



Notice of Meeting

Notice is hereby given that the **Ordinary Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers 67 Herbert Street, Bowen on **Wednesday 30 June 2021** commencing at **9:00 a.m.** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunner.

Local Government Regulation 2012

258.(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice.

(2) The written notice must state:

- (a) the day and time of the meeting; and
- (b) for a special meeting – the business to be conducted at the meeting

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.³

Rodney Ferguson

CHIEF EXECUTIVE OFFICER





Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 30 June 2021 commencing at **9:00am**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 am

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea

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the Council Chambers, 67 Herbert Street Bowen
on Wednesday 30 June 2021 commencing at **9:00am**

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1. Apologies

No Agenda items for this section.

2. Condolences

2.1 CONDOLENCES REPORT

AUTHOR: Tailah Jensen - Governance Administration Officer

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

RECOMMENDATION

Council observes one (1) minutes silence for the recently deceased.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 9 June 2021.

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

BACKGROUND

Bereavement cards have been forwarded to the families of the deceased by the Mayor and Chief Executive Officer on behalf of the Whitsunday Regional Council.

STATUTORY MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

N/A

CONSULTATION

Andrew Willcox - Mayor

DISCLOSURE OF OFFICER'S INTERESTS

N/A

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

ATTACHMENTS

N/A

3.1 Declarations of Interest

No Agenda items for this section.

4.1 Mayoral Minute

No Agenda items for this section.

4.2 Mayoral Update

Verbal update will be provided at the meeting.

5. Confirmation of Previous Minutes

5.1 CONFIRMATION OF MINUTES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rod Ferguson – Chief Executive Officer

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 9 June 2021.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 30 June 2021.

SUMMARY

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 9 June 2021.

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Meeting held on 9 June 2021 are provided for Councils review and confirmation.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary meeting held on 9 June 2021 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

STATUTORY MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Meeting held on 9 June 2021, the following interests were declared and recorded in the minutes:

Councillor	Declarable or Prescribed COI	Report No.	Particulars of the interest
Jan Clifford	Prescribed	15.7 - Request for Sponsorship - 2021 Australian Local Government Women's Association National and Queensland State Conference	<i>Cr Clifford declared a prescribed conflict of interest in item 15.7 - Request for Sponsorship - 2021 Australian Local Government Women's Association National and Queensland State Conference (As Per Section 150EQ) of the Local Government Act 2009, as a consequence of being an Executive Member of State and National ALGWA Boards. Cr Clifford has considered her position and advised the meeting that she will leave the</i>

			<i>room while this matter is discussed and voted on.</i>
Cr Wright	Declarable	15.8 - Request for Donation - Flag Poles for Yarning Circle - Bowen State Primary School	<i>Cr Wright declared a declarable conflict of interest in item 15.8 - Request for Donation - Flag Poles for Yarning Circle - Bowen State Primary School (As Per Section 150EQ) of the Local Government Act 2009, due to the matter she was a member of the Bowen State School P&C Committee although has since resigned from the position. Cr Wright considered her position and was firmly of the opinion that she could participate in the debate and vote on this matter in the public interest.</i>

All required information regarding declarations of interest under the Act is recorded in the minutes and consolidated in Council's Councillor COI and MPI Public Register, which is available on Council's website at the following link:

<https://www.whitsunday.qld.gov.au/DocumentCenter/View/5358>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Meeting held on 9 June 2021, the following orders were made:

Councillor	Order Made
<i>No orders made for the 9 June 2021 meeting.</i>	

All required information regarding orders made about the unsuitable meeting conduct of councillors at Council meetings under the Act is recorded in the minutes and consolidated in Council's Councillor Conduct Register. This register is available on Council's website at the following link: <https://www.whitsunday.qld.gov.au/DocumentCenter/View/5302>

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

ANALYSIS

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 9 June 2021

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 9 June 2021 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 9 June 2021 with amendments

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 9 June 2021 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

KPI: Council agendas and business papers are delivered to Councillors within required timeframes.

Financial Implications

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

Risk Management Implications

Council risks non-compliance with the local government legislation by not confirming minutes of the previous meeting.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13/05/2020	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale - Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the applicant has 'Stopped the Clock.	On hold pending the outcome of the intersection funding and discussion with DTMR - Corner Galbraith Park Road and Shute Harbour Road.
13/05/2020	20140012 - Request to Extend Currency Period - Reconfiguration of A Lot One (1) Lot into Two (2) Lots - 106 Patullo Road, Gregory River - 12 Rp744909 2020/05/13.08	That the application lie on the table until the application is properly made.	Remains on hold pending receipt of fees.

25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be tabled pending further investigations for temporary access, replacement, or closure of the bridge and to seek further information regarding funding.	Council has visited the site and is arranging for geotechnical investigations. Upon receipt of the geotechnical advice a preliminary design
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CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the 9 June 2021 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

ATTACHMENTS

Attachment 1 - Copy of the minutes from Ordinary Meeting held on 9 June 2021.

Attached separately

6. Business Arising

No agenda items for this section.

7. Deputations

No agenda items for this section.

8. Petitions

No agenda items for this section.

9. Notice of Motion

No agenda items for this section.

10. Questions on Notice

No agenda items for this section.

11. Questions from Public Gallery

PUBLIC QUESTION TIME

Excerpt of Council's Standing Orders:

In each Meeting, time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting.

12. Office of the Mayor and CEO

12.1 PROVISION OF CARETAKER SERVICES FOR LAKE PROSERPINE CAMPGROUND

AUTHOR: Craig Turner - Chief Operating Officer - Aviation and Tourism

RESPONSIBLE OFFICER: Rodney Ferguson - Chief Executive Officer

OFFICER'S RECOMMENDATION

That Council award contract 500.2021.0046 Provision of Caretaker Services for Lake Proserpine Campground to KG Walker and HI Williamson for the amount of \$180,000 (excluding GST) for the contract period of one (1) year with an optional one (1) x twelve (12) month extension at Council's discretion for the amount of \$180,000 (excluding GST).

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Whitsunday Regional Council (Council) requires a suitably experienced and qualified Contractor for the Management of Lake Proserpine Camping Ground.

The Contract will be offered for a period of twelve (12) months with an option of twelve (12) month extension at Council's discretion.

PURPOSE

To present to Council for consideration the evaluation panel's recommendation to award the contract for 500.2021.0046 Provision of Caretaker Services for Lake Proserpine Campground.

BACKGROUND

Council considered a commercial model for the operation of the existing Lake Proserpine facilities and resolved the following at the 28 April 2021 meeting:

Moved by: CR J COLLINS

Seconded by: CR M WRIGHT

That Council resolves to:

- a) implement Scenario A from the Lake Proserpine Campground Business Plan, from 1 July 2021 which includes advertising a contract for temporary caretaker management services of the Lake Proserpine Campground facilities;*
- b) implement Scenario B from the Lake Proserpine Campground Business Plan to undertake further upgrades upon successful notification of grant funding;*
- c) notify Sunwater of their intent to implement Scenario A as listed; and*
- d) implement the Community Engagement Plan attached to the report.*

MEETING DETAILS:

The motion was Carried 7/0

The provision of the Site Management Services includes the supply of labour, plant and all other things necessary for the performance of the Services, including cleaning, grounds maintenance, visitor information and kiosk/shop operations.

STATUTORY/COMPLIANCE MATTERS

Section 228 Local Government Regulation 2012

ANALYSIS

The Request for Tender (RFT) was released on 12 May 2021 and advertised as follows:

- i. eTenderBox;
- i. Whitsunday Times; and
- ii. Townsville Bulletin.

There were two (2) submissions received by the closing date of Wednesday 9 June 2021 at 2:00 pm (AEST):

- a) 1Eight Pty Ltd; and
- b) Kristopher George and Helena Irene Walker

The Evaluation Committee comprised of:

- a) Chief Operating Officer – Aviation and Tourism
- b) Shute Harbour Coordinator; and
- c) Executive Manager Procurement, Property and Fleet – Corporate Services

An initial compliance check was conducted on the tender submissions on the 15 June 2021 to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

Both Tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Evaluation Criteria for this Tender was as per the below table:

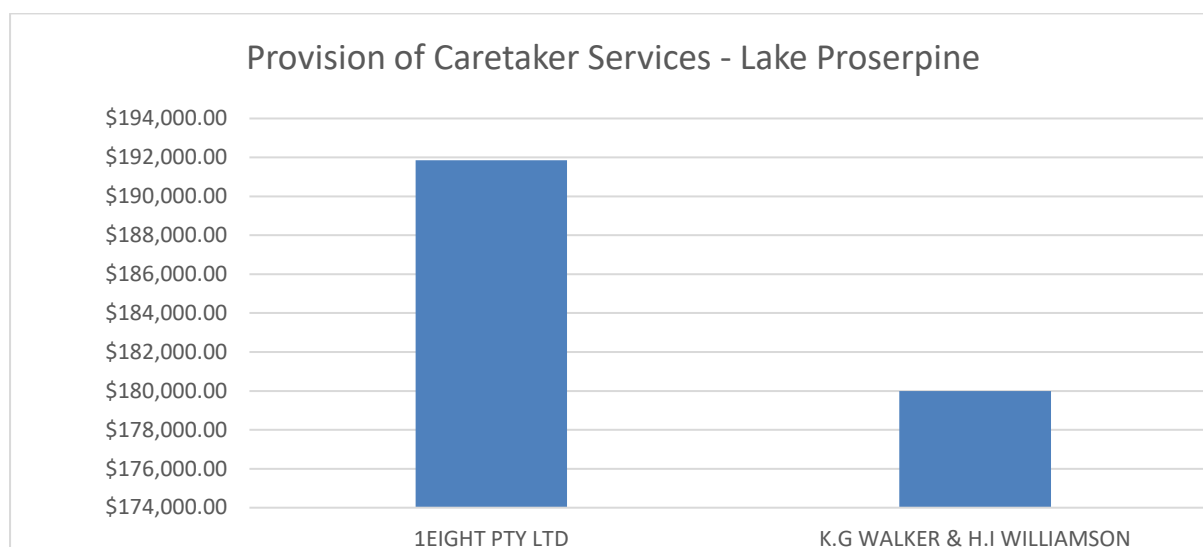
a)	Relevant Experience & Key Personnel	30%
b)	Demonstrated Understanding	30%
c)	Tenderers Resources & Availability	10%
d)	Pricing	20%
e)	Local Supplier	10%

Below is a summary of the final assessment:

Contract No:		500.2021.0046	Contract Description:	Provision of Caretaker Services for Lake Proserpine Campground
6.1 Evaluation Matrix - Qualitative Criteria & Price				
Evaluation criteria	Weighting %	1EIGHT PTY LTD	K.G WALKER & H.I WILLIAMSON	
Relevant Experience & Key Personnel	30%	26.5%	25.0%	
Demonstrated Understanding	30%	24.5%	24.5%	
Tenderers Resources & Availability	10%	8.2%	8.0%	
Pricing	20%	18.7%	20.0%	
Local Supplier	10%	0.0%	10.0%	
	100%	77.9%	87.5%	

Table 2 – Final Assessment Results

The following graphs show the pricing of a monthly service rate comparison based on the above:



Graph 1 – Final Overall Contract Value Pricing Comparison

STRATEGIC IMPACTS

The implementation of a commercial operating model, including onsite caretakers for the Lake Proserpine Camping Grounds will significantly mitigate legal, financial, operational and reputational risks to the Whitsunday Regional Council. Further-more it will ensure an improved experience for those utilising the facility both from the local region, but also for visitors to the region. The improvements to the facility will also provide further economic benefit to the Proserpine town centre and commerce within it.

CONSULTATION

Rodney Ferguson – Chief Executive Officer
Executive Leadership Team

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Evaluation Committee recommends that KG Walker and HI Williamson be awarded 500.2021.0046 – Provision of Caretaker Services for Lake Proserpine Campground for the fixed contract amount of \$180,000 (excluding GST) for the contract period of one (1) year and an additional \$180,000 (excluding GST) for twelve (12) month extension at Council's discretion as per their tender submission as it represents the most advantageous outcome to Whitsunday Regional Council.

ATTACHMENTS

N/A

12. Office of the Mayor and CEO

12.2 SHUTE HARBOUR MARINE FACILITY BERTHING AND TICKETING BOOTHS

AUTHOR: Craig Turner – Chief Operating Officer – Aviation and Tourism

RESPONSIBLE OFFICER: Rodney Ferguson – Chief Executive Officer

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to enter into negotiations and execute part of land leases on Lot 296 HR840154 and Lot 297 on SP184769 with the listed respondents in relation to the Shute Harbour Marine Facility Berthing and Ticketing Booths:

- Cruise Whitsundays Pty Ltd
- Sojourn Properties Pty Ltd T/as Elysian Eco Resort
- Denison Star Pty Ltd T/As Explore Hamilton Island
- Island Transfers Pty Ltd
- The trustee for Palm Bay Unit Trust T/As Palm Bay Resort
- R3 Property Investments Pty Ltd
- Neill M M Kennedy & Hayley A Wilson T/As Salty Dog Sea Kayaking
- S.J Vickery & T.M Vickery T/As Whitsunday Island Camping Connection

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 30 June 2021.

SUMMARY

Whitsunday Regional Council (Council) invited Expressions of Interest for the proposed Shute Harbour Marine Facility. The scope included berthing and facility leasing for tourism and marine operators.

PURPOSE

To present to Council for consideration the Evaluation Panel's Recommendation to negotiate and execute trustee leases for 500.2021.0030 Shute Harbour Marine Facility – Berthing/Ticketing and Tourism Operators.

BACKGROUND

Whitsunday Regional Council (Council) resolved on 25 November 2020 to shortlist respondents in response to the Expression of Interest (EOI) for Shute Harbour Commercial Opportunity. The shortlisted respondents for which the subject of this Request for Tender (Berthing and ticketing) were:

Pontoon berthing

- a) Cruise Whitsundays Pty Ltd
- b) CCIG Investments Pty Ltd T/As Daydream Island Resort
- c) Sojourn Properties Pty Ltd T/as Elysian Retreat
- d) Denison Star Pty Ltd T/As Explore group

- e) The State of Queensland represented by Department of Transport and Main Roads
- f) Reef Star Cruises Pty Ltd
- g) Frolleka Pty Ltd T/As Ricochet Yachting
- h) The Riverside Coal Transport Company Pty Ltd T/As Riverside Marine
- Small Tourism Operating areas
 - i. Island Transfers Pty Ltd
 - ii. Neill M M Kennedy & Hayley A Wilson T/As Salty Dog Sea Kayaking
 - iii. SJ Vickery & Tm Vickery T/As Whitsunday Island Camping Connection

STATUTORY/COMPLIANCE MATTERS

Section 228 (6b) Local Government Regulation 2012

ANALYSIS

The select invitee Request for Tender (RFT) was released on 26 March 2021 on eTenderBox.

The following Tender submissions were received by 2:00pm on 7 May 2021:

- ii. Cruise Whitsundays Pty Ltd
- iii. Sojourn Properties Pty Ltd T/As Elysian Eco Resort
- iv. Denison Star Pty Ltd T/As Explore Hamilton Island
- v. Island Transfers Pty Ltd
- vi. The Trustee for Palm Bay Unit Trust T/As Palm Bay Resort
- vii. R3 Property Investments Pty Ltd
- viii. Neill M M Kennedy & Hayley A Wilson T/As Salty Dog Sea Kayaking
- ix. SJ Vickery & TM Vickery T/As Whitsunday Island Camping Connection

The Evaluation Committee comprised of:

- d) Chief Operating Officer – Aviation and Tourism; and
- e) Executive Manager Procurement, Property and Fleet – Corporate Services

An initial compliance check was conducted on the tender submissions on the 18 May 2021 to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All Tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

Council engaged industry expert Knight Frank to provide a report to assist in determining value for money for lease/rental fees. The report assessed other government and privately owned marinas in providing their recommendation.

The Evaluation Criteria for this Tender was as per the below table:

- | | |
|--|-----|
| a) Pricing – lease fee and operational revenue | 60% |
|--|-----|

- b) Proposed use and benefit to the success of the
Shute Harbour Facility 30%
- c) Local Supplier 10%

Below is a summary of the final assessment:

Respondents	Evaluation panel averaged Score	Total rank
Cruise Whitsundays Pty Ltd	97.0%	1
Sojourn Properties Pty Ltd T/as Elysian Eco Resort	95.5%	3
Denison Star Pty Ltd T/As Explore Hamilton Island	96.3%	2
Island Transfers Pty Ltd	94.0%	6
The trustee for Palm Bay Unit Trust T/As Palm Bay Resort	94.0%	6
R3 Property Investments Pty Ltd	94.0%	6
Neill M M Kennedy & Hayley A Wilson T/As Salty Dog Sea Kayaking	95.5%	3
S.J Vickery & T.M Vickery T/As Whitsunday Island Camping Connection	95.5%	3

STRATEGIC IMPACTS

The listed respondents recommended by the Evaluation Committee to be awarded part of land Trustee leases for the Shute Harbour Marine Facility will provide a diverse offering of commercial businesses. This diversity will deliver a strong operational business model for WRC, which will in turn underpin the financial success of the facility. The strategic outcome of securing the above - mentioned tenancies will ensure that the Shute Harbour Marine Terminal becomes a pivotal marine asset for the region and a strong operational asset of the WRC.

CONSULTATION

Rodney Ferguson - Chief Executive Officer
Shaun Cawood - Shute Harbour Co-ordinator
Peter Shuttlewood - Executive Manager Procurement, Property & Fleet

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Evaluation Committee recommends that the listed respondents be awarded part of land Trustee leases for the Shute Harbour Marine Facility.

- a) Cruise Whitsunday

- b) Elysian Resort
- c) Explore Group
- d) Island Transfers Pty Ltd
- e) Palm Bay Resort
- f) R3 Property Investments Pty Ltd
- g) Salty Dog Sea Kayaking
- h) Whitsunday Island Camping Connection

ATTACHMENTS

N/A

12. Office of the Mayor and CEO

12.3 ORGANISATIONAL STRUCTURE 2021-22

AUTHOR: Jason Bradshaw – Director Corporate Services
Lyndal O'Neill – Manager Human Resources

RESPONSIBLE OFFICER: Rodney Ferguson - Chief Executive Officer

OFFICER'S RECOMMENDATION

That Council in accordance with section 196 of Local Government Act 2009, approve the revised Organisational Structure (Attachment 1) and its resourcing by adopting a staff establishment total Permanent Full Time Equivalent count of 371 employees for the 2021-22 financial year.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

This report presents the current "Organisational Structure" to Council for adoption to support the finalisation of the labour budget as part of the overall resourcing and budget process for 2021-22. The report confirms a four Directorate structure and an FTE cap for labour at 371 Permanent Full Time Equivalent (FTE) staff.

PURPOSE

The purpose of this report is to confirm the current approved organisational structure, and to set a Permanent FTE (Full Time Equivalent) cap on employees in order to manage the labour budget for the upcoming 2021-22 financial year.

BACKGROUND

Council approved the current organisation structure in June 2020 and a copy is shown at Appendix 1. The four director/departments structure remains the basis of the structure with other functions reporting directly to the Chief Executive Officer.

There have been no substantive changes to the current organisational structure and the new roles added recognise the staff resources required for both the Proserpine Entertainment Centre and Shute Harbour Marine Terminal.

STATUTORY/COMPLIANCE MATTERS

Section 196 (1) of the Local Government Act 2009 relates:

(1) A local government must, by resolution, adopt an organisational structure that is appropriate to the performance of the local government's responsibilities.

Council also is required to adopt a budget and operational plan which is resourced sufficiently to ensure completion of the intended actions. That resourcing is through an organisational structure, staff establishment and other external resources as needed.

ANALYSIS

In order to manage the employee numbers for the organisation, it is proposed in line with the current organisational structure that an FTE cap will apply to ensure that the labour costs can be effectively managed. By setting a cap on the number of staff – the budget will be managed within that limit, and the Chief Executive Officer would need to come back to Council during the year to increase those resources.

There are other minor changes associated with functions between Corporate Services and Infrastructure to deliver more “joined up” – wholistic solutions across the organisation. Relating to functions like Asset Management, and Fleet and workshops.

The total employee numbers are finalised and funded within the budget which will be adopted on 28th June 2021, and these will form the organisational structure and permanent staff establishment acknowledging that there are current vacancies. The FTE cap for 2020/21 was 368 FTE – the increase accounts for three new roles associated with the operation of the Proserpine Entertainment Centre operations. There are three new additional roles for Shute Harbour and a forecast increase in parks and gardens staff of a further two roles. These are all within the cap of 371.

The employee numbers as per the budgeted count:

Employment Type	Count
FTE (Permanent)	370.36
Funded positions	5.16
Apprentices	12.00
Trainees	5.00
Total Employee Count	392.52

Total permanent Full Time Equivalent employees (cap) = 371

STRATEGIC IMPACTS

The adoption of the organisational structure and staff establishment and FTE cap will form basis of how the organisation delivers the corporate and operational plan strategies and activities for the financial year. It allocates the labour available for the organisation to deliver on Council's objectives.

Alignment to Corporate Plan

Outcome 1.1: Our workforce is skilled, valued and productive.

Strategy 1.4.1: Recruit and develop a professional, capable and responsive workforce.

Financial Implications

The organisational structure will be costed as it is proposed and that will form the basis of the labour budget for 2021/22:

	Annual Salary	Total wages	FTE
Total Labour FTE costs	33,153,859.09	36,871,078.21	371
Trainees & Apprentices	574,550.00	893,340.58	17
Total Labour (whole of Council) exc. Councillors	33,728,409.09	37,764,418.79	388

The five funded positions are managed within the budget but outside of the permanent staff FTE count, as the positions will only exist while the funding for those roles remains from sources outside council revenue. The total with the five funded roles gives 393 staff.

The budget has been prepared on the basis of the FTE count of 371.

Risk Management Implications

This report has been prepared acknowledging the corporate risks that have been identified.

CONSULTATION

All Current Directors

Lyndal O'Neill - Manager Human Resources

Rod Ferguson - Chief Executive Officer

DISCLOSURE OF OFFICER'S INTERESTS

Those officers involved in the preparation of this report do not have an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

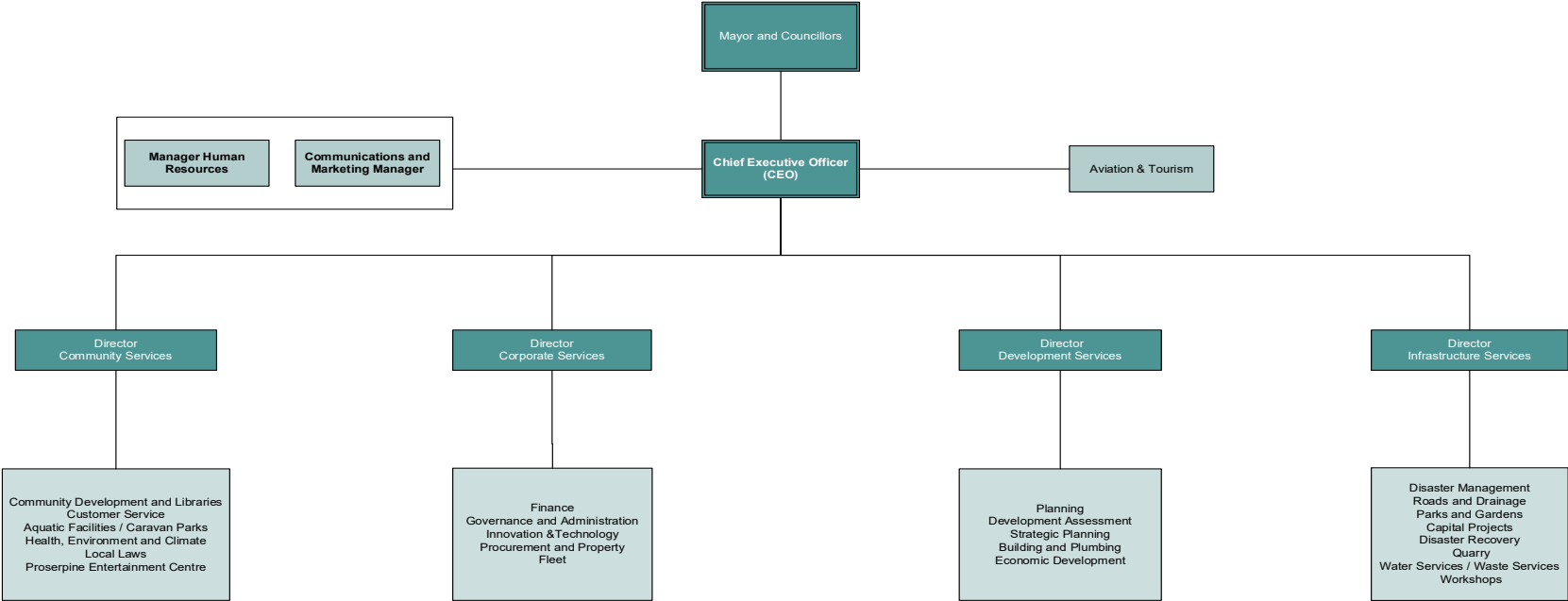
CONCLUSION

It is recommended that Council approve the Organisational Structure and Permanent FTE cap of 371 to support the labour budget for the 2021-22 financial year.

ATTACHMENTS

Attachment 1 – Current Organisational Structure

Whitsunday Regional Council Organisational Structure – 2021/2022



13. Corporate Services

13.1 DELEGATION OF LOCAL GOVERNMENT POWERS

AUTHOR: Norm Garsden – Manager, Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council, having undertaken a review of the delegations to the Chief Executive Officer, delegate the powers identified in the Delegation Register to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009, subject to the limits and conditions identified in Schedule 2 to the Register of Delegations.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Section 257 of the Local Government Act 2009 confers a broad power for Council to delegate powers under that and any other Act to the holder of a position. To ensure that the delegation remains consistent with the local government's policy direction and intent, delegations to the Chief Executive Officer must be reviewed annually. This report provides updated delegations and changes in accordance with amended legislation over the last 12 months.

PURPOSE

For Council to consider the appropriate level of delegation to the Chief Executive Officer, to facilitate the efficient and effective management of Council.

BACKGROUND

The current delegations from Council to the CEO are due for an annual review.

STATUTORY/COMPLIANCE MATTERS

Section 257 of the Local Government Act states:

(1) A local government may, by resolution, delegate a power under this Act or another Act to:

- (a) the mayor; or
- (b) the chief executive officer; or
- (c) a standing committee, or joint standing committee, of the local government; or
- (d) the chairperson of a standing committee, or joint standing committee, of the local government; or
- (e) another local government, for the purposes of a joint government activity.

(2) However, a local government may only delegate a power to make a decision about a councillor's conduct under section 150AG to:

- (a) the mayor; or
- (b) a standing committee of the local government.

(3) Also, a local government must not delegate a power that an Act states must be exercised by resolution.

(4) A joint standing committee, of the local government, is a committee consisting of councillors of the local government and councillors of 1 or more other local governments.

(5) A delegation to the chief executive officer under subsection (1) must be reviewed annually by the local government.

ANALYSIS

Local Government power is exercised to reflect a basic proposition that the Council organisation consists of 2 distinct arms, namely, the executive governing arm constituted by the elected councillors and the administrative and operational arm constituted by the CEO and other employees.

This approach reflects the modern interpretation in the theory of government that it is not possible for those charged with the responsibility for formulating decisions about what a government needs to achieve now (and in the future) to properly do that job if they are distracted by matters relating to the day to day administration and implementation of decisions which have already been made, or which are covered by policies which have already been formulated.

Against this background, one of the roles of a councillor is to ensure that the policies, strategies and objectives of the local government are formulated to best serve the public interest of the area generally.

The Council itself is the entity with legal power and responsibility to make all decisions about the exercise of executive power, including decisions about entering into contracts and carrying out works and projects. These powers can generally be delegated under s 257, and a large measure of delegation is likely to promote efficiency and timely decision making. However, the role of the Council is not merely to make policy or determine strategy: It is to govern, and that includes the making of executive decisions about what is to be done and when it is to be done.

Section 257 of the Local Government Act confers a broad power to delegate powers under the Act and any other Act to a range of Officers or bodies. Delegation is not permissible if the relevant legislation specifically provides that the power must be exercised "by resolution" or "adopt". Note: Direct delegation by Council is not possible to officers other than the CEO. Once power is delegated to the CEO, it is then a matter for the CEO to exercise his or her power under s 259 to further delegate powers to other Council officers (unless further delegation is prohibited). Sections 138, 236, 240 and 241 do however, allow a Council or the mayor to directly "authorise" an employee other than the CEO, to do particular things under those sections.

Where a delegate exercises power, the legal effect is the same as if the Council itself had exercised the power by resolution. Accordingly, there is no general ability to amend or revoke decisions made by a delegate.

The power to delegate is not limited to employees but extends to an external contractor or consultant who provides services to the Council. Accordingly, in appropriate cases, a consulting engineer, town planner, architect or lawyer could receive delegated power from the CEO in relation to matters in which such persons are directly involved.

The full 'Delegations Register' includes further columns extending to the right, and Council may notice that column 5 includes a number of entries that states that the power does not need to be delegated as it is given directly to the CEO. These entries are only included for the purposes of further delegating the powers to other Officers. It is also noted that the actual delegation register is produced as an excel spreadsheet to enable the details to be filtered by Officer, Act, or power.

STRATEGIC IMPACTS

Efficient delegation of power contributed to Outcome 1.3 in Council's Corporate Plan – "Our organisation is innovative, efficient and financially sustainable".

CONSULTATION

All Directors and Managers of Whitsunday Regional Council.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The proposed delegation of power will contribute to the efficient use of resources and staff time.

ATTACHMENTS

Attachment 1 – Delegations Register (Council to CEO)

Attachment 2 – Schedule 2 – Limits and Conditions to Exercising of Powers

Attached Separately

13. Corporate Services

13.2 LGAQ CONFERENCE REGISTRATION

AUTHOR: Norm Garsden – Manager, Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- 1. nominate the Mayor Cr Willcox and Cr BBB as Council's delegates to the LGAQ Annual Conference to be held in Mackay on 25-27 October 2021;**
 - 2. nominate Cr CCC and Cr DDD as Council observers to the LGAQ Annual Conference to be held in Mackay on 25-27 October 2021; and**
 - 3. consider submitting appropriate motions for consideration at the Conference, following briefing session discussion.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

The Local Government Association of Queensland have announced that the 125th LGAQ Annual Conference and Annual General Meeting (AGM) will be hosted by the Mackay Regional Council, on 25-27 October at the Mackay Entertainment & Convention Centre (MECC). This Conference provides an opportunity to be heard, learn, find consensus, network and engage with critical decision makers.

PURPOSE

To canvas interest of Councillors in attending the Local Government Association of Queensland's 125th LGAQ Annual Conference.

BACKGROUND

Based on this year's theme: "Together", the program will include:

- Annual General Meeting (AGM) including debate of motions;
- Council showcases;
- The Future of Local Government – presented by leading futurist and entrepreneur Ross Dawson;
- Keynote address from Bernard Salt AM;
- Australian Local Government Association update from the President, Councillor Linda Scott; and
- Gala Dinner and networking opportunities.

Council's membership subscription includes a conference levy, entitling council to be represented at Conference by two (2) delegates, if additional observers attend, a cost of \$3,520, plus accommodation, travel will be incurred for each observer. There are no limits to the number of observers.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

ANALYSIS

Attendance at Conferences allow Councillors to focus on contemporary issues and learn how other local governments are dealing with them. Networking with other Councillors also provide opportunities to consider original approaches and provide new perspectives on common issues.

Council also has the opportunity to submit motions for the consideration of the AGM. Submissions will open Wednesday 30 June and close Monday 16 August. The LGAQ has requested member councils to submit motions for discussion at the Annual Conference addressing any subject connected with Local Government.

All motions will be assessed by the Agenda Committee to review the submitted motions and provide a Preliminary Agenda for Member Councils four (4) weeks prior to the commencement of Conference. When preparing motions, Councils are asked to give attention to providing succinct but relevant facts and references to inform delegates of the issue raised. It is preferable that matters raised through this process are strategic, relevant to the business of local government and with state-wide impact. Where two or more-member councils bring forward a similar motion, the Agenda Committee is authorised to draft and submit composite motions, in consultation with the submitting councils. Please note that each registered Delegate and Observer will receive a complete agenda document at Conference via the conference app.

The Association also issue long service Certificates of Service to Elected Members who have served in Local Government for 10 years or more. Certificates of Extensive Service may be issued for additional periods of 4 years where the Elected Member retires, resigns, or for some other reason ceases to be a member of the Local Government. It is not necessary for the service to be continuous, and it is not necessary that such service be with the Council making the request. Requests for Certificates to be presented at the Annual Conference must be received in this office no later than Friday 1st October 2021.

STRATEGIC IMPACTS

This matter aligns with Outcome 4.5 – our region provides strong education, employment and training pathways and recognises the importance of training / professional development to provide Councillors the tools to undertake their responsibilities.

CONSULTATION

The Executive Leadership Team have been asked to consider developing appropriate motions for the conference to consider.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

This Conference provides an opportunity for Councillors to be heard, learn, find consensus, network and engage with critical decision makers.

ATTACHMENTS

N/A

13. Corporate Services

13.3 LGAQ COASTAL LEADERS FORUM

AUTHOR: Mardi Mathieson – Mayoral Support Officer

RESPONSIBLE OFFICER: Jason Bradshaw – Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council nominate Cr Willcox to attend the LGAQ Coastal Leaders Forum being held in Gladstone on 8 and 9 July 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

The inaugural LGAQ Coastal Leaders Forum is scheduled to be held in Gladstone on 8 and 9 July 2021. The theme of the Forum is "Setting the Compass" and the event has been designed for Mayors and CEOs of Queensland coastal councils to explore current and emerging issues, identify coastal council-specific advocacy priorities and engage with key State and Federal Government representatives and industry partners, on a range of matters affecting coastal communities.

PURPOSE

To nominate the Mayor to attend and represent Whitsunday regional Council at the LGAQ Coastal Leaders Forum.

BACKGROUND

This inaugural LGAQ Coastal Leaders Forum agenda will include:

- Facilitated conversation with Federal Government – Trade, Tourism & Investment
- Facilitated conversation with Federal Government – Financial Sustainability, Housing & Insurance
- Facilitated conversation with State Government – Infrastructure, Planning, Economic Development & Governance
- Facilitated conversation with State Government – Environmental Protection, Climate Change and the Great Barrier Reef
- Showcasing innovative projects underway or recently completed by coastal Councils

STATUTORY/COMPLIANCE MATTERS

Council representation at this conference is in accordance with the Councillors roles and responsibilities as per Section 229 of the *Local Government Act*.

ANALYSIS

A detailed program with specific details of the conference is included.

Costs are estimated to be approximately \$1,000 for flights and accommodation.

Registration is free for Mayors & CEO

STRATEGIC IMPACTS

1.2 - Our leadership partners with government, industry, business and community to deliver positive outcomes

3.2 – Our natural environment is valued and sustainable

Failure to follow the nomination process through a Council resolution presents a non-compliance risk with the *Local Government Act*

CONSULTATION

Cr Andrew Willcox - Mayor

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is important for Council to build networking relationships with other Councils as well as prepare for ongoing issues specific to Councils on the coast.

ATTACHMENTS

Attachment 1 – Coastal Leaders Forum Program

Coastal Leaders Forum

Setting the compass

Interim Program

An event for Mayors and CEOs
of Queensland coastal councils

8 – 9
JULY
2021

Gladstone Entertainment
Convention Centre

ENQUIRE

Members Hotline

Ph: 1300 542 700
Em: ask@lgaq.asn.au



DAY 1 Thursday

8th July 2021

Gladstone Entertainment Convention Centre

12:00pm Registration and lunch on arrival

12:30pm Welcome and official opening

12:45pm Introduction, purpose and objectives of the forum

1:00pm **What matters most to Queensland coastal councils?**
Breakout working groups and discussion regarding advocacy priorities and issues for coastal councils

2:30pm Workshop wrap up and report back

3:00pm AFTERNOON TEA

3:30pm Sponsor address

3:45pm **LGAQ Annual Conference resolutions and Advocacy Action Plan 2021**
Identification of gaps and alignment with coastal council advocacy priorities and issues

4:30pm **What support and assistance do Queensland coastal councils need?**
Facilitated discussion seeking feedback regarding any assistance, advice, training and/or networking opportunities, requests and needs of coastal councils

5pm CLOSE OF DAY ONE

5:15pm **Networking drinks and canapés**
Auckland House

DAY 2 Friday

9th July 2021

Gladstone Entertainment Convention Centre

8:15am Registration and tea & coffee on arrival

8:45am Re-cap of Day 1 and welcome to Day 2

9:00am **Conversation #1: Federal Government – Trade, Tourism & Investment**

Facilitated conversation with the Hon. Dan Tehan MP, Minister for Trade, Tourism and Investment – invited

9:45am Sponsor address

10:00am MORNING TEA

10:30am **Conversation #2: Federal Government – Financial Sustainability, Housing & Insurance**

Facilitated conversation with the Hon. Michael Sukkar MP, Assistant Treasurer, Minister for Housing & Minister for Homelessness, Social and Community Housing – invited

11:15am Sponsor address

11:30am **Conversation #3: State Government – Infrastructure, Planning, Economic Development & Governance**

Facilitated conversation with the Hon. Steven Miles MP, Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning – invited

12:15pm LUNCH

1:15pm	Conversation #4: State Government – Environmental Protection, Climate Change and the Great Barrier Reef Facilitated conversation with the Hon. Meaghan Scanlon MP, Minister for the Environment and the Great Barrier Reef & Minister for Science and Youth Affairs – invited
2:00pm	Coastal council show case Showcasing innovative projects underway or recently completed by coastal councils
2:30pm	Agreed coastal council priorities for next 6 months
3:15pm	General business and next steps
3:30pm	CLOSE OF DAY TWO AND COASTAL LEADERS FORUM

REGISTRATION

Full Registration (Mayor and CEO of QLD coastal councils)

FREE

OPTIONAL FUNCTIONS:

Networking drinks and canapés

\$50.00 (GST INCLUSIVE)

REGISTER HERE

13. Corporate Services
13.4 SOLE SOURCE SUPPLIER LISTING – 2021/2022

AUTHOR: Peter Shuttlewood – Executive Manager Procurement, Property and Fleet

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- 1. Resolves in accordance with section 235(a) and 235(b) of the Local Government Regulation 2012 that it is satisfied that the nominated suppliers listed in Attachment 1 are Sole Suppliers for the 2021/22 financial year; and**
 - 2. Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to Sole Suppliers subject to Council's normal procurement policies and practices.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

This report presents the Sole/Specialised Supplier Lists to Council for adoption. Section 235(a) and 235(b) of the Local Government Regulation 2012 allows an exemption to inviting written quotes or tenders where Council resolves that there is only one sole/unique supplier or a specialised supplier who is reasonably available to meet operational needs.

Sole Suppliers are used in instances where only one supplier is available due to specialised or unique services, or where services are confidential in nature that make it disadvantageous or impractical to undertake a competitive procurement process.

PURPOSE

To present Council the listing of Sole Suppliers for consideration and approval in accordance with section 235 *Local Government Regulation 2012*.

BACKGROUND

The Local Government Regulation 2012 (Regulation) requires written quotations or tenders be invited for procurement of works or the supply of goods or services that are greater than \$15,000 (medium sized contracts) or \$200,000 (large sized contracts) respectively. Council's Procurement Policy contains provisions or guidelines for obtaining quotes for less than \$15,000.

The Regulation acknowledges that there are instances when it is not always possible to meet these procurement guidelines in the market and therefore it provides a number of exceptions, including the following under sections 235(a) and 235(b):

- *235(a) – "The local government resolves it is satisfied that there is only one supplier who is reasonably available."*

- 235(b) – *“The local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders”.*

There may still be occasions where it will be necessary to present an individual Council report during the year if an unforeseen need arises for a Sole Supplier. To be listed as a Sole Supplier, Council officers must provide evidence that the supplier is the only supplier that can reasonably provide a particular good or service required. The emphasis is on the word “reasonably”.

The purchase of goods and services from a sole source to support the service and maintenance of existing assets from an original equipment manufacturer who has proprietary rights can also be deemed a sole supplier.

The commentary to section 235(a) and 235(b) of the Local Government Regulation 2012 states that this section might be applied where Council wishes to upgrade a proprietary computer software program to add functionality. There is generally only one possible supplier and the calling of tenders or quotes “would be a manifest waste of time and resources”. This interpretation of the legislation has also been used to support and validate the inclusion of a number of sole supplier recommendations with regards to Information technology and software.

STATUTORY/COMPLIANCE MATTERS

Section 235 Local Government Regulation 2012.

Section 104 Local Government Act 2009

ANALYSIS

There are a number of current or proposed engagements which Council is required to engage suppliers where the stipulated legislated process for seeking quotes or tenders is not practical due to warranty, intellectual property or maintenance requirements.

The nomination of the listed suppliers as Sole Suppliers is for a term of twelve months only and provides Council with the capacity to engage suppliers where it would be impractical or where others do not exist, whilst satisfying Councils legislative obligations.

Council has collated a listing of sole suppliers which have currently been assessed as meeting requirements to ensure the effective operations of Council.

Council will present every six months a report on the Sole Supplier Register listing to update and/or remove, should suppliers no longer be required or where no suppliers enter the market.

STRATEGIC IMPACTS

The listing of suppliers on the Sole Supplier listing does not entitle a supplier to business or commit Council funds however provides Council the opportunity to engage directly and negotiate commercial agreements which are mutually beneficial.

CONSULTATION

Chief Operating Officer – Aviation and Tourism – Craig Turner
Chief Operating Officer Water and Waste – Troy Pettiford
Relevant Managers

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council adopt the Sole Supplier Register for 2021/2022 on the basis that it will ensure the effective management of Council operations through the engagement of specialist suppliers.

ATTACHMENTS

Attachment 1 – Sole Supplier Register

Sole Supplier Register 2021/22

No	Supplier Name	Description of Product/service	Justification for Sole Supplier
NEW	ABB	Instrumentation (e.g., flow switches, pressure sensors, vibration sensors, etc.) & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Advanced Aquarium Technologies Pty Ltd - ABN 52 105 692 028	Maintenance and fish supply - Whitsunday Coast Airport	Supplier and maintenance of aquarium
NEW	Auma Group	Decanter actuator & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Avdata Pty Ltd - 25 008 556 723	Flight data billing and charging - Whitsunday Coast Airport	Airport industry recognised specialist
NEW	Burkert	Solenoids & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Designa Australia Pty Ltd - ABN 87 160 442 062	Car Park system maintenance - Whitsunday Coast Airport	Maintenance to support currently installed infrastructure
NEW	Emerson Electric Co. - ABN	Valves, actuators, regulators, positioners & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Endress & Hauser	Instrumentation (e.g., flowmeters, nutrient analysers, turbidity analysers, etc.), reagents & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Euro SEW	Motors & gearboxes & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Grant Broadcasters Pty Ltd - ABN 65 000 667 470	Target marketing based on audience demographic and reach	Industry specialist with engagements with Tourism Whitsunday
NEW	Grundfos	Dosing pumps & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	IFM	Instrumentation (e.g., flow switches, pressure sensors, vibration sensors, etc.) & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.

Sole Supplier Register 2021/22

NEW	Innovative Filtration Solutions (IFS)	Dewatering screw press & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Krohne	Instrumentation (e.g., flowmeters) & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	KSB Pumps	Submersible pumps & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Lime Intelligence Pty Ltd - ABN 73 642 088 346	Monthly flight data and commercial data tracking system	Industry specialist
NEW	Merck Pty Ltd - ABN 80 001 239 818	Laboratory equipment, reagents, and technical support for this equipment.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Roto Pumps	Dosing pumps & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Rotork - ABN	Actuators & positioners & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Schneider Electric - ABN	Variable speed drives & associated equipment & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Thermo Fisher Scientific Australia Pty Ltd - ABN 52 058 390 917	Instrumentation, lab equipment & reagents & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.
NEW	Vega (Marcon Agencies)	Instrumentation (e.g., flow switches, pressure sensors, vibration sensors, etc.) & technical support for this equipment, including training.	Water and Sewerage specialist supplier for maintenance and support.

13. Corporate Services
13.5 ASSET MANAGEMENT POLICY

AUTHOR: Stephen Fernando - Chief Financial Officer/Manager Financial Services

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council adopt the Asset Management Policy LSP_CORP_38.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

To adopt the Asset Management Policy (AM Policy) for the 2021-22 financial year to support the development of more integrated reporting for financial and asset management.

PURPOSE

To present the Asset Management Policy for consideration and adoption by Council.

BACKGROUND

A large part of the core services provided by Council to its citizens and ratepayers is dependent on a range of assets that typically have relatively long asset lives. As such managing those assets over the long term is essential to ensuring the continued delivery of the services in a sustainable manner. The Asset Management Policy forms the cornerstone of a good asset management process.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (Act)
Local Government Regulation 2012 (Regulation)

ANALYSIS

Section 167 of the Local Government Regulation 2012 requires the preparation of a Long-term Asset Management Plan. The AM Policy establishes the broad principles on which the Asset Management Plans are prepared, and the asset management processes are undertaken.

Significant changes have been made to the current AM Policy to ensure it provides a strong base for Council's asset management processes.

The AM Policy is supported by two related internal Administrative Guidelines as follows:

- Contributed Assets Guideline: methodology for valuation and recording of assets contributed to Council by third parties.
- Asset Accounting Guideline: sets out the procedures for accounting of assets, including capitalisation and depreciation.

The current AM Policy was adopted in November 2018 and was due for review in November 2020. The revaluation of the assets conducted during the financial year has highlighted the

need to update the policy based on what is needed to be recognised in the asset management framework and key documents.

STRATEGIC IMPACTS

Adoption of the Asset Management Policy will ensure that Council is able to comply with the Regulation and undertake its asset management processes, including improvement programs, in an effective and efficient manner.

CONSULTATION

Executive Leadership Team
Elizabeth Humphrey - Asset Co-ordinator

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council adopt the Asset Management Policy as presented in Attachment 1.

ATTACHMENTS

Attachment 1 - Asset Management Policy

Asset Management Policy

Corporate Services - Asset Management

LSP_CORP_38

COUNCIL POLICY			
Date Adopted by Council		Council Resolution	
Effective Date	1 July 2021	Next Review Date	30 June 2022
Responsible Officer(s)	Chief Financial Officer	Revokes	LSP_CORP_17

Purpose

The Policy is designed to establish operational and data management frameworks to ensure that Council has the processes and the information available to facilitate effective and efficient risk-adjusted decision making related to the procurement, operation, maintenance, renewal/upgrade and disposal of public infrastructure and to understand the cumulative consequences of such decisions.

Scope

This Policy is applicable to all organisational units that are custodians of assets that are owned, managed, or under the care and control of, Council. This policy does not apply to intangible assets, intellectual property or financial instruments.

Applicable Legislation

Local Government Act 2009 (Act)

Local Government Regulation 2012 (Regulation)

Policy Statement

- Council shall engage with the ratepayers and residents of the Region as appropriate and possible, in establishing the Service Levels for the range of services delivered by Council.
- Council Assets shall be managed:
 - in a manner that will enable Council to deliver the identified Level of Service to the ratepayers and residents of, and visitors to, the Region taking into consideration expected and estimated future changes in population and to the built and natural environments,
 - in keeping with all legislative and regulatory requirements,
 - taking an Asset Lifecycle approach, and
 - in the most cost-effective manner, taking into consideration the risks associated with the Asset and the delivery of services as well as the social and environmental impacts.
- Council shall maintain a SAMP, and an AMP for each major Asset Class, as required by section 167 of the Regulation.
- All Assets shall be recorded in an asset register within the AIMS.
- Council shall take appropriate measures to ensure the security of Assets owned by, or under the control and management of, Council. Such measures to include securing insurance policies to cover any loss or damage to Assets, where such action is possible and appropriate.

6. Subject to budgetary constraints, required resources shall be allocated for:
 - 6.1. the efficient and effective management of Assets, and
 - 6.2. the Asset operation and maintenance activities,the costs related to which, shall be incorporated into the annual operational budget presented for adoption by Council.
7. In keeping with the established Service Levels, the SAMP and AMPs as well as other legal/contractual commitments (e.g. executed infrastructure agreements), but subject to funding availability, Council shall develop a ten-year plan for the acquisition of required Assets as well as the renewal and upgrade of existing Assets. This ten-year plan to be reviewed annually and incorporated into the LTFF that is presented for adoption by Council.
8. Council shall ensure that acquisition of Assets (including renewals and upgrades) adheres to all procurement related legislative and regulatory requirements.
9. Directors and managers of the custodial organisation units shall ensure that any theft or loss of, or damage to, Assets are reported as soon as practical and in keeping with applicable regulatory and policy requirements.

Definitions

AIMS means an Asset Information Management System.

AMP means an Asset Management Plan, usually compiled for each major Asset Class.

Asset means a physical item that has service potential or can generate future economic benefits for a period of greater than 12 months, that is owned or managed or under the care and control of Council that has a value greater than as specified in the Asset Accounting Policy.

Asset Class means a grouping of related asset categories. (e.g. the Asset Class “Roads” can consist of drains, bridges, kerbing and guttering, pits, sealed roads, and unsealed roads asset categories)

Asset Lifecycle means the total period from when an asset is initially created until its final disposal and includes all activities related to acquisition, operation, maintenance, renewal/upgrade and disposal.

Council refers to the Whitsunday Regional Council

Level of Service means the outputs or objectives an organisation or activity intends to deliver to customers.

LTFF means the Long-Term Financial Forecast.

Policy refers to this Asset Management Policy.

Region means the area within the boundaries of the Council.

Strategic Asset Management Plan (SAMP) means documented strategy for asset management that clarifies intended activities, desired outcomes and certain practices that will be used in their delivery.

Asset Management Policy

Corporate Services - Asset Management
LSP_CORP_38

Related Documents

Contributed Assets Policy
Asset Accounting Policy
Climate Change Adaptation Policy
Development Manual
Annual Budget
Long-Term Financial Plan

Human Rights Compatibility Statement

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

13. Corporate Services

13.6 FINANCIAL REPORT - FY 2020/21 - PERIOD ENDING MAY 2021

AUTHOR: Stephen Fernando - Chief Financial Officer/Manager Financial Services

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the unaudited financial statements for the period ended 31 May 2021 of the Financial Year 2020/21.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

To present the unaudited financial statements for the period ending 31 May 2021 and report on the financial performance of Council for the period.

PURPOSE

To inform Councillors of Council's financial performance and position for the relevant period.

BACKGROUND

The financial statements are being prepared and presented in keeping with the requirements of the Local Government Act and Regulations.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (LGA)

152 Financial Report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report -
 - (a) if the local government meets less frequently than monthly - at each meeting of the local government; or
 - (b) Otherwise - at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

ANALYSIS

This report provides the estimated financial performance and position of Council for the relevant period in the current financial year.

The key financial sustainability indicators (ratios) are within acceptable and expected parameters (see Attachment 1 for more details). Council holds cash and equivalents of approximately \$72M, which is in excess of minimum required levels.

Capital delivery remains at 87% at the end of May, with significant expenditure expected to be realised through June and with closing out projects for the end of the financial year.

Additional collections have been made in May, but very little movement is seen in the long overdue debts, leaving Council no option but to proceed with formal debt recovery processes.

The budget deliberations for the 2021-22 budget have been completed and the compilation of the final budget documents is underway. The special meeting to adopt the budget is set for 28th June 2021.

Attachment 1 contains a summary of the financial performance with commentary around key features. Attachment 2 contains the full set of financial statements, including notes thereto.

Attachment 3 details the capital delivery for the period.

STRATEGIC IMPACTS

Presentation of this report aligns with maintaining transparency of Council activities and financial position. It also ensures that Council is compliant with the requirements of the LGA.

CONSULTATION

Julie Moller - Manager Strategic Finance
Katie Coates - Management Accountant

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That the unaudited financial statements for the period be received by Council.

ATTACHMENTS

Attachment 1 - Monthly Financial Report – May 2021
Attachment 2 - Financial Statements for the Financial Year 2020/21 to May 2021
Attachment 3 - Capital Delivery Report – May 2021

FINANCIAL REPORT

Financial Year: 2020/21

Period Ending: 31 May 2021



BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

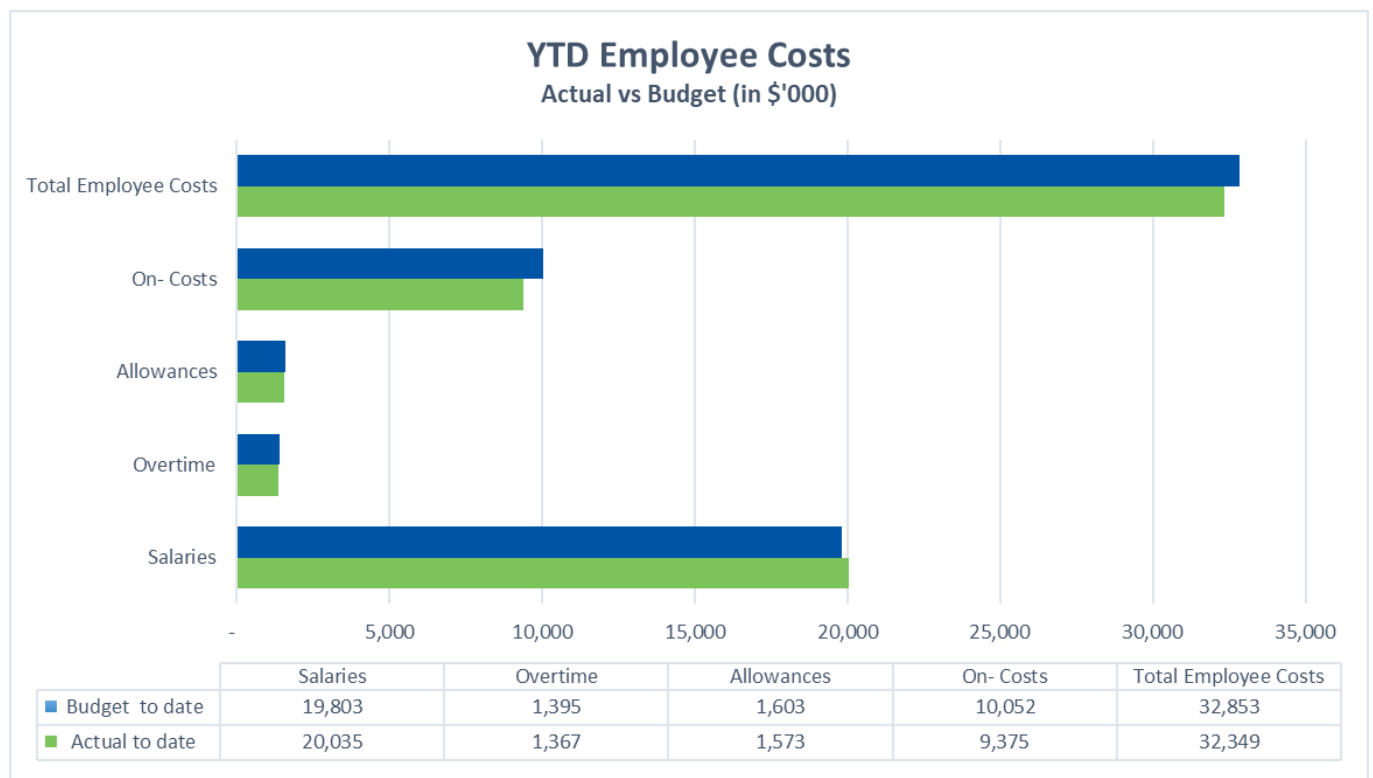
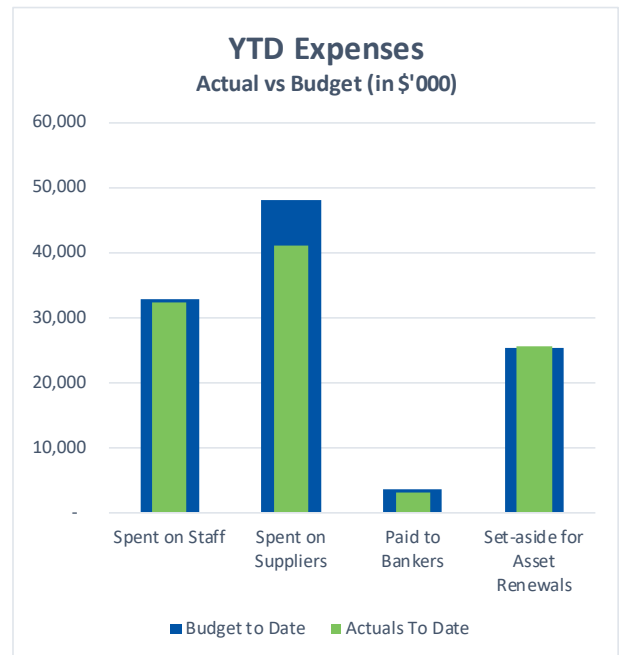
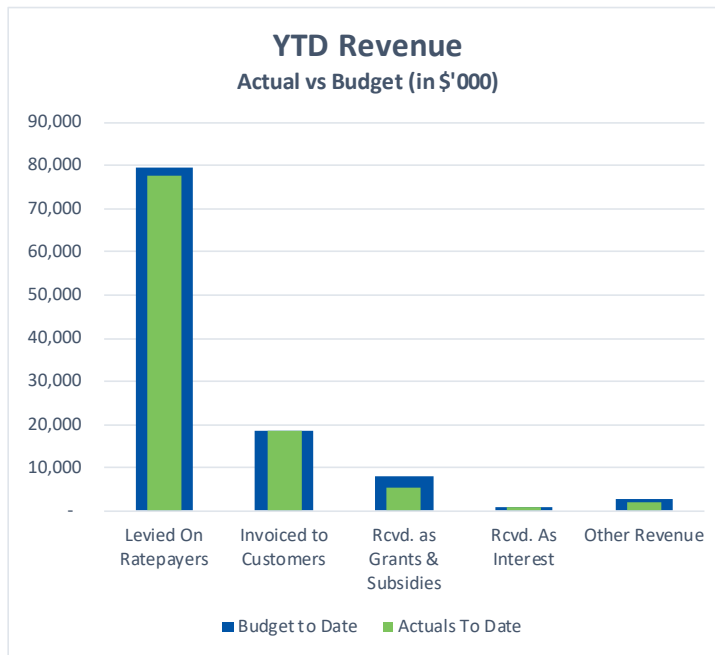
For the period under review, Council's operating surplus stood at just under \$2.8M, after charging depreciation (What We Set-aside for Asset Renewals) of \$25.5M.

Table 1 : Statement of Income & Expenditure

	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	84,913,237	79,458,937	77,712,706	98%
What We Invoiced Our Customers	20,944,584	18,514,366	18,551,260	100%
What We Rcvd. as Grants & Subsidies	10,632,767	7,903,951	5,540,963	70%
What We Rcvd. As Interest from Investment	1,650,666	1,010,337	1,049,261	104%
Our Other Revenue	7,689,235	2,945,365	2,204,871	75%
Our Total Recurrent Earnings	125,830,489	109,832,956	105,059,060	96%
What We Spent on Our Staff	36,876,686	32,853,173	32,349,404	98%
What We Spent on Our Suppliers	52,881,261	48,065,660	41,179,753	86%
Our Total Direct Spend	89,757,947	80,918,832	73,529,158	91%
What We Paid Our Bankers	4,066,083	3,516,815	3,187,324	91%
What We Set-aside for Asset Renewals	29,181,271	25,268,331	25,564,021	101%
Our Operating Surplus/(Deficit)	2,825,188	128,978	2,778,557	2154%
Our Capital Revenue	60,513,238	74,645,984	59,219,762	79%
Our Capital Expenses	26,416,517	11,965,005	18,540,023	155%
Our Capital Surplus/(Deficit)	34,096,721	62,680,978	40,679,739	65%
Our Net Earnings	36,921,910	62,809,956	43,458,296	69%

- The operating surplus is well above budget primarily due to expenditure being below budget.
- The spend on materials and services is currently recording only 86% of the budget to May 2021 and may balance out by the end of June.
- What we pay our financiers (bankers) is also below budget.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood marginally over \$1.1 Bn.

Table 2 : Statement of Financial Position

	Prev. Yr. Audited	Annual Budget	Actual to date
What We Own	1,137,127,898	1,196,343,459	1,164,516,655
Inventory We Hold	1,645,586	1,656,365	1,816,107
What We are Owed	27,789,357	18,266,228	28,424,217
What We Have in Bank	68,775,501	78,589,339	71,981,619
Our Total Assets	1,235,338,341	1,294,855,391	1,266,738,599
What We Owe Our Suppliers	47,052,913	43,049,140	42,360,706
What We Owe Our Lenders	86,507,217	81,508,087	81,949,019
Our Total Liabilities	133,560,131	124,557,227	124,309,725
Our Community Wealth	1,101,778,211	1,170,298,164	1,142,428,874

- Cash balances (What we Have in Bank) continue to be maintained at healthy levels.
- What we Owe Our Lenders is above budget due to a change in accounting standards. Under the new standard, future lease payments are displayed as a form of borrowing.

Debtors & Borrowings

What We Are Owed	
Category	Amount
Rates & Charges	7,674,400
General Debtors	5,701,505
GST Receivable/(Payable)	1,210,480
Advances to Community	1,048,000
SUB-TOTAL	15,634,385

Contract Assets	9,775,115
Water Charges not yet levied	3,045,000
Prepayments	580,161
Provision for Bad Debts	(610,413)
SUB-TOTAL	12,789,863

GRAND TOTAL	28,424,248
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What We Have Borrowed		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	1,839,434
81092 Gen7 08/09	6.82%	4,302,948
81090 Gen8 09/10	6.33%	2,848,103
81089 Gen8 AMSU	5.07%	2,888,340
81093 STP Projects	5.25%	19,268,410
81094 WTP Projects	4.86%	9,398,532
Bowen STP 19/20	2.20%	9,238,087
WCA Run 19/20	2.20%	22,633,314
Bowen Cell 3 19/20	0.91%	2,224,788
Bowen STP 20/21	1.80%	5,454,985
TOTAL		80,096,941

What We Have Available to Borrow		
Facility	Rate	Limit
Working Capital Facility	0.25%	20,000,000
Term Loans		-
TOTAL		20,000,000

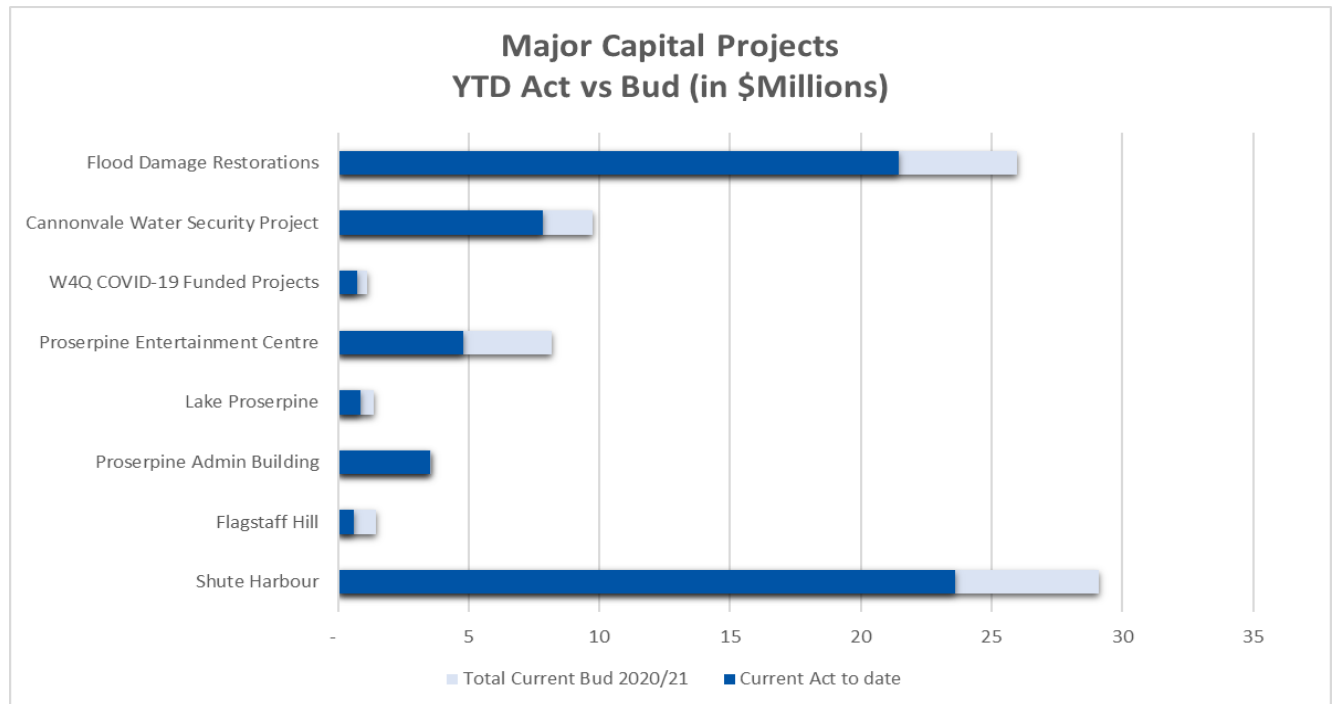
- Overdue Rates & Charges have dropped further to around \$7.7 M. Nonetheless, difficulties remain with some long overdue accounts. Preparations are being made to commence the use of collection agents in the next few weeks.
- The short-term working capital facility remains unutilised.

Investments

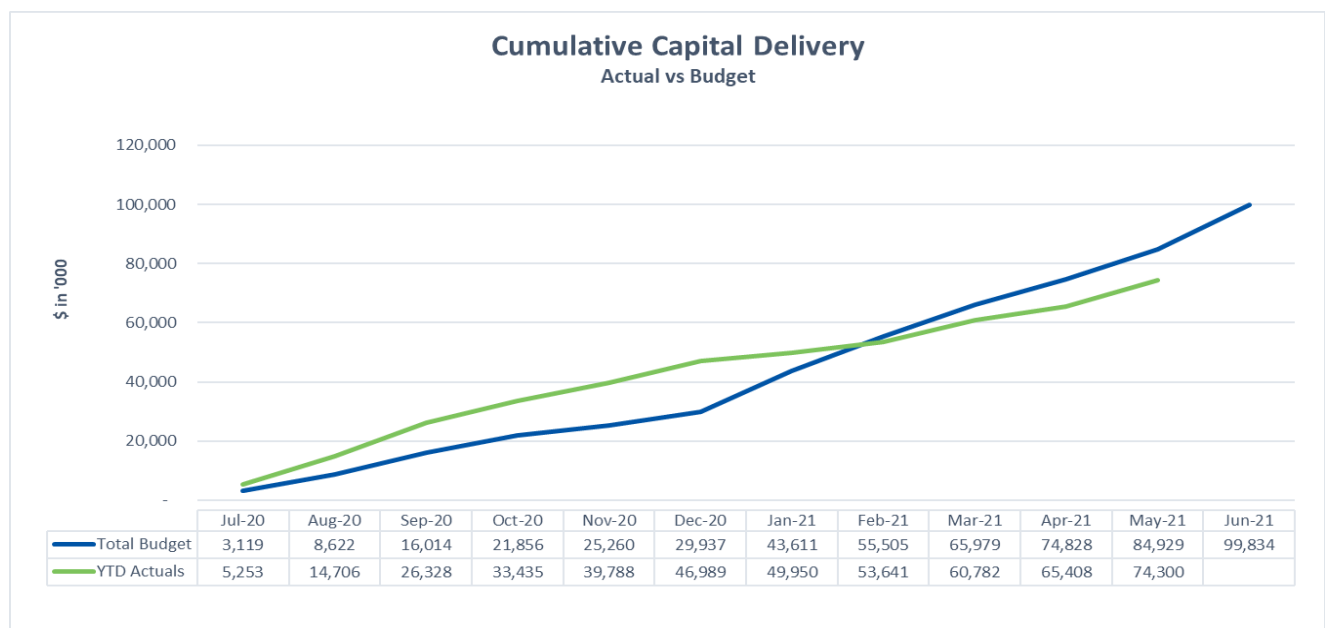
	Prev. Yr	Current
Queensland Treasury Corporation	68,775,501	71,981,619

- All excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.

CAPITAL DELIVERY

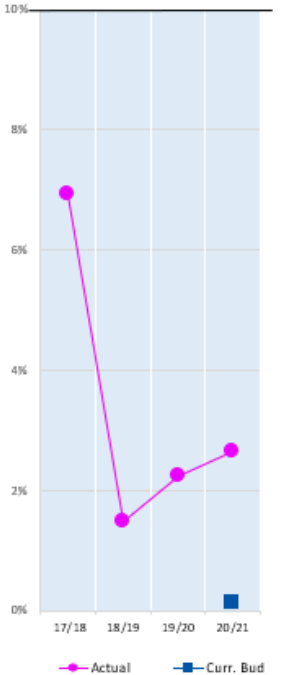
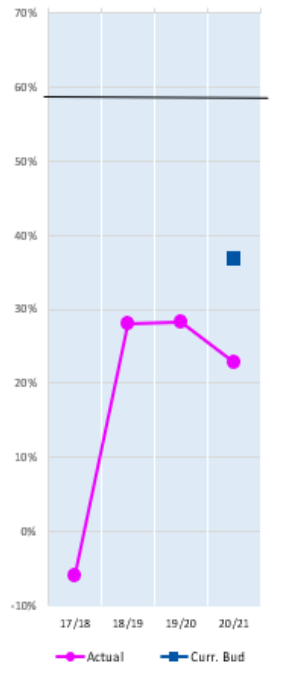
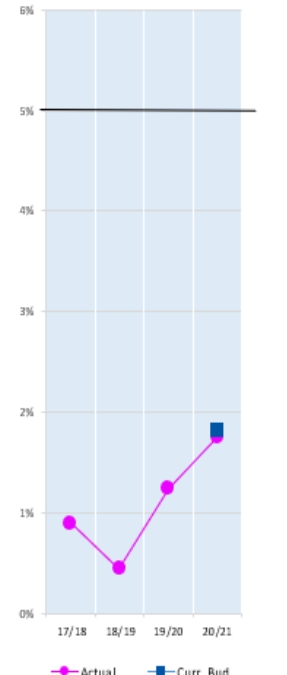
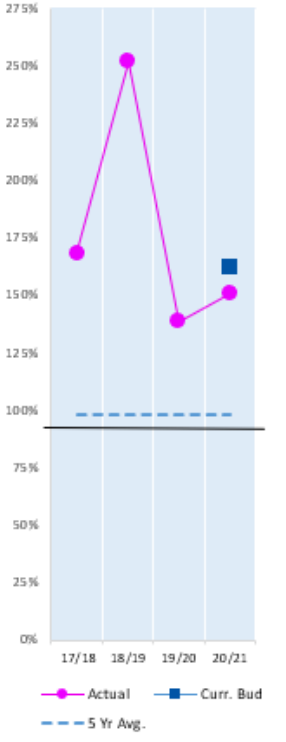


- YTD capital delivery remains at 87%. We are expecting an increase in the capital expenditure through June as projects are being closed out for the year end.



FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO 	NET FINANCIAL LIABILITIES RATIO (ADJUSTED) 	INTEREST COVERAGE RATIO 	ASSET SUSTAINABILITY RATIO 
<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i>	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i>	<i>Net Interest Expense divided by Total Operating Revenue</i>	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i>
Target: 0 - 10% May Actual: 2.64% Budget: 0.12%	Target: < 60% May Actual: 21.34% Budget: 21.74%	Target: < 5% May Actual: 1.75% Budget: 1.82%	Target: Avg. 90% May Actual: 150.80% Budget: 162.00%
This ratio is within the expected range and well above budget.	Financial liabilities are maintained at a steady level below the maximum recommended levels.	Well below the recommended maximum thresholds and in line with budget.	Will continue to remain above target levels due to continuing substantial reconstruction work.

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	97%	88%	
Our Expenditure	97%	87%	
Our Capital Delivery	87%	87%	
Our Cash on Hand	107%	92%	

- Capital delivery rate has been maintained at 87% from last month.

OTHER MATTERS

- The budget workshops for 2021-22 with Councillors have been concluded. The final preparation of the budget documents is underway.
- Due to the late start, capitalisation will continue till around 2nd week of June.
- The upgrade of the Civica, Property, Rating & CRM system went live in early May and has performed in line with expectations.
- Significant time has been consumed with rate modelling and forecasts for the budget which is scheduled for June adoption.
- Work continues on the development and update of the Strategic Asset Management Plans following the finalisation of the revaluation.
- Valuation changes and queries continue to be fielded from the Department of Resources and ratepayers with approximately 80 submissions received on the revaluations which were due at the end of May.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

For the period ending 31 May 2021

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WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the period ending 31 May 2021

		2021	2020	Revised Budget 2020/21	PTD Budget 2020/21	Variance to PTD Budget
	Note	YTD \$	30 June \$	\$	\$	%
Income						
Recurrent revenue						
Rates and levies	3 (a)	77,712,706	84,913,238	86,682,477	79,458,937	98%
Sale of goods and major services	3 (b)	10,582,629	12,367,742	11,142,460	10,213,922	104%
Fees and charges	3 (c)	3,447,421	3,232,050	3,215,001	2,947,084	117%
Lease, rental and levies		364,215	428,889	443,019	406,101	90%
Interest received		1,049,261	1,650,666	1,102,186	1,010,337	104%
Sales of contract and recoverable works	3 (d)	4,156,995	4,915,902	5,397,010	4,947,259	84%
Other recurrent income		2,204,871	7,689,235	3,213,125	2,945,365	75%
Grants, subsidies, contributions and donations	4 (i)	5,540,963	10,632,767	8,622,492	7,903,951	70%
Total operating revenue		105,059,060	125,830,489	119,817,770	109,832,956	96%
Capital revenue						
Grants, subsidies, contributions and donations	4 (ii)	58,178,718	60,449,475	79,941,211	73,279,443	79%
		58,178,718	60,449,475	79,941,211	73,279,443	
Total revenue		163,237,778	186,279,964	199,758,981	183,112,399	
Capital income		424,403	63,764	1,490,771	1,366,540	31%
Total income	2 (b)	163,662,181	186,343,728	201,249,752	184,478,939	89%
Expenses						
Recurrent expenses						
Employee benefits	5	(32,349,404)	(36,876,686)	(35,839,825)	(32,853,173)	98%
Materials and services	6	(41,179,753)	(52,881,261)	(52,435,265)	(48,065,660)	86%
Finance costs	7	(3,187,324)	(4,066,083)	(3,836,525)	(3,516,815)	91%
Depreciation and amortisation	15	(25,564,021)	(29,181,271)	(27,565,452)	(25,268,331)	101%
Total operating expenses		(102,280,503)	(123,005,300)	(119,677,067)	(109,703,978)	
Capital expenses						
Other capital expenses	8	(17,923,381)	(26,416,518)	(13,052,733)	(11,965,005)	150%
Total expenses	2 (b)	(120,203,885)	(149,421,818)	(132,729,800)	(121,668,983)	99%
Net result		43,458,296	36,921,910	68,519,952	62,809,956	
Other comprehensive income						
Items that will not be reclassified to net result						
Increase / (decrease) in asset revaluation surplus		(3,046,287)	683	-	-	
Total other comprehensive income for the year		(3,046,287)	683	-	-	
Total comprehensive income for the year		40,412,009	36,922,593	68,519,952	62,809,956	

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations
For the period ending 31 May 2021

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Retained surplus (deficiency) from prior years		6,626,153	(3,777,717)	6,624,688
Adjustment for prepaid rates		-	7,819,074	-
Net result for the year		43,458,296	36,921,910	68,519,952
		50,084,448	40,963,267	75,144,640
Transfers (to) from capital account				
Transfer of capital income	0	(424,403)	(63,764)	6,976,066
Transfer of capital expenses	8	17,923,381	26,416,518	13,052,733
Non-monetary capital revenue	4 (ii)(b)	-	(1,323,848)	-
Unspent capital revenue transferred from capital	CFS*	670,751	11,753,283	-
Adjustment for unfunded depreciation		3,292,614	7,506,997	7,138,845
Transfer to adjust the working capital cash		-	(495,163)	-
Net capital account transfers		21,462,344	43,794,023	27,167,644
Transfers (to) from restricted reserves				
Constrained grants and subsidy reserve		(17,900,467)	(26,385,462)	(26,483,837)
Constrained NDRRA grants reserve		(40,278,251)	(29,553,310)	(52,619,522)
Retained surplus (deficiency) available for transfer to reserves		13,368,074	28,818,517	23,208,925
Transfers (to) from reserves for future capital funding:				
Insurance reimbursed reserve		-	(2,616,000)	-
Capital works reserve		(8,150,216)	(20,013,314)	(16,905,314)
Transfers (to) from reserves for future recurrent funding purposes:				
Operational projects reserve		263,862	436,950	-
		-	-	-
		-	-	-
Retained surplus (deficit) at end of year		5,481,720	6,626,153	6,303,611

*CFS - Denotes Capital Funding Statement

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position
As at 31 May 2021

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Current assets				
Cash and cash equivalents	10	71,981,619	68,775,501	78,589,339
Receivables	12 (a)	15,002,942	13,584,141	11,082,014
Inventories	12	1,501,107	1,330,586	1,341,365
Contract assets		9,775,115	9,492,762	2,492,762
Other assets		3,625,161	4,691,452	4,691,452
		101,885,944	97,874,442	98,196,933
Non-current assets held for sale		315,000	315,000	315,000
Total current assets		102,200,944	98,189,443	98,511,933
Non-current assets				
Receivables		21,000	21,000	-
Investment properties	13	1,857,288	1,800,000	1,800,000
Property, plant and equipment	14	1,160,826,015	1,133,494,546	1,191,733,467
Intangible assets		-	-	976,640
Right of use assets		1,833,351	1,833,351	1,833,351
Total non-current assets		1,164,537,655	1,137,148,897	1,196,343,459
TOTAL ASSETS		1,266,738,599	1,235,338,340	1,294,855,391
Current liabilities				
Trade and other payables		17,107,832	22,189,713	21,887,753
Provisions	15	10,392,586	9,888,573	7,967,087
Borrowings	16	5,372,131	5,372,131	5,202,300
Contract liabilities	17	7,042,906	7,042,906	3,542,906
Total current liabilities		39,915,456	44,493,323	38,600,046
Non-current liabilities				
Provisions	16	7,817,382	7,931,719	9,651,394
Borrowings	17	76,576,887	81,135,085	76,305,787
Total non-current liabilities		84,394,269	89,066,804	85,957,181
TOTAL LIABILITIES		124,309,725	133,560,128	124,557,227
NET COMMUNITY ASSETS		1,142,428,873	1,101,778,212	1,170,298,164
Community equity				
Council capital -				
Investment in capital assets		725,345,836	690,352,594	754,567,290
Asset revaluation surplus		357,416,935	360,463,221	360,463,221
Retained surplus/ (deficiency)		5,481,720	6,626,153	6,303,611
Reserves		54,184,383	44,336,244	48,964,041
TOTAL COMMUNITY EQUITY		1,142,428,874	1,101,778,212	1,170,298,164

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity
For the period ending 31 May 2021

	Note	Total		Retained surplus (deficit) Note 25		Reserves Note 26		Asset revaluation surplus Note 24		Council Capital Note 23	
		2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$
Balance at beginning of the year		1,101,778,212	1,054,258,015	6,626,153	(3,777,717)	44,336,244	47,239,722	360,463,221	360,462,538	690,352,594	650,333,471
Adj on initial application of AASB 15 / AASB 1058		238,653	10,597,604	-	7,819,074	-	-	-	-	238,653	2,778,530
Restated opening balances		1,102,016,865	1,064,855,619	6,626,153	4,041,357	44,336,244	47,239,722	360,463,221	360,462,538	690,591,247	653,112,001
Net result		43,458,296	36,921,910	43,458,296	36,921,910	-	-	-	-	-	-
Other comprehensive income for the year											
Revaluations											
Property, plant & equipment		(3,046,287)	-					(3,046,287)	-		
Change in value of future rehabilitation costs		-	683					-	683		
Total comprehensive income for the year		40,412,009	36,922,593	43,458,296	36,921,910	-	-	(3,046,287)	683	-	-
Transfers (to) from retained earnings to capital		-	-	21,462,344	43,794,023	-	-	-	-	(21,462,344)	(43,794,023)
Transfers (to) from retained earnings and recurrent reserves		-	-	263,862	436,950	(263,862)	(436,950)	-	-		
Transfers (to) from capital reserves and capital		-	-	(66,328,934)	(78,568,086)	10,112,001	(2,466,529)	-	-	56,216,933	81,034,615
Net transfers in year		-	-	(44,602,728)	(34,337,114)	9,848,139	(2,903,478)	-	-	34,754,589	37,240,593
		-	-							-	-
Balance at end of the year		1,142,428,874	1,101,778,212	5,481,720	6,626,153	54,184,383	44,336,244	357,416,935	360,463,221	725,345,836	690,352,594

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the period ending 31 May 2021

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Cash flows from operating activities				
Receipts				
General rates and utility charges		78,233,573	83,605,795	88,971,802
Sale of goods and major services		10,582,629	12,367,742	11,142,460
Lease, rental and levies, fees and charges		3,811,564	3,225,316	3,438,020
Other income		4,317,576	16,332,113	8,335,710
GST received		582,096	14,868,514	(1,037,544)
Receipts from customers		97,527,439	130,399,481	110,850,447
Operating grants, subsidies and contributions		5,540,963	12,359,971	7,622,492
Interest received		1,049,261	1,650,666	1,102,186
Payments				
Payments for materials and services		(45,877,861)	(59,932,128)	(52,446,044)
Payment to employees		(32,203,142)	(35,987,474)	(35,839,825)
GST paid		-	(14,476,754)	-
Payments to suppliers and employees		(78,081,004)	(110,396,356)	(88,285,869)
Interest expense		(2,888,316)	(3,250,982)	(3,602,983)
Net cash inflow (outflow) from operating activities		23,148,343	30,762,780	27,686,273
Cash flows from investing activities				
Commonwealth government grants		1,404,977	5,481,533	-
State government subsidies and grants arising from contract assets and liabilities		(282,352)	6,249,696	-
Other capital State government subsidies and grants		53,553,879	49,470,842	84,566,211
Capital contributions		3,219,862	4,173,252	(125,000)
Payments for property, plant and equipment		(74,121,509)	(95,288,067)	(99,833,745)
Payments for investment property		(178,926)	(135,576)	-
Proceeds from sale of property, plant and equipment		1,041,044	702,227	1,490,771
Net movement in loans to community organisations		(21,000)	(25,281)	1,027,000
Net cash inflow (outflow) from investing activities		(15,384,026)	(29,371,375)	(12,874,763)
Cash flows from financing activities				
Proceeds from borrowings		-	8,167,094	-
Repayment of borrowings	17	(4,558,198)	(4,226,926)	(4,997,672)
Repayments made on finance leases		-	(174,357)	-
Net cash inflow (outflow) from financing activities		(4,558,198)	3,765,810	(4,997,672)
Net increase (decrease) in cash and cash equivalents held		3,206,119	5,157,216	9,813,839
Cash and cash equivalents at beginning of the financial year		68,775,501	63,618,285	68,775,500
Cash and cash equivalents at end of the financial year	10	71,981,620	68,775,501	78,589,339

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Capital Funding

For the period ending 31 May 2021

	Note	2021	2020	Revised Budget 2020/21
		\$	\$	\$
Sources of capital funding				
Excess capital revenue provided in year		(670,751)	(11,753,283)	(8,466,837)
Finance leases for right of use assets		-	468,579	-
Loan monies expended		-	8,167,094	-
Funded depreciation and amortisation		20,181,401	21,674,274	20,426,607
Proceeds from the sale of capital assets		1,041,044	702,227	1,490,771
Donated and contributed physical assets		-	1,323,848	-
Constrained grants, subsidies and contributions		15,340,713	36,892,209	28,379,308
Insurance reimbursed reserve		1,537,890	-	70,000
Capital Works reserve		6,172,373	13,459,178	7,504,825
Insurance Restoration reserve		-	1,129,919	2,807,221
Constrained NDRRA grants reserve		35,255,964	29,553,310	52,619,522
		78,858,634	101,617,354	104,831,417
Application of capital funding				
Non-current capital assets				
Land and Improvements		40,955	126,461	-
Buildings and Other Structures		1,113,883	25,871,843	57,691,657
Plant and equipment		1,127,288	9,121,423	2,800,329
Intangible assets		-	-	976,640
Transport Infrastructure		25,651,617	46,103,096	52,492,027
Water		560,327	2,553,538	11,401,765
Sewerage		1,201,571	11,450,050	2,929,328
Right of use - Land		-	11,322	-
Right of use - Buildings		-	457,258	-
Movement in capital work in progress		44,425,868	1,385,503	(28,458,000)
Investment property		178,926	135,576	-
		74,300,436	97,216,070	99,833,745
Principal loan redemptions				
Queensland Treasury Corporation		4,558,198	4,226,926	4,997,672
Finance leases for right of use assets		-	174,357	-
		4,558,198	4,401,284	4,997,672
		78,858,634	101,617,354	104,831,417

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2021

2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:-

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2021 \$	2021 \$	2021 \$	2021 \$							
Office of the Chief Executive	135,150	182,069	-	-	317,219	(7,850,468)	-	(7,850,468)	(7,533,249)	(7,533,249)	(0)
Corporate Services	2,515,471	44,776,970	6,590,733	914,834	54,798,008	7,208,561	(268,109)	6,940,452	54,501,003	61,738,460	180,036,511
Community Environmental Services	558,236	2,819,229	37,800	(121,836)	3,293,430	(11,247,419)	-	(11,247,419)	(7,869,954)	(7,953,990)	3,767,008
Engineering	1,479,629	3,997,566	23,461,316	2,112,993	31,051,504	(28,557,770)	(17,031,660)	(45,589,430)	(23,080,575)	(14,537,926)	572,355,845
Waste Management	134,594	7,351,335	80,739	-	7,566,668	(7,028,721)	(13,408)	(7,042,129)	457,207	524,538	9,914,326
Planning & Development Assessment	41,519	1,506,961	-	-	1,548,480	(3,440,564)	-	(3,440,564)	(1,892,084)	(1,892,084)	-
Customer Experience	-	-815,932	2,695,714	145,711	2,025,493	(11,499,238)	(37,326)	(11,536,564)	(12,315,170)	(9,511,071)	37,175,889
Airport Operations	602,000	4,338,870	719,445	-	5,660,315	(5,933,957)	-	(5,933,957)	(993,087)	(273,642)	62,329,371
Quarries & Pitts	-	3,215,425	-	-	3,215,425	(3,468,982)	-	(3,468,982)	(253,557)	(253,557)	2,780,292
Shute Harbour Operations	-	154,307	18,176,794	-	18,331,101	(230,272)	-	(230,272)	(75,965)	18,100,829	49,538,961
Water Services	1,102	17,732,238	2,540,000	751,240	21,024,580	(17,592,389)	(72,054)	(17,664,443)	140,951	3,360,137	165,902,829
Sewerage Services	16,102	14,316,218	656,316	(158,677)	14,829,958	(12,639,284)	(500,824)	(13,140,108)	1,693,035	1,689,850	178,399,750
Total	5,483,803	99,575,258	54,958,856	3,644,265	163,662,181	(102,280,503)	(17,923,381)	(120,203,885)	2,778,557	43,458,296	1,262,200,783

For the year ended 30 June 2020

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2020 \$	2020 \$	2020 \$	2020 \$							
Office of the Chief Executive	391,302	191,576	(42,802)	-	540,077	(8,643,212)	-	(8,643,212)	(8,060,333)	(8,103,135)	(0)
Corporate Services	4,235,802	55,895,573	11,319,609	-	71,450,984	6,851,933	(2,670,171)	4,181,762	66,983,308	75,632,746	194,583,356
Community Environmental Services	490,975	2,588,930	200,712	63,764	3,344,381	(12,474,090)	(48,366)	(12,522,456)	(9,394,185)	(9,178,075)	3,896,706
Engineering	4,452,316	4,036,309	19,471,944	1,743,717	29,704,286	(35,647,685)	(13,046,556)	(48,694,241)	(27,159,060)	(18,989,955)	554,464,491
Waste Management		7,998,668	137,185	-	8,135,853	(7,700,815)	(3,375,487)	(11,076,302)	297,853	(2,940,449)	9,187,951
Planning & Development Assessment		1,855,153	-	-	1,855,153	(4,946,863)	-	(4,946,863)	(3,091,710)	(3,091,710)	-
Customer Experience	957,439	143,607	4,560,313	61,973	5,723,332	(15,517,711)	(618,461)	(16,136,172)	(14,416,664)	(10,412,840)	37,477,649
Airport Operations		5,558,105	1,113,999	-	6,672,103	(7,217,847)	(4,562,897)	(11,780,743)	(1,659,742)	(5,108,640)	76,742,390
Quarries & Pitts		3,352,639	-	-	3,352,639	(3,606,501)	19,879	(3,586,622)	(253,862)	(233,983)	3,827,473
Shute Harbour Operations		-294,058	13,610,916	2,616,000	15,932,858	(489,202)	(308,896)	(798,098)	(783,260)	15,134,760	19,562,292
Water Services		18,393,161	394,118	606,355	19,393,634	(19,294,581)	(486,867)	(19,781,449)	(901,420)	(387,814)	143,397,321
Sewerage Services		15,582,992	4,186,380	469,054	20,238,426	(14,318,727)	(1,318,695)	(15,637,422)	1,264,265	4,601,004	188,807,002
Total	10,527,834	115,302,655	54,952,375	5,560,864	186,343,728	(123,005,300)	(26,416,518)	(149,421,818)	2,825,189	36,921,910	1,231,946,630

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2021

	Note	2021 \$	2020 \$
3 Revenue			
General rates		46,482,635	50,181,421
Water		8,015,303	8,674,903
Water consumption, rental and sundries		7,677,737	7,743,833
Sewerage		15,742,827	16,586,925
Waste management		5,475,030	5,469,534
Rates and utility charge revenue		83,393,532	88,656,616
Less: Discounts		(5,048,846)	(3,074,746)
Less: Pensioner remissions		(631,980)	(668,633)
Net rates and utility charges		77,712,706	84,913,238
(b) Sale of goods and major services			
Parking and other ranger services		969,349	1,083,561
Refuse tips and transfer station charges		2,367,668	2,098,996
Aerodrome charges		2,865,192	3,980,384
Quarry charges		3,101,987	3,195,155
Shute harbour commercial activities		165,144	196,620
Caravan parks fees and charges		661,065	607,236
Water and sewerage fees and charges		452,225	1,060,363
Other		-	145,426
		10,582,629	12,367,742
(c) Fees and Charges			
Statutory fees and charges include			
Lodgement fees		1,276,148	1,176,419
Dog registrations		243,838	249,490
Inspection fees		83,989	501,496
Licences and permits		587,470	374,312
Fines and infringements		(194,643)	(147,676)
Other statutory fees		1,166,282	718,151
User fees and charges		284,337	359,858
		3,447,421	3,232,050
(d) Sales of contract and recoverable works			
Transport and Main Roads		582,645	4,915,902
Private works		3,574,350	-
		4,156,995	4,915,902
There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.			
4 Grants, subsidies, contributions and donations			
(i) Recurrent			
General purpose grants		2,845,559	5,549,328
State government subsidies and grants		2,143,135	2,314,810
NDRRA flood damage grants for operational repairs		495,109	2,663,696
Contributions		57,161	97,853
(ii) Capital			
(a) Monetary revenue designated for capital funding purposes			
Commonwealth government grants		1,404,977	5,481,533
State government subsidies and grants		13,275,628	19,917,531
NDRRA flood damage grants for capitalised repairs		40,278,251	29,553,310
Contributions		3,219,862	4,173,252
		58,178,718	59,125,627
(b) Non-monetary revenue received -			
Developer contributions of physical assets at fair value		-	1,323,848
		-	1,323,848
Total capital revenue		58,178,718	60,449,475

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2021

	Note	2021 \$	2020 \$
5 Employee benefits			
Total staff wages and salaries		23,010,813	27,220,897
Councillors' remuneration		519,756	559,059
Annual, sick and long service leave entitlements		4,704,719	5,577,686
Superannuation		3,139,115	3,554,302
		<u>31,374,403</u>	<u>36,911,944</u>
Other employee related expenses		2,798,931	3,182,626
		<u>34,173,335</u>	<u>40,094,570</u>
Less capitalised employee expenses		(1,823,930)	(3,217,884)
		<u><u>32,349,404</u></u>	<u><u>36,876,686</u></u>
6 Materials and services			
Audit of annual financial statements by the Auditor-General of Queensland		125,000	125,928
Community Donations, grants, subsidies & contributions		2,184,433	2,320,844
Legal services		430,553	987,123
Insurance		1,911,739	1,946,722
Consultants & Services		800,325	1,310,765
Contractors		14,943,372	17,237,975
Plant & Equipment		3,609,901	3,873,741
Advertising & Marketing		945,396	324,425
Cost of inventories		353,396	410,452
Communications & IT		3,153,321	4,188,212
Repairs & Maintenance & Utility charges		3,358,850	4,149,711
Raw materials & consumables		4,420,052	10,619,872
Registrations & subscriptions		280,310	278,073
Safety		677,552	948,971
Purchase of water		2,300,512	2,417,403
Rentals - Operating leases		419,107	396,480
Other material and services		1,265,936	1,344,563
		<u><u>41,179,753</u></u>	<u><u>52,881,261</u></u>
7 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		2,888,316	3,211,095
Interest on finance leases		-	39,887
Bank charges		298,936	368,038
Impairment of receivables and bad debts written-off		72	435,623
Refuse sites - unwinding of discount on provision		-	0
Refuse sites - unwinding of discount on provision		-	11,439
		<u><u>3,187,324</u></u>	<u><u>4,066,083</u></u>
8 Capital expenses			
Loss on the sale of capital assets		-	319,509
Loss on write-off of capital assets	9	17,923,381	22,791,738
Increase in rehabilitation provision for future costs, on land not controlled by council, due to a change in discount rate		-	67,625
Change arising from revision of the future restoration expenditure		-	3,237,646
Total capital expenses		<u><u>17,923,381</u></u>	<u><u>26,416,518</u></u>
9 Loss on write-off of capital assets			
Investment property - Land and Buildings	13	-	48,366
Buildings and Other Structures		318,843	7,094,573
Plant and equipment		-	245,908
Transport Infrastructure		17,031,660	13,597,328
Water		72,054	486,867
Sewerage		500,824	1,318,695

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2021

	Note	2021 \$	2020 \$
10 Cash and cash equivalents			
Cash at bank and on hand		436,872	975,280
Deposits at call		71,544,747	67,800,222
Total cash and cash equivalents per statement of cash flows		71,981,619	68,775,501
Total cash assets		71,981,619	68,775,501
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Unspent government grants and subsidies	18 (a) (ii)	7,124,806	(0)
Unspent developer contributions	18 (a) (ii)	9,604,398	9,147,163
Rates in advance		2,583,714	2,591,430
Contract liabilities		7,042,906	7,042,906
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by council to meet specific future funding requirements		40,144,075	43,367,849
Total cash held to contribute to identified funding commitments		66,499,899	62,149,348
Cash and deposits at call are held in the Westpac Bank and Queensland Treasury Corporation in a normal term deposits and Business cheque accounts. The bank currently has a short term credit rating of A1+ and long term rating of AA-.			
11 Receivables			
(a) Current			
Rateable revenue and utility charges		7,674,400	7,847,983
GST recoverable		1,210,480	1,683,384
Other debtors		5,701,475	3,657,186
Less impairment provision		(610,413)	(610,413)
		13,975,942	12,578,141
Loans and advances to community organisations		1,027,000	1,006,000
		15,002,942	13,584,141
(b) Non-current			
Loans and advances to community organisations		21,000	21,000
		21,000	21,000
12 Inventories			
Inventories for internal use-			
Quarry and road materials		868,306	772,465
Stores and materials		632,801	558,121
Land purchased for development and sale		(0)	(0)
		1,501,107	1,330,586
Valued at cost, adjusted when applicable for any loss of service potential.			
13 Investment properties			
Property held for rental income and capital growth			
Fair value at beginning of the financial year		1,800,000	1,650,000
Fair value of assets transferred from other asset category		-	(974)
Acquisitions		178,926	135,576
Value of asset disposed		(121,638)	-
Value of the asset written-off		-	(48,366)
Revaluation adjustment to income statement		-	63,764
Fair value at end of the financial year		1,857,288	1,800,000

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2021

14 Property, plant and equipment

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement	Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost		Cost	Cost	Cost	
	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset Values												
Opening gross value as at 1 July 2020	45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	118,665,929	1,561,846,103	1,560,888	457,258	8,290	2,026,435
Minor correction to opening balance	-	-	22,260	251,920	-	1,112	-	275,292	-	-	-	-
Additions at cost	-	-	-	-	-	-	74,300,436	74,300,436	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
Contributed assets at valuation	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers from work in progress	40,955	1,113,883	1,127,288	25,651,617	560,327	1,201,571	(29,695,642)	-	-	-	-	-
Disposals	-	-	(1,525,673)	-	-	-	-	(1,525,673)	-	-	-	-
Write-offs	-	(523,018)	-	(22,217,774)	(260,350)	(1,256,209)	-	(24,257,351)	-	-	-	-
Revaluation adjustment to other comprehensive income. (refer the ARS*)	-	-	-	(35,726,462)	19,713,054	(28,579,307)	-	(44,592,715)	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	(178,926)	(178,926)	-	-	-	-
Closing gross value as at 30 June 2021	45,659,495	120,996,643	55,592,676	682,201,238	297,898,078	200,427,240	163,091,797	1,565,867,166	1,560,888	457,258	8,290	2,026,435
Accumulated depreciation and impairment												
Opening balance as at 1 July 2020	23,664	39,971,387	28,423,185	140,474,866	146,230,294	73,228,161	-	428,351,557	36,051	152,419	4,613	193,084
Minor correction to opening balance	-	-	-	36,083	-	556	-	36,639	-	-	-	-
Depreciation provided in year	-	3,486,753	3,216,730	9,598,585	5,357,879	3,904,074	-	25,564,021	-	-	-	-
Depreciation on disposals	-	-	(1,030,669)	-	-	-	-	(1,030,669)	-	-	-	-
Depreciation on write-offs	-	(204,175)	-	(5,186,115)	(188,295)	(755,385)	-	(6,333,970)	-	-	-	-
Revaluation adjustment to other comprehensive income. (refer the ARS*)	-	-	-	(37,624,682)	10,538,792	(14,460,539)	-	(41,546,428)	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2021	23,664	43,253,966	30,609,246	107,298,738	161,938,670	61,916,867	-	405,041,151	36,051	152,419	4,613	193,084
Total written down value as at 30 June 2021	45,635,831	77,742,677	24,983,430	574,902,500	135,959,407	138,510,373	163,091,797	1,160,826,015	1,524,837	304,838	3,676	1,833,351
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100	-	-	7 - 100	7 - 100	7 - 100	-
Addition of renewal assets	-	-	-	-	-	-	38,550,313	38,550,313	-	-	-	-
Addition of other assets	-	-	-	-	-	-	35,571,196	35,571,196	-	-	-	-
Total additions in year	-	-	-	-	-	-	74,121,509	74,121,509	-	-	-	-

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2021

14 Property, plant and equipment - prior year

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement	Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost		Cost	Cost	Cost	-
	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$
Asset Values												
Opening gross value as at 1 July 2019	45,782,079	130,595,920	35,186,258	678,932,762	278,451,049	219,960,213	117,280,426	1,506,188,708	1,549,566	-	8,290	1,557,856
Minor correction to opening balance	-	35,000	312,123	2,331,001	550,631	146,880	-	3,375,635	-	-	-	-
Additions at cost	-	-	-	-	-	-	95,559,219	95,559,219	-	-	-	-
Addition by way of finance lease	-	-	-	-	-	-	-	-	11,322	457,258	-	468,579
Contributed assets at valuation	-	9,040	-	988,166	180,338	146,303	-	1,323,848	-	-	-	-
Internal transfers from work in progress	126,461	25,862,803	9,121,423	45,114,930	2,373,200	11,303,748	(94,038,140)	(135,576)	-	-	-	-
Disposals	-	-	(3,215,105)	-	-	-	-	(3,215,105)	-	-	-	-
Write-offs	-	(16,101,800)	(517,769)	(20,360,019)	(1,186,979)	(2,668,277)	-	(40,834,844)	-	-	-	-
Internal transfers between asset classes	(290,000)	(20,004,980)	15,081,870	7,235,097	(2,483,193)	171,206	-	(290,000)	-	-	-	-
Transfer to investment properties	-	9,795	-	-	-	-	(135,576)	(125,781)	-	-	-	-
Closing gross value as at 30 June 2020	45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	118,665,929	1,561,846,103	1,560,888	457,258	8,290	2,026,435
Accumulated depreciation and impairment												
Opening balance as at 1 July 2019	22,419	52,750,923	20,758,481	132,738,558	142,753,536	70,018,368	-	419,042,286	-	-	-	-
Minor correction to opening balance	-	2,265	19,494	415,402	103,841	56,102	-	597,105	-	-	-	-
Depreciation provided in year	1,245	3,555,630	3,278,110	12,039,848	5,678,783	4,434,571	-	28,988,187	36,051	152,419	4,613	193,084
Depreciation on disposals	-	-	(2,193,369)	-	-	-	-	(2,193,369)	-	-	-	-
Depreciation on write-offs	-	(9,007,227)	(271,862)	(6,762,691)	(700,111)	(1,349,582)	-	(18,091,472)	-	-	-	-
Internal transfers between asset classes	-	(7,339,024)	6,832,329	2,043,748	(1,605,755)	68,702	-	(0)	-	-	-	-
Transfer to investment properties	-	8,821	-	-	-	-	-	8,821	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2020	23,664	39,971,387	28,423,185	140,474,866	146,230,294	73,228,161	-	428,351,557	36,051	152,419	4,613	193,084
Total written down value as at 30 June 2020	45,594,876	80,434,390	27,545,616	573,767,072	131,654,752	155,831,911	118,665,929	1,133,494,546	1,524,837	304,838	3,676	1,833,351
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2021

	2021	2020
15 Trade and other payables		
Current		
Accruals	233,820	425,123
Creditors	13,662,335	18,410,975
Rates in advance	2,583,714	2,591,430
Employee related accruals	-	243,415
GST payable	627,963	518,771
	<u>17,107,832</u>	<u>22,189,713</u>
 16 Provisions		
Current		
Annual leave	4,018,957	3,931,696
Long service leave	4,479,145	4,035,391
Other entitlements	189,810	216,811
Property restoration:		
(i) Refuse sites	<u>1,704,675</u>	<u>1,704,675</u>
	<u>10,392,586</u>	<u>9,888,573</u>
Non-Current		
Long service leave	1,997,614	2,111,951
Property restoration		
(i) Refuse sites	5,183,407	5,183,407
(ii) Quarry rehabilitation	<u>636,361</u>	<u>636,361</u>
	<u>7,817,382</u>	<u>7,931,719</u>
 (i) Refuse sites		
Balance at beginning of the year	6,888,082	3,579,902
Increase due to change in time	-	0
Increase (decrease) due to change in discount rate	-	44,657
Increase (decrease) in estimate of future cost	-	3,263,523
Balance at end of the year	<u>6,888,082</u>	<u>6,888,082</u>
 Current portion	1,704,675	1,704,675
Non-current portion	<u>5,183,407</u>	<u>5,183,407</u>
	<u>6,888,082</u>	<u>6,888,082</u>
 Cash funds committed to meet this liability at the reporting date are	<u>1,500,000</u>	<u>1,500,000</u>
 (ii) Quarry rehabilitation		
Balance at beginning of the year	636,361	628,514
Increase due to change in time	-	11,439
Increase (decrease) due to change in discount rate	-	28,355
Increase (decrease) in estimate of future cost	-	(31,947)
Balance at end of the year	<u>636,361</u>	<u>636,361</u>
 Current portion	-	-
Non-current portion	<u>636,361</u>	<u>636,361</u>
	<u>636,361</u>	<u>636,361</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2021

	2021	2020
17 Borrowings		
Borrowings at balance date are		
Current		
(i) Queensland Treasury Corporation	5,114,670	5,114,670
(iii) Finance leases for right of use assets	257,462	257,462
	5,372,131	5,372,131
Non-current		
(i) Queensland Treasury Corporation	74,982,271	79,540,469
(iii) Finance leases for right of use assets	1,594,616	1,594,616
	<u>76,576,887</u>	<u>81,135,085</u>
Movements in borrowings		
(i) Queensland Treasury Corporation		
Balance at beginning of the year	84,655,139	80,714,971
Loans raised	-	8,167,094
Principal repayments	(4,558,198)	(4,226,926)
Balance at end of the year	<u>80,096,941</u>	<u>84,655,139</u>
Classified as		
Current	5,114,670	5,114,670
Non-current	74,982,271	79,540,469
	<u>80,096,941</u>	<u>84,655,139</u>
18 Reserves		
(a) Restricted capital reserves		
(i) Future capital sustainability reserve		
Balance at beginning of the year	-	-
Funded depreciation on capital assets in year	22,271,408	21,674,274
Less: Funds utilised in the year	(20,181,401)	(21,674,274)
Balance at end of the year	<u>2,090,007</u>	<u>-</u>
(ii) Constrained grants and subsidy reserve		
Balance at beginning of the year	9,147,163	19,653,910
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects	17,900,467	26,956,317
Transfers to the capital account funds expended in the year	(15,340,713)	(36,892,209)
Transfer to retained earnings funds expended	-	(570,855)
Balance at end of the year	<u>11,706,917</u>	<u>9,147,163</u>
(ii)(b) Constrained NDRRA grants reserve		
Balance at beginning of the year	(0)	(0)
Transfer from retained earnings for future expenditure	40,278,251	29,553,310
Transfer to the capital account funds expended in the period	(35,255,964)	(29,553,310)
Balance at end of the year	<u>5,022,287</u>	<u>(0)</u>
(b) Other reserves		
(1) Summary of capital reserves held for funding future projects		
(i) Insurance reimbursed reserve	1,491,731	3,029,621
(ii) Capital Works reserve	30,227,455	28,249,612
(iii) Insurance Restoration reserve	784,953	784,953
	<u>32,504,138</u>	<u>32,064,185</u>
(2) Summary of recurrent reserves held for funding future projects		
(i) Operational Projects reserve	2,861,034	3,124,896
(ii) Operational NDRRA Grants reserve	(0)	(0)
	<u>2,861,034</u>	<u>3,124,896</u>
Total other reserves	<u>35,365,172</u>	<u>35,189,081</u>
Total reserves	<u>54,184,383</u>	<u>44,336,244</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2021

		2021	2020
19 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Non-cash operating items			
Impairment of receivables and bad debts written-off	7	72	435,623
Depreciation and amortisation	15	25,564,021	29,181,271
Change in restoration provisions expensed to finance costs		-	11,439
		<u>25,564,094</u>	<u>29,628,333</u>
Capital grants, subsidies and contributions	4	(58,178,718)	(60,449,475)
Capital income		(424,403)	(63,764)
Capital expenses	8	17,923,381	26,416,518
		<u>(40,679,739)</u>	<u>(34,096,721)</u>
(Increase) decrease in receivables		2,119,034	(4,479,984)
(Increase) decrease in inventories (excluding land)		(170,521)	(280,456)
(Increase) decrease in other assets		(2,333,709)	3,592,101
Increase (decrease) in payables		(5,218,074)	(3,737,700)
Increase (decrease) in provisions		416,678	623,868
Increase (decrease) in other liabilities		(7,716)	2,591,430
		<u>(5,194,308)</u>	<u>(1,690,741)</u>
Net cash inflow from operating activities		<u><u>23,148,343</u></u>	<u><u>30,762,780</u></u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the period ending 31 May 2021

	2021	2020
Financial indicators and ratios of the accounts	\$	\$
Maintenance of council's physical operating capability		
This indicates whether the opening capital value of the council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,084,852,778	1,050,815,815
Operating surplus/(deficit) in year	2,778,557	2,825,189
Transfers from operating reserves to retained earnings in year	263,862	436,950
Retained surplus/(deficit) brought forward from prior year	6,626,153	(3,777,717)
Closing balance of the opening capital value	1,094,521,349	1,050,300,236
Change in the opening capital value	9,668,571	(515,579)
	%	%
Asset sustainability ratio		
Expenditure on replacement assets divided by depreciation expense	150.8%	138.5%
Target range >90%		
Operating surplus ratio		
Net operating surplus/(deficit) divided by total operating revenue	2.6%	2.2%
Guidance range is between 0% and 10%		
Net financial liability		
Total liabilities less current assets divided by total operating revenue	21.3%	28.4%
Guidance range is not greater than 60%		
Asset consumption ratio		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	71.9%	70.5%
Interest cover ratio		
Net interest expense divided by total operating revenue	1.8%	1.2%
Target range is between 0% and 5%		
Working capital ratio		
Unrestricted current assets available to meet current liabilities	2.1 : 1	2.0 : 1
Guidance range 1:1 to 4:1		
Change in community equity ratio		
The percentage change in the net wealth of the Council.	3.7%	4.5%
Debt servicing ratio		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	7.1%	6.1%
General rate revenue ratio		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	44.2%	39.9%
Revenue ratio		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	74.0%	67.5%
Debt exposure ratio:		
The percentage of Council's capital debt to total community equity	7.2%	7.9%

Capital Expenditure as at Period ending 31 May 2021

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
10000 - Office of the CEO									
1801 - Airport Operations									
4438	Land Purchase - Whitsunday Coast Airport	(2,894)	-	(2,894)	-	-			2,894
4829	Whitsunday Coast Airport - Terminal Extensions - C/W 17-18 -	86,782	8,678	95,460	86,782	129,892	100%	67%	43,110
8573	Whitsunday Airport - Roof Rectification Works	174,032	283,877	457,909	231,428	334,566	75%	52%	160,534
8594	Bowen Aerodrome Runway Repairs	-	181,304	181,304	-	-			-
Sub Total Airport Operations		257,920	473,859	731,778	318,210	464,458	81%	56%	206,538
Total Office of the CEO		257,920	473,859	731,778	318,210	464,458	81%	56%	206,538
30000 - Infrastructure Services									
2101 - Water									
3765	Water & Waste Office - Carpark sealing & Plumbers Shed & ass	(522)	-	(522)	-	-			522
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	1,144,958	306,629	1,451,586	1,006,116	1,196,971	114%	96%	52,013
5552	Water - Upgrade to Automated Control System - C/W 18-19	(176,223)	-	(176,223)	-	(87,654)		201%	88,569
5558	Water - Generators/Trailers - (1) North & (1) South	7,794	-	7,794	7,794	7,794	100%	100%	(0)
5609	Airlie Beach Sustainable Water Project BoR R05	6,686,288	184,387	6,870,675	8,520,470	8,520,470	78%	78%	1,834,182
5610	Cannonvale Reservoir - Renewal - Fix Leak, Install Mixer, Re	(39,389)	-	(39,389)	-	-			39,389
7925	Water - BWTP Low Lift Pump Renewals - CW 1920	(18,350)	11,800	(6,550)	(18,349)	(18,349)	100%	100%	1
7926	Water - Emergent Works - CW 1920	460	-	460	460	460	100%	100%	-
8080	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	759,329	34,870	794,199	812,545	812,545	93%	93%	53,216
8081	Cannonvale Water Network Augmentation - Stage 1A New	626,171	1,694	627,866	641,760	641,760	98%	98%	15,589
8599	Emergent Works - Water C/W 20-21	101,306	10,964	112,269	105,958	157,001	96%	65%	55,695
Sub Total Water		9,091,823	550,343	9,642,166	11,076,754	11,230,998	82%	81%	2,139,175
2201 - Sewerage									
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	1,213,175	175,771	1,388,946	1,389,081	1,389,081	87%	87%	175,906
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	87,663	70,578	158,241	86,974	86,974	101%	101%	(689)
5603	Cannonvale PS1 Renewal - C/W 18-19	845,076	25,839	870,915	802,588	802,588	105%	105%	(42,488)
7932	Sewer - Emergent Works - STP - CW 1920	243,800	95,386	339,186	390,116	390,116	62%	62%	146,316
7933	Sewer - Sewer Relining, North - CW 1920	(10,108)	-	(10,108)	(10,108)	(10,108)	100%	100%	(0)
7934	Sewer - Sewer Relining, South - CW 1920	(7,025)	-	(7,025)	-	(7,025)	100%	100%	0
8597	Emergent Works - Sewer C/W 20-21	1,815	-	1,815	138,000	220,500	1%	1%	218,685
8598	Thomas St Drain Sewer Replacement	1,500	1,918	3,418	57,200	57,200	3%	3%	55,700
Sub Total Sewerage		2,375,895	369,492	2,745,387	2,853,851	2,929,326	83%	81%	553,431
3203 - Roads									
5575	Proserpine Main Street Upgrade - C/W 18-19	12,982	2,945	15,928	22,982	22,982	56%	56%	10,000
5576	Proserpine RV Park - C/W 18-19	-	-	-	-	25,298			25,298
5586	Collinsville Heavy Vehicle Parking - C/W 18-19	798	-	798	-	-			(798)
5587	Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - C/W 1	5,005	-	5,005	5,292	5,292	95%	95%	287
5591	Cycleway funding - C/W 18-19	(48,427)	-	(48,427)	3,342	3,342	-1449%	-1449%	51,769
7796	Station Road, Proserpine - Emergency Culvert Replacement 201	(900)	-	(900)	-	-			900
7869	Brisbane Street and Powell Street Blackspot Upgrade	391	-	391	392	392	100%	100%	1
7947	Footpath Renewal Program - CW 1920	(4,271)	-	(4,271)	-	-			4,271
7979	Design & Construction Airlie Beach Parking Facility	74,096	14,380	88,476	200,000	200,000	37%	37%	125,904
8084	Pros. Main Street Upgrade - Dobbins Lane C/W	62,425	959	63,384	62,424	62,424	100%	100%	(1)
8085	Pros. Main Street Upgrade - Between Mill & Chapman St C/W	436,492	959	437,451	436,494	436,494	100%	100%	2
8086	Pros. Main Street Upgrade - Chapman & Herbert St C/W	94,886	959	95,844	94,886	94,886	100%	100%	0
8087	Pros. Main Street Upgrade - Chapman St Roundabout C/W	31,386	7,179	38,564	31,386	31,386	100%	100%	0
8088	Pros. Main Street Upgrade - Herbert & Blair St C/W	38,504	959	39,463	38,504	38,504	100%	100%	(0)
8089	Pros. Main Street Upgrade - Blair Street C/W	111,252	959	112,210	111,252	111,252	100%	100%	0
8090	Pros. Main Street Upgrade - Blair-Main St to Bruce Hwy Entry	65,933	959	66,892	65,934	65,934	100%	100%	1
8102	Airlie Main Street Pedestrian Crossing	(18,908)	-	(18,908)	-	-			18,908
8188	Fredrick Street, Dittmer - Stormwater Renewal - JC 7951	(3,100)	-	(3,100)	-	-			3,100
8191	Forestry Road Landslip Repairs	(3,437)	-	(3,437)	-	-			3,437
8299	Thurso Road Euri Crossing Drainage Upgrade	10,564	66,167	76,731	-	60,000		18%	49,436
8300	Pretty Bend Road - ID 13105 - Ch 13.2-14.8, 16.3-17.3	18,213	-	18,213	18,212	18,212	100%	100%	(1)
8306	Inverdon Road Floodway - ID 11205 - Ch 2.72-2.725	(29,301)	-	(29,301)	-	(29,301)		100%	0
8529	Argyle Street Reconstruction Design	(18,066)	-	(18,066)	(18,066)	(18,066)	100%	100%	0
8531	Tondarra Road, Bowen - Road ID 31060 - Repair Culvert	970	-	970	970	970	100%	100%	-
8621	Heavy Formation Grading Program	-	-	-	300,000	500,000			500,000
8622	Betterment Reshaping table drains	765	-	765	-	147,000		1%	146,235
8624	Armada Crescent Drainage Upgrade	18,233	-	18,233	18,233	18,233	100%	100%	0
8626	Construction of Lagoon Deck and Shared Cycle Path	19,296	38,526	57,822	33,995	33,995	57%	57%	14,699
8628	Dodd Street Shared Footpath	139,717	28,499	168,216	225,001	225,001	62%	62%	85,284
8629	Edgcombe Heights Walking Tracks Upgrade (Design only)	35,461	-	35,461	33,048	33,048	107%	107%	(2,413)
8630	Forestry Road	60,047	-	60,047	24,032	24,032	250%	250%	(36,015)
8631	Gloucester Avenue Culvert	342	-	342	75,341	149,999	0%	0%	149,657
8632	Hillview Road Kerb and Channel	58,307	62,541	120,848	250,000	250,000	23%	23%	191,693
8633	Moonlight Drive Kerb and Channel	43,604	-	43,604	37,999	37,999	115%	115%	(5,605)
8635	Port of Airlie Transit Terminal Upgrade	3,389	-	3,389	3,388	3,388	100%	100%	(1)
8637	Reseal Program	114,954	471,284	586,238	642,234	789,605	18%	15%	674,651
8638	Reynolds Street Drain	20,912	-	20,912	20,914	20,914	100%	100%	2
8639	Unsealed Roads Creek Crossing Upgrade Program	4,958	-	4,958	3,969	4,960	125%	100%	2

Capital Expenditure as at Period ending 31 May 2021

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8640	Unsealed Roads Resheeting Program	26,009	40,549	66,558	468,750	750,004	6%	3%	723,995
8641	Wilsons Beach Rockwall	263,230	4,690	267,920	267,000	267,000	99%	99%	3,770
8642	Flagstaff Hill Roadworks	175,967	4,730	180,697	199,999	199,999	88%	88%	24,032
8644	Argyle Street Kerb and Channel	173,929	-	173,929	200,005	200,005	87%	87%	26,076
8645	Ted Cunningham Bridge Upgrade	11,740	3,900	15,640	11,684	22,836	100%	51%	11,096
8661	Chapman Street Carpark (Proserpine Admin)	958,728	8,336	967,064	1,050,538	1,050,538	91%	91%	91,810
8764	St Mary's School Parking (STIP funding)	74,464	-	74,464	114,000	114,000	65%	65%	39,536
8765	Bowen State Hign School Parking (STIP funding)	134,202	-	134,202	186,000	186,000	72%	72%	51,798
8766	Collinsville State High School Parking (STIP funding)	117,537	-	117,537	130,000	130,000	90%	90%	12,463
8792	Jasinique Drive Culvert Remedial Works	68,776	16,775	85,550	130,000	130,000	53%	53%	61,224
8793	Adina/Wambiri intersection repair	-	-	-	50,000	150,000			150,000
8817	TMR early works - Paluma Rd to Tropic Rd	45,416	12,612	58,029	375,000	750,000	12%	6%	704,584
Sub Total Roads		3,407,470	788,864	4,196,335	5,925,134	7,318,557	58%	47%	3,911,087
3205 - Marine Based Asset									
8270	Wilson Beach Seawall Retifications	(15,618)	-	(15,618)	-	-			15,618
Sub Total Marine Based Asset		(15,618)	-	(15,618)	-	-	0%	0%	15,618
3206 - Flood Damage									
Sub Total Flood Damage		44,990,070	21,478,426	66,468,496	46,306,926	54,955,701	97%	82%	9,965,631
3401 - Quarry Operations									
8790	Quarry Purchase of a Pugmill	100	-	100	400,000	400,000	0%	0%	399,900
Sub Total Quarry Operations		100	-	100	400,000	400,000	0%	0%	399,900
3501 - Works 4 Qld									
4936	Improving Beach Communities - Region Wide - W4Q 17-19	(6,340)	-	(6,340)	-	-			6,340
7048	W4Q - Cannonvale Lakes Stage 3 (part 2)	2,876	-	2,876	191,698	383,396	2%	1%	380,520
7907	W4Q - Bicentennial Park Fencing - CW 1920	(19,190)	-	(19,190)	-	-			19,190
7911	W4Q - Gloucester Rainwater Tank - CW 1920	25,222	-	25,222	13,794	13,794	183%	183%	(11,428)
7912	W4Q - Halpannel Park Upgrade - CW 1920	353,030	-	353,030	352,478	352,478	100%	100%	(552)
7913	W4Q - Hansen Park Sound System - CW 1920	52,931	-	52,931	65,000	65,000	81%	81%	12,069
7914	W4Q - Henry Darwen Park Stage 2 - CW 1920	149,589	233,235	382,824	371,334	371,334	40%	40%	221,745
7915	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	28,912	-	28,912	15,168	28,910	191%	100%	(2)
7916	W4Q - Lions Park, Bowen - CW 1920 - 19013	173,034	107,471	280,505	278,858	278,858	62%	62%	105,824
7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920	63,951	182,094	246,044	320,338	349,422	20%	18%	285,471
7920	W4Q - Pioneer Park Stage 3 - CW 1920	91,439	-	91,439	91,438	91,438	100%	100%	(1)
7921	W4Q - Railway Road Stage 1 - CW 1920	3,361	-	3,361	3,360	3,360	100%	100%	(1)
7922	W4Q - Rotary Park, Proserpine - CW 1920	41,728	-	41,728	48,118	48,118	87%	87%	6,390
7924	W4Q - Thomas Street Footpath - CW 1920	127,737	-	127,737	127,736	137,426	100%	93%	9,689
7936	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	102,701	-	102,701	82,124	102,702	125%	100%	1
7937	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	80,359	4,250	84,609	4,486	4,486	1791%	1791%	(75,873)
8062	W4Q - Improving Beach Communities - Region Wide 19-21	487	-	487	486	486	100%	100%	(1)
8784	W4Q - Scottville - Playground Upgrade	42,332	108,304	150,636	73,000	146,000	58%	29%	103,668
8785	W4Q - Darcy Munro & Pelican Park, Collinsville - Playground	27,740	158,620	186,360	93,000	186,000	30%	15%	158,260
8786	W4Q - Collinsville Tennis Court Upgrade	1,743	3,429	5,171	58,000	116,000	3%	2%	114,257
Sub Total Works 4 Qld		1,343,639	797,403	2,141,042	2,190,416	2,679,208	61%	50%	1,335,569
7302 - Refuse Tips & Transfer Station									
8797	Mt Coolon Waste Services Improvement Program	11,741	89,740	101,481	50,000	188,100	23%	6%	176,359
Sub Total Refuse Tips & Transfer Station		11,741	89,740	101,481	50,000	188,100	23%	6%	176,359
7303 - Waste Management									
8596	Leachate and storm water management - Kelsey Creek	176,483	7,253	183,736	158,270	189,032	112%	93%	12,549
8643	Leachate and storm water management - Bowen	13,754	-	13,754	93,450	93,450	15%	15%	79,696
8820	Cannonvale Waste Transfer Station	-	15,397	15,397	30,000	60,000			60,000
Sub Total Waste Management		190,237	22,650	212,888	281,720	342,482	68%	56%	152,245
7401 - Parks & Gardens									
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	876,213	113,023	989,236	774,044	1,366,270	113%	64%	490,057
5635	Beautifying Bowen - C/W 18-19	12,912	-	12,912	12,910	12,910	100%	100%	(2)
8625	Assets Renewal Parks and Gardens	13,170	8,891	22,061	126,785	126,785	10%	10%	113,615
8627	Continuation of Pedestrian Path Lighting Airlie Foreshore	2,807	110,651	113,458	116,701	116,701	2%	2%	113,894
8825	LRCI - Cannonvale Skate Bowl Upgrade	782	-	782	-	-			(782)
Sub Total Parks & Gardens		905,885	232,566	1,138,450	1,030,440	1,622,666	88%	56%	716,781
7402 - Cemeteries									
8634	New Bowen Cemetery Columbarium Wall	5,579	26,852	32,431	30,000	30,000	19%	19%	24,421
Sub Total Cemeteries		5,579	26,852	32,431	30,000	30,000	19%	19%	24,421
Total Infrastructure Services		62,306,822	24,356,336	86,663,158	70,145,241	81,697,038	89%	76%	19,390,216
40000 - Corporate Services									
4206 - Insurance									
7885	Insurance - Bowen Municipal Band Hall - CW 1920	(3,886)	-	(3,886)	-	-			3,886
7886	Insurance - Bowen Reservoir- CW 1920	945	-	945	650	944	145%	100%	(1)
7895	Insurance - Collinsville Council Depot - CW 1920	1,172	32,333	33,505	-	11,114		11%	9,942

Capital Expenditure as at Period ending 31 May 2021

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
7896	Insurance - Collinsville Reservoir High Level	18,544	-	18,544	169,826	169,826	11%	11%	151,282
7901	Insurance - Proserpine Sewerage and Water - CW 1920	696	-	696	696	696	100%	100%	0
7902	Insurance - Scottville Oval - CW 1920	(3,357)	-	(3,357)	-	-	-	-	3,357
7960	Insurance (Operational) - Bowen Basketball Courts - Demolish	1,172	26,013	27,185	70,000	70,000	2%	2%	68,828
Sub Total Insurance		15,285	58,346	73,631	241,172	252,580	6%	6%	237,295
4301 - Info Services/GIS/Records Administration									
4850	Whitsunday Regional Council - ERP Replacement Project - C/W	(65,116)	(36,208)	(101,324)	21,643	(66,096)	-301%	99%	(980)
7858	CCTV Cannonvale Beach & Airlie Boardwalk Safer Communities 1	319,911	-	319,911	319,912	319,912	100%	100%	1
8574	Software Implementation (Meetings Solutions)	35,000	-	35,000	50,000	50,000	70%	70%	15,000
8615	ECM 4.03 Upgrade	23,400	900	24,300	23,398	23,398	100%	100%	(2)
8619	Tech 1 ERP Annual Software Upgrade - Version 2020B	-	-	-	4,998	4,998	-	-	4,998
8620	Technology One - ERP Project Phase 1a	141,559	120,813	262,372	308,708	420,288	46%	34%	278,729
8688	Website Upgrade & Content Management System	52,257	9,091	61,348	53,688	100,000	97%	52%	47,743
8821	CCTV, Radio links, Video conferencing and Wireless Access	122,770	4,521	127,291	67,541	135,082	182%	91%	12,312
Sub Total Info Services/GIS/Records Administration		629,781	99,117	728,898	849,888	987,582	74%	64%	357,801
4304 - IT Services									
8563	Authority (Civica) 7.1 Upgrade 20200417091425	265,426	76,726	342,152	331,410	368,966	80%	72%	103,540
8794	Website subsite - Shute Harbour	-	-	-	6,000	15,000	-	-	15,000
8795	Website subsites Proserpine Entertainment Centre	-	-	-	6,000	15,000	-	-	15,000
8796	Mt Devlin Communications Tower Replacement	-	-	-	51,500	103,000	-	-	103,000
8809	WHS System	-	-	-	5,000	10,000	-	-	10,000
Sub Total IT Services		265,426	76,726	342,152	399,910	511,966	66%	52%	246,540
4404 - Fleet Management									
2089	Plant Purchases	1,055,709	658,505	1,714,214	526,798	1,430,516	200%	74%	374,807
8791	Plant trailers - NEW	-	-	-	25,500	25,500	-	-	25,500
Sub Total Fleet Management		1,055,709	658,505	1,714,214	552,298	1,456,016	191%	73%	400,307
4405 - Property & Facilities									
4926	Proserpine Entertainment Centre - Building Works in addition	4,799,733	8,905,841	13,705,574	6,646,870	8,154,282	72%	59%	3,354,549
5617	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	623,353	2,316,359	2,939,712	1,156,516	1,435,848	54%	43%	812,495
5640	Proserpine Administration Building Replacement - Stage 1 - C	3,521,836	21,964	3,543,800	3,548,742	3,548,742	99%	99%	26,906
5642	Cannonvale/Proserpine Depot Beach Pit/Wash down bay	2,660	4,840	7,500	-	-	-	-	(2,660)
8607	Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal	22,255	-	22,255	35,000	35,000	64%	64%	12,745
8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	2,331	65,529	67,860	5,336	5,336	44%	44%	3,005
8609	Cannonvale Depot Office Roof Replacement	113,791	-	113,791	119,000	119,000	96%	96%	5,209
8610	Cannonvale Foreshore Hall - New Playground	30,421	-	30,421	30,421	30,421	100%	100%	0
8611	Cannonvale Foreshore Hall - Roof Renewal	51,759	-	51,759	51,759	51,759	100%	100%	0
8612	Collinsville Youth Coalition - Amenities Renewal	67,071	37,000	104,071	98,999	98,999	68%	68%	31,928
8613	Demolish 58-60 Horseshoe Bay Road Residences	235	72,655	72,890	-	-	-	-	(235)
8617	Les Stagg Oval - Grandstand Renewal	53,382	66,196	119,578	70,000	70,000	76%	76%	16,618
8618	Proserpine Water & Sewer Admin Reroof	55,123	-	55,123	55,121	55,121	100%	100%	(2)
8649	Emergent Works - Proserpine Anglicare Respite Centre -	38,996	-	38,996	41,950	41,950	93%	93%	2,954
8761	21 Station Street	1,172	36,938	38,110	35,000	35,000	3%	3%	33,828
8789	Merinda Herb Murray Park - New Amenities Building	1,835	3,165	5,000	-	-	-	-	(1,835)
8808	Denison Park - Bowen Seagulls Sports Park	20,405	5,185	25,590	75,000	150,000	27%	14%	129,595
Sub Total Property & Facilities		9,406,355	11,535,672	20,942,027	11,969,714	13,831,458	79%	68%	4,425,103
Total Corporate Services		11,372,557	12,428,366	23,800,922	14,012,982	17,039,602	81%	67%	5,667,045
60000 - Community Services									
5302 - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Bech	81,258	29,465	110,723	130,570	130,570	62%	62%	49,312
Sub Total Parking Management		81,258	29,465	110,723	130,570	130,570	62%	62%	49,312
5304 - Environmental Health									
8571	Litter & Illegal Dumping Program - Hot Spot Program	63,921	-	63,921	67,320	67,320	95%	95%	3,399
Sub Total Environmental Health		63,921	-	63,921	67,320	67,320	95%	95%	3,399
5402 - Libraries									
7436	Library - Construction of Pop-Up Library - C/W 18-19	1,426	-	1,426	1,426	1,426	100%	100%	1
Sub Total Libraries		1,426	-	1,426	1,426	1,426	100%	100%	1
5409 - Caravan Parks									
8604	Wangaratta Caravan Park entrance upgrade	29,825	-	29,825	57,612	82,942	52%	36%	53,117
8605	Wangaratta Caravan Park Swimming Pool refurbishment	74,208	65,355	139,563	75,602	86,179	98%	86%	11,971
Sub Total Caravan Parks		104,033	65,355	169,388	133,214	169,121	78%	62%	65,088
7403 - Pools, Lagoons & Enclosures									
8600	Bowen Aquatic Facility - town pool amenity upgrade	40,603	8,845	49,448	37,280	51,604	109%	79%	11,001
8601	Bowen Water Park renewal	86	5,000	5,086	60	85	143%	101%	(1)
8602	Collinsville Aquatic Facility - town pool amenity and kiosk	28,160	11,811	39,971	12,950	15,242	217%	185%	(12,918)
8603	Proserpine Aquatic Facility - residence demolition and kiosk	40,557	9,184	49,741	19,782	47,274	205%	86%	6,717
8787	Construction of new Collinsville Water Park	3,094	-	3,094	50,000	150,000	6%	2%	146,906
Sub Total Pools, Lagoons & Enclosures		112,500	34,840	147,340	120,072	264,205	94%	43%	151,705

Capital Expenditure as at Period ending 31 May 2021

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
Total Community Services		363,137	129,660	492,797	452,602	632,642	80%	57%	269,505
Grand Total for Period ending 31 May 2021		74,300,435	37,388,221	111,688,656	84,929,035	99,833,740	87%	74%	25,533,305
Percentage Actuals v YTD Budget						87.49%			
Percentage YTD Actuals v Annual Current Budget						111.87%			

13. Corporate Services

13.7 CORPORATE SERVICES MONTHLY REPORT – MAY 2021

AUTHOR: Jason Bradshaw – Director Corporate Services

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for May 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

To provide an overview the Corporate Services Directorate for the month of May 2021. The Directorate's purpose is to lead innovation and organisational change in information technology, information management, asset management, project management and procurement to improve organisational outcomes. It seeks to improve Council's organisational capability to augment resilience to future business disruption and increase productivity whilst demonstrating empathy where required.

PURPOSE

To provide an overview the Corporate Services Directorate for the month of May 2021.

BACKGROUND

The Corporate Services Directorate has a vision to positively contribute to a prosperous, liveable, and sustainable Whitsundays.

The Directorate's vision is delivered by bringing together the functions of managing Assets, Procurement, Fleet, Property and Facilities, Project Management, Information Technology, Information Management, Rates and Finance, Strategic Finance, Governance and Administration.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

ANALYSIS

The significant focus remains the development and finalisation of the 2021-22 budget and the workings required to ensure the budget is properly prepared and presented to Council in a timely manner. Given the regional land revaluations through the Department of Resources and the diverse valuation changes, there has been a lot of work done to assess and develop the rating structure to accommodate the changes through more categories, changes to bands and the additional of capping to moderate the valuations into a best fit for all ratepayers. This ended up being a complex and complicated process to achieve acceptable outcomes across the spectrum of valuations provided. There were approximately 80 landholders who made objections to the revaluation across the almost 19,000 properties (rate assessments).

The focus for innovation and technology has seen Council achieve a successful go-live with the upgrade to the latest version of Civica 'Authority' solution, used predominantly property, rating and land-based information systems and customer requests. The transition was seamless and included significant testing and training for staff on new ways of working and how the new version was enhanced from what staff were used to in their day to day jobs. Work has commenced on the next phase of improving the current processes and looking to adopt more e-services where the public can transact with Council – whether through payments, making applications, completing registrations – all of which form phase two of alternate services and different ways of working for Council staff and the public. More to come over the next six months.

Procurement continues to see ramped up activity based on projects and year end spending and the completion and/or commencement of contracts and procurement which will need to be planned across the coming year and into the new budget – to ensure a more systemic approach to work and outcomes. We are working to better align the fleet activities with workshop outcomes and looking towards new solutions for better efficiency and more effective outcomes for customers both internal and external. Properties continue to develop with improved resourcing reflecting in better outcomes and the closure of long-standing issues.

Finally, Governance has welcomed a new Manager with a planned transition well underway, ensuring that there will be continuity in the activities being undertaken and those tasks that will be handed over at the end of June. The Audit Committee also met during the month with planned reports and the interim audit discussed. The development of the new Corporate and Operational Plans has been coordinated externally and while inputs were provided and collated, the reporting and monitoring will be driven through the governance team to ensure transparency in our actions and our outcomes.

Otherwise, the department continues to operate as business support to the service delivery areas of Council seeking to ensure limited bureaucracy and more consistency in how we achieve outcomes.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our leadership engages with the community and provides open, accountable, and transparent local government.

Alignment to Operational Plan

Strategy 1.1.1: Provide sound, competent leadership as to maximise the organisation's operational performance, productivity, and efficiency.

Financial Implications

Managed within existing budget allocations as amended.

Risk Management Implications

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

CONSULTATION

Peter Shuttlewood - Executive Manager of Procurement & Assets
Melanie Humphries - Team Leader Operational Accounting

Patricia Jago - Rates Coordinator
Libby Humphrey - Assets and Project Management Coordinator
Scott Wilkinson - Information Technology Manager
Norman Garsden - Acting Manager Governance & Administration
Stephen Fernando – Chief Financial Officer/Manager Financial Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

No action is to be taken as this is an information only report.

ATTACHMENTS

Attachment 1 - Corporate Services Monthly Report – May 2021.



CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Project and Asset Management
Procurement
Property & Facilities
Fleet Management
Governance

Monthly Report | May 2021

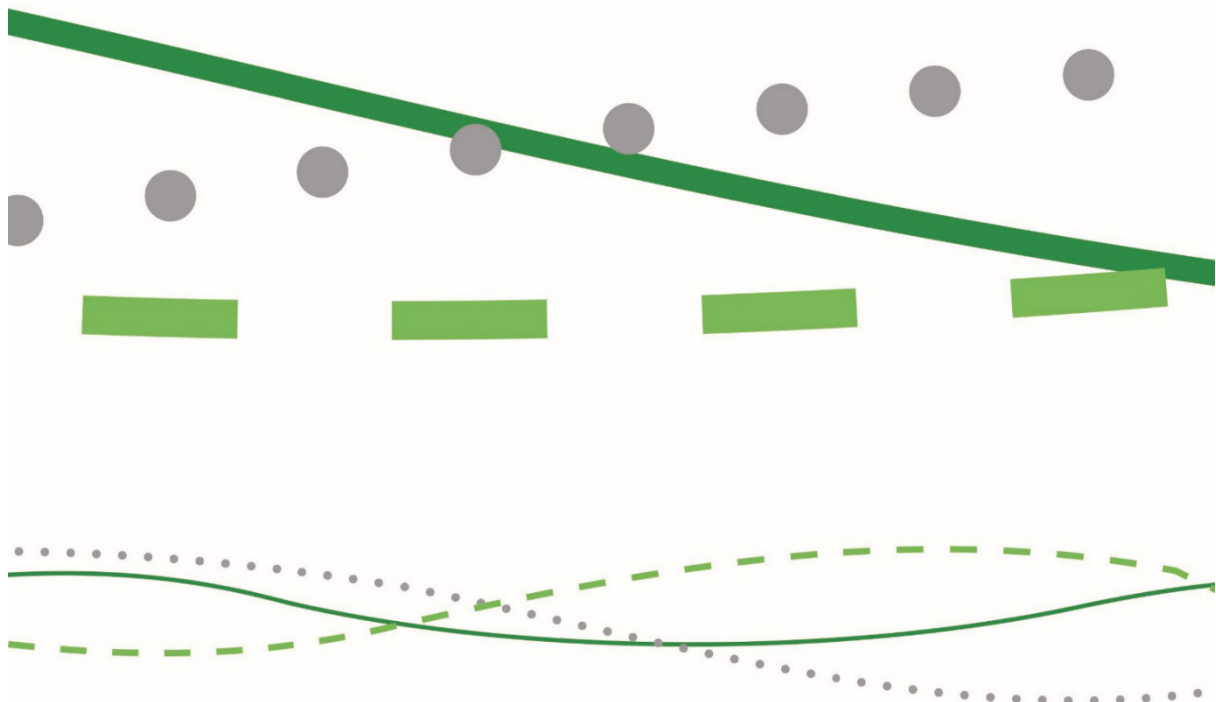


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Directors Report

The month of May 2021 continues to see the department actively supporting the organisation with significant projects and cross organisational work underway.

The significant focus remains the development and finalisation of the 2021-22 budget and the workings required to ensure the budget is properly prepared and presented to Council in a timely manner. Given the regional land revaluations through the Department of Resources and the diverse valuation changes, there has been a lot of work done to assess and develop the rating structure to accommodate the changes through more categories, changes to bands and the additional of capping to moderate the valuations into a best fit for all ratepayers. This ended up being a complex and complicated process to achieve acceptable outcomes across the spectrum of valuations provided. There were approximately 80 landholders who made objections to the revaluation across the almost 19,000 properties (rate assessments).

The focus for innovation and technology has seen Council achieve a successful go-live with the upgrade to the latest version of Civica 'Authority' solution, used predominantly property, rating and land-based information systems and customer requests. The transition was seamless and included significant testing and training for staff on new ways of working and how the new version was enhanced from what staff were used to in their day to day jobs. Work has commenced on the next phase of improving the current processes and looking to adopt more e-services where the public can transact with Council – whether through payments, making applications, completing registrations – all of which form phase two of alternate services and different ways of working for Council staff and the public. More to come over the next six months.

Procurement continues to see ramped up activity based on projects and year end spending and the completion and/or commencement of contracts and procurement which will need to be planned across the coming year and into the new budget – to ensure a more systemic approach to work and outcomes. We are working to better align the fleet activities with workshop outcomes and looking towards new solutions for better efficiency and more effective outcomes for customers both internal and external. Properties continue to develop with improved resourcing reflecting in better outcomes and the closure of long-standing issues.

Finally, Governance has welcomed a new Manager with a planned transition well underway, ensuring that there will be continuity in the activities being undertaken and those tasks that will be handed over at the end of June. The Audit Committee also met during the month with planned reports and the interim audit discussed. The development of the new Corporate and Operational Plans has been coordinated externally and while inputs were provided and collated, the reporting and monitoring will be driven through the governance team to ensure transparency in our actions and our outcomes.

Otherwise, the department continues to operate as business support to the service delivery areas of Council seeking to ensure limited bureaucracy and more consistency in how we achieve outcomes.

The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

Jason Bradshaw

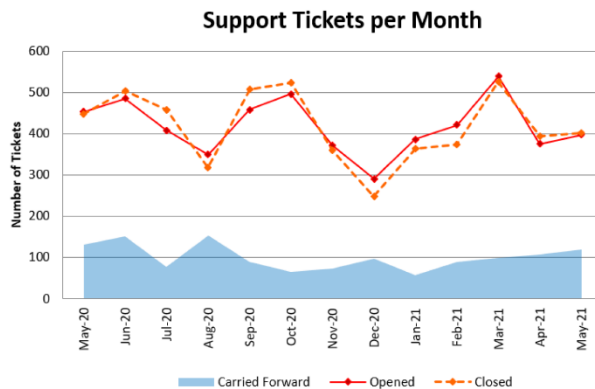
Director Corporate Services

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Information Technology

Support Tickets



397 support requests for the month of May 2021, with 402 resolved.

A total of 119 support tickets remains open from the previous months.

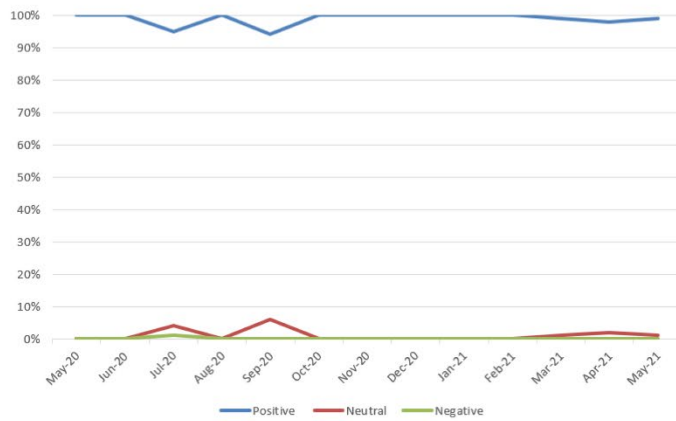
Top 10 Support Categories Opened				
CATEGORY	MAY	APR	MAR	
CCTV Network	13	10	13	↑
CCTV Requests	11	12	12	↓
Computer/Laptop/Tablet	19	22	21	↓
Computer Monitors	9	3	15	↑
Parking Meter Alarms	2	6	8	↓
Network Performance	5	7	9	↓
Printer/Scanner	14	18	14	↓
Security/ Access	26	30	46	↓
Telstra Network Notifications	9	0	4	↑
Telephones - Desk/Soft Phones	17	10	14	↑
Telephones - Mobile	19	6	19	↑
Video Conferencing	8	3	6	↑
Applications - Adobe	19	18	10	↑
Applications - Amazon Workspaces	16	12	15	↑
Applications - Assestic	3	0	0	↑
Applications - Authority	74	25	46	↑
Applications - DUO 2FA	5	1	3	↑
Applications - ECM	17	20	33	↓
Applications - Email	43	13	37	↑
Applications - OneCouncil	15	20	23	↓
Applications - Reflect	2	4	4	↓
Applications - Sharepoint, Office, One Drive	9	46	43	↓
Applications - Website	1	1	3	
Applications - Other	27	27	57	
Other	14	61	84	↓

ICT Service Level Targets Achieved



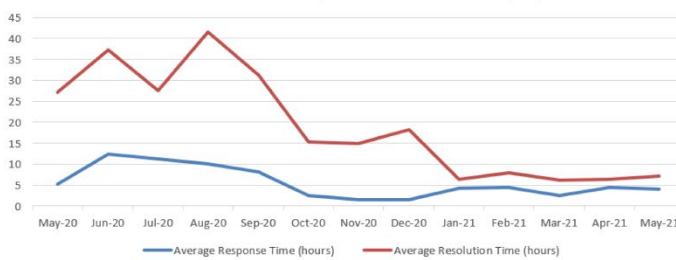
SLA's 92%, with tickets resolved in first response 89%.

ICT Service Desk - Customer Satisfaction Survey



80 respondents for May 21 Survey.
99% satisfaction rate.

ICT Service Desk Response Time - Incidents (Hrs)



Project Activities

Note: Information Technology run multiple projects at any given point in time. This report details key projects only.

Strategic Initiatives

23WRC_Ext Report: PROGRESS Strategic

Primary	Update due	Status: Overall	Start Date	Baseline Due Date	Due Date	% Complete	Progress Comments
SP4.8 - Provide an encompassing Human Resources Management system - Application Roadmap Incl. EMS. (Discovery Phase)			10/05/21	31/05/21 (Discovery only)	30/06/21	50%	Progress in May 2021: - Vendor recommendations received and workshop held. - Next steps training, project scope and implementation plan.
Board papers			01/04/20	30/08/20	31/08/21	75%	Progress in May 2021: - Issues with live sessions, slow for pages to refresh, also issues with using some templates. - Alternative strategy / solutions being investigated based on experience of neighbouring Council. - New schedule with actions developed.
W4Q Movie Screen CW1920			01/07/20	30/06/21	30/09/21	40%	Progress in May 2021: - Still no outcome on funding decision from funding body (external). - Dept of Resources has confirmed that Council's proposed use of the movie screen complies with conditions of the lease. - Results of Community consultation provided to public and interest groups. - Initial drawings signed off, and first milestone payment approved. Concrete slab to be installed by Council staff thus negating requirement for QBCC qualifications. - Project plan being prepared for handover to Communities.
SP4.5 - Implement a Supply Chain (Sourcing) system (Phase II)						0%	Progress in May 2021: - Phase I of the project has now completed. - Started with Phase II - require resourcing to progress.

Tactical Initiatives

22WRC_Ext Report: PROGRESS Tactical

Primary	Update due	Status: Overall	Start Date	Baseline Due Date	Due Date	% Complete	Progress Comments
Authority Upgrade			08/06/20	30/04/21	18/06/21	98%	Progress in May 21: - Go-live successful 10/5/21. Some issues raised during cutover, tickets with software vendor to resolve.
Purchase Card Module			07/12/20	30/06/21	30/06/21	75%	Progress in May 2021: - Vendor not available in May and pushed out go-live slightly, still within time-frame of project plan. - New go-live early June, staged roll-out, at first only Finance Dept. will have access. - All testing and configuration in Production is complete as at 4/5/21 (with the exception of access to cardholders in the Production environment – this will take place following training). - Finance are developing documentation and a training schedule, Project Manager will assist with the Comms plan.
WRC NADI (Network Architecture Design Improvements)			04/05/20	31/05/21	30/06/21	85%	Progress in Apr 2021: - Continuing with technical planning for firewall consolidation.
Communication Towers Rationalisation (PART 1)			02/09/19	31/12/20	29/10/21	75%	Progress in May 2021: - Woodwork location - initial report received but further information needed before able to confirm site is suitable as an alternative. No timeframe at the moment. Good line of sight, but need to make sure signal can reach Mt Lucas Tower. - Mt Lucas - no progress since previous report. - Bowen - Property owner contact on leave, back week of 24/5. No progress. - Contacted person responsible for Gem FM, confirmed their intention to continue broadcasting, requested additional information on equipment with a view to develop a lease agreement. - Blacks Road - currently looking at putting service agreement in place with property owner.
Communication Towers Rationalisation - PART 2, Mt Devlin			29/03/21	31/08/21	31/08/21	0%	Progress in May 2021: - Still waiting on funding approval, implementation has not commenced yet.
WRC Website: Subsites			04/01/21	31/07/21	31/08/21	40%	Progress in May 2021: - Libraries live already. - Climate hub content upload continuing. - PEC: Waiting for RFQ for ticketing and venue booking system to go to market. - All Sites: Google search option finalised and scheduled for installation.
Small Cell Site Proserpine Dam			01/08/19	30/09/20	30/06/21	45%	Progress in May 2021: - Council to provide Management Plan for concessional lease and associated comment to telecommunications vendor.
Parking and Infringement Additional Modules			01/02/21	30/04/21	30/06/21	90%	Progress in May 2021: - More testing is required to confirm printing and upload. - Regular meetings with vendor now scheduled to resolve support and other issues.

Information Management

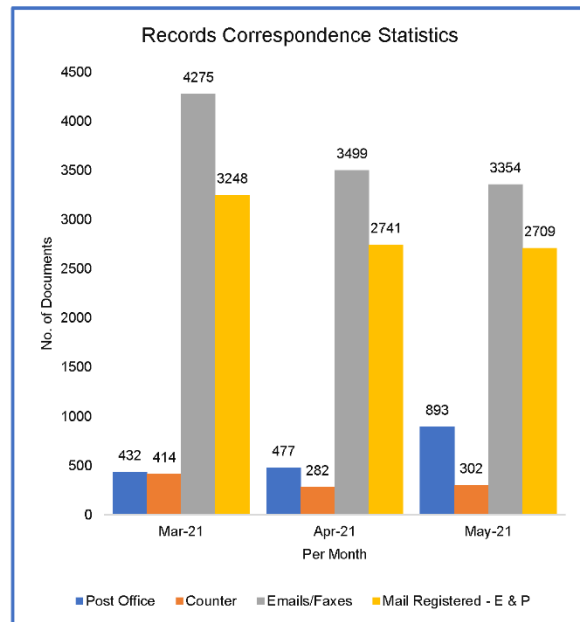
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr. 4
Sentencing and disposal	Quarterly	50%

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr. 4
WRC Information Stds	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	50% dev
Information Asset Register	Annual	50% dev
IM Procedures	Annual	60% dev
Bus Info Continuity Plan	Annual	
Road Register	Bi-annually	On hold
Map layer data register	Quarterly	50% dev

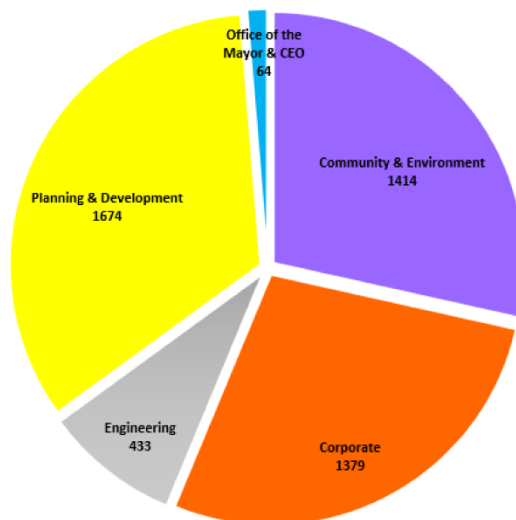
GIS ACTIVITIES	MAY	APR	MAR
Asset Data Mtce (Hrs)	103	103	92
SSA Changes (Hrs)	42	37	35
GIS requests (No.)	24	78	54
Map layers mtce (no.)	24	29	33
New layers approved (no.)	2	-	-
Training (staff attended)	28	2	1

GIS STATISTICS	
Total Mapping Layers	2111

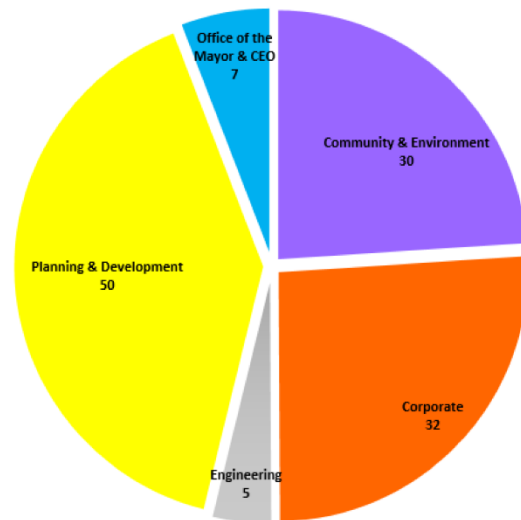
RECORDS ACTIVITIES	
Search & CCTV requests	40
Record Dept Tasks	44
Training (staff attended)	1
NAR adjustments	933



Document Management Tasks Completed by Department (May)



Average Documents Registered per Person by Department (May)



Projects

Records System Review Project	
This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.	
Review and recommendation	Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution. Proof of concept is complete with findings and recommendation to go to the January ICT Governance/Steering Committee. Approval provided to commence project.

Name and Address Data Improvement Project		
This project aims to implement software that will improve the quality of customer and address data captured and maintained in Council's systems. It does this by forcing validation on addresses when they are entered, running processes to identify duplicate records, and facilitating merging, standardizing the method of data presentation, and adding additional checks to prevent duplicate data entry. This will improve customer experience as we will have better quality information available for communication and reduce administrative overhead as we will spend less time fixing incorrect address details.		
NAR data formatting cleanse		
Data format cleanse	✓	27852 records fixed / 82075 total records
Audit data changes	65% complete	
NAR record duplication		
Identify no. of duplicate records	700 records	
Research duplicates and merge	611 unique records merged	
Delete records (no docs / ephemeral / infringement docs attached)	118 deleted	24600 records have no link in Authority, potentially half of these can be deleted if no significant documentation recorded in ECM

Physical Storage / Scanning	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20
Boxes Scanned / Sentenced and Destroyed	-	-	-	-	-	-	-	-
Boxes at Council	257	257	257	257	257	257	257	257
Boxes at Remote Storage	1618	1618	1618	1618	1618	1618	1618	1618
Discs to review and register	-	-	-	-	-	-	-	-
Scanned files for registration	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files
Plans scanned and registered	36	36	-	-	-	-	-	-

The team is continuing to work with the Water & Sewerage team to improve mapping of valves and fire hydrant asset data and working through asset work orders and capitalisation. Geographic Information Systems strategic review is underway to drive organisational direction in spatial systems and information with a new spatial layer catalogue being developed.

The records team are focusing researching and merging duplicates customers in the ERP system and splitting and renaming digitised records and plans.

Financial Services

Financial Reporting

Financial Reporting KPIs:

KPI	Status	Comment
Month-end process completed within 5 working days	✓	Completed
Monthly Financial Statements presented at an Ordinary Meeting within 30 days from end of month	✓	Ordinary Meeting of 26 May 2021
Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter	✓	Ordinary Meeting of 12 May 2021

External auditors, representing the Queensland Audit Office (QAO), will be onsite for the second interim audit, sometime in mid-June.

Budgeting

2021-22 Budget

The detailed budget workshops on individual topics have been completed. A recap and review workshop is being planned for early June before completing the budget documents.

Proposed amendments to General Rates as well as changes to Utility Charges have been presented, together with the rationale thereto. Subject to some minor changes, the operational budget is finalised.

The capital program has also been presented and finalised.

2020-21 Quarter 3 Budget Review

The Q3 Budget review was presented and adopted at the Ordinary Meeting on the 12th of May, 2021.

Borrowings & Treasury Management

No additional borrowings are envisaged for 2020/21. All non-operating cash is invested with the Queensland Treasury Corporation (QTC).

Information requested for by the QTC, for the credit review, has been submitted.

Systems

Final user training sessions for the Purchase Card module of the Technology One system is scheduled for early June.

The upgrade of the Civica system, which is used for managing the property & rating process has been completed with the Go-live on the 10th of May. Use and monitoring since then has not unearthed any major issues. The system is being prepared for the first rating run for the new financial year in July 2021.

Debtor Management

New Credit Applications

Name	Approved Limit
BB Civil Earthworks Pty Ltd	\$5000

Rates & Charges Debtors

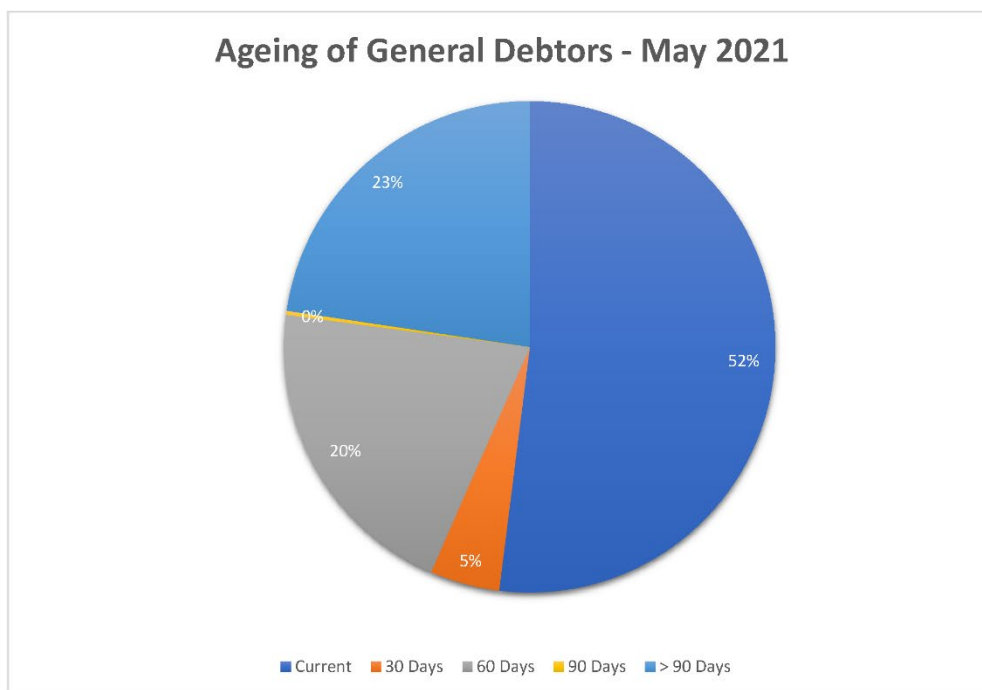
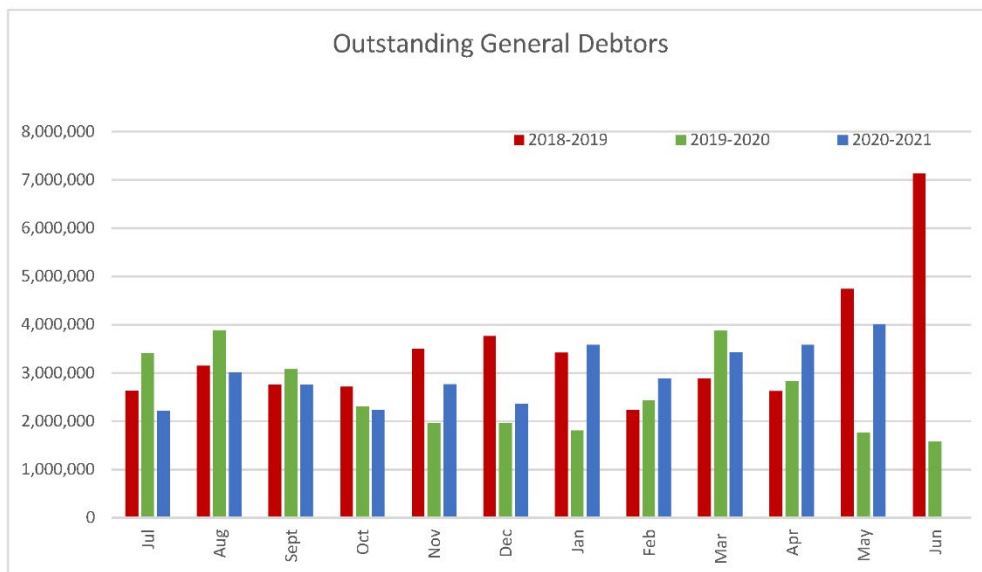
Month	2020/21		2019/20		2018/19 Outstanding
	Outstanding	%	Outstanding	%	
June			4,509,658	10%	3,844,767
May	4,524,316	10%	5,739,965	13%	5,151,143
April	5,566,736	11.74%	6,676,360	14%	6,368,476
March	7,696,368	16.23%	8,782,286	20%	8,297,513
February	30,185,445	68%	28,950,351	67%	14,745,314
January	46,515,003	95%	44,476,445	96%	44,828,908
December	3,974,938	9.29%	2,774,538	6%	3,905,999
November	4,909,318	10.39%	5,085,705	12%	4,692,691
October	6,205,134	14%	5,833,001	12%	5,798,615
September	9,841,158	20%	7,601,554	16%	7,791,985
August	40,432,288	83%	13,344,529	29%	9,778,676
July	3,440,135	8%	41,728,111	92%	43,825,116
Gross Revenue Budget					
	88,656,616		88,669,880		89,276,298

Note: The above amounts are net of rates credits.

The first set of overdue debts have been referred to Council's debt collection agency, R&R Australia (Pty) Ltd (R&R). Initial letters from R&R will be sent out to the ratepayers towards end June or early July.

General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2020/2021						
May 2021	2,092,903	184,511	825,634	-10,499	911,216	4,003,765
April 2021	1,005,001	1,296,300	363,302	558	913,473	3,578,634
March 2021	1,919,090	578,191	20	12,648	920,352	3,430,301
February 2021	1,529,982	277,526	36,510	157,862	880,290	2,882,171
January 2021	2,307,754	200,041	170,629	28,286	873,686	3,580,396
December 2020	463,390	957,704	42,759	87,207	809,200	2,360,260
November 2020	1,632,111	207,229	112,018	1,971	810,300	2,763,629
October 2020	655,569	609,264	27,245	489,207	446,034	2,227,319
September 2020	1,298,056	517,567	514,613	-13,088	435,297	2,752,445
August 2020	1,814,612	590,500	160,936	262,467	175,909	3,004,424
July 2020	1,046,675	696,390	268,234	18,326	178,000	2,207,625
2019/20						
June 2019/20	912,558	370,906	79,621	40,848	169,202	1,573,135
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027



Insurance

Insurance Claims	Pub. Liability & Professional Indemnity	Third Party Damages	Motor Vehicle	Property	Theft	Total
2020/2021 YTD						
May 2021	0	3	0	2	0	5
April 2021	0	3	0	0	0	3
March 2021	2	6	0	0	0	8
February 2021	1	5	1	0	0	7
January 2021	0	1	0	0	0	1
December 2020	2	1	2	0	0	5
November 2020	2	1	1	1	0	5
October 2020	2	1	0	0	0	3
September 2020	1	0	1	0	0	2
August 2020	1	0	1	0	0	2
July 2020	1	2	1	1	0	5
2019/2020	12	30	25	8	0	75
2018/2019	18	36	19	7	0	80
2017/2018	19	0	71	13	1	104

Claims not Finalised – May 2021	
Public Liability	9
Professional Indemnity	3
Property	5
Motor Vehicle	0
Total	17

Asset Management

Asset Valuation

The upload of the revised asset values has been uploaded into the Asset Information Management System (AIMS).

Capitalisation

Capitalisation of the completed capital projects has progressed well, despite the late start. The capitalisation process is expected to be completed by mid-June, in time for the preparation of the annual financial statements.

Capital Project Delivery

As at end May 2021, capital delivery progress was as follows:

Value of Capital Delivered *	74,300,435
% Of YTD Budget	87.5%

* Actual expenditure excludes commitments.

Capital Budgeting

The capital budget for 2021-22 has been completed and will be presented for adoption at the Special Meeting scheduled for 28th of June 2021.

Asset management Process Review

The Asset Management Improvement Program is being formulated based on feedback received from three separate studies. The improvement program will focus on five key areas as follows:

- Governance
- Processes
- Data
- Staffing
- Technology

The program will identify multiple phases with a program of work for each phase.

Procurement

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2020.0089	Provision of Fleet Management Telemetric System	RFT	Currently being evaluated.
500.2015.0058	Refresh of Preferred Supplier Arrangement for Provision of Plant & Equipment Hire – With (Wet) and Without (Dry) Operator	RFT	Currently being evaluated, due to be awarded on 26 th May 2021.
500.2021.0008	Consultancy Services for Council's Solar Power Installation	RFQ	Awarded on 25 th March 2021.
500.2021.0013	Supply and Delivery of One (1) x Motor Grader	RFQ	Closed on 31 st March 2021 and currently being evaluated.
500.2021.0014	Supply and Delivery of One (1) x Out-front Mower	RFQ	In draft.
500.2021.0022	Bowen and Collinsville Demolition Works Package	RFQ	Awarded on 26 th April 2021.
500.2021.0023	Supply and Delivery of One (1) x Prime Mover and Water Tanker Trailer	RFQ	Closed on 16 th April 2021 and currently being evaluated.
500.2021.0024	W4Q - Les Stagg Oval Grandstand Replacement	RFQ	Awarded on 30 th April 2021.
500.2021.0025	W4Q - Bowen Aerodrome and Work Camp Refurbishments	RFQ	Awarded on 22 nd April 2021 and notified by Contractor on extension on program delivery, awaiting funding extension to confirm.
500.2021.0026	Supply and Delivery of One (1) ATV Utility Vehicle	RFQ	Currently being evaluated
500.2021.0031	Supply and Delivery of One (1) x Tractor with Reach Mower Attachment	RFT	Closed on 29 th April 2021 and currently being evaluated.
500.2021.0032	Design and Construct Deck at Airlie Beach Lagoon, including Installation of Ergon HV Conduit	RFT	Released on 14 th April 2021 and due to close on 6 th May 2021.
500.2021.0038	Supply and Delivery of Various Utility Motor Vehicles	RFT	Released on 14 th April 2021 and due to close on 6 th May 2021
500.2021.0041	W4Q – Aquatic Facilities Demolition and Construction Works	RFT	Released on 28 th April 2021 and due to close on 20 th May 2021.

Community Services

Contract Number	Details	Type	Status
500.2020.0137	Refurbishment and Extension of Wilson Beach Swimming Enclosure	RFT	Cancelled on 18 th March 2021 due to value of tender submissions exceeding funding and will be re-tendered in May 2021.
500.2021.0017	Provision of Management Services for Proserpine Pool & Water Park	RFT	On hold until Deed of Termination with incumbent has been negotiated and signed

500.2021.0018	Provision of Lifeguard Services for Airlie Beach Lagoon	RFT	On hold until Deed of Termination with incumbent has been negotiated and signed
500.2021.0019	Provision of Water Maintenance Services for Airlie Beach Lagoon	RFT	On hold until Deed of Termination with incumbent has been negotiated and signed
500.2021.0044	Refurbishment & Extension of Wilson Beach Swimming Enclosure	RFT	In Draft

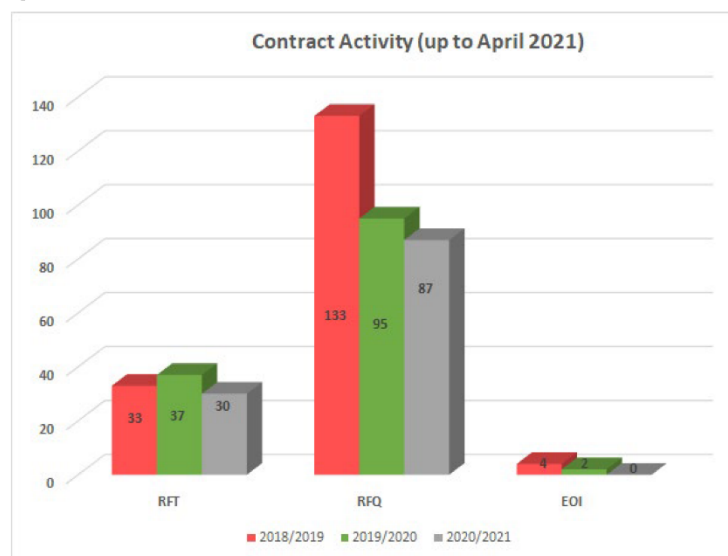
Infrastructure Services

Contract Number	Details	Type	Status
500.2020.0129	Provision of Quarry Plant Hire – Foxdale Quarry	RFT	Awarded on 16 th April 2021.
500.2021.0001	Provision of Waste and Recyclables Collection Services	RFT	Currently being evaluated
500.2021.0009	Waste Facility Operation Services for Cannonvale Transfer Station	RFT	Closed on 18 th March 2021 and currently being evaluated.
500.2021.0010	Design and Construction of Ted Cunningham Bridge	RFT	Closed on 31 st March 2021 and currently being evaluated.
500.2021.0011	Green Waste and Mattress Processing at Council's Waste Facilities	RFT	In draft
500.2021.0020	Supply & Installation of Security Infrastructure – 7 Chapman Street Carpark	RFQ	Closed on 9 th April 2021 and no responses received.
500.2021.0021	W4Q - Park Playground Upgrades - Scottsville & Darcy Munro Parks, Collinsville	RFQ	Awarded on 16 th April 2021.
500.2021.0027	Stormwater Network CCTV Survey and Condition Assessment	RFT	Released on 31 st March and due to close on 20 th May 2021,
500.2021.0028	Design and Construct of Cannon Valley Water Reservoir	RFT	Released 7 th April 2021 and due to close on 26 th May 2021,
500.2021.0029	Provision of Maintenance Services for Dingo Beach, Hydeaway Bay & Lake Proserpine	RFT	Closed on 23 rd April 2021 and currently being evaluated,
500.2021.0035	Supply and Delivery of Pugmill for Foxdale Quarry	RFT	Released on 14 th April 2021 and due to close on 6 th May 2021,
500.2021.0036	Design of Damaged Stormwater Pipe - Golf View Court, Cannonvale	RFQ	Awarded on 8 th April 2021,
500.2021.0037	Cannon Valley Reservoir Bulk Earthworks - Stage 2	RFQ	Awarded on 27 th April 2021,
500.2021.0040	Design and Construct of Collinsville Water Park	RFT	Released on 21 st April 2021 and due to close on 25 th May 2021.
500.2021.0042	W4Q – Henry Darwen Park, Stage 2	RFQ	In Draft
500.2021.0043	W4Q – Tennis Court Upgrade, Collinsville Showgrounds	RFQ	In Draft

Office of the Mayor & CEO

Contract Number	Details	Type	Status
500.2021.0030	Shute Harbour Marine Facility - Pontoon Berthing/Ticketing and Tourism Operators	RFT	Closed on 7 th May 2021 and currently being evaluated.
500.2021.0034	Implementation of an Integrated Management System	RFT	Released on 7 th April 2021 and due to close on 6 th May 2021.
500.2021.0039	Whitsunday Coast Airport Freight Hub Pre-Feasibility	RFQ	Closed on 27 th April 2021 and currently being evaluated.

Contract Activity



Property & Facilities

Covid19 Works for Queensland Projects

Consultation meetings have been held with asset owners and stakeholders to coordinate work packages. During the month of May 2021, the following Covid19 Works for Queensland Projects have progressed:

Project	Status	% Complete
Wangaratta Caravan Park Pool Refurbishment	Construction	90%
Proserpine Aquatic Facility Residence Demo & Kiosk Renewal	Construction	10%
Bowen Aquatic Facility Town Pool Amenity Upgrade Stage 1 &	Construction	10%
Cannonvale Depot Office Roof Replacement	Construction	100%
Les Stagg Oval Grandstand Renewal	Construction	75%
Collinsville Youth Coalition Amenities Renewal	Construction	90%
Bowen Water Park Renewal	Tender	25%
Cannonvale Foreshore Hall Roof Renewal (PCYC)	Construction	100%
Cannonvale Foreshore Hall New Playground (PCYC)	Construction	100%
Proserpine Water & Sewer Admin Roof Renewal	Construction	100%
Bowen Aerodrome Sewerage Treatment Renewal	Construction	100%
Collinsville Pool Amenity & Kiosk Upgrade	Construction	10%
Bowen Aerodrome Work Camp Dwelling Super Structure Renewal	Construction	10%

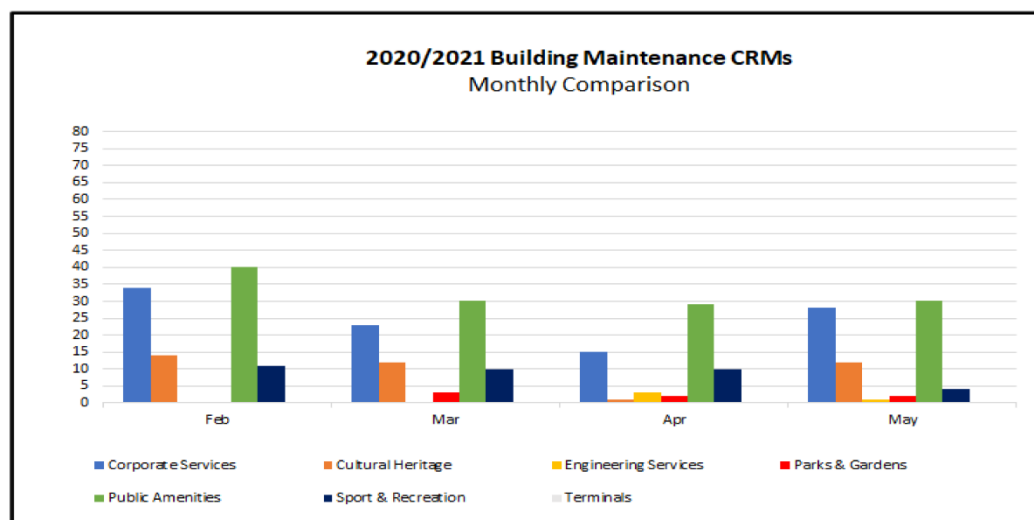
Capital Works

During the month of May 2021, the following Capital Works Projects have progressed:

Project	Status	% Complete
Demolish 58 & 60 Horseshoe Bay Road Residences	Construction	10%
Demolish 21 Station Street Residence	Construction	10%
Demolish Collinsville Depot Workers Quarters	Construction	10%
Demolish Bowen Basketball Clubhouse	Construction	10%

Operational

Building Maintenance CRMs	YTD	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Monthly Trend
Corporate Services										
CRM Received	321	40	36	28	34	34	23	15	28	↑
CRM Completed	271	36	29	22	31	27	22	13	17	↑
Cultural Heritage										
CRM Received	99	17	8	10	19	14	12	1	12	↑
CRM Completed	73	13	6	6	14	10	11	0	7	↑
Engineering Services										
CRM Received	16	2	3	1	2	0	0	3	1	↑
CRM Completed	13	2	3	1	2	0	0	1	0	↓
Parks & Gardens										
CRM Received	7	0	0	0	0	0	3	2	2	-
CRM Completed	4	0	0	0	0	0	2	0	1	↓
Public Amenities										
CRM Received	386	37	51	42	47	40	30	29	30	↑
CRM Completed	361	37	47	37	44	38	28	27	24	↓
Sport & Recreation										
CRM Received	82	16	7	3	4	11	10	10	4	↓
CRM Completed	65	14	7	3	4	9	8	3	2	↓
Terminals										
CRM Received	1	0	1	0	0	0	0	0	0	-
CRM Completed	1	0	1	0	0	0	0	0	0	-
Total CRMs - Building Maintenance										
CRM Received	914	112	106	84	106	99	79	61	77	↑
CRM Completed	781	102	93	69	95	85	72	35	51	↑



Lease Update

During the month of May 2021, Council has finalised and executed leases with the Queensland Police-Citizens Youth Welfare Association for the Bowen PCYC and Queensland Rail Institute for the QRI Hall. Both leases allow the respective lessees to continue providing vital community services to the Bowen Region. From their respective location.

Council, as the lessee finalised and executed a sub-lease with the Department of Transport and Main Roads 'TMR', over part of the land on Bowen Foreshore known as Henry Darwen Park. Council has received funding under the Works for Queensland scheme to enhance the park with more community facilities. Council previously held a sub-lease with TMR over this area however due to the additional funding more area of the parkland was required to be leased to be under the management of Council.

Draft leases have been issued to the Collinsville Pony Club and the Collinsville Rodeo Association for their review and execution over their currently used areas of 8491 Bowen Developmental Road, Collinsville. Discussions are still occurring with each party to finalise the terms of the lease and subsequent agreements between the two land users to allow for the safe utilisation of the land. Discussions are still occurring with each party.

Council has contacted the Bowen and District Motoring Enthusiasts Inc. as their lease is due to expire within 6 months. Council is seeking confirmation from the Club if they wish to renew their lease at their current premises. If they wish to enter into a new lease agreement, a report will be taken to Council for their consideration.

The Leases for Agistment for various properties in Collinsville are now undergoing public tender with the closing date of 02 June 2021. Once the tender evaluation has concluded and successful tenders are awarded, lease negotiations will commence to allow for appropriate tenure over Council owned land in Collinsville.

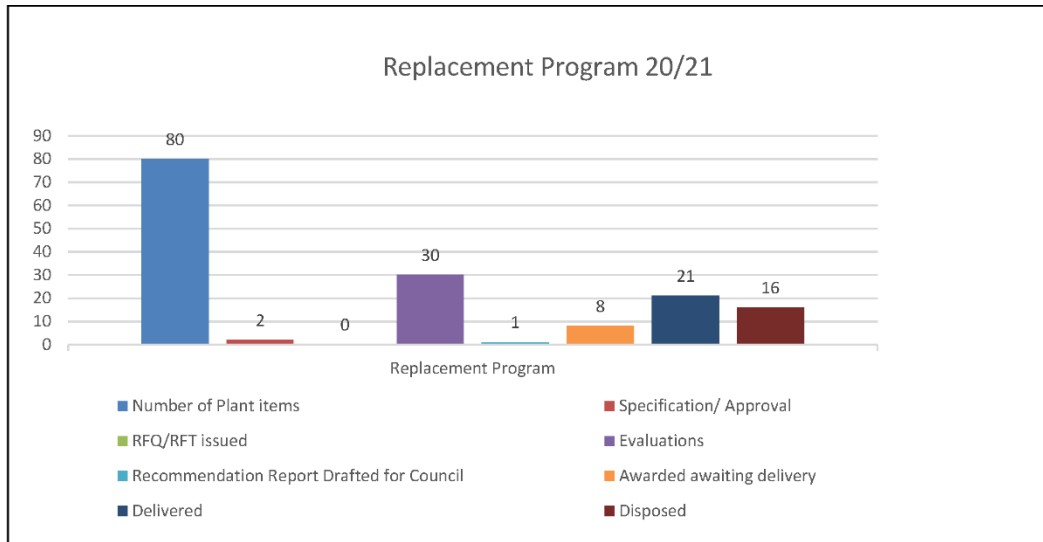
The development of template lease agreements in preparation of the tender evaluation of the *Shute Harbour – Pontoon Berthing Ticketing & Tourism Operators* has commenced. Once the tender evaluation has concluded and successful tenders are awarded, lease negotiations will commence to allow for appropriate tenure of the facility of both the wet (pontoons) and dry (terminal) areas.

Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire in 6 months	Comments
Bowen Seagulls Rugby League	•				Draft lease under discussion with Council and the Bowen Seagulls Legal Advisor
Proserpine Rugby League Football Club		•			Surveyor has been engaged to draft lease plan to incorporate the Oval.
Collinsville Pony Club		•			Draft Lease issued

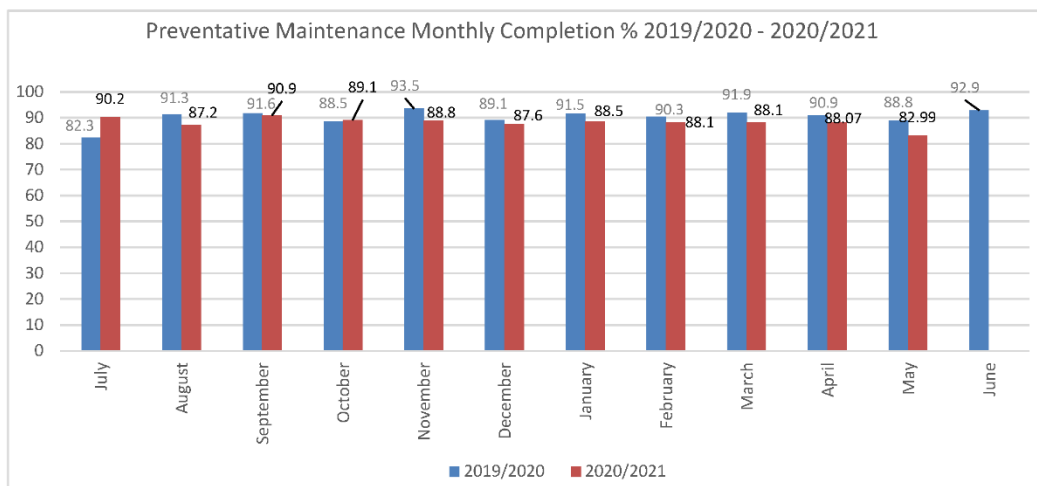
Collinsville Rodeo Association		•			Draft Lease issued
Collinsville Community Association		•			Draft lease issued to Lessee.
Molongle Creek Boat Club			•		Documents have been lodged with DNRME for registration against the title.
Bowen and District Motoring Enthusiasts				•	Club has been contacted to confirm their lease renewal

Fleet Management

Fleet Replacement Program



Preventative Maintenance



Governance & Administration

Governance

Council's new Manager, Governance and Administration (James Ngoroyemoto) commenced on 17 May 2021, with the current Manager (Norm Garsden) continuing until 30 June to ensure a smooth transition of service and projects.

Legal Services

Council's outsourced legal services arrangement with McKays NQ will conclude on 1 September 2021. Council intends to move to a panel arrangement to better service Council's needs. A Legal Services Protocol is being prepared to ensure Council receives the best value for money and level of service.

Notwithstanding this, Council has referred several potentially defamatory social media posts to McKays NQ for advice.

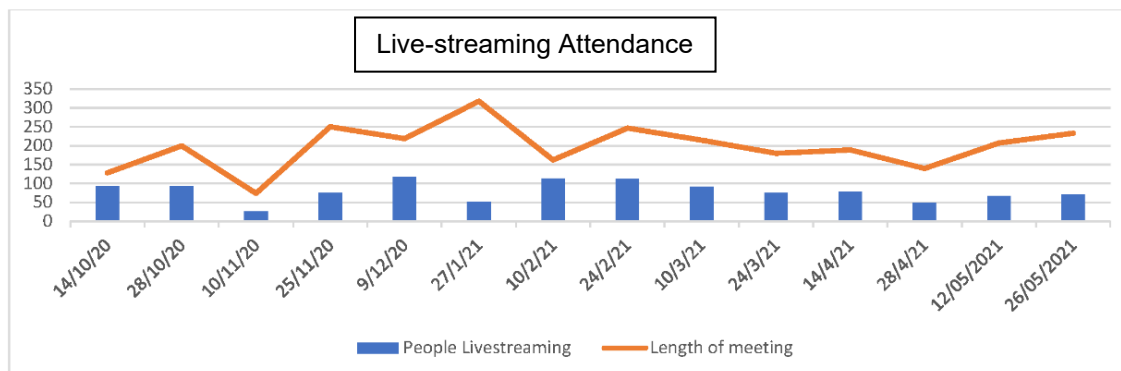
In addition to these arrangements, legal services will continue to be provided to Council via its insurers, where matters fall under the terms of its cover:

WHSQ Prosecution (Airlie Lagoon Drowning) – solicitors representing Council (Wotton + Kearney) met with Barrister Mr Murdoch QC to consider the best strategy to respond to the prosecution on 31 May 2021. The matter has been adjourned to 8 November 2021.

Dependency Claim (Airlie Lagoon Drowning) – the Claimant's solicitors have called for a compulsory conference to be set down. The date has yet to be determined, perhaps in the next 3 months, but possibly after the finalisation of the WHSQ Prosecution matter.

Council Meeting – Livestreaming

The number of people livestreaming Council's meetings and the meeting duration are shown below:



The current average number of people livestreaming Council meetings remains steady at around 80, with a maximum of 117 (9 December 2020) and minimum of 25 (10 November 2020), noting that the 10 November meeting was brought forward from 11 November and had a significantly smaller agenda and duration. The meeting length averages 3 hours 28 minutes with the longest meeting held running 5 hours 18 minutes (27 January 2021 - where this was the only meeting for the month) and the shortest, 1 hour 14 minutes (10 November 2020). Some quality issues were encountered for the live streaming of the 28 April meeting (Bowen) and 26 May (Collinsville), but resolved when the problems were diagnosed.

Council Policies

Council has adopted policies to support its vision for the region and allow for good decision-making processes. At the end of May 2021 Council had 90 Council policies, of which 22 were under review internally and will be reported to Council in due course.

OIA Complaint

The OIA received a complaint about the conduct of a WRC Councillor on 31 March 2021, alleging that by responding to a comment on social media about the management of Cemeteries, they breached a behavioural standard in the Code of Conduct for Councillors by responding with a 'thumbs-up'.

Having considered all the information available, the OIA dismissed the complaint.

Office of the Independent Assessor allays concerns about 'weaponised' complaints.

The Office of the Independent Assessor (OIA) has moved to allay concerns that complaints about councillor conduct are being used as weapons by opponents and detractors. The OIA acknowledged that politicised and other improper complaints are sometimes lodged, but their processes are capable of identifying legitimate matters and assess each complaint strictly on its merits, and if it lacks substance, it will be dismissed or subject to no further action.

Figures in the latest Insight report show no action was required for 1331 of the 2713 complaints lodged from the OIA's establishment in December 2018 and 31 March 2021, while 805 matters became subject to an OIA investigation.

Queensland Integrity Commissioner

The Queensland Integrity Commissioner (QIC) has raised an emerging issue of potential conflicts of interest between duties arising for councillors appointed to entities (as Board Directors), noting that this dual role situation can give rise to complex conflict of interest issues. For example, where a councillor is nominated by Council as a representative on a corporate board or entity. Due to this position, the councillor will be subject to a range of legal duties under Corporations' Law including to act in the best interests of the company. In addition to these duties, the councillor must also need to be conscious of their responsibilities to the Council, including that they must serve the overall public interest of the whole local government area.

This situation can give rise to conflicts of interests between the councillor's responsibilities and duties to each organisation and in some limited situations, a councillor may be at risk of breaching one or both of their dual responsibilities. Where a councillor receives remuneration for their position on a Board or entity, they may also have a material personal interest which will need to be disclosed.

Legislative Changes

In March, the Attorney-General introduced the Covid-19 Emergency Response and Other Legislation Amendment Bill 2021 into State Parliament. The Bill's primary goal is to extend the legislative flexibility granted across a range of areas to respond to the Covid-19 Pandemic. The most notable part of the Bill for local governments is the continuation of the power introduced for the 2020-21 financial year to resolve to levy rates and charges at a council meeting other than the budget meeting. This special power will only apply to the 2021-2022 financial year.

If the Bill passes it will mean local governments are not locked into making decisions on rates and charges for the forthcoming financial year at the annual budget meeting. The Bill also amends the Local Government Electoral Act 2011 (Qld) to allow the Minister to postpone a local government polling day (either a byelection or a general election) by up to 2 months or even conduct a poll entirely by postal ballot, if satisfied it would not be in the public interest to hold the poll ordinarily. This power will allow the Minister some flexibility address a situation like occurred in the 2020 Local Government Elections, where questions were raised about the feasibility of holding a poll during an evolving public health emergency.

Parliamentary Enquiries

The Queensland Parliament announced an inquiry into vilification and hate crimes. The Legal Affairs and Safety Committee has invited people who have experienced vilification and hate crimes to make a submission to help them understand the impact of hate crimes on individuals and on communities.

A review has also been announced to examine whether the Anti-Discrimination Act 1991, needs updating to protect Queenslanders from discrimination and harassment. It will also look at whether complaints processes can be improved and the Act's compatibility with Queensland's human rights laws.

Foreign Arrangements Taskforce

The Foreign Arrangements Scheme commenced on 10 December 2020 and is purposed to ensure that arrangements between governments (including local governments) and foreign entities do not adversely affect Australia's foreign relations and are not inconsistent with Australia's foreign policy. As WRC does not have any Sister City arrangements, no action is required.

Right to Information and Information Privacy Access Applications

The Right to information Act is the Queensland Government's approach to ensure that the community is provided with greater access to information held by government agencies – unless on balance it is contrary to the public interest to provide that information. The following are the relevant statistics for June – April 2021:

Opening Balance of Applications	Applications Received	Applications Finalised	Closing Balance of Applications	Hours dedicated to task	Pages of pages released
Year to Date	16	16	0	168.3	23,167
July 2020	1	0	0	5.25	0
August 2020	2	1	0	15	411
Sept 2020	2	2	0	21.5	2,912
October 2020	2	2	0	5	1,387
Nov 2020	1	3	0	7	48
December 2020	0	0	0	0	0
January 2021	0	0	0	0	0
February 2021	1	1	0	90	14,851
March 2021	2	2	0	16.5	1,526
April 2021	2	2	0	3.25	348
May 2021	3	3	0	5	1,684

Councillor Requests March 2021

	Received (New)	Resolved	Carry Forward - Unresolved
Year to Date	418	425	13
July 2020	37	37	0
August 2020	60	60	0
September 2020	50	50	0
October 2020	21	21	0
November 2020	38	38	0
December 2020	25	25	0
January 2021	29	29	0
February 2021	25	25	0
March 2021	55	55	0

April 2021	43	40	3
May 2021	35	25	10

Registers of Interest

Councillor	Date Register of Interest updated
Andrew Willcox	21 January 2021
Jan Clifford	12 May 2021
Al Grundy	9 November 2020
John Collins	11 November 2020
Michelle Wright	10 November 2020
Gary Simpson	6 May 2021
Mike Brunker	25 November 2020

All Councillors have an obligation (see s 201C LGA), within 30 days after the end of each financial year, inform the chief executive officer, in the approved form:

- (a) if the councillor or councillor advisor, or a person related to the councillor or councillor advisor, has acquired an interest that must be, but is not, recorded in a register of interests under a regulation—the particulars of the interest that must be recorded in the register of interests under a regulation.
- (b) if there has been a change to the particulars required to be included in a register of interests under a regulation for the councillor or councillor advisor, or a person who is related to the councillor or advisor—the change to the particulars.
- (c) if paragraphs (a) and (b) do not apply—that there has been no interest acquired or change to the particulars for an interest.

Note— Contravention of this section by a councillor is misconduct that could result in disciplinary action being taken against the councillor—see section 150L(1)(c)(iv). Also, this section is a relevant integrity provision for the offence against section 201D.

Budget Announcements

Disaster Mitigation – A new federal agency will support local community responses to major natural disasters and administer a \$600 million “Preparing Australia Program”. The new program will enable the Commonwealth to directly fund disaster mitigation and risk-reduction projects.

These projects could include flood levees, hardened telecommunications infrastructure, and bushfire and cyclone-proof housing.

The Australian Climate Service (ACS) begins operations on 1 July 2021. The ACS will be a collaboration between the Bureau of Meteorology, the CSIRO, the Bureau of Statistics and Geoscience Australia with the aim of better anticipating, managing, and adapting to climate impacts. It will also inform long-term planning for infrastructure, housing, and utility services.

Disaster Recovery - \$4.5 million in funding has been allocated to support disaster recovery scenario training to help regional communities prepare for high-risk hazards. The money will provide accredited training for people working in disaster recovery and two pilot resilience hubs to coordinate regional training and capability development across all levels of government.

14. Development Services

14.1 DRAFT AIRLIE BEACH FORESHORE LAND MANAGEMENT PLAN 2021

AUTHOR: Jonathan Cutting – Strategic Planner

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council endorse the draft Airlie Beach Foreshore Land Management Plan 2021 for submission to the Department of Resources for preliminary approval prior to community consultation.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Draft Airlie Beach Foreshore Land Management Plan 2021 identifies changes and proposed future uses within Foreshore Reserves.

PURPOSE

The Draft Airlie Beach Foreshore Land Management Plan 2021 aims to formalise changes to Reserve boundaries, identify new recreational infrastructure and seek approval for the proposed Foreshore Activation Strategy.

BACKGROUND

At the 26/09/2018 Council Meeting, Council resolved to submit the Airlie Beach Foreshore Land Management Plan (LMP), to the Department of Natural Resources, Mines and Energy (DNRME) (now Department of Resources (DR)) for final approval.

On the 22/10/2018, DNRME approved the Airlie Beach Foreshore Land Management Plan 2018.

STATUTORY/COMPLIANCE MATTERS

Land Act 1994

ANALYSIS

The Airlie Beach Foreshore Land Management Plan 2018 included approval of the Airlie Beach Foreshore Revitalisation works, proposed Lagoon deck, Heart Hotel deck and Council's reserve management plan.

The draft Airlie Beach Foreshore Land Management Plan 2021 (LMP) (**Attachment 1**), is seeking approval for the following proposed uses:

Proposed use	Explanation
Foreshore Lagoon Deck	- The LMP re-affirms Council's intent to construct a deck adjoining the lagoon laneway, as per the Airlie Beach Foreshore Land Management Plan 2018.

Foreshore Activation Strategy	- The LMP seeks DR to delegate deck construction approval in the Foreshore Reserve to Council; - Council would then be able to approve decks adjoining particular uses (shops and restaurants) at ground and/or first floor, without having to go through lengthy DR approval process; - Deck additions will enable greater Foreshore activation by creating high quality space for outdoor dining and display of goods, which aligns with intent of the Airlie Beach Local Plan, forming part of the Planning Scheme Major Amendment; - Design controls within the LMP will be supported by a Council administration policy, which will balance impacts on the Reserve, facilitate access to underground services and ensure open pedestrian movement between public and semi-public spaces; and - If approved, Council will facilitate a streamlined application process to construct a deck within the Reserve, providing economic opportunity and further activating the Foreshore.
Foreshore Cinema Screen	- Council's Foreshore cinema screen is currently limited to non-for-profit community uses, the LMP seeks approval from DR to extend the use of the cinema to commercial and community use; and - Extending the uses of the cinema will allow Council to rent the cinema to companies and community groups for events, such as moonlight cinema, and allow for advertising to be displayed.
Reserve R.281 Road reserve alignments	- Proposed use re-affirms Council's intent, as per the Airlie Beach Foreshore Land Management Plan 2018, to re-align Reserve R.281's boundary. The LMP also clarifies additional changes to the Reserve adjoining the Port of Airlie, to support traffic safety into Port of Airlie via Canal Street and Coconut Grove round-a-bout.
Reserve R.281 amalgamation to Whitsunday Sailing Club	- Approximately 266m² of Reserve R.281 is proposed to be amalgamated to Lot 333 SP145063. Lot 333 is State land that is leased to the Whitsunday Sailing Club. The small knob of Reserve is disconnected from the Foreshore by the car park and Ocean Road offering limited recreational value; and - If amalgamated with Lot 333, the portion of land would better support a logical expansion of the Whitsunday Sailing Club land.

In order to gain approval for the above proposed uses from DR, the following steps are required:

1. Council endorse the draft LMP;
2. Send draft LMP to DR for preliminary approval;
3. Council undertake public consultation on the draft LMP for a period of 30 business days, including;
 - a. Place a notice in the local newspaper, with a contact name, phone and email for submissions to be made; and
 - b. Place copies of the LMP on public display at various locations (e.g.: libraries and local government offices) for people to view the LMP and make comment.
4. Respond to submitters and make any amendments, as necessary;
5. Send draft LMP to DR for final approval; and
6. Implement and monitor the LMP once approved by DR.

A Community Engagement Plan identifying stakeholders, communication risks, key messages and consultation strategy is set out (**Attachment 2**).

STRATEGIC IMPACTS

The Draft LMP aligns with the following Corporate Plan Outcomes:

- OUTCOME 3.1 – Our built environment is well planned, effectively managed and protects our region's heritage and character; and
- OUTCOME 4.1– Our infrastructure enables economic development and facilitates investment opportunities.

Endorsing the LMP for submission to DR will commence the process of formalising the LMP, which following preliminary approval from DR, will require Council to undertake public consultation for 30 business days. Potential risks include:

- Reputational – Some items proposed within the LMP may be considered contentious by community members. Proposed key messaging within the Community Engagement Plan seeks to reduce risk by providing justification and explanation of the vision for each item; and
- Financial – Funding for items in the LMP, being the Lagoon Deck and Foreshore Cinema, are secured. There is no commitment for Council to build further Foreshore decking, the intent is to facilitate private investment in additional deck construction. Costs associated with public consultation are budgeted for by the Strategic Planning Branch.

CONSULTATION

The LMP will be sent to the Department of Resources for comments as part of the preliminary approval process. Following this step and subject to any comments or amendments required, Council can undertake statutory public consultation for a period of 30 business days.

Consultation will occur generally in accordance with the Community Engagement Plan (**Attachment 2**).

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The draft LMP will update Council's management practices for the Airlie Beach Foreshore Reserves, including new recreational infrastructure and Reserve boundary changes. The LMP will also delegate deck construction approval in the Foreshore Reserve to Council, who could then approve decks adjoining particular uses (shops and restaurants) at ground and/or first floor, without having to go through lengthy DR approval process.

ATTACHMENTS

Attachment 1 – Draft Airlie Beach Foreshore Land Management Plan 2021

Attachment 2 – Community Engagement Plan Airlie Beach Foreshore Land Management Plan 2021

AIRLIE BEACH FORESHORE LAND MANAGEMENT PLAN 2021



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Title	Version No.	Date	Author	Reviewer	Approved by
Draft Report	1	04/02/2021	Jonathan Cutting	Shane Neville	

1. Introduction

Airlie Beach is an iconic Australian tourism destination known for its world class sailing, resort town offering and its location as a gateway to the Great Barrier Reef and 74 tropical Whitsunday Islands. The Whitsundays attracts 872,000 overnight visitors each year and is projected to attract over 1.1 million by 2036 (Whitsunday Economic and Population Study 2019). REMPLAN estimates indicate that 83.5% of Whitsunday's tourism expenditure occurs in the Airlie Beach SA2, which is where the Airlie Beach Foreshore Reserves Land Management Plan applies.

The Region's lifestyle offerings are also popular with workforce from nearby North Queensland mining and agricultural areas. As a result, Airlie Beach-surrounds has a rapidly growing resident base expected to grow from 10,720 in 2017 to over 19,250 in 2036 (+79%) in a medium growth scenario making it one of Queensland's fastest growing regional areas (Whitsunday Economic and Population Study 2019).

Whitsunday Regional Council aim to ensure that the Airlie Beach Foreshore Reserves, recognised as the Airlie Beach Foreshore, are effectively utilised to best support the growing population of residents and visitors. The Airlie Beach Foreshore offers leisure and recreation activities for residents and visitors with the capacity to host many activities and events. The Airlie Beach Foreshore's ability to attract residents and visitors into Airlie Beach is also critical for the sustainability of an estimated 50 retail and 100 hospitality and tourism small businesses that are registered in the Airlie Beach Locality.

The Airlie Beach Foreshore is comprised of five reserves delineated in **Figure 1** below, including, Reserve R.296, R.281, R.460, an unnamed reserve on Lot 100 SP218220 and a bathing reserve. These reserves collectively provide high-quality amenity for residents and community to participate in passive and active recreational and leisure activities.

Reserve R.296 comprises the western half of the Foreshore and incorporates a portion of the Bicentennial Boardwalk, Lagoon, Central Lagoon Car Park and green space. Reserve R.460 comprises a small portion of land that includes car parking and the Anzac Cenotaph. Reserve R.281 comprises the eastern portion of the Foreshore area and incorporates the Airlie Beach Market area, playground facilities, BBQ facilities and pedestrian pathways connecting the Foreshore to Boathaven Beach, Whitsunday Sailing Club and the Port of Airlie. The unnamed reserve on Lot 100 SP218220 comprises Boathaven Beach, car parking and parkland. The Bathing Reserve includes beaches and Airlie Creek, but has no Council infrastructure within it.



Figure 1: Airlie Beach Foreshore State Reserves. See Appendices for imagery of each Reserve.

2. Trustee land details

Whitsunday Regional Council is the Trustee of the Land Reserves that collectively are known as the Airlie Beach Foreshore.

Table 1: Airlie Beach Foreshore State Reserves

Airlie Beach Foreshore State Reserves				
Trustee's Name:	Whitsunday Regional Council			
Trustee's Address:	PO Box 104 PROSERPINE QLD 4800			
Parish:	Conway			
County:	Herbert			
Local Government:	Whitsunday Regional Council			
Conditions of Tenure:	The land has been placed under the control of Whitsunday Regional Council as Trustee and is to be managed in accordance with the principles of the Land Act 1994 and the Land Regulation 2009.			
Trust land description: Reserve number R.296				
Title reference: 49007194				
Primary Purpose: Park and recreation				
Broadwater Avenue	Lot:	331	Plan:	SP141145 Area: 4,309m ²
Lagoon	Lot:	332	Plan:	SP141145 Area: 31,950m ²
Airlie Esplanade Foreshore	Lot:	330	Plan:	HR1840 Area: 11,800m ²
Trust land description: Reserve number R.460				
Title reference: 49017563				
Primary Purpose: Car parking				
Lot:	318	Plan:	HR1790	Area: 1,247m ²
Trust land description: Reserve number R.281				
Title reference: 49022965				
Primary Purpose: Recreation				
Lot:	187	Plan:	SP219978	Area: 21,700m ²
Trust land description: Reserve number N/A (Boathaven Beach)				
Title reference: 49106135				
Primary Purpose: Park and recreation				
Lot:	100	Plan:	SP218220	Area: 13,300m ²
Trust land description: Bathing Reserve				
Title reference: N/A				
Primary Purpose: Recreational water activities that do not include motorized devices.				
Lot:	N/A	Plan:	N/A	Area: 170.000m ²

2.1 Duration of the Land Management Plan (LMP)

This Airlie Beach Foreshore Land Management Plan will guide management of the Foreshore for a period of 5 years, at which time it will be reviewed and updated.

2.2 Review Periods

Review of the Land Management Plan will occur:

- at the expiry or surrender of current trustee leases;
- when a request is received for an inconsistent use to the Reserve purpose that is beyond the scale of inconsistent uses already identified and approved within this Land Management Plan;
- in consultation with relevant users/lessees at least every five (5) years or as required with three (3) months' notice of the requirement for such review being given; or
- earlier as required by the Minister, subject to three (3) months' notice being given to the trustee of a requirement for review from the Minister in accordance with the *Land Act 1994*.

Minor amendments may be made by the trustee to improve operational efficiency of the plan with the amended land management plan being submitted for approval under the *Land Act 1994* within one (1) month of such amendment being made.

3. Existing uses (Primary)

The Foreshore is a major drawcard for visitors to Airlie Beach. The Airlie Beach Township attracts over 10,000 visitors per night during peak seasons and for each cruise ship port stopover, approximately 1,500 domestic and international passengers disembark to explore and participate in local activity. Additionally, the Foreshore provides quality recreation offerings to thousands of residents within Airlie Beach surrounds and wider Whitsunday (LGA).

3.1 Reserve R.296

Reserve R.296 includes the Airlie Beach Lagoon (Lot 331) and Fairy Tree Park (Lot 330), two of Airlie Beach's most visited recreational areas. Fairy Tree Park formed part of the \$6.3 million Foreshore Revitalisation project, that also included Reserve R.281, with new recreational infrastructure and landscaping significantly boosting amenity of the area. This Foreshore investment creates opportunities for further enhancements in the future, in particular activating frontages adjoining the Foreshore to stimulate small business growth, increased occupation of the parkland and improved casual surveillance.

As shown within **Figure 2** the Reserve includes various undercover picnic areas, undercover seating, a Lagoon public pool, public BBQs, toilets and pedestrian pathways. The Reserve supports a variety of recreational activities that reflect the primary recreation purpose of the reserve, including swimming, walking, exercising, picnics, playground and bathroom amenities.

The Central Lagoon car park (Lot 331), adjoins both Airlie Beach Lagoon and Fairy Tree Park and provides 88 car parks. The car park is essential infrastructure that supports the use of the Reserve. Car parking revenue generated by the Central Lagoon car park is allocated to maintaining and upgrading the Reserve.

Lot 332, the north western portion of Reserve R.296 supports a portion of the Bicentennial Walkway that extends from Airlie Beach to Cannonvale. The pathway in this Reserve is set on the edge of the mangroves at the southern end of the Reserve, before merging into the road reserve, with the northern portion of the Reserve inaccessible rocky mangrove habitat.

The Central Lagoon car park is utilised as a temporary event space for Council managed events, the Airlie Beach Reef Festival, Airlie Beach Triathlon and Whitsunday Schoolies. Other users of the Reserve include Whitsunday Stand Up Paddle and Kayak, a small business that utilises the western beach of R.296. This business does not have exclusive use of and does not diminish the purpose of the Reserve, but rather enhances the enjoyment of those who use the Reserve, whilst assisting small business growth.

The Deck was approved in the *Airlie Beach Foreshore Land Management Plan 2018* as a secondary use, composed of semi-public space with outdoor dining licenced to the adjoining restaurant, while maintaining pedestrian connectivity from the Main Street to the Reserve.



Figure 2: Amenities within Reserve R.296 and R.460.

3.2 Reserve R.460

Reserve R.460 is a small portion of Reserve between R.296, Airlie Esplanade and R.281. It includes 5 car parks fronting Airlie Esplanade, pedestrian pathways and the Anzac Cenotaph. It provides easy movement for residents and visitors to access the local retail and hospitality small businesses in the vicinity from the Foreshore.



Figure 3: Reserve R.460 on Lot 318 HR1790.

3.3 Reserve R.281

Reserve R.281 is a functional recreational space that forms the eastern portion of the Airlie Beach Foreshore. The Reserve was recently enhanced as part of the \$6.3 million Foreshore Revitalisation project, that also included Reserve R.296. Design elements delivered within the Foreshore Revitalisation project included modernising existing amenities and creating new amenities, such as footpaths, lighting, shelters, BBQ facilities, rubbish bins, an all-ages playground and amphitheatre. This infrastructure incorporated landscaping themes that promote the tropical and unique sense of place of Airlie Beach.

The new car park and bus stop drop off area within the Reserve delivered 67 formalised car parks, with the local bus stop area shifted out of the Reserve boundary to Ocean Road. Access to the new car park is via the new Ocean Road round-a-bout as shown within **Figure 4**. These facilities support a variety of informal recreational activities that comply with the primary informal recreation purpose of the reserve, such as walking, exercising, play, picnics, bathroom amenities and temporary community events.

The parkland now has capacity to better cater for larger community events, such as the growing Airlie Beach Lions Market, which are open on Saturday and when Cruise ships come to port. Other events hosted within this reserve include regular outdoor cinema nights, the Airlie Beach Music Festival and Airlie Beach Reef Festival.

The Reserve is an important gateway connecting the Sailing Club, Port of Airlie and Boathaven Beach to the core of the township and rest of the Foreshore. With the completion of the recent Airlie Beach Foreshore project, it has been identified that portions of the Reserve located to the south of Coconut Grove, adjoining the Port of Airlie land are presently underutilised with no clear function. In order to integrate these allotments with future developments within the Port of Airlie, approximately 200m² of the Reserve is required to be excised to road reserve to facilitate safe traffic movement. (See Section 6.2 - Reserve R.281 Port of Airlie integration).

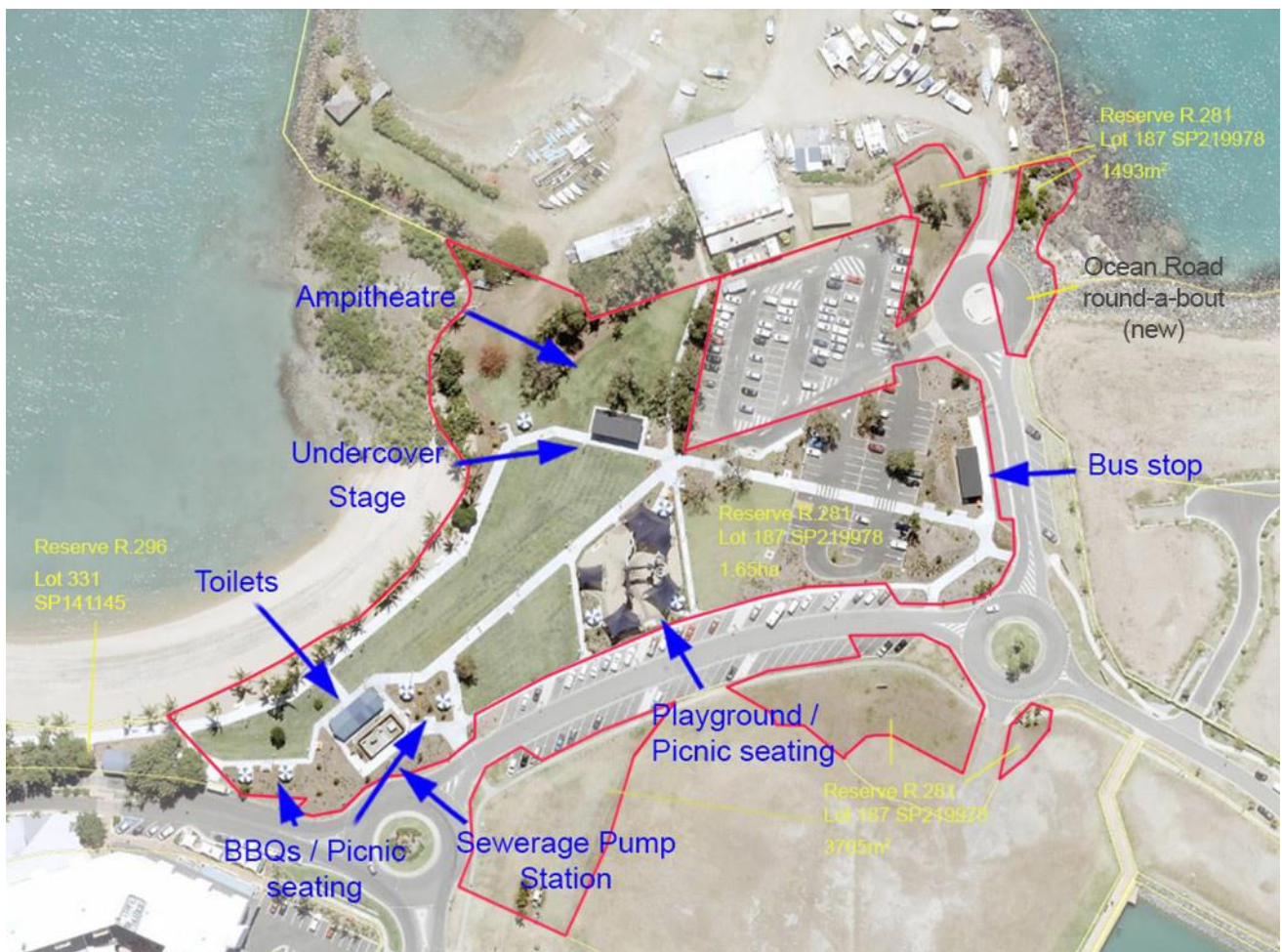


Figure 4: Amenities within R.281.

3.4 Reserve unnamed on Lot 100 SP218220 - Boathaven Beach

The unnamed Reserve known as Boathaven Beach is an artificial beach constructed as part of the Port of Airlie development. In addition to the beach, the Reserve includes car parks, toilets and open space parkland.



Figure 5: Amenities within Boathaven Beach Reserve.

3.5 Bathing Reserve

The Bathing reserve exists over the Bay of Airlie Beach and exists as a measure to avoid conflicts between motorised watercraft and recreational water activities. It is not a Reserve under the *Land Act 1994* but is empowered by Local Law No.6 (Bathing Reserves) which gives power to Council to ensure mechanised watercraft do not enter the eastern part of the Reserve area that is explicitly for swimmers. The shaded area adjoining Airlie Creek in **Figure 6** offers an exclusion to this, permitting the temporary use of and parking of motorised watercraft in this area only. The Bathing Reserve is utilised by Whitsunday Stand Up Paddle and Kayak.



Figure 6: Bathing reserve and temporary dinghy mooring area.

4. Existing uses and tenures (Secondary Use)

The following outlines the [secondary uses](#) of the Foreshore reserve inclusive of Easements and Trustee Leases and Permits. The Trustee leases and permits are considered compliant with the primary recreational purpose of the Airlie Beach Foreshore Reserves or have been approved by the Minister under Section 57 of the *Land Act 1994* within the [Airlie Beach Foreshore Land Management Plan 2018](#).

4.1 Easements

The Airlie Beach Foreshore has three easements running through it for the purposes of protecting major electricity (in favour of Ergon Energy), sewer, water and stormwater infrastructure (in favour of Council) from future development.

Table 2: Easements within the Airlie Beach Foreshore.

Easement	Reserve	Lot/Plan	Title Reference
Easement A	R.296	Lot 331 SP141145	49007194
Easement B	R.296	Lot 330 HR1840	49007194
Easement C	R.281	Lot 187 SP219978	49022965

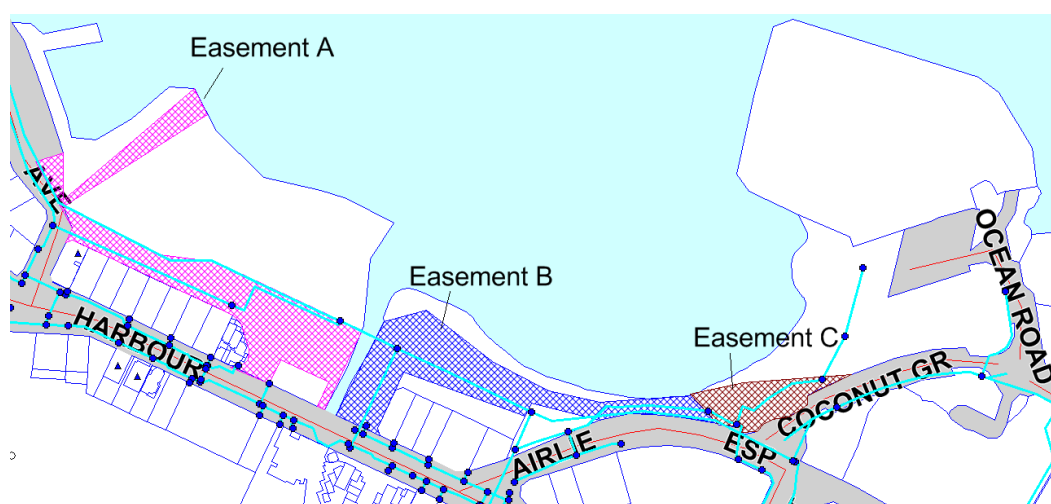


Figure 7: Easement locations and existing water infrastructure network.

4.2 Trustee leases

Only one lease presently exists within the Foreshore Reserves. A satellite image detailing the location of the below lease is within **Appendix C**.

Reserve R.296

1. Airlie Creek dining deck

Location: Reserve R.296 Lot: 331 Plan: SP141145

Lessee: Algona Developments Heart Hotel

Commenced: 1 December 2018

Expiry: 30 November 2038

Purpose:

The purpose of this lease is to support outdoor dining adjoining the Deck Restaurant, with a deck in the Reserve over the Airlie Creek rock wall. The deck provides additional space for customers of the adjoining restaurant and compliments the continued use of the public thoroughfare on the adjoining lot. The owner of the adjoining private land and restaurant provides a public thoroughfare through private land to improve accessibility to the Reserve by better connecting the Main Street and Central Lagoon car park. This is a good example of activation of the public private land interface, which needs to be encouraged throughout the Foreshore as businesses rebuild after COVID19.

Compliance with primary purpose of Reserve:

The deck, managed by Council as Trustee for the Reserve, was approved by the Department of Resources on the 22 October 2018 within *Airlie Beach Foreshore Land Management Plan 2018* as a secondary use. The deck composed of semi-public space with a degree of commerciality and exclusivity, benefits the Foreshore by facilitating and formalising pedestrian connectivity from the Main Street to the Reserve, enhances the vista of Airlie Creek, enables utilisation of the Reserve area over Airlie Creek riparian wall and provides additional facilities that meets the increasing demand of visitors and residents to the Airlie Beach Foreshore precinct.

The existing public thoroughfare to the Foreshore is enhanced by the adjoining disability access ramp that is within the Reserve, Central Lagoon Carpark, that was also approved within the *Airlie Beach Foreshore Land Management Plan 2018*. Income received from the outdoor dining permit over Airlie Creek deck is used for the maintenance and upkeep of the Reserve.

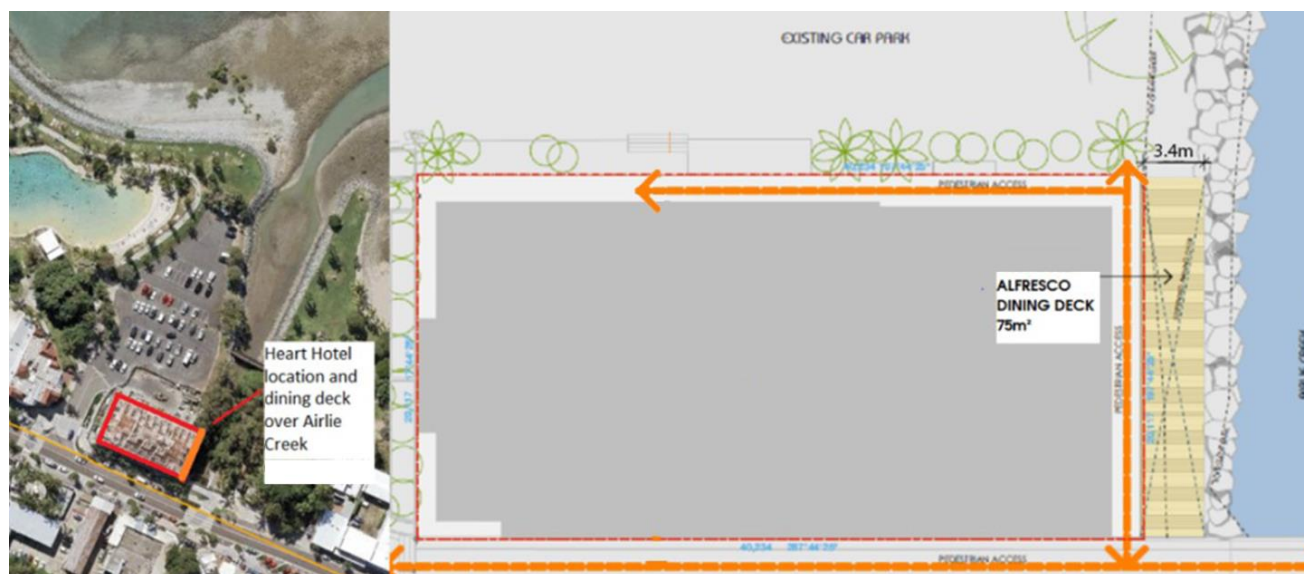


Figure 8: Airlie Creek Deck over the Airlie Creek riparian rock wall. Orange lines indicate public thoroughfare.

4.3 Trustee permits

A satellite image detailing the location of the below permits is within **Appendix C**. The following organisations have attained Trustee permits within the Airlie Beach Foreshore Reserves:

1. Airlie Beach Community Market

Location: Reserve R.281 Lot: 187 Plan: SP219978

Licensee: Lions Club of Whitsunday Inc

Commenced: 1 November 2017

Expiring: 31 October 2021 (Annual permit)

Purpose:

The Airlie Beach Community Market has historically operated within the Reserve every Saturday morning and on days that Cruise Ships visit Airlie Beach. The Market has operated for over 20 years within the Airlie Beach Foreshore.

Compliance with primary purpose of Reserve:

The Airlie Beach Community Market instigate greater use of the Reserve by the community for casual recreational purposes, upholding the primary purpose of the Reserve. The market encourage attendance from the community and tourists, with flow on benefits to business within the town. Stall holders pay a small fee to the Whitsunday Lions Club, a not-for-profit community group, that manage

the market in accordance with an annual permit from Whitsunday Regional Council. The degree of commerciality and exclusivity associated with the Lions Market is minimal.

2. Airlie Beach Music Festival

Location: Reserve R.281 Lot: 187 Plan: SP219978

Licensee: Lions Club of Whitsunday Inc

Commenced: 4 November 2018

Event timing: 5 - 7 November 2021 (Annual permit)

Purpose:

The Airlie Beach Music Festival occurs annually over three and a half days within various premises in the Main Street, the Sailing Club and Reserve R.281. It is a community music event that attracts over 5,000 people.

Consistency with primary purpose of Reserve:

The Airlie Beach Music Festival is a community recreational event that promotes the use of the Reserve for its primary purpose. Whilst the event limits public access to a portion of Reserve R.281 to paying ticket holders for four days per year, its short time frame and open access to the community makes its exclusivity negligible. The event turns a small profit, however, the majority of ticket sales go back into running the annual community event. The event attracts many visitors and provides a significant economic boost for local business and accommodation providers within Airlie Beach and surrounds. The community benefit of the event outweighs the elements of commerciality and exclusivity associated with the event.

3. Airlie Beach Reef Festival

Location: Reserve R.281 Lot: 187 Plan: SP219978

Reserve R.296 Lot: 331 Plan: SP141145

Licensee: Whitsunday Reef Festival

Commenced: 3 August 2017

Event Timing: 5 - 8 August 2021 (Annual permit)

Purpose:

The Airlie Beach Reef Festival occurs annually over three days and includes the closure of the Main Street, a stage erected in the Central Lagoon car park, Marquee tent and pop-up stalls within the Foreshore. It is a community festival operated by volunteers with support from Council that celebrates life in the Whitsundays and attracts over 5,000 people.

Consistency with primary purpose of Reserve:

The Airlie Beach Reef Festival is a recreational community event that promotes the use of the Reserve for its primary purpose. The event attracts over 5,000 people, providing an economic boost to local business and accommodation providers. It is a not-for-profit event with no degree of commerciality or exclusivity.

4. Airlie Beach Triathlon Event

Location: Reserve R.296 Lot: 331 Plan: SP141145

Licensee: Whitsunday Triathlon Club

Commenced: 1 September 2017

Last Event Timing: 25 August 2019 (Permit updated annually, not operated in 2020)

Purpose:

The Airlie Beach Triathlon occurs annually over two days and includes various pop-up food stalls, kids play area, first aid tent and the closure of the Broadwater Avenue and portions of Shute Harbour Road. It is a community event occurring annually that attracts over 500 competitors able to view the beautiful scenery of Airlie Beach.

Consistency with primary purpose of Reserve:

The Airlie Beach Triathlon is a community recreational event that promotes the use of the Reserve for its primary purpose. The event attracts over 500 competitors, providing an economic boost to local business and accommodation providers. It is a not-for-profit event that has no degree of commerciality or exclusivity.

5. Whitsunday Stand Up Paddle and Kayak

Location: Reserve R.296 Lot: 331 Plan: SP141145
Bathing Reserve

Licensee: Whitsunday Stand Up Paddle

Commenced: 15 December 2017

Expiring: 31 October 2021 (Annual permit)

Purpose:

Whitsunday Stand Up Paddle and Kayak are a small business offering the hire of stand-up paddle boards and kayaks for use within the Bathing Reserve. No permanent or temporary structures are permitted as part of the permit and the permit holder may operate on all days of the week.

Consistency with primary purpose of Reserve:

Whitsunday Stand Up Paddle and Kayak is a pop-up business offering the hire of non-motorised watercraft. The business has a degree of commerciality but does not have exclusive use rights over a portion of the reserve. The permit controls the potential impacts to the Reserve by limiting advertising and structures on the site. Whilst the small business exhibits a degree of commerciality, the business improves the recreational use of the Reserve by the community, justifying it as an acceptable secondary use in the Reserve.

6. Vartamana Yoga

Location: Reserve R.281 Lot: 187 Plan: SP219978

Licensee: Vartamana Yoga

Commenced: 12 November 2020

Expiring: 31 October 2021 (Annual permit)

Purpose:

Vartamana are a local Yoga Studio, operating Yoga classes within Reserve R.281 every sunrise and evening for approximately one hour, with up to 25 people.

Compliance with primary purpose of Reserve:

Vartamana Yoga instigate greater use of the Reserve by the community for casual recreational purposes, upholding the primary purpose of the Reserve. Whilst the small business exhibits a degree of commerciality, the business improves the recreational use of the Reserve by the community, justifying it as an acceptable secondary use in the Reserve. Whilst members are the primary attendees, bookings from non-members are permitted. The degree of commerciality and exclusivity associated with Vartamana Yoga is minimal.

7. Whitsunday Arts Festival

Location: Reserve R.296 and R.281 331SP141145, 330HR1840 and 187SP219978

Licensee: Whitsunday Arts Festival

Commenced: 2 October 2020

Event timing: 17 - 19 September 2021 (Annual permit)

Purpose:

The Whitsunday Arts Festival occurs annually over three days and includes various pop-up stalls, artworks and food vans within Reserve R.296 and R.281. It is a community festival operated by volunteers with support from Council, attracting over 3,000 people in 2020. The Festival is an interactive and multi-disciplinary arts event, engaging artists and arts workers from the region and the public, with sculptures, fringe events, live music, cabaret theatre, lantern and drumming parade, curated handmade market and workshops.

Consistency with primary purpose of Reserve:

The Whitsunday Arts Festival instigate greater use of the Reserve by the community for casual recreational purposes, upholding the primary purpose of the Reserve. The Festival encourages attendance from the community and tourists, with flow on benefits to business within the Town. The degree of commerciality and exclusivity associated with the Festival is minimal.

5. Native Title

National Native Title Tribunal online mapping system does not identify any native title over the entire Airlie Beach Foreshore.

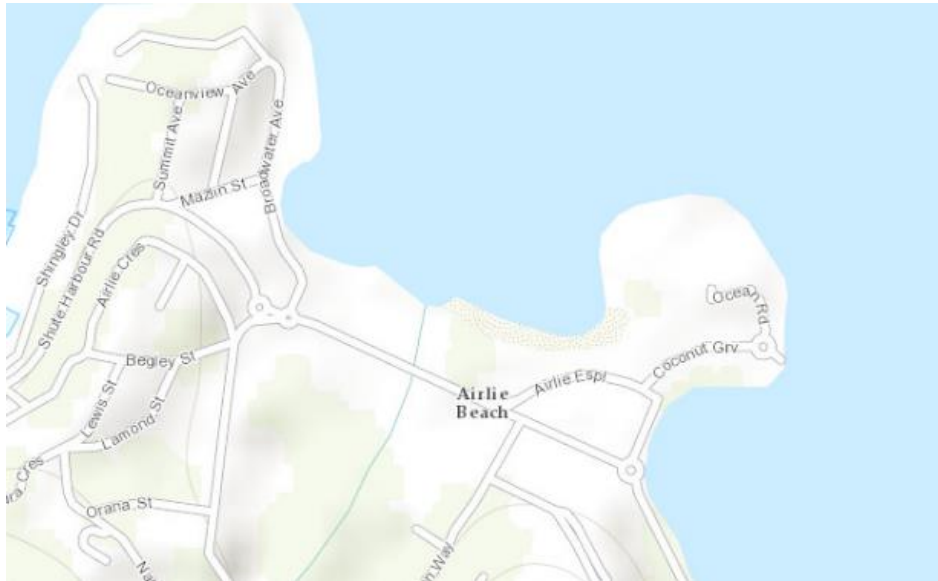


Figure 9: National Native Title Tribunal online native title mapping. (Retrieved 5/08/2020)

6. Proposed Use/s of the Trust Land

Council reviewed the purposes and functions of the Airlie Beach Foreshore and identified priority projects that have the capacity to increase the amenity and use of the Foreshore precinct. The projects have been developed with an objective of improving Reserve utilisation to cater to community and visitor needs, including access, amenity, protection of the natural environment and a need to enliven the interface where public reserve adjoins private land. The priority projects include the Airlie Beach Foreshore Decking Strategy to enhance activation of the Foreshore, amalgamation of portion of Reserve R.281 into the Whitsunday Sailing Club and re-alignment of portions of Reserve R.281 to reflect the Airlie Beach Foreshore Revitalisation works and future Canal Street connection to Coconut Grove.

6.1 Foreshore Activation Strategy– Reserve R.281 and R.296

6.1.1 Proposal

Council is seeking to leverage on the recent \$6.3 million-dollar Government investment in the Airlie Beach Foreshore to stimulate economic development for adjoining small business through land use policy that encourages better activation of the Foreshore. A vision for Airlie Beach involves the creation of vibrant laneways to enable pedestrian movement from the rear of Waterson Way, through the Main Street, to the Foreshore. The intent is to create grand openings from these laneways into the Foreshore through the creation of high-quality decking, landscaping and active Foreshore frontages that enhance the user experience for the estimated 200,000 visitors that presently utilise the Reserve.

Proposed design to enable ground level activation of the Foreshore is demonstrated by **Figure 10** and **Figure 11**. Decking is necessary to support ground level activation by providing flat useable space on sloped land, enhance access to the Foreshore and improve amenity of areas that cannot grow grass under large fig trees. Future decking will be an incentive to encourage revitalisation within ageing building stock that impacts upon Airlie Beach's desired visitor experience. Offering additional high-quality semi-public spaces will activate frontages for small business and improve access from the Foreshore. Decking and new public spaces will be constructed using public-private partnership format to help reduce costs on the community. Decking may be constructed at ground level or level 1 by adjoining private lots in the Reserve but managed by Council as trustee.

Proposed decking and public areas will be composed of spaces that are:

- semi-public with a degree of commerciality and exclusivity, for outdoor dining or display of goods, leased in accordance with Council's current Outdoor Dining Licence. Semi-public spaces are a required incentive for adjoining uses to pay for construction; and
- public areas at ground level supporting seating, picnic areas, placemaking and pedestrian connectivity from the Main Street to the Foreshore through laneways.



Figure 10: Indicative concept of proposed Foreshore decking where decking may be constructed to improve access.

The Airlie Beach Local Plan, to be incorporated within the Planning Scheme in 2021, is one mechanism to promote and facilitate Foreshore activation. However, facilitating activities that are semi-public in nature at ground level or level 1 does not comply with the primary purpose of the Reserve. Semi-public leases are a necessary incentive to enable the public-private construction of Foreshore areas, avoiding construction costs to be borne by the community. Creating the conditions for this positive urban design will achieve the desired vision for Airlie Beach, attract and sustain more people in the Foreshore, provide economic development incentives and support ongoing growth in small businesses and in tourism visitation to the Region.

Therefore, through this Plan, Council is seeking approval from the Minister under Section 59 (2) of the *Land Act 1994* to approve secondary use leases involving semi-public outdoor dining or display of goods within proposed Foreshore areas. Council also requests authority from the Minister under Section 64 (1) of the *Land Act 1994* to approve future leases for outdoor dining or display of goods in accordance with the below principles, to be managed by a Council Policy.

General principles governing future Foreshore leases for semi-public space that have a degree of commerciality and exclusivity are:

- Decking may occur at ground level or at level one where providing semi-public space for the enjoyment of the public, dining or shopping at an adjoining premise. Balconies or communal areas for private residences or accommodation providers are not permitted;
- Decking at ground level should be no more than 6m wide from the frontage, with lease areas for semi-public space involving outdoor dining or display of goods, allowing at least 2m for public space pedestrian movement and continuity of movement across Foreshore decks constructed by adjoining premises;
- Decking at level 1 should be not more than 4m in width, utilised entirely for semi-public uses. Decking at level 1 must be counter-levered, include sealed floors and may include a roof structure to offer weather protection;
- Leases for semi-public space are in accordance with Council's outdoor dining rate, increasing annually in line with CPI, with all income used for maintenance or new infrastructure in the Reserves; and
- Disability access is provided at each Foreshore laneway entrance at ground level.



Figure 11: Conceptual example of decks that may be constructed within the Foreshore, containing outdoor dining.

6.1.2 Impacts of Proposal

Activation of the Foreshore through the promotion of activities, such as outdoor dining and outdoor display of goods, supports conditions for successful business ventures, creates visual interest for pedestrians, creates casual surveillance over the Foreshore and will ultimately have a symbiotic relationship with the Foreshore by bringing and maintaining more people in the space. Presently, proposed deck areas are not utilised for recreational infrastructure or picnics and are limited in use given the slope of the land and lack of grass in some areas as a result of large fig trees blocking sunlight and high pedestrian usage from existing laneways (see **Figure 12**). The existing interface is not well utilised, the proposal will activate these underutilised areas, providing greater use and benefit to the public space.

Preliminary concept designs will involve areas that are not more than 6m in width, with larger deck areas adjoining laneways or at key nodes to support greater pedestrian flows. Semi-public spaces leased to adjoining lots at ground are not more than 4m in width, decking providing a minimum of 2m for movement and public seating areas. Council will generate income from deck leases in accordance with Council policy that will assist in maintaining the Foreshore Reserves. Any maintenance of the decks will be the responsibility of the private users.



Figure 12: Proposed Foreshore decking location, covering unsightly areas where grass cannot grow.

6.2 Foreshore Cinema Screen

6.2.1 Proposal

Utilising Works for Queensland 2020/21 grant funding, a cinema screen is proposed to be constructed within Reserve R.281 to enhance usage of the Foreshore. The cinema screen will be approximately 5.5m x 3m stored alongside speakers within a 6m (L) x 2.5m (W) x 3m (H) shipping container to protect it from weather and provide security. The shipping container will be semi-permanent, remaining in the Foreshore the majority of the time, but shifted for events elsewhere in the Region or to avoid storm tide hazards, as necessary. The screen and container will be located adjoining the sound shell facing toward the south-west and incorporate public art on its walls to integrate it into the Foreshore. When utilised, the screen will lift out of the container to a height of 6.4m, with the doors open for speakers or an artist to utilise the space below. Two rows of Foreshore fairy lights established as part of the *Airlie Beach Foreshore Revitalisation Project* may be removed to enable clear viewing of the screen as shown by **Figure 13**.

The proposed cinema screen will be utilised:

- for Council operated G-rated movie screenings or sport events for the community;
- to support established events, such as the Airlie Beach Community Market, Reef Festival, Airlie Beach Music Festival and Whitsunday Arts Festival;
- by community groups and private persons, as leased by Council; and
- for advertising of local businesses during events, when not in use for screenings.

It is not anticipated that the screen will be utilised outside of events hosted by Council or the community.

6.2.2 Impacts of Proposal

The proposed cinema screen and associated shipping container will be integrated into the Foreshore through public art, which enhance the amenity of the container. Anticipated noise impacts

from the cinema screen and speakers have been modelled and will not exceed outside noise levels defined by the *Environmental Protection Act 1994 (Noise)*.

It is anticipated that the screen will significantly enhance the quality of current events that utilise the Foreshore, whilst creating opportunity for new events operated by Council, community organisations or private persons to utilise the Foreshore.

The cinema screen will have a degree of commerciality given it will be leased out for advertising or by community and private organisations, however, all revenue generated by the cinema screen will be utilised in the ongoing maintenance of the asset, management of the Foreshore impacted by an increase in usage and future Foreshore enhancements. Predominately, the screen will not be used exclusively, forming ancillary recreational infrastructure that will support existing events in the Foreshore and other new community events that may be created as a result of the new infrastructure. Leasing the cinema screen to users may result in a degree of exclusivity, given tickets may be utilised to manage numbers in light of COVID risks and support economic viability of events. Nonetheless, tickets will be available to the community for purchase as per Council lease requirements to be established.

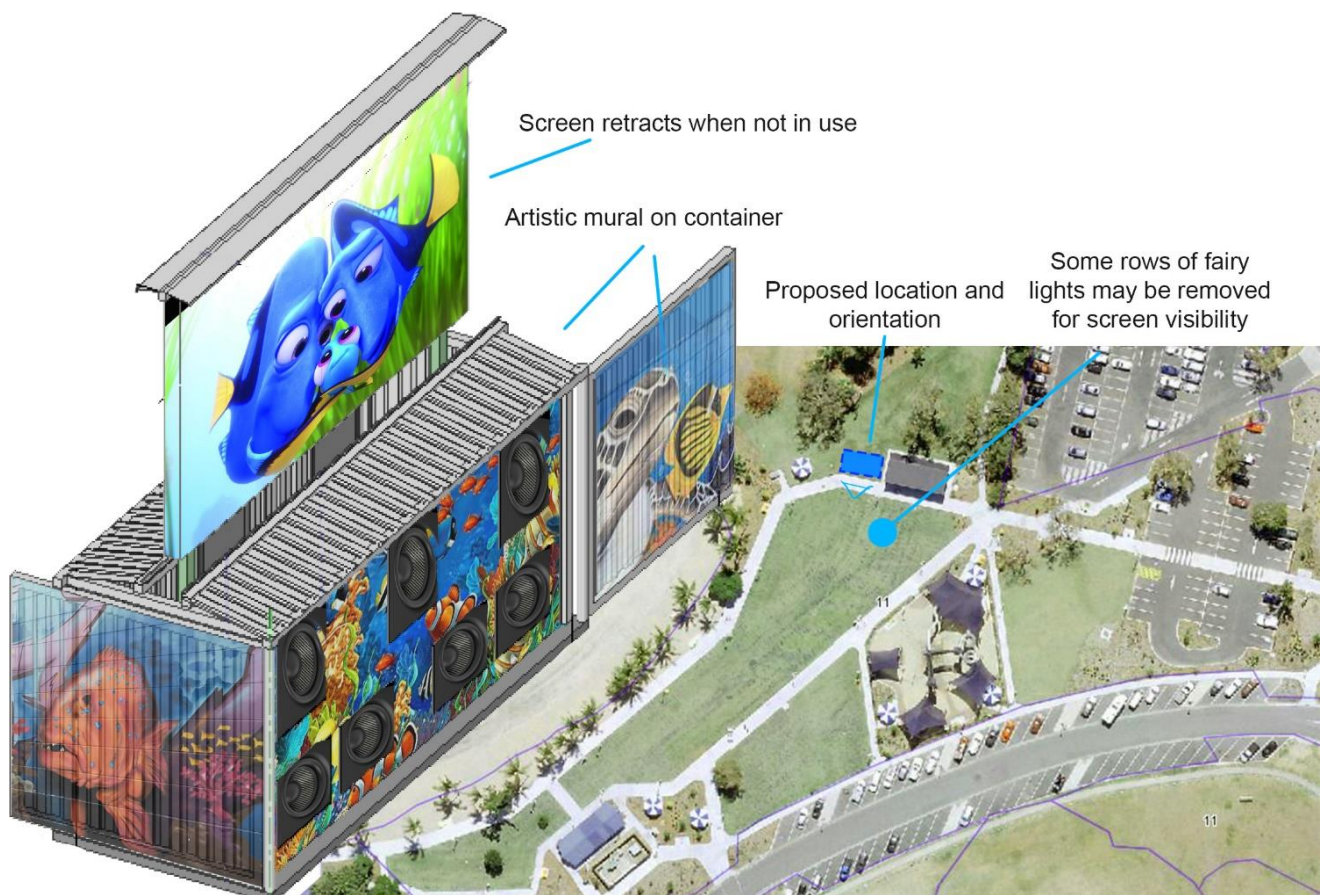


Figure 13: Indicative design of proposed cinema screen and container.

6.3 Foreshore Deck

6.3.1 Proposal

As per the [Airlie Beach Foreshore Land Management Plan 2018](#) Section 7.2.1, Council anticipates beginning construction on the approved Lagoon deck in 2021. The deck has been proposed in this space to improve amenity where grass presently doesn't grow and cannot be sustained due to high pedestrian usage and large fig trees that shade the area. It is anticipated that the deck may include semi-public uses, such as outdoor dining leases, pioneering the Foreshore Activation Strategy that is subject to the Minister's approval.

6.3.2 Impacts of proposal

The proposed deck approved by the *Airlie Beach Foreshore Land Management Plan 2018* will improve the amenity of the laneway access, promote universal pedestrian movement from the Foreshore to the Main Street and create a public shaded eating area in a space that overlooks the Lagoon. The proposed deck is located within Easement A that protects the State interest for major electricity infrastructure (Ergon). The design of the deck will preserve and maintain this infrastructure by complying with QDC MP1.4 – Building over or near relevant infrastructure and collaborating with Ergon in the design. The improvements to amenity, improved casual surveillance and pedestrian connectivity afforded as a result of the proposed public deck will promote the recreational purpose of the Reserve.

6.4 Reserve R.281 Road reserve alignments

6.4.1 Proposal

Council supports the re-alignment of a portion of Reserve R.281 outlined in red within **Figure 14**, in order to facilitate the orderly development of the adjoining Port of Airlie Lot 105 SP232115. Proposed re-alignments will allow this portion of Reserve to effectively integrate with future Port of Airlie Development on adjoining lots. Approximately 1,045m² of Reserve R.281 will be transformed to Road reserve, permitting Canal Street to gain access/exit via the Coconut Grove round-a-bout and rear lot access/turning circle area in existing road reserve at the northern Coconut Grove round-a-bout.

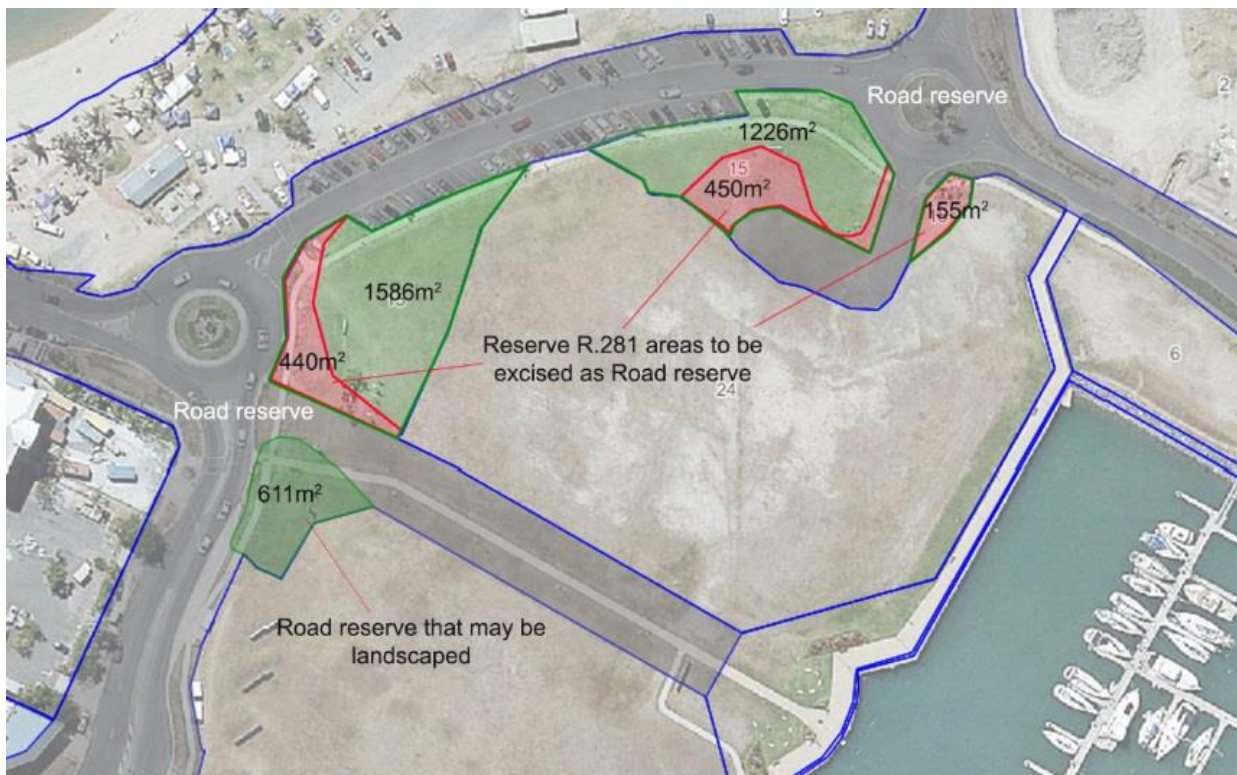


Figure 14: Reserve R.281 Area to be excised as road reserve to enable integration with proposed Port of Airlie Developments

In addition to the above proposed Canal Street Road reserve alignment, portions of Reserve R.281 shown in orange within **Figure 15** are to be excised as road reserve to accommodate the recently completed Airlie Beach Foreshore Revitalisation Project. These works received approval within the *Airlie Beach Foreshore Land Management Plan 2018* and are set out below as the plans are yet to be sealed following construction.

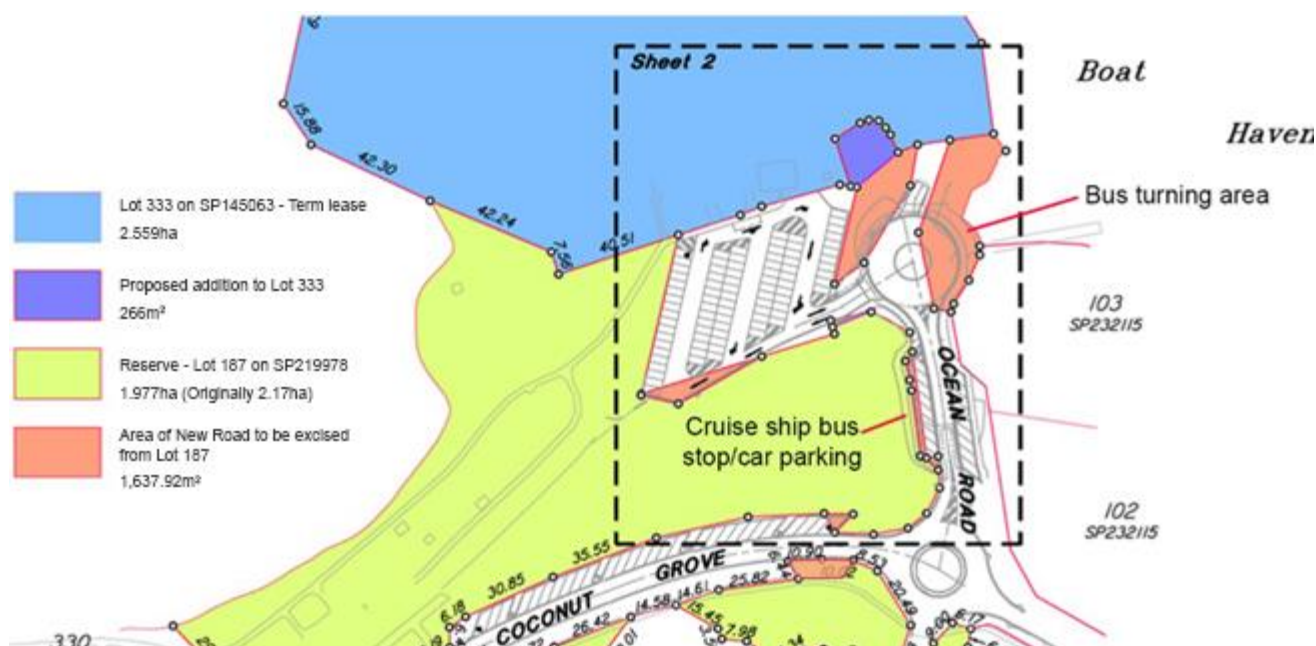


Figure 15: Proposed Reserve area to be excised for the Airlie Beach Foreshore Revitalisation Project.

6.4.2 Impacts of Proposal

The two portions of Reserve R.281 adjoining Port of Airlie presently do not promote the overall function or use of the Foreshore given their isolated location and dimensions. The portions of land offer no strategic value to the recreational purposes of the wider Foreshore, have no improved assets and are poorly utilised, hence their re-alignment to accommodate safe entry and exit from Canal Street via the Coconut Grove round-a-bout will have a negligible impact on the existing Reserve function. In the future, development within the Port of Airlie will create function out of these spaces from ground level activation and enhanced pedestrian connectivity from the Foreshore to the Marina and across to the Whitsunday Transit Terminal.

The Airlie Beach Local Plan will be the mechanism to facilitate development to integrate these portions of Reserve into future ground level uses. In losing approximately 440m² to accommodate Canal Street round-a-bout alignment, approximately 611m² of road reserve may be transformed to high quality open space, functioning as an entrance statement and pedestrian crossing area. It is not recommended that the proposed 611m² area be transitioned from Road reserve to Reserve R.281, given its isolation, small size and limited function.

6.5 Reserve R.281 amalgamation to Whitsunday Sailing Club

6.5.1 Proposal

As identified in **Figure 16**, approximately 266m² of Reserve R.281 (shown in purple) is proposed to be transitioned to Lot 333 SP145063. Lot 333 is leased by the QLD Government to the Whitsunday Sailing Club. The portion of Reserve is limited in recreational value given it is disconnected from the rest of the parkland by the adjoining Foreshore car park and Ocean Road round-a-bout as shown by satellite imagery in **Figure 16**.



Figure 16: Portion of Reserve R.281 to be amalgamated into Lot 333 SP145063.

6.5.2 Impacts of Proposal

The portion of Reserve R.281 identified in **Figure 16**, provides an eastern viewpoint of Airlie Bay, albeit presently has no recreational infrastructure and has limited benefit for the Reserve given its disconnection from the remainder of the Foreshore parkland and pathways. Council doesn't envisage placing recreational infrastructure on this portion of Foreshore Reserve in the future as a result of the aforementioned reasons. Therefore, amalgamating this portion of Reserve with the adjoining Lot 333 will enable the Whitsunday Sailing Club to incorporate this within their lease area and allow a more logical expansion of the club in the future to integrate accesses into the Foreshore/Ocean Road frontage.

7. Intended Development or Changes to Current Use and Tenure

The proposals within this *Airlie Beach Foreshore Land Management Plan 2020* seek to provide a framework for high quality development to integrate with and leverage the recent \$6.3 million State and Local Government investments in Foreshore Reserves to achieve a holistic vision that will promote a high-quality recreational experience. The proposed uses will positively impact upon the primary purpose of the Reserve and will improve the use, design and amenity of the Foreshore to the benefit of local business activity, residents and visitors.

The proposed re-alignment of Reserve R.281 will accommodate safe traffic movement from Canal Street onto Coconut Grove and ensure efficient integration with future Port of Airlie development. Future decking fronting the Foreshore is expected to evolve over the next 20 years as the Main Street undergoes renewal, which alongside the proposed cinema screen, will attract significantly more people to the Foreshore Reserves. The amalgamation of a portion of disconnected Reserve R.281 into Lot 333 will enable logical future development to appropriately utilise this land to ensure future Sailing Club expansions appropriately integrate with the Foreshore and Ocean Road

It is recommended the Minister approve this Land Management Plan and proposed uses outlined within Section 6 – Proposed Uses of the Trust Land, as per Section 64 (1) of the *Land Act 1994*.

8. Managing Multiple Uses

As outlined within Section 5 - Existing uses and tenures, there are several permits for the use of Foreshore Reserves for various community activities. Presently, no conflict occurs between these uses due to Council's permit system that identifies days/hours of operation, use area and restoration of the Reserve following the events conclusion. Council takes into consideration potential impacts on the Reserve's primary purpose, surrounding uses and existing permits when assessing an application. This consideration reduces disputes that may otherwise arise as a result of competition for Reserve space between various community groups.

9. Commercial Uses and Budget Statement

Table 3: Commercial leases within Foreshore Reserves.

Leases	Reserve*	Income	Area	Details
Algona Developments Heart Hotel Deck	R.296	\$204 per m ²	75m ²	The income generated by the lease will be held in reserve for ongoing management and upgrading of the Foreshore Reserves.

Table 4: Permit over Foreshore Reserves.

Permits	Reserve*	Income (application fee)	Area	Details
Lions Market	R.281	\$192	Not specified	These events are operated by community or Council and promote the recreational purpose of the Reserve. No income, other than the application fee, where specified.
Airlie Beach Reef Festival	R.296	Nil	Not specified	
Airlie Beach Triathlon Festival	R.296 R.281	Nil	Not specified	
Airlie Beach Music Festival	R.281	Nil	Not specified	
Whitsunday Reef Festival	R.296 R.281	Nil	Not specified	
Stand up Paddle Boarding	R.296 Bathing Reserve	\$192	Not specified (no exclusive use)	This use promotes the recreational purpose of the Reserve. No income, other than the application fee.
Vartamana Yoga	R.281	\$192	Not specified	This use promotes the recreational purpose of the Reserve. No income, other than the application fee.
Foreshore Cinema Screen	R.281	TBD	Not specified	These events are operated by community or Council and promote the recreational purpose of the Reserve.

Table 5: Other income generating sources within Foreshore Reserves.

Other	Reserve*	Details
Airlie Foreshore Carpark (adjacent Whitsunday Sailing Club)	R.281	All income sourced from the Airlie Foreshore car park is held in reserve for ongoing maintenance and operations for the Lagoon and Foreshore Reserves.
Central Lagoon Carpark	R.296	All income sourced from the Central Lagoon car park is held in reserve for ongoing maintenance and operations for the Lagoon and Foreshore Reserves.

* Designated purpose of Foreshore Reserves:

Boathaven Beach Reserve - Park and recreation

R.281 - Recreation

R.296 – Park and recreation

R.496 – Car parking

Bathing reserve - Recreational water activities that do not include motorized devices.

10. Community Consultation

Community consultation for the *Airlie Beach Foreshore Land Management Plan 2021* will be conducted for a period of 30 business days.

Community consultation will include:

Council website

An overview and copy of the LMP will be available on Council's consultation website, yoursay.whitsundayrc.qld.gov.au. The website will detail the purpose of the Plan and how to make a submission on the proposed Land Management Plan.

Council offices

Copies of the Land Management Plan will be on public display at Council offices in Cannonvale, Proserpine, Bowen and Collinsville.

Newspaper advertisements

Newspaper advertisements within the Whitsunday News will notify the public of the public consultation period, 1 week prior to its beginning, and 1 week prior to its conclusion. The newspaper advertisement will include details on where to view the proposed plan and how to make a submission.

11. Summary and Recommendation

Council is managing the Airlie Beach Foreshore State Reserves in accordance with the principles of the *Land Act 1994* and the *Land Regulation 2009*. This Land Management Plan identifies all known past and existing interests and uses for consideration in future land management.

The proposed boundary re-alignment of Reserve R.281 to facilitate safe traffic movement to Canal Street and the changes from Recreation Reserve to Road Reserve does not diminish use of the land for its dedicated purpose. Furthermore, the proposed amalgamation of a portion of disconnected Reserve R.281 into the adjoining Lot 333 leased to the Whitsunday Sailing Club will benefit future logical expansions of the Club and enable better building integration with the Foreshore / Ocean Road. Given the negligible impacts of the proposed changes on Reserve use, it is recommended the proposals are approved under S59 of the *Land Act 1994*.

Proposed Foreshore Activation Strategy outlined within this Land Management Plan establishes a framework to create public/private partnerships that can deliver enhancements to small business and Foreshore users. The proposed strategy aims to leverage the recent \$6.3 million investment in the

Foreshore to facilitate increased activation of areas with low use and provide conditions for small business to thrive by enhancing amenity, function and casual surveillance. Whilst the proposed strategy involving public spaces with a minor degree of commerciality and exclusivity is not entirely aligned with the purpose of the Reserves, the proposal requires these spaces to incentivise the creation of decks that will create a symbiotic benefit for the Reserve, tourism and local business. Therefore, it is recommended that the proposal is approved under S59 of the *Land Act 1994* and Council is provided with authority to manage leases in accordance with the design principles within this Land Management Plan under S64 of the *Land Act 1994*.

The Foreshore cinema screen is considered high quality recreational infrastructure that will support several major events currently operating within the Foreshore and create opportunities for a variety of new events. The cinema screen will promote the use of the Foreshore and further leverage investments in the *Airlie Beach Foreshore Revitalisation Project*. Whilst the proposal will have a degree of commerciality and exclusivity, revenue generated will support ongoing maintenance and further investments in the Foreshore in the future. The extent of exclusivity is minimal and outweighed by the overwhelming community benefit that the screen will offer. Therefore, it is recommended that the proposal is approved under S59 of the *Land Act 1994* and Council is provided with authority to manage leases in accordance with the principles within this Land Management Plan under S64 of the *Land Act 1994*.

Council will continue to monitor existing uses, small business tenures and events operating within the Reserves to ensure they maximise the purpose of the Reserve in accordance with this Management Plan. Council will also continue to manage environmental issues arising within the Foreshore, such as beach erosion, through beach replenishment programs and investigations into long term erosion mitigation.

The existing and proposed uses within the Airlie Beach Foreshore Reserves contribute to the community enjoyment and recreational use of the Reserves. This Plan will be reviewed every 5 years or when new inconsistent uses are proposed to ensure the recreational purpose and community benefit of the Reserves is sustained into the future by Council, business and community groups.

Appendix A – Aerial photo showing location of trust land and surrounding parcels



Appendix B – Locality Map
Reserve R.296 – Lot 332 SP141145



Reserve R.296 – Lot 331 SP141145



Reserve R.296 – Lot 330 HR1840 and Reserve R.460 - Lot 318 HR1790



Reserve R.281 Lot 187 SP219978



Unnamed Reserve Lot100 SP218220







Airlie Beach Foreshore Land Management Plan 2021

Community Engagement Plan

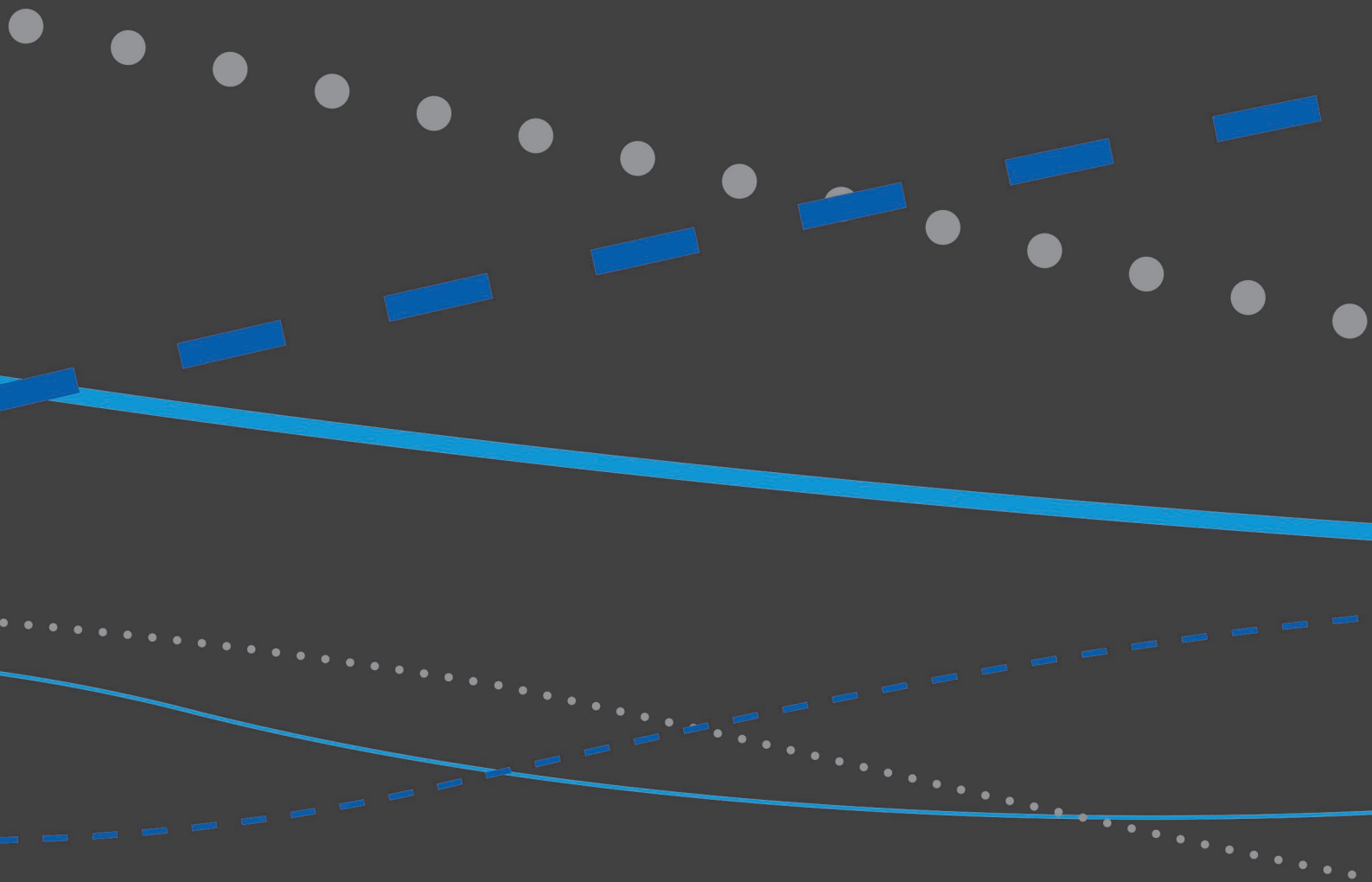


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Document History

Title	Version No.	Date	Author	Reviewer	Approved by
Report	1.0	26/02/2021	Jonathan Cutting	Shane Neville; Joanne Vlismas; & Greg Martin.	Shane Neville

1. Introduction

1.1 Background

Whitsunday Regional Council (WRC) has prepared the Airlie Beach Foreshore Land Management Plan (LMP) for the purpose of having a transparent document governing the management of existing and future uses over State Reserves throughout the Airlie Beach Foreshore for which Council is Trustee. The Plan will provide guidance to Council, clarity for the community and demonstrate to the Department of Resources (DR) how Council will continue to manage the Airlie Beach Foreshore Reserves in accordance with its primary purpose designated by the State and the LMP.

The LMP was previously advertised between 23 July and 4 September 2018. The revised LMP 2021 seeks to publicly advertise new priority projects within the Reserves, including the Airlie Beach Foreshore Decking Strategy to enhance activation of the Foreshore through public/private partnership, cinema screen to enhance future events, amalgamation of disconnected Reserve land to the adjoining Whitsunday Sailing Club and re-alignment of portions of Reserve R.281 to support safe traffic movement into Port of Airlie from Coconut Grove.

This Communication Plan outlines the communication processes, methods and action plan to engage with the community during the 30-business day consultation period between xxxx 2021 – xxxx 2021.

1.2 Purpose and Aim of the Communication Plan

This Communication Plan (The Plan) will support the project to ensure all communication activities are appropriate, consistent and delivered in a timely manner. It outlines key messages, objectives and aims to increase participation by the community during the engagement process. This Plan identifies and defines the roles of persons involved in this project, formally defining who should be given specific information, when information will be delivered and what communication channels will be used to deliver the information.

This Plan sets the communications framework for this project and will serve as a guide for internal and external communications throughout the life of the project. This will be a live document and will be reviewed and updated as required.

1.3 Communication Objectives

Open and transparent communication and stakeholder management plays a key role in enabling effective engagement. The key objectives of this Plan are to:

- Ensure a transparent and open process where all affected residents and key stakeholders are provided with information in a consistent and timely manner;
- Identify and manage communication issues and risks throughout the project; and
- Enhance stakeholder and community awareness, understanding and confidence by following best-practice communication and engagement principles.

1.4 Communication Objectives by Project Phase

The LMP consultation will have several clear phases and communication objectives, outlined in Table 1

Table 1 Communication Objectives

Project Milestones	Indicative Timing	Level of Engagement	Communication Objectives
1. Community Engagement Plan developed	February	Involve	To engage with internal stakeholders during the planning process and develop a communications and engagement strategy.
2. Prepare Consultation materials	June	Involve	To prepare materials for the consultation and/or engagement process, and gain approvals from the Project Manager and relevant Director.
3. Consultation and Preliminary Approval with DR	June	Collaborate	Present Draft LMP to the Department of Resources and workshop any issues to achieve a preliminary approval prior to engaging the community.
4. Launch Community Consultation	Subject to preliminary approval	Consult	To inform and engage with all directly affected residents and key stakeholders and undertake engagement activities.
5. Close Community Consultation and prepare Consultation Report	Subject to preliminary approval	Inform	To inform the community that consultation has closed and prepare the Consultation Report and Summary.
6. Close the Loop – Report back to the community	Subject to preliminary approval	Inform	To provide all participants with a copy of the Consultation Summary and publish this document on the website.

1.5 Communication Principles

Several key consultation principles have been developed, summarised in Table 2 below:

Table 2 - Summary of Consultation Principles

Principles
1. Integrity and transparency – Engagement involves trust and transparency. Council will carefully consider and accurately portray the community's role in decision-making and will ensure staff are aware of the scope of their influence on the decisions made.
2. Respect – Council will facilitate a safe and respectful consultation environment that values individual opinions and input. Council values the contributions made and time given and will facilitate consultation processes that respects all participants and their contributions.
3. Inclusive – Council will use a range of opportunities and techniques to encourage the participation and awareness of all people who may be affected by the outcome of this process.
4. Informative – Effective engagement will ensure all parties understand the relevant legal, statutory, strategic and local context of this project and the process being undertaken.
5. Well planned – Engagement requires informed judgement and planning in its approach and implementation in order to be effective, practical and suitably resourced.
6. Meaningful – The community will have opportunities to participate in engagement processes in relation to project constraints, the scope of influence, and Council's decision-making process.
7. Closing the loop – Providing feedback is important in maintaining an open and transparent process. Council needs to ensure the community understand the reasons for the final decision.

2. Stakeholder Identification

A stakeholder is defined as any individual, group of individuals, organisation or political entity with an interest in the outcome of a decision. They may be, or perceive that they may be, affected directly or indirectly by the outcome of a decision. To ensure the best outcome when communicating, stakeholders must be identified, and level of engagement determined.

2.1 Level of Stakeholder Participation

To ensure the best results from this engagement process, a series of participation levels has been determined, based on the International Association of Public Participation (IAP2) guidelines. Based on the levels of engagement, outlined below in Table 3, Council will:

- **Inform** the wider community throughout every phase of the project; and
- **Consult** key stakeholders.

Table 3 – IAP2 Public Participation Spectrum

IAP2'S PUBLIC PARTICIPATION SPECTRUM



The IAP2 Federation has developed the Spectrum to help groups define the public's role in any public participation process. The IAP2 Spectrum is quickly becoming an international standard.

INCREASING IMPACT ON THE DECISION 					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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2.2 Stakeholder Analysis

A summary list of potential stakeholders has been developed below, demonstrating the level of consultation and communication methods best suited to each stakeholder group.

Table 4 - Project stakeholders and level of consultation

Stakeholder Category	Representative/Member	Level of consultation
Local Government		
Whitsunday Regional Council executive leadership	Mayor, CEO & Councillors Major Projects Customer Experience Roads & Drainage Branch Economic Development Branch Development Assessment Branch Water and Waste Corporate Services Communications & Marketing	Consult
Government Representatives and Bodies		
Department of Resources	Wedeen Smith	Collaborate
Affected Organisations		
Whitsunday Coast Chamber of Commerce	Allan Milostic	Consult
Ergon Energy	Greg Canavan	Collaborate
Traditional Owner Reference Group	Katrina Dent Felicity Chapman	Consult
Whitsunday Sailing Club	Manager	Consult
Airlie Beach Lions Club Market Stall Committee	Allan Gravelle	Consult
Whitsunday Lions Club	Heather Toy	Consult
Cruise Ship Ambassadors	Brian Richardson	Consult
Port of Airlie	Wayne Hann / Neil De Bruyn	Consult
Tourism Whitsundays	Nattassia Wheeler	Consult
General Community		
Existing lease/permit holders within the Reserves		Consult
Affected Tourism operators		Consult
Affected Business Owners		Consult
Whitsunday Ratepayers Association	Anthony Moscato	Consult
Whitsunday Region Ratepayers Association (WRRRA)	Shauna O'Shannessy	Consult
Save Our Foreshore	Suzette Pelt	Consult
Wider public		Consult

3. Roles and Responsibilities

The project team's roles and responsibilities have been outlined below in Table 5:

Table 5 – Roles and Responsibilities

Project Team Roles	Responsibilities
Project Manager (Shane Neville)	Manage and coordinate the project's deliverables, keep project phases on track and budget, and approve all communications materials.
Project Support Officer (Jonathan Cutting)	Support Project Team with administration tasks and assist Project Manager in reporting.
Executive Project Director (Neil McGaffin)	Approve all major planning and communications strategies prior to implementation. Act as media spokesperson when the Mayor is unavailable.
Communications & Marketing Support (Joanne Vlismas)	Assist Project Team by preparing strategy to communicate with key stakeholders and residents, draft and review communications and marketing materials, coordinate engagement activities, prepare reporting.
Communications & Marketing Manager (Greg Martin)	Manage all media enquiries and issues which may arise during the project, act as liaison between Councillors and the Project Team, approve all media communications and external communications.

4. Identify Risks of Poor Communication

A communication risk or issue is any aspect, impact or result of a project that has potential to raise concerns or objections from stakeholders and adversely affect the progress and effectiveness of the project. Several potential risks may be associated with this project due to existing community concerns. These potential risks will require management throughout the communication process, and have been identified below in a risk assessment table:

Table 6 – Risk Assessment

Identified Risk	Level of Impact (High, Medium, Low)	Mitigation Method
Community may oppose the net loss of Reserve land to cater for vehicular movements into the Port of Airlie.	High – Community is generally against losing Reserve land.	Identify the need re-align Reserve R.281 to ensure safe vehicular access to Port of Airlie in a manner that doesn't disrupt traffic movement to the Foreshore or create pedestrian safety issues between the Foreshore and the Port of Airlie in the future.
Community may oppose loss of Reserve land to be amalgamated with Lot 333, leased to the Whitsunday Sailing Club.	High - Community is generally against losing Reserve land.	- Identify that the portion of Reserve is disconnected from the Foreshore Park by car parking and Ocean Road, offering limited recreational value. - The proposed amalgamation will benefit the community club to logically expand facilities in the future and achieve greater Foreshore integration through design.
Concern regarding the operations of the proposed cinema screen,	Medium – Community will not want to lose access to the Foreshore.	Identify that the cinema screen will be utilised alongside existing community

in terms of limiting use of the Foreshore.		events which are open to all of the community. • New events hosted by the Council or community persons may require ticketing to manage COVID risks and support the viability of the event, albeit, lease requirements will ensure tickets are available to the community and not for exclusive members.
Foreshore decking strategy may be perceived as Council providing free Reserve land to adjoining private landowners.	Medium – Community generally objects to perceived losses of Reserve land. Noting Council will retain ownership of the land.	• Confirm that Council will retain tenure of proposed decking areas and lease portions for outdoor dining or display of goods to adjoining shop owners. • Outline proposed design outcomes which seek to enhance Foreshore amenity and achieve net benefit outcomes to the Reserve by facilitating greater activation through the renewal of shop frontages toward the parkland. • Communicate that additional revenue will generated, which must be spent on the reserve to benefit the community.
Foreshore decking at first floor level may be rejected due to perceived lower community benefit, resulting in the whole decking strategy being opposed.	Medium – level 1 decking may be perceived as having little benefit to Reserve users.	• Communicate that Foreshore decking at level 1 may further incentivise the renewal of Main Street buildings to activate the Foreshore and encourage Foreshore decking to be built, with no further net loss or impact on the Reserve. • Identify that this component is to be discussed at public consultation before being finalised within the proposed policy and encourage submitters to focus on specific design components in submissions for Council to achieve a balanced end outcome.
Community may not understand the intent of design and regulation between proposed outdoor dining areas and public areas to be retained on proposed Foreshore decking.	Medium – proposed decking policy is lengthy and may be difficult to understand intent.	• A fact sheet will be generated to explain the proposed intent and design of Foreshore decking, including the proposed balance between public thoroughfare and outdoor dining or display of goods areas. • Communicate benefit to local businesses.
Community may develop expectation that Council will immediately develop Foreshore decking or object to Council paying for proposed decking.	Medium – some community groups desire to see economic development whilst others object to Council spending.	• Key messaging to outline that the proposed deck nearby the Lagoon will be constructed by Council, but all other decking will be subject to individual adjoining landowners to construct at their cost, incrementally over the next 15 years.

5. Communication Strategy

The Plan has been broken down into several different elements, enabling Council to appropriately inform and engage with the Regional community during the 30-business day consultation period. The key elements of this section include communication management, communication tools and an Action Plan.

5.1 Communication Management

5.1.1 Communication Protocol and Media Spokesperson

The following protocols will be followed throughout the consultation process:

- All media enquiries will be directed through Council's Communications & Marketing Manager and the Project Director.
- The Whitsunday Regional Council Mayor will be the key spokesperson for any media statements or releases; if the Mayor is not available, the Project Director will be media spokesperson for the project.
- All other enquiries will be directed to the Project Manager who will notify the Communications & Marketing Manager, if necessary.
- All formal external communication materials will be reviewed and approved by the Project Manager, Project Director, and the Communications & Marketing Manager.
- All incoming communication to Council from external stakeholders and the responses to these enquiries will be recorded and tracked using Enterprise Content Management (ECM) and Customer Request Management (CRM). Key information to be recorded will include name of person, contact details, query, action required, response and any other comments required.

5.2 Internal Communication Tools

The following tools will be used to facilitate effective communication within the project team to respond to and manage potential issues with the community:

- Email/phone;
- Meetings/briefings;
- Progress reports; and
- Project meetings.

5.3 External Communication Tools

The following engagement tools may be used during the consultation process:

- Newspaper public notice; (mandatory)
- Public display; (mandatory)
- Website
- Media releases and Facebook Postings;
- Key messages;
- Online submissions to [Yoursay.whitsunday.qld.gov.au](https://yoursay.whitsunday.qld.gov.au); and
- Fact sheets.

5.3.1 Newspaper Public Notice (mandatory)

A Public notice will be placed in local newspapers to notify of the proposed consultation at consultation start and one week prior to consultation end. The Public notice may be viewed in **Appendix 1**.

5.3.2 Public display at Council offices (mandatory)

The LMP, associated Foreshore Decking Policy, fact sheets and submission templates will be available at each Council office in Cannonvale, Proserpine, Bowen and Collinsville.

5.3.3 Whitsunday Regional Council websites

A dedicated page will be available on Your Say Whitsunday with project updates, links to public notices and fact sheets.

5.3.4 Media Releases

Media releases may be used at strategic points throughout the project stages, announcing important milestones and information. Any media releases to be newsworthy and relevant.

5.3.5 Social Media

Council's social media platforms, Facebook, Twitter and YouTube, may be used to distribute information to the public throughout the duration of the project. Each of these platforms requires a different approach to content, so all content will be drafted and released strategically to ensure it is relevant to each platform's audience. Social media can be a great tool for engaging with the wider community and encourages sharing of information.

5.3.6 Fact sheets

Fact sheets and explanatory information will be made available on Yoursay consultation website and offered to customers making inquiries about the LMP. Proposed fact sheets will include an overview of the Foreshore Decking Policy, proposed Reserve Boundary changes and How to make a 'properly made' submission template, within **Appendix 2**.

5.3.7 Key Messages

The following key messages have been drafted to communicate about the project and mitigate communication risks. Key messages will be updated regularly with new information, as required:

Reserve boundary alignments

- Proposed Reserve alignments adjoining the Port of Airlie are necessary to meet road engineering standards, facilitate safe vehicular movement and service vehicle access to and from the site, via Coconut Grove and Canal Street. The Reserve portions subject to the re-alignment are presently underutilised due to their disconnection to the Foreshore.
- Proposed Reserve alignments are subject to public comment prior to approval, however, the need for fluid traffic movements and pedestrian safety around the Port of Airlie are a priority that limits alternative options.

Reserve amalgamation to Lot 333 - Whitsunday Sailing Club

- The portion of Reserve R.281 proposed to be amalgamated to the adjoining Lot 333 is limited in recreational value given it is disconnected from the remainder of the Reserve by Ocean Road and Foreshore car park.
- Amalgamating this Reserve portion with Lot 333 will enable a more logical expansion of the Whitsunday Sailing Club in the future and enable it to better integrate accesses with the Foreshore and Ocean Road.

Foreshore Decking Strategy

- Council intends to facilitate the Foreshore Decking Strategy to improve amenity, safety and vibrancy of the Foreshore, whilst incentivising re-development of the Main Street through new opportunities for active shop frontages.
- Foreshore decking is proposed to be facilitated at ground level and first floor level as a measure to incentivise building renewal and uptake in the strategy. Decking on both levels will maximise the opportunity for future building design to activate the Foreshore and provide high quality semi-public outdoor dining areas for visitors and community members to overlook the Coral Sea.
- Council will retain ownership of proposed Foreshore deck areas at ground level and first floor level.
- Foreshore decking requires a public/private partnership to deliver on the vision for Airlie Beach Foreshore and create high quality spaces for business to thrive. Hence there is a need to offer semi-public areas, which may be leased for outdoor dining or display of goods to attract uptake in deck construction from the private sector.
- Council intends to construct the Foreshore deck near the lagoon, to highlight opportunities for decking and improve amenity adjoining the laneway where fig trees prevent grass growth. Deck design will avoid impacts on adjoining fig trees.
- The community is encouraged to comment on the proposed Foreshore decking strategy, design components within the policy and be specific on which design aspects are supported or not supported, so that Council may settle on a balanced outcome for the future.

Foreshore Cinema Screen

- The cinema screen will be available to be utilised alongside existing community events, such as the Airlie Beach Markets, Airlie Beach Music Festival, Reef Festival and Whitsunday Arts Festival, which are open to all of the community.

6. Action Plan

An Action Plan has been developed to provide a consistent structure to developing and implementing the communication strategy (**Table 7** below). This Action Plan will continue to be reviewed and updated as the project progresses.

Table 7 – Communications Action Plan

Step		Timing	Aim	Objective	How
1	Community Engagement Plan developed	February	Develop a Community Engagement plan	To engage with internal stakeholders during the planning process	▪ Direct contact by email and phone with key stakeholders ▪ Face-to-face meetings with project team
2	Prepare Communications / Consultation Materials	June	Prepare engaging, easy-to-understand key messages and materials for distribution	To provide clear, consistent and engaging communications	▪ Council websites updates ▪ Media materials ▪ Newspaper Public notice ▪ 'Properly made' Submission templates ▪ Foreshore Decking Policy fact sheet
	Consultation and Preliminary Approval with DR	June	Collaborate	Collaborate with the DR and workshop any issues to achieve a preliminary approval.	▪ Direct contact by email and phone ▪ Workshops
3	Launch Community Consultation (30 B.D)	Subject to preliminary approval	Engage and inform the community	To provide opportunities for affected stakeholders and residents to get involved and give feedback	▪ Media release ▪ Social Media ▪ Website updates ▪ Newspaper public notice ▪ Display LMP in Council offices
4	Close Consultation and prepare Consultation Report	Subject to preliminary approval	Analyse feedback results and prepare the Consultation Report and one-page Summary	To advise affected stakeholders and residents that consultation has closed, and reporting is underway	▪ Website updates ▪ Media Release ▪ Social media
5	Close the Loop – report back to the community	Subject to preliminary approval	Report back to the community by publishing the Consultation Summary	To inform participants and key stakeholders about the key results and outcomes of the consultation process	▪ Website updates ▪ Social media update ▪ Direct emails to Participants

7. Feedback and Integration

7.1 Next steps

Community Engagement materials will now be developed in preparation for the consultation activities to commence in xxxx, for a period of 30 business days.

At each phase of community engagement, the public will be advised of the project milestones and next steps by web update, media release and newspaper ad.

It is recommended that stakeholder and community engagement continue throughout each project phase. This Plan will continue to be updated to reflect ongoing community engagement.

7.2 Feedback

Key Stakeholders and consultation participants will be contacted after the project is completed to advise them of the outcome and confirm their feedback, by distributing a copy of the Consultation Summary by email. The Consultation Summary is a one-page document, which outlines the key results of the engagement process and indicates the next steps for the project.

Closing the loop with participants is one of the most important steps of an effective community engagement process. Once the community sees an outcome from the engagement process, they become more engaged and involved in future decision-making.

Appendix 1 – Public notice

Airlie Beach Foreshore Land Management Plan

Newspaper advertisement mandatory information

The information provided in the box below is the mandatory information for advertising in the Region's local newspapers in accordance with *Land Management Information Kit*.

Whitsunday Regional Council

Public Consultation for the Airlie Beach Foreshore Land Management Plan 2021 (LMP) will occur between 8am xxxx 2021 – 5pm xxxx 2021. The purpose of the LMP is to outline how Council intends to manage Foreshore Reserves and identify proposed future uses within the Foreshore. Future uses subject to public comment include the proposed Lagoon Deck, Foreshore Decking Strategy, Reserve R.281 amalgamation to Whitsunday Sailing Club and Reserve R.281 re-alignment to enable safe vehicle movements within Coconut Grove and the Port of Airlie.

The proposed LMP and supporting information are available for inspection at <http://yoursay.whitsundayrc.qld.gov.au/> and at Council's Customer Centres:

Cannonvale Shop 23, Whitsunday Plaza

Bowen 67 Herbert Street

Collinsville Corner of Stanley
& Conway Streets

Proserpine 83 Main Street

Written submissions about any aspect of the proposed LMP may be made to the Whitsunday Regional Council by any person. A properly made submission must include your name, address, signature and be received in the public consultation period. For further information on making submissions please refer to the Project Page at <http://yoursay.whitsundayrc.qld.gov.au/> for a submission template.

If you have any enquiries about the proposed LMP, please contact Council's Strategic Planning Branch on (07) 4945 0263 or email us at submissions@whitsundayrc.qld.gov.au

Appendix 2 – Submission template

HAVE YOUR SAY ON THE AIRLIE BEACH FORESHORE LAND MANAGEMENT PLAN

Whitsunday Regional Council is undertaking public consultation on the Airlie Beach Foreshore Land Management Plan (LMP). Public consultation begins on **xxxx 2021** and will close at **5pm on xxxx 2021**. On completion of the consultation period Council will consider and respond to all submissions. Submissions and submission responses will be placed online and submitters will be notified by mail in July 2021.

Council encourages your review and submission on the LMP by mail, online or in person to a Council Customer Centre. Please lodge your submission by **5pm, xxxx 2021**. The attached template has been prepared for your convenience.

Making a Submission – Hints and Tips

- Properly made submissions must include your name, address, signature and be received in the Consultation period closing at **5pm, xxxx 2021**.
- A submission may be in regard to the proposed Airlie Beach Foreshore Land Management Plan, associated Foreshore Decking Policy or be about the general management of Foreshore Reserves.
- If the submission is regarding a specific component of the Airlie Beach Foreshore Land Management Plan or associated Foreshore Decking Policy, outline which part, your grounds for concern/support, examples grounding that concern/support and any alternate outcome you are seeking.
- If the submission is more generally about the Airlie Beach Foreshore Land Management Plan or how Council manages Reserves, consider using the headings in the document then your grounds for concern/support, the information and examples grounding that concern/support and any alternate outcomes you are seeking.
- To assist Council in understanding your views include evidence, documentation, photographs and maps to assist in justifying specific points in the submission.
- The submission should be easy to read, using dot points, short sentences and plain English.

Submitter Details

Your details (Required)	Title:	First name:	Last name:	
	Postal address:			
	Suburb:	State:	Postcode:	
	Email address:			
(Optional)	Are you completing this survey as a private individual or as a representative of an organisation? ☐ Individual ☐ Organisation – Please specify the name of the organisation below.			
(Required)	Organisation:			
	Submitting your comments Your completed submission must be received by 5pm, xxxx 2021 via: Mail: Whitsunday Regional Council, PO Box 104, Proserpine, QLD, 4800; Email: submissions@whitsundayrc.qld.gov.au ; Online portal: yoursay.whitsundayrc.qld.gov.au ; or In person: to a Customer Centre: Cannonvale Shop 23, Whitsunday Plaza Bowen 67 Herbert Street Collinsville Corner of Stanley & Conway Streets Proserpine 83 Main Street If you require more space than this form provides, please attach additional pages. Thank you for your submission.			
	Signature: _____ Date: _____			

This image shows a full page of blank white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for writing or drawing. There are no margins, text, or other markings present.

14. Development Services

14.2 AIRLIE BEACH MOUNTAIN BIKE TRAILS – COMMUNITY CONSULTATION RESULTS

AUTHOR: Elouise Lamb – Project Officer Economic Development and Major Grants

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council endorse the Whitsunday Trails Concept Plans and community consultation results relating to Airlie Beach Trails proposal.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Community consultation for the proposed Airlie Beach section of the *Whitsunday Trails Concept Plans* was undertaken between January-February 2021. The 335 responses demonstrated strong support and demand for the project as proposed.

A report has been developed to showcase these findings that can be utilised by Council and the community to continue to develop and advocate for the project.

PURPOSE

To present community feedback in relation to the concept designs for the Airlie Beach section of the *Whitsunday Trails Concept Plans* and seek endorsement from Council to enable the community consultation reports to be utilised as resources as the project progresses.

BACKGROUND

9/12/2020 - Whitsunday Trails Concept Plan (Council Report). Resolution- 'That Council support community and stakeholder engagement on the *Whitsunday Trails Concept Plan* with a feedback report to be presented to Council for consideration'.

STATUTORY/COMPLIANCE MATTERS

Nil

ANALYSIS

Consultation has concluded for Whitsunday Region residents and visitors regarding the proposal for the development of an Airlie Beach mountain bike trail network. The consultation was undertaken online on Your Say Whitsunday from Monday 25 January to Friday 26 February 2021. The consultation period was promoted in the local papers, via the website, Facebook and in the Tourism Whitsundays e-newsletter.

The online survey proved very popular, with a total of 335 individual submissions received throughout the consultation period. Over 90% of submissions expressed support for the proposal. Over 50% of the submissions were from local residents and 45% of submissions identified as members of mountain bike clubs and groups from all across Australia.

All comments have been collated in the Consultation Report - Airlie Beach Mountain Bike Trails (Attachment 1).

STRATEGIC IMPACTS

Financial – It has been advised that it would cost ~\$4.5M for the Airlie Beach track development as proposed. In addition, land has not been secured and operational costs have not been investigated.

Economic Development – Over 45% of submissions were from members of mountain bike clubs outside of the Whitsunday LGA who communicated their interest in riding the trails if established. This validates early data projections around the projects capacity to attract new visitors to region and increase tourism expenditure.

Stakeholder Relations – State Government has been in contact with Council for information on this project and the concept maps have been supplied. As the State is the owner of much of the land area, Council is awaiting to see what the outcomes are of their investigation.

CONSULTATION

- Joanne Vlismas - Engagement & Marketing Coordinator

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The attached report communicates the findings from the community consultation activity and will be a valuable resource in advocating for the Airlie Beach section of the *Whitsunday Trails Concept Plans*.

ATTACHMENTS

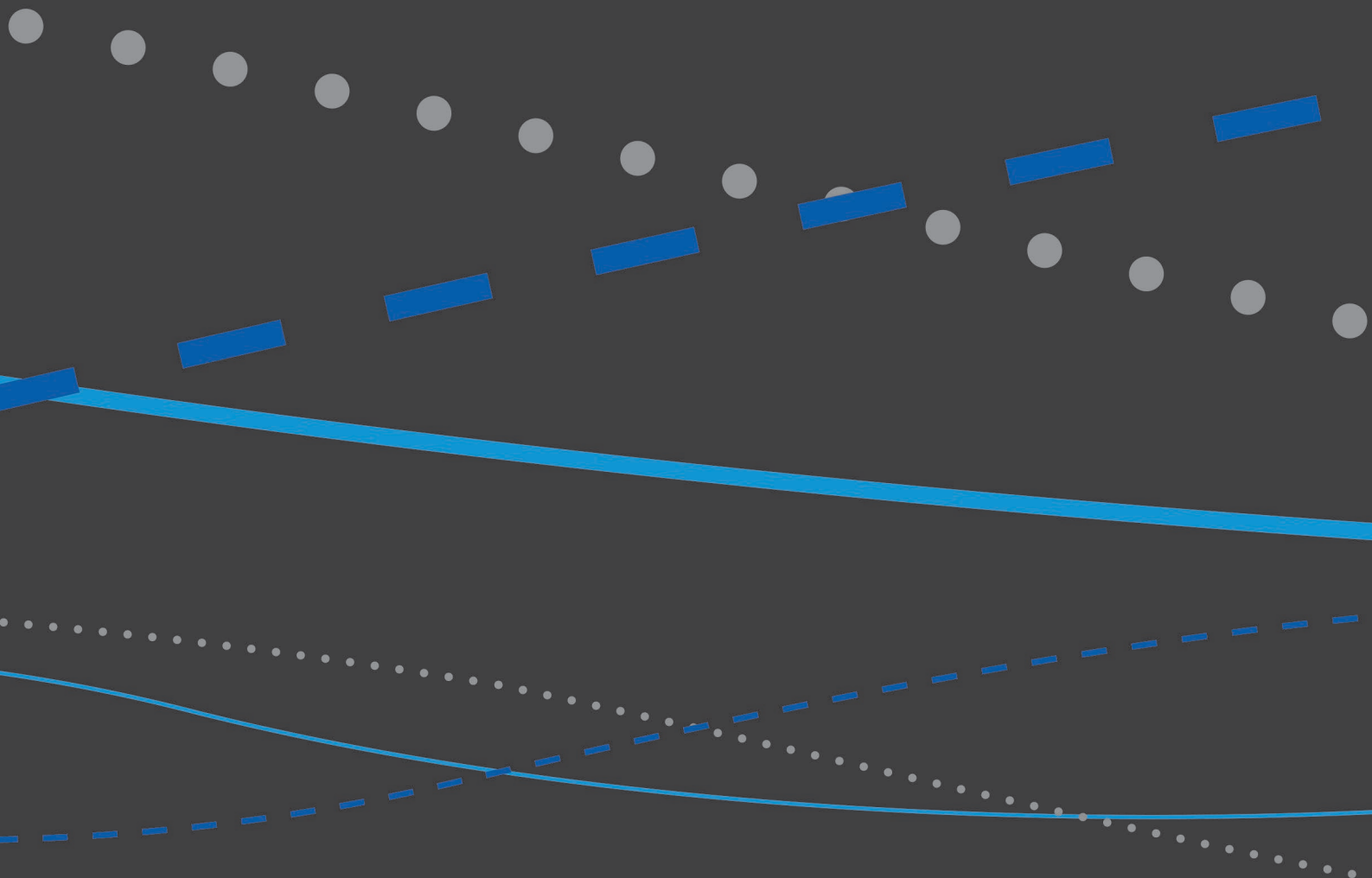
Attachment 1 - Consultation Report - Airlie Beach Mountain Bike Trails
Attachment 2 - Consultation Report Attachment A - All Submissions Public Version
Attachment 3 - Consultation Summary - Airlie Beach Mountain Bike Trails



Airlie Beach Mountain Bike Trails

Consultation Report

Date: 21 May 2021



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Attachment A: All Submissions

Document History

Title	Version No.	Date	Author	Reviewer	Approved by
Report	1.0	21 May 2021	Joanne Vlismas	Greg Martin; Elouise Lamb	Neil McGaffin

1. Executive Summary

Mountain bike trails are growing in popularity around the world, with other tourism destinations in Australia attracting tens of thousands of visitors and millions of dollars every year from visiting riders. Mountain bike trails are also a key land-based tourism activity, providing an alternative for non-water-based tourism activities in the Whitsundays.

The Whitsunday Trails development initiative was identified in the **Whitsunday Region Priorities 2020** advocacy document with the intent to help the region react, adapt and rebuild after the impacts of COVID-19 during 2020.

Whitsunday Regional Council (WRC) engaged a consultant to identify trail opportunities across the Whitsunday Region. A concept plan was provided which recommended approximately 50km of new mountain bike trails located in the Conway National Park near Airlie Beach, as Stage 1 of the project. Future trail concepts were identified for South Molle Island, Bowen, Proserpine and Collinsville.

WRC recently concluded consultation with Whitsunday Region residents and visitors regarding the proposal for the development of a mountain bike trail network. The consultation was open for a period of 4 weeks online on Your Say Whitsunday, between Monday 25 January and Friday 26 February 2021. The consultation period was promoted in the local papers, via the website, Facebook and in the Tourism Whitsundays e-newsletter.

A public consultation display at the Airlie Beach markets was planned for Saturday 20 February, however the markets were cancelled due to heavy rain the night before.

The online survey proved very popular, with a total of 335 individual submissions received throughout the consultation period. Over 90% of submissions expressed support for the proposal, with over half of the submissions from residents within the Whitsunday region. It is evident from the large number of submissions and the strong support indicated, that much of the Whitsunday community support the proposal. Many submissions were received from mountain bike clubs and groups around Australia, who expressed their interest in travelling to Airlie Beach to use the trails once developed.

All comments have been collated in this report and it is recommended this feedback be considered during the finalisation of the Concept Plan. WRC will report back to the community to close the loop.

2. Background

Developing 'Whitsunday Trails' was identified in the **Whitsunday Region Priorities 2020** advocacy document which was developed by the Whitsunday Recovery Taskforce. The Taskforce included industry, government, business, and community representatives who sought to adopt a model of react, adapt and build back better in response to COVID-19.

To identify the Whitsunday Region's mountain bike trail capacity, WRC engaged a consultant to develop a concept plan of potential trails that can best attract tourists and encourage resident participation.

The consultant who prepared the concepts has identified key areas for trail development and concluded the proposed trail network will provide significant business and economic development opportunities for the region. The consultant recommended the project be split into four distinct stages of development priority.

Stage 1 of the proposal was presented to the public for feedback, to determine if there is wider community support for trail development in the proposed areas. If the project is adopted after community consultation, WRC will advocate for the project with relevant state and federal departments and investigate options for funding.

3. Overview of the Consultation

The consultation process occurred over a 4 week period from Monday 25 January through to 5pm, Friday 26 February 2021.

3.1 Purpose of the consultation

To consult with residents and visitors regarding the draft concept plan for the Whitsunday Trails. Under the IAP2 Public Participation Spectrum, WRC was seeking to inform and consult the affected communities.

3.2 Who was consulted

All residents across the Whitsunday Region were invited to participate and the consultation was open to anyone. Special interest groups and key stakeholders, including Tourism Whitsundays, Whitsunday Chamber of Commerce, local Indigenous groups and QLD Parks & Wildlife Service were contacted directly at the launch of the consultation process.

3.3 Advertising and promotional activities

The consultation was promoted on WRC's corporate website and online engagement space Your Say Whitsunday, in the local papers, Facebook and via Tourism Whitsunday's fortnightly e-newsletter to their members. Feedback Forms were available at all WRC Customer Service Centres during the consultation period.

The consultation was promoted with a Facebook post at the beginning of the consultation period on 25 February. The post had a reach of 18016 people, with 469 likes/shares and 315 link clicks through to Your Say Whitsunday.

Whitsunday Regional Council
January 25 · 🌐

Have your say on proposed mountain bike trails in Airlie Beach

Mountain bike trails are growing in popularity around the world. We have developed a Whitsunday Trails Concept Plan for the region, with Stage 1 of the proposal including around 50km of new mountain bike trails located in the Conway National Park near Airlie Beach. We are looking for your feedback on these concepts, with consultation open for four weeks, from 25 January to 26 February 2021.

Complete the short survey at Your Say Whitsunday by clicking this link <https://bit.ly/39ehjs5>, or visit us at the Airlie Beach markets on Saturday 20 February 2021 to view the plans and have your say in person.



18,016 People Reached
1,844 Engagements

Will Dean, Kelvin Vicki Slade and 59 others · 43 Comments · 52 Shares

18,016 People Reached

469 Reactions, Comments & Shares

284 Like	59 On Post	225 On Shares
6 Love	2 On Post	4 On Shares
1 Haha	0 On Post	1 On Shares
2 Wow	0 On Post	2 On Shares
119 Comments	56 On Post	63 On Shares
58 Shares	52 On Post	6 On Shares

1,375 Post Clicks

9 Photo Views	315 Link Clicks	1,051 Other Clicks
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NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

Facebook post 25 January

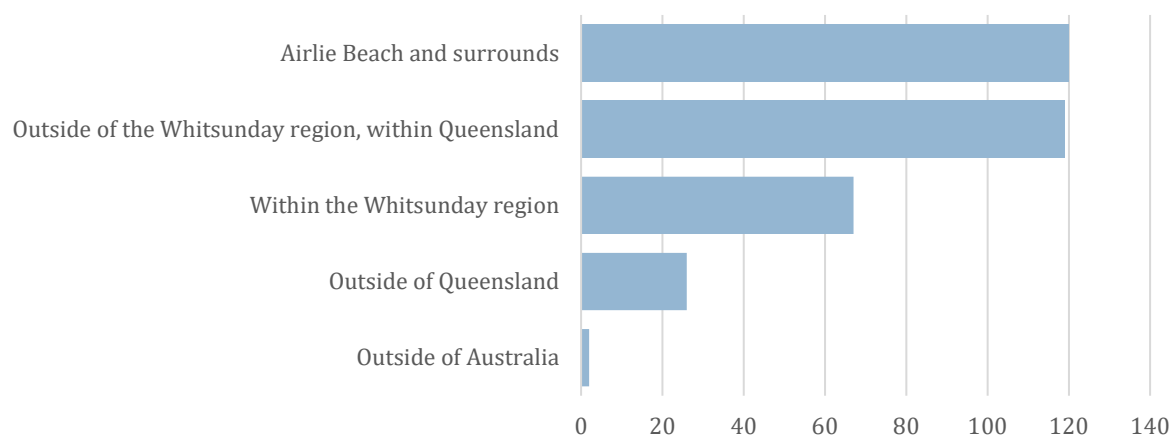
4. Overview of the Responses

Overall, there were 335 submissions received during the consultation period, with a mix of online surveys and submissions received by email. All responses and key themes are detailed in full in **Attachment A: All Submissions**.

4.1 Analysis of Responses

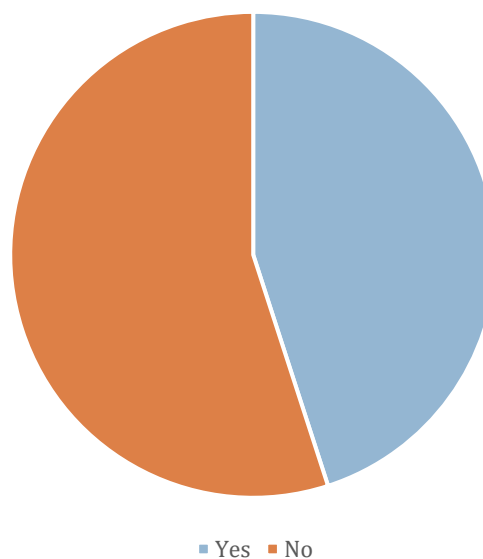
Q1: Where do you live?

Airlie Beach and surrounds (36%) and **Outside of the Whitsunday region, within Queensland (35%)** appear most often.

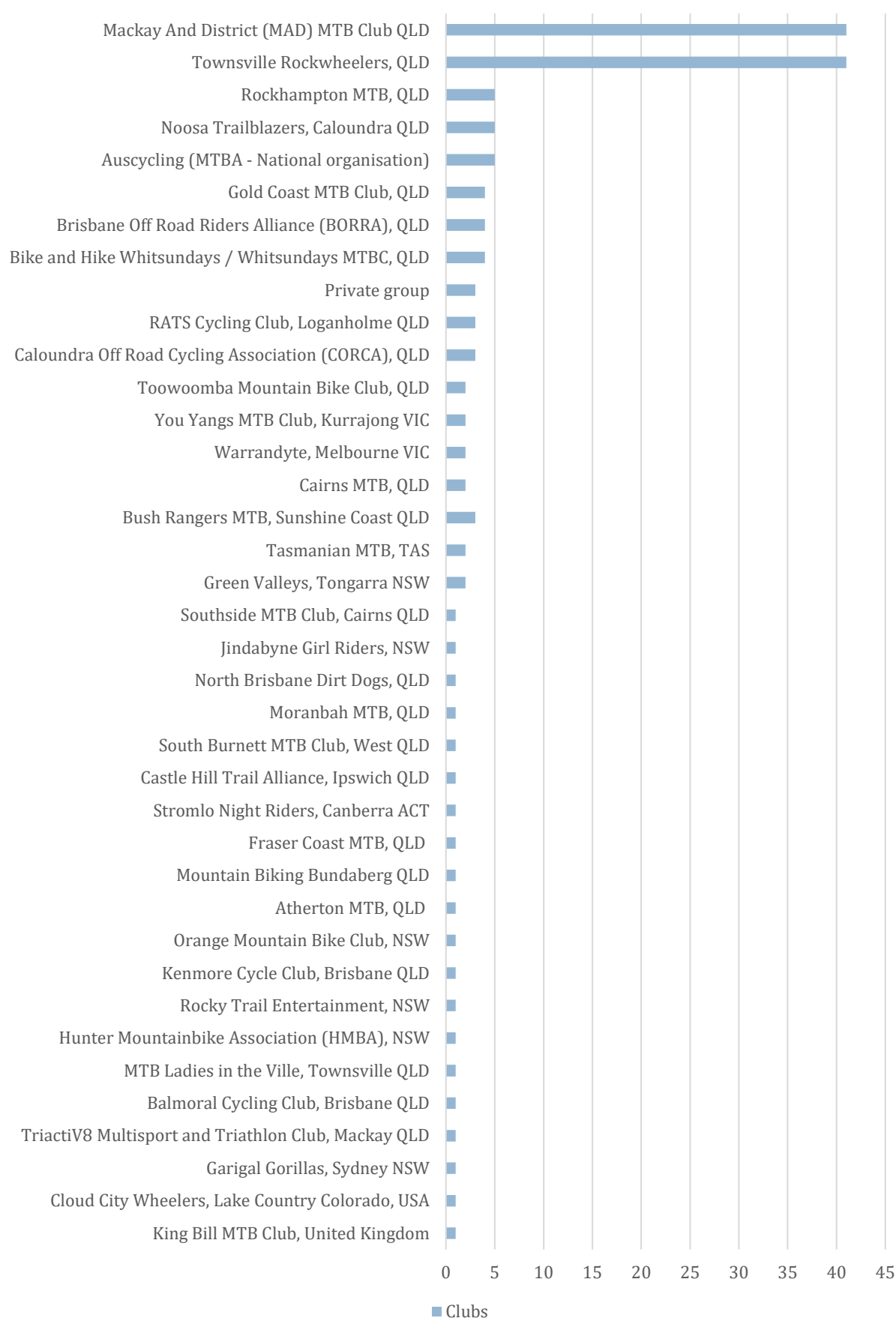


Q2: Are you part of an existing mountain bike club?

No (55%) appeared most often

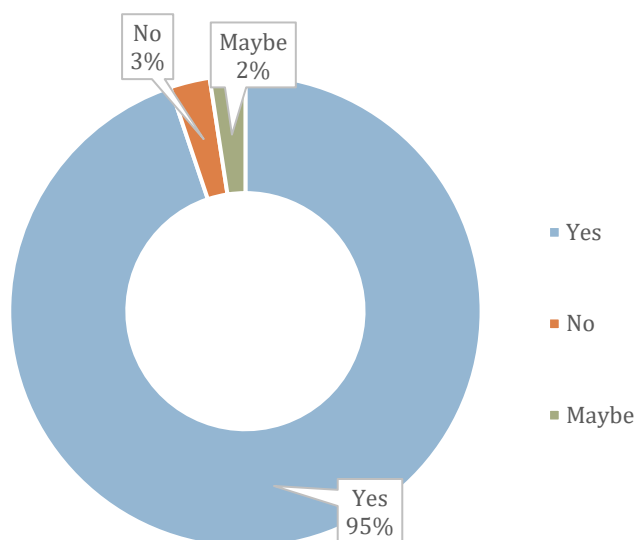


Q3: For those who picked 'yes', what club are you part of?



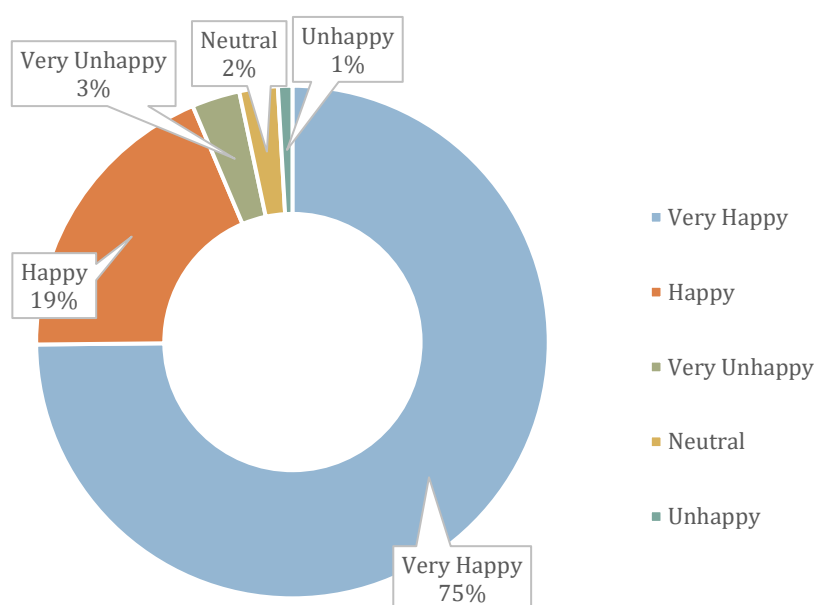
Q4: Would you be interested in riding dedicated mountain bike trails in Airlie Beach and surrounds?
Choose from Yes – No – Maybe.

Yes (95%) accounts for the majority of responses to 'Would you be interested in riding on dedicated mountain bike trails in Airlie Beach and surrounds?'



Q5: Are you happy with the proposed concepts for mountain bike trails in Airlie Beach? Choose from Very Happy – Happy – Neutral – Unhappy – Very Unhappy.

Very Happy (75%) accounts for the majority of responses to 'Are you happy with the proposed concepts for mountain bike trails in Airlie Beach?'



The following graph outlines the key themes taken from the comments in the survey:



5. Recommendations

The strong interest and support shown by the community is demonstrated in these results and indicates the proposal is very popular with residents and visitors.

Future communications to the public will outline the key results of the consultation and the intention that WRC will advocate for the project moving forward. A brochure will be prepared which will outline the proposal and demonstrate the support of the local community, evidenced in the consultation results.

With the Stage 1 project not on WRC Land, WRC will investigate options for trail approval, funding, development and ownership with the State Government and key stakeholders.

Ongoing communication and engagement about the project will keep the community informed of any updates and demonstrate that WRC has listened to the feedback provided in this report.

It is recommended the detailed feedback identified during the consultation process is considered by WRC during the finalisation of the Concept Plan and in future decision-making pertaining to the project.

6. Next Steps

This report will be considered during the finalisation of the Whitsunday Trails Concept Plan.

It is important to close the loop with residents and show how their input has affected the outcome. A Consultation Summary infographic document will be prepared which will be released to the public and distributed via the website and social media. The Summary will show some of the key statistics and outcomes of the consultation process.

A database of participants has been collated during the consultation process and a direct email will be sent to those participants with a copy of the Consultation Summary.

Airlie Beach Mountain Bike Trails: All Responses							
Submission #	Where do you live? Please select the most appropriate answer below.	Are you part of any existing mountain bike clubs or groups?	If you said 'Yes', please write the name of the club or group below.	Would you be interested in riding on dedicated mountain bike trails in Airlie Beach and surrounds?	Are you happy with the proposed concepts for mountain bike trails in Airlie Beach?	Do you have any feedback or comments?	Key Themes
1	Airlie Beach and surrounds	No		No	Very Unhappy	I think this is a horrific plan, 50km is too big and will cause too much devastation to the already at risk from development Conway national park. The state and council already struggles to maintain the exisiting great walk with weeds and maintainence issues always present, this is a very misguided plan and will put the biodiversity and uniqueness of this habitat at risk and all for a sport that is not that popular with the majority of residents, tourism has done a lot of long term damage to this area and it is a sign of sheer desperation if a plan like this is being considered to entice more people to the area. Maybe one or two trails but absolutely not 50km, not to mention the heavy focus on Airlie Beach again. The other towns in this region have pretty much nothing going for them and this is all you could come up with? more attractions for Airlie Beach? neither Paul Hanlon or Joanne Vlismas hail from the region and hence the clear lack of understanding of the regions systemic issues. When will you develop attractions IN Proserpine or Collinsville? Sure Lake Proserpine is a start but it isn't in Proserpine itself so really there is nothing in Proserpine like an Aquarium or Wave Park like at Yeppoon. The Waterpark is also a start but we really need to up the game for Proserpine and at least doing things like this in Proserpine would protect our precious national park that should not be further developed for tourist use.	Concerns of Environment; More investment in Proserpine
2	Airlie Beach and surrounds	No		Yes	Very Happy		
3	Outside of the Whitsunday region, within Queensland	Yes	Mackay MTB Club	Yes	Very Happy	Can't wait for it to happen.	Supports Proposal
4	Within the Whitsunday region	No		Yes	Very Happy		
5	Airlie Beach and surrounds	No		Yes	Very Happy		
6	Airlie Beach and surrounds	No		No	Very Happy	I have recently moved to Airlie beach from the Sunshine Coast and down there he council have built a couple of very popular mountain bike parks at Tewantin and Caloundra. Riders come all the way up from Brisbane on weekends to test themselves on these tracks.	Supports Proposal
7	Within the Whitsunday region	Yes	Mad mountain bike club	Yes	Very Happy	Please get world trials or similar reputable trail designer to do trails - perhaps a pump track is an idea too ? Similar to grace mere	Supports Proposal; Ensure reputable designers create trails
8	Within the Whitsunday region	No		Yes	Very Happy		
9	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Looking forward to riding this proposed new track	Supports Proposal
10	Outside of the Whitsunday region, within Queensland	Yes	mackay	Yes	Very Happy	So excitd to visit Airlie Beach more often and for longer periods when these tracks are built!	Supports Proposal
11	Within the Whitsunday region	No		Yes	Happy		
12	Within the Whitsunday region	Yes	MAD mtb club, mackay cycling club	Yes	Very Happy		
13	Within the Whitsunday region	No		Yes	Happy		
14	Within the Whitsunday region	No		Yes	Happy		
15	Airlie Beach and surrounds	Yes	MACKAY	Yes	Very Happy	Long overdue. Mountain bike tracks attract families, great for locals, will allow people to travel along the coast riding tracks. Caloundra tracks allow for all level of riders. Worth having a look at their design. The money would be better spent on a sea life rehabilitation centre or wildlife sanctuary on the old China town land. This would attract more tourists and cater to more age groups whilst being land based (you could even put an info centre in their since Airlie is the only town in the region without one. Ironic since it is the tourist town in the Whitsundays).	Supports Proposal
16	Airlie Beach and surrounds	No		No	Neutral		Waste of money; Doesn't cater to all age groups
17	Within the Whitsunday region	No		Yes	Very Happy	Very important to have beginner trails to help grow the sport for the younger generation This has to go ahead it would be so awesome. It will bring so many more locals out and tourists to the area. Along with the he needs Shute harbour being built. Such a small town needs activities like this to boost the local economy especially with covid last year. We live in Mackay and would be more than happy to drive up and/or stay at the local hotels to ride the tracks. We recently drove up to Townsville and cairns to ride the mountain bike parks up there. I know so many more local people in Mackay would come and take advantage of the new mountain bike trails.	Supports Proposal
18	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		Supports Proposal
19	Within the Whitsunday region	No		Yes	Very Happy		
20	Airlie Beach and surrounds	No		Yes	Happy		
21	Within the Whitsunday region	Yes	Mackay	Yes	Very Happy	Tracks look good good range to suit all types of biking to get more people active and bring more people to our region	Supports Proposal

			No a club yet but they are trying to get one going. Airlie Beach Mountain biking club.				
22	Airlie Beach and surrounds	Yes		Yes	Very Happy		
23	Within the Whitsunday region	Yes	TriactiV8 Multisport and Triathlon club	Yes	Very Happy	Have rental GPS tracking for every person on trial	Supports Proposal; Suggests GPS tracking for riders
24	Airlie Beach and surrounds	Yes	MAD mountain bike club	Yes	Very Happy	My family travels great distances to ride and race mountain bikes, and many of our friends do the same. What better area to bring this growing sport and tourism than Airlie Beach! Well done	Supports Proposal
25	Within the Whitsunday region	No		Yes	Very Happy	Hurry up & get it sorted 🙏🙏 Can hardly wait	Supports Proposal
26	Within the Whitsunday region	No		Maybe	Very Happy	Trail runners would also benefit greatly from this As a dog walker I find cyclist have no respect whatsoever just flying past you and council seems not able to control this at all?	Supports Proposal; Suggests opening up to trail runners too
						Just concerned in a national park that things still won't be regulated and as per the advertising photo,, they will disrespect and go off course damaging other areas.	
						So I would ask how will that be regulated? Great idea and concept though	
						Good luck 😊	
27	Airlie Beach and surrounds	No		Maybe	Neutral	I'll keep an eye out and hopefully get to the markets to look at other plans and ask a few more questions 🙏	Supports Proposal; Query around how track be regulated
28	Within the Whitsunday region	No		Yes	Happy		
29	Outside of Queensland	Yes	Orange mountain bike club	Yes	Very Happy	We would plan a holiday up thete	Supports Proposal
30	Within the Whitsunday region	No		Yes	Very Happy	Exactly what we need	Supports Proposal
31	Within the Whitsunday region	No		Yes	Very Happy	Are runners and walkers able to utelise tracks as well?	Suggests opening up to trail runners too
32	Airlie Beach and surrounds	No		Yes	Very Happy		
33	Within the Whitsunday region	Yes	Mackay and District Mountain Bike Club	Yes	Very Happy		
34	Outside of Queensland	Yes	HMBA	Yes	Happy		
35	Airlie Beach and surrounds	No		No	Very Unhappy	bikes on pedestrian trails are a danger to walkers. Bikes and their inconsiderate riders should be banned from public walking trails	Concerns for Walkers
36	Within the Whitsunday region	No		Yes	Happy		
37	Within the Whitsunday region	No		Yes	Very Happy	Great idea! Downhill!	Supports Proposal
38	Airlie Beach and surrounds	No		Yes	Very Happy	I believe this will be fantastic for families to get out together and be healthy.	Supports Proposal
39	Outside of the Whitsunday region, within Queensland	Yes	South Burnett mtb club	Yes	Very Happy		
40	Airlie Beach and surrounds	Yes	Tasmanian mtb	Yes	Very Happy	Please let mtb riders design this track.	Supports Proposal; Ensure reputable designers create trails
41	Airlie Beach and surrounds	No		Yes	Very Happy	This is a fantastic complementary activity to our island/reef excursions. On brand by showcasing the natural beauty of the region; based on sea, island and mountain. The price of our water based activities results in Airlie being a one off destination for many. MTB facilities, as per the concept plan, would make the area a repeat destination as well as broadening the market considerably. More people, more frequently, would be a huge benefit for EVERY local business, and further differentiate the region from competing NQ destinations.	Supports Proposal
42	Outside of the Whitsunday region, within Queensland	Yes	Rocky Mountain Bike Club	Yes	Very Happy	Looks good and will bring family to stay for a bit in Airlie Beach to ride the trails	Supports Proposal
43	Airlie Beach and surrounds	Yes	The Whitsundays Group	Yes	Very Happy	I think this is a well needed investment, the whitsundays needs to have more then water sports on offer. I would only support the building of bike trails if the WRC and National Parks commit to managing weeds introduced while building, maintaining & using the trails. Weeds spread via storm water and run-off and rapidly end up in the gullies and streams throughout the national park - just left ok at how poorly National parks manage weeds from the walking trails.	Supports Proposal
44	Airlie Beach and surrounds	No		Yes	Happy		Supports Proposal; Weed management is crucial
45	Airlie Beach and surrounds	No		Yes	Happy	Priority needs to be given to facilities close to the population, and for approving and developing existing areas, such as honeyeater and great walk as well as mt trooper. Mix of advanced and more family freindly	Supports Proposal; Priority should be given to improving existing walking trails; Ensure there are a mix of family friendly and advanced trails

46	Airlie Beach and surrounds	No		Yes	Happy	Nil	
47	Airlie Beach and surrounds	No		Yes	Very Happy	Family friendly trails would be a huge bonus	Supports Proposal; Ensure there are a mix of family friendly and advanced trails
48	Within the Whitsunday region	No		Maybe	Very Unhappy	I'm very concerned at the habitat fragmentation and impact the construction of these trails will create. This will benefit only a select group of tourists and cause significant environmental impact. It appears to be wildly inappropriate to consider this aspect of tourism at the expense of the conservation of our natural resources held in Conway NP instead of focussing upon appropriate tourism development that is without impact to our forests.	Concerns of Environment
50	Airlie Beach and surrounds	No		Yes	Happy		
51	Within the Whitsunday region	No		No	Very Unhappy	I'm disappointed at how many trails have been proposed, particularly in national park boundaries. Whilst national parks are there for people to enjoy, they provide critical habitat for our local wildlife and for plant species - both of which would require a level of destruction and/or fragmentation for these mountain bike trails to exist. I'm also disappointed that this has gone out for consultation prior to consulting with QPWS and the local Indigenous populations who can provide far more in-depth and considered views on the proposed trails, than the mackay mountain bike club. I'm concerned that council is only prioritising short-term economic gain over long-term ecological surety - the latter makes the Whitsundays the destination to visit for the long-term.	Concerns of Environment
52	Airlie Beach and surrounds	No		Yes	Happy		
53	Airlie Beach and surrounds	No		Yes	Very Happy	This is a great idea. It will increase safety for walkers on other trails.	Supports Proposal
54	Airlie Beach and surrounds	No		Yes	Very Happy		
55	Outside of the Whitsunday region, within Queensland	Yes	Auscycling	Yes	Very Happy		
56	Within the Whitsunday region	No		Yes	Very Happy		
57	Airlie Beach and surrounds	Yes	Whitsunday Bike and Hike	Yes	Very Happy	Possible gondalas	Supports Proposal; Include gondolas/cablecar
58	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		
59	Airlie Beach and surrounds	No		Yes	Very Happy	Definitely add the pump track and skills course at the trail head. Perfect for beginners to build their confidence.	Supports Proposal; Include pump track/skills course for beginners
60	Within the Whitsunday region	Yes	Mad mountain bike club	Yes	Very Happy	Would absolutely get me to stay multiple days in Arlie beach to explore and ride all the trails!	Supports Proposal
61	Within the Whitsunday region	No		Yes	Very Happy		
62	Within the Whitsunday region	Yes	Mad Mtb	Yes	Very Happy	Great initiative that will promote the region and make our region stronger	Supports Proposal
63	Outside of the Whitsunday region, within Queensland	No		Maybe	Happy	The trails need to have flow with technical sections off to ethier side of the track for all to enjoy.	Supports Proposal; Ensure there is a mix of family friendly and advanced trails
64	Outside of Queensland	Yes	Rocky riders	Yes	Very Happy		
65	Outside of the Whitsunday region, within Queensland	Yes	Gold Coast Mtb club	Yes	Happy	Looks like a great destination riding option.	Supports Proposal
66	Outside of the Whitsunday region, within Queensland	Yes	Bush rangers MTB Sunshine Coast	Yes	Very Happy	Mountain biking is growing exponentially across the world. The majority of riders have disposable cash snd are looking for great places to travel to. Having trails in your area will be great for the entire economy of the area.	Supports Proposal
67	Outside of the Whitsunday region, within Queensland	Yes	Nth Brisbane Dirt Dogs	Yes	Happy	It would Abe a great asset to the area.	Supports Proposal
68	Within the Whitsunday region, within Queensland	Yes	Cairns Mackay & District MTB Club	Maybe	Unhappy	Too much climbing. Zig zag on map = climbing = not descending = boring	Concerns for Design
69	Within the Whitsunday region	Yes		Yes	Very Happy	No	
70	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		
71	Outside of the Whitsunday region, within Queensland	Yes	RATS, BORRA	Yes	Happy		
72	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Would holiday travel if mtb trails were available.	Supports Proposal
73	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy	Looks like a great destination for Mountain Biking!	Supports Proposal

74	Airlie Beach and surrounds	Yes	Private group	Yes	Very Happy	Yes. Buy local when you engage contractors Did you know there is a MBT building company that operates out of Airlie.	Supports Proposal; Support local contractors
75	Outside of the Whitsunday region, within Queensland	Yes	MTB ladies in the Ville	Yes	Happy	My husband and I both ride and we love to head away for a weekend to ride so would definitely drive down to Airlie for a weekend to ride. I think this would be a great thing for the region as most mountain bikers will travel to ride different trails.	Supports Proposal
76	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	This would be brilliant as my family and I travel up to Smithfield in Cairns and Atherton tablelands to ride Mtb's and would definitely add Airlie into our trip.	Supports Proposal
77	Outside of Queensland	Yes	Stromlo Night Riders	Yes	Very Happy	Having visited Airlie Beach twice before and recognising it as a great family destination, I would be likely to prioritise Airlie beach as a mountain biking destination as I can also bring my family.	Supports Proposal
78	Airlie Beach and surrounds	No		Yes	Happy	More off road family friendly multi use trails please! Good idea to keep extending the bicentennial walk.	Supports Proposal; Ensure a mix of family friendly and advanced trails
79	Outside of Queensland	Yes	Warrandyte	Yes	Very Happy		
80	Outside of Queensland	No		Yes	Very Happy	It's outstanding that qld are getting on board with the mountain bike tourism opportunities with world class trail design and building. This will shine as a mainland australian destination and will fill a market cap that is desperately crying out for a trail network of high quality in such a picturesque area.	Supports Proposal
81	Outside of Queensland	Yes	Garigal gorillas	Yes	Very Happy	I used to go to Airlie beach as a kid on family holidays and I didn't have any plans of going there as an adult until I read the trail plans. If it goes ahead it would be a regular holiday spot.	Supports Proposal
82	Outside of Queensland	No		Yes	Very Happy	Get more mountain bike trials in Australia! Money makers for every industry	Supports Proposal
83	Outside of Queensland	No		Yes	Very Happy		
84	Outside of the Whitsunday region, within Queensland	Yes	Caloundra Off-road Cycling Association	Yes	Very Happy		
85	Airlie Beach and surrounds	No		Yes	Very Happy	Great land based idea for locals and will help generate more tourism	Supports Proposal
86	Outside of Queensland	No		Yes	Very Happy	I live in the act. And for me this would be the perfect excuse to come for a weeks travel and explore the region, scenery looks amazing and I love the plans for the trails (obviously travel after covid and all that).	Supports Proposal
87	Airlie Beach and surrounds	No		Yes	Very Happy	I think that this is a wonderful initiative. I hope that not only are the trails completed soon, but there is also enough resources allocated to keep the trails in good condition.	Supports Proposal
88	Outside of the Whitsunday region, within Queensland	Yes	Gcmtb	Yes	Happy	More enduro and dh trails are needed in the the area. Please focus on black and double back diamond trails.	Supports Proposal; Ensure a mix of family friendly and advanced trails
89	Outside of the Whitsunday region, within Queensland	Yes	Rocky Mtb	Yes	Very Happy	Unbelievable location which would attract a huge mtb following to the area! I am a local trail builder and would love to see more top class trails in the area!	Supports Proposal;
90	Airlie Beach and surrounds	No		Yes	Very Happy	Make it happen	Supports Proposal
91	Outside of the Whitsunday region, within Queensland	Yes	Rockhampton mtb	Yes	Very Happy	Can't wait to see some class trails in the area, and what a boost for local communities! Proven all over the world that mtb works and is growing so fast in all ages of people.	Supports Proposal
92	Outside of Queensland	Yes	AusCycling	Yes	Happy		
93	Within the Whitsunday region	No		Yes	Happy		
94	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	I have travelled to Tasmania on three occasions and Wesyern Australia once to ride. I would very likely travel to Whitsundays for a riding holiday if the network and trail quality is of a suitable standard outlined in the proposal. Family members who do not ride would be likely to accompany me for other local tourism opportunities.	Supports Proposal
95	Airlie Beach and surrounds	Yes	MACKAY	Yes	Very Happy	Looks amazing I beleave this will be great for the region	Supports Proposal
96	Within the Whitsunday region	No		Yes	Very Unhappy	Please go ahead with plans	Supports Proposal
97	Within the Whitsunday region	No		Yes	Very Happy	Great idea I hope it happens for our region! Such a great way to boost the economy and people's health!	Supports Proposal
98	Airlie Beach and surrounds	No		Yes	Very Happy		
99	Outside of Queensland	Yes	Tas MTB	Yes	Very Happy		
100	Outside of Queensland	Yes	You Yangs MTB	Yes	Very Happy		
101	Airlie Beach and surrounds	No		Yes	Very Happy		
102	Outside of the Whitsunday region, within Queensland	Yes	Toowoomba MTB Club	Yes	Very Happy	Arlie Beach is an awesome destination and having riding would be the icing on the cake. The more riding destinations in NQ the better.	Supports Proposal
103	Airlie Beach and surrounds	No		Yes	Very Happy		
104	Airlie Beach and surrounds	Yes	Small unofficial group of riders	Yes	Very Happy		
105	Airlie Beach and surrounds	No		Yes	Very Happy		
106	Airlie Beach and surrounds	Yes	Group of friends and family members	Yes	Very Happy	Very exiting, we have been talking about this often, many friends would often go out	Supports Proposal

107	Outside of the Whitsunday region, within Queensland	Yes	Daisy Hill MTB Club	Yes	Very Happy	Can't wait for it to be built.	Supports Proposal
108	Airlie Beach and surrounds	No		Yes	Very Happy		
109	Outside of the Whitsunday region, within Queensland	Yes	CORCA	Yes	Very Happy	Great idea, how it gets up	Supports Proposal
110	Outside of the Whitsunday region, within Queensland	Yes	Rats Cycling Club	Yes	Very Happy	The trail design is a big highlight for me. It makes me want to book a week's holiday for my family and I.	Supports Proposal
111	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Looking forward to riding around Airlie	Supports Proposal
112	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		
113	Outside of Queensland	Yes	CORC	Yes	Very Happy	If the trails are high quality this would make an awesome holiday destination from Canberra	Supports Proposal
114	Airlie Beach and surrounds	No		Yes	Happy	Already ride Mt Rooper twice a week, and honeyeaters from time to time, this will definitely attract riders and hikers	Supports Proposal
115	Airlie Beach and surrounds	No		Yes	Very Happy	Very exciting for our region	Supports Proposal
116	Outside of Queensland	No		Yes	Happy	We have a from Melbourne with a family home at Airlie and this would be great	Supports Proposal
117	Outside of the Whitsunday region, within Queensland	Yes	Toowoomba Mountain Bike Club	Yes	Very Happy		
118	Outside of the Whitsunday region, within Queensland	Yes	Mackay and district mountain bike club	Yes	Very Happy	Between rockhampton and Townsville there is a void of things to do that are not water based. Perfect setting, great accommodation and a booming industry	Supports Proposal
119	Within the Whitsunday region	No		Yes	Very Happy		
120	Outside of the Whitsunday region, within Queensland	Yes	Noosa trailblazers	Yes	Happy		
121	Outside of Queensland	Yes	Youyangs mtb club	Yes	Very Happy	Really excited about maybe having another word class uplift assisted mtb park in Australia, would be epic to have our first full time gondola or chairlift assisted park.	Supports Proposal; Gondola / chairlift / uplift services would be great
122	Airlie Beach and surrounds	No		Yes	Very Happy		
123	Outside of the Whitsunday region, within Queensland	Yes	Noosa Trailblazers	Yes	Very Happy	Stage 1 concept looks AMAZING.	Supports Proposal
124	Within the Whitsunday region	Yes	MAD mountain bike club	Yes	Very Happy	This would be awesome , I would come up there every week to ride them, great for the area	Supports Proposal
125	Within the Whitsunday region	Yes	Mad MTB	Yes	Very Happy	Make it happen, can't lose	Supports Proposal
126	Airlie Beach and surrounds	No		Yes	Very Happy	Make it happen quick we need this, what a brilliant idea it will be fantastic 🙌	Supports Proposal
127	Airlie Beach and surrounds	No		Yes	Very Happy	More land based activities are required for tourists and locals in Airlie. MTB have taken off all over the world and this will be a great attraction to add to the Whitsunday's s current attractions. We will be able to holiday in our own backyard rather than travelling to other MTB destinations. Bring it on ASAP, let's make this happen.	Supports Proposal
128	Airlie Beach and surrounds	Yes	Bike and Hike Whitsundays and Whitsunday MTBC	Yes	Very Happy	In my opinion, uplift services are an essential part of the success of this ambitious plan.	Supports Proposal; Gondola / chairlift / uplift services would be great
129	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy		
130	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy		
131	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		
132	Airlie Beach and surrounds	No		Yes	Happy		
133	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	I am located in Townsville, so a trail network in Arlie beach would be awesome as we could head there for the weekend to ride the tracks. While not riding we could then go and have a look around at the area. Have lunch at a pub go out for dinner, I think it would be a great idea.	Supports Proposal
134	Airlie Beach and surrounds	No		Yes	Very Happy	Being a resident of Airlie Beach for over 25 years the most common complaint is the lack of land based activities - there has been many attempts to deliver but high cost private enterprises have failed - this is an opportunity to increase the tourism trade with a low cost sustainable activity in one of the worlds fastest growing sector	Supports Proposal

135	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Very Happy		
136	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		
137	Airlie Beach and surrounds	No		Yes	Very Happy	Really look around, there are hundreds off mountain bikes on the boardwalk every morning , theres more mountain bikers than fishermen !!! people are looking for somewhere to go, the council needs to pull its finger out asap and provide a few tracks !	Supports Proposal
138	Outside of the Whitsunday region, within Queensland	Yes	Rock Wheelers	Yes	Very Happy		
139	Outside of the Whitsunday region, within Queensland	Yes	Rock wheelers	Yes	Very Happy		
140	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Very Happy	You build them and they will come, just have a look at Derby in Tasmania and Whitsunday region has so much more to offer	Supports Proposal
141	Outside of the Whitsunday region, within Queensland	Yes	Townsville rockwheelers among others. Warrandyte mtb club	No	Happy	What are you waiting for?	Supports Proposal
142	Outside of Queensland	Yes		Yes	Very Happy		
143	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Our family trips to the region would be more regular if there was a good mtb network available.	Supports Proposal
144	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Would make me holiday in the region	Supports Proposal
145	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Very Happy		
146	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy	An excellent proposal, the range of trails and the elevation available will make for a fantastic bike park. Firetrail access for vehicle shuttles or cable chair uplift will probably be a necessity.	Supports Proposal; Gondola / chairlift / uplift services would be great
147	Outside of the Whitsunday region, within Queensland	Yes	Mackay and Districts; Moranbah Mountain Bike Club	Yes	Very Happy	Great work, we need more trails to ride and it is a great way to get local tourism	Supports Proposal
148	Airlie Beach and surrounds	No		Yes	Very Happy		
149	Outside of the Whitsunday region, within Queensland	Yes	Rock wheelers	Yes	Very Happy	Add trails for experienced riders aswell as beginners	Supports Proposal; Ensure trails for both beginner and advanced riders
150	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers Townsville	Yes	Very Happy	Get digging!	Supports Proposal
151	Outside of the Whitsunday region, within Queensland	Yes	Cairns MTB Club	Yes	Very Happy	I have travelled to Airlie 2 x with family and Mtb and ridden while there. 1 and 1.5 week stays. I have ridden Airlie Great Walk (Conway Circuit) full length both times...and yes, it's a big hike out of town, but offers some amazing riding, brilliant views, fantastic rainforest... but at times is overgrown and I remember at one camp...up the top, pushing through Guinea grass higher than head height looking for the trail entrance on the other side...was only from memory of first visit, I got out...maintenance is important. As will be managing the water at camps...riders will use it straight up, and won't have treatment tabs etc. The humidity in the rainforest at times will catch many visiting riders unprepared. I'm from Cairns, and even knowing what to expect, barely made the whole circuit with 3lt of water. (Was wet season riding both times).Dedicated climbs rather than straight up fall lines would make the ride far better...that will play into hydration too. the Airlie Caravan park has a small trail network, which is awesome too, and there was some opportunities around the backside of town near the airport, and out over the point. As for Bowen, Toogoom MTB park at Hervey Bay has almost no elevation, but has an awesome trail network and skills area...I would visit again. So don't be afraid that the trails can't work because of lack of elevation...they can! Dingo Beach would be awesome, but I would worry it's a bit 'off the map' and might struggle to get the visitation ... as a final year project, with good local promotion through main tour/accomodation providers, would probably work, and increase demand for services at Dingo Beach. Would I come back to Airlie with more trials...in a heartbeat! We caravan, so would expect to be there 3 days to 1.5 weeks per visit. Probably annually/bi annually. BUT if the quality of the trails was high, or the right sort of competitions organised, I would expect to come down at least annually with riding buddies from Cairns and Townsville. Then these would be more like 'boys weekends'...so hotel/motel and eating out and all the normal things 'boys unsupervised' get up to. Good luck with the project, Dirt Art are good operators, and there are a number of good trail builders in Australia now, - QLD has some of the best...they built Tasmania! Good promotion will be important...get magazines to support you...AMB, Revo, and particularly Flow MTB. Get good social media...engage with Auscycling (formerly MTBA)... Airlie will get hammered! Oh and I ride XC, allmountain/Enduro, DH, pumptrack and multi day/bikepacking... on everything from fatbike, to aggressive hard tail to 120/140mm am/enduro dually, and DH...hard tail/120-140mm dually would be my single bike to use on Conway Circuit. The comments about catering for EBikes is incredibly important...trails will need to be designed a bit differently to handle the extra wear and torque created by them...and more and more better riders are buying them to 'self shuttle' to the tops, so the downs can get more traffic, and the climbs get hit at a faster pace, chopping out too tight corners.	Supports Proposal; Maintenance is important; Good promotion is important; Cater for Ebikes; Trails can work without elevation

152	Outside of Australia	Yes	Cloud City Wheelers	Yes	Very Happy	Having lived in Australia and travelled to Tasmania in 2019 I can attest to the draw that quality well planned trails have on the communities that embrace them. This plan incorporates many great ideas and proven successes. The direct access to town is a HUGE benefit!	Supports Proposal
153	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Very Happy	Great opportunity to increase healthy tourism to Whitsundays and northern QLD	Supports Proposal
154	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Unhappy		
155	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Happy		
156	Within the Whitsunday region	Yes	Townsville rockwheelers	Yes	Very Happy		
157	Airlie Beach and surrounds	No		Yes	Very Happy	Huge potential for dedicated mtb trails near Airlie Beach and surrounding region. Will definitely attract more visitors to the area. It's one of the fastest growing sport/activity	Supports Proposal
158	Airlie Beach and surrounds	No		Yes	Very Happy	This is well over due	Supports Proposal
159	Airlie Beach and surrounds	No		Yes	Very Happy	Make some jumps in the process please	Supports Proposal; Include jumps
160	Within the Whitsunday region	No		Yes	Very Happy	I'm very excited about the possible trails being built in the mackay region. I'm an avid masters mountain bike rider and have ridden trails all over Australia in the past 5 years. Including Atherton , Cairns , Blue derby , Toowoomba and the Sunshine Coast just to name a few. It will be so good to have some new trails to be able to ride on my doorstep. I'm sure it will get supported thousands of people. I would have dozens of friends and family around queensland that ride and would travel to our region to ride and support this local community !!	Supports Proposal Supports Proposal; Gondola / chairlift
161	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Happy	It's difficult to see the balance between green, blue, black and red trails in the plan. You need to balance these so riders of all skill levels can enjoy them. Ensuri g there is a road for uplift for the enduro trails will increase their use during summer months when climbing gets tough. Also ensure there is a good skills park with decent progressive drop training to aid skills development for example see the skills area in Twisted Oaks bike park in the UK.	/ uplift services would be great; Ensure there is a balance between all skill levels; Provide a beginners skill course
162	Within the Whitsunday region	Yes	MAD Mountain Bike Club Mackay	Yes	Very Happy	I come to Airlie beach a number of times per year to ride the Conway circuit. I would do it more regularly if there was a wider variety of trails. There is so much potential there.	Supports Proposal
163	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Very Happy	Mountain bike tourism adds an exciting element to a popular destination. As a rider that travels interstate to ride trails (Derby, Tasmania every year) I would happily drive four hours for quality riding. Other ventures have failed to involve riders in their full process and the results tend to be compromised. I implore you to involve riders from the start to enable a world class facility.	Supports Proposal; Involve trail riders in development for best outcome
164	Outside of the Whitsunday region, within Queensland	Yes	Southside Mountain Bike Club	Yes	Very Happy	Please contact Cairns Regional Council and ask why they aren't doing this.	Supports Proposal
165	Airlie Beach and surrounds	Yes	Mackay MTB as there is no longer a local club as we had not tracks	Yes	Very Happy	Just hope the track designs will be flowy and suit a wide range of riders. Currently the walking tracks on top of Airlie like Honey Eater does not suit many riders and is more of a walkers track	Supports Proposal; Ensure there is a mix of family friendly and advanced trails
166	Outside of the Whitsunday region, within Queensland	No		Yes	Happy		
167	Outside of the Whitsunday region, within Queensland	Yes	Mountain Biking Bundaberg	Yes	Very Happy	The more the merrier, and fitter.	Supports Proposal
168	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy		
169	Airlie Beach and surrounds	Yes	Founder of Jindabyne Girl Riders In Snowy mountains NSW	Yes	Very Happy		
170	Airlie Beach and surrounds	No		Yes	Very Happy	This would be awesome for our region! So many people are into this sport just for recreation and exercise including my daughter. She's always commenting that she wishes we had more mountain biking tracks to ride!! This would be great for the young and the old, whether it be for competitive use or recreational!! A big thumbs up from me!!!	Supports Proposal
171	Outside of Queensland	No		Yes	Very Unhappy		
172	Outside of the Whitsunday region, within Queensland	Yes	Kenmore	Yes	Happy	The number of trails planned for Airlie seems a bit excessive, also a concern over the length and gradient of the climb required to get to the centre of the trail network 9km at 5percent is a very long ride to get to the start of the enjoyable part of the ride. Trails planned for other locations seem more logical/achievable.	Supports Proposal; Airlie trails look a bit excessive
173	Outside of the Whitsunday region, within Queensland	Yes	Rockhampton	Yes	Happy		
174	Airlie Beach and surrounds	No		Yes	Very Happy	This project would be an absolutely incredible addition to our region not only for locals but for tourism. And something that can give our teenage children another reason to stay here is an added bonus :)	Supports Proposal
175	Within the Whitsunday region	No		Yes	Very Happy		

176	Within the Whitsunday region	Yes	Mad Mountain Bike Club Mackay and District	Yes	Very Happy		
177	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Very Happy	I think this would help add to the reasons for tourist to choose Airlie as a place to visit. I know it would entice myself to visit.	Supports Proposal
178	Airlie Beach and surrounds	No		Yes	Very Happy		
179	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers Townsville	Yes	Happy		
180	Within the Whitsunday region	No		Yes	Neutral	Maintenance? Trails we already have are poorly maintained.	Concerns for Maintenance
181	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Happy	I would like to see more green (easy) trails and less blue (intermediate) trails. We ride as a family, two adults and two children (12 and 9 years) and we often find too many intermediate trails require higher level skills and stamina than younger kids can handle. In order for families to travel for a MTB weekend there needs to be enough of each levels of trail to keep us all interested. The South Molle trail is easy riding, but only after you've made it up the killer hill at the beginner. A big turn off for kids riding.	Supports Proposal; Ensure a mix of family friendly and advanced trails
182	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy	This would be an awesome addition to mountain biking within the north QLD region!! Imagine the new jobs and business it would create, tourists hiring bikes to do the trails, locals travelling to the area - perfect!	Supports Proposal
183	Outside of the Whitsunday region, within Queensland	Yes	Rock wheelers Townsville	Yes	Very Happy	Accessibility midway for emergency services to get access in case of accidents	Ensure there is access for emergency services midway
184	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Gravity trails and big jumps more for advanced riders we have bugger all for real good riders	Supports Proposal; Include jumps
185	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers Mountain Bike Club	Yes	Very Happy		
186	Within the Whitsunday region	No		Yes	Happy		
187	Outside of the Whitsunday region, within Queensland	Yes	Bushrangers	Yes	Very Happy		
188	Airlie Beach and surrounds	No		Yes	Happy	Please seal all of Forestry Road Brandy Creek for all cyclists	Seal Forestry and Brandy Creen Road for cyclists
189	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Very Happy		
190	Airlie Beach and surrounds	No		Yes	Very Happy	Just get on with it please !!!!	Supports Proposal
191	Airlie Beach and surrounds	No		Yes	Very Happy		
192	Outside of the Whitsunday region, within Queensland	Yes	Gold Coast Mountain Bike Club	Yes	Very Happy	Great to see the concept includes all levels of riding, especially Expert, and types with some longer trails as well. Also great to see planning for the whole region apart from just Airlie Beach.	Supports Proposal
193	Within the Whitsunday region	No		Yes	Happy		
194	Outside of the Whitsunday region, within Queensland	Yes	Noosa, Caloundra	Yes	Very Happy	This would be awesome	Supports Proposal
195	Outside of the Whitsunday region, within Queensland	Yes	Noosa, Caloundra	Yes	Very Happy	This would be awesome	Supports Proposal
196	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers Townsville	Yes	Very Happy	We have a shortage of black diamond flowy jump trails in Townsville and it would be great to have some just down the road!	Supports Proposal
197	Airlie Beach and surrounds	No		Yes	Very Happy	This is an amazing and foolproof way to help the area. Just look at Maydena in Tasmania. The economic gains would substantial and sustainable.	Supports Proposal
198	Airlie Beach and surrounds	No		Yes	Very Happy		
199	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Glad to come across this, Recently from from Canberra to Townsville mountain biking along the way. Stopped in Toowomba, brisbane, spicers adventure park, caloundra, gympie, bundaberg, gladstone and rockhampton.	
200	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers - Townsville MTB Club	Yes	Happy	The Airlie trails would obviously fill in a place to ride / stay / break up the road trip between rocky and townsville which I am all for and absolutely would have stopped for.	Supports Proposal
201	Within the Whitsunday region	No		Yes	Very Happy		

202	Within the Whitsunday region	Yes	MAD MOUNTAIN BIKE CLUB	Yes	Very Happy	No	
203	Airlie Beach and surrounds	Yes	Mackay	Yes	Happy	It would be great to have tracks in the area to attract visitors. We have spent the last 3 holidays using trail forks as to where we will stay to go mtn bike riding with our 15 year old son.	Supports Proposal
204	Within the Whitsunday region	Yes	Mad Mackay	Yes	Very Happy	Make sure you get professional people to design the trails and make them friendly for all levels of MTB skill.	Ensure professionals design the trails; Ensure a mix of beginners and advanced trails
205	Airlie Beach and surrounds	Yes	MAD	Yes	Very Happy		
206	Outside of the Whitsunday region, within Queensland	Yes	MAD Mountain bike club	Yes	Very Happy	This will greatly add to the tourism pull to the region - Reef trips and Mountain bike trails all from one spot !	Supports Proposal
207	Within the Whitsunday region	Yes	MAD MTB Club	Yes	Very Happy		
208	Outside of the Whitsunday region, within Queensland	Yes	Mackay	Yes	Very Happy	Hurry up - MTB riders are screaming for trails outside of Sunny coast and Cairns Having local trails will ensure I spend my money local!	Supports Proposal
209	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Great idea, boost tourism from local surrounds, interstate and international. MTB is ever growing popular sport with all ages and all demographics. Be absolutely mad not to do this. Have a look at Tasmania. MTB has put that place on the map.	Supports Proposal
210	Within the Whitsunday region	Yes	Townsville Rockwheelers	Yes	Very Happy		
211	Outside of the Whitsunday region, within Queensland	No		Yes	Happy		
212	Outside of the Whitsunday region, within Queensland	Yes	BORRA	Yes	Happy	Bring some concepts to Brisbane region too!	Supports Proposal
213	Airlie Beach and surrounds	No		Yes	Very Happy	More land based activities is a must both for tourism and locals	Supports Proposal
214	Airlie Beach and surrounds	No		Yes	Very Happy		
215	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers Townsville	Yes	Very Happy		
216	Within the Whitsunday region	Yes	Mad	Yes	Happy	If the trails are going to be successful they will need to be gravity/ enduro trails. Look at the popular bike destinations around Australia NewZealand and the rest of the world. People want to have fun gravity, enduro biking gives you that	Supports Proposal; Ensure trails for both beginner and advanced riders
217	Airlie Beach and surrounds	No		Yes	Very Happy	So excited about this. Definitely would like the a series of downhill tracks.	Supports Proposal
218	Airlie Beach and surrounds	No		Yes	Very Happy	Great idea! This will be a wonderful addition to our region.	Supports Proposal
219	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers Townsville	Yes	Very Happy	Would be a draw card for me and my family to visit Airlie Beach more often. Could also potentially be a good location to host MTB events and further increase tourism in The area.	Supports Proposal
220	Airlie Beach and surrounds	No		Yes	Happy		
221	Airlie Beach and surrounds	No		Yes	Very Happy	This is such a great idea and would really assist with local tourism.	Supports Proposal
222	Within the Whitsunday region	Yes	MAD Mountain bike club	Yes	Very Happy	Use a good trail builder, if the trails arent high quality fun trails, people won't return. With these trails along with eungella people will travel and spend a week or more in the region doing other activities aswell.	Supports Proposal
223	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers Mountain Bike Club	Yes	Happy		
224	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers	Yes	Happy	Some off road trail rides for beginners would be great (rail trails are awesome). Plenty of all grades if trails please	Supports Proposal; Ensure a mix of family friendly and advanced trails
225	Outside of the Whitsunday region, within Queensland	Yes	Mackay and district	Yes	Very Happy		
226	Outside of the Whitsunday region, within Queensland	No		Yes	Happy	It would be great for tourism if both the Whitsunday trail and the Eungella trail both progressed soon. This could become an international venue for riders	Supports Proposal
227	Within the Whitsunday region	No		No	Very Unhappy	I suggest you contact national parks before you go any further with this concept.	Concerns for Environment
228	Outside of Queensland	Yes	Rocky Trail Entertainment	Yes	Very Happy	A great initiative, we are looking forward to seeing the project progress.	Supports Proposal
229	Airlie Beach and surrounds	No		Yes	Happy	The starting point at Airlie Creek will be difficult to establish.	Establishing starting point at Airlie Creek will be difficult

230	Outside of the Whitsunday region, within Queensland	Yes	Brisbane Off Road Riders Alliance	Yes	Very Happy	The project really makes sense in that it will appeal not just to the enthusiast side of the market but also to the complimentary mountain bikers, those of us who will visit with families and go mountain biking for the day as one part of the holiday. A great tourism initiative, hopefully it will come off. Good luck with QPWS and their 8 page operation policy on mountain biking - that's your biggest hurdle!	Supports Proposal
231	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Would like to ensure existing trail running and hiking are not penalised. Mixed use of new trails would also be welcome. Am really happy to see family friendly concepts in existing tourist destinations. Would definitely extend our stay, or choice to come in peak periods, as opposed to finding other options further away	Supports Proposal; Ensure there is separation between riders and walkers
232	Airlie Beach and surrounds	No		Yes	Very Happy	Fantastic idea which will be an economic catalyst for Airlie-surrounds by offering a land based activity with potential to attract large events and enthusiasts year round. It is critical that the maintenance schedule for this project is developed whereby Council rates aren't the dominant funding. Maintenance should be undertaken at the cost of users, both private business operators and public. Council should facilitate with the State Government an up-lift from Council owned Waterson Way block, which will enable charging users both private and public, to occur much easier. The two should happen together and will go a long way to activating Airlie Beach as a high profile tourist destination and activate new development around Airlie Creek in Waterson Way.	Supports Proposal; Maintenance costs to be offset by user fees; Gondola / Chairlift / Uplift services would be great
233	Outside of the Whitsunday region, within Queensland	Yes	Mad	Yes	Very Happy	Let us send it	Supports Proposal
234	Within the Whitsunday region	No		Yes	Happy	This is something in which the community needs. You want to attract other people to the region, which is great and will benefit residents and business owners greatly but please ensure that the locals have a fair go at this as well because realistically this is who should be benefiting from all the work put into this proposal. These tracks should be inclusive of all ages and abilities in order to reach the proposals full potential. Will this be a council asset or will this be a private company operation? We don't want to see this turn into some privately owned venture and the prices be to high for locals to participate we understand there will be some price involved to ensure regular maintenance of the tracks and to cover costs but how high will this be regardless of who operates the trails? All in all the proposal is well developed and if it is done well with all demographics included and regular updates to the community then I think the trails have the potential to be a great asset for the Whitsunday Regions locals and tourists. Thank you for making our town better.	Supports Proposal; Ensure trails for both beginner and advanced riders; Who will run facility; Ensure the cost point for users is reasonable
235	Airlie Beach and surrounds	No		Yes	Very Happy	Excellent idea, however there is only 1 major entry and this will interfere with bushwalkers and runners doing the Honeyeater walk. It would be great to have several entry/exit areas, namely in Jubilee Pocket and Cannonvale.	Supports Proposal; Would support more entry / exit points
236	Within the Whitsunday region	Yes	Rockwheelers	Yes	Happy		
237	Outside of the Whitsunday region, within Queensland	No		Yes	Happy		
238	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy	I really hope this gets off the ground.	Supports Proposal
239	Outside of the Whitsunday region, within Queensland	No		Yes	Happy		
240	Outside of the Whitsunday region, within Queensland	Yes	Townsville rock wheelers	Yes	Very Happy	Please build trails for everyone, XC, Enduro , Down hill , shuttle runs and the biggest one good quality pump tracks and dirt jump tracks for all levels of ability, public toilets wash stations remember you build it and they will come 😊	Supports Proposal; Ensure there is a mix of family friendly and advanced trails
241	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rockwheelers	Yes	Very Happy	More trails the better	Supports Proposal
242	Outside of the Whitsunday region, within Queensland	Yes	Trailblazers	Yes	Happy		
243	Airlie Beach and surrounds	No		Yes	Very Happy	This is exactly what the region needs to help diversify the regions tourism target market. This will quickly become the premier mountain biking destination in Australia with the views and trails on offer. This would further justify a rail car system and entertainment complex at the peak.	Supports Proposal; Gondola / chairlift / uplift services would be great
244	Airlie Beach and surrounds	No		Yes	Very Happy	Be great to give something for young ones to do. If you don't have a boat here there not much else for ones to do. This would be great for locals but also I think increase tourism aswell.	Supports Proposal
245	Airlie Beach and surrounds	No		Yes	Very Happy	Mountain biking is soooo popular, great exercise and such a wonderful way to take in the environment. We ride trails in Townsville, Atherton, Gold coast and would love to see more if it here. I currently ride the track at Conway and Mount Rooper (although that ones a bit steep for me these days!)	Supports Proposal
246	Airlie Beach and surrounds	No		Yes	Very Happy		
247	Airlie Beach and surrounds	No		Yes	Happy	Looks great, hopefully accessible for the community as well as tourists	Supports Proposal
248	Airlie Beach and surrounds	Yes	Mackay & District Mountain Bike Club & MTBA	Yes	Very Happy	This is fantastic news. I can foresee Airlie Beach becoming the next Derby TAS. Yes Yes Yes	Supports Proposal
249	Airlie Beach and surrounds	No		No	Unhappy	adding new trails to the Conway National Park when it is already under pressure from extreme weather events and introduced species will increase the degradation of the habitat that the National Park is supposed to protect. More access tracks means more weed incursion, more maintenance costs after extreme weather/ rainfall events and greater risk of fires starting in the National Park due to human activity. National Parks should be primarily for habitat preservation and the appreciation of the natural environment. Trails for mountain biking should be on land adjacent to the National Park, not in it, otherwise it becomes the death of a thousand cuts. We should be mindful that the National Parks are the ONLY landuse where habitat protection is a priority, and we should be protecting this valuable resource, not degrading it for the sake of making a dollar.	Concerns for Environment

250	Outside of the Whitsunday region, within Queensland	Yes	MAD Mackay	Yes	Very Happy		
251	Airlie Beach and surrounds	No		Yes	Very Happy	Would be fabulous for the region. Game changer	Supports Proposal
252	Airlie Beach and surrounds	Yes	Mackay & District Mountain Bike Club & Townsville Rockwheelers	Yes	Very Happy	A pump track would be an amazing addition. This is very useful not only for younger riders but also to warm up before hitting the trails. After recently visiting world class trails in Tasmania, as amazing as they were it was evident how important clear and concise signage was. It was exciting to see the impact that the trails had on the surrounding towns. Not only did it positively add to the day to day of the town being number of visitors and their impact on shops, food venues etc but the flow on affects on real estate and accommodation providers was just amazing. Property values and demand are through the roof.	Supports Proposal; Ensure there is clear signage
253	Airlie Beach and surrounds	No		Yes	Very Happy	This region is made for it and the spaces that we have available are perfect. This provides another feather to the tourism bow, and mountain bike tourism is big in many other parts of our country and others.	Supports Proposal
254	Airlie Beach and surrounds	No		Yes	Unhappy	Don't like the use of natural bushland that has not been touched by development, please leave our trees alone.	Concerns for Environment
255	Outside of the Whitsunday region, within Queensland	Yes	Rockwheelers Townsville	Yes	Very Happy		
256	Outside of the Whitsunday region, within Queensland	Yes	Townsville Rock Wheelers	Yes	Happy		
257	Outside of the Whitsunday region, within Queensland	Yes	MAD Mountain Bike Club	Yes	Happy	Nil	
258	Within the Whitsunday region	Yes	MAD Mountain Bike Club	Yes	Very Happy		
259	Outside of the Whitsunday region, within Queensland	Yes	Mad mtb Mackay	Yes	Very Happy	Epic. Serious potential. Already a prime destination with supporting infrastructure. Priority areas make total sense. Has greater potential than the Mackay plan. While Airlie is a family friendly place with plenty of other things to do, still important to establish the pump track and shorter easy trails as well to keep it tuned in as a family pursuit.	Supports Proposal; Ensure a mix of family friendly and advanced trails
260	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		
261	Airlie Beach and surrounds	No		Yes	Very Happy	If the chair lift goes in being Woolworth s. Make it bike friendly and cut in a downhill track!!!!	Supports Proposal; Gondola / chairlift / uplift services would be great
262	Airlie Beach and surrounds	No		Yes	Very Happy	This is wonderful for the area, especially Collinsville as there is not a lot for families and teenager to do in the area. It will also bring competitors and their families into the area	Supports Proposal
263	Outside of the Whitsunday region, within Queensland	Yes	Atherton	Yes	Very Happy	Great idea. More mtb trails between Brisbane and cairns would be awesome.	Supports Proposal
264	Outside of the Whitsunday region, within Queensland	Yes	Balmoral Cycling Club	Yes	Happy		
265	Airlie Beach and surrounds	No		Maybe	Neutral	My concerns are two-fold: the safety of sharing trails with walkers and bikers, and the maintenance (due to erosion) of the trails.	Concerns for Environment; Concerns for mixing walking and riding
266	Airlie Beach and surrounds	No		Yes	Very Happy	This is fantastic news! Great idea	Supports Proposal
267	Airlie Beach and surrounds	No		Yes	Very Happy	Perfect for the youth of this area and of course tourism with mountain biking being one of the fastest growing sports - look what it has done for tourism in Tasmania!	Supports Proposal
268	Airlie Beach and surrounds	Yes	MAD MtBike	Yes	Very Happy	Make it happen sooner than later I very recently spent a week in Airlie Beach and I walked the Airlie Creek Track, which is heart-breakingly steep and yet this approach is planned as the main trailhead for Joe Public to enter the trails.	Supports Proposal
269	Outside of the Whitsunday region, within Queensland	No		Yes	Very Unhappy	The MTB trail proposal generally involves climbing 200m to 400m vertical from the trail head before you can begin to play. Yes there are exceptions, but this is around 4 times as much climb in comparison with any other MTB park in Queensland.	Concerns for Design
270	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	This is utterly untenable, in fact ridiculous. Only the fittest of riders or those with e-bikes will ever make it past the first loop and the vast majority of the trails will be essentially unused. Building the trails will be extremely difficult unless a helicopter is involved.	
271	Within the Whitsunday region	No		Yes	Very Happy	My only conclusion is that this is the sacrificial proposal so that the others in the document will be approved.	
272	Within the Whitsunday region	No		Yes	Very Happy	Mountain biking tracks in Airlie Beach would allow access for people in western areas of Queensland, North Queensland etc to access better and larger variety of tracks	Supports Proposal
273	Airlie Beach and surrounds	No		Yes	Very Happy	These ideas are great for the youth and the entire community, it could bring people to support sporting activities in and around our area. Can't even begin to express how much I love this idea for so.many different reasons. Heath of our community, options for locals and tourists alike, generation of tourism etc etc. Can we start today!?	Supports Proposal
						More tracks would be great for the area and tourism	Supports Proposal

274	Within the Whitsunday region	No	Yes	Happy	I think this is a great opportunity for locals, in particular the younger community. My only concern will be the impact construction will have on the environment and wildlife.	Supports Proposal; Concerns for Environment
275	Within the Whitsunday region	Yes	Yes	Very Happy	A must for this region to attract a growing tourism market.	Supports Proposal
276	Outside of Queensland	No	Yes	Very Happy	looking forward to ride the trails next time i come up to see my daughter	Supports Proposal
277	Outside of the Whitsunday region, within Queensland	Yes	Mackay mountain bike club Yes	Very Happy	Would visit and stay in Airlie regularly if went ahead	Supports Proposal
278	Airlie Beach and surrounds	Yes	Yes	Very Happy	Please make this happen! There is absolutely nothing to do in the area unless you have a boat or want to party! So many proposed things have never eventuated - movie theatre several times, skirmish is gone, water park...	Supports Proposal
279	Airlie Beach and surrounds	No	Yes	Very Happy	A great tourism and local recreational concept.	Supports Proposal
280	Within the Whitsunday region	No	Yes	Very Happy		
281	Airlie Beach and surrounds	No	Yes	Very Happy		
282	Within the Whitsunday region	Yes	Mackay & District Mountain Bike Club Yes	Happy	I think that generally the ideas are good and would be a great asset to the area however, I can see there being a number of issues with gaining co-operation and approvals with QPWS. Also, there is no discussion on how these projects could be funded. I will expand on my thoughts via email, thanks	Supports Proposal; how will project be funded; Approvals may be difficult
283	Outside of the Whitsunday region, within Queensland	No	Borra, Cycling Australia, Castle Hill trail alliance Yes	Very Happy	I think it's a great idea for lacals for health and fitness and will also be great for tourism.	Supports Proposal
284	Outside of the Whitsunday region, within Queensland	Yes	Yes	Very Happy	Let's get them built, I'm not getting any younger.	Supports Proposal
285	Airlie Beach and surrounds	No	Yes	Very Happy	will comment if given the opportunity at public meeting I am local, 40 yrs experience in M I B riding. Have experience riding Tasmania Derby, Victorian trails & NSW trails, Rockhampton & Cairns / Atherton in QLD. I travel away from Airlie to ride. I have made a prior lengthy submissions prior to councillors in support of establishing trails in Airlie. I support any initiative to establish any MTB trails locally. The sooner the better. I have now read the MTB proposal doc & fully endorse this initiative. The proposal is well presented & are in line with my thoughts. I might add MTB trails can be used for running events, such as the Derby Tas annual trail running race. A week long event that books out the town. Any new quality riding trails do generate a lot of interest within the MTB media & wider MTB community. Attracting organised events is possible if the trail quality is here. All trails should be marked one way, rode in one direction only. Up-lift facility opportunities may be possible, but are NOT essential, all trailheads need to be able to be accessed by riding, up hill is part of MTB skills & I & many others actually enjoy the challenge. Any uplift Mini buss & trailer are all required. Possible future Chairlift facility may confuse MTB issue, or divide community opinion, concern this may be seen as one or the other, but if it ever happens chair certainly can be utilised by some MTB Concentrate on Airlie & Molle Is. first. These locations will have the highest use. better to achieve something of quality. Every MTB area Aust wide I have visited the local riders are very friendly & inclusive, good ambassadors for their local area & tourism. Local MTB riders & clubs to a point are custodians of the trail environment. Trails are appreciated & respected. Visitor expected to do the same. Councillors & the community need to understand the scope & popularity of MTB riding, The mix of trail skill levels proposed seem to be on mark.	
286	Airlie Beach and surrounds	No	Yes	Very Happy	My previous comments Airlie has the topography & potential to create something relatively easily of quality & much benefit to the community. The MTB community / media in Aust & internationally can & do self-promote quality trails, if quality trails exist, local kids will love it, local grass roots riding will grow rapidly, MTB clubs form, tourism opportunities develop, retail support outlets establish. happens everywhere else, will happen here.	Supports Proposal; All trails should be one direction only; Chairlift not necessary for MTB trails but would be good addition; Ensure there is clear signage; include trees / shade in design for riders; Ensure a mix of family friendly and advanced trails
287	Airlie Beach and surrounds	No	Yes	Very Happy	Whitsundays is currently a very obvious black hole for travelling MTB riders heading up the East Coast to Cairns. they do not return here.	Concern about limited parking available nearby
288	Airlie Beach and surrounds	No	Yes	Very Happy	One concern is where are people going to park to access these trails? There is limited room for parking nearby	
289	Airlie Beach and surrounds	No	Yes	Very Happy	This is great idea. Airlie Beach has so much potential in so many ways yet it remains a piece of shit Please pursue this concept with vigour to make it a reality.	Supports Proposal
290	Within the Whitsunday region	No	Yes	Very Happy	Just do it, can't wait. Very very exciting. So much potential and the best thing that could happen to the district. Can't wait for this happen it may become like Derby in Tasmania. It would give so much to the region definitely worth the money to get this established.	Supports Proposal
291	Within the Whitsunday region	No	Yes	Very Happy	Would show off the rainforest as well get people into the bush having fun	Supports Proposal
292	Outside of the Whitsunday region, within Queensland	No	Yes	Happy		
293	Within the Whitsunday region	No	Yes	Very Happy		

294	Within the Whitsunday region	No		Yes	Happy	Myself and my Wife have been keen to get into Mountain biking but not many tracks around or any in Bowen	Supports Proposal
295	Within the Whitsunday region	No		Yes	Happy	More trails for Bowen would be great	Supports Proposal
296	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy	Great to hear there is an opportunity to broaden Airlie Beach's appeal. We regularly holiday in Airlie Beach and these trails would see us visiting more often.	Supports Proposal
297	Airlie Beach and surrounds	No		Yes	Very Happy		
298	Airlie Beach and surrounds	No		Maybe	Very Happy	Sounds a great plan to get more people enjoying the outdoors without destroying anything. Low impact as only tracks... not concrete or buildings etc!!! Only infrastructure would maybe be access to water and amenities. This is a no brainer! Airlie beach would be one of the best locations in the world! Beach, islands, night life, the ultimate mtb getaway and events. I have been mountain biking for over 20 years and I'm from Mackay originally. If mtb can turn a dead little Tasmania town into a world class destination, then imagine what Airlie beach could be. If this doesn't go ahead ASAP then Airlie will never advance, this is Airlies savior. Much needed, Very good project plan Accessable ,Great for kids / regional schools. Locals & tourists. MTB untapped potential in Airlie. Whitsunday Shire left behind by other Australia wide regional towns MTB facilities. MTB trail Economic & social benefits well documented elsewhere. Minimal impact on flora & fauna & no visual impact from Airlie	Supports Proposal
299	Outside of Queensland	Yes	Green valleys	Yes	Very Happy		Supports Proposal
300	Airlie Beach and surrounds	No		Yes	Very Happy		Supports Proposal
301	Airlie Beach and surrounds	No		No	Very Unhappy	I 75 yrs. Old & walk with others my age almost ever day...that means 2 or more...& The bikes go fast - yell at us to get out of "their" path!!	Concerns for Walkers Supports Proposal; Use experienced trail builders; Gondola / chairlift / uplift services would be great; Keep walkers and riders separate; Ensure a mix of family friendly and advanced trails
302	Within the Whitsunday region	No		Yes	Very Happy	Definitely use professional trail builders such as Dirt Art. An uplift service similar to Maydena or Rotorua would really set these trails apart. Trails need to be single track and not shared use (with walkers and segues) like the existing tracks in Airlie. Tracks need to cater for all levels not just beginners. Do not do it half arsed like the existing tracks in Mackay (Rowallan Park) that are janky and don't flow - make sure you use professional trail builders if you want trails that will attract tourists to the region. I'm an avid mountain biker who has travelled around Australia and NZ to all the major trail hubs and I wouldn't bother to travel to a trail network that doesn't flow. Make sure there are black runs and jump lines for advanced riders - we are the ones who travel long distances and spend up large to get our adrenalin hit. Happy to discuss if you want further feedback on 0426134839	Supports Proposal; Use professional trail builders; Ensure a mix of family friendly and advanced trails
303	Within the Whitsunday region	Yes	Townsville	Yes	Very Happy		
304	Airlie Beach and surrounds	No		Yes	Very Happy		
305	Outside of Queensland	No		Yes	Very Happy	Such a fabulous addition to what the Whitsundays offers! And will also have the local vegetation experienced, appreciated and cared for.	Supports Proposal
306	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy		
307	Airlie Beach and surrounds	No		Yes	Neutral	In what format would you like submissions ? Also unfortunately i will not be here on the 20th who is the best person to contact to discuss trails with. I am the owner of LOT 11 Timberland Rd which may be viable for Bike friendly eco development connecting to the great whitsunday walk in Jubilee Pocket.	Interested in Commercial Aspect
308	Airlie Beach and surrounds	No		Yes	Very Happy	Very needed for land based activities	Supports Proposal
309	Airlie Beach and surrounds	No		Yes	Very Happy		
310	Outside of Queensland	Yes		Yes	Very Happy		
311	Airlie Beach and surrounds	No		Yes	Very Happy	Get it built ASAP	Supports Proposal
312	Airlie Beach and surrounds	No		Yes	Neutral	please keep bikes off existing National Parks walking tracks I lived in Airlie Beach for years. Aside from the sailing and diving I always believed we needed more activities to retain tourists and provide attractions. I am a keen MTB fan. I think this concept is a brilliant idea. It will prove to be popular with locals and tourists.	Concerns for Walkers
313	Outside of Australia	Yes	King Bill MYB Club	Yes	Happy	Well done.	Supports Proposal
314	Outside of Queensland	Yes	Green valleys	Yes	Very Happy	Looks great	Supports Proposal
315	Airlie Beach and surrounds	No		Yes	Very Happy	Please build some intermediate tracks at the moment there is one flat track at Haywards Gully, then the rest are very steep or hard to access.	Ensure a mix of family friendly and advanced trails Supporting infrastructure needed such as parking and trailhead facilities
316	Outside of the Whitsunday region, within Queensland	Yes	RATS, Fraser Coast, AusCycling (MTBA)	Yes	Happy	Need to support the trails with services and infrastructure - shuttles, bike shops, trailhead facilities (toilets, water, parking, accommodation to cater for MTB tourists with secure bike storage, bike wash etc. Would like to see trails that complement other regional locations around the area to help engage the tourism opportunities for extended periods of stay time.	
317	Airlie Beach and surrounds	No		Yes	Neutral		Regional tourism opportunities

1. This trail network needs to link up with the planned gondola. The gondola would make Airlie Beach one of the best trail riding destinations in the world and further elevate Airlie beach as a prime national and international holiday destination by building on its already existing natural environment, tourism attractions and infrastructure. However the gondola would need to go higher than currently planned to provide easier access to the highest point. Preferably the gondola would go to, or hear to the highest point. The highest point has 11 trails from its summit, (N3, N5 N6 N7, N8 N9, N10, N16 out, N16 back, N17 and N24 and has the highest concentration of trails in the network. Most of the trails in the network are acessible from this point. Having no gondola would meant that the acess trails would be nearly unridable in summer. I have ridden the Whitsunday Circuit and Honeyeater Lookout trails in summer and it is perishingly hot and humid in the rainforest where there is often little breeze. Having a gondola to the top would expand the riding season and make the trail network more acessible to more users. I understand that the Gondola was planned long before this trail network but It would be a huge lost opportunity to have the gondola built without this trail network in mind.

2. The trails are fantastic, however it would be awesome to add a longer adventure trail like the Old Ghost Road trail or the Paparoa track In NZ. There is so much natural beauty in tthe raiforest, creeks, mountains and ocean around Airlie/Conway that I feel that there is real scope for this.

Here are the links to the trails mentioned.

<https://oldghostroad.org.nz/>

<https://www.doc.govt.nz/globalassets/documents/parks-and-recreation/tracks-and-walks/west-coast/paparoa-track-brochure.pdf>

Supports Proposal; Gondola / chairlift / uplift services would be great; Trail planning needs to link up with existing chairlift proposal; Include a longer adventure trail like in NZ

I am more than happy to provide detailed trail routing seggestions if you wish. Feel free to contact me.

We have already have a lot in of cyclists Using L for sure and park pathways, With no regard the helmets safety or speed.

It does concern me how this would be policed, For the safety of pedestrians and bushwalkers Having recently returned from Tasmania and riding Derby and Maydena, I am very excited about the prospect of having dedicated MTB trails here. Not only excited as a local riding the trails, but for what it could inject into the Whitsundays. Derby Town in particular seemed to flourish from the business MTB's bought. The atmosphere was almost like a ski village. We were travelling in a party of 6 and between us spent roughly \$7000 in 2 days/3nights on bike hire, shuttles, food and accommodation.

Concerns for Walkers

Supports Proposal

look towards the model Derby Tasmania adopted. Very Successful.

Supports Proposal

Wow such a great concept. We need this. We could be the Queensland Derby!!

Supports Proposal

Please make them ebike friendly too

Ensure trails are e-bike friendly

Love the idea

Supports Proposal

Could incorporate with local helicopter operators to provide helibike tours. Would need a landing site at top of mountain.

Suggests a landing site at top of trails for helibike tours

Focus on trail quality. Especially large downhill flow trails similar to the world-famous "Air-Ya-Garn" trail built by World Trail in Derby. Or Whistler A-line in Canada. This is a fantastic initiative council, I really hope this goes ahead as most people move here for the lifestyle, and this adds another option for locals and visitors alike.

Use experienced trail builders

Supports Proposal

318	Outside of the Whitsunday region, within Queensland	Yes	Mackay Mountain bike club	Yes	Very Happy
319	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy
320	Airlie Beach and surrounds	No		Maybe	Neutral
321	Airlie Beach and surrounds	No		Yes	Very Happy
322	Airlie Beach and surrounds	No		Yes	Very Happy
323	Airlie Beach and surrounds	Yes	Mackay club	Yes	Very Happy
324	Outside of the Whitsunday region, within Queensland	No		Yes	Very Happy
325	Airlie Beach and surrounds	No		Yes	Very Happy
326	Airlie Beach and surrounds	No		Yes	Very Happy
327	Outside of Queensland	No		Yes	Very Happy
328	Airlie Beach and surrounds	No		Yes	Very Happy
329	Outside of the Whitsunday region, within Queensland	Yes	Gold Coast MTB Club	Yes	Very Happy
330	Airlie Beach and surrounds	No		Yes	Very Happy
331	Airlie Beach and surrounds	No		Yes	Very Happy

Dear Paul and Joanne,
Re: Airlie Beach Mountain Bike Trails
As the peak body responsible for the governance, promotion and development of mountain biking in Australia, AusCycling is pleased to provide this submission in relation to the proposed Airlie Beach and Whitsunday Trails Concept Plans.
Firstly, congratulations to the Whitsunday Regional Council for commissioning the Whitsunday Trails Concept Plan and pursuing the potential to develop the region into a key mountain bike destination in Australia.

Whitsunday Trails Concept Plan
Section 4.2 references the Qld MTB Strategy and the prioritisation of the Whitsundays region as low in terms of development of mountain bike facilities. The strategy considered Queensland in terms of the regional tourism boundaries and assessed each based on scale, opportunity and deliverability. I understand at the time (2018), the Whitsundays was lacking in the area of deliverability, such as established demand, existing trail and infrastructure supply and governance, land manager and stakeholder aims and objectives were not inclusive of mountain biking. The Strategy recommended the Whitsunday region undertake local area planning to identify potential opportunities and explore inclusion of the region in location area planning for Townsville or Mackay. It is particularly encouraging to see Council undertaking these planning activities.

What is highlighted here is the mountain bike industry, the demand for places to ride and interest from local, state government agencies and other stakeholders is growing and changing rapidly. A Strategy completed in 2018 is ready for revision to align with current changes and developments.

AusCycling agree with section 5.2.2 of the Concept Plan regarding the increase in the complementary mountain bike tourism market. The Qld MTB Strategy refers to this group as the leisure market and having the largest market potential. This group generally seek white (very easy) and green (easy) classification of trails, progressing to blue (moderate) trails. As noted in section 5.2.3, the enthusiast market are riders for whom mountain biking is the primary motivators for their travel. This rider group is the most likely to take short breaks to mountain bike and seek out green, blue and black trails. They are looking for riding experiences that provide diversity and quality supported by essential services and infrastructure.

Supports Proposal; Ensure a mix of family friendly and advanced trails; Supporting infrastructure such as parking and trailhead facilities; Investigate connecting coastal trail network proposals

Mountain bike trail networks with at least 80km of trails are considered networks of national significance providing for multiple days of riding. Quality sustainably built trails with supporting infrastructure will attract mountain bikers to a region supporting the region's

Hi Joanne
My name is Hayden and I run a business called NQ Caravan Rentals. I have just returned from a holiday in Derby Tasmania and hired a MTB Specific 4x4 while I was on holiday from.

www.driverideexplore.com.au I have come back to Townsville and are looking at setting up a similar type of business here. I have a good friend who runs a lot of events in your region and he was telling me about the new MTB Trails you are proposing.

If it goes ahead I would be really interested in opening a branch in Airlie Beach to service the people from out of Town that would visit the area to ride.

I was wondering if you would be able to give me a call to give me an idea of timing of completion, so I can work that into my business plan and work out logistics.

Supports Proposal

The proponents very assertively pursue their personal interests cloaked in the language of economic development and opportunity.

The fundamental questions that are overlooked include:

Is this encroachment of human use into National Parks appropriate, given the fundamental purpose of parks as a protected refuge for plants and animals?

Are the long term interests of tourism best served by carving up the prime asset - wilderness - into just another human plaything in the here and now?

A key argument of the proponents (or the lobbyist's report) is that such tracks have been constructed elsewhere, attempting to create the impression that Whitsunday is somehow missing out. The projected economic benefits are essentially short term and do not consider the economic value of maintaining pristine wilderness as a draw-card for tourism in the decades and centuries ahead. The economic rationale is heavily weighted toward the immediate needs of tourism and does not examine the erosion of longer term value that exists in pristine and authentic natural environments.
In essence it is proposing to extract a dollar from the natural heritage in this decade that subtracts from the asset value of the area over a longer term.

In their requirements the proponents have a list of demands for a nationally rated trail that include:

80+km trail volume
Trails catering for green circle to double black diamond difficulty Capacity to host national and/or world-level events
High-quality, comprehensive trail signage system
A high-quality entry gateway (quality signage, pump track etc.) 300m+ elevation opportunity

Does not support proposal; Concerns for Environment; Concerns for Design

332 Outside of Queensland National Body

333 Outside of the Whitsunday region, within Queensland

334 Within the Whitsunday region

335 Within the Whitsunday region

Dear Paul
Please find below my thoughts regarding mountain biking trails in Airlie Beach and specifically the potential of Lot 11 on RP748003 being an additional access point to the Great Walk and alternate uplift /downhill area for mountain bikes.
•As outlined in the Whitsunday trails concept plan and by consultants DIRTART, I firmly believe there is huge potential for the Whitsundays to tap into what is a rapidly expanding market of mountain biking and trail riding. Having previously ridden trails in Canada and being the owner of an EMTB
•The concept plan as outlined provides a host of potential trails within the Airlie Creek Valley however I would comment that these are potentially more down hill style trails requiring uplift facilities especially if they are to be targeted to the wider market and not just mountain biking enthusiasts.
•I am aware that a cable tug uplift is in proposal stage however without knowing the style of lift, Chair, gondola, etc it is hard to envisage the potential for general tourist and first time mountain bike users and also potential cost to operate and riding on.
•This is not to suggest a cable car/chair lift is not viable as if done well I am sure it is, especially if there is a vantage point lookout facility.
•What I am suggesting as an adjunct to these facilities is the potential access from Jubilee Pocket via lot 11 and Ferntree Rd. or possibly Currawong Rd if this is still a gazetted rd. I have not traversed Currawong Rd and am not sure if it could potentially intersect with the Great Walk however, I have traversed Ferntree RD through to Lot 11 and then up to the top of lot 11 numerous times using gps positioning.
•My purpose for traversing lot 11 was to confirm access to the top or near the top was able to be constructed and having confirmed this proceeded to clear a small 2.5m wide access track to roughly ½ way up the lot.
•This was done over 5 years ago and I have let the track fall into disrepair however this could be easily repaired and the track continued further up the hill however if the track is to be of interest to the Whitsunday trails concept it would need to be confirmed at what point it could intersect with the Great Walk. Obviously to join to the great walk additional track would need to be constructed in the National park/ state forest.
•Potentially the most beneficial use of a Jubilee Pocket access is that the incline would be such that a vehicular uplift could be used. Possibly a small four-wheel ATV style vehicle with a trailer for those that were not confident in riding up under their own steam. Further to this with the electric mountain bike scene predicted to overtake normal mountain biking this track would be ideally suited to electric bike access to the Great Walk making a medium distance trail to the Airlie downhill trails.
•There is also the potential opportunity to construct a lookout tower and shelter at the top of Lot 11 which would further enhance the trail.
Cntd/

Supports proposal; Would be interested in providing supporting access from private lot; Gondola / chairlift / uplift would be great; Provide for ebikes

Consultation Summary

AIRLIE BEACH MOUNTAIN BIKE TRAILS

APPROACH

We recently prepared a Whitsunday Trails Concept Plan, proposing several mountain bike trails across the region.

Stage 1 of the project includes around 50km of new mountain bike trails located in the Conway National Park near Airlie Beach. The trail concepts for South Molle Island, Bowen, Proserpine and Collinsville will be considered for future stages of the project.

The consultation was open online for a period of 4 weeks on Your Say Whitsunday, between Monday 25 January and Friday 26 February 2021.

A public display was planned for the Airlie Beach markets on 20 February, however the event was rained out on the day.

Residents could have their say online, via email, post or by completing a survey at Customer Service Centres across the region.

WHO GAVE FEEDBACK?

335 submissions received

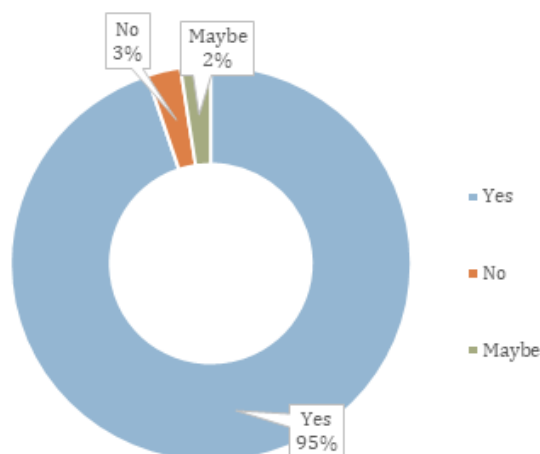
NEXT STEPS

The consultation results will be considered during the finalisation of the Whitsunday Trails Concept. The community's support and enthusiasm for our proposal is clearly demonstrated in the results.

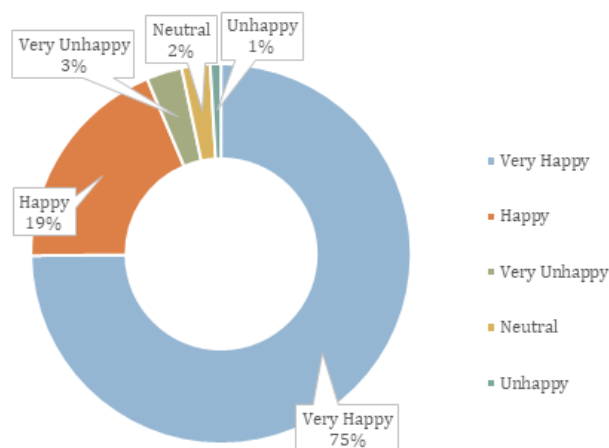
We will continue liaising with key stakeholders such as Queensland Parks & Wildlife and advocate for government funding to deliver Stage 1 of the project.

KEY RESULTS

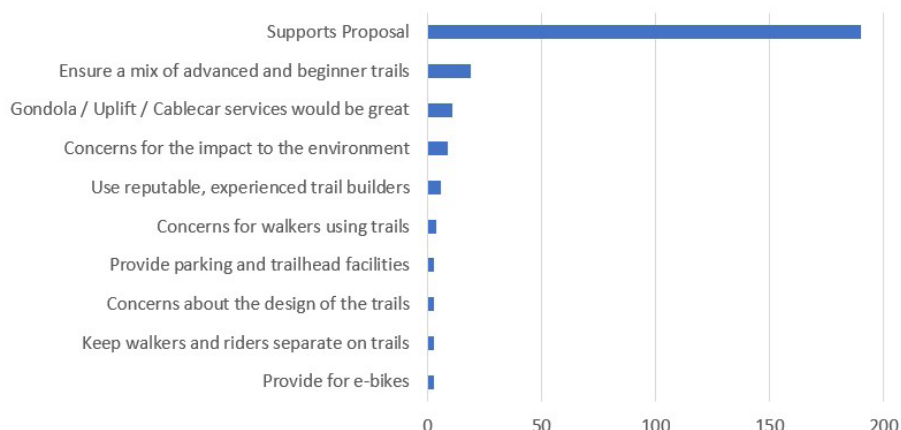
Q: Would you be interested in riding dedicated mountain bike trails in Airlie Beach and surrounds? **95% said 'Yes'**



Q: Are you happy with the proposed concepts for mountain bike trails in Airlie Beach? **94% said either 'Very Happy' or 'Happy'**



Top 10 Key Themes



14. Development Services

14.3 20210331 – DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT - ONE (1) LOT INTO THREE (3) LOTS AND ACCESS EASEMENT - 91 FORESTRY ROAD, BRANDY CREEK - L: 1 RP: 722068 - BELMOUR PTY LTD AS TTE C/- VISION SURVEYS QLD

AUTHOR: James McEvoy-Bowe - Planner

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council refuse the application for Development Application for the Reconfiguration of a Lot (One (1) Lot into Three (3) Lots and Access Easement, made by Belmour Pty Ltd As TTE C/- Vision Surveys QLD, on L: 1 RP: 722068 T: N1039/155 and located at 91 Forestry Road BRANDY CREEK, on the following grounds:

- a) The proposal is not consistent with the State Planning Policy in respect of fragmentation of Agricultural Land Classification (ALC) Class A and Class B land;
- b) The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land;
- c) The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
 - I. The Rural zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone;
 - II. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the WRC Urban Growth Study and adequate land is zoned to accommodate predicted demand;
 - III. The proposal is not consistent with the Rural Zone code, which specifies a minimum lot size of 100 hectares;
 - IV. The proposal is not consistent with the agricultural land overlay, which does not support fragmentation of land.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 30 June 2021.

SUMMARY

This is an Impact Assessable application to reconfigure one (1) rural allotment into three (3) allotments at 91 Forestry Road, Brandy Creek. In the Rural Zone, the minimum lot size 100 hectares. The proposed Lots 1 and 2 are both 1 hectare and the balance of the site with this existing dwelling will be 19 hectares. The application attracted one submission from a neighbour.

When the Planning Scheme was adopted in 2017, some properties in Brandy Creek Road were identified for future Rural Residential development and zoned accordingly. This property was not and retains its Rural zoning. Earlier this year, the applicant made a request to Council

for the site to be rezoned to Rural Residential as part of the first major amendment. This request was declined. The proposal is therefore recommended for refusal due to non-compliances with the benchmarks set by the Planning Scheme and the State Planning Policy.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

A request to rezone the property from Rural to Rural Residential was submitted to Strategic Planning and the matter was taken to Council on 10 March 2021. It was declined due to the 'lack of need for further Rural Residential development and the likely negative impact on existing infrastructure'.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Planning Regulation 2017

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Application for the Reconfiguration of a Lot (One (1) Lot into Three (3) Lots and Access Easement
Landowner	Belmour Pty Ltd As TTE
Property Address:	91 Forestry Road Brandy Creek
Property Description:	L: 1 RP: 722068 T: N1039/155
Area of Site:	21.001
Planning Scheme Zone:	Rural
Level of assessment	Impact Assessable
Overlays:	Agricultural land Bushfire hazard Environmental significance Landslide hazard
Existing Use:	Dwelling House and Grazing Land
Existing Approvals:	Nil
Public Notification:	20/05/2021 / 09/06/2021
Submissions received:	One (1)
State referrals:	Nil
Infrastructure charges:	\$25,994.98

2. Site Details

2.1. Location

The reconfiguration of a lot is located on Lot 1 on RP722068

2.2. Zoning

Under the Whitsunday Regional Council Planning Scheme 2017 the site is zoned Rural.

2.3. Site description

The premises holds some areas of vegetation, however the majority of the site has been cleared for cattle grazing purposes.

2.4. Access

Access is proposed via easement and concrete constructed driveway from Forestry Road.

2.5. Surrounding uses

North – Rural land

East – Rural land

South – Rural land

West – Rural Residential and Rural zoned land

3. Proposal Details

The development application aims to create two sub-minimum sized lots in the Rural Zone. Proposed Lot 1 and 2 will be 1ha each and the parent parcel will become 19ha. Access to the lots is proposed from Forestry Road under an access easement.

4. Planning Assessment

The application has been assessed against the relevant provisions of the Planning Act, 2016 and the Whitsunday Regional Council Planning Scheme, 2017.

4.1. State Assessment and Referral Agency (SARA)

The application was not referable.

4.2. State Planning Policy – July 2017

The Whitsunday Regional Council Planning Scheme, 2017 has been assessed by the State government to adequately reflect state interests included in the State Planning Policy 2017. As this development application proposes development not in accordance with the Scheme, the following State interest is applicable.

State Interest – Economic Growth – Agriculture

The subject allotment is identified on the Scheme's Agricultural Land Overlay Map (AL – 08), having Class A & B Agricultural Land Classification as well as having identified Local and State significant agricultural areas, that have historically been used for cattle grazing.

The State Planning Policy identifies that *“Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by:*

- a) avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture;*
- b) avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land; and*
- c) maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land.”*

The proposed development conflicts with this State Interest. The creation of permanent infrastructure that comes with a reconfiguration of a lot, will create fragmentation of agricultural land and impede using the land for future rural uses.

The applicant states that the land is ‘unviable’ for agricultural uses, but the ‘unviability’ relates exclusively to agricultural ventures that require large land parcels, such as grazing and sugar cane. There are large parts of the region that are zoned Rural which may not be considered good quality agricultural land or may be smaller than 100ha, but this is not a valid planning reason to subdivide the land further.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal conflicts with the following provision of the Regional Plan:

Strategic direction – Managing Growth

The proposal will create further rural residential development in an area which is not identified as a Rural Living Area in the MIW Regional Plan. The purpose of the Rural Living Area in the regional plan is to prevent further fragmentation of productive agricultural land, by concentrating rural residential development in the identified areas within the plan. The continued loss of good quality agricultural land and strategic cropping land has the potential to reduce the future capacity and viability of the agricultural industry and associated rural support industries. The proposal does not demonstrate a need to compromise the intent of the regional plan to protect productive agricultural land. Without demonstrating a planning need to subdivide the land, it opens the Rural Zone up to non-planning-based reasons to allow rural subdivisions.

4.4. Whitsunday Regional Council Planning Scheme, 2017 (WRCPS2017)

4.4.1. Strategic Framework

The proposed development does not align with the Strategic Frameworks for the reasons identified in the Strategic Intent assessment.

4.4.2. Strategic Intent

Liveable communities and housing

(7) Rural residential areas will continue to occur on the fringes of urban areas and will generally not expand into adjacent rural areas

The land is proposed to be subdivided down to a size that is not considered viable Rural land. The lot adjoins Rural land on three sides except for the western side, as such the subdivision is not considered orderly development.

Economic Growth

(1) Agricultural land (including stock routes) and existing Rural activities are protected and diversified with Rural activities being intensified in areas to the west of Collinsville, along the Bowen River, west and south-west of Proserpine and between Gumlu and Bowen. The long-term viability of this agricultural land is enhanced through sustainable land management practices, the use of new technology and the improvement and expansion of supporting infrastructure, such as water storage and irrigation infrastructure

The proposed subdivision fragments rural land and potentially constrains viable agricultural operations use by way of residents' complaints about agricultural practices like spray drift, noise, odour and machinery. No evidence has been provided in the application to demonstrate that agricultural uses other than grazing are unviable. Many types of agricultural production can be conducted on lots of 21ha, as evidenced in other localities in the region.

4.4.3. Overlay Codes

4.4.3.1. Agricultural Land Overlay

The proposed development conflicts with the Agricultural Land Overlay.

An agricultural land evaluation has not been undertaken for this proposal as per the requirements of the code. The application did not address this requirement, stating that steep land and vegetation precluded agricultural use. This is not supported: steep land is limited to the peripheries of the site, which has been historically cleared for cattle grazing. Regardless, the consequence of allowing rural residential development on rural land is that it introduces permanent infrastructure that fragments the rural land, permanently making future agricultural uses not possible.

4.4.3.2. Bushfire Hazard Overlay

The area of the proposed new lots has been historically cleared for cattle grazing and contains very sparse vegetation capable of being a fire risk. A BAL assessment by a building certifier could be undertaken at building works to ensure compliance with the overlay.

4.4.3.3. Environmental Significance Overlay

Development is not proposed in areas of mapped environmental significance and further assessment is therefore not warranted.

4.4.3.4. Landslide Hazard Overlay

Development is not proposed in areas of 15% slope or greater.

4.4.4. Rural Zone Code

4.4.4.1. Overall outcomes

The proposed development conflicts with the intent of the Rural Zone.

The current area of the lot provides for a wide range of uses, including the current use of the land for grazing purposes. Future uses of agriculture could include intensive horticulture like the growth of fruit trees or other small intensive rural uses. Fragmentation of the lot ensures that the larger lot is less productive and thus diminishes the productive capacity for future use and the long-term viability for agriculture.

The two proposed smaller lots are not designed to be similar to the surrounding area, as many of the rural residential and rural lots in the suburb of Brandy Creek are much larger than the proposed sizes in the development. The proposed lots will be the smallest Rural zoned allotments in the Brandy Creek catchment. Subdivision of lots in the Brandy Creek valley since the adoption of the Planning Schem has only occurred on appropriately zoned land.

The purpose of the Rural Zone is to provide for a wide range of Rural activities and a limited range of non-rural activities which complement or provide a service to rural areas. The proposal will remove the site's capability of providing rural activities as the permanent infrastructure required by this development will negate any future use of the land for this purpose.

4.4.5. Development Codes

4.4.5.1. Reconfiguring a Lot Code

The proposed development is inconsistent with the Reconfiguring a Lot Code. The proposal is unable to meet the Performance Outcomes of the code whereby it does not meet the minimum lot size of 100ha listed within the code, is unable to maintain the productive use and amenity of the rural land and is not compatible with the preferred character of the zone.

4.4.5.2. Infrastructure Code

A supplementary effluent report has demonstrated that on-site effluent can be accommodated. In addition, there is space for the appropriate number of water tanks which is to be resolved at future building works stage. The land is potentially capable of connection to electricity and mobile phone coverage exists in the locality.

4.4.5.3. Landscaping Code

Landscaping does not form part of this Development Application.

4.4.5.4. Excavation and Filling Code

No excavation or filling is proposed as part of this development.

4.4.5.5. Transport and Parking Code

Access to the proposed new lots would be gained from Forestry Road only, no access would be permitted from Brandy Creek Road which traverses Proposed Lot 2. The external access from Forestry Road would require an upgrade to a sealed standard from the pavement of Forestry Road to the boundary. The internal

driveway would not exceed 10% and landscaping may minimise dust nuisance along the 110m access handle. The internal driveway where both proposed new lots are proposed would require sealing.

5. Public Submissions

The development application was placed on public notification between 20/05/2021 and 09/06/2021 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 10/06/2021. One (1) Properly Made submission was received during this period of Public Notification.

The submission has been received and summarised in the below table:

Issue	Comment/Condition Number
1. Sets a precedent for Rural subdivision	Noted. The application has been assessed on its merit and has been recommended for refusal for the reasons identified in the report.
2. Intensification of land creates amenity issues, mainly noise from traffic and general residential activities (lawn and garden care and additional animals)	There is potential for increased negative amenity effects from additional intensification of non-rural uses in the area, with noise being the primary impactor.
3. Traffic on Brandy Creek Road	Access to all proposed new allotments is proposed from Forestry Road via access easement.
4. Diminished Environmental values	Further subdivision of all land in the Brandy Creek area has potential to diminish environmental values.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Adopted Charge	
ROL	Residential	3	\$30,226.70	\$90,680.10	
Total Adopted Charge				\$90,680.10	
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
Existing	Residential	1	\$30,226.70	100%	\$30,226.70
RAL	Water	2	\$30,226.70	30%	\$18,136.02
RAL	Sewer	2	\$30,226.70	27%	\$16,322.40
Total Credit				\$64,685.12	
Total Levied Charge				\$25,994.98	

Current Amount of Levied Charge **\$25,994.98**

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Response: The proposal does not constitute sound town planning and contravenes this objective.

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Response: The proposal places further unplanned pressure on Council roads and contravenes this objective.

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications

The proposal would place further unplanned pressure on Council's road maintenance budget.

Risk Management Implications

Reputational risk could arise from an ad hoc departure from Council's adopted Planning Scheme without any sustainable planning reasons.

Strategic Impacts – N/A

CONSULTATION

Doug Mackay – Manager Development Assessment
Neil McGaffin – Director Planning & Development
Leonie Meurant – Strategic Planner
Adam Robins – Technical Officer Engineering Assessment

Public Notification for 15 business days per Planning Act 2016 requirements for Impact Assessment.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is recommended for refusal due to the following inconsistencies with the Planning Scheme, which cannot be satisfactorily conditioned to comply:

- a) The proposal is not consistent with the State Planning Policy in respect of fragmentation of Agricultural Land Classification (ALC) Class A and Class B land;
- b) The proposal is not consistent with the Mackay, Isaac and Whitsunday Regional Plan in respect of rural residential development in an area which is not identified as a rural living area, compromising the intent of the regional plan to protect productive agricultural land;

- c) The proposal conflicts with the Whitsunday Regional Council Planning Scheme 2017 and cannot be conditioned to comply. Specifically:
- I. The Rural zone is the correct zone for this site, being the default zone for the majority of the planning scheme area which is not included in an urban zone;
 - II. The predicted demand and supply of rural residential land within the planning scheme area was modelled by the WRC Urban Growth Study and adequate land is zoned to accommodate predicted demand;
 - III. The proposal is not consistent with the Rural Zone code, which specifies a minimum lot size of 100 hectares;
 - IV. The proposal is not consistent with the agricultural land overlay, which does not support fragmentation of land.

ATTACHMENTS

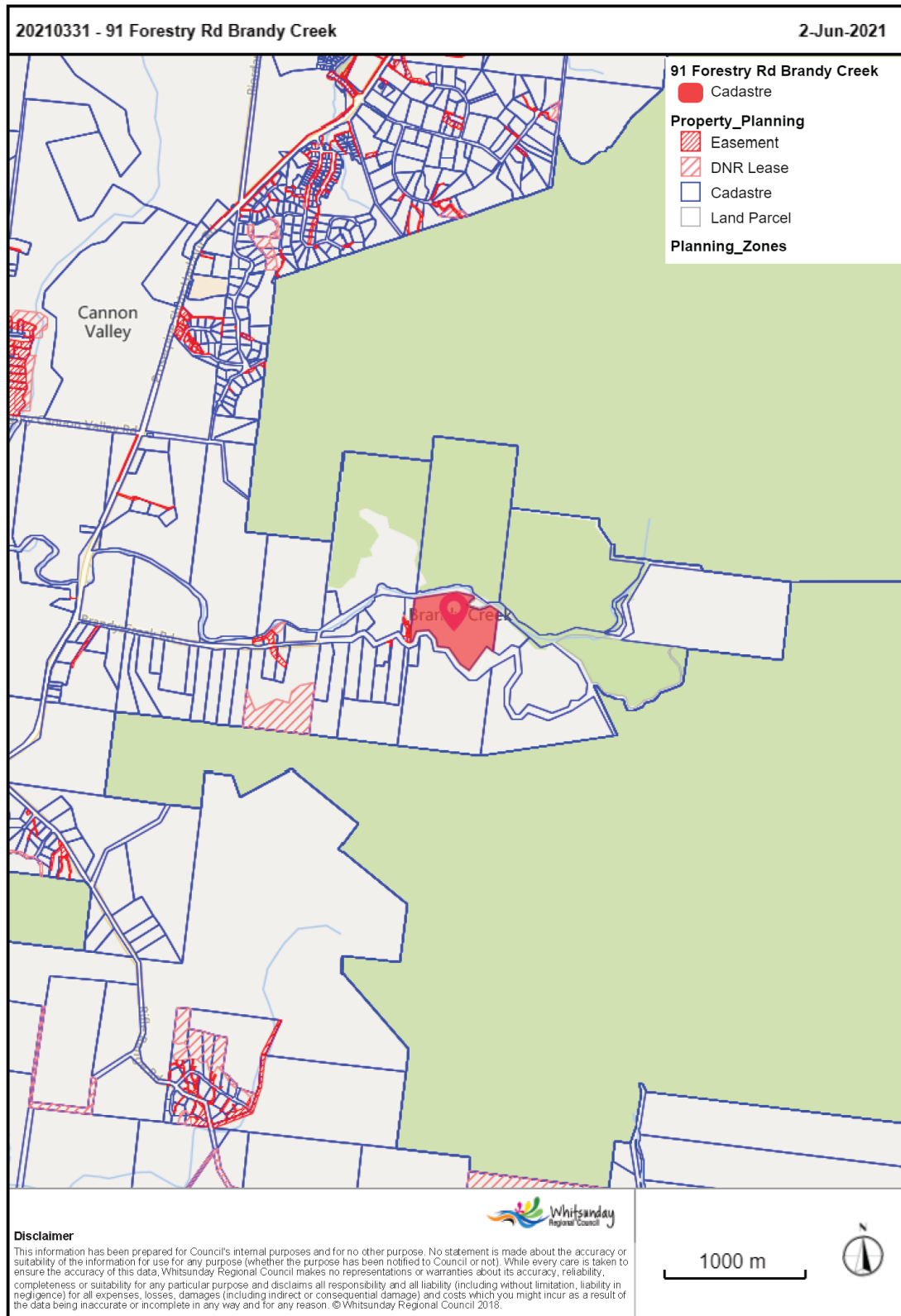
Attachment 1 – Locality Plan

Attachment 2 – Zoning Plan

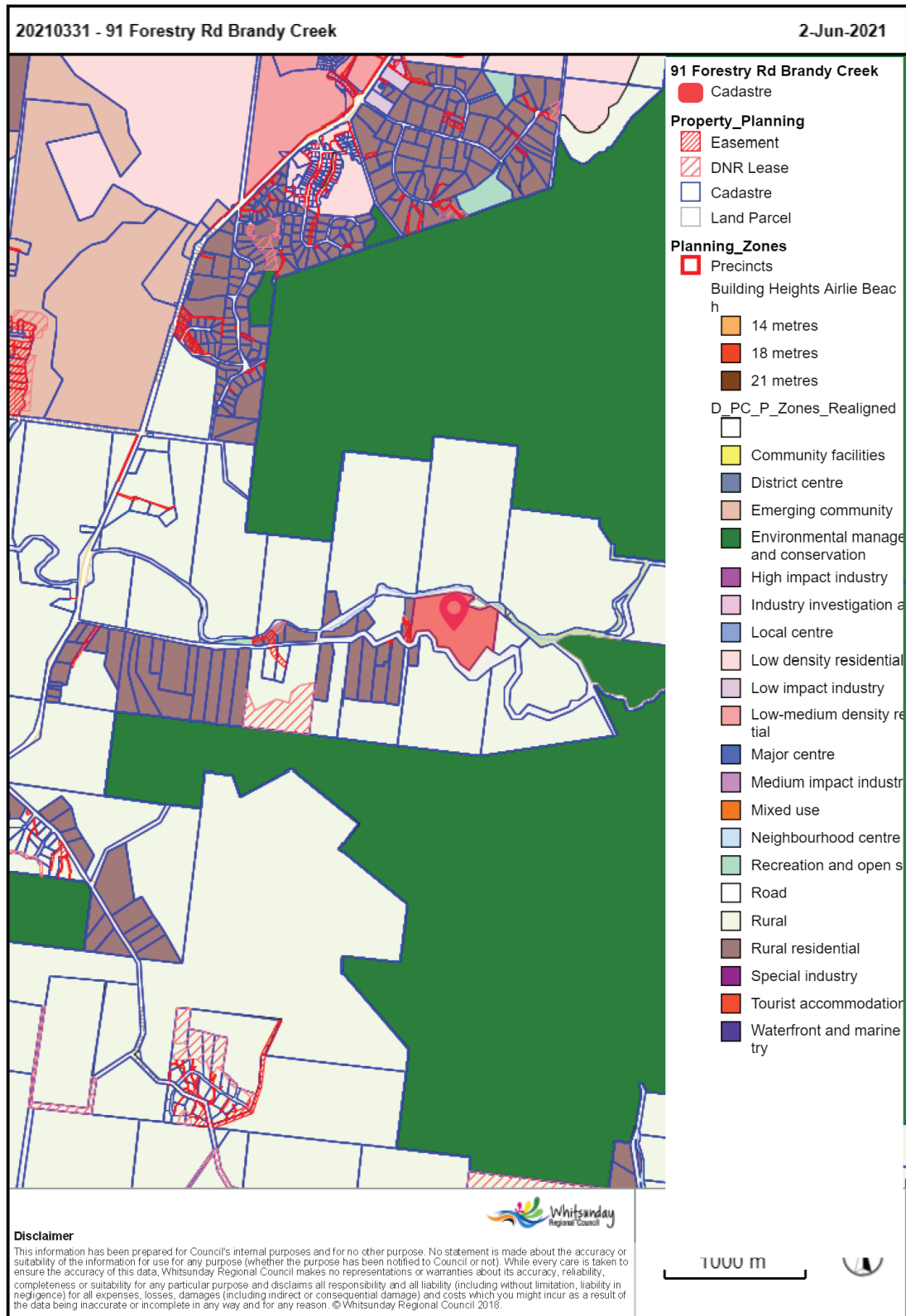
Attachment 3 – Proposal Plan

Attachment 4 – Applicant's Response to Submission

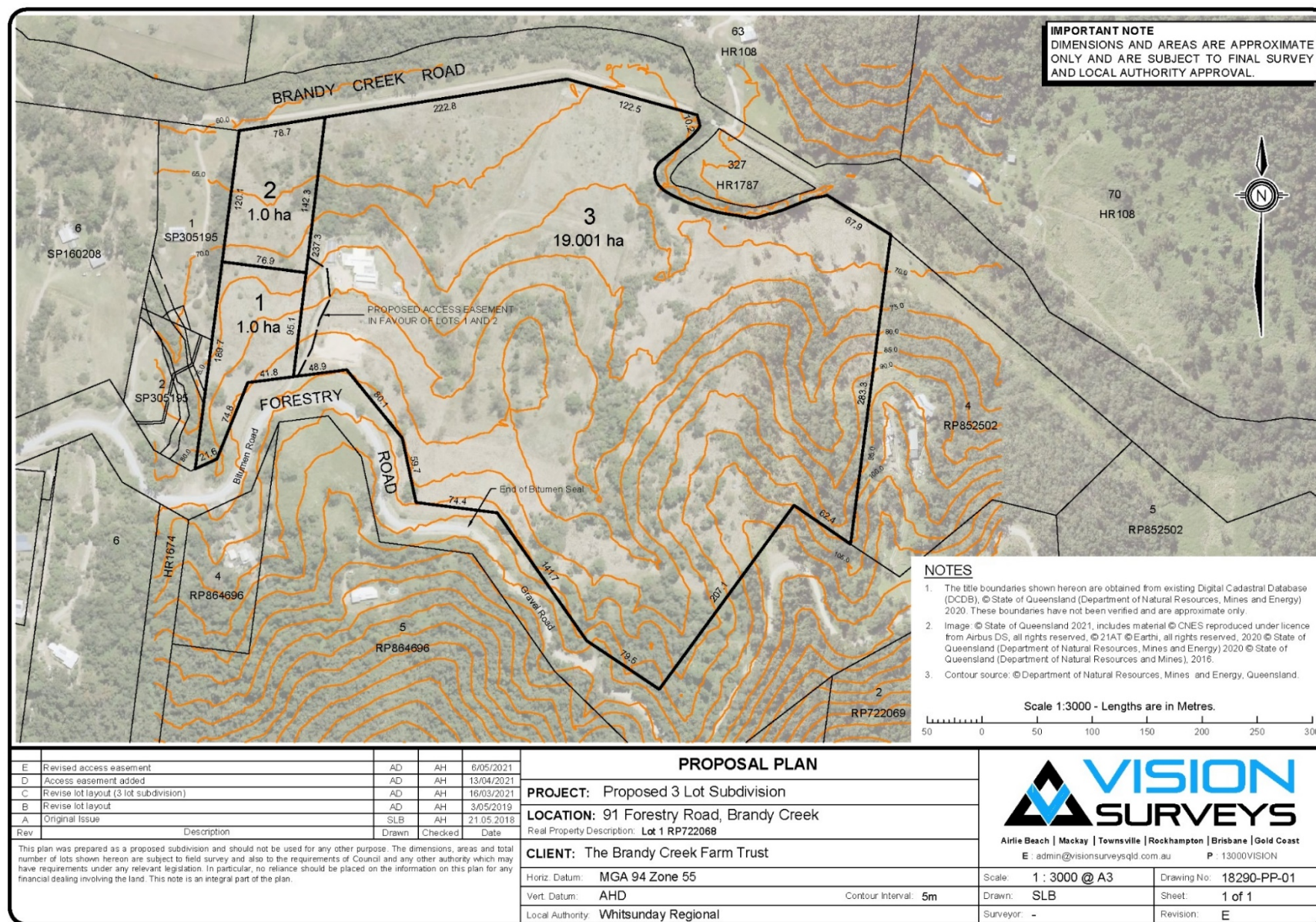
Attachment 1 – Locality Plan



Attachment 2 – Zoning Plan



Attachment 3 – Proposal Plan



Attachment 4 – Applicant’s Response to Submission

RE: DEVELOPMENT PERMIT FOR THE RECONFIGURATION OF A LOT - ONE (1) LOT INTO THREE (3) LOTS AND ACCESS EASEMENT AT 91 FORESTRY ROAD, BRANDY CREEK – LOT 1 RP722068

Vision Surveys (QLD) Pty Ltd act on behalf of Mr Mark Seymour, the applicant, in relation to the above-mentioned development application. On behalf of the applicant, we provide a response to Mr Oliver’s submission dated 9 June 2021.

We note that Mr Oliver has raised numerous matters, in broad terms the environment of the area, increased traffic on Brandy Creek Road (unsealed Local Government Road) and potential noise from residential uses. Mr Oliver has also stated that the proposal will set a precedent for subdivision of this type in the area. This claim is disputed as the proposal is impact assessable and therefore assessed on its merits, rather than against a code which will guarantee a permit. Any impact assessable application must address all relevant sections of the Regional Plan, the Strategic Planning provisions and the Council’s Planning Scheme, as has been undertaken for this development application. It is submitted that although one development application may be supported based on town planning merit, another development application may not be appropriate and therefore not supported. It is also worth noting, that although a development application may be impact assessable, it does not automatically mean that the proposed development is contrary to the public interest.

Environment – Although the general intent of the Rural zone is to protect the natural landscape by maintaining the minimum lot size of 100 hectares, this proposal does not affect the visual importance of the adjacent vegetated mountain landscape in the valley, it merely utilises the developable, lower, and cleared sections of the premises for the same purpose, on lots of similar size as existing adjoining and nearby premises. As the premises has been historically cleared, no additional vegetation clearing is proposed. The applicant proposes to revegetate the boundary to Brandy Creek Road, to further screen the proposed new lots.

Traffic – No lots will gain access from Brandy Creek Road. All lots will gain access from Forestry Road, which is a sealed Local Government Road. No additional traffic will occur on Brandy Creek Road as a result of this proposed 3 lot subdivision. Council may include a condition on the Development Permit that no regular vehicular access will be permitted from Brandy Creek Road, should Council consider this restriction appropriate.

Noise – Mr Oliver’s house is some 550 metres from the applicant’s house and some 600-650 metres away from the boundaries of proposed Lots 1 and 2, where houses would be located. Whilst it is acknowledged that noise may travel some distance, the new lots are more than ½ kilometre away, which is a significant distance. Further, it is submitted that a general rural residential use does not attribute to disturbing noise levels. Rather, rural uses, which can lawfully be carried out as accepted development on the applicant’s land such as animal husbandry, animal keeping, cropping and wholesale nursery, have the potential to cause significantly more disturbance than the occasional use of a brush cutter and mower. The use of a chainsaw is more likely to be associated with an agricultural use than a rural residential use.

The additional vehicles as a result of two additional lots will not increase traffic noise in the Brandy Creek locality as Forestry Road is a sealed road, as well as Brandy Creek Road to the Shute Harbour intersection. The submitter’s complaints regarding the maintenance of the unsealed section of Brandy Creek and the upgrade of crossings over Brandy Creek are not relevant to this development application. The proposed new lots are not reliant on the use of the unsealed section of Brandy Creek Road or any Brandy Creek crossings.

14. Development Services

14.4 20180395 - REQUEST FOR MINOR CHANGE OF APPROVAL - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE – FOOD AND DRINK OUTLET (OUTDOOR DINING), 275 AND 277 SHUTE HARBOUR ROAD AIRLIE BEACH, ALGONA DEVELOPMENTS PTY LTD AS TTE

AUTHOR: Matthew Twomey – Senior Development Assessment Officer

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council:

- 1. Resolves to approve the Request for Minor Change of the Development Approval for Material Change of Use – Food and Drink Outlet (Outdoor Dining) lodged by Algona Developments Pty Ltd As TTE on land described as L: 331 SP: 141145 T: R296 & EMT A/SP230500, L: 1 A: 85911 T: N1391/63, 275 and 277 Shute Harbour Road Airlie Beach; and**
 - 2. Resolves to enter into a Maintenance and Indemnity Deed between Whitsunday Regional Council, Whitsunday Rivers Improvement Trust and Algona Developments Pty Ltd included in Attachment 3.**
-

SUMMARY

The development approval is for an extension to The Deck restaurant at the Heart Hotel, Airlie Beach. The 'site' comprises 70m² of airspace over Airlie Creek (3.5m x 20m) which has recently secured a trustee lease. The development will add dining space to The Deck restaurant and retain a public accessway to the foreshore.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

Council at its meeting of the 10 July 2019 approved a development application subject to conditions. Algona Developments Pty Ltd entered into a trustee lease for the land on 11 January 2019.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

ANALYSIS

Approval History

A development application for Material Change of Use for a Food and Drink Outlet (Outdoor Dining) was approved on 10 July 2019, subject to conditions. The applicant has obtained the

required related Operational Works permit and has constructed the deck and undertaken work to 'shotcrete' the bank of Airlie Creek below the structure.

Request

On 1 March 2021, pursuant to section 78 of the *Planning Act 2016*, Council received a request for a minor change to a development approval.

Officer's Comment

The request made by the applicant involves undertaking the following changes to the conditions of approval:

- 4.2 The existing rock protection to the western bank of Airlie Creek in the vicinity of the planned cantilevered deck shall be remediated prior to the construction of the deck extension. This shall include the collection and replacement of any current displaced rocks and the placement of additional suitable rock material to provide a consistent rock layer to the western bank under the future cantilevered deck. **Words to be deleted:** Any additional required rock shall be approved by the Trust and the final thickness and profile of the rock approved by the Trust.
- 4.3 Following acceptance of the remediation to the rock protection along the bank, the rock protection shall be grout pitched with a minimum N25 grade concrete. The mix shall be a suitable consistency to provide adequate grouting and flow into the surface voids of the existing rock material. The concrete shall be placed over the batter until it is level with the surface of the rock protection. The final finish of the grouted rock shall be approved by the **(Words to be deleted)** Whitsunday Rivers Improvement Trust Whitsunday Regional Council.
- 4.6 Prior to commencement of use on the site, the applicant must lodge with Council, an RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that the rock protection works have been constructed in accordance with the requirements of **(Words to be deleted)** Whitsunday Rivers Improvement Trust, Queensland Urban Drainage Manual, Council's Development Manual and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

In addition, the applicant proposes to include the following condition of approval:

- 4.8 The Trustee Lessee will be responsible for inspecting, removing and remedying any debris or remedial works as required from the area immediately below the leased area from time to time including after severe storm events or king tides. This area is to be maintained to the requirements of the Whitsunday Regional Council and subject to a Maintenance and Indemnity Deed.

Council officers have considered the substantially different development test in schedule 1 of the Development Assessment Rules. In determining whether the proposed change would result in substantially different development, the assessment manager must consider the individual circumstances of the development, in the context of the change proposed.

Council is advised the applicant has proposed to change and include additional conditions of approval resulting from an oversight that resulted in the Whitsunday Rivers Improvement Trust not being consulted on the final design and approval of the related operational works drawings.

The applicant has subsequently sought the Trusts written approval in accordance with condition 4.6 and has been advised this will not be provided.

Maintenance and Indemnity Deed

As a consequence of the works undertaken by the applicant and the notification from Whitsunday Rivers Improvement Trust it does not wish to be responsible for the maintenance of these works, a Maintenance and Indemnity Deed (**attachment 3**) has been proposed to clarify and provide the ongoing responsibilities and maintenance obligations to be undertaken by the applicant.

The Maintenance and Indemnity Deed prescribes that all rectification works within the premises are the responsibility of the Covenantor which in simple terms requires the owner of the Lot 1 on CP A85911, through a lease if applicable, to be responsible for the maintenance of the works.

Both the Whitsunday Rivers Improvement Trust and Applicant have been involved in the drafting of the Deed. It is recommended Council resolves to enter the Deed at such time as the Whitsunday Rivers Improvement Trust and Applicant sign.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications – The costs associated with maintenance are born by the property owner.

Risk Management Implications – The Deed protects Council from liability via an indemnity clause.

Strategic Impacts – N/A

CONSULTATION

Doug Mackay – Manager Development Assessment

Neil McGaffin – Director Development Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The proposed request to for a Minor Change is consistent with the Planning Act 2016 and should therefore be supported.

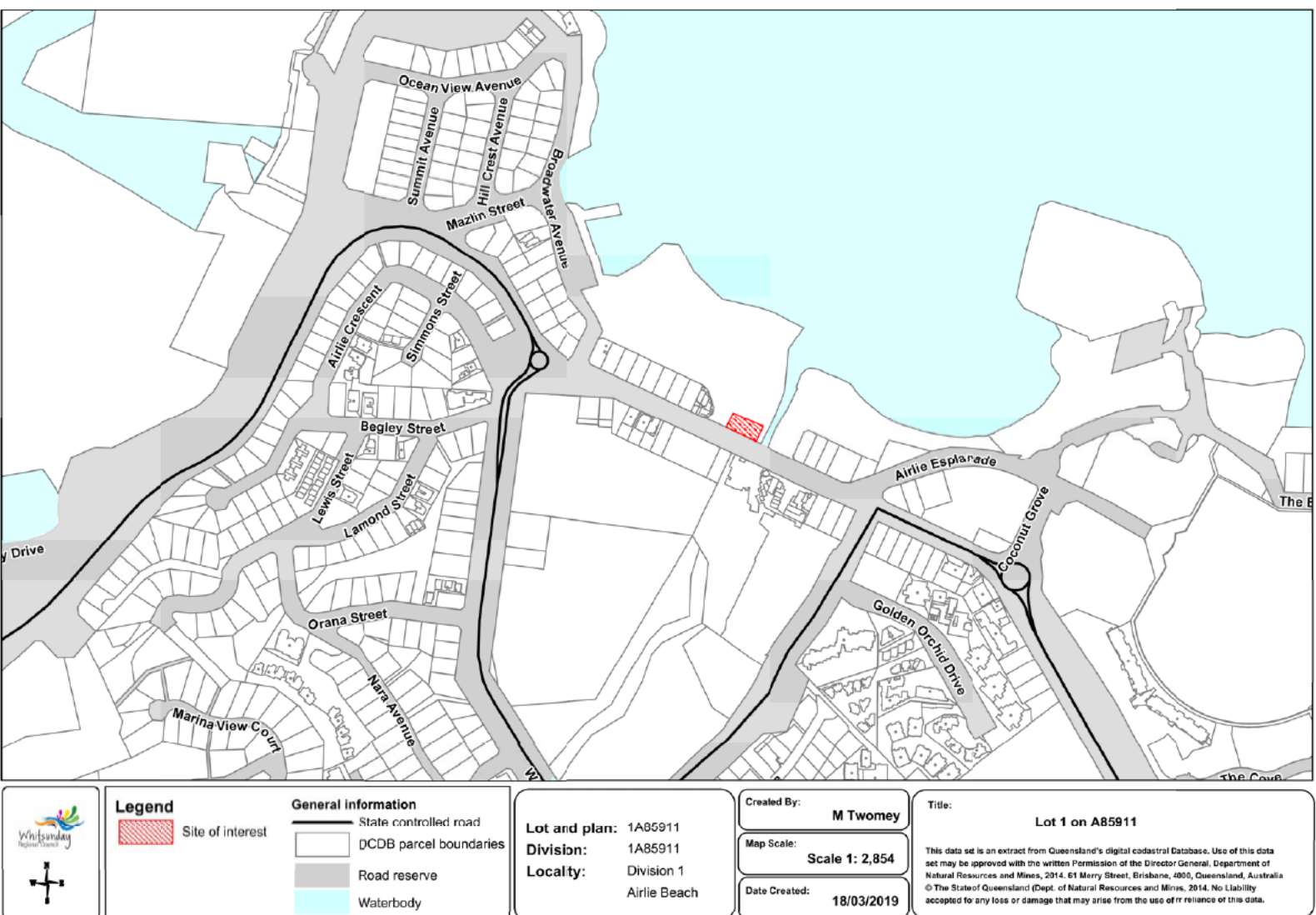
ATTACHMENTS

Attachment 1 – Locality Plan

Attachment 2 – Proposal Plan

Attachment 3 – Maintenance and Indemnity Deed

Attachment 1 – Locality Plan



Attachment 2 – Proposal Plan

APPROVAL

REVISIONS

No.	Description	Date

DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALING.
CONTRACTOR TO VERIFY ALL DIMENSIONS AND APPLIANCES
SETOUT ON SITE BEFORE CONSTRUCTION. INCONSISTENCIES
SHALL BE REPORTED TO THE DESIGNER IMMEDIATELY. THIS
DRAWING IS SUBJECT TO COPYRIGHT AND REMAINS THE
PROPERTY OF LOUIS JACKSON.



0412595122
LOUIS@LOUISJACKSONDESIGN.COM
LOUISJACKSONDESIGN.COM
QBCC: 1215410

PROJECT NAME:
PROPOSED DECK EXTENSION - HEART HOTEL

PROJECT ADDRESS:
277 SHUTE HARBOUR ROAD, AIRLIE BEACH 4802

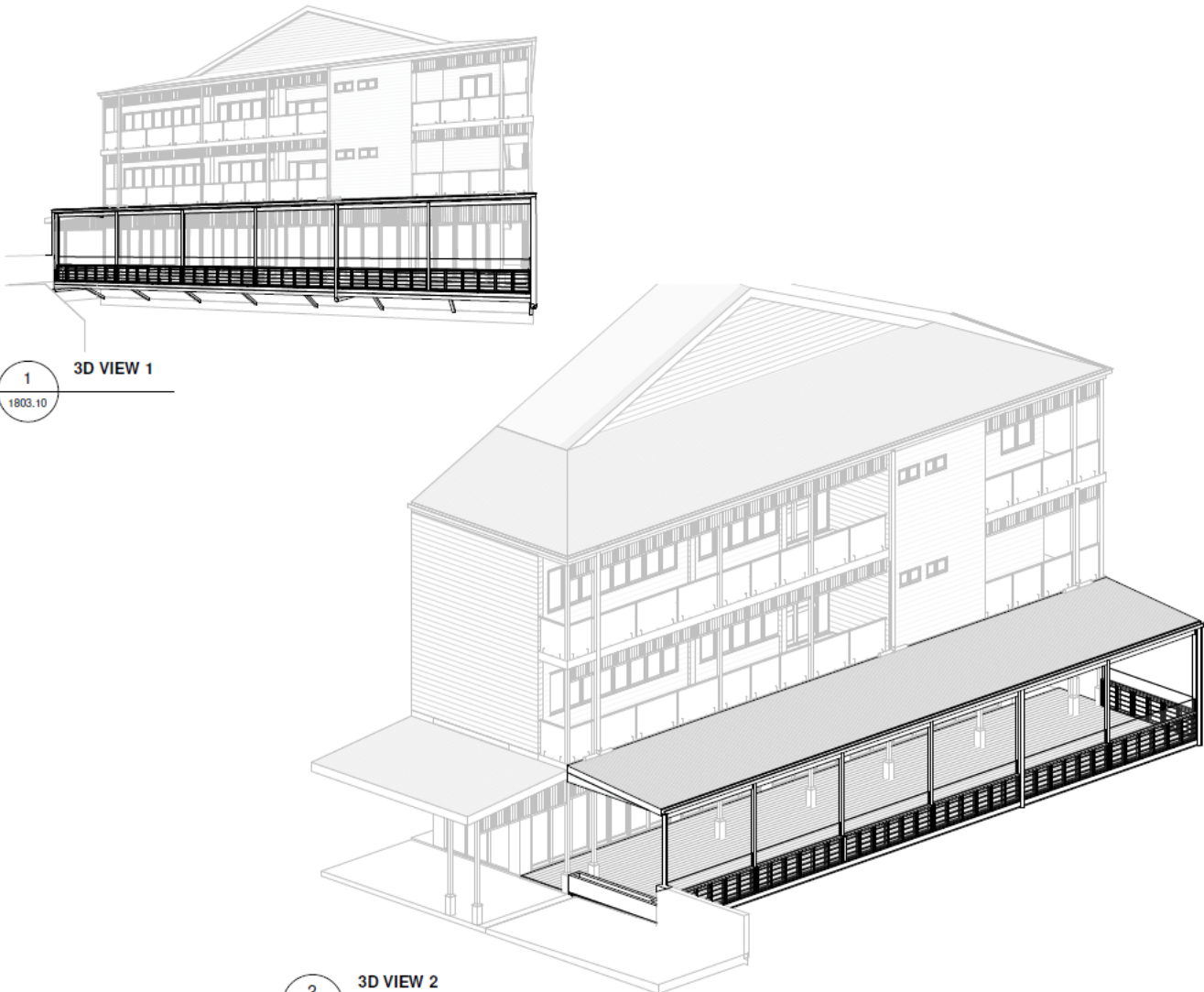
CLIENT NAME
ALGONA DEVELOPMENTS

3D VIEWS

SCALE
ISSUE DATE 23.05.19

SHEET NUMBER 1803.10

WHSUNDAY
2021





**MAINTENANCE AND INDEMNITY DEED
AIRLIE CREEK – ROCK PROTECTION WORKS**

WHITSUNDAY REGIONAL COUNCIL (ABN 63 291 580 128)

AND

***WHITSUNDAY RIVERS IMPROVEMENT TRUST (ABN 47 710 024
819)***

AND

***ALGONA DEVELOPMENTS PTY LTD (ACN 068 770 632) AS
TRUSTEE UNDER INSTRUMENT 703223408***

MAINTENANCE AND INDEMNITY DEED

This Deed is made the _____ day of _____ 2021.

Between: **Algona Developments Pty Ltd (ACN 068 770 632) as trustee under instrument 703223408:**
in its capacity as trustee lessee under the registered Form 7 Lease (Dealing Number 719210464) dated 11 January, 2019 (the "Lease"); and
in its capacity as registered owner of Lot 1 on CP A85911 (Title Reference 21391063) (the "Owned Lot")
collectively referred to herein as the "Covenantor" in both capacities but also in each separate capacity as the context requires)

And: **Whitsunday Regional Council (ABN 63 291 580 128)** ("Trustee Lessor")

And: **Whitsunday Rivers Improvement Trust (ABN 47 710 024 819)** ("WRIT")

Whereas:

- A. The Covenantor leases the premises referred to as Lease C on SP308260 in Lot 331 on SP141145 (the "Premises") from the Trustee Lessor under the Lease. The Premises is located adjacent to the Owned Lot, which is also owned by the Covenantor.
- B. Works (the "Works") have been undertaken at the Premises by the Covenantor referred to in the Decision Notice Approval for Material Change of Use – Food and Drink Outlet granted on 10 July, 2019 and Decision Notice Approval for Operational Works – Rock Protection Works granted on 17 September, 2020, as amended from time to time (the "Decision Notices").
- C. This Deed is to clarify and provide the ongoing responsibilities and maintenance obligations for the Works undertaken by the Covenantor.

Now the parties do hereby covenant with the other as follows:

1. COVENANTOR'S OBLIGATIONS

- 1.1 Without limiting the Covenantor's obligations under the Lease or the Decision Notices, the Covenantor must:
 - (a) ensure all rubbish, litter and debris are removed from the Premises daily;
 - (b) ensure inspections of the Works are undertaken on a regular basis, with any faults or damage being remedied as soon as possible;
 - (c) ensure inspections of the Works as soon as practical after a severe weather event and:
 - (i) any debris are removed; and
 - (ii) Any necessary rectification works are undertaken,as soon as possible. The Covenantor must be reasonably available prior to, during and after severe weather events to attend to any unforeseen hazards or issues with potential debris blockages.
 - (d) cooperate and communicate with the Trustee Lessor effectively by immediately reporting any faults or damages to the Premises or the Works, if the issue is considered to be of 'community interest'.
 - (e) provide, maintain and use relevant personal protective equipment and at all times comply with relevant work health and safety legislation/guidelines when undertaking or

inspecting the Works, or when carrying out any additional works required under this Deed;

- (f) supply all equipment and labour necessary to carry out any works required under this Deed at no cost to the Trustee Lessor or WRIT;
- (g) carry out any works during normal working hours, unless otherwise approved in writing by the Trustee Lessor.

1.2 All rectification works within the Premises are the responsibility of the Covenantor.

2. TRUSTEE LESSOR RIGHTS

- 2.1 The Trustee Lessor and its agents may, after giving not less than twenty four (24) hours notice to the Covenantor (except in the case of an emergency):
- (a) Enter the Premises and view the state of repair and condition thereof; and
 - (b) Make such reasonable investigation as he may deem necessary to ascertain whether there has been any breach of this Deed or the specifications set out in the Decision Notices, and
 - (c) Serve upon the Covenantor a notice in writing of any defect requiring the Covenantor to repair anything in accordance with any obligation herein.

3. ASSIGNMENT AND OTHER DEALINGS

- 3.1 Should the Covenantor assign, licence, sub let or otherwise deal with the Leased Premises or the Lease (or any part of either) or sell, transfer or otherwise deal with the Owned Lot, and in addition to its obligations under the Lease, the Covenantor must obtain from the Covenantor's successors in title a Deed of Covenant to observe the terms of this Deed and the Decision Notices in favour of the Trustee Lessor and WRIT.
- 3.2 The Deed of Covenant is to be on terms satisfactory to the Trustee Lessor and WRIT, and be between the Trustee Lessor, WRIT, the Covenantor and the incoming lessee/owner (as the case may be). The Trustee Lessor will prepare the Deed of Covenant at the Covenantor's cost. The Covenantor must provide a copy of the signed Deed of Covenant to the Trustee Lessor prior to the date of the assignment/transfer.

4. INDEMNITY

- 4.1 The Covenantor indemnifies and must keep indemnified the Lessor Trustee and WRIT against any claim, action, suit, liability, loss, expense or complaint that may be recovered or made against the Lessor Trustee or WRIT arising out of or in connection with:
- (a) The Works;
 - (b) the Covenantor's use of the Premises; and
 - (c) the Covenantor not complying with the Decision Notices or the terms of this Deed.
- 4.2 The indemnity contained herein will survive the expiry of the Lease, as this Deed does not merge on expiry of the Lease but continues to remain binding on the parties for the later of:
- (a) 79 years from the date of this Deed; or
 - (b) The date that Covenantor's (or its related entity's) tenancy ceases.
- 4.3 Nothing contained within this Deed releases or excuses the Covenantor from any breaches of the Lease or the Decision Notices, or waives or in any way prejudices any rights that the Trustee Lessor shall possess by law or is entitled to against the Covenantor under the Lease, or Decision Notices or otherwise.

APPENDICES

- Appendix A – Decision Notice Approval for Development Permit for Material Change of Use
- Appendix B – Decision Notice Approval for Development Permit for Operational Works
- Appendix C – Trustee Lease

In witness whereof the parties hereto have hereunto subscribed their names on
day of 2021.

Executed by **Algona Developments Pty Ltd** (ACN 068 770 632) as trustee under instrument 703223408 (in all capacities) in accordance with Section 127 of the *Corporations Act 2001*)
Dated this _____ day of _____, 2021)
Director/Sole Director
Director/Secretary

Executed by **Whitsunday Regional Council** (ABN 63 291 580 128) (as Trustee Lessor))
Dated this _____ day of _____, 2021)
Chief Executive Officer
Whitsunday Regional Council

Executed **Whitsunday Rivers Improvement Trust** (ABN 47 710 024 819) (as WRIT) under common seal)
Dated this _____ day of _____, 2021)
Chairperson
Secretary

APPENDIX 1 – Decision Notice Approval for Development Permit for Material Change of Use

APPENDIX 2 – Decision Notice Approval for Development Permit for Operational Works

APPENDIX 3 – Trustee Lease

14. Development Services

14.5 DELEGATED AUTHORITY TO DECIDE MATERIAL CHANGE OF USE APPLICATIONS

AUTHOR: Doug Mackay – Manager Development Assessment

RESPONSIBLE OFFICER: Neil McGaffin – Director Planning and Development

OFFICER'S RECOMMENDATION

That Council note the current delegated authority arrangements for Material Change of Use applications and the notification process for new applications.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

At its meeting on 9 June 2021 Council requested information about the current delegated authority arrangements for Material Change of Use applications. This report provides relevant information and likely impacts should the current delegation arrangements change.

PURPOSE

To provide Councillors with information about the current delegated authority arrangements for Material Change of Use applications.

BACKGROUND

At its ordinary meeting on 9 June 2021 Council resolved "That a report be brought back to Council in regard to delegated authority specifically in regard to Material Change of Use Development Applications". It was suggested in discussion at the Council meeting that all development applications be decided by Council, effectively eliminating current delegations.

STATUTORY/COMPLIANCE MATTERS

Planning Act, 2016

Local Government Act, 2009

Whitsunday Regional Council Planning Scheme 2017

Whitsunday Regional Council Legislative Delegations as amended from time to time

ANALYSIS

Current Delegations

Under Council's adopted Legislative Delegations, the authority to decide a development application is delegated to the Chief Executive Officer who then delegates further to the Director of Development Services and Manager Development Assessment. Schedule 2 attached to the list of delegations details the Limitations and Conditions which may be attached to a delegation. Relevant limitations in relation to Material Change of Use applications are as follows:

- The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
- The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
- The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.

For many years, Code Assessable applications have been decided under delegation, except where a variation to a code or benchmark is requested by the applicant. Where no variation is sought, officers exercise judgement about applications which may be of particular interest to Councillors. This protocol is consistent with the Limitations and Conditions attached to relevant delegations. Similarly, Impact Assessable applications (advertised) have also been decided under delegation, except where one or more public submissions have been received.

Implication of changes the current delegations

Should Council decide to remove current delegations and protocols in relation to Material Change of Use applications, the impacts would include the following:

- Delays in in the processing of all applications.

To meet Council's Briefing and Ordinary Meeting agenda timeframes, between two to four weeks would be added to current processing times. The current delegations enable code-compliant applications to be dealt with quickly. For the last 12 months, the development assessment team has consistently processed all compliant applications within minimum statutory timeframes as required in Council's Operational Plan. Since the meeting on 9th June, consultants have contacted Council expressing concern about the likely impact of changes to the current delegations.

- Resourcing requirements

Under the current system, development applications dealt with under delegation are processed in accordance with the *Planning Act, 2016* but require a much shorter assessment report than is required for a Briefing Note and then an Ordinary Meeting report. To date this financial year, the following applications have been determined:

- Delegated authority: 154
- Council decision: 35

The resources required to process every application for a council decision are estimated to require an additional 0.65 of an EFT (including time spent from Director level to administrative support). Council would then be determining over 4 times as many MCU applications than current.

Councillor notification about new development applications

All new development applications are listed on Council's web-page immediately after receipt and can be searched by week / month of lodgement. This is the resource that the general public use to seek information about new applications. In addition, Councillors are notified monthly of all new development applications which have been lodged. Additionally, the Planning and Development Department's monthly reports include a list of all applications which have been decided under delegation.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications – Changes to the current delegation arrangements may result in additional resourcing requirements.

Risk Management Implications – Reputational. Without additional resourcing, Council's timeframes may not meet statutory requirements.

Strategic Impacts – N/A

CONSULTATION

Norman Garsden – Manager Governance and Administration

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The current delegation arrangements in relation to Material Change of Use applications have remain unchanged for 6 years or more. Where an application has been advertised and drawn one or more objections, or where variations are sought from adopted policy, decisions are made by Councillors.

In addition to the web-site, Councillors are currently advised monthly of all new applications lodged and all applications dealt with under delegated authority.

ATTACHMENTS

N/A

14. Development Services

14.6 20210018 – DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - PARKING STATION, FOOD & DRINK OUTLET, SHOP, OFFICE, 20-24 PORT DRIVE AIRLIE BEACH, MERIDIEN AB PTY LTD (RECEIVERS & MANAGERS APPOINTED) & MERIDIEN AIRLIE BEACH PTY LTD (RECEIVERS & MANAGERS APPOINTED)

AUTHOR: Matthew Twomey – Senior Development Assessment Officer

RESPONSIBLE OFFICER: Doug Mackay - Manager Development Assessment

OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Development Permit for Material Change of Use - Parking Station, Food & Drink Outlet, Shop, Office, made by Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed), on L: 114 SP: 260211 T: & EMT F/SP260216 and located at 20-24 Port Drive AIRLIE BEACH, subject to the conditions outlined in Attachment 1.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 30 June 2021.

SUMMARY

Council is in receipt of a Development Application for a multi-storey car park and associated tenancies for use for retail and/or food and drink outlets, and for offices. The proposed car park will contain 394 car spaces and 11 motorcycle spaces over three levels.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

There is no previous Council decision relating to this matter.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

7. Application Summary

Proposal:	Parking Station, Food & Drink Outlet, Shop, Office
Landowner	Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed)

Property Address:	20-24 Port Drive AIRLIE BEACH
Property Description:	L: 114 SP: 260211 T: & EMT F/SP260216
Area of Site:	5766m2
Planning Scheme Zone:	Mixed use zone
Level of assessment	Code assessable - no public consultation required
Overlays:	Coastal protection overlay code Infrastructure overlay code
Existing Use:	At grade paid parking station
Existing Approvals:	20130437 – Development Permit for Operational Works (Bulk Earthworks) 20130557 – Development Permit for Material Change of Use (Carpark) 20130654 – Development Permit for Reconfiguration of a Lot (Boundary Realignment and Three Access Easements) and Operational Work (Infrastructure Works).
Public Notification:	N/A
Submissions received:	N/A
State referrals:	• the site is located within 25 metres of a state-controlled road (Shute Harbour Road), • the proposed development involves a car park on a site area exceeding 5,000m², and
Infrastructure charges:	\$113,870.81

8. Site Details

8.1. Location

The subject site is located with Port of Airlie at 20-24 Port Drive, further described as Lot 114 on SP260211.

8.2. Zoning

The subject site is located within the Mixed use zone.

8.3. Site description

The site is subject to a long-term lease in favour of Council for use as an at-grade public car park containing 171 spaces. The site is completed with landscaping primarily confined to the perimeter. A retaining wall extends along the western boundary (Port Drive frontage) and wraps around over part of the southern boundary. The finished levels for the site vary between 4m and 5m AHD.

8.4. Access

The proposed car park will achieve access via the existing easement in Lot 115. A secondary vehicular access to a shared pedestrian and vehicle zone is proposed to the east of the primary access. This will maintain the existing connectivity through the site from the unnamed road to The Cove Road to the north, via the Maritime Terminal.

8.5. Surrounding uses

- To the north is a vacant lot mixed use zone allotment and the Port of Airlie Transit Terminal;
- to the east is the Cruise Whitsundays Maritime Terminal;
- to the south is a vacant lot, mixed use zone allotment, and the public boat ramp and car/trailer parking lot; and
- to the west is Port Drive and Shute Harbour Road, with a backpackers' accommodation facility and a motel located beyond on the western side of Shute Harbour Road.

9. Proposal Details

The proposal is for a multi-storey car park and associated tenancies for use as retail and/or food and drink outlets, and offices. The proposed car park will be operated as a paid, public car park, and will provide vehicular access and egress via the existing access easement within Lot 115, via separate, boom controlled access/egress lanes. Separate pedestrian accesses will be provided at the north eastern and south-eastern corners of the car park building.

The proposed car park will contain 394 car spaces, including provision for persons with disabilities, and 11 motorcycle parking spaces. The provided car and motorcycle parking spaces will be distributed as follows:

Level	Car Spaces	Motorcycle Spaces
Ground	70	-
1	105	4
2	105	4
2	114	3
Totals	394	11

The building will occupy three storeys and will not exceed the applicable 12 metre building height designation. To achieve this, the Level 3 car parking will be unroofed. Access between levels will be via an elevator and three stairwells.

At ground level, the proposed car park building will also incorporate retail tenancies totalling 378m² in gross floor area ("GFA"), to be individually configured as required and to be used for shops and/or food and drink outlets. At the eastern end of the site, adjoining the maritime terminal building, it is proposed to develop a two-storey building containing a further 332m² of retail GFA at ground level, also for use as either shops or food and drink outlets, with 409m² of GFA to be used for office purposes above.

10. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

10.1. State Assessment and Referral Agency (SARA)

The Application was referred to the following Agencies:

The Application was referred to the State Assessment Referral Agency (SARA) for the following:

- the site is located within 25 metres of a state-controlled road (Shute Harbour Road),
- the proposed development involves a car park on a site area exceeding 5,000m².

No conditions of approval were issued by the Agency SARA (refer Attachment 5).

10.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest - Water Quality

Conditions of approval have been imposed to achieve compliance with the SPP for Water Quality.

10.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

Not Applicable for Code Assessable Development.

10.4. Whitsunday Regional Council Planning Scheme, 2017

10.4.1. Strategic Framework

Not Applicable for Code Assessable Development.

10.4.2. Overlay Codes

Coastal Protection Overlay Code

The subject site is located within the coastal protection overlay for coastal erosion and high and medium storm tide inundation.

The site is not at risk of coastal erosion processes from wave action due to:

- A protected marina, including wave attenuation infrastructure designed to deflect waves and currents arising from a storm event;
- Sheet pile walls encircling the marina; and
- Built infrastructure in the form of a constructed Maritime Terminal.

In the event maintenance is required of this infrastructure, adequate land access is provided. On this basis the subject site is not at risk of coastal erosion processes.

Infrastructure Overlay Code

The proposed development is located on the infrastructure overlay code for its proximity to an existing public transport facility. The proposed layout of the site provides clear linkages to the existing pedestrian network of Port of Airlie which links to the transit and maritime terminals. The application material identifies the proposal will incorporate landscaping, boundary treatments and lighting which will enhance the safety of pedestrians moving through the site. The proposed business activities will provide active frontages enhancing the streetscape.

10.4.3. Zone Code

Mixed Use Zone Code

The proposed development is consistent with the purpose and overall outcomes of the zone. The scale and character of the proposal is expected within such a zone. The location of the proposed multi-level car park is not considered to unreasonably detract from the amenity of the locality and is a common sense location to provide for an increase in car parking in Port of Airlie with its central location and proximity to Maritime Transit Terminal. The range, scale and intensity of the business uses proposed will not compromise the role and function of existing centres within the region. The presentation of the proposed commercial uses will provide a high standard of amenity for the precinct and an attractive and activated streetscape. The proposed development does not exceed the designated building height of 12m above ground level. Conditions of approval have been imposed to mitigate the impact of the car park on adjoining land uses through façade treatments and anti-tyre squeal surfaces. The proposed development benefits from the existing transport infrastructure within Port of Airlie and achieves logical connections to this infrastructure. Importantly, the proposal improves pedestrian connectivity through this area of Port of Airlie.

10.4.4. Development Codes

Business Activities Code

The relationship of the proposal to the streetscape is such that all commercial components are located to maximise the activation of the proposed internal access way. This provides for main entrance to buildings to be from this location and easily discernible for pedestrians. Due to the nature of the proposal, being partly for a multi-storey car park, a degree of dominance to the streetscape exists however is reasonably expected to occur with this area of Port of Airlie. The proposed business activities will be serviced by roofed colonnades of 2.55m to 3m wide. These colonnades will also be directly associated with landscaping incorporating shade trees providing appropriate shelter from excessive sunlight and inclement weather. The facades of the proposed business activities have been designed to be functional and to present attractive facades to the public domain.

The proposed structures will result in a site cover of 66.5%, with a building setback varying between 2.22m – 9.81m addressing Port Drive. A building setback of approximately 2.5m is achieved to the adjoining site on Lot 113. The siting of the uses on the premises is considered to uphold the performance outcome of the code such that the buildings are closely related to streets whilst generally maintaining views and access to prevailing breezes.

Transport and Parking Code

The proposal has been accompanied by a Traffic Engineering report to support the development. Primary vehicular access to the site is proposed approximately midway along the site frontage, to the unnamed private road immediately to the south of the subject site. This unnamed road is on the site to the south (Lot 115 SP260215), but an easement exists over this road (ASP260215) benefiting the subject site. A secondary vehicular access to a shared pedestrian and vehicle zone is proposed to the east of the primary access. This will

maintain the existing connectivity through the site from the unnamed road to The Cove Road to the north, via the transit Terminal.

Servicing and waste collection areas have been provided via indented loading bays within the access way. Turning templates have been provided which demonstrate a 12.5m long Heavy Ridged Vehicle (HRV) can comfortably turn into this access. To ensure safety for pedestrians in this space standard shared zone treatments will be installed.

A reduction in the entering queue storage required by AS2890.1 has been accepted by Council Officers reducing the queuing length from 36m to 23.5m, or from 6 vehicles to 4. To support this reduction a condition of approval has been imposed requiring a number plate recognition system is implemented to facilitate a streamlined entry.

Conditions of approval have been imposed requiring all driveways, circulation paths, manoeuvring areas and parking areas to be completed under a related operational works approval. The provision of car parking for the commercial uses proposed onsite is in excess of the rates required by the code. Forty car parking spaces are required by the code for the commercial land uses in addition to 171 required under the existing lease of the land between Council and the applicant. This leaves 183 additional car parking spaces onsite. The provision of the additional car parking has been proposed to service the wider catchment area as development grows.

Landscaping Code

To support the application the application has provided a concept architectural plan by John Harper Landscape Designs. Approximately 22% of the site will be landscaped in delivering the development. The landscaping is appropriate for a high-profile site and promotes the topical environment of the Whitsunday Region whilst integrating with existing developments. The built form of the multi-storey car park is softened by the extensive landscaping sounds the ground level which, when mature, will provide significant screening of the size and bulk of the development from Port Drive and adjoining Lot 113. Streetscape landscaping within the internal road corridor has been selected which includes shade trees and feature plantings.

Infrastructure Code

The proposed development will be serviced by the full range of urban infrastructure. Conditions of approval have been imposed requiring these works to be completed under related operational works.

11. Public Submissions

The development application was not required to be placed on public notification in accordance with the relevant provisions of the Planning Act 2016.

12. Infrastructure Charges

12.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

			Credit	
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Adopted Charge
MCU	Commercial (retail)	710m2	\$194.30 per m2 of GFA	\$137,953.00
MCU	Commercial (office)	409m2	\$151.15 per m2 of GFA	\$61,820.35
MCU	Minor uses	0	\$0	\$0

Total Adopted Charge			\$199,773.35		
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
MCU	Minor uses	0	\$0	100%	\$0
MCU – Transport	Commercial (retail)	710m2	\$194.30 per m2 of GFA	40%	\$55,181.20
MCU – public parks and land for community facilities	Commercial (retail)	710m2	\$194.30 per m2 of GFA	3%	\$4,138.59
MCU - Transport	Commercial (office)	409m2	\$151.15 per m2 of GFA	40%	\$24,728.14
MCU – public parks and land for community facilities	Commercial (office)	409m2	\$151.15 per m2 of GFA	3%	\$1,854.61
			Total Credit		\$85,902.54
Current Amount of Levied Charge					\$113,870.81

* Parking Station is listed as an 'Other use' under Council's Adopted Infrastructure Charges Resolution (No. 1 of 2020) (AICR). The AICR nominates the adopted charge is the charge for another use within another Development Category that Council determines should apply based on that other use having a similar demand for infrastructure. The most similar use demand from the AICR is Minor uses. If a commercial charge is applied, the end charge would be nil as there is no GFA associated with that use.

** The Port of Airlie development is subject to an Infrastructure Agreement with Whitsunday Regional Council whereby future development will only contribute to water and sewer developer contributions. Clauses 8.2 and 8.3 of the Infrastructure Agreement between the applicant and Council dated 15 March 2006, states that Council will not impose an infrastructure charge for open space, parkland, public facilities, local community purposes, environmental purposes or roads for any developments within the Port of Airlie site.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications – Infrastructure charges total \$113,870.81.

Risk Management Implications – N/A

Strategic Impacts – N/A

CONSULTATION

Doug Mackay – Manager Development Assessment
PSA Consulting (Traffic and Parking)

DISCLOSURE OF OFFICER'S INTERESTS

Director Development Services Mr Neil McGaffin declared a conflict of interest could exist (as per the Staff Code of Conduct and Part 3 section 6 of the Public Sector Ethics Act 1994) as he owns property in the Port of Airlie precinct.

No other officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

ATTACHMENTS

Attachment 1 – Conditions of Approval
Attachment 2 – Locality Plan
Attachment 3 – Zoning Plan
Attachment 4 – Proposal Plan
Attachment 5 – State Agency Referral Agency (SARA) Response

Attachment 1 – Conditions of Approval

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Location Plan	Fender Katsalidis	DA0002 Rev 02	07/04/2021
Site Plan	Fender Katsalidis	DA0003 Rev 02	07/04/2021
Amenity to Neighbours	Fender Katsalidis	DA0010	07/04/2021
Ground Level Floor Plan	Fender Katsalidis	DA1000 Rev 02	07/04/2021
Level 01 Floor Plan	Fender Katsalidis	DA1001 Rev 02	07/04/2021
Level 02 Floor Plan	Fender Katsalidis	DA1002 Rev 02	07/04/2021
Level 03 Floor Plan	Fender Katsalidis	DA1003 Rev 02	07/04/2021
Elevations	Fender Katsalidis	DA2000 Rev 02	07/04/2021
Elevations	Fender Katsalidis	DA2001 Rev 02	07/04/2021
Shadow Diagrams	Fender Katsalidis	DA4000 Rev 02	07/04/2021
External Finishes	Fender Katsalidis	DA4500 Rev 02	07/04/2021
Landscape Concept Plan	John Harper Landscape Designs	21033	31/03/2021
Stormwater Quality Management Plan	Trevor Glasson Consulting Services	Lot 114 on SP260211 Rev C	16/04/2021
Engineering Overview	Trevor Glasson Consulting Services	Lot 114 on SP260211 Rev C Rev B	06/01/2021
Traffic Report	Q Traffic	1196_ACC07	23/12/2020
Response to Council's Information Request – Traffic Matters	Q Traffic	1196_ACC07	09/04/2021

- 1.2 The applicant is to comply with the State Assessment Referral Agency conditions as outlined in the Department's correspondence dated 18 February 2021.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- Operational Works:
 - Access and Parking
 - Erosion Prevention and Sediment Control;
 - Stormwater drainage;
 - Water Infrastructure; and
 - Sewerage Infrastructure.
 - Plumbing and Drainage Works;
 - Building Works;
- All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.
- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.

- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.
- 1.7 A copy of this decision notice and stamped approved plans/drawings must be retained on site at all times. This decision notice must be read in conjunction with the stamped approved plans to ensure consistency in construction, establishment and maintenance of approved works.
- 1.8 The applicant shall not close the public car park on Lot 114 SP260211 until such time as 171 temporary car parking spaces is open for use to the general public within the proximity of Port of Airlie to the satisfaction of Council.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
 - a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 Landscaping is to be provided generally in accordance with the approved landscaping plan 21033 dated 31/03/2021.
- 2.4 The planting schedule must be in accordance with PSP SC6.4 (Landscaping).

3.0 BUILDING AND AMENITY

- 3.1 Ventilation and mechanical plant must be located and designed so that prevailing breezes do not direct undesirable noise and odours towards nearby residential accommodation.
- 3.2 All air-conditioning units are not to be visible from the street or adjoining properties and are to be aesthetically screened.
- 3.3 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.
- 3.4 Buildings are to be finished with external building materials and colours to reduce scale and bulk.
- 3.5 The northern façade and returns are to be finished with solid balustrade/crash barrier zone 1.1metres high and is to be infilled between floor slabs with a vertical proprietary acoustic louvre screen system.
- 3.6 Prior to the commencement of the use of the car park the applicant is to provide certification from a suitably qualified acoustic consultant the car park will not result in an environmental nuisance to adjoining residential and/or short-term accommodation uses as defined by the Environmental Protection Act 1994.

4.0 CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

- 4.1 The development, including all buildings, access ways, car parks, and driveways must be designed and managed to incorporate the principles and recommendations of the Crime Prevention through Environmental Design – Guidelines for Queensland. The design and management must include, but not be limited to, the following:
 - a) Landscaping of all car parking areas and pedestrian and/or vehicular access ways must be suitable to enhance safety while removing reasons for loitering;
 - b) Landscaping should be sufficiently low so as not to block opportunities for surveillance and provide opportunities for concealment or sufficiently high to afford shade and comfort without limiting observation opportunities;
 - c) Pedestrian pathways between buildings and car parks must be generous in proportions with a minimum width of 1.2 metres, well lit and provide continuous accessible paths of travel.
 - d) Pedestrian pathways are to be designed to address the following issues:
 - eliminate physical obstructions from pathways, especially on the edges of pathways and provide pedestrians with opportunities within pathways for route variation and escape options; and
 - avoid dense shrubbery around pedestrian routes and set plants back from pathways.
 - e) Access to parking areas to be via a surveillance entry point;

- f) Internal and external lighting of toilets must be bright, vandal resistant and where toilets are open after hours, should illuminate in hours of darkness or be sensor/movement sensitive;
- g) All automatic teller machines and public telephones which are accessible after hours must be well lit with vandal resistant lighting and suitably positioned so as to permit maximum opportunities for natural surveillance from within the site and by external observers;
- h) The main entrances/exits must be obvious, well lit, sign posted, free from obscuring landscaping and signage etc.
- i) The approaches to all entrances and exits must have adequate visibility to enable patrons to look either in or out, prior to entering or exiting the development;
- j) Security surveillance cameras must be installed in all areas where the public has general access during all parts of the day, including the car park and pedestrian access ways.

5.0 LIGHTING

- 5.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.
- 5.2 The level of illumination, at a distance of 1.5 metres outside any boundary of the site, resulting from direct, reflected, or other incidental light emanating from the site shall not exceed eight lux measured at any level upwards from ground level.

6.0 WATER INFRASTRUCTURE

- 6.1 A Development Permit for Operational Works (Water Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Water Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with the Whitsunday Regional Council Development Manual and this Decision Notice.
- 6.2 The development must be connected to Council's water network prior to commencement of the use.
- 6.3 Prior to commencement of use on the site, the applicant must lodge with Council a civil RPEQ engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all Water Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and the Whitsunday Regional Council Development Manual.

7.0 SEWERAGE INFRASTRUCTURE

- 7.1 The development must be connected to Council's sewerage network prior to commencement of the use.
- 7.2 A Development Permit for Operational Works (Sewer Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Sewer Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with the Whitsunday Regional Council Development Manual and this Decision Notice.
- 7.3 The Operational Works Application for sewer infrastructure must include a detailed report and design on any upgrade required to the internal pump station and the requirement for emergency storage.
- 7.4 Sewerage infrastructure must be constructed to comply with S6 "Sewer Reticulation" of Council's Development Manual, Council's Standard Drawings and Water Services Association of Australia Sewerage Code of Australia. Where a discrepancy or conflict exists between Council's Development Manual and the Sewerage Code, the requirements of Council's Development Manual will prevail.
- 7.5 Prior to commencement of the use, the applicant must lodge with Council a civil RPEQ engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all Sewer Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and the Whitsunday Regional Council Development Manual.

8.0 ACCESS AND PARKING

- 8.1 A Development Permit for Operational Works (Access and Parking) must be obtained prior to commencement of work on site. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with the Whitsunday Regional Council Development Manual, Australian Standard AS2890, AS1428 and this Decision Notice.
- 8.2 The external access from the pavement of the unnamed road located in 115SP260215 to the property boundary must be constructed to comply with the dimensions, gradients and specifications as indicated on Whitsunday Regional Council's Standard Drawing prior to commencement of the use.
- 8.3 A minimum of 394 car parking spaces & 11 motorbike parking spaces must be provided on site prior to commencement of the use.
- 8.4 All internal accesses circulation roads, aisles & parking bays are to be provided as indicated on Ground Level Floor Plan DA1000-Rev 02, Level 01 Floor Plan DA1001-Rev 02, Level 02 Floor Plan DA1002-Rev 02 and Level 03 Floor Plan DA1003-Rev 02 and must be designed and constructed so as to comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.
- 8.5 Accesses must be located so as to achieve Safe Intersection Sight Distance in accordance with Section 3 of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.
- 8.6 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that all accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.
- 8.7 Prior to the commencement of use, the car parking floor slabs are to be finished with a proprietary trafficable anti squeal coating system. Details on the system are to be provided with lodgement of the operational works application for access and parking.

9.0 STORMWATER AND FLOODING

- 9.1 A Development Permit for Operational Works (Stormwater Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Stormwater Infrastructure) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual, Whitsunday Regional Council Development Manual, and this Decision Notice.
- 9.2 The stormwater design is to provide for the developed flows from the site to be piped to a Legal Point of discharge.
- 9.3 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual and the Whitsunday Regional Council Development Manual prior to commencement of the use.
- 9.4 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 9.5 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that the roof and allotment drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual, the Whitsunday Regional Council Development Manual and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

10.0 ELECTRICITY AND TELECOMMUNICATIONS

- 10.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:
 - (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created development; or
 - (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created

development, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created development, then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created development prior to the commencement of the use.

11.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 11.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control Management Plan) must be obtained prior to commencement of work on site.
- 11.2 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site-based Erosion Prevention and Sediment Control Plan for the site.
- 11.3 The plan must be prepared in accordance with Council's Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book).
- 11.4 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 11.5 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 11.6 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

12.0 CATCHMENT AND LAND MANAGEMENT

- 12.1 With the first Operational works application being lodged, an amended MUSIC model is to be submitted and approved by Council. The MUSIC model is to be amended to:
 - a. All impermeable areas must be treated;
 - b. The Rainfall Runoff parameters must be in accordance with Table 11 : Rainfall runoff parameters of WRC Water Quality Guideline;
 - c. The pollutant parameters for the source node must be in accordance with Table 3.8 of the MUSIC Modelling guidelines;
 - d. The model must comply with the stormwater quality objectives as per the State Planning Policy and WRC Water Quality Guideline.
- 12.2 With the first Operational works application being lodged, an expanded Stormwater Quality Management Plan (SQMP) is to be submitted to include additional requirements expected at the operational works application stage as per Table 5 of Council's Stormwater Quality Guideline. The amended SQMP is to include the following:
 - (a) Any amendments resulting from the amended MUSIC model as required in 12.1 above.
 - (b) the recommendations of the endorsed SQMP and any relevant conditions of the development permit; and,
 - (c) Is prepared in accordance with the State Planning Policy (SPP), July 2017, State interest for Water Quality and the recommendations and requirements outlined in the Whitsunday Regional Council Stormwater Quality Guideline;
 - (d) Include detailed design of the proposed stormwater quality initiatives compliant with Council's Development Manual and with the Whitsunday Regional Council Stormwater Quality Guideline (current version at the time of development);
 - (e) provides a maintenance plan which includes a schedule of maintenance works, for any proposed devices; and
 - (f) the design of the of any stormwater quality infrastructure and devices complies with Council's Development Manual (current version at the time of development) and with the Whitsunday Regional Council Stormwater Quality Guideline.
- 12.3 The stormwater quality devices included in the approved Stormwater Quality Management Plan (SQMP) are to be constructed as per the instructions of the manufacturers.
- 12.4 Prior to the commencement of the use, any proposed stormwater quality devices and supporting infrastructure shall be inspected by the applicants' RPEQ engineer and Council's Officers. Should

- any stormwater quality devices or supporting infrastructure not be in an acceptable condition, the defects shall be rectified by the applicant, at the applicant's cost.
- 12.5 A Commissioning Certificate is to be submitted to Council prior to commencement of use. All stormwater quality devices installed under this approval shall be commissioned by a suitably qualified person and a certificate supplied to Council prior to their use.
- 12.6 At all times, all proprietary devices for stormwater quality are to be maintained as per the instructions of the manufacturers and the approved Stormwater Quality Management plan (SQMP).
- 12.7 Prior to commencement of the use of the proprietary devices, the applicant must provide a copy of the maintenance contract for any proprietary stormwater treatment device installed on the site. Details of the maintenance contract including maintenance intervals to achieve, minimally, that at least 90% of pollutants will be captured during the inter-maintenance period.

13.0 WASTE

- 13.1 Waste and recycling storage facilities must be provided in accordance with the following provisions:
- a) Adequate waste containers must be provided to contain the volume and type of waste and recyclable matter generated by the development;
 - b) Waste storage area for waste containers must be constructed of a solid concrete base or acceptable equivalent; and
 - c) Waste storage area must be designed and constructed so it can be easily cleaned whilst ensuring that no waste or recyclable matter is released to the stormwater system or any waterway.
- 13.2 Maintenance and cleaning of waste containers must be carried out by a cleaning contractor or in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, water or onto unsealed ground.
- 13.3 All reasonable and practicable measures are to be taken to ensure that the waste storage area is kept to a standard of cleanliness where there is no accumulation of;
- a) Waste, except in waste containers;
 - b) Recycled matter, except in containers;
 - c) Grease; or
 - d) Other visible matter.

14.0 CONSTRUCTION MANAGEMENT

- 14.1 At time of lodgment of the first operational works application the applicant is to provide a Construction Management Plan (CMP). The CMP is to address at a minimum:
- a) Public safety, amenity and site security;
 - b) Construction hours;
 - c) Noise control;
 - d) Air and dust management;
 - e) Waste management; and
 - f) Traffic management.
- 14.2 During the transportation of soil and other fill/excavated material, prior to vehicles existing the site, measures must be taken to remove soil from the wheels of the vehicles to prevent soil and mud being deposited on public roads.
- 14.3 The applicant must ensure that all reasonable safeguards in and around the works are undertaken and maintained at all times to ensure the safety of the public. Such safe guards include, but are not limited to, erecting and maintaining barricades, guards, fencing and signs (and ensuring removal after completion of works) and watching and flagging traffic.
- 14.4 The Construction Management Plan is to incorporate planning for the provision of 171 temporary car parking spaces within the proximity of Port of Airlie prior to commencement of any construction works onsite which require the closure of the existing car park.

15.0 MISCELLANEOUS

- 15.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained. The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 15.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 15.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 15.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Port Drive or adjoining land unless written permission from the owner of that land and Council is provided.
- 15.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

16.0 ADVISORY NOTES

16.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

16.2 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

16.3 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

16.4 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

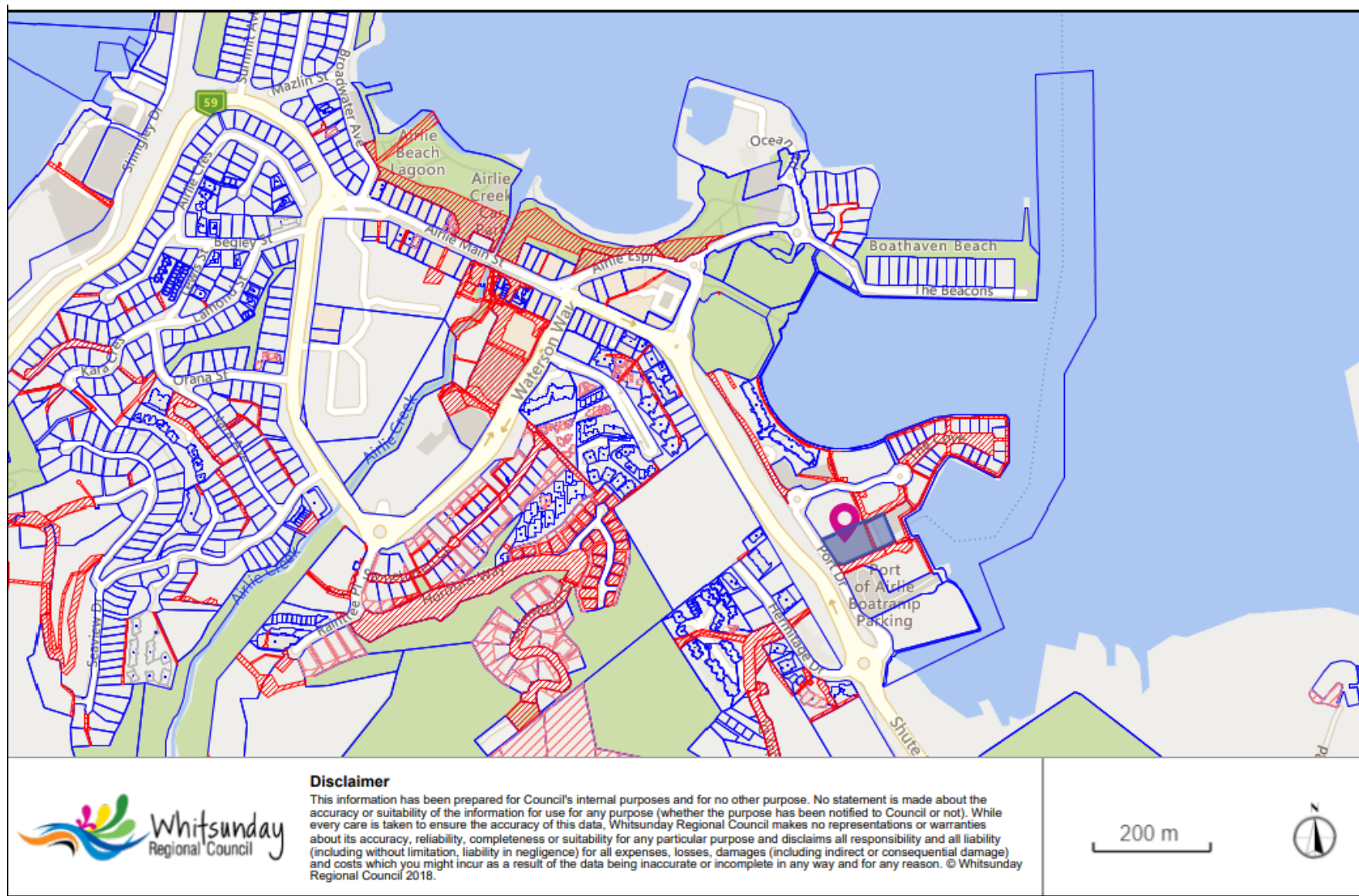
It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

16.5 Dust Control

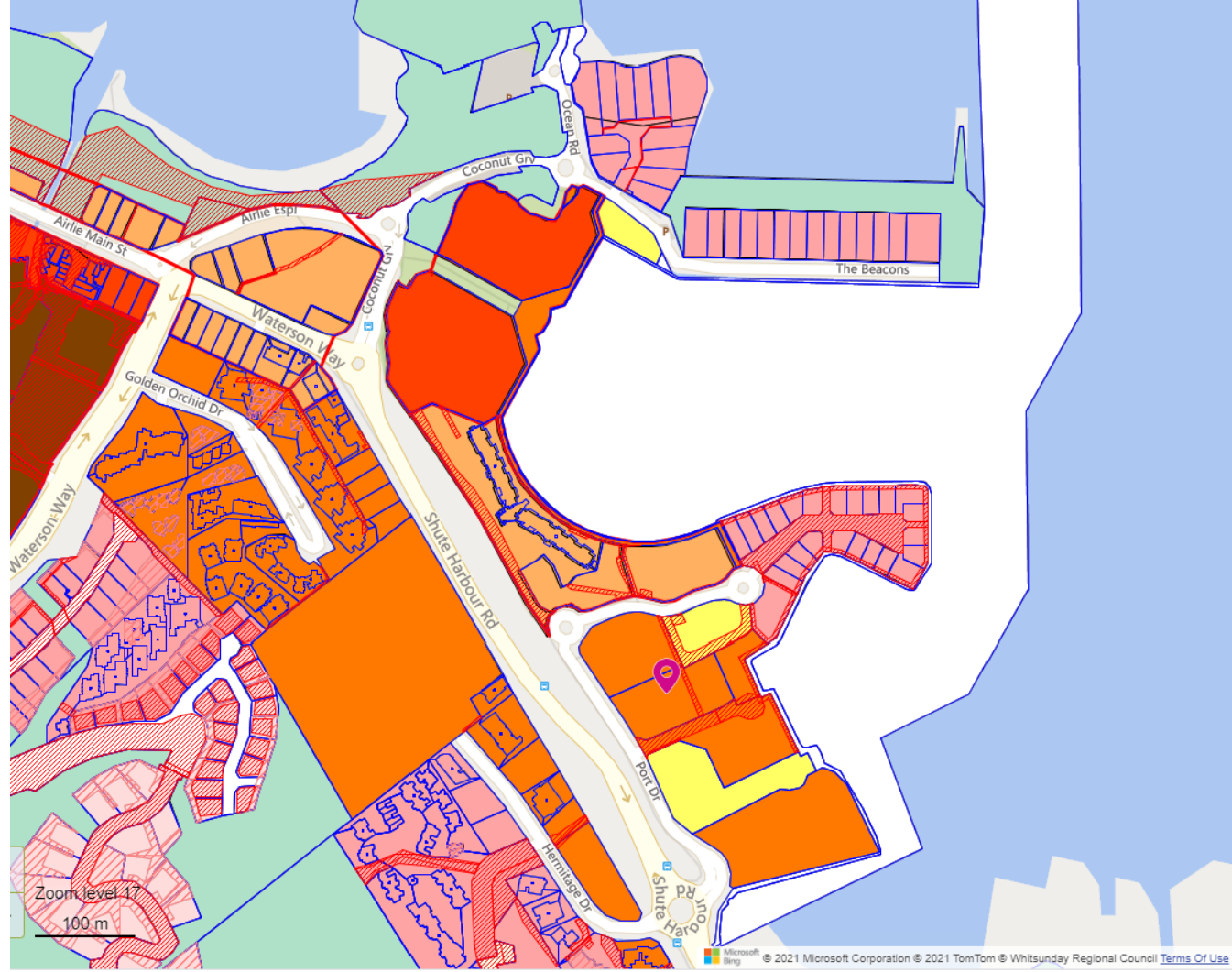
It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

- 16.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

Attachment 2 – Locality Plan

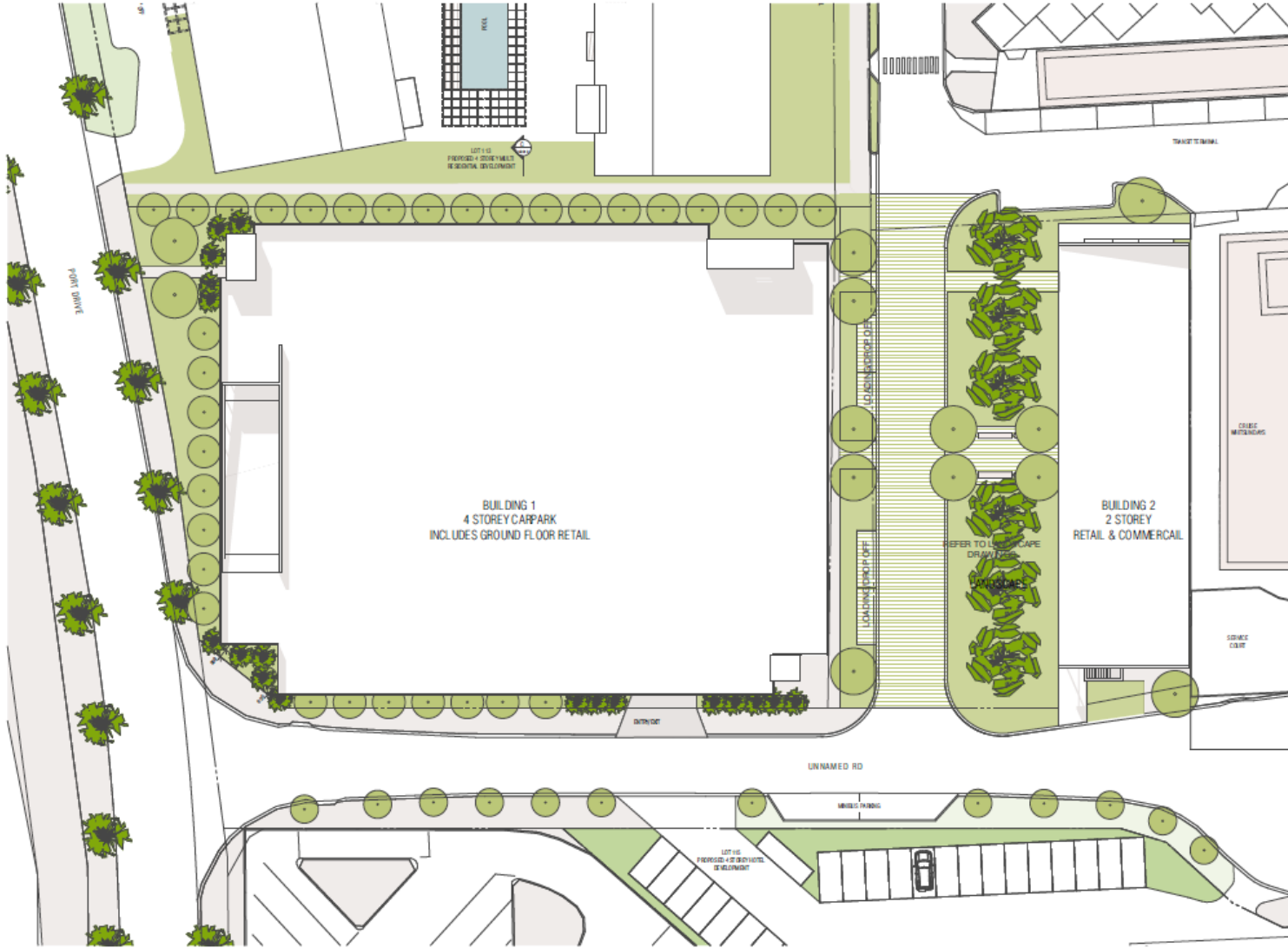


Attachment 3 – Zoning Plan



- Community facilities
- District centre
- Emerging community
- Environmental management and conservation
- High impact industry
- Industry investigation area
- Local centre
- Low density residential
- Low impact industry
- Low-medium density residential
- Major centre
- Medium impact industry
- Mixed use
- Neighbourhood centre
- Recreation and open space
- Road
- Rural
- Rural residential
- Special industry
- Tourist accommodation
- Waterfront and marine industry

Attachment 4 – Proposal Plan



REVISIONS

NO.	DESCRIPTION	DATE
01	PRELIMINARY DESIGN	10/10/2021
02	FINAL DESIGN	07/04/2021

NOTES

1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

PROJECT INFORMATION

PROJECT: LOT 114 CARPARK & COMMERCIAL
PORT OF ARLIE BEACH QLD 4802

DATE: 07.04.2021
CHECKED BY: JM
DATE: 07.04.2021
SCALE: 1:400 @ A3

NOT FOR CONSTRUCTION

DEVELOPMENT SUMMARY

SITE AREA	5766 m ²
SITE COVER - CARPARK BUILDING	3215 m ²
SITE COVER - RETAIL/COMMERCIAL BUILDING	624 m ²
TOTAL GFA	13,744 m ²
NLA - RETAIL/COMMERCIAL	1119 m ²
CARPARKING	
TYPE	QTY
AusStd Parallel	4
AusStd Public (2.6m wide)	388
Disabled Space	6
Motorcycle Parking	11
	409
LANDSCAPED AREA	1273 m ²

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SITE AREA	5766 m ²
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FENDER KATSALIDIS

11/11/2021

11/11/2021

11/11/2021

11/11/2021

FK

DA0003



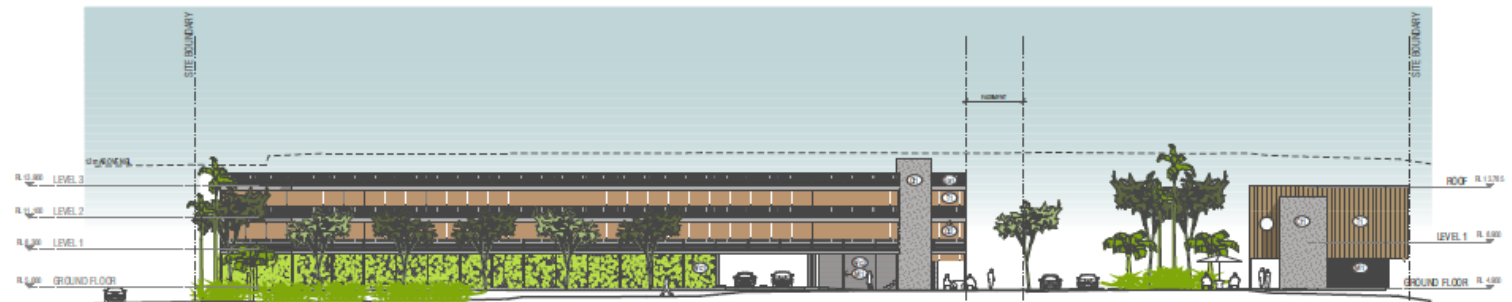
WEST ELEVATION

SCALE 1:400 @A3



NORTH ELEVATION

SCALE 1:400 @A3



SOUTH ELEVATION

SCALE 1:400 @A3

EXTERNAL FINISHES LEGEND

11	TIMBER OFF CUT BATTING	12	PRE-FINISHED TIMBER EFFECT WALL CLADDING	13	MESH G. ROOFING	14	PRE-FINISHED MORTAR COATED WALL CLADDING	15	BRICKS G. CONCRETE - BRICKWORK LITE	16	EXPOSED CONCRETE STRUCTURAL FORM	17	ROOFING	18	ALUMINUM SLATING LIGHT GREY	19	STEEL & PROF. MECH. PERFORATED METAL SHEET BALUSTRADE	20	STEEL & PROF. MECH. MECH. METAL SHEET BALUSTRADE	21	METAL FINISH GROUND	22	METAL FINISH ALUMINUM CLAVE SYSTEM
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Attachment 5 – State Agency Referral Agency (SARA) Response

RA9-N



SARA reference: 2101-20702 SRA
Council reference: 20210018
Applicant reference: 19.021

18 February 2021

Chief Executive Officer
Whitsunday Regional Council
PO Box 104
PROSERPINE QLD 4800
info@whitsundayrc.qld.gov.au

Attention: Mr Matthew Twomey

Dear Mr Twomey

SARA response—20-24 Port Drive, Airlie Beach

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 22 January 2021.

Response

Outcome:	Referral agency response – no requirements Under section 56(1)(a) of the <i>Planning Act 2016</i> , the SARA advises it has no requirements relating to the application
Date of response:	18 February 2021
Advice:	Advice to the applicant is in Attachment 1
Reasons:	The reasons for the referral agency response are in Attachment 2

Development details

Description:	Development permit	Material Change of Use – Parking Station, Food and Drink Outlet, Shop and Office
SARA role:	Referral agency	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1 (10.9.4.1.1.1) – Development impacting on state transport infrastructure (Planning Regulation 2017) Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) – Material change of use of premises near a state transport corridor (Planning Regulation 2017)	

Page 1 of 5

Mackay Isaac Whitsunday regional office
Level 4, 44 Nelson Street, Mackay
PO Box 257, Mackay QLD 4740

SARA reference: 2101-20702 SRA
Assessment Manager: Whitsunday Regional Council
Street address: 20-24 Port Drive, Airlie Beach
Real property description: Lot 114 on SP260211
Applicant name: Meridien Airlie Beach Pty Ltd and Meridien AB Pty Ltd
C/- Access Town Planning Consultants
Applicant contact details: PO Box 703
FORTITUDE VALLEY QLD 4006
neil@accessstpc.com.au

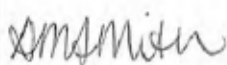
Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s. 30 *Development Assessment Rules*). Copies of the relevant provisions are in **Attachment 3**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Jackie Larrarte, Senior Planning Officer, on (07) 4122 0408 or via email MIWSARA@dsdmip.qld.gov.au who will be pleased to assist.

Yours sincerely



Susan Kidd
Manager (Program Improvement)

cc Meridien Airlie Beach Pty Ltd and Meridien AB Pty Ltd C/- Access Town Planning Consultants,
neil@accessstpc.com.au
enc Attachment 1 - Advice to the applicant
Attachment 2 - Reasons for referral agency response
Attachment 3 - Representations about a referral agency response provisions

Attachment 1—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the <i>State Development Assessment Provisions</i> (SDAP), version 2.6. If a word remains undefined it has its ordinary meaning.

Attachment 2—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for SARA's decision are:

The proposed development complies with *State code 1: Development in a state-controlled road environment* and *State code 6: Protection of state transport networks* of the SDAP. Specifically, the development:

- does not create a safety hazard for users of a state-controlled road
- does not compromise the structural integrity of state-controlled roads, road transport infrastructure or road works
- does not result in a worsening of the physical condition or operating performance of state-controlled roads and the surrounding road network
- does not compromise the state's ability to construct, or significantly increase the cost to construct state-controlled roads and future state-controlled roads
- does not compromise the state's ability to maintain and operate state-controlled roads, or significantly increase the cost to maintain and operate state-controlled roads
- does not compromise the structural integrity of public passenger transport infrastructure or compromise the operating performance of public passenger transport services
- does not compromise existing safe and direct access to public passenger transport infrastructure, including access by cycling and walking.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 2.6), as published by SARA
- the *Development Assessment Rules*
- SARA DA Mapping system.

14. Development Services

14.7 20210186 – DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR SHORT TERM ACCOMMODATION, 21-23 THE COVE ROAD AIRLIE BEACH - WALLAGA LAKE DEVELOPMENTS PTY C/- WYNNE PLANNING & DEVELOPMENT

AUTHOR: James McEvoy-Bowe - Planner

RESPONSIBLE OFFICER: Doug Mackay – Manager Development Assessment

OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Material Change of Use for Short Term Accommodation, made by Wallaga Lake Developments Pty C/- Wynne Planning & Development, on L: 7 SP: 260220 and located at 21-23 The Cove Road AIRLIE BEACH, subject to the conditions outlined in Attachment 1.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 30 June 2021.

SUMMARY

The proposal is for Short-term Accommodation of an existing house located at Lot 7, 21-23 The Cove Road, Airlie Beach.

The premises is zoned Low-medium Density Residential, however the site is subject to an overriding Preliminary Approval for The Cove (DA 20120313), which sets the level of assessment to Impact Assessable, as Short-term Accommodation is not listed as a permitted use within the PA. The applicant has provided all necessary information required by the Short-term Accommodation Guideline.

The development application attracted a total of two (2) submissions during the Public Notification period.

All necessary information has been provided for assessment, which has demonstrated compliance with the relevant planning provisions. It is recommended the development application is given approval subject to reasonable and relevant conditions.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

There is no previous Council decision relating to this matter.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Planning Regulation 2017

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

13. Application Summary

Proposal:	Development Application for Short-term Accommodation
Landowner	Wallaga Lake Developments Pty Ltd As TTE
Property Address:	Lot 7, 21-23 The Cove Road Airlie Beach
Property Description:	L: 7 SP: 260220
Area of Site:	459
Planning Scheme Zone:	Low-medium density residential
Level of assessment	Impact
Overlays:	Coastal protection overlay; Infrastructure overlay
Existing Use:	Dwelling House
Existing Approvals:	20160739 – Material Change of Use for a Dwelling House (Setback Variation)
Public Notification:	12/05/2021 / 07/06/2021
Submissions received:	Two (2)
State referrals:	Nil
Infrastructure charges:	Nil

14. Site Details

14.1. Location

Lot 7, The Cove, Airlie Beach

14.2. Zoning

Low-medium Density Residential

14.3. Site description – topography, vegetation, drainage

Flat and rectangular allotment that is a developed site consisting of a dwelling house.

14.4. Access

Access is gained via a fully constructed driveway from The Cove Road.

14.5. Surrounding uses

- To the north – the Port of Airlie Marina;
- to the east – The Cove residential houses;
- to the south – The Cove residential houses and the Port of Airlie transit terminal; and
- to the west – The Cove residential houses

15. Proposal Details

The proposal is for Short-term Accommodation of a dwelling that contains four (4) bedrooms, an entertainment deck over a rock wall and swimming pool.

The site is connected to Council reticulated services. Access is currently gained via a concrete driveway from the Body Corporate area on The Cove Road.

The applicant has provided documentation demonstrating compliance with the Short-term Accommodation Guideline, being a Code of Conduct, Property Management Plan and Fire and Evacuation Plan for the proposed use.

A Material Change of Use for the original Dwelling House was approved on 29 November 2016 due to a side setback non-compliance with The Cove Preliminary Approval development code.

Currently there are five (5) other dwellings within The Cove approved for Short-term Accommodation, being Lot 3, 14, 17, 20 and 23. No complaints have been received to Council regarding any of these Short-term Accommodation properties.

16. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

16.1. State Assessment and Referral Agency (SARA)

The application did not require referral to any State Agencies.

16.2. State Planning Policy – July 2017

The Whitsunday Regional Council Planning Scheme, 2017 has been assessed by the State government to adequately reflect state interests included in the State Planning Policy 2017.

16.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan.

16.4. Whitsunday Regional Council Planning Scheme, 2017

16.4.1. Strategic Framework

The proposal complies with the relevant items of the Strategic Framework.

16.4.2. Strategic Intent

The proposal complies with the relevant items of the Strategic Intent.

16.4.3. Overlay Codes

16.4.3.1. Overlay codes have already been assessed at subdivision and building works stage.

16.4.4. Low-medium Density Zone Code

16.4.4.1. Overall outcomes

The proposal is an Impact Assessable use in the Low-medium density Residential Zone. The development triggers Impact Assessment due to the Short-term Accommodation use not being listed in the Tables of Assessment of the Development Code for The Cove, Port of Airlie Preliminary Approval.

The proposal generally complies with the relevant Overall Outcomes of the Low-medium Density Residential Zone Code and can be conditioned appropriately to be compatible with the prevailing residential character and amenity of the locality.

16.4.5. Development Codes

16.4.5.1. Short-term Accommodation

- Site plan and floor plans provided.
- Property Management Plan provided.
- Code of Conduct provided.
- Fire and emergency plan provided.
- Statutory declaration has been provided.
- Large double Garage and space for two additional vehicles in the driveway.

17. Public Submissions

The development application was placed on public notification between 12/05/2021 and 07/06/2021 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 09/06/2021. Two (2) submissions were received during this period of Public Notification.

Submissions have been received and summarised in the below table:

Issue	Comment/Condition Number
1. Large groups	The development will be conditioned to have a maximum of eight (8) persons. The duty of the property manager will be to ensure this is adhered to. The property manager must enforce this requirement in the first place and Council may take enforcement action is required.
2. Noise, intoxicated guests and profanities	If approved, the applicant will be conditioned to have a Code of Conduct for the operational use of the development that includes the prevention of excessive noise after 9pm, in accordance with Schedule 1 or Environment Protection (noise) Policy 2019. Compliance actions will be taken against the premises if found to have breached any conditions of the development permit.
3. Parking	The dwelling has 2 garage spaces and 2 additional spaces on the driveway, which will be sufficient for the number of persons permitted within the dwelling. The property management plan will ensure that guests are advised where to park.

4. Bought into gated community for security, lack of noise, no partying and disruptions that come with Short-term Accommodation	Noted. The Community Management Scheme may have requirements in relation to noise.
5. No on-site manager to enforce the Code of Conduct	The applicant has nominated a property manager who will initiate the process of the resolving the amenity issue. A sign with the property manager's number will be at the front of the premises if an approval is given. The property manager has a duty to resolve the issue and is to be available to answer a phone call 24/7. If the property manager fails to undertake their duties, Council can be notified by the affected party and compliance will then be undertaken.
6. After initial meet and greet, higher numbers arrive to the premises.	The property manager must be informed using their contact number, in order to come to the site to remove the additional guests or remove all guests depending on the terms and conditions the guests have signed.
7. Marina Shores has more STA apartments but is quieter than The Cove	Not a relevant planning consideration
8. Recent purchaser in The Cove now selling due to the amount of STA in The Cove	Not a relevant planning consideration

18. Infrastructure Charges

18.1. Adopted Infrastructure Charges Resolution

The development does not attract an infrastructure charge.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications - N/A

Risk Management Implications - N/A

Strategic Impacts - N/A

CONSULTATION

James McEvoy-Bowe – Planner

Doug Mackay – Manager Development Assessment

Public Notification 15 business days per Planning Act 2016 requirements

DISCLOSURE OF OFFICER'S INTERESTS

Director Development Services Mr Neil McGaffin declared a conflict of interest could exist (as per the Staff Code of Conduct and Part 3 section 6 of the Public Sector Ethics Act 1994) as he owns property in The Cove Port of Airlie precinct.

No other officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

ATTACHMENTS

- Attachment 1 – Conditions of Approval
- Attachment 2 – Locality Plan
- Attachment 3 – Zoning Plan
- Attachment 4 – Proposal Plan

Attachment 1 – Conditions of Approval

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan	Applicant	N/A	N/A
Ground Floor Plan	Applicant	N/A	N/A
First Floor Plan	Applicant	N/A	N/A
Code of Conduct	Applicant	N/A	N/A
Property Management Plan	Applicant	N/A	N/A
Fire and Emergency Plan	Applicant	N/A	N/A

- 1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.3 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.

2.0 ACCESS AND PARKING

- 2.1 A minimum of three (3) car parking spaces must be provided on site prior to commencement of the use.
- 2.2 On-site parking spaces may include a garage, car port or open area, and must comply with the provisions of AS2890.1, 3 and 6.
- 2.3 On-site parking spaces must be located entirely on the site, be safe and practical to use, and enable cars to enter and exit the site without endangering pedestrians or vehicles.

3.0 OPERATING PROCEDURES

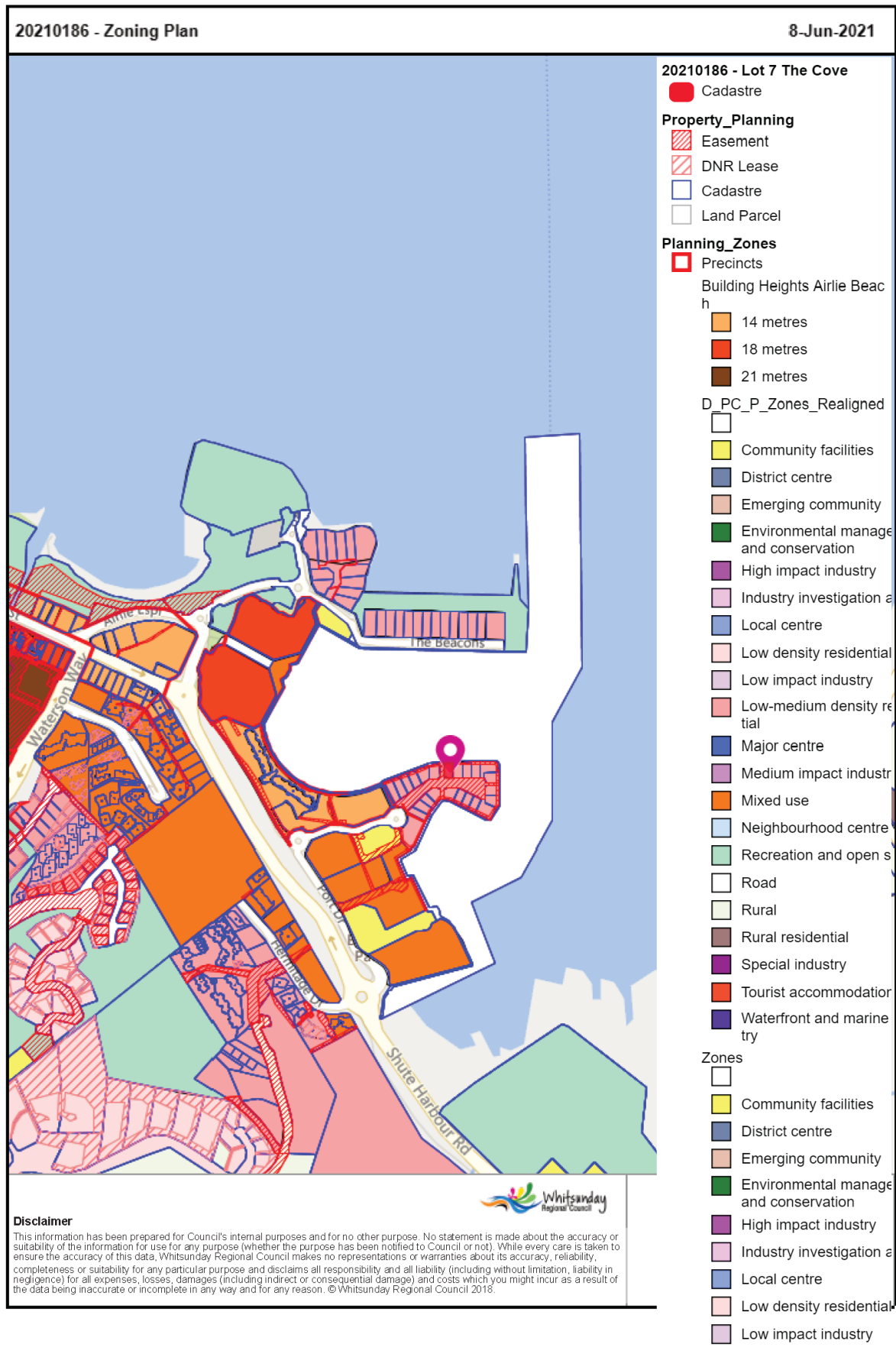
- 3.1 A maximum of eight (8) guests (two guests per bedroom) will be permitted to stay in short-term accommodation at any one time.
- 3.2 During operation of the Short-term accommodation use, a sign must be displayed including the name of the property manager and their all-hours contact phone number. The sign is to be no larger than 0.3 square meter in sign face area, professionally made and weather-proof. For a unit, this sign can be displayed on the door of the unit. For a dwelling house, the sign must be displayed where it can be clearly read by the public.
- 3.3 Prior to commencement of the Short-term Accommodation use, the applicant is to establish a Code of Conduct which must be provided to and agreed-to in writing by all adult guests. The Code of Conduct must include as a minimum:
- The maximum permitted number of guests on any one day;
 - A set of 'good neighbour' rules, including prevention of excessive noise after 9pm, in accordance with Schedule 1 of Environmental Protection (Noise) Policy 2019;
 - Information for guests, including the 24-hour contact details of the nominated property manager, on-site carparking and waste bin arrangements.

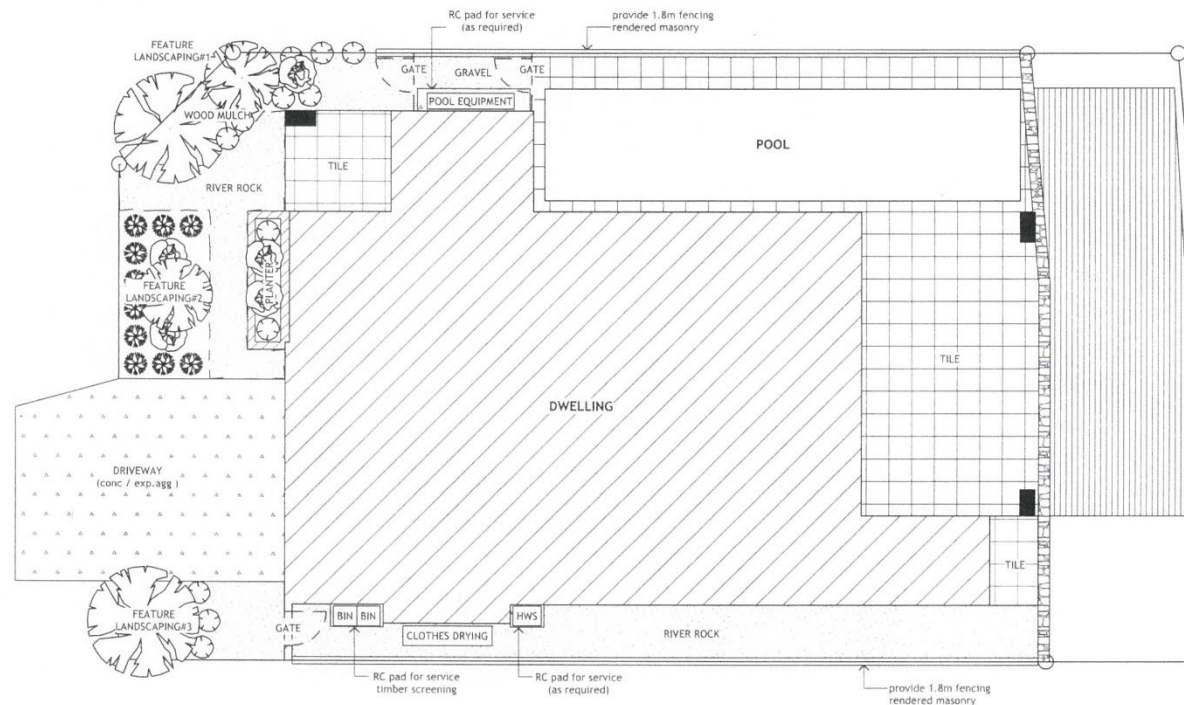
- 3.4 Prior to commencement of the Short-term accommodation use, the applicant is to establish an accommodation register, recording names and contact details of all guests and duration of stay. The register must also include details of any complaints received and a copy of the signed acceptance of the Code of Conduct document.
- 3.5 Short-term accommodation within the dwelling house will not exceed standards set out within Schedule 1 of Environmental Protection (Noise) Policy 2019.
- 4.0 ADVIce Notes
 - 4.1 This Development Permit does not provide any explicit or implied confirmation that the premises meets the requirements of relevant fire safety legislation, building classification, body corporate rules or insurance policies. The applicant and/or operator of the Short-term Accommodation business is to conduct their own investigations and make the necessary applications and undertake required building modifications to meet their obligations under all relevant legislation
 - 4.2 The applicant will lose any Owner/Occupier status attached to a dwelling house or unit approved/

Attachment 2 – Locality Plan



Attachment 3 – Zoning Plan





PLANTS
Selected local authority approved species only. All to be sourced locally.
Tropical indigenous species preferred. Position planting in areas nominated.

MULCH
Local River rock, various sizes, 20mm for gravel pathways,
40-100mm for garden areas. 75mm min. depth

TOPSOIL
Local topsoil, 150mm depth under turf & 300mm depth for gardens.
Subgrade to be cultivated 150mm before receiving topsoil.

IRRIGATION
Automated system using Hunter 6 station controller and static heads.

DRAINAGE
Landscaped areas are to be effectively drained towards legal point of discharge.
Ensure ground falls are effective to prevent ponding or provide adequate drainage facilities.

NOTES:

1. ALL ANCILLARY FACILITIES TO BE CONCEALED FROM VIEW.
LOCATED IN GROUND FLOOR AREAS NOMINATED.
2. NO SOLAR PANELS, WATER TANKS OR THE LIKE ARE NOMINATED.
IF FITTED, PANELS TO BE FLUSH TO ROOF. (HWS TANK NOMINATED)
3. POOL EQUIPMENT ENCLOSURE TO BE 100 CORE FILLED MASONRY
4. ALL POOL FENCING CLEAR GLASS OR ALUM. RAILINGS
5. ALL BOUNDARY FENCING IS NOMINATED.
NIL TO FRONT, POOL FENCE ONLY TO REAR.



APPROVED

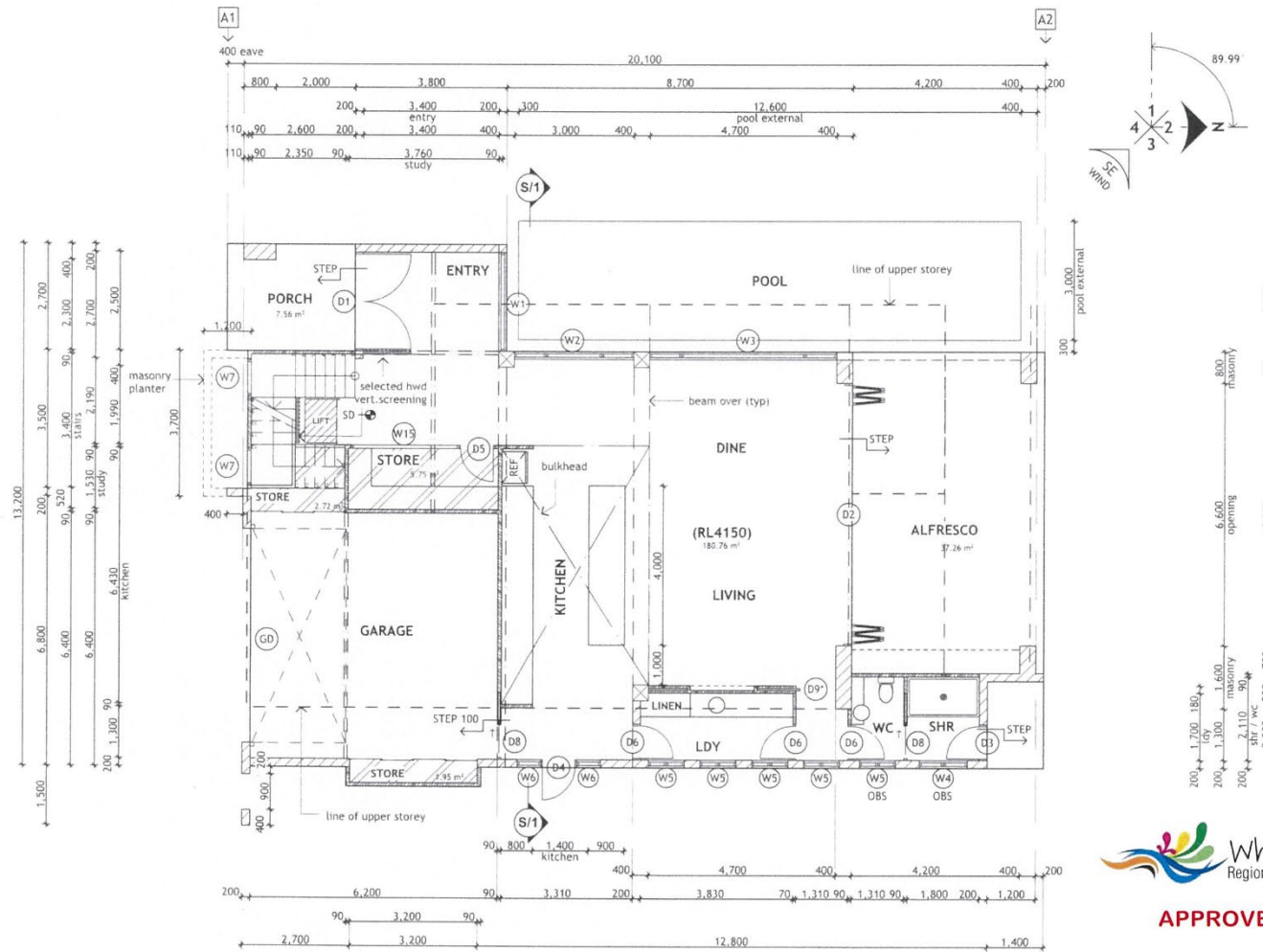
**Drawings approved generally
in accordance with Decision
Notice Approval.**

LANDSCAPE PLAN - D02

Proposed Residence - LOT 7 on SP260220, The Cove, Airlie Beach

CCD 031016 | Rev A1 | 18/11/2016 | Client - Cussinet

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APPROVED

Drawings approved generally
in accordance with Decision
Notice Approval.

GROUND FLOOR PLAN - D03

Proposed Residence - LOT 7 on SP260220, The Cove, Airlie Beach

CCD 031016 | Rev A1 | 18/11/2016 | Client - Cussinet

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DOOR SCHEDULE				
	QTY	H	W	TYPE
D1	1	2700	2400	DOUBLE EXT. ENTRY (glazed)
D2	1	2700	6600	BIFOLD
D3	1	2400	820	SINGLE EXT. (solid)
D4	1	2400	820	SINGLE EXT. (glazed)
D5	7	2400	820	SINGLE INT (solid)
D6	3	2400	820	2100 leaf / 300 glazedTRANSOM
D7	2	2400	720	SINGLE INT (solid)
D8	2	2400	820	2100 leaf / 300 glazedTRANSOM
D9*	1	2700	1000*	CAVITY SLIDER. INT
D10	2	2400	3300	CAVITY SLIDER. INT
GD	1	2400	5400	STACKER (x4)
				GARAGE DOOR

* denotes custom specification

WINDOW SCHEDULE				
	QTY	H	W	TYPE
W1	1	2700	2500	FIXED
W2	1	2700	3000	LFL 800/1400/800
W3	1	2700	4700	LFL 800/3100/800
W4	3	1200	1200	LOUVRE (2 bays) OBSCURE
W5	4	1200	900	LOUVRE (2 bays)
W6	2	2400	600	CLEAR
W7	10	Ø900		LOUVRE
W8	1	1200	3200	LOUVRE (4 bays @800)
W9	5	1200	800	LOUVRE OBSCURE
W10*	3	1700*	1200	FIXED (trapezoid custom)
W11	1	1200	1800	LOUVRE (3 bays) OBSCURE
W12	2	2100	1200	LOUVRE (2 bays)
W13	1	2100	2700	FIXED (triple mullion)
W14	1	2400	1200	LOUVRE (2 bays)
W15	1	300	2700	FIXED (triple mullion)
W16	1	1200	3200	LOUVRE (4 bays @800)

* denotes custom specification



APPROVED

**Drawings approved generally
in accordance with Decision
Notice Approval.**

FIRST FLOOR PLAN - D04

Proposed Residence - LOT 7 on SP260220, The Cove, Airlie Beach

CCD 031016 | Rev A1 | 18/11/2016 | Client - Cussinet

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15. Community Services

15.1 REQUEST FOR DONATION - 2021 BOWEN SHOW FIREWORKS - BOWEN PASTORAL AGRICULTURAL ASSOCIATION INC.

AUTHOR: Emily Hart - Community Development Officer

RESPONSIBLE OFFICER: Julie Wright - Director Community Services

OFFICER'S RECOMMENDATION

That Council approve a donation of \$2,500.00 from budget code JC: 4695.11144 – Community Programs & Events (4695) / Fireworks (11144), to the Bowen Pastoral Agricultural Association Inc. to assist with staging the fireworks at the 2021 Bowen Show.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Council is approached by community groups for donations and attempts to assist where possible.

PURPOSE

For Council to consider a request from the Bowen Pastoral Agricultural Association Inc. (BPAAI) for financial support for the fireworks display at the 2021 Bowen Show.

BACKGROUND

Council has previously donated \$2,000.00 in 2018 and \$2,500.00 in 2019 towards the fireworks display at the Bowen Show. Due to COVID-19, the 2020 Bowen Show was cancelled.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

The BPAAI have approached Council for funding to assist with staging the fireworks display at the Bowen Show. The Show was held on Tuesday, 22 June 2021 and featured day and night time attractions.

Option 1 – Council approve a donation of \$2,500.00 to stage the fireworks display at the 2021 Bowen Show.

Option 2 – That Council decline the donation request.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreational opportunities.

Outcome 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications – The funds will be taken from budget code from JC: 4695.11144 – Community Programs & Events (4695) / Fireworks (11144). Actual budget spend to date is \$11,800.00.

Risk Management Implications – There is financial risk to Council, however the support provided to this group ensures strong relationships are built and Council's reputation is perceived in a positive manner in the community.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approve a donation of \$2,500.00 from budget code JC: 4695.11144 – Community Programs & Events (4695) / Fireworks (11144), to assist the Bowen Pastoral Agricultural Association Inc. in staging the fireworks display at the Bowen Show on 22 June 2021.

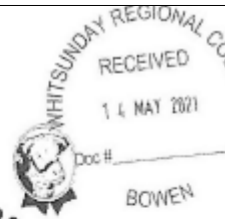
ATTACHMENTS

Attachment 1 – Donation Request - Bowen Pastoral Agricultural Association Inc.

Attachment 1 – Donation Request - Bowen Pastoral Agricultural Association Inc.



Bowen, Pastoral, Agricultural Assn. Inc.
ABN 51 555 763 852
PO Box 495
Bowen QLD 4805



May 14, 2021

Mayor Andrew Wilcox
Whitsunday Regional Council
67 Herbert Street
Bowen QLD 4805

Dear Mayor Wilcox,

On behalf of the Bowen Show Committee, we would like to thank you for your support of the fireworks for the past few years.

Your contribution to our night time entertainment, in particular the fireworks, greatly assists us in being able to afford to have a spectacular show every year. As is the case with most things, the cost of the fireworks also continues to rise every year.

Therefore, I would like to request that the Council once again provide sponsorship for the fireworks for the 2021 Bowen Show and any increase on last year's sponsorship will be gratefully accepted.

I look forward to your reply.

Kind regards,

[Redacted Signature]

Secretary/Treasurer
Bowen Pastoral Agricultural Assoc Inc.

15. Community Services

15.2 REQUEST FOR DONATION - 2021 PROSERPINE STATE SCHOOL FETE - PROSERPINE STATE SCHOOL P&C ASSOCIATION

AUTHOR: Emily Hart – Community Development Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve a donation of \$5,000.00 from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to assist the Proserpine State School P&C Association with holding their annual school fete.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Council is approached by community groups for donations and attempts to assist where possible.

PURPOSE

For Council to consider a request from the Proserpine State School P&C Association to provide financial support for their annual school fete.

BACKGROUND

The annual fete is the largest fundraiser for the Proserpine State School. All profits go straight back into the school directly benefiting the students. Due to COVID-19, the fete was unable to go ahead in 2020.

Council previously contributed to this event in 2019 by granting a donation of \$5,000.00.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

The Proserpine State School P&C Association have approached Council to provide financial assistance to aid the provision of the 2021 Proserpine State School Fete.

Each year the P&C focus on upgrading facilities within the school. This year the funds raised will go towards building a new playground for the students. Currently years 3-6 share a playground and use it on alternate lunch breaks. The new playground will be built for years 3-4 allowing them to have their own playground and the opportunity to use it every day during both lunch breaks.

Option 1 – That Council approve a donation of \$5,000.00 to assist the Proserpine State School P&C with holding their annual fete.

Option 2 – That Council decline the donation request.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreational opportunities.

Outcome 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications – The funds will be taken from budget code from JC: 2967.11074 – Community Donations (2967) / Donations (11074). Actual budget spend to date is \$105,700.00.

Risk Management Implications – There is financial risk to Council, however the support provided to this group ensures strong relationships are built and Council's reputation is perceived in a positive manner in the community.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve a donation of \$5,000.00 from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to assist the Proserpine State School P&C Association with holding their annual school fete.

ATTACHMENTS

Attachment 1 – Request for Donation - Proserpine State School P&C Association

Attachment 2 – Response to Request for Further Information - Proserpine State School P&C Association

Attachment 1 – Request for Donation - Proserpine State School P&C Association

Donation to support Annual Fete Proserpine State School



To: Whitsunday Regional Council

Reply Reply All Forward

Wed 12/05/2021 3:39 PM

This message was sent with High importance.

Re: **2021 SCHOOL ANNUAL FETE – FRIDAY 30TH JULY 2021**

This year the Proserpine State School is conducting their **School fete on Friday 30th July 2021**. This fete will be the Proserpine State School Parents & Citizens Association's major fund-raiser for the year and we invite your support in this event.

Funds from past fetes have greatly assisted with upgrades around the school. These have only been possible due to the generous support of our local community. All fund raised go back into our school, such as creating the Prep Sensory Playground and our newest project of updating the tuckshop facilities.

In 2021, the P&C Association have voted to the building of a new playground as our next priority. Our school is growing, along with our region, and consequently play time on our main playground has had to be rostered to allow kids to play safely. Grades 3-6 have just the one playground so access to some grades has been reduced to just one hour a week in total. Studies show that physical activity has a positive influence on memory, concentration, and classroom behaviour. Once built, the families of our region will appreciate for many years to come. We would love you to help make the new playground into a reality.

Once again, we are seeking your support in donating goods such as prizes for the monster raffle or cash donations. If your business is in a position to donate any items, it would be very much appreciated. Donations can be directly sent to Proserpine State School or collected upon request. Recognition of fete support will be within the school newsletter as well as advertising during the fete night in the form of a big 'Thank you' to all who have assisted in making the night a huge success. If you are able to **provide the logo** of your business, it will be displayed within our 'Thank you' running PowerPoint.

Please contact Proserpine State School on [redacted] / P&C President [redacted] or [redacted] or email [redacted] if you are able to assist and make our new playground a reality.

Thanking you in advance.

Kind regards

[redacted]

P&C President



Learning Together - Making a Difference

Proserpine State School Parent and Citizens Association
33 Renwick Road
PROSERPINE QLD 4800

[redacted]

[redacted]

Attachment 2 – Response to Request for Further Information - Proserpine State School P&C Association

From: [REDACTED]
Sent: Tuesday, 8 June 2021 2:30 PM
To: [REDACTED]
Subject: RE: Donation to support Annual Fete Proserpine State School
Importance: High

CAUTION: This email came from outside of WRC - only open links and attachments you're expecting.

[REDACTED]

Thank you so very much for your reply email. I do apologise my response has taken a while.

In 2019, for our last fete, the Whitsunday Regional Council donated \$5,000 to help support the school, where funds were put towards the renovations of the school's tuckshop.

This year in 2021, we are raising funds for a new playground for the students. Currently the years 3-6 share a playground and use it on alternate lunch breaks. The new playground will be built for the years 3-4 to have their own playground, so all students will have an opportunity to play on a playground every day during both lunch breaks.

If we could kindly ask for a monetary donation similar to your last donation of \$5,000, it would greatly be appreciated and help the school so much. All profits go back to the school and we are keen to get a new playground for the students.

Kind regards

[REDACTED]

P&C President



Learning Together - Making a Difference

Proserpine State School Parent and Citizens Association
33 Renwick Road
PROSERPINE QLD 4800

[REDACTED]
[REDACTED]

15. Community Services

15.3 REQUEST FOR SPONSORSHIP - 2021 COLLINSVILLE BACON BUSTERS, HOGS, HOUNDS & SOUNDS - COLLINSVILLE STATE HIGH SCHOOL PARENTS & CITIZENS ASSOCIATION

AUTHOR: Erin Finau – Customer Service & Community Development Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve a Gold Sponsorship of \$5,000.00 towards the Collinsville State High School Parents and Citizens (P&C) Association event 'Collinsville Bacon Busters, Hogs, Hounds & Sounds' to be held at the Collinsville Football Grounds on 7 August 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from the Collinsville State High School P&C Association for the 2021 Collinsville Bacon Busters, Hogs, Hounds & Sounds event to be held 7 August 2021.

BACKGROUND

The Collinsville State High School P&C are holding their 7th annual Bacon Busters Hogs, Hounds & Sounds event, which is the schools major fundraising event. Over the past 6 years they have raised more than \$100,000 with proceeds going back into the school and helping charities such as Rural Aid and Aussie Farmers. This year their chosen charity is RACQ CQ Rescue.

Due to Covid-19, this event was unable to take place in 2020 and the Collinsville State High School P&C Association is determined to ensure this is a community event not to be missed in 2021.

Council has previously provided monetary and In-kind support and fee waivers to this community event totalling \$6,940.00.

- Resolution 2019/06/26.18 - \$5,000.00 cash
- Resolution 2018/06/13.16 - \$440.00 fee waiver
- Resolution 2016/06/29.40 - \$500.00 cash
- Resolution 2015/04/08.12 - \$500.00 cash
- Resolution 2014/05/21.23 - \$500.00 cash

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

ANALYSIS

Council has received a request for sponsorship from the Collinsville State High School P&C Association for the 2021 Bacon Busters, Hogs, Hounds & Sounds event. Council has supported this event over the past 7 years with monetary donations and in-kind support.

In return for the \$5,000.00 gold sponsorship, Council will be recognised as follows:

- Exclusive advertising on marketing products associated with the event, and
- Name and logo to be prominently displayed at the event and on the Facebook page 'Collinsville Bacon Busters Comp'.

Option 1 – That Council approve the recommendation of \$5,000.00 gold sponsorship.

Option 2 – That Council declines the request for sponsorship.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications – The funds will be taken from budget code from JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249). Actual budget spend to date \$38,954.00.

Risk Management Implications – Reputational Risk - Providing funding support to events post the COVID-19 events will provide an incentive that will increase tourism and assist local business.

CONSULTATION

Julie Wright – Director Community & Environment
Rod Cousins – Manager Community & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve a gold sponsorship of \$5,000.00 from budget code JC: 2967.10249.63150 – Community Donations (2967) / Sponsorship (10249) / Donations and Sponsorships-other (63150) to support the 2021 Collinsville Bacon Busters, Hogs, Hounds and Sounds to be held 7 August 2021.

ATTACHMENTS

Attachment 1 – Sponsorship Request - Collinsville State High School P&C Association

Attachment 1 – Sponsorship Request - Collinsville State High School P&C Association



Collinsville State High School Parents & Citizen Association

President: Melinda Daly
Vice President: Sue Marshall
Secretary: Karla Fisher
Treasurer: Sue Carmody

P.O. Box 161
Collinsville Qld 4804
Mobile: 0408504979/ 0407855211
Email: cshsbaconbusters@hotmail.com
PH: 0747858111

31 May 2021

Dear Sir/Madam,

Re: Collinsville Bacon Busters, Hogs, Hounds & Sounds - 2021

The Collinsville SHS Parents and Citizens Association invites you to become a sponsor of our community fundraising event - Collinsville Bacon Busters - which will take place on Saturday 7 August 2021 at the Collinsville Football Grounds. This will be our seventh annual event and, with COVID putting our 2020 event on hold, we're determined to ensure this is an exciting community event not to be missed. 2019's event was incredibly popular and profitable and we simply couldn't have achieved our level of success without the generosity of others. We would like to invite the Whitsunday Regional Council to sponsor our event for the amount of \$5000. With the event costing over \$50000 to run sponsors is the only way this event can happen. The monies raised are targeted to assist in the development of an outdoor classroom and to purchase much needed technology items to enable our students to engage with 21st century learning.

As Queensland's smallest standalone high school, with just 91 students, our school's ability to provide enhanced educational experiences, commensurate with other larger schools, is often prohibitive due to limited funding, staffing and resources. However, over the past six years we have raised more than \$100,000 through Bacon Busters, enabling us to broaden opportunities for our students and enhance learning experiences. Funds raised have been directed into the school's That's Tops' positive reward program, school camps and the covering of travel costs for excursions, sporting equipment, outdoor seating and 2019's fundraising helped replace air-conditioning and purchase new computers.

Our event has also delivered wider benefits for the community of Collinsville, uniting as well as reinvigorating our community with a sense of purpose, pride and well-being. In past years we have supported charities such as Rural Aid and Aussie Farmers. In 2021, we are proud to announce that our selected charity is RACQ CQ Rescue, the community-funded rescue helicopter service which provides a critical lifeline to Central and North Queensland.

We are committed to delivering an affordable event for patrons, while promoting positive community connections. Our event is a full day and night program including the Bacon Busters weigh in, loads of events, entertainment, food, a licenced bar and market stalls. Highlights will include the much anticipated dog jump, ute comp and iron 'man' competitions. This year our night time program will feature talented local musical duo Luella and Shayne ~~Widd~~ and Airlie Beach favourite Sweet Alibis who will entertain the crowd until midnight.

We are hopeful that you will agree to continue your sponsorship of our event and the following levels of sponsorship are available.

Gold Level Sponsors (\$2500 - \$4999 in cash/prizes)
Silver Level Sponsors (\$1000 - \$2499 in cash/prizes)
Bronze Level Sponsors (\$500 - \$999 in cash/prizes)
Contributing Level Sponsors (\$100 - \$499 in cash/prizes)

By supporting Collinsville Bacon Busters, Hogs, Hounds & Sounds you have an exceptional opportunity to achieve positive market exposure for your company through advertising materials and the promotion of your goods and services to a captive audience. Your generous sponsorship and/or donation will be acknowledged in a range of marketing products associated with this event. Your business name and logo will be prominently displayed at the event and on our Facebook page 'Collinsville Bacon Busters Comp' <https://www.facebook.com/CollinsvilleBaconBusters>

Please know that all contributions will positively impact our school and RACQ CQ Rescue. I look forward to speaking with a member of the Whitsunday Regional Council very soon.

Sincerely



President
Collinsville Bacon Busters Sub-Committee of the Collinsville SHS P & C Association

15. Community Services

15.4 REQUEST FOR SPONSORSHIP - 2021 DON RIVER DASH - BURDEKIN OFFROADERS INC.

AUTHOR: Elizabeth Youd – Community Grants & Support Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) approve a silver sponsorship of \$5,000.00, from budget code JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249), and,
- b) provide in-kind support up to the value of \$5,000.00, from budget code JC: 2967.10642 – Community Donations (2967) / Council In-Kind Support (10642),

to assist the Burdekin Offroaders Inc. to host the 2021 Don River Dash to be held 10-12 September 2021 in Bowen.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from the Burdekin Offroaders Inc. for the 2021 Don River Dash.

BACKGROUND

The Don River Dash was first introduced to Bowen in 2019 and since that time has become an iconic annual event in motorsport for Bowen and the broader Whitsunday community. It is a three-day event that sees off road cars and motorbikes race a section of the Don River.

Due to its success, it is anticipated to attract an estimated 1,000+ visitors to the region for the 2021 event.

Council has supported the event for the past two years via cash sponsorship and/or in-kind support totalling \$14,500.00 cash and \$15,000.00 in-kind support.

- Resolution 2020/07/22.14 - \$7,500.00 cash + \$10,000 in-kind
- Resolution 2019/08/13.2 - \$7,000.00 cash + \$5,000.00 in-kind

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council has received a request for sponsorship from the Burdekin Offroaders Inc. for the 2021 Don River Dash for the third consecutive year. The organisers are expecting 1,000+ people to visit the Whitsunday Region during the event over the three-day period with the competitors and spectators investing in accommodation, meals and incidentals providing economic and tourism benefits for the area.

In return for the \$5,000.00 silver sponsorship, Council will be recognised as follows:

- Exclusive naming rights to Don River Dash
- Start line banner advertising
- Logo on competitor vehicles
- Organisation name broadcasted nationally through radio, print and media
- Organisation logon prominently featured in posters and event program distributed around Whitsunday's area and given to all competitors and published on social media.
- Verbal acknowledgement of support throughout the weekend through the PA system live streamed on local radio
- Prominently promoted during Thursday evening sponsors night/Friday evening meet and greet/scrutineering

Option 1 – That Council approve the recommendation of \$5,000.00 silver sponsorship and up to \$5,000.00 in-kind support.

Option 2 – That Council declines the request for sponsorship.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications – The funds will be taken from budget code JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249). Actual budget spend to date \$38,954.55.

Risk Management Implications – Council will be viewed in a positive manner by supporting an event that will bring benefits to the local community.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve a silver sponsorship of \$5,000.00 from budget code JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249), and up to \$5,000.00 in-kind support from budget code JC: 2967.10642 – Community Donations (2967) / Council In-Kind Support (10642) to assist the Burdekin Offroaders Inc. to host the 2021 Don River Dash to be held 10-12 September 2021.

ATTACHMENTS

Attachment 1 – Request for Sponsorship - Burdekin Offroaders Inc.

Attachment 2 – Sponsorship Prospectus - Burdekin Offroaders Inc.

Attachment 1 – Request for Sponsorship - Burdekin Offroaders Inc.

BURDEKIN OFFROADERS

PO BOX 26

AYR QLD 4807

burdekinoffroaders@gmail.com



2nd June 2021

Whitsunday Regional Council

67 Herbert Street

BOWEN QLD 4805

Attention:- Chief Executive Officer Mr Rod Ferguson

Good morning,

I write on behalf of the Burdekin Off-roader Club who have organized and conducted the very successful Don River Dash in 2019 and 2020.

Success of the Don River Dash has been achieved through the coordinated and productive working partnership built between The Burdekin Off-roaders and WRC.

Together we have created an iconic event in motorsport and for the Bowen/ Whitsunday Community that is becoming widely respected across Australia.

We write to ask for that partnership to be continued for the September 2021 event. WRC has provided in kind support in various areas over the last two years, planning, road closure labour and machinery.

WRC has also provided monetary support and in combination with, in kind have been the Major Sponsor in 2019 and 2021.

We ask if WRC will again support the event with, in kind sponsorship as in 2020 and monetary support.

Attached you will find our refined 2021 sponsorship package for your evaluation.

We look forward to working with WRC to present The Don River Dash 2021 for an economic and tourist boost to the Bowen/Whitsunday Region.

Please advise if you require any further details or information and we look forward to your timely response.

Yours faithfully,

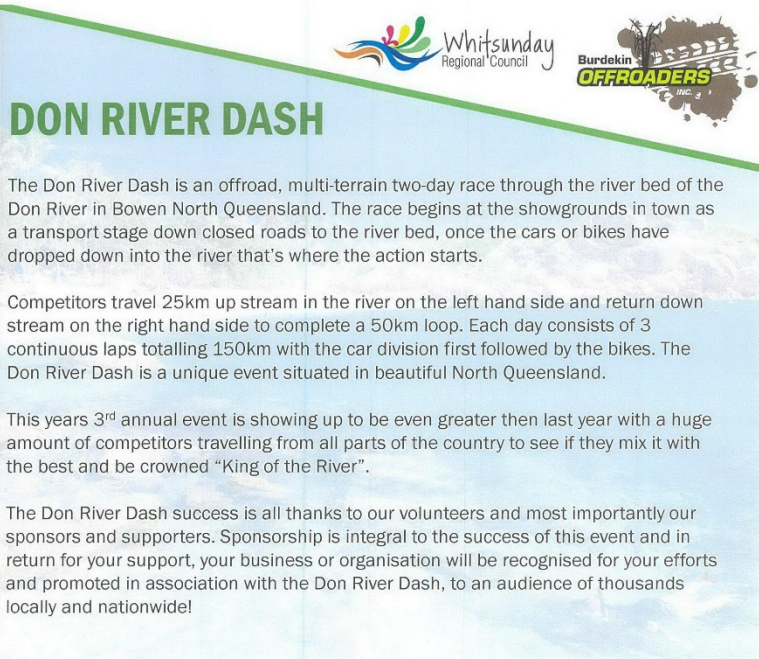
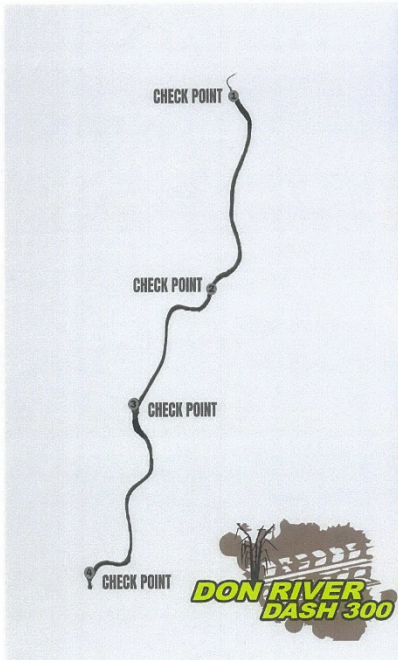
A black rectangular box redacting the signature of the representative from Burdekin Off-roaders.

 Burdekin Off-roaders.

A black rectangular box redacting the name of the Don River Dash Committee member.

Don River Dash Committee member.

Attachment 2 – Sponsorship Prospectus - Burdekin Offroaders Inc.



DON RIVER DASH

The Don River Dash is an offroad, multi-terrain two-day race through the river bed of the Don River in Bowen North Queensland. The race begins at the showgrounds in town as a transport stage down closed roads to the river bed, once the cars or bikes have dropped down into the river that's where the action starts.

Competitors travel 25km up stream in the river on the left hand side and return down stream on the right hand side to complete a 50km loop. Each day consists of 3 continuous laps totalling 150km with the car division first followed by the bikes. The Don River Dash is a unique event situated in beautiful North Queensland.

This years 3rd annual event is showing up to be even greater then last year with a huge amount of competitors travelling from all parts of the country to see if they mix it with the best and be crowned "King of the River".

The Don River Dash success is all thanks to our volunteers and most importantly our sponsors and supporters. Sponsorship is integral to the success of this event and in return for your support, your business or organisation will be recognised for your efforts and promoted in association with the Don River Dash, to an audience of thousands locally and nationwide!



SPONSORSHIP OPORTUNITIES

PLATINUM PARTNER: \$30,000inc GST

Exclusive Don River Dash Event Naming Rights Partner

Official Event Name/Logo

"2021 (your business) Don River Dash"

Gold Partner: \$15,000inc GST

Silver Partner: \$5,000inc GST

Bronze Partner: \$1,000inc GST

Supporter \$500inc GST



PLATINUM LEVEL

Exclusive Naming Right Partner

Our Naming Rights Partner enjoys a strong profile and recognition leading up to and during the Don River Dash. Benefits include recognition and acknowledgments in a range of promotion items including print, digital advertising and radio broadcasting.

Naming Rights Partner Benefits:

- Exclusive Naming rights to Don River Dash
- Start line banner advertising
- Compulsory logo on competitor vehicles
- Organisation name broadcasted nationally through radio, print and media
- Organisation logo prominently featured in posters and event program distributed around Whitsundays area and given to all competitors and published on social media.
- Verbal acknowledgement of your support throughout the weekend through the PA system live streamed on local radio
- Live interview during event
- Prominently promoted during Thursday evening sponsors night/Friday evening meet and greet/scrutineering
- Opportunity to present a product demonstration/display
- 8 Tickets to sponsors night including food and drinks



GOLD LEVEL

Gold Level Benefits:

- Organisation name broadcasted nationally through radio, print and media
- Organisation logo featured in posters and event program distributed around Whitsundays area and given to all competitors and published on social media.
- Verbal acknowledgement of your support throughout the weekend through the PA system live streamed on local radio
- Live interview during event
- Prominently promoted during Thursday evening sponsors night/Friday evening meet and greet/scrutineering
- Opportunity to present a product demonstration/display
- 6 Tickets to sponsors night including food and drinks



SILVER LEVEL

Silver Level Benefits:

- Exclusive Naming rights to Don River Dash
- Start line banner advertising
- Compulsory logo on competitor vehicles
- Organisation name broadcasted nationally through radio, print and media
- Organisation logo prominently featured in posters and event program distributed around Whitsundays area and given to all competitors and published on social media.
- Verbal acknowledgement of your support throughout the weekend through the PA system live streamed on local radio
- Prominently promoted during Thursday evening sponsors night/Friday evening meet and greet/scrutineering
- 4 Tickets to sponsors night including food and drinks

15. Community Services

15.5 REQUEST FOR SPONSORSHIP - 2021 WHITSUNDAYS ARTS FESTIVAL - WHITSUNDAY ARTS FESTIVAL INC.

AUTHOR: Elizabeth Youd – Events & Community Sponsorship Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) approve a cash sponsorship of \$3,500.00, from budget JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249), and,
- b) provide in-kind support up to the value of \$2,000.00, from budget code JC: 2967.10642 – Community Donations (2967) / Council In-Kind Support (10642),

to assist Whitsundays Arts Festival Inc. to host the 2021 Whitsundays Arts Festival to be held 17-19 September 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from the organisers of the 2021 Whitsundays Arts Festival.

BACKGROUND

In 2020, the Whitsundays Arts Festival Inc. held an event at Fairy Tree Park in Airlie Beach which attracted up to 2,500 in attendance over the two-day period.

It is proposed that this year's festival will focus on the performing arts, dance and theatre and multicultural performance and workshops. The event will include lantern making, live music and performances, art exhibition, lantern and drumming parade and a handmade arts market. This year the event will be held over a three-day period due to the success of its first year.

Since 2019, Council has supported this event via cash and/or in-kind support totalling \$28,600.00 cash and \$5,000.00 in-kind support.

Resolutions:

- Resolution – 2019/06/26.21 - \$3,000.00 cash (RADF Grant)
- Resolution – 2019/11/13.16 - \$15,000.00 cash (Special Projects Grant)
- Resolution – 2021/02/10.14 - \$5,000.00 cash (Art Acquisition Program)
- Resolution – 2021/03/10.23 - \$5,600.00 cash (RADF Grant)

Council approved a \$3,000.00 Regional Arts Development Funding (RADF) Grant to allow for pilot workshops for local artists, in addition a \$15,000.00 Special Projects Grant was later

granted as well as in-kind support up to the value of \$5,000.00 for the 2020 Whitsunday Arts Festival.

Support would be recognised via all advertising prior to the festival, including the festival's webpage, social media outlets and inclusions in all advertising prior to the event.

Council's promotional banners and signage displayed.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council has received a request for sponsorship from the organising committee of Whitsundays Arts Festival Inc. to support its annual festival to be held 17-19 September 2021.

Option 1 – That Council approve the recommendation of \$3,500.00 cash sponsorship and up to \$2,000.00 of in-kind support.

Option 2 – That Council decline request for sponsorship.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications – The funds will be taken from budget code from JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249). Actual budget spend to date \$38,954.55.

Risk Management Implications – Reputational Risk - Providing funding support to events post the COVID-19 events will provide an incentive that will increase tourism and assist local business.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

Jessica Begun – Secretary Whitsundays Arts Festival

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve a sponsorship of \$3,500.00, from budget JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249) and provide in-kind support up to the value of \$2,000.00, from budget JC: 2967.10642 Community Donations (2967) / In-Kind Support (10642), to support the 2021 Whitsundays Arts Festival to be held in Airlie Beach from 17-19 September 2021.

ATTACHMENTS

Attachment 1 – Request for Sponsorship - Whitsundays Arts Festival Inc.

Attachment 1 – Request for Sponsorship - Whitsundays Arts Festival Inc.

From: [REDACTED]
Sent: Sunday, 28 February 2021 10:19 AM
To: Meredith Davis <Meredith.Davis@whitsundayrc.qld.gov.au>
Cc: [REDACTED]
Subject: Whitsundays Arts Festival 2021 - Inkind support request

CAUTION: This email came from outside of WRC - only open links and attachments you're expecting.

Hi Meredith,

Thank you for sending through last year's details.

For the 2021 Festival, we would kindly request assistance from Council with the following:

1. We will require the back half of the Council carpark for some food vans and unloading of equipment across Fairy Creek Bridge
2. Some portable toilets.
3. Garbage bins and collection.
4. As many orange plastic bollards (1 metre tall) as can be made available, to tape off certain areas and mark off our entrances, plus cones.
5. A generator (if possible) to put near the point to power the tents in that area, so we don't have to run long leads across the park
6. Rubber electric power lead ramp covers for safety on the ground over the leads to stage etc
7. Fold up Trestle tables, we have several but more the better to keep distancing requirements for the public.
8. And anything else that Council can offer us to help us out with Festival equipment.

If there is anything else required to progress our application, please let me know.

Kind regards

[REDACTED]
Secretary
Whitsundays Arts Festival Inc

15. Community Services

15.6 DONATIONS AND IN-KIND REQUESTS UP TO \$2,000.00 - MAY & JUNE 2021

AUTHOR: Emily Hart - Community Development Officer

RESPONSIBLE OFFICER: Julie Wright - Director Community Development

OFFICER'S RECOMMENDATION

That Council endorse the Donations and In-Kind support provided for the months of May & June 2021, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to the following recipients:

- Probus Club of Bowen – Transport to Townsville Probus Event - \$1,400.00
- Bowen Neighbourhood Centre – 2021 Christmas Appeal - \$500.00
- Zonta Club of Bowen – Women's Health Forum - \$1,000.00
- Collinsville Lions Club – TODAY Show BBQ Breakfast - \$200.00
- Murri Kids – 2021 NAIDOC Week School Initiatives - \$500.00
- Special Children's Christmas Parties – 2021 Mackay Children's Christmas Party - \$250.00
- Proserpine District Canegrowers Co-Operative – Show Whitsundays Cane Exhibit - \$100.00
- Collinsville Barebow Hunters – Annual Shoot Competition – In-Kind to the value of \$300.00
- Girudala Community Co-Operative Society Inc. – Reconciliation March – In-Kind to the value of \$3,440.00

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Council is approached by Community groups for donations and in-kind support. Assistance is provided where possible and given that funds are available.

PURPOSE

To advise Council of the Donations and In-Kind support up to \$2,000.00 provided for the months of May & June 2021.

BACKGROUND

13.2 2020/05/13.13 **DONATION ON COUNCIL FEES - APRIL 2020**

Moved by: **CR J CLIFFORD**

Seconded by: **CR M WRIGHT**

That Council:

- a) **donate the value of the fees, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to the Proserpine Lions Club for Waste Disposal Fees of \$63.75;**
- b) **Furthermore, authorise the Chief Executive Officer to approve:**
 - **Request for Donation on Council Fee applications, and**
 - **Request for Donations, Sponsorships and In-Kind Support applications up to the value of \$2,000.00, and**
- c) **approve the submission of a monthly report listing the applications processed.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council receives requests for assistance from community and sporting groups with most requests for amounts not exceeding \$2,000.00. In the months of May & June 2021, the following donations were provided:

Organisation Name	Description	Donation Amount	In-Kind Support
Probus Club of Bowen	Transport by bus to Townsville for a Probus Event	\$1,400.00	
Bowen Neighbourhood Centre	2021 Christmas Appeal	\$500.00	
Zonta Club of Bowen	Women's Health Forum	\$1,000.00	
Collinsville Lions Club	TODAY Show BBQ Breakfast	\$200.00	
Murri Kids	2021 NAIDOC Week School Initiatives	\$500.00	
Special Children's Christmas Parties	2021 Mackay Children's Christmas Party	\$250.00	

Proserpine District Canegrowers Co-Operative	Show Whitsundays Cane Exhibit	\$100.00	
Collinsville Barebow Hunters	Use of Council Generator & Portable Shade Structure for Annual Shoot Competition		\$300.00
Girudala Community Co-Operative Society Inc.	Traffic Management Plan, Road Closures & Bollards for Reconciliation March		\$3,440.00
Total for May & June 2021		\$3,950.00	\$3,740.00

Council has the following options:

Option 1 – That Council endorse the donations and/or in-kind support up to \$2,000.00 for May & June 2021.

Option 2 – That Council does not endorse the donations and/or in-kind support for May & June 2021.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events, and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications – The funds were taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074). Actual budget spend to date is \$105,700.00.

Risk Management Implications – There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council endorse the Donations and In-kind support provided, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), for the months of May and June 2021.

ATTACHMENTS

- Attachment 1 – Donation Request & Quote - Probus Club of Bowen
- Attachment 2 – Donation Request - Bowen Neighbourhood Centre
- Attachment 3 – Donation Request - Zonta Club of Bowen
- Attachment 4 – Donation Request - Murri Kids
- Attachment 5 – Donation Request - Special Children's Christmas Parties
- Attachment 6 – Donation Request - Proserpine District Canegrowers Co-Operative
- Attachment 7 – In-Kind Donation Request - Collinsville Barebow Hunters
- Attachment 8 – In-Kind Donation Request - Girudala Community Co-Operative Society

Attachment 1 – Donation Request & Quote - Probus Club of Bowen

Probus Club of Bowen
Queensland - Australia



ABN: 25874214740

PRESIDENT: [REDACTED]
SECRETARY: [REDACTED]
TREASURER: [REDACTED]

Ph [REDACTED]

P.O.Box.273
Bowen,
Qld. 4805

18th May, 2021

Whitsunday Regional Council,
67 Herbert Street,
BOWEN, 4805

Attn: **Councillor Mike Bruner**

Dear Sir

The Probus Club of Bowen is a not for profit organization for seniors over fifty-five. (The average age at the moment is eighty-two).

As most of our members have been confined due to Covid 19, we would appreciate some financial assistance for them to travel by bus to Townsville for a Probus event following an invitation from the Thuringowa Probus Club.

Please see attached a quotation from Bowen Transit for the hire of a bus and driver.

Assistance from the Whitsunday Regional Council would be greatly appreciated.

Yours faithfully

[REDACTED]

Treasurer
Probus Club of Bowen
Phone: [REDACTED]



Customer: Probus
Quotation QUO488

Contact Person [REDACTED]
Phone TBA
Fax [REDACTED]
Email Address [REDACTED]
Quote Date 18th May 2021

Trip Date 19th July 2021
Pick-up Time 06:15am
Pick-up Point Baptist Church Argyle Park Road
Destination Vale Hotel 222 Ross River Road Thuringowa Townsville
No of Persons in Group TBA
Trip Details Collect passengers from the Baptist Church Argyle Park Road transfer to Vale Hotel Townsville, arrival time by 9:15am, departing at approx 1:30pm for Bowen

Vehicle Requirements	No. of Buses	No. of Seats	Seat Belt Equipped	Climate Control	DVD Equipped	Luggage Requirements
	1	53	Yes	Yes		

Quote Price **\$1,400.00**

Depot Manager: Mark Town

Please sign and email confirmation to admin@bowentransit.com.au

If you require any variations to this quote please list any new requirements:

Customer
Signature _____

Date _____

Attachment 2 – Donation Request - Bowen Neighbourhood Centre



Bowen Neighbourhood Centre
20 Williams Street, PO Box 1035 BOWEN 4805
Ph: 47 862 111 Fax: 47 863 872 Email: admin@bowennc.org.au
Financially sponsored by the Bowen Community Council Inc. and funded by the Department of Communities.

22nd April 2021

To Whom it May Concern,

Each year the Bowen Neighbourhood Centre provides Food Hampers and Toys for the Christmas Appeal. This has been done in collaboration with the local Salvation Army. The combined effort supports around 200 people and families for the Christmas Hamper Appeal.

For the Bowen Neighbourhood Centre to offer this service we fundraise from our Shed Shop and Cent Sales. Each year it costs the Bowen Neighbourhood Centre around \$15 000.00 to make this happen.

The Bowen Neighbourhood Centre wishes to ask for assistance with donating of items towards our Cent Sale, this will contribute to the success of the event and raising needed funds for the Christmas Appeal.

Your donation will be greatly appreciated.

Yours Sincerely,



Coordinator

Cent Sale
26th June
McKenna
Hall

Attachment 3 – Donation Request - Zonta Club of Bowen



27 May 2021

Whitsunday Regional Council
PO Box 104
Proserpine 4800

Reference: Request for sponsorship

The Zonta Club of Bowen Inc is currently finalizing plans to hold the postponed health forum, which was originally intended for August 2020, but cancelled because of the COVID restrictions. The health forum is now scheduled to be held on Saturday 7 August at the PCYC Bowen.

On previous occasions, Bowen Zonta Club has held two successful health forums which have been well supported with numbers on each occasion with more than 150 people in attendance. The focus of the 2021 health forum is to educate the younger members of the community of steps to ensure that as the women age, there is no lasting effects on the women's health. However, I must stress that while the forum is focusing on the younger age set, all women of all ages are most welcome to attend.

An interesting and informative program has been formulated to bring to the women of Bowen, Collinsville, Proserpine and Airlie Beach, high quality professionals in each of their fields to speak.

Subjects to be discussed:

Professor Ajay Rane, Gynaecology Urogynaecology, keynote speaker
Mental Health
Nutrition
Relationships
Exercise and relaxation

The Bowen Zonta Club experienced serious issues with fundraising because of the COVID restrictions imposed in 2020. A draft budget has been formulated and there is a substantial short fall, this is the reasoning behind the Club's request for sponsorship.

All sponsors will be acknowledged on the advertising material and on the day.

The Bowen Zonta Club recognises that it is difficult at times for residents to access the services of medical specialists without the need to travel. The health forums do provide an opportunity to gain information from well trained professionals.

The Bowen Zonta Club would be appreciative of any donation your organisation is able to give.

Kind regards

[Redacted signature block]

PO Box 916 | BOWEN | QLD | 4805
<http://zontadistrict22.org/district-22-clubs/zonta-club-of-bowen-inc/>

ABN: 35 080 198 401

Attachment 4 – Donation Request - Murri Kids

'ANNEXURE'

NAIDOC Week 2021 School Initiatives Murri Kids – Request for financial partnership



Mayor,
Chief Executive Officer
CC: Director: Community Services

REPORT IN BRIEF

Murri Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Murri Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being colouring-in, short story writing and creative and essay writing. Murri Kids is seeking continued support from council and request consideration of council to be an associate partner with a \$500 towards the program

Purpose

The purpose of this annexure to the proposal is to inform council of the Murri Kids 2021 School Initiatives program. The initiatives are coordinated in partnership with the Department of Education, Department of Health, Department of Housing & Public Works, Independent Schools QLD, and Department of Premier & Cabinet.

Murri Kids has provided a proposal and draft entry forms for the 2021 initiatives. The contribution sought (\$500) will be utilised towards the costs for printing and distribution of information packs, posters, and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	375.00
Distribution	Postage and Delivery	125.00

Summary

This worthwhile cross-cultural initiative has been operating very successfully since 2001 and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due to the support of councils and partner organisations.

Attachment 5 – Donation Request - Special Children's Christmas Parties

Dear [REDACTED]

2020 certainly did not go as planned but it taught us a lot. We learned adaptability, flexibility, gratitude and the importance of family and neighbours. We were humbled that so many businesses still made allowance in all the uncertainty to support the Special Children's Christmas Party and, because of people just like you, hundreds and hundreds of local families experienced community and Christmas at a time when we all needed a good dose of joy.

The Special Children's Christmas Party targets the families of children with a life limiting illness or a condition that requires repeated or prolonged hospitalisation, kids with a physical or intellectual disability or other special need. In 2021, we will be bold enough to plan the full experience for these families to gather and enjoy a few hours away from the usual challenges of their lives at a welcoming, inclusive event. However, we have learned that, more than ever, Plan B is essential and we will have that covered too... just in case.

Simply agree to one of these advertising packages and, in spite of anything else, children are laughing; parents are relaxed; memories are being made and fun is being had by families. Still a non-believer? Then look at the photos on our website – www.sccp.com.au – and feel the wonder. Marvel at the magic. And help us do it all again.

SNAPSHOT - AKA PLAN A

- ☐ 1200 invitations issued. An invitation is required for each qualifying child but entitles the whole family to enjoy the Party - not just a single parent or carer per child.
- ☐ Invitations are issued through up to 120 local community, charitable, Government and support organisations.
- ☐ Children are sourced from an area of up to 300km from the venue.
- ☐ The Party is FREE to all attending families. Occasionally we may ask for a token contribution to bus transfers.
- ☐ We supply all food, drinks, activities, amusement rides, entertainment and a sack of first quality gifts for every invited child.
- ☐ All Party dates will be announced closer to November when we can continue with some certainty.

THE FALLBACK – We know that we have options if current Government directives prevent the staging of a Special Children's Christmas Party.

- ☐ We can be on site for an extended period and issue gift vouchers for parents/carers to come and collect bags of gifts, craft and treats.
- ☐ We can issue gift vouchers to be posted back to us and in return, send bags of gifts, crafts and goodies direct to the children's homes.
- ☐ We can compile and put online a terrific line up of children's entertainment for the families to enjoy in the safety and comfort of their own home and, if permitted, invite family and friends along to party at home.

What doesn't change in this fallback scenario -

- ☐ We continue to access 1,200 individual children in each area to allow them to benefit from the business community's generosity.
- ☐ We will continue to work with the organisations that distribute the invitations/vouchers to ensure as many families as possible redeem their invitation/voucher.
- ☐ We continue to acknowledge our sponsors through radio and television schedules.

COMMERCIAL BENEFITS

SPONSORSHIP LEVEL	STANDARD	BRONZE	SILVER	RUBY	GOLD
Package Price (inc GST)	\$250	\$550-\$800	\$1,100-\$1,500	\$2,200	\$3,300
Radio ads 10-15 words about your business		5 ads @ \$550 8 ads @ \$800	10 ads @ \$1,100 12 ads @ \$1,320 15 ads @ \$1,500	20	30
Certificate of Merit Personalised with your business name	☐	☐	☐	☐	☐
Post Party Report Available via our website for you to see how we spent your money.	☐	☐	☐	☐	☐
Client Pass Allowing you or your representative access to the Party to see first-hand the children's joy. IF an event is held and gathering sizes allow	☐	☐	☐	☐	☐
Plaque Personalised with your business name		Bronze	Silver	Ruby	Gold
Signage If no Party can be staged, your logo will be included on our website.			☐	☐	☐
Website Your full colour logo on our website. www.sccp.com.au				☐	☐
Television Your logo featured on the television ads					☐

Kind Regards,

[REDACTED]
Client Services

Attachment 6 – Donation Request - Proserpine District Canegrowers Co-Operative



CANEGROWERS

PROSERPINE

Proserpine District Canegrowers Cooperative Limited
ABN: 41 945 436 761
88 Main Street (PO Box 374)
PROSERPINE QLD 4800

T: 07 4945 1844 F: 07 4945 2721
E: prp@canegrowers.com.au
W: www.canegrowers.com.au

11 May 2021

Whitsunday Regional Council
ATTN: Community Development Services
PO Box 1046
PROSERPINE QLD 4800

Dear Sir/Madam

Re: SPONSORSHIP REQUEST – WHITSUNDAY SHOWCANE EXHIBIT

After the cancellation of last year's show due to the pandemic, CANEGROWERS Proserpine is eagerly planning the Show Cane Exhibit at Show Whitsunday on Friday, 18th June 2021. As a generous supporter of this event for several years, we hope you are also looking forward to showtime and can take part in the festivities again this year.

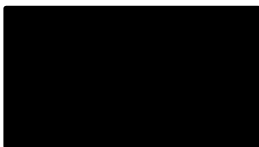
The Proserpine crush is expected to commence straight after the show, so all eyes will be on the Show Cane Exhibit to provide an insight to the 2021 crop. The recent rain has produced some exceptional cane and we are expecting some strong competition again this year!

Your past support has been gratefully appreciated and we look forward to your continued involvement in this prestigious industry activity. Trophies, prizes and cash donations will be accepted and may be delivered to this office, preferably prior to Monday, 14 June. Your participation will be recognised and promoted at the event as well as the Show Cane Schedule and local industry newsletter. All monies and cheques made payable to CANEGROWERS Proserpine will include GST. A Tax Invoice together with a receipt will be forwarded to you upon receipt of your donation.

In recognition of your support, we invite you or your representative to present the sponsored award at the Cane Exhibit at Show Whitsunday. Not only will this increase your business exposure, it will add to the spectacle of the occasion. If you would like to take advantage of this opportunity, it is important that you contact us prior to the day to make arrangements.

We thank you in advance for your continued generosity of this valuable community event.

Yours faithfully



MANAGER

Attachment 7 – In-Kind Donation Request - Collinsville Barebow Hunters

WHITSUNDAY REGIONAL
COUNCIL
13 MAY 2021
RECEIVED

COLLINSVILLE BAREBOW HUNTERS INC
PO Box 194
Collinsville Qld 4804
ABN – 68 342 885 070

Contact phone numbers:

- [REDACTED] (President) [REDACTED]
- [REDACTED] (Treasurer) [REDACTED]
- [REDACTED] (Secretary) [REDACTED]



6th May 2021

The Manager
Community and Libraries
Whitsunday Regional Council

Dear Sir/Madam

Request for In Kind donation for Annual Shoot Competition – Collinsville Barebow Hunters Club Inc. being held on 14th & 15th August 2021.

We are writing to **ask for a kind donation from Council for the use of a Council Generator and a Portable Shade structure throughout the weekend.** This 2 day archery event attracts approximately 80-90 shooters and their families to our town and provides the opportunity for our members to experience inter-club competition on their home ground.

Mr Glenville Drinkwater, Range Captain and employee at Collinsville depot will be once again in attendance for the weekend and is willing to oversee operations of the Plant and Shade structure.

We thank Whitsunday Regional Council for their past support and consideration of this request. Please phone/email me if further details are required.

Yours sincerely, /
[REDACTED]
[REDACTED]
Secretary

Attachment 8 – In-Kind Donation Request - Girudala Community Co-Operative Society



PO Box 987
Bowen QLD 4805
Ph: 4786 1000 Fax: 4786 3136
Email: reception@girudala.com.au

24/05/2021

To whom it may concern,

We would like to announce an event we want to co-ordinate for our upcoming NAIDOC celebrations. On July the 9th we plan to have a reconciliation walk from the Sound Shell to the Town Square from 9am to 10am. We would also like to ask if we could have bollards set up in the following intersections for our march if possible. We are happy to remove bollards as we walk past and set aside for pick up at your convenience.

The following day we will be holding a Family Fun Day at the sound shell with a BBQ, free Kids & Family activities, Community awards, Market stalls and Live music. We were wondering if it would be possible to have 20 bollards left in the storage shed at the soundshell on the Friday for us to access Saturday morning to use to block off the area for our coffee & ice-cream vans. We will return them to the storage room Saturday afternoon after we have packed up the event.

Attached is a map of the proposed route for the Reconciliation march up Herbert Street.

We look forward to hearing from you.

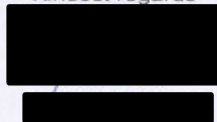
The Reconciliation Street March event will be held:

FROM: Friday 9th July 2021 9am TO: Friday 9th July 2021 10am

The event will involve the closure of the following roads:

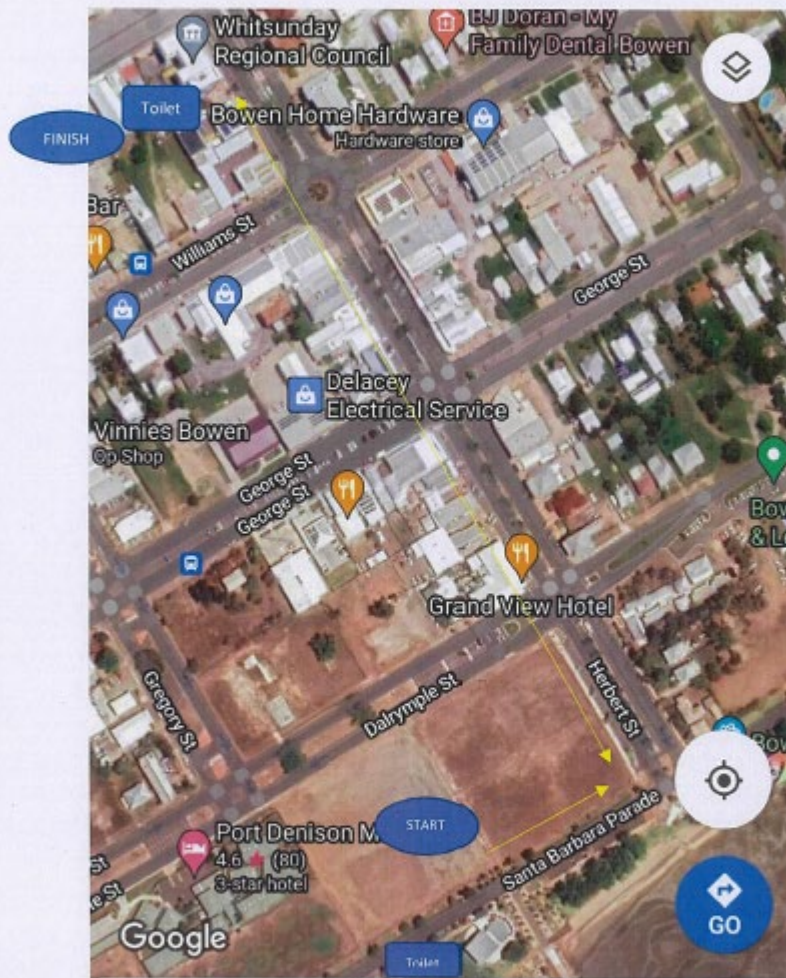
- **Herbert Street and Santa Barbara Parade** (left hand side only)
- **Herbert Street and Dalrymple Street intersection** (left hand side only)
- **Herbert Street and George Street intersection** (left hand side only)
- **Herbert Street and Williams Street intersection** (left hand side only)
- **Herbert Street** (council chambers side only)

Kindest regards



NAIDOC Committee Member

MAP FOR
GIRUDALA'S NAIDOC STREET PARADE.
9AM TO 10AM ON FRIDAY THE 9TH OF JULY 2021



Commence march at Santa Barbara Parade (Mango) 9am on the 9th of July 2021

Up Herbert Street through to Whitsunday Regional Council Office.

Business to Notify: Grandview, Repco, Pizza Hut, Central Hotel, Flexi Care, Domino's, This Pair Footwear, P & O Meehan, Hickmotts Newsagency, Sails, Library & Whitsunday Council.

15. Community Services
15.7 SPECIAL PROJECTS GRANT APPLICATIONS - ROUND 3 - 5 FEBRUARY TO 28 MAY 2021

AUTHOR: Jacqueline Neave – Arts & Community Programs Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) approve the payment of Special Projects Grant – Round 3, from budget code JC: 2967.10081 – Community Donations (2967) / Projects Grant (10081), to assist the following recipients:
 - Cape Upstart Community Progress Association Inc. - \$9,500.00
 - Collinsville Men's Shed Inc. - \$20,000.00
- b) decline the following recipients:
 - Full Metal Car Club Inc. - \$19,805.00
 - St John Bosco Catholic School - \$17,800.00

Furthermore, the following applicants are to be advised to resubmit in the next round in July 2021 due to allocated funding exhaustion:

- Bowen Seagulls Junior Rugby League Inc. - \$20,000.00
- Bowen Men's Shed Inc. - \$20,000.00.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Each financial year a fixed amount of funding, as determined by Council, is allocated to the Special Projects Grant program. Once the funding round is closed, the applications are submitted to Council for consideration.

PURPOSE

For Council to approve funding for the Special Projects Grant Application for Round 3 for the 2020/21 Program.

BACKGROUND

The third round of the Special Projects Grant Program for 2020/21 closed on Friday 28 May 2021. The following applications were submitted:

Bowen

Cape Upstart Community Progress Association Inc. would like to purchase 10 Defibrillators for each bay at Cape Upstart. In an area of 15kms there are 11 separate bays with approximately 250 holiday dwellings distributed in and about the bays, which are only accessible by boat, and reliant on tide and weather.

This project will be beneficial to not only the residents and families of Cape Upstart, but to visitors as well. As the residents and visitors are varied in age, gender, and physical capabilities, quick medical attention is essential, and this vital equipment on hand could save a life.

The grant will contribute towards the costs of purchasing 5 Defibrillators at a cost of \$1,900.00 for each. Cape Upstart Community Progress Association will be contributing \$4,753.00 towards the project for the purchase.

Cannonvale/Airlie Beach

Full Metal Car Club Inc. – submission was declined due to the limited funds available in the special projects, it is a better option for the group to make application for sponsorship funding from Council.

Collinsville/Mt Coolon

Collinsville Men's Shed Inc. would like to extend the current building to provide a safe environment for new projects to be completed. The Collinsville Community has a recognised need for a men's shed environment, especially with the downturn in the mining industry and the current COVID-19 situation causing depression and general life changes.

The benefit of this project will provide an infrastructure to overcome some of the life changing experiences and help develop new interests and hobbies as well as providing a safe supportive environment for men of all ages.

The grant will contribute towards the costs of the shed extension, repairs and maintenance, new roller door and sliding door, painting, and outside area maintenance. Collinsville Men's Shed has sourced other funding from Glencore for \$20,000.00 and Collinsville Men's Shed will also be contributing \$3,500.00 towards the project.

St John Bosco Catholic School – submission was declined due to the Library Refurbishment being ineligible for the grant as per the Grant Guidelines Criteria. One of the ineligible types are:

- Projects which include services or activities that are the responsibility of a government body, or that the applicant organisation or another organisation is already funded to deliver.

It is a school library building and the responsibility of the Diocese and Catholic Education Department.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_C&ENV_03 - Community Grants Policy

ANALYSIS

Organisation Name	Amount Requested	Amount Suggested
Bowen		
Bowen Seagulls Junior Rugby League Inc.	\$20,000.00	\$0.00

		To be re-submitted into the next Round in July 2021
Bowen Men's Shed Inc.	\$20,000.00	\$0.00 To be re-submitted into the next Round in July 2021
Cape Upstart Community Progress Association Inc.	\$14,258.00	\$9,500.00
Sub-Total	\$54,258.00	\$9,500.00
Cannonvale/Airlie Beach		
Full Metal Car Club Inc.	\$19,805.00	\$0.00
Sub-Total	\$19,805.00	\$0.00
Collinsville/Mt Coolon		
Collinsville Men's Shed Inc.	\$20,000.00	\$20,000.00
St John Bosco Catholic School	\$17,800.00	\$0.00
Sub-Total	\$37,800.00	\$20,000.00
Proserpine		
No applications received		
Sub-Total	\$0.00	\$0.00
Combined Total	\$111,863.00	\$29,500.00

Council has the following options:

Option 1 – That Council contributes towards the Special Projects applications, as per the recommendation.

Option 2 – That Council declines the Special Project applications.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events, and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications – The total cost to Council for this group of applications could be \$29,500.00, which will be budgeted against JC: 2967.10081 - Community Donations (2967) / Projects Grants (10081). YTD Actual Budget remaining is \$30,436.00.

Special Projects Grants – Total YTD Recommended V Budget 2020/21

current applications inclusive

Total Requested	2020/21 Budget	Proposed Recommendation Total
\$111,863.00	\$140,000.00	\$29,500.00

Totals by Location based on Recommendations

Location	Amount
Bowen	\$9,500.00
Cannonvale/Airlie Beach	\$0.00
Collinsville/Mt Coolon	\$20,000.00
Proserpine	\$0.00

Risk Management Implications – Providing financial support for projects undertaken by community groups will reinforce the message that Council is committed to investing in worthwhile community activities while recognising the work done by our local community groups.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approve the payment of Special Projects Grant – Round 3, from budget code JC: 2967.10081 – Community Donations (2967) / Projects Grants (10081).

ATTACHMENTS

N/A

15. Community Services

15.8 RADF 2020/21 FUNDING ROUND 4 - FEBRUARY - MAY 2021

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

RESPONSIBLE OFFICER: Julie Wright - Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) Receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held on 25 May 2021; and
- b) Approve the following RADF grants (subject to conditions) for Round 4 from budget code GL: 3640.6405 – Arts & Culture Development (3640) / Donations (6405), as recommended to Council by the RADF Advisory Committee:
 - Sharon Dewsbury – Student Group for Creative Quilting Workshops - \$8,400.00
 - Pamella Regan – Performing Arts of Theatre and Movement Workshops at the 2021 Whitsunday Arts Festival - \$5,920.00
 - Bowen Potters Group – Patricia Hourn – High Fired Reduction Glaze and Demonstration Workshop - \$3,200.00
 - Julia Higgs – Creation of 5 Life-sized Puppets performance at Greys Bay, Bowen - \$3,500.00
 - Margaret Burgess – Plastic Boutique 3 Healthy Planet Project Workshops - \$4,000.00.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

The Regional Arts Development Fund (RADF) is a partnership between Council and the Queensland Government through Arts Queensland which invest in quality arts and cultural experiences by providing four rounds of grant opportunities in a funding period.

PURPOSE

To receive the RADF meeting minutes held on 25 May 2021 and approve the grant funding recommended by the RADF Local Committee.

BACKGROUND

RADF invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Local Arts and Cultural workers submit applications to Council for funding grants. Applications are assessed by an elected committee against criteria based on program guidelines and priorities identified in each Council's Arts and Cultural Policy.

All projects and activities receiving RADF funding are required to report on their contribution towards RADF 2020/2021 Key Performance Outcomes (KPOs) included in the RADF guidelines.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_C&ENV_04 - Arts & Culture Policy

ANALYSIS

The 2020/2021 Funding Round 4 closed on Friday, 7 May 2021 for projects commencing after Monday, 14 June 2021.

Sharon Dewsbury – Student Group for Creative Quilting Workshops

Requested \$8,400.00 – Recommendation \$8,400.00

The objective of the project is to capture the interest of both quilters and painters who wish to advance their techniques and abilities of applying art to more than paper and canvas and quilters who wish to enhance their work with artistic additions through painting on fabric.

The RADF Committee's recommendation is to fully fund the application. Commentary from the committee notes that letters of support from the groups involved are to be supplied, and further clarification needed of attendees when the acquittal is done. Also noted that it is a fantastic opportunity for the attendees to enhance their skills in quilting and creative painting on fabrics that will involve two culturally different groups of painters and sewers, in a 3-day workshop to be held at Camp Kanga.

Pamella Regan – Performing Arts of Theatre and Movement Workshops at the 2021 Whitsunday Arts Festival

Requested \$5,920.00 – Recommendation \$5,920.00

The objective of the project is to include new elements into the Whitsunday Arts Festival after receiving feedback from the community to add a performing arts component, and to expand the reach of the festival to new groups providing diversity of a cultural activity.

The RADF Committee's recommendation is to fund the application. Commentary from the committee notes that the Performing Arts workshops by Dancenorth and Full Throttle Theatre will be a great addition to the Whitsundays Arts Festival in September.

Bowen Potters Group – Patricia Hourn - High Fired Reduction Glaze and Demonstration Workshop

Requested \$3,224.00 – Recommendation \$3,200.00

The objective of the project is for participants to improve their knowledge and skills, to learn new pottery techniques in a workshop to be held over 3 days.

The RADF Committee's recommendation is to fund the application. Commentary from the committee notes that this will be an excellent opportunity for members of the group to improve

their skills by working with instructor Len Cook in the technique of High Fired Glaze Reduction preparation, which will take participants to a higher level in ceramics.

Julia Higgs – Creation of 5 Life-sized Puppets Performance at Greys Bay, Bowen

Requested \$3,348.00 – Recommendation \$3,500.00

The objective of the project is to present new creative work that will perform in Bowen. A series of life-sized puppets will be created and worn at Greys Bay for a one-time performance.

The RADF Committee's recommendation is to fund the application and had no hesitation in rounding the funding up. Commentary from the committee noted that the project will be a wonderful opportunity to introduce a performance by 5 life-sized puppets to the community, who will have the opportunity to interact and dance with them during the activity. A committee member suggested that the puppet performance would be fantastic if it could be incorporated into the 2021 Whitsundays Arts Festival.

Margaret Burgess – Plastic Boutique 3 Healthy Planet Project Workshops - \$4,000.00

Requested \$4,024.00 – Recommendation \$4,000.00

The objective of the project is to bring three regions together to work on a large-scale project that has positive environmental outcomes and also to provide the opportunity to upskill community members with new sculptural and fibre art skills.

The RADF Committee's recommendation is to fund the application. Commentary from the committee noted that the cross regional project will be a wonderful opportunity for the community to work with the sculptural artist and fibre artist Tracey Robb to produce birds out of recycled synthetic fabrics to be displayed in a forest canopy installation. The installation will be exhibited in Mackay Canelands, and the Isaac region before returning to the Whitsundays and exhibited during the Great Barrier Reef Festival in 2022.

Council has the following options:

Option 1 – That Council receive the minutes and approve payment of the RADF grants for Round 4 for the 2020/2021 funding period.

Option 2 – That Council decline the RADF grants applications.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.3 – Develop systems and promote the funding of local sport and recreation facilities.

Operational Plan

Action 2.2.3.2 – Support the Whitsunday community through the facilitation of community and RADF grants.

Financial Implications – The funding for the support will be taken from budget code GL: 3640.6405 – Arts & Culture Development (3640) / Donations (6405). Outcome reports for all

funded Projects/Activities must be submitted by applicants according to the agreed terms of Arts Queensland's Funding Agreement. YTD actual Budget spend is \$37,412.50.

Risk Management Implications – The assistance that RADF provides will ensure Council is portrayed in a positive manner by way of supporting the local community in their pursuit of developing skills, engaging in projects and activities that contribute to the value of arts and culture.

CONSULTATION

Julie Wright – Director Community Services
Rod Cousins – Manager Community Development & Libraries
Regional Arts Development Fund (RADF) Advisory Committee

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council receive the RADF minutes from the meeting of 25 May 2021 and approve the grant applications as proposed by the RADF Local Committee, from budget code GL: 3640.6405.

ATTACHMENTS

Attachment 1 – Regional Arts Development Fund (RADF) Meeting Minutes: 25 May 2021

Attachment 1 – Regional Arts Development Fund (RADF) Meeting Minutes: 25 May 2021

WHITSUNDAY REGIONAL ARTS DEVELOPMENT FUND (RADF) ADVISORY COMMITTEE

Minutes of Meeting – Round 4 – Tuesday 25 May 2021 – Grey
Room – Bowen Administration Office



Chair:	Cr Michelle Wright
Present:	Ruth Morton, Marg Tawse, Jess Begun, Shauna O'Shannessy, Julie Wright - Director Community Services, Liaison Officer Jacqui Neave,
Apologies:	

Meeting commenced: 11am

1	Minutes of previous meeting
	✚ Accepted
2	Business arising from minutes
	✚ Spotlights for Bowen Tanks – Advised by Troy to contact Darren Trott for options – emailed twice – no response ✚ Grand Piano @ Bowen SHS – Marg Tawse commented that the piano is taking up room and sits in a protective cage, and very rarely used – suggestion tabled to be utilised at the new Flagstaff Hill Centre.
3	Correspondence and news
	✚ Arts Qld – the Regional Arts Development Fund (RADF) 2021-22 Council application was submitted via Smartygrants on 13 April 2021 ✚ RADF Quarterly Progress Report submitted via Smartygrants on 22 April 2021 ✚ YTD RADF Budget is currently \$27,287.50 for Round 4
4	Promotion and advertising
	✚ Ongoing – RADF strategies, promotions, activities, and resources
5	Presentations
	No presentations held
6	Applications
	✚ Sharon Dewsbury Requested \$8,400.00 – Recommendation \$8,400.00 The RADF Committee's recommendation is to fund the application. Commentary from the committee notes that letters of support from the groups involved to be supplied, and further clarification needed of attendees when the acquittal is done. Also noted that it is a fantastic opportunity for the attendees to enhance their skills in quilting and creative painting on fabrics that will involve two culturally different groups of painters and sewers, in a 3-day workshop to be held at Camp Kanga. ✚ Pamella Regan Requested \$5,920.00 – Recommended \$5,920.00 The RADF Committee's recommendation is to fund the application. Commentary from the committee notes that the budget and workshop fees were a bit vague in the application and did not seem to match the quotes given, with further clarification needed. Other comments were that the Performing Arts workshops will be a great addition to the Whitsundays Arts Festival in September.

	 Bowen Potters Group Inc – Patricia Hourn Requested \$3,224.00 – Recommended \$3,200.00 The RADF Committee's recommendation is to fund the application. Commentary from the committee notes that the workshop is an excellent skill building opportunity for the members by improving their knowledge and learn new techniques working with High Fired Reduction Glaze preparation and Firing demonstrations.  Julia Higgs Requested \$3,348.00.00 – Recommended \$3,500.00 The RADF Committee's recommendation is to fund the application and had no hesitation in rounding the funding up. Commentary from the committee noted that the project will be a wonderful opportunity to introduce a performance by 5 life-sized puppets to the community, who will have the opportunity to interact and dance with them during the activity. Committee member Jess Begun suggested that the puppet performance would fantastic if it could be incorporated into the 2021 Whitsunday Arts Festival.  Margaret Burgess – Plastic Boutique 3 Healthy Planet Project Requested \$4,024.00 – Recommended \$4,000.00 The RADF Committee's recommendation is to fund the application. Commentary from the committee noted that the cross regional project will be a wonderful opportunity for the community to work with the sculptural artist and fibre artist Tracey Robb to produce birds out of recycled synthetic fabrics to be displayed in a forest canopy installation. The installation will be exhibited in Mackay Canelands, and the Isaac region before returning to the Whitsundays and exhibited during the Great Barrier Reef Festival in 2022. Total for round 4: \$25,020.00
7	General business
	 Surplus  Budget after Round 4 will be \$2,267.50

Meeting Closed: 5.15pm

Next meeting: August 2021

Location: Proserpine Administration Building – meeting room TBA

7	Actions for next meeting		
1			
2			

16. Infrastructure Services

16.1 DESIGNATED WASTE COLLECTION SERVICE OPTION – LETHEBROOK SATELLITE WASTE TRANSFER STATION

AUTHOR: David de Jager – Manager Waste Services

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council support the following actions:

- 1. The permanent closure of the Lethebrook Satellite Waste Transfer Station.**
 - 2. The consultation and referral of affected residents in the immediate area to the Maloney Road Satellite Waste Transfer Station as an alternative facility.**
 - 3. Undertake a feasibility assessment for the future provision of kerbside services to the Lethebrook area.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Whitsunday Regional Council (WRC) manages fourteen (14) unsupervised satellite waste transfer stations with each facility posing a varied level of risk to Council in the form of illegal dumping, unauthorised commercial use and resultant loss of revenue; environmental risk of unauthorised regulated waste disposal and litter; and risk of inaccurate statutory waste reporting.

The Lethebrook satellite waste transfer station, which was established circa 2006, has been confirmed [surveyed] as being established on private property following a request from the landowner for the facility to be removed.

An opportunity exists to progress with the prioritisation of the closure of the Lethebrook satellite waste transfer station supported by Sections 5.12 *Waste as a Service* and 5.17 *Action Plan* of Council's adopted Waste Management Strategy 2016-21, and planning for future kerbside collection as noted at the Ordinary Council Meeting held on 14 April 2021.

PURPOSE

To advise on the closure of the Lethebrook satellite waste transfer station with the future option to extend kerbside waste and recycling collection services to the community.

BACKGROUND

WRC Waste Services currently operates the following unsupervised satellite waste transfer stations including the Lethebrook Waste Transfer Station, for the purpose of providing waste services to properties outside current mapped serviced areas:

Facility Name	Address	Locality
Dingo Beach Transfer Station	Dingo Beach Road	Dingo Beach 4800
Wilson Beach Transfer Station	Wilson Beach Road	Wilson Beach 4800

Preston Waste Satellite Station	Saltwater Creek Road	Palm Grove 4800
Dittmer Waste Satellite Station	Kelsey Creek Road	Dittmer 4800
Gunyarra Waste Satellite Station	Gunyarra Road	Gunyarra 4800
Lethebrook Waste Satellite Station	Magee Road	Lethebrook 4800
Up River Road Waste Satellite Station	Up River Road	Foxdale 4800
East Euri Satellite Station	East Euri Road - CLOSING	Merinda 4805
Gumlu Satellite Station	Days Road	Gumlu 4805
Guthalungra Satellite Station	Coventry Road	Guthalungra 4805
Molongle Creek Satellite Station	Molongle Creek Boat Ramp	Gumlu 4805
Maloney Road Waste Satellite Station	Maloney Road	Thoopara 4800
North Gregory Waste Satellite Station	Gregory River Road	North Gregory 4800
Normanby Satellite Station	Normanby Road	Bogie River 4805

The costs associated with managing these satellite stations varies considerably compared to number of residents serviced and specific location. Contributing factors to costs include clean-ups due to illegal dumping, site maintenance, additional unscheduled bin services and unauthorised use by commercial operators to avoid transport, landfill and waste levy costs.

A review and risk assessment of all satellite waste transfer stations is currently being undertaken with consideration for the extension of the designated waste collection mapped area to those communities not yet receiving a kerbside waste and recycling collection service.

The abovementioned assessment will take into consideration environmental risks, collection vehicle accessibility and safety, cost, service level improvements (including location), with action required for the Lethebrook waste transfer station [located on private property] subject to Council approval; and priority given to the East Euri waste transfer station closure approved at the Ordinary Council Meeting held on 14 April 2021.

STATUTORY/COMPLIANCE MATTERS

Administration of waste management activities

Section 7 of the Waste Reduction and Recycling Regulation 2011 (Qld) (Section 7) and Chapter 6 of the Environmental Protection Regulation 2019 (QLD) (Chapter 6) provide a regulatory framework for local governments to administer waste management activities within a local government area. The provisions do not require local governments to deliver services or undertake particular activities—rather; they provide the ability for local governments to provide these services.

Section 7 allows local governments to designate areas for the collection of general waste and green waste [by resolution], and to determine the frequency of those collections. For Chapter 6, 'general waste' is defined to include domestic, commercial and recyclable waste. The chapter provides local governments with the ability to direct occupants in designated areas as to where they can place their bin for collection, the types of wastes that can be placed in the bin, and, when the bin is to be removed from the collection area.

Queensland Waste Levy

Provisions to introduce a waste levy were included in the Waste Reduction and Recycling Regulation 2011 and commenced on 1 July 2019.

The waste levy applies to waste disposed to landfill, and this levy is passed on to customers, through adjustment of commercial gate fees. The levy is intended to make landfill a less

attractive option compared to more productive and job-creating uses for these resources. Notwithstanding, the ability for commercial customers to dispose of waste at unsupervised WRC satellite waste transfer stations to avoid gate fees as well as the waste levy results in both a loss of revenue to WRC, and places WRC at risk of inaccurate waste levy reporting and declarations to the Department of Environment and Science.

ANALYSIS

The Lethebrook Satellite Transfer Station is located approximately 9 kilometres from the Maloney Road satellite transfer station; 18 kilometres from the Gunyarra satellite transfer station and 25 kilometres from the Kelsey Creek Landfill. The Lethebrook facility services 31 properties with a mix of zonings including Rural Grazing; Cane; Residential; and Non-Rateable, as follows:

- **Residential** – 20 properties
- **Rural Grazing** – 2 properties
- **Cane** – 8 properties
- **Non-Rateable** - 1 property (Banana Pocket Hall)

Current operational costs

Operational costs for the Lethebrook waste facility for the 2019-2020 financial year totalled \$17,622 with costs up to Quarter 3 of the 2020-2021 financial year \$15,977 as tabled below:

Expense	2019-2020 (\$)	2020-2021(Q1-Q3) (\$)
Illegal Dumping	500	0
Transport (Bin Servicing)	14,358	14,624
Site Maintenance	2,764	1,353
Total Cost	17,622	\$15,977

During 2019-2020 financial year, a total of \$3,360 (30 properties * \$112 per property) was collected through rates resulting in an annual operational loss of \$14,262.

During 2020-2021 financial year, a total of \$3,990 (30 properties * \$133 per property) has been collected through rates, resulting to date in an operational loss of \$11,987.

Further to the above, during 2019-2020 an average annual volume of 77 tonnes of waste was collected from the Lethebrook facility and disposed of at the Kelsey Creek Landfill.

During 2020-2021 financial year to date [April 2021], an amount of 46 tonnes was collected from the Lethebrook Satellite Station with tonnages expected to be similar to the previous financial year.

Future Operational Costs - Proposed

Future operational costs include the potential provision of Kerbside Waste and Recycling Services to residential properties only (20); all commercial are expected to self-haul to the Kelsey Creek Landfill Facility, and/or enter into a service agreement with a commercial service provider. Notwithstanding, a further assessment may determine that provision of services to the Rural Grazing and Cane zoned properties is required.

The introduction of the potential kerbside waste and recycling service is estimated to cost \$2,563 per annum with an initial additional bin supply cost of \$4,800 (\$240 per household) and a total estimated first year cost saving of approximately \$10,259.

Residential Properties	2021-2022 Annually (Exc. GST) *
Bin Delivery (1x Waste Bin & 1x Recycling Bin) (20 residential properties)	\$4,800
Kerbside Household Waste Collection	\$1,398
Kerbside Recycling Collection	\$1,165
Total Operational Cost	\$7,363

*Calculations based on current contract pricing.

Options Analysis

The following options were considered:

Option 1 - Do nothing: The facility has been confirmed as being located on private land and as such is not considered a feasible option.

Option 2 – Relocate Facility: Does not consider risks of an unsupervised waste facility and strategic impacts.

Option 3 – Close Facility and redirect: Close facility and redirect all self-hauled waste to the next closest facility at Maloney Road, and undertake a feasibility assessment for the future provision of kerbside services.

Proposed Way Forward

Option 3 to close the Lethebrook satellite waste transfer station and redirect householders to the next closest facility at Maloney Road. Redirecting householders to the Maloney Road satellite transfer station is supported by Section 5.17 *Action Plan* [Action Item 1.2.1] of Council's adopted Waste Management Strategy 2016-21 to provide waste infrastructure for 85% of the population within 20 minutes travel time.

The review and risk assessment of all satellite waste transfer stations currently being undertaken forms part of this option with planning for the extension of kerbside collection services to all areas.

Subject to Council approval, a full assessment including costing will need to be taken to determine the following:

- Vehicle accessibility
- Vehicles turn around points and construction
- Locations for hitching rails for communal placement of bins where vehicle access may be limited
- Logistics – service day and routes

Risk Assessment

The extension of waste and recycling services within the proposed program delivery timeline is dependent on the following:

- The outcome of the assessment.
- The ability of the contractor to deliver the additional service within the program delivery timeline at short notice, with priority given to the continuation of the current level of service and execution of the new regional contract on 1 July 2021.

Program Delivery

Subject to Council approval; the outcome of community engagement, and noting the risks described above, the following timeline is proposed:

Action	By When
Council Resolution	30 June 2021
Community Engagement	5 July 2021 – 23 July 2021
Close and disestablish Lethebrook satellite station	2 August – 7 August 2021
Collection Area Assessment*	9 August 2021
Commence Service	6 September 2021

**Collection area assessment includes vehicle turnaround and hitching rails.*

STRATEGIC IMPACTS

Section 5.1.2 of Council's adopted Waste Strategy 2016-21 recognises that satellite stations are known illegal dumping spots and that the cost of operations are not recoverable, more specifically as a result of unauthorised commercial use.

Section 5.17 of the Waste Strategy includes several related actions including:

- Action 1.1.1 - Provide reliable and efficient waste collection service for 90% of the Region's population.
- Action 1.2.1 - Provide waste infrastructure (landfill, transfer station or satellite station) for 85% of population within 20 minutes travel time.
- Action 2.1.2 - Introduce Kerbside Recycling to at least 90% of the waste collection area.

The progressive closure of waste transfer stations and the introduction of kerbside waste collection services will not only address the risks associated with unsupervised waste facilities but will also improve the level of services to impacted communities and increase waste diversion from landfill through kerbside recycling in line with the Queensland Government Waste Management and Resource Recovery Strategy.

CONSULTATION

Troy Pettiford – Chief Operating Officer Whitsunday Water
Patricia Jago – Coordinator Rates
Joanne Vlismas – Engagement & Marketing Coordinator

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Lethebrook Waste Transfer site is fully contained within Lot 13 on RP703075 which has been identified [surveyed] as privately owned property, and the owner has requested that the facility be removed.

In addition, the risk of unsupervised Waste facilities has been identified in Section 5.1.2 of Council's adopted Waste Management Strategy 2016-21. Risk levels of each facility varies depending on the location, notwithstanding the risks across all unsupervised facilities; including Council's ability and opportunity to address these risks and improve service levels,

is recognised. The introduction of the Waste levy on 1 July 2019 and added impact of COVID-19 may be contributing factors leading to increased unauthorised disposal of commercial waste. In addition to the requirement to remove the facility from privately owned property, the opportunity also exists to address other risks identified and improve the level of service through the introduction of kerbside waste and recycling services.

ATTACHMENTS

N/A

16. Infrastructure Services

16.2 GLOUCESTER SPORT & RECREATION ASSOCIATION – PLAYGROUND EQUIPMENT PROJECT

AUTHOR: Adam Hagy – Director Infrastructure Services

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council provide in-principle support to the Gloucester Sport & Recreation Association playground equipment project on the condition that the playground equipment is:

- a. Placed in the location nominated in Attachment 2 of this report;**
- b. Re-certified to the relevant Australian standards following its installation at the Gloucester Sport & Recreation Centre before it is available for public use;**
- c. All costs associated with the relocation, installation and re-certification of the playground equipment are to be borne by the Gloucester Sport & Recreation Association; and**
- d. Once re-certification is provided, Council will be gifted the asset by the Club and be responsible for monthly inspections and ongoing maintenance.**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Council received correspondence from the Gloucester Sport & Recreation Association (GSRA) on 15 March 2021 advising that the Association had been offered a second-hand set of playground equipment from Glencore Australia. The equipment is currently located in Glenden, Queensland, and has been offered to GSRA free-of-charge except for relocation and associated certification costs. GSRA are seeking Council's in-principle support for the playground to be moved to site and placed on land under the control of Whitsunday Regional Council. Following its installation and re-certification, GSRA propose that the ongoing maintenance and monthly inspections are to be the responsibility of Council.

PURPOSE

To inform Council of the request from the Gloucester Sport & Recreation Association on 15 March 2021 so that an informed and considered decision can be made regarding the provision of in-principle support to the GSRA playground equipment project.

BACKGROUND

Council received correspondence from the Gloucester Sport & Recreation Association on 15 March 2021 which contained a letter of request and a project plan for the relocation of second-hand playground equipment from Glenden to Hydeaway Bay. Refer Attachment 1.

Council responded, requesting further information regarding the potential location of the playground. Refer Attachment 2. Council also advised that the necessary playground safety and construction standards would be required to be met, and that any re-certification costs associated with the playground equipment would be at the cost of the GSRA. Council officers

contacted a specialist playground company to determine if the re-certification of the playground equipment was a viable option and a quote was provided.

STATUTORY/COMPLIANCE MATTERS

Current Australian Playground Standards

ANALYSIS

The Gloucester Sport & Recreation Association (GSRA) have been offered a second-hand playground free-of-charge, with the exception of relocation costs, which they would like to locate at the Gloucester Sports & Recreation Centre, 417 Hydeaway Bay Drive, Hydeaway Bay (Lot on Plan 1RP808292). The playground equipment has been donated to GSRA by Glencore and is currently located in Glenden, a mining town in the Isaac Region approximately 100km west-south-west of Mackay. The donation is dependent on Council providing in-principle support to the project.

Council officers have spoken with GSRA and advised that the playground equipment, if installed, must first be re-certified to the current Australian Playground Standards before it can be used by the public. If the playground is unable to be re-certified, then it will have to be removed.

The playground equipment was manufactured in 1996 by a company called MegaToy, who are no longer in existence. The equipment has been inspected by GSRA, who advise it is in good condition. A specialist playground company have provided a quote to inspect the playground for potential re-certification; the final value may vary depending on whether rectification works are required to bring the equipment up to the relevant standards.

GSRA have advised that their preference is for the playground equipment to be inspected after it is installed at Hydeaway Bay. If the equipment is inspected prior to its relocation, a second inspection will be required once it is installed. However, having the equipment inspected prior to its relocation could potentially save GSRA any unnecessary relocation costs should the equipment prove to be un-certifiable. These risks were made known to the GSRA president during conversations with the Director Infrastructure Services.

At this point in time, all that is required for GSRA to proceed with securing the playground equipment is Council's in-principle support for the project. Further details for the installation and certification can be negotiated with the club once the equipment in-principle support is confirmed by Council.

STRATEGIC IMPACTS

Alignment to Corporate Plan:

- Outcome 1.1, Strategy 1.1.2
- Outcome 2.2, Strategies 2.2.1, 2.2.2 and 2.2.5

CONSULTATION

Russell Muller – President, Gloucester Sport & Recreation Association

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Securing a donation of second-hand playground equipment, provided that it can be re-certified to the required standards, is a cost-effective option for the GSRA to improve the facilities at the recreation centre when compared with the cost of purchasing brand new equipment. Choosing to have the equipment inspected only after it is installed on-site, though saving in the short-term, could potentially cost more in the long run if rectification works are required. It is essential that the playground equipment is re-certified to the current Australian Standards once installed and prior to being used in the interest of public safety. The GSRA have only sought Council's in-principle support for the project at this time. Should Council provide its in-principle support now, it is not committing to providing further assistance as the project progresses.

ATTACHMENTS

Attachment 1 – Correspondence from Gloucester Sport & Recreation Association received 15 March 2021.

Attachment 2 – Proposed playground location.

Attachment 1 – Correspondence from Gloucester Sport & Recreation Association received 15 March 2021.

From: [REDACTED]
Sent: Monday, 15 March 2021 5:19 PM
To: Whitsunday Regional Council <Info@wrc.qld.gov.au>

Subject: Gloucester Sports and Recreation Association Playground Equipment Project

CAUTION: This email came from outside of WRC - only open links and attachments you're expecting.

Attention: Chief Executive Officer, Whitsunday Regional Council

Please find attached a covering letter and accompanying 'project sheet' which outlines an important opportunity for the Gloucester Sports and Recreation Association to provide some much needed children's playground equipment for the Gloucester Sports and Recreation Centre at Hydeaway Bay. The Association would very much like the Council to consider the proposal that has been put to the Council for its in-principle support in order for more detailed negotiations and the making of necessary arrangements with the current owners of the equipment (Glencore Australia) at Glenden in Central Queensland to proceed. While significant negotiations have already taken place and the Association is confident of being successful in acquiring the equipment, it is contingent on securing in-principle support from the Council as outlined in the letter and accompanying project sheet. Given that Glencore wishes to make a decision soon, there is some urgency in having this matter dealt with. Any assistance that you can bring to expedite this matter would be greatly appreciated by the Association. Regardless of the outcome, I would like to thank you for the ongoing support that Council has offered the Association and look forward to your response.

Kind regards,

[REDACTED]
President, Gloucester Sports and Recreation Association



Gloucester Sports & Recreation Association Inc.

417 Hydeaway Bay Drive
Hideaway Bay Qld 4800
Email: secretarygsra@gmail.com

Phone 0427 600359
ABN: 71 185 549 489

15 March 2021

Mr Rod Ferguson
Chief Executive Officer
Whitsunday Regional Council

Email: info@whitsundayrc.qld.gov.au

Dear Mr Ferguson,

Proposed children's playground equipment for Gloucester Sports and Recreation Centre – collaborative re-use of Glenden facilities

The Gloucester Sports and Recreation Centre (GSRC) at Hydeaway Bay has evolved and grown to become an important community centre for the Gloucester and surrounding localities. The GSRC provides a range of services to different groups and interests including arts and crafts, tennis, undercover bowls, and community meetings and is a hub for tele-health services and internet services (including during natural disaster events).

While the GSRC's facilities cater substantially for residents and visitors to the Gloucester locality (Cape Gloucester, Hydeaway Bay and Dingo Beach), its catchment for many of the range of community run activities it offers stretches further afield to include North Gregory and even Proserpine and Airlie Beach. Much of the success of the centre has been through the collaborative approach and hard work of the Gloucester Sports and Recreation Association (GSRA) and successive Whitsunday Regional Councils. This has included the Council's elected members and staff over progressive years. The Association appreciates the efforts of the Council and looks forward to continued collaboration and successes.

The Association presently has an opportunity to acquire contemporary surplus children's playing equipment from Glencore Australia out of its mining town at Glenden in the Isaac Regional Council area. The equipment has been identified as being surplus to the town's needs. Discussions with Glencore have shown that the equipment could be made available to the Association free of charge subject for relocation to the centre at Hydeaway Bay. The Association would manage dismantling, transport and re-assembly of the equipment voluntarily through its members.

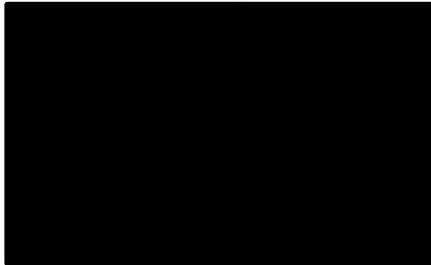
In order for the project to progress, the Association first would need to demonstrate that it has in-principle support from the Whitsunday Regional Council to use the GSRC site for the playground equipment and that the Council will consider any need for inclusion of the equipment onto its Asset Register as well as incorporate its use into appropriate public insurance cover. The equipment would significantly complement existing activities at the centre and further enhance its attractiveness to young parents who have small children and who wish to make use of the activities on offer as well as providing an additional needed public

recreational resource for the area. Presently there are no children's playground equipment facilities in Hydeaway Bay.

While the Association has very good prospects of securing acquisition of the facilities, Glencore has indicated that it must know ideally well before the end of April 2021 whether the GSRA wishes to proceed. It is therefore critical that the Council is able to indicate its in-principle support in order that finalisation discussions can proceed with Glencore and to make any necessary further arrangements to organise relocation of the equipment.

The GSRA has included a 'Project Sheet' with this letter to further assist with some details associated with the project for the Council's convenience. Please do not hesitate to contact me directly should you require any further clarification regarding this important GSRA project (Mobile: 0427 600 359). Thank you again for your on-going support of our association and I look forward in anticipation of your response.

Yours faithfully,



President, Gloucester Sports and Recreation Association

CC: Cr Gary Simpson
Division 5 Councillor
Whitsunday Regional Council
Email: Gary.Simpson@whitsundayrc.qld.gov.au



Gloucester Sports and Recreation Association Inc.

Children's playground equipment project

Gloucester Sports and Recreation Centre
Hydeaway Bay

Prepared by: Gloucester Sports and Recreation Association, March 2021



THE PROJECT – ‘PLAYGROUND FOR PARADISE’

The Gloucester Sports and Recreation Centre has grown to become the principal community activity centre for the Gloucester locality, encompassing Hydeaway Bay, Dingo Beach and Cape Gloucester as well as attracting visitors from other nearby locations including North Gregory and even Airlie Beach and Proserpine. The facility provides sporting (tennis and undercover bowls), arts and crafts, social gathering opportunities and tele-medical services for residents of the area. Apart from residents, visitors to the area that camp at Hydeaway Bay or stay elsewhere in the locality are also welcomed to the centre for a range of social gatherings and sporting activities.

The facility has an opportunity to broaden its range of services and attractiveness through the potential addition of children’s play equipment, providing opportunity for young children in the area to play, especially while older family members participate in the range of other opportunities that the centre provide. As the locality’s passive and active recreational resources grow (e.g. bike riding) the playground is able to complement and integrate with these additional facilities.



*‘The growing heart
of the community’*

A COLLABORATIVE OPPORTUNITY

The Gloucester Sports and Recreation Association (GSRA) has an opportunity to secure an agreement with Glencore Australia (mining) to provide to it contemporary functional children's play equipment that has become surplus to its needs for the Glenden township. Relocation of the play equipment will provide an opportunity to give it a new lease of life in the Gloucester locality at no capital cost to residents.

Volunteer services through the GSRA and the assistance of Glencore will be able to dismantle, transport and erect the equipment at the Gloucester Sport and Recreation community facility in Hydeaway Bay for a fraction of what new facilities would cost and would provide a tangible way of the community's development being assisted by a 'circular economy' – i.e. through the re-use of otherwise functional facilities.

While the project is, at this stage, very much a collaboration between the GSRA, the local community and Glencore, the support of the Whitsunday Regional Council (WRC) will provide the land tenure, asset recognition and public liability certainty that is required for public facilities of this nature to proceed and become an integral part of the community.



From Glenden to Gloucester – sustainable re-use of resources

BENEFITS

Modern children's play equipment has the potential to:

- Make it easier to entertain children while older family members participate in the range of other cultural, sporting and social opportunities the centre offers
- Help further consolidate the range of attractions available in the locality, notably for younger generations and adding to the locality's attractiveness as a place to live
- Provide facilities that can be both actively and passively supervised by adults when other activities are taking place
- Provide a further opportunity to help build the area's children's health and well-being
- Complement other planned recreational facilities for locality (e.g. bike riding)





COMMUNITY COMMITMENT

The GSRA is able to commit to:

- Management of any further negotiations with Glencore to gain access to the equipment for dismantling and removal purposes
- Organise loading and transport of the equipment from Glenden to the GSRA centre at Hydeaway Bay
- Undertake or assist with preparation of a suitable site for the equipment and its erection
- Help maintain the equipment and its surrounding grounds for the enjoyment of the public
- Enter into any formal agreements or leases with the WRC over the ongoing management and use of the play equipment
- Inclusion of equipment into centre land management plan

The GSRA acknowledges the WRC's ability and need to reassess any further provision of sport and recreation facilities in the area over time and that the establishment of the playing equipment at this time does not guarantee that similar facilities would be provided by the Council at the end of the asset's life.

COUNCIL 'COMMITMENT'

The WRC is an integral component of this project and without it, the project would not be able to proceed. In order for the project to progress through finalisation negotiations between Glencore and the GSRA, it is important that the Council considers and provides in principle agreement to:

- Accept the play equipment on Council reserve land at Hydeaway Bay managed by the GSRA
- Include the equipment on its asset register to help recognise its legitimacy as a public asset, assist with insurance needs and maintain local government legislative compliance
- Provide guidance and assistance in helping to ensure that the equipment's relocated construction is undertaken in accordance with Council's and any other legislative safety requirements
- Provide any assistance and guidance regarding any potential approvals that may be required
- Undertake to include the asset under appropriate council held and managed public insurances

Planning Requirements

The reserve on which the Gloucester Sports and Recreation Centre complex is sited is known as:

- Lot 1RP808292, 417 Hydeaway Bay Drive, Hydeaway Bay.

The overall site has an approximate area of 8 hectares and represents the principal open space location servicing the Hydeaway Bay locality. A special lease exists for the principal area containing built structures managed by the Gloucester Sport and Recreation Association. Present uses include:

- Community meeting rooms
- Tennis court
- Undercover bowling area
- Grassed areas for passive recreation
- Outdoor gathering areas including fireplace facilities
- Public toilets
- Access way for vehicles
- Car parking
- Onsite effluent treatment and disposal
- Uncleared and cleared native vegetation including minimal bushfire buffer areas

Preliminary investigations show that the site is zoned Recreation and Open Space under the *Whitsunday Planning Scheme 2017* (the Planning Scheme). The proposed use of children's playground equipment is regarded as ancillary to a 'park' use as defined under the Planning Scheme. A 'park' is acceptable development within the Recreation and Open Space zone. There are no stated assessment benchmarks for assessable development or requirements for accepted development that apply to the project.

The preferred location for the playing equipment is not affected by any specific Overlay provisions of the Planning Scheme. While some site levelling is likely to be required to safely accommodate the preferred site for the proposed playground equipment, this is to be kept to a minimum. No native vegetation or designated 'Wildlife habitat' under the Planning Scheme is to be removed.

Any proposed works will be subject to further detailed planning and consultation with the Council's staff and the Council's final approval.

There are no State 'triggers' that require a planning approval for the project under State Planning legislation.





(Actual playground equipment)



COSTS

It is estimated that comparable new playground equipment can range up to \$80,000 plus additional costs for 'soft-fall' ground surface installation. The proposed equipment, including soft-fall cover is to be provided free of charge to the GSRA. Transport costs are proposed to be covered by the GSRA through volunteer services of its members.

Installation is to be significantly contributed towards through volunteer services from GSRA members and other community sources. Technical guidance and any additional works assistance will be greatly appreciated from Council in order to ensure that Council needs are fully complied with.

In principle agreement from WRC for GSRA to proceed with the project will also enable the GSRA to consider additional external funding options through a range of grants that may be available to assist with any trade assistance and/or to more effectively integrate the equipment into the centre's other facilities and further to enhance the amenity, safety and use of the equipment.

SAFETY

The children's playground equipment was initially supplied and installed by an Australian supplier (Megatoy Play Systems Pty Ltd) and is a contemporary facility that has been used in a town situation at Glenden (Qld) managed to the highest safety standards by Glencore Australia. The equipment was originally installed since the introduction of AS/NZS 4422-1996 AMDT 1 *Playground surfacing - Specifications, requirements and test methods* and AS/NZS 4486.1-1997 *Playgrounds and playground equipment - Development, installation, inspection, maintenance and operation*. This has since been superseded by AS 4685.0:2017, *Playground equipment and surfacing - Part 0: Development, installation, inspection, maintenance and operation* in 2017.

Final installation will need to be in compliance with any relevant requirements of the new standard in accordance with the practices of the WRC regarding its other similar facilities in the local government area.

FURTHER CONTACT:

Russell Muller, President, Gloucester Sports and Recreation Association Inc.
Mobile: 0427 600 359
Email: rbmuller@bigpond.com

Gloucester Sports and Recreation Association Inc.
417 Hideaway Bay Drive
Hideaway Bay Qld 4800
ABN: 71 185 549 489

From: [REDACTED]

Sent: Friday, 14 May 2021 7:29 AM

Subject: RE: Gloucester Sports and Recreation Association Playground Equipment Project

CAUTION: This email came from outside of WRC - only open links and attachments you're expecting.

Adam

Gloucester Sports and Recreation Association (GSRA) has a proposal for the Councils consideration regarding the playground equipment that it is proposing to install at the Gloucester Sports Park.

We understand that the equipment would not be allowed to go into service for the public until it meets the Council requirements of being certified, and that previously the Council had advised that the equipment should be inspected prior to moving to the Gloucester Sports Park and that any necessary remedial work required for certification be carried out during reassembly. Then a final inspection for certification would be carried out. The cost of these inspections have been quoted at over \$2,000.00 each which is a lot of money for our Association.

GSRA proposes that we acquire the equipment, move it to the Sports Park, assemble it and then have it inspected and rectify any issues that are required for certification. This would require only one inspection, saving our Association over \$2,000.00

The equipment would remain OUT OF SERVICE until such remedial work is completed and certification confirmed.

Please feel free to give me a ring to discuss this proposal if you require any further info.

Looking forward to a favourable reply.

Regards

[REDACTED]
President Gloucester Sports and Recreation Association Inc

Attachment 2 – Proposed playground location





GSRA LEASE

A/SP157792

[Help for Current Title Search \(Paid Service\)](#)

[Current Title Search \(Paid Service\)](#)

[Create Land Parcel Map \(SmartMap\)](#)

Tenure: Lands Lease

Area: 3200m²

Accuracy: B&D PLOT CONTROLLED -
1M

Surveyed: Yes

[Land Parcel and Tenure Explained](#)



Queensland Government

© State of Queensland 2017

16. Infrastructure Services

16.3 TENDER EVALUATION – 500.2021.0010 – DESIGN AND CONSTRUCTION OF TED CUNNINGHAM BRIDGE

AUTHOR: Michael Downing - Coordinator Capital Project Delivery

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council award contract 500.2021.0010 Design and Construction of Ted Cunningham Bridge to Davbridge Properties Pty Ltd T/As Davbridge Construction for the amount of \$3,924,525.86 (excluding GST).

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Whitsunday Regional Council (Council) requires a suitably experienced and qualified Contractor to carry out the design and construction of the new Ted Cunningham Bridge, located approximately 31.6 km along Strathmore Road, west of Collinsville.

The intent (which the Contractor must adopt) in developing the Design is to provide a structure that can be built for a minimum Whole of Life Cost with methodology and design best suited to safety and economical construction.

PURPOSE

To present to Council for consideration the Evaluation Committee's Recommendation to award the contract for 500.2021.0010 Design and Construction of Ted Cunningham Bridge.

BACKGROUND

Whitsunday Regional Council (Council) is seeking an experienced and qualified Contractor for the replacement of Ted Cunningham Bridge located on Strathmore Road, west of Collinsville. The bridge was inspected in 2017 following Tropical Cyclone Debbie and was reported to be at condition rating 4, very poor.

The project will be managed as a Design and Construction Contract with four distinct stages:

- a) Preliminary design;
- b) Detailed design;
- c) Final design; and
- d) Construction.

Ted Cunningham Bridge is located at approximately 31.6 km along Strathmore Road from Bowen Development Road.

While there is access from the west, the main access point to the site is Strathmore Road. Any alternative route via Mt Wyatt Road, then Glendon Road to the north of Rutherford Road to the south requires a significant detour. It shall not be considered to close access via Strathmore Road for more than short delays.

The purpose of the Contract is to replace the existing Ted Cunningham Bridge on Strathmore Road, considering the constraints contained within the Contract, the Specification and Whole of Life Costs.

The intent (which the Contractor must adopt) in developing the Design is to provide a structure that can be built for a minimum Whole of Life Cost with methodology and design best suited to safety and economical construction.

There will be several stages to be satisfied within the Contract as follows and all design stages must be provided for review and approval by Council:

- a) Produce a Preliminary Design for review and acceptance by Council;
- b) Produce a Detailed Design for review and acceptance by Council;
- c) Produce a Final Design and For Construction Documentation for acceptance by Whitsunday Regional Council;
- d) Construction of a new bridge, approaches and associated Works; and
- e) Remediation works.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
S227 & S228 Local Government Regulation 2012
Work Health and Safety Act 2011

The procurement process has been conducted in accordance with Council's policy and legislative obligations.

ANALYSIS

A Request for Tender (RFT) was released on 3 March 2021 and as advertised as follows:

- a) LG Tenderbox;
- b) Newspapers:
 - i. Whitsunday News; and
 - ii. Townsville Bulletin.
- c) As a link to LG Tenderbox on Council's website.

The following five (5) submissions were received by the closing date of 14 April 2021 at 2.00 pm (AEST):

- a) CPM Group Pty Ltd T/As CPM Civil;
- b) Davbridge Properties Pty Ltd T/As Davbridge Constructions;
- c) Hazell Bros (Qld) Pty Ltd;
- d) The Kay Associates Trust T/As Kay Associates; and
- e) NQ Civil Contractors Pty Ltd.

The Evaluation Committee comprised of:

- f) Coordinator Capital Project Delivery – Infrastructure Services;
- g) Disaster Recovery Project Director – Infrastructure Services; and

h) Contracts Coordinator – Council's Corporate Services

Note: A Senior Probity Specialist was engaged through Local Buy to address and provide probity advice during the Tender Evaluation to ensure accuracy and compliance.

An initial compliance check was conducted on the tender submissions on 15 April 2021 to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

Two of the Tenderers were identified that their pricing submission was not provided in the format as requested and asked to provide to progress their submission to the qualitative criteria assessment. Both Tenderers provided within twenty (24) four hours.

All Tenderers were then marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Evaluation Criteria was broken down into the following categories and subcategories and each submission was assessed with the following weightings applied to these categories:

<u>1</u>	<u>Experience and Key Personnel</u>	20.0%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
1.1	Relevant Experience	40%	8%
1.1.1	Bridge Design Experience	20%	4%
1.1.2	Bridge Construction Experience	20%	4%
1.2	Key Personnel		
1.2.1	Design Project Team	25%	5%
1.2.1.1	Design Manager	15%	3%
1.2.1.2	Design Team	10%	2%
1.2.2	Construction Project Team	30%	6%
1.2.2.1	Project Manager	15%	3%
1.2.2.2	Site Manager	10%	2%
1.2.2.3	Contracts/Admin	3%	1%
1.2.2.4	WHS/Quality	3%	1%
1.2.3	Backup Project Team Staff	5%	1.0%
1.2.3.1	Design Manager	1.5%	0%
1.2.3.2	Design Team	1.0%	0%
1.2.3.3	Project Manager	1.5%	0%
1.2.3.4	Site Manager	1.0%	0%
Total of 1 Experience and Key Personnel		100.0%	20.0%
<u>2</u>	<u>Demonstrated Understanding</u>	30.0%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
2.1	Methodology	33.3%	10.0%
2.2	Bridge Design	33.3%	10.0%
2.3	Program	33.3%	10.0%
2.3.1	Scheduling and Gantt Chart	17%	5%
2.3.2	Procurement Plan	17%	5%

Total of 2 Demonstrated Understanding		100%	30%
3	<u>Tenderers Resources and Availability</u>	10%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
1	Tenderer's Resources (Personnel and Equipment)	50%	5%
2	Concurrent Project Commitments	20%	2%
3	Local Subcontractors	30%	3%
Total of 3 Tenderer's Resources and Availability		100%	10%
4	<u>Local Supplier</u>	10.0%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
1	Local Supplier as per WRC Procurement Policy	100%	10%
Total of 4 Local Supplier		100%	10%
5	<u>Price</u>	30.0%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
1	Price	100%	30%
Total of 5 Price		100%	30%
Total Evaluation		100.0%	

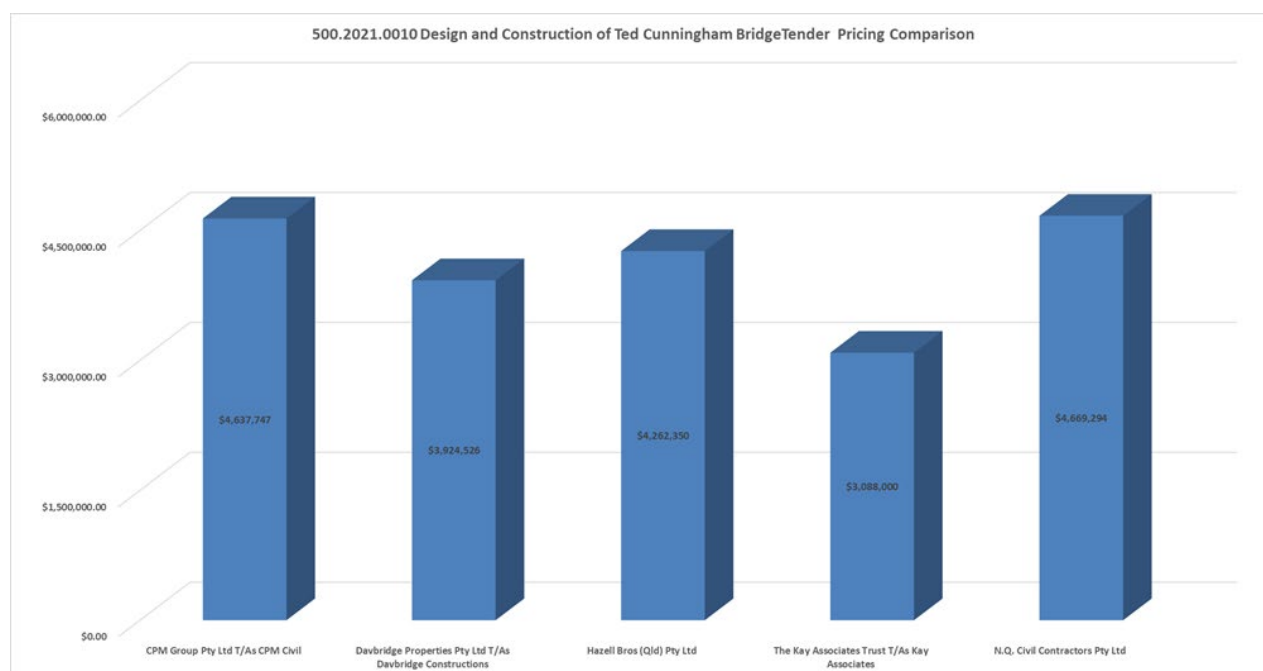
Table 1 – Evaluation Criteria

Below is a summary of the final assessment:

Respondents	Evaluation panel averaged Score	Total rank
CPM Group Pty Ltd T/As CPM Civil	61.4%	4
Davbridge Properties Pty Ltd T/As Davbridge Constructions	70.6%	1
Hazell Bros (Qld) Pty Ltd	64.5%	2
The Kay Associates Trust T/As Kay Associates	64.4%	3
N.Q. Civil Contractors Pty Ltd	57.4%	5

Table 2 – Final Assessment Results

The following graphs show the pricing comparison based on the above:



Graph 1 – Pricing Comparison

Based on the scores from the evaluation, Davbridge Properties Pty Ltd T/As Davbridge Constructions scored the highest percentage overall with 69.1% and have demonstrated:

- a) They have recently successfully completed two other Bridge Replacements, Andromache and Inverdon Bridges, for Whitsunday Regional Council under Queensland Resource Authority (QRA) Funding for the Cyclone Debbie Event;
- b) Have the relevant qualified and experienced key personnel including Design Manager, Project Manager, Site Managers/Foremen, Contract Administrator and WHS/QE Officer as well as adequate backup key personnel should they be required;
- c) They will be engaging an experienced Design Company, Westera Partners Pty Ltd to complete the design of the Ted Cunningham Bridge, which they have worked with on other Design and Construction Projects.
- d) They have more than adequate construction experience to successfully complete this project;
- e) Their proposed design comprises precast concrete piles and PSC deck unit arrangement which is similar to Inverdon Bridge, plus other precast items to reduce the time on site;
- f) They have a full understanding of what is required to successfully complete this project by providing a detailed methodology providing information on the following:
 - i. Design stages,
 - ii. Procurement Activity (including long lead time items ie steel liners for bored piles, PSC Deck Units, steel bridge rail and other fabricated steel items, steel reinforcing, bearing pads and expansion joints),
 - iii. Precast elements,
 - iv. Site works,

- v. Prefabrication of abutments A & B and pier 1-5 headstocks to reduce onsite time,
 - vi. Detail on location of crane pads and crane activity,
 - vii. High risk inspection and sign offs by Geotech engineer,
 - viii. Examples of Project Risk Assessment on previous similar projects,
 - ix. Example procedures on cast-in place, piling and concreting.
- g) They are accredited to ISO9001:2015 & AS/NZS 4801:2001;
 - h) Will be engaging a number of local subcontractors for the hire of major equipment and carrying out earthworks during the project; and
 - i) Provided a competitive price of \$3,924,525.86 which is within the allocated budget and funding for this project.

STRATEGIC IMPACTS

Financial Implications – The bridge will be fully funded by a combination of Bridge Renewal Program, Transport Infrastructure Development Scheme (TIDs) and Roads to Recovery (R2R) funds. The bridge will meet all relevant standards and provide a low maintenance structure with a lengthy design life.

Risk Management Implications – Council will engage an external superintendent's representative to assist with any technical queries and hold point inspections.

Alignment to Corporate Plan:

- Outcome 3.3, Strategy 3.3.2
- Outcome 3.4, Strategy 3.4.1

CONSULTATION

Trevor Williams – Disaster Recovery Project Director, Infrastructure Services

Brenda Tengbom – Contracts Coordinator, Corporate Services

Owen West – Probity Advisor Specialist, Local Buy

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet, Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Evaluation Committee recommends that Davbridge Properties Pty Ltd T/As Davbridge Constructions be awarded 500.2021.0010 – Design and Construction of Ted Cunningham Bridge Contract for the amount of \$3,924,525.86 (excluding GST) as per their tender submission and all clarifications discussed in this report as it represents the most advantageous outcome to Whitsunday Regional Council.

ATTACHMENTS

N/A

16. Infrastructure Services

16.4 TENDER EVALUATION – 500.2021.0040 – DESIGN AND CONSTRUCTION OF COLLINSVILLE WATER PARK

AUTHOR: Michael Downing – Coordinator Capital Project Delivery

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council award contract 500.2021.0040 Design and Construction of Collinsville Water Park to Beau Homes Pty Ltd T/As Beau Corp Aquatic & Construction for the amount of \$1,191,684.00 (excluding GST).

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Whitsunday Regional Council (Council) is seeking a suitably qualified and experienced Contractor for the design and construction of a new water park, proposed to be located next to the Collinsville Swimming Pool on Conway Street, Collinsville.

PURPOSE

To present to Council for consideration the Evaluation Panel's Recommendation to award the contract for 500.2021.0040 Design and Construction of Collinsville Water Park.

BACKGROUND

Council has received funding through the Local Roads and Community Infrastructure Program (LRCI) for a total build budget of \$1,200,000 (excluding GST) and requires the project be delivered within this budget allocation, including all costs associated with the design and delivery of the works.

The project will be managed as a Design and Construction Contract with four distinct stages:

- e) Concept design;
- f) Detailed design;
- g) Final design; and
- h) Construction.

STATUTORY/COMPLIANCE MATTERS

The Local Government Act 2009 and Local Government Regulation 2012 will apply as will Australian Accounting and Auditing Standards. Council has an obligation to maintain an internal audit function in accordance with the above standards.

The procurement process has been conducted in accordance with Council's policy and legislative obligations.

ANALYSIS

A Request for Tender (RFT) was released on 21 April 2021 and as advertised as follows:

- a) LG Tenderbox;

- b) Newspapers:
 - iii. Whitsunday News; and
 - iv. Townsville Bulletin.

The Evaluation Panel for this tender comprised of:

- a) Coordinator Capital Project Delivery - Infrastructure Services
- b) Capital Works Officer - Infrastructure Services
- c) Contracts Officer – Corporate Services

There were five (5) submissions received by 2.00 pm on Thursday 27 May 2021 as follows:

- a) Beau Homes Pty Ltd T/As Beau Corp Aquatic & Construction;
- b) Bryant Building Contractors Pty Ltd;
- c) The Trustee For Parkhill Family Trust (Splash Pools);
- d) M & N Enterprises Pty Ltd T/As Playscape Creations; and
- e) Taylor Builders Pty. Ltd. T/As TP Aquatic Constructions.

An initial compliance check was conducted on the tender submissions to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Qualitative Criteria of each submission was assessed with the following weightings applied:

1		20.0%	Evaluation Section
<u>Experience and Key Personnel</u>		% of Section	% of Evaluation
1.1	Relevant Experience	40%	8%
1.1.1	Design Experience	20%	4%
1.1.2	Construction Experience	20%	4%
1.2	Key Personnel		
1.2.1	Design Project Team	25%	5%
1.2.1.1	Design Manager	15%	3%
1.2.1.2	Design Team	10%	2%
1.2.2	Construction Project Team	30%	6%
1.2.2.1	Project Manager	15%	3%
1.2.2.2	Site Manager	10%	2%
1.2.2.3	Contracts/Admin	2.5%	1%
1.2.2.4	WHS/Quality	2.5%	1%
1.2.3	Backup Project Team Staff	5%	1.0%
1.2.3.1	Design Manager	1.5%	0%
1.2.3.2	Design Team	1.0%	0%

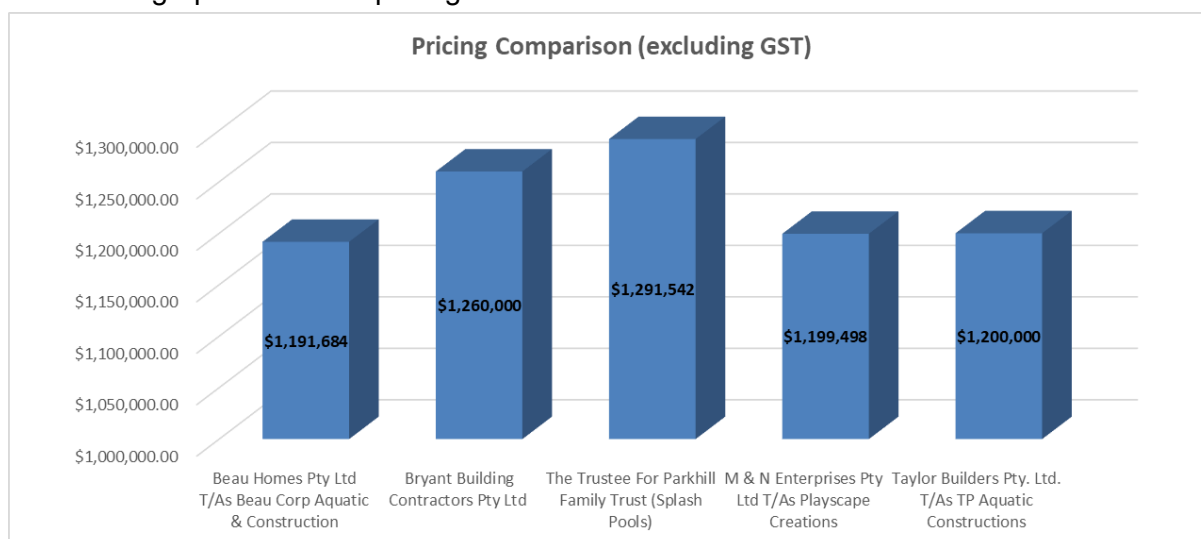
1.2.3.3	Project Manager	1.5%	0%
1.2.3.4	Site Manager	1.0%	0%
Total of 1 Experience and Key Personnel		100.0%	20.0%
2 <u>Demonstrated Understanding</u>		20.0%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
2.1	Methodology	33.3%	6.7%
2.2	Water Park Design	33.3%	6.7%
2.3	Program	33.3%	6.7%
2.3.1	Scheduling and Gantt Chart	17%	5%
2.3.2	Procurement Plan	17%	5%
Total of 2 Demonstrated Understanding		100%	20%
3 <u>Tenderers Resources and Availability</u>		20%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
1	Tenderer's Resources (Personnel and Equipment)	50%	10%
2	Concurrent Project Commitments	25%	5%
3	Local Subcontractors	25%	5%
Total of 3 Tenderer's Resources and Availability		100%	20%
4 <u>Local Supplier</u>		10.0%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
1	Local Supplier as per WRC Procurement Policy	100%	10%
Total of 4 Local Supplier		100%	10%
5 <u>Price</u>		30.0%	<u>Evaluation Section</u>
		% of Section	% of Evaluation
1	Price	100%	30%
Total of 5 Price		100%	30%
Total Evaluation		100.0%	

Below is a summary of the final assessment:

Respondents	Evaluation panel averaged Score	Total rank
Beau Homes Pty Ltd T/As Beau Corp Aquatic & Construction	72.6%	1
Bryant Building Contractors Pty Ltd	55.6%	4
The Trustee For Parkhill Family Trust (Splash Pools)	34.1%	5
M & N Enterprises Pty Ltd T/As Playscape Creations	64.6%	2
Taylor Builders Pty. Ltd. T/As TP Aquatic Constructions	58.0%	3

Table 2 – Final Results

The below graph shows the pricing difference between the five tenderers:



Graph 1 – Pricing Comparison

Based on the results from the evaluation, Beau Homes Pty Ltd T/As Beau Corp Aquatic & Construction scored the highest percentage overall with 72.6% and have demonstrated:

- a) Clear understanding of the project requirements, design meets mandatory and some desirable requirements;
- b) Most competitive price compared against the other four tenderers;
- c) Have required resources and will engage local subcontractors/ suppliers for various components of project;
- d) Have identified lead times on materials, and their program is within the funding timeframe with completion by 30 November 2021; and
- e) Have experienced and qualified project team including some subconsultants for design.

STRATEGIC IMPACTS

Additional ongoing costs to maintain the facility were estimated at approx. \$50,000 per annum.

Aligns with Corporate Plan:

- Outcome 2.2, Strategies 2.2.1, 2.2.3, and 2.2.5.

CONSULTATION

Sonia Richards – Capital Works Officer, Infrastructure Services

Kalinda Fitch – Contracts Officer, Corporate Services

Brenda Tengbom – Contract Coordinator, Corporate Services

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet, Corporate Services

Mark Callaghan – Manager Parks and Gardens, Infrastructure Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Evaluation Panel recommends that Beau Homes Pty Ltd T/As Beau Corp Aquatic & Construction be awarded Contract 500.2021.0040 Design and Construction of Collinsville Water Park for the amount of \$1,191,684.00 (excluding GST), as it represents the most advantageous outcome to Whitsunday Regional Council.

ATTACHMENTS

N/A

16. Infrastructure Services

16.5 TENDER EVALUATION – 500.2021.0032 – DESIGN AND CONSTRUCT DECK AT AIRLIE BEACH LAGOON, INCLUDING INSTALLATION OF ERGON HV CONDUIT

AUTHOR: Michael Downing – Coordinator Capital Project Delivery

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council award contract 500.2021.0032 Design and Construct Deck at Airlie Beach Lagoon, including Installation of Ergon HV Conduit to The Trustee For The Julatson Family Trust & The Trustee For The Marjen Family Trust (Plants Whitsunday) for the amount of \$705,083.87 (excluding GST).

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Whitsunday Regional Council (Council) were seeking a suitably qualified and experienced Contractor for the design and construction of a Deck at Airlie Beach Lagoon, including the installation of Ergon HV Conduits and a new shared pathway.

PURPOSE

To present to Council for consideration the Evaluation Panel's Recommendation to award the contract for 500.2021.0032 Design and Construct Deck at Airlie Beach Lagoon, including Installation of Ergon HV Conduit.

BACKGROUND

Whitsunday Regional Council (Council) has resolved to construct a deck at the rear of the restaurants fronting the Airlie Beach lagoon. The area has proven difficult to establish grass coverage due to the large fig trees and the size of their canopies. The deck would also allow Council to provide additional footpath dining area for the businesses, increasing revenue for Council.

The proposed new area consists of roof cover, elevated floor space with compliant stairs and disabled ramp access from the lagoon area to the deck levels and small commercial precinct of Lots 10 and 11 on RP732624 to Main Street.

A concept plan has been prepared for Council by John Harper Landscapes, the plan is provided for reference and should only be used for understanding the scope of works and the size of deck required. The proposed new deck will be tendered on a design and construct basis, and should comply with all relevant building codes, all other statutory regulations/acts, QBCC, Australian Standards and IPWEAQ or Austroads Guidelines.

In addition, Ergon Energy has been liaising with Council regarding the installation of a duplicate supply corridor between the Cannonvale substation near Island Drive and the Jubilee Pocket substation near Erromango Drive. A portion of this corridor has been completed alongside the Airlie Foreshore revitalisation previously and Ergon wish to have the infrastructure for the new HV corridor installed beneath the proposed deck to ensure another link is completed ahead of further planned works.

STATUTORY/COMPLIANCE MATTERS

The Local Government Act 2009 and Local Government Regulation 2012 will apply as will Australian Accounting and Auditing Standards. Council has an obligation to maintain an internal audit function in accordance with the above standards.

The procurement process has been conducted in accordance with Council's policy and legislative obligations.

ANALYSIS

A Request for Tender (RFT) was released on 14 April 2021 and as advertised as follows:

- c) LG Tenderbox;
- d) Newspapers:
 - v. Whitsunday News; and
 - vi. Townsville Bulletin.

The Evaluation Panel for this tender comprised of:

- d) Coordinator Capital Project Delivery - Infrastructure Services
- e) Technical Engineering Officer – Infrastructure Services
- f) Contracts Officer – Corporate Services

There were three (3) submissions received by 2.00 pm on Thursday 6 May 2021 as follows:

- f) ACS Projects Pty Ltd T/As Red Emperor Constructions;
- g) WHF Group Pty Ltd; and
- h) The Trustee For The Julatson Family Trust & The Trustee For The Marjen Family Trust (Plants Whitsunday)

An initial compliance check was conducted on the tender submissions to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Qualitative Criteria of each submission was assessed with the following weightings applied:

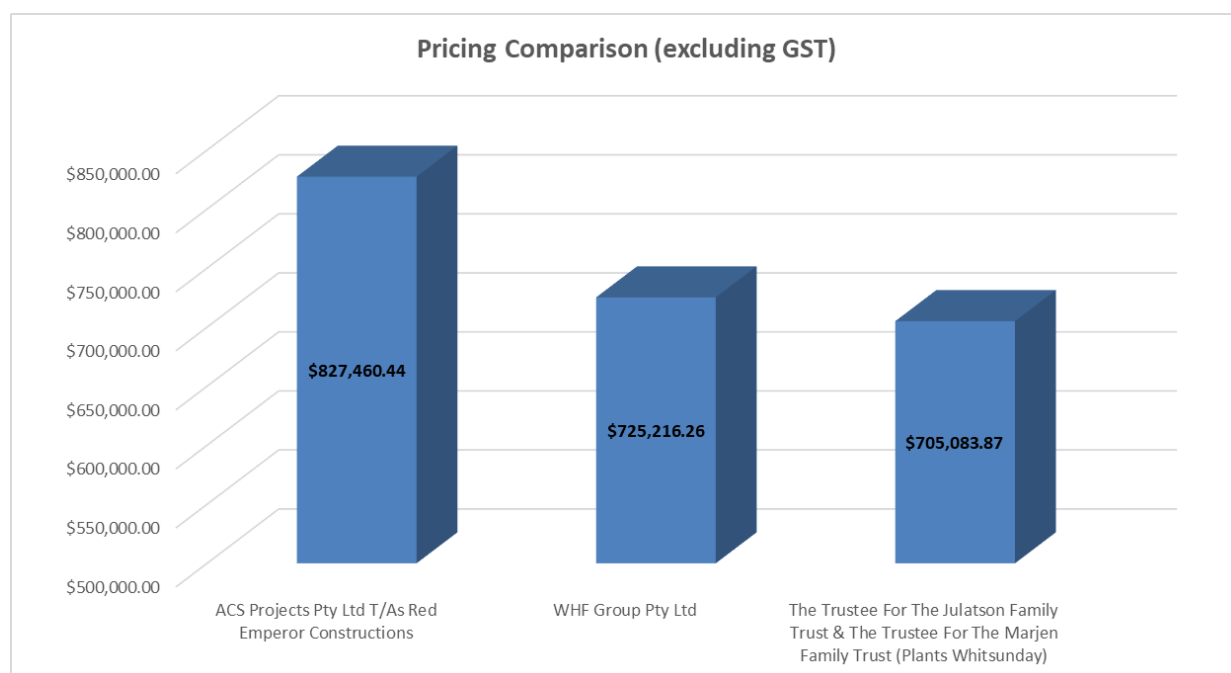
- | | |
|--|-----|
| a) Relevant Company and Key Personnel Experience | 20% |
| b) Pricing | 30% |
| c) Demonstrated Understanding | 20% |
| d) Tenderers Resources & Availability | 20% |
| e) Local Supplier | 10% |

Below is a summary of the final assessment:

Respondents	Evaluation panel averaged Score	Total rank
ACS Projects Pty Ltd T/As Red Emperor Constructions	59.9%	3
WHF Group Pty Ltd	77.3%	2
The Trustee For The Julatson Family Trust & The Trustee For The Marjen Family Trust (Plants Whitsunday)	82.3%	1

Table 2 – Final Results

The below graph shows the pricing difference between the five tenderers:



Graph 1 – Pricing Comparison

Based on the results from the evaluation, The Trustee For The Julatson Family Trust & The Trustee For The Marjen Family Trust (Plants Whitsunday) scored the highest percentage overall with 82.3% and have demonstrated:

- f) they have the required resources internally and will engage two local subcontractors to complete the project;
- g) clear understanding of the project requirements including the current site conditions;
- h) previous experience working with Wagner CFT products including some projects for Council; and
- i) proven capability to complete projects on time and within budget.

STRATEGIC IMPACTS

Financial – The current budget allocated for the Lagoon Deck is \$500k. The tendered price is \$705,835. The additional amount of budget required will be covered by Ergon's contribution to the HV conduit and reinstatement works to the shared footpath.

CONSULTATION

Michael Downing – Coordinator Capital Project Delivery, Infrastructure Services

Tagarajan Perumal – Technical Engineering Officer, Infrastructure Services

Kalinda Fitch – Contracts Officer, Corporate Services

Brenda Tengbom – Contract Coordinator, Corporate Services

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet, Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Evaluation Panel recommends that The Trustee For The Julatson Family Trust & The Trustee For The Marjen Family Trust (Plants Whitsunday) be awarded Contract 500.2021.0032 Design and Construct Deck at Airlie Beach Lagoon, including Installation of Ergon HV Conduit for the amount of \$705,083.87 (excluding GST), as it represents the most advantageous outcome to Whitsunday Regional Council.

ATTACHMENTS

N/A

16. Infrastructure Services

16.6 TENDER EVALUATION – 500.2021.0050 – PROVISION OF PROJECT MANAGEMENT SERVICES FOR DISASTER RECOVERY FUNDING ARRANGEMENTS (DRFA)

AUTHOR: Adam Hagy – Director Infrastructure Services

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council award contract 500.2021.0050 Provision of Project Management Services for Disaster Recovery Funding Arrangements (DRFA) to Project Delivery Managers Pty Ltd for the estimated contract value up to \$9,749,776.40 (excluding GST) for a period from 1 July 2021 to 30 June 2023.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

Whitsunday Regional Council is seeking a suitably qualified and experienced Consultant who is prequalified under Local Buy Contract LB 279 Project Management Services (Civil Infrastructure) to supply specialist services to assist Council in the delivery of projects under the Queensland Disaster Recovery Funding Arrangements (DRFA).

PURPOSE

To present to Council for consideration the Evaluation Panel's Recommendation to award the contract for 500.2021.0050 Provision of Project Management Services for Disaster Recovery Funding Arrangements (DRFA) works.

BACKGROUND

The services which comprise this engagement are for the following portions:

- a) Part A - Treatment Selection / Submissions – Scoping Phase for approval by Council; and
- b) Part B - Project Management Services for the delivery of approved works under the DRFA.

The Services will be conducted under a 'Schedule of Rates' basis for a period from 1 July 2021 to 30 June 2023. Council may elect to award the services in whole or in part.

STATUTORY/COMPLIANCE MATTERS

The Local Government Act 2009 and Local Government Regulation 2012 will apply as will Australian Accounting and Auditing Standards. Council has an obligation to maintain an internal audit function in accordance with the above standards.

The procurement process has been conducted in accordance with Council's policy and legislative obligations.

ANALYSIS

The Request for Quotation (RFQ) was released via Vendor Panel on 21 May 2021 to the following Suppliers from Local Buy Contract LB279 Project Management Services:

- a) AECOM Australia Pty Ltd;
- b) Cardno (Qld) Pty Ltd;
- c) GHD PTY LTD;
- d) Project Delivery Managers Pty Ltd;
- e) Projex Partners.

There were three (3) submissions received by 2.00 pm on Friday 4 June 2021 as follows:

- a) AECOM Australia Pty Ltd;
- b) Cardno (Qld) Pty Ltd;
- c) Project Delivery Managers Pty Ltd.

The Evaluation Panel for this tender comprised of:

- a) Disaster Recovery Project Director – Infrastructure Services
- b) Director Infrastructure Services
- c) Contracts Coordinator – Corporate Services

An initial compliance check was conducted on the tender submissions to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Qualitative Criteria of each submission was assessed with the following weightings applied:

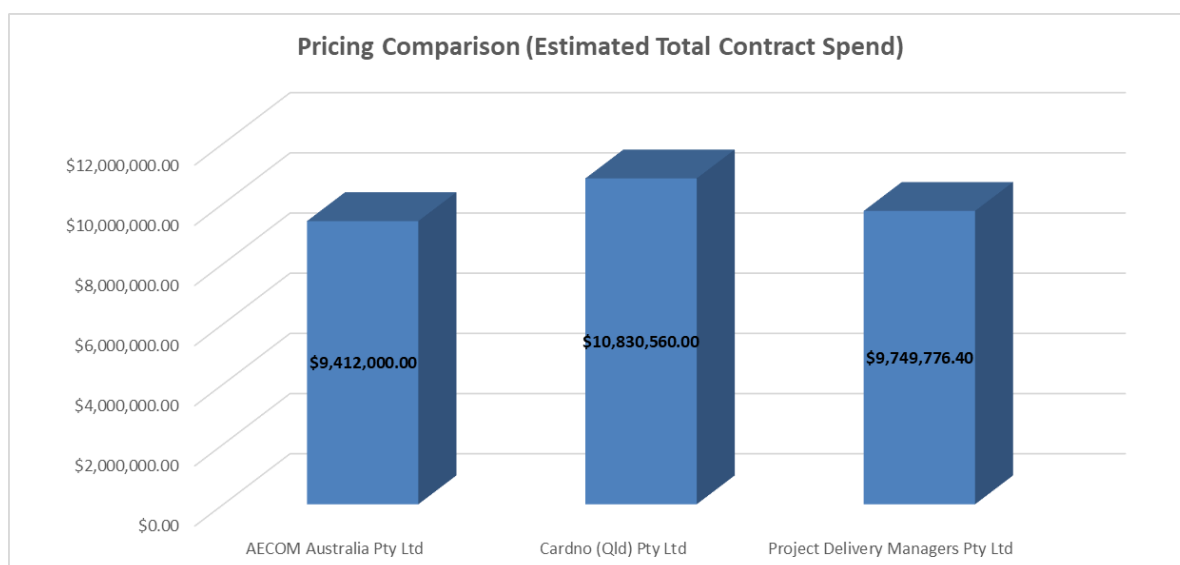
- a) Relevant Experience & Key Personnel 25%
- b) Demonstrated Understanding 20%
- c) Suppliers' Resources & Availability 20%
- d) Pricing 25%
- e) Local Supplier 10%

Below is a summary of the final assessment:

Respondents	Evaluation panel averaged Score	Total rank
AECOM Australia Pty Ltd	65.5%	2
Cardno (Qld) Pty Ltd	51.6%	3
Project Delivery Managers Pty Ltd	73.3%	1

Table 2 – Final Results

The below graph shows the pricing difference between the three tenderers:



Graph 1 – Pricing Comparison

Based on the results from the evaluation, Project Delivery Managers Pty Ltd scored the highest percentage overall with 73.3%. They are the incumbent currently delivering this service for Council and have extensive experience with the processes and the Whitsunday Region, along with a thorough understanding of Council's systems, processes and policies.

STRATEGIC IMPACTS

Alignment with Corporate Plan:

- Outcome 2.1, Strategy 2.1.2
- Outcome 3.3, Strategy 3.3.2
- Outcome 3.4, Strategies 3.4.1 and 3.4.6

CONSULTATION

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet, Corporate Services
Kalinda Fitch – Contracts Officer, Corporate Services
Brenda Tengbom – Contract Coordinator, Corporate Services
Trevor Williams – Disaster Recovery Project Director, Infrastructure Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

A Conflict of interest was received prior to the tender evaluation process from a member of the evaluation panel being the Disaster Recovery Project Director. The conflict of interest was due to the fact that the Project Director worked as a contract employee for PDM for 6 months between November 2016 to April 2017. It was determined by the Director of Infrastructure and Chief Executive Officer that it would be disadvantageous to not have the Project Director on the panel as his primary role is to oversee the DRFA Project Management and he is the subject matter expert (and a RPEQ) for the contract services.

This risk was further mitigated by having two additional members of the panel not having any conflict of interest and to ensure the integrity of the process.

CONCLUSION

The Evaluation Panel recommends that Project Delivery Managers Pty Ltd be awarded Contract 500.2021.0050 Provision of Project Management Services for Disaster Recovery Funding Arrangements (DRFA) for the estimated contract value up to \$9,749,776.40 (excluding GST), as it represents the most advantageous outcome to Whitsunday Regional Council.

ATTACHMENTS

N/A

16. Infrastructure Services

16.7 BUSINESS ACTIVITY REPORT – WHITSUNDAY WATER & WASTE – MAY 2021

AUTHOR: Troy Pettiford – Chief Operating Officer Whitsunday Water

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Whitsunday Water and Waste Business Activity Report for May 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

This report details the monthly operational performance of the Whitsunday Water and Waste business activity.

PURPOSE

To provide Council with information on the operational performance of the Whitsunday Water and Waste business activity.

BACKGROUND

Reports are prepared for each business activity of Council. The previous report for Whitsunday Water and Waste submitted to Ordinary Council Meeting held on 26 May 2021 which detailed the month of April 2021. Resolution 2021/05/26.29.

STATUTORY/COMPLIANCE MATTERS

Water Act 2000 (QLD)
Water Supply (Safety and Reliability) Act 2008 (QLD)
Local Government Act 2009 (QLD)
Public Health Act 2005 (QLD)
Plumbing and Drainage Act (QLD), 2018
Plumbing and Drainage Regulation (QLD), 2019
Environmental Protection Act 1994 (QLD)
Ombudsman Act 2001 (QLD)
Waste Reduction & Recycling Act 2011
Waste Reduction and Recycling (Waste Levy) Amendment Act 2019
Environmental Protection Act 1994
Environmental Protection Act (Waste Management) Regulation 2000

ANALYSIS

The following information provides a high-level overview of operational undertakings of the water, sewer and waste business activity for the month of May 2021.

A total of two hundred and sixty-four (264) requests were received in May 2021.

The tables below display the contribution of each customer request category to the total.

	Scheme			
Category Water	Bowen	Coastal	Collinsville	Proserpine
Low water pressure	-	4	-	2
Water planned interruption	-	-	-	-
No water	2	4	1	1
Fire Hydrants	3	-	-	-
Water unplanned interruption	-	2	-	1
Dirty Water/Quality	2	54	2	6
Water Main Broken/Leaking	2	1	3	-
Water other	7	14	7	6
Water Meter Damaged/Leaking	2	3	1	1
Water Service Broken/Leaking	15	18	2	9
Water Connections	5	4	-	1

	Scheme			
Category Sewer	Bowen	Coastal	Collinsville	Proserpine
House pump alarm	-	2	-	-
Manholes	-	-	-	-
Pump stations	-	-	-	-
Sewer mains	-	1	-	-
Sewer odour	-	-	1	-
Sewer overflows and blockages	1	2	1	2
Sewer other	-	1	-	-

	Scheme			
Category Waste	Bowen	Coastal	Collinsville	Proserpine
Additional Bin Service - Recycling	-	-	-	-
Additional Bin Service - Waste	-	-	-	1
Missed Bin Service - Recycling	3	3	-	3
Missed Bin Service - Waste	3	3	1	6
New Bin Service – Waste & Recycling	4	5	-	1
Repair Replacement Bin - Recycling	2	2	1	1
Repair Replacement Bin – Waste	11	16	-	2

The following **Top 3** prioritised current projects for each work section in the WW business unit is summarised below:

Asset Management

- Design of projects for 2021/22 – progressed major scopes – Jubilee Pocket water main and Chapman Street rising main.
- Shute Harbour Road - progress service relocations – TMR road upgrade
- SEQ water authority study tour

Management Accountant

- Work with Finance team to finalise Water, Sewer & Waste price path and model scenario calculations.
- Commence review of Business Management Plan (including Annual Performance Plan). Integrate Water, Sewer and Waste into one document, review the strategic action plan against new Corporate Plan and Operations Plan.

Network Operations

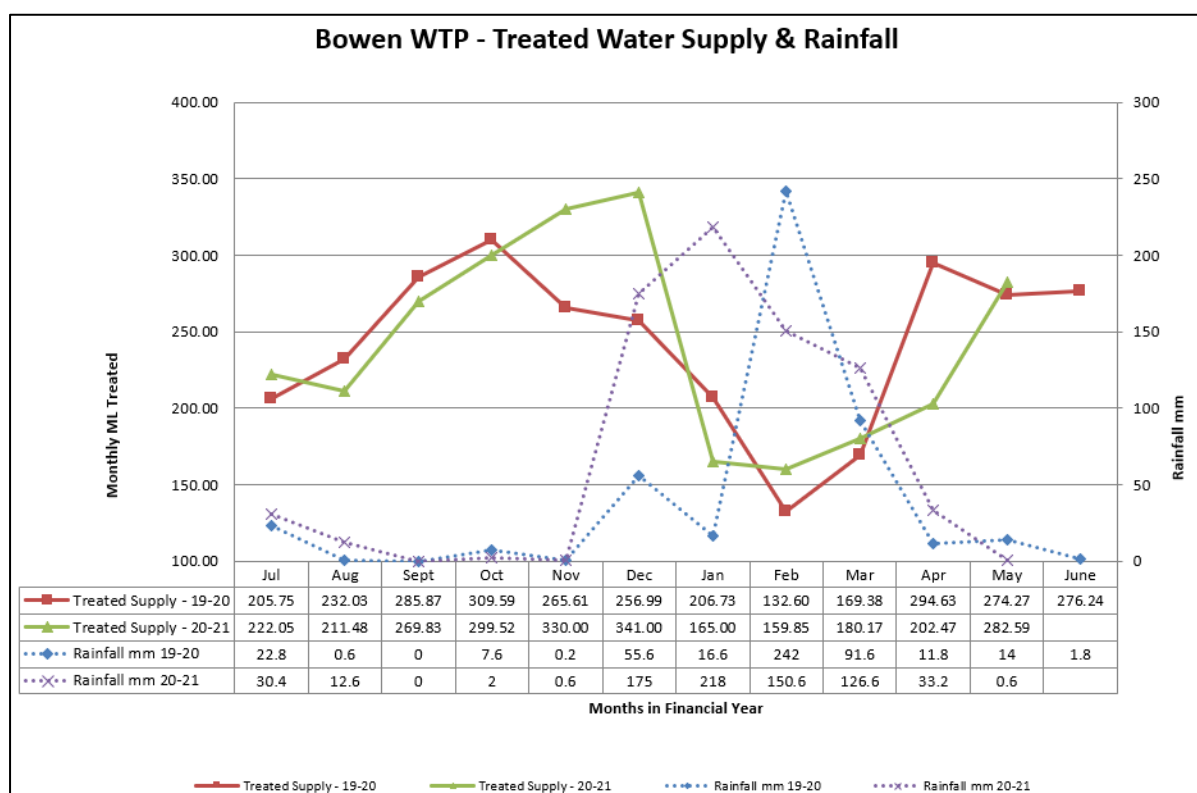
- Assisting contractors with locations and inspections on infrastructure reconfigurations during the works on the Bruce Highway North and South of Bowen.
- Undertaking scheduled Bore and Pumpstation maintenance and mains flushing programs
- Assisting with Major Pipeline Commissioning – Proserpine to Cannonvale

Treatment Operations

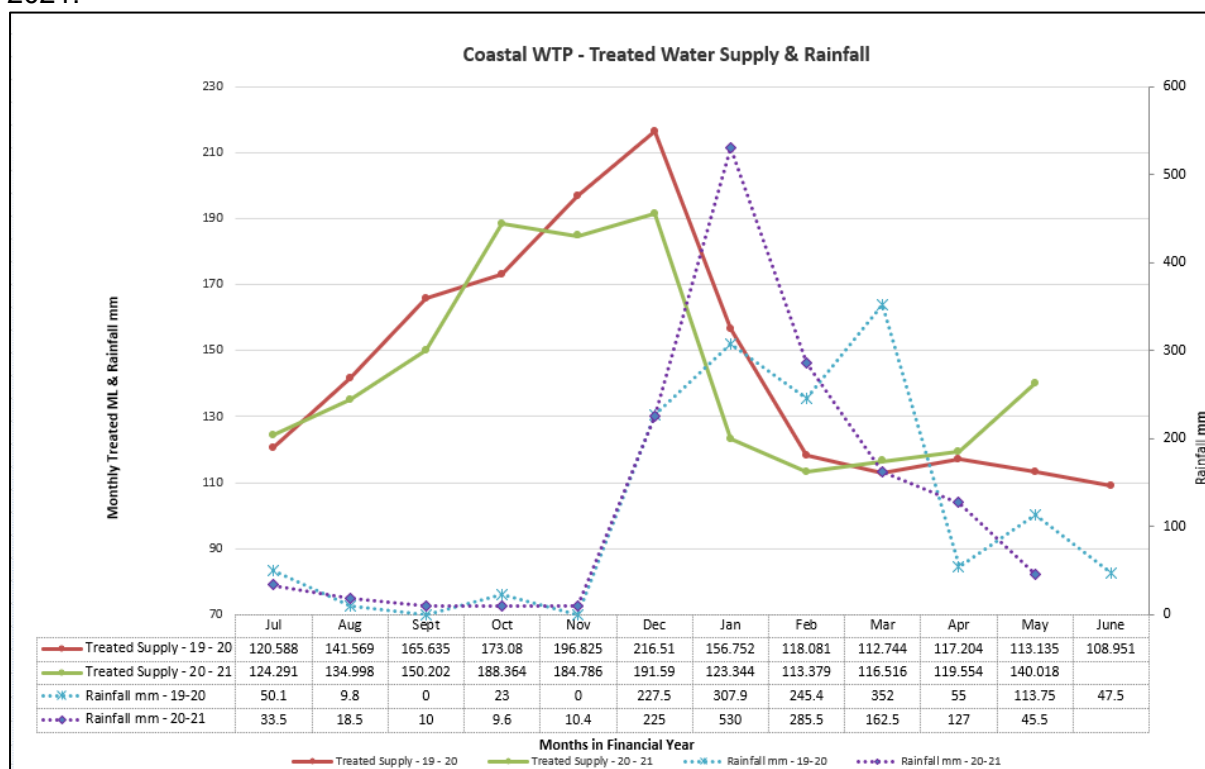
- Cannonvale and Proserpine WTPs – Cannonvale pipeline and Proserpine water pump station commissioning works underway.
- Recruitment for new Treatment Plant Operator
- Bowen STP – major plant shut-down for replacement of membrane feed actuators.

Water Demand Statistics May 2021

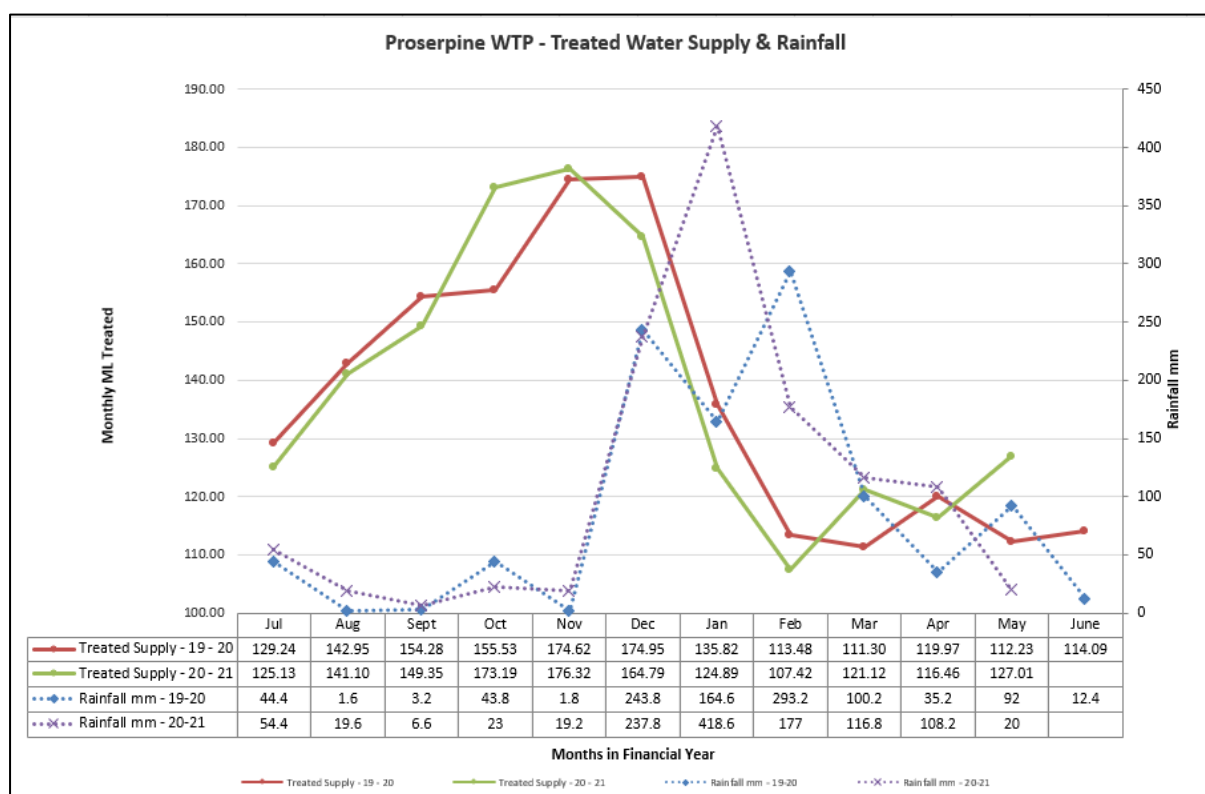
The Bowen WTP has produced an estimated average of **9.12 ML/day** of treated water during May 2021.



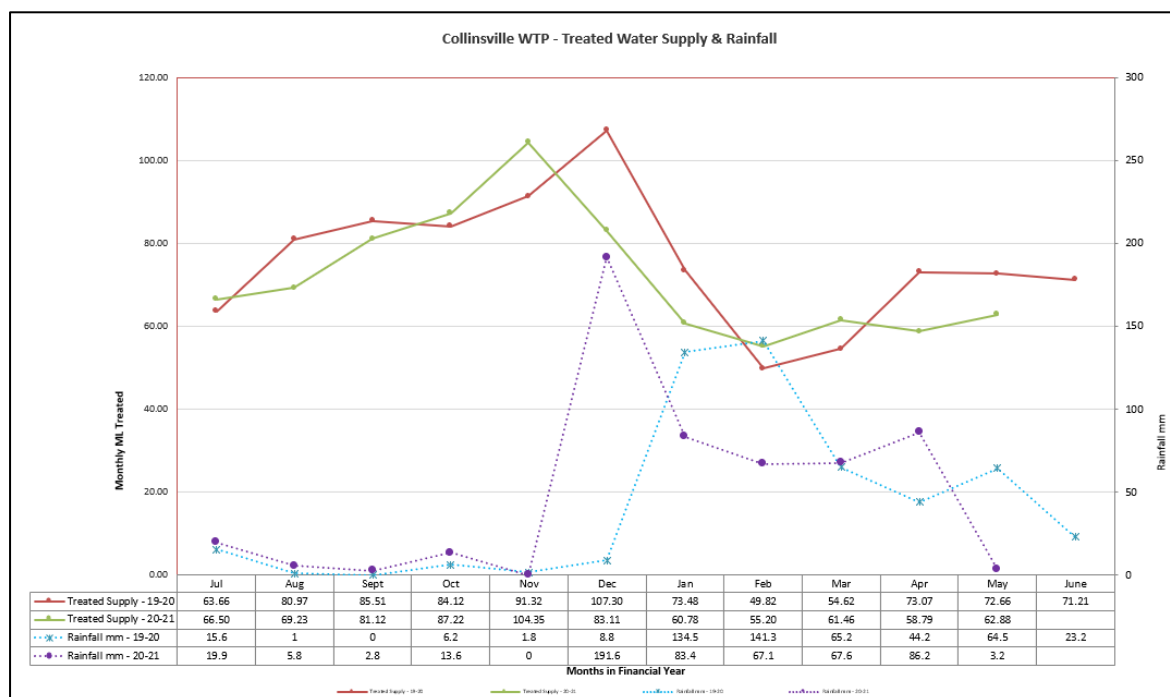
The Coastal WTP has produced an average of **4.52 ML/day** of treated water during May 2021.



The Proserpine WTP has produced an average of **4.1 ML/day** of treated water during May 2021.



The Collinsville WTP has produced an average of **2.03 ML/day** of treated water during May 2021.



Waste Management

In May 2021, total waste handled in the region was 4,641 tonnes.

- **2,986** tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- **1,654** tonnes of waste were diverted from landfills (**36%** diversion achieved from Operational plan target of **20%**).
- **117** tonnes kerbside recycling collection - (disposed at Materials Recycling Facilities - MRFs).

Waste Top 3:

- Mt Coolon Levy Ready project delivery underway (2020-21 Local Government Levy Ready Grant Program Round 2). Project Manager appointed, Community Engagement plan completed and project delivery underway. The project will see the closure of the current Mt Coolon Landfill facility by 30 June 2021 and establishment of a new Waste Transfer Station to ensure compliance with the Waste Reduction and Recycling Act 2011.
- Tender 500.2021.0009 – Provision of Waste Facility Operation Services for Cannonvale Transfer Station awarded to JJ Richards & Sons Pty Ltd at Ordinary Council Meeting held on 26 May 2021 for commencement on 1 July 2021.
- Tender 500.2021.00001 – Provision of Waste and Recyclables Collection Services awarded to JJ Richards & Sons Pty Ltd at Ordinary Council Meeting held on 26 May 2021 for commencement on 1 July 2021.

Capital Works Projects – WS&W

4931 Bowen Sewerage Treatment Plant Upgrade – Practical Completion has been reached and project is being readied for Capitalisation.

Total expenditure to date \$25,383,328.32 being 99.99% of the project budget \$25,407,850.91. It is expected that no additional funds will be required, and this project will be completed under budget.



Bowen Sewerage Treatment Plant

5609 Cannonvale Bulk Potable Pipeline Stage 1: Works has been split into three separate tenders.

Total expenditure to date across all sub projects within Cannonvale Bulk Potable Pipeline Stage 1 is \$13,030,939.1 being 87.67% of the project budget \$14,863,999.19. It is expected to finish under budget.

- **Tender 1 - Pipeline Materials Supply:** Complete.
- **Tender 2 - Pump Station and Generator Facility Construction:** All works are completed with Process proving scheduled to occur in mid-June.
- **Tender 3 - Pipeline Construction:** All Works completed however there are some rectification works required for Practical completion as per contract requirements. See Aitkens Road Cut-In – This was the final construction activity. Practical Completion has now been scheduled to be reached mid-June.



Aitkens Rd - Final water main Cut-In

5549 Cannon Valley Reservoir: The Cannon Valley Reservoir Project has commenced with the bulk earthworks nearing completion. The Design and Construct Tender has been issued and Tender submissions have closed with the evaluation started. By utilising an early works package to undertake earthworks (removing it from the D&C reservoir build contract); and by engaging specialised local contractors, the project has realised a significant cost saving that will assist with managing the reservoir build options as part of the D&C tender. Expected completion date of the reservoir is still projected for 31 December 2021.

Total expenditure to date \$2,386,319.02 being 28.48% of the project budget \$9,364,217.03.



Cannon Valley Reservoir Site – early works package.

Cannonvale Sewerage Pump Station 1 Renewal: The critical project path has been delayed due to additional construction defects requiring rectification. Commissioning of the pump station has occurred however practical completion is now forecasted to first week of July 2021 following defect rectification by the contractor.

Total expenditure to date \$1,588,488.69 being 102.75% of the project budget \$1,546,001.23. The project has overrun time and now cost, due to contractor delays and defect rectification.

7886 Insurance - Bowen Reservoir: Tender documents currently being developed. RFQs for specific Engineered technical documentation has been developed. Request for Tender (RFT) to be issued in July for August 2021 start date.

Total expenditure to date \$24,835.29 being 4.3% of the project budget \$577,766.78.

Collinsville reservoir roof renewal and Collinsville Solar Project: RFT to be issued in July with a projected December 2021 completion date. Note this project is planned to be completed over the 20/21 and 21/22 financial years.

Total expenditure to date \$21,862.470 being 3.92% of the project budget \$557,206.12.

8081 Cannonvale Water Network Augmentation Stage 1A: All works have been completed and claim has been submitted for issue. The project is being readied for capitalisation.

Total expenditure for the project is \$791,652.64 being 98.07% of the project budget \$807,240.45. This project will finish under budget.

8080 Local Government Grants and Subsidies Project (LGGSP) Water Project

Council is delivering three (3) sub projects within the LGGSP Grant Project (WO 8080).

Total expenditure to date \$820,699.43 being 93.91% of the project budget \$873,916.38. *Note: the expenditure breakdown between each project assumes equal amortisation over the projects and will likely be amended prior to Capitalisation.*

Cannonvale Water Network Augmentation Stage 1B: All works have been completed and a claim has been submitted for invoicing.

Total expenditure to date \$430,363.26 being 98% of the project sub-budget \$438,839.29. A portion of this sub project budget may be utilised to address a variation for the Moonlight Dr reservoir upgrade sub-project under this project.

The Coyne Road Reservoir Upgrade: All major works for this project have been completed. A recent downpour has proven that the unsealed roadway access is still experiencing stormwater drainage issues on site and therefore will require a more permanent solution. A review of available budget was undertaken which confirmed these works can be undertaken under the current contract. It is expected that this access will be concreted to prevent additional wash out and this is to occur late May early June 2021, depending on weather.

Total expenditure to date \$185,712.30 being 85% of the project sub-budget \$217,592.00.

The Moonlight Drive Reservoir Upgrade: All major works have now been completed and tanks have been commissioned. Some final site tidy works up are required to be undertaken. There will also be a requirement for additional discussions with landowners relating to private water pump and power.

Total expenditure to date \$212,893.79 being 98% of the project sub-budget \$217,486.00.

5539 Sewer Pump Capacity Upgrades Combined Rising Main: This project has been identified to be tendered out in the 20/21 Financial year and then carried over to be delivered in the 21/22 Financial year. This scheduling need is due to delays borne from COVID, and power upgrade installation schedule timeframes with Ergon required critical dates to be adjusted. The electrical and civil designs have been completed with only the Tender documentation creation task outstanding.

Total expenditure to date \$148,915.93 being 27.91% of the project budget \$533,560.90.

8598 Thomas Street Drain Sewer Replacement: This project has been completed and is in the process of being capitalised.

The project was completed well under budget, due to the efficient work undertaken by Council's specialised capital works team.

Total expenditure to date \$8,674.54 being 15.17% of the project budget \$57,200.00.

Financials - Operational

In general budget expectation at the end of May 2021 equals **91.66%**

Water and Sewerage

Operating Revenue:

- Total actual operating revenue is **\$32,065,659**.
- Which projects a revenue level achievement of **90.79%**; Current Budget projection of **\$35,320,342**.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$30,231,672** (including corporate overhead expenditure).
- Which demonstrates an **85.91%** expenditure of the Current Budget of **\$35,189,091**.

Operating Profit and Loss in Summary:

Whitsunday Regional Water and Sewerage			
Monthly performance report year to 31st May 2021			
	2020/21		2019/20
Operating revenue	Actual	Current Budget	Actual
Total operating revenue	32,065,659	35,320,342	33,976,153
Operating Expenses			
Total operating costs	(24,814,502)	(29,279,448)	(28,582,308)
Surplus (deficit) from operations Exl.Overheads	7,251,157	6,040,894	5,393,844
<i>Internal Corporate Overheads</i>	(5,417,170)	(5,909,643)	(5,031,000)
Surplus (deficit) from operations	1,833,987	131,251	362,844
Capital cash contributions received	588,745	1,000,000	748,768
Capital cash revenue from government sources	3,196,316	6,777,818	4,580,499
Physical assets contributed	-	-	326,641
Other capital income	3,818	-	-
Other capital expenses	(572,878)	(1,508,464)	(1,805,562)
Net result for the period	5,049,987	6,400,605	4,213,190

Waste

Operating Revenue:

- Total actual operating revenue is **\$7,485,929**.
- Which obtained a revenue level achievement of **86.55%**; against the Current Budget of **\$8,649,080**.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$7,028,721** (including corporate overhead expenditure).
- Which demonstrates **84.85%** expenditure completion of the Current 20/21 Budget of **\$8,283,891**.

Operating Profit and Loss in Summary:

<u>Whitsunday Waste Facilities</u>			
<u>Monthly performance report year to 31st May 2021</u>			
	2020/21		2019/20
Operating revenue	Actual YTD	Current Budget	Actual
	7,485,929	8,649,080	7,998,668
Operating Expenses			
Total operating costs	(6,428,088)	(7,628,661)	(6,922,109)
Surplus (deficit) from operations Exl.Overheads	1,057,840	1,020,419	1,076,559
<i>Internal Corporate Overheads</i>	<i>(600,633)</i>	<i>(655,230)</i>	<i>(778,706)</i>
Surplus (deficit) from operations	457,207	365,189	297,853
<i>Other capital income/(expenses)</i>	<i>67,331</i>		<i>-</i>
Net result for the period	524,538	499,754	(2,940,449)
Retained surplus (deficit) brought fwd from prior year	263,954	263,953	-
Net result from above	524,538	499,754	(2,940,449)
From (to) capital - items of capital income & expense	13,408	-	3,375,487
Adj From (to) capital to adjust working capital cash			(500,000)
Transfer (to) capital general revenue expended	224,320	97,486	2,249,459
Net transfers from (to) capital reserves	(728,257)	(782,083)	(1,920,543)
Retained surplus (deficit) funds at period end	297,963	79,110	263,953

STRATEGIC IMPACTS

3.2.1 Develop and implement policies and strategies that protect and enhance the Whitsunday region's natural environment.

3.2.2 Develop water and waste services and systems that ensure the integrity of the Whitsunday region's natural environment.

3.4.2 Develop and maintain effective water and wastewater infrastructure, networks and facilities.

3.4.3 Develop integrated asset management plans to effectively manage and maintain road, water and wastewater infrastructure and ensure assets meet the demands of a growing population.

3.4.4 Deliver effective customer focussed water services that protect the public health.

3.4.5 Develop a planned approach to securing the Whitsunday region's water supply.

3.4.7 Engage with Federal and State Governments regarding regional and national water security issues.

CONSULTATION

Linda McEwan – Management Accountant

Shannon Lorroway – Administration Coordinator Whitsunday Water

David de Jager – Manager Waste Services
Yestin Hughes – Principal Engineer Civil & Environmental
Malcolm Briody – Capital Works Engineer
Darren Trott – Manager Network Operations
Peter Stapleton – Manager Treatment Operations

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives and notes the information in the Whitsunday Water and Waste Operational Report for May 2021.

ATTACHMENTS

Attachment 1 - Monthly Performance Report and Balance Sheet as at 31 May 2021
Attachment 2 - Capital Delivery Financial up to 31 May 2021

Attachment 1 - Monthly Performance Report and Balance Sheet as of 31st May 2021

Whitsunday Regional Water and Sewerage 			
Monthly performance report year to 31st May 2021			
	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	32,643,940	35,281,918	33,940,682
Less: Discounts & pensioner remissions	(1,882,195)	(1,399,320)	(1,260,166)
Statutory fees and charges, rental and levies	293,285	405,062	189,722
Sale of goods and major services	452,225	444,940	466,946
Interest	227,818	227,819	241,094
Operational Government grants and subsidies	17,203	-	-
Internal service provider revenue	-	-	-
Other operating revenue	313,383	342,720	397,875
Total operating revenue	32,065,659	35,320,342	33,976,153
Operating Expenses			
Employee benefits	(5,524,000)	(6,255,050)	(6,314,646)
Materials and services	(7,549,447)	(10,032,228)	(9,449,956)
Internal service provider expenditure (Exl.Overheads)	(745,953)	(969,325)	(827,281)
Depreciation	(9,271,150)	(10,091,560)	(10,116,554)
External finance costs	(1,723,953)	(1,931,285)	(1,873,872)
Total operating costs	(24,814,502)	(29,279,448)	(28,582,308)
Surplus (deficit) from operations Exl.Overheads	7,251,157	6,040,894	5,393,844
<i>Internal Corporate Overheads</i>	<i>(5,417,170)</i>	<i>(5,909,643)</i>	<i>(5,031,000)</i>
Surplus (deficit) from operations	1,833,987	131,251	362,844
Capital cash contributions received	588,745	1,000,000	748,768
Capital cash revenue from government sources	3,196,316	6,777,818	4,580,499
Physical assets contributed	-	-	326,641
Other capital income	3,818	-	-
Other capital expenses	(572,878)	(1,508,464)	(1,805,562)
Net result for the period	5,049,987	6,400,605	4,213,190
Competitive Neutrality Adjustments			
Income Tax Equivalent (30%)	1,514,996	1,920,181	1,263,957
Return on Capital (6.57%)	9,284,805	9,284,805	9,284,805
Other NCP Adjustments	39,000	39,000	39,000
Adjusted Net Result	(5,788,814)	(4,843,382)	(6,374,572)
Retained surplus (deficit) brought fwd from prior year	461,266	461,266	-
Net result from above	5,049,987	6,400,605	4,213,190
Transfer from capital for unfunded depreciation	1,870,436	5,495,865	6,615,836
From (to) capital - items of capital income & expense	569,060	1,508,464	1,478,921
Adj From (to) capital to adjust working capital cash	-	-	-
Transfer (to) capital general revenue expended	(79,992)	272,708	-
Internal Program Contributions	1	-	-
Surplus/(deficit) available for transfer to reserves	-	(11,357,212)	-
Net transfers from (to) capital reserves	(6,075,095)	(1,974,475)	(11,846,681)
Retained surplus (deficit) funds at period end	1,795,663	807,221	461,266

Whitsunday Regional Water and Sewerage

Monthly performance report year to 31st May 2021



	2020/21		2019/20
	Actual	Current Budget	Actual
Continued			
Capital Funding Sources			
General revenue used (excess funds provided)	79,992	(272,708)	-
Government Grants and Subsidies	3,118,296	5,939,966	4,700,498
Loans for capital purposes	-	-	5,665,636
Physical assets contributed	2,762,627	3,520,471	7,668,123
Disposal proceeds of capital assets	3,818	-	-
Movement in Inter-functions capital loans	-	-	-
Funds Held in Capital Reserves	2,838,929	7,685,501	7,334,909
Funded depreciation & amortisation expended	5,310,707	-	3,500,717
Total capital funding sources	14,114,369	16,873,230	28,869,883
Capital Funding Applications			
Non-current assets	11,785,640	14,331,788	26,664,585
Loan redemptions	2,328,728	2,541,442	2,205,298
Total capital applications	14,114,368	16,873,230	28,869,883
Reserve balances held at beginning of period			
Capital reserve balances	9,364,444	-	16,894,652
Total reserve cash held at beginning of the period	9,364,444	-	16,894,652
Reserve balances held at the end of period			
Capital reserve balances	6,719,687	10,145,888	9,364,444
Unspent loan and depreciation cash held	2,090,007	-	-
Retained Surplus (Deficit)	1,795,664	807,221	-
Total reserve cash held at the end of the period	10,605,358	10,953,109	9,364,444

Whitsunday Regional Water and Sewerage

Balance Sheet as at 31st May 2021



	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	10,551,082	14,738,312
Trade and other receivables	3,228,945	3,945,654
Total Current Assets	13,780,027	18,683,966
Non-current Assets		
Property, plant and equipment	274,650,399	287,676,478
Closing WIP Balance	50,605,933	40,582,191
Total Non-current Assets	325,256,331	328,258,669
TOTAL ASSETS	339,036,358	346,942,635
Current Liabilities		
Trade and other payables	2,947,308	5,256,777
Borrowings	2,760,409	2,760,409
Inter-function Capital Loan payable	24,934,018	24,934,018
Other Liabilities	149,377	-
Total Current Liabilities	30,791,113	32,951,204
Non-current Liabilities		
Borrowings	40,599,605	42,927,154
Total Non-current Liabilities	40,599,605	42,927,154
TOTAL LIABILITIES	71,390,718	75,878,358
NET COMMUNITY ASSETS	267,645,642	271,064,277
Community Equity		
Capital	177,603,707	176,835,113
Asset revaluation surplus	79,490,853	79,490,853
Capital reserve balances	8,755,418	14,277,045
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	1,795,664	461,266
TOTAL COMMUNITY EQUITY	267,645,642	271,064,277

Whitsunday Waste Facilities



Monthly performance report year to 31st May 2021

	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Operating revenue			
Rates and utility charges	5,325,227	5,775,861	5,461,729
Less: Discounts & pensioner remissions	(409,600)	(311,913)	(266,726)
Statutory fees and charges, rental and levies	47,585	51,950	49,511
Sale of goods and major services	2,193,496	2,316,088	2,714,353
Interest	28,955	29,367	31,895
Operational Government grants and subsidies	134,594	322,056	-
Other operating revenue	165,672	465,671	7,906
	7,485,929	8,649,080	7,998,668
Operating Expenses			
Employee benefits	(558,919)	(616,479)	(428,620)
Materials and services	(5,142,511)	(6,194,284)	(6,065,815)
Internal service provider expenditure	(4,889)	-	(6,661)
Depreciation	(699,294)	(761,922)	(431,520)
External finance costs	(22,474)	(55,976)	10,507
Total operating costs	(6,428,088)	(7,628,661)	(6,922,109)
Surplus (deficit) from operations Exl.Overheads	1,057,840	1,020,419	1,076,559
<i>Internal Corporate Overheads</i>	<i>(600,633)</i>	<i>(655,230)</i>	<i>(778,706)</i>
Surplus (deficit) from operations	457,207	365,189	297,853
Other capital income/(expenses)	67,331		-
Net result for the period	524,538	499,754	(2,940,449)
Retained surplus (deficit) brought fwd from prior year	263,954	263,953	-
Net result from above	524,538	499,754	(2,940,449)
From (to) capital - items of capital income & expense	13,408	-	3,375,487
Adj From (to) capital to adjust working capital cash			(500,000)
Transfer (to) capital general revenue expended	224,320	97,486	2,249,459
Net transfers from (to) capital reserves	(728,257)	(782,083)	(1,920,543)
Retained surplus (deficit) funds at period end	297,963	79,110	263,953

Whitsunday Waste Facilities



Monthly performance report year to 31st May 2021

	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Continued			
Capital Funding Sources			
General revenue used (excess funds provided)	(224,320)	(97,486)	(2,249,459)
Government Grants and Subsidies	8,400	134,565	172,097
Loans for capital purposes	-	-	2,500,000
Physical assets contributed	-	-	-
Disposal proceeds of capital assets	-	-	-
Funds held in capital reserves	11,740	815,457	498,364
Funded depreciation & amortisation expended	699,294	-	431,520
Total capital funding sources	495,114	852,536	1,352,522
Capital Funding Applications			
Non-current assets	219,624	530,581	1,352,522
Total capital asset acquisitions	219,624	530,581	1,352,522
Loan redemptions	275,490	321,955	-
Total capital applications	495,114	852,536	1,352,522
Reserve balances held at beginning of period			
Capital reserve balances	1,099,563	-	(150,519)
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	1,099,563	-	(150,519)
Reserve balances held at the end of period			
Capital reserve balances	1,807,680	1,693,546	1,099,563
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	297,963	79,110	-
Total reserve cash held at the end of the period	2,105,643	1,772,656	1,099,563

Whitsunday Waste Facilities



Balance Sheet as at 31st May 2021

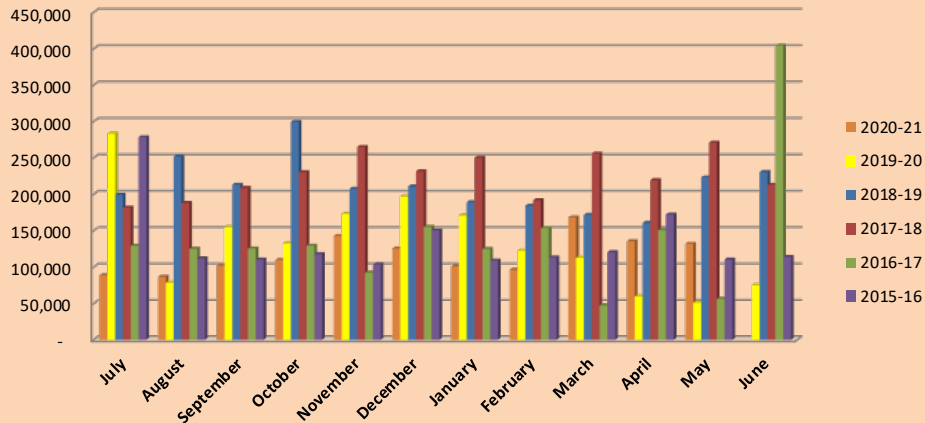
	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	2,105,643	1,363,516
Trade and other receivables	496,754	644,945
Total Current Assets	2,602,397	2,008,462
Non-current Assets		
Property, plant and equipment	7,852,077	8,543,006
Closing WIP Balance	201,978	-
Total Non-current Assets	8,054,055	8,543,006
TOTAL ASSETS	10,656,453	10,551,467
Current Liabilities		
Trade and other payables	838,481	600,819
Borrowings	151,061	151,061
Other Liabilities	9,795	-
Total Current Liabilities	999,337	751,880
Non-current Liabilities		
Borrowings	2,073,727	2,348,939
Other Provisions	6,888,082	6,888,082
Total Non-current Liabilities	6,888,082	6,888,082
TOTAL LIABILITIES	9,961,146	9,988,901
NET COMMUNITY ASSETS	695,307	562,566
Community Equity		
Capital	(1,456,663)	(847,277)
Asset revaluation surplus	46,327	46,327
Capital reserve balances	1,807,680	1,099,563
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	297,963	263,953
TOTAL COMMUNITY EQUITY	695,307	562,566

Whitsunday Waste Facilities

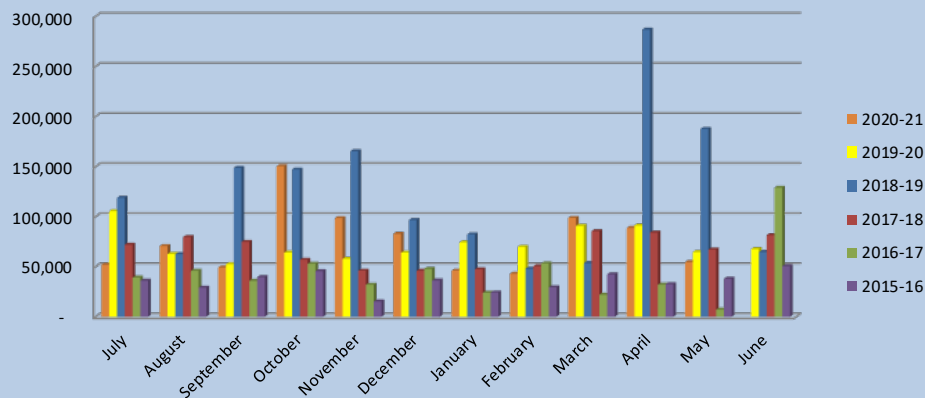
Performance Data for the year to date to 31st May 2021



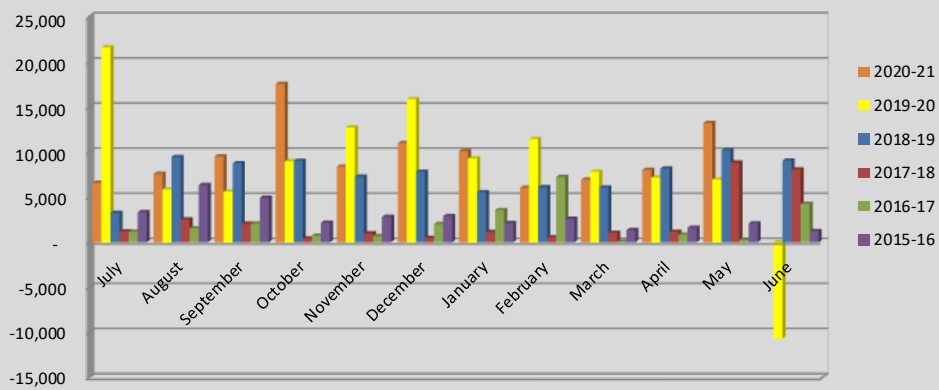
Kelsey Creek Landfill - Revenue



Bowen Landfill - Revenue



Cannonvale Transfer Station- Revenue



Attachment 2 - Capital Delivery Financial up to May 2021

Capital Projects as at 31st May 2021		14,890,026	11,867,822	3,022,204
Grouping	Description	Total Annual Current Budget	Actuals to Date	Remaining Budget \$
Major Projects : Cannon Valley Reservoir	Cannon Valley Reservoir	1,196,971	1,145,555	51,416
Major Projects : Cannon Valley Reservoir	Cannonvale Bulk Potable Pipeline - Stage 1 - CW 18-19 (requires LGIP Funds)	8,520,470	6,687,410	1,833,060
Major Projects : Cannon Valley Reservoir Project Total		9,717,441	7,832,965	1,884,476
Waste	Leachate and storm water management - Bowen	93,450	13,754	79,696
Waste	Leachate and storm water management - Kelsey Creek	189,032	176,483	12,549
Waste	Mt Coolon Waste Services Improvement Program [Levy Ready Grant Program]	188,100	11,741	176,359
Waste Total		470,582	201,978	268,604
Water & Waste Water	BWTP Low Lift Pump Renewals - CW 1920	(18,349)	(18,350)	1
Water & Waste Water	Cannonvale PS1 Renewal - CW 18-19	802,588	845,076	(42,488)
Water & Waste Water	Cannonvale Reservoir - Renewal - Fix Leak, Install Mixer, Replace Roof Sheetting,	-	(39,389)	39,389
Water & Waste Water	Cannonvale Water Network Augmentation - Stage 1A New	641,760	626,171	15,589
Water & Waste Water	Emergent works - Sewer	220,500	1,815	218,685
Water & Waste Water	Emergent Works - STP	390,116	243,800	146,316
Water & Waste Water	Emergent Works - Water	157,001	101,306	55,695
Water & Waste Water	Insurance - Bowen Reservoir- CW 1920	944	945	(1)
Water & Waste Water	Insurance - Proserpine Sewerage and Water - CW 1920	696	696	0
Water & Waste Water	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	812,545	759,329	53,216
Water & Waste Water	New Bowen Sewerage Treatment Plant & Upgrades - CW 17-18-CW 18-19-CW 1	1,389,081	1,213,175	175,906
Water & Waste Water	Sewer Pump Capacity Upgrades - Combined Rising Main - CW 18-19	86,974	87,663	(689)
Water & Waste Water	Sewer relining - North	(10,108)	(10,108)	(0)
Water & Waste Water	Sewer relining - South	(7,025)	(7,025)	0
Water & Waste Water	Thomas St Drain Sewer Replacement	57,200	1,500	55,700
Water & Waste Water	Water - Emergent Works - CW 1920	460	460	-
Water & Waste Water	Water - Generators-Trailers - (1) North & (1) South	7,794	7,794	(0)
Water & Waste Water	Water & Waste Office - Carpark sealing & Plumbers Shed & associated works CV	-	(522)	522
Water & Waste Water	CVilleResHL_OldInsW&STPlant	169,826	18,544	151,282
Water & Waste Water Total		4,702,003	3,832,879	869,124
Grand Total		14,890,026	11,867,822	3,022,204

16. Infrastructure Services

16.8 BUSINESS ACTIVITY REPORT – FOXDALE QUARRY – MAY 2021

AUTHOR: Quentin Prince – Quarry Manager

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of May 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

The Business Activity Reports are provided to Council detailing the Quarry's operational performance over a one-month period. This report focuses on the month ending 31 May 2021.

PURPOSE

These reports are for Council's perusal to ensure that thorough understanding of financial and operational performance is relayed in a comprehensive and informative manner.

BACKGROUND

Reports have been prepared for each of the business activities of Council. Included in these reports are:

- 1) A financial report including Actuals and Original Budget in an Income & Expenditure Statement and a Statement of Financial Position format; and
- 2) Performance data based on the activity of the business.

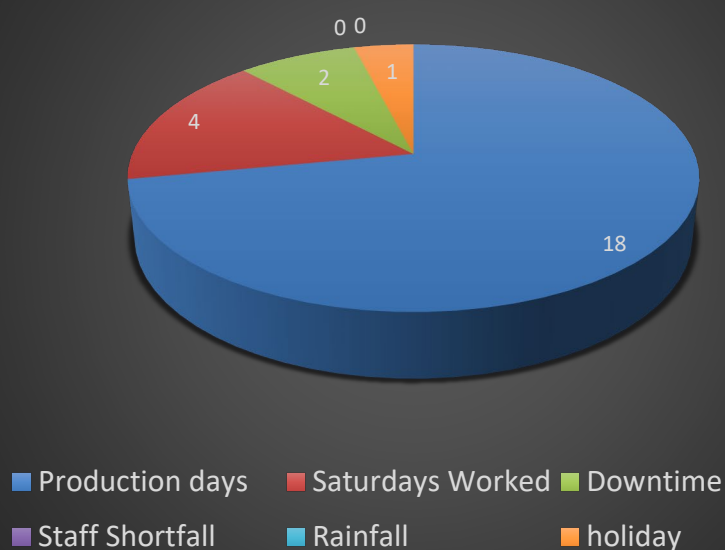
STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

ANALYSIS

- 1 to 13 May 2021 – Production of type 2.1 road base.
- 3 May 2021 – Public Holiday.
- 5 to 6 May 2021 – Undertook major crusher maintenance.
- 14 to 31 May 2021 – Production of 2.3 road base.

Days Worked in May 2021



The month of May contained one public holiday. The crushing plant performed very well during the month with no breakdowns recorded and two days of scheduled preventative maintenance undertaken.

Quarry Production Summary – May 2021

Material Description	Quantity in Tonnes
Aggregates	0
Road Bases	18,802.45
Overburden Fill Materials	630.29
Armour Rock and Shot Rock	1,359.64
Total	20,792.38

Quarry Sales Summary – May 2021

Material Description	Quantity in Tonnes
Aggregates	6,331.97
Road Bases	3,282.80
Armour Rock and Shot Rock	1,302.55
Overburden Fill Materials	333.00
Total	11,250.32

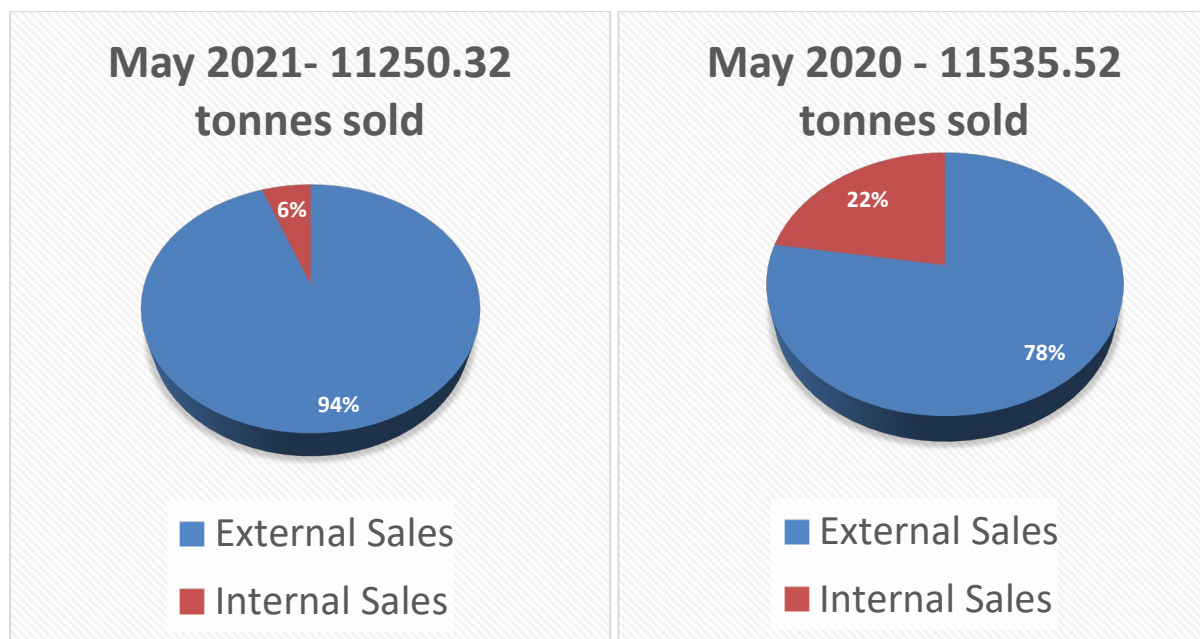


Fig 1. Overall Quarry sales for the month of May 2021 in Comparison to May 2020.

In comparison to this time last year, quarry sales were almost equal. Commercial sales of quarry material is higher in May. The quarry has provided quotations for multiple projects on the Bruce Highway North of Proserpine but is waiting for project awards proposed for late June.

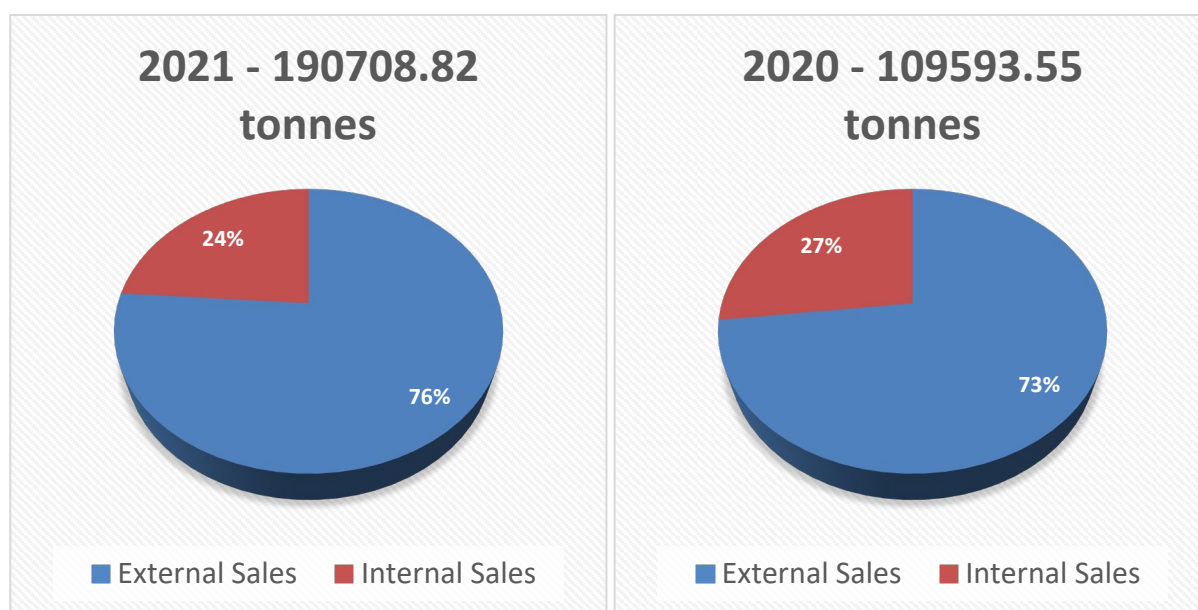


Fig 2. Graphs of overall Quarry sales for the financial year 2021 in Comparison to FY 2020

The quarry has handled and sold 190,708 tonnes of material sales in the 11 months of this financial year which is significantly higher than sales this time in last financial year. The distribution of sales material between internal and external sales is proportionally quite similar.

Plant and Machinery Performance

Crusher

The crusher reliability of the crushing plant was greatly improved in May as significant maintenance was under taken in late April. The crushing plant processed 18 802 tonnes of

material in eighteen days which maintained a daily production level of over 1000 tonnes per day consistently.

Mobile Plant

A tender to hire the quarry core fleet externally is now complete and the first dump truck has been delivered to site. Two new front-end loaders are to arrive during the month of June with only one excavator outstanding as it is being built to specification.

Capital Works Project

A tender has been awarded for the purchase of a quarry pugmill. The supplier has indicated delivery approximately 27 July 2021.

STRATEGIC IMPACTS

Financial Implications – see attached performance report year to 31 May 2021 and the Balance Sheet as at 31 May 2021.

As at the end of April the financial performance of the Foxdale Quarry shows an operating surplus of \$257 349 before deduction of corporate overheads and \$253 557 deficit after deduction of corporate overheads.

Risk Management Implications – N/A

CONSULTATION

Adam Hagy – Director Infrastructure Services
Julie Moller – Manager Strategic Finance
Katie Coates – Management Accountant

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The information within this report indicates the status the Quarry has achieved within the month of May 2021.

ATTACHMENTS

Attachment 1 - Foxdale Quarry's Performance Report year to 31 May 2021 and the Balance Sheet as at 31 May 2021.

Attachment 1 - Foxdale Quarry's Performance Report year to 31 May 2021 and the Balance Sheet as at 31 May 2021.

Foxdale Quarry

Monthly performance report year to 31st May 2021



	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	(2,159)	(1,730)	-
Statutory fees and charges, rental and levies &	-	-	-
Sale of goods and major services	3,175,972	3,270,516	3,324,035
Other operating revenue	41,613	40,000	28,604
Total operating revenue	3,215,425	3,308,786	3,352,639
Operating Expenses			
Employee benefits	(929,754)	(998,711)	(998,028)
Materials and services	(1,756,397)	(1,866,259)	(1,647,488)
Internal service provider expenditure (Exl.Overheads)	(167,821)	(142,463)	(312,117)
Depreciation	(104,104)	(113,427)	(109,138)
External Finance Costs	-	(15,000)	(10,227)
Total operating costs	(2,958,076)	(3,135,860)	(3,076,998)
Surplus (deficit) from operations Exl.Overheads	257,349	172,926	275,641
<i>Internal Corporate Overheads</i>	<i>(510,906)</i>	<i>(557,355)</i>	<i>(529,503)</i>
Surplus (deficit) from operations	(253,557)	(384,429)	(253,862)
Other capital income/(expenses)	-	-	-
Net result for the period	(253,557)	(384,429)	(233,983)
Retained surplus (deficit) brought fwd from prior year	(164,469)	(164,470)	-
Net result from above	(253,557)	(384,429)	(233,983)
Transfer from capital for unfunded depreciation	104,104	113,427	109,138
From (to) capital - items of capital income & expense	-	-	(19,879)
Adj From (to) capital to adjust working capital cash	-	-	4,837
Transfer (to) capital general revenue expended	-	-	(24,582)
Internal Program Contributions	-	-	-
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	(400,000)	(400,000)	-
Retained surplus (deficit) funds at period end	(713,922)	(835,472)	(164,469)
Capital Funding Sources			
General revenue used (excess funds provided)	-	-	24,582
Government Grants and Subsidies	-	-	-
Disposal proceeds of capital assets	-	-	36,364
Funded depreciation & amortisation expended	-	-	-
Total capital funding sources	-	400,000	60,945
Capital Funding Applications			
Non-current assets	100	400,000	60,946
Total capital asset acquisitions	100	-	60,946
Loan redemptions	-	-	-
Total capital applications	100	-	60,946
Reserve balances held at beginning of period			
Capital reserve balances	-	-	-
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	-	-	-
Reserve balances held at the end of period			
Capital reserve balances	399,900	-	-
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	(713,922)	(835,472)	-
Total reserve cash held at the end of the period	(314,021)	(835,472)	-

Foxdale Quarry

Balance Sheet as at 31st May 2021

	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	(314,021)	(164,469)
Trade and other receivables	299,854	306,096
Inventory	868,306	772,465
Prepayments	-	-
Total Current Assets	854,139	914,092
Non-current Assets		
Property, plant and equipment	2,644,807	2,748,912
Closing WIP Balance	100	-
Total Non-current Assets	2,644,907	2,748,912
TOTAL ASSETS	3,499,046	3,663,004
Current Liabilities		
Trade and other payables	44,582	306,440
Total Current Liabilities	44,582	306,440
Non-current Liabilities		
Other Provisions	636,361	636,361
Total Non-current Liabilities	636,361	636,361
TOTAL LIABILITIES	680,943	942,801
NET COMMUNITY ASSETS	2,818,104	2,720,203
Community Equity		
Capital	3,097,122	2,850,352
Asset revaluation surplus	35,003	34,320
Capital reserve balances	399,900	-
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(713,922)	(164,469)
TOTAL COMMUNITY EQUITY	2,818,104	2,720,203

16. Infrastructure Services

16.9 OPERATIONAL REPORT – INFRASTRUCTURE SERVICES – MAY 2021

AUTHOR: John Gwydir – Executive Manager Roads and Drainage

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Roads & Drainage, Mechanical Workshops, Parks & Gardens, and Disaster Management progress report for the month of May 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

This report provides Council with information regarding the performance by Council's Roads & Drainage, Mechanical Workshops, and Parks & Gardens operational teams over the month of May 2021 and proposed works for June 2021. The report also provides an update from Council's Disaster Management Co-ordinator for the calendar year to date.

PURPOSE

The report is to provide Council with information on Council's performance in relation to services supplied by Council's Roads & Drainage, Mechanical Workshops, Parks & Gardens, and Disaster Management teams.}

BACKGROUND

Previous report regarding Operational performance submitted to Council 9 June 2021 which detailed the month of April 2021 (Resolution 2021/06/09.30).

STATUTORY/COMPLIANCE MATTERS

Local Government Regulations Section 204.

ANALYSIS

Roads & Drainage

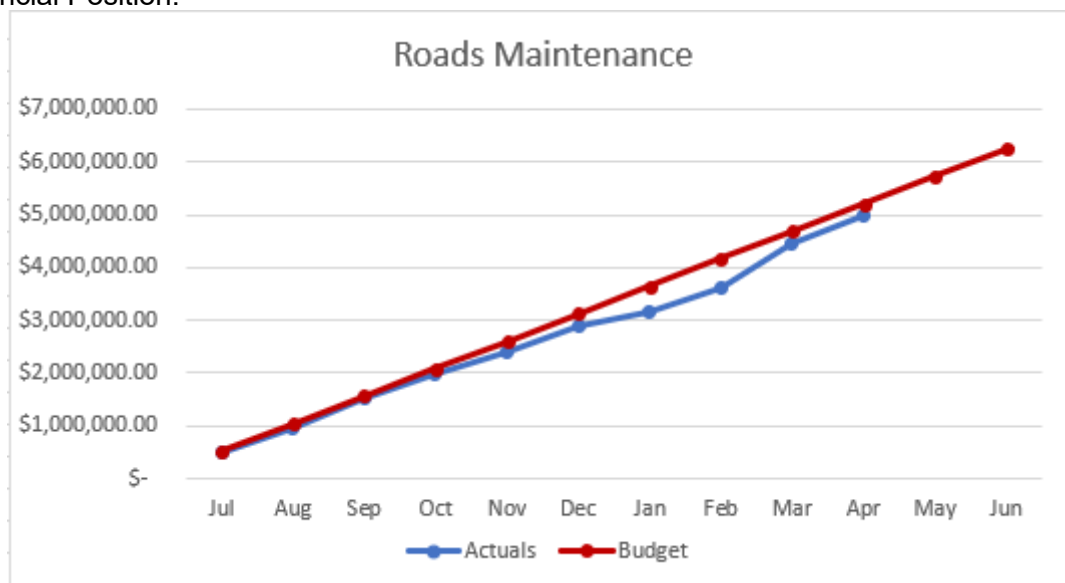
The following details the accomplishments by the Roads & Drainage team for the month of May 2021 and may also include proposed works for June 2021.

Maintenance

General maintenance activities carried out on the local road network over the course of May were largely routine in nature including road inspections, pothole patching, grading and signage repairs.

In addition to these routine activities, a program of Asphalt "Mill & Fill" works commenced in the Proserpine/Cannonvale area and a contract grader team commenced on Tondara Road.

Financial Position:



Plot 1: Total expenditure against overall budget for Roads & Drainage Maintenance.

At the end of May there were 1,484 identified defects on the local road network remaining, with 466 defects being rectified (accomplished) during the month. Table 1 provides specific details of the activities undertaken during the period.

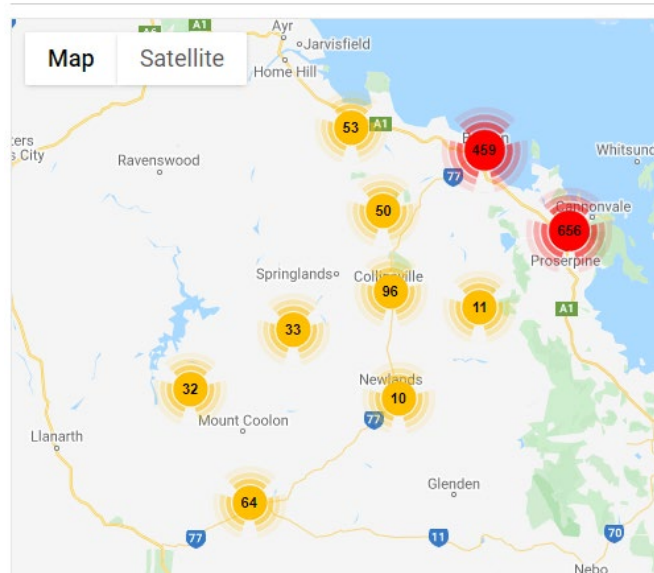
Repair Activity	Number of Instances	Qty Accomplished	Unit of Measure
Culvert Clear/Repair	12		Each
Edge Repair	2	0.5	Tonnes
Floodways Clear/Repair	4		Each
Footpath Maintenance	13		Each
Grids	1		Each
Guard Rail Repair/Replace	1		Each
Guide Markers Repair/Replace	14	70	Each
Heavy Formation Grading	21	28.5	Km
Herbicide Spraying	15	2,820	Litres
Line Marking	33		Each
Medium Formation Grading	4	7.3	Km
Mowing	47	191,073	m2
Other Formation Work	6		Each
Pavement Repairs	2	15	m2
Pothole Patching	76	32	Tonnes
Roadside Object Removal	2		Each
Scour Repairs	53		Each
Signs Repair/Replace	49	65	Each
Surface Correction	31		Each
Surface Drains Clear/Repair	50		Each
Tractor Slashing	12	15	Hectares
Vegetation Clearing	18		Each
Grand Total	466		

Table 1: Summary of road defects accomplished during May 2021.

WRC Road Network

DEFECTS MAP VIEW

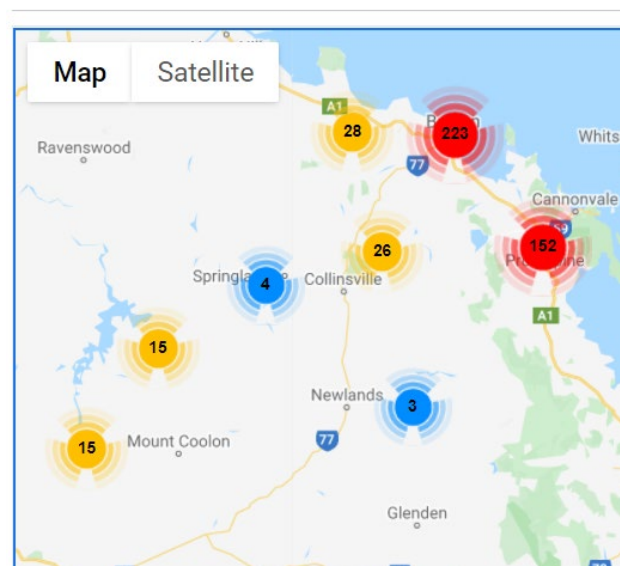
Showing 1464 items on map and 0 with no Lat/Long.



Plot 2: Current known active defects on WRC Road Network

ACCOMPLISHMENT MAP VIEW

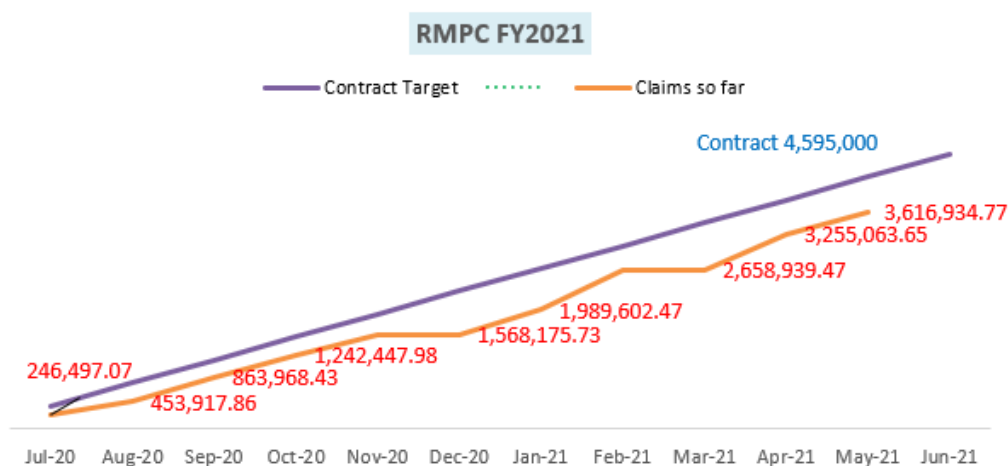
Showing 466 items on map and 4 with no Lat/Long.



Plot 3: Defects accomplished during month of May 2021.

Road Maintenance Performance Contract (RMPC) with TMR

Council continues to undertake routine maintenance on the National & State Highways within the Whitsunday Region as well as two (2) roads in a neighbouring region. These works have a total contract value for FY20/21 of \$4,595,000.



Plot 4: Year to date claimed value against total contract value for regional RMPC.

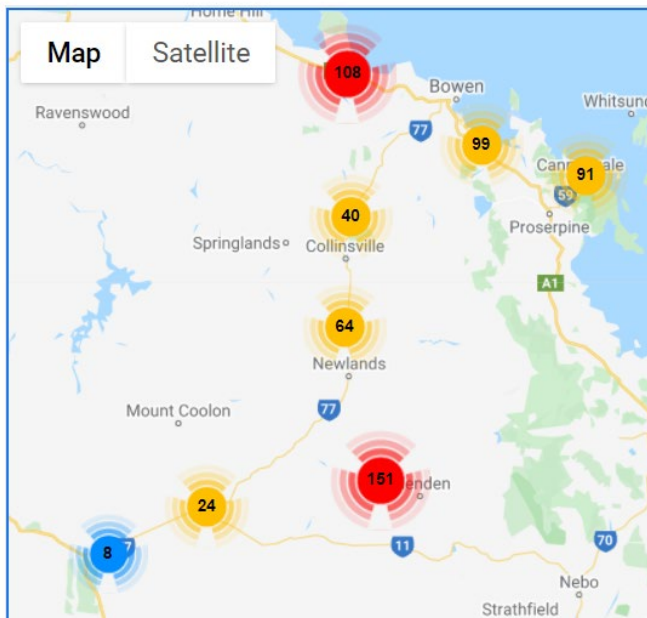
Negotiations are currently underway for the FY21/22 RMPC Contract.

There are currently 528 outstanding defects on the network with 222 defects being rectified (accomplished) during the month of May 2021.

RMPC Road Network

DEFECTS MAP VIEW

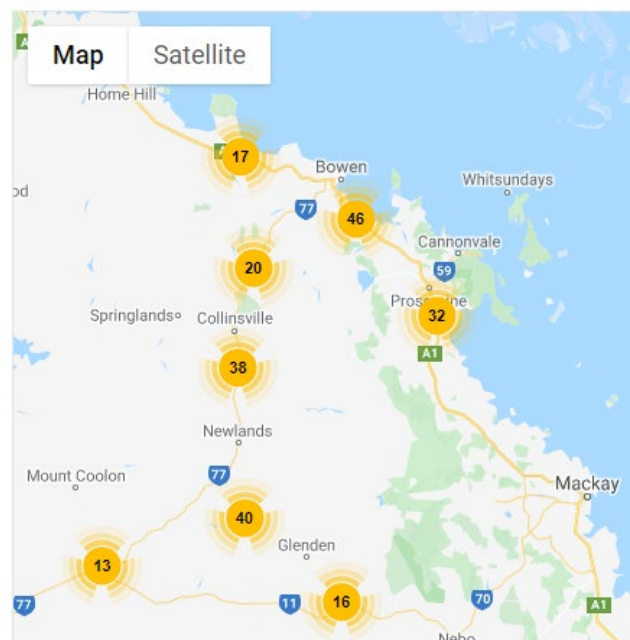
Showing 585 items on map and 9 with no Lat/Long.



Plot 5: Current RMPC Defects on network as of May 2021.

ACCOMPLISHMENT MAP VIEW

Showing 222 items on map and 28 with no Lat/Long.



Plot 6: RMPC Defects accomplished during month of May 2021.

Customer Request Management

Throughout the month of May, Roads & Drainage received 108 requests for assistance. Of these 66 (62%) were actioned within Council's nominated service standards.

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	4	2	2	1	25%	3	75%
Upgrades to Roads & Drainage	4	2	2	3	75%	1	25%
General - Roads & Drainage	57	34	23	56	98%	1	2%
Routine Roads & Drainage	39	25	14	39	100%	0	0%
Urgent Roads & Drainage	4	3	1	4	100%	0	0%

Overall Total

108	66	42	103	62%	5	5%
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Before and after photos of Valmadre Road, Kelsey Creek, one of the roads which was included in Council's recent re-seal program.

Mechanical Workshops

Routine (scheduled services):

- Scheduled and routine servicing of plant and fleet vehicles.
- Small plant repairs as requested by stores and work teams.
- General repairs to plant as requested and prioritised.
- Plant inspections on hired and contractor's machinery as requested.

Servicing, repairs, and breakdowns for May 2021 grouped by both vehicle type and nature of workshop activity:

Plant Type	Preventative Maintenance	Unscheduled Maintenance	Grand Total
Backhoe	1	6	7
Grader		3	3
Light Vehicle	1	12	13
Loader		1	1
Mower	6	15	21
Roller		1	1
Skid Steer	1	4	5
Small Plant		10	10
Street Sweeper	1	1	2
Tractor / Slasher		12	12
Trailer		4	4
Truck	3	22	25
Grand Total	13	91	104

Parks & Gardens

Parks & Gardens Operational Statistics

Service	2020/2021	April	May	June	Trend
Public Parks Available as advertised	100%	100%	100%		-
Park CRMs - Received	815	60	54		↓
Parks CRMs Closed	470	53	51		↓
Mowing Hours	15,201.6	3,219	1,554		↓
Landscaping Hours	15,627	1,540	1,975		↑
Work Tickets Issued	167	5	4		↓
Work Tickets Completed	143	4	8		↑
Contracts Audited	2	0	0		-
Scheduled Inspections Completed – Parks, Playground & Exercise Equipment	464	44	44		-
Cemeteries - Burials	43	3	2		↓
Cemeteries – Placement of Ashes	9	0	1		↑

The above total figures for 2020/2021 are current as at end-May 2021.



Lawns at the Bowen Soundshell in preparation for "Are you Lonesome Tonight" Opera in the Park.



Tree trimming at Cannonvale Bicentennial Park.



Planting annual flower beds at Airlie Beach Lagoon.

Disaster Management

The Disaster Management team continues to work with local groups to prepare for and mitigate the impacts of potential disasters. As the impacts of Covid-19 continues, alerts are still active for the Whitsundays and Queensland as a whole, with regular updates and advice available from Queensland Health. Council continues to work with the Mackay District Disaster Management Group, the Labour Working Group, Vaccination Planning/Operations, and the Mackay DDMG Communication team to keep the community safe.

In addition to its continuing Covid-19 response, the Disaster Management team is currently reviewing and/or revising the following documents:

- Local Disaster Management Plan
- Evacuation Sub Plan
- Evacuation Centre Sub Plan

- Cyclone Threat Specific Sub Plan
- Risk Management Framework

Council, together with Queensland Fire & Emergency Services, Queensland Police Service, Mackay Regional Council, and Isaac Regional Council will undertake a review in late-June of all plans in preparation for the release of the Inspector-General for Emergency Management (IGEM) Annual Plan. The IGEM Annual Plan provides an overview of each state's preparedness for major public disasters, is set to be finalised by 30 September 2021.

A number of training initiatives and activities have been held both internally and externally, including:

- LGAQ Disaster Management Conference, Gold Coast.
- Business Continuity Improvement Workshops within Council.
- Queensland Reconstruction Authority Big Map Workshop, where resilience issues and opportunities as they relate across the Whitsunday LGA were discussed from a multi-hazard perspective. This workshop was in preparation for the delivery of a Mackay Isaac Whitsunday Regional Resilience Strategy which will enable the preparation of the project Terms of Reference to move forward with the new Mackay Isaac Whitsunday Regional Resilience Strategy.
- Disaster and Disruption Community Business Continuity Planning with Greater Whitsunday Communities.
- Human Social Recovery Exercise, with the Mackay Human Social Recovery Group.

Funding has been awarded for a number of Disaster Management projects, including:

- Queensland Bushfire Category C Flexible Funding Grant (Large) - Round 2
This is for the Recovery Hub Establishment at the Collinsville Community Centre
Funding Value: \$81,513.00
Estimated Completion Date: 30 April 2022
- SES Support Grant
This is for an extension to the Cannonvale SES Shed
Funding Value: \$35,487.75
Estimated Completion Date: 30 June 2022

Maximising Community Disaster Awareness and Youth Engagement Program – Under 8's Day

Each year primary schools across Queensland celebrate Under 8's Day; this year Council's Disaster Management Coordinator visited Scottville, Queens Beach and Proserpine State Primary Schools to launch Council's Kid's Disaster Activity Book and introduce the students to Whitsunday mascot "Turbine Tentacles".

At the events, students participated in activities which were designed to assist children in better understanding what it means to have to evacuate in response to a disaster event and what they can do to prepare.

At each of the locations the children were given a Disaster Management kit. It is proven that engaging with students of this age is beneficial to start their understanding of disaster and the resilience journey. This year's event was very successful, with 66 students at Scottville, 280 at Proserpine and 360 at Bowen participating in the initiative.

Council plans to engage with youths from the Cannonvale and Airlie Beach area at the Cannonvale School Fete on 25 July 2021.

As part of the program Council has engaged QIT Plus (Developers of Guardian IMS DM Information and record keeping software) to create an extension to Council's Disaster Dashboard, developing an Interactive Platform Flipbook which will go live on 30 June 2021.

A marketing video promoting the Disaster Dashboard and Kid's Disaster Activity book will also be produced as part of the Program.



STRATEGIC IMPACTS

Alignment to Corporate Plan:

- Outcome 2.1, Strategies 2.1.1 to 2.1.4
- Outcome 2.2, Strategy 2.2.1
- Outcome 3.3, Strategy 3.3.2
- Outcome 3.4, Strategies 3.4.1 to 3.4.7
- Outcome 4.3, Strategy 4.3.2

CONSULTATION

Adam Hagy – Director Infrastructure Services
Mark Callaghan – Manager Parks & Gardens
Robert Winley – Manager Fleet Services
Sandra Black – Disaster Management Coordinator

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Officer's recommendation is that the report be received, and its contents noted.

ATTACHMENTS

N/A

16. Infrastructure Services

16.10 INFRASTRUCTURE SERVICES CAPITAL PROGRESS REPORT – MAY 2021

AUTHOR: Michael Downing – Coordinator Capital Project Delivery

RESPONSIBLE OFFICER: Adam Hagy – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Infrastructure Services Capital Progress Report for the month of May 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 30 June 2021.

SUMMARY

The report provides a summary of key Capital projects underway during the 2020/2021 financial year. The report also includes multi-year projects that remain active and carry over to the 2020/2021 financial year.

Current Financial Progress of Major Projects, W4Q programs, Infrastructure Capital Delivery is \$14.4 million actual out of a \$23.2 million overall budget. Note: Finances take into account Q3 budget amendments. Other Capital Projects such as Shute Harbour, DRFA works, and Water & Wastewater are the subject of separate reports.

PURPOSE

To inform Council on progress of Capital Projects being undertaken during the 2020-2021 Financial Year up to the end of May 2021.

BACKGROUND

Resolution 2020/07/15.23 Budget for Financial Year 2020/21 (including a two year forward estimate).

Resolution 2021/03/24.28 WRC Delivery of Works Shute Harbour Road to Tropic Road.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

Project Delivery Status:

MAJOR PROJECTS

Projects Completed to Date:

Proserpine Main Street Upgrade
Proserpine Administration Building

Projects Currently Underway:

Proserpine Entertainment Centre (PEC)

Works completed up to 31 May 2021 include the completion of the structural steel installation to the back of house, and the installation of roof sheeting and wall framing works to these areas.

Works to enable the undergrounding of power in Main Street have proceed with conduits installed along the length of Main Street and down Dobbins Lane, with Ergon inspections of the installation complete. Crossing Main Street will progress through June with Ergon commencing works through August.

Works programmed for completion in the coming month include the pouring of the internal floor slab, erection of structural steel to the front of the facility, commencement of the installation of services internally with first fix being completed on or about the second week in July, completion of the installation of ductwork to the plenums. Completion of roof sheeting to the main auditorium roof. Completion of the wall claddings to the main hall and back of house.

While the crane and Ergon works are taking place on site, the street access to the library has been closed in the interest of public safety. During this time, access is to come from the rear carpark in the first instance and on occasion from Main Street via the church to the front door.

The construction works are currently eight (8) weeks behind programme. The project is currently anticipated to reach PC November 2021.



Lake Proserpine

Under the current project scope, Stage 1 of the project is 95% complete. A variation has been approved by the funding body, Building Our Regions, for the installation of a larger sewerage treatment plant (STP). Future Plus Environmental has been engaged to gain the necessary approvals and the submission has been made. Council is currently awaiting an outcome from the regulator. The anticipated project completion date for installation of the grey water system is November 2021. Once installed, it is anticipated that the larger STP will allow for future expansions with a 40% redundancy in the system.

PAB - 7 Chapman Street - Carpark

The car park continues to be used well by staff at the nearby office. The security measures are planned to be installed late in June once Properties engage a suitable contractor.

Flagstaff Hill

Works commenced on site in March and have been progressing according to program. The inground works are complete, the ground floor structural slab has been poured and polishing is underway, and the erection of the structural steel has commenced.



WORKS FOR QUEENSLAND PROJECTS 2019/2020 to 2020/2021 FY \$3.6 million

Projects Completed to Date:

- Fairy Tree Park Swing Installation** (Airlie Beach)
- Bicentennial Park Lighting Improvement** (Cannonvale)
- Bicentennial Park Fencing and Softfall** (Cannonvale)
- Gloucester Sports Park Water Tanks** (Hydeaway Bay)
- Gloucester Sports Park Retaining Wall** (Hydeaway Bay)
- Dingo Beach Footpath** (Dingo Beach)
- Thomas Street Footpath** (Bowen)
- Hansen Park Sound System** (Bowen)
- Gideon Pott Park Stage 2** (Bowen)

Keith Johns Park Stage 2 (Proserpine)
Rotary Park Upgrade (Proserpine)
Cannonvale Lakes Stage 2 (Boardwalk)
Halpannel Park Upgrade (Proserpine)
Whitsunday Gardens Park Upgrade (Proserpine)
Bridge Upgrade Bicentennial Boardwalk (Airlie Beach)

Projects Currently Underway:

Airlie Beach Movie Screen (Airlie Beach): Results of the community consultation were presented to DNRME who advise the proposed usage is in keeping with the purpose of the reserve and the intent of the land management plan. Consequently, Council has satisfied their responsibilities as trustee of the reserve. The Community and interest groups have been advised of the outcome of the consultation. Design and construction of the container, electrical services and the slab are ongoing. The movie screen is still expected to be operational in during the first quarter of FY21/22.

Cannonvale Lakes Stage 3 (Cannonvale): The scope of works has changed slightly to include pedestrian bridges following the public consultation showing this as a desirable outcome. RFT went out in May site briefing on 1 June 2021 and closes on 7 June 2021. Works are expected to commence early in July and complete in September.

Henry Darwen Park Stage 2 (Bowen): The contract was awarded to a local contractor on 27 May 2021. Works commenced early in June with completion expected at the end of June.

Collinsville Tennis Court Upgrade: The scope includes the demolition of the existing shed structure, construction of a new skillion structure on the opposite side of the courts, new fencing, new lighting, new net, surface refurbishment and other minor items. The RFQ closed on 21 May 2021. The contract is expected to be awarded mid-June and works complete in August.

Darcy Munro Park Upgrade: Works commenced mid-May and have progressed very quickly. Works are expected to be complete mid-June.

Scottville Lions Park Upgrade: Works commenced mid-May and have progressed very quickly. Works are expected to be complete mid-June.

Bowen Lions Park: Works commenced in April with demolition of the existing structures. Suggested completion date 30 June 2021. The works are well advanced, only awaiting structural members to complete the shade shelter and finalise the project.

COVID WORKS FOR QUEENSLAND PROJECTS 2020/2021 FY \$2.72 million

Projects Completed to Date:

Cannonvale Foreshore Hall (PCYC) Roof Renewal
Proserpine Water and Sewer Admin Roof Renewal
Cannonvale Depot Office Roof Replacement
Cannonvale Foreshore Hall (PCYC) New Playground
Bowen Aerodrome Sewerage Treatment Renewal:

Projects Currently Underway:

Wangaratta Caravan Park Pool Refurbishment: The pool refurbishment approached completion at the end of May. A variation was awarded, to renew the pebble-crete and footpath around the pool. These additional works should complete by the end of June.

Proserpine Aquatic Facility Residence Demolition and Kiosk Renewal: The tender for the aquatic facilities closed in May and is to be awarded early in June. Works are expected to complete late in September.

Bowen Aquatic Facility Town Pool Amenity Upgrade: The tender for the aquatic facilities closed in May and is to be awarded early in June. Works are expected to complete late in September.

Les Stagg Oval Grandstand Renewal: Works progressed well through the month of May, with the concrete slab completed and the grandstand kit starting to be erected. Works are planned to complete mid-June.

Collinsville Youth Coalition Amenities Renewal Works are well advanced and are expected to be complete in June.

Bowen Water Park Renewal: RFQ documents have been drafted for advertising in May. The works are expected to commence late in June and complete in July. A closure of the water park will be required during the construction stage.

Whitsunday Coast Airport Roof Renewal: The installation of solar panels to the roof has progressed with the installation of the structural framing works complete, installation of the DC inverters complete, 75% of the solar panels to the roof are installed with the remainder to be complete by mid-June. The works, including energy trading applications and the feed-in to the grid, are expected to complete early in July.

Continuation of Pedestrian Path Lighting Airlie Foreshore: The electrician commenced work in May and is expected to complete in June. The project has incurred some delays thus far due to availability of the contractor.

Bowen Aerodrome Work Camp Superstructure Renewal: The contract has been awarded for these works with the contractor expected on site early in July, completing early in August.

Collinsville Pool Amenities and Kiosk Upgrade: The tender for the aquatic facilities closed in May and is to be awarded early in June. Works are expected to complete late in September.

INFRASTRUCTURE SERVICES CAPITAL DELIVERY PROGRAM 2020/2021

Projects Completed to Date:

Armada Crescent Drainage Upgrade (Jubilee Pocket)

Reynolds Street Drain (Bowen)

Argyle Street Kerb and Channel (Bowen)

Flagstaff Hill roadworks (Bowen)

St Mary's School safer transport upgrade (Bowen)

Wangaratta Caravan Park Road Entry Widening (Bowen)

Bowen State High School safer transport upgrade

Wilson Beach Rockwall

Collinsville State High School safer transport upgrade

Dodd Street Shared Footpath (Proserpine)

Moonlight Drive Kerb and Channel (Jubilee Pocket)

Projects Currently Underway:

Bowen Aerodrome Runway Repairs: The reseal contractor mobilised to the area late in May and completed an asphalt corrector course on the runway to provide a smooth surface for the new seal. The seal crew will be on site early in June with line marking to follow straight after to allow the runway to be re-opened. Due to savings on the project, the funding has also been utilised to construct fencing to deter animals from entering the runway.

New Bowen Cemetery Columbarium Wall: Construction has been awarded with an expected start in the first week of June. All materials have arrived for this project after having a delay in the supply.

Assets Renewal Parks and Gardens: Bulk of projects deal with renewal of sand soft fall and renewal of park signage. RFQs continue to be finalised for the various asset packages.

Heavy Formation Grading Program: Incorporating with un-funded sections of roads on which DRFA work is being completed. Currently this is being used to fund infill works on Myuna Road, Strathmore Road and Strathalbyn Road. Works have progressed well on Myuna Road and Strathmore Road, although Strathalbyn Road has been delayed due to the supply of gravel being affected by other works putting the quarry at its supply capacity.

Construction of Lagoon Deck and Shared Cycle Path: Tenders for the project have closed with an amendment requested late in May to allow for additional works to formalise and define the shared path through the lagoon area. This will be a beneficial addition while contractors are mobilised in the area. The tender is planned to be awarded at the Ordinary Council Meeting on 30 June 2021. Works are then expected to take a few months to complete.

Edgecumbe Heights Walking Tracks Upgrade (Design only): Design of the walking track has been completed and will be used to future funding applications to construct.

Unsealed Roads Re-sheeting Program: Incorporating with un-funded sections of roads on which DRFA work is being completed. Currently this is being used to fund infill works on Myuna Road, Strathmore Road and Strathalbyn Road.

Reflect Application Redesign and Implementation: Currently rolled out to Roads & Drainage teams, future implementation will also see the software rolled out to Parks & Gardens and Water & Wastewater.

Ted Cunningham Bridge Upgrade: The tender has been through an extensive assessment and is planned to be awarded at the Ordinary Council Meeting on 30 June 2021. This should allow the bulk of the works to be constructed prior to the wet season.

Reseal Program: The asphalt crew mobilised to the region late in May, completing the works at Bowen airport, Hillview Road and Horseshoe Bay Road. There are some minor issues regarding tie ins to existing roads and kerb edges that are being attended to in order to get the expected finish. The seal crew will be in the area mid-June to complete the remainder of the package.

Hillview Road Kerb and Channel: The Hillview Road project commenced in May and progressed very well, with excellent time management by the Bowen capital works crew. The installation of a culvert continued into early June with asphalt to be laid around the middle of the month.



Jasinique Drive stormwater repairs: Works commenced in May and progressed well with backfill of the scour at the headwall outlet mostly complete and the upper portion of the roadside swale drain complete. In June the new headwall will be poured and concrete channel complete with scour protection provided around the banks to stop erosion.



Collinsville Water Park: The tender for the Collinsville Water Park closed late in May and attracted some impressive submissions. Following the assessment, it is planned to be awarded at the Ordinary Council Meeting on 30 June 2021. This should allow the water park to be complete and ready for opening prior to the Christmas holidays.

Cannonvale Skate Bowl reconstruction: A tender briefing was held with a small amount of interest. Tenders close in June and are proposed to be awarded at the Ordinary Council Meeting on 30 June 2021

TMR early works: Works officially commenced on 31 May 2021 with a site compound set up off MacArthur Drive. Our Parks teams have started by removing plants that can be

transplanted and beginning to remove irrigation that can be utilised elsewhere or saved for spares. Design documentation is still being finalised so the initial works will be slow to kick off while materials are ordered.

STRATEGIC IMPACTS

Alignment to Corporate Plan:

- Strategy 3.2.2: Develop water and wastewater services and systems that ensure the integrity of the Whitsundays natural environment.
- Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.
- Strategy 3.4.2: Develop and maintain effective water and waste water infrastructure, networks and facilities.

FINANCIAL CONSIDERATIONS

Refer Attachment 1 for summary project expenditure report.

CONSULTATION

Infrastructure Services Project Control Group

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives the Capital Progress report for the month of May 2021.

ATTACHMENTS

Attachment 1 – Capital Delivery Financials up to June 2021

Attachment 1 – Capital Delivery Financials up to June 2021

Capital Projects as at 31st May 2021		23,229,088	14,461,114	8,767,974
Grouping	Description	Total Annual Current Budget	Actuals to Date	Remaining Budget \$
Major Projects : Flagstaff Hill	Flagstaff Hill Cultural and Conference Centre - JC#5617	1,435,848	623,353	812,495
Major Projects : Flagstaff Hill Total		1,435,848	623,353	812,495
Major Projects : Lake Proserpine	Lake Proserpine Recreation Hub - Stage 1 - CW 18-19	1,366,270	876,213	490,057
Major Projects : Lake Proserpine Total		1,366,270	876,213	490,057
Major Projects : Proserpine Administration	Proserpine Administration Building Replacement - JC_5640	3,548,742	3,521,836	26,906
Major Projects : Proserpine Administration Total		3,548,742	3,521,836	26,906
W4Q 2019.20	Improving Beach Communities - Region Wide - W4Q 19- 20	486	487	(1)
W4Q 2019.20	W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920	-	-	-
W4Q 2019.20	W4Q - Bicentennial Park Fencing - CW 1920	-	(19,190)	19,190
W4Q 2019.20	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	4,486	80,573	(76,087)
W4Q 2019.20	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	102,702	102,701	1
W4Q 2019.20	W4Q - Cannonvale Lakes Stage 3 - CW 1920	-	-	-
W4Q 2019.20	W4Q - Cannonvale Playground Upgrade - CW 1920	-	-	-
W4Q 2019.20	W4Q - Dingo Beach Footpath-Walkways - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gideon Pott Park Stage 2 - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gloucester Rainwater Tank & Retaining Wall - CW 1920	13,794	25,222	(11,428)
W4Q 2019.20	W4Q - Halpannel Park Upgrade - CW 1920	352,478	353,030	(552)
W4Q 2019.20	W4Q - Hansen Park Sound System - CW 1920	65,000	52,931	12,069
W4Q 2019.20	W4Q - Henry Darwen Park Stage 2 - CW 1920	371,334	149,589	221,745
W4Q 2019.20	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	28,910	28,912	(2)
W4Q 2019.20	W4Q - Lions Park, Bowen - CW 1920	278,858	173,294	105,564
W4Q 2019.20	W4Q - Movie Screen - CW 1920	349,422	63,951	285,471
W4Q 2019.20	W4Q - Park (Tree) Lighting - CW 1920	-	-	-
W4Q 2019.20	W4Q - Railway Road Stage 1 - CW 1920	3,360	3,361	(1)
W4Q 2019.20	W4Q - Rotary Park, Proserpine - CW 1920	48,118	41,728	6,390
W4Q 2019.20	W4Q - Thomas Street Footpath - CW 1920	137,426	127,737	9,689

W4Q 2019.20	W4Q - Whitsunday Gardens Park - CW 1920	91,438	91,439	(1)
W4Q 2019.20	W4Q - Fairy Tree Park CW 1920	-	-	-
W4Q 2019.20 Total		1,847,812	1,275,763	572,049
W4Q COVID19	Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal	35,000	22,255	12,745
W4Q COVID19	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	5,336	2,331	3,005
W4Q COVID19	Bowen Aquatic Facility - town pool amenity upgrade	51,604	40,603	11,001
W4Q COVID19	Bowen Water Park renewal	85	86	(1)
W4Q COVID19	Cannonvale Depot Office Roof Replacement	119,000	113,791	5,209
W4Q COVID19	Cannonvale Foreshore Hall - New Playground	30,421	30,421	0
W4Q COVID19	Cannonvale Foreshore Hall - Roof Renewal	51,759	51,759	0
W4Q COVID19	Collinsville Aquatic Facility - town pool amenity and kiosk upgrade	15,242	28,160	(12,918)
W4Q COVID19	Collinsville Youth Coalition - Amenities Renewal	98,999	67,071	31,928
W4Q COVID19	Continuation of Pedestrian Path Lighting Airlie Foreshore	116,701	2,807	113,894
W4Q COVID19	Les Stag Oval - Grandstand Renewal	70,000	53,382	16,618
W4Q COVID19	Proserpine Aquatic Facility - residence demolition and kiosk renewal	47,274	40,557	6,717
W4Q COVID19	Proserpine Water & Sewer Admin Reroof	55,121	55,123	(2)
W4Q COVID19	Wangaratta Caravan Park Swimming Pool refurbishment	86,179	74,208	11,971
W4Q COVID19	Whitsunday Coast Airport - Roof rectification Works	334,566	174,032	160,534
W4Q COVID19 Total		1,117,287	756,584	360,703
Infrastructure Services	Argyle Street kerb and channel	200,005	173,929	26,076
Infrastructure Services	Armada Crescent Drainage Upgrade	18,233	18,233	0
Infrastructure Services	Assets Renewal Parks and Gardens	126,785	13,170	113,615
Infrastructure Services	Brisbane Street and Powell Street Blackspot Upgrade	392	391	1
Infrastructure Services	Construction of Lagoon Deck and Shared Cycle Path	33,995	19,296	14,699
Infrastructure Services	Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - CW 18-19	5,292	5,005	287
Infrastructure Services	Cycleway funding - CW 18-19	3,342	(48,427)	51,769
Infrastructure Services	Dodd Street Shared Footpath	225,001	139,717	85,284
Infrastructure Services	Edgecumbe Heights Walking Tracks Upgrade	33,048	35,461	(2,413)
Infrastructure Services	Forestry Road	24,032	60,047	(36,015)
Infrastructure Services	Hillview Road Kerb and Channel	250,000	59,983	190,017
Infrastructure Services	Moonlight Drive Kerb and Channel	37,999	43,604	(5,605)
Infrastructure Services	New Bowen Cemetery Columbarium Wall	30,000	5,579	24,421
Infrastructure Services	Nielson Road - ID 22420 - CH 0 - 1252	-	-	-
Infrastructure Services	Port of Airlie Transit Terminal Upgrade	3,388	3,389	(1)

Infrastructure Services	Pretty Bend Road - Cattle road resheeting	18,212	18,213	(1)
Infrastructure Services	Proserpine RV Park - CW 18-19	25,298	-	25,298
Infrastructure Services	Reflect Application Redesign and Reimplementation	-	-	-
Infrastructure Services	Reseal Program	789,605	114,954	674,651
Infrastructure Services	Reynolds Street Drain	20,914	20,912	2
Infrastructure Services	Ted Cunningham Bridge Upgrade	22,836	11,740	11,096
Infrastructure Services	Tondarra Road, Bowen - Road ID 31060 - Repair Culvert	970	970	-
Infrastructure Services	Unsealed Roads Creek Crossing Upgrade Program	4,960	4,958	2
Infrastructure Services	Unsealed Roads Resheeting Program	750,004	26,009	723,995
Infrastructure Services	Wilson Beach Swimming Enclosure Refurbishment	-	-	-
Infrastructure Services	Wilsons Beach Rockwall	267,000	263,230	3,770
Infrastructure Services	Chapman Street Carpark (Proserpine Admin)	1,050,538	958,728	91,810
Infrastructure Services	Bowen Aerodrome Runway Reseal Project	-	-	-
Infrastructure Services	Flagstaff Hill Roadworks	199,999	175,967	24,032
Infrastructure Services	Betterment Reshaping table drains	147,000	765	146,235
Infrastructure Services	Heavy Formation Grading Program 2020.21	500,000	-	500,000
Infrastructure Services	Gloucester Avenue Floodways	149,999	342	149,657
Infrastructure Services	Thurso Road culvert replacement	60,000	10,564	49,436
Infrastructure Services	St Mary's School parking	114,000	74,464	39,536
Infrastructure Services	Roma Peak Road floodways	-	-	-
Infrastructure Services	Bowen State High School parking	186,000	134,202	51,798
Infrastructure Services	Collinsville State High School parking	130,000	117,537	12,463
Infrastructure Services	Airlie Beach Parking Strategy	200,000	74,096	125,904
Infrastructure Services	Jasinique Drive Culvert Remedial Works	130,000	70,603	59,397
Infrastructure Services Total		5,758,847	2,607,633	3,151,214
Major Projects : Proserpine Entertainment Centre	Proserpine Entertainment Centre (PEC) - JC#4926	8,154,282	4,799,733	3,354,549
Major Projects : Proserpine Entertainment Centre Total		8,154,282	4,799,733	3,354,549
Grand Total		23,229,088	14,461,114	8,767,974

17. Matters of Importance

No agenda items for this section.