



Notice of Meeting

Notice is hereby given that the **Ordinary Meeting** of the **Whitsunday Regional Council** will be held at the Collinsville Community Centre, 81 Garrick Street, Collinsville on **Wednesday 26 May 2021** commencing at **9:00 a.m.** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Bruncker.

Local Government Regulation 2012

258.(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice.

(2) The written notice must state:

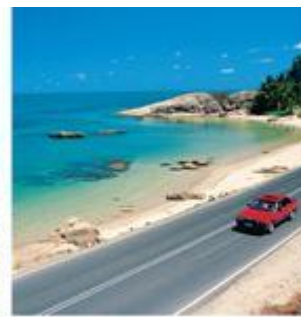
- (a) the day and time of the meeting; and
- (b) for a special meeting – the business to be conducted at the meeting

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.

Rodney Ferguson

CHIEF EXECUTIVE OFFICER





Agenda of the Ordinary Meeting to be held at
the Collinsville Community Centre, 81 Garrick Street, Collinsville
on Wednesday 26 May 2021 commencing at **9:00am**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 am

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea and Presentation

Agenda of the Ordinary Meeting to be held at
the Collinsville Community Centre, 81 Garrick Street, Collinsville
on Wednesday 26 May 2021 commencing at **9:00am**

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1. Apologies

No Agenda items for this section.

2. Condolences

2.1 CONDOLENCES REPORT

AUTHOR: Melanie Douglas - Governance and Councillor Support Officer

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

RECOMMENDATION

Council observes one (1) minutes silence for the recently deceased.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 26 May 2021.

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

BACKGROUND

Bereavement cards have been forwarded to the families of the deceased by the Mayor and Chief Executive Officer on behalf of the Whitsunday Regional Council.

STATUTORY MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

N/A

CONSULTATION

Andrew Willcox - Mayor

DISCLOSURE OF OFFICER'S INTERESTS

N/A

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

ATTACHMENTS

N/A

3.1 Declarations of Interest

No Agenda items for this section.

4.1 Mayoral Minute

No Agenda items for this section.

4.2 Mayoral Update

Verbal update will be provided at the meeting.

5. Confirmation of Previous Minutes

5.1 CONFIRMATION OF MINUTES REPORT

AUTHOR: Melanie Douglas - Governance and Councillor Support Officer

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 12 May 2021.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 26 May 2021.

SUMMARY

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 12 May 2021.

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Meeting held on 12 May 2021 are provided for Council's review and confirmation.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary meeting held on 12 May 2021 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

STATUTORY MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Meeting held on 12 May 2021, the following interests were declared and recorded in the minutes:

Councillor	Prescribed/ Declarable COI	Report No.	Particulars of the interest
Cr Simpson	Prescribed COI	15.3	<i>Cr Gary Simpson declared a prescribed conflict of interest due to the fact that he is a part of the Management Committee of Whitsunday Catchment Landcare Inc.</i>

All required information regarding declarations of interest under the Act is recorded in the minutes and consolidated in Council's Councillor COI and MPI Public Register, which is available on Council's website at the following link:

<https://www.whitsunday.qld.gov.au/DocumentCenter/View/5358>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Meeting held on 12 May 2021, the following orders were made:

Councillor	Order Made
<i>No orders were made for the meeting of 12 May 2021</i>	

All required information regarding orders made about the unsuitable meeting conduct of councillors at Council meetings under the Act is recorded in the minutes and consolidated in Council's Councillor Conduct Register. This register is available on Council's website at the following link: <https://www.whitsunday.qld.gov.au/DocumentCenter/View/5302>

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

ANALYSIS

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 12 May 2021

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 12 May 2021 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 12 May 2021 with amendments

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 12 May 2021 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

KPI: Council agendas and business papers are delivered to Councillors within required timeframes.

Financial Implications

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

Risk Management Implications

Council risks non-compliance with the local government legislation by not confirming minutes of the previous meeting.

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13/05/2020	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale - Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the applicant has 'Stopped the Clock.	On hold pending the outcome of the intersection funding and discussion with DTMR - Corner Galbraith Park Road and Shute Harbour Road.
13/05/2020	20140012 - Request to Extend Currency Period - Reconfiguration of A Lot One (1) Lot into Two (2) Lots - 106 Patullo Road, Gregory River - 12 Rp744909 2020/05/13.08	That the application lie on the table until the application is properly made.	Remains on hold pending receipt of fees.
25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be tabled pending further investigations for temporary access, replacement, or closure of the bridge and to seek further information regarding funding.	Council has visited the site and is arranging for geotechnical investigations. Upon receipt of the geotechnical advice a preliminary design will be prepared.
12/05/2021	20201142 -Development Application For Development Permit For Reconfiguration Of A Lot One (1) Lot Into Six (6) Lots, 9-17 The Cove Road Airlie Beach 2021/05/12.16	That the matter lay on the table to allow for a site visit and to receive further information on the matter, with a report to be brought back to the next Ordinary Council Meeting.	Site visit completed, report provided for the 26 th May Ordinary Council Meeting.

CONSULTATION

Jason Bradshaw - Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the 12 May 2021 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

ATTACHMENTS

Attachment 1 - Copy of the minutes from Ordinary Meeting held on 12 May 2021.

Attached Separately

6. Business Arising

No agenda items for this section.

7. Deputations

No agenda items for this section.

8. Petitions

8.1 PETITION - PROSERPINE SWIMMING POOL CLOSURE

AUTHOR: Tailah Jensen - Governance Administration Officer

RESPONSIBLE OFFICER: Rodney Ferguson - Chief Executive Officer

OFFICER'S RECOMMENDATION

That Council receive the petition regarding the Proserpine Swimming Pool Closure and ask Council's Corporate Communications team to publicise the planned works at the Proserpine Pool and the impact on pool users.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

SUMMARY

A petition is attached for Council's consideration – 39 people have signed the petition.

PURPOSE

The purpose of this report is to present a petition that has been received.

BACKGROUND

A petition was received by Council on 11 May 2021, in support of finding a way to keep our beloved Pool open and is now presented to Council for consideration.

STATUTORY/COMPLIANCE MATTERS

Under Council's Standing Orders, a petition that is presented to Council shall:

5.6.1 Any petition presented to a meeting of Council shall:

- be in legible writing or typewritten and contain a minimum of ten (10) signatures;
- include the name and contact details of the Principal Petitioner (i.e. one person who is the organiser and who will act as the key contact for the issue);
- include the name, postcode and signatures of all petitioners;
- address issues relating to Council's responsibilities; or issues which affect the Whitsunday Region or communities within the region, provided Council is in a position to exercise some degree of influence; and
- have the details of the specific request/matter appear on each page of the petition.

ANALYSIS

Council generally has three options to deal with petitions.

Option 1 – That the petition be received.

Option 2 – That the petition be received and referred to an officer for consideration and a report to come back to Council.

Option 3 – That the petition not be received because it is deemed invalid.

The petition is technically insufficient as

- it does not identify the principal petitioner or their contact details;
- is not signed by the petitioners; and
- does not clearly state what pool and what concerns they have.

In this regard, the first signatory who signed the petition was contacted. She advised that the petition was organised by Mrs Beryl Anderson and confirmed that their group was concerned that the Proserpine Pool would be closed whilst the Kiosk was demolished as part of a Works4Queensland project.

Based on the current scope of works the entire kiosk including the above ground residence and entrance will be demolished and reconstructed, transforming the facility into a building site. It is anticipated that the pool will need to be closed for some time for the construction to be completed in a timely manner.

STRATEGIC IMPACTS

The petition is presented as a statutory requirement of the local government legislation.

CONSULTATION

Jason Bradshaw - Director Corporate Services

Norman Garsden - Manager, Governance & Administration

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The petition draws Council's attention to a concern that the Proserpine Pool will be closed by Council, whilst the existing kiosk is demolished.

ATTACHMENTS

Attachment 1 - Petition regarding the Proserpine Swimming Pool Closure

WHITLAND REGIONAL COUNCIL
RECEIVED
11 MAY 2021

Doc # _____
EN... _____
ODE ^{RO}SERPINE

NAME	PH/EMAIL	SUBURB /POST CODE ^{PRO}
M. Pomeroy		Proserpine
D. Condon		4800
L. Paul G		4801
L. Condon		4800
M. Vigne		4803
M. Hammond		
A. Davidson		proserpine
Alysa. Healey		Proserpine
L. MITCHELL		4802
Diana Lawlor		4800
Christine Young		4800
Fran. Brackman		4800
Georgina Allen		4800
Melissa-lee Putland		4802
Leticia Riley		4800
Kyle Ponlsen		4800
Andy Stuckow		4800
Azi ABHU		4800
Karl Ward		4800
Sally		4800

#WELOVEPROSERPINEPOOLS

PLEASE KEEP OUR POOL OPEN

PLEASE SIGN THIS PETITION IN SUPPORT OF FINDING A WAY TO HELP KEEP OUR BELOVED POOL OPEN...

[illegible]

THANK YOU FOR YOUR SHOW OF SUPPORT

#WELOVEPROSERPINEPOOLS

PLEASE KEEP OUR POOL OPEN

PLEASE SIGN THIS PETITION IN SUPPORT OF FINDING A WAY TO HELP KEEP OUR BELOVED POOL OPEN...

[illegible]

THANK YOU FOR YOUR SHOW OF SUPPORT

#WELOVEPROSERPINEPOOLS

9. Notice of Motion

No agenda items for this section.

10. Questions on Notice

No agenda items for this section.

11. Questions from Public Gallery

PUBLIC QUESTION TIME

Excerpt of Council's Standing Orders:

1. Questions from the Public Gallery must be submitted in writing to Council two days prior to the Council Meeting.
2. The time allocated shall not exceed fifteen (15) minutes for each speaker (and no more than three (3) speakers shall be permitted to speak at any one (1) meeting).
3. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
4. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language.

12. Office of the Mayor and CEO

No agenda items for this section.

13. Corporate Services

13.1 QAO INTERIM REPORT TO THE MAYOR

AUTHOR: Norm Garsden - Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive and note the contents of the Queensland Audit Office Interim Audit Report, including the Management representations.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

SUMMARY

The Queensland Audit Office (QAO) has provided a draft of its 2021 Interim Report to the Mayor, for information.

The report details the results of their interim work performed, where they assessed the design and implementation of Council's internal controls, and whether they are operating effectively. Their work has identified two deficiencies in Council's internal controls. Deficiencies were identified in relation to:

- The review of supplier master-file data changes; and
- Council's Disaster Recovery Plan.

These have been discussed in detail in the report.

PURPOSE

To make the Council aware of the QAO Interim Audit Report.

BACKGROUND

The QAO undertakes external audits of all local governments and the findings are reported to Parliament each year. Each year Council receives an audit report the compliance and performance of Council's fiduciary responsibilities.

STATUTORY/COMPLIANCE MATTERS

Section 213 Local Government Regulation 2012

Presentation of auditor-general's observation report

- (1) This section applies if the auditor-general gives the mayor of a local government a copy of the auditor-general's observation report about an audit of the local government's financial statements;
- (2) An auditor-general's observation report, about an audit of a local government's financial statements, is a report about the audit prepared under section 54 of the Auditor-General Act 2009 that includes observations and suggestions made by the auditor-general about anything arising out of the audit; and

- (3) The mayor must present a copy of the report at the next ordinary meeting of the local government.

ANALYSIS

The issues identified by audit have been discussed in detail in the report. The report has also been to the Audit and Risk Committee for consideration and discussion.

STRATEGIC IMPACTS

The Audit report aligns with Council's Corporate Plan Outcome 1.1 - Our leadership engages with the community and provides open, accountable and transparent local government and Strategy 1.1.2 Maintain and enhance Council's Governance Framework to ensure the provision of best practice, accountable and transparent decision-making, which supports Council in meeting its legislative responsibilities.

CONSULTATION

Jason Bradshaw - Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

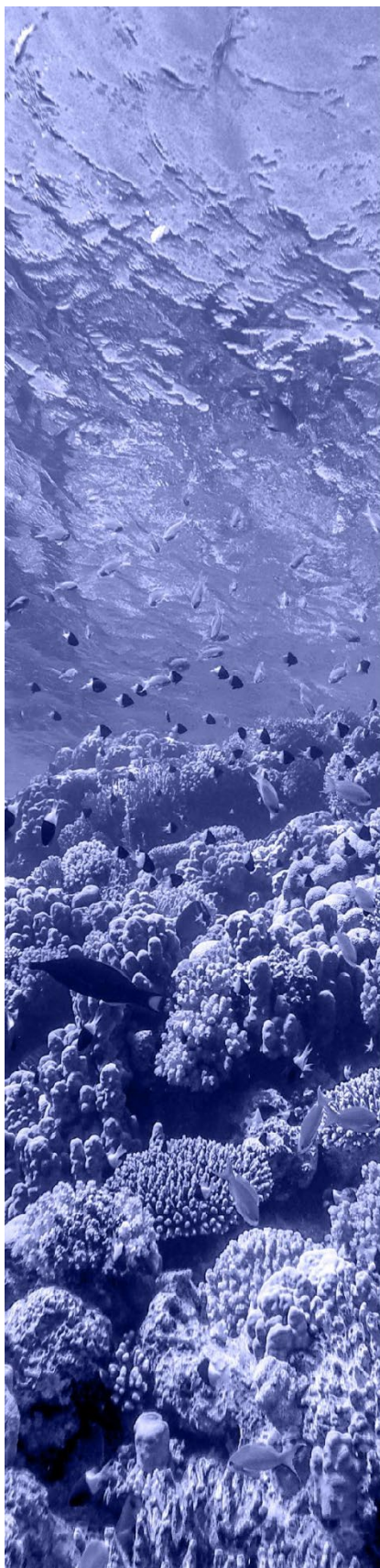
CONCLUSION

The QAO identifies 2 deficiencies and based on the results of their testing completed to date and the resolution of prior year issues, they have determined that Council's internal control environment does support an audit strategy that can rely upon these controls.

As required by section 213 of the *Local Government Regulation 2012*, the QAO Interim Report must be presented to the next ordinary meeting.

ATTACHMENTS

Attachment 1 - QAO Interim Report to the Mayor



WHITSUNDAY REGIONAL COUNCIL

2021 Interim report to the
Mayor

4 May 2021

● Queensland
● Audit Office
Better public services

Our ref: JAL:MJM:WRCAA88

4 May 2021

Councillor A Willcox
Mayor
PO Box 104
PROSERPINE QLD 4800

Dear Andrew

2021 Interim report

We present to Council our interim report for Whitsunday Regional Council for the financial year ending 30 June 2021. This report details the results of our interim work performed to the date of this letter. In this phase we assess the design and implementation of your internal controls, and whether they are operating effectively. To date our work has identified two deficiencies in your internal controls. These have been discussed in detail in this report.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

The *Auditor-General Act 2009* requires the Auditor-General to report to parliament on an issue raised during an audit if he considers it to be significant. The results of your entity's audit will be included in our report to parliament on results of Local Government entities.

If you have any questions or would like to discuss the audit report, please contact myself or Matthew Monaghan on 3229 5100.

Yours sincerely



Junaide Latif
Contract Audit Director

Enc.
cc. Mr R Ferguson CEO

Mr G Webb, Chair, Audit & Risk Committee

Queensland Audit Office
Level 14, 53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002

Phone 07 3149 6000
Email gao@gao.qld.gov.au
Web www.gao.qld.gov.au
 Queensland Audit Office (QAO)

1. Summary



We have completed our audit planning phase and an external audit plan was issued on 5 February 2021.

This report details our audit findings from the work performed on the key controls over the revenue, expenditure and payroll systems that were identified during the audit planning phase.

Summary of findings – On track

Deficiencies were identified in relation to:

- Review of supplier masterfile data changes
- Disaster recovery plan

Details of our audit findings are explained further in this report. Refer to section on *Internal control*

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy that can rely upon these controls

Areas of audit focus – On track

In addition to the above, we have also performed work over the areas of audit focus that were identified in the external audit plan.

Our progress against the areas of audit focus is on track.

Milestones – On track

Agreed financial reporting and audit deliverables milestones have been met to date.

Audit fees – On track



2. Internal control deficiencies



The following table summarises our reporting on deficiencies in internal controls. Further in this section, you will find details of these deficiencies identified during our interim audit. Refer to [Section 3](#) for the status of prior year deficiencies.

	Internal control issues by COSO element	Number of significant deficiencies		Number of deficiencies		Rating
		Current year issues	Prior year unresolved issues	Current year issues	Prior year unresolved issues	
	Control environment Structures, policies, attitudes and values that influence daily operations	-	1	-	-	
	Risk assessment Processes for identifying, assessing and managing risk	-	-	-	-	
	Control activities Implementation of policies and procedures to prevent or detect errors and safeguard assets	-	-	2	2	
	Information and communication Systems to capture and communicate information to achieve reliable financial reporting	-	-	-	-	
	Monitoring activities Oversight of internal controls for existence and effectiveness	-	-	-	-	



Effective

No significant deficiencies identified



Partially effective

One significant deficiency identified



Ineffective

More than one significant deficiency identified



2. Internal control deficiencies (continued)



The following table details control deficiencies identified as at 31 March 2021. It includes a response from management.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.

 Significant deficiency	 Deficiency
 Deficiency	

21IR-1 Infrequent review of supplier masterfile data changes

Control Activities

We noted that the audit report detailing all changes to supplier masterfile data was being run, but that the frequency of this control was irregular. From discussions with management the report is due to be reviewed every two weeks, however, this frequency was not being achieved as at March 2021. From the reports obtained they are being run approximately monthly, however, it was also noted that each report covers the entire period from 1 July 2020 to the date of the report, rather than the changes since the last report was run.

Implication

The review of changes enables the detection of any inappropriate/unauthorised changes to supplier masterfile data. If the review is not performed on a regular and frequent basis the ability to detect unauthorised changes on a timely basis is reduced, providing an opportunity for fraudulent transactions to occur.

QAO recommendation

We recommend that Council increase the frequency and regularity that the audit reports are run and reviewed to at least fortnightly. We also recommend that Council update the format of the report to only detail changes since the previous report was generated.

Management response

Management agrees with the recommendation and has taken action to address and resolve the issue. Further changes implemented to the AP Master File Changes Report enable it to be run for a specific period (eg. 1 month, 1 week etc.) and this has already been completed. Given the number of changes and the other procedures in place to do multiple independent checks on change requests, we are confident with assessing these changes once per month and believe that will provide an acceptable level of security.

Responsible officer: Stephen Fernando - CFO/Manager Financial Services

Status: Resolved – pending audit clearance

Action date: 21 April 2021



2. Internal control deficiencies (continued)



21IR-2 Finalisation of disaster recovery plan not complete

Control Activities

We noted that Council's Disaster Recovery Plan has been in draft form without formal adoption since 2018.

Implication

The timely review and authorisation of draft policies ensures that up to date and appropriate information is being used by staff to perform their roles. Without adequate review, feedback and approval from all levels of Council, the plan may not meet the needs of Council. Formal adoption of the plan by Council confirms for Council's employees which plan they should be using in the event of a disaster.

QAO recommendation

We recommend that Council review, update and formally adopt a disaster recovery plan.

Management response

Management agrees with the recommendation and has already been acting on update and adoption of the plan. The ICT Disaster Recovery Plan is scheduled within the current workplan for update and adoption by 30 June 2021. A full review and updating of the Business Continuity Plan (BCP) was completed in 2020 and alignment of the Disaster Recovery Plan will occur with BCP learnings and revised critical functions.

Responsible officer: Scott Wilkinson – Manager Innovation and Technology

Status: Work in progress

Action date: 30 June 2021



3. Prior year issues



The following table summarises the status of deficiencies and other matters reported in prior years.

Reference	Issue	Status
	Internal control deficiencies	
	Significant deficiencies	
20IR-3	Employee access to the payroll system	Work-In-Progress Planned Action date: 30/09/2020 Revised Action date: 30/06/2021 This solution requires resources and action from system vendor (Technology One). The fix (project) is fully scoped internally and submitted to system vendor (case # 0029749). Council has been informed that the vendor has commenced work on it. Awaiting draft changes for testing. ICT has advised this is currently still a work in progress and should be resolved by end of June 2021. Council staff will check further with other Technology One, One-Council sites to see if this issue is being dealt with more broadly or if it is just a configuration issue at WRC. Given the number of staff in HR, it is difficult to achieve the complete separation of duties (employee access) that the auditors have raised. The issue came up in an internal audit and Council explained it will continue to do its best to achieve the ideals of the recommendation, until access issues can be resolved.
	Deficiencies	
20IR-2	Payroll Masterfile changes and exception reporting Note that we have downgraded this issue from a significant deficiency to a deficiency based on the actions taken. Further improvements could be made but the actions implemented reduce this to a deficiency.	Payroll Exception Report – Resolved Employee Master File Changes Report - Work-In-Progress Planned Action date: 30/09/2020 Revised Action date: 30/06/2021 This issue is with the software provider Technology One to resolve and produce a further final report. There have been issues identified by Technology One in producing a report and this remains a work in progress – with additional follow up scheduled until this is resolved. In the interim Payroll/HR have started using a Maintenance Check List form that they have created where Payroll complete the form and make the changes in the HR system then send to HR who then go and check the changes in the system and sign off then place in an employee maintenance folder for Audit to have access to each financial year. While this has improved it far from an ideal solution.



3. Prior year issues (continued)



	Deficiencies (continued)	
FY18-IT2	Council policies out of date – appropriate procedures need to be put in place to ensure policies are regularly reviewed and updated	Work in progress All policies that were identified will be reviewed, removed or adopted by Council before the 30/6/2021.
	Financial reporting issues	
20CR-1	Monitoring of loans to community organisations	Work in progress. Action date: 30/06/2021 Whitsunday Sportspark Board met Council CEO/Director Corporate Services in April and provided an update on the project construction, timing and cashflows. This additional information will be used to formalise a further application to the State to seek revised arrangements and subsequent approval (to 30 June 2022) of the Queensland Treasurer as required by the Statutory Bodies Financial Arrangements Act, Local Government Act and Regulation. Contact has been made with the Department of Local Government to initiate the renewal process for the existing approval to June 2022.



4. Areas of audit focus



In our external audit plan, we identified those classes of transactions, accounts and balances that we considered to be significant or a risk of material misstatement to the financial statements. In the following tables we have set out the identified areas of audit focus and any new areas, and progress on the audit procedures undertaken to date to address the risk.

#	Area of audit focus	Status
1	Valuation of property, plant and equipment	We are waiting on Council to finalise its capitalisation and valuation process. We have responded to a number of queries on the valuation process and significant assumptions being adopted.
2	Completeness and accuracy of provisions	Work over provisions will be performed at year end.
3	Completeness, existence and accuracy of contract assets & liabilities	Work over contract assets & liabilities will be performed at the second interim and year end.
4	Completeness and disclosure of related parties	We have obtained the current declarations completed by Councillors and KMP and will check for updated versions at year end.



Appendix A—Our rating definitions



Our rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency 	A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action. Also, we increase the rating from a deficiency to a significant deficiency based on: - the risk of material misstatement in the financial statements - the risk to reputation - the significance of non-compliance with policies and applicable laws and regulations - the potential to cause financial loss including fraud, or - where management has not taken appropriate timely action to resolve the deficiency.	This requires immediate management action to resolve.
Deficiency 	A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.	We expect management action will be taken in a timely manner to resolve deficiencies.
Other matter 	An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.	Our recommendation may be implemented at management's discretion.

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High 	We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.	This requires immediate management action to resolve.
Medium 	We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.	We expect management action will be taken in a timely manner.
Low 	We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.	We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.



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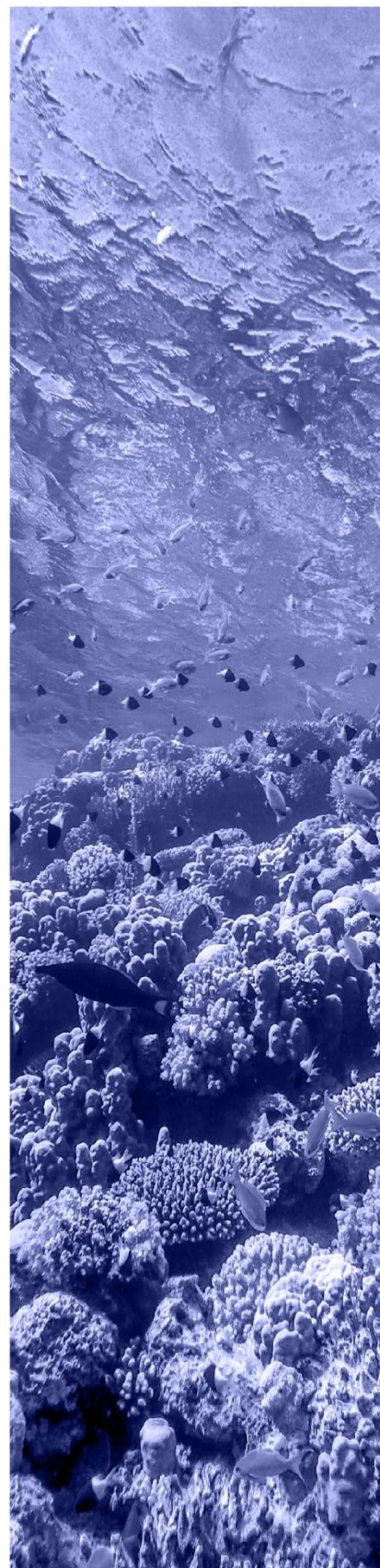
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 **Queensland
Audit Office**
Better public services



13. Corporate Services

13.2 RECOMMENDATIONS FROM THE AUDIT AND RISK COMMITTEE MEETING HELD 11 MAY 2021

AUTHOR: Norm Garsden – Manager, Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council;

1. receive the minutes of the Audit and Risk Committee of 11 May 2021;
 2. approve the revised Risk Framework Policy;
 3. endorse the corporate and operational risks and related mitigation actions to be incorporated into the proposed Branch Business Plan Framework for 2021/22; and
 4. authorise the Chief Executive Officer explore alternate options for an external peer review of the Audit and Risk Committee operations and activities, with the results of the review to be provided directly to Council.
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

SUMMARY

This report submits the minutes of the Audit and Risk Committee and highlights to Council the recommendations from the recent meeting held 11 May 2021.

PURPOSE

All Councils in Queensland are required to establish an efficient and effective internal audit function, and each large local government must establish an Audit Committee.

BACKGROUND

The role, operating guidelines and responsibilities of the Audit and Risk Committee are outlined by its Charter, but it has no decision-making powers.

STATUTORY/COMPLIANCE MATTERS

Section 105 of the Local Government Act 2009 state:

Auditing, including internal auditing

- (1) Each local government must establish an efficient and effective internal audit function.
- (2) Each large local government must also establish an audit committee.

Section 211 of the Local Government Regulations 2012 states:

Audit committee meetings

- (1) The audit committee of a local government must—
 - (a) meet at least twice each financial year; and

(b) review each of the following matters—

- (i) the internal audit plan for the internal audit for the current financial year;
 - (ii) the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate;
 - (iii) a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212;
 - (iv) the auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year; and
- (c) as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

ANALYSIS

Councillors are invited to read the attached meeting minutes. The Committee received and noted a number of reports as part of their role in monitoring risk and Councillors are urged to consider the following items of importance:

5. Item 6.1 - QAO Interim Report to the Mayor

The report details the results of the QAO's interim audit work performed, where they assessed the design and implementation of Council's internal controls, and whether they are operating effectively. Their work has identified two deficiencies in Council's internal controls. Deficiencies were identified in relation to:

- The review of supplier master-file data changes; and
- Council's Disaster Recovery Plan.

These issues were discussed in detail by the Committee.

6. Item 7.4 - Review of Risk Environment

That the Audit and Risk Committee note the contents of the report and endorse the revised Risk Framework Policy and supported the need for resources to address its diminishing risk maturity levels. The Committee also recommended that corporate and operational risks and related mitigation actions be incorporated into the proposed Branch Business Plan Framework for 2021/22.

7. Item 7.7 - External Peer Review

Good Practice dictates that a periodic external Peer Review is undertaken of the Audit and Risk Committee's operations. A number of options were discussed at the meeting, resulting in a recommendation that the Chief Executive Officer explore other options to arrange for an external peer review of the Committee operations and activities, with the results of the review being provided directly to Council.

STRATEGIC IMPACTS

The work of the Audit and Risk Committee aligns with Outcome 1.1 - Our leadership engages with the community and provides open, accountable and transparent local government and Strategy 1.1.1 Provide open, accountable and transparent leadership that ensures community confidence in Council and achieves positive outcomes for the Whitsunday region.

CONSULTATION

Mr Graham Webb - Chair Audit and Risk Committee

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Audit and Risk Committee have no decision-making powers, making recommendations to Council.

ATTACHMENTS

Attachment 1 - Minutes of the Audit and Risk Committee meeting held 11 May 2021;
Attachment 2 - Revised Risk Framework Policy;



Minutes of the Audit & Risk Committee Meeting 11 May 2021



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Whitsunday Regional Council
Audit & Risk Committee Meeting
11 May 2021 commencing at 9.00am

Committee Members Present:

Graham Webb (Chair); Mayor Andrew Willcox; Cr John Collins; John Finlay (via teleconference)

Council Officers Present:

Rod Ferguson (Chief Executive Officer - WRC); Jason Bradshaw (Director Corporate Services - WRC); Stephen Fernando (Chief Financial Officer / Manager, Finance), Julie Moller (Senior Management Accountant - WRC); Norman Garsden (Manager, Governance and Administration - WRC); Lyndal O'Neill (Manager, Human Resources); Melanie Douglas - Secretary (Governance and Councillor Support Officer - WRC)

Guests Present:

Matthew Monaghan (William Buck - via teleconference); Wayne Gorrie (O'Connor Marsden)

Apologies:

Sabrina Frank (Queensland Audit Office)

Other Details:

The meeting commenced at 9.12am

The meeting closed at 12.18am



Whitsunday Regional Council
Minutes of the Audit & Risk Committee Meeting held on
11 May 2021 commencing at 9.00am

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1. **Apologies**

1.1 2021/05/11.01 **APOLOGIES**

RESOLUTION

Moved by: **A WILLCOX**

Seconded by: **J COLLINS**

The committee accepted the apology from Sabrina Frank, QAO.

MEETING DETAILS:

The motion was carried 4/0

CARRIED

~~~~~

2. **Minutes of Previous Meeting**

2.1 2021/05/11.02 **CONFIRMATION OF MINUTES**

**SUMMARY**

The Audit Committee is required to confirm the minutes of the Audit & Risk Committee Meeting held on 16 February 2021.

**RECOMMENDATION**

That the Audit and Risk Committee confirms the Minutes from the meeting held on 16 February 2021.

**RESOLUTION**

Moved by: **CR J COLLINS**

Seconded by: **CR A WILLCOX**

That the Audit and Risk Committee confirms the Minutes from the meeting held on 16 February 2021

**MEETING DETAILS:**

The motion was Carried 4/0

**CARRIED**

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2. Minutes of Previous Meeting

2.2 2021/05/11.03 ACTIONS ARISING FROM PREVIOUS MEETING

SUMMARY

The actions arising from the previous meeting are submitted for inclusion into this meeting for the Audit & Risk Committees review.

MEETING DETAILS:

The Chair raised the following matters at this time of the meeting; Corporate Plan development; recent flood events; budget schedule, financial sustainability, QTC report (not included in the agenda), Local Government Credit Review and the Proserpine Entertainment Centre Manager.

The Chief Executive Officer and Director Corporate Services addressed the Chairs concerns.

RECOMMENDATION

The Audit & Risk Committee receive the update on the status of Actions Arising from the meeting held on 16 February 2021 and any outstanding action items.

RESOLUTION

Moved by: J FINLAY

Seconded by: CR A WILLCOX

The Audit & Risk Committee receive the update on the status of Actions Arising from the meeting held on 16 February 2021 and any outstanding action items.

MEETING DETAILS:

The motion was Carried 4/0

CARRIED

~~~~~



**3. Audit & Risk Committee Operations**  
**3.1 2021/05/11.04 CEO BRIEFING**

**MEETING DETAILS:**

The Chief Executive Officer commented on the following;

- Staffing matters - Management Positions
- the position of Deputy Mayor and the appointment of Cr Brunner.
- Joint Consultative Committee held on 4<sup>th</sup> March; discussed EBA, concerns of staffing numbers for outdoor and indoor staff - CEO confirmed were noted although service delivery was still at the same standard due to updated plant/equipment;
- Corporate Plan; external support provided and draft distributed electronically for feedback with 20 responses from the community.
- Legal Matter Airlie Beach Lagoon;
- Bravus/Adani; Stratford Road update to be brought back next meeting.
- Safety Leadership Program "Switch on" to be introduced to all staff over the next two to three months;
- Community Satisfaction Survey, outcomes discussed with Council;
- CEO Forum in Brisbane;
- Budget presentation have been made to Council in developing the 21/22 budget.
- Flood Recovery 2021 data collection and work packages to be established through external contractors;
- Major Projects and external funding to be reported to next meeting;
- Proserpine Entertainment Centre Manager appointed and commenced;
- Flagstaff Hill Cultural and Conference Facility scheduled for completion in the later half of 2021 with the procurement of management operations to be reviewed;
- Regional Development Australia and Greater Whitsunday Alliance regional economic plans and strategies to be discussed with Council.

**RECOMMENDATION**

That the Audit & Risk Committee note the verbal briefing from the Chief Executive Officer.

**RESOLUTION**

Moved by: **J FINLAY**

Seconded by: **J COLLINS**

**That the Audit & Risk Committee note the verbal briefing from the Chief Executive Officer.**

The motion was Carried 4/0

**CARRIED**

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3. Acknowledgement

3.1.1 2021/05/11.05 ACKNOWLEDGEMENT OF CONTRIBUTION -
MANAGER, GOVERNANCE AND ADMINISTRATION

RECOMMENDATION

That the Audit and Risk Committee acknowledge the exceptional contribution and efforts of Manager, Governance and Administration, Mr Norman Garsden for his time at Whitsunday Regional Council.

RESOLUTION

Moved by: G WEBB

Seconded by: J FINLAY

That the Audit and Risk Committee acknowledge the exceptional contribution and efforts of Manager Governance and Administration, Mr Norman Garsden for his time at Whitsunday Regional Council.

MEETING DETAILS:

The motion was Carried 4/0

CARRIED

~~~~~

3. Audit & Risk Committee Operations

3.2 2021/05/11.06 AUDIT & RISK COMMITTEE PRIORITIES GUIDE

**SUMMARY**

The Audit & Risk Committee Priorities Guide is provided to the committee for an opportunity to propose additional items for an updated guide.

**RECOMMENDATION**

That the Audit and Risk Committee note the current Priorities Guide.

**RESOLUTION**

Moved by: CR A WILLCOX

Seconded by: CR J COLLINS

That the Audit and Risk Committee note the current Priorities Guide.

**MEETING DETAILS:**

The motion was Carried 4/0

CARRIED

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3. Audit & Risk Committee Operations

3.3 2021/05/11.07 AUDIT RECOMMENDATIONS UPDATE

SUMMARY

The Audit & Risk Committee regularly receive updates on Council's progress towards the completion and implementation of recommendations received by Council's internal and external auditors.

RECOMMENDATION

That the Audit & Risk Committee receives an update on Council's progress towards the completion and implementation of recommendations received by Council's internal and external auditors.

RESOLUTION

Moved by: CR J COLLINS

Seconded by: CR A WILLCOX

That the Audit & Risk Committee receives an update on Council's progress towards the completion and implementation of recommendations received by Council's internal and external auditors.

MEETING DETAILS:

The motion was Carried 40

CARRIED

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4. **Financial Reporting**

4.1 **2021/05/11.08**

**FINANCIAL REPORT - FY 20/21 - PERIOD ENDING  
MARCH 2021**

**SUMMARY**

This report presents the unaudited financial statements for the period ending March 2021 for the Audit & Risk Committees review and for receipt in accordance with the local government legislation.

**RECOMMENDATION**

That the Audit & Risk Committee receive the financial statements for the period ended March 2021 of the Financial Year 2020/21.

**RESOLUTION**

Moved by: **J FINLAY**

Seconded by: **G WEBB**

**That the Audit & Risk Committee receive the financial statements for the period ended March 2021 of the Financial Year 2020/21.**

**MEETING DETAILS:**

The motion was Carried 4/0

**CARRIED**

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4. Financial Reporting

4.2 2021/05/11.09

**ASSET REVALUATION AND METHODOLOGY REVIEW
- FINANCIAL YEAR 2020/21**

SUMMARY

The report provides a summary of the results of the asset revaluation carried out in 2020/21 and presents the changes in methodology used for revaluation for endorsement by the Committee.

RECOMMENDATION

That the Audit & Risk Committee receive the summary results of the asset revaluation for 2020/21 and endorse the review of the Asset Valuation Methodology for 2020/21.

RESOLUTION

Moved by: J FINLAY

Seconded by: G WEBB

That the Audit & Risk Committee receive the summary results of the asset revaluation for 2020/21 and endorse the review of the Asset Valuation Methodology for 2020/21.

MEETING DETAILS:

The motion was Carried 4/0

CARRIED

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*The meeting adjourned for a short break at 10.41am and reconvened at 10.52am.*

~~~~~



4. Financial Reporting

4.3 2021/05/11.10 SHELL FINANCIAL STATEMENTS 2020-21

SUMMARY

This report presents of the shell financial statements for the financial year ending 30 June 2021.

RECOMMENDATION

That the Audit & Risk Committee receive the shell financial statements for the financial year 2020-21.

RESOLUTION

Moved by: J FINLAY

Seconded by: CR J COLLINS

That the Audit & Risk Committee receive the shell financial statements for the financial year 2020-21.

MEETING DETAILS:

The motion was Carried 4/0

CARRIED

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**5. Internal Audit**

**5.1 2021/05/11.11**

**INTERNAL AUDIT UPDATE**

**SUMMARY**

O'Connor, Marsden have provided a report on their activity since the last Audit and Risk Committee meeting.

**RECOMMENDATION**

That the Committee receive and note the Internal Audit Activity Report to 30 April 2021.

**RESOLUTION**

Moved by: **G WEBB**

Seconded by: **CR J COLLINS**

That the Committee receive and note the Internal Audit Activity Report to 30 April 2021.

**MEETING DETAILS:**

The motion was Carried 4/0

**CARRIED**

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6. External Audit

6.1 2021/05/11.12

QUEENSLAND AUDIT OFFICE INTERIM REPORT TO THE MAYOR

SUMMARY

The Queensland Audit Office (QAO) has provided a draft of its 2021 Interim Report to the Mayor, for information.

The report details the results of their interim work performed, where they assessed the design and implementation of Council's internal controls, and whether they are operating effectively. Their work has identified two deficiencies in Council's internal controls. Deficiencies were identified in relation to:

- The review of supplier master-file data changes; and
- Council's Disaster Recovery Plan.

These will be discussed in detail with the Committee.

RECOMMENDATION

That the Audit and Risk Committee note the contents of the report, including the Management Representations.

RESOLUTION

Moved by: J FINLAY

Seconded by: CR A WILLCOX

That the Audit and Risk Committee note the contents of the report, including the Management Representations.

MEETING DETAILS:

The motion was Carried 4/0

CARRIED

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7. Internal Controls

7.1 2021/05/11.13

**HUMAN RESOURCES STRATEGY**

**SUMMARY**

Council's Human Resources Strategy supports the Whitsunday Regional Council Corporate Plan and sets out the key areas of focus that will guide the delivery of services over a 2-year period from March 2019. This report highlights the key actions that have been delivered since the last report in February 2021.

**RECOMMENDATION**

The Audit and Risk Management Committee receive the update on actions from the Human Resources and Safety Strategy.

**RESOLUTION**

Moved by: CR A WILLCOX

Seconded by: G WEBB

The Audit and Risk Management Committee receive the update on actions from the Human Resources and Safety Strategy.

**MEETING DETAILS:**

Lyndal O'Neill Human Resources Manager joined the meeting and presented the report to the committee.

The motion was Carried 4/0

**CARRIED**

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D**7. Internal Controls****7.2 2021/05/11.14****WORKPLACE HEALTH & SAFETY REPORT****SUMMARY**

One of the most critical factors affecting the efficiency and effectiveness of Council's risk management practice is the establishment of an ongoing monitoring and review process. This process ensures that for each risk identified, specified management action plans exist and remain relevant.

This report identifies the primary Corporate Risks facing Council and the rationale for the selection.

Council's key Corporate risks are ranked as follows:

1. Natural catastrophe/Climate change;
2. Financial sustainability;
3. Cyber incidents/IT infrastructure;
4. Reputation risk;
5. Business continuity and community disruption;
6. Ineffective governance;
7. HR and/or WHS management;
8. Theft, fraud and crime.
9. Property and Infrastructure management; and
10. Increased statutory and/or regulatory requirements.

RECOMMENDATION

That the Audit & Risk Committee note the Workplace Health and Safety Report for March Quarter 2021.

RESOLUTION

Moved by: **J FINLAY**

Seconded by: **CR J COLLINS**

That the Audit & Risk Committee note the Workplace Health and Safety Report for March Quarter 2021.

MEETING DETAILS:

Lyndal O'Neill presented the report to the committee and then left the meeting.

The motion was Carried 4/0

CARRIED

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7. Internal Controls

7.3 2021/05/11.15

**AUDITOR GENERAL ASSESSMENT OF LOCAL GOVERNMENTS**

**SUMMARY**

Each year the Auditor General reports to Parliament on the outcomes of its Audits. The report on Local Governments was tabled on 22 April 2021.

**RECOMMENDATION**

That the Audit and Risk Committee note the contents of the Local Government 2020 Report No.17 - (2020/21) from the Queensland Auditor General.

**RESOLUTION**

Moved by: CR J COLLINS

Seconded by: CR A WILLCOX

That the Audit and Risk Committee note the contents of the Local Government 2020 Report No.17 - (2020/21) from the Queensland Auditor General.

**MEETING DETAILS:**

The motion was Carried 4/0

**CARRIED**

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7. Internal Controls

7.4 2021/05/11.16

REVIEW OF RISK ENVIRONMENT

SUMMARY

Council's 2021 Audit and Risk priorities Guide recommends that a review of Council's risk environment be carried out and reported to the May meeting of the Committee.

RECOMMENDATION

That the Audit and Risk Committee note the contents of the report and endorse the revised Risk Framework Policy.

Further that the Audit and Risk Management Committee support the need for resources and focus to address its diminishing risk maturity levels.

And Further, that corporate and operational risks and related mitigation actions be incorporated into the proposed Business Plan Framework for 2021/22.

RESOLUTION

Moved by: CR J COLLINS

Seconded by: J FINLAY

That the Audit and Risk Committee note the contents of the report and endorse the revised Risk Framework Policy.

Further that the Audit and Risk Management Committee support the need for resources and focus to address its diminishing risk maturity levels.

And Further, that corporate and operational risks and related mitigation actions be incorporated into the proposed Business Plan Framework for 2021/22.

MEETING DETAILS:

The motion was Carried 4/0

CARRIED

~~~~~



7. Internal Controls  
7.5 2021/05/11.17 POLICY REVIEW

**SUMMARY**

Council's Priorities Guide for 2021 require a report to address whether appropriate Policies are in place and being upheld. A review of Council's 134 Policies has revealed that 24 Policies had passed their review date, representing 18% of all policies. The relevant managers are currently reviewing these documents to ensure their currency.

**RECOMMENDATION**

That the Audit and Risk Committee note the current status of Policies and seek a further update report to be presented to the next Committee meeting.

**RESOLUTION**

Moved by: J FINLAY

Seconded by: CR J COLLINS

That the Audit and Risk Committee note the current status of Policies and seek a further update report to be presented to the next Committee meeting.

**MEETING DETAILS:**

The motion was Carried 4/0

**CARRIED**

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7. Internal Controls

7.6 2021/05/11.18

PROCUREMENT REVIEW PROGRESS REPORT

SUMMARY

Council engaged Peak Services (Local Buy) to conduct a Strategic Procurement Review (SPR) which was received by Council on 2 April 2020. The review included 65 recommended actions which covered various topics of governance, systems, documentation, and function.

RECOMMENDATION

That the Audit and Risk Committee receive the progress report on the Procurement Review and note the actions to April 2021.

RESOLUTION

Moved by: J FINLAY

Seconded by: CR A WILLCOX

That the Audit and Risk Committee receive the progress report on the Procurement Review and note the actions to April 2021.

MEETING DETAILS:

Peter Shuttlewood, Executive Manager Procurement, Property & Fleet joined the meeting to present the report to the committee.

The motion was Carried 4/0

CARRIED

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Peter Shuttlewood left the meeting room.

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7. Internal Controls

7.7 2021/05/11.19

EXTERNAL PEER REVIEW

SUMMARY

In accordance with the Audit & Risk Committee's Priorities Guide, the Committee is to arrange for an external peer review of its operations and activities, with the results of the review being provided directly to Council.

RECOMMENDATION

That the Audit and Risk Committee arrange for an external peer review of its operations and activities.

RESOLUTION

Moved by: **CR J COLLINS**

Seconded by: **CR A WILLCOX**

That the Audit and Risk Committee request that the Chief Executive Officer explore alternate options for the external Peer Review of the Committee.

MEETING DETAILS:

Mr Wayne Gorrie (O'Connor Marsden) left the meeting at 12.11pm due to declaring a perceived conflict of interest noting one of the options was for the internal auditor complete the proposed review.

The motion was Carried 4/0

CARRIED

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*Wayne Gorrie returned to the meeting at 12.14pm*

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8. General Business

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*No items were raised during General Business*

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**The meeting closed at 12.18pm.**

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Confirmed as a true and correct recording this 20 July 2021.

Graham Webb
CHAIRPERSON

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COUNCIL POLICY			
Date Adopted by Council	2021	Council Resolution	
Effective Date	2021	Next Review Date	2023
Responsible Officer(s)	Manager, Governance and Administration	Revokes	Risk Management Framework adopted 22 May 2019

Purpose

The purpose of this policy is provide a framework to manage risks effectively which:

- Provides consistent terminology to aid, promote and improve understanding of risk management at Council;
- Improves planning processes by enabling the key focus to remain on core business and helping to ensure continuity of service delivery;
- Reduces the likelihood of negative 'surprises' and assists with preparing for challenging and undesirable events and outcomes;
- Contributes to improved prioritisation and resource allocation by targeting resources to the highest-level risks, which if treated provide the organisation with best value; and,
- Improves accountability, responsibility, transparency and governance in relation to both decision-making and outcomes.

Scope

This document applies to all Councillors, employees, contractors and to any person or organisation that acts for or represents Council.

Applicable Legislation

This policy refers to the Local Government Act 2009 and Local Government Regulation 2012.

1. Introduction

Risk Management is the structured approach of aligning strategy, processes, people, technology and knowledge with the purpose of evaluating and managing risk.

Council's Risk Management Framework is an organisation wide commitment to a consistent approach to managing risks. The management of risk is not the responsibility of a particular directorate, team or service within Council, but a shared responsibility across the organisation. The acceptance of risk ownership is required by each staff member at every level within the organisation.

Council wishes to foster and promote a 'risk aware' but not 'risk averse' culture throughout the organisation. The purpose of the Risk Management Framework is to assist individuals in considering risks and opportunities in a consistent manner.

2. Framework

Council's Risk Management Framework provides the foundations for designing, developing, implementing, monitoring, reviewing, and communicating risk management and continuous improvement of performance associated with Council strategy, operations and routine tasks.

Council's Risk Management Framework has been developed with a focus on managing risk at the strategic, operational and project levels of the business. This document is aimed at ensuring the concept of risk management is integrated in Council's approach to all activities and projects to inform decision-making and inform organisational culture and outcomes.

2.1 Risk Management Policy

The Risk Management Policy establishes Council's commitment to risk management throughout the organisation, outlining Council's objectives regarding risk and risk management.

2.2 Council's Risk Profile

Risks are to be assessed at the following levels within the organisation:

Level	Description
Strategic Risks	Strategic risks for Council are those that affect the sustainability of the organisation or its ability to deliver on the strategic objectives of its corporate plan, are significant risks that affect the longer-term interests of Council and the community; and, are of a higher level, possibly affecting future service delivery.
Operational Risks	Operational risks are those that affect the viability of achieving activities associated with individual business units and operational objectives. These risks include issues that affect the basic services of business as usual activities of each business unit, relate to the effective and efficient use of Council's resources, and can have a day-to-day impact on specific operations.
Project Risks	Project risks are risks associated with individual projects, initiatives or day-to-day business activities at Council, which can be assessed in the project planning phase and throughout the duration of a business activity.

2.3 Council's Risk Appetite

Overview

Council's risk appetite is defined as the amount and type of identified risk it is willing to pursue, retain, take or turn away from in the achievement of goals and objectives. The following table outlines Council's risk appetite:

	Assessed Risk Level	Required Action
Unacceptable	Extreme	Immediate action required
	High	Prioritised action required
Acceptable	Medium	Planned action required
	Low	Action by routine procedure

Statement

The establishment of the Risk Appetite Statement is intended to guide Council in their actions and ability to accept and manage risks. Through the risk management framework and its risk appetite statement, the Council will formally establish and communicate its risk appetite.

Council applies the following categories to determine its risk appetite by "Risk Class":

Level of Risk Appetite	Description
Zero	No tolerance for accepting risk.
Minimal	Preference for options that avoid risk or have low inherent risk.
Moderate	Preference for safe options with low degree of residual risk and limited potential for reward.
Open	Willing to consider all options with a preference for prudent options and an acceptable level of reward.
Seeking Opportunity	Enthusiasm for innovation leading to preference for higher rewards despite greater inherent risk.

The below table is a visual overview of Council's baseline risk appetite statement¹:

WHITSUNDAY REGIONAL COUNCIL'S RISK APPETITE STATEMENT					
Risk Class	Zero	Minimal	Moderate	Open	Seeking Opportunity
Financial			✓		
Economic			✓		
Technology			✓		
People			✓		
Legal and Compliance		✓			
Environmental		✓			
Workplace and Public Safety		✓			
Service Delivery			✓		
Political		✓			
Asset		✓			
Reputation		✓			

This visual overview demonstrates that Council has the lowest appetite for risks which may:

- compromise the financial sustainability of the organisation;
- compromise compliance with legislation and regulation;
- compromise the safety and welfare of Council employees, volunteers, contractors or members of the community;
- compromise the natural environment of the Whitsunday Region;
- result in major disruption to the delivery of key Council services;
- result in widespread and sustained damage to the Council's reputation; and,
- result in significant loss of key Council assets.

¹ The risk appetite statement is indicative of Council's position at the time of drafting this document (May 2019). The risk appetite of Council will change over time depending on a range of factors. An activity reassessing this will be undertaken by Council annually as part of a review process on risk management.

Council has some appetite for risks associated with:

- Improving efficiency, reducing costs and/or generating additional sources of income
- Maintaining and where necessary improving levels of service to the community.

3. Risk Management Process

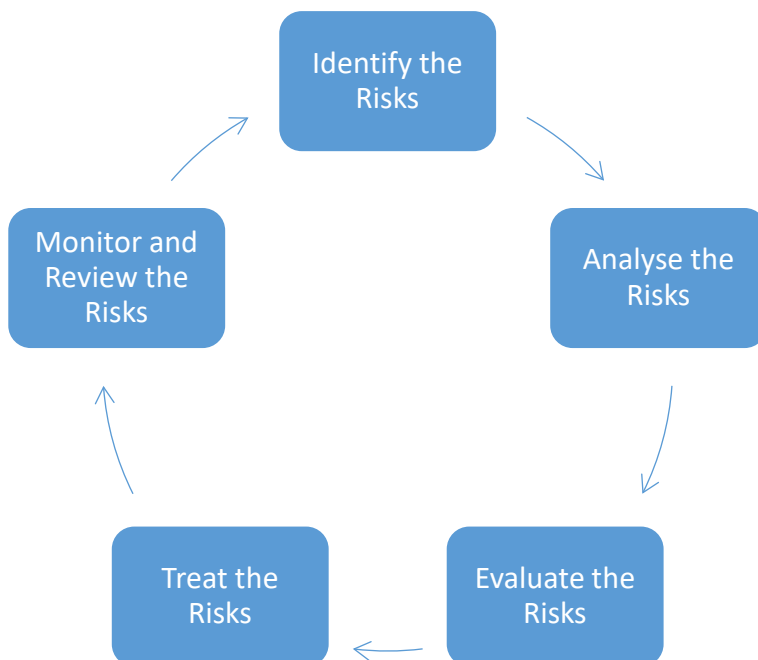
3.1 Establish Context

Establishing the context requires an examination of the external, internal and risk management environments in which the risk identification, analysis and treatment options will be considered.

The external environment includes factors such as legal, regulatory, political, economic, social, cultural, technological, and external stakeholders. The internal context includes factors such as Council's organisational structure, governance, culture, policies, goals and objectives, capabilities and internal stakeholders.

When identifying and assessing risk against the adopted criteria contained within this document, management and staff should consider the context within which they operate.

Council will utilise the International Risk Management Guidelines ISO 31000:2018 to manage risks. This is a structured and proactive approach that can be applied organisation-wide to support management of strategic and/or operational risks.



3.2 Identify Risks

The aim of this step is to generate a comprehensive list of risks based on those events that might create, enhance, prevent, degrade, accelerate or delay the achievement of objectives. Therefore, this step requires the application of a well-structured systematic process, and helps to identify what, why and how adverse things can arise as the basis for future analysis. This includes identification of the sources of risk, areas of impacts, events (including changes in circumstances) and their causes and potential consequences.

Sources of risk could include:

- commercial/legal relationships
- socio-economic factors
- political/legal influences
- personnel/human behaviour
- financial/market activities
- management activities and controls
- technology/technical issues
- the activity itself/operational issues
- business interruption
- natural events

3.3 Risk Analysis

Risk analysis involves consideration of the causes and sources of risk, their potential consequences and the likelihood of those consequences occurring. Consequence and likelihood are combined to produce an estimate of the level of potential risk.

3.4 Risk Evaluation

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant risks first. The risk assessment criteria outlined in this document articulates Council's estimated levels of risks, which enables risks to be ranked to identify management priorities.

If the levels of risk are low, then risk may fall in to an acceptable category and treatment may not be required. The purpose of risk evaluation is to assist in making decisions, based on the outcomes or risk analysis, about which risks need treatment and the priority for treatment implementation.

The initial step in this risk evaluation stage is to determine the effectiveness, and/or existence of, controls in place to address the identified risks.

The following table assists in rating control effectiveness:

Level of Control	Definition	Action Required
Good	A high degree of reliance can be place on the system of internal control. Compensating controls are in place such that even if part of the system breaks down, the control criteria will probably still be met.	Continue monitoring controls for effectiveness.
Satisfactory	The controls can be relied upon; however, some improvements to controls can be made to reduce the risk.	Continue monitoring controls for effectiveness.
Marginal	The system can generally be relied upon in most circumstances but there are some circumstances where the control criteria may not be met.	Develop a Risk Treatment Plan (RTP) to review controls and reduce risk. Consider escalation of risk.
Weak	The system of internal control cannot be relied upon to meet the control criteria. If there has not already been a significant breakdown, it is only a matter of time before this occurs.	Immediately develop a Risk Treatment Plan (RTP) to review controls and reduce risk. Consider escalation of risk as a matter of priority.

3.5 Risk Treatment

Risk treatment involves selecting one or more options for reducing the consequence and/or likelihood of risks and implementing those options. Once implemented, treatments provide or modify the controls.

Risks which are acceptable as per Council's risk appetite must be monitored in case circumstances change.

For risks that are not acceptable, a specific Risk Treatment Plan (RTP) which includes the following must be developed and implemented by the responsible Officer or member of the Executive Team:

- The reasons for selection of treatment options, including expected benefits gained;
- Those who are accountable for approving the plan and those responsible for implementing the plan;
- Proposed actions;
- Resource requirements;
- Performance measures and constraints;
- Reporting and monitoring requirements; and
- Timing for implementation.

The table below summarises Council's key treatment options:

Treatment	Description
Avoid the risk	Not to proceed with the activity or choosing an alternative approach to achieve the same outcome. Aim is risk management, not aversion.
Mitigate the risk	Reduce the likelihood by improving management controls and procedures or reduce the consequence by putting in place strategies to minimise adverse consequences, e.g. contingency planning, Business Continuity Plan, liability cover in contracts.
Transfer the risk	Shifting responsibility for a risk to another party by contract or insurance. Can be transferred as a whole or shared.
Accept the risk	Controls are deemed appropriate. These must be monitored, and contingency plans developed where appropriate.

3.6 Monitoring, Review and Reporting Escalation

Risks are to be monitored and reported depending on their level as identified in Council's risk profile, as per the table below:

Risk Level	Monitoring and Review	Reporting Escalation
Strategic Risks	- The Executive Team will review the Strategic Risk Register quarterly to ensure that all identified risks are recorded, and any mitigation/controls are on track with intended progress. - The Executive Team will discuss all Strategic risks with a residual rating of high or extreme at each Executive Team meeting, with a focus on the effectiveness of controls and treatment plans. - Council's Audit and Risk Committee will review Council's Strategic Risk Register at each committee meeting. - Council will receive a report on the Strategic Risk Register following the Audit and Risk Committee's review.	- Escalation of strategic risks to high or extreme, or potential new risks at this level, must be reported to the CEO for appropriate action in accordance with Council's risk appetite and management process. - Strategic risks with a residual rating which is escalated to extreme must be reported to Council at the earliest reasonable opportunity.
Operational Risks	- Operational Risk Owners are responsible for reviewing the Operational Risk Register regularly to ensure that all identified operational risks are recorded and any mitigation/controls are on track with intended progress. - The Executive Team will collectively review the Operational Risk Register quarterly to ensure that all identified operational risks are recorded and any mitigation/controls are on track with intended progress. - The Executive Team will discuss all Operational Risks with a residual rating of high or extreme at each Executive Team meeting, with a focus on the effectiveness of controls and treatment plans. - Council's Audit and Risk Committee will review Council's Operational Risk Register at each committee meeting.	- Escalation of operational risks to high or extreme must be reported to the CEO for their information and potential action in accordance with Council's risk appetite and management process. - Operational risks with a residual rating which is escalated to extreme must be reported to Council at the earliest reasonable opportunity. - Operational risks may escalate into a strategic risk. Operational Risk Owners are responsible for reporting to the CEO for appropriate action if they identify that an operational risk could escalate into a strategic risk.

Risk Level	Monitoring and Review	Reporting Escalation
Project Risks	- Each member of staff has the responsibility of assessing the risks associated with individual projects, initiatives or business activities they perform as part of their role. - Projects assessed by CEO or Council as being of an overall risk rating of high or extreme will be reported regularly for oversight to the Major Projects Advisory Board, Chaired by Mayor, using project reporting templates as defined by that Board (this is in addition to normal project management governance).	- Escalation of project risks to high or extreme must be reported to the person whom the individual that identifies the risk directly reports to. - Escalation of a projects overall risk rating to high or extreme must be reported to the CEO.

4. Risk Assessment Criteria

4.1 Risk Rating Matrix

In order to determine action to take in respect of a risk, each risk must be rated. To do this the level of likelihood of a risk is assessed against the risks level of consequence to provide a risk rating.

The levels below are those used to rate risk throughout the organisation:

		Consequence Level				
		Very Low	Minor	Medium	High	Extreme
Likelihood Level	Almost Certain	Medium	High	High	Extreme	Extreme
	Likely	Medium	Medium	High	High	Extreme
	Possible	Low	Medium	High	High	Extreme
	Unlikely	Low	Low	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	High

4.2 Likelihood Descriptors

The likelihood table below provides guidance on assessing the likelihood of risk occurring:

Likelihood Category	Event Frequency (The risk has occurred, or it is probable that it will occur...)	Description
Almost Certain	More than 1 event per month	Expected to occur, occurs regularly in the industry.
Likely	More than 1 event per year	Will probably occur, has occurred many times in the industry.
Possible	Once every 1 to 10 years	Might occur, has occurred several times in the industry.
Unlikely	Once every 10 to 100 years	Not likely to occur, has occurred once or twice in the industry.
Rare	Less than once every 100 years	May only occur in exceptional circumstances, unheard of in the industry.

4.3 Consequence Descriptors

The following table provides guidance on consequences for assessing various risks to achieve consistency in risk reporting. It is important that there is a standard across risk owners when reporting.

Consequence Level					
	Very Low	Minor	Medium	High	Extreme
Financial	Negligible financial loss; less than \$10,000.	Minor financial loss; \$10,001 - \$50,000.	Significant financial loss; \$50,001 - \$500,000.	Major financial loss; \$500,001 - \$1m.	Extensive financial loss; in excess of \$1m.
Economic	None to minimal impact or inconvenience to single businesses within the Whitsunday Region.	Inconvenience to a group of businesses within one sector or locally within the Whitsunday Region.	Group of businesses in one sector or locally within the Whitsunday Region put at risk.	A minor industry or whole sector of Whitsunday Region economy put at risk.	One or more major industries (e.g Tourism, Agriculture, Education, Construction, Manufacturing, Retail, and Fishing) within Whitsunday Region threatened.
Technology	Interruption to a service not requiring any further remedial action and with minimal impact on customers.	Interruption to a service requiring further remedial action and with moderate impact on customers.	Interruption to core business function or essential service with significant customer impact for up to 48 hours.	Interruption to core business function or essential service for 2-7 days.	Interruption to core business function or essential service greater than 7days.
People	Minimal HR issues easily remedied. Council is an employer of choice. High level of staff productivity despite risk.	Some HR issues within organisation, staff turnover considered appropriate. Employer of choice. Appropriate level of productivity remains despite identified risk.	Elements of poor HR culture, above average staff turnover and reduced long term productivity due to HR issues.	Poor internal culture within various departments hampering innovation and achievement, high staff turn-over and ongoing loss of valued employees. Not perceived as an employer of choice resulting in attracting poor prospective employee candidates. High level reduced productivity due to HR issues.	Organisational wide poor internal culture hampering innovation and achievement, high staff turn-over and ongoing loss of valued employees. Not perceived as an employer of choice resulting in attracting poor prospective employee candidates. Severe reduced long-term productivity issues resulting from HR issues.

Legal and Compliance	Dispute resolved through internal process or expertise.	Dispute resolved through legal advice.	Corporation directed to undertake specific activities to remedy breaches in legislation that may require the involvement of legal firms.	Deliberate breach or gross negligence / formal investigations from third party (CCC).	Major breach of legislation resulting in major corporation penalties, fines, CCC investigation that may result in legal action against corporation staff; or class action.
Environmental	Minor adverse event that can be remedied immediately.	Isolated instances of environmental damage requiring effort to fix in the short term.	Adverse events that cause widespread damage but reversible in the short to medium term. May incur cautionary notice of infringement notice.	Significant adverse event causing widespread damage which may be reversed through appropriate remedial action in the medium term. Penalties may apply.	Major adverse environmental event requiring continual long term remedial action. Significant penalties may apply.
Workplace and Public Safety	None or very minimal injuries; no first aid required.	Minor injuries resulting in first aid treatment only.	Moderate injuries where medical treatment is required.	Serious injuries where short-term hospitalisation is required. Psychological or physical harm to small sector(s) of the community or staff.	Fatality, permanent disability or long-term hospitalisation. Significant psychological or physical harm to considerable sector(s) of the community or staff.
Service Delivery	Interruption to a service not requiring any further remedial action and with minimal impact on customers.	Interruption to a service requiring further remedial action and with moderate impact on customers.	Interruption to core business function or essential service with significant customer impact for up to 48 hours.	Interruption to core business function or essential service for 2-7 days.	Interruption to core business function or essential service for more than 7 days.
Political	Political activity that requires minor changes in operations	Political activity that requires changes in operations	Political activity that requires changes in operations with budget and resource implications	Political activity that requires changes in operations with significant ongoing budget or resource implications	Political activity that results in irreparable damage.

Asset	None or some minor damage where repairs are required however asset is still operational.	Short term loss or damage where repairs required to allow the asset to remain operational using existing internal resources.	Short to medium term loss of key asset(s) and where repairs required to allow the infrastructure to remain operational. Cost outside of budget allocation.	Widespread, short term to medium term loss of key asset(s). Where repairs required to allow the infrastructure to remain operational. Cost significant and outside of budget allocation.	Widespread, long term loss of substantial key asset(s). Where infrastructure requires total rebuild or replacement.
Reputation	Issue may result in a number of adverse local complaints.	Issue may attract limited media coverage.	Issue may attract regional and state media coverage through various mediums with minimal consequence.	Issue may attract significant State and National media coverage with some effect on Council's reputation.	Prolonged adverse media attention. Staff and Elected members forced to resign.

5. Responsibilities

Council is committed to making the necessary resources available to assist those with responsibilities as detailed in this document.

Role	Responsibility
Council	Accountable for managing risk in the exercise of policy setting and decision-making powers and considers advice relating to risk management contained in Council reports.
Audit and Risk Committee	Responsibilities specific to the risk management framework include: - Ensuring risks and exposures are identified and effectively managed; - Enquiring of the CEO about significant risks or exposures and assess the policies and procedures being taken to minimise such risks; - Considering whether management have adequate controls and risk management procedures in place including over third parties such as contractors or advisors; - Reviewing Council's risk profile and risk appetite statement; - Progressively review and monitor Councils risk management framework and identify opportunities for improvement; - Encouraging an attitude of continuous improvement throughout all aspects of business of the organisation. The Committee, through working with the CEO, will ensure a comprehensive risk management framework, including risk management policy, is applied to manage all significant risks to the organisation and its operations.
Executive Team	Responsible for leading and maintaining an enterprise-wide risk management culture across the organisation and ensuring that the risk management policy and framework are effectively implemented and embedded within the culture of Council's day-to-day business.
Governance and Administration Branch	Responsible for the day-to-day tasks required to implement Council's Risk Management Framework and to ensure it continues to operate effectively. This includes maintenance and facilitation of Council's risk registers and the coordination of risk awareness, risk training and preparation of risk management reports to Council and the Executive Team as required.

Risk Management Framework

Corporate Services

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All Staff	All staff are responsible for managing project risks in their areas of responsibility. Examples may include: - Positively contributing to Council's risk management culture; - Identifying, evaluating, assessing, treating and monitoring the key risks that might potentially impact the achievement of Council's strategic and operational objectives; - Supporting the integration of risk management into all aspects of their business; - Observing and informing Managers or Supervisors of any specific public risk; - Maintaining an awareness of risks (current and potential) that relate to their area of responsibility.
Internal Auditors	Provides an independent review function to Council. In accordance with an agreed Internal Audit Plan, the internal audit conducts regular reviews across Council's activities and identifies areas of risk and scope for improvement.
Major Projects Advisory Boards	Responsible for oversight of projects determined by the CEO or Council as being of a high or extreme risk.

Definitions

Council	Whitsunday Regional Council (Council)
Inherent Risk	The effect of uncertainty on objectives (Note: an effect is a deviation from the expected and can be positive and/or negative).
Risk Management	Coordinated activities to direct and control an organisation regarding risk.
Consequence	The outcome or impact of an event, and in particular, the most probable worst-case scenario.
Control	Measure that is modifying risk.
Likelihood	Chance of something happening.
Mitigating actions	Additional processes, policies, devices, practices or actions that act to further minimise risk.
Acceptable risk	A risk where current controls minimise risk sufficiently so that the Shire deems that mitigating actions are not required.
Residual risk	Risk remaining after risk treatment.
Risk owner	Person or entity with the accountability and authority to manage the risk.
Risk Management Framework	Set of components that provide the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organisation.
Risk profile	The levels of risk assessed by Council.

Related Documents

Fraud and Corruption Control Policy
Individual Branch Business Plans

Human Rights Compatibility Statement

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

Appendix A – Summary of Key Risk Management Activities

Action	Description	Responsibility	Timeframe
Review Risk Management Policy	Review the currency and effectiveness of Council's Risk Management Policy	Governance Branch to facilitate review process. Council to adopt following review by the Audit and Risk Committee.	Every four years (or within 12 months of new Council being elected).
Review Risk Management Framework	Review the currency and effectiveness of Council's Risk Management Framework, including Council's risk appetite statement, risk rating matrix and consequence/likelihood tables.	Governance Branch to facilitate review process. Executive Team to endorse following review by the Audit and Risk Committee.	Annually
Review Strategic Risk Register	Review risks and controls contained in Council's Strategic Risk Register and identify new or emerging risks at this level.	Governance Branch to facilitate review process. Risk Owners responsible for adding and amending content. Executive Team and Audit and Risk Committee responsible for reviewing and providing feedback and advice on content.	Executive Team to review Strategic Risk Register quarterly and discuss strategic risks with a high or extreme residual risk rating at every meeting. Audit and Risk Committee to review at every ordinary committee meeting. Council to review following meeting of the Audit and Risk Committee.

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Review Operational Risk Register	Review risks and controls contained in Council's Operational Risk Register and identify new or emerging risks to operational business units.	Governance Branch to facilitate review process. Risk Owners responsible for adding and amending content. Executive Team and Audit and Risk Committee responsible for reviewing and providing feedback and advice on content.	Executive Team to review Operational Risk Register quarterly and discuss operational risks with a high or extreme residual risk rating at every meeting. Audit and Risk Committee to review at every ordinary committee meeting.
Review of Projects determined by Council or the CEO as high or extreme risk	Review risks and controls/treatment plans of projects.	Major Projects Advisory Board	Major Projects Advisory Board to review projects of a high or extreme risk at every meeting.
Extreme Residual Risks	Reporting of risks with a residual rating of extreme.	Risk Owners will ensure risks with a residual rating which is escalated to extreme are reported to Council at the earliest reasonable opportunity.	As required.
Operational Plan	In accordance with s175(1)(b)(ii) of the Local Government Regulation 2012, Council will state how it will manage operational risks.	Governance Branch	Annually (as part of Operational Plan development).
Develop and implement Risk Treatment Plans	Develop and implement actions contained in Risk Treatment Plans (RTP).	Risk Treatment/Control Owners	As identified in the relevant RTP.
Review Project Risks	Review risk ratings of projects, initiatives and routine tasks.	All Staff	On-going

Risk Management Framework

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Annual Report	Detail risk management activities undertaken during the previous financial year and any relevant risk management issues.	Governance Branch	Annual
Investment Policy	Ensure Council's Investment Policy outlines the organisations overall risk philosophy (as per s191(2)(a) of the Local Government Regulation 2012).	Chief Financial Officer / Manager, Financial Services	Annual
Internal Audit Plan	Ensure Council's Internal Audit Plan includes statements about the way in which Council's operational risks have been evaluated, which are the most significant and the control measures adopted or to be adopted to manage these risks (as per s207(2) of the Local Government Regulation 2012).	Internal Auditors (in collaboration with Governance Branch).	During development of Internal Audit Plan.
Communication/Training	Ensure all staff are aware of the Risk Management Framework and their obligations.	Governance Branch	On-going

13. Corporate Services
- 13.3 TENDER RECOMMENDATION - REFRESH OF CONTRACT 500.2015.0058
PROVISION OF PLANT AND EQUIPMENT HIRE - WITH (WET) AND WITHOUT
(DRY) OPERATOR

AUTHOR: Peter Shuttlewood - Executive Manager Procurement, Property and Fleet

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council resolves to appoint the listed Contractors to the Prequalified Panel Refresh of Contract 500.2015.0058 Provision of Plant and Equipment Hire - With (Wet) and Without (Dry) Operator for a five (5) month period:

1) Existing Suppliers:

- a. Addison (Aust) Pty Ltd T/As 1300 Meteor Rentals
- b. Adam Stroud Enterprises Pty. Ltd. T/As Adams Earthworks
- c. Delaney, Scott Michael T/As Airlie Tipper Hire And Excavations
- d. Askew, Wayne William (Askew Truck Hire)
- e. Beauchamp Excavating Pty Ltd
- f. Berry Excavations Pty Ltd
- g. Fynbat Pty Limited & Pd Hillery Family Trust T/As Bowen Industrial Hire
- h. B.J Hourn & M.J Wiencke T/As Bowen Positrack & Tipper Hire
- i. Bowen Woodchipping Pty Ltd
- j. D J Brazil Pty Ltd
- k. Coates Hire Operations Pty Limited
- l. Beddaws Pty Ltd T/As Copp & Co Plant Hire
- m. A.N Crisp & J.T Crisp (Crisp Excavations)
- n. GJ Daniels & Am Douglas T/As Doyawana Truck Hire
- o. Dunk LG & MJ T/As Dunk Farming
- p. East Coast Civil Pty Ltd
- q. Ezyquip Hire Pty Ltd
- r. Flexihire Pty. Ltd.
- s. LD & LJ Hillery Pty Limited
- t. G. & G. Markwell Pty. Ltd.
- u. C.J Reents & G.C Reents T/As Garry Reents Backhoe Services
- v. Humphries, Harry Edward
- w. Haber Excavations Pty Ltd
- x. Hastings Deering (Australia) Limited
- y. Humphries Pty Ltd
- z. Hydro Excavac Pty Ltd

- aa. The Trustee For Jai-Cor Family Trust T/As Jai-Cor Communication Solutions
- bb. James's Laser Services Pty Ltd
- cc. John's Plumbing Service Trust
- dd. K V S Cartage Pty Ltd
- ee. K Goldspink & L.R Jackson T/As KMG Dingo Hire
- ff. Moulding, David T/As Moulding Excavations
- gg. North West Services Pty Ltd
- hh. Mirthill Pty. Ltd. T/As Pat McDonnell Earthmoving
- ii. Pattel's Collinsville Transport Pty Ltd
- jj. Land, Ralph Havelock (Ralph Land Grader Hire)
- kk. Raymonds Truck And Plant Hire Pty Ltd
- ll. The Trustee For The Baxter Family Trust (RC Baxter Grader Hire)
- mm. The Trustee For The Rob Stoneham Family Trust
- nn. Roebuck Civil Pty Ltd
- oo. Searles Transport Pty Ltd
- pp. Sherrin Rentals Pty Ltd
- qq. Talbot's Earthmoving & Bulk Haulage Pty. Ltd.
- rr. The Trustee For The TFH Hire Trust T/As TFH Hire Services Pty Ltd
- ss. B.A Holditch & T.W Holditch (Trevor Holditch Tipper Hire)
- tt. North Sheridan Pty. Ltd. T/As Tutt Bryant Hire

2) New Suppliers:

- uu. BB Civil Earthworks Pty Ltd
- vv. BJM Contracting Pty Ltd
- ww. Brooks Hire Service Pty Ltd
- xx. G & R Brown & Sons Pty Ltd T/As Brown Contractors
- yy. B.J Collett & B.L Collett
- zz. Colls Earthmoving Pty Ltd
- aaa. CQ Mining Hire Pty Ltd
- bbb. Ellis Profiling (Qld) Pty Ltd
- ccc. The Trustee For S & J Family Trust (Essjay Contracting Pty Ltd)
- ddd. Hertz Australia Pty. Limited
- eee. The Trustee For Kunapipi Springs Trust T/As JL Contracting Qld
- fff. Luke Morris Plumbing Pty Ltd
- ggg. Moongunya Pty Ltd T/As Coalfield Services
- hhh. Precise Plumbing & Excavations Pty Ltd
- iii. RPH Industries (Qld) Pty Ltd
- jjj. RPQ Mackay Pty Ltd

kkk. Sarina Crane Hire Pty Ltd

III. Seaforth Civil Pty Ltd

mmm. Croxford, Glenn William T/As Strathdickie Plant Hire

nnn. Whitpro Pty Ltd

ooo. Whitsunday Civil Pty Ltd.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 26 May 2021.

SUMMARY

At Council's Ordinary Meeting held on 25th November 2020, the following was resolved:

RESOLUTION 2020/11/25.12

Moved by: CR J CLIFFORD

Seconded by: CR A GRUNDY

That Council:

- a) Extend the Register for Prequalified Suppliers – Provision of Plant Hire for a further period of 12 months and invite updated pricing and information from existing providers and further invite new tenders from suitably resourced suppliers of wet and dry plant hire services.
- b) Start a new tender process for Prequalified Suppliers – Provision of Plant Hire to be commenced by 30 June 2021.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## **PURPOSE**

This report is to award the refresh of the Provision of Plant and Equipment Hire – With (Wet) and Without (Dry) Operator Contract for the short-term period five (5) months.

## **BACKGROUND**

Council awarded the contract for the Provision of Plant and Equipment Hire – With (Wet) and Without (Dry) Operator on 27<sup>th</sup> September 2017 for a period of two (2) years and the additional 12-month option to extend was granted with the arrangement technically concluding on the 26<sup>th</sup> September 2020 and has continued to be utilised with the agreement of the parties involved.

As resolved at the Ordinary Council Meeting held 25<sup>th</sup> November 2020, the existing contract was extended with a refresh tender issued for new suppliers who wish to be added to the arrangement.

Following the Ordinary Council Meeting the following process occurred with the existing Suppliers:

- a) Letter issued via email with the following options:

- i. Acceptance of the extension, agreeing to the current contract terms;
- ii. Acceptance of the extension only, with changes to current rates.
- iii. Acceptance of the extension agreeing to current contract terms and rates, and advising of any changes to equipment listed in current arrangement.
- iv. Advised if additional equipment to be added to the arrangement, this would need to be carried out in the upcoming tender refresh.

## **STATUTORY/COMPLIANCE MATTERS**

Local Government Act 2009

S227 & S228 Local Government Regulation 2012

Work Health and Safety Act 2011

## **ANALYSIS**

The following existing Suppliers responded to the above correspondence, advising acceptance of the extension with nil or minor amendments:

- a) Addison (Aust) Pty Ltd T/As 1300 Meteor Rentals;
- b) Adam Stroud Enterprises Pty. Ltd. T/As Adams Earthworks;
- c) Delaney, Scott Michael T/As Airlie Tipper Hire And Excavations;
- d) Askew, Wayne William (Askew Truck Hire);
- e) Beauchamp Excavating Pty Ltd;
- f) Beddaws Pty Ltd T/As Copp & Co Plant Hire;
- g) Berry Excavations Pty Ltd;
- h) Flexihire Pty. Ltd.;
- i) Fynbat Pty Limited & Pd Hillery Family Trust T/As Bowen Industrial Hire;
- j) B.J Hourn & M.J Wiencke T/As Bowen Positrack & Tipper Hire;
- k) Bowen Woodchipping Pty Ltd;
- l) D J Brazil Pty Ltd;
- m) Coates Hire Operations Pty Limited;
- n) A.N Crisp & J.T Crisp (Crisp Excavations);
- o) Gj Daniels & Am Douglas T/As Doyawana Truck Hire;
- p) Dunk Lg & Mj T/As Dunk Farming;
- q) East Coast Civil Pty Ltd;
- r) Ezyquip Hire Pty Ltd;
- s) LD & LJ Hillery Pty Limited;
- t) G. & G. Markwell Pty. Ltd.;
- u) C.J Reents & G.C Reents T/As Garry Reents Backhoe Services;
- v) Humphries, Harry Edward;
- w) Haber Excavations Pty Ltd;
- x) Hastings Deering (Australia) Limited;
- y) Humphries Pty Ltd;

- z) Hydro Excavac Pty Ltd;
- aa) The Trustee For Jai-Cor Family Trust T/As Jai-Cor Communication Solutions;
- bb) James's Laser Services Pty Ltd;
- cc) John's Plumbing Service Trust;
- dd) K Goldspink & L.R Jackson T/As KMG Dingo Hire;
- ee) K V S Cartage Pty Ltd;
- ff) North West Services Pty Ltd;
- gg) Pattel's Collinsville Transport Pty Ltd;
- hh) Land, Ralph Havelock (Ralph Land Grader Hire);
- ii) Moulding, David T/As Moulding Excavations;
- jj) Mirthill Pty. Ltd. T/As Pat McDonnell Earthmoving;
- kk) Raymonds Truck And Plant Hire Pty Ltd;
- ll) The Trustee For The Baxter Family Trust (RC Baxter Grader Hire);
- mm) The Trustee For The Rob Stoneham Family Trust;
- nn) Roebuck Civil Pty Ltd;
- oo) Searles Transport Pty Ltd;
- pp) Sherrin Rentals Pty Ltd;
- qq) Talbot's Earthmoving & Bulk Haulage Pty. Ltd.
- rr) The Trustee For The TFH Hire Trust T/As TFH Hire Services Pty Ltd;
- ss) B.A Holditch & T.W Holditch (Trevor Holditch Tipper Hire);
- tt) North Sheridan Pty. Ltd. T/As Tutt Bryant Hire

The Refresh Tender was released on 20<sup>th</sup> January 2021 and advertised as follows:

- a) LG Tenderbox;
- b) Newspapers:
  - i. Whitsunday News; and
  - ii. Townsville Bulletin.

The tender closed on the 15<sup>th</sup> February 2021 with submissions received from the following:

- a) Existing Suppliers with additional equipment added:
  - a. Beauchamp Excavating Pty Ltd;
  - b. Beddaws Pty Ltd T/As Copp & Co Plant Hire;
  - c. Flexihire Pty. Ltd.;
  - d. K Goldspink & L.R Jackson T/As KMG Dingo Hire;
  - e. Moulding, David T/As Moulding Excavations;
  - f. Mirthill Pty. Ltd. T/As Pat McDonnell Earthmoving;
  - g. Talbot's Earthmoving & Bulk Haulage Pty. Ltd.
- b) New Suppliers:
  - a. BB Civil Earthworks Pty Ltd;

- b. BJM Contracting Pty Ltd;
- c. Brooks Hire Service Pty Ltd;
- d. G & R Brown & Sons Pty Ltd T/As Brown Contractors;
- e. B.J Collett & B.L Collett;
- f. Colls Earthmoving Pty Ltd;
- g. CQ Mining Hire Pty Ltd;
- h. Dukril Group Pty Ltd;
- i. Ellis Profiling (Qld) Pty Ltd;
- j. The Trustee For S & J Family Trust (Essjay Contracting Pty Ltd);
- k. The Trustee For The D J Maccormick Family Trust T/As Ground Support Systems (Australia);
- l. Hertz Australia Pty. Limited;
- m. The Trustee For Kunapipi Springs Trust T/As JL Contracting Qld;
- n. Luke Morris Plumbing Pty Ltd;
- o. Moongunya Pty Ltd T/As Coalfield Services;
- p. Precise Plumbing & Excavations Pty Ltd;
- q. RPH Industries (Qld) Pty Ltd;
- r. RPQ Mackay Pty Ltd;
- s. Sarina Crane Hire Pty Ltd;
- t. Seaforth Civil Pty Ltd;
- u. Croxford, Glenn William T/As Strathdickie Plant Hire;
- v. Whitpro Pty Ltd;
- w. Whitsunday Civil Pty Ltd.

During review of the existing evaluation documentation from the previous tender awarded in 2017, there were a number of discrepancies found between the final evaluation, contracts and original submissions.

Based on the short extension period and the timing of the new tender being released in June 2021, it was agreed to award this refresh contract as a Prequalified Panel until 26th October 2021. This will require personnel to obtain quotes from Suppliers within the relevant categories, due to elimination of the previous rankings.

A number of clarifications were conducted with existing and new suppliers including provision of insurances and to confirm areas and categories.

Responses were received and incorporated into the evaluation, with the following Suppliers marked as non-conforming:

- a) The Trustee For The D J MacCormick Family Trust T/As Ground Support Systems (Australia) as they supply Shoring Equipment which is specialised equipment and does not form part of the Panel; and
- b) Dukril Group Pty Ltd as they did not provide completed schedules identifying the relevant categories and areas they were applying for, and after a number of follow up clarification emails, no response was received.

The process for the new tender will be commenced in June 2021, noting the expiry of the current extension of the above contract and refresh. This process and evaluation will take three months and will be brought back to Council in October 2021.

### **STRATEGIC IMPACTS**

The report is focussed on the procurement for operational aspects of the Council service delivery and links to operational plan objectives through day-to-day service delivery.

### **CONSULTATION**

Kalinda Fitch - Contract Officer  
Brenda Tengbom - Contracts Coordinator

### **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

### **CONCLUSION**

It is recommended that Council appoint the listed Contractors to the Prequalified Panel Refresh of Contract 500.2015.0058 Provision of Plant and Equipment Hire - With (Wet) and Without (Dry) Operator for a five (5) month period (October 2021) as listed in the resolution.

### **ATTACHMENTS**

N/A

### **13. Corporate Services**

#### **13.4 COST RECOVERY FEES & OTHER CHARGES - FINANCIAL YEAR 2021/22**

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**AUTHOR:** Stephen Fernando - Chief Financial Officer/Manager Financial Services

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**RESPONSIBLE OFFICER:** Jason Bradshaw - Director Corporate Services

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#### **OFFICER'S RECOMMENDATION**

**That Council resolve in accordance with Section 97 of the Local Government Act 2009 (Qld), to set the Cost Recovery Fees and Other Charges, and in accordance with Section 262(3)(c) of the Local Government Act (Qld) to set the Other Charges, as detailed in the Attachment, for the 2021/22 financial year, to be effective from 1 July 2021.**

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The following report has been submitted for inclusion into Whitsunday Regional Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

To adopt the proposed Cost Recovery Fees and Other Charges for the financial year 2021-22 in accordance with legislative requirements.

#### **PURPOSE**

To establish Cost Recovery Fees and Other Charges to be levied for a range of goods and services provided by Whitsunday Regional Council (Council) on a user pays basis for the financial year 2021-22.

#### **BACKGROUND**

Council provides a range of statutorily required services to the community, the costs of which are recovered on a user pays basis from the recipients of the services.

Council also provides a range of other goods and services, which are charged on a commercial user pays basis to those requesting for such goods or services.

#### **STATUTORY/COMPLIANCE MATTERS**

Local Government Act 2009 (Act) Section 97 and Section 262(3)(c)

#### **ANALYSIS**

The Cost Recovery Fees as well as the Other Charges have been reviewed to ensure that the fee or charge recovers Council's costs. The following have also been reviewed:

- Legislative changes to introduce new fees or remove existing fees,
- Compliance with GST regulations, and
- Compliance with the Waste Levy.

All departments have been involved in the preparation of the 2021-22 Register of Cost Recovery Fees and Other Charges.

Some of the business activities undertaken by Council compete in the open market with other business entities. The Fees and Charges related to such business are commercially

confidential. As such those fees and charges are excluded from this resolution and are presented for adoption through a confidential report.

### **STRATEGIC IMPACTS**

Adopting the Cost Recovery Fees as detailed in the attachment hereto will ensure that Council complies with the regulations governing such charges.

Adopting the Other Charges as detailed in the attachment hereto will ensure that the cost of delivering the relevant goods and/or services are recovered by Council.

### **CONSULTATION**

Mayor & Councillors

Rod Ferguson - Chief Executive Officer

Directors and Managers, as the fees and charges relate to their areas of responsibility.

Julie Moller - Manager Strategic Finance

### **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

### **CONCLUSION**

Adoption of the attached Cost Recovery Fees and Other Charges will ensure that payment for goods and services provided by the Council will occur in a transparent and equitable manner.

### **ATTACHMENTS**

Attachment 1 - Register of Cost Recovery Fees and Other Charges 2021-22 (excludes commercially confidential Fees and Charges)

# **Register of Cost Recovery Fees and Other Charges 2021-22**

**(Excl. Commercially Confidential Charges)**

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| RECOVERED RESOURCES AVAILABLE AS SALEABLE PRODUCTS.....                                | 84        |
| CONSTRUCTION AND DEMOLITION.....                                                       | 84        |
| <b>TRANSFER STATIONS.....</b>                                                          | <b>85</b> |
| LANDFILLS   MUNICIPAL SOLID WASTE (HOUSEHOLD RECYCLABLES).....                         | 85        |
| <b>MUNICIPAL SOLID WASTE (HOUSEHOLD).....</b>                                          | <b>85</b> |
| <b>OTHER.....</b>                                                                      | <b>85</b> |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## Whitsunday Regional Council

### ADMINISTRATION

|                             |   |                     |   |  |
|-----------------------------|---|---------------------|---|--|
| Credit Card transaction Fee | N | 0.5% of Transaction | Y |  |
|-----------------------------|---|---------------------|---|--|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## AIRPORTS & AERODROMES

### CAR PARKING – Whitsunday Coast Airport (Per Vehicle)

#### SHORT TERM

|                            |   |         |   |                                                   |
|----------------------------|---|---------|---|---------------------------------------------------|
| 45 minutes ONLY            | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| From 45 minutes to 3 hours | Y | \$6.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| From 3 to 7 hours          | Y | \$12.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| From 7 to 30 hours         | Y | \$23.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### LONG TERM

|                                    |   |            |   |                                                   |
|------------------------------------|---|------------|---|---------------------------------------------------|
| Per day after the first to 30Hrs   | Y | \$21.00    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Corporate Parking Card – per annum | Y | \$2,040.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Replacement Corporate Parking Card | Y | \$26.00    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ANIMALS

### DOG – REGISTRATION

A veterinarian's certificate and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pro-rata fees apply 50% 1 January - 30 June - New Animals Only

Pro-rata fees apply 25% 1 May - 30 June - New Animals Only

Refund of fees - no refund of fees where amount to be refunded is less than \$15.00 (unless deemed to be administration error)

### DISCOUNT PERIOD – FEES PAID BETWEEN 1 JULY & 31 JULY

|                                            |   |          |   |                                                                      |
|--------------------------------------------|---|----------|---|----------------------------------------------------------------------|
| Desexed and Micro chipped dog              | N | \$45.00  | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed dog                                | N | \$49.00  | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Unspayed Female/Entire Male                | N | \$105.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Dog Registered with Canine Control Council | N | \$45.00  | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

### OUTSIDE DISCOUNT PERIOD – FEES PAID AFTER 31 JULY

|                                            |   |          |   |                                                                      |
|--------------------------------------------|---|----------|---|----------------------------------------------------------------------|
| Desexed and Micro chipped dog              | N | \$65.00  | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed dog                                | N | \$69.00  | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Unspayed Female/Entire Male                | N | \$126.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Dog Registered with Canine Control Council | N | \$65.00  | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## PENSIONER RATES

|                               |   |         |   |                                                                      |
|-------------------------------|---|---------|---|----------------------------------------------------------------------|
| Desexed and Micro chipped dog | N | \$16.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed dog                   | N | \$21.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Unspayed Female/Entire Male   | N | \$54.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

## REGULATED DOGS (ANIMAL MANAGEMENT (CATS & DOGS) ACT 2009

|                                                     |   |          |   |                                                                      |
|-----------------------------------------------------|---|----------|---|----------------------------------------------------------------------|
| Application for restricted dog                      | N | \$270.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Declared dangerous dog annual registration fee      | N | \$766.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Declared menacing dog annual registration fee       | N | \$257.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Restricted dog annual registration fee              | N | \$382.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Compliance inspection                               | N | \$270.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Permit, enclosure & other related matters. Per Hour |   |          |   |                                                                      |

## DANGEROUS DOG APPAREL (REPLACEMENT OF LOST OR DAMAGED GOODS)

|                     |   |         |   |                                            |
|---------------------|---|---------|---|--------------------------------------------|
| Dangerous dog sign  | Y | \$66.00 | N | Local Government Act 2009   Part 2 S97 (1) |
| Restricted dog sign | Y | \$66.00 | N | Local Government Act 2009   Part 2 S97 (1) |
| Menacing dog sign   | Y | \$66.00 | N | Local Government Act 2009   Part 2 S97 (1) |

## MISCELLANEOUS FEES

|                          |   |         |   |                                                                      |
|--------------------------|---|---------|---|----------------------------------------------------------------------|
| Replacement Tag          | Y | \$16.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Transfer of Registration | N | \$18.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## MISCELLANEOUS FEES [continued]

|                          |   |      |   |                                                                      |
|--------------------------|---|------|---|----------------------------------------------------------------------|
| Guide Dog/Assistance Dog | N | Free | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
|--------------------------|---|------|---|----------------------------------------------------------------------|

## CAT – REGISTRATION

A veterinarian's certificate and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pro-rata fees apply 50% 1 January - 30 June - New Animals Only

Pro-rata fees apply 25% 1 May - 30 June - New Animals Only

Refund of fees - no refund of fees where amount to be refunded is less than \$15.00 (unless deemed to be administration error)

## DISCOUNT PERIOD – FEES PAID BETWEEN 1 JULY & 31 JULY

|                               |   |         |   |                                                                      |
|-------------------------------|---|---------|---|----------------------------------------------------------------------|
| Desexed and Micro chipped Cat | N | \$10.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed Cat                   | N | \$19.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Entire Cat                    | N | \$40.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

## OUTSIDE DISCOUNT PERIOD – FEES PAID AFTER 31 JULY

|                               |   |         |   |                                                                      |
|-------------------------------|---|---------|---|----------------------------------------------------------------------|
| Desexed and Micro chipped Cat | N | \$14.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Desexed Cat                   | N | \$25.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Entire Cat                    | N | \$50.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## OTHER ANIMAL SERVICES

### ANIMAL IMPOUNDMENT – DOGS & CATS SEIZED OR DETAINED

|                                                                                                        |   |          |   |                                                                      |
|--------------------------------------------------------------------------------------------------------|---|----------|---|----------------------------------------------------------------------|
| Animal Release Microchipping (Mandatory fee prior to release)                                          | N | \$126.00 | Y | Local Government Act 2009   Animal Management (Cats & Dogs) Act 2009 |
| Where animal is not already Microchipped                                                               |   |          |   |                                                                      |
| Unregistered Dog/Cat – plus registration fees – Not discounted                                         | N | \$253.00 | Y | Local Government Act 2009   Council Local Law                        |
| Fee does not include Mandatory Microchipping fees<br>Fee does not include Mandatory Microchipping fees |   |          |   |                                                                      |
| Registered Dog/Cat – 1st Release                                                                       | N | \$170.00 | Y | Local Government Act 2009   Council Local Law                        |
| Fee does not include Mandatory Microchipping fees<br>Fee does not include Mandatory Microchipping fees |   |          |   |                                                                      |
| Registered Dog/Cat -2nd Release                                                                        | N | \$223.00 | Y | Local Government Act 2009   Council Local Law                        |
| Fee does not include Mandatory Microchipping fees<br>Fee does not include Mandatory Microchipping fees |   |          |   |                                                                      |
| Registered Dog/Cat -3rd Release                                                                        | N | \$245.00 | Y | Local Government Act 2009   Council Local Law                        |
| Fee does not include Mandatory Microchipping fees<br>Fee does not include Mandatory Microchipping fees |   |          |   |                                                                      |
| Sustenance Rates                                                                                       | N | \$28.00  | Y | Local Government Act 2009   Council Local Law                        |
| Surcharge for Weekends and public holiday release @ Minimum 4 hrs                                      | N | \$541.00 | Y | Local Government Act 2009   Council Local Law                        |

### ANIMAL TRAP HIRE

|                      |   |          |   |                                            |
|----------------------|---|----------|---|--------------------------------------------|
| Trap replacement fee | Y | \$407.00 | N | Local Government Act 2009   Part 2 S97 (1) |
|----------------------|---|----------|---|--------------------------------------------|

### EUTHANIZING OF ANIMALS

Requested by owner

|         |   |          |   |                                            |
|---------|---|----------|---|--------------------------------------------|
| Dog/Cat | Y | \$100.00 | N | Local Government Act 2009   Part 2 S97 (1) |
|---------|---|----------|---|--------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## SNAKE CATCHING

|                |   |               |   |                                            |
|----------------|---|---------------|---|--------------------------------------------|
| Snake Catching | Y | Not available | N | Local Government Act 2009   Part 2 S97 (1) |
|----------------|---|---------------|---|--------------------------------------------|

## PET SHOPS

|                                            |   |          |   |                                            |
|--------------------------------------------|---|----------|---|--------------------------------------------|
| Application and Inspection Fee for licence | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
| Renewal of licence                         | N | \$137.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
| Inspection Fee per hour                    | N | \$137.00 | Y | Local Government Act 2009   Part 2 S97 (1) |

## RE-HOMING DOGS & CATS

|                                                                                    |   |          |   |                                               |
|------------------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Purchase of dog or cat from pound – includes de-sexing, microchip and registration | Y | \$250.00 | Y | Local Government Act 2009   Council Local Law |
|------------------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|

## PERMITS & LICENCES

|                                                                                                                                |   |          |   |                                               |
|--------------------------------------------------------------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Keeping of more than 2 dogs permit                                                                                             | N | \$400.00 | Y | Local Government Act 2009   Council Local Law |
| Inclusive of annual inspection (excludes each dog's registration)                                                              |   |          |   |                                               |
| Keeping of more than 2 Cats Permit                                                                                             | N | \$400.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Inclusive of annual inspection (excludes each cat's registration)                                                              |   |          |   |                                               |
| Authorised person inspection and other assessment fee – hourly charge                                                          | N | \$137.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Application                                                                                                                    | N | \$137.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Transfer Permit                                                                                                                | N | \$137.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Stable – application plus Inspection Fee                                                                                       | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Boarding Kennels/Training Kennels/Cattery plus Inspection Fee                                                                  | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Breeding Kennels plus registration for each animal plus Inspection Fee                                                         | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Other Permits – including working dogs plus inspection Fee                                                                     | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Goats, sheep, donkeys etc. Permit Inspection Fee                                                                               | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1)    |
| Pound Keepers Book (For inspection of Pound Keepers book and the records of animals seized and temporarily held) – per extract | N | \$34.00  | Y | Local Government Act 2009   Part 2 S97 (1)    |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## POULTRY/BIRDS

|                                                                                            |   |          |   |                                            |
|--------------------------------------------------------------------------------------------|---|----------|---|--------------------------------------------|
| Licence (inc – application for keeping poultry/birds in excess of Local Laws requirements) | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
|--------------------------------------------------------------------------------------------|---|----------|---|--------------------------------------------|

## IMPOUNDING (LIVESTOCK)

|            |   |                       |   |                                            |
|------------|---|-----------------------|---|--------------------------------------------|
| Impounding | N | Cost to Council + 50% | Y | Local Government Act 2009   Part 2 S97 (1) |
|------------|---|-----------------------|---|--------------------------------------------|

Per Animal per day plus transportation as per ASU Award

|                                                                                  |   |                       |   |                                            |
|----------------------------------------------------------------------------------|---|-----------------------|---|--------------------------------------------|
| Temporary held                                                                   | N | Cost to Council + 50% | Y | Local Government Act 2009   Part 2 S97 (1) |
| Per head for each animal and for any other animal held more than once in 30 days |   |                       |   |                                            |

|                                             |   |                       |   |                                            |
|---------------------------------------------|---|-----------------------|---|--------------------------------------------|
| Sustenance Rates                            | N | Cost to Council + 50% | Y | Local Government Act 2009   Part 2 S97 (1) |
| Any animal other than sheep, goats or swine |   |                       |   |                                            |

|                                 |   |                       |   |                                            |
|---------------------------------|---|-----------------------|---|--------------------------------------------|
| Sustenance Rates                | N | Cost to Council + 50% | Y | Local Government Act 2009   Part 2 S97 (1) |
| Sheep, goats and swine per head |   |                       |   |                                            |

|                                                              |   |                                     |   |                                            |
|--------------------------------------------------------------|---|-------------------------------------|---|--------------------------------------------|
| Notice and Letters                                           | N | Cost to council + Admin<br>(1 Hour) | Y | Local Government Act 2009   Part 2 S97 (1) |
| At cost including postage, registration and/or certification |   |                                     |   |                                            |

|                                                                                          |   |                       |   |                                            |
|------------------------------------------------------------------------------------------|---|-----------------------|---|--------------------------------------------|
| Notice in Newspaper                                                                      | N | Cost to Council + 50% | Y | Local Government Act 2009   Part 2 S97 (1) |
| Where a notice is inserted in a newspaper the fee shall be the cost of the advertisement |   |                       |   |                                            |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## BUILDING

In the event that Council do not have a registered Building Surveyor employed, all building application fees will require a quote prior to lodgement.

Quote Authorisations - Note: all quotes are to be finalised by an Executive Manager/Director or CEO prior to issue.

## DWELLINGS – CLASS 1

|                                                                                              |   |            |   |                                                             |
|----------------------------------------------------------------------------------------------|---|------------|---|-------------------------------------------------------------|
| Single Dwelling (Class 1) over 200m2 (note: Duplexes & Multiple Dwellings subject to Quote)  | Y | \$3,309.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Single Dwelling (Class 1) Up to 200m2 (note: duplexes & multiple dwellings subject to quote) | Y | \$2,205.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment Fee & Up to 5 Inspections                                                  |   |            |   |                                                             |
| Minor Building Works (minor dwelling additions up to 45m2 in floor area)                     | Y | \$1,215.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & Up to 2 Inspections                                                      |   |            |   |                                                             |
| Dwelling Alterations & Additions (over 45m2)                                                 | Y | \$1,495.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & up to 3 Inspections                                                      |   |            |   |                                                             |

## GARAGES, SHEDS, CARPORTS, RETAINING WALLS & THE LIKE – CLASS 10A & 10 B STRUCTURES

|                                                                                                                                                                          |   |            |   |                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|---|-------------------------------------------------------------|
| Minor Building Works – eg pergolas, retaining walls/restumping/reroofs/fences/lawn lockers and garages/carports (where garage/carports do not exceed 45m2 in floor area) | Y | \$1,215.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & up to 2 Inspections                                                                                                                                  |   |            |   |                                                             |
| Garages, Sheds & Carports over 45m2 (Class 10a)                                                                                                                          | Y | \$1,495.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & up to 3 Inspections                                                                                                                                  |   |            |   |                                                             |

## SWIMMING POOLS – CLASS 10B

|                                                                                       |   |            |   |                                                             |
|---------------------------------------------------------------------------------------|---|------------|---|-------------------------------------------------------------|
| New Pool Application (new swimming pool & fence) – Resort & Commercial Swimming Pools | Y | \$3,288.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
|---------------------------------------------------------------------------------------|---|------------|---|-------------------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## SWIMMING POOLS – CLASS 10B [continued]

|                                                                                             |   |            |   |                                                             |
|---------------------------------------------------------------------------------------------|---|------------|---|-------------------------------------------------------------|
| New Pool Application (new swimming pool & fence) – Associated with Class 2, 3 & 4 Buildings | Y | \$2,244.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Pool Safety Inspection and Report/Notice – Associated with Class 2, 3 & 4 Buildings         | Y | \$1,216.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |
| Pool Safety Inspection and Report/Notice – Resort & Commercial Swimming Pools               | Y | \$1,919.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |
| Pool Safety Inspection and report/notice – Associated with Class 1                          | Y | \$811.00   | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |
| Includes 1 inspection                                                                       |   |            |   |                                                             |
| Pool Safety Reinspection                                                                    | Y | \$171.00   | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |
| Includes 1 inspection                                                                       |   |            |   |                                                             |
| New Pool Application (new swimming pool & fence) – Associated with Class 1                  | Y | \$1,495.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & up to 3 Inspections                                                     |   |            |   |                                                             |
| New Pool Fencing Application (pool fencing only)                                            | Y | \$818.00   | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & 1 Inspection                                                            |   |            |   |                                                             |
| Request for Exemption from Pool Standards                                                   | Y | \$582.00   | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |

## COMMERCIAL BUILDINGS

|                                                                                              |   |            |   |                                                             |
|----------------------------------------------------------------------------------------------|---|------------|---|-------------------------------------------------------------|
| Commercial & Industrial (Class 5 – 9) up to 300m2 – (includes new & alterations & additions) | Y | \$4,443.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & up to 4 Inspections                                                      |   |            |   |                                                             |
| Commercial & Industrial (Class 5 – 9) 300m2 – 500m2                                          | Y | \$5,554.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & up to 4 Inspections                                                      |   |            |   |                                                             |
| Commercial & Industrial (Class 5 – 9) over 500m2                                             | Y | Quote      | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Class 2, 3 & 4 dwelling or units (including alterations & additions)                         | Y | Quote      | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Copy of plans – Commercial                                                                   | Y | Quote      | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## INSPECTIONS FEES

|                  |   |          |   |                                                             |
|------------------|---|----------|---|-------------------------------------------------------------|
| Inspections Fees | Y | \$233.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
|------------------|---|----------|---|-------------------------------------------------------------|

## DEMOLITION

|                                               |   |             |   |                                                             |
|-----------------------------------------------|---|-------------|---|-------------------------------------------------------------|
| Demolition (All Classes)                      | Y | \$669.00    | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & 1 Inspection              |   |             |   |                                                             |
| Bond A – Removal of Materials & Site Clean Up | N | \$4,276.00  | N | Sustainability Planning Act   Chpt 6 Part 2 Section 265     |
| Bond B – Damage to Footpath                   | N | \$2,143.00  | N | Sustainability Planning Act   Chpt 6 Part 2 Section 265     |
| Bond C – Damage to Council Services           | N | \$4,276.00  | N | Sustainability Planning Act   Chpt 6 Part 2 Section 265     |
| Bond D – Completion of Works                  | N | \$27,019.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 265     |

## SPECIAL STRUCTURES

|                    |   |       |   |                                   |
|--------------------|---|-------|---|-----------------------------------|
| Special Structures | Y | Quote | N | Building Act 1975   S 235 & S 245 |
|--------------------|---|-------|---|-----------------------------------|

## BCA CLASSIFICATIONS

|                                                             |   |       |   |                                                  |
|-------------------------------------------------------------|---|-------|---|--------------------------------------------------|
| Certificates of Classification                              | Y | Quote | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| For existing buildings where no certificate has been issued |   |       |   |                                                  |
| Change of Classification – all Classes                      | Y | Quote | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## GENERAL BUILDING

|                                                                                                                              |   |          |   |                                                             |
|------------------------------------------------------------------------------------------------------------------------------|---|----------|---|-------------------------------------------------------------|
| All other Building Certification or Building Services not specified                                                          | Y | Quote    | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Or where fees considered inappropriate for the proposed works                                                                |   |          |   |                                                             |
| Request to extend period of Approval                                                                                         | Y | \$176.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Request for refund of fees based on level of assessment and inspectorial work undertaken                                     | Y | Quote    | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Use planning schedule as guide                                                                                               |   |          |   |                                                             |
| Inspection Fee (other than for Private Certifier)                                                                            | Y | \$233.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |
| Amendment or Change to an Approval                                                                                           | Y | \$265.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Hourly rate, min 1 hour                                                                                                      |   |          |   |                                                             |
| Consultation Fee – hourly rate                                                                                               | Y | \$233.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Travel – Hourly rate applies to Islands and inspections greater than 50km from Council Offices                               | Y | \$171.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |
| Note hourly rate for Islands applies form time of departure until time of return to mainland, plus aircraft or boat charters |   |          |   |                                                             |
| Inspections for Private Certifiers                                                                                           | Y | \$420.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e )            |
| Includes maximum 30mins travel times                                                                                         |   |          |   |                                                             |

## REQUEST FOR LOCAL GOVERNMENT TO CERTIFY BUILDING WORK ON DISENGAGEMENT OF PRIVATE CERTIFIER

|                                   |   |          |   |                                                             |
|-----------------------------------|---|----------|---|-------------------------------------------------------------|
| If application is not decided     | Y | Quote    | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| If application decided – Class 1  | Y | \$817.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & 1 Inspection  |   |          |   |                                                             |
| If application decided – Class 10 | Y | \$669.00 | N | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| Includes Lodgment & 1 Inspection  |   |          |   |                                                             |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## REQUEST FOR LOCAL GOVERNMENT TO CERTIFY BUILDING WORK ON DISENGAGEMENT OF PRIVATE CERTIFIER [continued]

|                                                                                                        |   |       |   |  |
|--------------------------------------------------------------------------------------------------------|---|-------|---|--|
| If application decided (does not include inspections and/or Certificate of Classification) – Class 2-9 | Y | Quote | N |  |
|--------------------------------------------------------------------------------------------------------|---|-------|---|--|

## LODGEMENT FEES FOR PRIVATE CERTIFIED APPLICATIONS

|                                      |   |          |   |                                                  |
|--------------------------------------|---|----------|---|--------------------------------------------------|
| Class 1 and 10                       | N | \$114.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Class 2 – 9 to 500m2                 | N | \$166.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Class 2 – 9 over 500m2               | N | \$333.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Demolition                           | N | \$114.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Late Lodgment for Private Certifiers | N | \$50.00  | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |

## SEARCHES & COMPLIANCE

|                                                                                                                                                                      |   |          |   |                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|--------------------------------------------------|
| Compliance inspection for single dwellings and associated structures where approval is not current, not including travel (if applicable)                             | Y | \$694.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| More than one (1) dwelling and associated buildings or structures are subject to quotation                                                                           |   |          |   |                                                  |
| Compliance inspection for commercial/industrial and multiple dwellings and associated structures where approval is not current, not including travel (if applicable) | Y | Quote    | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Are subject to quotation                                                                                                                                             |   |          |   |                                                  |
| Copy of plans – Class 1 or 10 applications                                                                                                                           | N | \$62.00  | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |

## BUILDING FILE INFORMATION SEARCH (INCLUDES POSTAGE CHARGES AND USB IF APPLICABLE)

|                                                           |   |          |   |                                                             |
|-----------------------------------------------------------|---|----------|---|-------------------------------------------------------------|
| Class 1 & 10 (Dwellings)                                  | N | \$114.00 | Y | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |
| Class 2 – 9 (commercial & Accommodation)                  | N | \$188.00 | Y | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |
| Certificate of Classification (Copy of Previously issued) | N | \$94.00  | Y | Local Government Regulations 2012   Chapter 2 Part 13 ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## CARAVAN PARKS

### PROSERPINE TOURIST PARK

#### POWERED SITE / NIGHT

|                                        |   |         |   |                                                   |
|----------------------------------------|---|---------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$32.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$40.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### UN-POWERED SITE / NIGHT

|                                        |   |         |   |                                                   |
|----------------------------------------|---|---------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$28.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$32.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### LONG TERM / WEEK (for 1 WEEK)

#### Powered site (week)

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$185.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$230.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### Unpowered site (week)

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$159.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$185.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## WANGARATTA CARAVAN PARK

#### POWERED SITE / NIGHT

|                                        |   |         |   |                                                   |
|----------------------------------------|---|---------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$32.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------|---|---------|---|---------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## POWERED SITE / NIGHT [continued]

|                                       |   |         |   |                                                   |
|---------------------------------------|---|---------|---|---------------------------------------------------|
| Peak Season (01 June to 30 September) | Y | \$40.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------|---|---------|---|---------------------------------------------------|

## UN-POWERED SITE / NIGHT

|                                        |   |         |   |                                                   |
|----------------------------------------|---|---------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$28.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$32.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## CABINS / NIGHT

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$108.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$120.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## LONG TERM / WEEK (for 1 WEEK)

### Powered site (week)

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$185.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$230.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### Unpowered site (week)

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$159.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$185.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### Cabins (week)

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Off-Peak season (01 October to 31 May) | Y | \$640.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Peak Season (01 June to 30 September)  | Y | \$720.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

#### LONG TERM – PER FORTNIGHT (ONLY FOR EXISTING PERMANENTS)

|                                |   |          |   |                                                   |
|--------------------------------|---|----------|---|---------------------------------------------------|
| Single                         | Y | \$435.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Couple (no dependent children) | Y | \$430.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## CEMETERY FEES

### GRAVE SITES

|                                                |   |            |   |                                                   |
|------------------------------------------------|---|------------|---|---------------------------------------------------|
| Grave Site Charge                              | Y | \$1,235.96 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Grave Site Reservation – Administration charge | Y | \$188.69   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### INTERMENT – WEEK DAYS 8.00AM TO 3.00 PM

|                                                                 |   |                                                      |   |                                                   |
|-----------------------------------------------------------------|---|------------------------------------------------------|---|---------------------------------------------------|
| Adults                                                          | Y | \$1,407.00                                           | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Infants (under two years of age 50% of adult charge)            | Y | \$703.00                                             | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Approval and placement of ashes in an existing grave (per hour) | Y | \$146.00                                             | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| After hours charges                                             | Y | \$165.00 Per Hour<br>Min. Fee incl. GST:<br>\$181.50 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### MEMORIAL GARDEN

|                                                               |   |          |   |                                                   |
|---------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Plot & Internment fee (Rose bush not included)                | Y | \$432.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Plaque fee (only applicable where Council provide the Plaque) | Y | \$286.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### MEMORIAL/OLD CEMETERY

|                                                  |   |            |   |                                                   |
|--------------------------------------------------|---|------------|---|---------------------------------------------------|
| Current reservations only – (interment fee only) | Y | \$1,665.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|--------------------------------------------------|---|------------|---|---------------------------------------------------|

### COLUMBARIUM

|                                 |   |          |   |                                                   |
|---------------------------------|---|----------|---|---------------------------------------------------|
| Niche in Columbarium            | Y | \$322.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Double Niche Interment of Ashes | Y | \$624.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## NICHE PLATES AND PLAQUES

Note: Niche plates and vases may be purchased via a council catalogue. The niche plates and vases selected will comply with Council requirements. The cost of the niche plates, plaques and vases will be the cost shown in the provided quote document.

|                             |   |                       |   |                                                   |
|-----------------------------|---|-----------------------|---|---------------------------------------------------|
| Administration Fee          | Y | \$104.04              | N |                                                   |
| Niche Plaque                | Y | At cost from supplier | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Vases – Granite             | Y | At cost from supplier | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bronze Vase for Columbarium | Y | At cost from supplier | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## OTHER CHARGES

|                                                                 |   |            |   |                                                   |
|-----------------------------------------------------------------|---|------------|---|---------------------------------------------------|
| Headstone Application Fee                                       | N | \$35.00    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Exhumations where Council does full recovery – minimum fee      | Y | \$6,791.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Exhumations where Council opens/closes grave only – minimum fee | Y | \$1,660.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Concrete capping for grave                                      | Y | \$302.00   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## CEMETERY ENQUIRIES

|                                                            |   |           |   |                                                   |
|------------------------------------------------------------|---|-----------|---|---------------------------------------------------|
| Request for a significant amount of information (per hour) | N | \$105.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Basic site or location details on a one off basis          | N | No charge | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Copy of cemetery records per bound book                    | N | \$86.00   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Copy of cemetery records CD version                        | N | \$20.00   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## CANCELLATION OF SITES

Council will purchase from the holder-reserved sites that are no longer required at the same cost as at purchase date.

|                                                                               |   |          |   |                                                   |
|-------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Council will deduct a processing fee from these reserved sites once cancelled | Y | \$109.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Unless transferring to a different part of the cemetery                       |   |          |   |                                                   |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## DEVELOPMENT ASSESSMENT

### FEES PAYABLE FOR MEETINGS WITH COUNCIL OFFICERS

|                                                                                                                                                   |   |           |   |                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------|---|-------------------------------------------------------------|
| No fee is applicable for a first pre-lodgement meeting                                                                                            | Y | No Charge | Y | Sustainability Planning Act   Chpt 6 Part 2 Section 260 (1) |
| All subsequent meetings relating to a particular application will be subject to a fee (Note: fee to be paid prior to confirmation of the meeting) | Y | \$790.00  | Y | Local Government Act 2009   Part 2 S97 (1)                  |

### PRELIMINARY/SUPERSEDED APPLICATIONS

|                                                    |   |                                                                                                                                       |   |                         |
|----------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Request for Superseded Planning Scheme application | N | \$1,051.00                                                                                                                            | Y | Planning Act 2016   s29 |
| Preliminary Approval for a proposed development    | N | 90% of the prescribed fee calculated from the potential lot yield, unit yield, GFA site area<br><b>Min Fee:</b> \$895.00 (no GST)     | Y | Planning Act 2016   s51 |
| Variation Approval to override the Planning Scheme | N | 150% of the prescribed fee calculated from the potential lot yield, unit yield, GFA site area.<br><b>Min Fee:</b> \$2,234.00 (no GST) | Y | Planning Act 2016   s51 |

## RECONFIGURING A LOT

For each lot as shown on a proposal plan, including Community Title Lots

|               |   |                                               |   |                         |
|---------------|---|-----------------------------------------------|---|-------------------------|
| 0 to 2 lots   | N | \$2,195.00 minimum fee                        | Y | Planning Act 2016   s51 |
| 3 to 5 lots   | N | \$2,195.00 plus \$717.00 per lot over 2 lots  | Y | Planning Act 2016   s51 |
| 6 to 10 lots  | N | \$4,390.00 plus \$539.00 per lot over 5 lots  | Y | Planning Act 2016   s51 |
| 11 to 50 lots | N | \$9,878.00 plus \$429.00 per lot over 10 lots | Y | Planning Act 2016   s51 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## RECONFIGURING A LOT [continued]

|                                                   |   |                                                         |   |                         |
|---------------------------------------------------|---|---------------------------------------------------------|---|-------------------------|
| More than 50 lots                                 | N | \$43,902.00 plus<br>\$214.00 per lot over 50<br>lots    | Y | Planning Act 2016   s51 |
| Boundary adjustment/amalgamations/Access Easement | N | \$1,184.00 per 2 lots<br>plus \$162.00 per extra<br>lot | Y | Planning Act 2016   s51 |

## MATERIAL CHANGE OF USE

### ACCOMMODATION

|                                                                                                                                                                                                                      |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                  |   |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Caretaker's Accommodation                                                                                                                                                                                            | N | \$978.00                                                                                                                                                                                                                                                                                                                                                                                                                                         | N | Planning Act 2016   s51 |
| Dual Occupancy                                                                                                                                                                                                       | N | \$2,725.00                                                                                                                                                                                                                                                                                                                                                                                                                                       | N | Planning Act 2016   s51 |
| Dwelling House                                                                                                                                                                                                       | N | \$978.00                                                                                                                                                                                                                                                                                                                                                                                                                                         | N | Planning Act 2016   s51 |
| Dwelling Unit                                                                                                                                                                                                        | N | \$978.00                                                                                                                                                                                                                                                                                                                                                                                                                                         | N | Planning Act 2016   s51 |
| Home Based Business                                                                                                                                                                                                  | N | \$978.00                                                                                                                                                                                                                                                                                                                                                                                                                                         | N |                         |
| Multiple Dwelling/Nature Based Tourism/Non-Resident Workforce Accommodation/Residential Care Facility/Resort Complex/Retirement Facility/Rooming Accommodation/Rural Workers' Accommodation/Short Term Accommodation | N | <p>\$4,390.00 (minimum)<br/>up to four (4) <b>code assessable</b> units plus<br/>\$437.00 per unit over<br/>4 units up to 50 units</p> <p>\$26,010.00 over 50<br/><b>code assessable</b> units<br/>plus \$218.00 per unit<br/>over 50 units</p> <p>\$5,352.00 (minimum)<br/>up to four (4) <b>impact assessable</b> units plus<br/>\$437.00 per unit over<br/>4 units up to 50 units</p> <p>\$31,212.00 over 50<br/><b>impact assessable</b></p> | N | Planning Act 2016   s51 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ACCOMMODATION [continued]

|                                                                                                                                                                                                                      |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |   |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Multiple Dwelling/Nature Based Tourism/Non-Resident Workforce Accommodation/Residential Care Facility/Resort Complex/Retirement Facility/Rooming Accommodation/Rural Workers' Accommodation/Short Term Accommodation | N | <p>\$4,390.00 (minimum) up to four (4) <b>code assessable</b> units plus \$437.00 per unit over 4 units up to 50 units</p> <p>\$26,010.00 over 50 <b>code assessable</b> units plus \$218.00 per unit over 50 units</p> <p>\$5,352.00 (minimum) up to four (4) <b>impact assessable</b> units plus \$437.00 per unit over 4 units up to 50 units</p> <p>\$31,212.00 over 50 <b>impact assessable</b> units plus \$218.00 per unit over 50 units</p> | N | Planning Act 2016   s51 |
| Relocatable Home Park/Tourist Park                                                                                                                                                                                   | N | <p>\$89.00 per site</p> <p>Min Fee: \$2,366.00</p>                                                                                                                                                                                                                                                                                                                                                                                                  | N | Planning Act 2016   s51 |
| <p>\$87.00 per site</p> <p>Min Fee: \$2,320.00</p>                                                                                                                                                                   |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |   |                         |

## BUSINESS

|                                                                                  |   |                                                                                                                                                                                                 |   |                         |
|----------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Business Activities defined activity ground of the WRCPS 2017, excluding Brothel | N | <p><b>Code assessable:</b><br/>\$2,801.00 plus \$381.00 per 100m2 or part thereof over 100m2</p> <p><b>Impact assessable:</b> \$3,814.00 plus \$381.00 per 100m2 or part thereof over 100m2</p> | N | Planning Act 2016   s51 |
|----------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## COMMUNITY

|                                                                                    |   |                                                                                                                                                                     |   |                         |
|------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Community Activities defined activity ground of the WRCPS 2017, excluding Hospital | N | <b>Code Assessable:</b><br>50% of the business activity's code assessment fee<br><br><b>Impact Assessable:</b> 50% of the business activity's impact assessment fee | Y | Planning Act 2016   s51 |
|------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|

## ENTERTAINMENT

|                                                                    |   |                                                                                                                                                                                            |   |                         |
|--------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Entertainment Activities defined activity ground of the WRCPS 2017 | N | <b>Code Assessable:</b><br>\$2,801.00 plus \$381.00 per 100m2 or part thereof over 100m2<br><br><b>Impact Assessable:</b><br>\$3,814.00 plus \$381.00 per 100m2 or part thereof over 100m2 | Y | Planning Act 2016   s51 |
|--------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|

## INDUSTRY

|                                                                                              |   |                                                                                                                                                                                         |   |                         |
|----------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Industry Activities defined activity ground of the WRCPS 2017, excluding Extractive industry | N | <b>Code Assessable:</b><br>\$2,800.00 plus \$203.00 per 100m2 or part thereof over 100m2<br><br><b>Impact Assessable:</b> \$3,631.00 plus \$203.00 per 100m2 or part thereof over 100m2 | Y | Planning Act 2016   s51 |
|----------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## RECREATION

|                                                                                                            |   |                                                                                                                                                                                                           |   |                         |
|------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Indoor Sport & Recreation/Environment Facility or Park/Outdoor Sport & Recreation, excluding a Golf Course | N | <b>Code Assessable:</b><br>\$2,801.00 plus<br>\$381.00 per 100m2<br>or part thereof over<br>100m2<br><br><b>Impact Assessable:</b><br>\$3,814.00 plus \$381.00<br>per 100m2 or part<br>thereof over 100m2 | Y | Planning Act 2016   s51 |
| Major Sport, Recreation & Entertainment Facility                                                           | N | Price on Application                                                                                                                                                                                      | Y | Planning Act 2016   s51 |
| Motor Sport Facility                                                                                       | N | Price on Application                                                                                                                                                                                      | Y | Planning Act 2016   s51 |

## RURAL

|                                                                                                                                  |   |                                                                                   |   |                         |
|----------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------|---|-------------------------|
| Industry Activities defined activity ground of the WRCPS 2017, excluding Aquaculture, Animal Keeping & Intensive Animal Industry | N | <b>Code Assessable:</b><br>\$2,865.00<br><br><b>Impact Assessable:</b> \$3,812.00 | Y | Planning Act 2016   s51 |
|----------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------|---|-------------------------|

## OTHER

|                |   |                                                                                                                                 |   |                         |
|----------------|---|---------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Air Services   | N | \$7,399.00 per 10 ha<br>total use area or part<br>thereof<br><br>New buildings<br>\$1,355.00 plus \$2.30<br>per m2 over 1,000m2 | Y | Planning Act 2016   s51 |
| Animal Keeping | N | <b>Code Assessable:</b><br>\$2,864.00<br><br><b>Impact Assessable:</b> \$3,813.00                                               | Y | Planning Act 2016   s51 |
| Aquaculture    | N | \$7,345.00                                                                                                                      | Y | Planning Act 2016   s51 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## OTHER [continued]

|                                                      |   |                                                                                                                                                                                               |   |                         |
|------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------|
| Brothel                                              | N | <b>Code Assessable:</b><br>\$5,724.00<br><br><b>Impact Assessable:</b> \$7,565.00                                                                                                             | Y | Planning Act 2016   s51 |
| Extractive Industry                                  | N | <b>&lt; 1 ha total use area:</b><br>\$12,856.00<br><br><b>&gt; 1 ha total use area:</b><br>\$27,708.00                                                                                        | Y | Planning Act 2016   s51 |
| Hospital/Detention Facility<br>per person            | N | \$104.00                                                                                                                                                                                      | Y | Planning Act 2016   s51 |
| Intensive Animal Industry                            | N | <b>Code Assessable:</b><br>\$5,718.00<br><br><b>Impact Assessable:</b><br>\$7,564.00                                                                                                          | Y | Planning Act 2016   s51 |
| Landing                                              | N | \$6,263.00                                                                                                                                                                                    | Y | Planning Act 2016   s51 |
| Major Electrical Infrastructure                      | N | \$1,943.00 up to 1 ha<br>plus \$2.30 per m2<br>greater than 1 ha                                                                                                                              | Y | Planning Act 2016   s51 |
| Outdoor Sport & Recreation (Golf Course)<br>per hole | N | \$1,165.00                                                                                                                                                                                    | Y | Planning Act 2016   s51 |
| Parking Station                                      | N | \$4,858.00                                                                                                                                                                                    | Y | Planning Act 2016   s51 |
| Port Services                                        | N | <b>Code Assessable:</b><br>\$5,648.00 plus 0.2%<br>of total value of project<br>over \$1M<br><br><b>Impact Assessable:</b> \$7,565.00<br>plus 0.25% of total<br>value of project over<br>\$1M | Y | Planning Act 2016   s51 |
| Renewable Energy Facility                            | N | \$26,530.00                                                                                                                                                                                   | Y | Planning Act 2016   s51 |
| Sand Extraction Permit                               | N | \$4,099.00                                                                                                                                                                                    | Y | Planning Act 2016   s51 |

continued on next page ...

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## OTHER [continued]

|                                    |   |                      |   |                         |
|------------------------------------|---|----------------------|---|-------------------------|
| Substation                         | N | \$6,263.00           | Y | Planning Act 2016   s51 |
| Telecommunications Facility        | N | \$6,263.00           | Y | Planning Act 2016   s51 |
| Transport Depot                    | N | \$4,505.00           | Y | Planning Act 2016   s51 |
| Uses not defined by the WRCPS 2017 | N | Price on Application | Y | Planning Act 2016   s51 |
| Utility Installation               | N | \$947.00             | Y | Planning Act 2016   s51 |

## ADVERTISING DEVICES

|                                                                                       |   |            |   |                         |
|---------------------------------------------------------------------------------------|---|------------|---|-------------------------|
| All advertising device types, excluding freestanding signs in the form of a billboard | N | \$645.00   | Y | Planning Act 2016   s51 |
| Freestanding signs in the form of a billboard                                         | N | \$1,321.00 | Y | Planning Act 2016   s51 |

## COMPLIANCE ASSESSMENT

Note: Compliance assessment only applies to application decided under the *Sustainable Planning Act 2009* where compliance assessment is required as a condition of the approval

|                                                                        |   |          |   |                                 |
|------------------------------------------------------------------------|---|----------|---|---------------------------------|
| Confirmation of compliance of a use (accepted development)             | N | \$458.00 | Y | Planning Act 2016   s286 & s319 |
| Request for Compliance Assessment as a condition of an approval permit | N | \$624.00 | Y | Planning Act 2016   s286 & s319 |

## OPERATIONAL WORKS

### LOT CREATION (RECONFIGURATION OF A LOT)

Plan checking, inspection of work, approval & acceptance and administration of bonds/bank guarantees: for each lot as shown on the proposed plan including community title lots

|                             |   |            |   |                         |
|-----------------------------|---|------------|---|-------------------------|
| 0 to 2 lots (per lot)       | N | \$1,977.00 | N | Planning Act 2016   s51 |
| 3 to 5 lots (per lot)       | N | \$1,945.00 | N | Planning Act 2016   s51 |
| 6 to 10 lots (per lot)      | N | \$1,904.00 | N | Planning Act 2016   s51 |
| 11 to 50 lots (per lot)     | N | \$1,863.00 | N | Planning Act 2016   s51 |
| More than 50 lots (per lot) | N | \$1,821.00 | N | Planning Act 2016   s51 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## MATERIAL CHANGE OF USE AND MINOR OPERATIONAL WORKS

|                                                                                                               |   |            |   |                         |
|---------------------------------------------------------------------------------------------------------------|---|------------|---|-------------------------|
| Driveway / Stormwater Drainage / Water Service / Parking & driveway / sewer connection only                   | N | \$1,977.00 | Y | Planning Act 2016   s51 |
| Driveway / Stormwater Drainage / Water Service / Parking & driveway / Sewerage including manhole construction | N | \$2,497.00 | Y | Planning Act 2016   s51 |

## MAJOR INFRASTRUCTURE ITEM

|                                                                                                                                                                           |   |            |   |                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|---|-------------------------|
| Single Structure ie Bridge / box culvert / water and wastewater infrastructure (sewer pump station, trunk mains, vacuum sewer, water booster, reservoir, traffic signals) | N | \$3,964.00 | N | Planning Act 2016   s51 |
| Prescribed Tidal Work (revetment wall, marina arm, bridge, wharf, riverwalk/boardwalk promenade)                                                                          | N | \$3,964.00 | N | Planning Act 2016   s51 |

## INTERFERING WITH THE FLOW OF WATER

|                          |   |            |   |                         |
|--------------------------|---|------------|---|-------------------------|
| Category 1 – Levee Banks | N | \$9,509.00 | N | Planning Act 2016   s51 |
| Category 2 – Levee Banks | N | \$5,014.00 | N | Planning Act 2016   s51 |
| Category 3 – Levee Banks | N | \$968.00   | N | Planning Act 2016   s51 |

## MINOR INFRASTRUCTURE ITEM

|                                                                                                                                                                            |   |            |   |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|---|-------------------------|
| Minor infrastructure not associated with ROL or MCU (domestic water service 50mm and above, single sewer connection, extension of small dia stormwater up to 375 diameter) | N | \$1,030.00 | N | Planning Act 2016   s51 |
| Minor Operational Works – Driveway Access                                                                                                                                  | N | \$312.00   | N | Planning Act 2016   s51 |
| Operational Works for Landscaping                                                                                                                                          | N | \$302.00   | N | Planning Act 2016   s51 |
| Operational Works for Earthworks (not associated with MCU/ROL)                                                                                                             | N | \$1,009.00 | N | Planning Act 2016   s51 |

## BUILD OVER OR NEAR SEWER AND STORMWATER

|                                   |   |            |   |                         |
|-----------------------------------|---|------------|---|-------------------------|
| Plan checking, inspection of work | N | \$1,030.00 | N | Planning Act 2016   s51 |
|-----------------------------------|---|------------|---|-------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## MISCELLANEOUS

|                                                                                                                                 |   |            |   |                                            |
|---------------------------------------------------------------------------------------------------------------------------------|---|------------|---|--------------------------------------------|
| Approval of Management Plans conditioned in a development approval prior to commencement of a use or sealing the plan of survey | N | \$1,810.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
| Geotechnical Investigation Review and other peer reviews                                                                        | N | \$2,871.00 | N | Local Government Act 2009   Part 2 S97 (1) |

## RECHECKING FEE

|                                                                                                          |   |          |   |                                            |
|----------------------------------------------------------------------------------------------------------|---|----------|---|--------------------------------------------|
| Re-Checking Fee when drawings re-submitted due to non-compliance (per plan or page) and/or design change | N | \$124.00 | N | Local Government Act 2009   Part 2 S97 (1) |
| Note: must be considered generally in accordance                                                         |   |          |   |                                            |
| Re-Inspection Fee (Per Hour) of work failing an initial inspection or other non-scheduled inspection     | N | \$171.00 | N | Local Government Act 2009   Part 2 S97 (1) |
| Planning Inspection fee                                                                                  | N | \$228.00 | N | Local Government Act 2009   Part 2 S97 (1) |
| per inspection                                                                                           |   |          |   |                                            |

## SUBDIVISION PLANS

Sealing of Survey Plan/Community titles (Standard Format Plan) and Building Format Plan

|                                                                                                                                                                    |   |                                              |   |                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------------------|---|---------------------------------|
| Base fee                                                                                                                                                           | N | \$1,137.00 plus \$168.00 per lot             | Y | Planning Act 2016   s284 & s286 |
| Re-endorsement of Survey Plan                                                                                                                                      | N | \$411.00                                     | Y | Planning Act 2016   s284 & s286 |
| PLUS endorsement of legal documents associated with a Standard Format Plan/Building Format Plan (including leases/easements and transfer documents) (per document) | N | \$406.00                                     | Y | Planning Act 2016   s284 & s286 |
| Re-assessment as a result of an action notice (i.e not all supporting material provided)                                                                           | N | 50% of the current plan signing fee          | Y | Planning Act 2016   s284 & s286 |
| Maintenance Valuation (per lot)                                                                                                                                    | N | \$38.00                                      | Y | Planning Act 2016   s284 & s286 |
| Application to release survey plan by agreement before works are done plus legal costs involved in preparing the agreement                                         | N | \$2,250.00 plus \$394.00 per lot over 2 lots | Y | Planning Act 2016   s284 & s286 |
| Boundary Realignment or Access Easement                                                                                                                            | N | \$572.00                                     | Y | Planning Act 2016   s284 & s286 |

## PLANNING – OTHER APPLICATIONS OR SERVICES

Changing Application before a decision is made: additional fee is applicable at the time of request of the change

continued on next page ...

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## PLANNING – OTHER APPLICATIONS OR SERVICES [continued]

|                                                                                       |   |                                                                                                        |   |                                            |
|---------------------------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------|---|--------------------------------------------|
| (a) If confirmation notice issued                                                     | N | 20% (of the current application fee)                                                                   | Y | Planning Act 2016   s52                    |
| (b) If information request is issued                                                  | N | 60% (of the current application fee)                                                                   | Y | Planning Act 2016   s52                    |
| (c) If notification stage commenced                                                   | N | 80% (of the current application fee)                                                                   | Y | Planning Act 2016   s52                    |
| (d) If Report / Assessment completed                                                  | N | 90% (of the current application fee)                                                                   | Y | Planning Act 2016   s52                    |
| Request for Minor Change                                                              | N | \$820.00 per condition requiring change (does not include updating plan references)                    | Y | Planning Act 2016   s79                    |
| Request for Minor Change (other)                                                      | N | Price on Application                                                                                   | Y | Planning Act 2016   s79                    |
| Request to cancel a Development Approval                                              | N | \$302.00                                                                                               | Y | Planning Act 2016   s84                    |
| Request to extend currency period of existing approval – First Extension (2 years)    | N | \$645.00                                                                                               | Y | Planning Act 2016   s86                    |
| Request to extend currency period of existing approval – Second or more extension     | N | \$895.00                                                                                               | Y | Planning Act 2016   s86                    |
| Request to change approval given by the Court                                         | N | \$835.00 per condition requiring change (plus all Legal costs)                                         | Y | Planning Act 2016   s79                    |
| Exemption Certificates                                                                | N | \$500.00                                                                                               | Y | Planning Act 2016   s46                    |
| Requests for Generally in Accordance determination                                    | N | \$500.00                                                                                               | Y | Local Government Act 2009   Part 2 S97 (1) |
| Infrastructure Agreements                                                             | N | P.O.A. (based on an estimate of cost to Council to assess and/or prepare the Infrastructure Agreement) | Y | Local Government Act 2009   Part 2 S97 (1) |
| Conversion Applications                                                               | N | \$5,306.00                                                                                             | Y | Local Government Act 2009   Part 2 S97 (1) |
| Recalculation of Infrastructure Charges                                               | N | \$530.00                                                                                               | Y | Local Government Act 2009   Part 2 S97 (1) |
| QDC Siting Variations                                                                 | N | \$978.00                                                                                               | Y | Planning Act 2016   s54 & s57              |
| Peer Review of Professional Reports – e.g. Geotechnical, Visual, Vegetation, Need etc | N | At Cost                                                                                                | Y | Planning Act 2016   s286 & s319            |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## SEARCH FEES

|                                                         |   |                               |   |                                            |
|---------------------------------------------------------|---|-------------------------------|---|--------------------------------------------|
| Limited Planning and Development Certificate – per lot  | N | \$322.00                      | Y | Planning Act 2016   s265                   |
| Standard Planning and Development Certificate – per lot | N | \$1,030.00                    | Y | Planning Act 2016   s265                   |
| Full Planning and Development Certificate – per lot     | N | \$3,257.00                    | Y | Planning Act 2016   s265                   |
| Headwork's Search – per lot                             | N | At Cost with \$100.00 deposit | Y | Local Government Act 2009   Part 2 S97 (1) |
| Planning Inspection fee                                 | N | \$228.00                      | Y | Local Government Act 2009   Part 2 S97 (1) |

## SALE OF DOCUMENTS

|                                 |   |          |   |                                            |
|---------------------------------|---|----------|---|--------------------------------------------|
| Development Manual              | N | \$385.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
| Planning scheme Policies (each) | N | \$10.00  | Y | Local Government Act 2009   Part 2 S97 (1) |
| Planning scheme Policies        | N | \$36.00  | Y | Local Government Act 2009   Part 2 S97 (1) |
| Planning Scheme on CD           | N | \$17.00  | Y | Local Government Act 2009   Part 2 S97 (1) |
| Public Notice Sign              | N | \$36.00  | Y | Local Government Act 2009   Part 2 S97 (1) |
| Hard copy of Planning Scheme    | N | \$510.00 | Y | Local Government Act 2009   Part 2 S97 (1) |

## REFUND OF FEES

|                                                                                         |   |                                                                                                   |   |                                            |
|-----------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------|---|--------------------------------------------|
| Confirmation Stage                                                                      | N | 75% of the fees paid                                                                              |   | Local Government Act 2009   Part 2 S97 (1) |
| Information Stage                                                                       | N | 50% of the fees paid                                                                              |   | Local Government Act 2009   Part 2 S97 (1) |
| Decision Making Stage                                                                   | N | 25% of the fees paid                                                                              | Y | Local Government Act 2009   Part 2 S97 (1) |
| Withdrawal                                                                              | N | Fees less cost to be determined by CEO and/or delegate                                            | Y | Local Government Act 2009   Part 2 S97 (1) |
| Where Council provides Building Certification and Planning assessment for a development | N | A total fee reduction of up to 20% can be negotiated at the discretion of the CEO and/or delegate | Y | Local Government Act 2009   Part 2 S97 (1) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ENTERTAINMENT & COMMUNITY CENTRES

### COLLINSVILLE COMMUNITY CENTRE

Approximate seating capacity - 340

#### AUDITORIUM

##### AUDITORIUM – BOND

|                                                                                                                                                                                                                         |   |          |   |                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Auditorium – Bond – Business & Government ( over 100 persons )                                                                                                                                                          | N | \$200.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.                                                                                                                                                                        |   |          |   |                                                   |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.     |   |          |   |                                                   |
| Auditorium – Bond – Not for Profit ( over 100 persons )                                                                                                                                                                 | N | \$200.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.                                                                                                                                                                        |   |          |   |                                                   |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.     |   |          |   |                                                   |
| Auditorium – Bond – Private Use ( over 100 persons )                                                                                                                                                                    | N | \$250.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition                                                                                                                                                                         |   |          |   |                                                   |
| For events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |   |                                                   |
| Auditorium – Bond – Non for Profit ( up to 100 persons )                                                                                                                                                                | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                     |   |          |   |                                                   |
| Auditorium – Bond – Business & Government ( up to 100 persons )                                                                                                                                                         | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired.<br>refundable when venue is left in the same condition as it was hired                                                                             |   |          |   |                                                   |
| Auditorium – Bond – Private Use ( up to 100 persons )                                                                                                                                                                   | N | \$255.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                     |   |          |   |                                                   |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## KITCHEN

### KITCHEN – BOND

|                                                                                                                                                                                                                                                                             |   |          |   |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Kitchen – Bond – Not for Profit (Over 100 persons)                                                                                                                                                                                                                          | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Kitchen – Bond – Private Use (Over 100 persons)                                                                                                                                                                                                                             | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.                                                         |   |          |   |                                                   |
| Kitchen – Bond – Business & Government ( Over 100 persons)                                                                                                                                                                                                                  | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br><br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |   |                                                   |
| Kitchen – Bond – Not for Profit ( up to 100 persons)                                                                                                                                                                                                                        | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                         |   |          |   |                                                   |
| Kitchen – Bond – Business & Government ( up to 100 persons)                                                                                                                                                                                                                 | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                         |   |          |   |                                                   |
| Kitchen – Bond – Private Use ( up to 100 persons)                                                                                                                                                                                                                           | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| refundable when venue is left in the same condition as it was hired                                                                                                                                                                                                         |   |          |   |                                                   |

## CANTEEN AREA AND KITCHEN

|                                                                                                                                                                                                                                                                             |   |          |   |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Canteen – Bond – Business & Government ( Over 100 persons )                                                                                                                                                                                                                 | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br><br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |   |                                                   |
| Canteen – Bond – Not for Profit (Over 100 persons)                                                                                                                                                                                                                          | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.<br><br>Events over 100 guests or events with service of alcohol to cover cleaning costs.                                                                                                                                   |   |          |   |                                                   |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## CANTEEN AREA AND KITCHEN [continued]

|                                                                                                                                                                                                                     |   |          |   |                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Canteen – Bond – Not for Profit (Over 100 persons)                                                                                                                                                                  | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.                                                                                                                                                                    |   |          |   |                                                   |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |   |                                                   |
| Canteen – Bond – Private Use (Over 100 persons)                                                                                                                                                                     | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.                                                                                                                                                                    |   |          |   |                                                   |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |   |                                                   |
| Canteen – Bond – Not for Profit ( up to 100 persons )                                                                                                                                                               | N | \$50.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                 |   |          |   |                                                   |
| Canteen – Bond – Business & Government ( up to 100 persons )                                                                                                                                                        | N | \$50.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                 |   |          |   |                                                   |
| Canteen – Bond – Private Use ( up to 100 persons )                                                                                                                                                                  | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in the same condition as it was hired                                                                                                                                                 |   |          |   |                                                   |

## Toilets only (per day)

|                                                                                                                                                                                                                     |   |          |   |                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Toilets only per day – Bond – Business & Government ( Over 100 persons )                                                                                                                                            | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.                                                                                                                                                                    |   |          |   |                                                   |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |   |                                                   |
| Toilets only per day – Bond – Not for Profit ( Over 100 persons )                                                                                                                                                   | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refundable when venue is left in same condition.                                                                                                                                                                    |   |          |   |                                                   |
| Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. |   |          |   |                                                   |
| Toilets only per day – Bond – Private Use (Over 100 persons)                                                                                                                                                        | N | \$150.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## Toilets only (per day) [continued]

|                                                                                                                                                  |   |          |   |                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Toilets only per day – Bond – Not for Profit ( up to 100 persons )<br>Refundable when venue is left in the same condition as it was hired        | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Toilets only per day – Bond – Business & Government ( up to 100 persons )<br>Refundable when venue is left in the same condition as it was hired | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Toilets only per day – Bond – Private Use ( up to 100 persons )<br>Refundable when venue is left in the same condition as it was hired           | N | \$100.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## COLLINSVILLE FOOTBALL CLUB

|                                                                                                                                                                                                                                                                                                                                    |   |          |   |                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Bond – Private Use (Over 100 persons)<br>Refundable when venue is left in same condition.<br><br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.               | N | \$250.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond – Businesses & Government ( Over 100 persons )<br>Refundable when venue is left in same condition.<br><br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness. | N | \$200.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond – Not for Profit ( Over 100 persons )<br>Refundable when venue is left in same condition.<br><br>Events over 100 guests or events with service of alcohol to cover cleaning costs.<br>Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.          | N | \$200.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond – Not for Profit ( up to 100 persons )<br>Refundable when venue is left in the same condition as it was hired.                                                                                                                                                                                                                | N | \$160.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond – Businesses & Government ( up to 100 persons )<br>Refundable when venue is left in the same condition as it was hired.                                                                                                                                                                                                       | N | \$160.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## COLLINSVILLE FOOTBALL CLUB [continued]

|                                                                                                                    |   |          |   |                                                   |
|--------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Bond – Private Users ( up to 100 persons )<br>Refundable when venue is left in the same condition as it was hired. | N | \$250.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Use of oval night lights (per hour)                                                                                | Y | \$20.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ENVIRONMENTAL HEALTH

### HEALTH REQUISITIONS SEARCHES

|                                                                                                                                                                                             |   |          |   |                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|--------------------------------------------------|
| Search of Council's Records and Reports for Current Licenses and Latest Reports                                                                                                             | N | \$135.00 | Y | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Health Inspection of Premises and Compliance Report for Personal Appearance Services, Environmentally Relevant Activities and Food Premises (to be completed within 14 business days)       | N | \$273.00 | Y | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Urgent Health Inspection of Premises and Compliance Report for Personal Appearance Services, Environmentally Relevant Activities and Food Premises (to be completed within 7 business days) | N | \$401.00 | Y | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Additional cost to Health Search if travelling to islands                                                                                                                                   | N | \$195.00 | Y | Local Government Act 2009   Part 2 S97 (2) ( c ) |
| Reinspections of Health Requisition Search as Requested (per hour – minimum 1 hour)                                                                                                         | N | \$137.00 | Y | Local Government Act 2009   Part 2 S97 (2) ( c ) |

## ENVIRONMENTAL PROTECTION ACT 1994 & SUSTAINABLE PLANNING ACT 2009 – ENVIRONMENTALLY RELEVANT ACTIVITIES

Application for environmental authority [Note: The holder of the environmental authority must within 20 days of the authority taking effect, pay the administering authority the annual fee prescribed for the activity under Section 119 of the Environmental Protection Regulation 2008]

|                                                                                                                                                                  |   |                  |   |                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------|---|----------------------------------------------------------------|
| Application for assessment of a development application for 1 or more concurrence ERA's                                                                          | N | \$649.00         | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Application to change environmental authority other than an application for a minor change or a change approved by the administering authority (EPA s 132(1)(b)) | N | \$324.00         | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Amendment application for environmental authority (EPA s 226(1)(c ))                                                                                             | N | \$324.00         | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Application to change amendment application for environmental authority (EPA s 236(b))                                                                           | N | \$324.00         | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Amalgamation application (EPA s 246(d))                                                                                                                          | N | \$324.00         | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Prorata License – Annual license less than 50% of the licensable period (65% of the annual renewal fee)                                                          | N | To be calculated | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Replacement of a license certificate                                                                                                                             | N | \$31.00          | Y | Local Government Act 2009   Part 2 S97 (2) ( c )               |

## ANNUAL FEES – ENVIRONMENTALLY RELEVANT ACTIVITIES

|                                                        |   |          |   |                                                     |
|--------------------------------------------------------|---|----------|---|-----------------------------------------------------|
| Transfer of Environmental Authority for prescribed ERA | N | \$132.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Additional Inspections (per hour – minimum 1 hour)     | N | \$137.00 | Y | Local Government Act 2009   Part 2 S97 (2) ( c )    |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ANNUAL FEES – ENVIRONMENTALLY RELEVANT ACTIVITIES [continued]

|                                                                                                                                                                          |   |          |   |                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|----------------------------------------------------------------|
| Transitional Environmental Program Assessment Fee (Includes Two Inspections)                                                                                             | N | \$563.00 | Y | Environmental Protection Act 1994   Section 514 (6)            |
| Assessment of TEP Annual return                                                                                                                                          | N | \$189.00 | Y | Environmental Protection Act 1994   Section 514 (6)            |
| Assessment of TEP Amendment                                                                                                                                              | N | \$189.00 | Y | Environmental Protection Act 1994   Section 514 (6)            |
| Late Payment Fee                                                                                                                                                         | N | \$132.00 | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Request under the Sustainable Planning Act, to – (a) Extend a period mentioned in s341 of that Act for a development approval (Sustainable Planning Act, s383(3)(c)(ii)) | N | \$324.00 | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |
| Request under the Sustainable Planning Act, to – (b) Change a development approval (Sustainable Planning Act, s370(2)(a)(ii))                                            | N | \$324.00 | Y | Environmental Protection Regulation 2008   Section 117 (2) (b) |

## ERA 6 – ASPHALT MANUFACTURING

|                                             |   |            |   |                                                     |
|---------------------------------------------|---|------------|---|-----------------------------------------------------|
| Manufacturing in year: 1,000t or more       | N | \$3,976.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)             | N | \$3,180.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)           | N | \$2,981.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 3 Combined 1 and 2 (30%)           | N | \$2,783.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%) | N | \$2,386.00 | Y | Environmental Protection Act 1994   Section 514 (6) |

## ERA 12 – PLASTIC PRODUCT MANUFACTURING (1)

|                                                                                                                       |   |            |   |                                                     |
|-----------------------------------------------------------------------------------------------------------------------|---|------------|---|-----------------------------------------------------|
| Manufacturing, in a year, a total of 50t or more of plastic product, other than a plastic product mentioned in item 2 | N | \$3,480.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)                                                                                       | N | \$2,783.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)                                                                                     | N | \$2,609.00 | Y | Environmental Protection Act 1994   Section 514 (6) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ERA 12 – PLASTIC PRODUCT MANUFACTURING (1) [continued]

|                                             |   |            |   |                                                     |
|---------------------------------------------|---|------------|---|-----------------------------------------------------|
| Discount 3 Combined 1 and 2 (30%)           | N | \$2,436.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%) | N | \$2,087.00 | Y | Environmental Protection Act 1994   Section 514 (6) |

## ERA 12 – PLASTIC PRODUCT MANUFACTURING (2)

|                                                                                                                |   |            |   |                                                     |
|----------------------------------------------------------------------------------------------------------------|---|------------|---|-----------------------------------------------------|
| Manufacturing, in a year, a total of 5t or more of foam, composite plastics or rigid fibre-reinforced plastics | N | \$6,710.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)                                                                                | N | \$5,368.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)                                                                              | N | \$5,034.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 3 Combined 1 and 2 (30%)                                                                              | N | \$4,697.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%)                                                                    | N | \$4,026.00 | Y | Environmental Protection Act 1994   Section 514 (6) |

## ERA 19 – METAL FORMING

|                                                  |   |          |   |                                                     |
|--------------------------------------------------|---|----------|---|-----------------------------------------------------|
| Not forming a total of 10,000t or more in a year | N | \$620.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)                  | N | \$497.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)                | N | \$465.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 3 Combined 1 and 2 (30%)                | N | \$434.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%)      | N | \$372.00 | Y | Environmental Protection Act 1994   Section 514 (6) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ERA 38 – SURFACE COATING (1)(A)

|                                                                                                                 |   |            |   |                                                     |
|-----------------------------------------------------------------------------------------------------------------|---|------------|---|-----------------------------------------------------|
| Anodising, electroplating, enamelling or galvanizing, using, in a year, 1t to 100t of surface coating materials | N | \$1,242.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)                                                                                 | N | \$994.00   | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)                                                                               | N | \$932.00   | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 3 Combined 1 and 2 (30%)                                                                               | N | \$870.00   | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%)                                                                     | N | \$746.00   | Y | Environmental Protection Act 1994   Section 514 (6) |

## ERA 49 – BOAT MAINTENANCE OR REPAIR

|                                             |   |            |   |                                                     |
|---------------------------------------------|---|------------|---|-----------------------------------------------------|
| Boat Maintenance or Repair                  | N | \$2,112.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 1 Small Business (20%)             | N | \$1,689.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 2 Above Compliance (25%)           | N | \$1,584.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 3 Combined 1 and 2 (30%)           | N | \$1,478.00 | Y | Environmental Protection Act 1994   Section 514 (6) |
| Discount 4 Combined Discount plus EMS (40%) | N | \$1,267.00 | Y | Environmental Protection Act 1994   Section 514 (6) |

## FOOD ACT 2006 – FOOD INSPECTIONS

### PLAN ASSESSMENT

Definition of floor area: Floor areas mentioned are the gross floor area associated with the premises used for manufacturing, preparing, handling, storage and the sale of food as well as toilets and refuse areas. It does not include car parks, dining area.

|                                              |   |          |   |                          |
|----------------------------------------------|---|----------|---|--------------------------|
| Floor area small 0-100m2 (includes 1 RFI)    | N | \$254.00 | Y | Food Act 2006   S 31 (1) |
| Floor area medium 101-300m2 (includes 1 RFI) | N | \$315.00 | Y | Food Act 2006   S 31 (1) |
| Floor area large > 300m2 (includes 1 RFI)    | N | \$377.00 | Y | Food Act 2006   S 31 (1) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## PLAN ASSESSMENT [continued]

|                                                                           |   |          |   |                          |
|---------------------------------------------------------------------------|---|----------|---|--------------------------|
| Home based business                                                       | N | \$168.00 | Y | Food Act 2006   S 31 (1) |
| For an application in which 1 RFI has been issued , then each further RFI | N | \$62.00  | Y | Food Act 2006   S 31 (1) |

## FOOD RENEWALS (includes required inspection)

|                                                                                                                                                                                                                   |   |                                               |   |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------|---|--------------------------|
| Category 1 – High Risk Food Businesses                                                                                                                                                                            | N | \$536.00                                      | Y | Food Act 2006   S 31 (1) |
| Restaurants, Takeaway, Manufacturers, Hotels, Supermarkets with more than 3 sub units or more includes (bakery, delicatessen, fruit and veg, seafood etc), Off site Caterers, Onsite Caterers, Child Care Centres |   |                                               |   |                          |
| Category 2 – Medium Risk Food Businesses                                                                                                                                                                          | N | \$436.00                                      | Y | Food Act 2006   S 31 (1) |
| Bakery, café, delicatessen, Supermarkets with 2-3 subunits (bakery, delicatessen, fruit and veg, seafood)                                                                                                         |   |                                               |   |                          |
| Category 3 – Low Risk Food Businesses                                                                                                                                                                             | N | \$296.00                                      | Y | Food Act 2006   S 31 (1) |
| Home based businesses, food stores with minimal unpackaged food, bed and breakfast, fruit stall (with preparation), Supermarkets with one subunit and child care centre with minimal food preparation             |   |                                               |   |                          |
| Category 4 – Mobile Food Vehicle & Water Carrier (2 year licence)                                                                                                                                                 | N | \$296.00                                      | Y | Food Act 2006   S 31 (1) |
| Category 5 – Market stalls & Bars with minimal food preparation                                                                                                                                                   | N | \$188.00                                      | Y | Food Act 2006   S 31 (1) |
| Category 6 – Vessel Licence (2 year licence)                                                                                                                                                                      | N | \$296.00                                      | Y | Food Act 2006   S 31 (1) |
| Category 6 – Vessel Licence with approved partner (2 year licence)                                                                                                                                                | N | \$221.00                                      | Y | Food Act 2006   S 31 (1) |
| Licence for one only activity related to Flea Market Stall and other functions (Food Only)                                                                                                                        | N | \$73.00                                       | Y | Food Act 2006   S 31 (1) |
| Does not include inspection. Where inspection required operators may be charged at \$120/hour (min \$120)                                                                                                         |   |                                               |   |                          |
| Prorata Licence                                                                                                                                                                                                   | N | To be Calculated                              | Y | Food Act 2006   S 31 (1) |
| Licence for less than 50% of the licensable period (65% of licence fee) to be calculated                                                                                                                          |   |                                               |   |                          |
| Application for Food Safety Program Accreditation                                                                                                                                                                 | N | \$347.00                                      | Y | Food Act 2006   S 31 (1) |
| Applicant Provides Written Advice                                                                                                                                                                                 |   |                                               |   |                          |
| Application for Food Safety Program Accreditation                                                                                                                                                                 | N | \$576.00                                      | Y | Food Act 2006   S 31 (1) |
| Written Advice Assessment and Desktop Assessment                                                                                                                                                                  |   |                                               |   |                          |
| Amendment of a Food Safety Program                                                                                                                                                                                | N | \$257.00                                      | Y | Food Act 2006   S 31 (1) |
| Compliance Audit of a Food Safety Program                                                                                                                                                                         | N | \$429.00 (+ \$124.00<br>hour if over 3 hours) | Y | Food Act 2006   S 31 (1) |
| Non Conformance Audit/Check of Food Safety Program                                                                                                                                                                | N | \$347.00                                      | Y | Food Act 2006   S 31 (1) |

continued on next page ...

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## FOOD RENEWALS (includes required inspection) [continued]

|                                                                                               |   |                         |   |                          |
|-----------------------------------------------------------------------------------------------|---|-------------------------|---|--------------------------|
| Administrative Amendment                                                                      | N | \$61.00                 | Y | Food Act 2006   S 31 (1) |
| Application to Restore a food business licence within 30 days after expiry date               | N | Food Renewal + \$124.00 | Y | Food Act 2006   S 31 (1) |
| Additional Island Inspections – Ferry Costs                                                   | N | Actual Cost             | Y | Food Act 2006   S 31 (1) |
| Additional Inspections (per hour – minimum 1 hour)                                            | N | \$137.00                | Y | Food Act 2006   S 31 (1) |
| Replacement of a licence certificate                                                          | N | \$29.00                 | Y | Food Act 2006   S 31 (1) |
| Re-inspection fee                                                                             | N | \$305.00                | Y | Food Act 2006   S 31 (1) |
| Follow-up inspection for enforcement of Show Cause, Information Notice and Improvement notice |   |                         |   |                          |

## PERSONAL APPEARANCE SERVICES

Note \$128 an hour takes in Environmental Health Officers Time, Administration Time, Stationery, Vehicle costs, Printing, Training and Equipment etc

|                                                                                         |   |                  |   |                                                            |
|-----------------------------------------------------------------------------------------|---|------------------|---|------------------------------------------------------------|
| Application Fee of new Higher Risk Personal Appearance Licence                          | N | \$256.00         | Y | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |
| Includes one inspection per licensable period                                           |   |                  |   |                                                            |
| Application Fee for Renewal of Higher Risk Personal Appearance Licence                  | N | \$196.00         | Y | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |
| Includes one inspection per licensable period                                           |   |                  |   |                                                            |
| Application for Amendment or Transfer of Licence for Higher Risk Personal Appearances   | N | \$88.00          | Y | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |
| Additional Inspections for Higher Risk Personal Appearances (per hour – minimum 1 hour) | N | \$137.00         | Y | PH(ICPAS) Act 2003   Section 9 (2) (a) + Section 105 & 106 |
| Inspection of Non-Higher Risk Personal Appearance Service                               | N | \$137.00         | Y | PH(ICPAS) Act 2003   Section 9 (2) (a) + Section 105 & 106 |
| E.g. Hairdresser, Beauty Parlour (per hour - minimum 1 hour)                            |   |                  |   |                                                            |
| Late payment fee                                                                        | N | \$135.00         | Y | Local Government Act 2009   Part 2 S97 (2) ( c )           |
| Prorata Licence                                                                         | N | To be Calculated | Y | Local Government Act 2009   Part 2 S97 (2) ( c )           |
| Licence for less than 50% of licensable year (65% of licence fee)                       |   |                  |   |                                                            |
| Replacement of a licence certificate                                                    | N | \$30.00          | Y | PH(ICPAS) Act 2003   Section 9 (2) (a)                     |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## COMMERCIAL FEES AND CHARGES

### WATER SAMPLING

|                                                                                               |   |                  |   |                                                  |
|-----------------------------------------------------------------------------------------------|---|------------------|---|--------------------------------------------------|
| Bacteriological Water Sampling for Category 1 food businesses not on reticulated water supply | N | To be Calculated | N | Local Government Act 2009   Part 2 S97 (2) ( c ) |
|-----------------------------------------------------------------------------------------------|---|------------------|---|--------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## HEART OF THE REEF TRANSIT FACILITY – PORT OF AIRLIE

### Bus Parking

All Bus Parking is required to be booked via council - approx (2) weeks notice to be provided

|                               |   |         |   |                                                   |
|-------------------------------|---|---------|---|---------------------------------------------------|
| Overnight Parking – per night | Y | \$56.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Day Parking (12 hr)           | Y | \$28.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## GROUND TRANSPORT OPERATOR ACCESS PERMIT

The schedule of fees & charges will not apply where a specific individual agreements have been negotiated with council

|                                                             |   |            |   |                                                   |
|-------------------------------------------------------------|---|------------|---|---------------------------------------------------|
| Buses / Coaches – per vehicle – per annum                   | Y | \$1,061.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Mini buses – per vehicle – per annum                        | Y | \$796.00   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Mini vans / Maxi-Taxi / Limousine – per vehicle – per annum | Y | \$638.00   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Taxi – per vehicle – per annum                              | Y | \$530.00   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### Carpark Bay Rental – (4) Available

|                           |   |            |   |                                                   |
|---------------------------|---|------------|---|---------------------------------------------------|
| 12 Month Rental Agreement | Y | \$1,530.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 24 Month Rental Agreement | Y | \$2,550.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## INFORMATION TECHNOLOGY

### PRINTING, PHOTOCOPYING & PLANS

#### STANDARD PHOTOCOPYING SERVICES FEES

##### PHOTOCOPYING B & W

|             |   |        |   |                                                   |
|-------------|---|--------|---|---------------------------------------------------|
| for each A4 | Y | \$1.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3 | Y | \$1.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

##### PHOTOCOPYING COLOUR

|             |   |        |   |                                                   |
|-------------|---|--------|---|---------------------------------------------------|
| for each A4 | Y | \$1.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3 | Y | \$1.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

#### STANDARD PRINTING SERVICES FEES

##### PRINTING B & W

|             |   |        |   |                                                   |
|-------------|---|--------|---|---------------------------------------------------|
| for each A4 | Y | \$4.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3 | Y | \$5.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

##### PRINTING COLOUR

|             |   |         |   |                                                   |
|-------------|---|---------|---|---------------------------------------------------|
| for each A4 | Y | \$4.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A3 | Y | \$5.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A1 | Y | \$14.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| for each A0 | Y | \$24.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## CUSTOMISED MAPPING WORK

|                                                                           |   |         |   |                                                   |
|---------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|
| Charged in 15 minutes intervals (print and photocopying costs additional) | Y | \$37.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|

## ALL OTHER SEARCHES & CUSTOMISED WORK

|                                                                           |   |         |   |                                                   |
|---------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|
| Charged in 15 minutes intervals (print and photocopying costs additional) | Y | \$18.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## INFRASTRUCTURE

### ROADWORKS PERMIT APPLICATION FEE

|             |   |          |   |                                                   |
|-------------|---|----------|---|---------------------------------------------------|
| Residential | N | \$79.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Commercial  | N | \$106.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### DIRECTIONAL SIGNAGE INSTALLATION

|                                              |   |          |   |                                                   |
|----------------------------------------------|---|----------|---|---------------------------------------------------|
| Directional signage containing only one line | Y | \$299.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Directional signage containing two lines     | Y | \$368.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### RURAL ROAD ADDRESSING

|                                        |   |         |   |                                                   |
|----------------------------------------|---|---------|---|---------------------------------------------------|
| New Rural Address                      | N | \$86.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Replacement Rural Address              | N | \$65.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Replacement Rural Number (each number) | N | \$3.20  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## WATER METERS

|                                                        |   |          |   |                                                   |
|--------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Lockable Device Installation/Deinstallation 20mm Meter | Y | \$270.60 | Y |                                                   |
| Lockable Device Installation/Deinstallation 25mm Meter | Y | \$271.00 | Y |                                                   |
| Testing of Meter (Actual Cost – Minimum Fee)           | N | \$210.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

If an owner or occupier of premises shall question the accuracy of the working of the meter through which his supply of water is obtained, the Council may cause such meter to be tested upon the advance payment of a fee. If the meter being tested fails to register or records a reading greater than the amount of water that has passed through the meter a refund of such fee will be made. (Non-Certified)

|                                                          |   |          |   |                                                   |
|----------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Independent testing of Meter (Actual Cost – Minimum Fee) | N | \$612.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------------------------|---|----------|---|---------------------------------------------------|

If the owner or occupier is not satisfied with Council's test result, then an independent test may be carried out at the owner/occupiers' request with no refund of these costs being applicable. The Council may cause such meter to be independently tested upon payment of the fee

|                                                                      |   |          |   |  |
|----------------------------------------------------------------------|---|----------|---|--|
| Independent testing of Meters 32mm and >>                            | N | POA      | Y |  |
| Repair of a damaged water meter assembly (Actual Cost – Minimum Fee) | N | \$316.00 | Y |  |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## WATER METERS [continued]

|                                                                                                                                                                                                              |   |          |   |                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Special Water Meter Reading (5 days)                                                                                                                                                                         | N | \$158.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Should an owner or occupier of premises require a meter to be read other than at normal meter reading times, a fee shall apply. The fee to be paid seven (7) days before the date of meter reading required. |   |          |   |                                                   |
| Urgent Special Water Meter Reading (2 days)                                                                                                                                                                  | N | \$236.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| All Services Search (Water/Sewerage/Stormwater) – within 10 days                                                                                                                                             | N | \$37.00  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Urgent All Services Search (Water/Sewerage/Stormwater) – within 2 days                                                                                                                                       | N | \$67.00  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## REPLACEMENT METER OR FITTINGS – DAMAGED OR STOLEN:

|                                                                                        |   |          |   |                                                   |
|----------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Sub Meters – 25mm Replacement (Actual Cost – Minimum Fee)                              | N | \$302.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Domestic Meter – 20mm Replacement (Actual Cost – Minimum Fee)                          | N | \$425.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Domestic Meter – > 20mm Replacement (Actual cost on Private Works Basis – Minimum Fee) | N | \$504.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## WATER SUPPLY

### WATER SERVICE CONNECTION

Complete new service from main to boundary

For applicatons to be charged on a Private Works Basis - Estimate to be prepared on request prior to application being submitted

|                                                  |   |            |   |                                                   |
|--------------------------------------------------|---|------------|---|---------------------------------------------------|
| 20mm – Water service connection – Main Near Side | N | \$2,551.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 20mm – Water service connection – Main Far Side  | N | POA        | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 25mm – Water Service Connection – Main Near Side | N | \$2,652.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 25mm – Water Service Connection – Main Far Side  | N | POA        | Y |                                                   |
| 32mm – Water Service Connection – Main Near Side | N | \$3,140.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 32mm – Water Service Connection – Main Far Side  | N | POA        | Y |                                                   |
| 40mm – Water Service Connection – Main Near Side | N | \$3,243.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 40mm – Water Service Connection – Main Far Side  | N | POA        | Y |                                                   |
| 50mm – Water Service Connection – Main Near Side | N | \$4,555.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| 50mm – Water Service Connection – Main Far Side  | N | POA        | Y |                                                   |
| 80mm and >> – Water Service Connection           | N | POA        | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## WATER SERVICE CONNECTION [continued]

|                                                                                                                                                                                                               |   |            |   |                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|---|---------------------------------------------------|
| Sub Meters – 25mm Connection                                                                                                                                                                                  | N | POA        | Y |                                                   |
| Water Service Disconnection – Minimum Fee                                                                                                                                                                     | N | \$1,087.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| To be approved by Council on condition that a full connection fee is payable on application for re-connection - Application via a Development application. Actual cost to be charged on a Private Works Basis |   |            |   |                                                   |
| Location of water service                                                                                                                                                                                     | Y | \$350.00   | Y |                                                   |
| Relocate water service                                                                                                                                                                                        | N | POA        | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Alteration to water stopcock/meter – Minimum fee                                                                                                                                                              | N | \$668.00   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| (Raise / Lower) Actual costs to be charged on a Private Works Basis                                                                                                                                           |   |            |   |                                                   |
| Developments – Connection to council water infrastructure                                                                                                                                                     | N | \$880.00   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Where service pipes installed by a developer (All new developments) - Actual Pricing for installation of meter set only listed below:-                                                                        |   |            |   |                                                   |
| Development – 20mm Connection – Main – standpipe installed, water meter only                                                                                                                                  | N | \$1,190.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development – 25mm Connection – Main – standpipe installed, water meter only                                                                                                                                  | N | \$1,280.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development – 32mm Connection – Main – standpipe installed, water meter only                                                                                                                                  | N | \$1,684.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development – 40mm Connection – Main – standpipe installed, water meter only                                                                                                                                  | N | \$1,826.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development – 50mm Connection – Main – standpipe installed, water meter only                                                                                                                                  | N | \$3,272.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Development – 80mm and >> Connection – standpipe installed, water meter only                                                                                                                                  | N | POA        | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| For applications to be charged on a Private Works Basis - Estimate to be prepared on request prior to application being submitted                                                                             |   |            |   |                                                   |

## OUTSIDE TOWN WATER CONNECTION AREA

|                                                                                                                                                           |   |         |   |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|
| Outside town water connection area (if approved) from reticulation                                                                                        | N | POA     | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Administration Fee for all refunds of water application fee should the service not be able to be connected – due to being outside the declared water area | N | \$31.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## WATER SUPPLIED FROM FIRE HYDRANT OTHER THAN FOR FIRE FIGHTING PURPOSES

### TO HIRE A TEMPORARY METERED CONSTRUCTION STANDPIPE

|                                                      |   |          |   |                                                   |
|------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Daily hire rate (Mon to Fri 8am-5pm) charged per day | N | \$120.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|------------------------------------------------------|---|----------|---|---------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## TO HIRE A TEMPORARY METERED CONSTRUCTION STANDPIPE [continued]

|                                                                                                                          |   |            |   |                                                   |
|--------------------------------------------------------------------------------------------------------------------------|---|------------|---|---------------------------------------------------|
| Weekly hire rate (Seven days). Must be returned by 8am following last hire day                                           | N | \$300.00   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Long term – Greater than 60 days hire – By Agreement Only. Hire and water consumption will be charged monthly            | N | POA        | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Users bond to be retained by Council for all hire applications                                                           | N | \$1,001.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| (Any damage to the metered standpipe and/or WRC installations will be charged to the standpipe holder) (50mm Standpipes) |   |            |   |                                                   |
| Late return of metered standpipe                                                                                         | N | \$30.00    | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Shall attract a penalty of \$30.00 per day over and above the hire rate                                                  |   |            |   |                                                   |
| Per Kilolitre or part thereof (Hydrant Standpipe)                                                                        | N | \$5.60     | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## OUTSIDE TOWN AREA WATER SUPPLY

|                                                   |   |        |   |  |
|---------------------------------------------------|---|--------|---|--|
| Caravan Parks – per KL (or part thereof)          | N | \$5.60 | Y |  |
| Bulk Water Supply from private Standpipe – per KL | N | \$5.60 | Y |  |

## MINIMUM CHARGE PER SERVICE FOR SALE OF WATER AT STANDPIPE (Per Kilolitre)

|                                                                                 |   |          |   |                                                   |
|---------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Water Supplied from the Public Standpipe (Bowen) (Electronic Key System)        | N | \$5.60   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Water Supplied from the Public Standpipe (Collinsville) (Electronic Key System) | N | \$5.60   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Water Supplied from the Public Standpipe (Whitsunday)                           | N | \$5.60   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bulk water supplied from the Shute Harbour Jetty                                | N | \$5.60   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Electronic Key Deposit on application                                           | N | \$126.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## TEMPORARY CONSTRUCTION WATER CONNECTION FOR SUBDIVISIONAL WORKS (25mm)

|                                                           |   |          |   |                                                   |
|-----------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Per kilolitre or part thereof (to be billed monthly)      | N | \$5.60   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Temporary Construction Water Connection                   | N | \$750.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond to be lodged - refundable on payment of all charges. |   |          |   |                                                   |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## TEMPORARY CONSTRUCTION WATER CONNECTION FOR SUBDIVISIONAL WORKS (25mm) [continued]

|                                                                                                                                                |   |            |   |                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|---|---------------------------------------------------|
| Temporary Construction Meter Connection                                                                                                        | N | \$2,551.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Installation and disconnection of service C/W Backflow prevention and meter reading [Private Works Agreement to be completed (Non-refundable)] |   |            |   |                                                   |
| Works performed to allow contractor to connect to existing water reticulation system                                                           | N | POA        |   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Private works agreement - ACTUAL COST - Minimum fee of (0 to 10 affected dwellings/ businesses)                                                |   |            |   |                                                   |
| Works performed to allow contractor to connect to existing water reticulation system                                                           | N | POA        | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Private works agreement - ACTUAL COST - Minimum fee of (11 to 29 affected dwellings/ businesses)                                               |   |            |   |                                                   |

## HOUSE DRAIN BLOCKAGE & EQUIPMENT HIRE

|                                                                                                                                                              |   |          |   |                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Repair Council owned assets damaged by Private Contractor – Cost Recovery                                                                                    | Y | POA      | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Additional/Relocation of Sewer Connection                                                                                                                    | Y | POA      | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Actual cost to be charged on a Private Works Basis (Subject to Availability)<br>Actual Cost to be charged on a Private Works Basis (Subject to Availability) |   |          |   |                                                   |
| Hire of High Pressure Drain Cleaner – per operator – per hour Monday to Friday – (minimum 4 hours)                                                           | Y | \$239.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Charged from depot to job & return. (Subject to availability) - Monday to Friday                                                                             |   |          |   |                                                   |
| Hire of High Pressure Drain Cleaner – per operator – per hour – Weekends & Holidays (minimum 4 hours)                                                        | Y | \$385.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Charged from depot to job & return. (Subject to availability) Outside of normal working hours (M-F 6:30AM to 3:30PM) Weekends or Public                      |   |          |   |                                                   |
| Assessment and Works completed based on Customer Request on Non-Council Owned Assets – actual cost, minimum fee (Fee per hour)                               | Y | \$142.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Non-Council Owned Assets After Hours Callout – per operator – per hour – Monday to Friday (minimum 4 hours)                                                  | Y | \$206.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Non-Council Owned Assets After Hours Callout – per operator – per hour – Weekends and Holidays (minimum 4 hours)                                             | Y | \$253.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## WHITSUNDAY REGIONAL COUNCIL WATER QUALITY TESTING LABORATORY

Whitsunday Regional Council has a laboratory that can provide quality analysis of water and waste water. This analysis is conducted by qualified scientific laboratory staff located at the Proserpine Water Treatment Plant.

Council's commitment is to provide customers and the community with safe, reliable and high quality drinking water and also help identify quickly any health hazards related to water especially to untreated drinking water sources such as bore water or water from rain water tanks.

Our scientific staff conduct regular comprehensive water monitoring through sampling and testing at designated points throughout the water distribution system. The operational staff is then provided with the results for assessment to ensure the highest level of water quality.

The laboratory provides testing services Monday to Friday between 8:30 AM and 4:30 PM. Upon request the laboratory team can collect at extra cost water and sewerage samples from interested customers. The samples collected in appropriate sampling containers to preserve the components of the water samples requiring analysis are taken back to the laboratory and analysed within 24 hours from collection.

## WATER AND WASTE LABORATORY CHARGES

|                              |   |         |   |                                                   |
|------------------------------|---|---------|---|---------------------------------------------------|
| Dissolved Oxygen Test        | N | \$6.20  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Field Tests                  | N | \$62.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Phosphate Test               | N | \$17.50 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| pH Test                      | N | \$6.20  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Colour Test                  | N | \$9.30  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Conductivity Test            | N | \$6.20  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Turbidity Test               | N | \$9.30  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Chlorine Free Test           | N | \$7.20  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Hardness Test          | N | \$15.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Alkalinity Test              | N | \$9.30  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Iron Test                    | N | \$7.20  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Manganese Test               | N | \$7.20  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Aluminium Test               | N | \$7.20  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Dissolved Solids Test  | N | \$9.30  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Suspended Solids Test  | N | \$12.40 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Nitrogen Test          | N | \$25.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Kjeldahl Nitrogen Test | N | \$32.90 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## WATER AND WASTE LABORATORY CHARGES [continued]

|                                                                     |   |         |   |                                                   |
|---------------------------------------------------------------------|---|---------|---|---------------------------------------------------|
| Ammonia N Test                                                      | N | \$17.50 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Nitrate Test                                                        | N | \$17.50 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Phosphorus Test                                               | N | \$24.70 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Chemical Oxygen Demand Test                                         | N | \$35.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fat, Oil and Grease Test                                            | N | \$89.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Hydrocarbons Test                                             | N | \$96.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Escherichia Coli Test                                               | N | \$33.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Coliforms Test                                                | N | \$33.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Thermotolerant Coliforms Test                                       | N | \$33.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Enterococci Test                                                    | N | \$33.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Heterotrophic Plate Count Test                                      | N | \$33.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Batch Fee                                                           | N | \$36.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Sampling fees – includes officers time @128.00/hour or part thereof | N | POA     | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## PUMP OUT BY PRIVATE CONTRACTOR

Charge for Council to accept waste at Sewerage Treatment Plant

|                                                         |   |          |   |                                                   |
|---------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Septage per KL (or part thereof)                        | N | \$63.00  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Holding Tank Waste per KL (or part thereof)             | N | \$63.00  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Holding Tank Waste (untreated) per KL (or part thereof) | N | \$126.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Trade Waste per KL                                      | N | \$189.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## LIBRARY SERVICES

### MEMBERSHIP AND CARD REPLACEMENT

|                                        |   |        |   |                                                   |
|----------------------------------------|---|--------|---|---------------------------------------------------|
| Fee for replacement of membership card | N | \$5.50 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------|---|--------|---|---------------------------------------------------|

### LOST/DAMAGED ITEMS

|                      |   |                   |   |                                                   |
|----------------------|---|-------------------|---|---------------------------------------------------|
| For any lost item    | N | Replacement Costs | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Major Damage         | N | Actual cost       | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Minor Damage         | N | \$5.50            | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Lost/Damaged Barcode | N | \$3.40            | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### PHOTOCOPIES & PRINTING SERVICES

|                                                  |   |        |   |                                                   |
|--------------------------------------------------|---|--------|---|---------------------------------------------------|
| per sheet – B&W A3 (Double sided)                | Y | \$1.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| per sheet – B&W A4 (Double sided)                | Y | \$0.40 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| per sheet – Colour A3 (Double sided)             | Y | \$5.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| per sheet – Colour A4 (Double sided)             | Y | \$2.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet – B&W A4             | Y | \$0.30 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet – B&W A3             | Y | \$0.60 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet – Colour A4          | Y | \$1.50 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Library photocopy per sheet – Colour Photo or A3 | Y | \$2.60 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### FAX COMMUNICATIONS

|                               |   |        |   |                                                   |
|-------------------------------|---|--------|---|---------------------------------------------------|
| First page (within Australia) | Y | \$2.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Every page thereafter         | Y | \$1.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| First page (International)    | Y | \$4.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Every page thereafter         | Y | \$2.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## LAMINATING

|                |   |        |   |                                                   |
|----------------|---|--------|---|---------------------------------------------------|
| A4 – per sheet | Y | \$3.50 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| A3 – per sheet | Y | \$5.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Business Card  | Y | \$1.20 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## WITHDRAWN (OLD) STOCK FOR SALE

|                |   |        |   |                                                   |
|----------------|---|--------|---|---------------------------------------------------|
| Magazines      | Y | \$0.50 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Books/DVDs/CDs | Y | \$2.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## INTER-LIBRARY LOANS

|                                                                                                                                                  |   |                           |   |                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---|---------------------------|---|---------------------------------------------------|
| Inter-library loan fee (books from any other library except the Public Libraries Division or the State Library of QLD or Union/Public Libraries) | Y | As set by issuing library | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Inter-library Loan Processing Fee                                                                                                                | Y | \$4.00                    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## PARKING

### PARKING FEES (REGULATED ON/OFF STREET PARKING)

|                                                         |   |          |   |                                               |
|---------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Parking On – Street permit zone (including application) | N | \$134.00 | N | Local Government Act 2009   Council Local Law |
| Parking Bay hire permit (per day)                       | Y | \$54.00  | N | Local Government Act 2009   Council Local Law |

### AIRLIE BEACH PRECINCT (includes Abell Point, Port of Airlie, Coconut Grove, Broadwater Ave and Airlie Creek) – OFF STREET CARPARKING (per registered vehicle)

|                                |   |         |   |                                               |
|--------------------------------|---|---------|---|-----------------------------------------------|
| 0 – 2 Hours                    | Y | \$4.00  | N | Local Government Act 2009   Council Local Law |
| 2 – 4 Hours                    | Y | \$6.00  | N | Local Government Act 2009   Council Local Law |
| 4 – 12 Hours                   | Y | \$8.00  | N | Local Government Act 2009   Council Local Law |
| 12 – 24 Hours                  | Y | \$10.00 | N | Local Government Act 2009   Council Local Law |
| Each Additional Day Thereafter | Y | \$8.00  | N | Local Government Act 2009   Council Local Law |

### PARKING PERMITS – OFF STREET CARPARKING

Parking spaces are not allocated or guaranteed for permit holders

Parking Permits must be used in conjunction with the individual terms and conditions of durations within the applicable car parks

|                                                                   |   |            |   |                                               |
|-------------------------------------------------------------------|---|------------|---|-----------------------------------------------|
| 5 day (Mon-Fri) permit                                            | Y | \$140.00   | N | Local Government Act 2009   Council Local Law |
| 28 day permit                                                     | Y | \$174.00   | N | Local Government Act 2009   Council Local Law |
| 6 month permit                                                    | Y | \$874.00   | N | Local Government Act 2009   Council Local Law |
| 12 month permit                                                   | Y | \$1,398.00 | N | Local Government Act 2009   Council Local Law |
| Annual Permit to park in car park for commercial use of boat ramp | Y | \$5,202.00 | N | Local Government Act 2009   Council Local Law |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## PARKS & GARDENS

Waiver of Park Hire Fees if Organisation is non-profit and/or event is open to the general public.

## BOWEN SOUND SHELL

|                                          |   |          |   |                                                   |
|------------------------------------------|---|----------|---|---------------------------------------------------|
| Not-for-Profit Organisation/Event – Bond | N | \$318.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Other Organisations – Bond               | N | \$594.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Bond – Sound & Lighting Equipment        | N | \$594.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## PLUMBING & DRAINAGE

Quote Authorisations - Note: all quotes are to be finalised by an Executive Manager/Director or CEO prior to issue.

### NEW CONNECTIONS

|                                                                                                                              |   |            |   |                              |
|------------------------------------------------------------------------------------------------------------------------------|---|------------|---|------------------------------|
| Application to Amend a Permit or Extension of Time – Lodgment of Form 2                                                      | N | \$531.00   | N | Plumbing & Drainage Act 2002 |
| Concurrency Agency Assessment for Building Work – Additions to Class 1 in non-sewered area that include additional bedroom/s | N | \$210.00   | N | Plumbing & Drainage Act 2002 |
| Concurrency Agency Assessment for Building Work – Additions to Class 1 in non-sewered area that include additional bedroom/s | N | \$210.00   | N | Plumbing & Drainage Act 2002 |
| Replace Septic System or Household Sewerage Treatment Plant with another on-site Sewerage system                             | N | \$531.00   | N | Plumbing & Drainage Act 2002 |
| Standard fee for each New Dwelling/Duplex (Class 1)                                                                          | N | \$1,618.00 | N | Plumbing & Drainage Act 2002 |
| Application for sub-meters to be installed on development constructed prior to sub-meter legislation                         | N | \$645.00   | N | Plumbing & Drainage Act 2002 |

### SHEDS/GARAGES (CLASS 10)

|                                                                                                                                                                                                                                       |   |                                   |   |                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------|---|------------------------------|
| Application to Amend a Permit or Extension of Time – Lodgment of Form 2                                                                                                                                                               | N | \$531.00                          | N |                              |
| New sheds & garages containing plumbing and drainage being the first structure on site where no previous plumbing & drainage has been installed will require lodgement of an application for Compliance Assessment                    | N | \$1,618.00                        | N | Plumbing & Drainage Act 2002 |
| Application fees will be as above for new dwellings                                                                                                                                                                                   |   |                                   |   |                              |
| All alterations and additions to Class 10 buildings that include Plumbing and Drainage may require either lodgement of an application with Council or lodgement of a Notifiable Works Form 4 with the Plumbing Industry Council (PIC) | N | Depends on existing installations | N | Plumbing & Drainage Act 2002 |
| Please contact Council's Building Department for information on which process applies to you                                                                                                                                          |   |                                   |   |                              |

### NEW UNITS

|                           |   |            |   |                              |
|---------------------------|---|------------|---|------------------------------|
| New Units (up to 2 units) | N | \$1,618.00 | N | Plumbing & Drainage Act 2002 |
| Per Unit                  |   |            |   |                              |
| New Units (3 – 5)         | N | \$3,097.00 | N | Plumbing & Drainage Act 2002 |
| New units (Over 5)        | N | Quote      | N | Plumbing & Drainage Act 2002 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ALTERATIONS & ADDITIONS

|                                                                                                                          |   |          |   |                              |
|--------------------------------------------------------------------------------------------------------------------------|---|----------|---|------------------------------|
| Alterations & Additions (All Classes) maximum 10 fixtures and 2 inspections. Additional inspections will be as per below | N | \$750.00 | N | Plumbing & Drainage Act 2002 |
| Per Sole Occupancy Unit (e.g Tenancy)                                                                                    |   |          |   |                              |
| Alterations & Additions (All Classes) over 10 fixtures                                                                   | N | Quote    | N | Plumbing & Drainage Act 2002 |
| Installation of grey water treatment plant (all areas)                                                                   | N | \$750.00 | N | Plumbing & Drainage Act 2002 |
| On-site waste water assessment class 1 additions                                                                         | N | \$210.00 | N |                              |

## NEW COMMERCIAL

|                                                                                       |   |            |   |                              |
|---------------------------------------------------------------------------------------|---|------------|---|------------------------------|
| Application to Amend a Permit or Extension of Time (Class 2 – 9) – Lodgment of Form 2 | N | \$531.00   | N |                              |
| New Commercial Applications (max 10 fixtures)                                         | N | \$2,452.00 | N | Plumbing & Drainage Act 2002 |
| New Commercial Applications (over 10 fixtures)                                        | N | Quote      | N | Plumbing & Drainage Act 2002 |

## BACKFLOW PREVENTION

|                                                                      |   |         |   |                              |
|----------------------------------------------------------------------|---|---------|---|------------------------------|
| Backflow Prevention Device – installation of a new device            | N | \$75.00 | N | Plumbing & Drainage Act 2002 |
| First Device                                                         |   |         |   |                              |
| Backflow Prevention Device – additional devices after the first      | N | \$36.00 | N | Plumbing & Drainage Act 2002 |
| Backflow Prevention Device – annual licence fee – 1st device         | N | \$52.00 | N | Plumbing & Drainage Act 2002 |
| Backflow Prevention Device – annual licence fee – additional devices | N | \$18.00 | N | Plumbing & Drainage Act 2002 |

## PLUMBING INSPECTIONS – ADDITIONAL INSPECTIONS & ADDITIONAL INSPECTIONS RESULTING IN NON-COMPLIANCE

|                                                                                                                                                                                                                       |   |          |   |                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|---|------------------------------|
| General Plumbing Inspections                                                                                                                                                                                          | N | \$219.00 | N | Plumbing & Drainage Act 2002 |
| Travel – Hourly rate                                                                                                                                                                                                  | N | \$219.00 | N | Plumbing & Drainage Act 2002 |
| Applies to islands and inspections greater than 50km from Council offices (Note: hourly rate for islands applies from time of departure until time of return to mainland, plus any cost of aircraft or boat charters) |   |          |   |                              |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## DISCONNECTION OR DECOMMISSIONING

|                                                                                         |   |          |   |                              |
|-----------------------------------------------------------------------------------------|---|----------|---|------------------------------|
| Disconnection of House Drainage at connection point to sewer                            | N | \$531.00 | N | Plumbing & Drainage Act 2002 |
| Removal of on site waste water treatment plant (septic or HSTP) for connection to sewer | N | \$531.00 | N | Plumbing & Drainage Act 2002 |

## PLUMBING GENERAL

|                                                                                                                       |   |            |   |                                                  |
|-----------------------------------------------------------------------------------------------------------------------|---|------------|---|--------------------------------------------------|
| Application for Performance Solution or Alternative Solution                                                          | N | \$1,138.00 | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Copy of Permit, Inspection Certificates, Final Inspection Certificates, Action Notices – Additional to Original Issue | N | \$32.00    | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Request for refund of fees based on level of assessment and inspectorial work undertaken                              | N | Quote      | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |
| Use planning schedule as guide                                                                                        |   |            |   |                                                  |
| Copy of 'as constructed' house drainage plan or sewer plan                                                            | N | \$32.00    | N | Local Government Act 2009   Part 2 S97 (2) ( e ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## POOLS

Note 1: Adult – means a person who is aged 16 years and above

Note 2: Child – means a person under the age of 16 years

Note 3: Family means – only parents and their children under the age of 16 years

Note 4: A child under the age of 12 must be accompanied by a responsible person over the age of 18

## BOWEN SWIMMING POOL

### ADMISSION

|                                      |   |                                   |   |                                                   |
|--------------------------------------|---|-----------------------------------|---|---------------------------------------------------|
| Adult                                | Y | Adult admission<br>(Free)         | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Child/Concession                     | Y | Child admission (Free)            | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| School Students                      | Y | School admission (Free)           | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Infant Swimmer (0-4 years)/Spectator | Y | Infant swimmer (0-4 years) (Free) | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### HIRE

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Pool Hire ( Over 30 persons ) per hour | Y | \$143.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Pool Hire (Up to 30 persons) per hour  | Y | \$25.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## COLLINSVILLE SWIMMING POOL

### ADMISSION

|       |   |                 |   |                                                   |
|-------|---|-----------------|---|---------------------------------------------------|
| Adult | Y | Adult admission | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|-------|---|-----------------|---|---------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## ADMISSION [continued]

|                                      |   |                                        |   |                                                   |
|--------------------------------------|---|----------------------------------------|---|---------------------------------------------------|
| Adult                                | Y | Adult admission<br>(Free)              | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Child/Concession                     | Y | Child admission (Free)                 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| School Students                      | Y | School student<br>admission (Free)     | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Infant Swimmer (0-4 years)/Spectator | Y | Infant swimmer (0-4<br>years) ( Free ) | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## HIRE

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Pool Hire ( Over 30 persons ) per hour | Y | \$143.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Pool Hire (Up to 30 persons) per hour  | Y | \$25.00  | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## PROSERPINE SWIMMING POOL

### ADMISSION

|                                      |   |                                          |   |                                                   |
|--------------------------------------|---|------------------------------------------|---|---------------------------------------------------|
| Adult                                | Y | Adult admission<br>(Free)                | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Child/Concession                     | Y | Child admission (Free)                   | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| School Students                      | Y | School student<br>admission (Free)       | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Infant Swimmer (0-4 years)/Spectator | Y | Infant swimmer (0 - 4<br>years) ( Free ) | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## HIRE

|                                        |   |          |   |                                                   |
|----------------------------------------|---|----------|---|---------------------------------------------------|
| Pool Hire ( Over 30 persons ) per hour | Y | \$143.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------|---|----------|---|---------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## HIRE [continued]

|                                       |   |         |   |                                                   |
|---------------------------------------|---|---------|---|---------------------------------------------------|
| Pool Hire (Up to 30 persons) per hour | Y | \$25.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------|---|---------|---|---------------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## RATE/PROPERTY SEARCHES

### PROPERTY SEARCH

|                                                                                                                            |   |            |   |                                                   |
|----------------------------------------------------------------------------------------------------------------------------|---|------------|---|---------------------------------------------------|
| Rate Search                                                                                                                | N | \$102.00   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Rate Search – Urgent (2days)                                                                                               | N | \$124.00   | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Copy House Drainage Plan if an archive search is required (if plan is not readily available on Councils Computer database) | N | \$33.00    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Refund – if no work commenced                                                                                              | N | 10% of fee | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## PROVISION OF BULK ELECTRONIC DATA FROM COUNCIL'S LAND RECORD (ELECTRONIC PROPERTY DATA)

|                                                                      |   |              |   |                                                   |
|----------------------------------------------------------------------|---|--------------|---|---------------------------------------------------|
| Charges to be determined based on the amount of information provided | N | Min \$240.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|----------------------------------------------------------------------|---|--------------|---|---------------------------------------------------|

### MISCELLANEOUS

|                                                                                       |   |         |   |                                                   |
|---------------------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|
| Copy of rate/water notice (excluding current rating period)                           | N | \$15.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| No Charge for Rates or Water Notice for the current period.                           |   |         |   |                                                   |
| Change of Ownership Fee                                                               | N | \$75.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Limited Rates Information Search                                                      | N | \$18.00 | Y |                                                   |
| Verbal information provided                                                           |   |         |   |                                                   |
| Rates Transaction Search                                                              | N | \$54.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Written Information provided (\$30.00 per correspondence) and \$17.00 per 15 minutes) |   |         |   |                                                   |
| Rates Book search from archives                                                       | N | \$74.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| (i.e. prior to 2000) per volum required minimum charge                                |   |         |   |                                                   |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## REGULATORY CHARGES

### EVENTS CONDUCTED ON COUNCIL LAND

Note: Events may be charged electricity where determinable

#### CLASS 1 – MAJOR EVENTS >1000 PEOPLE

|                                                                         |   |          |   |                                               |
|-------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee – (for other than non-profit groups/organisations) | N | \$946.00 | N | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls – per hour                            | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Local Law Inspections – Regulatory – per hour                           | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Bond – determined on complexity of event                                | N | POA      | N | Local Government Act 2009   Council Local Law |

#### CLASS 2 – MAJOR EVENTS 200-1000 PEOPLE

|                                                                         |   |          |   |                                               |
|-------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee – (for other than non-profit groups/organisations) | N | \$677.00 | N | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls – per hour                            | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Local Law Inspections – Regulatory – per hour                           | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Bond – determined on complexity of event                                | N | POA      | N | Local Government Act 2009   Council Local Law |

#### CLASS 3 – MINOR EVENT < 200 PEOPLE (PUBLIC)

|                                                                         |   |          |   |                                               |
|-------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee – (for other than non-profit groups/organisations) | N | \$407.00 | N | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls – per hour                            | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Local Law Inspections – Regulatory – per hour                           | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Bond                                                                    | N | \$194.00 | N | Local Government Act 2009   Council Local Law |

#### CLASS 4 – MINOR EVENT < 200 PEOPLE (PRIVATE)

|                                                                         |   |          |   |                                               |
|-------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee – (for other than non-profit groups/organisations) | N | \$270.00 | N | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls – per hour                            | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Local Law Inspections – Regulatory – per hour                           | N | \$137.00 | N | Local Government Act 2009   Council Local Law |

continued on next page ...

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

#### CLASS 4 – MINOR EVENT < 200 PEOPLE (PRIVATE) [continued]

|      |   |          |   |                                               |
|------|---|----------|---|-----------------------------------------------|
| Bond | N | \$194.00 | N | Local Government Act 2009   Council Local Law |
|------|---|----------|---|-----------------------------------------------|

#### CLASS 5 – FAMILY GATHERINGS WITH TEMPORARY REMOVABLE EQUIPMENT/INFRASTRUCTURE < 50 PEOPLE

|                      |   |          |   |                                               |
|----------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Bond                 | N | \$194.00 | N | Local Government Act 2009   Council Local Law |

#### PORTABLE DAIS – BOWEN

Where the hirer collects and returns the dais, the deposit paid (less the cost of any repairs) will be refunded

Where the Council is required to deliver or return the dais, the actual cost on PWS basis (No hireage will be charged for community bodies who do not charge admission)

|                                              |   |          |   |                                               |
|----------------------------------------------|---|----------|---|-----------------------------------------------|
| Deposit/Bond                                 | N | \$182.00 | N | Local Government Act 2009   Council Local Law |
| Where admission is charged hiring fees apply | Y | \$121.00 | N | Local Government Act 2009   Council Local Law |

#### EVENTS CONDUCTED ON PRIVATE LAND

##### CLASS 1 – MAJOR EVENTS >1000 PEOPLE

|                                                                         |   |          |   |                                               |
|-------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee – (for other than non-profit groups/organisations) | N | \$946.00 | N | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls – per hour                            | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Local Law Inspections – Regulatory – per hour                           | N | \$137.00 | N | Local Government Act 2009   Council Local Law |

##### CLASS 2 – MAJOR EVENTS 200-1000 PEOPLE

|                                                                         |   |          |   |                                               |
|-------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee – (for other than non-profit groups/organisations) | N | \$677.00 | N | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls – per hour                            | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Local Law Inspections – Regulatory – per hour                           | N | \$137.00 | N | Local Government Act 2009   Council Local Law |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

### CLASS 3 – MINOR EVENT < 200 PEOPLE

|                                                                         |   |          |   |                                               |
|-------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Base Application Fee – (for other than non-profit groups/organisations) | N | \$407.00 | N | Local Government Act 2009   Council Local Law |
| Health Inspections of Food Stalls – per hour                            | N | \$137.00 | N | Local Government Act 2009   Council Local Law |
| Local Law Inspections – Regulatory – per hour                           | N | \$137.00 | N | Local Government Act 2009   Council Local Law |

### OTHER EVENTS

|                          |   |          |   |                                               |
|--------------------------|---|----------|---|-----------------------------------------------|
| As determined by the CEO | N | \$407.00 | N | Local Government Act 2009   Council Local Law |
|--------------------------|---|----------|---|-----------------------------------------------|

### REGULATORY CHARGES

#### IMPOUNDED VEHICLES

|                                     |   |          |   |                             |
|-------------------------------------|---|----------|---|-----------------------------|
| Release fee                         | N | \$541.00 | N | T.O.R.U.M ACT   Section 100 |
| Daily penalty after sale of vehicle | N | \$37.00  | Y | T.O.R.U.M ACT   Section 100 |

### GATES & GRIDS

Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2014

|                                                         |   |          |   |                                            |
|---------------------------------------------------------|---|----------|---|--------------------------------------------|
| Approval of installation of gate or grid                | N | \$270.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
| New installation inspection fee PER HOUR (min – 2 hour) | N | \$270.00 | Y | Local Government Act 2009   Part 2 S97 (1) |

### COMPLIANCE

|                                               |   |          |   |                                               |
|-----------------------------------------------|---|----------|---|-----------------------------------------------|
| Inspection fee                                | N | \$204.00 | N | Local Government Act 2009   Part 2 S97 (1)    |
| Administration fee                            | N | \$137.00 | N | Local Government Act 2009   Part 2 S97 (1)    |
| Enter & Clear Inspection (per hour)           | N | \$137.00 | Y | Local Government Act 2009   Council Local Law |
| Enter & Clear Administration Fee (per notice) | N | \$137.00 | Y | Local Government Act 2009   Council Local Law |
| Feral Animals – Aerial Shooting               | N | \$208.00 | Y |                                               |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## REGULATORY CHARGES – LICENCES

### ACCOMMODATION

N.B Registration fees for new accommodation facilities are reduced by 50% from 1st May

|                                                   |   |          |   |                                               |
|---------------------------------------------------|---|----------|---|-----------------------------------------------|
| Application fee – inclusive of Initial Inspection | N | \$407.00 | Y | Local Government Act 2009   Council Local Law |
| Transfer fee (when permitted)                     | N | \$204.00 | Y | Local Government Act 2009   Council Local Law |
| Annual licence fee                                | N | \$407.00 | Y | Local Government Act 2009   Council Local Law |
| Inspection fee – per hour                         | N | \$137.00 | Y | Local Government Act 2009   Council Local Law |

### PORTABLE / TEMPORARY ADVERTISING

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                                                             |   |                   |   |                                               |
|---------------------------------------------------------------------------------------------|---|-------------------|---|-----------------------------------------------|
| Application fee – inclusive of initial inspection                                           | N | \$407.00          | Y | Local Government Act 2009   Council Local Law |
| Annual licence fee                                                                          | N | \$204.00          | Y | Local Government Act 2009   Council Local Law |
| Transfer fee                                                                                | N | \$204.00          | Y | Local Government Act 2009   Council Local Law |
| Confiscating Unauthorised Signs on Public Property (including "A" frames and large signs)   | N | \$407.00          | Y | Local Government Act 2009   Council Local Law |
| Cost of removing signs – to be charged at ACTUAL COST per hour per officer plus plant costs | N | ACTUAL COST + 50% | N | Local Government Act 2009   Council Local Law |

### BUSKING PERMITS

|        |   |         |   |                                               |
|--------|---|---------|---|-----------------------------------------------|
| Permit | N | \$64.00 | Y | Local Government Act 2009   Council Local Law |
|--------|---|---------|---|-----------------------------------------------|

## FOOTPATH DINING – COMMERCIAL USE OF ROADS

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                   |   |          |   |                                               |
|---------------------------------------------------|---|----------|---|-----------------------------------------------|
| Application fee – inclusive of initial inspection | N | \$407.00 | Y | Local Government Act 2009   Council Local Law |
| Annual licence fee + footpath rental fee per m2   | N | \$137.00 | Y | Local Government Act 2009   Council Local Law |
| Transfer fee                                      | N | \$137.00 | Y | Local Government Act 2009   Council Local Law |
| Footpath dining rental fee per m2 – Cannonvale    | N | \$137.00 | Y | Local Government Act 2009   Council Local Law |
| Footpath dining rental fee per m2 – Airlie Beach  | N | \$216.00 | Y | Local Government Act 2009   Council Local Law |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## FOOTPATH DINING – COMMERCIAL USE OF ROADS [continued]

|                                                                                       |   |         |   |                                               |
|---------------------------------------------------------------------------------------|---|---------|---|-----------------------------------------------|
| Footpath dining rental fee per m2 – Bowen/Collinsville/Proserpine/Dingo Beach & Other | N | \$44.00 | Y | Local Government Act 2009   Council Local Law |
|---------------------------------------------------------------------------------------|---|---------|---|-----------------------------------------------|

## GOODS ON FOOTPATH FOR SALE (INCLUDING VENDORS ON FOOTPATHS)

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                   |   |          |   |                                               |
|---------------------------------------------------|---|----------|---|-----------------------------------------------|
| Application fee – inclusive of initial inspection | N | \$407.00 | Y | Local Government Act 2009   Council Local Law |
| Annual licence fee                                | N | \$204.00 | Y | Local Government Act 2009   Council Local Law |
| Transfer fee                                      | N | \$204.00 | Y | Local Government Act 2009   Council Local Law |

## PARKS, RESERVES & FORESHORES

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                                                        |   |          |   |                                               |
|----------------------------------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Application fee – inclusive of initial inspection – Commercial/Non Commercial Activity | N | \$270.00 | Y | Local Government Act 2009   Council Local Law |
| Annual licence fee                                                                     | N | \$204.00 | Y | Local Government Act 2009   Council Local Law |
| Transfer fee                                                                           | N | \$204.00 | Y | Local Government Act 2009   Council Local Law |
| Annual rental fee per m2                                                               | N | \$162.00 | Y | Local Government Act 2009   Council Local Law |
| Filming – One Event per day                                                            | N | \$270.00 | Y | Local Government Act 2009   Council Local Law |
| Filming – Regular Events per day                                                       | N | \$407.00 | Y | Local Government Act 2009   Council Local Law |

## ROADS LOCAL LAWS – VENDORS

Use of Roads for food vending (includes road reserves & car parks)

N.B Registration fees for new applications are reduced by 50% from 1st May

|                                                   |   |          |   |                                               |
|---------------------------------------------------|---|----------|---|-----------------------------------------------|
| Application fee – inclusive of initial inspection | N | \$407.00 | Y | Local Government Act 2009   Council Local Law |
| Annual licence fee                                | N | \$204.00 | Y | Local Government Act 2009   Council Local Law |
| Transfer fee                                      | N | \$204.00 | Y | Local Government Act 2009   Council Local Law |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## TEMPORARY HOME

|                                                            |   |          |   |                                               |
|------------------------------------------------------------|---|----------|---|-----------------------------------------------|
| Application fee – inclusive of initial inspection          | N | \$407.00 | Y | Local Government Act 2009   Council Local Law |
| Additional fee – Compliance and other inspections per hour | N | \$137.00 | Y | Local Government Act 2009   Council Local Law |

## GENERAL LICENCE APPLICATIONS – LOCAL LAWS (Not listed above)

|                                                   |   |          |   |                                            |
|---------------------------------------------------|---|----------|---|--------------------------------------------|
| Application fee – inclusive of initial inspection | N | \$407.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
| Annual licence fee                                | N | \$204.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
| Transfer fee (when permitted)                     | N | \$204.00 | Y | Local Government Act 2009   Part 2 S97 (1) |

## REPLACEMENT LICENCES

|                                                                                |   |         |   |                                            |
|--------------------------------------------------------------------------------|---|---------|---|--------------------------------------------|
| Application for the replacement of damaged, destroyed, lost or stolen licence. | N | \$67.00 | Y | Local Government Act 2009   Part 2 S97 (1) |
|--------------------------------------------------------------------------------|---|---------|---|--------------------------------------------|

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## RIGHT TO INFORMATION ACT

RTI fees as set by Office of Information Commission

|                                                                      |   |                                             |   |                                                 |
|----------------------------------------------------------------------|---|---------------------------------------------|---|-------------------------------------------------|
| Non-Personal Application Fee (per The Right to Information Act 2009) | N | As per the Office of Information Commission | Y | Right to Information Regulation 2009   Part 3.4 |
| Processing and Access Charge (per 15 minutes)                        | N | As per the Office of Information Commission | Y | Right to Information Regulation 2009   Part 3.4 |
| Photocopy Charges (per A4 copy per side)                             | N | As per the Office of Information Commission | Y | Right to Information Regulation 2009   Part 3.4 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## TRADE WASTE

### APPLICATION FEE

|                                       |   |          |   |                                                   |
|---------------------------------------|---|----------|---|---------------------------------------------------|
| Category 1, Category 2 and Category 3 | N | \$126.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|---------------------------------------|---|----------|---|---------------------------------------------------|

### RENEWAL FEES

|                                          |   |          |   |  |
|------------------------------------------|---|----------|---|--|
| Category 1,2 & 3 (without Pre-treatment) | N | \$104.00 | Y |  |
| Includes 1 inspection                    |   |          |   |  |
| Category 1,2 & 3 (with Pre-treatment)    | N | \$368.00 | Y |  |
| Includes 1 inspection & 1 test           |   |          |   |  |

## VOLUMETRIC CHARGING

|                                                               |   |        |   |  |
|---------------------------------------------------------------|---|--------|---|--|
| Category 1 – Waste discharge <350kL per annum (per kL)        | N | NIL    | Y |  |
| Category 2 – Waste discharge >350 <5000 kL per annum (per kL) | N | \$1.02 | Y |  |
| Category 3 – Waste discharge > 5000kL per annum (per kL)      | N | \$1.02 | Y |  |

## POLLUTANTS CHARGE FOR CATEGORY 3

(within sewer admission limits)

|                                       |   |        |   |                                                   |
|---------------------------------------|---|--------|---|---------------------------------------------------|
| Chemical Oxygen Demand (COD) – per kg | N | \$0.55 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Suspended Solids (TSS) – per kg | N | \$0.98 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Phosphorus (TP) – per kg        | N | \$5.26 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Kjeldahl (TKN) – per kg         | N | \$3.06 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Dissolved Solids (TDS) – per kg | N | \$1.27 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Hydrocarbons (THc) - PPM        | N | \$1.80 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Oil & Grease (TOG) - PPM        | N | \$1.80 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## EXCESS POLLUTANT CHARGES

|                                       |   |        |   |                                                   |
|---------------------------------------|---|--------|---|---------------------------------------------------|
| Chemical Oxygen Demand (COD) – per kg | N | \$2.13 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Suspended Solids (TSS) – per kg | N | \$2.57 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Phosphorus (TP) – per kg        | N | \$6.84 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Kjeldahl (TKN) – per kg         | N | \$4.64 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Dissolved Solids (TDS) – per kg | N | \$2.54 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Hydrocarbons (THc) - PPM        | N | \$3.38 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Total Oil & Grease (TOG) - PPM        | N | \$3.38 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## OTHER CHARGES

|                                                      |   |          |   |                                                   |
|------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Late Payment Fee                                     | N | \$128.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Additional Inspection<br>(per hour - minimum 1 hour) | N | \$149.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Testing Fee                                          | N | \$364.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Trade Waste Compliance Search – (within 14 days)     | N | \$154.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Urgent Trade Waste Compliance Search (within 7 days) | N | \$192.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## EQUIVALENT GREASE ARRESTER CHARGE

|                                           |   |            |   |                                                   |
|-------------------------------------------|---|------------|---|---------------------------------------------------|
| Equivalent to 1000 litre grease trap      | N | \$3,451.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Equivalent to 1500 litre grease trap      | N | \$4,771.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Equivalent to 2000 litre or > grease trap | N | \$6,090.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## WASTE

### LANDFILLS

Kelsey Creek (Proserpine) & Bowen

#### REGULATED WASTE Conditional Acceptance by Application Subject to Council Approval

|                                                                   |   |                                                                                                                                           |   |                                                                               |
|-------------------------------------------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------|
| Asbestos (per tonne)                                              | Y | Fee(excl.GST) \$252.73<br><br>Min. Fee incl. GST:<br>\$100.00                                                                             | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| from within the WRC area                                          |   |                                                                                                                                           |   |                                                                               |
| Asbestos (per tonne) – Outside WRC Area                           | Y | Fee(excl.GST) \$339.09<br><br>Min. Fee incl. GST:<br>\$100.00                                                                             | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Asbestos in Clean Earth (per tonne)                               | Y | Fee(excl.GST) \$252.73<br><br>Min. Fee incl. GST:<br>\$100.00                                                                             |   | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Asbestos in Clean Earth (per tonne) – Outside WRC Area            | Y | Fee(excl.GST) \$339.09<br><br>Min. Fee incl. GST:<br>\$100.00                                                                             | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Asbestos mixed with Leviable Waste (per tonne)                    | Y | Fee(excl.GST) \$252.73<br>+ Waste<br>Levy(excl.GST)<br>\$115.00 = Total Fee<br>(excl.GST) \$367.73<br><br>Min. Fee incl. GST:<br>\$100.00 |   | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Asbestos mixed with Leviable Waste (per tonne) – Outside WRC Area | Y | Fee(excl.GST) \$339.09<br>+ Waste<br>Levy(excl.GST)<br>\$115.00 = Total Fee<br>(excl.GST) \$454.09                                        | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## REGULATED WASTE Conditional Acceptance by Application Subject to Council Approval [\[continued\]](#)

|                                                                   |   |                                                                                                                                           |   |                                                                               |
|-------------------------------------------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------|
| Asbestos mixed with Leviable Waste (per tonne) – Outside WRC Area | Y | Fee(excl.GST) \$339.09<br>+ Waste<br>Levy(excl.GST)<br>\$115.00 = Total Fee<br>(excl.GST) \$454.09<br><br>Min. Fee incl. GST:<br>\$100.00 | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Biosolids (per tonne)                                             | Y | Fee(excl.GST) \$100 +<br>Waste Levy(excl.GST)<br>\$115.00 = Total Fee<br>(excl.GST) \$215.00                                              | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Conditional Acceptance by Application Subject to Council Approval |   |                                                                                                                                           |   |                                                                               |
| Contaminated Soil (per tonne)                                     | Y | Fee(excl.GST) \$100 +<br>Waste Levy(excl.GST)<br>\$115.00 = Total Fee<br>(excl.GST) \$215.00                                              | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| from within the WRC area                                          |   |                                                                                                                                           |   |                                                                               |
| Contaminated Soil (per tonne) – Outside WRC Area                  | Y | Fee(excl.GST) \$281.82+<br>Waste Levy(excl.GST)<br>\$115.00 = Total Fee<br>(excl.GST) \$396.82                                            | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| from outside the WRC area                                         |   |                                                                                                                                           |   |                                                                               |
| Special Handling Fee (per load)                                   | Y | \$71.00                                                                                                                                   | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| STP Screenings (per tonne)                                        | Y | Fee(excl.GST) \$91.82 +<br>Waste Levy(excl.GST)<br>\$115.00 = Total Fee<br>(excl.GST) \$206.82                                            |   | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Conditional Acceptance by Application Subject to Council Approval |   |                                                                                                                                           |   |                                                                               |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## TRANSFER STATION

### COMMERCIAL AND INDUSTRIAL

|                                                                                                                                 |   |                                                                                              |   |                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------|
| 240LT Wheelie Bin (each)                                                                                                        | Y | Fee(exl.GST) \$10.73 +<br>Waste Levy(excl.GST)<br>\$6.55 = Total Fee<br>(exl.GST) \$17.27    | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| C&I Mixed Waste (per cubic metre)                                                                                               | Y | Fee(exl.GST) \$90 +<br>Waste Levy(excl.GST)<br>\$21.25 = Total Fee<br>(exl.GST) \$111.25     | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011                               |   |                                                                                              |   |                                                                               |
| C&I Mixed Waste (per tonne)                                                                                                     | Y | Fee (exl.GST) \$133 +<br>Waste Levy (exl.GST)<br>\$85.00 = Total Fee (exl.<br>GST) \$218.00  | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011                               |   |                                                                                              |   |                                                                               |
| C&I Mixed Waste (per tonne) – Approved Commercial Waste Contractor Subject to Council Approval                                  | Y | Fee(exl.GST) \$122.73 +<br>Waste Levy(excl.GST)<br>\$85.00 = Total Fee<br>(exl.GST) \$207.73 | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011                               |   |                                                                                              |   |                                                                               |
| C&I Mixed Waste (per tonne) – Outside WRC Area                                                                                  | Y | Fee(exl.GST) \$279.09 +<br>Waste Levy(excl.GST)<br>\$85.00 = Total Fee<br>(exl.GST) \$364.09 | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| from outside the WRC area                                                                                                       |   |                                                                                              |   |                                                                               |
| Cardboard (per cubic metre)                                                                                                     | Y | \$32.00                                                                                      | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Cardboard (per tonne)                                                                                                           | Y | \$126.00                                                                                     | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Commingled recyclables (per cubic metre) Cannonvale Transfer Station Only                                                       | Y | \$32.00                                                                                      | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| drumMuster Agricultural Chemical Drums (each)                                                                                   | Y | Free                                                                                         | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Accepted only at Landfills Free if cleaned to satisfactory standard as per Drummuster program, to be assessed by Landfill staff |   |                                                                                              |   |                                                                               |
| Green Waste (per cubic metre)                                                                                                   | Y | \$11.00                                                                                      | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Green Waste (per tonne)                                                                                                         | Y | \$67.00                                                                                      | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |

continued on next page ...

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## COMMERCIAL AND INDUSTRIAL [continued]

|                                                        |   |                                                                                             |   |                                                                               |
|--------------------------------------------------------|---|---------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------|
| Mattress Commercial (each)                             | Y | Fee(excl.GST) \$34.84 +<br>Waste Levy(excl.GST)<br>\$4.25 = Total Fee<br>(excl.GST) \$39.09 | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| Tree stumps/branches >300mm diameter (per cubic metre) | Y | \$21.50                                                                                     |   | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Tree stumps/branches >300mm diameter (per tonne)       | Y | \$84.00                                                                                     | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |

## HAZARDOUS WASTE

|                                   |   |                                                                                               |   |                                                                               |
|-----------------------------------|---|-----------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------|
| Animal Carcass <30kg (per tonne)  | Y | Free                                                                                          | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Animal Carcass >30kg (per tonne)  | Y | Fee(excl.GST) \$91.82 +<br>Waste Levy(excl.GST)<br>\$85.00 = Total Fee<br>(excl.GST) \$176.82 | N | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| EPIRBS (each)                     | Y | Free                                                                                          | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Fire Extinguisher <10kg (each)    | Y | \$14.00                                                                                       | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Fire Extinguisher >10kg (each)    | Y | \$30.00                                                                                       |   | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Lead Acid Battery (each)          | Y | Free                                                                                          | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Lead Acid Battery Domestic (each) | Y | Free                                                                                          | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| LPG Bottle <20kg (each)           | Y | \$14.00                                                                                       | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Marine Flare (each)               | Y | Free                                                                                          | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Waste Oil Commercial (per litre)  | Y | \$1.10                                                                                        | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Waste Oil Domestic (<20L)         | Y | Free                                                                                          | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |

## TYRES (Per Tyre)

|                                        |   |         |   |                                                   |
|----------------------------------------|---|---------|---|---------------------------------------------------|
| Bobcat                                 | Y | \$19.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Car/Motorbike (14" or less)            | Y | \$5.50  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Car/Motorbike with Rim (14" or less)   | Y | \$16.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Light Truck/4WD (14" and 15")          | Y | \$13.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Light Truck/4WD with Rim (14" and 15") | Y | \$31.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## TYRES [continued]

|                                  |   |                      |   |                                                   |
|----------------------------------|---|----------------------|---|---------------------------------------------------|
| Super Single                     | Y | \$39.50              | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Truck (16")                      | Y | \$26.00              | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Truck with Rim (16")             | Y | \$63.00              | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Tractor Small (0m-1m)            | Y | Price on Application | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Tractor Large (1m-2m)            | Y | Price on Application | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Small (0m-1m)         | Y | Price on Application | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Medium (1m-1.5m)      | Y | Price on Application | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Large (1.5m-2m)       | Y | Price on Application | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Earthmover Extra Large (2m-2.5m) | Y | Price on Application | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## RECOVERED RESOURCES AVAILABLE AS SALEABLE PRODUCTS

|                                                                                                             |   |         |   |                                                   |
|-------------------------------------------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|
| Mulch (per cubic metre)                                                                                     | Y | \$13.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Sale of mulch, subject to availability and signed indemnity form, per cubic metre loaded by site contractor |   |         |   |                                                   |
| Mulch (per tonne)                                                                                           | Y | \$36.00 | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Subject to availability and signed indemnity form loaded by site contractor                                 |   |         |   |                                                   |

## CONSTRUCTION AND DEMOLITION

|                                                                                             |   |                                                                                           |   |                                                                               |
|---------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------|
| C&D Mixed Waste (per tonne)                                                                 | Y | Fee(exl.GST) \$133 +<br>Waste Levy(excl.GST)<br>\$85.00 = Total Fee<br>(exl.GST) \$218.00 | Y | Waste Reduction and Recycling (Waste Levy)<br>Amendment Act 2019   Schedule 1 |
| may include concrete, building materials, pipes etc                                         |   |                                                                                           |   |                                                                               |
| Clean Earth (per tonne) – Conditional Acceptance by Application Subject to Council Approval | Y | \$24.00                                                                                   | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Concrete (per tonne)                                                                        | Y | \$54.00                                                                                   | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Scrap Metal (per cubic metre)                                                               | Y | \$10.00                                                                                   | Y | Local Government Act 2009   Part 6 S262 (3) ( c )                             |
| Scrap Metal (per tonne)                                                                     | Y | Free                                                                                      | N | Local Government Act 2009   Part 6 S262 (3) ( c )                             |

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## TRANSFER STATIONS

Cannonvale & Collinsville

## LANDFILLS | MUNICIPAL SOLID WASTE (HOUSEHOLD RECYCLABLES)

|                                                                                                             |   |         |   |                                                   |
|-------------------------------------------------------------------------------------------------------------|---|---------|---|---------------------------------------------------|
| Air Conditioners (each) – Degassed                                                                          | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Air Conditioners (each) – Not Degassed                                                                      | Y | \$8.80  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Automotive Gas Cylinders (each)                                                                             | Y | \$30.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Car body (each) – tyres, batteries, fuel and fluids to be removed<br>batteries, fuel & fluids to be removed | Y | \$66.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Cardboard (per cubic metre)                                                                                 | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Commingled Recyclables <2m3 (per cubic metre) – Cannonvale Transfer Station ONLY                            | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| E-Waste (each)                                                                                              | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fluorescent Tube (each)                                                                                     | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fridges & Freezers (each) – Degassed                                                                        | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Fridges & Freezers (each) – Not Degassed                                                                    | Y | \$6.60  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Industrial Hard Wall Cylinders (each)                                                                       | Y | \$30.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Scrap Metal (per cubic metre)                                                                               | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## MUNICIPAL SOLID WASTE (HOUSEHOLD)

|                                                           |   |         |   |                                                   |
|-----------------------------------------------------------|---|---------|---|---------------------------------------------------|
| 240LT Wheelie Bin (each)                                  | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Green Waste (per cubic metre) – Self Haul Car/Ute/Trailer | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Household Waste <2m3 (per cubic metre)                    | Y | Free    | N | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Self Haul Municipal Solid Waste (Household Waste)         |   |         |   |                                                   |
| Mattress Domestic (each)                                  | Y | \$38.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

## OTHER

|                                                       |   |          |   |                                                   |
|-------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Replacement 240LT Wheelie Bin (New) includes Delivery | N | \$100.00 | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |
|-------------------------------------------------------|---|----------|---|---------------------------------------------------|

continued on next page ...

| Name | GST | Year 21/22<br>Fee<br>(incl. GST) | Cost<br>Recovery | Legislation |
|------|-----|----------------------------------|------------------|-------------|
|------|-----|----------------------------------|------------------|-------------|

## OTHER [continued]

|                                                                                                          |   |          |   |                                                   |
|----------------------------------------------------------------------------------------------------------|---|----------|---|---------------------------------------------------|
| Unscheduled 240L MGB General Waste kerbside collection service, other than a Contractor's Missed Service | Y | \$187.00 |   | Local Government Act 2009   Part 6 S262 (3) ( c ) |
| Waste Destruction Certificate                                                                            | Y | \$64.00  | Y | Local Government Act 2009   Part 6 S262 (3) ( c ) |

### **13. Corporate Services**

#### **13.5 FINANCIAL REPORT - FY 2020/21 - PERIOD ENDING APRIL 2021**

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**AUTHOR:** Stephen Fernando - Chief Financial Officer/Manager Financial Services

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**RESPONSIBLE OFFICER:** Jason Bradshaw - Director Corporate Services

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#### **OFFICER'S RECOMMENDATION**

**That Council receive the unaudited financial statements for the period ended April 2021 of the Financial Year 2020/21.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

To present the unaudited financial statements for the period ending April 2021 to Council for receipt as a guide to Council's ongoing financial position.

#### **PURPOSE**

To inform Councillors of Council's financial performance and position for the relevant period.

#### **BACKGROUND**

The financial statements are being prepared and presented in keeping with the requirements of the Local Government Act and Regulations.

#### **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009 (LGA)*

##### **152 Financial report**

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
  - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
  - (b) Otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

#### **ANALYSIS**

This report provides the estimated financial performance and position of Council for the relevant period in the current financial year.

While the Q3 budget review, revised the operating surplus downward by \$140,000, Council's financial position as at end April 2021 remains stable.

The key financial sustainability indicators (ratios) are within acceptable and expected parameters (see Attachment 1 for more details). Council holds cash and equivalents of approximately \$75M, which is in excess of minimum required levels.

Through the Quarter 3 review, the capital program for the year was scaled back to just under \$100M Capital delivery as at end April is at around 87%.

Council remains in a stable financial position with the financial year almost complete and having made adjustments for an increase in the depreciation expense through the last budget review, an operating surplus continues to be maintained.

The development of 2021/22 budget and forward years is well underway with a second draft completed with attention required to managing the impacts of the revaluation and the impacts upon rating revenue for the year ahead. Modelling continues to be undertaken to moderate the inconsistency in the valuations.

Council continues to keep a close track of overdue rates, charges, and other debts. Reminders were sent out in April, which has resulted in additional collections which continuing in April. Long overdue debts will be handed over shortly for a formal collection process.

Attachment 1 contains a summary of the financial performance with commentary around key features. Attachment 2 contains the full set of financial statements, including notes thereto.

Attachment 3 details the capital delivery for the period.

## **STRATEGIC IMPACTS**

Presentation of this report aligns with maintaining transparency of Council activities and financial position. It also ensures that Council is compliant with the requirements of the LGA.

## **CONSULTATION**

Julie Moller - Manager Strategic Finance  
Katie Coates - Management Accountant

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

That the unaudited financial statements for the period be received by Council.

## **ATTACHMENTS**

Attachment 1 - Monthly Financial Report – April 2021  
Attachment 2 - Financial Statements for the Financial Year 2020/21 to April 2021  
Attachment 3 - Capital Delivery Report – April 2021

# FINANCIAL REPORT

**Financial Year: 2020/21**

**Period Ending: April 2021**



## BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year.

## INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

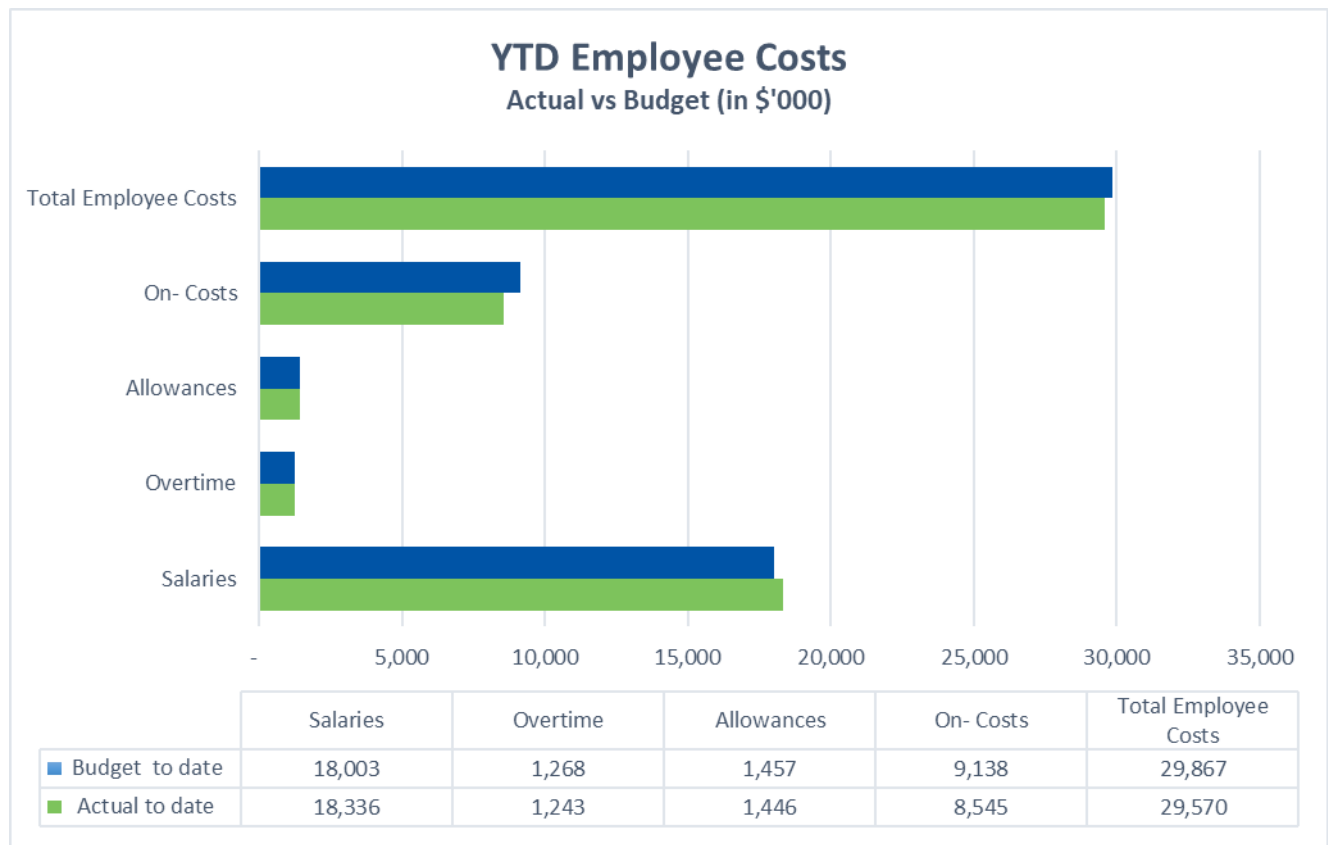
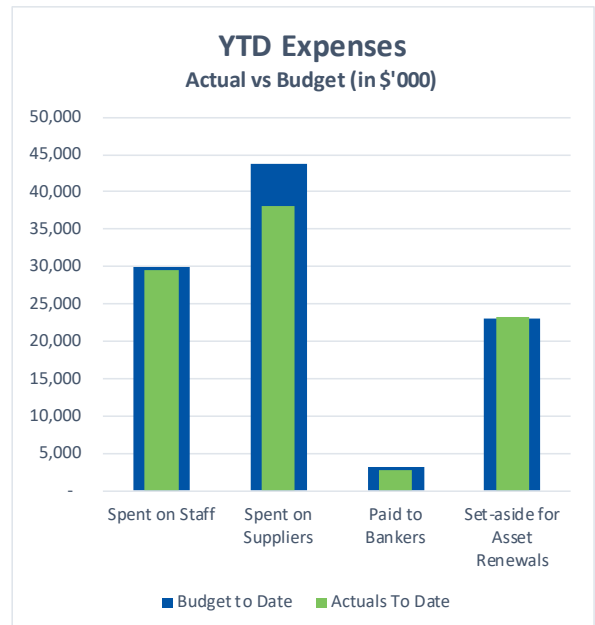
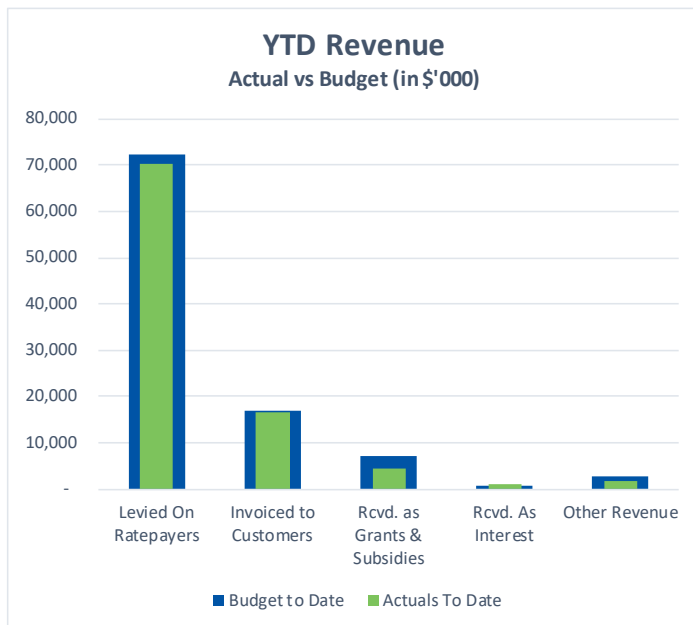
For the period under review, Council's operating surplus stood at just over \$3.5M, after charging depreciation (What We Set-aside for Asset Renewals) of \$19.6M.

*Table 1 : Statement of Income & Expenditure*

|                                           | Prev. Yr.<br>Audited | Current<br>Budget to date | Actual to date | % Var<br>Current Bud<br>v Act |
|-------------------------------------------|----------------------|---------------------------|----------------|-------------------------------|
| What We Levied Our Ratepayers             | 84,913,237           | 72,235,398                | 70,364,303     | 97%                           |
| What We Invoiced Our Customers            | 20,944,584           | 16,831,242                | 16,721,193     | 99%                           |
| What We Rcvd. as Grants & Subsidies       | 10,632,767           | 7,185,410                 | 4,591,954      | 64%                           |
| What We Rcvd. As Interest from Investment | 1,650,666            | 918,488                   | 945,823        | 103%                          |
| Our Other Revenue                         | 7,689,235            | 2,677,604                 | 1,896,223      | 71%                           |
| Our Total Recurrent Earnings              | 125,830,489          | 99,848,142                | 94,519,496     | 95%                           |
| What We Spent on Our Staff                | 36,876,686           | 29,866,521                | 29,570,396     | 99%                           |
| What We Spent on Our Suppliers            | 52,881,261           | 43,696,054                | 38,071,828     | 87%                           |
| Our Total Direct Spend                    | 89,757,947           | 73,562,575                | 67,642,224     | 92%                           |
| What We Paid Our Bankers                  | 4,066,083            | 3,197,104                 | 2,898,980      | 91%                           |
| What We Set-aside for Asset Renewals      | 29,181,271           | 22,971,210                | 23,229,378     | 101%                          |
| Our Operating Surplus/(Deficit)           | 2,825,188            | 117,253                   | 748,914        | 639%                          |
| Our Capital Revenue                       | 60,513,238           | 67,859,985                | 52,769,341     | 78%                           |
| Our Capital Expenses                      | 26,416,517           | 10,877,278                | -              | 0%                            |
| Our Capital Surplus/(Deficit)             | 34,096,721           | 56,982,708                | 52,769,341     | 93%                           |
| Our Net Earnings                          | 36,921,910           | 57,099,960                | 53,518,256     | 94%                           |

- The budget for the year was revised through the Quarter 3 budget review process which was adopted by Council during April. The operating surplus for the year was revised downward by about \$53,000 to approximately \$140,000 through this review.
- Revenues are in line with budget.
- Expenses are below budget. What we spent on suppliers is below budget by around 13%.
- What we set aside for asset renewals has been restated subsequent to an asset revaluation.
- Council recorded an operating surplus of approximately \$750,000 for the 10 months ending April 2021.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



## COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood marginally over \$1.1B.

Table 2 : Statement of Financial Position

|                              | Prev. Yr.<br>Audited | Annual Budget        | Actual to date       |
|------------------------------|----------------------|----------------------|----------------------|
| <b>What We Own</b>           | <b>1,137,127,898</b> | <b>1,196,343,459</b> | <b>1,176,290,742</b> |
| Inventory We Hold            | 1,645,586            | 1,656,365            | 1,494,482            |
| What We are Owed             | 27,789,357           | 18,266,228           | 28,002,916           |
| What We Have in Bank         | 68,775,501           | 78,589,339           | 75,848,969           |
| <b>Our Total Assets</b>      | <b>1,235,338,341</b> | <b>1,294,855,391</b> | <b>1,281,637,109</b> |
|                              |                      |                      |                      |
| What We Owe Our Suppliers    | 47,052,913           | 43,049,140           | 46,985,511           |
| What We Owe Our Lenders      | 86,507,217           | 81,508,087           | 82,368,118           |
| <b>Our Total Liabilities</b> | <b>133,560,131</b>   | <b>124,557,227</b>   | <b>129,353,630</b>   |
|                              |                      |                      |                      |
| <b>Our Community Wealth</b>  | <b>1,101,778,211</b> | <b>1,170,298,164</b> | <b>1,152,283,479</b> |

- Cash balances (What we Have in Bank) continue to be maintained at healthy levels.
- What we Owe Our Lenders is above budget due to a change in accounting standards. Under the new standard, future lease payments are displayed as a form of borrowing.

## Debtors & Borrowings

| What We Are Owed         |                   |
|--------------------------|-------------------|
| Category                 | Amount            |
| Rates & Charges          | 8,438,300         |
| General Debtors          | 5,419,541         |
| GST Receivable/(Payable) | 774,158           |
| Advances to Community    | 1,050,000         |
| <b>SUB-TOTAL</b>         | <b>15,681,999</b> |

|                              |                   |
|------------------------------|-------------------|
| Contract Assets              | 9,775,115         |
| Water Charges not yet levied | 2,436,000         |
| Prepayments                  | 720,215           |
| Provision for Bad Debts      | (610,413)         |
| <b>SUB-TOTAL</b>             | <b>12,320,917</b> |

|                    |                   |
|--------------------|-------------------|
| <b>GRAND TOTAL</b> | <b>28,002,916</b> |
|--------------------|-------------------|

| What We Have Borrowed |       |                   |
|-----------------------|-------|-------------------|
| Loan                  | Rate  | Balance           |
| 81091 Gen5 05/06      | 7.08% | 1,864,182         |
| 81092 Gen7 08/09      | 6.82% | 4,335,653         |
| 81090 Gen8 09/10      | 6.33% | 2,867,101         |
| 81089 Gen8 AMSU       | 5.07% | 2,908,201         |
| 81093 STP Projects    | 5.25% | 19,376,514        |
| 81094 WTP Projects    | 4.86% | 9,450,963         |
| Bowen STP 19/20       | 2.20% | 9,272,129         |
| WCA Run 19/20         | 2.20% | 22,716,715        |
| Bowen Cell 3 19/20    | 0.91% | 2,249,982         |
| Bowen STP 20/21       | 1.80% | 5,474,600         |
| <b>TOTAL</b>          |       | <b>80,516,041</b> |

| What We Have Available to Borrow |       |                   |
|----------------------------------|-------|-------------------|
| Facility                         | Rate  | Limit             |
| Working Capital Facility         | 0.25% | 20,000,000        |
| Term Loans                       |       | -                 |
| <b>TOTAL</b>                     |       | <b>20,000,000</b> |

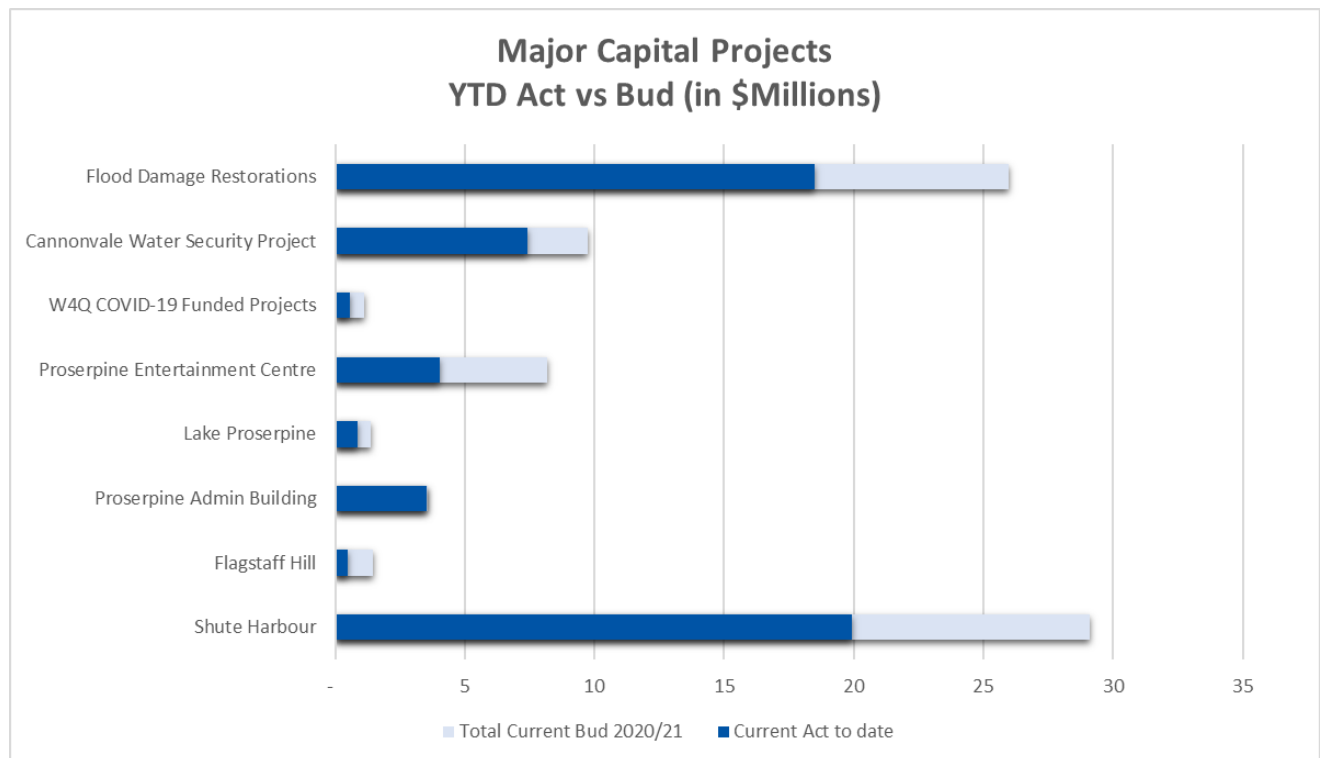
- While the overdue Rates & Charges remain at manageable levels (just under \$8.5M), we continue to experience collection difficulties with some long overdue accounts. Arrangements will be made with Council's collection agency to address long overdue accounts.
- The short-term working capital facility remains unutilised.

## Investments

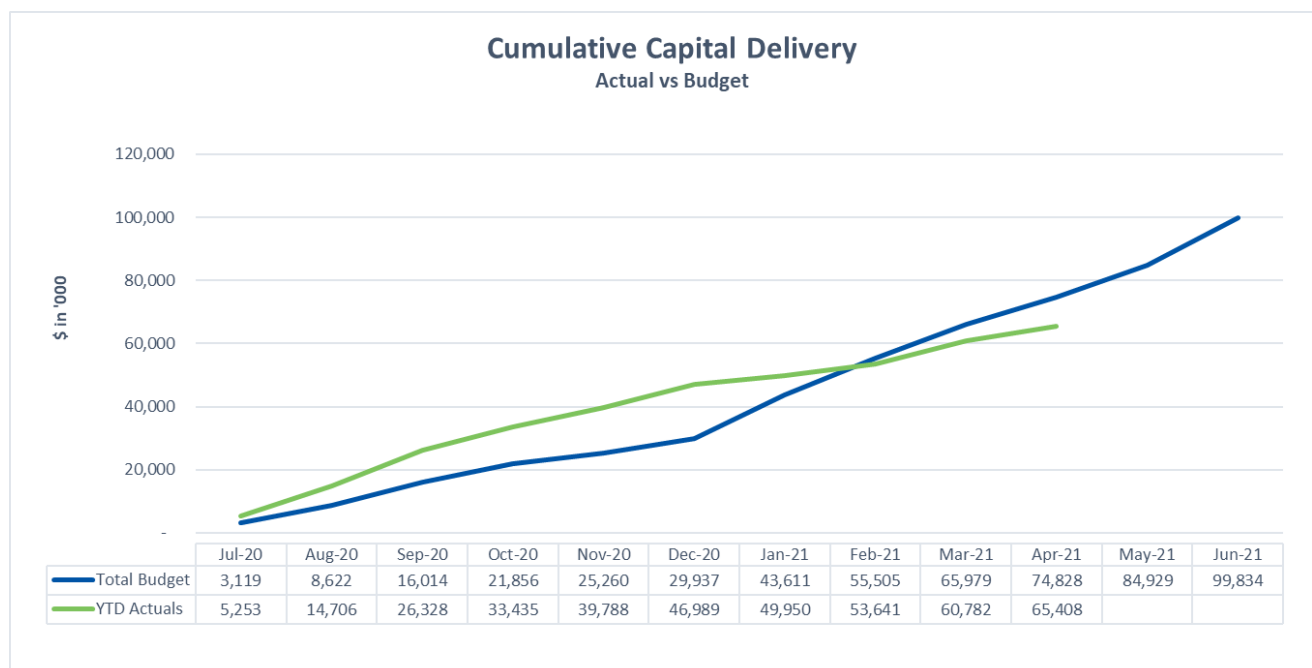
|                                 | Prev. Yr   | Current    |
|---------------------------------|------------|------------|
| Queensland Treasury Corporation | 68,775,501 | 75,848,969 |

- All excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.

## CAPITAL DELIVERY

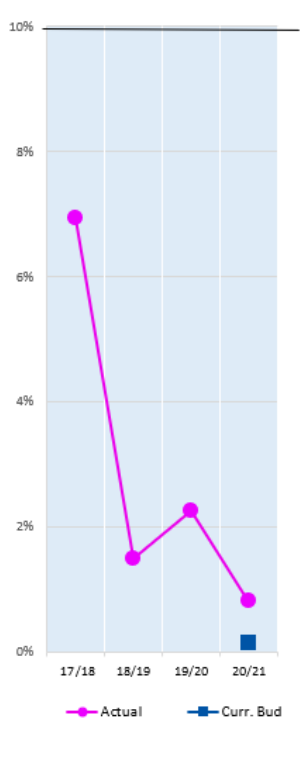
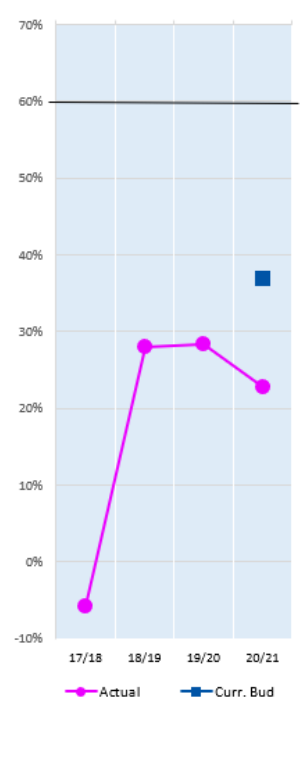
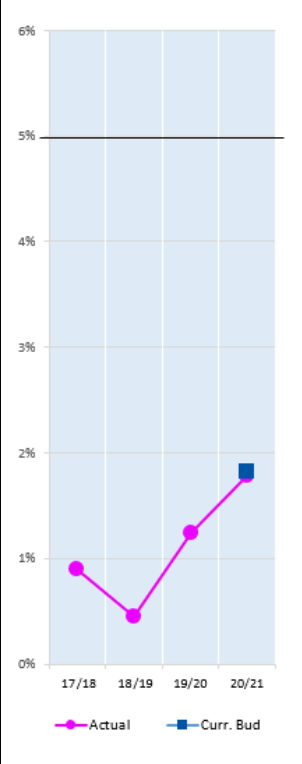
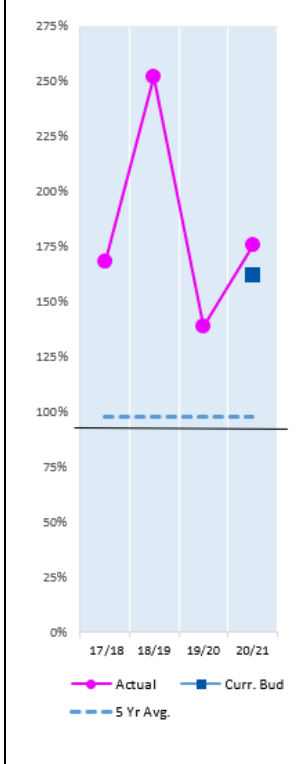


- YTD capital delivery is at 87% and capital delivery has been recast against the Q3 budget review.



## FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

| <p><b>OPERATING SURPLUS RATIO</b></p>  <p>Actual: 17/18: 7.0%, 18/19: 1.5%, 19/20: 2.2%, 20/21: 0.8%<br/>Curr. Bud: 20/21: 0.12%</p> | <p><b>NET FINANCIAL LIABILITIES RATIO (ADJUSTED)</b></p>  <p>Actual: 17/18: -5%, 18/19: 28%, 19/20: 28%, 20/21: 23%<br/>Curr. Bud: 20/21: 37%</p> | <p><b>INTEREST COVERAGE RATIO</b></p>  <p>Actual: 17/18: 0.9%, 18/19: 0.5%, 19/20: 1.2%, 20/21: 1.8%<br/>Curr. Bud: 20/21: 1.82%</p> | <p><b>ASSET SUSTAINABILITY RATIO</b></p>  <p>Actual: 17/18: 165%, 18/19: 250%, 19/20: 140%, 20/21: 175%<br/>Curr. Bud: 20/21: 162.00%<br/>5 Yr Avg: 90%</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i></p>                                                                                                                                       | <p><i>Total Liabilities less Current Assets divided by Total Operating Revenue</i></p>                                                                                                                                              | <p><i>Net Interest Expense divided by Total Operating Revenue</i></p>                                                                                                                                                   | <p><i>Expenditure on Replacement Assets divided by Depreciation Expense</i></p>                                                                                                                                                                 |
| <p><b>Target:</b> 0 - 10%<br/><b>Apr Actual:</b> 0.79%<br/><b>Budget:</b> 0.12%</p>                                                                                                                                    | <p><b>Target:</b> &lt; 60%<br/><b>Apr Actual:</b> 21.17%<br/><b>Budget:</b> 21.74%</p>                                                                                                                                              | <p><b>Target:</b> &lt; 5%<br/><b>Apr Actual:</b> 1.78%<br/><b>Budget:</b> 1.82%</p>                                                                                                                                     | <p><b>Target:</b> Avg. 90%<br/><b>Apr Actual:</b> 175.93%<br/><b>Budget:</b> 162.00%</p>                                                                                                                                                        |
| <p>This ratio is within the expected range and marginally above budget.</p>                                                                                                                                            | <p>Financial liabilities are maintained at a steady level below the maximum recommended levels.</p>                                                                                                                                 | <p>Well below the recommended maximum thresholds and in line with budget.</p>                                                                                                                                           | <p>Will continue to remain above target levels due to continuing substantial reconstruction work.</p>                                                                                                                                           |

## BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows.

| Item                 | Prev. Yr<br>Act vs Bud | Curr. Yr. to date | Flag                                                                                |
|----------------------|------------------------|-------------------|-------------------------------------------------------------------------------------|
| Our Earnings         | 97%                    | 79%               |  |
| Our Expenditure      | 97%                    | 79%               |  |
| Our Capital Delivery | 87%                    | 87%               |  |
| Our Cash on Hand     | 107%                   | 97%               |  |

- With the revision of the capital budget, delivery rate is now at 87%. Approximately \$35M of works remains to be delivered during May and June.
- Approximately \$30M of capital works has been carried over from the current year to the next year through the budget process.

## OTHER MATTERS

- Multiple workshops have been held with Councillors as part of the annual budgeting process.
- The capital budget for 2021-22 and the ten-year period has been balanced for further discussion with Council.
- With the completion of the revaluation process, the capitalisation of completed capital projects are being carried out. This will realise accounting changes across a number of the financial statements and these will be discussed with Council through the year end accounts.
- The management letter, based on the findings of the interim audit, has been delivered by the Queensland Audit Office to the Mayor. The letter while identifying a few areas for focus and improvement paints an acceptable picture of Council's position and control activities.
- Queensland Treasury Corporation (QTC) has commenced its credit review process and staff are providing the required information for QTC to analyse.
- Final go-live decision for the upgrade of the CIVICA Authority system was set to be made at end of April. Go-live date is planned for 10 May 2021.

# WHITSUNDAY REGIONAL COUNCIL

## Financial Statements

For the period ending 30 April 2021

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WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the period ending 30 April 2021

|                                                          |        | 2021                | 2020                 | Revised Budget<br>2020/21 | PTD Budget<br>2020/21 | Variance to<br>PTD Budget |
|----------------------------------------------------------|--------|---------------------|----------------------|---------------------------|-----------------------|---------------------------|
|                                                          | Note   | YTD<br>\$           | 30 June<br>\$        | \$                        | \$                    | %                         |
| <b>Income</b>                                            |        |                     |                      |                           |                       |                           |
| <b>Recurrent revenue</b>                                 |        |                     |                      |                           |                       |                           |
| Rates and levies                                         | 3 (a)  | 70,364,303          | 84,913,238           | 86,682,477                | 72,235,398            | 97%                       |
| Sale of goods and major services                         | 3 (b)  | 9,574,894           | 12,367,742           | 11,142,460                | 9,285,383             | 103%                      |
| Fees and charges                                         | 3 (c)  | 3,184,531           | 3,232,050            | 3,215,001                 | 2,679,168             | 119%                      |
| Lease, rental and levies                                 |        | 329,805             | 428,889              | 443,019                   | 369,183               | 89%                       |
| Interest received                                        |        | 945,823             | 1,650,666            | 1,102,186                 | 918,488               | 103%                      |
| Sales of contract and recoverable works                  | 3 (d)  | 3,631,962           | 4,915,902            | 5,397,010                 | 4,497,508             | 81%                       |
| Other recurrent income                                   |        | 1,896,223           | 7,689,235            | 3,213,125                 | 2,677,604             | 71%                       |
| Grants, subsidies, contributions and donations           | 4 (i)  | 4,591,954           | 10,632,767           | 8,622,492                 | 7,185,410             | 64%                       |
| <b>Total operating revenue</b>                           |        | <b>94,519,496</b>   | <b>125,830,489</b>   | <b>119,817,770</b>        | <b>99,848,142</b>     | <b>95%</b>                |
| <b>Capital revenue</b>                                   |        |                     |                      |                           |                       |                           |
| Grants, subsidies, contributions and donations           | 4 (ii) | 51,887,388          | 60,449,475           | 79,941,211                | 66,617,676            | 78%                       |
|                                                          |        | 51,887,388          | 60,449,475           | 79,941,211                | 66,617,676            |                           |
| <b>Total revenue</b>                                     |        | <b>146,406,884</b>  | <b>186,279,964</b>   | <b>199,758,981</b>        | <b>166,465,818</b>    |                           |
| <b>Capital income</b>                                    |        | <b>881,953</b>      | <b>63,764</b>        | <b>1,490,771</b>          | <b>1,242,309</b>      | <b>71%</b>                |
| <b>Total income</b>                                      | 2 (b)  | <b>147,288,837</b>  | <b>186,343,728</b>   | <b>201,249,752</b>        | <b>167,708,127</b>    | <b>88%</b>                |
| <b>Expenses</b>                                          |        |                     |                      |                           |                       |                           |
| <b>Recurrent expenses</b>                                |        |                     |                      |                           |                       |                           |
| Employee benefits                                        | 5      | (29,570,396)        | (36,876,686)         | (35,839,825)              | (29,866,521)          | 99%                       |
| Materials and services                                   | 6      | (38,071,828)        | (52,881,261)         | (52,435,265)              | (43,696,054)          | 87%                       |
| Finance costs                                            | 7      | (2,898,980)         | (4,066,083)          | (3,836,525)               | (3,197,104)           | 91%                       |
| Depreciation and amortisation                            | 15     | (23,229,378)        | (29,181,271)         | (27,565,452)              | (22,971,210)          | 101%                      |
| <b>Total operating expenses</b>                          |        | <b>(93,770,581)</b> | <b>(123,005,300)</b> | <b>(119,677,067)</b>      | <b>(99,730,889)</b>   |                           |
| <b>Capital expenses</b>                                  |        |                     |                      |                           |                       |                           |
| Other capital expenses                                   | 8      | -                   | (26,416,518)         | (13,052,733)              | (10,877,278)          |                           |
| <b>Total expenses</b>                                    | 2 (b)  | <b>(93,770,581)</b> | <b>(149,421,818)</b> | <b>(132,729,800)</b>      | <b>(110,608,167)</b>  | <b>85%</b>                |
| <b>Net result</b>                                        |        | <b>53,518,256</b>   | <b>36,921,910</b>    | <b>68,519,952</b>         | <b>57,099,960</b>     |                           |
| <b>Other comprehensive income</b>                        |        |                     |                      |                           |                       |                           |
| <b>Items that will not be reclassified to net result</b> |        |                     |                      |                           |                       |                           |
| Increase in asset revaluation surplus                    |        | -                   | 683                  | -                         | -                     |                           |
| <b>Total other comprehensive income for the year</b>     |        | <b>-</b>            | <b>683</b>           | <b>-</b>                  | <b>-</b>              |                           |
| <b>Total comprehensive income for the year</b>           |        | <b>53,518,256</b>   | <b>36,922,593</b>    | <b>68,519,952</b>         | <b>57,099,960</b>     |                           |

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations

For the period ending 30 April 2021

|                                                                         |           | 2021             | 2020             | Revised Budget<br>2020/21 |
|-------------------------------------------------------------------------|-----------|------------------|------------------|---------------------------|
|                                                                         | Note      | \$               | \$               | \$                        |
| Retained surplus (deficiency) from prior years                          |           | 6,626,153        | (3,777,717)      | 6,624,688                 |
| Adjustment for prepaid rates                                            |           | -                | 7,819,074        | -                         |
| Net result for the year                                                 |           | 53,518,256       | 36,921,910       | 68,519,952                |
|                                                                         |           | 60,144,408       | 40,963,267       | 75,144,640                |
| <b>Transfers (to) from capital account</b>                              |           |                  |                  |                           |
| Transfer of capital income                                              |           | (881,953)        | (63,764)         | 6,976,066                 |
| Transfer of capital expenses                                            | 8         | -                | 26,416,518       | 13,052,733                |
| Non-monetary capital revenue                                            | 4 (ii)(b) | -                | (1,323,848)      | -                         |
| General revenue used for capital funding purposes                       | CFS*      | (4,338,827)      | -                | -                         |
| Unspent capital revenue transferred from capital                        | CFS*      | -                | 11,753,283       | -                         |
| Adjustment for unfunded depreciation                                    |           | 2,994,077        | 7,506,997        | 7,138,845                 |
| Transfer to adjust the working capital cash                             |           | -                | (495,163)        | -                         |
| Net capital account transfers                                           |           | (2,226,703)      | 43,794,023       | 27,167,644                |
| Transfers (to) from restricted reserves                                 |           |                  |                  |                           |
| Constrained grants and subsidy reserve                                  |           | (15,524,618)     | (26,385,462)     | (26,483,837)              |
| Constrained NDRRA grants reserve                                        |           | (36,362,770)     | (29,553,310)     | (52,619,522)              |
| <b>Retained surplus (deficiency) available for transfer to reserves</b> |           | 6,030,317        | 28,818,517       | 23,208,925                |
| Transfers (to) from reserves for future capital funding:                |           |                  |                  |                           |
| Insurance reimbursed reserve                                            |           | 955,235          | (2,616,000)      | -                         |
| Capital works reserve                                                   |           | (2,438,508)      | (20,013,314)     | (16,905,314)              |
| Transfers (to) from reserves for future recurrent funding purposes:     |           |                  |                  |                           |
| Operational projects reserve                                            |           | -                | 436,950          | -                         |
|                                                                         |           | -                | -                | -                         |
|                                                                         |           | -                | -                | -                         |
| <b>Retained surplus (deficit) at end of year</b>                        |           | <b>4,547,044</b> | <b>6,626,153</b> | <b>6,303,611</b>          |

\*CFS - Denotes Capital Funding Statement

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position  
As at 30 April 2021

|                                      |        | 2021                 | 2020                 | Revised Budget<br>2020/21 |
|--------------------------------------|--------|----------------------|----------------------|---------------------------|
|                                      | Note   | \$                   | \$                   | \$                        |
| <b>Current assets</b>                |        |                      |                      |                           |
| Cash and cash equivalents            | 10     | 75,848,969           | 68,775,501           | 78,589,339                |
| Receivables                          | 12 (a) | 15,050,556           | 13,584,141           | 11,082,014                |
| Inventories                          | 12     | 1,179,482            | 1,330,586            | 1,341,365                 |
| Contract assets                      |        | 9,775,115            | 9,492,762            | 2,492,762                 |
| Other assets                         |        | 3,156,215            | 4,691,452            | 4,691,452                 |
|                                      |        | 105,010,337          | 97,874,442           | 98,196,933                |
| Non-current assets held for sale     |        | 315,000              | 315,000              | 315,000                   |
| <b>Total current assets</b>          |        | 105,325,337          | 98,189,443           | 98,511,933                |
| <b>Non-current assets</b>            |        |                      |                      |                           |
| Receivables                          |        | 21,000               | 21,000               | -                         |
| Investment properties                | 13     | 1,800,000            | 1,800,000            | 1,800,000                 |
| Property, plant and equipment        | 14     | 1,175,703,677        | 1,133,494,546        | 1,191,733,467             |
| Intangible assets                    |        | -                    | -                    | 976,640                   |
| Right of use assets                  |        | 1,833,351            | 1,833,351            | 1,833,351                 |
| <b>Total non-current assets</b>      |        | 1,179,358,029        | 1,137,148,897        | 1,196,343,459             |
| <b>TOTAL ASSETS</b>                  |        | 1,284,683,366        | 1,235,338,340        | 1,294,855,391             |
| <b>Current liabilities</b>           |        |                      |                      |                           |
| Trade and other payables             | 15     | 21,874,427           | 22,189,713           | 21,887,753                |
| Provisions                           | 16     | 10,258,951           | 9,888,573            | 7,967,087                 |
| Borrowings                           | 17     | 5,372,131            | 5,372,131            | 5,202,300                 |
| Contract liabilities                 |        | 7,042,906            | 7,042,906            | 3,542,906                 |
| <b>Total current liabilities</b>     |        | 44,548,415           | 44,493,323           | 38,600,046                |
| <b>Non-current liabilities</b>       |        |                      |                      |                           |
| Provisions                           | 16     | 7,812,220            | 7,931,719            | 9,651,394                 |
| Borrowings                           | 17     | 76,995,986           | 81,135,085           | 76,305,787                |
| <b>Total non-current liabilities</b> |        | 84,808,207           | 89,066,804           | 85,957,181                |
| <b>TOTAL LIABILITIES</b>             |        | 129,356,622          | 133,560,128          | 124,557,227               |
| <b>NET COMMUNITY ASSETS</b>          |        | <b>1,155,326,744</b> | <b>1,101,778,212</b> | <b>1,170,298,164</b>      |
| <b>Community equity</b>              |        |                      |                      |                           |
| Council capital -                    |        |                      |                      |                           |
| Investment in capital assets         |        | 736,700,824          | 690,352,594          | 754,567,290               |
| Asset revaluation surplus            |        | 360,463,221          | 360,463,221          | 360,463,221               |
| Retained surplus/ (deficiency)       |        | 4,547,044            | 6,626,153            | 6,303,611                 |
| Reserves                             |        | 53,615,654           | 44,336,244           | 48,964,041                |
| <b>TOTAL COMMUNITY EQUITY</b>        |        | <b>1,155,326,743</b> | <b>1,101,778,212</b> | <b>1,170,298,164</b>      |

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity  
For the period ending 30 April 2021

|                                                              | Note | Total         |               | Retained surplus<br>(deficit)<br>Note 25 |              | Reserves<br>Note 26 |             | Asset revaluation surplus<br>Note 24 |             | Council Capital<br>Note 23 |              |
|--------------------------------------------------------------|------|---------------|---------------|------------------------------------------|--------------|---------------------|-------------|--------------------------------------|-------------|----------------------------|--------------|
|                                                              |      | 2021<br>\$    | 2020<br>\$    | 2021<br>\$                               | 2020<br>\$   | 2021<br>\$          | 2020<br>\$  | 2021<br>\$                           | 2020<br>\$  | 2021<br>\$                 | 2020<br>\$   |
| <b>Balance at beginning of the year</b>                      |      | 1,101,778,212 | 1,054,258,015 | 6,626,153                                | (3,777,717)  | 44,336,244          | 47,239,722  | 360,463,221                          | 360,462,538 | 690,352,594                | 650,333,471  |
| Adj on initial application of AASB 15 / AASB 1058            |      | 30,276        | 10,597,604    | -                                        | 7,819,074    |                     |             | -                                    |             | 30,276                     | 2,778,530    |
| Restated opening balances                                    |      | 1,101,808,488 | 1,064,855,619 | 6,626,153                                | 4,041,357    | 44,336,244          | 47,239,722  | 360,463,221                          | 360,462,538 | 690,382,870                | 653,112,001  |
| Net result                                                   |      | 53,518,256    | 36,921,910    | 53,518,256                               | 36,921,910   | -                   | -           | -                                    | -           | -                          | -            |
| Other comprehensive income for the year                      |      |               |               |                                          |              |                     |             |                                      |             |                            |              |
| Change in value of future rehabilitation costs               |      | -             | 683           |                                          |              |                     |             | -                                    | 683         |                            |              |
| <b>Total comprehensive income for the year</b>               |      | 53,518,256    | 36,922,593    | 53,518,256                               | 36,921,910   | -                   | -           | -                                    | 683         | -                          | -            |
| Transfers (to) from retained earnings to capital             |      | -             | -             | (2,226,703)                              | 43,794,023   | -                   | -           | -                                    | -           | 2,226,703                  | (43,794,023) |
| Transfers (to) from retained earnings and recurrent reserves |      | -             | -             | -                                        | 436,950      | -                   | (436,950)   | -                                    | -           |                            |              |
| Transfers (to) from capital reserves and capital             |      | -             | -             | (53,370,661)                             | (78,568,086) | 9,279,410           | (2,466,529) | -                                    | -           | 44,091,251                 | 81,034,615   |
| <b>Net transfers in year</b>                                 |      | -             | -             | (55,597,364)                             | (34,337,114) | 9,279,410           | (2,903,478) | -                                    | -           | 46,317,954                 | 37,240,593   |
|                                                              |      | -             | -             |                                          |              |                     |             |                                      |             | -                          | -            |
| <b>Balance at end of the year</b>                            |      | 1,155,326,743 | 1,101,778,212 | 4,547,044                                | 6,626,153    | 53,615,654          | 44,336,244  | 360,463,221                          | 360,463,221 | 736,700,824                | 690,352,594  |

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the period ending 30 April 2021

|                                                                                    |      | 2021                | 2020                | Revised Budget<br>2020/21 |
|------------------------------------------------------------------------------------|------|---------------------|---------------------|---------------------------|
|                                                                                    | Note | \$                  | \$                  | \$                        |
| <b>Cash flows from operating activities</b>                                        |      |                     |                     |                           |
| <b>Receipts</b>                                                                    |      |                     |                     |                           |
| General rates and utility charges                                                  |      | 70,325,133          | 83,605,795          | 88,971,802                |
| Sale of goods and major services                                                   |      | 9,574,894           | 12,367,742          | 11,142,460                |
| Lease, rental and levies, fees and charges                                         |      | 3,514,264           | 3,225,316           | 3,438,020                 |
| Other income                                                                       |      | 3,765,861           | 16,332,113          | 8,335,710                 |
| GST received                                                                       |      | 946,899             | 14,868,514          | (1,037,544)               |
| Receipts from customers                                                            |      | 88,127,051          | 130,399,481         | 110,850,447               |
| Operating grants, subsidies and contributions                                      |      | 4,591,954           | 12,359,971          | 7,622,492                 |
| Interest received                                                                  |      | 945,823             | 1,650,666           | 1,102,186                 |
| <b>Payments</b>                                                                    |      |                     |                     |                           |
| Payments for materials and services                                                |      | (37,315,101)        | (59,932,128)        | (52,446,044)              |
| Payment to employees                                                               |      | (29,562,931)        | (35,987,474)        | (35,839,825)              |
| GST paid                                                                           |      | -                   | (14,476,754)        | -                         |
| Payments to suppliers and employees                                                |      | (66,878,032)        | (110,396,356)       | (88,285,869)              |
| Interest expense                                                                   |      | (2,629,985)         | (3,250,982)         | (3,602,983)               |
| <b>Net cash inflow (outflow) from operating activities</b>                         |      | <b>24,156,812</b>   | <b>30,762,780</b>   | <b>27,686,273</b>         |
| <b>Cash flows from investing activities</b>                                        |      |                     |                     |                           |
| Commonwealth government grants                                                     |      | 1,404,977           | 5,481,533           | -                         |
| State government subsidies and grants arising from contract assets and liabilities |      | (282,352)           | 6,249,696           | -                         |
| Other capital State government subsidies and grants                                |      | 47,460,162          | 49,470,842          | 84,566,211                |
| Capital contributions                                                              |      | 3,022,249           | 4,173,252           | (125,000)                 |
| Payments for property, plant and equipment                                         |      | (65,408,234)        | (95,288,067)        | (99,833,745)              |
| Payments for investment property                                                   |      | -                   | (135,576)           | -                         |
| Proceeds from sale of property, plant and equipment                                |      | 881,953             | 702,227             | 1,490,771                 |
| Net movement in loans to community organisations                                   |      | (23,000)            | (25,281)            | 1,027,000                 |
| <b>Net cash inflow (outflow) from investing activities</b>                         |      | <b>(12,944,245)</b> | <b>(29,371,375)</b> | <b>(12,874,763)</b>       |
| <b>Cash flows from financing activities</b>                                        |      |                     |                     |                           |
| Proceeds from borrowings                                                           |      | -                   | 8,167,094           | -                         |
| Repayment of borrowings                                                            | 17   | (4,139,099)         | (4,226,926)         | (4,997,672)               |
| Repayments made on finance leases                                                  |      | -                   | (174,357)           | -                         |
| <b>Net cash inflow (outflow) from financing activities</b>                         |      | <b>(4,139,099)</b>  | <b>3,765,810</b>    | <b>(4,997,672)</b>        |
| <b>Net increase (decrease) in cash and cash equivalents held</b>                   |      | <b>7,073,468</b>    | <b>5,157,216</b>    | <b>9,813,839</b>          |
| Cash and cash equivalents at beginning of the financial year                       |      | 68,775,501          | 63,618,285          | 68,775,500                |
| <b>Cash and cash equivalents at end of the financial year</b>                      | 10   | <b>75,848,969</b>   | <b>68,775,501</b>   | <b>78,589,339</b>         |

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

**WHITSUNDAY REGIONAL COUNCIL**

**Statement of Capital Funding**

**For the period ending 30 April 2021**

|                                                 | Note | 2021              | 2020               | Revised Budget<br>2020/21 |
|-------------------------------------------------|------|-------------------|--------------------|---------------------------|
|                                                 |      | \$                | \$                 | \$                        |
| <b>Sources of capital funding</b>               |      |                   |                    |                           |
| General revenue used for capital purposes       |      | 4,338,827         | -                  | (8,466,837)               |
| Excess capital revenue provided in year         |      | -                 | (11,753,283)       | -                         |
| Finance leases for right of use assets          |      | -                 | 468,579            | -                         |
| Loan monies expended                            |      | -                 | 8,167,094          | -                         |
| Funded depreciation and amortisation            |      | 19,411,286        | 21,674,274         | 20,426,607                |
| Proceeds from the sale of capital assets        |      | 881,953           | 702,227            | 1,490,771                 |
| Donated and contributed physical assets         |      | -                 | 1,323,848          | -                         |
| Constrained grants, subsidies and contributions |      | 12,203,167        | 36,892,209         | 28,379,308                |
| Insurance reimbursed reserve                    |      |                   |                    | 70,000                    |
| Capital Works reserve                           |      | 4,793,656         | 13,459,178         | 7,504,825                 |
| Insurance Restoration reserve                   |      | -                 | 1,129,919          | 2,807,221                 |
| Constrained NDRRA grants reserve                |      | 27,918,443        | 29,553,310         | 52,619,522                |
|                                                 |      | <b>69,547,333</b> | <b>101,617,354</b> | <b>104,831,417</b>        |
| <b>Application of capital funding</b>           |      |                   |                    |                           |
| Non-current capital assets                      |      |                   |                    |                           |
| Land and Improvements                           |      | -                 | 126,461            | -                         |
| Buildings and Other Structures                  |      | -                 | 25,871,843         | 57,691,657                |
| Plant and equipment                             |      | -                 | 9,121,423          | 2,800,329                 |
| Intangible assets                               |      | -                 | -                  | 976,640                   |
| Transport Infrastructure                        |      | -                 | 46,103,096         | 52,492,027                |
| Water                                           |      | -                 | 2,553,538          | 11,401,765                |
| Sewerage                                        |      | -                 | 11,450,050         | 2,929,328                 |
| Right of use - Land                             |      | -                 | 11,322             | -                         |
| Right of use - Buildings                        |      | -                 | 457,258            | -                         |
| Movement in capital work in progress            |      | 65,408,234        | 1,385,503          | (28,458,000)              |
| Investment property                             |      | -                 | 135,576            | -                         |
|                                                 |      | <b>65,408,234</b> | <b>97,216,070</b>  | <b>99,833,745</b>         |
| Principal loan redemptions                      |      |                   |                    |                           |
| Queensland Treasury Corporation                 |      | 4,139,099         | 4,226,926          | 4,997,672                 |
| Finance leases for right of use assets          |      | -                 | 174,357            | -                         |
|                                                 |      | <b>4,139,099</b>  | <b>4,401,284</b>   | <b>4,997,672</b>          |
|                                                 |      | <b>69,547,333</b> | <b>101,617,354</b> | <b>104,831,417</b>        |

*The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.*

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements  
For the period ending 30 April 2021

2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:-

| (b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:- |                      |            |                 |           |              |                        |         |                |                                                       |                     |               |
|----------------------------------------------------------------------------------------------------------------------|----------------------|------------|-----------------|-----------|--------------|------------------------|---------|----------------|-------------------------------------------------------|---------------------|---------------|
| Programs                                                                                                             | Gross program income |            |                 |           | Total income | Gross program expenses |         | Total expenses | Operating surplus/(deficit) from recurrent operations | Net result for year | Assets        |
|                                                                                                                      | Recurrent revenue    |            | Capital revenue |           |              | Recurrent              | Capital |                |                                                       |                     |               |
|                                                                                                                      | Grants               | Other      | Grants          | Other     |              |                        |         |                |                                                       |                     |               |
|                                                                                                                      | 2021 \$              | 2021 \$    | 2021 \$         | 2021 \$   |              |                        |         |                |                                                       |                     |               |
| Office of the Chief Executive                                                                                        | 135,150              | 104,845    | -               | -         | 239,995      | (7,283,962)            | -       | (7,283,962)    | (7,043,967)                                           | (7,043,967)         | (0)           |
| Corporate Services                                                                                                   | 1,976,206            | 40,563,981 | 6,515,733       | 1,250,493 | 50,306,412   | 6,628,478              | -       | 6,628,478      | 49,168,665                                            | 56,934,891          | 184,016,759   |
| Community Environmental Services                                                                                     | 381,361              | 2,496,299  | 37,800          | (198)     | 2,915,263    | (10,268,837)           | -       | (10,268,837)   | (7,391,176)                                           | (7,353,574)         | 4,067,092     |
| Engineering                                                                                                          | 1,307,520            | 3,469,678  | 19,545,834      | 1,915,380 | 26,238,411   | (26,270,213)           | -       | (26,270,213)   | (21,493,015)                                          | (31,801)            | 568,803,154   |
| Waste Management                                                                                                     | 126,133              | 6,667,700  | 25,000          | -         | 6,818,833    | (6,459,256)            | -       | (6,459,256)    | 334,577                                               | 359,577             | 10,017,848    |
| Planning & Development Assessment                                                                                    | 41,519               | 1,385,001  | -               | -         | 1,426,520    | (3,157,162)            | -       | (3,157,162)    | (1,730,641)                                           | (1,730,641)         | -             |
| Customer Experience                                                                                                  | -                    | -828,031   | 511,823         | 145,965   | (170,243)    | (10,554,863)           | -       | (10,554,863)   | (11,382,893)                                          | (10,725,106)        | 36,809,178    |
| Airport Operations                                                                                                   | 602,000              | 3,857,730  | 800,100         | -         | 5,259,830    | (5,232,332)            | -       | (5,232,332)    | (772,603)                                             | 27,497              | 78,445,987    |
| Quarries & Pitts                                                                                                     | -                    | 2,970,372  | -               | -         | 2,970,372    | (3,291,547)            | -       | (3,291,547)    | (321,175)                                             | (321,175)           | 2,892,249     |
| Shute Harbour Operations                                                                                             | -                    | 136,801    | 18,176,795      | -         | 18,313,596   | (205,041)              | -       | (205,041)      | (68,240)                                              | 18,108,555          | 45,865,839    |
| Water Services                                                                                                       | 1,102                | 16,185,995 | 2,540,000       | 751,240   | 19,478,337   | (16,098,412)           | -       | (16,098,412)   | 88,685                                                | 3,379,925           | 157,004,347   |
| Sewerage Services                                                                                                    | 16,102               | 12,922,032 | 712,055         | (158,677) | 13,491,511   | (11,577,434)           | -       | (11,577,434)   | 1,360,699                                             | 1,914,077           | 193,153,720   |
| Total                                                                                                                | 4,587,093            | 89,932,403 | 48,865,139      | 3,904,202 | 147,288,837  | (93,770,581)           | -       | (93,770,581)   | 748,914                                               | 53,518,256          | 1,281,076,174 |

For the year ended 30 June 2020

| for the year ended 30 June 2020   |                      |             |                 |           |              |                        |              |                |                                                       |                     |               |
|-----------------------------------|----------------------|-------------|-----------------|-----------|--------------|------------------------|--------------|----------------|-------------------------------------------------------|---------------------|---------------|
| Programs                          | Gross program income |             |                 |           | Total income | Gross program expenses |              | Total expenses | Operating surplus/(deficit) from recurrent operations | Net result for year | Assets        |
|                                   | Recurrent revenue    |             | Capital revenue |           |              | Recurrent              | Capital      |                |                                                       |                     |               |
|                                   | Grants               | Other       | Grants          | Other     |              |                        |              |                |                                                       |                     |               |
|                                   | 2020 \$              | 2020 \$     | 2020 \$         | 2020 \$   |              |                        |              |                |                                                       |                     |               |
| Office of the Chief Executive     | 391,302              | 191,576     | (42,802)        | -         | 540,077      | (8,643,212)            | -            | (8,643,212)    | (8,060,333)                                           | (8,103,135)         | (0)           |
| Corporate Services                | 4,235,802            | 55,895,573  | 11,319,609      | -         | 71,450,984   | 6,851,933              | (2,670,171)  | 4,181,762      | 66,983,308                                            | 75,632,746          | 194,583,356   |
| Community Environmental Services  | 490,975              | 2,588,930   | 200,712         | 63,764    | 3,344,381    | (12,474,090)           | (48,366)     | (12,522,456)   | (9,394,185)                                           | (9,178,075)         | 3,896,706     |
| Engineering                       | 4,452,316            | 4,036,309   | 19,471,944      | 1,743,717 | 29,704,286   | (35,647,685)           | (13,046,556) | (48,694,241)   | (27,159,060)                                          | (18,989,955)        | 554,464,491   |
| Waste Management                  |                      | 7,998,668   | 137,185         | -         | 8,135,853    | (7,700,815)            | (3,375,487)  | (11,076,302)   | 297,853                                               | (2,940,449)         | 9,187,951     |
| Planning & Development Assessment |                      | 1,855,153   | -               | -         | 1,855,153    | (4,946,863)            | -            | (4,946,863)    | (3,091,710)                                           | (3,091,710)         | -             |
| Customer Experience               | 957,439              | 143,607     | 4,560,313       | 61,973    | 5,723,332    | (15,517,711)           | (618,461)    | (16,136,172)   | (14,416,664)                                          | (10,412,840)        | 37,477,649    |
| Airport Operations                |                      | 5,558,105   | 1,113,999       | -         | 6,672,103    | (7,217,847)            | (4,562,897)  | (11,780,743)   | (1,659,742)                                           | (5,108,640)         | 76,742,390    |
| Quarries & Pitts                  |                      | 3,352,639   | -               | -         | 3,352,639    | (3,606,501)            | 19,879       | (3,586,622)    | (253,862)                                             | (233,983)           | 3,827,473     |
| Shute Harbour Operations          |                      | -294,058    | 13,610,916      | 2,616,000 | 15,932,858   | (489,202)              | (308,896)    | (798,098)      | (783,260)                                             | 15,134,760          | 19,562,292    |
| Water Services                    |                      | 18,393,161  | 394,118         | 606,355   | 19,393,634   | (19,294,581)           | (486,867)    | (19,781,449)   | (901,420)                                             | (387,814)           | 143,397,321   |
| Sewerage Services                 |                      | 15,582,992  | 4,186,380       | 469,054   | 20,238,426   | (14,318,727)           | (1,318,695)  | (15,637,422)   | 1,264,265                                             | 4,601,004           | 188,807,002   |
| Total                             | 10,527,834           | 115,302,655 | 54,952,375      | 5,560,864 | 186,343,728  | (123,005,300)          | (26,416,518) | (149,421,818)  | 2,825,189                                             | 36,921,910          | 1,231,946,630 |

# WHITSUNDAY REGIONAL COUNCIL

## Notes to the Financial Statements

For the period ending 30 April 2021

|                                                              | Note | 2021<br>\$  | 2020<br>\$  |
|--------------------------------------------------------------|------|-------------|-------------|
| <b>3 Revenue</b>                                             |      |             |             |
| <b>(a) Rates and levies</b>                                  |      |             |             |
| General rates                                                |      | 42,204,611  | 50,181,421  |
| Water                                                        |      | 7,156,250   | 8,674,903   |
| Water consumption, rental and sundries                       |      | 7,041,871   | 7,743,833   |
| Sewerage                                                     |      | 14,312,510  | 16,586,925  |
| Waste management                                             |      | 4,976,241   | 5,469,534   |
| Rates and utility charge revenue                             |      | 75,691,483  | 88,656,616  |
| Less: Discounts                                              |      | (4,752,642) | (3,074,746) |
| Less: Pensioner remissions                                   |      | (574,538)   | (668,633)   |
| Net rates and utility charges                                |      | 70,364,303  | 84,913,238  |
| <b>(b) Sale of goods and major services</b>                  |      |             |             |
| Parking and other ranger services                            |      | 862,622     | 1,083,561   |
| Refuse tips and transfer station charges                     |      | 2,151,356   | 2,098,996   |
| Aerodrome charges                                            |      | 2,588,627   | 3,980,384   |
| Quarry charges                                               |      | 2,860,194   | 3,195,155   |
| Shute harbour commercial activities                          |      | 147,638     | 196,620     |
| Caravan parks fees and charges                               |      | 589,110     | 607,236     |
| Water and sewerage fees and charges                          |      | 375,347     | 1,060,363   |
| Other                                                        |      | -           | 145,426     |
|                                                              |      | 9,574,894   | 12,367,742  |
| <b>(c) Fees and Charges</b>                                  |      |             |             |
| Statutory fees and charges include                           |      |             |             |
| Lodgement fees                                               |      | 1,179,575   | 1,176,419   |
| Dog registrations                                            |      | 242,522     | 249,490     |
| Inspection fees                                              |      | 68,476      | 501,496     |
| Licences and permits                                         |      | 583,554     | 374,312     |
| Fines and infringements                                      |      | (176,700)   | (147,676)   |
| Other statutory fees                                         |      | 1,036,142   | 718,151     |
| User fees and charges                                        |      | 250,962     | 359,858     |
|                                                              |      | 3,184,531   | 3,232,050   |
| <b>(d) Sales of contract and recoverable works</b>           |      |             |             |
| Transport and Main Roads                                     |      | 560,437     | 4,915,902   |
| Private works                                                |      | 3,071,526   | -           |
|                                                              |      | 3,631,962   | 4,915,902   |
| There are no contracts in progress at the year end.          |      |             |             |
| The contract work carried out is not subject to retentions.  |      |             |             |
| <b>4 Grants, subsidies, contributions and donations</b>      |      |             |             |
| <b>(i) Recurrent</b>                                         |      |             |             |
| General purpose grants                                       |      | 2,134,169   | 5,549,328   |
| State government subsidies and grants                        |      | 1,957,815   | 2,314,810   |
| NDRRA flood damage grants for operational repairs            |      | 495,109     | 2,663,696   |
| Contributions                                                |      | 4,861       | 97,853      |
| <b>(ii) Capital</b>                                          |      |             |             |
| (a) Monetary revenue designated for capital funding purposes |      |             |             |
| Commonwealth government grants                               |      | 1,404,977   | 5,481,533   |
| State government subsidies and grants                        |      | 11,097,392  | 19,917,531  |
| NDRRA flood damage grants for capitalised repairs            |      | 36,362,770  | 29,553,310  |
| Contributions                                                |      | 3,022,249   | 4,173,252   |
|                                                              |      | 51,887,388  | 59,125,627  |
| (b) Non-monetary revenue received -                          |      |             |             |
| Developer contributions of physical assets at fair value     |      | -           | 1,323,848   |
|                                                              |      | -           | 1,323,848   |
| Total capital revenue                                        |      | 51,887,388  | 60,449,475  |

# WHITSUNDAY REGIONAL COUNCIL

## Notes to the Financial Statements

For the period ending 30 April 2021

|                                                                                                                            | Note | 2021<br>\$        | 2020<br>\$        |
|----------------------------------------------------------------------------------------------------------------------------|------|-------------------|-------------------|
| <b>5 Employee benefits</b>                                                                                                 |      |                   |                   |
| Total staff wages and salaries                                                                                             |      | 20,862,100        | 27,220,897        |
| Councillors' remuneration                                                                                                  |      | 475,891           | 559,059           |
| Annual, sick and long service leave entitlements                                                                           |      | 4,290,795         | 5,577,686         |
| Superannuation                                                                                                             |      | 2,880,045         | 3,554,302         |
|                                                                                                                            |      | <u>28,508,831</u> | <u>36,911,944</u> |
| Other employee related expenses                                                                                            |      | 2,534,035         | 3,182,626         |
|                                                                                                                            |      | <u>31,042,867</u> | <u>40,094,570</u> |
| Less capitalised employee expenses                                                                                         |      | (1,472,471)       | (3,217,884)       |
|                                                                                                                            |      | <u>29,570,396</u> | <u>36,876,686</u> |
| <b>6 Materials and services</b>                                                                                            |      |                   |                   |
| Audit of annual financial statements by the Auditor-General of Queensland                                                  |      | 125,000           | 125,928           |
| Community Donations, grants, subsidies & contributions                                                                     |      | 2,135,956         | 2,320,844         |
| Legal services                                                                                                             |      | 422,546           | 987,123           |
| Insurance                                                                                                                  |      | 1,739,182         | 1,946,722         |
| Consultants & Services                                                                                                     |      | 732,960           | 1,310,765         |
| Contractors                                                                                                                |      | 13,761,030        | 17,237,975        |
| Plant & Equipment                                                                                                          |      | 3,289,434         | 3,873,741         |
| Advertising & Marketing                                                                                                    |      | 911,135           | 324,425           |
| Cost of inventories                                                                                                        |      | 320,586           | 410,452           |
| Communications & IT                                                                                                        |      | 2,922,338         | 4,188,212         |
| Repairs & Maintenance & Utility charges                                                                                    |      | 3,030,531         | 4,149,711         |
| Raw materials & consumables                                                                                                |      | 3,848,235         | 10,619,872        |
| Registrations & subscriptions                                                                                              |      | 269,529           | 278,073           |
| Safety                                                                                                                     |      | 612,736           | 948,971           |
| Purchase of water                                                                                                          |      | 2,079,620         | 2,417,403         |
| Rentals - Operating leases                                                                                                 |      | 389,194           | 396,480           |
| Other material and services                                                                                                |      | 1,481,817         | 1,344,563         |
|                                                                                                                            |      | <u>38,071,828</u> | <u>52,881,261</u> |
| <b>7 Finance costs</b>                                                                                                     |      |                   |                   |
| Finance costs charged by the Queensland Treasury Corporation                                                               |      | 2,629,985         | 3,211,095         |
| Interest on finance leases                                                                                                 |      | -                 | 39,887            |
| Bank charges                                                                                                               |      | 268,923           | 368,038           |
| Impairment of receivables and bad debts written-off                                                                        |      | 72                | 435,623           |
| Refuse sites - unwinding of discount on provision                                                                          |      | -                 | 0                 |
| Refuse sites - unwinding of discount on provision                                                                          |      | -                 | 11,439            |
|                                                                                                                            |      | <u>2,898,980</u>  | <u>4,066,083</u>  |
| <b>8 Capital expenses</b>                                                                                                  |      |                   |                   |
| Loss on the sale of capital assets                                                                                         |      | -                 | 319,509           |
| Loss on write-off of capital assets                                                                                        | 9    | -                 | 22,791,738        |
| Increase in rehabilitation provision for future costs, on land not controlled by council, due to a change in discount rate |      | -                 | 67,625            |
| Change arising from revision of the future restoration expenditure                                                         |      | -                 | 3,237,646         |
| Total capital expenses                                                                                                     |      | <u>-</u>          | <u>26,416,518</u> |
| <b>9 Loss on write-off of capital assets</b>                                                                               |      |                   |                   |
| Investment property - Land and Buildings                                                                                   | 13   | -                 | 48,366            |
| Buildings and Other Structures                                                                                             |      | -                 | 7,094,573         |
| Plant and equipment                                                                                                        |      | -                 | 245,908           |
| Transport Infrastructure                                                                                                   |      | -                 | 13,597,328        |
| Water                                                                                                                      |      | -                 | 486,867           |
| Sewerage                                                                                                                   |      | -                 | 1,318,695         |

# WHITSUNDAY REGIONAL COUNCIL

## Notes to the Financial Statements

For the period ending 30 April 2021

|                                                                                                                                                                                                                                          | Note        | 2021<br>\$        | 2020<br>\$        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------|-------------------|
| <b>10 Cash and cash equivalents</b>                                                                                                                                                                                                      |             |                   |                   |
| Cash at bank and on hand                                                                                                                                                                                                                 |             | 202,260           | 975,280           |
| Deposits at call                                                                                                                                                                                                                         |             | 75,646,709        | 67,800,222        |
| Total cash and cash equivalents per statement of cash flows                                                                                                                                                                              |             | <u>75,848,969</u> | <u>68,775,501</u> |
| Total cash assets                                                                                                                                                                                                                        |             | <u>75,848,969</u> | <u>68,775,501</u> |
| Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:                            |             |                   |                   |
| Unspent government grants and subsidies                                                                                                                                                                                                  | 18 (a) (ii) | 11,243,529        | (0)               |
| Unspent developer contributions                                                                                                                                                                                                          | 18 (a) (ii) | 9,669,412         | 9,147,163         |
| Rates in advance                                                                                                                                                                                                                         |             | 2,178,578         | 2,591,430         |
| Contract liabilities                                                                                                                                                                                                                     |             | 7,042,906         | 7,042,906         |
| <i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>                              |             |                   |                   |
| Funds set aside by council to meet specific future funding requirements                                                                                                                                                                  |             | 41,167,500        | 43,367,849        |
| Total cash held to contribute to identified funding commitments                                                                                                                                                                          |             | <u>71,301,924</u> | <u>62,149,348</u> |
| Cash and deposits at call are held in the Westpac Bank and Queensland Treasury Corporation in a normal term deposits and Business cheque accounts. The bank currently has a short term credit rating of A1+ and long term rating of AA-. |             |                   |                   |
| <b>11 Receivables</b>                                                                                                                                                                                                                    |             |                   |                   |
| <b>(a) Current</b>                                                                                                                                                                                                                       |             |                   |                   |
| Rateable revenue and utility charges                                                                                                                                                                                                     |             | 8,438,300         | 7,847,983         |
| GST recoverable                                                                                                                                                                                                                          |             | 774,158           | 1,683,384         |
| Other debtors                                                                                                                                                                                                                            |             | 5,419,511         | 3,657,186         |
| Less impairment provision                                                                                                                                                                                                                |             | (610,413)         | (610,413)         |
|                                                                                                                                                                                                                                          |             | <u>14,021,556</u> | <u>12,578,141</u> |
| Loans and advances to community organisations                                                                                                                                                                                            |             | 1,029,000         | 1,006,000         |
|                                                                                                                                                                                                                                          |             | <u>15,050,556</u> | <u>13,584,141</u> |
| <b>(b) Non-current</b>                                                                                                                                                                                                                   |             |                   |                   |
| Loans and advances to community organisations                                                                                                                                                                                            |             | 21,000            | 21,000            |
|                                                                                                                                                                                                                                          |             | <u>21,000</u>     | <u>21,000</u>     |
| <b>12 Inventories</b>                                                                                                                                                                                                                    |             |                   |                   |
| Inventories for internal use-                                                                                                                                                                                                            |             |                   |                   |
| Quarry and road materials                                                                                                                                                                                                                |             | 672,265           | 772,465           |
| Stores and materials                                                                                                                                                                                                                     |             | 507,217           | 558,121           |
| Land purchased for development and sale                                                                                                                                                                                                  |             | (0)               | (0)               |
|                                                                                                                                                                                                                                          |             | <u>1,179,482</u>  | <u>1,330,586</u>  |
| Valued at cost, adjusted when applicable for any loss of service potential.                                                                                                                                                              |             |                   |                   |
| <b>13 Investment properties</b>                                                                                                                                                                                                          |             |                   |                   |
| <b>Property held for rental income and capital growth</b>                                                                                                                                                                                |             |                   |                   |
| Fair value at beginning of the financial year                                                                                                                                                                                            |             | 1,800,000         | 1,650,000         |
| Fair value of assets transferred from other asset category                                                                                                                                                                               |             | -                 | (974)             |
| Acquisitions                                                                                                                                                                                                                             |             | -                 | 135,576           |
| Value of the asset written-off                                                                                                                                                                                                           |             | -                 | (48,366)          |
| Revaluation adjustment to income statement                                                                                                                                                                                               |             | -                 | 63,764            |
| Fair value at end of the financial year                                                                                                                                                                                                  |             | <u>1,800,000</u>  | <u>1,800,000</u>  |

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements  
For the period ending 30 April 2021

14 Property, plant and equipment

| Note                                        | Land and Improvements | Buildings and Other Structures | Plant and equipment | Transport Infrastructure | Water             | Sewerage          | Works in progress | Total plant and equipment | Right of use - Land | Right of use - Buildings | Right of use - Plant | Total right of use assets |
|---------------------------------------------|-----------------------|--------------------------------|---------------------|--------------------------|-------------------|-------------------|-------------------|---------------------------|---------------------|--------------------------|----------------------|---------------------------|
| Basis of measurement                        | Valuation level 2     | Valuation level 2              | Cost                | Valuation level 3        | Valuation level 3 | Valuation level 3 | Cost              |                           | Cost                | Cost                     | Cost                 |                           |
|                                             | 2021                  | 2021                           | 2021                | 2021                     | 2021              | 2021              | 2021              | 2021                      | 2021                | 2021                     | 2021                 | 2021                      |
|                                             | \$                    | \$                             | \$                  | \$                       | \$                | \$                | \$                | \$                        | \$                  | \$                       | \$                   | \$                        |
| Asset Values                                |                       |                                |                     |                          |                   |                   |                   |                           |                     |                          |                      |                           |
| Opening gross value as at 1 July 2020       | 45,618,540            | 120,405,777                    | 55,968,801          | 714,241,938              | 277,885,046       | 229,060,073       | 118,665,929       | 1,561,846,103             | 1,560,888           | 457,258                  | 8,290                | 2,026,435                 |
| Minor correction to opening balance         | -                     | -                              | -                   | 36,998                   | -                 | 1,112             | -                 | 38,110                    | -                   | -                        | -                    | -                         |
| Additions at cost                           | -                     | -                              | -                   | -                        | -                 | -                 | 65,408,234        | 65,408,234                | -                   | -                        | -                    | -                         |
|                                             | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -                         | -                   | -                        | -                    | -                         |
| Contributed assets at valuation             | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -                         | -                   | -                        | -                    | -                         |
| Internal transfers from work in progress    | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -                         | -                   | -                        | -                    | -                         |
| Disposals                                   | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -                         | -                   | -                        | -                    | -                         |
| Write-offs                                  | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -                         | -                   | -                        | -                    | -                         |
| Internal transfers between asset classes    | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -                         | -                   | -                        | -                    | -                         |
| Transfer to investment properties           | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -                         | -                   | -                        | -                    | -                         |
| Closing gross value as at 30 June 2021      | 45,618,540            | 120,405,777                    | 55,968,801          | 714,278,936              | 277,885,046       | 229,061,185       | 184,074,163       | 1,627,292,447             | 1,560,888           | 457,258                  | 8,290                | 2,026,435                 |
| Accumulated depreciation and impairment     |                       |                                |                     |                          |                   |                   |                   |                           |                     |                          |                      |                           |
| Opening balance as at 1 July 2020           | 23,664                | 39,971,387                     | 28,423,185          | 140,474,866              | 146,230,294       | 73,228,161        |                   | 428,351,557               | 36,051              | 152,419                  | 4,613                | 193,084                   |
| Minor correction to opening balance         | -                     | -                              | -                   | 7,278                    | -                 | 556               |                   | 7,834                     | -                   | -                        | -                    | -                         |
| Depreciation provided in year               | -                     | 3,147,354                      | 2,854,378           | 8,824,237                | 4,840,573         | 3,562,836         |                   | 23,229,378                | -                   | -                        | -                    | -                         |
| Depreciation on disposals                   | -                     | -                              | -                   | -                        | -                 | -                 |                   | -                         | -                   | -                        | -                    | -                         |
| Depreciation on write-offs                  | -                     | -                              | -                   | -                        | -                 | -                 |                   | -                         | -                   | -                        | -                    | -                         |
| Internal transfers between asset classes    | -                     | -                              | -                   | -                        | -                 | -                 |                   | -                         | -                   | -                        | -                    | -                         |
| Transfer to investment properties           | -                     | -                              | -                   | -                        | -                 | -                 |                   | -                         | -                   | -                        | -                    | -                         |
| Accumulated depreciation as at 30 June 2021 | 23,664                | 43,118,742                     | 31,277,562          | 149,306,382              | 151,070,867       | 76,791,553        |                   | 451,588,770               | 36,051              | 152,419                  | 4,613                | 193,084                   |
| Total written down value as at 30 June 2021 | 45,594,876            | 77,287,036                     | 24,691,238          | 564,972,554              | 126,814,179       | 152,269,632       | 184,074,163       | 1,175,703,677             | 1,524,837           | 304,838                  | 3,676                | 1,833,351                 |
| Range of estimated useful life in years     | 0 - 50                | 0 - 120                        | 0 - 60              | 0 - 500                  | 0 - 100           | 5 - 100           |                   |                           | 7 - 100             | 7 - 100                  | 7 - 100              |                           |
| Addition of renewal assets                  | -                     | -                              | -                   | -                        | -                 | -                 | 40,868,389        | 40,868,389                | -                   | -                        | -                    | -                         |
| Addition of other assets                    | -                     | -                              | -                   | -                        | -                 | -                 | 24,539,845        | 24,539,845                | -                   | -                        | -                    | -                         |
| Total additions in year                     | -                     | -                              | -                   | -                        | -                 | -                 | 65,408,234        | 65,408,234                | -                   | -                        | -                    | -                         |

\* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements  
For the period ending 30 April 2021

14 Property, plant and equipment - prior year

|                                             | Note | Land and Improvements | Buildings and Other Structures | Plant and equipment | Transport Infrastructure | Water             | Sewerage          | Works in progress | Total plant and | Right of use - Land | Right of use - Buildings | Right of use - Plant | Total right of use assets |
|---------------------------------------------|------|-----------------------|--------------------------------|---------------------|--------------------------|-------------------|-------------------|-------------------|-----------------|---------------------|--------------------------|----------------------|---------------------------|
| Basis of measurement                        |      | Valuation level 2     | Valuation level 2              | Cost                | Valuation level 3        | Valuation level 3 | Valuation level 3 | Cost              |                 | Cost                | Cost                     | Cost                 | -                         |
| Asset Values                                |      | 2020<br>\$            | 2020<br>\$                     | 2020<br>\$          | 2020<br>\$               | 2020<br>\$        | 2020<br>\$        | 2020<br>\$        | 2020<br>\$      | 2020<br>\$          | 2020<br>\$               | 2020<br>\$           | 2020<br>\$                |
| Opening gross value as at 1 July 2019       |      | 45,782,079            | 130,595,920                    | 35,186,258          | 678,932,762              | 278,451,049       | 219,960,213       | 117,280,426       | 1,506,188,708   | 1,549,566           | -                        | 8,290                | 1,557,856                 |
| Minor correction to opening balance         |      | -                     | 35,000                         | 312,123             | 2,331,001                | 550,631           | 146,880           | -                 | 3,375,635       | -                   | -                        | -                    | -                         |
| Additions at cost                           |      | -                     | -                              | -                   | -                        | -                 | -                 | 95,559,219        | 95,559,219      | -                   | -                        | -                    | -                         |
| Addition by way of finance lease            |      | -                     | -                              | -                   | -                        | -                 | -                 | -                 | -               | 11,322              | 457,258                  | -                    | 468,579                   |
| Contributed assets at valuation             |      | -                     | 9,040                          | -                   | 988,166                  | 180,338           | 146,303           | -                 | 1,323,848       | -                   | -                        | -                    | -                         |
| Internal transfers from work in progress    |      | 126,461               | 25,862,803                     | 9,121,423           | 45,114,930               | 2,373,200         | 11,303,748        | (94,038,140)      | (135,576)       | -                   | -                        | -                    | -                         |
| Disposals                                   |      | -                     | -                              | (3,215,105)         | -                        | -                 | -                 | -                 | (3,215,105)     | -                   | -                        | -                    | -                         |
| Write-offs                                  | 9    | -                     | (16,101,800)                   | (517,769)           | (20,360,019)             | (1,186,979)       | (2,668,277)       | -                 | (40,834,844)    | -                   | -                        | -                    | -                         |
| Internal transfers between asset classes    |      | (290,000)             | (20,004,980)                   | 15,081,870          | 7,235,097                | (2,483,193)       | 171,206           | -                 | (290,000)       | -                   | -                        | -                    | -                         |
| Transfer to investment properties           | 13   | -                     | 9,795                          | -                   | -                        | -                 | (135,576)         | -                 | (125,781)       | -                   | -                        | -                    | -                         |
| Closing gross value as at 30 June 2020      |      | 45,618,540            | 120,405,777                    | 55,968,801          | 714,241,938              | 277,885,046       | 229,060,073       | 118,665,929       | 1,561,846,103   | 1,560,888           | 457,258                  | 8,290                | 2,026,435                 |
| Accumulated depreciation and impairment     |      |                       |                                |                     |                          |                   |                   |                   |                 |                     |                          |                      |                           |
| Opening balance as at 1 July 2019           |      | 22,419                | 52,750,923                     | 20,758,481          | 132,738,558              | 142,753,536       | 70,018,368        | -                 | 419,042,286     | -                   | -                        | -                    | -                         |
| Minor correction to opening balance         |      | -                     | 2,265                          | 19,494              | 415,402                  | 103,841           | 56,102            | -                 | 597,105         | -                   | -                        | -                    | -                         |
| Depreciation provided in year               |      | 1,245                 | 3,555,630                      | 3,278,110           | 12,039,848               | 5,678,783         | 4,434,571         | -                 | 28,988,187      | 36,051              | 152,419                  | 4,613                | 193,084                   |
| Depreciation on disposals                   |      | -                     | -                              | (2,193,369)         | -                        | -                 | -                 | -                 | (2,193,369)     | -                   | -                        | -                    | -                         |
| Depreciation on write-offs                  | 9    | -                     | (9,007,227)                    | (271,862)           | (6,762,691)              | (700,111)         | (1,349,582)       | -                 | (18,091,472)    | -                   | -                        | -                    | -                         |
| Internal transfers between asset classes    |      | -                     | (7,339,024)                    | 6,832,329           | 2,043,748                | (1,605,755)       | 68,702            | -                 | (0)             | -                   | -                        | -                    | -                         |
| Transfer to investment properties           | 13   | -                     | 8,821                          | -                   | -                        | -                 | -                 | -                 | 8,821           | -                   | -                        | -                    | -                         |
| Accumulated depreciation as at 30 June 2020 |      | 23,664                | 39,971,387                     | 28,423,185          | 140,474,866              | 146,230,294       | 73,228,161        | -                 | 428,351,557     | 36,051              | 152,419                  | 4,613                | 193,084                   |
| Total written down value as at 30 June 2020 |      | 45,594,876            | 80,434,390                     | 27,545,616          | 573,767,072              | 131,654,752       | 155,831,911       | 118,665,929       | 1,133,494,546   | 1,524,837           | 304,838                  | 3,676                | 1,833,351                 |
| Range of estimated useful life in years     |      | 0 - 50                | 0 - 120                        | 0 - 60              | 0 - 500                  | 0 - 100           | 5 - 100           |                   |                 | 7 - 100             | 7 - 100                  | 7 - 100              |                           |

\* ARS denotes - Asset Revaluation Surplus

# WHITSUNDAY REGIONAL COUNCIL

## Notes to the Financial Statements For the period ending 30 April 2021

|                                                                           | 2021              | 2020              |
|---------------------------------------------------------------------------|-------------------|-------------------|
| <b>15 Trade and other payables</b>                                        |                   |                   |
| <b>Current</b>                                                            |                   |                   |
| Accruals                                                                  | 360,960           | 425,123           |
| Creditors                                                                 | 18,778,446        | 18,410,975        |
| Rates in advance                                                          | 2,178,578         | 2,591,430         |
| Employee related accruals                                                 | -                 | 243,415           |
| GST payable                                                               | 556,443           | 518,771           |
|                                                                           | <u>21,874,427</u> | <u>22,189,713</u> |
| <br><b>16 Provisions</b>                                                  |                   |                   |
| <b>Current</b>                                                            |                   |                   |
| Annual leave                                                              | 3,915,052         | 3,931,696         |
| Long service leave                                                        | 4,446,777         | 4,035,391         |
| Other entitlements                                                        | 192,447           | 216,811           |
| Property restoration:                                                     |                   |                   |
| (i) Refuse sites                                                          | 1,704,675         | 1,704,675         |
|                                                                           | <u>10,258,951</u> | <u>9,888,573</u>  |
| <b>Non-Current</b>                                                        |                   |                   |
| Long service leave                                                        | 1,992,452         | 2,111,951         |
| Property restoration                                                      |                   |                   |
| (i) Refuse sites                                                          | 5,183,407         | 5,183,407         |
| (ii) Quarry rehabilitation                                                | 636,361           | 636,361           |
|                                                                           | <u>7,812,220</u>  | <u>7,931,719</u>  |
| <br><b>(i) Refuse sites</b>                                               |                   |                   |
| Balance at beginning of the year                                          | 6,888,082         | 3,579,902         |
| Increase due to change in time                                            | -                 | 0                 |
| Increase (decrease) due to change in discount rate                        | -                 | 44,657            |
| Increase (decrease) in estimate of future cost                            | -                 | 3,263,523         |
| Balance at end of the year                                                | <u>6,888,082</u>  | <u>6,888,082</u>  |
| <br>Current portion                                                       | 1,704,675         | 1,704,675         |
| Non-current portion                                                       | <u>5,183,407</u>  | <u>5,183,407</u>  |
|                                                                           | <u>6,888,082</u>  | <u>6,888,082</u>  |
| <br>Cash funds committed to meet this liability at the reporting date are | <u>1,500,000</u>  | <u>1,500,000</u>  |
| <br><b>(ii) Quarry rehabilitation</b>                                     |                   |                   |
| Balance at beginning of the year                                          | 636,361           | 628,514           |
| Increase due to change in time                                            | -                 | 11,439            |
| Increase (decrease) due to change in discount rate                        | -                 | 28,355            |
| Increase (decrease) in estimate of future cost                            | -                 | (31,947)          |
| Balance at end of the year                                                | <u>636,361</u>    | <u>636,361</u>    |
| <br>Current portion                                                       | -                 | -                 |
| Non-current portion                                                       | <u>636,361</u>    | <u>636,361</u>    |
|                                                                           | <u>636,361</u>    | <u>636,361</u>    |

# WHITSUNDAY REGIONAL COUNCIL

## Notes to the Financial Statements For the period ending 30 April 2021

|                                                                                                                                        | 2021         | 2020         |
|----------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|
| <b>17 Borrowings</b>                                                                                                                   |              |              |
| <b>Borrowings at balance date are</b>                                                                                                  |              |              |
| <b>Current</b>                                                                                                                         |              |              |
| (i) Queensland Treasury Corporation                                                                                                    | 5,114,670    | 5,114,670    |
| (iii) Finance leases for right of use assets                                                                                           | 257,462      | 257,462      |
|                                                                                                                                        | 5,372,131    | 5,372,131    |
| <b>Non-current</b>                                                                                                                     |              |              |
| (i) Queensland Treasury Corporation                                                                                                    | 75,401,370   | 79,540,469   |
| (iii) Finance leases for right of use assets                                                                                           | 1,594,616    | 1,594,616    |
|                                                                                                                                        | 76,995,986   | 81,135,085   |
| <b>Movements in borrowings</b>                                                                                                         |              |              |
| <b>(i) Queensland Treasury Corporation</b>                                                                                             |              |              |
| Balance at beginning of the year                                                                                                       | 84,655,139   | 80,714,971   |
| Loans raised                                                                                                                           | -            | 8,167,094    |
| Principal repayments                                                                                                                   | (4,139,099)  | (4,226,926)  |
| Balance at end of the year                                                                                                             | 80,516,040   | 84,655,139   |
| Classified as                                                                                                                          |              |              |
| Current                                                                                                                                | 5,114,670    | 5,114,670    |
| Non-current                                                                                                                            | 75,401,370   | 79,540,469   |
|                                                                                                                                        | 80,516,040   | 84,655,139   |
| <b>18 Reserves</b>                                                                                                                     |              |              |
| <b>(a) Restricted capital reserves</b>                                                                                                 |              |              |
| <b>(i) Future capital sustainability reserve</b>                                                                                       |              |              |
| Balance at beginning of the year                                                                                                       | -            | -            |
| Funded depreciation on capital assets in year                                                                                          | 20,235,301   | 21,674,274   |
| Less: Funds utilised in the year                                                                                                       | (19,411,286) | (21,674,274) |
| Balance at end of the year                                                                                                             | 824,015      | -            |
| <b>(ii) Constrained grants and subsidy reserve</b>                                                                                     |              |              |
| Balance at beginning of the year                                                                                                       | 9,147,163    | 19,653,910   |
| Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects | 15,524,618   | 26,956,317   |
| Transfers to the capital account funds expended in the year                                                                            | (12,203,167) | (36,892,209) |
| Transfer to retained earnings funds expended                                                                                           | -            | (570,855)    |
| Balance at end of the year                                                                                                             | 12,468,614   | 9,147,163    |
| <b>(ii)(b) Constrained NDRRA grants reserve</b>                                                                                        |              |              |
| Balance at beginning of the year                                                                                                       | (0)          | (0)          |
| Transfer from retained earnings for future expenditure                                                                                 | 36,362,770   | 29,553,310   |
| Transfer to the capital account funds expended in the period                                                                           | (27,918,443) | (29,553,310) |
| Balance at end of the year                                                                                                             | 8,444,327    | (0)          |
| <b>(b) Other reserves</b>                                                                                                              |              |              |
| <b>(1) Summary of capital reserves held for funding future projects</b>                                                                |              |              |
| (i) Insurance reimbursed reserve                                                                                                       | 2,074,386    | 3,029,621    |
| (ii) Capital Works reserve                                                                                                             | 25,894,464   | 28,249,612   |
| (iii) Insurance Restoration reserve                                                                                                    | 784,953      | 784,953      |
|                                                                                                                                        | 28,753,802   | 32,064,185   |
| <b>(2) Summary of recurrent reserves held for funding future projects</b>                                                              |              |              |
| (i) Operational Projects reserve                                                                                                       | 3,124,896    | 3,124,896    |
| (ii) Operational NDRRA Grants reserve                                                                                                  | (0)          | (0)          |
|                                                                                                                                        | 3,124,896    | 3,124,896    |
| Total other reserves                                                                                                                   | 31,878,698   | 35,189,081   |
| Total reserves                                                                                                                         | 53,615,654   | 44,336,244   |

# WHITSUNDAY REGIONAL COUNCIL

## Notes to the Financial Statements For the period ending 30 April 2021

|                                                                                                            |    | 2021                | 2020                |
|------------------------------------------------------------------------------------------------------------|----|---------------------|---------------------|
| <b>19 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities</b> |    |                     |                     |
| Non-cash operating items                                                                                   |    |                     |                     |
| Impairment of receivables and bad debts written-off                                                        | 7  | 72                  | 435,623             |
| Depreciation and amortisation                                                                              | 15 | 23,229,378          | 29,181,271          |
| Change in restoration provisions expensed to finance costs                                                 |    | -                   | 11,439              |
|                                                                                                            |    | <u>23,229,451</u>   | <u>29,628,333</u>   |
| Capital grants, subsidies and contributions                                                                | 4  | (51,887,388)        | (60,449,475)        |
| Capital income                                                                                             |    | (881,953)           | (63,764)            |
| Capital expenses                                                                                           | 8  | -                   | 26,416,518          |
|                                                                                                            |    | <u>(52,769,341)</u> | <u>(34,096,721)</u> |
| (Increase) decrease in receivables                                                                         |    | 2,407,037           | (4,479,984)         |
| (Increase) decrease in inventories (excluding land)                                                        |    | 151,104             | (280,456)           |
| (Increase) decrease in other assets                                                                        |    | (1,864,763)         | 3,592,101           |
| Increase (decrease) in payables                                                                            |    | (377,322)           | (3,737,700)         |
| Increase (decrease) in provisions                                                                          |    | 275,243             | 623,868             |
| Increase (decrease) in other liabilities                                                                   |    | (412,852)           | 2,591,430           |
|                                                                                                            |    | <u>178,447</u>      | <u>(1,690,741)</u>  |
| <b>Net cash inflow from operating activities</b>                                                           |    | <u>24,156,812</u>   | <u>30,762,780</u>   |

# WHITSUNDAY REGIONAL COUNCIL

## Notes to the Financial Statements

For the period ending 30 April 2021

|                                                                                                                                | 2021          | 2020          |
|--------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|
| <b>Financial indicators and ratios of the accounts</b>                                                                         | \$            | \$            |
| <b>Maintenance of council's physical operating capability</b>                                                                  |               |               |
| This indicates whether the opening capital value of the council has been maintained by operational activities during the year. |               |               |
| A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.           |               |               |
| Opening capital value                                                                                                          | 1,097,988,060 | 1,050,815,815 |
| Operating surplus/(deficit) in year                                                                                            | 748,914       | 2,825,189     |
| Transfers from operating reserves to retained earnings in year                                                                 | -             | 436,950       |
| Retained surplus/(deficit) brought forward from prior year                                                                     | 6,626,153     | (3,777,717)   |
| Closing balance of the opening capital value                                                                                   | 1,105,363,127 | 1,050,300,236 |
| Change in the opening capital value                                                                                            | 7,375,067     | (515,579)     |
|                                                                                                                                | %             | %             |
| <b>Asset sustainability ratio</b>                                                                                              |               |               |
| Expenditure on replacement assets divided by depreciation expense                                                              | 175.9%        | 138.5%        |
| Target range >90%                                                                                                              |               |               |
| <b>Operating surplus ratio</b>                                                                                                 |               |               |
| Net operating surplus/(deficit) divided by total operating revenue                                                             | 0.8%          | 2.2%          |
| Guidance range is between 0% and 10%                                                                                           |               |               |
| <b>Net financial liability</b>                                                                                                 |               |               |
| Total liabilities less current assets divided by total operating revenue                                                       | 25.8%         | 28.4%         |
| Guidance range is not greater than 60%                                                                                         |               |               |
| <b>Asset consumption ratio</b>                                                                                                 |               |               |
| Book value of infrastructure assets divided by there gross value                                                               |               |               |
| Target range is between 40% and 80%                                                                                            | 69.1%         | 70.5%         |
| <b>Interest cover ratio</b>                                                                                                    |               |               |
| Net interest expense divided by total operating revenue                                                                        | 1.8%          | 1.2%          |
| Target range is between 0% and 5%                                                                                              |               |               |
| <b>Working capital ratio</b>                                                                                                   |               |               |
| Unrestricted current assets available to meet current liabilities                                                              | 1.9 : 1       | 2.0 : 1       |
| Guidance range 1:1 to 4:1                                                                                                      |               |               |
| <b>Change in community equity ratio</b>                                                                                        |               |               |
| The percentage change in the net wealth of the Council.                                                                        | 4.9%          | 4.5%          |
| <b>Debt servicing ratio</b>                                                                                                    |               |               |
| The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments       | 7.2%          | 6.1%          |
| <b>General rate revenue ratio</b>                                                                                              |               |               |
| The Council's dependence on general rate revenue as a percentage of total recurrent revenue                                    | 44.7%         | 39.9%         |
| <b>Revenue ratio</b>                                                                                                           |               |               |
| The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue                           | 74.4%         | 67.5%         |
| <b>Debt exposure ratio:</b>                                                                                                    |               |               |
| The percentage of Council's capital debt to total community equity                                                             | 7.1%          | 7.9%          |

Capital Expenditure as at Period ending 30 April 2021

|                                 |                                                              | a.                | b.          | (a.+b.)               | d.               | e.                          | (a./d.)            | a./e.                | e.- a.           |
|---------------------------------|--------------------------------------------------------------|-------------------|-------------|-----------------------|------------------|-----------------------------|--------------------|----------------------|------------------|
| Job                             | Description                                                  | Actuals to Period | Commitments | Actuals + Commitments | Budget to Period | Total Annual Current Budget | % YTDAct to YTDBud | % YTD Act to Ann Bud | Remaining Bud \$ |
| 10000 - Office of the CEO       |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
|                                 |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 1801 - Airport Operations       |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 4438                            | Land Purchase - Whitsunday Coast Airport                     | (2,894)           | -           | (2,894)               | -                | -                           |                    |                      | 2,894            |
| 4829                            | Whitsunday Coast Airport - Terminal Extensions - C/W 17-18 - | 86,782            | 8,678       | 95,460                | 86,782           | 129,892                     | 100%               | 67%                  | 43,110           |
| 8573                            | Whitsunday Airport - Roof Rectification Works                | 75,670            | 592,041     | 667,712               | 128,288          | 334,566                     | 59%                | 23%                  | 258,896          |
| 8594                            | Bowen Aerodrome Runway Repairs                               | -                 | 141,899     | 141,899               | -                | -                           |                    |                      | -                |
| Sub Total Airport Operations    |                                                              | 159,558           | 742,619     | 902,177               | 215,070          | 464,458                     | 74%                | 34%                  | 304,900          |
|                                 |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| Total Office of the CEO         |                                                              | 159,558           | 742,619     | 902,177               | 215,070          | 464,458                     | 74%                | 34%                  | 304,900          |
|                                 |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 30000 - Infrastructure Services |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
|                                 |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 2101 - Water                    |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 3765                            | Water & Waste Office - Carpark sealing & Plumbers Shed & ass | (522)             | -           | (522)                 | -                | -                           |                    |                      | 522              |
| 5549                            | Water - New 12ML Reservoir including 2 DN500 Mains 790m long | 831,143           | 467,064     | 1,298,207             | 815,256          | 1,196,971                   | 102%               | 69%                  | 365,828          |
| 5552                            | Water - Upgrade to Automated Control System - C/W 18-19      | (87,654)          | -           | (87,654)              | -                | (87,654)                    |                    | 100%                 | 0                |
| 5558                            | Water - Generators/Trailers - (1) North & (1) South          | 7,794             | -           | 7,794                 | 7,794            | 7,794                       | 100%               | 100%                 | (0)              |
| 5609                            | Airlie Beach Sustainable Water Project BoR R05               | 6,566,768         | 246,485     | 6,813,253             | 8,520,470        | 8,520,470                   | 77%                | 77%                  | 1,953,702        |
| 5610                            | Cannonvale Reservoir - Renewal - Fix Leak, Install Mixer, Re | (39,389)          | -           | (39,389)              | -                | -                           |                    |                      | 39,389           |
| 7925                            | Water - BWTP Low Lift Pump Renewals - CW 1920                | (18,350)          | 11,800      | (6,550)               | (18,349)         | (18,349)                    | 100%               | 100%                 | 1                |
| 7926                            | Water - Emergent Works - CW 1920                             | 460               | -           | 460                   | 460              | 460                         | 100%               | 100%                 | -                |
| 8080                            | LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road  | 747,019           | 26,831      | 773,850               | 812,545          | 812,545                     | 92%                | 92%                  | 65,526           |
| 8081                            | Cannonvale Water Network Augmentation - Stage 1A New         | 625,803           | 10,323      | 636,126               | 641,760          | 641,760                     | 98%                | 98%                  | 15,957           |
| 8599                            | Emergent Works - Water C/W 20-21                             | 101,306           | 10,964      | 112,269               | 90,149           | 157,001                     | 112%               | 65%                  | 55,695           |
| Sub Total Water                 |                                                              | 8,734,377         | 773,467     | 9,507,845             | 10,870,085       | 11,230,998                  | 80%                | 78%                  | 2,496,621        |
|                                 |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 2201 - Sewerage                 |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 4931                            | New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/ | 1,163,075         | 219,950     | 1,383,025             | 1,389,081        | 1,389,081                   | 84%                | 84%                  | 226,006          |
| 5539                            | Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18 | 87,663            | 70,578      | 158,241               | 86,974           | 86,974                      | 101%               | 101%                 | (689)            |
| 5603                            | Cannonvale PS1 Renewal - C/W 18-19                           | 755,163           | 121,477     | 876,639               | 802,588          | 802,588                     | 94%                | 94%                  | 47,425           |
| 7932                            | Sewer - Emergent Works - STP - CW 1920                       | 238,513           | 140,189     | 378,702               | 273,190          | 390,116                     | 87%                | 61%                  | 151,603          |
| 7933                            | Sewer - Sewer Relining, North - CW 1920                      | (10,108)          | -           | (10,108)              | (10,108)         | (10,108)                    | 100%               | 100%                 | (0)              |
| 7934                            | Sewer - Sewer Relining, South - CW 1920                      | (7,025)           | -           | (7,025)               | -                | (7,025)                     |                    | 100%                 | 0                |
| 8597                            | Emergent Works - Sewer C/W 20-21                             | -                 | -           | -                     | 98,000           | 220,500                     |                    |                      | 220,500          |
| 8598                            | Thomas St Drain Sewer Replacement                            | -                 | 1,500       | 1,500                 | 57,200           | 57,200                      |                    |                      | 57,200           |
| Sub Total Sewerage              |                                                              | 2,227,281         | 553,694     | 2,780,975             | 2,696,925        | 2,929,326                   | 83%                | 76%                  | 702,045          |
|                                 |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 3203 - Roads                    |                                                              |                   |             |                       |                  |                             |                    |                      |                  |
| 5575                            | Proserpine Main Street Upgrade - C/W 18-19                   | 12,982            | 2,945       | 15,928                | 22,982           | 22,982                      | 56%                | 56%                  | 10,000           |
| 5576                            | Proserpine RV Park - C/W 18-19                               | -                 | -           | -                     | -                | 25,298                      |                    |                      | 25,298           |
| 5586                            | Collinsville Heavy Vehicle Parking - C/W 18-19               | 798               | -           | 798                   | -                | -                           |                    |                      | (798)            |
| 5587                            | Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - C/W 1 | 5,005             | -           | 5,005                 | 5,292            | 5,292                       | 95%                | 95%                  | 287              |
| 5591                            | Cycleway funding - C/W 18-19                                 | 3,342             | (51,769)    | (48,427)              | 3,342            | 3,342                       | 100%               | 100%                 | 0                |
| 7796                            | Station Road, Proserpine - Emergency Culvert Replacement 201 | (900)             | -           | (900)                 | -                | -                           |                    |                      | 900              |
| 7869                            | Brisbane Street and Powell Street Blackspot Upgrade          | 391               | -           | 391                   | 392              | 392                         | 100%               | 100%                 | 1                |
| 7947                            | Footpath Renewal Program - CW 1920                           | (4,271)           | -           | (4,271)               | -                | -                           |                    |                      | 4,271            |
| 7979                            | Design & Construction Airlie Beach Parking Facility          | -                 | 88,476      | 88,476                | 85,000           | 200,000                     |                    |                      | 200,000          |
| 8084                            | Pros. Main Street Upgrade - Dobbins Lane C/W                 | 62,425            | -           | 62,425                | 62,424           | 62,424                      | 100%               | 100%                 | (1)              |
| 8085                            | Pros. Main Street Upgrade - Between Mill & Chapman St C/W    | 436,492           | -           | 436,492               | 436,494          | 436,494                     | 100%               | 100%                 | 2                |
| 8086                            | Pros. Main Street Upgrade - Chapman & Herbert St C/W         | 94,886            | -           | 94,886                | 94,886           | 94,886                      | 100%               | 100%                 | 0                |
| 8087                            | Pros. Main Street Upgrade - Chapman St Roundabout C/W        | 31,386            | 6,220       | 37,606                | 31,386           | 31,386                      | 100%               | 100%                 | 0                |
| 8088                            | Pros. Main Street Upgrade - Herbert & Blair St C/W           | 38,504            | -           | 38,504                | 38,504           | 38,504                      | 100%               | 100%                 | (0)              |
| 8089                            | Pros. Main Street Upgrade - Blair Street C/W                 | 111,252           | -           | 111,252               | 111,252          | 111,252                     | 100%               | 100%                 | 0                |
| 8090                            | Pros. Main Street Upgrade - Blair-Main St to Bruce Hwy Entry | 65,933            | -           | 65,933                | 65,934           | 65,934                      | 100%               | 100%                 | 1                |
| 8102                            | Airlie Main Street Pedestrian Crossing                       | -                 | (18,908)    | (18,908)              | -                | -                           |                    |                      | -                |
| 8188                            | Fredrick Street, Dittmer - Stormwater Renewal - JC 7951      | (3,100)           | -           | (3,100)               | -                | -                           |                    |                      | 3,100            |
| 8191                            | Forestry Road Landslip Repairs                               | -                 | (3,437)     | (3,437)               | -                | -                           |                    |                      | -                |
| 8299                            | Thurso Road Euri Crossing Drainage Upgrade                   | -                 | 660         | 660                   | -                | 60,000                      |                    |                      | 60,000           |
| 8300                            | Pretty Bend Road - ID 13105 - Ch 13.2-14.8, 16.3-17.3        | 18,213            | -           | 18,213                | 18,212           | 18,212                      | 100%               | 100%                 | (1)              |
| 8306                            | Inverdon Road Floodway - ID 11205 - Ch 2.72-2.725            | (29,301)          | -           | (29,301)              | -                | (29,301)                    |                    | 100%                 | 0                |
| 8342                            | Coral Esplanade - ID 21205 - Ch 0.44 - 0.66                  | 22                | -           | 22                    | -                | -                           |                    |                      | (22)             |
| 8529                            | Argyle Street Reconstruction Design                          | (18,066)          | -           | (18,066)              | (18,066)         | (18,066)                    | 100%               | 100%                 | 0                |
| 8531                            | Tondarra Road, Bowen - Road ID 31060 - Repair Culvert        | 970               | -           | 970                   | 970              | 970                         | 100%               | 100%                 | -                |
| 8621                            | Heavy Formation Grading Program                              | -                 | -           | -                     | 200,000          | 500,000                     |                    |                      | 500,000          |
| 8622                            | Betterment Reshaping table drains                            | 765               | -           | 765                   | -                | 147,000                     |                    | 1%                   | 146,235          |
| 8624                            | Armada Cresent Drainage Upgrade                              | 18,233            | -           | 18,233                | 18,233           | 18,233                      | 100%               | 100%                 | 0                |
| 8626                            | Construction of Lagoon Deck and Shared Cycle Path            | 16,535            | 38,626      | 55,162                | 26,753           | 33,995                      | 62%                | 49%                  | 17,460           |
| 8628                            | Dodd Street Shared Footpath                                  | 97,789            | 45,052      | 142,841               | 151,340          | 225,001                     | 65%                | 43%                  | 127,212          |
| 8629                            | Edgecumbe Heights Walking Tracks Upgrade (Design only)       | 35,461            | -           | 35,461                | 33,048           | 33,048                      | 107%               | 107%                 | (2,413)          |
| 8630                            | Forestry Road                                                | 24,030            | 22,950      | 46,980                | 18,396           | 24,032                      | 131%               | 100%                 | 2                |
| 8631                            | Gloucester Avenue Culvert                                    | 342               | -           | 342                   | 343              | 149,999                     | 100%               | 0%                   | 149,657          |
| 8632                            | Hillview Road Kerb and Channel                               | 12,047            | 75,041      | 87,088                | 250,000          | 250,000                     | 5%                 | 5%                   | 237,953          |
| 8633                            | Moonlight Drive Kerb and Channel                             | 28,325            | 3,994       | 32,319                | 37,999           | 37,999                      | 75%                | 75%                  | 9,674            |
| 8635                            | Port of Airlie Transit Terminal Upgrade                      | 3,389             | -           | 3,389                 | 3,388            | 3,388                       | 100%               | 100%                 | (1)              |
| 8637                            | Reseal Program                                               | 108,620           | 377,754     | 486,374               | 642,234          | 789,605                     | 17%                | 14%                  | 680,985          |
| 8638                            | Reynolds Street Drain                                        | 20,912            | -           | 20,912                | 20,914           | 20,914                      | 100%               | 100%                 | 2                |
| 8639                            | Unsealed Roads Creek Crossing Upgrade Program                | 4,958             | -           | 4,958                 | 2,977            | 4,960                       | 167%               | 100%                 | 2                |
| 8640                            | Unsealed Roads Resheeting Program                            | -                 | -           | -                     | 375,000          | 750,004                     |                    |                      | 750,004          |
| 8641                            | Wilsons Beach Rockwall                                       | 262,979           | 3,816       | 266,795               | 267,000          | 267,000                     | 98%                | 98%                  | 4,021            |
| 8642                            | Flagstaff Hill Roadworks                                     | 175,929           | 4,730       | 180,659               | 199,999          | 199,999                     | 88%                | 88%                  | 24,070           |
| 8644                            | Argyle Street Kerb and Channel                               | 142,218           | 31,712      | 173,929               | 200,005          | 200,005                     | 71%                | 71%                  | 57,787           |
| 8645                            | Ted Cunningham Bridge Upgrade                                | 11,005            | 3,900       | 14,905                | 6,442            | 22,836                      | 171%               | 48%                  | 11,831           |
| 8661                            | Chapman Street Carpark (Proserpine Admin)                    | 954,967           | 8,441       | 963,408               | 850,538          | 1,050,538                   | 112%               | 91%                  | 95,571           |
| 8764                            | St Mary's School Parking (STIP funding)                      | 73,221            | -           | 73,221                | 114,000          | 114,000                     | 64%                | 64%                  | 40,779           |
| 8765                            | Bowen State Hign School Parking (STIP funding)               | 136,858           | (3,407)     | 133,451               | 186,000          | 186,000                     | 74%                | 74%                  | 49,142           |

Capital Expenditure as at Period ending 30 April 2021

|                                                    |                                                              | a.                | b.          | (a.+b.)               | d.               | e.                          | (a./d.)             | a./e.                | e.- a.           |
|----------------------------------------------------|--------------------------------------------------------------|-------------------|-------------|-----------------------|------------------|-----------------------------|---------------------|----------------------|------------------|
| Job                                                | Description                                                  | Actuals to Period | Commitments | Actuals + Commitments | Budget to Period | Total Annual Current Budget | % YTDAct to YTD Bud | % YTD Act to Ann Bud | Remaining Bud \$ |
| 8766                                               | Collinsville State High School Parking (STIP funding)        | 74,930            | 35,978      | 110,908               | 130,000          | 130,000                     | 58%                 | 58%                  | 55,070           |
| 8792                                               | Jasinique Drive Culvert Remedial Works                       | 7,958             | 5,741       | 13,699                | 130,000          | 130,000                     | 6%                  | 6%                   | 122,042          |
| 8793                                               | Adina/Wambiri intersection repair                            | -                 | -           | -                     | -                | 150,000                     |                     |                      | 150,000          |
| 8817                                               | TMR early works - Paluma Rd to Tropic Rd                     | 1,827             | -           | 1,827                 | -                | 750,000                     |                     | 0%                   | 748,173          |
| Sub Total Roads                                    |                                                              | 3,040,263         | 678,518     | 3,718,780             | 4,823,613        | 7,318,557                   | 63%                 | 42%                  | 4,278,294        |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 3205 - Marine Based Asset                          |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8270                                               | Wilson Beach Seawall Retifications                           | (15,618)          | -           | (15,618)              | -                | -                           |                     |                      | 15,618           |
| Sub Total Marine Based Asset                       |                                                              | (15,618)          | -           | (15,618)              | -                | -                           | 0%                  | 0%                   | 15,618           |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 3206 - Flood Damage                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| Sub Total Flood Damage                             |                                                              | 38,347,311        | 28,025,675  | 66,372,986            | 40,792,306       | 54,955,701                  | 94%                 | 70%                  | 16,608,390       |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 3401 - Quarry Operations                           |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8790                                               | Quarry Purchase of a Pugmill                                 | -                 | 100         | 100                   | 400,000          | 400,000                     |                     |                      | 400,000          |
| Sub Total Quarry Operations                        |                                                              | -                 | 100         | 100                   | 400,000          | 400,000                     | 0%                  | 0%                   | 400,000          |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 3501 - Works 4 Qld                                 |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4936                                               | Improving Beach Communities - Region Wide - W4Q 17-19        | (6,340)           | -           | (6,340)               | -                | -                           |                     |                      | 6,340            |
| 7048                                               | W4Q - Cannonvale Lakes Stage 3 (part 2)                      | -                 | -           | -                     | -                | 383,396                     |                     |                      | 383,396          |
| 7911                                               | W4Q - Gloucester Rainwater Tank - CW 1920                    | 2,004             | -           | 2,004                 | 13,794           | 13,794                      | 15%                 | 15%                  | 11,790           |
| 7912                                               | W4Q - Halpannel Park Upgrade - CW 1920                       | 352,478           | 70          | 352,548               | 352,478          | 352,478                     | 100%                | 100%                 | (0)              |
| 7913                                               | W4Q - Hansen Park Sound System - CW 1920                     | 52,931            | -           | 52,931                | 65,000           | 65,000                      | 81%                 | 81%                  | 12,069           |
| 7914                                               | W4Q - Henry Darwen Park Stage 2 - CW 1920                    | 135,144           | 27,349      | 162,493               | 371,334          | 371,334                     | 36%                 | 36%                  | 236,190          |
| 7915                                               | W4Q - Keith Johns Drive Park Stage 2 - CW 1920               | 28,912            | -           | 28,912                | 15,168           | 28,910                      | 191%                | 100%                 | (2)              |
| 7916                                               | W4Q - Lions Park, Bowen - CW 1920 - 19013                    | 131,414           | 148,570     | 279,983               | 278,858          | 278,858                     | 47%                 | 47%                  | 147,444          |
| 7918                                               | W4Q - Movie Screen - Airlie Lagoon - CW 1920                 | 1,618             | 244,232     | 245,849               | 291,256          | 349,422                     | 1%                  | 0%                   | 347,804          |
| 7920                                               | W4Q - Pioneer Park Stage 3 - CW 1920                         | 91,439            | -           | 91,439                | 91,438           | 91,438                      | 100%                | 100%                 | (1)              |
| 7921                                               | W4Q - Railway Road Stage 1 - CW 1920                         | 3,361             | -           | 3,361                 | 3,360            | 3,360                       | 100%                | 100%                 | (1)              |
| 7922                                               | W4Q - Rotary Park, Proserpine - CW 1920                      | 41,728            | -           | 41,728                | 48,118           | 48,118                      | 87%                 | 87%                  | 6,390            |
| 7924                                               | W4Q - Thomas Street Footpath - CW 1920                       | 127,737           | -           | 127,737               | 127,736          | 137,426                     | 100%                | 93%                  | 9,689            |
| 7936                                               | W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920           | 102,701           | -           | 102,701               | 61,546           | 102,702                     | 167%                | 100%                 | 1                |
| 7937                                               | W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920     | 80,359            | 4,250       | 84,609                | 4,486            | 4,486                       | 1791%               | 1791%                | (75,873)         |
| 8062                                               | W4Q - Improving Beach Communities - Region Wide 19-21        | 487               | -           | 487                   | 486              | 486                         | 100%                | 100%                 | (1)              |
| 8784                                               | W4Q - Scottville - Playground Upgrade                        | 1,499             | 149,071     | 150,571               | -                | 146,000                     |                     | 1%                   | 144,501          |
| 8785                                               | W4Q - Darcy Munro & Pelican Park, Collinsville - Playground  | 26,907            | 159,388     | 186,295               | -                | 186,000                     |                     | 14%                  | 159,093          |
| 8786                                               | W4Q - Collinsville Tennis Court Upgrade                      | 1,369             | 3,437       | 4,806                 | -                | 116,000                     |                     | 1%                   | 114,631          |
| Sub Total Works 4 Qld                              |                                                              | 1,175,746         | 736,367     | 1,912,113             | 1,725,058        | 2,679,208                   | 68%                 | 44%                  | 1,503,462        |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7302 - Refuse Tips & Transfer Station              |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8797                                               | Mt Coolon Waste Services Improvement Program                 | 2,932             | 57,199      | 60,131                | -                | 188,100                     |                     | 2%                   | 185,168          |
| Sub Total Refuse Tips & Transfer Station           |                                                              | 2,932             | 57,199      | 60,131                | -                | 188,100                     | #DIV/0!             | 2%                   | 185,168          |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7303 - Waste Management                            |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8596                                               | Leachate and storm water management - Kelsey Creek           | 142,325           | 37,202      | 179,527               | 124,656          | 189,032                     | 114%                | 75%                  | 46,707           |
| 8643                                               | Leachate and storm water management - Bowen                  | 13,754            | -           | 13,754                | 79,118           | 93,450                      | 17%                 | 15%                  | 79,696           |
| 8820                                               | Cannonvale Waste Transfer Station                            | -                 | -           | -                     | -                | 60,000                      |                     |                      | 60,000           |
| Sub Total Waste Management                         |                                                              | 156,079           | 37,202      | 193,281               | 203,774          | 342,482                     | 77%                 | 46%                  | 186,403          |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7401 - Parks & Gardens                             |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 5632                                               | Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19         | 849,553           | 138,197     | 987,749               | 774,044          | 1,366,270                   | 110%                | 62%                  | 516,717          |
| 5635                                               | Beautifying Bowen - C/W 18-19                                | 12,912            | -           | 12,912                | 12,910           | 12,910                      | 100%                | 100%                 | (2)              |
| 8625                                               | Assets Renewal Parks and Gardens                             | 11,059            | 5,414       | 16,474                | 126,785          | 126,785                     | 9%                  | 9%                   | 115,726          |
| 8627                                               | Continuation of Pedestrian Path Lighting Airlie Foreshore    | 2,059             | 110,651     | 112,710               | 116,701          | 116,701                     | 2%                  | 2%                   | 114,642          |
| Sub Total Parks & Gardens                          |                                                              | 875,583           | 254,262     | 1,129,846             | 1,030,440        | 1,622,666                   | 85%                 | 54%                  | 747,083          |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7402 - Cemeteries                                  |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8634                                               | New Bowen Cemetery Columbarium Wall                          | 5,579             | 26,852      | 32,431                | 30,000           | 30,000                      | 19%                 | 19%                  | 24,421           |
| Sub Total Cemeteries                               |                                                              | 5,579             | 26,852      | 32,431                | 30,000           | 30,000                      | 19%                 | 19%                  | 24,421           |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| Total Infrastructure Services                      |                                                              | 54,549,533        | 31,143,336  | 85,692,869            | 62,572,201       | 81,697,038                  | 87%                 | 67%                  | 27,147,505       |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 40000 - Corporate Services                         |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4206 - Insurance                                   |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7885                                               | Insurance - Bowen Municipal Band Hall - CW 1920              | (3,886)           | -           | (3,886)               | -                | -                           |                     |                      | 3,886            |
| 7886                                               | Insurance - Bowen Reservoir- CW 1920                         | 945               | -           | 945                   | 308              | 944                         | 307%                | 100%                 | (1)              |
| 7895                                               | Insurance - Collinsville Council Depot - CW 1920             | 609               | 32,661      | 33,270                | -                | 11,114                      |                     | 5%                   | 10,505           |
| 7896                                               | Insurance - Collinsville Reservoir High Level                | 18,261            | -           | 18,261                | 169,826          | 169,826                     | 11%                 | 11%                  | 151,565          |
| 7901                                               | Insurance - Proserpine Sewerage and Water - CW 1920          | 696               | -           | 696                   | 696              | 696                         | 100%                | 100%                 | 0                |
| 7902                                               | Insurance - Scottville Oval - CW 1920                        | (3,357)           | -           | (3,357)               | -                | -                           |                     |                      | 3,357            |
| 7960                                               | Insurance (Operational) - Bowen Basketball Courts - Demolish | 609               | 26,341      | 26,950                | 70,000           | 70,000                      | 1%                  | 1%                   | 69,391           |
| Sub Total Insurance                                |                                                              | 13,876            | 59,003      | 72,879                | 240,830          | 252,580                     | 6%                  | 5%                   | 238,704          |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4301 - Info Services/GIS/Records Administration    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4850                                               | Whitsunday Regional Council - ERP Replacement Project - C/W  | (65,116)          | 9,020       | (56,096)              | 21,643           | (66,096)                    | -301%               | 99%                  | (980)            |
| 7858                                               | CCTV Cannonvale Beach & Airlie Boardwalk Safer Communities 1 | 319,911           | -           | 319,911               | 319,912          | 319,912                     | 100%                | 100%                 | 1                |
| 8574                                               | Software Implementation (Meetings Solutions)                 | 35,000            | -           | 35,000                | 50,000           | 50,000                      | 70%                 | 70%                  | 15,000           |
| 8615                                               | ECM 4.03 Upgrade                                             | 23,400            | 900         | 24,300                | 23,398           | 23,398                      | 100%                | 100%                 | (2)              |
| 8619                                               | Tech 1 ERP Annual Software Upgrade - Version 2020B           | -                 | -           | -                     | 4,998            | 4,998                       |                     |                      | 4,998            |
| 8620                                               | Technology One - ERP Project Phase 1a                        | 129,455           | 172,594     | 302,048               | 233,412          | 420,288                     | 55%                 | 31%                  | 290,833          |
| 8688                                               | Website Upgrade & Content Management System                  | 52,257            | 9,091       | 61,348                | 53,688           | 100,000                     | 97%                 | 52%                  | 47,743           |
| 8821                                               | CCTV, Radio links, Video conferencing and Wireless Access    | 121,482           | -           | 121,482               | -                | 135,082                     |                     | 90%                  | 13,600           |
| Sub Total Info Services/GIS/Records Administration |                                                              | 616,389           | 191,605     | 807,994               | 707,051          | 987,582                     | 87%                 | 62%                  | 371,193          |
|                                                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4304 - IT Services                                 |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8563                                               | Authority (Civica) 7.1 Upgrade 20200417091425                | 229,764           | 101,587     | 331,351               | 277,164          | 368,966                     | 83%                 | 62%                  | 139,202          |

Capital Expenditure as at Period ending 30 April 2021

|                                                |                                                              | a.                | b.          | (a.+b.)               | d.               | e.                          | (a./d.)             | a./e.                | e.- a.           |
|------------------------------------------------|--------------------------------------------------------------|-------------------|-------------|-----------------------|------------------|-----------------------------|---------------------|----------------------|------------------|
| Job                                            | Description                                                  | Actuals to Period | Commitments | Actuals + Commitments | Budget to Period | Total Annual Current Budget | % YTDAct to YTD Bud | % YTD Act to Ann Bud | Remaining Bud \$ |
| 8794                                           | Website subsite - Shute Harbour                              | -                 | -           | -                     | -                | 15,000                      |                     |                      | 15,000           |
| 8795                                           | Website subsites Proserpine Entertainment Centre             | -                 | -           | -                     | -                | 15,000                      |                     |                      | 15,000           |
| 8796                                           | Mt Devlin Communications Tower Replacement                   | -                 | -           | -                     | -                | 103,000                     |                     |                      | 103,000          |
| 8809                                           | WHS System                                                   | -                 | -           | -                     | -                | 10,000                      |                     |                      | 10,000           |
| Sub Total IT Services                          |                                                              | 229,764           | 101,587     | 331,351               | 277,164          | 511,966                     | 83%                 | 45%                  | 282,202          |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4404 - Fleet Management                        |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 2089                                           | Plant Purchases                                              | 1,055,709         | 662,044     | 1,717,753             | 450,916          | 1,430,516                   | 234%                | 74%                  | 374,807          |
| 8791                                           | Plant trailers - NEW                                         | -                 | -           | -                     | 25,500           | 25,500                      |                     |                      | 25,500           |
| Sub Total Fleet Management                     |                                                              | 1,055,709         | 662,044     | 1,717,753             | 476,416          | 1,456,016                   | 222%                | 73%                  | 400,307          |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4405 - Property & Facilities                   |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 4926                                           | Proserpine Entertainment Centre - Building Works in addition | 4,031,543         | 10,770,921  | 14,802,463            | 5,056,166        | 8,154,282                   | 80%                 | 49%                  | 4,122,739        |
| 5617                                           | Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19      | 497,828           | 2,616,172   | 3,114,000             | 877,184          | 1,435,848                   | 57%                 | 35%                  | 938,020          |
| 5640                                           | Proserpine Administration Building Replacement - Stage 1 - C | 3,515,685         | 28,115      | 3,543,800             | 3,548,742        | 3,548,742                   | 99%                 | 99%                  | 33,057           |
| 5642                                           | Cannonvale/Proserpine Depot Beach Pit/Wash down bay          | 2,475             | 5,025       | 7,500                 | -                | -                           |                     |                      | (2,475)          |
| 8607                                           | Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal | 22,255            | -           | 22,255                | 35,000           | 35,000                      | 64%                 | 64%                  | 12,745           |
| 8608                                           | Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal  | 1,851             | 3,485       | 5,336                 | 550              | 5,336                       | 336%                | 35%                  | 3,485            |
| 8609                                           | Cannonvale Depot Office Roof Replacement                     | 113,791           | -           | 113,791               | 119,000          | 119,000                     | 96%                 | 96%                  | 5,209            |
| 8610                                           | Cannonvale Foreshore Hall - New Playground                   | 30,421            | -           | 30,421                | 30,421           | 30,421                      | 100%                | 100%                 | 0                |
| 8611                                           | Cannonvale Foreshore Hall - Roof Renewal                     | 51,759            | -           | 51,759                | 51,759           | 51,759                      | 100%                | 100%                 | 0                |
| 8612                                           | Collinsville Youth Coalition - Amenities Renewal             | 67,071            | 37,000      | 104,071               | 98,999           | 98,999                      | 68%                 | 68%                  | 31,928           |
| 8613                                           | Demolish 58-60 Horseshoe Bay Road Residences                 | -                 | 72,655      | 72,655                | -                | -                           |                     |                      | -                |
| 8617                                           | Les Stagg Oval - Grandstand Renewal                          | 52,957            | 86,468      | 139,424               | 70,000           | 70,000                      | 76%                 | 76%                  | 17,043           |
| 8618                                           | Proserpine Water & Sewer Admin Reroof                        | 55,123            | -           | 55,123                | 55,121           | 55,121                      | 100%                | 100%                 | (2)              |
| 8649                                           | Emergent Works - Proserpine Anglicare Respite Centre -       | 38,996            | -           | 38,996                | 41,950           | 41,950                      | 93%                 | 93%                  | 2,954            |
| 8761                                           | 21 Station Street                                            | 609               | 37,266      | 37,875                | 35,000           | 35,000                      | 2%                  | 2%                   | 34,391           |
| 8789                                           | Merinda Herb Murray Park - New Amenities Building            | 1,515             | 3,485       | 5,000                 | -                | -                           |                     |                      | (1,515)          |
| 8808                                           | Denison Park - Bowen Seagulls Sports Park                    | 20,405            | 5,185       | 25,590                | -                | 150,000                     |                     | 14%                  | 129,595          |
| Sub Total Property & Facilities                |                                                              | 8,504,281         | 13,665,777  | 22,170,058            | 10,019,892       | 13,831,458                  | 85%                 | 61%                  | 5,327,177        |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| Total Corporate Services                       |                                                              | 10,420,018        | 14,680,016  | 25,100,034            | 11,721,353       | 17,039,602                  | 89%                 | 61%                  | 6,619,584        |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 60000 - Community Services                     |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 5302 - Parking Management                      |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7821                                           | Installation of Pay & Display Parking Machines - Airlie Bech | 81,258            | 29,465      | 110,723               | 130,570          | 130,570                     | 62%                 | 62%                  | 49,312           |
| Sub Total Parking Management                   |                                                              | 81,258            | 29,465      | 110,723               | 130,570          | 130,570                     | 62%                 | 62%                  | 49,312           |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 5304 - Environmental Health                    |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8571                                           | Litter & Illegal Dumping Progam - Hot Spot Program           | 62,639            | -           | 62,639                | 67,320           | 67,320                      | 93%                 | 93%                  | 4,681            |
| Sub Total Environmental Health                 |                                                              | 62,639            | -           | 62,639                | 67,320           | 67,320                      | 93%                 | 93%                  | 4,681            |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 5402 - Libraries                               |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7436                                           | Library - Construction of Pop-Up Library - C/W 18-19         | 1,426             | -           | 1,426                 | 1,426            | 1,426                       | 100%                | 100%                 | 1                |
| Sub Total Libraries                            |                                                              | 1,426             | -           | 1,426                 | 1,426            | 1,426                       | 100%                | 100%                 | 1                |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 5409 - Caravan Parks                           |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8604                                           | Wangaratta Caravan Park entrance upgrade                     | 29,620            | -           | 29,620                | 56,020           | 82,942                      | 53%                 | 36%                  | 53,322           |
| 8605                                           | Wangaratta Caravan Park Swimming Pool refurbishment          | 1,608             | 91,000      | 92,608                | 36,602           | 86,179                      | 4%                  | 2%                   | 84,571           |
| Sub Total Caravan Parks                        |                                                              | 31,228            | 91,000      | 122,228               | 92,622           | 169,121                     | 34%                 | 18%                  | 137,893          |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 7403 - Pools, Lagoons & Enclosures             |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| 8600                                           | Bowen Aquatic Facility - town pool amenity upgrade           | 36,607            | 10,175      | 46,782                | 18,588           | 51,604                      | 197%                | 71%                  | 14,997           |
| 8601                                           | Bowen Water Park renewal                                     | 86                | 5,000       | 5,086                 | 18               | 85                          | 477%                | 101%                 | (1)              |
| 8602                                           | Collinsville Aquatic Facility - town pool amenity and kiosk  | 27,244            | 12,941      | 40,185                | 2,288            | 15,242                      | 1191%               | 179%                 | (12,002)         |
| 8603                                           | Proserpine Aquatic Facility - residence demolition and kiosk | 36,274            | 10,994      | 47,268                | 6,142            | 47,274                      | 591%                | 77%                  | 11,000           |
| 8787                                           | Construction of new Collinsville Water Park                  | 2,362             | 133         | 2,496                 | -                | 150,000                     |                     | 2%                   | 147,638          |
| Sub Total Pools, Lagoons & Enclosures          |                                                              | 102,573           | 39,243      | 141,816               | 27,036           | 264,205                     | 379%                | 39%                  | 161,632          |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| Total Community Services                       |                                                              | 279,123           | 159,709     | 438,832               | 318,974          | 632,642                     | 88%                 | 44%                  | 353,519          |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| Grand Total for Period ending 30 April 2021    |                                                              | 65,408,233        | 46,725,680  | 112,133,913           | 74,827,598       | 99,833,740                  | 87%                 | 66%                  | 34,425,507       |
|                                                |                                                              |                   |             |                       |                  |                             |                     |                      |                  |
| Percentage Actuals v YTD Budget                |                                                              |                   |             |                       |                  | 87.41%                      |                     |                      |                  |
| Percentage YTD Actuals v Annual Current Budget |                                                              |                   |             |                       |                  | 112.32%                     |                     |                      |                  |

### **13. Corporate Services**

#### **13.6 CORPORATE SERVICES MONTHLY REPORT - APRIL 2021**

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**AUTHOR:** Jason Bradshaw - Director Corporate Services

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**RESPONSIBLE OFFICER:** Jason Bradshaw - Director Corporate Services

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#### **OFFICER'S RECOMMENDATION**

**That Council receive the Corporate Services Monthly Report for April 2021.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

To provide an overview the Corporate Services Directorate for the month of April 2021. The Directorate's purpose is to lead innovation and organisational change in information technology, information management, asset management, project management and procurement to improve organisational outcomes. It seeks to improve Council's organisational capability to augment resilience to future business disruption and increase productivity whilst demonstrating empathy where required.

#### **PURPOSE**

To provide an overview the Corporate Services Directorate for the month of April 2021.

#### **BACKGROUND**

The Corporate Services Directorate has a vision to positively contribute to a prosperous, liveable, and sustainable Whitsundays.

The Directorate's vision is delivered by bringing together the functions of managing Assets, Procurement, Fleet, Property and Facilities, Project Management, Information Technology, Information Management, Rates and Finance, Strategic Finance, Governance and Administration.

#### **STATUTORY/COMPLIANCE MATTERS**

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

#### **ANALYSIS**

The month of April 2021 continues to see the department actively supporting the organisation with significant projects and cross organisational work underway.

The main focus again remains the budget preparation and development – both working with Council and the Departmental Managers in finalising the early drafts and identifying opportunities for change or deferment in seeking to provide a balanced budget.

The final budget review at Quarter three to March 2021 was also a focus to ensure the nexus between the current works and the carry forward projects, especially in relation to the capital

projects and capital budget. The budget review was presented to Council in May for adoption and saw the maintenance of an operating surplus result, even after significant adjustments for asset revaluation and depreciation expenses.

The revaluation of the Council area by the State Valuer General has produced a number of challenges that will complicate the rating process for the upcoming budget. Given the variability of changes with properties going up and down as well as some remain stable, means there is significant modelling required to moderate the rating outcomes for the whole of the region. This work will be discussed and workshopped with Council prior to finalising the 2021/22 Budget.

The asset revaluation work was nearing finalisation, with reports due to Audit Committee and Council in May 2021. The interim audit was also conducted during March/April.

The ICT projects continue to proceed with a major project being the Civica 'Authority' upgrade scheduled for go-live in May 2021. The team working across Council are doing a great job with the testing and configuration resulting in improvements and changes to the way work. Project management and support is allowing staff to sound out ideas and work with solution expertise to develop better processes to ensure we are using the software to its best advantage.

The internal auditor has commenced fieldwork on the established priorities and the progress of these audits will be reported to the May Audit and Risk Committee. Council's insurers have been in discussion with the appropriate officers, with conversations had regarding the potential changes to insurance premiums for next year and that significant increases are forecast based on the current market forces.

Changes to the local government legislation continue with amendments forecast on changes related to COVID-19 response, budget, rates and charges, and electoral matters. Otherwise, the department continues to operate as business support to the service delivery areas of Council seeking to ensure limited bureaucracy and more consistency in how we achieve outcomes.

## **STRATEGIC IMPACTS**

### Alignment to Corporate Plan

Outcome 1.1: Our leadership engages with the community and provides open, accountable, and transparent local government.

### Alignment to Operational Plan

Strategy 1.1.1: Provide sound, competent leadership as to maximise the organisation's operational performance, productivity, and efficiency.

### Financial Implications

Managed within existing budget allocations as amended.

### Risk Management Implications

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

## **CONSULTATION**

Peter Shuttlewood - Executive Manager of Procurement & Assets

Melanie Humphries - Team Leader Operational Accounting

Patricia Jago - Rates Coordinator

Libby Humphrey - Assets and Project Management Coordinator

Scott Wilkinson - Information Technology Manager

Norman Garsden - Acting Manager Governance & Administration

Stephen Fernando - Chief Financial Officer/Manager Financial Services

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

No action is to be taken as this is an information only report.

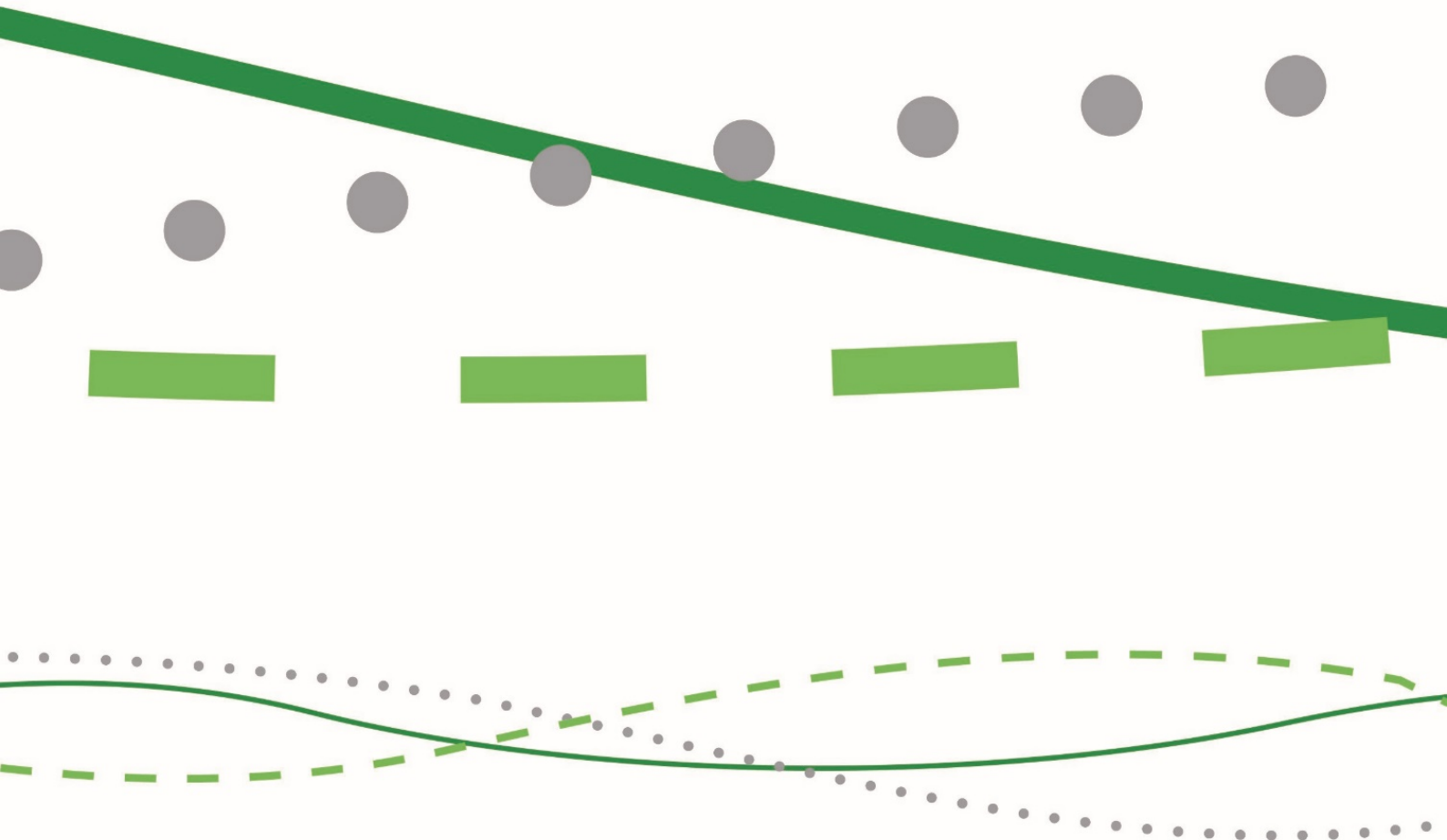
## **ATTACHMENTS**

Attachment 1 - Corporate Services Monthly Report - April 2021.

## **CORPORATE SERVICES**

Information Technology  
Information Management  
Strategic Finance  
Project and Asset Management  
Procurement  
Property & Facilities  
Fleet Management  
Governance

**Monthly Report | April 2021**



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# Directors Report

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The month of April 2021 continues to see the department actively supporting the organisation with significant projects and cross organisational work underway. The main focus again remains the budget preparation and development – both working with Council and the Departmental Managers in finalising the early drafts and identifying opportunities for change or deferment in seeking to provide a balanced budget.

The final budget review at Quarter three to March 2021 was also a focus to ensure the nexus between the current works and the carry forward projects, especially in relation to the capital projects and capital budget. The budget review was presented to Council in May for adoption and saw the maintenance of an operating surplus result, even after significant adjustments for asset revaluation and depreciation expenses.

The revaluation of the Council area by the State Valuer General has produced a number of challenges that will complicate the rating process for the upcoming budget. Given the variability of changes with properties going up and down as well as some remain stable, means there is significant modelling required to moderate the rating outcomes for the whole of the region. This work will be discussed and workshopped with Council prior to finalising the 2021/22 Budget.

The asset revaluation work was nearing finalisation, with reports due to Audit Committee and Council in Mya 2021. The interim audit was also conducted during March/April.

The ICT projects continue to proceed with a major project being the Civica 'Authority' upgrade scheduled for go-live in May 2021. The team working across Council are doing a great job with the testing and configuration resulting in improvements and changes to the way work. Project management and support is allowing staff to sound out ideas and work with solution expertise to develop better processes to ensure we are using the software to its best advantage.

The internal auditor has commenced fieldwork on the established priorities and the progress of these audits will be reported to the May Audit and Risk Committee. Council's insurers have been in discussion with the appropriate officers, with conversations had regarding the potential changes to insurance premiums for next year and that significant increases are forecast based on the current market forces.

Changes to the local government legislation continue with amendments forecast on changes related to COVID-19 response, budget, rates and charges, and electoral matters.

Otherwise, the department continues to operate as business support to the service delivery areas of Council seeking to ensure limited bureaucracy and more consistency in how we achieve outcomes.

The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

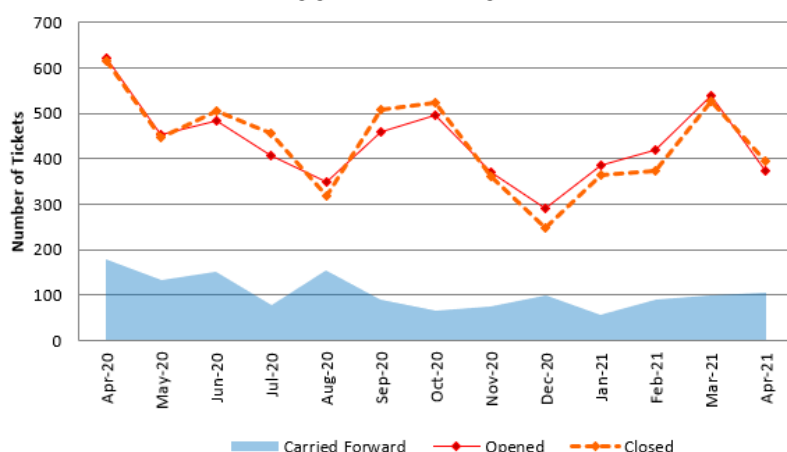
**Jason Bradshaw**

**Director Corporate Services**

# Information Technology

## Support Tickets

Support Tickets per Month



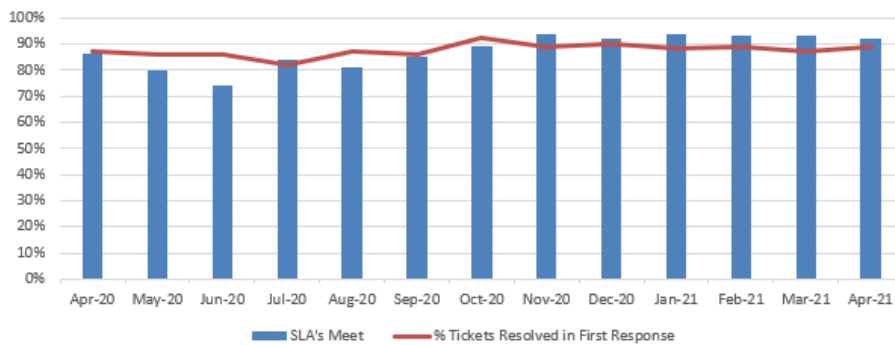
375 support requests for the month of April 2021, with 394 resolved.

A total of 107 support tickets remains open from the previous months.

Top 10 Support Categories Opened

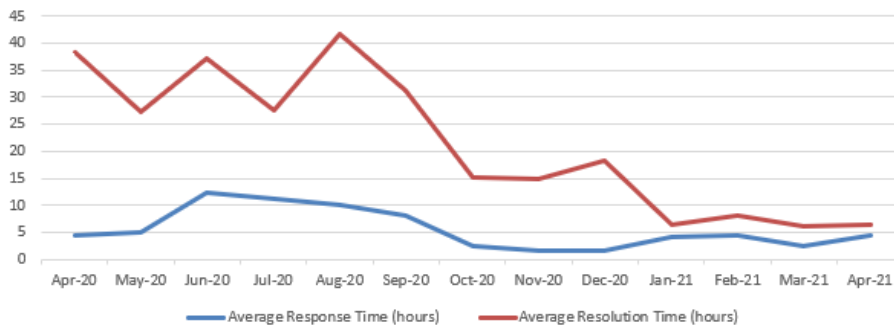
| CATEGORY                           | APR | MAR | FEB |   |
|------------------------------------|-----|-----|-----|---|
| CCTV Network                       | 10  | 13  | 21  | ↓ |
| CCTV Requests                      | 12  | 12  | 30  |   |
| Computer/Laptop/Tablet             | 22  | 21  | 18  | ↑ |
| Computer Monitors                  | 3   | 15  | 6   | ↓ |
| Parking Meter Alarms               | 6   | 8   | 4   | ↓ |
| Network Performance                | 7   | 9   | 12  | ↓ |
| Printer/Scanner                    | 18  | 14  | 22  | ↑ |
| Security/ Access                   | 30  | 46  | 30  | ↓ |
| Telstra Network Notifications      | 0   | 4   | 0   | ↓ |
| Telephones - Desk/Soft Phones      | 10  | 14  | 16  | ↓ |
| Telephones - Mobile                | 6   | 19  | 15  | ↓ |
| Video Conferencing                 | 3   | 6   | 0   | ↓ |
| Applications - Adobe               | 18  | 10  | 6   | ↑ |
| Applications - Amazon Workspace    | 12  | 15  | 19  | ↓ |
| Applications - Assestic            | 0   | 0   | 1   |   |
| Applications - Authority           | 25  | 46  | 23  | ↓ |
| Applications - DUO 2FA             | 1   | 3   | 5   | ↓ |
| Applications - ECM                 | 20  | 33  | 26  | ↓ |
| Applications - Email               | 13  | 37  | 32  | ↓ |
| Applications - OneCouncil          | 20  | 23  | 19  | ↓ |
| Applications - Reflect             | 4   | 4   | 1   |   |
| Applications - Sharepoint, Office, | 46  | 43  | 20  | ↑ |
| Applications - Website             | 1   | 3   | 2   | ↓ |
| Applications - Other               | 27  | 57  | 25  | ↓ |
| Other                              | 61  | 84  | 68  | ↓ |

### ICT Service Level Targets Achieved

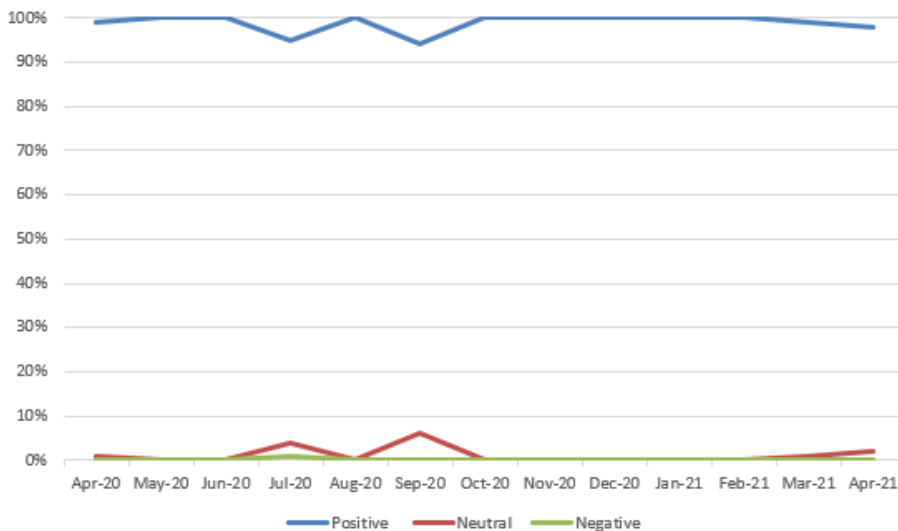


SLA's 92%, with tickets resolved in first response 89%.

### ICT Service Desk Response Time - Incidents (Hrs)



### ICT Service Desk - Customer Satisfaction Survey



Customer satisfaction 98% in April 2021 based on 54 respondents.

# Project Activities

Note: Information Technology run multiple projects at any given point in time. This report details key projects only.

## Strategic Initiatives

### 23WRC\_Ext Report: PROGRESS Strategic

| Primary                                                                                                              | Update due | Status: Overall | Start Date | Baseline Due Date                         | Due Date | % Complete | Progress Comments                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------|------------|-----------------|------------|-------------------------------------------|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SP4.5 - Implement a Supply Chain (Sourcing) system (Phase 1)                                                         | 🚩          | ●               | 01/04/21   | 3/5/21 (Ph 1)<br>31/08/21 (Whole project) | 03/05/21 | 91%        | Progress in Apr 2021:<br>- Only Phase one of the project approved.<br>- Progressing well on stage 1 (resourced well).<br>- Training and testing completed on 21/4/21.                                                                                              |
| SP4.8 - Provide an encompassing Human Resources Management system - Application Roadmap Incl. EMS. (Discovery Phase) | 🚩          | ●               | 10/05/21   | 31/05/21 (Discovery only)                 | 31/05/21 | 0%         | Progress in Apr 2021:<br>- Timeline confirmed.<br>- Project implementation to start 10 May.                                                                                                                                                                        |
| Board papers                                                                                                         | 🚩          | ●               | 01/04/20   | 30/08/20                                  | 31/05/21 | 75%        | Progress in Apr 2021:<br>- Continued with parallel tests during meetings and bug fixing. Produced ordered actions. Currently working on training videos. Still to test Docs on Tap.                                                                                |
| W4Q Movie Screen CW1920                                                                                              | 🚩          | ●               | 01/07/20   | 30/06/21                                  | 30/09/21 | 40%        | Progress in Apr 2021:<br>- Community consultation completed and feedback provided to Council for review. Summary of consultation and use case for screen has been provided to DNRME, Council awaiting response.<br>- Community feedback summary under preparation. |

## Tactical Initiatives

### 22WRC\_Ext Report: PROGRESS Tactical

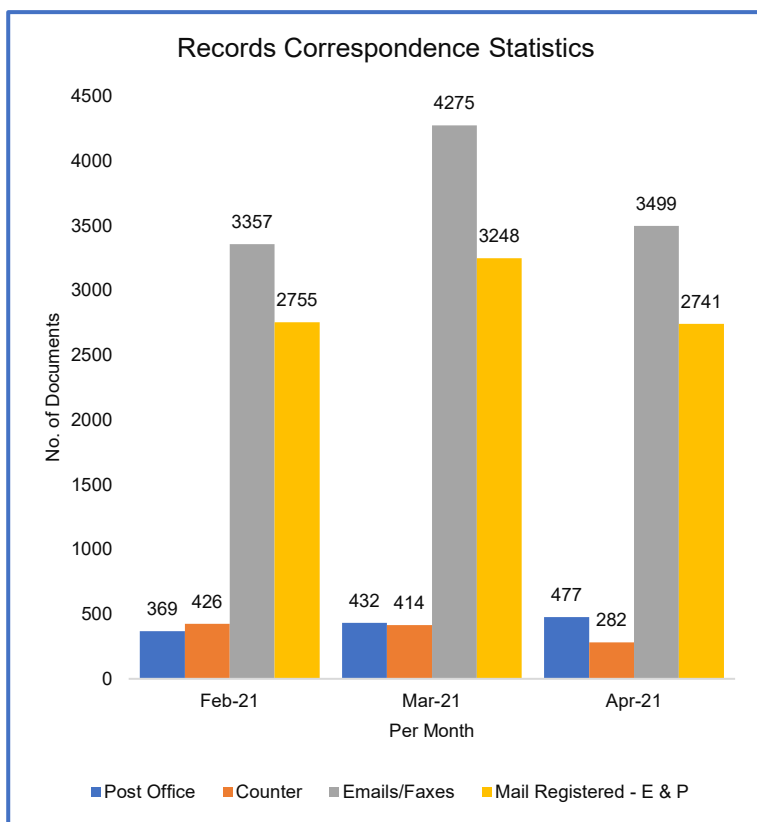
| Primary                                                  | Update due | Status: Overall | Start Date | Baseline Due Date | Due Date | % Complete | Progress Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------|------------|-----------------|------------|-------------------|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Communication Towers Rationalisation - PART 2, Mt Devlin | 🚩          | ●               | 29/03/21   | 31/08/21          | 31/08/21 | 0%         | Progress in Apr 2021:<br>- Project implementation not yet started. Progressed through to 3rd round of funding submission / application.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Purchase Card Module                                     | 🚩          | ●               | 07/12/20   | 30/06/21          | 30/06/21 | 60%        | Progress in April 2021:<br>- Business process improvements implemented to allow monthly bank fees to be dealt with by the Finance Department instead of going out to users to reconcile every month. Configuration placed into environment.<br>- Next steps include testing in non-production environment, training documentation to be completed, and some further changes to the production environment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Communication Towers Rationalisation (PART 1)            | 🚩          | ●               | 02/09/19   | 31/12/20          | 30/04/21 | 75%        | Progress in Apr 2021:<br>- Blacks Road - Council has been unable to find a legal way forward to recoup costs from or have any formal agreement with external stakeholder under the permit to occupy. An alternative site has been identified that could replace Black Road and provide additional areas of coverage. Awaiting report on suitability of alternative location, expected week of 4/5/21 and outcome of that report will show the path forward in terms of project scope and timeline. The anticipated timeline exceeds 6 months at least. Until this option is confirmed, Blacks Road will be maintained but no major works to be carried out.<br>- Mt Lucas - To remove old Council equipment from Tower now owned by another external party. Require new agreement with external party for existing equipment on concrete monopole (VHF & Telemetry).<br>- Bowen - Awaiting approval of draft lease by external party. Requested update from Property Dept. Once draft lease approved can use same format for Dingo Beach and Proserpine Water Tower. |
| WRC Website: Subsites                                    | 🚩          | ●               | 04/01/21   | 31/07/21          | 30/07/21 | 35%        | Progress in April 2021:<br>- Libraries subsite is now live.<br>- Completed design for the Climate Hub. Build commencing week of 26 April, duration approximately 1 month. Potential go-live: Mid-May.<br>- Airport: supplier arrangements and design in progress.<br>- PEC: Currently developing specifications for ticketing system which will need to be included in website.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Small Cell Site Proserpine Dam                           | 🚩          | ●               | 01/08/19   | 30/09/20          | 30/06/21 | 45%        | Progress in April 2021:<br>- This project has not started implementation. Negotiations between Council and two external stakeholders still ongoing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Parking and Infringement Additional Modules              | 🚩          | ●               | 01/02/21   | 30/04/21          | 30/04/21 | 80%        | Progress in Apr 2021:<br>- Testing has continued with all issues identified so far, resolved.<br>- Software upload still being finalised but almost completed. Awaiting return of coordinator from leave to confirm go-live date.<br>- Scope expanded slightly to use auto-issue for warnings and infringements.<br>- Minor resource issue - availability of staff for testing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Authority Upgrade                                        | 🚩          | ●               | 08/06/20   | 30/04/21          | 31/05/21 | 92%        | Progress in Apr 2021:<br>- Last outstanding issue with vendor resolved. Testing completed. Go-live simulation by vendor was successful. Parallel Rates Run successfully completed.<br>- Training has commenced and initial feedback has been positive.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| LGIDH010 - LG Illegal Dumping Hotspot Grant program      | 🚩          | ●               | 02/08/20   | 31/03/21          | 30/04/21 | 90%        | Progress in Apr 2021:<br>- Business Dept still to finish report to Grant body with imaging.<br>- ICT component of project completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| WRC NADI (Network Architecture Design Improvements)      | 🚩          | ●               | 04/05/20   | 31/05/21          | 31/05/21 | 80%        | Progress in Apr 2021:<br>- All cutovers completed.<br>- Next phase in the project to centralise the firewalls (allows further reduction in monthly telecommunications billing)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

# Information Management

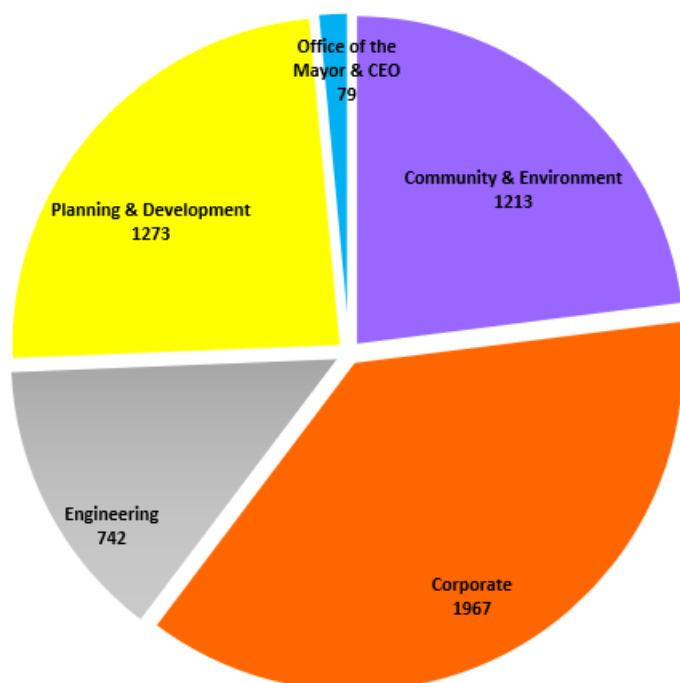
| AUDIT / COMPLIANCE REQUIREMENTS |           |        |
|---------------------------------|-----------|--------|
| Type                            | Frequency | Qtr. 4 |
| Sentencing and disposal         | Quarterly | 50%    |

| DOCUMENTATION / PUBLICATIONS REVIEW |             |         |
|-------------------------------------|-------------|---------|
| Type                                | Frequency   | Qtr. 4  |
| WRC Information Stds                | Annual      | 95% dev |
| Physical Records Register           | Quarterly   | ✓       |
| Process & Sys Training              | Bi-annually | 80% dev |
| Enterprise Info Architect           | Annual      | 50% dev |
| Information Asset Register          | Annual      | 50% dev |
| IM Procedures                       | Annual      | 60% dev |
| Bus Info Continuity Plan            | Annual      |         |
| Road Register                       | Bi-annually | On hold |
| Map layer data register             | Quarterly   | 25% dev |

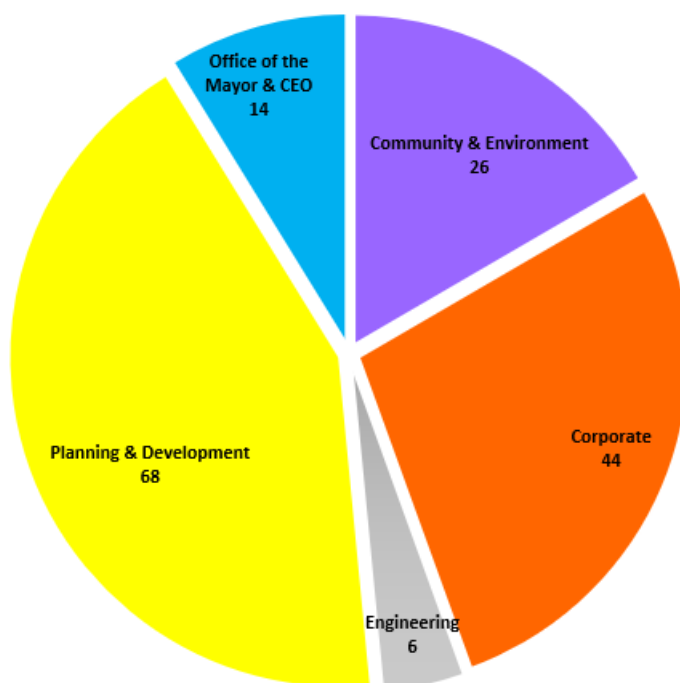
| GIS ACTIVITIES            | APR  | MAR | FEB |
|---------------------------|------|-----|-----|
| Asset Data Mtce (Hrs)     | 103  | 92  | 78  |
| SSA Changes (Hrs)         | 37   | 35  | 26  |
| GIS requests (No.)        | 78   | 54  | 52  |
| Map layers mtce (no.)     | 29   | 33  | 80  |
| New layers approved (no.) | -    | -   | -   |
| Training (staff attended) | 2    | 1   | -   |
| GIS STATISTICS            |      |     |     |
| Total Mapping Layers      | 2109 |     |     |
| RECORDS ACTIVITIES        |      |     |     |
| Search & CCTV requests    | 41   | 72  | 34  |
| Record Dept Tasks         | 54   | 61  | 37  |
| Training (staff attended) | 2    | -   | 1   |
| NAR adjustments           | 842  | 880 | 761 |



Document Management Tasks Completed by Department (April)



Average Documents Registered per Person by Department (April)



## Projects

### Records System Review Project

This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.

#### Review and recommendation

Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution. Proof of concept is complete with findings and recommendation to go to the January ICT Governance/Steering Committee. Approval provided to commence project.

### Name and Address Data Improvement Project

This project aims to implement software that will improve the quality of customer and address data captured and maintained in Council's systems. It does this by forcing validation on addresses when they are entered, running processes to identify duplicate records, and facilitating merging, standardizing the method of data presentation, and adding addition checks to prevent duplicate data entry. This will improve customer experience as we will have better quality information available for communication and reduce administrative overhead as we will spend less time fixing incorrect address details.

#### NAR data formatting cleanse

|                                                                   |                           |                                                                                                                                   |
|-------------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| Data format cleanse                                               | ✓                         | 27852 records fixed / 82075 total records                                                                                         |
| Audit data changes                                                | 65% complete              |                                                                                                                                   |
| <b>NAR record duplication</b>                                     |                           |                                                                                                                                   |
| Identify no. of duplicate records                                 | 700 records               |                                                                                                                                   |
| Research duplicates and merge                                     | 583 unique records merged |                                                                                                                                   |
| Delete records (no docs / ephemeral / infringement docs attached) | 118 deleted               | 24600 records have no link in Authority, potentially half of these can be deleted if no significant documentation recorded in ECM |

| Physical Storage / Scanning             | Apr-21               | Mar-21               | Feb-21               | Jan-21               | Dec-20               | Nov-20               | Oct-20               | Sep-20               |
|-----------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Boxes Scanned / Sentenced and Destroyed | -                    | -                    | -                    | -                    | -                    | -                    | -                    | 20                   |
| Boxes at Council                        | 257                  | 257                  | 257                  | 257                  | 257                  | 257                  | 257                  | 257                  |
| Boxes at Remote Storage                 | 1618                 | 1618                 | 1618                 | 1618                 | 1618                 | 1618                 | 1618                 | 1618                 |
| Discs to review and register            | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                    |
| Scanned files for registration          | 58,000<br>Prep files | 58,000<br>Prep files | 58,000<br>Prep files | 58,000<br>Prep files | 58,000<br>Prep files | 58,000<br>Prep files | 58,000<br>Prep files | 58,000<br>Prep files |
| Plans scanned and registered            | 36                   | -                    | -                    | -                    | -                    | -                    | -                    | -                    |

The team is continuing to work with the Water & Sewerage team to improve mapping of valves and fire hydrant asset data and working through asset work orders and capitalisation. Geographic Information Systems strategic review is underway to drive organisational direction in spatial systems and information with a new spatial layer catalogue being developed.

The records team are focusing on splitting and renaming digitised records and plans.

# Financial Services

## Financial Reporting

Financial Reporting KPIs:

| KPI                                                                                            | Status | Comment                           |
|------------------------------------------------------------------------------------------------|--------|-----------------------------------|
| Month-end process completed within 5 working days                                              | ✓      | Completed                         |
| Monthly Financial Statements presented at an Ordinary Meeting within 30 days from end of month | ✓      | Ordinary Meeting of 28 April 2021 |
| Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter        | ✓      | Not Applicable                    |

## Budgeting

### 2021-22 Budget

The first round of discussions with the directors on the directorate budgets has been completed. An initial budget statement has been prepared, which will be discussed at a Budget workshop with Councillors in early May.

Modelling the general rates for 2021-22 is proving to be very challenging due to the significant variations, (both increases and decreases) in the new property valuations. Additional banding, adjustments to minimum rates, and the re-introduction of capping are all likely to be required in order to maintain the rates variations to the minimum possible levels. Despite the various mechanisms being used to limit the rates changes, sizeable variations in rates for some properties is likely to be inevitable.

Changes are being incorporated into the 21-22 capital budget. The primary change is the identification of projects that will not be completed in 2020-21 and therefore will require carry over to 2021-22. The carry-over will be around \$26 Mn. Revisions to the Shute Harbour project capital budget has also been incorporated.

### 2020-21 Quarter 3 Budget Review

The third quarter revisions to the 2020-21 budget have been completed and will be presented at an Ordinary Meeting for adoption during the month of May.

## Borrowings & Treasury Management

No additional borrowings are envisaged for 2020/21. All non-operating cash is invested with the QTC.

Initial preparatory work for the is underway. No specific date has been set yet for the credit review to be conducted by Queensland Treasury Corporation (QTC).

## Systems

While user training on the Purchase Card module has been undertaken, the full implementation has been delayed due to redeployment of resources to higher priority assignments. The deployment will most likely take place in August 2021.

Financial Services staff have also been engaged in the configuration and testing process for the upgrade of the Property & Rating module of the Civica system. The parallel testing has been completed and the final decision to proceed with the go-live of the system has been made. Go-live is expected to be in early May.

In align with the initiatives announces by the Federal Government, Council is exploring the options for implementing an e-invoicing process. In additional to operational efficiencies, this initiative is expected to

improve payment time for small business suppliers and assist with the administrative tasks around the Payment Times Reporting Scheme, when that become applicable to local government entities.

## Debtor Management

### New Credit Applications

| Name                            | Approved Limit |
|---------------------------------|----------------|
| Tassal Group/ De Costi Seafoods | \$50,000       |
| BMC Transport & Haulage Pty Ltd | \$2,000        |
| RPH Industries (QLD) Pty Ltd    | \$10,000       |
| Precision Civil Infrastructure  | \$200          |

### Rates & Charges Debtors

| Month                | 2020/21           |        | 2019/20           |     | 2018/19<br>Outstanding |
|----------------------|-------------------|--------|-------------------|-----|------------------------|
|                      | Outstanding       | %      | Outstanding       | %   |                        |
| June                 |                   |        | 4,509,658         | 10% | 3,844,767              |
| May                  |                   |        | 5,739,965         | 13% | 5,151,143              |
| April                | 5,566,736         | 11.74% | 6,676,360         | 14% | 6,368,476              |
| March                | 7,696,368         | 16.23% | 8,782,286         | 20% | 8,297,513              |
| February             | 30,185,445        | 68%    | 28,950,351        | 67% | 14,745,314             |
| January              | 46,515,003        | 95%    | 44,476,445        | 96% | 44,828,908             |
| December             | 3,974,938         | 9.29%  | 2,774,538         | 6%  | 3,905,999              |
| November             | 4,909,318         | 10.39% | 5,085,705         | 12% | 4,692,691              |
| October              | 6,205,134         | 14%    | 5,833,001         | 12% | 5,798,615              |
| September            | 9,841,158         | 20%    | 7,601,554         | 16% | 7,791,985              |
| August               | 40,432,288        | 83%    | 13,344,529        | 29% | 9,778,676              |
| July                 | 3,440,135         | 8%     | 41,728,111        | 92% | 43,825,116             |
|                      |                   |        |                   |     |                        |
| Gross Revenue Budget | <b>88,656,616</b> |        | <b>88,669,880</b> |     | <b>89,276,298</b>      |

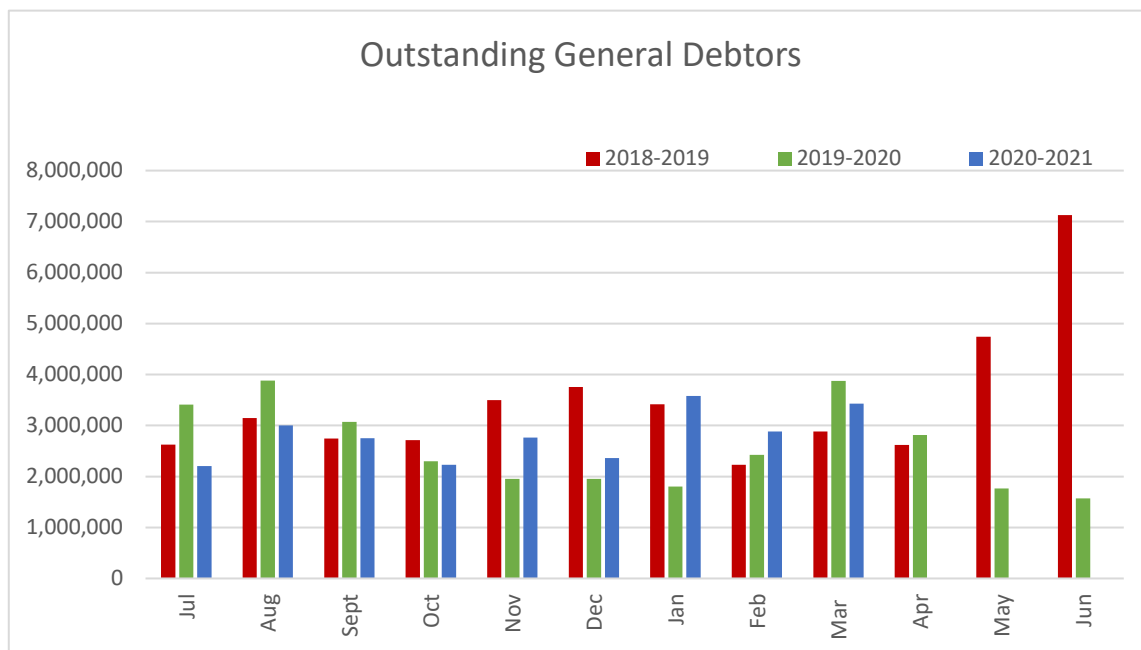
*Note: The above amounts are net of rates credits.*

Reminder notices have resulted in further collections of overdue Rates.

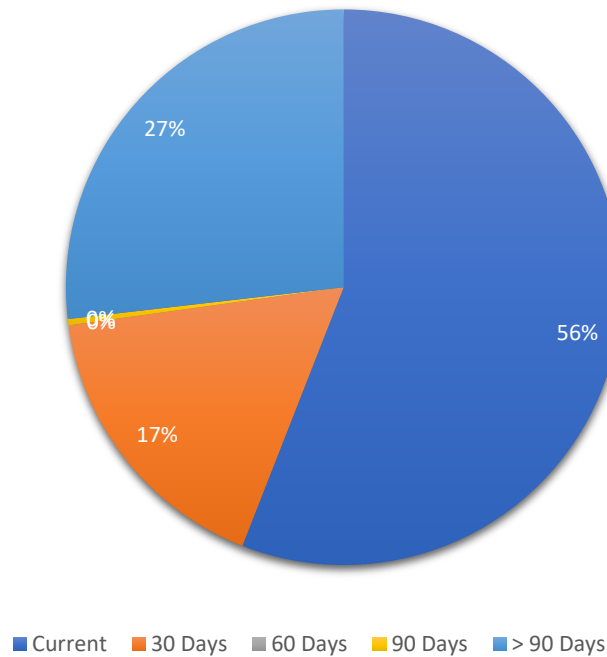
Initial preparations are being made to refer properties with long overdue balances, who have not made any arrangements with Council, to Council's debt recovery agent R&R Australia (Pty) Ltd (R&R). R&R will make initial efforts to contact and negotiate with the debtors and failing which will consider more advanced legal options for the recovery of debts, after consultation with Council officers.

## General Debtors

| Month/Period     | Current   | 30 Days   | 60 Days | 90 Days | >90 Days | TOTAL     |
|------------------|-----------|-----------|---------|---------|----------|-----------|
| <b>2020/2021</b> |           |           |         |         |          |           |
| April 2021       | 1,005,001 | 1,296,300 | 363,302 | 558     | 913,473  | 3,578,634 |
| March 2021       | 1,919,090 | 578,191   | 20      | 12,648  | 920,352  | 3,430,301 |
| February 2021    | 1,529,982 | 277,526   | 36,510  | 157,862 | 880,290  | 2,882,171 |
| January 2021     | 2,307,754 | 200,041   | 170,629 | 28,286  | 873,686  | 3,580,396 |
| December 2020    | 463,390   | 957,704   | 42,759  | 87,207  | 809,200  | 2,360,260 |
| November 2020    | 1,632,111 | 207,229   | 112,018 | 1,971   | 810,300  | 2,763,629 |
| October 2020     | 655,569   | 609,264   | 27,245  | 489,207 | 446,034  | 2,227,319 |
| September 2020   | 1,298,056 | 517,567   | 514,613 | -13,088 | 435,297  | 2,752,445 |
| August 2020      | 1,814,612 | 590,500   | 160,936 | 262,467 | 175,909  | 3,004,424 |
| July 2020        | 1,046,675 | 696,390   | 268,234 | 18,326  | 178,000  | 2,207,625 |
|                  |           |           |         |         |          |           |
| June 2019/20     | 912,558   | 370,906   | 79,621  | 40,848  | 169,202  | 1,573,135 |
| June 2018/19     | 5,408,713 | 1,549,732 | 90,492  | 19,341  | 56,372   | 7,124,650 |
| June 2017/18     | 4,825,162 | 549,066   | 63,996  | 5,154   | 158,649  | 5,602,027 |



## Ageing of General Debtors - March 2021



## Insurance

| Insurance Claims     | Pub. Liability & Professional Indemnity | Third Party Damages | Motor Vehicle | Property  | Theft    | Total      |
|----------------------|-----------------------------------------|---------------------|---------------|-----------|----------|------------|
| <b>2020/2021 YTD</b> |                                         |                     |               |           |          |            |
| April 2021           | 0                                       | 3                   | 0             | 0         | 0        | 3          |
| March 2021           | 2                                       | 6                   | 0             | 0         | 0        | 8          |
| February 2021        | 1                                       | 5                   | 1             | 0         | 0        | 7          |
| January 2021         | 0                                       | 1                   | 0             | 0         | 0        | 1          |
| December 2020        | 2                                       | 1                   | 2             | 0         | 0        | 5          |
| November 2020        | 2                                       | 1                   | 1             | 1         | 0        | 5          |
| October 2020         | 2                                       | 1                   | 0             | 0         | 0        | 3          |
| September 2020       | 1                                       | 0                   | 1             | 0         | 0        | 2          |
| August 2020          | 1                                       | 0                   | 1             | 0         | 0        | 2          |
| July 2020            | 1                                       | 2                   | 1             | 1         | 0        | 5          |
| <b>2019/2020</b>     | <b>12</b>                               | <b>30</b>           | <b>25</b>     | <b>8</b>  | <b>0</b> | <b>75</b>  |
| <b>2018/2019</b>     | <b>18</b>                               | <b>36</b>           | <b>19</b>     | <b>7</b>  | <b>0</b> | <b>80</b>  |
| <b>2017/2018</b>     | <b>19</b>                               | <b>0</b>            | <b>71</b>     | <b>13</b> | <b>1</b> | <b>104</b> |

| Claims not Finalised – April 2021 |           |
|-----------------------------------|-----------|
| Public Liability                  | 9         |
| Professional Indemnity            | 3         |
| Property                          | 3         |
| Motor Vehicle                     | 3         |
| <b>Total</b>                      | <b>18</b> |

# Asset Management

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## Asset Valuation

The revaluation information for the roads, water and sewer assets has been uploaded into the Asset Information Management System (AIMS), Assetic. The revaluation also involved the review of componentisation of unsealed roads. As a result of the revaluation, the depreciation charge for the year will see a noticeable reduction and a further reduction in the next financial year.

The final draft of the revaluation report has been submitted to the auditors for their comments which has been received.

## Capitalisation

Capitalisation of Work-in-Progress (WIP) that was on hold until the completion of the revaluation has commenced. Despite the delay in commencing the capitalisation process, staff will work towards completing all required capitalisation in time for the preparation of the annual financial statements and the audit of same.

The review of the capital asset register for information and communications assets will continue over the next 3-6 months in conjunction with the Innovation and Technology team.

## Capital Project Delivery

As at end April 2021, capital delivery progress was as follows:

|                              |            |
|------------------------------|------------|
| Value of Capital Delivered * | 65,408,233 |
| % of YTD Budget              | 87.41%     |

\* actual expenditure, excludes commitments.

## Capital Budgeting

The carry-over of capital projects from 2020-21 to 2021-22 has been identified and incorporated in to the 2021-22 capital budget.

## Asset management Process Review

Multiple exercises are being undertaken, with external expert assistance, to review current asset management practices and process with a view towards understanding improvement opportunities and establishing an improvement program. These include:

- Review and redrafting of the Strategic Asset Management Plan (SAMP) and Asset Management Plans (AMPs) for each significant asset class - G7 Asset Management
- Review of the asset management process and the information systems being used in that process - Strategic Directions.
- Review of GIS system - Insight GIS

Findings from these reviews will be consolidated into a single asset management improvement program.

# Procurement

## Procurement Activity (Tenders and Significant Quotations)

### Corporate Services

| Contract Number | Details                                                                                                                   | Type | Status                                                                                                                                     |
|-----------------|---------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 500.2020.0089   | Provision of Fleet Management Telemetric System                                                                           | RFT  | Currently being evaluated.                                                                                                                 |
| 500.2015.0058   | Refresh of Preferred Supplier Arrangement for Provision of Plant & Equipment Hire – With (Wet) and Without (Dry) Operator | RFT  | Currently being evaluated, due to be awarded on 26 <sup>th</sup> May 2021.                                                                 |
| 500.2021.0008   | Consultancy Services for Council's Solar Power Installation                                                               | RFQ  | Awarded on 25 <sup>th</sup> March 2021.                                                                                                    |
| 500.2021.0013   | Supply and Delivery of One (1) x Motor Grader                                                                             | RFQ  | Closed on 31 <sup>st</sup> March 2021 and currently being evaluated.                                                                       |
| 500.2021.0014   | Supply and Delivery of One (1) x Outfront Mower                                                                           | RFQ  | In draft.                                                                                                                                  |
| 500.2021.0022   | Bowen and Collinsville Demolition Works Package                                                                           | RFQ  | Awarded on 26 <sup>th</sup> April 2021.                                                                                                    |
| 500.2021.0023   | Supply and Delivery of One (1) x Prime Mover and Water Tanker Trailer                                                     | RFQ  | Closed on 16 <sup>th</sup> April 2021 and currently being evaluated.                                                                       |
| 500.2021.0024   | W4Q - Les Stagg Oval Grandstand Replacement                                                                               | RFQ  | Awarded on 30 <sup>th</sup> April 2021.                                                                                                    |
| 500.2021.0025   | W4Q - Bowen Aerodrome and Work Camp Refurbishments                                                                        | RFQ  | Awarded on 22 <sup>nd</sup> April 2021 and notified by Contractor on extension on program delivery, awaiting funding extension to confirm. |
| 500.2021.0026   | Supply and Delivery of One (1) ATV Utility Vehicle                                                                        | RFQ  | Currently being evaluated                                                                                                                  |
| 500.2021.0031   | Supply and Delivery of One (1) x Tractor with Reach Mower Attachment                                                      | RFT  | Closed on 29 <sup>th</sup> April 2021 and currently being evaluated.                                                                       |
| 500.2021.0032   | Design and Construct Deck at Airlie Beach Lagoon, including Installation of Ergon HV Conduit                              | RFT  | Released on 14 <sup>th</sup> April 2021 and due to close on 6 <sup>th</sup> May 2021.                                                      |
| 500.2021.0038   | Supply and Delivery of Various Utility Motor Vehicles                                                                     | RFT  | Released on 14 <sup>th</sup> April 2021 and due to close on 6 <sup>th</sup> May 2021                                                       |
| 500.2021.0041   | W4Q – Aquatic Facilities Demolition and Construction Works                                                                | RFT  | Released on 28 <sup>th</sup> April 2021 and due to close on 20 <sup>th</sup> May 2021.                                                     |

### Community Services

| Contract Number | Details                                                           | Type | Status                                                                                                                              |
|-----------------|-------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------|
| 500.2020.0137   | Refurbishment and Extension of Wilson Beach Swimming Enclosure    | RFT  | Cancelled on 18 <sup>th</sup> March 2021 due to value of tender submissions exceeding funding, and will be re-tendered in May 2021. |
| 500.2021.0017   | Provision of Management Services for Proserpine Pool & Water Park | RFT  | On hold until Deed of Termination with incumbent has been negotiated and signed                                                     |

|               |                                                                 |     |                                                                                 |
|---------------|-----------------------------------------------------------------|-----|---------------------------------------------------------------------------------|
| 500.2021.0018 | Provision of Lifeguard Services for Airlie Beach Lagoon         | RFT | On hold until Deed of Termination with incumbent has been negotiated and signed |
| 500.2021.0019 | Provision of Water Maintenance Services for Airlie Beach Lagoon | RFT | On hold until Deed of Termination with incumbent has been negotiated and signed |
| 500.2021.0044 | Refurbishment & Extension of Wilson Beach Swimming Enclosure    | RFT | In Draft                                                                        |

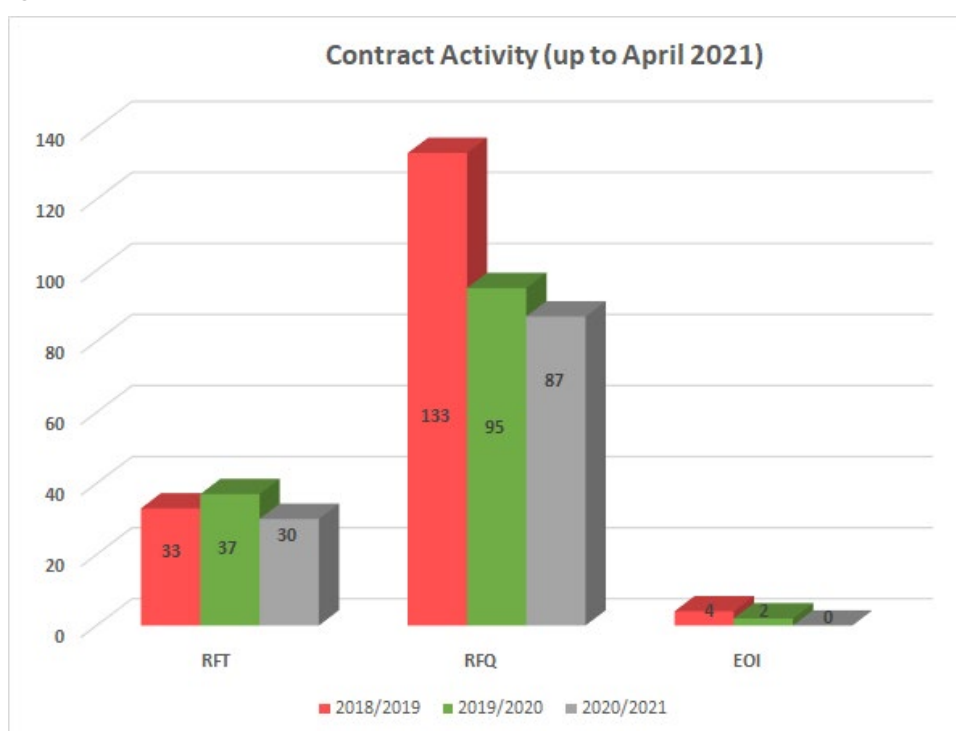
## Infrastructure Services

| Contract Number | Details                                                                           | Type | Status                                                                                 |
|-----------------|-----------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------|
| 500.2020.0129   | Provision of Quarry Plant Hire – Foxdale Quarry                                   | RFT  | Awarded on 16 <sup>th</sup> April 2021.                                                |
| 500.2021.0001   | Provision of Waste and Recyclables Collection Services                            | RFT  | Currently being evaluated                                                              |
| 500.2021.0009   | Waste Facility Operation Services for Cannonvale Transfer Station                 | RFT  | Closed on 18 <sup>th</sup> March 2021 and currently being evaluated.                   |
| 500.2021.0010   | Design and Construction of Ted Cunningham Bridge                                  | RFT  | Closed on 31 <sup>st</sup> March 2021 and currently being evaluated.                   |
| 500.2021.0011   | Green Waste and Mattress Processing at Council's Waste Facilities                 | RFT  | In draft                                                                               |
| 500.2021.0020   | Supply & Installation of Security Infrastructure – 7 Chapman Street Carpark       | RFQ  | Closed on 9 <sup>th</sup> April 2021 and no responses received.                        |
| 500.2021.0021   | W4Q - Park Playground Upgrades - Scottsville & Darcy Munro Parks, Collinsville    | RFQ  | Awarded on 16 <sup>th</sup> April 2021.                                                |
| 500.2021.0027   | Stormwater Network CCTV Survey and Condition Assessment                           | RFT  | Released on 31 <sup>st</sup> March and due to close on 20 <sup>th</sup> May 2021,      |
| 500.2021.0028   | Design and Construct of Cannon Valley Water Reservoir                             | RFT  | Released 7 <sup>th</sup> April 2021 and due to close on 26 <sup>th</sup> May 2021,     |
| 500.2021.0029   | Provision of Maintenance Services for Dingo Beach, Hydeaway Bay & Lake Proserpine | RFT  | Closed on 23 <sup>rd</sup> April 2021 and currently being evaluated,                   |
| 500.2021.0035   | Supply and Delivery of Pugmill for Foxdale Quarry                                 | RFT  | Released on 14 <sup>th</sup> April 2021 and due to close on 6 <sup>th</sup> May 2021,  |
| 500.2021.0036   | Design of Damaged Stormwater Pipe - Golf View Court, Cannonvale                   | RFQ  | Awarded on 8 <sup>th</sup> April 2021,                                                 |
| 500.2021.0037   | Cannon Valley Reservoir Bulk Earthworks - Stage 2                                 | RFQ  | Awarded on 27 <sup>th</sup> April 2021,                                                |
| 500.2021.0040   | Design and Construct of Collinsville Water Park                                   | RFT  | Released on 21 <sup>st</sup> April 2021 and due to close on 25 <sup>th</sup> May 2021. |
| 500.2021.0042   | W4Q – Henry Darwen Park, Stage 2                                                  | RFQ  | In Draft                                                                               |
| 500.2021.0043   | W4Q – Tennis Court Upgrade, Collinsville Showgrounds                              | RFQ  | In Draft                                                                               |

## Office of the Mayor & CEO

| Contract Number | Details                                                                          | Type | Status                                                                               |
|-----------------|----------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------|
| 500.2021.0030   | Shute Harbour Marine Facility - Pontoon Berthing/Ticketing and Tourism Operators | RFT  | Closed on 7 <sup>th</sup> May 2021 and currently being evaluated.                    |
| 500.2021.0034   | Implementation of an Integrated Management System                                | RFT  | Released on 7 <sup>th</sup> April 2021 and due to close on 6 <sup>th</sup> May 2021. |
| 500.2021.0039   | Whitsunday Coast Airport Freight Hub Pre-Feasibility                             | RFQ  | Closed on 27 <sup>th</sup> April 2021 and currently being evaluated.                 |

## Contract Activity



# Property & Facilities

## Covid19 Works for Queensland Projects

Consultation meetings have been held with asset owners and stakeholders to coordinate work packages. During the month of April 2021, the following Covid19 Works for Queensland Projects have progressed:

| Project                                                    | Status       | % Complete |
|------------------------------------------------------------|--------------|------------|
| Wangaratta Caravan Park Pool Refurbishment                 | Construction | 90%        |
| Proserpine Aquatic Facility Residence Demo & Kiosk Renewal | Design       | 100%       |
| Bowen Aquatic Facility Town Pool Amenity Upgrade Stage 1 & | Design       | 100%       |
| Cannonvale Depot Office Roof Replacement                   | Construction | 100%       |
| Les Stagg Oval Grandstand Renewal                          | Tender       | 100%       |
| Collinsville Youth Coalition Amenities Renewal             | Construction | 90%        |
| Bowen Water Park Renewal                                   | Design       | 100%       |
| Cannonvale Foreshore Hall Roof Renewal (PCYC)              | Construction | 100%       |
| Cannonvale Foreshore Hall New Playground (PCYC)            | Construction | 100%       |
| Proserpine Water & Sewer Admin Roof Renewal                | Construction | 100%       |
| Bowen Aerodrome Sewerage Treatment Renewal                 | Construction | 100%       |
| Collinsville Pool Amenity & Kiosk Upgrade                  | Design       | 100%       |
| Bowen Aerodrome Work Camp Dwelling Super Structure Renewal | Tender       | 100%       |

## Capital Works

During the month of April 2021, the following Capital Works Projects have progressed:

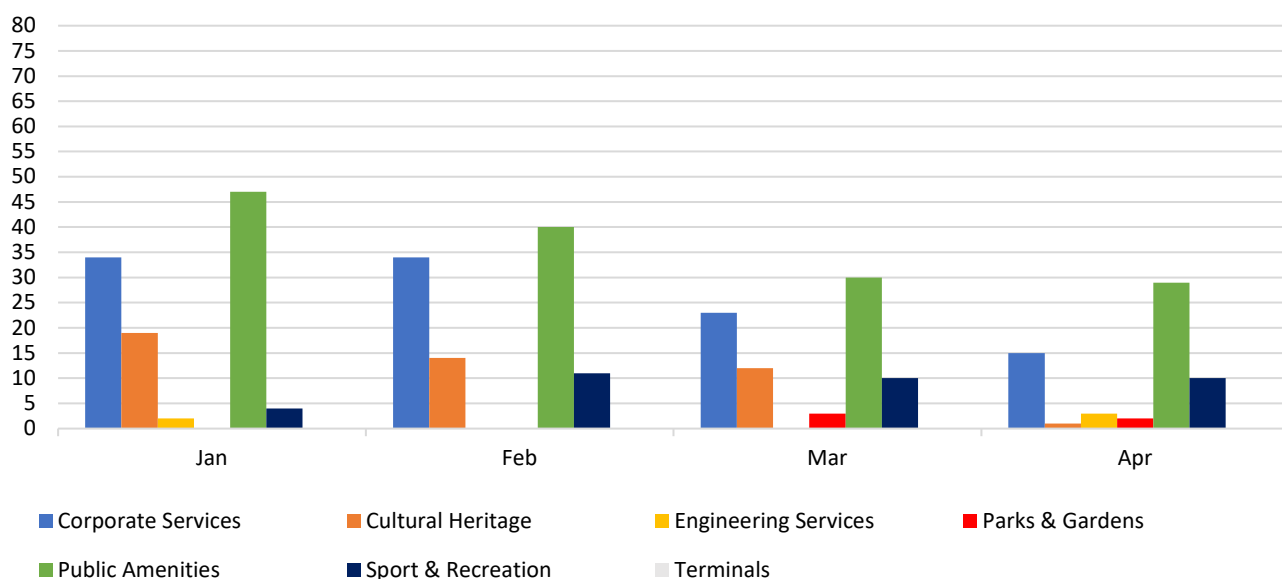
| Project                                        | Status | % Complete |
|------------------------------------------------|--------|------------|
| Demolish 58 & 60 Horseshoe Bay Road Residences | Award  | 100%       |
| Demolish 21 Station Street Residence           | Award  | 100%       |
| Demolish Collinsville Depot Workers Quarters   | Award  | 100%       |
| Demolish Bowen Basketball Clubhouse            | Award  | 100%       |

## Operational

| Building Maintenance CRMs   | YTD | Sep | Oct | Nov | Dec | Jan | Feb | Mar | April | Monthly Trend |
|-----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|---------------|
| <b>Corporate Services</b>   |     |     |     |     |     |     |     |     |       |               |
| CRM Received                | 321 | 33  | 40  | 36  | 28  | 34  | 34  | 23  | 15    | ↓             |
| CRM Completed               | 271 | 28  | 36  | 29  | 22  | 31  | 27  | 22  | 13    | ↓             |
| <b>Cultural Heritage</b>    |     |     |     |     |     |     |     |     |       |               |
| CRM Received                | 99  | 4   | 17  | 8   | 10  | 19  | 14  | 12  | 1     | ↓             |
| CRM Completed               | 73  | 3   | 13  | 6   | 6   | 14  | 10  | 11  | 0     | ↓             |
| <b>Engineering Services</b> |     |     |     |     |     |     |     |     |       |               |
| CRM Received                | 16  | 2   | 2   | 3   | 1   | 2   | 0   | 0   | 3     | ↑             |
| CRM Completed               | 13  | 1   | 2   | 3   | 1   | 2   | 0   | 0   | 1     | ↑             |

| Building Maintenance CRMs                | YTD | Sep | Oct | Nov | Dec | Jan | Feb | Mar | April | Monthly Trend |
|------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|---------------|
| <b>Parks &amp; Gardens</b>               |     |     |     |     |     |     |     |     |       |               |
| CRM Received                             | 7   | 0   | 0   | 0   | 0   | 0   | 0   | 3   | 2     | ↓             |
| CRM Completed                            | 4   | 0   | 0   | 0   | 0   | 0   | 0   | 2   | 0     | ↓             |
| <b>Public Amenities</b>                  |     |     |     |     |     |     |     |     |       |               |
| CRM Received                             | 386 | 28  | 37  | 51  | 42  | 47  | 40  | 30  | 29    | ↓             |
| CRM Completed                            | 361 | 27  | 37  | 47  | 37  | 44  | 38  | 28  | 27    | ↓             |
| <b>Sport &amp; Recreation</b>            |     |     |     |     |     |     |     |     |       |               |
| CRM Received                             | 82  | 8   | 16  | 7   | 3   | 4   | 11  | 10  | 10    | ↓             |
| CRM Completed                            | 65  | 7   | 14  | 7   | 3   | 4   | 9   | 8   | 3     | ↓             |
| <b>Terminals</b>                         |     |     |     |     |     |     |     |     |       |               |
| CRM Received                             | 1   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0     | -             |
| CRM Completed                            | 1   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0     | -             |
| <b>Total CRMs - Building Maintenance</b> |     |     |     |     |     |     |     |     |       |               |
| CRM Received                             | 914 | 75  | 112 | 106 | 84  | 106 | 99  | 79  | 61    | ↓             |
| CRM Completed                            | 781 | 66  | 102 | 93  | 69  | 95  | 85  | 72  | 35    | ↓             |

### 2020/2021 Building Maintenance CRMs Monthly Comparison



# Lease Update

During the month of April 2021, Council resolved to enter into new trustee leases with the Bowen PCYC (Queen Street, Bowen) and the Queensland Rail Institute (QRI Hall; 50E George Street, Bowen) as their previous leases were due to expire in August 2021. Draft leases have been issued to each Lessee for their review and execution.

Draft leases have been issued to the Collinsville Pony Club and the Collinsville Rodeo Association for their review and execution over their currently used areas of 8491 Bowen Developmental Road, Collinsville. Meetings have been scheduled to be held with each Lessee in May to discuss the execution of their leases.

Council has received the executed lease from Anglicare Mackay Whitsunday for their foodbank centre in Proserpine. CEO execution occurred and the lease has been finalised. This lease provides Anglicare land tenure for a further 5 years.

Council records indicate that the Bowen and District Motoring Enthusiasts Inc. Lease is due to expire within 6 months. The Club will be contacted to confirm if they wish to enter into a new lease agreement over their site at Crompton Street, Merinda. If they wish to enter into a new lease agreement, a report will be taken to Council for their consideration.

The Leases for Agistment for various properties in Collinsville are now undergoing public tender with the closing date of 02 June 2021.

The development of template lease agreements in preparation of the tender evaluation of the *Shute Harbour – Pontoon Berthing Ticketing & Tourism Operators* has commenced. Once the tender evaluation has concluded and successful tenders are awarded, lease negotiations will commence to allow for appropriate tenure of the facility of both the wet (pontoons) and dry (terminal) areas.

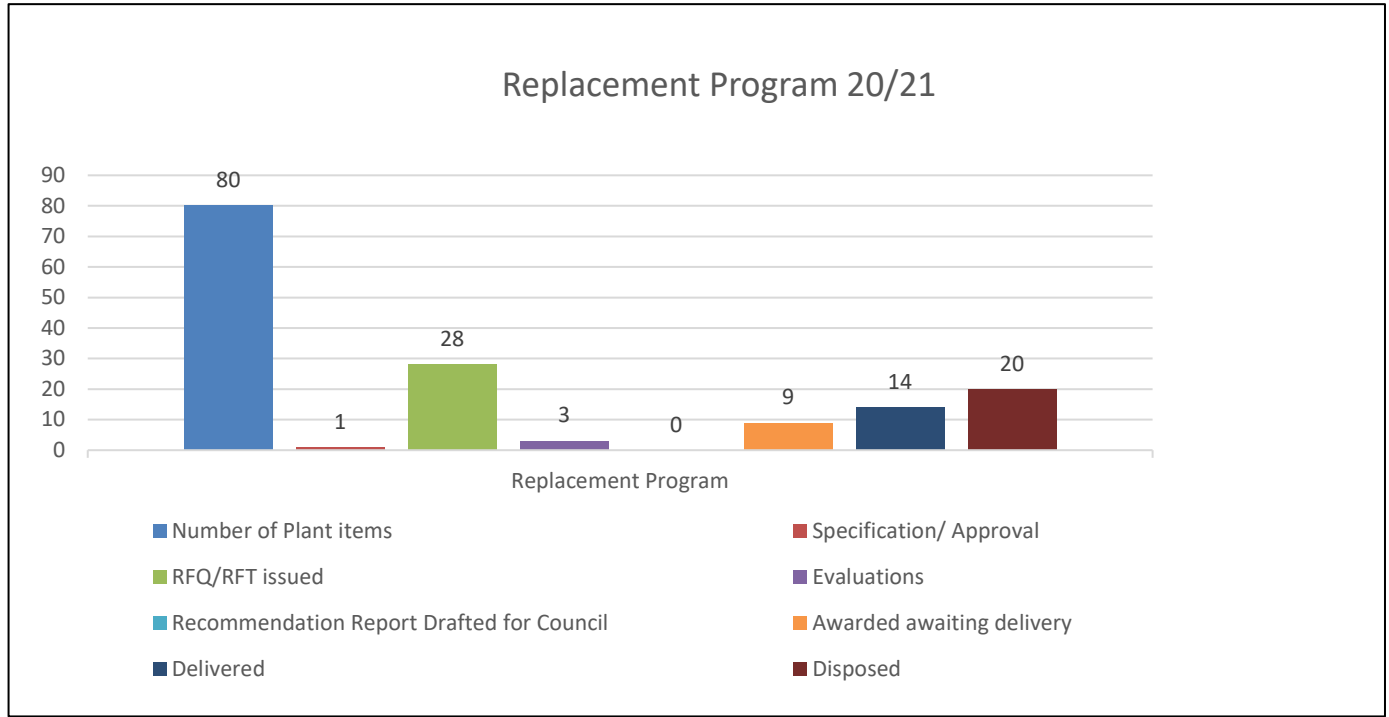
Negotiations have commenced again with the Public Safety Business Agency in relation to their request for lease at the Bowen Reservoir. Negotiations were placed on hold due to internal operational changes at PSBA. PSBA in consideration for their lease will be installing a new building on this site to house telecommunication infrastructure already existing and allow for new tenants.

| Lease in action                              | Under Negotiation | Out for execution | Lease awaiting lodgment | Due to expire in 6 months | Comments                                                               |
|----------------------------------------------|-------------------|-------------------|-------------------------|---------------------------|------------------------------------------------------------------------|
| <b>Bowen Seagulls Rugby League</b>           | •                 |                   |                         |                           | Draft lease under discussion with Council and the Bowen Seagulls Legal |
| <b>Proserpine Rugby League Football Club</b> |                   | •                 |                         |                           | Surveyor has been engaged to draft lease plan to incorporate the Oval. |
| <b>Collinsville Pony Club</b>                |                   | •                 |                         |                           | Draft Lease issued                                                     |

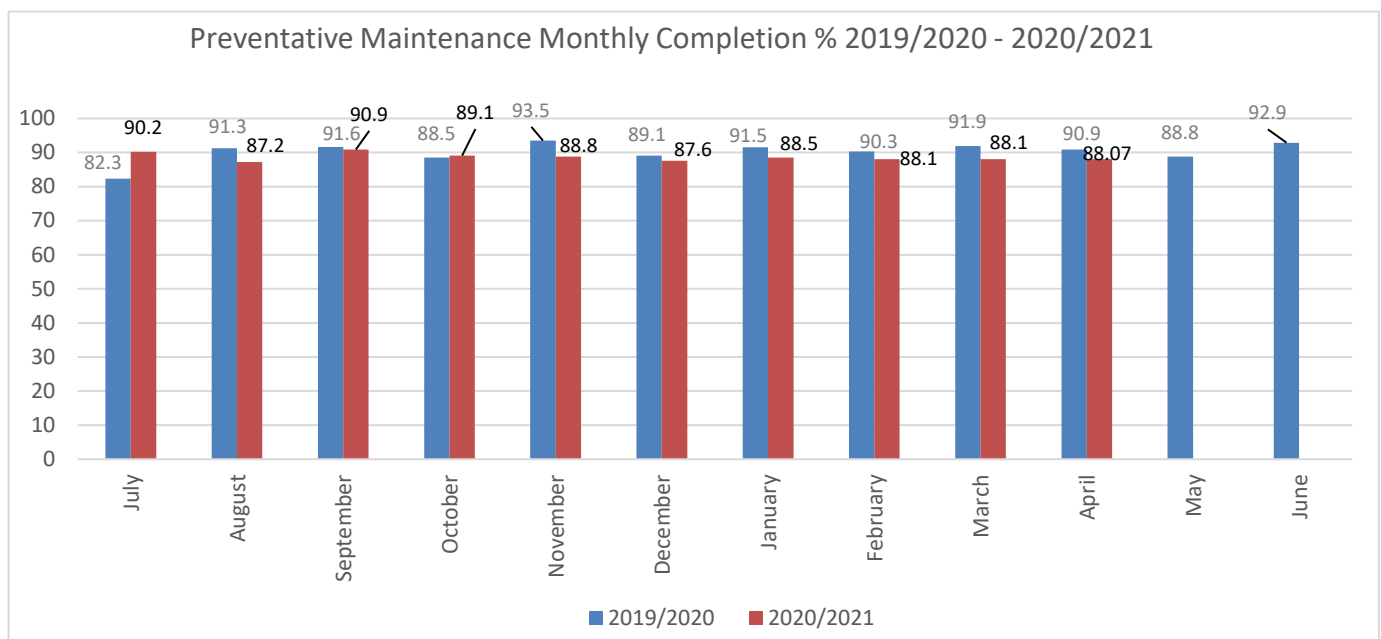
|                                               |  |   |   |  |                                                                                                                                                         |
|-----------------------------------------------|--|---|---|--|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Collinsville Rodeo Association</b>         |  | • |   |  | Draft Lease issued                                                                                                                                      |
| <b>Collinsville Community Association</b>     |  | • |   |  | Draft lease issued to Lessee.                                                                                                                           |
| <b>Anglicare Mackay Whitsunday Region</b>     |  |   | • |  | Lease executed by both Parties                                                                                                                          |
| <b>Molongle Creek Boat Club</b>               |  |   | • |  | Previous lease surrendered; new lease entered into. Documents currently being reviewed by the Office of State Revenue prior to being lodged with DNRME. |
| <b>Bowen PCYC</b>                             |  | • |   |  | Draft lease issued                                                                                                                                      |
| <b>Queensland Rail Institution (QRI Hall)</b> |  | • |   |  | Draft lease issued                                                                                                                                      |

# Fleet Management

## Fleet Replacement Program



## Preventative Maintenance



# Governance & Administration

## Governance

Council's new Manager, Governance and Administration (James Ngoroyemoto) commences on 17 May 2021, however the current Manager (Norm Garsden) will continue until 30 June to ensure a smooth transition of service and projects.

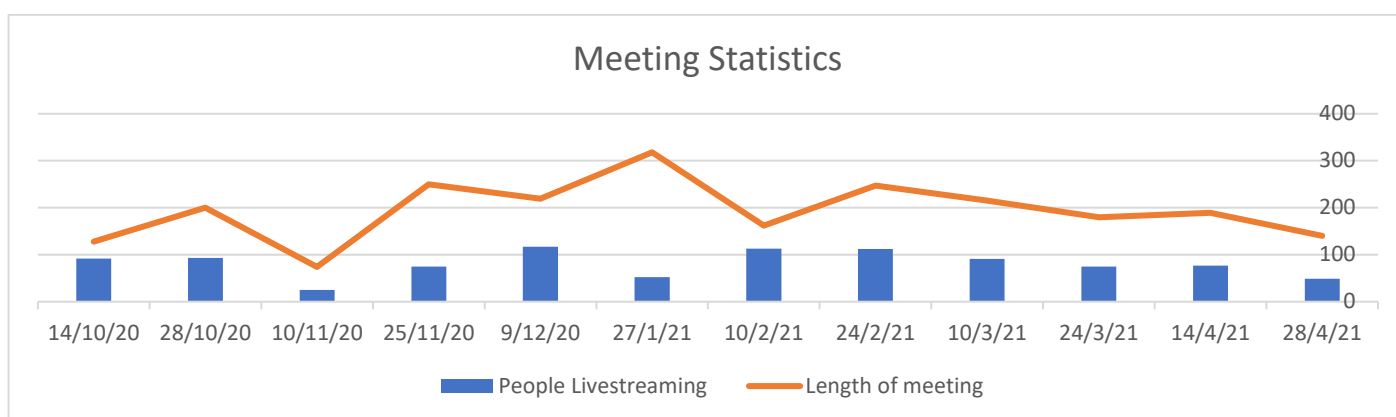
## Legal Services

Council's outsource legal services arrangement with McKays NQ will conclude on 1 September 2021. Council intends to move to a panel arrangement to better service Council's needs. A Legal Services Protocol is being prepared to ensure Council receives the best value for money and best service.

In addition to these arrangements, legal services will continue to be provided to Council via its insurers, where matters fall under the terms of its cover.

## Council Meeting – Livestreaming

The number of people livestreaming Council's meetings and the meeting duration are shown below:



The current average number of people livestreaming Council meetings remains steady at around 80, with a maximum of 117 (9 December 2020) and minimum of 25 (10 November 2020), noting that the 10 November meeting was brought forward from 11 November and had a significantly smaller agenda and duration. The meeting length averages 3 hours 13 minutes with the longest meeting held running 5 hours 18 minutes (27 January 2021 - where this was the only meeting for the month) and the shortest, 1 hour 14 minutes (10 November 2020). Some quality issues were encountered for the live-streaming of the 28 April meeting, but resolved when the problem was diagnosed.

## Council Policies

Council has adopted policies to support its vision for the region and allow for good decision-making processes. At the end of April 2021 Council had 92 Council policies, of which 18 were under review internally and to be reported to Council in due course.

## Councillor Conduct Complaint

The Office of the Independent Assessor (OIA) advises that they have finalised their investigation into a complaint. It was alleged that a Councillor, by responding to a comment on social media about a Mayoral Update dated 17 February 2021, breached a behavioural standard in the Code of Conduct for Councillors in Queensland. The complaint has been dismissed as the OIA did not consider that the conduct of the

Councillor, by publicly agreeing with a resident's post, reached the threshold for inappropriate conduct or misconduct. Council's Code of Conduct Register (<https://www.whitsundayrc.qld.gov.au/downloads/file/15/councillor-conduct-register>) has been updated and the complaint will be included in Council's 2020/21 Annual Report).

### **Queensland Integrity Commissioner**

An emerging issue has been identified by the Commissioner where conflicts arise for councillors appointed to Council related corporations or entities (as Board Directors). The dual role situation can give rise to complex conflict of interest issues. An example of this is where a councillor is nominated by Council as a representative on a corporate board or entity (e.g. LGAQ, GW3, etc). Due to this position, the councillor will be subject to a range of legal duties under corporations law including to act in the best interests of the company.

In addition to these duties, the councillor will also need to be conscious of their responsibilities to the local government, including that they must serve the overall public interest of the whole local government area. This situation can give rise to conflicts of interests between the councillor's responsibilities and duties to each position and in some limited situations, a councillor may be at risk of breaching one or both of their dual responsibilities.

It is crucial that Councils ensure that the duties of councillors appointed to Council Boards or entities, align with their duties as a councillor, including the duty to act in the public interest, in order to limit the potential for conflicts. Importantly, this situation may also lead to a Prescribed or Declarable Conflict of Interest under the current legislation.

The Queensland Integrity Commissioner has developed a framework to assist in identifying and managing conflicts. The link is: <https://www.integrity.qld.gov.au/publications/education-resources.aspx>

### **Legislative Changes – April 2021**

In March, the Attorney-General introduced the Covid-19 Emergency Response and Other Legislation Amendment Bill 2021 into State Parliament. The Bill's primary goal is to extend the legislative flexibility granted across a range of areas to respond to the Covid-19 Pandemic. The most notable part of the Bill for local governments is the continuation of the power introduced for the 2020-21 financial year to resolve to levy rates and charges at a council meeting other than the budget meeting. This special power will only apply to the 2021-2022 financial year.

If the Bill passes in its current form it will mean local governments are not locked into making decisions on rates and charges for the forthcoming financial year at the annual budget meeting, held by most Councils towards the end of the current financial year (often June). Local governments will be able to hold rates and charges steady for the first half of the financial year, and, if necessary, reassess the situation later on in that financial year.

The Bill also amends the Local Government Electoral Act 2011 (Qld) to allow the Minister to postpone a local government polling day (either a byelection or a general election) by up to 2 months or even conduct a poll entirely by postal ballot, if satisfied it would not be in the public interest to hold the poll ordinarily. This power will allow the Minister some flexibility address a situation like occurred in the 2020 Local Government Elections, where questions were raised about the feasibility of holding a poll during an evolving public health emergency.

The Bill has been referred to the Economics and Governance Committee, which is due to report back to the House shortly.

## Foreign Arrangements Scheme

The Foreign Arrangements Scheme commenced on 10 December 2020 to ensure that arrangements between state, territory or local governments (and their entities) and foreign entities do not adversely affect Australia's foreign relations and are not inconsistent with Australia's foreign policy.

The Scheme provides for states, territories and local governments and their entities to notify or seek approval from the Minister for Foreign Affairs if they propose to negotiate, or enter, or have entered a foreign arrangement. It creates obligations in respect of both future arrangements and existing arrangements. It also deals with subsidiary arrangements entered into for the purposes of implementing a foreign arrangement.

State, territories and local governments and their entities must notify the Minister for Foreign Affairs of their prospective foreign arrangements as of 10 March 2021.

## Right to Information and Information Privacy Access Applications

The Right to information Act is the Queensland Government's approach to ensure that the community is provided with greater access to information held by government agencies – unless on balance it is contrary to the public interest to provide that information. The following are the relevant statistics for June – April 2021:

| Opening Balance of Applications | Applications Received | Applications Finalised | Closing Balance of Applications | Hours dedicated to task | Pages of pages released |
|---------------------------------|-----------------------|------------------------|---------------------------------|-------------------------|-------------------------|
| <b>Year to Date</b>             | <b>13</b>             | <b>13</b>              | <b>0</b>                        | <b>163.3</b>            | <b>21,483</b>           |
| July 2020                       | 1                     | 0                      | 0                               | 5.25                    | 0                       |
| August 2020                     | 2                     | 1                      | 0                               | 15                      | 411                     |
| Sept 2020                       | 2                     | 2                      | 0                               | 21.5                    | 2,912                   |
| October 2020                    | 2                     | 2                      | 0                               | 5                       | 1,387                   |
| Nov 2020                        | 1                     | 3                      | 0                               | 7                       | 48                      |
| December 2020                   | 0                     | 0                      | 0                               | 0                       | 0                       |
| January 2021                    | 0                     | 0                      | 0                               | 0                       | 0                       |
| February 2021                   | 1                     | 1                      | 0                               | 90                      | 14,851                  |
| March 2021                      | 2                     | 2                      | 0                               | 16.5                    | 1,526                   |
| April 2021                      | 2                     | 2                      | 0                               | 3.25                    | 348                     |

\* Hours to date – additional hours expected.

## Councillor Requests March 2021

|                     | Received (New) | Resolved   | Carry Forward - Unresolved |
|---------------------|----------------|------------|----------------------------|
| <b>Year to Date</b> | <b>383</b>     | <b>371</b> | <b>12</b>                  |
| July 2020           | 37             | 37         | 0                          |
| August 2020         | 60             | 60         | 0                          |
| September 2020      | 50             | 50         | 0                          |
| October 2020        | 21             | 21         | 0                          |
| November 2020       | 38             | 38         | 0                          |
| December 2020       | 25             | 25         | 0                          |
| January 2021        | 29             | 29         | 0                          |
| February 2021       | 25             | 25         | 0                          |
| March 2021          | 55             | 55         | 0                          |
| April 2021          | 43             | 31         | 12                         |

## Registers of Interest

| Councillor      | Date Register of Interest updated |
|-----------------|-----------------------------------|
| Andrew Willcox  | 21 January 2021                   |
| Jan Clifford    | 25 November 2020                  |
| Al Grundy       | 9 November 2020                   |
| John Collins    | 11 November 2020                  |
| Michelle Wright | 10 November 2020                  |
| Gary Simpson    | 9 November 2020                   |
| Mike Brunker    | 25 November 2020                  |

## **14. Development Services**

### **14.1 20201142 - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR RECONFIGURATION OF A LOT ONE (1) LOT INTO SIX (6) LOTS, 9-17 THE COVE ROAD AIRLIE BEACH**

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**AUTHOR:** Matthew Twomey - Senior Development Assessment Officer

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**RESPONSIBLE OFFICER:** Doug Mackay – Manager, Development Assessment

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#### **OFFICER'S RECOMMENDATION**

That Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot One (1) Lot into Six (6) Lots, made by Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed), on L: 109 SP: 232115 T: & EMT T/SP248499&AD/SP220014 G/SP260217 and located at 9-17 The Cove Road AIRLIE BEACH, subject to the conditions outlined in Attachment 1.

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The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 26 May 2021.

#### **SUMMARY**

Council is in receipt of a development application for the subdivision of land at Port of Airlie into six (6) lots. One (1) submission was received during the public notification period. The application is recommended for approval subject to reasonable and relevant conditions.

#### **PURPOSE**

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

#### **BACKGROUND**

The development land was created as part of the Port of Airlie land reclamation works, with the original master plan envisaging a Marina Apartment use of the land. The subject site is currently approved for ten (10) Multiple Dwelling Unit/Accommodation Units & ten (10) Community Title Lots.

#### **STATUTORY/COMPLIANCE MATTERS**

Planning Act 2016

#### **ANALYSIS**

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

##### **1. Application Summary**

|           |                                                                                                                       |
|-----------|-----------------------------------------------------------------------------------------------------------------------|
| Proposal: | Development Application for Development Permit for Reconfiguration of a Lot One (1) Lot into Six (6) Lots             |
| Landowner | Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed) |

|                         |                                                                                                                                                                                                                                                                                                                                      |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Property Address:       | 9-17 The Cove Road, Airlie Beach                                                                                                                                                                                                                                                                                                     |
| Property Description:   | L: 109 SP: 232115 T: & EMT T/SP248499&AD/SP220014 G/SP260217                                                                                                                                                                                                                                                                         |
| Area of Site:           | 5,331m <sup>2</sup>                                                                                                                                                                                                                                                                                                                  |
| Planning Scheme Zone:   | Mixed use zone                                                                                                                                                                                                                                                                                                                       |
| Level of assessment     | Impact assessable                                                                                                                                                                                                                                                                                                                    |
| Overlays:               | Coastal protection overlay;<br>Infrastructure overlay                                                                                                                                                                                                                                                                                |
| Existing Use:           | Port of Airlie sales office and temporary yard used by Port of Airlie's landscaping contractors                                                                                                                                                                                                                                      |
| Existing Approvals:     | 20170458 - Development Permit for Material Change of Use & Reconfiguration of a Lot – Ten (10) Proposed Multiple Dwelling Unit/Accommodation Units & Ten (10) Community Title Lots<br>20160426 - Development Permit for Reconfiguring a Lot (Access Easement)<br>20130408 - Development Permit for Operational Works for Landscaping |
| Public Notification:    | 3 March 2021 – 25 March 2021                                                                                                                                                                                                                                                                                                         |
| Submissions received:   | One (1)                                                                                                                                                                                                                                                                                                                              |
| State referrals:        | N/A                                                                                                                                                                                                                                                                                                                                  |
| Advice referrals:       | Ergon Energy                                                                                                                                                                                                                                                                                                                         |
| Infrastructure charges: | \$73,148.61                                                                                                                                                                                                                                                                                                                          |

## 2. Site Details

### 2.1. Site description

The site comprises reclaimed land and is generally level, with low gradient batters sloping down to the footpath and marina boardwalk on the norther boundary. The site varies between elevations of 3.59m AHD and 5.03m AHD, with a general elevation of between 4m and 4.5m AHD. The site is turfed with associated landscaping to The Cove, but otherwise contains no vegetation.

### 2.2. Access

The site gains access from The Cove Road with an approximate site frontage of 113m.

### 2.3. Surrounding uses

- To the north – the Port of Airlie Marina and associated boardwalk;
- to the east – an extension of the boardwalk and The Cove residential precinct;
- to the south – the Port of Airlie transit terminal; and
- to the west – the marina car park and The Boathouse, a mixed-use development containing apartments and retail/food and beverage tenancies.

### 3. Proposal Details

Council is in receipt of a development application for the reconfiguration of one lot into six. Proposed Lots 1 to 5 are intended to be used for individual dwelling houses. Proposed Lot 6 is intended to be used for an apartment type development, for use as a multiple dwelling and/or short-term accommodation. The proposed lot sizes are as follows:

- Proposed Lot 1 – 721m<sup>2</sup>
- Proposed Lot 2 – 676m<sup>2</sup>
- Proposed Lot 3 – 666m<sup>2</sup>
- Proposed Lot 4 – 665m<sup>2</sup>
- Proposed Lot 5 – 600m<sup>2</sup>
- Proposed Lot 6 – 2004m<sup>2</sup>

In order to demonstrate that the size and configuration of the proposed lots is sufficient to accommodate the anticipated future land uses, indicative architectural plans have been provided showing:

- a four-storey and 14m apartment building, containing 19, three-bedroom apartments and a basement car park containing the required 40 car parking spaces, comfortably located on proposed Lot 6; and
- a two-storey, five-bedroom dwelling house located on the smallest of the proposed dwelling house lots (proposed Lot 5).

The applicant proposes to landscape the northern, eastern and western frontages of the site to the marina boardwalk and the public footpath located along the western boundary, including the construction of a feature-wall of a style and finish consistent with that of The Cove to the east. The existing landscaping along the frontage to The Cove will be retained. The lots will be connected to Council's reticulated service networks.

### 4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

#### 4.1. State Assessment and Referral Agency (SARA)

The Application was referred to Ergon Energy. Conditions of approval issued by Ergon Energy have been included as Attachment 5 to this report.

#### 4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July

2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

#### State Interest - Water Quality

Conditions of approval have been imposed to achieve compliance with the SPP for Water Quality.

#### State Interest – Natural Resources, Risk and Resilience

The subject site is mapped by Council as being subject to coastal hazards. The development site is subject to an Infrastructure Agreement which sets the storm tide level at 3.7m AHD which formed the basis for the land reclamation works undertaken to create the Port of Airlie. Notwithstanding, the proposal is not considered to result in a substantial conflict with the prescribed assessment benchmarks of the SPP. To support this assessment, further discussion regarding the technical matters of the coastal hazards can be found within the overlay assessment.

#### 4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The proposal is generally consistent with the provisions of the plan as it involves the consolidation of appropriately zoned land within the urban area.

#### 4.4. Whitsunday Regional Council Planning Scheme, 2017

##### 4.4.1. Strategic Intent

#### Liveable communities and housing

The proposed development is consistent with the region's settlement pattern with the subject site located within the established urban area of Airlie Beach.

#### Economic growth

The proposal is considered to support the region's economic growth through configuring the land such that it will facilitate future development of the site.

#### Environment and heritage

The subject site is not considered to hold significant environmental or heritage values.

#### Safety and resilience to hazards

The proposed development is not considered to result in additional risks to persons or property beyond those reasonably expected living within a coastal environment. Detailed discussion is contained within the overlay code assessment.

#### Infrastructure

The proposed development is supported by existing infrastructure constructed for the Port of Airlie development.

##### 4.4.2. Overlay Codes

#### Coastal protection overlay code

The subject site is located within the coastal protection overlay for coastal erosion and high and medium storm tide inundation.

The site is not at risk of coastal erosion processes from wave action due to:

- A protected marina, including wave attenuation infrastructure designed to deflect waves and currents arising from a storm event;
- Sheet pile walls encircling the marina; and
- Built infrastructure in the form of a constructed boardwalk between the marina and site.

In the event maintenance is required of this infrastructure, adequate land access is provided via the boardwalk corridor. On this basis, it is considered the subject site is not at risk of coastal erosion processes.

In addressing the coastal inundation mapping, only a small portion of the subject site is identified being within the high and medium storm tide inundation areas. The proposed development will not increase the intensity of development expected onsite, being a lower density than envisaged in the Planning Scheme. No additional burden will be placed on disaster management response or recovery capacities and capabilities and there is existing infrastructure, including a clear and efficient means of access to the state-controlled road network. The future development of the land can be located, designed and constructed to avoid adverse coastal hazard impacts with finished floor levels (FFL) providing a resilient design.

Council is currently revising its adopted storm surge levels with new information and these will be reflected in the major amendment to the Planning Scheme. The applicant has provided representations to Council requesting the inclusion of a development condition for each lot to be shaped to contain a suitable building platform having a finished level of 4.23m AHD which is supported.

#### Infrastructure overlay code

The subject site is located within the infrastructure overlay due to its proximity to major transport infrastructure. The proposed development will maintain the existing public access walkway which provides connectivity between the transport uses at Port of Airlie and Airlie Beach Main Street. The subdivision of the land to facilitate future development will not affect the ability to use the access easement.

#### 4.4.3. Zone Code

#### Mixed use zone code

The proposal is considered to be generally consistent with the intent and overall outcomes of the Mixed Use zone code. The development will integrate with the adjoining existing uses including the Boathouse apartments, business activities and the residential development of the Cove Estate. Future dwellings on the lots will be available for either long or short-term occupancy, which will support the existing and proposed commercial uses in the locality.

#### 4.4.4. Development Codes

#### Reconfiguring a lot code

The proposal does not comply with the acceptable outcome of the code relevant to minimum lot sizes. To address this non-compliance, the applicant has provided indicative architectural design plans which show all proposed lots are capable of containing intended future uses which are compatible with the character of the zone in this precinct of the Port of Airlie. The proposal will result in a slightly lower density than intended in the previous approval but will create a transition between the Boathouse development and the dwelling houses in The Cove.

The proposed lots are not perfectly rectangular as the parent lot follows the alignment of the surrounding road, car park and marina boardwalk therefore preventing the creation of regular allotments. An engineering assessment has determined that each lot can achieve a safe access location which will be constructed at future development stage. As has been demonstrated by the indicative plans provided, the proposed lots are capable of containing the intended future uses.

The proposal provides for infill development of an urban allotment in an area which is unlike a traditional suburban residential estate and cannot be regarded as establishing a precedent for other residential estates.

#### Transport and parking code

The proposal is considered to comply with the applicable benchmarks of the code. The development is supported by the existing transport network and does not require the upgrading of this infrastructure. It has been determined that each site can achieve a safe access point, with individual site accesses to be constructed at time of future development.

#### Landscaping code

The proposal is considered to comply with the applicable benchmarks of the code. Additional landscaping is proposed along the marina boardwalk and public footpath, which will include the construction of a feature wall, consistent with the style and finish of the adjoining development. Detailed plans are conditioned to be provided with the lodgement of the first operational works application. The existing streetscape landscaping will be retained by the development.

#### Infrastructure code

The proposal is considered to comply with the assessment benchmarks of the code. Conditions of approval have been provided requiring development infrastructure to be constructed in accordance with the requirements of Council's Development Manual.

### **5. Public Submissions**

The development application was placed on public notification between 3 March 2021 and 25 March 2021 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 26 March 2021. One (1) submission was received during this period of Public Notification.

Submissions have been received and summarised in the below table:

| Issue                                                               | Comment/Condition Number                                                                                                                      |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Applicant statements regarding state mapping.                    | The applicant's observations about State mapping are not a relevant ground for refusal. The applicant proposes to fill the land to 4.23m AHD. |
| 2. Alleged conflict with Strategic intent regarding coastal hazards | The applicant proposes to fill the land to 4.23m AHD and has requested that this be imposed by way of a condition.                            |

|                                                                  |                                                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3. Alleged non-compliances with Coastal Environment Overlay Code | As above                                                                                                                                                                                                                                                                                                                   |
| 4. Alleged non-compliance with Infrastructure Overlay            | The proposed development will not impede pedestrian access to the boardwalk.                                                                                                                                                                                                                                               |
| 5. Alleged non-compliances with Reconfiguration of a Lot Code    | The lots are smaller than the minimum lot size in the code, but the applicant has demonstrated that the development is consistent with development densities and designs in the immediate locality. The site is different from conventional residential estates and the departure from the code is supported in this case. |

## 6. Infrastructure Charges

### 6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

|                                                      | Credit                                         |                   |             |                |              |
|------------------------------------------------------|------------------------------------------------|-------------------|-------------|----------------|--------------|
| Type of Development                                  | Development Category                           | Demand Unit & Qty | Charge Rate | Adopted Charge |              |
| ROL                                                  | Residential – 3 or more-bedroom dwelling house | 6                 | \$30,226.70 | \$181,360.20   |              |
| Total Adopted Charge                                 |                                                |                   |             | \$181,360.20   |              |
|                                                      | Credit                                         |                   |             |                |              |
| Type of Development                                  | Development Category                           | Demand Unit & Qty | Charge Rate | Discount       | Total Credit |
| ROL                                                  | Residential – 3 or more-bedroom dwelling house | 1                 | \$30,226.70 | 100%           | \$30,226.70  |
| ROL – Transport                                      | Residential – 3 or more-bedroom dwelling house | 6                 | \$30,226.70 | 40%            | \$72,544.08  |
| ROL – Public parks and land for community facilities | Residential – 3 or more-bedroom dwelling house | 6                 | \$30,226.70 | 3%             | \$5,440.81   |
| Total Credit                                         |                                                |                   |             |                | \$108,211.59 |
| Total Levied Charge                                  |                                                |                   |             |                | \$73,148.61  |
| Current Amount of Levied Charge                      |                                                | \$73,148.61       |             |                |              |

\* The Port of Airlie development is subject to an Infrastructure Agreement with Whitsunday Regional Council whereby future development will only contribute to water and sewer developer contributions. Clauses 8.2 and 8.3 of the Infrastructure Agreement between the applicant and Council dated 15 March 2006, states that Council will not impose an infrastructure charge for open space, parkland, public facilities, local community purposes,

environmental purposes or roads for any developments within the Port of Airlie site. The Infrastructure Agreement has a currency period which expires in 2023.

## **STRATEGIC IMPACTS**

### Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

### Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications – The applied infrastructure charge is \$73,148.61.

Risk Management Implications – N/A

Strategic Impacts – N/A

## **CONSULTATION**

Doug Mackay – Manager, Development Assessment

Public Notification – 15 business days per Planning Act 2016 requirements

## **DISCLOSURE OF OFFICER'S INTERESTS**

Director Development Services Mr Neil McGaffin declared a conflict of interest could exist (as per the Staff Code of Conduct and Part 3 section 6 of the Public Sector Ethics Act 1994) as he owns property in the Port of Airlie precinct. This conflict of Interest has been managed by not taking part in the assessment or decision-making processes, in favour of the public interest.

## **CONCLUSION**

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

## **ATTACHMENTS**

Attachment 1 – Conditions of Approval

Attachment 2 – Locality Plan

Attachment 3 – Zoning Plan

Attachment 4 – Proposal Plan

Attachment 5 – State Agency Referral Agency (SARA) Response

## Attachment 1 – Conditions of Approval

### 1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

| Plan/Document Name                                   | Prepared By                        | Plan Number | Dated      |
|------------------------------------------------------|------------------------------------|-------------|------------|
| Proposal Plan                                        | Veris                              | SP323619    | Undated    |
| Proposed Stormwater and Sewer and Water Reticulation | Trevor Glasson Consulting Services | 20003 02C   | 18/02/2021 |
| Existing road Access and Proposed Driveway Accesses  | Trevor Glasson Consulting Services | 20003 03B   | 19/11/2020 |
| Proposed Feature Wall and Horizontal Slatted Fence   | Trevor Glasson Consulting Services | 20003 06B   | 19/11/2020 |
| Stormwater Quality Management Plan                   | Trevor Glasson Consulting Services | Revision C  | 18/02/2021 |
| Engineering Report                                   | Trevor Glasson Consulting Services | Revision B  | 19/11/2020 |

- 1.2 The applicant is to comply with Ergon Energy's conditions as outlined in the correspondence dated 17 December 2020.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- Operational Works:
    - Earthworks;
    - Access and Parking
    - Erosion Prevention and Sediment Control;
    - Stormwater drainage; and
    - Water Infrastructure;
    - Sewerage Infrastructure.

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan.

### 2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- a) stored neatly on site and shredded within sixty (60) days of clearing; or
  - b) removed off the site to an approved disposal location.
- 2.3 Feature fencing must be constructed prior to the sealing of the plan of survey. The proposed design and materials are to be submitted with the detailed plans with the lodgement of the first operational works application.

2.4 The applicant shall submit, with the first operational works application, a Landscaping Plan that complies with SC6.4 Landscaping planning scheme policy. The landscaping plan must be in accordance with SC 6.4.5 Plant species list, must avoid any weeds species.

2.5 Prior to plan sealing, landscaping is to be provided in accordance with the approved landscaping plan.

### **3.0 EARTHWORKS**

3.1 Prior to commencement of any work on site an Operational Works Development Permit must be obtained in relation to earthworks.

3.2 Any application for Operational Works (Earthworks) must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical and Civil site report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3798. Level 1 Compaction test results are to be submitted to Council for its records.

3.3 Each proposed lot is to be filled and shaped to contain a suitable building platform having a finished level of 4.23m AHD.

3.4 Prior to signing of the Plan of Survey, the applicant must lodge with Council, a geotechnical engineer's Level 1 lot fill certification (by an experienced and qualified geotechnical engineer). The certification must be addressed to Council and must certify that the works have been constructed according to the standards identified in AS3798.

### **4.0 WATER INFRASTRUCTURE**

4.1 A Development Permit for Operational Works (Water Infrastructure) must be obtained prior to commencement of work on site.

4.2 Any application for Operational Works (Water Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with the Whitsunday regional Council Development Manual and this Decision Notice.

4.3 Each lot must be connected to Council's water supply network prior to signing of the Survey Plans.

4.4 All existing water service connections that are not utilised as part of this application must be disconnected and sealed.

4.5 Prior to signing of Plan of Survey, the applicant must lodge with Council a civil RPEQ engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all Water Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and the Whitsunday Regional Council Development Manual.

### **5.0 SEWERAGE INFRASTRUCTURE**

5.1 A Development Permit for Operational Works (Sewer Infrastructure) must be obtained prior to commencement of work on site.

5.2 Any application for Operational Works (Sewer Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with Whitsunday Regional Council's Development Manual and this Decision Notice.

5.3 Easements must be provided over all new Council sewerage lines constructed as part of the development located on private property.

5.4 Easement documentation must be provided free of cost to Council.

5.5 Each lot must be connected to Council's sewerage reticulation network prior to signing of the Survey Plans.

5.6 Sewerage infrastructure must be constructed to comply with S6 "Sewer Reticulation" of Council's Development Manual, Council's Standard Drawings and Water Services Association of Australia Sewerage Code of Australia. Where a discrepancy or conflict exists between Council's Development Manual and the Sewerage Code, the requirements of Council's Development Manual will prevail.

5.7 All existing property drainage and sewer connections not utilised as part of this application must be disconnected and sealed.

5.8 Prior to signing of Plan of Survey, the applicant must lodge with Council a civil RPEQ engineer's design and construction certification (by an experienced and qualified engineer). The

certification must be addressed to Council and must certify that all Water Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and the Whitsunday Regional Council Development Manual.

## **6.0 ACCESS AND PARKING**

- 6.1 A Development Permit for Operational Works (Access) must be obtained prior to commencement of work on site.
- 6.2 Any application for Operational Works (Access) must be accompanied by detailed engineering drawings demonstrating compliance with the Whitsunday Regional Council Development Manual, Australian Standard AS2890, AS1428 and this Decision Notice.
- 6.3 The external accesses from the pavement of The Cove to the property boundaries of the proposed lots must be constructed to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawings prior to commencement of the use.
- 6.4 Accesses must be located so as to achieve Safe Intersection Sight Distance in accordance with Section 3 of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.
- 6.5 Prior to signing of the survey plan, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that all accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.

## **7.0 STORMWATER AND FLOODING**

- 7.1 A Development Permit for Operational Works (Stormwater Infrastructure) must be obtained prior to commencement of work on site.
- 7.2 Any application for Operational Works (Stormwater Infrastructure) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual, Whitsunday Regional Council Development Manual, and this Decision Notice.
- 7.3 The stormwater design is to provide for the developed flows from the site to be piped to a Legal Point of discharge located on the boardwalk.
- 7.4 The applicant must design and construct Roof and Allotment drainage system for the development so as to comply with (Level V of Table 7.13.1) of the Queensland Urban Drainage Manual as a minimum. No uncontrolled discharge will be permitted within the developed site.
- 7.5 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual (current at the time of development) and Council's Whitsunday Shire Council Development Manual (current at the time of development) prior to signing of the survey plans.
- 7.6 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures within the system to ensure stormwater from the site does not cause measurable levels of water pollutants in the receiving waters, outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 7.7 Prior to signing the plan of survey, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that the roof and allotment drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual, the Whitsunday Regional Council Development Manual and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

## **8.0 ELECTRICITY AND TELECOMMUNICATIONS**

- 8.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:
  - (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
  - (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to sealing the plan of survey.

#### **9.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)**

- 9.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control Management Plan) must be obtained prior to commencement of work on site.
- 9.2 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site-based Erosion Prevention and Sediment Control Plan for the site.
- 9.3 The plan must be prepared in accordance with Council's Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book).
- 9.4 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 9.5 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 9.6 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

#### **10.0 MAINTENANCE VALUATION**

- 10.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$37.50 per lot.

#### **11.0 CATCHMENT AND LAND MANAGEMENT**

- 11.1 With the first Operational works application being lodged, an amended MUSIC model is to be submitted and approved by Council. The MUSIC model is to be amended to:
  - a. Use Rainfall parameters from ID station 33247 Proserpine with the appropriate climate period as per Table 10: Rainfall data and modelling periods along with evapotranspiration data to be used in the Whitsunday Regional Council Area of the WRC Water Quality Guideline
  - b. The Rainfall Runoff parameters must be in accordance with Table 11: Rainfall runoff parameters of WRC Water Quality Guideline
  - c. The pollutant parameters for the source node must be in accordance with Table 3.8 of the MUSIC Modelling guidelines
  - d. The model must comply with the stormwater quality objectives as per the State Planning Policy and WRC Water Quality Guideline
- 11.2 With the first Operational works application being lodged, an expanded Stormwater Quality Management Plan (SQMP) is to be submitted to include additional requirements expected at the operational works application stage as per Table 5 of Council's Stormwater Quality Guideline. The amended SQMP is to include the following:
  - (a) Any amendments resulting from the amended MUSIC model as required in 11.1 above.
  - (b) the recommendations of the endorsed SQMP and any relevant conditions of the development permit; and,
  - (c) Is prepared in accordance with the State Planning Policy (SPP), July 2017, State interest for Water Quality and the recommendations and requirements outlined in the Whitsunday Regional Council Stormwater Quality Guideline;
  - (d) Include detailed design of the proposed stormwater quality initiatives compliant with Council's Development Manual and with the Whitsunday Regional Council Stormwater Quality Guideline (current version at the time of development);

- (e) provides a maintenance plan which includes a schedule of maintenance works, for any proposed devices; and
  - (f) the design of the of any stormwater quality infrastructure and devices complies with Council's Development Manual (current version at the time of development) and with the Whitsunday Regional Council Stormwater Quality Guideline.
- 11.3 Prior to plan sealing, the stormwater quality devices included in the approved Stormwater Quality Management Plan (SQMP) are to be constructed as per the instructions of the manufacturers.
  - 11.4 Prior to the commencement of the use of stormwater quality devices and supporting infrastructure, those shall be inspected by the applicants' RPEQ engineer and Council's Officers. Should any stormwater quality devices or supporting infrastructure not be in an acceptable condition, the defects shall be rectified by the applicant, at the applicant's cost.
  - 11.5 A Commissioning Certificate is to be submitted to Council prior to commencement of use. All stormwater quality devices installed under this approval shall be commissioned by a suitably qualified person and a certificate supplied to Council prior to their use.
  - 11.6 At all times, all proprietary devices for stormwater quality are to be maintained as per the instructions of the manufacturers and the approved Stormwater Quality Management plan (SQMP).
  - 11.7 Prior to commencement of the use of the proprietary devices, the applicant must provide a copy of the maintenance contract for any proprietary stormwater treatment device installed on the site. Details of the maintenance contract including maintenance intervals to achieve, minimally, that at least 90% of pollutants will be captured during the inter-maintenance period.

## **12.0 MISCELLANEOUS**

- 12.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
- 12.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 12.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The onsite supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 12.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in the Cove Road or adjoining land unless written permission from the owner of that land and Council is provided.
- 12.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

## **13.0 ADVISORY NOTES**

### **13.1 Cultural Heritage**

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au)

### **13.2 Hours of work**

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

### **13.3 Dust Control**

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

13.4 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

13.5 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

13.6 General Safety of Public During Construction

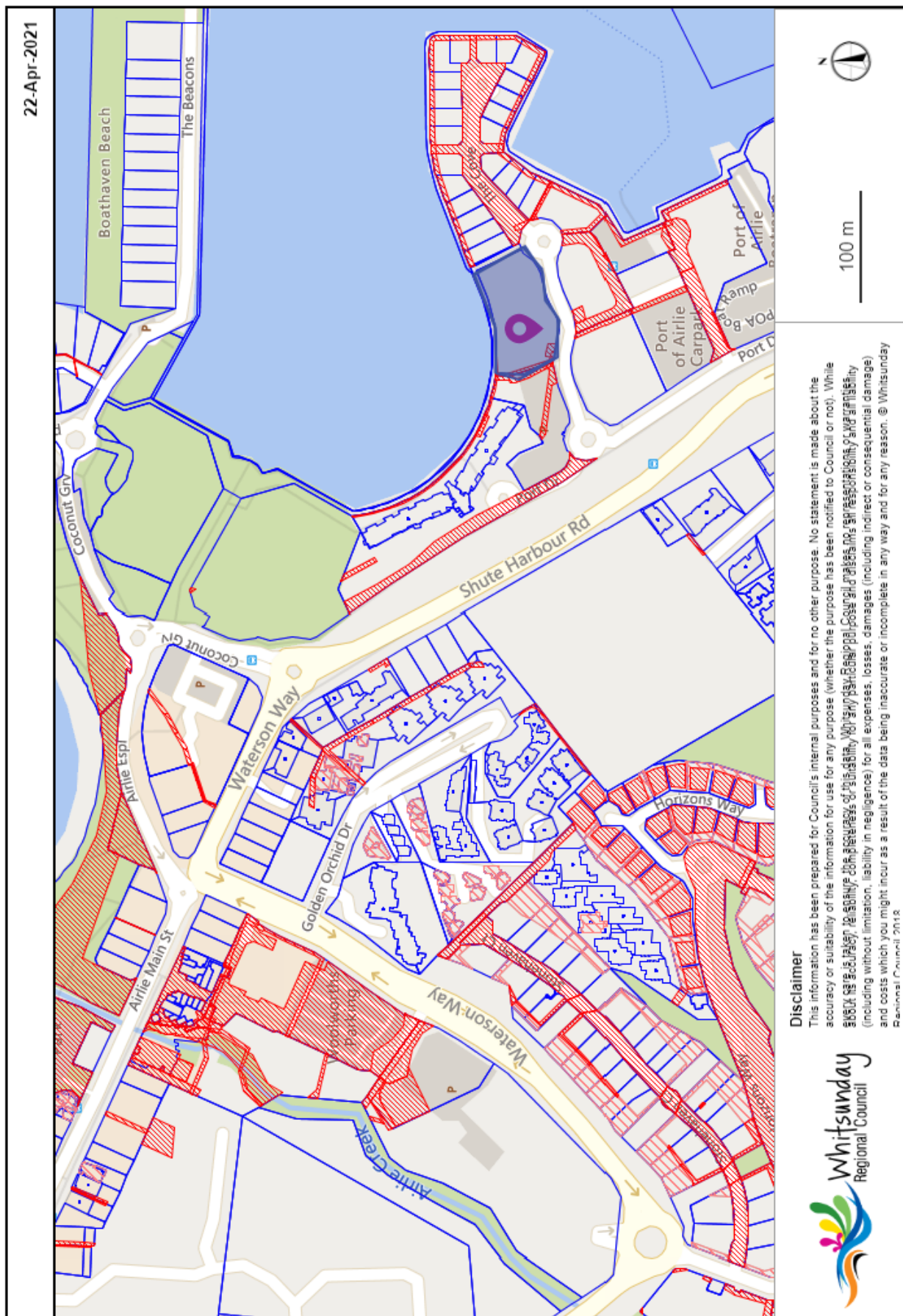
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

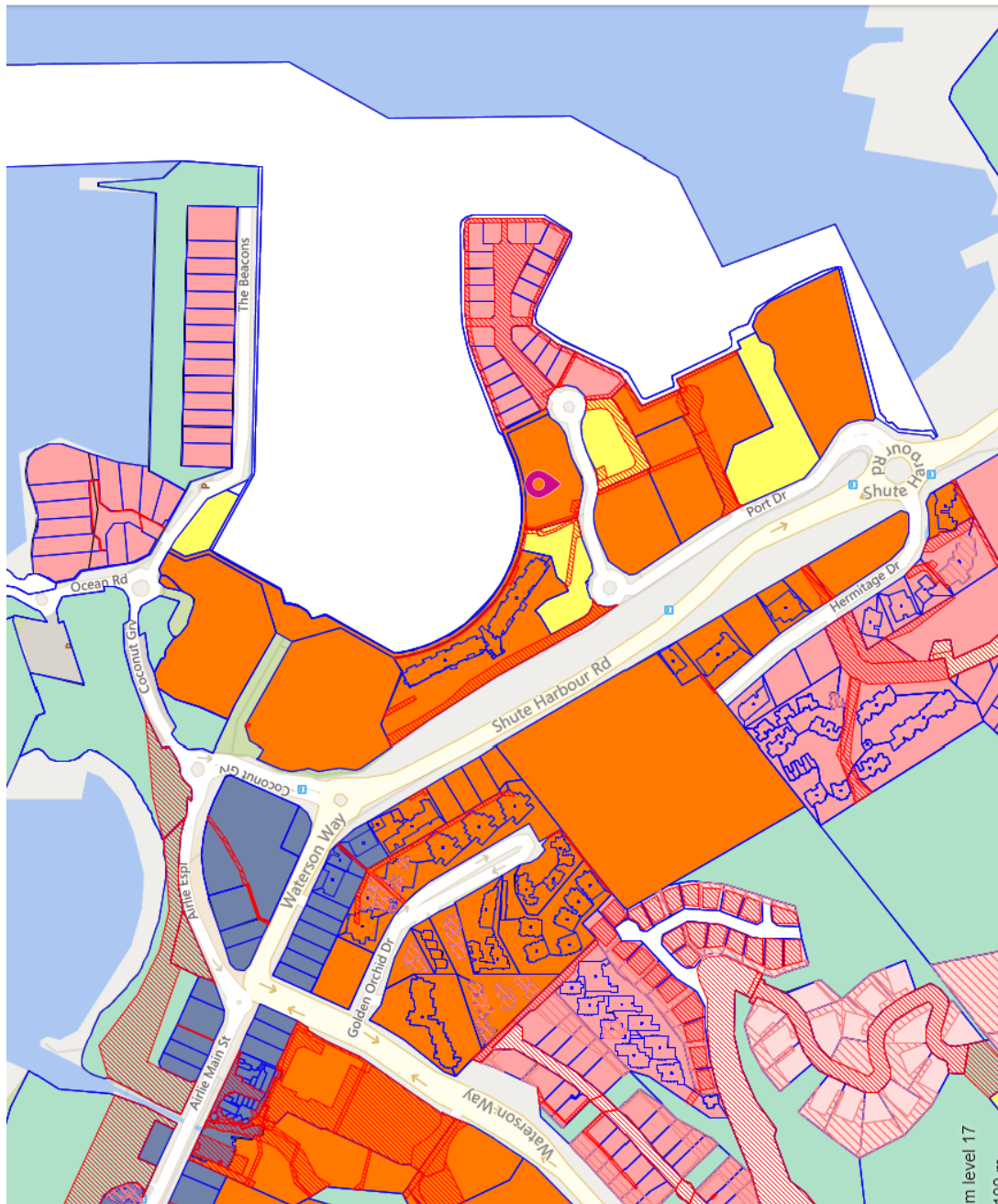
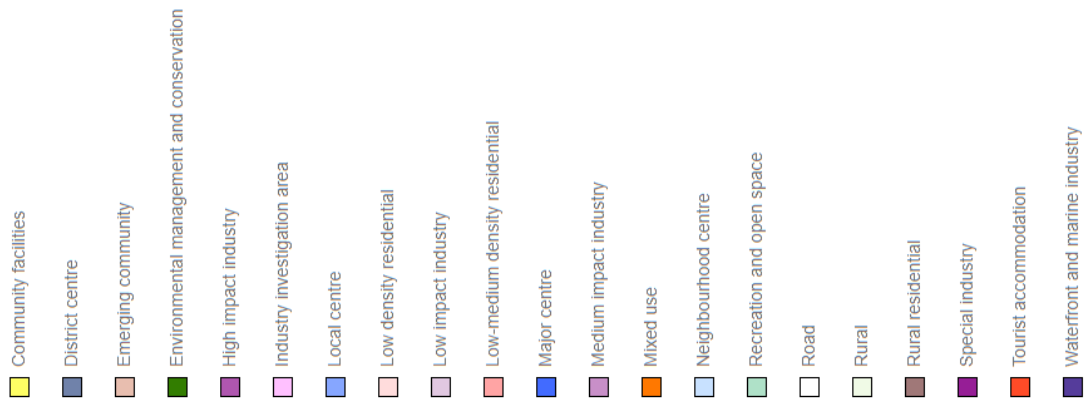
It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

13.7 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

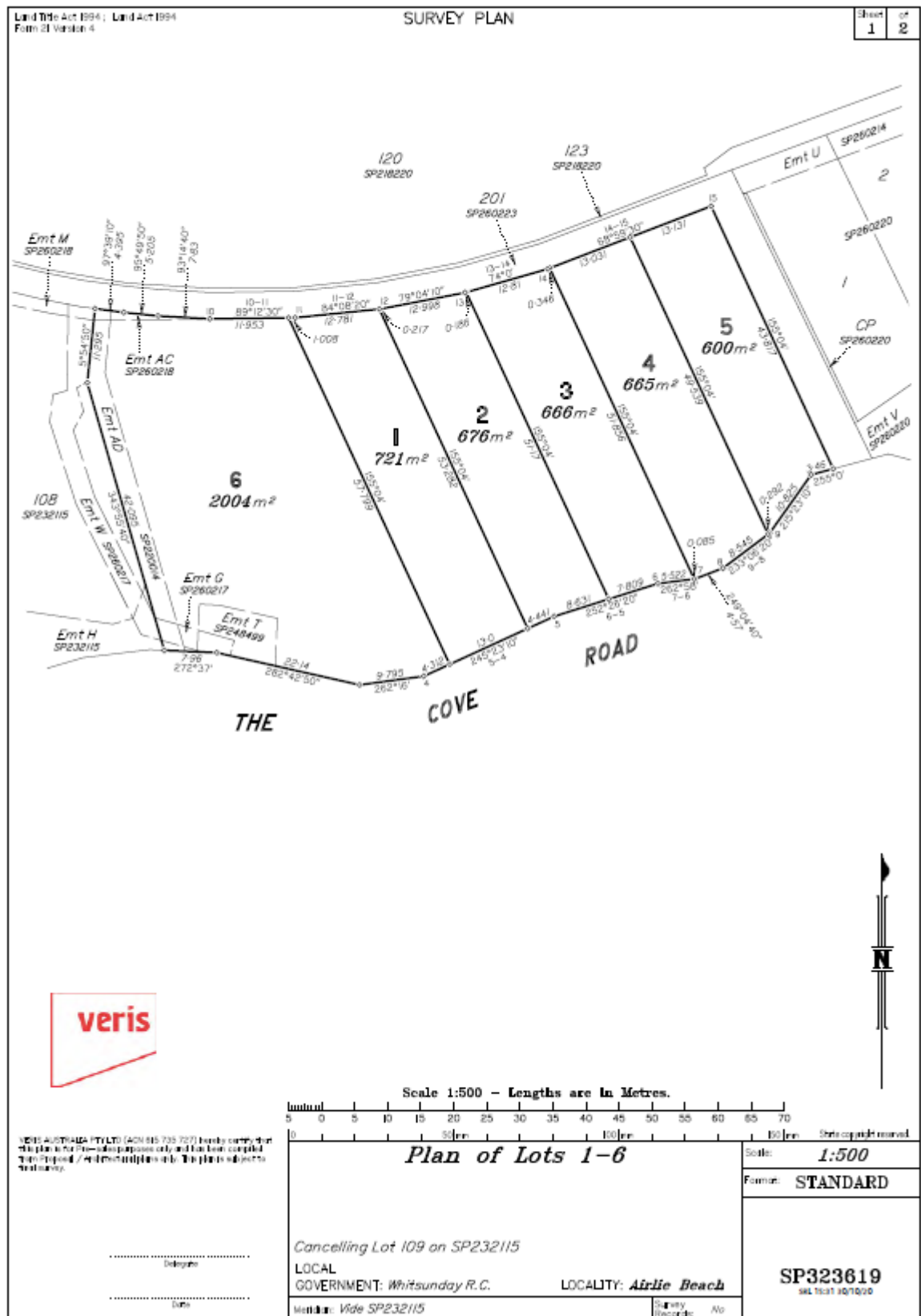
## Attachment 2 - Locality Plan



## Attachment 3 - Zoning Plan



## Attachment 4 - Proposal Plan



## Attachment 5 - Ergon Energy Response



420 Flinders Street, Townsville QLD 4810  
PO Box 1090, Townsville QLD 4810  
[ergon.com.au](http://ergon.com.au)

17 December 2020

Meridien AB Pty Ltd (Receivers & Managers Appointed) &  
Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed)  
c/ Access Town Planning Consultants  
Attention: Neil de Bruyn  
Via email: [neil@accesspc.com.au](mailto:neil@accesspc.com.au)

cc Whitsunday Regional Council  
Attention: Matthew Twomey  
Via email: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)

Dear Sir/Madam,

Development Application – Reconfiguration of a Lot for 1 into 6 Lots located  
at 9-17 The Cove Road AIRLIE BEACH, described as Lot 109 on SP232115.  
Applicant Ref: 19.030  
Council Ref: 20201142  
Our Ref: HBD 7127368

We refer to the above referenced Development Application which has been referred  
to Ergon Energy in accordance with the *Planning Act 2016*.

In accordance with Schedule 10, Part 9, Division 2 of the *Planning Regulation 2017*,  
the application has been assessed against the purposes of the *Electricity Act 1994*  
and *Electrical Safety Act 2002*. The below response is provided in accordance with  
section 56(1) of the *Planning Act 2016*.

Should the Assessment Manager decide to approve the proposed  
Reconfiguration of a Lot for 1 into 6 Lots, as an Advice Agency for the Application,  
Ergon requires that the assessment manager impose the following conditions:

1. This application is approved in accordance with the below referenced plans.  
Any alterations to these plans before the development application is decided  
are to be resubmitted to Ergon for comment:

| Approved Plans |             |       |      |
|----------------|-------------|-------|------|
| Title          | Plan Number | Issue | Date |

#### Have you seen our fact sheets?

See the 'considerations when developing around electricity infrastructure' section of our website  
[www.ergon.com.au/referralagency](http://www.ergon.com.au/referralagency)

Ergon Energy Corporation Limited ABN 50 087 646 062

|                                                          |                        |       |          |
|----------------------------------------------------------|------------------------|-------|----------|
| Plan of Lots 1-6<br>Cancelling Lot<br>109 on<br>SP232115 | 432289-012<br>SP323619 | Rev A | 30/10/20 |
|----------------------------------------------------------|------------------------|-------|----------|

2. All easement conditions must be maintained.

All works should be in accordance with Ergon's Standard Guidelines WP1323 for general conditions when considering works either on an easement or in the vicinity of Ergon assets. These are available [online](#) for your reference.

Should you require any further information on the above matter, please contact Angela Collins on 0447 671 554 or email [townplanning@ergon.com.au](mailto:townplanning@ergon.com.au).

Yours faithfully,



Angela Collins  
Senior Planner

**Have you seen our fact sheets?**

See the 'considerations when developing around electricity infrastructure' section of our website [www.ergon.com.au/referralagency](http://www.ergon.com.au/referralagency)

Ergon Energy Corporation Limited ABN 50 087 646 062

Page 2

## **15. Community Services**

### **15.1 REQUEST FOR SPONSORSHIP - 2021 PAUL BOWMAN CHALLENGE - PROSERPINE WHITSUNDAY JUNIOR RUGBY LEAGUE FOOTBALL CLUB**

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**AUTHOR:** Elizabeth Youd - Events and Community Sponsorship Officer

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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#### **OFFICER'S RECOMMENDATION**

**That Council approve a sponsorship of \$5,000.00, from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist the Proserpine Whitsunday Junior Rugby League Football Club Inc. to host the 2021 Paul Bowman Challenge to be held 18-19 September 2021.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

Council is approached from time to time to support events or activities via sponsorship.

#### **PURPOSE**

Council to consider a request for sponsorship from Proserpine Whitsunday Junior Rugby League Football Club Inc. to assist the hosting of the 2021 Paul Bowman Challenge from 18-19 September 2021.

#### **BACKGROUND**

The Paul Bowman Challenge is held each year in the Whitsundays. This popular Under 9's rugby league carnival attracts well over 3,000 visitors from across Queensland. Council has provided support for the event as per:

- Resolution - 2019/04/23.09
- Resolution - 2018/06/27.13
- Resolution - 2017/06/28.13
- Resolution - 2015/05/12.11

Financial sponsorship is crucial as there are many expenses including providing game officials, food and beverage, first aid supplies as well as supplying over one thousand (1,000) player packs, which consist of a shirt (which will include Council's logo), a bag, football and water bottle for every participating child. Sponsorship is the primary means of funds the club receives to be able to run this annual event.

#### **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

## ANALYSIS

The event did not take place in 2020 due to COVID-19 pandemic, this year's event is keenly anticipated by competitors and the local community.

Council has received a request for sponsorship from the organising committee of the Proserpine Whitsunday Junior Rugby League Football Club Inc. to assist with the 2021 Paul Bowman Challenge to be held between 18-19 September 2021.

In return for the \$5,000.00 sponsorship, Council will be recognised as the major sponsor of the event. In addition:

- Council promoted as a preferred and highly recommended business for the Whitsunday's.
- Council's logo will be displayed on over 1,000 carnival shirts which will be worn state-wide.
- Acknowledgement included in all packs and programs supplied to travelling teams and families.
- An opportunity to provide marketing, flyers, business cards etc. which will be placed in all carnival packs.
- Council recognised on social media and the local newspapers, as well as being announced throughout the two (2) day carnival.
- The opportunity to display advertising/signage around the carnival grounds for the duration of the carnival.
- Council will be provided with a thank you gift; a 2021 carnival polo shirt.

Option 1 - That Council approve the sponsorship request for \$5,000.00 and support the Proserpine Whitsunday Junior Rugby League Football Club Inc. to host the 2021 Paul Bowman Challenge.

Option 2 - That Council decline the sponsorship request.

## STRATEGIC IMPACTS

### Corporate Plan

*Outcome 2.2* – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

*Strategy 2.2.6* – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

### Operational Plan

*Action 2.2.6.1* – Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications – The funds will be taken from budget code from JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249). Actual budget spend to date \$34,409.09.

Risk Management Implications – Reputational Risk - Providing funding support to events post the COVID-19 events will provide an incentive that will increase tourism and assist local business.

## **CONSULTATION**

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

It is recommended that Council approve a sponsorship of \$5,000.00 from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist the Proserpine Whitsunday Junior Rugby League Football Club Inc. to host the 2021 Paul Bowman Challenge to be held 18-19 September 2021.

## **ATTACHMENTS**

Attachment 1 - Request for Sponsorship - Proserpine Whitsunday Junior Rugby League Football Club Inc.

## Attachment 1 - Request for Sponsorship - Whitsunday Proserpine Junior Rugby League Football Club

Good Afternoon Julie,

### We need your help!

I am excited to announce that planning for the **2021 Paul Bowman Challenge** is underway and this annual event held in the Whitsundays attracts well over 3,000 visitors from all across Queensland. This popular Under 9's carnival is scheduled for the weekend of the **18<sup>th</sup> and 19<sup>th</sup> September**, being the first weekend of the September/October school holidays.

Proserpine Whitsunday Junior Rugby League is now offering sponsorship opportunities to local businesses as without local support, there would not be a Paul Bowman Challenge each year. Sponsorship is vital, as it is the only means of funds the club receives to be able to run this annual event.

### What we would love to do for your business:

- **Whitsunday Regional Council** will be promoted as a *preferred and highly recommended business* for the Whitsundays.
- **Whitsunday Regional Council** logo will be displayed on over 1,000 carnival shirts which will be worn state-wide.
- **Whitsunday Regional Council** will be included in all packs and programs supplied to travelling teams and families.
- **Whitsunday Regional Council** will be able to provide us with marketing, flyers, business cards etc. which will be placed into all the carnival packs.
- **Whitsunday Regional Council** will be promoted and announced throughout the two day carnival.
- **Whitsunday Regional Council** will be listed in a thank you advertisement in our local newspapers.
- **Whitsunday Regional Council** will be promoted and thanked on the Paul Bowman Challenge Facebook page.
- **Whitsunday Regional Council** will receive the opportunity to display advertising/signage around the carnival grounds for the duration of the carnival.
- **Whitsunday Regional Council** will be provided with a thank-you gift being a **2021** carnival polo shirt.

### What we would love from your business:

#### Assisting us again with sponsorship for \$5,000?

Council would once again be our major sponsor and we would continue to include the wording of "Proudly supplied by Whitsunday Regional Council" and Council logo on our player bags.

Financial sponsorship is critical as there are many expenses with running this carnival. Some expenses are providing game officials, food and beverage, first aid supplies as well as the supply of over 1,000 player packs which consists of a Paul Bowman Challenge Bag, Shirt (which will include your logo), Football and Water Bottle for every participating child.

Looking forward to hearing from you soon.

Yours truly,

  
Paul Bowman Challenge Co-Ordinator  
Proserpine Whitsunday JRL Football Club Inc  
e: [paul.bowman.challenge@gmail.com](mailto:paul.bowman.challenge@gmail.com)



**15. Community Services**

**15.2 REQUEST FOR SPONSORSHIP - 2021 AUSTRALIAN MID-WINTER WINDSURFING CHAMPIONSHIPS - PORT DENISON SAILING CLUB**

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**AUTHOR:** Elizabeth Youd - Events and Community Sponsorship Officer

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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**OFFICER'S RECOMMENDATION**

**That Council approve a sponsorship of \$3,000.00 from budget code JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249), to assist the Port Denison Sailing Club to host the 2021 Australian Mid-Winter Windsurfing Championships to be held from 12-14 June 2021.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

**SUMMARY**

Council is approached from time to time to support events or activities via sponsorship.

**PURPOSE**

Council to consider a request for sponsorship received from Port Denison Sailing Club to host the 2021 Australian Mid-Winter Windsurfing Championships from 12-14 June 2021.

**BACKGROUND**

In addition to the Queensland Laser State Titles held earlier this year, the Port Denison Sailing Club is also hosting the Australian Mid-Winter Windsurfing Championships in June 2021. Council provided a \$5,000.00 sponsorship for the Queensland Laser State Titles as per Council Resolution - 2021/03/10.22.

**STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

*Local Government Regulation 2012*

**ANALYSIS**

Council has received a request for sponsorship from the organising committee of the Port Denison Sailing Club to host the 2021 Australian Mid-Winter Windsurfing Championships. It is hoped the event will attract approximately 50 sailors from Queensland and interstate along with their families, which will have a positive economic benefit to the Whitsundays, and also showcase state and national level windsurfing skills to local sailors.

The sponsorship will contribute towards the costs for race officials, sailing coaches, safety boat hire, fuel, marina fees and security purposes and Whitsunday Regional Council will be acknowledged as the major sponsor.

The sponsorship request is for \$5,000.00, but the support of the previous event and with fewer participants in this event, it is recommended that a sponsorship of \$3,000.00 is appropriate.

Option 1 - That Council approve the sponsorship request for \$3,000.00 and support the Port Denison Sailing Club.

Option 2 - That Council decline the sponsorship request.

## **STRATEGIC IMPACTS**

### Corporate Plan

*Outcome 2.2* - Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

*Strategy 2.2.6* - Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

### Operational Plan

*Action 2.2.6.1* - Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications - The funds will be taken from budget code from JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249). Actual budget spend to date \$34,409.09.

Risk Management Implications - Reputational Risk - Providing funding support to events post the COVID-19 events will provide an incentive that will increase tourism and assist local business.

## **CONSULTATION**

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

It is recommended that Council approve a sponsorship of \$3,000.00 from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist the Port Denison Sailing Club to host the 2021 Australian Mid-Winter Championships to be held from 12-14 June 2021.

## **ATTACHMENTS**

Attachment 1 - Request for Sponsorship - Port Denison Sailing Club

## Attachment 1 - Request for Sponsorship - Port Denison Sailing Club



1 Thomas Street  
Bowen QLD 4805  
Incorporation Number: IA56507  
ABN: 39 903 464 124

10<sup>th</sup> May 2021

Elizabeth Youd  
Whitsunday Regional Council  
67 Herbert Street  
Bowen QLD 4805

Dear Ms Youd

Port Denison Sailing Club is excited to have recently been awarded the hosting of another great event, the Australian Mid-Winter Windsurfing Championship between the 12th – 14th June 2021.

As demonstrated with the Queensland Laser Titles in April this event will bring great benefit not only to Port Denison Sailing Club but regional sailing and the local community. Some key benefits include exposing our sailors to state and national level racing and great economic benefits for the Bowen region as these events will bring in over 50 sailors and their families into the region.

We are submitting a request of sponsorship for \$5,000.00 to Whitsunday Regional Council that will go towards Personnel including a Principal Race Officer, Race Officials, Sailing Coaches as well as Safety boat hire, fuel, marina fees and security.

We would like to thank you in advance for your time to review our request and look forward to the continued support from Whitsunday Regional Council.

If you have any questions, please contact the Port Denison Sailing Club Commodore on [REDACTED]

Regards

[REDACTED]  
Commodore  
Port Denison Sailing Club

## **15. Community Services**

### **15.3 REQUEST FOR SPONSORSHIP - 2021 CROSS REGIONAL FISHING EVENT - MACKAY TOURISM**

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**AUTHOR:** Rod Cousins - Manager Community Development & Libraries

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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#### **OFFICER'S RECOMMENDATION**

**That Council provide sponsorship of \$10,000.00, only, from budget JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to support the inaugural Cross Regional Fishing Event, facilitated by Mackay Tourism, with a possible \$10,000.00 sponsorship in 2022 pending Council's review of the first event.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

Council is approached from time to time to support events or activities via sponsorship.

#### **PURPOSE**

Council to consider a request from Mackay Tourism to support the development and facilitation of a Cross Regional Fishing Event to be held in Mackay, Isaac and the Whitsundays in September/October 2021 with the view to establishing it as an annual event.

#### **BACKGROUND**

Council was approached by Mackay Tourism in August 2020 about a proposed fishing competition, with the view that such a competition would lead to an increase in tourism over time. The initial plan was to submit a proposal to Tourism and Events Queensland (TEQ) requesting they fund the event to the value of \$84,000.00. Feedback from TEQ suggested they could invest if there was co-contribution from the interested parties, namely:

- Mackay Regional Council
- Isaac Regional Council
- Whitsunday Regional Council
- Mackay Tourism, and
- Tourism Whitsunday

#### **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

*Local Government Regulation 2012*

#### **ANALYSIS**

TEQ has agreed to provide funding of \$100,000.00 in the first year and \$70,000.00 in year two. Council has received a MOU from Mackay Tourism requesting Council to invest up to \$33,000.00 cash, plus a dedicated staff member (equating to 0.4 FTE) until the conclusion of

the competition at the end of October 2021. There is an expectation of a minimum three year contribution with the proposed operational budget increasing in the second year. While it is anticipated sponsorship will be sourced, it is likely Council's contribution will be larger in 2022. It should be noted, Tourism Whitsundays has advised they will not be providing financial support for the event in 2021.

Given the proposal is a new concept, and was originally focussing on the Mackay region, a sponsorship of \$10,000.00 in the first year would be appropriate.

Option 1 - That Council approve a sponsorship of \$10,000.00 to support the Cross Regional Fishing Event in 2021 and consider support for 2022 pending a successful outcome in 2021.

Option 2 - That Council decline the sponsorship request.

## **STRATEGIC IMPACTS**

### Corporate Plan

*Outcome 2.2* - Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

*Strategy 2.2.6* - Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

### Operational Plan

*Action 2.2.6.1* - Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications - The funds will be taken from budget code from JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249). Actual budget spend to date \$34,409.09.

Risk Management Implications - Reputational Risk - Providing funding support to events post the COVID-19 events will provide an incentive that will increase tourism and assist local business.

## **CONSULTATION**

Julie Wright - Director Community Services

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

That Council provide sponsorship of \$10,000.00, only, from budget JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249), to support the inaugural Cross Regional Fishing Event, facilitated by Mackay Tourism, with a possible \$10,000.00 sponsorship in 2022 pending Council's review of the first event.

## **ATTACHMENTS**

Attachment 1 - Request Letter to TEQ - Mackay Tourism/Tourism Whitsundays/Mackay Regional Council/Isaac Regional Council/Whitsunday Regional Council.

Attachment 2 - Memorandum of Understanding Requesting Signature - Mackay Tourism

**Attachment 1 - Request Letter to TEQ - Mackay Tourism/Tourism Whitsundays/Mackay Regional Council/Isaac Regional Council/Whitsunday Regional Council.**



9 November 2020

Leanne Coddington  
Chief Executive Officer  
Tourism and Events Queensland  
E: [Leanne.Coddington@queensland.com](mailto:Leanne.Coddington@queensland.com)

Dear Ms Coddington

**RE: Tourism and Events Queensland support for cross regional fishing event for the Mackay, Isaac and Whitsunday regions**

Mackay Tourism, Tourism Whitsundays, Mackay Regional Council, Isaac Regional Council and Whitsunday Regional Council all wish to extend their gratitude to Tourism and Events Queensland for its tireless work in marketing and developing tourism experiences and attractions across the Mackay, Isaac and Whitsunday regions.

As you are aware, Mackay Tourism and Tourism Whitsundays are committed to unifying their destination marketing and development activities. This strengthening partnership is supported by the Mackay, Isaac, and Whitsunday Regional Councils, whom themselves collaborate through the Whitsunday Regional Organisation of Councils.

A proposal delivered from this cooperation of regional councils and tourism organisations is a cross regional fishing event, preliminary called *Reel 'Em in Roulette*. The event name is still very much a work in progress and will move away from gambling connotations. Regardless of the eventual name, the event frameworks are well established and formulated.

This fishing event has been developed following extensive event scoping by Tourism and Events Queensland, Mackay Tourism and Mackay Regional Council, culminating in the release and endorsement of a business plan and three-year take to market strategy (see attached).

The development of a fishing themed event has been prioritised given the ongoing challenges of the COVID-19 pandemic. Fishing is an activity that, by its very nature, is practiced by individuals or very small groups who maintain social distancing. A large-scale fishing event that follows the appropriate COVID safe practices can take place with very minimal risks of COVID-19 transmissions. *Reel 'Em in Roulette* would, therefore, establish an event that would attract many visitors, whilst avoiding the mass gatherings of people to a single confined location that may pose a health risk to the community.

*Reel 'Em in Roulette* is proposed to take place over summer, thereby driving visitation and creating expenditure during a traditionally quieter period for tourism operators. The event



will also endeavour to increase visitor dispersion as competing anglers are encouraged to visit each of the five impoundments across the three regions. An opportunity also exists to extend the event past the opening of Barramundi season on 1 February to facilitate visitation into the region's coastal communities.

Year one funding of \$84,000 plus additional ongoing support for years two and three, are requested to support the development and delivery of *Reel 'Em in Roulette* across the Mackay, Isaac and Whitsunday regions. As a collective of organisations eager to see a showpiece cross regional event established and ready to welcome an expected influx of visitors, we trust you will appreciate the importance of funding support from Tourism and Events Queensland.

A fishing event of this scale will utilise the five world-class barramundi and sooty grunter impoundments to establish Mackay, Isaac and Whitsunday regions as premier recreational fishing destinations.

Through collaboration and innovation, Mackay Tourism, Tourism Whitsundays, Mackay Regional Council, Isaac Regional Council and Whitsunday Regional Council have presented the opportunity for Queensland to host Australia's most inclusive and family friendly fishing event. Being ready for delivery and endorsed by major partners and key stakeholders, funding support is all that is required to bring this exciting event to life.

We would welcome the opportunity to discuss this event and the request for funding support further.

Yours sincerely,

Natassia Wheeler  
CEO of Tourism Whitsundays

Cr Greg Williamson  
Mayor of Mackay Regional Council

Tas Webber  
CEO of Mackay Tourism

Cr Anne Baker  
Mayor of Isaac Regional Council

Cr Andrew Willcox  
Mayor of Whitsunday Regional Council

## Attachment 2 - Memorandum of Understanding Requesting Signature – Mackay Tourism

4 May, 2021

### **Investment in, and delivery of cross-regional fishing event for the benefit of the Whitsundays, Isaac and Mackay regions**

#### Memorandum of Understanding (MOU)

*Between*

*The Whitsundays Regional Council (WRC), Tourism Whitsundays (TW),  
Isaac Regional Council (IRC), Mackay Regional Council (MRC) and Mackay Tourism (MT)*

This Memorandum of Understanding (MOU) sets out the terms and understanding between the parties to work in collaboration on the development and delivery of the cross-regional fishing event (working title *Reel 'em in Roulette*) over the course of 2021 and 2022.

#### **1. Background**

Since first collaborating in late 2016, Tourism and Events Queensland, Mackay Regional Council, and Mackay Tourism have worked together to create a conceptual fishing event that is designed to, over time, deliver significant visitation to Central Queensland on an annual basis. That collaboration has produced the Business Plan, multi-year strategy and associated tactical plans for *Reel 'em in Roulette* (working title). Arriving at this point has involved:

- Identifying Mackay and surrounding regions' competitive advantages when compared to other regions around Queensland. This led to recreational fishing being clearly identified as a competitive strength primarily due to: 1. The number of local recreational fishers, 2. The wealth of infrastructure that supports and facilitates fishing in the region, and 3. The wide variety of species and fishing locations the region offers when compared to peer regions.
- An extensive environmental scan of mass participation events in Australia and abroad,
- Reaching consensus on three fundamentals when creating fishing event concepts:
  1. Scalable geographically, ie: able to be participated in across a number of locations,
  2. Open to entry within a broad time window, ie: a number of weeks at a minimum,
  3. Accessible and open to a wide range of anglers, skill levels, and by extension, families
- Creation of two event concepts with the Mackay fishing community,
- A demand side feasibility test of the two concepts to confirm the preferred concept, target audiences and likely demand

## 2. Purpose

The purpose of this collaboration between regions is to deliver the event in line with the Business Plan and associated tactical plans supplied to all parties in early 2021.

## 3. Spirit of collaboration

As stated in the Business Plan, the Vision for this event is; *To become Australia's largest participatory fishing event, helping to position Mackay and Central Queensland as the nation's most diverse fishing destination.* Inherent within that Vision statement is the fact that realising that Vision will take commitment over several years.

To that end, in agreeing to this MOU and thereby becoming a key stakeholder in this event is to agree to investing in it, both financially and with human resources. Unlike typical government investments in events, being a stakeholder in this event is not about providing money to a third party for delivery and expecting the results to come. Significant work will be required by all parties, particularly in the first and second years, to establish healthy foundations for the event to grow and realise it's Vision.

## 4. Funding contributions

As detailed in the Business Plan, a total budget of \$203k in 2021 and \$285k in 2022 has been projected. Tourism and Events Queensland have agreed to provide \$100k in 2021 and a further \$70k in 2022. The allocation of funding by the three regions will be:

| Region      | Stakeholder                  | Cash contribution (Max) |
|-------------|------------------------------|-------------------------|
| Mackay      | Mackay Regional Council      | \$30k                   |
|             | Mackay Tourism               | \$20k                   |
| Whitsundays | Whitsundays Regional Council | \$33k                   |
|             | Tourism Whitsundays          |                         |
| Isaac       | Isaac Regional Council       | \$20k                   |
| All LGAs    |                              | \$103k                  |

In agreeing to the funding breakdown detailed in the table above, it is understood that some of that funding is allocated for prize money that may not necessarily be won. To that end, the above levels of funding are the maximum that will be needed, with there being a strong probability that not all funds will need to be used.

## **5. Human resourcing**

As detailed in the Human and Financial Resourcing Plan, an “event champion” in each region will be required to carry out critical roles in delivering the event. Particularly important in 2021 will be their role in fostering a sense of ownership in the event amongst local anglers and fishing sector organisations. By agreeing to this MOU, all parties agree to the delivery of the event in line with the Human and Financial Resources Plan, Community Engagement Plan and overarching Business Plan. To that end, it is anticipated that a Council or RTO staff member will be allocated the role of local “event champions”, which is estimated to be a 0.4 FTE role up until the completion of event deliver in October 2021.

Signed

Cr Greg Williamson  
Mayor of Mackay Regional Council

Natassia Wheeler  
CEO of Tourism Whitsundays

Tas Webber  
CEO of Mackay Tourism

Cr Andrew Willcox  
Mayor of Whitsunday Regional Council

Cr Anne Baker  
Mayor of Isaac Regional Council

## **15. Community Services**

### **15.4 REQUEST FOR SPONSORSHIP - 2021 COLLINSVILLE RODEO - COLLINSVILLE RODEO ASSOCIATION**

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**AUTHOR:** Elizabeth Youd - Events and Community Sponsorship Officer

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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#### **OFFICER'S RECOMMENDATION**

**That Council approve a Gold Sponsorship of \$2,000.00, from budget JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249) for the 2021 Collinsville Rodeo to be held on 26 June 2021.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

Council is approached from time to time to support events or activities via sponsorship.

#### **PURPOSE**

Council to consider a request for sponsorship received from Collinsville Rodeo Association to assist with the 2021 Collinsville Rodeo to be held on 26 June 2021.

#### **BACKGROUND**

The Australian Bushmen's Campdraft and Rodeo Association (ABCRA) is the largest Rodeo organisation in Australia with over 4,000 members. The Association has approximately 180 affiliated committees throughout the country and events attract many hundreds of thousands of spectators each year. The Collinsville Rodeo is an ABCRA recognised event. Council has provided support for the event as per:

- Resolution - 2019/02/13.5
- Resolution - 2018/05/29.12
- Resolution - 2017/04
- Resolution - 2016/07

#### **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

*Local Government Regulation 2012*

#### **ANALYSIS**

Council has received a request for sponsorship from the organising committee of the Collinsville Rodeo Association to host its annual rodeo on 26 June 2021 which includes roughriding, timed rodeo events, steer wrestling and barrel racing. The event attracts large numbers of people to Collinsville and encourages other local groups to be involved.

The event did not take place in 2020 due to the COVID-19 pandemic, this year's event is keenly anticipated by competitors and the local community.

The following sponsorship options are available to Council:

- Platinum \$5,000.00
- Gold \$2,000.00
- Silver \$1,000.00
- Bronze \$500.00

The sponsorships may offer Council the following:

- an Arena Panel at the rodeo
- naming rights to an event
- logo all advertising and promotional materials, including website, Facebook posts and the event program
- opportunity to display signage in the main arena and spectator's area
- opportunity for a Council representative to present prizes
- 6 x free gate entry tickets, including nibbles and drinks in the VIP area during the Main Event.

Option 1 - That Council approve a gold sponsorship of \$2,000.00 and support the Collinsville Rodeo Association to host their annual rodeo on 26 June 2021.

Option 2 - That Council decline the sponsorship request.

## **STRATEGIC IMPACTS**

### Corporate Plan

*Outcome 2.2* - Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

*Strategy 2.2.6* - Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

### Operational Plan

*Action 2.2.6.1* - Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications - The funds will be taken from budget code from JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249). Actual budget spend to date \$34,409.09.

Risk Management Implications - Reputational Risk - Providing funding support to events post the COVID-19 events will provide an incentive that will increase tourism and assist local business.

## **CONSULTATION**

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

It is recommended that Council approve a gold sponsorship of \$2,000.00 from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist the Collinsville Rodeo Association to host the 2021 Collinsville Rodeo to be held on 26 June 2021.

## **ATTACHMENTS**

Attachment 1 - Request for Sponsorship - Collinsville Rodeo Association

2021 Collinsville Rodeo  
Sponsorship Proposal



26<sup>th</sup> June 2021



## About our Event:

The Collinsville Rodeo is one of the largest community events to still run annually in our small township, it is our aim to deliver a bigger, better event in 2021. With the feedback received from Competitors, Spectators and Sponsors in 2019, the record nominations we received in 2019 across several events are sure to increase in 2021.

It is with the anticipation of this growth that we invite your organisation to peruse our attached Sponsorship Packages and become a valued sponsor for 2021. We appreciate the ongoing support from our valued sponsors and understand that many of you have been directly impacted by the devastating effects of COVID-19, we have taken this into account when establishing the sponsorship packages for 2021. .



## Sponsorship Packages:

| Platinum Sponsor: \$5000       |                                                                                                                                                                                                                 |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Naming Rights:</b>          | Naming Rights to the 2021 Collinsville Rodeo<br>Your company will be given the first offer for Platinum Sponsorship of the 2022 Rodeo                                                                           |
| <b>Advertising :</b>           | All advertising and promotional material will feature your logo<br>Online promotion with links to your company's website<br>Identified as the Major Sponsor with prominent position on the events Facebook page |
| <b>Event Program:</b>          | Naming and prominent logo positioning on the official event program listing                                                                                                                                     |
| <b>Trade Stand:</b>            | Trade and exhibition stand made available on the day if required                                                                                                                                                |
| <b>Onsite Signage:</b>         | Opportunity to display signage in main arena and spectators area (posters, flags, banners etc – supplied by company)                                                                                            |
| <b>Promotion during event:</b> | Verbal acknowledgement throughout the day<br>Opportunity to supply merchandise for distribution at the entry gate, prizes and giveaways throughout                                                              |
| <b>Hospitality:</b>            | Free gate entry passes for 10 staff members from your organisation<br>Nibbles and drinks for 10 in the VIP area during the Main Event<br><br>*only 1 available*                                                 |



| Gold Level: \$1000-\$2000 |                                                                                                                                                                                                                                                                                           |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Naming Rights:            | Arena Panel positioning at the 2021 Collinsville Rodeo<br>Either general running costs or naming rights to an Open Event (A trophy buckle can be purchased on your behalf if you choose to sponsor a specific event, this will incur additional costs – these must be ordered by 15/4/21) |
| Advertising :             | All advertising and promotional material will feature your logo<br>Online promotion with links to your company's website<br>Identified as a sponsor on the events Facebook page                                                                                                           |
| Event Program:            | Logo positioning on the official event program listing                                                                                                                                                                                                                                    |
| Trade Stand:              | Trade and exhibition stand made available on the day if required                                                                                                                                                                                                                          |
| Onsite Signage:           | Opportunity to display signage in main arena and spectators area (posters, flags, banners etc – supplied by company)                                                                                                                                                                      |
| Promotion during event:   | Verbal acknowledgement throughout the day<br>Invitation to a company representative to present prizes to event champions<br>Opportunity to supply merchandise for distribution at the entry gate, prizes and giveaways throughout                                                         |
| Hospitality:              | Free gate entry passes for 6 staff members from your organisation<br>Nibbles and drinks for 6 in the VIP area during the Main Event<br><i>*limited events available for naming rights*</i>                                                                                                |



### Silver Level: \$500-\$1000

|                                |                                                                                                                                                                                                                                                                                               |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Naming Rights:</b>          | Arena Panel positioning at the 2021 Collinsville Rodeo<br>Either general running costs or naming rights to a Novice Event<br>(A trophy buckle can be purchased on your behalf if you choose to sponsor a specific event, this will incur additional costs – these must be ordered by 15/4/21) |
| <b>Advertising :</b>           | All advertising and promotional material will feature your logo<br>Online promotion with links to your company's website<br>Identified as a sponsor on the events Facebook page                                                                                                               |
| <b>Event Program:</b>          | Logo positioning on the official event program listing                                                                                                                                                                                                                                        |
| <b>Trade Stand:</b>            | Trade and exhibition stand made available on the day if required                                                                                                                                                                                                                              |
| <b>Onsite Signage:</b>         | Opportunity to display signage in main arena and spectators area<br>(sign/ banner – supplied by company)                                                                                                                                                                                      |
| <b>Promotion during event:</b> | Verbal acknowledgement throughout the day<br>Invitation to a company representative to present prizes to event champions<br>Opportunity to supply merchandise for distribution for prizes and giveaways throughout the event                                                                  |
| <b>Hospitality:</b>            | Free gate entry passes for 4 staff members from your organisation<br>Nibbles and drinks for 4 in the VIP area during the Main Event<br><i>*limited events available for naming rights*</i>                                                                                                    |



| <b>Bronze Level: up to \$500</b> |                                                                                                                                                                                                                              |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Naming Rights:</b>            | Arena Panel positioning at the 2021 Collinsville Rodeo<br>Either general running costs or naming rights to a Junior Event/Rodeo Personnel (Bullfighters x 2, Pick Up Men x 2)                                                |
| <b>Advertising :</b>             | All advertising and promotional material will feature your logo<br>Identified as a sponsor on the events Facebook page                                                                                                       |
| <b>Event Program:</b>            | Logo featured on the official event program listing                                                                                                                                                                          |
| <b>Trade Stand:</b>              | Trade and exhibition stand made available on the day if required                                                                                                                                                             |
| <b>Onsite Signage:</b>           | Opportunity to display signage in spectators area<br>(sign/ banner – supplied by company)                                                                                                                                    |
| <b>Promotion during event:</b>   | Verbal acknowledgement throughout the day<br>Invitation to a company representative to present prizes to event champions<br>Opportunity to supply merchandise for distribution for prizes and giveaways throughout the event |
| <b>Hospitality:</b>              | Free gate entry passes for 3 staff members from your organisation<br>Nibbles and drinks for 3 in the VIP area during the Main Event<br><i>*limited events available for naming rights*</i>                                   |



**15. Community Services**  
**15.5 REQUEST FOR DONATION - 2021 MT COOLON CAMPDRAFT - MT COOLON CAMPDRAFT COMMITTEE**

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**AUTHOR:** Emily Hart - Community Development Officer

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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**OFFICER'S RECOMMENDATION**

**That Council approve a donation of \$3,198.00 from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to assist the Mt Coolon Campdraft Committee with the costs of a Water Truck and Smooth Drum Roller, as well as the provision of a Skip Bin for the 2021 Campdraft event.**

---

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

**SUMMARY**

Council is approached by community groups for donations and attempts to assist where possible.

**PURPOSE**

For Council to consider a request from the Mt Coolon Campdraft Committee for assistance to aid them with hosting their 2021 Campdraft event on 26-27 June 2021.

**BACKGROUND**

The Mt Coolon Campdraft is an annual family friendly event held at the Mt Coolon Campdraft grounds which attracts over 180 competitors and almost an equal number of spectators to the small town for a weekend of campdrafting events.

In 2018, Council provided \$8,741.00 to the Mt Coolon Campdraft through the Community Drought Support Fund assisting with arena upgrades, water tank and pump repairs, a replacement laptop and paramedic support.

**STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

*Local Government Regulation 2012*

**ANALYSIS**

The Mt Coolon Campdraft Committee have approached Council to provide a 15 metre Skip Bin to be delivered to and removed from the Mt Coolon Campdraft Grounds as well as a Water Truck and Smooth Drum Roller for arena maintenance over the weekend.

Option 1 – That Council approve a donation of \$3,198.00 to cover the costs of providing a 15 metre Skip Bin, Water Truck and Smooth Drum Roller for the 2021 Mt Coolon Campdraft event.

Option 2 – That Council decline the donation request.

## **STRATEGIC IMPACTS**

### Corporate Plan

*Outcome 2.2* - Our region is inclusive and motivated by range of social, cultural and recreational opportunities.

*Outcome 2.2.6* - Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

### Operational Plan

*Action 2.2.6.1* - Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications - The funds will be taken from budget code from JC: 2967.11074 - Community Donations (2967) / Donations (11074). Actual budget spend to date is \$87,400.00.

Risk Management Implications - There is financial risk to Council, however the support provided to this group ensures strong relationships are built and Council's reputation is perceived in a positive manner in the community.

## **CONSULTATION**

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

It is recommended that Council approve a donation of \$3,198.00 from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to assist the Mt Coolon Campdraft Committee with the costs of a Water Truck and Smooth Drum Roller, as well as the provision of a Skip Bin for the 2021 Campdraft event.

## **ATTACHMENTS**

Attachment 1 - Request for Donation - Mt Coolon Campdraft Committee

Attachment 2 - Internal Quotation - WRC Roads and Drainage Services - Pattel's Water Truck and Searle's Smooth Drum Roller

Attachment 3 - Internal Quotation - WRC Waste and Recycling Services - Cleanaway 15 metre Skip Bin

## Attachment 1 – Request for Donation - Mt Coolon Campdraft Committee

Mt Coolon Campdraft

 To  Andrew Willcox

[Reply](#) [Reply All](#) [Forward](#) [...](#)

Sun 18/04/2021 10:59 AM

**CAUTION:** This email came from outside of WRC - only open links and attachments you're expecting.

Dear Andrew,

Following our telephone conversation on Thursday, I spoke to Ben and we thought we would put our queries in an email.

Firstly I did not let you know that Ben has stepped down from President of the Mt Coolon Campdraft Association and the position has been filled by Mick Bradford of Glen Avon Station. We will remain closely involved however in the committee.

Our campdraft is set to run on the 26<sup>th</sup> and 27<sup>th</sup> of June this year.

We would be very grateful if the Whitsunday Shire is able to supply or sponsor a water truck and roller from midday on Friday 25<sup>th</sup> June to prepare the arena and maintain over the weekend.

Regarding the rubbish, would it be possible to get a skip at the grounds for the weekend? Do we need to contact someone regarding this proposal?

Although not related to the campdraft, we would like to take this opportunity to let you know the Suttor Development Road is again in a pretty bad state especially on the eastern end through Lenton Downs. Is there someone we should contact with our concerns?

Thank you for your continued support of our campdraft.

Kind regards,  
Ben & Julie Pini  
  


## Attachment 2 – Internal Quotation – WRC Roads and Drainage Services - Pattel's Water Truck and Searle's Smooth Drum Roller

From: [REDACTED]  
Sent: Thursday, 29 April 2021 1:30 PM  
To: [REDACTED]  
Subject: Mt Coolon Camp Draft

Hi Emily,

Costs for providing Water truck and roller for 2 ½ days the Mt Coolon Camp Draft June 25 and 27.

Pattel's water cart hire \$1515  
Searle's smooth drum roller \$825

Prices include GST

Regards

[REDACTED]  
Asset Inspector

[REDACTED] Email: [info@wrc.qld.gov.au](mailto:info@wrc.qld.gov.au)  
Postal Address: PO Box 104, Proserpine QLD 4800



Customer Centres: Bowen - 67 Herbert Street | Cannonvale - Whitsunday Plaza | Collinsville - Cnr. Stanley and Conway Streets | Proserpine

### Attachment 3 – Internal Quotation – WRC Waste and Recycling Services – Cleanaway 15 meter Skip Bin

From: [REDACTED]  
Sent: Thursday, 22 April 2021 7:59 AM  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Mt Coolon Campdraft

**CAUTION:** This email came from outside of WRC - only open links and attachments you're expecting.

Hi Tatiana

Not a problem pricing is as follows

Del 1 x 15m bin to Mt Coolon

Friday 25<sup>th</sup> June 2021

Transport cost \$195+gst per hr depot to depot

Removal 1 x 15m bin from Mt Coolon

Monday 28<sup>th</sup> June 2021

Transport cost \$195+gst per hr depot to depot

Kind Regards

[REDACTED]

Branch Manager Townsville Region  
Solid Waste Services, QLD

96-102 Enterprise St  
BOHLE QLD 4818 Australia

[REDACTED]

[REDACTED]

[www.cleanaway.com.au](http://www.cleanaway.com.au)



## **15. Community Services**

### **15.6 REQUEST FOR DONATION - FENCING FOR OUTDOOR PLAY AREA - COLLINSVILLE & SCOTTVILLE PLAYGROUP**

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**AUTHOR:** Emily Hart - Community Development Officer

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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#### **OFFICER'S RECOMMENDATION**

**That Council approve a donation of \$3,000.00 from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to assist the Collinsville & Scottville Playgroup with the costs of materials to install a secure fence around the outdoor play area.**

---

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

Council is approached by community groups for donations and attempts to assist where possible.

#### **PURPOSE**

For Council to consider a request from the Collinsville and Scottville Playgroup for financial assistance to install a secure fence around their outdoor play area and ensure the safety of the children.

#### **BACKGROUND**

The Collinsville & Scottville Playgroup previously occupied a space within the building that is currently being converted into the Little Diggers Childcare Centre. The playgroup has moved to a new premise within the Scottville State School.

#### **STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

*Local Government Regulation 2012*

#### **ANALYSIS**

The Collinsville & Scottville Playgroup have approached Council to meet the costs of materials for a secure fence to be installed around their outdoor play area. The fence will be installed by suitably qualified volunteer parents of the Playgroup.

Option 1 - That Council approve a donation of \$3,000.00 to cover the costs of materials for a secure fence for the Collinsville & Scottville Playgroup outdoor play area.

Option 2 - That Council decline the donation request.

#### **STRATEGIC IMPACTS**

Corporate Plan

*Outcome 2.2* - Our region is inclusive and motivated by a range of social, cultural and recreational opportunities.

*Outcome 2.2.6* - Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

*Action 2.2.6.1* - Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications - The funds will be taken from budget code from JC: 2967.11074 – Community Donations (2967) / Donations (11074). Actual budget spend to date is \$87,400.00.

Risk Management Implications - There is financial risk to Council, however the support provided to this group ensures strong relationships are built and Council's reputation is perceived in a positive manner in the community.

## **CONSULTATION**

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

It is recommended that Council approve a donation of \$3,000.00 from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to assist the Collinsville & Scottville Playgroup by covering the costs of materials to install a secure fence around the outdoor play area.

## **ATTACHMENTS**

Attachment 1 - Request for Donation - Collinsville & Scottville Playgroup

## Attachment 1 – Request for Donation - Collinsville & Scottville Playgroup

**From:** Collinsville Playgroup <[REDACTED]>  
**Sent:** Thursday, April 29, 2021 10:05 am  
**To:** [REDACTED]  
**Subject:** Playgroup funding

**CAUTION:** This email came from outside of WRC - only open links and attachments you're expecting.

Good morning Michelle,

I'm writing to find out if there are any funding options available for the Collinsville & Scottville Playgroup to apply for through council.

As you are aware, last year Playgroup was forced to relocate to a new building to make way for the daycare going ahead in our old building. Our new building wasn't fit for purpose and has taken a lot of work to get up to standard to be safe and suitable for our children.

Unlike our old space, our new outdoor play area has no fencing to separate from the rest of the school. Unfortunately, a few weeks ago, we had a horrifying event where a child went missing from Playgroup. He was located safe and well within the school grounds, but it highlighted our desperate and urgent need for playground fencing.

We have obtained rough quotes for supply of materials which have come to \$3,000 and a pledge of install from our dads (bless them!). As a non-profit, this isn't money that Playgroup has or would be able to fundraise in this lifetime.

Are there any council or other grants or funding that you're aware of that we could apply for to help us towards this goal?

Kind regards,

[REDACTED]  
Treasurer - Collinsville & Scottville Playgroup  
Ph: [REDACTED]

**15. Community Services**  
**15.7 REQUEST FOR DONATION - COLLINSVILLE PARENTS AND CITIZENS COMMITTEE - MOWER DECK AND TYRES**

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**AUTHOR:** Adam Hagy - Director Infrastructure Services

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**RESPONSIBLE OFFICER:** Julie Wright – Director Community Services

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**OFFICER'S RECOMMENDATION**

**That Council resolves to donate its surplus mower deck and four tyres to the Collinsville State School Parents & Citizens Committee for use on the school grounds.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

**SUMMARY**

Council received a request from the Collinsville State School Parents & Citizens Committee on 7 May 2021 for the donation of a Council disused mower deck and four mower tyres that are surplus to Council's needs. The mower deck and tyres are owned by Council and are stored at Council's Collinsville Depot. These items are no longer used by Council and are compatible with the mower owned by the Collinsville State School. The donation of these items would save the Collinsville State School considerable funds.

**PURPOSE**

To inform Council of the request from the Collinsville State School P&C Committee so that an informed decision can be made regarding the potential donation of the mower deck and tyres.

**BACKGROUND**

Request received from Collinsville P&C Committee on 7 May 2021.

There is no previous Council decision relating to this matter.

**STATUTORY/COMPLIANCE MATTERS**

Local Government Act 2009 and Local Government Regulation 2012.

Council will generally dispose of surplus equipment by tender or public auction or dispose of to a community group under the local government regulation. The above items are considered to be of minimal value (est. value \$1,000) and were spares that are no longer required. Council has been approached by the Community to use these surplus items to supplement their existing mower operations.

**ANALYSIS**

There is a mower deck at Council's Collinsville Depot which is not compatible with any of Council's current mower assets. Council has previously owned a mower which was compatible with the deck, however when the compatible mower was sold the deck was not. The mower deck has sat unused for an extended period and has reached the end of its useful asset lifecycle for Council operations.

The Collinsville State School currently uses a mower which is compatible with Council's disused mower deck. The Collinsville P&C Committee have requested that Council donate the mower deck to the Collinsville State School. The donation of the mower deck and the four tyres will save the school considerable funds.

There will be no operational impact on Council if the mower deck and tyres were to be disposed of, as they are no longer in use and is not compatible with any of Council's current mowers.

### **STRATEGIC IMPACTS**

Consistent with Strategic Plan Outcome 2.2 and aligns with Strategy 2.2.6: Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

### **CONSULTATION**

Jason Bradshaw - Director Corporate Services

### **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

### **CONCLUSION**

That Council resolves to donate its surplus mower deck and four tyres to the Collinsville State School Parents & Citizens Committee for use on the school grounds.

### **ATTACHMENTS**

Attachment 1 - Letter of request received from Collinsville State School Parents & Citizens Committee.

**Attachment 1 - Letter of request received from Collinsville State School Parents & Citizens Committee.**



**15. Community Services**  
**15.8 DONATION AND IN-KIND REQUESTS UP TO \$2,000.00 - APRIL & MAY 2021**

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**AUTHOR:** Emily Hart - Community Development Officer

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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**OFFICER'S RECOMMENDATION**

That Council endorse the Donations and In-Kind support provided for the months of April & May 2021, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to the following recipients:

- Tyrone Land - YMCA QLD Youth Parliament Program - \$500.00
  - Collinsville Lions Club - Community BBQ's for Visitors - \$1,500.00
  - Greater Whitsunday Communities - Collinsville Health Day - \$200.00
  - Collinsville State Primary School - Tables and Chairs for 100 Year Celebrations - In-Kind
  - Opera Queensland - Venue hire, advertising and set up support for *Are You Lonesome Tonight* performance - In-Kind
- 

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

**SUMMARY**

Council is approached by Community groups for donations and in-kind support. Assistance is provided where possible and given that funds are available.

**PURPOSE**

To advise Council of the Donations and In-Kind support up to \$2,000.00 provided for the months of April & May 2021.

**BACKGROUND**

**13.2                      2020/05/13.13                      DONATION ON COUNCIL FEES - APRIL 2020**

**Moved by:**                      **CR J CLIFFORD**

**Seconded by:**                      **CR M WRIGHT**

**That Council:**

- a) *donate the value of the fees, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to the Proserpine Lions Club for Waste Disposal Fees of \$63.75;*
- b) *Furthermore, authorise the Chief Executive Officer to approve:*
  - *Request for Donation on Council Fee applications, and*
  - *Request for Donations, Sponsorships and In-Kind Support applications up to the value of \$2,000.00, and*

c) *approve the submission of a monthly report listing the applications processed.*

**MEETING DETAILS:**

*The motion was Carried 7/0*

**CARRIED**

**STATUTORY/COMPLIANCE MATTERS**

*Local Government Act 2009*

*Local Government Regulation 2012*

**ANALYSIS**

Council receives requests for assistance from community and sporting groups with most requests for amounts not exceeding \$2,000.00. In the months of April & May 2021, the following donations were provided:

| Organisation Name                     | Description                                 | Donation Amount   | In-Kind Support |
|---------------------------------------|---------------------------------------------|-------------------|-----------------|
| Tyrone Land                           | YMCA QLD Youth Parliament Program           | \$500.00          | N/A             |
| Collinsville Lions Club               | Weekly Community BBQ's for RV Park Visitors | \$1,500.00        | N/A             |
| Greater Whitsunday Communities        | Collinsville Health Day                     | \$200.00          | N/A             |
| Collinsville State Primary School     | Tables and Chairs for 100 Year Celebrations | N/A               | YES             |
| Opera Queensland                      | <i>Are You Lonesome Tonight</i>             | N/A               | YES             |
| <b>Total for April &amp; May 2021</b> |                                             | <b>\$2,200.00</b> | <b>TBC</b>      |

Council has the following options:

Option 1 – That Council endorse the donations and/or in-kind support up to \$2,000.00 for April & May 2021.

Option 2 – That Council does not endorse the donations and/or in-kind support for April & May 2021.

**STRATEGIC IMPACTS**

Corporate Plan

*Outcome 2.2* – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

*Strategy 2.2.6* – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events, and programs.

Operational Plan

*Action 2.2.6.1* – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications - The funds were taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074). Actual budget spend to date is \$87,400.00

Risk Management Implications - There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

## **CONSULTATION**

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

That Council endorse the Donations and In-kind support provided, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), for the months of April & May 2021.

## **ATTACHMENTS**

Attachment 1 - Request for Donation - Tyrone Land

Attachment 2 - Request for Donation - Collinsville Lions Club

Attachment 3 - Request for Support - Greater Whitsunday Communities

Attachment 4 - Request for In-Kind Donation - Collinsville State Primary School

## Attachment 1 – Request for Donation - Tyrone Land

YMCA Queensland Youth Parliament



Burdekin Electorate [REDACTED]  
To  Andrew Willcox

[Reply](#) [Reply All](#) [Forward](#) [...](#)

Thu 25/03/2021 11:21 PM

**CAUTION:** This email came from outside of WRC - only open links and attachments you're expecting.

Dear Mr. Willcox

I am writing to introduce myself as the Youth Member of Parliament representing the young people of Burdekin in the 26th YMCA Queensland Youth Parliament. I am one of 93 young Queenslanders aged between 15 and 25 who have been selected from hundreds of applicants to represent our communities at this peak youth forum. I am writing to you for two reasons.

Firstly, I would be very interested in discussing my role as a Youth Member, as well as the Youth Parliament program at large with you. Additionally, I am very keen to hear a wide range of viewpoints on local and state issues, as well as to have the opportunity to discuss my opinions with community leaders such as yourself. If you could take the time to meet with me and discuss these issues, I would be most appreciative.

Secondly, I am seeking sponsorship to cover the \$500 cost of participating in this unique program. I am hoping that you/your organization would consider providing me with some sponsorship in any amount to help cover this cost. I am sure that you can recognize the value of this sort of program in giving young people a greater understanding of our system of democratic government, as well as equipping them with the skills to make their voice and opinion heard in a positive way. I look forward to receiving your response.

I can be contacted on [REDACTED] and [REDACTED] or via this email address, should you wish to discuss this matter further. Thank you very much for your time.

Kind regards,  
[REDACTED]  
Burdekin youth representative  
[REDACTED]  
[REDACTED]

## Attachment 2 – Request for Donation - Collinsville Lions Club



Collinsville Hub –  
81 Garrick Street Collinsville 4804

[REDACTED]

3<sup>rd</sup> March 2021

The Collinsville Lions Club would like to host a social BBQ for the tourists visiting Collinsville every Monday Evening. We wish to hold this event at the Collinsville RV park starting April 5<sup>th</sup> up until June 28<sup>th</sup>, a total of 13 weeks. We propose to have BBQ Steak, Sausages with onion bread and condiments available. Please find attached a Quote outlining the costs, hoping that you are able to help out with these costs.

Kind regards  
Collinsville lions  
[REDACTED]  
Treasurer

[REDACTED]

### Attachment 3 – Request for Support - Greater Whitsunday Communities



Whitsunday Regional Council  
PO Box 104  
Proserpine  
4800

Dear Emily

Greater Whitsunday Communities is hosting a Women's Health day in Collinsville on 1 June 2021 in partnership with community organizations. The health day will allow community members to interact and connect with several health services that are not easily accessible to regional communities.

Further to the Health Day, Greater Whitsunday Communities coordinated and contracted Wire and Rust to do a craft project, and the theme is resilience building for women affected by drought in the region.

We hereby request Whitsunday Regional Council to sponsor lunch on the day. We are planning a sausage sizzle for participants of the workshop and the community visiting the stalls. We are expecting about 100 people to attend the workshops and health day.

Thank you for your consideration. Please do not hesitate to contact me if you need more information.

Kind Regards

Senior Coordinator – Greater Whitsunday Communities

#### Attachment 4 – Request for In-Kind Donation - Collinsville State Primary School



## **15. Community Services**

### **15.9 FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE - MAY 2021**

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**AUTHOR:** Jacqueline Neave - Arts & Community Programs Officer

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**RESPONSIBLE OFFICER:** Julie Wright - Director Community Services

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#### **OFFICER'S RECOMMENDATION**

That Council approve Financial Support for a Junior Elite Athlete, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to the following recipients:

- Shakaya Costello - North Queensland U18's Girls Rugby League Championships - Cairns - \$100.00
- Deakoda Costello - North Queensland U18's Girls Rugby League Championships - Cairns - \$100.00
- Harper Henderson-Feldman - 10-12yrs AFL State Championships - Cairns - \$100.00
- Alice Wheeler - 13-15yrs Girls Soccer State Championships - Hervey Bay - \$100.00
- Sam Butler - 16-19yrs Boys Volleyball State Championships - Gold Coast - \$100.00
- Ben Nosworthy - 16-19yrs Boys Volleyball State Championships - Gold Coast - \$100.00

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

Council resolves to provide support for a Junior Elite Athlete, aged 18 years or younger representing North Queensland, Queensland, or Australia for the 2020/2021 year.

#### **PURPOSE**

For Council to consider the Financial Support for a Junior Elite Athlete for applications received in May 2021.

#### **BACKGROUND**

At the Ordinary Council Meeting held on 11 July 2018, Council resolved to adopt a new Policy to provide Financial Support for a Junior Elite Athlete.

The level of funding available to individual Junior Elite Athletes is calculated on a progressive scale, the higher the level in representation, the larger the financial support. The financial support for a Junior Elite Athlete is allocated based on the following:

| Level of Representation                                  | Allocation (\$)  |
|----------------------------------------------------------|------------------|
| Representing North Queensland in State level competition | \$100.00         |
| Representing Queensland within Queensland                | \$500.00         |
| Representing Queensland Interstate                       | \$1,000.00       |
| Representing Australia Overseas                          | up to \$2,000.00 |

## STATUTORY/COMPLIANCE MATTERS

*Local Government Act 2009*

*Local Government Regulation 2012*

*LSP\_C&ENV\_07 – Financial Support for a Junior Elite Athlete Policy*

## ANALYSIS

| Name                     | Age | Competition                                             | Competition Level             | Sport        | Amount          |
|--------------------------|-----|---------------------------------------------------------|-------------------------------|--------------|-----------------|
| Shakaya Costello         | 16  | U18's North Queensland Girls Rugby League Championships | Representing North Queensland | Rugby League | \$100.00        |
| Deakoda Costello         | 16  | U18's North Queensland Girls Rugby League Championships | Representing North Queensland | Rugby League | \$100.00        |
| Harper Henderson-Feldman | 12  | 10-12yrs AFL State Championships                        | Representing North Queensland | AFL          | \$100.00        |
| Alice Wheeler            | 15  | 13-15yrs Soccer State Championships                     | Representing North Queensland | Soccer       | \$100.00        |
| Sam Butler               | 17  | 16-19yrs Boys Volleyball State Championships            | Representing North Queensland | Volleyball   | \$100.00        |
| Ben Nosworthy            | 17  | 16-19yrs Boys Volleyball State Championships            | Representing North Queensland | Volleyball   | \$100.00        |
| <b>Total</b>             |     |                                                         |                               |              | <b>\$600.00</b> |

Shakaya Costello was selected by Northern Region School Sport to represent North Queensland in rugby. Shakaya will be taking part in the Queensland School Sport U18's Girls Rugby League State Championships to be held in Cairns from 5-9 May 2021.

Shakaya has not previously applied for, or received, a Junior Elite Athlete Grant.

Deakoda Costello was selected by Northern Region School Sport to represent North Queensland in rugby. Deakoda will be taking part in the Queensland School Sport U18's Girls Rugby League State Championships to be held in Cairns from 5-9 May 2021.

Deakoda has not previously applied for, or received, a Junior Elite Athlete Grant.

Harper Henderson-Feldman was selected by Northern Region School Sport to represent North Queensland in Australian Football League. Harper will be taking part in the 10-12yrs AFL State Championships to be held in Manunda, Cairns from 10-13 June 2021.

Harper has previously applied for and received a Junior Elite Athlete Grant in 2018 for representing Australia in the USA as part of the Australian Junior Golf Team 2018.

Alice Wheeler was selected by Northern Region School Sport to represent North Queensland in Football (Soccer). Alice will be taking part in the Girls 13-15yrs Football (Soccer) State Championships to be held in Nikenbah, Hervey Bay from 27-30 May 2021.

Alice has not previously applied for, or received, a Junior Elite Athlete Grant.

Sam Butler was selected by Northern Region School Sport to represent North Queensland in Volleyball. Sam will be taking part in the 16-19yrs Boys Volleyball State Championships to be held in Coomera, Gold Coast from 10-13 June 2021.

Sam has not previously applied for, or received, a Junior Elite Athlete Grant.

Ben Nosworthy was selected by Northern Region School Sport to represent North Queensland in Volleyball. Ben will be taking part in the 16-19yrs Boys Volleyball State Championships to be held in Coomera, Gold Coast from 10-13 June 2021.

Ben has not previously applied for, or received, a Junior Elite Athlete Grant.

Council has the following options:

Option 1 – That Council approve the payment of the Financial Support for a Junior Elite Athlete for the month of May 2021.

Option 2 – That Council decline the payment of the Financial Support for a Junior Elite Athlete.

## **STRATEGIC IMPACTS**

### Corporate Plan

*Outcome 2.2* – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

*Strategy 2.2.6* – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events, and programs.

### Operational Plan

*Action 2.2.6.1* – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications – The funding for the support will be taken from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074). YTD Actual budget spend is \$87,405.81

Risk Management Implications – The financial assistance shows Council's commitment to providing support for outstanding local junior elite athletes who represent the Whitsunday region in Queensland, interstate or overseas.

## **CONSULTATION**

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

It recommended that Council approve the Financial Support for a Junior Elite Athlete, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074).

## **ATTACHMENTS**

The application for the athlete is not included in this report as they contain personal information relating to a minor.

## **16. Infrastructure Services**

### **16.1 MEMORIAL PLAQUE FOR WILLIAM AND MARY EMILY NICOL**

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**AUTHOR:** Mark Callaghan - Parks and Gardens Manager

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**RESPONSIBLE OFFICER:** Adam Hagy - Director Infrastructure Services

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#### **OFFICER'S RECOMMENDATION**

**That Council adopt the placement of a memorial plaque at Rose Bay, Bowen, in line with Council's *Memorials in Councils Parks, Gardens, Open Spaces and Road Reserves Policy*, for the late William and Mary Emily Nicol.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

Council has been approached by Justin Nicol for the placement of a memorial plaque at Rose Bay Beach in of honour Aboriginal Juru Traditional Owners William and Mary Emily Nicol and their families. Memorial plaques must be in line with Council's *Memorials in Councils Parks, Gardens, Open Spaces and Road Reserves Policy*. Council officers will work with the donor if Council approval is granted.

#### **PURPOSE**

Justin Power contacted Whitsunday Regional Council on 8 April 2021 requesting approval to have a memorial plaque established on an existing rock at Rose Bay Beach, Bowen, to honour Aboriginal Juru Traditional Owners William and Mary Emily Nicol and their families.

#### **BACKGROUND**

- In March 2014, the Federal Court of Australia consented to determine that lands and seas of Bowen have been occupied by Birri-Gubba Juru peoples predating settlement (QUD554/2010).
- This was an extremely historic occasion for the Birru-Gubba Juru peoples and having it officially recognised by the Highest Court in this country was extremely important and pivotal to the process of self-determination, empowerment, and reconciliation for local Indigenous families.
- The Nicol family have been actively involved in the Bowen community for decades, with William Joseph Nicol (son of Rosie Wake) first receiving his exemption on Adam John (AJ) Hallscott's property (1916 age 21 years), he worked on Strathmore and other various properties in the area. A registered ALP member, employee of Borthwick's Meatworks, small crops farmer and retiree in Bowen until his passing.
- The continued community involvement of the Nicol family helped establish vital organisations in Bowen. Emily Nicol (nee Earl) and Colleen Nicol advocated for the rights and better life-outcomes of Aboriginal and Torres Strait Islander people in the Bowen and Collinsville Regions, having progressed and establishing the Whitsunday Community Co-Operative to be the first Aboriginal community-controlled organisation in

the town, which later became Girudala Community Cooperative Society Ltd.

- Emily and Colleen Nicol, as part of a team, progressed the organisation to be a prominent company, advocating and working collaboratively with local businesses, the Council, State and Federal Members of Parliament, and the community to enhance the well-being of Aboriginal & Torres Strait Islander people who settled in the region. The positive effects of their involvement still impact families in Bowen today.
- The Nicol family continue to represent the community in various sporting competitions, on the musical stage and daily when sharing with others about the traditional connections and people of Bowen. The Nicol family are proud to have grown up on their ancestor's land and to continue the connection to country with the next generation.
- The Nicol family have offered their assistance to enhance the cultural response by requesting Council erect a memorial plaque at Rose Bay Beach. The place indicated in **Attachment 1** has been a meeting place for Aboriginal families for generations. Families would meet there to hunt for fish (winna), turtle (gungoo), dugong, and learn cultural protocols, such as only taking from mother earth what is needed to feed the family. This location is significant because the water is generally calmer, which is best for hunting and for children learning to hunt.
- Rose Bay Beach is also where song and ceremony would take place; a time of sharing and gathering to celebrate culture, family, and community.
- The Nicol family's quest to have a plaque at Rose Bay will be a positive symbol of coming together as one group of Aboriginal Birri-Gubba Juru people and the Whitsunday Regional Council, to make Bowen a place where culture, community and family can co-exist.
- The request to place a memorial plaque at Rose Bay is underpinned by the Queensland Government's commitment to improving the lives of Aboriginal and Torres Strait Islander families and communities through the:
  - *Queensland Government Reconciliation Action Plan 2018-2021*
  - *Queensland Government Tracks to Treaty 2021*
  - *Implementation of the Human Rights Act 2019*
  - *Whitsunday Regional Council Innovate, Reconciliation Action Plan 2021-2023*
- On a practical level by supporting this request, Council will be doing its part to uphold the Queensland Government's commitment to valuing culture as part of the *Cultural Capability Action Plan 2019-2022* by recognising, raising awareness and education of Juru traditional peoples and their families.
- This acknowledgement is a step towards a greater and significant partnership with Council, the broader community, and Aboriginal Juru descendants and families.

## STATUTORY/COMPLIANCE MATTERS

- Council's Memorials in Council Parks, Gardens, Open Spaces & Road Reserve Policy.
- Council's Innovate, Reconciliation Action Plan 2021-2023.

## ANALYSIS

Under the *Memorials in Council Parks, Gardens, Open Spaces & Road Reserve Policy*, it states the following:

- The final decision in relation to the location of memorials and monuments on Council controlled land or assets shall be made by Council. When determining the final location, Council shall place high regard on the Council Management Strategy for Parks, Gardens and Reserves, and other strategies where appropriate.
- Council shall only approve minor memorials within areas dedicated for minor memorials. Minor memorials must be in remembrance of persons or groups.
- A written application for a memorial must demonstrate the need for the memorial to be placed in the proposed location e.g., there should be some justification for the memorial being in the location requested.
- The subject of the Memorial must demonstrate a high level of significance, such as the person or group has made an outstanding contribution to the cultural, political, economic, or social development of the Whitsunday region.
- All costs associated with establishing a memorial are to be met in full by the donor. Costs include, but are not limited to:
  - Council's application fee;
  - Community and stakeholder consultation;
  - Artist, project manager and/or engineering fees;
  - All costs associated with Development Approval as required;
  - All costs associated with construction and installation;
  - All costs associated with site preparing and/or remediation;
  - Estimated future maintenance and management costs - including ongoing monitoring, cleaning, refreshing protective coating and minor damage repair, for a minimum of 15 years; and
  - Costs of at least \$500 and up to the value of Council's insurance excess incurred as a result of any damage sustained to the memorial within the first 15 years.

## STRATEGIC IMPACTS

The following risks have been assessed in relation to this matter in accordance with Council's Risk Management Framework, inclusive of any risk mitigation currently provided through existing control measures:

Reputation - If Council supports the installation of the memorial, this may lead to numerous more requests for the installation of memorials throughout the Parks and Gardens, hence the reason for the policy.

Reputation - If Council choose not to support the installation of the Memorial, it may result in a number of complaints.

Infrastructure and Assets – In the instance where the memorial sustains damage, Council may be asked to conduct repairs, however it is the responsibility of the donor for any upkeep and repairs for a 15-year period as stated under the Policy.

Infrastructure and Assets - The location of the existing rock is in a Road Reserve. To allow for any future works, or in the event that Road Works have to be conducted, the approval letter will specify that if the plaque has to be relocated it will be done so in consultation with the family.

Financial - The Nicol family are committed to funding a plaque created and posted/shipped to the Whitsunday Council to affix at the cost of \$500.

## **CONSULTATION**

Adam Hagy - Director Infrastructure Services

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

That Council adopt the placement of a memorial plaque in line with Council's *Memorials in Councils Parks, Gardens, Open Spaces and Road Reserves Policy*. Council officers will work with the donor if Council approval is granted.

The location of the existing rock is in a Road Reserve. To allow for any future works, or in the event that Road Works have to be conducted, the approval letter will specify that if the plaque has to be relocated it will be done so in consultation with the family.

## **ATTACHMENTS**

Attachment 1 - Proposed Memorial Plaque Location

Attachment 2 - Memorial Plaque Request

## Attachment 1 - Proposed Memorial Plaque Location

Rose Bay Beach, Bowen



## Attachment 2 - Memorial Plaque Request

Dimensions: 381mm x 279mm

**In loving memory of  
William (Bill) and Mary Emily Nicol**

<Insert Silhouette image>

We acknowledge them and their descendants' contributions and achievement in the Bowen Community in sports, fishing, music and the arts.

We acknowledge and honour their ongoing commitment to Bowen as Juru Traditional Owners and respected community members on this day 2 July 2021.



**16. Infrastructure Services**

**16.2 TENDER EVALUATION - 500.2021.0001 - PROVISION OF WASTE & RECYCLABLE COLLECTION SERVICES**

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**AUTHOR:** David De Jager - Manager Waste Services

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**RESPONSIBLE OFFICER:** Adam Hagy - Director Infrastructure Services

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**OFFICER'S RECOMMENDATION**

**That Council award JJ Richards & Sons Pty Ltd, Tender 500.2021.00001 – Provision of Waste and Recyclables Collection Services Contract on a schedule of rates basis for the amount up to \$7,870,749.00 (excluding GST) for the contract period of twenty (20) months with the option of a twelve (12) month extension at Council's discretion up to \$4,706,211.00 (excluding GST).**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

**SUMMARY**

Whitsunday Regional Council (Council) is renewing its waste and recyclable collection services contracts which is due to reach expiry on 30 June 2021.

The term of the new contract will be for a period of twenty (20) months with the option of 12-month extension at Council's discretion and will be conducted under a "Schedule of Rates" basis.

**PURPOSE**

To present to Council for consideration the Evaluation Panel's Recommendation to award the contract for 500.2021.0001 Provision of Waste & Recyclable Collection Services.

**BACKGROUND**

General waste and recyclable kerbside collection are undertaken to service 240L Mobile Garbage Bins (MGB). General waste bins are collected weekly, and recycling is collected fortnightly. The kerbside collection includes a number of Council properties.

The successful Contractor is not specifically required to maintain the same runs. Currently Council contracts to two separate contractors with differing service runs. The successful tenderer will optimise the scheduling of collection routes now that the collection area is serviced by the one contract. The Council Waste Services Team will work with the contractor to minimise changes and impacts on residents within the collection areas.

The servicing of Public Place Bins (street litter bins) is also included in the scope of the Services. These are mostly 240L MGBs, but there is a mix of 120L and 60L bins which are gradually being replaced by 240L MGB facilities.

The provision of additional Public Place Bins and a bin washing program was also included as a priced option in the tender as a schedule of rates.

**STATUTORY/COMPLIANCE MATTERS**

Section 7 of the Waste Reduction and Recycling Regulation 2011 (Qld) (Section 7) and Chapter 6 of the Environmental Protection Regulation 2019 (QLD) (Chapter 6) provide a

regulatory framework for local governments to administer waste management activities within a local government area. The provisions do not require local governments to deliver services or undertake particular activities—rather; they provide the ability for local governments to provide these services.

Section 7 allows local governments to designate areas for the collection of general waste and green waste [by resolution], and to determine the frequency of those collections. For Chapter 6, 'general waste' is defined to include domestic, commercial and recyclable waste. The chapter provides local governments with the ability to direct occupants in designated areas as to where they can place their bin for collection, the types of wastes that can be placed in the bin, and, when the bin is to be removed from the collection area.

The procurement process has been conducted in accordance with Council's policy and legislative obligations.

## **ANALYSIS**

A Request for Tender (RFT) was released on 13th January 2021 and as advertised as follows:

- a) LG Tenderbox;
- b) Newspapers:
  - i. Whitsunday News; and
  - ii. Townsville Bulletin.

There were two (2) submissions received by 2.00 pm on Thursday 11<sup>th</sup> February as follows:

- a) Cleanaway Pty Ltd;
- b) JJ Richards & Sons Pty Ltd.

The Evaluation Committee comprised of:

- a) Manager Waste Services – Infrastructure Services
- b) Waste and Recycling Management Officer – Infrastructure Services
- c) Contracts Coordinator – Corporate Services

A team of five (5) technical experts (both internal and external parties) were involved in Technical, Commercial Negotiations and Probity Aspects during the Tender Preparation and Evaluation to ensure accuracy and compliance:

- a) Executive Manager Procurement, Property & Fleet – Corporate Services
- b) Director of Infrastructure Transaction Network (Consultant engaged by Council to assist with Specification and Contract)
- c) Senior Probity Specialist – Local Buy
- d) Senior Commercial Officer – Corporate Services

An initial compliance check was conducted on the tender submissions to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

Both Tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Evaluation Criteria was broken down into the following categories and subcategories and each submission was assessed with the following weightings applied to these categories:

|            |                                                                                  |              |
|------------|----------------------------------------------------------------------------------|--------------|
| <b>1</b>   | <b><u>Experience and Key Personnel</u></b>                                       | <b>10.0%</b> |
| <b>1.1</b> | <b>Relevant Experience</b>                                                       | <b>7.0%</b>  |
| 1.1.1      | General Waste Collection Services Experience                                     | 4.0%         |
| 1.1.2      | Recyclable Waste Collection Services Experience                                  | 3.0%         |
| <b>1.2</b> | <b>Key Personnel</b>                                                             | <b>3.0%</b>  |
| 1.2.1      | Contractor's Representative                                                      | 1%           |
| 1.2.2      | Waste Operations/Business Manager                                                | 1%           |
| 1.2.3      | WHS and Quality Representative                                                   | 1%           |
| <b>2</b>   | <b><u>Demonstrated Understanding</u></b>                                         | <b>25.0%</b> |
| <b>2.1</b> | <b>Methodology</b>                                                               | <b>1.0%</b>  |
| <b>2.2</b> | <b>Compliance and Plans</b>                                                      | <b>20.0%</b> |
| 2.2.1      | Service Management Plan                                                          | 5%           |
| 2.2.2      | Service Termination Transition Plan                                              | 5%           |
| 2.2.3      | Corporate Management Systems                                                     | 2%           |
| 2.2.4      | Compliance with National Heavy Vehicle Haulage Regulations Cert of Accreditation | 5%           |
| 2.2.5      | WHS, Environment and Quality Systems                                             | 3%           |
| <b>2.3</b> | <b>Mobilisation Program</b>                                                      | <b>4.0%</b>  |
| <b>3</b>   | <b><u>Tenderers Resources and Availability</u></b>                               | <b>15.0%</b> |
| <b>3.1</b> | <b>Plant, Equipment and Infrastructure</b>                                       | <b>13.0%</b> |
| 3.1.1      | Plant and Equipment                                                              | 5%           |
| 3.1.2      | Plant and Equipment Livery                                                       | 5%           |
| 2.2.3      | Infrastructure                                                                   | 3%           |
| 3.2        | Local Content                                                                    | 2%           |
| <b>4</b>   | <b><u>Local Supplier</u></b>                                                     | <b>10.0%</b> |
| <b>5</b>   | <b><u>Price</u></b>                                                              | <b>40.0%</b> |
| <b>5.1</b> | <b>Kerbide Collection</b>                                                        | <b>24%</b>   |
| <b>5.2</b> | <b>RORO Bin Collection</b>                                                       | <b>8%</b>    |
| <b>5.3</b> | <b>Skip Bins</b>                                                                 | <b>1.2%</b>  |
| <b>5.4</b> | <b>Street Bin Collection</b>                                                     | <b>4%</b>    |
| <b>5.5</b> | <b>Special Events</b>                                                            | <b>0.8%</b>  |
| <b>5.6</b> | <b>Council Facilities</b>                                                        | <b>2%</b>    |

|                                  |               |
|----------------------------------|---------------|
| <b>Total Evaluation Criteria</b> | <b>100.0%</b> |
|----------------------------------|---------------|

*Table 1 – Evaluation Criteria*

Below is a summary of the final assessment:

| Tender Evaluation Summary            |             |                   |                              |
|--------------------------------------|-------------|-------------------|------------------------------|
| Evaluation criteria                  | Weighting % | Cleanaway Pty Ltd | J.J. Richards & Sons Pty Ltd |
| Price                                | 40%         | 23.4%             | 20.6%                        |
| Experience and Key Personnel         | 10%         | 5.5%              | 6.7%                         |
| Demonstrated Understanding           | 25%         | 9.4%              | 13.2%                        |
| Tenderers Resources and Availability | 15%         | 7.1%              | 10.9%                        |
| Local Supplier                       | 10%         | 5.0%              | 5.0%                         |
|                                      | 100%        | 50.4%             | 56.4%                        |

**Table 2 – Final Results**

The Tenderer's conforming schedule of rates submissions were calculated on:

- Quantities provided in the Specification Register on estimated number of locations x number of collections, for each of the categories in the above table over the contract period of twenty (20) months and the additional twelve (12) month extension at Council's discretion.
- Various items were calculated on estimated number of occurrences and rates.

The pricing scoring results included in the overall scoring, as displayed in Table 2, were conducted on conforming schedule of rates submissions, as both Tenderers also offered alternative reduced rates. These alternative rates were considered as separate cost savings, due to each Tenderers' alternative varying. The Evaluation Committee analysed, negotiated and accepted or rejected these alternatives during the Tender Clarifications (TCQ's) with the Tenderers.

## STRATEGIC IMPACTS

Section 5.17 of Council's adopted Waste Strategy 2016-21 includes an Action Plan [Item 3.4 Governance] which recognised the importance of a single regional waste collection contract and includes the following related actions:

- Action 1.1.1 - Provide reliable and efficient waste collection service for 90% of the Region's population.
- Action 2.1.2 - Introduce Kerbside Recycling to at least 90% of the waste collection area.

## CONSULTATION

Adam Hagy - Acting Director Infrastructure Services  
 Troy Pettiford - Chief Operating Officer - Whitsunday Water  
 Tatiana Samuel - Waste and Recycling Management Officer  
 Brenda Tengbom - Contracts Coordinator - Corporate Services  
 Peter Shuttlewood - Executive Manager Procurement, Property & Fleet  
 John Davis - Director of Infrastructure Transaction Network - Consultant  
 Owen West - Senior Probity Specialist - Local Buy  
 Billie Davis - Senior Commercial Officer - Corporate Services

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

The Evaluation Committee recommends that JJ Richards & Sons Pty Ltd be awarded 500.2021.0001 – Provision of Waste and Recyclables Collection Services Contract on a schedule of rates basis for the amount up to \$7,870.749.00 (excluding GST) for the contract period of twenty (20) months with the option of a twelve (12) month extension at Council's discretion up to (\$4,706,211.00 - excluding GST) as per the tender submission. As it represents the most advantageous outcome to Whitsunday Regional Council.

## **ATTACHMENTS**

N/A

**16. Infrastructure Services**

**16.3 TENDER EVALUATION - 500.2021.0009 - WASTE FACILITY SERVICES FOR CANNONVALE TRANSFER STATION**

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**AUTHOR:** David De Jager – Manager Waste Services

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**RESPONSIBLE OFFICER:** Adam Hagy – Director Infrastructure Services

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**OFFICER'S RECOMMENDATION**

That Council award contract 500.2021.0009 Provision of Waste Facility Operation Services for Cannonvale Transfer Station to JJ Richards & Sons Pty Ltd T/As JJ's Waste & Recycling on a schedule of rates basis for the amount up to \$1,999,919.88 (excluding GST) for the contract period of three (3) years; with the option of two (2) x twelve (12) month extensions at Council's discretion up to (\$1,400,777.22 excluding GST).

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

**SUMMARY**

Whitsunday Regional Council (Council) is renewing its waste facility operation services contract at Cannonvale Transfer Station which is due to reach expiry on 30 June 2021.

The term of the new contract will be for a period of three (3) years with two (2) x twelve (12) month options to extend at Council's discretion and will be conducted under a "Schedule of Rates" basis.

**PURPOSE**

To present to Council for consideration the Evaluation Panel's Recommendation to award the contract for 500.2021.0009 Provision of Waste Facility Operation Services for Cannonvale Transfer Station.

**BACKGROUND**

Whitsunday Regional Council (Council) is seeking an experienced and qualified Contractor to carry out the Site Management Services at the Cannonvale Transfer Station.

The provision of the Site Management Services includes the supply of labour, plant and all other things necessary for the operational performance of the Cannonvale Transfer Station.

**STATUTORY/COMPLIANCE MATTERS**

Section 7 of the Waste Reduction and Recycling Regulation 2011 (Qld) (Section 7) and Chapter 6 of the Environmental Protection Regulation 2019 (QLD) (Chapter 6) provide a regulatory framework for local governments to administer waste management activities within a local government area. The provisions do not require local governments to deliver services or undertake particular activities; rather, they provide the ability for local governments to provide these services.

**ANALYSIS**

A Request for Tender (RFT) was released on 25 February 2021 and as advertised as follows:

- a) LG Tenderbox;
- b) Newspapers:
  - i. Whitsunday News; and
  - ii. Townsville Bulletin.

There were two (2) submissions received by 2.00 pm on 18 March 2021 as follows:

- a) JJ Richards & Sons Pty Ltd T/As JJ's Waste & Recycling (JJ's Waste & Recycling); and
- b) The Trustee for Kunapipi Springs Trust T/As JL Contracting Qld (JL Contracting Qld).

The Evaluation Committee comprised of:

- a) Manager Waste Services – Infrastructure Services;
- b) Waste and Recycling Management Officer – Infrastructure Services; and
- c) Contracts Coordinator – Corporate Services

A team of three (3) technical experts (both internal and external parties) were involved in Technical and Commercial Negotiations during the Tender Preparation and Evaluation to ensure accuracy and compliance:

- a) Executive Manager Procurement, Property & Fleet – Corporate Services;
- b) Director of Infrastructure Transaction Network (Consultant engaged by Council to assist with Specification and Contract); and
- c) Senior Commercial Officer – Corporate Services.

An initial compliance check was conducted on the tender submissions on 19 March 2021 to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

Both Tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Evaluation Criteria for this Tender was as per the below table:

- |                                        |     |
|----------------------------------------|-----|
| a) Relevant Experience & Key Personnel | 10% |
| b) Demonstrated Understanding          | 25% |
| c) Tenderers Resources & Availability  | 15% |
| d) Pricing                             | 40% |
| e) Local Supplier                      | 10% |

Below is a summary of the final assessment:

| Evaluation criteria                 | Weighting % | J.J. RICHARDS & SONS PTY LTD T/AS<br>JJ'S WASTE & RECYCLING | THE TRUSTEE FOR KUNAPIPI SPRINGS<br>TRUST T/AS JL CONTRACTING QLD |
|-------------------------------------|-------------|-------------------------------------------------------------|-------------------------------------------------------------------|
| Relevant Experience & Key Personnel | 10%         | 7.7%                                                        | 4.7%                                                              |
| Demonstrated Understanding          | 25%         | 18.3%                                                       | 15.0%                                                             |
| Tenderers Resources & Availability  | 15%         | 11.0%                                                       | 10.0%                                                             |
| Pricing                             | 40%         | 40.0%                                                       | 17.0%                                                             |
| Local Supplier                      | 10%         | 10.0%                                                       | 5.0%                                                              |
|                                     | 100%        | 87.0%                                                       | 51.6%                                                             |

**Table 2 – Final Assessment Results**

The monthly schedule of service rates from each Tenderer was calculated over the contract period (three (3) years with an option of two (2) x 12-month extensions at Council's discretion).

Based on the above, JJ's Waste & Recycling were the most competitive Tenderer.

## **STRATEGIC IMPACTS**

Section 5 of Council's adopted Waste Strategy 2016-21 recognises waste as a service with emphasis on service levels, customer engagement and expanded service offerings in accordance with Regional growth strategies.

The continued operation and investment in this facility is critical to supporting increased waste diversion from landfill through resource recovery and recycling in line with the Queensland Government Waste Management and Resource Recovery Strategy.

## **CONSULTATION**

Adam Hagy – Director Infrastructure Services

Troy Pettiford – Chief Operating Officer – Whitsunday Water

Tatiana Samuel – Waste and Recycling Management Officer – Infrastructure Services

Brenda Tengbom – Contracts Coordinator – Corporate Services

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet – Corporate Services

Billie Davis – Senior Commercial Officer – Corporate Services

John Davis – Director of Infrastructure Transaction Network

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

The Evaluation Committee recommends that JJ Richards & Sons Pty Ltd T/As JJ's Waste & Recycling be awarded 500.2021.0009 – Waste Facility Operation Services for Cannonvale Transfer Station Contract on a schedule of rates basis for the amount up to \$1,999,919.88 (excluding GST) for the contract period of three (3) years with the option of two (2) x twelve (12) month extensions at Council's discretion up to (\$1,400,777.22 excluding GST).

This tender submission and all clarifications discussed in this report represent the most advantageous outcome to Whitsunday Regional Council.

## **ATTACHMENTS**

N/A

## **16. Infrastructure Services**

### **16.4 INFRASTRUCTURE SERVICES CAPITAL PROGRESS REPORT - APRIL 2021**

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**AUTHOR:** Michael Downing - Coordinator Capital Project Delivery

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**RESPONSIBLE OFFICER:** Adam Hagy - Director Infrastructure Services

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#### **OFFICER'S RECOMMENDATION**

**That Council receives the Infrastructure Services Capital Progress Report for the month of April 2021.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

The report provides a summary of key Capital projects underway during the 2020/2021 financial year. The report also includes multi-year projects that remain active and carry over to the 2020/2021 financial year.

Current Financial Progress of Major Projects, W4Q programs, Infrastructure Capital Delivery is \$12.8 million actual out of a \$23.2 million overall budget. Note: Finances take into account Q2 budget amendments and other Capital Projects such as Shute Harbour, DRFA works, and Water & Wastewater being the subject of separate reports. The budget will also be amended upon resolution of the Q3 budget review with several projects having been resolved to carry over to the 2021/2022 financial year to make way for the TMR early works on Shute Harbour Road, as resolved in March.

#### **PURPOSE**

To inform Council on progress of Capital Projects being undertaken during the 2020-2021 Financial Year up to the end of April 2021.

#### **BACKGROUND**

Resolution 2020/07/15.23 Budget for Financial Year 2020/21 (including a two year forward estimate).

Resolution 2021/03/24.28 WRC Delivery of Works Shute Harbour Road to Tropic Road.

#### **STATUTORY/COMPLIANCE MATTERS**

N/A

#### **ANALYSIS**

Project Delivery Status:

#### **MAJOR PROJECTS**

### **Projects Completed to Date:**

#### **Proserpine Main Street Upgrade**

#### **Proserpine Administration Building**

### **Projects Currently Underway:**

#### **Proserpine Entertainment Centre (PEC)**

Works completed up to the end of April 2021 include topping out of the building with completion of all major concrete and blockwork structural elements. The structural steel for the building proper has arrived and is in the process of erection and will proceed over the next month and lies directly on the critical path for the project.

Works to enable the undergrounding of power in Main Street will proceed upon granting of the road works permit from Council.

Works programmed for completion in the coming month include the erection of structural steel, installation of fire rated ductwork to the plenums, and commencement of the roof sheeting and wall claddings.

While the crane and Ergon works are taking place on site the street access to the library has been closed in the interest of public safety. During this time, access is to come from the rear carpark in the first instance and on occasion from Main Street via the church to the front door.

The construction works are currently eight (8) weeks behind programme. The project is currently anticipated to reach PC November 2021.



#### **Lake Proserpine**

Under the current project scope, Stage 1 of the project is 95% complete. A variation has been submitted to the funding body, Building Our Regions, for approval to expand the scope of the project to include the installation of a larger sewerage treatment plant (STP).

Environmental Principal has been engaged to provide a detailed ERA 63 application fee proposal required for the STP installation. This Consultant has worked closely with Sunwater previously and should streamline the process. The consultant is also very familiar with the

STP type installation which is similar to other installations recently conducted by Council. The Consultant will confirm that installation requirements meet the environmental requirements of the area alleviating any revisiting of pending approvals and expedite the process.

Once approved the STP will be installed and commissioned to provide a relief to the current installation and allow for future expansions with a 40% redundancy in the system.

### **PAB - 7 Chapman Street - Carpark**

The car park was completed and open for use after the Easter holidays to alleviate parking pressures on local roads. The only outstanding work is the installation of CCTV cameras, boom gate and lights. So far it has proved difficult to gather interest in quoting these works, however as work schedules are changing there have been meetings held with local contractors to carry out the works. These are planned for later in the financial year.

### **Flagstaff Hill**

Works have commenced on site and have been progressing since 11 March 2021. The inground works have been completed with the installation of the ground floor structural slab complete with the commencement of structural steel programmed to commence late May with the topping slabs for the polished concrete to be installed mid-June.

## **WORKS FOR QUEENSLAND PROJECTS 2019/2020 to 2020/2021 FY \$3.6 million**

### **Projects Completed to Date:**

**Fairy Tree Park Swing Installation** (Airlie Beach)

**Bicentennial Park Lighting Improvement** (Cannonvale)

**Bicentennial Park Fencing and Softfall** (Cannonvale)

**Gloucester Sports Park Water Tanks** (Hydeaway Bay)

**Gloucester Sports Park Retaining Wall** (Hydeaway Bay)

**Dingo Beach Footpath** (Dingo Beach)

**Thomas Street Footpath** (Bowen)

**Hansen Park Sound System** (Bowen)

**Gideon Pott Park Stage 2** (Bowen)

**Keith Johns Park Stage 2** (Proserpine)

**Rotary Park Upgrade** (Proserpine)

**Cannonvale Lakes Stage 2** (Boardwalk)

**Halpannel Park Upgrade** (Proserpine)

**Whitsunday Gardens Park Upgrade** (Proserpine)

**Bridge Upgrade Bicentennial Boardwalk** (Airlie Beach)

### **Projects Currently Underway:**

**Airlie Beach Movie Screen (Airlie Beach):** Results of the community consultation were presented to DNRME with the decision still outstanding at the end of April. Design of the container, the electrical reticulation and the slab have been ongoing. The movie screen is still expected to be operational in August.

**Cannonvale Lakes Stage 3 (Cannonvale):** RFT has been drafted and will be released to the public by mid-May. The scope of works has changed slightly to include pedestrian bridges following the public consultation showing this as a desirable outcome.

**Henry Darwen Park Stage 2 (Bowen):** RFQ has been drafted and is due to be released to the public mid-May for the latest stage of works which includes new irrigation system installation, completion of the walking track network, exercise equipment installation and installation of bollard boundary fencing.

**Collinsville Tennis Court Upgrade:** An RFQ has been prepared due for release to the public by early May, to gather quotes to renew the courts. The scope includes the demolition of the existing shed structure, construction of a new skillion structure on the opposite side of the courts, new fencing, new lighting, new net, surface refurbishment and other minor items.

**Darcy Munro Park Upgrade:** Playground Equipment has been delivered. Suggested construction start date is 17 May 2021 and completion late June.

**Scottville Lions Park Upgrade:** Playground Equipment has been delivered. Suggested construction start date is 17 May 2021 and completion early July.

**Bowen Lions Park:** Works commenced in April with demolition of the existing structures. Suggested completion date 30 June 2021.

#### **COVID WORKS FOR QUEENSLAND PROJECTS 2020/2021 FY \$2.72 million**

##### **Projects Completed to Date:**

**Cannonvale Foreshore Hall (PCYC) Roof Renewal**

**Proserpine Water and Sewer Admin Roof Renewal**

**Cannonvale Depot Office Roof Replacement**

**Cannonvale Foreshore Hall (PCYC) New Playground**

**Bowen Aerodrome Sewerage Treatment Renewal:**

##### **Projects Currently Underway:**

**Wangaratta Caravan Park Pool Refurbishment:** A Contract has been awarded for the pool refurbishments. Works commenced after Easter with practical completion due at the end of May 2021.

**Proserpine Aquatic Facility Residence Demolition and Kiosk Renewal:** The works have been advertised for tender in April with works expected to commence in May. Pool closures are expected to occur over this period.

**Bowen Aquatic Facility Town Pool Amenity Upgrade:** The works have been advertised for tender in April with works expected to commence in May. Total pool closure will occur for this period as no amenities will be available for use.

**Les Stagg Oval Grandstand Renewal:** The grandstand kit has been delivered and the contract to install has been awarded in April. The contractor has been put in touch with the Brahmins to best work amongst their playing schedule. The grandstand is expected to be constructed in May.

**Collinsville Youth Coalition Amenities Renewal** Works are progressing well, with completion expected prior to the end of financial year.

**Bowen Water Park Renewal:** Design has been finalised and is being prepared for tender with all other aquatic facilities. Construction is currently estimated to begin in early May with an expected 8 to 12-week construction program. Closure of the water park will be required over this time to carry out works.

**Whitsunday Coast Airport Roof Renewal:** The solar installation is awaiting approval from Ergon. This is expected to take up to eight (8) weeks. The solar install should be complete within two (2) weeks of approval with final Ergon sign off to follow. The works are expected to complete early in July.

**Continuation of Pedestrian Path Lighting Airlie Foreshore:** There has been a delay with lead in times for the lights and distribution boards. The electrician has not started on site to avoid creating a mess in amongst a heavily pedestrianised area. Upon commencement, the lights should be installed and connected within three (3) weeks.

**Bowen Aerodrome Work Camp Superstructure Renewal:** The RFQ closed in April with the works awarded to a local company. Due to other commitments the works are planned to commence late June and complete four (4) weeks later.

**Collinsville Pool Amenities and Kiosk Upgrade:** The works have been advertised for tender in April with works expected to commence in May. The Collinsville pool closes at the start of May so there will be no disruption to users.

## **INFRASTRUCTURE SERVICES CAPITAL DELIVERY PROGRAM 2020/2021**

### **Projects Completed to Date:**

**Armada Crescent Drainage Upgrade** (Jubilee Pocket)

**Reynolds Street Drain** (Bowen)

**Argyle Street Kerb and Channel** (Bowen)

**Flagstaff Hill roadworks** (Bowen)

**St Mary's School safer transport upgrade** (Bowen)

**Wangaratta Caravan Park Road Entry Widening** (Bowen)

**Bowen State High School safer transport upgrade**

**Wilson Beach Rockwall**

**Collinsville State High School safer transport upgrade**

**Dodd Street Shared Footpath** (Proserpine)

**Moonlight Drive Kerb and Channel** (Jubilee Pocket)

### **Projects Currently Underway:**

**Bowen Aerodrome Runway Repairs:** The reseal package has been awarded. The reseal package has been delayed due to the ongoing weather delays in our region and the others that the contractor is working within. The works are now planned to commence late May with an asphalt corrector coarse and crack sealing prior to a full reseal of the runway. A variation

has also been approved to the funding to allow animal fencing to be installed to a portion of the site boundary following savings made to the runway repairs.

**New Bowen Cemetery Columbarium Wall:** Construction has been awarded and suggested start date is mid-May 2021, waiting on building approval to be granted.

**Assets Renewal Parks and Gardens:** Bulk of projects deal with renewal of sand soft fall and renewal of park signage. RFQs are being finalised for the various asset packages.

**Heavy Formation Grading Program:** Incorporating with un-funded sections of roads on which DRFA work is being completed. Currently this is being used to fund infill works on Myuna Road, Strathmore Road and Strathalbyn Road. Works have commenced on Myuna Road and Strathmore Road while Strathalbyn Road should commence late in May once gravel is crushed and optimum moisture content is found.

**Construction of Lagoon Deck and Shared Cycle Path:** The tender closes early in May with several interested builders attending the site briefing later in April. The works are planned to be awarded later in May and site establishment following in June.

**Edgecumbe Heights Walking Tracks Upgrade (Design only):** Design of the walking track has been completed and will be used to future funding applications to construct.

**Bowen State High School Safer Transport Upgrade:** Final line marking was completed in April and the car park opened for use. They have already proven to be a popular addition to the area.



**Collinsville State High School safer transport upgrade:** Construction of the car parks progressed very well through April with asphalt laid at the end of the month. Line marking will follow in mid-May to finalise the project.



**Dodd Street Shared Footpath:** The shared path was completed mid-April and adds a key connection, particularly for users of the pool & water park and the nearby aged care homes, with footpath all the way to the town centre.



**Hillview Road Kerb and Channel:** Design is complete and works are now planned to be carried out by Council's internal team while awaiting further details of the TMR early works project. The construction is planned to commence mid-May and complete early June.

**Moonlight Drive Kerb and Channel:** Works commenced in April and completed at the end of the month with a number of severely failed sections of kerb and channel replaced.

**Reflect Application Redesign and Implementation:** Currently rolled out to Roads & Drainage teams, future implementation will also see the software rolled out to Parks & Gardens and Water & Wastewater.

**Reseal Program:** The package has been awarded and has had weather delays now putting the start back to late May. Minor prep works have been completed ahead of the contractor mobilising to the region and comms sent out ahead of the start of works.

**Unsealed Roads Re-sheeting Program:** Incorporating with un-funded sections of roads on which DRFA work is being completed. Currently this is being used to fund infill works on Myuna Road, Strathmore Road and Strathalbyn Road.

**Ted Cunningham Bridge Upgrade:** The tender closed in April and will go through an extensive assessment process. The tender has received a positive number of high-standard submissions and is expected to be awarded early-June.

## **STRATEGIC IMPACTS**

### Alignment to Corporate Plan

Strategy 3.2.2: Develop water and wastewater services and systems that ensure the integrity of the Whitsundays natural environment.

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.

Strategy 3.4.2: Develop and maintain effective water and waste water infrastructure, networks and facilities.

## **FINANCIAL CONSIDERATIONS**

Refer Attachment 1 for summary project expenditure report.

## **CONSULTATION**

Infrastructure Services Project Control Group

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

That Council receives the Capital Progress report for the month of April 2021.

## **ATTACHMENTS**

Attachment 1 – Capital Delivery Financial up to April 2021

## Attachment 1 Capital Delivery Financial up to April 2021

| <b>Capital Projects as at 30th April 2021</b>          |                                                             | <b>23,229,088</b>                  | <b>12,877,725</b>      | <b>10,351,363</b>          |
|--------------------------------------------------------|-------------------------------------------------------------|------------------------------------|------------------------|----------------------------|
| <b>Grouping</b>                                        | <b>Description</b>                                          | <b>Total Annual Current Budget</b> | <b>Actuals to Date</b> | <b>Remaining Budget \$</b> |
| <b>Major Projects: Flagstaff Hill</b>                  | Flagstaff Hill Cultural and Conference Centre - JC#5617     | 1,435,848                          | 497,828                | 938,020                    |
| <b>Major Projects: Flagstaff Hill Total</b>            |                                                             | <b>1,435,848</b>                   | <b>497,828</b>         | <b>938,020</b>             |
| <b>Major Projects: Lake Proserpine</b>                 | Lake Proserpine Recreation Hub - Stage 1 - CW 18-19         | 1,366,270                          | 849,553                | 516,717                    |
| <b>Major Projects: Lake Proserpine Total</b>           |                                                             | <b>1,366,270</b>                   | <b>849,553</b>         | <b>516,717</b>             |
| <b>Major Projects: Proserpine Admin</b>                | Proserpine Administration Building Replacement - JC_5640    | 3,548,742                          | 3,515,685              | 33,057                     |
| <b>Major Projects: Proserpine Administration Total</b> |                                                             | <b>3,548,742</b>                   | <b>3,515,685</b>       | <b>33,057</b>              |
| <b>W4Q 2019.20</b>                                     | Improving Beach Communities - Region Wide - W4Q 19- 20      | 486                                | 487                    | (1)                        |
| <b>W4Q 2019.20</b>                                     | W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920 | -                                  | -                      | -                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Bicentennial Park Fencing - CW 1920                   | -                                  | -                      | -                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920    | 4,486                              | 80,359                 | (75,873)                   |
| <b>W4Q 2019.20</b>                                     | W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920          | 102,702                            | 102,701                | 1                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Cannonvale Lakes Stage 3 - CW 1920                    | -                                  | -                      | -                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Cannonvale Playground Upgrade - CW 1920               | -                                  | -                      | -                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Dingo Beach Footpath-Walkways - CW 1920               | -                                  | -                      | -                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Gideon Pott Park Stage 2 - CW 1920                    | -                                  | -                      | -                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Gloucester Rainwater Tank & Retaining Wall - CW 1920  | 13,794                             | 2,004                  | 11,790                     |
| <b>W4Q 2019.20</b>                                     | W4Q - Halppanel Park Upgrade - CW 1920                      | 352,478                            | 352,478                | (0)                        |
| <b>W4Q 2019.20</b>                                     | W4Q - Hansen Park Sound System - CW 1920                    | 65,000                             | 52,931                 | 12,069                     |
| <b>W4Q 2019.20</b>                                     | W4Q - Henry Darwen Park Stage 2 - CW 1920                   | 371,334                            | 135,144                | 236,190                    |
| <b>W4Q 2019.20</b>                                     | W4Q - Keith Johns Drive Park Stage 2 - CW 1920              | 28,910                             | 28,912                 | (2)                        |
| <b>W4Q 2019.20</b>                                     | W4Q - Lions Park, Bowen - CW 1920                           | 278,858                            | 131,414                | 147,444                    |
| <b>W4Q 2019.20</b>                                     | W4Q - Movie Screen - CW 1920                                | 349,422                            | 1,618                  | 347,804                    |
| <b>W4Q 2019.20</b>                                     | W4Q - Park (Tree) Lighting - CW 1920                        | -                                  | -                      | -                          |
| <b>W4Q 2019.20</b>                                     | W4Q - Railway Road Stage 1 - CW 1920                        | 3,360                              | 3,361                  | (1)                        |
| <b>W4Q 2019.20</b>                                     | W4Q - Rotary Park, Proserpine - CW 1920                     | 48,118                             | 41,728                 | 6,390                      |
| <b>W4Q 2019.20</b>                                     | W4Q - Thomas Street Footpath - CW 1920                      | 137,426                            | 127,737                | 9,689                      |
| <b>W4Q 2019.20</b>                                     | W4Q - Whitsunday Gardens Park - CW 1920                     | 91,438                             | 91,439                 | (1)                        |
| <b>W4Q 2019.20</b>                                     | W4Q - Fairy Tree Park CW 1920                               | -                                  | -                      | -                          |

|                                |                                                                      |                  |                  |                |
|--------------------------------|----------------------------------------------------------------------|------------------|------------------|----------------|
| <b>W4Q 2019.20 Total</b>       |                                                                      | <b>1,847,812</b> | <b>1,152,310</b> | <b>695,502</b> |
|                                |                                                                      |                  |                  |                |
| <b>W4Q COVID19</b>             | Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal         | 35,000           | 22,255           | 12,745         |
| <b>W4Q COVID19</b>             | Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal          | 5,336            | 1,851            | 3,485          |
| <b>W4Q COVID19</b>             | Bowen Aquatic Facility - town pool amenity upgrade                   | 51,604           | 36,607           | 14,997         |
| <b>W4Q COVID19</b>             | Bowen Water Park renewal                                             | 85               | 86               | (1)            |
| <b>W4Q COVID19</b>             | Cannonvale Depot Office Roof Replacement                             | 119,000          | 113,791          | 5,209          |
| <b>W4Q COVID19</b>             | Cannonvale Foreshore Hall - New Playground                           | 30,421           | 30,421           | 0              |
| <b>W4Q COVID19</b>             | Cannonvale Foreshore Hall - Roof Renewal                             | 51,759           | 51,759           | 0              |
| <b>W4Q COVID19</b>             | Collinsville Aquatic Facility - town pool amenity and kiosk upgrade  | 15,242           | 27,244           | (12,002)       |
| <b>W4Q COVID19</b>             | Collinsville Youth Coalition - Amenities Renewal                     | 98,999           | 67,071           | 31,928         |
| <b>W4Q COVID19</b>             | Continuation of Pedestrian Path Lighting Airlie Foreshore            | 116,701          | 2,059            | 114,642        |
| <b>W4Q COVID19</b>             | Les Stag Oval - Grandstand Renewal                                   | 70,000           | 52,957           | 17,043         |
| <b>W4Q COVID19</b>             | Proserpine Aquatic Facility - residence demolition and kiosk renewal | 47,274           | 36,274           | 11,000         |
| <b>W4Q COVID19</b>             | Proserpine Water & Sewer Admin Reroof                                | 55,121           | 55,123           | (2)            |
| <b>W4Q COVID19</b>             | Wangaratta Caravan Park Swimming Pool refurbishment                  | 86,179           | 1,608            | 84,571         |
| <b>W4Q COVID19</b>             | Whitsunday Coast Airport - Roof rectification Works                  | 334,566          | 75,670           | 258,896        |
| <b>W4Q COVID19 Total</b>       |                                                                      | <b>1,117,287</b> | <b>574,774</b>   | <b>542,513</b> |
|                                |                                                                      |                  |                  |                |
| <b>Infrastructure Services</b> | Argyle Street kerb and channel                                       | 200,005          | 142,218          | 57,787         |
| <b>Infrastructure Services</b> | Armada Crescent Drainage Upgrade                                     | 18,233           | 18,233           | 0              |
| <b>Infrastructure Services</b> | Assets Renewal Parks and Gardens                                     | 126,785          | 11,059           | 115,726        |
| <b>Infrastructure Services</b> | Brisbane Street and Powell Street Blackspot Upgrade                  | 392              | 391              | 1              |
| <b>Infrastructure Services</b> | Construction of Lagoon Deck and Shared Cycle Path                    | 33,995           | 16,535           | 17,460         |
| <b>Infrastructure Services</b> | Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - CW 18-19      | 5,292            | 5,005            | 287            |
| <b>Infrastructure Services</b> | Cycleway funding - CW 18-19                                          | 3,342            | 3,342            | 0              |
| <b>Infrastructure Services</b> | Dodd Street Shared Footpath                                          | 225,001          | 97,789           | 127,212        |
| <b>Infrastructure Services</b> | Edgecumbe Heights Walking Tracks Upgrade                             | 33,048           | 35,461           | (2,413)        |
| <b>Infrastructure Services</b> | Forestry Road                                                        | 24,032           | 24,030           | 2              |
| <b>Infrastructure Services</b> | Hillview Road Kerb and Channel                                       | 250,000          | 12,047           | 237,953        |
| <b>Infrastructure Services</b> | Moonlight Drive Kerb and Channel                                     | 37,999           | 28,325           | 9,674          |
| <b>Infrastructure Services</b> | New Bowen Cemetery Columbarium Wall                                  | 30,000           | 5,579            | 24,421         |
| <b>Infrastructure Services</b> | Nielson Road - ID 22420 - CH 0 - 1252                                | -                | -                | -              |
| <b>Infrastructure Services</b> | Port of Airlie Transit Terminal Upgrade                              | 3,388            | 3,389            | (1)            |

|                                                              |                                                       |                   |                   |                   |
|--------------------------------------------------------------|-------------------------------------------------------|-------------------|-------------------|-------------------|
| Infrastructure Services                                      | Pretty Bend Road - Cattle road resheeting             | 18,212            | 18,213            | (1)               |
| Infrastructure Services                                      | Proserpine RV Park - CW 18-19                         | 25,298            | -                 | 25,298            |
| Infrastructure Services                                      | Reflect Application Redesign and Reimplementation     | -                 | -                 | -                 |
| Infrastructure Services                                      | Reseal Program                                        | 789,605           | 108,620           | 680,985           |
| Infrastructure Services                                      | Reynolds Street Drain                                 | 20,914            | 20,912            | 2                 |
| Infrastructure Services                                      | Ted Cunningham Bridge Upgrade                         | 22,836            | 11,005            | 11,831            |
| Infrastructure Services                                      | Tondarra Road, Bowen - Road ID 31060 - Repair Culvert | 970               | 970               | -                 |
| Infrastructure Services                                      | Unsealed Roads Creek Crossing Upgrade Program         | 4,960             | 4,958             | 2                 |
| Infrastructure Services                                      | Unsealed Roads Resheeting Program                     | 750,004           | -                 | 750,004           |
| Infrastructure Services                                      | Wilson Beach Swimming Enclosure Refurbishment         | -                 | -                 | -                 |
| Infrastructure Services                                      | Wilsons Beach Rockwall                                | 267,000           | 262,979           | 4,021             |
| Infrastructure Services                                      | Chapman Street Car park ( Proserpine Admin)           | 1,050,538         | 954,967           | 95,571            |
| Infrastructure Services                                      | Bowen Aerodrome Runway Reseal Project                 | -                 | -                 | -                 |
| Infrastructure Services                                      | Flagstaff Hill Roadworks                              | 199,999           | 175,929           | 24,070            |
| Infrastructure Services                                      | Betterment Reshaping table drains                     | 147,000           | 765               | 146,235           |
| Infrastructure Services                                      | Heavy Formation Grading Program 2020.21               | 500,000           | -                 | 500,000           |
| Infrastructure Services                                      | Gloucester Avenue Floodways                           | 149,999           | 342               | 149,657           |
| Infrastructure Services                                      | Thurso Road culvert replacement                       | 60,000            | -                 | 60,000            |
| Infrastructure Services                                      | St Mary's School parking                              | 114,000           | 73,221            | 40,779            |
| Infrastructure Services                                      | Roma Peak Road floodways                              | -                 | -                 | -                 |
| Infrastructure Services                                      | Bowen State High School parking                       | 186,000           | 136,858           | 49,142            |
| Infrastructure Services                                      | Collinsville State High School parking                | 130,000           | 74,930            | 55,070            |
| Infrastructure Services                                      | Airlie Beach Parking Strategy                         | 200,000           | -                 | 200,000           |
| Infrastructure Services                                      | Jasinique Drive Culvert Remedial Works                | 130,000           | 7,958             | 122,042           |
| <b>Infrastructure Services Total</b>                         |                                                       | <b>5,758,847</b>  | <b>2,256,032</b>  | <b>3,502,815</b>  |
|                                                              |                                                       |                   |                   |                   |
| Major Projects: Proserpine Entertainment Centre              | Proserpine Entertainment Centre (PEC) - JC#4926       | 8,154,282         | 4,031,543         | 4,122,739         |
| <b>Major Projects: Proserpine Entertainment Centre Total</b> |                                                       | <b>8,154,282</b>  | <b>4,031,543</b>  | <b>4,122,739</b>  |
|                                                              |                                                       |                   |                   |                   |
| <b>Grand Total</b>                                           |                                                       | <b>23,229,088</b> | <b>12,877,725</b> | <b>10,351,363</b> |

## **16. Infrastructure Services**

### **16.5 BUSINESS ACTIVITY REPORT - FOXDALE QUARRY - APRIL 2021**

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**AUTHOR:** Quentin Prince - Quarry Manager

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**RESPONSIBLE OFFICER:** Adam Hagy - Director Infrastructure Services

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#### **OFFICER'S RECOMMENDATION**

**That Council receive the Business Activity Report for the Foxdale Quarry for the month of April 2021.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

#### **SUMMARY**

The Business Activity Reports are provided to Council detailing the Quarry's operational performance over a one-month period. This report focuses on the month ending 30 April 2021.

#### **PURPOSE**

These reports are for Council's perusal to ensure that thorough understanding of financial and operational performance is relayed in a comprehensive and informative manner.

#### **BACKGROUND**

Reports have been prepared for each of the business activities of Council. Included in these reports are:

- 1) a financial report including Actuals and Original Budget in an Income & Expenditure Statement and a Statement of Financial Position format.
- 2) performance data based on the activity of the business.

#### **STATUTORY/COMPLIANCE MATTERS**

Local Government Regulation Section 204

#### **ANALYSIS**

- 1 April - Production of type 2.1 road base.
- 2 to 5 April - Easter Public Holiday.
- 6 to 13 April - Undertook major crusher maintenance.
- 14 to 22 April - Production of 20mm concrete aggregate.
- 23 April - Undertook new production blast.
- 24 to 26 April - Anzac weekend public holiday

- 27 to 30 April - Production of type 2.1 road base.



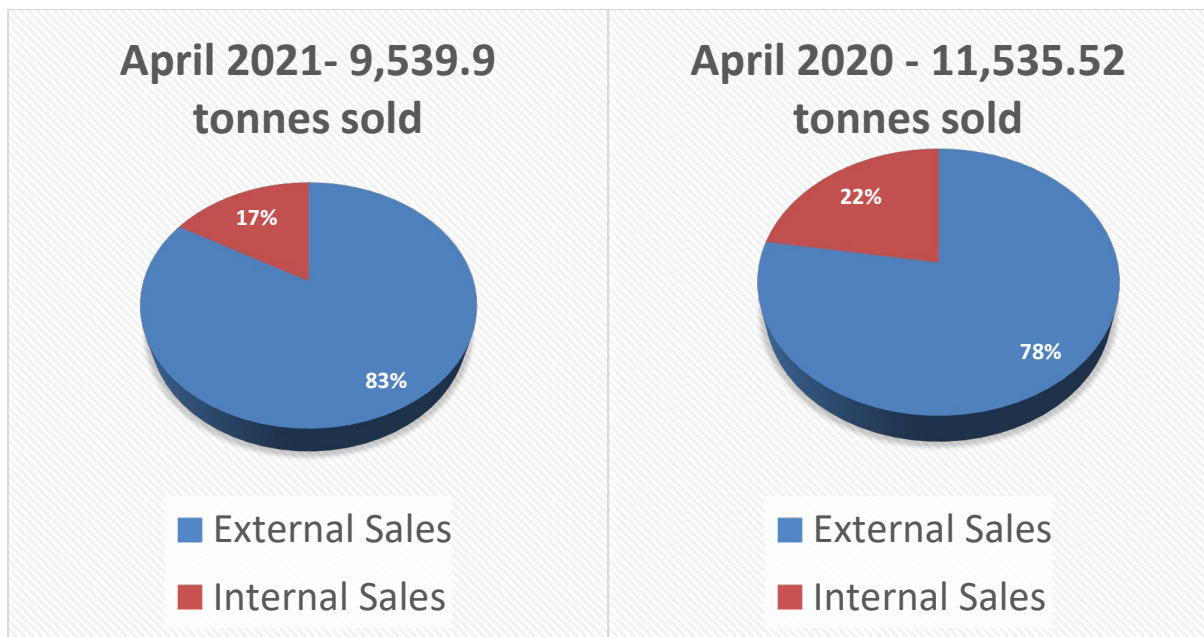
The month of April contained three public holidays coinciding with weekends. A thorough maintenance program was undertaken during April to return the crusher back to consistent output and reliability.

#### Quarry Production Summary - April 2021

| Material Description      | Quantity in Tonnes |
|---------------------------|--------------------|
| Aggregates                | 6222.56            |
| Road Bases                | 6096.30            |
| Overburden Fill Materials | 45.78              |
| Armour Rock and Shot Rock | 536.12             |
| <b>Total</b>              | <b>12900.76</b>    |

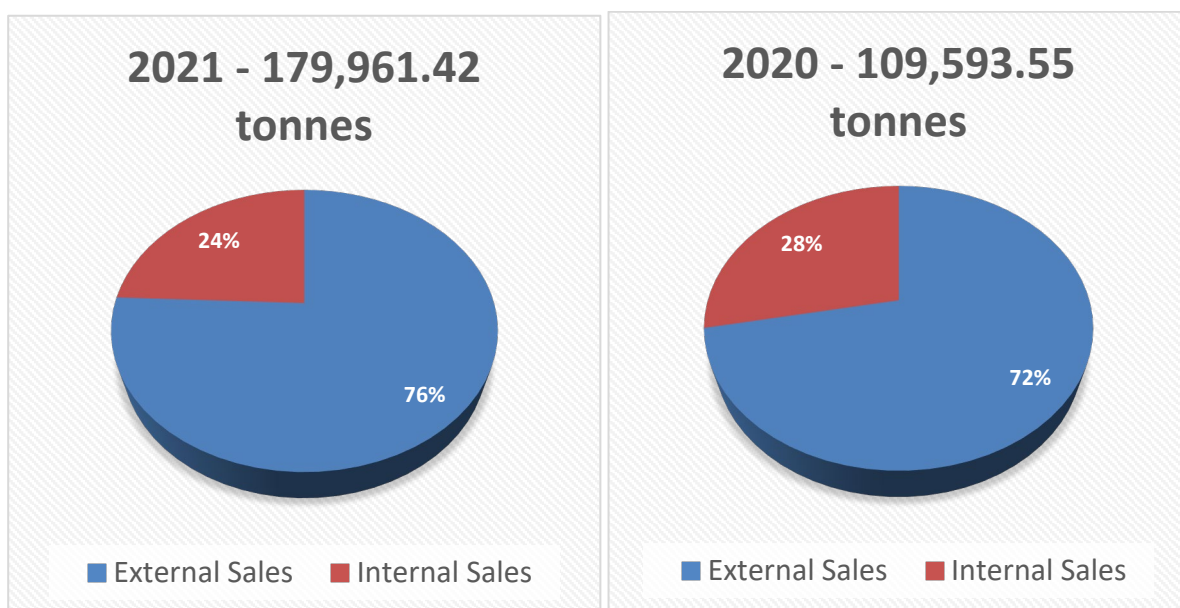
#### Quarry Sales Summary - April 2021

| Material Description      | Quantity in Tonnes |
|---------------------------|--------------------|
| Aggregates                | 5383.26            |
| Road Bases                | 1992.05            |
| Armour Rock and Shot Rock | 2118.26            |
| Overburden Fill Materials | 45.78              |
| <b>Total</b>              | <b>9539.35</b>     |



**Fig 1. Overall Quarry sales for the month of April 2021 in Comparison to April 2020.**

In comparison to this time last year, quarry sales were reduced. Several of the quarry's major supply projects, such as the Collingvale overtaking lanes, have now been completed. The quarry has provided quotations for multiple projects on the Bruce Highway north of Proserpine but is waiting for project awards proposed for June.



**Fig 2. Graphs of overall Quarry sales for the financial year 2021 in Comparison to FY 2020**

The quarry has handled 179,961 tonnes of material sales in the 10 months of this financial year which is significantly higher than sales this time in last financial year. The distribution of sales material between internal and external sales is proportionally quite similar.

## **Plant and Machinery Performance**

### **Crusher**

The crusher struggled with reliability issues during March and early April. Many of the breakdowns were related to general wear and tear items. A scheduled maintenance program was undertaken between the 6 and 13 of April to inspect, repair or replace and worn or damaged parts of the crusher to bring reliability back to the crusher.

New grizzly bars were installed in the feed hopper, all steel drop shuts on conveyors were relined. All conveyor drive belts were replaced including two conveyor gear boxes. Multiple rollers were replaced, and conveyor skirting replaced. Two new conveyor belts were installed and hot spliced on conveyor one and four. The steel hopper beneath the primary screen tower was relined. General servicing of all lubricant oils and automated greasers were undertaken.

### **Capital Works Project**

A tender is currently being evaluated for the purchase of a quarry pugmill.

## **STRATEGIC IMPACTS**

Financial Implications - see attached performance report year to 30 April 2021 and the Balance Sheet as at 30 April 2021.

As at the end of April the financial performance of the Foxdale Quarry shows an operating surplus of \$143,285 before deduction of corporate overheads and \$321,175 deficit after deduction of corporate overheads.

Risk Management Implications - N/A

## **CONSULTATION**

Julie Moller - Manager Strategic Finance  
Katie Coates - Management Accountant

## **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

## **CONCLUSION**

The information within this report indicates the operating status of the Quarry for the month of April 2021.

## **ATTACHMENTS**

Attachment 1 - Foxdale Quarry's Performance Report year to 30 April 2021 and the Balance Sheet as at 30 April 2021.

**Attachment 1 - Foxdale Quarry's Performance Report year to 30 April 2021 and the Balance Sheet as at 30 April 2021.**

**Foxdale Quarry**

**Monthly performance report year to 30th April 2021**



|                                                           | 2020/21            |                    | 2019/20            |
|-----------------------------------------------------------|--------------------|--------------------|--------------------|
|                                                           | Actual             | Current Budget     | Actual             |
| <b>Operating revenue</b>                                  |                    |                    |                    |
| Rates and utility charges                                 | (2,159)            | (1,730)            | -                  |
| Statutory fees and charges, rental and levies &           | -                  | -                  | -                  |
| Sale of goods and major services                          | 2,932,992          | 3,270,516          | 3,324,035          |
| Other operating revenue                                   | 39,539             | 40,000             | 28,604             |
| <b>Total operating revenue</b>                            | <b>2,970,372</b>   | <b>3,308,786</b>   | <b>3,352,639</b>   |
| <b>Operating Expenses</b>                                 |                    |                    |                    |
| Employee benefits                                         | (843,241)          | (998,711)          | (998,028)          |
| Materials and services                                    | (1,721,555)        | (1,866,259)        | (1,647,488)        |
| Internal service provider expenditure (Exl.Overheads)     | (167,821)          | (142,463)          | (312,117)          |
| Depreciation                                              | (94,471)           | (113,427)          | (109,138)          |
| External Finance Costs                                    | -                  | (15,000)           | (10,227)           |
| <b>Total operating costs</b>                              | <b>(2,827,087)</b> | <b>(3,135,860)</b> | <b>(3,076,998)</b> |
| <b>Surplus (deficit) from operations Exl.Overheads</b>    | <b>143,285</b>     | <b>172,926</b>     | <b>275,641</b>     |
| Internal Corporate Overheads                              | (464,460)          | (557,355)          | (529,503)          |
| <b>Surplus (deficit) from operations</b>                  | <b>(321,175)</b>   | <b>(384,429)</b>   | <b>(253,862)</b>   |
| Other capital income/(expenses)                           | -                  | -                  | -                  |
| <b>Net result for the period</b>                          | <b>(321,175)</b>   | <b>(384,429)</b>   | <b>(233,983)</b>   |
| Retained surplus (deficit) brought fwd from prior year    | (164,469)          | (164,470)          | -                  |
| Net result from above                                     | (321,175)          | (384,429)          | (233,983)          |
| Transfer from capital for unfunded depreciation           | 94,471             | 113,427            | 109,138            |
| From (to) capital - items of capital income & expense     | -                  | -                  | (19,879)           |
| Adj From (to) capital to adjust working capital cash      | -                  | -                  | 4,837              |
| Transfer (to) capital general revenue expended            | -                  | -                  | (24,582)           |
| Internal Program Contributions                            | -                  | -                  | -                  |
| Surplus/(deficit) available for transfer to reserves      | -                  | -                  | -                  |
| Net transfers from (to) capital reserves                  | -                  | (400,000)          | -                  |
| <b>Retained surplus (deficit) funds at period end</b>     | <b>(391,174)</b>   | <b>(835,472)</b>   | <b>(164,469)</b>   |
| <b>Capital Funding Sources</b>                            |                    |                    |                    |
| General revenue used (excess funds provided)              | -                  | -                  | 24,582             |
| Government Grants and Subsidies                           | -                  | -                  | -                  |
| Disposal proceeds of capital assets                       | -                  | -                  | 36,364             |
| Funded depreciation & amortisation expended               | -                  | -                  | -                  |
| <b>Total capital funding sources</b>                      | <b>-</b>           | <b>400,000</b>     | <b>60,945</b>      |
| <b>Capital Funding Applications</b>                       |                    |                    |                    |
| Non-current assets                                        | -                  | 400,000            | 60,946             |
| Total capital asset acquisitions                          | -                  | -                  | 60,946             |
| Loan redemptions                                          | -                  | -                  | -                  |
| <b>Total capital applications</b>                         | <b>-</b>           | <b>-</b>           | <b>60,946</b>      |
| <b>Reserve balances held at beginning of period</b>       |                    |                    |                    |
| Capital reserve balances                                  | -                  | -                  | -                  |
| Unspent loan and depreciation cash held                   | -                  | -                  | -                  |
| Recurrent reserve balances                                | -                  | -                  | -                  |
| <b>Total reserve cash held at beginning of the period</b> | <b>-</b>           | <b>-</b>           | <b>-</b>           |
| <b>Reserve balances held at the end of period</b>         |                    |                    |                    |
| Capital reserve balances                                  | -                  | -                  | -                  |
| Unspent loan and depreciation cash held                   | -                  | -                  | -                  |
| Retained Surplus (Deficit)                                | (391,174)          | (835,472)          | -                  |
| <b>Total reserve cash held at the end of the period</b>   | <b>(391,174)</b>   | <b>(835,472)</b>   | <b>-</b>           |

## Foxdale Quarry

### Balance Sheet as at 30th April 2021

|                                         | 2020/21<br>Actual | 2019/20<br>Actual |
|-----------------------------------------|-------------------|-------------------|
| <b>Current Assets</b>                   |                   |                   |
| Cash and cash equivalents               | (391,174)         | (164,469)         |
| Trade and other receivables             | 402,277           | 306,096           |
| Inventory                               | 672,265           | 772,465           |
| Prepayments                             | -                 | -                 |
| <b>Total Current Assets</b>             | <b>683,368</b>    | <b>914,092</b>    |
| <b>Non-current Assets</b>               |                   |                   |
| Property, plant and equipment           | 2,654,441         | 2,748,912         |
| Closing WIP Balance                     | -                 | -                 |
| <b>Total Non-current Assets</b>         | <b>2,654,441</b>  | <b>2,748,912</b>  |
| <b>TOTAL ASSETS</b>                     | <b>3,337,809</b>  | <b>3,663,004</b>  |
| <b>Current Liabilities</b>              |                   |                   |
| Trade and other payables                | 36,206            | 306,440           |
| <b>Total Current Liabilities</b>        | <b>36,206</b>     | <b>306,440</b>    |
| <b>Non-current Liabilities</b>          |                   |                   |
| Other Provisions                        | 636,361           | 636,361           |
| <b>Total Non-current Liabilities</b>    | <b>636,361</b>    | <b>636,361</b>    |
| <b>TOTAL LIABILITIES</b>                | <b>672,567</b>    | <b>942,801</b>    |
| <b>NET COMMUNITY ASSETS</b>             | <b>2,665,242</b>  | <b>2,720,203</b>  |
| <b>Community Equity</b>                 |                   |                   |
| Capital                                 | 3,021,413         | 2,850,352         |
| Asset revaluation surplus               | 35,003            | 34,320            |
| Capital reserve balances                | -                 | -                 |
| Unspent loan and depreciation cash held | -                 | -                 |
| Retained surplus (deficiency)           | (391,174)         | (164,469)         |
| <b>TOTAL COMMUNITY EQUITY</b>           | <b>2,665,242</b>  | <b>2,720,203</b>  |

**16. Infrastructure Services**

**16.6 BUSINESS ACTIVITY REPORT - WHITSUNDAY WATER & WASTE - APRIL 2021**

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**AUTHOR:** Troy Pettiford - Chief Operating Officer Whitsunday Water

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**RESPONSIBLE OFFICER:** Adam Hagy - Director Infrastructure Services

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**OFFICER'S RECOMMENDATION**

**That Council receive the Whitsunday Water and Waste Business Activity Report for April 2021.**

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The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 26 May 2021.

**SUMMARY**

This report details the monthly operational performance of the Whitsunday Water and Waste business activity.

**PURPOSE**

To provide Council with information on the operational performance of the Whitsunday Water and Waste business activity.

**BACKGROUND**

Reports are prepared for each business activity of Council. The previous report for Whitsunday Water and Waste submitted to Ordinary Council Meeting held on 28 April 2021 which detailed the month of March 2021. Resolution 2021/04/28.17.

**/STATUTORY/COMPLIANCE MATTERS**

Water Act 2000 (QLD)

Water Supply (Safety and Reliability) Act 2008 (QLD)

Local Government Act 2009 (QLD)

Public Health Act 2005 (QLD)

Plumbing and Drainage Act (QLD), 2018

Plumbing and Drainage Regulation (QLD), 2019

Environmental Protection Act 1994 (QLD)

Ombudsman Act 2001 (QLD)

Waste Reduction & Recycling Act 2011

Waste Reduction and Recycling (Waste Levy) Amendment Act 2019

Environmental Protection Act 1994

Environmental Protection Act (Waste Management) Regulation 2000

## ANALYSIS

The following information provides a high-level overview of operational undertakings of the water, sewer and waste business activity for the month of April 2021.

A total of two hundred and nineteen (219) requests were received in April 2021.

The tables below display the contribution of each customer request category to the total.

|                              | Scheme |         |              |            |
|------------------------------|--------|---------|--------------|------------|
| Category Water               | Bowen  | Coastal | Collinsville | Proserpine |
| Low water pressure           | 3      | 1       | 1            | -          |
| Water planned interruption   | 1      | -       | -            | -          |
| No water                     | 6      | -       | -            | -          |
| Fire Hydrants                | -      | -       | -            | 1          |
| Water unplanned interruption | 2      | 1       | -            | -          |
| Dirty Water/Quality          | 10     | 2       | -            | 1          |
| Water Main Broken/Leaking    | -      | 1       | 1            | 1          |
| Water other                  | 10     | 13      | 5            | 5          |
| Water Meter Damaged/Leaking  | 3      | 2       | 2            | 1          |
| Water Service Broken/Leaking | 21     | 14      | 1            | 11         |
| Water Connections            | 2      | 5       | -            | 1          |

|                               | Scheme |         |              |            |
|-------------------------------|--------|---------|--------------|------------|
| Category Sewer                | Bowen  | Coastal | Collinsville | Proserpine |
| House pump alarm              | -      | 2       | -            | -          |
| Manholes                      | -      | -       | -            | 1          |
| Pump stations                 | -      | -       | -            | -          |
| Sewer mains                   | 1      | -       | -            | -          |
| Sewer odour                   | 3      | -       | -            | -          |
| Sewer overflows and blockages | 1      | -       | -            | 2          |
| Sewer other                   | -      | 1       | -            | -          |

|                                     | Scheme |         |              |            |
|-------------------------------------|--------|---------|--------------|------------|
| Category Waste                      | Bowen  | Coastal | Collinsville | Proserpine |
| Additional Bin Service - Recycling  | 1      | -       | -            | -          |
| Additional Bin Service - Waste      | -      | 1       | -            | 1          |
| Missed Bin Service - Recycling      | -      | 2       | -            | 2          |
| Missed Bin Service - Waste          | 7      | 9       | -            | 7          |
| New Bin Service – Waste & Recycling | 5      | 6       | -            | -          |
| Repair Replacement Bin - Recycling  | 1      | 1       | 1            | 1          |
| Repair Replacement Bin – Waste      | 15     | 9       | 7            | 11         |

The following **Top 3** prioritised current projects for each work section in the WW business activity is summarised below:

### Asset Management

- Design of projects for 2021/22 – progressed major scopes
- Shute Harbour Road - progress service relocations – TMR road upgrade
- Supported the NQ Recovery Grant – Whitsunday South Network resilience Program Grant application

### Management Accountant

- Quarter 3 review of operational budgets 20-21 for Water, Sewer & Waste
- Work with Finance team to review Water, Sewer & Waste price path and model scenario calculations.
- Grant funded capital projects – reconcile and update financials in preparation for end of project reports.

### Network Operations

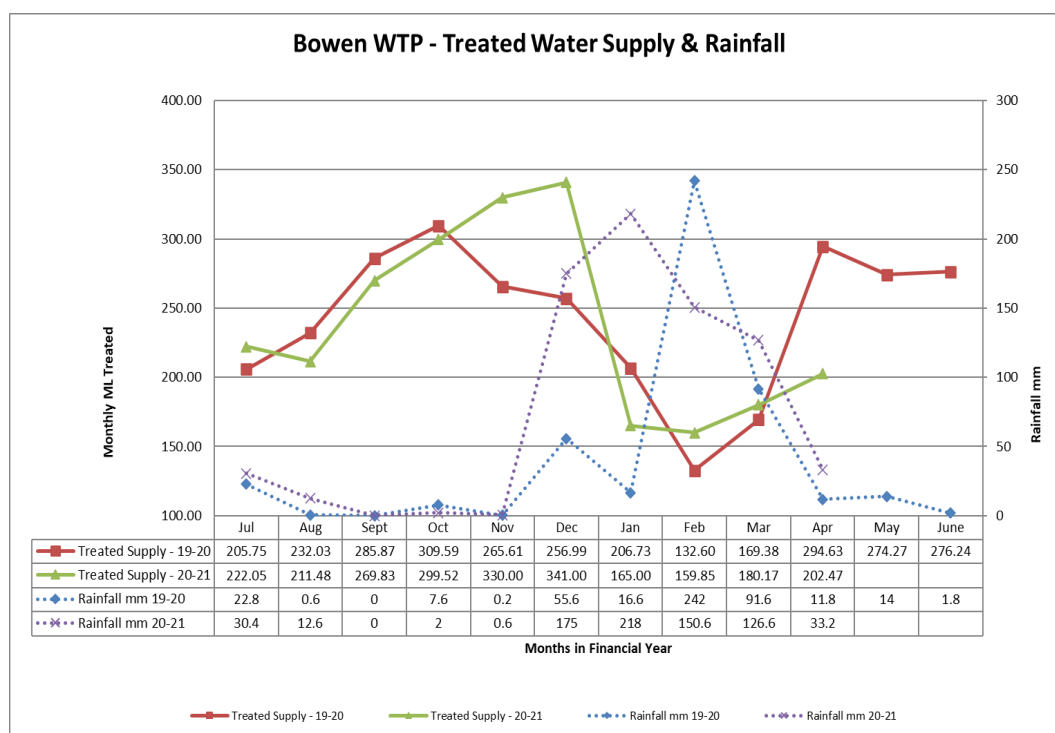
- Assisting contractors with locations and inspections on infrastructure reconfigurations during the works on the Bruce Highway North and South of Bowen.
- Assisting Capital Works team:
  - Thomas Street drain sewer repair.
  - Installing the CPCS 12 overflow to prevent any further sewer overflows at Big 4 Adventure Whitsunday Resort due to inflow and infiltration issues in the area.
- Service and clean Proserpine bores to improve water quality and flow rates.

### Treatment Operations

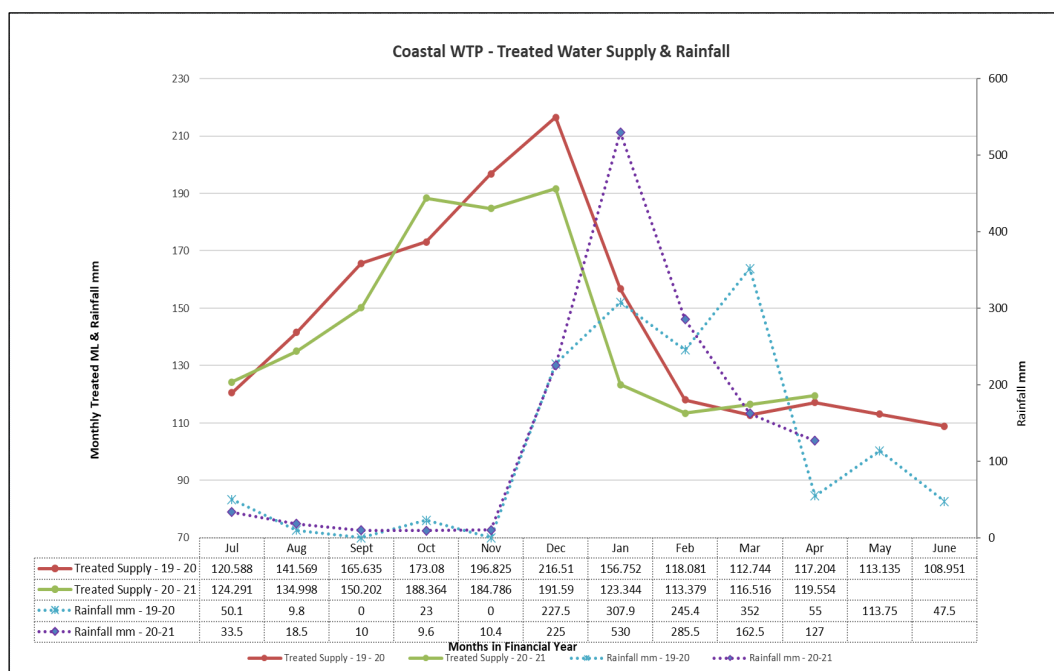
- Cannonvale and Proserpine WTPs – Cannonvale pipeline and Proserpine water pump station commissioning works.
- Treatment Operations Workforce Planning Project.
- Maintenance Planning and operator training – operator asset maintenance planning has commenced with operator daily and weekly checklists auditing undertaken.

### Water Demand Statistics April 2021

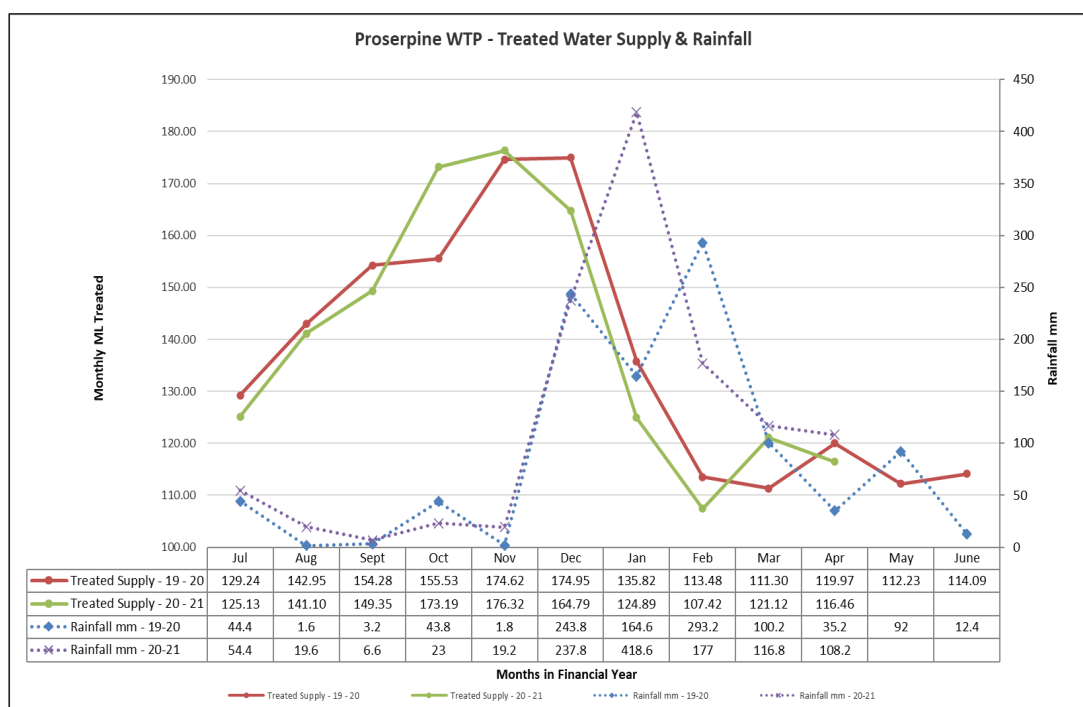
The Bowen WTP has produced an estimated average of **6.8 ML/day** of treated water during April 2021.



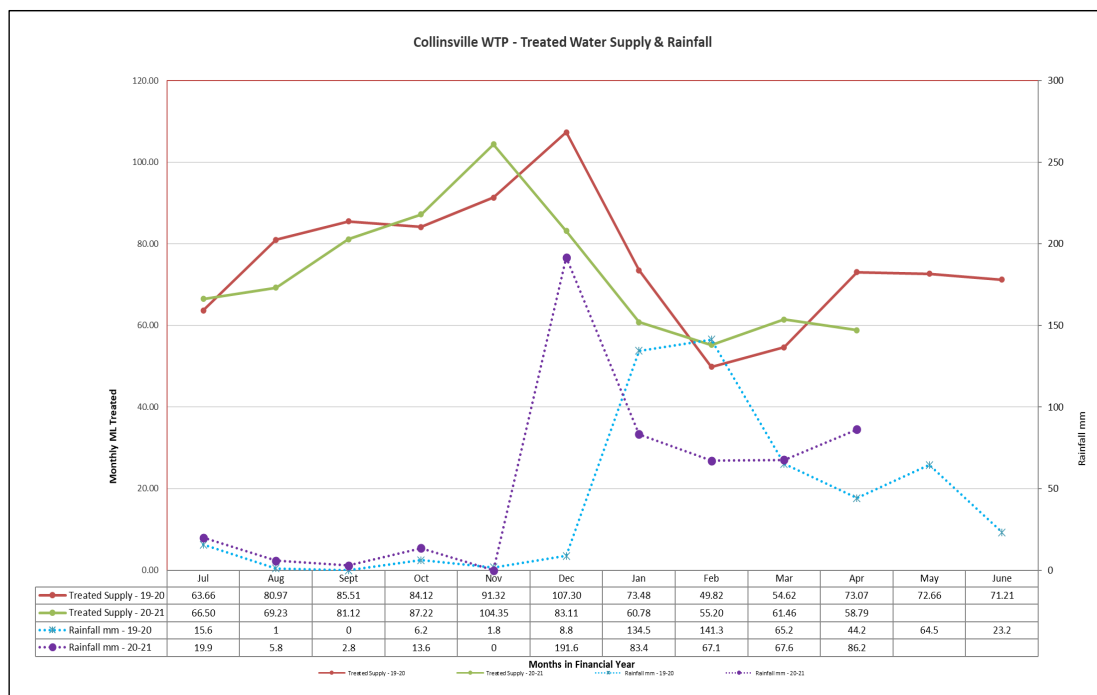
The Coastal WTP has produced an average of **4 ML/day** of treated water during April 2021.



The Proserpine WTP has produced an average of **3.9 ML/day** of treated water during April 2021.



The Collinsville WTP has produced an average of **1.98 ML/day** of treated water during April 2021.



## Waste Management

In April 2021, total waste handled in the region was 4,241 tonnes, excluding kerbside recycling.

- **2,940** tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- **1,301** tonnes of waste were diverted from landfills (**31%** diversion achieved from Operational plan target of **20%**).
- **118** tonnes kerbside recycling collection - (disposed at Materials Recycling Facilities - MRFs).

## Waste Top 3:

- Mt Coolon Levy Ready project delivery underway (2020-21 Local Government Levy Ready Grant Program Round 2). Project Manager appointed, Community Engagement plan completed and project delivery underway. The project will see the closure of the current Mt Coolon Landfill facility by 30 June 2021 and establishment of a new Waste Transfer Station after resident consultation finalised; to ensure compliance with the Waste Reduction and Recycling Act 2011.
- Request for Tender to procure kerbside Waste and Recycling collection services closed and Tender evaluation and recommendation report completed for award in May 2021. New contract will replace the current contract which expires on 30 June 2021. The contract will be a short-term contract with the option to align the term with the Mackay Regional Council's contract and develop a potential joint tender for future years if the regional approach is deemed beneficial after analysis is undertaken.
- Request for Tender to procure management services for the Cannonvale Waste Transfer Station to replace the current contract which expires on 30 June 2021 was undertaken. Request for Tender closed, and recommendation completed for award in May 2021.

## **Capital Works Projects – WS&W**

**4931 Bowen Sewerage Treatment Plant Upgrade** – The plant is nearing Commissioning Completion. Principal Contractor Aquatec Maxcon is currently in the commissioning stage of Separable Portion 3. Separable Portions 1 and 2 have been completed.

There are three items that have been moved to Separable Portion 3, being wash press issues with the installed units, noise, and odour testing. Rectification works have delayed the forecast PC date with it likely that the Date for Practical Completion for SP3 will be early May 2021 subject to approval of an Extension of Time claim being submitted by the Contractor.

Total expenditure to date \$25,139,670.54 being 98.94% of the project budget \$25,407,850.91. The budget is currently being reconciled to account for variations. It is expected that no additional funds will be required to complete the project.

**5609 Cannonvale Bulk Potable Pipeline Stage 1:** Works has been split into three separate tenders.

Total expenditure to date across all sub projects within Cannonvale Bulk Potable Pipeline Stage 1 is \$12,866,612.61 being 86.56% of the project budget \$14,863,999.19. Note this does not include variations currently under assessment.

- **Tender 1 - Pipeline Materials Supply:** complete.
- **Tender 2 - Pump Station and Generator Facility Construction:** The building works, mechanical works (pipework is complete, tested, flushed, and disinfected) and the majority of the electrical works are complete. The generator has been installed and tested, with only the connection of the external fuel tanks to be completed.

Final connections to the new power transformer have been undertaken. The new transformer, via the automatic transfer switch panel, will provide power to the entire Proserpine Water treatment Plant (PWTP). The generator will be able to provide backup power to the PWTP at that point.

Dowden's performance testing was delayed due to leaks identified in the pipeline construction. Performance testing will occur once the leak identification and repair on the pipeline is complete.

- **Tender 3 - Pipeline Construction:** The pipeline is continuing to progress but will not meet the Date for Practical Completion of 30 April 2021. This is primarily due to leaks being identified during hydrostatic pressures testing. Works are currently being undertaken to locate and repair the leaks.

**5549 Cannon Valley Reservoir:** The Cannon valley reservoir project has commenced with Stage 1 of the Bulk earthworks completed and Stage 2 of underway. The D&C Tender has been issued and the site briefing held. Close date for Tender Submissions is 26 May 2021. During Stage 1 of the bulk earthwork; no significant volume of non-rippable rock was encountered. This represents a potential saving in relation to overall project costs. Expected completion date of the reservoir is 31 December 2021.

Total expenditure to date \$2,071,906.76 being 22.13% of the project budget \$9,364,217.03.



**Cannonvale Sewerage Pump Station 1 Renewal:** The critical project path provided by the Contractor forecasts a Project Completion date has been delayed to due to additional construction defects requiring rectification. Commissioning of the pump station has occurred with Project Completion forecast to late May 2021 following defect rectification by the contractor.

Total expenditure to date \$1,498,575.13 being 96.69% of the project budget \$1,545,998.23.

**7886 Insurance - Bowen Reservoir:** Tender documents currently being developed. RFQs for specific Engineered technical documentation has been developed. Request for Tender (RFT) to be issued in May for June start date.

Total expenditure to date \$24,835.29 being 4.3% of the project budget \$577,766.78.

**Collinsville Reservoir Roof Renewal and Collinsville Solar Project:** RFT to be issued in May with a projected December 2021 completion date. Note this project is planned to be completed over the 20/21 and 21/22 Financial years.

Total expenditure to date \$21,862.470 being 3.92% of the project budget \$557,206.12.

**8081 Cannonvale Water Network Augmentation Stage 1A:** All works have been completed with final claim to be issued. This project will be completed on Budget.

Total expenditure to date \$791,284.34 being 98.02% of the project budget \$807,240.45.

#### **8080 Local Government Grants and Subsidies Project (LGGSP) Water Project**

Council is delivering three (3) sub projects within the LGGSP Grant Project (WO 8080).

Total expenditure to date \$808,389.19 being 92.50% of the project budget \$873,916.38. *Note: the expenditure breakdown between each project assumes equal amortisation over the projects and will likely be amended prior to Capitalisation.*

**Cannonvale Water Network Augmentation Stage 1B:** All works have been completed on site. Finalisation of Quality Assurance (QA) documentation has been received and As-Constructed drawings are being revised.

Total expenditure to date \$430,363.26 being 98% of the project sub-budget \$438,839.29. A portion of this sub project budget may be utilised to address a variation for the Moonlight Dr reservoir upgrade sub-project under this project.

**The Coyne road reservoir Upgrade:** All major works for this project have been completed. A recent downpour has proven that the unsealed roadway access is still experiencing stormwater drainage issues on site and therefore will require a more permanent solution. A review of available budget was undertaken which confirmed these works can be undertaken under the current contract. It is expected that this access will be concreted to prevent additional wash out and this is to occur late May early June 202, depending on weather.

Total expenditure to date \$185,712.30 being 85% of the project sub-budget \$217,592.00.

**The Moonlight Drive Reservoir Upgrade:** All major works have now been completed and tanks have been commissioned. Some final site tidy works up are required to be undertaken. There will also be a requirement for additional discussions with landowners relating to private water pump and power.

Total expenditure to date \$212,893.79 being 98% of the project sub-budget \$217,486.00.

**5539 Sewer Pump Capacity Upgrades Combined Rising Main:** This project has been identified to be tendered out in the 20/21 Financial year and then carried over to be delivered in the 21/22 Financial year. This scheduling need is due to delays borne from COVID, and power upgrade installation schedule timeframes with Ergon required critical dates to be adjusted. The electrical and civil designs have been completed with only the Tender documentation creation task outstanding.

Total expenditure to date \$148,915.93 being 27.91% of the project budget \$533,560.90.

**8598 Thomas Street Drain Sewer Replacement:** The project involves replacing a short length of gravity sewer in Bowen through Thomas St drain to allow for relining of this section of sewer. Project has commenced with CCTV camera work undertaken, with pipe impediments/blisters being discovered. Works are being scheduled to replace the section of main that has the blisters. Project is still expected to be completed prior to the end of Financial Year.

Total expenditure to date \$0.00 being 0% of the project budget \$57,200.00.

### **Financials - Operational**

In general budget expectation at the end of April 2021 equals **83.33%**

### **Water and Sewerage**

#### **Operating Revenue:**

- Total actual operating revenue is **\$29,125,230.**

- Which projects a revenue level achievement of **82.46%** against the Current Budget projection of **\$35,320,342**.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$27,675,846** (including corporate overhead expenditure).
- Which demonstrates a **78.65%** expenditure against the Current Budget of **\$35,189,091**.

Operating Profit and Loss in Summary:

| <b>Whitsunday Regional Water and Sewerage</b><br><b>Monthly performance report year to 30th April 2021</b>  |                  |                  |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|
|                                                                                                                                                                                                | 2020/21          |                  | 2019/20          |
| Operating revenue                                                                                                                                                                              | Actual           | Current Budget   | Actual           |
| <b>Total operating revenue</b>                                                                                                                                                                 | 29,125,230       | 35,320,342       | 33,976,153       |
| <b>Operating Expenses</b>                                                                                                                                                                      |                  |                  |                  |
| <b>Total operating costs</b>                                                                                                                                                                   | (22,751,146)     | (29,279,448)     | (28,582,308)     |
| <b>Surplus (deficit) from operations Exl.Overheads</b>                                                                                                                                         | 6,374,084        | 6,040,894        | 5,393,844        |
| <i>Internal Corporate Overheads</i>                                                                                                                                                            | (4,924,700)      | (5,909,643)      | (5,031,000)      |
| <b>Surplus (deficit) from operations</b>                                                                                                                                                       | 1,449,384        | 131,251          | 362,844          |
| Capital cash contributions received                                                                                                                                                            | 588,745          | 1,000,000        | 748,768          |
| Capital cash revenue from government sources                                                                                                                                                   | 3,252,055        | 6,777,818        | 4,580,499        |
| Physical assets contributed                                                                                                                                                                    | -                | -                | 326,641          |
| Other capital income                                                                                                                                                                           | 3,818            | -                | -                |
| Other capital expenses                                                                                                                                                                         | -                | (1,508,464)      | (1,805,562)      |
| <b>Net result for the period</b>                                                                                                                                                               | <b>5,294,002</b> | <b>6,400,605</b> | <b>4,213,190</b> |

**Waste**

Operating Revenue:

- Total actual operating revenue is **\$6,793,833**.
- Which obtained a revenue level achievement of **78.55%** against the Current Budget of **\$8,649,080**.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$6,459,256** (including corporate overhead expenditure).
- Which demonstrates **77.97%** expenditure against the Current Budget of **\$8,283,891**.

Operating Profit and Loss in Summary:

| <b>Whitsunday Waste Facilities</b>                        |                    |                       |                    |
|-----------------------------------------------------------|--------------------|-----------------------|--------------------|
| <b>Monthly performance report year to 30th April 2021</b> |                    |                       |                    |
|                                                           | <b>2020/21</b>     |                       | <b>2019/20</b>     |
| <b>Operating revenue</b>                                  | <b>Actual YTD</b>  | <b>Current Budget</b> | <b>Actual</b>      |
|                                                           | 6,793,833          | 8,649,080             | 7,998,668          |
| <b>Operating Expenses</b>                                 |                    |                       |                    |
| <b>Total operating costs</b>                              | <b>(5,913,226)</b> | <b>(7,628,661)</b>    | <b>(6,922,109)</b> |
| <b>Surplus (deficit) from operations Exl.Overheads</b>    | 880,607            | 1,020,419             | 1,076,559          |
| <i>Internal Corporate Overheads</i>                       | <i>(546,030)</i>   | <i>(655,230)</i>      | <i>(778,706)</i>   |
| <b>Surplus (deficit) from operations</b>                  | <b>334,577</b>     | <b>365,189</b>        | <b>297,853</b>     |
| Other capital income/(expenses)                           | 25,000             |                       | -                  |
| <b>Net result for the period</b>                          | <b>359,577</b>     | <b>499,754</b>        | <b>(2,940,449)</b> |
| Retained surplus (deficit) brought fwd from prior year    | 263,954            | 263,953               | -                  |
| Net result from above                                     | 359,577            | 499,754               | (2,940,449)        |
| From (to) capital - items of capital income & expense     | -                  | -                     | 3,375,487          |
| Adj From (to) capital to adjust working capital cash      |                    |                       | (500,000)          |
| Transfer (to) capital general revenue expended            | 225,272            | 97,486                | 2,249,459          |
| Net transfers from (to) capital reserves                  | (25,000)           | (782,083)             | (1,920,543)        |
| <b>Retained surplus (deficit) funds at period end</b>     | <b>823,802</b>     | <b>79,110</b>         | <b>263,953</b>     |

## STRATEGIC IMPACTS

3.2.1 Develop and implement policies and strategies that protect and enhance the Whitsunday region's natural environment.

3.2.2 Develop water and waste services and systems that ensure the integrity of the Whitsunday region's natural environment.

3.4.2 Develop and maintain effective water and wastewater infrastructure, networks and facilities.

3.4.3 Develop integrated asset management plans to effectively manage and maintain road, water and wastewater infrastructure and ensure assets meet the demands of a growing population.

3.4.4 Deliver effective customer focussed water services that protect the public health.

3.4.5 Develop a planned approach to securing the Whitsunday region's water supply.

3.4.7 Engage with Federal and State Governments regarding regional and national water security issues.

## CONSULTATION

Adam Hagy – Director Infrastructure Services

Linda McEwan – Management Accountant

Shannon Lorroway – Administration Coordinator Whitsunday Water

David de Jager – Manager Waste Services

Yestin Hughes – Principal Engineer Civil & Environmental

Malcolm Briody – Capital Works Engineer

Darren Trott – Manager Network Operations  
Peter Stapleton – Manager Treatment Operations

### **DISCLOSURE OF OFFICER'S INTERESTS**

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

### **CONCLUSION**

That Council receives and notes the information in the Whitsunday Water and Waste Operational Report for April 2021.

### **ATTACHMENTS**

Attachment 1 - Monthly Performance Report and Balance Sheet as at 30 April 2021  
Attachment 2 - Capital Delivery Financial up to 30 April 2021

# Attachment 1 - Monthly Performance Report and Balance Sheet as at 30 April 2021

| <b>Whitsunday Regional Water and Sewerage</b>  |                     |                     |                     |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|
| <b>Monthly performance report year to 30th April 2021</b>                                                                         |                     |                     |                     |
|                                                                                                                                   | 2020/21             |                     | 2019/20             |
|                                                                                                                                   | Actual              | Current Budget      | Actual              |
| <b>Operating revenue</b>                                                                                                          |                     |                     |                     |
| Rates and utility charges                                                                                                         | 29,712,724          | 35,281,918          | 33,940,682          |
| Less: Discounts & pensioner remissions                                                                                            | (1,762,968)         | (1,399,320)         | (1,260,166)         |
| Statutory fees and charges, rental and levies                                                                                     | 281,041             | 405,062             | 189,722             |
| Sale of goods and major services                                                                                                  | 375,347             | 444,940             | 466,946             |
| Interest                                                                                                                          | 199,943             | 227,819             | 241,094             |
| Operational Government grants and subsidies                                                                                       | 17,203              | -                   | -                   |
| Internal service provider revenue                                                                                                 | -                   | -                   | -                   |
| Other operating revenue                                                                                                           | 301,939             | 342,720             | 397,875             |
| <b>Total operating revenue</b>                                                                                                    | <b>29,125,230</b>   | <b>35,320,342</b>   | <b>33,976,153</b>   |
| <b>Operating Expenses</b>                                                                                                         |                     |                     |                     |
| Employee benefits                                                                                                                 | (5,059,937)         | (6,255,050)         | (6,314,646)         |
| Materials and services                                                                                                            | (6,980,766)         | (10,032,228)        | (9,449,956)         |
| Internal service provider expenditure (Exl.Overheads)                                                                             | (729,265)           | (969,325)           | (827,281)           |
| Depreciation                                                                                                                      | (8,411,754)         | (10,091,560)        | (10,116,554)        |
| External finance costs                                                                                                            | (1,569,423)         | (1,931,285)         | (1,873,872)         |
| <b>Total operating costs</b>                                                                                                      | <b>(22,751,146)</b> | <b>(29,279,448)</b> | <b>(28,582,308)</b> |
| <b>Surplus (deficit) from operations Exl.Overheads</b>                                                                            | <b>6,374,084</b>    | <b>6,040,894</b>    | <b>5,393,844</b>    |
| <i>Internal Corporate Overheads</i>                                                                                               | <i>(4,924,700)</i>  | <i>(5,909,643)</i>  | <i>(5,031,000)</i>  |
| <b>Surplus (deficit) from operations</b>                                                                                          | <b>1,449,384</b>    | <b>131,251</b>      | <b>362,844</b>      |
| Capital cash contributions received                                                                                               | 588,745             | 1,000,000           | 748,768             |
| Capital cash revenue from government sources                                                                                      | 3,252,055           | 6,777,818           | 4,580,499           |
| Physical assets contributed                                                                                                       | -                   | -                   | 326,641             |
| Other capital income                                                                                                              | 3,818               | -                   | -                   |
| Other capital expenses                                                                                                            | -                   | (1,508,464)         | (1,805,562)         |
| <b>Net result for the period</b>                                                                                                  | <b>5,294,002</b>    | <b>6,400,605</b>    | <b>4,213,190</b>    |
| <b>Competitive Neutrality Adjustments</b>                                                                                         |                     |                     |                     |
| Income Tax Equivalent (30%)                                                                                                       | 1,588,200           | 1,920,181           | 1,263,957           |
| Return on Capital (6.57%)                                                                                                         | 9,284,805           | 9,284,805           | 9,284,805           |
| Other NCP Adjustments                                                                                                             | 39,000              | 39,000              | 39,000              |
| <b>Adjusted Net Result</b>                                                                                                        | <b>(5,618,004)</b>  | <b>(4,843,382)</b>  | <b>(6,374,572)</b>  |
| Retained surplus (deficit) brought fwd from prior year                                                                            | 461,266             | 461,266             | -                   |
| Net result from above                                                                                                             | 4,946,087           | 6,400,605           | 4,213,190           |
| Transfer from capital for unfunded depreciation                                                                                   | 1,660,075           | 5,495,865           | 6,615,836           |
| From (to) capital - items of capital income & expense                                                                             | (3,818)             | 1,508,464           | 1,478,921           |
| Adj From (to) capital to adjust working capital cash                                                                              | -                   | -                   | -                   |
| Transfer (to) capital general revenue expended                                                                                    | -                   | 272,708             | -                   |
| Internal Program Contributions                                                                                                    | -                   | -                   | -                   |
| Surplus/(deficit) available for transfer to reserves                                                                              | -                   | (11,357,212)        | -                   |
| Net transfers from (to) capital reserves                                                                                          | (5,868,207)         | (1,974,475)         | (11,846,681)        |
| <b>Retained surplus (deficit) funds at period end</b>                                                                             | <b>1,195,402</b>    | <b>807,221</b>      | <b>461,266</b>      |

# Whitsunday Regional Water and Sewerage

## Monthly performance report year to 30th April 2021



|                                                           | 2020/21           |                   | 2019/20           |
|-----------------------------------------------------------|-------------------|-------------------|-------------------|
|                                                           | Actual            | Current Budget    | Actual            |
| <b>Continued</b>                                          |                   |                   |                   |
| <b>Capital Funding Sources</b>                            |                   |                   |                   |
| General revenue used (excess funds provided)              | -                 | (272,708)         | -                 |
| Government Grants and Subsidies                           | 2,540,000         | 5,939,966         | 4,700,498         |
| Loans for capital purposes                                | -                 | -                 | 5,665,636         |
| Physical assets contributed                               | 2,500,000         | 3,520,471         | 7,668,123         |
| Disposal proceeds of capital assets                       | 3,818             | -                 | -                 |
| Movement in Inter-functions capital loans                 | -                 | -                 | -                 |
| Funds Held in Capital Reserves                            | 2,104,713         | 7,685,501         | 7,334,909         |
| Funded depreciation & amortisation expended               | 5,927,664         | -                 | 3,500,717         |
| <b>Total capital funding sources</b>                      | <b>13,076,195</b> | <b>16,873,230</b> | <b>28,869,883</b> |
| <b>Capital Funding Applications</b>                       |                   |                   |                   |
| Non-current assets                                        | 10,961,658        | 14,331,788        | 26,664,585        |
| Loan redemptions                                          | 2,114,537         | 2,541,442         | 2,205,298         |
| <b>Total capital applications</b>                         | <b>13,076,195</b> | <b>16,873,230</b> | <b>28,869,883</b> |
| <b>Reserve balances held at beginning of period</b>       |                   |                   |                   |
| Capital reserve balances                                  | 9,364,444         | -                 | 16,894,652        |
| <b>Total reserve cash held at beginning of the period</b> | <b>9,364,444</b>  | <b>-</b>          | <b>16,894,652</b> |
| <b>Reserve balances held at the end of period</b>         |                   |                   |                   |
| Capital reserve balances                                  | 8,087,938         | 10,145,888        | 9,364,444         |
| Unspent loan and depreciation cash held                   | 824,015           | -                 | -                 |
| Retained Surplus (Deficit)                                | 1,195,403         | 807,221           | -                 |
| <b>Total reserve cash held at the end of the period</b>   | <b>10,107,356</b> | <b>10,953,109</b> | <b>9,364,444</b>  |

# Whitsunday Regional Water and Sewerage

## Balance Sheet as at 30th April 2021



|                                         | 2020/21<br>Actual  | 2019/20<br>Actual  |
|-----------------------------------------|--------------------|--------------------|
| <b>Current Assets</b>                   |                    |                    |
| Cash and cash equivalents               | 9,950,821          | 14,738,312         |
| Trade and other receivables             | 3,531,637          | 3,945,654          |
| <b>Total Current Assets</b>             | <b>13,482,458</b>  | <b>18,683,966</b>  |
| <b>Non-current Assets</b>               |                    |                    |
| Property, plant and equipment           | 279,265,280        | 287,676,478        |
| Closing WIP Balance                     | 51,543,849         | 40,582,191         |
| <b>Total Non-current Assets</b>         | <b>330,809,129</b> | <b>328,258,669</b> |
| <b>TOTAL ASSETS</b>                     | <b>344,291,587</b> | <b>346,942,635</b> |
| <b>Current Liabilities</b>              |                    |                    |
| Trade and other payables                | 5,170,476          | 5,256,777          |
| Borrowings                              | 2,760,409          | 2,760,409          |
| Inter-function Capital Loan payable     | 24,934,018         | 24,934,018         |
| Other Liabilities                       | 149,377            | -                  |
| <b>Total Current Liabilities</b>        | <b>33,014,280</b>  | <b>32,951,204</b>  |
| <b>Non-current Liabilities</b>          |                    |                    |
| Borrowings                              | 40,813,796         | 42,927,154         |
| <b>Total Non-current Liabilities</b>    | <b>40,813,796</b>  | <b>42,927,154</b>  |
| <b>TOTAL LIABILITIES</b>                | <b>73,828,076</b>  | <b>75,878,358</b>  |
| <b>NET COMMUNITY ASSETS</b>             | <b>270,463,511</b> | <b>271,064,277</b> |
| <b>Community Equity</b>                 |                    |                    |
| Capital                                 | 181,021,836        | 176,835,113        |
| Asset revaluation surplus               | 79,490,853         | 79,490,853         |
| Capital reserve balances                | 8,755,418          | 14,277,045         |
| Unspent loan and depreciation cash held | -                  | -                  |
| Retained surplus (deficiency)           | 1,195,403          | 461,266            |
| <b>TOTAL COMMUNITY EQUITY</b>           | <b>270,463,510</b> | <b>271,064,277</b> |

# Whitsunday Waste Facilities



## Monthly performance report year to 30th April 2021

|                                                        | 2020/21            |                    | 2019/20            |
|--------------------------------------------------------|--------------------|--------------------|--------------------|
|                                                        | Actual YTD         | Current Budget     | Actual             |
| <b>Operating revenue</b>                               |                    |                    |                    |
| Rates and utility charges                              | 4,826,443          | 5,775,861          | 5,461,729          |
| Less: Discounts & pensioner remissions                 | (383,493)          | (311,913)          | (266,726)          |
| Statutory fees and charges, rental and levies          | 43,183             | 51,950             | 49,511             |
| Sale of goods and major services                       | 1,990,449          | 2,316,088          | 2,714,353          |
| Interest                                               | 25,445             | 29,367             | 31,895             |
| Operational Government grants and subsidies            | 126,133            | 322,056            | -                  |
| Other operating revenue                                | 165,672            | 465,671            | 7,906              |
|                                                        | <b>6,793,833</b>   | <b>8,649,080</b>   | <b>7,998,668</b>   |
| <b>Operating Expenses</b>                              |                    |                    |                    |
| Employee benefits                                      | (512,162)          | (616,479)          | (428,620)          |
| Materials and services                                 | (4,741,129)        | (6,194,284)        | (6,065,815)        |
| Internal service provider expenditure                  | (4,845)            | -                  | (6,661)            |
| Depreciation                                           | (634,579)          | (761,922)          | (431,520)          |
| External finance costs                                 | (20,511)           | (55,976)           | 10,507             |
| <b>Total operating costs</b>                           | <b>(5,913,226)</b> | <b>(7,628,661)</b> | <b>(6,922,109)</b> |
| <b>Surplus (deficit) from operations Exl.Overheads</b> | <b>880,607</b>     | <b>1,020,419</b>   | <b>1,076,559</b>   |
| <i>Internal Corporate Overheads</i>                    | <i>(546,030)</i>   | <i>(655,230)</i>   | <i>(778,706)</i>   |
| <b>Surplus (deficit) from operations</b>               | <b>334,577</b>     | <b>365,189</b>     | <b>297,853</b>     |
| Other capital income/(expenses)                        | 25,000             |                    | -                  |
| <b>Net result for the period</b>                       | <b>359,577</b>     | <b>499,754</b>     | <b>(2,940,449)</b> |
| Retained surplus (deficit) brought fwd from prior year | 263,954            | 263,953            | -                  |
| Net result from above                                  | 359,577            | 499,754            | (2,940,449)        |
| Transfer from capital for unfunded depreciation        | -                  | -                  | -                  |
| From (to) capital - items of capital income & expense  | -                  | -                  | 3,375,487          |
| Adj From (to) capital to adjust working capital cash   |                    |                    | (500,000)          |
| Transfer (to) capital general revenue expended         | 225,272            | 97,486             | 2,249,459          |
| Internal Program Contributions                         | -                  | -                  | -                  |
| Surplus/(deficit) available for transfer to reserves   | -                  | -                  | -                  |
| Net transfers from (to) capital reserves               | (25,000)           | (782,083)          | (1,920,543)        |
| <b>Retained surplus (deficit) funds at period end</b>  | <b>823,802</b>     | <b>79,110</b>      | <b>263,953</b>     |

## Whitsunday Waste Facilities



### Monthly performance report year to 30th April 2021

|                                                           | 2020/21          |                  | 2019/20          |
|-----------------------------------------------------------|------------------|------------------|------------------|
|                                                           | Actual YTD       | Current Budget   | Actual           |
| <b>Continued</b>                                          |                  |                  |                  |
| <b>Capital Funding Sources</b>                            |                  |                  |                  |
| General revenue used (excess funds provided)              | (225,272)        | (97,486)         | (2,249,459)      |
| Government Grants and Subsidies                           | -                | 134,565          | 172,097          |
| Loans for capital purposes                                | -                | -                | 2,500,000        |
| Physical assets contributed                               | -                | -                | -                |
| Disposal proceeds of capital assets                       | -                | -                | -                |
| Funds held in capital reserves                            | -                | 815,457          | 498,364          |
| Funded depreciation & amortisation expended               | 634,579          | -                | 431,520          |
| <b>Total capital funding sources</b>                      | <b>409,307</b>   | <b>852,536</b>   | <b>1,352,522</b> |
| <b>Capital Funding Applications</b>                       |                  |                  |                  |
| Non-current assets                                        | 159,011          | 530,581          | 1,352,522        |
| Total capital asset acquisitions                          | <b>159,011</b>   | <b>530,581</b>   | <b>1,352,522</b> |
| Loan redemptions                                          | 250,296          | 321,955          | -                |
| <b>Total capital applications</b>                         | <b>409,307</b>   | <b>852,536</b>   | <b>1,352,522</b> |
| <b>Reserve balances held at beginning of period</b>       |                  |                  |                  |
| Capital reserve balances                                  | 1,099,563        | -                | (150,519)        |
| Unspent loan and depreciation cash held                   | -                | -                | -                |
| Recurrent reserve balances                                | -                | -                | -                |
| <b>Total reserve cash held at beginning of the period</b> | <b>1,099,563</b> | <b>-</b>         | <b>(150,519)</b> |
| <b>Reserve balances held at the end of period</b>         |                  |                  |                  |
| Capital reserve balances                                  | 1,124,563        | 1,693,546        | 1,099,563        |
| Unspent loan and depreciation cash held                   | -                | -                | -                |
| Retained Surplus (Deficit)                                | 823,802          | 79,110           | -                |
| <b>Total reserve cash held at the end of the period</b>   | <b>1,948,365</b> | <b>1,772,656</b> | <b>1,099,563</b> |

## Whitsunday Waste Facilities



### Balance Sheet as at 30th April 2021

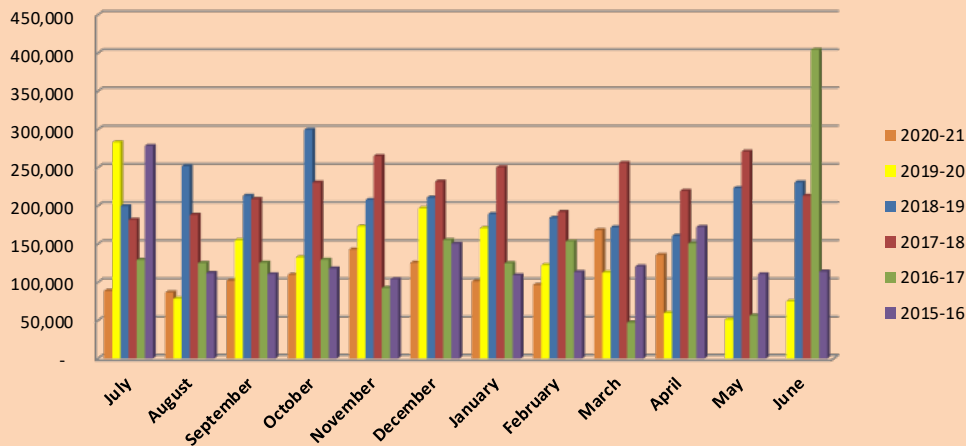
|                                         | 2020/21<br>Actual | 2019/20<br>Actual |
|-----------------------------------------|-------------------|-------------------|
| <b>Current Assets</b>                   |                   |                   |
| Cash and cash equivalents               | 1,948,365         | 1,363,516         |
| Trade and other receivables             | 586,894           | 644,945           |
| <b>Total Current Assets</b>             | <b>2,535,259</b>  | <b>2,008,462</b>  |
| <b>Non-current Assets</b>               |                   |                   |
| Property, plant and equipment           | 7,908,426         | 8,543,006         |
| Closing WIP Balance                     | 159,011           | -                 |
| <b>Total Non-current Assets</b>         | <b>8,067,437</b>  | <b>8,543,006</b>  |
| <b>TOTAL ASSETS</b>                     | <b>10,602,697</b> | <b>10,551,467</b> |
| <b>Current Liabilities</b>              |                   |                   |
| Trade and other payables                | 1,306,773         | 600,819           |
| Borrowings                              | 151,061           | 151,061           |
| Other Liabilities                       | 9,795             | -                 |
| <b>Total Current Liabilities</b>        | <b>1,467,629</b>  | <b>751,880</b>    |
| <b>Non-current Liabilities</b>          |                   |                   |
| Borrowings                              | 2,098,921         | 2,348,939         |
| Other Provisions                        | 6,888,082         | 6,888,082         |
| <b>Total Non-current Liabilities</b>    | <b>6,888,082</b>  | <b>6,888,082</b>  |
| <b>TOTAL LIABILITIES</b>                | <b>10,454,632</b> | <b>9,988,901</b>  |
| <b>NET COMMUNITY ASSETS</b>             | <b>148,064</b>    | <b>562,566</b>    |
| <b>Community Equity</b>                 |                   |                   |
| Capital                                 | (1,846,628)       | (847,277)         |
| Asset revaluation surplus               | 46,327            | 46,327            |
| Capital reserve balances                | 1,124,563         | 1,099,563         |
| Unspent loan and depreciation cash held | -                 | -                 |
| Retained surplus (deficiency)           | 823,802           | 263,953           |
| <b>TOTAL COMMUNITY EQUITY</b>           | <b>148,064</b>    | <b>562,566</b>    |

## Whitsunday Waste Facilities

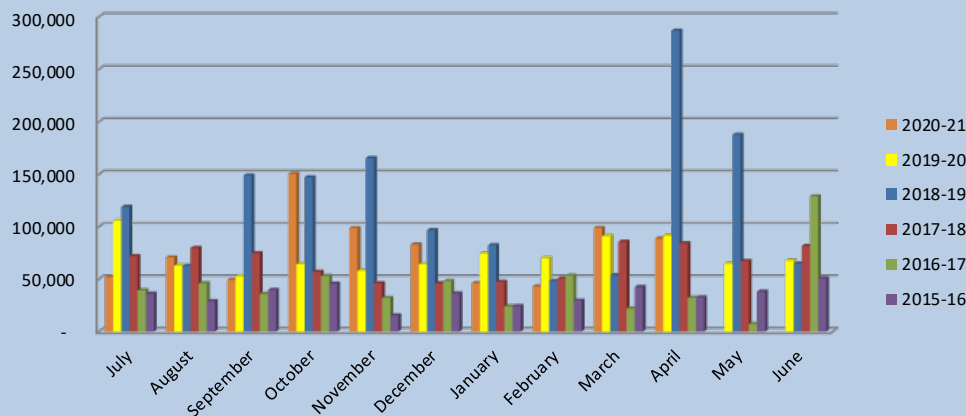
Performance Data for the year to date to 30th April 2021



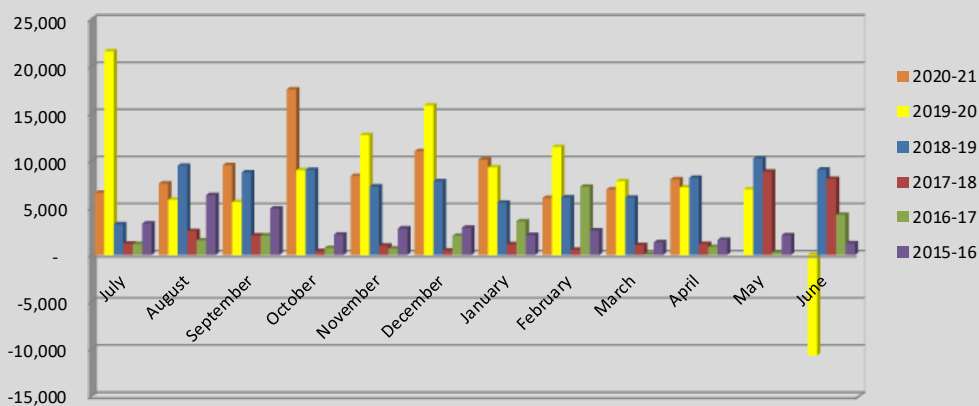
### Kelsey Creek Landfill - Revenue



### Bowen Landfill - Revenue



### Cannonvale Transfer Station- Revenue



## Attachment 2 - Capital Delivery Financial up to April 2021

| Capital Projects as at 30th April 2021 |                                                                | 3,273,471                   | 2,473,888        | 799,583             |
|----------------------------------------|----------------------------------------------------------------|-----------------------------|------------------|---------------------|
| Grouping                               | Description                                                    | Total Annual Current Budget | Actuals to Date  | Remaining Budget \$ |
| Waste                                  | Leachate and storm water management - Bowen                    | 93,450                      | 13,754           | 79,696              |
| Waste                                  | Leachate and storm water management - Kelsey Creek             | 189,032                     | 142,325          | 46,707              |
| Waste                                  | Cannonvale Waste Transfer Station                              | 60,000                      | -                | 60,000              |
| <b>Waste Total</b>                     |                                                                | <b>342,482</b>              | <b>156,079</b>   | <b>186,403</b>      |
| Water & Waste Water                    | BWTP Low Lift Pump Renewals - CW 1920                          | (18,349)                    | (18,350)         | 1                   |
| Water & Waste Water                    | Cannonvale PS1 Renewal - CW 18-19                              | 802,588                     | 755,163          | 47,425              |
| Water & Waste Water                    | Cannonvale Water Network Augmentation - Stage 1A New           | 641,760                     | 625,803          | 15,957              |
| Water & Waste Water                    | Emergent works - Sewer                                         | 220,500                     | -                | 220,500             |
| Water & Waste Water                    | Emergent Works - Water                                         | 157,001                     | 101,306          | 55,695              |
| Water & Waste Water                    | Insurance - Bowen Reservoir- CW 1920                           | 944                         | 945              | (1)                 |
| Water & Waste Water                    | Insurance - Collinsville Reservoir - CW 1920                   | -                           | -                | -                   |
| Water & Waste Water                    | LGISP Grant Project - Delivery of CWNA Stage 1B, Coyne Road    | 812,545                     | 747,019          | 65,526              |
| Water & Waste Water                    | Sewer Pump Capacity Upgrades - Combined Rising Main - CW 18-19 | 86,974                      | 87,663           | (689)               |
| Water & Waste Water                    | Thomas St Drain Sewer Replacement                              | 57,200                      | -                | 57,200              |
| Water & Waste Water                    | CVilleResHL_OldInsW&STPlant                                    | 169,826                     | 18,261           | 151,565             |
| <b>Water &amp; Waste Water Total</b>   |                                                                | <b>2,930,989</b>            | <b>2,317,809</b> | <b>613,180</b>      |
| <b>Grand Total</b>                     |                                                                | <b>3,273,471</b>            | <b>2,473,888</b> | <b>799,583</b>      |

## **17. Matters of Importance**

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No agenda items for this section.