



Notice of Meeting

Notice is hereby given that the **Ordinary Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers 83-85 Main Street Proserpine **Wednesday 14 April 2021** commencing at **9:00 a.m.** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

Local Government Regulation 2012

258.(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice.

(2) The written notice must state:

- (a) the day and time of the meeting; and
- (b) for a special meeting – the business to be conducted at the meeting

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.

Rodney Ferguson

CHIEF EXECUTIVE OFFICER





Agenda of the **Ordinary Meeting** to be held at
the Council Chambers, 83 - 85 Main Street, Proserpine
on Wednesday 14 April 2021 commencing at **9:00am**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 am

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea

Agenda of the Ordinary Meeting to be held at
the Council Chambers, 83 - 85 Main Street, Proserpine
on Wednesday 14 April 2021 commencing at **9:00am**

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1. Apologies

No Agenda items for this section.

2. Condolences

2.1 CONDOLENCES REPORT

AUTHOR: Melanie Douglas - Governance and Councillor Support Officer

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

RECOMMENDATION

Council observes one (1) minutes silence for the recently deceased.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 14 April 2021.

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

BACKGROUND

Bereavement cards have been forwarded to the families of the deceased by the Mayor and Chief Executive Officer on behalf of the Whitsunday Regional Council.

STATUTORY MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

N/A

CONSULTATION

Andrew Willcox - Mayor

DISCLOSURE OF OFFICER'S INTERESTS

N/A

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

ATTACHMENTS

N/A

3.1 Declarations of Interest

No Agenda items for this section.

4.1 Mayoral Minute

No Agenda items for this section.

4.2 Mayoral Update

Verbal update will be provided at the meeting.

5. Confirmation of Previous Minutes

5.1 CONFIRMATION OF MINUTES REPORT

AUTHOR: Melanie Douglas - Governance and Councillor Support Officer

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 24 March 2021.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 14 April 2021.

SUMMARY

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 24 March 2021.

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Meeting held on 24 March 2021 are provided for Councils review and confirmation.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary meeting held on 24 March 2021 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

STATUTORY MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Meeting held on 24 March 2021, the following interests were declared and recorded in the minutes:

Councillor	MPI/COI	Report No.	Particulars of the interest
No Declarations of Interest were made at the meeting of 24 March 2021			

All required information regarding declarations of interest under the Act is recorded in the minutes and consolidated in Council's Councillor COI and MPI Public Register, which is available on Council's website at the following link:

<https://www.whitsunday.qld.gov.au/DocumentCenter/View/5358>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are

recording in the minutes of the meeting. At the Ordinary Meeting held on 24 March 2021, the following orders were made:

Councillor	Order Made
No Orders were Made for the Meeting of 24 March 2021	

All required information regarding orders made about the unsuitable meeting conduct of councillors at Council meetings under the Act is recorded in the minutes and consolidated in Council's Councillor Conduct Register. This register is available on Council's website at the following link: <https://www.whitsunday.qld.gov.au/DocumentCenter/View/5302>

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

ANALYSIS

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 24 March 2021.

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 24 March 2021 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 24 March 2021 with amendments.

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 24 March 2021 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

KPI: Council agendas and business papers are delivered to Councillors within required timeframes.

Financial Implications

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

Risk Management Implications

Council risks non-compliance with the local government legislation by not confirming minutes of the previous meeting.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13/05/2020	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale - Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the applicant has 'Stopped the Clock.	On hold pending the outcome of the intersection funding and discussion with DTMR - Corner Galbraith Park Road and Shute Harbour Road.
13/05/2020	20140012 - Request to Extend Currency Period - Reconfiguration of A Lot One (1) Lot into Two (2) Lots - 106 Patullo Road, Gregory River - 12 Rp744909 2020/05/13.08	That the application lie on the table until the application is properly made.	Remains on hold pending receipt of fees.
25/11/2020	Cantamessa Road Bridge 2020/11/25.27	That the item be tabled pending further investigations for temporary access, replacement, or closure of the bridge and to seek further information regarding funding.	Council has visited the site and is arranging for geotechnical investigations. Upon receipt of the geotechnical advice a preliminary design will be prepared.

CONSULTATION

Jason Bradshaw - Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the 24 March 2021 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

ATTACHMENTS

Attachment 1 - Copy of the minutes from Ordinary Meeting held on 24 March 2021.

Attached separately

6. Business Arising

No agenda items for this section.

7. Deputations

No agenda items for this section.

8. Petitions

No agenda items for this section.

9. Notice of Motion

No agenda items for this section.

10. Questions on Notice

No agenda items for this section.

11. Questions from Public Gallery

PUBLIC QUESTION TIME

Excerpt of Council's Standing Orders:

1. Questions from the Public Gallery must be submitted in writing to Council prior to the Council Meeting.
2. The time allocated shall not exceed fifteen (15) minutes for each speaker (and no more than three (3) speakers shall be permitted to speak at any one (1) meeting).
3. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
4. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language.

12. Office of the Mayor and CEO

No agenda items for this section.

13. Corporate Services

13.1 APPOINTMENT OF DEPUTY MAYOR

AUTHOR: Norm Garsden - Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw - Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- 1. Accept the resignation of Cr Collins as Deputy Mayor and thank him for undertaking the role of *Deputy Mayor* over the first year of the term.**
- 2. Resolve to appoint *Councillor xxxx* as Deputy Mayor for a period of twelve months.**
- 3. Confirm its intention to declare the office of Deputy Mayor vacant after each twelve-month period of the remaining Council term (to 2024), and appoint a Deputy Mayor, in accordance with Section 165 of the Local Government Act 2009.**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on Wednesday 14 April 2021.

SUMMARY

Cr Collins' term as Deputy Mayor expires in April 2021 and he has recently submitted his resignation from that role (note: Cr Collins will continue as Division 3 representative), in accordance with the Council decision on 22 April 2020 and to allow the matter to be considered at this meeting. The Deputy Mayor acts as Mayor when the Mayor is absent or unavailable to undertake the mayoral duties.

There is no prescribed method to selecting the Deputy Mayor, except that they are appointed by the Council, by resolution, at its post-election meeting, or immediately after the deputy mayor position becomes vacant, however, with any public sector appointment, the generally accepted rule is 'appointment by merit', i.e., who will best perform this role and support the Mayor?

PURPOSE

For Council to appoint a Deputy Mayor.

BACKGROUND

At Council's Post-Election Meeting on 22 April 2020, Council decided:

RESOLUTION

Moved by: CR M BRUNKER

Seconded by: CR J COLLINS

That pursuant to section 175 of the Local Government Act 2009, Council have a rotational Deputy Mayor, starting with Cr Collins until April 2021 and to be rotated each year.

The motion was Carried 7/0

STATUTORY/COMPLIANCE MATTERS

As the leader of the executive arm of the Council, the Mayor has a number of additional responsibilities (see section 12 of the Local Government Act 2009) and is the sole day to day link between the executive and the administration in terms of directing the activities of the CEO in conformity with executive decisions. Responding to the risk that the Mayor may, for some reason, not be available to undertake these duties, it is prudent for Council to determine a Deputy.

Section 165 of the Act provides that the deputy mayor acts for the mayor during the absence or temporary incapacity of the mayor, or a vacancy in the office of mayor. Where the office of deputy mayor vacant, Council must immediately appoint another deputy mayor from its councillors.

No procedure is established for selecting the Deputy Mayor, so all the standard meeting rules apply (see section 260 (2) of the Local Government Regulation 2012) requiring:

- voting is to be in open forum;
- a question is decided by a majority of the votes of the councillors present;
- each councillor present has a vote on each question to be decided and, if the votes are equal, the councillor presiding also has a casting vote; and
- if a councillor present fails to vote, the councillor is taken to have voted in the negative.

ANALYSIS

A number of options are available to appoint the Deputy Mayor:

Option 1:

A councillor nominates another councillor as Deputy Mayor and if the motion is seconded, it is debated before being put to the vote.

Should a councillor disagree with that nomination, they would speak against the motion and foreshadow moving an alternative motion (nominating another councillor as Deputy Mayor), should the original motion not be carried.

This process would be repeated until a motion is carried and Deputy Mayor appointed for the next 12-month period.

Option 2:

Alternately, Council could suspend standing orders and adjourn the meeting for the purpose of conducting an informal discussion and/or ballot for the role of Deputy Mayor. Nominations could be called, and each nominee confirm that they accept the nomination – then a ballot could be conducted, and an agreement reached that the Councillor with highest number of votes become the nominee for Deputy Mayor. This is less transparent but is in effect a democratic process where votes are cast and counted. When the ballot is completed, the meeting resumes and the motion to appoint the Deputy Mayor for the next 12 months is put and formally voted upon.

It is noted that Cr Collins “is not disqualified” from being deputy mayor for subsequent vacancies in the position, or for the remainder of the term as the LGA provides the power for Council to appoint a deputy mayor from its councillors – which would include Cr Collins.

It is suggested that formal resolutions are required to:

- appoint a new Deputy Mayor (for a period of twelve months).
- confirm Council's intention to declare the office of Deputy Mayor vacant after each twelve-month period of the remaining Council term and appoint a Deputy Mayor from its Councillors.

STRATEGIC IMPACTS

It is important strategically to appoint a Deputy Mayor, to act as Mayor during the absence or temporary incapacity of the Mayor.

CONSULTATION

- Jason Bradshaw - Director, Corporate Services
- Rodney Ferguson - Chief Executive Officer
- Suzanne Brown - McKays Lawyers

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

To give effect to Council's decision of on 22 April 2020 (at its post-election meeting), Council needs appoint a new Deputy Mayor.

ATTACHMENTS

Attachment 1 - Resignation by Cr Collins

Attachment 1 - Resignation by Cr Collins



Correspondence:
Chief Executive Officer,
Whitsunday Regional Council,
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ABN 63 291 580 128

17 March 2021

Cr Andrew Willcox
Mayor
Whitsunday Regional Council
PO Box 104
PROSERPINE QLD 4800

Dear Andrew,

RE: Resignation from position of Deputy Mayor

I have been honoured to have been selected as Deputy Mayor at Council's post-election meeting in April last year and have enjoyed supporting you in this role, over the past year.

Acknowledging that the appointment was only for a 12-month period, I wish to formally submit my resignation as Deputy Mayor, effective 13 April 2021, to allow the selection of a new Deputy Mayor at Council's meeting on 14 April 2021.

To be clear, I intend to continue to serve the community as Councillor for Division 3.

Yours faithfully

A handwritten signature in black ink, appearing to read "John Collins", written over a light blue horizontal line.

Cr John Collins
Councillor – Division 3

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

13. Corporate Services

13.2 APPOINTMENT OF COUNCILLOR TO EXTERNAL BOARDS AND COMMITTEES

AUTHOR: Norm Garsden - Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw - Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council appoint Cr ... as its representative on the Suicide Prevention Network Taskforce.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Cr Grundy attended a recent meeting of the Suicide Prevention Network at the request of the Mayor and has suggested that Council. It is noted that the current membership includes representatives from the Mackay and Isaac Regional Councils.

Cr Grundy advises that:

- 9 Australian die every day by suicide;
- 65,000 Australian make a suicide attempt each year;
- For each life lost to suicide, the impacts are felt by up to 135 people, including family members, work colleagues, friends and first responders at the time of death.

PURPOSE

To consider nominating a Councillor to represent Council on the Suicide Prevention Network.

BACKGROUND

Mayor Williamson (Mackay Regional Council) has asked WRC to become involved in the Suicide Prevention Network. Initially, Mayor Willcox was invited to attend the meeting, but was unavailable. Cr Grundy was asked to represent WRC for that meeting in the Mayor's absence, to ensure that the voices of the Whitsunday Region would be heard.

A one-day co-design Workshop is planned for 6 May in Mackay to bring together specialist suicide groups, plus community, sporting, educational and other interested parties. The objective is to gather information on the work already being done, discuss ideas and extend services across the Mackay, Isaac and Whitsunday region. The workshop, may provide further opportunities for councillors or officers to attend and influence the Co-Design Workshop.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

Cr Grundy is best positioned to provide information to Council.

STRATEGIC IMPACTS

Council's to Corporate Plan Strategy 2.1.4 is to "Promote healthy and balanced lifestyles". The objective of the Taskforce aligns with this strategy.

CONSULTATION

Cr Andrew Willcox - Mayor
Councillor Division 2 - Cr Al Grundy

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Participation in the Suicide Prevention Network aligns with Council's Corporate Plan strategy and is a discretionary activity.

ATTACHMENTS

N/A

14. Development Services

14.1 20200892 - Development Application For Development Permit For Material Change Of Use Of Premises - Parking Station, 4 - 8 Port Drive, Airlie Beach, Meridien Airlie Beach Pty Ltd And Meridien Ab Pty Ltd

AUTHOR: Matthew Twomey - Senior Development Assessment Officer

RESPONSIBLE OFFICER: Neil McGaffin - Director Development Services

OFFICER'S RECOMMENDATION

That Council approve the application for Development Permit for Material Change of Use of Premises - Parking Station, made by Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed), on L: 117 SP: 232115 and located at 4-8 Port Drive Airlie Beach, subject to the conditions outlined in Attachment 1.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 14 April 2021.

SUMMARY

Council is in receipt of a development application for the construction of a paid public car parking in the southern precinct of Port of Airlie. The proposal consists of 173 car parking spaces. The application was assessed by the State Assessment Referral Agency for its impact upon the Shute Harbour Road and the intersection with Port Drive where no adverse impacts were identified. The application is recommended for approval subject to reasonable and relevant conditions.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

There is no previous Council decision relating to this matter.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Development Permit for Material Change of Use of Premises - Parking Station
Landowner	Meridien AB Pty Ltd (Receivers & Managers Appointed) & Meridien Airlie Beach Pty Ltd (Receivers & Managers Appointed)
Property Address:	4-8 Port Drive, Airlie Beach
Property Description:	L: 117 SP: 232115
Area of Site:	1.191ha
Planning Scheme Zone:	Mixed use zone
Level of assessment	Code assessable
Overlays:	Coastal protection overlay code; and Infrastructure overlay code.
Existing Use:	Vacant.
Existing Approvals:	Nil.
Public Notification:	N/A
Submissions received:	N/A
State referrals:	• the site is located within 25 metres of a state-controlled road (Shute Harbour Road), • the proposed development involves a car park on a site area exceeding 5,000m², and • the proposed development will result in the destruction of marine plants.
Infrastructure charges:	\$0

2. Site Details

2.1. Location

The site is located in the southern precinct of Port of Airlie on Port Drive. The site is formally described as Lot 117 on SP232115.

2.2. Zoning

The subject site is within the Mixed-use zone.

2.3. Site description

The site is currently used for a dredge material handling area used to store and dewater material dredged from the Port of Airlie marina. The site includes a gas storage facility located within its north-western corner.

The site varies in levels from a maximum of 7.03m (AHD) to a minimum of 1.81m (AHD). As mentioned above, a revetment structure forming the eastern and southern interfaces with Pioneer Bay has a general finished level of approximately 4m (AHD). The site includes some landscaping along its northern boundary, as well as some marine plants within the site itself, despite the site being non-tidal.

2.4. Access

The site achieves access from Port Drive with an approximate 73 metre frontage.

2.5. Surrounding uses

- To the north is the Port of Airlie public boat ramp and associated car/trailer park.
- to the south and east are the tidal waters/mud flats forming part of Pioneer Bay; and
- to the west is Port Drive and Shute Harbour Road, with a motel located beyond on the western side of Shute Harbour Road.

3. **Proposal Details**

Council is in receipt of a development application for a Material Change of Use for a Parking Station. The proposal can be further described as a paid public car park for 173 vehicles. The eastern portion of the site will be retained for dredge material handling purposes.

The car park will be accessed from Port Drive, via a modified median layout including a new right turn lane, and will contain 173 car spaces, including two spaces for persons with disabilities. Provision has been made for secure bicycle parking, as well as for pedestrian footpaths and a protected pedestrian crossing providing safe access to the footpath infrastructure within Port Drive.

4. **Planning Assessment**

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The Application was referred to the State Assessment Referral Agency (SARA) for the following:

- the site is located within 25 metres of a state-controlled road (Shute Harbour Road),
- the proposed development involves a car park on a site area exceeding 5,000m², and
- the proposed development will result in the destruction of marine plants.

Conditions of approval issued by the Agency SARA have been included as Attachment 5 to this report. The conditions require the works to be completed in accordance with the engineering design submitted by the applicant.

4.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest - Water Quality

Conditions of approval have been imposed to achieve compliance with the SPP for Water Quality.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

Not Applicable for Code Assessable Development.

4.4. Whitsunday Regional Council Planning Scheme, 2017

Not Applicable for Code Assessable Development.

4.4.1. Overlay Codes

Coastal Protection Overlay Code

The proposed development is for a non-habitable land use which is not considered to be vulnerable to coastal inundation. The site is protected by a 4m revetment wall which will protect the development from coastal erosion processes. Conditions of approval have been imposed by SARA to manage the developments impacts upon identified existing natural features.

Infrastructure Overlay Code

The proposed development is appropriately located for its proximity to key transport infrastructure. The subject site benefits from the existing pedestrian network of Port of Airlie with a safe pedestrian crossing conditioned as part of the approval.

4.4.2. Zone Code

Mixed Use Zone Code

The proposal is considered to be consistent with the intent and overall outcomes of the Mixed use zone code. The scale and character of the proposal is expected within such a zone and is appropriately located whereby the amenity impact will not be unreasonable to the locality. The proposal has been assessed to support the safe and efficient operation of the surrounding road network. As detailed above, the proposal is supported by existing transport infrastructure which does not require upgrades or augmentations. In addition, the proposal is not considered to alienate the land from future more intensive development.

4.4.3. Development Codes

Infrastructure Code

The proposal has been accompanied by an engineering report which demonstrates the development will be serviced by necessary reticulated infrastructure services. Conditions of approval have been provided requiring this work to be in accordance with Council's standards.

Landscaping Code

The proposal plans provided demonstrate a significant site area to be landscaped, primarily fronting Port Drive. Conditions of approval have been imposed required a detailed landscaping plan to be provided at time of lodgement of the first operational works application.

Transport and Parking Code

The proposal provides for site access from Port Drive. Due to the proximity to the Shute Harbour Road roundabout the applicant has provided detailed engineering plans to demonstrate that safe access, queuing, and pedestrian movements have been provided. Conditions of approval have been imposed requiring these works to be in accordance with Council's standards.

Internally, the proposal contains the number of car parking spaces the developer has considered necessary to service the anticipated future demand in the southern precinct of Port of Airlie. Conditions of approval have been imposed requiring all internal vehicle movements and parking spaces to be in accordance with Council's standards.

5. Public Submissions

The development application was not required to be placed on public notification in accordance with the requirements of the *Planning Act 2016*.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

	Credit				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Adopted Charge	
MCU	Minor uses	0	\$0	\$0	
Total Adopted Charge				\$0	
	Credit				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
MCU	Minor uses	0	\$0	100%	\$0
Total Credit					\$0
Total Levied Charge					\$0
Current Amount of Levied Charge		\$0			

* Parking Station is listed as an 'Other use' under Council's Adopted Infrastructure Charges Resolution (No. 1 of 2020) (AICR). The AICR nominates the adopted charge is the charge for another use within another Development Category that Council determines should apply based on that other use having a similar demand for infrastructure. Council Officers determine the use with the most similar demand from the AICR is Minor uses. It is important to note that even should an alternate commercial charge be applied because there is not Gross Floor Area (GFA) the charge would remain \$0.

** The Port of Airlie development is subject to an Infrastructure Agreement with Whitsunday Regional Council whereby future development will only contribute to water and sewer developer contributions. Clauses 8.2 and 8.3 of the Infrastructure Agreement between the applicant and Council dated 15 March 2006, states that Council will not impose an infrastructure charge for open space, parkland, public facilities, local community purposes, environmental purposes or roads for any developments within the Port of Airlie site.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications - No levied infrastructure charge.

Risk Management Implications - N/A

Strategic Impacts - N/A

CONSULTATION

Doug Mackay - Manager Development Assessment

Neil McGaffin - Director Development Services

Michael Downing - Coordinator Capital Project Delivery

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

ATTACHMENTS

Attachment 1 - Conditions of Approval

Attachment 2 - Locality Plan

Attachment 3 - Zoning Plan

Attachment 4 - Proposal Plan

Attachment 5 - State Agency Referral Agency (SARA) Response

Attachment 1 - Conditions of Approval

1.0 ADMINISTRATION

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Carpark Plan 173 spaces - access direct to Port Drive	TGCS	20055-01D	04/12/2020
Carpark Plan 173 spaces – Ocean Protect Storm Filter Layout	TGCS	20055-03D	04/12/2020
Carpark Plan 173 spaces – Pedestrian Crossing	TGCS	20055-04D	04/12/2020
Carpark Plan 173 spaces – Modification to Existing Traffic Islands	TGCS	20055-05D	04/12/2020
Carpark Plan 173 spaces – Fully Dimensioned	TGCS	20055-06D	04/12/2020
Carpark Plan 173 spaces – Vehicle Turning Storage, Modified Traffic Islands	TGCS	20055-07D	04/12/2020
Carpark Plan - 173 spaces Sight Distances- Exit to Port Drive	TGCS	20055-08D	04/12/2020
Stormwater Quality Management Plan	TGCS	Rev B	10/12/2020
Traffic Report	Q Traffic Engineering Consultants	Rev B	16/09/2020
Environment Report	Hydrobiology	N/A	16/12/2020

- 1.2 The applicant is to comply with the Department of conditions as outlined in the Department's correspondence dated 26 February 2021.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- Operational Works:
 - Roadworks;
 - Access and Parking
 - Stormwater drainage;

- Water Infrastructure; and
- Erosion Prevention and Sediment Control.

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
 - a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 The applicant shall submit, prior to the first operational works application, a Landscaping Plan that complies with SC6.4 Landscaping planning scheme policy. The landscaping plan must be in accordance with SC 6.4.5 Plant species list, must avoid any weeds species.
- 2.4 Prior to commencement of use, landscaping is to be provided in accordance with the approved landscaping plan.

3.0 LIGHTING

- 3.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.

4.0 WATER INFRASTRUCTURE

- 4.1 The development must be connected to Council's water network prior to commencement of the use.
- 4.2 A Development Permit for Operational Works (Water Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Water Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with Whitsunday regional Council's Development Manual and this Decision Notice.
- 4.3 Prior to commencement of use on the site, the applicant must lodge with Council a civil RPEQ engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that all Water Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and the Whitsunday Regional Council Development Manual.

5.0 ACCESS AND PARKING

- 5.1 A Development Permit for Operational Works (Access and Parking) must be obtained prior to commencement of work on site. Any application for Operational Works (Access

and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with the Whitsunday Regional Council Development Manual, AS2890, AS1428 and this Decision Notice.

- 5.2 The external access from the pavement of Port Drive to the property boundary must be constructed to comply with the dimensions, gradients and specifications as indicated on Council's Standard prior to commencement of the use.
- 5.3 A minimum of 173 uncovered car parking spaces, 14 bicycle parking facilities must be provided on site prior to commencement of the use.
- 5.4 The external access must include provision for all drainage from within the property and along the driveway surface to be collected at or inside the property boundary and discharged by way of a pipe or other approved means to Council's drainage system.
- 5.5 All internal accesses circulation roads, aisles, parking bays are to be provided generally as indicated on Carpark Plan Drawing No 20055-01 Rev D and must be designed and constructed so as to comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.
- 5.6 Accesses must be located so as to achieve Safe Intersection Sight Distance in accordance with Section 3 of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.
- 5.7 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that all accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.

6.0 STORMWATER AND FLOODING

- 6.1 A Development Permit for Operational Works (Stormwater Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Stormwater Infrastructure) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual, Whitsunday Regional Council Development Manual and this Decision Notice.
- 6.2 The stormwater design is to provide for the developed flows from the site to be piped to a Legal Point of discharge in Port Drive.
- 6.3 The applicant must design and construct Roof and Allotment drainage system for the development so as to comply with **(Level V of Table 7.13.1)** of the Queensland Urban Drainage Manual as a minimum. No uncontrolled discharge will be permitted within the developed site.
- 6.4 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual and the Whitsunday Regional Council Development Manual prior to commencement of the use.
- 6.5 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 6.6 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that the roof and allotment drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage

Manual, the Whitsunday Regional Council Development Manual and this Decision Notice and will not cause adverse affects to adjoining or downstream properties or infrastructure.

7.0 ROADWORKS

- 7.1 A Development Permit for Operational Works (Roadworks) must be obtained prior to commencement of work on site. Any application for Operational Works (Roadworks) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with the requirements of Austroads, Whitsunday Regional Council Development Manual and this Decision Notice.
- 7.2 The applicant must design and reconstruct the central traffic islands at the Shute Harbour Road - Port Drive intersection so as to provide a right turn lane and vehicle storage lane as shown on the approved drawings and must comply with the requirements of the Whitsunday Regional Council Development Manual.
- 7.3 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that all works in the road reserve comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.

8.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 8.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control Management Plan) must be obtained prior to commencement of work on site.
- 8.2 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site-based Erosion Prevention and Sediment Control Plan for the site.
- 8.3 The plan must be prepared in accordance with Council's Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book).
- 8.4 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 8.5 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 8.6 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

9.0 CATCHMENT AND LAND MANAGEMENT

- 9.1 With the first Operational works application being lodged, an amended/expanded Stormwater Quality Management Plan (SQMP) is to be submitted to include additional requirements expected at the operational works application stage as per Table 5 of Council's Stormwater Quality Guideline. The amended SQMP is to include the following:
 - (a) the recommendations of the endorsed SQMP and any relevant conditions of the development permit;
 - (b) Is prepared in accordance with the State Planning Policy (SPP), July 2017, State interest for Water Quality;

- (c) Provide dimensioned plans that indicate all permeable/impermeable surfaces areas of the developable area;
- (d) provides a maintenance plan which includes a schedule of maintenance works, for any proposed devices;
- (e) the design of any stormwater quality infrastructure and devices complies with Council's Development Manual (current version at the time of development) and with the Whitsunday Regional Council Stormwater Quality Guideline.
- 9.2 The stormwater quality devices included in the approved Stormwater Quality Management Plan (SQMP) are to be constructed as per the instructions of the manufacturers.
- 9.3 Prior to the commencement of the use, any proposed stormwater quality devices and supporting infrastructure shall be inspected by the applicants' RPEQ engineer and Council's Officers. Should any stormwater quality devices or supporting infrastructure not be in an acceptable condition, the defects shall be rectified by the applicant, at the applicant's cost.
- 9.4 A Commissioning Certificate is to be submitted to Council prior to commencement of use. All stormwater quality devices installed under this approval shall be commissioned by a suitably qualified person and a certificate supplied to Council prior to their use.
- 9.5 At all times, all proprietary devices for stormwater quality are to be maintained as per the instructions of the manufacturers and the approved Stormwater Quality Management plan (SQMP).
- 9.6 Prior to commencement of the use of the proprietary devices, the applicant must provide a copy of the maintenance contract for any proprietary stormwater treatment device installed on the site. Details of the maintenance contract including maintenance intervals to achieve, minimally, that at least 90% of pollutants will be captured during the inter-maintenance period.
- 9.7 Prior commencement of use, a Stormfilter system that includes at minimum 11 cartridges as described on Plan 20055 03D by Trevor Glasson dated 04/12/20 is to be constructed and in use.

10.0 MISCELLANEOUS

- 10.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 10.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 10.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The onsite supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 10.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Port Drive or adjoining land unless written permission from the owner of that land and Council is provided.

- 10.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

11.0 ADVISORY NOTES

11.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

11.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

11.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

11.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

11.5 General Safety of Public During Construction

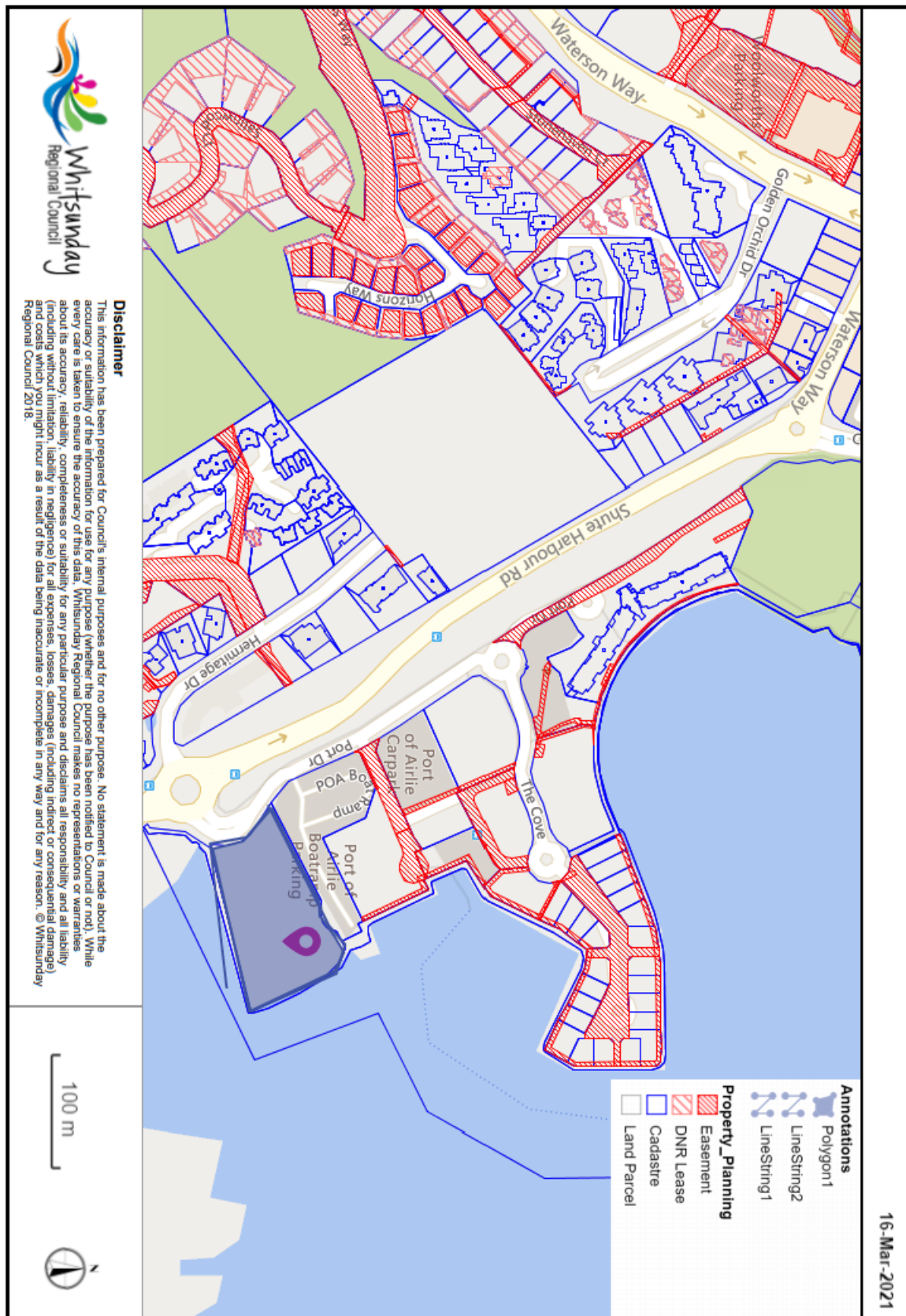
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

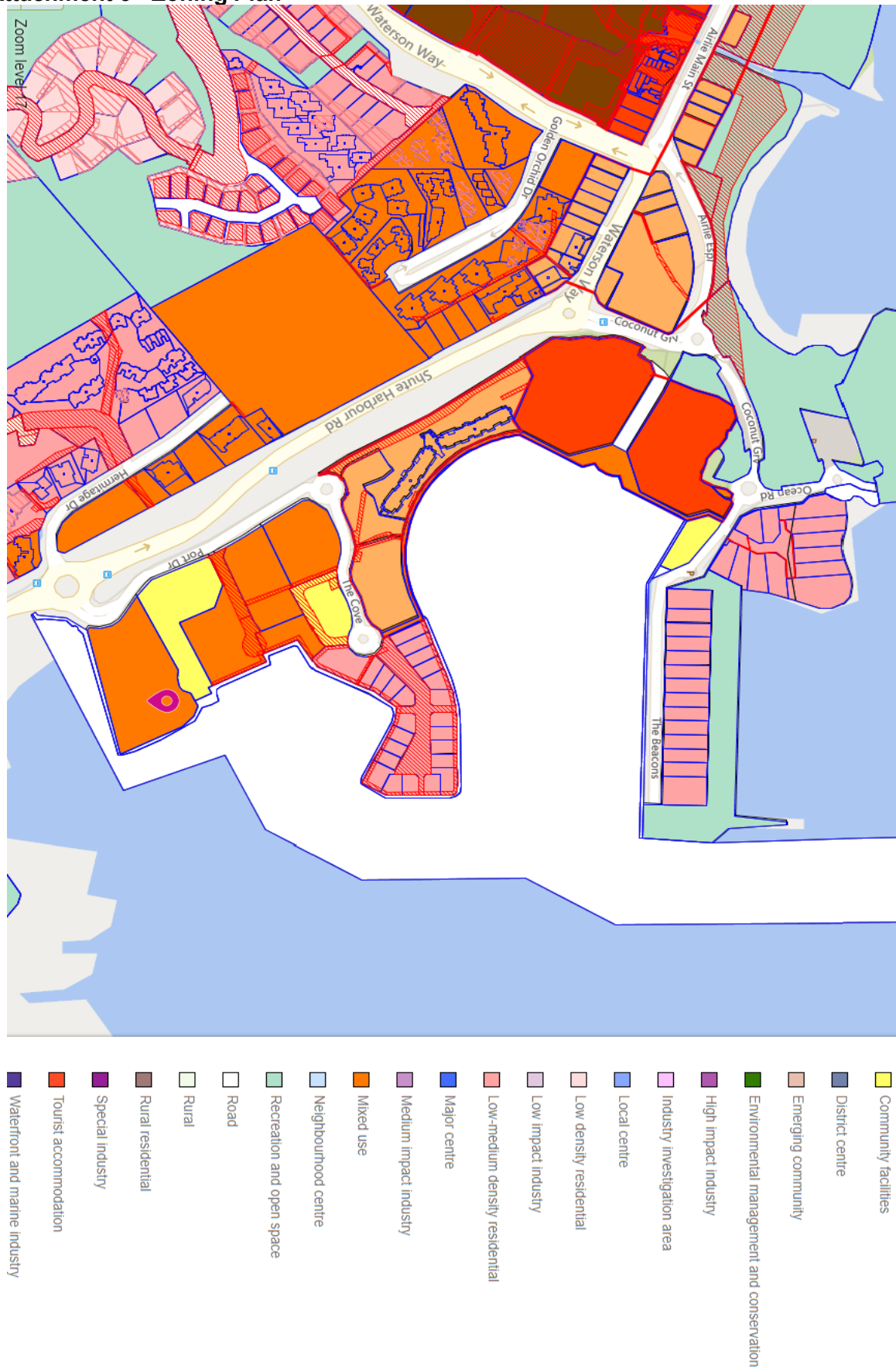
It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

- 11.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

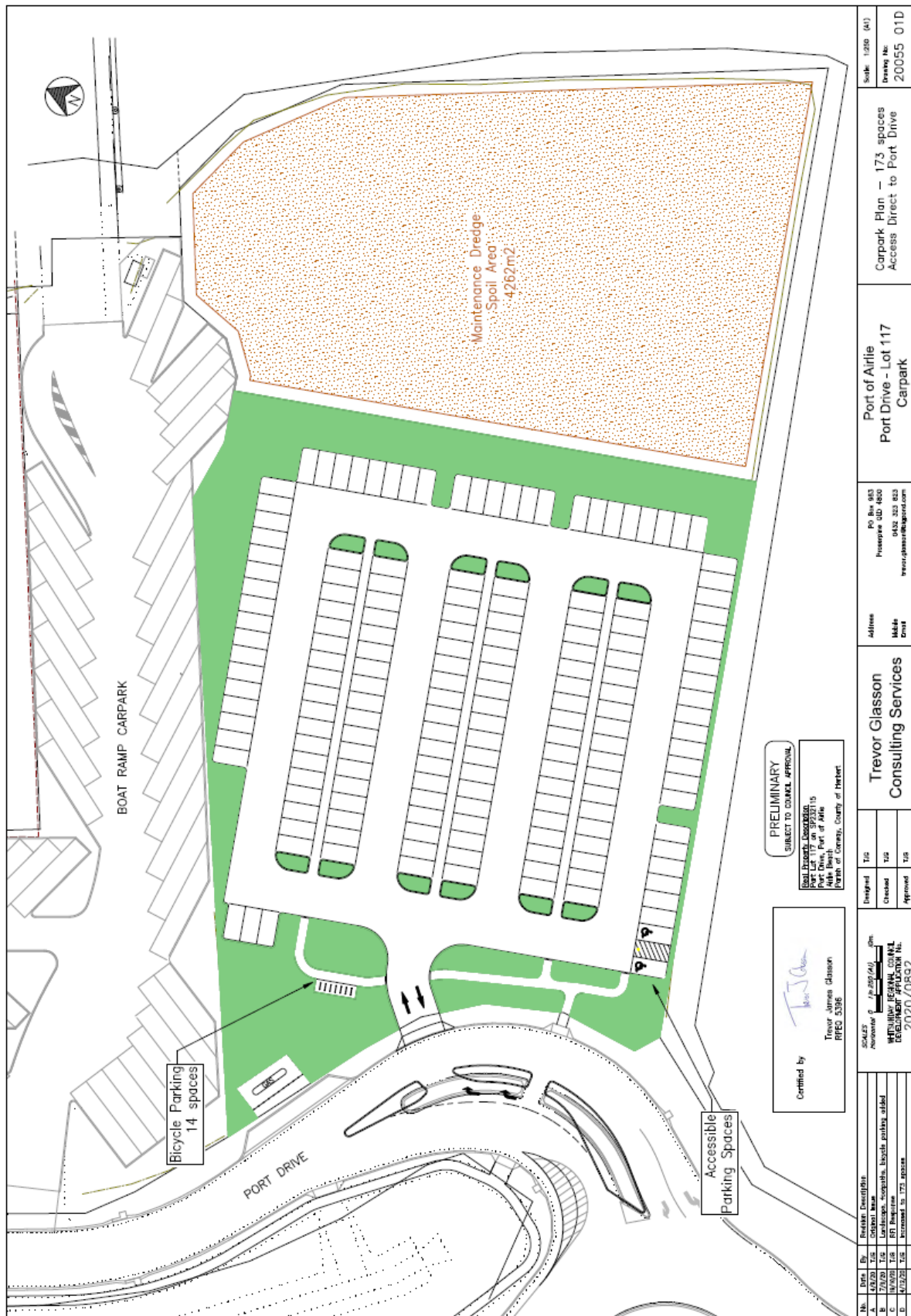
Attachment 2 - Locality Plan



Attachment 3 - Zoning Plan



Attachment 4 - Proposal Plan



Attachment 5 - State Agency Referral Agency (SARA) Response

RA6-N



SARA reference: 2101-20892 SRA
Council reference: 20200892
Applicant reference: 19.021

26 February 2021

Chief Executive Officer
Whitsunday Regional Council
PO Box 104
PROSERPINE QLD 4800
info@whitsundayrc.qld.gov.au

Attention: Mr Matthew Twomey

Dear Mr Twomey

SARA response—4-8 Port Drive, Airlie Beach

(Referral agency response given under section 56 of the Planning Act 2016)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 28 January 2021.

Response

Outcome:	Referral agency response – with conditions
Date of response:	26 February 2021
Conditions:	The conditions in Attachment 1 must be attached to any development approval.
Advice:	Advice to the applicant is in Attachment 2 .
Reasons:	The reasons for the referral agency response are in Attachment 3 .

Development details

Description:	Development permit Material Change of Use – Parking Station
SARA role:	Referral agency
SARA trigger:	Schedule 10, Part 6, Division 3, Subdivision 3, Table 2, Item 1 (10.6.3.3.2.1) – Material change of use involving removal, destruction or damage of marine plants (Planning Regulation 2017) Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1 (10.9.4.1.1.1) – Development impacting on State transport infrastructure (Planning Regulation 2017) Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) – Material change of use of premises near a State

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Mackay Isaac Whitsunday regional office
Level 4, 44 Nelson Street, Mackay
PO Box 257, Mackay QLD 4740

transport corridor (Planning Regulation 2017)

SARA reference: 2101-20692 SRA

Assessment Manager: Whitsunday Regional Council

Street address: 4-8 Port Drive, Airlie Beach

Real property description: Lot 117 on SP232115

Applicant name: Meridien Airlie Beach Pty Ltd and Meridien AB Pty Ltd C/- Access Town Planning Consultants

Applicant contact details: PO Box 703
FORTITUDE VALLEY QLD 4006
neil@accessstpc.com.au

State-controlled road access permit: This referral included an application for a road access location, under section 62A(2) of the *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved
- Reference: TMR21-032059
- Date: 25 February 2021

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at Mackay.Whitsunday.IDAS@tmr.qld.gov.au.

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (section 30 of the *Development Assessment Rules*).

Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Jackie Larrarte, Senior Planning Officer, on (07) 4122 0408 or via email MIWSARA@dsdmip.qld.gov.au who will be pleased to assist.

Yours sincerely



Patrick Ruettjes
Manager (Planning)
Mackay Isaac Whitsunday Regional Office

cc Meridien Airlie Beach Pty Ltd and Meridien AB Pty Ltd C/- Access Town Planning Consultants,
neil@accessstpc.com.au

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations about a referral agency response provisions
Attachment 5 - Referral agency plans

Attachment 1—Referral agency conditions

(Under section 58(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application.)

(Copies of the plans referenced below are found at Attachment 5.)

No.	Conditions	Condition timing
10.9.4.1.1.1 – Development impacting on State transport infrastructure and 10.9.4.2.4.1 – Material change of use of premises near a State transport corridor—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	(a) Road access to Port Drive is to be located generally in accordance with the Carpark Plan – 173 spaces Access Direct to Port Drive prepared by Trevor Glasson Consulting Services, dated 4/12/20, drawing No. 20055 01D and No. D (as amended in red by SARA on 26 February 2021). (b) Road access works comprising an urban crossover must be provided at the road access location specified in part (a) of this condition. (c) The road access works must be designed and constructed in accordance with Whitsunday Regional Council's Standards for driveways and the Department of Transport and Main Roads' <i>Road Planning and Design Manual</i>.	(a) At all times. (b) and (c): Prior to the commencement of use.
2.	(a) Road works comprising an Auxiliary Right Turn Lane and Modified Median Treatment within Port Drive must be provided generally in accordance with the Carpark Plan – 173 spaces Access Direct to Port Drive prepared by Trevor Glasson Consulting Services, dated 4/12/20, drawing No. 20055 01D and No. D (as amended in red by SARA on 26 February 2021). (b) The road works must be designed and constructed in accordance with Whitsunday Regional Council's relevant Standards and the Department of Transport and Main Roads' <i>Road Planning and Design Manual</i>.	Prior to the commencement of use.
10.6.3.3.2.1 – Material change of use involving removal, destruction or damage of marine plants—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Agriculture and Fisheries to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
3.	Development authorised under this approval is limited to the removal, damage or destruction of marine plants, specifically 39m ² of grey samphire (<i>Tecticornia australasica</i>), as shown on the Proposed MCU for Lot 117 – Marine Plant Disturbance Plan prepared by Hydrobiology, dated 14/12/2020, job number B20046 and revision 0 (as amended in red by SARA on 26 February 2021).	At all times.

4.	Provide written notice to notifications@daf.qld.gov.au, when the development authorised under this approval: (a) will start, and (b) when it has been completed. These notices must state this permit number: 2101-20692 SRA.	a) At least 5 business days but no greater than 20 business days prior to the commencement of the works. b) Within 15 business days of the completion of the fisheries development works.
5.	Spoil is not disposed of on tidal lands or within waterways and is managed to prevent acid soil development.	At all times.
6.	This fisheries development (as defined by the <i>Fisheries Act 1994</i>) constitutes a place that is required to be open for inspection by an inspector at all times, pursuant to section 145 of the <i>Fisheries Act 1994</i> .	At all times.

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the <i>State Development Assessment Provisions (SDAP)</i> , version 2.6. If a word remains undefined it has its ordinary meaning.
Road works approval advice	
2.	Under section 33 of the <i>Transport Infrastructure Act 1994</i> , written approval is required from the Department of Transport and Main Roads to carry out road works on a State-controlled road. Please contact the Department of Transport and Main Roads on Mackay.Whitsunday.IDAS@tmr.qld.gov.au to make an application for road works approval. This approval must be obtained prior to commencing any works on the State-controlled road reserve. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the Department of Transport and Main Roads as soon as possible to ensure that gaining approval does not delay construction.

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for SARA's decision are:

The proposed development complies with *State code 1: Development in a State-controlled road environment*, *State code 6: Protection of State transport networks* and *State code 11: Removal, destruction or damage of marine plants* of the SDAP. Specifically, the development:

- does not create a safety hazard for users of a State-controlled road
- does not compromise the structural integrity of State-controlled roads, road transport infrastructure or road works
- does not result in a worsening of the physical condition or operating performance of State-controlled roads and the surrounding road network
- does not compromise the State's ability to construct, or significantly increase the cost to construct State-controlled roads and future State-controlled roads
- does not compromise the State's ability to maintain and operate State-controlled roads, or significantly increase the cost to maintain and operate State-controlled roads
- does not compromise the structural integrity of public passenger transport infrastructure or compromise the operating performance of public passenger transport services
- does not compromise existing safe and direct access to public passenger transport infrastructure, including access by cycling and walking
- maintains the extent, distribution, diversity and condition of marine plant communities and protects the ecological function to which they contribute
- maintains the health and productivity of fisheries resources and fish habitat
- minimises impacts on the management, use, development and protection of fisheries resources and fish habitats
- minimises and mitigates impacts on marine plants that are Matters of State Environmental Significance.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- *Planning Regulation 2017*
- the SDAP (version 2.6), as published by SARA
- the *Development Assessment Rules*
- SARA DA Mapping system.

14. Development Services

14.2 20200906 - PRELIMINARY APPROVAL (VARIATION REQUEST) & DEVELOPMENT PERMIT FOR RECONFIGURATION OF A LOT (2 INTO 14 LOTS, 1 RESERVE LOT, 1 BALANCE LOT & BOUNDARY REALIGNMENT) - 600SP308354 - RIORDANVALE DEVELOPMENTS PTY LTD C/- VERIS

AUTHOR: James McEvoy-Bowe - Planner

RESPONSIBLE OFFICER: Neil McGaffin - Director Development Services

OFFICER'S RECOMMENDATION

That Council:

- (a) approve the application for Preliminary Approval that is a Variation Request to the Whitsunday Regional Council Planning Scheme 2017 to vary the following in accordance with Stage 6 Concept Plan (411294-PP01 Issue E dated 15/12/2020):
 1. Proposed Lots 1-14 - amend zone from Emerging Community to Low Density Residential and for the Development Permit component to be assessed against the assessment provisions of the Low Density Residential Zone;
 2. Proposed Lot 70 - amend zone from Emerging Community to Recreation and Open Space; and
 3. The remaining balance of Lot 600 SP308354 - amend zone from Emerging Community to Rural; and
- (b) approve the application for Development Permit for Reconfiguration of a Lot (2 Lots into 14 Lots, 1 Reserve Lot, 1 Balance Lot & Boundary Realignment), made by Riordanvale Developments Pty Ltd C/- Veris, on L: 600 SP: 308354 T: &EMT V,W,X&Y, L: 76 SP: 270173 and located at Cutuli Road Riordanvale, 150 Riordanvale Road Riordanvale, subject to the conditions outlined in Attachment 1.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 14/04/2021.

SUMMARY

Council has received an application for Galbraith Park Estate Stage 6 consisting of an additional fourteen (14) residential allotments at the rear of the existing Estate area, connecting the existing cul-de-sacs on Beames Crescent and Henderson Street in a loop.

The Development Application received by Council consists of two elements:

- Preliminary Approval for to vary the current zoning of Lot 600 on SP308354 from Emerging Community to Low Density Residential, for the balance of Lot 600 to become Rural Zone and for the Proposed Lot 70 (Reserve Lot) to become Recreation and Open Space Zone.
- Development Permit for or a Reconfiguration of a Lot (2 Lots into 14 Lots, 1 Reserve Lot, 1 Balance Lot & Boundary Realignment).

Lots 1-14 will be provided with all urban services such as underground electricity and telecommunications, reticulated water and sewer, sealed driveways, bitumen roadways with

kerb and channelling all to the specifications of the Whitsunday Regional Council Planning Scheme 2017 and the Development Manual. The development complies with the requirements of the Low Density Residential Zone and is recommended for approval subject to conditions.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

There is no previous Council decision relating to this matter.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

1. Application Summary

Proposal:	Preliminary Approval (Variation Request) to vary the Whitsunday Regional Council Planning Scheme 2017 & Development Permit for a Reconfiguration of a Lot (2 Lots into 14 Lots, 1 Reserve Lot, 1 Balance Lot & Boundary Realignment)
Landowner	Black Clay Superannuation Fund Pty Ltd As TTE A F Cutuli & M A Cutuli
Property Address:	Cutuli Road Riordanvale, 150 Riordanvale Road Riordanvale
Property Description:	L: 600 SP: 308354 T: &EMT V,W,X&Y, L: 76 SP: 270173
Area of Site:	6.712Ha, 53.24Ha
Planning Scheme Zone:	Emerging communities, Rural Zone
Level of assessment	Impact
Overlays:	Bushfire Environmental Significance Flood Hazard Infrastructure Landslide
Existing Use:	Vacant
Existing Approvals:	Nil
Public Notification:	21 January 2021 / 8 March 2021
Submissions received:	Nil
State referrals:	Nil
Infrastructure charges:	\$392,947.10

2. Site Details

2.1. Location

The reconfiguration of a lot is located on Lot 600 SP308354.

2.2. Zoning

Under the *Whitsunday Regional Council Planning Scheme 2017* the site is zoned Emerging Communities and Rural and the application seeks to effectively change the zoning to Low Density Residential.

2.3. Site description

The site is vacant rural land. Lot 600 has an approximate slope of 18% falling to the north-east for approximately 50 metres. Lot 76 is a large rural lot with grades generally below 10% and is only subject to the boundary realignment component of the proposed development.

2.4. Access

The proposal will create a linked access between Henderson Street and Beames Crescent, which are presently dead-end cul-de-sacs.

2.5. Surrounding uses

North - DNRME Reserve Lot 900

East - Residential Uses (Galbraith Park Estate)

South - Vacant Residential & Mixed-Use Zoned Land ('Regatta Waters' site)

West - Rural Residential Uses

3. Proposal Details

Preliminary Approval (Variation Request)

The Preliminary Approval aspect of the development seeks to vary the Emerging Community zoning of Lot 600 on SP308354 to Low Density Residential. The applicant has requested a variation to the current zoning of Lot 600 to Low Density Residential to allow for that part of the lot to be subdivided into 14 residential lots and for the balance of Lot 600 to become Rural Zone through the Boundary Realignment component of the Development Permit. It is also proposed that the Proposed Lot 70 (Reserve Lot) is varied from Emerging Community Zone to Open Space and Recreation Zone.

Development Permit for a Reconfiguration of a Lot (subdivision and boundary realignment)

This component of the application will create 14 residential lots (1-14), 1 reserve lot for the bioretention basin and reconfigure the boundaries of the adjoining Lot 76 (Proposed Lot 77) on SP270173 to Rural to remove the remaining Emerging Community Zoned land.

The residential allotments range from 798m² to 2681m² (see Lot summary table below), with the reserve lot being 3886m². All proposed allotments meet the sizing requirements of the Low Density Residential Zone. Lots 1-14 will be provided with all urban services such as underground electricity and telecommunications, reticulated water and sewer, sealed driveways, bitumen roadways with kerb and channelling all to the specifications of the Whitsunday Regional Council Planning Scheme 2017 and the Development Manual. The proposed development seeks to connect Beames Crescent and Henderson Street which currently exist as 2 dead-end cul-de-sacs.

Lots	Lot Size
Lot 1	1891m ²
Lot 2	2175m ²
Lot 3	1755m ²
Lot 4	2604m ²
Lot 5	2086m ²
Lot 6	2006m ²
Lot 7	2005m ²
Lot 8	798m ²
Lot 9	971m ²
Lot 10	938m ²
Lot 11	1953m ²
Lot 12	2084m ²
Lot 13	2681m ²
Lot 14	2262m ²
Proposed Lot 70 Reserve (Bio-basin) Lot	3886m ²
Proposed Lot 77 (Balance Lot)	68,253m ²

4. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

4.1. State Assessment and Referral Agency (SARA)

The Application was referred to the following Agencies:

The application was not referable.

4.2. State Planning Policy – July 2017

The Whitsunday Regional Council Planning Scheme, 2017 has been assessed by the State government to adequately reflect state interests included in the State Planning Policy 2017.

State Interest - Water Quality

Conditions of approval have been imposed to achieve compliance with the SPP for Water Quality. Final detailed design for the bio-retention basin will be supplied at Operational Works stage and will be required to be in accordance with Council's Stormwater Quality Guideline. Some concerns have been identified regarding the levels of the basin and interface between the adjoining lots and the creek. The bio-basin must freely drain and

not cause any issues to any adjoining lots. This will need to be demonstrated at the Operational Works stage and is reinforced via development conditions.

4.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The proposal is not located within the urban footprint of the Regional Plan, however no significant conflicts are identified with the desired regional outcomes.

4.4. Whitsunday Regional Council Planning Scheme, 2017

4.4.1. Strategic Framework

The development does not compromise the Strategic Framework.

4.4.2. Strategic Intent

Liveable communities and housing

The proposed reconfiguration is considered orderly development despite requiring a variation approval. The development is the final stage in the Galbraith Park Estate, and it is considered to support the region's settlement pattern and hierarchy of centres. The variance in allotment sizes makes for a range in housing options providing community resilience and growth.

Economic Growth

The proposed development supports the region's economic resilience through the creation of construction jobs.

Environment and heritage

The proposal does not undermine this strategy.

Safety and resilience to hazards

The proposed development does not undermine this strategy. All residential allotments are outside of the Flood Hazard areas on adjoining properties.

Infrastructure

The proposed development does not undermine this strategy. The development is provided with the full range of urban services as required by the Strategic Intent for urban development.

4.4.3. Overlay Codes

4.4.3.1. Bushfire Hazard Overlay

The site is mapped as being subject to 'very high risk to high' bushfire hazard. The proposed development footprint has been positioned outside the mapped bushfire areas and is positioned on flat ground with no vegetation. BAL assessments can be done for the dwelling houses at Building Works stage.

4.4.3.2. Environmental Significance Overlay

The site adjoins a reserve lot that contains a small unnamed creek that connects to the Galbraith Creek catchment. Only the bio-retention basin is located within the mapped area of Environmental Significance. Given that the basin is essentially a large, landscaped area that is required to be integrated to the surrounding environment through the use of landscaping that is to be similar to the existing vegetation. To ensure the creek is protected, a condition has been imposed to ensure a 10m buffer from the top of the bank is always maintained during the construction of the development. Council officers determine this to be a sufficient mitigation to any potential damage to the creek.

4.4.3.3. Flood Hazard Overlay

Only the rural balance Lot 76 contains any mapped flood hazard and the proposed residential allotments are not located in in the mapped flood hazard area.

4.4.3.4. Infrastructure Overlay

The closest residential allotment is approximately 60 metres from the adjoining electricity infrastructure and is therefore not considered to impact the development.

4.4.3.5. Landslide Hazard Overlay

Only the rural balance Lot 76 contains any mapped Landslide Hazard and the development located more than 100m from any areas over 15%.

4.4.4. Low Density Residential Zone Code

4.4.4.1. Overall outcomes

The applicant has requested a variation of the Planning Scheme zoning of Lot 600 on SP308354 from Emerging Community to Low Density Residential. The assessment of the reconfiguring aspect is undertaken against the benchmarks of the Low Density Residential Zone.

The Preliminary Approval (Variation Request) effectively changes the zoning of the land, which is generally only undertaken by Council by way of a Planning Scheme amendment. The zones in the planning scheme are based on the land requirements to accommodate the projected population growth within the life of the planning scheme. Any changes to the zoning generally require a re-assessment of the planning scheme assumptions. In this case, a full assessment of land requirements is not required for the following reasons:

- The site area is small, relative to the future urban growth areas in the planning scheme;
- The site is immediately adjacent to serviced, residential development and is capable of immediate connection to services without creating any impact on supply;
- The site is zoned Emerging Communities, and is expected to be developed for residential uses within the life of the planning scheme;
- The adjoining rural land remainder will not be intensively farmed, given the topography, eliminating the need for a rural buffer zone;
- The site forms a logical and sequential extension of the Galbraith Park estate ensuring the continuation of the character and residential amenity in the vicinity and connection of pedestrian footpaths and roadways.

A summary of the proposed zoning changes is provided in the below:

Proposed Allotments	Current Zoning	Proposed Zoning
Lot 76 SP270173	Rural Zone	Rural Zone
Proposed Residential Lots 1 - 14	Emerging Community Zone	Low Density Residential Zone
Proposed Reserve Lot 70	Emerging Community Zone	Recreation & Open Space Zone

The development in this configuration is deemed to be aligned with the purpose and overall outcomes of the Low Density Residential Zone. The development is for 14 residential allotments that facilitate fully serviced residential lots. The proposed lot sizes and dimensions exceed the requirements of the zone and therefore future dwelling houses will be able to fit to the requirements of the Queensland Development Code (QDC MP1.2).

The development's engineering report has demonstrated that it will be provided with the full range of urban services including reticulated water and sewer, a 17.5m fully sealed road with curb and channelling, electricity and telecommunications, footpaths and sealed driveways where there is a battle-axe arrangement. Stormwater flows for the development are captured and discharged to a lawful point. Stormwater coming from the natural drainage paths in Lot 76 will be captured via a constructed swale under easement and diverted along the rear of the allotments to a lawful point of discharge being the creek adjoining the development to the North. An access easement is required for Council machinery to safely gain access to the stormwater easement for easement for maintenance purposes. The remaining stormwater not captured by swale will be sent via pit and pipe into the new road and traversed through the road infrastructure to the bio-retention basin within the reserve lot, where it will be treated and discharged to the lawful point of discharge being the creek to the North. An expanded Stormwater Quality Management Plan in accordance with Council's Stormwater Quality Guideline has been conditioned to be supplied at Operation Works stage to ensure the development fully complies with the State Planning Policy (SPP) and the State interest for Water Quality.

4.4.5. Development Codes

4.4.5.1. Reconfiguration a Lot Code

The development complies with the Reconfiguration of a Lot Code. All allotments exceed the minimum Lot size for the Low Density Zone and all but the battle-axe allotment meet dimension requirements. The development is connecting two existing cul-de-sacs in a logical manner, providing a safe road with ample room on the frontage of each lot for future driveways and refuse collection. All lots orientate towards the internal roadway creating a sense of community and providing for increase casual surveillance. Pathways are provided for connectivity through and around the development. There is an established parkland at the beginning of the Galbraith Park Estate which will connect to the development via the established and proposed pathway network.

4.4.5.2. Excavation and Filling Code

The development is conditioned to require Operational Works for Earthworks to facilitate the creation of the stormwater bio-retention basin and access road. Minor earthworks will be required to provide suitably shaped allotments and building pads for each lot and construction of the sealed access road.

4.4.5.3. Infrastructure Code

The proposed development will be required to connect to water, sewer, electricity and telecommunications. A condition of approval has been provided requiring future connection to be undertaken at no cost to Council.

4.4.5.4. Landscaping Code

No landscaping details were provided by the applicant and the bio-retention basin will require significant amount of landscaping as per the Stormwater Quality Guideline. Therefore, Council officers have conditioned compliance with the Landscaping Code through the requirement of a detailed landscaping plan in accordance with the PSP SC6.4 to be supplied at Operational Works stage. A bushland aesthetic has been conditioned to continue the look of the surrounding bushland on adjoining properties as per the Stormwater Quality Guideline.

4.4.5.5. Transport and Parking Code

The development will be serviced by new 17.5m wide road reserve that connects Beames Crescent & Henderson Street providing residential access to all fourteen (14) lots of the development. The road connecting Beames Crescent & Henderson Street will allow circulation of service vehicles, such as garbage trucks to easily access the new allotment frontages.

One battle-axe allotment is proposed (Lot 7) and the driveway will be installed in accordance with the WRC Development Manual, being a 7m wide easement with a 3m concrete sealed driveway. The supplementary engineering report by Premise demonstrates using Queensland Streets Design Guidelines, that the increase in traffic generated by the proposed development will not trigger any upgrades (due to an increase in vehicles per day) to Galbraith Park Drive which is servicing the development from Shute Harbour Road.

5. Public Submissions

The development application was placed on public notification between 21/01/2021 and 08/03/2021 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 09/03/2021. Zero (0) submissions were received during this period of Public Notification.

6. Infrastructure Charges

6.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

Adopted Charge					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate		Adopted Charge
ROL	Residential	14	\$30,226.70		\$423,173.80
Total Adopted Charge					\$423,173.80
Credit					
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
Existing	Residential	1	\$30,226.70	100%	\$30,226.70
Total Credit					\$30,226.70
Total Levied Charge					\$392,947.10
Current Amount of Levied Charge		\$392,947.10			

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications - N/A

Risk Management Implications - N/A

Strategic Impacts - N/A

CONSULTATION

Doug Mackay - Manager Development Assessment
 Neil McGaffin - Director Planning & Development
 Leonie Meurant - Strategic Planner
 Adam Robins - Technical Officer Engineering Assessment

Public Notification for 30 business days per Planning Act 2016 requirements for Preliminary Approvals.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*.

The variation from the Emerging Community Zone to the Low Density Residential Zone is supported for reasons discussed in the report, as is the proposed zoning for Reserve Lot (Proposed Lot 70). The development complies with the benchmarks of the Low Density Residential Zone Code, providing a fully serviced residential development, capable of continuing the existing residential character of the Galbraith park Estate.

The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

ATTACHMENTS

Attachment 1 - Conditions of Approval

Attachment 2 - Locality Plan

Attachment 3 - Zoning Plan

Attachment 4 - Proposal Plan

Attachment 1 - Conditions of Approval

1.0 **ADMINISTRATION**

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Concept Plan (Sheet 1 & 2)	Veris	411294-PP01 Rev. E	15/12/2020
Engineering Report	Premise	MIS0669/R01 Rev. A	11/09/2020
Concept Combined Services Plan	Premise	SKC010 Rev. 2	10/12/2020
Preliminary Earthworks Plan	Premise	SKC011 Rev. 2	25/02/2021
Pre-Development Catchment Plan	Premise	SKC012 Rev. 1	02/12/2020
Post-Development Catchment Plan	Premise	SKC013 Rev. 1	02/12/2020
Detail Sections	Premise	SKC015 Rev. 1	10/11/2020
Bushfire Management Plan	JHLD	N/A	05/11/2020

- 1.2 The following further development permits are required prior to commencement of work on site or commencement of the use:

- Operational Works;
 - Earthworks;
 - Access and Parking;
 - Roadworks;
 - Stormwater Drainage;
 - Erosion & Sediment Control;
 - Water Infrastructure; and
 - Sewerage Infrastructure.
- Plumbing and Drainage Works; and
- Building Works.

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.

- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.5 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of the commencement of the use.
- 1.6 Variation approval to amend the following zones, in accordance with the boundaries identified in the Stage 6 Concept Plan (411294-PP01 Issue E dated 15/12/2020):
 1. Proposed Lots 1-14 - amend zone from Emerging Communities to Low Density Residential;
 2. Proposed Lot 70 - amend zone from Emerging Communities to Recreation and Open Space; and
 3. The remaining balance of Lot 600 SP308354 - amend zone from Emerging Communities to Rural.

Note: The remaining balance of Lot 600 SP308354 will be amalgamated with Lot 76 SP270173 creating proposed Lot 77.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
 - a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.4 No invasive plants (Biosecurity Act, 2014) or declared local pests (Local Law no.3) shall be planted on the site or allowed to invade the site and the site must be managed and maintained to exclude weeds.
- 2.5 To reduce the spread of weeds, all earthmoving equipment shall be free of soil and seed before being taken to the work site and again on completion of the project.
- 2.6 The applicant shall submit, with the first Operational Works application, a detailed Landscaping Plan in compliance with SC6.4 that includes the following:
 1. Street trees in accordance with the Development Manual.
 2. The landscaping of the bio-basin is to be in accordance with Council's Stormwater Quality Guideline. Including:
 - a) Species in accordance with Table 7: Planting for the Wet Tropics.
 - b) Follow the bushland aesthetic typology as described in WRC Stormwater Quality Guideline.
 - c) The bio-retention basin must include trees to shade out the weeds and to cool the filter media.
 - d) Provide irrigation for the establishment stage. This is to include a tap connected to reticulated water within 20m of the bio-retention basin.
 3. Provide a bushland type of aesthetic to the remainder of the reserve. The reserve is to be low maintenance, provide some pedestrian access and increase the resilience of the creek.
 4. Include an irrigation plan for the establishment stage.

5. The tree species are to be chosen generally from Regional Ecosystem 8.3.3 for the riparian corridor.
 6. The tree species are to include native pioneer and climax species.
- 2.7 Prior to plan sealing, landscaping is to be provided in accordance with the approved landscaping plan. Depending on the handover pathway, the bio-retention basin may be completed at a later date in accordance with the WRC Stormwater Quality Guideline.

3.0 EARTHWORKS

- 3.1 A Development Permit for Operational Works (Earthworks) must be obtained prior to commencement of work on site. Any application for Operational Works (Earthworks) must be accompanied by detailed engineering design drawings demonstrating compliance with the recommendations of the Civil Engineering report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3789. Compaction test results are to be submitted to Council for its records.
- 3.2 All cut/fill batter slopes created as a result of earthworks carried out on the site are to be protected and retained. Any retaining structure, necessary as a result of works on the site must be designed, supervised, and certified by a Registered Professional Engineer of Queensland prior to signing of the Survey Plan. Any retaining structure must not be located within road reserve.
- 3.3 During and at the completion of the excavation and filling of the site the applicants Civil/Geotechnical Engineer shall supervise, and at the completion, certify that the work carried out on site has meet the design intent and provide evidence that the finished work will not cause adverse impact on adjoining property.

4.0 WATER INFRASTRUCTURE

- 4.1 A Development Permit for Operational Works (Water Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Water Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with Council's Development Manual (current at the time of development) and this Decision Notice.
- 4.2 All water infrastructure must be designed and constructed in accordance with Council's Development Manual (or equivalent replacement document current at the time of development) prior to signing of the survey plans.
- 4.3 Prior to commencement of use on the site or signing of Plan of Survey whichever is sooner, the applicant must lodge with Council a civil engineer's design and construction certification (by an experienced and qualified RPEQ engineer). The certification must be addressed to Council and must certify that all Water Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and Councils Development Manual.
- 4.4 Each lot must be connected to Council's water supply network prior to signing of the Survey Plans.

5.0 SEWERAGE INFRASTRUCTURE

- 5.1 A Development Permit for Operational Works (Sewer Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Sewer Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with Council's Development Manual (current at the time of development) and this Decision Notice.
- 5.2 Easements must be provided over all new Council sewerage lines constructed as part of the development located on private property.
- 5.3 Easement documentation must be provided free of cost to Council.

- 5.4 Each proposed lot must be connected to Council's sewerage reticulation network prior to signing of the Survey Plans for each stage.
- 5.5 Sewerage infrastructure must be constructed to comply with S6 "Sewer Reticulation" of Council's Development Manual, Council's Standard Drawings and Water Services Association of Australia Sewerage Code of Australia. Where a discrepancy or conflict exists between Council's Development Manual and the Sewerage Code, the requirements of Council's Development Manual will prevail.
- 5.6 Prior to commencement of use on the site or signing of Plan of Survey whichever is sooner, the applicant must lodge with Council, a civil engineer's design, and construction certification (by an experienced and qualified RPEQ engineer). The certification must be addressed to Council and must certify that all Sewer Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and Council's Development Manual.

6.0 ACCESS AND PARKING

- 6.1 A Development Permit for Operational Works (Access) must be obtained prior to commencement of work on site. Any application for Operational Works (Access) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with Council's Development Manual (current at the time of development) and this Decision Notice.
- 6.2 The internal access from the property boundary of proposed Lot 6 to the southern boundary of proposed Lot 7, must be constructed to a 3m wide concrete standard prior to signing of the Survey Plans. The documentation for the proposed access easement must include statements regarding ownership and responsibility for future construction and ongoing maintenance requirements of the sealed access within the easement.
- 6.3 The external access from the pavement of the proposed new road to the property boundary of proposed Lot 6 must be constructed to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawing RS-049 and RS-050 prior to signing of the survey plans.
- 6.4 All accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas must be designed and constructed so as to comply with the criteria described in AS2890 and AS1428.

7.0 STORMWATER AND FLOODING

- 7.1 A Development Permit for Operational Works (Stormwater Drainage) must be obtained prior to commencement of work on site. Any application for Operational Works (Stormwater Drainage) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual (current at the time of development), Council's Development Manual (current at the time of development) and this Decision Notice.
- 7.2 The applicant must demonstrate that the developed flows from the land drain to a lawful point of discharge. Natural and developed flows from adjoining properties are to be managed through the site and discharged to a lawful point of discharge. Easements will be required over any land to accommodate the flows.
- 7.3 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual current at the time of development and Council's Development Manual (or equivalent replacement document current at the time of development).
- 7.4 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.

- 7.4 Easements required for drainage purposes through allotments must be in accordance with details described in the Queensland Urban Drainage Manual current at the time of development.
- 7.5 An access easement must be provided from the new road adjacent to proposed Lot 3 to allow access for the maintenance of the diversion drain in the balance lot. The access easement must provide access to the drain from the Southern corner of proposed Lot 3 at the new road to the Southern corner of proposed Lot 4 and be a minimum of 5 meters wide.
- 7.6 Easement documentation must be provided free of cost to Council.
- 7.7 Each allotment to be created must be provided with a lawful point of discharge prior to signing of the Survey Plan for each stage.
- 7.8 Each allotment must be designed so as to be self-draining and flood free for all levels of immunity up to and including Q100.
- 7.9 Prior to signing of Plan of Survey, the owner must lodge with Council a civil engineer's design and construction certification (by an experienced and qualified RPEQ engineer). The certification must be addressed to Council and must certify that the Roof and Allotment and Stormwater Drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual current at the time of development, Council's Development Manual (current at the time of development) and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

8.0 ROADWORKS

- 8.1 A Development Permit for Operational Works (Roadworks) must be obtained prior to commencement of work on site. Any application for Operational Works (Roadworks) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual (current at the time of development), Council's Development Manual (current at the time of development) and this Decision Notice.
- 8.2 All stormwater drainage works associated with the above roadworks must be designed and constructed in accordance with Council's Development Manual.
- 8.3 Design and construction of the works must be in accordance with Council's Standard Specifications and Standard Drawings applicable at the time of development.
- 8.4 At completion of construction and prior to Signing of Plan of Survey, the Supervising Engineer must provide certification to Council that all construction complies with this Decision Notice and Council's Development Manual.
- 8.5 A 1.5-metre-wide concrete finish footpath including tactile indicators in accordance with AS1428 must be provided from the existing path in Beams crescent (between Lot 69 & 70 on SP308345) over the rear swale drain to the Northern boundary of Lot P SP264130 between proposed lot 11 and 12. Handrails must be provided if required. Additionally, a 1.8-meter-high timber paling fence must be provided on each boundary of the pathway.
- 8.6 A 1.5-metre-wide concrete finish footpath including tactile indicators in accordance with AS1428, must be provided for the full frontage of the proposed development linking Beams Crescent and Henderson Street prior to commencement of the use.
- 8.7 The proposed New Road for shall be designed to meet as a minimum requirement the Street and Road Hierarchy as shown in Table D1.1 of Council's Development Manual. The design criteria must as a minimum be as follows:

Access Street

Pavement Width	-	5.5 meters
Edge Treatment	-	Kerb and Channel
Surface	-	Asphalt
Footpath	-	One side

9.0 ELECTRICITY AND TELECOMMUNICATIONS

9.1 Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created lots; or
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created lots, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created lots then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created lots prior to sealing of the Survey Plan.

10.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

- 10.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.
- 10.2 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site-based Erosion Prevention and Sediment Control Plan. The plan must be prepared in accordance with Council's Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book). The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 10.3 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 10.3 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

11.0 MAINTENANCE VALUATION

- 11.1 The applicant must pay to Council a maintenance valuation fee per lot at the time of sealing of the survey plan at the rate applicable at the time of payment. The current rate is \$37.00 per lot.

12.0 CATCHMENT AND LAND MANAGEMENT

- 12.1 Prior to the first Operational Works application being lodged, an amended/expanded Stormwater Quality Management Plan (SQMP) is to be submitted to include additional

requirements expected at the operational works application stage as per Table 5 of Council's Stormwater Quality Guideline. The amended SQMP is to include the following:

- a) The recommendations of the endorsed SQMP and any relevant conditions of the development permit.
- b) Is prepared in accordance with the State Planning Policy (SPP), July 2017, State interest for Water Quality and the recommendations and requirements outlined in the Whitsunday Regional Council Stormwater Quality Guideline.
- c) A maintenance access must be provided. The access must be compacted. The applicant must demonstrate that the access is suitable for a bobcat to go through in wet conditions.
- d) A maintenance pad must be provided to access the bio-retention basin. The pad must be designed as per Water by Design - Bioretention Technical Design Guidelines current at the time.
- e) Include a detailed description of the construction and establishment method to be used as per Section 7 of Council's Stormwater Quality Management Guideline.
- f) Indicate how the bio-basin will be protected from sediments during the construction phase.
- g) The filter media must at least 700mm in depth for planting of trees to occur.
- h) The slope of the batters for the bio-retention basin must be 1 into 4 or less.
- i) Any WSUD infrastructure must be designed in accordance with the Whitsunday Development Manual (Stormwater Quality) current at the time of the application.
- j) The Stormwater Quality Management Plan must include a site plan, showing the location, type, dimensions and engineered drawings for all proposed stormwater quality devices. The plan shall be to a suitable scale and identify the distances to site boundaries from the constructed stormwater quality devices.
- k) Clearly identify the location of the stormwater outlets and their levels.
- l) Provide earthworks plans to demonstrate that the proposed bio-retention basin can fit (vertically and horizontally) within the space provided and that it can freely drain to the legal point of discharge and not increase the flood risk to adjoining properties.
- m) Provide detailed design, including cross-sections of all WSUD devices. This is to include the swales for the balance lot and the bioretention basin.

12.2 The proposed bioretention devices, swales and associated infrastructure are to be constructed and maintained in accordance with the Approved Plans, Council's Development Manual (current version at the time of development) and with the Whitsunday Regional Council Stormwater Quality Guideline to the satisfaction of Council.

12.3 The bioretention basin must be protected from sediment damage during construction and earthworks.

12.4 A 10m buffer from the top of the bank in Lot 900 on SP178765 must be maintained and protected during the construction stage (except for the provision of drainage infrastructure through the buffer to the creek in Lot 900) unless permission from Council and any relevant permits are obtained.

12.5 The filter media of the bioretention basin must be in accordance with section 5.1.7 (sourcing filter media) of Council's Stormwater Quality Guideline.

- 12.6 Prior to commencement of use or prior to handover, whichever comes first, the bioretention basin, supporting infrastructure and landscaping, shall be inspected by the applicants' engineer and Council. Should the bioretention basin, supporting infrastructure and landscaping not be in an acceptable condition, the defects shall be rectified by the applicant, at the applicant's cost.
- 12.7 A Commissioning Certificate is to be submitted to Council prior to commencement of use. All stormwater quality devices installed under this approval shall be commissioned by a suitably qualified person and a certificate supplied to Council prior to their use.

13.0 MISCELLANEOUS

- 13.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 13.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 13.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on-site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 13.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Beames Crescent or adjoining land unless written permission from the owner of that land and Council is provided.
- 13.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

14.0 ADVISORY NOTES

14.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

14.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

14.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to

prevent soil erosion and contamination of the stormwater drainage system and waterways.

14.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

14.5 General Safety of Public During Construction

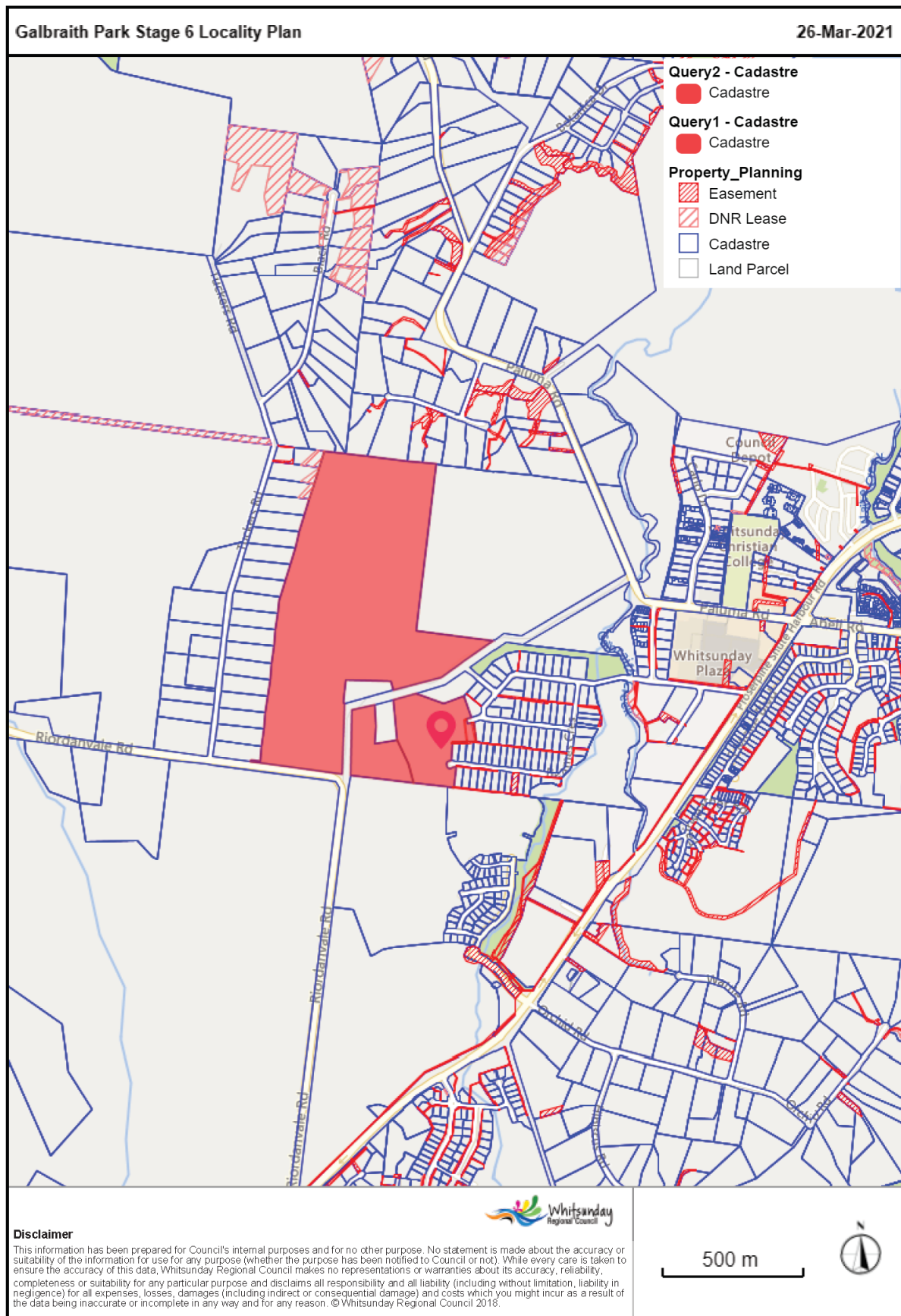
It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

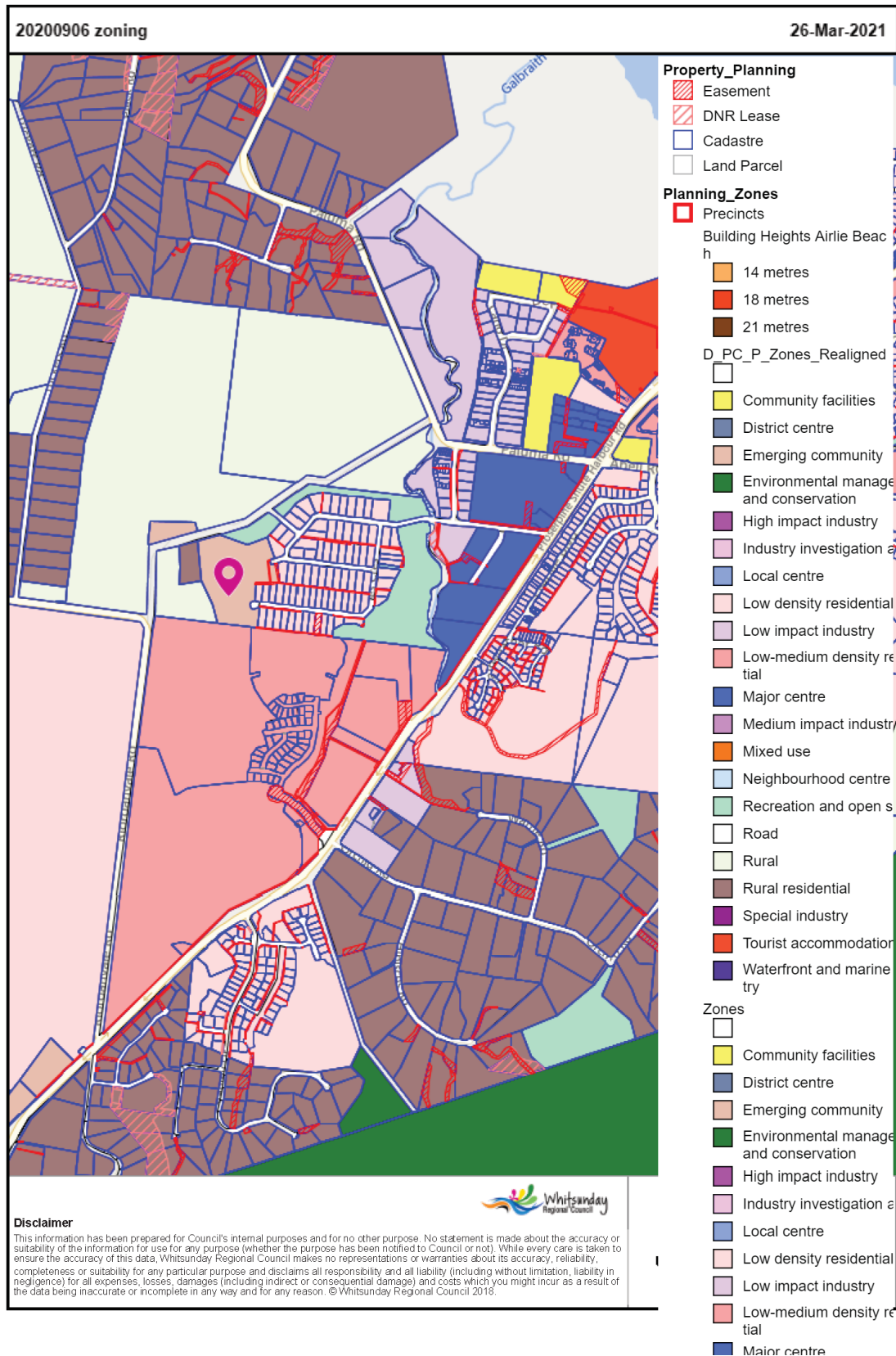
It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

14.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

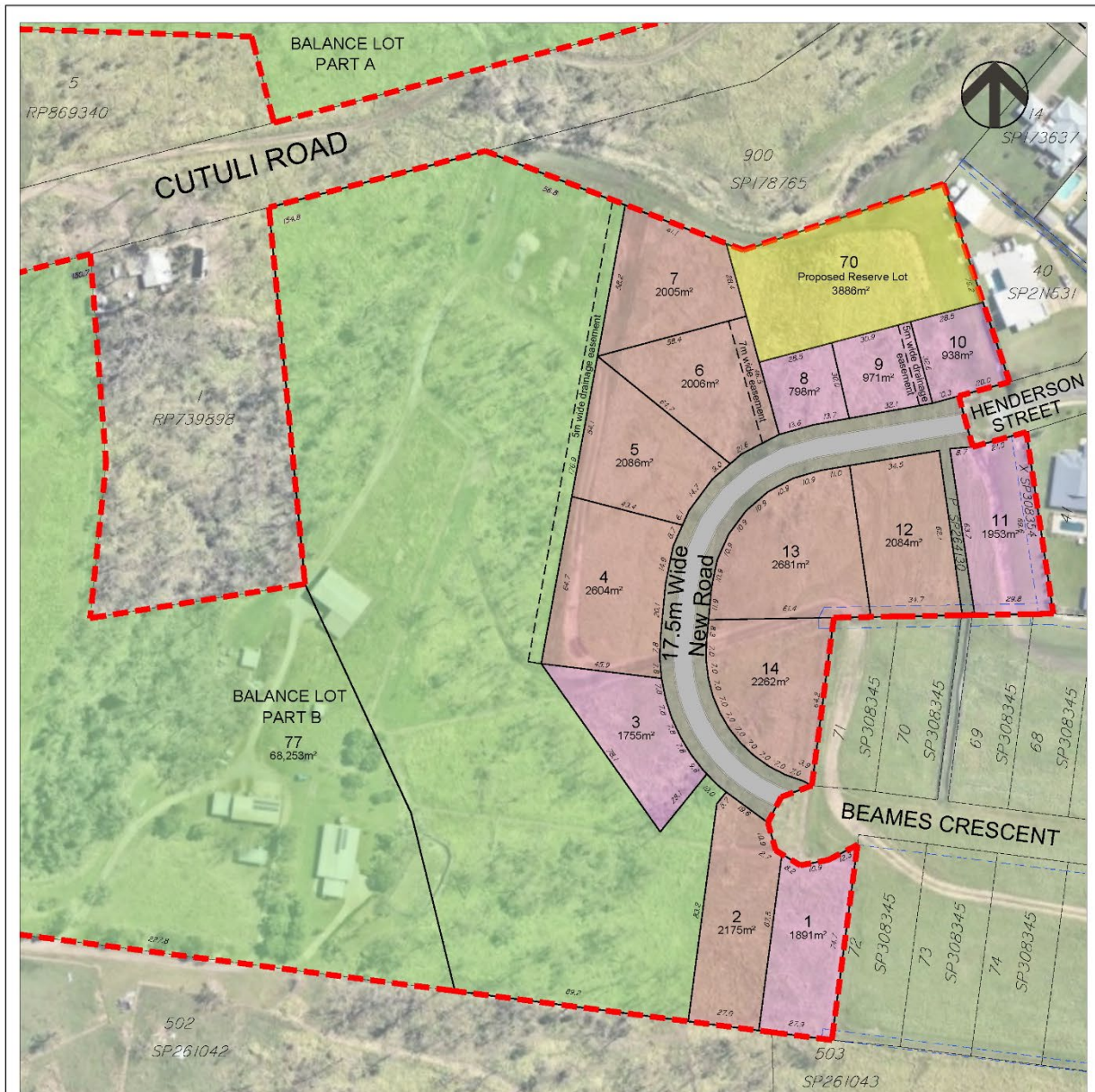
Attachment 2 - Locality Plan



Attachment 3 - Zoning Plan



Attachment 4 - Proposal Plan



**DRAFT
FOR DISCUSSION
PURPOSES ONLY**
Areas, dimensions and number
of lots are approximate only and
remain subject to final survey
and Council Approval.

DEVELOPMENT SUMMARY	
Total Site Area	59.922ha
Approximate Developable Area	59.922ha
Area of Lots	59.574ha
Total Number of Lots	16
Average Lot Area (excl lot 77)	1,872m ²
Approx. Total Area of Road	4,286m ²
Total Balance Lot Area	564,839m ²

LEGEND	
Site Boundary	---
Existing easements	---
Balance Lot	---
Proposed drainage easements	---

YIELD SUMMARY		Total
Lots 0m ² -2000.0m ²	6	37.5%
Lots 2000.00m ² -2999.99m ²	8	50%
Lots 3000.00m ² +	0	0%
Balance Lot	1	6.25%
Balance Lot	1	6.25%
Total Number of Lots	16	100%

0 75m 150m 225m 50mm 100mm 150mm SCALE BAR		Galbraith Park Estate Stage 6 For Riordanvale Developments		veris
IMPORTANT NOTES: (These notes are an integral part of this plan) This plan has been prepared for Riordanvale Developments for the quoting purposes. It is not to be used by any other person or corporation or for any other purposes. Copyright © Veris Australia Pty Ltd. July 2019.		Concept Plan Lot 600 on SP308354 & Lot 76 on SP270173		BRISBANE (07) 5566 1700 WHITSUNDAYS (07) 4915 1722 MACKAY (07) 495 2311 CAIRNS (07) 451 1672 veris.com.au ACN 615 735 727 Veris Australia Pty Ltd
THESE DESIGNS AND DRAWINGS ARE COPYRIGHT AND ARE NOT TO BE USED OR REPRODUCED WITHOUT THE WRITTEN PERMISSION OF VERIS		Local Authority: Cannon Valley Whitsunday Regional Scale: 1:1,500@A3 Designed: JG Drawn: JG Checked: JG Plot Date: Computer File Ref:		Drawing No 411294-PP01 (Sheet 1 of 2) Issue E



14. Development Services

14.3 BRAVUS (FORMERLY ADANI) PROPOSED PROJECT - COLLINSVILLE PUMP TRACK

AUTHOR: Donna Foster - Economic Development Coordinator

RESPONSIBLE OFFICER: Neil McGaffin - Director Development Services

OFFICER'S RECOMMENDATION

That Council endorse the pump track as the preferred community project for Collinsville under the agreement with Bravus and seek their agreement to the project.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

The Community Benefit Fund Memorandum of Understanding between Adani and Whitsunday Regional Council refers to an amount of \$300K being available to spend on a project(s) in accordance with the requirements of the infrastructure access agreement.

At a meeting with Bravus Mining and Resources on 15 February 2021 the concept was discussed. Bravus is supportive of the Pump Track as a recommended project. The company will now submit the concept as a preferred project to a Brisbane based senior manager for internal agreement.

The cost of a Pump Track has not yet been fully costed but has been estimated to be between \$250K to \$750K dependant on design. It is believed that a quality Pump Track could be built for \$300K.

PURPOSE

To provide Council with the opportunity to consider a pump track as the preferred Collinsville community project.

BACKGROUND

The recent Collinsville Community consultation undertaken identified a pump track as a desired project for the community. A pump track located in central Collinsville would increase the range of activities available and provide a safe area for bike, scooter and skateboard riding and skills development to engage young people. As a low-cost activity the Collinsville Pump Track will be accessible to people from all backgrounds.

This concept has been included in the draft Collinsville Master Plan.

The Bravus team enquired about the possibility of an increase of funds as an option to build a higher quality track. Should alternate funds become available further improvements to the Pump Track build can be further considered.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

Financial Implications - The funds have been received by Whitsunday Regional Council for a community project.

Economic Development Implications - the economic benefits have for Whitsunday region will be realised through a growth in visitation and event opportunities.

Stakeholder Relations Implications - Bravus is the key stakeholder with the wider Collinsville community to benefit from the pump park. A pump park was identified in the community consultation as a preferred project.

Risk Management Implications - the project will be led and managed by WRC.

Corporate Plan Alignment:

- Strategy 2.1.1

Outcome 3.4 - Our infrastructure supports our region's current and future needs.

CONSULTATION

- Neil McGaffin - Director Development Services
- Donna Foster - Economic Development Coordinator
- Adam Hagy - (Acting) Director Infrastructure Services
- Shane Neville - Manager Strategic Planning
- Sharon Hoops - Community Liaison Manager, Bravus

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council endorse the pump track as the preferred community project for Collinsville under the agreement with Bravus and seek their agreement to the project.

ATTACHMENTS

N/A

14. Development Services

14.4 COLLINSVILLE MASTERPLAN 2021

AUTHOR: Jonathan Cutting - Strategic Planner

RESPONSIBLE OFFICER: Neil McGaffin - Director Development Services

OFFICER'S RECOMMENDATION

That Council:

- (a) adopt the Collinsville Masterplan;**
 - (b) receive the *'Shaping Collinsville's Future' Consultation Report; and***
 - (c) notify submitters and Collinsville community of the adoption of each report.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Identify priority actions for future grant funding and resourcing in Collinsville, to be included within the Collinsville Masterplan.

PURPOSE

Outline priority projects in the Collinsville Masterplan and summarise consultation outcomes, which helped prioritise these projects.

BACKGROUND

Following the successful Proserpine Masterplan, Council has sought to identify priority projects within Masterplans for each Town, to provide transparency to the community and direction within Council for the future vision of each Township. Many projects require grant funding for delivery, with some investigations required in house to accurately plan and cost proposed projects for delivery in the future.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

Council recently consulted with residents in Collinsville, Scottville and surrounds, to collate ideas and suggestions for the future. Consultation was open for a period of 5 weeks online on Your Say Whitsunday, between Friday 16 October and Friday 20 November 2020, and was promoted via WRC's communication channels and distributed by local community groups.

Overall, there were 101 submissions received during the consultation period, with a mix of online comments, in person feedback at the consultation event, feedback forms and written submissions received. Key themes and submission analysis are set out within the Consultation Report in **Attachment 1**.

These submissions informed the priority projects included within the *Draft Collinsville Masterplan 2021* within **Attachment 2**. Submissions were generally based upon five key themes, which are defined as key objectives in the Masterplan:

- Enhancements of public spaces;
- Improvements to infrastructure and services;
- Increasing liveability for residents;
- Improved health and wellbeing; and
- Attracting more families and residents to Collinsville.

Proposed projects, including how many votes were received for each, are set out below:

Project	Estimated Timing	Estimated Cost
1. Collinsville Swimming Pool Upgrade & Waterpark	Amenities upgrade - 2021	\$142,600** (W4Q allocated)
	Waterpark – 2021/22	\$1,200,000** (LRCI allocated)
2. Playgrounds	Pump track - 2021/2022	\$300,000** (Bravus allocated)
	Scottville playground - 2021/22	\$145,000**
	Darcy Munro playground - 2021/22	\$186,000**
3. Collinsville Youth Coalition Upgrades	Amenities upgrade - 2021	\$99,000** (W4Q allocated)
	Formalised and safe car park – 2022-2024	\$175,000*
	Tennis court refurbishment - 2021	\$116,000** (W4Q allocated)
	Future Recreation upgrades – 2022 – 2024	\$7,570*
4. Cool and Green Collinsville	2022 – 2025	\$113,200* (+\$67,340 3 year establishment cost)
5. Town Centre Enhancements	2022 – 2025	\$2,500,000*
6. Façade Improvement Policy	Ongoing	\$50,000 (Shared across Region)
7. Collinsville Shared Circuit	Footpath Section 1 – 2021	\$230,000** (QLD Cycle Network Funding allocated)
	Footpath Section 2 – 2022/23	\$400,000*
	Footpath Section 3 - Complete	\$300,000 (Complete)
	Footpath Section 4 2023 – 2026	\$680,000*
8. RV Tourism Hub and Tourism Drive Trails Investigation	Drive Trail investigation - 2022	\$25,000*
	RV Tourism Hub - 2022 – 2025	\$20,000*
9. Collinsville Lookout and Solar Farm Lookout	Collinsville Lookout – Complete	\$329,000 (Complete)
	Solar Farm Lookout - 2023-2025	\$300,000*
Total cost	\$7,318,370	* Subject to grant funding ** Grant funding allocated
Delivered	\$629,000	
Funding allocated	\$2,468,600	

Whilst limited votes were received for Project 8 and 9, which aim to support visitor growth in Collinsville, it is recommended that these items are included as measures to promote economic resilience and attract greater visitor expenditure in the Town into the future. Ultimately, without economic diversification to promote the tourism industry, small businesses and stable employment, which benefit from visitation, are at greater risk during mining downturns. In this way, these two actions promote the objective of attracting and retaining families and residents in Collinsville. The projects are focused upon the dominant tourism market of the area being drive visitation.

STRATEGIC IMPACTS

There will be a level of expectation to deliver projects involved with establishing the Collinsville Masterplan. Initial funding has delivered \$629,000 of projects, with another \$2,468,600 committed for projects anticipated to be constructed in the next two years. For the remaining \$4,220,770 of projects, Council will undertake further planning and investigation to better support future grant applications as they become available.

There may be reputational risks involved with adopting the Collinsville Masterplan, including

- the expectation that all projects can be delivered in the estimated timeframe;
 - *The Masterplan identifies that proposed timing is subject to grant funding.*
- concern that community identified projects were not shortlisted.
 - *Most of the projects are in line with community priorities however, not all projects could be included, as some were outside of Council's control or did not fit the scope of the masterplan, making them unsuitable.*

The proposed Collinsville Masterplan aligns with:

- Corporate Plan Outcome 3.1 - Our built environment is well planned, effectively managed and protects our region's heritage and character;
- Corporate Plan Outcome 4.1 - Our infrastructure enables economic development and facilitates investment opportunities; and
- Operational Plan Outcome 3.1.1.9 - Develop a Collinsville Masterplan.

CONSULTATION

- Neil McGaffin - Director Development Services
- Adam Hagy - Acting Director of Infrastructure Services
- Mark Callaghan - Manager Parks and Gardens
- Shane Neville - Manager Strategic Planning
- Joanne Vlismas - Engagement & Marketing Coordinator
- ELT 05/03/2021

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Priority projects within the Collinsville Masterplan are informed by the 'Shaping Collinsville's Future' Consultation. Proposed projects provide a direction for Collinsville by seeking to drive beautification, economic diversification and liveability, which will contribute to the sustainability

of the Town and future challenges. Council is recommended to adopt the Collinsville Masterplan and seek to deliver all projects within.

ATTACHMENTS

Attachment 1 - Consultation Report

Attachment 2 - Collinsville Masterplan

Collinsville Masterplan 2021





INTRODUCTION

The Collinsville Masterplan sets out several actions to be achieved over the next few years for enhancing liveability, health, wellbeing, beautifying the Town and creating conditions for small business success.

The following strategic themes identified by local community input during the '*Shaping Collinsville's Future*' consultation were utilised to guide Masterplan actions for Collinsville and Scottville:

- Enhancements to public spaces;
- Improvements to infrastructure and services;
- Increasing liveability for residents;
- Improved health and wellbeing; and
- Attracting more families and residents to Collinsville.

Many of the projects and proposed timings are subject to available grant funding for completion, nonetheless, their proposed timing illustrates priorities for delivering on the above objectives.

We invite you to read on and discover the projects that will be delivered in the coming years to enhance resilience and create new opportunities within Collinsville and Scottville.

VERSION 2 Approved SN 01/04/2021

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Collinsville Swimming Pool Upgrades & Waterpark

Page 4

2

Playgrounds

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Collinsville Youth Coalition Upgrades

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Cool and Green Collinsville

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Collinsville Shared Circuit

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Collinsville Lookout and Solar Farm

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Town Centre Enhancements

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RV Tourism Hub & Tourism Drive Trails

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Facade Improvement Policy

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Overview

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A MESSAGE FROM YOUR MAYOR



I am pleased to announce the Collinsville Masterplan that will guide projects within Collinsville and Scottville over the next few years. The projects identified within have been informed by the community during the 'Shaping Collinsville's Future' consultation undertaken in late 2020 and I thank everybody for their valuable inputs.

The Collinsville Masterplan sets out several actions for enhancing health, wellbeing, parkland, town beautification, creating new activities for kids and establishing new offerings to attract visitors to engage with Collinsville small business.

Proposed investments in parkland, activities for kids and town beautification will improve liveability, health and wellbeing. Alongside stable employment, these contributing factors attract permanent residents and families to Collinsville and Scottville. Securing permanent residents provides a feedback loop to support more small businesses, which can create a more active Main Street and help attract more residents to Collinsville.

Proposed new visitor offerings, such as the investigation into drive trails, RV Tourism hub improvements and lookouts helps bring new economic inputs into Collinsville's economy during tourism season, building resilience to mining downturns and strengthening the roots of small business which families living in Collinsville and Scottville rely upon.

Community infrastructure investments including Collinsville Youth Coalition Upgrades and creation of a Waterpark adjoining the Collinsville Swimming Pool and Lions Park will strengthen these essential social hubs for locals to gather while kids play, helping to attract more families to Collinsville.

I am excited by the proposed projects for Collinsville and encourage you to learn more about the exciting projects in the pipeline that will make a big difference to the growth, sustainability and preservation of Collinsville for current and future generations.



COLLINSVILLE SWIMMING POOL UPGRADES AND WATERPARK

Overview

A waterpark was a key community priority within the 'Shaping Collinsville's Future' consultation and is proposed to be located at the Collinsville Swimming Pool. The Collinsville Swimming Pool's central location and position next to Collinsville's Lions Park makes it an ideal space for a future waterpark with the space catering for both parents and kids. Council intends construct a waterpark which bridges the functions of the Collinsville Swimming Pool and the Lions Park where parents may relax. Council are also utilising Works for Queensland grant money to upgrade the existing amenities block.

Amenities Block Timing - 2021

Waterpark Timing: 2021 - 2022

Implementation

Detailed design is underway to deliver the waterpark as a priority project under secured grant funding. Detailed design will include pathways, accesses and waterpark design similar in nature to the Proserpine Waterpark.

EST. COST (Grant \$): \$1,200,000 (Waterpark)

EST. COST (Grant \$): \$142,600 (Amenities)

STATUS: Planning

PROJECT CHAMPION: Infrastructure Services



Figure 1: Example of waterpark in Proserpine.

ACTION

1

PLAYGROUNDS

Overview

Improved playground equipment and more activities for older kids were key priorities of the 'Shaping Collingville's Future' consultation. It is proposed to enhance existing playgrounds within Scottville Lions Park, Darcy Munro Park and create a new Pump track in Collingville.

Pump tracks are similar to BMX tracks and are suitable for kids of all ages, increase outdoor activity and social interaction. Pump tracks may be designed for varying scales of difficulty to challenge older and younger kids. The proposed Pump track may be located within Darcy Munro Park or adjacent the tennis courts at the Showgrounds.

Both options are centrally located and adjoining the proposed Collingville Shared Circuit identified in Action 5.

Implementation

Detailed design has commenced and it is anticipated the proposed projects will be constructed in 2021/22 with grant funding from Bravus (Adani) and Works for Queensland. Detailed design will identify a preferred location of the proposed pump track to ensure sufficient buffer to adjoining residences.

EST. COST (Grant \$): \$631,000

STATUS: Planning

PROJECT CHAMPION: Infrastructure Services

Table 1: Proposed playground upgrades.

PROJECT	DESCRIPTION	COST
Collingville Pump Track Timing: 2021 - 2022	Construct a new pump track within the Showgrounds, adjoining the Skate Park, or in Darcy Munro Park.	\$300,000
Scottville Playground Upgrade Timing: 2021 - 2022	Upgrade existing playground.	\$145,000
Darcy Munro Playground Upgrade Timing: 2021 - 2022	Upgrade existing playground.	\$186,000



Figure 2: Example of pump track within Sutherland Shire Council.
Image source: Sutherland Shire Council.

ACTION

2

COLLINSVILLE YOUTH COALITION UPGRADES

Overview

The Collinsville Youth Coalition (CYC) is a key community hub for the young people of Collinsville. Proposed projects identified in response to the 'Shaping Collinsville's Future' Consultation include:

EST. COST (Grant \$):	\$399,275
STATUS:	Planning
PROJECT CHAMPION:	Infrastructure Services

Table 2: Collinsville Youth Coalition upgrades.

TASK	DESCRIPTION	TOTAL
Amenities Block Upgrade Timing: 2021 Council's role: Plan & construct	Upgrade amenities block.	\$99,000
Car park Timing: 2022 - 2024 Council's role: Plan & construct	Formalise 30 car parks (1,250m ² sealed), including access, lighting and safe pedestrian movement.	\$175,000
Recreation upgrades Timing: 2021 - 2022 Council's role: Plan & construct	- Refurbishment of two tennis courts. - Additional shade trees (7), picnic seat (1) and park bench seating (3) around the skate bowl.	\$116,000 \$7,570

Implementation

Proposed amenities block upgrade will occur in 2021 under existing Works for Queensland grant funding. Council will undertake detailed design of the proposed car park in-house in preparation for future grant funding applications in 2021/22.

Recreation facility upgrades will be delivered incrementally, with tennis courts to be refurbished in 2021 and additional shaded seating to be facilitated 2021-2022, subject to grant funding.



COOL AND GREEN COLLINSVILLE

Overview

Collinsville has on average 292 sunny days a year, with an average annual temperature of 30 degrees Celsius, therefore, there is a need to provide significant shading throughout the Town to encourage people to get outside and utilise recreational infrastructure. It is proposed to plant 400 native shade trees adjoining existing and proposed footpaths shown in Figure 3 (over page) at a rate of 1 shade tree per 15m to ensure these pathways are well utilised and comfortable for the community.

Timing: 2023 - 2025 (Subject to funding)

Implementation

Council will seek grant funding for the cost of the trees, then facilitate the planting of 400 semi-mature trees and maintain them for 2 years until established. Plantings established prior to proposed footpaths within Action 5 will be sited to ensure space exists for pathway construction.

EST. COST (Grant \$): \$113,200
 EST. COST (Council \$): \$67,340 Maintenance
 STATUS: Planning
 PROJECT CHAMPION: Infrastructure Services

Table 3: Implementation costs for Cool and Green Collinsville program.

TASK	DESCRIPTION	TOTAL
On-ground works	Contractors/employees to project manage and plant the trees.	\$113,200
Year 1 maintenance	Monitoring, watering and fertilising.	\$54,760
Year 2 maintenance		\$10,980
Year 3 + ongoing maintenance		\$1,600 p/a
Total		\$180,540



ACTION

4

The following pathways have been identified for additional native shade trees. Note, Stanley Street greening will occur as part of Action 7: 'Choose Collinsville' Town Centre Enhancements.

1. Scottville Road footpath (3,300m);
2. Proposed Railway Road/Stanley Street to RV Park pedestrian footpath (500m);
3. Sonoma Street footpath to Town Entrance (720m); and
4. Proposed Carpet Snake Creek Pedestrian Footpath (1,400m).



Figure 3: Proposed locations for shaded pathways in the Cool and Green Collinsville action and new pathways to be constructed as part of the Collinsville Shared Circuit Action.





COLLINSVILLE SHARED CIRCUIT

Overview

The proposed Collinsville shared pedestrian and cycle circuit seeks to connect community nodes and residential areas by utilising Carpet Snake Creek linear open space corridor and major roads to formalise a circuit.

The four major areas identified for improvement are outlined below and shown in Table 4 / Figure 3 (left).

EST. COST (GRANT \$): \$ 1,610,000

STATUS: Commenced

PROJECT CHAMPION: Infrastructure Services

Table 4: Collinsville Shared Circuit sections.

FOOTPATH SECTION	DESCRIPTION
1. Scottville Road missing pathway link Cost: \$230,000 Timing: 2021	The proposed 160m pathway will complete pedestrian link of the Scottville pathway to the Town centre, whilst also improving pedestrian access to the Lawn Bowls club from the RV Park and Town Centre.
2. Railway Road Cost: \$400,000 Timing: 2022/23 (Subject to funding)	Lighting and 360m of footpath will be provided to and from the Showgrounds RV park to improve amenity and the perception of safety for visitors.
3. Shared circuit: Sonoma Street, from Aberdeen Street to Sonoma Park Cost: \$300,000 (complete)	This link forms part of the proposed active transport circuit and connects the Hospital to the Main Street. This section of pathway was completed under the 2018-19 Works for Queensland program.
4. Shared circuit: Carpet Snake Creek linear open space corridor Cost: \$680,000 Timing: 2023 - 2026 (Subject to funding)	Carpet Snake Creek provides a natural corridor to link residential areas, recreational parks, Collinsville State School, Collinsville Showgrounds and RV park. 1.7km of proposed footpath will complete the circuit, including water bubblers.

Implementation

The proposed shared pedestrian and cycle circuit will be delivered by Parks and Gardens teams as prioritised by future Council annual budgets or State Government grants. Footpath Section 1 is anticipated to be completed early 2021 under Queensland Principle Cycle Network Funding and Section 3 is completed.

COLLINSVILLE & SOLAR FARM LOOKOUTS

Overview

Lookouts are a tourist attraction, providing an opportunity for visitors to take photos and share their journey, in turn freely promoting a destination to their friends online. In addition to the recently constructed Miller Street Reservoir lookout, an additional lookout is proposed on the corner of Strathmore and Currunga Road, overlooking the Solar farms and the Collinsville Coal Mine as shown by Figure 4 below.

The proposed Solar Farm lookout and recently completed Miller Street lookout will include:

- Formalisation of car parks within the road reserve (solar farm lookout);
- Raised viewing platform and pergola with tables and chairs (solar farm lookout);
- Interpretive placards to provide interesting information about the solar farm at the Currunga Road lookout and Collinsville history at the Miller Street lookout; and

- Improved signage to guide visitors to the Miller Street and Solar farm lookouts.

Implementation

The proposed Solar Farm lookout may require negotiation with the Whitsunday Solar Farm landowner, however, will predominately be located within the road reserve. The Solar Farm lookout will require support from grant funding.

Solar Farm Lookout Timing: 2023 - 2025

EST. COST (Grant \$):	Collinsville Lookout \$329,000
	Solar Farm Lookout \$300,000
STATUS:	Collinsville Lookout complete
	Solar Farm Lookout in planning
PROJECT CHAMPION:	Infrastructure Services

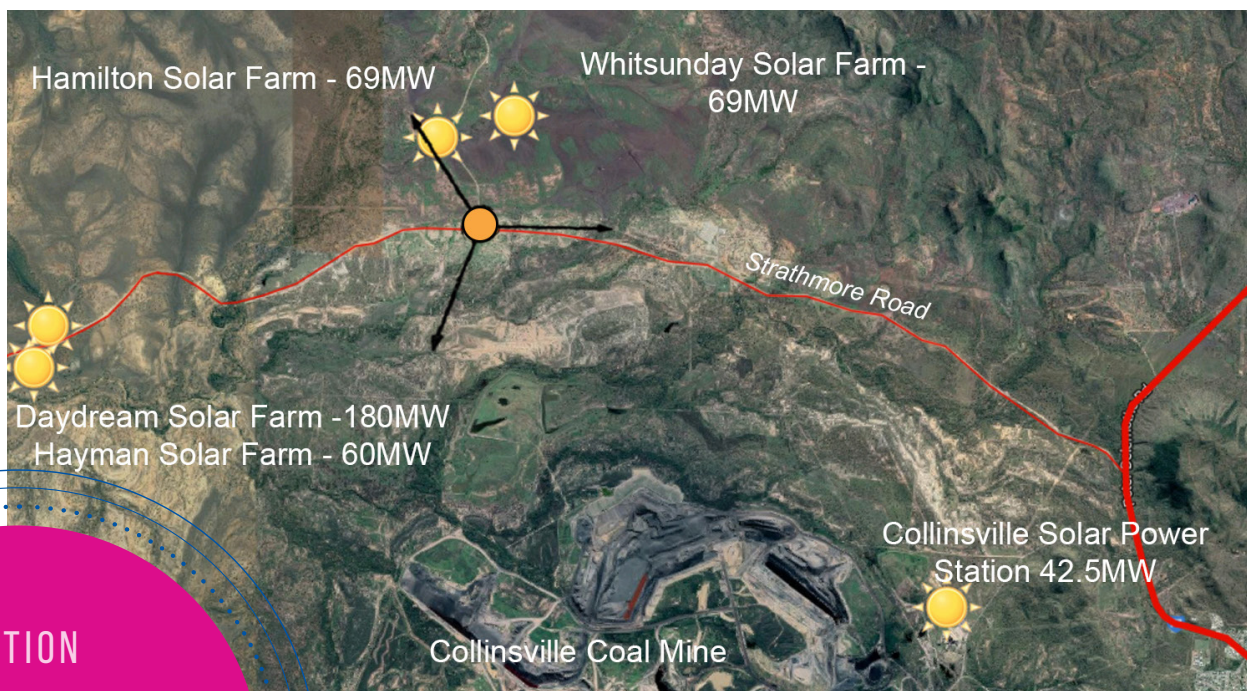


Figure 4: Location of the Solar Farm Lookout.





CHOOSING COLLINSVILLE: TOWN CENTRE ENHANCEMENTS

Overview

The Choosing Collinsville Collinsville Town Centre Enhancement Strategy seeks to create a green oasis by beautifying Sonoma Street, Stanley Street, Conway Street and the Main Street.

The proposed strategy outlined by Table 5 and Figure 5 identifies several town areas that will have improved infrastructure to promote amenity and create an attractive environment.

Upgrades will include significant landscaping, landmark / shade trees, road surface upgrades to signify Main Street entrances, new furniture and footpath upgrades.

EST. COST (COUNCIL \$):	\$2,500,000
STATUS:	Planning
PROJECT CHAMPION:	Infrastructure Services

Timing: 2023 - 2025 (Subject to funding)

Table 5: Town Centre Enhancement Strategy.

STANLEY STREET/TOWN CENTRE STRATEGY	
1	Future Revegetation Project - Seedling plantings to provide green entrance gateway from Scottville and enhance creek line.
2	Scottville Road Upgrade - Enhance town entry point with landscaping and entry signage; and - New road finish at entrance to Stanley Street.
3	Stanley Street Enhancement - Greening the heart of Collinsville with an avenue of trees and new garden beds; - Enhance pedestrian connectivity and amenity; - New street furniture; and - Upgraded footpath areas.
4	Conway and Stanley Street Intersection - Feature tree in roundabout centre; - Upgraded entry sign or feature in centre of roundabout; and - Upgraded road surface finishes.
5	Sonoma Park and Town Centre Arrival - Enhance as gateway into Stanley Street through landscaping and reduced asphalt width; and - Land mark trees in Sonoma Park as markers.
6	Sonoma Street Enhancement - Shade tree planting along footpath, as per Action 4; and - Reduce the width of the asphalt and soften the road appearance.

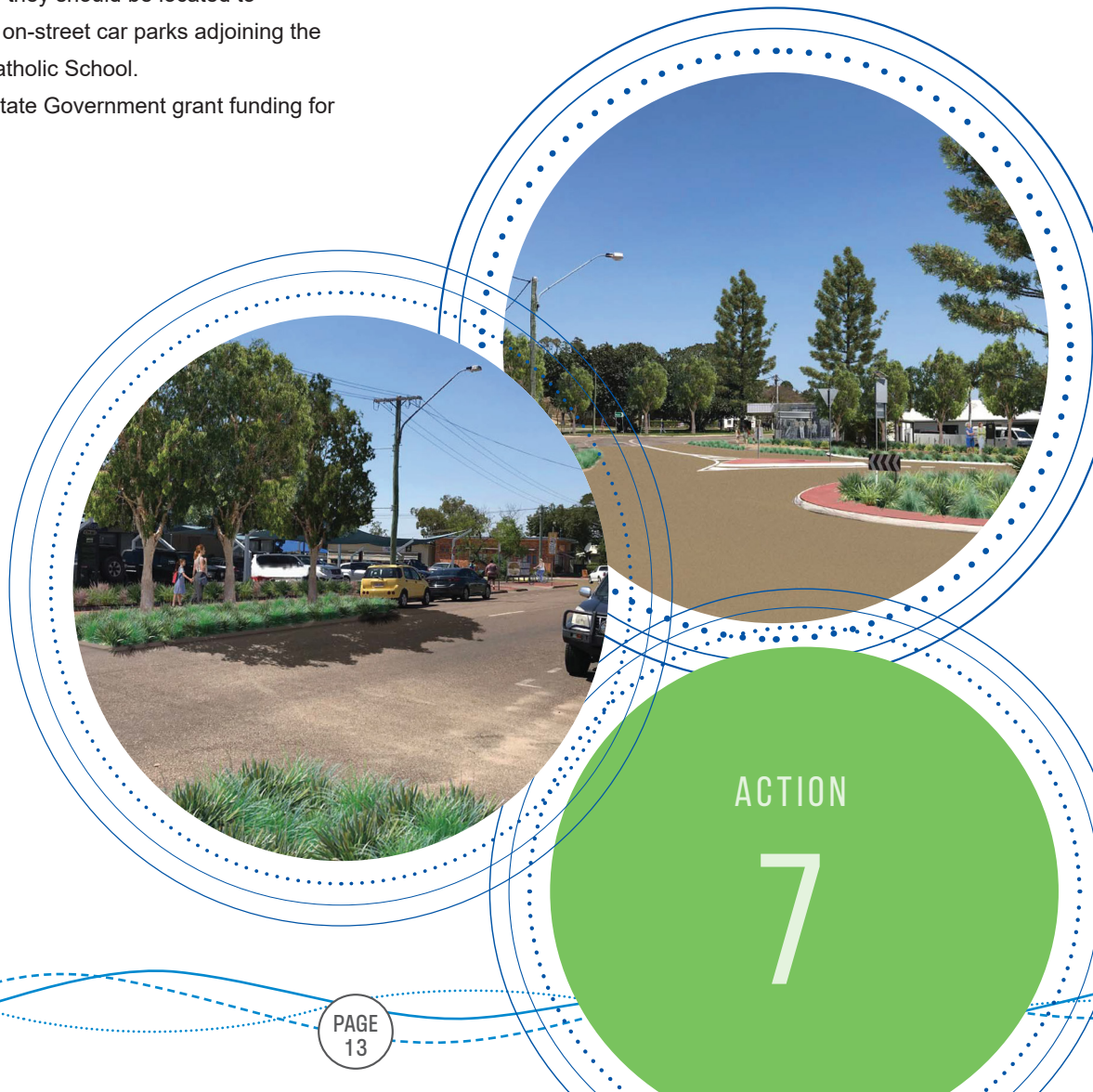


Figure 5: Town Centre Enhancement Strategy

Implementation

Finer detailed design will specify the size of proposed planting beds and where they should be located to minimise the loss of any on-street car parks adjoining the IGA or St John Bosco Catholic School.

This action will require State Government grant funding for completion in full.





RV TOURISM HUB & TOURISM DRIVE TRAILS INVESTIGATION

Overview

Collinsville RV Park Tourism Information Centre is the central hub for tourists in Collinsville and is the primary point of contact for visitors seeking to connect with places to eat, activities to do and local attractions.

Two rooms within the information centre will be enhanced to help visitors connect to Collinsville and promote surrounding tourist trails, through thematic storytelling.

Drive trails and tourist circuits within the broader Collinsville countryside have the potential to connect various heritage sites, creeks, lookouts, cultural tourism

and areas of high scenic amenity, with Collinsville the central node for supplies.

This action seeks to investigate the costs of developing trails as a new tourism attraction and build upon RV park investments, which capture more tourism dollars for small business.

RV Tourism Hub Timing: 2021 - 2022

Drive Trails Investigation Timing: 2022 - 2023

EST. COST (Grant \$): **\$25,000 Drive Trail Investigation**

EST. COST (Grant \$): **\$20,000 RV Tourism Hub**

STATUS: **Planning**

PROJECT CHAMPION: **Economic Development**

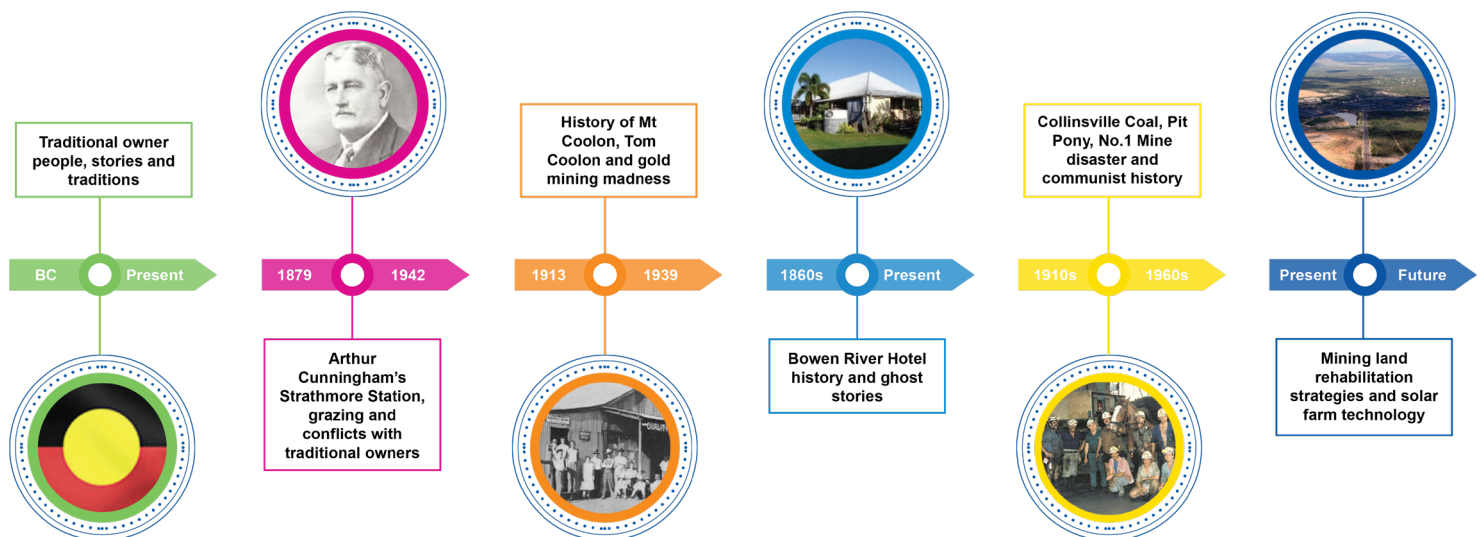


Figure 6: Snapshot of Collinsville Storytelling

Implementation

RV Tourism Hub improvements are proposed to incorporate the Collinsville historical society museum, which is nestled behind the Hospital. Thematic enhancements to the RV Tourism Centre will include the small museum, including enhanced lighting, sound and feature rooms that provide a multi-sensory experience of Collinsville's unique history. Enhancements will complement rather than compete with the adjoining Coalface Museum and link visitors to significant historic components located on future drive trails to be investigated for formalisation and marketing.

Collinsville and surrounds drive trails will be investigated in collaboration with Tourism Whitsunday,

RV Park Manager and local landowners to determine the viability of trails within the broader Collinsville countryside. The development of these circuits and trails is subject to landowner discussions to identify concerns and investigations into crocodile exposure risks. The project will investigate:

- Suitable tourist sites, including but not limited to, Solar farms, Coal mine viewpoints, Burdekin Dam, Bowen River Hotel, Mt Coolon and nearby cultural sites;
- Legibility signage, crocodile safety signage and visitor infrastructure requirements;
- the cost and requirements for acquiring access easements;
- analysis of maintenance and insurance costs; and
- intersection advice where necessary.



Figure 7: Jewels of Collinsville to be marketed within future drive trails under investigation.

FACADE IMPROVEMENT POLICY

Overview

The Façade Improvement Policy offers shop owners within Stanley Street an economic incentive to improve the appearance of their shop front.

This program involves an investment from the shop owner that may be matched by Council and involve anything from a new coat of paint, lighting or architectural improvements.

businesses to fill empty shops.

Subject to available budget, Council will contribute 50% of the works for each shop front to a maximum value, depending on the length of the shopfront:

- 12m long or less, a maximum of \$3,000 is to be contributed; or
- Over 12m long, a maximum of \$5,000 is to be contributed.

Implementation

The Façade Improvement Program was put in place and funded at the 4 September 2019 Council meeting. Improvements to facades aim to support small businesses in re-invigorating Stanley Street and provide an additional incentive for small

EST. COST (COUNCIL \$): \$50,000 (shared Bowen/Airlie/Pros)

STATUS: Ongoing

PROJECT CHAMPION: Developmental Services



Figure 8: Stanley Street, Collinsville.

PROGRAM

9

OVERVIEW

This Collinsville Masterplan seeks to identify a pathway to attract new permanent residents through the creation of family friendly infrastructure, enhancements of public space and investments, which build economic resilience into the future.

The majority of actions proposed will directly benefit the local community as per the general consensus within the *Shaping Collinsville's Future* consultation, with investments in tourism visitation offering indirect benefits to small business owners.

All actions will cultivate an improved outlook for Collinsville and Scottville by providing liveability factors and business conditions to attract permanent residents and families.

Council will endeavour to deliver the identified actions over the next decade, by incorporating projects into annual budgets, preparing detailed designs, creating grant applications and advocating for investments in Collinsville from State and Federal Governments.

Table 6: Summary of Collinsville Masterplan actions.

	PROJECT	COST	ESTIMATED TIMING
1	Collinsville Swimming Pool Upgrades & Waterpark	\$142,600** \$1,200,000**	Amenities upgrade - 2021** Waterpark - 2021/22**
2	Playgrounds	\$300,000** \$145,000** \$186,000**	Pump track - 2021/2022** Scottville playground - 2021/22** Darcy Munro playground - 2021/22**
3	Collinsville Youth Coalition Upgrades	\$99,000** \$175,000* \$116,000** \$7,570	Amenities upgrade - 2021** Formalised and safe car park – 2022- 2024* Tennis court refurbishment - 2021** Future Recreation upgrades – 2022 – 2024*
4	Cool and Green Collinsville	\$113,200* \$67,340 (maintenance)	2023 – 2025*
5	Collinsville Shared Circuit	\$230,000** \$400,000* \$300,000 \$680,000*	Footpath Section 1 – 2021/22** Footpath Section 2 – 2022/23* Footpath Section 3 - Complete Footpath Section 4 - 2023-2026*
6	Collinsville Lookout and Solar Farm Lookout	\$329,000 \$300,000*	Collinsville Lookout – Complete Solar Farm Lookout - 2023-2025*
7	Town Centre Enhancements	\$2,500,000*	2022 – 2025*
8	RV Tourism Hub and Tourism Drive Trails Investigation	\$25,000* \$20,000*	Trails investigation - 2022* RV Tourism Hub - 2022 - 2025*
9	Facade Improvement Policy	\$50,000 (shared)	Ongoing
TOTAL		\$7,318,370	

DELIVERED \$629,000
FUNDING ALLOCATED \$2,468,600

* *Subject to grant funding*

** *Grant funding allocated*





83 Main Street

PROSERPINE QLD 4800

Phone: 1300 WRC QLD

Email: info@whitsundayrc.qld.gov.au

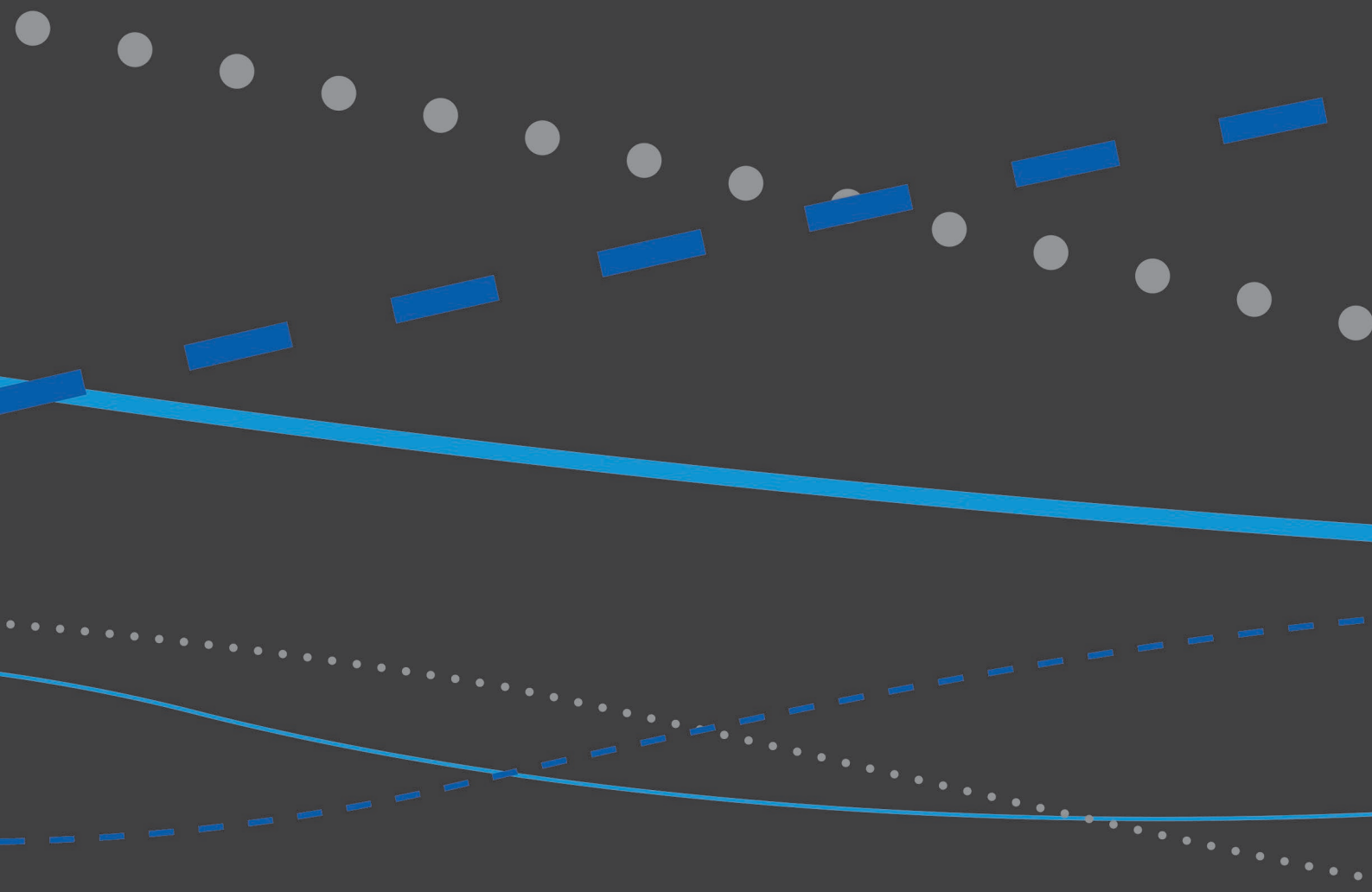
Web: www.whitsundayrc.qld.gov.au



Shaping Collinsville's Future

Consultation Report

Date: 30 November 2020



Contents

1. Executive Summary	3
2. Background	3
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5. Recommendations	9
6. Next Steps	9

Attachment A: All Submissions

Attachment B: Submission Analysis

Attachment C: Breakdown of All Ideas

Document History

Title	Version No.	Date	Author	Reviewer	Approved by
Report	1.0	30 Nov 2020	Joanne Vlismas	Adam Hagy; Jonathan Cutting; Greg Martin	Adam Hagy

1. Executive Summary

Whitsunday Regional Council (WRC) recently consulted with residents in Collinsville, Scottville and surrounds, to collate ideas and suggestions for improvements and planning for Collinsville's future.

The consultation period was open for a period of 5 weeks online on Your Say Whitsunday, between Friday 16 October and Friday 20 November, and was promoted via WRC's communication channels and distributed by local community groups.

A public consultation event was held on Friday 23 October at Lions Park in Collinsville, between 4pm – 6pm, and approximately 50 residents attended the event, which included a brainstorming activity and sausage sizzle. The event was attended by the Mayor, Councillors, senior WRC executives and WRC project officers.

A total of 101 submissions were received during the consultation period, covering a wide range of ideas and suggestions for improvements. All ideas have been collated into this report and priority suggestions have been identified.

A waterpark was by far the most popular idea presented by the community, followed by cheaper water, beautification of the town and new play equipment in the parks. Road improvements, upgrades to sporting facilities and a pump track were also popular ideas.

Many participants expressed they do not feel they have received the same level of service as other areas within the Region. The results also show that residents would prefer upgrades that enhance their liveability and beautify the town, rather than a focus on tourism projects.

Collinsville residents have clearly expressed they would like to see major upgrades and visible improvements in their town within the next few years.

2. Background

Whitsunday Regional Council is seeking community input into the development of the Collinsville Master Plan and looking for ideas to spend nominated Works for Queensland funding in the division.

The Master Plan will outline the vision for future planning and development of Collinsville, and this document will inform future WRC works programs and priority project selection for grant applications.

The Queensland Government's Works for Queensland (W4Q) program aims to stimulate the economy by providing jobs for locals in the construction of new infrastructure, such as playgrounds, street furniture, solar equipment and footpaths. WRC has received \$3.61 million in W4Q funding under Round 3 and an additional \$2.72 million in COVID stimulus funding. An equal portion of these funds have been split between the 6 divisions.

3. Overview of the Consultation

The consultation process occurred over a 5 week period from Friday 16 October through to 5pm, Friday 20 November 2020.

3.1 Purpose of the consultation

To consult with affected residents and key stakeholders regarding ideas and suggestions for Collinsville's future.

Under the IAP2 Public Participation Spectrum, WRC was seeking to inform and consult the affected communities.

3.2 Who was consulted

All residents in Collinsville, Scottville and surrounding areas were targeted during the consultation process. Anyone could participate in the consultation activities.

3.3 Advertising and promotional activities

The consultation was promoted via WRC's Facebook page, in the Townsville Bulletin lift out, through the electronic sign at the Telehealth Centre, flyers on public noticeboards and via direct emails to Collinsville community groups. Feedback Forms were available at the Collinsville Customer Service Centre during the consultation period.

WRC promoted the consultation process via social media, with a Facebook post at the beginning of the consultation period. This post had a reach of 7074 people, with 133 likes/shares and 61 link clicks through to Your Say Whitsunday.



Facebook post 15 October



Flyer

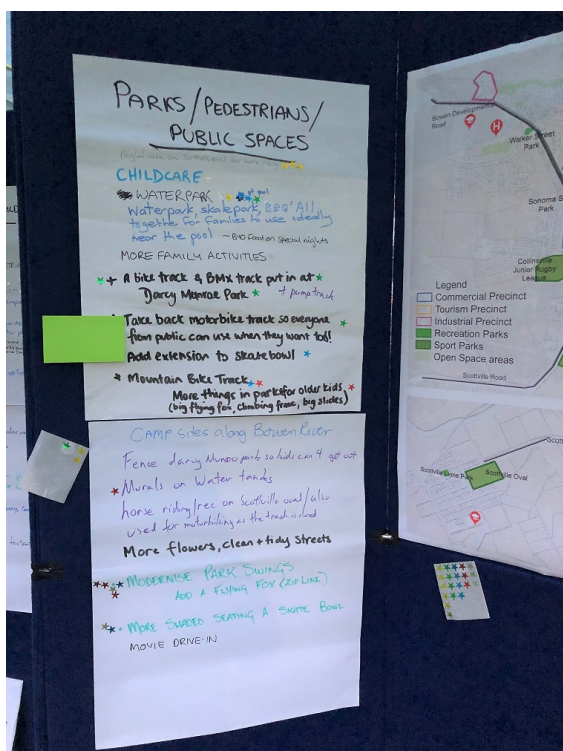
3.4 Public Consultation Event

A public consultation event was held on Friday 23 October at Lions Park in Collinsville, between 4pm – 6pm, and approximately 50 residents attended the event, which included a brainstorming activity and sausage sizzle.

A range of ideas and concerns were raised with the Mayor, Councillors and senior WRC staff in an open meeting forum during the event. Brainstorming activities with butchers paper was set up to record ideas, comments and preferences. Participants could vote for preferred ideas by placing stickers next to an idea on the butchers paper. The brainstorming activity was facilitated by WRC officers who directly engaged with residents throughout the event.

A list of Proposed Projects was presented to residents to gain feedback on the projects listed. Maps showing the location of a proposed footpath construction were also available for viewing on the day. Promotional merchandise was displayed and available as giveaways for residents to encourage participation. Feedback Forms were collected on the day and made available to any who wished to write their submission another day.





4. Overview of the Responses

Overall, there were 101 submissions received during the consultation period, with a mix of online comments, in person feedback at the consultation event, feedback forms and written submissions received. All responses are detailed in full in **Attachment A: All Submissions**.

4.1 Analysis of responses

The following graphs outline some of the key results from the surveys and comments. A full breakdown of all responses is in **Attachment B – Submission Analysis**.

The most popular idea by far is the installation of a Waterpark in Collinsville, followed by reducing water charges, upgraded park equipment and facilities, beautification of the town, upgraded sports facilities for kids and more road maintenance.

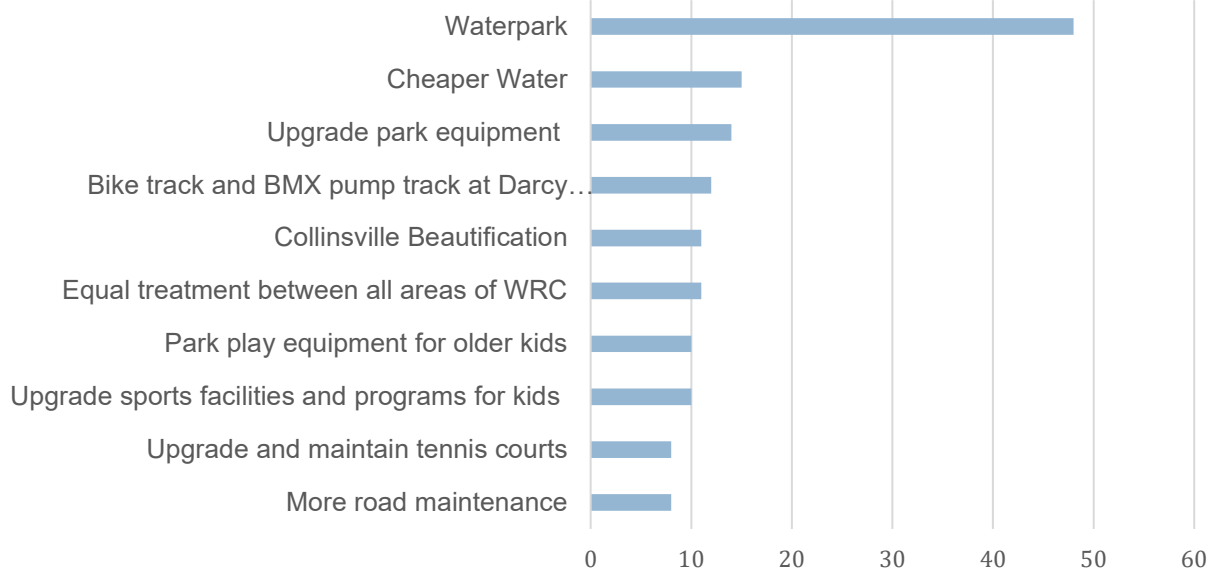
Another comment, which was widely expressed, was the feeling of unfair treatment and neglect compared to the other towns within the Whitsunday Region. This sentiment indicates that residents have higher expectations of WRC's services than what is being delivered currently.

Themes

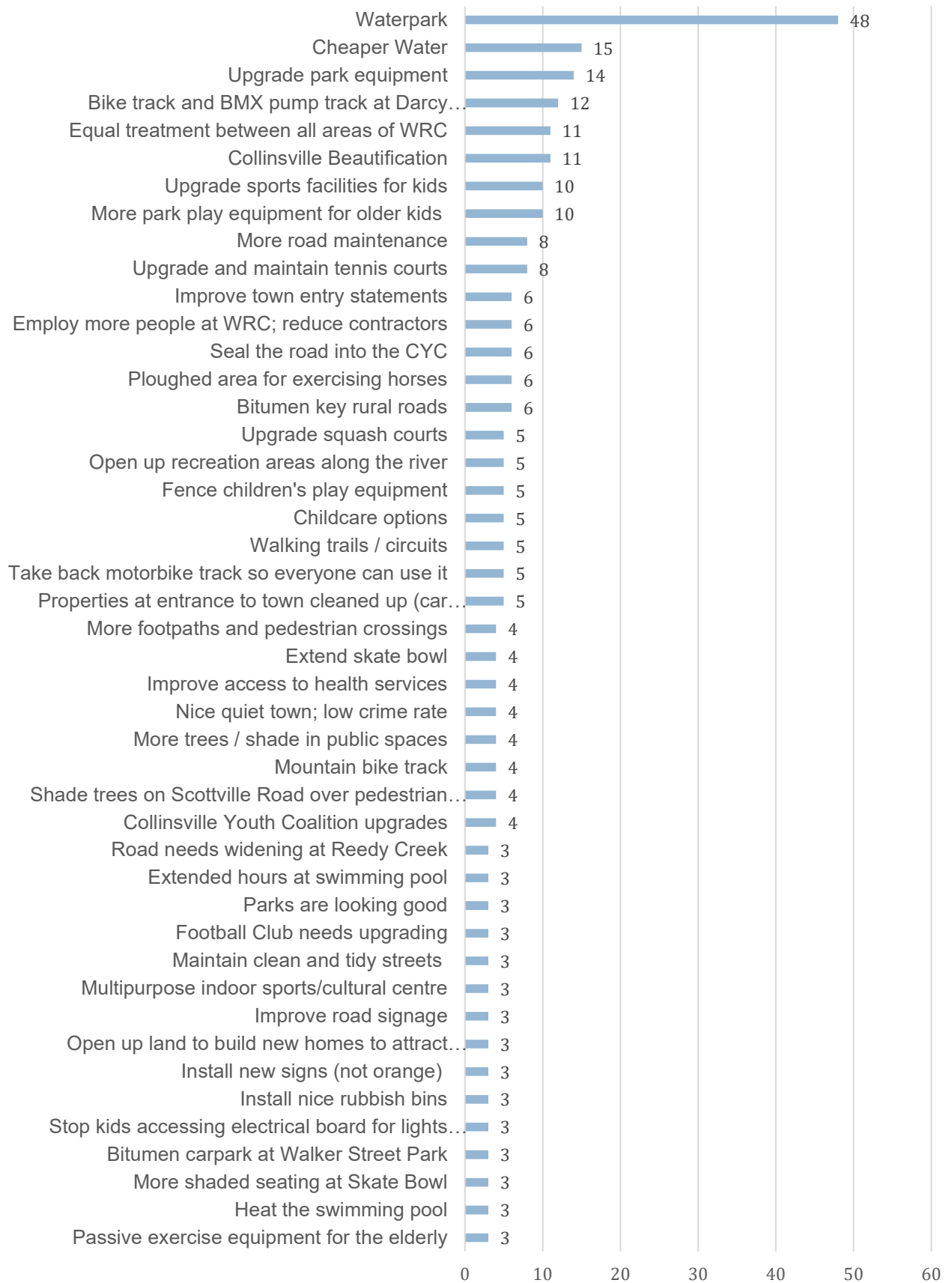
- Parks / Public Spaces
- Roads / Paths / Buildings
- Health / Wellbeing
- Business / Jobs
- What needs improving in Collinsville?
- What do you like about Collinsville?



Top 10 Suggestions



Popular Suggestions



5. Recommendations

As indicated by the results outlined in this Report, the Collinsville community have expressed a wide range of ideas and suggestions for improvements to their town. The consultation process received a lot of interest and engagement from residents, which is reflected in the large number of submissions received.

Despite so many different ideas put forward, it can be extrapolated that most ideas fall into several key themes:

- Enhancements of public spaces;
- Improvements to infrastructure and services;
- Increasing liveability for residents;
- Improved health and wellbeing; and
- Attracting more families and residents to Collinsville.

It is recommended these key themes and popular ideas expressed during the consultation process are considered by WRC moving forward, during the development of the Collinsville Master Plan, future capital budgets and funding opportunities.

Ongoing communication and engagement with Collinsville residents is recommended to keep the community informed of any planned upgrades and to demonstrate that Council has listened to the feedback provided in this Report.

6. Next Steps

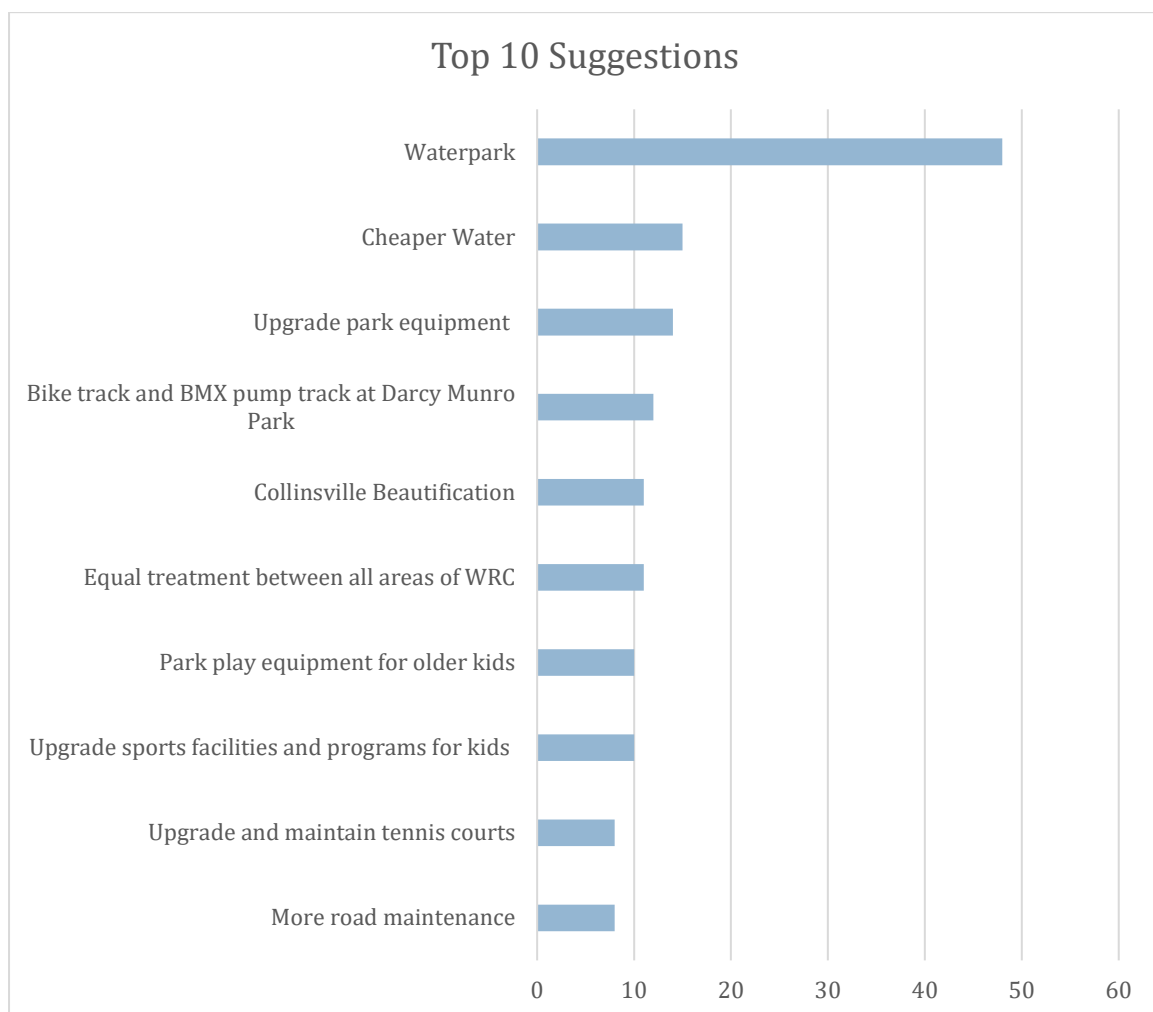
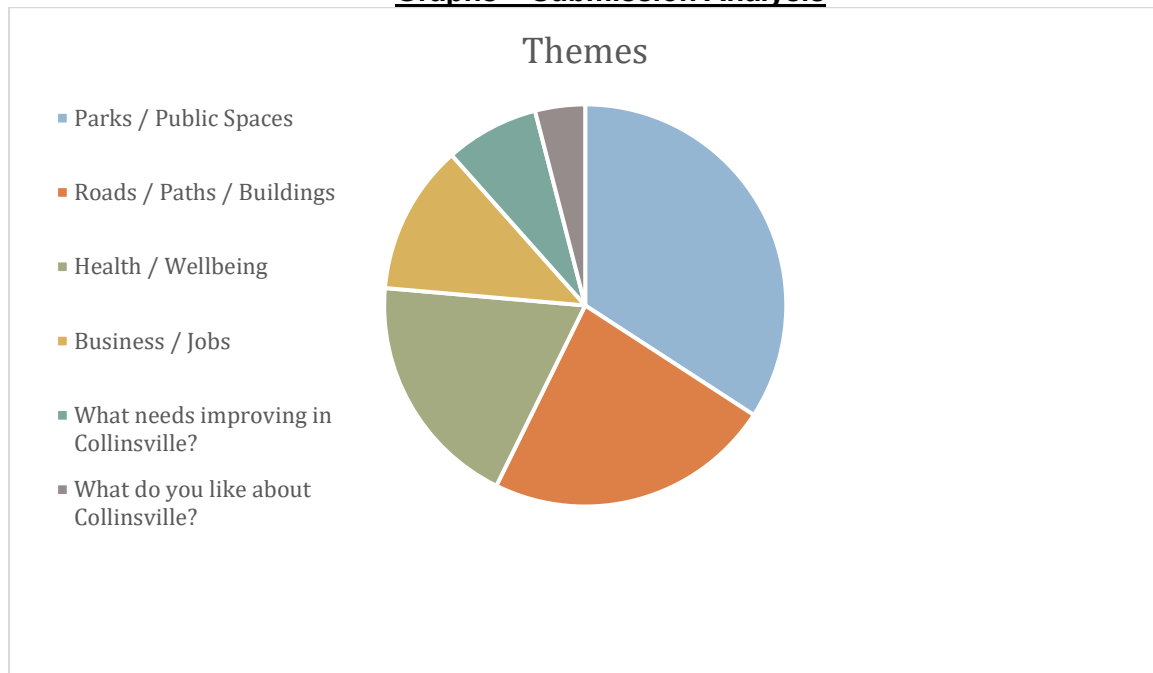
This report will be considered by WRC officers for future W4Q projects and during the preparation of the Collinsville Master Plan. The report will be presented to Council for their consideration.

It is important to close the loop with residents and show how their input has affected the outcome. A Consultation Summary infographic document will be prepared, which will be released to the public and distributed via the website and social media. The Summary will show some of the key statistics and outcomes of the consultation process.

Attachment A – Consultation Report – All Submissions (See separate Excel Attachment)

Attachment B – Submission Analysis

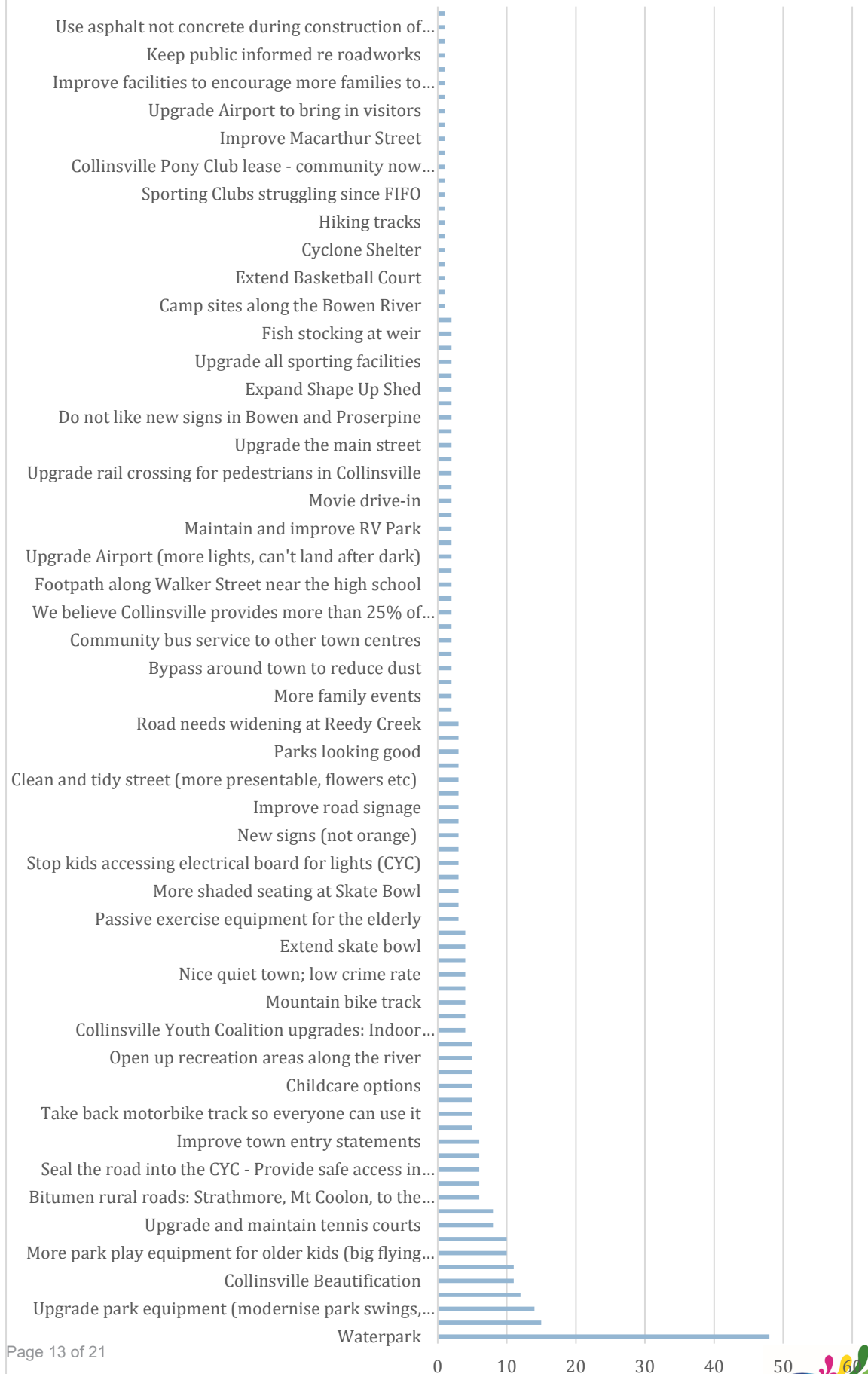
Graphs – Submission Analysis



Popular Suggestions



All Ideas



Attachment C – Breakdown of ideas

Breakdown of Ideas

Town Improvements	Idea	Mentions	Action Officer (Directorate)
Water Park	Install a waterpark	48	Infrastructure
Collinsville Beautification	Beautify the town	10	Infrastructure
Footpaths	- More footpaths and pedestrian crossings - Along walker street near the high school - Wide enough to fit pedestrians and cyclists - Connect footpath between Pelican Park and Darcy Munro Parks - From the town side of hill to the new Miller St Lookout	3 2 1 1 1	Infrastructure
Town Entry	Improve town entry statements	3	Infrastructure
Bins	Nice rubbish bins	2	Infrastructure
Signs	- New signs (Not Orange) - Improve road signage	2 2	Infrastructure
Lighting	Lighting on path to Scottsville	2	Infrastructure
Murals	- Murals on water tanks - In the Main Street	1 1	Community
Tidy Street	- Clean and tidy street - More presentable - Flowers etc	1	Infrastructure
Main Street	Upgrade the main street	1	Infrastructure
Digital Clock	Install digital clock	1	Infrastructure
Facades	Encourage façade improvements	1	Development
Business Frontages	Improve vacant business frontages in Main Street	1	Development
Properties cleared	Properties at entrance to town need to be cleared up (Car bodies etc.)	2	Community

Council Facilities	Idea	Mentions	Action Officer (Directorate)
Pool	- Heat Swimming Pool - Extended hours - New 50m Swimming Pool - Upgrade and heat the baby pool - Repair chair lift remote at swimming pool - Fix pool steps	3 2 1 1 1 1	Community
Airport	- Upgrade lights – can't land after dark - Upgrade Airport to bring in more visitors	2 1	OMCEO
Council Depot	Bring machinery back to Collinsville Depot	2	Infrastructure
Showgrounds	Showgrounds becomes one big family park	2	Infrastructure
Cyclone Recovery	Build a cyclone Recovery Centre	1	Infrastructure
Dog area	Designated Dog walking area	1	Community
Mt Coolon Toilets	Upgrade public toilets in Mt. Coolon	1	Infrastructure
Library	Expand library services and hours	1	Community
	Computer literacy courses	1	Community
Customer Service Centre	- Customer Service Centre building needs upgrading - Poor design	1	Corporate
Animal Shelter	Establish an animal shelter	1	Community

Roads, Waste, Water & Drainage	Idea	Mentions	Action Officer (Directorate)
Cheaper Water	- Encourage garden and lifestyle - Beautify yards and town with watering - Increase water allocation - Water subsidy for gardens - Reduce impact of coal dust	15	Infrastructure
Bitumen Carpark	Bitumen Carpark at Walker Street Park (Opposite Top Shop)	3	Infrastructure

Bitumen Rural Roads	• Strathmore • Mt Coolon • To the Burdekin Dam • To Lake Proserpine	6	Infrastructure
Seal CYC Road	• Safe access in front of parked cars for children	5	Infrastructure
Road Maintenance	• More road maintenance within the community	4	Infrastructure
Mt Coolon Rd	• Impacted by increased traffic • Needs improvements • How much longer will it last for?	1	Infrastructure
Macarthur St	• Improvements	1	Infrastructure
Water Usage	• Ratepayers not big water users	1	Infrastructure
Roundabout	• Roundabout at George Street and Pelican Street	1	Infrastructure
Signage	• Change stop sign locations so trucks do not need to stop through town	1	Infrastructure
Boat Ramp	• Upgrade Boat Ramp at Weir	1	Matt Fanning

Parks & Gardens	Idea	Mentions	Action Officer (Directorate)
Upgrade Park Equipment	• Modernise Park Swings • Add a flying fox	14	Infrastructure
Park Play Equipment for Older Kids	• Big flying fox • Climbing Frame • Big slides	8	Infrastructure
Bike Track and BMX Pump Track	• Located at Darcy Munroe Park	8	Infrastructure
Trees	• Shade Trees on Scottville Road over pedestrian paths • More trees and shade in public spaces • More trees in RV Parks	4 2 1	Infrastructure
Play Equipment	• Fence Children's play equipment	3	Infrastructure

Exercise Equipment	Passive exercise equipment for the elderly	2	Infrastructure
Watering	- More watering - Showgrounds	1 1	Infrastructure
Shade Covers	Happy about new shade covers in parks	1	Infrastructure
Darcy Monroe Park	Upgrade the park	1	Infrastructure
Weed Control	More weed control along footpaths	1	Infrastructure
Revegetation	Plant more Native Vegetation	1	Infrastructure
Drinking Taps	Replace drinking taps in parks	1	Infrastructure
Watering	More watering in parks	1	Infrastructure
Cemetery	Install access to water in middle of cemetery	1	Infrastructure

Community	Idea	Mentions	Action Officer (Directorate)
Events	- More family events - Hold more major events	2 1	Community
Bus	- Bus with wheelchair access for elderly and disabled - Community bus service to other town centres	1 1	Community
Consultations	Hold more of these consultations	1	OMCEO
Drive In	Movie Drive in	1	Community
Keep public Informed	Keep the public informed R.E: Roadworks	1	OMCEO
"I care about Collinsville"	Community pride campaign	1	OMCEO
Activities for Youths	More activities and services for youths	1	Community
Community Development	Establish a Community NFP Umbrella structure with Board	1	Community
Community Development	Funding for a Coordinator role to connect, collaborate and coordinate with existing government, corporate and NFP stakeholders	1	Community

Planning & Development, ED & Tourism	Idea	Mentions	Action Officer (Directorate)
Mountain Bike Trails	Develop mountain bike trails	4	Development
Walking Circuits/ tracks	Develop walking tracks / circuits	4	Development
New Land	Open New Land to build new homes to attract more families to live and stay here	2	Development
Hiking Track	Develop hiking trails	1	Development
Walking tracks	More walking tracks	1	Development
Recreation area	- Centralized all ages recreation area near the pool - BBQ's - Skatepark - Waterpark - Events - Activities for teens	1	Development
Camping/ Fishing	- Great Camping and Fishing areas - Camp sites along the Bowen River	2 1	Community
Heritage Attractions	Opportunity of heritage tourist attractions	1	Development
Tee Tree Caves	Open access to Tee Tree Caves for public viewing	1	Development
Attract residents	Improve facilities to encourage more families to move here	1	Development
Equal treatment	Make sure to include Collinsville in future planning processes for region	1	Development

W4Q specific	Idea	Mentions	Action Officer (Directorate)
Decisions	Questioning decision making for previous W4Q upgrades	1	Infrastructure
Future Funding	More playgrounds and other enjoyable extras for W4Q Funding (other projects should be out of capital budget)	1	Infrastructure

Sporting Clubs / Fields	Idea	Mentions	Action Officer (Directorate)
Sports Facilities	- More programming - Volunteer Coaching	6	Community
Tennis Courts	Upgrade and Maintain, undercover	5	Infrastructure
Scottsville Oval	Ploughed area to ride horses	5	Community
Extend Skate Bowl	Extend Skate Bowl	3	Infrastructure
Skate Bowl Seating	More shaded seating at Skate Bowl		Infrastructure
Squash Courts	Upgrade Squash Courts	2	Infrastructure
Collinsville Youth Coalition Upgrades	- Indoor Squash Court with A/C - Undercover area to have court lines for different sports and net around - Extend Skate Bowl - Install traffic education track for kids - Stop kids from accessing CYC Electrical Boards	2 1	Infrastructure
Basketball Courts	Extend basketball courts	1	Infrastructure
Sporting clubs	Struggling since FIFO	1	Community
Football club	Needs Upgrading	1	Infrastructure
Sports Facilities	Upgrade all sporting facilities	1	Infrastructure
CYC Shed	Use CYC Shed for multipurpose sports	1	Corporate
Netball Courts	Upgrade Netball Courts in Scottsville	1	Infrastructure
Swimming Club	More funding for the swimming club	1	Community
Soccer Fields	Find a use for the old soccer fields	1	Corporate
Horse area	Ploughed area on Scottville Oval for horse riding	4	Corporate
Motorbike Track	Take back Motorbike track so everyone can use it	3	Corporate
Pony Club	Community now locked out and can't access park	1	Corporate

Non-Council Requests	Idea	Mentions	Action Officer
Road and Waste Issues	Ensure ratepayers aren't paying for road and waste issues caused by mining companies	2	Mining companies
Sodexo Camp Footpath	Ratepayers shouldn't pay for footpath to Sodexo Camp	2	Mining companies
Health care	Improve access to healthcare	2	Queensland Heath
Railway Crossing	Upgrade railway crossing for pedestrians in Collinsville	1	Aurizon
Railway Crossing	Lighting installed along footpath on railway road	1	Aurizon
Railway Line	Shift railway line out of town to help with dust	1	Aurizon
Urannah Dam	Development of Urannah Dam	1	QLD Government
Childcare	More childcare options	2	QLD Dept of Communities
Car Wash	Install a car wash		Small business
Health Food	Health Food Shop	1	Small business
Aerobics	Water Aerobics Instructor	1	Small business

Requests over private land	Idea	Mentions	Action Officer (Directorate)
River Areas	Open up recreation areas along the river	3	Property Owner
Vacant Houses	Move vehicles parked at vacant houses	1	Property Owner
Shipping Containers	Remove shipping containers in the Main Street	1	Property Owner
Fish Stocking	Fish stocking at weir	1	Property Owner

Other / General	Idea	Mentions	Action Officer (Directorate)
Rates	• Rates - Residents believe that Collinsville provides more than 25% of rates to WRC from mining and agricultural leases • Reduce rates	2 1	
WRC employment	• Employ more people at Council • Reduce Contractors • Better management of WRC Staff	4	
Funding	• More funding needed to deliver major projects	1	
	• Have waited years for upgrades	1	
	• Frustration over lack of action from WRC	1	
	• New people not invested in town	1	
	• Complete projects already started	1	
	• Make Bowen Chambers central place for WRC to cut down travel time	1	
	• More employment opportunities needed	1	
	• More Mental Health awareness	1	
	• Best water system on the East Coast	1	
	• Parks are looking good	2	
	• Nice Quiet Town – Low Crime Rate	1	

14. Development Services

14.5 FUNDING OPPORTUNITY - NQ TELECOMMUNICATIONS AND ENERGY IMPROVEMENTS GRANTS

AUTHOR: Elouise Lamb - Project Officer Economic Development and Major Grants

RESPONSIBLE OFFICER: Neil McGaffin - Director Development Services

OFFICER'S RECOMMENDATION

That Council resolves to:

1. Support the submissions to the NQ Telecommunications and Energy Improvements Grants program seeking funding amounts as identified for the following projects (in priority order):
 - a. \$1.06M for the VHF Radio Solution Replacement project
 - b. \$493k for WRC Solar for critical services assets
2. Approve the proposed Council co-contributions, in the event the funding application is successful:
 - a. \$40,000 for the VHF Radio Solution Replacement project
 - b. \$50,000 for WRC Solar for critical services assets.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

This report provides a recommendation to submit two (2) projects to the NQ Telecommunications and Energy Improvements Grants program. Projects were selected from 4 options put forward to the Disaster Management Coordinator and Manager Innovation Technology based on priority need and project alignment to funding objectives.

Funding for these projects does require co-contribution.
Project submissions are due 30 April 2021.

PURPOSE

The purpose of this report is to provide information to Council about the opportunity to apply for funds to strengthen the resilience of the Whitsunday community and be better prepared for disasters.

BACKGROUND

Under the National Drought and North Queensland Flood Response and Recovery Agency, there are 5 different funding programs being offered for disaster resilience projects that will become open at different times in 2021. Whitsunday Regional Council is one of 14 regions eligible to apply as an outcome of being activated from the North Queensland Monsoon Trough (25/1/19-14/2/19) event.

Current projects and priorities for disaster and resilience for the region have been reviewed and allocated to the funding opportunities. This includes:

Funding Program	WRC Projects for Submission
Economic Diversification	Whitsunday Coast Airport (WCA) – Domestic & International Freight Project Implementation
Telecommunications and Energy Improvement	Recommendations within this Report
Managing Disaster Risk/ QRRRF	1.Mount Devlin Tower Replacement 2.Community Resilience Officer 3.Generators and Fuel Trailer Project
Recovery and Resilience grants Part 1	Cannon Valley Reservoir (CVR) including network reconfiguration for optimisation and resilience
Recovery and Resilience grants \$20 million – Part 2	Program not yet open

STATUTORY/COMPLIANCE MATTERS

Submissions due: 30 April 2021

Projects must be complete 30 June 2023

ANALYSIS

The North Queensland Telecommunications and Energy Improvement Grants are funded by the Australian Government and administered by Queensland Rural Industry Development Authority. There is a total of \$15M available on a competitive basis for projects that trial and adapt new technologies or upgrade existing technologies and improve access to reliable and cost-effective telecommunications connectivity or energy supply.

Funding available per project - \$10,000 to \$1 million.

Co-contribution required but amount not specified.

Four (4) projects were identified and reviewed by the Disaster Management Coordinator and Manager Innovation Technology for consideration for this opportunity. The below two (2) projects were selected as best fit due to alignment with funding criteria and capacity to improve the regions disaster resilience capabilities:

Project Name	VHF Radio Solution Replacement
Project Summary	Replacement of critical communications infrastructure for disaster resilience. Council currently own the infrastructure/ equipment that is aged and requires replacement. A “Hybrid” design system is proposed whereby large areas are covered by a new digital radio system (Simoco Xd DMR) and complimented by access to Telstra’s LTE/3/4G network where available. This would leverage wired and wireless networks to ensure that Community and Council assets are supported in a disaster event.

Project Name	WRC Solar for critical services assets (Project Cost \$543k)
Project Summary	Installation of Solar at Council assets and buildings that enable service to community. Projects selected due to potential impacts to improve resilience in a disaster including the following sites - Foxdale Bores (11), Foxdale Quarry, Proserpine WTP, Proserpine Admin Building, Coastal WTP, Foxdale Bores (12).

STRATEGIC IMPACTS

Financial Implications - The funding program does require a co-contribution by Council. Co-contributions are recommended to be sourced from the ICT Reserve Project Fund and operational savings if the solar project is successful. from power bills

Corporate Plan Alignment:

- OUTCOME 1.3 - Our organisation is innovative, efficient and financially sustainable
- OUTCOME 3.3 - Our region is accessible and connected
- OUTCOME 3.4 - Our infrastructure supports our region's current and future needs.

CONSULTATION

- Neil McGaffin - Director Development Services
- Jessica Cristaudo - Coordinator Transport Planning & Assets
- Donna Foster - Economic Development Coordinator
- Sandra Black - Disaster Management Coordinator
- Scott Hardy - Coordinator Natural Resource Management & Climate
- Scott Wilkinson - Manager Innovation and Technology
- Peter Shuttlewood - Executive Manager Procurement, Property & Fleet
- Robert Winley - Manager Fleet Services
- Troy Pettiford - Chief Operating Officer Whitsunday Water
- Yestin Hughes - Principal Engineer - Civil & Environmental Whitsunday Water

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council submit two (2) projects to the NQ Telecommunications and Energy Improvements Grants opportunity to improve service capability in disaster events.

ATTACHMENTS

N/A

14. Development Services

14.6 FUNDING OPPORTUNITY - ACTIVE INNOVATIONS

AUTHOR: Elouise Lamb - Project Officer Economic Development and Major Grants

RESPONSIBLE OFFICER: Neil McGaffin - Director Development Services

OFFICER'S RECOMMENDATION

That Council resolves to support a submission to the Active Innovations funding program seeking \$100K for the *Safe Active Smart Paths Whitsundays* project and, in the event the funding application is successful, contribute \$20K.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

This report provides a recommendation to submit the *Safe Active Smart Paths Whitsundays* project to the Active Innovations funding program. Projects were identified and reviewed by Council for consideration for this opportunity.

Funding for these projects does require co-contribution.

Projects must be complete 30 June 2022

PURPOSE

The purpose of this report is to provide information to Council about the opportunity to apply for funds to adopt new innovations in our recreational areas that can better enable healthy living for residents and visitors.

BACKGROUND

Activate! Queensland 2019 - 2029 (Activate! Queensland) is the Queensland Government's 10-year physical activity strategy to further enrich the Queensland way of life and build on our strong community foundations to deliver better health and well-being outcomes for all Queenslanders. The ActiveKIT initiative is a call to action to 'shift the dial' on investment in the Active Industry sector to drive physical activity participation in Queensland.

Through ActiveKIT, the Queensland Government (Department of Tourism, Innovation and Sport) will support organisations within the Active Industry, including startups or small to medium enterprises, to trial and implement new and innovative products or services that respond to two key challenges:

- Challenge 1: Increase physical activity participation of Queenslanders who are insufficiently active; or
- Challenge 2: Strengthen the capability of organisations within the Active Industry including financial health and workforce capability.

STATUTORY/COMPLIANCE MATTERS

Submissions due: 19 April 2021

Projects must be complete 30 June 2022

ANALYSIS

Total funding of \$4.34 million is available through the ActiveKIT initiative. Funding is available in 2 tiers:

Tier	Funding available	Organisation contribution
Tier 1	Up to \$100 000	A cash co-contribution is required from the applicant that is at least 20% of the funding requested (e.g. \$100,000 funding requested requires a \$20,000 co-contribution).
Tier 2	\$100 001 to \$200 000	A cash co-contribution is required from the applicant that is at least 50% of the funding requested (e.g. \$200,000 funding requested requires a \$100, 000 co-contribution).

Potential projects were put forward and reviewed by Council for consideration for this opportunity. The below project was selected for submission as best fit due to alignment with funding criteria, budget considerations and community benefit.

Project Name	Safe Active Smart Paths Whitsundays (\$120K)
Project Summary	Pilot program to create the first "Safe Activity Path" within the Whitsundays that uses technology that contributes to having a well-lit path, security elements, disability friendly, and that promotes positive information messaging to the community. The project seeks to encourage activity during the cooler evenings and early morning during hot summer conditions for all ages.

STRATEGIC IMPACTS

Financial Implications – The funding program does require a co-contribution by Council. If funding is attained, a \$20k co-contribution will be required from the ICT Capital Reserve.

Corporate Plan Alignment:

- Outcome 1.3 - Our organisation is innovative, efficient and financially sustainable
- Outcome 3.3 - Our region is accessible and connected
- Outcome 3.4 - Our infrastructure supports our region's current and future needs.

CONSULTATION

Neil McGaffin - Director Development Services

Donna Foster - Economic Development Coordinator

Scott Wilkinson - Manager Innovation and Technology

Peter Shuttlewood - Executive Manager Procurement, Property & Fleet

Rod Cousins - Manager Community Development & Libraries

Mark Callahan - Manager Parks and Gardens

Lisa Stanley - Innovation & Technology Project Manager

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council submit the *Safe Active Smart Paths Whitsundays* projects to the Active Innovations funding opportunity to improve service capability in our recreational facilities.

ATTACHMENTS

N/A

14. Development Services

14.7 DEVELOPMENT SERVICES MONTHLY REPORT - MARCH 2021

AUTHOR: Neil McGaffin - Director Development Services

RESPONSIBLE OFFICER: Neil McGaffin - Director Development Services

OFFICER'S RECOMMENDATION

That Council receives the Development Services Monthly Report for March 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Development Services Monthly Report - March 2021.

PURPOSE

To provide an overview of Whitsunday Regional Council's Development Services Directorate for the 2020/2021 Financial Year, with focus on the month of March 2021.

BACKGROUND

The Development Services Directorate has a departmental vision of a prosperous, liveable and sustainable Whitsundays.

The Directorates purpose is to lead the delivery of economic, social and environmental outcomes for the Whitsundays through services in partnership with stakeholders.

The Directorates vision is delivered by bringing together the functions of Economic Development, Strategic Land Use and Infrastructure Planning, Development Assessment, Building and Plumbing Assessment and Compliance.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

This report represents the activity within the Directorate for the month of March 2021.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Out leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

Strategy 1.1.1: Provide sound, competent leadership as to maximise the organisation's operational performance, productivity and efficiency.

Financial Implications N/A

Risk Management Implications Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

CONSULTATION

Doug Mackay - Manager Development Services
Jonathan Cutting - Strategic Planner
Donna Foster - Coordinator Economic Development
Emily Reck - Cadet Building Certifier

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives the Development Services Monthly Report for March 2021.

ATTACHMENTS

Attachment 1 - Development Services Monthly Report – March 2021.

Development Services

Strategic Planning
Development Assessment
Building, Plumbing & Compliance
Economic Development

Monthly Report – March 2021

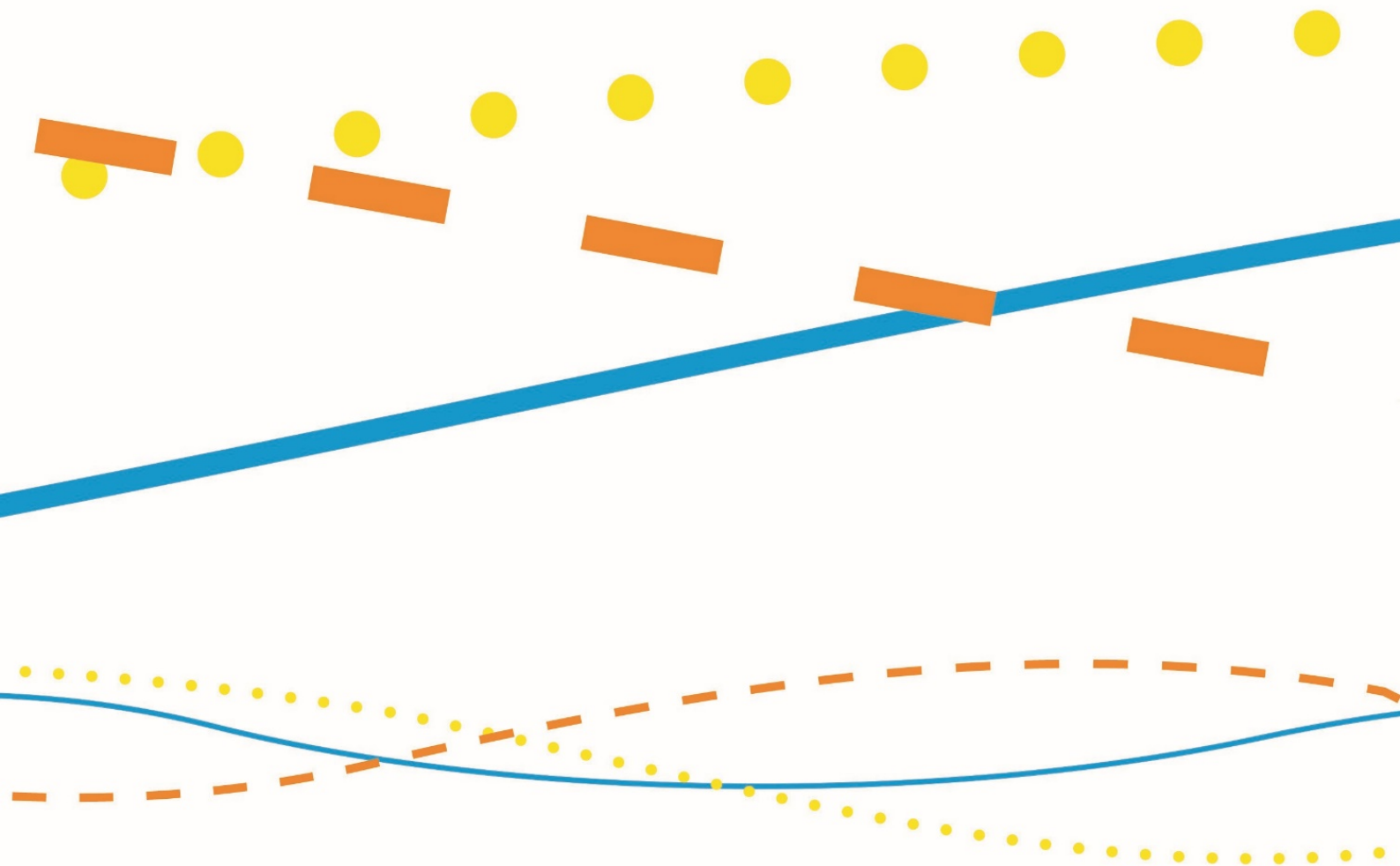


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Directors Report

STRATEGIC PLANNING

In March the Storm Tide and Permanent Inundation Mapping Update, Round 7 of Zone Amendments, Minor Amendments Package and Driveway Permit Planning Scheme Amendments were supported by Council for inclusion in the Planning Scheme Major Amendment.

The Proposed Planning Scheme Major Amendment (V4.0) was presented to Council and gained support to be submitted to the Department of State Development, Infrastructure, Local Government & Planning to undergo State Interest Review, a major milestone in the process. The State will now review the Planning Scheme amendments for compliance against the State Planning Policy prior to Council undergoing Public Consultation on the amendments.

Council also endorsed the draft Bowen Masterplan for Public Consultation, which will run from 31 March to 30 April. The Bowen Masterplan outlines projects throughout the township that will increase liveability, improve sense of place and encourage economic development.

DEVELOPMENT ASSESSMENT

March was a standout month with a two-year record in the number of applications lodged and an eighteen-month record in the number of applications decided. The development applications lodged reflect an optimistic development industry which is rebounding from 2020 backed by significant government support.

Some of the more significant projects that were lodged and remain under assessment include the Whitsunday Sailing Club Maritime Academy, Molongle Creek Clubhouse, Lake Proserpine 10-year licence subdivision and Change Application to the Whitsunday Green Preliminary Approval. The Negotiated Decision Notice was issued for Whitsunday Paradise which involved a significant report being presented to Council for its consideration.

The number of planning certificates issued rebounded to equal with a two-year high. Planning certificates are often related to the number of high-profile sites/developments which are bought and sold. Considerable time is spent by Council Officers in completing certificates which requires full scale searches of Council records.

In the final week of March two new additions to the Development Assessment Team started with Administration Officer Deanna Dart and Planner Artiqua Harrison. Deanna and Artiqua replace vacancies within the team since the start of January.

BUILDING, PLUMBING & COMPLIANCE

Building

Private Certified building applications greatly increased for the month of March. Majority of the applications being new dwellings, dwelling alterations and sheds with a few commercial applications. Lodgements have exactly doubled from last month.

Plumbing

Works are underway on the new AFL changerooms and Sports Club facilities at the PCYC Sports Park at Jubilee Pocket. These developments when completed will provide changerooms for the AFL players and referees and a sports club venue which includes a restaurant, amenities and entertainment function area. These developments will require numerous inspections for the plumbing team due to the large fixture count and associated plumbing and drainage infrastructure.

Compliance

Compliance complaints received have slight dropped. Stormwater complaints and enquiries have been high on the compliance radar with the wet weather.

ECONOMIC DEVELOPMENT

The preparation of grants applications has risen from four a month to eight in March. Three were for the Building Better Regions Fund.

March has been a month of stakeholder engagement that included attendance at the Regions Rising Conference (Regional Australia Institute).

We received the resignation of the Economic Development Research Officer, Paul Hanlon and the RSIS Officer Ry Collins also leaves the team as he ends his contract early to take up a new role.

Strategic Planning

The Strategic Planning Branch is responsible for developing and maintaining land use and infrastructure plans and policies, such as the Planning Scheme, as well as reviewing various planning related State planning instruments and legislation, including the Mackay, Isaac, Whitsunday Region Plan.

Operational Activities

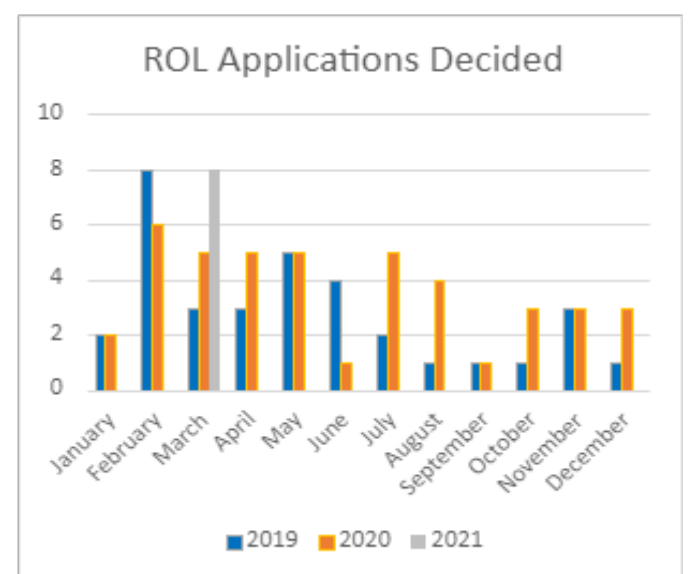
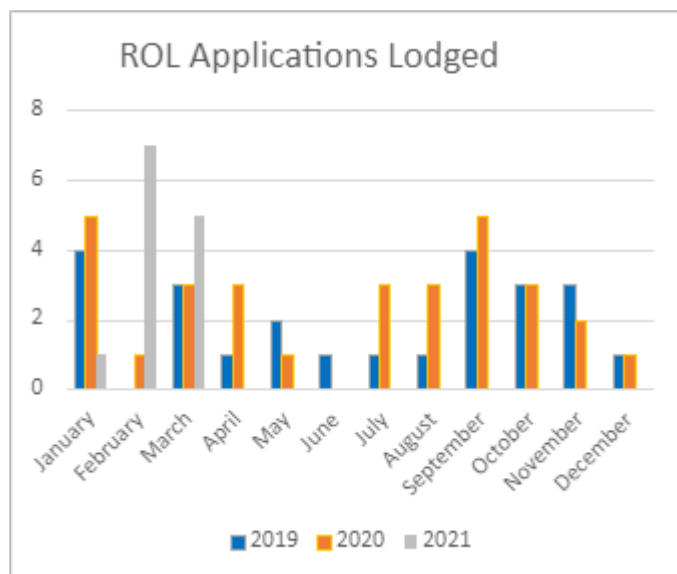
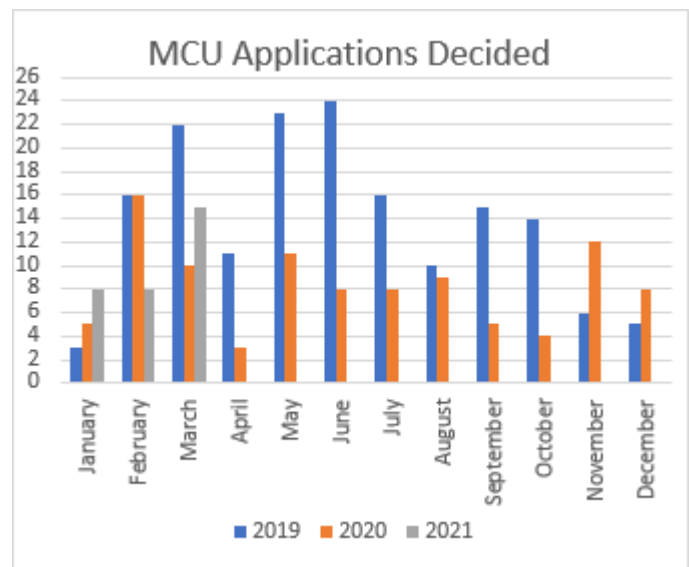
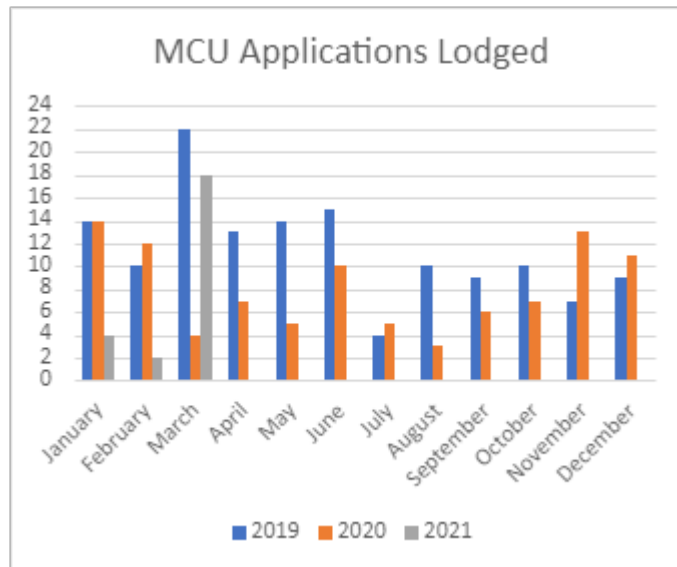
The Strategic Planning Branch is undertaking several projects, including;

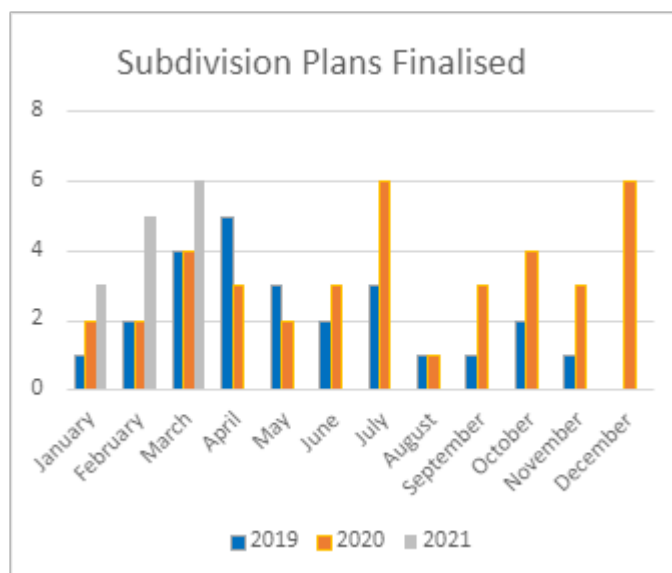
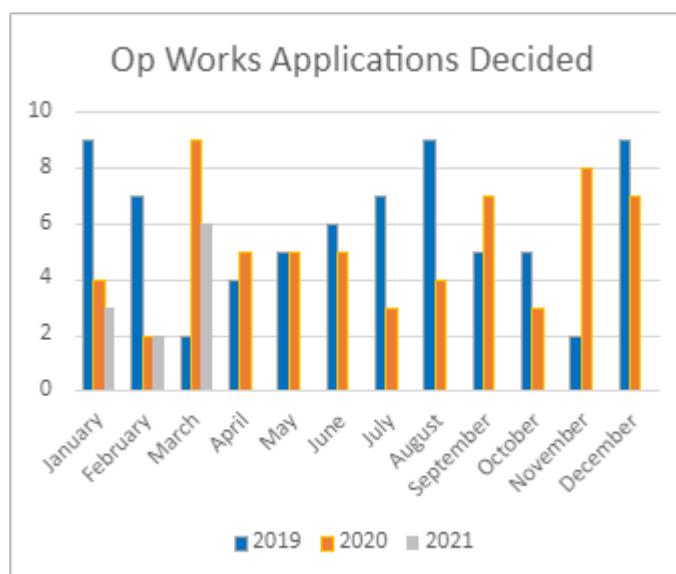
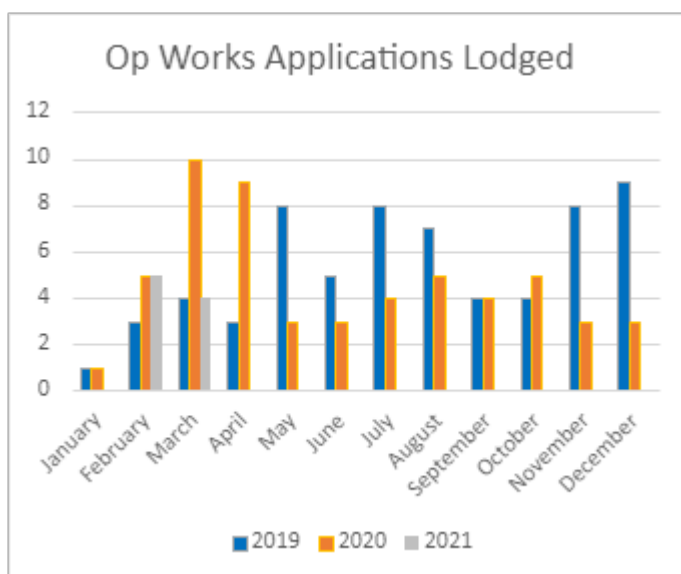
- Presenting the Proposed Major Amendment of the Planning Scheme to the Department of State Development, Infrastructure, Local Government & Planning;
- Council adoption of the Collinsville Master Plan;
- Council adoption and Consultation of the draft Proserpine Master Plan V2;
- Council adoption and Consultation of the draft Bowen Master Plan;
- Finalisation of the Land Register Lot Review;
- Review of the amended Airlie Beach Land Management Plan;
- Review of the Cannon Valley Growth Strategy;
- Review of the Local Heritage Register;
- Preparation of the Greater Airlie Beach Area Master Plan;
- Preparation of the Open Space Standards (Development Manual) – Community and Stakeholder Surveys;
- Research Affordable Housing Strategy;
- Research Smart City Strategy; and
- Assessment of Façade Improvement Policy Applications.

Development Assessment

The Development Assessment Unit is responsible for assessing development applications, reviewing referrals for state land, environmental impact statements and other material for coordinated projects, activities, preparing planning and development certificates and inspecting developments for compliance with development approvals and other planning requirements.

Development Statistics





Summary of Applications approved by Council

Application #	Applicant & Location	Approval Details
20101141 & 20160488	GF Challoner 141 Telford Road, Strathdickie	Extension Request for Development Permit for Reconfiguration of a Lot 1 into 17
20130712	Datvil Pty Ltd 101 Rainforest Close, Sugarloaf	Extension Request for Development Permit for Reconfiguration of a Lot 1 into 2
20200071	YPG Industries Pty Ltd 1 Carlo Drive, Cannonvale	Development Permit for Material Change of Use (Medical Centre)
20200981	ABH Operations Queensland Pty Ltd 106 Shute Harbour Road, Cannonvale	Development Permit for Material Change of Use (Bottle Shop)

Summary of Applications approved under Delegated Authority

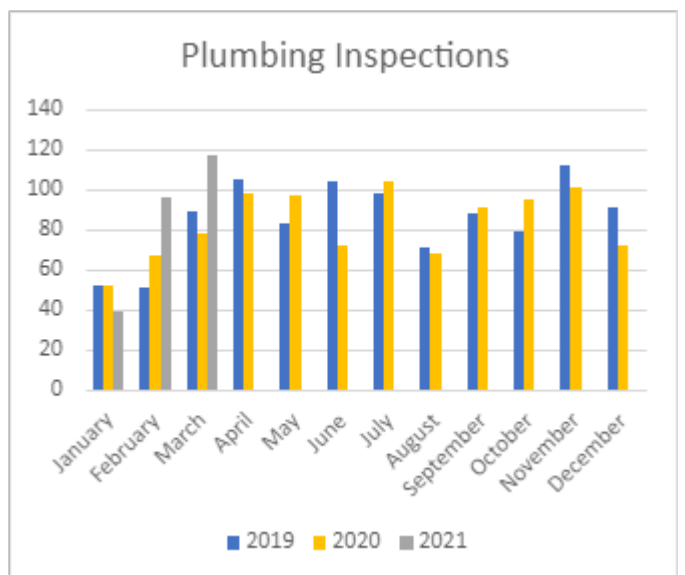
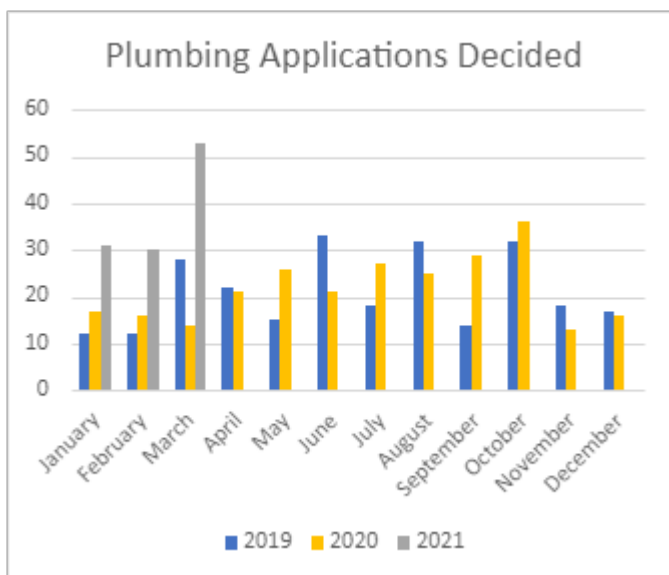
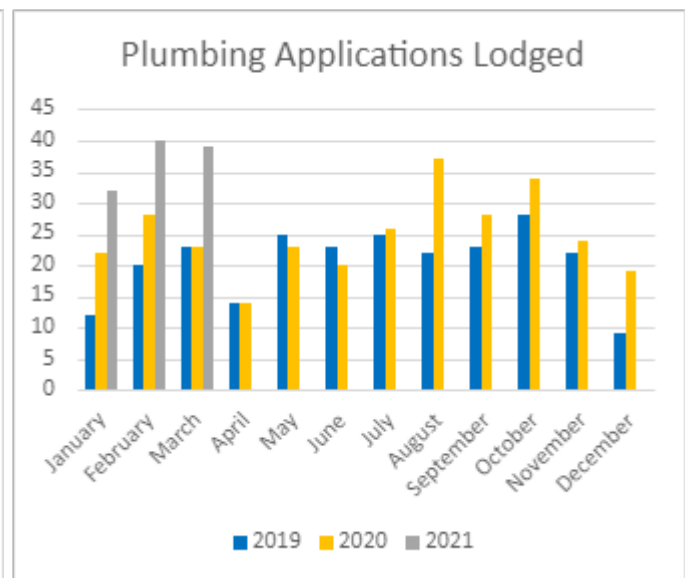
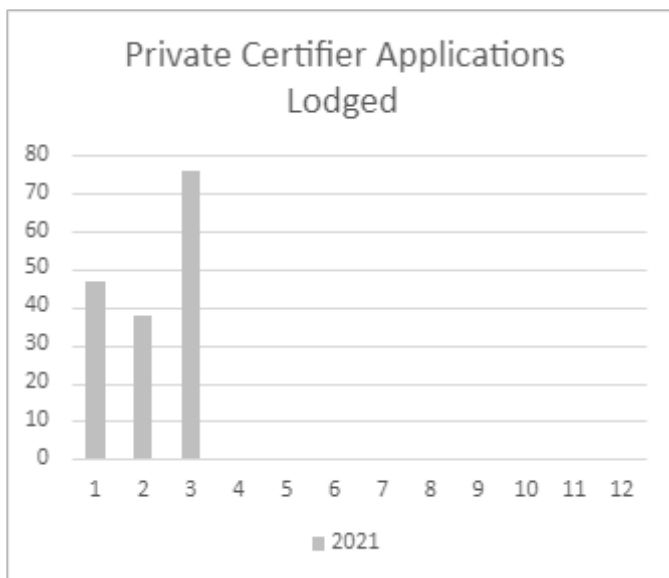
Application #	Applicant & Location	Approval Details
20200608	JT Halstead 186 Tucker Road, Riordanvale	Development Permit for Material Change of Use (Nature Based Tourism)
20200886	CE Bredl 50 Bennett Road, Strathdickie	Development Permit for Reconfiguration of a Lot 1 into 3
20201154	AN Myer 13 Ocean View Avenue, Airlie Beach	Development Permit for Preliminary Approval and Development Permit for Material Change of Use (Dwelling House)
20201165	BE Penhallurick 5 Penhallurick Drive, Conway Beach	Development Permit for Material Change of Use (Front Setback)
20201184	Spook Enterprises Pty Ltd Gloucester Ave, Cape Gloucester	Development Permit for Material Change of Use (Short Term Accommodation)
20210050	Providential Magic Pty Ltd Mandalay Road, Mandalay	Development Permit for Material Change of Use (Dwelling House)
20210128	GD Spivey 106 Patullo Road, Gregory River	Development Permit for Operational Works (Driveway Access & Erosion Sediment Control)
20210156	AJ Wells 38 Orchid Road, Cannon Valley	Development Permit for Reconfiguration of a Lot 1 into 2
20210162	Park Jade Investments Pty Ltd 2623 Shute Harbour Road, Mandalay	Development Permit for Operational Works (Driveway Access, Parking and Erosion Sediment Control)
20210181	STP Consultants Margaret Reynolds Drive, Bowen	Development Permit for Operational Works (Roadwork, Drainage, Stormwater, Earthworks, Sewer & Water Infrastructure)
20210182	Bowen Fishermans Seafood Company Pty Ltd 42 Henry Darwen Drive, Bowen	Development Permit for Material Change of Use (Food & Drink Outlet)
20210183	AJ MacPherson 524 & 734 Dingo Beach Road, Gregory River	Development Permit for Reconfiguration of a Lot (Boundary Realignment)
20210196	Oakbaye Pty Ltd 8-16 Ulysses Drive, Cannon Valley	Development Permit for Operational Works (Stage 4B – 24 Lot Subdivision)
20210202	S Zadebernyj 4 Driftwood Close, Jubilee Pocket	Development Permit for Material Change of Use (Dwelling House)
20210207	Peto's Constructions Pty Ltd 1273 Shute Harbour Road, Cannon Valley	Development Permit for Material Change of Use (Carport)
20060232	Funnel Bay Pty Ltd Langford Road, Flametree	Development Permit for Preliminary Approval for Material Change of Use for Mainland Urban Tourist Facility
20181553	Pacific Reef Fisheries (Bowen) Pty Ltd Coventry Road, Guthalungra	Development Permit for Operational Works Onshore Stages 1-3 Aquaculture
20200029	Whitsunday Regional Council Margaret Reynolds Drive, Bowen	Development Permit for Material Change of Use (Community Facility) & Operational Works

20200904	CJHA Pty Ltd 26 & 28 Broadwater Ave, Airlie Beach	Development Permit for Material Change of Use (Short Term Accommodation)
20200916	IP Wilson 48 Paluma Road & 29 Carlo Drive, Cannonvale	Development Permit for Material Change of Use (Outdoor Sport & Recreation)
20210099	SG Blair Blair Road, Myrtlevale	Development Permit for Reconfiguration of a Lot (Boundary Realignment)
20210201	Sanctuary Living Investments Pty Ltd Riordanvale Road, Riordanvale	Development Permit for Reconfiguration of a Lot (2 into 3)
20210257	Jenk Holdings Pty Ltd 12 Pandanus Drive, Cannonvale	Generally in Accordance
20180816	Homeland Property Developments Pty Ltd McDonald Close, Mount Gordon	Preliminary Approval for Variation Approval & Reconfiguration of a Lot and Development Permit for Material Change of Use (Food & Drink Outlet, Hotel) "Whitsunday Paradise"

Building, Plumbing & Compliance

The Building, Plumbing & Compliance branch is responsible for assessing/reviewing building and plumbing applications, developing and maintaining various building and plumbing related policies and registers; carrying out Building regulatory functions; and manage and regulate enforcement and compliance procedures.

Building, Plumbing & Compliance Statistics



Economic Development

The Economic development branch undertakes actions that progress the growth and overall prosperity of the region. This includes the provision of support to local businesses, delivery of actions contained within the Economic Development Strategy, stakeholder engagement, facilitation and development of investment enquiries and business cases for targeted investment, advocacy towards issues of regional economic and social importance, and development of research and reports on the economy.

Monthly Highlights

- Attendance at Regions Rising Summit - Regional Australia Institute
- Small Business Friendly Council signing
- Regional Partnerships / GW3 – Whitsunday airport proposed project

Current Projects

- Economic Development Plan development
- Annual Investment Prospectus
- Regional Skills Investment Strategy
- Food Branding and Agritourism Mapping

Stakeholder Meetings

- Tourism Whitsunday
- Bowen Gumlu Growers
- DIG Collinsville
- Whitsunday Conservation Council
- Bowen Chamber – f/up with President
- AusIndustry
- Reef Catchments
- Bravus Community Consultation Group
- Gilmour Space
- Greater Whitsunday Food Network
- Agave Farm – Top Shelf
- H2Energy Company – Hydrogen
- Trade & Investment Queensland
- BCE – Bowen Harbour
- CPB Tier one contractor for Greenvale Defence project (Singapore base)
- Small business & developer meetings x 6

Funding Submissions

Program	Project	Amount Requested
Building Better Regions Fund	Lake Proserpine - New Markets Attraction	\$2,250,000
Building Better Regions Fund	Choose Collinsville	\$750,000
Building Better Regions Fund	Whitsunday Arts and Culture Strategy	\$32,250
Q CRC Pilot Project	Whitsunday Climate Risk - Council Imbedding project	\$100,000
Mental Health & Wellbeing	Family Fun Days/ Employer Events and Business Support Program	\$75,000
NQ Economic Diversification	WCA Freight Hub Implementation Project	\$250,000
NQ Recovery and Resilience	Cannon Valley Reservoir (CVR) including network reconfiguration for optimisation and resilience	\$857,000
SLQ – Strategic Priorities Grants	Rebrand, Rejuvenate and Reconnect!	\$14,000
TOTAL		\$4,328,250

Funding Attained -

Nest to Ocean Turtle Protection Program (Round 6) - Whitsunday Turtle Nesting Protection and Awareness Activation \$83,820

Unsuccessful Applications -

Stronger Communities EOI – no projects progressed to full application:

- Mt Coolon Community Centre
- Collinsville RV
- Cannonvale Men's Shed – Roof & Stair Renewal project
- Queens Beach Basketball Lighting project

Q CRC Pilot Project - Whitsunday Climate Risk - Council Imbedding project

15. Community Services

15.1 SPORT & RECREATION CLUB GRANTS - APRIL 2021

AUTHOR: Jacqueline Neave - Arts & Community Programs Officer

RESPONSIBLE OFFICER: Julie Wright - Director Community Services

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to the following recipients:

- Collinsville Golf Club Inc. - Band 4 - \$1,000.00
 - Bowen & Collinsville Lapidary Club Inc. - Band 4 - \$1,000.00
 - Whitsunday Coast 4x4 Club Inc. - Band 4 - \$1,000.00
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Council offers funding to grass roots sport & recreation clubs across the region to support the general functions of the club.

PURPOSE

Council to consider the payment of the Sport & Recreation Club Grants for April 2021 in accordance with Council's Sport & Recreation Grants Guidelines.

BACKGROUND

To be eligible for the sport & recreation grant a club must meet the following criteria:

- Is incorporated and meets its obligations with the Office of Fair Trading
- Is covered with the appropriate level of public liability insurance (\$20 million); and
- Provides membership data (as defined by Council) to the Council on an annual basis

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Club Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	> 250	\$5,500.00
Band 2	101 - 250	\$3,000.00
Band 3	51 - 100	\$1,500.00
Band 4	4 - 50	\$1,000.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_C&ENV_03 – Community Grants Policy

ANALYSIS

Organisation Name	Junior Members	Senior Members	Total Members	Grant Type/ Band	Amount Requested
Collinsville Golf Club Inc.	0	30	30	Club / 4	\$1,000.00
Bowen & Collinsville Lapidary Club Inc.	0	23	23	Club / 4	\$1,000.00
Whitsunday Coast 4x4 Club Inc.	11	29	40	Club/ 4	\$1,000.00
Total					\$3,000.00

Council has the following options:

Option 1 - That Council approve the payment of the Sport & Recreation Club Grants.

Option 2 - That Council decline the Sport & Recreation Club Grants and defer the decision to a later date.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 - Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 - Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 - Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications - The funds will be taken from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250). YTD budget remaining is \$9,272.73.

Risk Management Implications - Reputational Risk - Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs is a positive outcome for Council.

CONSULTATION

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approve the payment of Sport & Recreation Club Grants, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250).

ATTACHMENTS

N/A

15. Community Services

15.2 REQUEST FOR SPONSORSHIP - BORN TO RACE - KEELAN O'BRIEN RACING

AUTHOR: Elizabeth Youd - Events and Community Sponsorship Officer

RESPONSIBLE OFFICER: Julie Wright - Director Community Services

OFFICER'S RECOMMENDATION

That Council approve a bronze level sponsorship of \$2,500.00 from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist Keelan O'Brien for his upcoming motor racing events for 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from Keelan O'Brien to assist in competing in national rally and circuit motor racing events in 2021.

BACKGROUND

Keelan O'Brien is a 16 year old local who has been racing in various forms of motor vehicles since the age of four. In 2019, he made the transition to motor vehicles through local rally Khanacross events and was subsequently identified by the Paul Morris Motorsports group whilst attending driver development training in Brisbane. Keelan will be competing in a full program of events at venues, including Bathurst, this year.

There is no previous Council decision relating to this matter.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council has received a request for sponsorship from Keelan O'Brien to assist him compete in a number of high profile motor racing programs in 2021. There are levels of sponsorship proposed as follows:

- Naming Rights - \$10,000.00
- Gold - \$8,000.00
- Silver - \$5,000.00
- Bronze - \$2,500.00

In return, Council could have its logo on various panels of the two cars (rally and circuit) dependent on level of sponsorship, digital media exposure and podium mentions.

Given this is the initial stage of Keelan's career, Council support of a Bronze level sponsorship is suggested.

Council has the following options:

Option 1 - That Council approve a bronze level sponsorship for Keelan O'Brien.

Option 2 - That Council decline the sponsorship request.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 - Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 - Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 - Support the Whitsunday community through the facilitation of the community grants and donation programs.

Financial Implications - The funds will be taken from budget code from JC: 2967.10249 – Community Donations (2967) / Sponsorship (10249). YTD Budget remaining \$170,136.36.

Risk Management Implications - Reputational Risk - Providing funding support to local athletes while promoting the region in other states could help tourism and local business.

CONSULTATION

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve a bronze level sponsorship of \$2,500.00 from budget code JC: 2967.10249 - Community Donations (2967) / Sponsorship (10249), to assist Keelan O'Brien for his upcoming racing championship events for 2021.

ATTACHMENTS

Attachment 1 - Request for Sponsorship - Born to Race, Keelan O'Brien Racing

Attachment 1 – Request for Sponsorship - Born to Race, Keelan O'Brien Racing



KEELAN O'BRIEN

**BORN TO
RACE**

 **SPONSORSHIP OPPORTUNITIES**

A PASSION FOR SPEED

Keelan O'Brien sat in his first kart, a tandem go-kart, at the age of three which ignited his passion for speed and the sport of motor racing.



At the age of four, Keelan attended his first ever live race and at six, he stepped into his first go kart to start practicing for his first official race at the age of seven.

Since competing he has placed in multiple state wide club meets, local championships, CQ titles, NQ titles and also placed in the top 10 in the QLD Championships.

Keelan has always had his focus set on the next progression to achieve the transition from karting to motor car racing. With this in mind in 2019 at, 14 years old, he began attending the Whitsundays rally track competing in the local Khanacross cross events.

From the first time that Keelan began his driver development training at Norwell Motor Plex he made an impressible impact with his natural speed and smoothness, resulting in being under the guidance and umbrella of Paul Morris Motorsports.

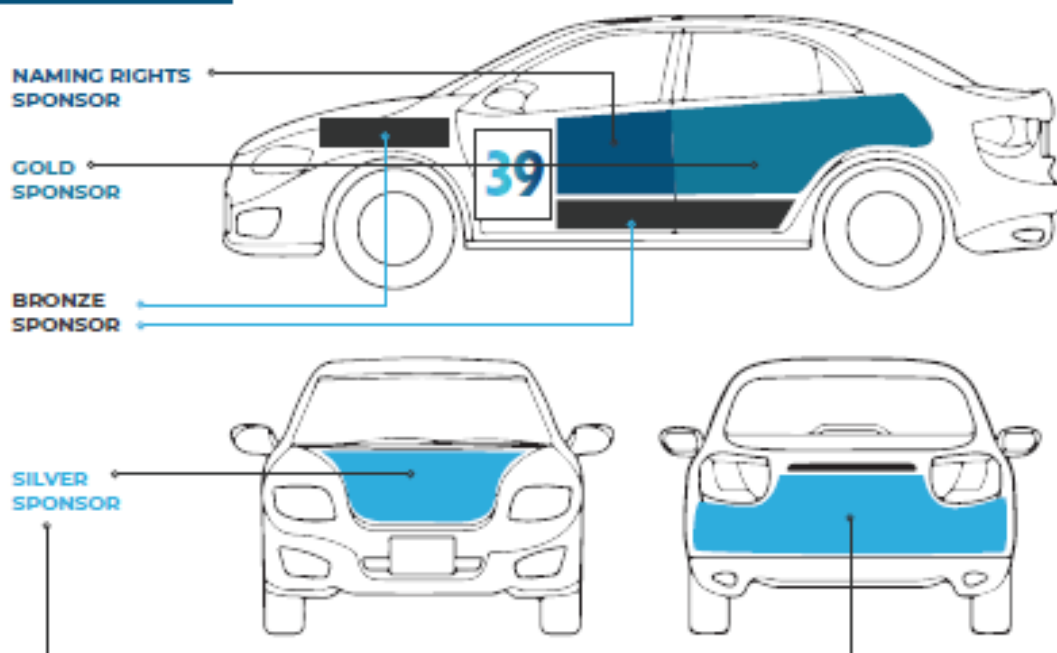
With the art of race craft under his belt and seat time, he has competed several excel race meets. During the year of COVID, Keelan gained racing experience at multiple tracks under challenging conditions. Placing with the oldest car in the Excel Series 15 out of 44 entries on debut. With the strong advice from Keelan's trainers and due to his proof of performance, a new Excel has been built for this year.



SPONSORSHIP LEVELS

NAMING RIGHTS SPONSOR	GOLD SPONSOR	SILVER SPONSOR	BRONZE SPONSOR
\$10,000	\$8,000	\$5,000	\$2,500
LOGO: - Door and side panel placement of both cars (Rally + Circuit) - Highly visible logo placement for in car footage - Logo placement on suit legs, hat and t-shirts DIGITAL: - Social Media mentions OTHER: - Mentioned in all interviews and podium positions - Prime position on car for all media footage & photos	LOGO: - Door and side panel placement of both cars (Rally + Circuit) - Logo in car footage DIGITAL: - Social Media mentions OTHER: - Podium mention - Prime position car for media footage	LOGO: - Both cars (Rally + Circuit) - Choice of boot or bonnet placement - Logo in car footage DIGITAL: - Social Media mentions OTHER: - Podium mention	LOGO: - Both cars (Rally + Circuit) - Choice of lower door or front guard placement DIGITAL: - Social Media mentions

NB: All logos to be supplied in eps format.





KEELAN O'BRIEN RACING

2021 EVENTS

The below list of race events have been selected with further events to be released and scheduled for 2021.

MARCH 26 - 28

Qld State
Championship
Morgan Park
Raceway

APRIL 2 - 5

Bethurst 6 hr
support cars

APRIL 16 - 18

AMRS
Championship
Morgan Park
Raceway

MAY 28 - 30

V8 Supercar
support cars
Winton TBC

JUNE 4 - 6

Qld State
Championship
Morgan Park

JUNE 25 - 27

Shannons Support
Cars Morgan Park

JULY 9 - 11

V8 Supercar
Support Cars
Reid Park TBC

AUGUST 6 - 8

AMRS
Championship
Queensland
Raceway TBC

AUGUST 27 - 29

QLD State
Championship
Morgan Park
Round 3

OCTOBER 1 - 3

IPRA Enduro
Morgan Park

NOVEMBER 19 - 21

Qld State
Championship
Morgan Park Final



Televised
event



/Keelan-OBrien-Racing



@keelan.o3

LET'S CHAT

Interested in becoming a sponsor?
Contact us on the below details.

Phone:

Email:

15. Community Services

15.3 DONATION AND IN-KIND REQUESTS UP TO \$2,000.00 - MARCH 2021

AUTHOR: Emily Hart - Community Development Officer

RESPONSIBLE OFFICER: Julie Wright - Director Community Services

OFFICER'S RECOMMENDATION

That Council endorse the Donations and In-Kind support provided for the month of March 2021, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to the following recipients:

- Molongle Creek Boat Club - Gifting of Assets and Handover Event - \$500.00
 - Bowen State High School - 2021 Challenge Games - \$500.00
 - Proserpine Junior Cricket Club - Transfer Station Dumping Fees - \$150.00
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Council is approached by Community groups for donations and in-kind support. Assistance is provided where possible and funds are available.

PURPOSE

To advise Council of the Donations and In-Kind support up to \$2,000.00 provided for the month of March 2021.

BACKGROUND

13.2 2020/05/13.13 DONATION ON COUNCIL FEES - APRIL 2020

Moved by: CR J CLIFFORD

Seconded by: CR M WRIGHT

That Council:

- a) donate the value of the fees, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to the Proserpine Lions Club for Waste Disposal Fees of \$63.75;
- b) Furthermore, authorise the Chief Executive Officer to approve:
 - Request for Donation on Council Fee applications, and
 - Request for Donations, Sponsorships and In-Kind Support applications up to the value of \$2,000.00, and
- c) approve the submission of a monthly report listing the applications processed.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council receives requests for assistance from community and sporting groups with most requests for amounts not exceeding \$2,000.00. In the month of March 2021, the following donations were provided:

Organisation Name	Description	Donation Amount	In-Kind Support Amount
Molongle Creek Boat Club	Gifting of Assets and Handover Event	\$500.00	N/A
Bowen State High School	2021 Challenge Games	\$500.00	N/A
Proserpine Junior Cricket Club	Transfer Station Dump Fee's	\$150.00	N/A
Total for March 2021		\$1,150.00	N/A

Council has the following options:

Option 1 - That Council endorse the donations and/or in-kind support up to \$2,000.00 for March 2021.

Option 2 - That Council does not endorse the donations and/or in-kind support for March 2021.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 - Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 - Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events, and programs.

Operational Plan

Action 2.2.6.1 - Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications - The funds will be taken from JC: 2967.11074 – Community Donations (2967) / Donations (11074). YTD budget remaining is \$19,916.00.

Risk Management Implications - There is a financial cost to Council, however the assistance provided will support the activities of community and sporting groups in the Whitsunday Region.

CONSULTATION

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council endorse the Donations and In-kind support provided, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), for the month of March 2021.

ATTACHMENTS

Attachment 1 - Donation Request - Molongle Creek Boat Club

Attachment 2 - Donation Request - Bowen State High School

Attachment 3 - Donation on Transfer Station Fees Request - Proserpine Junior Cricket Club

Attachment 1 - Donation Request - Molongle Creek Boat Club



Molongle Creek Boat Club Inc.



Commodore: [REDACTED]
Secretary: [REDACTED]
Treasurer: [REDACTED]

PO Box 499,
Home Hill 4806

19/2/2021

Re – Event Donation.

Hello Emily

Thank you for the notice that Molongle Creek Boat Club could apply for event funding.

The Event that the Molongle Creek Boat Club Inc wishes to hold is as follows.

EVENT – A GIFTING of Assets and HANDOVER ceremony from the Molongle Creek Boat Club to Queensland Government Transport and Main Roads Dept and Whitsunday Regional Council.

The timing of the event has not been arranged as yet but will need to coincide with the on site attendance of the Minister for TMR or there representatives and the Mayor of WRC to attend a midday BBQ that is prior to commencement of major works of developing an ALL TIDE ACCESS Channel for the Molongle Boating facility.

This event will showcase efforts of the volunteers of the club and the future plans of TMR and WRC in developing the Boating Facility as a true Public Facility. WE expect to have a reasonably large gathering so the funding will go towards catered food and refreshments on the day.

Our intention is to have media attend also to spread the story.

Thank you again for this opportunity and looking forward to a positive response.

Yours in Service

[REDACTED]
Project Officer
Molongle Creek Boat Club Inc

Attachment 2 - Donation Request - Bowen State High School

BOWEN STATE HIGH SCHOOL Prepared For All Things	
1-9 Argyle Park Road, Bowen, QLD 4805 07 4786 9888 07 4786 9800 admin@bowenshs.eq.edu.au www.bowenshs.eq.edu.au	
22 February 2021	WHITSUNDAY REGIONAL COUNCIL RECEIVED 2 MAR 2021 Doc # _____ BOWEN
Whitsunday Regional Council 67 Herbert Street BOWEN QLD 4805	
<u>Re: 2021 Challenge Games</u>	
Bowen State High School is once again invested in providing our students with disabilities the opportunity to attend the North Queensland Challenge Games in Townsville. On Wednesday 28th and Thursday 29th July the Challenge Games will be hosting its annual sporting events which are designed especially for people with disabilities. The two day event is a wonderful opportunity for our students to participate and enjoy the wide range of sporting and entertaining events that are on offer. The students' achievements are not only recognised at a personal level, but are acknowledged at the Challenge Games, their school and at a higher level of representation. In the past students from Bowen State High School have represented our school at the state level in their nominated sporting event. The financial contributions that the Bowen and Collinsville communities have made in the past have assisted in covering the expenses that are associated with attending the Challenge Games. The expenses of bus hire, accommodation for two nights, meals and student registration does incur a considerable financial cost and is the reason we ask our local companies and businesses if they would like to support our students in attending the event that is designed especially to care for their abilities. In providing a donation, your company or business logo will be placed on our shirts which are worn on the day and throughout the year. In addition to this, a morning tea is held to personally thank you, from the students and staff, and an article is published in the local newspaper with photos and a list of sponsors that made the Challenge Games a reality for our students with disabilities. If you would like to provide financial assistance for our students with disabilities to attend the Challenge Games this year, please contact [redacted] or [redacted] by phone on [redacted] or by email on [redacted] Yours Sincerely, [redacted] [redacted] HOD of Diversity [redacted] [redacted] Principal	
Committed To Achieving Inclusive Excellence	

Attachment 3 - Donation on Transfer Station Fees Request - Proserpine Junior Cricket Club

----- Forwarded message -----

From: [REDACTED]
Date: Fri, 26 Feb 2021 at 12:36 pm
Subject: Local Cricket Club
To: wastemanagement@wrc.qld.gov.au <wastemanagement@wrc.qld.gov.au>

To whom it may concern,

I am writing to you to see if the local junior cricket club, of which it is run by parents and volunteers, are able to remove a rubbish pile and relocate it to the local transfer station. The pile consists of concrete and dirt, of which, we will separate as best we can for the purpose of recycling in local landfill.

The reason for us to do this, is we believe these are good areas for snakes to habitat, and, in last two weeks we have had two brown snakes on two separate occasions cross the playing fields of where local and inter-town children were playing.

Local businesses and members of the community have donated time and machinery to clean this area, but we would like the local government to allow us to dump materials at the transfer station with no fee.

It would be greatly appreciated if there is a way for this to happen.

Regards,

Proserpine Cricket Club

15. Community Services

15.4 DONATION ON COUNCIL FEES - MARCH 2021

AUTHOR: Meredith Davis - Administration Officer Community Development

RESPONSIBLE OFFICER: Julie Wright - Director Community Services

OFFICER'S RECOMMENDATION

That Council approve the donation on Council fees, from budget code JC: 2967.11074. Community Donations (2967) / Donations (11074), for the following applicants:

- **Queensland Police Proserpine - Class 3 Application Fee - \$399.00**
 - **Whitsunday Blokart Club - Class 3 Application Fee - \$399.00**
 - **Queensland Health Mackay Hospital - Class 3 Application Fee - \$399.00**
 - **Molongle Creek Boat Club - Planning Application Fee - \$6,357.00**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Community groups are invited to apply for a Donation on Council Fees when submitting applications to Council prior to the event or works commencing.

PURPOSE

Council to consider providing financial support for Not-for-Profit organisations to enable their events and facilities to continue to be an invaluable resource to our local communities.

BACKGROUND

Donations on Council Fees are only available for Not-for-Profit organisations and only apply to:

- Planning, Building and Event Applications,
- Local Law Licence Applications,
- Local Law Licence Annual Renewals, and
- Green Waste Disposal Fees.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Organisation	Event/Description	Application Type	Amount
Queensland Police Proserpine	Whitsundays Toughest Race Conway Circuit 1 May 2021	Class 3 Event Application Fee	\$399.00
Whitsunday Blokart Club	Blokarts Mid-Winter Regatta Bowen Airport and Foreshore 1-4 April 2021	Class 3 Event Application Fee	\$399.00
Qld Health Mackay Hospital	Deadly Choices Community Day Halpannel Park Proserpine 13 April 2021	Class 3 Event Application fee	\$399.00
Molongle Creek Boat Club	Material Change of Use Proposed Clubhouse and Caretakers Residence	MCU – Planning Application Fee	\$6,357.00
		Total	\$7,554.00

Council has the following options:

Option 1 - That Council approve the payment of fee donations for March 2021.

Option 2 - That Council decline the request for fee donations.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 - Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 - Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 - Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications - The funding for the support will be taken from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074). There is currently \$19,916.00 in this budget line item.

Risk Management Implications - The donation of Council fees for activities undertaken by community groups shows Council is committed to investing in the community, while recognising the work done by our local, Not for Profit community groups.

CONSULTATION

Julie Wright - Director Community Services

Rod Cousins - Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approves the donation on fees, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), for the month of March 2021.

ATTACHMENTS

- Attachment 1 - Donation on Council Fees - Queensland Police Proserpine
- Attachment 2 - Donation on Council Fees - Whitsunday Blokart Club
- Attachment 3 - Donation on Council Fees - Queensland Health, Mackay Hospital
- Attachment 4 - Donation on Council Fees - Molongle Creek Boat Club

Attachment 1 – Donation on Council Fees - Queensland Police Proserpine



Donation on Council Fees Application Form 2020/2021

Donation on Council Fees Application Form

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

Application Information

Community groups are required to complete this form to apply for a Donation on Council Fees prior to the event or application. Donations on Council Fees are only available for Not for Profit organisations and only apply for Application Fees, Licence Fees and Disposal of Green Waste Fees.

On receiving the completed form, it will be processed and presented to Council at the next available meeting for consideration. Once a decision has been made, formal notification will be made to the listed applicant.

Forms can be emailed to info@whitsundayrc.qld.gov.au or in person at any of Council's Customer Service Centres.

Section 1 – Applicant Details

Clear Form

Applicant Name	Qld Police (Proserpine)	Contact Person	[REDACTED]
Postal Address	14 Mill Street Proserpine Qld 4800		
Phone Number	[REDACTED]	Mobile Number	[REDACTED]
Email Address	[REDACTED]		

Section 2 – Details of Donation on Council Fees

☐ Class 1 Application Fee:	\$ 927.00	☐ Local Law Licence Fee:	\$
☐ Class 2 Application Fee:	\$ 664.00	☐ Building Application Fee:	\$
☒ Class 3 Application Fee:	\$ 399.00	☐ Planning Application Fee:	\$
☐ Category 1 Food Licence Fee:	\$ 525.00	☐ Other:	\$

Section 3 – Linked Applications

Is this Donation on Council Fees linked to an Event Application? If yes, please complete below:

Event Name	Whitsundays Toughest Race	Location	Conway Circuit
------------	---------------------------	----------	----------------

Please Note:

*If the fee has been paid, please provide a receipt for a refund.

*If you are in receipt of an application for a refund.

Signature	[REDACTED]	Date	17/03/2021
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Privacy Statement: Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

OFFICE USE ONLY:

☐ Approved	☐ Declined	Number:	215.2021.12	Date:	17/03/2021
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Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine QLD 4800
P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83 85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 73, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

Attachment 2 – Donation on Council Fees - Whitsunday Blokart Club



Donation on Council Fees Application Form

2020/2021

Donation on Council Fees Application Form

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

Application Information

Community groups are required to complete this form to apply for a Donation on Council Fees prior to the event or application. Donations on Council Fees are only available for Not for Profit organisations and only apply for Application Fees, Licence Fees and Disposal of Green Waste Fees.

On receiving the completed form, it will be processed and presented to Council at the next available meeting for consideration. Once a decision has been made, formal notification will be made to the listed applicant.

Forms can be emailed to info@whitsundayrc.qld.gov.au or in person at any of Council's Customer Service Centres.

Section 1 – Applicant Details Clear F

Applicant Name	Whitsunday Blokart Club	Contact Person	[REDACTED]
Postal Address	PO Box 315 Cannonvale Qld 4802		
Phone Number		Mobile Number	[REDACTED]
Email Address	[REDACTED]		

Section 2 – Details of Donation on Council Fees

☐ Class 1 Application Fee:	\$ 927.00	☐ Local Law Licence Fee:	\$
☐ Class 2 Application Fee:	\$ 664.00	☐ Building Application Fee:	\$
☐ Class 3 Application Fee:	\$ 399.00	☐ Planning Application Fee:	\$
☐ Category 1 Food Licence Fee:	\$ 525.00	☐ Other:	\$

Section 3 – Linked Applications

Is this Donation on Council Fees linked to an Event Application? If yes, please complete below:

Event Name	Whitsunday Blokarts Mid Winter Regatta	Location	Bowen Airport + Foreshore
------------	--	----------	---------------------------

Please Note:
*If the fee has been paid, please attach your receipt to the application.
*If you are in receipt of a refund, please attach the Council's EFT Form for a refund.

Signature	Date
[REDACTED]	22/3/2021

Privacy Statement: Your information will be used in processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

OFFICE USE ONLY:

☐ Approved	☐ Declined	Number:	Date:
-----------------------------------	-----------------------------------	---------	-------

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83 85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Cannonvale QLD 4803

Attachment 3 – Donation on Council Fees - Queensland Health, Mackay Hospital



Donation on Council Fees Application Form 2020/2021

Donation on Council Fees Application Form

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

Application Information

Community groups are required to complete this form to apply for a Donation on Council Fees prior to the event or application. Donations on Council Fees are only available for Not for Profit organisations and only apply for Application Fees, Licence Fees and Disposal of Green Waste Fees.

On receiving the completed form, it will be processed and presented to Council at the next available meeting for consideration. Once a decision has been made, formal notification will be made to the listed applicant.

Forms can be emailed to info@whitsundayrc.qld.gov.au or in person at any of Council's Customer Service Centres.

Section 1 – Applicant Details

Clear Form

Applicant Name	Queensland Health - Mackay Hospital	Contact Person	[REDACTED]
Postal Address	475 Bridge Road, Mackay, Queensland		
Phone Number	[REDACTED]	Mobile Number	[REDACTED]
Email Address	[REDACTED]		

Section 2 – Details of Donation on Council Fees

☐ Class 1 Application Fee:	\$ 927.00	☐ Local Law Licence Fee:	\$
☐ Class 2 Application Fee:	\$ 664.00	☐ Building Application Fee:	\$
☒ Class 3 Application Fee:	\$ 399.00	☐ Planning Application Fee:	\$
☐ Category 1 Food Licence Fee:	\$ 525.00	☐ Other:	\$

Section 3 – Linked Applications

Is this Donation on Council Fees linked to an Event Application? If yes, please complete below:

Event Name	Deadly Choices Community Day	Location	Halpannell Park, Spalla Drive
------------	------------------------------	----------	-------------------------------

Please Note:

*If the fee has been paid, please attach the receipt and complete Council's EFT Form for a refund.

*If you are in receipt of an invoice, please attach a copy to this application.

Signature	[REDACTED]	Date	22/3/2021
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Privacy Statement: Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

OFFICE USE ONLY:

☐ Approved	☐ Declined	Number:	Date:
-----------------------------------	-----------------------------------	---------	-------

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
P: 1300 WRRC QLD (1300 572 753) F: (07) 4545 9222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4802

Proserpine
55-55 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

Attachment 4 – Donation on Council Fees - Molongie Creek Boat Club

MCC - Club House & Caretakers Residence

643 SA 920984

Whitsunday Regional Council

Donation on Council Fees Application Form

2020/2021

20210199

262.0031.21

Donation on Council Fees Application Form

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

Application Information

Community groups are required to complete this form to apply for a Donation on Council Fees prior to the event or application. Donations on Council Fees are only available for Not for Profit organisations and only apply for Application Fees, Licence Fees and Disposal of Green Waste Fees.

On receiving the completed form, it will be processed and presented to Council at the next available meeting for consideration. Once a decision has been made, formal notification will be made to the listed applicant.

Forms can be emailed to info@whitsundaysrc.qld.gov.au or in person at any of Council's Customer Service Centres.

Section 1 – Applicant Details

Applicant Name: Molongie Creek Boat Club Inc

Postal Address: PO Box 498, Home Hill, QLD, 4806

Phone Number: [REDACTED]

Email Address: [REDACTED]

Contact Person: [REDACTED]

Mobile Number: [REDACTED]

Section 2 – Details of Donation on Council Fees

☐ Class 1 Application Fee: \$ 927.00

☐ Class 2 Application Fee: \$ 864.00

☐ Class 3 Application Fee: \$ 399.00

☐ Category 1 Food Licence Fee: \$ 525.00

☐ Local Law Licence Fee: \$

☐ Building Application Fee: \$

☒ Planning Application Fee: \$ 6,357.00

☐ Other: \$

Section 3 – Linked Applications

Is this Donation on Council Fees linked to an Event Application? If yes, please complete below:

Event Name: [REDACTED]

Location: [REDACTED]

Please Note:

*If the fee has been paid, please attach the receipt and complete Council's EFT Form for a refund.

*If you are in receipt of an invoice, please attach a copy to this application.

Signature: [REDACTED] (PROJECT OFFICER)

Date: 19 Feb / 2021

Privacy Statement: Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

OFFICE USE ONLY:

☐ Approved ☐ Declined

Number: [REDACTED] Date: [REDACTED]

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4809

P: 1300 WHR (1300 927 753) F: (07) 4945 0277 E: info@whitsundaysrc.qld.gov.au www.whitsundaysrc.qld.gov.au

Bowen: Car Herbert & Powell Streets Bowen QLD 4805

Proserpine: 83 85 Main Street Proserpine QLD 4809

Collinsville: Cnr Stanley & Conway Streets Collinsville QLD 4804

Cannonvale: Shop 73, Whitsunday Plaza State Harbour Road, Cannonvale QLD 4802

15. Community Services

15.5 COMMUNITY SERVICES - MONTHLY REPORT - MARCH 2021

AUTHOR: Julie Wright - Director Community Services

RESPONSIBLE OFFICER: Julie Wright - Director Community Services

OFFICER'S RECOMMENDATION

That Council receive the Community Services Monthly Report for March 2021.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

To provide an overview of the Community Services Directorate for the month of March 2021.

PURPOSE

The purpose of the report is to set out an account of statistics pertaining to the functions of each branch within Community Services.

BACKGROUND

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage and Proserpine Entertainment Centre.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

This report provides an overview of Whitsunday Regional Council's Community Services Directorate for the 2020/2021 financial year with particular focus on the month of March 2021.

Option 1 - Receive the Community Services Monthly Report.

Option 2 - Decline the Community Services Monthly Report.

STRATEGIC IMPACTS

Corporate Plan

Outcome 1.1 - Our leadership engages with the community and provides open, accountable, and transparent local government.

Strategy 1.1.1 - Provide sound, competent leadership as to maximise the organisation's operational performance, productivity, and efficiency.

Operational Plan - N/A

Financial Implications - N/A

Risk Management Implications - Regular reporting on the Directorate's progress and achievements ensures accountability and fosters a positive culture.

CONSULTATION

Rod Cousins - Manager Community Development & Libraries
Shane Douglas - Manager Customer Service
Scott Hardy - Coordinator Natural Resource Management & Climate
Milton Morsch - Coordinator Environmental Health & Local Laws
Katie Boyd - Manager Proserpine Entertainment Centre
Monique Stevens - Administration Coordinator Community Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council receive the Community Services Monthly Report for March 2021.

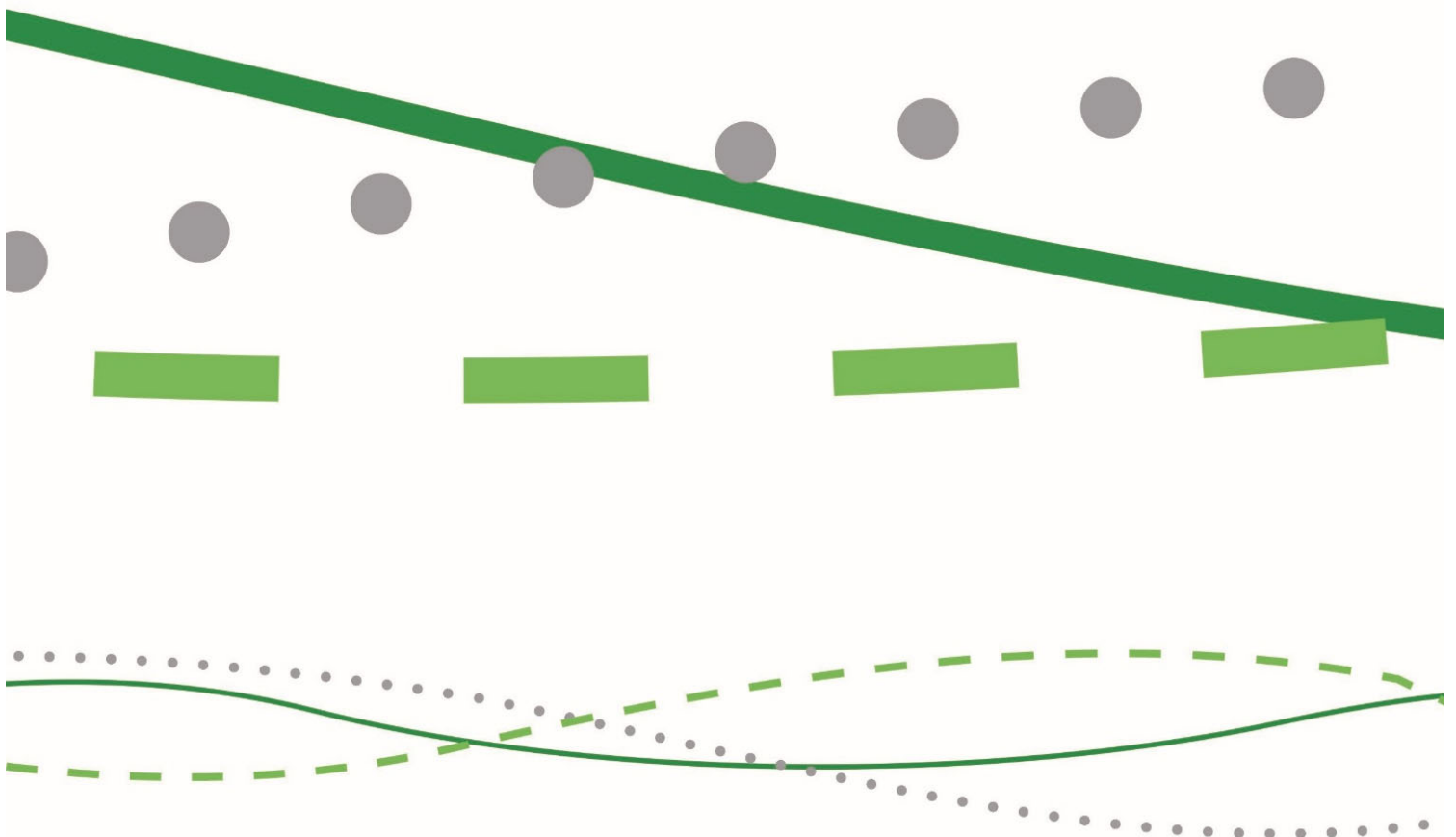
ATTACHMENTS

Attachment 1 - Community Services Monthly Report - March 2021

Community Services

Community Development & Libraries
Aquatic Facilities & Caravan Parks
Environmental Health & Local Laws
Natural Resource Management & Climate
Customer Service
Cultural Heritage

Monthly Report | March 2021



Director's Report

March 2021 saw the Community Services Team undertake several events, activities and projects.

Community Services welcomed Katie Boyd, Manager Proserpine Entertainment Centre; Laila Ives, Trainee Customer Service Bowen and Georgie Harper, Customer Service Officer Proserpine to the Directorate.

Whitsunday Schoolies came to the end of an era after 21 years with Council no longer being the lead agency in delivering the annual Seven Day Safety Program.

The Community Team assisted in the Governor of Queensland visit to Bowen & Proserpine plus ensured Harmony Day was celebrated on 24th March with the colour orange being worn by staff members to celebrate Australian multiculturalism.



Photo 1: Harmony Day - Proserpine Office

The following are the average monthly occupancy rates at each of Council's Caravan Parks:

- Proserpine Tourist Park – 39.9% a 20% increase from March 2020.
- Wangaratta Caravan Park – 26.4% a 6.5% increase from March 2020.

The NRM team were successful in a grant funding application to the value of \$91,380. The Whitsunday Turtle Nesting Protection and Awareness Activation project will seek to:

- reduce the impact of predators in the key nesting rookeries of the Great Barrier Marine Park along the Whitsunday Coastline through an aerial shooting program which will aim to eradicate up to

1,200 feral pigs from the 6 aerial shooting flights,

- build awareness at popular nesting beaches for residents and visitors through developing and installing smarter signage. There is a higher risk in recent times with an increased amount of 4WD travellers in region since Covid-19 seeking nature experiences and accessing beaches with no knowledge of risks to the native environment, and
- provide basic mesh resources to volunteer groups, residents and WRC Officers to be able to install turtle nest exclusion mesh to assist in nest protection.

The Region's Libraries monthly attendance and borrowings have increased from March 2020 with the exception of e-Library.

- Attendance 9,633 – 15.6% increase
- Borrowings 15,383 – 14% increase
- e-Library 4826 – 39% decrease

Bowen, Proserpine and Cannonvale Libraries held a total of 29 Tech Savvy for Seniors Queensland sessions with 121 participants learning about emails, social media, managing digital assets and cyber safety.

Cannonvale Library's after school and Saturday morning children's activities continue to be popular. A total of 168 people (55 adults and 113 children) enjoyed a variety of activities during Makerspace and Mini Makers sessions, while 35 people (16 adults and 19 children) attended Chess Club during the month.



Photo 2: Proserpine Library TSSQ Session with Library Assistant, Andreas

Aquatic Facilities totalled 24,007 attendance for March 2021 an overall total increase from March 2020 of 5% across the region.

- Airlie Lagoon decreased by 28.6% to 7,242
- Bowen Pool increased by 77.2% to 8,239
- Collinsville Pool increased by 23.2% to 1,792
- Proserpine Pool increased by 64.3% to 6,734

The Bowen Work Camp team contributed a total of 630 hours for mowing, landscaping and both Community and Council assistance. Due to the Queensland Governments latest restrictions the Bowen Work Camp was suspended Tuesday, 30 March 2021 with all the team returning to the Townsville Correctional Centre until further notice.

The Community Team received 378 CRM's for March with the Environmental Health and Local Law units receiving 311 complaints/requests for the month.

The Community Services Administration Officers' statistics for March 2021 include the following:

- Correspondence Generated – 804 items
- Civica & ECM Registrations – 1,929 tasks

- 2,033 Telephone Calls (internal and external)

Customer Service saw 3,039 visitors through the service centres, an increase of 21% from March 2020. The main enquiries were Rates Receiving and Water Charges.

Telephone calls received increased by 38.3% from the previous month to 5,881 calls, with 84.4% resolved at the first point of contact. The After Hours Call Centre fielded 287 calls for the month of March, an increase of 17.6% from the previous month.

Customer Requests submitted across the organisation for March 2021 was 1,112 an increase of 3.1% from February 2021.

Council's Off-Street Carparks generated \$63,147 for the month with 9,321 transactions, an increase of 41.2% from February 2021 plus the Coconut Grove Off- Street Parking area came online towards the end of the month.

Julie Wright
Director Community Services

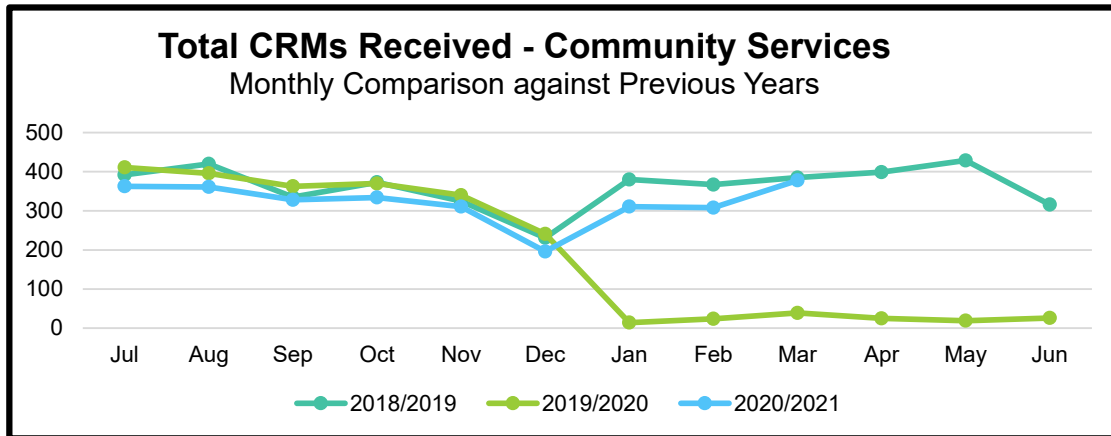
General

The Community Services Directorate has a departmental vision of a prosperous, liveable, and sustainable Whitsundays. The directorate's purpose is to lead the delivery of economic, social, environmental, and recreational outcomes for the Whitsundays through services in partnership with stakeholders.

The directorate's vision is delivered by bringing together the functions of Community Development & Libraries, Aquatic Facilities & Caravan Parks, Environmental Health & Local Laws, Natural Resource Management & Climate, Customer Service, Cultural Heritage & Collinsville Independent Living Facility.

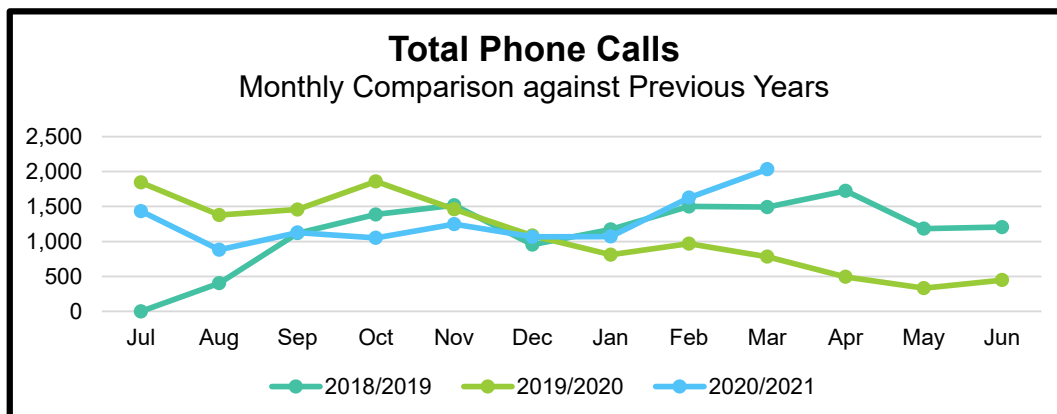
Customer Request Management (CRM)

Service	YTD	Jan	Feb	Mar	Monthly Trend
Community Development					
CRM Received	79	5	15	9	↓
CRM Completed	61	3	12	6	↓
Library Services					
CRM Received	1	0	0	0	–
CRM Completed	1	0	0	0	–
Aquatic Facilities					
CRM Received	34	3	3	9	↑
CRM Completed	21	2	2	7	↑
Caravan Parks					
CRM Received	7	0	1	0	↓
CRM Completed	4	0	0	0	–
Environmental Health & Local Laws					
CRM Received	2,479	284	263	311	↑
CRM Completed	2,046	234	225	253	↑
Parking					
CRM Received	28	5	2	4	↑
CRM Completed	23	5	2	4	↑
NRM & Climate					
CRM Received	151	9	15	36	↑
CRM Completed	54	5	1	12	↑
Customer Service / E-Services					
CRM Received	111	5	9	9	–
CRM Completed	99	5	6	9	↑
Total CRMs for Community Services					
CRM Received	2,890	311	308	378	↑
CRM Completed	2,309	254	248	291	↑



Administration Officers

Service	YTD	Jan	Feb	Mar	Monthly Trend
Correspondence Generated	6,707	281	939	804	↓
ECM Task List	6,039	451	615	581	↓
Civica Registers	9,199	541	963	1,021	↑
Data Input	4,862	333	603	891	↑
CRMs Generated	685	107	77	131	↑
CRMs Closed	631	76	127	117	↓
Phone Calls - Internal	7,811	647	1,032	1,349	↑
Phone Calls - External	3,730	424	595	684	↑
Phone Calls - Total	11,541	1,071	1,627	2,033	↑
ECM Registering	6,048	356	867	777	↓
Purchase Orders	445	36	71	63	↓
Receipt Invoices	582	45	91	83	↓
Reports	471	35	88	80	↓



Community Development

The Community Development branch is responsible for assessing and acquitting community grants, developing and maintaining various community development related policies and registers, developing, and implementing various community programs such as cultural and recreational programs as well as maintaining various community facilities.

Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Grant Applications					
Facility Management - Approved	2	0	0	0	–
Facility Management - Approved (\$)	40,000	0	0	0	–
Junior Elite Athlete - Approved	2	0	0	1	↑
Junior Elite Athlete - Approved (\$)	200	0	0	100	↑
RADF - Received	7	1	3	0	↓
RADF - Approved	6	0	0	5	↑
RADF - Approved (\$)	28,965	0	0	26,500	↑
RADF - Acquittals	4	0	1	0	↓
Special Projects - Received	9	0	3	0	↓
Special Projects - Approved	9	0	4	0	↓
Special Projects - Approved (\$)	108,396	0	61,200	0	↓
Special Projects - Acquittals	4	1	1	0	↓
Sport & Rec Club - Received	40	3	2	5	↑
Sport & Rec Club - Approved	38	3	1	2	↑
Sport & Rec Club - Approved (\$)	96,500	7,500	1,500	6,000	↑
Donation & Sponsorship Requests					
Donation Requests - Received	33	4	10	3	↓
Donation Requests - Approved	27	3	8	5	↓
Donation Requests - Approved (\$)	68,906	12,000	5,750	5,026	↓
Fee Waivers - Approved	21	0	3	6	↑
Fee Waivers - Approved (\$)	14,832	0	1,990	1,730	↓
Sponsorships - Received	11	2	3	5	↑
Sponsorships - Approved	7	2	1	3	↑
Sponsorships - Approved (\$)	28,502	2	5,000	16,000	↑
Sponsorships - Approved (in kind)	10,001	1	0	0	–
Sponsorships - Acquittals	2	1	0	0	–
Events					
Council Events - External - Completed	9	3	0	1	↑
Council Events - External - Participants	538	337	0	85	↑
Council Events - Internal - Completed	11	0	1	1	–
Council Events - Internal - Participants	466	0	70	40	↓

Competition Results for Junior Elite Athlete Recipients:

- Jack Dwyer's NQ School Sports Cricket team finished equal 1st (3rd on strike rate). It is the best performance by any NQ Cricket side in years. They won all 3 of their games, two of which were against Brisbane Metropolitan teams (which was not expected) and the 3rd against Capricornia. Jack opened the bowling in the 1st two games and bowled exceptionally well. Game 1 - 9 overs 1 for 25, Game 2 - 5 overs 1 for 23, Game 3 (only 15 overs due to rain 1 over with 1 wicket not sure of the runs. Team is still awaiting the announcement of the Queensland U19 Schoolboy team to play against NSW later in the year.

Events:

External:

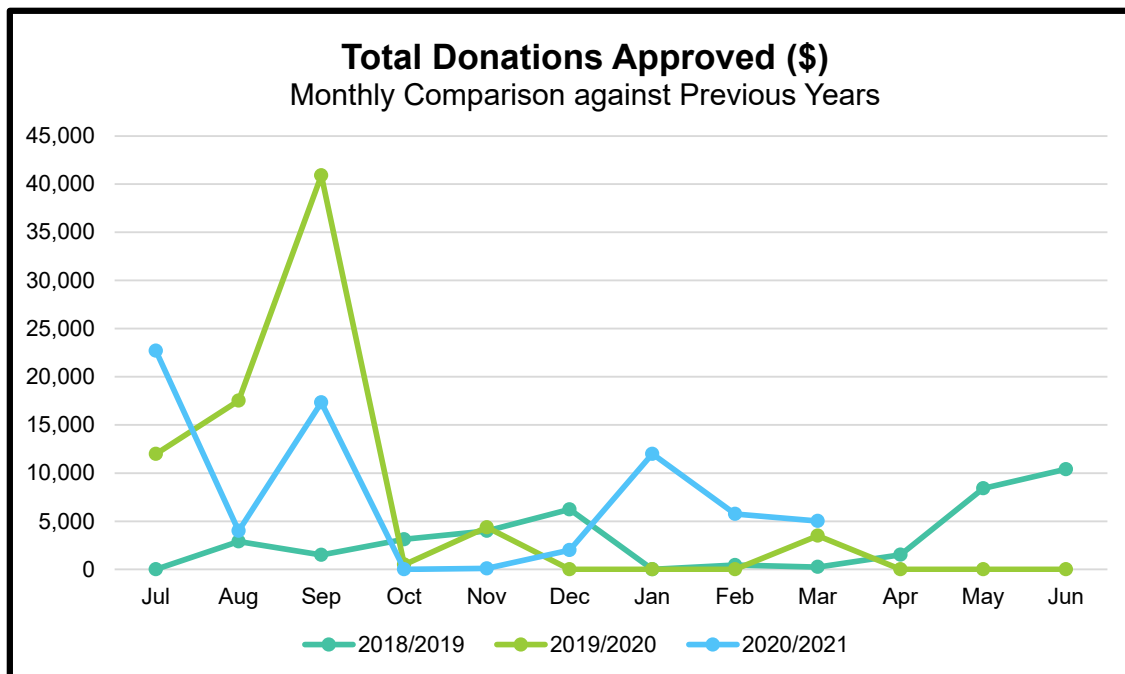
- The Governor of Queensland, His Excellency the Honourable Paul de Jersey AC visited the region on Friday 12th and Saturday 13th March and met with many key community members in the Bowen and Proserpine areas and was shown several major projects that Council are currently involved with.

Internal:

- On Wednesday 24 March, Harmony Day was recognised amongst staff where cultural cuisine was shared and the colour orange was worn in which signifies social communication and meaningful conversations and show support for cultural diversity and inclusive Australia.

Special Project Grants Successful Recipients:

- Round 3 is currently open and closes Friday, 28 May 2021.

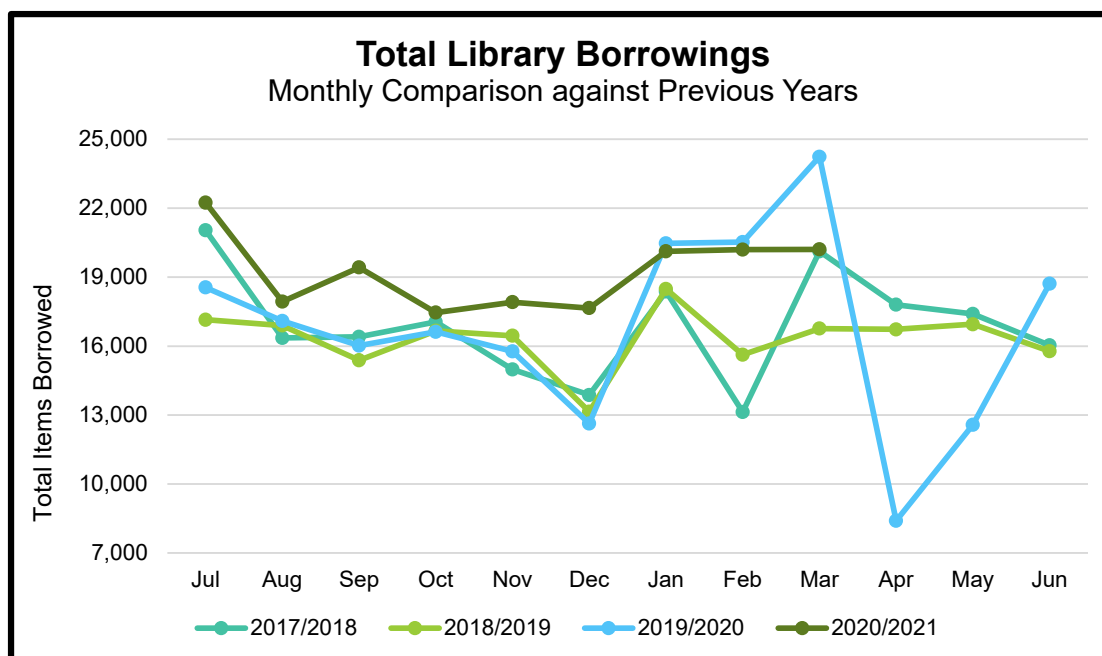


Library Services

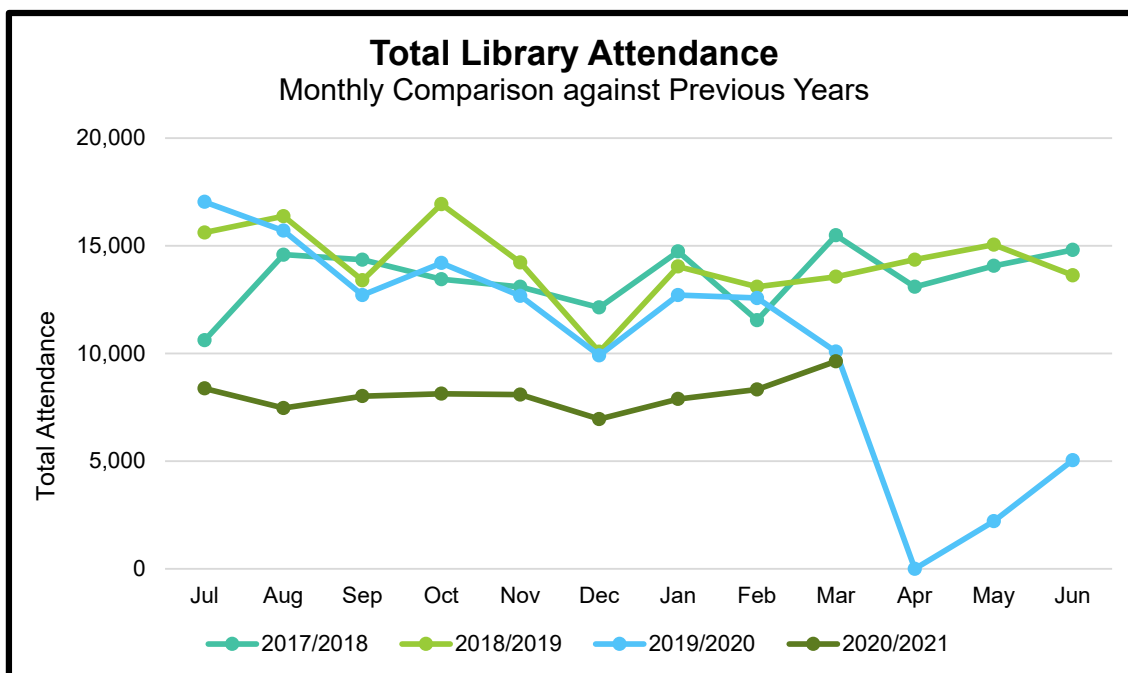
The Library Services branch is responsible for the provision of customer-centric services and resources to meet the information, recreation, cultural and lifelong learning needs of individuals and groups within the Whitsundays. The branch responsibilities include the design and delivery of library programs, promotion and marketing, collection development and maintenance, information/digital literacy opportunities, outreach, and service extension.

Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Library Resources Acquired					
Bowen & Collinsville Libraries	2,211	185	150	370	↑
Cannonvale Library	3,700	340	356	422	↑
Proserpine Library	1,922	148	154	219	↑
e-Library	367	29	32	64	↑
Library Resources Borrowed					
Bowen Library	30,638	3,627	3,395	3,896	↑
Cannonvale Library	57,294	6,816	6,306	6,981	↑
Collinsville Library	3,625	364	401	526	↑
Proserpine Library	34,238	4,013	3,389	3,980	↑
e-Library	47,367	5,304	6,709	4,826	↓
Mobile Library	0	0	0	0	–
Library Attendance					
Bowen Library	20,618	2,327	2,311	2,943	↑
Cannonvale Library	30,067	3,347	3,463	3,917	↑
Collinsville Library	5,069	316	530	364	↓
Proserpine Library	17,134	1,898	2,025	2,409	↑



Service	YTD	Jan	Feb	Mar	Monthly Trend
First 5 Forever (F5F)					
Resources - Acquired	369	31	3	8	↑
Resources - Borrowed by Branches	285	23	25	87	↑
Community Partnership Interactions	205	2	37	10	↓
Toolkits Distributed	78	5	8	21	↑
F5F In Library - Activities Held					
Bowen Library	62	1	8	9	↑
Cannonvale Library	92	2	12	19	↑
Collinsville Library	35	1	4	5	↑
Proserpine Library	71	2	12	15	↑
F5F In Library - Activities Attendance					
Bowen Library	622	10	147	185	↑
Cannonvale Library	1,353	17	268	294	↑
Collinsville Library	195	0	41	15	↓
Proserpine Library	799	20	193	231	↑
F5F Community Outreach - Events Held					
Bowen Library	9	0	2	2	–
Cannonvale Library	13	1	1	3	↑
Collinsville Library	1	0	0	0	–
Proserpine Library	25	0	1	4	↑
F5F Community Outreach - Events Attendance					
Bowen Library	198	0	46	25	↓
Cannonvale Library	347	25	0	43	↑
Collinsville Library	23	0	0	0	–
Proserpine Library	290	0	9	33	↑



Service	YTD	Jan	Feb	Mar	Monthly Trend
In Library Programs - Events Held					
Bowen Library - Adults	31	0	19	12	↓
Bowen Library - Children	24	10	4	4	–
Cannonvale Library - Adults	29	2	6	9	↑
Cannonvale Library - Children	42	13	12	13	↑
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	3	2	0	0	–
Proserpine Library - Adults	45	4	5	15	↑
Proserpine Library - Children	26	10	3	4	↑
In Library Programs - Events Attendance					
Bowen Library - Adults	117	0	70	47	↓
Bowen Library - Children	186	41	6	10	↑
Cannonvale Library - Adults	154	12	34	35	↑
Cannonvale Library - Children	698	123	265	203	↓
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	8	3	0	0	–
Proserpine Library - Adults	211	15	31	75	↑
Proserpine Library - Children	233	79	16	19	↑
Community Outreach - Events Held					
Bowen Library - Adults	36	3	4	5	↑
Bowen Library - Children	0	0	0	0	–
Cannonvale Library - Adults	37	4	4	5	↑
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	39	4	4	5	↑
Proserpine Library - Children	80	0	0	0	–
Community Outreach - Events Attendance					
Bowen Library - Adults	211	24	26	25	↓
Bowen Library - Children	0	0	0	0	–
Cannonvale Library - Adults	242	26	28	30	↑
Cannonvale Library - Children	0	0	0	0	–
Collinsville Library - Adults	0	0	0	0	–
Collinsville Library - Children	0	0	0	0	–
Proserpine Library - Adults	444	45	45	49	↑
Proserpine Library - Children	0	0	0	0	–
Public Computer Usage					
Bowen Library	3,750	342	410	445	↑
Cannonvale Library	5,387	619	639	655	↑
Collinsville Library	91	8	12	11	↓
Proserpine Library	2,396	226	227	240	↑

Bowen Work Camp

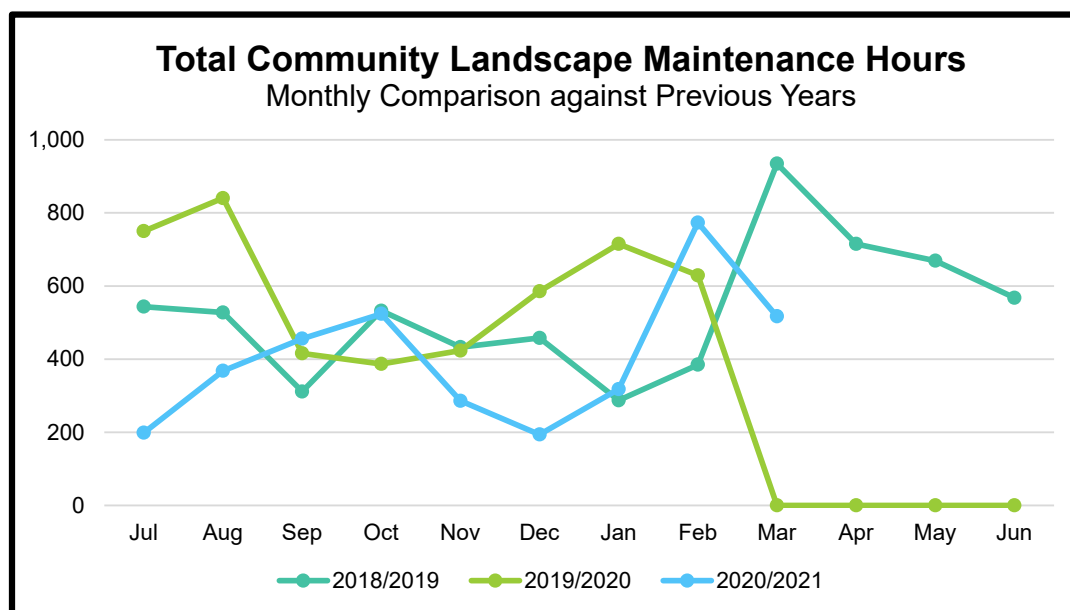
Council partners with Queensland Corrective Services to provide beneficial works projects for the community and rehabilitate offenders with their return to society. They perform a multitude of tasks including maintenance of fences, cemeteries, sportsgrounds and showgrounds, propagation of plants and they also participate in many restoration and general maintenance projects.

Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Community Landscape Maintenance Hours	3,635	318	773	517	↓
Community Indoor Tasks Hours	723	82	119	100	↓
New Project Assessment Hours	11	0	1	1	–
WRC Landscape Maintenance Hours	558	106	17	113	↑
WRC Nursery Maintenance/Propagation Hours	206	0	12	5	↓
WRC Indoor Tasks Hours	158	0	29	47	↑
QCS Compound Duties Hours	1,153	104	96	138	↑

Projects

Project	Status	% Complete	Budget
Bowen River Rodeo – Site Maintenance	Scheduled	50%	✓
Whitsunday Moto Sports Club	Scheduled	0%	✓
Bowen Childcare & Early Education – Garden Removal and Tidy	Complete	100%	✓



Aquatic Facilities & Caravan Parks

The Recreation Services branch is responsible for delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council's caravan parks and aquatic facilities, and master planning for future sport and recreation assets.

Aquatic Facilities – Operations

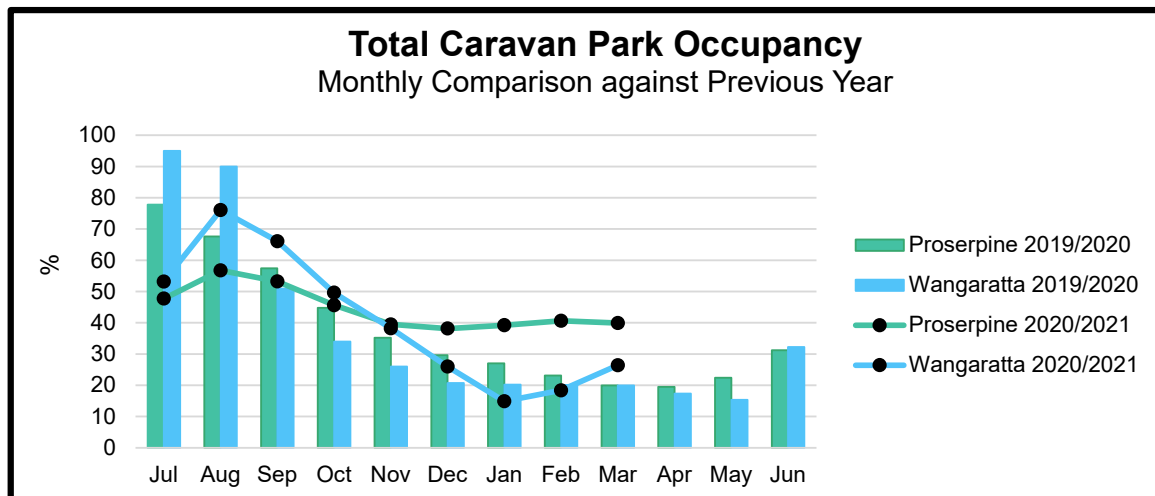
Service	YTD	Jan	Feb	Mar	Monthly Trend
Airlie Beach Lagoon – Total Users	94,377	12,710	6,820	7,242	↑
Airlie Beach Lagoon – Total Offences	5,679	382	416	542	↑
Pool Attendance – Bowen	50,277	5,528	7,316	8,239	↑
Pool Attendance – Collinsville	16,629	1,905	2,381	1,792	↓
Pool Attendance – Proserpine	46,532	3,095	6,331	6,734	↑

Caravan Parks – Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Proserpine Tourist Park					
Occupancy (%)	44.5	39.2	40.6	39.9	↓
Revenue (\$)	235,304	20,746	18,657	22,485	↑
Accumulated Revenue - Laundry Service (\$)	3,682	291	622	429	↓
Wangaratta Caravan Park					
Occupancy (%)	41.0	14.9	18.3	26.4	↑
Revenue (\$)	339,224	11,756	14,269	20,761	↑
Accumulated Revenue - Laundry Service (\$)	4,443	190	134	189	↑

Caravan Parks Occupancy – Yearly Comparison for March

Service	2018	2019	2020	2021	Yearly Trend
Occupancy (%)					
Proserpine Tourist Park	13.9	23.4	19.9	39.9	↑
Wangaratta Caravan Park	14.7	16.7	19.9	26.4	↑

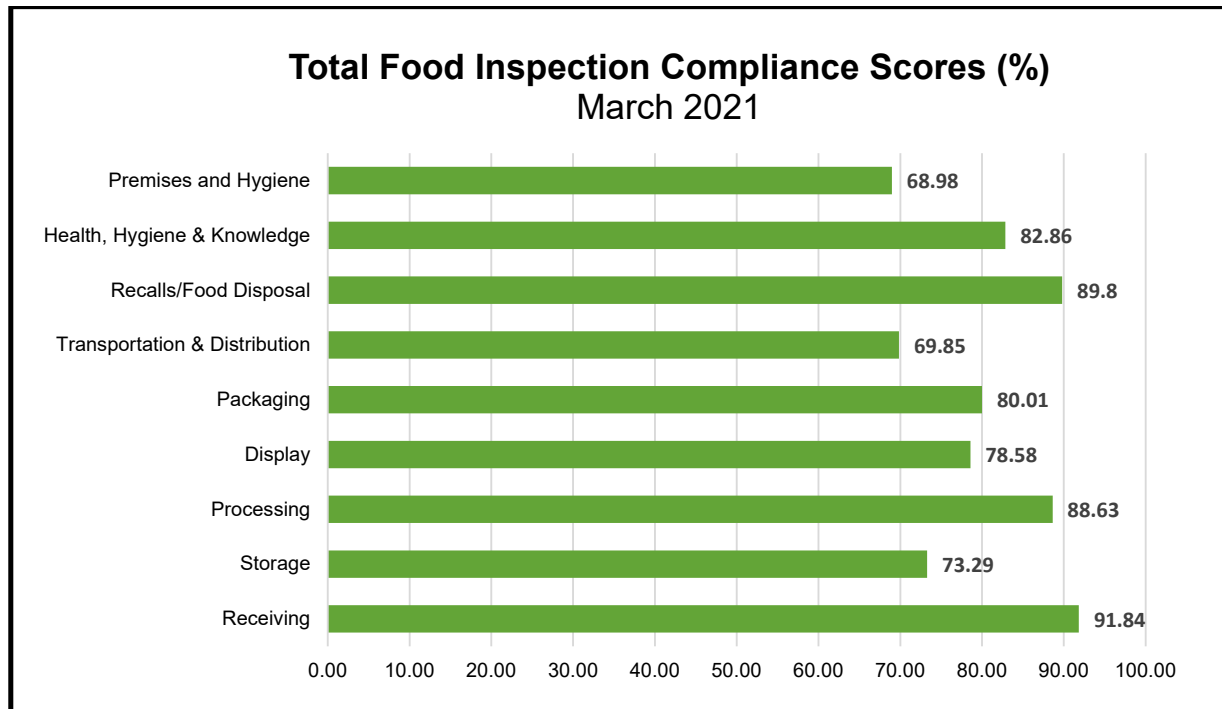


Environmental Health & Local Laws

The Environmental Health & Local Laws branch is responsible for regulation of all local laws and laws associated with Environmental Protection and Public Health. The Environmental Health Unit is responsible for licensing and inspection of food and accommodation premises, assessment of liquor licensing referrals, provides development conditions and the protection of the environment and public health. The Local Laws unit licenses prescribed activities and addresses all breaches of Local Laws including animal control and property compliance involving vegetation, accumulation and temporary homes. Local Laws is also responsible for maintaining the animal impoundment facility, on/off-street car parking compliance and commercial parking operations. The branch is active in development, review and maintenance of related policies and registers.

Environmental Health – Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Environmental Health					
Environmental Health – Plan Approval Applications Received	39	2	5	8	↑
Environmental Health Applications Received	52	1	5	11	↑
Food Safety Programs Received	0	0	0	0	–
Liquor Licence Referrals Received	12	1	1	2	↑
Food Business - Inspections	324	55	51	56	↑
Food Business - Re-Inspections	97	11	29	24	↓
Food Safety Programs Audit Reports Reviewed	16	2	3	0	↓
Personal Appearance Services - Inspections	5	0	0	0	–
ERAs - Inspections	3	0	0	0	–
Development Applications Referrals Received	11	2	1	0	↓
Accommodation - Inspections	40	2	3	1	↓
Accommodation - Re-inspections	24	0	0	0	–
Erosion Sediment Control - Inspections	25	4	0	21	↑
Complaints Received - Asbestos	10	2	1	3	↑
Complaints Received - Litter & Dumping	3	2	0	0	–
Complaints Received - EH General	118	17	13	22	↑
Event Application Assessment	14	0	3	7	↑
Food Inspection Compliance Categories					
Receiving (%)	93.72	95.15	94.47	91.84	↓
Storage (%)	77.40	75.15	73.50	73.29	↓
Processing (%)	88.89	89.29	87.07	88.63	↑
Display (%)	77.62	87.76	60.12	78.58	↑
Packaging (%)	90.77	95.45	92.54	80.01	↓
Transportation & Distribution (%)	80.45	79.55	72.01	69.85	↓
Recalls/Food Disposal (%)	92.68	96.36	92.29	89.80	↓
Health, Hygiene & Knowledge (%)	86.18	88.36	87.46	82.86	↓
Premises and Hygiene (%)	78.46	81.37	81.16	68.98	↓

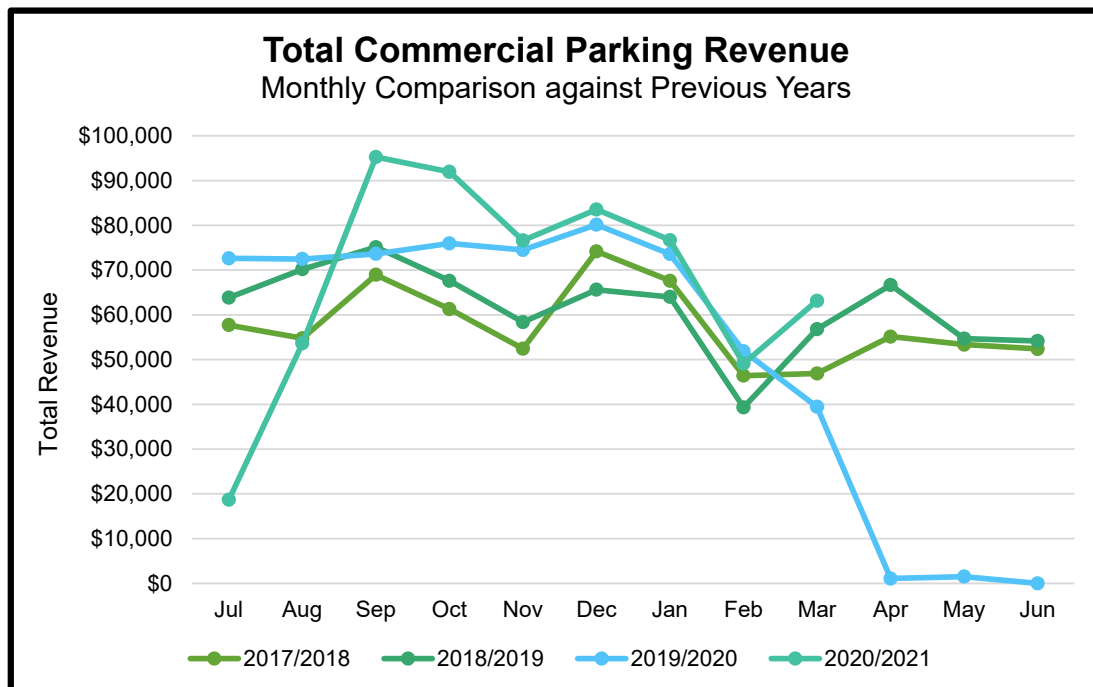


Local Laws – Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Local Laws					
Local Law Applications Received	42	2	2	3	↑
Complaints Received - Animal Management	854	103	65	103	↑
Complaints Received - Other Local Law	1,115	132	149	151	↑
Compliance Notices Issued	321	37	94	68	↓
Renewal/Reminder/Final Notices	603	34	88	87	↓
Infringement Responses	1,314	72	201	193	↓
Dog Registrations	4,523	27	46	36	↓
Cat Registrations	550	5	3	5	↑
Parking Infringements - Issued	2,278	354	267	333	↑
Parking Infringements - Waived	342	9	43	46	↑
Other Infringements - Issued	701	65	28	39	↑
Other Infringements - Waived	70	8	1	11	↑
Infringement Reminder Notices Sent	916	230	194	167	↓
COVID-19 Inspections	8,791	866	800	869	↑
Lake Proserpine & RV Park Inspections	9,419	621	472	511	↑

Commercial Parking – Operations

Car Parks	YTD	Jan	Feb	Mar	Monthly Trend
Heart of the Reef Transit Facility					
Occupancy (no.)	2	0	0	2	↑
Revenue (\$)	112	0	0	112	↑
Port of Airlie					
Average Spend (\$)	12.41	12.26	12.45	11.68	↓
Tariff (most selected)	24hr (\$10)	24hr (\$10)	24hr (\$10)	12hr (\$8)	↓
No. of tickets purchased	21,381	2,662	1,829	2,630	↑
Revenue (\$)	275,125	32,624	26,765	30,723	↑
Airlie Lagoon Precinct					
Average Spend (\$)	3.68	4.12	3.98	4.04	↑
Tariff (most selected)	0-2hr (\$3)	0-2hr (\$3)	0-2hr (\$3)	0-2hr (\$3)	–
No. of tickets purchased	45,891	7,479	3,868	5,237	↑
Revenue (\$)	192,095	30,820	15,416	21,172	↑
Abell Point Marina					
Average Spend (\$)	9.25	8.94	7.66	8.31	↑
Tariff (most selected)	0-2hr (\$3)	0-2hr (\$3)	0-2hr (\$3)	4-12hr (\$8)	↑
No. of tickets purchased	14,865	1,483	904	1,256	↑
Revenue (\$)	140,607	13,255	6,921	10,436	↑
Coconut Grove					
Average Spend (\$)	4.12	-	-	4.12	–
Tariff (most selected)	0-2hr (\$3)	-	-	0-2hr (\$3)	–
No. of tickets purchased	198	-	-	198	–
Revenue (\$)	816	-	-	816	–



Natural Resource Management & Climate

The Natural Resource Management & Climate branch is responsible for developing and implementing various environmental and community health and safety programs such as pest, weed and water quality programs as well as maintaining stock routes and implementing the Biosecurity Plan.

Natural Resource Management – Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Complaints Received - Pest & Weed	104	8	12	23	↑
Complaints Received - Environmental	63	2	3	15	↑
Property Pest Management Plan (PPMP) Implemented/Reviewed	32	4	6	5	↓
PPMP Annual Reviews Completed	26	1	2	0	↓
Notices Issued - Biosecurity	9	0	0	0	–
Notices Issued - Penalty Infringement	0	0	0	0	–
Landholder Access - Herbicide Rebate	54	9	14	4	↓
Landholder Access - Mechanical Rebate	3	0	0	2	↑
Letters/Emails to Landholders - Weeds	284	24	20	24	↑
Property Visit/Inspections - Weeds	387	27	24	14	↓
Property Visit/Inspections - Feral Animals	14	1	0	3	↑
Feral Animals - Traps Set	2	0	0	0	–
Feral Animals - Trapped	0	0	0	0	–
Aerial Shooting - Flights	15	0	0	0	–
Aerial Shooting - Feral Animals Shot	1,919	0	0	0	–
Properties Baited	23	0	0	0	–
Baits Laid (kg)	3,601	0	0	0	–
Length of Road Reserve Sprayed (km)	314.0	0	0	0	–
No. of Council Lots Sprayed/Inspected	151	27	36	1	↓
Mixed Chemicals Used (L)	8,070	1,390	1,520	200	↓
Pest Workshops	2	0	2	0	↓
Field Days Run/Involved	0	0	0	0	–
Landholder Contacts	12	0	3	0	↓
Project Reports - not to Council	43	7	3	3	–
Briefing / Council Reports	19	2	2	3	↑
Bushfire Hazard Reduction Burns	3	0	0	0	–
Environmental Planning Projects Completed	7	-	-	-	–
DA's Assessed (including RFI & Conditions & Advice) Completed	89	6	6	10	↑

Projects

Project	Status	% Complete	Budget	Time
Bushfire Management Program	In Progress	50%	✓	✓
Reef Guardian Council Action Plan	Complete	100%	✓	✓

Climate Hub – Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Media Releases	7	1	0	1	↑
Facebook Post Reach	4,266	257	817	1,670	↑
Facebook Followers	701	164	174	196	↑
Website Unique Visitors	301	85	75	73	↓
Projects Underway	76	11	9	9	–
Projects in Developments	92	13	13	14	↑

Update

Pest Management Projects:

- Contractors have commenced works on the RMPC Declared Weed Program
- Officers attended the Shire Rural Land Officer Group meeting in Barcaldine.
- Officers attended the annual Pest Management Group Meeting for both North and South regions.
- Council's Land Protection Officer, Bren Fuller gave a presentation at a NQ Dry Tropics workshop for land managers in the Burdekin Shire on Council's Feral Animal Control Program.
- Bren Fuller had a milestone birthday.
- Received confirmation there is a presence of Yellow Crazy Ants on Hamilton Island. Officers to conduct inspection first week in April and commence baiting program.

Other Natural Resource Management Projects:

- The five community Bushfire Management Plans have now been shared with QFES.
- Urban Stormwater Stewardship Program is being developed with draft scorecard being reviewed.
- Coastal Hazard Adaptation Strategy (CHAS) – project timeframe developed for final Phase 8.
- Review of Council greenhouse gas emissions is underway.

Environment Projects:

- Whitsunday Catchment Landcare assisted with a tree planting day at the Twin Creek Revegetation Site.
- Frog Rock Foreshore Management Plan - Community Consultation closed on Sunday, 21 March 2021 and feedback is currently being collated.

Climate Hub Projects – Underway/Completed:

- Whitsunday Healthy Heart Project (GBRF)
- Whitsunday Industry Resilience Project
- Funding and Financing Adaptation – A Case Study
- Stage 3 Underway - Proserpine Heat Reduction Plan
- Enabling mitigation to reduce losses from disasters.
- Uni student started 22/03/2021 - Whitsunday Water treatment and pumping optimisation.
- Regional biodiversity assessment for prioritised conservation investment under climate change.

CCAT Projects:

- Completed Stage 1 of the NbS Documentation
- RFQ Sent - Nature-based Solutions Benchmark Assessment
- Peak Training Project – Climate Resilient Leaders in 6 of the Councils
- Commenced ICA and Actuaries Case Study Project Plan

Council's Land Protection Officer, Bren Fuller attended a NQ Dry Tropics Meeting in early March and spoke about Council's Feral Animal Control Program

NQ Dry Tropics NRM
10 March at 16:43 · 🌐

Bren Fuller, Land Protection Officer at [Whitsunday Regional Council](#) knows from personal experience that landholder collaboration is key to the successful long-term management of feral pig populations.

Last week Bren met with around 25 cane growers from the Saltwater Creek catchment, and advised them to join forces and form a local "cluster group" to improve the cost-efficiency and effectiveness of feral pig management.

The idea is for groups of landholders to pool resources and coordinate control efforts across multiple properties, rather than individuals just focusing on their own patch.

Apart from impacting crops, feral pigs damage creek banks, causing sediment runoff that reduces water quality in local waterways and the Great Barrier Reef.

Grazier Jim Hillier from Collinsville spoke to the growers about the success of his Bowen River cluster group, whose members had all but eradicated pigs from their properties.

The message seemed to hit home, as many growers attending the event expressed an interest in forming a group.

The gathering was organised as part of the Reducing Burdekin Sediment project, funded by the [Queensland Government](#) Natural Resources Investment Program.

The project has funded pig fencing on several properties to prevent the animals from accessing cane, and provide a barrier to trap them against during control activities such as aerial shooting.

[Burdekin Shire Council](#) [Burdekin Productivity Services](#) [Canegrowers Burdekin Limited](#) [AgForce North Burdekin](#) [Local News Biosecurity Queensland](#) [Ryellen Heliwork](#) [Jordy van Oostrom](#)



Customer Service

The Customer Service branch is responsible for providing excellence to Council's customers and stakeholders in their interactions with Council.

Call Centre – Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Business Hours Call Centre					
Calls Received – Total	40,487	3,271	4,252	5,881	↑
Calls Received – 1300 WRC QLD	28,078	2,532	3,149	3,682	↑
Calls Answered	25,421	2,324	2,889	3,282	↑
Calls Overflowed	1,627	148	161	214	↑
Calls Abandoned	643	48	58	122	↑
Calls Abandoned (%)	2.29%	1.90%	1.84%	3.31%	↑
Untracked Calls	387	12	41	64	↑
*ASL - Average Service Level (%)	81.7%	86.0%	84.4%	74.3%	↓
*ASA - Average Speed of Answer	20	18	20	26	↑
*AHT - Average Handle Time/Secs	189	197	197	200	↑
After Hours Call Centre					
Calls Received– Total	2,911	390	244	287	↑
Calls Answered– (Charged)	2,580(1,226)	350(210)	222(98)	255(72)	↑
Calls Abandoned (%)	11.13%	10.26%	9.02%	11.15%	↑
*ASL - Average Service Level (%)	80.9%	79.7%	79.1%	80.1%	↑
*ASA - Average Speed of Answer	–	28	29	21	↓
*AHT - Average Handle Time/Secs	–	127	119	100	↓

Customer Transactions

Service	YTD	Jan	Feb	Mar	Monthly Trend
Receipts	119,244	7,195	13,016	24,572	↑
eServices Receipts	2,923	99	352	903	↑
eServices Receipts (%)	2.45%	1.38%	2.70%	3.76%	↑
CRMs	8,909(8373)	1,124	1,074	1,104	↑
eServices CRMs	72	3	4	8	↑
eServices CRMs (%)	0.81%	0.27%	0.37%	0.72%	↑

Payments:

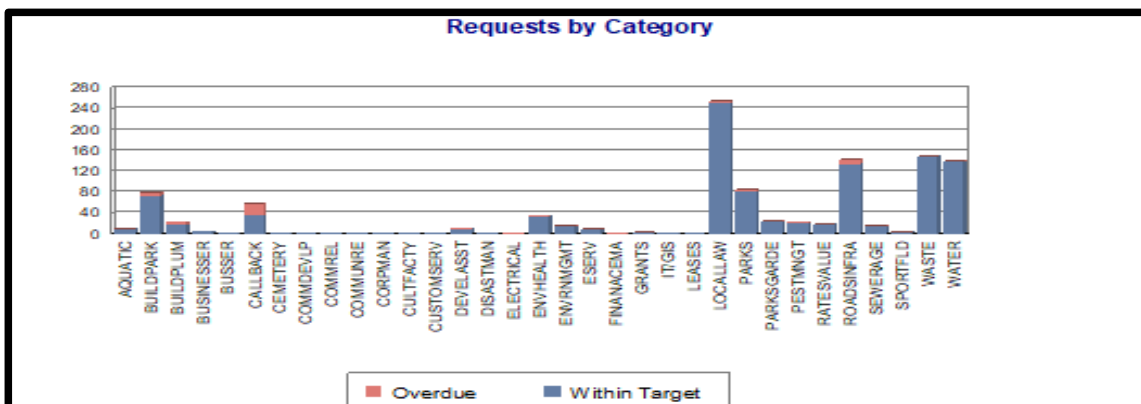
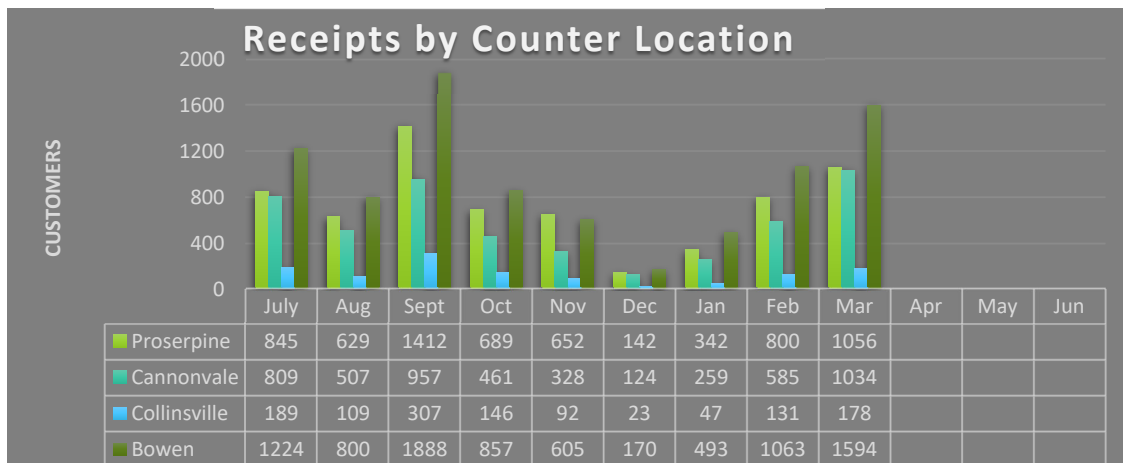
- Total BPay, Austpost, Direct Deposits & EServices payments at **72.0%** of total payments.

Incoming Calls & Requests:

- CRM completion was **95.9%** (**94.1%** including call backs).
- Total of **3,039** visitors through the service centres.
- WRC Call Statistics at **74.3%** of calls answered in 25 seconds.
- First Point of Contact (FPOC) resolution was at **84.4%** for **March**.

Top Issues

Service	YTD	Jan	Feb	Mar	Monthly Trend
Counter Receipts					
Rates Receipt	5,317	108	1,019	1,216	↑
Water Charges	2,545	18	104	1,003	↑
Rates Search	1,233	128	172	184	↑
Infringements	1,030	107	104	74	↓
Private Certifiers	517	28	48	69	↑
Telephone (First Point of Contact)					
Rates/Water Billing	2,353	205	449	315	↓
Local Laws/Compliance and Environment	1,460	196	212	182	↓
General Information	1,467	188	204	174	↓
Payments	839	74	61	78	↑
Water/ Sewerage/ Trade Waste	464	65	85	63	↓
After Hours					
Water Supply Issue	281	38	15	24	↑
Dirty Water	50	15	19	9	↓
Wandering Animals	77	11	11	6	↓
Roaming Stock	38	3	2	6	↑
Public Amenities/Pool	32	6	2	5	↑



Cultural Heritage

Our Cultural Heritage includes all the elements of our cultural way of life which have gone before us, and which exist now. Cultural Heritage is an expression of the ways of living developed by a community and passed on from generation to generation, including customs, practices, places, objects, artistic expressions, and values.

Cultural Heritage includes the Reconciliation Act Plan (RAP) for increased recognition of the Indigenous People in the Whitsunday Region and the Indigenous Land Use Agreement (ILUA) sets out activities and communications with all Traditional Owners in the region. The ILUA will ensure Council is compliant and provide the community with knowledge on the Traditional Owners within our region.

Operations

Service	YTD	Jan	Feb	Mar	Monthly Trend
Meetings with Traditional Owners	1	0	0	0	–

Projects

Project	Status	% Complete	Budget	Time
Reconciliation Action Plan (RAP)	Complete	100%	✓	✓
Indigenous Land Use Agreements (ILUA)	In Progress	80%	✓	✓

16. Infrastructure Services

16.1 DESIGNATED WASTE COLLECTION SERVICE OPTION - EAST EURI SATELLITE WASTE TRANSFER STATION

AUTHOR: David de Jager - Manager Waste Services

RESPONSIBLE OFFICER: Adam Hagy - Acting Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council resolve to;

- a) permanently close the East Euri Satellite Waste Transfer Station; and
- b) extend kerbside waste collection services to East Euri, Merinda and Delta in accordance with the Waste Reduction and Recycling Regulation 2011 (QLD) and Environmental Protection Regulation 2019 (QLD) during the 2021/22 financial year.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 14 April 2021.

SUMMARY

Whitsunday Regional Council (WRC) manages fourteen (14) unsupervised satellite waste transfer stations with each facility posing a varied level of risk to Council in the form of illegal dumping, unauthorised commercial use and resultant loss of revenue; environmental risk of unauthorised regulated waste disposal and litter; and risk of inaccurate statutory waste reporting.

The East Euri satellite waste transfer station has been subject to an increase in illegal dumping and unauthorised commercial use over the years resulting in the receipt of complaints from the community including increased risk to the certification of an adjacent organic food grower.

An opportunity exists to progress with the prioritisation of the closure of the East Euri satellite Waste transfer station supported by *Section 5.12 Waste as a Service* of Council's adopted Waste Management Strategy 2016-21.

PURPOSE

To advise on the closure of the East Euri satellite waste transfer station with the option to extend kerbside waste and recycling collection services to the East Euri, Merinda and Delta communities during the 21-22 financial year.

BACKGROUND

WRC Waste Services currently operates fourteen (14) unsupervised satellite waste transfer stations including the East Euri Waste Transfer Station, for the purpose of providing waste services to properties outside current mapped serviced areas.

The costs associated with managing these satellite stations varies considerably compared to number of residents serviced and specific location. Contributing factors to costs include clean-ups due to illegal dumping, site maintenance, additional unscheduled bin services and unauthorised use by commercial operators to avoid transport, landfill and waste levy costs.

A review and risk assessment of all satellite waste transfer stations is currently being undertaken with consideration for the extension of the designated waste collection mapped area to those communities not yet receiving a kerbside waste and recycling collection service.

The abovementioned assessment will take into consideration environmental risks, collection vehicle accessibility and safety, cost; service level improvements including location. Priority is suggested to be given to the East Euri waste transfer station which has impacted negatively on local food growers who maintain Organic Certification, and further environmental concerns not limited to pests and vermin as well as windblown litter.

STATUTORY/COMPLIANCE MATTERS

Administration of waste management activities

Section 7 of the Waste Reduction and Recycling Regulation 2011 (Qld) (Section 7) and Chapter 6 of the Environmental Protection Regulation 2019 (QLD) (Chapter 6) provide a regulatory framework for local governments to administer waste management activities within a local government area. The provisions do not require local governments to deliver services or undertake particular activities—rather; they provide the ability for local governments to provide these services.

Section 7 allows local governments to designate areas for the collection of general waste and green waste [by resolution], and to determine the frequency of those collections. For Chapter 6, 'general waste' is defined to include domestic, commercial and recyclable waste. The chapter provides local governments with the ability to direct occupants in designated areas as to where they can place their bin for collection, the types of wastes that can be placed in the bin, and, when the bin is to be removed from the collection area.

Queensland Waste Levy

Provisions to introduce a waste levy were included in the Waste Reduction and Recycling Regulation 2011 and commenced on 1 July 2019.

The waste levy applies to waste disposed to landfill, and this levy is passed on to customers, through adjustment of commercial gate fees. The levy is intended to make landfill a less attractive option compared to more productive and job-creating uses for these resources. Notwithstanding, the ability for commercial customers to dispose of waste at unsupervised WRC satellite waste transfer stations to avoid gate fees as well as the waste levy results in both a loss of revenue to WRC, and places WRC at risk of inaccurate waste levy reporting and declarations to the Department of Environment and Science.

ANALYSIS

The East Euri Satellite Transfer Station is located approximately 12 kilometres from the Bowen Landfill and services 68 properties with a mix of zonings including Rural Agricultural; Rural Grazing; Commercial Industrial; Residential; and are located as follows:

- **East Euri** - 5 properties (4 residential properties and 1 commercial property)
- **Merinda** - 4 properties (2 residential properties, 1 commercial property and 1 rural agricultural property)
- **Delta** - 59 properties (33 residential properties, 7 commercial properties and 19 rural/grazing agricultural properties).

Current operational costs

Operational costs for the East Euri waste facility for the 2019-2020 financial year totalled \$62,450 with costs up to Quarter 3 of the 2020-2021 financial year \$38,383.00 as tabled below:

Expense	2019-2020 (\$)	2020-2021(Q1-Q3) (\$)
Illegal Dumping	3,978.57	12,860.00
Transport (Bin Servicing)	\$46,800.00	34,500.00
Site Maintenance	12,070.88	2,023.00
Total Cost	\$62,450.00	\$38,383.00

During 2019-2020 financial year, a total of \$7,616 (\$112 per property) was collected through rates resulting in an annual operational loss of \$54,834.

During 2020-2021 financial year, a total of \$9,044 (\$133 per property) was collected through rates, resulting to date in an operational loss of \$29,339.

Further to the above, during 2019-2020 an average annual volume of 159 tonnes of waste was collected from the East Euri facility and disposed of at the Bowen Landfill.

During 2020-2021 financial year to date, an amount of 154 tonnes was collected from East Euri Satellite Station, showing an increase in the volumes of waste disposed onsite compared to the previous financial year.

Based on current estimated volumes of kerbside waste collected from each household regionally, it is estimated that 80% of waste disposed of at the East Euri facility may be commercial, resulting in an estimated potential landfill revenue loss of \$17,907.50 (Approx. 123.5 tonnes commercial waste @ \$137 per tonne excluding waste levy).

Future Operational Costs - Proposed

Future operational costs include the provision of Kerbside Waste and Recycling Services to residential properties only (39); all commercial are expected to self-haul to the Bowen Landfill Facility, and or enter into a service agreement with a commercial service provider.

The introduction of the kerbside waste and recycling service is estimated to cost \$5,293.00 per annum with an initial additional bin supply cost of \$ 4,562.00 (\$116.98 per household) and a total estimated first year cost saving of approx. \$ 52,595.

Residential Properties	2021-2022 Annually (Exc GST)
Bin Delivery (1x Waste Bin & 1x Recycling Bin) (39 residential properties)	\$4,562.00
Kerbside Household Waste Collection	\$3,021.72
Kerbside Recycling Collection	\$2,271.36
Total Operational Cost	\$9,855.08

Options Analysis

The following options were considered:

Option 1 - Do nothing: High operational costs; loss of revenue; significant environmental risk; inaccurate waste levy reporting. High risk of adjacent organic food grower crop contamination.

Option 2 - Upgrade: Infrastructure upgrade to include controlled access and CCTV. High capital outlay and ongoing capital renewal; ongoing operational costs including monitoring and administration; continued risk of illegal dumping, and potential risk of adjacent organic food grower crop contamination.

Option 3 - Close Facility: Close facility and direct all self-hauled waste to the Bowen landfill. Reduced level of service and risk of illegal dumping. Notwithstanding proximity of the Bowen Landfill to the affected communities may be deemed reasonable.

Option 4 - Close Facility and provide Kerbside Collection: Recommended option. Addresses environmental risks; supports cost recovery; standardises level of service through provision of kerbside services; and supports resource recovery and waste diversion from landfill through the introduction of kerbside recycling.

PROPOSED WAY FORWARD

Option 4 to close the East Euri satellite waste transfer station and extend kerbside waste and recycling services is the recommended option. Subject to Council approval, a full assessment including costing will need to be taken to determine the following:

- Vehicle accessibility
- Vehicles turn around points and construction
- Locations for hitching rails for communal placement of bins where vehicle access may be limited
- Logistics - service day and routes

Risk Assessment

The extension of waste and recycling services within the 2020-2021 financial year is dependent on the following:

- The outcome of the assessment;
- The ability of the contractor to deliver the service using existing resources costed under the current contract;
- The ability / willingness of the current Contractor to deliver additional services within the current service fee schedule;
- The willingness of the Contractor to increase services close to the expiry of the current contract;
- Delivery of the service extension program within the next financial year may require review of the delivery program and routes should there be a change to the Contractor following the award of a new Waste and Recycling Collections contract commencing 1 July 2021.

Program Delivery

Subject to Council approval; the outcome of community engagement, and noting the risks described above, the following timeline will be discussed and finalised with the Contractor:

Action	By When
Determine Collection Area Boundary Extension	15 April 2021
Collection Area Assessment*	30 April 2021
Community Engagement	1 May 2021 - 14 May 2021
Finalise Routes and Bin Stocks	1 May 2021 - 14 May 2021
Deliver Bins	14 June 2021 - 25 June 2021
Commence Service	1 July 2021

*Collection area assessment includes vehicle turnaround and hitching rails.

STRATEGIC IMPACTS

Section 5.1.2 of Council's adopted Waste Strategy 2016-21 recognises that satellite stations are known illegal dumping spots and that the cost of operations are not recoverable, more specifically as a result of unauthorised commercial use. Section 5.17 of the Waste Strategy includes several related actions including:

- Action 1.1.1 - Provide reliable and efficient waste collection service for 90% of the Region's population.
- Action 2.1.2 - Introduce Kerbside Recycling to at least 90% of the waste collection area.

The progressive closure of waste transfer stations and the introduction of kerbside waste collection services will not only address the risks associated with unsupervised waste facilities, but will also improve the level of services to impacted communities and increase waste diversion from landfill through kerbside recycling in line with the Queensland Government Waste Management and Resource Recovery Strategy.

CONSULTATION

Adam Hagy - Acting Director Infrastructure Services
 Joanne Vlismas - Engagement and Marketing Coordinator
 Troy Pettiford - Chief Operating Officer
 Patricia Jago - Coordinator Rates
 Current Contractor for Northern Area - Regional Queensland Manager

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The risk of unsupervised Waste facilities has been identified in Section 5.1.2 of Council's adopted Waste Management Strategy 2016-21. Risk levels of each facility varies depending on the location, notwithstanding the risks across all unsupervised facilities; including Council's ability and opportunity to address these risks and improve service levels, is recognised. The introduction of the Waste levy on 1 July 2019 and added impact of COVID-19 may be contributing factors leading to increased unauthorised disposal of commercial waste; with the East Euri satellite waste transfer station considered to be the highest risk facility. Opportunity exists to address the risks identified and improve the level of service through the introduction of kerbside waste and recycling services.

ATTACHMENTS

N/A

16. Infrastructure Services

16.2 TENDER EVALUATION - 500.2020.0129 PROVISION OF QUARRY PLANT HIRE - FOXDALE QUARRY

AUTHOR: Quentin Prince - Manager Quarry - Infrastructure Services

RESPONSIBLE OFFICER: Adam Hagy - Acting Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council award contract 500.2020.0129 Provision of Quarry Plant Hire – Foxdale Quarry to Hastings Deering (Australia) based on a fixed dry hire schedule of rates contract for the amount of \$1,505,908.80 (excluding GST, including 10% contingency) for the contract period of two years and for an additional \$1,505,908.80 (excluding GST, including 10% contingency) for the two (2) twelve-month extensions at Council's discretion.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 14 April 2021.

SUMMARY

Council is looking to engage a Plant Hire Supplier to provide the following core plant fleet on a dry hire basis which includes provision of all Original Equipment Manufacture (OEM) standard servicing and repairs to ensure maximum availability and productivity of mobile equipment to the quarry:

- a) Two (2) x Front End Loaders;
- b) One (1) Excavator; and
- c) One (1) Articulated Dump Truck.

Council selected the dry hire model for the provision of plant for the quarry due to the unique aspects of their operations. With a high capital investment for the provision of required plant, and the fluctuating commercial demand there needs to be a flexibility to manage the capacity to increase and decrease machines in a response way. The move to a hire-based arrangement allows for that flexibility and will be beneficial in ensuring that newer equipment will allow Council to continue to meet the requirements stipulated by Resources Safety and Health Queensland.

PURPOSE

To present to Council for consideration the Evaluation Panel's Recommendation to award the contract for 500.2020.0129 Provision of Quarry Plant Hire - Foxdale Quarry.

BACKGROUND

Foxdale Quarry (a business unit of Whitsunday Regional Council) (Council), located at 45 Quarry Road, Foxdale Qld 4800, requires a fully serviced production fleet of dry-hire plant to manage its crushing and sales operations.

In order to address the variability of the demand the proposed hire arrangements provide greater flexibility for the quarry business to address changes in demand and to increase the

productivity of the quarry along with providing greater certainty for pricing and a more responsive environment for equipment maintenance and operations.

STATUTORY/COMPLIANCE MATTERS

The Local Government Act 2009 and Local Government Regulation 2012 will apply along with the more specific obligations for quarry legislation and enhanced workplace health and safety that is required in the more high-risk activities.

The procurement process has been conducted in accordance with Council's policy and legislative obligations.

ANALYSIS

A Request for Tender (RFT) was released on 18th November 2020 and as advertised as follows:

- a) LG Tenderbox;
- b) Newspapers:
 - i. Whitsunday News; and
 - ii. Townsville Bulletin.

The Evaluation Panel for this tender comprised of:

Name	Position/Role
Quentin Prince	Manager Quarry - Infrastructure Services
Robert Winley	Manager Fleet Services - Corporate Services
Brenda Tengbom	Contracts Coordinator - Corporate Services

Table 1 - Evaluation Panel Members

There were six (6) submissions received by 2.00 pm on Friday 11th December 2020 as follows:

- a) AG Equip Pty Ltd;
- b) Bowman Investments (Qld) Pty Ltd T/As Bowman's Earthmoving;
- c) Brooks Hire Service Pty Ltd;
- d) Hastings Deering (Australia) Limited;
- e) Sherrin Rentals Pty Ltd; and
- f) The Trustee For The M Turner Family Trust T/As Turners Engineering

An initial compliance check was conducted on the tender submissions to identify if the responses were non-conforming with the requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

All tenderers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Qualitative Criteria of each submission was assessed with the following weightings applied:

- a) Relevant Experience and Key Personnel 20%

- | | |
|---------------------------------------|-----|
| b) Pricing | 40% |
| c) Demonstrated Understanding | 20% |
| d) Tenderers Resources & Availability | 10% |
| e) Local Supplier | 10% |

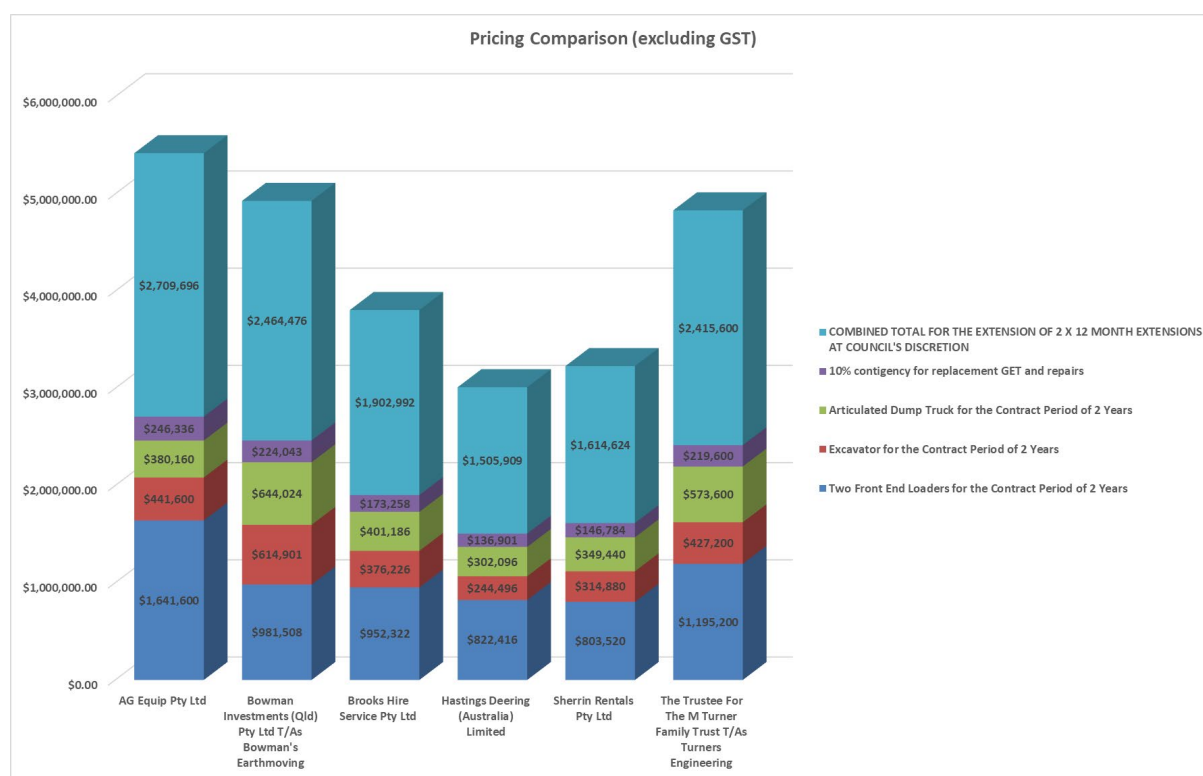
Below is a summary of the final assessment:

Evaluation criteria	Weighting %	AG Equip Pty Ltd	Bowman Investments (Qld) Pty Ltd T/As Bowman's Earthmoving	Brooks Hire Service Pty Ltd	Hastings Deering (Australia) Limited	Sherrin Rentals Pty Ltd	The Trustee For The M Turner Family Trust T/As Turners Engineering
Relevant Experience & Key Personnel	20%	9.3%	12.3%	13.3%	15.0%	15.7%	10.7%
Demonstrated Understanding	20%	8.0%	14.0%	13.3%	14.0%	14.7%	9.3%
Tenderers Resources & Availability	10%	3.3%	6.7%	5.7%	7.3%	7.0%	4.3%
Pricing	40%	4.0%	20.7%	35.1%	40.0%	38.7%	22.5%
Local Supplier	10%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%
	100%	24.7%	58.7%	67.5%	76.3%	76.0%	46.8%

Table 2 – Final Results

To accurately compare the pricing submitted by all tenderers, rates were provided based on the average monthly hours for each of the machines, which resulted in the pricing from Hastings Deering (Australia) Limited being the most competitive by 7% (\$108,715.20) compared against Sherrin Rentals Pty Ltd based on the two year contract period.

The below graph displays the pricing difference between the tenderers:



Graph 1 - Pricing Comparison

STRATEGIC IMPACTS

Financial implications - the transition to a hire based model from the existing ownership model will provide greater financial flexibility and certainty to the cost of operations and allow for peaks and troughs in production to be better catered for at a minimal cost. The overall budget

allocation for plant hire should be able to be managed to lessen the impacts for interruption to operation that have previously been encountered through machinery breakdown.

Risk management implications - The hire based model will allow greater control over the risk management due to improved machinery performance and certainty over the operations through the operation of new equipment and higher safety standards.

Corporate Plan

Outcome 1.3 - Our organisation is innovative, efficient and financially sustainable.

Outcome 1.4 - Our Workforce is skilled, valued, and productive.

CONSULTATION

Quentin Prince - Manager Quarry - Infrastructure Services

Robert Winley - Manager Fleet Services - Corporate Services

Brenda Tengbom - Contracts Coordinator - Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Based on the scores from the evaluation, Hastings Deering (Australia) Limited scored the highest percentage overall with 76.3%, offered the most competitive price and have demonstrated they can provide equipment that meets all of Council's requirements.

The Evaluation Panel recommends that Hastings Deering (Australia) Limited be awarded the Contract for 500.2020.0129 Provision of Quarry Plant Hire - Foxdale Quarry for the amount of \$1,505,908.80 (excluding GST, including 10% contingency) for the contract period of two years and an additional \$1,505,908.80 (excluding GST, including 10% contingency) for the two additional twelve month extensions at Council's discretion, as it represents the most advantageous outcome to Whitsunday Regional Council.

ATTACHMENTS

N/A

17. Matters of Importance

No agenda items for this section.