



Notice of Meeting

Notice is hereby given that the **Ordinary Council Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers, 83-85 Main Street, Proserpine on **Wednesday 14 September 2022**, commencing at **9:00 AM** and the Agenda is attached.

Councillors: Julie Hall (Mayor), Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Bruner.

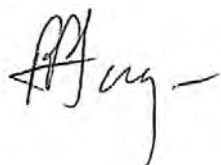
Local Government Regulation 2012

254.(C) (1) Notice of each local government meeting or adjourned local government meeting must be given to each councillor or committee member at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time.

(2) The written notice must state:

- (a) state the day and time of the local government meeting; and
- (b) for a special meeting—state the business to be conducted at the meeting; and
- (c) include the agenda for the local government meeting.

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.



Rodney Ferguson

CHIEF EXECUTIVE OFFICER

Agenda of the Ordinary Council Meeting to be held at
Council Chambers, 83-85 Main Street, Proserpine on Wednesday 14 September 2022
commencing at **9:00 AM**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 AM

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea and Elite Athlete Presentations

Whitsunday Regional Council
Agenda of the Ordinary Council Meeting held at
Council Chambers, 83-85 Main Street, Proserpine on
Wednesday 14 September 2022 commencing at **9:00 AM**

1	APOLOGIES/LEAVE OF ABSENCE	5
2	CONDOLENCES	6
2.1	Condolences Report	6
3	DECLARATIONS OF INTEREST	7
4	MAYORAL MINUTE	8
5	MAYORAL UPDATE	9
6	CONFIRMATION OF MINUTES	10
6.1	Confirmation of Minutes	10
7	BUSINESS ARISING	13
8	DEPUTATIONS	14
9	PETITIONS	15
10	NOTICES OF MOTION	16
11	QUESTIONS ON NOTICE	17
12	QUESTIONS FROM THE PUBLIC GALLERY	18
13	OFFICERS REPORTS	19
13.2	Corporate Services	19
13.2.1	Unconfirmed Minutes - Audit and Risk Committee Meeting	19
13.2.2	Asset Management Policy & Asset Management Strategy 2022 - 2026	31
13.2.3	Land Sale Withdrawal - 82-92 Santa Barbara Parade, Bowen	41
13.2.4	2021-22 Annual Report	46
13.2.5	Appointment of Deputy Mayor	124
13.2.6	LGAQ Annual Conference	128
13.2.7	Reef Guardian Council Executive Committee Meeting	148
13.3	Development Services	151
13.3.1	20220478 - Development Application for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots - 299 West Euri Road, Bowen	151
13.3.2	20220512 - Development Application for Material Change of Use (Short Term Accommodation) - 12 Airlie Crescent, Airlie Beach - 14 SP137725	164
13.3.3	Development Services Monthly Report - August 2022	176
13.4	Community Services	193
13.4.1	Donation on Council Fees August 2022	193
13.4.2	RADF 2022/23 Funding Round 1 - June 2022 to August 2022	196
13.4.3	Financial Support for a Junior Elite Athlete - September 2022	201

13.4.4 Donation and In-Kind Requests-August 2022	203
13.4.5 Sport & Recreation Clubs Grant - September 2022.....	205
13.4.6 Community Services Monthly Report - August 2022	208
13.5 Infrastructure Services	233
13.5.1 Foxdale Quarry Business Activity Report - June & July 2022.....	233
13.5.2 New Bowen Mural Skin Graphics.....	248
13.5.3 Adoption of Choose Collinsville Design	254
14 MATTERS OF IMPORTANCE	270
15 LATE REPORT ITEMS.....	271
16 CONFIDENTIAL MATTERS.....	272
16.1 Corporate Services	272
16.1.1 Rating Concession - Assessment 1302607	272

1 APOLOGIES/LEAVE OF ABSENCE

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

2.1 - Condolences Report

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen - Governance and Administration Officer

RESPONSIBLE OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Information

ATTACHMENTS

Nil

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

OFFICER'S RECOMMENDATION

That Council observe one (1) minute's silence for the recently deceased.

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

3 DECLARATIONS OF INTEREST

This item on the agenda allows Councillors the opportunity to declare a conflict of interest, in accordance with the *Local Government Act 2009* (the Act), in a matter that is to be discussed at this meeting of Council that is not an ordinary business matter.

Any such declarations will be managed during the meeting as required in accordance with the relevant sections of the Act.

This item on the agenda allows the Mayor to introduce, by a signed minute, a matter for consideration at the meeting. In accordance with Council's Standing Orders, such a matter takes precedence over all other matters for consideration at the meeting and may be adopted by a motion moved by the Mayor without the need for the motion to be seconded.

5 MAYORAL UPDATE

A verbal update will be provided.

6.1 - Confirmation of Minutes

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Tailah Jensen – Governance Administration Officer

AUTHORISING OFFICER: Rodney Ferguson - Chief Executive Officer

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Council Meeting held on 24 August 2022 are provided for Councils review and confirmation.

OFFICER'S RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 24 August 2022.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary Council Meeting held on 24 August 2022 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

DISCUSSION/CURRENT ISSUE

Council's options are:

Confirm the Minutes of the Ordinary Council Meeting held on 24 August 2022.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 24 August 2022 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Council Meeting held on 24 August 2022 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 24 August 2022 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STATUTORY/COMPLIANCE MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the

Ordinary Council Meeting held on 24 August 2022, the following interests were declared and recorded in the minutes:

Councillor/Officer	Prescribed or Declarable	Report No.	Particulars of the interest
Cr Grundy	Prescribed	16.1.2	Cr Grundy declared a Prescribed Conflict of Interest on item 16.1.2 as defined by section 150EL of the Local Government Act 2009 due to a family member making a submission to the Port of Airlie Development. As a result of this Conflict of Interest, Cr Grundy left the meeting at 10.51am and did not take part in the discussion or decision making of this matter.

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Council Meeting held on 24 August 2022, the following orders were made:

Councillor	Order Made
No orders made for this meeting.	

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

FINANCIAL IMPLICATIONS

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13/05/2020	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale – Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the Applicant has 'Stopped the Clock'.	On hold pending The outcome of the intersection funding and discussion with DTMR – Corner Galbraith Park Road and Shute Harbour Road.
25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be Tabled pending further investigations for temporary access, replacement, or closure of the bridge and to seek further information regarding funding.	The Cantamessa Bridge project has been submitted for \$500,000 in grant funding from QRRRF (Queensland Risk Reduction and Resilience Fund). Resolution OM2022/02/09.4 Council was notified 22 July that the grant funding was unsuccessful, a future report will be brought to Council with alternate option.
25/05/2022	13.1.3 Council Meetings Live Stream Policy	That the item be tabled until we have a full Council.	N/A
10/08/2022	13.1.4 - LGAQ Annual Conference OM2022/08/10.6	That the item lie on the table until after the Mayoral Election.	Item to be discussed and resolved at the Ordinary Meeting held 14 September 2022.

CONSULTATION

Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the Ordinary Council Meeting held on 24 August 2022 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

7 BUSINESS ARISING

This item on the agenda allows Councillors the opportunity to seek clarification or updates on business arising from the minutes of the previous meeting.

8 DEPUTATIONS

This item on the agenda allows persons to make a deputation to Council. Deputations are managed in accordance with Council's adopted Standing Orders.

This item on the agenda allows for the Mayor, Councillors or Council's Chief Executive Officer to present a petition to the meeting. In accordance with Council's Standing Orders, no debate on or in relation to the tabled petition shall be allowed and the only motion which may be moved is that the petition either be received, referred to a Committee or Council officer for consideration and report back to Council, or not be received because it is deemed invalid.

10 NOTICES OF MOTION

In accordance with Council's Standing Orders, Councillors may give notice of any business they wish to be discussed at an Ordinary Meeting by way of a Notice of Motion. This item on the agenda allows Councillors to introduce and move any motions they have submitted to the Chief Executive Officer for inclusion in the agenda.

11 QUESTIONS ON NOTICE

This item on the agenda is for the inclusion of any responses prepared by officers in response to questions taken on notice at previous meetings of Council.

Excerpt from Council's Standing Orders:

1. In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government.
2. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting.
3. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.
4. Any person addressing the Council shall stand, act and speak with decorum and frame any remarks in respectful and courteous language.

13 OFFICERS REPORTS

13.2 Corporate Services

13.2.1 - Unconfirmed Minutes - Audit and Risk Committee Meeting

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Melanie Douglas - Governance and Councillor Support Officer

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

1. 6 September 2022 Unconfirmed Minutes Audit Risk Committee Meeting [13.2.1.1 - 9 pages]

PURPOSE

Council is required to review and consider the recommendations of the Audit & Risk Committee. The minutes will also be confirmed by this Committee at the next available meeting.

The Audit & Risk Committee does not have decision-making authority and any recommendations it makes must be endorsed and approved by Council resolution prior to implementation or action.

OFFICER'S RECOMMENDATION

That Council endorse the Unconfirmed Minutes of the Audit & Risk Committee Meetings held on 6 September 2022.

BACKGROUND

Whitsunday Regional's Council's Audit & Risk Committee met on 6 September 2022. Minutes were recorded from this meeting and are provided to Council to consider and review the Committee's recommendations, in accordance with Section 211(1)(c) of the Local Government Regulation 2012.

The primary objective of the Audit & Risk Committee is to promote good corporate governance through the provision of independent assurance, oversight, and advice to Council on matters relating to:

- Internal Audit;
- External Audit;
- Financial Reporting;
- Risk Management;
- Internal Controls; and
- Legislative and Organisational Compliance.

DISCUSSION/CURRENT ISSUE

The following reports were presented at the meeting of the 6 September 2022 and voted in support by the Committee

1. Audit and Risk Committee Priorities Guide - to review the updated priorities guide for 2022.
2. Business Activities Report - receive the Foxdale Quarry, Aviation, Tourism and Economic Development Operational, Whitsunday Water and Waste for the period ending June 2022.
3. Internal Audit Activity Report for July and the Fraud and Corruption Review Report provided by O'Connor Marsden Associates.
4. Assessment of Cash and Reserves Report.
5. Draft Annual Report.
6. Asset Management Policy and draft Asset Management Strategy 2022 - 2026.
7. Workplace Health and Safety Report.
8. Local Government Act Annual Compliance Review.

Council has the following options:

- Support the recommendations. Council can endorse the Committee's recommendations, receive the minutes of the Audit & Risk Committee's 6 September 2022 meeting, and approve actions arising from that meeting: or
- Seek to amend the recommendations. If on review, Council require clarification on any of the recommendations or actions arising and wishes to amend them, then this is the appropriate opportunity to address any concerns or issues with the minutes and the recommendations and actions arising therein.

STATUTORY/COMPLIANCE MATTERS

Audit and Risk Committee Charter clause 3.9.
Local Government Regulation 2012

STRATEGIC IMPACTS

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

Alignment to Corporate Plan Outcome 1.1: Our Leadership engages with the community and provides open, accountable, and transparent local government.

Alignment to Operational Plan KPI: The Mayor and Councillors are provided with relevant, accurate and timely advice and support in accordance with approved levels of service.

FINANCIAL IMPLICATIONS

Financial Implications are managed within the existing budgets and delegations.

CONSULTATION/ENGAGEMENT

Audit and Risk Committee Chairman
Manager Governance and Administration

RISK ASSESSMENT

Council risks non-compliance with the Audit & Risk Committee Constitution if they do not consider and review the recommendations of the Committee.

TIMINGS/DEADLINES

Minutes are to be presented to the next available Council Meeting in accordance with the Audit and Risk Committee Charter.

CONFLICT OF INTEREST DECLARATION

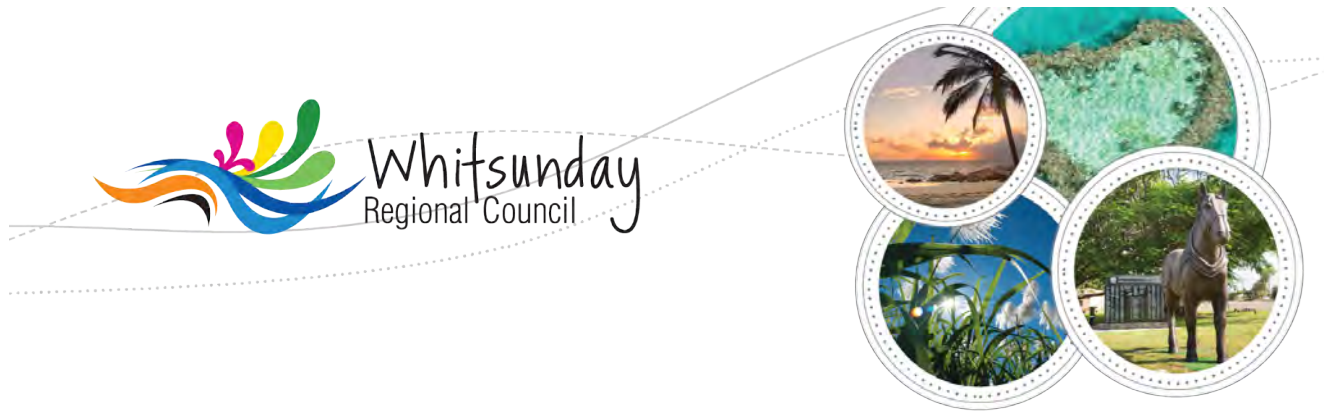
Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

N/A



**Minutes of the Audit & Risk
Committee Meeting held on
Tuesday 6 September 2022 at
Council Chambers 67 Herbert
Street, Bowen**

Committee Members Present:

Graham Webb (Chair); John Finlay; Cr Julie Hall; Cr John Collins (via teleconference)

Council Officers Present:

Rod Ferguson (Chief Executive Officer); Jason Bradshaw (Director Corporate Services); Leah Bradley (Manager Financial Services); Julie Moller (Manager - Strategic Finance); James Ngoroyemoto (Manager Governance and Administration Services); Melanie Douglas - Secretary (Governance and Risk Officer - WRC).

Guests via teleconference

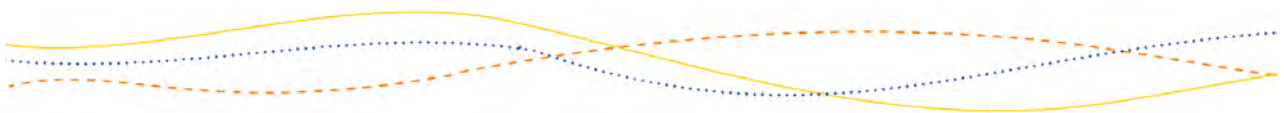
Matthew Monaghan (William Buck); Sabrina Frank (Queensland Audit Office); Wayne Gorrie (O'Connor Marsden)

The meeting commenced at 9.01am

The meeting adjourned for morning tea at 10.01am

The meeting reconvened from morning tea at 10.21am

The meeting closed at 11.43am



1.0.1 Apologies/Leave of Absence

There were no apologies for the meeting.

~~~~~

**2 DECLARATIONS OF INTEREST**

**2.0.1 Declarations of Interest - Agenda**

There were no declarations made for the meeting, however the Chairman advised the Committee of his previous declaration made at the meeting of 26 July 2022 as follows:

*"I wish to declare a conflict of interest, in that my son works for McCullough Robertson Lawyers, who do work for Council as part of the legal services panel adopted by Council. I also wish to declare that my business colleague Gary Kellar through his company Reinforcements P/L has been engaged by council to assist with a review of the 'climate hub' activity operated through Whitsunday Regional Council.*

*Neither of these interests will impact my role as Chair of the Audit & Risk Committee, but I make the disclosures for openness and completeness."*

~~~~~

3 CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes

RESOLUTION 2022/09/06.01

Moved By: CR J COLLINS

Seconded By: MR J FINLAY

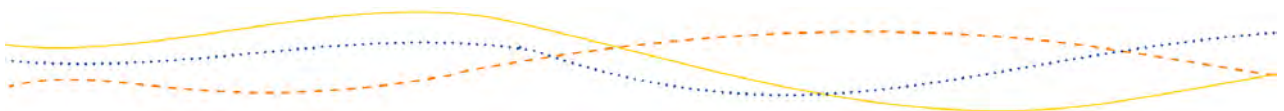
That the Committee confirms the Minutes of the Audit and Risk Committee Meeting held on 26 July 2022 and the 16 August 2022.

MEETING DETAILS

The motion was Carried 4/0.

CARRIED

~~~~~



#### **4.1 AUDIT AND RISK COMMITTEE OPERATIONS**

##### **4.1.1 Chief Executive Officer Briefing Update**

**RESOLUTION 2022/09/06.02**

**Moved By: Mr J FINLAY**

**Seconded By: Mr G WEBB**

**That the Audit and Risk Committee receive the verbal update from the Chief Executive Officer as follows:**

Noting it is only 6 weeks since the last meeting there are not a lot of new issues so I will provide update on previous matters raised first up:

Stratford Road/Bravus Mining - Correspondence being prepared.

Enterprise Bargaining - On going matter that requires further negotiation.

##### Legal

Lagoon Pool - No change – the matter has been delayed until later in 2022

Planning appeals:

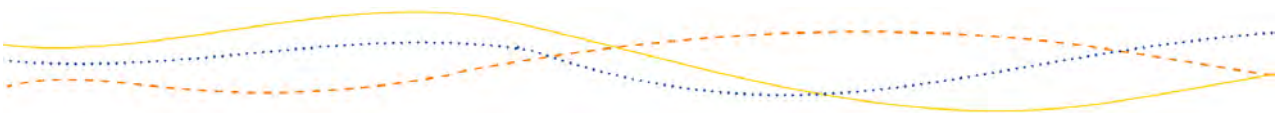
- Whitsunday Paradise - hearing held over 5 days from 15th August. The outcome and decision may take six to eight weeks
- Short Term Accommodation appeal (Botannica) - On going
- Port of Airlie - 2 appeals that will ultimately be dealt with together (one re car parking and one being the 12-storey hotel and car parking) - on going.
- One Whitsunday Shingley Beach - no change
- Daniel - Sugar Loaf Road - 1 lot into 4 - no change
- Short term Accom - Catherine Crescent, Jubilee Park – advised that an appeal has been lodged
- Director Development Services now providing update on a monthly basis of progress and 'actual + estimated' costs of legal actions.

##### Contracts

- a) Proserpine Entertainment Centre - Operating for live performances but delay in movie theatre as they determine cause of vibration from speaker system.
- b) Flagstaff Hill - Operating and very popular.
- c) Shute Harbour - No change - awaiting final external review (Ranbury).

##### Mayoral By-election

The election was declared on Wednesday 24th August and new Mayor Cr Julie Hall took the Oath of Office on Monday 29th August 2022. The mayor is currently undertaking a raft of



information sessions with Councillors, Council staff, the LGAQ and the Department of Local Government.

#### Budget

Council finally received the Queensland Grants Commission figures for 22/23 Financial Year, and it is not as bad as feared due to the amount granted to Queensland being higher than expected. Still significant pressure on the budget with uncertainty of the Enterprise Agreement outcomes and potential legal costs. The Finance team are reviewing numbers and ELT will be providing increased scrutiny to any requests to fill vacant positions.

#### Climate Hub Review

Consultant has presented initial findings to ELT and is now finalising draft report. Hoping to have before Council at Briefing on 21st September.

#### New Issues

##### Strategy Workshops

It was always planned but it is more important now with Mayor Hall on deck that Council reviews its long-term strategy documents i.e., Corporate Plan, draft Community Plan, review of Climate Hub, housing etc. Options are being considered for a facilitator for the workshops.

##### Induction Program

An update was provided on the current induction program for new staff members.

#### **MEETING DETAILS**

The motion was Carried 4/0.

**CARRIED**

~~~~~

4.1 AUDIT AND RISK COMMITTEE OPERATIONS

4.1.2 Audit and Risk Committee Priorities Guide

RESOLUTION 2022/09/06.03

Moved By: Mr G WEBB

Seconded By: Mayor J HALL

That the Audit and Risk Committee note the current Priorities Guide.

MEETING DETAILS

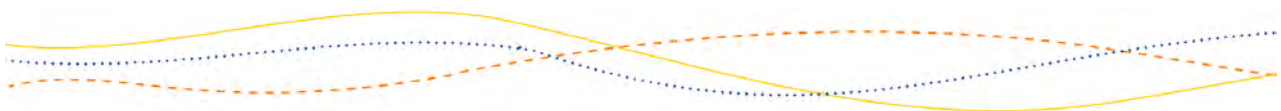
JB referred to the Priorities Guide noting the exception of the internal audit recommendations review and the scheduled risk report, both of which were presented at the July 2022 meeting and will be presented at the November meeting.

JB advised the next meeting will include the 2023 Priorities focus for consideration, noting that the External Peer Review will not be required until 2024.

The motion was Carried 4/0.

CARRIED

~~~~~



**4.1 AUDIT AND RISK COMMITTEE OPERATIONS**

**4.1.3 Correspondence received for the Committees information**

**RESOLUTION 2022/09/06.04**

**Moved By: Mayor J HALL**

**Seconded By: Mr J FINLAY**

**That the Audit and Risk Committee receive the correspondence from**

- a) Department of State Development, Infrastructure, Local Government and Planning in partnership with the Queensland Treasury Corporation (QTC); and**
- b) Queensland Audit Office.**

**MEETING DETAILS**

The motion was Carried 4/0.

**CARRIED**

~~~~~

4.2 FINANCIAL REPORTING

4.2.1 Business Activities Report

RESOLUTION 2022/09/06.05

Moved By: Mayor J HALL

Seconded By: Cr J COLLINS

That the Audit and Risk Committee receive the:

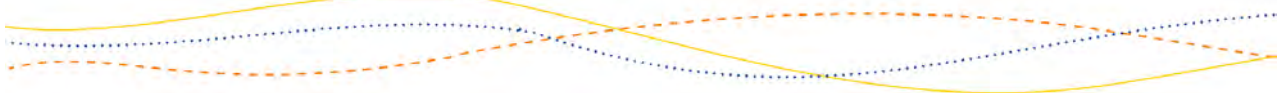
- a) Whitsunday Water and Waste Operational Report period ending June 2022; and**
- b) Aviation, Tourism and Economic Development Operational Report period ending June 2022.**

MEETING DETAILS

The motion was Carried 4/0.

CARRIED

~~~~~



**4.2 FINANCIAL REPORTING**

**4.2.2 Assessment of Cash and Reserves**

**RESOLUTION 2022/09/06.06**

**Moved By: Mr J FINLAY**

**Seconded By: Mayor J HALL**

**That the Audit and Risk Committee receive the 'Assessment of Cash and Reserves' Report.**

**MEETING DETAILS**

The motion was Carried 4/0.

**CARRIED**

~~~~~

4.3 INTERNAL CONTROLS/RISK COMPLIANCE

4.3.1 Whitsunday Regional Council Annual Report

RESOLUTION: 2022/09/06.07

Moved By: Mr J FINLAY

Seconded By: Mayor J HALL

That the Audit and Risk Committee receive the draft 2021-22 Annual Report and provide any comments prior to adoption by Council at its next Ordinary Meeting.

MEETING DETAILS

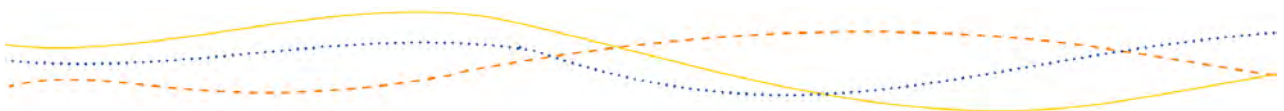
JB advised that the version presented still required alterations.

The Chairman acknowledged the staffing efforts involved with the compilation of the Draft Annual Report.

The motion was Carried 4/0.

CARRIED

~~~~~





**4.3 INTERNAL CONTROLS/RISK COMPLIANCE**

**4.3.2 Workplace Health and Safety Report**

**RESOLUTION 2022/09/06.08**

**Moved By: Cr J COLLINS**

**Seconded By: Mr J FINLAY**

**That the Audit and Risk Committee note the Workplace Health and Safety report for the period April 2022 to June 2022.**

**MEETING DETAILS**

The Manager Human Resources, Lyndal O'Neill attended the meeting at 10.21am and presented to the Committee.

The Manager Human Resources left the meeting at 10.45am

The motion was Carried 4/0.

**CARRIED**

~~~~~

4.3 AUDIT AND RISK COMMITTEE OPERATIONS

4.3.3 Asset Management Policy & Asset Management Strategy 2022 - 2026

RESOLUTION 2022/09/06.09

Moved By: Mr J FINLAY

Seconded By: Cr J COLLINS

That the Audit & Risk Committee note:

- 1. the changes to the Asset Management Policy;**
- 2. the draft Asset Management Strategy 2022 - 2026.**

MEETING DETAILS

LB provided a comprehensive overview of the AMP and AMS to the committee.

JF questioned the breakdown of Assets and the core rating on page 97 and the reasoning?

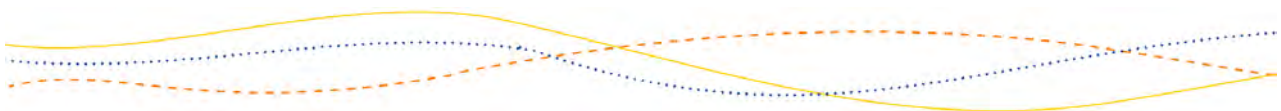
JB responded taking into consideration the fleet and workshop activity review, current state of the assets, range of delays with covid worldwide has affected this with a 15 - 18 month wait on some vehicles; managing current equipment due to a 6 - 12 months wait on light fleet.

JF enquired (page 128 internal environment). LB explained the target of 90% have been met for the last few years due to the disaster works however the next 4 years at risk of below target. Why we are doing AMP and Policy, driving across the community.

The motion was Carried 4/0.

CARRIED

~~~~~



**4.3 AUDIT AND RISK COMMITTEE OPERATIONS**

**4.3.4 Local Government Act Annual Compliance Review**

**RESOLUTION 2022/09/06.10**

**Moved By: Mayor J HALL**

**Seconded By: Mr G WEBB**

**That the Audit and Risk Committee receive the 2021-2022 Legislative Compliance review findings.**

**MEETING DETAILS**

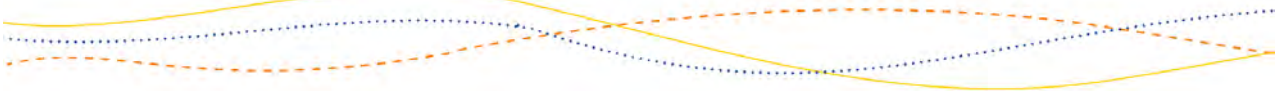
The motion was Carried 4/0.

**CARRIED**

~~~~~

The meeting closed at 11.43am

~~~~~



## 13.2.2 - Asset Management Policy & Asset Management Strategy 2022 - 2026

**DATE:** Wednesday 14 September 2022

**TO:** Ordinary Council Meeting

**AUTHOR:** Leah Bradley - Manager - Financial Services

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Decision

### ATTACHMENTS

1. Asset Management Policy
2. Asset Management Strategy 2022 - 2026 - *To be provided separately*

### PURPOSE

For Council to present for adoption the Asset Management Policy and Asset Management Strategy 2022 - 2026.

### OFFICER'S RECOMMENDATION

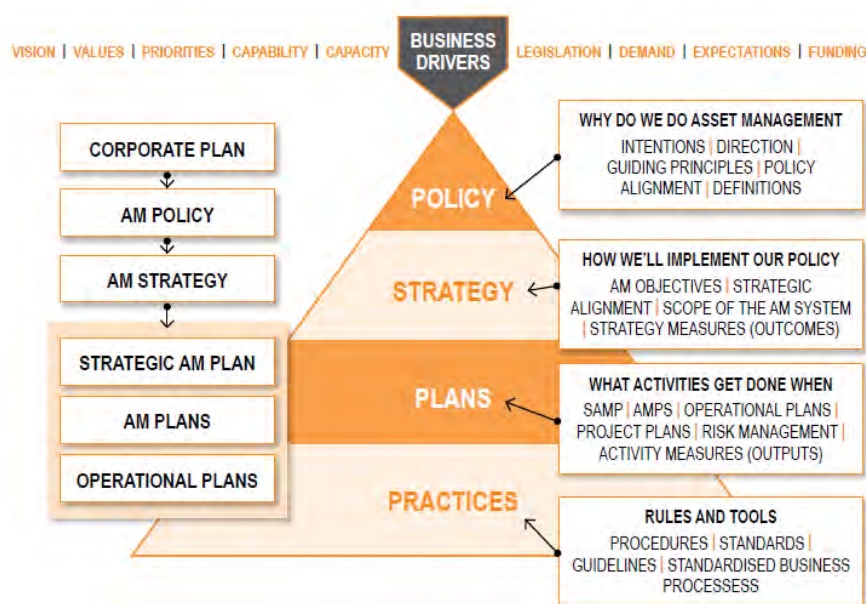
That Council:

1. Adopt the Asset Management Policy
2. Adopt the Asset Management Strategy 2022 - 2026

### BACKGROUND

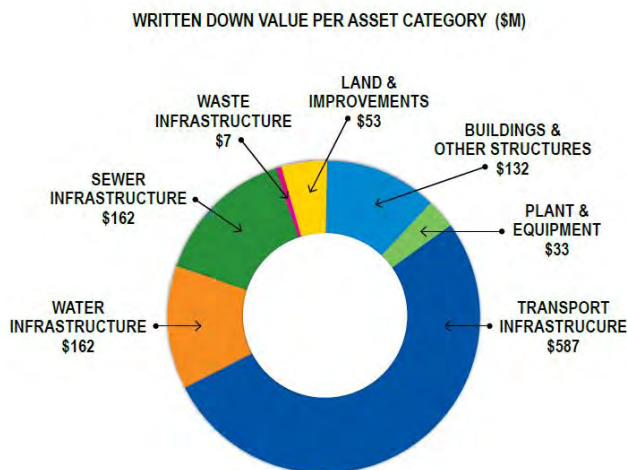
This Asset Management Policy and Asset Management Strategy 2022 - 2026 directly addresses KFA 1 from Council's Corporate Plan 2021 – 2026. Council officers targeted the renewal of the Policy and development of the Strategy first to address the 'Why' and the 'How' as described in Figure 1 below.

Figure 1: Asset Management Context



Council has over \$1.2B worth of assets shown in Figure 2, on its balance sheet with \$261M of those coming online over the last 5 years post-Cyclone Debbie. With this sharp increase to our asset base and the resulting increase in depreciation expense, it was identified that our ability to manage these assets throughout their lifecycle was immature.

Figure 2: Written Down Value by Asset Class as at 30 June 2022 | Major Asset Classes



As a result, Council commenced a review on our current state to identify our shortfalls and where we need to improve to ensure we remain sustainable, manage our existing asset base effectively and ensure decisions are made with a strategic asset management approach moving forward.

Over the last two years, Council has invested considerable effort in undertaking a series of asset management-related analyses including:

- An organisational asset management maturity review
- An Asset Management governance review
- An asset management systems review
- A GIS and mobility systems review.

These review activities have identified numerous improvement opportunities that Council has consolidated into a single, coordinated Asset Management Maturity Project (AMMP) including the development of an Asset Custodianship Model to identify Asset Managers and Services Managers for each sub-class of assets outlined at a high level within the Asset Management Strategy and to be developed into a Strategic Asset Management Plan (SAMP) in future.

## DISCUSSION/CURRENT ISSUE

### Asset Management Policy

As an action item identified in Council's Corporate Plan and the AMMP, Council's Asset Management Policy has been refined and updated and is attached for consideration. The purpose of this policy is designed to establish overarching intentions and guiding principles for asset management to ensure that Council has the leadership and direction to facilitate effective and efficient risk-adjusted decision making, related to the Asset Management Lifecycle within the confines of the Asset Management System for public infrastructure and to understand the cumulative consequences of such decisions.

This policy has minor adjustments to refine the purpose stated above and to incorporate the entire Asset Management Lifecycle. The new policy also proposes to bring in 8 Guiding Principles to ensure a consistent approach is taken across all asset classes.

These Guiding Principles include:

- 1) COUNCIL IS COMMITTED TO COMPLYING WITH LEGISLATION AND MEETING ALL OUR STATUTORY OBLIGATIONS.
- 2) WE UNDERSTAND THAT ASSETS EXIST TO PROVIDE SERVICES. IF THERE IS A MORE COST-EFFECTIVE WAY OF DELIVERING SERVICES WITHOUT ASSETS, WE WILL EXPLORE IT.
- 3) TO MAXIMISE THE VALUE OF OUR ASSETS, WE WILL TAKE A SYSTEMS-BASED ASSET LIFECYCLE APPROACH TO MANAGING THEM.
- 4) OUR ASSET MANAGEMENT PRACTICES WILL BE INFORMED BY GOOD INDUSTRY PRACTICE.
- 5) WE WILL SET FINANCIALLY SUSTAINABLE SERVICE LEVELS THAT BALANCE COMMUNITY NEED WITH COUNCIL'S ABILITY TO FUND THESE SERVICES OVER THE LONG TERM.
- 6) WE WILL EXPLAIN OUR THINKING TO THE COMMUNITY ABOUT NECESSARY TRADE-OFFS BETWEEN SERVICE LEVELS, WHOLE-OF-LIFE COSTS AND RISK.
- 7) WE WILL CONSIDER THE IMPLICATIONS FOR CURRENT AND FUTURE STAKEHOLDERS WHEN MAKING SIGNIFICANT ASSET MANAGEMENT DECISIONS.
- 8) WE WILL ADOPT AN EVIDENCE-BASED, CONTINUOUS IMPROVEMENT APPROACH TO DEVELOPING OUR ASSET MANAGEMENT CAPABILITIES.

### Asset Management Strategy

This strategy directly addresses KFA 1 from Council's Corporate Plan 2021 – 2026. The strategy itself explains how Council intends to manage its assets to maximise their value. 'Value' meaning how we achieve the corporate objectives set out in our Corporate Plan within our financial constraints, and consistent with Council's risk appetited. In doing so, the Asset Management Strategy is important for improving organisational governance, enabling effective sustainable decision making, enhancing customer service outcomes and improving risk management.

Throughout the strategy development process, key stakeholders have been engaged including workshops with 49 internal stakeholders across the organisation providing 71 items of feedback which have been either incorporated into the Strategy or addressed outside of it. Councillors have also been engaged across two workshops to discuss and provide input on the scope of the strategy, guiding principles and outcome measures.

The strategy development process has taken a whole of Council approach due to Council being an asset-intensive, service-based business. With this collaborative approach taken, our Community can be assured that critical elements have been considered for the future direction. Elements of the Asset Management Maturity Project will include Community Consultation including the Service Planning Project targeted at measuring, reporting and enabling informed decisions in relation to levels of service to the community.



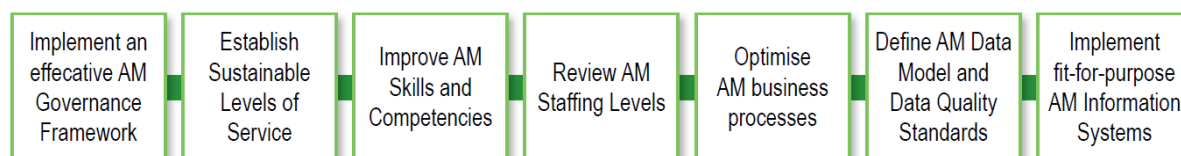
The purpose of the Asset Management Strategy is to:

- » Define core asset management concepts.
- » Explain the purpose and extent of Council's Asset Management System.
- » Articulate Council's asset management objectives.
- » Show how the asset management objectives contribute to achieving Council's strategic objectives.
- » Set high-level performance measures to track whether Council is on course to achieve its asset management objectives.
- » Provide guidance and direction for all other asset-related activities and work programs.

The 7 objectives identified in the strategy will enable Council to move into our desired future state that includes having:

1. Sustainable service levels that meet community needs
2. Consistent, considered, evidence-based decisions
3. Fit for purpose asset systems and data

### HOW DO WE GET THERE? ASSET MANAGEMENT OBJECTIVES



### STATUTORY/COMPLIANCE MATTERS

Council's powers and obligations are defined in the *Local Government Act 2009* (The Act) and the *Local Government Regulation 2012*. The Act sets out the local government principles that must inform all Council decision-making:

- (a) transparent and effective processes, and decision-making in the public interest; and
- (b) sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) democratic representation, social inclusion and meaningful community engagement; and
- (d) good governance of, and by, local government; and
- (e) ethical and legal behaviour of councillors, local government employees and councillor advisors.

This Policy and Strategy addresses Chapter 1, Section 4 of the *Local Government Act 2009*).

### STRATEGIC IMPACTS

This Strategy and Policy is pivotal to Council operations and as such, has far reaching strategic impacts as presented below:

1. Through strong and open leadership, develop an organisation with a culture of respect, accountability and community service.

2. Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.
3. Integrate asset management practices into the long-term financial planning to ensure sustainable service delivery for current and future generations.
4. Develop and maintain a local government infrastructure plan that aligns with Council's Asset Management Plans and long-term Financial Forecast in compliance with State Interests.
5. Drive well designed Customer Service by providing a proactive and responsive customer service culture across the organisation.
6. Improve Council's Asset Management Planning maturity and develop Long Term Financial Plans for all asset classes which are financially affordable over the long term.

## **FINANCIAL IMPLICATIONS**

Budget funding has been allocated in the 2022/23 financial year to deliver on the identified outcomes of this Strategy. In addition, Grant funding has been awarded with Council Contribution to be able to deliver a software solution for asset management.

Future year financial and structural budget considerations will need to be given in relation to delivering on some of the future objectives and will be discussed in more detail during the development of the Strategic Asset Management Plan (SAMP) and Asset Management Plans (AMPs) across all asset classes.

## **CONSULTATION/ENGAGEMENT**

John Gorman - Strategic Directions Group  
Councillors  
Executive Leadership Group  
Middle Management Group  
Asset Management Steering Committee  
Asset Management Working Group  
Asset Managers and Service Managers  
Asset Management Champions

## **RISK ASSESSMENT**

Council's asset management decisions have far-reaching implications for Council and the Community. As a result, Council is exposed to significant financial, legal, environmental and political risks around asset management. To better manage these risks, Council is implementing an Asset Management Governance Framework and an Asset Management Maturity Project. The Asset Management Strategy is a key part of the Asset Management Governance Framework.

## **TIMINGS/DEADLINES**

The Asset Management is updated to reflect the current status and direction of asset management and is reviewed on a two-yearly basis. The Asset Management Strategy will provide a basis for the coming four years and outlines the actions and timings for ongoing improvements.

## CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

## ALTERNATIVES CONSIDERED

Several versions of the Strategy have been enhanced throughout the development and internal consultation process to ensure all alternatives considered and discussed.





## Asset Management Policy

### Corporate Services - Asset Management

[Policy Number]

| COUNCIL POLICY          |                   |                    |                    |
|-------------------------|-------------------|--------------------|--------------------|
| Date Adopted by Council | 14 September 2022 | Council Resolution |                    |
| Effective Date          | 14 September 2022 | Next Review Date   | 31st December 2023 |
| Responsible Officer(s)  | Leah Bradley      | Revokes            | LSP_CORP_3917      |

### Purpose

The **Policy** is designed to establish ~~operational and data management framework~~ overarching intentions and guiding principles for Asset management to ensure that **Council** has the ~~processes and the information available~~ leadership and direction to facilitate effective and efficient risk-adjusted decision making, related to the Asset Management Lifecycle within the confines of the Asset Management System ~~procurement, operation, maintenance, renewal/upgrade and disposal of~~ for public infrastructure and to understand the cumulative consequences of such decisions.

### Scope

This **Policy** is applicable to all organisational units that are custodians of assets that are owned, managed, or under the care and control of, **Council**. This policy does not apply to intangible assets, intellectual property or financial instruments.

### Applicable Legislation

Local Government Act 2009 (**Act**)

Local Government Regulation 2012 (**Regulation**)

### Policy Statement

1. Council shall engage with the ratepayers and residents of the Region as appropriate and possible, in establishing the Service Levels for each service type, that the current and future community need for the range of services delivered by Council, and are prepared to pay for, in the most cost effective manner and that is affordable.

1.2. Council ~~Assets shall be managed~~ is committed to a consistent corporate asset management approach across all asset classes based on the following principles:

2.1. Council is committed to complying with legislation and meeting all our statutory obligations

2.2. We understand that assets exist to provide service. If there is a more cost-effective way of delivering service without assets, we will explore it.

2.3. To maximise the value of our assets, we will take a systems-based asset lifecycle approach to managing them.

2.4. Our asset management practices will be informed by good industry practice.





## Asset Management Policy

### Corporate Services - Asset Management

[Policy Number]

2.5. We will set financially sustainable service levels that balance community need with Council's ability to fund its services over the long term.

2.6. We will explain our thinking to the community about necessary trade-offs between service levels, whole-of-life costs and risk.

2.7. We will consider the implications for current and future stakeholders when making significant asset management decisions.

2.8. We will adopt an evidence-based, continuous improvement approach to developing our asset management capabilities.

~~1.1. in a manner that will enable Council to deliver the identified **Level of Service** to the ratepayers and residents of, and visitors to, the **Region** taking into consideration expected and estimated future changes in population and to the built and natural environments;~~

~~1.2. in keeping with all legislative and regulatory requirements;~~

~~1.3. taking an **Asset Lifecycle** approach; and~~

~~1.4. in the most cost-effective manner, taking into consideration the risks associated with the **Asset** and the delivery of services as well as the social and environmental impacts.~~

3. Council shall develop and maintain an Asset Management Strategy, **SAMP**, and an **AMP** for each major Asset Class, as required by section 167 of the **Regulation**.

2.4. Council will develop and maintain a fit-for-purpose Asset Management System and monitor its performance in accordance with measures developed as part of its Asset Management Strategy.

3.5. All **Assets** shall be recorded in an asset register within the **AIMS**.

4.6. Council shall take appropriate measures to ensure the security of **Assets** owned by, or under the control and management of, **Council**. Such measures to include securing insurance policies to cover any loss or damage to **Assets**, where such action is possible and appropriate.

5.7. Subject to budgetary constraints, required resources shall be allocated for:

5.1-7.1. the efficient and effective management of **Assets**, and

5.2-7.2. the **Asset** operation and maintenance activities

~~the costs related to which, shall be incorporated into the annual operational budget presented for adoption by **Council**.~~

6.8. Council shall develop a ten-year plan for acquisition of required Assets as well as the renewal and upgrade of existing assets, subject to funding availability. This is to be developed in keeping line with the established Service Levels, the **SAMP** and **AMPs** as well as all other legal/contractual commitments (e.g. executed infrastructure agreements) but subject to funding availability, Council shall develop a ten-year plan for the acquisition of required **Assets** as well as the renewal and upgrade of existing **Assets**. This ten-year plan ~~to will~~ be reviewed annually and incorporated into the **LTFF** that is presented for adoption by **Council**.

7.9. Council shall ensure that acquisition of **Assets** (including renewals and upgrades) adheres to all procurement related legislative and regulatory requirements.

8.10. Directors and managers of the custodial organisation units under the Asset Custodianship Model,





## Asset Management Policy

### Corporate Services - Asset Management

[Policy Number]

shall ensure that any theft or loss of, or damage to, **Assets** are reported as soon as practical and in keeping with applicable regulatory and policy requirements.

## Definitions

**AIMS** means an Asset Information Management System.

**AMP** means an Asset Management Plan, usually compiled for each major **Asset Class**.

**Asset** means a physical item that has service potential or can generate future economic benefits for a period of greater than 12 months, that is owned or managed or under the care and control of **Council** that has a value greater than as specified in the Asset Accounting Policy.

**Asset Class** means a grouping of related asset categories. (e.g. the **Asset Class** "Roads" can consist of drains, bridges, kerbing and guttering, pits, sealed roads, and unsealed roads asset categories)

**Asset Management Lifecycle** means the total period from when a concept for an asset is initially created until its final disposal and includes all activities related to pre-construction, construction and post-construction, acquisition, operation, maintenance, renewal/upgrade and disposal.

**Asset Management System** is a comprehensive system of management used to direct, coordinate and control asset management activities.

**Council** refers to the Whitsunday Regional Council

**Level of Service** means the outputs or objectives an organisation or activity intends to deliver to customers.

**LTFF** means the Long-Term Financial Forecast.

**Policy** refers to this Asset Management Policy.

**Region** means the area within the boundaries of the **Council**.

**Strategic Asset Management Plan (SAMP)** means documented strategy for asset management that clarifies intended activities, desired outcomes and certain practices that will be used in their delivery.

## Related Documents

~~Contributed Assets Policy~~ Contributed Assets Administrative Guideline

Asset Management Strategy

Climate Change Adaptation Policy

Development Manual

Financial Sustainability Strategy\*

Budget Policy\*

Annual Budget

Long-Term Financial ~~Plan~~ Forecast





## Asset Management Policy

Corporate Services - Asset Management  
[Policy Number]

### Human Rights Compatibility Statement

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.



### **13.2.3 - Land Sale Withdrawal - 82-92 Santa Barbara Parade, Bowen**

**DATE:** Wednesday 14 September 2022

**TO:** Ordinary Council Meeting

**AUTHOR:** Billie Davis - Senior Commercial Officer

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Decision

#### **ATTACHMENTS**

1. 82-92 Santa Barbara Parade, Bowen [**13.2.3.1** - 3 pages]

#### **PURPOSE**

To present for Council's decision of the actions taken by the Chief Executive Officer in withdrawing from negotiations of the sale of land contract for 82-92 Santa Barbara Parade, Bowen.

#### **OFFICER'S RECOMMENDATION**

That Council endorse the Chief Executive Officer's action in withdrawing from the sale of land contract for 82-92 Santa Barbara Parade, Bowen (L125 on SP265790).

#### **BACKGROUND**

At the Ordinary Council Meeting dated 13 April 2022, Council authorised the Chief Executive Officer to enter into a sale of land contract for 82-92 Santa Barbara Parade, Bowen with the successful tenderer.

Council engaged McKays Solicitors to conduct the conveyancing process.

#### **DISCUSSION/CURRENT ISSUE**

During negotiations, it was determined that the buyers intended use of the land was not going to fulfill Council's expectations on how the land would be utilised.

Council and the buyer have not executed any contract documents therefore Council's withdrawal from negotiations does not incur any contractual or financial penalty.

82-92 Santa Barbara Parade, Bowen will be placed back on Council's Asset Register.

#### **STATUTORY/COMPLIANCE MATTERS**

Local Government Regulation 2012

#### **STRATEGIC IMPACTS**

Lead and improve the organisation's procurement, property and fleet functions across the organisation, including managing the centralised and specialised services to enable and achieve the operational and long-term objectives of Council.

## **FINANCIAL IMPLICATIONS**

Conveyancing costs that have been incurred to date in the course of conducting negotiations on behalf of Council will be covered through existing budgets.

## **CONSULTATION/ENGAGEMENT**

Director Development Services  
Manager Governance & Administration  
Executive Manager Procurement, Property & Fleet  
McKays Solicitors

## **RISK ASSESSMENT**

Council officers conducted risk assessments in identifying the actions available to Council, prior to recommendations being made to the Chief Executive Officer.

## **TIMINGS/DEADLINES**

No timing was agreed for the proposed contract and after protracted discussion, it was evident that Council would not be fulfilling the original sale intentions and it was concluded to withdraw from the sale.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

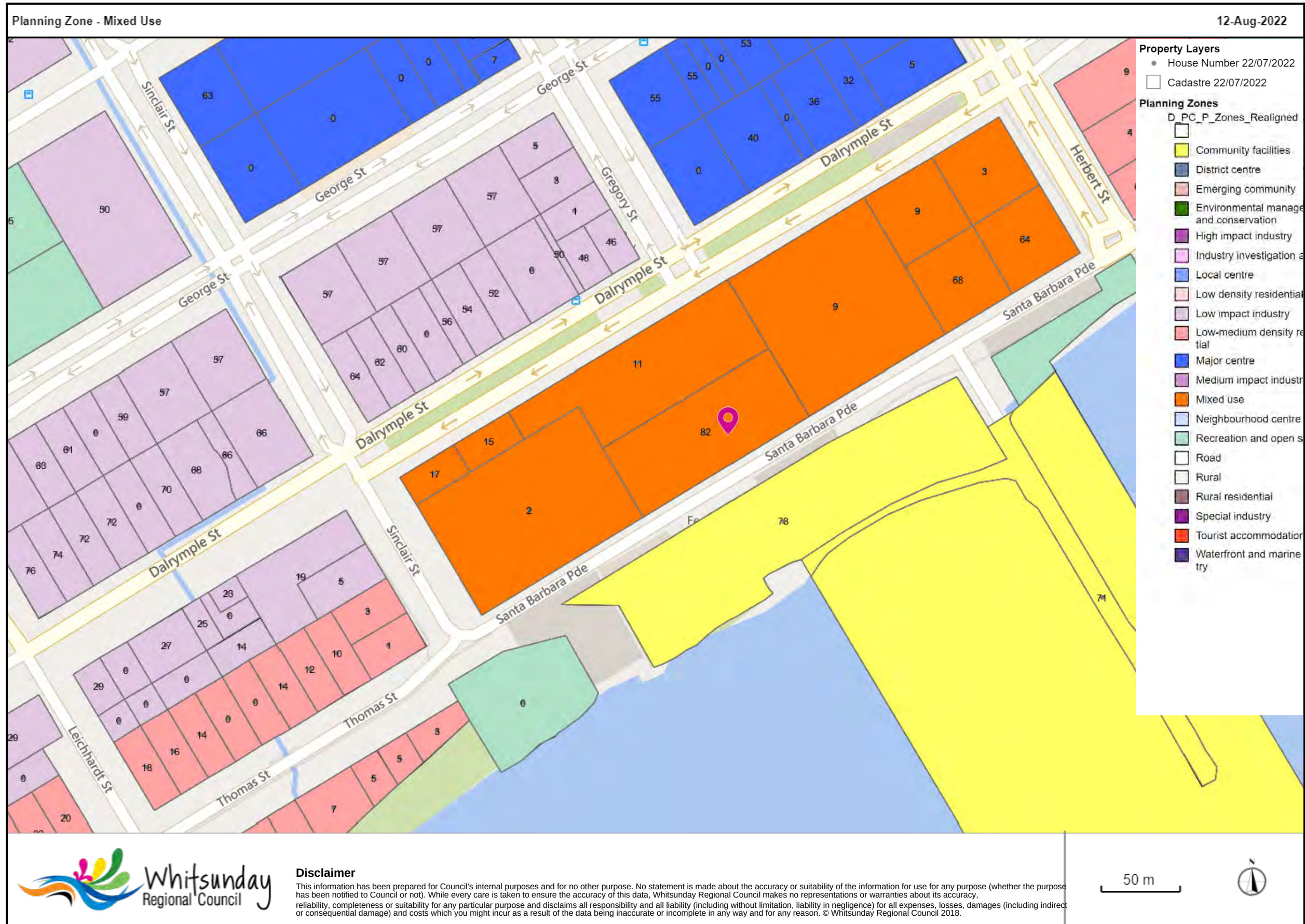
## **HUMAN RIGHTS IMPACT**

No

## **ALTERNATIVES CONSIDERED**

N/A







82-92 Santa Barbara Parade, Bowen Lot 125 on SP265790

10-Nov-2021



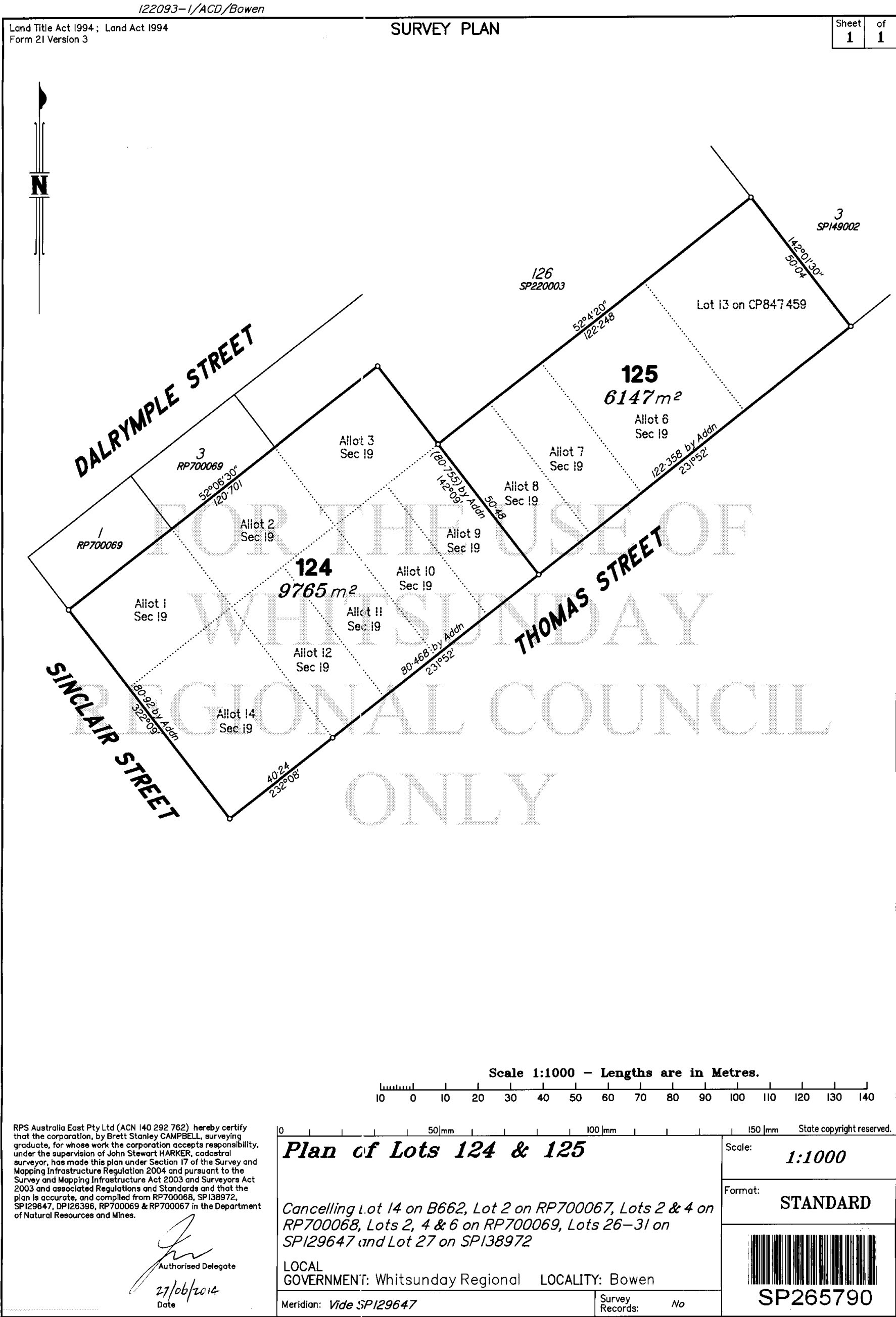
**Disclaimer**

This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, Whitsunday Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. © Whitsunday Regional Council 2018.

20 m







### 13.2.4 - 2021-22 Annual Report

**DATE:** Wednesday 14 September 2022

**TO:** Ordinary Council Meeting

**AUTHOR:** Rebekah Sinclair - Governance and Legal Coordinator

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Decision

#### **ATTACHMENTS**

1. Annual Report 2021-22 [13.2.4.1 - 75 pages]

#### **PURPOSE**

Council's Annual Report provides an opportunity for Council to document and record its activities, achievements and financial performance for the period in an open, transparent and accountable manner. It is believed that the report achieves this objective and is presented to the Committee for discussion and feedback.

#### **OFFICER'S RECOMMENDATION**

That Council adopt the 2021-22 Annual Report.

#### **BACKGROUND**

The 2021-22 Annual Report of the Whitsunday Regional Council details our performance in meeting the strategic priorities outlined in our Corporate Plan and provides an analysis of our financial performance. This document demonstrates our commitment to supporting our region with infrastructure, services and active, attractive communities. Council provides essential programs and services to the community. The 2021-22 Annual Report also details our successes and challenges faced over the 2021-22 year whilst ensuring we remain open and accountable to our stakeholders.

#### **DISCUSSION/CURRENT ISSUE**

Council is required to prepare and adopt an annual report within one month after the day the Auditor General gives his report about the local government's financial statements for the financial year.

The 2021-22 Annual Report must also be published on its website within two weeks of adoption.

The 2021-22 Annual Report outlines the achievements made against the Corporate and Operational Plans for the last 12 months as well as addressing several statutory requirements for disclosure in the interests of transparency and accountability.

The 2021-22 Annual Report also includes the Annual Financial Statements for the year to 30 June 2022, and reports on the overall performance of Council for the year.

The format for the 2021-22 Annual Report has been streamlined to improve readability and to more simply present the information to demonstrate Council's achievements for the year.

#### **STATUTORY/COMPLIANCE MATTERS**

The *Local Government Act 2009* (the Act) and Local Government Regulation 2012 apply.

Section 182 Preparation of annual report of the Act provides:

- (1) A local government must prepare an annual report for each financial year.
- (2) The local government must adopt its annual report within 1 month after the day the auditor-general gives the auditor-general's audit report about the local government's financial statements for the financial year to the local government.
- (3) However, the Minister may, by notice to the local government, extend the time by which the annual report must be adopted.
- (4) The local government must publish its annual report on its website within 2 weeks of adopting the annual report.

## **STRATEGIC IMPACTS**

Support the organisation in ensuring appropriate compliance with legislation and to support the elected council in its decision-making processes and obligations as a local government.

## **FINANCIAL IMPLICATIONS**

The activities reported in the 2021-22 Annual Report were resourced through the 2021-2022 budget. The 2021/22 Annual Financial Statements form part of the Annual Report, along with a plain language Community Financial Report.

## **RISK ASSESSMENT**

The risk associated with not adapting the 2021-22 Annual Report in the legislated timeframe will result in non-compliance with the requirements of the Act.

There are no set penalties associated with non-compliance; however, this will present a reputational issue for Council as this will be noted as non-compliance.

Confirmation has been received through the Queensland Audit Office that Council must adopt the Annual Report within 30 days, unless it has a ministerial extension, or it will not comply with the current legislation.

## **TIMINGS/DEADLINES**

To meet the statutory obligation to prepare and adopt the Annual Report within 1 month after the day the Auditor General gives his report on the Financial Statements' requirement.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.

- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

## **ALTERNATIVES CONSIDERED**

N/A





# ACKNOWLEDGEMENT OF COUNTRY

## COUNCIL ACKNOWLEDGES THE TRADITIONAL OWNERS AND CUSTODIANS OF THE LANDS IN OUR REGION

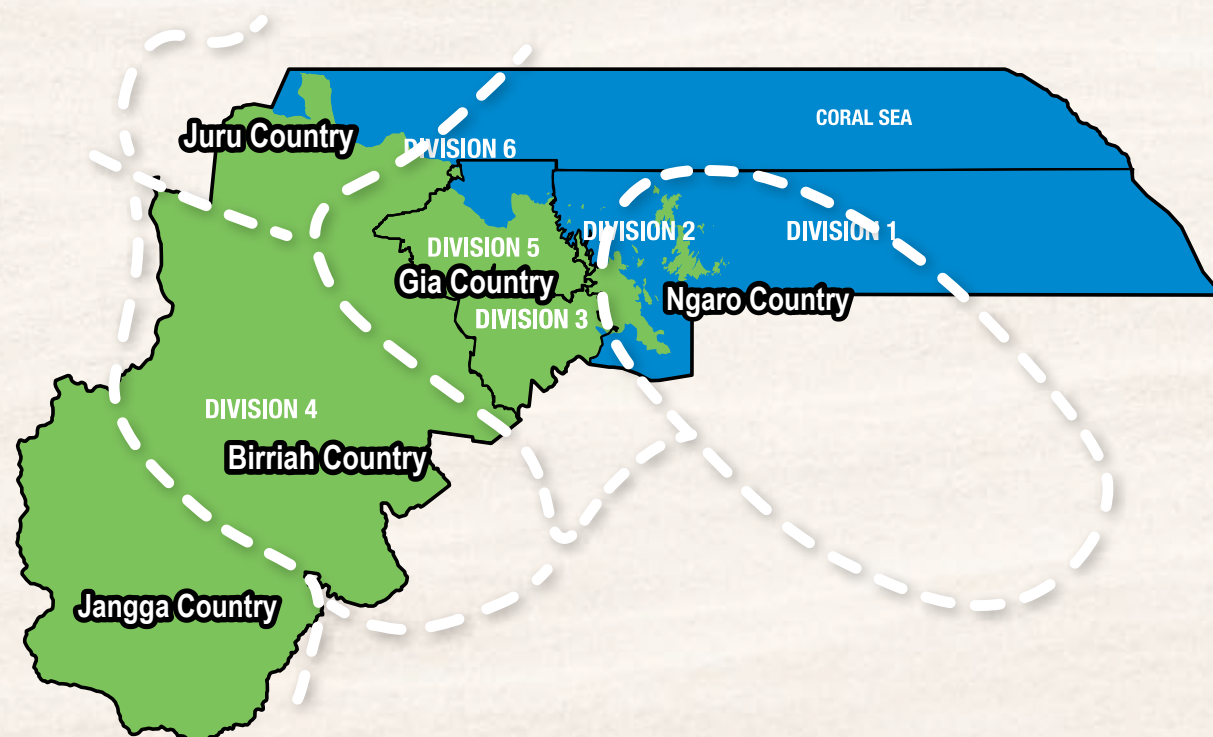
Council acknowledges the traditional owners and custodians of the lands in our region. We pay respect to Elders past, present and emerging and acknowledge their ongoing relationship and connection to Country.

To acknowledge and show respect for our traditional owner groups' history, culture and our shared future, the Welcome to Country is conducted at all significant events.

Council is currently reviewing its Reconciliation Action Plan with a view to publishing it in late 2022/23.

Whitsunday Regional Council endorses the vision of a nation which values Aboriginal and Torres Strait islander heritage, cultures

and peoples and recognises their distinct position as the original custodians of Australia. Council's Mission is to make a sustainable future possible by building stronger relationships, mutual respect and encouraging cultural practices that strengthen and support harmony between Aboriginal and Torres Strait Islander peoples and the broader community within the Whitsunday Region. Council values input and active participation from Aboriginal and Torres Strait Islander peoples into decision-making.



Within the Whitsunday Region, five groups of traditional owners occupy the country, within, but not limited to the following areas:

- **Ngaro Country** around the Whitsunday Islands and the mainland coastlines;
- **Gia Country** around Proserpine and Gloucester surrounds (north to Bowen, south to O'Connell River and east to the Clarke Connor Ranges)
- **Juru Country** around Bowen and Gumlu north to the Burdekin River
- **Jangga Country** around Mount Coolon and surrounds
- **Birriah Country** around Collinsville and surrounds

## WELCOME TO THE ANNUAL REPORT

The Whitsunday Regional Council 2021/22 Annual Report provides a comprehensive account of the Council's performance, achievements, challenges, and financial management from 1 July

2021 to 30 June 2022.

The report demonstrates how WRC aligned with the Corporate Plan 2021-2026 as well as our Operational Plan and the *Local Government Act 2009*. The Annual Report also provides an insight

into Council's operations and financial position. Our stakeholders include ratepayers, residents, businesses, community and interest groups, news media, all levels of government, council staff and the wider general community.

## CONTENTS

|                                          |           |                                                    |           |
|------------------------------------------|-----------|----------------------------------------------------|-----------|
| ACKNOWLEDGMENT OF COUNTRY .....          | 2         | 4.3 CONNECTING WITH OUR COMMUNITY .....            | 50        |
| WELCOME TO THE ANNUAL REPORT .....       | 3         | 4.4 AWARDS & RECOGNITION .....                     | 62        |
| <b>1. WELCOME TO THE ANNUAL REPORT .</b> | <b>4</b>  | <b>5. DEMOCRATIC GOVERNANCE .....</b>              | <b>64</b> |
| 1.1 OUR VISION & MISSION .....           | 5         | 5.1 ROLE OF COUNCIL .....                          | 65        |
| 1.2 ACTING MAYOR'S MESSAGE .....         | 6         | 5.2 COUNCIL MEETINGS & ATTENDANCE .....            | 66        |
| 1.3 CEO'S MESSAGE .....                  | 8         | 5.3 COUNCILLOR CONDUCT .....                       | 68        |
| <b>2. OUR REGION .....</b>               | <b>10</b> | 5.4 REMUNERATION OF MAYOR AND COUNCILLORS .....    | 70        |
| 2.1 HISTORY .....                        | 11        | 5.5 MAYOR & COUNCILLOR EXPENSES & FACILITIES ..... | 71        |
| 2.2 REGIONAL PROFILE .....               | 13        | 5.6 OVERSEAS TRAVEL .....                          | 72        |
| 2.3 CULTURAL & COMMUNITY EVENTS .....    | 14        | 5.7 COMMUNITY GRANTS .....                         | 73        |
| <b>3. OUR ORGANISATION .....</b>         | <b>16</b> | 5.8 REBATES AND CONCESSIONS .....                  | 78        |
| 3.1 OUR ELECTED MEMBERS .....            | 17        | 5.9 BENEFICIAL ENTERPRISES .....                   | 78        |
| 3.2 ORGANISATIONAL STRUCTURE .....       | 24        | 5.10 CORPORATE GOVERNANCE FRAMEWORK .....          | 79        |
| 3.3 OUR EXECUTIVE LEADERSHIP TEAM .....  | 26        | 5.11 DECISION MAKING .....                         | 80        |
| 3.4 STRATEGIC PLANNING FRAMEWORK .....   | 28        | 5.12 ENTERPRISE RISK MANAGEMENT .....              | 81        |
| 3.5 OUR EMPLOYEES .....                  | 29        | 5.13 WORKPLACE HEALTH & SAFETY RISK .....          | 82        |
| 3.6 CODE OF CONDUCT .....                | 32        | 5.14 AUDIT AND RISK .....                          | 82        |
| 3.7 TRAINING AND DEVELOPMENT .....       | 33        | 5.15 REQUIRED REPORTING .....                      | 88        |
| 3.8 HEALTH AND WELLBEING .....           | 34        | <b>6. BUSINESS ACTIVITIES .....</b>                | <b>92</b> |
| 3.9 SAFETY .....                         | 35        | 6.1 COMMERCIAL BUSINESS ACTIVITIES .....           | 93        |
| <b>4. OUR YEAR IN REVIEW .....</b>       | <b>37</b> | <b>7. FINANCE .....</b>                            | <b>96</b> |
| 4.1 KEY FOCUS AREAS .....                | 38        | 7.1 COMMUNITY FINANCIAL STATEMENT 2022 .....       | 97        |
| 4.2 OUR ACHIEVEMENTS .....               | 45        | 7.2 AUDITED FINANCIAL STATEMENTS 21/22 .....       | 104       |

## WE VALUE YOUR FEEDBACK

To provide feedback or suggestions about this Annual Report and help us improve our future reporting, please contact us via one of the methods below:

Email: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au) Phone: 1300 WRC QLD (972 753) Mail: PO Box 104, Proserpine, QLD 4800

Our website at [www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au) provides more information about Council's activities, policies and plans for the future.



# 1. WELCOME TO THE ANNUAL REPORT

*Whitsunday Regional Council Mayor and Chief Executive Officer welcome you to the 2021/22 Annual Report and we present our Council's vision, mission and the plans that guide our decision making.*

## 1.1 OUR VISION & MISSION

On 30 June 2021, Council adopted a new Corporate Plan which outlines the strategic vision and actions for Whitsunday Regional Council for 2021-2026.

### OUR VISION

Is to be a sustainable and progressive region achieved by unified and innovative leadership for the benefit of our diverse community, visitors and the environment.

### OUR MISSION

Is to provide engaged, accountable, proactive and unified leadership that is focused on delivering sustainable outcomes.





## 1.2 ACTING MAYOR'S MESSAGE



This report provides a snapshot of what the Council has achieved in the financial year 2021/22 including the challenges faced by our organisation responding to the on-going impacts of the COVID-19 pandemic.

Council is passionate about maintaining a consistent level of service for our 35,000 plus residents and delivering key infrastructure projects to build resilience, improve community liveability, create jobs and ensure a positive and sustainable future for the Whitsunday region.

Council believes that a focus on providing essential services and upgraded facilities will help us achieve our goal of a happy and thriving community. I am proud that throughout the COVID-19 pandemic Council has been able to maintain essential services to our residents.

The region's water and sewer plants throughout the region have been upgraded, while waste and recycling facilities continue to be enhanced to effectively manage the waste to landfill.

In the last two terms of Council, we have been tasked with overseeing the Whitsundays recovery post Tropical Cyclone Debbie in 2017 and are now leading our community through the economic and social recovery after

the COVID era.

Upgrading and improving infrastructure to build resilience supports economic productivity especially the liveability and growth of our communities.

2021/22 signalled milestones for key recovery projects post Cyclone Debbie with the \$63.5 million Shute Harbour Terminal, the \$18.8 million Proserpine Entertainment Centre, the \$4 million Flagstaff Hill Cultural and Conference Centre and the \$1.2 million Collinsville Water park all officially opened.

Advocating for financial support and building strong relationships with the Federal and State Governments is crucial for smaller regional Councils.

Throughout the past 12 months council has continued to maintain a strong focus on providing value-for-money services to our community – from maintaining our parks and recreational areas and improving our local road network to supporting numerous community organisations, preserving our cultural heritage and initiatives that maintain and enhance our foreshores, water ways and other natural assets.

Thanks to prudent financial management, our ratepayers can be

assured council is in good hands.

In Queensland Auditor-General Brendan Worrall's latest report of the 77 local government Councils in the state, Whitsunday Regional Council was one of 31 Councils in the low-risk category with 22 QLD councils in the high-risk category and 24 in the moderate risk category.

Our focus has remained on continuing to achieve a strong financial position, long term. Our financial stewardship has enabled us to progress major game-changing projects for the region.

Tourism is one of the main economic drivers in the Whitsundays and the region will look to leverage on the new Bowen Orbital Spaceport at Abbott Point with the countdown on for the launch of the first rocket in late 2022.

Bowen is located about 20 degrees south of the equator which geographically makes it the ideal location to launch rockets and send satellites into space.

The construction of the Bowen Orbital Spaceport is exciting for Bowen and

there is potential to leverage from this to start the journey making Bowen and Abbot Point a smaller version of

America's Cape Canaveral.

From June 2022, Gilmour Space Group plans to launch two rockets per year until 2025, after which they aim to increase launch frequencies to monthly.

Gilmour Space predicts that up to 92 rocket launches could be conducted from the Spaceport by 2032.

Whitsunday Coast Airport is flying high and is one of the fastest growing regional airports in Australia.

The monthly highest passenger record was smashed after 47,384 passengers transited through the terminal in April, 2022.

That is not only the highest figures record for the month of April but the highest ever monthly passenger total, eclipsing the previous record in December 2018, of 45,058 travellers.

Connectivity is key to making it easy for visitors to explore the Whitsunday region and ensure flow on economic benefits to Bowen, Proserpine and Collinsville.

The airport has hit over 220 flights monthly with Jetstar, Virgin, Qantas and Skytrans already flying direct to the Whitsundays with Bonza Airline tipped to take off in late 2022 with direct flights to new routes, Sunshine

Coast, Toowoomba and Newcastle.

Despite the setbacks presented by the COVID-19 pandemic I believe our region is building towards a period of strong growth and as a proactive Council we need to continue with sensible planning, minimal rate increases, maintaining a value-for-money approach to our frontline services and have a firm commitment to an open-for-business agenda.

I look forward to working with CEO Mr Rod Ferguson and our Council team to steer our community forward.

Our organisation is always seeking improvement and we are on a journey together; Council and Community; making the Whitsunday region the best place in the world to work, live, play and invest.

**Cr Michael Brunker**  
Acting Mayor

## 1.3 CEO'S MESSAGE



I am proud to introduce the 2021/22 Annual Report to the community as a snapshot of what was achieved during the year.

This year has delivered some exceptional milestones for the Whitsundays. The opening of the \$63.5 million Shute Harbour Marine Terminal and the \$18.8 million Proserpine Entertainment Centre are just two examples of significant projects that bring long lasting benefits to our region.

Tasked with leading our community through the economic and social recovery after the COVID era our focus has been on upgrading and improving infrastructure to build resilience and support economic productivity, especially the liveability and growth of our communities.

A real shining light for our region has been the Whitsunday Coast Airport which is flying high as one of the fastest growing regional airports in Australia. This was evidenced by the monthly highest passenger record being smashed after 47,384 passengers transited through the terminal in April, 2022.

In my role as Chief Executive Officer my personal highlights relate to the organisation where staff have been involved in a range of challenges and skills development including:

- a) 'Switched on Safety' program which saw all staff undertake a one day program to learn about a new way of looking at safety, not only in the workplace but away from the workplace as well. The increased focus on safety has resulted in a consistent drop in incident numbers across the organisation.
- b) The introduction of a leadership development program that involved the Directors, all Managers and myself over a 12 month period. Utilising video conferencing, face to face workshops and one on one discussions we identified what we needed to do to improve the organisation under the Values identified in Council's Corporate Plan. A wonderful program that has seen improved communications and outcomes across the organisation.

- c) Asset Management systems and Project Management systems also received a major overhaul to better align infrastructure planning, procurement and construction to service the community.

As with all businesses COVID19 has been disruptive with multiple staff at times isolating at home generating gaps in our ability to provide the level of service the community expects. COVID has also generated a housing shortage/affordability problem as well, resulting in the loss of staff to other areas and difficulties in attracting staff to the region.

Our community is fortunate that it has such wonderful staff working for its local Council.

For most of our staff, it is more than just a job. We are lucky to have this level of commitment and I would like to publicly thank each and every one of our Council staff for their dedication and support.

I also would like to thank former Mayor Andrew Willcox, now the Member for Dawson, for his leadership, guidance and friendship. A pleasure for all staff who associated with him and we all wish him well for the future.

My thanks and appreciation also goes to each of the Councillors for your support, your questions and for making the tough decisions. It is a role people truly do not appreciate until you find yourself elected.

Please enjoy reading this annual report. We are very proud of it and what we have achieved in what has been a challenging year.

**Rod Ferguson**  
*Chief Executive Officer*

## 2. OUR REGION

*This section presents the history of our region and a snapshot of our community & economic profile. It also details the cultural and community events held throughout the 2020/21 financial year.*



### 2.1 HISTORY

#### INDIGENOUS HISTORY

**Council acknowledges the traditional owners and custodians of the lands in our region. We pay respect to Elders past, present and emerging and acknowledge their ongoing relationship and connection to Country.**

Within the Whitsunday Region, five groups of traditional owners occupy the country, within, but not limited to the following areas:

- Ngaro Country around the Whitsunday Islands and the mainland coastlines;
- Gia Country around Proserpine and Gloucester surrounds (north to Bowen, south to O'Connell River and east to the Clarke Connor Ranges)
- Juru Country around Bowen and Gumlu north to the Burdekin River
- Jangga Country around Mount Coolon and surrounds
- Birriah Country around Collinsville and surrounds

Places and objects of Aboriginal cultural significance, such as sites for story telling or other cultural activities, scarred trees, stone extraction sites, ceremonial sites, fireplaces, ochre, axe grinding grooves, rock art, fish traps, graves, old growth vegetation, including culturally significant flora and fauna, shell middens, artefact scatters and traditional foods are found throughout following over 50,000+ years of occupation.

These places and objects are appropriately preserved for current and future generations to maintain important connections to Country, Lore and Ancestry.

Whitsunday Regional Council is a party to the following registered Indigenous Land Use Agreements (ILUA's) that were negotiated between Council and three of the native title holding groups currently recognised in the local government area.

- Jangga People and Charters Towers Regional Council, Isaac Regional Council and Whitsunday Regional Council ILUA (QI2007/007) Registered 11/02/2010

- Juru People and Local Government ILUA (QI2014/011) Registered 28/07/2014
- Birriah People and Local Government ILUA (QI2014/090) Registered 19/05/2015

Each of the ILUA's record how the parties shall work together to recognise each other's rights and interests and help each other meet their responsibilities. The agreement forms part of an on-going relationship between Whitsunday Regional Council and native title holders.



## 2.2 REGIONAL PROFILE



### HISTORY OF LOCAL GOVERNMENT IN THE WHITSUNDAY REGION

The Whitsunday Region was, prior to amalgamation in 2008, administered as two separate local government areas – the Shire of Bowen and the Shire of Whitsunday.

The region has a rich political history dating back to the mid 1800's when the Bowen Municipality was constituted on 7 August 1863 under the Municipalities Act 1858.

On 11 November 1879, the Wangaratta Division was created as one of 74 divisions around Queensland under the Divisional Boards Act 1879. With the passage of the Local Authorities Act 1902, Wangaratta became a shire and Bowen became a town on 31 March 1903.

19 January 1910, saw the Shire of Proserpine being excised from Wangaratta. It was renamed to Shire of Whitsunday on 18 February 1989 due to its inclusion of the popular Whitsunday Islands.

On 2 April 1960, the Town of Bowen was abolished, and merged into the Shire of Wangaratta, which was also renamed Bowen Shire Council.

In July 2007, the Local Government Reform Commission released its report and recommended that the two areas amalgamate. On 15 March 2008, the Shires formally ceased to exist, and elections were held on the same day to elect councillors and a mayor to the new Whitsunday Regional Council.

The Whitsunday Region is home to approximately 36,660 permanent residents. Renowned for its relaxed lifestyle, the region boasts beaches, rainforests and large tracts of national parkland, encompassing a total land area of 23,862 square kilometres.

The region encompasses the five main townships of Airlie Beach, Bowen, Cannonvale, Collinsville and Proserpine with numerous rural and coastal communities and residential areas scattered throughout the region. The 74 Whitsunday Islands are also within the Council area. Many of these islands are uninhabited national parks, but four islands offer a variety of resort accommodation, all with the Great Barrier Reef and fringing coral reefs at their doorstep.

While the region is rural and coastal in its nature, residents and

visitors alike enjoy access to good community infrastructure such as transportation, hospitals, educational facilities, telecommunications, power, water and sewer utilities as well as contemporary facilities including museums, art galleries, cafes, hotels and restaurants, entertainment facilities and a cinema.

The region is a well-established transport hub with the WRC owned and operated Whitsunday Coast Airport located 10 minutes' drive from the township of Proserpine, and a number of smaller aerodromes in Bowen, Collinsville and Mt Coolon. Privately owned airports are located on Hamilton Island and Jubilee Pocket. It is less than 2 hours by air to the Queensland state capital of Brisbane from the Whitsunday Coast Airport. The Bruce highway is the major transport corridor running from

Brisbane in the South to Cairns in the North.

To the year ending March 2022, the region attracted 851,000 visitors, 3.82M visitor nights and \$1.14B in expenditure with local businesses.

Over \$18 billion in major projects are currently planned or under construction in the Whitsunday Region, which will drive significant growth over the coming years. Our strong economy, well-planned infrastructure and desirable lifestyle make the Whitsunday Region an inviting investment environment.

Historic growth between 2020/2021 is 1.3% and our population projections from the Economic & Population Study 2021, projects an average regional growth rate of approximately 1.225% until 2036.



#### OUR ENVIRONMENT

Land area 23.862 km<sup>2</sup>  
514km of coastline  
11 rivers  
120 Parks and Open Spaces (530 HA)



#### OUR COMMUNITY

Population of 36,660\*  
Families – 15,443  
Average household size is 2.34  
Median age 40  
4 regional libraries  
18 schools and 3 hospitals in the region



#### OUR ECONOMY

Estimated Workforce – 18,102  
Top Employer – Construction  
GRP Estimated – \$3.49Bn  
Industry Output – \$6.2Bn  
Mining Largest Economic Output

\*Source: The information presented here is derived <https://economy.id.com.au/whitsunday>





## 2.3 CULTURAL & COMMUNITY EVENTS

Council conducted the following cultural and community events through the year:

| Date                   | Event                                                                                             | Location                          |
|------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------|
| 30 July 2021           | Whitsunday Multicultural Event                                                                    | Bowen Soundshell                  |
| 14 & 17 September 2021 | Citizenship Ceremony                                                                              | Proserpine                        |
| 16 October 2021        | Our Whitsunday Way Campaign                                                                       | Airlie Beach Foreshore            |
| 29 October 2021        | Flagstaff Hill Cultural & Conference Centre Official Opening                                      | Bowen                             |
| 3 November 2021        | Morning Melodies – Give My Regards To Broadway                                                    | Collinsville                      |
| 6 November 2021        | Bowen Family Fun Day                                                                              | Bowen                             |
| 13 November 2021       | Movie Night – Moon Bound                                                                          | Airlie Beach Foreshore            |
| 11 December 2021       | Mayor's Christmas Tree Gift Appeal & Movie Night – Mickey's Magical Christmas & The Polar Express | Airlie Beach Foreshore            |
| 31 January 2021        | New Year's Eve Fireworks                                                                          | Bowen, Collinsville, Airlie Beach |
| 25 January 2022        | 2022 Australia Day Awards                                                                         | Proserpine                        |
| 26 January 2022        | Citizenship Ceremony                                                                              | Proserpine                        |
| 26 January 2022        | Citizenship Ceremonies & Australia Day Celebrations                                               | Collinsville & Bowen              |
| 19 February 2022       | Movie Night – Dumbo                                                                               | Airlie Beach Foreshore            |
| 19 March 2022          | Movie Night – Tom & Jerry, The Movie                                                              | Airlie Beach Foreshore            |
| 27 March 2022          | Proserpine Street Party                                                                           | Proserpine                        |
| 1 April 2022           | Movie Night – Farmageddon                                                                         | Airlie Beach Foreshore            |
| 11 April 2022          | Collinsville Waterpark Opening                                                                    | Collinsville                      |
| 14 April 2022          | Movie Night – Hop                                                                                 | Airlie Beach Foreshore            |
| 6 May 2022             | Movie Night – Mamma Mia                                                                           | Airlie Beach Foreshore            |
| 19 May 2022            | Citizenship Ceremony                                                                              | Bowen                             |
| 24 May 2022            | Citizenship Ceremony                                                                              | Cannonvale                        |
| 30 June 2022           | Movie Night – Yogi Bear & The Mask                                                                | Airlie Beach Foreshore            |

## CASE STUDY

### COLLINSVILLE WATER PARK

In late 2020/21 Whitsunday Regional Council consulted with residents in Collinsville Scottville and surrounds for feedback and suggestions for their town to develop a Collinsville Masterplan.

Over 100 submissions were received during the consultation process, with almost 50 per cent of people calling for a new waterpark as their top priority.

WRC listened to the community feedback and in April 2022 the \$1.2million waterpark was officially opened in Collinsville by Mayor Andrew Willcox.

Complete with two thrilling water slides, a tipping bucket, water jets and shaded paddling area, the Collinsville Waterpark will offer a welcome and fun reprieve for residents during the hot summer months.

The project has brought a new lease of life to the outback town, increasing liveability for residents and attracting new faces to the town.

The waterpark equipment and the shade sails replicate the bright colours of Whitsunday Regional Council, whilst animal images and footprints tip toe over the anti-slip splash pad.

No Collinsville attraction would be complete without a visit from the iconic Pit Pony, whose cartoon accompanies thrill seekers as they whizz down the slides.



## 3. OUR ORGANISATION

*This section provides a profile of our Elected Members and Executive Leadership Team and details our organisational structure and our Strategic Planning Framework.*



### 3.1 OUR ELECTED MEMBERS

#### FORMER MAYOR ANDREW WILLCOX



**Mr Andrew Willcox was the mayor during the 2021/22 financial year. Mr Andrew Willcox resigned on the 15 June 2022 following his successful appointment in the federal election for the seat of Dawson.**

Andrew Willcox was first elected to Council in 2012 as Councillor Division 6, representing the communities of Bowen, Queens Beach, Merinda, Cape Upstart and Guthalungra. He was sworn in as the third Mayor of Whitsunday Regional Council on Monday, 4 April 2016 and was re-elected unopposed for a second term in April 2020.

Less than one year into his first term as Mayor, the Whitsunday region was hit by one of the worst natural disasters in history Tropical Cyclone Debbie. Mayor Willcox led the region's recovery and his Council delivered numerous major

infrastructure projects that have positioned the region for future growth. Major projects completed or under construction since TC Debbie include: \$54.5 million Shute Harbour Marina Restoration, \$6.3 million Airlie Beach Foreshore Revitalisation, \$5million Beautiful Bowen, \$18 million Proserpine Entertainment Centre, \$25 million of Collinsville roads reconstructed, \$3.9 million Flagstaff Hill Redevelopment, \$10.6 million Proserpine Administration Building and Climate Change Hub and a \$14 million Bowen Sewerage Treatment Plant.

His priorities include strong leadership, establishing close relationships with Federal and State Governments to leverage maximum funding for his region, supporting economic development and job creation opportunities, delivering the vital infrastructure required to support the region's growing population, and uniting and engaging the community to better inform Council's decision making.

Born and raised in Bowen, Andrew owned/managed a large agricultural business and commercial and industrial real estate portfolio before entering local government. Andrew and his wife Raylene live at Queens Beach, where they have raised their

three children. In his spare time, Andrew enjoys fishing, snow skiing, and relaxing with his family.

During 2021/22, Andrew was a member of the following groups.

- LGAQ Policy Executive and Regional Qld Council of Mayors
- Local Disaster Management Group
- Bowen Collinsville Enterprise
- Don River Improvement Trust
- Tourism Whitsundays
- Whitsunday Regional Roads & Transport Group
- Greater Whitsunday Council of Mayors
- Audit & Risk Committee
- Rural Fire Brigade Finance Committee
- Economic Development Advisory Committee
- Traffic Advisory Committee

However, following his resignation, he is no longer a member:



## OUR ELECTED MEMBERS

### CR JAN CLIFFORD – DIVISION 1



Phone: 0412 721 969

Email: [jan.clifford@whitsundayrc.qld.gov.au](mailto:jan.clifford@whitsundayrc.qld.gov.au)

**Councillor Jan Clifford was re-elected in the 2020 Queensland local government elections as the representative for Division 1 of the Whitsunday Regional Council, making this her fourth successive term as a Councillor.**

Jan is well known for her energy and commitment to the well-being of the Whitsunday area and its citizens and is an active member of the community, serving on many boards and committees and volunteering at events.

Jan has called the Whitsundays home since early 1995 after a long career across Australia in various management, sales and marketing roles. In 1997 Jan started her own sales and marketing business and was voted Best Sales Representative by A.F.T.A. She was eventually drawn to Council to be of service to the Whitsunday Region and its people.

Jan has completed a Diploma in Management and has been recognized as a Paul Harris Fellow with Rotary International.

Jan has always been a strong advocate for protecting and preserving the natural environment in the Whitsundays, both on the mainland and in the Great Barrier Reef Marine Park.

#### Committees

- ALGWA
- Audit & Risk Committee (proxy member)
- Environment Recovery Sub-Group
- Greater Whitsunday Communities
- Logan's Adventure Playground Committee
- Safe Night Out Precinct
- Whitsunday Chamber of Commerce
- Whitsunday Community Services
- Whitsunday Housing Committee
- Whitsunday PCYC
- Whitsunday Sports Park

### CR AL GRUNDY - DIVISION 2



Phone: 0417 588 248

Email: [al.grundy@whitsundayrc.qld.gov.au](mailto:al.grundy@whitsundayrc.qld.gov.au)

**Serving his first term, Councillor Grundy is no stranger to Whitsunday residents having been prominent in the tourism sector since 1999.**

Al has been a resident of the Whitsundays since 1997, moving here to follow a dream of sailing the Whitsunday Islands.

From 1999 until early 2019 he was a partner in a live-aboard sailing business, where the focus was on the marketing of the business. During this time, Al established sales contracts with many overseas travel wholesalers and travelled around the world to promote the Whitsundays and the business.

In recent years he has spent a great deal of time volunteering on various associations and working committees, including 10 years on the board of Tourism Whitsundays and 3 years as the Chairman.

In 2014 Al was honoured to receive the Whitsundays award for Outstanding Contribution by an Individual to Tourism.

He is supported by his family, wife Ruth and kids Kai and Anara. Both children play with the Proserpine Whitsunday Junior Rugby League and Al enjoys volunteering around the club as required.

He is enjoying the role of councillor and working to improve liveability for the Whitsunday community.

Al believes that the main pillar industries of the Whitsundays, Resources, Agriculture and Tourism can continue to thrive, however in the face of ever-increasing competition we must be innovative and look to educate our youth to take on the challenges ahead.

#### Committees

- Coastal Council Adaptation Taskforce (C-CAT)
- Local Authorities Waste Management Advisory Committee (LAWMAC)
- Mackay Whitsundays Healthy Rivers to Reef Partnership
- Reef Island Initiative Whitsundays Project Advisory Group
- Rural Fire Brigade Finance Committee
- Suicide Prevention Network Taskforce
- Tourism Recovery Group
- Tourism Whitsundays
- Whitsunday Local Marine Advisory Group

## OUR ELECTED MEMBERS

### CR JOHN COLLINS - DIVISION 3



**Email:** [john.collins@whitsundayrc.qld.gov.au](mailto:john.collins@whitsundayrc.qld.gov.au)

**Cr John Collins has been appointed as Acting Mayor. Cr Collins will be Council's Acting Mayor until a new Mayor is sworn in after the by-election, which will take place on Saturday 13th August 2022.**

Acting Mayor John Collins was first elected as Councillor for Division 3 on Whitsunday Regional Council in 2012 and was returned for his third term at the 2020 Local Government Elections.

Division 3 is centred on the town of Proserpine, which is the Whitsunday region's agricultural and government services hub, and includes the surrounding rural communities of Mount Julian, Preston, Conway and Wilsons Beach.

While John's family lived at Silkwood, south of Innisfail, he was born in Toowoomba. At age four, his family relocated to Proserpine when his father was transferred as the local police sergeant. John completed his schooling at the local St. Catherine's Catholic Primary School and Proserpine State High School, and currently lives in Proserpine with his wife Jill and four daughters.

Since 1990, John and Jill have owned and operated their own small business on Proserpine's Main Street.

Cr Collins is a strong advocate for developing the local rural tourism sector to entice travellers off the highway and into our townships. John has championed the creation of further tourism opportunities at the Peter Faust Dam, which has the largest Barramundi population of any impoundment in Australia and is a strong advocate for promoting Proserpine as RV Friendly town.

#### Committees

- Audit & Risk Committee
- Les Stagg Oval Advisory Committee
- Local Disaster Management Group
- Local Recovery Group
- Proserpine Junior Sporting Complex
- Whitsunday Rivers Improvement Trust

### CR MICHELLE WRIGHT - DIVISION 4



**Phone:** 0417 121 010

**Email:** [michelle.wright@whitsundayrc.qld.gov.au](mailto:michelle.wright@whitsundayrc.qld.gov.au)

**First time Councillor Michelle Wright is born and bred in Bowen and lives there with husband Wal and their three children. Michelle has previously worked in administration for over 18 years and is also a qualified Swim Teacher and Coach.**

She has been actively involved with community groups for many years and taking the next step to playing a role in Council was the natural progression.

Being community minded, Michelle is passionate in providing improved liveability and care for families, the elderly and future generations.

She is honoured and proud to have been elected at the 2020 Local Government Elections to serve the Whitsunday region community.

#### Committees

- ALGWA
- Bowen Chamber of Commerce
- Bowen Collinsville Enterprises
- Bowen Gumlu Growers Association
- Bowen Sporting Complex Committee
- Collinsville Childcare Centre
- Collinsville Development and Industry Group
- Don River Improvement Trust
- Human Social Recovery Subgroup
- Jangga Consultative Committee
- Regional Arts Development Fund

## OUR ELECTED MEMBERS

### CR GARY SIMPSON - DIVISION 5



Phone: 0439 631 272

Email: [gary.simpson@whitsundayrc.qld.gov.au](mailto:gary.simpson@whitsundayrc.qld.gov.au)

**Councillor Gary Simpson is looking forward to the challenges of the role as a first term Councillor.**

He was born and schooled in Proserpine and first started work on the family farm in 1981. He has been manager of the family business, since 2000 and has recently sold one of the three farms to enable him to concentrate on his Councillor role.

Gary is married to wife Debbie. Gary has a daughter, Lauren and son, Dean.

He is a family figure in cane growing circles having been a director of Proserpine District Canegrowers Cooperative (PDCC) for 9 years and was the inaugural Chairman of the SSP Proserpine for 3 years and Deputy Chairman of the PDCC for 3 years.

In his spare time Gary loves fishing and camping and spending time on the water with his wife around the beautiful Whitsunday Islands.

#### Committees

- Bowen Burdekin Local Marine Advisory Group
- Infrastructure Recovery Sub-Group
- Whitsunday Catchment Landcare
- Whitsunday Rivers Improvement Trust
- Traffic Advisory Committee (proxy member)

### CR MIKE BRUNKER - DIVISION 6



Phone: 0419 708 351

Email: [mike.brunker@whitsundayrc.qld.gov.au](mailto:mike.brunker@whitsundayrc.qld.gov.au)

**Councillor Mike Brunker was elected as Deputy Mayor on 13 April 2022 and served as deputy mayor until 20 July 2022 when he resigned after announcing his intention to run in the Mayoral election as a candidate.**

The Councillor for Division 6, Mike was born and raised in Collinsville but has lived in Bowen for 20 years where he currently runs a newsagency with his wife Kylie.

As a former coal miner and former Mayor of Bowen Shire and Whitsunday Regional Councils for 17 years, Mike has a proven track record of delivering outcomes for the people of Bowen and Whitsunday.

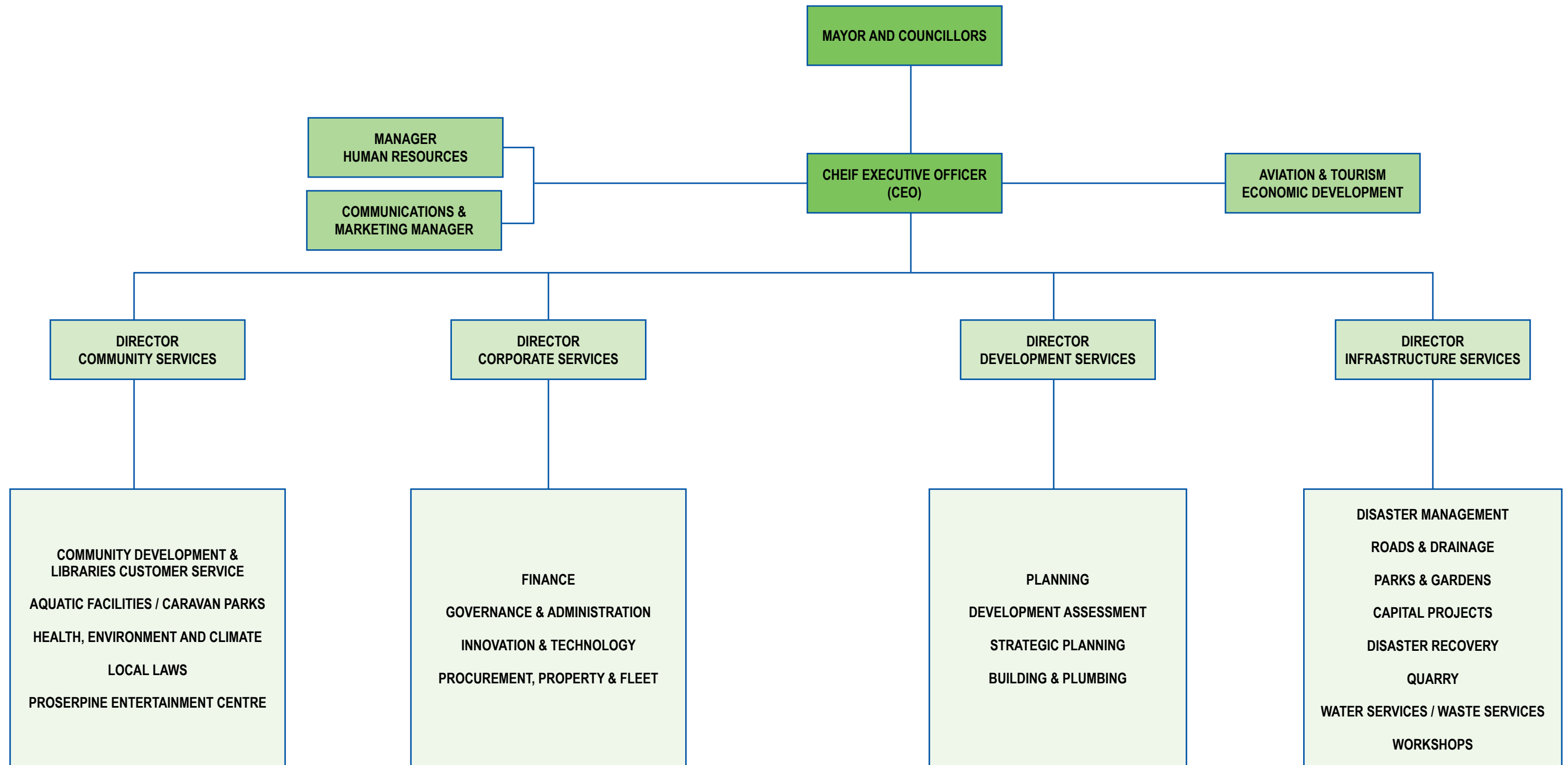
Mike's background in mining and local government has given him a thorough understanding of the challenges faced by communities, families, and local businesses from the coalfields to the coast.

Mike has always been passionate about creating job opportunities through economic development and that remains his focus today.

#### Committees

- Bowen Collinsville Community Alliance
- Community Engagement Committee
- Don River Improvement Trust
- Economic Development Advisory Committee
- Economic Recovery Sub Group
- North Queensland Sports Foundation
- Tourism Bowen
- Audit and Risk Committee (proxy member)

## 3.2 ORGANISATIONAL STRUCTURE





## 3.3 OUR EXECUTIVE LEADERSHIP TEAM

### CHIEF EXECUTIVE OFFICER

Rodney Ferguson has over 40 years of experience within regional local governments in Queensland including over 20 years in CEO roles. Mr Ferguson led the amalgamation of the Southern Downs Regional Council in 2008 and in 2013 was appointed by the state government to lead the de-amalgamation of the Mareeba Shire Council.

Prior to commencing duties with Council Mr Ferguson had worked in recent years with a variety of regional Councils across the state in both a consultancy role and as Director/CEO in short term contract arrangements. Rod has demonstrated proven ability to effectively manage large, complex teams and build strong relationships across government, industry, business, and community.

### DIRECTOR COMMUNITY SERVICES

Julie Wright's career in Local Government has spanned over 26 years and across three Council's – Burdekin, Cairns & Whitsunday Regional Council's. Julie believes her position as an Animal Management Officer in those first years with the Burdekin Shire Council gave her the foundation to understand the strong connection

of Local Government and the Community, followed by 10 years with Cairns Regional Council to strengthen her experience in the compliance fields of local government. Julie loves the family orientated feel of Whitsunday Regional Council – colleagues are friendly and it's a great place to work. She feels that trust is important in an organisation as it enables staff to grow into their positions, take ownership and be the best they can possibly be.

Julie and her partner Peter enjoy spending time watching their grandchildren participate in their chosen sports plus outdoor activities including fishing, beach walks and swimming.

Key responsibilities include Community and Library Services, Sport & Recreation including Aquatic Facilities, Environmental and Public Health, Climate Change, Natural Resource Management, Community Events, Regulatory matters, Arts & Cultural Heritage, Community safety, Council's Caravan Parks, Local Laws, Customer Service, the Proserpine Entertainment Centre and the Flagstaff Hill Conference and Culture Centre.

### DIRECTOR INFRASTRUCTURE SERVICES

Adam Hagy started his local government career as the Coordinator of Shire Presentation with the Corowa Shire Council in NSW approximately seven years ago. Prior to this, Adam was owner of a successful business specialising in all facets of horticulture, landscape design, construction, maintenance, and earthmoving. Since commencing with Whitsunday Regional Council as the Coordinator for Parks & Garden in 2015, Adam has worked from the ground up to his current position as Director of Infrastructure. This hands-on experience across Council's ground operations makes Adam well-placed to provide clear leadership and direction to Council's largest directorate.

The Directorate of Infrastructure is responsible for roads and drainage, stormwater, water, wastewater, waste, parks and gardens, quarry, major projects, disaster management, and recovery services.

In his spare time, Adam enjoys spending time with his family, boating, fishing and playing golf.



### DIRECTOR OF DEVELOPMENT SERVICES

Neil McGaffin started his local government career in Adelaide at the then City of Noarlunga and moved across states with appointments in Mildura, Kilmore and in state government in Wollongong and Sydney. Neil has extensive experience working with and in the State and Local Government fields. On Whitsunday Regional Council, Neil says he loves the people, loves the work and loves the lifestyle.

In his spare time, Neil and his wife Sue who also works at Council, like to spend time with family, travel to the islands on their jet skis, snorkelling, and the whole lifestyle of living close to the water.

Neil's Directorate supports sustainable living in the region through land use & infrastructure planning and development control.

Key areas of responsibility include economic development and helping to grow the local economy and workforce, strategic land use planning, urban design, development assessment and compliance, infrastructure planning, growth management, environmental planning, nature conservation, and place making.

### DIRECTOR CORPORATE SERVICES

Jason Bradshaw has led a productive local government career spanning more than three decades. Jason joined Council in January 2020 as Director Corporate Services, bringing with him significant experience in finance, corporate governance and local government management. He has played a pivotal role driving organisational reform within Queensland and has held

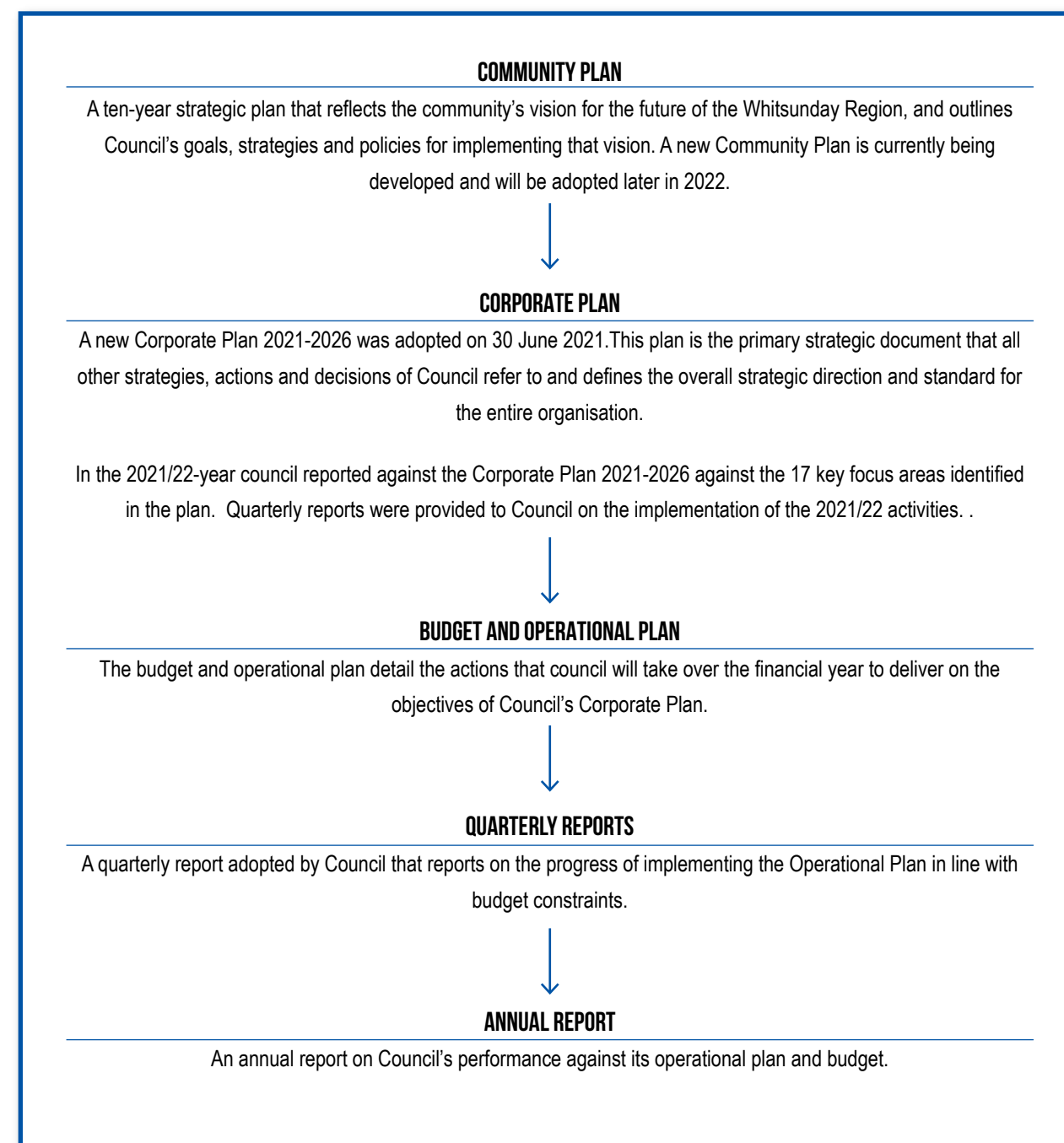
the position of CEO at two other Queensland local governments since the 2008 local government reforms.

Jason says the Whitsundays' has been very welcoming and lifestyle is a key attraction with the relaxed nature of North Queensland. In his spare time, Jason and his wife Lesa enjoy travel and exploring the local region. His current role incorporates financial services, procurement, asset management, property services and fleet management, GIS, innovation and technology, records management and corporate governance. Jason has qualifications in business and management, and is a member of CPA Australia, LGMA (QLD), Australian Institute of Company Directors, Governance Institute of Australia and the Institute for Managers and Leaders.



## 3.4 STRATEGIC PLANNING FRAMEWORK

Council's strategic and corporate plans set the goals and direction for the region's future. The strategic planning framework integrates annual, medium, and long-term plans and strategies.



## 3.5 OUR EMPLOYEES

Council's workforce is responsible for delivering all of the services and facilities that the community enjoys and expects.

As at 30 June 2022 there are over 100 different occupations including operational, technical and professional positions.

As at 30/6/22

| Directorates            | Approved FTE  | Actual FTE    | Actual Headcount |
|-------------------------|---------------|---------------|------------------|
| OMCEO                   | 43.33         | 36.67         | 38               |
| Development Services    | 18.50         | 16.60         | 18               |
| Community Services      | 56.04         | 51.90         | 62               |
| Corporate Services      | 57.44         | 56.30         | 58               |
| Infrastructure Services | 210.65        | 189.31        | 190              |
| <b>TOTAL</b>            | <b>385.96</b> | <b>350.78</b> | <b>366</b>       |
| Apprentices             | 9             | 9             | 12               |
| Trainees                | 4             | 4             | 4                |

Council Turnover rate for 2021/2022 is 16.4%. The previous year turnover was 13.8%

In addition to the training positions for Apprentices and Trainees Council also offers a range of work experience for secondary and tertiary students. During the reporting period Council provided placements to 13 secondary school students and vacation employment to one University student.

### DIVERSITY

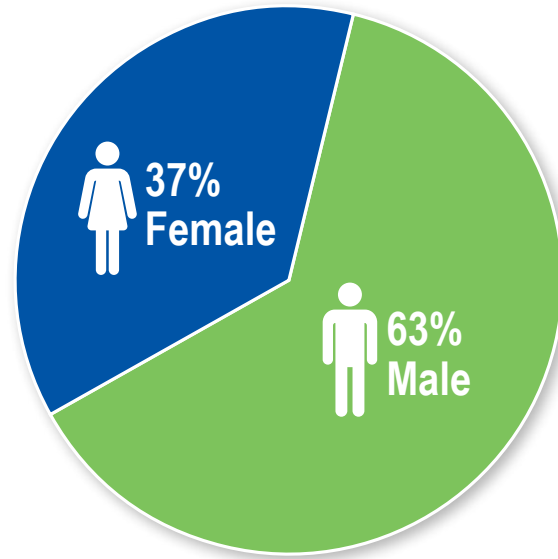
As at 30/06/2022

| Role                                    | Male       | Female     |
|-----------------------------------------|------------|------------|
| <b>Councillor</b>                       | <b>4</b>   | <b>2</b>   |
| <b>Employees</b>                        |            |            |
| Executive Officers (CEO and Directors)  | 4          | 1          |
| Managers                                | 16         | 4          |
| Operational, Technical and Professional | 218        | 136        |
| <b>Total Employees</b>                  | <b>238</b> | <b>141</b> |

(includes Apprentices and Trainees)

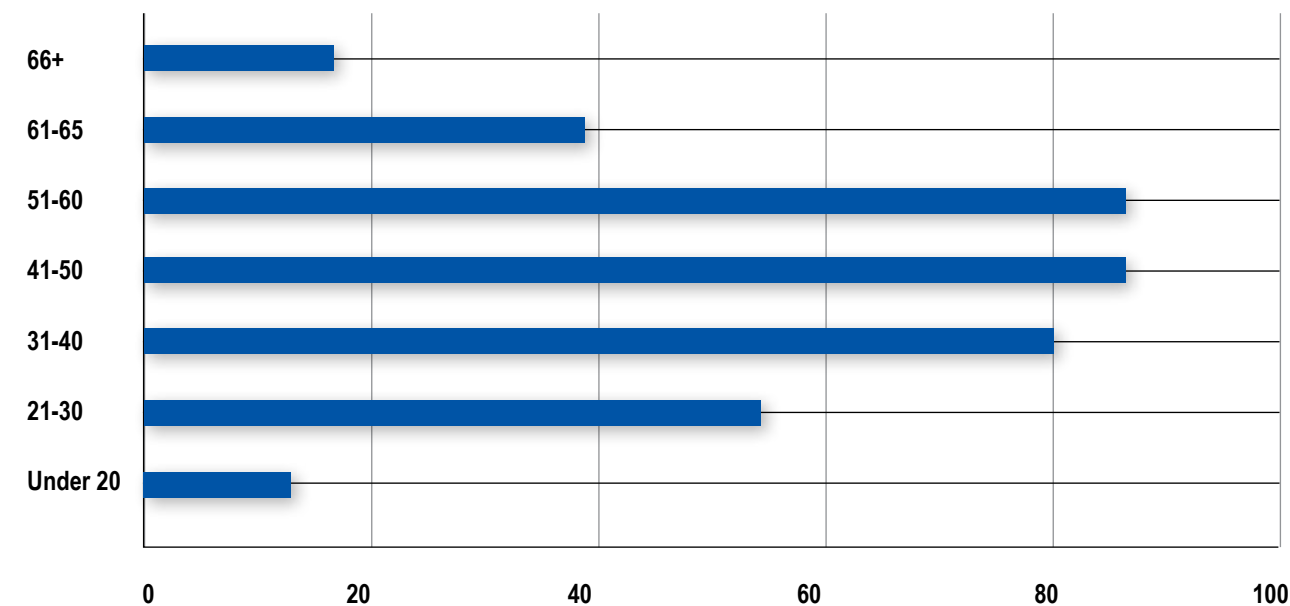
## OUR EMPLOYEES

### MALE/FEMALE EMPLOYEES



During the reporting year Council implemented the Diversity and Inclusion Policy Guideline, with the organisational goal to create a culture that is diverse, inclusive and that respects and celebrates our differences.

### EMPLOYEE RELATIONS



Council's Strategic Workforce Plan identified the key issues of:

- Ageing of our workforces
- Retention and Engagement
- Diversity and Inclusion
- Enhance the skills of our workers
- Organisational resilience
- Leadership capability
- Safety behaviours

with a range actions in place to address these issues. This included reviews of our policies and guidelines to update our Flexible Work Options, Transition to Retirement, Recruitment & Selection, and Relocation during the year.

### EMPLOYEE RELATIONS

Council has in place a Joint Consultative Committee with representatives from employees, management and unions. The Whitsunday Regional Council Certified Agreement 2020 was certified on 8 February 2021. Negotiations commenced in November 2021 with Unions to agree a new Certified Agreement. Those negotiations are ongoing at this time.

## 3.6 CODE OF CONDUCT

Whitsunday Regional Council acknowledges that there are particular responsibilities which Councillors and employees have for safeguarding the public interest, exercising a duty of care, and inspiring public confidence and trust.

Council actively supports, encourages and develops its' employees to work safely, be customer focused, use technology and Council assets effectively, adapt to changes, improve capabilities and contribute to Council's Corporate and Operational Plans.

The Code of Conduct provides guidance to Council employees in behaving ethically at work. Application of the code assists Council in being more efficient and will give employees a better appreciation of the need to use resources responsibly, comply with Council policies , develop good community relations and promote public interest.

Council's Code of Conduct was reviewed and updated in June 2022 with reference to Council policies as a Smoke Free Workplace and Working with Children and Young People added.

The Public Sector Ethics Act 1994 identifies four ethical principles fundamental to good public administration and that guide our behaviour.

- **PRINCIPLE 1: INTEGRITY AND IMPARTIALITY**
- **PRINCIPLE 2: PROMOTING THE PUBLIC GOOD**
- **PRINCIPLE 3: COMMITMENT TO THE SYSTEM OF GOVERNMENT**
- **PRINCIPLE 4: ACCOUNTABILITY AND TRANSPARENCY**

## 3.7 TRAINING AND DEVELOPMENT

**Council invests in the future of our employees and the organisation through supporting training, education and development activities. Particular areas of focus over the last year have been:**

- Developing our current and future leaders through the Australian Local Government Leadership Colloquium; Supervisor Training Program; and participation in the LGMA Propeller Program.
- Delivery of vocational training for operational workers who have gained qualifications and formal recognition of their skills in the areas of – Certificate II in Horticulture; Certificate III in Civil Construction (Road Maintenance); Certificate

IV in Civil Supervision; and Water Industry Workers , Certificate III Water Operator. This training provides career pathways for employees, and enables retention and succession opportunities for the organisation

- Employment and training for Apprentices and Trainees with three (3) Apprentices and three (3) Trainees completing their training and attaining their qualifications.
- Foundation skills – literacy, numeracy and digital skills for operational employees so that they can navigate change and increase resilience during change.

- Safety and Compliance training to enable our workers to have the skills and knowledge to work safely. This included training to update licences and tickets.
- Safe work behaviours through delivery of the Switch ON Program, which all employees participate in.
- Review and update of the Corporate Induction Program for new employees
- Providing work experience for secondary and tertiary students
- Supporting employees in gaining professional/tertiary qualifications through the Studies Assistance Program



Local Laws Trainee Tiffani Youd with Council's Local Laws Officer Kellie McAlpin.



## 3.8 HEALTH AND WELLBEING



Council is committed to providing for the safety, health and wellbeing of our employees through providing ongoing assistance and programs.

Council provides access to an Employee Assistance Program that provides confidential counselling and independent assistance with work and personal issues, as well as Manager Assist, which provides assistance to managers and supervisors in dealing workplace issues.

Several of our employees were trained and accredited in Mental Health First Aid.

Council enabled employees to access flu shots ahead of the flu season in 2022.

COVID-19 impacted employees following the opening of borders in January 2022. Council provided Rapid Antigen Tests for employees and access to Pandemic leave when required, with good hygiene and social distancing practices in place.

Corporate Health Agreements were secured with Medibank Private, Queensland Country Health and Bupa, which provides for discounted Private Health Insurance premiums for new and existing members.

Drug and Alcohol Awareness sessions were delivered and groups of employees participated in the 10,000 Steps program.

Providing for the safety health and wellbeing of employees and Safety is a key corporate value of Council – we actively care for the health and wellbeing of our organisation and community.

## 3.9 SAFETY



Council has in place a Safety Strategy 2020-2023 and an action plan with key objectives and outcomes for the continuous improvement of safety performance and culture in the organisation.

Over the last year Council has continued to meet its obligations of the Safety Management System (SMS) and to mature safety behaviours through training and development.

The Switch On Program continued to be rolled out across the organisation with all employees attending the program. Quarterly Actions Plans were delivered by the work areas and regular inspections and audits were undertaken. Employees are consulted through the Health & Safety Representatives, the WH&S Steering Committee and Joint Consultative Committee.

Workers' compensation claims are managed through our self-insurance provider LGW Workcare and the Safety Advisors work with case managers, medical providers and managers to provide rehabilitation and return to work programs for our injured and ill workers.



## S A F E T Y

### CASE STUDY

#### SWITCH ON SAFETY PROGRAM

When it comes to safety performance culture, one size does not fit all which is why Whitsunday Regional Council (WRC) a whole of organisation Switch On safety program in 2021/22.

Like many organisations, WRC faced ongoing challenges developing and sustaining a safety culture of awareness, accountability and courage. The pressure of being under-resourced, time-poor and working at capacity, means safety can take a back seat within an organisation, rather than leading it.

The Switch On safety leadership program sought to produce real, tangible and measurable outcomes to safety leadership, performance and culture.

The Switch On journey from safety management to safety leadership works to align the belief of leaders and Employees in the unwavering belief that all injuries are preventable, and that everyone is responsible for making the safest choices.

Every employee of WRC was encouraged to attend and the Mayor and Councillors were also included with the feedback from participants across the board overwhelmingly positive.

As part of embedding learnings and to support employees in shifting their beliefs and behaviours in regards to safety both as home and at work, a toolkit was been developed for managers/supervisors and workplace facilitators.

The toolkit reminds employees of the facilitator training and talks about the role that we all play in driving safety performance. There are also messages regarding how to have pre and post Switch On Workshop conversations.

Several staff volunteered as Co-facilitators for the Switch On Program to continue to remind staff the importance of their Top 4 and how safety is so important at work as well as at home.

The Co-facilitators would send random reminder like “ With the weather warming up, I thought it was time to remind you all about staying ‘Switched On’ around water, if you are lucky enough to have a pool at home, use one of the WRC’s fantastic Aquatic facilities or even enjoy a swim down at your local beach, it is important to remember the Pool and Beach Safety Tips”.

The program was heralded a success by everyone involved, including CEO Rod Ferguson and Mayor Andrew Willcox.



## 4. OUR YEAR IN REVIEW

*This section presents Council’s major achievements under the Corporate Plan which outlines our strategic vision and actions for 2021-2026.*





## 4.1 KEY FOCUS AREAS

In addition to Council's usual services and functions, the following Key Focus Areas have been identified for specific consideration in the next 5 years. Each Key Focus Area will be subject to strategic review that aligns with Council's Vision.



### KFA 1 - ASSET MANAGEMENT PLAN



#### IN PROGRESS

- Asset Management Governance Review completed.
- Asset Management Improvement Plan (Roadmap) developed.
- Asset Management Steering Committee (AMSC) Terms of Reference have been approved by the AMSC. Following on from this framework, performance measures are in development to enable the AMSC to ensure the achievement of strategic objectives.
- Asset Custodianship Model adopted by the Asset Management Steering Committee with roles and responsibilities identified. Workshops scheduled with Asset Managers and Service Managers in May 2022.
- Development of strategic service levels for each asset class will be undertaken by those identified in the Asset Custodianship Model and will be completed in 2022/23.
- Draft Asset Management Strategy 2022- 2025 workshopped with stakeholders setting guiding principles and objectives.



### KFA 2 - REVIEW OF COMMERCIAL BUSINESS OPERATIONS



#### IN PROGRESS

- This project is linked to the completion of the Full Cost Pricing Reviews KFA 9. The assessment of pricing paths for the each of the Commercial Business Operations are underway with draft reports having been received.
- A Framework will be developed after that initial work is complete but is not anticipated to be completed until 2022/23.



### KFA 3 - COMMUNITY PLAN (LONG-TERM)



#### IN PROGRESS

- Community Consultation process for the Community Plan 2022-2032 recently completed online through the Your Say Whitsunday page. Stakeholder meetings have also been conducted.
- Submissions to be collated and reviewed. Draft Plan to be reviewed + meeting with PCG prior to Council adoption in August 2022.



### KFA 4 - ARTS, CULTURAL & HERITAGE STRATEGY



#### IN PROGRESS

- Grant funding received plus a Request for Quotation issued to engage a consultant.
- Letter of Acceptance has been forwarded to successful applicant

## KEY FOCUS AREAS



### KFA 6 - ECONOMIC DEVELOPMENT STRATEGY



#### COMPLETED

- The Economic Development Strategy 2022-2025 was adopted by Council on the 27th April, 2022.



### KFA 8 - LONG-TERM FINANCIAL PLAN



#### IN PROGRESS

- Deferred to 2022/23 due to delay in delivery of the Asset Management Strategy and Asset Management Plans which are integral components of this action.

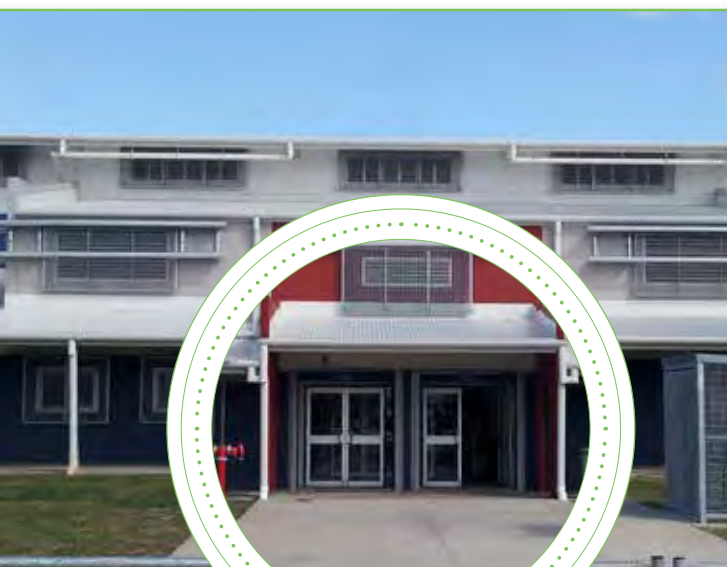


### KFA 10 - ADVOCACY POLICY & PLAN



#### IN PROGRESS

- An initial draft of the Advocacy Plan was presented to the Economic Development Committee in June 2022. Further work is being done on the document before presentation to Council.
- A six-monthly review of priority issues will be carried out to ensure issues are current and relevant.



### KFA 5 - ESTABLISHMENT OF A PLACE OF REFUGE (CANNONVALE, AIRLIE BEACH & JUBILEE POCKET)



#### IN PROGRESS

- The Place of Refuge will be considered potentially being located in the Multi-Storey Car Park Facility section of the Airlie Beach Parking Strategy. Part of the delivery of this strategy includes the development of two choices concept designs and cost benefit analysis of each concept.



### KFA 7 - MARINE FACILITIES



#### IN PROGRESS

- Bowen Marine Industrial Precinct – EOI's invited to prepare a scoping document as to what is required for the project to proceed such as environmental, licences, agencies, etc. Negotiations held in June with submitters to clarify outcomes expected.
- Shute Harbour Stage 2/Grubby Bay – early 2022/23 will see similar scoping work to the Bowen Marine Industry Precinct to identify what will need to be done to enable project to proceed.



### KFA 9 - ANALYSIS OF FULL COST PRICING FOR WATER, WASTE & SEWER FUNCTIONS



#### IN PROGRESS

- Full Cost Pricing assessment of water & sewerage, waste, quarry, and airport completed. Draft report received with feedback provided to be discussed at future Council Budget Workshop.
- Report will be submitted once workshopped with Council.
- Yet to commence – will follow outcomes from KFA9.1 and KFA9.2.



## KEY FOCUS AREAS



### KFA 11 - GOVERNANCE LEADERSHIP FRAMEWORK



#### COMPLETED

- Governance framework developed and adopted by Council on 13 April 2022.



### KFA 12 - DEVELOPMENT AND INTRODUCTION OF BUSINESS PLANS FOR DIRECTORATES AND FUNCTIONS



#### IN PROGRESS

- Corporate planning Framework under development.
- Development of business plan for Corporate Services department commenced.
- Business plans for Development services, Community services and Infrastructure services will be developed in 2022/2023 financial year.



### KFA 13 - ASSESSMENT OF ELECTORAL DISTRIBUTION STRUCTURE



#### ON HOLD

- Council at its meeting of 11 May 2022 resolved to defer any review of the electoral arrangements of the local government area until after the 2024 quadrennial election due to the uncertainty regarding the position of Mayor for Whitsunday Regional Council.



### KFA 14 - STRATEGIC WORKFORCE PLAN



#### COMPLETED

- The Strategic Workforce Plan has been finalised. Presented to Council and Audit and Risk Committee February 2022.



### KFA 15 - REINVIGORATION AND RESETTING OF ORGANISATIONAL SAFETY OBLIGATIONS



#### IN PROGRESS

- Whole of workforce involved in the Switched-on Safety program. Identifiable trend showing reduction in work related incidents and improved awareness of safety in the workplace.

## KEY FOCUS AREAS

## 4.2 OUR ACHIEVEMENTS

Each year, Whitsunday Regional Council identifies a number of major projects, functions and services that are fundamental to delivering on our Corporate Plan and Community Plan. The projects detailed below have been delivered in the 2021/22 budget cycle.



### KFA 16 - WASTE MANAGEMENT STRATEGY

#### IN PROGRESS



- Project inception and desktop review and analysis completed – visions statements and options analysis in progress with adoption to take place in the 2022/23 financial year.



### KFA 17 - LAND USE – PLANNING FOR THE FUTURE

#### IN PROGRESS



- The Planning Scheme Major Amendment is undergoing public consultation which is providing opportunities for community comment on land use changes.

| PROJECT                                | PROJECT DESCRIPTION AND COMMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Shute Harbour Marine Terminal</b>   | <p>Shute Harbour Marine Terminal was official opened on 15th December 2021 by Mayor Andrew Willcox, Federal Minister for Emergency Management and National Recovery and Resilience, Senator Bridget McKenzie and Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning Steven Miles.</p> <p>The \$63.5 million project has seen a complete rebuild of the marine facility after it was extensively damaged during Severe Tropical Cyclone Debbie in March 2017. The Shute Harbour Marine Terminal boasts three finger pontoons and a range of berthing options, terminal ticketing and baggage claim area, fuel facility, restaurant, retail space, carpark and recreational fishing jetty.</p>                                                                         |
| <b>Cannon Valley Reservoir Upgrade</b> | <p>The Cannon Valley Reservoir is now complete with bulk of the work completed in the 2021/2022 year. The network will supply gravity-fed potable water from the new reservoir to Airlie Beach, Cannonvale, Proserpine, Mt Julian and surrounding communities. It will ensure we have far greater water capacity, diversity of reservoirs and ability to respond more quickly during severe weather events.</p>                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Proserpine Entertainment Centre</b> | <p>After five years of planning, consultation and construction, the \$18.8 million Proserpine Entertainment Centre was opened by Andrew Willcox - Mayor, Whitsunday Regional Council, Premier Annastacia Palaszczuk MP, Deputy Prime Minister Barnaby Joyce and Member for Dawson, George Christensen on 22 March 2022.</p> <p>After the original centre was damaged beyond repair during TC Debbie in March 2017, the Queensland Government committed \$13.725 million to the new state of the art PEC while the Australian Government provided \$5 million towards the project from the Building our Regions – Community Development Grants fund.</p> <p>The Proserpine Entertainment Centre is the cultural heart and soul of the town and will be a landmark facility in Proserpine for many years to come</p> |



## OUR ACHIEVEMENTS



|                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>New Cenotaph at the Proserpine Entertainment Centre</b> | <p>A new Cenotaph was installed during the rebuild of the Proserpine Entertainment Centre, with \$67,000 received from the Federal Government's Saluting Their Service Commemorative Grants Program and \$21,687 from the Queensland Veteran's Memorial Grants Program.</p> <p>The new Cenotaph is almost four metres high and includes polished red granite stonework and gold lettering. Council has worked closely with the Proserpine RSL and local historians to make sure the Honour Roll information on the new, upgraded memorial accurately reflects the history of service in the Proserpine area.</p> <p>After the ANZAC Day service in 2020, the original marble plaques and military badge were removed and handed over to the RSL Proserpine</p>                                 |
| <b>Bowen Masterplan</b>                                    | <p>Council consulted on and adopted the Bowen Masterplan on 28 July 2021. The Bowen Masterplan sets out actions for community infrastructure projects to be achieved by Council through grant funding or other sources. The primary drive is to improve Bowen for locals. By supporting projects that enhance liveability and improvements to the town, this will indirectly encourage people to stay and experience Bowen.</p>                                                                                                                                                                                                                                                                                                                                                                |
| <b>Collinsville Water Park</b>                             | <p>Big and little kids alike rejoiced as the new Collinsville Waterpark was officially opened in April!</p> <p>Complete with two thrilling water slides, a tipping bucket, water jets and shaded paddling area, the Collinsville Waterpark will offer a welcome and fun reprieve to the hot summer sun. No Collinsville attraction would be complete without a visit from the Pit Pony, whose cartoon accompanies thrill seekers as they whizz down the slides.</p> <p>The project has brought a new lease of life to the outback town, increasing liveability for residents and attracting new faces to the town. The Collinsville Waterpark was made possible through \$1.2 million funding from the Australian Government through the Local Roads and Community Infrastructure Program.</p> |

|                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Flagstaff Hill Cultural and Conference Centre</b>        | <p>Construction was completed at the end of October 2021, with the Flagstaff Hill Cultural and Conference Centre officially opened on Friday 29 October by Queensland Tourism Minister Stirling Hinchliffe and Whitsunday Regional Council Mayor Andrew Willcox.</p>                                                                                                                                                        |
| <b>Collinsville Masterplan</b>                              | <p>The Collinsville Masterplan sets out several actions to be achieved over the next few years for enhancing liveability, health, wellbeing, beautifying the Town and creating conditions for small business success. Many of the projects and proposed timings are subject to available grant funding for completion, nonetheless, their proposed timing illustrates priorities for delivering on the above objectives</p> |
| <b>Regional Economic Development Strategy</b>               | <p>Council adopted a five-year Regional Economic Development Strategy. Based on the identified strengths and growth opportunities, the clear goal of the strategy is to deliver more investment and more jobs, as the pathway to securing the economic and environmental sustainability of the Whitsunday region.</p>                                                                                                       |
| <b>Community Plan 2022-2032</b>                             | <p>Council commenced consultation on the Community Plan 2022-2032. A draft plan was prepared for feedback from our community through stakeholder workshops and online surveys.</p>                                                                                                                                                                                                                                          |
| <b>Implementation of vehicle and plant telemetry system</b> | <p>The new GPS system installation has been completed for required vehicles in Proserpine, Collinsville and Bowen locations. As new vehicles are purchased these will be installed in the remaining 30% of fleet items.</p>                                                                                                                                                                                                 |
| <b>Strategic Workforce Plan</b>                             | <p>Council adopted a Strategic Workforce Plan. The Plan evaluates the existing workforce and determines what is required to ensure our people are structured and capable to meet future demands and needs. This includes delivering of the usual local government services as well as the key focus areas in the Corporate Plan 2021-2026.</p>                                                                              |
| <b>Governance Framework</b>                                 | <p>A new Governance Framework document was prepared and adopted by Council. It aims to provide a comprehensive but high-level account of how the Council applies the governance principles to achieve good governance.</p>                                                                                                                                                                                                  |



## OUR ACHIEVEMENTS



|                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Airlie Beach Outdoor Movie Screen</b> | <p>The Airlie Beach Foreshore Movie Screen was launched at the Our Whitsunday Way Spring into Summer event on Saturday, October 16.</p> <p>The semi-permanent screen is funded by Works for Queensland funding and is a 5.5 by 3 metre LED screen housed in a shipping container next to the Foreshore Sound Stage.</p> <p>The screen is entirely retractable and can be raised to a height of approximately 20 feet from the ground, where it shows free family movies or other non-commercial recreational entertainment.</p> <p>The container has a full wrap by a local designer which features educational information and pictures of local flora and fauna.</p> |
| <b>Works for Queensland Projects</b>     | <p>Round 4 (2021-2024) of the Works for Queensland project is underway with the total value of \$3.84 million. Recently completed upgrades include replacement of old timber at the Bowen Skate Park, upgrading two pedestrian bridges at Mullers Lagoon in Bowen, painting the exterior of the Collinsville Community Centre, lighting improvements to the Airlie Beach Lagoon and foreshore areas, improved access, updating the walking track at Case Park in Bowen and carpark at the Gloucester Sport &amp; Recreation Association.</p>                                                                                                                           |
| <b>Healthy Heart Project</b>             | <p>The Whitsunday Climate Change Innovation Hub welcomed the first group of our region's proud tourism operators, marinas and island resorts as official Healthy Heart Reef Partners.</p> <p>The Healthy Heart Project provides an opportunity for Partners within the local tourism sector to set higher and more ambitious targets for climate change mitigation to improve the health of our reef, and to lead the way in helping our region achieve a zero net emissions target by 2050.</p>                                                                                                                                                                       |

|                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Flood Camera Network</b>                                 | <p>Whitsunday Regional Council recently received funding to upgrade the flood camera network in the region. Upgrades have been undertaken to the Hamilton Plains and Crofton Creek cameras and new cameras have been placed at Palm Creek (Conway Road), Airlie Creek and the Gregory-Cannonvalley/ Bruce Highway turn-off, and an additional camera is scheduled to be installed at Brandy Creek.</p> <p>The flood camera network recorded an impressive 137,400 views during last week's rain event! The cameras are accessible via Council's website - <a href="https://bit.ly/FloodCameras">https://bit.ly/FloodCameras</a> and Disaster Dashboard</p> |
| <b>Domestic Freight Hub at the Whitsunday Coast Airport</b> | <p>The initial freight feasibility study has been completed and the Freight Distribution Hub is underway. The first live seafood was freighted to the Sydney markets in December.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

## 4.3 CONNECTING WITH OUR COMMUNITY

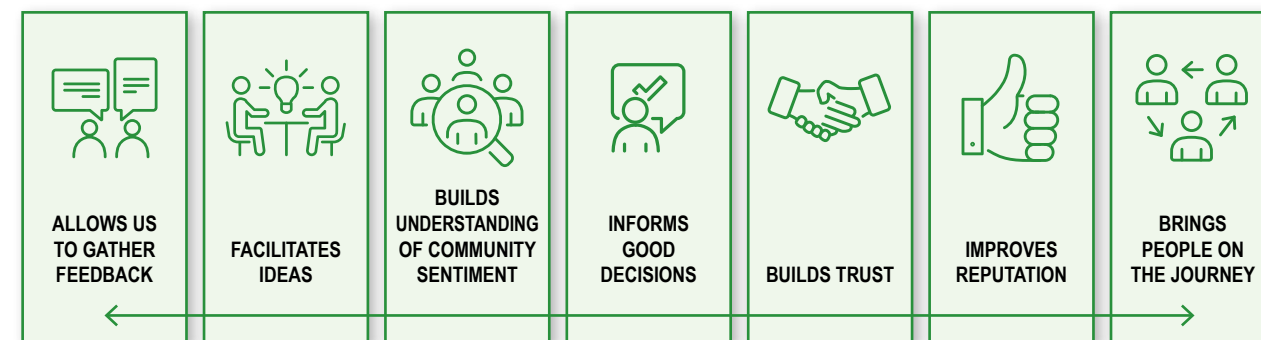
### BENEFITS OF COMMUNITY ENGAGEMENT

Whitsunday Regional Council engages with residents and visitors over a wide range of plans, projects, aspirations and changes to legislation. We believe input from community members into our decision-making process leads to better, more informed decisions.

We seek to connect with our residents and receive meaningful input into our plans and projects. A Community Engagement Policy has been in place since 2018 and demonstrates our commitment to open, transparent and meaningful community engagement. As a member of the International Association of Public Participation (IAP2), we endorse and aspire to the IAP2 Spectrum of Public Participation, Core Values and Code of Ethics.

With an established framework, including a Community Engagement Strategy and Guidelines for staff, we celebrate innovative, best-practice community engagement principles, activities and tools.

We use a variety of tools, including traditional face-to-face and online methods, to engage with residents and better understand the needs and priorities of our community.



### OUR KEY STAKEHOLDERS

Council has many overlapping groups of stakeholders and are listed in the table below. Acknowledging the diversity of the groups, Council engages with them through a multiplicity of channels to ensure a focus their needs and on delivery of services is maintained.

| STAKEHOLDER GROUPS                                       | HOW WE ENGAGE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | WHY THE RELATIONSHIP IS IMPORTANT TO US                                                                                                                                                                                                                                                   | VALUE TO THE STAKEHOLDER                                                                                                                                                                                                               |
|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Ratepayers and residents</b>                          | <ul style="list-style-type: none"> <li>Community engagement forums, surveys and public meetings/stalls</li> <li>Community events</li> <li>Council meetings, committees and working groups</li> <li>Customer request system</li> <li>Libraries and hubs</li> <li>Publications</li> <li>Social media &amp; video production</li> <li>Print media</li> <li>Annual Report</li> <li>Strategic Community Plan engagement</li> <li>Website and digital platforms</li> <li>Correspondence &amp; brochures</li> <li>Elected Members</li> </ul> | <ul style="list-style-type: none"> <li>Assists in develop effective strategies, programs and projects</li> <li>Guides delivery of services for our community</li> <li>Provides knowledge, cultural experience and feedback</li> <li>Community are forthcoming with information</li> </ul> | <ul style="list-style-type: none"> <li>To ensure sustainable financial, social and community management and growth</li> <li>Empowers residents to provide open and honest feedback.</li> <li>Increase resident satisfaction</li> </ul> |
| <b>Indigenous Groups</b>                                 | <ul style="list-style-type: none"> <li>Correspondence</li> <li>ILUA</li> <li>Events - Welcome to Country</li> <li>Acknowledgement at formal Council meetings and events</li> </ul>                                                                                                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>Recognising the importance of cultural heritage; recognising the importance of our traditional owner's voices in the future direction of the region; Council's commitments in its Draft Reconciliation Action Plan</li> </ul>                      | <ul style="list-style-type: none"> <li>Support and acknowledge in areas such as respect, civic participation, access to and protection of cultural heritage</li> </ul>                                                                 |
| <b>Community &amp; sporting groups and organisations</b> | <ul style="list-style-type: none"> <li>Advocacy and economic development programs, forums and services</li> <li>Training</li> <li>Annual Report</li> <li>Business forums</li> <li>Collaboration and partnership programs</li> <li>Publications (Advocacy documents; Economic Development Strategy; Major Festivals &amp; Events Strategy)</li> <li>Social media</li> <li>Website and digital platforms</li> </ul>                                                                                                                     | <ul style="list-style-type: none"> <li>Economic growth and opportunities</li> <li>Upskilling workforce</li> <li>Increase in employment</li> </ul>                                                                                                                                         | <ul style="list-style-type: none"> <li>Partnership, collaboration, and representation</li> <li>Support for business development, investment and growth</li> </ul>                                                                      |

## CONNECTING WITH OUR COMMUNITY

| STAKEHOLDER GROUPS                                       | HOW WE ENGAGE                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | WHY THE RELATIONSHIP IS IMPORTANT TO US                                                                                                                                                                                               | VALUE TO THE STAKEHOLDER                                                                                                                                                           |
|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Community &amp; sporting groups and organisations</b> | <ul style="list-style-type: none"> <li>Community and sporting facilities and programs</li> <li>Community engagement forums, surveys and</li> <li>Community events</li> <li>Community funding</li> <li>Council meetings, committees and working groups</li> <li>Customer request system</li> <li>Libraries and hubs</li> <li>Publications</li> <li>Social media</li> <li>Annual Report</li> <li>Strategic Community Plan engagement</li> <li>Website and digital platforms</li> </ul> | <ul style="list-style-type: none"> <li>Assists in develop effective strategies, programs and projects</li> <li>Guides delivery of services for our community</li> <li>Provides knowledge, cultural experience and feedback</li> </ul> | <ul style="list-style-type: none"> <li>Civic leadership and governance</li> <li>Service and facility provision;</li> <li>Partnership, collaboration, and representation</li> </ul> |
| <b>Business community</b>                                | <ul style="list-style-type: none"> <li>Advocacy and economic development programs, forums and services</li> <li>Training</li> <li>Annual Report</li> <li>Business forums</li> <li>Collaboration and partnership programs</li> <li>Publications (Advocacy documents; Economic Development Strategy; Major Festivals &amp; Events Strategy)</li> <li>Social media</li> <li>Website and digital platforms</li> </ul>                                                                    | <ul style="list-style-type: none"> <li>Economic growth and opportunities</li> <li>Upskilling workforce</li> <li>Increase in employment</li> </ul>                                                                                     | <ul style="list-style-type: none"> <li>Partnership, collaboration, and representation</li> <li>Support for business development, investment and growth</li> </ul>                  |

| STAKEHOLDER GROUPS                          | HOW WE ENGAGE                                                                                                                                                                                                                                                                                                                                               | WHY THE RELATIONSHIP IS IMPORTANT TO US                                                                                                                                                                                                              | VALUE TO THE STAKEHOLDER                                                                                                                                                            |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Government and partner organisations</b> | <ul style="list-style-type: none"> <li>Annual Report</li> <li>Briefings</li> <li>Business forums</li> <li>Community forums</li> <li>Correspondence</li> <li>Events</li> <li>Formal meetings</li> <li>Networks and conferences</li> <li>Partnerships</li> <li>Submissions</li> <li>Website</li> <li>Press conferences</li> </ul>                             | <ul style="list-style-type: none"> <li>Provision of funding for projects, assets and initiatives</li> <li>Input to policy and legislative development</li> </ul>                                                                                     | <ul style="list-style-type: none"> <li>Collaboration and partnerships</li> <li>Funding</li> <li>Alignment of policies and priorities</li> </ul>                                     |
| <b>Visitors &amp; tourists</b>              | <ul style="list-style-type: none"> <li>Promotional events</li> <li>Major Festivals &amp; Events attraction strategy</li> <li>Marketing Campaigns</li> <li>Social Media</li> <li>Website</li> <li>RV &amp; Tourist Parks</li> <li>Financial support to RTO</li> </ul>                                                                                        | <ul style="list-style-type: none"> <li>Generate local economic benefits, growth and leisure activities for the community</li> </ul>                                                                                                                  | <ul style="list-style-type: none"> <li>Provision of facilities, information, activities and services</li> </ul>                                                                     |
| <b>Media</b>                                | <ul style="list-style-type: none"> <li>Council meetings</li> <li>Interviews</li> <li>Media briefings</li> <li>Media releases</li> <li>Publications</li> <li>Social media</li> <li>Website</li> </ul>                                                                                                                                                        | <ul style="list-style-type: none"> <li>Raise awareness and promotion of activities, industry, projects, services</li> <li>Builds trust and reputation</li> </ul>                                                                                     | <ul style="list-style-type: none"> <li>Partnerships</li> <li>Provision of information</li> </ul>                                                                                    |
| <b>Employees</b>                            | <ul style="list-style-type: none"> <li>CEO emails/videos</li> <li>Directorate and team meetings</li> <li>Email</li> <li>Forums</li> <li>Health and wellbeing programs</li> <li>Intranet</li> <li>Newsletters - digital and print</li> <li>Personal and professional development and training</li> <li>Tool Box meetings</li> <li>Microsoft Teams</li> </ul> | <ul style="list-style-type: none"> <li>Positive workplace culture</li> <li>Positive employee performance and productivity</li> <li>Employee retention</li> <li>Valuable skills, knowledge and labour to deliver activities and operations</li> </ul> | <ul style="list-style-type: none"> <li>Workplace satisfaction</li> <li>Employment opportunities within a supportive environment</li> <li>Training and career development</li> </ul> |



## CONNECTING WITH OUR COMMUNITY

### HOW WE ENGAGE AND COMMUNICATE WITH OUR COMMUNITY



OUR COMMUNICATIONS TEAM

- Our Whitsunday Community Update
- Council Meeting Video Update
- Instagram
- YouTube
- Linkedin
- Facebook
- Climate Change Innovation Hub Website
- Whitsunday Regional Libraries Website
- Whitsunday Regional Council Website
- Whitsunday Coast Airport Website
- Shute Harbour Marine Terminal Website
- Proserpine Entertainment Centre
- Film and Distribute News Grabs
- Feature Advertising in Local Newspapers and Magazines
- Your Say Whitsunday Online Engagement Portal
- Letterbox Drop
- Radio
- Public Notices
- Media Release
- General Video Updates
- Door Knocking
- Television
- Email to Key Stakeholders
- Public Displays and Meetings

### YOUR SAY WHITSUNDAY



Your Say Whitsunday is an online engagement website where residents can leave comments and suggestions, complete surveys and polls, and participate in live Q&As.

To date, Your Say Whitsunday has had over 64,642 views, over 1,353 active participants registered and over 106 projects for residents to get involved in and have their say. Your Say Whitsunday has become well-established in the community and is the key tool for Council when consulting and informing residents, alongside other more traditional engagement tools such as public meetings and displays.

Your Say Whitsunday has established itself as a free, accessible, easy way for people to find information, ask questions and provide feedback. Every year, the platform grows in both registration and participation levels. Over the last year, we achieved a record number of submissions with 464 responses to a survey about electoral divisions.

To keep our community updated and close the loop on community consultations, an email is sent to project participants with a response and a copy of the consultation summary and a copy is placed on the corporate Facebook page.

## CONNECTING WITH OUR COMMUNITY

### FACEBOOK

Whitsunday Regional Council operates a corporate Facebook page as well as a range of other pages for business activities and services. These include:

- Whitsunday Climate Change Innovation Hub
- Whitsunday Disaster & Emergency Information
- Whitsunday Coast Airport
- Proserpine Entertainment Centre
- Lake Proserpine – Lakeside Camping
- Wangaratta at the Beach Caravan Park
- Proserpine Tourist Park

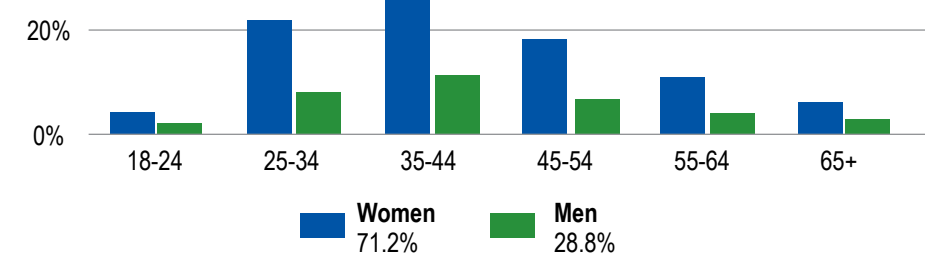
The Whitsunday Regional Council page currently has 12,790 followers, which is an increase of 1,290 followers since the previous year.

#### Audience

#### Facebook Page Followers

**12,790**

#### Age & Gender



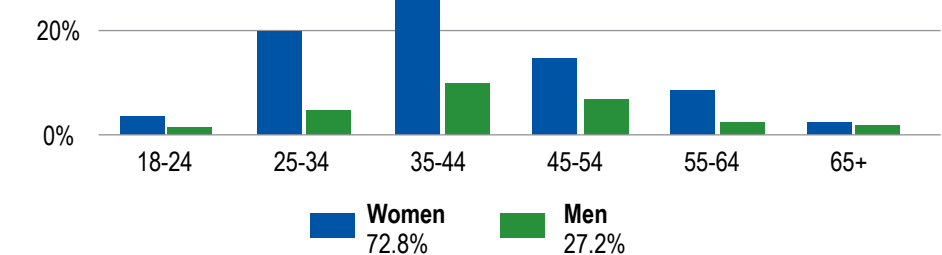
### INSTAGRAM

Whitsunday Regional Council's Instagram page currently has 2,015 followers, which is an increase of 415 followers since the previous year.

#### Instagram Followers

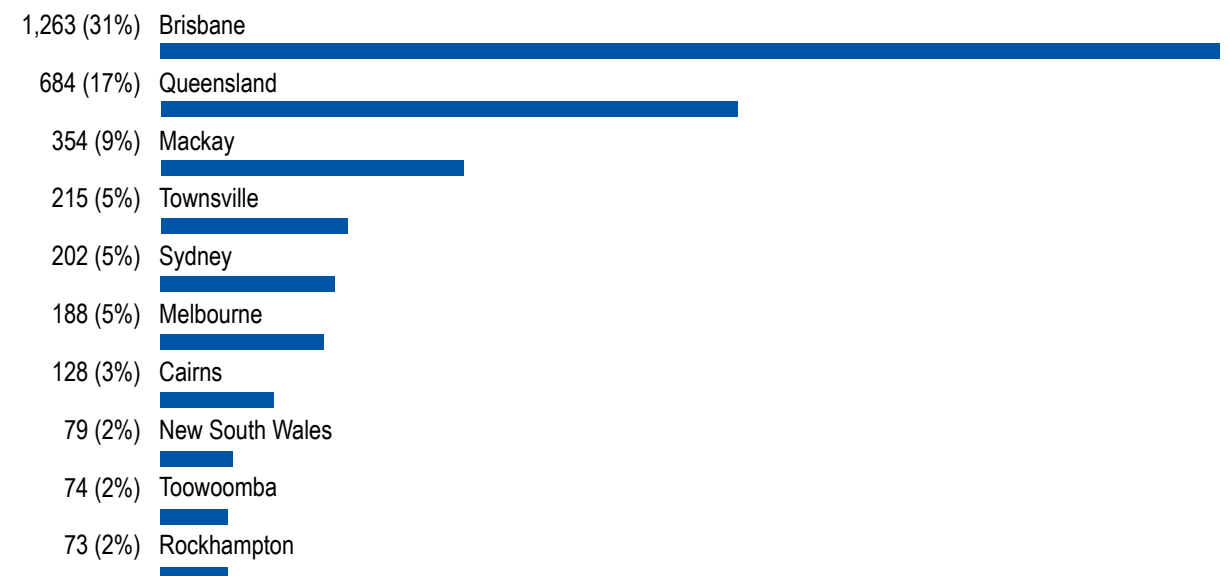
**2,015**

#### Age & Gender



### LINKEDIN

Whitsunday Regional Council's LinkedIn page currently has 4,138 followers which is an increase of 348 since the previous year.



## CONNECTING WITH OUR COMMUNITY



### DIGITAL MEDIA

We continue to use innovative digital media to engage with our community, producing high-quality videos to promote our projects and latest news. We aim to grow our social media platforms every year, developing new content strategies to build our audience. The Communications & Marketing team are responsible for the content and production of most videos, with staff trained in video production and editing. Some of the key videos and marketing campaigns over the past twelve months include:

- Growing Utopia – Proserpine Entertainment Centre, Shute Harbour Marine Terminal and Flagstaff (major projects update)
- Christmas Video 2021
- Our Whitsunday Way Launch
- Our Whitsunday Community Update (fortnightly video, monthly newspaper spread)
- Our Mayor, Your Recipes Disaster Special
- Project focused videos with highlights including Lake Proserpine & Collinsville Water Park
- Internal focused videos such as CEO update and Executive Leadership Team updates

Following on from the launch of a new corporate website in 2020 and websites for Whitsunday Regional Libraries and the Climate Change Innovation Hub in 2021, three more subsites have been finalised in the past 12 months. These include Shute Harbour Marine Terminal, the Whitsunday Coast Airport and the Proserpine Entertainment Centre.

### TRADITIONAL MEDIA

Council continues to communicate via traditional media methods such as local newspapers and magazines to reach the demographic in our community that aren't on social media.

A full page 'Our Whitsunday Community Update' is placed in the two local newspapers each month and aims to inform our community of project or service updates or calls to action.

Council also advertises bi-monthly in a magazine that circulate in the Whitsunday region and the surrounding LGA's. Content for this magazine highlights council's major facilities or the current campaign, Our Whitsunday Way.

### PROJECT CONSULTATION

A summary of key projects which were regularly communicated to our residents in 2021/22 are outlined below:

- Shute Harbour Restoration Project
- Proserpine Entertainment Centre
- Flagstaff Hill Cultural & Conference Centre
- Collinsville Water Park
- Airlie Beach Lagoon Deck
- Airlie Beach Movie Screen
- Ted Cunningham Bridge, Bowen River
- Cannon Valley Reservoir
- Works for Queensland Projects
- Responsible Pet Ownership
- Water Night 2021
- Get Ready - Storm Season Preparation

### PUBLIC CONSULTATIONS

- Economic Development Strategy
- Cannonvale Skate Park Concept
- Shaping Airlie Beach's Future
- Collinsville Masterplan
- Bowen Masterplan
- Climate Change Adaptation Strategy
- What do you want to see at the Proserpine Entertainment Centre?
- Help shape your future council – electoral divisions
- Collinsville Town Centre Upgrade
- Community Plan 2022-2032
- Airlie Beach Community Bushfire Management Plan
- Whitsunday Heart of the Reef Discovery Centre Feasibility Study
- Flying Fox Management in Collinsville
- Wilsons Beach Stinger Net
- Amendment to Local Law No.1 – Administration 2014



## CONNECTING WITH OUR COMMUNITY

### COMMUNITY SATISFACTION SURVEY

Whitsunday Regional Council undertook its Community Satisfaction Survey in early 2021 to help measure its performance in providing services and facilities to residents in the Whitsunday Region.

This was the first survey of its kind for Whitsunday Regional Council since amalgamation in 2008 and was an integral community engagement practice. This survey allowed the community to have their say on a range of topics and allowed Council to establish a regular connection with our residents and in turn build their trust in Council.

Council will undertake a second survey in late 2022 which will allow us to begin benchmarking the data and identifying areas for improvement and also areas where council is performing well and needs to maintain that performance.



### CASE STUDY

#### OUR WHITSUNDAY WAY

In October 2021 Whitsunday Regional Council launched its new community pride campaign, Our Whitsunday Way, at a Spring into Summer free community event at the Airlie Beach Foreshore which was attended by over 1,000 people.

Mayor Andrew Willcox said he was excited to share Council's new marketing initiative with the community.

Like the rest of the Whitsunday community was facing challenging times so Council produced a series of hero videos to lead the region's recovery by driving economic growth and improved liveability for the Whitsunday community.

The Our Whitsunday Way marketing campaign was Council taking the lead to foster community spirit, bring unity to our broad region, showcase our beautiful surroundings to the world and gain a sense of appreciation within all of our towns.

By highlighting local faces in local places, the Our Whitsunday Way campaign is a visual celebration of how our community spends their everyday in the wonderful Whitsundays.

The Our Whitsunday Way campaign encouraged friends and relatives of our residents, and the fast-growing drive market, to visit and experience the amazing liveability of the Whitsunday region and maybe even make the move and become part our community.

The initiative aligns perfectly with the direction of Council by focusing on by seizing on opportunities and strengths of our amazing Whitsunday Region to create jobs, attract investment and grow tourism.

The feature video was released at the event and was stage one of a broader #ourwhitsundayway marketing campaign by Council which features a series of nine hero videos focusing on the background stories of some of the community faces in the main clip.





## 4.3 AWARDS & RECOGNITION

### QUEENSLAND TRAINING AWARDS

Council was recognised as a finalist in the Queensland Training Awards, North Qld Region 2022. These awards are presented by the State Department of Employment Small Business and Training.

Council was a finalist in the category of Large Employee of the Year for outstanding achievements in Vocational Education and Training by a Queensland business with 200 or more full-time employees.

Council was selected as a finalist for developing targeted programs for entry level positions over the last two years, with the aim to provide opportunities and career pathways while upskilling our current workforce, encouraging retention and providing succession planning.



### BEST COMMUNICATIONS | DIGITAL PROFESSIONAL

Digital Communications Officer Sarah Collins won the LGAQ's Best Communication | Digital Professional award which was presented at the LGx Conference held in Noosa in June 2022.

Sarah has continued to create excellent content and her work is the product of a great eye for a story and willingness in telling those stories, from recovery from natural disaster to this marriage of a popular, long-running series to disaster season preparation.

The Our Mayor, Your Recipes video series was developed in 2017 for use across the last council term but proved so popular that it was continued into the current term. The idea of the cooking videos started with the Mayor, who is quite a character and I'm told an excellent cook (but no fan of social media).

The initial objective was to highlight the "normal bloke", who is naturally friendly and approachable, as well as passionate about his community. The second objective was to deliver council news to the community in an



engaging way, and in different locations across the region, the videos showcased a beautiful region and local produce.

Other videos featured councillors, council officers, local businesses and community groups to reinforce a sense of trust between council and the community, while delivering important messaging.

The videos were produced in-house – from storyboarding to filming and editing – and have increased engagement, with the campaign's success proven through consistently strong numbers and positive commentary.

### ANNUAL TAPPING COMPETITION

Winners are grinders and the Whitsunday Regional Council Water and Waste network operations plumbing team of Richie Ellem and Daniel Miller, took out the annual tapping competition against teams from Mackay and Isaac Councils in November 2021.

Based in Proserpine, Richie is one of Council's most experienced plumbers while Bowen based Daniel also has plenty of years under his belt having done his apprenticeship with Council.

Congratulations Richie and Daniel!



### FINALIST - 11TH ANNUAL AUSTRALIAN MARINE INDUSTRY AWARDS

The Australian International Marine Export Group (AIMEX), Superyacht Australia and the Australian Commercial Marine Group held the 11th Annual Australian Marine Industry Awards in 2022.

The awards include Eight award categories across the marine export, superyacht and commercial sectors will recognise and celebrate best practices, excellence, innovation and dedication. The winners for each category was recognised at a Gala Dinner held on Wednesday, May 18, at Southport Yacht Club. Shaun Cawood, Shute Harbour Coordinator attended on behalf of Shute Harbour Marine Terminal and Whitsunday Regional Council.

Shute Harbour Marine Terminal was one of Ten finalists in the 2022 Superyacht Industry Service Provider of the Year category. The category gave a unique insight into what is to come for the superyacht industry in the future. In addition to Shute Harbour Marine Terminal, other finalists included Coral Sea Marina Resort, Crew Pacific, Southport

Yacht Club, The Superyacht People, The Yard Brisbane, Quality Marine Clothing, Marine Airflow International, Sanctuary Cove Marina and The Boat Works and Rivergate Marina and Shipyard which won the prestigious award.



# 5. DEMOCRATIC GOVERNANCE

*This section demonstrates Council's Democratic & Corporate Government arrangements including information on our elected members, our decision making and the presentation of mandatory information.*



## 5.1 ROLE OF COUNCIL

Our elected members make decision on behalf of the local government and make important decisions which plan for the future of our community. The *Local Government Act 2009* outlines the roles and responsibilities of Councillors, the Deputy Mayor, Mayor and the Chief Executive Officer.

### THE ROLE OF THE MAYOR & COUNCILLORS

1. A councillor must represent the current and future interests of the residents of the local government area.
2. All councillors of a local government have the same responsibilities, but the mayor has some extra responsibilities.
3. All councillors have the following responsibilities:
  - a. ensuring the local government –
    - (i) discharges its responsibilities under this Act; and
    - (ii) achieves its corporate plan; and
    - (iii) complies with all laws that apply to local governments;
  - b. providing high quality leadership to the local government and the community;

- c. participating in council meetings, policy development, and decision-making, for the benefit of the local government area;
- d. being accountable to the community for the local government's performance.

4. The mayor has the following extra responsibilities:

- a. leading and managing meetings of the local government at which the mayor is the chairperson, including managing the conduct of the participants at the meetings;
- b. preparing a budget to present to the local government; Black Island, Whitsunday Islands
- c. leading, managing, and providing strategic direction to the chief executive officer in order to achieve the high quality administration of the local government;
- d. directing the chief executive officer and senior executive employees, in accordance with the local government's policies;
- e. conducting a performance appraisal of the chief executive officer, at least annually, in the way that is decided by the local government (including as a member of a committee, for example);

- f. ensuring that the local government promptly provides the Minister with the information about the local government area, or the local government, that is requested by the Minister;
- g. being a member of each standing committee of the local government;
- h. representing the local government at ceremonial or civic functions.

### ROLE OF THE ADMINISTRATION

The Role of the Chief Executive Officer is defined in section 13(3) of the *Local Government Act 2009*.

#### The Chief Executive Officer:

- Implements the local government's policies and decisions;
- Is responsible for organising the presentation of reports and reporting to the local government; conducts correspondence between Council and other persons; manages and oversees the administration of Council and its corporate plan and coordinates the activities of all Council employees.





## 5.2 COUNCIL MEETINGS & ATTENDANCE

A total of 22 Ordinary Meetings and 2 Special Meetings were held in the 2021/22 Financial Year. In accordance with section 186(c) of the Regulation, meeting attendance for the financial year is shown in table below:

| COUNCILLOR MEETING ATTENDANCE 2021/22 |                  |                 |       |
|---------------------------------------|------------------|-----------------|-------|
| Councillor                            | Ordinary Meeting | Special Meeting | Total |
| Cr Andrew Willcox (Mayor)             | 15               | 1               | 16    |
| Cr Jan Clifford (Div 1)               | 22               | 2               | 24    |
| Cr Al Grundy (Div 2)                  | 22               | 2               | 24    |
| Cr John Collins (Div 3)               | 21               | 2               | 23    |
| Cr Michelle Wright (Div 4)            | 22               | 2               | 24    |
| Cr Gary Simpson (Div 5)               | 22               | 2               | 24    |
| Cr Mike Brunker (Div 6)               | 22               | 2               | 24    |

Council made 615 decisions in 2021/22 of which 196 were procedural motions and 419 decisions required an action.



## 5.3 COUNCILLOR CONDUCT

State government legislation dictate the ways that Councillor conduct complaints are managed and reported in Queensland. The following information is provided identifying all complaints made about Councillors and is extracted from the Councillor Conduct Register (kept pursuant to Section 150DX of the *Local Government Act 2009*):

| COMPLAINT REFERENCE(S) | DATE OF COMPLAINT | SUMMARY OF COMPLAINT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CATEGORY OF CONDUCT#                | DECISION MAKER                       | DATE OF DECISION | SUMMARY OF AND REASONS FOR THE DECISION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| C/22/00219             | 12/04/22          | A councillor was alleged to have inappropriately deleted a post and blocked a member of the public from their official Council Facebook page.                                                                                                                                                                                                                                                                                                                                                                                            | Inappropriate conduct or misconduct | Charles Kohn - Delegate - OIA        | 11/05/22         | The OIA dismissed this matter pursuant to section 150X(c)(ii) as taking further action would be an unjustifiable use of resources.<br><br>The Whitsunday Regional Council Social Media Policy Section 4(b) does give councillors the right to block persons who post or comment content and remove said content, which – constitutes spam or solicits business.<br><br>The post that was blocked could be considered spam or to solicit users by diverting them to another organisation's site.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| C/22/00174             | 23/03/22          | It was alleged that a councillor had not responded to the complainant. It was further alleged that the councillor had misused Council resources.                                                                                                                                                                                                                                                                                                                                                                                         | Inappropriate conduct or misconduct | Charles Kohn - Delegate - OIA        | 06/04/22         | The OIA dismissed this matter pursuant to section 150X (a)(ii) as the conduct does not raise a reasonable suspicion of inappropriate conduct or misconduct.<br><br>It is the responsibility of the CEO and council staff to action operational requests and the complainant in this matter had received a response from the CEO.<br><br>Further on the facts of this matter, there was no reasonable suspicion that the councillor had misused council resources.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| C/21/00705             | 21/10/21          | It is alleged a councillor used their position to delay an investigation into matters relating to the provision of information by council officers, that had been raised by the complainant.                                                                                                                                                                                                                                                                                                                                             | Inappropriate conduct or misconduct | Evan Thomas – Principal Investigator | 09/11/21         | The OIA dismissed this matter pursuant to section 150X(a)(ii) of the <i>Local Government Act 2009</i> as the conduct does not raise a reasonable suspicion of inappropriate conduct or misconduct as the relevant Councillor had provided an appropriate response to the concerns raised by the complainant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| C/21/00631             | 13/09/21          | It is alleged that a councillor failed to process two complaints made by a member of the public.<br><br>It is alleged that the Councillor failed to engage with the complainant regarding these two complaints.<br><br>It is alleged that the Councillor failed to initiate an investigation into the performance of senior council officer.<br><br>It is alleged the Council holds secret "Shadow Meetings" and has, on at least one occasion, invited a real estate company, where they discuss, debate and decide on Council matters. | Inappropriate conduct or misconduct | Charles Kohn - Delegate - OIA        | 20/09/21         | The OIA dismissed this matter pursuant to section 150X(a)(ii) as the conduct does not raise a reasonable suspicion of inappropriate conduct or misconduct.<br><br>Material provided to the OIA show the Councillor in addition to the WRC engaged with the complainant regarding the concerns the complainant had. Grievances with a decision of council is not within the jurisdiction of the OIA.<br><br>Performance of any staff member is managed under a Performance Management framework and not an investigatory framework and as such it is not inappropriate for the Councillor to refuse to initiate an investigation.<br><br>No evidence was provided to support the allegation of "Shadow Meetings". Further, Council may convene pre-meeting briefings to on agenda items of the Ordinary Council Meetings to ensure their decisions are informed and meetings are efficient.<br><br>It is noted however, that any debate or decision is to occur transparently in Ordinary Council Meetings. |
| C/21/00448             | 08/07/21          | It is alleged a councillor had refused to meet with a resident about the resident's concerns relating to a festival being held in the region in September 2021.                                                                                                                                                                                                                                                                                                                                                                          | Inappropriate conduct               | Charles Kohn - Delegate - OIA        | 21/07/21         | The OIA dismissed this matter pursuant to section 150X(b)(iii) of the <i>Local Government Act 2009</i> (the Act) as the complaint lacked substance and credibility. The OIA confirmed that the resident had emailed news articles and concerns to Council about the festival but had no record of the resident requesting to meet with the councillor. Further, the Festival is being held in an adjoining Regional Council area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

### Key:

\* Only to be included if the local government or conduct tribunal decided that the Councillor engaged in inappropriate conduct or misconduct, or where the Councillor agrees to their name being included in the register (Section 150DY(3) *Local Government Act 2009*).

# Categories as determined in the Code of Conduct for Councillors in Queensland.



## 5.4 REMUNERATION OF MAYOR AND COUNCILLORS

As required by section 186(a) of the Regulation, the total remuneration paid to the Mayor Deputy Mayor and Councillors for the financial year is shown in the table below. This remuneration is determined independently by the Local Government Remuneration Commission. These pay scales take into consideration factors such as the size of the council, the area it covers and the population it serves.

Superannuation contributions of up to 12 per cent are made on behalf of Councillors in accordance with the terms of the Local Government Investment Australia (LGIA) Superannuation Scheme. Under this scheme, Councillors may also elect to make a pre-tax (concessional) contribution to superannuation.

| COUNCILLOR             | SALARY              | SUPER              |
|------------------------|---------------------|--------------------|
| Willcox (former mayor) | \$129,609.88        | \$15,553.20        |
| Brunker                | \$83,247.06         | \$9,989.60         |
| Wright                 | \$70,759.00         | \$8,491.08         |
| Collins                | \$70,759.00         | \$8,491.08         |
| Simpson                | \$70,759.00         | \$8,491.08         |
| Clifford               | \$70,759.00         | \$8,491.08         |
| Grundy                 | \$70,759.00         | \$8,489.80         |
| <b>TOTAL</b>           | <b>\$566,651.94</b> | <b>\$67,998.20</b> |

## 5.5 MAYOR & COUNCILLOR EXPENSES & FACILITIES

Council has an Expenses Reimbursement and Provision of Facilities Policy as required by section 250 of the Regulation. This policy details the facilities to be provided to Councillors and how the reasonable expenses incurred or to be incurred, by Councillors discharging their duties and responsibilities are reimbursed. The policy is published on the Council website.

In addition to the remuneration listed above, Councillors have access to a laptop, mobile phone, tablet and home office equipment. These expenses are not specifically allocated to individual Councillors and individual costs are not recorded. Expenses incurred by Councillors are broken down into the following categories for reporting purposes:

| CATEGORY                                 | INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CONFERENCE EXPENSES</b>               | In order to keep abreast of current issues in Queensland and across the nation, it is important for Councillors to attend conferences from time to time. Doing so opens networking opportunities to create connections which could be of benefit to the region, and also provide information or advice to a Councillor which can be brought back to the Whitsundays for consideration. Costs in this category include flights, accommodation and registration to attend conferences on behalf of Council.                                                                                                                                                                                                                                                                                                                                                       |
| <b>GENERAL COUNCIL BUSINESS EXPENSES</b> | Councillors have a legislated responsibility to represent the current and future interests of the residents of the local government area. To do that, they have to get out there and meet with ratepayers, visit community group meetings, attend local networking opportunities, go to school award ceremonies and much more to keep their finger on the pulse of the Whitsunday community. Costs in this category include any incidentals, travel costs, registration fees, etc. for our Councillors to effectively do their job.                                                                                                                                                                                                                                                                                                                             |
| <b>ADVOCACY EXPENSES</b>                 | To get the best possible outcomes for the residents and ratepayers of the Whitsundays, Council must advocate on their behalf to Members and Ministers on either side of the aisle at the State and Federal level. Councillors, as your elected representatives, go the extra mile by seeking funding opportunities to get jobs done in our area with as little cost on ratepayers as possible. Costs spent on advocacy are essentially an investment, with the amount of dollars received in return for projects like the construction of the Proserpine Administration Building and Proserpine Entertainment Centre being significant returns. Costs in this category include things like flights and accommodation for our elected members when they travel to Brisbane or Canberra to push State and Federal politicians for better outcomes for our region. |
| <b>PROFESSIONAL DEVELOPMENT EXPENSES</b> | Having well-informed and knowledgeable Councillors is crucial in local government, as the more experienced they are, the more capable they will be to make good-decisions and deliver positive outcomes for the Whitsundays. To that end, Councillors are entitled to a set amount of funds to access and participate in learning and development opportunities, such as undertaking a Local Government Diploma. Costs in this category include any expenses incurred for signing up for and participating in and professional development activities or courses.                                                                                                                                                                                                                                                                                               |
| <b>TELECOMMUNICATIONS EXPENSES</b>       | In the digital age being an elected member is a 24 hour a day job. Our Councillors go out of their way to be available and contactable through multiple social media channels and by phone. Given the importance of ensuring Councillors are there for the community, and the amount of calls and messages received, Council 2019/20 policy was such that the organisation will reimburse Councillors up to a set amount for costs incurred for their phone, mobile and home internet plan.                                                                                                                                                                                                                                                                                                                                                                     |

## MAYOR & COUNCILLOR EXPENSES & FACILITIES

The following table shows the actual costs incurred by Councillors or Council in undertaking their responsibilities as Councillors. Councillors are also provided with smart phones, tablets, laptop computers and use of vehicles.

| COUNCILLORS' EXPENSES 1 JULY 2021 TO 30 JUNE 2022 |                    |                          |                   |                   |                 |                    |
|---------------------------------------------------|--------------------|--------------------------|-------------------|-------------------|-----------------|--------------------|
| COUNCILLOR                                        | CONFERENCES        | GENERAL COUNCIL BUSINESS | ADVOCACY          | PHONE / INTERNET  | UNIFORMS        | TOTAL              |
| Cr Andrew Willcox (Mayor)                         | \$4,139.34         | \$7,049.93               | \$2,351.47        | \$1,381.84        | \$308.82        | \$15,231.40        |
| Cr Jan Clifford (Division 1)                      | \$3,286.53         | \$3,159.12               | -                 | \$1,656.73        | \$90.91         | \$8,193.29         |
| (Cr Al Grundy Division 2)                         | \$3,290.80         | (\$52.89)                | -                 | \$1,399.97        | -               | \$4,637.88         |
| Cr John Collins (Division 3)                      | -                  | \$40.91                  | -                 | \$1,900.03        | -               | \$1,940.94         |
| Cr Michelle Wright (Division 4)                   | \$3,039.63         | \$6.48                   | \$662.50          | \$381.72          | -               | \$4,090.33         |
| Cr Gary Simpson (Division 5)                      | \$2,128.19         | -                        | -                 | \$381.72          | -               | \$2,509.91         |
| Cr Mike Brunker (Division 6)                      | \$8,191.70         | \$4,312.45               | \$2,448.88        | \$1,900.03        | \$450.00        | \$17,303.06        |
| <b>Total</b>                                      | <b>\$24,076.19</b> | <b>\$14,516.00</b>       | <b>\$5,462.85</b> | <b>\$9,002.04</b> | <b>\$849.73</b> | <b>\$53,906.81</b> |

## 5.6 OVERSEAS TRAVEL

There was no overseas travel by the Mayor or Councillors in 2021/22.

## 5.7 COMMUNITY GRANTS

### Sport and Recreation Club Grants

Sport & Recreation Club Grants are available annually to support the general functions of the club and is based on the number of active participants within the club. To be eligible the club must be incorporated and have public liability insurance. \$139,500 was provided to 66 organisations during 2021/22 as shown in the table below;

| ORGANISATION                                                 | AMOUNT FUNDED |
|--------------------------------------------------------------|---------------|
| Whitsunday Kyokushin Karate Cannonvale Club Inc.             | \$5,500       |
| Proserpine Rugby League Football Club Inc.                   | \$3,000       |
| Proserpine Veterans Golfers Association Inc.                 | \$1,500       |
| Bowen Bowls Club Inc.                                        | \$1,500       |
| Wangaratta Bowls Club Inc.                                   | \$1,000       |
| Girl Guides Queensland – Proserpine District                 | \$1,000       |
| Collinsville Barebow Hunters Club Inc.                       | \$1,000       |
| Whitsunday Sailability Inc.                                  | \$1,000       |
| Whitsunday Bald Eagles Inc.                                  | \$1,000       |
| Gloucester Sports & Recreation Association                   | \$3,000       |
| Music Evolution Project Inc.                                 | \$3,000       |
| Club Outrigger Whitsunday Inc.                               | \$1,500       |
| Bowen-Collinsville Rifle Club Inc.                           | \$1,000       |
| Bowen Woodworkers & Woodturners Inc.                         | \$1,000       |
| Proserpine Hack & Pony Club Inc.                             | \$1,000       |
| Whitsunday Triathlon Club Inc.                               | \$1,000       |
| Proserpine Junior Cricket Association Inc.                   | \$3,000       |
| Bowen Tennis Association Inc.                                | \$3,000       |
| Whitsunday Junior Rugby Union Inc.                           | \$3,000       |
| Whitsunday Weightlifting Association Inc.                    | \$3,000       |
| Tennis Whitsunday Inc.                                       | \$1,500       |
| Cannonvalley Pony Club Inc.                                  | \$1,000       |
| Bowen Seagulls Junior Rugby League Inc.                      | \$5,500       |
| Whitsunday Dirt Riders Inc.                                  | \$5,500       |
| Bowen Netball Assoc Inc.                                     | \$3,000       |
| Bowen Touch Football Assoc Inc.                              | \$3,000       |
| Cannonvale Cannons Swimming Club Inc.                        | \$3,000       |
| Proserpine BMX Club Inc.                                     | \$1,500       |
| Proserpine Whitsunday Junior Rugby League Football Club Inc. | \$5,500       |
| Bowen Cricket Inc.                                           | \$3,000       |
| Proserpine Scout Group Inc.                                  | \$1,500       |

## COMMUNITY GRANTS

| ORGANISATION                                                | AMOUNT FUNDED    |
|-------------------------------------------------------------|------------------|
| Proserpine Citizen's Band Inc.                              | \$1,000          |
| Port Denison Gun Club Inc.                                  | \$1,000          |
| Whitsunday Netball Association Inc.                         | \$5,500          |
| Whitsunday Touch Association Inc.                           | \$3,000          |
| Bowen Pistol Club Inc.                                      | \$1,500          |
| Bowen Potters Group Inc.                                    | \$1,000          |
| Collinsville Horse and Pony Club Inc.                       | \$1,000          |
| Whitsunday Australian Football Club Inc.                    | \$3,000          |
| Whitsunday Equestrian Group Inc.                            | \$1,000          |
| Bowen Swimming Club                                         | \$3,000          |
| Airlie Beach Bowls Club Inc.                                | \$3,000          |
| Proserpine Whitsunday Rugby Union Inc.                      | \$3,000          |
| Airlie Beach Football Club                                  | \$3,000          |
| Bowen Football Association                                  | \$3,000          |
| Whitsunday Running Club Inc.                                | \$1,500          |
| Bowen Rugby Union Inc.                                      | \$1,500          |
| Airlie Beach Bridge Club Inc.                               | \$1,000          |
| Whitsunday Coast 4x4 Club Inc.                              | \$1,000          |
| Molongie Creek boat Club Inc                                | \$5,500          |
| Whitsunday United Football Club Inc                         | \$5,500          |
| Bowen Golf Club Inc                                         | \$5,500          |
| Whitsunday Kyokushin Karate Proserpine                      | \$1,500          |
| Whitsunday Basketball Inc                                   | \$1,500          |
| Bowen Hockey Association Inc                                | \$1,500          |
| Whitsunday Old Iron Restorers Club Inc                      | \$1,000          |
| Bowen Bowls Club Inc.                                       | \$1,000          |
| Proserpine Girl Guides                                      | \$1,000          |
| Strings Whitsunday Inc                                      | \$1,000          |
| Whitsunday Automotive & Restoration Club Inc                | \$1,000          |
| Sporting Shooters Association of Australia Bowen Branch Inc | \$5,500          |
| Proserpine Taipans Junior Soccer Club Inc                   | \$1,500          |
| Wangaratta Bowls Club Inc.                                  | \$1,000          |
| Collinsville Barebow Hunters Club Inc.                      | \$1,000          |
| Proserpine Rugby League Football Club Inc.                  | \$3,000          |
| Whitsunday Mountain Bike Club Inc                           | \$1,500          |
| <b>Total Funding</b>                                        | <b>\$139,500</b> |

## FACILITY MANAGEMENT GRANTS

Facility Management Grants are only available to groups that oversee/manage facilities that are utilised by more than one type of sport and is to be used to maintain the actual facility/fields/maintenance equipment only.

To be eligible an organisation must be incorporated, have public liability, possess a current lease/licence agreement with Council and submit an operational budget with the application. Funding is based on the active participants utilising the facility per year. \$60,000 was provided to 3 organisations during 2021/22 as shown in the table below;

| ORGANISATION                                          | AMOUNT FUNDED   |
|-------------------------------------------------------|-----------------|
| Bowen Sporting Complex Co-ordinating Association Inc. | \$20,000        |
| Whitsunday Sportspark Limited                         | \$20,000        |
| Proserpine Junior Sporting Complex Association Inc.   | \$20,000        |
| <b>Total Funding</b>                                  | <b>\$60,000</b> |
| <b>Total Applications</b>                             | <b>3</b>        |

## SPECIAL PROJECTS GRANTS PROGRAM

The Special Projects Grants Program is open to all incorporated not for profit clubs wishing to undertake one off projects or events that fall outside the normal operations of the club. Grants up to \$20,000 may be available. Acquittals are to be submitted for this grant program once the project has been completed. \$133,092 was provided to 13 organisations during 2021/22 as shown in the table below;

| ORGANISATION                                              | AMOUNT FUNDED    |
|-----------------------------------------------------------|------------------|
| Bowen Seagulls Junior Rugby League Inc.                   | \$20,000         |
| Bowen Men's Shed Inc.                                     | \$20,000         |
| Music Evolution Project Inc.                              | \$3,600          |
| Whitsunday Dirt Riders Club Inc.                          | \$13,992         |
| Whitsunday Junior Rugby Union Club Inc.                   | \$6,000          |
| Proserpine Historical Museum Society Inc.                 | \$15,500         |
| Airlie Beach Whitsunday RSL                               | \$2,000          |
| Whitsunday Kyokushin Karate Club Proserpine               | \$2,500          |
| Proserpine Citizens Band Inc.                             | \$1,500          |
| Proserpine Rugby League Football Club Inc.                | \$20,000         |
| Bowen Cricket Inc.                                        | \$15,000         |
| Bowen Community Council Inc.                              | \$5,000          |
| Proserpine Agricultural Pastoral & Industrial Association | \$8,000          |
| <b>Total Funding</b>                                      | <b>\$133,092</b> |
| <b>Total Applications</b>                                 | <b>13</b>        |



## MAYOR & COUNCILLOR EXPENSES & FACILITIES

### JUNIOR ELITE ATHLETE

Financial Support for a Junior Elite Athlete is available for all residents who are 18 years or younger at the time of competition, and who have been residing within the Whitsunday Regional Council Local Government Area for at least 12 months or more.

To be eligible, a Junior Athlete must meet the following criteria:

- be 18 years or younger at the time of competition,
- be representing North Queensland, Queensland or Australia or equivalent in an officially recognised State, National or International event,
- has no outstanding debt to Council,
- be amateur in status,
- supply written verification of selection from the relevant organisation,
- provide evidence of associated costs to participate in the competition,
- provide a statutory declaration of applicant's financial contribution and residency, and
- Applications must be received prior to the competition. Applications for competitions that have already occurred will not be considered.

The level of funding available will be based on a progressive scale, the higher the level in representation, the larger the financial support available. A total of \$10,300 was funded for 35 Junior Elite Athlete's during 2021/22.

| APPLICANT                 | AMOUNT FUNDED   |
|---------------------------|-----------------|
| Rufus King                | \$100           |
| Fergus King               | \$100           |
| Rashawn Watego            | \$100           |
| Trixie-Grace Prior        | \$250           |
| Tysen Jensen              | \$250           |
| Harper Henderson-Feldman  | \$250           |
| Emily McDiarmid           | \$250           |
| Jarrad Skiba              | \$250           |
| Grady Turner              | \$250           |
| Jesse Frisch              | \$250           |
| Zachary Sleight           | \$250           |
| Eden Humphrey             | \$250           |
| Giselle Tronc             | \$500           |
| Addison Harch             | \$250           |
| Kayden Muir               | \$250           |
| Regan O'Loughlin          | \$250           |
| Maxwell O'Keefe           | \$1,000         |
| Reef Peel                 | \$1,000         |
| Nelson Malady             | \$250           |
| Jesse Frisch              | \$250           |
| Lincoln Thicker           | \$250           |
| Cooper Fletcher           | \$250           |
| Alice Wheeler             | \$250           |
| Zavier Goswell            | \$250           |
| Abigail Lee               | \$250           |
| Charlotte Lee             | \$250           |
| Blake Tissington          | \$250           |
| Hugo Williams             | \$250           |
| Eneliko Savelio           | \$250           |
| Maikeli Savelio           | \$250           |
| Lincoln Douglas           | \$250           |
| Logan Snow                | \$250           |
| Mason Light               | \$250           |
| Tyson Williams-Allen      | \$500           |
| Diesel Bonds              | \$250           |
| <b>Total Funding</b>      | <b>\$10,300</b> |
| <b>Total Applications</b> | <b>35</b>       |



### REGIONAL ARTS DEVELOPMENT FUND

The Regional Arts Development Fund (RADF) is a partnership between state and local governments which invests in quality arts and cultural experiences across Queensland based locally determined priorities.

RADF promotes the role and value of arts, culture and heritage as key drivers to support diversity and inclusivity; grow strong regions; and provide training, education and employment opportunities for Queensland artists and local communities.

\$54,997 was provided to 9 organisations during 2021/22 as shown in the table below;

| ORGANISATION                           | PURPOSE OF ALLOCATION                                             | AMOUNT FUNDED   |
|----------------------------------------|-------------------------------------------------------------------|-----------------|
| Whitsunday Regional Council            | Lantern Making Workshop at 2021 Whitsunday Multicultural Festival | \$2,920         |
| Music Evolution Project Inc            | Fast Track Minds Guitar Basics Workshops                          | \$6,630         |
| Noosa Film Academy Inc                 | Remote Youth Film Festival                                        | \$3,935         |
| Karen Jacobsen                         | Regional Tourism Music & Film Project                             | \$9,121         |
| QCWA Collinsville                      | Whitsunday Dance Workshops                                        | \$5,000         |
| Jennifer Horsford                      | Small Quilting Workshops                                          | \$6,660         |
| TARTS - Barbara Hill                   | Weekend Textile Workshop                                          | \$2,100         |
| Bowen Shire Festival of Murals Society | Merinda School Mural Revamp                                       | \$9,091         |
| Whitsunday Arts Festival               | Week-long Art Workshops & 3 Community Art Installations on site   | \$9,540         |
| <b>Total Funding</b>                   |                                                                   | <b>\$54,997</b> |
| <b>Total Applications</b>              |                                                                   | <b>9</b>        |

### Loans to Community Groups

From time to time, Council provides interest free loans to community and sporting organisations to support a prosperous, liveable and sustainable region. Loans require the approval by Council, under a blanket approval by the State Treasurer. Loans are often not secured and represent a risk from both a financial and compliance perspective.



## 5.8 REBATES AND CONCESSIONS

The Whitsunday Regional Council granted a range of rebates and concessions for rates and charges to assist the community through the 2021/22 financial year:

- Rates Relief Policy
- Owner Occupier Concession
- Pensioner Rates Rebate Policy
- Rates Concessions for Pensioners Deferral Arrangement
- Charges Rebates for Granny Flats
- Concession for Concealed Water Leaks
- Donations for Rates and Service Charges for not-for profit Organisations



## 5.9 BENEFICIAL ENTERPRISES

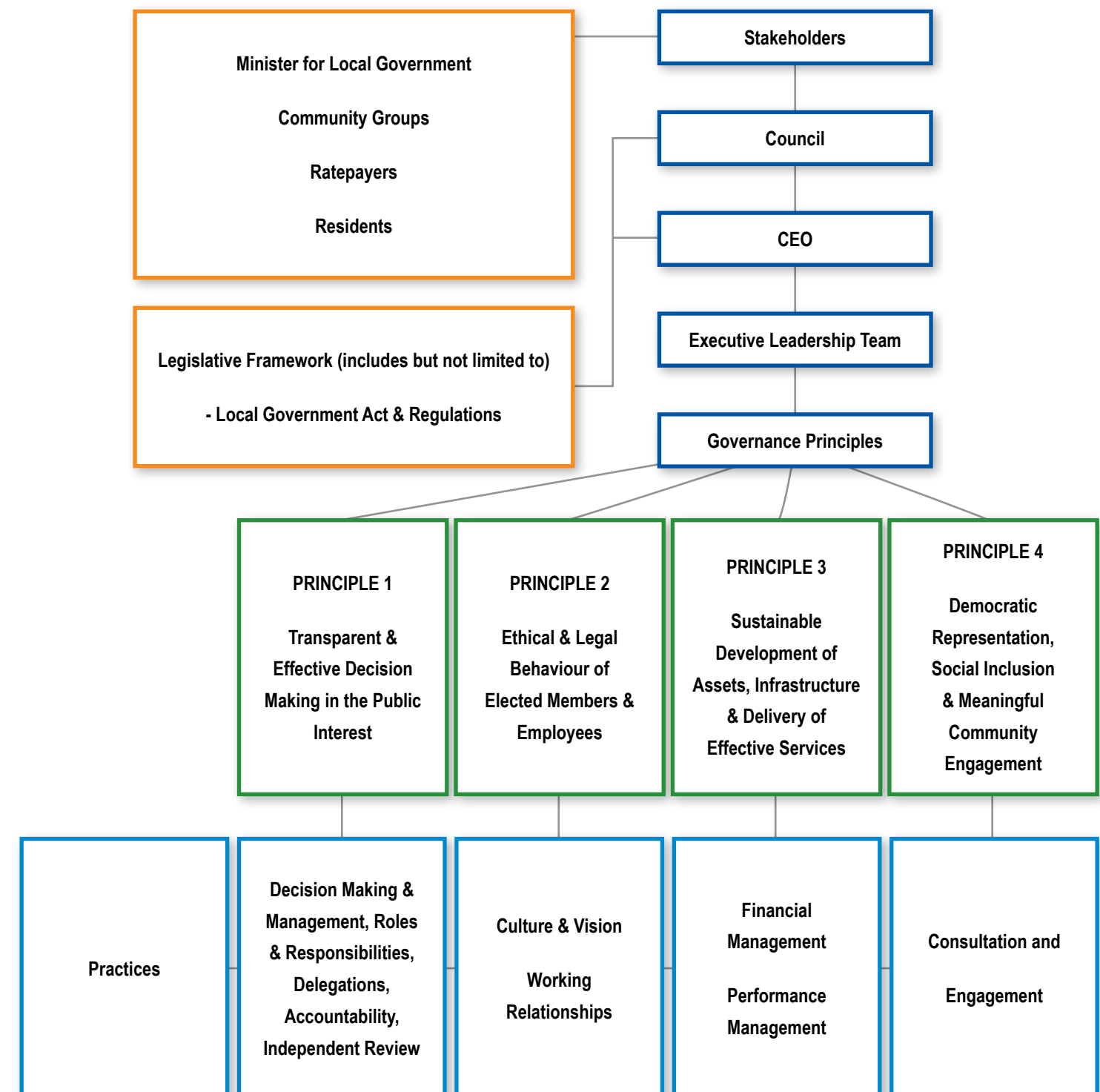
A beneficial enterprise is an enterprise that a local government considers is directed to benefitting, and can reasonably be expected to benefit, the whole or part of its local government area. Council operated one beneficial enterprise during the financial year:

### Whitsunday Coast Airport and Infrastructure Pty Ltd

Whitsunday Regional Council formed the Whitsunday Coast Airport and Infrastructure Pty Ltd (ACN 611242196) as a registered company under the Corporations Act 2001 in 2016. This company is registered with the Australian Security and Investments Commission, but currently a dormant company. The Company's issued share capital is \$10.

## 5.10 CORPORATE GOVERNANCE FRAMEWORK

Council's Corporate Governance Framework supports the organisation by providing strong foundations in relation our Governance principles.



## 5.11 DECISION MAKING

### (DELEGATED POWER AND AUTHORITY)

Council conducts its business at open and publicly-advertised meetings. Since the COVID-19 social distancing directives have come into place, meetings have also been livestreamed from the various meeting venues. Council meetings are held twice each month. Special Council meetings may be held throughout the year to consider specific matters.

Council makes decisions that:

- require a Council decision (legislative requirement that Council 'resolve' to do something);
- cannot be decided under delegation;
- are of civic or historical significance;
- may be controversial;
- involve risks assessed as 'High' or 'Extreme';
- have significant budgetary implications; or
- have a significant impact on the achievement of the Council's Corporate Plan.

In accordance with the *Local Government Act 2009*, Council has delegated to the Chief Executive Officer (CEO) a broad range of powers that the Council has responsibility to administer and enforce.

Under section 259 of the *Local Government Act 2009*, the CEO is able to delegate powers to nominated positions within the Council's staff establishment, enabling them to efficiently perform the responsibilities of their roles. The Delegations Register which records these details is open for public inspection in accordance with section 260 of the Act.

## 5.12 ENTERPRISE RISK MANAGEMENT

The Council's risk management objective is to manage risk exposure, consistently and systematically to maximise community outcomes. This effectively leverages the benefit of opportunities, manages uncertainty, builds organisational resilience and minimises the impact of adverse events.

Key goals include:

- identifying and managing risk exposures and opportunities and implementing risk management process improvements;
- achieving the highest levels of Work Health and Safety (WHS) performance through the systematic elimination or reduction of risks; and
- providing safeguards across the organisation that are consistent and appropriate to the level of security threats; and building and maintaining organisational resilience.

Risk management is governed by the Enterprise Risk Management Framework which is integral to the Council's overarching Corporate Governance Framework. The Council's approach is aligned with AS/NZS ISO 31000:2018 Risk Management and is tailored to the specific business and the organisational context of the Council.

The framework provides procedures, systems, policies and strategies that focus on effective risk management leadership, in addition to ongoing risk reviews at an organisational and strategic level. By identifying and actively managing key enterprise risks and with the implementation of numerous risk mitigation strategies, business continuity plans, incident management protocols, inspections and audits, security plans and work health and safety initiatives, Council is well equipped to ensure that risks are managed to a level as low as is reasonably practicable while optimising opportunities.

## 5.13 WORKPLACE HEALTH & SAFETY

Whitsunday Regional Council is committed to providing a safe and healthy working environment for workers, contractors and visitors to our workplaces.

Adopting and promoting the provisions of the *Work Health and Safety Act 2011* and its associate Regulations, Codes of Practice and Standards is paramount and significant importance is placed on the areas of hazard and risk management, training, and injury prevention strategies to ensure organisation objectives are met.

Council has in place Safety Action Plan, Quarterly Action Plans and inspections schedules. It also undertakes surveillance audits that form part of the Mutual Risk Obligations Program required by our membership of Local Government Workcare (LGW), our workers compensation insurer.

Council's Safety Management System (SMS), which is defined as a series of defined as organisational wide processes that provide for effective risk based decision making relating to the operational business of the organisations, is being updated to align with the ISO45001 and the National Self-Insurer WHS Management System Audit Tool. In June 2022 Council hosted the LGW member forum Master Class which provided information and tools for Council to reference in updating their SMS.

## 5.14 AUDIT AND RISK

### INTERNAL AUDIT

Council has a focus on continuous improvement and the internal audit function supports the move towards more efficient and effective processes and systems. Through the internal audit role, Whitsunday Regional Council has the following goals:

- Assurance that processes and internal controls are in place to ensure accountability and compliance;
- Assurance that Council's systems and governance produce expected outcomes;
- Identification of opportunities for improved performance and efficiencies; and
- Identification of processes to reduce Council's risks.

Whitsunday Regional Council's internal auditors are O'Connor Marsden (Brisbane). Reporting to the Chair of Council's Audit and Risk Committee the internal auditors are responsible for;

- Preparation and development of an annual audit plan, in conjunction with the Committee, based on the Queensland Treasury's Audit Committee Guidelines, which also incorporates a risk-based approach;
- Preparation of an internal audit program in conjunction with the Committee, which includes the scope and objectives of internal audits;
- Completion of fully detailed working papers and internal audit reports, or such reports as may be required; and,
- Carrying out the internal audit function within contemporary developments in auditing, local government, public sector and management philosophies and best practices.

### AUDIT AND RISK

#### OBJECTIVES:

The Whitsunday Regional Council Audit and Risk Committee is established in accordance with Section 105, *Local Government Act 2009*, and Section 210, Local Government Regulation.

The Committee operates within the adopted Council authority, objectives, and constitution to promote good corporate governance through the provision of independent assurance, oversight, and advice to Council on matters relating to – Internal and External Audit; Financial Statements and Reporting; Risk Management; Internal Controls; and Legislative and Organisational Compliance.

Over the last year, the Audit & Risk Committee monitored and reviewed the integrity of financial documents, considered reports from the CEO/ Senior Management, the internal audit function, and the effectiveness and objectivity of Council's internal auditors and reports from the External Auditors and Queensland Audit Office.

For each meeting, the Committee made recommendations and reported to Council about any matters that the Committee considered needed action or improvement by Council.

#### MEMBERSHIP AND CHARTER REVIEW:

After changes were made to the composition of the Committee during 2020/21 from 5 to 4 members, membership remained unchanged for most of 2021/21.

The composition of the Committee, at the commencement of the year comprised two (2) external members- Mr Graham Webb, (Chairman) and Mr John Finlay and two (2) internal members- Mayor, Cr Andrew Wilcox and Deputy Mayor, Cr John Collins. Cr Mike Brunker and Cr Jane Clifford were appointed as proxy members of the Audit Committee.

On the recommendation of the Whitsunday Regional Council Audit and Risk Committee, the Council at its meeting on 13th October 2021 –

1. received the peer review of the Council's Audit and Risk Committee
2. endorsed the Audit and Risk Committee Charter
3. appointed Cr Mike Brunker for Mayor Cr Andrew Wilcox and Cr Jan Clifford for Cr John Collins as proxies for the Audit and Risk Committee
4. agreed to a review of the remuneration of the external Chairman and external member

The Charter is required to be reviewed biennially.

## AUDIT AND RISK

### MEETINGS:

The Audit Committee met its obligations holding six (6) meetings during the year. Meetings were held on 27th July 2021 (Bowen), 17th August 2021 (Microsoft Teams meeting), 13th September 2021 (Bowen), 23rd November 2021 (Proserpine), 21st February 2022 (Bowen), and 10th May 2022 (Proserpine).

Cr Brunker, Proxy for Cr Willcox attended in his place at the meeting on 21st February 2022. After Cr Willcox resigned his position as Mayor, following Cr Willcox's successful election as the Member for Dawson at the Federal Election on Saturday, 21st May 2022, Cr Brunker Deputy Mayor, as a Council Member, with Cr Collins attended the Meeting on 10th May 2022. The other Proxy Member, Cr Clifford attended as an observer on the 21st of February 2022 meeting.

As well as oversight and advice to Council on the matters covered in the objectives, in this Report, the Committee considered well-presented CEO/Management Reports on a range of topics and made recommendations to Council for consideration particularly to identify and understand emerging issues and risks, such as Insurance cover and claims management; legal actions and appeals; information systems upgrades; cyber security issues; business continuity plans; National Disaster repairs compliance, satisfactorily acquitted by the Queensland Reconstruction Authority and Federal Government and review of Disaster Management Plans, in the context of Council's continuity plans.

At a time when Queensland Local and State Governments are facing challenges in retaining and/or recruiting Senior Executive Staff, I am pleased to report that the Committees permanent invitees and Senior Executive Council Officers remained unchanged for the reporting year. This was beneficial not only for retention of experienced and qualified personnel on the Committee but also for continuity and guidance to the Committee in meeting the legislative and Charter action compliance.

The comprehensive minutes for each Audit and Risk Management Committee meeting were submitted to Council for consideration. After review by Council and for accountability to the Whitsunday community, were posted in the Agendas and Minutes on Council's webpage.

### KEY COMPLIANCE ACTIONS TAKEN BY COMMITTEE

As well as oversight and advice to Council on the matters covered in the objectives, in this Report, the Committee considered well-presented CEO/Management and Internal and External Auditor Reports, QAO Briefing papers on a range of topics.

Recommendations were made to Council for consideration on current and emerging issues and risks, such as Insurance cover and claims management; legal actions and appeals; information systems upgrades; cyber security challenges; Workplace Health and Safety/Public liability/ insurance actions and business continuity plans; National Disaster repairs and Federal and State Government NDRRA compliance and Disaster Management Plans.

Beyond the summary in the preceding paragraph, and although not limited to all subjects covered, compliance with the Charter and Legislation, the Committee, met its obligations by considering and/or reviewing the following:

1. Audit and Risk Committee Priorities Guide
2. Unaudited Financial Statements
3. Monthly financial statements
4. Internal controls including Insurance Profile review, Council's reporting to ensure legislative compliance, understanding the timing for review of Council policies,
5. ICT Disaster Recovery Plan updates
6. Consideration of Council Management Internal Audit actions in the comprehensive Internal Auditors OCM Internal Audit Activity Report,
7. 2022 Asset Valuation Report
8. Shell Financial Statements
9. Oversight of the Annual Report preparation, adoption, and public release
10. Briefing on Council's actions and community engagement in the development of Council's Economic Development Strategy
11. Updates on COVID and how the pandemic impacted on service delivery and staffing
12. Progress reports towards finalising Enterprise Bargaining Agreement
13. Actions taken by the CEO/Management in rolling out the Safety- Switch on Program to Councillors and the organisation
14. Review and understanding of the Council's sound financial position and financial sustainability compared to the other 76 Queensland local governments, summarised in the QAO Financial Audit Report presented to Parliament in May 2022.





## INTERNAL AND EXTERNAL AUDIT FUNCTIONS:

Commentaries and Reports from the Internal Auditors and External Auditors appear separately in the 2022 Annual Report.

Internal Auditors, Marsden (OCM) engaged with the CEO and Management on the Internal Audit function during the year and provided comprehensive oral and written reports to each Committee Meeting.

Likewise, the External Auditors William Buck, along with the QAO representative on the Committee provided detailed commentaries on progress against the agreed Annual Audit Plan.

As Chairman of the Committee, I participated in the half yearly briefings of Audit Committee Chairs by the Auditor General and other Senior QAO Executives on 7th December 2021 and 5th May 2022. Critical to the ongoing roles and governance/ financial/ governance and risk management oversight of Audit Committees identified at these forums with three of the major challenges being preparation for and recovering from cyber-attacks and ensuring timely review of procurement policies and fraud control.

## APPRECIATION:

The realm of audit and risk management is ever expanding and as a committee we continually look for opportunities to gain experience more about our craft. The Queensland Audit Office (QAO) is a fundamental stakeholder in the field and source of valuable intelligence. Issues raised in QAO Annual Reports to Parliament, QAO Blog postings and circulars prompt ideas that are beneficial in addressing gaps or weaknesses in our own environment.

The Audit and Risk Committees role and responsibilities are assisted by the commitment and focus by the Mayor, Councillors, CEO, Management, and an Organisation committed to:

- long term financial sustainability
- quality service delivery to its community
- good asset management and sound rating practices
- sound project management and procurement culture
- actively and successfully pursuing grant funding for operational and capital works from State and Federal sources, with accountability a key value for Council.

As Chairman, I value the constructive contributions by Committee members, permanent invitees, and the CEO/ Senior Management. The passion, energy and enthusiasm by meeting participants is evidence of their clear understanding of our legislative roles and responsibilities and commitment to sound governance, financial management and financial sustainability for the Whitsunday Regional Council and community.

I place on record my thanks, appreciation and for me personally, the wise counsel offered by former Mayor Cr Andrew Willcox. Cr Willcox was a member and valuable contributor initially as Chairman of the Audit and Risk Committee following his election in March 2016 and remaining a member following my appointment as Chairman by Council on 9th December 2020. Cr Willcox remained a member until his resignation from Council and his election to Federal Parliament in May this year.

All wisdom does not rest with the Committee. The support provided as recognised here, and against a backdrop of many challenges over the last year, including the Council and Community continuing response to the COVID 19 crisis, is appreciated.

**Graham Webb, PSM,**

*Chairman, Whitsunday Regional Council, Audit and Risk Committee.*



## 5.15 REQUIRED REPORTING

### SENIOR EXECUTIVE REMUNERATION

Detailed below is the total of all remuneration packages that are payable to the Senior Executive at Whitsunday Regional Council. Senior Executive includes the CEO and those officers who report directly to the CEO.

| SENIOR EXECUTIVE REMUNERATION PACKAGES TABLE 1 JULY 2021 - 30 JUNE 2022 |                      |
|-------------------------------------------------------------------------|----------------------|
| Remuneration Band                                                       | Number of Executives |
| \$100,000 - \$199,999                                                   | 2                    |
| \$200,000 - \$299,999                                                   | 5                    |
| \$300,000 - \$400,000                                                   | 1                    |
| <b>Total</b>                                                            | <b>\$1,890,784</b>   |

### SUMMARY OF INVITATIONS TO CHANGE TENDERS

Detailed below summary of invitations to change tenders under section 28(7) of the Local Government Regulations 2012.

| CONTRACT NUMBER | TITLE                                                                                            | ADDENDUMS |
|-----------------|--------------------------------------------------------------------------------------------------|-----------|
| 500.2021.0069   | CCTV Door Access & Safety Gates Upgrade - Regional                                               | 1         |
| 500.2021.0070   | Preferred/Prequalified Supplier Arrangements for the Provision of Plant and/or Equipment Hire    | 2         |
| 500.2021.0078   | Provision of Water Maintenance Services for Airlie Beach Lagoon                                  | 1         |
| 500.2021.0079   | Provision of Management Services for Proserpine Pool (including Water Park)                      | 1         |
| 500.2021.0095   | Bowen Aerodrome and Depot – Security Fencing                                                     | 1         |
| 500.2021.0103   | Design and Construct of Water and Sewer Relocation Paluma to Tropic Road                         | 1         |
| 500.2021.0111   | GPS Survey of Stormwater Pit Assets across Whitsunday Region                                     | 1         |
| 500.2021.0144   | Land Sales – Whitsunday Region                                                                   | 1         |
| 500.2022.0004   | Regional Solar Installation Project                                                              | 1         |
| 500.2022.0008   | Development of Floodplain Management Plan for Whitsunday Region                                  | 1         |
| 500.2022.0019   | Sewer Relining – Southern Region                                                                 | 1         |
| 500.2022.0036   | Airport Screening Services – Whitsunday Coast Airport                                            | 1         |
| 500.2022.0037   | Design, Supply & Installation of Replacement Membranes - Cannonvale Sewage Treatment Plant (STP) | 1         |
| 500.2022.0042   | Design & Construct Amenities at Brandy Creek                                                     | 1         |
| 500.2022.0044   | Design and Construct of Water and Sewer Relocation Paluma to Tropic Road                         | 1         |
| 500.2022.0045   | W4Q – Design and Construction of Collinsville Swimming Pool Upgrades                             | 2         |
| 500.2022.0046   | W4Q – Design and Construction of Shute Harbour Lions Lookout and Snows Beach Park Upgrades       | 1         |

### REGISTERS KEPT

Council is required under the Local Government Act 2009 and Local Government Regulation 2012 to maintain certain registers:

- Local Law Register
- Roads Map and Register
- Register of Cost-Recovery Fees
- Asset Register
- Councillor Conduct Register
- Delegations Register
- Registers of Interests
- Council also maintains various other registers to assist in administrative operations. Some of these are made available on the Council website, whereas others are used internally.
- Administrative Action Complaints Register
- Animal Impoundment Register
- Assets Register
- Audit Recommendations Register
- Authorised Persons Register
- Cats and Dogs Register
- Cemetery Register
- Community Catch-up Outcomes Register
- Council Policies Register
- Council Resolutions Register
- Councillors Conflict of Interest and Material Personal Interest Register
- Delegations Register
- Gifts and Benefits Register
- Infrastructure Notices Register
- Land Records Register
- Lobbyists Register
- Operational Risk Register
- Register of Contracts Awarded above the value of \$200,000
- Registers of Interest
- Right to Information and Information Privacy Applications Register
- Right to Information Disclosure Log
- Roads Register
- Strategic Risk Register



## REQUIRED REPORTING

### RIGHT TO INFORMATION AND INFORMATION PRIVACY

Right to Information aims to make more information available, provide equal access to information across all sectors of the community, and provide appropriate protection for individuals' privacy. The right to information gives individuals the right to access and amend information held by local governments (and other public organisations), unless there is a good reason for it not to be provided. People have a right to access their personal and non-personal information held by government under the Right to Information Act 2009. People also have a right to access their personal information held by government under the Information Privacy Act 2009.

A total of 722 pages of documents were provided in full or partially redacted. Applications made under Right to Information Act 2009 and Information Privacy Act 2009 were as follows:

| 2021/22 RTI AND IP APPLICATIONS |                                                        |                       |                                       |                                         |
|---------------------------------|--------------------------------------------------------|-----------------------|---------------------------------------|-----------------------------------------|
|                                 | Applications carried forward from 2020/21 into 2021/22 | Applications received | Applications resolved by 30 June 2022 | Applications carried forward to 2022/23 |
| RTI                             | 1                                                      | 9                     | 9                                     | 0                                       |
| IP                              | 0                                                      | 0                     | 0                                     | 0                                       |

### ADMINISTRATIVE ACTION COMPLAINTS

The Complaints (Administrative Actions) Policy and Procedures provide a process for managing complaints about the Council's actions and decisions. The Council is committed to ensuring that information obtained via the complaints process is used to improve our overall service delivery. The complaints process consists of three steps. The first step is to attempt to resolve the complaint at the first point of contact. If that is not possible, the complainant may wish to proceed to the second step, which is a preliminary review.

The third step of the process occurs if the complainant is dissatisfied with the outcome of the preliminary review and chooses to request an internal review. If a complainant is dissatisfied at the conclusion of the complaints process, he or she is advised of organisations which may provide an external review such as the Queensland Ombudsman, the Energy and Water Ombudsman Queensland, the Office of the Information Commissioner, or the Queensland Civil and Administrative Tribunal (QCAT). In

| 2021/ 22 ADMINISTRATIVE ACTION COMPLAINTS            |                     |                     |                                       |                                         |
|------------------------------------------------------|---------------------|---------------------|---------------------------------------|-----------------------------------------|
| Complaints carried forward from 2020/21 into 2021/22 | Complaints received | Complaints resolved | Complaints carried forward to 2022/23 | Applications carried forward to 2022/23 |
| 2                                                    | 9                   | 10                  | 0                                     | 0                                       |

### COMPETITIVE NEUTRALITY COMPLAINTS

Council did not receive any notices of intention to investigate a competitive neutrality complaint from the Queensland Productivity Commission (QPC) in 2021/22. Council did not receive any recommendations on any competitive neutrality complaints under s52(3) of the Act in 2021/22.

### VALUATION OF NON-CURRENT PHYSICAL ASSETS

There were no resolutions made during the financial year under s206(2) i.e. Council did not, by resolution, set an amount for each different type of non-current physical asset below which the value of an asset of the same type was to be treated as an expense.

### CO-OPERATION BETWEEN LOCAL GOVERNMENTS

Section 190(1)(d)(i)-(ii) of the Regulation requires the Annual Report to contain details of any action taken for, and expenditure on, a service, facility or activity:

- (i) supplied by another local government, under an agreement for conducting a joint government activity, and;
- (ii) (ii) for which the local government levied special rates or charges for the financial year.

Council did not receive a service, facility or activity supplied by another local government under an agreement for conducting a joint government activity for which council levied a special rate or charge in the 2021/22 financial year.

# 6. BUSINESS ACTIVITIES

*This section details Council's Business Activities and Significant Business Activities and how they are conducted in accordance with the Local Government Act 2009.*



## 6.1 COMMERCIAL BUSINESS ACTIVITIES

For the 2021/22 Financial Year, Council operates several commercial business activities including two Significant Business Activities (SBAs) as defined by the *Local Government Act 2009* (Act) and the *Local Government Regulation 2012* (Regulation).

Disclosure as per s45 of the *Local Government Act 2009* (Qld).

| BUSINESS ACTIVITY         | TYPE                                                 | APPLICATION*           |
|---------------------------|------------------------------------------------------|------------------------|
| Water & Sewerage Services | Significant Business Activity (as per s19(2) of LGR) | CNP                    |
| Waste Services            | Significant Business Activity (as per s19(2) of LGR) | CNP                    |
| Whitsunday Coast Airport  | Prescribed Business Activity (as per s39(1) of LGR)  | CCC                    |
| Shute Harbour             | Prescribed Business Activity                         | CCC                    |
| Foxdale Quarry            | Prescribed Business Activity (as per s39(1) of LGR)  | CCC                    |
| Road Maintenance Activity | Business Activity (as per s47(3)(b) of LGA)          | None (CCC not applied) |

*\*Indicates whether or not the Competitive Neutrality Principle (CNP) or Code of Competitive Conduct (CCC) has been applied to the particular business activity*

LGA – *Local Government Act 2009* (Qld); LGR – *Local Government Regulation 2012* (Qld)

Council also operated Shute Harbour for a portion of the year, two aerodromes at Bowen and Collinsville and two Caravan Parks at Proserpine and Bowen. The Competitive Neutrality Principle (NCP) was not applied to these activities as their level of expenditure for the financial year was not expected to be above the limits prescribed in s39 of the *Local Government Regulation 2009* (Qld).

### BUSINESS ACTIVITIES

#### WHITSUNDAY COAST AIRPORT

Council operates the Whitsunday Coast Airport (WCA) (airport code PPP) as a commercial business, primarily for passenger transport.

The Whitsunday Coast Airport services a significant range of air traffic from all areas of commercial, public and private enterprises. The current terminal facility caters for in excess of 750,000 passengers per annum. The runway length of over 2073 metres is the longest in the Whitsunday region, with room for further growth to in excess of 3000 metres. The facility currently has the capacity to service aircraft up to 767 - 300 ER / A330 – 300 size.

Significant efforts within the financial year were directed into re-establishing and locking in airline carriers the WCA once borders re-opened after COVID closures and travel restrictions eased.



## COMMERCIAL BUSINESS ACTIVITIES

A major focus for our business development over the year has been on growing the business through attracting new carriers, new destinations to increase arrivals and air movements and expanding to include freight operations.

The major business development activities have been:-

- Commencement of operations by two new carriers.
- Commencement of additional routes and destinations.
- Commencing freight operations.

These are extremely significant advances for WCA and for tourism generally across the region.

While some of these developments will take some time to realise significant financial outcomes, WCA did record the busiest month on record, in the 70 year history of the airport, in April 2022. On 17 April 2022, WCA saw 2200 passengers through the terminal in a single day. April 2022 was also the best ever month in terms of revenue.

Council, to the extent practicable, applies the Code of Competitive Conduct (CCC) to the relevant business decisions related to this business unit.

### FOXDALE QUARRY

Council operates the Foxdale Quarry as a commercial business. The quarry supply building materials for the construction and maintenance of roads and similar structures. The output of the quarry is used for Council's internal purposes as well as sold to external parties. Council, to the extent practicable, applies the (CCC) to the relevant business decisions related to this business unit.



## SIGNIFICANT BUSINESS ACTIVITIES

### WHITSUNDAY WATER – WATER & SEWERAGE SERVICES

This business unit provides potable water to the water supply areas within the region. The business unit also collected wastewater (sewage) from the sewerage service areas and treats the collected sewage in keeping with license and environmental requirements before disposing of the treated effluent. Council also recycles treated effluent for fit for purpose use in selected public spaces and sporting facilities such as golf courses.

As per the definitions contained in the Act and the Regulation, this business unit is a SBA. Council, to the extent practicable, applies full cost pricing principles in determining the pricing for water and sewerage services.

### WASTE SERVICES

This business unit provides waste collection, recycling and waste disposal services to the serviced area within the region. Its objective is to ensure the Whitsundays becomes a sustainable, low waste region in which human health and the environment are protected from the impact of waste and its mission is to provide long term sustainable waste management solutions to the community that enhance resource recovery and recycling outcomes. Waste Services continued to improve resource recovery with the introduction of two new recycling initiatives [Household batteries and Fluorescent tubes], and achieved an average waste recovery rate of 35%.

# 7. FINANCE

*This section provides our Community Financial Report and audited Financial Statements for Council for the year ended 30 June 2022.*



## 7.1 COMMUNITY FINANCIAL STATEMENT

A community financial report contains a summary and analysis for our community to enable greater understanding of Council's financial performance and position for the 2021/22 financial year. As financial statements are often difficult for people other than accountants to understand, this report aims to give the reader a summary of Council's financial statements along with key financial statistics and ratios.

### FINANCIAL SNAPSHOT



#### OUR CREDIT RATING

has been maintained as **Sound** with a moderate outlook



#### \$1.33 BILLION

Total **Community Assets**



#### \$73 MILLION

spent on **capital investment**



#### \$74 MILLION

Balance of **borrowing**  
(down from \$79 million 2020/21)



#### \$135 MILLION

Total **liabilities**



#### \$91 MILLION

raised in **rates** and utility charges



#### \$131 MILLION

Total **Revenue**



#### \$90 MILLION

spent on providing **services** and support to the community



#### \$29 MILLION

set aside to **renew** our community assets



#### \$6.7 MILLION

**operating surplus** to support capital investment



# COMMUNITY FINANCIAL STATEMENT 2022

## THE FINANCIAL STATEMENTS HAVE SIX KEY ELEMENTS:

- 1. Statement of comprehensive income (profit and loss):** measures how Council performed in relation to income and expenditure from operations to give a net result. Included is a range of capital revenue (grants and contributions) and expenses that recognise the movement in the value of provisions and asset valuations disclosed in the statement of financial position.
- 2. Statement of financial position (balance sheet):** is a snapshot of what we own (our assets) and what we owe (our liabilities) as at the end of the financial year, with the difference (our equity) reflecting our net worth.
- 3. Statement of changes in equity:** summarises changes in our net worth during the year including showing the movements in our retained earnings, reserves and asset revaluation surplus.
- 4. Statement of cash flows:** shows cash movements that have occurred during the financial year. The closing balance reflects how much cash Council had at the end of the financial year.
- 5. Notes to the financial statements:** provide further detail around some of the more significant figures that appear in the individual statements.
- 6. Financial sustainability ratios:** provide an indication of our relative sustainability based on the current year's performance and best estimates around future operational activities. The three sustainability indicators help monitor the long-term sustainability of all Councils across Queensland."

## 1. Simplified Statement of Comprehensive Income

The income statement details Council's revenue and expenses incurred, in operating and maintaining Council assets, in order to deliver the required community services during the reporting period.

| (in \$'000)                                  | 2021/22   | 2020/21   |
|----------------------------------------------|-----------|-----------|
| What We Levied Our Ratepayers                | \$91,391  | \$87,947  |
| What We Invoiced Our Customers               | \$26,395  | \$19,746  |
| What We Received as Grants & Subsidies       | \$ 9,830  | \$12,728  |
| What We Received As Interest from Investment | \$910     | \$1,145   |
| Our Other Revenue                            | \$2,474   | \$2,320   |
| Our Total Recurrent Earnings                 | \$131,000 | \$123,886 |

|                                |            |            |
|--------------------------------|------------|------------|
| What We Spent on Our Staff     | \$(36,155) | \$(35,561) |
| What We Spent on Our Suppliers | \$(54,446) | \$(49,879) |
| Our Total Direct Spend         | \$(90,601) | \$(85,440) |

|                                      |            |            |
|--------------------------------------|------------|------------|
| What We Paid Our Bankers             | \$(4,404)  | \$(4,309)  |
| What We Set-aside for Asset Renewals | \$(29,203) | \$(28,474) |
| Our Operating Surplus/(Deficit)      | \$6,792    | \$5,663    |

|                               |            |            |
|-------------------------------|------------|------------|
| Our Capital Revenue           | \$63,054   | \$75,219   |
| Our Capital Expenses          | \$(35,953) | \$(22,042) |
| Our Capital Surplus/(Deficit) | \$27,101   | \$53,176   |

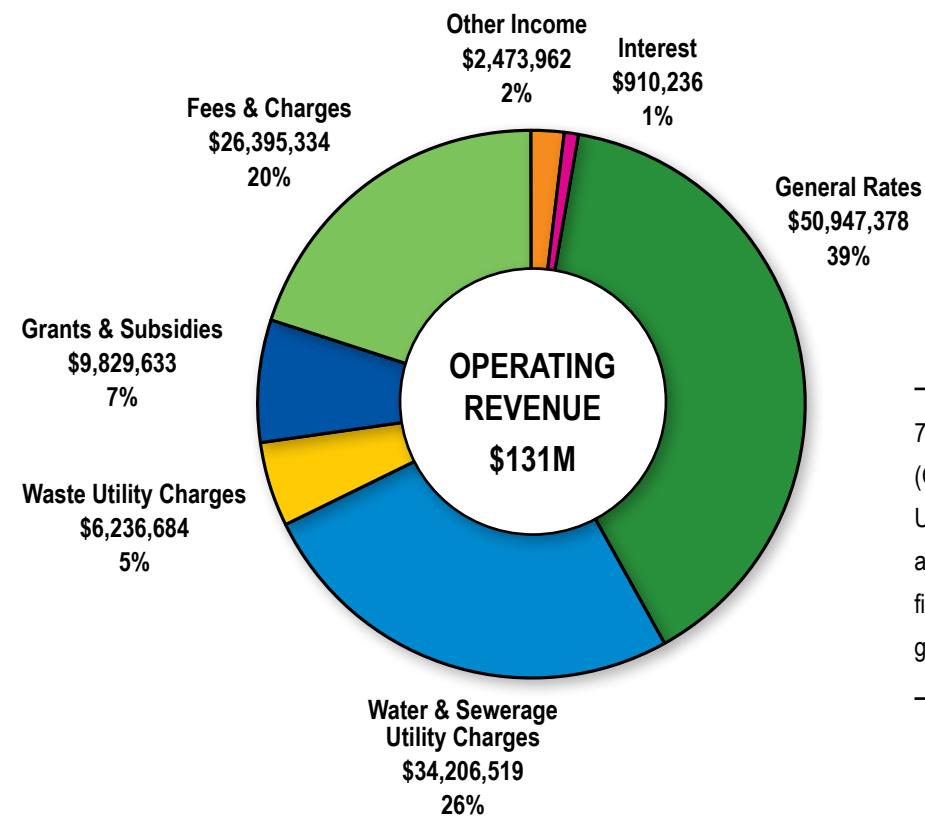
|                  |          |          |
|------------------|----------|----------|
| Our Net Earnings | \$33,893 | \$58,839 |
|------------------|----------|----------|

Council made an operating surplus of \$6.7M, which is 5.2% of Council's total operating revenue. The surpluses have predominantly been placed into reserves to be used for any future projects that will benefit the region's residents.



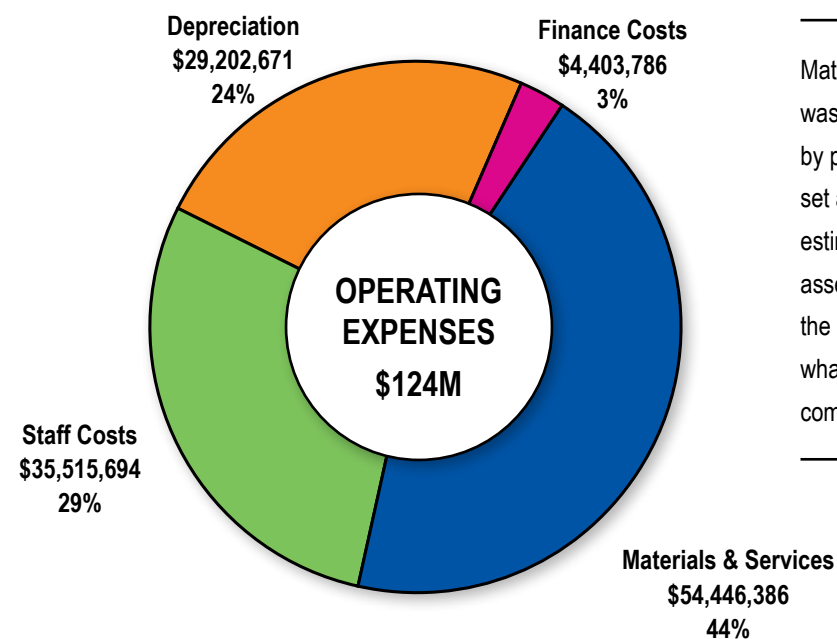
# COMMUNITY FINANCIAL STATEMENT 2022

## WHERE DOES OUR MONEY COME FROM? (INCOME)



70% of Council's revenue is "own source" (General Rates and Water, Sewer & Waste Utility Charges), providing Council with a high degree of control over its future financial sustainability with less reliance on grants and subsidies.

## WHERE DO WE SPEND OUR MONEY? (EXPENSE)



Material & Services purchased by Council was the largest cost item (44%), followed by payments made to staff. The funds set aside as depreciation represent the estimated reduction in the value of an asset as it is used to provide a service to the community. It provides a guide as to what Council should spend on renewing community assets.

## 2. Simplified Statement of Financial Position

The Statement of Financial Position provides information regarding the assets Council owned, as well as liabilities that it has incurred, as at the last day of the reporting period.

| (in '\$'000)                                                      | 2021/22     | 2020/21     |
|-------------------------------------------------------------------|-------------|-------------|
| Assets We Own                                                     | \$1,211,831 | \$1,168,731 |
| Inventory We Hold                                                 | \$4,543     | \$4,317     |
| What We are Owed (by Ratepayers & Customers)                      | \$31,180    | \$28,084    |
| What We Have in the Bank                                          | \$86,725    | \$78,617    |
| Our Total Assets                                                  | \$1,334,279 | \$1,279,749 |
| What We Owe Our Suppliers                                         | \$24,474    | \$24,996    |
| What We Put Aside For Future Costs (for landfill and staff leave) | \$33,810    | \$18,060    |
| What We Owe Our Lenders                                           | \$76,383    | \$81,677    |
| Our Total Liabilities                                             | \$134,667   | \$124,733   |
| Our Community Wealth                                              | \$1,199,612 | \$1,155,016 |

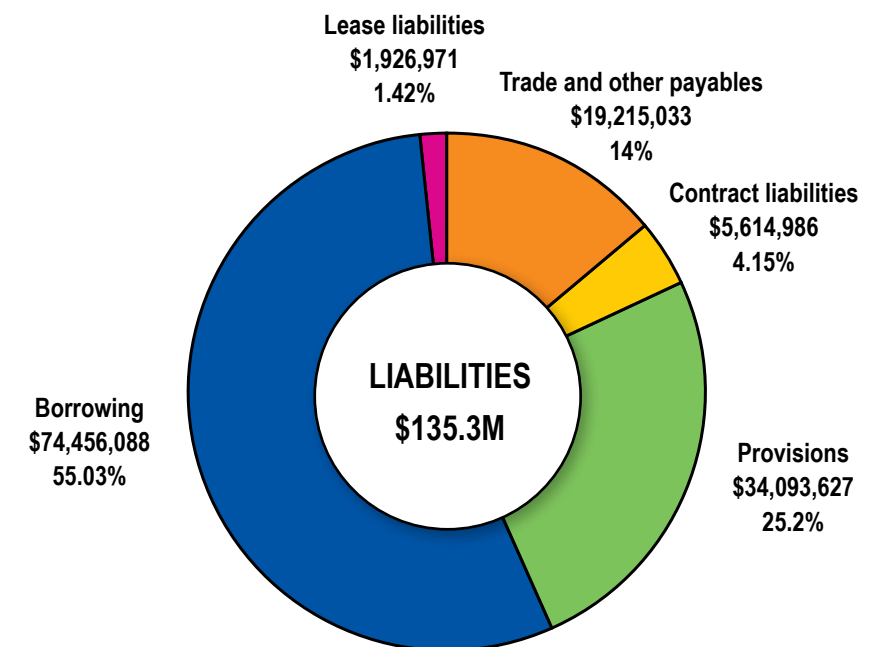
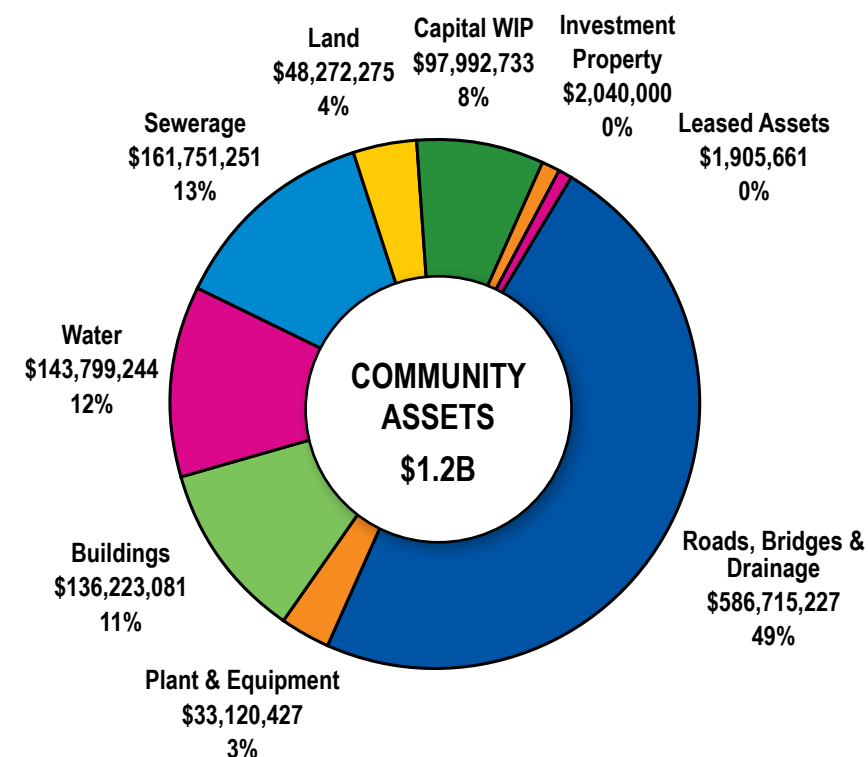
Net Community Assets total \$1.2 Billion, placing Council in a good position to continue to provide essential services to its community. Provisions set aside for future spending has increased by \$15.7M mainly as a result of expected future costs for landfill remediation.

## What do we own? - Our Community Assets

| (in '\$'000)                      | 2021/22            | 2020/21            |
|-----------------------------------|--------------------|--------------------|
| Roads, Bridges & Drainage Network | \$586,715          | \$579,570          |
| Water Infrastructure              | \$143,799          | \$135,847          |
| Sewerage Infrastructure           | \$161,751          | \$140,271          |
| Buildings                         | \$136,223          | \$86,038           |
| Land & Land Improvements          | \$48,273           | \$43,213           |
| Plant & Equipment                 | \$33,131           | \$29,639           |
| Capital Work In Progress          | \$97,993           | \$150,198          |
| Investment Property               | \$2,040            | \$1,930            |
| Leased Assets                     | \$1,906            | \$2,024            |
| <b>TOTAL</b>                      | <b>\$1,211,831</b> | <b>\$1,168,731</b> |

Almost 50% of the community assets are in its sealed and unsealed roads network. With the water and sewer networks making the next largest segment. Due to the significant capital works program during the previous two years, \$125M of work in progress was capitalised during the year with \$98M of assets remaining to be capitalised as at June 2022.

# COMMUNITY FINANCIAL STATEMENT 2022



## WHAT DO WE OWE? (OUR LIABILITIES)

| (in \$'000)              | 2021/22          | 2020/21          |
|--------------------------|------------------|------------------|
| Trade and other payables | \$19,215         | \$22,075         |
| Contract liabilities     | \$5,615          | \$7,009          |
| Provisions               | \$34,094         | \$13,972         |
| Borrowings               | \$74,456         | \$79,667         |
| Lease liabilities        | \$1,927          | \$2,010          |
| <b>TOTAL</b>             | <b>\$135,307</b> | <b>\$124,733</b> |

Liabilities total \$135.3M which represents 11% of community equity. Borrowing balance as at 30 June 2022 was \$74.5M, a reduction of \$5.1M from the previous year closing balance. Provisions have increased by \$21M in 2021/22. This was due to the recognition of legacy landfill provision to be used on capping landfill sites in future years.

## 3. Our Financial Sustainability Indicators

Financial sustainability indicators provides an insight into the ability of a Council to continue to maintain its assets and provide community services in the short to medium term.

| Ratio                                  | Definition                                                                                                             | Target Range     | 2021/22 | 2020/21 |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------|------------------|---------|---------|
| <b>Operating Surplus Ratio</b>         | Net Operating Surplus divided by Total Operating Revenue, expressed as a percentage                                    | 0% to 10%        | 5.18%   | 4.86%   |
| <b>Asset Sustainability Ratio</b>      | Capital Expenditure on the replacement of assets (Renewals) divided by Depreciation Expense, expressed as a percentage | greater than 90% | 97.98%  | 97.78%  |
| <b>Net Financial Liabilities Ratio</b> | Total Liabilities less Current Assets divided by Total Operating Revenue, expressed as a percentage                    | less than 60%    | 9.83%   | 11.10%  |

The three key indicators of long term financial sustainability are well within the limits generally considered acceptable and sustainable within the local government sector.

# FINANCIAL STATEMENTS

## Key Financial Statements

Statement of Comprehensive Income  
Statement of Financial Position  
Statement of Changes in Equity  
Statement of Cash Flows  
Notes to the Financial Statements

### Note

|    |                                                                                        |
|----|----------------------------------------------------------------------------------------|
| 1  | Information about these financial statements                                           |
| 2  | Analysis of results by function                                                        |
| 3  | Revenue                                                                                |
| 4  | Other capital income                                                                   |
| 5  | Employee benefits                                                                      |
| 6  | Materials and services                                                                 |
| 7  | Finance costs                                                                          |
| 8  | Capital expenses                                                                       |
| 9  | Cash and cash equivalents                                                              |
| 10 | Trade and other receivables                                                            |
| 11 | Inventories                                                                            |
| 12 | Other assets                                                                           |
| 13 | Investment property                                                                    |
| 14 | Property, plant and equipment                                                          |
| 15 | Contract balances                                                                      |
| 16 | Leases                                                                                 |
| 17 | Trade and other payables                                                               |
| 18 | Provisions                                                                             |
| 19 | Borrowings                                                                             |
| 20 | Asset revaluation surplus                                                              |
| 21 | Commitments for expenditure                                                            |
| 22 | Events after the reporting period                                                      |
| 23 | Contingent liabilities                                                                 |
| 24 | Superannuation                                                                         |
| 25 | Reconciliation of net result for the year to net cash inflow from operating activities |
| 26 | Reconciliation of liabilities arising from financing activities                        |
| 27 | National competition policy                                                            |
| 28 | Controlled entities that have not been consolidated                                    |
| 29 | Transactions with related parties                                                      |
| 30 | Prior period adjustments                                                               |

Management Certificate  
Independent Auditor's Report

## Financial Sustainability

Current-year Financial Sustainability Statement  
Certificate of Accuracy - for the Current-year Financial Sustainability Statement  
Independent Auditor's Report  
Unaudited Long Term Financial Sustainability Statement  
Certificate of Accuracy - for the Long Term Financial Sustainability Statement

## Statement of Comprehensive Income For the year ended 30 June 2022

|                                                          | Note       | 2022<br>\$           | Restated<br>2021<br>\$ |
|----------------------------------------------------------|------------|----------------------|------------------------|
| <b>Income</b>                                            |            |                      |                        |
| <b>Revenue</b>                                           |            |                      |                        |
| <b>Recurrent revenue</b>                                 |            |                      |                        |
| Rates and levies                                         | 3 (a)      | 91,390,581           | 87,947,002             |
| Sale of goods and major services                         | 3 (b)      | 14,675,788           | 10,885,044             |
| Fees and charges                                         | 3 (c)      | 4,201,420            | 3,787,654              |
| Interest received                                        |            | 910,236              | 1,144,928              |
| Sales of contract and recoverable works                  |            | 7,229,938            | 4,715,834              |
| Rental income                                            |            | 288,188              | 357,555                |
| Grants, subsidies, contributions and donations           | 3 (d) (i)  | 9,829,633            | 12,728,063             |
| Other recurrent income                                   | 3 (e)      | 2,473,962            | 2,319,937              |
| <b>Total recurrent revenue</b>                           |            | <b>130,999,746</b>   | <b>123,886,017</b>     |
| <b>Capital revenue</b>                                   |            |                      |                        |
| Grants, subsidies, contributions and donations           | 3 (d) (ii) | 62,299,790           | 75,076,789             |
| Other capital income                                     | 4          | 754,400              | 142,027                |
| <b>Total capital revenue</b>                             |            | <b>63,054,190</b>    | <b>75,218,816</b>      |
| <b>Total income</b>                                      | 2 (b)      | <b>194,053,936</b>   | <b>199,104,833</b>     |
| <b>Expenses</b>                                          |            |                      |                        |
| <b>Recurrent expenses</b>                                |            |                      |                        |
| Employee benefits                                        | 5          | (36,155,112)         | (35,561,207)           |
| Materials and services                                   | 6          | (54,446,386)         | (49,878,271)           |
| Finance costs                                            | 7          | (4,403,786)          | (4,309,478)            |
| Depreciation and amortisation                            |            |                      |                        |
| Property, plant and equipment                            | 14         | (28,711,961)         | (28,018,151)           |
| Right of use assets                                      | 16         | (490,710)            | (456,065)              |
| <b>Total recurrent expenses</b>                          |            | <b>(124,207,955)</b> | <b>(118,223,172)</b>   |
| <b>Capital expenses</b>                                  | 8          | (35,953,228)         | (22,042,319)           |
| <b>Total expenses</b>                                    | 2 (b)      | <b>(160,161,183)</b> | <b>(140,265,491)</b>   |
| <b>Net result</b>                                        |            | <b>33,892,753</b>    | <b>58,839,342</b>      |
| <b>Other comprehensive income</b>                        |            |                      |                        |
| <b>Items that will not be reclassified to net result</b> |            |                      |                        |
| Increase/(decrease) in asset revaluation surplus         | 20         | 5,247,434            | (3,030,028)            |
| <b>Total other comprehensive income for the year</b>     |            | <b>5,247,434</b>     | <b>(3,030,028)</b>     |
| <b>Total comprehensive income for the year</b>           |            | <b>39,140,187</b>    | <b>55,809,314</b>      |

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



## Statement of Financial Position As at 30 June 2022

|                                      |        |                      | Restated             | Restated             |
|--------------------------------------|--------|----------------------|----------------------|----------------------|
|                                      |        | 2022                 | 2021                 | 1 July 2020          |
|                                      | Note   | \$                   | \$                   | (Note 30)            |
|                                      |        |                      |                      | \$                   |
| <b>Current assets</b>                |        |                      |                      |                      |
| Cash and cash equivalents            | 9      | 86,724,823           | 78,617,064           | 68,775,501           |
| Trade and other receivables          | 10 (a) | 12,343,398           | 13,517,398           | 11,900,757           |
| Inventories                          | 11     | 1,633,523            | 1,620,636            | 1,330,586            |
| Contract assets                      | 15 (a) | 13,473,912           | 9,547,416            | 9,492,762            |
| Other assets                         | 12     | 5,337,327            | 4,982,283            | 6,374,837            |
|                                      |        | 119,512,983          | 108,284,797          | 97,874,443           |
| Non-current assets held for sale     |        | 2,910,000            | 2,696,400            | 315,000              |
| <b>Total current assets</b>          |        | <b>122,422,983</b>   | <b>110,981,197</b>   | <b>98,189,443</b>    |
| <b>Non-current assets</b>            |        |                      |                      |                      |
| Trade and other receivables          | 10 (b) | 25,000               | 37,000               | 21,000               |
| Investment property                  | 13     | 2,040,000            | 1,930,000            | 1,800,000            |
| Property, plant and equipment        | 14     | 1,207,885,238        | 1,164,776,760        | 1,130,262,190        |
| Right of use assets                  | 16     | 1,905,661            | 2,024,299            | 1,833,351            |
| <b>Total non-current assets</b>      |        | <b>1,211,855,899</b> | <b>1,168,768,059</b> | <b>1,133,916,541</b> |
| <b>Total assets</b>                  | 2 (b)  | <b>1,334,278,882</b> | <b>1,279,749,256</b> | <b>1,232,105,984</b> |
| <b>Current liabilities</b>           |        |                      |                      |                      |
| Trade and other payables             | 17     | 14,856,998           | 17,987,222           | 26,338,220           |
| Contract liabilities                 | 15 (b) | 5,614,986            | 7,008,824            | 7,042,906            |
| Provisions                           | 18     | 11,536,892           | 8,974,563            | 5,740,066            |
| Borrowings                           | 19     | 5,548,994            | 5,328,316            | 5,114,670            |
| Lease liabilities                    | 16     | 403,872              | 289,821              | 257,462              |
| <b>Total current liabilities</b>     |        | <b>37,961,742</b>    | <b>39,588,746</b>    | <b>44,493,324</b>    |
| <b>Non-current liabilities</b>       |        |                      |                      |                      |
| Trade and other payables             | 17     | 4,358,035            | -                    | -                    |
| Provisions                           | 18     | 22,556,735           | 9,085,820            | 7,931,719            |
| Borrowings                           | 19     | 68,907,094           | 74,338,715           | 79,540,469           |
| Lease liabilities                    | 16     | 1,523,099            | 1,719,866            | 1,594,616            |
| <b>Total non-current liabilities</b> |        | <b>97,344,963</b>    | <b>85,144,401</b>    | <b>89,066,804</b>    |
| <b>Total liabilities</b>             |        | <b>135,306,705</b>   | <b>124,733,147</b>   | <b>133,560,128</b>   |
| <b>Net community assets</b>          |        | <b>1,198,972,177</b> | <b>1,155,016,109</b> | <b>1,098,545,856</b> |
| <b>Community equity</b>              |        |                      |                      |                      |
| Asset revaluation surplus            | 20     | 362,680,627          | 357,433,193          | 360,463,221          |
| Retained surplus                     |        | 836,291,550          | 797,582,916          | 738,082,635          |
| <b>Total community equity</b>        |        | <b>1,198,972,177</b> | <b>1,155,016,109</b> | <b>1,098,545,856</b> |

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

## Statement of Changes in Equity For the year ended 30 June 2022

|                                                | Note | Total                | Retained surplus     | Asset revaluation surplus |
|------------------------------------------------|------|----------------------|----------------------|---------------------------|
|                                                |      | 2022                 | 2021                 | Note 20                   |
|                                                |      | \$                   | \$                   | \$                        |
| Balance at beginning of year                   |      | 1,155,016,109        | 1,098,545,856        | 797,582,916               |
| Assets not previously recognised               | 14   | 4,815,881            | 660,939              | 4,815,881                 |
| Restated opening balances                      |      | 1,159,831,990        | 1,099,206,795        | 802,398,797               |
| Net result                                     |      | 33,892,753           | 58,839,342           | 33,892,753                |
| Other comprehensive income for the year        |      |                      |                      |                           |
| Revaluations:                                  |      |                      |                      |                           |
| Property, plant & equipment                    | 14   | 5,274,934            | (3,046,287)          | -                         |
| Change in value of future rehabilitation costs | 20   | (27,500)             | 16,259               | -                         |
| <b>Total comprehensive income for year</b>     |      | <b>39,140,187</b>    | <b>55,809,314</b>    | <b>33,892,753</b>         |
| <b>Balance at end of year</b>                  |      | <b>1,198,972,177</b> | <b>1,155,016,109</b> | <b>836,291,550</b>        |

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



## Statement of Cash Flows For the year ended 30 June 2022

|                                                                | Note | 2022<br>\$    | 2021<br>\$    |
|----------------------------------------------------------------|------|---------------|---------------|
| <b>Cash flows from operating activities</b>                    |      |               |               |
| Receipts from customers                                        |      | 131,755,391   | 122,398,604   |
| Payments to suppliers and employees                            |      | (101,960,069) | (103,922,428) |
| Interest received                                              |      | 910,236       | 1,163,865     |
| Rental income                                                  |      | 288,188       | 357,555       |
| Non capital grants and contributions                           |      | 11,254,434    | 10,329,201    |
| Borrowing costs                                                |      | (2,962,173)   | (3,176,818)   |
| <b>Net cash inflow from operating activities</b>               | 25   | 39,286,007    | 27,149,979    |
| <b>Cash flows from investing activities</b>                    |      |               |               |
| Payments for property, plant and equipment                     |      | (73,039,140)  | (90,148,718)  |
| Payments for investment property                               | 13   | (30,603)      | (178,928)     |
| Repayments from (advances of) loans to community organisations |      | 12,000        | (22,000)      |
| Proceeds from sale of property, plant and equipment            |      | 537,617       | 1,063,772     |
| Grants, subsidies, contributions and donations                 |      | 48,000,207    | 77,386,915    |
| Payments for rehabilitation work                               | 18   | (992,599)     | -             |
| <b>Net cash outflow from investing activities</b>              |      | (25,512,518)  | (11,898,957)  |
| <b>Cash flows from financing activities:</b>                   |      |               |               |
| Repayment of borrowings                                        | 19   | (5,210,943)   | (4,988,108)   |
| Repayments made on leases (principal only)                     | 16   | (454,787)     | (421,351)     |
| <b>Net cash inflow (outflow) from financing activities</b>     |      | (5,665,730)   | (5,409,459)   |
| <b>Net increase in cash and cash equivalents held</b>          |      | 8,107,759     | 9,841,563     |
| Cash and cash equivalents at beginning of the financial year   |      | 78,617,064    | 68,775,501    |
| <b>Cash and cash equivalents at end of the financial year</b>  | 9    | 86,724,823    | 78,617,064    |

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

## Notes to the Financial Statements For the year ended 30 June 2022

### 1 Information about these financial statements

#### 1.1 Basis of preparation

These general purpose financial statements are for the period 1 July 2021 to 30 June 2022 and have been prepared in compliance with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment and investment property.

#### 1.2 Constitution

The Whitsunday Regional Council (Council) is constituted under the *Queensland Local Government Act 2009* and is domiciled in Australia.

#### 1.3 New and revised Accounting Standards adopted during the year

Council adopted all standards which became mandatorily effective for annual reporting period beginning on 1 July 2021, none of the standards had a material impact on reported positions, performance and cash flows.

#### 1.4 Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2022, these standards have not been adopted by Council and will be included in the financial statements on their effective date.

#### 1.5 Estimates and judgements

In the application of Council's accounting policies, management is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and ongoing assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in future periods as relevant.

Judgements, estimates and assumptions that have a potential significant effect are outlined in the following financial statement notes:

- Valuation of Investment Property - note 13
- Valuation and depreciation of property, plant and equipment - note 14
- Provisions - note 18
- Contingent liabilities - note 23
- Financial Liabilities - note 26
- Revenue recognition - note 3
- Leases - note 16

#### 1.6 Rounding and comparatives

The financial statements have been rounded to the nearest \$1.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

#### 1.7 Volunteer services

Council is in receipt of volunteer services provided by Townsville Correctional Centre's Bowen Women's Work Camp. The Work Camp team supports the performance of tasks such as maintenance of fences, cemeteries, playgrounds & showground and participates in restoration & general maintenance projects. Although the fair value of these volunteer services can be reliably measured, as these services would not be purchased if they were not donated, they have not been recognised as per AASB 1058. Council partners with Queensland Corrective Services to provide beneficial works projects for the community, and rehabilitate offenders to assist with their return to society.

#### 1.8 Taxation

Income of local authorities and public authorities is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax ("GST"). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

The Council pays payroll tax to the Queensland Government on certain activities.

#### 1.9 COVID-19

Council's operation for the year ended 30 June 2022 have been impacted by the COVID-19 pandemic. The following steps were taken by Council in response to the pandemic during the year.

- Working from home policy
- Reduced levels of service across Council as required due to COVID-related leave
- Additional cleaning at Council's public facilities
- Revised operational procedures implemented at Whitsunday Coast Airport
- Amending supplier terms for payment as needed for local businesses
- Tourism incentives for airline industry to encourage the early return of visitors to the region



## Notes to the Financial Statements For the year ended 30 June 2022

### 2 Analysis of Results by Function

#### (a) Components of council functions

The activities relating to the Council's components reported on in Note 2 (b) are as follows:

##### Office of the Chief Executive

Incorporates the offices of the Mayor, Councillors and the Chief Executive Officer to set and achieve Council's goals and objectives for the citizens of the Whitsunday region by providing direction, support, co-ordination, sound resource management policy and achieve effective and efficient management of Council's assets and resources.

##### Corporate Services

Corporate Services is responsible for the provision of efficient, effective and accountable financial and administrative services to Council and the community it serves. The core branches include Governance and Administration, Asset Management, Financial Services, Procurement, Property & Fleet, and Information Services.

##### Development Services

Planning and Development Services caters for Council's aim to achieve sustainable development in the region's communities through Planning Strategies, Development Assessment, Building Certification, and Plumbing Certification.

##### Community Services

Community and Environmental Services caters for Council's aim to achieve sustainability by maintaining a healthy economy, vibrant communities and a thriving biophysical environment. This includes Libraries and Function Centres. This area also manages Council's customer contact centres.

##### Infrastructure Services

To provide well constructed, safe & efficient transport infrastructure networks, engineering services, cemetery and public open space management to meet the community's current and future needs.

##### Waste Management

To protect public health, safety and the environment by the provision of an efficient system for safe collection, transportation, recycling and disposal of waste products.

##### Airport and Port Operations

To maintain fully operational airports and ports as commercial business enterprises as well as to meet the community and tourism needs within the Whitsunday region.

##### Water Services

To meet the community needs for potable water by the efficient purchase, treatment, storage and distribution of water to consumers.

##### Sewerage Services

To protect public health, safety and the environment by the provision of an efficient system for safe collection, transportation, treatment and disposal of sewage waste.

##### Quarry Operations

To operate the Foxdale Quarry for internal use as well as on a commercial basis.

## Notes to the Financial Statements For the year ended 30 June 2022

### 2 Analysis of results by function

(b) Revenue, expenses and assets have been attributed to the following functions:

| (b) Revenue, expenses and assets have been attributed to the following functions 1 |                      |             |                 |         |                                            |              |                        |              |                                            |                |                                                       |                     |                      |
|------------------------------------------------------------------------------------|----------------------|-------------|-----------------|---------|--------------------------------------------|--------------|------------------------|--------------|--------------------------------------------|----------------|-------------------------------------------------------|---------------------|----------------------|
|                                                                                    | Gross program income |             |                 |         | Elimination of inter-function transactions | Total income | Gross program expenses |              | Elimination of inter-function transactions | Total expenses | Operating surplus/(deficit) from recurrent operations | Net result for year | Assets as at 30/6/22 |
|                                                                                    | Recurrent revenue    |             | Capital revenue |         |                                            |              | Recurrent              | Capital      |                                            |                |                                                       |                     |                      |
|                                                                                    | Grants               | Other       | Grants          | Other   |                                            |              |                        |              |                                            |                |                                                       |                     |                      |
|                                                                                    | 2022                 | 2022        | 2022            | 2022    | 2022                                       | 2022         | 2022                   | 2022         | 2022                                       | 2022           | 2022                                                  | 2022                | \$                   |
| Programs                                                                           | \$                   | \$          | \$              | \$      | \$                                         | \$           | \$                     | \$           | \$                                         | \$             | \$                                                    | \$                  | \$                   |
| Office of the Chief Executive                                                      | 309,915              | 156,255     |                 |         |                                            | 466,170      | (3,347,800)            |              |                                            | (3,162,483)    | (2,881,639)                                           | (2,046,313)         |                      |
| Corporate Services                                                                 | 5,876,520            | 72,786,524  | 12,320,704      | 106,323 | (20,202,603)                               | 70,889,488   | (6,899,018)            | (1,549,406)  |                                            | (7,056,017)    | 71,747,026                                            | 83,810,451          | 211,641,506          |
| Development Services                                                               | -                    | 1,889,083   | 1,392,968       | -       |                                            | 3,281,429    | (4,188,323)            |              |                                            | (3,291,035)    | (2,249,260)                                           | (9,806)             |                      |
| Community Services                                                                 | 575,993              | 5,074,964   | 1,300,701       | -       |                                            | 5,010,788    | (19,486,965)           | (43,847)     |                                            | (18,106,642)   | (15,836,908)                                          | (11,345,854)        | 14,955,142           |
| Infrastructure Services                                                            | 2,156,442            | 8,311,361   | 36,641,672      | -       | (112)                                      | 45,149,363   | (48,339,588)           | (12,002,257) |                                            | (50,817,478)   | (39,871,785)                                          | (5,498,115)         | 625,982,905          |
| Waste Management                                                                   | (5,403)              | 10,456,381  |                 |         | (801,997)                                  | 10,169,681   | (9,863,070)            | (17,369,860) |                                            | (26,166,733)   | 587,508                                               | (15,991,102)        | 13,584,145           |
| Airport and Port Operations                                                        | 813,982              | 7,632,829   | 5,735,819       |         |                                            | 14,272,610   | (12,588,936)           | (2,589,121)  |                                            | (14,356,281)   | (4,022,145)                                           | (96,651)            | 121,224,559          |
| Water Services                                                                     | 1,102                | 21,751,700  | 3,974,851       | -       | (1,703,387)                                | 24,024,266   | (22,241,400)           | (1,082,464)  |                                            | (20,157,719)   | (468,598)                                             | 3,866,547           | 169,231,633          |
| Sewerage Services                                                                  | 1,102                | 16,679,264  | 843,677         |         | (120,060)                                  | 17,433,983   | (15,812,062)           | (1,582,579)  |                                            | (14,891,969)   | 788,304                                               | 2,801,994           | 173,707,321          |
| Quarry Operations                                                                  |                      | 3,380,548   |                 | 127,427 | (102,127)                                  | 3,406,248    | (4,292,060)            | (244,665)    |                                            | (4,144,848)    | (911,112)                                             | (739,599)           | 3,951,891            |
| Total                                                                              | 9,829,633            | 144,100,419 | 62,299,790      | 754,400 | (22,930,306)                               | 194,053,936  | (147,136,261)          | (35,953,228) | 22,930,306                                 | (160,161,483)  | 5,791,791                                             | 33,892,753          | 1,334,278,892        |

|                               | Gross program income |             |                 |         |              | Elimination of inter-function transactions | Total income  | Gross program expenses | Elimination of inter-function transactions | Total expenses | Operating surplus/(deficit) from recurrent operations | Net result for year | Assets as at 30/6/21 |
|-------------------------------|----------------------|-------------|-----------------|---------|--------------|--------------------------------------------|---------------|------------------------|--------------------------------------------|----------------|-------------------------------------------------------|---------------------|----------------------|
|                               | Recurrent revenue    |             | Capital revenue |         |              |                                            |               |                        |                                            |                |                                                       |                     |                      |
|                               | Grants               | Other       | Grants          | Other   | Capital      |                                            |               |                        |                                            |                |                                                       |                     |                      |
|                               |                      |             |                 |         |              |                                            |               |                        |                                            |                |                                                       |                     |                      |
|                               | \$                   | \$          | \$              | \$      | \$           | \$                                         | \$            | \$                     | \$                                         | \$             | \$                                                    | \$                  | \$                   |
| Programs                      |                      |             |                 |         |              |                                            |               |                        |                                            |                |                                                       |                     |                      |
| Office of the Chief Executive | 135,150              | 129,705     | -               | -       | -            | 254,855                                    | (3,041,231)   | -                      | 423,302                                    | (3,517,920)    | (3,676,377)                                           | (3,253,074)         | -                    |
| Corporate Services            | 4,895,871            | 78,743,048  | 10,025,817      | -       | (23,542,458) | 64,922,078                                 | 2,610,318     | (516,695)              | 752,400                                    | 2,545,723      | 36,049,237                                            | 67,467,801          | 182,248,422          |
| Development Services          | (55,284)             | 1,632,967   | (31,519)        | -       | -            | 1,606,172                                  | (7,403,079)   | -                      | 1,791,038                                  | (5,821,041)    | (5,613,848)                                           | (3,924,326)         | -                    |
| Community Services            | 495,851              | 3,024,729   | 532,117         | 72,711  | -            | 4,125,405                                  | (21,598,064)  | (59,815)               | 5,155,506                                  | (16,901,975)   | (16,477,485)                                          | (12,776,596)        | 12,587,993           |
| Infrastructure Services       | 6,201,671            | 3,837,350   | 20,475,691      | -       | (432)        | 30,604,560                                 | (65,050,501)  | (20,245,176)           | 12,271,467                                 | (63,024,190)   | (44,821,480)                                          | (23,419,511)        | 602,570,177          |
| Waste Management              | 216,054              | 8,921,687   | 134,045         | -       | (691,782)    | 9,444,913                                  | (9,026,769)   | (216,685)              | 944,913                                    | (8,299,521)    | 112,682                                               | 254,012             | 10,105,852           |
| Airport and Port Operations   | 714,000              | 6,935,433   | 28,656,446      | -       | -            | 34,305,879                                 | (8,340,653)   | -                      | 1,037,051                                  | (7,303,552)    | (2,691,170)                                           | 27,005,327          | 123,238,720          |
| Water Services                | 1,102                | 21,820,445  | 5,991,025       | -       | (2,000,843)  | 25,781,629                                 | (23,691,878)  | (170,220)              | 4,166,338                                  | (19,695,770)   | (1,870,331)                                           | 6,086,159           | 170,320,343          |
| Sewerage Services             | 21,102               | 15,931,339  | 379,547         | -       | (1,310)      | 16,339,377                                 | (16,162,601)  | (533,437)              | 4,055,101                                  | (14,830,937)   | (2,199,560)                                           | 1,699,440           | 174,948,064          |
| Quarry Operations             | -                    | 3,496,876   | -               | 59,316  | (79,709)     | 3,467,483                                  | (4,545,600)   | -                      | 729,201                                    | (3,917,294)    | (1,048,723)                                           | (329,816)           | 3,748,695            |
| Total                         | 12,728,063           | 142,473,789 | 75,076,789      | 142,027 | (31,315,835) | 199,104,833                                | (149,338,007) | (22,042,316)           | 31,315,835                                 | (140,265,491)  | 5,662,945                                             | 58,839,342          | 1,279,749,256        |



## Notes to the Financial Statements For the year ended 30 June 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Note | 2022<br>\$        | 2021<br>\$        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------|-------------------|
| <b>3 Revenue</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                   |                   |
| <b>(a) Rates, levies and charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |                   |                   |
| Rates, levies and charges are recognised as revenue when the council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                   |                   |
| General rates                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | 53,731,316        | 51,157,752        |
| Water                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      | 11,186,249        | 10,775,688        |
| Water consumption, rental and sundries                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 7,022,545         | 6,947,487         |
| Sewerage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 17,461,001        | 17,198,065        |
| Waste management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      | 6,577,269         | 5,973,172         |
| Rates and utility charge revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      | 95,978,380        | 92,052,164        |
| Less: Discounts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | (3,884,682)       | (3,415,919)       |
| Less: Pensioner remissions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      | (703,117)         | (689,243)         |
| <b>Net rates, levies and charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | <b>91,390,581</b> | <b>87,947,002</b> |
| <b>(b) Sale of goods and major services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                   |                   |
| Sale of goods is recognised at the point in time when the performance obligation is completed, generally when the customer has taken undisputed delivery of the goods.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                   |                   |
| Council generates revenues from a number of services. The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example caravan parks. There is no material obligation for Council in relation to refunds or returns. Contract revenue and associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Revenue is measured at the fair value of consideration received or receivable in relation to that activity. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. |      |                   |                   |
| Lake Proserpine Commercial services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 166,778           | -                 |
| Parking and other ranger services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      | 1,500,441         | 1,065,369         |
| Refuse tips and transfer station charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 2,690,859         | 2,044,612         |
| Aerodrome charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      | 4,506,407         | 3,190,260         |
| Quarry charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 3,160,805         | 3,297,578         |
| Shute harbour commercial activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 1,071,841         | 184,171           |
| Caravan parks fees and charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 1,012,510         | 788,614           |
| Water and sewerage fees and charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 566,147           | 314,440           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | <b>14,675,788</b> | <b>10,885,044</b> |
| <b>(c) Fees and charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                   |                   |
| Revenue arising from fees and charges is recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the goods / services being provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                   |                   |
| Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                   |                   |
| Revenue from infringements is recognised on issue of infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |                   |                   |
| Lodgement fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 1,732,469         | 1,412,678         |
| Dog registrations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      | 234,420           | 244,265           |
| Inspection fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 75,839            | 87,857            |
| Licences and permits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | 677,358           | 605,412           |
| Fines and infringements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      | 500,919           | 754,738           |
| Search Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      | 422,413           | 262,372           |
| Other statutory fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | 179,324           | 65,206            |
| User fees and charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      | 378,678           | 355,128           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | <b>4,201,420</b>  | <b>3,787,654</b>  |

## Notes to the Financial Statements For the year ended 30 June 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Note | 2022<br>\$        | 2021<br>\$        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------|-------------------|
| <b>3 Revenue (continued)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                   |                   |
| <b>(d) Grants, subsidies, contributions and donations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                   |                   |
| <b>Grant income under AASB 15</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |                   |                   |
| Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations, then the revenue is recognised when conformance to each performance obligations is satisfied.                                                                                                                                                                                                                                                                                                                                |      |                   |                   |
| The performance obligations are varied based on the agreement but include delivery of services and events. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain milestones for others.                                                                                                                                                                                                                                                                                      |      |                   |                   |
| Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control. Within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.                                                                                                                                                                                                                                       |      |                   |                   |
| Where control is transferred over time, generally the input methods being either costs incurred or time elapsed are deemed to be the most appropriate methods to reflect the transfer of benefit.                                                                                                                                                                                                                                                                                                                                                         |      |                   |                   |
| <b>Grant income under AASB 1058</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |                   |                   |
| Assets arising from grants in the scope of AASB 1058 are recognised at the assets fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the assets which are recognised.                                                                                                                                                                                                                                                                                                       |      |                   |                   |
| Once the assets and liabilities have been recognised, then income is recognised for any remaining asset value at the time that the asset is received.                                                                                                                                                                                                                                                                                                                                                                                                     |      |                   |                   |
| <b>Capital grants</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                   |                   |
| Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications, which will be under Council's control and which is enforceable, are recognised as revenue as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred, since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin. |      |                   |                   |
| Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by Council.                                                                                                                                                                                                                                                                                                                                                                                                 |      |                   |                   |
| <b>(i) Operating</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |                   |                   |
| General purpose grants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      | 7,764,684         | 5,915,106         |
| State Government subsidies & grants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | 1,904,117         | 2,049,605         |
| State Government grant for flood damage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 72,466            | 4,686,684         |
| Contributions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 88,366            | 76,668            |
| <b>Total recurrent revenue</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | <b>9,829,633</b>  | <b>12,728,063</b> |
| Council has not spent all recurrent grants in the year received and therefore Council has established an internal reserve for this purpose.                                                                                                                                                                                                                                                                                                                                                                                                               |      |                   |                   |
| Developers pay infrastructure charges for trunk infrastructure, such as pump stations, treatment works, water & sewer mains, and water pollution control works. These infrastructure charges are not within the scope of AASB 1058 because there is no performance obligation associated with them. Consequently, the infrastructure charges are recognised as income when received.                                                                                                                                                                      |      |                   |                   |
| <b>(ii) Capital</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |                   |                   |
| <b>(a) Monetary revenue designated for capital funding purposes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |                   |                   |
| Commonwealth government grants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 5,235,848         | 1,790,616         |
| State Government subsidies & grants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | 20,149,353        | 19,775,238        |
| NDRRA flood damage grants for capitalised repairs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | 26,704,325        | 50,257,410        |
| Infrastructure charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      | 2,655,816         | 3,253,525         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      | <b>54,745,342</b> | <b>75,076,789</b> |



## Notes to the Financial Statements For the year ended 30 June 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Note | 2022<br>\$             | 2021<br>\$             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------|------------------------|
| <b>3 Revenue (continued)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                        |                        |
| Physical assets contributed to Council by developers in the form of road works, stormwater, water & wastewater infrastructure, and park equipment are recognised as revenue when the development becomes "off maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. All non-cash contributions in excess of the recognition threshold are recognised at the fair value of the contribution received on the date of acquisition. A non-current asset is also recognised if the value is in excess of the recognition threshold. |      |                        |                        |
| (b) Non-monetary revenue received is analysed as follows:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                        |                        |
| Developer assets contributed by developers at fair value                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 14   | 7,554,448              | -                      |
| <b>Total capital revenue</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      | <b>62,299,790</b>      | <b>75,076,789</b>      |
| <b>Total grants, subsidies, contributions and donations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      | <b>72,129,423</b>      | <b>87,804,852</b>      |
| <b>(iii) Timing of revenue recognition for grants, subsidies, contributions and donations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |                        |                        |
| <b>Grants and subsidies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                        |                        |
| Revenue recognised at a point in time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | 9,567,558              | 7,174,053              |
| Revenue recognised over time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      | 52,263,235             | 77,300,606             |
| <b>Contributions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                        |                        |
| Revenue recognised at a point in time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | 10,298,630             | 3,330,193              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | <b>72,129,423</b>      | <b>87,804,852</b>      |
| <b>(e) Other recurrent income</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                        |                        |
| Insurance claims                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | -                      | 51,955                 |
| Government reimbursements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 1,312,910              | 1,184,670              |
| Other recurrent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 1,161,052              | 1,083,312              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | <b>2,473,962</b>       | <b>2,319,937</b>       |
| <b>4 Other capital income</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |                        |                        |
| Revaluation of investment property                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 13   | 106,323                | 72,711                 |
| Changes arising from revisions of future restoration expenditure - Quarry rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 18   | 127,427                | 19,412                 |
| Reduction in rehabilitation provision on land not controlled by Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 18   | 520,650                | 49,904                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | <b>754,400</b>         | <b>142,027</b>         |
| <b>5 Employee benefits</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                        |                        |
| Total staff wages and salaries                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | 26,977,277             | 27,168,742             |
| Councillors' remuneration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 551,808                | 570,200                |
| Annual, sick and long service leave entitlements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 5,215,591              | 4,992,569              |
| Superannuation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 24   | 3,507,493              | 3,441,786              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 36,252,169             | 36,173,297             |
| Other employee related expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 1,652,269              | 1,392,961              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 37,904,438             | 37,566,258             |
| Less: Capitalised employee expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | (1,749,326)            | (2,005,051)            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | <b>36,155,112</b>      | <b>35,561,207</b>      |
| Councillor remuneration represents salary paid as per the Local Government Remuneration Commission report 2020.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |                        |                        |
| Total Council employees at the reporting date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | <b>2022<br/>Number</b> | <b>2021<br/>Number</b> |
| Elected members                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 6                      | 7                      |
| Administration staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 187                    | 193                    |
| Depot and outdoors staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      | 182                    | 177                    |
| Total full time equivalent employees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | <b>375</b>             | <b>377</b>             |

## Notes to the Financial Statements For the year ended 30 June 2022

|                                                                                                                                                                                                                               | Note | 2022<br>\$        | 2021<br>\$        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------|-------------------|
| <b>6 Materials and services</b>                                                                                                                                                                                               |      |                   |                   |
| Audit of annual financial statements by the Auditor-General of Queensland                                                                                                                                                     |      | 126,040           | 125,000           |
| Community donations, grants, subsidies & contributions                                                                                                                                                                        |      | 2,265,428         | 2,334,216         |
| Legal services                                                                                                                                                                                                                |      | 815,410           | 638,899           |
| Insurance                                                                                                                                                                                                                     |      | 2,385,749         | 2,084,612         |
| Consultants & services                                                                                                                                                                                                        |      | 2,276,742         | 1,120,007         |
| Contractors                                                                                                                                                                                                                   |      | 19,225,844        | 20,063,359        |
| Plant & equipment                                                                                                                                                                                                             |      | 4,502,636         | 4,331,389         |
| Advertising & marketing                                                                                                                                                                                                       |      | 783,903           | 1,021,925         |
| Cost of inventories                                                                                                                                                                                                           |      | 402,941           | 379,334           |
| Communications & IT                                                                                                                                                                                                           |      | 4,361,413         | 3,389,776         |
| Repairs & maintenance & utility charges                                                                                                                                                                                       |      | 3,084,500         | 3,619,570         |
| Raw materials & consumables                                                                                                                                                                                                   |      | 8,373,344         | 5,313,394         |
| Registrations & subscriptions                                                                                                                                                                                                 |      | 140,736           | 287,830           |
| Safety                                                                                                                                                                                                                        |      | 889,106           | 826,016           |
| Purchase of water                                                                                                                                                                                                             |      | 2,604,327         | 2,501,387         |
| Short-term leases                                                                                                                                                                                                             | 16   | -                 | 79,402            |
| Low-value leases                                                                                                                                                                                                              | 16   | 68,824            | 124,861           |
| Other material and services                                                                                                                                                                                                   |      | 1,492,993         | 1,161,933         |
| Direct expenses in investment properties                                                                                                                                                                                      |      | 646,450           | 475,361           |
|                                                                                                                                                                                                                               |      | <b>54,446,386</b> | <b>49,878,271</b> |
| <b>7 Finance costs</b>                                                                                                                                                                                                        |      |                   |                   |
| Finance costs charged by the Queensland Treasury Corporation                                                                                                                                                                  |      | 2,923,156         | 3,136,149         |
| Bank charges                                                                                                                                                                                                                  |      | 331,895           | 324,783           |
| Impairment of receivables and bad debts written off                                                                                                                                                                           |      | 962,025           | 797,631           |
| Quarry rehabilitation - change in present value                                                                                                                                                                               | 18   | 11,894            | 10,246            |
| Landfill rehabilitation - change in present value                                                                                                                                                                             | 18   | 135,799           | -                 |
| Interest on leases                                                                                                                                                                                                            | 16   | 39,017            | 40,668            |
|                                                                                                                                                                                                                               |      | <b>4,403,786</b>  | <b>4,309,478</b>  |
| <b>8 Capital expenses</b>                                                                                                                                                                                                     |      |                   |                   |
| Loss on sale of capital assets                                                                                                                                                                                                |      | 106,760           | 19,908            |
| Loss on write-off of capital assets                                                                                                                                                                                           | 14   | 18,005,987        | 21,697,518        |
| Loss on write-off of investment properties                                                                                                                                                                                    | 13   | 26,926            | 121,638           |
| Increase in the rehabilitation provision, due to recognition of new sites or a change in the estimated future cost - Landfill remediation                                                                                     | 18   | 17,568,890        | 203,257           |
| Change in future cost for the Quarry rehabilitation                                                                                                                                                                           | 18   | 244,665           | -                 |
| Total capital expenses                                                                                                                                                                                                        |      | <b>35,953,228</b> | <b>22,042,319</b> |
| <b>9 Cash and cash equivalents</b>                                                                                                                                                                                            |      |                   |                   |
| Cash and cash equivalents in the Statement of Cash Flows includes cash at bank and on hand, all cash and cheques receipted but not banked at the year end and deposits held at call with the Queensland Treasury Corporation. |      |                   |                   |
| Cash at bank and on hand                                                                                                                                                                                                      |      | 244,219           | 212,356           |
| Deposits at call                                                                                                                                                                                                              |      | 86,480,604        | 78,404,708        |
| Balance per Statement of Cash Flows                                                                                                                                                                                           |      | <b>86,724,823</b> | <b>78,617,064</b> |
| Councils cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use.                                                                |      |                   |                   |
| (a) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:                                                                                                                    |      |                   |                   |
| Restricted government grants and subsidies                                                                                                                                                                                    |      | 5,614,966         | 7,008,824         |
| Restricted developer contributions                                                                                                                                                                                            |      | 11,171,134        | 9,994,662         |
| Waste levy refund received in advance (four years)                                                                                                                                                                            |      | 5,828,035         | -                 |
| Cash at bank and on hand at 30 June 2022 includes a lump sum received from the State government for the proceeding four years of the State Waste Levy. This payment is to mitigate the direct impacts on households.          |      |                   |                   |



## Notes to the Financial Statements For the year ended 30 June 2022

| Note                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 2022<br>\$        | 2021<br>\$        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| <b>9 Cash and cash equivalents (continued)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |                   |
| (b) Internally imposed expenditure restrictions at the reporting date:<br>Internal allocation of cash may be lifted by Council with a resolution                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                   |
| Future capital works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 52,083,912        | 43,273,886        |
| Future recurrent expenditure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 4,726,514         | 3,089,547         |
| Future rehabilitation provisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5,560,864         | 3,961,032         |
| Total internally allocated cash                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>84,985,445</b> | <b>67,307,951</b> |
| Unrestricted cash                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>1,739,378</b>  | <b>11,309,113</b> |
| Cash and deposits at call are held in the National Australia Bank (NAB) and Queensland Treasury Corporation in normal term deposits and business cheque accounts.                                                                                                                                                                                                                                                                                                                                                                                                 |                   |                   |
| <b>Trust funds held for outside parties</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |                   |
| Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages) paid into the trust account by Council. Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets. |                   |                   |
| Trust funds held for outside parties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                   |
| Monies collected or held on behalf of other entities yet to be paid out to or on behalf of those entities                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 33,572            | 33,572            |
| Security deposits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 2,381,699         | 1,992,435         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>2,415,271</b>  | <b>2,026,007</b>  |
| <b>10 Trade and other receivables</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                   |
| Trade receivables are recognised at the amounts due at the time of sale or service delivery i.e. the agreed purchase price or contract price. Settlement of these amounts is required within 30 days from invoice date.                                                                                                                                                                                                                                                                                                                                           |                   |                   |
| Council applies normal business credit protection procedures prior to providing goods or services to minimise credit risk.                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                   |
| Council has undertaken a comprehensive review of past records to determine an appropriate level of provision for debts that may be potentially uncollectible in the future. Based on this analysis, Council has determined the following as an appropriate basis for calculating the provision for doubtful debts.                                                                                                                                                                                                                                                |                   |                   |
| <ul style="list-style-type: none"> <li>• Rates &amp; Utility Charges Debtors - 0.025% of amounts outstanding past the due date</li> <li>• Infringement Debtors - 30% of amounts outstanding past the due date</li> <li>• Other General Debtors - 7.5% of amounts outstanding past the due date</li> </ul>                                                                                                                                                                                                                                                         |                   |                   |
| The collectability of receivables is assessed periodically and if there is objective evidence that Council will not be able to collect all amounts due, the carrying amount is impaired for potentially unrecoverable amounts, prior to the calculation of the provision.                                                                                                                                                                                                                                                                                         |                   |                   |
| The provision for Rates & Utility Charges is low because Council is empowered under the provisions of the <i>Local Government Act 2009</i> to sell an owner's property to recover outstanding rates and utility charges.                                                                                                                                                                                                                                                                                                                                          |                   |                   |
| Loans and advances are recognised at the amount due at the time of the advance. Terms are usually a maximum of five years with interest charged at negotiated rates. Security is not normally obtained.                                                                                                                                                                                                                                                                                                                                                           |                   |                   |
| <b>(a) Current</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                   |                   |
| Rateable revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 6,131,403         | 7,721,441         |
| Other debtors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 6,995,050         | 6,191,928         |
| Less: Impairment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | (795,055)         | (1,407,971)       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>12,331,398</b> | <b>12,505,398</b> |
| Loans and advances to community organisations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1,012,000         | 1,012,000         |
| Less: Impairment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | (1,000,000)       | -                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>12,343,398</b> | <b>13,517,398</b> |
| <b>(b) Non-current</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                   |
| Loans and advances to community organisations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>25,000</b>     | <b>37,000</b>     |

## Notes to the Financial Statements For the year ended 30 June 2022

| Note                                                                                                                                                                                                                                                                                                                                                                      | 2022<br>\$        | 2021<br>\$        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| <b>10 Trade and other receivables (continued)</b>                                                                                                                                                                                                                                                                                                                         |                   |                   |
| Interest is charged on outstanding rates and levies at a rate of 8.03% per annum, compounded daily. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.                                                                                                                   |                   |                   |
| Loans relate to advances made to various sporting bodies. These loans arise from time to time and are subject to negotiated interest rates. The credit risk on these loans is considered low, however Council is awaiting Treasury approval on a community loan extension.                                                                                                |                   |                   |
| Movement in accumulated impairment losses (trade and other receivables) is as follows:                                                                                                                                                                                                                                                                                    |                   |                   |
| Opening balance                                                                                                                                                                                                                                                                                                                                                           | 1,407,971         | 610,413           |
| Less: Debts written off during the year                                                                                                                                                                                                                                                                                                                                   | (574,941)         | -                 |
| Impairment adjustment in period                                                                                                                                                                                                                                                                                                                                           | 1,454,246         | 797,558           |
| Less: Impairments reversed                                                                                                                                                                                                                                                                                                                                                | (492,221)         | -                 |
| Closing balance                                                                                                                                                                                                                                                                                                                                                           | <b>1,795,055</b>  | <b>1,407,971</b>  |
| <b>Ageing of past due receivables and the amount of any impairment is disclosed in the following table:</b>                                                                                                                                                                                                                                                               |                   |                   |
| Not past due                                                                                                                                                                                                                                                                                                                                                              | 6,439,645         | 6,309,437         |
| Past due 31-60 days                                                                                                                                                                                                                                                                                                                                                       | 949,440           | 533,492           |
| Past due 61-90 days                                                                                                                                                                                                                                                                                                                                                       | 70,187            | 96,215            |
| More than 90 days                                                                                                                                                                                                                                                                                                                                                         | 6,704,181         | 8,023,225         |
| Impaired                                                                                                                                                                                                                                                                                                                                                                  | (1,795,055)       | (1,407,971)       |
| Total                                                                                                                                                                                                                                                                                                                                                                     | <b>12,368,398</b> | <b>13,554,398</b> |
| <b>11 Inventories</b>                                                                                                                                                                                                                                                                                                                                                     |                   |                   |
| Stores, raw materials and quarry inventory held are valued at cost and include where applicable direct material, direct labour and other indirect costs.                                                                                                                                                                                                                  |                   |                   |
| Inventories held for distribution (internal consumption) are:                                                                                                                                                                                                                                                                                                             |                   |                   |
| • goods to be supplied at no, or nominal charge, and                                                                                                                                                                                                                                                                                                                      |                   |                   |
| • goods to be used for the provision of services at no or nominal charge.                                                                                                                                                                                                                                                                                                 |                   |                   |
| Inventory held for distribution is valued at cost, adjusted, when applicable, for any loss of service potential.                                                                                                                                                                                                                                                          |                   |                   |
| Inventories for internal use                                                                                                                                                                                                                                                                                                                                              |                   |                   |
| Quarry and road materials                                                                                                                                                                                                                                                                                                                                                 | 683,788           | 1,026,085         |
| Stores and materials                                                                                                                                                                                                                                                                                                                                                      | 784,160           | 594,551           |
| Shute Harbour fuel                                                                                                                                                                                                                                                                                                                                                        | 165,575           | -                 |
| Closing Balance                                                                                                                                                                                                                                                                                                                                                           | <b>1,633,523</b>  | <b>1,620,636</b>  |
| <b>12 Other assets</b>                                                                                                                                                                                                                                                                                                                                                    |                   |                   |
| Water charges not yet levied                                                                                                                                                                                                                                                                                                                                              | 3,500,000         | 3,511,209         |
| GST recoverable                                                                                                                                                                                                                                                                                                                                                           | 783,944           | -                 |
| Prepayments                                                                                                                                                                                                                                                                                                                                                               | 1,053,383         | 1,471,074         |
|                                                                                                                                                                                                                                                                                                                                                                           | <b>5,337,327</b>  | <b>4,982,283</b>  |
| <b>13 Investment property</b>                                                                                                                                                                                                                                                                                                                                             |                   |                   |
| Investment properties are properties held for the primary purpose of earning rentals and/or capital appreciation.                                                                                                                                                                                                                                                         |                   |                   |
| Investment properties are measured using the fair value model. This means all investment properties are initially recognised at cost (including transaction costs) and then subsequently revalued annually at the balance date by a registered valuer. Where investment property is acquired at no or nominal cost it is recognised at fair value on initial recognition. |                   |                   |
| Gains or losses arising from changes in the fair value of investment properties are recognised as income or expenses respectively for the period in which they arise. Investment property is not depreciated and is not tested for impairment.                                                                                                                            |                   |                   |
| <b>Owned investment property</b>                                                                                                                                                                                                                                                                                                                                          |                   |                   |
| Fair value at beginning of financial year                                                                                                                                                                                                                                                                                                                                 | 1,930,000         | 1,800,000         |
| Revaluation adjustment to income statement                                                                                                                                                                                                                                                                                                                                | 4 106,323         | 72,711            |
| Acquisitions                                                                                                                                                                                                                                                                                                                                                              | 14 30,603         | 178,926           |
| Assets written-off in the period                                                                                                                                                                                                                                                                                                                                          | 8 (26,926)        | (121,637)         |
| Fair value at end of financial year                                                                                                                                                                                                                                                                                                                                       | <b>2,040,000</b>  | <b>1,930,000</b>  |



## Notes to the Financial Statements For the year ended 30 June 2022

| Note                                                                                                                                                                                                                                                                                                                                                    | 2022<br>\$ | 2021<br>\$ |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| <b>13 Investment property (continued)</b>                                                                                                                                                                                                                                                                                                               |            |            |
| <b>Investment properties comprises of:</b>                                                                                                                                                                                                                                                                                                              |            |            |
| Proserpine Caravan Park                                                                                                                                                                                                                                                                                                                                 |            |            |
| Wangaratta Caravan Park                                                                                                                                                                                                                                                                                                                                 |            |            |
| Investment properties were valued at fair value by Gregory Williams API No: 66044, QVRB No: 2004 from Herron Todd White, an independent professionally qualified valuation firm, as at 30 June 2022. Herron Todd White valuers have extensive experience in valuing properties of this nature in the Whitsunday Regional Council and surrounding areas. |            |            |
| Further information about the valuation techniques used to derive fair value are included in note 14.                                                                                                                                                                                                                                                   |            |            |
| Income from the investment properties are shown in note 3(b).                                                                                                                                                                                                                                                                                           |            |            |
| Operating expenses in respect of investment properties are shown in note 6.                                                                                                                                                                                                                                                                             |            |            |

## Notes to the Financial Statements For the year ended 30 June 2022

### 14 Property, plant and equipment

| Basis of measurement                                 | Note | Land and Improvements | Buildings and Other Structures | Plant and Equipment | Transport Infrastructure | Water Infrastructure | Sewerage Infrastructure | Works in progress | Total         |
|------------------------------------------------------|------|-----------------------|--------------------------------|---------------------|--------------------------|----------------------|-------------------------|-------------------|---------------|
| <b>Asset Values</b>                                  |      |                       |                                |                     |                          |                      |                         |                   |               |
| Opening gross value as at 1 July 2021                |      | 43,238,096            | 129,272,919                    | 60,273,648          | 686,551,957              | 298,224,879          | 202,529,887             | 150,197,343       | 1,570,288,730 |
| Found assets first recognised                        |      | -                     | 130,000                        | -                   | 4,402,154                | 620,371              | 39,838                  | -                 | 5,192,363     |
| Additions at cost                                    |      | -                     | -                              | -                   | -                        | -                    | -                       | 73,069,743        | 73,069,743    |
| Internal transfers from work in progress             |      | -                     | 57,335,218                     | 8,642,174           | 20,525,019               | 14,048,488           | 24,892,853              | (125,243,750)     | -             |
| Contributed assets at valuation                      | 3    | -                     | 149,040                        | 25,354              | 5,921,218                | 615,159              | 843,677                 | -                 | 7,554,448     |
| Disposals                                            |      | -                     | -                              | (2,426,838)         | -                        | -                    | -                       | -                 | (2,426,838)   |
| Write-offs                                           |      | -                     | (5,279,163)                    | (25,472)            | (14,612,694)             | (2,211,255)          | (2,045,153)             | -                 | (24,173,737)  |
| Revaluation adjustment to other comprehensive income | 8    | 5,274,934             | -                              | -                   | -                        | -                    | -                       | -                 | 5,274,934     |
| Internal transfers between asset classes             |      | -                     | -                              | (147,937)           | (1,992,292)              | 29,246               | 2,110,983               | -                 | (213,600)     |
| Transfer to Non-current assets held for sale         |      | (213,600)             | -                              | -                   | -                        | -                    | -                       | (30,603)          | (30,603)      |
| Transfer to investment properties                    |      | -                     | -                              | -                   | -                        | -                    | -                       | -                 | -             |
| Closing gross value as at 30 June 2022               | 13   | 48,299,430            | 181,608,014                    | 66,340,930          | 700,795,362              | 311,326,886          | 228,172,085             | 97,992,733        | 1,634,535,440 |

### Accumulated depreciation and impairment

|                                             |   |        |             |             |             |             |            |   |             |
|---------------------------------------------|---|--------|-------------|-------------|-------------|-------------|------------|---|-------------|
| Opening balance as at 1 July 2021           |   | 24,909 | 43,234,496  | 30,834,446  | 106,981,741 | 162,377,931 | 62,258,447 | - | 405,511,970 |
| Found assets first recognised               |   | -      | -           | -           | 337,452     | 38,460      | 570        | - | 376,482     |
| Internal transfers between asset classes    |   | -      | -           | (3,688)     | (9,879)     | 181         | 13,366     | - | -           |
| Depreciation provided in period             |   | 1,246  | 4,655,003   | 4,383,587   | 8,801,238   | 6,239,860   | 4,631,027  | - | 28,711,961  |
| Depreciation on disposals                   |   | -      | -           | (1,782,461) | -           | -           | -          | - | (1,782,461) |
| Depreciation on write-offs                  | 8 | -      | (2,504,566) | (21,401)    | (2,030,417) | (1,128,790) | (482,576)  | - | (6,167,750) |
| Accumulated depreciation as at 30 June 2022 |   | 26,155 | 45,384,933  | 33,210,503  | 114,080,135 | 167,527,642 | 66,420,834 | - | 426,650,202 |

### Total written down value as at 30 June 2022

|                                             |  |            |             |            |             |             |             |            |               |
|---------------------------------------------|--|------------|-------------|------------|-------------|-------------|-------------|------------|---------------|
| Land: Not depreciated. Improvements: 0 - 50 |  | 48,273,275 | 136,223,081 | 33,130,427 | 586,715,227 | 143,799,244 | 161,751,251 | 97,992,733 | 1,207,885,238 |
| Range of estimated useful life in years     |  | -          | 0 - 120     | 0 - 60     | 0 - 400     | 0 - 240     | 5 - 240     | n/a        | n/a           |
| Addition of renewal assets                  |  | -          | -           | -          | -           | -           | -           | -          | 28,132,808    |
| Addition of other assets                    |  | -          | -           | -          | -           | -           | -           | -          | 44,936,935    |
| Total additions in period                   |  | -          | -           | -          | -           | -           | -           | -          | 73,069,743    |



**Notes to the financial statements**  
**For the year ended 30 June 2022**

**14 Property, plant and equipment**

|                                                      | Land and Improvements | Buildings and Other Structures | Plant and Equipment | Transport Infrastructure | Water Infrastructure | Sewerage Infrastructure | Works in progress | Total                |
|------------------------------------------------------|-----------------------|--------------------------------|---------------------|--------------------------|----------------------|-------------------------|-------------------|----------------------|
|                                                      | Fair Value 2021       | Fair Value 2021                | Cost 2021           | Fair Value 2021          | Fair Value 2021      | Fair Value 2021         | Cost 2021         | 2021                 |
| <b>Asset Values</b>                                  | \$                    | \$                             | \$                  | \$                       | \$                   | \$                      | \$                | \$                   |
| Opening gross value as at 1 July 2020                | 45,618,541            | 120,405,779                    | 55,968,798          | 714,241,938              | 277,885,047          | 229,060,073             | 115,439,573       | 1,558,613,747        |
| Found assets first recognised                        | -                     | -                              | 259,600             | 251,920                  | -                    | 192,058                 | -                 | 703,578              |
| Additions at cost                                    | -                     | -                              | -                   | -                        | -                    | -                       | 90,327,644        | 90,327,644           |
| Internal transfers from work in progress             | 40,955                | 10,676,228                     | 6,262,362           | 33,573,030               | 1,056,963            | 3,162,482               | (54,772,021)      | (2,490,766)          |
| Disposals                                            | (40,000)              | (345,816)                      | (2,104,950)         | -                        | -                    | -                       | -                 | (29,644,379)         |
| Write-offs                                           | -                     | (1,395,220)                    | (112,161)           | (25,788,467)             | (430,185)            | (1,305,419)             | (612,927)         | (68,053)             |
| Transfers to right of use assets                     | -                     | (68,053)                       | -                   | -                        | -                    | -                       | -                 | -                    |
| Revaluation adjustment to other comprehensive income | -                     | -                              | -                   | (35,726,462)             | 19,713,054           | (26,579,307)            | -                 | (44,592,715)         |
| Transfer to Non-current assets held for sale         | (2,381,400)           | -                              | -                   | -                        | -                    | -                       | -                 | (2,381,400)          |
| Transfer to investment properties                    | -                     | -                              | -                   | -                        | -                    | -                       | (176,926)         | (176,926)            |
| Closing gross value as at 30 June 2021               | <b>43,238,096</b>     | <b>129,272,919</b>             | <b>60,273,649</b>   | <b>686,551,957</b>       | <b>298,224,879</b>   | <b>202,529,887</b>      | <b>50,197,343</b> | <b>1,570,288,730</b> |

### Accumulated depreciation and impairment

|                                                      |        |            |             |              |             |              |   |              |
|------------------------------------------------------|--------|------------|-------------|--------------|-------------|--------------|---|--------------|
| Opening balance as at 1 July 2020                    | 23,664 | 39,971,389 | 28,423,183  | 140,474,865  | 146,230,284 | 73,228,162   | - | 428,351,557  |
| Found assets first recognised                        | -      | -          | 6,000       | 36,083       | -           | 556          | - | 42,639       |
| Depreciation provided in period                      | 1,245  | 3,893,833  | 3,663,170   | 10,332,671   | 5,868,802   | 4,258,430    | - | 28,018,151   |
| Depreciation on disposals                            | -      | (27,914)   | (1,379,175) | -            | -           | -            | - | (1,407,089)  |
| Depreciation on write-offs                           | -      | (602,812)  | (78,732)    | (6,237,196)  | (259,857)   | (768,163)    | - | (7,946,860)  |
| Revaluation adjustment to other comprehensive income | -      | -          | -           | (37,624,682) | 10,538,792  | (14,460,538) | - | (41,546,428) |
| Accumulated depreciation as at 30 June 2021          | 24,909 | 43,234,496 | 30,634,446  | 106,981,741  | 162,377,931 | 62,258,447   | - | 405,511,970  |

## Total written down value as at 30 June 2021

[illegible]Notes to the Financial Statements  
For the year ended 30 June 2022

## 14 Property, plant and equipment

(a) Recognition

Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Individual items of plant and equipment with a value of less than \$7,500 are treated as an expense in the year of acquisition. All other items of property, plant and equipment (including assets which are treated as network assets) are capitalised.

Expenditure necessarily incurred in either maintaining the operational capacity of assets or ensuring that their original life estimates are achieved, is considered maintenance and is treated as an expense as incurred. Pre-feasibility project costs (which may involve research and development) are also treated as an expense in the year they are incurred.

Expenditure incurred in accordance with Disaster Recovery Funding Arrangements, on road assets is analysed to determine whether the expenditure is capital in nature or not. The analysis of the expenditure involves Council engineers reviewing the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

(b) Measurement

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees and engineering design fees and all other establishment costs.

Property, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value

Direct labour and materials and an appropriate proportion of overheads expenditure incurred in the purchase or construction of assets is treated as capital expenditure and is included in capital work in progress. Assets under construction are not depreciated until they are completed and commissioned, at which time they are capitalised to the appropriate property, plant and equipment asset class.

## (c) Capital work in progress

The cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour on-costs.

(d) Depreciation

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, progressively over its estimated useful life to the Council. Management believes that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset.

The depreciable amount of improvements to or on leasehold land is allocated progressively over the estimated useful lives of the improvements to the Council or the unexpired period of the lease, whichever is the shorter.

Depreciation methods and estimated useful lives of property, plant and equipment are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at current replacement cost are used to estimate the useful lives of these assets at each reporting date.

(e) Land under roads

Land under the road network within the Council area that has been dedicated and opened for public use under the *Land Act 1994* or the *Land Title Act 1994* is not controlled by Council but is controlled by the state pursuant to the relevant legislation. Therefore this land is not recognised in these financial statements.

## (f) Impairment of non current assets

Each non-current physical and intangible asset and group of assets is assessed for indicators of impairment annually.

(g) **Valuation**

#### (i) Valuation Processes

Council's valuation policies and procedures are set by the Council, based on advice of the Executive Leadership Team which comprises the Chief Executive Officer, Director of Corporate Services, Manager Financial Services, Director of Infrastructure, Manager Strategic Finance and Asset Custodians. They are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information.



## Notes to the Financial Statements For the year ended 30 June 2022

### 14 Property, plant and equipment (continued)

Land and improvements are measured at market value. Buildings and all infrastructure assets are measured on the revaluation basis, at fair value, in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement. Other plant and equipment and work in progress are measured at cost.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified condition assessors and valuers to determine the condition of the assets and the fair value (with the assets condition being one input) for each class of property, plant and equipment assets at least once every 4 years. This comprehensive valuation process involves the condition assessor/valuer making their own assessments of the condition of the assets at the date of inspection by either physically sighting a representative sample of Council assets across all asset classes or by referring to condition inspection information provided by another independent party.

In the intervening years between comprehensive valuations, Council reviews the asset categories for impairment, while checking against industry cost indexes for material changes in the fair value of Councils asset portfolio.

An analysis performed by management has indicated that, on average, the variance between an indexed asset value and the valuation by an independent valuer when performed is not significant and the indices used by Council are appropriate. This year, as in the past four years, Council has used the Local Government Association of Australia Council Cost index (LGAQ CCI) which is an indicator of cost increases across the range of services and infrastructure delivered by local government.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Separately identified components of assets are measured on the same basis as the assets to which they relate.

#### Recognised fair value measurements

Council measures and recognises the following assets at fair value on a recurring basis:

Investment properties

Property, plant and equipment

- Land and Improvements
- Buildings and Other Structures
- Transport Infrastructure
- Water Infrastructure
- Sewer Infrastructure

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (level 2)
- Fair value based on unobservable inputs for the asset and liability (level 3)

The following table categorises fair value measurements as either level 2 or level 3 in accordance with AASB 13. Council does not have any assets or liabilities measured at fair value which meet the criteria for categorisation as level 1.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value of an asset are observable, the asset is included in level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2022.

| Note                                         | Level 2<br>(Significant other<br>observable<br>inputs) | Level 2<br>(Significant other<br>observable<br>inputs) | Level 3<br>(Significant<br>unobservable<br>inputs) | Level 3<br>(Significant<br>unobservable<br>inputs) | Total                |                    |
|----------------------------------------------|--------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------|----------------------------------------------------|----------------------|--------------------|
|                                              |                                                        |                                                        |                                                    |                                                    | 2022                 | 2021               |
|                                              | \$                                                     | \$                                                     | \$                                                 | \$                                                 | \$                   | \$                 |
| <b>Recurring fair value measurements</b>     |                                                        |                                                        |                                                    |                                                    |                      |                    |
| Investment Property                          |                                                        |                                                        |                                                    |                                                    |                      |                    |
| - Investment property - Land and Buildings   | 2,040,000                                              | 1,930,000                                              | -                                                  | -                                                  | 2,040,000            | 1,930,000          |
| Property, plant and equipment                |                                                        |                                                        |                                                    |                                                    |                      |                    |
| - Land and Improvements                      | 48,273,275                                             | 43,213,187                                             | -                                                  | -                                                  | 48,273,275           | 43,213,187         |
| - Buildings and Other Structures             | -                                                      | -                                                      | 136,223,081                                        | 86,038,423                                         | 136,223,081          | 86,038,423         |
| - Transport Infrastructure                   | -                                                      | -                                                      | 586,715,227                                        | 579,570,216                                        | 586,715,227          | 579,570,216        |
| - Water                                      | -                                                      | -                                                      | 143,799,244                                        | 135,846,948                                        | 143,799,244          | 135,846,948        |
| - Sewerage                                   | -                                                      | -                                                      | 161,751,251                                        | 140,271,440                                        | 161,751,251          | 140,271,440        |
|                                              | <b>50,313,275</b>                                      | <b>45,143,187</b>                                      | <b>1,028,488,803</b>                               | <b>941,727,027</b>                                 | <b>1,078,802,078</b> | <b>986,870,214</b> |
| <b>Non-recurring fair value measurements</b> |                                                        |                                                        |                                                    |                                                    |                      |                    |
| Non-current assets held for sale             | <b>2,910,000</b>                                       | <b>2,896,400</b>                                       | -                                                  | -                                                  | <b>2,910,000</b>     | <b>2,896,400</b>   |

## Notes to the Financial Statements For the year ended 30 June 2022

### 14 Property, plant and equipment (continued)

There were no transfers between levels of the asset hierarchy during the year. Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

(ii) Specific valuation techniques used to value Council assets comprise:

#### Investment Property

Investment property - Land and Buildings (level 2)

Council obtains independent valuations every year for all investment properties. The last valuation was undertaken as at 30 June 2022.

Council's investment properties are caravan parks in areas with regular sales of comparable properties. Therefore they were valued using the sales comparison approach. Sales prices of comparable properties in close proximity are adjusted for differences in key attributes such as property size (level 2).

#### Land and Improvements (level 2)

In 2022, as per Local Government Regulation (2012), a comprehensive valuation revalued Land and Improvement Assets at market value. Market values have been derived from Direct Comparison Method with local market trends. Investigations through multiple data sources have provided sufficient recent sale evidence to enable the majority of the subject properties to be assessed.

#### Valuation

In the year ending 2022, the Land and Improvements comprehensive valuation was recognised in the accounts and reported an overall movement of 12.36% with an increase of \$5.78M in Council's land assets from 2018 to 2022. This was reported to the Audit and Risk Committee on 10 May, 2022, and accepted.

#### Buildings and Other Structures (level 3) and Residential Buildings (Level 2)

A comprehensive revaluation of fair value of buildings was determined by an independent third party valuer effective 30 June 2018 using the independent condition inspections performed by an independent third party with the exception of Parks assets, which were still being assessed under the NDRRA claims at that time.

Inputs to the valuation include the design and construction, average cost of construction, condition and consumption score for each component. Assets were classified as Level 3 valuation inputs or unobservable inputs and being used for their highest and best use under Fair Value Disclosures.

In the year ending 30th June 2019, Park assets were valued in the financial class of Building and Others Structures. In 2018/19, Park & Garden assets were condition rated by a Valuer and valued at Fair Value measurement. Building and Other Structures valued in 2018 were indexed at 2.0%, the increase in the Local Government Association of Queensland Council Cost Index (LGAQ CCI) for the year. Inputs to the Park & Garden assets valuation include the design and construction, average cost of construction, condition of the assets, and consumption score for each component. These assets were valued at Fair Value at a Level 3 input and are used at their highest and best use.

#### Valuation

In the year ending 30 June 2022, the class of Building and Other Structures was reviewed as a desktop valuation for material changes in fair value of ±10% since the last comprehensive valuation in 2018. The Valuer applied the LGAQ CCI. Aggregation of the CCI +2.00% (2019), +1.88% (2020) + 1.46% (2021) and 2.74% (2022) indicated that the change in value of 8.32% was not material, and therefore indexation has not been applied. Building and Other Structures will be comprehensively revalued, effective as at 30 June 2023.

#### Infrastructure Assets (Level 3)

Infrastructure assets are valued using written down current replacement cost (CRC). This valuation comprises the asset's current replacement cost less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were over designed, had excess capacity, or were redundant an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output within the Council's planning horizon.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on a "Greenfield" assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks. The CRC was determined using methods relevant to the asset class as described under individual asset categories below.

Site improvements are depreciated over their useful life to the council. The useful life of landfill cells and some other improvements extends until the site becomes available for another use, as they continue to provide benefits over this period (including the monitoring period) by facilitating the safe disposal of waste.

#### Roads, (including Kerb & Channel, Footpaths, Carparks, Retaining Walls and Fences)

##### Current replacement cost

Council categorises its road infrastructure into sealed and unsealed roads. Sealed roads and unsealed roads are managed in segments. Unsealed Road components were reviewed and componentised into pavement base and formation, disposing the pavement subbase under advice from RPEQ Engineers and the Valuer G7 Asset Management. Sealed Roads retained original components of formation, pavement base, pavement sub-base and surface. Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.



## Notes to the Financial Statements For the year ended 30 June 2022

### 14 Property, plant and equipment (continued)

In the 2020/2021 financial year Transport Infrastructure was conditioned assessed and valued using the CRC approach to determine fair value. Observable inputs such as condition, useful and remaining service potential index (SPI) were examined. The Gross Current Value of assets were assessed on the basis of determining the Replacement Cost of the modern equivalent (or cost of reproduction where relevant) and then adjusting for the level of consumed future economic benefit and impairment. For internal construction estimates, material and services prices were based on existing supplier contract rates or supplier price lists and labour rates were based on Council's Enterprise Agreement (EA). All direct costs were allocated to assets at standard usage quantities according to recently completed similar projects. Remaining useful lives were determined by the Valuer taking into consideration the visual condition, construction date, evidence of recent repairs or capital works, and the surrounding environmental factors.

Council roads are inspected annually with higher order roads inspected more frequently. Council has a rolling road maintenance and renewal program to ensure road assets are maintained at a useable condition.

#### Accumulated depreciation

In determining the level of physical obsolescence, roads were disaggregated into significant components which exhibited different useful lives, that are applicable as observed for roads in this region of Queensland.

Remaining useful lives were determined by the valuer taking into consideration the visual condition, construction date, evidence of recent repairs or capital works and the surrounding environmental factors.

#### Valuation

In the year ending 30th June, 2022 the class of Transport Infrastructure was reviewed as a desktop valuation for material changes in fair value of  $\pm 10\%$  since the last comprehensive valuation in 2021. The Valuer applied the LGAQ CCI of +2.74% (2022) indicated that the change in value was not material, and therefore indexation has not been applied. Transport Infrastructure will be comprehensively revalued in 2023, effective as at 30 June, 2024.

#### Bridges

##### Current replacement cost (CRC)

In 2021, as part of the Transport Infrastructure valuation, Bridges were assessed for condition and subjected to valuation by the Valuers. CRC was calculated by reference to the linear and area specifications, estimated labour and material inputs, services costs, and overhead allocations. For internal construction estimates, material and services prices were based on existing supplier contract rates or supplier price lists and labour rates were based on Council's EA. All direct costs were allocated to assets at standard usage quantities according to recently completed similar projects. Where construction is outsourced, CRC was based on the average of completed similar projects over the last few years.

#### Accumulated depreciation

In determining the level of physical obsolescence, remaining useful lives were determined based on condition assessments. The condition assessments were made using an eleven point scale with zero being the lowest and ten the highest. A zero condition assessment indicates an asset with an extremely high level of remaining service potential and ten represents an asset at the end of life.

Remaining useful lives were determined by the Valuer taking into consideration the visual condition, construction date, evidence of recent repairs or capital works and the surrounding environmental factors.

#### Valuation

In the year ending 30th June, 2022, Bridge Infrastructure was reviewed as a desk top valuation for material changes in fair value of  $\pm 10\%$  since the last comprehensive valuation in 2021. The Valuer applied the LGAQ CCI +2.74% (2022) and indicated that the change in value was not material, and therefore indexation has not been applied. Bridge Infrastructure will be comprehensively revalued in 2023, effective as at 30 June, 2024.

#### Drainage

##### Current replacement cost (CRC)

In 2020/2021 as part of the Transport Infrastructure valuation, Stormwater Drainage assets were assessed for condition and subjected to valuation by the Valuers. CRC was calculated by reference to asset linear and area specifications, estimated labour and material inputs, services costs, and overhead allocations. For internal construction estimates, material and services prices were based on existing supplier contract rates or supplier price lists and labour wage rates were based on Council's EA. All direct costs were allocated to assets at standard usage quantities according to recently completed similar projects. Where construction is outsourced, CRC was based on the average of completed similar projects over the last few years.

Consistent with roads, Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials. Where drainage assets are located underground and physical inspection is not possible, the age, size and type of construction material, together with current and planned maintenance records are used to determine the fair value at reporting date. Construction estimates were determined on a similar basis to roads.

#### Accumulated depreciation

In determining the level of physical obsolescence, drainage assets were disaggregated into significant components which exhibited different useful lives.

#### Valuation

Estimates of expired service potential and remaining useful lives were determined on a straight line basis based on industry standard practices and past experience, supported by maintenance programs.

In the year ending 30th June, 2022, Drainage Infrastructure was reviewed as a desk top valuation for material changes in fair value of  $\pm 10\%$  since the last comprehensive valuation in 2021. The Valuer applied the LGAQ CCI +2.74% (2022) and indicated that the change in value was not material, and therefore indexation has not been applied. Drainage Infrastructure will be comprehensively revalued in 2023, effective as at 30 June, 2024.

## Notes to the Financial Statements For the year ended 30 June 2022

### 14 Property, plant and equipment (continued)

#### Water and Sewer Infrastructure

##### Current replacement cost (CRC)

In 2020/2021 Water and Sewer Infrastructure were reviewed under the Infrastructure valuation review. Each of the classes of both financial categories were reviewed. CRC was calculated by reference to asset linear and area specifications, estimated labour and material inputs, services costs, and overhead allocations. For internal construction estimates, material and services prices were based on existing supplier contract rates or supplier price lists and labour wage rates were based on Council's EA. All direct costs were allocated to assets at standard usage quantities according to recently completed similar projects. Where construction is outsourced, CRC was based on the average of completed similar projects over the last few years.

The asset inventory and condition data was independently assessed by the Valuer via onsite visual assessments. The condition data was assigned using Council's Water and Sewerage Conditions Assessment Manual.

As per Council policy, the Valuer was engaged to provide Valuation Indices to determine if a revaluation is required in the interim period between comprehensive valuations and whether the cumulative indices are material for recognition of a change in Fair Value.

#### Accumulated depreciation

In determining the estimated rate of depreciation and the estimate of depreciation expense for each component, consideration was given to useful life, pattern of consumption and current stage of the asset lifecycle (being age based).

For sewerage gravity mains the assumption adopted is that the pipes will be replaced at end of useful life by trench excavation.

#### Valuation

##### Sewer Infrastructure

As at 31 December, 2020, Sewer Assets specification were reviewed and revalued. Sewer Mains and Nodes were the only asset categories to be revalued. Remaining sewer assets such as treatment plants, pumps and storage facilities were indexed by an aggregated indexed calculation from the last Valuation of 7.13%. The valuer applied an aggregate indexation from the last valuation of 7.13% (LGAQ CCI 5.88% (2018-2020) plus Rawlinson's calculation indexation of 1.25% as at 31/12/2020) to the remaining assets classes. This was applied in the 2021 financial year.

In the year ending 30th June, 2022, Sewer Infrastructure was reviewed as a desk top valuation for material changes in fair value of  $\pm 10\%$  since the last comprehensive valuation in 2021. The Valuer applied the LGAQ CCI +2.74% (2022) and indicated that the change in value was not material, and therefore indexation has not been applied. Sewer Infrastructure will be comprehensively revalued in 2024, effective as at 30 June, 2025.

##### Water Infrastructure

As at 31 December, 2020, Water Assets specification were reviewed and revalued. All Water Assets were reviewed by an independent valuer and were found to be with construction equivalents. All water assets were indexed by an aggregated indexed calculation from the last Valuation of 7.13% (LGAQ CCI 5.88% (2018-2020) plus Rawlinson's calculation indexation of 1.25% as at 31/12/2020) to the remaining assets classes. The valuer applied the aggregate of 7.13% to the Water Infrastructure category.

In the year ending 30th June, 2022, Water Infrastructure was reviewed as a desk top valuation for material changes in fair value of  $\pm 10\%$  since the last comprehensive valuation in 2021. The Valuer applied the LGAQ CCI +2.74% (2022) and indicated that the change in value was not material, and therefore indexation has not been applied. Water Infrastructure will be comprehensively revalued in 2024, effective as at 30 June, 2025.

##### Cannonvale Reservoir

The Cannonvale Reservoir (Asset) suffered potential damage from Cyclone Debbie. The exact extent of the damage (or if there has been any damage) can only be determined after the reservoir has been taken off line. The reservoir will only be taken off-line once the new Cannon Valley reservoir has been brought on line to ensure continuity of services. While the Asset is insured whether any damages would be covered and to what extent cannot be determined until the existence and extent of the damage has been ascertained. The Asset written down value as at 30 June 2018 was \$1,165,816. As a result of the uncertainty the condition of the asset has been downgraded and as at 30 June 2022 it's written down value is \$242,075.



## Notes to the Financial Statements For the year ended 30 June 2022

### 15 Contract balances

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

#### (a) Contract assets

| 2022<br>\$ | 2021<br>\$ |
|------------|------------|
| 13,473,912 | 9,547,416  |

#### (b) Contract liabilities

Funds received upfront to construct Council controlled assets

Deposits received in advance of services provided

|           |           |
|-----------|-----------|
| 4,400,995 | 6,340,715 |
| 1,213,991 | 668,109   |
| 5,614,986 | 7,008,824 |

Current contract liabilities

|           |           |
|-----------|-----------|
| 5,614,986 | 7,008,824 |
| 5,614,986 | 7,008,824 |

Revenue recognised that was included in the contract liability balance at the beginning of the year

Funds to construct Council controlled assets

Deposits received in advance of services provided

|           |           |
|-----------|-----------|
| 5,667,315 | 3,730,509 |
| 256,050   | 2,320,518 |
| 5,923,365 | 6,051,027 |

### 16 Leases

#### Council as a lessee

Council has leases in place over land and buildings. Council has applied the exception to lease accounting for leases of low-value assets and short-term leases.

Where Council assesses that an agreement contains a lease, a right of use asset and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

#### Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value / Concessionary leases.

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

## Notes to the Financial Statements For the year ended 30 June 2022

### 16 Leases (continued)

#### Terms and conditions of leases

##### Buildings

Council has two building leases for the Cannonvale Library and the Cannonvale Customer Service Centre. These leases are each for 2 years and both leases include a fixed increase after the first year.

##### Equipment

Council leases numerous IT hardware assets from Telstra. 2 of these leases are for high value items, the remaining 180 leases are for low value assets. The leases are generally for a term of 3 years.

##### Land

Council leases ten land assets from the Department of Natural Resources, Mining and Energy. Five of these land leases have terms of between 20 and 100 years, while five have no term i.e. can be cancelled with reasonable notice.

#### Right of use assets

Balance at 1 July 2021

Additions to right-of-use assets

Depreciation charge

Balance at 30 June 2022

| Buildings<br>\$ | Equipment<br>\$ | Land<br>\$ | Total<br>\$ |
|-----------------|-----------------|------------|-------------|
| 76,210          | 363,507         | 1,584,582  | 2,024,299   |
| 347,480         | 24,592          | –          | 372,072     |
| (239,730)       | (172,691)       | (78,289)   | (490,710)   |
| 183,960         | 215,408         | 1,506,293  | 1,905,661   |

Balance at 1 July 2020

Additions to right-of-use assets

Depreciation charge

Balance at 30 June 2021

| Buildings<br>\$ | Equipment<br>\$ | Land<br>\$ | Total<br>\$ |
|-----------------|-----------------|------------|-------------|
| 304,839         | 3,676           | 1,524,836  | 1,833,351   |
| –               | 503,317         | 143,696    | 647,013     |
| (228,629)       | (143,486)       | (83,950)   | (456,065)   |
| 76,210          | 363,507         | 1,584,582  | 2,024,299   |

#### Lease liabilities

The movement in lease liabilities during the year is as per the table below.

Balance at start of the year

New leases during the year

Payments made in the year

Balance at end of the year

| 2022<br>\$ | 2021<br>\$ |
|------------|------------|
| 2,009,686  | 1,852,078  |
| 372,072    | 578,960    |
| (454,787)  | (421,352)  |
| 1,926,971  | 2,009,686  |

Classified as:

Current

Non-Current

|           |           |
|-----------|-----------|
| 403,672   | 289,821   |
| 1,523,099 | 1,719,866 |
| 1,926,971 | 2,009,686 |

The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.

|      | < 1 year<br>\$ | 1–5 years<br>\$ | > 5 years<br>\$ | Total<br>\$ | Total per<br>Statement of<br>Financial<br>Position<br>\$ |
|------|----------------|-----------------|-----------------|-------------|----------------------------------------------------------|
| 2022 | 435,209        | 240,389         | 2,704,479       | 3,380,078   | 1,926,971                                                |
| 2021 | 326,621        | 435,022         | 2,757,531       | 3,519,173   | 2,009,686                                                |



## Notes to the Financial Statements For the year ended 30 June 2022

### 16 Leases (continued)

#### Liabilities not recognised - extension options

For building leases, Council includes extension options which can be exercised at Council's discretion, at each reporting date Council assesses whether it is reasonably certain that the extension options will be exercised based on current operations and Council strategy.

There are no potential future lease payments which are not included in the lease liability as the exercise of the option has been assessed as not reasonably certain.

#### Amounts included in the statement of comprehensive income related to leases

The following amounts have been recognised in the statement of comprehensive income for leases where Council is the lessee

| Council                                | 2022<br>\$     | 2021<br>\$     |
|----------------------------------------|----------------|----------------|
| Interest on lease liabilities          | 39,017         | 40,669         |
| Depreciation of right of use assets    | 490,710        | 456,065        |
| Expenses relating to short-term leases |                | 79,402         |
| Expenses relating to low-value assets  | 68,824         | 124,861        |
|                                        | <b>598,551</b> | <b>700,997</b> |
| Total cash outflows for leases         | <b>493,804</b> | <b>462,020</b> |

#### Leases at significantly below market value - Concessionary / peppercorn leases

Council has a number of leases at significantly below market for land and buildings which are used for:

Euri Creek Cattle Yards  
Bowen Tourist Information Centre (Big Mango)  
Dingo Beach Transfer Station  
Mt Rooper Reservoir  
Dingo Beach Telecommunication Facility  
Lloyd Robert Jetty  
High Tide Area  
Water Licence No 577241  
Shute Harbour Road, Hamilton Plains (Water Supply)  
Black Street Riordanvale (Telecommunications)

The leases are generally between 2 and 100 years and require payments between \$100 and \$178,000 per annum. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases

Council does not believe that any of the leases in place are individually material.

## Notes to the Financial Statements For the year ended 30 June 2022

### 17 Trade and other payables

A liability for salaries and wages is recognised and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

Trade creditors are recognised upon receipt of the goods or satisfactory performance of the services ordered and are measured at the agreed purchase/contract price net of applicable discounts other than contingent discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

#### Current

|                            |                   |                   |
|----------------------------|-------------------|-------------------|
| Creditors and accruals     | 9,357,812         | 14,049,944        |
| Other Liabilities          | 1,470,000         | -                 |
| Prepaid rates              | 3,145,584         | 3,319,676         |
| Accrued wages and salaries | 704,614           | 428,558           |
| Other entitlements         | 178,988           | 189,044           |
|                            | <b>14,856,998</b> | <b>17,987,222</b> |

#### Non-Current

|                   |                  |          |
|-------------------|------------------|----------|
| Other Liabilities | 4,358,035        | -        |
|                   | <b>4,358,035</b> | <b>-</b> |

#### Other Liabilities

The State government made an advance lump payment to Council of \$5,828,035 to cover the next four financial years of the State Waste Levy to ensure households are not indirectly affected by the levy.

Bringing these payments forward as a lump sum payment provides council with greater flexibility when making investment decisions to help reduce waste generation and increase resource recovery. This will also provide an opportunity for early adopters of waste diversion to redirect any potential advance payment savings into other recovery initiatives for their community betterment.

|                               | 2022-2023    | 2023-2024    | 2024-2025    | 2025-2026    |
|-------------------------------|--------------|--------------|--------------|--------------|
| Annual Payment                | \$ 1,470,000 | \$ 1,401,347 | \$ 1,447,545 | \$ 1,509,143 |
| Current Other Liabilities     |              |              |              |              |
| Non-Current Other Liabilities |              |              |              |              |

### 18 Provisions

#### Annual Leave

A liability for annual leave is recognised. Amounts expected to be settled within 12 months are calculated on current wage and salary levels and includes related employee on-costs. Amounts not expected to be settled within 12 months are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

As Council does not have an unconditional right to defer this liability beyond 12 months, annual leave is classified as a current liability.

#### Long Service Leave

A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value. The provision is discounted using the Commonwealth Bond yield rates published on the Department of State Development, Infrastructure, Local Government and Planning website.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

#### Quarry rehabilitation

A provision is made for the cost of restoration in respect of the quarry where it is probable the Council will be liable, or required, to incur such a cost on the cessation of use of this facility. The provision is measured at the expected cost of the work required, discounted to current day values using the interest rates attaching to Commonwealth Government guaranteed securities with a maturity date corresponding to the anticipated date of the restoration.

The provision represents the present value of the anticipated future costs associated with the closure of the quarry, reclamation and rehabilitation of these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised is reviewed annually and updated based on the facts and circumstances available at the time.

Management estimates that the restoration will occur in 2042.



**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Note  | 2022<br>\$        | 2021<br>\$        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------------------|-------------------|
| <b>18 Provisions (continued)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |                   |                   |
| The provision is the present value of the estimated cost of restoring the Foxdale Quarry site to a usable state at the end of its useful life. The projected cost is \$1,473,812 and this cost is expected to be incurred in 2042.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |                   |                   |
| <b>Details of movements in provision:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |       |                   |                   |
| Balance at the beginning of financial year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |       | 561,032           | 636,361           |
| Increase in provision - due to change in time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 7     | 11,894            | 10,246            |
| Increase/(decrease) in provision on Council held land - change in discount rate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       | (29,890)          | (11,706)          |
| Increase/(decrease) in provision on Council controlled land - change in discount rate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 4     | (127,427)         | (49,904)          |
| Increase/(decrease) in estimate of future cost on Council held land                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       | 57,390            | (4,553)           |
| Increase/(decrease) in estimate of future cost Council controlled land                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 4 & 8 | 244,665           | (19,412)          |
| <b>Balance at end of financial year</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       | <b>717,664</b>    | <b>561,032</b>    |
| <b>Landfill remediation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |       |                   |                   |
| A provision is made for the monitoring and future remediation activities at currently operating as well as closed landfill sites, where it is probable that Council will be liable for undertaking such activities and incurring such costs at a future date. The provision is measured at the expected cost of the work required, discounted to current day values using an appropriate cost of capital figure.                                                                                                                                                                                                                                                                                                                                                                                                                               |       |                   |                   |
| The provision represents the present value of the anticipated future costs associated with the monitoring and remediating the landfill sites within the region. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred in the future. Management estimates that costs will be incurred annually over future years between 2022 and 2042. The provision will be reviewed annually and updated based on the facts and circumstances available at the time. |       |                   |                   |
| <b>Details of movements in provision:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |       |                   |                   |
| Balance at the beginning of financial year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |       | 7,091,339         | 6,888,082         |
| Increase/(decrease) due to recognition of additional future obligations at landfill sites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 8     | 17,568,890        | 203,257           |
| Increase/(decrease) due to change in discount rate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 4     | (520,650)         | -                 |
| Increase in provision - due to change in time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 7     | 135,799           | -                 |
| Amount expended in current year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       | (982,599)         | -                 |
| <b>Balance at end of financial year</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       | <b>23,282,779</b> | <b>7,091,339</b>  |
| <b>Breakdown of provisions between current and non-current:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       |                   |                   |
| <b>Current</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |                   |                   |
| Landfill remediation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       | 3,158,513         | 392,445           |
| Annual Leave                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |       | 3,975,743         | 4,088,081         |
| Long service leave                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       | 4,402,636         | 4,484,037         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       | <b>11,536,892</b> | <b>8,974,563</b>  |
| <b>Non-Current</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |                   |                   |
| Landfill remediation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       | 20,124,266        | 6,698,894         |
| Long service leave                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       | 1,714,805         | 1,825,694         |
| Quarry rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |       | 717,664           | 561,032           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       | <b>22,556,735</b> | <b>9,085,620</b>  |
| <b>19 Borrowings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |                   |                   |
| Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these liabilities are measured at amortised cost.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                   |                   |
| In accordance with the Local Government Regulation 2012 council adopts an annual debt policy that sets out council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times. All borrowing costs are expensed in the period in which they are incurred.                                                                                                                                                                                                                                                                                  |       |                   |                   |
| <b>Current</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |                   |                   |
| Queensland Treasury Corporation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       | 5,548,994         | 5,328,316         |
| <b>Non Current</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |                   |                   |
| Queensland Treasury Corporation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       | 68,907,094        | 74,338,715        |
| <b>Total Borrowings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 26    | <b>74,456,088</b> | <b>79,667,031</b> |
| <b>Movements in borrowings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |                   |                   |
| <b>Queensland Treasury Corporation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       |                   |                   |
| Balance at the beginning of financial year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |       | 79,667,031        | 84,655,139        |
| Principal repayments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       | (5,210,943)       | (4,988,108)       |
| <b>Balance at end of financial year</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 26    | <b>74,456,088</b> | <b>79,667,031</b> |

Notes to the Financial Statements  
For the year ended 30 June 2022

For the year ended 30 June 2022

|                                                                                                                                                                                                                                                                       | Note | 2022<br>\$ | 2021<br>\$ |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|------------|
| <b>19 Borrowings (continued)</b>                                                                                                                                                                                                                                      |      |            |            |
| The QTC loan market value at the reporting date was \$71,115,919.09. This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts. |      |            |            |
| No assets have been pledged as security by the council for any liabilities. Borrowings are underwritten by the Queensland State Government.                                                                                                                           |      |            |            |
| Unsecured borrowings are provided by the Queensland Treasury Corporation.                                                                                                                                                                                             |      |            |            |
| No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 June 2026 to 15 June 2040.                                                                                                           |      |            |            |
| There have been no defaults or breaches of the loan agreement during the period.                                                                                                                                                                                      |      |            |            |
| Principal and interest repayments are made quarterly in arrears.                                                                                                                                                                                                      |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |
|                                                                                                                                                                                                                                                                       |      |            |            |



## Notes to the Financial Statements For the year ended 30 June 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Note | 2022<br>\$        | 2021<br>\$        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------|-------------------|
| <b>21 Commitments for expenditure</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                   |                   |
| <b>Contractual commitments</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                   |                   |
| Contractual commitments at balance sheet date but not recognised in the financial statements are as follows:                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                   |                   |
| Management of Bowen and Kelsey Creek Landfill Services - expires January 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 707,394           | 1,908,318         |
| Provision of Waste and Recyclable Collection Services - expires February 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 5,034,928         | 12,576,960        |
| Provision of Airport Screening Services - expires July 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 59,189            | 674,071           |
| Provision of Lifeguard Services for Airlie Beach Lagoon - expires December 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      | 2,679,767         | 214,304           |
| Provision of Maintenance for the Whitsunday Coast Airport Aquarium - expires July 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      | 354               | 129,562           |
| Provision for Cleaning Services - expires 31/10/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 300,805           | 451,207           |
| Provision for Security Services - expires 15/01/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 322,650           | 483,975           |
| Provision for Legal Services - expires 31/08/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      | -                 | 101,918           |
| Provision of Project Management Services for Disaster Recovery Funding Arrangement - expires June 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      | 4,681,575         | 9,749,776         |
| Waste Facility Supervision Services for Cannonvale Transfer Station - expires June 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | 2,270,237         | 3,400,697         |
| Provision of Quarry Plant Hire - Foxdale Quarry - expires April 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 1,188,224         | 2,694,133         |
| Waste Material Processing - expires April 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      | 999,961           | -                 |
| Provision of Management of Tourist facilities - expires 30/05/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | 975,351           | -                 |
| Provision of Caretaker Services - expires 12/07/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 540,000           | -                 |
| Other contractual commitments - expiring between 2021 and 2027                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      | 3,113,213         | 2,999,220         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      | <b>23,073,647</b> | <b>35,384,141</b> |
| <b>Capital commitments</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |                   |                   |
| Commitment for the construction of the following assets, contracted for at the reporting date, but not recognised as liabilities are as follows:                                                                                                                                                                                                                                                                                                                                                                                                                |      |                   |                   |
| Sewer Relining - Southern Region                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      | 665,096           | -                 |
| Construction of Sewerage Treatment Plant - Lake Proserpine                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      | 265,405           | -                 |
| Regional Solar Installation Project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      | 540,475           | -                 |
| Superintendency Services for Water and Sewer Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      | 800,000           | -                 |
| Design and Construct - Flagstaff Hill Cultural and Conference Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | -                 | 2,310,494         |
| Design and Construction of Ted Cunningham Bridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      | -                 | 3,924,526         |
| Proserpine Entertainment Centre Project - Consultancy Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      | -                 | 103,334           |
| Construction of Proserpine Entertainment Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      | -                 | 8,579,292         |
| Design and Construction of Collinsville Water Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | 37,873            | 1,191,684         |
| Disaster Recovery DFRA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      | 10,013,108        | 5,985,788         |
| Disaster Recovery NDRRA - Shute Harbour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | -                 | 4,412,840         |
| Other Assets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      | 1,473,744         | 3,173,980         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      | <b>13,795,701</b> | <b>29,691,938</b> |
| <b>22 Events after reporting period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |                   |                   |
| There were no material adjusting or disclosing events after the balance date.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                   |                   |
| <b>23 Contingent liabilities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                   |                   |
| Details and estimates of maximum amounts of contingencies are as follows                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                   |                   |
| <b>Local Government Workcare</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                   |                   |
| The Whitsunday Regional Council is a member of the Queensland local government workers compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise.                                   |      |                   |                   |
| The Council's maximum exposure to the bank guarantee is:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 905,576           | 838,632           |
| <b>Local Government Mutual</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                   |                   |
| The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution to the total pool contributions in respect to any year that a deficit arises. At 30 June 2021 the Financial Statements reported an accumulated surplus and it is not anticipated any liability will arise. |      |                   |                   |
| Accumulated surplus:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 79,618,265        | 74,664,079        |

## Notes to the Financial Statements For the year ended 30 June 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Note       | 2022<br>\$          | 2021<br>\$          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------|---------------------|
| <b>24 Superannuation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |            |                     |                     |
| Council contributes to the LGIA Super Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIA Super trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009. As a result of Superannuation Fund mergers, from 1 July 2022 LGIA Super will be officially known as Brighter Super.                    |            |                     |                     |
| The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the council level.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |                     |                     |
| Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate obligations, but has not been recognised as an asset or liability of the Council.                                                                                                                                                                                                                                                                                                                                                                                                                         |            |                     |                     |
| Technically Whitsunday Regional Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIA Super trust deed changes to council's obligations will only be made on the advice of an actuary.                                                                                                                                                                                                                                                                       |            |                     |                     |
| The last completed actuarial assessment of the scheme was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date. |            |                     |                     |
| No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions.                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |                     |                     |
| The next triennial actuarial review is not due until 1 July 2024.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                     |                     |
| The most significant risks that may result in LGIA super increasing the contribution rate, on the advice of the actuary, are:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |                     |                     |
| Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                     |                     |
| Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                     |                     |
| Superannuation contributions made to the Regional Defined Benefits Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            | 152,962             | 156,513             |
| Other superannuation contributions for employees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            | 3,354,531           | 3,285,273           |
| Total superannuation contributions paid by Council for employees:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 5          | <b>3,507,493</b>    | <b>3,441,786</b>    |
| <b>25 Reconciliation of net result for the year to net cash inflow from operating activities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |                     |                     |
| Net result                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            | <b>33,892,753</b>   | <b>58,839,342</b>   |
| Non-cash operating items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |            |                     |                     |
| Impairment of receivables and bad debts written off                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 7          | 962,025             | 797,631             |
| Depreciation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            | 29,202,671          | 28,474,216          |
| Change in restoration provisions expensed to finance costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 7          | 147,693             | 10,246              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |            | <b>30,312,389</b>   | <b>29,282,093</b>   |
| Investing and development activities (non-cash)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |            |                     |                     |
| Capital grants, subsidies and contributions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 3 (d) (ii) | (62,299,790)        | (75,076,789)        |
| Capital income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 4          | (754,400)           | (142,027)           |
| Capital expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 8          | 35,953,226          | 22,042,319          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |            | <b>(27,100,962)</b> | <b>(53,176,497)</b> |
| Changes in operating assets and liabilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |                     |                     |
| (Increase)/ decrease in receivables                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            | 211,975             | (2,406,273)         |
| (Increase)/ decrease in other assets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            | (528,550)           | (290,832)           |
| (Increase)/ decrease in contract assets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            | 878,920             | (660,816)           |
| (Increase)/ decrease in inventories                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            | (12,687)            | (280,050)           |
| Increase/ (decrease) in payables                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            | 1,401,315           | (4,074,035)         |
| Increase/ (decrease) in contract liabilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            | 545,682             | (1,738,046)         |
| Increase/ (decrease) in other liabilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            | -                   | 1,338,119           |
| Increase/ (decrease) in provisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            | (314,626)           | 328,974             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |            | <b>2,181,827</b>    | <b>(7,794,959)</b>  |
| <b>Net cash inflow from operating activities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            | <b>39,286,007</b>   | <b>27,149,979</b>   |



## Notes to the Financial Statements For the year ended 30 June 2022

### 26 Reconciliation of liabilities arising from financing activities

| 2022            | As at<br>30 June 2021 | Cash flows         | Non-cash<br>changes | As at<br>30 June 2022 |
|-----------------|-----------------------|--------------------|---------------------|-----------------------|
| Loans           | 79,667,031            | (5,210,943)        |                     | 74,456,088            |
| Lease liability | 2,009,687             | (454,788)          | 372,072             | 1,926,971             |
|                 | <b>81,676,718</b>     | <b>(5,665,731)</b> | <b>372,072</b>      | <b>76,383,059</b>     |

| 2021            | As at<br>30 June 2020 | Cash flows         | Non-cash<br>changes | As at<br>30 June 2021 |
|-----------------|-----------------------|--------------------|---------------------|-----------------------|
| Loans           | 84,656,139            | (4,988,108)        | -                   | 79,667,031            |
| Lease liability | 1,852,078             | (421,351)          | 578,960             | 2,009,687             |
|                 | <b>86,507,217</b>     | <b>(5,409,459)</b> | <b>578,960</b>      | <b>81,676,718</b>     |

### 27 National competition policy

A "business activity" of a local government is any activity that involves trading in goods or services.

The code of competitive conduct (CCC) must be applied to the following business activities

#### (a) A building certifying activity that

- (i) involves performing building certifying functions within the meaning of the Building Act, section 8; and
- (ii) is prescribed under a regulation\*

\*Section 38 of the *Local Government Regulation 2012* lists the local government's whose activities are prescribed building certifying activities

#### (b) A roads activity, other than a roads activity for which business is conducted only through a sole supplier arrangement, that involves

- (i) the construction or maintenance of state controlled roads for which the local government submits an offer to carry out work in response to a tender invitation;
- (ii) construction or road maintenance on another local government's roads which the local government has put out to tender.

Each local government may elect to apply a Code of Competitive Conduct (CCC) to any other identified business activities. However, for any with current expenditure of \$325,000 or more, the local government must decide, by resolution each year, whether to apply the CCC to that activity.

In general, applying the competitive code of conduct means that the competitive neutrality principle is applied to the business activity.

Under the competitive neutrality principle, an entity that is conducting a business activity in competition with the private sector should not enjoy a net advantage over competitors only because the entity is in the public sector.

The competitive neutrality principle may be applied by commercialisation or full cost pricing. This includes removing any competitive advantage or disadvantage, where possible, and charging for goods and services at full cost.

In addition, the cost of performing community service obligations, less any revenue received from carrying out those obligations, must be treated as revenue for the business activity.

A community service obligation is an obligation the local government imposes on a business activity that is not in its commercial interest. For example, giving a concession to pensioners.

A local government's financial statements must contain an activity statement for each business activity to which the CCC applies.

## Notes to the Financial Statements For the year ended 30 June 2022

### 27 National competition policy (continued)

The Council applies the competitive code of conduct to the following activities

Whitsunday Coast Airport  
Foxdale Quarry  
Shute Harbour Marine Terminal  
Waste Services  
Water Supply & Sewerage Services

This requires the application of full cost pricing, identifying the cost of community service obligations (CSO) and eliminating the advantages and disadvantages of public ownership within that activity.

The CSO value is determined by Council, and represents an activity's cost(s) which would not be incurred if the primary objective of the activities was to make a profit. The Council provides funding from general revenue to the business activity to cover the net cost of providing non-commercial community services.

The following table summarises the financial results for the business activities, including competitive neutrality adjustments if applicable.

The following activity statements are for activities subject to the competitive code of conduct:

|                                                   | Whitsunday<br>Coast Airport | Foxdale Quarry | Shute Harbour<br>Marine<br>Terminal | Waste Services | Water Supply &<br>Sewerage<br>Services |
|---------------------------------------------------|-----------------------------|----------------|-------------------------------------|----------------|----------------------------------------|
| For the year 2022 financial year                  | 2022<br>\$                  | 2022<br>\$     | 2022<br>\$                          | 2022<br>\$     | 2022<br>\$                             |
| Revenue for services provided to external clients | 6,400,336                   | 3,278,820      | 1,720,610                           | 9,648,981      | 36,609,701                             |
| Community service obligations *                   | 57,800                      | -              | 20,400                              | 134,243        | 937,791                                |
|                                                   | 6,458,136                   | 3,278,820      | 1,741,010                           | 9,783,224      | 37,547,492                             |
| Less : Expenditure                                | 6,517,640                   | 3,900,182      | 2,863,820                           | 8,591,844      | 32,314,646                             |
| Surplus (deficiency)                              | (59,504)                    | (621,362)      | (1,122,810)                         | 1,191,380      | 5,232,846                              |

|                                                   | Whitsunday<br>Coast Airport | Foxdale Quarry | Shute Harbour<br>Marine<br>Terminal | Waste Services | Water Supply &<br>Sewerage<br>Services |
|---------------------------------------------------|-----------------------------|----------------|-------------------------------------|----------------|----------------------------------------|
| For the year 2021 financial year                  | 2021<br>\$                  | 2021<br>\$     | 2021<br>\$                          | 2021<br>\$     | 2021<br>\$                             |
| Revenue for services provided to external clients | 5,476,099                   | 3,418,167      | 173,334                             | 8,447,968      | 35,771,734                             |
| Community service obligations *                   | -                           | -              | -                                   | 65,602         | 652,488                                |
|                                                   | 5,476,099                   | 3,418,167      | 173,334                             | 8,513,570      | 36,424,223                             |
| Less : Expenditure                                | 6,741,631                   | 3,817,299      | 264,349                             | 8,081,857      | 33,623,041                             |
| Surplus (deficiency)                              | (1,265,533)                 | (399,132)      | (91,015)                            | 431,713        | 2,801,181                              |

\* CSO's provided to business activities during the period.

| Activities                       | CSO description                             | 2022<br>Actual<br>\$ | 2021<br>Actual<br>\$ |
|----------------------------------|---------------------------------------------|----------------------|----------------------|
| Whitsunday Coast Airport         | Landing fees to support essential services  | 57,800               | -                    |
| Shute Harbour Marine Terminal    | Berthing fees to support essential services | 20,400               | -                    |
| Waste Services                   | Pensioner concessions                       | 69,541               | 65,602               |
| Water Supply & Sewerage Services | Sporting/community organisation concessions | 64,702               | -                    |
| Water Supply & Sewerage Services | Pensioner concessions                       | 272,423              | 264,795              |
| Water Supply & Sewerage Services | Sporting/community organisation concessions | 665,368              | 387,693              |
|                                  |                                             | <b>1,150,234</b>     | <b>718,090</b>       |



## Notes to the Financial Statements For the year ended 30 June 2022

| Note                                                                                                                                                                                                                                                                                                                                                                                         | 2022<br>\$       | 2021<br>\$       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|
| <b>28 Controlled entities that have not been consolidated</b>                                                                                                                                                                                                                                                                                                                                |                  |                  |
| <u>Whitsunday Coast Airport and Infrastructure Pty Ltd</u>                                                                                                                                                                                                                                                                                                                                   |                  |                  |
| On the tenth day of March 2016 Whitsunday Regional Council formed the Whitsunday Coast Airport and Infrastructure Pty Ltd (ACN 611242196) as a registered company under the Corporations Act 2001. This company, while being registered with the Australian Security and Investments Commission, is currently a dormant company. The Company's issued share capital is \$10.                 |                  |                  |
| <b>29 Transactions with Related Parties</b>                                                                                                                                                                                                                                                                                                                                                  |                  |                  |
| <b>(a) River Improvement Trusts</b>                                                                                                                                                                                                                                                                                                                                                          |                  |                  |
| Council have councillors as representative on both the Don River Improvement Trust and the Whitsunday River Improvement Trust. They are represented in the membership of the trusts pursuant to the River Improvement Act 1940. Council pays a precept to each trust, which is determined by the Trusts, based on the amount of revenue estimated by the trust in their budget for the year. |                  |                  |
| Don River Improvement Trust                                                                                                                                                                                                                                                                                                                                                                  | 178,865          | 175,565          |
| Whitsunday River Improvement Trust                                                                                                                                                                                                                                                                                                                                                           | 178,865          | 175,565          |
|                                                                                                                                                                                                                                                                                                                                                                                              | <b>357,730</b>   | <b>351,130</b>   |
| <b>(b) Transactions with key management personnel (KMP)</b>                                                                                                                                                                                                                                                                                                                                  |                  |                  |
| KMP include the Mayor, Councillors, Council's Chief Executive Officer and some Executive Management. The compensation paid to KMP comprises:                                                                                                                                                                                                                                                 |                  |                  |
| Short-term employee benefits                                                                                                                                                                                                                                                                                                                                                                 | 2,578,127        | 2,891,371        |
| Post-employment benefits                                                                                                                                                                                                                                                                                                                                                                     | 289,183          | 317,479          |
| Long-term benefits                                                                                                                                                                                                                                                                                                                                                                           | 26,231           | 73,354           |
| Termination benefits                                                                                                                                                                                                                                                                                                                                                                         | 104,684          | 122,500          |
|                                                                                                                                                                                                                                                                                                                                                                                              | <b>2,998,225</b> | <b>3,404,704</b> |
| Detailed remuneration disclosures are provided in the annual report.                                                                                                                                                                                                                                                                                                                         |                  |                  |
| <b>(c) Transactions with other related parties</b>                                                                                                                                                                                                                                                                                                                                           |                  |                  |
| <i>(i) Employee expenses for close family members of key management personnel.</i>                                                                                                                                                                                                                                                                                                           |                  |                  |
| All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award and Council Enterprise Bargaining Agreement for the duties they perform.                                                                                                                                                                      |                  |                  |
| The council employs 369 staff of which only 5 are close family members of key management personnel (2020/21: 4 close family members). Total employee expenses applicable to these 5 employees are:-                                                                                                                                                                                          | <b>367,656</b>   | <b>303,756</b>   |
| Council have reviewed all other related party transactions and found that there were no materially relevant amounts to report.                                                                                                                                                                                                                                                               |                  |                  |
| <b>(d) Transactions with related parties that have not been disclosed</b>                                                                                                                                                                                                                                                                                                                    |                  |                  |
| Most of the entities and people that are related parties of council live and operate within the Whitsunday Regional Council. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:                                                                                                                               |                  |                  |
| - Payment of rates                                                                                                                                                                                                                                                                                                                                                                           |                  |                  |
| - Dog registration                                                                                                                                                                                                                                                                                                                                                                           |                  |                  |
| - Borrowing books from a council library                                                                                                                                                                                                                                                                                                                                                     |                  |                  |

## Notes to the Financial Statements For the year ended 30 June 2022

### 30 Prior period adjustments

The International Accounting Standards Board's IFRS Interpretations Committee (IFRIC) published an agenda decision in April 2021 outlining how costs of configuring or customising a supplier's software in a Software-as-a Service (SaaS) environment, more commonly known as cloud computing, should be accounted for.

Council capitalised \$3.045 million in customisation and implementation costs in 2020/21 financial year, predominantly to do with the implementation of its Enterprise Resource Planning System. An assessment of these costs was undertaken and under the new standards costs have been deemed to be operational. Most of these costs were incurred in 2019/2020 financial year which required Council to restate their Statement of financial position at 1 July 2020.

| Statement of financial position at 1 July 2020 | Original balance as presented at 30 June 2020<br>\$ | Adjustment<br>\$ | Restated balance at 1 July 2020<br>\$ |
|------------------------------------------------|-----------------------------------------------------|------------------|---------------------------------------|
| Property, plant and equipment                  | 1,133,494,546                                       | (3,232,356)      | 1,130,262,190                         |
| Retained surplus                               | 741,314,991                                         | (3,232,356)      | 738,082,635                           |

### Comparative figures for 30 June 2021

| Statement of financial position | Original balance as presented at 30 June 2021<br>\$ | Adjustment<br>\$ | Restated balance at 30 June 2021<br>\$ |
|---------------------------------|-----------------------------------------------------|------------------|----------------------------------------|
| Property, plant and equipment   | 1,165,473,363                                       | (696,603)        | 1,164,776,760                          |
| Intangible assets               | 2,891,816                                           | (2,891,816)      | -                                      |
| Retained surplus                | 801,171,335                                         | (3,588,419)      | 797,582,916                            |

| Statement of comprehensive income | Original balance as presented at 30 June 2021<br>\$ | Adjustment<br>\$ | Restated balance at 30 June 2021<br>\$ |
|-----------------------------------|-----------------------------------------------------|------------------|----------------------------------------|
| Employee benefits                 | (35,450,186)                                        | (111,021)        | (35,561,207)                           |
| Materials and services            | (49,479,806)                                        | (398,465)        | (49,878,271)                           |
| Amortisation - Intangible assets  | (153,423)                                           | 153,423          | -                                      |



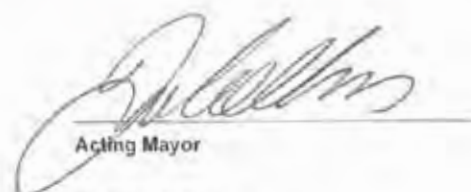
## FINANCIAL STATEMENTS For the year ended 30 June 2022

### MANAGEMENT CERTIFICATE For the year ended 30 June 2022

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

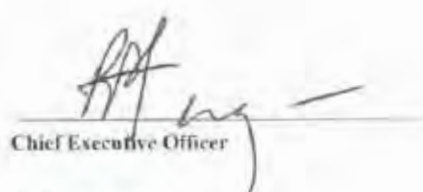
- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 33, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Acting Mayor

Cr John Collins

Date: 16, 08, 2022



Chief Executive Officer

Rodney Ferguson

Date: 16, 08, 2022



Better public services

## INDEPENDENT AUDITOR'S REPORT

To the councillors of Whitsunday Regional Council

### Report on the Audit of the Financial Report

#### Opinion

I have audited the financial report of Whitsunday Regional Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2022, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the *Local Government Regulation 2012* and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Acting Mayor and Chief Executive Officer.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Whitsunday Regional Council's annual report for the year ended 30 June 2022 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the *Local Government Regulation 2012*, I have expressed a separate opinion on the current year financial sustainability statement.



## Queensland Audit Office

Better public services

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

### Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

### Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.
- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the

## Queensland Audit Office

Better public services

financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

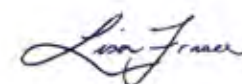
### Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2022:

- I received all the information and explanations I required.
- I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

### Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.



Lisa Fraser  
as delegate of the Auditor-General

17 August 2022

Queensland Audit Office  
Brisbane



## CURRENT-YEAR FINANCIAL SUSTAINABILITY STATEMENT

### For the year ended 30 June 2022

#### Measures of Financial Sustainability

- (i) **Operating surplus ratio**  
Operating surplus (Net result excluding all capital items) divided by total operating revenue (excluding capital revenue)
- (ii) **Asset sustainability ratio**  
Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.
- (iii) **Net financial liabilities ratio**  
Total liabilities less current assets divided by total operating revenue (excluding capital items)

Council's performance at 30 June 2022 against key financial ratios:

Target

| Operating surplus ratio | Asset sustainability ratio | Net financial liabilities ratio |
|-------------------------|----------------------------|---------------------------------|
| between 0% and 10%      | greater than 90%           | not greater than 80%            |
| 5.16%                   | 97.98%                     | 9.83%                           |

#### Note 1 - Basis of Preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2022.

#### Certificate of Accuracy

##### For the year ended 30 June 2022

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



Acting Mayor

Cr John Collins

Date: 16, 08, 2022



Chief Executive Officer

Rodney Ferguson

Date: 16, 08, 2022



## INDEPENDENT AUDITOR'S REPORT

To the Councillors of Whitsunday Regional Council

### Report on the Current-Year Financial Sustainability Statement

#### Opinion

I have audited the accompanying current year financial sustainability statement of Whitsunday Regional Council for the year ended 30 June 2022, comprising the statement, explanatory notes, and the certificate of accuracy given by the Acting Mayor and the Chief Executive Officer.

In accordance with s.212 of the *Local Government Regulation 2012*, in my opinion, in all material respects, the current year financial sustainability statement of Whitsunday Regional Council for the year ended 30 June 2022 has been accurately calculated.

#### Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the *Financial Management (Sustainability) Guideline 2013* for the purpose of fulfilling the council's reporting responsibilities under the *Local Government Regulation 2012*. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Whitsunday Regional Council's annual report for the year ended 30 June 2022 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.





However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

#### **Responsibilities of the councillors for the current year financial sustainability statement**

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

#### **Auditor's responsibilities for the audit of the current year financial sustainability statement**

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.



- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Lisa Fraser  
as delegate of the Auditor-General

17 August 2022

Queensland Audit Office  
Brisbane



## UNAUDITED LONG-TERM FINANCIAL SUSTAINABILITY STATEMENT

Prepared as at 30 June 2022

### Measures of Financial Sustainability

- (i) **Operating surplus ratio**  
Operating surplus (Net result excluding all capital items) divided by total operating revenue (excludes capital revenue)
- (ii) **Asset sustainability ratio**  
Capital expenditure on the replacement of assets (renewals) divided by depreciation expense;
- (iii) **Net financial liabilities ratio**  
Total liabilities less current assets divided by total operating revenue

Council's performance at 30 June 2022 against key financial ratios:

|                                | Operating surplus ratio | Asset sustainability ratio | Net financial liabilities ratio |
|--------------------------------|-------------------------|----------------------------|---------------------------------|
| <b>Target</b>                  | between 0% and 10%      | greater than 90%           | not greater than 50%            |
| Actuals at 30 June 2022        | 5.18%                   | 97.98%                     | 9.83%                           |
| Projected for the years ended: |                         |                            |                                 |
| 30 June 2023                   | 0.2%                    | 198.32%                    | 29.11%                          |
| 30 June 2024                   | 0.2%                    | 76.57%                     | 27.20%                          |
| 30 June 2025                   | 1.3%                    | 88.20%                     | 21.09%                          |
| 30 June 2026                   | 1.3%                    | 87.62%                     | 15.80%                          |
| 30 June 2027                   | 1.2%                    | 86.95%                     | 10.68%                          |
| 30 June 2028                   | 1.1%                    | 85.37%                     | 6.16%                           |
| 30 June 2029                   | 1.0%                    | 71.96%                     | 2.04%                           |
| 30 June 2030                   | 0.8%                    | 71.23%                     | -5.37%                          |
| 30 June 2031                   | 0.7%                    | 67.54%                     | -11.48%                         |

### Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

### Certificate of Accuracy

For the long-term financial sustainability statement prepared as at 30 June 2022

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

  
Acting Mayor  
Cr John Collins  
Date: 16, 08, 2022

  
Chief Executive Officer  
Rodney Ferguson  
Date: 16, 08, 2022







[www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)

PO Box 104 Proserpine QLD 4800

Phone 1300 WRC QLD



### 13.2.5 - Appointment of Deputy Mayor

**DATE:** Wednesday 14 September 2022

**TO:** Ordinary Council Meeting

**AUTHOR:** James Ngoroyemoto - Manager - Governance and Administration Services

**AUTHORISING OFFICER:** Rodney Ferguson - Chief Executive Officer

**PRESENTED FOR:** Decision

#### **ATTACHMENTS**

Nil

#### **PURPOSE**

This report serves to appoint a new Deputy Mayor on the basis that the current Acting Mayor was appointed up to when the By - Mayoral election had been declared.

There has been no Deputy since the time of the Mayoral election.

#### **OFFICER'S RECOMMENDATION**

1. That Council resolve to appoint Councillor xxxx as Deputy Mayor for the remaining Council term (to 2024), in accordance with Section 165 of the *Local Government Act 2009*.

#### **BACKGROUND**

On the 14 April 2021, Cr Brunner was appointed as Deputy Mayor following the resignation from Cr Collins.

**Moved by:** CR M WRIGHT

**Seconded by:** CR M BRUNNER

#### **That Council:**

1. *Accept the resignation of Cr Collins as Deputy Mayor and thank him for undertaking the role of Deputy Mayor over the first year of the term.*
2. *Resolve to appoint Councillor Brunner as Deputy Mayor for a period of twelve months.*
3. *Confirm its intention to declare the office of Deputy Mayor vacant after each twelve-month period of the remaining Council term (to 2024), and appoint a Deputy Mayor, in accordance with Section 165 of the Local Government Act 2009.*

#### **MEETING DETAILS:**

**The motion was Carried 5/2**

**CARRIED**

A notice of motion was resolved on 13 April 2022 to extend this appointment until the former Mayor had returned or until another person takes the Oath of Office for the Office of Mayor.

Subsequently, after the resignation of former Mayor Mr Andrew Willcox, Cr Brunner became Acting Mayor for the period beginning 24 June 2022.

With Cr Brunkers' intention to be involved in the Mayoral Election, his resignation was acknowledged at a Special Meeting held on 20 July 2022 where Council then appointed Cr John Collins as the Acting Mayor.

**Moved By:** CR J CLIFFORD

**Seconded By:** CR A GRUNDY

*Cr Collins accepted the nomination.*

*That Council appoint Councillor Collins as Acting Mayor for a period until the appointment of the new Mayor following the by-election on Saturday 13 August 2022 in accordance with Section 165 (2)(c) of the Local Government Act 2009.*

#### **MEETING DETAILS**

*The motion was Carried 6/0.*

**CARRIED**

*Cr Collins acknowledged the work of Cr Brunker and thanked him for his work especially during the budget process.*

#### **DISCUSSION/CURRENT ISSUE**

Following the recent Mayoral Election and newly appointed Mayor Hall, Council is now in a position to effectively elect a Deputy Mayor for the remaining term of Council until 2024.

#### **STATUTORY/COMPLIANCE MATTERS**

Section 165 of the *Local Government Act 2009*.

#### **STRATEGIC IMPACTS**

Advocate for the community on issues of regional importance.

Manage the human resource function in a fair and consistent manner and ensure safety is a key pillar of the organisation's culture.

#### **FINANCIAL IMPLICATIONS**

In accordance with section 247 of the Regulation, the maximum amount of remuneration payable to a Councillor under the remuneration schedule must be paid to the Councillor, unless Council decides by resolution that the maximum amount is not payable to the Councillor. The Remuneration Schedule for the 2022-23 financial year has determined that Whitsunday Regional Council is Category 3 for Deputy Mayor is at \$84,912.

Remuneration determined by the tribunal does not include the reimbursement of expenses incurred by councillors or the provision of facilities, as these are provided for in Council's Reimbursement of Expenses and Provision of Facilities for Councillors Policy

#### **CONSULTATION/ENGAGEMENT**

Director Corporate Services

Chief Executive Officer

Manager Governance & Administration

#### **RISK ASSESSMENT**

As the leader of the executive arm of the Council, the Mayor has a number of additional responsibilities (see section 12 of the Local Government Act 2009) and is the sole day to day



link between the executive and the administration in terms of directing the activities of the CEO in conformity with executive decisions.

Section 165 of the Act provides that the deputy mayor acts for the mayor during the absence or temporary incapacity of the mayor, or a vacancy in the office of mayor. Where the office of deputy mayor becomes vacant, Council must immediately appoint another deputy mayor from its councillors.

No procedure is established for selecting the Deputy Mayor, so all the standard meeting rules apply (see section 260 (2) of the Local Government Regulation 2012) requiring:

- voting is to be in open forum;
- a question is decided by a majority of the votes of the councillors present;
- each councillor present has a vote on each question to be decided and, if the votes are equal, the councillor presiding also has a casting vote; and
- if a councillor present fails to vote, the councillor is taken to have voted in the negative.

## **TIMINGS/DEADLINES**

With the recent appointment of a new Mayor, the current acting Mayor was only appointed to this effect. It is imperative that Council appoints a new Deputy Mayor.

## **CONFLICT OF INTEREST DECLARATION**

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

## **HUMAN RIGHTS IMPACT**

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

## **ALTERNATIVES CONSIDERED**

It is important strategically to appoint a Deputy Mayor, to act as Mayor during the absence or temporary incapacity of the Mayor.

However, there are a number of options available to appoint the Deputy Mayor:

### **Option 1:**

A councillor nominates another councillor as Deputy Mayor and if the motion is seconded, it is debated before being put to the vote.

Should a councillor disagree with that nomination, they would speak against the motion and foreshadow moving an alternative motion (nominating another councillor as Deputy Mayor), should the original motion not be carried.

This process would be repeated until a motion is carried and Deputy Mayor appointed.

**Option 2:**

Alternately, Council could suspend standing orders and adjourn the meeting for the purpose of conducting an informal discussion and/or ballot for the role of Deputy Mayor. Nominations could be called, and each nominee confirm that they accept the nomination – then a ballot could be conducted, and an agreement reached that the Councillor with highest number of votes become the nominee for Deputy Mayor. This is less transparent but is in effect a democratic process where votes are cast and counted. When the ballot is completed, the meeting resumes and the motion to appoint the Deputy Mayor is put and formally voted upon.

It is noted that Cr Collins and Cr Brunner “are not disqualified” from being deputy mayor for subsequent vacancies in the position, or for the remainder of the term as the LGA provides the power for Council to appoint a deputy mayor from its councillors – which would include Cr Collins and Cr Brunner.

It is suggested that formal resolutions are required to:

- appoint a new Deputy Mayor for the remainder of the Council term.

### 13.2.6 - LGAQ Annual Conference

**DATE:** Wednesday 14 September 2022

**TO:** Ordinary Council Meeting

**AUTHOR:** James Ngoroyemoto - Manager - Governance and Administration Services

**AUTHORISING OFFICER:** Jason Bradshaw - Director Corporate Services

**PRESENTED FOR:** Decision

#### ATTACHMENTS

1. Annual Conference 2022 Program [**13.2.6.1** - 17 pages]

#### PURPOSE

To nominate Councillor representatives to attend the LGAQ Annual Conference for 2022.

#### OFFICER'S RECOMMENDATION

That Council appoint Councillor/s XXXX to attend the Local Government Association of Queensland Annual Conference for 2022.

#### BACKGROUND

The LGAQ Annual conference is a unique event for the Queensland Local Government calendar. It provides an opportunity to network with other councils, keep up to date on current and emerging issues and discuss those matters considered within the motions proposed to address topical issues for local government across the State. Traditionally the Mayor and Deputy mayor have been nominated in the past to attend the LGAQ annual conference.

On the 10<sup>th</sup> August 2022, Councillors resolved to table the appointment of Councillors to attend the LGAQ Conference, until after the Mayoral Election.

*RESOLUTION OM2022/08/10.6*

*Moved By: CR M BRUNKER*

*Seconded By: CR M WRIGHT*

*That the item lie on the table until after the Mayoral Election.*

#### MEETING DETAILS

*The motion was Carried 6 / 0.*

**CARRIED**

~~~~~

DISCUSSION/CURRENT ISSUE

The 126th LGAQ Annual Conference this year will be held at the Cairns Convention Centre from 17 to 19 October 2022.

The conference program has been centralised around the universal focus of liveability for communities. The conference program is attached for further information.

Given the completion of the Mayoral Election and the Declaration of Office completed, Council is now in a position to appoint the desired Councillors to attend the Local Government Association of Queensland Annual Conference for 2022.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Through strong and open leadership, develop an organisation with a culture of respect, accountability, and community service.

FINANCIAL IMPLICATIONS

Travel, accommodation and attendance costs and registrations are provided for within the budget and will be recorded against the training and development for each councillor attending.

CONSULTATION/ENGAGEMENT

Director Corporate Services
Manager Governance & Administration

RISK ASSESSMENT

The conference will enable those in attendance to further understand local government issues, represent Council and enhance their skills as a Councillor.

TIMINGS/DEADLINES

Confirmation at the present Ordinary Meeting of those attending the will ensure registration and arrangements for the event are completed in a timely manner.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial, or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

An alternative is that Council does not attend and seeks to have an update provided as part of the Elected Member Update (EMU) for 2022.

LGAQ Annual Conference 2022

CAIRNS

17-19 OCTOBER



CAIRNS CONVENTION CENTRE

#LGAQ2022



Every Queensland
community deserves
to be a liveable one

SPONSORS

PLATINUM



GOLD



SILVER



COFFEE PARTNER



A proud past. A bright future.



LGAQ 2022 ANNUAL CONFERENCE CAIRNS CONVENTION CENTRE

PRESIDENT'S WELCOME

**MAYOR MARK
JAMIESON**
PRESIDENT



Welcome to the **Local Government Association of Queensland's 2022 Annual Conference** and Annual General Meeting in Cairns.

One of the great things to emerge from last year's 125th Annual Conference was the strength of our universal focus on the liveability of our communities. This is at the heart of what we do as councils every day – and it is at the core of what motivates elected members across our local government family. Fittingly, it is the central tenet of our conference this year, and across the entirety of the program.

When we say 'every Queensland community deserves to be a liveable one' this isn't just a catchphrase. It is a foundation principle and one which we – the local governments of Queensland – stand by and represent in everything we do. While some of the challenges we face are unchanged, new ones continue to emerge, particularly in the form of the rising cost of living for our residents and our communities. Arguably, one of the biggest challenges we are confronting as the level of government closest to the community is the housing crisis. While this is the focus of a dedicated session on the conference program, I have no doubt it will feature in wider discussions a number of times during our time together in Cairns.

We are fast approaching the three-quarter mark in this term of local government, so the 'What do we need to think of now?' session will be an important conversation for mayors and councillors who are looking to continue in the service of their communities, as will be our special focus on young councillors.

As always, the Council Showcase will highlight the innovation and drive that are vital to our success as councils and to the future of the communities we represent. There are sure to be some great learning opportunities for all of us in the five stories that will be on offer this year.

You'll also find something new at the conclusion of this year's conference program, and I hope your council has been able to take part in 'Queensland: It's Time to Shine', which I think is a wonderful initiative. I am really looking forward to seeing what our councils have come up with in the way of promoting their unique, local attractions.

I want to encourage everyone attending this year's conference to make the most of our time together in Cairns. Pick up some great insights from our conference speakers, but also take advantage of the all-too-rare chance to spend some time with your colleagues from across our great state. That opportunity alone, is worth its weight in gold.



WELCOME TO CAIRNS

MAYOR BOB MANNING
CAIRNS REGIONAL COUNCIL



I would like to warmly welcome you to the **126th LGAQ Annual Conference**, which is being held in the best regional city in Australia – Cairns.

A vibrant and sophisticated tropical city, Cairns is the international gateway to two of the world's most precious and pristine natural wonders – the World Heritage listed Great Barrier Reef and Wet Tropics Rainforest.

It is also home to two of the world's oldest living cultures – Aboriginal and Torres Strait Islander peoples have inhabited the Cairns and Great Barrier Reef region for tens of thousands of years.

After more than two years of operating under the cloud of COVID-19 restrictions, I am happy to say that the green shoots of recovery have blossomed into fruits of prosperity for Cairns as visitors return to our city.

The unique natural attractions, enviable climate, relaxed lifestyle and friendly hospitality make Cairns one of Australia's most desirable places to live, visit and do business. It is with that same spirit that we welcome our colleagues from local governments throughout the state to this year's conference.

This annual event is an extraordinary forum that can help us find better ways to serve our communities through the sharing of our ideas, challenges and achievements.

I encourage you to get out and about and sample our city's unique lifestyle. With world-class restaurants serving up some of the best seafood, tropical fruits and local produce, along with more than 500 tourism experiences on offer across the region, I am sure you will enjoy your time in Cairns.



SUNDAY

16 October 2022

Peak Services Professional Development Course Communications Intelligence

10:00am – 12:00pm

Kim Skubris' two-hour workshop will look at how Elected Members can increase their "CI" – Communications Intelligence to increase their storytelling and message mastery for their communities

Peak Services Professional Development Course Course repeated

2:00pm – 4:00pm

Attendees must register with Peak Training prior to arriving at Conference

Policy Executive meeting

12:00pm – 4:30pm

Registration

2:00pm – 5:00pm

Delegates, observers, trade, corporate and accompanying persons



MONDAY

DAY 1

17 October 2022

8:00am – 5:00pm

Registration

Delegates, observers, trade, corporate and accompanying persons

10:30am – 5:00pm

Indigenous Leaders Forum

10:30am – 11:00am

Morning tea

11:00am – 12:30pm

Panel discussion: success of regional university centres in Queensland

12:30pm – 1:00pm

Lunch

Speed dating with LGAQ CEO, Alison Smith

1:00pm – 2:45pm

Regional Roads and Transport Group Assembly

2:45pm – 3:15pm

Afternoon tea

Council Forums

3:15pm – 5:00pm

Rural and Remote Councils
Resources Councils
SEQ Councils
Coastal Councils



LGAQ 2022 ANNUAL CONFERENCE CAIRNS CONVENTION CENTRE

LIVEABILITY

CONTINUED

DAY 1

17 October 2022

5:15pm – 6:30pm

Welcoming Ceremony

5:15pm **Welcome to Country**

5:20pm **Welcome to Cairns**

Mayor Bob Manning

Response

5:30pm Mayor Mark Jamieson
LGAQ President

Sponsor address

5:35pm Tim-Fynes Clinton, Managing Partner
King & Company Solicitors

2022 LGAQ Journalism award

5:40pm The LGAQ Regional Journalism Award is dedicated to showcasing excellence in reporting in regional Queensland. The Award honours the memory of ABC journalists John Bean, Paul Lockyer and Gary Ticehurst. Listen to the official announcement of the 2022 winner, who will receive a \$15,000 prize.

5:45pm – 7:15pm

Networking drinks

Trade exhibition

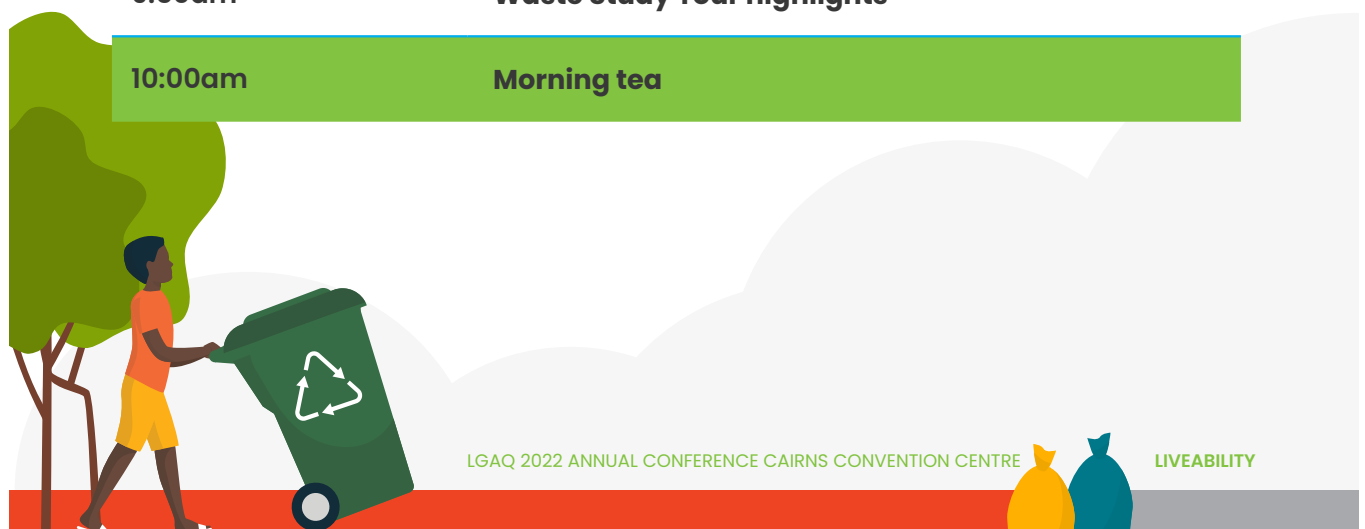


TUESDAY

DAY 2

18 October 2022

8:00am – 5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons
8:30am	Welcome Masters of Ceremonies – Mr Tim Cox, Communications Advisor, LGAQ
8:35am	Call to order and Presidential Address Mayor Mark Jamieson, President, LGAQ
8:55am	Presentation of Policy Executive
9:00am	CEO welcome Alison Smith, Chief Executive Officer, LGAQ
9:05am	Official opening
9:25am	Advocating for success – and when to re-set The Hon Bruce Billson, Ombudsman, Australian Small Business and Family Enterprise
9:45am	Sponsor address – Telstra
9:50am	Waste Study Tour highlights
10:00am	Morning tea



CONTINUED

DAY 2

18 October 2022

Panel session: Council segment showcases

Chaired by: Cory Heathwood, Head of Advocacy, LGAQ

Scenic Rim Regional Council: Crisis – what an opportunity!

Cherbourg Aboriginal Shire Council: Game-changers:
Cherbourg's facilities for the future

Flinders Shire Council: Transparency brings community benefits

Livingstone Shire Council: Positive action for climate resilience

10:30am

12:00pm

Sponsor address: Brighter Super

12:05pm

Lunch

Speed dating with LGAQ CEO, Alison Smith

1:00pm

Community asset or community liability?

1:30pm

Raising the roof on the housing crisis

2:00pm

LGMS Member update and risk management awards

Ian Leckenby, Chair, LGMS

2:20pm

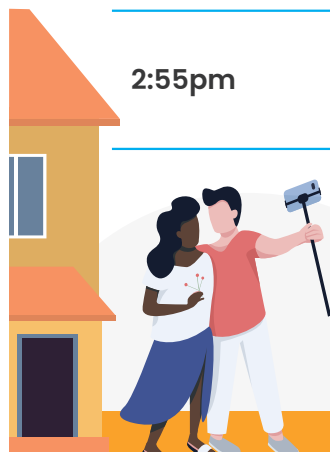
Sponsor address: Department of Local Government

2:25pm

Young councillor cohort

2:55pm

2022 Alison Woolla Memorial Award for Local Leadership in Preventing Domestic and Family Violence



CONTINUED

DAY 2

18 October 2022

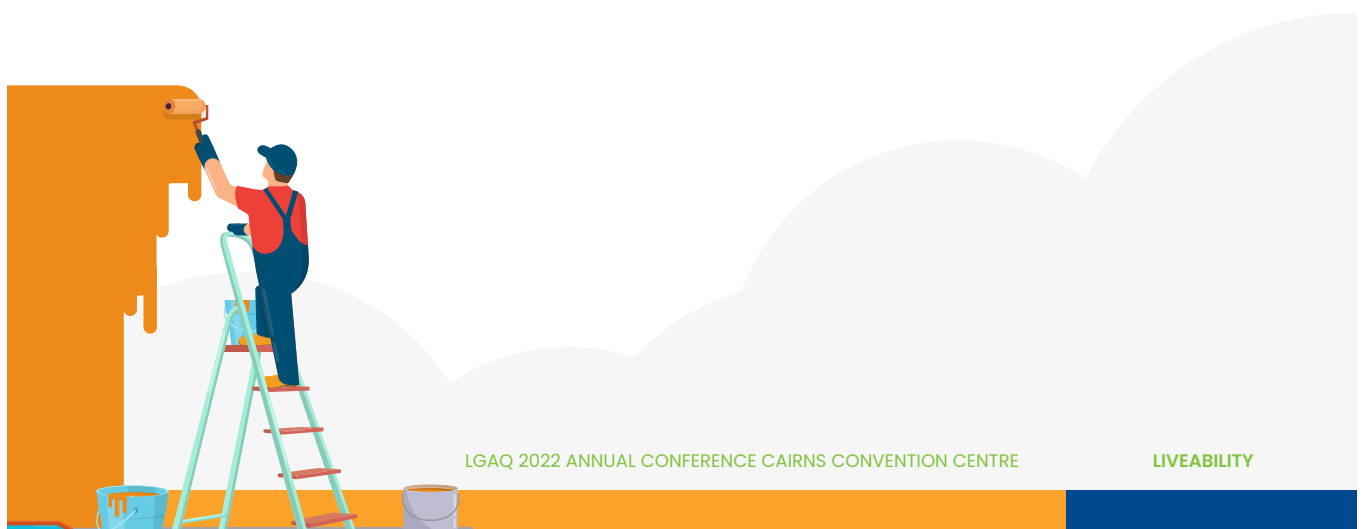
3:10pm **Sponsor address: Energy Queensland**

3:15pm **Federal Government update**

4:00pm **Program concludes**

Gala Dinner
6:15pm for 7:15pm
Australian Armour & Artillery Museum, Cairns
Sponsored by Hastings Deering

11:30pm **Dinner concludes**



WEDNESDAY

DAY 3

19 October 2022

8:30am	Conference resumes
8:35am	Australian Local Government Association update Councillor Linda Scott, President, ALGA
8:50am	Opposition update Ms Ann Leahy, Shadow Minister for Disaster Recovery, Shadow Minister for Volunteers, Shadow Minister for Local Government
9:10am	Peak Services update Brent Reeman, Managing Director, Peak Services David Foster, Non-Executive Director, Peak Services
9:25am	Annual General Meeting voting overview Darren Leckenby, Chief Financial Officer & Company Secretary LGAQ
9:30am	Motions debate
10:30am	Sponsor address: Amazon
10:35am	Morning tea
11:05am	Integrity Update Mayor Tom Tate, City of Gold Coast Mayor Lyn McLaughlin, Burdekin Shire Council Tim Fynes-Clinton, Executive Partner, King & Company Solicitors



LGAQ 2022 ANNUAL CONFERENCE CAIRNS CONVENTION CENTRE

LIVEABILITY

CONTINUED

DAY 3

19 October 2022

11:40am	Motions debate
12:40pm	Lunch Speed dating with CEO, Alison Smith
1:40pm	Future of work – not today but tomorrow
2:00pm	Motions debate
2:30pm	March 2024 – what do we need to think of now? Pat Vidgen, Electoral Commissioner, ECQ Glen Beckett, Head of Assist, LGAQ
3:00pm	Queensland: it's time to shine – Winners announced
3:45pm	Close of conference



WORKSHOPS

MONDAY

17th October 2022

INDIGENOUS LEADERS FORUM

Since 2011, the Indigenous Leaders Forum has been a valuable way for Aboriginal and Torres Strait Islander councils to come together to discuss specific challenges and to put forward issues they would like the LGAQ to assist them in addressing. The Forum is held twice-yearly.

Success of Regional University Centers in Queensland.

Growing your own talent locally.

Regional University Centres help students in regional, rural and remote areas of Australia to not only participate but also succeed in tertiary education through the provision of support and facilities. Each Centre is unique and reflects the community it serves including the place, people, local industry and educational provision. Come along to hear from the panel of speakers as they discuss how they are retaining local talent with innovative education models which are enhancing the lives of locals and the communities they live in.

REGIONAL ROADS AND TRANSPORT GROUP ASSEMBLY

The Roads and Transport Alliance celebrates its 20th anniversary as a cooperative governance arrangement between the Department of Transport and Main Roads, the LGAQ and local governments to invest in and regionally manage the Queensland transport network. Established in 2002, the Roads and Transport Alliance was formed to jointly address shared road and transport challenges and deliver improved value from all available resources.

COUNCIL FORUMS

Join your council peers in one of FOUR forums to discuss, share and debate key issues. This is also your opportunity to talk with each other, and your Policy Executive members, about ways the LGAQ can help support your council. The forums will be hosted by the LGAQ Policy Executive members. When registering for the conference, please ensure you register for the council forum that you believe will most interest your council – if you can't decide, you are welcome to send delegates to separate forums of interest.

RURAL AND REMOTE COUNCILS

Hosts: Cr Robyn Fuhrmeister, Cr Robert Dare and Cr Jane McNamara

RESOURCE COUNCILS

Hosts: Cr Paul McVeigh

COASTAL COUNCILS

Hosts: Cr Jack Dempsey, Cr Matt Burnett, Cr Jenny Hill, Cr Peter Scott and Cr Anne Baker

SOUTH EAST QUEENSLAND COUNCILS

Hosts: Cr Peter Matic, Cr Karen Williams, Cr Paul Tully and Cr Peter Flannery



CONFERENCE SHIRT

(Council delegates/observers only)

Council delegates and observers will be issued with ONE shirt whilst at conference. Your shirt needs to be ordered online as part of your conference registration.

The sizing is as follows:

MENS MODERN FIT		Neck		Chest		Waist	
Size		CM	IN	CM	IN	CM	IN
XXS		34	13.4	87	34.3	72	28
XS		36	14.2	92	36.2	77	30
S		38	15	97	38.2	82	32
M		40	15.7	102	40.2	87	34
L		42	16.5	107	42.1	92	36
XL		44	17.3	112	44.1	97	38
2XL		46	18.1	117	46.1	102	40
3XL		48	18.9	122	48	107	42
4XL		50	19.7	127	50	112	44
5XL		52	20.5	132	52	117	46

WOMENS MODERN FIT		Bust		Waist		Hip	
	AUS	CM	IN	CM	IN	CM	IN
XXS	4	75-77	29.5-30.3	57-59	22.4-23.2	84-86	33.1-33.9
XS	6	78-82	30.7-32.3	60-64	23.6-25.2	87-91	34.2-35.8
XS-S	8	83-87	32.6-34.2	65-69	25.6-27.2	92-96	36.2-37.8
S	10	88-92	34.6-36.2	70-74	27.5-29.1	97-101	38.1-39
M	12	93-97	36.6-38.2	75-79	29.5-31.1	102-106	40.1-41.7
L	14	98-102	38.6-40.2	80-84	31.5-33.1	107-111	42.1-43.7
L-XL	16	103-108	40.6-42.5	85-90	33.5-35.4	112-117	44.1-46.1
XL	18	109-114	43-44.9	91-96	35.8-37.8	118-123	46.5-48.5
2XL	20	115-119	45.3-46.9	97-101	38.1-39.8	124-128	48.8-50.4
3XL	22	120-124	47.2-48.8	102-106	40.2-41.7	129-133	50.7-52.4
4XL	24	125-129	49.2-50.8	107-111	42.1-43.7	134-138	52.7-54.3
5XL	26	130-134	51.2-52	112-116	44.1-45.7	139-143	54.7-56.3

CONFERENCE REGISTRATION (GST incl)

Please refer to registration cancellation policies on www.lgaq.asn.au when making your registration.

Early Bird Full Registration – prior to and including 26 August 2022

Council or State Government observer	\$ 1540.00
5 or more observers from one council/government department	\$ 1430.00
Corporate (private sector)	\$ 3000.00

After 26 August 2022

Council or State Government observer	\$ 1740.00
5 or more observers from one council/government department	\$ 1600.00
Corporate (private sector)	\$ 3240.00

Early Bird One Day Registration – prior to and including 26 August 2022

Council or State Government observer	\$ 770.00
Corporate (private sector)	\$ 1210.00

After 26 August 2022

Council or State Government observer	\$ 880.00
Corporate (private sector)	\$ 1600.00

FUNCTIONS

Welcoming Ceremony (accompanying persons, day registrations and additional trade exhibitors)	\$ 75.00
---	----------

DINNER

Gala Dinner – Tuesday evening (18 October 2022)	\$ 175.00
---	-----------

Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of Conference.

Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.



Register via links below or online at
<https://www.lgaq.asn.au/membership/events>.
under the Events Tab 126th LGAQ Annual
Conference.

Delegate & Observers Group Registration

**Registration
Booking**

Delegate & Observer Individual Registration

**Registration
Booking**

Corporate Registration

**Registration
Booking**

Accommodation

**Accommodation
Booking**

Accommodation for Annual Conference is being organised by FMC travel.





**Every Queensland
community** deserves
to be a liveable one

CONTACT US

MEMBERS HOTLINE:

1300 542 700

ask@lgaq.asn.au

WEB:

LGAQ.ASN.AU

ADDRESS:

LOCAL GOVERNMENT HOUSE
25 EVELYN STREET
NEWSTEAD QLD 4006



TWITTER

[@LGAQ](https://twitter.com/LGAQ)



INSTAGRAM

[@localgovqld](https://www.instagram.com/localgovqld)



FACEBOOK

[@LocalGovernmentAssociationofQueensland](https://www.facebook.com/LocalGovernmentAssociationofQueensland)



LINKEDIN

[local-government-association-of-queensland/](https://www.linkedin.com/company/local-government-association-of-queensland/)



13.2.7 - Reef Guardian Council Executive Committee Meeting

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Tammy McDonald – Councillor Support Officer

AUTHORISING OFFICER: Jason Bradshaw - Director Corporate Services

PRESENTED FOR: Decision

ATTACHMENTS

N/A

PURPOSE

To nominate a Councillor representative to attend the Reef Guardian Council's Bi-annual Executive Committee Meeting.

OFFICER'S RECOMMENDATION

That Council appoint Councillor XXXX to attend the Reef Guardian Council's Bi-annual Executive Committee Meeting.

BACKGROUND

The Great Barrier Reef Marine Park Authority will be holding the Reef Council's Bi-annual Executive Committee Meeting and Working Group Meetings on 20 October 2022 after the conclusion of the LGAQ Conference 2022.

The Reef Guardian Council program showcases environmentally sustainable practices undertaken by councils in the Great Barrier Reef catchment. The program recognises the effective management and protection of the Reef requires a coordinated effort from industries, communities and all levels of government.

There are 19 councils between Bundaberg and Cooktown in the Reef Guardian Councils program undertaking a range of projects. This covers an area of more than 300,000 square kilometres and includes a population of approximately one million people. Whitsunday Regional Council is working together with other Councils to protect and conserve the Marine Park through activities that improve the health and resilience of the Reef.

DISCUSSION/CURRENT ISSUE

Reef Guardian Councils undertake environmental initiatives in the following areas:

- water management - waterways rehabilitation, water monitoring, urban stormwater treatment, wastewater and trade waste treatment
- waste management - source reduction, waste avoidance, waste reuse and recycling
- land management - vegetation and pest management, resource assessment, erosion control, and land planning and management
- climate change - planning and policy, energy and resource efficiency, and community education
- community - education, capacity building and developing partnerships

Reef Guardian Councils have an important role in planning for sustainable population growth, approving environmentally sound developments, and preparing the community for climate change impacts. Whether Reef Guardian Councils and their communities are large or small, they are all making continuous improvements to help the Great Barrier Reef.

Cr Grundy has been associated with discussions of this committee in the past.

STATUTORY/COMPLIANCE MATTERS

Managed in accordance with the requirements for local government representatives on Committees.

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership.

FINANCIAL IMPLICATIONS

Flights and accommodation associated with the Reef Guardian Councils' events can be provided to help facilitate Councillor attendance.

CONSULTATION/ENGAGEMENT

Director of Corporate Services
Manager Governance & Administration

RISK ASSESSMENT

This meeting will promote Reef Guardian Councils and Working Groups and enable the attending Councillor to network and share learnings with attendees from 19 Reef Guardian Councils.

TIMINGS/DEADLINES

Confirmation at the present Ordinary Meeting will ensure registration and arrangements for this meeting to be completed in a timely manner.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.

- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

An alternative is that a Council representative does not attend and seeks to have an update provided as part of this Meeting.

13.3.1 - 20220478 - Development Application for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots - 299 West Euri Road, Bowen

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Matthew Twomey - Manager Development Assessment

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Conditions of Approval [13.3.1.1 - 3 pages]
2. Locality and Zoning Plan [13.3.1.2 - 1 page]
3. Proposal Plan [13.3.1.3 - 1 page]
4. Planning Assessment [13.3.1.4 - 6 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council approve the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots, made by W A Begg, on L: 8 RP: 733945 and located at 299 West Euri Road BOWEN, subject to the conditions outlined in Attachment 1.

BACKGROUND

In 2007 a development approval was issued by the Bowen Shire Council for the subdivision of the land similar to as is currently proposed. The subject premises has received two privately certified building permits for Class 1a Dwellings, the first in 2005 and the second in 2010.

APPLICATION SUMMARY

Council is in receipt of a development application for the reconfiguration of one rural allotment into two, as described below:

	Lot size	Width	Depth
Proposed Lot 18	60.52ha	475m	1,170m
Proposed Lot 19	27.16ha	615m	460m

The proposal seeks to separate the two parcels straddled by West Euri Road. The site is developed with two dwelling houses, each located on a different side of West Euri Road, and within each of the proposed lots.

The proposed lot sizes are below the minimum lot size for the rural zone. A detailed assessment against the assessment benchmarks for the application has been provided in Attachment 4.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

Infrastructure charges total \$13,191.40.

CONSULTATION

Technical Officer Engineering Assessment
Environment and Climate Officer

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by 16 September 2022.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Proposal Plan	Veris	401957 CD-01 Issue A	19/04/2022

- 1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.

- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:

- Operational Works:
 - Access and Parking
 - Erosion Prevention and Sediment Control

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan.

- 1.5 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.

- 2.2 All vegetative waste cleared as part of the development of the site is to be either:

- a) stored neatly on site and shredded within sixty (60) days of clearing; or
- b) removed off the site to an approved disposal location.

3.0 ACCESS AND PARKING

- 3.1 A Development Permit for Operational Works (External Access) shall be obtained prior to commencement of work on site. Any application for Operational Works (External Access) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Council's Development Manual (current at the time of development) and this Decision Notice.

- 3.2 The applicant must design and construct the external access from West Euri Road to the property boundary of proposed Lot 18 to a sealed standard so as to comply as a minimum with the levels, dimensions and specifications as shown on Councils Standard Drawing RS-056 and Whitsunday Regional Councils Development manual standard DG 1.17 and DG 1.30 Access to Allotments prior to the signing of the Plan of Survey.

- 3.3 The applicant must upgrade the external access from West Euri Road to the property boundary of proposed Lot 19 to a sealed standard so as to comply as a minimum with the levels, dimensions and specifications as shown on Councils Standard Drawing RS-056 and Whitsunday Regional Councils Development manual standard DG 1.17 and DG 1.30 Access to Allotments prior to the signing of the Plan of Survey.

4.0 STORMWATER AND FLOODING

- 4.1 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

- 4.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (or equivalent replacement document current at the time of development).

5.0 ELECTRICITY AND TELECOMMUNICATIONS

- 5.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:
- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
 - (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created lots, then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to sealing the plan of survey.

6.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 6.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.
- 6.2 The Erosion Prevention and Sediment Control Plan must be prepared in accordance with Council's Development Manual and best Practice Erosion & Sediment Control – November 2008 (IECA White Book).
- 6.3 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g., turfed, concreted).
- 6.4 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 6.5 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 6.6 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

7.0 MAINTENANCE VALUATION

- 7.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$39.00 per lot.

8.0 MISCELLANEOUS

- 8.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained. The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au
- 8.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 8.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The onsite

supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

- 8.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in West Euri Road or adjoining land unless written permission from the owner of that land and Council is provided.
- 8.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

9.0 ADVISORY NOTES

9.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

9.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

9.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

9.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

9.5 General Safety of Public During Construction

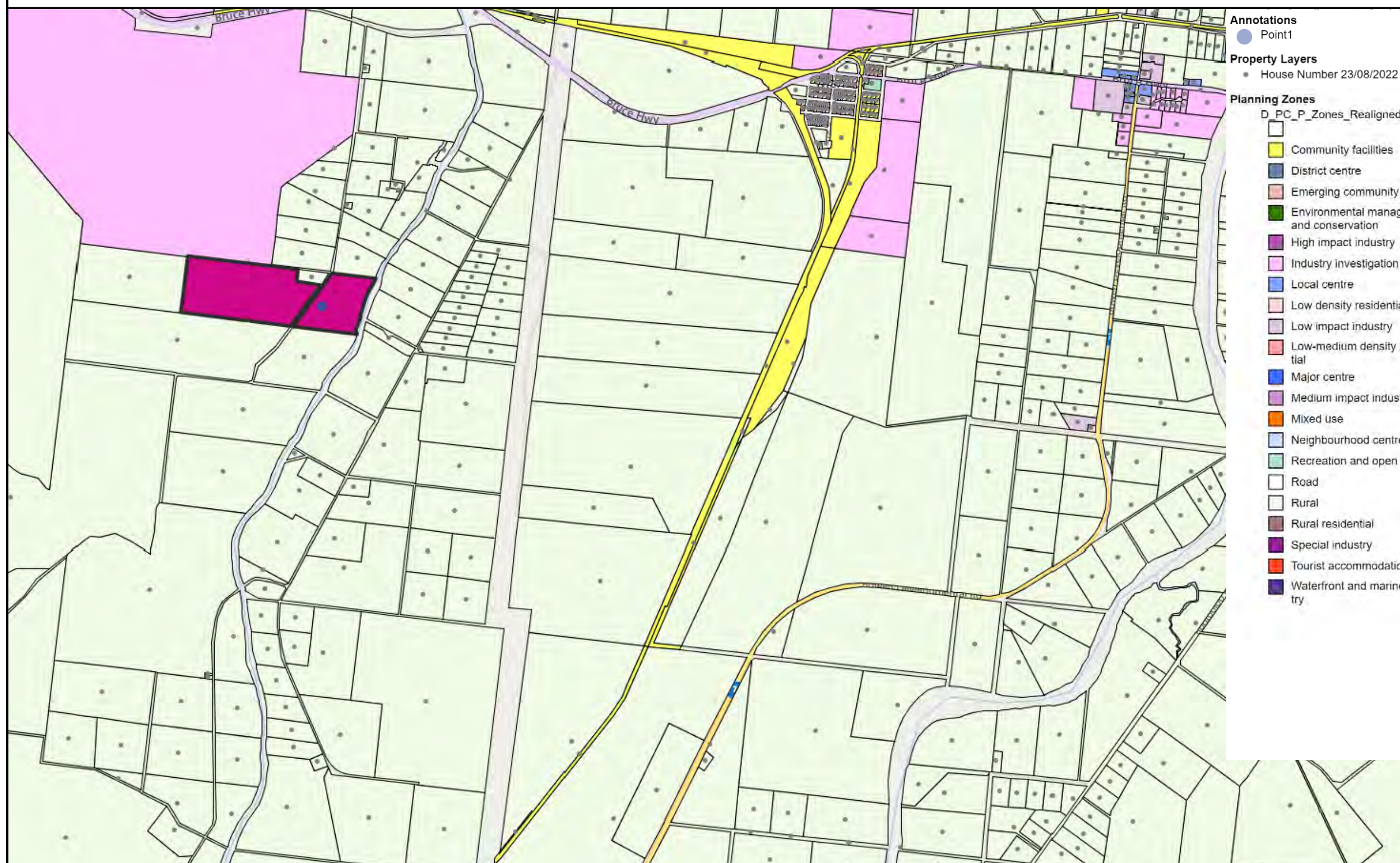
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

- 9.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

24-Aug-2022

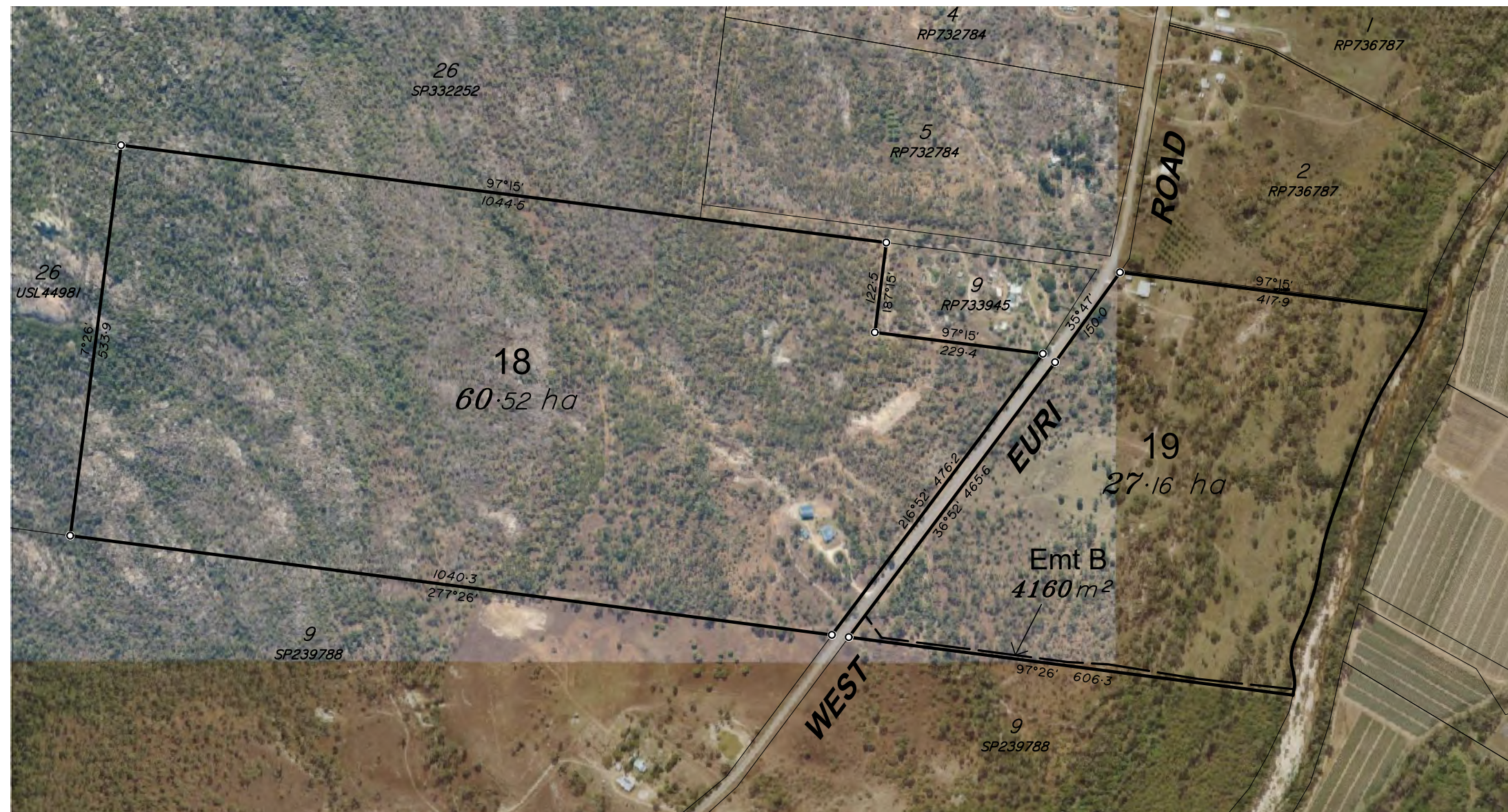


Disclaimer

This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, Whitsunday Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. © Whitsunday Regional Council 2018.

1000 m





Drawing No	Issue
401957 CD-01	A

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots
Landowner	W A Begg & J A Begg
Property Address:	299 West Euri Road, Bowen
Property Description:	L: 8 RP: 733945
Area of Site:	87.63ha
Planning Scheme Zone:	Rural zone
Level of assessment	Impact assessable
Overlays:	Acid Sulfate Soils Agriculture Land Bushfire Hazard Environmental Significance Extractive Resources Flood Hazard Landslide Hazard
Existing Use:	Two dwellings
Existing Approvals:	DA05139 – Building Permit for Dwelling House DA10282 – Building Permit for Dwelling House
Public Notification:	29 June 2022 to 21 July 2022
Submissions received:	Nil.
State referrals:	Nil.
Infrastructure charges:	\$13,191.40

2. Site Details

2.1. Location

The premises is located at 299 West Euri Road, approximately 13km north of Bowen.

2.2. Zoning

The premises is zoned Rural under the *Whitsunday Regional Council Planning Scheme 2017* (V3.7).

2.3. Site description

The subject site straddles West Euri Road and forms two land parcels under the same title. The site east of West Euri Road is generally flat with grades below 10% gradient. The front portion of the site west of West Euri Road is generally flat with grades below 10% gradient. The rear portion is well vegetated and exceeds 20% gradient, rising to form a hill peak.

2.4. Access

Existing vehicle crossovers exist on both sides of West Euri Road.

2.5. Surrounding uses

- North – Rural land ranging from 10ha – 15ha.
- East – Euri Creek and productive agricultural uses.
- South – Rural land ranging from 60ha – 300ha.
- West – Rural land approximately 5000ha.

2.6. Approval history

The subject premises has received two privately certified building permits for Class 1a Dwellings, the first in 2005 and the second in 2010. In 2007 a development approval was issued by the Bowen Shire Council for the subdivision of the land similar to the current application.

It is apparent the 2010 building permit created a land use offence whereby a 'dual occupancy' development was created without an effective development permit. Although the 2007 subdivision approval would have prevented this land use offence occurring the approval did not proceed within the currency period and lapsed.

3. Proposal Details

Council is in receipt of a development application for the reconfiguration of one rural allotment into two, as described below:

	Lot size	Width	Depth
Proposed Lot 18	60.52ha	475m	1,170m
Proposed Lot 19	27.16ha	615m	460m

The proposal seeks to separate the two parcels straddled by West Euri Road. The site is developed with two dwelling houses, each located on a different side of West Euri Road, and within each of the proposed lots.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The application was not required to be referred to the State Assessment Referral Agency (SARA) in accordance with the requirements of the *Planning Regulation 2017*.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest - Agriculture

The proposal is located on land having an agricultural land classification of Class A and B. The proposal will result in the fragmentation of land, however, will not limit the agricultural

potential of the land beyond current capabilities. The premises adjoins land used for agricultural purposes; however, the separation of the existing dwellings and natural buffers is such that an irreversible impact on agricultural uses will not occur.

State Interest – Natural Hazards, Risk and Resilience

The layout of the proposal appropriately responds to the identified hazards which impact the site.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The following is an assessment of the applicable elements of the plan to the proposal:

Regional Framework: - Desired Regional Outcomes:

Strategic directions – Sustainability, Climate Change and Natural Hazards

The proposal appropriately responds to the natural hazards which impact the site.

Strategic directions – Natural Resource Management

The regional plan seeks to protect productive agricultural land. The continued loss of good quality agricultural land and strategic cropping land has the potential to reduce the future capacity and viability of the agricultural industry and associated rural support industries. The productivity capacity of the land is generally not further reduced by the proposal and suitable separation and natural buffering is provided from established uses on the land to existing agricultural uses so as not to create contested land.

Strategic directions – Environment

The proposal does not create a material environmental impact.

Strategic direction – Infrastructure and Servicing

The proposal is appropriately serviced.

Strategic direction – Transport

The proposal does not negatively impact the regions transport network.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

Strategic Intent

The Planning Scheme sets the policy direction to ensure that to 2036 and beyond, the Whitsundays is a prosperous, liveable and sustainable region which will be achieved through the integration of the unique attributes and competitive advantages of each township. The region's townships and communities have a strong and proud social identity. The promotion

and protection of the region's environmental values is significant to the expressed identities, including the unique scenic values, which consist of key urban gateways, views and vistas.

Strategic Intent – Theme 1 – Liveable communities and housing

The proposed development is for a development which is outside of the identified settlement pattern for the region. Rural residential development is supported by the strategic intent only where it is located on the fringes of urban area and where it doesn't expand in adjacent rural areas. The proposal provides for one additional allotment which is already developed, albeit without approval.

Strategic Intent – Theme 2 – Economic growth

The strategic intent seeks to protect agricultural land which extends outwards from the Bowen River. The productivity capacity of the land is generally not further reduced by the proposal and suitable separation and natural buffering is provided from established uses of the land to existing agricultural uses so as not to create contested land which will place agricultural uses at risk.

Strategic Intent – Theme 3 – Environment and heritage

The proposal will not create the opportunity for additional clearing to that which presently exist.

Strategic Intent – Theme 4 – Safety and resilience to hazards

The proposal appropriately responds to the identified hazards which impact the site.

Strategic Intent – Theme 5 – Infrastructure

The proposal is supported by the regions existing infrastructure networks.

4.4.2. Overlay Codes

Acid sulfate soils overlay code

The proposal is partially located within land identified being subject to acid sulfate soils investigation. No additional earthworks are required to deliver the proposal.

Agricultural land overlay code

The purpose of the Agricultural land overlay code is to ensure that agricultural land is protected from development that may lead to its alienation, fragmentation or diminished productivity. The proposal to separate the two parcels of land to the east and west of West Euri Road will not reduce the agricultural utility of the land from its current state. The subject site adjoins land use for agricultural purposes. In support of the application, Proposed Lot 19 has an existing dwelling approximately 400m away from the horticultural activity to the east on the opposite side of Euri Creek. The 400m separation, including established creek line vegetation, is considered to create a suitable buffer avoiding creating contested land. As Proposed Lot 19 already contains a dwelling house, no further intensification of the land can occur for residential purposes without further development approval.

Bushfire hazard overlay code

The subject site is identified on the bushfire hazard overlay containing pockets of land subject to medium, high and very high bushfire hazard. The existing development on the premises is located outside of these extents.

Environmental significance overlay code

The subject site contains small pockets of regulated vegetation. No additional clearing opportunities are provided by the proposal.

Extractive resources overlay code

The southwestern corner of the site is located within the extractive resources overlay due to its proximity to an operational quarry. Due to the topography of the land future development will not occur in this section of the site.

Flood hazard overlay code

The eastern portion of the site adjoins Euri Creek and is identified being subject to the flood hazard overlay. Proposed Lot 19 contains an existing dwelling outside of the flood extent boundary.

Landslide hazard overlay code

The rear portion of the site is located on land subject to landslide hazard. A geotechnical investigation has not been provided due to the size of Proposed Lot 18 at 60.52ha and the separation of this hazard area from the existing dwelling on the proposed allotment.

4.4.3. Zone Code

Rural zone code

The proposal is considered to achieve compliance with the rural zone code. There are two key overall outcomes relevant to the proposal, as follows:

- (d) *non-rural activities are located, designed and operated to minimise conflicts with existing and future Rural activities on the surrounding rural lands; ...*
- (h) *development does not alienate or fragment agricultural land unless:*
 - (i) *there is an overriding need for the development in terms of public benefit; and*
 - (ii) *no other site is suitable for the particular purpose;*

To demonstrate compliance with overall outcome d, the applicant has provided representations which address the proximity of the established uses on the land to agricultural uses. The existing dwelling house on Proposed Lot 19 is approximately 400m away from the horticultural activity to the east on the opposite side of Euri Creek. The 400m separation, including established creek line vegetation, is considered to create a suitable buffer avoiding creating contested land. As Proposed Lot 19 already contains a dwelling house, no further intensification of the land can occur for residential (or other non-rural purposes) as of right.

Overall outcome h requires the reconfiguration of the land does not alienate or fragment the rural zoned land. The land already exists in a fragmented state as the premises is split by West Euri Road, which is proposed to form the proposed boundaries of the allotments. The formalising of this existing fragmentation is not viewed to conflict with the overall outcome to an extent which warrants refusal of the application.

4.4.4. Development Codes

Reconfiguring a lot code

The proposal is consistent with the code. The size and dimensions of the proposed lots achieves a suitable level of compliance with PO1. The proposed allotments are appropriate for their intended use with no discernible change to the current use of the land or future use of the land provided by the development. The intended use of the land remains for a wide range of rural uses supported by permanent accommodation. The productive capacity and amenity of the land is maintained, as demonstrated in the rural zone code assessment and agricultural land overlay assessment.

Infrastructure code

No additional onsite infrastructure is required to support the development.

Landscaping code

The proposal benefits from existing natural vegetation which sparsely covers the site.

Transport and parking code

The site achieves access from West Euri Road. Conditions of approval have been imposed relevant to the standard of the access.

5. Public Submissions

The development application was placed on public notification between 29 June 2022 and 21 July 2022 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 25 July 2022. No submissions were received during this period of Public Notification.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

Despite there being two allotments on the premises, only one is considered to be lawful and therefore gains the benefit of a credit.

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate*	Adopted Charge	
RAL	Residential – 3 or more bedroom dwelling house	2	\$30,677.65	\$61,355.30	
Total Adopted Charge					\$61,355.30
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate*	Discount	Total Credit
RAL – Existing Lawful Use	Residential – 3 or more bedroom dwelling house	1	\$30,677.65	100%	\$30,677.65
RAL – Water N/A	Residential – 3 or more bedroom dwelling house	1	\$30,677.65	30%	\$9,203.29
RAL – Sewer N/A	Residential – 3 or more bedroom dwelling house	1	\$30,677.65	27%	\$8,282.96
Total Credit					\$48,163.90
Total Levied Charge					\$13,191.40

13.3.2 - 20220512 - Development Application for Material Change of Use (Short Term Accommodation) - 12 Airlie Crescent, Airlie Beach - 14 SP137725

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Matthew Twomey - Manager Development Assessment

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Conditions of Approval [**13.3.2.1** - 2 pages]
2. Proposal Plans [**13.3.2.2** - 2 pages]
3. Locality and Zone Plan [**13.3.2.3** - 1 page]
4. Planning Assessment [**13.3.2.4** - 5 pages]

PURPOSE

To present the assessment of the development application.

OFFICER'S RECOMMENDATION

That Council approve the Development Application for Development Permit for Material Change of Use - Short Term Accommodation, made by C R McDonald & K McDonald, on L: 14 SP: 137725 and located at 12 Airlie Crescent AIRLIE BEACH, subject to the conditions outlined in Attachment 1.

BACKGROUND

This is the first development application for this land since the house was constructed.

APPLICATION SUMMARY

The proposal is for Short-term Accommodation of an existing dwelling house that contains four (4) bedrooms, car parking area, an entertainment deck and swimming pool. One (1) submission was received during the public notification period from an adjoining landowner objecting to the development. The application is considered to be consistent with the Low-density residential zone. A detailed assessment of the proposal against the assessment benchmarks of the Planning Scheme and the submission received has been provided in Attachment 4.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

FINANCIAL IMPLICATIONS

There are no applicable infrastructure charges.

CONSULTATION

Technical Officer Engineering Assessment

RISK ASSESSMENT

The decision may be appealed in the Planning & Environment Court of Queensland.

TIMINGS/DEADLINES

A decision is required by **3 October 2022**.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the Human Rights Act 2019 specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the Human Rights Act 2019 identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Floor Plan	Applicant	N/A	N/A
Car Parking Plan	Applicant	N/A	N/A
Property Management Plan	Applicant	N/A	N/A
Code of Conduct	Applicant	N/A	N/A
Fire & Evacuation Pan	Applicant	N/A	N/A

- 1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.3 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.

2.0 BUILDING

- 2.1 The applicant is to upgrade fire safety measures to the equivalent requirement of a long-term rental property.

3.0 ACCESS AND PARKING

- 3.1 A minimum of three (3) car parking spaces must be provided on site prior to commencement of the use.
- 3.2 On-site parking spaces must be located entirely on the site, be safe and practical to use, and enable cars to enter and exit the site without endangering pedestrians or vehicles.

4.0 OPERATING PROCEDURES

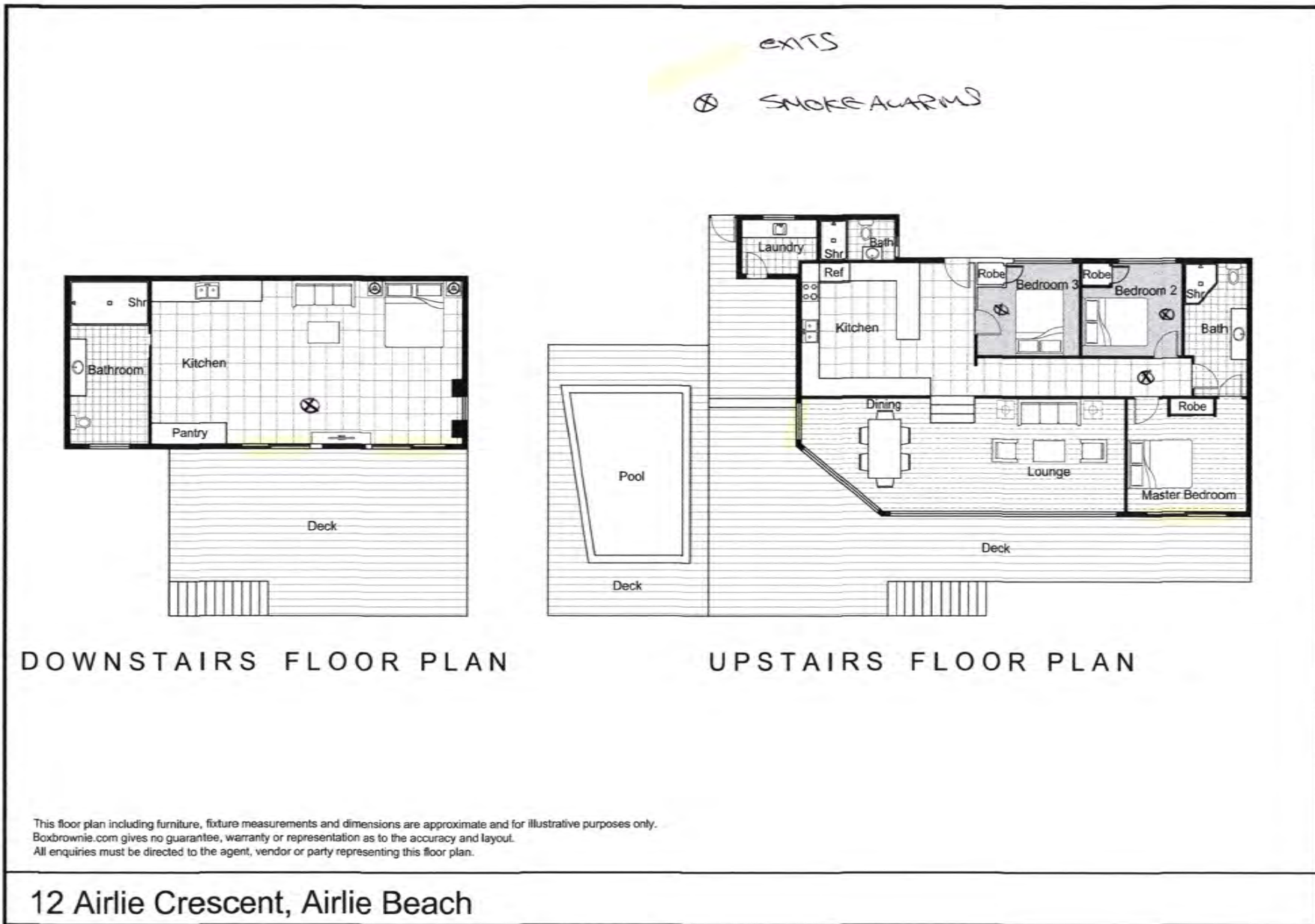
- 4.1 Prior to commencement of the use, the applicant must advise Council of the name and contact details of the appointed local property manager who will manage the operations of the development.
- 4.2 The nominated property manager must sign and provide to Council, a Statutory Declaration affirming that at all times during the operation of the Short-term accommodation, the property manager will undertake the following actions:
- Display a sign including the name of the property manager and their all-hours contact phone number. The sign is to be no larger than 0.3 square meter in sign face area, professionally made and weather-proof. For a unit, this sign can be displayed on the door of the unit. For a dwelling house, the sign must be displayed where it can be clearly read by the public.
 - Prior to the commencement of the use, inform in writing, the occupants of every neighbouring dwelling that the property has been approved for short-term accommodation and provide contact details including a 24-hour contact number.
 - Establish and maintain an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document. This register is to be provided to Council on request.
 - Prepare a Code of Conduct which must be provided to and agreed-to in writing by all adult guests prior to occupation. The Code of Conduct must include as a

minimum:

- i. The maximum permitted number of overnight guests on any one day.
 - ii. A set of 'good neighbour' rules, to prevent anti-social behaviour and excessive noise after 9pm, in accordance with Schedule 1 of Environmental Protection (Noise) Policy 2019.
 - iii. Information for guests, including the 24-hour contact details of the nominated property manager, on-site carparking and waste bin arrangements.
 - iv. Rules requiring eviction or forfeiture of money in the event of a significant breach of the Code of Conduct.
- e) To meet and greet every guest prior to occupation (in person or electronically) to explain the Code of Conduct and other applicable rules.
 - f) To have two (2) 24-hour contact number that must be answered, not with a recorded message.
 - g) To attend to any complaint about anti-social guest behaviour reported to the contact number, within 20 minutes. Agent response may include attendance by a private security firm.
 - h) To immediately evict any guests whose behaviour repeatedly breaches the Code of Conduct.
- 4.3 A maximum of eight (8) overnight guests (two guests per bedroom) will be permitted to stay in short-term accommodation at any one time.

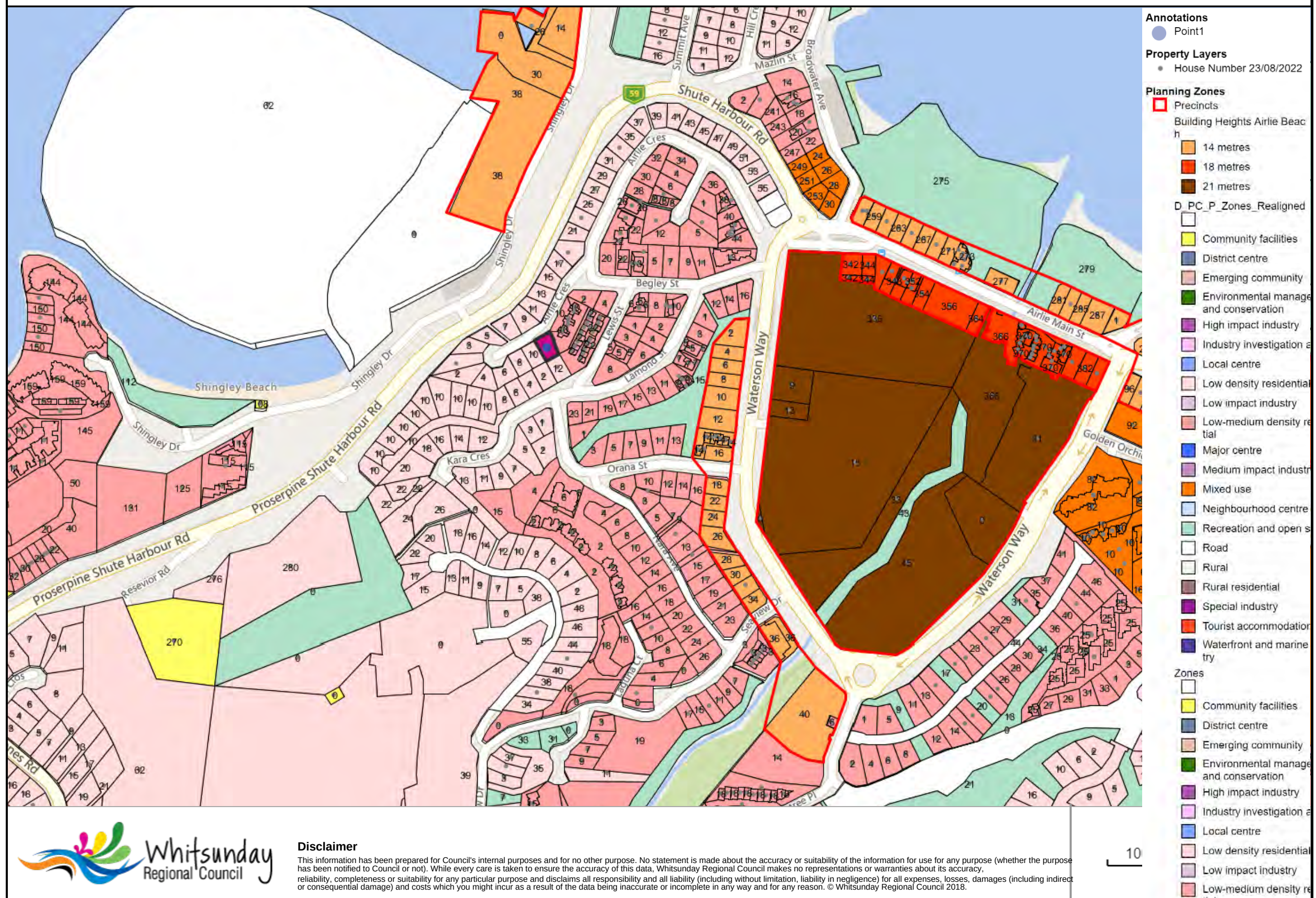
5.0 ADVISORY NOTES

- 5.1 This Development Permit does not provide any explicit or implied confirmation that the premises meets the requirements of relevant fire safety legislation, building classification, body corporate rules or insurance policies. The applicant and/or operator of the Short-term Accommodation business is to conduct their own investigations and make the necessary applications and undertake required building modifications to meet their obligations under all relevant legislation
- 5.2 The applicant will lose any Owner/Occupier rating concession attached to a dwelling house or unit approved.
- 5.3 The applicant is to ensure that the Pool Safety Certificate for the premises is current and in compliance with legislation.





26-Aug-2022



ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for Development Permit for Material Change of Use - Short Term Accommodation
Landowner	C R McDonald & K J McDonald
Property Address:	12 Airlie Crescent Airlie Beach
Property Description:	L: 14 SP: 137725
Area of Site:	611m2
Planning Scheme Zone:	Low density residential zone
Level of assessment	Impact assessable
Overlays:	Infrastructure overlay Landslide hazard overlay
Existing Use:	Dwelling house and ancillary structures
Existing Approvals:	N/A
Public Notification:	13 July 2022 - 3 August 2022
Submissions received:	One
State referrals:	N/A
Infrastructure charges:	Nil.

2. Site Details

2.1. Location

The property is at 12 Airlie Crescent Airlie Beach and enables views of Coral Sea Marina.

2.2. Zoning

The land is zoned Low density residential under the *Whitsunday Regional Council Planning Scheme 2017*.

2.3. Site description

The site has been developed for a residential dwelling and includes driveway access to a vehicle parking area at the rear of the property.

2.4. Access

Access to the premises is achieved via a residential crossover to Airlie Crescent.

2.5. Surrounding uses

Surrounding uses includes dwelling houses and premises used for short-term accommodation.

3. Proposal Details

The proposal is for Short-term Accommodation of an existing dwelling house that contains four (4) bedrooms, car parking area, an entertainment deck and swimming pool.

The site is connected to Council reticulated water and sewer services. Access is gained via a steep concrete driveway to Airlie Crescent. The applicant has provided documentation demonstrating compliance with the Short-term Accommodation Guideline, being a Code of Conduct, Property Management Plan, Statutory Declaration and Fire and Evacuation Plan for the proposed use.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The application did not require referral to any State Agencies.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application. The proposal complies with the SPP.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs in the Planning Scheme area for the life of the Planning Scheme.

4.4.2. Strategic Intent

The proposal complies with the themes of the Strategic Intent.

4.4.3. Overlay Codes

Infrastructure overlay code

No additional works are required to address the proximity of the development to Shute Harbour Road.

Landslide hazard overlay code

No additional works are required to address the landslide hazard overlay.

4.4.4. Zone Code

Low density residential zone code

The proposal complies with the zone code. The purpose and overall outcomes of the zone provide for other accommodation activities, in this case short term accommodation, being established within the zone where compatible with the prevailing residential character and amenity of the zone. It is clear the proposal will not result in a change to the visual character and amenity of the streetscape as no change to the built form is proposed. To address the potential for the development to cause undesirable amenity impacts stringent conditions of approval have been imposed. Importantly, the approved use shall not be run as a party-house and strict noise and operating conditions have been imposed which are monitored by a managing agent 24/7.

4.4.5. Development Codes

Multi-unit uses code

No additions or changes to the built form of the dwelling house are required to support the development.

Infrastructure code

No additional infrastructure is required to support the development.

Landscaping code

No additional landscaping is required to support the development.

Transport and parking code

The proposal complies with the requirements of the code. Car parking is available in excess of the code's requirements of two spaces. A condition of approval has been imposed requiring a minimum of three car parking spaces to be made available onsite.

Short-term Accommodation Guideline

- Site plan provided;
- Property management plan provided;
- Code of Conduct provided;
- Fire and emergency plan provided;
- Statutory declaration has been provided;
- Three onsite car parking spaces provided.

5. Public Submissions

The development application was placed on public notification between 13 July 2022 and 3 August 2022 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 16 August 2022. One submission was received during this period of Public Notification.

Submissions have been received and summarised in the below table:

Issue	Comment/Condition Number
1. Use not permitted by the Planning Scheme in the Low-Density Res Zone.	The proposed use is not prohibited within the zone. The suitability of the use with the zone has been addressed in the zone code assessment.
2. Recent approval of a similar application for short- term accommodation use in respect of the adjacent dwelling house premises at 10 Airlie Crescent, Airlie Beach	The approval of similar applications and the ongoing lawful use requires compliance with Council's requirements.
3. Incentive for further similar applications to be lodged in the immediate vicinity	The approval of short-term accommodation does not actively

	provide an incentive for similar applications to be lodged.
4. Detract from the residential amenity	Conditions of approval in combination with Property Management strategies will mitigate anti-social behaviour. These strategies have been carefully created to protect the amenity of the surrounding properties by regulating the number of persons occupying the property at any given time, noise, carparking, waste management, cleanliness, and behaviour.
5. Aggregation of both lawful and unlawful uses of dwelling houses in the immediate vicinity of the Premises being used for "short-term accommodation".	Premises which have been approved by Council have achieved the requirements of Council. Uses which have not received approval from Council are addressed through compliance action under the Planning Act 2016.
6. It is common knowledge that the Property Managers are not contactable 24/7	Noted. Council audit records do not show this to be the case. Whitsunday Holiday Rentals have office hours of 7.00am – 9.00pm, 365 days per year and provide an emergency, out of hours, contact number should guests or neighbours need to get in touch as per the conditions of approval.
7. STA guests have little incentive to control noise emanating from the premises as there are no practical sanctions against them if any breaches occur.	In addition to the Statutory Declaration provided by the landowner stipulating the house will not be used for a "Party House", Whitsunday Holiday Rents have a zero-tolerance noise policy and will immediately evict guests that have broken their Code of Conduct contracts signed on arrival. Audit records provided to Council demonstrate evictions occur after breaches with the Code of Conduct.
7. Public notification compliance	The information presented to Council identifies the public notification period ran for the required period being 13 July 2022 – 4 August 2022 being 17 business days.
8. Owner's consent requirements	Owner's consent was addressed through the Action Notice issued. Since lodgement the applicant has become the owner of the premises.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The development does not generate an infrastructure charge.

13.3.3 - Development Services Monthly Report - August 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Tamara Dansie - Administration Coordinator Development Services

AUTHORISING OFFICER: Neil McGaffin - Director Development Services

PRESENTED FOR: Information

ATTACHMENTS

1. Development Services Monthly Report - August 2022 [13.3.3.1 - 15 pages]

PURPOSE

This report presents information relating to the operations of the Development Services Directorate for the month of August 2022.

OFFICER'S RECOMMENDATION

That Council receives the Development Services Monthly Report for August 2022.

BACKGROUND

The Development Services Directorate has a vision of a prosperous, liveable and sustainable Whitsundays.

The Directorates purpose is to lead the delivery of economic, social and environmental outcomes for the Whitsundays through services in partnership with stakeholders.

The Directorates vision is delivered by bringing together the functions of Strategic Planning, Development Assessment, Building and Plumbing Assessment and Compliance.

DISCUSSION/CURRENT ISSUE

See Attachment 1 - Development Services Monthly Report.

STATUTORY/COMPLIANCE MATTERS

All development activities have been undertaken within acceptable timeframes.

STRATEGIC IMPACTS

Process all statutory applications within statutory timeframes.

Monitor development and land use to ensure compliance with statutory requirements and development conditions.

Develop and maintain a local government infrastructure plan that aligns with Council's Asset Management Plans and long-term Financial Forecast in compliance with State Interests.

Provide a consistent and transparent strategic framework and direction for the development industry and community.

FINANCIAL IMPLICATIONS

All operations have been managed within existing budget limitations.

CONSULTATION/ENGAGEMENT

Manager Development Assessment
Manager Strategic Planning
Team Leader Plumbing

RISK ASSESSMENT

Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A



Development Services Monthly Report

Strategic Planning
Development Assessment
Building, Plumbing & Compliance

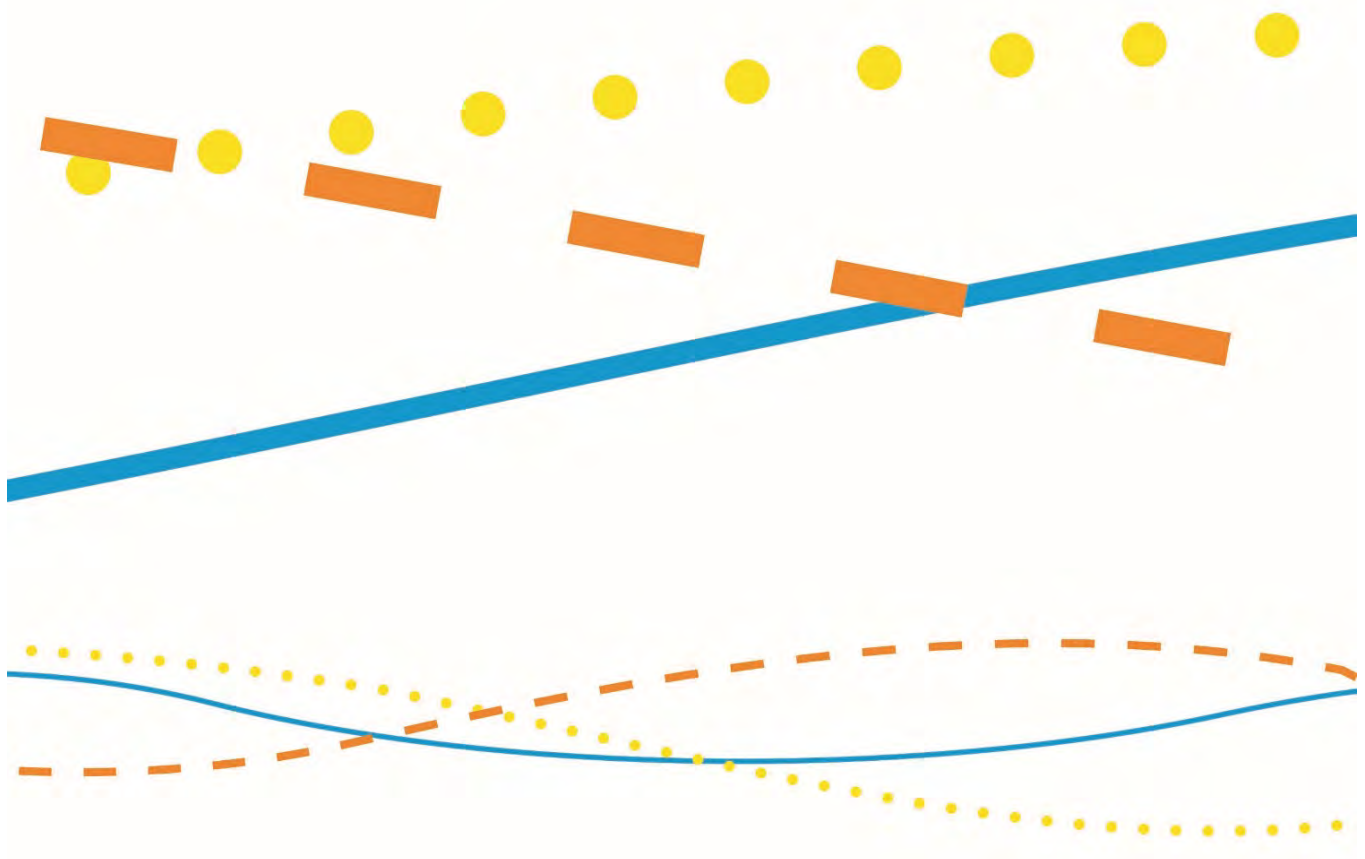


TABLE OF CONTENTS

Directors Report	3
Strategic Planning	4
Development Assessment	5
Development Statistics	5
Summary of Applications Approved Under Delegated Authority	10
Summary of Applications Approved by Council	11
Summary of Applications Tabled by Council	11
Building, Plumbing & Compliance	12

Directors Report

STRATEGIC PLANNING

Public Consultation continued throughout August on the Whitsunday Planning Scheme Major Amendment, Heritage Placecard Amendments, Proserpine to Airlie Beach Growth Study, Proserpine to Airlie Beach Structure Plan, Open Space Strategy, Housing Affordability Study and the Planning Scheme Policy (Development Manual) Amendment. Public Consultation on all of these projects will run for 8 weeks, substantially longer than the minimum required 4 weeks and will conclude at 5pm on 16 September 2022. Approximately 50 submissions have been received so far.

The Local Government Infrastructure Plan V2 Amendment has been completed in draft and is undergoing the final internal and legal reviews before being presented to Council.

Research has begun to inform the preparation of a Proserpine Industry Structure Plan, which includes the undeveloped Low Impact Industrial zoned land located South of the Proserpine River on the eastern side of the Bruce Highway.

DEVELOPMENT ASSESSMENT

The number of development applications rose in the month of August with 27 applications lodged, of these 23 were for Material Change of Use (MCU), the equal highest number recorded since December 2018. The number of MCU applications approved remained steady with 15. Applications for Reconfiguration of a Lot were down with only 1 lodged, however the number approved rose with 6 applications approved. Four survey plans were sealed for the month with five new lots created.

A number of significant development applications were lodged in August. Applications included a Relocatable Home Park with 402 dwellings (Over 55's Estate) south of Bowen, a Preliminary Approval for 72 allotments in Woodwark, a Hotel on Broadwater Avenue and an Education Establishment in George Street Bowen. On the ground, works continue on Mandara Rise, Valley Drive, Airlie Summit and Botanica Estate with 19 inspections undertaken by Technical Engineering staff.

The hearing for the Whitsunday Paradise appeal ran for five days during August. Council now awaits the judgement which is expected to be received towards the end of the year.

Development Assessment welcomed Ted Yong to the team. Ted joins Council to backfill Planner Artiqua Harrison who has commenced a secondment in Strategic Planning.

BUILDING, PLUMBING & COMPLIANCE

Building

Building within the region remains strong with a focus on domestic houses, sheds and swimming pools. The number of Applications lodged by Private Certifiers this month have more than doubled that of July 2022.

Plumbing

The number of applications and inspections completed continue to reflect the Regions active building market. Plumbing permits issued were primarily residential builds with some commercial projects.

Compliance

New Plumbing compliance matters in addition to the continued compliance audit of building applications are taking time to process.

Strategic Planning

The Strategic Planning Branch is responsible for developing and maintaining land use and infrastructure plans and policies, such as the Planning Scheme, as well as reviewing various planning related State planning instruments and legislation, including the Mackay, Isaac, Whitsunday Region Plan.

Operational Activities

The Strategic Planning Branch is undertaking several projects, including;

- Planning Scheme Major Amendment Public Consultation;
- Heritage Placecard Amendments Public Consultation;
- Proserpine to Airlie Beach Growth Study and Structure Plan Public Consultation;
- Open Space Strategy Public Consultation;
- Planning Scheme Policy (Development Manual) Amendment Public Consultation;
- Housing Affordability Public Consultation;
- Local Heritage Policy Review;
- State approval of the Airlie Beach Land Management Plan;
- Brief Council on the Local Government Infrastructure Plan V2 Amendment;
- Implementation of Town Master Plan Projects;
- Research and preparation of a Proserpine Industrial Structure Plan;
- On-going Strategic Referrals for Development Assessment; and
- On-going assessment of Façade Improvement Policy Applications.

Development Assessment

The Development Assessment Unit is responsible for assessing development applications, reviewing referrals for state land, environmental impact statements and other material for coordinated projects, activities, preparing planning and development certificates and inspecting developments for compliance with development approvals and other planning requirements.

Development Statistics

AUGUST 2022

59

new residential lots created

to date this year throughout the Region via sealed survey plans for Reconfigurations of a Lot

155

new lots have been approved

to date this year throughout the Region via approved Reconfigurations of a Lot

28

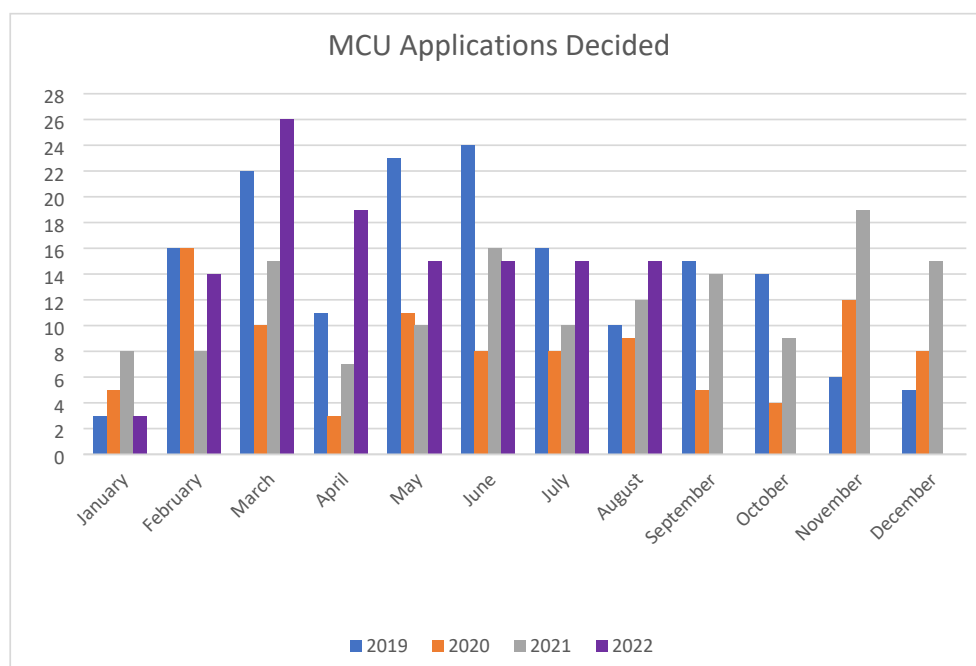
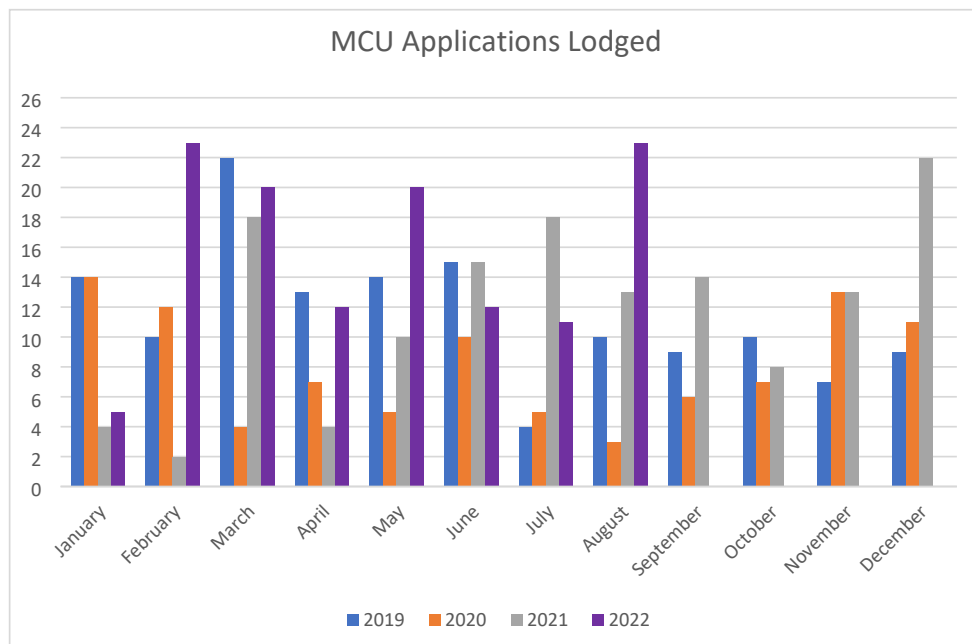
Short Term Accommodations approved

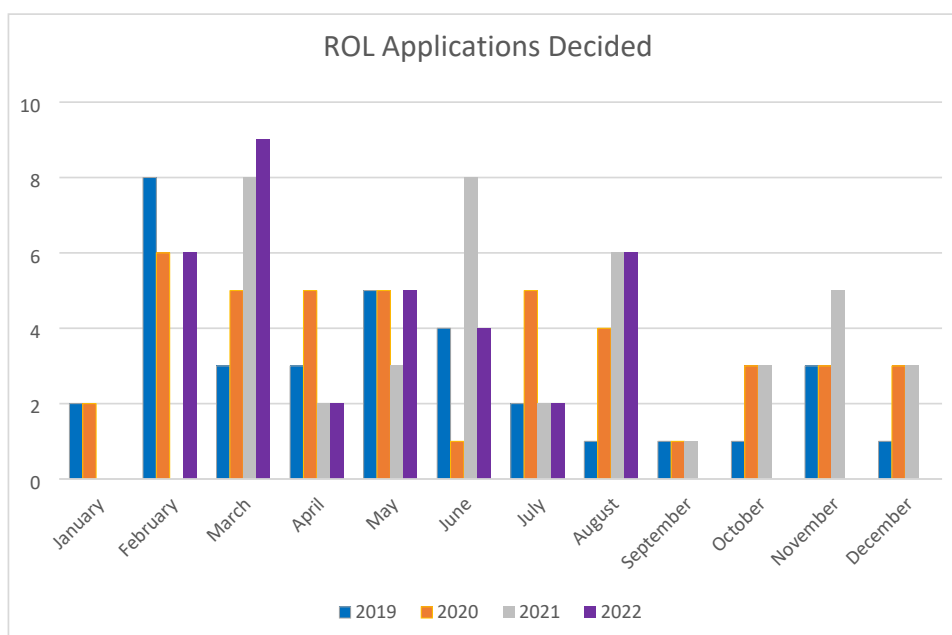
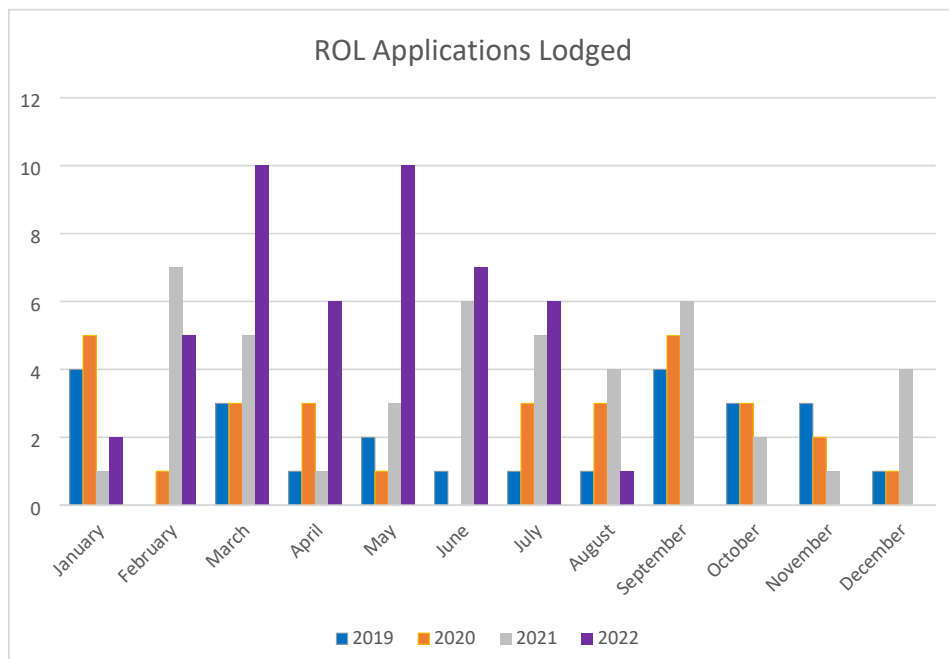
to date this year throughout the Region via approved Development Permits for Material Change of Use

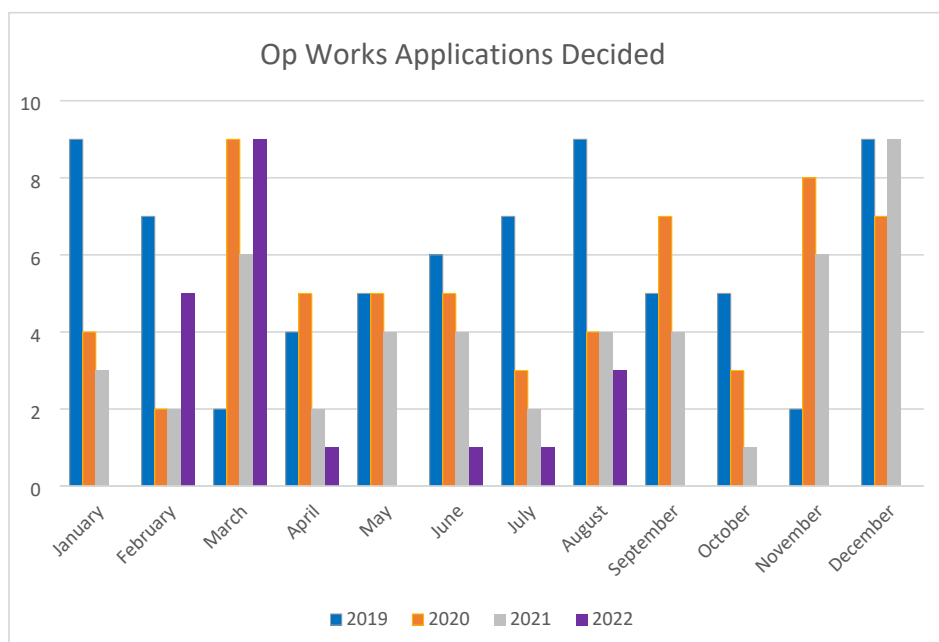
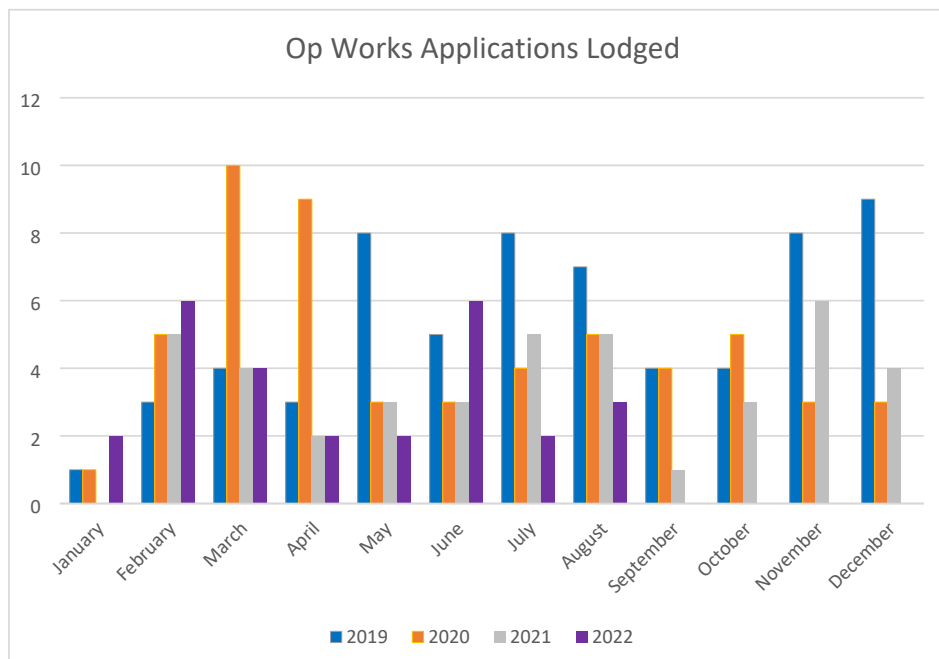
3

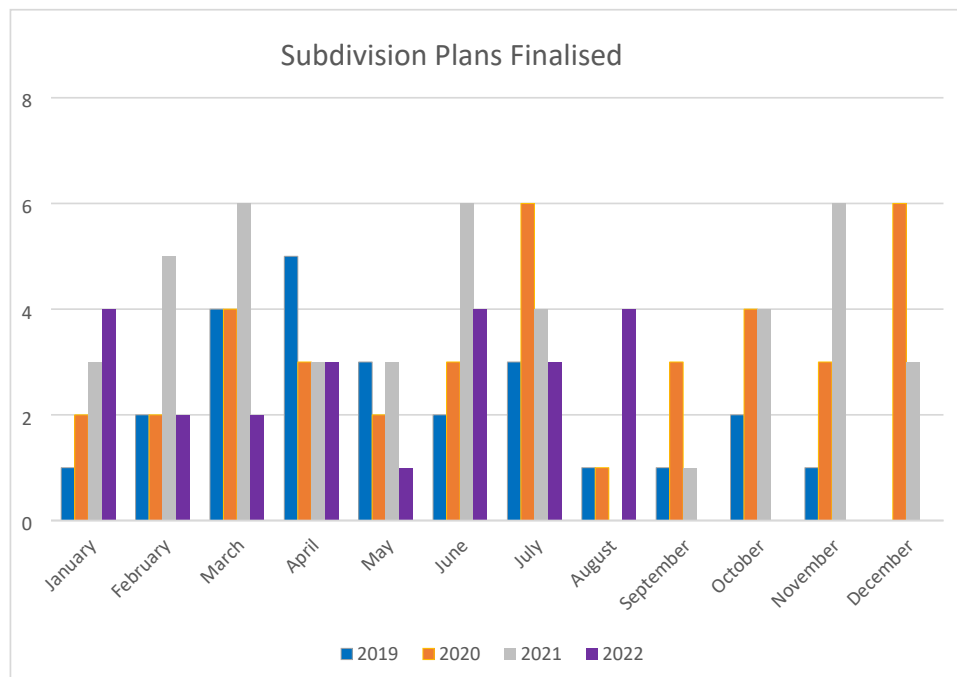
Short Term Accommodations refused

to date this year throughout the Region via refused Development Applications for Material Change of Use









Summary of Applications Approved Under Delegated Authority 27 July 2022 - 31 August 2022

Application #	Applicant & Location	Approval Details
20170378	Tenthcastle Pty Ltd 25 Abell Road, Cannonvale	Development Permit for Reconfiguration of a Lot (1 Lot into 2 Lots) & Material Change of Use (109 Multiple Dwellings)
20181142	Whitsunday Rivers Improvement Trust Magee Road, Lethebrook	Development Permit for Operational Works (Tidal Works)
20201211	JA Boyle 2 Mann Street, Proserpine	Minor Change to Development Permit for Material Change of Use (Crematorium)
20220318	MJ Lorroway Crystal Brook Road, Crystal Brook	Development Permit for Reconfiguration of Lot (Boundary Realignment)
20220363	AS Stansfield 8 Passage Ave, Shute Harbour	Development Permit for Material Change of Use (Dwelling)
20220396	Whitsunday Holiday Rentals 4 Marina View Court, Airlie Beach	Development Permit for Material Change of Use (Short Term Accommodation)
20220471	PJ Markcrow 27 Satinwood Court, Airlie Beach	Development Permit for Preliminary Building Works (Height) & Material Change of Use (Dwelling)
20220480	Kalasie Pty Ltd 55 Livingstone Street, Bowen	Development Permit for Reconfiguration of a Lot (1 Lot into 3 Lots)
20220568	MA Sverdlhoff 1 Braithwaite Court, Woodwark	Development Permit for Reconfiguration of a Lot (1 Lot into 2 Lots)
20220591	CA Zanevra 8 Alice Court, Cannonvale	Development Permit for Material Change of Use (Carport)
20220593	CE Crossley 21 The Cove Road, Airlie Beach	Development Permit for Material Change of Use (Dwelling)
20220603	Tenthcastle Pty Ltd 25 Abell Road, Cannonvale	Development Application for Operational Works (The Grove Stage 4A)
20220604	N Balance 77 Windemere Drive, Strathdickie	Development Permit for Reconfiguration of a Lot 1 Lot into 2 Lots)
20220665	RJ Flanagan 24 Yachtsman Parade, Cannonvale	Development Permit for Material Change of Use (Dwelling)
20220669	STP Consultants 81 Bridsons Road, Bowen	Development Application for Operational Works (Agave Farm)
20220691	AK Young 22 Yachtsman Parade, Cannonvale	Development Permit for Material Change of Use (Dwelling)

20220315	GR McKinnon 25 Shute Harbour Road, Cannonvale	Development Permit for Material Change of Use (Short Term Accommodation – Backpacker Accommodation 18 single rooms & amenities block)
20220491	K Brackley 66 Roaches Road, Bowen	Development Permit for Material Change of Use (Storage Shed)
20220492	J Finlay 53 Orchid Road, Cannon Valley	Development Permit for Reconfiguration of a Lot (1 into 3)
20220684	G Black 31 Dodd Street, Proserpine	Confirmation of Existing Use Rights (Kennel)
20220694	J Bishop 11 Ripple Creek Way, Cannon Valley	Development Permit for Material Change of Use (Pool Pump House)
20220725	S Dymmott 26 Airlie Crescent, Airlie Beach	Development Permit for Material Change of Use (Short Term Accommodation)

Summary of Applications Approved By Council 27 July 2022 - 31 August 2022

Application #	Applicant & Location	Approval Details
20220260	DA Leather Mt Dangar Road, Bowen	Development Permit for Reconfiguration of a Lot (1 Lots into 2 Lots)
20200046	QCWA 33 Conway Street, Collinsville	Minor Change to Development Permit for Material Change of Use (Club House)

Summary of Applications Refused By Council 27 July 2022 - 31 August 2022

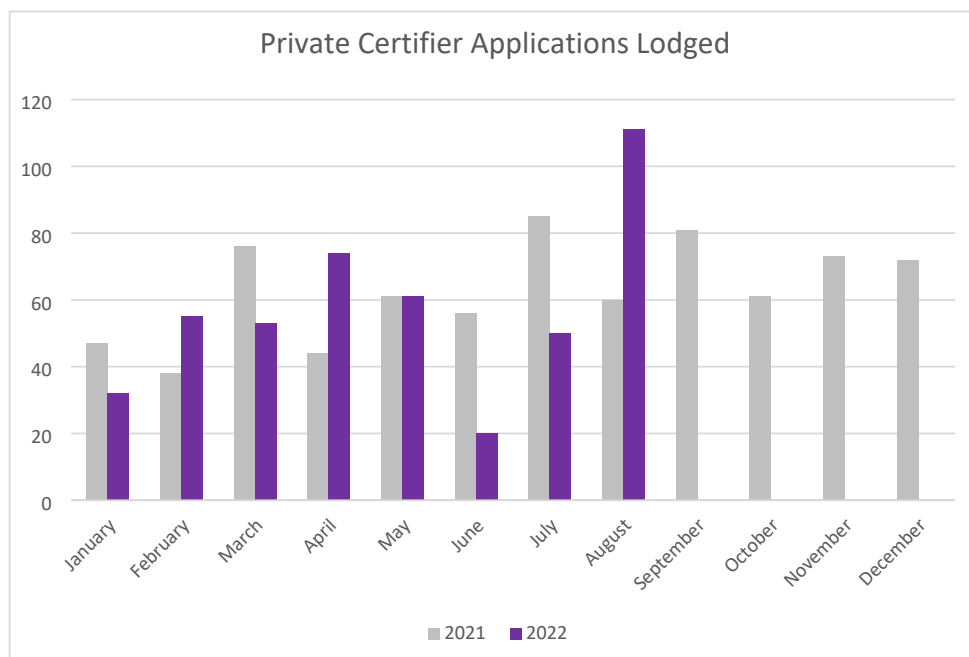
Application #	Applicant & Location	Approval Details
20220304	MI Stokell 42 Catherine Crescent, Jubilee Pocket	Refusal of Development Application for Material Change of Use (Short Term Accommodation)

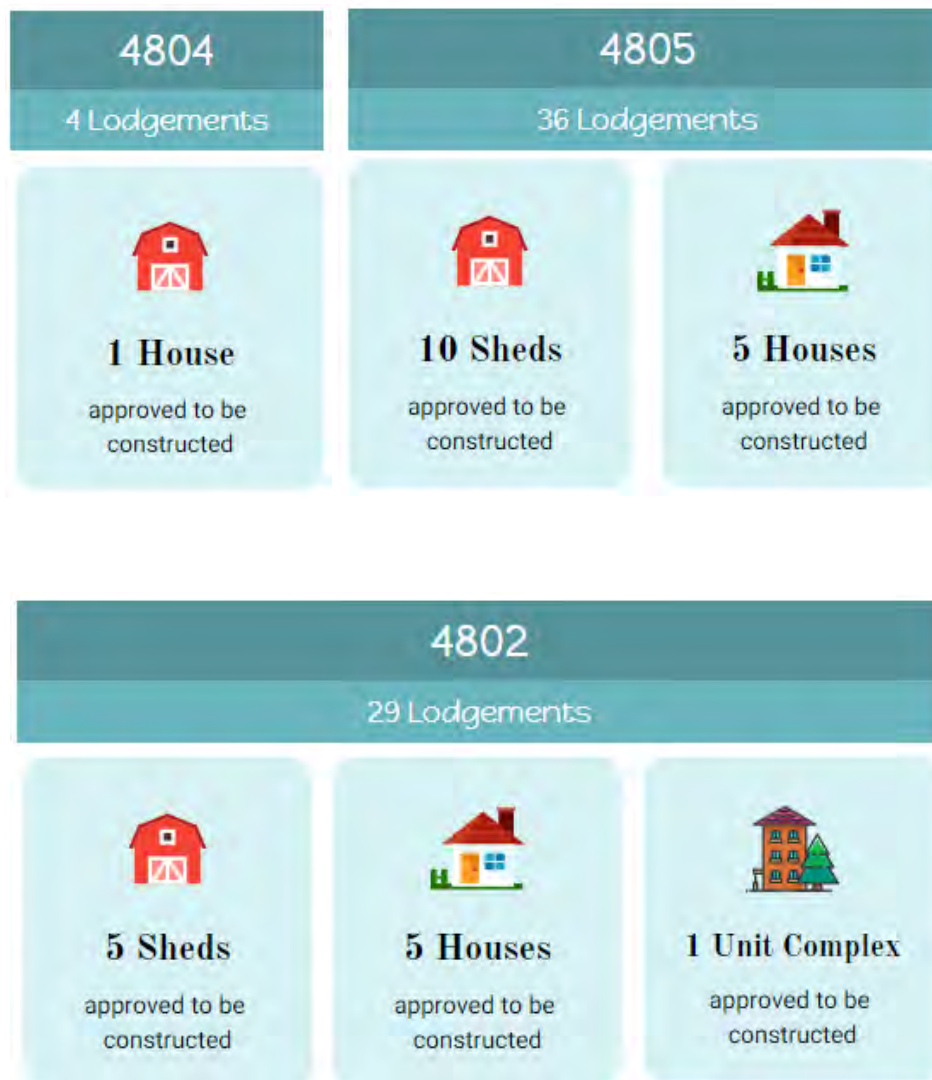
Building, Plumbing & Compliance

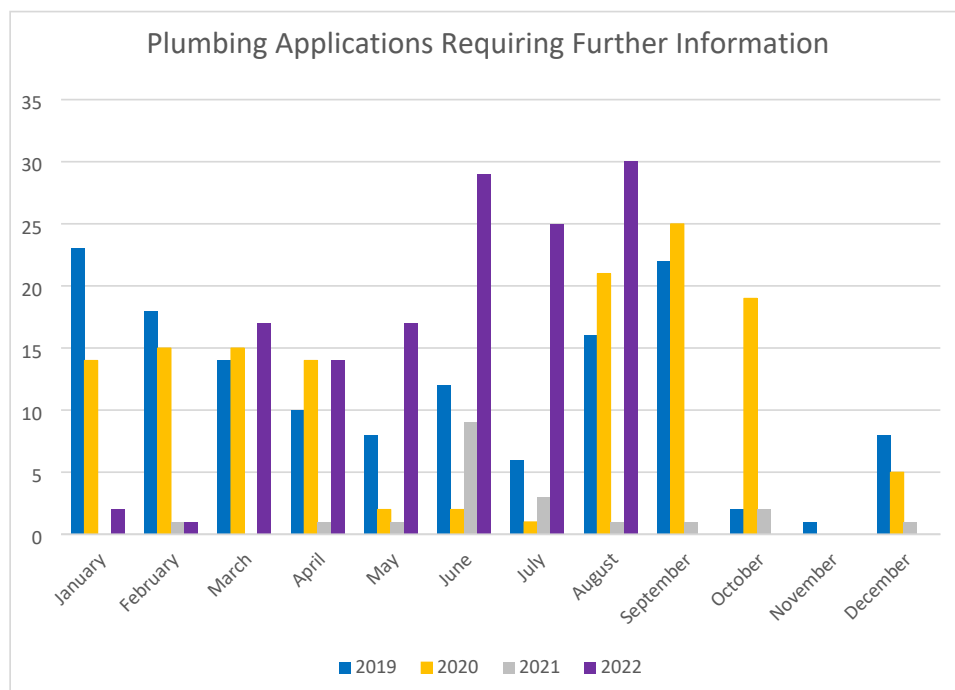
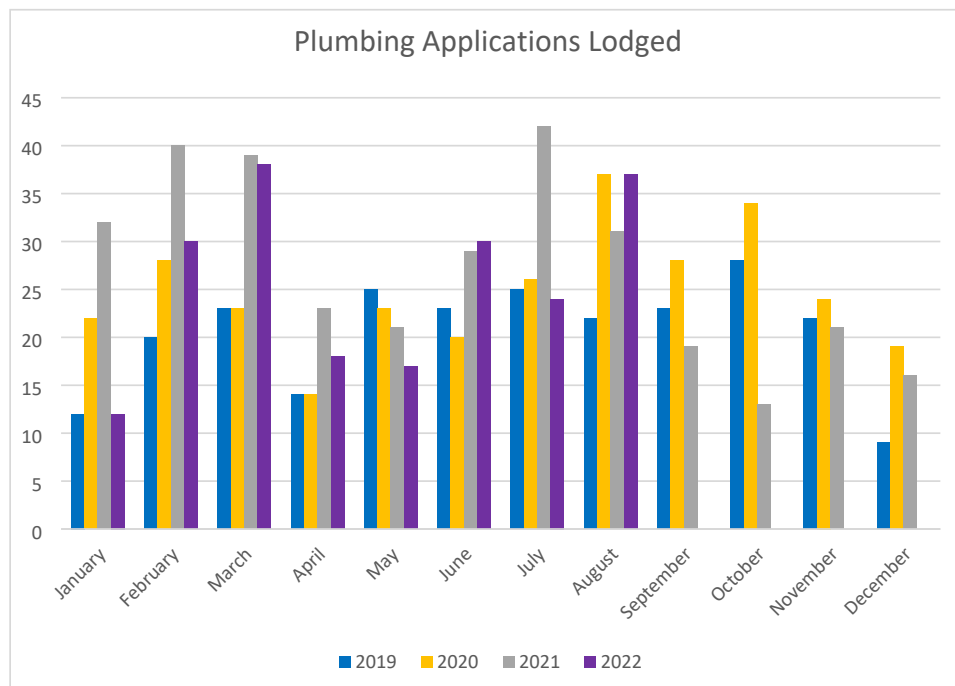
The Building, Plumbing & Compliance branch is responsible for reviewing building and plumbing applications, developing and maintaining various building and plumbing related policies and registers; carrying out Building regulatory functions; manage and regulate enforcement and compliance procedures.

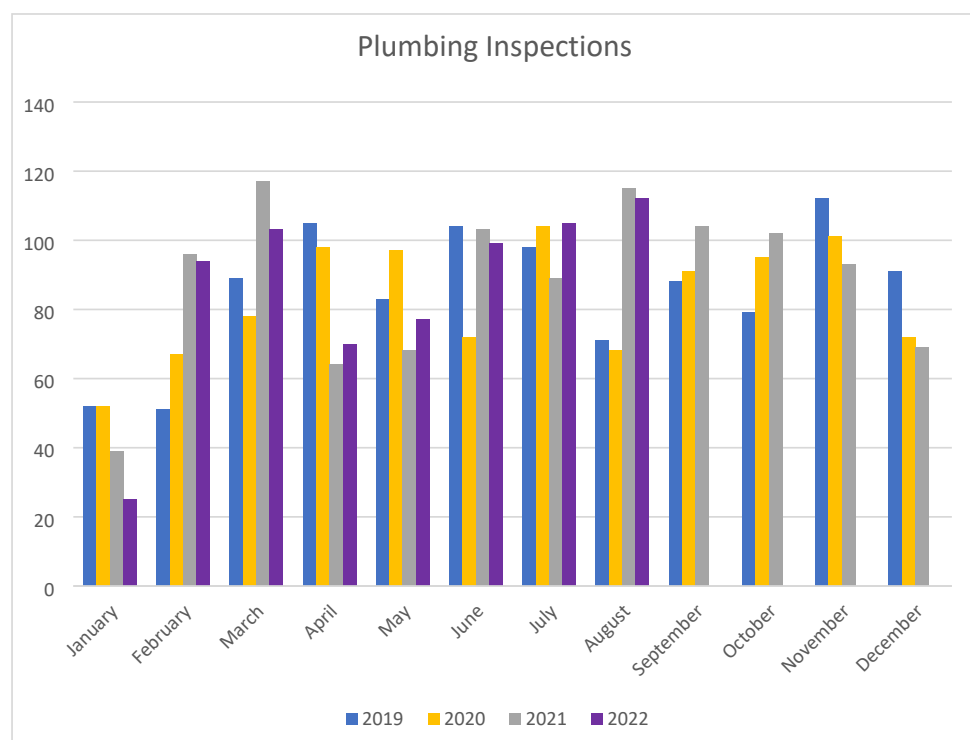
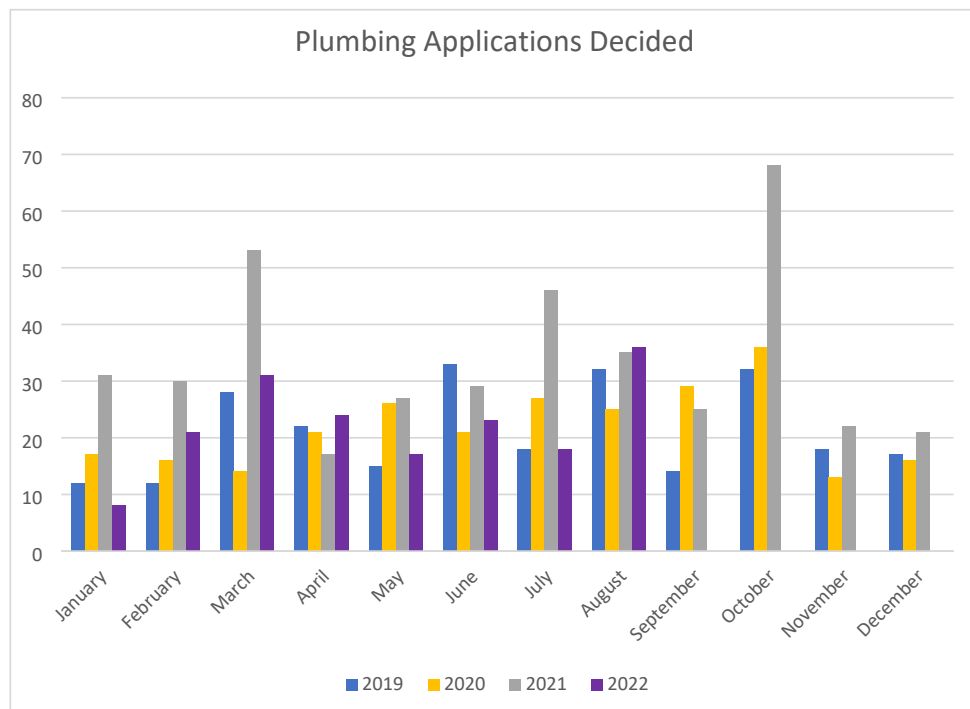
Building, Plumbing & Compliance Statistics

AUGUST 2022









13.4.1 - Donation on Council Fees August 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Allison Magee - Administration Assistant Proserpine Library

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

Council to consider providing financial support for Not-for-Profit organisations to enable their events and facilities to continue to be an invaluable resource to our local communities.

OFFICER'S RECOMMENDATION

That Council approve the donation on Council fees for the following applicants:

1. Whitsunday Anglican School – Use of Local Government Controlled Areas, Facilities & Roads Application Fee - \$275
2. Proserpine Lions Club – Class 3 Event Application Fee - \$407
3. Quality Innovation Training and Employment - Class 3 Event Application Fee - \$407
4. Whitsunday Blokart Midwinter Extravaganza – Class 3 Application Fee - \$407
5. Molongle Creek Boat Club Inc – Food Licence Fee - \$547
6. Proserpine & District Respite Services Inc – Food Licence Fee - \$547
7. Proserpine Nursing Home – Food Licence Fee - \$547
8. Whitsunday Running Club – Class 2 Event Application Fee - \$677

BACKGROUND

Donations on Council Fees are only available for Not-for-Profit organisations and only apply to:

- Planning, Building and Event Applications,
- Local Law Licence Applications,
- Local Law Licence Annual Renewals, and
- Green Waste Disposal Fees

DISCUSSION/CURRENT ISSUE

Organisation	Event/Description	Application Type	Amount
Whitsunday Anglican School	Swimming Event at Airlie Lagoon	Use of LG Controlled Areas, Facilities & Roads Application Fee	\$275
Proserpine Lions Club	75 Years of Lions in Australia Celebration	Class 3 Event Application Fee	\$407
QITE	Mango Workers Sign Up Sausage Sizzle	Class 3 Event Application Fee	\$407
Whitsunday Blokart Club	Whitsunday Blokart Midwinter Extravaganza	Class 3 Event Application Fee	\$407
Molongle Creek Boat Club Inc	Renewal of Food Licence Fee	Food Licence Fee	\$547
Proserpine & District Respite Services Inc	Renewal of Food Licence Fee	Food Licence Fee	\$547
Proserpine Nursing Home	Renewal of Food Licence Fee	Food Licence Fee	\$547
Whitsunday Running Club	Whitsunday Trail Fest	Class 2 Event Application Fee	\$677
		Total	\$3,814

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_08

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2867) / Donations (11074)

Description	Amount (\$)
2022/23 Budget	100,000
Actual + Commitment Spend	29,652
YTD Remaining Budget	70,348

CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

RISK ASSESSMENT

The donation of Council fees for activities undertaken by community groups shows Council is committed to investing in the Community, while recognising the work done by our local, Not-for-Profit Community Groups.

TIMINGS/DEADLINES

30 June 2022

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit human rights.

ALTERNATIVES CONSIDERED

N/A

13.4.2 - RADF 2022/23 Funding Round 1 - June 2022 to August 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

1. RADF Minutes Round 1 - August 2022 [13.4.2.1 - 2 pages]

PURPOSE

For Council to consider the funding for the Regional Arts Development Fund (RADF) grant applications for Round 1 of the 2022/23 Program, as recommended by the RADF Advisory Committee.

OFFICER'S RECOMMENDATION

That Council:

1. Receive the minutes from the Regional Arts Development Fund (RADF) Local Advisory Committee.
2. Approve the payment of Regional Arts Development Fund (RADF) grants (subject to conditions) – for Round 1, as recommended to Council by the RADF Advisory Committee to assist the following recipients:
 - a) Music Evolution Project – M.E.P. Band and Performance Essentials Workshop - \$7,250
 - b) Queensland Ballet – Queensland Ballet Community Engagement and Education Tour - \$2,426
 - c) Wellness Centre/Day Therapy Murroona Gardens Aged Care Facility – Bird Sculpture Workshop - \$1,630

BACKGROUND

RADF invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Local Arts and Cultural workers submit application to Council for funding grants. Applications are assessed by an elected committee against the criteria based on program guidelines and priorities identified in Council's Arts and Culture Policy.

All projects and activities receiving RADF funding are required to report on their contribution towards RADF 2022/23 Key Performance Outcomes (KPOs) included in the RADF guidelines.

The 2022/23 funding Round 1 closed on Friday 5 August 2022 for projects commencing after Monday, 12 September 2022.

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Music Evolution Project – Lisa Stanley – M.E.P. Band and Performance Essentials Workshop

Requested \$7,250 Recommendation \$7,250

The objective is to provide opportunities for young people to participate in local music and performing arts activities:

- Two groups of young people between the age of 10 & 17
- Participants gain the necessary skills, knowledge, and practical experience to perform live
- Participants perform live at the end of program concert

Commentary from the committee notes:

- The project will target the youth and will serve those who are interested in gaining performance skills.

Queensland Ballet – Katrina George – Queensland Ballet Community Engagement and Education Tour

Requested \$2,426 – Recommended \$2,426

The objective is a two-day outreach program that will enable school children across the region to participate in dance activities for free in school workshops offered by Queensland Ballet Teaching Artists and to raise awareness of dance and how this can enrich lives.

- Queensland Ballet Community Dance Classes are also open to community members, no dance experience is required
- Offer participants the chance to develop a connection with their ballet company
- Foster skill development and support life-long learning through dance
- The regional touring classes are aimed to be inclusive, fun and engaging and open to all abilities

Commentary from the committee notes:

- The Queensland Ballet will provide a similar benefit for the younger group of dancers. It will promote a connection with a Ballet company, which some may have never experienced.

Wellness Centre/Day Therapy Murroona Gardens Aged Care Facility – Shelley Tait – Bird Sculpture Workshop

Requested \$1,630 – Recommendation \$1,630

The objective is to introduce an activity that is new to the older citizens who attend the Wellness Centre that will extend and challenge them to succeed and demonstrate their creativity:

- To enjoy learning something new and be creative
- Achieve a sense of pride and achievement in completing something they have never done before
- To see their individuality in the materials they choose to complete the bird sculpture

Commentary from the committee notes:

- The project is great and will provide diversion, discussion, creativity, and imagination. And hopefully some great memories which involve conversation with others.
- An essential programme for the elderly

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_02 – Arts & Culture Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funding for the support will be taken from budget code: GL:3640.6405 – Arts & Culture Development (3640) / Donations (6405).

Description	Amount (\$)
2022/23 Budget	60,000
Actual + Commitment	0
YTD Remaining Budget	60,000

CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

RADF Advisory Committee

RISK ASSESSMENT

The assistance RADF provides will ensure Council is portrayed in a positive manner by way of supporting the local community in their pursuit of developing skills, engaging in projects and activities that contribute to the value of arts and culture.

TIMINGS/DEADLINES

Payment to be made within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positive	Negatives
Option 2	Does not support the recommendation	No	Negative impact to Council from organisations/groups

**WHITSUNDAY REGIONAL ARTS DEVELOPMENT FUND (RADF)
ADVISORY COMMITTEE**


Meeting Minutes – Comments were received via email

Chair:	Cr Michelle Wright
Present:	Marg Tawse, Ruth Morton, Janice Germain, Jess Begun, Shauna O'Shannessy, Julie Wright - Director Community Services, Liaison Officer Jacqui Neave
Apologies:	

Meeting commenced:

1	Minutes of previous meeting
	 Accepted
2	Business arising from minutes
	 N/A
3	Correspondence and news
	 N/A
4	Promotion and advertising
	 Ongoing – RADF strategies, promotions, activities, and resources
5	Presentations
	No presentations held
6	Applications
	 Music Evolution Project – Lisa Stanley – M.E.P. Band and Performance Essentials Workshop Requested \$7,250 – Recommendation \$7,250 The RADF Committee's recommendation is to fund the application. Commentary from the committee notes: ➤ The project will target the youth and will serve those who are interested in gaining performance skills.
	 Wellness Centre/Day Therapy Murroona Gardens Aged Care Facility – Shelley Tait – Bird Sculpture Workshop Requested \$1,630 – Recommended \$1,630 The RADF Committee's recommendation is to fund the application. Commentary from the committee notes: ➤ The project is great and will provide diversion, discussion, creativity, and imagination. And hopefully some great memories which involve conversation with others. ➤ An essential programme for the elderly
	 Queensland Ballet – Katrina George – Queensland Ballet Community Engagement and Education Tour Requested \$2,426 – Recommended \$2,426 The RADF Committee's recommendation is to fund the application. Commentary from the committee notes: ➤ The Queensland Ballet will provide a similar benefit for the younger group of dancers. It will promote a connection with a Ballet company, which some may have never experienced.

Attachment 13.4.2.1 RADF Minutes Round 1 - August 2022

	Total approved for round 1: \$11,306 - Current budget \$60,000
7	General business
	Other comments include: 🚦 All applications are of an acceptable standard

Meeting Closed:

Next meeting: November 2022

Location: TBA

7	Actions for next meeting		
1			
2			

13.4.3 - Financial Support for a Junior Elite Athlete - September 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Maxine Brown - Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the applications for Financial Support for a Junior Elite Athlete.

OFFICER'S RECOMMENDATION

That Council approve financial support for the following applicants:

- a) Taleisa Savelio - 11-12 Years Rugby League Girls - \$250
- b) Karl Ward - National School Futsal Championships - \$250
- c) Derek Ward - National School Futsal Championships - \$250

BACKGROUND

At the Ordinary Council Meeting held on 28 July 2021, Council resolved to adopt a policy to provide Financial Support for a Junior Elite Athlete. The level of funding available to individual Junior Elite Athletes is calculated on a progressive scale, the higher the level of representation the greater the financial support, as outlined below:

Level of Representation	Allocation (\$)
Representing North Queensland or equivalent in State level competition	250
Representing Queensland within Queensland	500
Representing Queensland Interstate	1,000
Representing Australia Overseas	up to 2,000

DISCUSSION/CURRENT ISSUE

Name	Age	Competition	Representation Level	Sport	Amount (\$)
Taleisa Savelio	12	Rugby League Girls 11–12 years 16.09.22 – 18.09.22 Brisbane, Queensland	North Queensland	Rugby League	250
Karl Ward	12	National School Futsal Championships 26.09.22 Gold Coast, Queensland	North Queensland	Futsal	250
Derek Ward	12	National School Futsal Championships 26.09.22 Gold Coast, Queensland	North Queensland	Futsal	250
Total					750

Taleisa Savelio, Karl Ward, and Derek Ward have not previously received funding through the Junior Elite Athlete program.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_05 – Financial Support for a Junior Elite Athlete Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2022/23 Budget	100,000
Actual + Commitment Spend	29,901
YTD Remaining Budget	70,099

CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

RISK ASSESSMENT

The financial assistance shows Council's commitment to providing support to local junior elite athletes competing in a regional, state or national level competition.

TIMINGS/DEADLINES

To be paid within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not provide financial support	Maintain budget level	Community feedback due to lack of support

13.4.4 - Donation and In-Kind Requests-August 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Maxine Brown - Community Development Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Information

ATTACHMENTS

Nil

PURPOSE

To advise Council of the donations and in-kind support up to \$2,000 provided for the month of August 2022.

OFFICER'S RECOMMENDATION

That Council note the donations and in-kind support provided for the month of August 2022 to the following recipients:

- a) Mackay Special Children's Christmas Party – Mackay Special Children's Christmas Party - \$250
- b) Bowen Cricket Inc. – 2022 School Cup Day – \$1,000
- c) Bowen Neighbourhood Centre – R U OK and Day for Daniel - \$1,000
- d) Proserpine Golf Club – Buggy Pathway - \$1,629

BACKGROUND

As per resolution 2020/05/13.13, Council resolved to:

- a) authorise the Chief Executive Officer to approve;
 - request for Donation on Council Fee applications, and
 - request for Donations, Sponsorships, and In-Kind Support applications up to the value of \$2,000; and
- b) approve the submission of a monthly report listing the applications processed.

DISCUSSION/CURRENT ISSUE

Council receives requests for assistance from community and sporting groups with most requests for amounts not exceeding \$2,000. In the month of August, the following donations and in-kind support were provided:

Organisation Name	Description	Donation Amount (\$)	In-Kind Support (\$)
Mackay Special Children's Christmas Party	Mackay Special Children's Christmas Party	250	
Bowen Cricket Inc.	2022 School Cup Day	1,000	
Bowen Neighbourhood Centre	R U OK Day and Day for Daniel	1,000	
Proserpine Golf Club	Buggy Pathway – 64 tonnes of Type 2.5 Cane Road Material including delivery		1,629
Total for August 2022		2,250	1,629

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_08 - Community Donations Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds were taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074).

Description	Amount (\$)
2022/23 Budget	100,000.00
Actual + Commitment Spend	29,901
YTD Remaining Budget	70,099

CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

RISK ASSESSMENT

There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

TIMINGS/DEADLINES

The current financial year to 30 June 2023.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit human rights.

ALTERNATIVES CONSIDERED

N/A

13.4.5 - Sport & Recreation Clubs Grant - September 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Decision

ATTACHMENTS

Nil

PURPOSE

For Council to consider the payment of the Sport & Recreation Clubs Grant for September 2022 in accordance with Council's Sport & Recreation Grant Guidelines.

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Clubs Grant to the following recipients:

1. Bowen Tennis Association Inc. – Band 2 - \$3,000
2. Cannonvale Cannons Swimming Club Inc. – Band 2 - \$3,000
3. Airlie Beach Darts Club Inc. – Band 4 - \$1,000

BACKGROUND

To be eligible for the Sport & Recreation Grant a club must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Is covered with the appropriate level of public liability insurance (20 million)
- Provides membership data (as defined by Council) to Council on an annual basis

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Clubs Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	>250	5,500
Band 2	101 – 250	3,000
Band 3	51 – 100	1,500
Band 4	4 - 50	1,000

DISCUSSION/CURRENT ISSUE

The following applications were submitted:

Organisation Name	Junior Members	Senior Members	Total Members	Band	Public Liability	Amount Requested (\$)
Bowen Tennis Association Inc.	112	30	142	2	Yes	3,000
Cannonvale Cannons Swimming Club Inc.	151	0	151	2	Yes	3,000
Airlie Beach Darts Club Inc.	0	15	15	4	Yes	1,000
					Total	7,000

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_COMM_03 – Community Grants Policy

STRATEGIC IMPACTS

Facilitate, foster and encourage region wide activities and programs that engage our community.

FINANCIAL IMPLICATIONS

The funds will be taken from budget code: JC: 2967.10250 – Community Donations (2967) / Club Grants (10250).

Description	Amount (\$)
2022-2023 Budget	150,000
Actual + Commitment	44,345
YTD Remaining Budget	105,655

CONSULTATION/ENGAGEMENT

Manager Community Development & Libraries

RISK ASSESSMENT

Reputational Risk – Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

TIMINGS/DEADLINES

Payment will be made within one month of approval.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

This decision does not limit the identified human rights.

ALTERNATIVES CONSIDERED

Options	Description	Positives	Negatives
Option 2	Not approved	No	Negative impact for Council not showing support to clubs

13.4.6 - Community Services Monthly Report - August 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Erin Finau - Administration Coordinator Community Services

AUTHORISING OFFICER: Julie Wright - Director Community Services

PRESENTED FOR: Information

ATTACHMENTS

1. Community Services Monthly Report Aug 22 [**13.4.6.1** - 23 pages]

PURPOSE

The purpose of the report is to set out an account of statistics pertaining to the functions of each branch within the Community Services Directorate for the month of August 2022.

OFFICER'S RECOMMENDATION

That Council receive the Community Services Monthly Report for August 2022.

BACKGROUND

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage and Proserpine Entertainment Centre & Associated Venues.

DISCUSSION/CURRENT ISSUE

This report provides an overview of Whitsunday Regional Council's Community Services Directorate for the 2021/2022 financial year with particular focus on the month of August 2022.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Through strong and open leadership, develop an organisation with a culture of respect, accountability and community service.

FINANCIAL IMPLICATIONS

Manage within existing budget allocation.

CONSULTATION/ENGAGEMENT

Coordinator Natural Resource Management & Climate
Manager Community Development & Libraries

This is page 210 of the Agenda of Council's Ordinary Council Meeting - 14 September 2022



Manager Customer Service
Manager Proserpine Entertainment Centre

RISK ASSESSMENT

Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

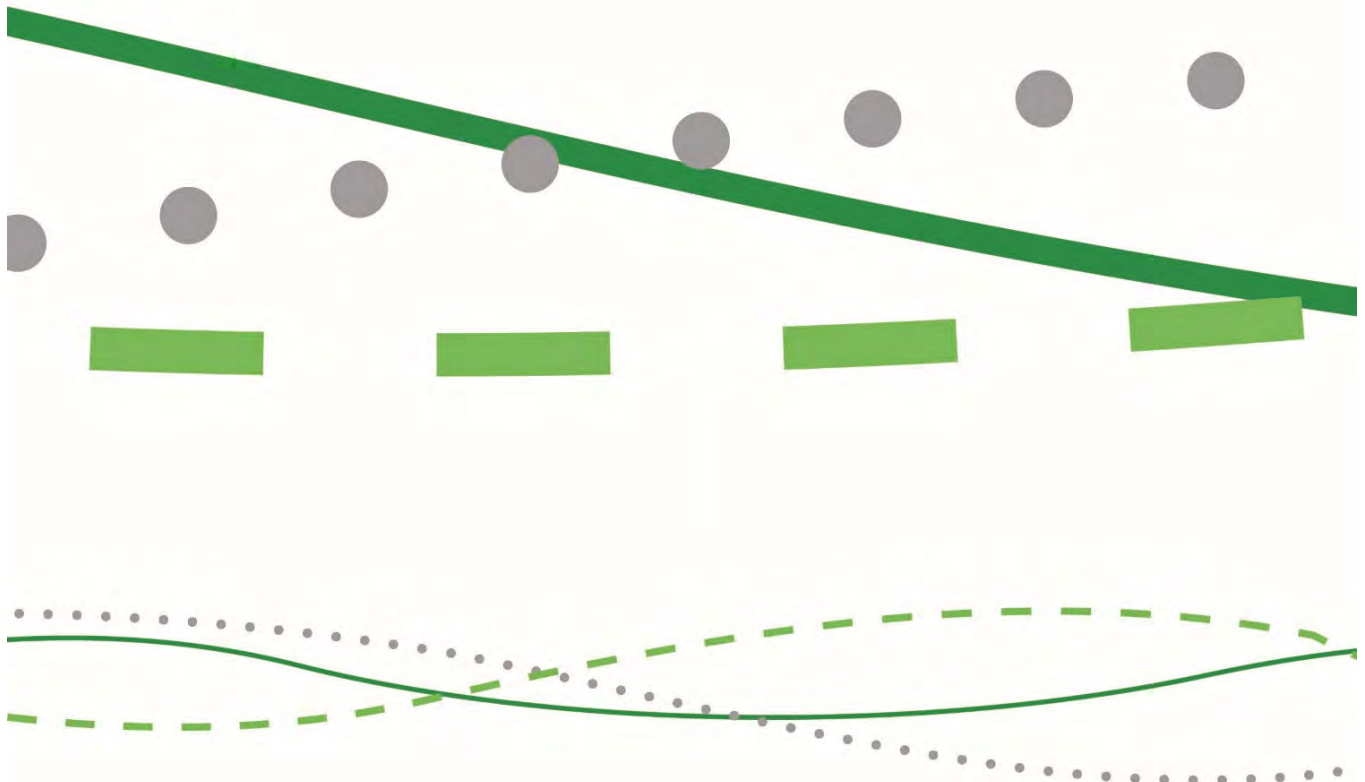
N/A



Community Services

Community Development & Libraries
Aquatic Facilities & Caravan Parks
Proserpine Entertainment Centre
Environmental Health & Local Laws
Natural Resource Management & Climate
Customer Service
Cultural Heritage

Monthly Report | August 2022



Director's Report

August 2022 saw the Community Services team undertake several events, activities, projects and compliance issues.

The second Friday of every month is the Airlie Beach Foreshore outdoor movie night. Approximately 280 people enjoyed delicious food from local vendors and enjoyed the warm night air whilst watching the hilarious movie 'Madagascar' on Friday 12 August.

My Community Directory + Diary searches totalled 5,438 an increase of 0.59% from July 2022. The top five searched categories for August are Health Services, Recreation & Leisure, Sport, Community Clubs & Interest Groups and Environment & Conservation.



Photo 1 - National Aboriginal and Torres Strait Island Children's Day

During August, Council's Libraries celebrated National Aboriginal and Torres Strait Islander Children's Day, National Science Week, and Children's Book Council of Australia Children's Book Week.

First 5 Forever Library Play and Storytime events featured special themed activities and stories, including messy play with kitchen science experiments for National Science Week and a morning tea for National Aboriginal and Torres Strait Islander Children's Day.

Fun, hands-on activities were also incorporated into MakerSpace and Mini Makers sessions. Displays to promote the "Special Weeks" were appreciated by library users, and for staff, it was especially pleasing to see the number of Book Week Award and Shortlisted items borrowed.

Bowen Library invited Kylie's Dental to be their story time guests for Dental Health Week 1-7 August 2022 where families learnt all about dental hygiene in a fun interactive session with the Tooth Defenders.

Whitsunday Regional Libraries celebrated CBCA Book Week (20 to 26 August) by Dreaming with Their Eyes Open - at special story times across the region. It was wonderful to see so many smiling faces joining us in their pyjamas and other book week costumes to celebrate the joy of books and reading.

The Whitsunday Regional Libraries received grant funding on 2021/2022 from the State Library of Queensland to give their branches a much-needed facelift. To this end, we wrapped 3 of our branches with vibrant, eye-catching signage which included our unique library brand, with Collinsville Library receiving a new sign on the exterior of its

building. This has not only rejuvenated our buildings, but also provided a point of difference to other Council services, increased our visibility to the community and provided consistency so that branches across the region are easily recognisable.



Photo 2 - Book Week at Bowen Library

The Region's Libraries monthly attendance increased whilst borrowings decreased however e-Library increased from July 2022.

- Attendance 9638 – 3.45%% increase
- Borrowings 14,188 – 6.12% increase
- e-Library 2,274 – 730% decrease (due to a change in the reporting of stats for magazines and newspapers in PressReader from Articles and Issues read to just Issues read in line with the magazine count in Council's physical collection)
- Library Website Visits 2,654 – 10% increase.

Community Services Monthly Report | August 2022

Natural Resource Management's Projects for August 2022 include:

- The Feral Animal Aerial Program is continuing however the program currently has a reduced level of funding therefore resulting in a lower number of aerial shooting flights.
- Council staff will be presenting on the region's Feral Animal Aerial Shooting Program at the August National Feral Pig Program on-line workshop.
- The bushfire break network has been maintained to the desired level for the bushfire season.
- Council staff have been preparing the eight sediment loss monitoring sites along Strathmore Road for the next wet season. The purpose of the Cleaner Roads Project is to monitor the rates of sediment loss from rural roads.
- The Flying Fox at Pelican Park, Collinsville have been a focus this month. The Pelican Park Flying Fox population has rapidly increased this month from less than 1,000 Little Red Flying Fox earlier in the month to over 8,000 individuals. Council staff conducted a Noise Deterrent Program from the 15 August to 26 August. During the Noise Deterrent period, the population of Little Red Flying Fox increased, and some moved into residential areas (approx. 11,600 in 22 trees – Pelican Park & Carpet Street).
- Council has received a draft Greenhouse Gas Reduction Plan report from BMT along with the final carbon offset review project report.
- C-CAT executive will meet in mid-September to determine the way forward for the next two years. Two Councils have indicated an interest to host the program - Cassowary Coast Regional Council and Whitsunday Regional Council.
- Feral Animal Aerial Shooting – 228 feral pigs, 1 deer and 1 wild dog in the Bowen River/Birrilee area.
- 1080 Baiting was conducted at Mt. Coolon & Johnny Cake Stations.

The Climate Hub Facebook Page Reach increased by 30.1% to 1,943 for August from the previous month with 690 Facebook Followers (similar to the previous month).

Climate Hub exhibited at the reef festival with the following: -

- Display Stand Friday Night – Nature Celebration
- Environment Presentation – Saturday
- Family Fun Day Activities - Sunday

The following are the average monthly occupancy rates at each of Council's Caravan Parks:

- Proserpine Tourist Park – 80.9% a 6.8% increase from August 2021.
- Wangaratta Caravan Park – 97.4% a 0.6% increase from August 2021.
- Proserpine RV Park totalled 320 self-contained caravans decreased by 39 from previous month.

The Bowen Work Camp contributed a total of 553 hours during this month with mowing, landscaping and general Community and Council assistance.

The Community Services Team received 237 CRMs for August (190 completed) with the Environmental Health and Local Law units receiving 212 (175 completed) complaints/requests for the month.

Council's Off-Street Carparks generated \$85,073 for the month with 12,202 transactions, an increase of 0.94% from the previous month.

The Community Services Administration Officers' statistics for August 2022 include the following:

- Correspondence Generated – 1,424 items
- Civica & ECM Registrations – 1,893 tasks
- 1,240 Telephone Calls (internal and external).

Customer Service saw 2,641 visitors through the service centres a decrease of 10.83% attendance to the previous month.

Telephone calls increased from 5,880 to 6,516, a rise of 10.81% from the previous month.

After hours calls generated 213 tasks to be actioned for August 2022.

Aquatic Facility user statistics for August 2022 in comparison to August 2021 are listed below:

- Airlie Beach Lagoon increased by 144.6% to 18,133
- Bowen Pool – 1,188 (Closed August 2021 – Amenities Block Rebuild)
- Proserpine Pool – 1,067 (Closed August 2021 - New Kiosk Project)
- Collinsville Pool closed for the winter months

August 2022 saw the region host 3 Cruise Ships with a total of 5,440 passengers on board. 4,521 passengers and crew passed through the marina to enjoy tours offered throughout the area plus a visit to Airlie Beach.

Julie Wright
Director Community Services

Community Services Monthly Report | August 2022

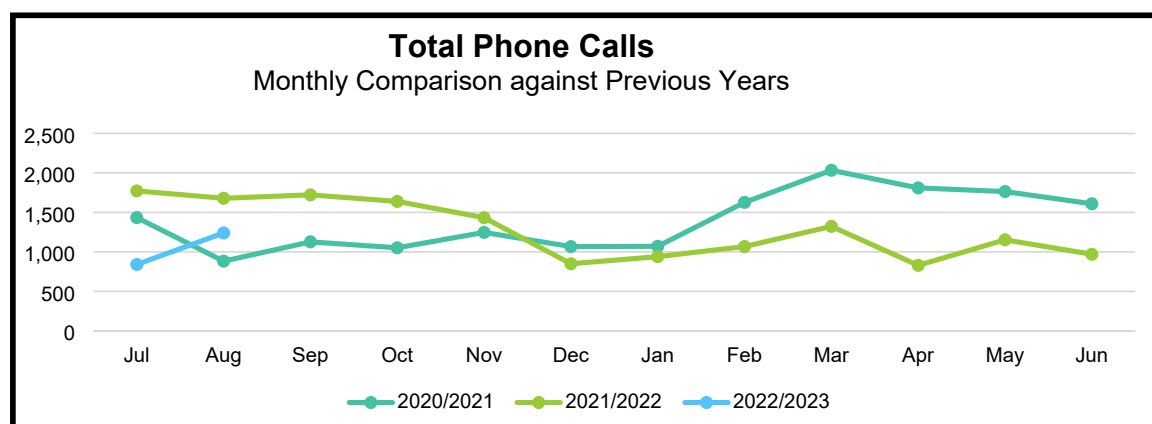
General

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

Administration Officers

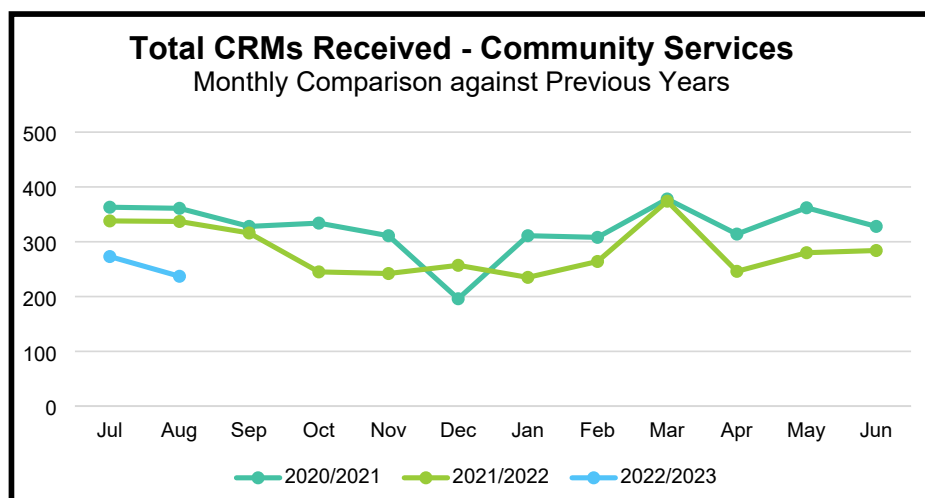
Service	YTD	Jul	Aug	Sep	Monthly Trend
Correspondence Generated	1,977	553	1,424		▮
ECM Task List	1,272	698	574		▮
Civica Registers	1,924	1,164	760		▮
Data Input	694	345	349		▮
CRMs Generated	79	50	29		▮
CRMs Closed	634	75	559		▮
Phone Calls - Internal	1,217	530	687		▮
Phone Calls - External	864	311	553		▮
Phone Calls - Total	2,081	841	1,240		▮
ECM Registering	954	395	559		▮
Purchase Orders	125	56	69		▮
Receipt Invoices	136	59	77		▮
Reports	54	29	25		▮



Community Services Monthly Report | August 2022

Customer Request Management (CRM)

Service	YTD	Jul	Aug	Sep	Monthly Trend
Community Development					
CRM Received	10	8	2		▮
CRM Completed	7	6	1		▮
Library Services					
CRM Received	0	0	0		—
CRM Completed	0	0	0		—
Aquatic Facilities					
CRM Received	10	2	8		▮
CRM Completed	9	2	7		▮
Caravan Parks					
CRM Received	1	1	0		▮
CRM Completed	1	1	0		▮
Environmental Health & Local Laws					
CRM Received	447	235	212		▮
CRM Completed	362	187	175		▮
Parking					
CRM Received	3	3	0		▮
CRM Completed	3	3	0		▮
NRM & Climate					
CRM Received	31	19	12		▮
CRM Completed	14	10	4		▮
Customer Service / E-Services					
CRM Received	8	5	3		▮
CRM Completed	6	3	3		▮
Total CRMs for Community Services					
CRM Received	510	273	237		▮
CRM Completed	402	212	190		▮



Community Development

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Grant Applications					
Facility Management - Approved	0	0	0		–
Facility Management - Approved (\$)	0	0	0		–
Junior Elite Athlete - Approved	19	16	3		▯
Junior Elite Athlete - Approved (\$)	12,750	10,250	2,500		▯
RADF - Received	3	0	3		▯
RADF - Approved	0	0	0		–
RADF - Approved (\$)	0	0	0		–
RADF - Acquittals	0	0	0		–
Special Projects - Received	2	0	2		▯
Special Projects - Approved	0	0	0		–
Special Projects - Approved (\$)	0	0	0		–
Special Projects - Acquittals	0	0	0		–
Sport & Rec Club - Received	10	7	3		▯
Sport & Rec Club - Approved	19	10	9		▯
Sport & Rec Club - Approved (\$)	41,000	22,000	19,000		▯
Donation & Sponsorship Requests					
Donation Requests - Received	24	6	18		▯
Donation Requests - Approved	22	4	18		▯
Donation Requests - Approved (\$)	13,878	7,000	6,878		▯
Fee Waivers - Approved	5	5	0		▯
Fee Waivers - Approved (\$)	3,325	3,324.50	0		▯
Sponsorships - Received	7	5	2		▯
Sponsorships - Approved	5	3	2		▯
Sponsorships - Approved (\$)	13,300	10,800	2,500		▯
Sponsorships - Approved (in kind)	27,500	5,000	22,500		▯
Sponsorships - Acquittals	0	0	0		–
Events					
Council Events - External - Completed	2	1	1		–
Council Events - External - Participants	610	330	280		▯
Council Events - Internal - Completed	0	0	0		–
Council Events - Internal - Participants	0	0	0		–
External Event Applications Received	13	6	7		▯

Community Services Monthly Report | August 2022

Cruise Ship Statistics

Statistics	YTD	Jul	Aug	Sep	Monthly Trend
Total Ships	10	7	3		▮
Total Passengers	16,517	11,077	5,440		▮
Off Ship Passengers & Crew	13,410	8,889	4,521		▮
Through Marina	13,410	8,889	4,521		▮
Town Visits	10,969	7,290	3,679		▮
Local Tours	2,441	1,599	842		▮

Junior Elite Athlete Recipients for August:

- Akirra Muriata, Beau Vella, and Catherine Maund

Events:

External:

- Friday 12 August - Airlie Beach Movie night – Madagascar – 280 attendees

Internal:

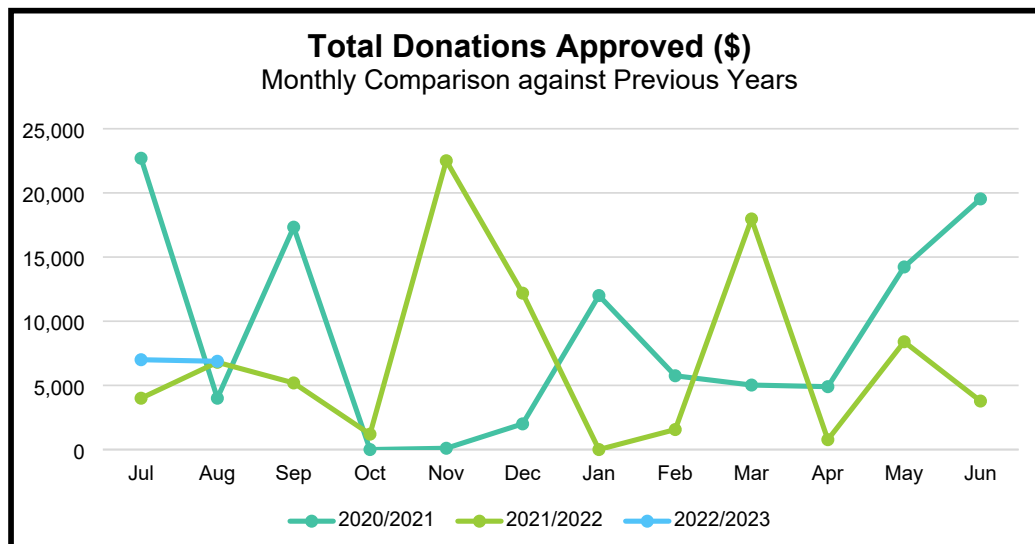
- N/A

Event Postponed due to COVID-19:

- N/A

Special Project Grants Successful Recipients:

- Nil



Community Services Monthly Report | August 2022



The report from My Community Directory + Diary is currently unavailable while they install upgrades to the software. My Community Directory + Diary have supplied the following stats for the month of August:

Year	Month	Listing Views	Results Views	Users	Events
2022	June	1,291	6,155	2,613	39
2022	July	1,277	5,406	2,372	38
2022	August	1,474	5,438	2,918	40

Top categories viewed for the month of August:

Rank	Category	Listing Views
1	Health Services	494
2	Recreation & Leisure	168
3	Sport	117
4	Community Clubs & Interest Groups	105
5	Environment & Conservation	100

List of Health Services searched:

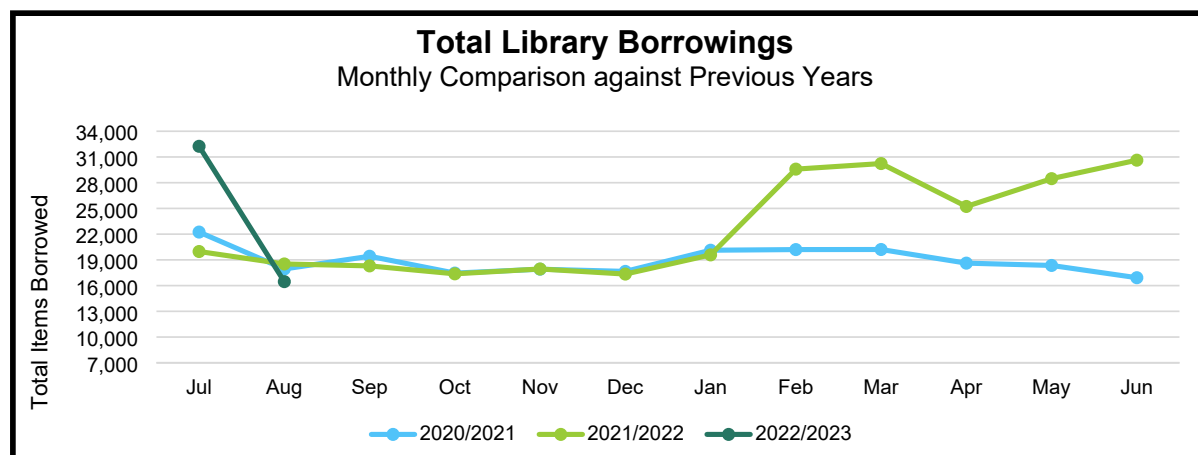
Rank	Service
1	Hospitals
2	Allied Health Services
3	Dental/Oral Health
4	General Health Services
5	General Practitioners/Doctors
6	Mental Health Services
7	Child/Youth/Family Health
8	Pharmacies
9	Specialists
10	Drug & Alcohol Services

Library Services

The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

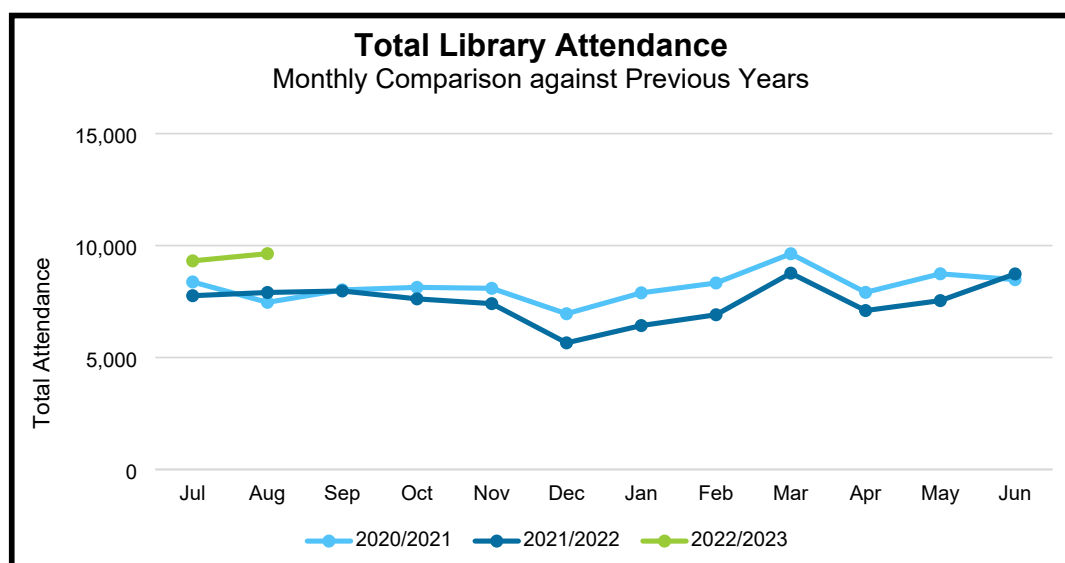
Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Library Resources Acquired					
Bowen & Collinsville Libraries	645	374	271		▮
Cannonvale Library	836	412	424		▮
Proserpine Library	506	157	349		▮
e-Library	330	105	225		▮
Library Resources Borrowed					
Bowen Library	6,829	3,360	3,469		▮
Cannonvale Library	13,414	6,657	6,757		▮
Collinsville Library	992	465	527		▮
Proserpine Library	6,322	2,887	3,435		▮
e-Library	21,149	18,875	2,274		▮
Mobile Library	0	0	0		—
Library Attendance					
Bowen Library	5,538	2,714	2,824		▮
Cannonvale Library	7,852	3,973	3,879		▮
Collinsville Library	806	380	426		▮
Proserpine Library	4,758	2,249	2,509		▮
Library Website					
Website Visits	5,063	2,409	2,654		▮



Community Services Monthly Report | August 2022

Service	YTD	Jul	Aug	Sep	Monthly Trend
First 5 Forever (F5F)					
Resources - Acquired	29	13	16		▯
Resources - Borrowed by Branches	163	60	103		▯
Community Partnership Interactions	52	15	37		▯
Toolkits Distributed	34	20	14		▯
F5F In Library - Activities Held					
Bowen Library	15	6	9		▯
Cannonvale Library	23	9	14		▯
Collinsville Library	6	3	3		—
Proserpine Library	24	9	15		▯
F5F In Library - Activities Attendance					
Bowen Library	167	49	118		▯
Cannonvale Library	480	180	300		▯
Collinsville Library	23	13	10		▯
Proserpine Library	329	110	219		▯
F5F Community Outreach - Events Held					
Bowen Library	2	1	1		—
Cannonvale Library	5	2	3		▯
Collinsville Library	0	0	0		—
Proserpine Library	3	2	1		▯
F5F Community Outreach - Events Attendance					
Bowen Library	76	55	21		▯
Cannonvale Library	692	288	404		▯
Collinsville Library	0	0	0		—
Proserpine Library	75	62	13		▯



Community Services Monthly Report | August 2022

Service	YTD	Jul	Aug	Sep	Monthly Trend
In Library Programs - Events Held					
Bowen Library - Adults	17	3	14		0
Bowen Library - Children	11	7	4		0
Cannonvale Library - Adults	14	10	4		0
Cannonvale Library - Children	28	15	13		0
Collinsville Library - Adults	1	1	0		0
Collinsville Library - Children	2	2	0		0
Proserpine Library - Adults	10	5	5		—
Proserpine Library - Children	17	8	9		0
In Library Programs - Events Attendance					
Bowen Library - Adults	44	28	16		0
Bowen Library - Children	69	45	24		0
Cannonvale Library - Adults	58	42	16		0
Cannonvale Library - Children	508	311	197		0
Collinsville Library - Adults	9	9	0		0
Collinsville Library - Children	13	13	0		0
Proserpine Library - Adults	45	22	23		0
Proserpine Library - Children	170	47	123		0
Community Outreach - Events Held					
Bowen Library - Adults	9	4	5		0
Bowen Library - Children	0	0	0		—
Cannonvale Library - Adults	9	4	5		0
Cannonvale Library - Children	0	0	0		—
Collinsville Library - Adults	4	2	2		—
Collinsville Library - Children	0	0	0		—
Proserpine Library - Adults	9	4	5		0
Proserpine Library - Children	0	0	0		—
Community Outreach - Events Attendance					
Bowen Library - Adults	75	33	42		0
Bowen Library - Children	0	0	0		—
Cannonvale Library - Adults	67	30	37		0
Cannonvale Library - Children	0	0	0		—
Collinsville Library - Adults	3	2	1		0
Collinsville Library - Children	0	0	0		—
Proserpine Library - Adults	113	53	60		0
Proserpine Library - Children	0	0	0		—
Public Computer Usage					
Bowen Library	877	441	436		0
Cannonvale Library	1,294	659	635		0
Collinsville Library	46	29	17		0
Proserpine Library	477	226	251		0

Bowen Work Camp

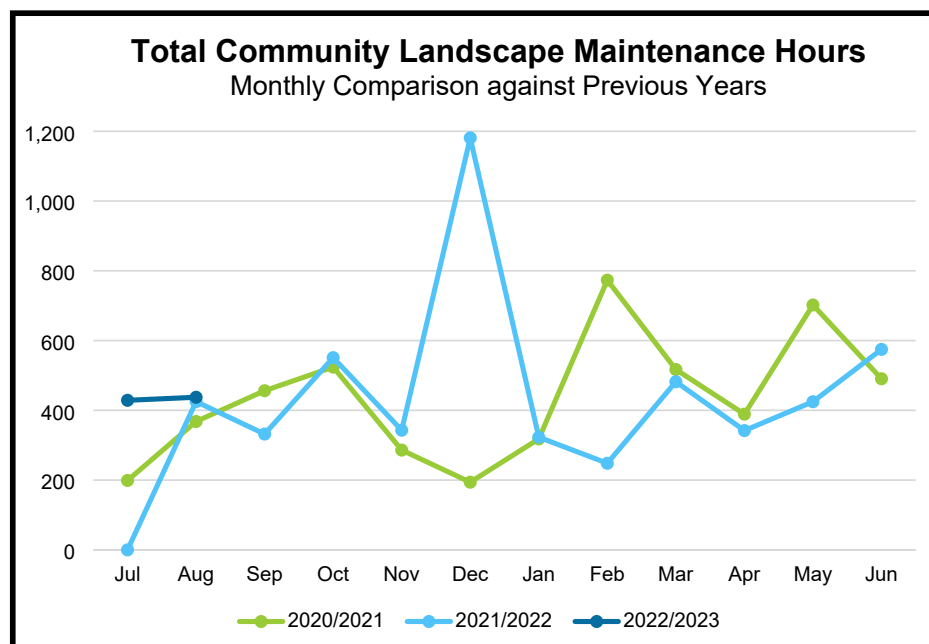
Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Community Landscape Maintenance Hours	866	428.75	437.5		▮
Community Indoor Tasks Hours	168	77	91		▮
New Project Assessment Hours	0	0	0		—
WRC Landscape Maintenance Hours	64	44	19.5		▮
WRC Nursery Maintenance/Propagation Hours	20	15	5		▮
WRC Indoor Tasks Hours	0	0	0		—
QCS Compound Duties Hours	161	97.25	63.25		▮

Projects

Project	Status	% Complete	Budget
Whitsunday Moto Sports Club	In Progress	80%	✓
Collinsville Youth Coalition – Installing table and chairs	Scheduled	0%	✓
Bowen Neighbourhood Centre – Snipping and mowing yard until they move into new premises	In Progress	60%	✓



Aquatic Facilities & Caravan Parks

The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's caravan parks and aquatic facilities, and master planning for future sport and recreation assets.

Aquatic Facilities – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Airlie Beach Lagoon – Total Users	33,295	15,162	18,133		▮
Airlie Beach Lagoon – Total Offences	385	118	267		▮
Pool Attendance – Bowen	2,114	926	1188		▮
Pool Attendance – Collinsville	0	0*	0*		–
Pool Attendance – Proserpine	1,562	495	1067		▮

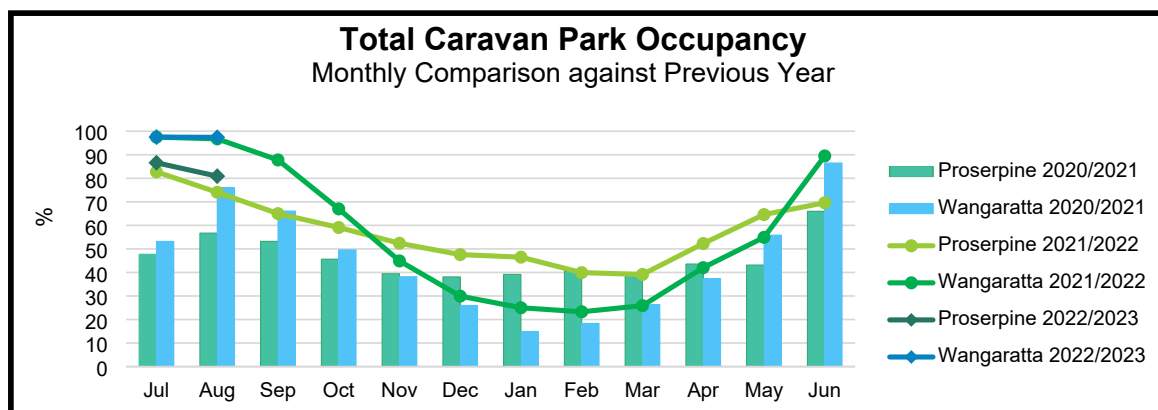
*Collinsville Swimming Pool currently closed during Winter months

Caravan Parks – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Proserpine Tourist Park					
Occupancy (%)	83.8	86.7	80.9		▮
Revenue (\$)	132,497	72,661	59,836		▮
Accumulated Revenue - Laundry Service (\$)	2,849	917	1,932		▮
Wangaratta Caravan Park					
Occupancy (%)	97.5	97.5	97.4		▮
Revenue (\$)	202,848	111,798	91,050		▮
Accumulated Revenue - Laundry Service (\$)	3,676	1,204	2,472		▮

Caravan Parks Occupancy – Yearly Comparison for August

Service	2019	2020	2021	2022	Yearly Trend
Occupancy (%)					
Proserpine Tourist Park	67.6	56.73	74.1	80.9	▮
Wangaratta Caravan Park	90.0	76.06	96.8	97.4	▮



Proserpine Entertainment Centre

The Proserpine Entertainment Centre facilitates and delivers a wide variety of activities and programs from live performance to cinema, workshops and masterclasses to lectures and seminars.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Ticketed Events					
Events Held – Public Program	1	1	0		▮
Events Held – Hires	0	0	0		–
Events Held - Different Movies	0	0	0		–
Events Held - Cinema Sessions	0	0	0		–
Ticket Sales					
Ticket Sales - Performance - Walk Up	61	56	5		▮
Ticket Sales - Performance - Internet	354	290	64		▮
Ticket Sales - Performance - Phone	7	6	1		▮
Ticket Sales - Cinema - Walk Up	0	0	0		–
Ticket Sales - Cinema - Internet	0	0	0		–
Ticket Sales - Cinema - Phone	0	0	0		–
Functions & Events					
Functions	1	1	0		▮
Functions – Attendees	50	50	0		▮
Events	0	0	0		–
Events – Attendees	0	0	0		–
Hours					
Volunteer Hours	21	21	0		▮
Casual Hours (Paid) - Front of Hours	128	59	69		▮
Casual Hours (Paid) - Technical	108	68	40		▮
Booking Enquiries	9	7	2		▮
Website Hits	4,734	2,714	2,020		▮
Facebook Reach	10,770	8,197	2,573		▮
Feedback	0	0	0		–
Bar Sales	0	0	0		–

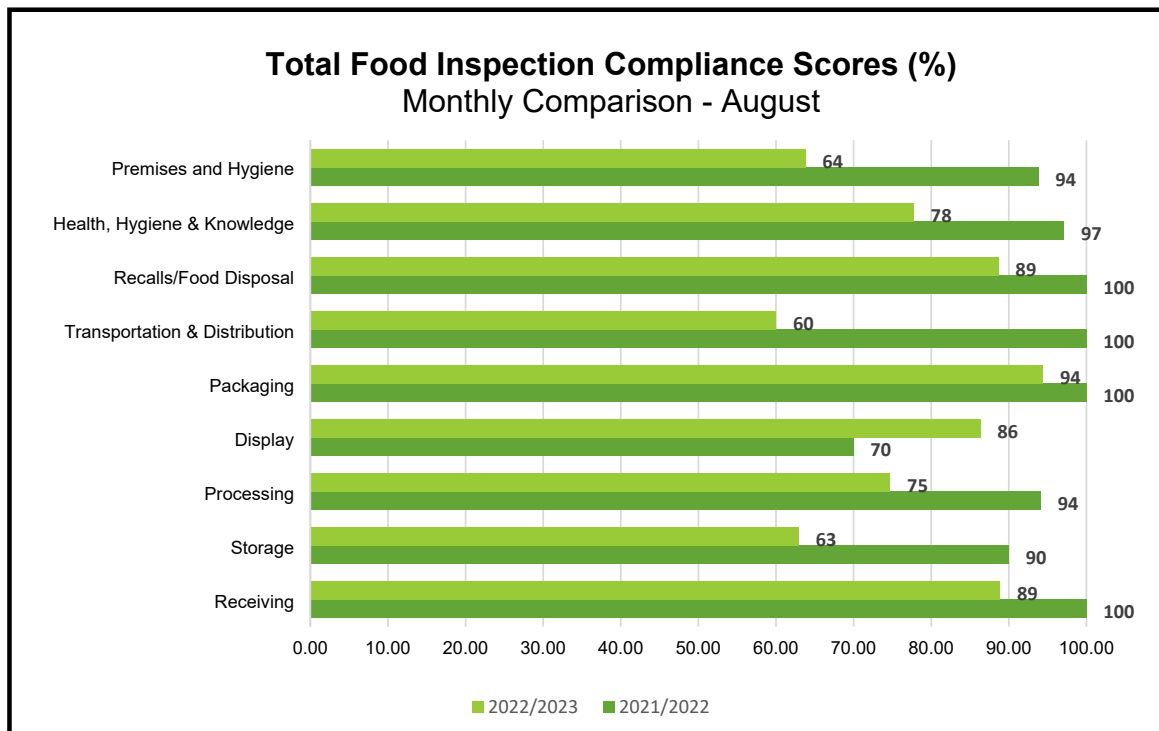
Environmental Health & Local Laws

The Environmental Health & Local Laws branch is responsible for regulation of all local laws and laws associated with Environmental Protection and Public Health. The Environmental Health Unit is responsible for licensing and inspection of food and accommodation premises, assessment of liquor licensing referrals, provides development conditions and the protection of the environment and public health. The Local Laws unit licenses prescribed activities and addresses all breaches of Local Laws including animal control and property compliance involving vegetation, accumulation of materials and temporary homes. Local Laws is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations. The branch is active in development, review and maintenance of related policies and registers.

Environmental Health – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Environmental Health					
Environmental Health – Plan Approval Applications Received	10	4	6		▯
Environmental Health Applications Received	16	9	7		▯
Food Safety Programs Received	1	0	1		▯
Liquor Licence Referrals Received	10	6	4		▯
Food Business - Inspections	16	8	8		–
Food Business - Re-Inspections	4	2	2		–
Food Safety Programs Audit Reports Reviewed	2	1	1		–
Personal Appearance Services - Inspections	1	0	1		▯
ERAs - Inspections	1	0	1		▯
Development Applications Referrals Received	1	0	1		▯
Accommodation - Inspections	4	1	3		▯
Accommodation - Re-inspections	1	0	1		▯
Erosion Sediment Control - Inspections	0	0	0		–
Complaints Received - Asbestos	0	0	0		–
Complaints Received - Litter & Dumping	1	0	1		▯
Complaints Received - EH General	15	0	15		▯
Event Application Assessment	0	0	0		–
Food Inspection Compliance Categories					
Receiving (%)	88.24	76.47	100.00		▯
Storage (%)	77.36	64.71	90.00		▯
Processing (%)	78.57	63.01	94.12		▯
Display (%)	55.84	41.67	70.00		▯
Packaging (%)	88.24	76.47	100.00		▯
Transportation & Distribution (%)	75.00	50.00	100.00		▯
Recalls/Food Disposal (%)	87.50	75.00	100.00		▯
Health, Hygiene & Knowledge (%)	84.02	70.89	97.14		▯
Premises and Hygiene (%)	80.85	67.89	93.81		▯

Community Services Monthly Report | August 2022



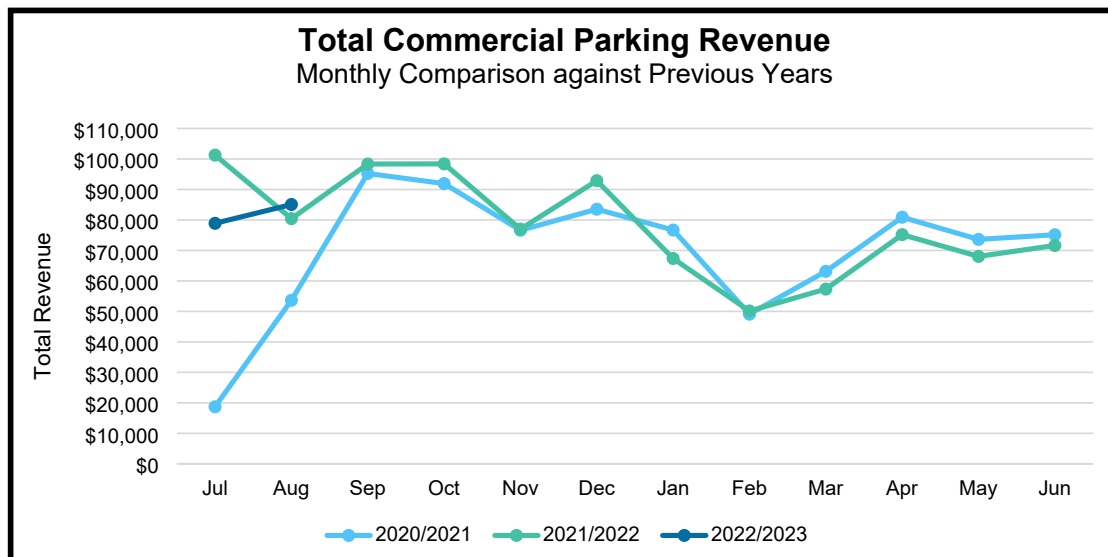
Local Laws – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Local Laws					
Local Law Applications Received	9	2	7		▯
Complaints Received - Animal Management	175	90	85		▯
Complaints Received - Other Local Law	182	102	80		▯
Compliance Notices Issued	33	19	14		▯
Renewal/Reminder/Final Notices	79	33	46		▯
Infringement Responses	152	90	62		▯
Dog Registrations	3,528	2,729	799		▯
Cat Registrations	452	356	96		▯
Parking Infringements - Issued	315	154	161		▯
Parking Infringements - Waived	28	16	12		▯
Other Infringements - Issued	62	31	31		—
Other Infringements - Waived	8	4	4		—
Infringement Reminder Notices Sent	351	18	333		▯
Proserpine Self-Contained Vehicle Park Inspections	679	359	320		▯

Community Services Monthly Report | August 2022

Commercial Parking – Operations

Car Parks	YTD	Jul	Aug	Sep	Monthly Trend
Heart of the Reef Transit Facility					
Occupancy (no.)	8	2	6		▮
Revenue (\$)	448	112	336		▮
Port of Airlie					
Average Spend (\$)	11.68	11.49	11.87		▮
Tariff (most selected)	12-24hr	12-24hr	12-24hr		—
No. of tickets purchased	5,143	2,489	2,654		▮
Revenue (\$)	60,115	28,604	31,511		▮
Airlie Lagoon Precinct					
Average Spend (\$)	4.28	4.29	4.27		▮
Tariff (most selected)	1-2hr	1-2hr	1-2hr		—
No. of tickets purchased	12,463	6,451	6,012		▮
Revenue (\$)	53,383	27,692	25,691		▮
Abell Point Marina					
Average Spend (\$)	8.67	8.31	9.03		▮
Tariff (most selected)	4-12hr	4-12hr	4-12hr		—
No. of tickets purchased	4,226	1,910	2,316		▮
Revenue (\$)	36,799	15,878	20,921		▮
Coconut Grove					
Average Spend (\$)	5.58	5.46	5.69		▮
Tariff (most selected)	2-4hr	2-4hr	2-4hr		—
No. of tickets purchased	2,452	1,232	1,220		▮
Revenue (\$)	13,678	6,728	6,950		▮



Natural Resource Management & Climate

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

Natural Resource Management – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Complaints Received - Pest & Weed	18	14	4		▢
Complaints Received - Environmental	13	5	8		▢
Property Pest Management Plan (PPMP) Implemented/Reviewed	1	1	0		▢
PPMP Annual Reviews Completed	14	4	10		▢
Notices Issued - Biosecurity	0	0	0		–
Notices Issued - Penalty Infringement	0	0	0		–
Landholder Access - Herbicide Rebate	9	5	4		▢
Landholder Access - Mechanical Rebate	1	1	0		▢
Letters/Emails to Landholders - Weeds	53	41	12		▢
Property Visit/Inspections - Weeds	193	172	21		▢
Property Visit/Inspections - Feral Animals	12	0	12		▢
Feral Animals - Traps Set	0	0	0		–
Feral Animals - Trapped	11	9	2		▢
Aerial Shooting - Flights	1	0	1		▢
Aerial Shooting - Feral Animals Shot	230	0	230		▢
Properties Baited	17	0	17		▢
Baits Laid (kg)	2,500	0	2,500		▢
Length of Road Reserve Sprayed (km)	0.0	0	0		–
No. of Council Lots Sprayed/Inspected	8	0	8		▢
Mixed Chemicals Used (L)	600	0	600		▢
Pest Workshops	2	0	2		▢
Field Days Run/Involved	0	0	0		–
Landholder Contacts	0	0	0		–
Project Reports - not to Council	10	4	6		▢
Briefing / Council Reports	7	4	3		▢
Bushfire Hazard Reduction Burns	0	0	0		–
Environmental Planning Projects Completed	1	0	1		▢
DA's Assessed (including RFI & Conditions & Advice) Completed	18	8	10		▢

Projects

Project	Status	% Complete	Budget	Time
Bushfire Management Program	In Progress	50%	✓	✓

Community Services Monthly Report | August 2022

Climate Hub – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Media Releases	3	1	2		▢
Facebook Post Reach	3,436	1,493	1,943		▢
Facebook Followers	1,370	680	690		▢
Website Views	644	268	376		▢
Projects Underway	20	10	10		–
Projects in Developments	8	4	4		–

Projects

Project	Type	Status
Developing a Whitsundays Carbon Offset Project	Economic	BMT contracted to deliver project stage 1
Whitsunday Industry Resilience Project	Economic	Final report from Griffith received - Completed
Regional Heat Mitigation	Social	Planning implementation of study findings
Funding and Financing Adaptation – A Case Study	Economic	Stage 2 contracted
Whitsunday Water Treatment and Pumping Optimisation	Economic	Underway - CQU Masters student in year 1 of 2
Whitsunday Healthy Heart (WHH) Project	Social	Underway (year 2 of 4)
Climate Ready Biodiversity Mapping	Environmental	Underway
Hub Partnership Program	Social	In development, risk assessment completed. Project prospectus in development.

Update

Pest Management Projects:

- Feral animals
 - The Feral Animal Aerial Shooting Program is continuing. The Program has a reduced level of funding at the moment which will result in a lower number of aerial shooting flights.
 - Council staff will be presenting on our Feral Animal Aerial Shooting Program at the August National Feral Pig Program workshop.
- Yellow Crazy Ants
 - Next round of YCA infestation survey will occur on the 8th of September which will prepare the next mapping for the next round of aerial baiting on the 28th of September.
- Weeds
 - The draft Grader Grass Project report is almost ready to be presented to Council for consideration. This report will be review whether Grader Grass should be locally declared.
 - The pest surveillance survey, 105 sites in total.
 - Urban Leucaena Management Plan. Council is preparing to request quotes for the treatment of Leucaena in urban areas on public land. Once the public land infestations control is underway, Council will approach landholders to undertake work on private land.
 - Declared Weeds RMPC. Council staff have developed a range of packages and are preparing to seek quotes for the up-coming treatment work.

Other Natural Resource Management Projects:

Coastal

- Council will shortly be starting the development of management Plans for Coral Esplanade Coastal Reserve, and Whyte Avenue Foreshore Reserve.
- Go Slow Zone - Council staff have nearly completed the draft "Go Slow" project plan which will be discussed with Council over the next few weeks. The purpose of this project is to test whether a 6-knot zone outside of boat mooring zones in Pioneer Bay is supported.

Bushfire Management

- The new Temporary Bushfire Officer is due to start on 5 September 2022.
- The bushfire break network has been maintained to the desired level for the bushfire season.
- Council officers have attended a webinar on Bushfire Landscape risk where a company, Redeye presented a paper on the use of models and mapping to demonstrate bushfire risk scenarios. There is some potential to use this form of landscape bushfire risk modelling to re-assess bushfire hazard and treatment options to reduce risks.

Environment Projects:

- Council has progressed the Matters of Local Matters of Environmental Significance (MLES) project data. Council staff are developing a short report to compare the Matters of State Environmental Significance and MLES.
- Cleaner Roads project. Council staff have been preparing the eight sediment loss monitoring sites along Strathmore Road for the next wet season. The purpose of this project is to monitor the rates of sediment loss from rural roads.
- Flying Fox - The Flying Fox at Pelican Park, Collinsville has been a focus this month. The Pelican Park flying fox population has rapidly increased this month from less than 1,000 Little Red Flying Fox earlier in the month to over 8,000 individuals. Council staff conducted a Noise Deterrent Program from 15 August to 26 August 2022. During the Noise Deterrent period, the population of LRF increased and some moved into residential areas.

Climate Change

- Council has received a draft Greenhouse Gas Reduction Plan report from BMT.
- Council has received the final Carbon offset review project report from BMT.

C-CAT Projects:

- The C-CAT Program is in a state of transition.
- The C-CAT executive will meet in mid-September to determine the way forward for the next two years. The two councils who have indicated an interest to host the Program are Cassowary Coast Regional Council and Whitsunday Regional Council.

Customer Service

Call Centre – Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Business Hours Call Centre					
Calls Received – Total	12,396	5,880	6,516		▯
Calls Received – 1300 WRC QLD	7,009	3,168	3,841		▯
Calls Answered	6,283	2,838	3,445		▯
Calls Overflowed	448	199	249		▯
Calls Abandoned	221	102	119		▯
Calls Abandoned (%)	3.15%	3.22%	3.10%		▯
Untracked Calls (Voice Msg)	57	29	28		▯
*ASL - Average Service Level (%)	78.5%	77.2%	79.6%		▯
*ASA - Average Speed of Answer	23	23	23		–
*AHT - Average Handle Time/Secs	192	194	189		▯
After Hours Call Centre					
Calls Received– Total (inc test)	433	220	213		▯
Calls Answered– (Charged)	193	105	88		▯
Calls Abandoned (%)	5.08%	4.55%	5.63%		▯
*ASL - Average Service Level (%)	75%	75%	78.4%		▯
*ASA - Average Speed of Answer	–	22	30		▯
*AHT - Average Handle Time/Secs	–	119	107		▯

Customer Transactions

Service	YTD	Jul	Aug	Sep	Monthly Trend
Receipts	26,947	10,132	16,815		▯
eServices Receipts	606	158	448		▯
eServices Receipts (%)	2.25%	1.56%	2.66%		▯
Requests	4,464	2,574	1,890		▯
Counter Stats at FPOC (pay/req)	5,603	2,962	2,641		▯
eServices CRMs	8	5	3		▯
eServices CRMs (%logged)	0.14%	0.44%	0.28%		▯

Payments:

- Total BPay, Austpost, Direct Deposits & EServices payment at **75.08%** of total payments.

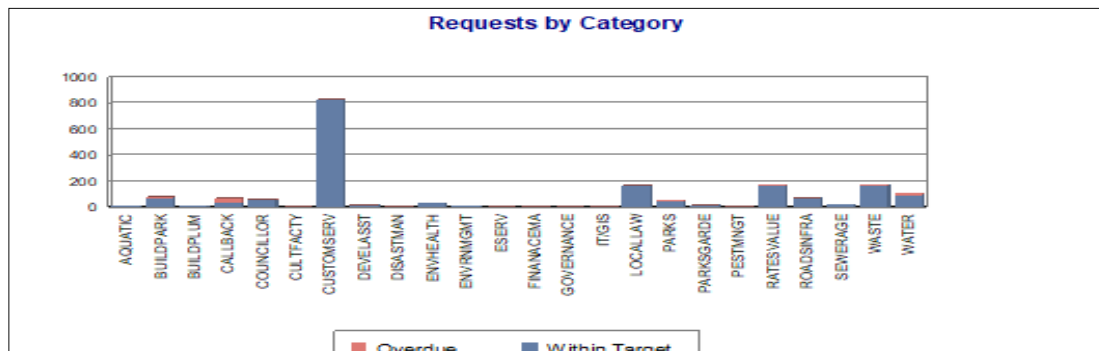
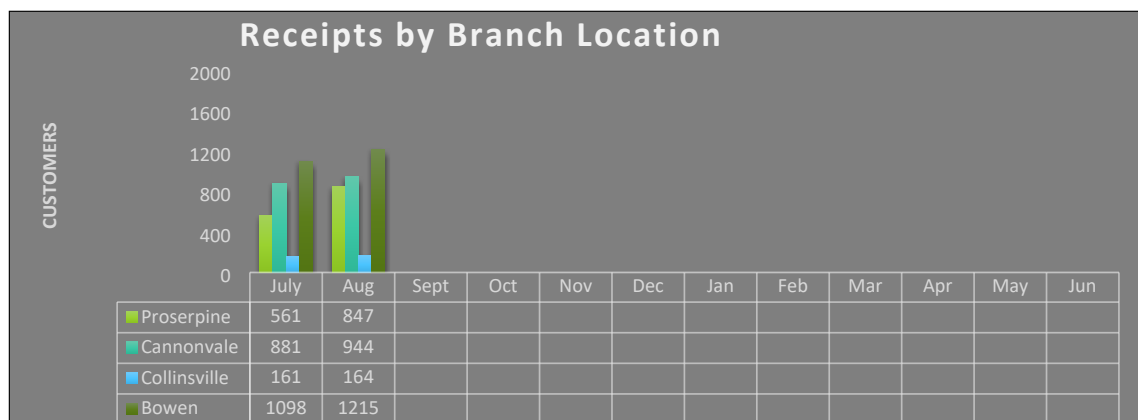
Incoming Calls & Requests:

- Total of **2,641** visitors through the service centres.
- WRC Call Statistics at **79.6%** of calls answered in 25 seconds.
- CRM completion was **95.4%** within timeframe.
- First Point of Contact (FPOC) resolution was at **84.9%** for August.

Community Services Monthly Report | August 2022

Top Issues

Service	YTD	Jul	Aug	Sep	Monthly Trend
Counter Receipts					
Rates Receipt	1,264	157	1,107		▢
Water Charges	435	16	419		▢
Rates Search	376	194	182		▢
Animal Tag Renewal	1,502	1,336	166		▢
New Animal Registration	270	187	83		▢
Telephone (First Point of Contact)					
Rates/Water Billing	714	260	454		▢
General	348	130	218		▢
Local Laws/Compliance and Environment	339	173	166		▢
Building/Plumbing/Planning and Develop	194	78	116		▢
Waste (Bins/Recycling/Refuse Centres)	204	116	88		▢
After Hours					
Water Supply Issue	98	58	40		▢
Wandering Animals	14	4	10		▢
Call Back During Business Hours	13	7	6		▢
Dead Animals	6	1	5		▢
Illegal Camping	7	4	3		▢



Cultural Heritage

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

Operations

Service	YTD	Jul	Aug	Sep	Monthly Trend
Meetings with Traditional Owners	1	1	0		▮

- On-site meeting held in Collinsville with Jangga Operations on Monday, 11 July 2022.

Projects

Project	Status	% Complete	Budget	Time
Reconciliation Action Plan (RAP)	Complete	100%	✓	✓
Indigenous Land Use Agreements (ILUA)	In Progress	80%	✓	✓

13.5.1 - Foxdale Quarry Business Activity Report - June & July 2022

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Quentin Prince - Manager Quarry

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Information

ATTACHMENTS

1. Business Activity Report - Foxdale Quarry - June 2022 [**13.5.1.1** - 7 pages]
2. Business Activity Report - Foxdale Quarry - July 2022 [**13.5.1.2** - 6 pages]

PURPOSE

This report presents the financial and operational performance of the Foxdale Quarry.

OFFICER'S RECOMMENDATION

That Council receive the Foxdale Quarry Business Activity reports for June & July 2022.

BACKGROUND

Monthly reports are presented for each of the business activities of Council detailing the financial and operational performance.

DISCUSSION/CURRENT ISSUE

The attached Business Activity reports provides a high-level overview of the financial and operational performance of the Foxdale Quarry for June & July 2022.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

STRATEGIC IMPACTS

Maximise the organisation's financial performance, achieving a high level of customer service, productivity and efficiency through strategic direction, expert advice and leadership. Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of aging infrastructure.

FINANCIAL IMPLICATIONS

Please refer to the performance reports within the attached Business Activity Reports.

CONSULTATION/ENGAGEMENT

Management Accountant

RISK ASSESSMENT

Regular reporting on the progress and achievements ensures accountability and transparency.

TIMINGS/DEADLINES

N/A

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No.

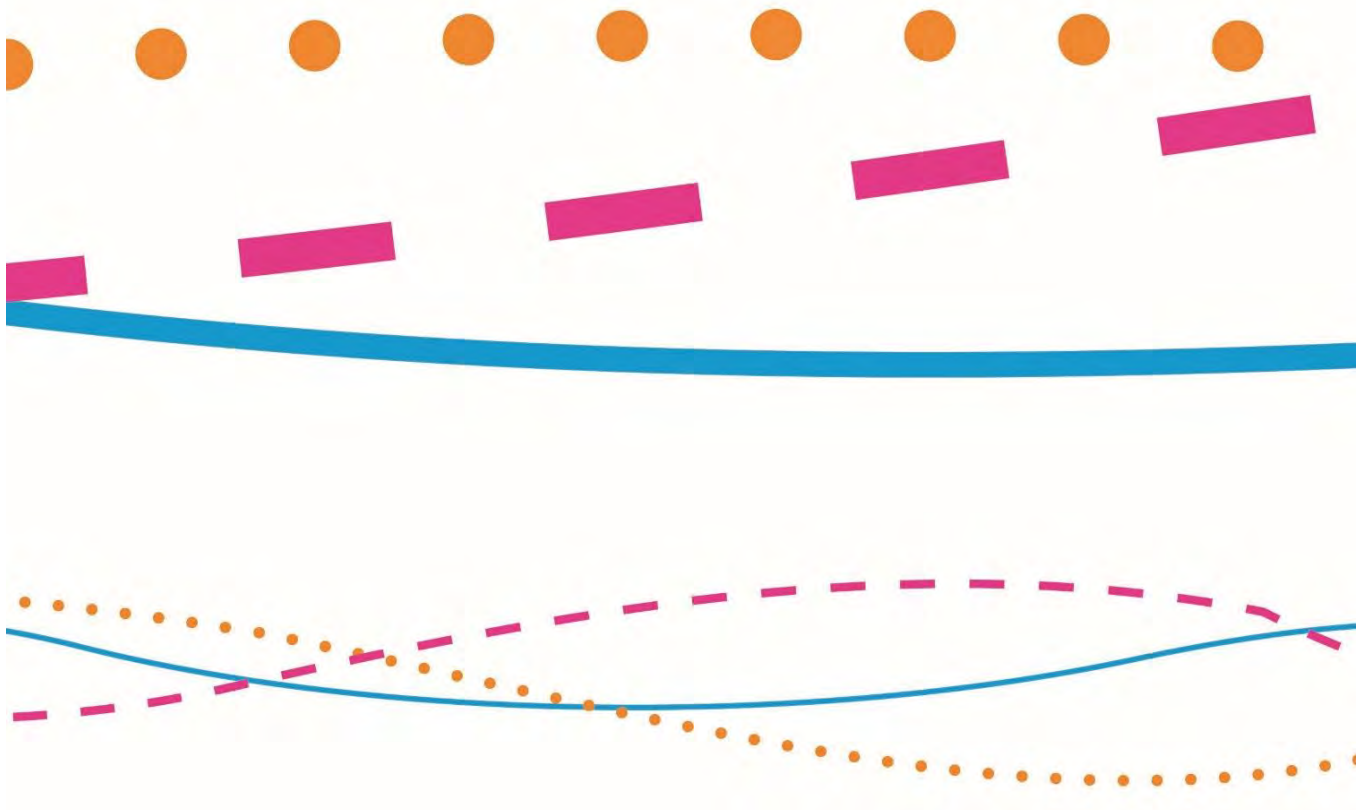
ALTERNATIVES CONSIDERED

N/A



Foxdale Quarry

Business Activity Report | June 2022



Overview of Operational Undertakings

June 2022

The following information provides a high-level overview of operational undertakings of the Foxdale Quarry for June 2022.

1 – 6 of June production of cane roads gravel

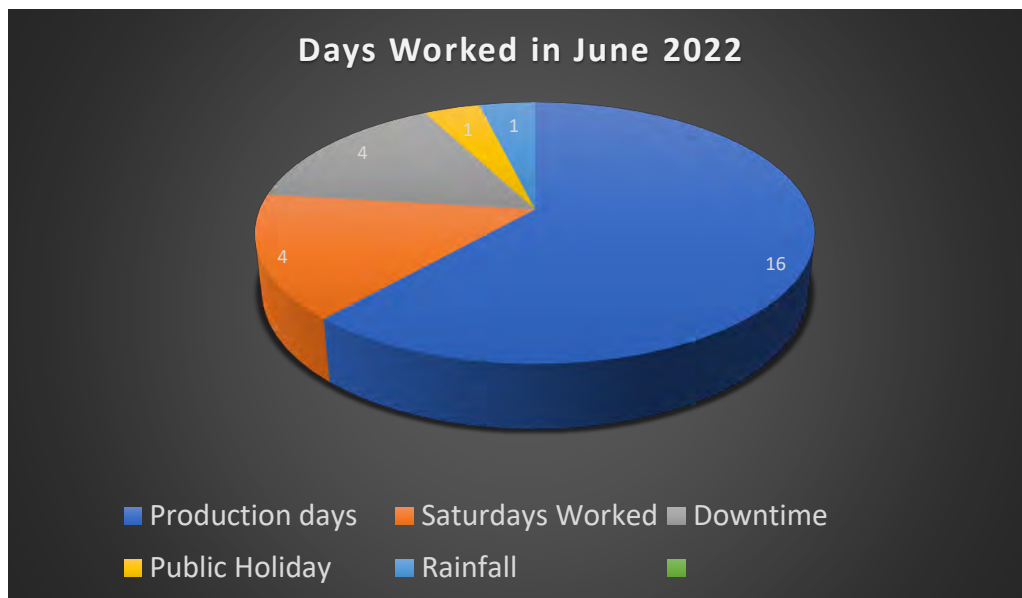
7 -10 of June Downtime maintenance

11- 18 of June production of cane roads gravel

17 of June Public holiday

21 -28 of June production of cane roads gravel

29 – 30 of June production of type 2.3 Road Base



Quarry Production Summary

Material Description	Quantity in Tonnes
Aggregates	N/A
Road Bases	10,202.50
Overburden Fill Materials	1,845.76
Armour Rock and Shot Rock	300.82
Total	12,349.08

Production in June was reduced due to low quarry staffing. COVID has also reduced staffing levels during June.

,

Quarry Sales Summary

Material Description	Quantity in Tonnes
Aggregates	6,601.10
Road Bases	4,655.90
Overburden Fill Materials	2,477.64
Armour Rock and Shot Rock	325.48
Total	14,060.12

Quarry sales

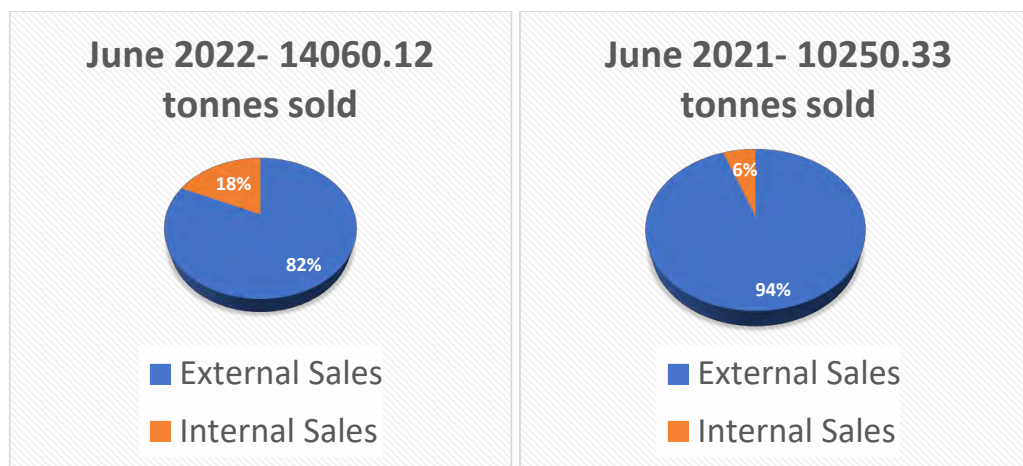


Fig 1. Quarry sales for the month of June 2022 in Comparison to June 2021.

Demand for quarry material remained firm during the month of June and general sales were above average. There is a strong demand for concrete aggregate as the housing construction market continues to grow.

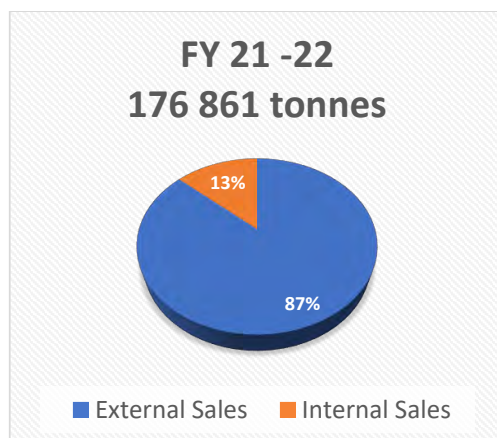


Fig 2. Overall, Quarry Annual Sales showing ratio of internal and external sales for June 2022

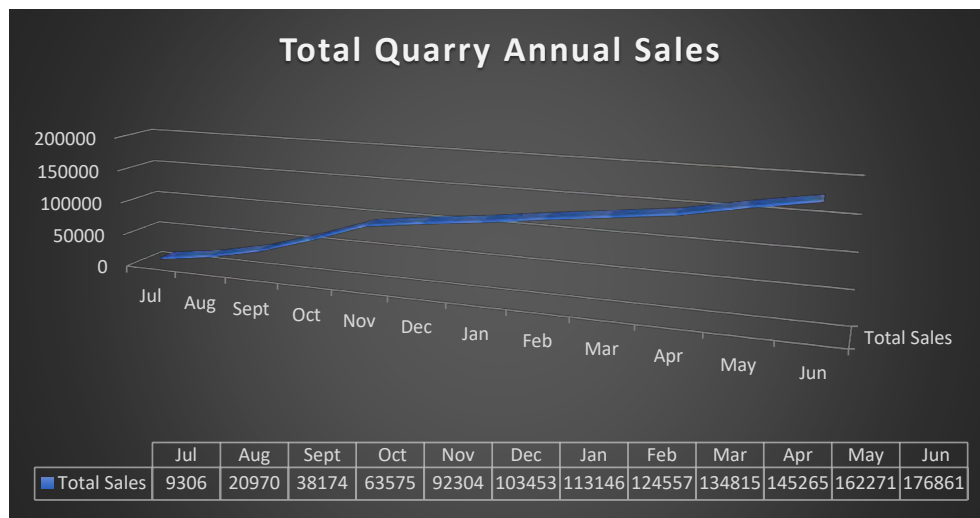


Fig 3. Overall, Quarry Annual Sales for the Financial year 2021 - 2022

The quarry budget for 2021 -22 was based on an estimated 155,000 tonnes of overall sales for this financial year based on the ten-year average of sales. The quarry has surpassed the annual average sales for this financial achieving a total of 176,861 tonnes of sales for the financial year.

Plant and Machinery Performance

Crusher

The crushing plant achieved a total output of 12,349 tonnes of product during the month of June. This was short of the 15,500 tonnes of through put required per month. A week of heavy maintenance was required to exchange the jaw liners, gyratory crusher liners, repair drop chutes and wear points around the crusher. Maintenance is taking longer than usual as the quarry did not have a full complement of staff.

Mobile Plant

The quarry has had 100 percent availability of mobile plant. Due to a shortage of operators, one dump truck has been off hired during the month of June and charge hours of the 30-tonne excavator were reduced by 75%.

STRATEGIC IMPACTS

Financial Implications – see attached performance report year to 30 June 2022 and the Balance Sheet as of 30 June 2022.

As at the end of June the financial performance of the Foxdale Quarry shows an operating deficit of \$607,857 after corporate overheads.

Foxdale Quarry**Monthly performance report year to 30 June 2022**

	2021/22		2020/21		%PTD
	Actual	Current Budget	Actual	PTD Budget	
Operating revenue					
Rates and utility charges	-	-	(2,874)	-	0%
Statutory fees and charges, rental and levies &	-	-	-	-	0%
Sale of goods and major services	3,261,056	3,563,197	3,376,287	3,563,197	92%
Other operating revenue	17,764	30,000	44,753	30,000	59%
Total operating revenue	3,278,820	3,593,197	3,418,167	3,593,197	91%
Operating Expenses					
Employee benefits	(826,403)	(950,370)	(1,014,723)	(950,370)	87%
Materials and services	(2,532,255)	(2,261,564)	(1,955,573)	(2,261,564)	112%
Internal service provider expenditure (Excl.Overheads)	(11,667)	(11,434)	(168,072)	(11,434)	102%
Depreciation	(125,754)	(113,052)	(114,672)	(113,052)	111%
External Finance Costs	(12,262)	(15,000)	(6,904)	(15,000)	82%
Total operating costs	(3,508,342)	(3,351,421)	(3,259,944)	(3,351,421)	105%
Surplus (deficit) from operations Excl.Overheads	(229,521)	241,776	158,223	241,776	-95%
<i>Internal Corporate Overheads</i>	<i>(378,336)</i>	<i>(378,339)</i>	<i>(557,355)</i>	<i>(378,339)</i>	<i>100%</i>
Surplus (deficit) from operations	(607,857)	(136,564)	(399,132)	(136,564)	445%
Other capital income/(expenses)	(117,238)	-	69,316	-	-
Net result for the period	(725,095)	(136,564)	(329,816)		
Retained surplus (deficit) brought fwd from prior year	(763,354)	(763,354)	(164,469)		
Net result from above	(725,095)	(136,564)	(329,816)		
Transfer from capital for unfunded depreciation	125,754	113,052	114,672		
From (to) capital - items of capital income & expense	117,238	(12,299)	(69,316)		
Adj From (to) capital to adjust working capital cash	-	-	86,820		
Transfer (to) capital general revenue expended	-	-	(1,245)		
Internal Program Contributions	-	-	-		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	116,028	-	(400,000)		
Retained surplus (deficit) funds at period end	(1,257,856)	(799,164)	(763,354)		
Capital Funding Sources					
General revenue used (excess funds provided)	-	12,399	1,245		
Government Grants and Subsidies	-	-	-		
Capital Reserves	377,299	399,900	100		
Funded depreciation & amortisation expended	-	-	(1,245)		
Total capital funding sources	377,299	412,299	100		
Capital Funding Applications					
Non-current assets	377,299	412,199	100		
Total capital asset acquisitions	377,299	412,199	100		
Loan redemptions	-	-	-		
Total capital applications	377,299	412,199	100		
Reserve balances held at beginning of period					
Capital reserve balances	399,900	-	-		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Total reserve cash held at beginning of the period	399,900	-	-		
Reserve balances held at the end of period					
Capital reserve balances	35,000	-	399,900		
Unspent loan and depreciation cash held	-	-	-		
Retained Surplus (Deficit)	(1,257,856)	(799,164)	(763,354)		
Total reserve cash held at the end of the period	(1,222,856)	(799,164)	(363,453)		

Foxdale Quarry**Balance Sheet as at 30 June 2022**

	2021/22 Actual	2020/21 Actual
Current Assets		
Cash and cash equivalents	(661,824)	197,579
Trade and other receivables	186,303	252,740
Inventory	674,003	1,026,085
Prepayments	-	-
Total Current Assets	198,481	1,476,403
Non-current Assets		
Property, plant and equipment	2,885,885	2,634,240
Closing WIP Balance	-	100
Total Non-current Assets	2,885,885	2,634,340
TOTAL ASSETS	3,084,366	4,110,743
Current Liabilities		
Trade and other payables	111,182	186,645
Total Current Liabilities	111,182	186,645
Non-current Liabilities		
Other Provisions	717,664	561,032
Total Non-current Liabilities	717,664	561,032
TOTAL LIABILITIES	828,846	747,677
NET COMMUNITY ASSETS	2,255,520	3,363,066
Community Equity		
Capital	2,893,582	3,114,226
Asset revaluation surplus	23,762	51,262
Capital reserve balances	35,000	399,900
Provision Cash	561,032	561,032
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(1,257,856)	(763,354)
TOTAL COMMUNITY EQUITY	2,255,520	3,363,066

Quarry Operations

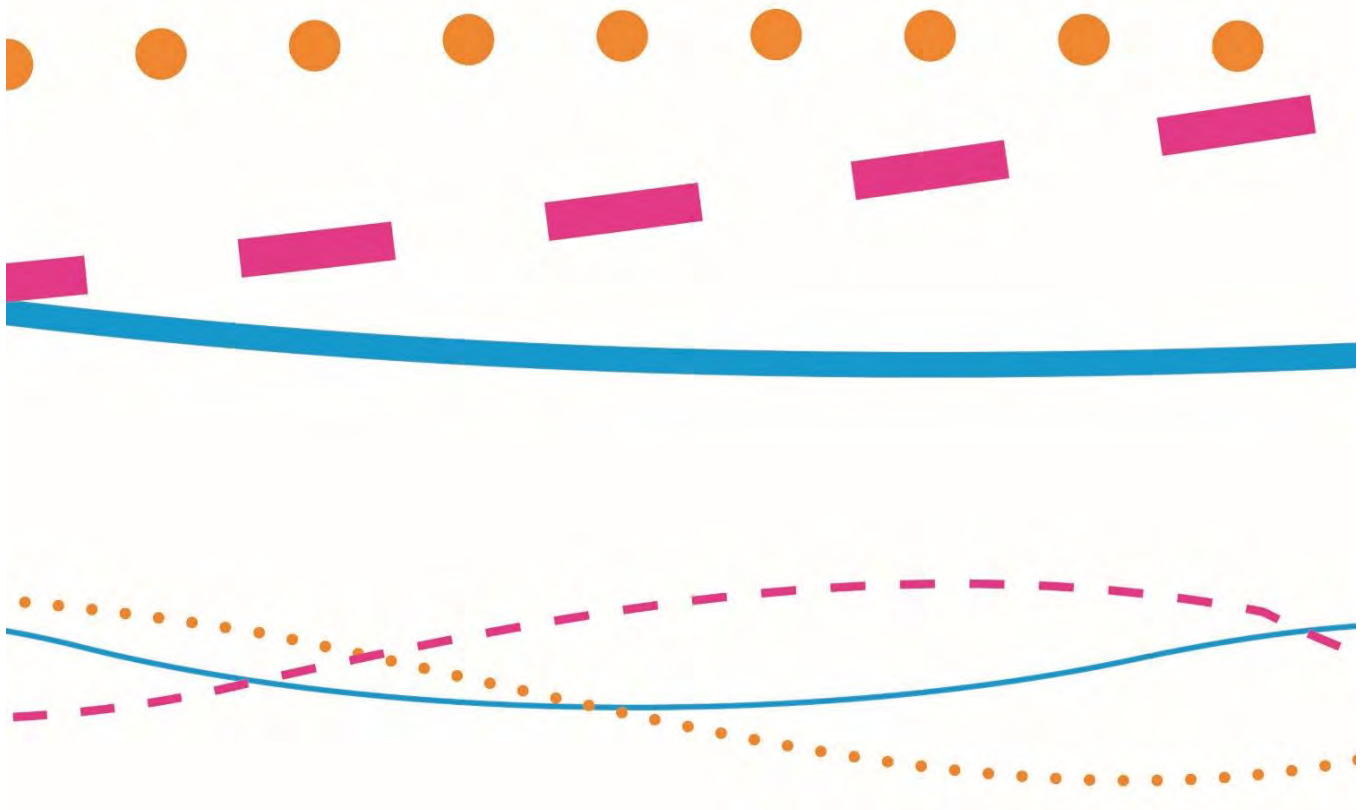
Foxdale Quarry**Performance Data for the year to date to 30 June 2022**

Production and Sales data by product	Opening 01/07/2021	Production /Adjustments 2021/22	Sales 2021/22	Closing 30/06/2022
AGGREGATES				
7 MM SCREENINGS	1,723	12	759	976
10 MM SCREENINGS	580	191	751	-
14 MM SCREENINGS	1,496	62	539	1,019
16 MM SCREENINGS	297	-25	0	272
CONC AGGREGATE (RUN)	2,394	17,393	18,573	1,214
20 MM DRAINAGE	668	1,543	2,211	-
20-24 MM SCREENING	0	0	0	0
20-40mm DRAINAGE/BALLAST	1,729	4,551	6,280	-
CRUSHER DUST	18,710	19,222	30,771	7,161
ROAD BASES				
R1BASE 2.1/2.3	25,502	33,319	38,742	20,080
R1BASE 2.5	0	0	0	0
CANE ROADS	7,777	55,527	57,375	5,930
IRONSTONE SHOULDER MATERIALS	0	0	0	0
OVERBURDEN/FILL MATERIALS				
SELECT FILL	455	4,483	4,938	-
OVERBURDEN/FILL	0	2,446	2,446	-
DAY COVER	0	2,366	2,366	-
ROCK PRODUCTS				
SHOT ROCK	0	216	216	-
ARMOUR ROCK SORTED	0	1,976	1,976	-
ARMOUR ROCK 200-400-700 etc	0	1,228	1,228	-
SHUTE HARBOUR ARMOUR ROCK	0	0	0	0
SHUTE HARBOUR ARMOUR ROCK	0	0	0	0
SHUTE HARBOUR CORE ROCK	0	0	0	0
20 -40 -70MM GRAVEL	1,262	1,627	2,184	704
50 MM - 200 MM Rip Rap	0	0	0	0
150 MINUS ROCK	0	130	130	0
MATERIAL RECEIVED				
IRONSTONE MATERIALS	0	0	0	0
BINDER	0	0	0	0
TOTALS	82,572	146,298	171,482	37,356



Foxdale Quarry

Business Activity Report | July 2022



Overview of Operational Undertakings

July 2022

The following information provides a high-level overview of operational undertakings of the Foxdale Quarry for July 2022.

1 of July Production of type 2.3 road base.

4 – 5 of July rain event culminating in 261mm of rain and flooding of quarry causeway.

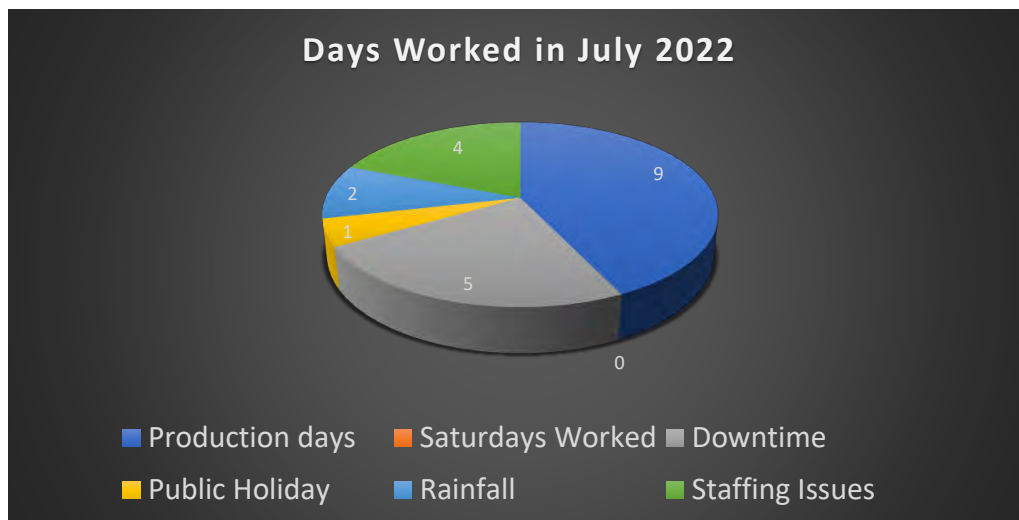
6 – 7 of July production of type 2.3 road base.

11 – 15 of July downtime maintenance of crusher.

19 – 25 of July crushing oversize to make 20mm concrete aggregate.

26 – 27 of July Utilizing the reclaimer to screen fill and overburden.

28 – 29 of July Prepare access to new blast and haul rock from new blast to ROM.



Quarry Production Summary

Material Description	Quantity in Tonnes
Aggregates	1,903.96
Road Bases	2,279.00
Overburden Fill Materials	1,698.10
Armour Rock and Shot Rock	130.34
Total	6,011.40

Productivity of the crusher was severely hampered during the month of July. High rainfall at the beginning of July soaked the source of material for cane road gravel production. The wet feed material became very difficult to crush and screen and daily output was greatly decreased. A new shot was prepped and drilled, however due to excess demand for blasting services along the east coast there was an average wait of four weeks for the supply of explosives resulting in the new shot being delayed until the 27th of July.

Quarry Sales Summary

Material Description	Quantity in Tonnes
Aggregates	7,182.54
Road Bases	6,052.98
Overburden Fill Materials	1,498.10
Armour Rock and Shot Rock	401.64
Total	15,135.26

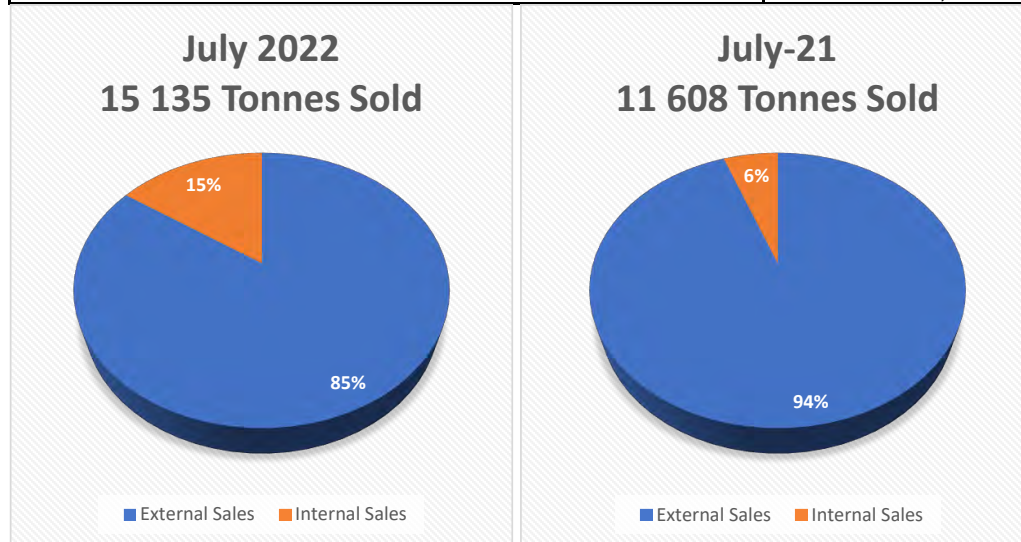


Fig 1. Quarry sales for the month of June 2022 in Comparison to June 2021.

Demand for quarry material remained firm during the month of July and general sales continue to be above average. There is a strong demand for concrete aggregate and road bases within the local construction market.

Plant and Machinery Performance**Crusher**

The crushing plant has been unreliable and many minor break downs have been reducing production time and output. As the quarry was waiting for a new blast, a concerted effort by staff to work through the crushing plant repairing drop points and replacing all wear parts such as drive belts, rollers, rubber skirts and gear drives. We hope to see a great increase in reliability and production during August with very little downtime due to the effort made to improve reliability of the crusher during July.

Mobile Plant

The quarry has had 100 percent availability of mobile plant during the month of July.

STRATEGIC IMPACTS

Financial Implications – see attached performance report year to 31 July 2022 and the Balance Sheet as of 31 July 2022.

As at the end of July the financial performance of the Foxdale Quarry shows an operating deficit of \$82,728 after corporate overheads.

Foxdale Quarry**Monthly performance report year to 31 July 2022**

UNAUDITED

	2022/23		2021/22	PTD Budget	%PTD
	Actual	Current Budget	Actual		
Operating revenue					
Rates and utility charges	-	-	-	-	0%
Statutory fees and charges, rental and levies &	-	-	-	-	0%
Sale of goods and major services	231,473	3,552,477	3,261,056	296,040	78%
Other operating revenue	12	300,000	17,764	25,000	0%
Total operating revenue	231,485	3,852,477	3,278,820	321,040	72%
Operating Expenses					
Employee benefits	(51,026)	(988,426)	(830,369)	(82,369)	62%
Materials and services	(224,409)	(2,230,988)	(2,540,547)	(185,915)	121%
Internal service provider expenditure (Excl.Overheads)	(908)	(12,165)	(11,667)	(1,014)	90%
Depreciation	(10,479)	(140,545)	(127,000)	(11,712)	89%
External Finance Costs	-	(15,000)	(12,262)	(1,250)	0%
Total operating costs	(286,823)	(3,387,122)	(3,521,846)	(282,260)	102%
Surplus (deficit) from operations Excl.Overheads	(55,337)	465,355	(243,026)	38,780	-143%
<i>Internal Corporate Overheads</i>	<i>(27,391)</i>	<i>(328,697)</i>	<i>(378,336)</i>	<i>(27,391)</i>	<i>100%</i>
Surplus (deficit) from operations	(82,728)	136,658	(621,362)	11,388	-726%
Other capital income/(expenses)	-	-	(117,238)		
Net result for the period	(82,728)	136,658	(738,600)		
Retained surplus (deficit) brought fwd from prior year	(1,024,850)	(1,024,850)	(763,354)		
Net result from above	(82,728)	136,658	(738,600)		
Transfer from capital for unfunded depreciation	10,479	-	127,000		
From (to) capital - items of capital income & expense	-	140,545	117,238		
Adj From (to) capital to adjust working capital cash	-	-	(143,492)		
Transfer (to) capital general revenue expended	-	-	(1,246)		
Internal Program Contributions	-	(145,000)	399,003		
Surplus/(deficit) available for transfer to reserves	-	-	-		
Net transfers from (to) capital reserves	-	-	(12,398)		
Retained surplus (deficit) funds at period end	(1,097,099)	(892,647)	(1,024,850)		
Capital Funding Sources					
General revenue used (excess funds provided)	-	(140,545)	1,246		
Government Grants and Subsidies	-	-	-		
Capital Reserves	-	-	377,299		
Funded depreciation & amortisation expended	-	140,545	(1,246)		
Total capital funding sources	-	-	377,300		
Capital Funding Applications					
Non-current assets	-	-	377,299		
Total capital asset acquisitions	-	-	377,299		
Loan redemptions	-	-	-		
Total capital applications	-	-	377,299		
Reserve balances held at beginning of period					
Capital reserve balances	35,000	-	399,900		
Unspent loan and depreciation cash held	-	-	-		
Recurrent reserve balances	-	-	-		
Total reserve cash held at beginning of the period	35,000	-	399,900		
Reserve balances held at the end of period					
Capital reserve balances	35,000	-	35,000		
Unspent loan and depreciation cash held	-	-	-		
Retained Surplus (Deficit)	(1,097,099)	(892,647)	(1,286,346)		
Total reserve cash held at the end of the period	(1,062,099)	(892,647)	(1,251,346)		

Foxdale Quarry**Balance Sheet as at 31 July 2022**

	2022/23 Actual	2021/22 Actual
Current Assets		
Cash and cash equivalents	(344,435)	(533,682)
Trade and other receivables	318,763	185,685
Inventory	558,422	683,788
Prepayments	-	-
Total Current Assets	532,750	335,792
Non-current Assets		
Property, plant and equipment	2,874,159	2,884,639
Closing WIP Balance	-	-
Total Non-current Assets	2,874,159	2,884,639
TOTAL ASSETS	3,406,909	3,220,430
Current Liabilities		
Trade and other payables	70,809	222,167
Total Current Liabilities	70,809	222,167
Non-current Liabilities		
Other Provisions	717,664	717,664
Total Non-current Liabilities	717,664	717,664
TOTAL LIABILITIES	788,473	939,831
NET COMMUNITY ASSETS	2,618,436	2,280,599
Community Equity		
Capital	2,939,109	2,790,519
Asset revaluation surplus	23,762	23,762
Capital reserve balances	35,000	35,000
Provision Cash	717,664	717,664
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(1,097,099)	(1,286,346)
TOTAL COMMUNITY EQUITY	2,618,436	2,280,599

Quarry Operations

Foxdale Quarry**Performance Data for the year to date to 31 July 2022**

Production and Sales data by product	Opening 01/07/2022	Production /Adjustments 2022/23	Sales 2022/23	Closing 31/07/2022
AGGREGATES				
7 MM SCREENINGS	978	0	39	937
10 MM SCREENINGS	0	0	0	-
14 MM SCREENINGS	1,019	0	0	1,019
16 MM SCREENINGS	272	0	0	272
CONC AGGREGATE (RUN)	1,214	927	1,169	973
20 MM DRAINAGE	0	140	140	-
20-24 MM SCREENING	0	0	0	0
20-40mm DRAINAGE/BALLAST	0	25	25	-
CRUSHER DUST	7,161	811	5,810	2,163
ROAD BASES				
R1BASE 2.1/2.3	20,080	2,297	3,267	19,110
R1BASE 2.5	0	11	11	0
CANE ROADS	5,930	0	2,775	3,155
IRONSTONE SHOULDER MATERIALS	0	0	0	0
OVERBURDEN/FILL MATERIALS				
SELECT FILL	0	995	995	-
OVERBURDEN/FILL	0	0	0	-
DAY COVER	0	503	503	-
ROCK PRODUCTS				
SHOT ROCK	0	0	0	-
ARMOUR ROCK SORTED	0	0	0	-
ARMOUR ROCK 200-400-700 etc	0	6	6	-
SHUTE HARBOUR ARMOUR ROCK	0	0	0	0
SHUTE HARBOUR ARMOUR ROCK	0	100	100	0
SHUTE HARBOUR CORE ROCK	0	166	166	0
20 -40 -70MM GRAVEL	704	0	130	574
50 MM - 200 MM Rip Rap	0	0	0	0
150 MINUS ROCK	0	0	0	0
MATERIAL RECEIVED				
IRONSTONE MATERIALS	0	0	0	0
BINDER	0	0	0	0
TOTALS	37,056	3,082	15,195	28,002

13.5.2 - New Bowen Mural Skin Graphics

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Mark Callaghan - Manager Parks and Gardens

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Bowen Skins Final Selection [**13.5.2.1** - 3 pages]
2. New Bowen Wall Skins Locations [**13.5.2.2** - 1 page]

PURPOSE

This report is seeking approval regarding the new Bowen Mural Skin Graphics

OFFICER'S RECOMMENDATION

That Council approve the new Bowen Mural Skin Graphics to be placed as per Attachment 13.5.2.1 in this report.

BACKGROUND

In July 2021, the mural skins were graffitied. When Parks and Gardens staff attempted graffiti removal, the cleaning product used caused further damage to the skins. Parks and Gardens conducted an audit of all eight mural skins, finding they had also become faded due to UV damage and other weather elements.

In December 2021, Parks and Gardens briefed Council to consider the renewal of the graphics for the Bowen Town Murals. It was requested from Council that new graphic options be provided for consideration for all eight of the murals, at an estimated costing of \$12,000 - \$16,000.

Council was briefed on 20 April 2022 for the selection of new Mural skin graphics, Council requested that more research was required for the graphics. Parks and Gardens have been working with Communications & Marketing to provide the graphics that were requested by Council.

DISCUSSION/CURRENT ISSUE

Currently the Mural Skins are damaged and require renewal.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Provide a fantastic experience for our community and visitors when using our open spaces, natural features, and facilities.

FINANCIAL IMPLICATIONS

The cost for the renewal of the Mural Skins (8) is estimated to be a cost of \$12,000-\$16,000. The project will be funded from the 2022/2023 Parks and Gardens Asset Renewal budget.

CONSULTATION/ENGAGEMENT

Director Infrastructure Services
Manager Parks and Gardens
Manager Communications and Marketing

RISK ASSESSMENT

Asset: If Council approve the renewal of the new Mural Skins, these will be included in Parks and Gardens Asset register with a remaining useful life (RUL) of 7 years.

Financial: If Council approve the renewal of the new Mural Skins the estimated cost of \$12,000 - \$16,000 will come from Parks and Gardens Asset Renewal budget for 2022-2023.

Reputation: If Council do not renew the Mural Skins, this may lead to complaints from the community.

Reputation: If Council approve the renewal of the Mural Skins this will reduce any complaints from the community.

TIMINGS/DEADLINES

Once approved by Council a Request for Quote (RFQ) will be drafted and sent to local graphic companies for the supply and install of the new Mural Skin graphics. The Mural Skins shall be supplied and installed before the end of this budget year.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

No

ALTERNATIVES CONSIDERED

Do nothing - if Council do not choose to renew the skins this will lead to community complaints.



1: Mt Nutt looking back over Queens Beach – requested by Councillors, Image purchased by Comms.



2: Horseshoe Bay Lookout – Image has been purchased by Comms for a single use licence for the mural only. Not for further reproductive use.



3: Councillors request to retain this skin graphic

Attachment 13.5.2.1 Bowen Skins Final Selection



4: Lighthouse image purchased by Comms. Requested by Councillors at last briefing with no sunset



5: Above image requested by Councillors



6: Image purchased by Comms. Image requested by Councillors. Old image of boat can no longer be found.

Attachment 13.5.2.1 Bowen Skins Final Selection



7: Councillors requested to retain this skin graphic



8: Councillors requested to retain this skin graphic



13.5.3 - Adoption of Choose Collinsville Design

DATE: Wednesday 14 September 2022

TO: Ordinary Council Meeting

AUTHOR: Michael Downing - Coordinator Capital Project Delivery

AUTHORISING OFFICER: Adam Hagy - Director Infrastructure Services

PRESENTED FOR: Decision

ATTACHMENTS

1. Consultation Summary - Collinsville Town Centre Upgrade [**13.5.3.1** - 2 pages]
2. Choose Collinsville Stage 1 Preliminary Plans [**13.5.3.2** - 11 pages]

PURPOSE

The report details the scope of stage one of Choose Collinsville and the decisions made to produce the design for the beautification project.

OFFICER'S RECOMMENDATION

That Council adopt the design for stage one of the Choose Collinsville streetscape beautification project to be undertaken in Stanley and Conway Street Collinsville as shown in Attachment 13.5.3.1 in this report.

BACKGROUND

At the Council Meeting on 25 July 2018, Cr Ramage put forth a motion (2018/07/25.04) to undertake a beautification project in Collinsville in the same vein as the current projects within other townships - Bowen (known as Beautiful Bowen) and Proserpine (known as Prosperous Proserpine).

Concept plans were produced by a consultant to allow the project to be submitted for funding applications. Council was successful in being awarded \$741,750 from the Building Better Regions Fund, with Council contributing a further \$247,250 for Stage 1 of the project.

The scope for Stage 1 includes:

- Upgrades to signage and street furniture
- Construction of planter islands and landscaping
- Linemarking to delineate the CBD from the heavy vehicle routes. Stage 1 must be completed by the end of 2023 and has several milestones in the coming months to show progress towards completing the scope of works.

DISCUSSION/CURRENT ISSUE

The scope of Stage 1 is quite strict as it has been set within the funding agreement to those listed above. Following award of the funding preliminary design plans were progressed through the internal design team. The basic concepts of the other streetscaping projects were considered, with the addition of:

- Planter islands and landscaping
- Increase shade to reduce the temperature along Stanley Street through the planting of trees
- Increase accessibility through wayfinding signage and new furniture

- Street printing to highlight the main CBD area for vehicle users.

A project control group (PCG) commenced fortnightly meetings in June 2022 to discuss the details of the preliminary design along with the proposed delivery methods and timing.

Community consultation was undertaken through April and May 2022 utilising the initial concept plans. While some comments were appropriate and have been taken into account for tweaks to the preliminary plans, there was some confusion noticed from the responses as the concept plans included aspects that were not to be included in Stage 1 of Choose Collinsville. In order to close the loop with the consultation a further community session was held in August 2022 in Collinsville with the preliminary plans available to view, showing the actual scope of works for the first stage, and dot points included to show reason behind the decisions made. The feedback from this additional session was very positive and provided buy in to the project for the public, and dedicated responses for those that had concerns with the concept plans.

Through the community consultation the selection of the colour for the furniture and signage has also been subject to discussion. Two colours were proposed initially. Heritage green is utilised throughout Collinsville and Scottville for many historical information signs and the current benches along Stanley Street. Red or maroon was also considered to follow the school and sporting club colours of Collinsville. The initial community consultation returned a vote of 62% in favour of the heritage green. Following further deliberation and coloured mock ups provided at the 2nd community session, the consensus is mostly in favour of the heritage green colour. It is therefore proposed to be the colour for adoption with the preliminary design plans.

Other notable items that were highlighted through the consultation include some disagreement at the loss of parking in Stanley Street and removal of the hedges in sections of the street which limit passengers alighting from their vehicles.

The preliminary plans showed the proposed number of car parks being converted to planter islands with their locations being sporadic yet also strategic with the intent to provide shade where building awnings are not present. Additional parking is proposed in Bowen Street to offset the loss in Stanley Street. The removal of the hedges is also favoured by the Parks team to allow uniform landscaping in the planter islands and reduce maintenance of the hedges which would not fit within the likely planting palette.

Further points raised as risks in PCG meetings included:

- The potential requirement to renew sections of water main
- Limiting the tree species so that their height is manageable beneath Ergon power lines
- Improving pedestrian connectivity at the roundabout and renewing the existing road seal.

All matters have been considered and form part of the scope of works where required. To this point the implications and risks of delivering Stage 1 are deemed to have been considered suitably both internally and externally. The funding agreement allows Stage 1 to be completed by no later than the end of December 2023. Once the preliminary design is adopted the delivery methods will be refined for the various aspects of the scope of works.

STATUTORY/COMPLIANCE MATTERS

N/A

STRATEGIC IMPACTS

Meet Capital Works Delivery targets and ensure budget, time, and quality is maintained. Improve our transport network with a focus on meeting the economic needs for the region including road safety, road building, maintenance processes, and renewal of aging infrastructure.

Provide a fantastic experience for our community and visitors when using our open spaces, natural features, and facilities.

FINANCIAL IMPLICATIONS

The financial implications are minimal due to the project being 75% funded. Many assets are being renewed and long-life, low-maintenance options utilised for other parts of the scope.

CONSULTATION/ENGAGEMENT

Director Infrastructure Services
Project Control Group

RISK ASSESSMENT

Project specific details have been, and will continue to be, considered at PCG meetings.

TIMINGS/DEADLINES

The project deadline is the end of December 2023 with a number of milestones during the project period.

CONFLICT OF INTEREST DECLARATION

Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.

HUMAN RIGHTS IMPACT

Section 58 of the *Human Rights Act 2019* specifies required conduct for public entities when acting or making a decision. Sections 15-37 of the *Human Rights Act 2019* identifies the human rights a public entity must consider in making a decision. The human rights relevant to this decision are as follows:

- Section 19 – Freedom of movement.
- Section 21 – Freedom of expression.
- Section 24 – Right to own property and not be arbitrarily deprived of property.
- Section 27 – Cultural rights – generally – all persons with a particular cultural, religious, racial or linguistic background have the right to enjoy their culture, to declare and practice their religion and use their language.
- Section 28 – Cultural rights – Aboriginal peoples and Torres Strait Islander peoples.

This decision does not limit the above identified human rights.

ALTERNATIVES CONSIDERED

N/A



APPROACH

We recently consulted with residents about the 'Choose Collinsville' concept plan which was developed by urban landscape consultants and includes town entry statements, landscaping, street furniture, way-finding signage and pavement markings.

The upgrade to Stanley Street has secured \$1M in Building Better Regions funding and will commence in July 2022. Feedback was also received on this section of the upgrade and the proposed colour theme for township furniture and signage. Future stages will require funding to proceed.

Consultation was held from 11 to 29 April with submissions received online, via email and through our Customer Service Centre.

WHO GAVE FEEDBACK?

56 submissions were received from Collinsville & Scottville residents.

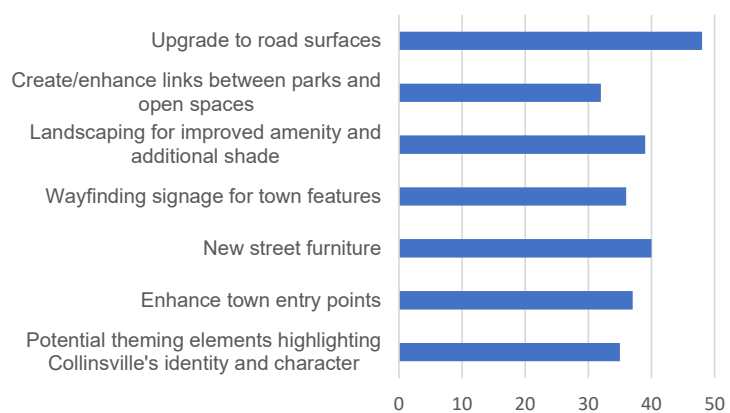
Consultation Summary

COLLINSVILLE TOWN CENTRE UPGRADE

KEY RESULTS

Q: After viewing the concept plan, please tick the items you agree with.

Support for Project Activities

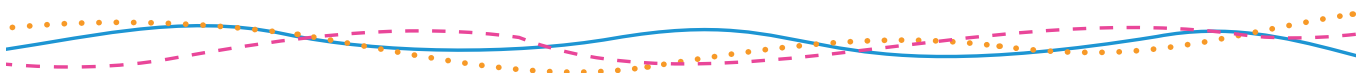
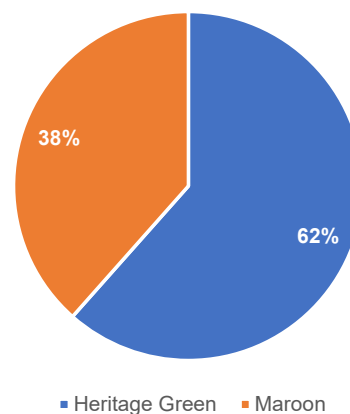


Q: Did you know that each of our major townships have a colour theme used throughout their main streets for furniture and signage? (i.e. Bowen - orange, Proserpine - green, and Airlie Beach Foreshore - yellow)

Two suitable colour options have been identified for the new street furniture in Collinsville - Select 1) Heritage Green or 2) Maroon.

(Note: [Key Themes from Comments](#) graph shows that multiple residents have requested a different colour.)

Colour Theme





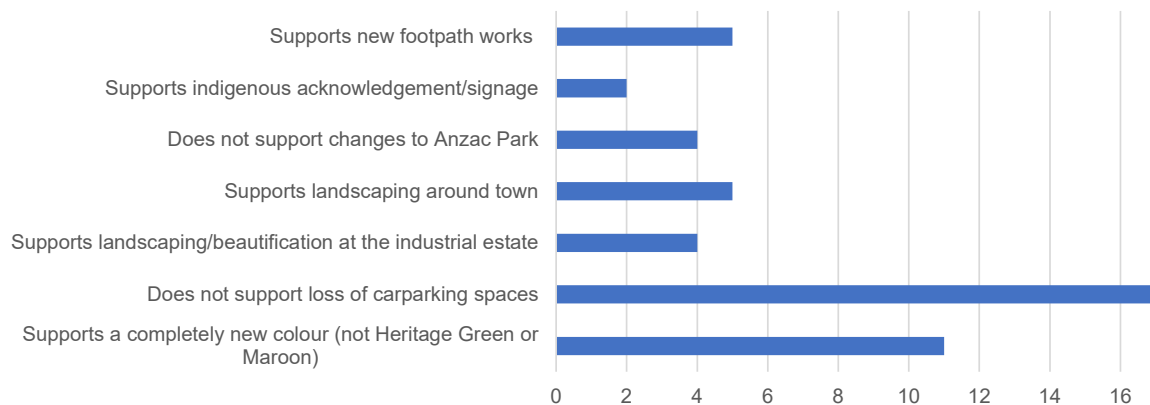
Consultation Summary

COLLINSVILLE TOWN CENTRE UPGRADE

KEY RESULTS

Residents were given the opportunity to provide additional comments in relation to the proposed concept plan and Stanley Street works. All submission comments were analysed into Key Themes, and the below themes were the most popular (any with more than one mention):

Key Themes from Submission Comments

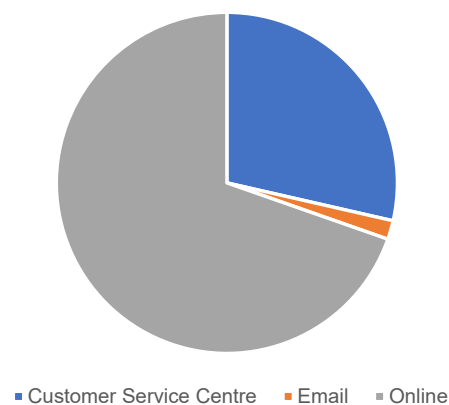


NEXT STEPS

The consultation results were presented to Council at the Ordinary Meeting on (insert date) and (include outcome.)

Residents were able to make a submission through one of a variety of methods. These include online at Your Say Whitsunday, via email, via post or via hard copy at the Customer Service Centre.

Submission Type



COLLINSVILLE TOWN CENTER BEAUTIFICATION

STANLEY STREET COLLINSVILLE QLD 4804

DRAWING INDEX	
DRAWING NO.	TITLE
21037-C001	DRAWING INDEX AND LOCALITY PLAN
21037-C002	LAYOUT PLAN SHEET 1
21037-C003	LAYOUT PLAN SHEET 2
21037-C004	LAYOUT PLAN SHEET 3
21037-C005	SECTION, PAVEMENT AND LINE MAKING DETAIL
21037-C006	IRRIGATION LAYOUT PLAN - SHEET 1
21037-C007	IRRIGATION LAYOUT PLAN - SHEET 2
21037-C008	IRRIGATION LINE AND RPZ VALVE DETAILS
21037-C009	LINE MARKING PLAN - SHEET 1
21037-C010	LINE MARKING PLAN - SHEET 2
21037-C011	RISK MANAGEMENT

GENERAL NOTES

- WORKS ARE TO COMPLY WITH THE CURRENT STANDARDS AND SPECIFICATIONS OF THE WHITSUNDAY REGIONAL COUNCIL DEVELOPMENT MANUAL AND REFERENCE DOCUMENTS UNLESS NOTED OTHERWISE.
- TESTING OF PAVEMENT LAYERS, FILL AREAS AND CONCRETE ARE TO COMPLY WITH THE SPECIFICATIONS OF THE WHITSUNDAY REGIONAL COUNCIL DEVELOPMENT MANUAL AND REFERENCE DOCUMENTS.
- EROSION AND SEDIMENT CONTROL TO BE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE WHITSUNDAY REGIONAL COUNCIL DEVELOPMENT MANUAL AND REFERENCE DOCUMENTS.
- INSPECTION AND CERTIFICATION OF WORKS BY THE SUPERINTENDENT TO BE IN ACCORDANCE WITH THE WHITSUNDAY REGIONAL COUNCIL DEVELOPMENT MANUAL INSPECTION SCHEDULE.
- THE SAFETY OF EMPLOYEES AND ALL OTHER PEOPLE WHO ARE ON OR ADJACENT TO THE SITE MUST BE ENSURED. THE CURRENT QUEENSLAND WORKPLACE HEALTH AND SAFETY ACT MUST BE COMPLIED WITH.
- TRAFFIC MANAGEMENT TO BE IN ACCORDANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
- ALL SERVICING AUTHORITIES MUST BE CONTACTED TO ARRANGE SERVICE LOCATIONS PRIOR TO COMMENCEMENT OF EXCAVATION FOR THIS PROJECT.
- ALL PROPERTY DRIVEWAYS/ACCESS TRACKS, GARDENS, TREES & FENCES ARE TO BE FULLY REINSTATED TO THE SATISFACTION OF THE SUPERINTENDENT.
- TOPSOIL (100mm MIN) TO BE PLACED IN DISTURBED AREAS WHERE REQUIRED. TOPSOILED AREAS TO BE TURFED OR SEEDED AND WATERED AS DIRECTED BY THE SUPERINTENDENT.

ASSET RECORDING REQUIREMENTS

ALL CONSTRUCTION DETAILS MUST BE RECORDED TO COMPLY WITH THE CURRENT "AS CONSTRUCTED" PLAN STANDARDS AND SPECIFICATIONS OF THE WHITSUNDAY REGIONAL COUNCIL DEVELOPMENT MANUAL AND STANDARD DRAWINGS.



LOCALITY PLAN
NTS

										ISSUE: PRELIMINARY	
-	-	-	-	-	SURVEYED BY N.A	NTS	DRAWN TP	SIGNED	DATE 15/04/22	SHEET 01 OF 11	
-	-	-	-	-	SURVEY DATE N.A		DESIGNED TP	SIGNED	DATE 10/04/22	WORK ORDER No. 8873	
-	-	-	-	-	LEVEL DATUM A.H.D.		CHECKED	SIGNED	DATE	DRAWING No.	
1	26/04/22	ISSUE FOR REVIEW - PRELIMINARY		TP	AMENDMENTS AND REVISIONS		PROJECT ENGINEER			AMEND.	
NO.	DATE	DESCRIPTION		DRAWN	MERIDIAN GDA94 MGA 55		RPEQ NO.		DATE	21037-C001 1	
y:\P&I\Projects\21037 collinsville main street streetscape\5 drawing management\CADD\001 COVER SHEET.dwg										Website: www.whitsundayrc.qld.gov.au Email: info@whitsundayrc.qld.gov.au	



Whitsunday
Regional Council

Website: www.whitsundayrc.qld.gov.au Email: info@whitsundayrc.qld.gov.au

COLLINSVILLE TOWN CENTER
BEAUTIFICATION
DRAWING INDEX AND LOCALITY PLAN

NEW FEATURES INFORMATION

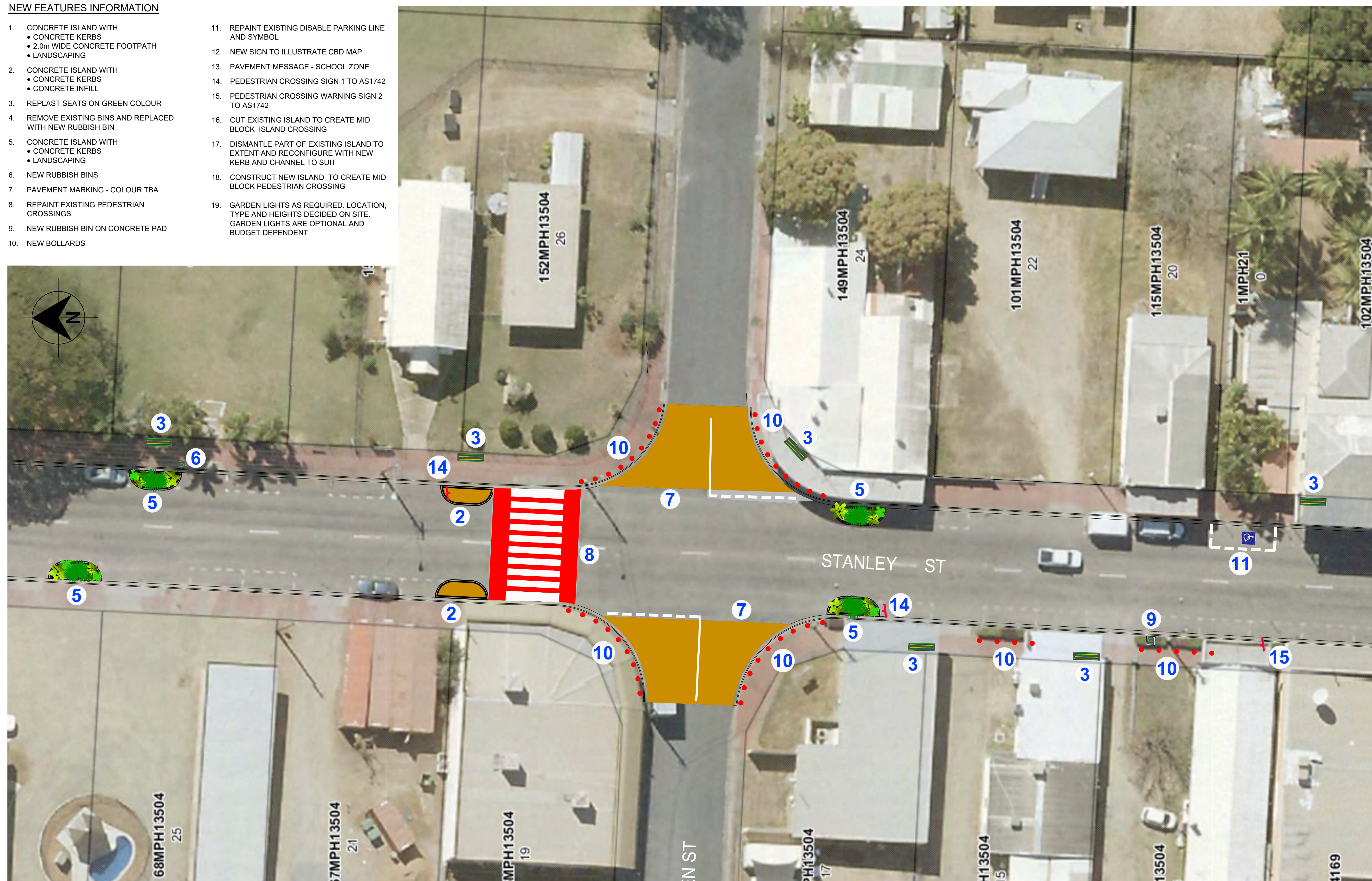
1. CONCRETE ISLAND WITH
 - CONCRETE KERBS
 - 2.0m WIDE CONCRETE FOOTPATH
 - LANDSCAPING
2. CONCRETE ISLAND WITH
 - CONCRETE KERBS
 - CONCRETE INFILL
3. REPLAST SEATS ON GREEN COLOUR
4. REMOVE EXISTING BINS AND REPLACED WITH NEW RUBBISH BIN
5. CONCRETE ISLAND WITH
 - CONCRETE KERBS
 - LANDSCAPING
6. NEW RUBBISH BINS
7. PAVEMENT MARKING - COLOUR TBA
8. REPAINT EXISTING PEDESTRIAN CROSSINGS
9. NEW RUBBISH BIN ON CONCRETE PAD
10. NEW BOLLARDS
11. REPAINT EXISTING DISABLE PARKING LINE AND SYMBOL
12. NEW SIGN TO ILLUSTRATE CBD MAP
13. PAVEMENT MESSAGE - SCHOOL ZONE
14. PEDESTRIAN CROSSING SIGN 1 TO AS1742
15. PEDESTRIAN CROSSING WARNING SIGN 2 TO AS1742
16. CUT EXISTING ISLAND TO CREATE MID BLOCK ISLAND CROSSING
17. DISMANTLE PART OF EXISTING ISLAND TO EXTENT AND RECONFIGURE WITH NEW KERB AND CHANNEL TO SUIT
18. CONSTRUCT NEW ISLAND TO CREATE MID BLOCK PEDESTRIAN CROSSING
19. GARDEN LIGHTS AS REQUIRED. LOCATION, TYPE AND HEIGHTS DECIDED ON SITE. GARDEN LIGHTS ARE OPTIONAL AND BUDGET DEPENDENT



LAYOUT PLAN - SHEET 1
NOT TO SCALE

- - -			-	SURVEYED BY N.A.	NTS	SCALES (A1)	DRAWN TP	SIGNED	DATE 15/04/22	 Whitsunday Regional Council Website: www.whitsundayrc.qld.gov.au Email: info@whitsundayrc.qld.gov.au	COLLINSVILLE TOWN CENTER LAYOUT PLAN - SHEET 1 -----		PRELIMINARY	
- - -			-	SURVEY DATE N.A.		DESIGNED TP	SIGNED	DATE 10/04/22	SHEET 02 OF 11					
- - -			-	LEVEL DATUM A.H.D.		CHECKED	SIGNED	DATE	WORK ORDER No. 8873					
1 28/04/22			TP	AMENDMENTS AND REVISIONS		PROJECT ENGINEER			DRAWING No.				AMEND	
NO.	DATE	DESCRIPTION	DRAWN	REF: NO. DATE			21037-C002	1						

- | | | | |
|-----|--|-----|--|
| 1. | <ul style="list-style-type: none"> CONCRETE ISLAND WITH • CONCRETE KERBS • 2.0m WIDE CONCRETE FOOTPATH • LANDSCAPING | 11. | REPAINT EXISTING DISABLE PARKING LINE AND SYMBOL |
| 2. | <ul style="list-style-type: none"> CONCRETE ISLAND WITH • CONCRETE KERBS • CONCRETE INFILL | 12. | NEW SIGN TO ILLUSTRATE CBD MAP |
| 3. | REPLAST SEATS ON GREEN COLOUR | 13. | PAVEMENT MESSAGE - SCHOOL ZONE |
| 4. | REMOVE EXISTING BINS AND REPLACED WITH NEW RUBBISH BIN | 14. | PEDESTRIAN CROSSING SIGN 1 TO AS1742 |
| 5. | <ul style="list-style-type: none"> CONCRETE ISLAND WITH • CONCRETE KERBS • LANDSCAPING | 15. | PEDESTRIAN CROSSING WARNING SIGN 2 TO AS1742 |
| 6. | NEW RUBBISH BINS | 16. | CUT EXISTING ISLAND TO CREATE MID BLOCK ISLAND CROSSING |
| 7. | PAVEMENT MARKING - COLOUR TBA | 17. | DISMANTLE PART OF EXISTING ISLAND TO EXTEND AND RECONFIGURE WITH NEW KERB AND CHANNEL TO SUIT |
| 8. | REPAINT EXISTING PEDESTRIAN CROSSINGS | 18. | CONSTRUCT NEW ISLAND TO CREATE MID BLOCK PEDESTRIAN CROSSING |
| 9. | NEW RUBBISH BIN ON CONCRETE PAD | 19. | GARDEN LIGHTS AS REQUIRED. LOCATION, TYPE AND HEIGHTS DECIDED ON SITE. GARDEN LIGHTS ARE OPTIONAL AND BUDGET DEPENDENT |
| 10. | NEW BOLLARDS | | |



LAYOUT PLAN - SHEET 2
NOT TO SCALE

<table><tr><td>-</td><td>-</td><td>-</td><td>-</td><td>SURVEYED BY</td><td rowspan="5">NTS</td><td rowspan="5">SCALE (A1)</td><td>DRAWN</td><td>SIGNED</td><td>DATE</td></tr><tr><td>-</td><td>-</td><td>-</td><td>-</td><td>TP</td><td>TP</td><td></td><td>15/04/22</td></tr><tr><td>-</td><td>-</td><td>-</td><td>-</td><td>SURVEY DATE</td><td>DESIGNED</td><td>SIGNED</td><td>DATE</td></tr><tr><td>-</td><td>-</td><td>-</td><td>-</td><td>N.A</td><td>TP</td><td></td><td>10/04/22</td></tr><tr><td>-</td><td>-</td><td>-</td><td>-</td><td>LEVEL DATUM</td><td>CHECKED</td><td>SIGNED</td><td>DATE</td></tr></table>				-	-	-	-	SURVEYED BY	NTS	SCALE (A1)	DRAWN	SIGNED	DATE	-	-	-	-	TP	TP		15/04/22	-	-	-	-	SURVEY DATE	DESIGNED	SIGNED	DATE	-	-	-	-	N.A	TP		10/04/22	-	-	-	-	LEVEL DATUM	CHECKED	SIGNED	DATE	<table><tr><td>1</td><td>28/04/22</td><td>ISSUE FOR REVIEW</td><td>TP</td></tr><tr><td>NO.</td><td>DATE</td><td>DESCRIPTION</td><td>DRAWN</td></tr><tr><td colspan="4">AMENDMENTS AND REVISIONS</td></tr></table>		1	28/04/22	ISSUE FOR REVIEW	TP	NO.	DATE	DESCRIPTION	DRAWN	AMENDMENTS AND REVISIONS				y:\P&T\Projects\21037 collinsville main street streetscape\5 drawing management\CADD\OVERALL LAYOUT.dwg		Meridian GDA84 MGA 55	
-	-	-	-	SURVEYED BY	NTS	SCALE (A1)	DRAWN	SIGNED			DATE																																																				
-	-	-	-	TP			TP				15/04/22																																																				
-	-	-	-	SURVEY DATE			DESIGNED	SIGNED			DATE																																																				
-	-	-	-	N.A			TP				10/04/22																																																				
-	-	-	-	LEVEL DATUM			CHECKED	SIGNED	DATE																																																						
1	28/04/22	ISSUE FOR REVIEW	TP																																																												
NO.	DATE	DESCRIPTION	DRAWN																																																												
AMENDMENTS AND REVISIONS																																																															

RPEQ NO.		DATE
----------	--	------

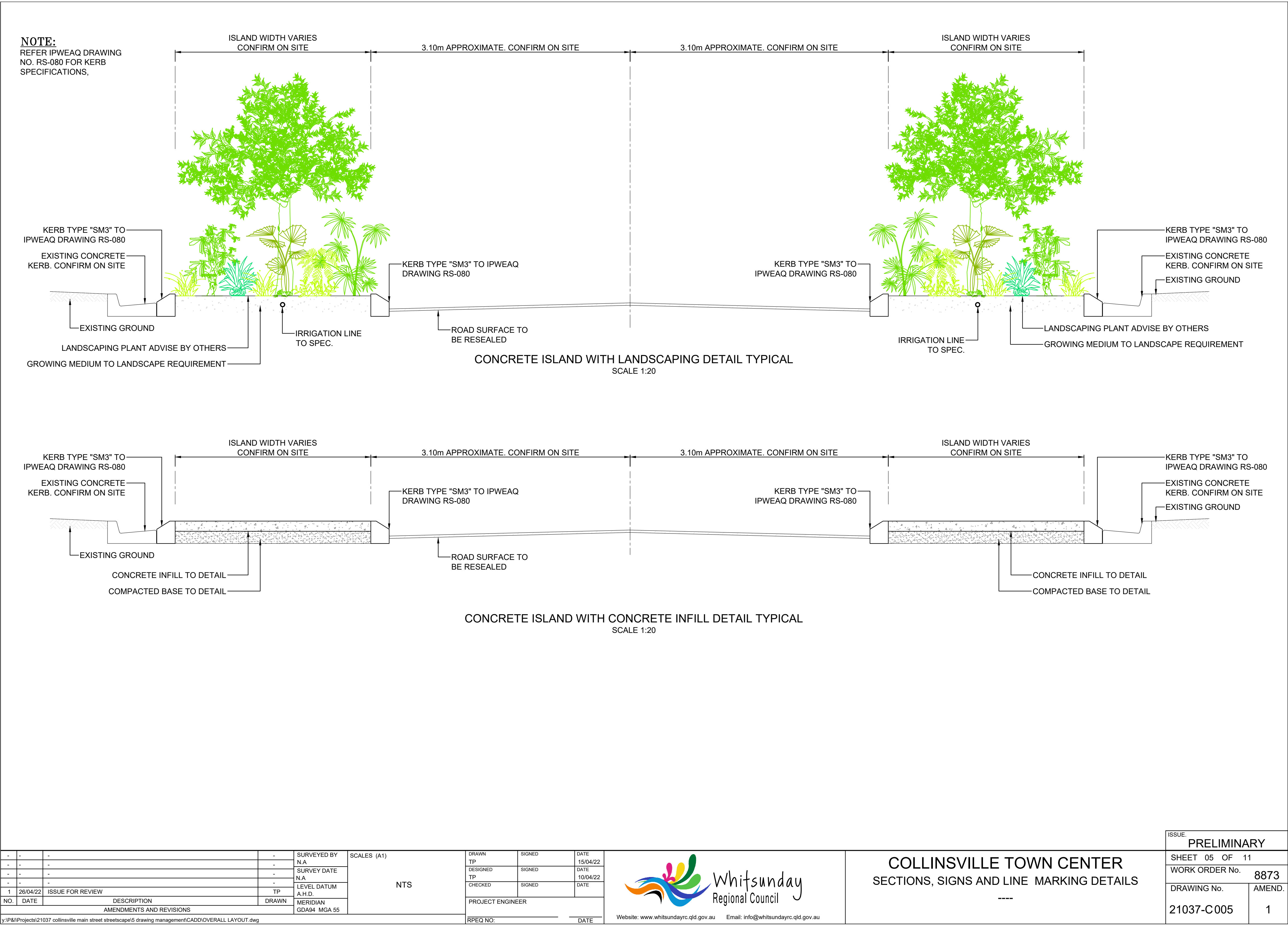


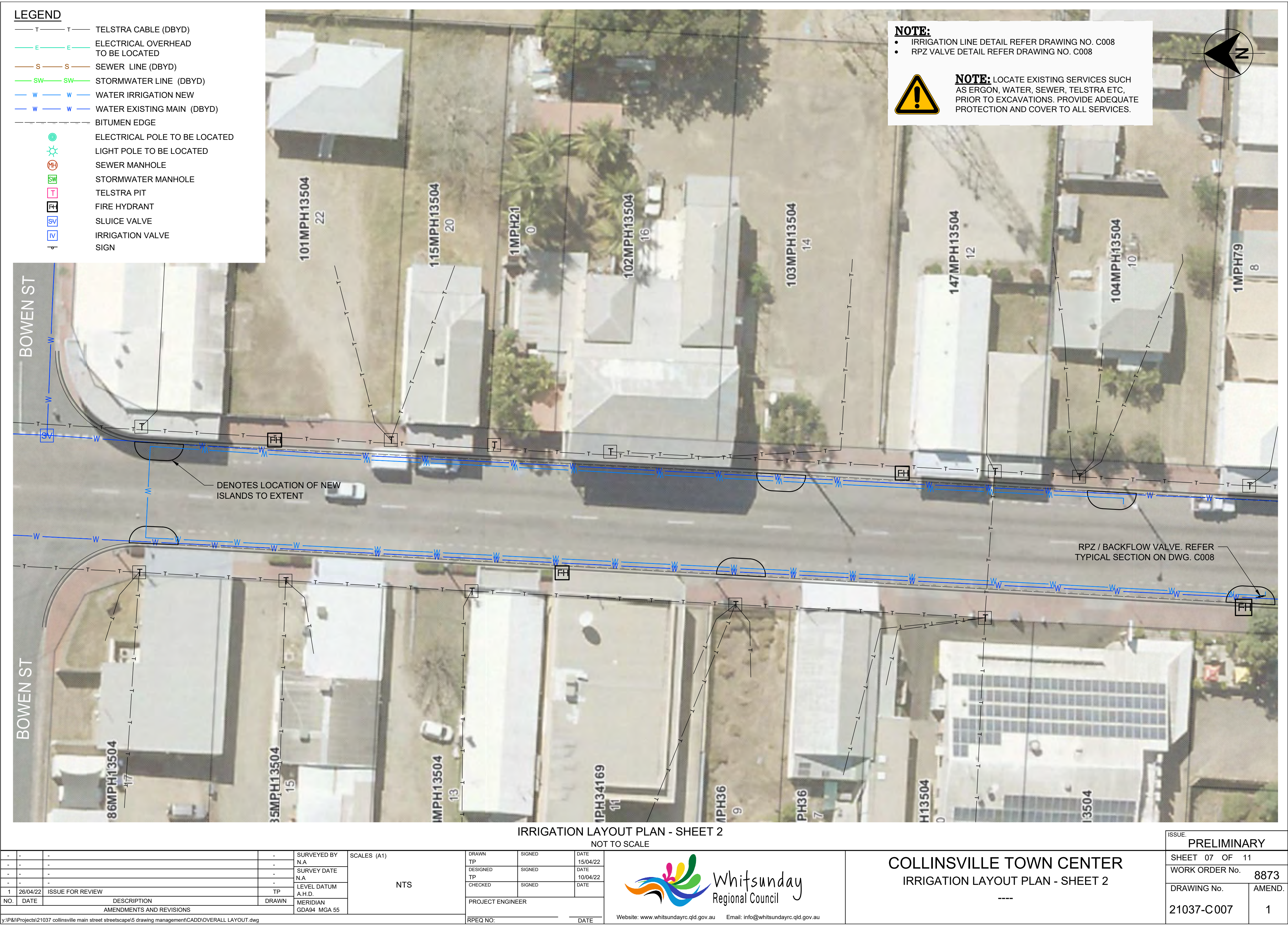
Website: www.whitsundayrc.qld.gov.au Email: info@whitsundayrc.qld.gov.au

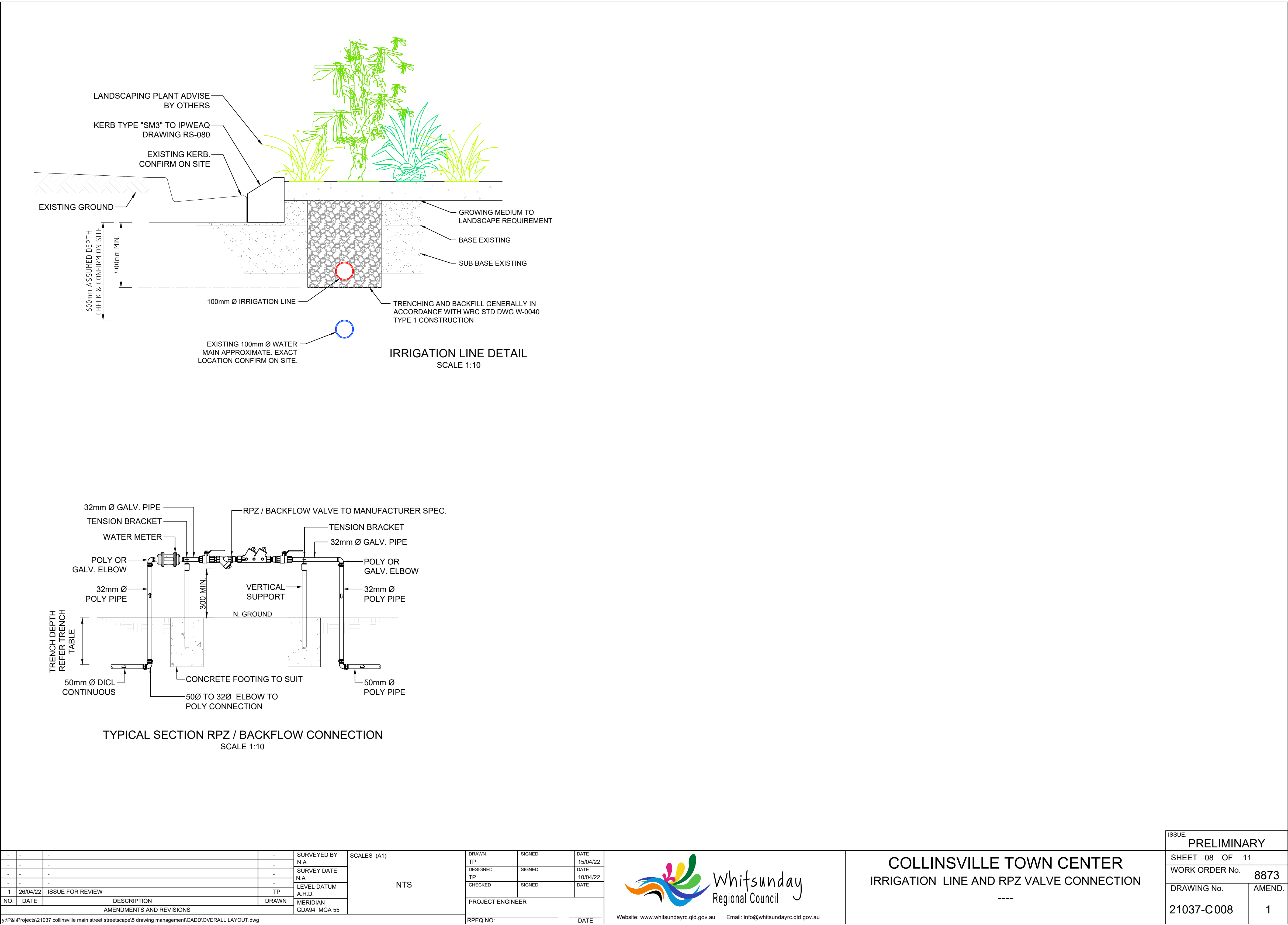
COLLINSVILLE TOWN CENTER	
LAYOUT PLAN - SHEET 2	

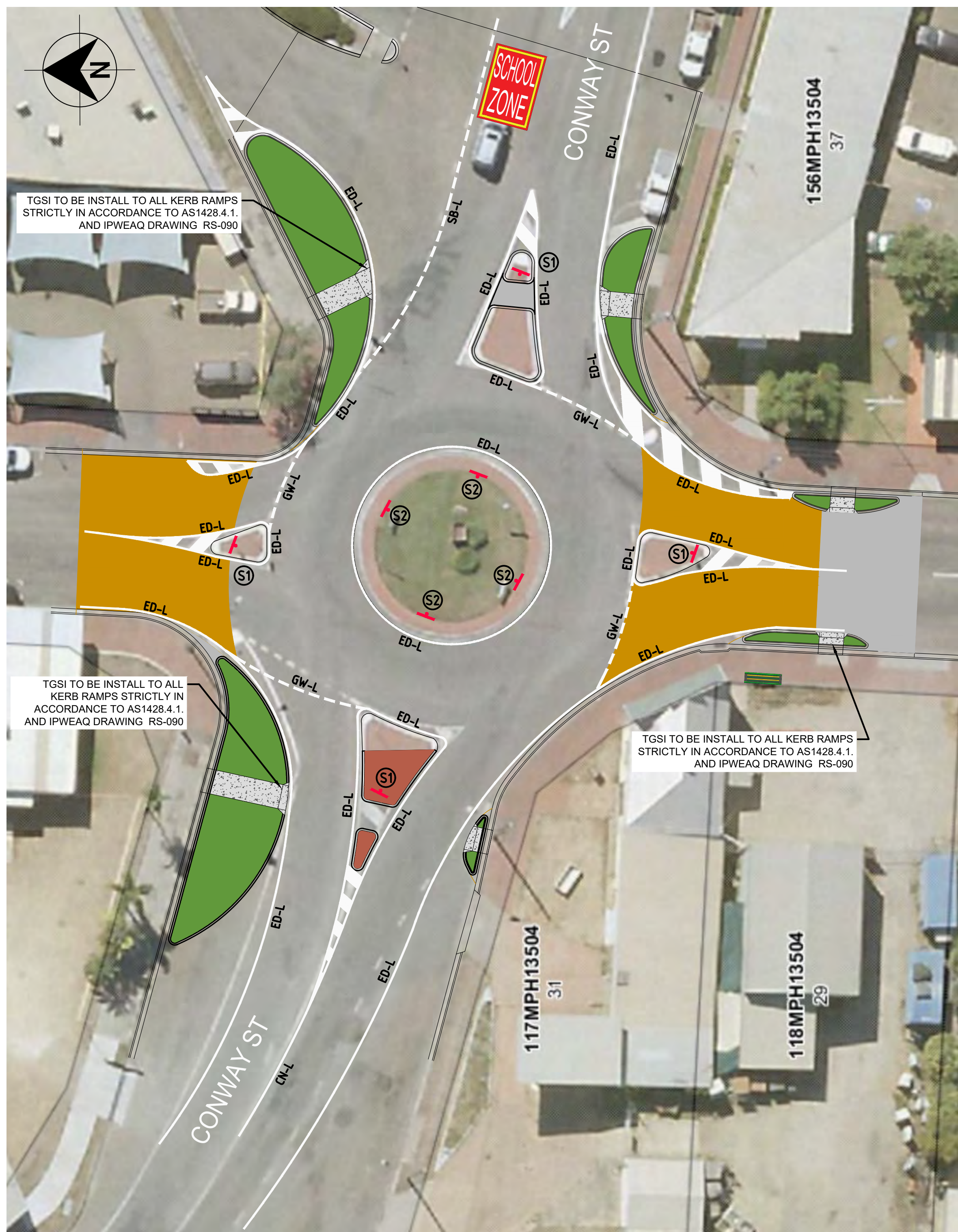
SHEET 03 OF 11	
WORK ORDER No.	8873
DRAWING No.	AMEND.
21037-C003	1



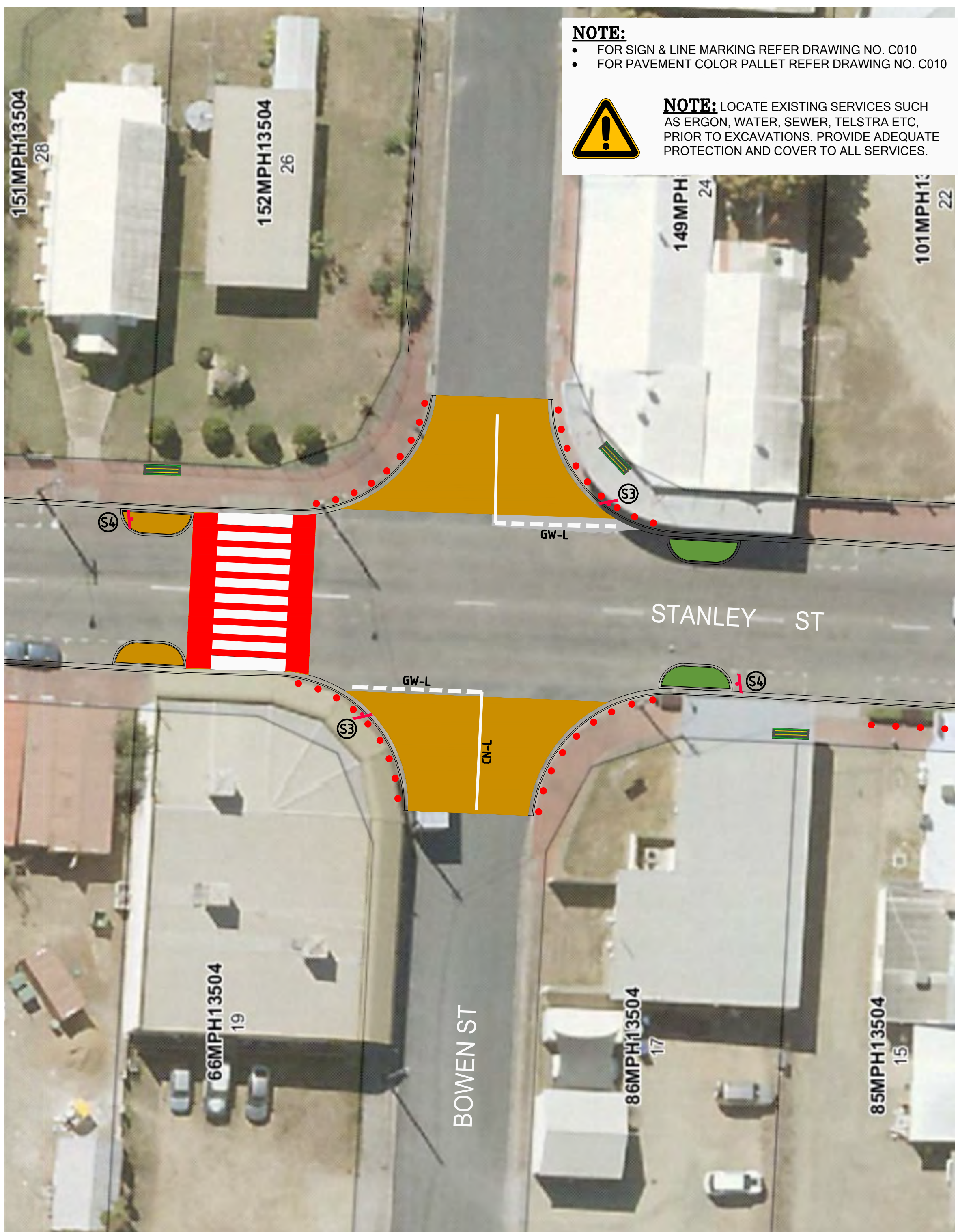








LINE MARKING PLAN - STANLEY / CONWAY STREET ROUNDABOUT
NTS



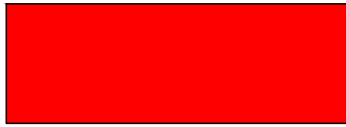
LINE MARKING PLAN - STANLEY / BOWEN STREET INTERSECTION
NTS

		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
--	--	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---



LINE MARKING PLAN - STANLEY / RAILWAY ROAD INTERSECTION
NTS

PAVEMENT COLOUR



PAVEMENT BACKGROUND COLOR "CALCINED BAUXITE GRANITE" REFER STREET BOND 150 FOR COLOR SPECIFICATION
COVERAGE AREA = 128m²

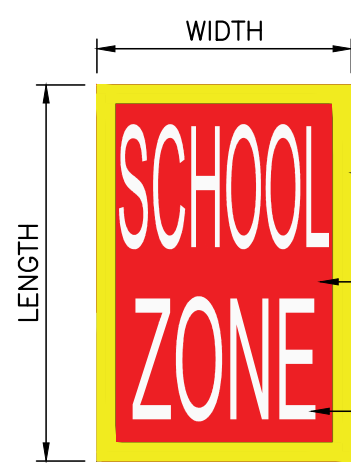


PAVEMENT COLOR "SUNBAKED CLAY" REFER STREET BOND 150 FOR SPECIFICATION
COVERAGE AREA = 980m²



NEW PAVEMENT SURFACE ASPHALT OR SEALED SURFACE
SUITABILITY TO BE ASSESSED AND CONFIRM ON SITE
COVERAGE AREA = 3500m²

SCHOOL ZONE PAVEMENT MESSAGE



NOTE : REFER DTMR VOLUME 2- GUIDE TO ROAD SAFETY
FIGURE 5.4.2 FOR DIMENSIONS AND SETOUT REQUIREMENT

YELLOW FRENCH MUSTARD OR SIMILAR EDGE STRIP
MIN. 400mm WIDTH

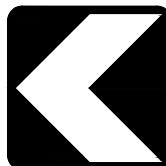
BACKGROUND COLOR "CALCINED BAUXITE GRANITE"
REFER STREET BOND 150 FOR COLOR SPECIFICATION

SCHOOL ZONE LEGEND COLOR
WHITE RETRO-REFLECTIVE PAINT TO AS1742

LEGEND FOR SIGNS



SIGN S1
TYPE : R1 - 3A
MOUNTING: TOP



SIGN S2
TYPE : D4 - 1 - 2A



SIGN S3
TYPE : R1 - 2A
MOUNTING: TOP



SIGN S4
TYPE : R3 - 1A



SIGN S5
TYPE : W6 - 2A

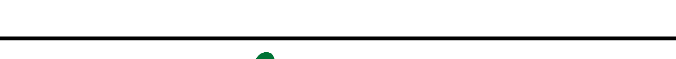
LINE MARKING LEGEND

CODE	LINE TYPE	COLOUR	GAP m	WIDTH mm
GW-L □ □ □	GIVE WAY LINE	WHITE	-	300
ED-L ———	EDGE LINE TYPICAL	WHITE	-	100
CN-L — — —	NEW CONTINUOUS LINE TO MATCH EXISTING LINE. CONFIRM ON SITE	WHITE	-	TBA
SB-L □ □	SPECIAL PURPOSE BROKEN LINE	WHITE	-	100

PAVEMENT MESSAGE, ARROW, LINE AND CHEVRON MARKING SHALL CONFORM TO AS1742.2 & 10

NOTE FOR LANE, ARROW AND PAVEMENT MARKING

TYPE : SLIP RESISTANT, THICKENS 2.0mm
COLOR : DURABLE WHITE PAINT OR THERMOPLASTIC TYPES TO CONFORM TO AS4049,
AS2700 & TRUM VOLUME 3

NTS										ISSUE: PRELIMINARY							
-	-	-	-	-	SURVEYED BY N.A	NTS	SCALES (A1)	DRAWN TP	SIGNED	DATE 15/04/22	 Whitsunday Regional Council Website: www.whitsundayrc.qld.gov.au Email: info@whitsundayrc.qld.gov.au	COLLINSVILLE TOWN CENTER LINE MARKING PLAN - SHEET 2 ----		SHEET 010 OF 11			
-	-	-	-	SURVEY DATE N.A	TP		SIGNED	DATE 10/04/22	WORK ORDER No. 8873								
-	-	-	-	LEVEL DATUM A.H.D.	CHECKED		SIGNED	DATE	DRAWING No.								
1	26/04/22	ISSUE FOR REVIEW			TP		PROJECT ENGINEER			AMEND.							
NO.	DATE	DESCRIPTION			DRAWN	MERIDIAN GDA94 MGA 55		RPEQ NO.			DATE	21037-C010		1			
AMENDMENTS AND REVISIONS																	
y:\P&I\Projects\21037 collinsville main street streetscape\5 drawing management\CADD\OVERALL LAYOUT.dwg																	



Website: www.whitsundayrc.qld.gov.au Email: info@whitsundayrc.qld.gov.au

COLLINSVILLE TOWN CENTER
LINE MARKING PLAN - SHEET 2

										<table><tr><th colspan="2">RISK ASSESSMENT LEGEND</th></tr><tr><td>LIKELIHOOD</td><td>CONSEQUENCE</td></tr><tr><td>1 = Almost Certain</td><td>1 = Fatality</td></tr><tr><td>2 = Likely</td><td>2 = Permanent Disability</td></tr><tr><td>3 = Possible</td><td>3 = Loss Time Injury</td></tr><tr><td>4 = Unlikely</td><td>4 = Medical Treatment</td></tr><tr><td>5 = Rare</td><td>5 = Minor Injury</td></tr></table>						RISK ASSESSMENT LEGEND		LIKELIHOOD	CONSEQUENCE	1 = Almost Certain	1 = Fatality	2 = Likely	2 = Permanent Disability	3 = Possible	3 = Loss Time Injury	4 = Unlikely	4 = Medical Treatment	5 = Rare	5 = Minor Injury
RISK ASSESSMENT LEGEND																													
LIKELIHOOD	CONSEQUENCE																												
1 = Almost Certain	1 = Fatality																												
2 = Likely	2 = Permanent Disability																												
3 = Possible	3 = Loss Time Injury																												
4 = Unlikely	4 = Medical Treatment																												
5 = Rare	5 = Minor Injury																												
Likelihood		Almost Certain	Likely	Possible	Unlikely	Rare																							
Consequence	1	1	2	3	4	5																							
Fatality	2	E 1	E 2	E 3	E 4	E 5																							
Permanent Disability	3	E 2	E 3	E 4	H 5	H 6																							
Loss time Injury	4	E 3	H 4	H 5	M 6	M 7																							
Medical Treatment	5	H 4	H 5	M 6	L 7	L 8																							
Minor Injury		H 5	M 6	L 7	L 8	L 9																							

Hazard Information					Current Arrangement			Alternative Arrangement				Action			Comments / Notes		
ID	Hazard Description	Possible Cause	Persons Affected	Possible Consequence	Current Control Measures	Risk		Improvement Control Options	Residual Risk		Action	Action By	Action Complete				
						Likelihood	Consequence		RISK	Likelihood				Consequence		RISK	
1. GENERAL																	
GEOMETRY	1.1	Design Traffic / Over-dimension vehicles	Turning movements of heavy vehicles unable to perform turn in to roundabout comfortably	Road user / Pedestrians	Damage to kerb, signs and possible conflict with other vehicles	nil	4	1	E 4	Restrict heavy vehicle turning into Stanley street through Conway st roundabout or provide suitable area for service vehicle only to make turning movement	4	4	L 7	Use wider kerb to allow turning movement of the service vehicle to meet standards.	Design team	Plan for Future widening and schedule	Turning movements meet design requirements for garbage truck to suit urban road as per AUSTROAD. Other heavy vehicle restricted turning into Stanley street from Conway st
	1.2	Adverse Crossfall	Not removing existing pavement and to keep inline with the existing pavement cross fall	Vehicle accessing the street	increase speed cause vehicle vee of the pavement	nil	2	2	E 3	Reduce speed to 40km/hr along straight and 20km/hr along curves	4	4	L 7	Provide advisable speed limit signs along the straight and curves	TP/ Design team	Yes refer plans for construction	Correct speed sign located and sign to conform MUTCD
3. HAZARDS																	
HAZARDS	3.1	Existing Services	Within excavation zone	Asset owners/ Publics	Damage to poles, cables and trenches	nil	3	2	E 4	Locate and protect poles/pits/cables under qualified person supervision	4	5	L 8	Services shown on drawings however contact relevant asset owners to arrange for site visit	Works Manager/Site Superintendent	Yes. Require site assessment prior to construction	Work manager to engage asset owners. Require site assessment prior to construction.
	3.2	Underground Services	Within excavation zone	Asset owners/ Publics	Damage to cables during cutting into existing pavement/concrete	nil	2	2	E 3	Check depth of underground services with asset owner or by potholing prior to cut	4	4	L 7	Contact relevant asset owners to identify depth or organise potholing	Works Manager/Site Superintendent	Yes. Require site assessment prior to construction	Works manager to engage asset owners. Require site meeting and assessment prior to construction.
15. CONSTRUCTION																	
ASSET LIFE CYCLE	15.1	Road space availability	limited width or space due to location on busy business precinct	Construction crew / Vehicle accessing street	Collisions, restricted machinery mobility or slip from the side of hill	nil	3	2	E 4	Prepare Safety Analysis and Provide proper warning signs during constructions	4	4	L 7	Provide appropriate warnings signs along construction work to warn road users regarding hazards	Works Manager/Site Superintendent	Yes. Works Manager/Site Superintendent to arrange construction work safety management systems	Works Manager/Site Superintendent to prepare and put in place construction work safety managements systems
	15.2	Construction under traffic	limited width or space due to location on the side of the hill	Construction crew / Vehicle accessing street	Collisions or conflict between passing traffics and construction activity	nil	3	2	E 4	Locate proper warning signs within and ahead of construction area	4	5	L 8	Provide appropriate warnings signs ahead and along construction area to warn road users regarding hazards	Works Manager/Site Superintendent	Yes. Works Manager/Site Superintendent to arrange construction warning signs	Locate warning signs at appropriate or suitable locations to warn traffics earlier regarding hazards

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	
										Website: www.whitsundayrc.qld.gov.au		Email: info@whitsundayrc.qld.gov.au	

										Website: www.whitsundayrc.qld.gov.au			
--	--	--	--	--	--	--	--	--	--	--------------------------------------	--	--	--

14 MATTERS OF IMPORTANCE

This item on the agenda allows Councillors the opportunity to raise an item not included on the agenda for discussion as a matter of importance.

15 LATE REPORT ITEMS

No agenda items for this section.

16 CONFIDENTIAL MATTERS

16.1 Corporate Services

16.1.1 - Rating Concession - Assessment 1302607

CONFIDENTIAL

S254J Local Government Regulation 2012 - Closed Meetings

- (1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- (3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (d) rating concessions.**