published by the department
- The Development Assessment Rules
- SARA DA Mapping System

Attachment 3—Changed advice to applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> its regulation or the State Development Assessment Provisions (SDAP) [v2.6]. If a word remains undefined it has its ordinary meaning.
2.	Road works approval: Under section 33 of the Transport Infrastructure Act 1994, written approval is required from the Department of Transport and Main Roads to carry out road works on a state-controlled road. Please contact the Department of Transport and Main Roads at Mackay.Whitsunday.IDAS@tmr.qld.gov.au or ph. 4951 8555 to make an application for road works approval. This approval must be obtained prior to commencing any works on the state-controlled road reserve <u>and any required road dedications must be complete, including registration of the survey plan, prior to lodgement of the section 33 application.</u> The approval process will require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ) <u>and evidence of survey plan registration.</u> Please contact the Department of Transport and Main Roads as soon as possible to ensure that gaining approval does not delay construction.

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Permit for Material Change of Use - Showroom
Landowner	Whitsunday Commercial Centre Pty Ltd
Property Address:	2-12 Central Avenue CANNONVALE
Property Description:	L: 1 SP: 310407 T: & EMT B
Area of Site:	1.023ha
Planning Scheme Zone:	Major centre zone
Level of assessment	Impact assessable
Overlays:	Acid sulfate soils
Existing Use:	Vacant
Existing Approvals:	Nil.
Public Notification:	13 March 2020 – 2 April 2020
Submissions received:	Nil.
State referrals:	Schedule 10, Part 9, Division 4, Subdivision 1, Table 1 - State Transport Infrastructure – Thresholds
Infrastructure charges:	\$664,070.95

2. Site Details

2.1. Location

The site is located at the commercial gateway to Cannonvale at 2-12 Central Avenue.

2.2. Zoning

The site is in the Major Centre Zone.

2.3. Site description

The subject land is regular in shape, generally flat and cleared of all vegetation. There are no drainage features which traverse the site with all stormwater discharging to either Central Avenue, Galbraith Park Drive or Galbraith Creek.

2.4. Access

The site will achieve access from Central Avenue. The site has a frontage of approximately 75 metres to Galbraith Park Drive and 100 metres to Central Avenue.

2.5. Surrounding uses

The site is located adjoining the Cannonvale Major Shopping Precinct. Neighbouring uses include a shopping centre to the north, industrial uses to the west, Ergon depot and then vacant land to the south and vacant Major Centre zoned land and then Proserpine Shute Harbour Road to the east.

3. Proposal Details

The proposal is for a new purpose-built Showroom displaying furniture, household electrical appliance goods and computer sales and services and includes an area for warehousing of goods and appliances available for purchase in the showroom.

The proposed building has a floor area of 4,529m². The building comprises 3,100m² of showroom area (retail), together with back of house areas and 1,380m² of warehouse area, together with loading area, offices and a mezzanine floor, allowing for expansion of the retail area into the warehouse in the future should demand/need arise.

A total of 105 on site car parking spaces are proposed which exceeds the number required by the Planning Scheme (minimum of 83 required). The applicant advises the excess car parking has been provided to cover any future expansion of the retail area into the warehouse space. The full range of urban services are provided to the site.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The Application was referred to (SARA) as the proposal exceed the State Transport Infrastructure Threshold for development within the region. To address the impact of the development on the state-controlled road network conditions of approval have been imposed requiring the intersection with Galbraith Park Drive and Shute Harbour Road to be upgraded to a signalised intersection. The conditions of approval issued by SARA have been included as Attachment 4 to this report.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest - Water Quality

A Stormwater Management Plan has been prepared to accompany the development application. The report demonstrates that measures will be implemented as part of the development, to achieve compliance with the SPP and Council's guidelines.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. An assessment against the Desired Regional Outcomes is provided:

Regional Framework: - Desired Regional Outcomes:

Strategic directions – Sustainability, Climate Change and Natural Hazards

There are no identified natural hazards which impact the site.

Strategic directions – Environment

There is no impact on the natural environment from the proposal.

Strategic directions – Regional Landscapes

Not Applicable.

Strategic directions – Natural Resource Management

Not Applicable.

Strategic directions – Strong Communities

The region is made up of many local communities, each with its own unique character and identity. The region is growing rapidly, and significant growth is projected. Ensuring access to key essential community services for all residents will ensure that liveability of the region is retained and improved. The proposal is considered to provide additional commercial floor space which will facilitate the expansion of existing business and the attraction of new businesses to the region.

Strategic direction – Strong Economy

Economic viability is a key element in ensuring the region's sustainability and growth. Economic development and population growth will support the expansion of higher order services within the regional centres, contributing to lifestyle factors that will also help attract and retain skilled workers within the region. The proposal offers a diversification the region's economy.

Strategic direction – Managing Growth

Providing a more compact urban settlement pattern focusing on existing towns and cities will provide better levels of accessibility, and cost-effective provision of infrastructure and services. The proposal is suitably located to take advantage of its accessibility to the existing settlement pattern and infrastructure provision.

Strategic direction – Urban Form

Built form should respond to the region's climate with tropical design principles incorporated into development. Whilst not outwardly providing a tropical design the proposal is consistent with the expectations for a large-scale commercial development. Significant landscaping is proposed to reduce the heat island affect and present attractively to the street.

Strategic direction – Infrastructure and Servicing

Any growth in the region will inevitably add pressure to existing infrastructure networks. The proposal is suitably serviced by necessary infrastructure.

Strategic direction – Transport

Establishing a more compact urban form will improve the effectiveness and efficiency of transport. It is important that the region recognises, protects and manages major transport corridors. The proposed development will place an additional traffic load on the existing intersection with Galbraith Park Drive and Shute Harbour Road. To address the impact

conditions of approval have been imposed by SARA to upgrade the intersection to a signalised intersection.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1 Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond, the Whitsundays is a prosperous, liveable and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The region's townships and communities have a strong and proud social identity. The promotion and protection of the region's environmental values is significant to the expressed identities, including the unique scenic values, which consist of key urban gateways, views and vistas.

Strategic Intent – Theme 1 - Liveable communities and housing

The proposal is consistent with the region's settlement pattern and hierarchy of centres. The proposal is located within the highest order centre which is appropriate for the development the size and scale of what is proposed.

Strategic Intent – Theme 2 - Economic growth

The proposal builds on the economic resilience, wealth creating and employment generating capacities of the Region. The proposal represents a significant investment into the region which will build upon the local capacity purchasing goods while creating additional employment opportunities as the development scales up its existing operations.

Strategic Intent – Theme 3 - Environment and heritage

The proposal is responsive of the environment in which the development is located.

Strategic Intent – Theme 4 - Safety and resilience to hazards

The subject site has been developed to respond to the identified flood hazard. The site has been filled to achieve Q100 immunity.

Strategic Intent – Theme 5 - Infrastructure

The proposal is supported by existing infrastructure networks.

4.4.1. Overlay Codes

Acid sulfate soils overlay code

The risk of encountering acid sulfate soils has been mitigated under operational works approval 20181103. However, in the unlikely circumstance, soils will be managed in accordance with the Queensland Acid Sulfate Soils Technical manual (Queensland Government, 2014).

4.4.2. Zone Code

Major centre zone code

The purpose of the Major centre zone code is to provide for a mix of uses and activities for servicing a subregion in the planning scheme area. The proposal is for a business activity which will ultimately form part of a large commercial area. The scale of the land use is consistent with the intended role and function of the Major centre zone for the highest order business activities.

The built form of the development consists of a medium-rise structure which is compatible with the character of the adjoining commercial centre to the north. The development has a reasonable level of connection to the existing pedestrian, cycle, public transport and road transport networks; however, it is noted improvements to the pedestrian and cycle network will occur when the intersection with Galbraith Park Drive and Shute Harbour Road is upgraded as conditioned by SARA. The development is not immediately serviced by public transport; however, a major bus stop is located approximately 300m from the site. As the road network develops the opportunity to install additional bus stops will be available.

The location of the development and nature of the proposed use is not considered to result in any unreasonable impacts on the amenity of surrounding development.

4.4.3. Development Codes

Business activities code

The building has been located to front Galbraith Park Drive to form, as best is achievable, a continuous edge with the adjoining Whitsunday Food Service. The main showroom entrance faces towards Central Avenue which will be the predominant pedestrian entrance. A pedestrian pathway is also provided from Galbraith Park Drive.

Due to the large volume of the car parking required to service the development (approximately 50% of the site cover) and the corner block location of the development site, the full screening of the car parking is not achievable. To soften the visual impact of the car parking, significant landscaping has been proposed.

As the proposed development is for 'big box retail' the activation of the Galbraith Park Drive and Central Avenue has not been achieved as detailed within PO3 of the Code. The non-compliance is acceptable, given the 'big-box' nature of all retail developments in the vicinity. Galbraith Park Drive will not become an activated 'main street' environment without complete re-development of the area.

The proposed site coverage is approximately 44%, with a three (3) metre setback from Galbraith Park Drive. The proposed development at its highest point is approximately 11.4 metres in height. A zero-metre setback is proposed to the western boundary adjoining Whitsunday Food Service. A setback dispensation is required as the height of the building exceeds 8.5 metres. As the built form is in line with the character and amenity of the locality a dispensation is acceptable.

The building façade incorporates awnings and windows that are protected from direct sunlight. The proposed architectural form is that associated with Harvey Norman showrooms nationwide. The distinct colours and materials in combination with appropriate landscaping elements presents as an integrated designed development, consistent with Major Centre development. The rear wall of the building located on the boundary is not articulated as it faces the adjoining Whitsunday Food Service industrial building. Approximately 19 metres of the elevation facing towards Galbraith Park Drive is not articulated, however it will be softened by appropriate landscaping and street trees. The roof form of the building is generally flat, however includes sections of varying wall heights which promotes visual interest when viewed from public streets. The single storey building is more than 8.5 metres high with architectural elements utilised to identify separate sections of the building. These performance solutions are acceptable.

Landscape code

A site-specific landscaping plan has been submitted. The landscaping design incorporates turf, ground cover, scrubs and trees which are reflective of the tropical climate of the Whitsundays and the major centre location of the proposal. The landscaping proposed has been designed to soften the scale and bulk of the showroom with a three (3) metre wide planting bed proposed adjacent to Galbraith Park Drive and a two (2) metre wide planting bed adjacent to Central Avenue. The proposed landscaping of the car parking areas does not achieve the acceptable outcome of one (1) shade tree per four (4) car parking spaces, which is not considered acceptable and has been conditioned. Streetscaping is proposed along Central Avenue incorporating shade trees consistent with those approved on the adjoining site for Ergon Energy.

Transport and parking code

The applicant has provided preliminary car parking design and turning template drawings to demonstrate the applicable Australian Standards have been achieved. 104 on-site car parking spaces will be provided to the development which exceeds 83 spaces prescribed by the Scheme. Three (3) of these spaces will be designated as disabled car parking spaces. The proposed development has two access driveways incorporated into the design from Central Avenue. The first driveway located closer to Galbraith Park Drive intersection is designed for cars, whereas the second access point is designed for heavier vehicles as well as cars. The proposed loading dock and associated service vehicle manoeuvring, and parking areas have been incorporated into the design to not dominate the street view while remaining sufficient to meet the needs of the development and applicable Australian Standards. No additional public transport facilities are proposed for the development with the existing arrangements in Paluma Road to service the locality. Extensions to the footpath network will be provided to tie into the existing network.

Infrastructure code

The proposed development will be connected to all reticulated service networks, with conditions of approval provided to ensure these works will be carried out in accordance with Council's Development Manual standards.

5. Public Submissions

The development application was placed on public notification between 13 March 2020 and 2 April 2020 in accordance with the relevant provisions of the Planning Act 2016. No submissions were received during this period of Public Notification.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate		Adopted Charge
MCU	Commercial (Bulk Goods)	4,529m2	\$153.40 per m2 of GFA		\$694,748.60
Total Adopted Charge					\$694,748.60
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
MCU – Existing Lawful Use	Residential (3 or more-bedroom dwelling)	1	\$30,677.65	100%	\$30,677.65

Total Credit	\$30,677.65
Total Levied Charge	\$664,070.95

Development Incentives Policy Request

The applicant has requested for the application of the Development Incentives Policy (DIP) for a reduction of 50% of the applicable infrastructure charges. By way of background, the DIP identifies the circumstances where the WRC, at its absolute discretion, may agree to provide a discount to infrastructure charges levied against development. The extent of the discount to be applied is up to 50%, subject to budget constraints, with the current committed budget capped at \$100,000.00. Current allocated funds for the remainder of the financial year sit at \$50,000.

As the applicant is not a not-for-profit it is recommended that the infrastructure charges are not reduced.

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ISSUE

AMENDMENT

A

ISSUED FOR DEVELOPMENT APPLICATION

DATE

10.12.19

CHK'D

SJE



NOTES:

1- TRUCK TURNING TEMPLATE BASED ON PREMISE MIS0442-SK-01 ILLUSTRATION 1 AND 2, AS RECEIVED 27.11.2019.

2- ENTRIES, EXIT AND CAR PARKING LAYOUTS ARE PRELIMINARY ONLY AND SUBJECT TO TRAFFIC ENGINEER'S DESIGN.

3- SITE BOUNDARIES AND SITE AREAS ARE INDICATIVE ONLY AND SUBJECT TO CONFIRMATION BY LICENCE SURVEYOR.

4- NO PLANNING ADVICE HAS BEEN SOURCED FROM COUNCIL AND LOCAL AUTHORITIES.

5- ALL SETBACK, PLOT RATIOS, LANDSCAPE AREAS AND CAR PARKING NUMBERS ARE SUBJECT TO COUNCIL/LOCAL AUTHORITY / FIRE BRIGADE APPROVAL.

6- SIZE AND LOCATION OF ALL SERVICES TO BE CONFIRMED BY ENGINEER. ALL AREAS NOTED ARE APPROXIMATE ONLY.

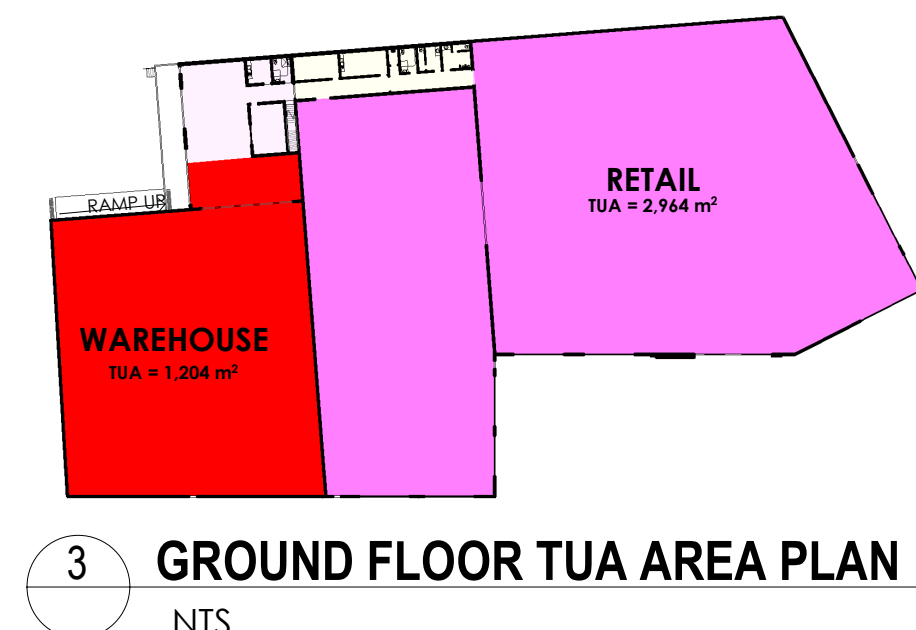
SITE AREA AND CAR PARKING:

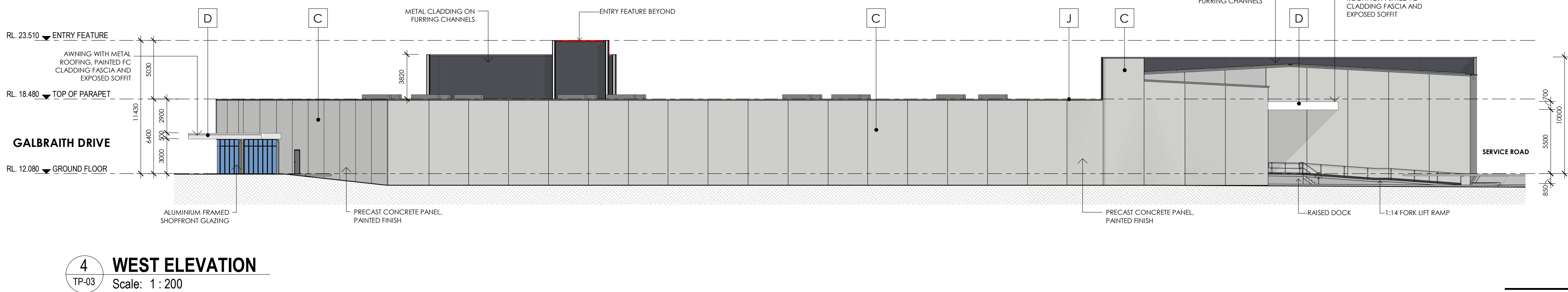
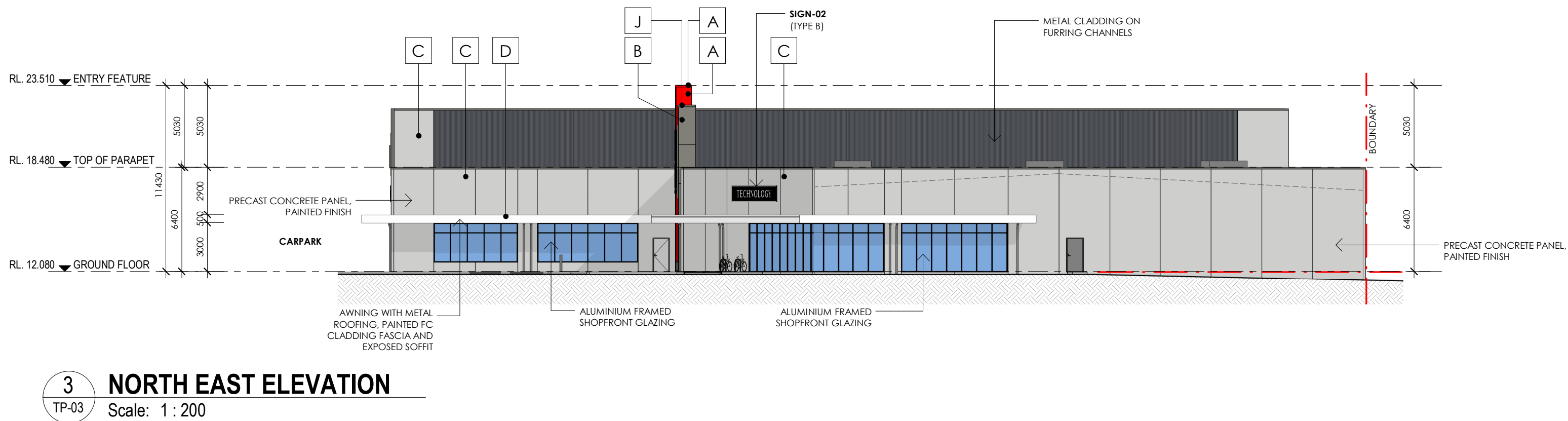
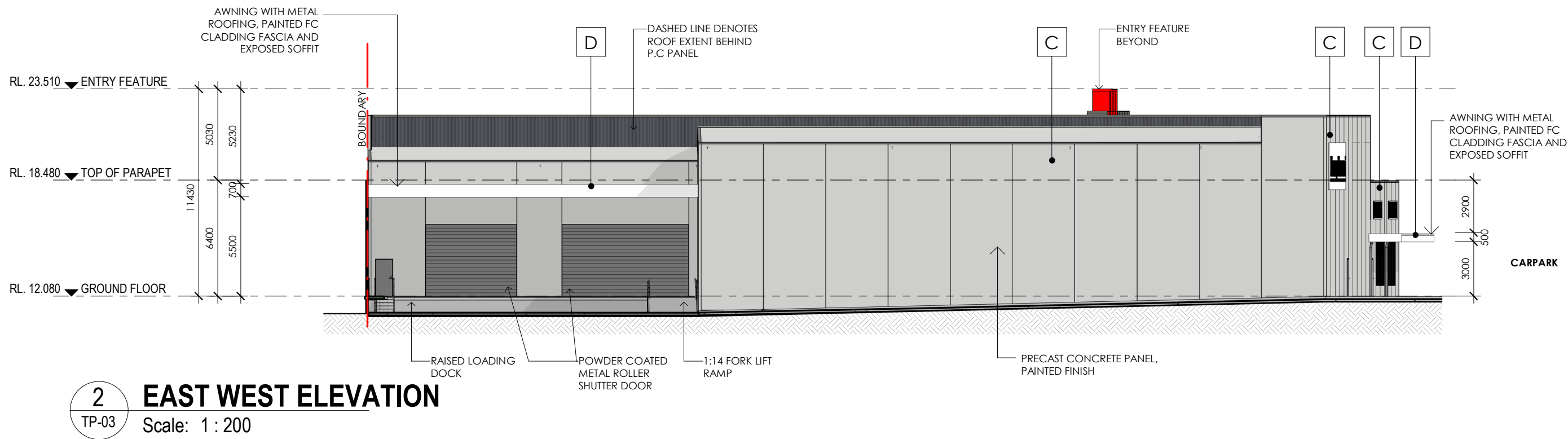
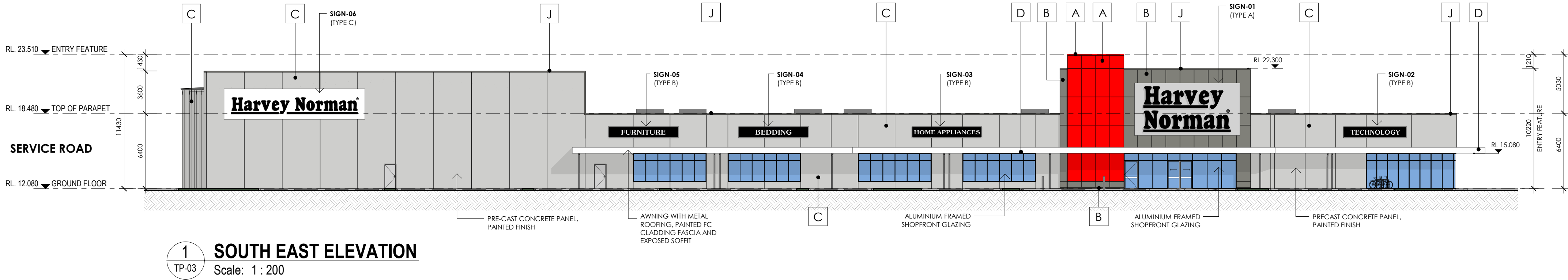
SITE AREA	10,226 m²
LANDSCAPE AREA:	1,063m²
BUILDING AREA:	
RETAIL (GFA)	3,100 m²
RETAIL (TUA)	2,964 m²
WAREHOUSE (GFA)	1,380 m²
WAREHOUSE (TUA)	1,204 m²
TOTAL BUILDING AREA	4,529 m²
SITE COVERAGE	44.29%
NUMBER OF CAR PARKS	104 CAR SPACES INCLUDING 3 ACCESSIBLE CAR SPACES

NOTE: AREAS ARE APPROXIMATE ONLY

1 SITE PLAN

Scale: 1 : 250





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ISSUE AMENDMENT A
DATE 10.12.19
CHK'D SJE
APPLICATION

COLOUR LEGEND	
	A. DULUX HARVEY NORMAN RED
	B. DULUX MALAY GREY
	C. DULUX FLOODED GUM
	D. DULUX VIVID WHITE
	J. DULUX - SHALE GREY

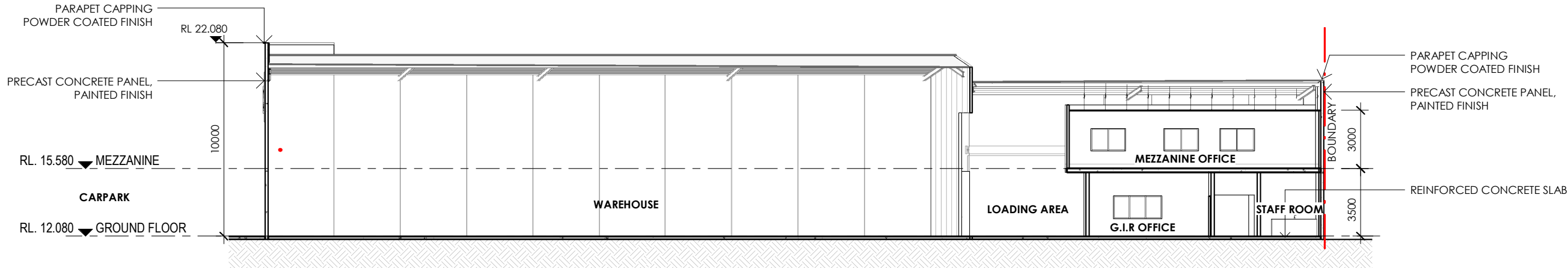


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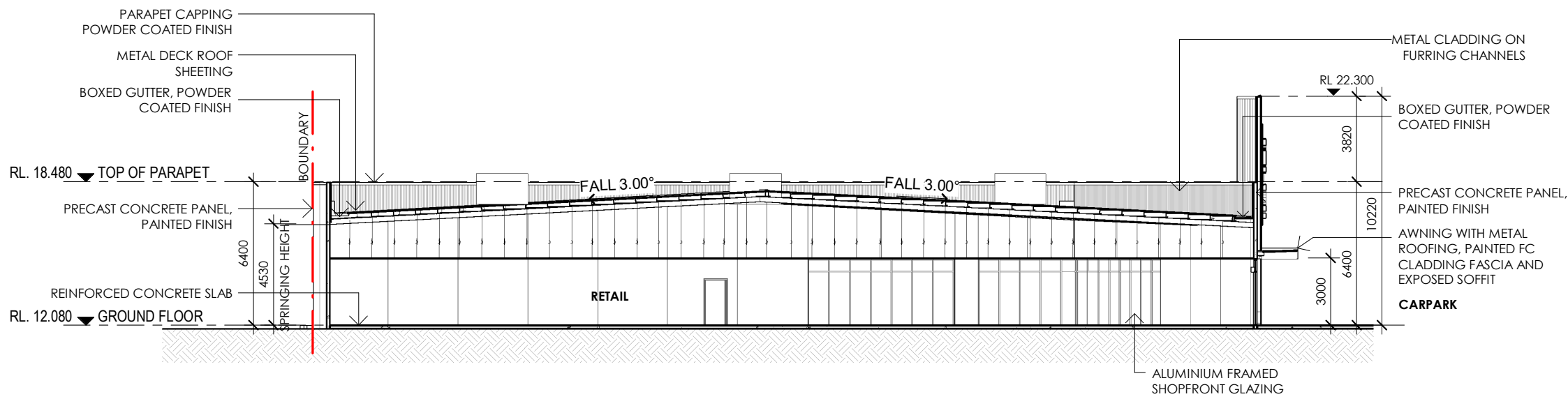
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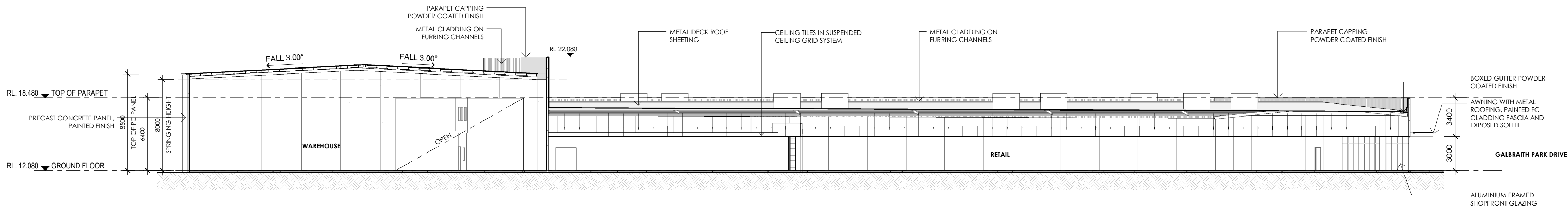
ISSUE	AMENDMENT	DATE	CHK'D
A	ISSUED FOR DEVELOPMENT APPLICATION	10.12.19	SJE



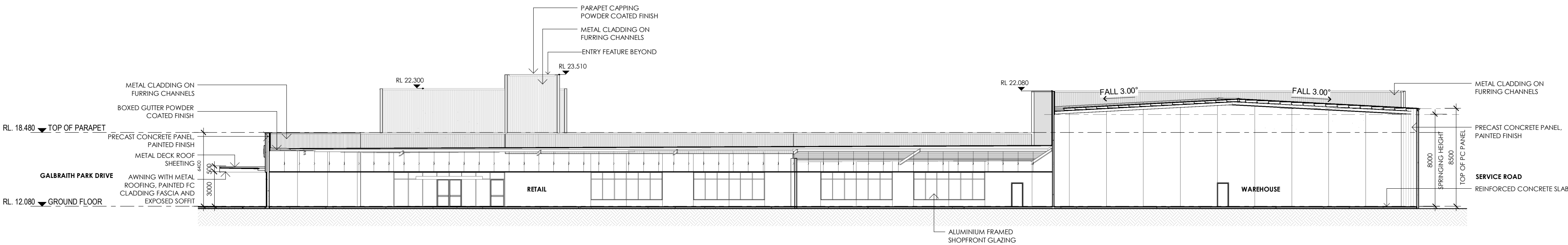
1 SECTION 1
TP-03 Scale: 1 : 200



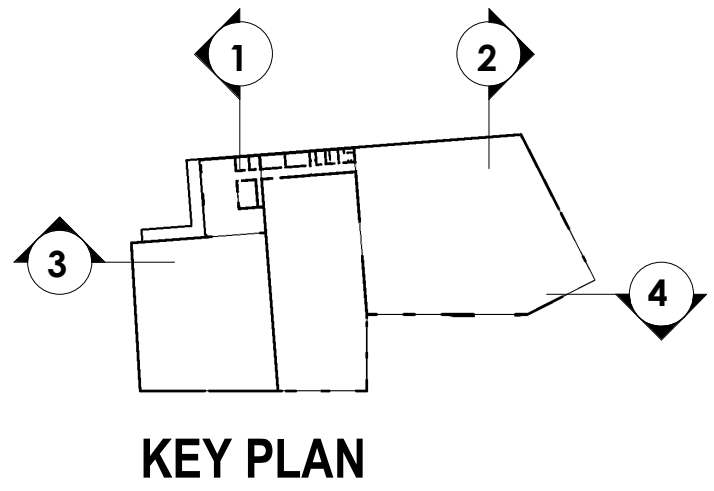
2 SECTION 2
A520 Scale: 1 : 200



3 SECTION 3
TP-03 Scale: 1 : 200



4 SECTION 4
TP-03 Scale: 1 : 200



KEY PLAN

OVERALL SECTION

Attachment 13.2.1.6 Footpath Requirements & Pedestrian Movements

Council Resolution – Ordinary Meeting 12 October 2022.

That the item lie on the table to allow for further information to be obtained regards footpath requirements and pedestrian movements including volume

Current

Land south of Galbraith Park Road (GPR) west of Shute Harbour Road (SHR) is currently vacant apart from the Ergon Energy depot at the southern end of Central Avenue.

There are no concrete pedestrian pathways along either side of GPR until the bridge over the creek just west of Whitsunday Food Service when a path on one side is in place. Pedestrian movement along GPR is possible but limited primarily to the southern side where there is sufficient space on the grassed road reserve that is only slightly hindered by electricity poles. Pedestrian movement along the northern side of GPR is difficult as the kerb and channel is close to an open stormwater drain that makes pedestrian movement on this side of the road reserve unsafe.

There is a formed concrete pedestrian and cycle path along the western side of Shute Harbour Road (SHR) north of GPR. Along SHR south of GPR there is ready space available for safe pedestrian movement however there is no formed concrete pathway in this area or further south. There is no formal pedestrian path along the eastern side of SHR in this vicinity. If development proceeds, a signalised intersection will be installed at the SHR / GPR intersection. Pedestrians will be able to safely cross GPR in this location when the signals are in place. The development recently approved on the corner of SHR / GPR / Central Avenue has had a condition installed requiring a concrete footpath to be constructed along SHR, GPR and Central Avenue frontages.

Even though there are no surveys available to establish the volume of pedestrian use in this area it is expected to be very low.

Comparison

Concrete footpaths are provided on both sides of Paluma Road from SHR to Myer Lasky Drive. Pedestrian movement across Paluma Road is only controlled at the signal controlled SHR intersection. Another formal crossing is located outside the Whitsunday Christian College but is only active for school purposes at school times.

There are no other formal pedestrian crossing locations along Paluma Road.

Pedestrian movement along Paluma Road is anticipated to be higher than the pedestrian movement along GPR, both before and after development.

No formal pedestrian surveys have been undertaken along Paluma Road.

Application

The applicant is being required to construct footpaths along both the GPR and Central Ave frontages of the site.

The design of a footpath between Whitsunday Plaza and the subject land will be difficult as the most direct location empties pedestrians out at the GPR/Central Avenue intersection. Alternate designs and locations are easily achievable but would incur additional costs.

As per Australian Standards AS 1742.10-2009, a realistic demand for a pedestrian facility needs to be established. Facilities that are used infrequently may come to be ignored and become an unnecessary obstruction in the roadway.

As per Austroads Guide to Traffic Management Part 6: Intersections, Interchanges and Crossings Management, the only type of crossing that would be suitable for a Collector Road (i.e., GPR) is a kerb extension and centre median refuge. There is insufficient width on Galbraith Park Drive to provide this type of crossing as it would narrow the lanes. The frequency of crossing availability would be much better suited to a signalised pedestrian facility to allow pedestrians safe and efficient passage across the road once the need has been established.

The need for a pedestrian link from the subject land to the Whitsunday Plaza Shopping Centre has not been established or justified. Any such link will require the support of the Whitsunday Plaza Shopping Centre management which at this stage has not been sought.

Any requirement for pedestrian access from the Whitsunday Plaza Shopping Centre to the subject land, across GPR and the open stormwater drain to be imposed solely on this development application is not supported as pedestrian need has not been demonstrated. Delaying a decision on the development application until a footpath design and location has been agreed is not supported for the same reason.

Footpaths are only likely to be provided on the southern side of GPR and only on the western side of SHR until demand is significantly increased and investment in additional footpaths is warranted.

13.3.1 - Sponsorship Request - Airlie Beach Festival of Music

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Hayley Borg - Events and Community Sponsorship Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Airlie Beach Festival of Music Sponsorship Proposal [13.3.1.1 - 2 pages]

PURPOSE

Council to consider a request for sponsorship from the Airlie Beach Festival of Music to assist with their annual event to be held Friday 4 to Sunday 6 November 2023.

OFFICER'S RECOMMENDATION

That Council approve a sponsorship of up to \$5,000 in-kind support only to assist the Airlie Beach Festival of Music organisers with their annual event to be held Friday 4 to Sunday 6 November 2022.

BACKGROUND

The Airlie Beach Festival of Music is a well-established major festival that has been held in the Whitsundays since 2013. Many well-known musicians travel from across the country to perform. The event is very well attended and has proven to have a very positive economic impact to the area, with visitors injecting money towards local businesses during their visit.

Council provided financial support for the event in 2021 through in-kind support of up to \$5,000.

DISCUSSION/CURRENT ISSUE

This year the festival has undergone a major rebrand integrating the tropical vibe of the Whitsundays into the visual marketing materials giving the festival a unified and professional appeal.

Council has received a request for financial and in-kind support from the organisers of the Airlie Beach Festival of Music to assist with the major rebrand and event logistics including the installation and removal of promotional street pole banners, supply of wheelie bins and waiver of trade waste fees.

The request for sponsorship is for Gold Festival Sponsorship consisting of \$10,000 (+ GST) cash sponsorship for major rebrand requirements and further in-kind support for event logistics.

Given this event is established and has several forms of financial support through government funding and various sponsors it is recommended that Council provide support for the event in 2022 through in-kind support of up to \$5,000 only.

In return for sponsorship, Council may receive the following:

- Council logo on advertising and promotional materials, including street banners, website, social media and the event program.
- Display of Council signage.
- Verbal acknowledgement throughout the event.
- Opportunity for Mayor or Council representative to give brief address at festival opening ceremony.
- A combination of VIP or general admission tickets.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249).

Description	Amount (\$)
2022/23 Budget	100,000
Actual + Commitment	5,545
YTD Remaining Budget	94,455

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational - Providing financial assistance to support local residents in pursuing endeavours while promoting the region reinforces Council's commitment to supporting the local community.

TIMINGS/DEADLINES

Sponsorship to be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	Not provide support	Save up to \$5,000	Negative public comment from organisers and community.



Airlie Beach Festival of Music has pleasure in offering

Whitsunday Regional Council

GOLD FESTIVAL SPONSORSHIP

Set for November 4 - 6, and celebrating its 10th year, the Airlie Beach Festival of Music is fast becoming one of Queensland's premier live music events.

The festival was proud to take out the win of Queensland Music Awards 'Festival of the Year' earlier this year. With jaw-dropping sea views from the main tent at the Whitsunday Sailing Club, it's a festival like no other, ideally positioned at the mainland hub of a tropical paradise.

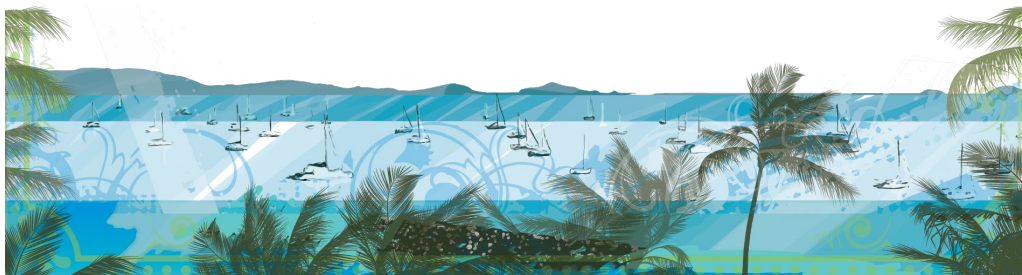
In 2021 alone, the festival attracted over 6,700 attendees, filling accommodation houses and tours and packing out participating restaurants and bars. Independent event research (attached) shows that 7,082 visitor nights were generated from the event with a direct contribution to the local economy of over \$2 million.

Airlie Beach Festival of Music is now recognised as Airlie's signature event, and a significant event for the region with the festival securing \$175K TEQ marketing and PR funding over 3 years as part of the "It's Live! in Queensland" program.

Media coverage underway for the 2022 festival includes television, print, radio and digital exposure Australia-wide as well as extensive PR and social media campaigns through partnerships with Tourism and Events Queensland and Tourism Whitsundays.

This year the festival has undergone a major rebrand integrating the tropical vibe of the Whitsundays into our visual marketing materials. We now need to create a new collection of signage which will feature the new branding and give the festival a unified and professional appeal.

We are hoping Whitsunday Regional Council will be able to provide financial and inkind support to assist in the creation of the new signage as sponsorship of this growing success story, aligning council with the region's premier live music event.



NEW SIGNAGE REQUIREMENTS

- 27 x light pole street banners – Airlie Main Street and Whitsunday Coast Airport
- 2 x retractable pull-up banners
- 1 x Airlie Hill banner
- 1 x festival stage banner
- 1 x festival entry banner
- Approx 30 x corflutes for venue, entry, ticket office and directional signage

Signage would be produced locally by Tropical Designs who have provided quote

Investment: \$10,000 (+GST)

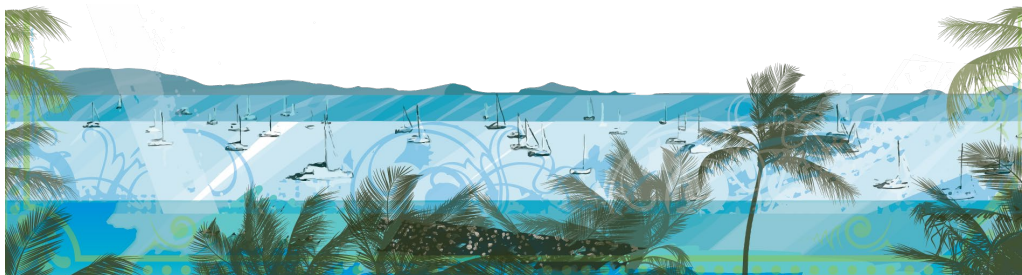
We would also request the following in-kind support from council:

- Installation of street banners in Airlie Main Street and Whitsunday Coast Airport
- Waiver of trade waste fees
- Supply of 10 additional bins and waste disposal

GOLD SPONSORSHIP BENEFITS

- WRC logo on ABFoM posters & flyers
- WRC logo inclusion as sponsor on all ABFoM website pages
- WRC logo in festival program
- WRC logo on new festival street banners and large format signage
- Opportunity for WRC banner / flag display within festival site (supplied by WRC)
- Promotion on ABFoM social media platforms (with 25,000+ followers) – this could include posting of relevant council community events on ABFoM platforms throughout the year.
- Opportunity for Mayor or council representative to give brief address at festival opening ceremony
- A combination of VIP or general admission tickets to allow relevant council representatives / staff to experience the event at time of their choosing

Thank you for your consideration and please don't hesitate to get in touch for any further information by contacting:



13.3.2 - Sponsorship Request - Mackay Hospital Foundation Giving Day 2022

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Hayley Borg - Events and Community Sponsorship Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Giving Day Proposal 2022 [13.3.2.1 - 8 pages]

PURPOSE

Council to consider a request for sponsorship from the Mackay Hospital Foundation to assist the 2022 Giving Day event to be held on Thursday 13 October 2022.

OFFICER'S RECOMMENDATION

That Council approve a sponsorship of \$10,000 to assist the Mackay Hospital Foundation organisers with the 2022 Giving Day event held on Thursday 13 October 2022, with the stipulation that the funds are utilised in the Whitsunday Regional Council area only.

BACKGROUND

The Mackay Hospital Foundation is a dedicated fundraising organisation for the Mackay Hospital and Health Service incorporating hospitals and health facilities in Bowen, Collinsville, Proserpine, Mackay, Sarina, Moranbah, Dysart and Clermont.

The role of Mackay Hospital Foundation is to source funding and support for projects and equipment that will ultimately improve the health outcomes of patients within the Mackay Hospital and Health Service region, while also providing comfort and convenience for patients' hospital stays in the Mackay, Whitsunday and Isaac Regions.

Giving Day is a concept utilised by several hospital foundations throughout Queensland to raise much needed funds in support of equipment and projects for local hospitals. In 2021, Mackay Hospital Foundation hosted the first Giving Day and exceeded their target of \$100,000 in 12 hours.

In 2022, Mackay Hospital Foundation's Giving Day will be hosted on Thursday 13 October for 12 hours from 8am to 8pm. Any donor contributing \$10,000 or more will be classified as a Matched Donor Support for Mackay Hospital Foundation's Giving Day 2022 will help to support patients of all ages and illnesses. It will also provide equipment for the staff caring for patients throughout hospitals in the Mackay, Isaac and Whitsunday regions.

Council provided \$20,000 in financial support to the Mackay Children's Hospital in 2020 through a Special Projects Grant to assist in the purchase of a people mover van.

DISCUSSION/CURRENT ISSUE

To support the Whitsunday hospitals the Mackay Hospital Foundation organisers require Council support for the 2022 Giving Day event. As a Matched Donor, Council would be able to stipulate that their donated funds will be utilised within hospitals in the Whitsunday Region, including Proserpine, Bowen and Collinsville.

Due to the Council deadlines for report submissions the Mackay Hospital Foundation has been advised that this sponsorship request will be presented to Council for decision following the event.

The request for sponsorship is a \$10,000 Matched Donor Sponsorship. It is recommended that Council provide a \$10,000 sponsorship to assist the Mackay Hospital Foundation event organisers raise money to support ongoing care and equipment for patients and staff within the Whitsunday region.

In return for the Giving Day event sponsorship, Council will be recognised with:

- Council logo on advertising and promotional materials, including website, social media and the event program.
- Display of Council signage

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_11 - Council Sponsorship Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249).

Description	Amount (\$)
2022/23 Budget	100,000
Actual + Commitment	5,545
YTD Remaining Budget	94,455

CONSULTATION/ENGAGEMENT

Director Community Services

RISK ASSESSMENT

Reputational - Providing financial assistance to community events reinforces Council's commitment to supporting local community groups.

TIMINGS/DEADLINES

Sponsorship to be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 1	Not provide support	Save up to \$10,000	Negative public comment from organisers and community



GIVING DAY

13 OCTOBER 2022

Mackay Hospital Foundation

Purpose

Accelerating innovative frontline healthcare across our regional and rural communities.

Vision

Working together to create a healthier future for you and your family by inspiring and supporting the delivery of exceptional healthcare, and enhancing the hospital experience.

Our Values

We Care

People are our priority, we value relationships with our community, colleagues and all stakeholders.

We respect and embrace diversity and promote inclusive communities.

We listen with compassion and empathy and strive to positively contribute to optimal health outcomes.

We are a Team

We cherish a sense of belonging and enthusiastically share knowledge and experience.

We elevate each other through both accomplishments and adversity and are united in our purpose.

Together we achieve access and reach goals through effective collaboration and communication.

We are Authentic

We do the right thing, acting with integrity, honesty and transparency, we hold ourselves and each other to account.

We are respectful and responsible in all that we do and pride ourselves on being fair and ethical.

We are dedicated to supporting and inspiring excellence in healthcare.

We strive for Excellence

We embrace curiosity and creativity, focusing on continuous improvement to help us achieve the highest possible standards and results.

By encouraging and promoting innovation we cultivate ideas to create positive and sustainable impact.

We value agility and adaptability and challenge ourselves and each other to foster resilience.

GIVING
DAY!

Charidy.com/MHF

About Mackay Hospital Foundation

Mackay Hospital Foundation is the dedicated fundraising organisation for the Mackay Hospital and Health Service incorporating hospitals and health facilities in Bowen, Collinsville, Proserpine, Mackay, Sarina, Moranbah, Dysart and Clermont.

The role of Mackay Hospital Foundation is to source funding and support for projects and equipment that will ultimately improve the health outcomes of patients within the Mackay Hospital and Health Service region, while also providing comfort and convenience for patients' hospital stays in the Mackay, Whitsunday and Isaac Regions.

What is Giving Day?

Giving Day is a concept utilised by a number of hospital foundations throughout Queensland to raise much needed funds in support of equipment and projects for local hospitals.

In 2021, Mackay Hospital Foundation hosted our very first Giving Day on 14th October and exceeded our enormous target of \$100,000 in 12 hours.

In 2022, Mackay Hospital Foundation's Giving Day will be hosted on Thursday 13 October for 12 hours from 8am to 8pm.

How you can be involved with Giving Day in 2022!

Donors who pledge a contribution of \$10,000 or more will be classified as matched donors. This means, depending on the amount of matched funds we receive, the donations from the community and organisations on Giving Day may be matched two, three or four-fold.



Mackay Hospital Foundation Giving Day is an opportunity to rally the community in support of what we do and why we need to raise much-needed funds for equipment and projects for our local hospitals.



What happens on Giving Day?

Mackay Hospital Foundation will start the day by transforming the Mackay Base Hospital courtyard and gift shop into Giving Day Headquarters with donations being sourced live from 8am to 8pm. Every time a donation is received, the donors name will roll across the big screens and devices throughout the hospitals.

An invitation to join us for breakfast on 13th October will be extended to all matched donors, major donors and corporate supporters to help Mackay Hospital Foundation launch Giving Day 2022. Local businesses, individuals, hospital staff and volunteers will be available to accept donations in person or by phone for 12 hours.

Matched donors

Any donor contributing \$10,000 or more will be classified as a Matched Donor and we are asking matched donors to pledge and/or donate their committed funds prior to Giving Day.

When Mackay Hospital's Giving Day commences at 8am on 13th October, we will know the amount of pledged matched donations already committed.

Matched donors are vitally important to the success of Giving Day.

Major donors

Major Donors are also welcome to contribute in support of our local hospitals. Donation amounts between \$5,000 and \$10,000 are classified as Major Donors on Giving Day.



MACKAY HOSPITAL
FOUNDATION
GIVING DAY 21

GIVING DAY!

Charidy.com/MHF



Mackay Hospital Foundation's 2022 ambassadors

This year we'd like to introduce you to Cade Duncan (photo above). Cade will join Kacey Sanfilippo (our 2021 Giving Day Ambassador) as the faces of Mackay Hospital Foundation's 2022 Giving Day.

Cade was your typical healthy four-year-old boy, and over a couple of weeks suddenly became very tired, pale and disinterested in physical activity. When a rash appeared, Cade was rushed to the Emergency Department at the Mackay Base Hospital.

After finding his white blood cell count was dangerously low, Cade was diagnosed with Acute Lymphoblastic Leukaemia (ALL). He was treated with chemotherapy given intravenously, orally and into his spine under anaesthetic.

Cade's treatment continued at Mackay Base Hospital and Brisbane Children's Hospital for almost four years. It was during his time of treatment when Cade and the Duncan family's friendship with Kacey and her family blossomed.

You may also remember Kacey from last year's Giving Day. Kacey is a 7-year-old Mackay patient who was diagnosed with high-risk B Cell Acute Lymphoblastic Leukaemia as a 2-year-old and went on to endure two and a half years of cancer treatment.

Cade's and Kacey's paths crossed when they were both undergoing treatment at the same time. Both families became close and have remained friends, having shared similar gut-wrenching and at times heart-breaking experiences. But both have also experienced so many happy times and good-news-results.

Today, Cade is a healthy 10-year-old who loves animals, playing footy, golf and futsal, with a great love of life.

Kacey is now 7 years old and is very much looking forward to joining Cade as our 2022 Giving Day ambassadors.

GIVING
DAY!

Charidy.com/MHF

Your support for Mackay Hospital Foundation's Giving Day 2022 will help to support patients like Cade and Kacey, patients of all ages and illnesses, as well as provide the best possible equipment for the wonderful staff who dedicate their days and nights to caring for patients throughout hospitals in the Mackay, Isaac and Whitsunday regions.

Recognition and Acknowledgement

All Matched Donors will have their logos added to the Giving Day website, will appear on big screens on the day and will also be acknowledged via our media partners for your contribution to Mackay Hospital Foundation's Giving Day 2022.

All Matched and Major Donors will also have their logos added to Mackay Hospital Foundation's website.

Donor Opportunities		
Inclusions	Match Donor	Major Donor
Marquee at event	✓	
Option for merchandise giveaway at event	✓	✓
Signage at event (Banners, flags, corflutes)	✓	✓
Opportunity to provide information brochures/ free handouts	✓	
Logo on printed Giving Day flyers	✓	
Logo on MHF website for a minimum of 12 months	✓	✓
Logo on Giving Day website link for campaign	✓	
Social media mentions for 2 weeks leading into event	✓	✓
Inclusion in radio advertising for 2 weeks leading into event	✓	
Live radio crosses on the day	✓	
Logo inclusion on TV advertising 2 weeks leading into event	✓	
Media release provided to local media outlets	✓	
Photos and videos of the event	✓	✓
Close out report	✓	✓

The logo features the words "Giving DAY!" in a white, stylized font. "Giving" is in a script-like font, while "DAY!" is in a bold, sans-serif font. The text is set against a light blue background that is shaped like a house with a pointed roof.

Charidy.com/MHF

Conclusion

Each year, units within eight hospitals submit a list of requests for their departments. The requests can be for equipment, projects, training and various other reasons, but it's not possible for Queensland Health's budget to fund all requests. This is where Mackay Hospital Foundation steps in – to assist in funding equipment and projects which do not fall within Queensland Health's budget.

With a long list of projects and equipment requested by various units in hospitals throughout our region, Mackay Hospital Foundation is excited to be hosting the innovative fundraising concept called GIVING DAY again in 2022.

GIVING DAY has proven to be a very significant fundraiser for Mackay Hospital Foundation and we would be grateful for any support you are able to provide.

Mackay Hospital Foundation is registered with the ACNC and has Deductible Gift Recipient status, so your organisation's donation is tax deductible. Our aim at Mackay Hospital Foundation is to raise much-needed funds in an effort to provide improved health outcomes for patients in our region.

Are you ready to make a difference and improve patient outcomes in our local community?

We would love to welcome you as a vital partner of Mackay Hospital Foundation's innovative Giving Day!

Proposal Acceptance

Yes, I wish to pledge \$_____ in support of Mackay Hospital Foundation's Giving Day. Please invoice me for this donation.

AUTHORISED PERSON _____ DATE: __/__/__

(Please print name)

POSITION _____

SIGNATURE _____

The logo for Giving Day! features the word "Giving" in a large, white, cursive script font, with "DAY!" in a bold, white, sans-serif font below it. The text is set against a light blue background that is shaped like a house with a pointed roof.The logo for Charidy.com/MHF features the text "Charidy.com/MHF" in a white, sans-serif font, centered within a solid pink rectangular box.



GIVING
DAY!

Charidy.com/MHF

13.4.1 - 500.2022.0069 Regional Reseal and Rehab Package 2022/2023

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Michael Downing - Coordinator Capital Project Delivery

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

This report presents to Council for consideration the evaluation panel's recommendation to award Contract 500.2022.0069 Regional Reseal and Rehab Package 2022/2023.

OFFICER'S RECOMMENDATION

That Council award Contract 500.2022.0069 Regional Reseal and Rehab Package 2022/2023 to RPQ Mackay Pty Ltd for the amount of \$1,806,990.70 (excluding GST).

BACKGROUND

Whitsunday Regional Council (Council) invited tenders from suitably experienced and qualified Contractors to carry out reseals and pavement rehab work on Councils' Sealed Road Network throughout the Whitsunday Region.

The scope includes, but not limited to:

- a) single coat reseals
- b) two coat seals on rehab areas
- c) asphalt mill and fills
- d) pavement rehab
- e) temporary pavement marking

The Contract will consist of the following four Separable Portions:

- a) Separable Portion 1 - Bowen Reseal and Rehab Works
- b) Separable Portion 2 - Collinsville Reseal and Rehab Works
- c) Separable Portion 3 - Proserpine Reseal and Rehab Works
- d) Separable Portion 4 - Whitsunday Coast Airport Reseal Works

PROCESS

Tender Release

A Request for Tender (RFT) was released on 18 August 2022 and as advertised as follows in accordance with *Local Government Regulation 2012 S228*:

- a) eTenderBox
- b) Newspapers:
 - i. Whitsunday News
 - ii. Whitsunday Times

- c) Council's website.

Tender Evaluation Panel

The Tender Evaluation Panel (TEP) comprised:

- a) Coordinator Capital Project Delivery – Infrastructure Services
- b) Works Manager Proserpine and Airlie Beach – Infrastructure Services
- c) Contracts Officer – Corporate Services

Summary of Tenders Received

The following tenders were received by the closing date of time of 2.00pm on Wednesday 14 September 2022:

- a) Fulton Hogan Industries Pty Ltd
- b) LD & LJ Hillery Pty Limited
- c) RPQ Mackay Pty Ltd

Note: An initial compliance check was conducted on the tender submissions to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All of the Tenderers marked conforming progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

Evaluation of Tenders

The Tenderers were assessed against the qualitative selection criteria. The qualitative criteria were weighted according to their importance as perceived and agreed by members of the Evaluation Panel. Relative weightings were published within the RFT as per below:

Criteria	Weighting
Relevant Experience & Key Personnel	15%
Demonstrated Understanding	30%
Tenderers Resources and Availability	15%
Pricing	30%
Local Supplier	10%

Summary of Evaluation Scores

The qualitative criteria assessment was carried out by the Evaluation Panel members individually on all the information provided by the Tenderers according to the level of response and compliance to the requirements of the contract to determine the overall capability and best value for money for Council.

The evaluation of the conforming tenders involved an assessment of the level of each Tenderers responses to each of the criterion and was given a score between 0-10 with each criterion having an overall % weighted proportionally of the total evaluation score.

During the evaluation, it was identified that the submissions received exceeded the project budget by more than \$1 million, due to asphalt and fuel costs increases. The Project Team reviewed each of the roads within the Separable Portions to determine which could be removed. The following roads were removed to be rescoped and completed at a later stage:

- a) Separable Portion 1 - Bowen Reseal and Rehab Works
 - i. Poole Street (Ch 720 to 940)
 - ii. Tondara Road (Ch 0 to 5000)
 - iii. Wentworth Street (Ch 0 to 590)
- b) All of Separable Portion 2 - Collinsville Reseal and Rehab Works
- c) Separable Portion 3 - Proserpine Reseal and Rehab Works
 - i. Dingo Beach Road (Ch 6316 to 6543)

For information the roads included in the tender package being awarded are below:

Road Name	Chainage Start	Chainage End	Length (m)	Width (m)	Rehab Required	Treatment
Ascot Crescent	0.00	339.00	339.00	7.50	No	C170
Bode Street	0.00	116.00	116.00	7.40	No	C170
Brampton Drive	0.00	870.00	870.00	7.00	No	C170
Crofton Street	0.00	276.00	276.00	9.60	No	Asphalt
Dalrymple Point Road	0.00	220.00	220.00	6.70	No	C170
Dray's Road	0.00	1,592.00	1,592.00	7.00	Yes	C170
Field Street	0.00	260.00	260.00	7.10	No	C170
Flemington Road	0.00	400.00	400.00	5.00	No	C170
George Street	1,430.00	1,610.00	180.00	8.00	No	C170
Kennedy Street	480.00	700.00	220.00	22.50	No	C170
Oak Crescent	0.00	190.00	190.00	7.00	No	Asphalt - Mill and Fill 30 mm
Poole Street	1,450.00	1,700.00	250.00	6.00	No	Asphalt - Mill and Fill 30 mm
Richmond Road	1,930.00	3,360.00	1,430.00	6.50	No	C170
Short Street	0.00	120.00	120.00	7.40	No	C170
Lower Don Road	940.00	2,780.00	1,840.00	6.00	Yes	C170

Road Name	Chainage Start	Chainage End	Length (m)	Width (m)	Rehab Required	Treatment
Airlie Crescent	0.00	557.00	557.00	7.00	Yes	Asphalt - Mill and Fill 30 mm
Deicke Crescent	0.00	339.00	339.00	5.00	Yes	C170
Edwards Street	0.00	150.00	150.00	11.00	No	C170
Eshelby Drive	586.00	940.00	354.00	11.00	Yes	Asphalt - Mill and Fill 30 mm
Island Drive	0.00	184.00	185.00	9.00	No	Asphalt - Mill and Fill 30 mm
Island Drive	324.00	510.00	186.00	9.00	No	Asphalt - Mill and Fill 30 mm
Island Drive Roundabout	0.00	280.00	280.00	6.00	Yes	Asphalt - Mill and Fill 30 mm
Kelsey Creek Road	501.00	1,387.00	886.00	6.00	Yes	C170
Kelsey Creek Road	1,903.00	2,396.00	493.00	6.00	Yes	C170
Kelsey Creek Road	4,997.00	6,151.00	1,154.00	8.20	No	C170
Kelsey Creek Road	6,151.00	8,004.00	1,853.00	7.20	No	C170
Lee Road	0.00	20.00	20.00	5.00	No	C170 - Reseal of throat of intersection from Kelsey Creek Rd
St Martins Lane	0.00	123.00	122.00	5.00	Yes	Asphalt - Mill and Fill 30 mm
St Martins Lane	77.00	162.00	85.00	6.00	Yes	Asphalt - Mill and Fill 30 mm
Stanley Drive	700.00	780.00	80.00	6.00	Yes	Asphalt - Mill and Fill 30 mm
Tailing Gully Road	0.00	80.00	80.00	5.00	No	C170 - Reseal of throat of intersection from Kelsey Creek Rd
Up River Road	9,599.00	10,081.00	482.00	4.00	No	C170

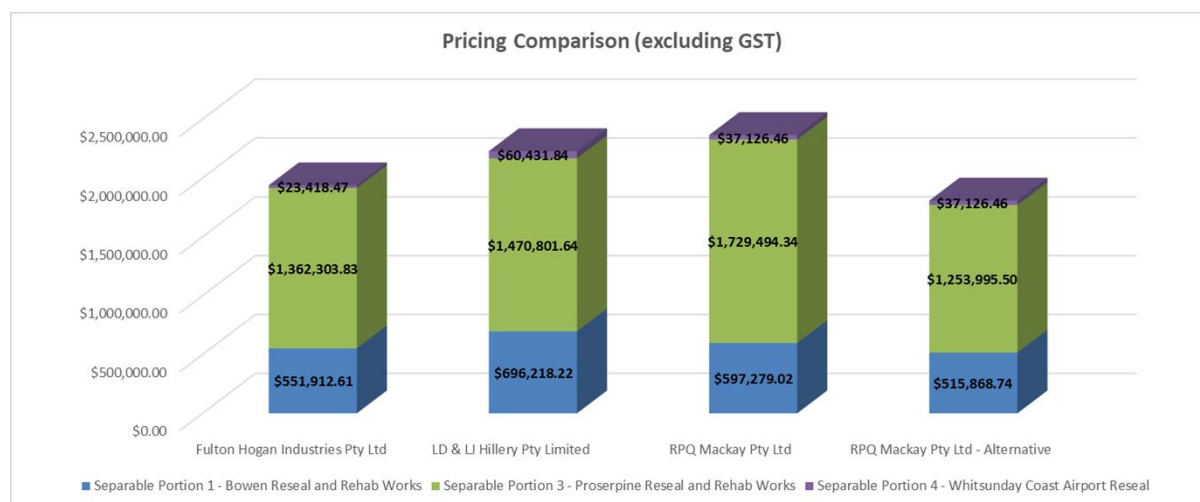
Also included in the package of works is Whitsunday Airport bus park and access road asphalt, mill and fill.

Separable Portion 4 - Whitsunday						
Road Name	Chainage Start	Chainage End	Length (m)	Width (m)	Rehab Required	Treatment
Bus Park and Access Road						Asphalt - Mill and Fill 30 mm

A summary of the tender final assessment is detailed below:

Respondents	Evaluation panel averaged Score	Total rank
Fulton Hogan Industries Pty Ltd	75.2%	3
LD & LJ Hillery Pty Limited	75.8%	2
RPQ Mackay Pty Ltd	66.6%	4
RPQ Mackay Pty Ltd - Alternative	80.8%	1

The below graph shows the pricing difference between the Tenderers:



Combined Weighting Summary

Based on the results from the evaluation, RPQ Mackay Pty Ltd scored the highest percentage overall with 80.8% based on their alternative offer, and have demonstrated:

- a) extensive experience completing reseal works in the Mackay, Isaac and Whitsunday Regions
- b) large pool of resources to complete the project supported by experienced subcontractors
- c) availability to complete the works prior to the end of 2022.

DISCUSSION/CURRENT ISSUE

Due to the amount of the tendered prices being over budget substantially the work was de-scoped in consultation with the tenderers to align with the budget. The successful tenderer RPQ Mackay could meet the timeframes required for the work to be undertaken commencing November finishing before the New Year. RPQ Mackay pricing was 19% lower than the local contractor LD & LJ Hillery. Furthermore, the local contractor could not complete works until approximately March.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

STRATEGIC IMPACTS

Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of ageing infrastructure.

FINANCIAL IMPLICATIONS

The reseal and rehab programs are included within the adopted 22/23 budget and the award of this contract would meet the allocated budget.

CONSULTATION/ENGAGEMENT

Director Infrastructure Services

Coordinator Capital Project Delivery – Infrastructure Services

Works Manager Proserpine and Airlie Beach – Infrastructure Services

Contracts Officer – Corporate Services

RISK ASSESSMENT

Should the contract not be awarded there are several assets that will likely be damaged severely through the upcoming wet season adding further costs to repair and renew the surface.

TIMINGS/DEADLINES

The recommended contractor would be able to deliver the works before the wet season. This is ideal timing for seals to be placed with the hottest weather to follow shortly after. This

timing also assists in reducing maintenance with the impending wet season causing damage to roads with poor condition surfaces.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A

13.4.2 - Operational Report - Infrastructure Services September 2022

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Alex Nolan - Administration Coordinator Roads & Drainage

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Operational Report - Infrastructure Services - September 2022 [13.4.2.1 - 17 pages]

PURPOSE

The report is to provide Council with information regarding the operational performance in relation to services supplied by the Roads & Drainage, Disaster Management and Parks & Gardens Teams.

OFFICER'S RECOMMENDATION

That Council receive the Infrastructure Services Operational Report for September 2022.

BACKGROUND

Previous report regarding Operational performance submitted to Council 28 September 2022 which detailed the month of August 2022 (Resolution 2022/08/24.16).

DISCUSSION/CURRENT ISSUE

The Infrastructure Operational Report provided a high-level overview of operational undertakings of the Roads & Drainage, Mechanical Workshops and Parks & Gardens for September 2022.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulations Section 204.

STRATEGIC IMPACTS

Improve Council's Asset Management Planning maturity and develop Long Term Financial Plans for all asset classes which are financially affordable over the long term. Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

Provide great customer experience and service by utilizing a customer-facing mind set, meeting response time frames, researching our customers well and eliminating duplication.

Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of aging infrastructure.

Maintain a high level of preparedness, capability, and responsiveness to respond to and recover from natural disasters that impact on our local communities and infrastructure.

FINANCIAL IMPLICATIONS

Financials for Roads and Drainage Operations and the Department of Main Roads and Transport contract (RMPC) are contained in the attachments to this report.

CONSULTATION/ENGAGEMENT

Director Infrastructure Services
Manager Roads and Drainage
Manager Infrastructure Assets
Manager Parks & Gardens

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

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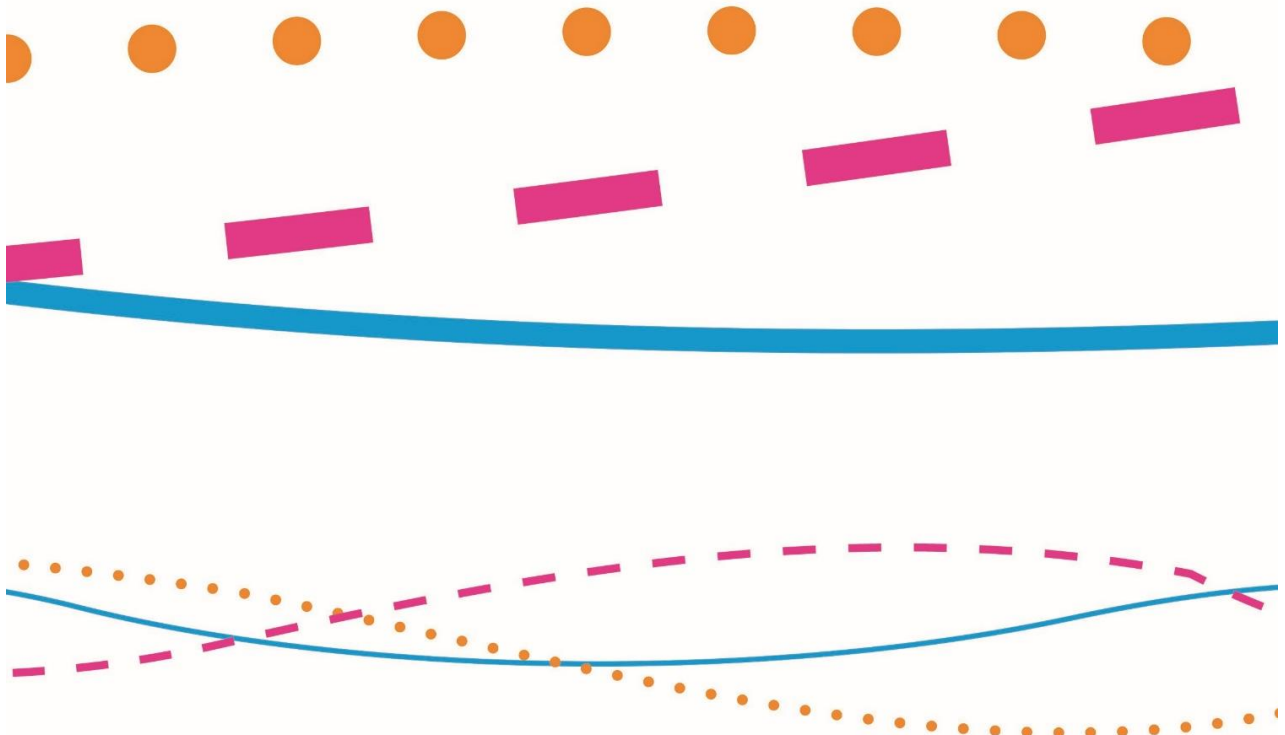
ALTERNATIVES CONSIDERED

N/A



Infrastructure Services

Operational Report | September 2022



Overview of Operational Undertakings

The following information provides a high-level overview of operational undertakings of the Roads & Drainage, Mechanical Workshops and Parks & Gardens teams for September 2022.

Roads & Drainage

Maintenance activities carried out by the Roads and Drainage team are generally a combination of customer requests through Councils Customer Request Management (CRM) system and internally planned activities.

CRM's include requests received via the front counter, phone calls, emails, and other interactions with the community. Most of these activities are attended in accordance with our Customer Charter and in most cases in a reactive manner.

Planned maintenance activities which also form part of this report are activities identified by Council's Asset Inspectors using councils' maintenance management system to log defects. When defects are identified in the field, staff complete a risk assessment to identify the priority. High risk defects are attended to as soon as possible whereas medium and low risk items are consolidated into work packages in the interest of achieving operational efficiencies.

Customer Request Management (CRM)

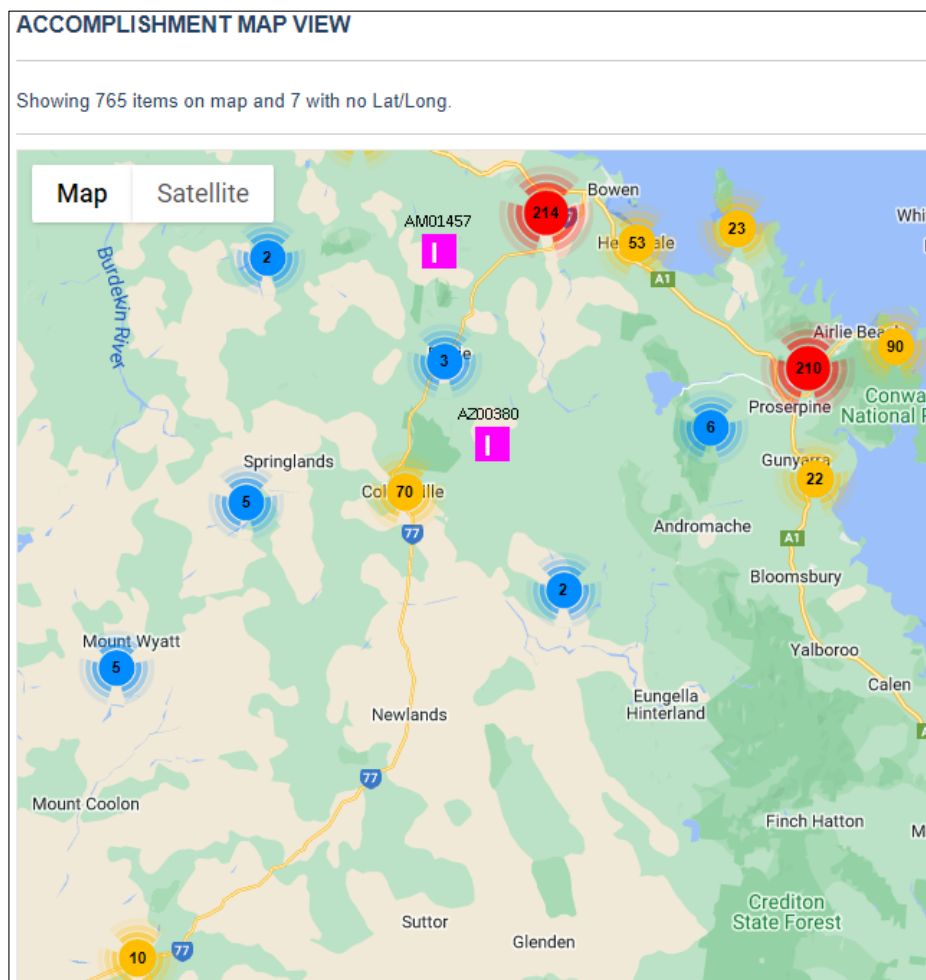
During September, Roads & Drainage received 97 requests which were logged into our CRM system, of these 85 (88%) were actioned within Council's nominated service standards. The following table is a summary of the CRM's received:

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	3	2	1	0	0%	3	100%
Upgrades to Roads & Drainage	5	0	5	1	20%	4	80%
General - Roads & Drainage	57	28	29	57	100%	0	0%
Routine Roads & Drainage	26	16	10	23	88%	3	12%
Urgent Roads & Drainage	3	2	1	3	100%	0	0%
Unsealed Roads	3	2	1	1	33%	2	67%
Overall Total	97	50	47	85	88%	12	

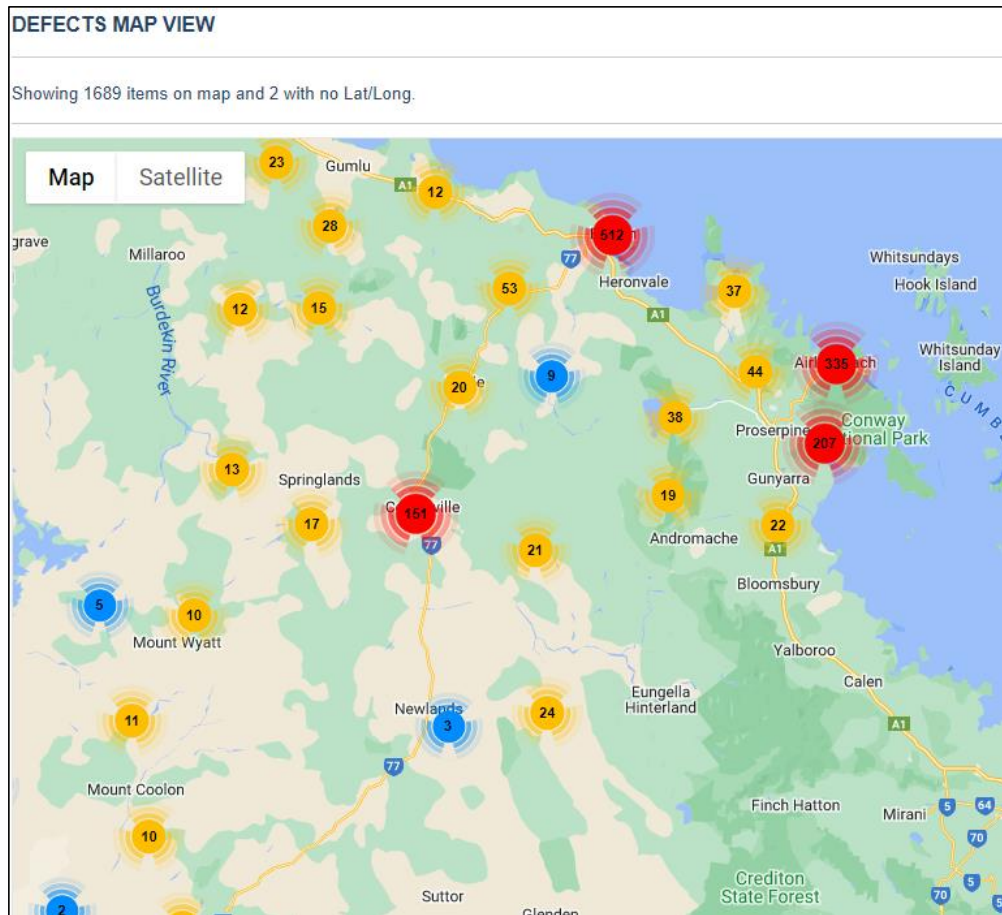
Local Roads Maintenance - Summary

Maintenance activities carried out on the local road network over the course of September were largely routine in nature including road inspections, pothole patching, grading and signage repairs.

Through September, 772 separate maintenance tasks were undertaken (accomplished) which includes both CRM's and internally planned maintenance.



At the end of September there were 1689 active / outstanding defects (known issues) on the Local Road network.



A summary of all works undertaken (accomplished) during September 2022 is shown below:

Activity Name	Unit Of Measure	Activity	Quantity Accomplished
Asset & Defect Inspections	Inspections	348	351
Boardwalk Oil/Repair	m	29	98
Crack Seal Treatment	m2	2	1,200.00
Culvert Clear/Repair	job	17	19.48
Edge Repair	tonne	41	5.83
Footpath Maintenance	m2	5	46
Guard Rail Repair/Replace	m	3	11.45
Guide Markers Repair/Replace	ea	53	97
Heavy Formation Grading	km	16	38.15
Herbicide Spraying	litre	3	350
Line Marking	m	16	496
Medium Formation Grading	km	1	0.38
Mowing	m2	1	50
Other Formation Work	job	4	11.6
Pavement Repairs	m2	3	509
Pothole Patching	tonne	50	31.2
Roadside Object Removal	m3	1	2
Scour Repairs	m2	5	69
Shoulder Grading	km.side	2	5.5
Signs Repair/Replace	ea	108	129
Surface Drains Clear/Repair	m	3	41
Surface Sweeping	km	1	0.02
Tractor Slashing	Hectares	23	44.4
Vegetation Clearing	m3	8	25

Bowen Maintenance: *As per images below*



Thomas Road – Drainage



Mullers Lane – Guardrail



Roma Peak Road – Potts Pit



Tondara Road - Shoulder Grading



Bowen PCYC – Hay Street – Line Marking

Collinsville Maintenance: *As per images below*



Strathmore Road – Sign Replacement



Bradfield Street - Crack Seal Patching



Rutherford Road – Guide Post Replacement Drake Street – Pot Hole Patching

Proserpine Maintenance: As per images below



Coral Esplanade – Clean Trash Racks



Coral Esplanade – Refurbish Line marking



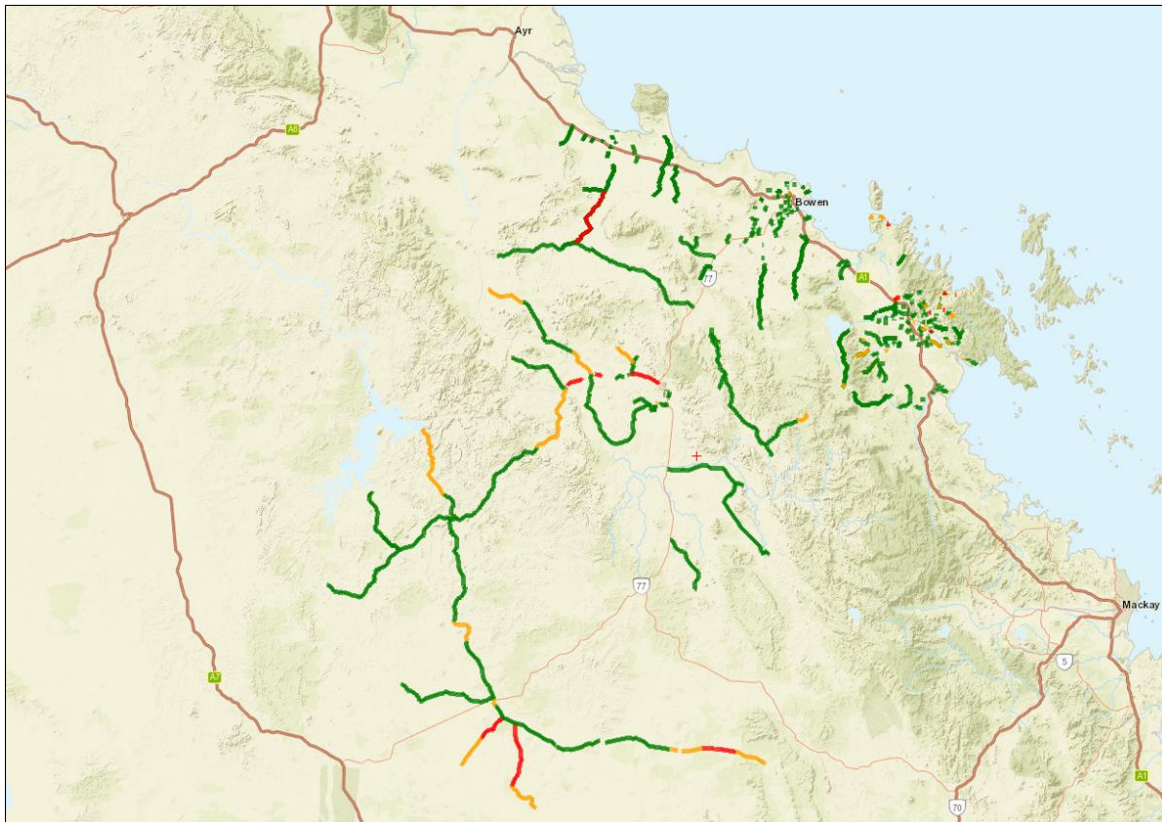
Stormvogel Drive – Refurbish Line Marking



Bicentennial Walkway – Boardwalk Repairs

Unsealed Road Network

Below is a map showing the latest International Roughness Index (IRI) scores for the unsealed road network. Roads are inspected utilising a Road Asset Condition Assessment System (RACAS) to a program grading works and in response to customer queries. The IRI score is a major factor in determining whether a road warrants grading. Once roads reach a nominated IRI score they are added to the forward grading program.



IRI Map of Region's Unsealed Roads.

Legend	
Green	8 or lower, assessed but deemed to be within Councils levels of service.
Yellow	Between 8 and 10, monitor and prioritise in grading program.
Red	10 or higher, schedule for grading in accordance with resources available.

Unsealed Road Grading Completed September 2022:

Bowen Area:	Tondara Road
	Strathalbyn Road
Collinsville Area:	Mt Wyatt Road
Proserpine Area:	Dittmer Road
	Caven Road
	Tyree Road

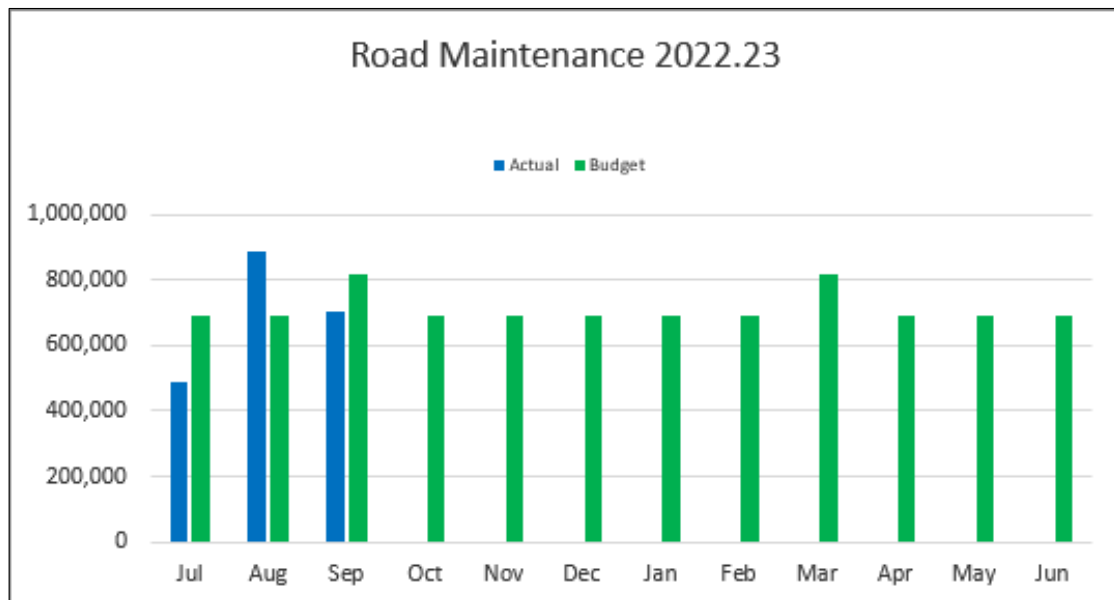
Roads scheduled for grading (Red):

Proserpine Area:	Holloway Drive
	Mountney Road
	Robinson Road
	Tuckers Road
	Collingvale Road
	Coyne Road
	Dingo Beach Communication Tower Road
Collinsville Area:	Stratford Road Seg 1

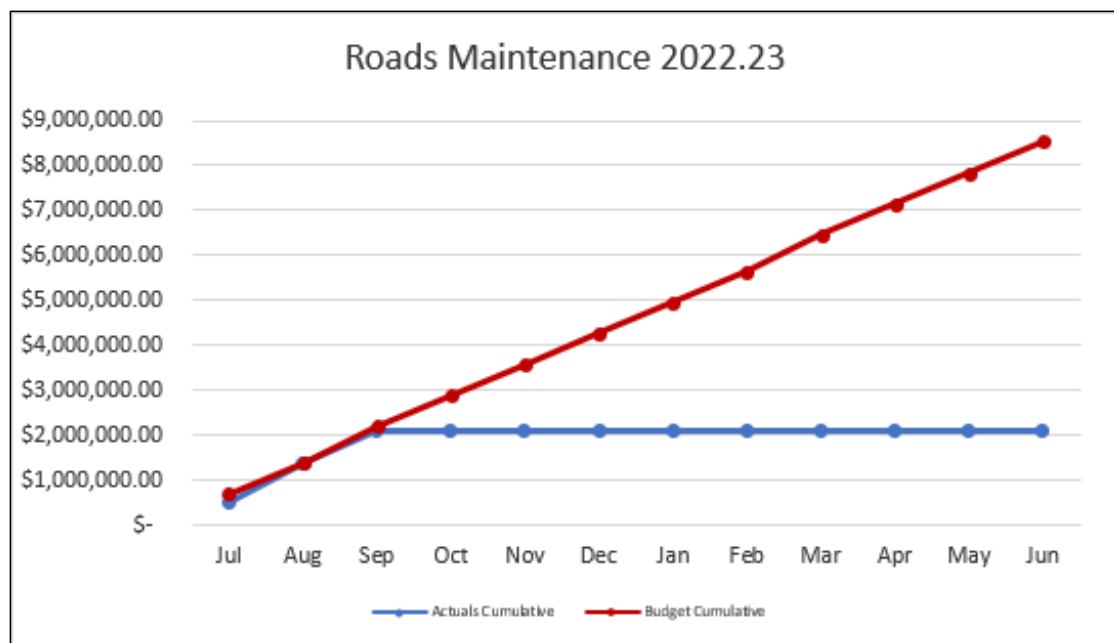
As the RACAS report is based on the latest run, some of the roads in RED (IRI>10) have been graded already or are in progress. The following table details the current status of these:

Completed:	Tondara Road
	Donadelli Road
In Progress:	Suttor Development Road (RMPC Program)
	Strathmore Road (Re-sheet Program)
	Glen Avon Road (DRFA work. Expected completion date: 03/11/2022)

Financial Position: Whitsunday Regional Council Roads and Drainage Works:



Total expenditure against overall budget for Roads & Drainage Maintenance.

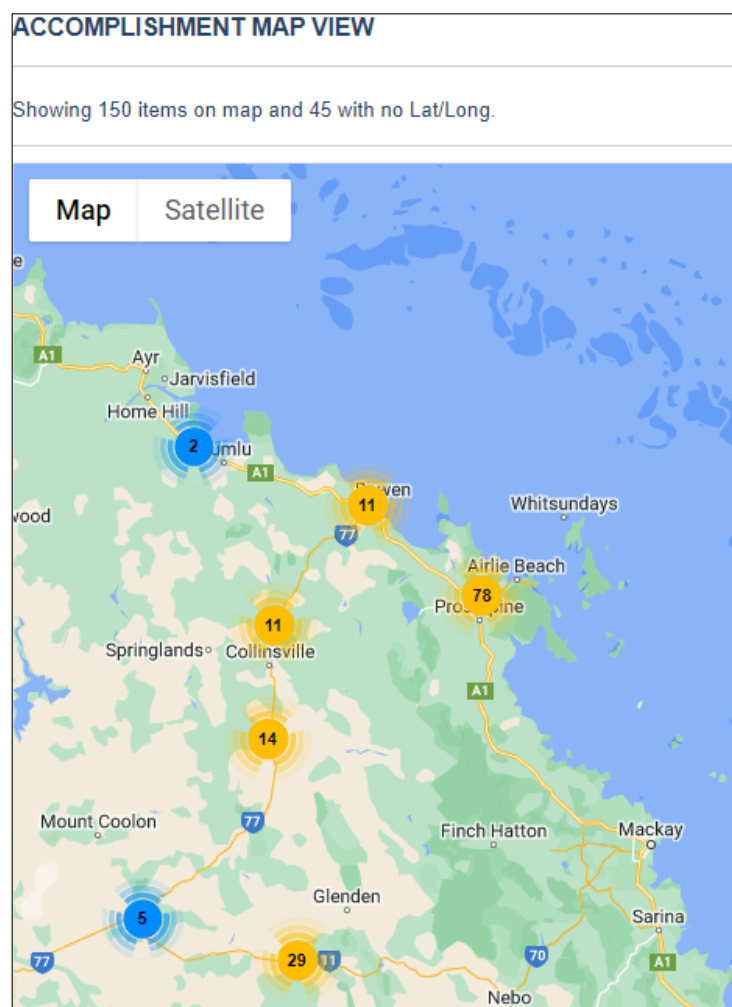


Road Maintenance Performance Contract (RMPC) with Department of Transport and Main Roads

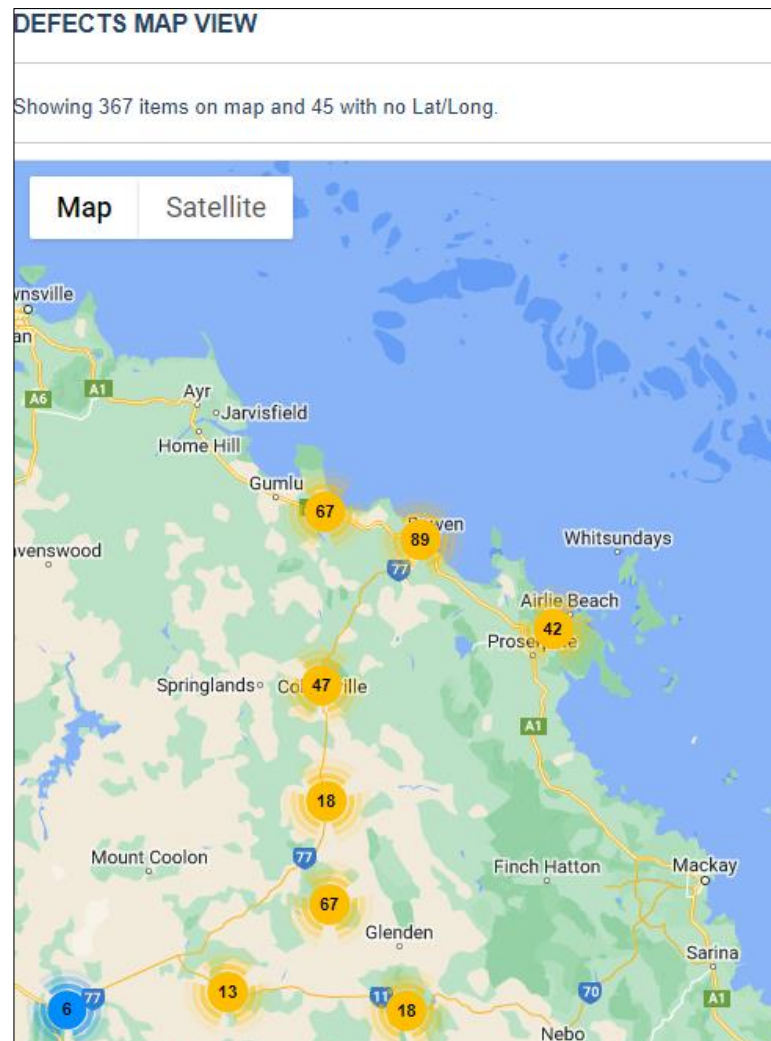
The 2022/23 Road Maintenance Performance Contract is currently sitting with the RMPC Coordinator and is expected to be signed by the end of October. A full review of all costs associated with each activity in the Road Maintenance Performance Contract schedules has been undertaken to consider increasing prices of materials, fuel and other products.

The proposed contract amendments will be consulted internally with operational staff, prior to being consulted with the Department of Transport and Main Roads for their agreement. Works are continuing whilst the Contract documents are being reviewed and finalised.

In September 2022, there were 195 maintenance tasks undertaken (completed / accomplished) under the Road Maintenance Performance Contract.



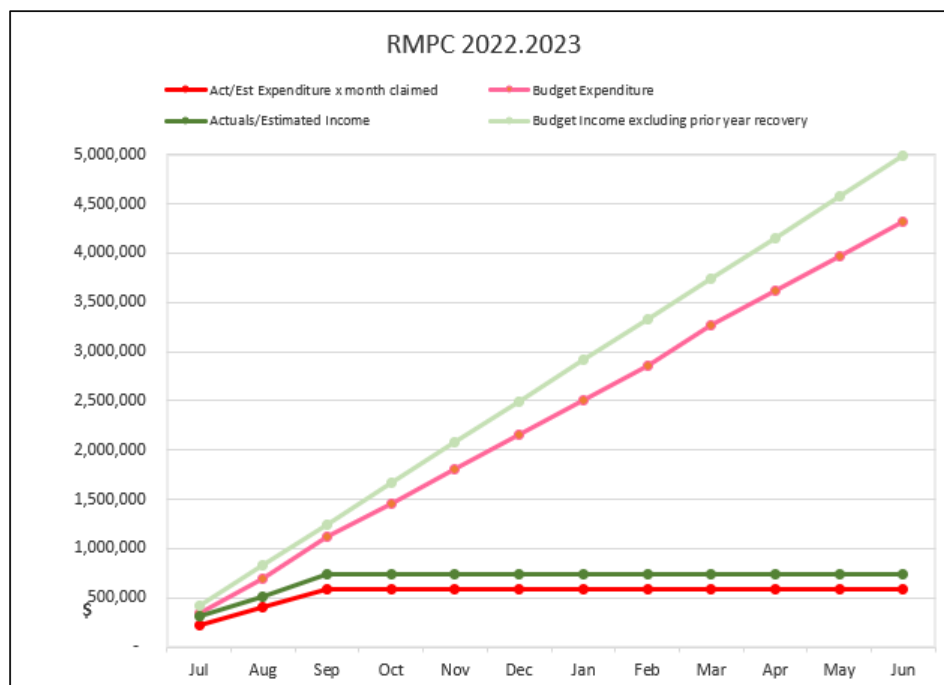
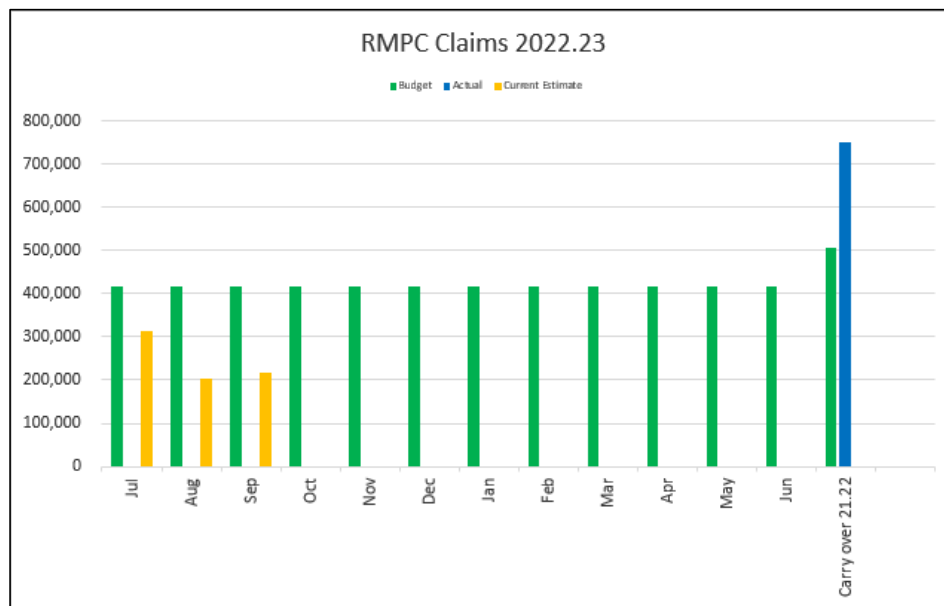
In September 2022, there were 412 active / outstanding defects (known issues) on the Department of Transport and Main Roads network.



Financial Position - Road Maintenance Performance Contract (RMPC)

Once the new RMPC contract for 2022/23 has been signed, the claims for current year (Jul – Sep 2022) can commence. Claims have been estimated in the interim, with the Sep claim estimated at \$218,000.

Budget risks have been disclosed for the potential impacts of rising costs and a new enterprise agreement on works undertaken within the scope of the RMPC.



Parks & Gardens

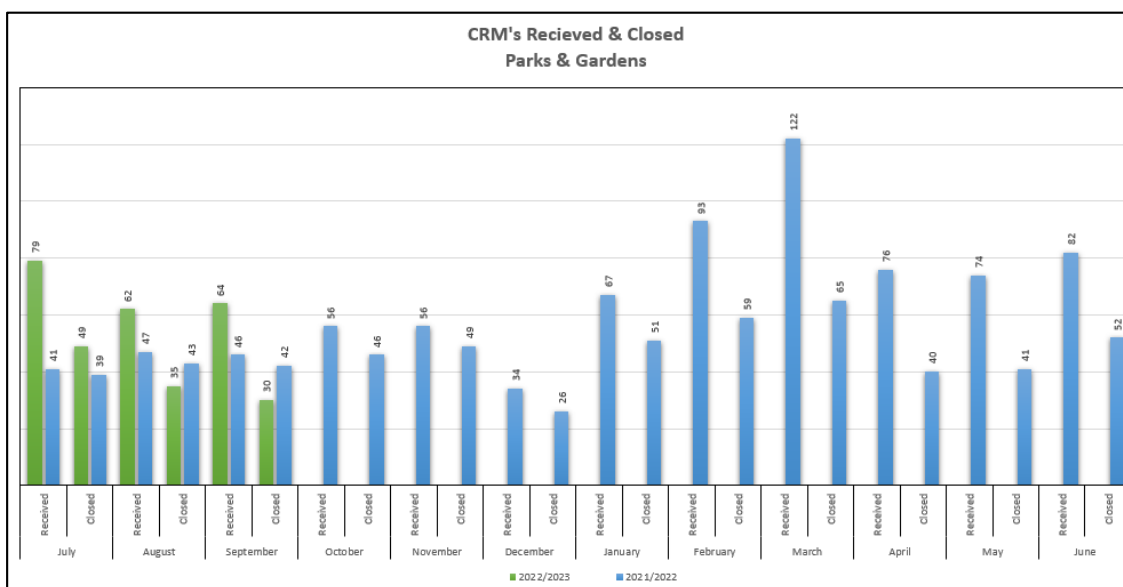
Service	July	August	Sept	Trend
Public Parks Available as advertised	100%	100%	100%	-
Levels of Service Regional Overview: Mowing				
High Profile Parks:	65%	79%	75%	↓
Medium Profile Parks & Road Reserves:	49%	81%	67%	↓
Low Profile Parks:	92%	100%	77%	↓
Levels of Service Regional Overview: Landscaping				
High Profile Parks:	75%	80%	84%	↑
Medium Profile Parks & Road Reserves:	42%	61%	27%	↓
Low Profile Parks:	31%	41%	29%	↓
Scheduled Playground Inspections Completed:-	96%	100%	68%	↓

The above total figures for 2022/2023 are current as at the end of September 2022 and are inclusive of Collinsville.

Manager's Update:

Parks and Gardens continued to take advantage of the cooler weather in the month of September to conduct additional landscape maintenance to prepare for the coming warmer months, which included finalisation of mulching and garden bed maintenance. Mowing did decline as per statistical data due to the reduction of growth of our grassed areas. The Parks and Gardens are still inspected on a weekly basis.

On a higher-level P&G Asset Technical officer has been continuing to work on the Asset register to ensure all asset condition rated 4 or 5 's are removed from our serviceable areas. Internal meetings will now be conducted with internal stakeholder to confirm ownership of Assets that were collected from the condition rating, ongoing from this the Capital and Operation 10-year renewal programmes will be compiled



Blue represents previous financial year 2021/2022. Green represents current financial year 2022/2023

Projects undertaken in September 2022:

The Bowen team have been keeping their fleet clean and up to date with maintenance getting ready for the wet season.

The Cannonvale team were renewing the Conway Beach playground with more sand softfall and installed a new garden to assist with preventing vehicles access.

The Collinsville team hard at work whipper snipping the footpath network and conducting playground inspections.

The Proserpine team installed a newly received mother and baby swing at Pioneer Park.



Collinsville



Collinsville



Proserpine



Bowen



Cannonvale



Conway

13.4.3 - Disaster Recovery Funding Arrangements (DRFA) Progress Report - September 2022

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Kim Choo - Disaster Recovery Finance Officer

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Capital Progress Report - DRFA - September 2022 [**13.4.3.1** - 3 pages]

PURPOSE

This report presents the progress of 2022/2023 Disaster Recovery Funding Arrangements Capital Projects for September 2022.

OFFICER'S RECOMMENDATION

That Council receive the Disaster Recovery Funding Arrangements (DRFA) Progress Report for September 2022.

BACKGROUND

Previous report regarding the Disaster Recovery Funding Arrangements (DRFA) and Shute Harbour project submitted to Council 28th September 2022 which detailed August 2022 (2022/09/28.16).

DISCUSSION/CURRENT ISSUE

The attached report provides a high-level overview of capital progress of the Disaster Recovery Funding Arrangements (DRFA) & Shute Harbour Project for September 2022.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained. Maintain a high level of preparedness, capability, and responsiveness to respond to and recover from natural disasters that impact on our local communities and infrastructure.

FINANCIAL IMPLICATIONS

Expenditure of \$16,072,148 to date with a forecast of a further \$8,987,015 budgeted by the end of 22/23 Financial Year.

CONSULTATION/ENGAGEMENT

Financial Officer Disaster Recovery
Disaster Recovery Project Officer
PDM Project Manager DRFA
PDM Project Manager Shute Harbour

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

Works awarded for the 2021 Ex TC Imogen Monsoon Event are to be completed by the end of the 2023 Financial Year.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

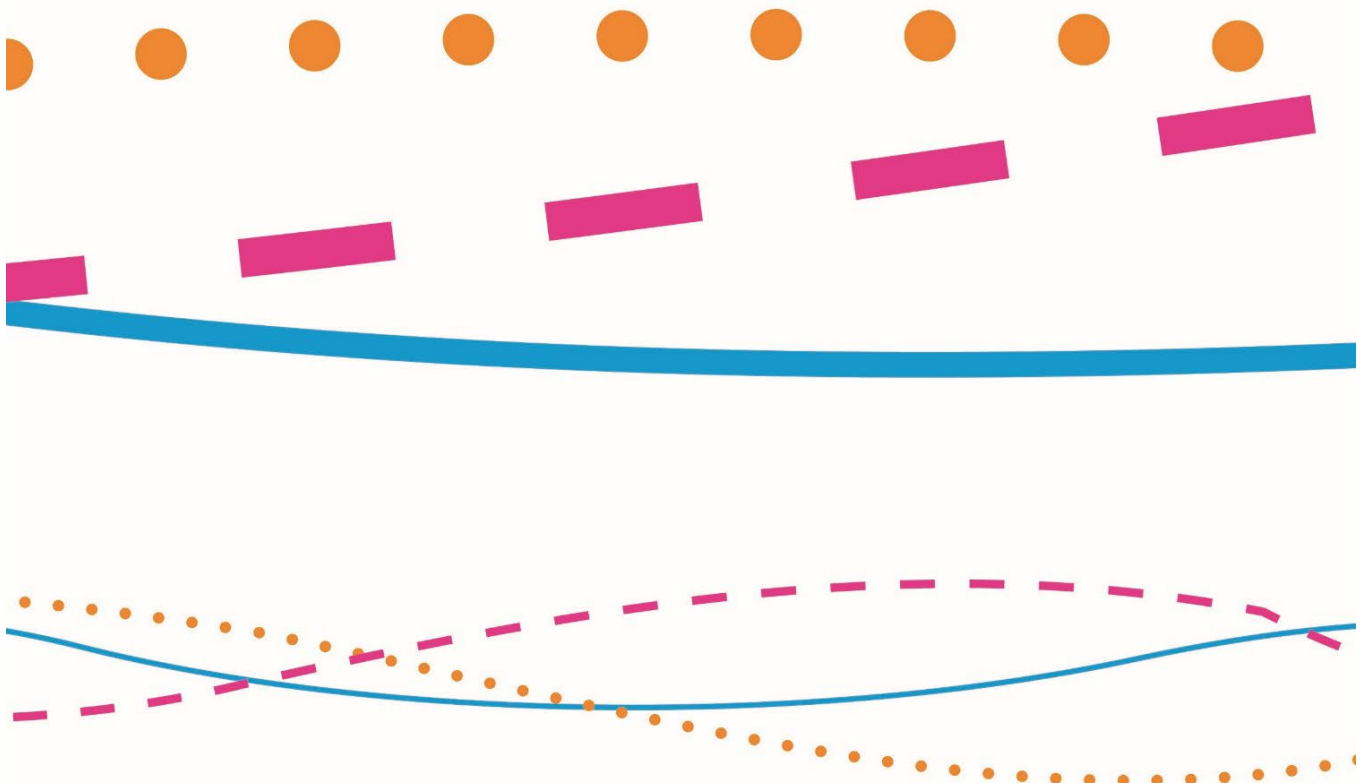
ALTERNATIVES CONSIDERED

N/A



Disaster Recovery Funding Arrangements (DRFA)

Capital Progress Report | September 2022



Overview of Capital Progress

The following information provides a high-level overview of capital progress of the Disaster Recovery Funding Arrangements (DRFA) for September 2022.

The report provides a summary of key Capital projects underway during the 22/23 financial year. This month's report lists the 2021 Ex TC Imogen & Monsoon Event and 2022 Rain Event.

Current Financial Progress:

2021 Ex TC Imogen Monsoon Event

19 packages in total for the entire event. 10 packages had finished construction

Expenditure of \$16,072,148 to date with a forecast of a further \$8,987,015 budgeted by the end of 22/23 Financial Year.

Trigger point for this event is \$357,788.

Key Project Milestones 2021						
Status	Activity	% Complete Last period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
	Road Package X4 - Proserpine Gravel North	95%	5%	30-Jun-23	31-Aug-22	Work completed 7/09/2022
	Road Package H4 - Proserpine Gravel South	100%	0%	30-Jun-23	13-Jun-22	Work completed 13/06/2022
	Road Package J4 - Proserpine Gravel Central	100%	0%	30-Jun-23	30-Jun-23	Work completed 28/02/2022
	Golf Views Court - Stormwater Reconstruction	100%	0%	30-Jun-23	30-Jun-23	Work completed 17/12/2021
	Road Package S4 - Station Rd - WRC	100%	0%	30-Jun-23	30-Jun-23	Work completed 14/12/2021
	Road Package C4 - Glen Avon Rd	0%	5%	30-Jun-23	30-Jun-23	Work commenced 2/08/2022
	Road Package A4 - South Collinsville	0%	0%	30-Jun-23	30-Jun-23	Package awarded
	Road Package F4 - West Collinsville	85%	10%	30-Jun-23	30-Jun-23	Work commenced 17/02/2022
	Road Package P4 - Collinsville Airstrip	100%	0%	30-Jun-23	30-Jun-23	Work completed 31/05/2021

	Road Package Q4 - Strathalbyn Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 25/05/2022
	Road Package Y4 - Collinsville North	0%	5%	30-Jun-23	30-Jun-23	Work commenced 26/09/2022
	Road Package Z4 - Normanby Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 22/07/2022
	Road Package K4 - Collinsville Central	0%	0%	30-Jun-23	30-Jun-23	Package awarded
	Road Package L4 - Bowen General	30%	15%	30-Jun-23	30-Jun-23	Work commenced 14/06/2022
	Road Package R4 - Roma Peak Rd	0%	0%	30-Jun-23	30-Jun-23	Work commenced 07/09/2022
	Road Package W4 - Bowen South	50%	50%	30-Jun-23	30-Jun-23	Work completed 26/09/2022
	Road Package O4 - Mt Aberdeen Rd	100%	0%	30-Jun-23	30-Jun-23	Work completed 24/08/2022
	Road Package E4 - Sealed Rds	0%	0%	30-Jun-23	30-Jun-23	Package awarded

2022 Rain Event

Rain Event has been activated. Event started on 11th May 2022. Emergency Works were all completed within 3 months of declared event. In field assessments of damage are now occurring between PDM, Council and Queensland Reconstruction Authority (QRA).

13.4.4 - Whitsunday Water and Waste Unaudited Business Activity Report September 2022

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Shannon Lorroway - Admin Coordinator Whitsunday Water

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Business Activity Report - Whitsunday Water & Waste - September 2022 [**13.4.4.1** - 18 pages]

PURPOSE

To provide Council with information on the operational performance of the Whitsunday Water and Waste business activity.

OFFICER'S RECOMMENDATION

That Council receive the unaudited Whitsunday Water and Waste Business Activity Report for September 2022.

BACKGROUND

The previous report for the Whitsunday Water and Waste business activity was submitted to Ordinary Council Meeting held 28 September 2022 detailing the month of August 2022. Resolution OM2022/09/28.19.

DISCUSSION/CURRENT ISSUE

The Whitsunday Water and Waste business activity report provides a high-level overview of the operational undertakings of the water, sewer and waste business activity for the month of September 2022. Refer Attachment 1.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Provide reliable, safe, secure, environmentally responsible, and affordable water and waste services.

FINANCIAL IMPLICATIONS

The Capital and Operational budgets are largely within the parameters set as at September 2022. Further budget detail included in attachments to the report.

CONSULTATION/ENGAGEMENT

Chief Operating Officer Whitsunday Water
Administration Coordinator Whitsunday Water
Management Accountant Whitsunday Water

Capital Works Project Manager
Manager Waste and Recycling Services
Manager Network Operations

RISK ASSESSMENT

N/A

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

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This decision does not limit the above identified human rights.

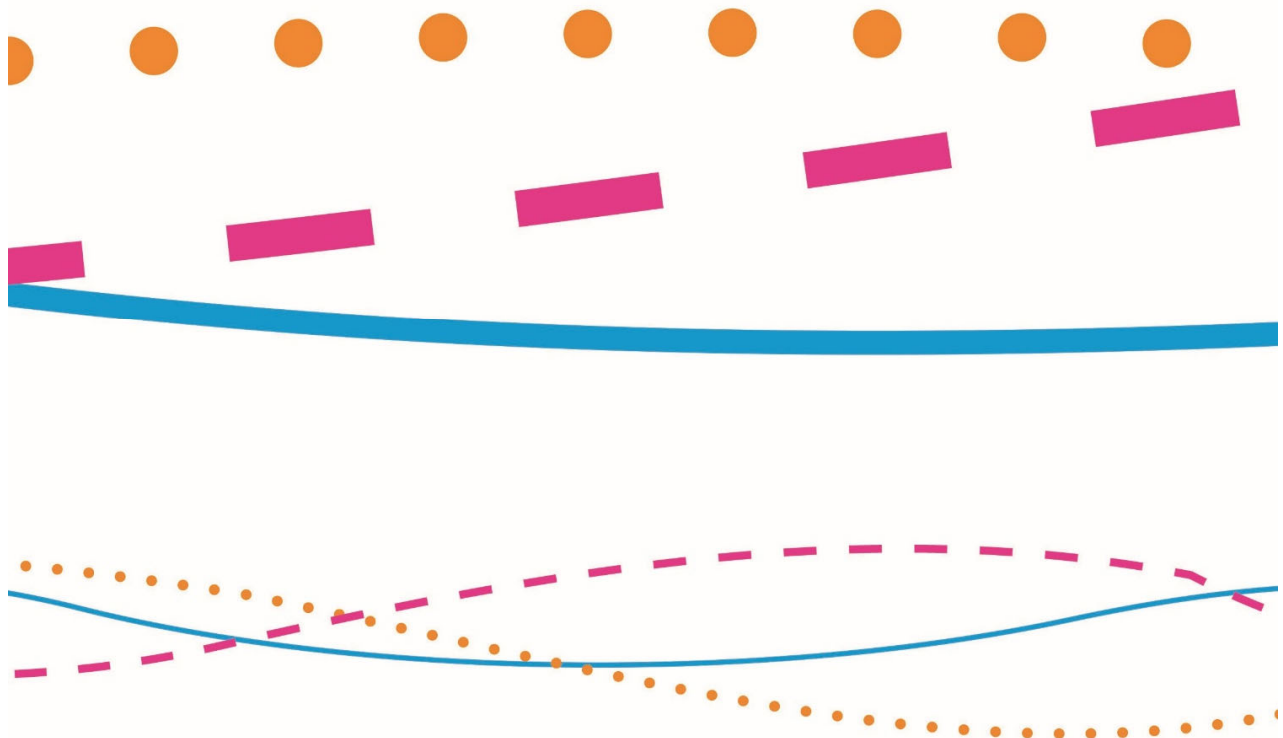
ALTERNATIVES CONSIDERED

N/A



Whitsunday Water & Waste

Business Activity Report | September 2022



Overview of Operational Undertakings

The following information provides a high-level overview of operational undertakings of the water, sewer and waste business activity for September 2022.

A total of 250 requests were received in September 2022.

The tables below display the contribution of each customer request category to the total.

Category Water	Scheme			
	Bowen	Coastal	Collinsville	Proserpine
Low water pressure	2	6	-	1
Water planned interruption	-	2	-	-
No water	1	1	-	-
Fire Hydrants	-	1	1	-
Water unplanned interruption	-	1	-	-
Dirty Water/Quality	2	-	-	-
Water Main Broken/Leaking	3	2	-	-
Water other	22	13	1	3
Water Meter Damaged/Leaking	2	3	1	4
Water Service Broken/Leaking	12	19	2	10
Water Connections	3	11	-	-

Category Sewer	Scheme			
	Bowen	Coastal	Collinsville	Proserpine
House pump alarm	-	3	-	-
Manholes	1	-	-	-
Pump stations	-	-	-	-
Sewer mains	-	-	-	-
Sewer odour	-	3	-	-
Sewer overflows and blockages	3	-	-	1
Sewer other	-	1	-	1

Category Waste	Scheme			
	Bowen	Coastal	Collinsville	Proserpine
Additional Bin Service - Recycling	-	1	-	-
Additional Bin Service - Waste	1	-	-	-
Missed Bin Service - Recycling	8	2	-	5
Missed Bin Service - Waste	8	12	-	5
New Bin Service – Waste & Recycling	2	7	-	4
Repair Replacement Bin - Recycling	3	1	-	2
Repair Replacement Bin – Waste	17	17	8	5

The following **Top 3** prioritised current projects for each work section in the WW business unit is summarised below:

Management Accountant

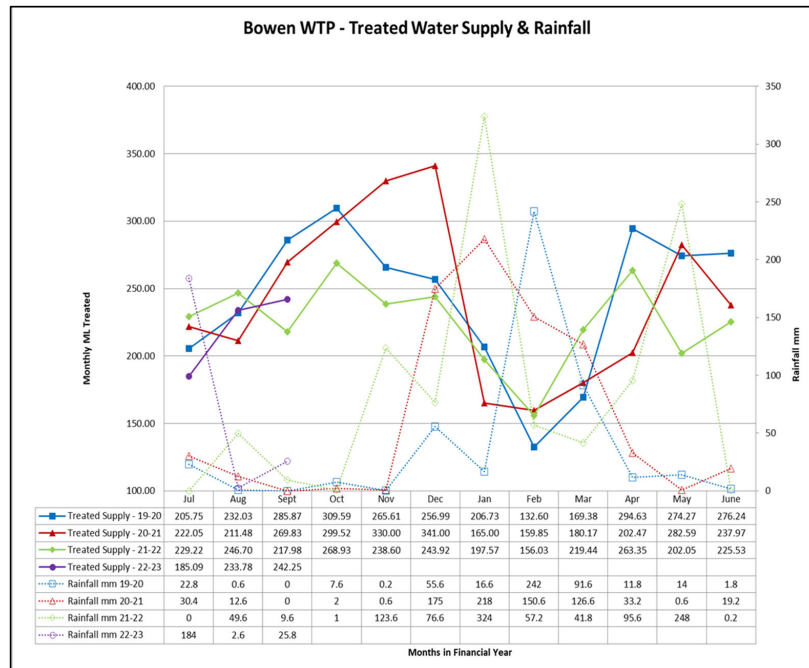
- Co-author Community Service Obligations council briefing, and mock-up recommended changes to existing policy
- Continue compilation of SWIMS annual consumption, service level data and submit reporting by deadline.
- Quarter 1 Financial Review

Network Manager

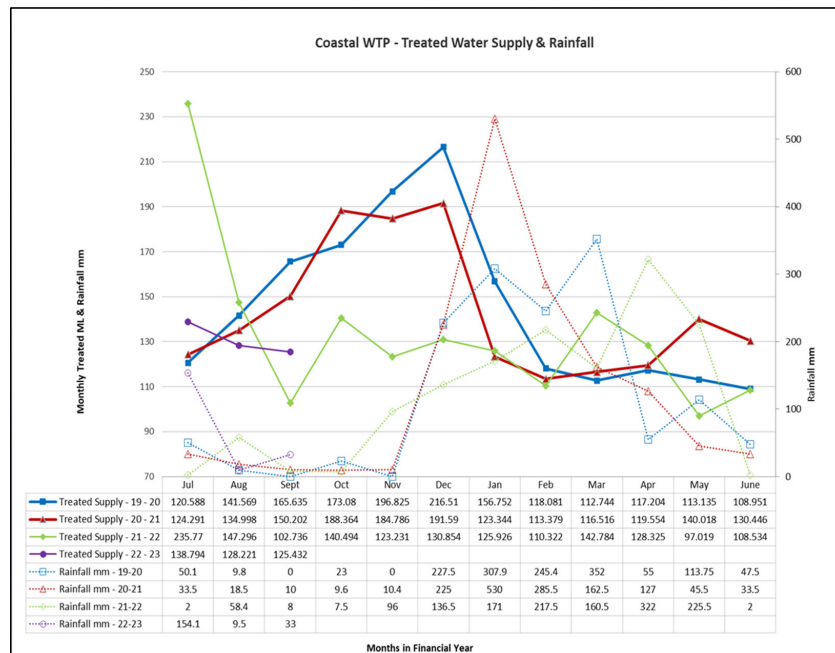
- Assist with the Bowen Low Level Pump Station Pump Tender
- Commenced the Greening Bowen Capital Works Project
- Whitsunday Water hosted the Regional Water Industry Worker training block 4 in Proserpine

Manager Treatment Operations

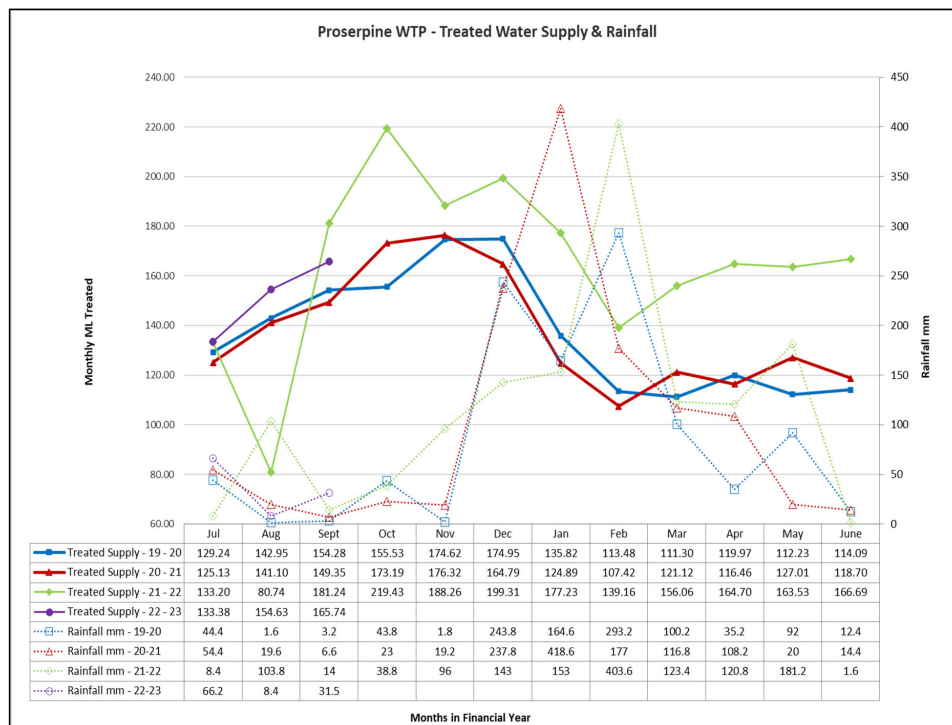
- Staff recruitment and workforce planning
- Chemical supply contract review
- Workshopping EA compliance improvement opportunities

Water Demand Statistics September 2022

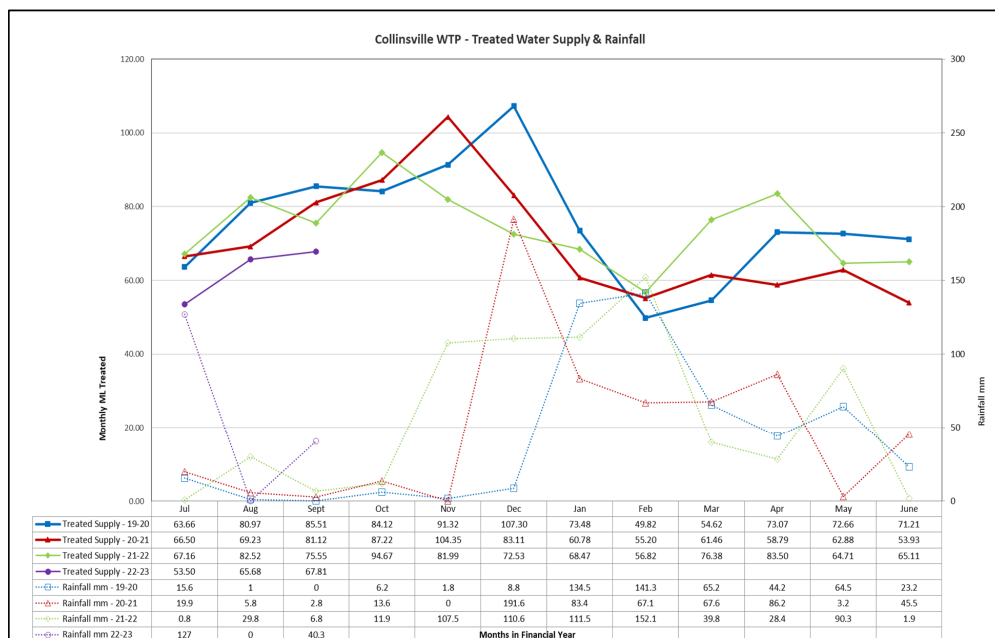
The Bowen WTP has produced an average of **8.1 ML/day** of treated water during September 2022.



The Coastal WTP has produced an average of **4.2 ML/day** of treated water during September 2022.



The Proserpine WTP has produced an average of **5.5 ML/day** of treated water during September 2022.



The Collinsville WTP has produced an average of **2.3 ML/day** of treated water during September 2022.

Waste Management

In September 2022, total waste handled in the region was **4,783** tonnes.

- **3,588** tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- **1,195** tonnes of waste were diverted from landfills (**25%** diversion achieved from Operational Plan target of 20%).
- **127** tonnes kerbside recycling collection - (disposed at Materials Recycling Facilities - MRFs).

Waste Top 3:

- Waste strategy review commenced on 18 October 2021. Review milestones have been revised to align closer with the preparation of DES funded Regional Waste Management Plans. Final modelling of outcomes is underway for further internal briefing for approval to commence to the final step to draft strategy and community consultation.
- The preparation of Regional Waste Management Plans (RWMPs) for North Queensland, Greater Whitsunday, Central Queensland and Wide Bay Burnett are being funded by DES and being delivered by LGAQ on behalf of the regions. This work is ongoing with a draft plan expected to be available to Council by December 2022.
- The Great Barrier Reef Foundation grant funding project [Waste Education] was awarded to Envirocom with an expected completion date of 28 November 2022. The project is underway with school engagement and program development completed for presentation to schools. A media release was published to coincide with the distribution of expressions of interest and terms and conditions with direct school engagement to commence in Term 3. To date two schools have been engaged: Hamilton Island State School, and Cannonvale State School. Waste services are working with the project group to encourage participation. The project aims to help assist Council with the development of a future school-based, waste education strategy to reduce the local resident and business carbon footprint through re-educating the community on Food and Garden Organics (FOGO) waste reduction and landfill diversion.

Capital Works Projects – WS&W

5549 Cannon Valley Reservoir

All major works have been completed and Practical Completion has been reached. Project is being readied for Capitalisation submission.

Site opening particulars are being arranged via Communications team. Opening day confirmed to be Friday 7 October, 9am.

Total expenditure to date \$8,843,553.19 being 95.59% of the project budget \$9,251,486.04.



Cannon Valley Reservoir Site – aerial

8842 Greening and Growing Bowen recycled water network extension - Soldiers Road, Stuart Tooth Drive, Crofton Street and Horseshoe Bay Road, Bowen

Works have commenced with expected completion between late October and early November. Approximately 10% of the effluent main has been installed.

Total expenditure to date \$69,876.57 being 16.3% of the project budget \$428,000. It is expected that this project will be delivered under budget due to being delivered in house.

8930 Eglington Street Bowen Water Main Renewal

All works have been completed.

Valuation for easement has been undertaken and easement is being finalised.

Total expenditure to date \$118,902.20 being 63.93% of the project budget \$186,000.00. Estimated final expenditure forecast to be approximately \$125,000.00. An estimate project saving of \$61,000 by undertaking in house.

7886 Insurance - Bowen Reservoir

Tender documents currently being developed. RFQs for specific engineered technical documentation has been developed. Request for Tender (RFT) is still to be issued. Material lead time may slow project completion.

Total expenditure to date \$24,835.29 being 4.3% of the project budget \$577,766.78.

7896 + 8927 Collinsville reservoir roof renewal and Collinsville Solar Project

Project deliverables have been reconciled with additional works required at the water treatment plant.

Peak have been engaged for the solar design requirements and Hunter H20 are incorporating solar requirements into the additional electrical works required at the plant.

Request for tender to be issued. Completion date has been revised to December 2022 to accommodate additional required works at Collinsville WTP.

Variation has been approved by the Grant body.

Additional constraints on staff availability may impact the deliverability of this project within the Grant funding time frame.

Total expenditure to date \$61,528.9 being 11.0% of the project budget \$557,206.12.

5539 Sewer Pump Capacity Upgrades Combined Rising Main

This project has been rescheduled to be delivered in the 22/23 financial year. This timing adjustment is required due to external delays from COVID and power upgrade installation schedule timeframes with Ergon. These external events required critical dates to be adjusted and completion dates re-scheduled.

The electrical and civil designs have been completed with only the tender documentation creation task outstanding.

An external Project Manager is proposed to be sourced for project delivery.

Total expenditure to date \$148,915.93 being 27.91% of the project budget \$533,560.90.

8843 + 8915 W4Q Sewer relining – Proserpine area

All cleaning works have been completed and the Proserpine catchment lines have been relined.

The sewer mains material in Jubilee Pocket Road catchment were recorded incorrectly as “AC” on the Council GIS system (and the saved drawings). The mains were in fact PVC meaning they did not require relining. Council is reviewing additional lines to propose to the Contractor in lieu of the Jubilee Pocket Road mains.

The Contract for relining of the sewer mains has been awarded with works having commenced 08/08/22.

Total expenditure to date \$315,091.86 being 40% of the project budget \$780,000.

Financials - Operational**Water and Sewerage**Operating Revenue:

- Total actual operating revenue Year to Date (YTD) is **\$17,447,636**.
- Which demonstrates a revenue level achievement of **45.61%**; Current Budget projection of **\$38,250,903**.
- Water rates cycles are complete for the first half of the year. The water billing read one cycle was completed in August 2022.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$7,642,892** (including corporate overhead expenditure).
- Which demonstrates **22.84%** expenditure of the Current Budget of **\$33,451,717**.
- The target expenditure for this period was **25.0% or \$8,362,929**; therefore, this operational expenditure is **2.1% below** budgeted expectations to the end of Sep 22 for the **22/23** financial year.

Operating Profit and Loss in Summary:

Whitsunday Regional Water and Sewerage			
Monthly performance report year to 30 September 2022			
	2022/23		2021/22
	Actual	Current Budget	Actual
Operating revenue			
Total operating revenue	17,447,636	38,250,903	36,609,700
Operating Expenses			
Total operating costs	(6,860,246)	(30,321,134)	(28,797,134)
Surplus (deficit) from operations Excl. Overheads	10,587,390	7,929,769	7,812,567
Internal Corporate Overheads	(782,646)	(3,130,583)	(3,517,512)
Surplus (deficit) from operations	9,804,744	4,799,186	4,295,055
Capital cash contributions received	-	-	-
Capital cash revenue from government sources	15,274	1,985,929	3,359,692
Physical assets contributed	-	-	1,458,836
Other capital income	-	-	-
Other capital expenses	-	(2,914,061)	(2,645,042)
Net result for the period	9,820,018	3,871,054	6,468,541
Retained surplus (deficit) brought fwd from prior year	7,080,099	7,080,099	5,254,334
Net result from above	9,820,018	3,871,054	6,468,541
Transfer from capital for unfunded depreciation	-	1,613,148	-
From (to) capital - items of capital income & expense	-	2,914,061	718,901
Adj From (to) capital to adjust working capital cash	-	-	467,305
Transfer (to) capital general revenue expended	(8,866)	(291,196)	5,778,446
Internal Program Contributions	-	(3,107,852)	(5,757,856)
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	(96,298)	(7,435,395)	(5,849,571)
Retained surplus (deficit) funds at period end	16,794,954	4,643,919	7,080,099

WasteOperating Revenue:

- Total actual operating revenue Year to Date (YTD) is **\$ 4,251,002**.
- Which demonstrates a revenue level achievement of **43.59%**; against the Current Budget of **\$9,750,897**.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$ 1,915,931** (including corporate overhead expenditure).
- Which demonstrates **20.44%** expenditure of the current 22/23 Budget of **\$9,370,395**.
- The target expenditure for this period was **25% or \$2,342,598** therefore, this operational expenditure is **4.56% below** budgeted expectations to the end of Sept 22 for the **22/23** financial year.

Operating Profit and Loss in Summary:

Whitsunday Waste Facilities			
Monthly performance report year to 30 September 2022			
	2022/23		2021/22
Operating revenue	Actual YTD	Current Budget	Actual
Total operating revenue	4,251,002	9,750,897	9,648,981
Operating Expenses			
Total operating costs	(1,683,674)	(8,441,363)	(7,592,784)
Surplus (deficit) from operations Exl.Overheads	2,567,328	1,309,534	2,056,197
Internal Corporate Overheads	(232,257)	(929,032)	(999,060)
Surplus (deficit) from operations	2,335,071	380,502	1,057,137
Other capital income/(expenses)	-	-	(17,048,240)
Net result for the period	2,335,071	380,502	(15,991,103)
Retained surplus (deficit) brought fwd from prior year	0	0	68,993
Net result from above	2,335,071	380,502	(15,991,103)
Transfer from capital for unfunded depreciation	-	767,688	-
From (to) capital - items of capital income & expense	85,599	(2,401,060)	17,048,240
Adj From (to) capital to adjust working capital cash	-	-	(2,300,000)
Transfer (to) capital general revenue expended	-	(1,616,033)	273,002
Internal Program Contributions	-	-	1,695,054
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	-	-	(794,186)
Retained surplus (deficit) funds at period end	2,420,670	(2,868,902)	0

Monthly Performance Report and Balance Sheet as of 30 September 2022

Whitsunday Regional Water and Sewerage 			
Monthly performance report year to 30 September 2022			
	2022/23		2021/22
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	17,839,605	38,478,925	36,997,279
Less: Discounts & pensioner remissions	(760,407)	(1,502,500)	(1,463,275)
Statutory fees and charges, rental and levies	83,263	378,073	450,748
Sale of goods and major services	210,467	418,285	148,956
Interest	39,360	205,000	162,240
Operational Government grants and subsidies	-	-	2,203
Internal service provider revenue	-	-	-
Other operating revenue	35,348	273,120	311,548
Total operating revenue	17,447,636	38,250,903	36,609,700
Operating Expenses			
Employee benefits	(1,554,882)	(6,524,830)	(6,275,552)
Materials and services	(2,051,622)	(10,647,422)	(8,944,786)
Internal service provider expenditure (Exl.Overheads)	(248,393)	(717,456)	(932,948)
Depreciation	(2,584,320)	(10,791,626)	(10,854,355)
External finance costs	(421,029)	(1,639,800)	(1,789,492)
Total operating costs	(6,860,246)	(30,321,134)	(28,797,134)
Surplus (deficit) from operations Exl.Overheads	10,587,390	7,929,769	7,812,567
<i>Internal Corporate Overheads</i>	<i>(782,646)</i>	<i>(3,130,583)</i>	<i>(3,517,512)</i>
Surplus (deficit) from operations	9,804,744	4,799,186	4,295,055
Capital cash contributions received	-	-	-
Capital cash revenue from government sources	15,274	1,985,929	3,359,692
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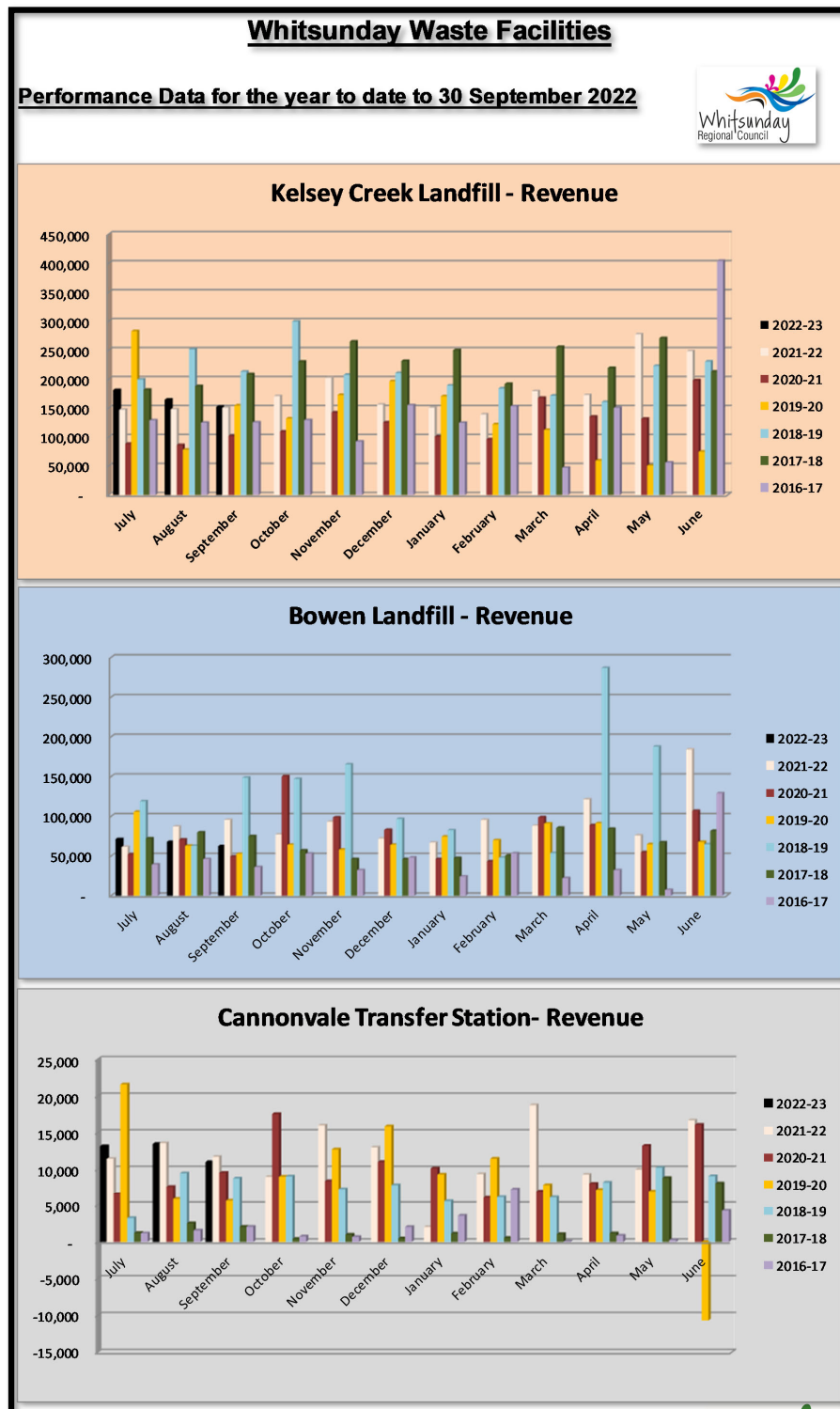
Capital Funding Sources			
General revenue used (excess funds provided)	8,866	7,111,035	(5,778,446)
Government Grants and Subsidies	15,274	4,372,074	3,359,692
Loans for capital purposes	-	-	-
Physical assets contributed	81,024	418,681	1,732,140
Disposal proceeds of capital assets	-	704,055	-
Movement in Inter-functions capital loans	(1,500,000)	-	(1,500,000)
Funds Held in Capital Reserves	81,128	4,584,779	2,941,850
Funded depreciation & amortisation expended	2,584,320	409,789	10,854,355
Total capital funding sources	1,270,612	17,600,413	11,609,591
Capital Funding Applications			
Non-current assets	585,480	14,848,413	8,938,915
Loan redemptions & Finance Leases	685,132	2,752,000	2,670,676
Total capital applications	1,270,612	17,600,413	11,609,591
Reserve balances held at beginning of period			
Capital reserve balances	10,228,575	-	10,953,851
Total reserve cash held at beginning of the period	10,228,575	-	10,953,851
Reserve balances held at the end of period			
Capital reserve balances	10,147,447	7,113,964	10,228,575
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	16,794,954	4,643,919	7,080,099
Total reserve cash held at the end of the period	26,942,401	11,757,884	17,308,675

Whitsunday Regional Water and Sewerage		
Balance Sheet as at 30 September 2022		
	2022/23	2021/22
	Actual	Actual
Current Assets		
Cash and cash equivalents	26,942,401	17,308,675
Trade and other receivables	4,122,570	2,676,431
Prepayments	2,407,470	2,392,197
Inventories	163,893	163,893
Other Assets	2,067,500	3,500,000
Total Current Assets	35,703,835	26,041,196
Non-current Assets		
Property, plant and equipment	302,880,758	305,465,078
Closing WIP Balance	15,245,333	14,659,853
Total Non-current Assets	318,126,091	320,124,931
TOTAL ASSETS	353,829,926	346,166,127
Current Liabilities		
Trade and other payables	126,620	1,348,951
Borrowings	3,016,210	3,016,210
Inter-function Capital Loan payable	23,434,018	23,434,018
Other Liabilities	-	-
Total Current Liabilities	26,576,848	27,799,179
Non-current Liabilities		
Borrowings	36,768,815	37,453,947
Total Non-current Liabilities	36,768,815	37,453,947
TOTAL LIABILITIES	63,345,663	65,253,126
NET COMMUNITY ASSETS	290,484,264	280,913,001
Community Equity		
Capital	188,995,516	189,057,979
Asset revaluation surplus	74,546,347	74,546,347
Capital reserve balances	10,147,447	10,228,575
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	16,794,954	7,080,099
TOTAL COMMUNITY EQUITY	290,484,264	280,913,001

Whitsunday Waste Facilities 			
Monthly performance report year to 30 September 2022			
	2022/23		2021/22
	Actual YTD	Current Budget	Actual
Operating revenue			
Rates and utility charges	3,746,128	7,575,560	6,577,007
Less: Discounts & pensioner remissions	(194,421)	(385,000)	(340,585)
Statutory fees and charges, rental and levies	-	27,000	26,853
Sale of goods and major services	669,240	2,345,937	3,251,735
Interest	7,099	32,400	31,207
Operational Government grants and subsidies	-	25,000	(5,403)
Other operating revenue	22,955	130,000	108,167
Total operating revenue	4,251,002	9,750,897	9,648,981
Operating Expenses			
Employee benefits	(159,943)	(660,198)	(711,692)
Materials and services	(1,325,400)	(6,995,177)	(5,936,866)
Internal service provider expenditure	(1,443)	(0)	(28,033)
Depreciation	(192,058)	(767,688)	(761,969)
External finance costs	(4,830)	(18,300)	(154,223)
Total operating costs	(1,683,674)	(8,441,363)	(7,592,784)
Surplus (deficit) from operations Exl.Overheads	2,567,328	1,309,534	2,056,197
<i>Internal Corporate Overheads</i>	<i>(232,257)</i>	<i>(929,032)</i>	<i>(999,060)</i>
Surplus (deficit) from operations	2,335,071	380,502	1,057,137
Other capital income/(expenses)	-	-	(17,048,240)
Net result for the period	2,335,071	380,502	(15,991,103)
Retained surplus (deficit) brought fwd from prior year	0	0	68,993
Net result from above	2,335,071	380,502	(15,991,103)
Transfer from capital for unfunded depreciation	-	767,688	-
From (to) capital - items of capital income & expense	85,599	(2,401,060)	17,048,240
Adj From (to) capital to adjust working capital cash	-	-	(2,300,000)
Transfer (to) capital general revenue expended	-	(1,616,033)	273,002
Internal Program Contributions	-	-	1,695,054
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	-	-	(794,186)
Retained surplus (deficit) funds at period end	2,420,670	(2,868,902)	0

Capital Funding Sources			
General revenue used (excess funds provided)	(85,599)	1,616,033	(273,003)
Government Grants and Subsidies	-	-	-
Loans for capital purposes	-	-	-
Physical assets contributed	-	-	-
Disposal proceeds of capital assets	-	-	-
Funds held in capital reserves	-	-	51,054
Funded depreciation & amortisation expended	192,058	-	761,969
Total capital funding sources	106,459	1,616,033	540,021
Capital Funding Applications			
Non-current assets	29,817	1,308,333	235,374
Total capital asset acquisitions	29,817	1,308,333	235,374
Loan redemptions & Finance Leases	76,642	307,700	304,647
Total capital applications	106,459	1,616,033	540,021
Reserve balances held at beginning of period			
Capital reserve balances	2,600,207	-	1,842,505
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	2,600,207	-	1,842,505
Reserve balances held at the end of period			
Capital reserve balances	2,600,207	2,379,450	2,600,207
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	2,420,670	(2,868,902)	-
Total reserve cash held at the end of the period	5,020,878	(489,452)	2,600,207

Whitsunday Waste Facilities		
Balance Sheet as at 30 September 2022		
		
	2022/23 Actual	2021/22 Actual
Current Assets		
Cash and cash equivalents	9,887,704	7,467,034
Trade and other receivables	734,256	613,601
Prepayments	-	-
Total Current Assets	10,621,960	8,080,635
Non-current Assets		
Property, plant and equipment	6,835,422	7,027,480
Closing WIP Balance	661,383	631,566
Total Non-current Assets	7,496,805	7,659,046
TOTAL ASSETS	18,118,765	15,739,681
Current Liabilities		
Trade and other payables	197,703	1,835,422
Borrowings	141,218	141,218
Other Liabilities	23,627	23,627
Total Current Liabilities	362,548	2,000,267
Non-current Liabilities		
Borrowings	1,676,714	1,753,356
Other Provisions	23,102,913	23,282,779
Total Non-current Liabilities	24,779,627	25,036,135
TOTAL LIABILITIES	25,142,175	27,036,402
NET COMMUNITY ASSETS	(7,023,409)	(11,296,721)
Community Equity		
Capital	(16,937,942)	(18,790,583)
Asset revaluation surplus	50,455	50,455
Capital reserve balances	2,600,207	2,600,207
Provision Cash	4,843,200	4,843,200
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	2,420,670	-
TOTAL COMMUNITY EQUITY	(7,023,409)	(11,296,721)



Attachment 13.4.4.1 Business Activity Report - Whitsunday Water & Waste - September 2022

Capital Projects Monthly Report - 30 September 2022

From 1 July 2022 to 30 September 2022

Current Annual Budget vs Current year Actuals

Program	Sub - Program	Job	Name of Project	a. b. (a - b.)			
				15,437,002	585,480	14,851,522	96%
				CURRENT ANNUAL BUDGET	ACTUALS TO DATE \$	REMAINING ANNUAL BUDGET	% Rem
Works for Queensland	Work 4 QLD Round 4	8842	W4Q - Greening & Growing Bowen 3 - recycled water network ext	-	6,061	(6,061)	0%
Works for Queensland	Work 4 QLD Round 4	8843	W4Q - Sewer Relining - Regional P1 Zone	716,723	152,416	564,307	79%
Works for Queensland	Work 4 QLD Round 4	8844	W4Q - Bowen WTP Intake, Switchboard and Structure	960,420	8,775	951,645	99%
WSW - Water Operations	Water	4052	Mt Julian Network Reconfig	169,000	725	168,275	100%
WSW - Water Operations	Water	4053	Network Reconfig Island Dr WPS	161,750	1,499	160,251	99%
WSW - Water Operations	Water	4054	Jubilee Pocket Trunk Watermain	1,633,860	3,784	1,630,076	100%
WSW - Water Operations	Water	4055	Bore1 Replacement	200,000	-	200,000	100%
WSW - Water Operations	Water	4056	Kara Crescent Pumped Zone	15,000	-	15,000	100%
WSW - Water Operations	Water	4057	Cannon Valley Res to Parker Rd	613,000	-	613,000	100%
WSW - Water Operations	Water	4058	Cannonvale Reservoir Reconfig	739,000	76,297	662,703	90%
WSW - Water Operations	Water	4059	Coyne Rd Reservoir & PS Works	439,000	-	439,000	100%
WSW - Water Operations	Water	4060	Proserpine PRV Cross Connect	86,000	717	85,283	99%
WSW - Water Operations	Water	4061	Stanley Dr PS Reconfiguration	113,000	12,002	100,998	89%
WSW - Water Operations	Water	4062	Water Pump Replacement	50,000	-	50,000	100%
WSW - Water Operations	Water	4063	Safety Rail Replacement and Clarifier Collinsville	110,000	-	110,000	100%
WSW - Water Operations	Water	4064	Coastal WTP - Pump and Switch	50,000	148	49,852	100%
WSW - Water Operations	Water	4065	CSWTP Backwash Pump replace	10,000	-	10,000	100%
WSW - Water Operations	Water	4066	CSWTP Compressor replacement	20,000	-	20,000	100%
WSW - Water Operations	Water	4067	Renwick Rd Trunk Watermain	381,000	249	380,751	100%
WSW - Water Operations	Water	4079	Collinsville District Meters	68,000	-	68,000	100%
WSW - Water Operations	Water	4080	Collinsville WTP Filter Automation and SCADA Computer Instal	90,000	-	90,000	100%
WSW - Water Operations	Water	4082	Regional Watermain Renewals	200,000	-	200,000	100%
WSW - Water Operations	Water	4098	Emergent Works Water 22/23	-	10,125	(10,125)	0%
WSW - Water Operations	Water	5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	-	29,420	(29,420)	0%
WSW - Water Operations	Water	5609	Airlie Beach Sustainable Water Project BoR R05	-	7,174	(7,174)	0%
WSW - Water Operations	Water	8080	LGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	-	-	-	0%
WSW - Water Operations	Water	8081	Cannonvale Water Network Augmentation - Stage 1A New	-	-	-	0%
WSW - Water Operations	Water	8895	New Initiative - Disaster Resilience - Extend Fibre Infrastr	124,800	-	124,800	100%
WSW - Water Operations	Water	8921	Bowen Small Reservoir Pressure Zone	181,000	1,173	179,827	99%
WSW - Water Operations	Water	8922	Collinsville WTP Emergent works	-	9,539	(9,539)	0%
WSW - Water Operations	Water	8923	Facilities Instrumentation, Electrical and Control Renewals	87,000	9,524	77,476	89%
WSW - Water Operations	Water	8924	Pentacost St Area Renewal	217,072	-	217,072	100%
WSW - Water Operations	Water	8925	Proserpine Bore 10 supplementary Funding for Bore moving (TM	-	1,027	(1,027)	0%
WSW - Water Operations	Water	8926	New Initiative - W&WW - SCADA - 16 Quick Wins - (2 Year Proj	167,720	-	167,720	100%
WSW - Water Operations	Water	8927	Collinsville Efficient Resilient Solar Program	720,000	-	720,000	100%
WSW - Water Operations	Water	8928	Emergent Works - Water	175,000	-	175,000	100%
WSW - Water Operations	Water	8930	Water Main Renewal - Eglington / Storey St / Harrison Ct Bo	-	14,751	(14,751)	0%
WSW - Water Operations	Water	8931	Additional Bores - Proserpine WTP	1,494,231	130	1,494,101	100%
WSW - Water Operations	Water	8933	Regional Valve Replacement Project	20,000	-	20,000	100%
WSW - Water Operations	Water	9101	W&S Lab - Equipment	-	3,870	(3,870)	0%
WSW - Sewerage Operations	Sewerage	4040	Ammonia/ Nitrate Optimisation	165,000	-	165,000	100%
WSW - Sewerage Operations	Sewerage	4041	Carlo Drive Recycled Water Main	650,000	-	650,000	100%
WSW - Sewerage Operations	Sewerage	4042	Trade Waste Submetering progra	172,000	-	172,000	100%
WSW - Sewerage Operations	Sewerage	4043	BOWSTP Spirobin biosolids	80,000	-	80,000	100%
WSW - Sewerage Operations	Sewerage	4044	PROSTP Spirobin	80,000	-	80,000	100%
WSW - Sewerage Operations	Sewerage	4045	Carlo Drive Sewer Rising Main	250,000	-	250,000	100%
WSW - Sewerage Operations	Sewerage	4076	Manhole Renewal - Budget Allocation	52,000	-	52,000	100%
WSW - Sewerage Operations	Sewerage	4077	Sewage Treatment Plant Structural Renewal - Budget allocatio	15,000	-	15,000	100%
WSW - Sewerage Operations	Sewerage	4092	Emergent Works Sewer 22/23	-	22,445	(22,445)	0%
WSW - Sewerage Operations	Sewerage	4112	Cannonvale STP Membrane Replacement	1,940,000	31,355	1,908,645	98%
WSW - Sewerage Operations	Sewerage	4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	-	-	-	0%
WSW - Sewerage Operations	Sewerage	5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	311,747	5,695	306,052	98%
WSW - Sewerage Operations	Sewerage	5603	Cannonvale PS1 Renewal - C/W 18-19	-	564	(564)	0%
WSW - Sewerage Operations	Sewerage	7043	Whitsunday South Sewer Pump Well Covers	45,972	31,350	14,622	32%
WSW - Sewerage Operations	Sewerage	7932	Sewer - Emergent Works - STP - CW 1920	-	-	-	0%
WSW - Sewerage Operations	Sewerage	8914	Facilities Instrumentation, Electrical and Control Renewals	14,534	-	14,534	100%
WSW - Sewerage Operations	Sewerage	8915	Sewer Relining - Regional P2 Zone	706,118	32,106	674,012	95%
WSW - Sewerage Operations	Sewerage	8916	STP Odour containment Panel replacement	-	-	-	0%
WSW - Sewerage Operations	Sewerage	8917	Chapman St Sewer Rising Main Replacement	454,055	-	454,055	100%
WSW - Sewerage Operations	Sewerage	8918	Emergent Works - Sewer	243,000	-	243,000	100%
WSW - Sewerage Operations	Sewerage	8919	Sewer Pump Replacement Program - Regional	65,000	27,892	37,108	57%
WSW - Sewerage Operations	Sewerage	8920	Network Instrumentation, Electrical and Control Renewals - S	-	-	-	0%
WSW - Sewerage Operations	Sewerage	8935	Waste reuse to Agriculture (biosolids) Project	180,000	84,667	95,333	53%

13.4.5 - Infrastructure Services Capital Progress Report - September 2022

DATE: Wednesday 26 October 2022

TO: Ordinary Council Meeting

AUTHOR: Michael Downing - Coordinator Capital Project Delivery

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Infrastructure Services Capital Report - September 2022 [**13.4.5.1** - 10 pages]

PURPOSE

This report presents the progress of 2022/2023 Capital Projects up until 30 September 2022.

OFFICER'S RECOMMENDATION

That Council receives the Infrastructure Services Capital Progress Report for September 2022.

BACKGROUND

Resolution 2022/06/24.23 Budget for Financial Year 2022/2023.

DISCUSSION/CURRENT ISSUE

This report presents the progress of 2022/2023 Capital projects.

The report also includes multi-year projects that remain active and carry over to the 2022/2023 financial year. Current financial progress of Major Projects, W4Q programs, Infrastructure Capital Delivery is \$2,264,434 actual out of a \$20,119,815 overall budget.

Other Capital Projects such as Shute Harbour, DRFA works, and Water & Wastewater are the subject of separate reports.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained.

FINANCIAL IMPLICATIONS

Refer to expenditure summary attached to the progress report.

CONSULTATION/ENGAGEMENT

Capital Projects Control Group.

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

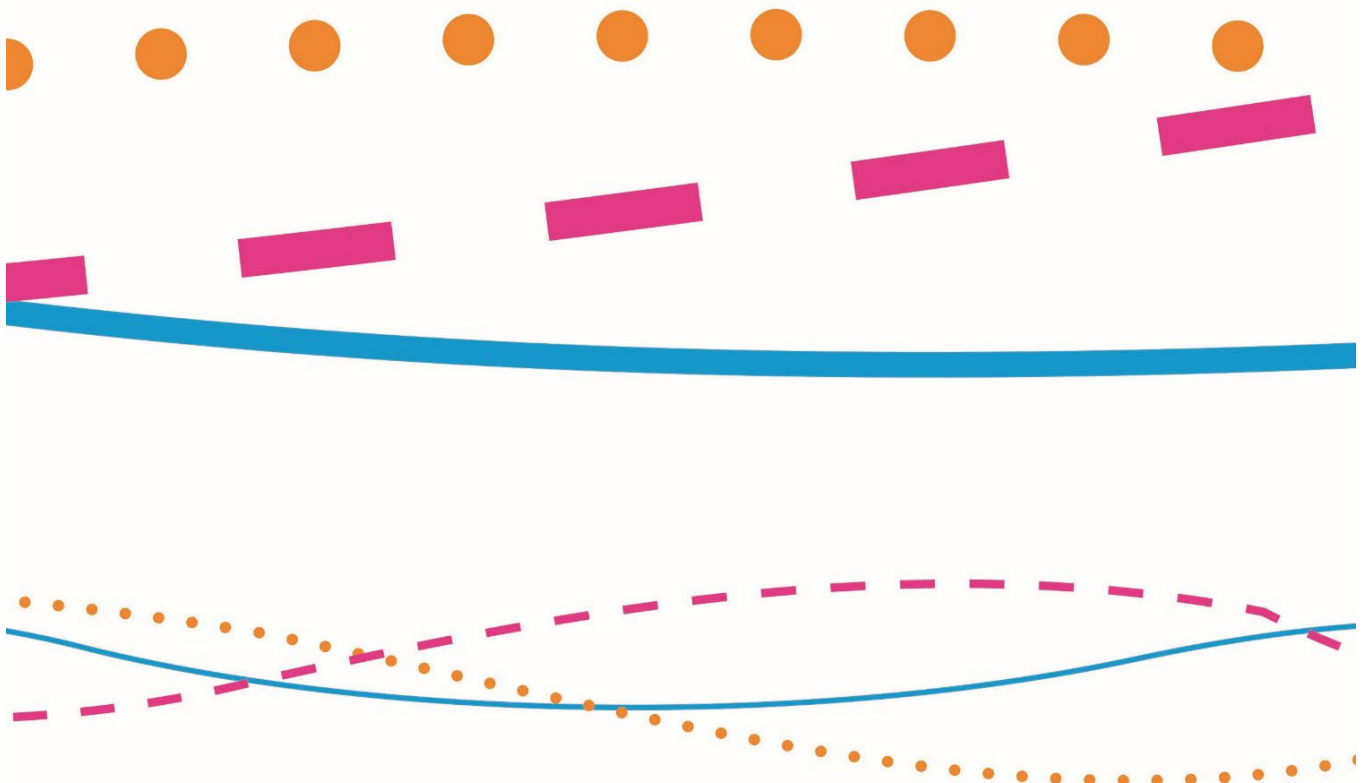
ALTERNATIVES CONSIDERED

N/A



Infrastructure Services Capital Delivery

Monthly Report | September 2022



Project Delivery Status

The following provides an overview of the capital project progress for September 2022.

Major Projects

Projects Completed

Flagstaff Hill:				Status
Budget	\$4,000,000.	Projected Spend	\$3,984,812	✓
Completion Expected	Oct 2021	Completion Actual	Oct 2021	✓
PAB - 7 Chapman Street – Carpark:				Status
Budget	\$1,050,538	Projected Spend	\$1,018,473	✓
Completion Expected	Feb 2021	Completion Actual	Jan 2022	✗
Proserpine Entertainment Centre:				Status
Budget	\$18,813,687	Projected Spend	\$18,813,687	✓
Completion Expected	Dec 2021	Completion Actual	Feb 2022	✗

Projects Currently Underway

Lake Proserpine:				Status
Budget	\$3,153,007	Projected Spend	\$3,153,000	✓
Completion Expected	June 2020	Completion Actual	Ongoing	✗
Approvals are still being sought from Sunwater for the design of the wastewater treatment system.				

Works for Queensland | Round 4 2021/2024 \$3.84 million

Projects Completed

Collinsville Community Centre – Exterior Painting Program				Status
Budget	\$68,000	Projected Spend	\$50,863	✓
Completion Expected	June 2022	Completion Actual	July 2022	✗
Case Park Walking Track Bowen				Status
Budget	\$383,500	Projected Spend	\$494,000	✗
Completion Expected	Apr 2022	Completion Actual	August 2022	✗

Projects Currently Underway

Astroturfing of the Airlie Beach Lagoon 'Beach Area'				Status
Budget	\$125,711	Projected Spend	\$125,711	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
As no suitable solutions have been found it is proposed to substitute the project with another project from the adopted budget. This will be briefed to council once details are agreed. At this stage it is intended to leave the beach sand areas of the lagoon intact.				
Bowen WTP Intake, Switchboard and Structure				Status
Budget	\$300,500	Projected Spend	\$300,500	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
The tender for new pumps is being finalised with installation planned before Christmas. Review of the electrical switchboard shows it will not need an upgrade so scoping of the structural works can be finalised and sent for quote.				

Brandy Creek – New Amenities				Status
Budget	\$140,332	Projected Spend	\$140,332	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
The amenities are out for quote for supply with a larger package. Once awarded and delivery dates are known the installation will be put out for quote. Installation will likely occur early in 2023.				
Collinsville Aquatic Facility – Pool Retiling Renewal				Status
Budget	\$140,400	Projected Spend	\$140,400	✓
Completion Expected	Sept 2022	Completion Actual	Ongoing	✓
A contractor has been sought for the repairs to the swimming pool. During the tender phase the cost of re-tiling was cost prohibitive therefore a separable portion was awarded to replace the pool scupper valves and concrete surrounds. This is planned to happen in April 2023 due to the contractor's availability and the timing for closure of the pool. Any other works above this scope will be subject to future budget bids.				
Gloucester Sports Park Access and Car Park Reconstruction and Seal				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
Line marking will be completed in October as the line marking equipment needed repairs in September. All other works are complete and feedback has been positive from users.				
Greening & Growing Bowen 3 – Recycled Water Network Extension				Status
Budget	\$428,000	Projected Spend	\$428,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
Delays on other projects involving the plumbers put the works back to October but progress will be swift through the month and approaching completion early in November.				
Hydrotherapy Rehabilitation Above Ground Pool Bowen				Status
Budget	\$75,000	Projected Spend	\$75,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
Investigations into installing a hydrotherapy pool have hit a stalemate as suppliers have notified us of over 2 years worth of orders due to increased market demands. It has therefore been discussed with the funding body to replace this project with another from the adopted budget with details to be briefed to council.				
Lions Lookout & Carpark Upgrade – Shute Harbour				Status
Budget	\$475,000	Projected Spend	\$650,000	✓
Completion Expected	June 2022	Completion Actual	Ongoing	✗
A contract has been awarded for the lookout works with completion proposed prior to Christmas. Information will be provided to the comms team to inform the public of the scope once the start date is known.				
Sewer Relining - Regional				Status
Budget	\$500,000	Projected Spend	\$500,000	✓
Completion Expected	Dec 2021	Completion Actual	Ongoing	✗
All works have been completed in Proserpine and Cannonvale. Lines were proposed in Jubilee Pocket however it has been determined that due to several issues better value will be found by carrying out further works in Proserpine.				

Infrastructure Services Capital Delivery Program 2020/2021 & 2021/2022

Projects Completed

TMR early works Cannonvale				Status
Budget	\$5,000,000	Projected Spend	\$1,800,000	✓
Completion Expected	Nov 2021	Completion Actual	July 2022	✗
Cannonvale Skate Bowl Reconstruction (stage 1)				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	Dec 2021	Completion Actual	August 2022	✗
Gregory/Williams Roundabout Bowen				Status
Budget	\$469,000	Projected Spend	\$510,000	✗
Completion Expected	June 2022	Completion Actual	August 2022	✗

Projects Currently Underway

Forestry Road Upgrade Brandy Creek				Status
Budget	\$1,000,000	Projected Spend	\$1,000,000	✓
Completion Expected	June 2021	Completion Actual	Ongoing	✗
Works continue in renewing various stormwater lines along Forestry Road.				
Barker Park Upgrade Bowen				Status
Budget	\$193,000	Projected Spend	\$193,000	✓
Completion Expected	Mar 2022	Completion Actual	Ongoing	✗
Good progress was made through September with completion expected in October.				
Bowen Front Beach Irrigation Upgrade				Status
Budget	\$46,000	Projected Spend	\$46,000	✓
Completion Expected	Dec 2021	Completion Actual	Ongoing	✗
The internal plumbing team will commence the irrigation project upon completion of the Greener Growing Bowen project being undertaken by Councils Water and waste water Team.				
Queens Beach Basketball Lighting				Status
Budget	\$20,000	Projected Spend	\$20,000	✓
Completion Expected	Mar 2022	Completion Actual	Ongoing	✗
The lighting is proposed to coincide with a new budget item for Properties at the adjacent building.				

Infrastructure Services Capital Delivery Program 2022/2023

Choose Collinsville Project				Status
Budget	\$989,000	Projected Spend	\$989,000	✓
Completion Expected	Dec 2023	Completion Actual	Ongoing	✓
With Council having adopted the plans in September further design and procurement will be carried out to firm up the scope and estimate with a start proposed for around March 2023.				
22/23 Reseal Program				Status
Budget	\$1,402,887	Projected Spend	\$1,402,887	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
The reseal and rehab tender has been assessed and is proposed to be awarded at the 2 nd meeting in October. Some roads had to be removed from the tender to meet the budget due to inflated market rates. The roads not being awarded in the tender are proposed to be put out with an amended spec should budget allow later in the year. (This budget has combined with the Rehab program shown below.)				
Rehabilitation Program (Sealed Roads)				Status
Budget	\$540,865	Projected Spend	\$540,865	✓

Completion Expected	June 2023	Completion Actual	Ongoing	✓
As per the resal program above.				
Unsealed Roads Resheeting Program				Status
Budget	\$1,596,129	Projected Spend	\$1,596,129	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
The re-sheeting program continues to be worked on by the assets team as data becomes available. In September we re-sheeted Donadelli Road in the Proserpine area.				
Stewart Drive Kerb and Channel Cannonvale				Status
Budget	\$160,000	Projected Spend	\$160,000	✓
Completion Expected	March 2023	Completion Actual	Ongoing	✓
Approximately 150m of layback kerb is to be replaced on Stewart Drive. Design documents have been completed. A start date will be provided once the works are planned.				
Morrill Steet Drainage Easement Bowen				Status
Budget	\$140,000	Projected Spend	\$140,000	✓
Completion Expected	June 2024	Completion Actual	Ongoing	✓
Discussions are ongoing with a property owner regarding the purchase of an easement. Little progress has been made to date and may well be the case for several months.				
Coconut Grove Disabled Parking Bays Airlie Beach				Status
Budget	\$25,000	Projected Spend	\$25,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Design documents have been completed. Two compliant disabled ramps are proposed to be constructed near to the toilet block at the foreshore. A start date will be provided once the works are planned.				
Walker Street Footpath Collinsville				Status
Budget	\$372,000	Projected Spend	\$372,000	✓
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓
Work started at the end of September and will progress through October, likely completing early in November.				
Blake Street Disabled Parking Bay and Footpath Collinsville				Status
Budget	\$62,640	Projected Spend	\$90,000	✗
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓
Works started in September to coincide with the school holidays. The majority was completed by the end of September with line marking planned to be completed alongside the Walker Street path.				
Airlie Crescent Kerb and Channel Upgrade Airlie Beach				Status
Budget	\$90,000	Projected Spend	\$90,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
This project may not proceed due to the section originally scoped was reviewed by engineers and would be on a super-elevated portion of road therefore the kerb would be of little benefit. After further discussions with residents the kerb would not assist as most of the water emanates from rain falling directly on the properties, not concentrated flow as first thought.				
Bus Stop DDA Compliance Regionwide				Status
Budget	\$250,000	Projected Spend	\$250,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Once our bus stops have been audited this budget will upgrade the DDA compliance where required. This budget will also be used in conjunction with the bus shelter funding.				
Bus Stop Shelter Program Regionwide				Status

Budget	\$96,050	Projected Spend	\$96,050	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
This budget item including TMR funding for 5 new bus shelters to be installed. The locations are currently being determined with Translink to get the most benefit for users. A recent meeting with Translink has highlighted the need to finalise these locations as soon as possible to allow the scope to be finalised.				
Unsealed Roads Creek Crossing Program				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
As the works on Tondara Road are in discussion no further planning for floodways on this road will occur. The assets team will revisit the matter and determine the next most important locations for floodways to reduce maintenance and improve access.				
Tondara Road Seal Project Gumlu				Status
Budget	\$4,443,813	Projected Spend	\$4,443,813	✓
Completion Expected	Dec 2023	Completion Actual	Ongoing	✓
Works on Tondara Road are currently in discussion to get the best result for council for future years considering the gold mine's proposed changes to operations. It is likely that the full unsealed portion will be resheeted later in this financial year and seal placed on a short 5km section to mitigate dust for residents in the next financial year.				
Balaam Road Floodway Upgrade Bowen				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Design will progress over the coming months to understand the scope of this project. It is not expected to occur until after the wet season at this stage.				
Mill Street Kerb and Channel Proserpine				Status
Budget	\$40,000	Projected Spend	\$40,000	✓
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓
Design documents have been provided to the depot to progress with planning the delivery. A short section of drainage channel was installed at the corner of Mill Street that improved drainage in this area, the channel is proposed to be extended up to the IGA to remove ponding issues and slip hazards. A start date will be provided once the works are planned.				
Richmond Road Floodway Bowen				Status
Budget	\$750,000	Projected Spend	\$750,000	✓
Completion Expected	Feb 2023	Completion Actual	Ongoing	✓
Planning of the project is ongoing with documents being sent to suppliers for materials to be priced and ordered. It is still planned to complete the majority of works prior to the wet season.				
Scottville Road Upgrade Collinsville				Status
Budget	\$654,866	Projected Spend	\$654,866	✓
Completion Expected	Dec 2023	Completion Actual	Ongoing	✓
This is a multi-year project co-funded under the TIDs program. Design will be progressing in the coming months to piece together a selection of past designs and improve heavy vehicle access to the mine and pedestrian access between Collinsville and Scottville. Construction will commence late in this financial year and roll into the 23/24 year.				
Williams Street Kerb and Channel Upgrade Bowen				Status
Budget	\$21,515	Projected Spend	\$21,515	✓
Completion Expected	Dec 2022	Completion Actual	Ongoing	✓

This project will solve a complaint from users who have tripped near Supercheap in Bowen. The works will be scheduled in the coming months amongst other projects.				
Eshelby Drive Footpath – Stage 1 (300m) Cannonvale				Status
Budget	\$350,000	Projected Spend	\$350,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Survey has been ordered and a site walkthrough carried out to understand the best alignment for the path. Design will progress in the coming months with the works likely to take place in Q3 of the budget year.				
Bicentennial Boardwalk Refurbishment Airlie Beach				Status
Budget	\$803,537	Projected Spend	\$803,537	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Further investigations have been carried out to allow tender documents to be finalised. These will be put to tender shortly with a view to awarding in the coming months and works commencing in the quieter times after the Christmas holidays. The tender requests an alternative price to widen the boardwalk to take into account the volume of users and mix of modes of transport.				
Homestead Place Stormwater Upgrade Cannon Valley				Status
Budget	\$100,000	Projected Spend	\$100,000	✓
Completion Expected	June 2024	Completion Actual	Ongoing	✓
The assets team are proceeding with discussions for the sizing and purchase of an easement to reduce flooding to private property. The stormwater upgrade will likely occur in the 23/24 year depending on how these discussions progress.				
Woodward Crescent Stormwater Reconstruction Cannonvale				Status
Budget	\$250,000	Projected Spend	\$250,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Investigations are ongoing with relining of the failed pipe being an alternative to replacing the asset and working on a difficult site.				
Neerim Crescent Stormwater Renewal Shute Harbour				Status
Budget	\$200,000	Projected Spend	\$200,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
It is proposed to replace the failed pipe with an open channel with appropriate erosion control. Design will be complete in October allowing the work to be planned and a start date provided once known.				
Moonlight Drive Stormwater Upgrade Jubilee Pocket				Status
Budget	\$90,000	Projected Spend	\$90,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
This project may not proceed as it appears at the time of development a flow path was designed for this through the private property but has since been modified prior to change of ownership. Therefore, it appears at this stage the responsibility relating to the stormwater is with the owner of the property.				
Stormwater Renewals Regionwide				Status
Budget	\$500,000	Projected Spend	\$500,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
The assets team are working through the CCTV to determine the most crucial and best value renewals to complete with the budget available.				
Cannonvale Skate Bowl Stage 2				Status
Budget	\$490,000	Projected Spend	\$490,000	✓
Completion Expected	May 2023	Completion Actual	Ongoing	✓

The appointed contractor is continuing to design the skate bowl. Commencement on site will be notified once a date is known.				
Halpannell Park Bollards Proserpine				Status
Budget	\$83,000	Projected Spend	\$83,000	✓
Completion Expected	March 2023	Completion Actual	Ongoing	✓
RFQ is being progressed. Works will likely commence after Christmas due to lead time for bollards.				
Parks Asset Renewals 22/23 Regionwide				Status
Budget	\$112,300	Projected Spend	\$112,300	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Various asset renewals are to be planned once the asset condition rating is verified in the coming months.				
Collinsville Pump Track				Status
Budget	\$300,000	Projected Spend	\$300,000	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Early investigations have commenced regarding the delivery of this funded project. It is expected to be advertised as a design and construct contract as there are contractors that specialise in these type of works, similar to the Cannonvale skate bowl project.				
Edgecumbe Heights Walking Track Bowen				Status
Budget	\$805,537	Projected Spend	\$805,537	✓
Completion Expected	June 2023	Completion Actual	Ongoing	✓
Legal services have been engaged to ensure due process is followed regarding cultural heritage and the creation of access tracks to assist in construction. Procurement of materials is still progressing in the background to allow a quicker turn around once a contractor is engaged. The package has not yet been put to the market until we're confident of the access matter being finalised with the cultural heritage syndicate.				

Attachment 13.4.5.1 Infrastructure Services Capital Report - September 2022

Capital Projects Monthly Report - 30 September 2022

Program	Sub - Program	Job	Name of Project
PPF - Property & Facilities	W4Q COVID	8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal
CDL - Function Centres	Road Construction	8901	Flagstaff Hill Cultural & Conference Centre - Capark Lightin
RS - Pools, Lagoons & Enclosures	W4Q COVID	8603	Proserpine Aquatic Facility - residence demolition and kiosk
R&D - Assets	Road Construction	4023	Airlie Crescent Kerb and Channel Upgrade
R&D - Assets	Road Construction	4024	Bus Stop DDA Compliance
R&D - Assets	Road Construction	4025	Coconut Grove Disabled Parking Bays
R&D - Assets	Road Construction	4026	Walker Street Footpath
R&D - Assets	Road Construction	4027	Morrill St Drainage Easement
R&D - Assets	Road Construction	4028	Blake St Disabled parking bay and footpath
R&D - Assets	Road Construction	4029	Stewart Drive Kerb and Channel
R&D - Assets	Road Construction	4030	Pringle Rd Slope Stabilisation
R&D - Assets	Road Construction	4031	Mill Street Kerb and Channel
R&D - Assets	Road Construction	4032	Strathalbyn Road Floodway
R&D - Assets	Road Construction	4033	Collinsville Pump Track
R&D - Assets	Road Construction	4034	Williams Street K&C Upgrade
R&D - Assets	Road Construction	4035	Bicentennial Boardwalk refurbishment
R&D - Assets	Road Construction	4036	Neerim Crescent Stormwater Renewal
R&D - Assets	Road Construction	4037	Moonlight Drive Stormwater Upgrade
R&D - Assets	Road Construction	4038	Homestead Place Stormwater Upgrade
R&D - Assets	Road Construction	4039	Woodward Crescent Stormwater Reconstruction
R&D - Assets	Road Construction	4075	Rehabilitation Program (Sealed Roads)
R&D - Assets	Road Construction	4083	Stormwater Renewals
R&D - Assets	Road Construction	4084	Eshelby Drive Footpath - Stage 1 (300m)
R&D - Assets	Road Construction	4085	Balaam Road Floodway Upgrade
R&D - Assets	Road Construction	4102	Renwick Road shared path
R&D - Assets	Road Construction	5575	Proserpine Main Street Upgrade - C/W 18-19
R&D - Assets	Road Construction	8101	Up River Road Culvert Crossing
R&D - Assets	Road Construction	8626	Construction of Lagoon Deck and Shared Cycle Path
R&D - Assets	Road Construction	8629	Edgecumbe Heights Walking Tracks Upgrade
R&D - Assets	Road Construction	8630	Forestry Road
R&D - Assets	Road Construction	8635	Port of Airlie Transit Terminal Upgrade
R&D - Assets	Road Construction	8637	Reseal Program
R&D - Assets	Road Construction	8639	Unsealed Roads Creek Crossing Upgrade Program
R&D - Assets	Road Construction	8640	Unsealed Roads Resheeting Program
R&D - Assets	Road Construction	8641	Wilsons Beach Rockwall
R&D - Assets	Road Construction	8793	Adina/Wambiri Intersection repair
R&D - Assets	Road Construction	8817	TMR early works - Paluma Rd to Tropic Rd
R&D - Assets	Road Construction	8861	Bus stop Shelter Program
R&D - Assets	Road Construction	8904	Reseal Program
R&D - Assets	Road Construction	8912	Callista Court Footpath
R&D - Assets	Road Construction	8938	Construction of Roundabout at intersection of Gregory and
R&D - Assets	Road Construction	9106	Richmond Road Floodway Upgrade (TIDS)
R&D - Assets	Road Construction	9107	Scottville Road (TIDS)
R&D - Assets	Road Construction	9108	Tondara Road Seal Project
OS - Parks	Parks & Gardens	1106	Front Beach Bowen Sign Upgrade
OS - Parks	Parks & Gardens	4022	Halpannell Park Bollard Installation
OS - Parks	Parks & Gardens	5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19
OS - Parks	Parks & Gardens	8625	Assets Renewal Parks and Gardens
OS - Parks	Parks & Gardens	8825	LRCI - Cannonvale Skate Bowl Upgrade
OS - Parks	Parks & Gardens	8865	Barker Park (Tracks Design) - Bowen

From 1 July 2022 to 30 September 2022

Current Annual Budget vs Current year Actuals

a.	b.	(a. - b.)
20,119,815	2,264,434	17,855,381
CURRENT ANNUAL BUDGET	ACTUALS TO DATE \$	REMAINING ANNUAL BUDGET
-	480	(480)
-	67,081	(67,081)
-	46,330	(46,330)
90,000	107	89,893
250,000	-	250,000
25,000	1,933	23,067
372,000	29,682	342,318
140,000	-	140,000
62,640	20,129	42,511
160,000	1,017	158,983
40,000	-	40,000
40,000	624	39,376
100,000	-	100,000
300,000	107	299,893
21,515	-	21,515
803,537	2,638	800,899
200,000	4,940	195,060
90,000	107	89,893
100,000	-	100,000
250,000	850	249,150
540,865	-	540,865
500,000	-	500,000
350,000	444	349,556
300,000	140	299,860
-	3,181	(3,181)
-	25,161	(25,161)
-	(19,573)	19,573
-	434	(434)
755,537	6,866	748,671
500,000	93,423	406,577
-	984	(984)
-	2,506	(2,506)
300,000	280,284	19,716
1,596,129	100,369	1,495,760
-	(90)	90
-	564	(564)
1,100,000	34,386	1,065,614
96,050	-	96,050
1,402,887	3,291	1,399,596
-	918	(918)
-	190,129	(190,129)
750,000	154,213	595,787
654,866	245	654,621
4,443,813	33,133	4,410,680
-	6,855	(6,855)
83,000	-	83,000
-	38,190	(38,190)
112,300	4,302	107,998
490,000	215,227	274,773
-	11,933	(11,933)

Attachment 13.4.5.1 Infrastructure Services Capital Report - September 2022

Capital Projects Monthly Report - 30 September 2022

Program	Sub - Program	Job	Name of Project
OS - Parks	Parks & Gardens	8871	Front Beach Main Irrigation Line Renewal - Bowen
OS - Parks	Parks & Gardens	8872	Queensbeach basketball lighting - Bowen
OS - Parks	Parks & Gardens	8873	Choose Collinsville Project
OS - Parks	Parks & Gardens	9238	P & G Skate park Basketball Court Refurb, Proserpine
Works for Queensland	W4Q 19.20	7048	W4Q - Cannonvale Lakes Stage 3 (part 2)
Works for Queensland	W4Q 19.20	7916	W4Q - Lions Park, Bowen - CW 1920 - 19013
Works for Queensland	Work 4 QLD Round 4	8830	W4Q - Collinsville Aquatic Facility - pool retiling renewal
Works for Queensland	Work 4 QLD Round 4	8832	W4Q - Collinsville Community Centre - Exterior painting
Works for Queensland	Work 4 QLD Round 4	8833	W4Q - Case Park Walking Track Bowen
Works for Queensland	Work 4 QLD Round 4	8834	W4Q - Brandy Creek - New Amenities
Works for Queensland	Work 4 QLD Round 4	8840	W4Q - Gloucester sports park access and car park recon
Works for Queensland	Work 4 QLD Round 4	8841	W4Q - Lions Lookout & Carpark Upgrade - Shute Harbour
Works for Queensland	Work 4 QLD Round 4	8842	W4Q -Greening & Growing Bowen 3 - recycled water network ext
Works for Queensland	Work 4 QLD Round 4	8843	W4Q - Sewer Relining – Regional P1 Zone
Works for Queensland	Work 4 QLD Round 4	8844	W4Q - Bowen WTP Intake, Switchboard and Structure

From 1 July 2022 to 30 September 2022

Current Annual Budget vs Current year Actuals

a.	b.	(a. - b.)
20,119,815	2,264,434	17,855,381
CURRENT ANNUAL BUDGET	ACTUALS TO DATE \$	REMAINING ANNUAL BUDGET
43,588	782	42,806
-	4,665	(4,665)
989,000	8,579	980,421
-	3,943	(3,943)
-	(480)	480
-	(1,982)	1,982
-	2,984	(2,984)
-	49,907	(49,907)
-	183,280	(183,280)
139,945	999	138,946
100,000	350,158	(250,158)
150,000	130,807	19,193
-	6,061	(6,061)
716,723	152,416	564,307
960,420	8,775	951,645

14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.

15 LATE REPORT ITEMS

No late report items for this section.