



Notice of Meeting

Notice is hereby given that the **Ordinary Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers 67 Herbert Street, Bowen on **Wednesday 27 January 2021** commencing at **9:00 a.m.** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

Local Government Regulation 2012

258.(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice.

(2) The written notice must state:

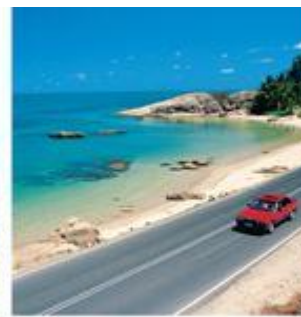
- (a) the day and time of the meeting; and
- (b) for a special meeting – the business to be conducted at the meeting

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.

Rodney Ferguson

CHIEF EXECUTIVE OFFICER





Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 27 January 2021 commencing at **9:00am**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 am

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea

Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 27 January 2021 commencing at **9:00am**

1.	APOLOGIES	5
2.	CONDOLENCES	6
2.1	Condolences Report	6
3.1	DECLARATIONS OF INTEREST	7
4.1	MAYORAL MINUTE	8
4.2	MAYORAL UPDATE	9
5.	CONFIRMATION OF PREVIOUS MINUTES	10
5.1	Confirmation of Minutes Report	10
6.	BUSINESS ARISING	14
7.	DEPUTATIONS.....	15
8.	PETITIONS	16
9.	NOTICE OF MOTION.....	17
10.	QUESTIONS ON NOTICE	18
11.	QUESTIONS FROM PUBLIC GALLERY.....	19
12.	OFFICE OF THE MAYOR AND CEO.....	20
13.	CORPORATE SERVICES	21
13.1	Human Rights Policy	21
13.2	Councillor Remuneration	31
13.3	National General Assembly - Australian Local Government Association	60
13.4	Donation of Asset - Bowen Men's Shed - Clubhouse	75
13.5	Trustee Lease - Proserpine BMX Club Inc. - Lease C on Lot 158 on HR1652	78
13.6	500.2020.0122 - Lease - Part of Land - 18793 Bruce Highway, Bowen	82
13.7	Financial Report - Financial Year 2020/21 - Period Ending December 2020	86
13.8	Debtor Report Financial Year 2020-2021 - Quarter 2	122
13.9	Corporate Services Monthly Report - December 2020	127
14.	DEVELOPMENT SERVICES	153
14.1	20200312 – Development Application for Development Permit – Material Change of Use (Dwelling House); Preliminary Approval for Variation Approval Pursuant to Section 50 of the Planning Act 2016 for Building Works – 31 Seaview Drive Airlie Beach – Turski Mi	153
14.2	20130767 - Request for Waiver of Infrastructure Charges - Proserpine Senior Living Inc	166
15.	COMMUNITY SERVICES	171
15.1	Application to Operate for Hire Bicycles and Electric Bicycles & Tricycles in Airlie Beach - Whitsunday Fun	171

15.2	Request for Donation - Engagement of Project Officer Grant Writer - Bowen Collinsville Health Action Group	179
15.3	Request for Sponsorship - 2021 Pink Stumps Ladies Day - Bowen Cricket Club	187
15.4	Request for Sponsorship - 2021 Airlie Beach Fly-In & Runway Dinner - Whitsunday Airport	193
15.5	Sport & Recreation Club Grants - January 2021	196
15.6	Community Services - Monthly Report - December 2020	199
16.	INFRASTRUCTURE SERVICES	220
16.1	Hydeaway Bay ANZAC Memorial Proposal	220
16.2	Round 3 Works For Queensland - Change of Project Scope Collinsville	233
16.3	DRFA & Shute Harbour Project Capital Progress Report - December 2020	258
16.4	Infrastructure Services Capital Progress Report - November & December 2020	271
16.5	Operational Report - Whitsunday Waste Water	290
16.6	Operational Report - Foxdale Quarry - November & December 2020	307
16.7	Foxdale Quarry - Purchase of Pugmill	319
16.8	Operational Report - Roads and Drainage - November & December 2020	325
17.	MATTERS OF IMPORTANCE	336
18.1	CONFIDENTIAL MATTERS – OFFICE OF THE MAYOR AND CEO	
18.2	CONFIDENTIAL MATTERS – CORPORATE SERVICES	
18.2.1	Human Rights Complaints	
18.3.	CONFIDENTIAL MATTERS – DEVELOPMENT SERVICES	
18.4	CONFIDENTIAL MATTERS – COMMUNITY SERVICES	
18.5	CONFIDENTIAL MATTERS – INFRASTRUCTURE SERVICES	

1. Apologies

No Agenda items for this section.

2. Condolences

2.1 CONDOLENCES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rodney Ferguson – Chief Executive Officer

RECOMMENDATION

Council observes one (1) minutes silence for the recently deceased.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 27 January 2021.

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

BACKGROUND

Bereavement cards have been forwarded to the families of the deceased by the Mayor and Chief Executive Officer on behalf of the Whitsunday Regional Council.

STATUTORY MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

N/A

CONSULTATION

Andrew Willcox – Mayor

DISCLOSURE OF OFFICER'S INTERESTS

N/A

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

ATTACHMENTS

N/A

3.1 Declarations of Interest

No Agenda items for this section.

4.1 Mayoral Minute

No Agenda items for this section.

4.2 Mayoral Update

Verbal update will be provided at the meeting.

5. Confirmation of Previous Minutes

5.1 CONFIRMATION OF MINUTES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rodney Ferguson – Chief Executive Officer

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 9 December 2020.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 27 January 2021.

SUMMARY

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 9 December 2020.

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Meeting held on 9 December 2020 are provided for Councils review and confirmation.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary meeting held on 9 December 2020 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

STATUTORY MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Meeting held on 9 December 2020, the following interests were declared and recorded in the minutes:

Councillor	MPI/COI	Report No.	Particulars of the interest
Cr Michelle Wright	COI	3.1	<i>Cr Wright declared that a conflict of interest in item 16.2 regarding the Disaster Recovery Funding Arrangements Road Packages Tender may emerge (as per section 150EQ of the Local Government Act 2009), as her husband does 'out of hours' work on an irregular basis for the company, but she had considered her position and was firmly of the opinion that she could participate in the debate and vote on this matter in the public interest.</i>

All required information regarding declarations of interest under the Act is recorded in the minutes and consolidated in Council's Councillor COI and MPI Public Register, which is available on Council's website at the following link:

<https://www.whitsunday.qld.gov.au/DocumentCenter/View/5358>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Meeting held on 9 December 2020, the following orders were made:

Councillor	Order Made
No orders were made for the 9 December 2020 meeting.	

All required information regarding orders made about the unsuitable meeting conduct of councillors at Council meetings under the Act is recorded in the minutes and consolidated in Council's Councillor Conduct Register. This register is available on Council's website at the following link: <https://www.whitsunday.qld.gov.au/DocumentCenter/View/5302>

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted. At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

ANALYSIS

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 9 December 2020

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 9 December 2020 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 9 December 2020 with amendments

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 9 December 2020 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

KPI: Council agendas and business papers are delivered to Councillors within required timeframes.

Financial Implications

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

Risk Management Implications

Council risks non-compliance with the local government legislation by not confirming minutes of the previous meeting.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13/05/2020	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale - Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the applicant has 'Stopped the Clock' for a period of 60 days, to 8 July 2020.	On hold pending the outcome of the intersection funding and discussion with DTMR - Corner Galbraith Park Road and Shute Harbour Road.
13/05/2020	20140012 - Request to Extend Currency Period - Reconfiguration of A Lot One (1) Lot into Two (2) Lots - 106 Patullo Road, Gregory River - 12 Rp744909 2020/05/13.08	That the application lie on the table until the application is properly made.	Remains on hold pending receipt of fees.
25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be tabled pending further investigations for temporary access, replacement or closure of the bridge and to seek further information regarding funding.	Council has visited the site and is arranging for geotechnical investigations to inform possible design solution.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the 9 December 2020 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

ATTACHMENTS

Attachment 1 - Copy of the minutes from Ordinary Meeting held on 9 December 2020.

Attached separately

6. Business Arising

No agenda items for this section.

7. Deputations

No agenda items for this section.

8. Petitions

No agenda items for this section.

9. Notice of Motion

No agenda items for this section.

10. Questions on Notice

No agenda items for this section.

11. Questions from Public Gallery

PUBLIC QUESTION TIME

Excerpt of Council's Standing Orders:

1. Questions from the Public Gallery must be submitted in writing to Council prior to the Council Meeting.
2. The time allocated shall not exceed fifteen (15) minutes for each speaker (and no more than three (3) speakers shall be permitted to speak at any one (1) meeting).
3. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
4. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language.

12. Office of the Mayor and CEO

No agenda items for this section.

13. Corporate Services

13.1 HUMAN RIGHTS POLICY

AUTHOR: Norm Garsden – Manager, Governance and Administration}

RESPONSIBLE OFFICER: Jason Bradshaw – Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council adopt the Human Rights Policy (LSP_CORP_29).

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The Human Rights Act 2019 requires Council to act and make decisions in a way that is compatible with 23 specific human rights. The Human Rights have been grouped into 2 categories under the Act:

Civil and political rights

- Recognition and equality before the law
- Right to life
- Protection from torture and cruel, inhuman or degrading treatment
- Freedom from forced work
- Freedom of movement
- Freedom of thought, conscience, religion and belief
- Freedom of expression
- Peaceful assembly and freedom of association
- Taking part in public life
- Property rights
- Privacy and reputation
- Protection of families and children
- Cultural rights—generally
- Cultural rights—Aboriginal peoples and Torres Strait Islander peoples
- Right to liberty and security of person
- Humane treatment when deprived of liberty
- Fair hearing
- Rights in criminal proceedings
- Children in the criminal process
- Right not to be tried or punished more than once
- Retrospective criminal laws

Economic, social and cultural rights

- Right to education
- Right to health services

PURPOSE

This report proposes that Council adopt a policy to document Council's intention to act in accordance with the Human Rights Act and establish internal and external grievance procedures, should a complaint arise.

BACKGROUND

The underlying principles to the Act and Council's draft policy are that:

- The inherent dignity and worth of all human beings are acknowledged, protected and are essential in a democratic and inclusive society.
- Human Rights should only be limited after careful consideration, and in a way that can be justified, fair and balanced.

The Human Rights Act requires all public entities in Queensland to act compatibly with Human Rights and to consider human rights before making a decision.

STATUTORY/COMPLIANCE MATTERS

The provisions of the Human Rights Act 2019 apply to Council as a Queensland Public Entity.

ANALYSIS

Council is bound by the Act, but is not required to adopt a policy, however, should a complaint be made against Council a policy that establishes a procedure to deal with the grievance provides a framework to give effect to the Act and Council's obligations, before escalation to the Human Rights Commission.

STRATEGIC IMPACTS

The Act does not impose any additional impacts on Council and the role of Human Rights Contact Officer will be absorbed within the existing responsibilities of current staff.

CONSULTATION

Jason Bradshaw – Director Corporate Services
ELT - 18 December 2020

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The objectives of the Policy are to promote the prompt resolution of grievances by consultation, co-operation and discussion to reduce the level of disputation and to promote harmony in the community.

ATTACHMENTS

Attachment 1 – Policy LSP_CORP_29 – Human Rights Policy

Attachment 1 – Policy LSP_CORP_29 – Human Rights Policy



Human Rights Policy

Corporate Services

LSP_CORP_29

COUNCIL POLICY			
Date Adopted by Council		Council Resolution	
Effective Date	... 2021	Next Review Date	... 2022
Responsible Officer(s)	Manager, Governance and Administration	Revokes	N/a

Purpose

The purpose of this policy is to outline Whitsunday Regional Council's responsibilities in applying the *Human Rights Act 2019* to:

- protect and promote human rights;
- help build a culture that respects and promotes human rights; and
- assists to promote a dialogue about the nature, meaning and scope of human rights.

Scope

This policy applies to all Councillors, employees and contractors of Whitsunday Regional Council.

Applicable Legislation

This policy refers to the Human Rights Act 2019 (Qld), with linkages to:

- Age Discrimination Act 2004 (Cwth)
- Anti-Discrimination Act 1991 (Qld)
- Public Interest Disclosure Act 2010 (Qld)
- Racial Discrimination Act 1975 (Cwth)
- Sex Discrimination Act 1984 (Cwth)

Policy Statement

1. Council's Position on Human Rights

1.1. Council is committed to

- respecting, protecting and promoting the human rights of individuals;
- complying with applicable legislation that supports human rights;
- providing a fair, safe and healthy working environment for our employees that is free from unlawful discrimination, harassment, bullying or victimisation;
- being an inclusive employer, promoting and valuing diversity within our workforce, among our customers, suppliers and in the communities in which we operate;
- respecting our customers' privacy and protect their personal information;



Page 1

2 Decision making

Council acknowledges that the Act allows for any of the human rights to be reasonably limited: just because a human right is impacted by a decision or action does not mean that the decision or action is incompatible with the Act or invalid.

Deciding what is reasonable is a matter of balancing the rights of the individual and the rights of the community. The following principles underpin Council's commitment to human rights:

- the inherent dignity and worth of all human beings;
- the equal and inalienable human rights of all human beings;
- human rights are essential in a democratic and inclusive society that respects the rule of law;
- human rights must be exercised in a way that respects the human rights and dignity of others;
- human rights should only be limited after careful consideration and in a way that can be reasonable; justified; proportionate; rational; and balanced; and
- human rights have a special importance for the Aboriginal peoples and Torres Strait Islander peoples of Queensland as Australia's first people, particularly the right to self-determination.

All statutory provisions (e.g. laws, regulations) are to be interpreted so far as is possible in a way that is compatible with human rights. If laws or regulations can be understood in a number of ways, the Act requires that the interpretation that takes human rights into account should be preferred. During the decision-making stage deciding what is reasonable limitation is a matter of balancing the rights of the individual and the rights of the community.

3 Complaints regarding the Human Rights

- 3.1 Whitsunday Regional Council will investigate and attempt to resolve any complaints made internally or by external clients;
- 3.2 All internal complaints will be dealt with through the implementation of the internal grievance procedures, identified in Attachment 1. Managers and the Human Rights Contact Officer are available to provide further details, support and advice. It is important to raise the issue of any potential or possible breach as soon as practicable;
- 3.3 For all external complaints, alleged breaches of human rights, a complaint is to be made initially to Chief Executive Officer. The complaint will be given a high priority and a written response will be provided, together with a statement of reasons;
- 3.4 Where a complaint is not resolved to the complainant's satisfaction, the complaint may be escalated to the Human Rights Commission as the independent arbitrator;
- 3.5 A person cannot claim financial compensation for a breach of their Human Rights; and
- 3.6 If the complainant is dissatisfied with the response, or after 45 business days has elapsed, the complainant may refer the matter to the Queensland Human Rights Commission.

4 Compliance and responsibilities

4.1 Officers

4.1.1 All Council employees:

- are obliged to respect, promote and act compatibly with human rights;
- must take the Act into account when developing and implementing Council guidelines, policies, local laws, procedures, decisions and services. New Policies will be required to include a statement explaining whether they are compatible or incompatible with the Human Rights Act and the fundamental rights identified.

4.1.2 Managers and Directors

All Managers and Directors:

- must consider relevant human rights when developing policy. This should include undertaking a human rights impact assessment for new policies and considering whether any proposed limitations on rights are reasonable;
- identify areas of concern for their Branch; and
- implement actions to comply with the Act for those areas identified of concern.

4.1.3 Manager, Governance and Administration

The Manager, Governance and Administration shall:

- act as the Human Rights Contact Officer;
- respond to all enquiries/complaints about Human Rights;
- provide advice and options to staff on human rights issues as required; and
- provide assurance to the Chief Executive Officer that the Council acts in accordance with the Act.

4.1.4 Chief Executive Officer

The Chief Executive Officer is to ensure, through the Manager, Governance and Administration that the Whitsunday Regional Council is complying with the Act.

4.2 Councillors

All Councillors consider the relevant elements of the Act when making decisions and providing information or advice to the community.

Definitions

CEO refers to the Chief Executive Officer of the Whitsunday Regional Council appointed in accordance with the *Local Government Act 2009*.

Council refers to the Whitsunday Regional Council

Employee refers to any employee, contractor, volunteer etc. of the Council

Related Documents

Code of Conduct

Council Values and Missions Statement

Harassment and Discrimination Policy & Procedure

Performance and Misconduct – Disciplinary Policy & Procedure

Attachment 1 - Internal Grievance Procedures

The objectives of the procedure are to promote the prompt resolution of grievances by consultation, co-operation and discussion to reduce the level of disputation and to promote efficiency, effectiveness and equity in the workplace.

The following procedure applies to all industrial matters within the meaning of the Act:

- Stage 1: In the first instance the employee shall inform their immediate supervisor of the existence of the grievance and they shall attempt to resolve the grievance. It is recognised that an employee may exercise the right to consult their union representative during the course of Stage 1.
- Stage 2: If the grievance remains unresolved, the employee shall refer the grievance to the manager. The manager will consult with the relevant parties. The employee may exercise the right to consult or be represented by their representative during the course of Stage 2.
- Stage 3: If the grievance is still unresolved, the manager will advise the Council and the aggrieved employee may submit the matter in writing to the Council if such employee wishes to pursue the matter further. If desired by either party the matter may also be notified to the relevant union.

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Attachment 2 - External Grievance Procedures

The objectives of the procedure are to promote the prompt resolution of grievances by consultation, co-operation and discussion to reduce the level of disputation and to promote harmony in the community.

The following procedure applies to all other disputes:

- Stage 1: In the first instance the complainant shall contact the relevant Manager and they shall attempt to resolve the grievance. It is recognised that the complainant may seek support from another person during the course of Stage 1.
- Stage 2: If the grievance remains unresolved, the matter shall be referred to the Human Rights Contact Officer, who will consult with the relevant parties and attempt to arbitrate a resolution. A support person may assist the complainant in consultation with Council during the course of Stage 2.
- Stage 3: If the grievance is still unresolved, the complainant has the right to escalate the complaint to the Queensland Human Rights Commission .

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Attachment 3 - Human Rights Act protections

Your right to recognition and equality before the law (section 15)

Everyone is entitled to equal and effective protection against discrimination, and to enjoy their human rights without discrimination.

Your right to life (section 16)

Every person has the right to life and to not have their life taken. The right to life includes a duty on government to take appropriate steps to protect the right to life.

Your right to protection from torture and cruel, inhuman or degrading treatment (section 17)

People must not be tortured. People must also not be treated or punished in a cruel, inhuman or degrading way. This includes protection from treatment that humiliates a person. This right also protects people from having medical treatment or experiments performed on them without their full and informed consent.

Your right to freedom from forced work (section 18)

A person must not be forced to work or be made a slave. A person is a slave when someone else has complete control over them.

Your right to freedom of movement (section 19)

People can stay in or leave Queensland whenever they want to as long as they are here lawfully. They can move around freely within Queensland and choose where they live.

Your right to freedom of thought, conscience, religion and belief (section 20)

People have the freedom to think and believe what they want – for example, religion. They can do this in public or private, as part of a group or alone.

Your right to freedom of expression (section 21)

People are free to say what they think and want to say. They have the right to find, receive and share information and ideas. In general, this right might be limited to respect the rights and reputation of other people, or for the protection of public safety and order.

Your right to peaceful assembly and freedom of association (section 22)

People have the right to join groups and to meet peacefully.

Your right to taking part in public life (section 23)

Every person has the right to take part in public life, such as the right to vote or run for public office.

Property rights (section 24)

People are protected from having their property taken, unless the law says it can be taken.

Your right to privacy and reputation (section 25)

Everyone has the right to keep their lives private. Your family, home or personal information cannot be interfered with, unless the law allows it.

Your right to protection of families and children (section 26)

Families are entitled to protection. Children have the same rights as adults with added protection according to their best interests.

Cultural rights – generally (section 27)

People can have different family, religious or cultural backgrounds. They can enjoy their culture, declare and practice their religion and use their languages.

Cultural rights – Aboriginal peoples and Torres Strait Islander peoples (section 28)

Aboriginal and Torres Strait Islander peoples in Queensland hold distinct cultural rights. They include the rights to practice their beliefs and teachings, use their languages, protect and develop their kinship ties, and maintain their relationship with the lands, seas and waterways.

Your right to liberty and security of person (section 29)

Everyone has the right to freedom and safety. The right to liberty includes the right to not be arrested or detained except in accordance with the law. The right to security means that reasonable steps must be taken to ensure the physical safety of people who are in danger of physical harm.

Your right to humane treatment when deprived of liberty (section 30)

People have the right to be treated with humanity if they are accused of breaking the law and are detained.

Your right to a fair hearing (section 31)

A person has a right to a fair hearing. This means the right to have criminal charges or civil proceedings decided by a competent, independent and impartial court or tribunal after a fair and public hearing.

Rights in criminal proceedings (section 32)

There are a number of minimum guarantees that you have when you have been charged with a criminal offence. These include the right to be told the charges against you in a language you understand; the right to an interpreter if you need one; the right to have time and the facilities (such as a computer) to prepare your own case or to talk to your lawyer; the right to have your trial heard without too much delay; the right to be told about Legal Aid if you don't already have a lawyer; you are presumed innocent until proven guilty; and you don't have to testify against yourself or confess your guilt unless you choose to do so.

Rights of children in the criminal process (section 33)

A child charged with committing a crime or who has been detained without charge must not be held with adults. They must also be brought to trial as quickly as possible and treated in a way that is appropriate for their age. Children are entitled to opportunities for education and rehabilitation in detention.

Right not to be tried or punished more than once (section 34)

A person will only go to court and be tried once for a crime. This means if the person is found guilty they will only be punished once. If they are found to be innocent they will not be punished.

Retrospective criminal laws (section 35)

A person has the right not to be prosecuted or punished for things that were not criminal offences at the time they were committed.

Right to education (section 36)

Every child has the right to primary and secondary schooling. Every person has the right to have access to further vocational education, based on their ability.

Right to health services (section 37)

Everyone has the right to access health services without discrimination. This right also states that nobody can be refused emergency medical treatment.

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13. Corporate Services

13.2 COUNCILLOR REMUNERATION

AUTHOR: Norm Garsden – Manager, Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council accept the recommendations of the Local Government Remuneration Commission Report 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The Local Government Remuneration Commission (the Commission) is an independent body and established under the *Local Government Act 2009* to decide the maximum amount of remuneration payable to the councillors in each of the local government categories.

PURPOSE

To consider the Local Government Remuneration Commission Report for 2020.

BACKGROUND

The Commission has decided not to increase the maximum remuneration levels for mayors, deputy mayors and councillors from 1 July 2021. The levels will remain as set at the amounts fixed for 1 July 2020. In making its determination, the Commission considered the following:

- Decrease in the Consumer Price Index (CPI) for the financial year ended 30 June 2020 (percentage change from previous financial year)¹
 - Weighted average of the eight capital cities: -0.3 per cent
 - Brisbane: -1.0 per cent
- Increases in the Wage Price Index (WPI) for the financial year ended 30 June 2020²
 - Australia (All Industries): +2.1 per cent
 - Australia (Public Sector): +2.3 per cent
 - Queensland (All Industries and Public Sector): +1.9 per cent
- Queensland Weekly Payroll Jobs and Wages for the period of:
 - 14 March to 27 June 2020: Jobs -5.2 per cent; Wages -1.2 per cent
 - 14 March to 19 September 2020: Jobs -2.5 per cent; Wages -1.7 per cent
 - 14 March to 31 October 2020: Jobs -2.0 per cent; Wages -3.3 per cent

STATUTORY/COMPLIANCE MATTERS

247 Remuneration payable to councillors (Local Government Regulations 2012)

- (1) A local government must pay remuneration to each councillor of the local government.

- (2) The maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor, unless the local government, by resolution, decides the maximum amount is not payable to the councillor.
- (3) In a resolution made under subsection (2), the local government must also decide the amount of remuneration payable to the councillor.
- (4) The amount of remuneration decided under subsection (3) for each councillor must not be more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.
- (5) The amount of remuneration for each councillor, other than a mayor or deputy mayor, must be the same.
- (6) The local government must make a resolution under subsection (2), for the remuneration payable from 1 July of a particular year, before 1 July of that year.

ANALYSIS

Council does not need to make a decision, unless it wishes to change (ie. reduce) the remuneration for Councillors. Remuneration is currently set at:

Mayor: \$133,196 pa
Deputy Mayor: \$83,247 pa
Councillor: \$70,759 pa

STRATEGIC IMPACTS

There are no strategic impacts from this decision.

CONSULTATION

Jason Bradshaw – Director Corporate Services
Rodney Ferguson – Chief Executive Officer

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council does not need to make a decision, unless it wishes to change the remuneration for Councillors.

ATTACHMENTS

Attachment 1 - Local Government Remuneration Commission Annual Report 2020

Local Government
Remuneration Commission
Annual Report 2020



Queensland
Government

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Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not consider individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available at www.dlgrma.qld.gov.au.

30 November 2020

The Honourable Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure, Local Government and Planning
1 William Street
Brisbane QLD 4000

Dear Deputy Premier

On 25 November 2020, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012*.

Our determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2021 are included in the enclosed Report, which we commend to you.

Yours sincerely



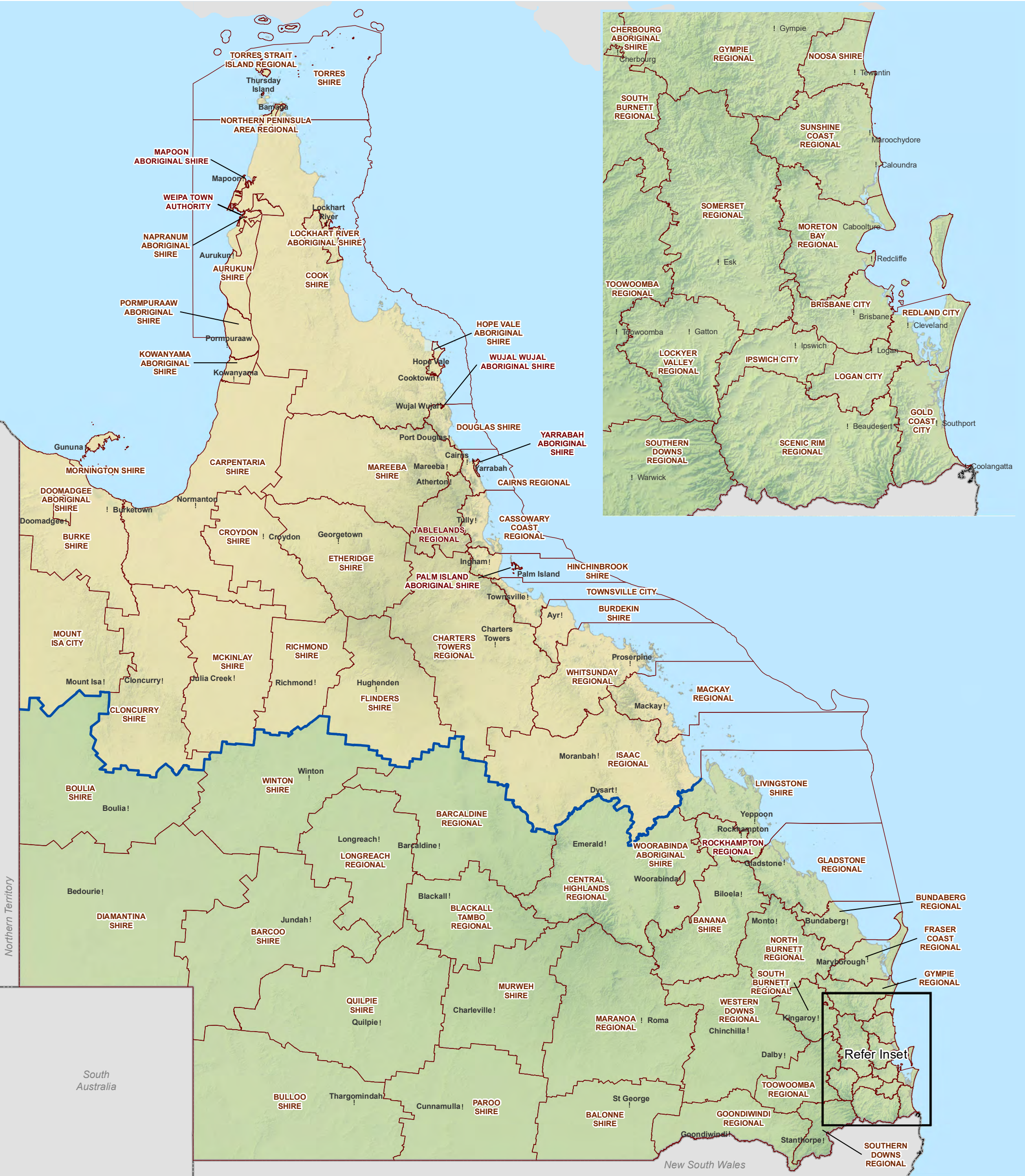
Robert (Bob) Abbot OAM
Chair Commissioner



Andrea Ranson
Commissioner



Reimen Hii
Commissioner



Legend

- ! Population centres
- Red line LGA boundary
- Blue line DLGRMA - LGD north/south region division

DLGRMA regions

- North region
- South region

0 50 100 150 200 250
Kilometres
Map created at: **A3**
Coordinate System: GCS GDA 1994
Datum: GDA 1994
Units: Degree

**2019 Local Government Division
North & South Regions**

Map produced by the Department of State Development,
Manufacturing, Infrastructure and Planning
Spatial Services Unit, 18/07/2019

Table of contents

2020 Report key determinations	6
1. The Commission	9
Formation and composition	9
Mr. Robert (Bob) Abbot OAM	9
Ms. Andrea Ranson	9
Mr. Reimen Hii	10
2. Remuneration determination	13
Remuneration determination for councillors	13
Methodology	13
Matters not included in the remuneration schedule	13
Pro rata payment	13
Remuneration schedule to apply from 1 July 2021	14
3. Matters raised with the Commission during the remuneration review program	16
Meetings and deputations	16
Table – Summary of 2020 submissions	16
4. Other activities of the Commission	26
5. Commission's future priorities	27

2020 Report key determinations

In its 2019 report, the Commission determined not to make any category changes. The Commission did, however, state its intention to undertake an analysis of the categories in the period 2020-2021, after the 2020 quadrennial Queensland Local Government Elections. The Commission's anticipated analysis has been delayed in 2020 due to the impact of the COVID-19 global pandemic. COVID-19 has inevitably resulted in an increased focus on other priorities for Queensland local government. The Commission commends all local government members for their on-going contribution to their communities and the State of Queensland.

The Commission still intends to undertake a category review during 2021 and will engage with and invite submissions from councils and stakeholders commencing in early 2021.

The Commission has decided not to increase the maximum remuneration levels for mayors, deputy mayors and councillors from 1 July 2021. The levels will remain as set at the amounts fixed for 1 July 2020.

In making its determination, the Commission considered the following:

- Decrease in the Consumer Price Index (CPI) for the financial year ended 30 June 2020 (percentage change from previous financial year)¹
 - o Weighted average of the eight capital cities: -0.3 per cent
 - o Brisbane: -1.0 per cent
- Increases in the Wage Price Index (WPI) for the financial year ended 30 June 2020²
 - o Australia (All Industries): +2.1 per cent
 - o Australia (Public Sector): +2.3 per cent
 - o Queensland (All Industries and Public Sector): +1.9 per cent
- Queensland Weekly Payroll Jobs and Wages³ for the period of:
 - o 14 March to 27 June 2020: Jobs -5.2 per cent; Wages -1.2 per cent
 - o 14 March to 19 September 2020: Jobs -2.5 per cent; Wages -1.7 per cent
 - o 14 March to 31 October 2020: Jobs -2.0 per cent; Wages -3.3 per cent
- As in 2019, in 2020 the Commission considered Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT) remuneration determination a potentially relevant factor, however, the ICRT reviews and resets Brisbane City Councillor remuneration arrangements every five years. The last increase was in 2017, at which time the ICRT accorded a two per cent increase to salaries effective 1 July 2018. In its 20 November 2019 Report, the ICRT determined not to make any changes outside of its four yearly remuneration review cycle.

¹ Source: *Consumer Price Index (report), June quarter 2020*, Queensland Government Statisticians Office, Queensland Treasury

² Source: *Wage price index, Queensland and Australia, 1997–98 to 2019–20*, Queensland Government Statisticians Office, Queensland Treasury; and *Wage Price Index Australia, June 2020*, All WPI Series: Original (Financial Year Index Numbers for year ended June quarter), Australian Bureau of Statistics (ABS) 6345.0.

³ Source: *Weekly Payroll Jobs and Wages in Australia, Week ending 27 June 2020, Week ending 19 September 2020, Week ending 31 October 2020*, ABS 6160.0.55.001.

- In its 13 August 2020 determination of the Base and Additional Salary Rates and Allowance System, the Queensland Independent Remuneration Tribunal (QIRT) determined by majority (with dissent from the Chair) to provide a zero per cent increase to the base and additional salary levels of members for the years commencing 1 September 2019, 2020, 2021 and 2022. The Commission notes the QIRT Chair's dissent that a decision to impose a 'salary freeze' on members for a period of five years is unreasonable and that the Chair would have determined to increase the base and additional salaries by 2.5 per cent from 1 September 2021 and 1 September 2022.

The Commission considers that its own obligation to conduct an annual review of the maximum levels of remuneration affords the Commission the flexibility to consider and respond to the short and long term impacts of the COVID-19 pandemic which is not necessarily available to the QIRT and ICRT.

- Decision of the Salaries and Allowances Tribunal of Western Australia determination dated 8 April 2020: no increase.
- Decision of the New South Wales Local Government Remuneration Tribunal Determination and Annual Report dated 10 June 2020: no increase.
- Decision of the Victorian Minister for Local Government: two per cent increase effective on 1 December 2019. It is noted that the 1 December 2020 Victorian decision was unavailable at the date of this determination.
- Tasmania is the only jurisdiction that has increased the remuneration for local government councillors. The increase, effective 1 November 2020, is an automatic indexation of local government allowances provided for under the *Tasmanian Local Government Act 1993* by multiplying the allowances for the previous year by the inflationary factor (determined by calculating the current year's June quarter Wage Price Index divided by the previous years' June Wage Price Index).
- The application of principles of consistency and austerity, and general consideration of recent conservative wage review practices in both the public and private sectors.
- The Commission's inability to project the short and long-term impacts of COVID-19 with certainty.

The Commission also had regard to anecdotal reports and submissions received about:

- The impact of economic hardship experienced by local communities during and following the COVID-19 pandemic and natural disasters of 2019-2020.
- The potential disproportional impact of COVID-19 pandemic restrictions on rural and remote communities.
- The economic cost to communities of interruption to businesses.
- The significant economic volatility and contraction during 2020.
- The need to ensure sustainability for local governments and their communities.

- Local governments role in Queensland's post COVID-19 economic recovery and development.

The Commission gratefully acknowledges the submissions received this year which have assisted in its discharge of its statutory obligations.

1. The Commission

Formation and composition

The Local Government Remuneration Commission (Commission) is an independent entity established under the *Local Government Act 2009* (the Act). On 1 October 2019, His Excellency the Governor, acting by and with the advice of the Executive Council, approved three new appointees to the Commission for a term of four years.

This is the second report of the new Commission, and the fourteenth report including the reports of the former Local Government Remuneration and Discipline Tribunal and the Local Government Remuneration Tribunal.

The current Chair and Commissioners of the Commission are:

Mr. Robert (Bob) Abbot OAM

Chair

Mr. Abbot has extensive experience in the local government sector with 32 years as an elected councillor and mayor. Mr. Abbot has experience working at state and national local government organizations and has held board and panel positions, including Deputy Chair of the South East Queensland Council of Mayors, Director of the Local Government Association of Queensland (LGAQ), and Director of the Australian Local Government Association. Mr. Abbot has been a mentor for newly elected mayors on behalf of the LGAQ, with a particular focus on mentoring Queensland Indigenous mayors.

In the Australia Day 2020 Honours List, Mr. Abbot was the recipient of an Order of Australia (OAM) for his service to local government and to the communities of Noosa and the Sunshine Coast.

Ms. Andrea Ranson

Commissioner

Ms. Ranson is a lawyer with extensive experience in public and private sector business and governance. Ms. Ranson brings substantial legal experience in commercial, industrial, and equal opportunity law, ethics, and justice. Ms. Ranson is a Nationally Accredited Mediator currently working with the Queensland Civil and Administrative Tribunal (QCAT), and a member of the Department of Justice Dispute Resolution Panel and Aboriginal Working Group. Ms. Ranson is appointed as a Non-Executive Director to the Board of North Queensland Bulk Ports Corporation, a government owned corporation. Ms. Ranson is Chair of the Corporate Governance & Planning Committee and a Member of the Audit & Financial Risk Management Committee of that Board. Ms. Ranson holds a Master of Laws (LLM), Bachelor of Laws (Hons) and Bachelor of Arts from Monash University. She is a Graduate of the Australian Institute of Directors (GAICD) and a Fellow of the Governance Institute of Australia (FGIA).

Mr. Reimen Hii

Commissioner

Mr. Hii is a barrister and Nationally Accredited Mediator. He holds the degrees of Bachelor of Laws and Bachelor of Arts. He is a practicing lawyer with extensive knowledge in public administration and community affairs, and a particular interest in civil and commercial law. Mr. Hii is experienced in professional discipline matters, including investigations, public administration, corporate and public governance, public sector ethics and finance. Mr. Hii has a culturally and linguistically diverse background and experience working with diverse communities. Mr. Hii has previously been recognized as Australian Young Lawyer of the Year by the Law Council of Australia, in recognition of his significant contribution to access to justice and diversity advocacy. Mr Hii provides a deep understanding of diversity and brings well respected analytic skill, together with legal and business acumen to the role.

Remuneration responsibilities

Chapter 6, Part 3 of the Act, proclaimed into force on 3 December 2018, established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
 - (i) whether or not to prescribe a local government under section 197D(1)(a);
 - (ii) the number of councillor advisors each councillor of a local government may appoint;
 - (iii) the number of councillor advisors a councillor of the council under the *City of Brisbane Act 2010* may appoint; and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors and councillors in each category from 1 July of the following year.

In addition, section 248 of the Regulation allows a local government to make a submission to the Commission to vary the remuneration for a councillor, or councillors, to a level higher than that stated in the remuneration schedule where the local government considers exceptional circumstances apply. The Commission may, but is not required to, consider any such submission. If the Commission is satisfied that exceptional circumstances exist, the Commission may approve payment of a higher amount of remuneration.

On 12 October 2020, the *Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020* and section 197A of the *Local Government Act 2009* came into force. These changes formed part of the Queensland Government rolling reform agenda in the local government sector to further strengthen transparency, accountability and integrity measures that apply to the system of local government in Queensland.

Section 197A of the Act established requirements for councils that wish to employ councillor advisors and councilor administrative support staff to assist councillors complete their duties. The role of councillor advisors is currently restricted to Brisbane City Council and to those councils within category 4 to 8 as prescribed by this Commission.

The requirements in relation to the appointment of councillor advisors include the following:

- must vote to pass a resolution to create councillor advisor positions (except Brisbane City Council)
- appoint advisor, at the discretion of councillors and only until the councillor's term ends, unless re-appointed by a new councillor
- must report the costs of councillor advisors to the community, for example through the council's annual report.

Requirements for councillor advisors include the following:

- they must submit registers of interests and keep them up-to-date
- they must follow a new Code of conduct for councillor advisors in Queensland
- they must comply with the local government principles and can be found guilty of integrity offences.

A dedicated telephone hotline (07 3452 6747 – available between the hours of 8.30 am to 5.00 pm, Monday to Friday) has been established by the Department of State Development, Infrastructure, Local Government and Planning to respond to any questions regarding councillor advisors.

Alternatively, email enquiries can be forwarded to lgreforms@dlgrma.qld.gov.au.

The Commission is yet to receive any submissions or enquiries in relation to councillor advisors as at the date of its determination.

2. Remuneration determination

Remuneration determination for councillors

As required by section 246 of the Regulation the Commission has prepared a remuneration schedule for the 2021-2022 financial year, applicable from 1 July 2021 (the Schedule), which appears below.

Arrangements have been made to publish the Schedule in the Queensland Government Gazette and for this Report to be printed and presented to the Minister for Local Government.

Methodology

The Commission had regard to the matters in section 244 and 247 (2), (5) of the Regulation in determining the Schedule. The Commission also noted and had regard to the matters listed on pages 6 to 8 of this Report to determine the appropriate maximum remuneration in each category of local government.

The Commission notes it did not receive any specific submissions from councils in relation to setting the remuneration schedule for the 2020-2021 financial year and has continued to adopt a conservative approach to setting remuneration levels.

Matters not included in the remuneration schedule

Section 244(3) of the Regulation states that the remuneration cannot include any amount for expenses to be paid or facilities to be provided to councillors under a council's expenses reimbursement policy.

During the 2020 consultation period, Townsville City Council sought clarification and consistency in relation to the application of Motor Vehicle Policies by local government across Queensland.

The Commission notes section 244(3) of the Regulation states that remuneration decided by the Commission cannot include "any amount for expenses to be paid or facilities to be provided to councillors under a council's expenses reimbursement policy". The Commission is of the view that the application of Motor Vehicle policy falls within section 244(3) exclusions and that the Commission cannot prescribe whether or how a vehicle policy is applied by individual council's as the Commission does not prescribe expenses and reimbursement policies.

The Commission notes that practices may differ within or between individual councils, however, as the matter falls outside of council's statutory functions the Commission is unable to decide to direct council.

The Commission has informed Townsville City Council of this determination.

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, she or he is only entitled to remuneration to reflect the portion of the year served.

Remuneration schedule to apply from 1 July 2021

		Remuneration determined (from 1 July 2021)		
		(\$ per annum; see Note 1)		
Category	Local governments assigned to categories	Mayor	Deputy mayor	Councillor
Category 1 (see Note 2)	Aurukun Shire Council	\$108,222	\$62,435	\$54,110
	Balonne Shire Council			
	Banana Shire Council			
	Barcaldine Regional Council			
	Barcoo Shire Council			
	Blackall-Tambo Regional Council			
	Boulia Shire Council			
	Bulloo Shire Council			
	Burdekin Shire Council			
	Burke Shire Council			
	Carpentaria Shire Council			
	Charters Towers Regional Council			
	Cherbourg Aboriginal Shire Council			
	Cloncurry Shire Council			
	Cook Shire Council			
	Croydon Shire Council			
	Diamantina Shire Council			
	Doomadgee Aboriginal Shire Council			
	Douglas Shire Council			
	Etheridge Shire Council			
	Flinders Shire Council			
	Goondiwindi Regional Council			
	Hinchinbrook Shire Council			
	Hope Vale Aboriginal Shire Council			
	Kowanyama Aboriginal Shire Council			
	Lockhart River Aboriginal Shire Council			
	Longreach Regional Council			
	Mapoon Aboriginal Shire Council			
	McKinlay Shire Council			
	Mornington Shire Council			
	Murweh Shire Council			
	Napranum Aboriginal Shire Council			
	North Burnett Regional Council			
	Northern Peninsula Area Regional Council			
	Palm Island Aboriginal Shire Council			
	Paroo Shire Council			
	Pormpuraaw Aboriginal Shire Council			
	Quilpie Shire Council			
	Richmond Shire Council			
	Torres Shire Council			
	Torres Strait Island Regional Council			
	Winton Shire Council			
	Woorabinda Aboriginal Shire Council			
	Wujal Wujal Aboriginal Shire Council			
	Yarrabah Aboriginal Shire Council			
Category 2	Mareeba Shire Council Mount Isa City Council Somerset Regional Council	\$124,869	\$74,923	\$62,435

Category 3	Cassowary Coast Regional Council Central Highlands Regional Council Gympie Regional Council Isaac Regional Council Livingstone Shire Council Lockyer Valley Regional Council Maranoa Regional Council Noosa Shire Council Scenic Rim Regional Council South Burnett Regional Council Southern Downs Regional Council Tablelands Regional Council Western Downs Regional Council Whitsunday Regional Council	\$133,196	\$83,247	\$70,759
Category 4	Bundaberg Regional Council Fraser Coast Regional Council Gladstone Regional Council Rockhampton Regional Council	\$158,168	\$104,059	\$91,571
Category 5	Cairns Regional Council Mackay Regional Council Redland City Council Toowoomba Regional Council	\$183,143	\$124,869	\$108,222
Category 6	Ipswich City Council Townsville City Council	\$208,117	\$141,520	\$124,869
Category 7	Logan City Council Moreton Bay Regional Council Sunshine Coast Regional Council	\$233,091	\$161,499	\$141,520
Category 8	Gold Coast City Council	\$258,066	\$178,981	\$154,006

Notes to the remuneration schedule

In its 2014 report the then Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

Note 1 The monetary amounts shown are the per annum figures to apply from 1 July 2021. If an elected representative only serves for part of a full year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.

Note 2 For councillors in category 1 councils, a base payment of \$36,073.28 is payable for the 12 months commencing on 1 July 2021. A meeting fee of \$1,503.06 per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive officer of the council. Mayors and deputy mayors in category 1 councils are to receive the full annual remuneration level shown.

3. Matters raised with the Commission during the remuneration review program

A summary table of submissions made to the Commission during the review period and the Commission's determination is provided below.

Meetings and deputations

Local governments were provided with the opportunity to engage with the Commission at the 124th Annual Conference of the LGAQ at the Gold Coast Convention and Exhibition Centre held from 19 to 21 October 2020.

Townsville City Council and South Burnett Regional Council provided the Commission with oral deputations during the LGAQ Conference.

Considering the restrictions imposed by COVID-19 the Commission determined and advised councils that the date for written submissions would be extended from 26 October 2020 to 30 October 2020. Five submissions were received from the Central Highlands Regional Council, Torres Strait Island Regional Council, Isaac Regional Council, North Burnett Regional Council and Pormpuraaw Aboriginal Shire Council by 30 October 2020.

After the extended due date, the Commission also receive a written submission from Somerset Regional Council on 2 November 2020, and from Barcaldine Regional Council and Toowoomba Regional Council on 5 November 2020.

In making its determination, the Commission had regard to all submissions it received, together with the matters on pages 6 to 8 of this report.

Key points raised with the Commission during the 2020 review period were not dissimilar to 2019 and included increasing demands on councils in relation to sustainability, industry and innovation, potential recognition of differential council and councillor workloads. Councils also raised the impact and future uncertainty of the COVID-19 pandemic with particular emphasis on concerns for the wellbeing of their community constituents, future economic growth, development, and sustainability, especially in regional areas.

Table – Summary of 2020 submissions

1	Date received	<u>Oral Submission</u> made at LGAQ Gold Coast Conference, Monday 19 October 2020
	Received from	<u>Townsville City Council</u> : Councillor Anne Marie Greaney and Councillor Rehbein
	Summary of submission	Council sought clarity on areas of law for Motor Vehicle Policy options. Council further requested consistency in relation to Vehicle Policies across Queensland. Currently, nine councillors have vehicles subject to novated leasing and three councillors use their own vehicles.

	Determination	Application of a Motor Vehicle Policy by Council is outside of the scope of the LGRC. The Commission does not prescribe expenses and reimbursement policies.
2	Date received Received from Summary of submission Determination	<u>Oral Submission</u> made at LGAQ Gold Coast Conference, Monday 19 October 2020 <u>South Burnett Regional Council</u>: Mayor Brett Otto, Deputy Mayor Gavin Jones, and Chief Executive Officer Mark Pitt Councils expressed views about the challenges of dealing with the Grants Commission, with operational funding and consistency being the key challenges to enable council to plan and budget moving forward. Expressed that councillors face more complex economic growth, large geographical area with complex diversity, ageing population, 3200km road network, large corporate proponents requiring strategic level engagement by mayor and deputy mayor with local, state, and federal governments. Enterprise is transitioning and strategic management is required. The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application. In relation to the Grants Commission, the functions and operation of the Grants Commission is outside of the scope and authority of the LGRC. The broader considerations raised have, however, been noted and council will be invited to engage further during the Commission's intended 2021 consultation and analysis period.
3	Date received Received from Summary of submission	<u>Written Submission</u> on 21 October 2020 <u>Pormpuraaw Aboriginal Shire Council</u>, Chief Executive Officer Edward A Natera Remuneration for Pormpuraaw ASC is considered by council to be "very reasonable and generous in comparison to our broader community". Council noted that it seeks to build up capacity (rotating its deputy mayor each three months) and have Portfolio Holders attend meetings with the CEO and managers. Some of the challenges include attendance at meetings by elected members. Councillors meet each

	Determination	fortnight for briefing and project/programs/issues which are tabled for the management team to follow up at the last Thursday monthly council meetings. Submission received and noted. No change requested on behalf of council.
4	Date received Received from Summary of submission Determination	<u>Written Submission</u> on 5 November 2020 <u>Barcaldine Regional Council</u>, Acting Chief Executive Officer Brett Walsh Council advised the Commission that it had passed a Resolution on or about 28 October 2020 in the following terms: <i>“Council receives the report and provides feedback to the Commission that it is the position of Barcaldine Regional Council that Mayor and Councillor remuneration for the 2021-2022 financial year remain at the same level as the 2020-2021 financial year.”</i> The Commission has noted council's Resolution passed for no change in mayor and councillor remuneration for the 2021-2022 financial year.
5	Date received Received from Summary of submission	<u>Written Submission</u> on 30 October 2020 <u>Central Highlands Regional Council</u>, Chief Executive Officer Scott Mason on behalf of council Council is currently identified by the LGRC as a category 3 council. Council repeats its submission that it does not consider category 4 as appropriate, however, it should be differentiated from other category 3 councils. Council advocates for a new category between category 3 and 4 to separate councils that fall outside criteria and can be justified recognising the extraordinary diversity of industry. The following factors were relied upon in council's submission: • Central Highlands contributes a significant amount to Queensland's Gross Domestic Product by way of its resource and agricultural, sectors. • There are 11 operating coal mines in the region generating \$813 million of local spend and significant royalties for the state. • The gross value of agricultural commodities produced within the Central Highlands is greater than \$800 million per annum.

	Determination	• Coal and agricultural sectors have significant impact on elected members in relation of the need to understand the operational complexities of each sector but the elected members also deal with tourism, retail, support services to various industries, education and facilitating a lifestyle of choice for residents of the region. • Significant stakeholder engagement is required by mayor and councillors outside of their ordinary standard central duties, especially in the context of drought. • Mining resources are quantifiably more intensive than other regions (for example, natural gas). • Submitted that Central Highlands is unique due to the presence of two significant industries in its region. Council identified that similar challenges facing both Central Highlands and Isaac Regional Council supported the creation of two new categories. Key issues raised in support of council's submission included increased (and significant) demand particularly around the resource and agricultural sectors, infrastructure growth, innovation, and regional sustainability. Resident and non-resident population demands were also cited as creating additional workload for councillors. Council has repeated its questioning of whether councillors could properly be considered as 'part-time' given increasing community and industry expectations upon council regarding regional sustainability. The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.
6	Date received Received from Summary of submission	<u>Written Submission</u> on 30 October 2020 <u>Isaac Regional Council</u>, Chief Executive Officer Gary Stevenson Council relied on its previous submissions dated 24 October 2018 and 21 October 2019, together with representations made to the Commission at the LGAQ Conference on 15 October 2019 by Deputy Mayor Kelly Vea and Senior Advisor Mary-Anne Uren.

Council has previously requested that mayors of like councils in category 3 be remunerated at a higher level than their counterparts, to recognize the mayor's role demands full-time hours where the local government area has a geographical spread of more than 50,000km², a resident and non-resident population total more than 30,999 and the local government area has a significant diversity of Industry.

The practical request that council repeats in its 2020 submission to the Commission is that the existing category 3 councils become category 3A councils and that a new category 3B be introduced which includes Isaac Regional Council and Central Highlands Regional Council and sets remuneration for the mayor of each of these two councils in accordance with the remuneration determined for category 4 mayors. Council requests that the remuneration of the deputy mayor and councillors be consistent with the remuneration of category 3A councils.

Council states that resource sector requirements, community expectations to ensure regional benefit and the increased regulatory oversight of mining practices, together with the impact of an extensive agricultural sector creates requirements for the mayor to participate in stakeholder engagement activities outside of their ordinary standard central duties, especially in the context of drought.

Council's submission states further that whilst it is acknowledged that category 4 mayors are not full-time – Isaac Regional Council considers that a minimum increase of the mayor's remuneration to the level requested is warranted.

Additionally, council submitted that data utilised to inform the categories for remuneration where based on Census information, is subject to a significant lag bias. The council referenced the Bowen Basin population report, produced by the Queensland Governments Statistician's Office, and submitted that this report would provide a more relevant, up-to-date, reference for populations being managed by Isaac Regional Council.

Council submitted that the additional level of engagement required by the mayor stemming from the non-resident population is considerable and that continuous engagement is required through advocacy to state and

		federal governments to fund infrastructure and services, advocacy and engagement with resource and renewables proponents in the region to manage and mitigate impacts and seek opportunities from economic developments in the region. Strategic planning for a sustainable future with diversity of industries in the Isaac region. Submission stated to relate to increased remuneration for mayor only. The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.
7	Determination Date received Received from Summary of submission Determination	<u>Written Submission</u> on 30 October 2020 <u>North Burnett Regional Council</u>, Mayor Rachel Chambers Council seeks an understanding and clarity regarding LGRC remuneration methodology. Submits that category 1 is not reflective of the effort and skill of council. Identified issues council faces in undertaking their role and that the current remuneration does not reflect the actual role and duties undertaken daily which include – 20,000km² area with six distinct townships, current salary makes it difficult to attract younger candidates needed to be involved in planning for the future, roles are full-time (long hours, after hours, public holidays and on call) and all councils are under the same legislative conditions and subject to the same obligations to achieve financial sustainability and positive socio-economic outcomes. Questioned lack of qualifications or skills needed as part of the methodology. Challenged whether 'conditions are different' equates to 'workload is different'. Economic development is a factor for all councils. Pursuant to section 242 of the Regulation, in establishing categories of local governments, the Commission must have regard to the following criteria: - (a) The size, and geographical and environmental terrain, of local government areas. (b) The population of local government areas, including the areas' demographics, the spread of population serviced by the local governments and the extent of the

		services the local governments provide; and (c) The Commission may have regard to other matters the Commission considers relevant to the effectiveness, efficiency, and sustainability of local governments. The Commission intends to analyse the application of the regulated criteria and its applicability to best service the needs of local government representatives and their constituents moving forward. The Commission will be inviting further engagement with local government in 2021 with formulating an understanding of the challenges and demands faced by mayors, deputy mayors and councillors with increasing demands for councillor participation in growth, development, innovation, infrastructure and sustainability. The Commission understands that additional clarity regarding methodology has been requested and in 2021 the Commission intends to formulate a general guide to assist council/s better engage and communicate with the Commission. The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021..
8	Date received Received from Summary of submission	<u>Written Submission</u> on 2 November 2020 <u>Somerset Regional Council</u>, Chief Executive Officer Andrew Johnson for Mayor Graeme Lehmann Council submitted that council categories and selection criteria should be reviewed to ensure that the level of workload is reflected by the constituents serviced. Council requests that remuneration is reinstated comparable to at least that at the time of amalgamation. Council submitted that the service level and expectation of communities and workloads are increasing. Council contends that alternative formulas should be considered as part of determining categories to ensure adequate compensation is given to elected members. Changes in legislation (Belcarra Reform, etc.) have added increased burden to elected members, once again, raising the risk and workload of elected members. Council argued that Remuneration in the Somerset Region had reduced since

	Determination	amalgamation, while Somerset continues to grow. The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.
9	Date received Received from Summary of submission	<u>Written Submission</u> on 5 November 2020 <u>Toowoomba Regional Council</u>, Chief Executive Officer Brian Pidgeon Council repeated its previous submission to the LGRC that the current category 5 status should be elevated to category 6. Council notes that it shares category 5 with Cairns, Mackay, and Redland, and submits that it is more appropriately benchmarked, on a variety of measures, with those councils in category 6, specifically Ipswich and Townsville. Factors submitted by council included: • size of Toowoomba Regional Council area being 12 times larger in area than Ipswich and 3.4 larger in area than Townsville • geographical and environmental terrain of Toowoomba Region • population of Toowoomba Region including demographics; spread of population across 12,973km² • extent of services and diversity of communities • extent of development in the region (one of the most diverse and robust economies in Australia) • councillor workload given one city and 28 independent towns and villages are incorporated in the Toowoomba Region • managing challenges with being in a highly productive, growth region, with large infrastructure projects requiring significant investment by council including Toowoomba Bulk Water Supply; Cressbrook Dam Spillway Upgrade; Reservoir and Treatment Plant upgrades; Toowoomba Region Sports Precinct; Cooby Dam Spillway Upgrade and additional projects specifically identified by council in its detailed submission

		- ongoing challenges related to aligning the community following amalgamation of eight councils - re-categorisation of Toowoomba Regional Council as category 6 would promote relativities between councils and ensure appropriate remuneration with confidence in what council has identified as being a “demanding environment”. The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.
10	Determination Date received Received from Summary of submission	Written Submission on 30 October 2020 Torres Strait Island Regional Council, Mayor Phillemon Mosby Submission that TSIRC should not be classified as a category 1 council and should be in a category of its own. Mayor, deputy mayor and councillors inadequately remunerated under category 1. TSIRC is one of three local councils in the Torres Strait region. TSIRC manages the treaty agreement between the border of Australia and Papua New Guinea (PNG) and identifies itself as the only local council in Australia with this added responsibility. TSIRC services fifteen separate communities spread across 42,000km² of open sea, each with its own unique characteristics and service requirements. As an Indigenous Regional Council under the <i>Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Act 1984</i> (Qld), it is submitted that TSIRC has additional responsibilities in managing Deed of Grant in Trust (DOGIT) communities as Trustee, as well as providing for local government services. TSIRC submits that there are several matters which are unique to it and that these matters add to the responsibilities of councillors. These matters include: treaty obligations between Australia and PNG; high cost of living and travel in and to the region; limited employment (meaning that the mayor and councillor salary is in most cases the only source of income); over 800 social houses under banner of responsibility; no revenue from rates base and completely reliant on state and commonwealth funding; responsible for management of air and sea

Determination

ports in 15 island communities; multilingual language challenges and Native Title determinations add a layer of complexity to the functions as a local government.

The Commission notes the increasing pressure on councils in relation to sustainability and strategic development. The Commission further notes the specific matters raised by TSIRC regarding consideration of a future category change and/or creation of a new category.

The Commission will consider the matters raised and invite further submissions and/or engagement with councils in 2021 when the Commission intends to undertake an analysis of the current methodology, remuneration categories and application.

4. Other activities of the Commission

Exceptional circumstances submissions (matters raised under *Local Government Regulation 2012*, section 248):

Nil.

5. Commission's future priorities

The Commission intends to undertake its comprehensive analysis of the council categories in 2021 and looks forward to engaging with local government and its stakeholders over the next 12 months.

Further information about the Commission and/or the Councillor Conduct Tribunal can be located at www.dlgrma.qld.gov.au

Local Government Remuneration Commission

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Brisbane Qld 4000

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Website: www.dlgrma.qld.gov.au

13. Corporate Services

13.3 NATIONAL GENERAL ASSEMBLY - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

AUTHOR: Norm Garsden – Manager, Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director – Corporate Services

OFFICER'S RECOMMENDATION

That Council nominate the Mayor and Chief Executive Officer to attend the Australian Local Government Association (ALGA) National Congress, held in Canberra, 20-23 June 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The Australian Local Government Association is calling for Notices of Motions for their National General Assembly for 2021. The theme for the 2021 Assembly is 'Working Together for our Communities'. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

Councillors are also invited to register for the 2021 National General Assembly for Local Government, held in Canberra on 20-23 June 2021. The Regional Forum will also be held onsite in Canberra on 20 June. At this time, it is unclear whether COVID-19 restrictions will still be in force in June 2021, but if this is the case the NGA may also include virtual participation and attendance.

PURPOSE

To determine Council's representation at the National General Assembly and give Council the opportunity to present a motion for consideration at the Assembly.

BACKGROUND

Motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and

6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

The Australian Local Government Association (ALGA) is the national voice of local government, representing 537 councils across the country. In structure, we are a federation of state and territory local government associations.

ALGA was founded in 1947 and, in 1976, established a secretariat in Canberra reflecting growing links with the Australian Government and an awareness of local government's emerging national role.

We provide a range of services to our member associations and, through them, local councils throughout Australia. These include:

- Representing local government on national bodies and ministerial councils, including representation by our president on the National Federation Reform Council;
- Policy development to provide a local government perspective on national affairs, as well as providing submissions to government and parliamentary inquiries;
- Raising the profile and concerns of local government at the national level by lobbying the Australian Government and Parliament on specific issues and running campaigns to secure agreed policy objectives;
- Providing information on national issues, policies and trends affecting local government; and
- Providing forums for local government to guide the development of national local government policies.

STRATEGIC IMPACTS

The strategic aspirations of ALGA align with those of Council.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Convened annually by the Australian Local Government Association, the National General Assembly of Local Government is the peak annual event for Local Government, attracting in excess of 800 Mayors and Councillors each year. This event provides a unique opportunity

for Local Government to engage directly with the Federal Government, to develop national policy.

ATTACHMENTS

Attachment 1 – Discussion Paper - Working Together for our Communities.

The background of the entire page is a white field filled with various colorful geometric shapes. These include circles, squares, rectangles, and triangles in shades of teal, yellow, green, pink, and orange. Some shapes are solid, while others are outlines. They are scattered across the page, creating a vibrant and abstract pattern.

WORKING

TOGETHER

FOR

OUR

COMMUNITIES

NGA21

Call for Motions

20 - 23 June 2021

National Convention Centre Canberra



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

KEY DATES

16 November 2020
Opening of Call for Motions

26 March 2021
Acceptance of Motions Close

20 - 23 June 2021
National General Assembly

To submit your motion go to:
alga.asn.au

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA “Working Together for Our Communities” was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
3. be consistent with the themes of the NGA;
4. complement or build on the policy objectives of your state and territory local government association;
5. be submitted by a council which is a financial member of their state or territory local government association;
6. propose a clear action and outcome i.e. call on the Australian Government to do something;
7. be a new motion that has not already been debated at an NGA in the preceding two years; and
8. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 200 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue- generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of the own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

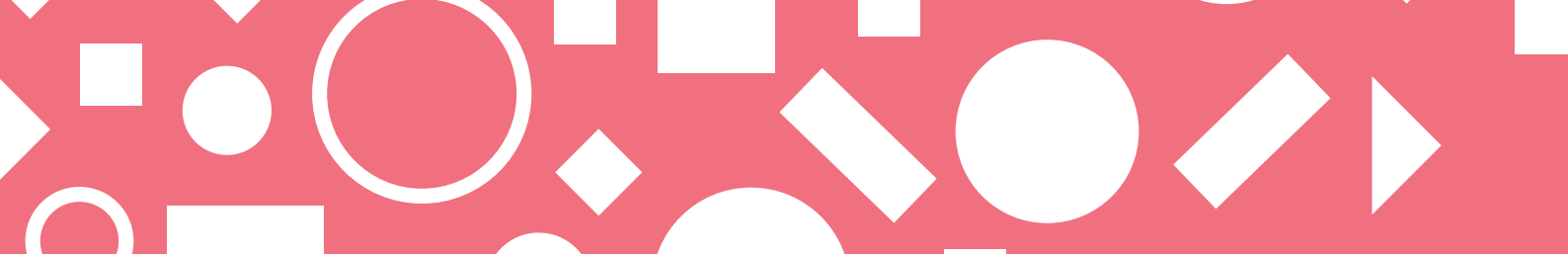
With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative with both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be varied. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?

What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?

Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government



COMMUNITY RESILIENCE

Community resilience is the capacity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one powerline or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage, and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?

What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?

What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?

COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity in addressing community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?

How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?

What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?

How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

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13. Corporate Services

13.4 DONATION OF ASSET - BOWEN MEN'S SHED - CLUBHOUSE

AUTHOR: Billie Davis – Senior Commercial Officer
Peter Shuttlewood – Executive Manager Procurement, Property & Fleet

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council accept the donation of the newly constructed Clubhouse as a Council Asset for insurance purposes from the Bowen Men's Shed located at 66 Dalrymple Street, Bowen in accordance with Council's Contributed Asset Policy.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

To take ownership of the newly constructed Clubhouse of the Bowen Men's Shed located at 66 Dalrymple Street, Bowen.

PURPOSE

The Clubhouse has been built on Council land therefore in the event that the lease expires, or the Club folds Council will retain the Asset. To mitigate Council's risks in relation to the depreciation of the Asset, it is recommended to take on the Asset now and include within Council's Asset register.

BACKGROUND

Bowen Men's Shed currently hold a lease with Council over the land at 66 Dalrymple Street, Bowen. There is currently a building on site that has been previously used as this Clubhouse which is on Council's asset register, however due to the popularity of the group they have expanded their use of the land.

Bowen Men's Shed are in the final stages of building their new Clubhouse at 66 Dalrymple Street, Bowen that was funded through various grants including \$30,000 of Council grant funding. As the Asset is on Council land, Council will obtain ownership of the asset and include within Council's Asset Register in accordance with the Contributed Asset Policy.

The Bowen Mens' Shed Group contacted Council seeking to have the insurance of the building covered by Council under the Council's insurance policies. This has been arranged and part of the conditioning of insurance is that Council take ownership of the asset by way of donation. This ensures that the asset can remain on the insurance schedule and is covered by Council's insurance.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

ANALYSIS

In accordance with their lease requirements, Bowen Men's Shed will still be required to conduct basic maintenance and repairs on the Asset, however all major works and repairs will be reported to Council and actioned accordingly. The building has been added to building asset schedule for insurance purposes.

STRATEGIC IMPACTS

Financial Implications – the Asset has been valued at \$50,000 and will be incorporated within Council's budgeted maintenance schedule.

Risk Management Implications – the lease with the Bowen Men's Shed ensures that they are to undertake basic maintenance and to keep the premises neat and tidy and free of vermin.

Corporate Implications – the incorporation of a new asset on Council's Asset Register and subsequently included on Council's Insurance Policy.

Reputational Implications – it is supporting and promoting the local community organisations within the region.

CONSULTATION

Jason Bradshaw – Director Corporate Services

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet

Stephen Fernando – Chief Financial Officer

Caitlin Davy – Project and Assets Data Analyst

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council accept the donation of the Clubhouse as a Council Asset from the Bowen Men's Shed. And that Council note that the building has been added to Council's Building asset schedule for insurance purposes.

ATTACHMENTS

Attachment 1 – Site Map

Attachment 1 – Site Map



13. Corporate Services

13.5 TRUSTEE LEASE - PROSERPINE BMX CLUB INC. - LEASE C ON LOT 158 ON HR1652

AUTHOR: Billie Davis – Senior Commercial Officer
Peter Shuttlewood – Executive Manager Procurement, Property & Fleet

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to enter into negotiations and execute a trustee lease with the Proserpine BMX Club Inc. for part of land known as Lease C on Lot 158 on HR1652 in accordance with Section 236(b)(ii) and (c)(iii) of the Local Government Regulation 2012.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Council is trustee of the land at Lot 158 on HR1652, 6 Les Stagg Drive, Proserpine.

Proserpine BMX Club currently have a trustee lease with Council over part of the land at Lot 158 on HR 1652 that is due to expire on the 31 March 2021.

PURPOSE

Proserpine BMX Club have advised Council that they wish to renew their trustee lease and continue their operations from this site.

BACKGROUND

Proserpine BMX Club has held a trustee lease with Council for a term of 10 years at a peppercorn rate. They have established infrastructure such as a clubhouse and tracks to allow their Club to function successfully.

Their trustee lease is due to expire on the 31 March 2021 and as this is a trustee lease, there are no available options to renew therefore a new lease agreement is required to be entered into to allow them to continue having tenure of the land.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012
Land Act 1994

ANALYSIS

It is recommended that Council continue the arrangements and agree to enter into a new trustee lease with the Proserpine BMX Club in line with Council's other community organisation leases for a term of 10 years and at a peppercorn rate.

Section 236(b)(ii) and (c)(iii) of the Local Government Regulation 2012 allows Council to enter into a leasing agreement with a community organisation and to an existing tenant without the requirement of going to a public tender.

STRATEGIC IMPACTS

Strategic – ensuring that Council controlled land is being managed in accordance with the permitted use and Council's obligations are being satisfied.

Financial – the trustee lease will be at a peppercorn rate, therefore will not be providing Council with revenue. Taking this cost away from the community organisations allow them to invest it back into the Club and benefit their members.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Entering into a new trustee lease agreement with the Proserpine BMX Club will ensure that the Club can continue its operations and provide a sporting facility to the Community.

ATTACHMENTS

Attachment 1 – Site Maps – 6 Les Stagg Drive, Proserpine



13. Corporate Services

13.6 500.2020.0122 - LEASE - PART OF LAND - 18793 BRUCE HIGHWAY, BOWEN

AUTHOR: Billie Davis – Senior Commercial Officer

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council, subject to relevant development approvals being issued, award contract 500.2020.0122 Lease – Part of Land (Lease Area2 and Lease A2) – 18793 Bruce Highway, Bowen to Mirthill Pty Ltd T/A Pat McDonnell Earthmoving for a 10-year term with no options to renew at a yearly cost of \$2,000.00 (excluding GST) with CPI increase on the anniversary date of the lease.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

To award contract 500.2020.0122 for the lease of part of the land at 18793 Bruce Highway, Bowen known as the Bowen Aerodrome.

PURPOSE

To present to Council a recommendation following the invitation to tender for the lease of part of land at 18793 Bruce Highway, Bowen. One submission was received, and Council Officers' have reviewed the submission and have made a recommendation for Council's consideration based upon the information provided.

BACKGROUND

Council is the Owner of the property known as the Bowen Aerodrome located at 18793 Bruce Highway, Bowen (Lot 237 on HR1027). The area identified as referenced on the lease plan is Lease A2 and Lease Area 2 with a total area of 6.426Ha.

A commercial lease would be entered into to obtain tenure of the part of the land at the Bowen Aerodrome to store commercial materials. Conditions will be imposed to ensure the permitted use of the land is being complied with and ensuring the safe access around the aerodrome facilities.

The lease will be in accordance with Council's commercial lease terms for a 10-year term with no options to renew. These terms have been developed reflecting Council's expectations of the Lessee and the responsibilities they will maintain and uphold. These terms may be negotiated with evidence provided within the tender submission to either omit or amend.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012

ANALYSIS

Part of the land at 18793 Bruce Highway, Bowen was identified as a Council asset that may be disposed of by a lease through the public tender process.

Land is defined as a valuable non-current asset. Section 227 of the Local Government Regulation 2012 prescribes that the disposal of valuable non-current assets must be undertaken:

- through the invitation of public tenders; or
- offers the non-current asset for sale by auction,

and, that Council must satisfy the Sound Contracting Principles in the disposal of the asset.

Council invited tenders through:

- LG Tender Box – Councils tender portal; and
- Whitsunday Times
- Mackay and Whitsunday Life

Tenders closed 2.00pm on the 3rd December 2020.

One submission was received by Mirthill Pty Ltd T/A Pat McDonnell Earthmoving by the closing time.

Mirthill are one of the longest standing Earthmoving and Civil Company within the Whitsunday's and have over 40 years' experience. They have advised that their intentions for the land is to use it as a hard stand and stockpile area. This is in accordance with the permitted use stated within the tender documents.

STRATEGIC IMPACTS

Financial Implications – Rental costs of excluding GST \$2,000 per year with annual CPI increases will be received by Council.

Risk Management Implications – the lease of the land will be in accordance with Council's commercial lease terms.

Corporate Implications – the identification of a underutilised land that is not required by Council for operational purposes is ensuring the organisation is innovative, efficient and financially sustainable.

Reputational Implications - it is supporting and promoting the local business sector as the intention of the purchaser of this land is to create more commercial space for businesses within the Bowen region.

Legal Implications – terms within the lease will be incorporated to ensure that any risks are mitigated to Council and ensure that the Lessee is responsible for the operations occurring within their leased area.

CONSULTATION

Matthew Fanning – Director Infrastructure Services

Jason Bradshaw – Director Corporate Services

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

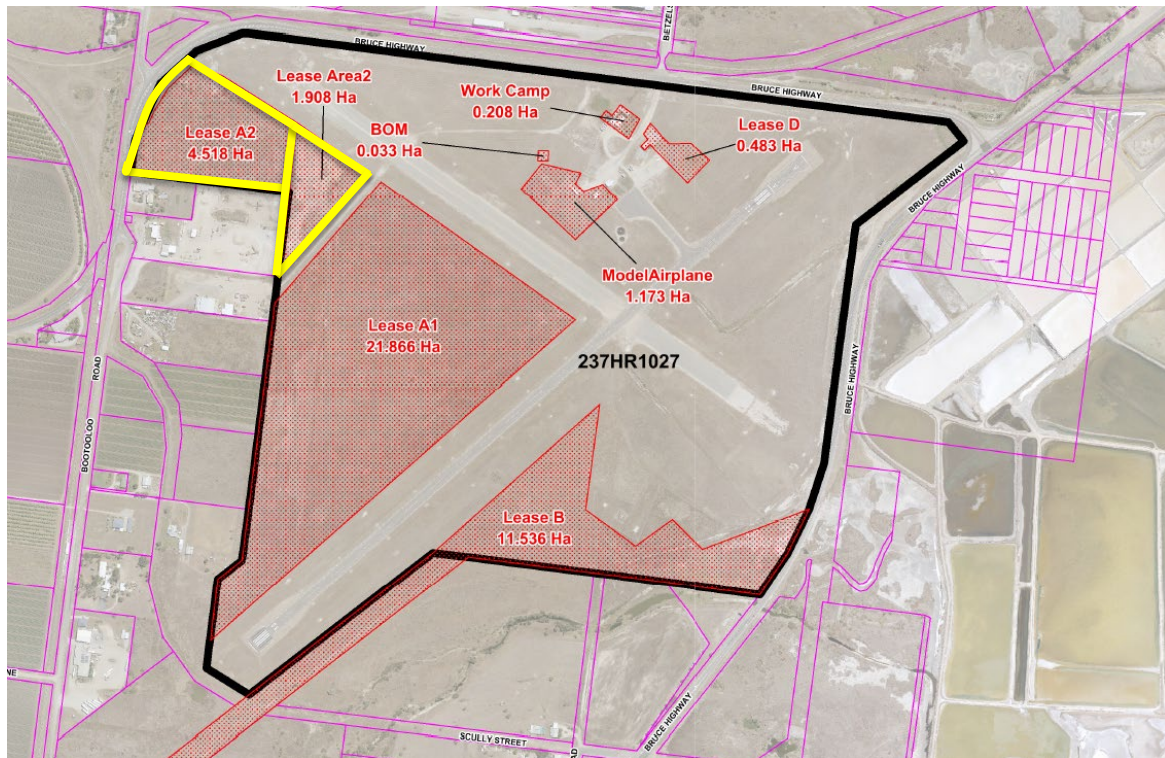
CONCLUSION

That Council award contract 500.2020.0122 to Mirthill Pty Ltd T/A Pat McDonnell Earthmoving.

ATTACHMENTS

Attachment 1 – Site Map

Attachment 1 – Site Map



13. Corporate Services

13.7 FINANCIAL REPORT - FINANCIAL YEAR 2020/21 - PERIOD ENDING DECEMBER 2020

AUTHOR: Julie Moller – Manager Strategic Finance

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the unaudited financial statements for Whitsunday Regional Council for the period ended December 2020 of the Financial Year 2020/21.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

This report presents the unaudited financial statements for the period ending December 2020 for Council's review and for receipt in accordance with the local government legislation.

PURPOSE

To inform Councillors of Council's financial performance and position for the relevant period.

BACKGROUND

The financial statements are being prepared and presented in keeping with the requirements of the Local Government Act and Regulations.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (LGA)

152 Financial report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) Otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

ANALYSIS

This report provides the estimated financial performance and position of Council for the relevant period in the current financial year.

Overall, the Council remains in a stable financial position at the midpoint of the financial year. A recent presentation to Council by the Queensland Treasury Corporation has confirmed this position but has also identified opportunities for improvement and these will be reviewed and

progress reported to Council on a periodic basis through the development of the 2021/22 Budget.

The budget timetable is almost finalised and the timing and process will be presented to an upcoming briefing session to inform and engage with Council on the budget's development.

Attachment 1 contains a summary of the financial performance with commentary around key features.

Attachment 2 contains the full set of financial statements, including notes thereto.

Attachment 3 details the capital delivery for the period.

STRATEGIC IMPACTS

Presentation of this report aligns with maintaining transparency of Council activities and financial position. It also ensures that Council is compliant with the requirements of the Local Government Act 2009.

CONSULTATION

Katie Coates, Management Accountant
Jason Bradshaw, Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That the unaudited financial statements for the period be received by Council.

ATTACHMENTS

Attachment 1 - Monthly Financial Report - December 2020
Attachment 2 - Financial Statements for the Financial Year 2020/21 to December 2020
Attachment 3 - Capital Delivery Report - December 2020

FINANCIAL REPORT

Financial Year: 2020/21

Period Ending: December 2020



BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

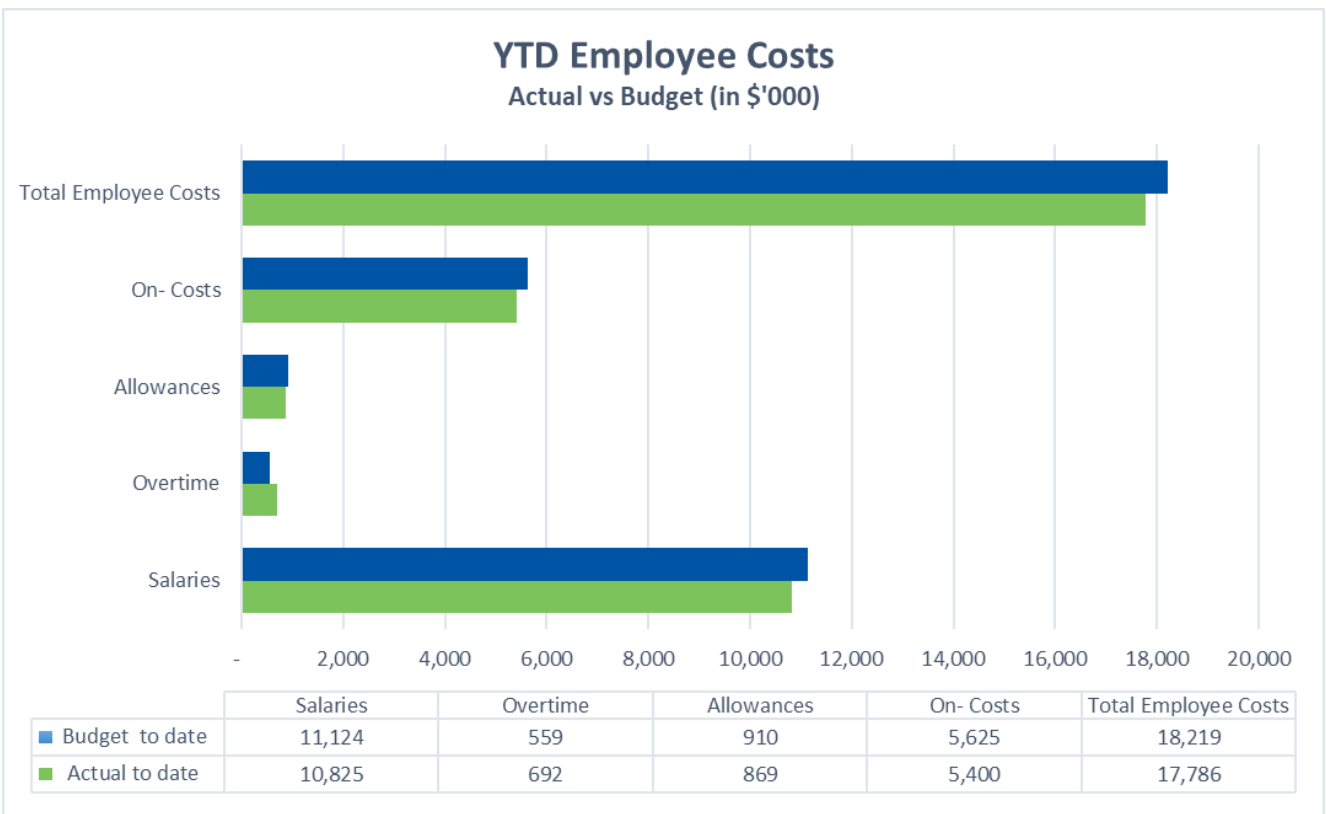
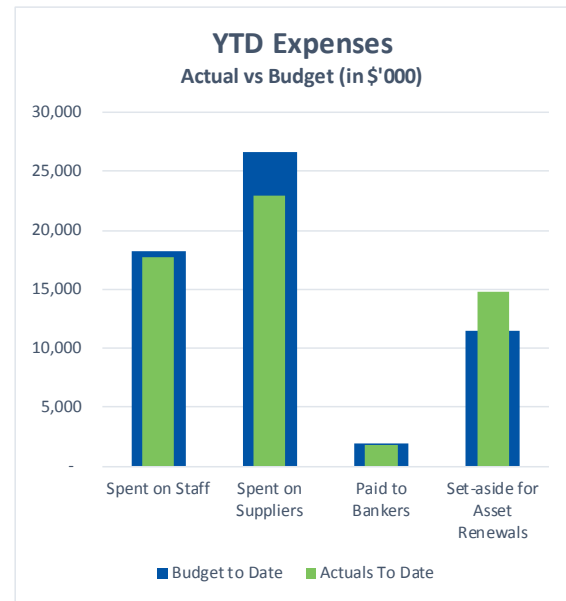
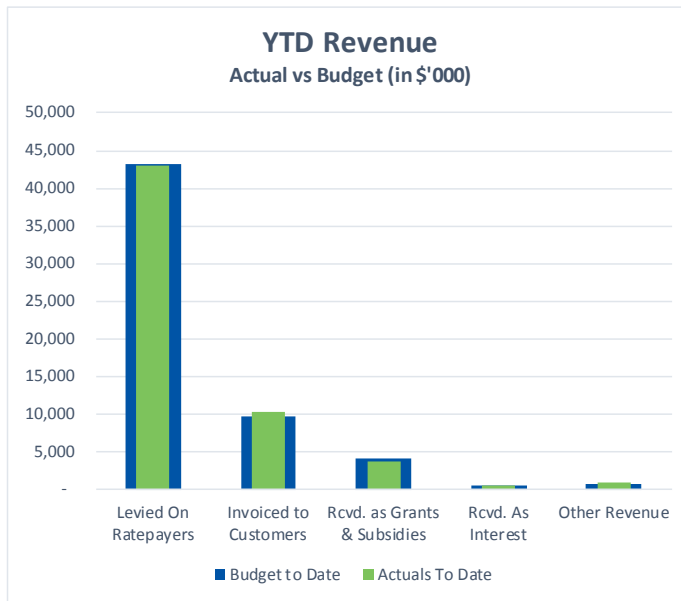
For the period under review, Council's operating surplus stood at just under \$1.4M., after charging depreciation (What We Set-aside for Asset Renewals) of \$14.8M.

Table 1 : Statement of Income & Expenditure

(in \$'000)				
	Prev. Yr. Audited	Current Budget to date	Actual to date	% Var Current Bud v Act
What We Levied Our Ratepayers	84,913	43,209	43,113	100%
What We Invoiced Our Customers	20,945	9,726	10,296	106%
What We Rcvd. as Grants & Subsidies	10,633	4,107	3,728	91%
What We Rcvd. As Interest from Investment	1,651	573	609	106%
Our Other Revenue	7,689	809	1,056	131%
Our Total Recurrent Earnings	125,830	58,424	58,802	101%
What We Spent on Our Staff	36,877	18,219	17,786	98%
What We Spent on Our Suppliers	52,881	26,693	22,941	86%
Our Total Direct Spend	89,758	44,912	40,727	91%
What We Paid Our Bankers	4,066	1,919	1,762	92%
What We Set-aside for Asset Renewals	29,181	11,501	14,829	129%
Our Operating Surplus/(Deficit)	2,825	92	1,484	1610%
Our Capital Revenue	60,513	52,399	39,044	75%
Our Capital Expenses	26,417	8,416	-	0%
Our Capital Surplus/(Deficit)	34,097	43,983	39,044	89%
Our Net Earnings	36,922	44,075	40,528	92%

- Revenues are in line with expectations.
- Operating surplus is well above expectation due to:
 - expenditure on staff being below budget due to vacancies.
 - expenditure on materials and services being almost 14% below budget. This under expenditure will likely get corrected over the coming months.
 - Interest costs being somewhat below expected levels.
 - Depreciation expense is under review as part of a revaluation exercise in reforming the asset management plans.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood marginally over \$1.1B.

Table 2 : Statement of Financial Position

(in \$'000)	Prev. Yr. Audited	Annual Budget	Actual to date
What We Own	1,137,128	1,232,915	1,169,269
Inventory We Hold	1,646	1,745	1,348
What We are Owed	27,789	21,266	27,777
What We Have in Bank	68,776	55,017	58,772
Our Total Assets	1,235,338	1,310,943	1,257,165
What We Owe Our Suppliers	47,053	39,506	30,806
What We Owe Our Lenders	86,507	81,508	84,054
Our Total Liabilities	133,560	121,014	114,860
Our Community Wealth	1,101,778	1,189,929	1,142,306

- Cash balances remain at healthy levels.
- The borrowings are above budget due to a change in accounting standards. Under the new standard, future lease payments are displayed as a form of borrowing. No loans are planned for this financial year.

Debtors & Borrowings

What We Are Owed (\$ '000)	
Category	Amount
Rates & Charges	7,124
General Debtors	4,111
GST Receivable/(Payable)	1,111
Advances to Community	1,024
SUB-TOTAL	13,370

Contract Assets	9,775
Water Charges not yet levied	3,654
Prepayments	1,588
Provision for Bad Debts	(610)
SUB-TOTAL	14,406

GRAND TOTAL	27,777
--------------------	---------------

What We Have Borrowed (\$ '000)		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	1,963
81092 Gen7 08/09	6.82%	4,467
81090 Gen8 09/10	6.33%	2,944
81089 Gen8 AMSU	5.07%	2,988
81093 STP Projects	5.25%	19,812
81094 WTP Projects	4.86%	9,662
Bowen STP 19/20	2.20%	9,409
WCA Run 19/20	2.20%	23,053
Bowen Cell 3 19/20	0.91%	2,351
Bowen STP 20/21	1.80%	5,554
TOTAL		82,202

What We Have Available to Borrow ('000)		
Facility	Rate	Limit
Working Capital Facility	0.25%	20,000
Term Loans		-
TOTAL		20,000

Debtor/Borrowing Statistics (\$ '000)	Amount	% of Outstanding
Rates & Charges Outstanding: > 1 Year	1,173	11%
Rates & Charges Outstanding: Current Year	9,605	89%
General Debtors: < 90 days	4,280	82%
General Debtors: > 90 Days	943	18%
Borrowings per Assessment	4,492	

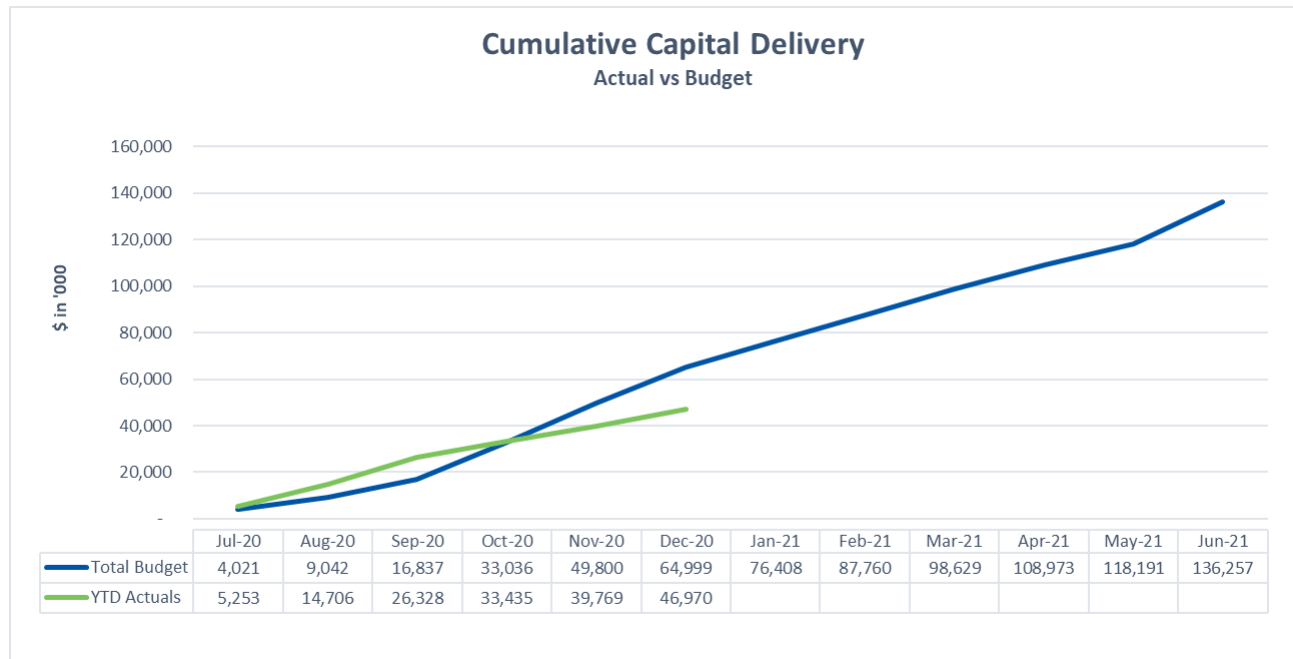
- Overall debtor balances are marginally up to \$14.5M (from \$14.M last month) with less than \$7M of them being rates and charges.
- The short-term working capital facility remains unutilised.

Investments

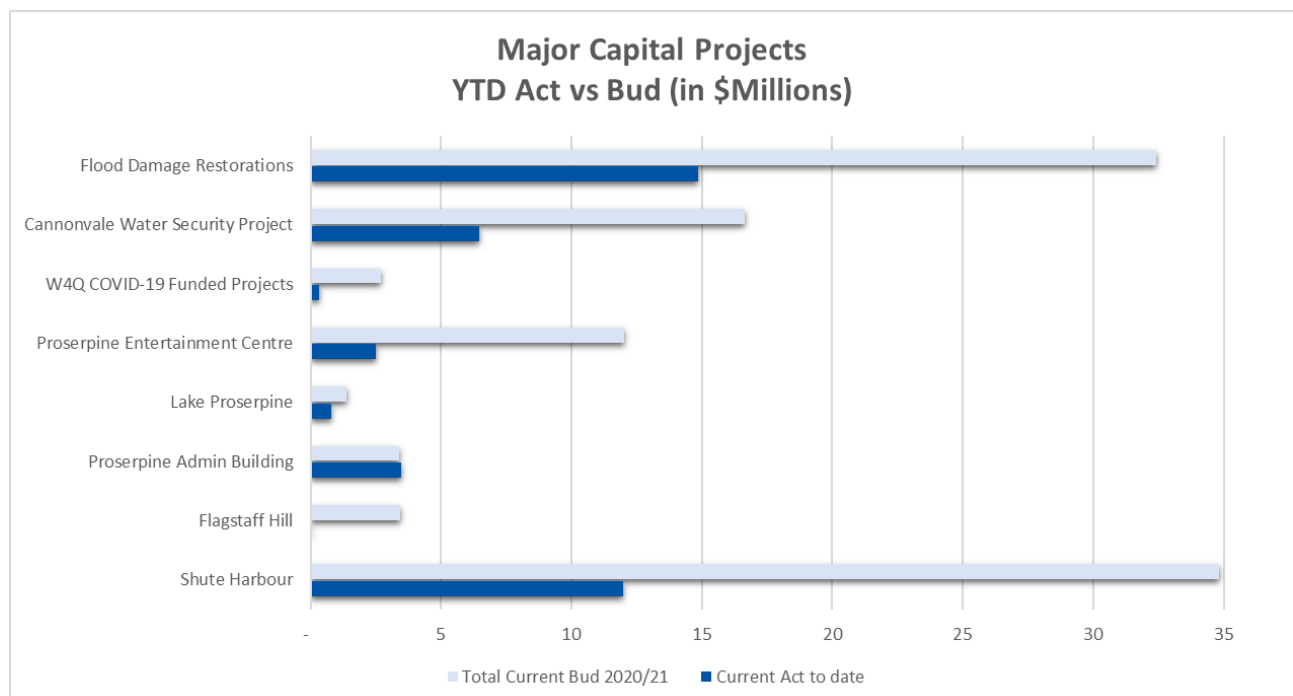
	Prev. Yr	Current
Queensland Treasury Corporation	68,776	58,772

- All excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.

CAPITAL DELIVERY

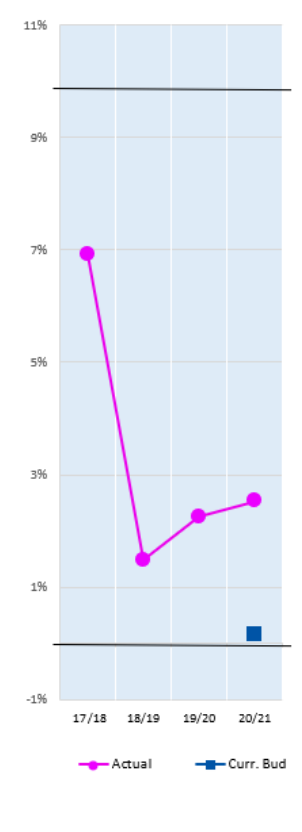
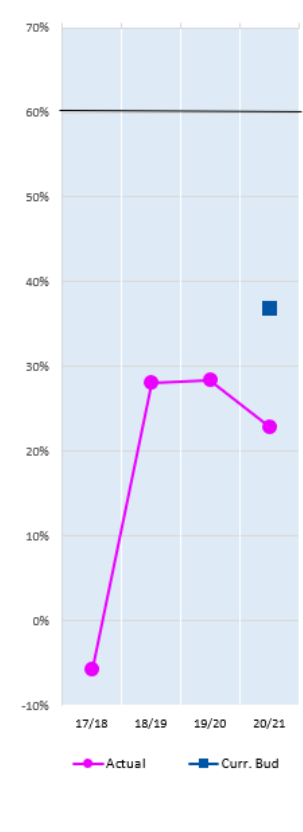
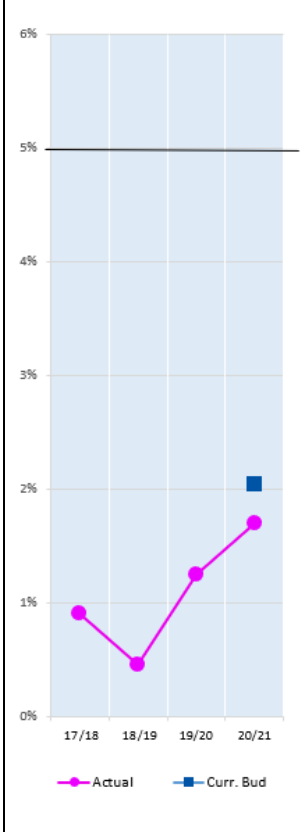
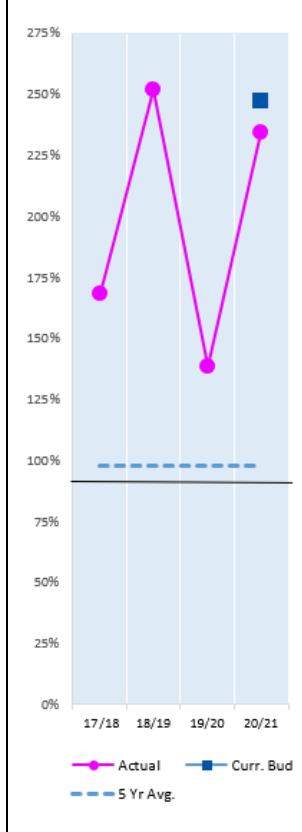


- Capital delivery has dropped from 80% to around 72% of budget as at end December.
- Cashflow forecasts will be revisited during Budget Review 2 and the timelines of projects confirmed to ensure that projects are managed within delivery timeframes.
- Weather may also play a role in project delivery over the coming months.



FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO  <table><caption>Operating Surplus Ratio Data</caption><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th></tr><tr><td>17/18</td><td>7.0%</td><td>-</td></tr><tr><td>18/19</td><td>1.5%</td><td>-</td></tr><tr><td>19/20</td><td>2.2%</td><td>-</td></tr><tr><td>20/21</td><td>2.52%</td><td>0.16%</td></tr></table>	Year	Actual	Curr. Bud	17/18	7.0%	-	18/19	1.5%	-	19/20	2.2%	-	20/21	2.52%	0.16%	NET FINANCIAL LIABILITIES RATIO (ADJUSTED)  <table><caption>Net Financial Liabilities Ratio (Adjusted) Data</caption><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th></tr><tr><td>17/18</td><td>-5.0%</td><td>-</td></tr><tr><td>18/19</td><td>28.0%</td><td>-</td></tr><tr><td>19/20</td><td>28.0%</td><td>-</td></tr><tr><td>20/21</td><td>22.93%</td><td>36.79%</td></tr></table>	Year	Actual	Curr. Bud	17/18	-5.0%	-	18/19	28.0%	-	19/20	28.0%	-	20/21	22.93%	36.79%	INTEREST COVERAGE RATIO  <table><caption>Interest Coverage Ratio Data</caption><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th></tr><tr><td>17/18</td><td>0.9%</td><td>-</td></tr><tr><td>18/19</td><td>0.5%</td><td>-</td></tr><tr><td>19/20</td><td>1.3%</td><td>-</td></tr><tr><td>20/21</td><td>1.69%</td><td>2.03%</td></tr></table>	Year	Actual	Curr. Bud	17/18	0.9%	-	18/19	0.5%	-	19/20	1.3%	-	20/21	1.69%	2.03%	ASSET SUSTAINABILITY RATIO  <table><caption>Asset Sustainability Ratio Data</caption><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th><th>5 Yr Avg.</th></tr><tr><td>17/18</td><td>170%</td><td>-</td><td>100%</td></tr><tr><td>18/19</td><td>250%</td><td>-</td><td>100%</td></tr><tr><td>19/20</td><td>140%</td><td>-</td><td>100%</td></tr><tr><td>20/21</td><td>234.42%</td><td>246.92%</td><td>100%</td></tr></table>	Year	Actual	Curr. Bud	5 Yr Avg.	17/18	170%	-	100%	18/19	250%	-	100%	19/20	140%	-	100%	20/21	234.42%	246.92%	100%
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<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i> Target: 0% - 10% Dec Actual: 2.52% Budget: 0.16%	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i> Target: below 60% Dec Actual: 22.93% Budget: 36.79%	<i>Net interest expense divided by total operating revenue</i> Target: 0% - 5% Dec Actual: 1.69% Budget: 2.03%	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i> Target: Avg. 90% Dec Actual: 234.42% Budget: 246.92%																																																																	
Operating surplus is above budgeted levels primarily due to underspend on materials & services.	Financial liabilities are maintained at a steady level well below the maximum level.	Well below the recommended maximum thresholds and in line with budget. No additional borrowings are envisaged during the year.	The ratio will continue to remain above targeted levels due to continuing substantial DRFA funded reconstruction work.																																																																	

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows.

Item	Prev. Yr Act vs Bud	Curr. Yr. to date	Flag
Our Earnings	97%	51%	
Our Expenditure	97%	51%	
Our Capital Delivery	88%	72%	
Our Cash on Hand	107%	110%	

- Earning and expenditure are on target at 51% for the half year period.
- Capital delivery will be monitored over the first quarter of (Jan-Mar) 2021 to ensure project delivery remains on track, weather permitting.

OTHER MATTERS

- The Quarter 2 budget revision process has commenced and will be finalised and presented to 24 February 2021 Council meeting.
- The TechnologyOne One-Council budget module is ready for use and will be utilised to compile the 2021-22 budget (starting January 2021).
- Compiling the capital budget bids for 2021-22 has commenced, with a deadline of early February for completion.
- Capitalisation remain on hold until the revaluation of assets has been completed.
- Queensland Treasury Corporation (QTC) will be conducting a credit review of Council this financial year which is due to commence in the first quarter.
- QTC presented its findings to Council on the long-term financial sustainability study in December 2020.
- Overall, Council remains in a stable financial position at the mid-point of the financial year.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

For the six months ending 31 December 2020

Table of Contents

Note

Statement of Comprehensive Income

Statement of Financial Position

Statement of Changes in Equity

Statement of Cash Flows

Notes to the Financial Statements

2	Analysis of results by function
3	Revenue analysis
4	Grants, subsidies, contributions and donations
5	Employee benefits
6	Materials and services
7	Finance costs
8	Capital expenses
9	Loss on write-off of capital assets
10	Cash and cash equivalents
11	Trade and other receivables
12	Inventories
13	Investment properties
14	Property, plant and equipment
15	Trade and other payables
16	Provisions
17	Borrowings
18	Reserves
19	Reconciliation of net result for the year to net cash inflow (outflow) from operating activities
	Financial indicators and ratios of the accounts

WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the six months ending 31 December 2020

		2021	2020	Revised Budget 2020/21	PTD Budget 2020/21	Variance to PTD Budget
	Note	YTD \$	30 June \$	\$	\$	%
Income						
Recurrent revenue						
Rates and levies	3 (a)	43,112,538	84,913,238	86,418,064	43,209,032	100%
Sale of goods and major services	3 (b)	5,701,114	12,367,742	11,101,810	5,550,905	103%
Fees and charges	3 (c)	2,242,718	3,232,050	3,230,496	1,615,248	139%
Lease, rental and levies		259,822	428,889	377,018	188,509	138%
Interest received		609,244	1,650,666	1,146,511	573,256	106%
Sales of contract and recoverable works	3 (d)	2,092,294	4,915,902	4,742,726	2,371,363	88%
Other recurrent income		1,055,771	7,689,235	1,617,994	808,997	131%
Grants, subsidies, contributions and donations	4 (i)	3,728,326	10,632,767	8,213,382	4,106,691	91%
Total operating revenue		58,801,827	125,830,489	116,848,001	58,424,001	101%
Capital revenue						
Grants, subsidies, contributions and donations	4 (ii)	38,290,261	60,449,475	103,847,601	51,923,800	74%
		38,290,261	60,449,475	103,847,601	51,923,800	
Total revenue		97,092,087	186,279,964	220,695,602	110,347,801	
Capital income		753,732	63,764	950,771	475,386	159%
Total income	2 (b)	97,845,819	186,343,728	221,646,373	110,823,186	88%
Expenses						
Recurrent expenses						
Employee benefits	5	(17,785,819)	(36,876,686)	(36,437,549)	(18,218,775)	98%
Materials and services	6	(22,940,770)	(52,881,261)	(53,386,160)	(26,693,080)	86%
Finance costs	7	(1,762,220)	(4,066,083)	(3,837,580)	(1,918,790)	92%
Depreciation and amortisation	15	(14,829,317)	(29,181,271)	(23,002,354)	(11,501,177)	129%
Total operating expenses		(57,318,126)	(123,005,300)	(116,663,643)	(58,331,821)	
Capital expenses						
Other capital expenses	9	-	(26,416,518)	(16,831,855)	(8,415,928)	
Total expenses	2 (b)	(57,318,126)	(149,421,818)	(133,495,498)	(66,747,749)	86%
Net result		40,527,693	36,921,910	88,150,875	44,075,437	
Other comprehensive income						
Items that will not be reclassified to net result						
Increase in asset revaluation surplus		-	683	-	-	
Total other comprehensive income for the year		-	683	-	-	
Total comprehensive income for the year		40,527,693	36,922,593	88,150,875	44,075,437	

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations
For the six months ending 31 December 2020

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Retained surplus (deficiency) from prior years		6,626,153	(3,777,717)	6,624,688
Adjustment for prepaid rates		-	7,819,074	-
Net result for the year		40,527,693	36,921,910	88,150,875
		47,153,845	40,963,267	94,775,563
Transfers (to) from capital account				
Transfer of capital income		(753,732)	(63,764)	(4,950,785)
Transfer of capital expenses	8	-	26,416,518	16,831,855
Non-monetary capital revenue	4 (ii)(b)	-	(1,323,848)	-
General revenue used for capital funding purposes	CFS*	(3,824,951)	-	-
Unspent capital revenue transferred from capital	CFS*	-	11,753,283	-
Adjustment for unfunded depreciation		2,902,232	7,506,997	6,565,484
Transfer to adjust the working capital cash		-	(495,163)	-
Net capital account transfers		(1,676,451)	43,794,023	18,446,554
Transfers (to) from restricted reserves				
Constrained grants and subsidy reserve		(10,654,226)	(26,385,462)	(38,116,937)
Constrained NDRRA grants reserve		(27,636,035)	(29,553,310)	(64,892,812)
Retained surplus (deficiency) available for transfer to reserves		7,187,134	28,818,517	10,212,369
Transfers (to) from reserves for future capital funding:				
Insurance reimbursed reserve		-	(2,616,000)	-
Capital works reserve		(2,438,508)	(20,013,314)	(3,276,360)
Transfers (to) from reserves for future recurrent funding purposes:				
Operational projects reserve		-	436,950	-
		-	-	-
		-	-	-
Retained surplus (deficit) at end of year		4,748,626	6,626,153	6,936,009

*CFS - Denotes Capital Funding Statement

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position

As at 31 December 2020

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Current assets				
Cash and cash equivalents	10	58,771,814	68,775,501	55,016,922
Receivables	11 (a)	12,738,698	13,584,141	11,082,014
Inventories	12	1,033,068	1,330,586	1,430,456
Contract assets		9,775,115	9,492,762	5,492,762
Other assets		5,241,720	4,691,452	4,691,452
		87,560,415	97,874,442	77,713,606
Non-current assets held for sale		315,000	315,000	315,000
Total current assets		87,875,415	98,189,443	78,028,606
Non-current assets				
Receivables		21,000	21,000	-
Investment properties	13	1,800,000	1,800,000	1,665,398
Property, plant and equipment	14	1,165,635,697	1,133,494,546	1,226,402,209
Intangible assets		-	-	3,013,843
Right of use assets		1,833,351	1,833,351	1,833,351
Total non-current assets		1,169,290,048	1,137,148,897	1,232,914,801
TOTAL ASSETS		1,257,165,463	1,235,338,340	1,310,943,407
Current liabilities				
Trade and other payables	15	5,614,643	22,189,713	21,887,753
Provisions	16	10,245,739	9,888,573	7,967,087
Borrowings	17	5,372,131	5,372,131	5,317,457
Contract liabilities		7,042,906	7,042,906	-
Total current liabilities		28,275,420	44,493,323	35,172,296
Non-current liabilities				
Provisions	16	7,902,608	7,931,719	9,651,394
Borrowings	17	78,681,531	81,135,085	76,190,630
Total non-current liabilities		86,584,139	89,066,804	85,842,024
TOTAL LIABILITIES		114,859,559	133,560,128	121,014,320
NET COMMUNITY ASSETS		1,142,305,904	1,101,778,212	1,189,929,087
Community equity				
Council capital -				
Investment in capital assets		724,947,298	690,352,594	791,274,209
Asset revaluation surplus		360,463,221	360,463,221	360,463,221
Retained surplus/ (deficiency)		4,748,626	6,626,153	6,936,009
Reserves		52,146,759	44,336,244	31,255,648
TOTAL COMMUNITY EQUITY		1,142,305,904	1,101,778,212	1,189,929,087

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity

For the six months ending 31 December 2020

	Note	Total		Retained surplus (deficit)		Reserves		Asset revaluation surplus		Council Capital	
				Note 25		Note 26		Note 24		Note 23	
		2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$
Balance at beginning of the year		1,101,778,212	1,054,258,015	6,626,153	(3,777,717)	44,336,244	47,239,722	360,463,221	360,462,538	690,352,594	650,333,471
Adj on intial application of AASB 15 / AASB 1058		-	10,597,604	-	7,819,074			-		-	2,778,530
Restated opening balances		1,101,778,212	1,064,855,619	6,626,153	4,041,357	44,336,244	47,239,722	360,463,221	360,462,538	690,352,594	653,112,001
Net result		40,527,693	36,921,910	40,527,693	36,921,910	-	-	-	-	-	-
Other comprehensive income for the year											
Change in value of future rehabilitation costs		-	683					-	683		
Total comprehensive income for the year		40,527,693	36,922,593	40,527,693	36,921,910	-	-	-	683	-	-
Transfers (to) from retained earnings to capital	25	-	-	(1,676,451)	43,794,023	-	-	-	-	1,676,451	(43,794,023)
Transfers (to) from retained earnings and recurrent reserves	25	-	-	-	436,950	-	(436,950)	-	-		
Transfers (to) from capital reserves and capital	23	-	-	(40,728,769)	(78,568,086)	7,810,515	(2,466,529)	-	-	32,918,254	81,034,615
Net transfers in year		-	-	(42,405,219)	(34,337,114)	7,810,515	(2,903,478)	-	-	34,594,705	37,240,593
		-	-							-	-
Balance at end of the year		1,142,305,904	1,101,778,212	4,748,626	6,626,153	52,146,759	44,336,244	360,463,221	360,463,221	724,947,298	690,352,594

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the six months ending 31 December 2020

	Note	2021 \$	2020 \$	Revised Budget 2020/21 \$
Cash flows from operating activities				
Receipts				
General rates and utility charges		43,642,852	83,605,795	88,707,389
Sale of goods and major services		5,701,114	12,367,742	11,101,810
Lease, rental and levies, fees and charges		2,502,467	3,225,316	3,387,514
Other income		2,693,842	16,332,113	6,086,295
GST received		53,871	14,868,514	(1,037,544)
Receipts from customers		54,594,146	130,399,481	108,245,463
Operating grants, subsidies and contributions		3,728,326	12,359,971	8,213,382
Interest received		609,244	1,650,666	1,146,511
Payments				
Payments for materials and services		(39,372,853)	(59,932,128)	(53,486,030)
Payment to employees		(17,297,660)	(35,987,474)	(36,437,549)
GST paid		-	(14,476,754)	-
Payments to suppliers and employees		(56,670,513)	(110,396,356)	(89,923,579)
Interest expense		(1,605,508)	(3,250,982)	(3,604,038)
Net cash inflow (outflow) from operating activities		655,696	30,762,780	24,077,740
Cash flows from investing activities				
Commonwealth government grants		1,204,977	5,481,533	-
State government subsidies and grants arising from contract assets and liabilities		(282,352)	6,249,696	-
Other capital State government subsidies and grants		34,852,657	49,470,842	106,222,601
Capital contributions		2,232,627	4,173,252	1,625,000
Payments for property, plant and equipment		(46,970,468)	(95,288,067)	(135,756,688)
Payments for investment property		-	(135,576)	-
Proceeds from sale of property, plant and equipment		753,732	702,227	950,771
Net movement in loans to community organisations		3,000	(25,281)	1,027,000
Net cash inflow (outflow) from investing activities		(8,205,828)	(29,371,375)	(25,931,316)
Cash flows from financing activities				
Proceeds from borrowings		-	8,167,094	-
Repayment of borrowings	17	(2,453,554)	(4,226,926)	(4,997,672)
Repayments made on finance leases		-	(174,357)	-
Net cash inflow (outflow) from financing activities		(2,453,554)	3,765,810	(4,997,672)
Net increase (decrease) in cash and cash equivalents held		(10,003,686)	5,157,216	(6,851,248)
Cash and cash equivalents at beginning of the financial year		68,775,501	63,618,285	61,868,170
Cash and cash equivalents at end of the financial year	10	58,771,815	68,775,501	55,016,922

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Capital Funding

For the six months ending 31 December 2020

	Note	2021	2020	Revised Budget 2020/21
		\$	\$	\$
Sources of capital funding				
General revenue used for capital purposes		3,824,952	-	4,000,014
Excess capital revenue provided in year		-	(11,753,283)	-
Finance leases for right of use assets		-	468,579	-
Loan monies expended		-	8,167,094	-
Funded depreciation and amortisation		11,672,440	21,674,274	16,436,870
Proceeds from the sale of capital assets		753,732	702,227	950,771
Donated and contributed physical assets		-	1,323,848	-
Constrained grants, subsidies and contributions		8,900,410	36,892,209	40,271,643
Insurance reimbursed reserve		381,111	-	70,000
Capital Works reserve		3,086,700	13,459,178	11,516,250
Insurance Restoration reserve		-	1,129,919	2,616,000
Constrained NDRRA grants reserve		20,804,678	29,553,310	64,892,812
		49,424,022	101,617,354	140,754,360
Application of capital funding				
Non-current capital assets				
Land and Improvements		-	126,461	-
Buildings and Other Structures		-	25,871,843	71,215,272
Plant and equipment		-	9,121,423	4,825,269
Intangible assets		-	-	3,013,843
Transport Infrastructure		-	46,103,096	62,089,543
Water		-	2,553,538	19,726,173
Sewerage		-	11,450,050	3,344,588
Right of use - Land		-	11,322	-
Right of use - Buildings		-	457,258	-
Movement in capital work in progress		46,970,468	1,385,503	(28,458,000)
Investment property		-	135,576	-
		46,970,468	97,216,070	135,756,688
Principal loan redemptions				
Queensland Treasury Corporation		2,453,554	4,226,926	4,997,672
Finance leases for right of use assets		-	174,357	-
		2,453,554	4,401,284	4,997,672
		49,424,022	101,617,354	140,754,360

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the six months ending 31 December 2020

2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:-

b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:-

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2021 \$	2021 \$	2021 \$	2021 \$							
Office of the Chief Executive	280,605	31,757	-	-	312,361	(3,714,560)	-	(3,714,560)	(3,402,199)	(3,402,199)	(0)
Corporate Services	1,412,814	25,019,941	3,350,947	749,914	30,533,616	3,482,423	-	3,482,423	29,915,178	34,016,038	164,460,832
Community Environmental Services	228,118	1,741,609	37,800	(198)	2,007,329	(6,036,309)	-	(6,036,309)	(4,066,582)	(4,028,980)	3,948,661
Engineering	1,163,271	2,033,064	15,843,724	1,481,404	20,521,463	(16,689,564)	-	(16,689,564)	(13,493,229)	3,831,898	566,461,676
Waste Management		4,089,999	-	-	4,089,999	(3,862,332)	-	(3,862,332)	227,667	227,667	9,975,697
Planning & Development Assessment	41,519	1,083,096	-	-	1,124,615	(2,018,903)	-	(2,018,903)	(894,289)	(894,289)	-
Customer Experience		-378,421	511,823	147,285	280,687	(6,331,668)	-	(6,331,668)	(6,710,088)	(6,050,981)	37,286,789
Airport Operations	602,000	1,928,263	519,445	-	3,049,708	(3,223,271)	-	(3,223,271)	(693,008)	(173,563)	78,540,292
Quarries & Pitts		1,995,972	-	-	1,995,972	(2,177,105)	-	(2,177,105)	(181,133)	(181,133)	2,929,277
Shute Harbour Operations		86,496	12,687,580	-	12,774,076	(125,603)	-	(125,603)	(39,108)	12,648,472	37,908,628
Water Services		9,496,622	2,500,000	766,631	12,763,253	(9,638,433)	-	(9,638,433)	(141,811)	3,124,821	157,118,231
Sewerage Services		7,945,103	606,316	(158,677)	8,392,742	(6,982,801)	-	(6,982,801)	962,301	1,409,940	193,856,604
Total	3,728,326	55,073,500	36,057,634	2,986,358	97,845,819	(57,318,126)	-	(57,318,126)	1,483,700	40,527,693	1,252,486,686

For the year ended 30 June 2020

for the year ended 30 June 2020											
Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2020 \$	2020 \$	2020 \$	2020 \$							
Office of the Chief Executive	391,302	191,576	(42,802)	-	540,077	(8,643,212)	-	(8,643,212)	(8,060,333)	(8,103,135)	(0)
Corporate Services	4,235,802	55,895,573	11,319,609	-	71,450,984	6,851,933	(2,670,171)	4,181,762	66,983,308	75,632,746	194,583,356
Community Environmental Services	490,975	2,588,930	200,712	63,764	3,344,381	(12,474,090)	(48,366)	(12,522,456)	(9,394,185)	(9,178,075)	3,896,706
Engineering	4,452,316	4,036,309	19,471,944	1,743,717	29,704,286	(35,647,685)	(13,046,556)	(48,694,241)	(27,159,060)	(18,989,955)	554,464,491
Waste Management		7,998,668	137,185	-	8,135,853	(7,700,815)	(3,375,487)	(11,076,302)	297,853	(2,940,449)	9,187,951
Planning & Development Assessment		1,855,153	-	-	1,855,153	(4,946,863)	-	(4,946,863)	(3,091,710)	(3,091,710)	-
Customer Experience	957,439	143,607	4,560,313	61,973	5,723,332	(15,517,711)	(618,461)	(16,136,172)	(14,416,664)	(10,412,840)	37,477,649
Airport Operations		5,558,105	1,113,999	-	6,672,103	(7,217,847)	(4,562,897)	(11,780,743)	(1,659,742)	(5,108,640)	76,742,390
Quarries & Pitts		3,352,639	-	-	3,352,639	(3,606,501)	19,879	(3,586,622)	(253,862)	(233,983)	3,827,473
Shute Harbour Operations		-294,058	13,610,916	2,616,000	15,932,858	(489,202)	(308,896)	(798,098)	(783,260)	15,134,760	19,562,292
Water Services		18,393,161	394,118	606,355	19,393,634	(19,294,581)	(486,867)	(19,781,449)	(901,420)	(387,814)	143,397,321
Sewerage Services		15,582,992	4,186,380	469,054	20,238,426	(14,318,727)	(1,318,695)	(15,637,422)	1,264,265	4,601,004	188,807,002
Total	10,527,834	115,302,655	54,952,375	5,560,864	186,343,728	(123,005,300)	(26,416,518)	(149,421,818)	2,825,189	36,921,910	1,231,946,630

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the six months ending 31 December 2020

	Note	2021 \$	2020 \$
3 Revenue			
(a) Rates and levies			
General rates		25,359,006	50,181,421
Water		4,466,298	8,674,903
Water consumption, rental and sundries		3,818,424	7,743,833
Sewerage		8,587,581	16,586,925
Waste management		2,983,334	5,469,534
Rates and utility charge revenue		45,214,644	88,656,616
Less: Discounts		(1,760,894)	(3,074,746)
Less: Pensioner remissions		(341,212)	(668,633)
Net rates and utility charges		43,112,538	84,913,238
(b) Sale of goods and major services			
Parking and other ranger services		463,330	1,083,561
Refuse tips and transfer station charges		1,299,287	2,098,996
Aerodrome charges		1,257,434	3,980,384
Quarry charges		1,932,330	3,195,155
Shute harbour commercial activities		91,808	196,620
Caravan parks fees and charges		421,658	607,236
Water and sewerage fees and charges		235,267	1,060,363
Other		-	145,426
		5,701,114	12,367,742
(c) Fees and Charges			
Statutory fees and charges include			
Lodgement fees		964,733	1,176,419
Dog registrations		234,836	249,490
Inspection fees		38,347	501,496
Licences and permits		389,935	374,312
Fines and infringements		(79,515)	(147,676)
Other statutory fees		564,523	718,151
User fees and charges		129,859	359,858
		2,242,718	3,232,050
(d) Sales of contract and recoverable works			
Transport and Main Roads		2,092,294	4,915,902
		2,092,294	4,915,902
There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.			
4 Grants, subsidies, contributions and donations			
(i) Recurrent			
General purpose grants		1,622,780	5,549,328
State government subsidies and grants		1,610,438	2,314,810
NDRRA flood damage grants for operational repairs		495,109	2,663,696
Contributions		-	97,853
(ii) Capital			
(a) Monetary revenue designated for capital funding purposes			
Commonwealth government grants		1,204,977	5,481,533
State government subsidies and grants		7,216,622	19,917,531
NDRRA flood damage grants for capitalised repairs		27,636,035	29,553,310
Contributions		2,232,627	4,173,252
		38,290,261	59,125,627
(b) Non-monetary revenue received -			
Developer contributions of physical assets at fair value		-	1,323,848
		-	1,323,848
Total capital revenue		38,290,261	60,449,475

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the six months ending 31 December 2020

	Note	2021 \$	2020 \$
5 Employee benefits			
Total staff wages and salaries		12,579,905	27,220,897
Councillors' remuneration		287,274	559,059
Annual, sick and long service leave entitlements		2,765,641	5,577,686
Superannuation		1,756,401	3,554,302
		<u>17,389,222</u>	<u>36,911,944</u>
Other employee related expenses		1,469,232	3,182,626
		<u>18,858,454</u>	<u>40,094,570</u>
Less capitalised employee expenses		(1,072,634)	(3,217,884)
		<u>17,785,819</u>	<u>36,876,686</u>
6 Materials and services			
Audit of annual financial statements by the Auditor-General of Queensland		30,288	125,928
Community Donations, grants, subsidies & contributions		1,041,915	2,320,844
Legal services		297,621	987,123
Insurance		1,046,144	1,946,722
Consultants & Services		458,569	1,310,765
Contractors		7,770,238	17,237,975
Plant & Equipment		1,722,824	3,873,741
Advertising & Marketing		719,595	324,425
Cost of inventorys		233,158	410,452
Communications & IT		2,119,674	4,188,212
Repairs & Maintenance & Utility charges		1,751,532	4,149,711
Raw materials & consumables		2,774,048	10,619,872
Registrations & subscriptions		258,406	278,073
Safety		357,105	948,971
Purchase of water		1,228,772	2,417,403
Rentals - Operating leases		284,153	396,480
Other material and services		846,729	1,344,563
		<u>22,940,770</u>	<u>52,881,261</u>
7 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		1,605,508	3,211,095
Interest on finance leases		-	39,887
Bank charges		156,640	368,038
Impairment of receivables and bad debts written-off		72	435,623
Refuse sites - unwinding of discount on provision		-	0
Refuse sites - unwinding of discount on provision		-	11,439
		<u>1,762,220</u>	<u>4,066,083</u>
8 Capital expenses			
Loss on the sale of capital assets		-	319,509
Loss on write-off of capital assets	9	-	22,791,738
Increase in rehabilitation provision for future costs, on land not controlled by council, due to a change in discount rate		-	67,625
Change arising from revision of the future restoration expenditure	18	-	3,237,646
Total capital expenses		<u>-</u>	<u>26,416,518</u>
9 Loss on write-off of capital assets			
Investment property - Land and Buildings	14	-	48,366
Buildings and Other Structures		-	7,094,573
Plant and equipment		-	245,908
Transport Infrastructure		-	13,597,328
Water		-	486,867
Sewerage		-	1,318,695

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the six months ending 31 December 2020

	Note	2021 \$	2020 \$
10 Cash and cash equivalents			
Cash at bank and on hand		628,796	975,280
Deposits at call		58,143,018	67,800,222
Total cash and cash equivalents per statement of cash flows		58,771,814	68,775,501
Total cash assets		58,771,814	68,775,501
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Unspent government grants and subsidies	18 (a) (ii)	8,852,546	(0)
Unspent developer contributions	18 (a) (ii)	8,879,789	9,147,163
Rates in advance		2,651,720	2,591,430
Contract liabilities		7,042,906	7,042,906
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by council to meet specific future funding requirements		26,596,226	43,367,849
Total cash held to contribute to identified funding commitments		54,023,188	62,149,348
11 Receivables			
(a) Current			
Rateable revenue and utility charges		7,123,960	7,847,983
GST recoverable		1,110,742	1,683,384
Other debtors		4,111,409	3,657,186
Less impairment provision		(610,413)	(610,413)
		11,735,698	12,578,141
Loans and advances to community organisations		1,003,000	1,006,000
		12,738,698	13,584,141
(b) Non-current			
Loans and advances to community organisations		21,000	21,000
		21,000	21,000
12 Inventories			
Inventories for internal use-			
Quarry and road materials		477,908	772,465
Stores and materials		555,160	558,121
Land purchased for development and sale		(0)	(0)
		1,033,068	1,330,586
Valued at cost, adjusted when applicable for any loss of service potential.			
13 Investment properties			
Property held for rental income and capital growth			
Fair value at beginning of the financial year		1,800,000	1,650,000
Fair value of assets transferred from other asset category		-	(974)
Acquisitions		-	135,576
Value of the asset written-off		-	(48,366)
Revaluation adjustment to income statement		-	63,764
Fair value at end of the financial year		1,800,000	1,800,000

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the six months ending 31 December 2020

14 Property, plant and equipment

	Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement		Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost		Cost	Cost	Cost	
		2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset Values													
Opening gross value as at 1 July 2020		45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	118,665,929	1,561,846,103	1,560,888	457,258	8,290	2,026,435
Minor correction to opening balance	31	-	-	-	-	-	-	-	-	-	-	-	-
Additions at cost		-	-	-	-	-	-	46,970,468	46,970,468	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
Contributed assets at valuation		-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers from work in progress		-	-	-	-	-	-	-	-	-	-	-	-
Disposals		-	-	-	-	-	-	-	-	-	-	-	-
Write-offs	9	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes		-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	16	-	-	-	-	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2021		45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	165,636,397	1,608,816,571	1,560,888	457,258	8,290	2,026,435
Accumulated depreciation and impairment													
Opening balance as at 1 July 2020		23,664	39,971,387	28,423,185	140,474,866	146,230,294	73,228,161		428,351,557	36,051	152,419	4,613	193,084
Minor correction to opening balance	31	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation provided in year	8	-	1,907,088	1,745,170	6,085,376	2,851,619	2,240,065		14,829,317	-	-	-	-
Depreciation on disposals		-	-	-	-	-	-	-	-	-	-	-	-
Depreciation on write-offs	9	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes		-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	16	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2021		23,664	41,878,475	30,168,355	146,560,242	149,081,913	75,468,226		443,180,874	36,051	152,419	4,613	193,084
Total written down value as at 30 June 2021		45,594,876	78,527,303	25,800,446	567,681,696	128,803,133	153,591,847	165,636,397	1,165,635,697	1,524,837	304,838	3,676	1,833,351
Range of estimated useful life in years		0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	
Addition of renewal assets		-	-	-	-	-	-	34,762,696	34,762,696	-	-	-	-
Addition of other assets		-	-	-	-	-	-	12,207,772	12,207,772	-	-	-	-
Total additions in year		-	-	-	-	-	-	46,970,468	46,970,468	-	-	-	-

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the six months ending 31 December 2020

14 Property, plant and equipment - prior year

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement	Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost		Cost	Cost	Cost	-
	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset Values												
Opening gross value as at 1 July 2019	45,782,079	130,595,920	35,186,258	678,932,762	278,451,049	219,960,213	117,280,426	1,506,188,708	1,549,566	-	8,290	1,557,856
Minor correction to opening balance	-	35,000	312,123	2,331,001	550,631	146,880	-	3,375,635	-	-	-	-
Additions at cost	-	-	-	-	-	-	95,559,219	95,559,219	-	-	-	-
Addition by way of finance lease	-	-	-	-	-	-	-	-	11,322	457,258	-	468,579
Contributed assets at valuation	-	9,040	-	988,166	180,338	146,303	-	1,323,848	-	-	-	-
Internal transfers from work in progress	126,461	25,862,803	9,121,423	45,114,930	2,373,200	11,303,748	(94,038,140)	(135,576)	-	-	-	-
Disposals	-	-	(3,215,105)	-	-	-	-	(3,215,105)	-	-	-	-
Write-offs	-	(16,101,800)	(517,769)	(20,360,019)	(1,186,979)	(2,668,277)	-	(40,834,844)	-	-	-	-
Internal transfers between asset classes	(290,000)	(20,004,980)	15,081,870	7,235,097	(2,483,193)	171,206	-	(290,000)	-	-	-	-
Transfer to investment properties	-	9,795	-	-	-	-	(135,576)	(125,781)	-	-	-	-
Closing gross value as at 30 June 2020	45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	118,665,929	1,561,846,103	1,560,888	457,258	8,290	2,026,435
Accumulated depreciation and impairment												
Opening balance as at 1 July 2019	22,419	52,750,923	20,758,481	132,738,558	142,753,536	70,018,368	-	419,042,286	-	-	-	-
Minor correction to opening balance	-	2,265	19,494	415,402	103,841	56,102	-	597,105	-	-	-	-
Depreciation provided in year	1,245	3,555,630	3,278,110	12,039,848	5,678,783	4,434,571	-	28,988,187	36,051	152,419	4,613	193,084
Depreciation on disposals	-	-	(2,193,369)	-	-	-	-	(2,193,369)	-	-	-	-
Depreciation on write-offs	-	(9,007,227)	(271,862)	(6,762,691)	(700,111)	(1,349,582)	-	(18,091,472)	-	-	-	-
Internal transfers between asset classes	-	(7,339,024)	6,832,329	2,043,748	(1,605,755)	68,702	-	(0)	-	-	-	-
Transfer to investment properties	-	8,821	-	-	-	-	-	8,821	-	-	-	-
Accumulated depreciation as at 30 June 2020	23,664	39,971,387	28,423,185	140,474,866	146,230,294	73,228,161	-	428,351,557	36,051	152,419	4,613	193,084
Total written down value as at 30 June 2020	45,594,876	80,434,390	27,545,616	573,767,072	131,654,752	155,831,911	118,665,929	1,133,494,546	1,524,837	304,838	3,676	1,833,351
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the six months ending 31 December 2020

	2021	2020
15 Trade and other payables		
Current		
Accruals	157,036	425,123
Creditors	2,402,368	18,410,975
Rates in advance	2,651,720	2,591,430
Employee related accruals	403,519	243,415
GST payable	-	518,771
	<u>5,614,643</u>	<u>22,189,713</u>
16 Provisions		
Current		
Annual leave	4,121,633	3,931,696
Long service leave	4,246,030	4,035,391
Other entitlements	173,402	216,811
Property restoration:		
(i) Refuse sites	<u>1,704,675</u>	<u>1,704,675</u>
	<u>10,245,739</u>	<u>9,888,573</u>
Non-Current		
Long service leave	2,082,840	2,111,951
Property restoration		
(i) Refuse sites	5,183,407	5,183,407
(ii) Quarry rehabilitation	<u>636,361</u>	<u>636,361</u>
	<u>7,902,608</u>	<u>7,931,719</u>
(i) Refuse sites		
Balance at beginning of the year	6,888,082	3,579,902
Increase due to change in time	-	0
Increase (decrease) due to change in discount rate	-	44,657
Increase (decrease) in estimate of future cost	-	3,263,523
Balance at end of the year	<u>6,888,082</u>	<u>6,888,082</u>
Current portion	1,704,675	1,704,675
Non-current portion	<u>5,183,407</u>	<u>5,183,407</u>
	<u>6,888,082</u>	<u>6,888,082</u>
Cash funds committed to meet this liability at the reporting date are	<u>1,500,000</u>	<u>1,500,000</u>
(ii) Quarry rehabilitation		
Balance at beginning of the year	636,361	628,514
Increase due to change in time	-	11,439
Increase (decrease) due to change in discount rate	-	28,355
Increase (decrease) in estimate of future cost	-	(31,947)
Balance at end of the year	<u>636,361</u>	<u>636,361</u>
Current portion	-	-
Non-current portion	<u>636,361</u>	<u>636,361</u>
	<u>636,361</u>	<u>636,361</u>
Cash funds committed to meet this liability at the reporting date are	<u>636,361</u>	<u>636,361</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the six months ending 31 December 2020

	2021	2020
17 Borrowings		
Borrowings at balance date are		
Current		
(i) Queensland Treasury Corporation	5,114,670	5,114,670
(iii) Finance leases for right of use assets	257,462	257,462
	5,372,131	5,372,131
Non-current		
(i) Queensland Treasury Corporation	77,086,914	79,540,469
(iii) Finance leases for right of use assets	1,594,616	1,594,616
	<u>78,681,531</u>	<u>81,135,085</u>
Movements in borrowings		
(i) Queensland Treasury Corporation		
Balance at beginning of the year	84,655,139	80,714,971
Loans raised	-	8,167,094
Principal repayments	(2,453,554)	(4,226,926)
Balance at end of the year	<u>82,201,584</u>	<u>84,655,139</u>
Classified as		
Current	5,114,670	5,114,670
Non-current	77,086,914	79,540,469
	<u>82,201,584</u>	<u>84,655,139</u>
Reconciliation of liabilities arising from finance activities		
Loans		
Balance at beginning of the year	84,655,139	80,714,971
Cash flows during the period	(2,453,554)	3,940,167
Balance at end of the year	<u>82,201,584</u>	<u>84,655,139</u>
Finance leases		
Balance at beginning of the year	1,852,078	1,557,856
Cash flows during the period	-	(174,357)
Non cash flows changes in the period	-	468,579
Balance at end of the year	<u>1,852,078</u>	<u>1,852,078</u>
Total	<u>84,053,662</u>	<u>86,507,217</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the six months ending 31 December 2020

		2021	2020
18 Reserves			
(a) Restricted capital reserves			
(i) Future capital sustainability reserve			
Balance at beginning of the year		-	-
Funded depreciation on capital assets in year		11,927,085	21,674,274
Less: Funds utilised in the year		(11,672,440)	(21,674,274)
Balance at end of the year		254,645	-
(ii) Constrained grants and subsidy reserve			
Balance at beginning of the year		9,147,163	19,653,910
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital		10,654,226	26,956,317
Transfers to the capital account funds expended in the year		(8,900,410)	(36,892,209)
Transfer to retained earnings funds expended		-	(570,855)
Balance at end of the year		10,900,978	9,147,163
(ii)(b) Constrained NDRRA grants reserve			
Balance at beginning of the year		(0)	(0)
Transfer from retained earnings for future expenditure		27,636,035	29,553,310
Transfer to the capital account funds expended in the period		(20,804,678)	(29,553,310)
Balance at end of the year		6,831,357	(0)
Total other reserves		34,159,778	35,189,081
Total reserves		52,146,759	44,336,244
29 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Non-cash operating items			
Impairment of receivables and bad debts written-off	7	72	435,623
Depreciation and amortisation	15	14,829,317	29,181,271
Change in restoration provisions expensed to finance costs		-	11,439
		14,829,389	29,628,333
Capital grants, subsidies and contributions	4	(38,290,261)	(60,449,475)
Capital income		(753,732)	(63,764)
Capital expenses	8	-	26,416,518
		(39,043,992)	(34,096,721)
(Increase) decrease in receivables		3,663,309	(4,479,984)
(Increase) decrease in inventories (excluding land)		297,518	(280,456)
(Increase) decrease in other assets		(3,950,268)	3,592,101
Increase (decrease) in payables		(16,099,708)	(3,737,700)
Increase (decrease) in provisions		371,465	623,868
Increase (decrease) in other liabilities		60,291	2,591,430
		(15,657,394)	(1,690,741)
Net cash inflow from operating activities		655,696	30,762,780

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the six months ending 31 December 2020

	2021	2020
Financial indicators and ratios of the accounts	\$	\$
Maintenance of council's physical operating capability		
This indicates whether the opening capital value of the council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,085,665,165	1,050,815,815
Operating surplus/(deficit) in year	1,483,700	2,825,189
Transfers from operating reserves to retained earnings in year	-	436,950
Retained surplus/(deficit) brought forward from prior year	6,626,153	(3,777,717)
Closing balance of the opening capital value	1,093,775,018	1,050,300,236
Change in the opening capital value	8,109,853	(515,579)
	%	%
Asset sustainability ratio		
Expenditure on replacement assets divided by depreciation expense	234.4%	138.5%
Target range >90%		
Operating surplus ratio		
Net operating surplus/(deficit) divided by total operating revenue	2.5%	2.2%
Guidance range is between 0% and 10%		
Net financial liability		
Total liabilities less current assets divided by total operating revenue	46.4%	28.4%
Guidance range is not greater than 60%		
Asset consumption ratio		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	69.6%	70.5%
Interest cover ratio		
Net interest expense divided by total operating revenue	1.7%	1.2%
Target range is between 0% and 5%		
Working capital ratio		
Unrestricted current assets available to meet current liabilities	2.5 : 1	2.0 : 1
Guidance range 1:1 to 4:1		
Change in community equity ratio		
The percentage change in the net wealth of the Council.	3.7%	4.5%
Debt servicing ratio		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	6.9%	6.1%
General rate revenue ratio		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	43.1%	39.9%
Revenue ratio		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	73.3%	67.5%
Debt exposure ratio:		
The percentage of Council's capital debt to total community equity	7.4%	7.9%

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
10000 - Office of the CEO									
1801 - Airport Operations									
4438	Land Purchase - Whitsunday Coast Airport	-	2,894	-	2,894	-	-	-	2,894
4829	Whitsunday Coast Airport - Terminal Extensions - C/W 17-18 -	86,782	35,669	122,450	-	129,892	-	67%	43,110
8573	Whitsunday Airport - Roof Rectification Works	24,275	28,772	53,046	1,027,922	1,027,922	2%	2%	1,003,647
8594	Bowen Aerodrome Runway Repairs	-	-	-	500,000	500,000	-	-	500,000
Sub Total Airport Operations		108,162	64,440	172,603	1,527,922	1,657,814	7%	7%	1,549,652
Total Office of the CEO		108,162	64,440	172,603	1,527,922	1,657,814	7%	7%	1,549,652
30000 - Infrastructure Services									
2101 - Water									
3765	Water & Waste Office - Carpark sealing & Plumbers Shed & ass	-	522	-	522	-	-	-	522
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	352,822	314,140	666,962	439,109	8,123,450	80%	4%	7,770,628
5552	Water - Upgrade to Automated Control System - C/W 18-19	-	87,654	-	87,654	-	-	-	87,654
5558	Water - Generators/Trailers - (1) North & (1) South	-	7,794	-	7,794	7,794	100%	100%	-0
5609	Airlie Beach Sustainable Water Project BoR R05	6,093,814	597,693	6,691,507	5,217,968	8,520,472	117%	72%	2,426,658
5610	Cannonvale Reservoir - Renewal - Fix Leak, Install Mixer, Re	-	39,389	-	39,389	-	-	-	39,389
7925	Water - BWTP Low Lift Pump Renewals - CW 1920	3,480	10,030	6,550	16,436	356,651	21%	1%	353,171
7926	Water - Emergent Works - CW 1920	460	-	460	460	460	100%	100%	-
8080	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	436,176	133,275	569,451	565,973	812,545	77%	54%	376,369
8081	Cannonvale Water Network Augmentation - Stage 1A New	517,108	69,308	586,416	641,759	641,759	81%	81%	124,651
8599	Emergent Works - Water C/W 20-21	42,723	30,817	73,540	41,693	157,009	102%	27%	114,286
Sub Total Water		7,326,811	1,135,203	8,462,015	6,931,192	18,620,140	106%	39%	11,293,329
2201 - Sewerage									
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	948,415	442,832	1,391,247	1,016,996	1,389,080	93%	68%	440,665
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	85,498	70,578	156,076	451,408	469,301	19%	18%	383,803
5603	Cannonvale PS1 Renewal - C/W 18-19	701,501	54,504	756,005	795,478	802,586	88%	87%	101,085
7931	Sewer - Emergent Works - CW 1920	-	-	-	4,000	4,000	-	-	4,000
7932	Sewer - Emergent Works - STP - CW 1920	98,536	200,308	298,844	347,150	390,116	28%	25%	291,580
7933	Sewer - Sewer Relining, North - CW 1920	1,802	-	1,802	6,802	6,802	26%	26%	5,000
7934	Sewer - Sewer Relining, South - CW 1920	-	-	-	5,000	5,000	-	-	5,000
8597	Emergent Works - Sewer C/W 20-21	-	-	-	30,000	220,500	-	-	220,500
8598	Thomas St Drain Sewer Replacement	-	-	-	57,201	57,201	-	-	57,201
Sub Total Sewerage		1,835,752	768,222	2,603,975	2,714,035	3,344,586	68%	55%	1,508,834
3203 - Roads									
5575	Proserpine Main Street Upgrade - C/W 18-19	12,982	2,945	15,928	12,636	12,636	103%	103%	-346
5576	Proserpine RV Park - C/W 18-19	-	-	-	-	25,298	-	-	25,298
5586	Collinsville Heavy Vehicle Parking - C/W 18-19	202	-	202	-	-	-	-	-202
5587	Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - C/W 1	5,293	-	5,293	3,364	3,364	157%	157%	-1,929
5591	Cycleway funding - C/W 18-19	3,342	-	3,342	3,342	3,342	100%	100%	0
7796	Station Road, Proserpine - Emergency Culvert Replacement 201	900	-	900	-	-	-	-	900
7869	Brisbane Street and Powell Street Blackspot Upgrade	391	-	391	392	392	100%	100%	1
7979	Design & Construction Airlie Beach Parking Facility	-	64,888	64,888	-	200,000	-	-	200,000
8084	Pros. Main Street Upgrade - Dobbins Lane C/W	62,425	0	62,425	60,439	60,439	103%	103%	-1,986
8085	Pros. Main Street Upgrade - Between Mill & Chapman St C/W	433,330	-	433,330	380,676	380,676	114%	114%	-52,654
8086	Pros. Main Street Upgrade - Chapman & Herbert St C/W	94,886	-	94,886	89,816	89,816	106%	106%	-5,070
8087	Pros. Main Street Upgrade - Chapman St Roundabout C/W	31,386	6,220	37,606	35,356	35,356	89%	89%	3,970
8088	Pros. Main Street Upgrade - Herbert & Blair St C/W	38,504	0	38,504	35,460	35,460	109%	109%	-3,044
8089	Pros. Main Street Upgrade - Blair Street C/W	111,252	-	111,252	108,962	108,962	102%	102%	-2,290
8090	Pros. Main Street Upgrade - Blair-Main St to Bruce Hwy Entry	65,933	-	65,933	64,906	64,906	102%	102%	-1,027
8188	Fredrick Street, Dittmer - Stormwater Renewal - JC 7951	3,100	-	3,100	-	-	-	-	3,100
8299	Thurso Road - ID 31055 - Ch 0-4.1, 5.3-6.6, 6.9-7.1, 7.4-7.7	-	-	-	-	60,000	-	-	60,000
8300	Pretty Bend Road - ID 13105 - Ch 13.2-14.8, 16.3-17.3	18,213	-	18,213	20,034	20,034	91%	91%	1,822
8306	Inverdon Road Floodway - ID 11205 - Ch 2.72-2.725	29,301	-	29,301	-	-	-	-	29,301
8342	Coral Esplanade - ID 21205 - Ch 0.44 - 0.66	22	-	22	-	-	-	-	-22
8529	Argyle Street Reconstruction Design	18,066	-	18,066	18,066	18,066	100%	100%	0
8531	Tondarra Road, Bowen - Road ID 31060 - Repair Culvert	970	-	970	970	970	100%	100%	-
8621	Heavy Formation Grading Program	-	-	-	300,000	500,000	-	-	500,000
8622	Betterment Reshaping table drains	-	-	-	-	147,001	-	-	147,001
8624	Armada Crescent Drainage Upgrade	18,233	-	18,233	45,293	45,293	40%	40%	27,060
8626	Construction of Lagoon Deck and Shared Cycle Path	11,549	38,526	50,076	76,668	499,999	15%	2%	488,450
8628	Dodd Street Shared Footpath	1,340	-	1,340	160,001	160,001	1%	1%	158,661
8629	Edgecumbe Heights Walking Tracks Upgrade (Design only)	778	-	778	27,000	27,500	3%	3%	26,722
8630	Forestry Road	15,400	-	15,400	401,914	1,000,002	4%	2%	984,602
8631	Gloucester Avenue Culvert	342	-	342	200,000	200,000	0%	0%	199,658
8632	Hillview Road Kerb and Channel	157	-	157	-	250,000	-	0%	249,843
8633	Moonlight Drive Kerb and Channel	1,547	-	1,547	38,000	38,000	4%	4%	36,453
8635	Port of Airlie Transit Terminal Upgrade	3,050	-	3,050	-	50,000	-	6%	46,950
8636	Reflect Application Redesign and Reimplementation	-	-	-	50,001	50,001	-	-	50,001
8637	Reseal Program	2,220	90,295	92,515	394,794	789,588	1%	0%	787,368
8638	Reynolds Street Drain	20,368	-	20,368	25,000	25,000	81%	81%	4,632
8639	Unsealed Roads Creek Crossing Upgrade Program	4,958	-	4,958	150,000	300,000	3%	2%	295,042
8640	Unsealed Roads Resheeting Program	-	-	-	115,265	800,009	-	-	800,009
8641	Wilsons Beach Rockwall	211,127	990	212,117	217,000	217,000	97%	97%	5,873
8642	Flagstaff Hill Roadworks	155,398	13,487	168,885	200,000	200,000	78%	78%	44,602
8644	Argyle Street Kerb and Channel	141,884	-	141,884	261,916	400,001	54%	35%	258,117

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8645	Ted Cunningham Bridge Upgrade	636	3,700	4,336	459,204	2,200,009	0%	0%	2,199,373
8661	Chapman Street Carpark (Proserpine Admin)	688,602	58,708	747,310	1,050,702	1,050,702	66%	66%	362,100
8764	St Mary's School Parking (STIP funding)	6,469	9,395	15,865	-	-			-6,469
8765	Bowen State High School Parking (STIP funding)	9,689	995	10,684	-	-			-9,689
8766	Collinsville State High School Parking (STIP funding)	489	-	489	-	-			-489
Sub Total Roads		2,121,999	290,150	2,412,149	4,971,045	10,033,691	43%	21%	7,911,692
3205 - Marine Based Asset									
8270	Wilson Beach Seawall Retifications	-	15,618	-	15,618	-			15,618
Sub Total Marine Based Asset		-	15,618	-	15,618	-	0%	0%	15,618

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
3206 - Flood Damage									
4908	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall REPA B	6,033,735	3,751,129	9,784,864	5,955,558	8,630,006	101%	70%	2,596,271
4909	NDRRA 2017 - Cyclone Debbie - Shute Harbour Terminal &	3,817,775	16,623,647	20,441,421	9,813,536	26,205,750	39%	15%	22,387,975
7399	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall	63,316	9,837	73,153	-	-			-63,316
7874	DRFA - Flood Event 19 - Collinsville Gravel Roads - REPA Q2	3,369	-	3,369	-	-			-3,369
7940	Proserpine Road Reinstatement - DRFA - CW 1920	-	-	-	355,920	355,920			355,920
8036	DRFA - Flood Event 19 - Lodge Road - Bowen Roads	-	-	-	313,654	313,654			313,654
8044	DRFA - Flood Event 19 - Roma Peak Road - Bowen Roads	238,156	-	238,156	-	-			-238,156
8045	DRFA - Flood Event 19 - Bowen Gravel Roads - Package U2	28,848	-	28,848	-	-			-28,848
8057	DRFA - Flood Event 19 - Amberkolly Road - Collinsville Roads	90,877	-	90,877	-	-			-90,877
8058	DRFA - Flood Event 19 - Emu Plains Road - Collinsville Roads	258,633	-	258,633	-	-			-258,633
8059	DRFA - Flood Event 19 - Exmoor Road - Collinsville Roads	577,055	-	577,055	-	-			-577,055
8060	DRFA - Flood Event 19 - Collinsville Roads - Package A2	153,056	-	153,056	1,572,582	1,572,582	10%	10%	1,419,526
8091	DRFA - Flood event 19 - WRC.0011.1819 - Package Z2 -	98,205	-	98,205	2,356,560	2,356,560	4%	4%	2,258,355
8093	DRFA - Flood Event 19 - Normanby Road - Collinsville Roads	1,757,092	-	1,757,092	-	-			-1,757,092
8118	DRFA - Flood Event 19 - Bowen Central - Package W2	15,875	-	15,875	170,864	170,864	9%	9%	154,989
8119	DRFA - Flood Event 19 - East Euri Road - Bowen Central	89,090	-	89,090	-	-			-89,090
8124	DRFA - Flood Event 19 - Summer Hills Road - Bowen Central	37,789	-	37,789	-	-			-37,789
8127	DRFA - Flood Event 19 - Collinsville West - Package Y2	303,665	-	303,665	3,796,728	11,390,184	8%	3%	11,086,519
8128	DRFA - Flood Event 19 - Blue Valley Road - Collinsville West	-	997,012	997,012	-	-			-
8129	DRFA - Flood Event 19 - Burdekin Dam Road - Collinsville West	580,689	-	580,689	-	-			-580,689
8130	DRFA - Flood Event 19 - Curringa Road - Collinsville West	371,311	-	371,311	-	-			-371,311
8131	DRFA - Flood Event 19 - Glendon Road - Collinsville West	1,607,690	-	1,607,690	-	-			-1,607,690
8132	DRFA - Flood Event 19 - Johnny Cake Road - Collinsville West	1,339,792	-	1,339,792	-	-			-1,339,792
8133	DRFA - Flood Event 19 - Mt McConnel Road - Collinsville West	388,557	-	388,557	-	-			-388,557
8134	DRFA - Flood Event 19 - Mt Wyatt Road - Collinsville West	292,984	1,964,395	2,257,380	-	-			-292,984
8135	DRFA - Flood Event 19 - Strathmore Road - Collinsville West	22,408	2,191,102	2,213,510	-	-			-22,408
8136	DRFA - Flood Event 19 - Tabletop Road - Collinsville West	11,682	-	11,682	-	-			-11,682
8141	DRFA - Flood Event 19 - Proserpine Gravel Roads - Package X1	2,343	-	2,343	186,160	186,160	1%	1%	183,817
8147	DRFA - Flood Event 19 - Bowen River Pump Station Road - Pros	1,507	-	1,507	-	-			-1,507
8202	DRFA - Flood Event 19 - Rutherford Road - Bowen & Cville Roa	10,971	-	10,971	-	-			-10,971
8203	DRFA - Flood 19 - Bowen & Collinsville Gravel Roads	7,698	-	7,698	3,617	3,617	-213%	-213%	-11,315
8205	DRFA - Flood Event 19 - Allan Road - Proserpine Roads	19,735	-	19,735	1,390,836	1,390,836	1%	1%	1,371,101
8206	DRFA - Flood Event 19 - Armit Road - Proserpine Roads	23,228	-	23,228	-	-			-23,228
8208	DRFA - Flood Event 19 - Blair Road - Proserpine Roads	87,053	-	87,053	-	-			-87,053
8209	DRFA - Flood Event 19 - Brown Road - Proserpine Roads	1,125	-	1,125	-	-			-1,125
8210	DRFA - Flood Event 19 - Cantamessa Road - Proserpine Roads	26,483	-	26,483	-	-			-26,483
8211	DRFA - Flood Event 19 - Caprioglio Road - Proserpine Roads	10,673	-	10,673	-	-			-10,673
8212	DRFA - Flood Event 19 - Casswell Road - Proserpine Roads	32,636	-	32,636	-	-			-32,636
8213	DRFA - Flood Event 19 - Cowan Road - Proserpine Roads	7,750	-	7,750	-	-			-7,750
8214	DRFA - Flood Event 19 - Daisy Road - Proserpine Roads	6,875	-	6,875	-	-			-6,875
8215	DRFA - Flood Event 19 - De Boni Road - Proserpine Roads	8,392	-	8,392	-	-			-8,392
8216	DRFA - Flood Event 19 - Deambrogio Road - Proserpine Roads	33,366	-	33,366	-	-			-33,366
8217	DRFA - Flood Event 19 - Dinnie Road - Proserpine Roads	4,161	-	4,161	-	-			-4,161
8218	DRFA - Flood Event 19 - Dittmer Road - Proserpine Roads	91,303	-	91,303	-	-			-91,303
8219	DRFA - Flood Event 19 - Dudley Road - Proserpine Roads	33,263	-	33,263	-	-			-33,263
8221	DRFA - Flood Event 19 - Ecker Road - Proserpine Roads	8,989	-	8,989	-	-			-8,989
8222	DRFA - Flood Event 19 - WRC 0018.1819 - Package H2	145,830	-	145,830	-	-			-145,830
8224	DRFA - Flood Event 19 - Glen Isla Road - Proserpine Roads	93,384	-	93,384	-	-			-93,384
8225	DRFA - Flood Event 19 - Gold Creek Road - Proserpine Roads	10,069	-	10,069	-	-			-10,069
8227	DRFA - Flood Event 19 - Greenacre Road - Proserpine Roads	42,123	-	42,123	-	-			-42,123
8229	DRFA - Flood Event 19 - Greenwood Road - Proserpine Roads	7,375	-	7,375	-	-			-7,375
8231	DRFA - Flood Event 19 - Harris Road - Proserpine Roads	4,000	-	4,000	-	-			-4,000
8232	DRFA - Flood Event 19 - Hinschen Road - Proserpine Roads	6,625	-	6,625	-	-			-6,625
8233	DRFA - Flood Event 19 - Kuhlman Road - Proserpine Roads	6,806	-	6,806	-	-			-6,806
8236	DRFA - Flood Event 19 - Maloney Road - Proserpine Roads	42,375	-	42,375	-	-			-42,375
8238	DRFA - Flood Event 19 - McDowall Siding Road - Proserpine Ro	18,640	-	18,640	-	-			-18,640
8239	DRFA - Flood Event 19 - Morrison Road - Proserpine Roads	15,630	-	15,630	-	-			-15,630
8240	DRFA - Flood Event 19 - Mount Buckley Road - Bowen Road	71,672	-	71,672	-	-			-71,672
8241	DRFA - Flood Event 19 - Muller Siding Road - Proserpine Road	35,367	-	35,367	-	-			-35,367
8242	DRFA - Flood Event 19 - Nielson Road - Proserpine Roads	19,062	-	19,062	-	-			-19,062
8243	DRFA - Flood Event 19 - No Name Road 13 - Proserpine Roads	4,981	-	4,981	-	-			-4,981
8244	DRFA - Flood Event 19 - No Name Road 1 - Proserpine Roads	14,411	-	14,411	-	-			-14,411
8245	DRFA - Flood Event 19 - No Name Road 3 - Proserpine Roads	2,729	-	2,729	-	-			-2,729
8246	DRFA - Flood Event 19 - No Name Road 4 - Proserpine Roads	2,901	-	2,901	-	-			-2,901
8247	DRFA - Flood Event 19 - No Name Road 6 - Proserpine Roads	3,375	-	3,375	-	-			-3,375
8248	DRFA - Flood Event 19 - No Name Road 7 - Proserpine Roads	3,875	-	3,875	-	-			-3,875
8249	DRFA - Flood Event 19 - Ossie Drive - Proserpine Roads	4,000	-	4,000	-	-			-4,000
8250	DRFA - Flood Event 19 - Oxford Road - Proserpine Roads	24,095	-	24,095	-	-			-24,095
8251	DRFA - Flood Event 19 - Parkinson Road - Proserpine Roads	5,875	-	5,875	-	-			-5,875
8252	DRFA - Flood Event 19 - Quod Road - Proserpine Roads	7,375	-	7,375	-	-			-7,375
8253	DRFA - Flood Event 19 - Read Road - Proserpine Roads	21,608	-	21,608	-	-			-21,608
8254	DRFA - Flood Event 19 - Tailing Gully Road - Proserpine Road	37,867	-	37,867	-	-			-37,867
8255	DRFA - Flood Event 19 - Taylor Road - Proserpine Roads	8,750	-	8,750	-	-			-8,750
8256	DRFA - Flood Event 19 - Thorogood Road - Proserpine Roads	75,571	-	75,571	-	-			-75,571
8257	DRFA - Flood Event 19 - Tobin Road - Proserpine Roads	28,410	-	28,410	-	-			-28,410
8258	DRFA - Flood Event 19 - Up River Road - Proserpine Roads	140,471	-	140,471	-	-			-140,471
8259	DRFA - Flood Event 19 - Wandarra Road - Proserpine Roads	33,284	-	33,284	-	-			-33,284
8273	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall	2,061,398	1,314,170	3,375,568	-	-			-2,061,398

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8333	DRFA - Flood Event 19 - Forestry Road Landslip - REPA -	30,618	330,213	360,831	164,572	411,430	19%	7%	380,813
8335	DRFA - Flood Event 18 - Emu Plains - Flat Bottom Drain -	302,135	-	302,135	363,580	363,580	83%	83%	61,445
8336	DRFA - Flood Event 19 - Exmoor Road - Flat Bottom Drain -	233,420	-	233,420	275,762	275,762	85%	85%	42,342
8338	DRFA - Flood Event 19 - Rutherford Road - Flat Bottom Drain	15,273	-	15,273	15,026	15,026	102%	102%	-247
8345	DRFA - Flood Event 19 - Package A2 & W2	98,277	-	98,277	3,448,608	3,448,608	3%	3%	3,350,331
8346	DRFA - Flood Event 19 - Watts Road - ID 33065 - Bowen Roads	29,120	-	29,120	-	-			-29,120
8347	DRFA - Flood Event 19 - Scartwater Road - ID 35040 - Cville	2,927,803	-	2,927,803	-	-			-2,927,803
8375	DRFA - Flood Event 19 - Bowen Sealed Roads - Package S2	47,505	-	47,505	739,896	739,896	6%	6%	692,391
8376	DRFA - Flood Event 19 - Bayside Court - 10060 - Bowen Sealed	22,243	-	22,243	-	-			-22,243
8377	DRFA - Flood Event 19 - Bergl Street - 10322 - Bowen Sealed	5,629	-	5,629	-	-			-5,629
8378	DRFA - Flood Event 19 - Bergl Street - 12035 - Bowen Sealed	7,557	-	7,557	-	-			-7,557
8379	DRFA - Flood Event 19 - Bootooloo Road - 10095 - Bowen Seale	18,278	-	18,278	-	-			-18,278
8380	DRFA - Flood Event 19 - Casuarina Street - 12050 - Bowen Sea	12,205	-	12,205	-	-			-12,205
8381	DRFA - Flood Event 19 - Champion Street - 12050 - Bowen Seal	24,958	-	24,958	-	-			-24,958
8382	DRFA - Flood Event 19 - Cheffins Road - 12060 - Bowen Sealed	16,229	-	16,229	-	-			-16,229
8383	DRFA - Flood Event 19 - Crompton Street - 90320 - Bowen Seal	23,717	-	23,717	-	-			-23,717
8384	DRFA - Flood Event 19 - Days Road - 32010 - Bowen Sealed Roa	27,009	-	27,009	-	-			-27,009
8385	DRFA - Flood Event 19 - Don Street - 10205 - Bowen Sealed Ro	49,787	-	49,787	-	-			-49,787
8386	DRFA - Flood Event 19 - Fairway Drive - 10230 - Bowen Sealed	6,597	-	6,597	-	-			-6,597
8387	DRFA - Flood Event 19 - Golflinks Road - 11165 - Bowen Seale	26,112	-	26,112	-	-			-26,112
8388	DRFA - Flood Event 19 - Gordon Street - 10255 - Bowen Sealed	13,298	-	13,298	-	-			-13,298
8389	DRFA - Flood Event 19 - Hay Street - 10275 - Bowen Sealed Ro	7,715	-	7,715	-	-			-7,715
8390	DRFA - Flood Event 19 - Henry Darwen Drive - 13190 - Bowen S	5,210	-	5,210	-	-			-5,210
8391	DRFA - Flood Event 19 - Horseshoe Bay Road - 11195 - Bowen S	67,741	-	67,741	-	-			-67,741
8392	DRFA - Flood Event 19 - Kelsey Road - 12160 - Bowen Sealed R	16,902	-	16,902	-	-			-16,902
8393	DRFA - Flood Event 19 - King Street - 10320 - Bowen Sealed R	16,579	-	16,579	-	-			-16,579
8394	DRFA - Flood Event 19 - Kings Beach Road South - 10325 - Bow	34,631	-	34,631	-	-			-34,631
8395	DRFA - Flood Event 19 - Lascelles Street - 12165 - Bowen Sea	7,220	-	7,220	-	-			-7,220
8396	DRFA - Flood Event 19 - Links Road - 10355 - Bowen Sealed Ro	3,340	-	3,340	-	-			-3,340
8397	DRFA - Flood Event 19 - Livingstone Street - 10360 - Bowen S	36,870	-	36,870	-	-			-36,870
8398	DRFA - Flood Event 19 - Lower Don Road - 10370 - Bowen Seale	5,497	-	5,497	-	-			-5,497
8399	DRFA - Flood Event 19 - Molonge Beach Road - 32030 - Bowen S	25,478	-	25,478	-	-			-25,478
8401	DRFA - Flood Event 19 - Mt Nutt Road - 11285 - Bowen Sealed	21,258	-	21,258	-	-			-21,258
8402	DRFA - Flood Event 19 - Oceanview Drive Roundabout - 10420 -	5,637	-	5,637	-	-			-5,637
8403	DRFA - Flood Event 19 - Oceanview Drive - 10420 - Bowen Seal	8,363	-	8,363	-	-			-8,363
8404	DRFA - Flood Event 19 - Poole Street - 10450 - Bowen Sealed	13,509	-	13,509	-	-			-13,509
8405	DRFA - Flood Event 19 - QB Esplanade - 11350 - Bowen Sealed	15,120	-	15,120	-	-			-15,120
8406	DRFA - Flood Event 19 - Queens Road - 10463 - Bowen Sealed R	4,159	-	4,159	-	-			-4,159
8407	DRFA - Flood Event 19 - Reynolds Road - 10475 - Bowen Sealed	5,497	-	5,497	-	-			-5,497
8408	DRFA - Flood Event 19 - Richmond Road - 10480 - Bowen Sealed	32,500	-	32,500	-	-			-32,500
8409	DRFA - Flood Event 19 - Soldiers Road - 11400 - Bowen Sealed	10,985	-	10,985	-	-			-10,985
8410	DRFA - Flood Event 19 - Tondara Road - 31060 - Bowen Sealed	23,777	-	23,777	-	-			-23,777
8419	DRFA - Flood Event 19 - Proserpine Sealed Roads - Package R	29,640	-	29,640	541,952	1,354,880	5%	2%	1,325,240
8420	DRFA - Flood Event 19 - Abell Road - 21005 - Pros Sealed Roa	-	13,030	13,030	-	-			-
8421	DRFA - Flood Event 19 - Altmann Avenue - 21035 - Pros Sealed	-	10,344	10,344	-	-			-
8422	DRFA - Flood Event 19 - Barnes Road - 21075 - Pros Sealed Ro	-	5,151	5,151	-	-			-
8423	DRFA - Flood Event 19 - Bella Vista Drive - 21105 - Pros Sea	-	27,328	27,328	-	-			-
8424	DRFA - Flood Event 19 - Bennett Road - 22065 - Pros Sealed R	4,740	-	4,740	-	-			-4,740
8425	DRFA - Flood Event 19 - Blake Street - 30025 - Pros Sealed R	-	25,514	25,514	-	-			-
8426	DRFA - Flood Event 19 - Bluebird Drive - 22075 - Pros Sealed	6,462	-	6,462	-	-			-6,462
8427	DRFA - Flood Event 19 - Braemar Road - 22085 - Pros Sealed R	10,792	-	10,792	-	-			-10,792
8429	DRFA - Flood Event 19 - Cateran Close - 21175 - Pros Sealed	-	27,650	27,650	-	-			-
8430	DRFA - Flood Event 19 - Conway Road - 22130 - Pros Sealed Ro	-	26,007	26,007	-	-			-
8431	DRFA - Flood Event 19 - Cumberland Cr - 21225 - Pros Sealed	-	8,447	8,447	-	-			-
8432	DRFA - Flood Event 19 - Deicke Cr - 22165 - Pros Sealed Road	-	26,438	26,438	-	-			-
8433	DRFA - Flood Event 19 - Dingo Beach Road - 22170 - Pros Seal	-	36,953	36,953	-	-			-
8434	DRFA - Flood Event 19 - Eshelby Drive - 21280 - Pros Sealed	-	18,095	18,095	-	-			-
8435	DRFA - Flood Event 19 - Galbraith Park Drive - 21305 - Pros	-	24,356	24,356	-	-			-
8436	DRFA - Flood Event 19 - Garrick Street - 30095 - Pros Sealed	-	2,756	2,756	-	-			-
8437	DRFA - Flood Event 19 - Gloucester Avenue - 22245 - Pros Sea	-	16,215	16,215	-	-			-
8438	DRFA - Flood Event 19 - Gregory Court - 21330 - Pros Sealed	-	60,528	60,528	-	-			-
8439	DRFA - Flood Event 19 - Gumtree Close - 21340 - Pros Sealed	4,040	-	4,040	-	-			-4,040
8440	DRFA - Flood Event 19 - Henderson Street - 21370 - Pros Seal	-	1,245	1,245	-	-			-
8441	DRFA - Flood Event 19 - Hill Crescent - 21390 - Pros Sealed	-	1,800	1,800	-	-			-
8442	DRFA - Flood Event 19 - Irrewaddy Way - 21415 - Pros Sealed	-	6,412	6,412	-	-			-
8443	DRFA - Flood Event 19 - Island Drive - 21420 - Pros Sealed R	-	15,876	15,876	-	-			-
8444	DRFA - Flood Event 19 - Jasinique Drive - 21425 - Pros Seale	6,944	-	6,944	-	-			-6,944
8445	DRFA - Flood Event 19 - Jubilee Pocket Road - 21450 - Pros S	-	34,434	34,434	-	-			-
8446	DRFA - Flood Event 19 - Kelsey Creek Road - 22320 - Pros Sea	-	12,537	12,537	-	-			-
8447	DRFA - Flood Event 19 - Kingfisher Terrace - 21465 - Pros Se	-	26,072	26,072	-	-			-
8448	DRFA - Flood Event 19 - Kookaburra Drive - 21470 - Pros Seal	-	13,220	13,220	-	-			-
8449	DRFA - Flood Event 19 - MacArthur Drive - 21520 - Pros Seale	-	22,332	22,332	-	-			-
8450	DRFA - Flood Event 19 - MacArthur Street - 30170 - Pros Seal	-	14,504	14,504	-	-			-
8451	DRFA - Flood Event 19 - Manooka Drive - 21545 - Pros Sealed	-	160,787	160,787	-	-			-
8452	DRFA - Flood Event 19 - Massey Street - 30180 - Pros Sealed	-	5,950	5,950	-	-			-
8453	DRFA - Flood Event 19 - McIntosh Street - 21555 - Pros Seale	-	5,358	5,358	-	-			-
8454	DRFA - Flood Event 19 - Mila Drive - 26235 - Pros Sealed Roa	38,399	-	38,399	-	-			-38,399
8455	DRFA - Flood Event 19 - Namanula Drive - 26245 - Pros Sealed	3,800	-	3,800	-	-			-3,800
8456	DRFA - Flood Event 19 - Olsen Place - 21610 - Pros Sealed Ro	-	2,960	2,960	-	-			-

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8457	DRFA - Flood Event 19 - Orchid Road - 21620 - Pros Sealed Ro	22,225	-	22,225	-	-			-22,225
8458	DRFA - Flood Event 19 - Palm Drive - 21625 - Pros Sealed Roa	-	18,643	18,643	-	-			-
8459	DRFA - Flood Event 19 - Paluma Road - 21630 - Pros Sealed Ro	-	31,367	31,367	-	-			-
8460	DRFA - Flood Event 19 - Pepperberry Lane - 21670 - Pros Seal	26,639	-	26,639	-	-			-26,639
8461	DRFA - Flood Event 19 - Picaninni Close - 21680 - Pros Seale	-	13,202	13,202	-	-			-
8462	DRFA - Flood Event 19 - Pleasant Drive - 21690 - Pros Sealed	-	16,893	16,893	-	-			-
8463	DRFA - Flood Event 19 - Plemenuk Road - 21695 - Pros Sealed	-	12,467	12,467	-	-			-
8464	DRFA - Flood Event 19 - Pringle Road - 21700 - Pros Sealed R	6,565	-	6,565	-	-			-6,565
8465	DRFA - Flood Event 19 - Strathmore Road - 38040 - Pros Seale	-	312,937	312,937	-	-			-
8466	DRFA - Flood Event 19 - Sunset Drive - 21880 - Pros Sealed R	-	4,020	4,020	-	-			-
8467	DRFA - Flood Event 19 - Waite Creek Court - 21930 - Pros Sea	-	11,547	11,547	-	-			-
8468	DRFA - Flood Event 19 - William Murray Drive - 21966 - Pros	-	1,245	1,245	-	-			-
8623	Qld Monsoonal Flood Event 2020	-	-	-	3,659,540	8,050,904			8,050,904
8662	DRFA - Qld Monsoonal Event 2020 - WRC 0035.1920 Package	56,585	-	56,585	-	-			-56,585
8663	DRFA - Qld Monsoonal Event 20 - Aitken Road - Proserpine Roa	27,570	2,113	29,683	-	-			-27,570
8664	DRFA - Qld Monsoonal Event 20 - Alluvial Road - Proserpine R	-	6,291	6,291	-	-			-
8665	DRFA - Qld Monsoonal Event 20 - Bell Road - Proserpine Roads	6,779	-	6,779	-	-			-6,779
8666	DRFA - Qld Monsoonal Event 20 - Boundary Road -Proserpine Ro	28,984	893	29,877	-	-			-28,984
8667	DRFA - Qld Monsoonal Event 20 - Dorothy Road - Proserpine Ro	-	9,466	9,466	-	-			-
8668	DRFA - Qld Monsoonal Event 20 - Fisher Road - Proserpine Roa	9,684	290	9,974	-	-			-9,684
8669	DRFA - Qld Monsoonal Event 20 - Frys Road - Proserpine Roads	2,545	-	2,545	-	-			-2,545
8670	DRFA - Qld Monsoonal Event 20 - Gloucester Avenue - Proserpi	168,226	-	168,226	-	-			-168,226

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8671	DRFA - Qld Monsoonal Event 20 - Gia Road - Proserpine Roads	20,845	670	21,515	-	-			-20,845
8672	DRFA - Qld Monsoonal Event 20 - Gregory River Road - Proserp	-	2,408	2,408	-	-			-
8673	DRFA - Qld Monsoonal Event 20 - Gunyarra Road - Proserpine Ro	120,245	670	120,915	-	-			-120,245
8674	DRFA - Qld Monsoonal Event 20 - Holcombe Road - Proserpine R	73,510	-	73,510	-	-			-73,510
8675	DRFA - Qld Monsoonal Event 20 - Jansen Road - Proserpine Roa	29,082	-	29,082	-	-			-29,082
8676	DRFA - Qld Monsoonal Event 20 - Jorgensen Road - Proserpine R	22,041	-	22,041	-	-			-22,041
8677	DRFA - Qld Monsoonal Event 20 - Kurkowski Road - Proserpine	-	127,850	127,850	-	-			-
8678	DRFA - Qld Monsoonal Event 20 - Magee Road - Proserpine Road	46,098	-	46,098	-	-			-46,098
8679	DRFA - Qld Monsoonal Event 20 - Monaghan Road - Proserpine R	-	53,810	53,810	-	-			-
8680	DRFA - Qld Monsoonal Event 20 - No name Road - Proserpine Ro	-	15,617	15,617	-	-			-
8681	DRFA - Qld Monsoonal Event 20 - Plemenuk Road - Proserpine R	10,878	-	10,878	-	-			-10,878
8682	DRFA - Qld Monsoonal Event 20 - Saltwater Creek Road - Prose	-	52,016	52,016	-	-			-
8683	DRFA - Qld Monsoonal Event 20 - Simpson Road - Proserpine Ro	-	16,959	16,959	-	-			-
8684	DRFA - Qld Monsoonal Event 20 - Thoopara Road - Proserpine R	123,260	-	123,260	-	-			-123,260
8685	DRFA - Qld Monsoonal Event 20 - Tyree Road - Proserpine Road	-	16,257	16,257	-	-			-
8686	DRFA - Qld Monsoonal Event 20 - Vitanza Road - Proserpine Ro	25,955	1,050	27,005	-	-			-25,955
8692	DRFA - Qld Monsoonal Event 20 - Adelaide Point Rd - Bowen Ro	-	50,821	50,821	-	-			-
8693	DRFA - Qld Monsoonal Event 20 - Adelaide Terrace - Bowen Roa	-	17,889	17,889	-	-			-
8694	DRFA - Qld Monsoonal Event 20 - Albeitz Rd - Bowen Roads - W	-	17,490	17,490	-	-			-
8695	DRFA - Qld Monsoonal Event 20 - Alligator Creek Rd - Bowen R	-	24,390	24,390	-	-			-
8696	DRFA - Qld Monsoonal Event 20 - Andersons Lane - Bowen Roads	-	11,253	11,253	-	-			-
8697	DRFA - Qld Monsoonal Event 20 - Balaam Rd - Bowen Roads - WR	-	36,905	36,905	-	-			-
8698	DRFA - Qld Monsoonal Event 20 - Bootooloo Rd - Bowen Roads -	-	94,225	94,225	-	-			-
8699	DRFA - Qld Monsoonal Event 20 - Bridsons Rd - Bowen Roads -	-	19,513	19,513	-	-			-
8700	DRFA - Qld Monsoonal Event 20 - Cheffins Rd - Bowen Roads -	-	15,180	15,180	-	-			-
8701	DRFA - Qld Monsoonal Event 20 - Coventry Rd - Bowen Roads -	-	187,773	187,773	-	-			-
8702	DRFA - Qld Monsoonal Event 20 - De Salis St - Bowen Roads -	-	7,340	7,340	-	-			-
8703	DRFA - Qld Monsoonal Event 20 - Edinburgh Park Rd - Bowen Ro	-	254,258	254,258	-	-			-
8704	DRFA - Qld Monsoonal Event 20 - Cape Creek Rd - Bowen Roads	-	93,272	93,272	-	-			-
8705	DRFA - Qld Monsoonal Event 20 - Elphinstones Rd - Bowen Road	-	14,580	14,580	-	-			-
8706	DRFA - Qld Monsoonal Event 20 - Fernvale Rd - Bowen Roads -	-	42,088	42,088	-	-			-
8707	DRFA - Qld Monsoonal Event 20 - Gee Dee Rd - Bowen Roads - W	-	44,175	44,175	-	-			-
8708	DRFA - Qld Monsoonal Event 20 - Gladstone Park Rd - Bowen Ro	-	25,013	25,013	-	-			-
8709	DRFA - Qld Monsoonal Event 20 - Glenore Rd - Bowen Roads - W	-	532,801	532,801	-	-			-
8710	DRFA - Qld Monsoonal Event 20 - Gordon Glen Rd - Bowen Roads	-	100,745	100,745	-	-			-
8711	DRFA - Qld Monsoonal Event 20 - Greenswamp Rd - Bowen Roads	-	25,965	25,965	-	-			-
8712	DRFA - Qld Monsoonal Event 20 - Jochheim Rd - Bowen Roads -	-	55,491	55,491	-	-			-
8713	DRFA - Qld Monsoonal Event 20 - Kellys Lane - Bowen Roads -	-	12,880	12,880	-	-			-
8714	DRFA - Qld Monsoonal Event 20 - Lands Rd - Bowen Roads - WRC	-	5,376	5,376	-	-			-
8715	DRFA - Qld Monsoonal Event 20 - Wylie Park Rd - Bowen Roads	-	17,584	17,584	-	-			-
8716	DRFA - Qld Monsoonal Event 20 - Whites Lane - Bowen Roads -	-	5,666	5,666	-	-			-
8717	DRFA - Qld Monsoonal Event 20 - Wheelers Lane - Bowen Roads	-	11,921	11,921	-	-			-
8718	DRFA - Qld Monsoonal Event 20 - Weekes Rd - Bowen Roads - WR	-	25,544	25,544	-	-			-
8719	DRFA - Qld Monsoonal Event 20 - Wally Sproule Rd - Bowen Roa	-	135,150	135,150	-	-			-
8720	DRFA - Qld Monsoonal Event 20 - Wakala Rd - Bowen Roads - WR	-	36,079	36,079	-	-			-
8721	DRFA - Qld Monsoonal Event 20 - Turners Rd - Bowen Roads - W	-	6,936	6,936	-	-			-
8722	DRFA - Qld Monsoonal Event 20 - Tondara Rd - Bowen Roads - W	-	1,190,431	1,190,431	-	-			-
8724	DRFA - Qld Monsoonal Event 20 - Thomas Rd - Bowen Roads - WR	-	28,710	28,710	-	-			-
8725	DRFA - Qld Monsoonal Event 20 - Telegraph Rd - Bowen Roads -	-	19,702	19,702	-	-			-
8726	DRFA - Qld Monsoonal Event 20 - Taloonda Rd - Bowen Roads -	-	11,219	11,219	-	-			-
8727	DRFA - Qld Monsoonal Event 20 - Summer Hills Rd - Bowen Road	-	4,720	4,720	-	-			-
8728	DRFA - Qld Monsoonal Event 20 - Salters Lane - Bowen Roads	-	3,708	3,708	-	-			-
8729	DRFA - Qld Monsoonal Event 20 - Roddy Hughes Rd - Bowen Road	-	22,285	22,285	-	-			-
8730	DRFA - Qld Monsoonal Event 20 - Rocky Ponds Rd - Bowen Roads	-	25,230	25,230	-	-			-
8731	DRFA - Qld Monsoonal Event 20 - Roaches Rd - Bowen Roads - W	-	16,068	16,068	-	-			-
8732	DRFA - Qld Monsoonal Event 20 - Reeves Rd - Bowen Roads - WR	-	4,268	4,268	-	-			-
8733	DRFA - Qld Monsoonal Event 20 - Rangemore Rd - Bowen Roads -	-	250,638	250,638	-	-			-
8734	DRFA - Qld Monsoonal Event 20 - Railway Rd - Bowen Roads - W	-	11,664	11,664	-	-			-
8735	DRFA - Qld Monsoonal Event 20 - Powers Rd - Bowen Roads - WR	-	89,793	89,793	-	-			-
8736	DRFA - Qld Monsoonal Event 20 - Police Camp Rd - Bowen Roads	-	12,990	12,990	-	-			-
8737	DRFA - Qld Monsoonal Event 20 - Pink Lilly Rd - Bowen Roads	-	37,378	37,378	-	-			-
8738	DRFA - Qld Monsoonal Event 20 - Parters Rd - Bowen Roads - W	-	7,254	7,254	-	-			-
8739	DRFA - Qld Monsoonal Event 20 - Nobile Rd - Bowen Roads - WR	-	13,020	13,020	-	-			-
8740	DRFA - Qld Monsoonal Event 20 - Nevada Rd - Bowen Roads - WR	-	303,634	303,634	-	-			-
8741	DRFA - Qld Monsoonal Event 20 - Mookara Rd - Bowen Roads - W	-	58,065	58,065	-	-			-
8742	DRFA - Qld Monsoonal Event 20 - Mellons Rd - Bowen Roads - W	-	14,400	14,400	-	-			-
8743	DRFA - Qld Monsoonal Event 20 - McDonald Close - Bowen Roads	-	14,908	14,908	-	-			-
8744	DRFA - Qld Monsoonal Event 20 - Maloney Lane - Bowen Roads -	-	8,256	8,256	-	-			-
8745	DRFA - Qld Monsoonal Event 20 - Lodge Rd - Bowen Roads - WRC	-	9,113	9,113	-	-			-
8746	DRFA - Qld Monsoonal Event 20 - Leyton Rd - Bowen Roads - WR	-	11,205	11,205	-	-			-
8748	DRFA - Qld Monsoonal Event 20 - Glendoo Rd - Collinsville Ro	-	154,085	154,085	-	-			-
8749	DRFA - Qld Monsoonal Event 20 - Illamatha Rd - Collinsville	-	233,433	233,433	-	-			-
8750	DRFA - Qld Monsoonal Event 20 - Myuna Rd - Collinsville Road	-	1,381,792	1,381,792	-	-			-
8751	DRFA - Qld Monsoonal Event 20 - Rutherford Rd - Collinsville	-	2,191,042	2,191,042	-	-			-
8752	DRFA - Qld Monsoonal Event 20 - Weetalaba Rd - Collinsville	-	638,819	638,819	-	-			-
8753	DRFA - Qld Monsoonal Event 20 - Yacamunda Rd - Collinsville	-	1,292,952	1,292,952	-	-			-
Sub Total Flood Damage		26,815,480	38,551,562	65,367,042	35,117,717	67,228,985	76%	40%	40,413,505
3501 - Works 4 Qld									
7908	W4Q - Cannonvale Lakes Stage 3 - CW 1920	3,624	-	3,624	-	-			-3,624

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
7911	W4Q - Gloucester Rainwater Tank - CW 1920	635	-	635	-	13,794		5%	13,159
7912	W4Q - Halpannel Park Upgrade - CW 1920	165,510	92,620	258,130	329,094	329,094	50%	50%	163,584
7913	W4Q - Hansen Park Sound System - CW 1920	35,585	17,345	52,931	65,002	65,002	55%	55%	29,417
7914	W4Q - Henry Darwen Park Stage 2 - CW 1920	76,994	56,625	133,618	278,502	371,336	28%	21%	294,342
7915	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	28,912	-	28,912	-	55,106		52%	26,194
7916	W4Q - Lions Park, Bowen - CW 1920 - 19013	124,070	32,712	156,782	139,428	278,856	89%	44%	154,786
7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920	1,618	-	1,618	120,380	349,424	1%	0%	347,806
7920	W4Q - Pioneer Park Stage 3 - CW 1920	29,879	9,570	39,449	131,890	131,890	23%	23%	102,011
7921	W4Q - Railway Road Stage 1 - CW 1920	1,719	-	1,719	-	441,168		0%	439,449
7922	W4Q - Rotary Park, Proserpine - CW 1920	41,728	-	41,728	48,118	48,118	87%	87%	6,390
7924	W4Q - Thomas Street Footpath - CW 1920	127,737	-	127,737	-	137,426		93%	9,689

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
7936	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	95,996	75,993	171,989	159,182	486,098	60%	20%	390,102
7937	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	1,497	5,170	6,667	-	89,932		2%	88,435
8062	W4Q - Improving Beach Communities - Region Wide 19-21	487	-	487	486	486	100%	100%	-1
Sub Total Works 4 Qld		735,989	290,035	1,026,024	1,272,082	2,797,730	58%	26%	2,061,741
7303 - Waste Management									
8596	Leachate and storm water management - Kelsey Creek	90,869	33,446	124,315	104,514	480,002	87%	19%	389,133
8643	Leachate and storm water management - Bowen	616	-	616	15,000	480,000	4%	0%	479,384
Sub Total Waste Management		91,485	33,446	124,931	119,514	960,002	77%	10%	868,517
7401 - Parks & Gardens									
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	774,046	84,984	859,030	1,366,270	1,366,270	57%	57%	592,224
5635	Beautifying Bowen - C/W 18-19	13,317	900	14,217	10,990	10,990	121%	121%	-2,327
8625	Assets Renewal Parks and Gardens	715	-	715	5,277	386,786	14%	0%	386,071
8627	Continuation of Pedestrian Path Lighting Airlie Foreshore	1,700	110,651	112,351	100,000	100,000	2%	2%	98,300
Sub Total Parks & Gardens		789,778	196,535	986,314	1,482,537	1,864,046	53%	42%	1,074,268
7402 - Cemeteries									
8634	New Bowen Cemetery Columbarium Wall	2,591	1,500	4,091	30,002	30,002	9%	9%	27,411
Sub Total Cemeteries		2,591	1,500	4,091	30,002	30,002	9%	9%	27,411

Total Infrastructure Services	39,704,268	41,266,654	80,970,922	52,638,124	104,879,182	75%	38%	65,174,914
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40000 - Corporate Services									
4206 - Insurance									
7885	Insurance - Bowen Municipal Band Hall - CW 1920	-	3,886	-	3,886	-			3,886
7886	Insurance - Bowen Reservoir- CW 1920		945	-	945	63,634	1%	0%	552,929
7895	Insurance - Collinsville Council Depot - CW 1920		-	-	-	11,114			11,114
7896	Insurance - Collinsville Reservoir High Level	8,229	-	8,229	120,000	550,166	7%	1%	541,937
7897	Insurance - Collinsville Reservoir - CW 1920	-	-	-	2,000	2,000			2,000
7901	Insurance - Proserpine Sewerage and Water - CW 1920	696	-	696	696	696	100%	100%	0
7902	Insurance - Scottville Oval - CW 1920	-	3,357	-	3,357	-			3,357
7960	Insurance (Operational) - Bowen Basketball Courts - Demolish	-	-	-	-	70,000			70,000
Sub Total Insurance		2,627	-	2,627	186,330	1,187,850	1%	0%	1,185,223
4301 - Info Services/GIS/Records Administration									
4850	Whitsunday Regional Council - ERP Replacement Project - C/W	-	69,277	16,994	52,284	319,586		-22%	388,863
7858	CCTV Cannonvale Beach & Airlie Boardwalk Safer Communities 1		319,911	-	319,911	-			-319,911
8574	Software Implementation (Meetings Solutions)	15,000	-	15,000	-	-			-15,000
8614	Document Management Search Engine	-	-	-	80,000	80,000			80,000
8615	ECM 4.03 Upgrade	23,400	900	24,300	82,000	105,000	29%	22%	81,600
8616	Enterprise Management System (EMS)	-	-	-	100,000	110,000			110,000
8619	Tech 1 ERP Annual Software Upgrade - Version 2020B	-	-	-	-	60,000			60,000
8620	Technology One - ERP Project Phase 1a	32,467	289,196	321,663	710,148	1,720,300	5%	2%	1,687,833
8688	Website Upgrade & Content Management System	2,209	43,102	45,311	-	100,000		2%	97,791
Sub Total Info Services/GIS/Records Administration		323,710	350,191	673,902	972,148	2,494,886	33%	13%	2,171,176
4304 - IT Services									
8563	Authority (Civica) 7.1 Upgrade 20200417091425	81,573	56,188	137,761	403,128	468,966	20%	17%	387,393
Sub Total IT Services		81,573	56,188	137,761	403,128	468,966	20%	17%	387,393
4404 - Fleet Management									
2089	Plant Purchases	404,961	564,986	969,947	900,640	4,280,260	45%	9%	3,875,299
Sub Total Fleet Management		404,961	564,986	969,947	900,640	4,280,260	45%	9%	3,875,299
4405 - Property & Facilities									
4926	Proserpine Entertainment Centre - Building Works in addition	2,503,462	11,312,952	13,816,414	3,522,484	12,000,882	71%	21%	9,497,420
5617	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	27,203	125,824	153,027	241,392	3,446,938	11%	1%	3,419,735
5640	Proserpine Administration Building Replacement - Stage 1 - C	3,469,977	21,893	3,491,869	3,406,098	3,406,098	102%	102%	-63,879
5642	Cannonvale/Proserpine Depot Beach pit/Wash down bay	-	-	-	30,000	146,908			146,908
8607	Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal	2,647	18,011	20,658	35,000	35,000	8%	8%	32,353
8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	336	-	336	95,866	95,866	0%	0%	95,530
8609	Cannonvale Depot Office Roof Replacement	113,791	0	113,791	119,000	119,000	96%	96%	5,209
8610	Cannonvale Foreshore Hall - New Playground	30,421	-	30,421	20,992	41,000	145%	74%	10,579
8611	Cannonvale Foreshore Hall - Roof Renewal	51,759	-	51,759	53,245	53,245	97%	97%	1,486
8612	Collinsville Youth Coalition - Amenities Renewal	463	68,175	68,638	48,500	98,999	1%	0%	98,536
8613	Demolish 58-60 Horseshoe Bay Road Residences	-	-	-	79,500	82,500			82,500
8617	Les Stag Oval - Grandstand Renewal	462	51,645	52,107	31,500	70,001	1%	1%	69,539
8618	Proserpine Water & Sewer Admin Reroof	55,123	-	55,123	68,754	68,754	80%	80%	13,631
8649	Emergent Works - Proserpine Anglicare Respite Centre -	38,996	-	38,996	-	41,950		93%	2,954
8761	21 Station Street	-	-	-	-	16,404			16,404
Sub Total Property & Facilities		6,294,639	11,598,500	17,893,139	7,752,331	19,723,545	81%	32%	13,428,906

Total Corporate Services	7,107,510	12,569,865	19,677,375	10,214,577	28,155,507	70%	25%	21,047,997
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60000 - Community Services									
5302 - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Bech	17,268	93,416	110,683	130,572	130,572	13%	13%	113,304
Sub Total Parking Management		17,268	93,416	110,683	130,572	130,572	13%	13%	113,304
5402 - Libraries									
7436	Library - Construction of Pop-Up Library - C/W 18-19	1,426	-	1,426	1,426	1,426	100%	100%	1
Sub Total Libraries		1,426	-	1,426	1,426	1,426	100%	100%	1
5409 - Caravan Parks									
8604	Wangaratta Caravan Park entrance upgrade	-	-	-	12,780	82,940			82,940
8605	Wangaratta Caravan Park Swimming Pool refurbishment	1,608	-	1,608	75,600	75,600	2%	2%	73,992

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
Sub Total Caravan Parks		1,608	-	1,608	88,380	158,540	2%	1%	156,932
7403 - Pools, Lagoons & Enclosures									
8600	Bowen Aquatic Facility - town pool amenity upgrade	9,118	10,000	19,118	32,040	367,234	28%	2%	358,116
8601	Bowen Water Park renewal	86	5,000	5,086	11,499	100,001	1%	0%	99,915
8602	Collinsville Aquatic Facility - town pool amenity and kiosk	9,011	10,000	19,011	21,000	142,610	43%	6%	133,599
8603	Proserpine Aquatic Facility - residence demolition and kiosk	12,011	10,000	22,011	53,170	313,806	23%	4%	301,795
8606	Wilson Beach Swimming Enclosure Refurbishment	-	-	-	280,000	350,000			350,000
Sub Total Pools, Lagoons & Enclosures		30,226	35,000	65,226	397,709	1,273,651	8%	2%	1,243,425
Total Community Services		50,527	128,416	178,943	618,087	1,564,189	8%	3%	1,513,662

Capital Expenditure as at Period ending 31 December 2020

Run Date 18/01/2021 10:38

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTDAct to YTDBud	% YTD Act to Ann Bud	Remaining Bud \$
Grand Total for Period ending 31 December 2020		46,970,467	54,029,375	100,999,843	64,998,710	136,256,692	72%	34%	89,286,225
Percentage Actuals v YTD Budget						72.26%			
Percentage YTD Actuals v Annual Current Budget						74.12%			

13. Corporate Services

13.8 DEBTOR REPORT FINANCIAL YEAR 2020-2021 - QUARTER 2

AUTHOR: Julie Moller – Manager Strategic Finance

RESPONSIBLE OFFICER: Jason Bradshaw, Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the debtor report for the second quarter of the financial year 2020-21.

The following report has been submitted for inclusion into Whitsunday Regional Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The report provides Council with an update on the outstanding debtors for the second quarter of the financial year 2020-21.

PURPOSE

To present to for consideration by Council the debtor report for the second quarter of the financial year 2020-21.

BACKGROUND

Council issues Rates & Water notices half yearly with a due date of 40 days from the date of the respective notice. Where payment is not made within the specified time period, Council undertakes a series of actions, in keeping with its legislative powers and obligations, to recover the unpaid monies. This can range from issuance of reminder letters to legal action and sale of property.

Council also has debtors related to the range of services provided by Council on both a commercial and non-commercial basis.

There will often be timing differences between when the accounts are issued and the timing of the payments where external agencies and other government departments are involved.

Changes in the accounting standards and as a result of upcoming software system changes, there is an opportunity to review the practices associated with recognising the revenue and receipts from infringements, due the volume and nature of these transactions. This will be further discussed with Auditors prior to any change being made. At present it is likely that the provision for doubtful debts will be drawn up in the next quarter.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

The outstanding debt remains comparable to last financial year with the timing of collections similar, noting a reduction in the rates and charges debts of over \$700k.

Summary Balances

Table 1: Total Outstanding Balances

Category	Current	* 2019/20	Change
Rates & Charges	7,123,960	7,847,983	(724,023)
General Debtors	4,111,409	3,657,186	454,223
GST Receivable/(Payable)	1,110,742	1,683,386	(572,644)
Advances to Community	1,024,000	1,027,000	(3,000)
SUB-TOTAL	13,370,111	14,215,555	(845,444)
Contract Receivables	9,775,115	9,492,762	282,352
Water Charges not Levied	3,654,000	3,400,000	254,000
Prepayments	1,587,720	1,291,452	296,268
Provision for Bad Debts	(610,413)	(610,413)	0
NET DEBTORS	27,776,533	27,789,357	(12,824)

* as at 30 June 2020

Table 2: Potential Distressed Receivables

Category	>60 Days	
	Amount	%
Rates & Charges	3,183,991	48%
Sundry Debtors	1,633,470	51%

General Commentary

The amounts owing to Council from ratepayers and other third parties as at the report date stood at \$13.4 M, a decrease of around \$0.8M from the end of the year (30 June) debtors figure reported in councils' audited financial statements for the financial year 2019-20. This decrease is primarily from rates and charges. Although the rate arrears have decreased at the end of the second quarter from what was outstanding as at the 30 June 2020. General (Sundry) Debtors have increased by \$0.5M which is stemming from an increase in >60 days balance shown in Table 2 from \$1.1m in the first quarter to \$1.6 in the second quarter.

Another contributing factor is due to existing economic conditions, where there have been increases in sales in the property market and some of the outstanding rates and charges have been finalised through property sale and transfer process.

The second part of Table 1 reflects multiple accounting entries required as a result of accounting standard changes that came into effect from 1 July 2019. Council is not entitled to recover these amounts immediately and reflect amounts that Council will be entitled to receive at a future point in time.

The general debtor figure in Table 2 includes \$737k of Infringements Debts and \$896k General Debts. A provision for doubtful debts amounting to \$610k has been incorporated in the financial statements for 2020.

Rates

Levies and Collections

Summary of amounts levied and collected year-to-date appears in Table 4. The amounts shown in Table 3 are net of advance payments (credits) received. The breakdown between gross receivables and rates credits appears in Table 4.

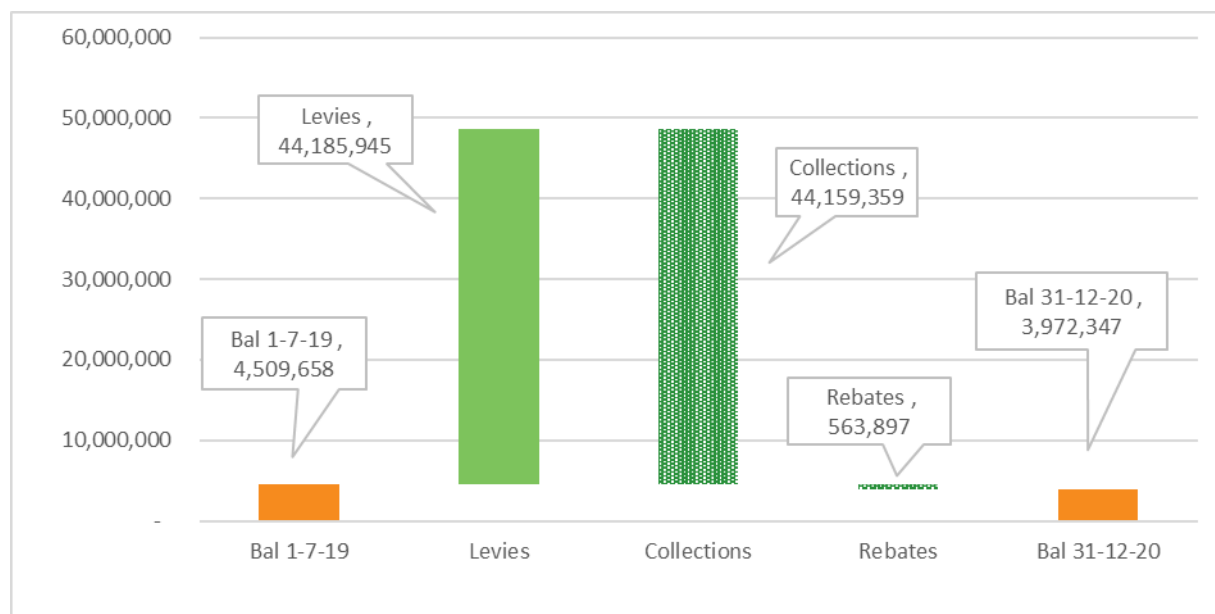
Table 3: Amounts Levied and Collected

Description	Amount
Rates Balance (start of period)	4,509,658
Gross Levied	44,185,945
Collections	(44,159,359)
Rebates	(563,897)
Rates Balance as at 30-6-20	3,972,347

Table 4: Gross Rates Due & Rates Credits

Description	Amount
Gross Rates Outstanding	6,626,657
Rates Credits	(2,654,309)
Net Balance	3,972,347

Figure 1: Levies and Collections



Outstanding by Type of Charge

The breakdown of the amounts outstanding by type or rate/charge is given in the Table 5.

Table 5: Breakdown of Amounts

Category	Amount
General Rates	3,807,565
Infrastructure	5,462
Waste	339,551
Water	888,216
Sewer	1,300,357
Fire Levy	174,422
Rural Fire	1,806
Remedial	76,415
Change of Ownership	32,862
	6,626,657
Rates Credits	(2,654,309)
	3,972,347

Past Due Rates & Charges

The breakdown of the amount outstanding between current and overdue amounts is given in table 6. With the expiry of the due date for both the Rates Notice and the Water Notice, almost all such receivables are registering as past due.

Table 6: Overdue Rates & Charges

Rates	Amount	%
Current	44,966	1%
Overdue	6,581,691	99%
Total	6,626,657	

Water	Amount	%
Current	4,247	1%
Overdue	684,385	99%
Total	688,633	

Sundry Debtors

Table 7 provides an ageing of sundry debtors (non-rates & charges) by type of debtor. Around 38% of commercial debtors and 88% of infringement debtors are more than 60 days overdue.

Most of the infringement debtors are related to camping and parking infringements, with a significant portion of those debtors usually being either out of state or out of country (overseas) citizens.

Collection of overdue infringement debtors is a long drawn out process through the State Penalties Enforcement Register (SPER). Council has in the past (and most likely will be in the future) decided to write off significant amounts of infringements that are long overdue due to the difficulty of tracing debtors and seeking payment for small value debts.

Council officers are currently reviewing the process and system requirements for the infringement's module as part of the Civica Authority software upgrade and will report back in the coming months on how changes can be made to streamline current processes to allow for the recognition of revenue in line with changes to practices and accounting standards.

Table 7: General Debtor Ageing by Type

Category	Current	Overdue				Total	%
		30 Days	60 Days	>60 Days			
Commercial Debtors	462,673	958,422	42,759	896,407	2,360,260		
	20%	41%	2%	38%			
Infringements							
Animals	798	-	1,064	48,087	49,949	6%	
Camping	7,714	9,250	10,314	264,156	291,434	35%	
Environmental	-	-	-	10,327	10,327	1%	
General By-Laws	-	-	2,001	27,992	29,993	4%	
Water & Sewerage	-	-	-	1,526	1,526	0%	
Regulated Parking	33,529	21,713	17,579	384,976	457,797	54%	
Totals	42,041	30,963	30,958	737,063	841,026		
	5%	4%	4%	88%			
Grand Total	504,714	989,385	73,717	1,633,470	3,201,286		

STRATEGIC IMPACTS

An efficient and structured debt recovery process ensure that council is able to maintain a stable financial sustainability position.

Council officers have been in the process of engaging support from an external collection agent and those arrangements will be finalised next month for commencement in the first quarter of 2021. This will be further discussed and workshopped with Council.

CONSULTATION

Katie Coates – Management Accountant

Patricia Jago – Rates Co-ordinator

Jan Bowd – Acting Team Leader Operational Accounting

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is concluded that Council receive the debtor report for the second quarter of the financial year 2020-21.

ATTACHMENTS

N/A

13. Corporate Services

13.9 CORPORATE SERVICES MONTHLY REPORT - DECEMBER 2020

AUTHOR: Jason Bradshaw – Director Corporate Services

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for December 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

To provide an overview the Corporate Services Directorate for the month of December 2020. The Directorate's purpose is to lead innovation and organisational change in information technology, information management, asset management, project management and procurement to improve organisational outcomes. It seeks to improve Council's organisational capability to augment resilience to future business disruption and increase productivity whilst demonstrating empathy where required.

PURPOSE

To provide an overview the Corporate Services Directorate for the month of December 2020.

BACKGROUND

The Corporate Services Directorate has a vision to positively contribute to a prosperous, liveable, and sustainable Whitsundays.

The Directorate's vision is delivered by bringing together the functions of managing Assets, Procurement, Fleet, Property and Facilities, Project Management, Information Technology, Information Management, Rates and Finance, Strategic Finance and Governance.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

ANALYSIS

The month of December 2020 continues to see increased activity across Council as the momentum builds towards closing out the year.

The finance team has been focussed on developing reporting and preparing for budget review 2 and the preparation of the upcoming 2021/22 budget. The development of a budget module within the Technology One One-Council solution will provide for a smoother budget preparation as managers and responsible officers can input the budget details directly into the system and we will move away from the reliance of spreadsheet driven budget information. This change is a positive step in building maturity into the budget process. Council has been notified that it will receive a revaluation from the Department of Natural Resources and Mines, which will be the first for some years. This data is due to be received in March 2021 to allow

for preparation of the general rates for the upcoming budget. Focus remains on the current budget and working within ourselves, to ensure that the budget remains on track.

With a significant number of projects underway within the ICT team, it was pleasing to see some of the projects being finalised, including the installation of the new parking solution with improved systems helping to simplify the parking experience with the use of technology. Work has also commenced on the upgrade of the Civica “Authority” solution with that project being driven predominantly inhouse with existing staff expertise. The majority of the settling in issues associated with the move to the new Proserpine Administration Building have also settled with staff resuming working in a more business as usual approach and technology is helping to support them with some new ways of working including the use of teleconferencing with external agencies and across the different work sites. The completion of the new website project lead by the communications team has seen a significant improvement to the Council website and staff across the organisation are to be recognised for refreshing content and for adapting to the new site, which continues to receive positive community feedback.

Governance continues to develop and review policies, with a focus across the organisation on reviewing all existing policies and bringing forward any changes to Council as needed. This will be a continuous process over the next few years. Changes to the legislation continue to be bedded down and again processes reviewed to ensure that we remain in compliance with our legislative obligations. The Audit Committee met for the final time that calendar year with changes coming forward for a new Committee Chair and a change in the contract internal audit function.

Leases remain one of the key priorities for the procurement, property, and fleet team, with community leases being reviewed and renewed along with managing the impacts of associated changes with existing leases. The Manager has been developing an implementation plan for procurement changes as a result of previous reviews and has redeveloped draft policies to guide procurement activities and these will be workshopped with Council in the coming months. Further time has been dedicated to reviewing the software system and how we can get better solutions from the existing product with recent enhancements or through alternate software to support the existing corporate approach. This work will be ongoing but will present significant opportunities to improve the way we do business both internally and with suppliers.

The workload remains constant and there is a number of staff taking leave through the Christmas/New Year period, which will be an opportunity to recharge after what has been an extraordinary year. Many staff have gone above and beyond in making sure that deadlines are met and that the support across the departments ensures that services remain uninterrupted for the community.

The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our leadership engages with the community and provides open, accountable, and transparent local government.

Alignment to Operational Plan

Strategy 1.1.1: Provide sound, competent leadership as to maximise the organisation's operational performance, productivity, and efficiency.

Financial Implications

Managed within existing budget allocations as amended.

Risk Management Implications

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

CONSULTATION

Peter Shuttlewood - Executive Manager of Procurement & Assets

Melanie Humphries - Team Leader Operational Accounting

Patricia Jago - Rates Coordinator

Libby Humphrey - Assets and Project Management Coordinator

Scott Wilkinson - Information Technology Manager

Norman Garsden - Acting Manager Governance & Administration

Julie Moller – Manager Strategic Finance

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

No action is to be taken as this is an information only report.

ATTACHMENTS

Attachment 1 - Corporate Services Monthly Report – December 2020.

CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Project and Asset Management
Procurement
Property & Facilities
Fleet Management
Governance

Monthly Report | December 2020

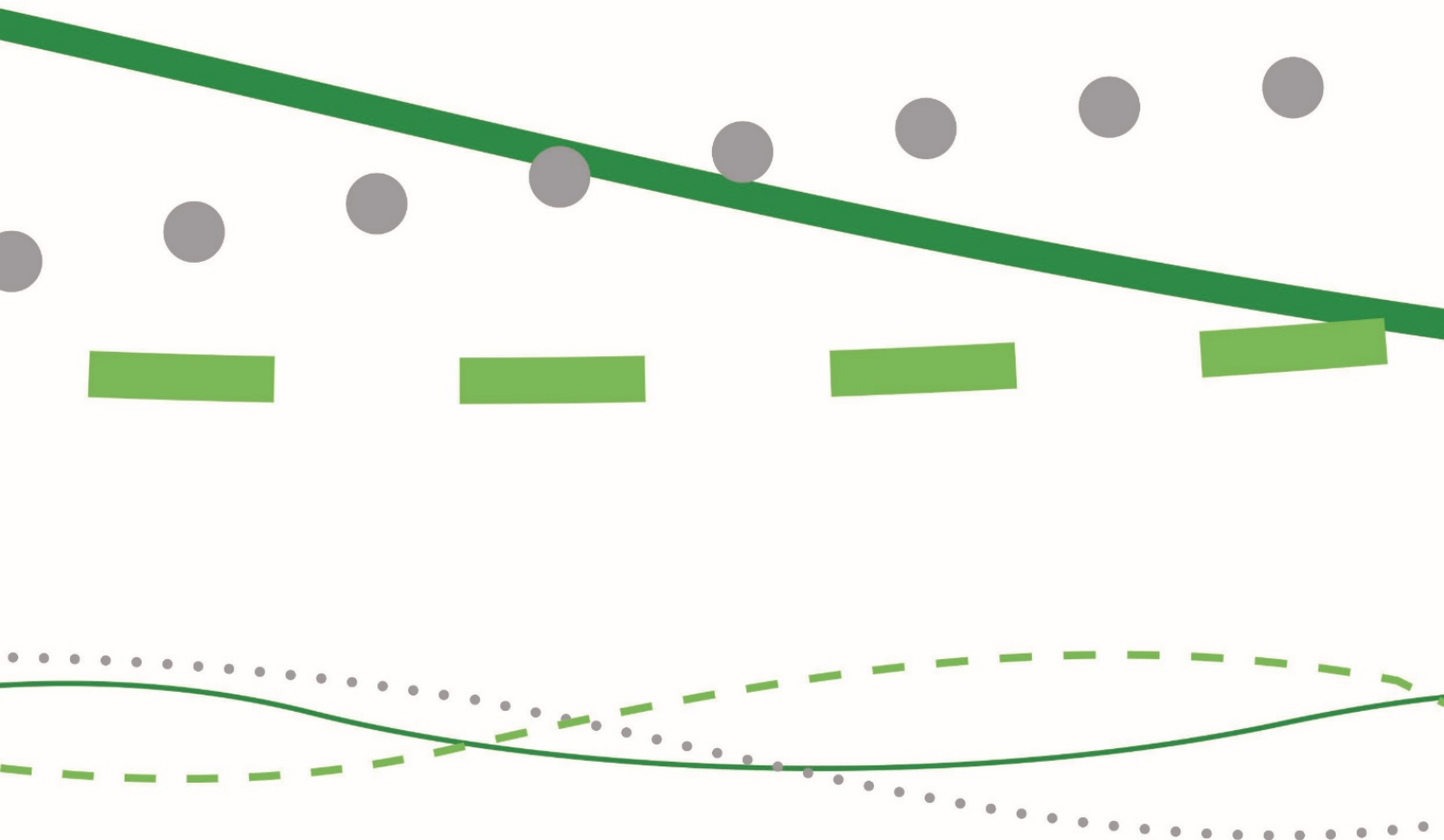


TABLE OF CONTENTS

Directors Report.....	3
Information Technology	4
Support Tickets.....	4
Project Activities.....	6
Information Management	7
Projects	8
Financial Services	9
Financial Reporting.....	9
Budgeting	9
Borrowings & Treasury Management	9
Systems	9
Debtor Management.....	10
Insurance	12
Asset Management	13
Asset Valuation.....	13
Capitalisation.....	13
Asset Management Leadership Advisory Group (AMLAG)	13
Capital Project Delivery	13
Capital Budgeting	13
Procurement.....	14
Procurement Activity (Tenders and Significant Quotations)	14
Contract Activity.....	16
Property & Facilities.....	17
Covid19 Works for Queensland Projects	17
Capital Works	17
Operational	17
Lease Update	19
Fleet Management.....	20
Fleet Replacement Program.....	20
Preventative Maintenance.....	20
Governance & Administration	21

Directors Report

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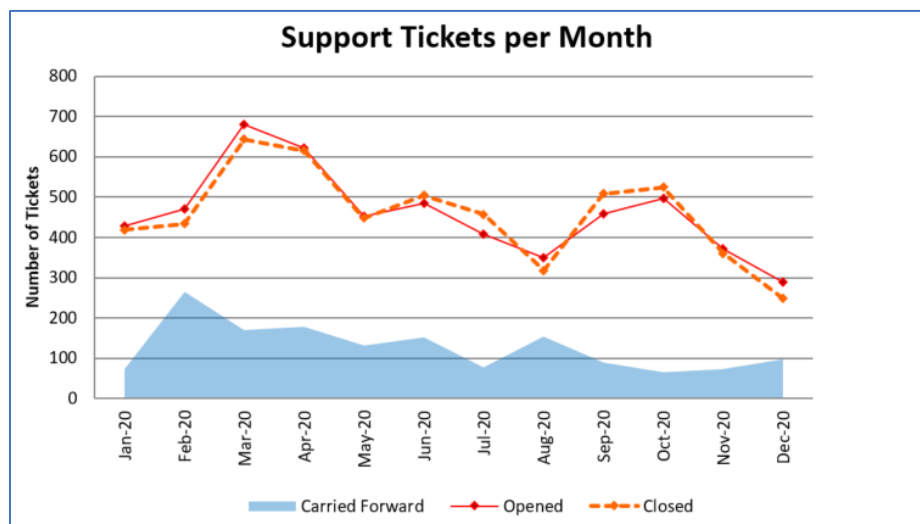
The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

Jason Bradshaw

Director Corporate Services

Information Technology

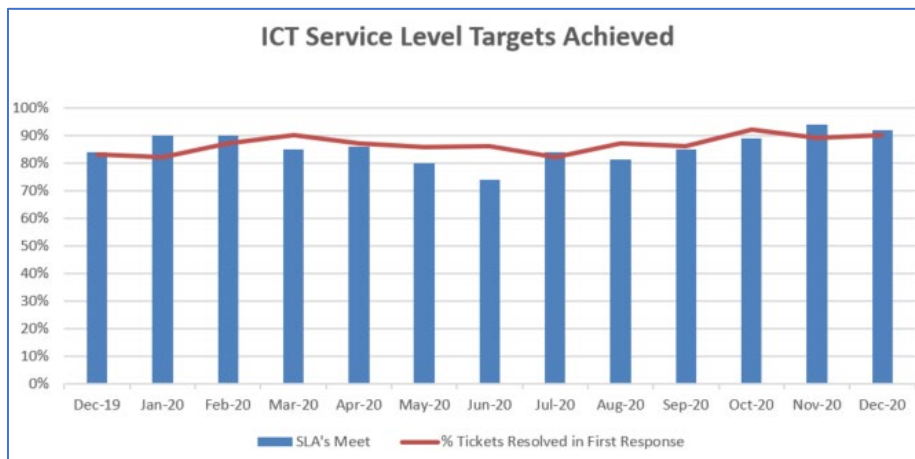
Support Tickets



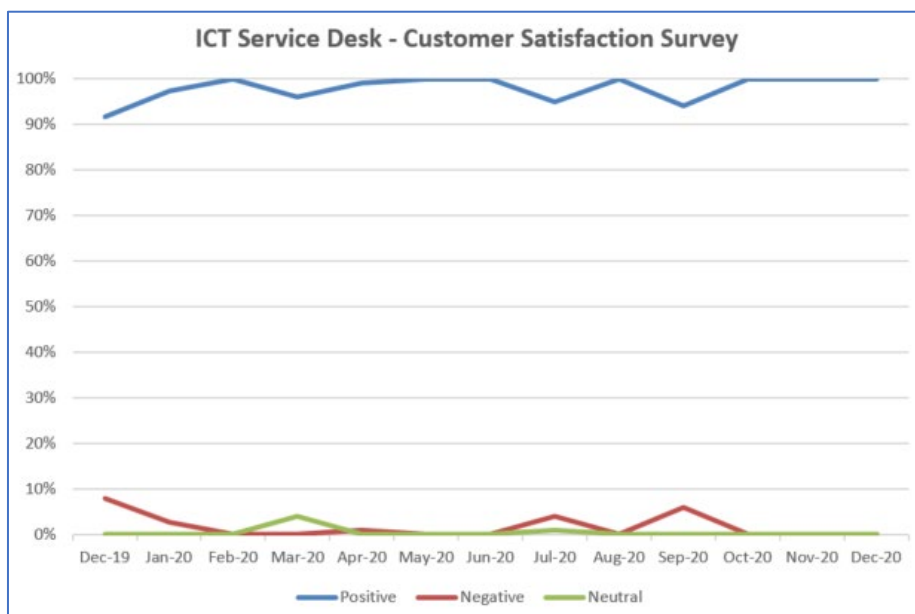
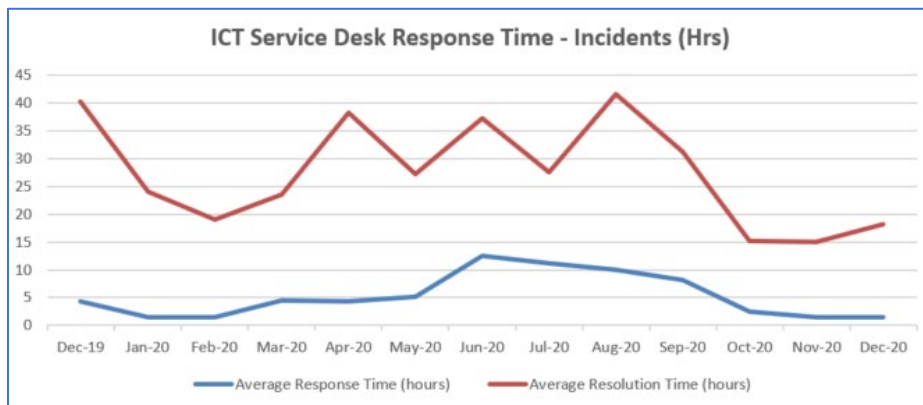
290 support requests for the month of December 2020, with 248 resolved.

A total of 98 support tickets remain open from the previous month.

Top 10 Support Categories Opened				
CATEGORY	DEC	NOV	OCT	
CCTV Network	13	21	19	↓
CCTV Requests	11	2	18	↑
Computer/Laptop/Tablet	12	14	26	↓
Computer Monitors	1	4	4	↓
Parking Meter Alarms	16			
Network Performance	17	2	4	↑
Printer/Scanner	11	14	37	↓
Security/ Access	21	50	23	↓
Telstra Network Notifications	0	0	52	↓
Telephones - Desk/Soft Phones	5	10	18	↓
Telephones - Mobile	6	11	7	↓
Video Conferencing	3	1	7	↑
Applications - Adobe	6	8	7	↓
Applications - Amazon Workspaces	5	10	11	↓
Applications - Assestic	1	2	2	↓
Applications - Authority	16	15	18	↑
Applications - DUO 2FA	2	4	2	↓
Applications - ECM	8	34	25	↓
Applications - Email	29	40	42	↓
Applications - OneCouncil	13	18	13	↓
Applications - Reflect	1	0	3	↑
Applications - Sharepoint, Office, One Drive	0	18	6	↓
Applications - Website	2	2	0	
Applications - Other	17	30	39	↓
Other	74	43	124	↑



SLA's 92%, with Tickets resolved in first response 90%.



Customer satisfaction 100% in Dec 2020.

Project Activities

Note: Information Technology run multiple projects at any given point in time. This report details key projects only.

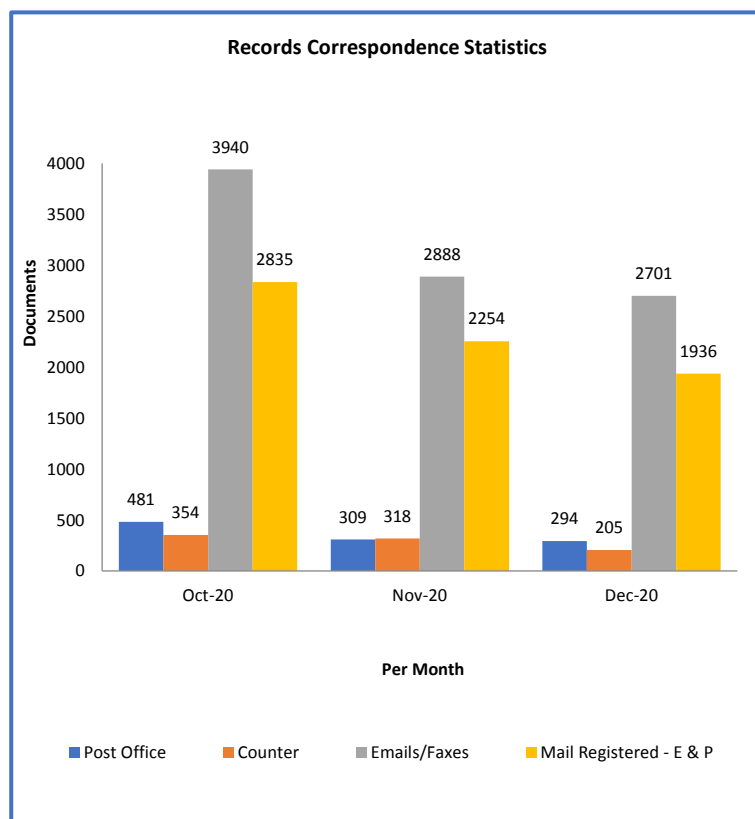
Primary	Update due	Program Stream	Start Date	Baseline Due Date	Due Date	% Complete	Status: Overall	Status Commentary
Communication Towers Rationalisation (PART 1)	☐	Tactical	02/09/19	31/12/20	30/04/21	70%	●	ICT SC: Awareness. Project has been renamed to match and split into two sections: Part 1: Bowen, Blacks Road and all agreements. Part 2: Mount Devlin (requires new budget bid to replace Tower). *Risks: could be further scope expansions, wet season will impact construction, Gem FM ownership difficult to contact. - Additional Risk - PSBA organisation changing, being expanded into state government, making project hard deadline June 2021.
W4Q Movie Screen CW1920	☐	Strategic	01/07/20	30/06/21	30/06/21	30%	●	ICT SC: Awareness Project Manager developed briefing regarding operational and operational cost concerns to go to Council on 27/01/2021, together with procurement process decision or approval. Risk: Operational concerns include COVID-safe operational cost implications - social distancing, additional cleaning, transportation requirements for screen. Potential for delays in delivery of manufactured components due to COVID.
WRC NADI (Network Architecture Design Improvements)	☐	Tactical	04/05/20	28/02/21	26/02/21	15%	●	ICT SC: Awareness * Risk: This work is very technical and multiple parties and contractors are involved. * Time: Delivery of the Brisbane Datacentre component of the project work 2 weeks behind. * Cost: There is a cost implication for every month this project runs behind. As per Scott's previous presentation, removal of GWIPs results in costs saved on billing.
Authority Upgrade	☐	Tactical	08/06/20	30/04/21	30/04/21	63%	●	ICT SC: Awareness. * Resources: Ability for Council to resource, in particular in the finance and rates areas - two staff on extended leave and rates levy to be generated on 22/01.
Online Jobs Board Service	■	Tactical	02/11/20	01/12/20	01/12/20	80%	●	ICT SC: Awareness - end January instead of end December. Functionally, the site is mostly ready to go, apart from some refinements around the Jobs feed parameters as the search engine is not picking up a few of our key employers, including WRC in the Automated search. This should be resolved early January. * Time: On the recommendation of the vendor the PM team decided to delay the public release of the platform until after Australia day between the 27-29 January 2021, not due to any issues but from a promotional perspective to time the release when many employers are back and start advertising their new year vacancies. This is also a media / PR opportunity for WRC. No anticipated business impact.
Small Cell Site Proserpine Dam	☐	Tactical	01/08/19	30/09/20	31/03/21	40%	●	ICT SC: Project approaching due date but new due date not clear. * Time and Risk: Legal and weather holding up construction and due date not clear at this stage. Agreements now under discussion between Telstra, SunWater and WRC legal representatives. Estimated construction duration of approximately 3 weeks.
Parking and Infringement Solution	☐	Tactical	01/04/20	31/10/20	30/11/20	85%	●	ICT SC: How to proceed with scope change - new project or extension? Extension to end March for new infringement modules animal and local laws. * Project essentially completed, apart from 2 areas - scope change and remaining Council decision - Council still to make a decision on the installation of Coconut Grove and market / sailing car park as there is currently no charge for parking there.
Website Upgrade	☐	Tactical	04/05/20	30/10/20	31/12/20	80%	●	ICT SC: How to proceed with sub-sites: libraries, airport, schools and Climate hub - new project, or operational task? Main (Corporate) site completed (externally) in December, sub-sites will be done (content uploaded) in-house by WRC employees. Business would benefit from ICT support. Project then requires planning.

Information Management

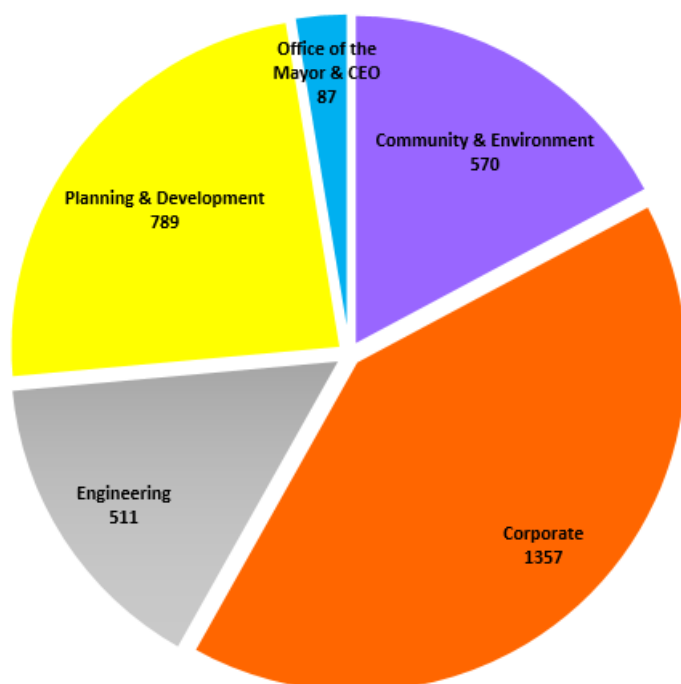
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr 2
Sentencing and disposal	Quarterly	85%

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr 2
WRC Information Stds	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	50% dev
Information Asset Register	Annual	50% dev
IM Procedures	Annual	60% dev
Bus Info Continuity Plan	Annual	
Road Register	Bi-annually	50%
Map layer data register	Quarterly	Develop

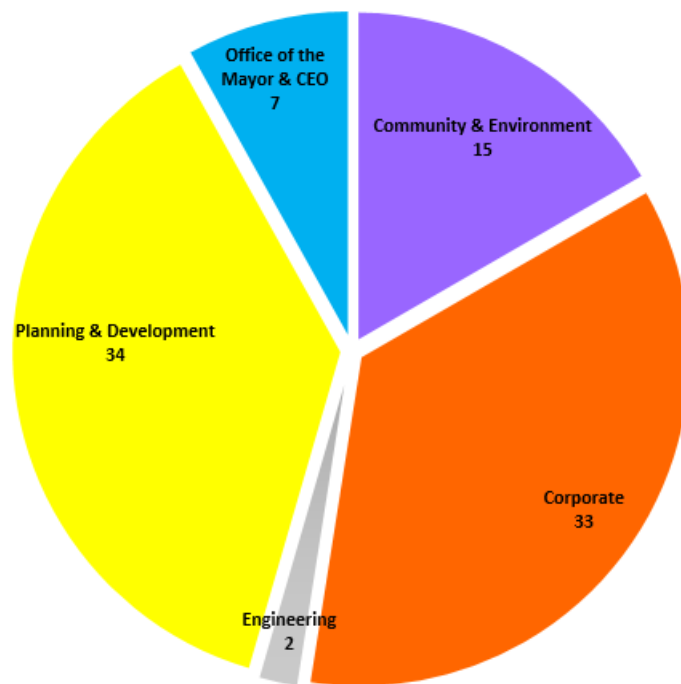
GIS ACTIVITIES	DEC	NOV	OCT
Asset Data Mtce (Hrs)	64	83	89
SSA Changes (Hrs)	11	17	14
GIS requests (No.)	84	103	116
Map layers mtce (no.)	33	50	62
New layers approved (no.)	-	2	4
Training (staff attended)	-	-	-
GIS STATISTICS			
Total Mapping Layers	2109		
RECORDS ACTIVITIES			
Search & CCTV requests	25	40	38
Record Dept Tasks	28	39	37
Training (staff attended)	-	-	-
NAR adjustments	512	586	853



Document Management Tasks Completed by Department (December)



Average Documents Registered per Person by Department (December)



Projects

Records System Review Project

This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.

Review and recommendation

Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution. Proof of concept is complete with findings and recommendation to go to the January ICT Governance/Steering Committee.

Name and Address Data Improvement Project

This project aims to implement software that will improve the quality of customer and address data captured and maintained in Councils systems. It does this by forcing validation on addresses when they are entered, running processes to identify duplicate records and facilitating merging, standardizing the method of data presentation and adding additional checks to prevent duplicate data entry. This will improve customer experience as we will have better quality information available for communication and reduce administrative overhead as we will spend less time fixing incorrect address details.

NAR data formatting cleanse

Data format cleanse	✓	27852 records fixed / 82075 total records
Audit data changes	65% complete	
NAR record duplication		
Identify no. of duplicate records	700 records	
Research duplicates and merge	308 unique records merged	
Delete records (no docs / ephemeral / infringement docs attached)	118 deleted	24600 records have no link in Authority, potentially half of these can be deleted if no significant documentation recorded in ECM

Physical Storage / Scanning	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20	May-20
Boxes Scanned / Sentenced and Destroyed	-	-	-	20	-	-	155	8 boxes 7216 planning
Boxes at Council	257	257	257	257	277	278	278	278
Boxes at Remote Storage	1618	1618	1618	1618	1618	1617	1617	1772
Discs to review and register	-	-	-	-	-	-	-	-
Scanned files for registration	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files
Plans scanned and registered	-	-	-	-	-	-	3000 plans registered	-

The team is continuing to work with the Water & Sewerage team to improve mapping of valves and fire hydrant asset data and working through asset work orders and capitalisation. The records team are focusing on splitting and renaming digitised records and plans.

Financial Services

Financial Reporting

Financial Reporting KPIs:

KPI	Status	Comment
Month-end process completed within 5 working days	☐	Completed
Monthly Financial Statements presented at an Ordinary Meeting within 30 days from end of month	☐	Ordinary Meeting of 9 December 2020
Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter	☐	Not current – next report to February 2021 meeting

Budgeting

The second quarter budget reviews have been submitted by the operational divisions. Review meeting with each of the directorates have been scheduled for the week commencing the 11th of January 2021.

A tentative schedule for the 2020-21 budget process has been drawn up and Councillors will be briefed in January 2021. The deadline for submission of capital bids for the 2021-22 budget (and for the ten-year LTFP) is 22 January 2020.

The 2021-22 budget will be compiled using the budgeting module in the Technology1 ERP system, which has been set-up and tested.

Borrowings & Treasury Management

No additional borrowings are envisaged for 2020/21. All excess cash is invested with the QTC.

Initial preparatory work for the credit review to be conducted by QTC is underway.

Systems

The budget module has been set-up and tested in Technology1 ERP system. Awaiting upgrade of the overall system to the 2020B version. Usage of the module will commence in 2021 for preparation of the 2021-22 budget.

Initial scoping for the automation of the purchase card management has been conducted, and system configuration will commence in January 2021.

Debtor Management

New Credit Applications

Name	Approved Limit
BCT Constructions Pty Ltd - Landfill & Quarry	\$2,000
Foxdale Earthmoving - Quarry	\$5,000

Rates & Charges Debtors

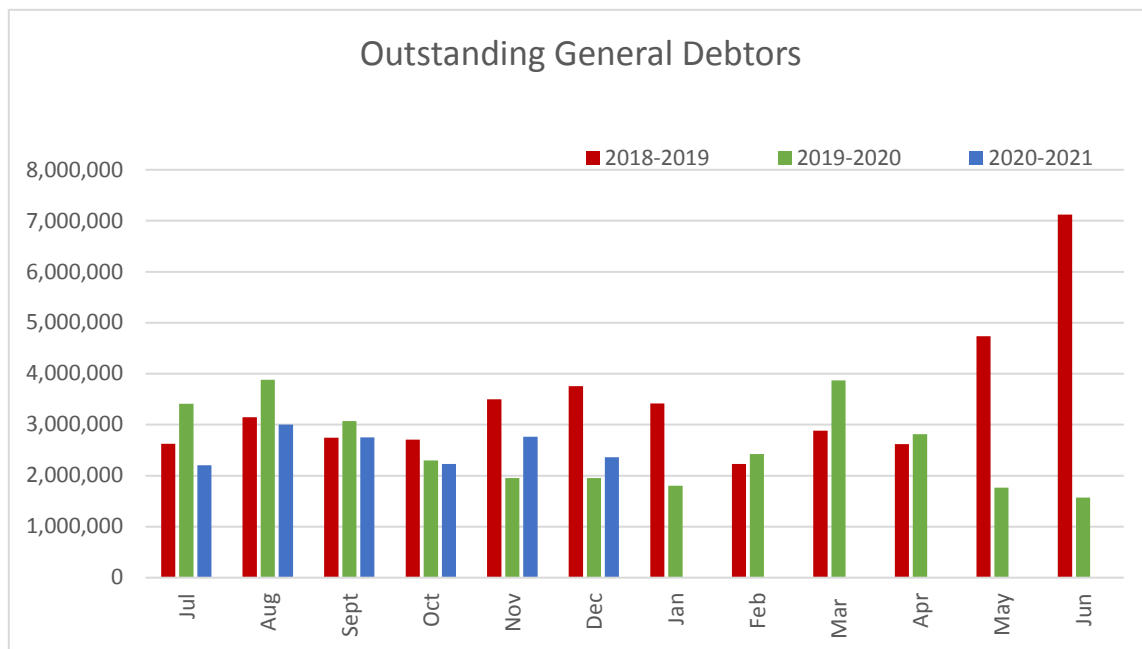
Month	2020/21		2019/20		2018/19 Outstanding
	Outstanding	%	Outstanding	%	
June			4,509,658	10%	3,844,767
May			5,739,965	13%	5,151,143
April			6,676,360	14%	6,368,476
March			8,782,286	20%	8,297,513
February			28,950,351	67%	14,745,314
January			44,476,445	96%	44,828,908
December	3,974,938	9.29%	2,774,538	6%	3,905,999
November	4,909,318	10.39%	5,085,705	12%	4,692,691
October	6,205,134	14%	5,833,001	12%	5,798,615
September	9,841,158	20%	7,601,554	16%	7,791,985
August	40,432,288	83%	13,344,529	29%	9,778,676
July	3,440,135	8%	41,728,111	92%	43,825,116
Gross Revenue Budget	88,656,616		88,669,880		89,276,298

Note: The above amounts are net of rates credits. Amounts exclude

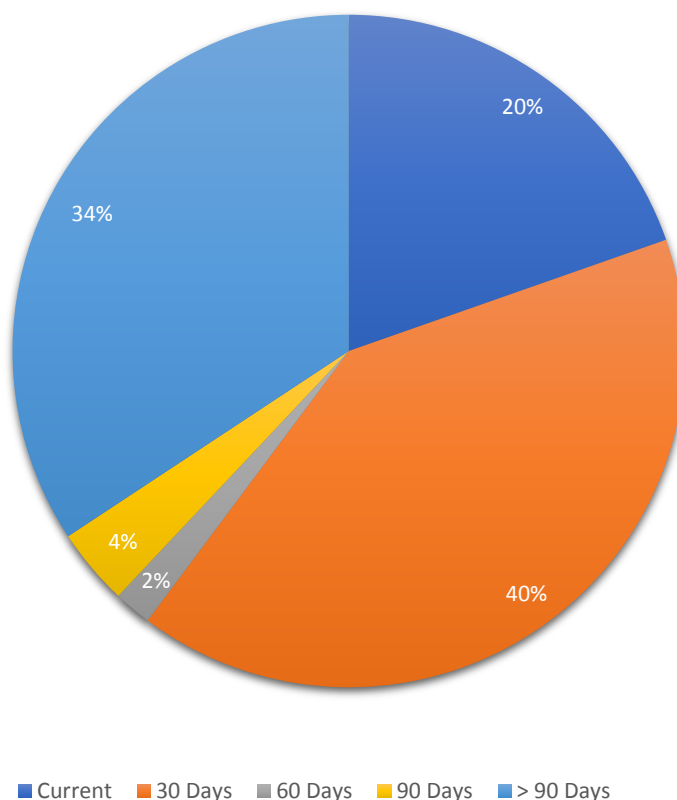
The contract for overdue debt recovery services has been awarded to Recoveries & Reconstruction (R&R) Australia (Pty) Ltd. R&R are a specialist service provider that focuses only on the local government sector.

General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2020/2021						
December 2020	463,390	957,704	42,759	87,207	809,200	2,360,260
November 2020	1,632,111	207,229	112,018	1,971	810,300	2,763,629
October 2020	655,569	609,264	27,245	489,207	446,034	2,227,319
September 2020	1,298,056	517,567	514,613	-13,088	435,297	2,752,445
August 2020	1,814,612	590,500	160,936	262,467	175,909	3,004,424
July 2020	1,046,675	696,390	268,234	18,326	178,000	2,207,625
June 2019/20	912,558	370,906	79,621	40,848	169,202	1,573,135
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027



Ageing of General Debtors - December 2020



Insurance

Insurance Claims	Pub. Liability & Professional Indemnity	Third Party Damages	Motor Vehicle	Property	Theft	Total
2020/2021 YTD						
December 2020	2	1	2	0	0	5
November 2020	2	1	1	1	0	5
October 2020	2	1	0	0	0	3
September 2020	1	0	1	0	0	2
August 2020	1	0	1	0	0	2
July 2020	1	2	1	1	0	5
2019/2020	12	30	25	8	0	75
2018/2019	18	36	19	7	0	80
2017/2018	19	0	71	13	1	104

Claims not Finalised – December 2020	
Public Liability	7
Professional Indemnity	4
Property	4
Motor Vehicle	3
Total	18

Asset Management

Asset Valuation

Council is working with the external valuer to finalise the valuation of the roads and drainage assets. The final data set incorporating the updated road classifications has been submitted to the external valuers. It is expected that the revaluation will be finalised during the month of January 2021.

The vendors of the Asset Management System (AMS) have been engaged to undertake the upload of the revalued information into the AMS. The external values and the vendors are liaising on this task.

The external auditors have provided their initial comments on the draft report. The final draft will be submitted to the auditors for their comments before finalisation.

Capitalisation

The information required for the capitalisation of completed work, including the required approvals are being compiled. However, no capitalisation is being conducted within the AMS, pending the completion of the revaluation process.

A review of the capital asset register for information and communications assets is being undertaken in conjunction with the Innovation and Technology team.

Asset Management Leadership Advisory Group (AMLAG)

The Director Corporate Services and Director Infrastructure Services have been tasked with reviewing the format, composition, and structure of AMLAG. Based on the changes recommended by the two directors, the terms of reference may also see changes.

Capital Project Delivery

As at end December 2020, capital delivery progress was as follows:

Value of Capital Delivered *	\$31,211,933
% of YTD Budget	25.6%

* Actual Expenditure, Excludes Commitments.

Capital Budgeting

The process for compiling the capital budget for 2021-22 (and the ten-year long-term capital budget) has commenced and all bids are due to be submitted by end of January 2021.

Procurement

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2020.0089	Provision of Fleet Management Telemetric System	RFT	Currently being evaluated
500.2020.0101	Supply and Delivery of Five (5) 4WD Utilities	RFQ	In draft
500.2020.0103	Supply and Delivery of Three (3) 4.5 Tonne GVM Trucks	RFQ	Awarded on 13 th December 2020
500.2020.0104	Supply and Delivery of One (1) Closed Cab Out-Front Mower	RFQ	Awarded on 3 rd December 2020
500.2020.0106	Supply & Delivery of Three (3) Zero Turn Mowers	RFQ	Awarded on 9 th December 2020
500.2020.0109	Supply & Delivery of Three (3) 7.5 Tonne GVM Trucks	RFQ	Currently being evaluated
500.2020.0110	Supply and Delivery of Two (2) 6.5 Tonne GVM Trucks	RFQ	Currently being evaluated
500.2020.0111	W4Q – Wangaratta Caravan Park – Pool Refurbishment	RFQ	Closed on 6 th November 2020 and currently being evaluated
500.2020.0113	Provision of Debt Recovery Services	RFQ	Awarded on 18 th December 2020
500.2020.0114	Supply and Delivery of One (1) 11t GVM Single Cab Truck	RFQ	Currently being evaluated
500.2020.0115	Supply and Delivery of Four (4) Utilities	RFQ	In Draft
500.2020.0122	Lease – Part of Land – 18793 Bruce Highway, Bowen (Bowen Aerodrome)	RFT	Closed on 3 rd December 2020 and currently being evaluated
500.2020.0123	W4Q – Bowen Aerodrome – Design, Supply and Installation of Wastewater Treatment System	RFQ	Awarded on 9 th December 2020
500.2020.0131	W4Q – Collinsville Youth Coalition – Installation of Amenities Kit	RFQ	Awarded on 16 th December 2020
500.2020.0132	GIS Maturity Assessment and Strategic Plan	RFQ	Awarded on 17 th December 2020
500.2020.0136	Consultancy Services for Council's Solar Power Installation	RFQ	In draft
500.2020.0138	Provision of Superintendency/Project Management Services for W4Q Aquatic Facilities Projects	RFQ	Awarded on 2 nd December 2020

Community Services

Contract Number	Details	Type	Status
500.2020.0137	Refurbishment and Extension of Wilson Beach Swimming Enclosure	RFT	Released on 2 nd December 2020 and due to close on 18 th January 2021

Office of the Mayor and CEO

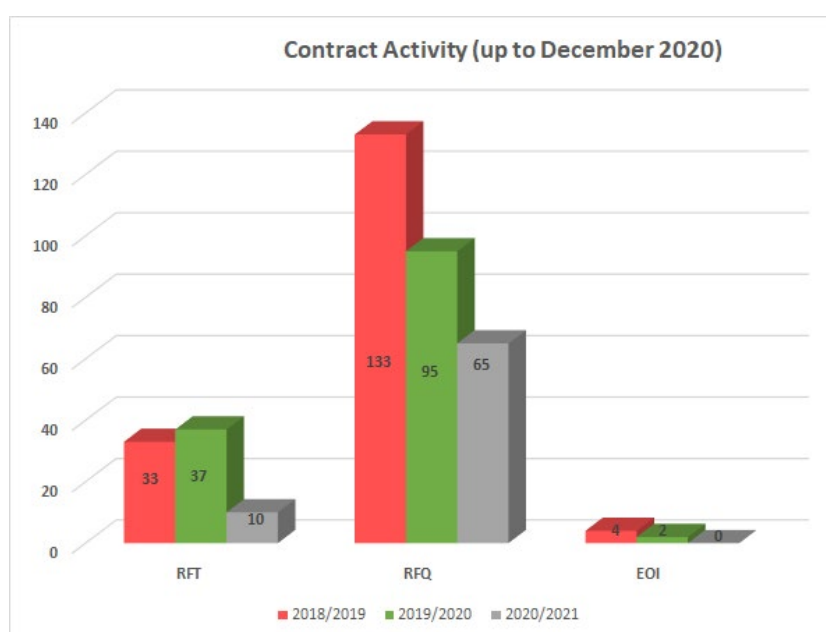
Contract Number	Details	Type	Status
500.2020.0095	Whitsunday Coast Airport – Roof Restoration	RFQ	Closed on 8 th December 2020 and only one Tender received, which did not meet the full specification. Tender cancelled on 15 th December 2020 and to be re-released.

Infrastructure Services

Contract Number	Details	Type	Status
500.2020.0070	Supply and installation of Pedestrian Bridge – Whisper Bay (near VMR)	RFQ	Awarded on 27 th November 2020
500.2020.0081	Design and Construct – Flagstaff Hill Cultural and Conference Centre	RFT	Awarded on 23 rd December 2020
500.2020.0085	W4Q – Supply and Installation of Lighting – Airlie Beach Foreshore	RFQ	Awarded on 16 th December 2020
500.2020.0096	W4Q – Supply of a Mobile/Portable LED Screen	RFT	Currently being evaluated
500.2020.0102	Molongle Creek Boat Channel Dredging	RFQ	Cancelled on 4 th December 2020, due to submission received over Tender threshold (> \$200K) and original contractor continued the works
500.2020.0117	Provision of Maintenance for Blowers and Compressors – Whitsunday Water and Waste	RFQ	Closed on 9 th December 2020 and currently being evaluated
500.2020.0124	Stormwater Management Strategy	RFQ	Released on 1 st December 2020 and due to close on 4 th January 2021
500.2020.0129	Provision of Quarry Plant Hire – Foxdale Quarry	RFT	Closed on 11 th December 2020 and currently being evaluated
500.2020.0130	Provision of Maintenance for HACH Instrumentation – Whitsunday Water and Waste	RFT	Released on 27 th November 2020 and due to close on 15 th January 2021
500.2020.0133	Airlie Beach Car Parking Study	RFQ	Awarded on 14 th December 2020
500.2020.0134	Provision of Maintenance for Dewatering Screw Presses – Whitsunday Water and Waste	RFT	Closed on 14 th December and currently being evaluated
500.2020.0139	Collinsville Aerodrome – Sealed Package	RFQ	Awarded on 11 th December 2020

500.2020.0140	W4Q – Construction of Retainer Wall – Gloucester Sports & Recreation Association	RFQ	Released on 14 th December 2020 and due to close on 15 th January 2021
500.2020.0142	W4Q - Detailed Design of Walker Street Carpark - Collinsville	RFQ	Released on 14 th December 2020 and due to close on 20 th January 2021
500.2020.0143	Henry Darwen – Irrigation Designs	RFQ	Awarded on 17 th December 2020
500.2020.0144	Superintendency Services for Water and Sewer 2020/2021 Projects	RFQ	Awarded on 17 th December 2020
500.2021.0001	Provision of Waste and Recyclables Collection Services	RFT	In draft to be released early in the New Year
Disaster Recovery			
500.2020.0107	DRFA Road Package H3 – Proserpine South	RFQ	Awarded on 16 th November 2020
500.2020.0108	DRFA Road Package X3 – Proserpine North	RFQ	Awarded on 16 th November 2020
500.2020.0112	Bowen Columbarium Wall – Structural Design	RFQ	Awarded on 19 th November 2020
500.2020.0118	DRFA Road Package F3 - Collinsville Rutherford	RFQ	Awarded on 30 th November 2020
500.2020.0119	DRFA Road Package N3 - Collinsville Myuna & Glendoo	RFQ	Awarded on 30 th November 2020
500.2020.0120	DRFA Road Package C3 - Collinsville Yacamunda	RFQ	Awarded on 30 th November 2020
500.2020.0121	DRFA Road Package D3 - Collinsville Weetalaba & Illamatha	RFQ	Awarded on 30 th November 2020
500.2020.0125	DRFA Road Package V3 – Bowen North 1	RFQ	Awarded on 10 th December 2020
500.2020.0127	DRFA Road Package T3 – Bowen North 2	RFQ	Awarded on 10 th December 2020
500.2020.0128	DRFA Road Package U3 – Bowen Central	RFQ	Awarded on 10 th December 2020
500.2020.0141	DRFA Road Package Q3 – Collinsville Strathalbyn	RFQ	Released on 14 th December 2020 and due to close on 15 th January 2021

Contract Activity



Property & Facilities

Covid19 Works for Queensland Projects

Consultation meetings have been held with asset owners and stakeholders to coordinate work packages. During the month of December 2020, the following Covid19 Works for Queensland Projects have progressed:

Project	Status	% Complete
Wangaratta Caravan Park Pool Refurbishment	Tender	100%
Proserpine Aquatic Facility Residence Demo & Kiosk Renewal	Design	50%
Bowen Aquatic Facility Town Pool Amenity Upgrade Stage 1 &	Design	50%
Cannonvale Depot Office Roof Replacement	Construction	100%
Les Stagg Oval Grandstand Renewal	Scoping	50%
Collinsville Youth Coalition Amenities Renewal	Construction	25%
Bowen Water Park Renewal	Scoping	25%
Cannonvale Foreshore Hall Roof Renewal (PCYC)	Construction	100%
Cannonvale Foreshore Hall New Playground (PCYC)	Construction	50%
Proserpine Water & Sewer Admin Roof Renewal	Construction	100%
Bowen Aerodrome Sewerage Treatment Renewal	Tender	100%
Collinsville Pool Amenity & Kiosk Upgrade	Design	50%
Bowen Aerodrome Work Camp Dwelling Super Structure Renewal	Scoping	75%

Capital Works

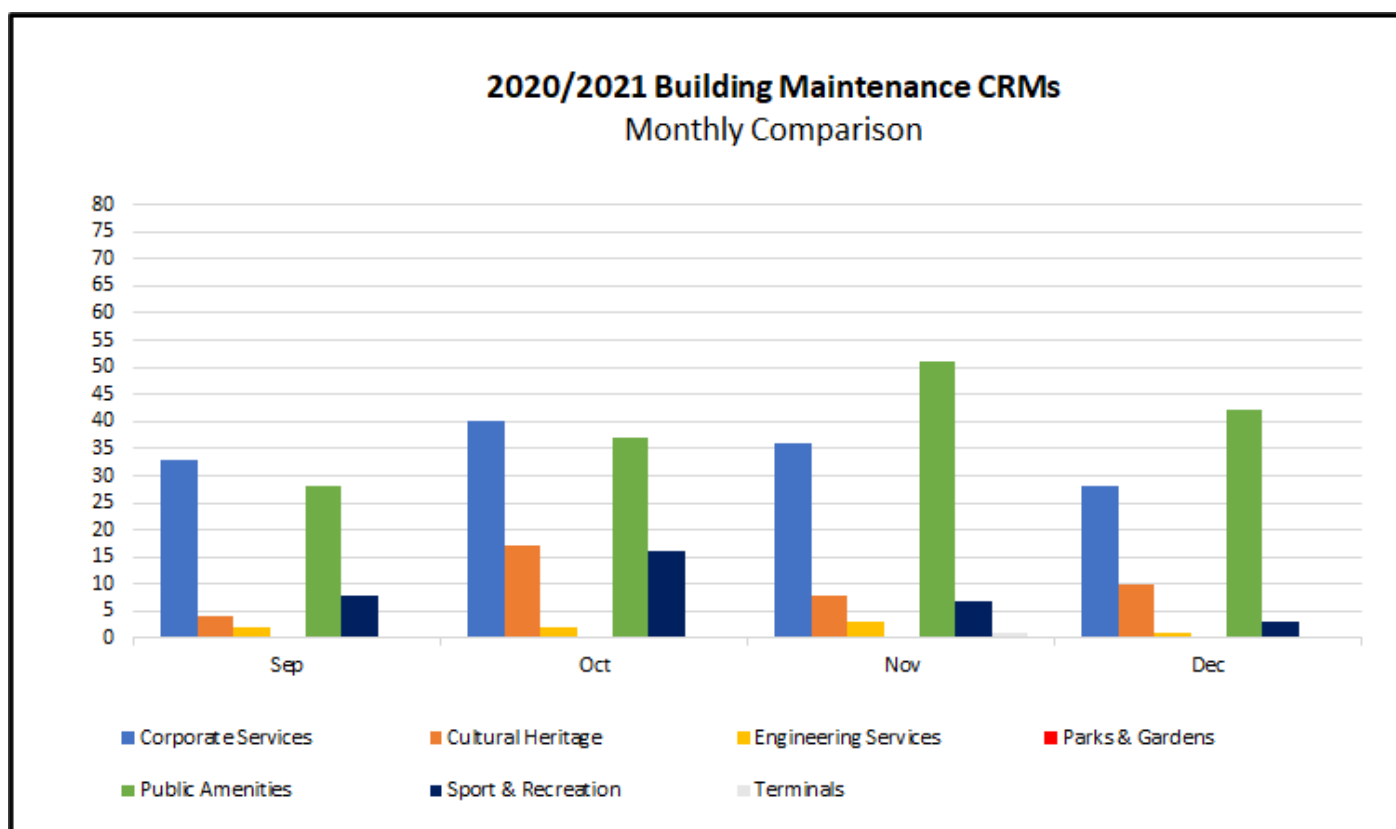
Consultation meetings have been held with asset owners and stakeholders to coordinate work packages. During the month of December 2020, the following Capital Works have progressed:

Project	Status	% Complete
Demolish 58 & 60 Horseshoe Bay Road Residences	Scoping	100%
Demolish 21 Station Street Residence	Scoping	100%
Demolish Collinsville Depot Workers Quarters	Scoping	100%
Demolish Bowen Basketball Clubhouse	Scoping	100%

Operational

Building Maintenance CRMs	YTD	July	Aug	Sep	Oct	Nov	Dec	Monthly Trend
Corporate Services								
CRM Received	215	35	43	33	40	36	28	↓
CRM Completed	178	27	36	28	36	29	22	↓
Cultural Heritage								
CRM Received	53	5	9	4	17	8	10	↓
CRM Completed	38	3	7	3	13	6	6	↓

Building Maintenance CRMs	YTD	July	Aug	Sep	Oct	Nov	Dec	Monthly Trend
Engineering Services								
CRM Received	11	2	1	2	2	3	1	↓
CRM Completed	10	2	1	1	2	3	1	↓
Parks & Gardens								
CRM Received	2	2	0	0	0	0	0	-
CRM Completed	2	2	0	0	0	0	0	-
Public Amenities								
CRM Received	240	44	38	28	37	51	42	↓
CRM Completed	224	42	34	27	37	47	37	↓
Sport & Recreation								
CRM Received	47	7	6	8	16	7	3	↓
CRM Completed	41	5	5	7	14	7	3	↓
Terminals								
CRM Received	1	0	0	0	0	1	0	↓
CRM Completed	1	0	0	0	0	1	0	↓
Total CRMs - Building Maintenance								
CRM Received	569	95	97	75	112	106	84	↓
CRM Completed	494	81	83	66	102	93	69	↓



Lease Update

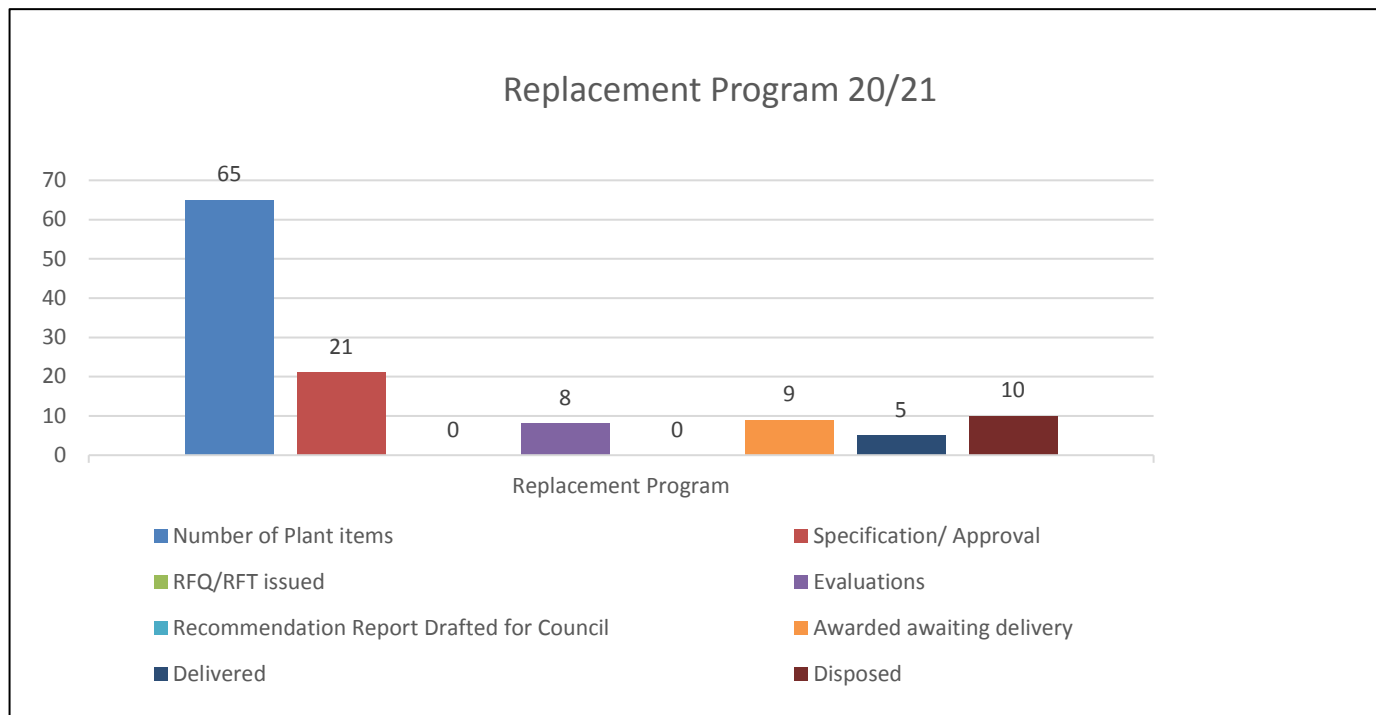
During the month of December Council issued a draft lease agreement the Molongle Creek Boat Club for the removal of the amendment to the existing lease area as part of the Tri-Party agreement. Discussions regarding the road reserve boundary and traffic management are still on-going. Surveying onsite has been completed with the lodgement with the Department of Natural Resources and Mines to occur in mid-January 2021.

Legal advice was sought regarding the inclusion if Termination for Convenience clauses in leases which will be provided to Council on the commencement of formal meetings in January 2021. This will enable the issuing of the two most recent leases Collinsville Pony Club Inc and Collinsville

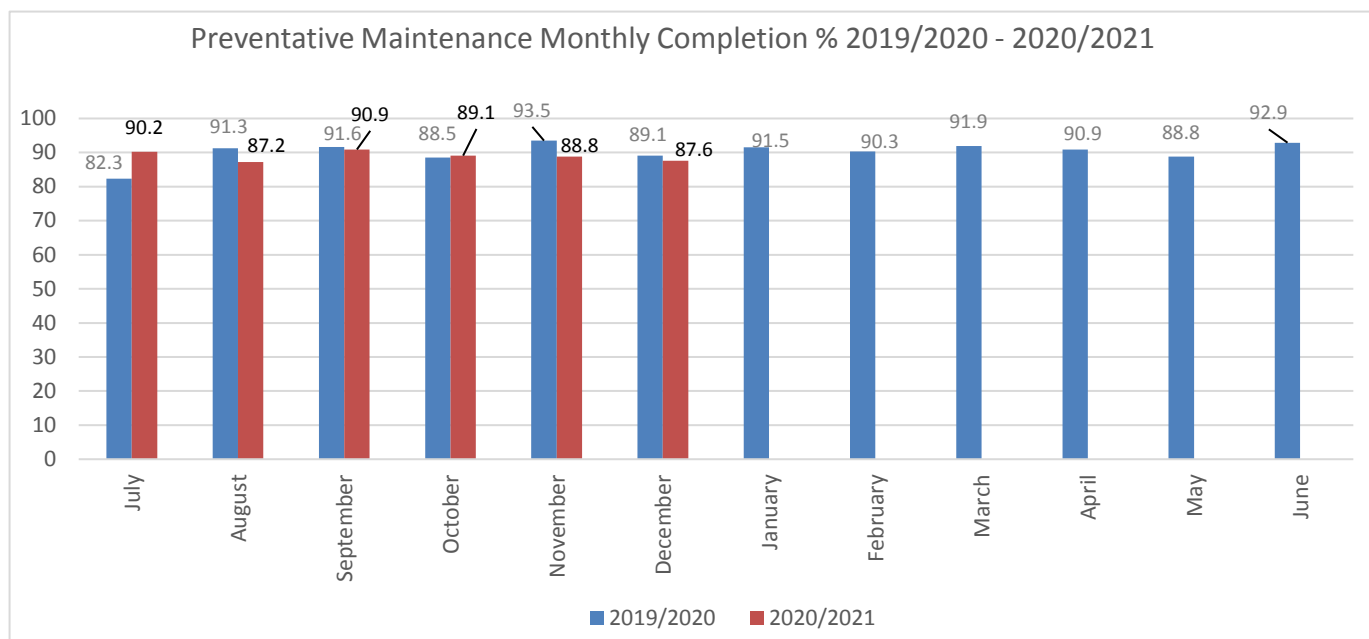
Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire within 6 Months	Comments
Bowen Seagulls Rugby League	•				Draft lease under discussion with Council and the Bowen Seagulls Legal Advisor
Proserpine Rugby League Football Club		•			Confirmation of water meter usage prior to execution by Club
Collinsville Pony Club	•				Council resolution to award the lease on 25 th November 2020 - Leases being drafted
Collinsville Rodeo Club	•				Council resolution to award the lease on 25 th November 2020 - Leases being drafted
Bowen Tennis Association			•		Lease executed and lodged with DNRME, waiting for confirmation of registration
Whitsunday Tennis Association			•		Lease executed and lodged with DNRME, waiting for confirmation of registration
Collinsville Community Association				•	Have advised Council they would like to renew lease, waiting for their State Government Funding Agreement to determine lease dates
Anglicare Mackay Whitsunday Region				•	Council to review
Proserpine BMX				•	Ordinary Council Report to go to first Ordinary Council Meeting of the year to enter into a new lease

Fleet Management

Fleet Replacement Program



Preventative Maintenance



Governance & Administration

Legal Services

In February 2018, Council moved to a model to entirely outsource legal services and repurposed the internal staff positions. This model was further refined in August 2018 when after briefing council, the CEO entered into a trial arrangement with McKays Solicitors for the provision of core legal services, at a largely fixed cost.

Ombudsman's Strategic Plan Review

Council has been invited to provide comment on the annual review of the Ombudsman's Strategic Plan. The Ombudsman role is to:

- provide a timely, independent, effective and just way of having the administrative actions of government agencies investigated, and
- improve the quality of decision-making and administrative practices and procedures in agencies through making recommendations and providing information, advice and training.
- provide oversight for public interest disclosures (PIDs), providing an educational and advisory role.

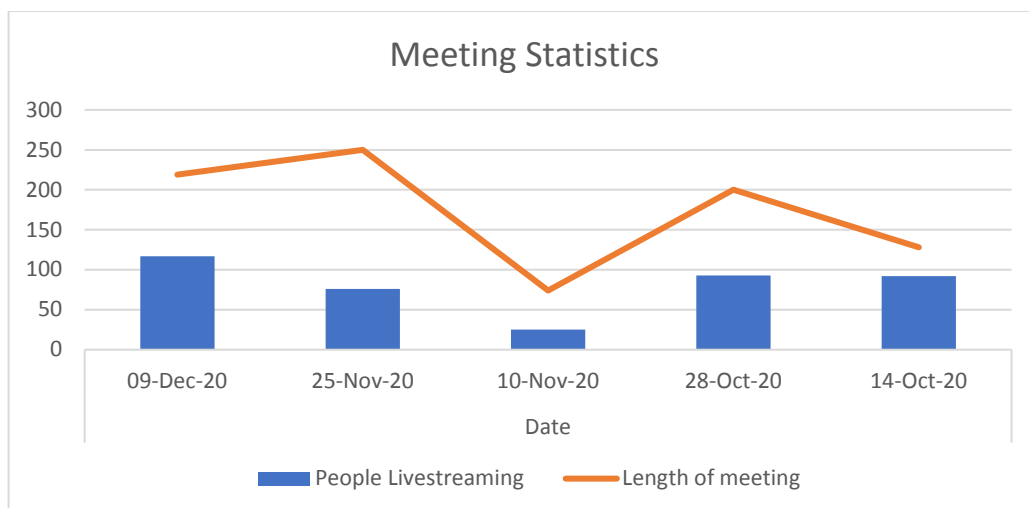
Human Rights Act Annual Report

The first annual report on the operation of Queensland's *Human Rights Act 2019* was tabled in parliament in December 2020. Titled *Putting people first*, the report provides an important resource for government, parliament, and the community on the operationalisation of the Act and the degree to which it is achieving its objectives. It attempts to outline the work done across Queensland's public sector in implementing the Act, and identifies 7 key indicators to measure growth in Queensland's human rights culture.

The Queensland model of human rights protection promotes a human rights culture in the three arms of government – the executive, the legislature and the judiciary.

Council Meeting – Livestreaming

The number of people livestreaming Council's meetings and the meeting duration are shown below:



The current average number of people livestreaming Council meetings has been 80, with a maximum of 117 (9 December 2020) and minimum of 25 (10 November 2020), noting that the 10 November meeting was brought forward from 11 November and had a significantly smaller agenda and duration. The meeting length

averages 2 hours 54 minutes with the longest meeting held running 4 hours 10 minutes (25 November 2020) and the shortest, 1 hour 14 minutes (10 November 2020).

Council Policies

Council has adopted policies to support its vision for the region and allow for good decision-making processes. At the conclusion of June 2020 Council had 89 Council policies, of which 11 were under review internally and to be reported to Council in due course.

Delegations

To enable local governments to focus on strategic issues, reduce the amount of meeting time required and address circumstances in which the majority of Councillors must leave a council meeting due to a material personal interest or conflict of interest, local governments can delegate many of those decisions by resolution. The Chief Executive Officer can delegate most powers to an appropriately qualified local government employee.

The CEO did not delegate any powers to officers within the organisation during November 2020.

The Delegations are currently under active review and a report will be prepared for a meeting in 2021.

Right to Information and Information Privacy Access Applications

The Right to information Act is the Queensland Government's approach to ensure that the community is provided with greater access to information held by government agencies – unless on balance it is contrary to the public interest to provide that information. The following are the relevant statistics for June – November 2020:

Opening Balance of Applications	Applications Received	Applications Finalised	Closing Balance of Applications	Hours dedicated to task	Pages of documents released
Year to Date	8	8	0	48.5	4758
July 2020	1	0	0	5.25	0
August 2020	2	1	0	15	411
Sept 2020	2	2	0	21.5	2912
October 2020	2	2	2	5	1387
Nov 2020	1	3	0	7	48

Councillor Requests – November 2020

	Received (New)	Resolved	Carry Forward - Unresolved
Year to Date	208	181	27
July 2020	37	37	0
August 2020	60	60	0
September 2020	50	48	2
October 2020	21	20	1
November 2020	38	16	22

Registers of Interest

Councillor	Date Register of Interest updated
Andrew Willcox	Updated 11 November 2020
Jan Clifford	10 November 2020

Al Grundy	9 November 2020
John Collins	11 November 2020
Michelle Wright	10 November 2020
Gary Simpson	9 November 2020
Mike Brunker	25 November 2020

Corporate and Operational Plans

Council's 5-year Corporate Plan 2016-2019 and 2020/21 Operational Plan have now been adopted by Council. Planning has been commenced to develop a Council's 5-year Corporate Plan 2021-2026.

14. Development Services

14.1 20200312 – DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT – MATERIAL CHANGE OF USE (DWELLING HOUSE); PRELIMINARY APPROVAL FOR VARIATION APPROVAL PURSUANT TO SECTION 50 OF THE PLANNING ACT 2016 FOR BUILDING WORKS – 31 SEAVIEW DRIVE AIRLIE BEACH – TURSKI MI

AUTHOR: Matthew Twomey – Senior Development Assessment Officer

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council approve the application for Development Permit for Material Change of Use - Dwelling House; and Preliminary Approval for Variation Approval pursuant to section 50 of the Planning Act 2016 for Building Works, made by Krol Iwona Beata As TTE & Turski Michal Piotr As TTE, on L: 20 SP: 167810 and located at 31 Seaview Drive Airlie Beach, subject to the conditions outlined in Attachment 1.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 27 January 2021.

SUMMARY

This application is for the construction of a dwelling house located within the recreation and open space zone. The dwelling exceeds the nominated building height for the zone and for building works. The application is recommended for approval, subject to reasonable and relevant conditions, on the basis that the constraints in constructing a dwelling on the site is consistent with adjoining development on Seaview Drive.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

There is no previous Council decision relating to this matter.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Permit for Material Change of Use - Dwelling House; and Preliminary Approval for Variation Approval pursuant to section 50 of the Planning Act 2016 for Building Works
Landowner	Krol Iwona Beata As TTE & Turski Michal Piotr As TTE

Property Address:	31 Seaview Drive, Airlie Beach
Property Description:	L: 20 SP: 167810
Area of Site:	776m ²
Planning Scheme Zone:	Recreation and open space zone
Level of assessment	Impact assessable
Overlays:	Landslide hazard overlay Bushfire hazard overlay
Existing Use:	Vacant
Existing Approvals:	Nil.
Public Notification:	25 June 2020 – 5 August 2020
Submissions received:	One
State referrals:	N/A
Infrastructure charges:	\$0

2. Site Details

2.1. Location

The subject site is located at 31 Seaview Drive, Airlie Beach and forms an irregular shaped allotment having a total site area of 776m².

2.2. Zoning

The subject site is zoned recreation and open space under the *Whitsunday Regional Council Planning Scheme 2017*.

2.3. Site description

The site is sparsely vegetated with no physical improvements on the site. The site has a significant slope which falls away from Seaview Drive with no defined drainage features.

2.4. Access

The site achieves access from Seaview Drive with an approximate 28 metre frontage.

2.5. Surrounding uses

The site is located in the immediate vicinity of adjoining residential uses along Seaview Drive.

3. Proposal Details

Council is in receipt of a development application for the construction of a three (3) bedroom dwelling house located at 31 Seaview Drive, Airlie Beach. The proposal provides for a maximum building height of 15.13 metres on a site that contains a slope greater than 15%, in excess of the height requirement for the Zone. The proposal provides a front boundary setback of 4.4 metres to the outermost projection and 7.8 metres to the garage wall.

A Preliminary Approval for a Variation Approval has been applied for to vary the Whitsunday Regional Council Planning Scheme 2017 to assess the height relaxation requested and to permit the future building works application to be assessed as code assessable.

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The Application was not required to be referred to the State Assessment Referral Agency (SARA).

4.2. State Planning Policy – July 2017

The Application is consistent with the State Planning Policy 2017.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

Liveable communities and housing

The proposal supports the settlement pattern of the region and the hierarchy of centres. The proposal involves the consolidation of land which subject to the adoption of Council's major amendment will be appropriately zoned.

Economic growth

The proposal upholds the strategic intent for economic growth.

Environment and heritage

The proposal has not been identified as significantly impacting upon any cultural heritage or ecological features. Impacts to air, soil and water are to be managed by conditions of approval.

Safety and resilience to hazards

The proposal is not considered to compromise the safety of the region's community, property, and infrastructure.

Infrastructure

The proposal supports the coordinated, efficient and orderly provision of the region's infrastructure.

4.4.2. Overlay Codes

Landslide hazard overlay code

A slope stability assessment report has been submitted to support the application. Conditions of approval have been imposed for the construction to be carried out in per the recommendations of the report.

Bushfire hazard overlay code

The bushfire hazard is considered to have been addressed at the time of subdivision of the land.

4.4.3. Zone Code

Recreation and open space zone code

The subject site is zoned Recreation and Open Space. The proposal is not supported by the zone, however it is important to acknowledge the circumstances which have resulted in the land being zoned as such. The site was created as part of the Airlie Summit development. When the land was included in the previous *Whitsunday Shire Planning Scheme 2009* it was included in the residential house zone. The site has remained in private ownership with no requirement on the Airlie Summit approval for the land to form a community or drainage function. Subsequently, Council has passed a resolution identifying the zoning in the current Planning Scheme as an administrative error and as such has resolved to change the zoning to low density residential. On this basis, other relevant matters are considered to exist which warrant approval of a residential use within the zone with no net community loss of recreation and open space.

4.4.4. Development Codes

Dwelling house code

The location of the dwelling house provides an acceptable streetscape that is consistent with the existing development on Seaview Drive and is responsive to the site constraints. The proposed dwelling provides for a front boundary setback of 4.354 metres to the outer most projection and approximately 7.8 metres to the garage wall. The adjoining site being 33 Seaview provides for a 2.0 metre setback off the front boundary to the garage. The proposal provides a side setback which is compliant with the requirements of the Code and will provide reasonable amenity protection to the adjoining development.

The proposal is acknowledged to exceed the building height requirements of the Code. It is considered the excess height is acceptable on the basis it will not unreasonably overshadow adjoining properties, unreasonably obstruct views or dominate the streetscape. It is noted the building height complies with the Community Design Guidelines. All remaining requirements of the Code are met by the development.

5. Public Submissions

The development application was placed on public notification between 25 June 2020 and 5 August 2020 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 19 August 2020. One (1) submission was received during this period of Public Notification.

Submissions have been received and summarised in the below table:

Issue	Comment/Condition Number
1. Impact on privacy and views	The proposal is not considered to unreasonably impact upon the privacy and views of adjoining development. The proposal incorporates and four (4) metre side setback into the design along with the main entertaining areas of the house located away from adjoining development. The additional height of the development is not considered to significantly impact upon the views of the adjoining development, noting the proposal maintains compliance with the Community Design Guidelines for building height which were adopted in response the unique requirements of the sites.
2. Height of building	The proposal is not considered to result in a building height which is out of keeping with the established heights for dwellings on Seaview Drive and is consistent with the Community Design Guidelines for height.
3. Proximity to adjoining dwelling	The proposal incorporates a suitable building setback to the adjoining premises.
4. Insufficient details on the submitted plans	The plans submitted fulfil the requirements for proposal plans.

6. Preliminary Approval

The variation requested to the building works table of assessment is supported on the basis the application has been assessed and publicly notified to exceed the nominated building height in the subject zone.

7. Infrastructure Charges

7.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

	Adopted Charge				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Adopted Charge	
MCU	Residential – 3 or more-bedroom dwelling house	1	\$30,226.70	\$30,226.70	
Total Adopted Charge				\$30,226.70	
	Credit				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
MCU	Residential – 3 or more-bedroom dwelling house	1	\$30,226.70	100%	\$30,226.70
Total Credit					\$30,226.70
Total Levied Charge					\$Nil.

Current Amount of Levied Charge	\$Nil.
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STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character;

Outcome 3.2: Our Natural environment is valued and sustainable;

Outcome 3.3: Our infrastructure supports our region's current and future needs.

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes.

Financial Implications – (if not applicable, please put N/A)

Risk Management Implications - (if not applicable, please put N/A)

Strategic Impacts – (if not applicable, please put N/A)

CONSULTATION

Doug Mackay – Manager Development Assessment

Neil McGaffin – Director Development Services

Public Notification 30 Business Days per Planning Act 2017

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

ATTACHMENTS

Attachment 1 – Conditions of Approval

Attachment 2 – Locality Plan

Attachment 3 – Zoning Plan

Attachment 4 – Proposal Plan

Attachment 1 – Conditions of Approval

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site plan	3D Architecture Pty Ltd	01	02/06/2020
Sub floor plan	3D Architecture Pty Ltd	02	02/06/2020
Level 1	3D Architecture Pty Ltd	03	02/06/2020
Level 2	3D Architecture Pty Ltd	04	02/06/2020
E- South	3D Architecture Pty Ltd	05	02/06/2020
E – North	3D Architecture Pty Ltd	06	02/06/2020
E – West	3D Architecture Pty Ltd	07	02/06/2020
E – East	3D Architecture Pty Ltd	08	02/06/2020
Suspended Driveway Slab Plan	STP Consultants	S100 Rev B	09/12/2020
Finished Levels & Pavement Layout Plan	STP Consultants	C301 Rev C	09/12/2020
Landslide Hazard Assessment	PGI	N/A	03/03/2020

- 1.2 The following further development permits are required prior to commencement of work on site or commencement of the use:

- Plumbing and Drainage Works;
- Building Works;

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.4 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.

3.0 EARTHWORKS

- 3.1 All site works must be designed by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the Geotechnical Investigation and Slope Stability Assessment Report by PGI dated 03/03/2020.
- 3.2 All cut/fill batter slopes are to be protected and retained in a visually acceptable manner prior to commencement of the use. Any retaining structures must be designed in accordance with the recommendations of the Geotechnical Investigation and Slope Stability Assessment Report by PGI dated 03/03/2020 and are stable and will remain so over the long term.
- 3.3 Prior to commencement of use on the site, the owner must lodge with Council, a geotechnical engineer's certification (by an experienced and qualified geotechnical engineer). The certification must be addressed to Council and must certify that the works have been constructed according

- to the geotechnical engineer's recommendations of the Geotechnical Investigation and Slope Stability report by PGI dated 03/03/2020 and are stable and will remain so over the long term.
- 3.4 Any application must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the slope stability Assessment report by PGI dated 03/03/2020.
- 4.0 STORMWATER AND FLOODING**
- 4.1 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (or equivalent replacement document current at the time of development).
- 5.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)**
- 5.1 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site based Erosion Prevention and Sediment Control Plan for the site.
- 5.2 The plan must be prepared in accordance with Council's Development Manual (current at the time of the development), the Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction Sites, June 1996 by The Institution of Engineers, Australia and the EPA Best Practice Urban Stormwater Management – Erosion and Sediment Control Guideline.
- 5.3 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 6.0 GEOTECHNICAL**
- 6.1 All site works must be designed and supervised by an experienced and qualified Geotechnical Engineer and undertaken in accordance with the recommendations of the Geotechnical Investigation and Stability Assessment by PGI dated 03/03/2020.
- 6.2 All cut/fill batter slopes are to be protected and retained in a visually acceptable manner prior to commencement of the use. Any retaining structures must be designed in accordance with the recommendations of the Geotechnical Investigation and Stability Assessment by PGI dated 03/03/2020 and are stable and will remain so over the long term.
- 6.3 Prior to commencement of use on the site, the owner must lodge with Council, an engineer's certification (by an experienced and qualified RPEQ Geotechnical Engineer). The certification must be addressed to Council and must certify that the works have been constructed according to the geotechnical engineer's recommendations of the Geotechnical Investigation and Stability Assessment by PGI dated 03/03/2020 and are stable and will remain so over the long term.
- 6.4 Any application must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical Investigation and Stability Assessment by PGI dated 03/03/2020.
- 7.0 MISCELLANEOUS**
- 7.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained. The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au
- 7.2 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 7.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Seaview Drive or adjoining land unless written permission from the owner of that land and Council is provided.
- 7.4 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.
- 8.0 ADVISORY NOTES**
- 8.1 Hours of work
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.
- 8.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

8.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

8.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

8.5 General Safety of Public During Construction

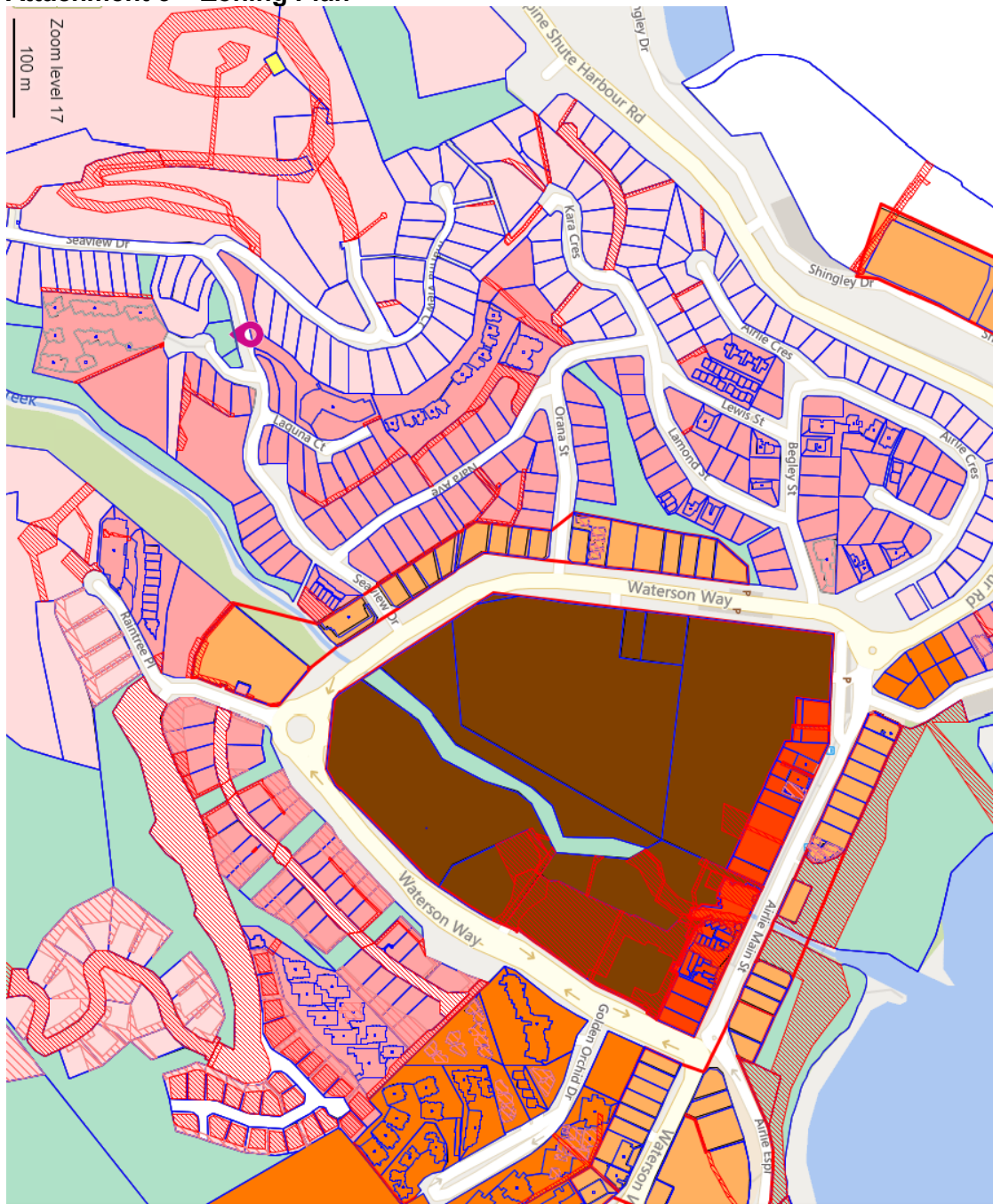
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

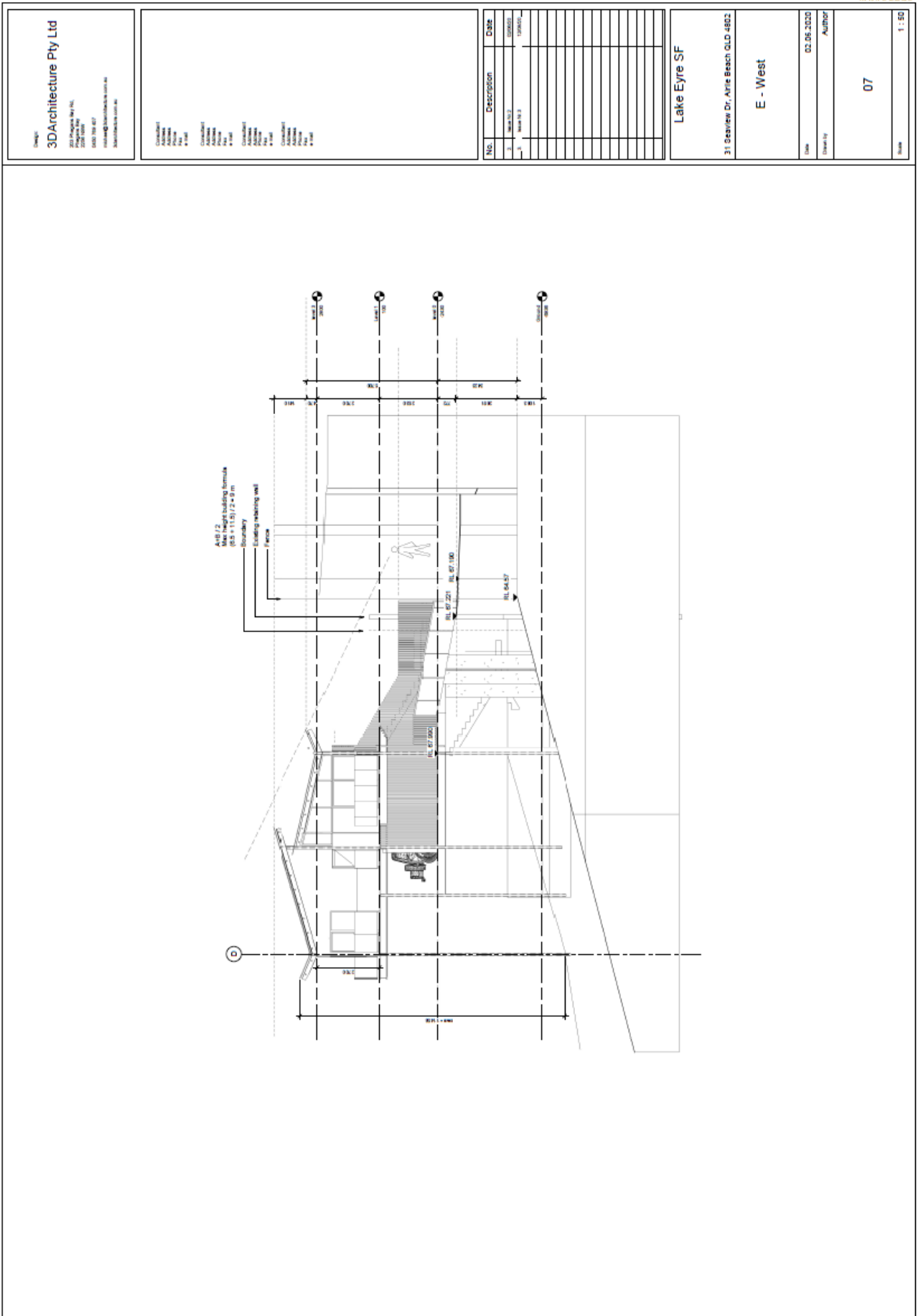
8.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

Attachment 3 – Zoning Plan



- Community facilities
- District centre
- Emerging community
- Environmental management and conservation
- High impact industry
- Industry investigation area
- Local centre
- Low density residential
- Low impact industry
- Low-medium density residential
- Major centre
- Medium impact industry
- Mixed use
- Neighbourhood centre
- Recreation and open space
- Road
- Rural
- Rural residential
- Special industry
- Tourist accommodation
- Waterfront and marine industry

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14. Development Services

14.2 20130767 - REQUEST FOR WAIVER OF INFRASTRUCTURE CHARGES - PROSERPINE SENIOR LIVING INC

AUTHOR: Doug Mackay – Manager Development Assessment

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council does not approve the request by Proserpine Senior Living Inc to waive infrastructure charges in relation to development at 13 Marathon Street Proserpine.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

In 2014 Proserpine Senior Living Inc (PSLI) received a development permit to construct six, one-bedroom units at 13 Marathon Street, Proserpine. Council was requested to refund the application fee and waive the infrastructure charges. The application fee was refunded but the infrastructure charges did not qualify for reduction under the Economic Development Incentives Policy (EDIP). In response to a request in October 2020 to pay the outstanding charges (indexed to \$134,927.70) a further submission has been made to Council seeking a waiver. The request is recommended for refusal as the development does not meet the criteria of the EDIP.

PURPOSE

To seek Council decision on whether to waive \$134,927.70 in outstanding infrastructure charges.

BACKGROUND

As advised by Proserpine Senior Living Inc, the organisation is a community-owned and operated, non-profit organisation which has been established in Proserpine for 46 years. It is run by a committee of volunteers and provides low-cost accommodation, enabling seniors to continue living independently in a secure and safe environment. Currently, PSLI operates 4 unit complexes, totalling 48 units. Being a community organisation, no government funding is received and revenue comes from rent, grants and donations. In order to retain non-profit taxation benefits, rents are required to remain below 75% of market rent

On 5 February 2014, PSLI received a development permit to construct six, one-bedroom units at 13 Marathon Street, Proserpine. A request was made at the time to refund the application fee of \$11,029. This request was approved on 28 January 2015. A request to waive the infrastructure charges of \$120,000.00 was received 24 July 2014, which was tabled at a Council meeting on 24 September 2014 pending finalisation of the Economic Development Incentives Policy (EDIP). When the policy was adopted, the development did not qualify for a reduction in infrastructure charges. This information was not communicated to PSLI and the charges remain outstanding. In October 2020 Council requested payment of the charges, which have increased by indexation to \$134,927.70. In response, PSLI have again requested a full waiver of the infrastructure charges in a letter included as **Attachment 2**.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Whitsunday Regional Council Planning Scheme 2017

ANALYSIS

Council's Adopted Infrastructure Charges Resolution does not make provision for reductions or waivers. This is achieved through the application of the EDIP which is focussed on employment creating businesses mainly in commerce and industry. Residential uses and non-profit organisations do not qualify for consideration. Even if the use did qualify, there is no money in the EDIP budget which was used to fund COVID-19 relief measures. For this reason, the request cannot be recommended for approval.

By way of comparison, Council has previously approved two similar requests to waive infrastructure charges for developments at Murroona Gardens, run by Bowen Old Peoples' Homes Society.

- On 9 March 2016, Council resolved to waive \$100,000 in infrastructure charges triggered by the development of 39 units. The development did not qualify for consideration under the EDIP.
- On 8 May 2019, Council approved a Change application which triggered infrastructure charges of \$202,399.50. Councillors applied a different definition of the use, which reduced the calculated charge to \$23,217.75, all of which was waived.

No accounting for these funds being transferred to the Infrastructure Charges account has been undertaken. There is no allocation for funds to be transferred to the Infrastructure Charges account in lieu of payment from Proserpine Senior Living Inc.

STRATEGIC IMPACTS

Council's policies do not support the waiver of infrastructure charges for residential development or non-profit organisations.

CONSULTATION

Jason Bradshaw – Director Corporate Services

Neil McGaffin – Director Development Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

A request has been received from Proserpine Senior Living Inc to waive infrastructure charges related to the development of six one-bedroom units at 13 Marathon Street, Proserpine. The request is not supported by the Economic Development Incentives Policy and is recommended for refusal.

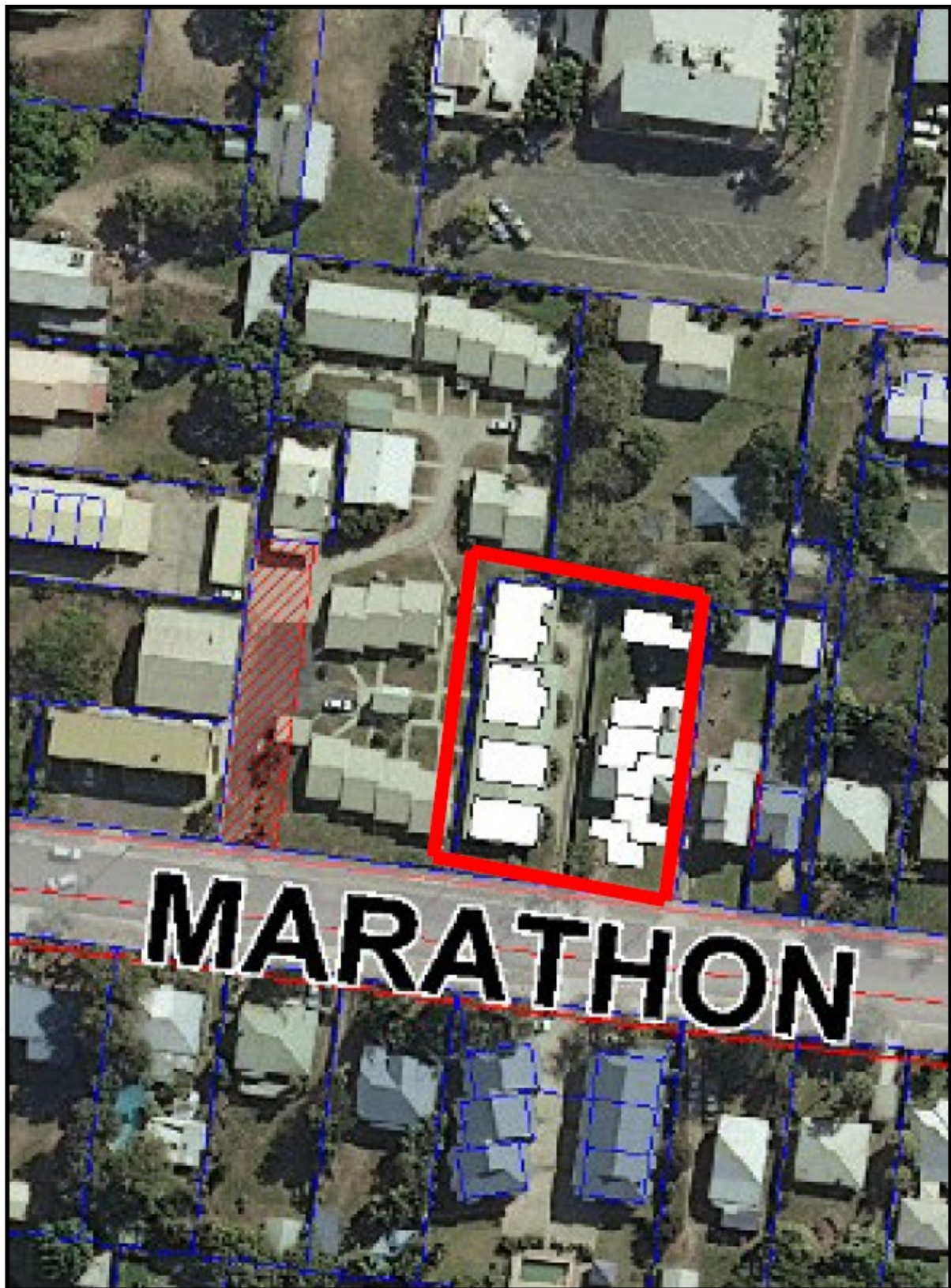
ATTACHMENTS

Attachment 1 – Locality Plan

Attachment 2 – Letter of request from Proserpine Senior Living Inc 2014

Attachment 3 – Letter of request from Proserpine Senior Living Inc 2020

Attachment 1 – Locality Plan



Attachment 2 – Letter of request from Proserpine Senior Living Inc 2014

		Proserpine Senior Living Inc.	
Reg No. 629	ABN 19 885 187 707	Incorporation No. 9320	
<i>A community organisation providing affordable housing for independent seniors</i>			
PRESIDENT –	Rose Gough	PO BOX 317 PROSERPINE QLD PHONE: 4945 4650 MOBILE: 0448 147 352 Email: psliving@bigpond.com	
ADMINISTRATOR –	Kylie Borellini		
23 July 2014			
CEO Whitsunday Regional Council PO Box 104 PROSERPINE QLD 4800		WHITSUNDAY REGIONAL COUNCIL RECEIVED ON 24 JUL 2014	
COUNCIL FILE REFERENCE: 2013 – 767		DOC REG A/O	
Dear Sir		20130767 Plan	
RE: ADOPTED INFRASTRUCTURE CHARGES SIX UNIT DEVELOPMENT – 13 MARATHON STREET, PROSERPINE			
I refer to the Amended Decision Notice Approval dated 13th February 2014 received from Whitsunday Regional Council, in particular to Page 8 the "Adopted Infrastructure Charges Notice" (copy attached). Proserpine Senior Living Inc. is a community owned and operated non-profit organisation providing affordable accommodation to aged residents who wish to continue to live independently within the community. We receive no government funding to assist with operational costs and our income is based entirely on rents received, donations from our local community and any successful grant applications. As such our organisation would like to make application for council consideration to waive the infrastructure charge of \$20,000 per unit, totalling \$120,000 for the six units. Please advise our office if there is an approved format required by council for waiving this particular charge and if any other documentation needs to be submitted to support our application. If you have any queries regarding our request, or require further information, please don't hesitate to contact our office. Yours sincerely  Kylie Borellini Secretary (for and on behalf of Proserpine Senior Living Committee) Encl			

Attachment 3 – Letter of request from Proserpine Senior Living Inc 2020

9 Marathon Street
Proserpine Qld 4800
PO Box 317


Proserpine Senior Living Inc.

Tel: 49 454 650

Mob: 0448 147 352

Email: psliving@bigpond.com

Providing Affordable Accommodation for Independent Seniors

23 November 2020

COUNCIL REF # 20130767

Attn: Neil McGaffin
Director Development Services
Whitsunday Regional Council
PO Box 104
PROSERPINE QLD 4800

Dear Sir

RE: **OUTSTANDING INFRASTRUCTURE CHARGES
2014 UNIT DEVELOPMENT - 11 MARATHON STREET, PROSERPINE**

Further to recent correspondence and our meeting with Council representatives on 17th November 2020, our committee would sincerely appreciate Council giving consideration to waiving the outstanding infrastructure charges relating to the construction of six seniors units in 2014.

Proserpine Senior Living is a unique community owned and operated non-profit organisation that has been a part of the Whitsunday region for the last 46 years, providing much needed affordable housing to our elderly. Run by a committee of dedicated volunteers our aim is to provide low cost accommodation, enabling seniors to continue living independently within a safe and secure environment. We currently have four unit complexes totalling 48 units.

Many of our residents need to move from outlying regional areas to be closer to medical and support services. Located within close walking distance to doctors and Proserpine CBD, our units are easily accessible for home visits from community support services such as Blue Care, Home Care and Meals on Wheels.

Being community owned we receive no government funding, with income based entirely on rents, donations and grants. All money goes back into the running of the organisation. As you can appreciate our operating expenses continue to rise, most notably our insurance which increased a staggering 48% last year. This, coupled with non-profit taxation obligations that require our rents remain under 75% of market rent, makes it difficult to maintain the affordable rates that help our seniors to continue living comfortably.

Our region has an ongoing need to support and accommodate the rapidly growing number of elderly people wishing to live in suitable surroundings, closer to services.

We truly appreciate the consideration being given to this request and thank Council for their continued support of our objective to keep our seniors independent and safe.

Yours sincerely



Kylie Borellini
Executive Secretary
(For and on behalf of Proserpine Senior Living Committee)

PRESIDENT: ALLAN HORSFORD

SECRETARY-ADMINISTRATOR: KYLIE BORELLINI

TREASURER: ALAN DUFTY

ABN: 19 885 187 707 / Incorporation No: 9320

15. Community Services

15.1 APPLICATION TO OPERATE FOR HIRE BICYCLES AND ELECTRIC BICYCLES & TRICYCLES IN AIRLIE BEACH - WHITSUNDAY FUN

AUTHOR: Julie Wright – Director Community Services

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve the application to operate for commercial hire bicycles and electric bicycles & tricycles on Council footpaths, cycle ways, foreshores and boardwalks between Cannonvale and Airlie Beach, subject to the following conditions in accordance with *Whitsunday Regional Council Local Law No. 1 (Administration) 2014*:

- (a) the approval holder must comply with the standard public liability insurance condition;
- (b) for the period of the licence the approval holder must provide a copy of their current public liability insurance certificate of currency;
- (c) prohibit or limit activities under the approval during periods of poor visibility;
- (d) the activities will be conducted to the specific location or to a specified area, as specified in the application;
- (e) the holder of the approval will take specified measures to protect the safety of persons who may be involved in, or affected by, the activities authorised by the approval;
- (f) the holder of the approval will take specified measures to ensure that the activities authorised by the approval do not cause a nuisance;
- (g) if the approval relates to an activity on a road—require the approval holder to indemnify the State;
- (h) if the approval authorises the approval holder to use a specified part of a local government-controlled area or road for carrying on a business –
 - (i) pay rental specified in the approval to the local government at specified intervals; and
 - (ii) maintain the area where the activity takes place in clean, tidy and orderly condition.
- (i) permit access to local government staff or contractors at all times to inspect or service facilities;
- (j) carry out the activity in accordance with any standards of the local government applicable at the time of the approval;
- (k) conduct the activity only on the days and times, and at the specific locations or areas, specified in the approval;
- (l) display the approval in the ways stated in the approval and produce the approval for inspection on demand by an authorised person;
- (m) comply with a requirement to submit the business, vehicle or premises to be inspected by an authorised person;
- (n) maintain a defined access point for emergency vehicles at all times;

- (o) maintain a clear unobstructed pedestrian corridor of not less than 2 metres or, in the case of high usage footpaths, a distance greater than 2 metres stipulated in the approval;
- (p) comply with relevant workplace health and safety requirements;
- (q) be responsible for any costs or expenses incurred by local government for rectifying any damage caused by the activity;
- (r) ensure that vegetation, soil, sand, rocks, native animals or natural things are not interfered with, damaged or removed;
- (s) not interfere with, paint, permanently mark, damage or remove any buildings, structures, fixtures, fittings or facilities provided by local government;
- (t) not erect any permanent or temporary buildings, signs or structures upon the approved activity area without the written consent of the local government;
- (u) ensure that litter is collected and lawfully disposed at a local government waste transfer station;
- (v) ensure that cleaning, maintaining or repairing any vehicle, except for emergency repairs, is prohibited;
- (w) ensure that activities are not permitted within 30 metres of a deployed stinger net;
- (x) only permit experienced and competent guides, agents or supervisors to oversee the operation of the activity;
- (y) accept full responsibility for the safe transportation of customers and all other persons undertaking the activity;
- (z) provide information, explanations, cautions and warnings to customers and all other persons undertaking the activity regarding the hazards likely to be encountered by them when the activity is undertaken;
- (aa) ensure that any motor vehicle used in connection with the activity, complies with all safety requirements and regulations and are operated in accordance with requirements, guidelines or recommendations published from time to time by the manufacturer or any State or Commonwealth authority;
- (bb) identify the points at which an operator is to access the site for the purpose of undertaking the commercial recreation activity;
- (cc) state the number of customers to be taken to the site at any one time;
- (dd) the vehicle/trike will operate at no more than 12 km/h at all times.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Council approve the application to operate for commercial hire bicycles and electric bicycles & tricycles on Council footpaths, cycle ways, foreshores and boardwalks between Cannonvale and Airlie Beach subject to conditions in accordance with *Whitsunday Regional Council Local Law No. 1 (Administration) 2014*.

PURPOSE

Council has received an application from Whitsunday Fun seeking approval to the commercial hire of bicycles and electric trikes on Council footpaths, cycle ways, foreshores and boardwalks between Cannonvale and Airlie Beach.

BACKGROUND

At an Ordinary Meeting held 26 February 2014 Council resolved the following. The previously approved activity has continued to operate to date. The activity is similar in nature to the current application.

13. Planning and Community Services

13.7 2014/02/26.32 Application to operate Segway Tours - Airlie Beach

Moved by: K COLLINS

Seconded by: J CLIFFORD

That Council approve a six (6) month trial for Segway Tours to the three (3) applicants to operate a maximum of ten (10) Segways per applicant to conduct tours to and from Cannonvale through to Airlie Beach via footpaths, cycle ways, foreshores and boardwalks. The trial will run until 31 August 2014 with an opportunity to extend for an additional six (6) months.

Furthermore, not withstanding the Local Law, that if Council is in receipt of three authenticated incidents and or accidents that the operation will cease.

Amendment

Moved by: J WHITNEY

Seconded by: J COLLINS

That Council approve a three (3) month trial for Segway Tours to the three (3) applicants to operate a maximum of ten (10) Segways per applicant to conduct tours to and from Cannonvale through to Airlie Beach via footpaths, cycle ways, foreshores and boardwalks. The trial will run until 31 August 2014 with an opportunity to extend for an additional three (3) months.

Furthermore, that if Council is in receipt of three authenticated incidents and or accidents that the operation will cease.

MEETING DETAILS:

The amendment was voted on 2/5

The motion was Carried 7/0

CARRIED

STATUTORY/COMPLIANCE MATTERS

Whitsunday Regional Council Local Law No. 1 (Administration) 2014

Whitsunday Regional Council Subordinate Local Law No. 1 (Administration) 2014

ANALYSIS

Council has received an application from Whitsunday Fun seeking approval to the commercial hire of bicycles and electric trikes on Council footpaths, cycle ways, foreshores and boardwalks between Cannonvale and Airlie Beach.

The proposed equipment is supplied with safety helmets and safety equipment including a bell plus a rider instruction briefing is conducted prior to hire.

Ages are restricted to 12 years and older with any under 18 years riders required to have a guardian to accept responsibility of supervising a minor.

The proposed designated route of operation is between Cannonvale and Airlie Beach excluding designated roadways and the Airlie Main Street footpath (Electric trikes only).

It is suggested the speed of the tricycles be limited to no more than 12 km/h at all times.

The trikes maximum width is 70cm similar to the width of a standard bicycle. It is further suggested the electric tricycles utilise the lagoon pathway closest to the restaurants (the path dog owners use with the painted paw prints).

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.1 – Our region is active, healthy, safe & resilient.

Strategy 2.1.3 – Implement, enforce and review community health regulations and standards and deliver a timely and effective response to emerging health issues.

Operational Plan

Action 2.1.3.2 – Ensure Prescribed Activities under the Local Law are audited annually.

Financial Implications – Fees & Charges 2020/2021 associated with the use of Local Government Controlled Areas, Facilities and Road application (New) - \$265.00

Risk Management – Conditions listed in accordance with *Whitsunday Regional Council Local Law No. 1 (Administration) 2014*.

CONSULTATION

Milton Morsch – Coordinator Environmental Health and Local Laws
Local Laws Team

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council approve the application to operate for commercial hire bicycles and electric bicycles & tricycles on Council footpaths, cycle ways, foreshores and boardwalks between Cannonvale and Airlie Beach subject to conditions in accordance with *Whitsunday Regional Council Local Law No. 1 (Administration) 2014*.

ATTACHMENTS

Attachment 1 – Map of Proposed Electric Tricycle Route

Attachment 2 – Photographs of Electric Tricycle & Electric Bicycle

Attachment 1 – Map of Proposed Electric Tricycle Route



Attachment 2 – Photographs of Electric Tricycle & Electric Bicycle





15. Community Services

15.2 REQUEST FOR DONATION - ENGAGEMENT OF PROJECT OFFICER GRANT WRITER - BOWEN COLLINSVILLE HEALTH ACTION GROUP

AUTHOR: Emily Hart – Community Development Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approves:

- (i) a donation of \$10,000.00 from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to assist the Bowen Collinsville Health Action Group (BCHAG) in engaging a Project Officer Grant Writer to compile and submit a Federal Government health funding grant on behalf of the group; and
- (ii) endorse the approval for in-kind support of providing a Council officer to assist the appointed Project Officer Grant Writer with data collation and the use of a Council pool vehicle accompanied by a Council officer to non-Bowen communities.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Council is approached by community groups for donations and attempts to assist where possible.

PURPOSE

For Council to consider a request from the Bowen Collinsville Health Action Group (BCHAG) for financial assistance to engage a Project Officer Grant Writer.

BACKGROUND

BCHAG is a collective of key not for profit organisations, community development entities and public and private health practitioners who are committed to improving access to allied health services for residents in the Whitsunday region.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

BCHAG has the opportunity for Bowen to become a national pilot site for an Allied Health Hub and implement allied health models across the Whitsunday region through a \$1.2B federal government regional, rural and remote health funding grant which will be announced in early 2021. The groups vision is to develop models of care over a variety of professions such as occupational therapy, mental health services, speech pathology and podiatry as well as the recruitment and retention of health professionals in the Whitsunday region.

BCHAG is seeking financial assistance of \$10,000.00 from Council to engage a Project Officer Grant Writer to compile and submit a federal government health funding grant on their behalf to ensure the application is comprehensive and of the highest quality.

Alternate financial assistance has been obtained from the Bowen Neighbourhood Centre and Bowen Flexi Care, while Abbott Point Operations have tentatively agreed to provide financial assistance based on the contributions from other key community organisations. See attachment 2 for budget.

Whitsunday Regional Council has approved in-kind support of providing a Council officer to assist the appointed Project Officer Grant Writer with data collation and the use of a Council pool vehicle accompanied by a Council officer to non-Bowen communities.

Council has the following options:

Option 1 – That Council approve the donation request and support the BCHAG.

Option 2 – That Council decline the donation request from the BCHAG.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 - Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 - Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 - Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Financial Implications – The funds will come out of JC: 2967.10249 – Community Donations (2967) / Donations (11074). YTD Budget Remaining is \$46,000.00.

Risk Management Implications – There is a financial risk to Council, however the support provided to this group ensures strong relationships are built and Council's reputation is perceived in a position manner in the community.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approves a donation of \$10,000.00 from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to assist the Bowen Collinsville Health Action Group (BCHAG) in engaging a Project Officer Grant Writer to compile and submit a Federal Government health funding grant on behalf of the group.

ATTACHMENTS

Attachment 1 – Donation Request - BCHAG

Attachment 2 – Budget for Engagement of Project Officer Grant Writer - BCHAG

Attachment 1 – Donation Request – BCHAG



Mr Rod Ferguson
Chief Executive Officer
Whitsunday Regional Council
Herbert Street
Bowen 4805

By email: [REDACTED]

Dear Mr Ferguson,

You may be aware of the Bowen and Collinsville Health Action Group (BCHAG), of which Councillor Mike Brunker is the chair. We thank the Council for its support to date for the work of BCHAG.

BCHAG has the opportunity to be very well placed to implement allied health models across Greater Whitsunday communities (as a national pilot site) as part of a \$1.2B federal government regional, rural and remote health funding grant that will be announced early in 2021. As one of a limited invitee list to hear the Rural Health Commissioner announce this opportunity (via videoconference approximately three weeks ago), BCHAG is cognisant of the need to act quickly to capture this opportunity.

As chair of BCHAG, Councillor Brunker arranged for BCHAG representatives to meet with the Mayor to discuss this funding opportunity. We met with the Mayor and Councillor Brunker on 17 December and they, along with Ms Julie Wright of your office, were supportive of our verbal submissions. However, given the urgency of our request, they suggested we make a formal submission to you. We understand from them that Council is not formally meeting again until late January, and funding support is required before then. Accordingly, I write to you to provide you with advice about BCHAG and the funding opportunity that has presented itself.

BCHAG has been meeting for three years. It is a collective of key not-for-profit organisations, public health and community development entities, and private allied health practitioners. BCHAG meeting attendees include representatives from:

- Bowen Community Council Inc. including Bowen Neighbourhood Centre and Coinda Family Centre;
- Bowen Flexi Care Inc;
- Girudala Community Cooperative Society;
- Northern Australia Primary Health Limited (NAPHL);
- North Queensland Primary Health Network;
- Queensland Health (Mackay Hospital and Health Service) including the Bowen, Collinsville and Proserpine Hospitals;
- Regional Social Development Coalition (RSDC);
- Several Registered Private Practice Practitioners; and
- Whitsunday Regional Council.

BCHAG is committed to improving allied health services access for residents of Greater Whitsunday communities, including Collinsville (classified as a remote community under the Monash model), Bowen, Proserpine, Cannonvale / Airlie Beach, and the Whitsunday Island communities (classified as very remote communities). At present, our data analysis (qualitative and quantitative) show that most health practitioner practices wish to expand through employing more professionals. That analysis also shows that there are gaps in service provision with some health disciplines not locally available at all, or in very limited supply (examples include occupational therapy, mental health services, speech therapy and podiatry for residents of all ages). The challenge is retaining professionals, and their families, in the region.

Page 1 of 4

There is considerable evidence that shows if health professionals believe they and their family will have a good income, while residing in a community with good education facilities, health services and housing, then it is likely that those professionals will form long term attachment to that community, contributing to community social and economic growth.

Last year, BCHAG representatives undertook considerable advocacy and consultation with national and state entities and institutions, who were supportive of the BCHAG vision. That consultation included:

- Members of Parliaments – Minister Coulton, Mr George Christensen, and Mr Dale Last;
- The Commissioner of National Rural Health and staff from the Commissioner's Office;
- James Cook and Central Queensland Universities;
- National Rural Health Alliance;
- Queensland Health;
- Regional Australia Institute;
- Growing the Local Care Workforce, including Boosting the Local Care Workforce Program;
- Check Up;
- Regional Social Development Coalition; and
- The National Disability Insurance Agency.

Unfortunately, as a result of COVID-19, many of those entities' activities were diverted to supporting the response to COVID-19, and the momentum in advancing this vision was slowed. However, consultations have recommenced with most of those entities, and those that have been consulted remain supportive of the concept.

BCHAG is developing models of care and workforce recruitment and retention that is multi-factorial including:

- ✓ Providing a family liaison officer that supports new health professionals and their family members to quickly assimilate into their specific community and the Greater Whitsunday region – such liaison and onboarding activities include helping the family to:
 - find suitable accommodation,
 - enrol in preferred schooling and childcare,
 - investigate options for spouse employment,
 - making introductions to local sporting and social clubs that family members may be interested in joining, including providing free initial membership to such clubs,
 - visit some of the Greater Whitsunday tourism attractions, through entry voucher provision, and
 - find suitable business premises and making business introductions to community leaders;
- ✓ Providing health professionals that apply with an opportunity to experience their professional discipline across a range of service providers and service types including Aboriginal Health, Public Health, Disability Services and Primary Health. It is common (and preferable) for new graduates to be offered a range of practice experiences before settling on a speciality field. Under the BCHAG models, new professionals can be confident in their decision of which specialisation they would like to pursue, having had the opportunity for broad general experience initially;
- ✓ Offering a multi-disciplined team with a "multiple sliding doors" approach. This model of care utilises well-researched health processes, whereby the resident client is at the centre of a collective of allied and other health professionals, receiving integrated and person-centred care. For example, under this approach, a resident might visit a speech pathologist in Airlie Beach, a physiotherapist in Cannonvale, a psychologist in Bowen, and a GP in Collinsville, all of whom are linked through an integrated network. This ensures the resident is provided with "wrap-around" holistic care where all networked practitioners

communicate with the resident and each other to facilitate optimal health outcomes while breaking down the service "silos" that are so common within health systems;

- ✓ Ensuring adequate ICT capacity that enables:
 - BCHAG communities to grow their own workforce of allied health professionals, including undergraduates and certificate level practitioners (therapy assistants) – providing online learning opportunities for allied health students helps keep younger residents in their communities, connected to family and friends, while also gaining professional qualifications. Partnerships with Universities, TAFE or another RTO that offers online education will be pursued so that local residents can gain a needed qualifications; and
 - Allied health professionals to provide telehealth services. For example, because of the expensive and very sensitive orthotics equipment podiatrists need to invest in, a podiatrist who is part of the integrated networked, may be place-based in Cannonvale, but have a client in Collinsville. That client can be supported by both the allied health assistant in Collinsville (under the supervision of the Cannonvale podiatrist) and via videoconferencing with Cannonvale podiatrist.

Such enhanced ICT capacity will not only reduce the considerable time, expense and stress for residents who have to travel regularly out of their communities for health services, but it will foster more employment opportunities for locals within their communities.

- ✓ Providing centralised office administration support to those integrated network members who seek such support - appointment bookings and automated reminders, rescheduling, invoicing, reconciliation, support with regulatory registration such as NDIS registration, insurance etc. Allied health practitioners are often sole traders or small business partnerships, where the owners may have limited business training and experience. By offering this administration service, this enables those practitioners to better spend their time delivering much needed health services, while also having the confidence of ensuring their business is operating efficiently.

BCHAG needs to engage an experienced health services project officer grant writer to develop the grant application, including:

- collating very localised health data,
- developing infographics and through different media contextualising the models of care and workforce recruitment and retention in ways that impress the grant assessment panel, and
- draft a quality application, ensuring all grant criteria is fully and professionally addressed in the application.

We believe the project officer should be engaged as soon as possible – once the grant is formally announced by the federal government (anticipated for approximately late January), our experience is that there will only be a short timeframe in which to finalise a grant application (usually a period of 3 – 4 weeks). BCHAG wants to be well-prepared to ensure its grant application is comprehensive and of the highest quality. Accordingly, work on collating necessary information for that grant application should begin now.

In our submissions to the Mayor, we requested funding and in-kind support from Council. We have also approached Abbot Point Operations seeking funding from that company – it appears in conversation with those representatives, our application will be looked upon more favourably if key community organisations also contributed funding. Bowen Neighbourhood Centre and Bowen Flexi Care are both prepared to commit funding to support the engagement of that project officer. We hope the Council can see its way clear to also do so.

Page 3 of 4

We appreciate it is a "difficult" time to be requesting funding support from Council, given we are going into the Christmas "close" period. However, given the timing of this federal government grant funding opportunity, we are seeking Council's support now towards the engagement of a specialist health services project officer grant writer. We anticipate that project officer engagement to commence mid-January (after formalising recruitment and establishing office infrastructure for the officer), and will continue until approximately mid-March (the time of application submission).

In addition to the funding the Neighbourhood Centre and Bowen Flexi Care will contribute to this officer's engagement, Bowen Flexi Care will also provide in-kind support of office infrastructure for the officer's use. In meeting with the Mayor, it was suggested by that (subject to formal submission) in addition to direct funding, Council may also be able to provide some in-kind support through the provision of a Council employee's time to assist the project officer in data gathering and collation, and use of a Council pool car should travel (with the Council officer) to non-Bowen communities be necessary.

Accordingly, we request the Whitsunday Regional Council provide BCHAG with funding in the amount of \$10,000 (or any lesser amount the Council may be able to afford at this time) and in-kind support (as detailed above). That funding would be required by mid January 2021 at the latest.

The money would be given to, and accounted for by, Bowen Flexi Care as the entity formally engaging the project officer, on behalf of BCHAG. As advised above, we do need to start the engagement of the project officer as a matter of urgency, so your advice regarding whether Council is prepared to commit such funds and in-kind support would be appreciated as soon as possible.

For full transparency, we attach to this letter a proposed draft budget for your information regarding the engagement of the project officer.

We also provide Ministerial brief that was provided to Minister Coulton and a link to the video by Whitsunday Regional Council for use in workforce recruitment. The information in that Brief has "moved on" somewhat from when it was drafted 10 months ago, and should be read subject to the information provided in this letter – however, it may provide you with some additional information you may find helpful.

We look forward to your urgent response, and thank you for this opportunity to make a formal submission to you.

We wish the Council team a very happy Christmas and all the very best for 2021 (it surely must be better than COVID-19 2020!). Thank you for your support to date by hosting BCHAG meetings at Council's offices.

Yours Sincerely


General Manager
Bowen Flexi Care,
For an on behalf of BCHAG.

18 December 2020.

Page 4 of 4

Attachment 2 – Budget for Engagement of Project Officer Grant Writer - BCHAG

BCHAG Engagement of Project Officer Grant Writer (mid January - mid March 2021)

Donor	Type of Contribution	Amount of Contribution
Abbot Point Operations	Monetary	\$15,000
Bowen Flexi Care	Monetary	\$5,000
	In-Kind (office infrastructure)	\$500
	In-Kind (project officer recruitment and administration support, including employment on costs)	\$4,240
Bowen Neighbourhood Centre (BNC)	Monetary	\$5,000
	In-Kind (administration support including employment on costs for collation of existing BNC data)	\$1,270
National Allied Health Alliance	In-Kind contribution to evaluate the grant application prior to submission	\$1,200
Community Leaders	In-Kind administrative consultation time	\$4,000
Whitsunday Regional Council	Monetary	\$10,000
	In-Kind (administration support by a Council employee)	TBA
	In-Kind (pool car use)	TBA
Total Budgeted Donor Contributions		\$46,210
engagement Costs of Project Officer	includes GST	\$34,500
In-Kind expenses	Bowen Neighbourhood Centre, Bowen Flexi Care, NAHA and Community Leaders	\$11,210
In-Kind expenses	WRC	TBA
contingency costs		\$500

15. Community Services
15.3 REQUEST FOR SPONSORSHIP - 2021 PINK STUMPS LADIES DAY - BOWEN CRICKET CLUB

AUTHOR: Elizabeth Youd – Events and Community Sponsorship Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve a Gold Sponsorship of \$2,000.00 from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist the Bowen Cricket Club to host the 2021 Pink Stumps Ladies Day to be held 20 February 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from the Bowen Cricket Club to host the 2021 Pink Stumps Ladies Day.

BACKGROUND

The Bowen Cricket Club's vision is to host the 2021 Pink Stumps Ladies Day as an annual fundraising event and raise awareness for breast cancer. All funds raised from this event will be donated to the McGrath Foundation for research.

The McGrath Foundation was established by famous Australian cricket legend, Glen McGrath after his wife lost her battle with breast cancer. The foundation is one of the most well-known and largest charities in the country.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council have received a request for sponsorship from the Bowen Cricket Club to assist hosting the 2021 Pink Stumps Ladies Day.

The event's program includes a senior cricket match, guest speakers, entertainment, raffles and auctions for women in the local community.

Council has two options:

Option 1 – That Council approve the sponsorship request and support the 2021 Pink Stumps Ladies Day.

Option 2 – That Council decline the offer to sponsor the Bowen Cricket Club for the 2021 Pink Stumps Ladies Day.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications – The funding for the sponsorship will be taken from budget code JC: 2967.10249. YTD Budget Remaining is \$46,162.45.

Risk Management Implications – Council will be viewed in a positive manner by supporting an event that will bring benefits to the local community.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approve a Gold Sponsorship of \$2,000.00, to assist the Bowen Cricket Club to host the 2021 Pink Stumps Ladies Day to be held 20 February 2021.

ATTACHMENTS

Attachment 1 – Sponsorship Proposal - 2021 Pink Stumps Ladies Day

Attachment 1 – Sponsorship Proposal - 2021 Pink Stumps Ladies Day



Pink Stumps Bowen Ladies Day

Bowen Cricket Club's annual Pink Stumps Ladies Day is scheduled for February 20th 2020 liaising with our senior cricket competition. Our team of ladies have organised for this event to be a magical stress-free afternoon of entertainment, food and good company for our local women.

Pink Stumps Ladies Day provides cricket clubs the opportunity to show off their local cricket skills and fundraise for the McGrath Foundation. The McGrath Foundation was founded after the experiences of legendary Australian cricketer Glenn McGrath and his wife Jane who battled breast cancer. The foundation is now one of the largest and most well-known charities in the country heavily supported by the Australian Cricketing Family. They have a particular emphasis on young Australians.

Our Vision for 2021 Bowen Pink Stumps Ladies Day is to have our event fully funded, therefore all ticket sales and raffle/auction money made, is to be directly donated to the McGrath Foundation. Although the McGrath Foundation is not a local Foundation this money will help go towards the research of preventing this horrible disease which evidently 1 in 6 women generate, which is approximately one third of our community. Consequently indirectly/directly affecting us as a community.

As a local woman and being a young mum and being surrounded by wonderful women in my life there isn't anything, I wouldn't do for each and every one of them. The pain and suffering that goes with seeing a loved one in such an inhumane state is indescribable. We need to keep feeding the funding machine, whether it's as individuals or corporate sponsors, until the work is done.

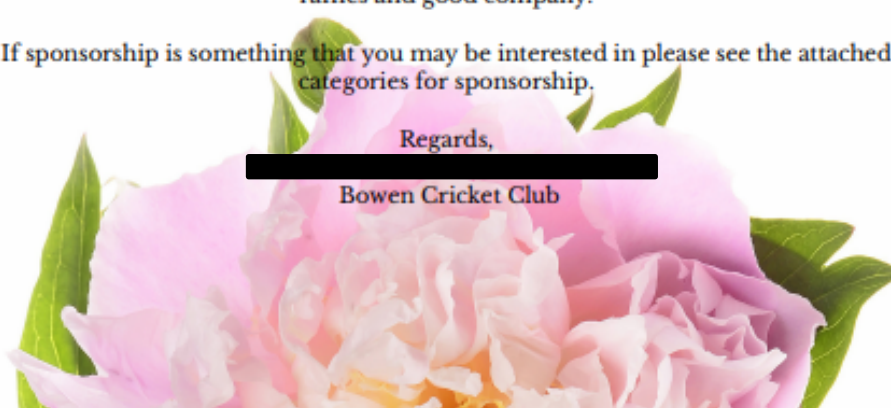
Awareness, prevention, detection and perhaps, one day eradication is our dream and so we will push ahead with this hopefully significant part in awareness raising, in the best way we know how.

I ask of your company to please dig deep and allow me to provide a magical afternoon for the women in our community to show them that we are here for one another at the same time promoting awareness while enjoying the afternoon with entertainment, raffles and good company.

If sponsorship is something that you may be interested in please see the attached categories for sponsorship.

Regards,

Bowen Cricket Club





Pink Stumps Bowen Ladies Day

Sponsorship Categories

Platinum: \$5000

Named Sponsor. Event known as (Sponsor Name Pinks Stumps Bowen Ladies Day) Sponsors name is included on all advertising including photography, posters and social media. Any banners or advertising from your company can be displayed on the day within the event.

Gold : \$2000

Sponsors logo is included on all advertising underneath the main heading. Any banners or advertising from your company can be displayed on the day within the event.

Silver : \$1000

Sponsors logo will be placed below the gold sponsors logo as per the attached proposed Pink Stumps flyer. Any banners or advertising from your company can be displayed on the day within the event.





Pink Stumps Bowen Ladies Day

Sponsor Acceptance and Details

Business Name:

Contact Person:

Phone Number:

Address:

ABN:

Email Address:

Level of Sponsorship (Please tick one):

Platinum: \$5,000.00

Gold: \$2,000.00

Silver: \$1000.00

Please email or deliver acceptance and your business logo to
Lauren Aitken on 0439 709 503 or aitko86@hotmail.com or Kellie
Homewood on 0427 532 389 or Kellie.Homewood@iinet.com.au

If you have any further questions or concerns please contact us
on the above also.





Bowen Cricket

WELCOMES YOU TO OUR ANNUAL

*(PLATINUM SPONSORS
NAME) PINK STUMPS
LADIES CRICKET DAY
SATURDAY 20TH FEB
2020*



*- LIVE SENIOR CRICKET
MATCH
DOORS OPEN 1PM
- NIBBLES &
ENTERTAINMENT*

*- GUEST SPEAKERS
- RAFFLES/AUCTIONS
\$35.00 PER TICKET
8-10 PER TABLE
GROUP BOOKINGS
RECOMMENDED*



15. Community Services

15.4 REQUEST FOR SPONSORSHIP - 2021 AIRLIE BEACH FLY-IN & RUNWAY DINNER - WHITSUNDAY AIRPORT

AUTHOR: Elizabeth Youd – Events and Community

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve a sponsorship of \$3,300.00 from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist the Whitsunday Airport to host the 2021 Airlie Beach Fly-In and Runway Dinner to be held from 23-26 April 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from the Whitsunday Airport to host the 2021 Fly-In and Runway Dinner to be held from 23-26 April 2021.

BACKGROUND

Whitsunday Airport has held several events over recent years, including the popular Airlie Beach Air Shows. Council has supported the Airlie Beach Fly-In and Runway Dinner in previous years:

- *Resolution – 2019/05/08.22 - \$6,000.00 cash*
- *Resolution – 2018/02/28.20 - \$6,000.00 cash*
- *Resolution – 2015/08/12.09 - \$5,000.00 cash + \$5,000.00 in kind*

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

After hosting a successful Fly-In and Runway Dinner event in 2019, it was intended to host the event again in 2020. Unfortunately, due to the COVID-19 pandemic this event was unable to take place.

With the ease of restrictions, it is now planned to be a weekend to remember as it will also be the Whitsunday Airport's 60th birthday celebration with visitors flying the Whitsunday Islands, exploring our local region, and enjoying sensational food. In return for the support, Council will receive the following:

- Four VIP Runway Dinner tickets for Whitsunday Regional Council guests, with a welcome drink, grazing station, followed by a three-course meal.
- Council merchandise/promotional material in the Fly-In guests' welcome bags.

- Council logo on all social media and collateral.
- Premium Council logo position on all invitations to all Flying Schools and Aero Clubs in Queensland, New South Wales, ACT and Victoria.
- Drink coolers printed with Council logo, to be given to all the Runway Dinner guests.

It is anticipated that the event will attract up to 1,000 guests for the dinner alone.

Council has two options:

Option 1 – That Council approve the sponsorship request and support the Whitsunday Airport Event.

Option 2 – That Council declines the offer to sponsor the Whitsunday Airport Event.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications – The funding for the support will be taken from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorships (10249). YTD Budget Remaining is \$46,162.45.

Risk Management Implications – Council will be viewed in a positive manner by donating to the event.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve a sponsorship of \$3,300.00, to assist the Whitsunday Airport to host the 2021 Airlie Beach Fly-In and Runway Dinner to be held from 23-26 April 2021.

ATTACHMENTS

Attachment 1 – Request for Sponsorship - Whitsunday Airport

2021 Fly-In 23rd April to 26th April, Dinner 24th April AIRLIE BEACH FLY-IN & RUNWAY DINNER

“The 2021 Airlie Beach Fly-In & Runway Dinner”

EVENT SUPPORT

Dear Mayor Wilcox,

Sadly our 2020 Fly-In and Runway dinner had to be cancelled, but after a very successful 2019 Fly-In and Runway Dinner, the 2021 Fly-In and Runway Dinner is in its early stages of planning. It will definitely be a weekend to remember with visitors flying the Whitsunday Islands, exploring our local region, then enjoying sensational food with a unique location, our runway.

The 2021 Fly-In and Runway Dinner will also have a significant celebration - Whitsunday Airport Shute Harbour's 60th Birthday!

In anticipation we are excited to engage support for the 2021 event.

As an event supporter of our 2021 Fly-In and Runway Dinner you will receive;

- Four tickets for invited Whitsunday Regional Council (WRC) guests to our VIP Runway Dinner. With a welcome drink on arrival, followed by three delicious courses.
- WRC merchandise/promotional material to go into the Fly-In guests welcome bags.
- WRC logo on all Social and Print Media
- Premium WRC logo position on all invitations to all Flying schools and Aero clubs in Queensland, New South Wales, ACT and Victoria.
- Drink coolers printed with the WRC logo, these will be given to all VIP Runway Dinner guests.

Our event support cost is \$3,000 plus GST.

For more information, please contact our Airport Manager



Whitsunday Airport Shute Harbour / Whitsunday Aviation Village Estate Australia's Premier Airpark
Main Terminal, Whitsunday Airport Shute Harbour, 12 Air Whitsunday Dr, Flametree Q 4802.
PO Box 166, Airlie Beach Q 4802. 07 4946 9180 www.whitsundayairport.com.au

15. Community Services
15.5 SPORT & RECREATION CLUB GRANTS - JANUARY 2021

AUTHOR: Jacqueline Neave – Arts & Community Programs Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to the following recipients:

- Whitsunday Sporting Car Club Association Inc. – Band 2 - \$3,000.00
 - Whitsunday Automotive & Restoration Club Inc. – Band 3 - \$1,500.00
 - Whitsunday Australian Football Club Inc. – Band 2 - \$3,000.00
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Council offers annual funding to grass roots sport & recreation clubs across the region to support the general functions of the club.

PURPOSE

Council to consider the payment of the Sport & Recreation Club Grants for January 2021 in accordance with Council's Sport & Recreation Club Grants Guidelines.

BACKGROUND

To be eligible for the sport & recreation grant a club must meet the following criteria;

- Is incorporated and meets its obligations with the Office of Fair Trading;
- Is covered with the appropriate level of public liability insurance (\$20 million); and
- Provides membership data (as defined by Council) to the Council on an annual basis.

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Club Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	> 250	\$5,500.00
Band 2	101 - 250	\$3,000.00
Band 3	51 - 100	\$1,500.00
Band 4	4 - 50	\$1,000.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_C&ENV_03 – Community Grants Policy

ANALYSIS

Organisation Name	Junior Members	Senior Members	Total Members	Grant Type/ Band	Amount Requested
Whitsunday Sporting Car Club Association Inc.	40	67	107	Club / 2	\$3,000.00
Whitsunday Automotive & Restoration Club Inc.	0	75	75	Club / 3	\$1,500.00
Whitsunday Australian Football Club Inc.	81	39	120	Club / 2	\$3,000.00
Total					\$7,500.00

Council has the following options:

Option 1 – That Council approve the payment of the Sport & Recreation Club Grants.

Option 2 – That Council decline the Sport & Recreation Club Grants and defer the decision to a later date.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Measure – 175 community and sporting groups are funded.

Financial Implications – The funds will be taken from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250). There is currently \$45,772.73 in this budget line item.

Risk Management Implications – Reputational Risk - Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 – Community Donations (2967) / Club Grants (10250).

ATTACHMENTS

N/A

15. Community Services

15.6 COMMUNITY SERVICES - MONTHLY REPORT - DECEMBER 2020

AUTHOR: Julie Wright – Director Community Services

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council receive the Community Services Monthly Report for December 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

To provide an overview of the Community Services Directorate for the month of December 2020.

PURPOSE

The purpose of the report is to set out an account of statistics pertaining to the functions of each branch within Community Services.

BACKGROUND

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service and Cultural Heritage.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

This report provides an overview of Whitsunday Regional Council's Community Services Directorate for the 2020/2021 financial year with particular focus on the month of December 2020.

Option 1 – Receive the Community Services Monthly Report.

Option 2 – Decline the Community Services Monthly Report.

STRATEGIC IMPACTS

Corporate Plan

Outcome 1.1 – Our leadership engages with the community and provides open, accountable, and transparent local government.

Strategy 1.1.1 – Provide sound, competent leadership as to maximise the organisation's operational performance, productivity, and efficiency.

Operational Plan – N/A

Financial Implications – N/A

Risk Management Implications – Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

CONSULTATION

Rod Cousins – Manager Community Development & Libraries
Shane Douglas – Manager Customer Service
Scott Hardy – Coordinator Natural Resource Management & Climate
Milton Morsch – Coordinator Environmental Health & Local Laws
Monique Stevens – Administration Coordinator Community Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council receive the Community Services Monthly Report for December 2020.

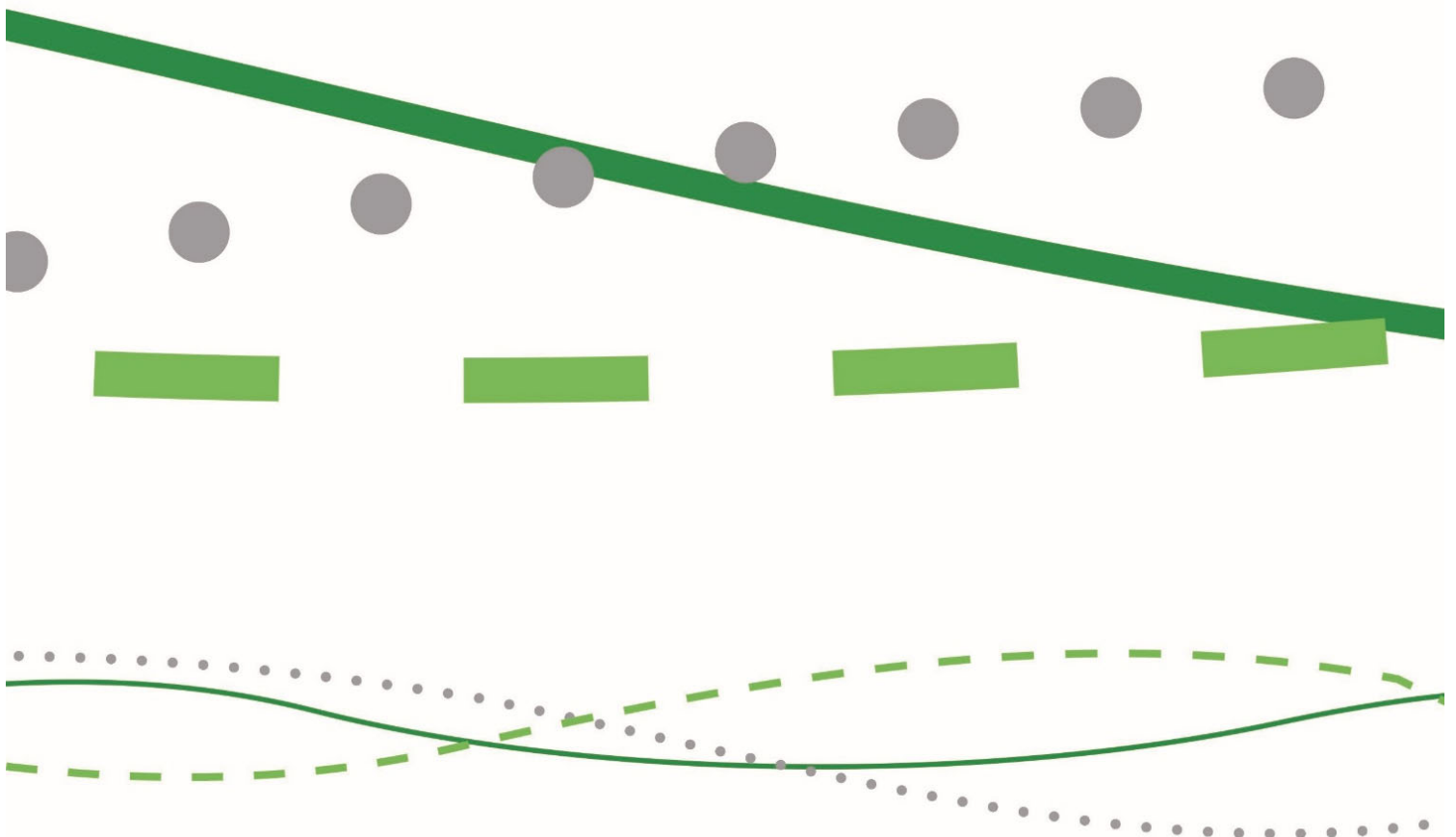
ATTACHMENTS

Attachment 1 – Community Services Monthly Report - December 2020

Community Services

Community Development & Libraries
Aquatic Facilities & Caravan Parks
Environmental Health & Local Laws
Natural Resource Management & Climate
Customer Service
Cultural Heritage

Monthly Report | December 2020



Director's Report

Although a short month December 2020 saw several busy weeks for the Community Services team.

The following are the average monthly occupancy rates at each of Council's Caravan Parks:

- Proserpine Tourist Park – 38.14%
 - an 8.54% increase from December 2019.
- Wangaratta Caravan Park – 25.99%
 - a 5.29% increase from December 2019.

The Region's Libraries monthly attendance and borrowings have decreased & increased from December 2019.

- Attendance 6955 – 29.8% decrease
- Borrowings 17,656 – 39.7% increase

The e-Library borrowings had the highest figure with 5,324 for the month.

The regular First 5 Forever sessions finished the year with Christmas themed activities and stories, while the Book Club and Knit Wits groups enjoyed festive Christmas afternoon teas at their end of year get togethers.

After months of COVID-19 restrictions, it was great to offer school holiday activities, although there were challenges with social distancing and attendance limits. Both morning and afternoon sessions were held over three days. Library Staff commented how very rewarding it was to see children and families enjoying the libraries once again.

Aquatic Facilities totalled 28,417 attendance for December 2020 an overall total increase from November 2020 of 17.5% across the region with the exception of the Bowen and Collinsville Pools.

- Airlie Lagoon increased by 80% to 19,030
- Bowen Pool decreased by 34.3% to 6,955
- Collinsville Pool decreased by 25.2% to 2,721
- Proserpine Pool increased by 18.8% to 9,742

The Community Administration Officers' statistics for December 2020 include the following:

- Correspondence Generated – 355 items
- Civica & ECM Registrations – 1,181 tasks
- 1,067 Telephone Calls (internal & external)

Council's Off-Street Carparks generated \$83,531 for the month with transactions, an increase of 9.2% from November 2020. An average spend per ticket was \$9.52 compared to \$9.07 for the previous month.

The Airlie Lagoon Precinct Carparks generated the highest number of transactions at 7,032 for the month with an average spend of \$4.42 per purchase.

The Community Team received 196 CRM's for December with the Environmental Health and Local Law units receiving 178 complaints/requests for the month.

NRM conducted 18 property visits to discuss Property Pest Management Plans (PPMPs) and/or feral animals with landholders.

A total of 1,054 customers visited the Customer Service Centres a decrease of 10.9% from November 2020.

Customer Service Counter receipts decreased by 42% from December 2019 to 459 for the month with the breakdown from each location listed below:

- Proserpine: 142 receipts a 55.4% decrease from December 2019
- Cannonvale: 124 receipts a 31.5% decrease from December 2019
- Collinsville: 23 receipts a 54.9% decrease from December 2019.
- Bowen: 170 receipts a 29.4% decrease from December 2019

Telephone calls received decreased by 21.7% (17 working days) from the previous month to 2,674 calls, with 78% resolved at the first point of contact. The After Hours Call Centre fielded 534 calls for the month an increase of 49% from the previous month (135 during Christmas Closure).

Customer Requests submitted for December totalled 682 across the organisation with 88.4% completed, a decrease of 215 CRM's (24%) from the previous month.

The replacement of Christmas Tree Decorations for 2020 due to theft and vandalism totalled \$6,776.00 with the breakdown for each township listed below:

- Airlie Beach - \$533.00
- Bowen - \$2,607.00
- Collinsville - \$3,146.00
- Proserpine - \$490.00

Julie Wright
Director Community Services

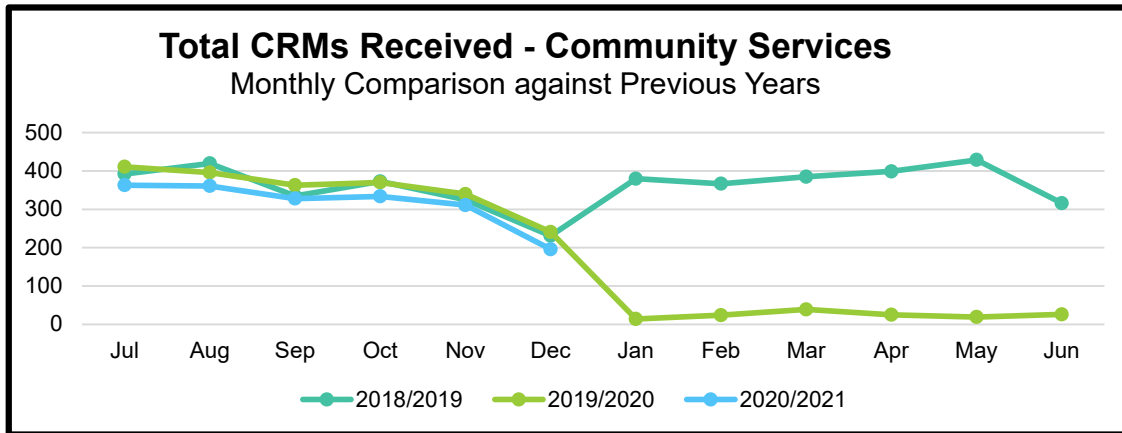
General

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

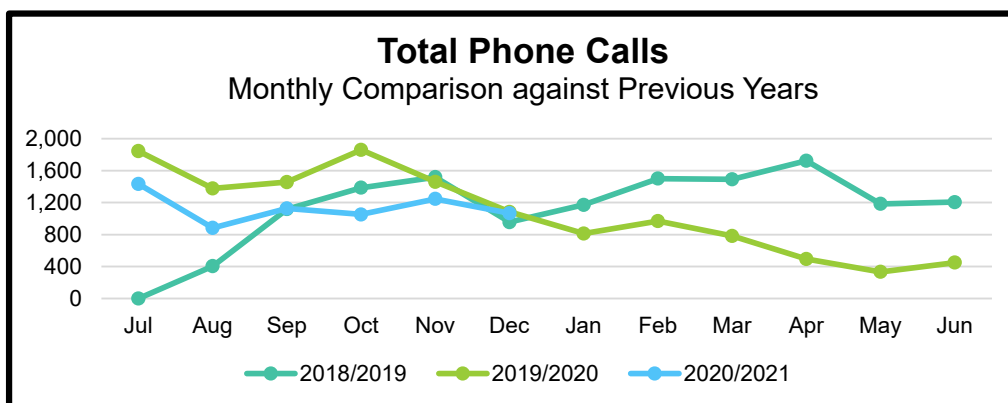
Customer Request Management (CRM)

Service	YTD	Oct	Nov	Dec	Monthly Trend
Community Development					
CRM Received	50	8	10	6	↓
CRM Completed	40	7	8	5	↓
Library Services					
CRM Received	1	0	0	0	–
CRM Completed	1	0	0	0	–
Aquatic Facilities					
CRM Received	19	7	3	4	↑
CRM Completed	10	5	2	1	↓
Caravan Parks					
CRM Received	6	1	0	0	–
CRM Completed	4	1	0	0	–
Environmental Health & Local Laws					
CRM Received	1,621	261	269	178	↓
CRM Completed	1,334	233	209	148	↓
Parking					
CRM Received	17	8	2	2	–
CRM Completed	12	4	2	2	–
NRM & Climate					
CRM Received	91	28	11	4	↓
CRM Completed	36	7	3	2	↓
Customer Service / E-Services					
CRM Received	88	21	16	2	↓
CRM Completed	79	20	16	2	↓
Total CRMs for Community Services					
CRM Received	1,893	334	311	196	↓
CRM Completed	1,516	277	240	160	↓



Administration Officers

Service	YTD	Oct	Nov	Dec	Monthly Trend
Correspondence Generated	4,683	978	714	355	↓
ECM Task List	4,392	858	851	388	↓
Civica Registers	6,674	1,435	1,038	725	↓
Data Input	3,035	786	634	290	↓
CRMs Generated	370	73	71	68	↓
CRMs Closed	311	50	58	50	↓
Phone Calls - Internal	4,783	660	844	745	↓
Phone Calls - External	2,027	392	403	322	↓
Phone Calls - Total	6,810	1,052	1,247	1,067	↓
ECM Registering	4,048	660	930	476	↓
Purchase Orders	275	27	61	59	↓
Receipt Invoices	363	51	67	66	↓
Reports	268	39	45	35	↓



Community Development

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Grant Applications					
Facility Management - Approved	2	0	1	1	–
Facility Management - Approved (\$)	40,000	0	20,000	20,000	–
Junior Elite Athlete - Approved	1	0	1	0	↓
Junior Elite Athlete - Approved (\$)	100	0	100	0	↓
RADF - Received	3	0	3	0	↓
RADF - Approved	1	0	0	1	↑
RADF - Approved (\$)	2,465	0	0	2,465	↑
RADF - Acquittals	3	1	0	0	–
Special Projects - Received	6	2	1	0	↓
Special Projects - Approved	5	0	5	0	↓
Special Projects - Approved (\$)	47,196	0	47,196	0	↓
Special Projects - Acquittals	2	0	1	1	–
Sport & Rec Club - Received	30	7	5	1	↓
Sport & Rec Club - Approved	32	4	7	5	↓
Sport & Rec Club - Approved (\$)	81,500	13,000	13,500	10,000	↓
Donation & Sponsorship Requests					
Donation Requests - Received	16	0	1	2	↑
Donation Requests - Approved	11	0	1	2	↑
Donation Requests - Approved (\$)	46,130	0	100	2,000	↑
Fee Waivers - Approved	12	0	7	1	↓
Fee Waivers - Approved (\$)	11,112	0	9,314	200	↓
Sponsorships - Received	1	0	0	0	–
Sponsorships - Approved	1	0	0	0	–
Sponsorships - Approved (\$)	7,500	0	0	0	–
Sponsorships - Approved (in kind)	10,000	0	0	0	–
Sponsorships - Acquittals	1	0	0	0	–
Events					
Council Events - External - Completed	5	1	0	0	–
Council Events - External - Participants	116	30	0	0	–
Council Events - Internal - Completed	9	0	2	5	↑
Council Events - Internal - Participants	356	0	57	240	↑

Competition Results for Junior Elite Athlete Recipients:

- No competitions held this month.

Events:

External:

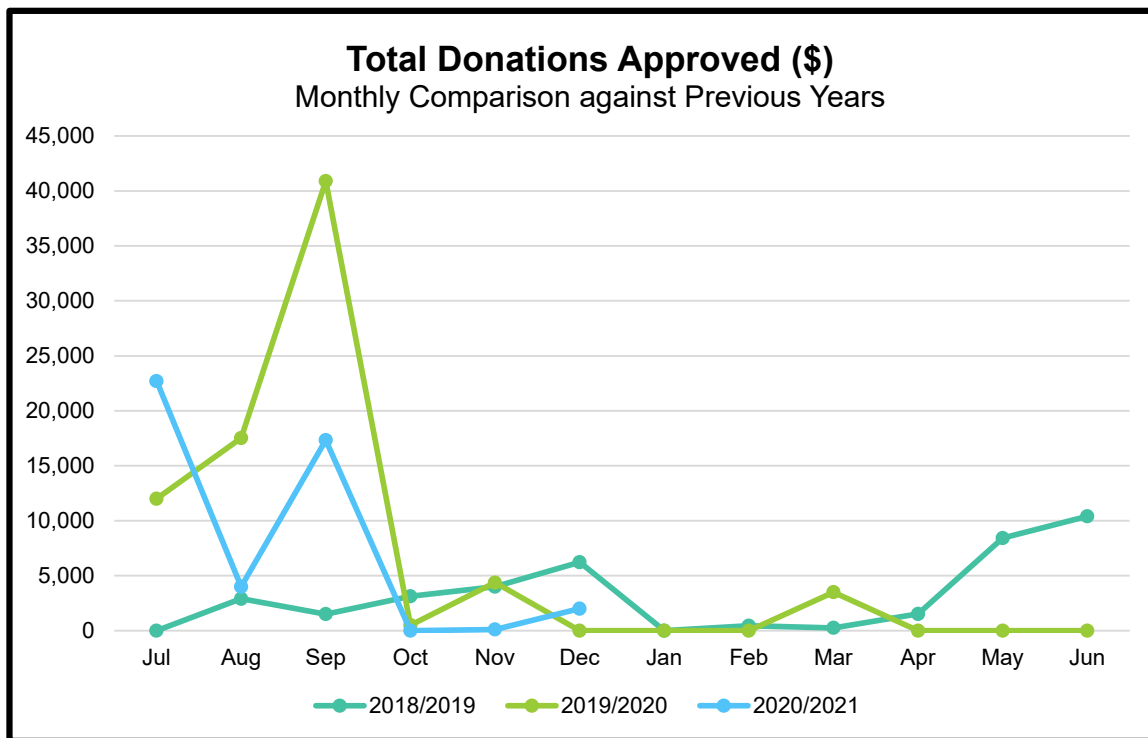
- No external events held this month.

Internal:

- Christmas BBQ breakfasts and lunches were held at Depots and Administration Offices in Bowen and Proserpine for staff.

Special Project Grants Successful Recipients:

- Round 1 closed 16 October 2020 – 5 applications received and approved.

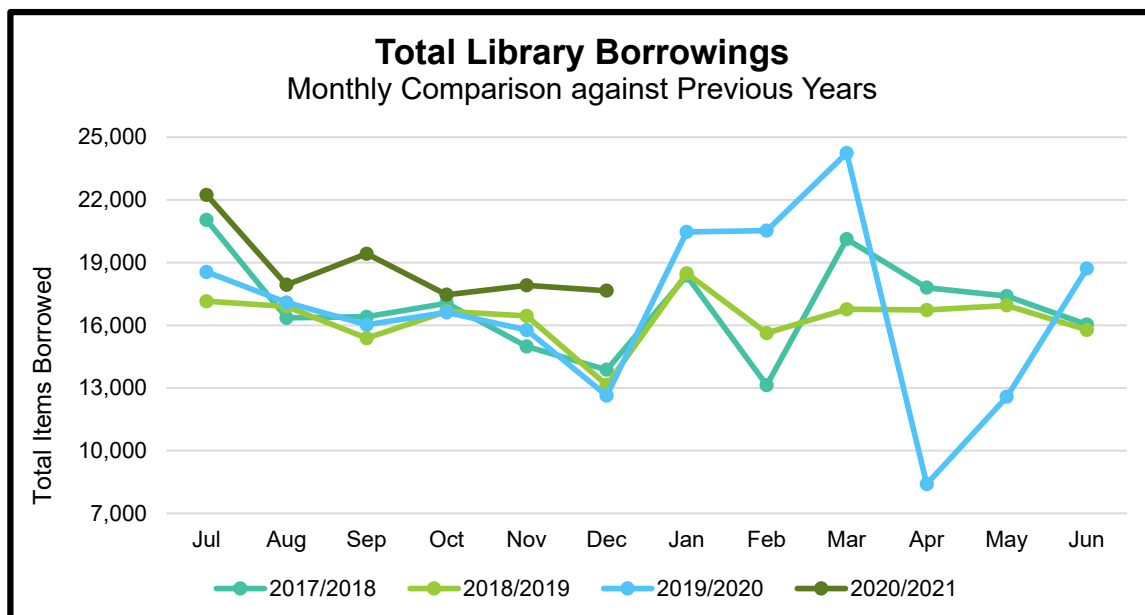


Library Services

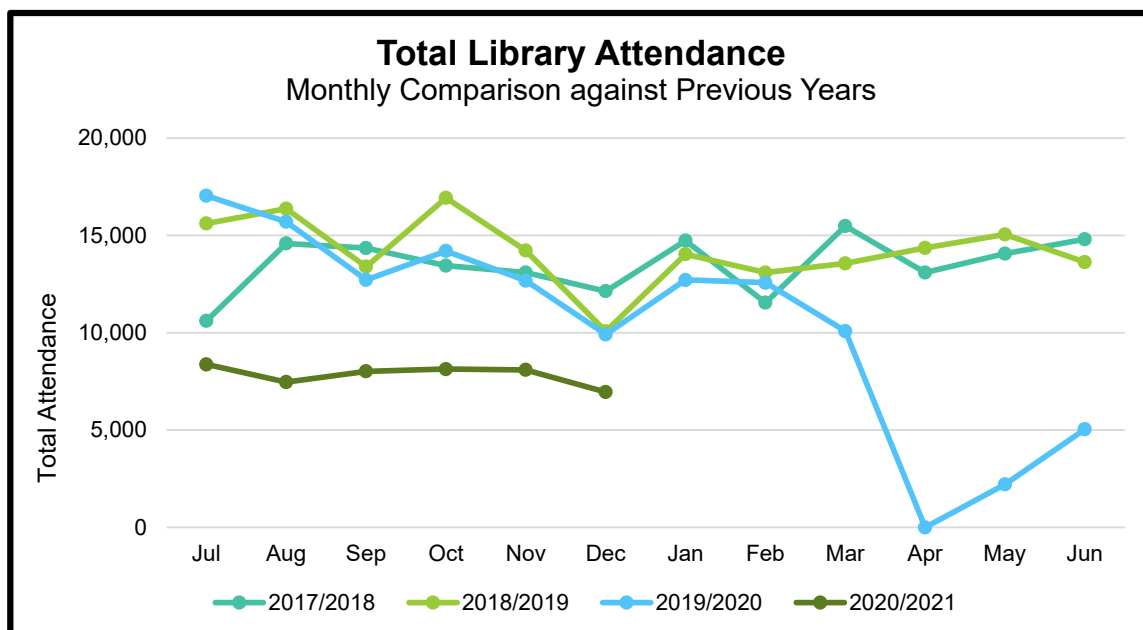
The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Library Resources Acquired					
Bowen & Collinsville Libraries	1,506	235	358	226	↓
Cannonvale Library	2,582	408	457	331	↓
Proserpine Library	1,401	204	297	231	↓
e-Library	242	49	56	8	↓
Library Resources Borrowed					
Bowen Library	19,720	3,157	3,248	3,027	↓
Cannonvale Library	37,191	5,977	5,835	5,691	↓
Collinsville Library	2,334	424	473	416	↓
Proserpine Library	22,856	4,097	3,291	3,198	↓
e-Library	30,528	3,804	5,065	5,324	↑
Mobile Library	0	0	0	0	
Library Attendance					
Bowen Library	13,037	2,198	2,353	1,917	↓
Cannonvale Library	19,340	3,360	3,198	2,798	↓
Collinsville Library	3,859	649	654	327	↓
Proserpine Library	10,802	1,926	1,886	1,913	↑



Service	YTD	Oct	Nov	Dec	Monthly Trend
First 5 Forever (F5F)					
Resources - Acquired	327	0	0	0	–
Resources - Borrowed by Branches	150	36	59	27	↓
Community Partnership Interactions	156	32	23	21	↓
Toolkits Distributed	44	11	16	2	↓
F5F In Library - Activities Held					
Bowen Library	44	8	8	6	↓
Cannonvale Library	59	12	12	6	↓
Collinsville Library	25	6	6	3	↓
Proserpine Library	42	12	12	8	↓
F5F In Library - Activities Attendance					
Bowen Library	280	62	68	77	↑
Cannonvale Library	774	188	160	110	↓
Collinsville Library	139	20	24	26	↑
Proserpine Library	355	67	87	111	↑
F5F Community Outreach - Events Held					
Bowen Library	5	1	1	1	–
Cannonvale Library	8	1	2	2	–
Collinsville Library	1	0	0	1	↑
Proserpine Library	20	5	5	2	↓
F5F Community Outreach - Events Attendance					
Bowen Library	127	18	21	19	↓
Cannonvale Library	279	98	99	48	↓
Collinsville Library	23	0	0	23	↑
Proserpine Library	248	71	62	19	↓



Service	YTD	Oct	Nov	Dec	Monthly Trend
In Library Programs - Events Held					
Bowen Library - Adults	0	0	0	0	–
Bowen Library - Children	6	0	0	6	↑
Cannonvale Library - Adults	12	2	2	2	–
Cannonvale Library - Children	4	0	0	4	↑
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	1	0	0	1	↑
Proserpine Library - Adults	21	3	5	2	↓
Proserpine Library - Children	9	4	1	4	↑
In Library Programs - Events Attendance					
Bowen Library - Adults	0	0	0	0	–
Bowen Library - Children	129	0	0	129	↑
Cannonvale Library - Adults	73	12	14	13	↓
Cannonvale Library - Children	107	0	0	107	↑
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	5	0	0	5	↑
Proserpine Library - Adults	90	14	29	9	↓
Proserpine Library - Children	119	83	22	10	↓
Community Outreach - Events Held					
Bowen Library - Adults	24	4	4	4	–
Bowen Library - Children	0	0	0	0	–
Cannonvale Library - Adults	24	4	4	3	↓
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	26	4	4	4	–
Proserpine Library - Children	80	0	0	0	–
Community Outreach - Events Attendance					
Bowen Library - Adults	136	22	24	24	–
Bowen Library - Children	0	0	0	0	–
Cannonvale Library - Adults	158	26	27	16	↓
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	305	53	43	46	↑
Proserpine Library - Children	0	0	0	0	–
Public Computer Usage					
Bowen Library	2,553	406	514	347	↓
Cannonvale Library	3,474	573	623	479	↓
Collinsville Library	60	11	11	7	↓
Proserpine Library	1,703	297	256	234	↓

Bowen Work Camp

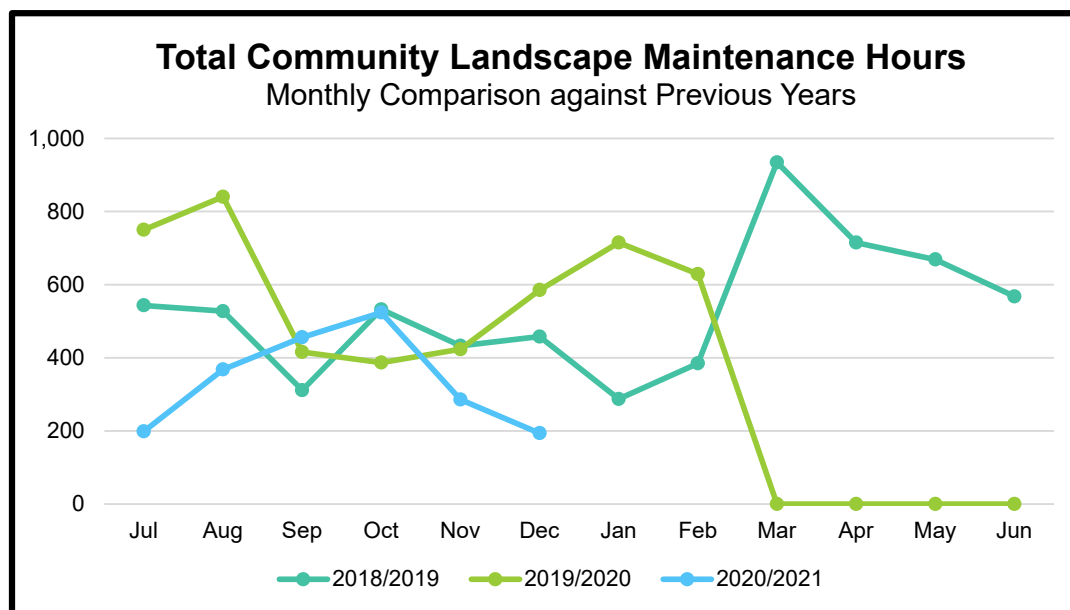
Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Community Landscape Maintenance Hours	2,027	524	286	194	↓
Community Indoor Tasks Hours	423	109	107	70	↓
New Project Assessment Hours	9	0	0	0	–
WRC Landscape Maintenance Hours	322	85	64	67	↑
WRC Nursery Maintenance/Propagation Hours	189	24	33	18	↓
WRC Indoor Tasks Hours	83	20	12	19	↑
QCS Compound Duties Hours	816	148	95	103	↑

Projects

Project	Status	% Complete	Budget
Bowen River Rodeo – Site Maintenance	Scheduled	50%	✓



Aquatic Facilities & Caravan Parks

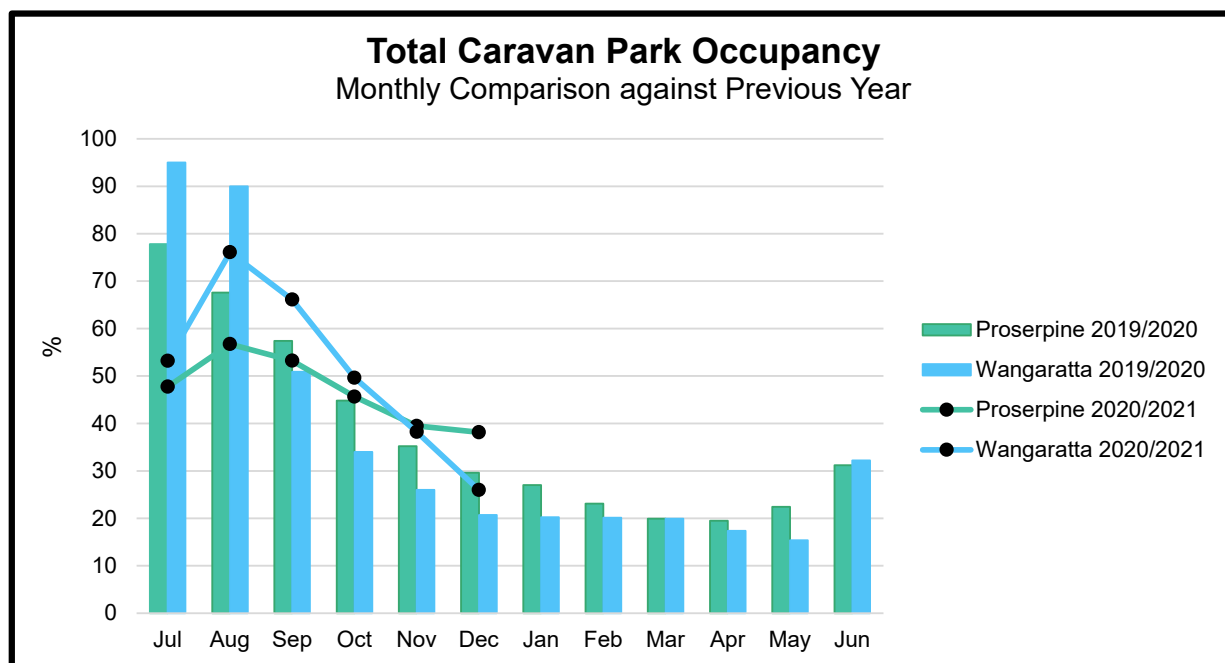
The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's caravan parks and aquatic facilities, and master planning for future sport and recreation assets.

Aquatic Facilities – Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Airlie Beach Lagoon – Total Users	67,605	14,759	10,573	19,030	↑
Airlie Beach Lagoon – Total Offences	4,339	419	1,072	537	↓
Pool Attendance – Bowen	29,194	7,464	10,600	6,955	↓
Pool Attendance – Collinsville	10,551	3,241	3,638	2,721	↓
Pool Attendance – Proserpine	30,372	6,436	7,910	9,742	↑

Caravan Parks – Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Proserpine Tourist Park					
Occupancy (%)	46.8	45.6	39.4	38.1	↓
Revenue (\$)	173,416	30,718	23,190	24,917	↑
Accumulated Revenue - Laundry Service (\$)	2,340	259	282	381	↑
Wangaratta Caravan Park					
Occupancy (%)	51.5	49.6	38.2	26.0	↓
Revenue (\$)	292,438	48,289	27,434	23,427	↓
Accumulated Revenue - Laundry Service (\$)	3,930	473	800	476	↓

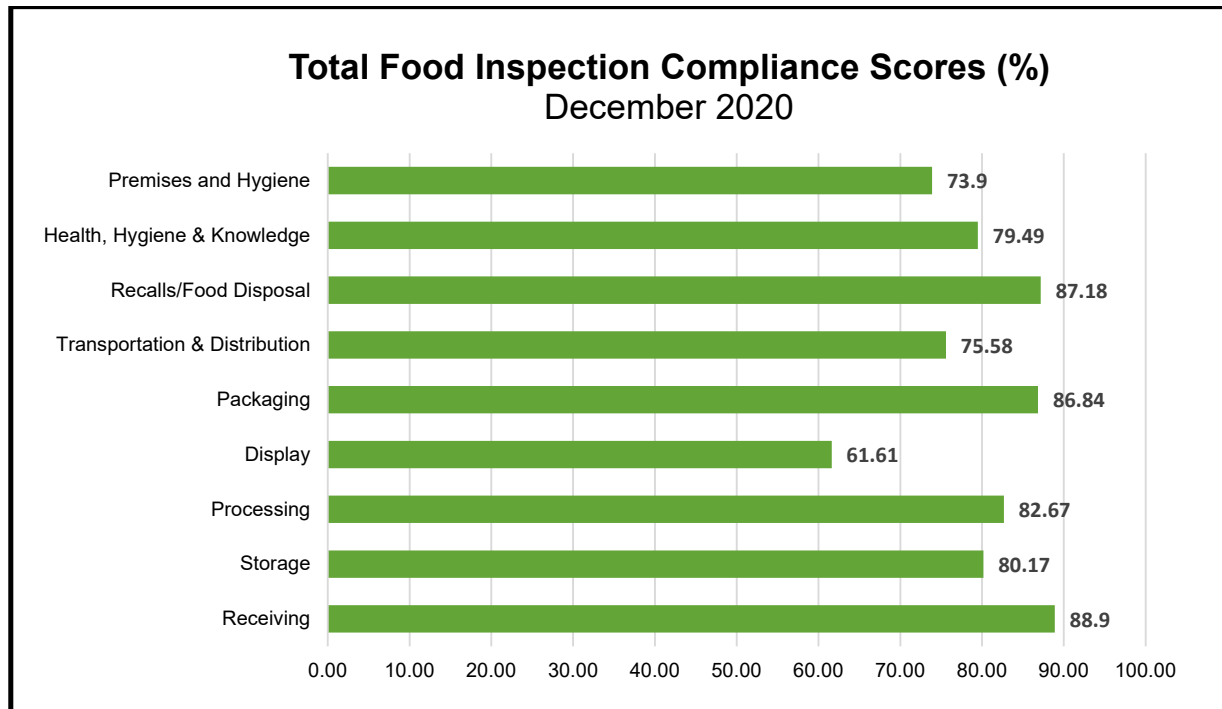


Environmental Health & Local Laws

The Environmental Health & Local Laws branch is responsible for assessing food and local law applications, developing and maintaining various related policies and registers, including the Local Laws, reviewing referrals for liquor licences, and regulating various activities with compliance action and approvals. The branch is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations.

Environmental Health – Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Environmental Health					
Environmental Health – Plan Approval Applications Received	24	0	8	4	↓
Environmental Health Applications Received	35	0	14	9	↓
Food Safety Programs Received	0	0	0	0	–
Liquor Licence Referrals Received	8	2	2	1	↓
Food Business - Inspections	162	6	35	34	↓
Food Business - Re-Inspections	33	2	3	4	↑
Food Safety Programs Audit Reports Reviewed	11	0	4	3	↓
Personal Appearance Services - Inspections	5	0	1	3	↑
ERAs - Inspections	3	0	0	2	↑
Development Applications Referrals Received	8	0	5	0	↓
Accommodation - Inspections	34	20	0	4	↑
Accommodation - Re-inspections	24	0	1	0	↓
Erosion Sediment Control - Inspections	0	0	0	0	–
Complaints Received - Asbestos	4	1	0	0	–
Complaints Received - Litter & Dumping	1	0	1	0	↓
Complaints Received - EH General	66	18	10	9	↓
Event Application Assessment	4	0	1	1	–
Food Inspection Compliance Categories					
Receiving (%)	93.64	93.75	93.94	88.90	↓
Storage (%)	79.96	70.83	77.1	80.17	↑
Processing (%)	89.31	88.31	90.93	82.67	↓
Display (%)	79.21	90.00	83.76	61.61	↓
Packaging (%)	91.85	93.75	93.94	86.84	↓
Transportation & Distribution (%)	85.44	92.31	73.87	75.58	↑
Recalls/Food Disposal (%)	92.58	93.75	95.45	87.18	↓
Health, Hygiene & Knowledge (%)	86.15	86.59	85.84	79.49	↓
Premises and Hygiene (%)	79.44	77.31	81.91	73.90	↓



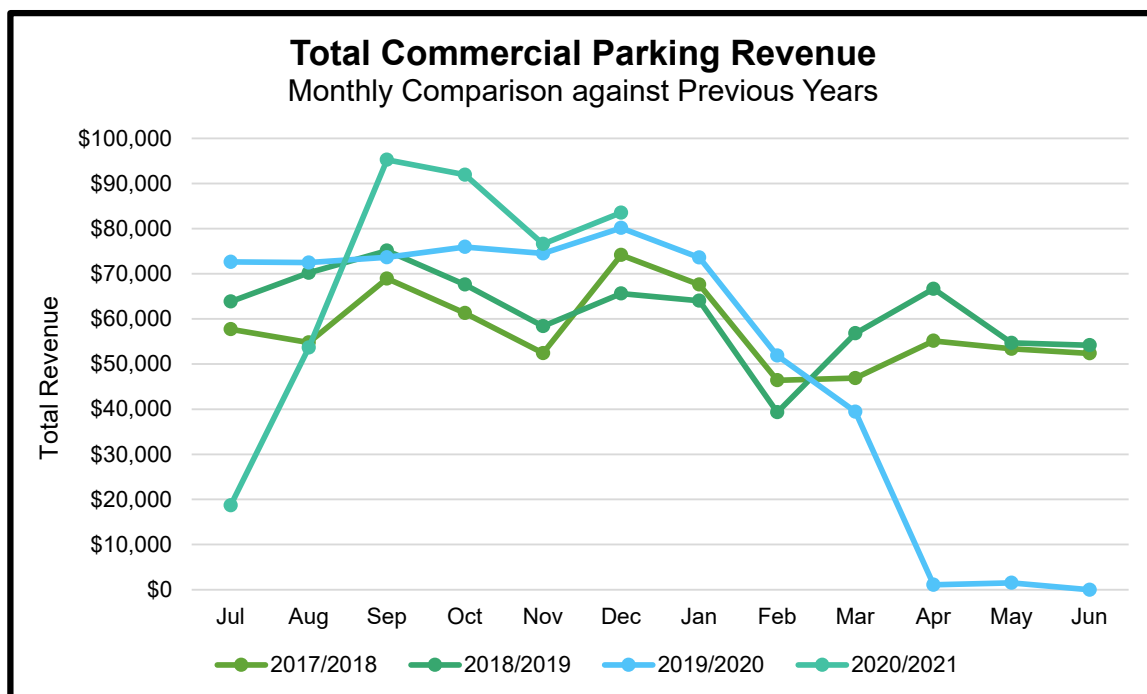
Local Laws – Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Local Laws					
Local Law Applications Received	35	2	8	9	↑
Complaints Received - Animal Management	583	94	95	65	↓
Complaints Received - Other Local Law	683	116	109	73	↓
Compliance Notices Issued	122	17	27	14	↓
Renewal/Reminder/Final Notices	394	41	90	14	↓
Infringement Responses	848	165	43	76	↑
Dog Registrations	4,414	80	106	34	↓
Cat Registrations	537	9	6	2	↓
Parking Infringements - Issued	1,324	242	244	173	↓
Parking Infringements - Waived	244	38	92	20	↓
Other Infringements - Issued	569	81	51	40	↓
Other Infringements - Waived	50	9	0	3	↑
Infringement Reminder Notices Sent	325	167	0	0	–
COVID-19 Inspections	6,256	952	1,009	768	↓
Lake Proserpine & RV Park Inspections	7,815	1,607	1,151	574	↓

Commercial Parking – Operations

Car Parks	YTD	Oct	Nov	Dec	Monthly Trend
Heart of the Reef Transit Facility					
Occupancy (no.)	0	0	0	0	–
Revenue (\$)	0	0	0	0	–
Port of Airlie					
Average Spend (\$)	12.56	13.02	12.95	13.25	↑
Tariff (most selected)	24hr (\$10)	24hr (\$10)	24hr (\$10)	24hr (\$10)	–
No. of tickets purchased	14,260	2,850	2,597	2,505	↓
Revenue (\$)	185,013	39,100	33,635	33,213	↓
Airlie Lagoon Precinct					
Average Spend (\$)	3.50	4.18	4.23	4.42	↑
Tariff (most selected)	0-2hr (\$3)	0-2hr (\$3)	0-2hr (\$3)	0-2hr (\$3)	–
No. of tickets purchased	29,307	7,606	5,841	7,032	↑
Revenue (\$)	124,687	31,820	24,731	31,096	↑
Abell Point Marina					
Average Spend (\$)	9.72	9.96	10.05	10.91	↑
Tariff (most selected)	0-2hr (\$3)	0-2hr (\$3)	0-2hr (\$3)	0-2hr (\$3)	–
No. of tickets purchased	11,222	2,111	1,816	1,761	↓
Revenue (\$)	109,995	21,024	18,249	19,222	↑

Parking Machines	YTD	Oct	Nov	Dec	Monthly Trend
Parking Machine Availability (%)	77.8%	91.7%	75%	75%	–



Natural Resource Management & Climate

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

Natural Resource Management – Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Complaints Received - Pest & Weed	61	12	11	4	↓
Complaints Received - Environmental	43	15	10	2	↓
Property Pest Management Plan (PPMP) Implemented/Reviewed	17	1	2	1	↓
PPMP Annual Reviews Completed	23	6	1	3	↑
Notices Issued - Biosecurity	9	0	0	0	–
Notices Issued - Penalty Infringement	0	0	0	0	–
Landholder Access - Herbicide Rebate	27	0	2	8	↑
Landholder Access - Mechanical Rebate	1	0	0	0	–
Letters/Emails to Landholders - Weeds	216	30	24	21	↓
Property Visit/Inspections - Weeds	322	58	47	17	↓
Property Visit/Inspections - Feral Animals	10	0	6	1	↓
Feral Animals - Traps Set	2	0	0	0	–
Feral Animals - Trapped	0	0	0	0	–
Aerial Shooting - Flights	15	1	6	0	↓
Aerial Shooting - Feral Animals Shot	1,919	95	750	0	↓
Properties Baited	23	2	3	3	–
Baits Laid (kg)	3,601	430	415	270	↓
Length of Road Reserve Sprayed (km)	314.0	0	184.3	0	↓
No. of Council Lots Sprayed/Inspected	87	32	0	0	–
Mixed Chemicals Used (L)	4,960	1,010	1,200	0	↓
Pest Workshops	0	0	0	0	–
Field Days Run/Involved	0	0	0	0	–
Landholder Contacts	9	5	0	0	–
Project Reports - not to Council	30	6	0	0	↓
Briefing / Council Reports	12	3	6	0	↓
Bushfire Hazard Reduction Burns	3	0	1	0	↓
Environmental Planning Projects Completed	7	0	0	-	↓
DA's Assessed (including RFI & Conditions & Advice) Completed	67	17	11	10	↓

Projects

Project	Status	% Complete	Budget	Time
Bushfire Management Program	In Progress	40%	✓	✓
Reef Guardian Council Action Plan	Complete	100%	✓	✓

Climate Hub – Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Media Releases	5	-	3	0	↓
Facebook Post Reach	1,522	-	-	-	–
Facebook Followers	167	-	154	-	↓
Website Unique Visitors	68	-	-	-	–
Projects Underway	47	9	13	10	↓
Projects in Developments	52	8	10	13	↑

Update

Environment Projects:

- Carbon and Biodiversity Offsets Opportunities report
- Urban Stormwater Stewardship Workshop

Customer Service

The Customer Service branch is responsible for providing excellence to Council's customers and stakeholders in their interactions with Council.

Call Centre – Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Business Hours Call Centre					
Calls Received – Total	27,083	4,483	3,419	2,674	↓
Calls Received – 1300 WRC QLD	18,715	3,247	2,581	1,957	↓
Calls Answered	16,926	2,926	2,390	1,799	↓
Calls Overflowed	1,104	200	159	114	↓
Calls Abandoned	415	85	22	31	↑
Calls Abandoned (%)	2.22%	2.62%	0.85%	1.59%	↑
Untracked Calls	270	36	10	13	↑
*ASL - Average Service Level (%)	82.0%	81.5%	89.9%	86.3%	↓
*ASA - Average Speed of Answer	20	20	14	16	↑
*AHT - Average Handle Time/Secs	185	186	196	194	↓
After Hours Call Centre					
Calls Received– Total	1,990	317	272	534	↑
Calls Answered– (Charged)	1,753(846)	283(149)	248(110)	459(223)	↑
Calls Abandoned (%)	11.56%	10.73%	8.82%	14.04%	↑
*ASL - Average Service Level (%)	82.62%	85.2%	87.5%	79.4%	↓
*ASA - Average Speed of Answer	-	11	14	24	↑
*AHT - Average Handle Time/Secs	-	101	105	147	↑

Customer Transactions

Service	YTD	Oct	Nov	Dec	Monthly Trend
Receipts	74,461	13,764	7,806	7,010	↓
eServices Receipts	1,569	279	81	16	↓
eServices Receipts (%)	2.11%	2.02%	1.04%	0.23%	↓
CRMs	5,607(5283)	1,015	895	680	↓
eServices CRMs	57	13	15	2	↓
eServices CRMs (%)	1.02%	1.28%	1.68%	0.30%	↓

Payments:

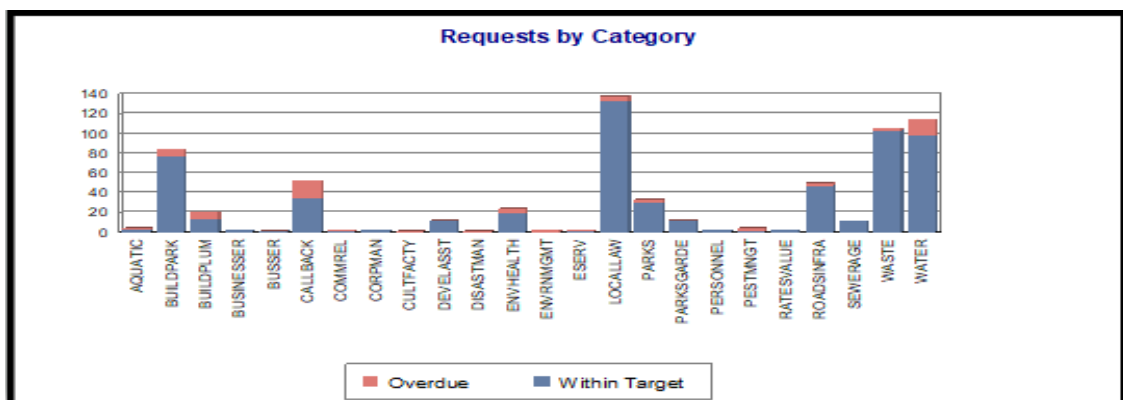
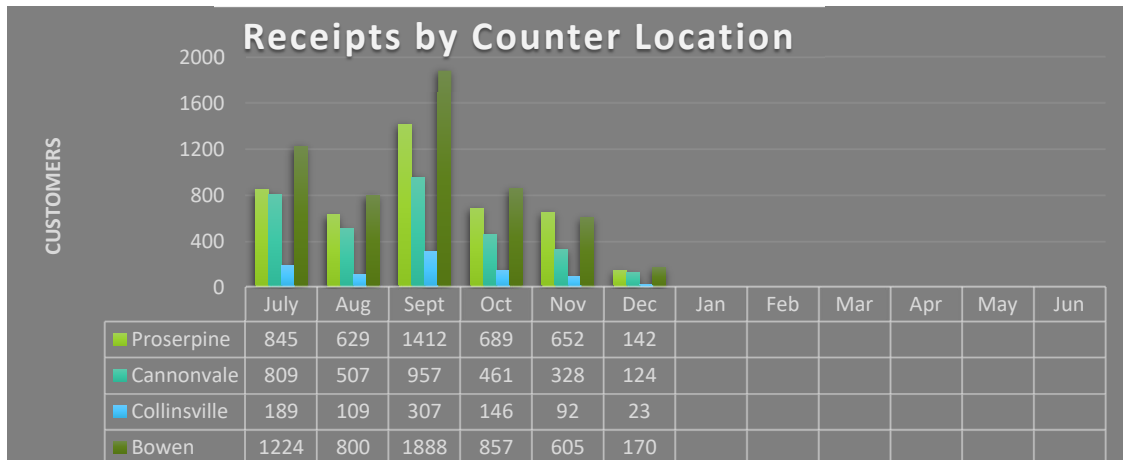
- Total BPay, Austpost, Direct Deposits & EServices payments at **54.93%** of total payments.

Incoming Calls & Requests:

- CRM completion was **90.3%** (**88.4%** including call backs).
- Total of **1,054** visitors through the service centres.
- WRC Call Statistics at **86.3%** of calls answered in 25 seconds.
- First Point of Contact (FPOC) resolution was at **78.00%** for **December**.

Top Issues

Service	YTD	Oct	Nov	Dec	Monthly Trend
Counter					
Rates Receipt	2,989	256	142	103	↓
Rates Search	757	161	147	101	↓
Infringements	671	147	107	91	↓
Special Water Read	245	59	51	43	↓
New Animal Registrations	614	62	85	36	↓
Telephone (First Point of Contact)					
General Information	1,075	119	189	164	↓
Rates/Water Billing	1,699	272	205	123	↓
Local Laws/Compliance and Environment	1,052	212	209	100	↓
Payments	621	147	90	57	↓
Waste (bins/recycling/refuse centres)	404	60	70	47	↓
After Hours					
Water Supply Issue	204	39	23	77	↑
Wandering Animals	49	10	5	10	↑
Roaming Stock	27	2	6	8	↑
Flooding/Road Closures	11	0	4	7	↑
Parking	39	5	11	5	↓



Cultural Heritage

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

Operations

Service	YTD	Oct	Nov	Dec	Monthly Trend
Meetings with Traditional Owners	1	0	0	0	–

Projects

Project	Status	% Complete	Budget	Time
Reconciliation Action Plan (RAP)	In Progress	85%	✓	✓
Indigenous Land Use Agreements (ILUA)	In Progress	80%	✓	✓

16. Infrastructure Services
16.1 HYDEAWAY BAY ANZAC MEMORIAL PROPOSAL

AUTHOR: Adam Hagy – Deputy Director Infrastructure Services

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council deny the request due to the close proximity of the existing Dingo Beach Anzac Memorial and advise the Hydeaway Bay Progress Association that;

- a) It encourages the Progress association to hold a joint Anzac Day ceremony with the Dingo Beach community; and**
 - b) The placement of another Anzac Memorial on Council controlled land that is coastal foreshore would be disadvantageous due to the likelihood of the memorial being damaged from adverse weather events.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Council received a request from the Hydeaway Bay Progress Association Inc. to establish an Anzac Memorial at Hydeaway Bay.

PURPOSE

Council has received a request from the Hydeaway Bay Progress Association Inc., seeking Council approval to construct an Anzac Memorial on the Hydeaway Bay Foreshore. The Hydeaway Bay Progress Association Inc. have advised they will be funding the supply of materials and labour to construct the memorial.

BACKGROUND

On 18 April 2018, Council was briefed on the Anzac Memorial proposal and requested further information to consider approval on this request.

Council has now received further correspondence from the Hydeaway Bay Progress Association Inc., providing further information of design and location, as per Attachment 1.

STATUTORY/COMPLIANCE MATTERS

LSP_CE_03 Memorials in Council Parks, Gardens, Open Spaces & Road Reserve Policy.

ANALYSIS

In 2013, Council resolved to support the installation of a memorial at the Dingo Beach Foreshore, which is located approximately 1.5km (direct line) or approximately 7kms by road from Hydeaway Bay. For the most part all townships have one memorial with the exception being Airlie Beach which has two, (one in Cannonvale and one in Airlie Beach). Supporting this request may set precedence, by inviting others to put forth requests to install memorial in other areas such as Jubilee Pocket, Conway Beach, Mount Julian, Strathdickie etc. This may

defeat the purpose of having a singular gathering place for the public to come together and honour those who served.

Under the Memorials in Council Parks, Gardens, Open Spaces & Road Reserve Policy, it states the following:

- The final decision in relation to the location of memorials and monuments on Council controlled land or assets shall be made by Council. When determining the final location, Council shall place high regard on the Council Management Strategy for Parks, Gardens and Reserves, and other strategies where appropriate;
- Council shall only approve minor memorials within areas dedicated for minor memorials. Minor memorials must be in remembrance of persons or groups;
- The subject of the Memorial must demonstrate a high level of significance, such as the person or group has made an outstanding contribution to the cultural, political, economic or social development of the Whitsunday region;
- All costs associated with establishing a memorial are to be met in full by the donor. Costs include, but are not limited to:
 - Council's application fee;
 - community and stakeholder consultation;
 - artist, project manager and/or engineering fees;
 - all costs associated with Development Approval as required;
 - all costs associated with construction and installation;
 - all costs associated with site preparing and/or remediation;
 - estimated future maintenance and management costs – including ongoing monitoring, cleaning, refreshing protective coating and minor damage repair, for a minimum of 15 years; and
 - costs of at least \$500 and up to the value of Council's insurance excess incurred as a result of any damage sustained to the memorial within the first 15 years.

The Association has indicated that they would like a memorial design like Dingo Beach. If approved Council will be required to consult with the Association to ensure an appropriate memorial is placed. The Association have chosen the Hydeaway Bay Beach Southern End as the proposed location for the following reasons:

- Car park within 50 metres of the chosen site;
- Bitumen walkway pedestrian access;
- Shelter shed and tables to locate electronic equipment and supportive material under cover;
- Within 30 metres of the beach from which to observe sunrise and place or throw floral tributes;
- The chosen site is central to most Hydeaway Bay residents;
- Is large enough to accommodate at least 100 people; and
- Is flat for the most part allowing the positioning of chairs as required.

Council's options regarding the request are as follows:

Option 1 - Deny the request and ask that the Association combine their service with the Dingo Beach Progress Association & Residents, and together commemorate those who have served at the Dingo Beach foreshore memorial location, situated approximately 1.5km (direct line) or approximately 7km's by road.

Option 2 - Support the installation of the Memorial, which will involve Council officers working with the Association to establish an appropriate memorial design and its placement.

STRATEGIC IMPACTS

Reputation – A number of Hydeaway Bay residents are involved with the Progress Association. If Council chooses not to support the installation of the Memorial, it may result in a number of adverse complaints.

Financial – Ensuring that the Policy is upheld so that Council does not commit in-kind support in relation to the maintenance of the memorial, as it is stated in the Policy that all costs associated with the maintenance and upkeep are the responsibility of the donor for the period of 15 years.

Infrastructure & Assets – In the instance where the memorial sustains damage, Council may be asked by the community to conduct repairs wherein this is the responsibility of the donor for a 15 year period. It is highly likely that at some point the memorial would incur damage from adverse weather as the placement is on a coastal foreshore and Council would be pressured to assist.

CONSULTATION

Theresa O'Regan – President, Hydeaway Bay Progress Association Inc.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council deny the request due to the close proximity of the existing Dingo Beach Anzac Memorial and advise the Hydeaway Bay Progress Association.

ATTACHMENTS

Attachment 1 – Hydeaway Bay Progress Association Inc. Submission of proposed Anzac Memorial

Attachment 2 – Dingo Beach Anzac Memorial Plaque

Attachment 1 – Hydeaway Bay Progress Association Inc. Submission of proposed Anzac Memorial

Hydeaway Bay Progress Association Inc.

13 November 2020

Mr Rodney Ferguson C E O
Whitsunday Regional Council
P O Box 104
Proserpine QLD 4800

Dear Mr Ferguson

SUBMISSION FOR PROPOSED ANZAC MEMORIAL

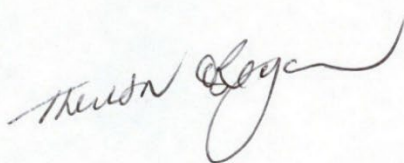
We are supplying additional information as requested by Adam Hagy for our Anzac Memorial at Hydeaway Bay. We apologise these drawings are done by hand & not professional drawings however we feel they will convey the general idea of what we are trying to achieve. The contents are as follows:

Page 1 - Letter to the CEO – Mr Rodney Ferguson
Page 2 - Anzac Memorial details
Page 3 - Proposed Location near the Beach – Photos
Page 4 – Playground are below the first Carpark
Page 5 – Anzac Monument at Dingo Beach – Our proposal is similar
Page 6 – Drawing of our Proposed Anzac Memorial
Page 7 – Overview of playground area.
Page 8 – Details of Memorial

We have a similar determination of the Anzac's to see this project to completion & we are funding this ourselves. We hope we can get the Council's support.

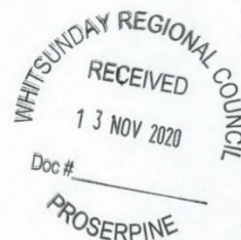
Yours faithfully

Theresa



Theresa O'Regan
President
Hydeaway Bay Progress
Association Inc.
0417 616 382

417 Hydeaway Bay Drive
Hydeaway Bay QLD 4800



Hydeaway Bay Progress Association Inc.

23 July 2020

Mr Rodney Ferguson C E O
Whitsunday Regional Council
P O Box 104
Proserpine QLD 4800

Dear Mr Ferguson

SUBMISSION FOR PROPOSED ANZAC MEMORIAL

The Hydeaway Bay residents hold their annual Anzac Day dawn service near the foreshore in the playground area at the 1st Car Park. This was initiated by Rob Crocker and this event is celebrated every year since. Rob Crocker passed away in 2015 & our community would like to establish an Anzac Memorial in an area close to the beach.

The Hydeaway Bay Progress Association Inc. voted to proceed with the Anzac Memorial. The foreshore area is managed by the Council so we are seeking your permission for this purpose. We are financing this project ourselves. Like most communities sadly we were unable to hold a dawn service this year – we did mark the occasion on our driveways.

We are considering something similar to the Anzac memorial that is erected at Dingo Beach foreshore – I have attached some photos. Page 5

This area is a very suitable location solemn, quiet, & away from traffic - being close to the water commencing in darkness & then the sun rising where during the service flowers are cast in the water in memory of the Anzac's.

Yours faithfully

Theresa

Theresa O'Regan
President
Hydeaway Bay Progress
Association Inc.
0417 616 382

417 Hydeaway Bay Drive
Hydeaway Bay QLD 4800

Hydeaway Bay Progress Association Inc.

Page 2

See attached points:

ANZAC MEMORIAL

The Anzac Memorial is significant for the community at Hydeaway Bay and attracts over 50 people at Dawn Service on Anzac Day.

The location is carefully chosen because it possesses the following supportive components.

- Car park within 50 metres of the chosen site.
- Bitumen walkway pedestrian access.
- Shelter shed and tables to locate electronic equipment and supportive material under cover.
- Within 30 metres of the beach from which to observe sunrise and place or throw floral tributes.
- The chosen site is central to most Hydeaway Bay residents.
- Is large enough to accommodate at least 100 people.
- Is flat for the most part allowing the positioning of chairs as required.
- Is now associated closely with the Anzac Day program.

The Service was initiated by Rob Crocker in 2009. Rob was a serviceman in Vietnam in the Navy – later in the Police force & Water Police. Rob was involved with the community since coming to live here in 2003 & was office bearer on a number of occasions & contributed a generous amount of time to community projects. He is sorely missed.

The Service has been conducted at the same location since 2009 which infers that none better have been found

The Service is on tape so that specific requirements are provided consistently each year and service content in the form of a program is always distributed to all attendees.

The site is visited by many people throughout the year and provides evidence of the communities respect for all service personnel.

The memorial will be small about 4.0Sqm in total – comprising of a rock less than a meter high & a meter in diameter – a border of pebbles 30cm all around then paved on the outside. (Measurements are approximate)

The memorial and related events, does not detract from the local environment or its existing use and comes within the Councils classification of a Minor Memorial or Monument.

The memorial will not be visible from the road therefore will not distract drivers of vehicles.

We would have the traditional Anzac plaque on the monument.



Pic No 1 - Proposed site on Hydeaway Bay Beach – Southern end



Pic No 2 - Walkway to the beach area

Hydeaway Bay Progress Association Inc.

Page 4



Play area & Shelter shed

Hydeaway Bay Progress Association Inc.

Page 5

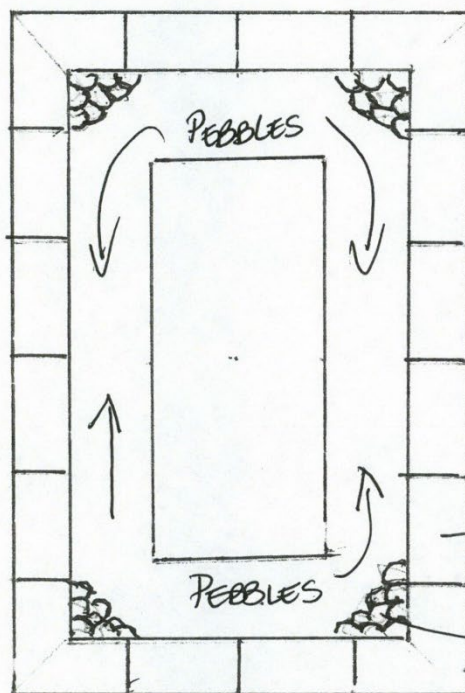


Monument at Dingo Beach – Anzac Plaque



Overall view of the monument at Dingo Beach

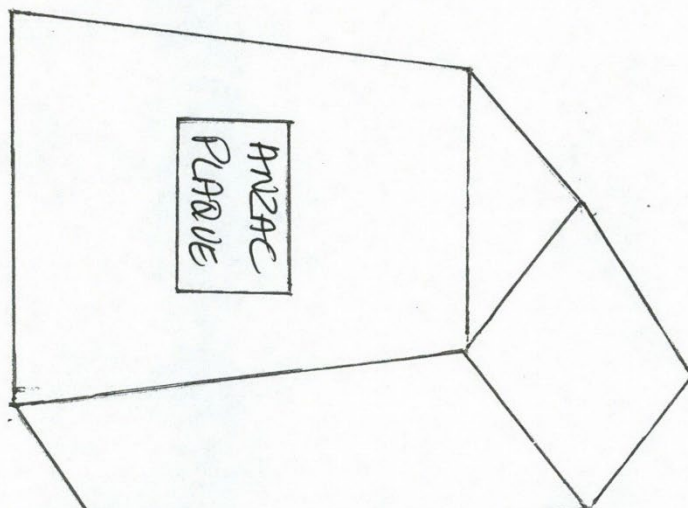
Page 6



TOTAL
AREA =
4 Sq. METERS
APPROX.

PAVERS.
Border of
PEBBLES 30cm.

SIDE VIEW.

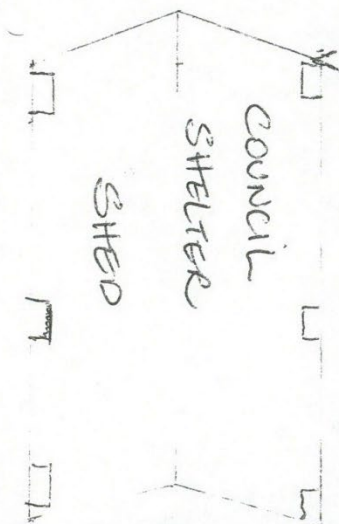


The Hydeaway Bay Progress Association Inc.

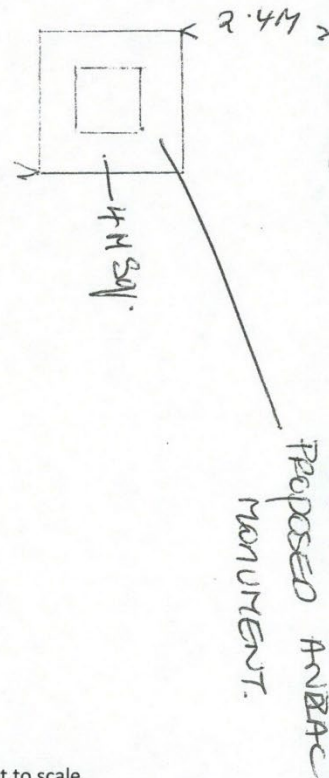
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Page 7

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10.9 MTR.



BEACH ACCESS

7.8M.

BEACH

The Hydeaway Bay Progress Association Inc.

This drawing is not to scale

ANZAC MEMORIAL REQUIREMENTS FOR WHITSUNDAY REGIONAL COUNCIL

Measurements:

Total measurements:	4 Square Meters
Height:	1 Meter approx...
Border:	30cms of Pebbles
Outside border:	30cm of Pavers

Material:

Rock
Pebbles / Stones
Pavers

Content :

Anzac Memorial for Hydeaway Bay community & visitors

Embellishments:

Anzac Traditional Plaque

The Hydeaway Bay Progress Association Inc.

Attachment 2 – Dingo Beach Anzac Memorial Plaque



16. Infrastructure Services

16.2 ROUND 3 WORKS FOR QUEENSLAND - CHANGE OF PROJECT SCOPE COLLINSVILLE

AUTHOR: Adam Hagy – Deputy Director Infrastructure Services

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council resolves to approve the Round 3 Works For Queensland alternative projects identified in the report and forego the previously approved Railway Road Footpath Project. The alternative projects to utilise the \$400k available being:

1. \$179k to irrigate the Collinsville Showground Oval;
2. \$200k to complete the missing link of footpath and pedestrian footbridge along Scottville Road Collinsville; and
3. The balance of W4Q funds remaining be utilised towards street beautification in Stanley Street Collinsville.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

Following Community Consultation in late 2020, alternate projects were proposed to ensure that Collinsville residents would receive projects delivered in the township that were valued and prioritised based on their feedback.

PURPOSE

To consider the officer's recommendation regarding the utilisation of Round 3 Works For Queensland funds for alternative projects as the Railway Road footpath was not deemed a priority by the community as a whole.

BACKGROUND

Under the previous Council prior to the March 2020 elections a project was identified and resolved to include a section of footpath along Railway Road Collinsville to be funded from the Round 3 Works for Queensland Project. The project was approved and a budget of 400k was set.

Upon further investigation the scope was expanded to route the path from Railway Road through to the Sodexo Mining Camp which would have required a total budget in the order of \$1.4 million. It was also further discussed in the new term of the Council that the project may not have the support of the community. It was also demonstrated that the project was not the highest priority for the community following consultation held from 23 October 2020 – 20 November 2020.

Given the information on hand following feedback from the community it was determined to seek alternative projects to utilise the Round 3 Works for Queensland based on community priorities, bearing in mind that any new projects would need to be completed by June 30 2021 and meet the funding criteria.

The top 10 suggestions were as follows:

- Waterpark
- Cheaper Water
- Upgrade Park Equipment
- Bike Track and BMX track at Darcy Munro Park
- Collinsville Beautification
- Equal Treatment of all areas of WRC
- Park Play Equipment for older kids
- Upgrade sports facilities and programs for kids
- Upgrade and maintain tennis courts
- More road maintenance

Further details of these priorities and results of the consultation are included in Attachment 1.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

Given the fact that the Railway Road footpath project was not identified as a community priority, in recent consultation several other options were considered. These options recommended by the officer would meet the Works For Queensland eligibility criteria as set out in Round 3 for projects to be constructed during the 2019/2020 and 2020/2021 financial years.

The number 1 suggested project by the community being a waterpark has been granted funding through the Local Roads and Community Infrastructure Grant to the value of \$1.2 million and will require construction by the end of December 2021, therefore no funding is required through the Works for Queensland program. Council pro-actively sought this funding following the consultation carried out with the community.

Collinsville Beautification will also most likely be submitted for grant consideration for the Building Better Regions fund to the value of \$3.5 million subject to Council resolution and further community consultation.

The bike track and BMX track at Darcy Munro Park is also being considered by Bravus, formerly Adani, for funding through their Community Benefit Fund which will likely contribute \$300k as outlined in their Memorandum of Understanding with Council.

Council officers then looked to other projects that could be completed by June 30, 2021 and evaluations began on priorities set by the community as outlined in the Top 10, such as upgrade of sport facilities, elements of Collinsville Beautification. One other item mentioned in the top 20 of the consultation report and the submissions was more walking tracks/circuits. Based on this, and the fact that costings and design have been completed to finish the missing link of footpath and install a pedestrian bridge at Scottville Road, this project is proposed as well.

The officer's recommendation includes:

1. Irrigation installation for the oval at Collinsville Showground. During the construction of the showground in 2015 through Building our Regions funding the showground was upgraded to include the provision of facilities for RVs, amenities were also constructed along with a number of shelters, etc. During this time the funding allowed for the provision of a pump system and holding tanks for future irrigation of the oval. To complete the project in its entirety further funding would be required to run the remaining irrigation on the oval Therefore it is proposed to utilise \$179k towards the completion of this project.

2. Complete the missing link of footpath and pedestrian bridge at Scottville Road. The project has been costed to the value of \$200k.

3. Any remaining funds up can be utilised towards street furniture purchases or beautification of Stanley Street Collinsville.

STRATEGIC IMPACTS

The projects proposed as above took into consideration the need to have minimal financial impact on Councils ongoing operational budget.

CONSULTATION

Works For Queensland Project Control Group
Collinsville Community Consultation "Shaping Collinsville's Future" 16 October to 20 November 2020
Michael Downing – Coordinator Capital Project Delivery
Mark Callaghan – Manager Parks and Gardens

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The officer's recommendation is to utilise the \$400k originally earmarked for Railway Road Footpath be foregone and put towards \$179k to irrigate the Collinsville Showground Oval, \$200k to complete the missing link of footpath and pedestrian footbridge along Scottville Road Collinsville and the balance of W4Q funds remaining be utilised towards street beautification in Stanley Street Collinsville.

ATTACHMENTS

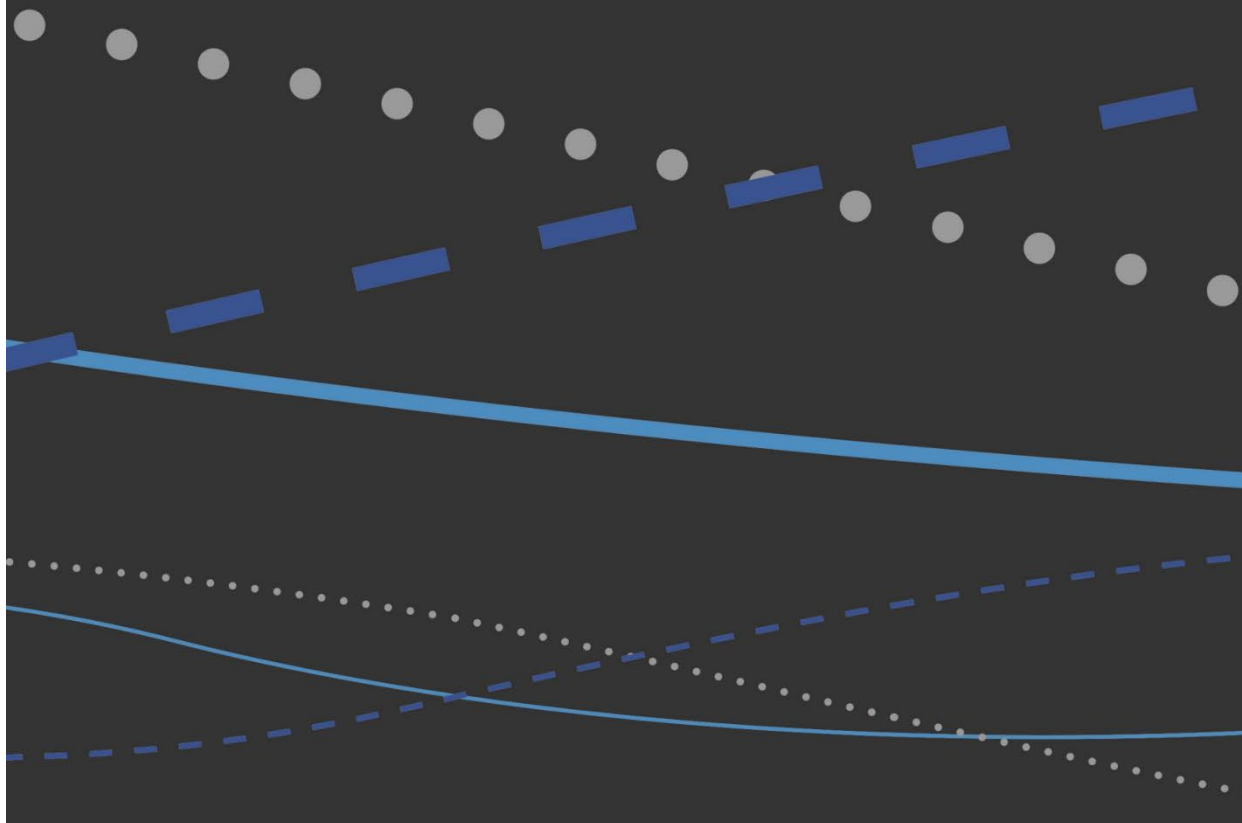
Attachment 1 – Collinsville Consultation Summary
Attachment 2 – Scottville Road Footpath and Pedestrian Bridge
Attachment 3 – Round 3 Works For Queensland Funding Guidelines



Shaping Collinsville's Future

Consultation Report

Date: 30 November 2020



Contents

1. Executive Summary.....	3
2. Background.....	3
3. Overview of the Consultation.....	3
4. Overview of the Responses	6
5. Recommendations.....	8
6. Next Steps	8

Attachment A: All Submissions

Attachment B: Submission Analysis

Attachment C: Breakdown of All Ideas

Document History

Title	Version No.	Date	Author	Reviewer	Approved by
Report	1.0	30 Nov 2020	Joanne Vlismas	Adam Hagy; Jonathan Cutting; Greg Martin	Adam Hagy

Page 2 of 8



1. Executive Summary

Whitsunday Regional Council (WRC) recently consulted with residents in Collinsville, Scottville and surrounds, to collate ideas and suggestions for improvements and planning for Collinsville's future.

The consultation period was open for a period of 5 weeks online on Your Say Whitsunday, between Friday 16 October and Friday 20 November, and was promoted via WRC's communication channels and distributed by local community groups.

A public consultation event was held on Friday 23 October at Lions Park in Collinsville, between 4pm – 6pm, and approximately 50 residents attended the event which included a brainstorming activity and sausage sizzle. The event was attended by the Mayor, Councillors, senior WRC executives and WRC project officers.

A total of 100 submissions were received during the consultation period, covering a wide range of ideas and suggestions for improvements. All ideas have been collated into this report and priority suggestions have been identified.

A waterpark was by far the most popular idea presented by the community, followed by cheaper water, beautification of the town and new play equipment in the parks. Road improvements, upgrades to sporting facilities and a pump track were also popular ideas.

Many participants expressed they do not feel they have received the same level of service as other areas within the region. The results also show that residents would prefer upgrades that enhance their liveability and beautify the town, rather than a focus on tourism projects.

Collinsville residents have clearly expressed they would like to see major upgrades and visible improvements in their town within the next few years.

2. Background

Whitsunday Regional Council is seeking community input into the development of the Collinsville Master Plan and looking for ideas to spend nominated Works for Queensland funding in the division.

The Master Plan will outline the vision for future planning and development of Collinsville, and this document will inform future WRC works programs and priority project selection for grant applications.

The Queensland Government's Works for Queensland (W4Q) program aims to stimulate the economy by providing jobs for locals in the construction of new infrastructure, such as playgrounds, street furniture, solar equipment and footpaths. WRC has received \$3.61 million in W4Q funding under Round 3 and an additional \$2.72 million in COVID stimulus funding. An equal portion of these funds have been split between the 6 divisions.

3. Overview of the Consultation

The consultation process occurred over a 5 week period from Friday 16 October through to 5pm, Friday 20 November 2020.

3.1 Purpose of the consultation

To consult with affected residents and key stakeholders regarding ideas and suggestions for Collinsville's future.

Under the IAP2 Public Participation Spectrum, WRC was seeking to inform and consult the affected communities.

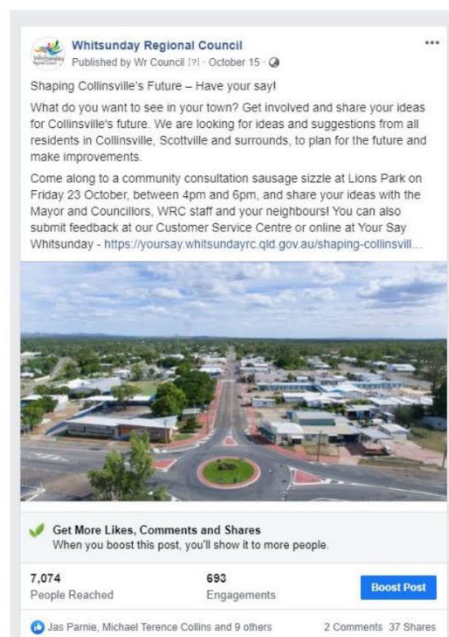
3.2 Who was consulted

All residents in Collinsville, Scottville and surrounding areas were targeted during the consultation process. Anyone could participate in the consultation activities.

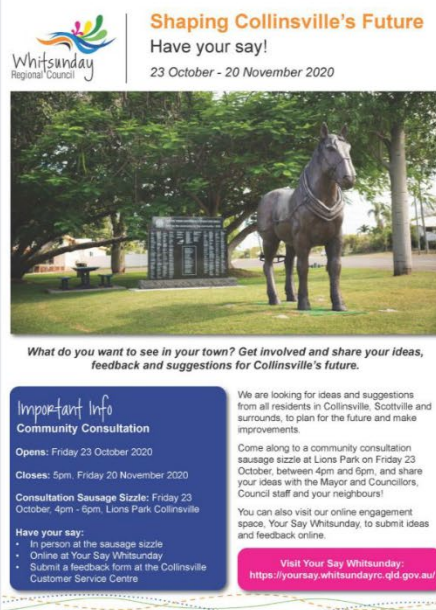
3.3 Advertising and promotional activities

The consultation was promoted via WRC's Facebook page, in the Townsville Bulletin lift out, through the electronic sign at the Telehealth Centre, flyers on public noticeboards and via direct emails to Collinsville community groups. Feedback Forms were available at the Collinsville Customer Service Centre during the consultation period.

WRC promoted the consultation process via social media, with a Facebook post at the beginning of the consultation period. This post had a reach of 7074 people, with 133 likes/shares and 61 link clicks through to Your Say Whitsunday.



Facebook post 15 October



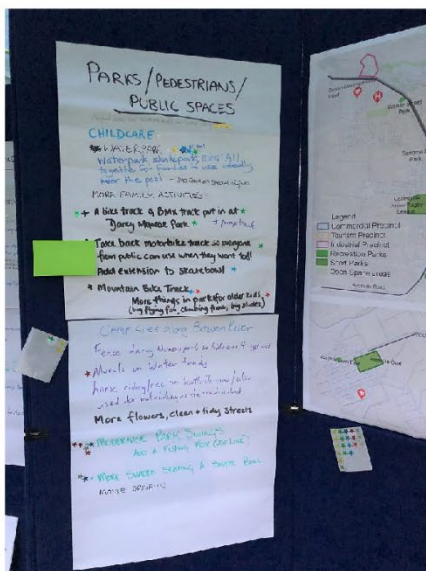
Flyer

3.4 Public Consultation Event

A public consultation event was held on Friday 23 October at Lions Park in Collinsville, between 4pm – 6pm, and approximately 50 residents attended the event which included a brainstorming activity and sausage sizzle.

A range of ideas and concerns were raised with the Mayor, Councillors and senior WRC staff in an open meeting forum during the event. Brainstorming activities with butchers paper was set up to record ideas, comments and preferences. Participants could vote for preferred ideas by placing stickers next to an idea on the butchers paper. The brainstorming activity was facilitated by WRC officers who directly engaged with residents throughout the event.

A list of Proposed Projects was presented to residents to gain feedback on the projects listed. Maps showing the location of a proposed footpath construction were also available for viewing on the day. Promotional merchandise was displayed and available as giveaways for residents to encourage participation. Feedback Forms were collected on the day and made available to any who wished to write their submission another day.



4. Overview of the Responses

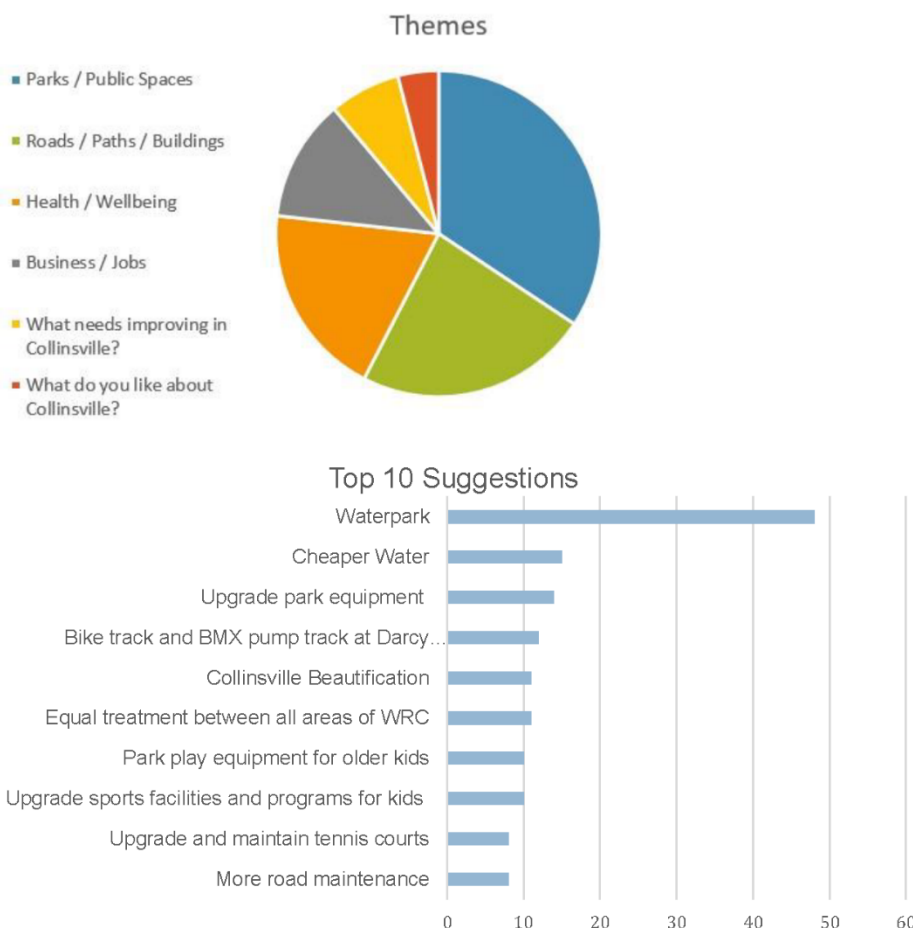
Overall, there were 100 submissions received during the consultation period, with a mix of online comments, in person feedback at the consultation event, feedback forms and written submissions received. All responses are detailed in full in **Attachment A: All Submissions**.

4.1 Analysis of responses

The following graphs outline some of the key results from the surveys and comments. A full breakdown of all responses is in **Attachment B – Submission Analysis**.

The most popular idea by far is the installation of a Waterpark in Collinsville, followed by reducing water charges, upgraded park equipment and facilities, beautification of the town, upgraded sports facilities for kids and more road maintenance.

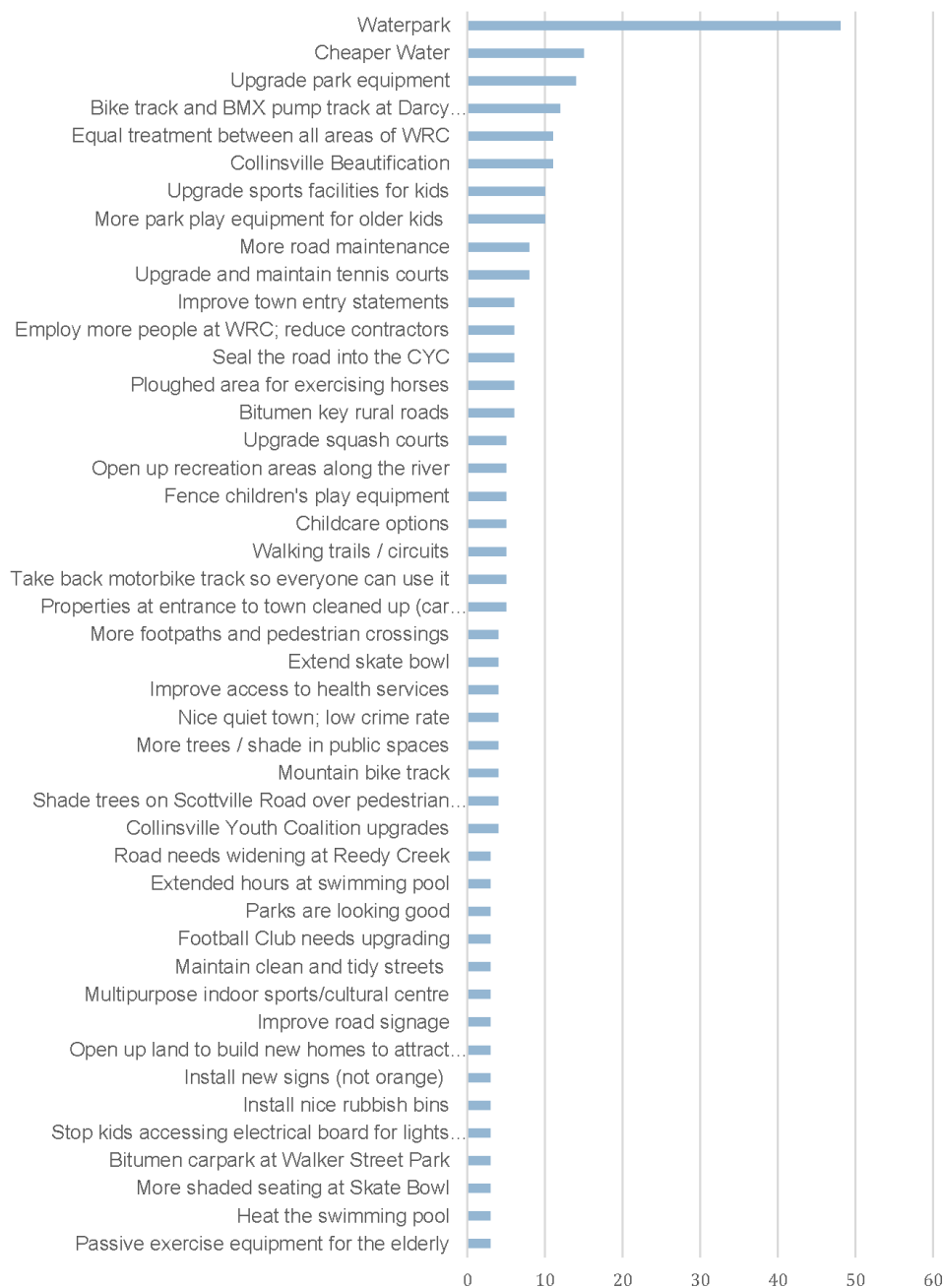
Another comment which was widely expressed is the feeling of unfair treatment and neglect compared to the other towns within the Whitsunday region. This sentiment indicates that residents have higher expectations of WRC's services than what is being delivered currently.



Page 6 of 8



Popular Suggestions



5. Recommendations

As indicated by the results outlined in this Report, the Collinsville community have expressed a wide range of ideas and suggestions for improvements to their town. The consultation process received a lot of interest and engagement from residents, which is reflected in the large number of submissions received.

Despite so many different ideas put forward, it can be extrapolated that most ideas fall into several key themes:

- Enhancements of public spaces
- Improvements to infrastructure and services
- Increasing liveability for residents
- Improved health and wellbeing, and
- Attracting more families and residents to Collinsville.

It is recommended these key themes and popular ideas expressed during the consultation process are considered by WRC moving forward, during the development of the Collinsville Master Plan, future capital budgets and funding opportunities.

Ongoing communication and engagement with Collinsville residents is recommended to keep the community informed of any planned upgrades and to demonstrate that Council has listened to the feedback provided in this Report.

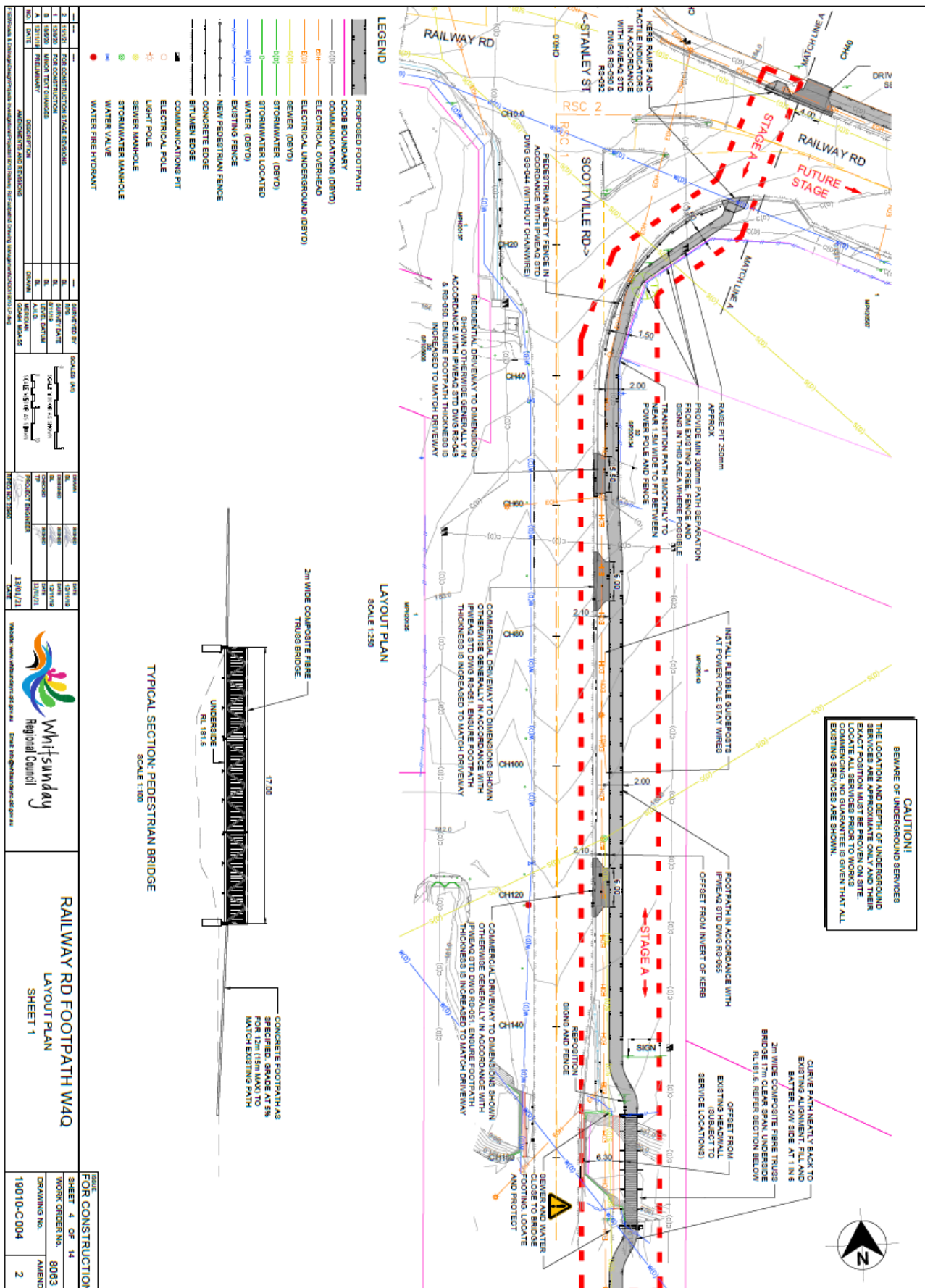
6. Next Steps

This report will be considered by WRC officers for future W4Q projects and during the preparation of the Collinsville Master Plan. The report will be presented to Council for their consideration at an upcoming briefing session.

It is important to close the loop with residents and show how their input has affected the outcome. A Consultation Summary infographic document will be prepared which will be released to the public and distributed via the website and social media. The Summary will show some of the key statistics and outcomes of the consultation process.

It is important there are ongoing activities to build awareness of the impacts of bushfire hazard, including more education around the roles and responsibilities of all parties to mitigate these risks.

Attachment 2 - Scottville Road Footpath and Pedestrian Bridge





2019-21 Works for Queensland - Program Guidelines

May 2019



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An electronic copy of this report is available on the Department of Local Government, Racing and Multicultural Affairs' website at www.dlgrma.qld.gov.au.



Contents

Introduction	4
Our Future State: Advancing Queensland's Priorities	4
Alignment with Regional Plans	4
Program aim	4
Program objective	4
Funding period.....	4
Eligible Councils.....	5
Eligible projects and eligible costs	5
Ineligible projects and ineligible costs	5
Funding allocation	5
Document preparation.....	5
Native Title.....	5
Project expenditure forecasting	5
Payment schedule	6
Reporting and acquittal.....	6
Variations	6
Conducting media opportunities/opening ceremonies	7
Signage for endorsed projects	7
Project completion.....	7
How to apply	7
Project approval and endorsement.....	7
Key dates.....	8
Confidentiality.....	8
Further information.....	8
Appendix 1	9
Appendix 2	11
Appendix 3	12



Introduction

The 2019-21 Works for Queensland (W4Q) program is a \$200 million Queensland Government funding program over two years, to support eligible Councils undertake job-creating maintenance and minor works.

This initiative is delivered by the Department of Local Government, Racing and Multicultural Affairs.

Our Future State: Advancing Queensland's Priorities

The 2019-21 W4Q program supports Advancing Queensland's Priorities through "Our Future Plan" by creating jobs in a strong economy and being a responsive government.

Alignment with Regional Plans

Projects proposed to be funded from the 2019-21 W4Q are to align with Regional Plans.

Program aim

The aim of the 2019-21 W4Q is to create and/or sustain jobs for Queenslanders.

Program objective

The primary objective of the 2019-21 W4Q program is to support eligible Councils undertake job-creating and/or job sustaining maintenance and minor infrastructure projects relating to assets owned or controlled by Councils.

Employment of young people (NEET)

As a secondary objective of the 2019-21 W4Q, eligible Councils are encouraged to provide employment opportunities for young (15-24 years) people who are currently not in employment, education or training (NEET).

Eligible Councils will be required to report the number of people in the NEET category who have been provided with employment opportunities through W4Q projects. Reporting is to be submitted monthly through the DLGRMA online W4Q portal.

All projects are to be delivered by **30 June 2021**.

Funding period

The Funding Period for the 2019-21 W4Q is from the date of formal advice of project endorsement to **30 June 2021**.



Eligible Councils

Councils eligible for 2019-21 W4Q funding are listed in **Appendix 1**. The eligible applicants must be Local Government bodies constituted under the *Local Government Act 2009*.

Eligible projects and eligible costs

The projects and costs listed at **Appendix 2** are eligible to receive funding under the 2019-21 W4Q.

Ineligible projects and ineligible costs

The projects and costs listed at **Appendix 3** are ineligible to receive funding under the 2019-21 W4Q.

Funding allocation

Approved funding will be made up of a \$1,000,000 base allocation, plus an amount reflecting unemployment levels in the Local Government area.

Eligible Councils will receive a Formal Advice of Funding Approval that will confirm the Local Government's 2019-21 W4Q allocation.

Eligible Councils may choose, but are not obligated to, contribute to the cost of projects.

Document preparation

Eligible Councils should ensure all necessary plans, documents, permissions, approvals, specifications and estimates of costs have been prepared prior to submitting the List of Projects and prior to commencement of works.

Eligible Councils are required to cost projects accurately and must ensure, in delivery, normal procurement and value for money practices apply.

The Department may seek additional information on Councils' submitted List of Projects.

Native Title

Eligible Councils receiving 2019-21 W4Q funding are responsible for ensuring Native Title issues are adequately investigated and addressed prior to works commencing on endorsed projects.

Project expenditure forecasting

Eligible Councils will be required to provide a forecast of expenditure for proposed projects at the time of submitting the List of Projects. Eligible Councils are to monitor and update forecasts monthly and advise the Department of any variations.



Payment schedule

2019-21 W4Q Approved Funding will be paid to eligible Councils on the following basis:

PAYMENT SCHEDULE	
First Payment (50 per cent of Approved Funding)	The Department will make the First Payment upon endorsement of the projects by the Department.
Second and Subsequent Payments (40 per cent of Approved Funding)	Second and Subsequent Payments will be made after the eligible Council has expended 50 per cent of the Approved Funding and the prescribed acquittal form is received together with either (a) a photograph of the project signage installed at the project site or (b) an exemption approval from meeting the Department's Acknowledgement Requirements.
Final Payment (10 per cent of Approved Funding)	The Final Payment will be made after finalisation and acquittal of all Approved Projects, as per the Funding Deed of Agreement.

Reporting and acquittal

Local Government recipients may be requested to provide additional information in relation to the management and delivery of specific projects.

Monthly reports are to be provided for all endorsed projects via the DLGRMA portal.

Local Government recipients will be required to acquit funds in accordance with Clauses 4.1.31-4.1.33 of the Funding Deed of Agreement. Acquittal involves verifying funds were expended in accordance with the 2019-21 W4Q Guidelines and the Funding Deed of Agreement, including validation of jobs sustained or created.

The Final Certificate Form for funds provided under the 2019-21 W4Q and any supporting documents must be provided to the Department within thirty (30) days of the Funding Period End Date.

As per clause 4.1.32 of the Funding Deed of Agreement unspent funding must be returned to the Department.

Variations

Local Government recipients will be able to vary the amounts between endorsed projects and submit requests for consideration for new projects. In both cases the overall approved funding allocation will not be increased.



Conducting media opportunities/opening ceremonies

The Minister for Local Government – representing the Queensland Government – must be formally invited to officiate at any opening ceremony or other official celebration of an approved project. The Minister, at his or her discretion, may nominate another Minister or representative to attend on his or her behalf, or may request an alternative event date so that he/she can attend.

Formal invitations must be sent directly to the Minister with a minimum of 28 days' notice of the planned opening ceremony. Email formal invitations to LGRMA@ministerial.qld.gov.au

Signage for endorsed projects

In accordance with clause 6.1 of the Funding Deed of Agreement recipient Councils must adhere to the Department's Funding Acknowledgement Guidelines recognising Queensland Government funding and the W4Q program in all media and other communications. This includes:

- erection of signage at construction sites;
- acknowledgement in publicly made statements or appropriate documentation.

Further information on acknowledgement requirements, including the use of the Queensland Government logo, is available on the Department's website at www.dlgrma.qld.gov.au

Project completion

Projects funded under 2019-21 W4Q **must be delivered by 30 June 2021**. Extensions of time will only be considered under exceptional circumstances.

How to apply

Eligible Councils will be invited to submit one (1) completed List of Projects form detailing all the projects to be considered for endorsement. Councils should ensure only those projects considered eligible under the W4Q 2019-21 Guidelines should be included in the List of Projects.

The Department's Regional Officers are available to assist Councils prepare and submit the List of Projects.

The Minister for Local Government has discretion in funding decisions and is under no obligation to consider submissions made after submission of Lists of Projects have closed.

Project approval and endorsement

Lists of Projects submitted by eligible Councils will be assessed by the Department and evaluated by a moderation panel. The panel will submit recommendations to the Minister for Local Government, who will endorse the Lists of Projects.

Eligible Councils will be notified in writing following endorsement of projects by the Minister.



Key dates

- | | |
|-----------------------|--|
| • December 2018 | 2019-21 W4Q program guidelines released
Eligible Councils advised of funding allocation |
| • February/March 2019 | Councils submit List of Projects |
| • March/April 2019 | Evaluation of project submissions |
| • June 2019 | Initial payments made to eligible Local Governments |
| • July 2019 | Works able to commence |
| • 30 June 2021 | Physical works on projects completed |

Confidentiality

The Department will treat the information provided in the project proposal form as confidential.

Should the Department be required to consult with other government agencies or bodies and other organisations and/or individuals, it will make every reasonable effort to ensure the parties who are consulted are aware of the need to treat the information as confidential.

Further information

For more information contact the Department:

Email: 2019-21W4Q@dlgrma.qld.gov.au

CONTACT TELEPHONE NUMBERS FOR REGIONAL OFFICES

NORTHERN REGION

Cairns Office	(07) 4037 3407 or 4037 3411
Townsville Office	(07) 4758 3472

SOUTHERN REGION

Brisbane Office	(07) 3452 6762
Toowoomba Office	(07) 4616 7315
Maryborough Office	(07) 4122 0410

Brisbane Program Office	(07) 3452 6758
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Appendix 1 – Eligible Councils

Eligible Councils receiving funding under the Works for Queensland 2019-21 funding program are listed below.

Northern Region

Aurukun Shire Council	Lockhart River Aboriginal Shire Council
Banana Shire Council	Mackay Regional Council
Burdekin Shire Council	Mapoon Aboriginal Shire Council
Burke Shire Council	Mareeba Shire Council
Cairns Regional Council	McKinlay Shire Council
Carpentaria Shire Council	Mornington Shire Council
Cassowary Coast Regional Council	Mount Isa City Council
Central Highlands Regional Council	Napranum Aboriginal Shire Council
Charters Towers Regional Council	Northern Peninsula Area Regional Council
Cloncurry Shire Council	Palm Island Aboriginal Shire Council
Cook Shire Council	Pompuraaw Aboriginal Shire Council
Croydon Shire Council	Richmond Shire Council
Doomadgee Aboriginal Shire Council	Rockhampton Regional Council
Douglas Shire Council	Tablelands Regional Council
Etheridge Shire Council	Torres Shire Council
Flinders Shire Council	Torres Strait Island Regional Council
Gladstone Regional Council	Townsville City Council
Hinchinbrook Shire Council	Whitsunday Regional Council
Hope Vale Aboriginal Shire Council	Woorabinda Aboriginal Shire Council
Isaac Regional Council	Wujal Wujal Aboriginal Shire Council
Kowanyama Aboriginal Shire Council	Yarrabah Aboriginal Shire Council
Livingstone Shire Council	



Southern Region

Balonne Shire Council
Barcaldine Regional Council
Barcoo Shire Council
Blackall-Tambo Regional Council
Boulia Shire Council
Bulloo Shire Council
Bundaberg Regional Council
Cherbourg Aboriginal Shire Council
Diamantina Shire Council
Fraser Coast Regional Council
Goondiwindi Regional Council

Gympie Regional Council
Longreach Regional Council
Maranoa Regional Council
Murweh Shire Council
North Burnett Regional Council
Paroo Shire Council
Quilpie Shire Council
South Burnett Regional Council
Southern Downs Regional Council
Western Downs Regional Council
Winton Shire Council



Appendix 2 – Eligible project costs

To be considered eligible under the 2019-21 W4Q program, projects must:

- create and/or sustain jobs in a local community or across a region (for example, this could mean creating new jobs, sustaining existing jobs that might otherwise have been lost, or jobs relating to an existing work program that can be expanded); and
- be able to be delivered by **30 June 2021**; and
- not already be proposed for funding in the recipient Local Government's 2019-20 or 2020-21 budget.

In addition to the above, eligible projects must either:

- improve the condition (maintenance), quality or lifespan of a Local Government-owned capital asset such as, but not limited to; footpaths, kerb and channel works, roads, car parks, sewer, water and stormwater systems and networks, shade structures, playgrounds, community and sport facilities, halls, swimming pools and water play;
- be new minor infrastructure works; or
- be new maintenance or minor works for disaster resilience and preparedness such as works that protect existing essential public infrastructure and/or build resilience to future natural disaster events.

Notwithstanding the above, the Department may consider as eligible, projects where constructing a replacement asset can be demonstrated to be more economically viable in the short and long term, than performing maintenance or upgrading the asset.

In accordance with Section 1.2 j) of the Funding Deed of Agreement, all estimated project costs are exclusive of Goods and Services Tax (GST).



Appendix 3 – Ineligible project costs

Project costs ineligible to receive funding under the 2019-21 W4Q include:

- projects where physical works are not able to be delivered by **30 June 2021**;
- projects to be constructed by Local Governments not listed in **Appendix 1** of these Guidelines;
- projects already commenced or completed works (see Note 1 below);
- purchase of an asset or works to an asset that is not or will not be owned and/or controlled by the recipient Local Government;
- land purchases and/or costs associated with land purchases;
- land buy-back schemes;
- works constructed on land not owned or controlled by the recipient Local Government, except where it has permission to construct on Queensland Government-owned land (see Note 2 below);
- projects where land ownership has not been resolved at the time of submitting the List of Projects;
- projects with lengthy approval(s) requirements;
- works involving planning and design only;
- temporary works;
- planning studies;
- purchase, lease or hire of core business equipment such as plant, motor vehicles and office equipment, unless directly required for construction (e.g. water trucks or excavators);
- temporary projects, except where required as part of the construction of the eligible works or required to enable completion of the proposed project;
- statutory fees and charges and/or any costs associated with obtaining regulatory and/or development approvals;
- legal expenses;
- house raising or relocation;
- official opening expenses;
- ongoing costs for administration, operation and maintenance or engineering;
- corporate overheads and on-costs, including technical, professional and clerical salaries of Local Government employees (see Note 3 below);
- movable / portable furnishings, supplies and items (eg computers);
- costs associated with preparing the List of Projects and/or associated supporting material;
- any other costs as determined by the Department.

The above list identifies common examples of ineligible projects and costs and is not intended to be definitive. If there is any doubt about ineligible projects or costs, please contact the Department.

Note 1: Where a project commences, and the Local Government incurs costs towards the project (eg planning or detailed design), and the Local Government decides to not proceed with the project, the costs incurred will not be reimbursed.

Note 2: should Local Governments wish to undertake works of this nature, evidence of land tenure and or permissions must accompany the List of Projects submission).

Note 3: The remuneration of executive officers, such as the Chief Executive Officer (CEO), Deputy CEO and Chief Engineer should not be included in the project estimated costs.

2019-21 W4Q funds are not to be used by the recipient Local Government as their contributions towards other State or Commonwealth Government funding programs.

Department of Local Government, Racing and Multicultural Affairs
Level 12
1 William Street
Brisbane QLD 4000
tel 13 QGOV (13 74 68)
www.dlgrma.qld.gov.au

16. Infrastructure Services

16.3 DRFA & SHUTE HARBOUR PROJECT CAPITAL PROGRESS REPORT - DECEMBER 2020

AUTHOR: Trevor Williams – Project Director Disaster Recovery

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receives the DRFA & Shute Harbour Project capital progress report for the month of December 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The report provides a summary of key Capital projects underway during the 19/20, 20/21 & 21/22 financial years. The attachments include multi-year projects that remain active or have been completed during this financial year. This month's report lists the DRFA Flood Event 2019, the Shute Harbour Project and the Qld Monsoonal Event 2020.

Current Financial Progress:

DRFA – Flood Event 2019 – Expenditure of \$35,278,773.47, to date with forecast of a further \$8,157,755.09 budgeted by the end of 20/21 Financial Year. Three submissions have been closed and reimbursed 100% with 15 now with the QRA for acquittal.

Shute Harbour – Expenditure of \$31,670,048.03 to date with a forecast of a further \$24,403,502.05 budgeted by the end of the project (September 2021). QRA budget \$48.7m plus \$2.8m Council contribution from insurance payout. The project has a current funding deficit of approximately \$3.66M based on the QRA budget of \$48.7M.

Qld Monsoonal Flood Event 2020 – Expenditure of \$1,362,080.19 to date with a forecast of a further \$11,315,582.36 budgeted by the end of 20/21 Financial Year and \$4,436,195.14 budgeted for 21/22.

PURPOSE

To inform Council on Progress of Capital Projects being undertaken during the 2020-2021 Financial Year up to 31 December 2020.

BACKGROUND

This report describes works on the restoration of essential public assets from three distinct declared natural disaster events being:

In March 2017 our region was impacted by **TC Debbie**, NDRRA works is now complete and acquitted. Shute Harbour Redevelopment is currently underway, to be completed by 30/07/21.

January 2019 saw our region affected by **Flood Event 2019**, which we have picked up the damage on roads, culverts and airstrip. Submissions have now been approved by the QRA and awarded to Contractors, works underway.

In February 2020, the Whitsunday region experienced a tropical low **Qld Monsoonal Flood Event 2020** which was also declared.

STATUTORY/COMPLIANCE MATTERS

Financial Reporting is provided to WRC in Dashboards provided monthly to PLT – Disaster Recovery, PCG – Shute Harbour Project & PCG – DRFA.

Progress Reporting due end of each month to the Queensland Reconstruction Authority (QRA).

ANALYSIS

DRFA – Flood Event 2019 / 2020

Below tables relate to the current monthly Dashboard for DRFA and the status of submissions.

Key Project Milestones 2019						
Status	Activity	% Complete Last period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
	Road Package Y2 - Collinsville West	75%	10%	03-Mar-21	17-Jun-21	Works commenced on Scartwater Rd 08/07/2020.
	Road Package A2 - Collinsville Rds East	90%	10%	30-Oct-20	18-Dec-20	EOT approved due to contractor completing Council works RMPC.
	Road Package R2 - Proserpine Sealed Rds	20%	40%	29-Mar-21	29-Mar-21	Work commenced 12/11/2020
Key Project Milestones 2020						
Status	Activity	% Complete Last period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
	Road Package J3 - Proserpine Gravel Roads	100%	0%	04-Nov-20	02-Dec-20	Council commenced work 12/10/2020
	Road Package H3 - Proserpine Gravel Roads	10%	25%		15-Jan-21	Work commenced 23/11/2020
	Road Package X3 - Proserpine Gravel Roads	5%	25%		29-Jan-21	Work started 30/11/2020

Commercial/Financial DRFA		Programme
The Following 2019 Packages are presently being assessed and Recommendation Letters completed, awaiting signing: - Nil		All 2019 February Flood Event works programmed to be finalised by 30th June 2021.
The following packages are under construction: - • Road Package Y2 - Collinsville West • Sealed Roads Package R2 - Proserpine The following packages have been awarded: - • Forestry Rd Landslip	The following packages have been Completed: - • Road Package C2 - Collinsville • Road Package V2 - Bowen/Gumlu • Road Package G2 - Gloucester Ave • Road Package Q2 -Strathalbyn Rd • Road Package K2 -Collinsville Gravel / Collinsville Airport • Road Package X2 -Proserpine Gravel Roads • Road Package F2 - Rutherford Rd • Road Package W2 -Bowen Central • Road Package U2 - Bowen • Road Package Z2 – Collinsville • Sealed Road Package S2 - Regional and Sealed - North • Culverts Package O2, P2 - North / South • Road Package H2-Proserpine Gravel • Road Package A2 - Collinsville	
The Following 2020 Packages are presently being assessed and Recommendation Letters completed, awaiting signing: - Nil		All 2020 February Flood Event works programmed to be finalised by 30th June 2022.
The following packages are under construction: • Road Package J3 - WRC • Road Package H3 - Copp & Co • Road Package X3 - Copp & Co The following packages are awaiting Tender Release: - - Nil The following packages have been awarded: - • Bowen Packages x 3 • Council Packages x 1 • Collinsville Package x 4	The following submission is currently out to tender: - • Strathalbyn Road The following packages have been Completed: - • Road Package J3 - WRC	

DRFA - Flood Event 2019

Project Commencement Date	31/07/2019
Project Budget	\$ 46,145,172.08
Project Contingency	\$ 2,652,110.63
Variations to Date	\$ 52,890.67
Contingency Remaining	\$ 2,599,219.96
Total Expenditure to 31/12/20	\$ 35,278,773.47
Expenditure for Dec 20	\$ 2,006,678.98

Project forecast completion date 30/06/2021

Shute Harbour Project

The geofabric Panels are all placed now with just a small amount of rock to be placed on the seawall before it will be complete. Vassallo Constructions have progressed well on the headstock works with only the Eastern Wharf Headstock left to be form up and be poured. All precast panels on the building wharf have been placed and the topping slab is scheduled to be completed by the end of January 2021.

The Pontoon refurbishment is progressing well with the first finger expected to be connected by end of February 2021.

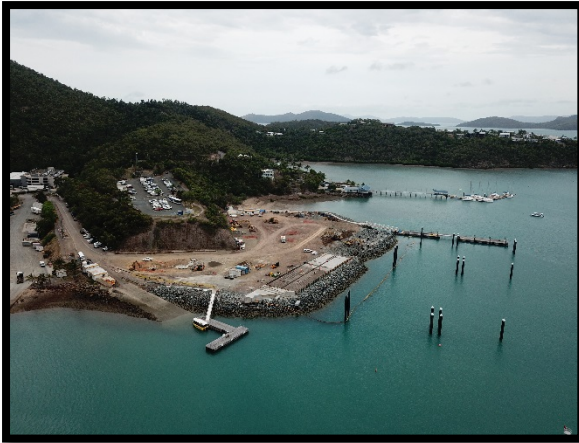
Dependant on weather, rock will continue to be placed on the Seawall this month, this will see the seawall complete by the end of January 2021, except for the small section at the temporary pontoon system. The topping slab for the remainder of the Building Wharf is scheduled to be poured this month. This will form the floor for the Main Terminal Building to be built on. Eleven piles have displaced on the Eastern Wharf. The contractor is drilling out the natural material inside these piles and filling with concrete, as recommended by the designer.

Fishing Pontoon gangway absence affected some Small Tourism Operators (STO's). The Fishing pontoon had to be removed to complete the rock Seawall works and has been re-installed. A gate has been installed on the Gangway and all STO's received a key for access. Fishing pontoon will not be open to the general public until the completion of the project due to being inside the construction site. The water will not be connected at the Fishing Pontoon and vessels will need to continue to use the water supply tap near the stairs at Snobs Beach for the duration of the project. Vassallo's have made available water for use by STOs at STO office.

AECOM are continuing the redesign of the top floor of the main terminal building and the design of the new small tourism building. Owner's consent has been lodged with the State for the minor change to the small tourism building. Once the State has given landowners consent, the minor change application will be lodged with Council. This is expected to occur by the end of January.

Below table relates to Shute Harbour current Dashboard report on the status of the Shute Harbour Project.

KEY PROJECT MILESTONES						
Status	Activity	% Complete at end of last Period	% Complete To Date	Original Due Date	Act/Fcast Due Date	Comment
●	Temporary Pontoon Refurbishment	100%	100%	31/12/2018	22/07/2020	Relocation and refurbishment of pontoons is now included in the main construction contract. Temporary pontoon completed and ready for Ferry refurbishment.
●	Seawall and Carpark Reconstruction	79%	81%	30/09/2018	15/09/2021	Forecast site possession : 23/01/2020 Target Practical Completion Date: 19/07/2021 Seawall is complete and under monitoring phase for settlement. All piling complete. Carpark construction is ongoing.
●	Terminal and Pontoon Reconstruction Works	12%	14%	30/06/2019	15/09/2021	Piling works are complete with headstocks being formed. Precast deck for the building wharf have been installed. Pontoons are currently being refurbished in Townsville with finger 1 due to be delivered to Shute Harbour in early February.



Shute Harbour

Project Commencement Date	30/03/2018	
Project Budget (Awarded Jan 2020)		\$ 48,752,534.07
Current Project Budget		\$ 56,073,550.08
Project Contingency		\$ 4,366,500.58
Variations to Date		\$ 5,964,206.93
Contingency Remaining		-\$ 1,597,706.35
Total Expenditure to 31/12/20		\$ 31,670,048.03
Expenditure for Dec 20		\$ 1,658,913.34
Project forecast completion date	15/09/2021	

The Council is working with the QRA to secure the full \$56.07M allocation for this project as these funds will be required for the completion of the works. The Council has documentation reflecting the full commitment from the Government for the \$54.5M. In addition to this are additional costs covered under the REPA B component of the project which are being finalised this month and will increase the project budget.

Qld Monsoonal Flooding Event 2020

Four submissions have been approved by the QRA with Strathalbyn Road approved by the QRA for \$2.2m. Two contracts were awarded for Proserpine Roads packages H3 & X3 and the Proserpine works crew is finalising package J3. The four packages in Collinsville closed on the 13 November and were awarded after the Council Meeting dated the 25 November 2020 with works to commence in January 2021. The three Bowen packages were awarded this month with works to commence in March 2021. The Trigger Point for this event will be \$349,118.00.

DRFA - Qld Monsoonal Event 20

Project Commencement Date	31/01/2020	
Project Budget		\$ 19,776,763.85
Project Contingency		\$ 1,997,880.35
Variations to Date		\$ -
Contingency Remaining		\$ 1,997,880.35
Total Expenditure to 31/12/20		\$ 1,362,080.19
Expenditure for Dec 20		\$ 559,854.32
Project forecast completion date	31/10/2021	

STRATEGIC IMPACTS

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.

FINANCIAL IMPACTS

Shute Harbour Redevelopment	
Total Project Budget	\$ 48,752,534.07
Total Project Expenditure	\$ 31,670,048.03
Total Payments received	\$ 33,079,545.85
Total Claims outstanding	-\$ 1,409,497.82

DRFA - Flood Event 2019	
Total Project Budget	\$ 46,145,172.08
Total Project Expenditure	\$ 35,278,773.47
Total Payments received	\$ 31,097,755.51
Total Claims outstanding	\$ 4,181,017.96
Costs not recovered	
Trigger Point	\$ 334,088.00
Council Contributions	\$ 16,677.00
Ineligible emergency works expenditure	\$ 1,651.39

DRFA - Qld Monsoonal Event 2020	
Total Project Budget	\$ 19,776,763.85
Total Project Expenditure	\$ 1,362,080.19
Total Payments received	\$ 5,824,593.65
Total Claims outstanding	-\$ 4,462,513.46
Costs not recovered	
Trigger Point	\$ 349,118.00
Council Contributions	\$ -
Ineligible emergency works expenditure	\$ 13,327.62

CONSULTATION

Matthew Fanning – Director Infrastructure Services
Trevor Williams – Disaster Recovery Project Director
Sarah Bon – Financial Officer Disaster Recovery
Peter Ahern – PDM Project Manager DRFA
Mitchell Petersen – PDM Project Manager Shute Harbour

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council receive and note the progress in Capital Projects up to 31 December 2020.

ATTACHMENTS

- Attachment 1 – DRFA – Flood Event 2019 (Disaster Recovery Financial Reporting)
- Attachment 2 – DRFA – Qld Monsoonal Event 2020 (Disaster Recovery Financial Reporting)
- Attachment 3 – DRFA – 2020 – Proserpine Gravel Roads Packages
- Attachment 4 – DRFA – 2020 – Bowen Gravel Roads Packages
- Attachment 5 – DRFA – 2020 – Collinsville Gravel Roads Packages
- Attachment 6 – Shute Harbour Project (Disaster Recovery Financial Reporting)

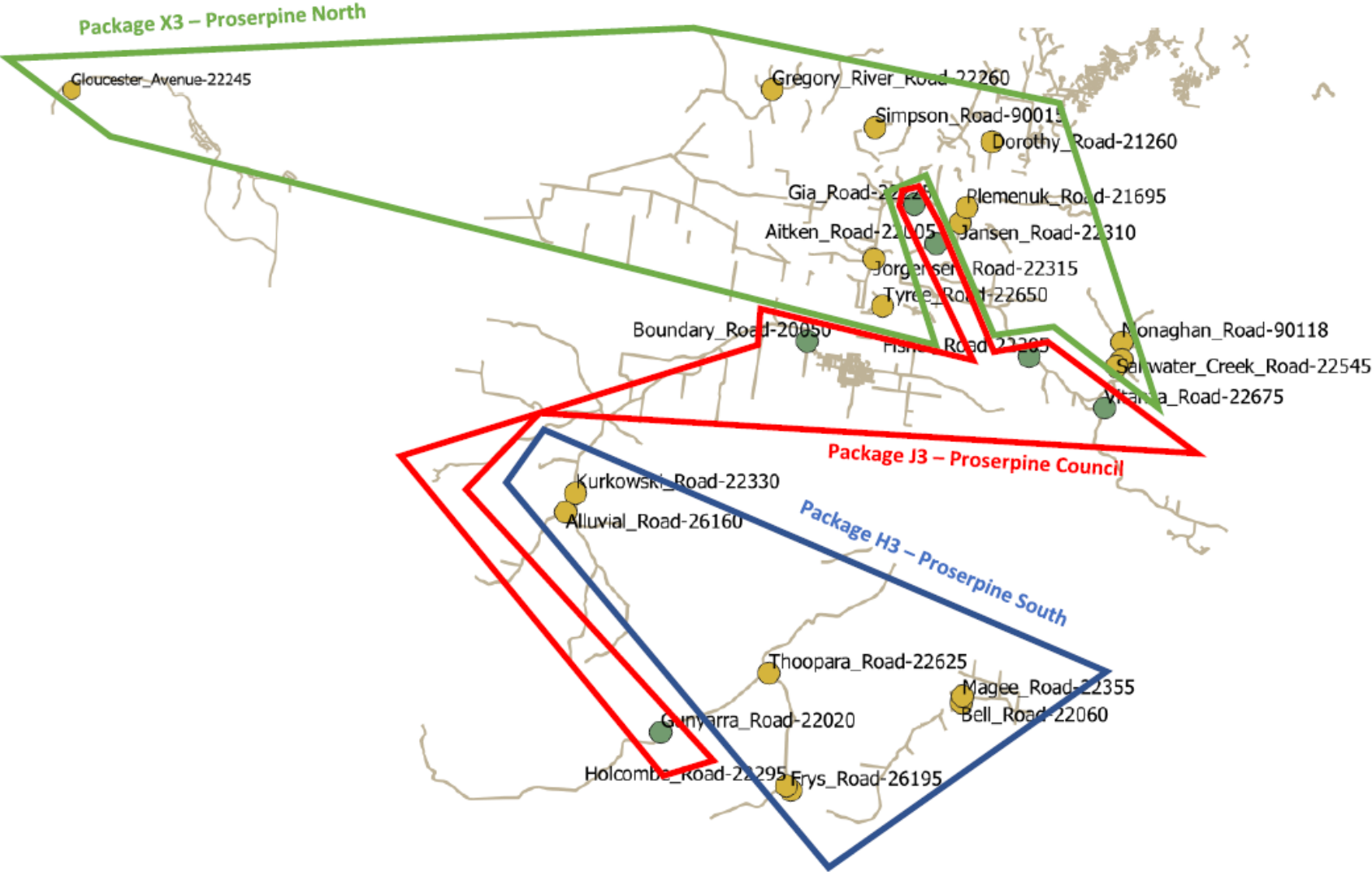
Attachment 1 – DRFA – Flood Event 2019 (Disaster Recovery Financial Reporting)

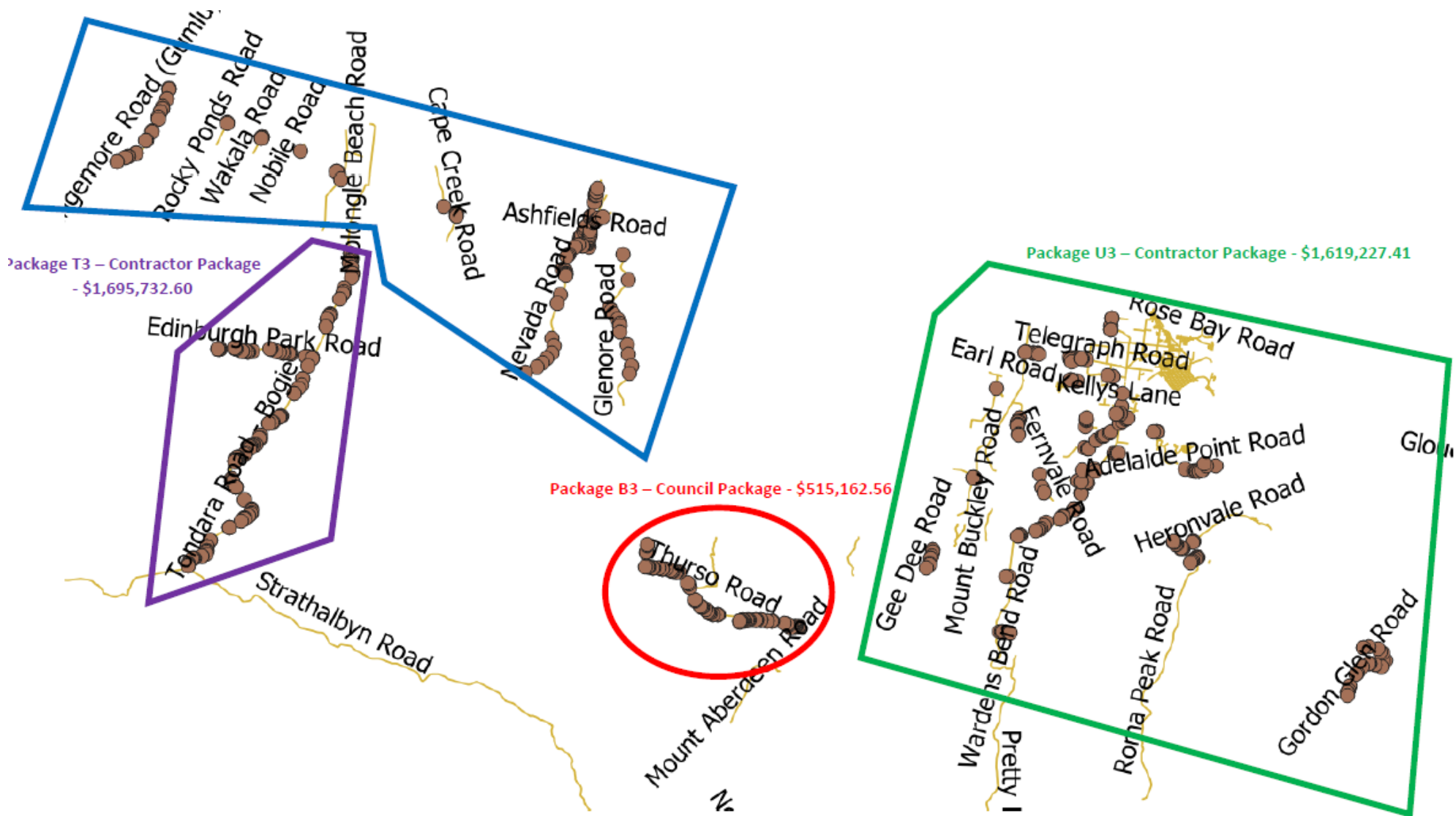
DRFA - Flood Event 2019										
	Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	Dec 20 - Expenditure	Start Date	End Date
	Emergent Works	Closed	\$ 176,781.94				\$ 176,781.94	\$ -		
0006.1819	REPA - Bowen Roads - Package V2 - Capital	Closed	\$ 1,360,613.11	\$ 2,360,326.73		\$ 133,603.40	\$ 2,157,179.96	\$ -	31/07/2019	09/11/2019
0013.1819	REPA - Bowen Central Roads - Package W2 - Capital	Acquittal	\$ 916,111.38	\$ 1,461,504.05		\$ 82,726.64	\$ 1,433,394.98	\$ -	11/11/2019	10/07/2020
0010.1819	REPA - Bowen East Roads - Package U2 - Capital	Acquittal	\$ 870,576.47	\$ 1,328,172.79		\$ 75,179.64	\$ 1,281,521.25	\$ -	31/10/2019	07/08/2020
0005.1819	REPA - Strathalbyn Road - Package Q2 - Capital	Acquittal	\$ 1,838,404.30	\$ 3,520,949.10	\$ 16,135.86	\$ 199,298.97	\$ 3,168,398.13	\$ -	19/11/2019	23/03/2020
0011.1819	REPA - Collinsville Roads - Package Z2 - Capital	Acquittal	\$ 3,085,170.89	\$ 5,623,602.10	\$ 4,293.00	\$ 319,384.66	\$ 5,122,339.46	\$ -	25/03/2020	21/08/2020
0015.1819	REPA - Collinsville West Roads - Package Y2 - Capital	Construction in progress	\$ 5,206,186.89	\$ 11,907,591.51		\$ 674,825.20	\$ 5,436,188.81	\$ 1,299,593.87	17/06/2020	17/06/2021
0004.1819	REPA - Collinsville South Roads - Package C2 - Capital	Closed	\$ 1,639,747.45	\$ 3,467,076.67		\$ 196,249.64	\$ 3,129,597.40	\$ -	31/07/2019	14/11/2019
0009.1819	REPA - Collinsville Roads - Package A2 - Capital	Completed	\$ 1,402,988.60	\$ 1,635,916.70		\$ 92,599.07	\$ 1,142,957.05	\$ 278,016.24	08/07/2020	18/12/2020
0014.1819	REPA - Bowen West Roads - Package U2 - Capital	Closed	\$ 261,983.56	\$ 340,273.86	\$ 7,933.91	\$ 19,260.79	\$ 327,941.19	\$ -	08/11/2019	17/12/2019
0016.1819	REPA - Proserpine Roads - Package X2 - Capital	Acquittal	\$ 1,659,647.25	\$ 2,460,851.75	\$ 48,589.07	\$ 139,293.75	\$ 2,278,489.69	\$ -	22/11/2019	11/06/2020
0018.1819	REPA - Proserpine Roads - Package H2 - Capital	Acquittal	\$ 1,456,734.48	\$ 1,543,520.13	\$ 4,642.80	\$ 87,369.24	\$ 1,486,249.71	\$ -	13/07/2020	20/10/2020
0030.1819	REPA - Regional Culverts - Operational - Package O2 & P2	Acquittal	\$ 428,491.33	\$ 557,723.51	\$ 19,032.90	\$ 40,936.37	\$ 548,629.89	\$ 1,551.30	20/04/2020	06/11/2020
0022.1819	REPA - Watts & Scartwater Roads - Capital- Pk W2 & Y2	Acquittal	\$ 1,547,481.09	\$ 3,604,488.76		\$ 204,027.67	\$ 3,211,076.46	\$ -	06/07/2020	05/10/2020
0032.1819	REPA - Collinsville Roads & Airstrip - Package K2 - Capital	Acquittal	\$ 434,169.97	\$ 534,013.94	\$ 4,102.29	\$ 30,227.21	\$ 514,445.94	\$ -	23/04/2020	28/05/2020
0019.1819	REPA - Bowen and Collinsville - W2 & F2 - Capital	Acquittal	\$ 1,068,740.92	\$ 2,345,516.91		\$ 132,765.12	\$ 2,169,250.45	\$ -	15/11/2019	02/07/2020
0031.1819	REPA - Bowen Sealed Roads - Capital - Pk S2	Acquittal	\$ 315,671.97	\$ 777,057.99	\$ 30,486.33	\$ 48,254.31	\$ 706,273.10	\$ -	13/07/2020	11/09/2020
0033.1819	REPA - Proserpine Sealed Roads - Capital - Pk R2	Construction in progress	\$ 570,556.81	\$ 1,424,041.94	\$ 30,720.47	\$ 81,086.21	\$ 225,612.09	\$ 150,494.42	02/11/2020	19/04/2021
0020.1819	REPA - Proserpine Roads - Package X2 - Capital	Acquittal	\$ 110,224.40	\$ 110,224.40		\$ 6,239.11	\$ 96,460.20	\$ -	05/03/2020	11/06/2020
0021.1819	REPA - Forestry Road Landslip - Capital	Construction in progress	\$ 452,413.42	\$ 456,032.52		\$ 41,457.51	\$ 75,217.83	\$ 30,617.50	30/11/2020	20/04/2021
0028.1819	Betterment - Emu Plains Road	Acquittal	\$ 365,553.50	\$ 367,840.39		\$ 24,190.08	\$ 302,134.95	\$ 244,713.76	20/07/2020	23/07/2020
0027.1819	Betterment - Exmoor Road	Acquittal	\$ 275,762.80	\$ 275,762.80		\$ 18,939.28	\$ 233,419.74	\$ 1,691.89	27/07/2020	30/07/2020
0025.1819	Betterment - Rutherford Road	Acquittal	\$ 42,683.53	\$ 42,683.53		\$ 4,196.76	\$ 55,213.25	\$ -	29/06/2020	02/07/2020
			\$ 25,309,914.12	\$ 46,145,172.08	\$ 52,890.67	\$ 2,652,110.63	\$ 35,278,773.47	\$ 2,006,678.98		

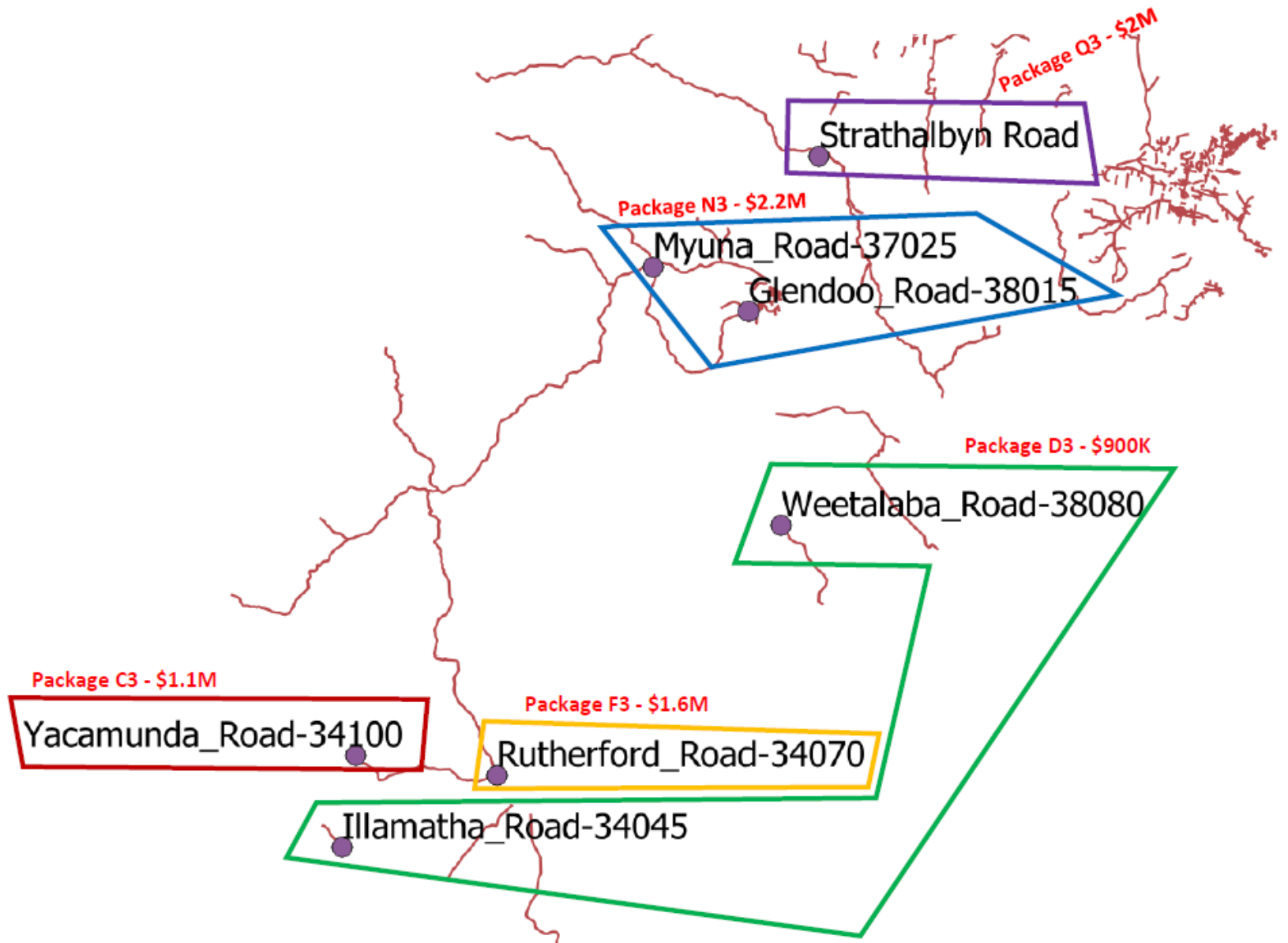
Attachment 2 – DRFA – Qld Monsoonal Event 2020 (Disaster Recovery Financial Reporting)

DRFA - Qld Monsoonal Event 2020										
	Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	Dec 20 - Expenditure	Start Date	End Date
0040.1920	Emergent Claim - Bowen North	Closed	\$ 58,519.10	\$ 58,519.10			\$ 58,519.10	\$ -	31/01/2020	03/05/2020
0040.1920	Emergent Claim - Bowen South	Closed	\$ 12,997.63	\$ 12,997.63			\$ 12,997.63	\$ -	31/01/2020	03/05/2020
0040.1920	Emergent Claim - Proserpine	Closed	\$ 57,132.47	\$ 57,132.47			\$ 57,132.47	\$ -	31/01/2020	03/05/2020
0040.1920	Emergent Claim - Inspection Costs	Closed	\$ 170,481.19	\$ 170,481.19			\$ 170,481.19	\$ -	31/01/2020	03/05/2020
0040.1920	Emergent Claim - Coordination	Closed	\$ 24,839.46	\$ 24,839.46			\$ 24,839.46	\$ -	31/01/2020	03/05/2020
0040.1920	Emergent Claim - Collinsville	Closed	\$ 183,380.88	\$ 183,380.88			\$ 183,380.88	\$ -	31/01/2020	03/05/2020
0035.1920	REPA - Proserpine Roads - Packages X3, H3 & J3	Construction in progress	\$ 2,092,211.15	\$ 1,531,407.03		\$ 216,794.47	\$ 772,286.94	\$ 519,381.25	12/10/2020	02/04/2021
0042.1920	REPA - Collinsville Roads - Packages C3, N3, D3 & F3	Awarded	\$ 7,554,551.59	\$ 7,182,497.33		\$ 782,800.91	\$ 42,291.52	\$ 992.52	15/02/2021	18/06/2021
0041.1920	REPA - Bowen Roads - Packages V3, T3, U3 & B3	Awarded	\$ 7,380,496.56	\$ 5,650,448.80		\$ 764,765.46	\$ 40,151.00	\$ 39,480.55	01/02/2021	17/12/2021
0043.1920	REPA - Strathalbyn Road - Package Q3	Tender closes 15/01/21	\$ 2,242,153.82	\$ -		\$ 233,519.51	\$ -	\$ -	05/04/2021	06/08/2021
			\$ 19,776,763.85	\$ 14,871,703.89	\$ -	\$ 1,997,880.35	\$ 1,362,080.19	\$ 559,854.32		

Attachment 3 – DRFA – 2020 – Proserpine Gravel Roads Packages







Attachment 6 – Shute Harbour Project (Disaster Recovery Financial Reporting)

Shute Harbour										
	Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	Dec 20 - Expenditure	Start Date	End Date
48.17	Shute Harbour - Terminal, Structures & CAT D Seawall	Construction in progress	\$ 15,209,000.00	\$ 33,298,741.19	\$ 3,097,272.20	\$ 3,077,169.18	\$ 16,382,926.22	\$ 1,183,152.34	30/03/2018	30/06/2021
41.17	Shute Harbour - REPA B & Betterment Seawall	Construction in progress	\$ 1,852,000.00	\$ 15,471,976.88	\$ 2,866,934.73	\$ 1,289,331.40	\$ 15,287,121.81	\$ 475,761.00	30/03/2018	30/06/2021
			\$ 17,061,000.00	\$ 48,770,718.07	\$ 5,964,206.93	\$ 4,366,500.58	\$ 31,670,048.03	\$ 1,658,913.34		

16. Infrastructure Services

16.4 INFRASTRUCTURE SERVICES CAPITAL PROGRESS REPORT - NOVEMBER & DECEMBER 2020

AUTHOR: Adam Hagy – Deputy Director Infrastructure Services

RESPONSIBLE OFFICER: Matt Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receives the Infrastructure Services Capital Progress Report for the months of November & December 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The report provides a summary of key Capital projects underway during the 2020/2021 financial year. The report also includes multi-year projects that remain active and carry over to the 2020/2021 financial year.

Current Financial Progress of Major Projects, W4Q programs, Infrastructure Capital Delivery is \$17.5 million actual out of a \$57 million overall budget.

Note: The status updates for Shute Harbour and DRFA works are the subject of a separate report.

PURPOSE

To inform Council on progress of Capital Projects being undertaken during the 2020-2021 Financial Year up to the end of December 2020.

BACKGROUND

Resolution 2020/07/15.23 BUDGET FOR FINANCIAL YEAR 2020/21 (including a Two Year forward estimate).

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

Project Delivery Status

Major Projects

Projects Completed to Date:

- Proserpine Main Street Upgrade
- Proserpine Administration Building

Projects Currently Underway:

Lake Proserpine

With all of the funding requirements met and completed, variations to the funding agreements are being sort due to budget underruns, these will be used to improve the facility to a higher standard including vehicle pedestrian separation, installation of a grey water management system to decrease operational costs. Improvements to signage and delineation of areas in consultation with Sunwater. Provision of additional facilities such as dump stations and wash up facilities which will help improve the camping experience for visitors to the region. Pricing is being collated for these improvements to occur.

The risk management plan for the area is completed with the final issue under review by the required parties.

Externally to the project the operational plan is under draft for the long-term management of the area.

Proserpine Entertainment Centre (PEC)

Works completed up to the end of December 2020 include all the inground services, casting of the precast panels pouring of the front foyer and footings and manufacture of the tower steel off site for installation in January.

Works programmed for completion in the coming month include the standing of the precast panels, installation of the blockwork to the front foyer and rear stage area to allow the progression of the concrete slabs to the rear stage and wet areas. Installation of the tower steel and suspended slabs will form the programme critical path going forward. Works are programmed for completion in October 2021 weather permitting.

PAB - 7 Chapman Street - Carpark

By the Christmas shut down 4 of 10 concrete pours had been completed for the finished surface of the car park. The boundary wall has been finished and other pours carried out in preparation for the drainage to commence in the new year. With some efficiencies having been found it is also planned to progress with a security gate, CCTV and solar lighting under the funding agreement. Due to delays from rainfall works are now planned for completion 15 February 2021 weather permitting.



Flagstaff Hill

Contract for the Design and construction of the facility has been awarded with design works in progression, works are to commence on site in April 2021 once endorsement of the design is resolved by Council. Works are programmed for completion in September 2021 weather permitting.

Works for Queensland Projects 2019/2020 to 2020/2021 FY \$3.6 million

Projects Completed to Date:

Fairy Tree Park Swing Installation (Airlie Beach)
Bicentennial Park Lighting Improvement (Cannonvale)
Bicentennial Park Fencing and Softfall (Cannonvale)
Gloucester Sports Park Water Tanks (Hydeaway Bay)
Dingo Beach Footpath (Dingo Beach)
Thomas Street Footpath (Bowen)
Hansen Park Sound System (Bowen)
Gideon Pott Park Stage 2 (Bowen)
Keith Johns Park Stage 2 (Proserpine)
Rotary Park Upgrade (Proserpine)
Cannonvale Lakes Stage 2 (Boardwalk)
Halpannel Park Upgrade (Proserpine)
Whitsunday Gardens Park Upgrade (Proserpine)

Projects Currently Underway:

Bridge Upgrade Bicentennial Boardwalk (Airlie Beach): State planning have provided approval for the bridge to be installed. The contract for the supply and installation of the bridge and connecting paths has been awarded. Works are expected to be completed in Quarter 3.

Airlie Beach Movie Screen (Airlie Beach): Tender evaluation complete, awaiting Council approval.

Cannonvale Lakes Stage 3 (Cannonvale): Cannonvale Lakes Stage 3 is progressing with Public Consultation opening Monday 18 January 2021, closing 5pm Monday 15 February 2021. The proposed works include concrete and deco pathways, drinking fountains, solar bollards for the walking paths, and shelter.

Halpannel Park Upgrade (Proserpine): Construction started 9 November 2020, with project reaching practical completion on 24 December 2020.



Halpannel Park

Whitsunday Gardens Park Upgrade (Proserpine): Construction started 1 December 2020 with project reach practical completion on 24 December 2020.



Whitsunday Gardens Park

Gloucester Sports Park Retaining Wall (Hydeaway Bay): Community Grant approved to Gloucester Sport & Recreation Association for shortfall of funds. Request for Quote issued, closing on 15 January 2021.

Henry Darwen Park Stage 2 (Bowen): Construction completed on the 11 December 2020 for footpath network and shelter slab. Footpath network is available for use, however temporary fencing still erected for construction of shelter, expected to commence week beginning 18 January 2021.



Henry Darwen Park

Lions Park (Bowen): Specifications currently being scheduled for tender with the procurement department for demolition of existing shelters and construction of new shelters.

Railway Road Footpath (Collinsville): Council are investigating other projects to utilise these funds for to ensure Collinsville residents receive something they most value. Recent consultation has identified projects that the community would like to see. A report to Council in January will identify projects to proceed with utilising the remaining funds.

COVID Works for Queensland Projects 2020/2021 FY \$2.72 million

Projects Completed to Date:

Cannonvale Foreshore Hall (PCYC) Roof Renewal
Proserpine Water and Sewer Admin Roof Renewal
Cannonvale Depot Office Roof Replacement
Cannonvale Foreshore Hall (PCYC) New Playground

Projects Currently Underway:

Wangaratta Caravan Park Pool Refurbishment: Request for quote submission received. Further discussions being conducted regarding scope of works. Will consider revising scope and completing project in two stages.

Proserpine Aquatic Facility Residence Demolition and Kiosk Renewal: Concept Designs and stakeholder consultation have been completed. Approval has been given for designer to proceed with detailed designs TBC Mid-February 2021 with construction on track for Completion by end of June.

Bowen Aquatic Facility Town Pool Amenity Upgrade: Concept Designs and stakeholder consultation have been completed. Approval has been given for designer to proceed with detailed designs TBC Mid-February 2021 with construction on track for Completion by end of June.

Les Stagg Oval Grandstand Renewal: Contract for the supply of a modular three hundred seat aluminium grandstand has been awarded to be delivered Mid-February 2021.

Collinsville Youth Coalition Amenities Renewal: Tender for the supply of modular amenities kit has been awarded with the supply of the amenities to site scheduled for Late January 2021. Tender for the Installation of Amenities Kit has also been awarded with construction to commence when kit arrives in early January 2021 with a completion date of Late February 2021.

Bowen Water Park Renewal: Project scope and draft specification underway.

Whitsunday Coast Airport Roof Renewal: Request for Tender will be released in January and closes 4 February 2021.

Continuation of Pedestrian Path Lighting Airlie Foreshore: The supply and installation of the lights has been awarded with lights expected to be installed in February 2021.

Bowen Aerodrome Work Camp Superstructure Renewal: Scoping and specification are currently being developed with RFQ for the replacement of external cladding and windows to be released early February 2021.

Bowen Aerodrome Sewerage Treatment Renewal: Tender for the supply and installation of STP has been awarded. Works to commence late January 2021, expected to be completed Mid-February 2021.

Collinsville Pool Amenities and Kiosk Upgrade: Concept Designs and stakeholder consultation have been completed. Approval has been given for designer to proceed with detailed designs TBC Mid-February 2021 with construction on track for Completion by end of June.

Infrastructure Services Capital Delivery Program 2020/2021

Projects Completed to Date:

Armada Crescent Drainage Upgrade (Jubilee Pocket)

Reynolds Street Drain (Bowen)

Argyle Street Kerb and Channel (Bowen)

Flagstaff Hill roadworks (Bowen)

Collinsville Aerodrome: completed sealing of the Collinsville Apron & Taxiway.



Collinsville Aerodrome -



Collinsville Aerodrome -

Projects Currently Underway:

Bowen Aerodrome Runway Repairs: Works have been scoped and are included in the regional reseal program. The RFQ has been sent for quotes with a contractor expected to be awarded the works late in January.

New Bowen Cemetery Columbarium Wall: Consultant engaged to complete footing designs for the construction drawings.

Assets Renewal Parks and Gardens: List of projects to accompany future reports. Bulk of projects deal with renewal of sand soft fall and renewal of park signage.

Heavy Formation Grading Program: Individual road names where heavy formation grading will take place will accompany future monthly reports once list is finalised and compared against DRFA works.

Bowen State High School safer transport upgrade: Car park design is complete, with works planned for Q3, weather pending.

Collinsville State High School safer transport upgrade: RFQ currently out for design of works. Construction is planned to commence later in Q3, weather pending.

St Mary's School safer transport upgrade: Works are commencing after the Christmas break with a plan to complete within the school holidays, weather pending. The school principal has been in contact and staff will assist in providing advice to educate the parents to use the new drop and go area.

Construction of Lagoon Deck and Shared Cycle Path: RFQ to be prepared for composite material deck. This will be advertised early February.

Dodd Street Shared Footpath: TMR have approved design. Awaiting approval of variation to funding agreement as TMR have increased scope by approx. \$65k, this has been indicated to be expected for approval in January 2021, allowing works to be programmed for later in the year.

Edgecumbe Heights Walking Tracks Upgrade (Design only): Traditional owners have met and they like the concept we have put forward, they have positive feedback, a meeting is scheduled with Council and Juru representative 14 December 2020.

Forestry Road: Scope is known, details of upgrades to be finalised. Approximately 40 culverts require repair of varying degree. GATT seal to be extended and further signage provided to direct the public to the Conway Circuit. Works expected to follow construction of car park at 7 Chapman Street.

Gloucester Avenue Floodways: Council has been successful in receiving betterment funding for the installation of two floodways on Gloucester Avenue. These works will be inserted into the program and will likely commence after the wet season.

Hillview Road Kerb and Channel: Design of the K&C has commenced and the inclusion of a solution to an ongoing drainage issue for the nearby motel is to be included in these works. Works are expected to commence late in Q3, weather pending.

Moonlight Drive Kerb and Channel: Replacement of approximately 40m of K&C. Works will progress in conjunction with maintenance works in the region.

Port of Airlie Transit Terminal Upgrade: Updated design submitted to Translink. Awaiting approval and funding agreement to cover 50% of cost. Design to be signed off once agreement in place and works scheduled in.

Reflect Application Redesign and Implementation: Currently rolled out to roads and drainage teams, future implementation will also see the software rolled out to Parks and Gardens and Water and Wastewater.

Reseal Program: RFQ has been sent to market with a contractor to be engaged by the end of January 2021.

Roma Peak Road Floodways: Council has been successful in receiving betterment funding for the installation of three floodways on Roma Peak Road. These works will be inserted into the program and will likely commence after the wet season.

Unsealed Roads Creek Crossing Upgrade Program: The creek crossings have been scoped and quotes are being sought to engage concreters to assist with delivery. Works will typically follow the wet season.

- Dinnie Road, Strathdickie
- Cooper Road, Kelsey Creek
- Brandy Creek Road 1
- Brandy Creek Road 2
- Muller Road, Myrtlevalle
- Rosetti Road, Gregory River
- Wilson Road, Gregory River

Unsealed Roads Re-sheeting Program: Individual road names where re-sheeting will take place will follow the damage assessment and analysis of gaps from 2020 event.

Wilsons Beach Rockwall: Rock wall works completed. Will revise residual budget to look at completing footpath as part of this project.

Flagstaff Hill Roadworks: Works completed December 2020 with the road opened to traffic on schedule. A further surface treatment will be carried out towards the end of construction of the new building.

Ted Cunningham Bridge Upgrade: Tender documents are being compiled for a design and construct contract. This is expected to be advertised towards the end of January 2021 with design commencing around March 2021 and construction hoping to be carried out during the dry period and completed by December 2021.

Water and Wastewater Capital Projects

Bowen Sewerage Treatment Plant Upgrade – Principal Contractor Aquatec Maxcon are currently in the commissioning stage. It is expected that commissioning completion to occur end of January 2021.

Cannonvale Bulk Potable Pipeline Stage 1: Works has been split into three separate tenders.

Pipeline Materials Supply: Delivered to site are now complete and the contract is complete.

Pump Station and Generator Facility Construction: Dowden's have completed construction of Pump House, electrical, pumps & pipe work. Commissioning of genset was completed on 12-11-2020. Flushing & disinfectant of pipe work were completed Nov/Dec20. We are awaiting permanent power connection & finish of minor building & civil works. Dowden's will complete performance testing March 2021 once pipeline is complete.

Pipeline Construction: The pipeline is continuing to progress, and it appears that the revised Date for Practical Completion of 30 April 2021 will be met. A severe wet season will affect progress and may impact the Date for Practical Completion. The current scheduling is prioritising completion in the areas most affected by wet weather.

The pipeline leading up to the future Cannon Valley reservoir site will be constructed early 2021.

BWTP Low Lift Pump Renewals: The low lift pump renewal project is currently under review following a project initiation meeting which identified additional risks relating to the existing electrical infrastructure and High lift pump station building. As the identified risks have the potential to impact significantly on the project budget it is likely that the project will be rescope for staged delivery to ensure the appropriate budget is available for all facets of the works. It is noted that there is no imminent risk of the existing low lift pumps failing due to the operations team managing to source enough parts to keep the existing pumps operational.

Cannonvale Pump Station 1 Renewal: A revised Practical Completion date is currently under review.

Progress update of construction works are:

- Installation of Diesel Bypass System (100%)
- Demolition and removal of existing Building (100%)
- Pump Well and associated works (90%):
- Demolition of old dual wet wells (100%)
- Concrete works (100%)
- Valves, Fittings and instruments (100%)
- Removal of redundant infrastructure in the dry well (100%)
- Covers for Pump Well and Pits (30%)

- Pipe Work – Network (90%):
- Excavate, supply, and install new Rising Main (100%)
- Rebuilding of Manholes including 2/1 and 1/1 (100%)
- Related Civil works (98%)
- Installation of the emergency overflow tanks and building of interconnection manhole (100%)
- Electrical works (45%):
- Supply and install two pumps and ancillary equipment (100%)
- Electrical conduits and cables (90%)
- Supply and installation of electrical switchboard and associated equipment (80%)
- General site earthworks (93%)
- Construction of new Switchboard Building (90%)

Insurance - Bowen Reservoir: Tender documents currently being developed. RFQ's for specific Engineered technical documentation has been developed. RFT to be issued in February for an April start date.

Insurance - Collinsville Reservoir: Miller Street reservoir completed.

Collinsville reservoir roof renewal and Collinsville Solar Project: RFT to be issued in February for an April start date and projected December 2021 completion date.

Cannonvale Water Network Augmentation Stage 1A: The Contractor (Roebuck Civil) is nearing completion of Stage 1A. Final connections have been made with testing undertaken on 3/5 segments. Works have essentially maximised the Project Budget however it is not expected that additional Budget will need to be found.

LGGSP Grant Projects

Cannonvale Water Network Augmentation Stage 1B: works were slowed due to rock encountered on site and delays due to easement documentation. 95% of the pipeline has been constructed with only works at the Coyne Road reservoir site outstanding. These works are expected to be completed by 29th January 2020 pending weather conditions. This portion of the project is trending under budget.

The Coyne road reservoir Upgrade: The project is nearing completion with the steel panel tank installation having been completed in mid-December 2020. The final connection pipework is to be completed in early-mid January.

The Moonlight Drive Reservoir Upgrade: The project has commenced and is at approximately 80% complete. The water supply has been changed over to the temporary poly tank, the existing tanks removed, and the new concrete slab poured in preparation for the tank installation in early-mid January 2021.

All projects under the LGGSP are expected to be completed by the end of January 2021 (dependent on weather conditions)

Sewer Pump Capacity Upgrades Combined Rising Main: Currently this project is waiting on Ergon approvals/upgrades to the existing infrastructure adjacent the site which will facilitate the switchboard on site. This is expected to be finalised late November / early December 2020 however the process has been delayed to 2021. It is expected that the civil and mechanical works package will be tendered in February for an April start date. Completion of the civil and mechanical works will aim to be completed to coincide with the Ergon upgrades.

Thomas Street Drain Sewer Replacement: The project involves replacing a short length of gravity sewer in Bowen through Thomas St drain to allow for relining of this section of sewer. Project commencement is expected to be mid-February – weather dependant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Strategy 3.2.2: Develop water and wastewater services and systems that ensure the integrity of the Whitsundays natural environment.

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.

Strategy 3.4.2: Develop and maintain effective water and waste water infrastructure, networks and facilities.

FINANCIAL CONSIDERATIONS

Refer Attachment 1 for summary project expenditure report.

CONSULTATION

Matthew Fanning – Director Infrastructure Services
Troy Pettiford – Chief Operating Officer
Michael Downing – Coordinator Capital Project Delivery
Infrastructure Services Project Control Group

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives the Capital Progress report for the month of November & December 2020.

ATTACHMENTS

Attachment 1 – Capital Delivery Financial up to November 2020
Attachment 2 – Capital Delivery Financial up to December 2020

Attachment 1 - Capital Delivery Financial up to November 2020

Capital Projects as at 30th November 2020		56,880,993	14,854,643	42,026,350
Grouping	Description	Total Annual Current Budget	Actuals to Date	Remaining Budget \$
Major Projects : Cannon Valley Reservoir Project	Cannon Valley Reservoir	8,123,450	142,573	7,980,877
Major Projects : Cannon Valley Reservoir Project	Cannonvale Bulk Potable Pipeline - Stage 1 - CW 18-19 (requires LGIP Funds)	8,520,472	5,108,095	3,412,377
Major Projects : Cannon Valley Reservoir Project Total		16,643,922	5,250,669	11,393,253
Major Projects : Flagstaff Hill	Flagstaff Hill Cultural and Conference Centre - JC#5617	3,446,938	22,898	3,424,040
Major Projects : Flagstaff Hill Total		3,446,938	22,898	3,424,040
Major Projects : Lake Proserpine	Lake Proserpine Recreation Hub - Stage 1 - CW 18-19	1,366,270	728,148	638,122
Major Projects : Lake Proserpine Total		1,366,270	728,148	638,122
Major Projects : Proserpine Administration	Proserpine Administration Building Replacement - JC_5640	3,406,098	3,463,992	(57,894)
Major Projects : Proserpine Administration Total		3,406,098	3,463,992	(57,894)
Major Projects : Proserpine Main Street Upgrade	Airlie Main Street Pedestrian Crossing	-	-	-
Major Projects : Proserpine Main Street Upgrade	Kerb & Chanel Main Street Proserpine (BP) 67 m	-	-	-
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Between Mill & Chapman St CW	380,676	430,770	(50,094)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Blair - Main St to Bruce Hwy Entry	64,906	65,933	(1,027)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Blair Street CW	108,962	111,252	(2,290)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Chapman & Herbert St CW	89,816	94,886	(5,070)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Chapman St Roundabout CW	35,356	31,386	3,970
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Dobbins Lane CW	60,439	62,425	(1,986)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Herbert & Blair St CW	35,460	38,504	(3,044)
Major Projects : Proserpine Main Street Upgrade	Proserpine Main Street Upgrade - CW 18-19	12,636	12,982	(346)
Major Projects : Proserpine Main Street Upgrade Total		788,251	848,138	(59,887)
W4Q 2017 to 2018	Park BBQ Projects - C/W 16-17 & C/W 17-18 - W4Q - DLGIP State	-	-	-
W4Q 2017 to 2018 Total		-	-	-
W4Q 2017 to 2019	Improving Beach Communities - Region Wide - W4Q 17-19	-	-	-
W4Q 2017 to 2019	Improving Rural Communities - Region Wide - W4Q 17-19	-	-	-
W4Q 2017 to 2019 Total		-	-	-
W4Q 2019.20	Improving Beach Communities - Region Wide - W4Q 19- 20	486	487	(1)
W4Q 2019.20	W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920	-	-	-
W4Q 2019.20	W4Q - Bicentennial Park Fencing - CW 1920	-	-	-
W4Q 2019.20	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	89,932	1,350	88,582

W4Q 2019.20	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	486,098	92,752	393,346
W4Q 2019.20	W4Q - Cannonvale Lakes Stage 3 - CW 1920	-	2,320	(2,320)
W4Q 2019.20	W4Q - Cannonvale Playground Upgrade - CW 1920	-	-	-
W4Q 2019.20	W4Q - Dingo Beach Footpath-Walkways - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gideon Pott Park Stage 2 - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gloucester Rainwater Tank & Retaining Wall - CW 1920	13,794	635	13,159
W4Q 2019.20	W4Q - Halpannel Park Upgrade - CW 1920	329,094	81,865	247,229
W4Q 2019.20	W4Q - Hansen Park Sound System - CW 1920	65,002	35,585	29,417
W4Q 2019.20	W4Q - Henry Darwen Park Stage 2 - CW 1920	371,336	6,851	364,485
W4Q 2019.20	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	55,106	28,912	26,194
W4Q 2019.20	W4Q - Lions Park, Bowen - CW 1920	278,856	123,604	155,252
W4Q 2019.20	W4Q - Movie Screen - CW 1920	349,424	1,568	347,856
W4Q 2019.20	W4Q - Park (Tree) Lighting - CW 1920	-	-	-
W4Q 2019.20	W4Q - Railway Road Stage 1 - CW 1920	441,168	1,719	439,449
W4Q 2019.20	W4Q - Rotary Park, Proserpine - CW 1920	48,118	41,728	6,390
W4Q 2019.20	W4Q - Thomas Street Footpath - CW 1920	137,426	127,737	9,689
W4Q 2019.20	W4Q - Whitsunday Gardens Park - CW 1920	131,890	29,097	102,793
W4Q 2019.20	W4Q - Fairy Tree Park CW 1920	-	-	-
W4Q 2019.20 Total		2,797,730	576,209	2,221,521
W4Q COVID19	Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal	35,000	2,647	32,353
W4Q COVID19	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	95,866	336	95,530
W4Q COVID19	Bowen Aquatic Facility - town pool amenity upgrade	367,234	7,880	359,354
W4Q COVID19	Bowen Water Park renewal	100,001	86	99,915
W4Q COVID19	Cannonvale Depot Office Roof Replacement	119,000	2,780	116,220
W4Q COVID19	Cannonvale Foreshore Hall - New Playground	41,000	810	40,190
W4Q COVID19	Cannonvale Foreshore Hall - Roof Renewal	53,245	51,759	1,486
W4Q COVID19	Collinsville Aquatic Facility - town pool amenity and kiosk upgrade	142,610	7,678	134,932
W4Q COVID19	Collinsville Youth Coalition - Amenities Renewal	98,999	338	98,661
W4Q COVID19	Continuation of Pedestrian Path Lighting Airlie Foreshore	100,000	1,700	98,300
W4Q COVID19	Les Stag Oval - Grandstand Renewal	70,001	336	69,665
W4Q COVID19	Proserpine Aquatic Facility - residence demolition and kiosk renewal	313,806	10,583	303,223
W4Q COVID19	Proserpine Water & Sewer Admin Reroof	68,754	1,867	66,887

W4Q COVID19	Wangaratta Caravan Park Swimming Pool refurbishment	75,600	1,608	73,992
W4Q COVID19 Total		1,681,116	90,406	1,590,710
Waste	Leachate and storm water management - Bowen	480,000	616	479,384
Waste	Leachate and storm water management - Kelsey Creek	480,002	80,543	399,459
Waste Total		960,002	81,159	878,843
Water & Waste Water	BWTP Low Lift Pump Renewals - CW 1920	356,651	3,480	353,171
Water & Waste Water	Cannonvale PS1 Renewal - CW 18-19	802,586	696,647	105,939
Water & Waste Water	Cannonvale Water Network Augmentation - Stage 1A New	641,759	504,227	137,532
Water & Waste Water	Emergent works - Sewer	220,500	-	220,500
Water & Waste Water	Emergent Works - Water	157,009	12,432	144,577
Water & Waste Water	Insurance - Bowen Reservoir- CW 1920	553,874	945	552,929
Water & Waste Water	Insurance - Collinsville Reservoir - CW 1920	2,000	-	2,000
Water & Waste Water	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	812,545	193,779	618,766
Water & Waste Water	Sewer Pump Capacity Upgrades - Combined Rising Main - CW 18-19	469,301	85,498	383,803
Water & Waste Water	Thomas St Drain Sewer Replacement	57,201	-	57,201
Water & Waste Water	CVilleResHL_OldInsW&STPlant	550,166	5,350	544,816
Water & Waste Water Total		4,623,592	1,502,356	3,121,236
Infrastructure Services	Argyle Street kerb and channel	400,001	139,571	260,430
Infrastructure Services	Armada Crescent Drainage Upgrade	45,293	17,051	28,242
Infrastructure Services	Assets Renewal Parks and Gardens	386,786	128	386,658
Infrastructure Services	Construction of Lagoon Deck and Shared Cycle Path	499,999	8,840	491,159
Infrastructure Services	Dodd Street Shared Footpath	160,001	1,340	158,661
Infrastructure Services	Edgecumbe Heights Walking Tracks Upgrade	27,500	518	26,982
Infrastructure Services	Forestry Road	1,000,002	10,408	989,594
Infrastructure Services	Hillview Road Kerb and Channel	250,000	157	249,843
Infrastructure Services	Moonlight Drive Kerb and Channel	38,000	1,547	36,453
Infrastructure Services	New Bowen Cemetery Columbarium Wall	30,002	1,319	28,683
Infrastructure Services	Port of Airlie Transit Terminal Upgrade	50,000	3,050	46,950
Infrastructure Services	Reflect Application Redesign and Reimplementation	50,001	-	50,001
Infrastructure Services	Reseal Program	789,588	-	789,588
Infrastructure Services	Reynolds Street Drain	25,000	19,880	5,120
Infrastructure Services	Ted Cunningham Bridge Upgrade	2,200,009	343	2,199,667
Infrastructure Services	Unsealed Roads Creek Crossing Upgrade Program	300,000	4,153	295,847
Infrastructure Services	Unsealed Roads Resheeting Program	800,009	-	800,009

Infrastructure Services	Wilson Beach Swimming Enclosure Refurbishment	350,000	-	350,000
Infrastructure Services	Wilsons Beach Rockwall	217,000	162,441	54,559
Infrastructure Services	Bowen Aerodrome Runway Reseal Project	500,000	-	500,000
Infrastructure Services	Flagstaff Hill Roadworks	200,000	57,592	142,408
Infrastructure Services	Betterment Reshaping table drains	147,001	-	147,001
Infrastructure Services	Heavy Formation Grading Program 2020.21	500,000	-	500,000
Infrastructure Services	Gloucester Avenue Floodways	200,000	342	199,658
Infrastructure Services Total		9,166,192	428,681	8,737,511
Major Projects : Proserpine Entertainment Centre	Proserpine Entertainment Centre (PEC) - JC#4926	12,000,882	1,861,987	10,138,895
Major Projects : Proserpine Entertainment Centre Total		12,000,882	1,861,987	10,138,895
Grand Total		56,880,993	14,854,643	42,026,350

Attachment 2 - Capital Delivery Financial up to December 2020

Capital Projects as at 31st December 2020		56,880,993	17,575,982	39,305,011
Grouping	Description	Total Annual Current Budget	Actuals to Date	Remaining Budget \$
Major Projects : Cannon Valley Reservoir Project	Cannon Valley Reservoir	8,123,450	352,822	7,770,628
Major Projects : Cannon Valley Reservoir Project	Cannonvale Bulk Potable Pipeline - Stage 1 - CW 18-19 (requires LGIP Funds)	8,520,472	6,093,814	2,426,658
Major Projects : Cannon Valley Reservoir Project Total		16,643,922	6,446,635	10,197,287
Major Projects : Flagstaff Hill	Flagstaff Hill Cultural and Conference Centre - JC#5617	3,446,938	27,203	3,419,735
Major Projects : Flagstaff Hill Total		3,446,938	27,203	3,419,735
Major Projects : Lake Proserpine	Lake Proserpine Recreation Hub - Stage 1 - CW 18-19	1,366,270	774,046	592,224
Major Projects : Lake Proserpine Total		1,366,270	774,046	592,224
Major Projects : Proserpine Administration	Proserpine Administration Building Replacement - JC 5640	3,406,098	3,469,977	(63,879)
Major Projects : Proserpine Administration Total		3,406,098	3,469,977	(63,879)
Major Projects : Proserpine Main Street Upgrade	Airlie Main Street Pedestrian Crossing	-	-	-
Major Projects : Proserpine Main Street Upgrade	Kerb & Chanel Main Street Proserpine (BP) 67 m	-	-	-
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Between Mill & Chapman St CW	380,676	433,330	(52,654)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Blair - Main St to Bruce Hwy Entry	64,906	65,933	(1,027)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Blair Street CW	108,962	111,252	(2,290)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Chapman & Herbert St CW	89,816	94,886	(5,070)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Chapman St Roundabout CW	35,356	31,386	3,970
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Dobbins Lane CW	60,439	62,425	(1,986)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Herbert & Blair St CW	35,460	38,504	(3,044)
Major Projects : Proserpine Main Street Upgrade	Proserpine Main Street Upgrade - CW 18-19	12,636	12,982	(346)
Major Projects : Proserpine Main Street Upgrade Total		788,251	850,698	(62,447)
W4Q 2017 to 2018	Park BBQ Projects - C/W 16-17 & C/W 17-18 - W4Q - DLGIP State	-	-	-
W4Q 2017 to 2018 Total		-	-	-
W4Q 2017 to 2019	Improving Beach Communities - Region Wide - W4Q 17-19	-	-	-
W4Q 2017 to 2019	Improving Rural Communities - Region Wide - W4Q 17-19	-	-	-
W4Q 2017 to 2019 Total		-	-	-
W4Q 2019.20	Improving Beach Communities - Region Wide - W4Q 19- 20	486	487	(1)
W4Q 2019.20	W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920	-	-	-
W4Q 2019.20	W4Q - Bicentennial Park Fencing - CW 1920	-	-	-
W4Q 2019.20	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	89,932	1,497	88,435
W4Q 2019.20	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	486,098	95,996	390,102

W4Q 2019.20	W4Q - Cannonvale Lakes Stage 3 - CW 1920	-	3,624	(3,624)
W4Q 2019.20	W4Q - Cannonvale Playground Upgrade - CW 1920	-	-	-
W4Q 2019.20	W4Q - Dingo Beach Footpath-Walkways - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gideon Pott Park Stage 2 - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gloucester Rainwater Tank & Retaining Wall - CW 1920	13,794	635	13,159
W4Q 2019.20	W4Q - Halpannel Park Upgrade - CW 1920	329,094	165,510	163,584
W4Q 2019.20	W4Q - Hansen Park Sound System - CW 1920	65,002	35,585	29,417
W4Q 2019.20	W4Q - Henry Darwen Park Stage 2 - CW 1920	371,336	76,994	294,342
W4Q 2019.20	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	55,106	28,912	26,194
W4Q 2019.20	W4Q - Lions Park, Bowen - CW 1920	278,856	124,070	154,786
W4Q 2019.20	W4Q - Movie Screen - CW 1920	349,424	1,618	347,806
W4Q 2019.20	W4Q - Park (Tree) Lighting - CW 1920	-	-	-
W4Q 2019.20	W4Q - Railway Road Stage 1 - CW 1920	441,168	1,719	439,449
W4Q 2019.20	W4Q - Rotary Park, Proserpine - CW 1920	48,118	41,728	6,390
W4Q 2019.20	W4Q - Thomas Street Footpath - CW 1920	137,426	127,737	9,689
W4Q 2019.20	W4Q - Whitsunday Gardens Park - CW 1920	131,890	29,879	102,011
W4Q 2019.20	W4Q - Fairy Tree Park CW 1920	-	-	-
W4Q 2019.20 Total		2,797,730	735,989	2,061,741
W4Q COVID19	Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal	35,000	2,647	32,353
W4Q COVID19	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	95,866	336	95,530
W4Q COVID19	Bowen Aquatic Facility - town pool amenity upgrade	367,234	9,118	358,116
W4Q COVID19	Bowen Water Park renewal	100,001	86	99,915
W4Q COVID19	Cannonvale Depot Office Roof Replacement	119,000	113,791	5,209
W4Q COVID19	Cannonvale Foreshore Hall - New Playground	41,000	30,421	10,579
W4Q COVID19	Cannonvale Foreshore Hall - Roof Renewal	53,245	51,759	1,486
W4Q COVID19	Collinsville Aquatic Facility - town pool amenity and kiosk upgrade	142,610	9,011	133,599
W4Q COVID19	Collinsville Youth Coalition - Amenities Renewal	98,999	463	98,536
W4Q COVID19	Continuation of Pedestrian Path Lighting Airlie Foreshore	100,000	1,700	98,300
W4Q COVID19	Les Stag Oval - Grandstand Renewal	70,001	462	69,539
W4Q COVID19	Proserpine Aquatic Facility - residence demolition and kiosk renewal	313,806	12,011	301,795
W4Q COVID19	Proserpine Water & Sewer Admin Reroof	68,754	55,123	13,631
W4Q COVID19	Wangaratta Caravan Park Swimming Pool refurbishment	75,600	1,608	73,992
W4Q COVID19 Total		1,681,116	288,535	1,392,581

Waste	Leachate and storm water management - Bowen	480,000	616	479,384
Waste	Leachate and storm water management - Kelsey Creek	480,002	90,869	389,133
Waste Total		960,002	91,485	868,517
Water & Waste Water	BWTP Low Lift Pump Renewals - CW 1920	356,651	3,480	353,171
Water & Waste Water	Cannonvale PS1 Renewal - CW 18-19	802,586	701,501	101,085
Water & Waste Water	Cannonvale Water Network Augmentation - Stage 1A New	641,759	517,108	124,651
Water & Waste Water	Emergent works - Sewer	220,500	-	220,500
Water & Waste Water	Emergent Works - Water	157,009	42,723	114,286
Water & Waste Water	Insurance - Bowen Reservoir- CW 1920	553,874	945	552,929
Water & Waste Water	Insurance - Collinsville Reservoir - CW 1920	2,000	-	2,000
Water & Waste Water	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	812,545	436,176	376,369
Water & Waste Water	Sewer Pump Capacity Upgrades - Combined Rising Main - CW 18-19	469,301	85,498	383,803
Water & Waste Water	Thomas St Drain Sewer Replacement	57,201	-	57,201
Water & Waste Water	CVilleResHL_OldInsW&STPlant	550,166	8,229	541,937
Water & Waste Water Total		4,623,592	1,795,660	2,827,932
Infrastructure Services	Argyle Street kerb and channel	400,001	141,884	258,117
Infrastructure Services	Armada Crescent Drainage Upgrade	45,293	18,233	27,060
Infrastructure Services	Assets Renewal Parks and Gardens	386,786	715	386,071
Infrastructure Services	Construction of Lagoon Deck and Shared Cycle Path	499,999	11,549	488,450
Infrastructure Services	Dodd Street Shared Footpath	160,001	1,340	158,661
Infrastructure Services	Edgecumbe Heights Walking Tracks Upgrade	27,500	778	26,722
Infrastructure Services	Forestry Road	1,000,002	15,400	984,602
Infrastructure Services	Hillview Road Kerb and Channel	250,000	157	249,843
Infrastructure Services	Moonlight Drive Kerb and Channel	38,000	1,547	36,453
Infrastructure Services	New Bowen Cemetery Columbarium Wall	30,002	2,591	27,411
Infrastructure Services	Port of Airlie Transit Terminal Upgrade	50,000	3,050	46,950
Infrastructure Services	Reflect Application Redesign and Reimplementation	50,001	-	50,001
Infrastructure Services	Reseal Program	789,588	2,220	787,368
Infrastructure Services	Reynolds Street Drain	25,000	20,368	4,632
Infrastructure Services	Ted Cunningham Bridge Upgrade	2,200,009	636	2,199,373
Infrastructure Services	Unsealed Roads Creek Crossing Upgrade Program	300,000	4,958	295,042
Infrastructure Services	Unsealed Roads Resheeting Program	800,009	-	800,009
Infrastructure Services	Wilson Beach Swimming Enclosure Refurbishment	350,000	-	350,000
Infrastructure Services	Wilsons Beach Rockwall	217,000	211,127	5,873
Infrastructure Services	Bowen Aerodrome Runway Reseal Project	500,000	-	500,000
Infrastructure Services	Flagstaff Hill Roadworks	200,000	155,398	44,602
Infrastructure Services	Betterment Reshaping table drains	147,001	-	147,001

Infrastructure Services	Heavy Formation Grading Program 2020.21	500,000	-	500,000
Infrastructure Services	Gloucester Avenue Floodways	200,000	342	199,658
Infrastructure Services Total		9,166,192	592,292	8,573,900
Major Projects : Proserpine Entertainment Centre	Proserpine Entertainment Centre (PEC) - JC#4926	12,000,882	2,503,462	9,497,420
Major Projects : Proserpine Entertainment Centre Total		12,000,882	2,503,462	9,497,420
Grand Total		56,880,993	17,575,982	39,305,011

16. Infrastructure Services

16.5 OPERATIONAL REPORT - WHITSUNDAY WASTE WATER

AUTHOR: Troy Pettiford – Chief Operating Officer Whitsunday Water

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Whitsunday Water and Waste Operational Report for November and December 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

This report details the monthly operational performance of the Whitsunday Water and Waste business units.

PURPOSE

To provide Council with information on the operational performance of the Whitsunday Water and Waste business units.

BACKGROUND

Reports are prepared for each business unit of Council. Previous report for Whitsunday Water and Waste submitted to Ordinary Council Meeting held on 25 November 2020 which detailed the month of October 2020. Resolution 2020/11/25.31.

STATUTORY/COMPLIANCE MATTERS

Water Act 2000 (QLD)
Water Supply (Safety and Reliability) Act 2008 (QLD)
Local Government Act 2009 (QLD)
Public Health Act 2005 (QLD)
Plumbing and Drainage Act (QLD), 2018
Plumbing and Drainage Regulation (QLD), 2019
Environmental Protection Act 1994 (QLD)
Ombudsman Act 2001 (QLD)
Waste Reduction & Recycling Act 2011
Waste Reduction and Recycling (Waste Levy) Amendment Act 2019
Environmental Protection Act 1994
Environmental Protection Act (Waste Management) Regulation 2000

ANALYSIS

The following information provides a high-level overview of operational undertakings of the water, sewer and waste business units for the months of November and December 2020.

A total of one hundred and ninety-two (192) requests were received in November 2020.

The tables below display the contribution of each customer request category to the total.

	Scheme			
Category Water	Bowen	Coastal	Collinsville	Proserpine
Low water pressure	1	1	-	1
Water planned interruption	-	-	-	-
No water	1	1	-	1
Fire Hydrants	-	1	-	-
Water unplanned interruption	-	1	-	-
Dirty Water/Quality	1	1	-	1
Water Main Broken/Leaking	1	2	1	-
Water other	4	14	2	2
Water Meter Damaged/Leaking	4	18	4	2
Water Service Broken/Leaking	7	19	-	11
Water Connections	3	6	-	-

	Scheme			
Category Sewer	Bowen	Coastal	Collinsville	Proserpine
House pump alarm	-	2	-	-
Manholes	1	-	-	-
Pump stations	-	-	-	-
Sewer mains	1	1	-	1
Sewer odour	2	1	-	-
Sewer overflows and blockages	-	2	1	-
Sewer other	-	1	-	-

	Scheme			
Category Waste	Bowen	Coastal	Collinsville	Proserpine
Additional Bin Service - Recycling	-	-	-	-
Additional Bin Service - Waste	-	1	-	-
Missed Bin Service - Recycling	1	4	-	-
Missed Bin Service - Waste	1	6	-	7
New Bin Service – Waste & Recycling	-	10	1	-
Repair Replacement Bin - Recycling	1	3	-	1
Repair Replacement Bin – Waste	17	14	4	6

A total of one hundred and ninety-eight (198) requests were received in December 2020.

The tables below display the contribution of each customer request category to the total.

	Scheme			
Category Water	Bowen	Coastal	Collinsville	Proserpine
Low water pressure	2	-	1	1
Water planned interruption	-	-	-	-
No water	2	7	-	-
Fire Hydrants	1	3	-	-
Water unplanned interruption	1	-	-	1
Dirty Water/Quality	1	-	-	-
Water Main Broken/Leaking	1	3	-	1
Water other	9	10	1	2
Water Meter Damaged/Leaking	5	5	1	-
Water Service Broken/Leaking	14	20	3	14
Water Connections	3	2	-	-

	Scheme			
Category Sewer	Bowen	Coastal	Collinsville	Proserpine
House pump alarm	-	3	-	-
Manholes	-	-	-	-
Pump stations	-	-	-	-
Sewer mains	-	1	1	1
Sewer odour	-	-	-	1
Sewer overflows and blockages	-	-	-	-
Sewer other	-	4	-	-

	Scheme			
Category Waste	Bowen	Coastal	Collinsville	Proserpine
Additional Bin Service - Recycling	-	-	-	-
Additional Bin Service - Waste	-	2	-	-
Missed Bin Service - Recycling	3	3	1	3
Missed Bin Service - Waste	3	9	1	1
New Bin Service – Waste & Recycling	2	8	-	4
Repair Replacement Bin - Recycling	1	1	-	1
Repair Replacement Bin – Waste	9	18	1	7

The following **Top 3** prioritised current projects (November and December) for each work section in the WW business unit is summarised below:

Asset Management

- Manage estimate of Cannon Valley Reservoir.
- Finalise LGIP modelling report.
- Refine the 10-year capital works plan, preparation of project management plans and updating of capital bid sheets.

Management Accountant

- Complete the Q2 Financial Actuals vs Budget review with the Networks, Treatment, Planning, Waste, Capital and COO.
- Review the status of the network team's inspection reports and work with the networks and assets and planning teams to improve the current work ticket process.
- Review and report on the progress of the network asset management tasks in preparation for Asset Edge.

Network Operations

- Organising operations work tickets for the Plumbing, Fitting and Electrical teams.
- Prioritise with assisting Capital Works team with the allocation of resources.
- Collecting and reviewing asset data for operational work tickets.

Principal Engineer Water and Wastewater

- Bowen STP commission completion.
- Generator disaster preparedness.
- Treatment SOPs.

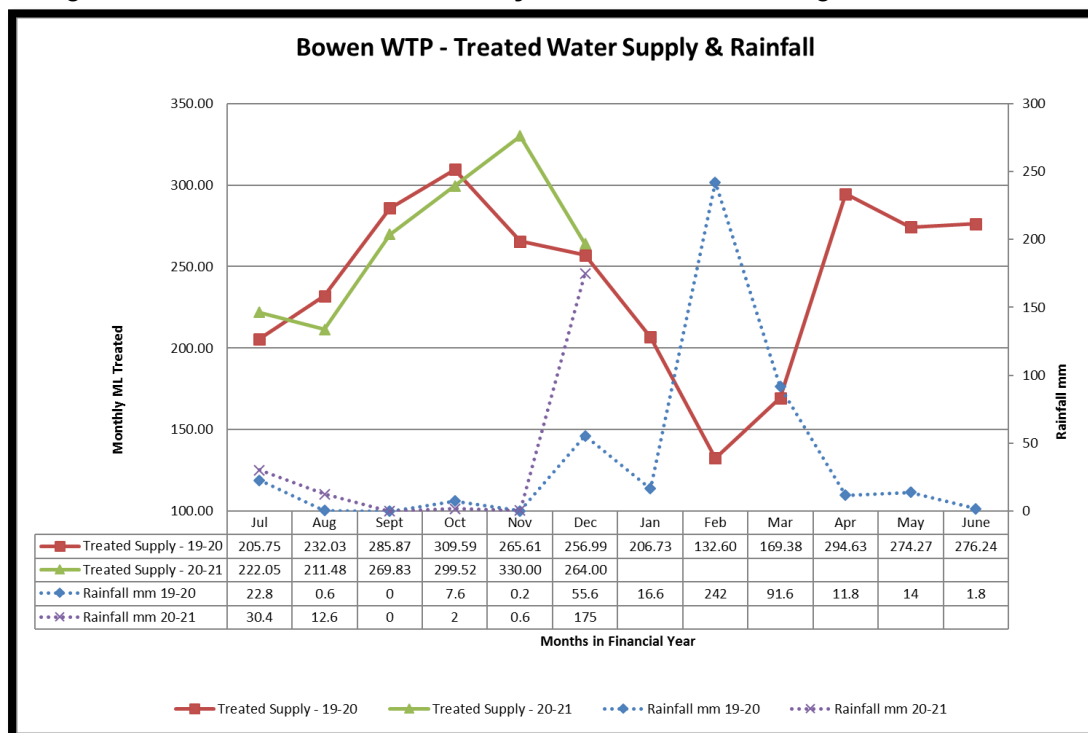
Treatment Operations

- Bowen STP.

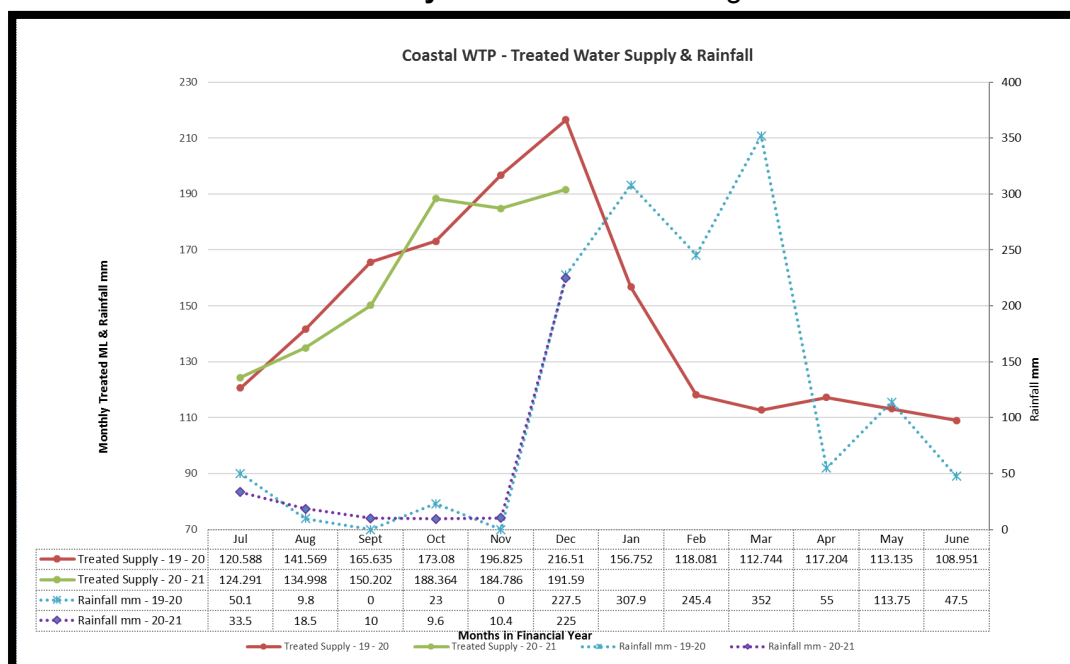
- Treatment SOPs.
- Maintenance Planning.

Water Demand Statistics November & December 20

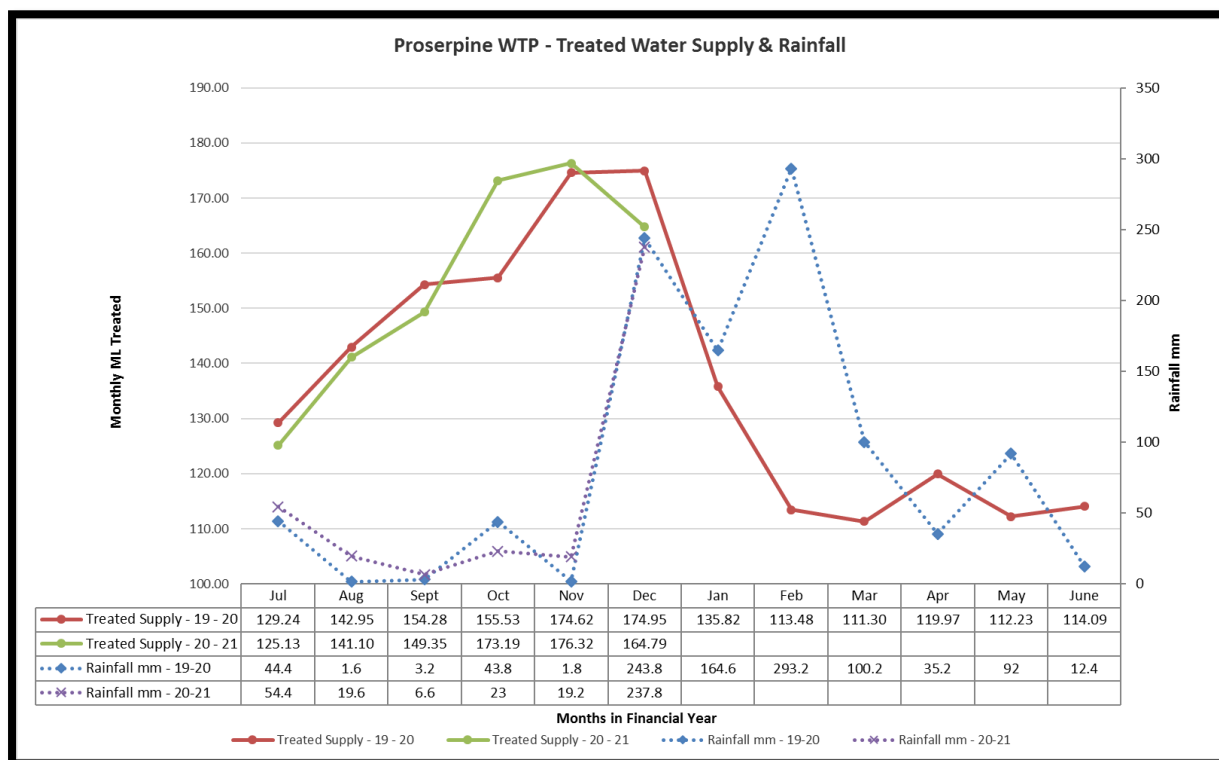
The Bowen WTP has produced an estimated average of **11.0 ML/day** of treated water during November 2020 and **8.51 ML/day** of treated water during December 2020.



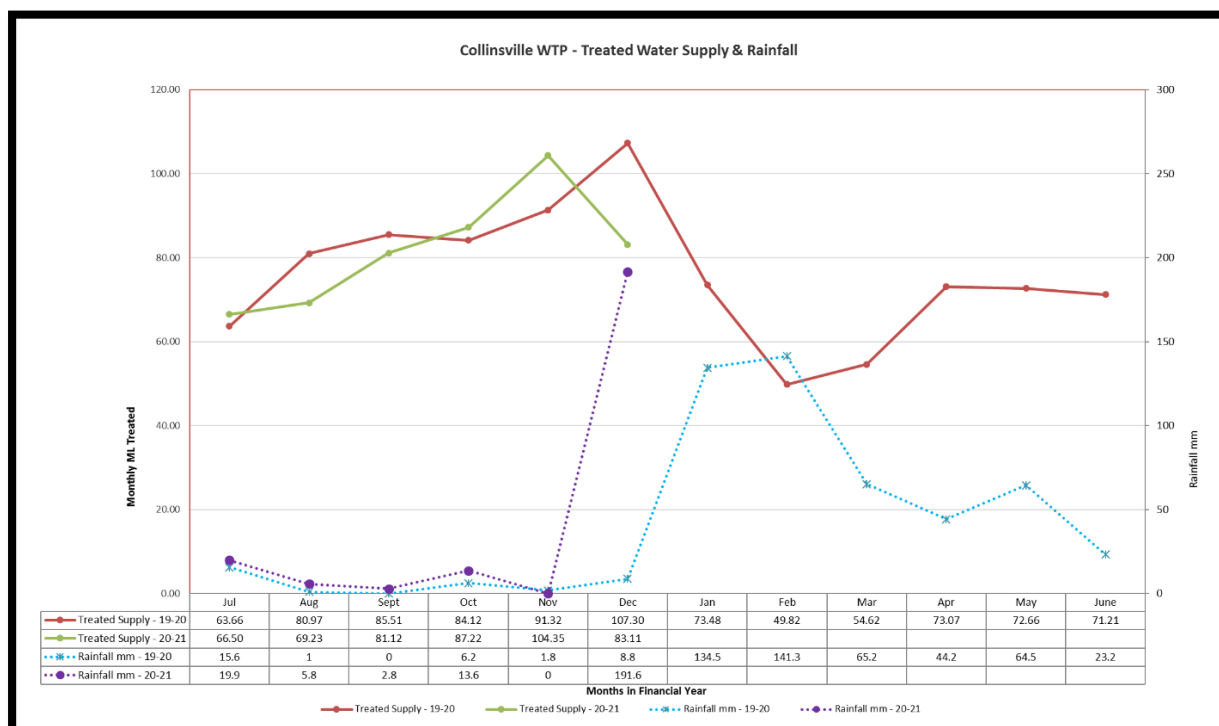
The Coastal WTP has produced an average of **6.16 ML/day** of treated water during November 2020 and **6.18 ML/day** of treated water during December 2020.



The Proserpine WTP has produced an average of **5.88 ML/day** of treated water during November 2020 and **5.32 ML/day** of treated water during December 2020.



The Collinsville WTP has produced an average of **3.48 ML/day** of treated water during November 2020 and **2.68 ML/day** of treated water during December 2020.



Waste Management – November

In November 2020, total tonnage of waste handled in the region was **4,368** tonnes.

- **3,429** tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- **890** tonnes of waste were diverted from landfills (**32%** diversion achieved from Operational plan target of **20%**). An increase in waste volumes received across all waste categories with 87 tonnes more waste diverted compared to the 20/21 financial year average.
- **125** tonnes kerbside recycling collection - (disposed at Materials Recycling Facilities - MRFs).

Waste Management – December

In December 2020, total tonnage of waste handled in the region was **4,696** tonnes.

- **3,105** tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- **1591** tonnes of waste were diverted from landfills (**34%** diversion achieved from Operational plan target of **20%**). An increase in waste volumes received across all waste categories with **184** tonnes more waste diverted compared to the 20/21 financial year average.
- **131** tonnes kerbside recycling collection - (disposed at Materials Recycling Facilities - MRFs).

Waste Top 3 (November and December)

- Local Authority Waste Management Advisory Committee (LAWMAC): Hosted by Townsville City Council and attended by Cr Grundy and David de Jager (Waste Manager) on 20-21 November 2020.
- Cannonvale transfer station upgrade:
A number of improvements to the Resource recovery area were made with the following outcomes in mind:
 - New signage to facilitate correct placement and management of recyclables.
 - Reinstatement of hardstand area for safe placement of recyclables and preparation for confirmed La Nina event.
 - Increased awareness of available waste recovery services to increase volumes recovered.
 - Limit the number of areas for drop-off of recyclables to ensure greater level of convenience for facility users.



- Successful application for grant funding under the 2020-2021 Local Government Levy Ready Grant Program to the value of \$134,564.65. Funding will facilitate the transition for the closure of the current Mt. Coolon Landfill Facility by 30 June 2021 and establish

a new Waste Transfer Station to ensure compliance with the Waste Reduction and Recycling Act 2011.

- Development of Request for Tender Documentation underway to procure management services for the Cannonvale Waste Transfer Station to replace the current contract which expires on 30 June 2021.
- Development of Request for Tender Documentation completed for advertising on 13 January 2021 to procure kerbside Waste and Recycling Collection Services to replace the current contract which expires on 30 June 2021. The contract will be a short-term contract with the option to align the term with the Mackay Regional Council's contract and develop a potential joint tender for future years, if the regional approach is deemed beneficial after analysis undertaken.

Financials

In general budget expectation at the end of December 2020 equals **50.0%**.

Water and Sewerage

Operating Revenue:

- Total actual operating revenue is **\$17,441,725**
- Which projects a revenue level achievement of **50.44%**; Current Budget projection of **\$34,574,275**.
- The target for this period was **50.00%**; therefore, operational revenue is confirmed at positive **.44 % or (\$154,362) above** current budget expectation to the end December of the **20/21** financial year.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$16,621,234** (including corporate overhead expenditure).
- Which demonstrates a **48.76%** expenditure of the Current Budget of **\$34,083,574**.
- The target expenditure for this period was **50.00%**; therefore, this operational expenditure is **1.2% or (\$420,552) below** budgeted expectations to the end of November 20 of the **20/21** financial year.

Operating Profit and Loss in Summary:

Whitsunday Regional Water and Sewerage

Monthly performance report year to 31st December 2020



	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Total operating revenue	17,441,725	34,574,725	33,976,153
Operating Expenses			
Total operating costs	(13,666,414)	(28,173,931)	(28,582,308)
Surplus (deficit) from operations Exl.Overheads	3,775,311	6,400,794	5,393,844
Internal Corporate Overheads	(2,954,820)	(5,909,643)	(5,031,000)
Surplus (deficit) from operations	820,491	491,151	362,844
Capital cash contributions received	604,136	1,000,000	748,768
Capital cash revenue from government sources	3,106,316	10,527,818	4,580,499
Physical assets contributed	-	-	326,641
Other capital income	3,818	-	-
Other capital expenses	-	(1,837,607)	(1,805,562)
Net result for the period	4,534,761	10,181,362	4,213,190

Waste

Operating Revenue:

- Total actual operating revenue is **\$4,089,999**
- Which obtained a revenue level achievement of **45.26%**; against the Current Budget of **\$9,036,155**.
- The target for this period was 50.00%; therefore, operational revenue is confirmed at a **4.73% or (\$428,078) below** revised budget expectation to the end of December 20 in the **20/21** financial year. The business unit is continuing to monitor this current revenue trend closely and further investigate the status of receiving revenue from emerging waste stream sources.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$3,862,332** (including corporate overhead expenditure).
- Which is demonstrates **46.93%** expenditure completion of the Current 20/21 Budget of **\$8,229,280**.
- The target expenditure for this period was **50%**; therefore, operational expenditure is **3.07% (\$252,308) below** budgeted expectations for the December 20 period of the **20/21** financial year.

Operating Profit and Loss in Summary:

Whitsunday Waste Facilities			
Monthly performance report year to 31st December 2020			
	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Operating revenue	124,567	91,500	7,906
	4,089,999	9,036,155	7,998,668
Operating Expenses			
Total operating costs	(3,534,714)	(7,574,050)	(6,922,109)
Surplus (deficit) from operations Exl.Overheads	555,285	1,462,105	1,076,559
Internal Corporate Overheads	(327,618)	(655,230)	(778,706)
Surplus (deficit) from operations	227,667	806,875	297,853
Other capital income/(expenses)	-		-
Net result for the period	227,667	806,875	(2,940,449)
Retained surplus (deficit) brought fwd from prior year	263,954	263,953	-
Net result from above	227,667	816,875	(2,940,449)
From (to) capital - items of capital income & expense	-	-	3,375,487
Adj From (to) capital to adjust working capital cash			(500,000)
Transfer (to) capital general revenue expended	143,051	(1,015,865)	2,249,459
Net transfers from (to) capital reserves	-	-	(1,920,543)
Retained surplus (deficit) funds at period end	634,672	64,963	263,953

STRATEGIC IMPACTS

3.2.1 Develop and implement policies and strategies that protect and enhance the Whitsunday region's natural environment.

3.2.2 Develop water and waste services and systems that ensure the integrity of the Whitsunday region's natural environment.

3.4.2 Develop and maintain effective water and waste water infrastructure, networks and facilities.

3.4.3 Develop integrated asset management plans to effectively manage and maintain road, water and waste water infrastructure and ensure assets meet the demands of a growing population.

3.4.4 Deliver effective customer focussed water services that protect the public health.

3.4.5 Develop a planned approach to securing the Whitsunday region's water supply.

3.4.7 Engage with Federal and State Governments regarding regional and national water security issues.

CONSULTATION

Matthew Fanning – Director Infrastructure Services

Troy Pettiford – Chief Operating Officer

Linda McEwan – Management Accountant

Shannon Lorroway – Administration Coordinator Whitsunday Water

David de Jager – Manager Waste Services

Janice Wilson – Principal Engineer Water and Wastewater

Yestin Hughes – Principal Engineer Civil & Environmental

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives and notes the information in the Whitsunday Water and Waste Operational Report for November and December 2020.

ATTACHMENTS

Attachment 1 - Monthly Performance Report and Balance Sheet as at 31 December 2020.

Whitsunday Regional Water and Sewerage 			
Monthly performance report year to 31st December 2020			
	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	17,454,257	34,503,568	33,940,682
Less: Discounts & pensioner remissions	(700,301)	(1,263,165)	(1,260,166)
Statutory fees and charges, rental and levies	95,010	493,867	189,722
Sale of goods and major services	235,267	271,536	466,946
Interest	132,312	227,819	241,094
Operational Government grants and subsidies	-	-	-
Internal service provider revenue	-	-	-
Other operating revenue	225,180	341,100	397,875
Total operating revenue	17,441,725	34,574,725	33,976,153
Operating Expenses			
Employee benefits	(3,071,166)	(6,472,675)	(6,314,646)
Materials and services	(4,092,377)	(10,097,992)	(9,449,956)
Internal service provider expenditure (Exl.Overheads)	(448,965)	(969,325)	(827,281)
Depreciation	(5,096,735)	(8,702,654)	(10,116,554)
External finance costs	(957,172)	(1,931,285)	(1,873,872)
Total operating costs	(13,666,414)	(28,173,931)	(28,582,308)
Surplus (deficit) from operations Exl.Overheads	3,775,311	6,400,794	5,393,844
<i>Internal Corporate Overheads</i>	<i>(2,954,820)</i>	<i>(5,909,643)</i>	<i>(5,031,000)</i>
Surplus (deficit) from operations	820,491	491,151	362,844
Capital cash contributions received	604,136	1,000,000	748,768
Capital cash revenue from government sources	3,106,316	10,527,818	4,580,499
Physical assets contributed	-	-	326,641
Other capital income	3,818	-	-
Other capital expenses	-	(1,837,607)	(1,805,562)
Net result for the period	4,534,761	10,181,362	4,213,190
Competitive Neutrality Adjustments			
Income Tax Equivalent (30%)	1,360,428	3,054,409	1,263,957
Return on Capital (6.57%)	9,284,805	9,284,805	9,284,805
Other NCP Adjustments	39,000	39,000	39,000
Adjusted Net Result	(6,149,472)	(2,196,852)	(6,374,572)

Whitsunday Regional Water and Sewerage

Monthly performance report year to 31st December 2020



	2020/21		2019/20
	Actual	Current Budget	Actual
Continued			
Retained surplus (deficit) brought fwd from prior year	461,266	461,266	-
Net result from above	4,534,761	10,181,362	4,213,190
Transfer from capital for unfunded depreciation	1,875,180	5,095,619	6,615,836
From (to) capital - items of capital income & expense	(3,818)	1,837,607	1,478,921
Adj From (to) capital to adjust working capital cash	-	-	-
Transfer (to) capital general revenue expended	(857,603)	(3,763,139)	-
Internal Program Contributions	-	-	-
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	(5,722,468)	(14,423,676)	(11,846,681)
Retained surplus (deficit) funds at period end	287,316	(610,961)	461,266
Capital Funding Sources			
General revenue used (excess funds provided)	857,603	3,763,139	-
Government Grants and Subsidies	2,500,000	9,689,966	4,700,498
Loans for capital purposes	-	-	5,665,636
Physical assets contributed	2,500,000	3,779,706	7,668,123
Disposal proceeds of capital assets	3,818	-	-
Movement in Inter-functions capital loans	-	-	-
Funds Held in Capital Reserves	1,586,139	8,380,088	7,334,909
Funded depreciation & amortisation expended	2,966,910	-	3,500,717
Total capital funding sources	10,414,471	25,612,899	28,869,883
Capital Funding Applications			
Non-current assets	9,162,564	23,071,457	26,664,585
Loan redemptions	1,251,907	2,541,442	2,205,298
Total capital applications	10,414,471	25,612,899	28,869,883
Reserve balances held at beginning of period			
Capital reserve balances	9,364,444	-	16,894,652
Total reserve cash held at beginning of the period	9,364,444	-	16,894,652
Reserve balances held at the end of period			
Capital reserve balances	8,500,773	5,545,395	9,364,444
Unspent loan and depreciation cash held	254,645	-	-
Retained Surplus (Deficit)	287,317	(610,960)	-
Total reserve cash held at the end of the period	9,042,735	4,934,435	9,364,444

Whitsunday Regional Water and Sewerage

Balance Sheet as at 31st December 2020



	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	9,042,735	14,738,312
Trade and other receivables	2,833,035	3,945,654
Total Current Assets	11,875,770	18,683,966
Non-current Assets		
Property, plant and equipment	282,579,743	287,676,478
Closing WIP Balance	49,744,755	40,582,191
Total Non-current Assets	332,324,498	328,258,669
TOTAL ASSETS	344,200,268	346,942,635
Current Liabilities		
Trade and other payables	206,402	5,256,777
Borrowings	2,760,409	2,760,409
Inter-function Capital Loan payable	24,934,018	24,934,018
Other Liabilities	149,377	-
Total Current Liabilities	28,050,206	32,951,204
Non-current Liabilities		
Borrowings	41,676,426	42,927,154
Total Non-current Liabilities	41,676,426	42,927,154
TOTAL LIABILITIES	69,726,632	75,878,358
NET COMMUNITY ASSETS	274,473,636	271,064,277
Community Equity		
Capital	185,940,048	176,835,113
Asset revaluation surplus	79,490,853	79,490,853
Capital reserve balances	8,755,418	14,277,045
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	287,317	461,266
TOTAL COMMUNITY EQUITY	274,473,636	271,064,277

Whitsunday Waste Facilities



Monthly performance report year to 31st December 2020

	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Operating revenue			
Rates and utility charges	2,875,008	5,896,710	5,461,729
Less: Discounts & pensioner remissions	(154,605)	(279,796)	(266,726)
Statutory fees and charges, rental and levies	25,574	51,950	49,511
Sale of goods and major services	1,202,922	3,051,176	2,714,353
Interest	16,533	28,692	31,895
Operational Government grants and subsidies	-	195,923	-
	124,567	91,500	7,906
	4,089,999	9,036,155	7,998,668
Operating Expenses			
Employee benefits	(318,389)	(633,725)	(428,620)
Materials and services	(2,815,121)	(6,618,259)	(6,065,815)
Internal service provider expenditure	(4,490)	-	(6,661)
Depreciation	(384,068)	(266,090)	(431,520)
External finance costs	(12,646)	(55,976)	10,507
Total operating costs	(3,534,714)	(7,574,050)	(6,922,109)
Surplus (deficit) from operations Exl.Overheads	555,285	1,462,105	1,076,559
<i>Internal Corporate Overheads</i>	<i>(327,618)</i>	<i>(655,230)</i>	<i>(778,706)</i>
Surplus (deficit) from operations	227,667	806,875	297,853
Other capital income/(expenses)	-		-
Net result for the period	227,667	806,875	(2,940,449)
Retained surplus (deficit) brought fwd from prior year	263,954	263,953	-
Net result from above	227,667	816,875	(2,940,449)
From (to) capital - items of capital income & expense	-	-	3,375,487
Adj From (to) capital to adjust working capital cash			(500,000)
Transfer (to) capital general revenue expended	143,051	(1,015,865)	2,249,459
Net transfers from (to) capital reserves	-	-	(1,920,543)
Retained surplus (deficit) funds at period end	634,672	64,963	263,953

Whitsunday Waste Facilities

Monthly performance report year to 31st December 2020



	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Continued			
Capital Funding Sources			
General revenue used (excess funds provided)	(143,051)	1,015,865	(2,249,459)
Government Grants and Subsidies	-	-	172,097
Loans for capital purposes	-	-	2,500,000
Physical assets contributed	-	-	-
Disposal proceeds of capital assets	-	-	-
Funds held in capital reserves	-	266,090	498,364
Funded depreciation & amortisation expended	384,068	-	431,520
Total capital funding sources	241,017	1,281,955	1,352,522
Capital Funding Applications			
Non-current assets	91,485	960,000	1,352,522
Total capital asset acquisitions	91,485	960,000	1,352,522
Loan redemptions	149,532	321,955	-
Total capital applications	241,017	1,281,955	1,352,522
Reserve balances held at beginning of period			
Capital reserve balances	1,099,563	-	(150,519)
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	1,099,563	-	(150,519)
Reserve balances held at the end of period			
Capital reserve balances	1,099,563	1,099,563	1,099,563
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	634,672	64,963	-
Total reserve cash held at the end of the period	1,734,235	1,164,527	1,099,563

Whitsunday Waste Facilities



Balance Sheet as at 31st December 2020

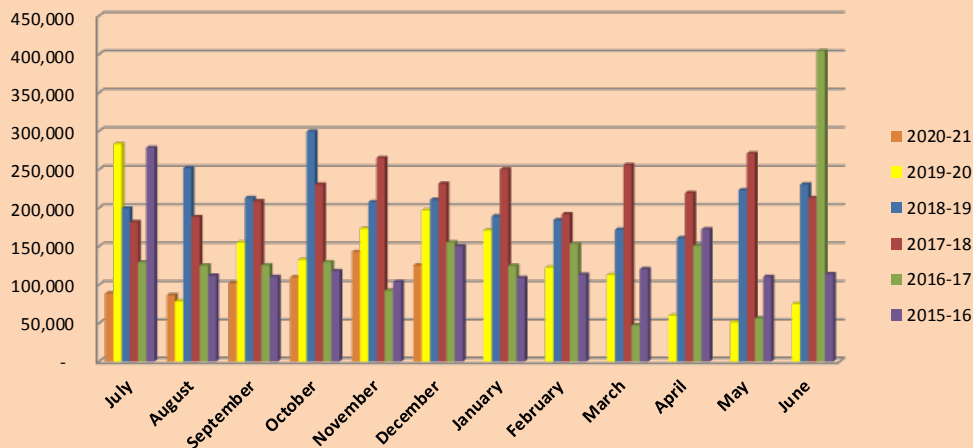
	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	1,734,235	1,363,516
Trade and other receivables	361,758	644,945
Total Current Assets	2,095,993	2,008,462
Non-current Assets		
Property, plant and equipment	8,158,937	8,543,006
Closing WIP Balance	91,485	-
Total Non-current Assets	8,250,422	8,543,006
TOTAL ASSETS	10,346,416	10,551,467
Current Liabilities		
Trade and other payables	45,884	600,819
Borrowings	151,061	151,061
Other Liabilities	9,795	-
Total Current Liabilities	206,740	751,880
Non-current Liabilities		
Borrowings	2,199,686	2,348,939
Other Provisions	6,888,082	6,888,082
Total Non-current Liabilities	6,888,082	6,888,082
TOTAL LIABILITIES	9,294,508	9,988,901
NET COMMUNITY ASSETS	1,051,908	562,566
Community Equity		
Capital	(728,654)	(847,277)
Asset revaluation surplus	46,327	46,327
Capital reserve balances	1,099,563	1,099,563
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	634,672	263,953
TOTAL COMMUNITY EQUITY	1,051,908	562,566

Whitsunday Waste Facilities

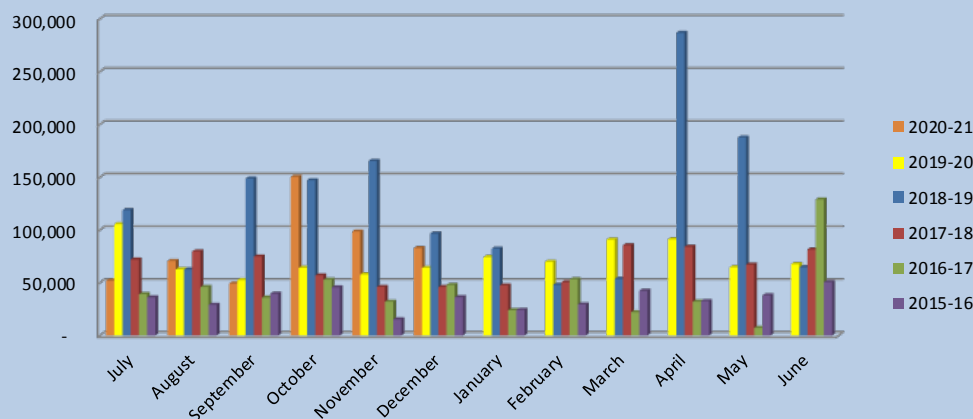
Performance Data for the year to date to 31st December 2020



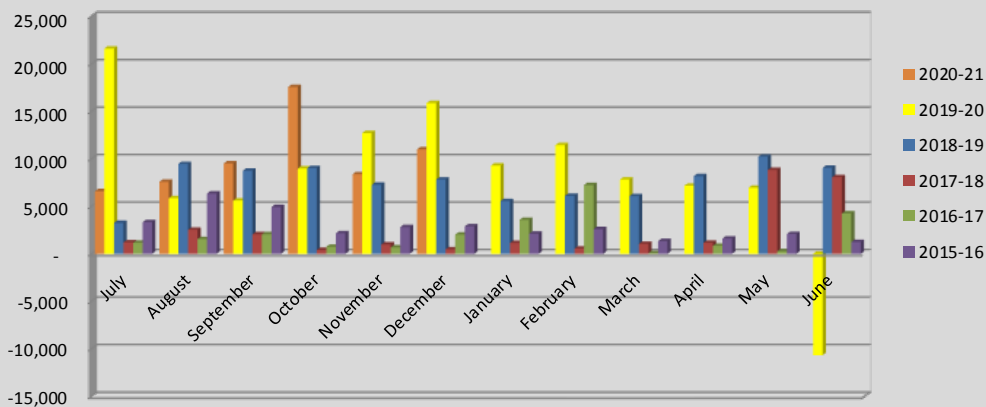
Kelsey Creek Landfill - Revenue



Bowen Landfill - Revenue



Cannonvale Transfer Station- Revenue



16. Infrastructure Services

16.6 OPERATIONAL REPORT - FOXDALE QUARRY - NOVEMBER & DECEMBER 2020

AUTHOR: Quentin Prince – Quarry Manager

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Business unit Activity Report for the Foxdale Quarry for the months of November & December 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The Business Unit Activity Reports are provided to Council detailing the Quarry's operational performance over the November & December 2020 period.

PURPOSE

These reports are for Council's perusal to ensure that thorough understanding of financial and operational performance is relayed in a comprehensive and informative manner.

BACKGROUND

Reports have been prepared for each of the business activities of Council. Included in these reports are:

- 1) A financial report including Actuals and Original Budget in an Income & Expenditure Statement and a Statement of Financial Position format.
- 2) Performance data based on the activity of the business.

STATUTORY/COMPLIANCE MATTERS

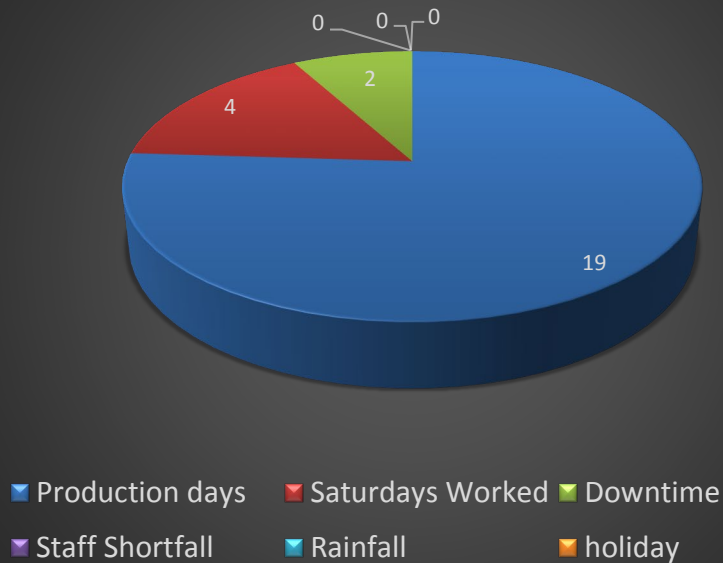
Local Government Regulation Section 204.

ANALYSIS

November 2020

- 1 to 16 November - production of cane road gravel.
- 17 November - There was a screen change and maintenance of the crushing plant.
- 18 to 30 November - Completed production for the month of an 8,500 tonne lot of type 2.1 road base.

Days Worked in November 2020



Quarry Production Summary – November 2020

Material Description	Quantity in Tonnes
Aggregates	
Road Bases	18,665.4
Select Fill	11.32
Armour Rock and Shot Rock	228.82
Total	18,905.34

Quarry Sales Summary – November 2020

Material Description	Quantity in Tonnes
Aggregates	3,840.17
Road Bases	17,126.72
Day Cover/ General Fill and Overburden	11.32
Armour Rock and Shot Rock	391.06
Total	21,369.27

There was consistent demand for type 2.1 and 2.3 road base gravel during the month of November for the Collingvale Road overtaking lanes project on the Bruce Highway. Additional orders of material have been received from Wilmar to upgrade local cane rail sidings.

There has been a large demand for concrete aggregates from the quarry as work begins on the Proserpine entertainment Centre. There has also been significant demand for concrete aggregate to supply TMR drainage and culvert works along the Bruce highway south of Proserpine.

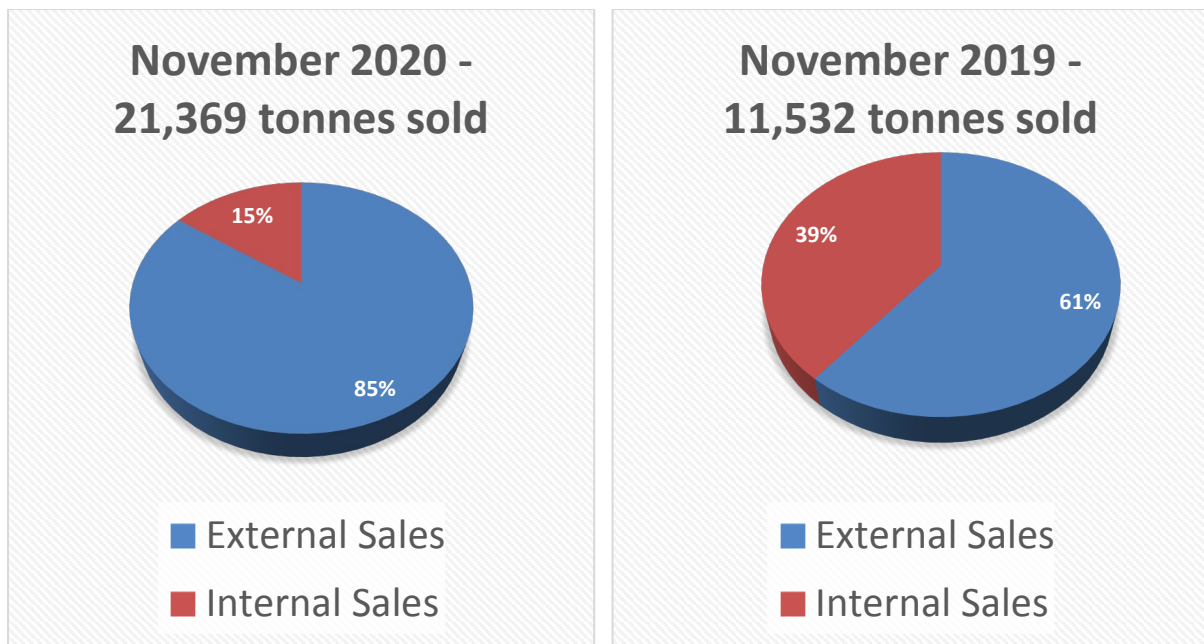


Fig 1. Overall Quarry sales for the month of November 2020 in Comparison to November 2019.

In comparison to this time last year, internal sales of material have increased due to the movement of armour rock to Shute Harbour. Sales are following an average trend are a little lower than that of October 2019.

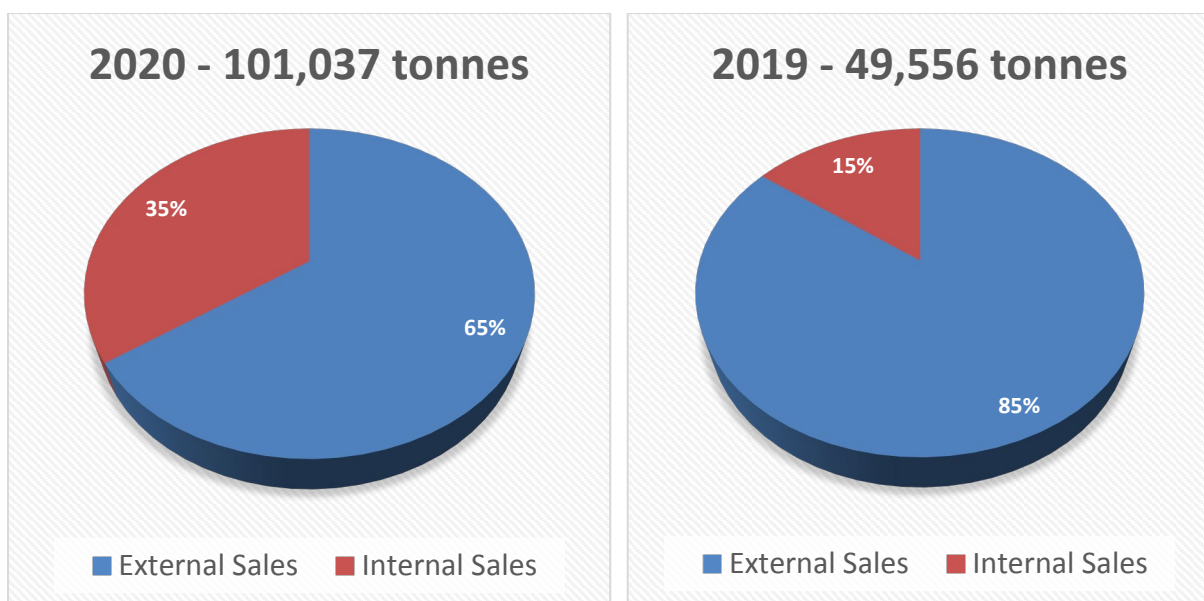


Fig 2. Graphs of overall Quarry sales for the financial year 2020 in Comparison to FY 2019

The quarry has handled 101,037 tonnes of material sales in the first five months of this financial year which is significantly higher than this time in last financial year. The sale of material internally is higher this financial year due to the Shute Harbour Reconstruction program.

Plant and Machinery Performance – November 2020

Crusher

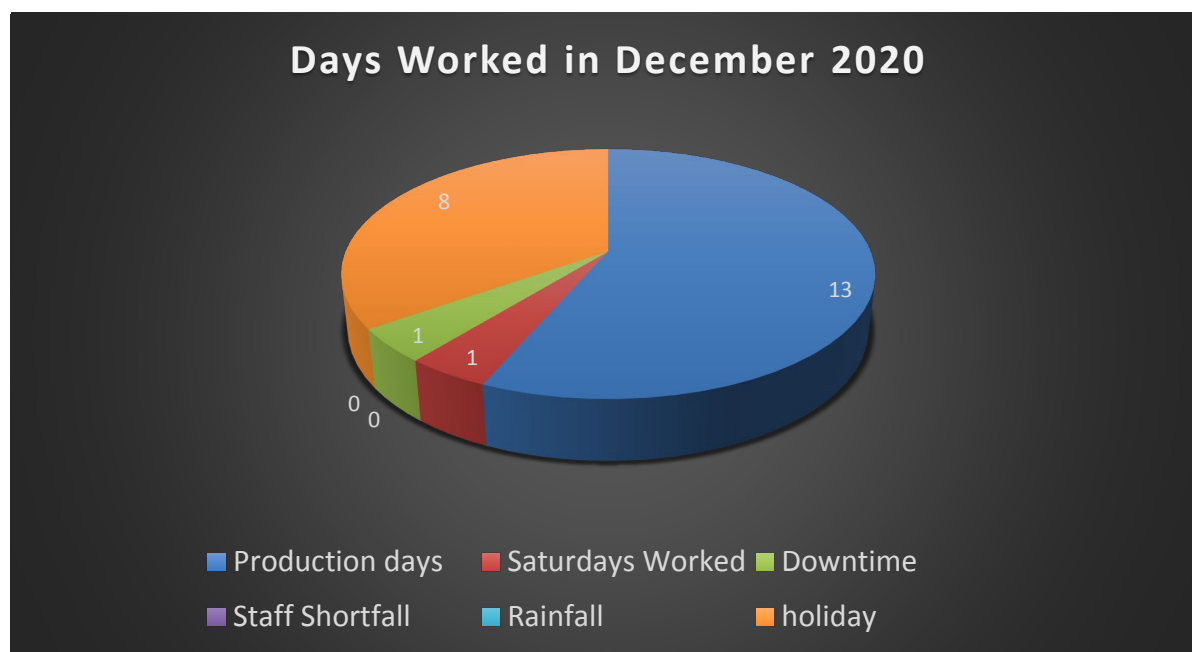
The crushing plant performed very well during the month of November and only one day was lost to breakdown when the sand additive conveyor gearbox failed during road base production. The crusher screens were changed, and production of cane road gravel was undertaken while a new gear box was sourced.



Fig 3. Replacement of the additive bin transmission drive.

December 2020

- 1 to 5 December - production of 20mm concrete aggregate.
- 7 to 12 December - production of 40mm ballast.
- 14 to 18 December - production of type 2.1 road base.



Quarry Production Summary – December 2020

Material Description	Quantity in Tonnes
Aggregates	6,101.55
Road Bases	3,344.47
Select Fill	1,342.50
Armour Rock and Shot Rock	28.7
Total	10,817.22

Quarry Sales Summary – December 2020

Material Description	Quantity in Tonnes
Aggregates	3,764.12
Road Bases	16,987.9
Day Cover/ General Fill and Overburden	1,512.02
Armour Rock and Shot Rock	1,260.4
Total	23,524.44

There was consistent demand for type 2.1 and 2.3 road base gravel during the month of December for the Collingvale Road overtaking lanes project on the Bruce Highway. Additional orders of road base materials have been received from Wilmar and Hutchinson Builders and strong demand is forecast to continue into January 2021.

There has been a strong demand for concrete aggregates generated by work on the Bruce Highway and local housing construction.

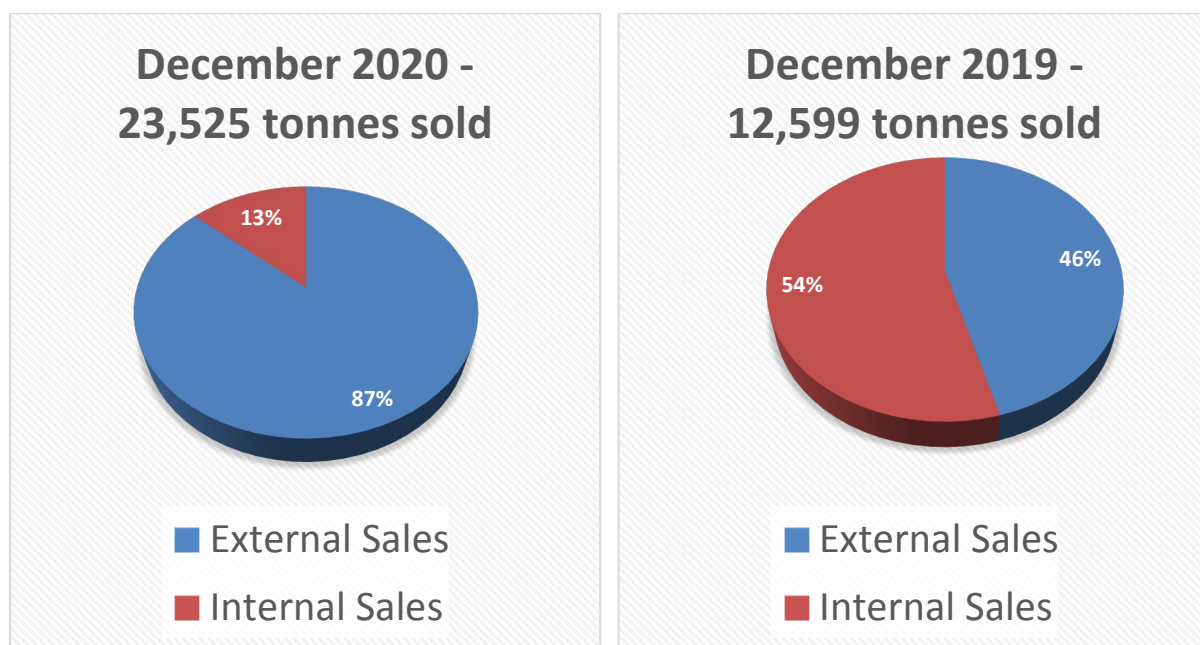


Fig 1. Overall Quarry sales for the month of December 2020 in Comparison to December 2019.

In comparison to this time last year, internal sales of material have decreased significantly. External sales are well above average.

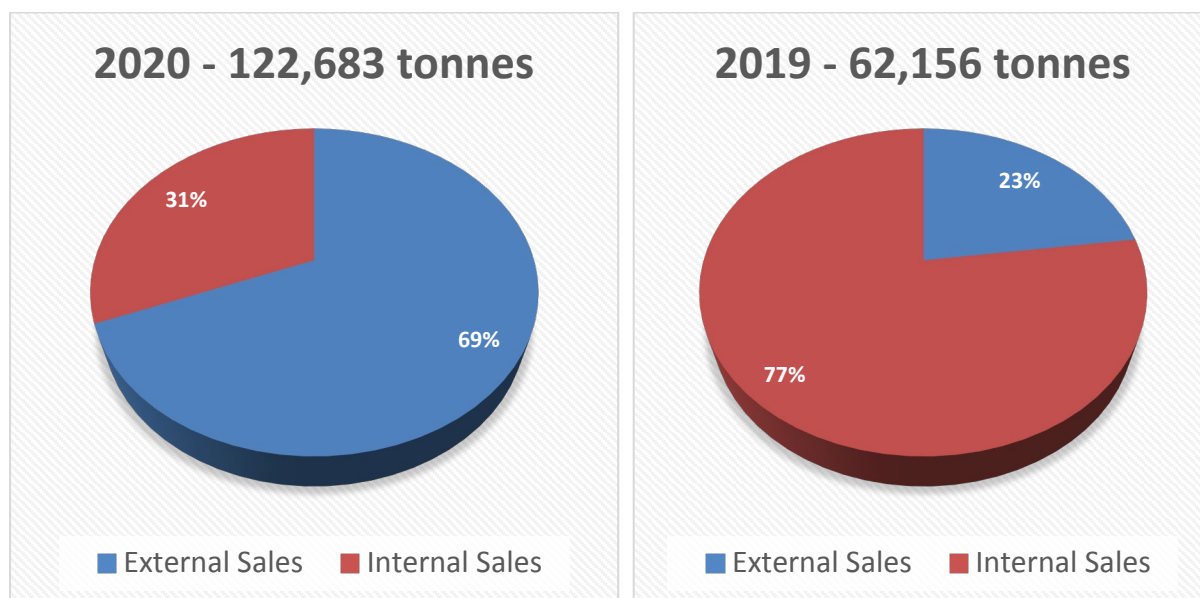


Fig 2. Graphs of overall Quarry sales for the financial year 2020 in Comparison to FY 2019

The quarry has handled 122,683 tonnes of material sales in the first half of this financial year which is double the sales this time in last financial year.

Plant and Machinery Performance – December 2020

Crusher

The crushing plant performed very well during the month of December and only one day was lost to maintenance. The following maintenance was undertaken:

- The Tips and liners of the vertical shaft impactor were changed,
- The swing jaw liner was rotated,
- Shutes in main screen tower were relined with benox plate.
- Repairs were undertaken on fatigue cracks in the main feed hopper.
- Service and washout.

Mobile Plant

Komatsu WA480 Loader – performed well during the month with minimal lost time.

Komatsu WA 470 Loader – This front-end loader was sold during December through auction and has now left the quarry.

Hitachi ZX350 Excavator – Performed poorly as seals on a number of hydraulic pipe fittings failed. The machine air conditioner failed, and it is now parked up awaiting repair. The machine was advertised on auction but did not meet its reserve and will be auctioned again.

A tender to contract-hire the quarry core fleet externally has gone to market and submissions received.



Fig 3. Komatsu WA470 Sold and being Transported to New Owner

Capital Works Projects

All current capital works projects for the quarry for November & December 2020 are complete.

STRATEGIC IMPACTS

Financial Implications:

- See Attachment 1: performance report year to 30 November 2020 and the Balance Sheet as at 30 November 2020.

As at the end of November the financial performance of the Foxdale Quarry shows an operating surplus of \$146 826 before deduction of corporate overheads and \$85 404 deficit after deduction of corporate overheads.

- See Attachment 2: performance report year to 31 December 2020 and the Balance Sheet as at 31 December 2020.

As at the end of December the financial performance of the Foxdale Quarry shows an operating surplus of \$97,543 before deduction of corporate overheads and \$181,133 deficit after deduction of corporate overheads.

Risk Management Implications – N/A

CONSULTATION

Julie Moller – Manager Strategic Finance

Katie Coates – Management Accountant

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The information within this report indicates the status the Quarry has achieved within the months of November & December 2020.

ATTACHMENTS

Attachment 1 - Foxdale Quarry's Performance Report year to 30 November 2020 and the Balance Sheet as at 30 November 2020.

Attachment 2 - Foxdale Quarry's Performance Report year to 31 December 2020 and the Balance Sheet as at 31 December 2020.

Attachment 1 - Foxdale Quarry's Performance Report year to 30 November 2020 and the Balance Sheet as at 30 November 2020.

Foxdale Quarry			
Monthly performance report year to 30th November 2020			
	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	(667)	-	-
Statutory fees and charges, rental and levies &	-	-	-
Sale of goods and major services	1,615,340	3,010,082	3,324,035
Other operating revenue	32,976	20,000	28,604
Total operating revenue	1,647,649	3,030,082	3,352,639
Operating Expenses			
Employee benefits	(461,908)	(868,480)	(998,028)
Materials and services	(856,093)	(1,306,143)	(1,647,488)
Internal service provider expenditure (Excl.Overheads)	(135,276)	(98,842)	(312,117)
Depreciation	(47,546)	(84,286)	(109,138)
External Finance Costs	-	(15,000)	(10,227)
Total operating costs	(1,500,824)	(2,372,751)	(3,076,998)
Surplus (deficit) from operations Excl.Overheads	146,826	657,331	275,641
<i>Internal Corporate Overheads</i>	<i>(232,230)</i>	<i>(557,355)</i>	<i>(529,503)</i>
Surplus (deficit) from operations	(85,404)	99,976	(253,862)
Other capital income/(expenses)	-	-	-
Net result for the period	(85,404)	99,976	(233,983)
Retained surplus (deficit) brought fwd from prior year	(164,469)	(164,470)	-
Net result from above	(85,404)	219,976	(233,983)
Transfer from capital for unfunded depreciation	47,546	-	109,138
From (to) capital - items of capital income & expense	-	-	(19,879)
Adj From (to) capital to adjust working capital cash	-	-	4,837
Transfer (to) capital general revenue expended	-	84,286	(24,582)
Internal Program Contributions	-	-	-
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	-	-	-
Retained surplus (deficit) funds at period end	(202,327)	139,792	(164,469)
Capital Funding Sources			
General revenue used (excess funds provided)	-	(84,286)	24,582
Government Grants and Subsidies	-	-	-
Disposal proceeds of capital assets	-	-	36,364
Funded depreciation & amortisation expended	-	-	-
Total capital funding sources	-	-	60,946
Capital Funding Applications			
Non-current assets	-	-	60,946
Total capital asset acquisitions	-	-	60,946
Loan redemptions	-	-	-
Total capital applications	-	-	60,946
Reserve balances held at beginning of period			
Capital reserve balances	-	-	-
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	-	-	-
Reserve balances held at the end of period			
Capital reserve balances	-	-	-
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	(202,327)	139,792	-
Total reserve cash held at the end of the period	(202,327)	139,792	-

Foxdale Quarry

Balance Sheet as at 30th November 2020

	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	(202,327)	(164,469)
Trade and other receivables	422,968	306,096
Inventory	663,188	772,465
Prepayments	-	-
Total Current Assets	883,829	914,092
Non-current Assets		
Property, plant and equipment	2,701,365	2,748,912
Closing WIP Balance	-	-
Total Non-current Assets	2,701,365	2,748,912
TOTAL ASSETS	3,585,194	3,663,004
Current Liabilities		
Trade and other payables	29,449	306,440
Total Current Liabilities	29,449	306,440
Non-current Liabilities		
Other Provisions	636,361	636,361
Total Non-current Liabilities	636,361	636,361
TOTAL LIABILITIES	665,810	942,801
NET COMMUNITY ASSETS	2,919,384	2,720,203
Community Equity		
Capital	3,086,708	2,850,352
Asset revaluation surplus	35,003	34,320
Capital reserve balances	-	-
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(202,327)	(164,469)
TOTAL COMMUNITY EQUITY	2,919,384	2,720,203

Attachment 2 - Foxdale Quarry's Performance Report year to 31 December 2020 and the Balance Sheet as at 31 December 2020.

Foxdale Quarry

Monthly performance report year to 31st December 2020



	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	(1,381)	-	-
Statutory fees and charges, rental and levies &	-	-	-
Sale of goods and major services	1,963,503	3,010,082	3,324,035
Other operating revenue	33,850	20,000	28,604
Total operating revenue	1,995,972	3,030,082	3,352,639
Operating Expenses			
Employee benefits	(532,723)	(868,480)	(998,028)
Materials and services	(1,172,014)	(1,306,143)	(1,647,488)
Internal service provider expenditure (Exl.Overheads)	(136,512)	(98,842)	(312,117)
Depreciation	(57,180)	(84,286)	(109,138)
External Finance Costs	-	(15,000)	(10,227)
Total operating costs	(1,898,429)	(2,372,751)	(3,076,998)
Surplus (deficit) from operations Exl.Overheads	97,543	657,331	275,641
Internal Corporate Overheads	(278,676)	(557,355)	(529,503)
Surplus (deficit) from operations	(181,133)	99,976	(253,862)
Other capital income/(expenses)	-	-	-
Net result for the period	(181,133)	99,976	(233,983)
Retained surplus (deficit) brought fwd from prior year	(164,469)	(164,470)	-
Net result from above	(181,133)	219,976	(233,983)
Transfer from capital for unfunded depreciation	57,180	-	109,138
From (to) capital - items of capital income & expense	-	-	(19,879)
Adj From (to) capital to adjust working capital cash	-	-	4,837
Transfer (to) capital general revenue expended	-	84,286	(24,582)
Internal Program Contributions	-	-	-
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	-	-	-
Retained surplus (deficit) funds at period end	(288,422)	139,792	(164,469)
Capital Funding Sources			
General revenue used (excess funds provided)	-	(84,286)	24,582
Government Grants and Subsidies	-	-	-
Disposal proceeds of capital assets	-	-	36,364
Funded depreciation & amortisation expended	-	-	-
Total capital funding sources	-	-	60,945
Capital Funding Applications			
Non-current assets	-	-	60,946
Total capital asset acquisitions	-	-	60,946
Loan redemptions	-	-	-
Total capital applications	-	-	60,946
Reserve balances held at beginning of period			
Capital reserve balances	-	-	-
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	-	-	-
Reserve balances held at the end of period			
Capital reserve balances	-	-	-
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	(288,422)	139,792	-
Total reserve cash held at the end of the period	(288,422)	139,792	-

Foxdale Quarry

Balance Sheet as at 31st December 2020

	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	(288,422)	(164,469)
Trade and other receivables	402,014	306,096
Inventory	477,908	772,465
Prepayments	-	-
Total Current Assets	591,500	914,092
Non-current Assets		
Property, plant and equipment	2,691,732	2,748,912
Closing WIP Balance	-	-
Total Non-current Assets	2,691,732	2,748,912
TOTAL ASSETS	3,283,232	3,663,004
Current Liabilities		
Trade and other payables	6,957	306,440
Total Current Liabilities	6,957	306,440
Non-current Liabilities		
Other Provisions	636,361	636,361
Total Non-current Liabilities	636,361	636,361
TOTAL LIABILITIES	643,318	942,801
NET COMMUNITY ASSETS	2,639,914	2,720,203
Community Equity		
Capital	2,893,333	2,850,352
Asset revaluation surplus	35,003	34,320
Capital reserve balances	-	-
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(288,422)	(164,469)
TOTAL COMMUNITY EQUITY	2,639,914	2,720,203

16. Infrastructure Services
16.7 FOXDALE QUARRY - PURCHASE OF PUGMILL

AUTHOR: Quentin Prince – Quarry Manager

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council invite tenders for the supply and installation of a Pugmill for the Foxdale Quarry to facilitate the supply of market demand materials currently not available with the existing plant and equipment configuration.

Furthermore, that the purchase for the pugmill be considered in the upcoming Budget Review 2.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

For some time, it has been anticipated that the Council would invest in a Pugmill for the Foxdale quarry to open new market opportunities currently not realised due to the limited current plant and equipment. This report recommends that the Council seek tenders for the supply and delivery of a Pugmill for the Foxdale Quarry and that the purchase be drawn from current reserves.

PURPOSE

The purpose of this report is to propose the purchase of a Pugmill for the Foxdale Quarry in order to expand on the product selection available and to move with current market expectations for the supply of OMC material for road pavement layer construction.

BACKGROUND

In April 2020 Council undertook an internal review of the Foxdale Quarry's Business Plan 2017 – 2021 (Business Plan). The outputs of this review highlighted a number of recommended actions of which the purchase of a quarry pugmill was supported.

ELT supported the implementation of the recommended actions outlined in the quarry Briefing Report. The outputs of this review included:

- A capex bid to be submitted for 2021-22 FY to purchase a Pug Mill including business case.

Given the nature of the investment, it has been considered that this purchase be funded from the current financial year through reserve funding, to prepare for future business opportunities that may occur in the short term, acknowledging the lead time for the procurement.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
S227 & S228 Local Government Regulation 2012

Work Health and Safety Act 2011

The procurement process will be conducted in accordance with Council's policy and legislative obligations.

ANALYSIS – BUSINESS CASE

Description of a Pugmill

A Pug Mill is a wheel or skid mounted machine that adds water into road base material at the Quarry and brings the material to optimum moisture content. The pugged material can then be spread and compacted at the customer's construction site without the need for additional water supplied by a water truck thereby significantly reducing construction time and costs for the customer. The addition of a cement additive bin to the pugmill can also enhance its capability to add and mix cement or other additives into road base materials for increased material strength and durability. Currently the Quarry does not own a pugmill to service this market.



Current Situation

As the quarry does not own a pugmill, the following situation occurs when Pugged materials are required:

- **A project volume below 20,000 tonnes** - when a prospective customer enquires about the supply of pugged material for projects under 20,000 tonnes the customer is provided a quotation that states the Quarry is unable to supply pugging services as a Pug Mill is not available on site.
- **A project volume greater than 20,000 tonnes** the Quarry provides a quotation including a weekly hire charge for a Pug Mill with stipulations the contractor will be liable for all the hire and running charges incurred.
- **Negotiated arrangements for Large projects**, the Quarry has negotiated arrangements whereby the contractor can install their own Pug Mill on the Quarry site. The Pug Mill is then operated by the contractor and Quarry staff at no additional cost to the contractor.

Commercial Opportunity and Revenue

During the period of December 2018 to December 2019 the Quarry was requested to quote on projects requiring a total of 49,535 tonnes of pug milled road base. The quarry was unable to secure the contracts. Table 1 below lists the projects that required pug milled materials. It would be incorrect to believe that the quarry would be successful in winning all the contracts

if the Foxdale Quarry business owned a pugmill as the quarry faces local competitors and customers have their own loyalties and preferences.

However, If the Quarry owned a Pug Mill and were successful in the sale of 50% of the road base material quoted on in 2018-19, this would have resulted in an additional estimated revenue of \$524,327.97 in road base sales for the quarry.

These figures are significantly less than that of the current year's production and sales even without the pugmill which has resulted in the Quarry not being in a position to tender on several large works.

There are significant works to be tendered in the coming years on the Bruce Highway and Shute Harbour roads. The Council in order to capitalise on these projects will need to be in a position to supply the products required under these contracts all of which will generally require OMC controlled materials.

Below is a table of quantities required for projects currently being tendered by TMR which are in a 35km radius of Foxdale Quarry. In total the projects require a possible 128,443 tonnes of pug milled road base materials.

Overall, the tendered projects will require 230,339 tonnes of road base inclusive of pug milled material. At current materials sales value, the potential total road base material supply and sales is valued at approximately \$5.4M.

Table 1 – Current Projects quoted requiring pug milled product from December 2020 –

SW61 Sections 1 - 6 (936841)	Safety Works and Widening			
Item Number	Description	Material Type	UOM	Quantity
	Existing Subgrade Testing & Treatments			
32322.01P	Subgrade treatment Type E, replace with plant-mixed stabilised material (Provisional Quantity, if ordered)	TYPE 2.1@1.5%	Tonnes	1648.5
MRS05 Nov 20	Unbound Pavements			
	Unbound Pavements			
40002.01	Subtype 2.1, Unbound pavement, [Widening Base] (Section 2 Only)	TYPE2.1@OMC	Tonnes	84,355.72
40002.04	Subtype 2.1, Unbound pavement, [Corrector to be stabilised]	TYPE 2.1 UNPUGGED	Tonnes	101,896.20
40004.01	Subtype 2.3, Unbound pavement, [Widening Subbase] (Section 2 Only)	TYPE 2.3@OMC	Tonnes	38461.5
	Subtype 2.3, Unbound pavement, [Widening Subbase] (Section 2 Only)	TYPE 2.3 UNPUGGED	Tonnes	38461.5
40005.01	Subtype 2.4, Unbound pavement, [Accesses]	TYPE 2.4@OMC	Tonnes	426.972
	Subtype 2.4, Unbound pavement, [Accesses]	TYPE 2.4 UNPUGGED	Tonnes	426.972
40009.01	Type 4 Base, Subtype [4.3], Unbound pavement, [Bridsons Rd]	TYPE4.3@OMC	Tonnes	340.2
	Type 4 Base, Subtype [4.3], Unbound pavement, [Bridsons Rd]	TYPE4.3 UNPUGGED	Tonnes	340.2
(936844)	I64 Shute Harbour Intersection			
Item Number	Description	Material Type	UOM	Quantity
	Unbound Pavements			
40004.04	Subtype 2.3, Unbound pavement, [Subbase / Widening]	TYPE 2.3@OMC	Tonnes	136.5
	Subtype 2.3, Unbound pavement, [Subbase / Widening]	TYPE 2.3 UNPUGGED	Tonnes	136.5
	Plant-Mixed Lightly Bound Pavements			

40601.01	Plant-mixed Lightly Bound Base, [Widening]	TYPE2.1@1.5%	Tonnes	157.5
	Plant-mixed Lightly Bound Base, [Widening]	TYPE2.1 UNPUGGED	Tonnes	157.5
(936842)	Tender Schedule E - X7 Stopping Place Ch 26.5km			
Item Number	Description	Material Type	UOM	Quantity
	Embankment			
32322.03P	Subgrade treatment Type E, replace with plant-mixed stabilised material (Provisional Quantity, if ordered)	TYPE 2.1@1.5%	Tonnes	84
	Unbound Pavements			
40002.09	Subtype 2.1, Unbound pavement, [Base]	TYPE2.1@OMC	Tonnes	1533
	Subtype 2.1, Unbound pavement, [Base]	TYPE2.1 UNPUGGED	Tonnes	1533
40004.04	Subtype 2.3, Unbound pavement, [Subbase]	TYPE 2.3@OMC	Tonnes	1169.7
	Subtype 2.3, Unbound pavement, [Subbase]	TYPE 2.3 UNPUGGED	Tonnes	1169.7
40005.04	Subtype 2.4, Unbound pavement, [Private Entrance]	TYPE 2.4@OMC	Tonnes	130.2
	Subtype 2.4, Unbound pavement, [Private Entrance]	TYPE 2.4 UNPUGGED	Tonnes	130.2
TOTAL				272,695.56

Configuration Options

Option 1 – OMC only configuration

There are several different applications for a pugmill, but the most common is utilising a pugmill to add precise percentages of water to road base material in order to bring the material to optimum moisture content (OMC). The pugmill configuration utilised to achieve is function is the most basic pugmill and requires few controls. This pugmill is therefore the lowest cost option to purchase in the order of \$250,000 to \$300,000.

Fig 1 - OMC Pugmill Without Cement Additive Function



Option 2 – OMC and Cement – computer controlled

The second configuration of pugmill contains a PLC with a small cement additive bin. This pugmill allows for cement stabilised road base production in small quantities. The pugmill can undertake large OMC projects but will also allow the quarry to provide a limited amount of cement stabilised materials when required.

In the event a large contract for cement stabilised material is won, a cement ISO tanker can be hired from a supplier such as Cement Australia Pty Ltd or Wagner to store and provide the additional cement requirements.

This type of configuration costs in the order of \$350,000 to \$400,000.

Fig 2 The OMC / CTB pugmill Without Silo



Option 3 – complete automated cement stabilising Pugmill

The third option is a complete cement stabilising pugmill with load cells, PLC and cement additive silo which will undertake very large road construction contracts for both OMC and CTB material requirements. The Pugmill incorporates, belt scales, load cells on the cement silo storage, water flow meters, with all these functions being controlled by the PLC. The operator can pre-program the required cement and water percentages into the PLC and the pugmill will automatically pug material to the required design.

Pugmill price with the above features is \$400,000 to \$450,000 + silage for cement

Fig 3 Complete Pugmill and mobile Silo Unit



STRATEGIC IMPACTS

Reputation – The Foxdale Quarry is increasingly becoming known for its supply of very consistent and fully compliant product especially for work requiring high order specs such as the Bruce highway works.

Financial – Cost Recovery basis

The percentage profit recovered from each tonne of road base sold is 10% at current up to 130,000 tonne per annum and ~40% over and above this quantity. Given the potential demand as shown above there is potential to recover the costs for this investment over time.

CONSULTATION

Jason Bradshaw – Director Corporate Services

Matthew Fanning – Director Infrastructure Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that the Council seek tender for a mid-range Pugmill as demonstrated in **Option 2** - The OMC / CTB pugmill without Silo - \$350,000 to \$400,000. This configuration allows the quarry to provide customers with OMC material in bulk and has the flexibility to addition cement when required without having to purchase the cement silo, compressor and additional equipment.

ATTACHMENTS

N/A

16. Infrastructure Services

16.8 OPERATIONAL REPORT - ROADS AND DRAINAGE - NOVEMBER & DECEMBER 2020

AUTHOR: John Gwydir – Executive Manager Roads and Drainage

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Roads & Drainage, Mechanical Workshops, and Open Spaces progress report for the months of November and December 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 27 January 2021.

SUMMARY

The report is to provide Council with information regarding the performance by Council's Roads & Drainage, Mechanical Workshops and Open Spaces Operational teams over the months of November and December 2020 and may include proposed works for January 2021.

PURPOSE

The report is to provide Council with information on Council's performance in relation to services supplied by Council's Roads & Drainage, Mechanical Workshops and Open Spaces Operational teams.

BACKGROUND

Previous report regarding Operational performance submitted to Council 27 November 2020 which detailed the month of October 2020 (Resolution 2020/11/25.32).

STATUTORY/COMPLIANCE MATTERS

Local Government Regulations Section 204.

ANALYSIS

The following details the accomplishments for the months of November and December 2020 and may also include proposed works for January 2021.

Roads & Drainage Maintenance

General maintenance activities carried out on Council's road network over the course of November and December were largely routine in nature including road inspections, pothole patching, grading and signage repairs.

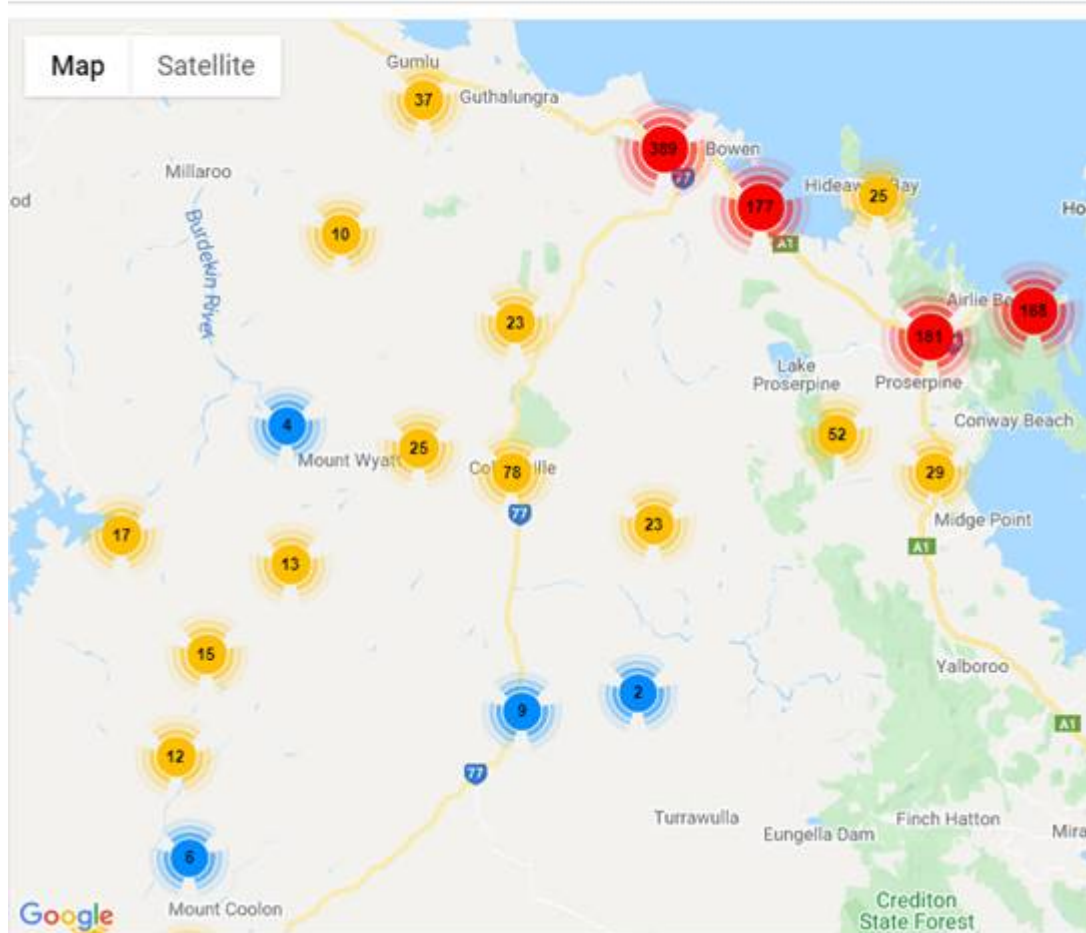
The Roads & Drainage Maintenance budget for FY2021 after Q1 review is set at \$7,360,372 spread over the following activity groups respectively, unsealed roads, vegetation, sealed roads, operations, road furniture, management, pathways, training, bridges & structure, kerb & channel.

At the end of December there were 1,374 identified defects on the local road network remain with 605 defects being rectified (accomplished) during the months of November and December. Table 1 provides specific details of the activities undertaken during the period.

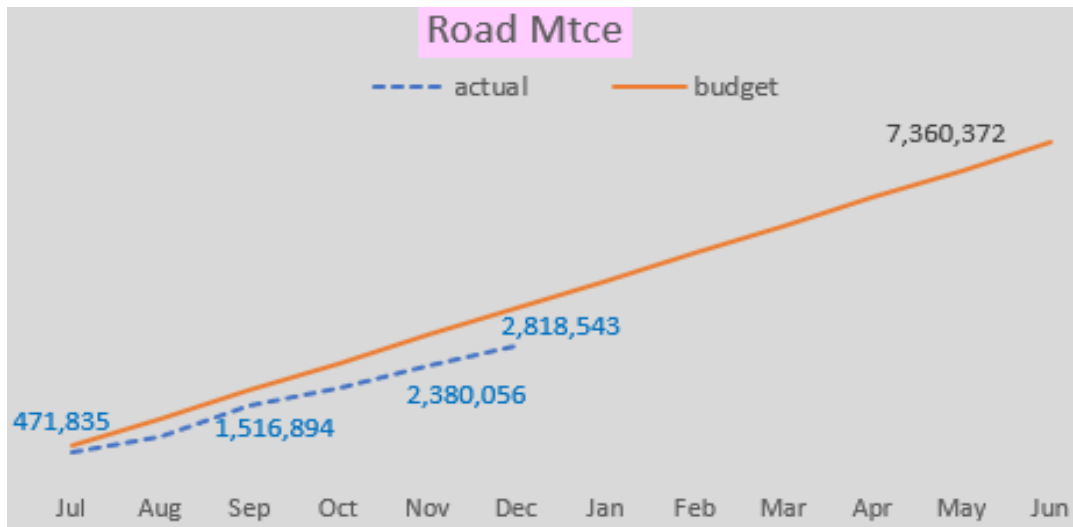
WRC Road Network - Defects

DEFECTS MAP VIEW

Showing 1374 items on map and 0 with no Lat/Long.



Plot 1: Current known active defects on WRC Road Network

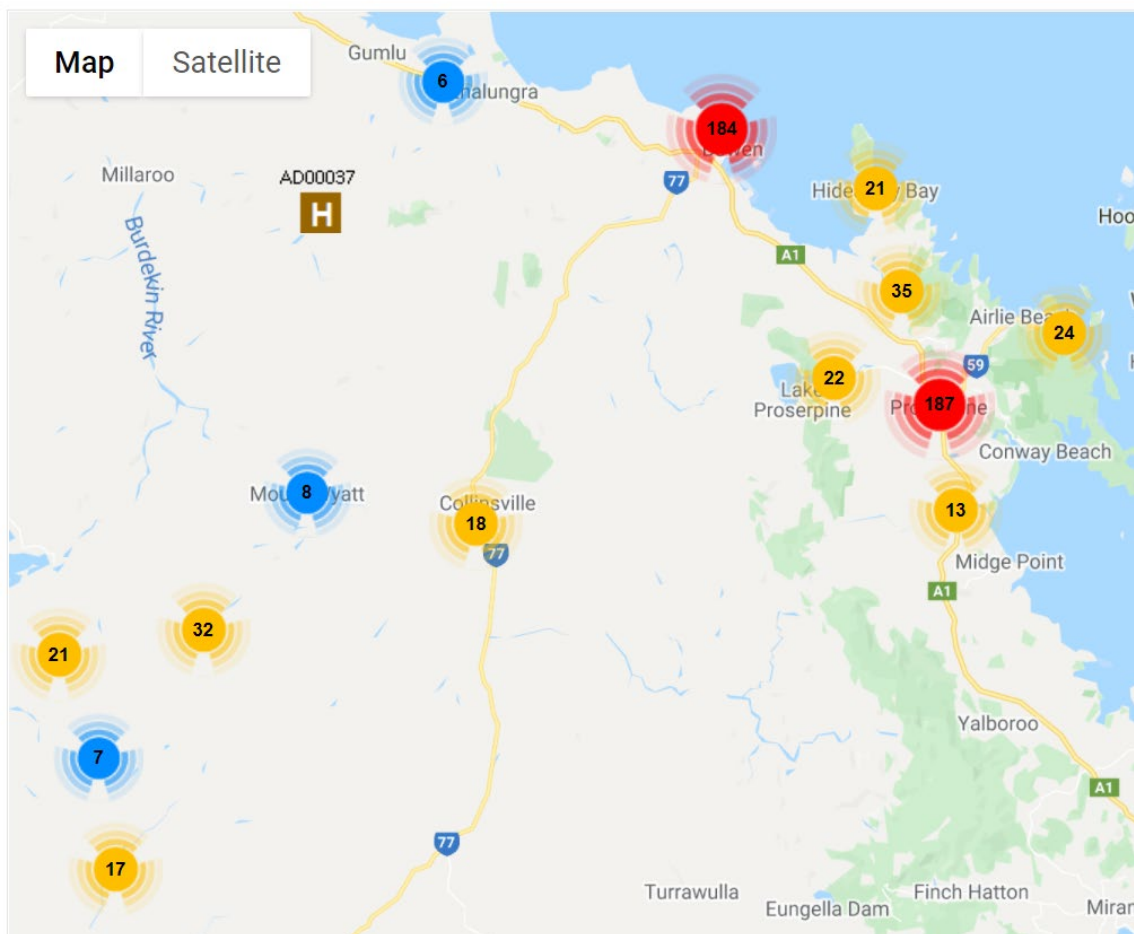


Plot 2: Total expenditure against overall budget for Roads & Drainage maintenance.

WRC Road Network - Accomplishments - November and December 2020

ACCOMPLISHMENT MAP VIEW

Showing 599 items on map and 6 with no Lat/Long.



Plot 3: Defects accomplished during month of November and December 2020

Notable activities for the period:

- Molongle Creek Dredging
- Maintenance Grading:
 - Tondara Road, Wally Sproule Road, Bootooloo Road - Bowen
 - Strathmore Road, Mount Wyatt Road – Collinsville
 - Duvall Road - Proserpine
- Clearing out of drains:
 - Thomas Street Drain – Bowen
 - Campbell Creek – Jubilee Pocket
- Roadside Slashing - Regional
- Pothole Patching - Regional

Row Labels	Number of Instances	Qty Completed	Unit
Asset & Defect Inspections	1		Each
Crack Seal Treatment	12		Each
Culvert Clear/Repair	59		Each
Edge Repair	9	6	Tonnes
Floodways Clear/Repair	1		Each
Footpath Maintenance	27	1264	m ²
Grids	1		Each
Guard Rail Repair/Replace	1		Each
Guide Markers Repair/Replace	20		Each
Heavy Formation Grading	1	5	Km
Herbicide Spraying	145	33570	Litres
Kerb & Channel Maintenance	2	4	Metres
Line Marking	12		Each
Medium Formation Grading	42	45	Km
Mowing	20	47406	m ²
Other Formation Work	7	12.5	m ²
Pavement Repairs	5	71	m ²
Pothole Patching	14	14	Tonnes
Resurface	1		Each
Roadside Object Removal	8		Each
Shoulder Grading	1	1	Km
Signs Repair/Replace	77		Each
Surface Correction	4		Tonnes
Surface Drains Clear/Repair	18	1532	Metres
Surface Sweeping	2		Each
Tractor Slashing	55	253	Hectares
Vegetation Clearing	41		Each
Grand Total	605		

Table 1: Summary of road defects accomplished during November and December 2020

Maintenance Management System (MMS) for Local Roads

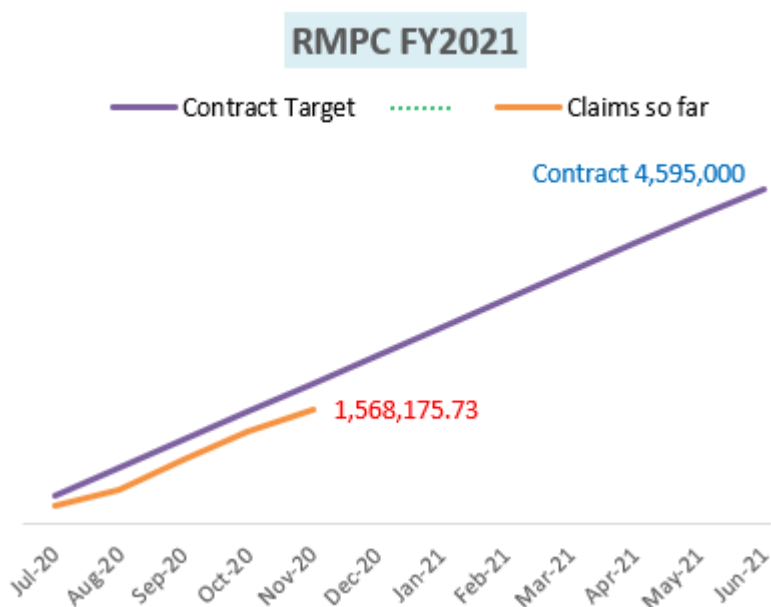
Full acceptance testing of the REFLECT software has been completed and the teams are using the system across the local road network. Work is continuing to ensure both the defect backlog data and task accomplishment information is accurate. Ongoing training and mentoring is being provided to teams to improve validity of the reporting being generated.

Road Maintenance Performance Contract (RMPC) with TMR

Council continues to undertake routine maintenance on the National & State Highways within the Whitsunday Region as well as 2 roads in a neighbouring region. These works have a total contract value for the 2020-2021 FY of \$ 4,595,000. This is an increase from the previous years starting contract value of \$ 4,416,000.

Officers have had discussions with senior TMR staff regarding the identified concerns in the Mt Coolon area and the likelihood that a different approach to maintenance of the unsealed roads in this area will be needed than what has worked in previous years. At this stage the direction from TMR is to schedule additional maintenance grading as appropriate and to continue to monitor. Currently there are 3 (1 x Council and 2 x Contract) Grader Teams working on roads in the Mt Coolon area and we continue to monitor the situation to see if this level of resourcing can deliver the required expectations.

The total valued claimed for the year to date is \$1,568,175.73 which is slightly below the projected target of \$4,595,000.

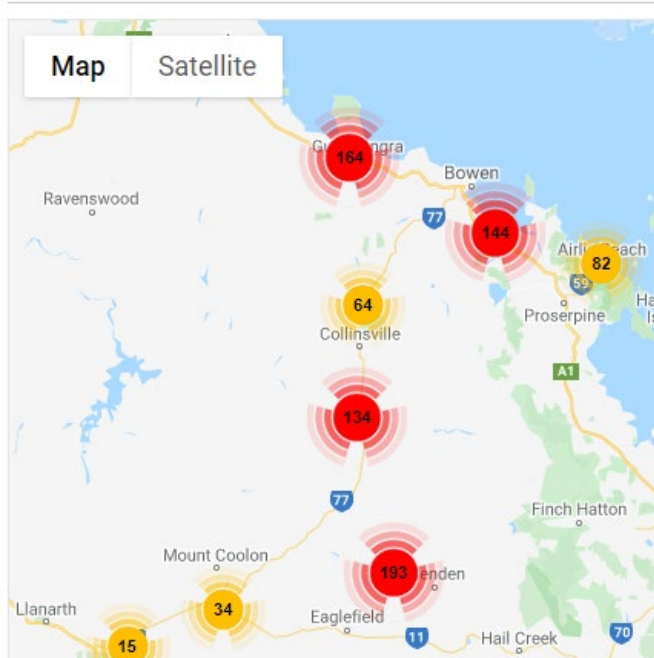


There are currently 840 outstanding defects on the network with 155 defects being rectified (accomplished) during the month of November and December.

RMPC Road Network - Defects – November and December 2020

DEFECTS MAP VIEW

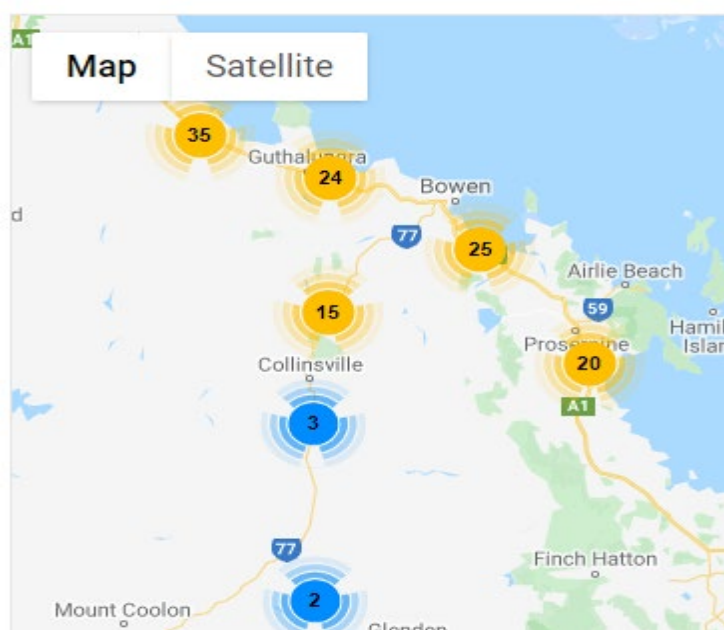
Showing 830 items on map and 10 with no Lat/Long.



RMPC Road Network – Accomplishments - November and December 2020

ACCOMPLISHMENT MAP VIEW

Showing 134 items on map and 21 with no Lat/Long.



Customer Request Management

Throughout the month of November and December, Roads & Drainage received 153 requests for assistance. Of these 141 (92%) were actioned within Council's nominated service standards.

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	9	8	1	5	56%	4	44%
Upgrades to Roads & Drainage	4	4	0	3	75%	1	25%
General - Roads & Drainage	64	60	4	59	92%	5	8%
Routine Roads & Drainage	72	71	2	70	96%	3	4%
Urgent Roads & Drainage	4	4	0	4	100%	0	0%

Overall Total	153	147	7	141	92%	13	8%
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Mechanical Workshops Activity Report

Routine (scheduled services)

- Scheduled and routine servicing of plant and fleet vehicles.
- Small plant repairs as requested by stores and work teams.
- General repairs to plant as requested and prioritised.
- Plant inspections on hired and contractor's machinery as requested.

Servicing, repairs, and breakdowns for December grouped by both vehicle type and nature of workshop activity:

Vehicle Type	Reactive Maintenance	Proactive Service	Grand Total
Backhoe		1	1
Excavator	1	1	2
Forklift		2	2
Light Vehicle	24	23	47
Loader	11		11
Misc	4	6	10
Mower	13	5	18
Street Sweeper	7	2	9
Tractor / Slasher	3		3
Trailer	8	8	16
Truck	27	2	29
Grand Total	98	50	148

Open Spaces Maintenance

Open Spaces Statistics

Parks & Gardens Operations					
Service	2020/2021	Oct	Nov	Dec	Trend
Public Parks Available as advertised	100%	100%	100%	100%	-
Park CRMs - Received	498	44	47	32	↓
Parks CRMs - Closed	184	37	36	29	↓
Mowing Hours	4,312.10	1,116.5	1,041.5	1,198.5	↑
Landscaping Hours	7,069	1,626	1,969	1,456	↓
Work Tickets Issued	61	5	4	5	↑
Work Tickets Completed	56	7	11	12	↑
Contracts Audited	0	0	0	0	-
Scheduled Inspections Completed – Parks, Playground & Exercise Equipment	192	48	48	48	-
Cemeteries - Burials	20	5	7	1	↓
Cemeteries – Placement of Ashes	2	6	1	0	↓

November 2020

- Cannonvale Parks Crew continued mulching from Altmann Ave corner over to Airlie Beach. Also removed old bollard lighting at Cannonvale Lakes.



- Bowen Parks and Gardens removed old wooden table setting, formed new concrete slab and installed a new Replas setting at Queens Beach Park.



- Proserpine Parks Crew continue pressure washing play equipment and softfall at Pioneer Park.



December 2020

- All crews working on mowing and landscape tasks in preparation for the Christmas Break.
- The Proserpine crew refurbished garden beds along Welcome Estate (Highway), bringing in line with the planting scene with other projects in Proserpine.



STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.4 - Our infrastructure supports our region's current and future needs

Strategy 3.4.1 - Develop and maintain effective roads and drainage infrastructure, networks and facilities

Outcome 4.3 - Our agriculture sector is sustainable and enjoys access to strong export and development opportunities

Strategy 4.3.2 - Maintain road infrastructure that meets the needs of primary producers and industry stakeholders.

Alignment to Operational Plan

Action 3.4.1.3 - Develop and implement road construction program

Action 3.4.1.5 - Ensure drainage network is maintained in accordance with approved service levels as identified in the Transport Asset Management Plan

Action 3.4.1.6 - Develop and implement maintenance schedule for stormwater drainage related works

Action 4.3.2.1 - Develop a Network Plan as part of an Integrated Transport Strategy for Council, which supports and informs the construction and maintenance of road infrastructure that meets the needs of primary producers and industry stakeholders throughout the Whitsunday region.

CONSULTATION

Matthew Fanning – Director Infrastructure Services

Mark Callaghan - Manager Parks & Gardens

Robert Winley - Manager Fleet Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Officer's recommendation is that the report be received, and its contents noted.

ATTACHMENTS

N/A

17. Matters of Importance

No agenda items for this section.